

**Notice of City Council Meeting  
AGENDA**

**September 28, 2021 at 6:00 PM**

**NOTICE TO THE PUBLIC IS HEREBY GIVEN** the Montgomery City Council will conduct its City Council Meeting scheduled for **6:00 PM on Tuesday, September 28, 2021**, at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas.

Members of the public may view the meeting live on the City's website [www.montgomerytexas.gov](http://www.montgomerytexas.gov) under Agenda/Minutes and then select **Live Stream Page (located at the top of the page)**. The Meeting Agenda Pack will be posted online at [www.montgomerytexas.gov](http://www.montgomerytexas.gov). The meeting will be recorded and uploaded to the City's website.

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO FLAGS**

- 1.** Consideration and possible action regarding adopting a Proclamation for World Teachers' Day on October 5, 2021.

**VISITOR/CITIZENS FORUM:**

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

**CONSENT AGENDA:**

- 2.** Matters related to the approval of minutes of September 14, 2021, Public Hearing and Regular Meeting.

**CONSIDERATION AND POSSIBLE ACTION:**

- 3.** Consideration and possible action regarding renewal of the 2021-2022 Medical, Dental, AD&D, Life and Vision Benefits with TML Health Benefits Pool.
- 4.** Consideration and possible action to approve a Professional Services Agreement with Azavar.
- 5.** Consideration and possible action on nominations for Montgomery County Appraisal District Board (MCAD) of Directors Election for the 2022-2023 term.
- 6.** Consideration and possible action on Procedural Rules for Montgomery City Council Meetings.
- 7.** Consideration and possible action regarding authorization of the City Engineer to begin design of the 2022 Sanitary Sewer Cleaning and Televising – Phase 1 project.
- 8.** Consideration and possible action regarding early payoff of the City's loan balance with the Montgomery Economic Development Corporation (MEDC).
- 9.** Consideration and possible action regarding appointment of Planning & Zoning Commission positions expiring on October 1, 2021.

**DEPARTMENTAL REPORTS:**

- [10.](#) City Administrator's Report for August 2021.
- [11.](#) Public Works Report for August 2021
- [12.](#) Police Report for August 2021
- [13.](#) Court Report for August 2021
- [14.](#) Utility Report for August 2021
- [15.](#) Water Operations Report for August 2021
- [16.](#) Finance Report for August 2021
- [17.](#) Quarterly Investment Report for Period Ending June 20, 2021.
- [18.](#) Sales Tax Report - September 2021
- [19.](#) City Engineer's Report for August 2021

**EXECUTIVE SESSION:**

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

- 20. Adjourn into Closed Executive Session as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the following: a) Section 551.071 (consultation with attorney) and 551.072 (deliberation regarding real property) concerning the proposed development of the Kammerer Tract by Redbird Development.

Reconvene into Regular Session.

**POSSIBLE ACTION FROM EXECUTIVE SESSION:**

- 21. Consideration and possible action regarding item(s) listed on the Executive Session.

**COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to the recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

**ADJOURNMENT**

/s/Susan Hensley

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Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on September 24, 2021 at 4:30 p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

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*This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.*

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**PROCLAMATION FOR WORLD TEACHERS' DAY  
CITY OF MONTGOMERY, TEXAS**

**WHEREAS**, the City of Montgomery future strength depends on providing a high-quality education to all students; and

**WHEREAS**, teacher quality matters more to student achievement than any other school-related factor; and

**WHEREAS**, teachers spend countless hours preparing lesson plans and supporting students; and

**WHEREAS**, our Montgomery Independent School District teachers have demonstrated great resilience, adaptability, and creativity during the COVID-19 crisis; and

**WHEREAS**, our community recognizes and supports its teachers in educating the children of this community; and

**WHEREAS**, #TeachersCan is a statewide movement supported by more than 125 partnering businesses and organizations committed to elevating the teaching profession and honoring the critical role teachers play in the success of Texas; and

**NOW, THEREFORE, BE IT RESOLVED** that the City of Montgomery City Council joins #TeachersCan and its partnering entities across Texas in celebrating World Teachers' Day and proclaims October 5, 2021, to be Montgomery Teachers' Day; and

**BE IT FURTHER RESOLVED** that the City of Montgomery Mayor and members of the City Council encourages members of our community to personally express appreciation to our teachers and display a light blue ribbon outside your homes or businesses the week of October 5 as a symbol of support for our Montgomery Independent School District educators.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of September 2021.

\_\_\_\_\_  
Mayor Sara Countryman

ATTEST:

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Susan Hensley, City Secretary

**MINUTES OF PUBLIC HEARING and REGULAR MEETING**

**September 14, 2021**

**MONTGOMERY CITY COUNCIL**

**CALL TO ORDER**

Mayor Sara Countryman called the meeting to order at 6:00 p.m.

Present:	Sara Countryman	Mayor
	Carol Langley	City Council Place # 1
	Kevin Lacy	City Council Place # 2
	Julie Davis	City Council Place # 4
	Byron Sanford	City Council Place # 5

Absent:	T.J. Wilkerson	City Council Place # 3
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Also Present:	Richard Tramm	City Administrator
	Susan Hensley	City Secretary
	Alan Petrov	City Attorney
	Chris Roznovsky	City Engineer

**INVOCATION**

Byron Sanford gave the Invocation.

**PLEDGE OF ALLEGIANCE TO FLAGS**

**VISITOR/CITIZENS FORUM:**

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

There were no comments made.

Mayor Countryman said she would like to acknowledge Ms. Susan Hensley, City Secretary who has been with the City of Montgomery for six years but would like to honor her for her five years of service with the City. Mayor Countryman said since Susan Hensley's fifth anniversary happened during COVID-19 they were not able to honor her at that time. Mayor Countryman thanked Susan Hensley for her service and said she does a lot for the City that goes untold. Mayor Countryman said every citizen and person that has come into our City and worked with her has nothing but rave reviews which she appreciates. Mayor Countryman said customer service is our first priority and Susan Hensley exemplifies great customer service.

**PUBLIC HEARING:** For the purpose of giving all interested persons the right to appear and be heard regarding the following:

1. **Convene into Public Hearing**

Mayor Countryman convened into Public Hearing at 6:03 p.m.

**Budget Public Hearing:** for the purpose of hearing public comments regarding the proposed 2021-2022 City of Montgomery Fiscal Year Operating Budget:

**THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$159,689 OR 13.15%, AND OF THAT AMOUNT, \$66,839 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.**

Mayor Countryman stated for the record they do have a quorum present and Councilmember T.J. Wilkerson is absent this evening.

Mr. Tramm said regarding the fiscal year 2021-2022 budget and taxes, there is no new tax rate increase. Mr. Tramm said the proposed budget includes no water and sewer rate increase for the upcoming fiscal year. Mr. Tramm said the City's tax exemptions include the new 20 percent Homestead Exemption which is new for the City in 2021 and the maximum allowed by state law, the \$70,000 deduction for disabled homeowners, and \$50,000 deduction for homeowners over the age of 65.

Mr. Tramm said property owners in the City pay property tax to five different entities: the City of Montgomery, Emergency Services District #2, Montgomery County, Montgomery County Hospital District, and Montgomery Independent School District. Mr. Tramm said of those five entities the City of Montgomery is in the middle in terms of the tax rates that are paid.

Mr. Tramm said for general fund revenue in the proposed budget year 2021-2022 the general fund has approximately \$5,247,715 in total revenue and is represented by \$1,374,191 in anticipated property tax, \$2,200,000 in sales tax, and \$1,100,000 sales tax in lieu of property tax. Mr. Tramm said what that represents is several years ago the voters of Montgomery increased the \$.01 property tax to allow an additional one-half of one percent to be used in lieu of property tax. Mr. Tramm said the other one-half percent goes to the Montgomery Economic Development Corporation. Mr. Tramm said other revenue of almost \$600,000 includes things such as franchise fees and several other items seen on the monthly reports.

Mr. Tramm said regarding the economy, growth, and City services following pandemic shutdowns, businesses have reopened with strong activity and more new businesses are building in the City.

Mr. Tramm said housing construction and home sales are strong. Mr. Tramm said Montgomery is a safe, desirable place to live with new residential opportunities.

Mr. Tramm said the City's utilities have a new budget of \$2,193,650 for water and sewer system improvements to accommodate coming commercial and residential growth.

Mr. Tramm said the new budget for mobility has \$761,500 for road and sidewalk repairs and construction.

Mr. Tramm said the parks and recreations new budget has \$160,050 to maintain and improve facilities at City parks.

Mr. Tramm said the City is committed to attracting and retaining high-quality staff to keep the Montgomery City government working for its residents. Mr. Tramm said the new budget funds programs are designed to aid in staff retention.

Mr. Tramm said under staffing, part-time positions in Public Works and the Municipal Court would be added to keep these departments running efficiently.

Mr. Tramm said, for the Police department, an older patrol vehicle would be replaced to help keep officers on the street and serving the residents of the City.

Mr. Tramm said for emergency preparedness and response, being able to properly respond to emergencies is woven into every City department budget.

Mr. Tramm said the pandemic due to COVID-19 continues to affect the daily lives of City residents; local effects were first felt around March 2020.

Mr. Tramm said winter storm Uri in February 2021 had a week of sub-freezing temperatures which caused several power outages in the City and throughout Texas. Mr. Tramm said the City was able to maintain its services during that time including not losing water pressure and water service to the residents due to Public Works staff and their response.

Mr. Tramm said the resulting steps they learned from response evaluations for the coming year included strengthening their cooperative response efforts with Montgomery Independent School District and Emergency Services District #2, providing CERT Training programs for volunteers in 2021-2022 to assist City personnel during emergencies, and purchased portable digital signs to aid in emergency communication.

No other comments were made.

### **Adjourn Public Hearing**

Mayor Countryman adjourned the Public Hearing at 6:08 p.m.

### **Reconvene into Regular Meeting**

Mayor Countryman convened into the Regular Meeting at 6:09 p.m.

## **CONSENT AGENDA:**

2. Matters related to the approval of minutes of the August 24, 2021 Regular Meeting and September 7, 2021 Public Hearing Meeting.

Mayor Countryman said in the minutes it states that Tax Assessor Tammie McRae stated the City had \$60.7 million worth of business growth and upon double-checking, it should be \$16.7 million. Mayor Countryman asked to make sure a correction was made.



Julie Davis elected to vote on the Consent Agenda items individually.

Julie Davis moved to accept item #2 as presented with the amendment of the property tax valuation. Byron Sanford seconded the motion, the motion carried unanimously. (4-0)

3. Consideration and possible action regarding an Escrow Agreement by and between the City of Montgomery and BETC Realty, LLC for the 2.35-ac Shipley Donuts Tract located on the northwest corner of SH 105 / Eva Street and C.B. Stewart Drive (Dev. No. 2009).

Mr. Chris Roznovsky said this establishes an escrow account so they can submit plans to the City. Mr. Roznovsky said it sets up the account so they can start submitting their plans and variances. Mr. Roznovsky said if you look at the development number this started in early 2020. Mr. Roznovsky said the reason this does not have an escrow/feasibility study is that this is already on a platted tract and it already has utility service.

Kevin Lacy asked if items #4 and #6 are procedural things to establish their escrow accounts as well. Mr. Roznovsky said that was correct.

Mr. Roznovsky said the way the City has it set up is first the developer has an escrow agreement and they deposit funds and then items #5 and #7 are funded from those escrow agreements. Mr. Roznovsky said the City is not paying those funds to complete the studies, it is more about the developers. Mr. Roznovsky said Hills of Town Creek Sec. 5 is at the north end of Emma's Way. Mr. Roznovsky said it would complete Emma's Way and build a home for that site.

Byron Sanford asked if on page 49 Restricted Reserve "E" is where they are moving. Mr. Roznovsky said that is correct.

4. Consideration and possible action regarding adoption of an Escrow Agreement by and between the City of Montgomery, Texas and Cheatham Management, LLC regarding Hills of Town Creek Sec. 5 (Dev. No. 2102).

5. Consideration and possible action regarding authorizing WGA to prepare a Utility and Economic Feasibility Study for Cheatham Management, LLC for the Hills of Town Creek Sec. 5 Development (Dev. No. 2102).
6. Consideration and possible action regarding an Escrow Agreement by and between the City of Montgomery and Waterstone Development Group, LLC for the 26.07-ac Porter Farms Tract located northeast of FM 1097 & FM 149 (Dev. No. 2101).
7. Consideration and possible action regarding authoring WGA to prepare a Utility and Economic Feasibility Study for Waterstone Development Group, LLC for the Porter Farms Tract Development (Dev. No. 2101).

Byron Sanford moved to accept Consent Agenda items #3 through #7 cumulatively. Kevin Lacy seconded the motion, the motion carried unanimously. (4-0)

**CONSIDERATION AND POSSIBLE ACTION:**

8. Consideration and possible action regarding adoption, by record vote, of the following Ordinance: AN ORDINANCE OF THE CITY OF MONTGOMERY, TEXAS ADOPTING AN OPERATING BUDGET FOR THE FISCAL YEAR 2021-2022.

**THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$159,689 OR 13.15%, AND OF THAT AMOUNT, \$66,839 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.**

Mr. Tramm said City Council held a Budget Workshop on August 26, 2021, to review, discuss, and make changes to the proposed budget for the Fiscal Year 2021-2022. Mr. Tramm said following that workshop, staff made the changes discussed by City Council and those changes are in the attached updated draft version for review and consideration.

Mr. Tramm said, regarding a question from Julie Davis, dependent benefit calculations were based on what staff had given them with their intent, at this point, regarding insurance matches. Mr. Tramm said the City's 50 percent would appear to be around \$50,100. Mr. Tramm said they currently calculated \$50,089.14 but that is including their estimate of how health insurance may increase. Mr. Tramm said for those who would not participate in having a health reimbursement account or a similar reimbursement that would come to \$22,950.00 for those who are not and would like to take a match. Mr. Tramm said while this action of the budget would authorize those funds to be available, it does not authorize those funds to be spent as that would require a policy change on the part of City Council.

Julie Davis said she had issues with the healthcare flexible spending because the issue was they could not retain police officers due to the dependent coverage expense. Julie Davis said she thought the only hurdle they were covering by doing this was dependent coverage at 50 percent. Julie Davis said she is still confused regarding the extra \$22,000.00 of healthcare reimbursement of \$150.00 per person. Julie Davis said her biggest concern is it seems like it would be a payment in lieu of health insurance and that does not solve our issue to retain officers. Julie Davis said if they are retaining officers and they think they get an extra \$150.00 to spend, for example on co-pays, it is still money in their pocket. Julie Davis said she is not opposed to giving them a pay raise, but it feels like the dependent coverage insurance cost was the burden of not maintaining those officers which was the hurdle they were trying to cover.

Mr. Tramm said at the time of the workshop they were looking at a health savings account and since that time they have talked with the health insurance company and a health reimbursement account is something that would be more likely. Mr. Tramm said those are different than flexible savings accounts and a health reimbursement account is tied to the employer and does not follow an employee when they leave the City. Mr. Tramm said the City wants to put it in the budget; it does not have to authorize it if it does not want to offer that benefit to staff. Mr. Tramm said his understanding from City Council was that they were looking to work on health benefits and he thought the matching insurance was part of that. Mr. Tramm said if City Council does not want to apply this to staff then City Council does not have to. Mr. Tramm said he thinks this is something that would be valuable to staff but the decision is up to City Council. Mr. Tramm said it is up to staff to make budget recommendations, but it is up to City Council to ultimately make the decision of passing the budget. Carol Langley asked how many employees are considering taking dependent coverage. Mr. Tramm said his issue with this is

a lot of the employees asked exactly how much would it be and until they have that information on the health insurance he does not know that answer. Mr. Tramm said from the feedback they received for employee family coverage there are six or seven, three with employee and spouse, two for employee and child, and 17 that are on employee-only coverage. Mr. Tramm said if they were only doing some sort of health reimbursement or only doing matching insurance then that would not apply. Mr. Tramm said he has spoken with a few people within government fairly recently that have extended these benefits with some level of dependent coverage and they told him they did see an increase in adding on so he does think they would probably see some employees add on to it that maybe did not commit at this time, but he does not know that number. Mr. Tramm said they do have some employees who just do not have a spouse or children and they cannot participate in the add-on.

Julie Davis asked when the dependent insurance line was in the budget if that was the 100 percent dollar valuation that it is expected to cost or is it the 50 percent valuation. Mr. Tramm said those are initial estimates of around 50 percent. Mr. Tramm said they started out thinking they would have a higher percentage. Julie Davis said when she added it, it totaled \$130,700.00 and those numbers are vastly different than the dependent coverage at \$50,000. Mr. Tramm said part of that was because they were expecting a 10-15 percent increase in health insurance costs and they were advised after the workshop it was probably going to be between a one and two percent range increase. Mr. Tramm said part of that was in their initial estimate they were thinking it would be much more likely that every employee that is choosing coverage at a personal level would come over, some of them are saying no and he thinks those are likely to change. Mr. Tramm said he cannot say how many will change. Mr. Tramm said they may have staff who get benefits from outside agencies, some staff have spouses and children who are covered through the spouse's employer and that is always subject to change. Mr. Tramm said another subject to change item is when they have staff that changes over and the person that replaces them might be in a different insurance situation. Mr. Tramm said he knows those numbers are off as they are being conservative at the onset between insurance prices not likely to go up as much as they anticipate. Mr. Tramm said he worded it that way because they have not been given a price. Mr. Tramm said they have just been told to expect a much lower increase than they were expecting and because of fewer employees saying they would commit to it at this time.

Carol Langley asked if this was with TML Health Benefits. Mr. Tramm said yes.

Julie Davis asked if the ILO funds are a split between MEDC and the City. Mr. Tramm said no. Mr. Tramm said most of the City's sales tax is at a two percent rate. Mr. Tramm said the City gets one percent that they have in the budget as sales tax. Mr. Tramm said there is one-half of one percent that comes to the City as sales tax in lieu of property tax for the ILO. Mr. Tramm said the other half percent goes directly to MEDC and that is because the ILO portion was set at the election by the voters.

Byron Sanford said it sounds like the department heads keep working in terms of what does it take to recruit and retain people, and thinks with the goals they recently set they need to be family-friendly. Byron Sanford said he can say from experience in hiring coaches and teachers, it meant a lot that they could receive good insurance. Byron Sanford said you can see how all this depends on a lot of elements but if they keep getting the data and then look forward to a time when maybe they do not need as much of a flat raise as they do good family benefits.

Mayor Countryman asked if other cities participate in health reimbursement accounts. Mayor Countryman said she has never worked for an employer who had this program. Mr. Tramm said this is something that has been around for a while in different forms. Mr. Tramm said where he worked previously there was an HSA that was encouraged but was not contributed to by the employer. Mr. Tramm said this is through the TML Health Choice health insurance and certainly they have other entities insured by them who do it although they did not ask specifically who participates in it.

Julie Davis moved to accept the Budget as presented with a caveat of 50 percent for dependent coverage only, with no health reimbursement account. Carol Langley seconded the motion, the motion carried unanimously. (4-0)

The roll call vote was recorded as follows: Carol Langley, yes, Kevin Lacy, yes, Julie Davis, yes, Byron Sanford, yes.

Mayor Countryman said, per State law, they need to have a separate motion to ratify the tax rate that the budget is premised on. Mayor Countryman said this is just a formality.

Byron Sanford moved to ratify the tax rate that the budget is premised on. Kevin Lacy seconded the motion, the motion carried unanimously. (4-0)

9. Consider, Adopt and Set by Ordinance the 2021 Ad Valorem Tax Rate for Maintenance and Operations, \$.2588/\$100.

Mr. Tramm said the Ad Valorem tax rate of \$.2588/\$100 for Maintenance and Operations generates the revenue that is included in the draft budget from the City Council Budget Workshop. Mr. Tramm said this item will be formally adopted with the approval of Agenda item #11.

Julie Davis said her concern is with the \$0.4000 tax rate which is cumulative of items #9 and #10. Julie Davis said she spoke with Mayor Countryman about this and said we are being conservative because we have done \$0.4000 for the past four years. Julie Davis said her concern is they have a lot of money that seems to be left over in the account at the end of the year that continues to go to whichever department head claims it. Julie Davis said she understands they were conservative during COVID-19, but if we have money left over she would like to be able to set up some kind of way they can specifically put it in a savings account specifically for capital improvement. Julie Davis said if they are looking at a bond in two or three years how can they go to the taxpayers or constituents and say we are not going to be fiscally responsible today, but two years from now we want more funds. Julie Davis said she would like to see things budgeted in a way that if we do not spend the funds on dependent coverage the extra funds would be set aside for capital improvements on our water and sewer infrastructure. Julie Davis said we are not going to keep spending it and then say now we need a \$28 million bond because we cannot pay for water and sewer.

Mayor Countryman asked if it can be stated that when they adopt the budget, and if they keep it at \$0.4000, it would be with the understanding of taking the line item out that should be going into the capital improvements line item. Mr. Tramm said a budget amendment can be done by City Council during the year. Mr. Tramm said during the last fiscal year they did a budget amendment that redirected the budget into several items which included setting up a fund for future capital projects. Mr. Tramm said his thoughts are, as they are coming to the end of this

budget year and because they do have surplus revenue, that they take the money that would be considered on the line that they would be called surplus and dedicate it to that because as they have discussed, they will have large capital needs coming up. Mr. Tramm said his previous employer had saved that money and in his 12 years there, there was one bond that was for a project they were mandated by the regulatory agency to fund. Mr. Tramm said they funded infrastructure on a cash basis. Mr. Tramm said he thinks they can do that for a lot of items and for a lot of years. Mr. Tramm said several years ago City Council passed an impact fee and every five years they have to renew the capital improvement plan, and 2021 is the fifth year. Mr. Tramm said that point identifies what is charged to and they are just now coming up to some significant properties that will pay impact fees and those are designed to go into capital projects. Mayor Countryman said that could only be used for certain things too, it could not go into a slush fund as it would have to be earmarked for certain items. Mr. Tramm said he thinks those monies plus setting aside this year's surplus monies can send that to a positive use with a budget amendment or some other action by City Council to dedicate those monies. Mr. Tramm said if they continue that for the next couple of years, they will have a million-plus dollars to dedicate to those projects. Mr. Tramm said he would like to see the City be in as little debt as possible.

Mayor Countryman said she would like to see the number they go after in a bond a lot less than if they had not saved anything what that number would be to take that burden off the taxpayers because they have no control over the school district and cannot control that part, but they can control what they do as far as savings and being prudent and fiscal with their dollars and being able to not pass that onto the taxpayers at the time it is ready to be spent. Mayor Countryman said they are sitting on a great balanced budget and are in a good place. Mayor Countryman said as she has said before, let us continue to set aside money because you never know if there is going to be something catastrophic happen, and at least there will be funds there to cover it. Mayor Countryman said they should have and they do have six and a half months of funds in the bank, but to her, that is not enough to feel comfortable. Mayor Countryman said things are going well and with the moving progress they are handling it very well in a fiscal, responsible way. Mayor Countryman said with all the growth coming she does not want the taxpayers to bear the brunt of all of that because of their irresponsibility.

Byron Sanford said he agrees 100 percent but wants to make sure they are not characterizing what they have done down the stretch as a misuse of funds at all. Byron Sanford said they do not want any semblance of extra money just being thrown away. Byron Sanford said that is why they want to hold \$0.4000 and be ahead of the game and not consider dropping it because then they have to come back and say something happened and then they have to go back up which was the rationale, therefore, holding the \$0.4000 nice and steady.

Mr. Tramm said he agrees that infrastructure is among one of the most valuable things they can do because they must provide for the growth that is coming before that growth gets here. Mr. Tramm said they have to have water and wastewater capacity in place before it gets here.

Julie Davis said she wants to make sure she is clear when she says infrastructure she is specifically talking about the huge capital improvement they are looking at regarding water and sewer and that is what they are going to have to do a bond over and not sidewalks. Mayor Countryman said she would not include sidewalks at all as that is the whole mobility study. Mayor Countryman said they are looking at getting grants for downtown which is altogether different. Mr. Tramm said they can characterize that as capital improvement plan infrastructure because capital improvement plan is targeted toward those items, not growth or sidewalks.

Byron Sanford said it is \$2.2 million which is 40 percent of the entire budget so it shows a strong giving there and granted some of that is repairs and updates and the public needs to know we are repairing and updating downtown and that is part of the budget as well. Byron Sanford says he thinks they are doing a wise and prudent thing.

Julie Davis moved to accept item #9 as presented with the understanding that any overage is specifically set aside for capital improvement infrastructure. Kevin Lacy seconded the motion, the motion carried unanimously. (4-0)

10. Consider, Adopt and Set by Ordinance the 2021 Ad Valorem Tax Rate for Debt Service, **\$.1412/\$100.**

Mr. Tramm said the Ad Valorem tax rate of \$.1412/\$100 valuation for Debt Service generates the revenue that is included in the draft budget from the City Council Budget Workshop.



Julie Davis asked if she was allowed to include the overages here also for capital improvement infrastructure or not because it is debt service. Mr. Alan Petrov, City Attorney said no because it is debt service.

Byron Sanford moved to adopt and set by Ordinance the 2021 Ad Valorem Tax Rate for Debt Service, \$.1412/\$100 as presented. Kevin Lacy seconded the motion.

Discussion: Julie Davis asked what happens to overages from debt services. Mr. Tramm said they remain in the debt service fund. Mr. Tramm said at the workshop they talked about how there was some surplus in the fund from previous contributions that helped keep that rate lower than it might be if it was paid fully out of ad valorem tax. Mr. Tramm said those funds for the previous year that were put there in service had to stay in that fund and could only be used in that fund. Julie Davis asked if that was in the breakdown that was sent to them. Julie Davis said the percentages are reversed from eminent for maintenance and operation. Mr. Tramm said this is to show the tax rate. Mr. Tramm said there was a question earlier in the day from Carol Langley and he wanted to make sure this information went to everyone. Mr. Tramm said it shows in 2011 to 2021 the breakdown between M&O and the debt service rate and then what the total rate was. Mr. Tramm said if you look at 2019 to 2020 there is a big difference which was, in part, because of the conservative planning for the pandemic year and there was a larger amount of that surplus because money had been put there but not spent on debt service for several years. Mr. Tramm said it could not be taken out of debt service to be used elsewhere. Mr. Tramm said it could mean less money went in for last year so the debt-money was able to be used that was in the debt service fund. Mr. Tramm said they did that with this budget that was presented but to a lesser degree because there is a much smaller surplus remaining. Mr. Tramm said he believes after this fiscal year there will be about a \$50,000 surplus remaining and that can be used again next year to defray that or it could be maintained in that fund as a buffer for future borrowing issues.

Julie Davis asked in 2011 when the percentages were almost reversed from what they are now was it just because they had a much larger debt. Julie Davis said she does not understand why the percentages were reversed. Mr. Tramm said that was based on what it took between a combination of property values and the tax rate to pay for the debt service that was owed. Mr.

Tramm said he cannot say off the top of his head what was owed 10 years ago and that was before the last debt issue. Mayor Countryman said they have paid off quite a bit of debt. Mr. Tramm said he can say partly because of what has been paid off since then and partly because of the refunding that City Council passed several months ago, they are in a much better position to look forward because while they still owe the same principal from the refunding, there is less interest owed for the future years. Mayor Countryman said almost \$750,000 was saved. Mr. Tramm said for this year less money had to go into debt service than normally would have if they did not do the refunding.

Julie Davis said she is concerned they are going to be left with a whole lot of surplus in debt service they cannot move or do anything with. Julie Davis asked if next year they can adjust the percentage down. Mr. Tramm said they readjust it every year. Mr. Tramm said since last year he and Anthony Lasky have had that discussion of monitoring it. Mr. Tramm said he thinks that is how part of that happened as he does not think it was being monitored every year and they just kept putting the same amount of money in and it built up. Mr. Tramm said they are redoing the calculations every year to make sure it is not getting more than it needs.

The motion carried unanimously. (4-0)

11. Consideration and possible action regarding adoption of the following Ordinance: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS, SETTING THE AD VALOREM TAX RATE OF THE CITY OF MONTGOMERY, FOR THE YEAR 2021 AT A RATE OF \$0.4000 PER ONE HUNDRED DOLLARS (\$100) VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF MONTGOMERY AS OF JANUARY 1, 2021 SPECIFYING SEPARATE COMPONENTS OF SUCH RATE FOR OPERATIONS AND MAINTENANCE AND FOR DEBT SERVICE; LEVYING AN AD VALOREM TAX FOR THE YEAR 2021 PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING FOR COLLECTION AND ORDAINING OTHER RELATED MATTERS.

Mr. Tramm said the Ad Valorem Tax Rate for 2021 of \$0.4000 includes \$.2588 for Maintenance and Operations and \$.1412 for Debt Service. Mr. Tramm said it must be noted by

law that this rate exceeds the No-New-Revenue Tax Rate. Mr. Tramm said this item must be approved with a record vote with at least 60 percent of the City Council voting in favor of the adoption of the tax rate.

Byron Sanford moved that the property tax rate be increased by the adoption of a tax rate of \$0.4000/\$100, which is effectively a 11.51 percent increase in the tax rate. Kevin Lacy seconded the motion.

Mayor Countryman stated the rate includes .2588 for M&O and .1412 for debt service rate and this exceeds the no new revenue tax rate.

Mayor Countryman called for a record vote. Carol Langley, Aye, Kevin Lacy, Aye, Julie Davis, Aye, Byron Sanford, Aye.

The motion carried unanimously. (4-0)

12. Consideration and possible action regarding approval of Change Order No. 1 to the Water Plant No. 3 Improvements project.

Mr. Chris Roznovsky, City Engineer said this is solely for the material costs for the water ground storage tank for Water Plant No. 3. Mr. Roznovsky said the project was bid in August 2020 but due to the freeze and other factors causing material price increases, the approval of the change order will result in a \$23,895.23 in material cost increase which is a 2.4 percent increase in the total contract amount. Mr. Roznovsky said they confirmed there are no other items they are requesting material changes on. Mr. Roznovsky said they did note there were a couple of items that went up, but this is the only one they are requesting. Mr. Roznovsky said they did review from Jones | Carter the actual quote from the supplier showing the increase in material cost and offer no objection.

Mr. Roznovsky said additionally, the contractor has requested an additional 73 calendar days be added to the contract period for performance and revise the completion date to May 4, 2022, to which they have no objections.

Mr. Roznovsky said the critical items in this project were the ground source replacements. Mr. Roznovsky said water partakes offline so this schedule even with these days has it going from November 2021 through the end of January 2022. Mr. Roznovsky said the critical piece would be they would have less tank capacity in the winter.

Mayor Countryman asked if once they approve this is the pricing locked in. Mayor Countryman said her concern is she reviewed the steel prices and from 2020 to 2021 it increased by 31 percent. Mayor Countryman said if it is going to continue to rise in price she wants to make sure they will be able to lock in the price buying it now. Mr. Roznovsky said yes and they will issue the purchase order and that is the number that will be set.

Julie Davis moved to accept item #12 as presented. Kevin Lacy seconded the motion, the motion carried unanimously. (4-0)

13. Consideration and possible action regarding approval of Change Order No. 1 for the Downtown Waterline Replacement project.

Mr. Roznovsky said all of the additional revisions to this project are due to TxDOT comments that were received during construction regarding requirements, delays due to TxDOT permitting, and an additional waterline connection. Mr. Roznovsky said the way the waterline was installed was different than what TxDOT had originally said.

Mr. Roznovsky said the total amount of this Change Order is \$18,595.30 which is a 2.03 percent increase. Mr. Roznovsky said an additional 50 calendar days was requested to be added to the contract period of performance due to delays caused by TxDOT and inclement weather. Mr. Roznovsky said they reviewed all the days requested and felt the additional 50 calendar days were reasonable.

Mayor Countryman asked when TxDOT changes their minds should they contribute financially. Mr. Roznovsky said he cannot say they changed their mind. Mr. Roznovsky said the main thing is it is a slow process and the main difference was the FM 149 waterline needed another foot lower which was made in a comment during the reviews. Mr. Roznovsky said TxDOT is not obligated to contribute financially.

Julie Davis asked if City Council decided to turn this down what would the consequence be. Mr. Roznovsky said the contractor would come back and discuss with City Council and if there would be a lawsuit to make a claim for additional costs.

Mayor Countryman said the contractor has been extremely professional, expedient, and they have been good, which is nothing like what they had before. Mr. Roznovsky said the contractor should resume work this Thursday evening to wrap up the last couple of days' work. Julie Davis asked what is the projected completion date. Mr. Roznovsky said based on the contractor's schedule he believes within the next 60 days.

Byron Sanford asked if this is directly related to the water pressure problem on the west side. Mr. Roznovsky said yes. Mr. Roznovsky said there is a 12-inch waterline until you come to Jim's Hardware and then everything goes to the 6-inch waterline from Jim's to City Hall. Mr. Roznovsky said this will make it a 12-inch line all the way to Water Plant No. 3 and takes the constriction out.

Byron Sanford asked if they approve this will it take roughly two months to get the water pressure 100 percent restored. Mr. Roznovsky said it will be online after they complete these connections over the next couple of nights.

Julie Davis said it was to be completed mid-August which has already passed and asked if we are projecting them coming back now requesting another 60 days. Mr. Roznovsky said they will not.

Byron Sanford moved to approve item #13 as presented. Kevin Lacy seconded the motion, the motion carried unanimously. (4-0)

14. Consideration and possible action regarding adoption of the following Ordinance: AN ORDINANCE BY THE CITY OF MONTGOMERY, TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR RATE INCREASE REQUEST OF ENTERGY TEXAS, INC. FILED ON OR ABOUT AUGUST 31, 2021; SETTING JUST AND REASONABLE RATES FOR ENTERGY TEXAS, INC. FOR SERVICE WITHIN THE

MUNICIPAL LIMITS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS.

Mr. Tramm said Entergy recently filed to increase its Distribution Cost Recovery Factor (DCRF) from \$26.3 million to \$40.2 million across the State. Mr. Tramm said costs would rise approximately 52 percent for residential customers for this category of this increase, as it has been requested.

Mr. Tramm said the Lawton Law Firm, P.C. regularly monitors these rate cases and represents the interests of cities to have this item reviewed and possible action taken by the Public Utilities Commission. Mr. Tramm said similar action in previous cases has resulted in such approval being provided by the PUC at a lower level than was originally requested by Entergy.

Julie Davis asked who votes to approve that much of a rate increase. Mayor Countryman also asked if they need to discuss the lack of service.

Byron Sanford said he has been working with a customer downtown who was highly disenchanted with her bill in February and there were many opportunities for her to reconcile and talk with people personally there and still, there was no resolution made as of last week.

Mayor Countryman said the Entergy representatives are good. Mayor Countryman said she meant as a whole during the snow event as it took a while to find out why they were having issues. Mayor Countryman said they found them and she did not get any calls from any businesses to worry about the tropical storm coming through.

Julie Davis moved to accept Agenda Item #14 with the Ordinance as follows denying increased costs. Carol Langley seconded the motion.

Discussion: Kevin Lacy asked what happens when the City does not accept Entergy's increase. Mr. Alan Petrov, City Attorney said they contact the PUC and then the PUC holds a rate case for all of the jurisdictions. Mr. Petrov said the City of Montgomery is part of a group that participates in that.

Mayor Countryman said it is similar to what LCD did with the gas prices and the City denied it which is all part of the process.

The motion carried unanimously. (4-0)

15. Consideration and possible action regarding the relocation of a Kohler 60kw generator to Lift Station 6.

Mr. Muckleroy, Director of Public Works said the Chick-Fil-A location is where they moved Lift Station 1; they stored that generator with the intent of placing it at a key location in the future. Mr. Muckleroy said they determined Lift Station 6 which sets at the high school stadium is the best location because it catches all of Hills of Town Creek, the apartments, and the stadium, and from that point on it is every lift station that it travels to is already covered by generator power. Mr. Muckleroy said the only question on this is the automatic transfer switch. Mr. Muckleroy said they do not know but the electrician is telling them there is a probability it may not be good from sitting around and he just wants to be prepared for it. Mr. Muckleroy said they are not going to come and test for it until they approve them to do the work. Mr. Muckleroy said once they install it they will test it and if it is not good they will order a new one.

Mayor Countryman said she appreciates Mr. Muckleroy being upfront and compiling all the information and the expectations being understood.

Carol Langley asked how old the generator is. Mr. Muckleroy said it is the 2011 model and is big enough to serve that little station.

Mayor Countryman asked what the life cycle is and if it is on the last three years or 30 years. Mr. Muckleroy said he believes 20 years and a new generator is \$60,000 to \$65,000 to have a new one installed for diesel. Mr. Muckleroy said if they were going to purchase a new one it would be natural gas which is more expensive. Mr. Muckleroy said they are getting significant savings just by relocating this.

Julie Davis said she thinks it would be better served to take this gently-used 10-year old generator and put it at the Community Center and purchase a new generator for the Lift Station.

Julie Davis said she only says that based upon the fact that it is already 10 years old and if the life cycle is 20 years then they are paying this amount of money for 10 years.

Mayor Countryman asked if they would need that kind of wattage for the Community Center. Mr. Muckleroy said it would be a little more powerful than needed. Mr. Muckleroy said this is a diesel generator too and that is a big difference.

Byron Sanford said the other generator was between \$20,000 and \$25,000. Mayor Countryman said it was \$25,000.

Julie Davis said she was shocked that they were storing a generator when they had just asked for a generator in the budget.

Carol Langley move to approve the relocation of a Kohler 60kw generator to Lift Station 6 as presented. Kevin Lacy seconded the motion, the motion carried with 1-Nay vote by Julie Davis (3-1)

16. Consideration and possible action regarding the replacement of 522 meter endpoints through Beacon's upgrade program.

Mr. Muckleroy said this was brought to their attention two months ago by Accurate Meter. Mr. Muckleroy said the older technology on these endpoints, the way they read the cell phone tower is going offline sooner than expected. Mr. Muckleroy said they did not plan for it, it just happened. Mr. Muckleroy said Badger will charge the City \$50.00 each as opposed to what is currently paid \$135.00 each, which is already a discounted price. Mr. Muckleroy said they are within the six to 10-year period on age for these which falls into the 50 percent reimbursement category. Mr. Muckleroy said if they stopped working they would have to pay 50 percent of that today which is closer to \$75.00.

Mr. Muckleroy said he would like to do this all in one step and get it done as there are 522 left in the system that will not read past January 31, 2023. Mr. Muckleroy said it is something they can do on their own, it just takes a little bit of time, but they can get them all in together and put in 20-30 minutes a day and have everyone's meters reading correctly.



Julie Davis asked if this was in the budget for this year. Mr. Muckleroy said no. Julie Davis asked why it was not put in the budget. Mr. Muckleroy said they did not know about it.

Mr. Muckleroy said they have some extra money for that line item that this would normally come out of so that is why he is hoping to go ahead and get this taken care of now. Mr. Muckleroy said they will either have to do it all now or part now and part next budget year.

Mayor Countryman asked what the life cycles are for these meters and how long do they last. Mayor Countryman said these were just put in three or four years ago. Mr. Muckleroy said this is not the entire meter as it is essentially just the antennae that does the communicating that stores the information and relays the information through the cell phone towers. Mayor Countryman said at the speed of technology these are 3G and we are now at 5G. Mayor Countryman said we will probably be at 7G in 18-24 months and then are we going to have to upgrade again. Mr. Muckleroy said according to Badger they are making sure that everything that goes in now is forward and backward compatible so this does not happen again.

Mayor Countryman asked if there is any chance they want to split the cost with us. Mr. Muckleroy said they are giving it to us at cost.

Julie Davis said the timeline states by 2040 they will be at 5G technology.

Byron Sanford said the concern is any time you get a cheaper deal the concern is if it is the best deal overall.

Mayor Countryman asked if they are refurbished. Mr. Muckleroy said no, they are brand new and what is called the LDE technology. Mr. Muckleroy said they do tend to communicate better than the older ones and store the data every 15 minutes instead of every hour and give more of a detailed breakdown of the water usage. Mayor Countryman asked if ION Water connects with this. Mr. Muckleroy said yes.

Mayor Countryman asked how many endpoints there are in the City. Julie Davis said 522. Mayor Countryman said no this is only partial; this is not all of them. Mr. Muckleroy said they

are roughly at 1,050 endpoints. Julie Davis asked if the rest of the endpoints are already upgraded. Mr. Muckleroy said yes. Mr. Muckleroy said all of these are from the original install they did six years ago. Mr. Muckleroy said they switched around four years ago when they started introducing the LDE's.

Kevin Lacy moved to approve Agenda item #16 as presented. Byron Sanford seconded the motion, the motion carried unanimously. (4-0)

**EXECUTIVE SESSION:**

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

Mayor Countryman stated there were no executive matters at this time.

**POSSIBLE ACTION FROM EXECUTIVE SESSION:**

There was no action taken.

**COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

Julie Davis asked if they are starting the turn lane at FM 149. Mr. Roznovsky said they will follow up with TxDOT.

Byron Sanford said he had a good meeting with Ms. Amy Vance with the School District. Byron Sanford said a few days ago they went to Bryan Vocational Trade School and got some really good ideas to initiate some talks in that direction. Byron Sanford said they were supposed to have a meeting today with himself, Mr. Jeff Angelo, and serve with thirty-some people and will be looking at a facility

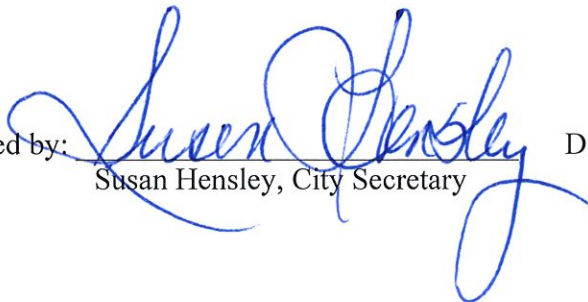
and how to design a facility. Byron Sanford said Bryan’s facility is good but this one is going to be far better. Byron Sanford said there is a vision from the school district for this and he is very supportive of vocational trades. Byron Sanford said this will be very exciting going forward.

Mayor Countryman said she noticed at the Community Center there are some loose and broken tiles as soon as you walk in on the left-hand side that Mr. Muckleroy will need to take a look at.

Byron Sanford said that a citizen spoke to him about getting the toilets upgraded at the Community Center and asked if they were cheap. Mike Muckleroy said that they are normal toilets.

**ADJOURNMENT**

Julie Davis moved to adjourn the meeting at 7:15 p.m. Kevin Lacy seconded the motion, the motion carried unanimously. (4-0)

Submitted by:  Date Approved: \_\_\_\_\_  
Susan Hensley, City Secretary

\_\_\_\_\_  
Mayor Sara Countryman

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> September 28, 2021	<b>Budgeted Amount:</b> Insurance Coverage: \$338,660 Dependent Coverage: \$107,750
<b>Department:</b> Administration	<b>Prepared By:</b> Susan Hensley

**Subject**

Consideration and possible action regarding renewal of the 2021-2022 Medical, Dental, AD&D, Life and Vision Benefits with TML Health Benefits Pool.

**Recommendation**

Authorize the renewal of the 2021-22 Medical, Dental, AD&D, Life and Vision Benefits Coverage with TML Health Benefits Pool.

**Discussion**

The renewal rate for January 2022 includes a one percent increase from last year. The coverage will be with Blue Cross Blue Shield. The City currently pays 100 percent of the full-time employee coverage. This year City Council has authorized the City to pay 50% of the employee's dependent coverage. This coverage is through the Texas Municipal League Health Benefits Pool.

The monthly rates of insurance coverage are as follows:

Rates	Current	New	Employee Cost w/50% Supplement
Employee Only	\$616.96	\$623.14	\$0.00
Employee & Spouse	\$1,252.44	\$1,264.98	\$320.92
Employee & Child(ren)	\$1,085.88	\$1,096.76	\$236.81
Employee & Family	\$1,820.06	\$1,838.28	\$607.57

**Approved By**

City Administrator	Richard Tramm	Date: September 21, 2021
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Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> September 28, 2021	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> Richard Tramm

**Subject**  
 Consideration and possible action to approve a Professional Services Agreement with Azavar.

**Recommendation**  
 Consider approval of the Professional Services Agreement with Azavar.

**Discussion**

Azavar came to my attention as a provider of services related to the collection of lodging taxes, including short term rentals, which is a service for which we were looking. The City of Conroe is among Azavar’s satisfied clients, which is how they came to my attention. Azavar would provide a portal for the collection of necessary information and hotel tax fees related to lodging services. The cost for using the portal is \$8 per report, which may be passed on to the entity paying the lodging taxes.

In addition, Azavar will seek out locations that should be paying taxes and work to collect the taxes owed on a commission basis. For this work Azavar will receive 22% of these new collections for 22 months. Azavar will also perform this service for sales tax payers and provide reports on sales tax for us for twelve months at no charge. While sales tax reporting is not the primary reason to engage Azavar, this may become part of our changes to sales tax process that was discussed during the budget workshop.

<b>Approved By</b>		
City Administrator	Richard Tramm	Date: September 22, 2021



# Professional Services Agreement

## Azavar Agreement

**Created by:**

Ted Kamel  
Azavar

**Prepared for:**

Richard Tramm  
City of Montgomery, Texas

## **Professional Services Agreement**

This Professional Services Agreement (this "Agreement") is made and entered into on the 30th day of September 2021 by and between Azavar Audit Solutions, Inc. (DBA Azavar Government Solutions), an Illinois corporation having its principal place of business at 55 East Jackson Boulevard, Suite 2100, Chicago, Illinois 60604 ("Azavar"), and the City of Montgomery, Texas Municipality corporation having its principal place of business at 101 Old Plantersville Rd, Montgomery, TX 77356 ("Customer").

### **1. SCOPE OF SERVICES**

**1.1** Subject to the following terms and conditions, Azavar shall provide professional management, government, revenue and tax, and computer consulting services ("Services") in accordance with written statements of work agreed to by the parties (each, a "Statement of Work") attached hereto as Exhibit A, which may be subsequently amended by the parties. Each Statement of Work and any subsequent amendments thereto shall be executed on behalf of each of the parties, whereupon it shall be deemed incorporated herein by reference as though fully set forth herein. The parties agree that certain Statements of Work may be delegated by Azavar to different affiliates or entities that shall operate under the terms set forth in this Agreement.

**1.2** Azavar shall be responsible for providing the Services in substantial accordance with each Statement of Work.

Azavar will render the services provided under this Agreement in a workmanlike manner in accordance with industry standards.

**1.3** Customer agrees to provide reasonable facilities and space should Azavar work on Customer's premises as may be reasonably required for the performance of the Services set forth in this Agreement and in any Exhibit hereto.

### **2. INDEPENDENT CONTRACTOR**

Azavar acknowledges and agrees that the relationship of the parties hereunder shall be that of independent contractor and that neither Azavar nor its employees shall be deemed to be an employee of Customer for any reason whatsoever. Neither Azavar nor Azavar's employees shall be entitled to any Customer employment rights or benefits whatsoever.

### **3. PAYMENT TERMS**

Customer shall compensate Azavar the fees set forth in each Statement of Work. Azavar shall be entitled to compensation for time which is actually spent providing the Services set forth in each Statement of Work. Azavar shall submit an invoice to Customer on a monthly or quarterly basis detailing the amounts charged to Customer pursuant to the terms of this Agreement and each Statement of Work hereto. Customer shall remit payment to Azavar within thirty (30) days of the date of each invoice. If Customer defaults on payment of any invoice that is not disputed in writing by Customer within thirty (30) days after the receipt of such invoice, Azavar, at its discretion, may accelerate all payments due under this

Agreement, any Statement of Work attached hereto, will seek recovery of all estimated fees due to Azavar. Azavar shall be entitled to recover all costs of collection including, but not limited to, finance charges, interest at the rate of one percent (1%) per month, reasonable attorney's fee, court costs, and collection service fees and costs for any efforts to collect fees from the Customer.

### **4. CONFIDENTIAL INFORMATION**

**4.1** Each party acknowledges that in the performance of its obligations hereunder, either party may have access to information belonging to the other which is proprietary, private and highly confidential ("Confidential Information"). Each party, on behalf of itself and its employees, agrees not to disclose to any third party any Confidential Information to which it may have access while performing its obligations hereunder without the written consent of the disclosing party which shall be executed by an officer of such disclosing party. Confidential Information does not include: (i) written information legally acquired by either party prior to the negotiation of this Agreement, (ii) information which is or becomes a matter of public knowledge, (iii) information which is or becomes available to the recipient party from third parties and such third parties have no confidentiality obligations to the disclosing party, and (iv) information subject to disclosure under any state or federal laws.

## **Professional Services Agreement**

**4.2** Azavar agrees that any work product or any other data or information that is provided by Customer in connection with the Services shall remain the property of Customer, and shall be returned promptly upon demand by Customer, or if not earlier demanded, upon expiration of the Services provided under each Statement of Work hereto.

### **5. INTELLECTUAL PROPERTY**

**5.1** No work performed by Azavar or any Consultant with respect to the Services or any supporting or related documentation therefore shall be considered to be a Work Made for Hire (as defined under U.S. copyright law) and, as such, shall be owned by and for the benefit of Azavar. In the event that it should be determined that any of such Services or supporting documentation qualifies as a "Work Made for Hire" under U.S. copyright law, then Customer will and hereby does assign to Azavar, for no additional consideration, all right, title, and interest that it may possess in such Services and related documentation including, but not limited to, all copyright and proprietary rights relating thereto. Upon request, Customer will take such steps as are reasonably necessary to enable Azavar to record such assignment. Customer will sign, upon request, any documents needed to confirm that the Services or any portion thereof is not a Work Made for Hire and/or to effectuate the assignment of its rights to Azavar.

**5.2** Under no circumstance shall Customer have the right to distribute or make public any information or software containing, or based upon, Confidential Information of Azavar to any third party without the prior written consent of Azavar which must be executed by a senior officer of Azavar.

### **6. DISCLAIMER**

EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, AZAVAR DOES NOT MAKE ANY WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES RENDERED UNDER THIS AGREEMENT OR THE RESULTS OBTAINED FROM AZAVAR'S WORK, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL AZAVAR BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR INDIRECT DAMAGES, OR FOR ACTS OF NEGLIGENCE THAT ARE NOT INTENTIONAL OR RECKLESS IN NATURE, REGARDLESS OF WHETHER IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CLIENT AGREES THAT AZAVAR'S LIABILITY HEREUNDER FOR DAMAGES, REGARDLESS OF THE FORM OF ACTION, SHALL NOT EXCEED THE TOTAL AMOUNT PAID FOR THE SERVICES GIVING RISE TO THE DAMAGES UNDER THE APPLICABLE ESTIMATE OR IN THE AUTHORIZATION FOR THE PARTICULAR SERVICE IF NO ESTIMATE IS PROVIDED.

### **7. TERMINATION**

**7.1** This Agreement shall be effective ("Term") from the date first written above and shall continue thereafter until terminated upon 30 days written notice by Customer or Azavar ("Initial Term") and automatic renewal terms ("Renewal Terms"). The Initial Term shall be for a twelve (12) month period, beginning on the first day of the execution of this Agreement. Upon completion of the Initial Term, this Agreement shall automatically renew for the Renewal Terms, as successive twelve (12) month periods for three (3) additional years, unless previously terminated. A Party may terminate one or more of a Statement of Work, without terminating either this Agreement or another Statement of Work.

**7.2** Termination for any cause or under any provision of this Agreement shall not prejudice or affect any right of action or remedy which shall have accrued or shall thereafter accrue to either party.

**7.3** The provisions set forth above in Section 3 (Payment Terms), Section 4 (Confidential Information), and Section 5 (Intellectual Property) and below in Section 9 (Assignment), Section 10 (Non-Solicitation of Employees), and Section 11 (Use of Customer Name) shall survive termination of this Agreement.



**Professional Services Agreement**

**8. NOTICES**

Any notice made in accordance with this Agreement shall be sent by certified mail or by overnight express mail:

**If to Azavar:**

General Counsel  
Azavar Audit Solutions, Inc.  
55 East Jackson Boulevard  
Suite 2100  
Chicago, Illinois 60604

**If to Customer:**

City Administrator  
City of Montgomery, Texas  
101 Old Plantersville Rd,  
Montgomery, TX 77356

a written amendment executed by the parties hereto. No delay, neglect or forbearance on the part of either party in enforcing against the other any term or condition of this Agreement shall either be, or be deemed to be, a waiver or in any way prejudice any right of that party under this Agreement. This Agreement shall be construed in accordance with the laws of the State of Texas and the parties hereby consent to the jurisdiction of the courts of the State of Texas.

**City of Montgomery, Texas**

Print Name:

Signature:

Title:

**Azavar Audit Solutions, Inc**

Print Name: Jason Perry

Signature:

Title: President

**9. ASSIGNMENT**

Neither party may assign this Agreement or any of its rights hereunder without the prior written consent of the other party hereto, except Azavar shall be entitled to assign its rights and obligations under this Agreement in connection with a sale of all or substantially all of Azavar’s assets.

**10. NONSOLICITATION OF EMPLOYEES**

During the period in which any Exhibit to this Agreement is in effect and for a period of twelve (12) months thereafter, each party agrees it will not, without the prior written consent of the other party, solicit the employees of the other party for the purpose of offering them employment; provided, however, that good faith solicitations by way of mass media (i.e., newspapers, internet) shall not be deemed to be a violation of this Section 10.

**11. USE OF CUSTOMER NAME**

Customer hereby consents to Azavar’s use of Customer’s name in Azavar’s marketing materials; provided, however, that Customer’s name shall not be so used in such a fashion that could reasonably be deemed to be an endorsement by Customer of Azavar.

**COMPLETE AGREEMENT**

This Agreement, along with each Statement of Work attached hereto from time to time, contains the entire Agreement between the parties hereto with respect to the matters specified herein. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision hereof. This Agreement shall not be amended except by



## Exhibit A - Statement of Work

### Azavar Agreement

**Created by:**

Ted Kamel

Azavar

**Prepared for:**

Richard Tramm

City of Montgomery, Texas

## **Exhibit A – Statement of Work**

This Statement of Work (“Statement of Work”) is made and entered into on this 30th day of September 2021 by and between Azavar Audit Solutions, Inc., an Illinois corporation having its principal place of business at 55 East Jackson Boulevard, Suite 2100, Chicago, Illinois 60604 (“Azavar”), and the City of Montgomery, Texas corporation, having its principal place of business at 101 Old Plantersville Rd, Montgomery, TX 77356 (“Customer”). WHEREBY the parties entered into a Professional Services Agreement (“Agreement”) by signature by the parties attached hereto on 30th day of September 2021.

- I. Locally imposed and/or administered Business Licenses, Registrations, or Occupation Taxes
- II. Locally imposed and/or administered Residential Rental Licenses
- III. Fixed Location taxpayers subject to Hotel Occupation/Use Taxes
- IV. Online travel companies and short-term online rental management platforms taxpayers subject to local occupation/sales/use taxes

### **1. COMPLIANCE AUDITS & ONGOING REVENUE MAXIMIZATION AND MONITORING SERVICES:**

In addition to the Services and work defined in the Agreement, Services shall be provided in substantial accordance with the below statements:

(a) Azavar, as Customer’s authorized agent and third-party administrator (“TPA”), shall undertake a Local Government Revenue Compliance Audit, Maximization, and Monitoring Program (“Revenue TPA Program”) on behalf of the Customer. Upon request by the customer, as part of the Revenue TPA Program Azavar shall, on behalf of the Customer, separately review, audit, maximize, and regularly monitor for the Term of this Statement of Work any and all sources of Customer revenue and related expenses (“Audits”), including, but not limited to, each sales, occupation, and use tax, ordinance, license, service fee, contract, franchise agreement, intergovernmental agreement, payment in lieu of taxes, and any and all expenses imposed by or upon the Customer within the Customer’s corporate boundaries, and as permitted by the Customers’ ordinances and state and federal law, including those revenues, whether levied, imposed, or administered by the Customer, elsewhere locally, by the state or federal government, taxpayers, remitters, or those that should be remitting any funds or savings to the Customer (“Auditee(s)”), revenues and expenditures related to (and where applicable), but not limited to the following:

## **Exhibit A – Statement of Work**

**(b)** The purpose of each Audit is to determine past, present, and future taxes, license fees, service fees, or any other recoveries, refunds, monies or revenue owed to the Customer that were not properly attributed to the Customer or were not properly paid or collected and to determine future taxes, franchise fees, and other monies owed to the Customer not previously counted so that Customer can collect these past, present, and future monies.

Federal and state law, the Customer's own local ordinances and databases, any agreements, contracts or bills between Customer and Auditee are used by Azavar to conduct the Audits and Azavar will present to Customer in writing during the course of the Audits reports detailing compliance findings and findings of monies paid, due, or potentially due to the Customer for review by the Customer per Auditee ("Findings"). Where already allowable by existing Customer contracts or agreements or federal, state, or local laws or ordinances, this Statement of Work authorizes Azavar to correct any prospective errors and make a reasonable effort to collect monies due to the Customer under such applicable laws, local ordinances, or contracts. Additionally, Azavar shall regularly monitor all revenues and related expenditures monthly during the Term of this Agreement and shall make any corrections accordingly. Azavar shall review Customer ordinances and shall present Findings to Customer to maximize Customer revenues as part of the Audits, and where such Findings requires a change into the future, Azavar will only implement such change after Customer has reviewed and agreed to in writing any such change. Customer understands that Findings may include, but are not limited to, changes to technology, organizational processes, process automation, Customer communication practices, Customer governing practices, and/or updates to local ordinances or the codification thereof. Customer agrees that any Findings, whether implemented in whole or in part by Azavar or the Customer, shall be fully compensable under Section 2 of this Statement of Work, including wherein the Findings require any amendments to an ordinance and wherein the ordinance is changed. Customer agrees to review any Findings within thirty (30) days;

**(c)** Customer hereby represents that it is not engaged in any Audits as contemplated under this Statement of Work and shall therefore pay Azavar the fees set forth in this Agreement for any Findings made by Azavar. Customer agrees during the Term of this Statement of Work that it shall not initiate or engage in any Audits, changes to any ordinances related to any Audits, or execution or renewal of any contracts or agreements related to any Audits as contemplated under this Statement of Work without Azavar's prior written consent;

**(d)** In order to perform the Audits, Azavar shall require full access to Customer records and Auditee records. Customer shall use its authority as necessary to assist in acquiring information and procure data from Auditees. Customer agrees that it shall cooperate with Azavar, provide any documentation and records requested by Azavar, and provide continued access (prior to, during, and following any Audits) to documentation and records, and shall engage in meetings with Auditees when requested by Azavar. Customer shall notify Azavar of any Auditee communications or requested meetings with Customer and shall include Azavar in said communications and meetings. Customer shall also designate one (1) professional staff member to be the Customer's Primary Contact;

**(e)** During the course of each Audit, Azavar may find that rather than being owed past due funds, the Customer owes funds erroneously paid to the Customer. In this case, Azavar will immediately terminate its Audit for that specific Auditee and will document the error and provide the Customer with information necessary to correct the error. Azavar shall have no liability to Customer for these errors or actions arising from Azavar's or Customer's knowledge thereof;

## **Exhibit A – Statement of Work**

- (f) Customer acknowledges that each Auditee is a separate entity that is not controlled by Azavar and therefore Azavar cannot predict all the steps or actions that an Auditee will take to limit its responsibility or liability during an Audit. Should Customer negotiate, abate, cancel, amend, delay, or waive by any means all or a portion of funds identified as payable to Customer during an audit, Customer shall pay all Azavar expenses and fees for that Audit in addition to any applicable contingency fees for any Findings that were identified by Azavar or by its Audits and that would have been compensable under Section 2 of this Statement of Work;
- (g) During the Audits, Azavar will educate fee and taxpayers and provide all necessary support to onboard them to file and remit payments to Customer using Azavar software as defined in Exhibit A – Statement of Work 2;
- (h) Audit timelines and processes are set in accordance with Azavar’s proprietary audit process and applicable law. The first Audit start date is expected to be within no later than thirty (30) days from the date of this Statement of Work unless changed and approved by the Customer’s Primary Contact;
- (i) Each Audit is expected to last at least six (6) months. Each subsequent Audit will begin after payment terms and obligations have been satisfactorily met from previously completed Audits however overlapping Audit work may take place at the discretion of Azavar. Audit status meetings will be held regularly via phone, email, or in person throughout the course of the Audits between Azavar and the Customer’s Primary Contact and will occur approximately every quarter;
- (j) Jason Perry, Local Government Revenue Compliance Audit, Maximization, and Monitoring Program, and Azavar specialists will be auditors under this Statement of Work. All Azavar staff or subcontractors shall be supervised by the Azavar Program Manager.

### **2. PAYMENT TERMS.**

- 2.1** Customer shall compensate Azavar the fees set forth in this Statement of Work on a contingency basis. If applicable, Azavar shall submit an invoice to Customer on a monthly basis detailing the amounts charged to Customer pursuant to the terms of this Statement of Work. Should Customer negotiate, abate, cancel, amend, delay, or waive, without Azavar’s written consent, any tax determination or Findings that were identified by Azavar or by its Audits where such Findings were allowed under the law at the time the tax determination or Findings were made, Customer shall pay to Azavar applicable contingency fees for the total amount of money actually collected for said tax determination or Findings at the rates set forth below and for the following thirty-six (36) months. If Customer later implements during the subsequent thirty-six (36) months any Findings Customer initially declined based on Azavar programs or recommendations, Azavar shall be paid by Customer its portion of the savings and/or recoveries over the following thirty-six (36) months at the contingency fee rates set forth below.
- 2.2** For Audits pertaining to prospective short-term online rental management platform, and/or online travel company Findings (under Paragraph 1.(a).xviii and xvii) and sales and use tax, Customer shall pay Azavar an amount equal to twenty-two (22) percent of any new revenues, savings, or prospective funds recovered per account or per Auditee for twenty-two (22) months following when funds begin to be properly remitted to the Customer. In the event Azavar is able to recover any additional savings or revenue increases for any time period, or any credits at any time, Customer will pay Azavar an amount equal to twenty-two (22) percent of any savings, funds, and fair market value for any other special consideration or compensation recovered for or received by the Customer from any Auditee. All contingency fees paid to Azavar are based on determinations of recovery by Azavar including Auditee data and regulatory filings. All revenue after the subsequent twenty-two (22) month period for each account individually will accrue to the sole benefit of the Customer.

**Exhibit A – Statement of Work**

2.3 Customer shall reimburse Azavar’s travel expenses, which shall be preapproved by the Customer, in accordance with Internal Revenue Service guidelines and rules.

3. **COMPLETE AGREEMENT:** This Statement of Work and the Agreement contains the entire Agreement between the parties hereto with respect to the matters specified herein. The invalidity or unenforceability of any provision of this Statement of Work shall not affect the validity or enforceability of any other provision hereof. This Agreement shall not be amended except by a written amendment executed by the parties hereto. No delay, neglect or forbearance on the part of either party in enforcing against the other any term or condition of this Statement of Work shall either be, or be deemed to be, a waiver or in any way prejudice any right of that party under this Agreement.

IN WITNESS WHEREOF, the parties have caused this Statement of Work to be executed in duplicate originals by their duly authorized representatives as of the date set forth below.

**Azavar Audit Solutions, Inc**

Print Name: Jason Perry

Signature:

Title: President

**City of Montgomery, Texas**

Print Name:

Signature:

Title:



## Exhibit A - Statement of Work 2

### Azavar Agreement

**Created by:**

Ted Kamel

Azavar

**Prepared for:**

Richard Tramm

City of Montgomery, Texas

## **Exhibit A – Statement of Work 2**

This Statement of Work (“Statement of Work”) is made and entered into on this 30th day of September 2021 by and between Azavar Audit Solutions, Inc.’s affiliate, Azavar Technologies Corporation, an Illinois corporation having its principal place of business at 55 East Jackson Boulevard, Suite 2100, Chicago, Illinois 60604 (“Azavar”), and the City of Montgomery, Texas, a Texas municipal corporation having its principal place of business at 101 Old Plantersville Rd, Montgomery, TX 77356 (“Customer”).

WHEREBY the parties entered into a Professional Services Agreement (“Agreement”) by signature by the parties attached hereto on 30th day of September 2021.

1. **REVENUE ADMINISTRATION SERVICES:** In addition to the Services and work defined in the Agreement, Services shall be provided in substantial accordance with the below statements:
  - I. **Professional Services, Ordinance Review, Analysis, and Modification:** Azavar shall review Customer ordinances and shall present any recommendations (“Findings”) to Customer to maximize Customer revenues as part of the Audits, and where such Findings requires a change into the future, Azavar will only implement such change after Customer has reviewed and agreed to in writing any such change. Customer understands that Findings may include, but are not limited to, changes to technology, organizational processes, process automation, Customer communication practices, Customer governing practices, and/or updates to local ordinances or the codification thereof. Customer agrees that any Findings, whether implemented in whole or in part by Azavar or the Customer, shall be fully compensable under Section 2 of the Agreement, including wherein the Findings require any amendments to an ordinance and wherein the ordinance is changed. Customer agrees to review any Findings within thirty (30) days.
  - II. **ii. Electronic Monitoring and Automated Management of Locally Authorized and Administered Tax/Fee and Any Other Revenues:** Azavar shall provide Customer for an additional fee with Services and software to continuously monitor and manage locally authorized and administered taxes, fees, and any other revenues to ensure compliance with locally authorized taxes and fees. Services to be included by Azavar are as follows: (i) Customer will have a single Azavar point of contact for inquiries or reporting issues; (ii) Regular (weekly, semi-monthly, or monthly) status calls with the assigned Azavar project manager; (iii) Defect/Enhancement reporting and tracking tool; (iv) Project management portal. Additional Services related to the software specifically to be provided to the Customer are as follows: **Tax and Fee Administration Software Module and Services.**
    1. 99.7% guaranteed system uptime (including pre-arranged system maintenance schedule);
    2. Cyber liability insurance coverage and NACHA and PCI compliance;
    3. Help Desk support for Customer and Customer End Users Monday through Friday, 9am-5pm CST (excluding state and federal holidays);
    4. One (1) business day response time to support inquiries;
    5. One (1) onsite training on application for Customer staff (onsite location, date, time, and duration to be mutually agreed to by Customer and Azavar);
    6. One (1) onsite demonstration and training for Customer End Users and taxpayers (onsite location, date, time, and duration to be mutually agreed to by Customer and Azavar);
    7. Report generation configured to the Customer’s requirements in collaboration between the Customer and Azavar;
    8. Production of marketing material to communicate the Services and software to Customer End Users;
    9. Concierge Customer Service: In the event an individual Customer End User is unable to use the Azavar Software to file and pay Customer Taxes, Azavar shall be responsible for providing manual, individual support to the individual Customer End User;
    10. Delinquency reporting and regular follow up with delinquent taxpayers by Azavar Customer Service; and,
    11. Setup of an on-site kiosk (optional) within Customer facilities.
    12. Dynamic Sales Tax Reporting.



## **Exhibit A – Statement of Work 2**

### **2. IMPLEMENTATION AND USE OF AZAVAR SOFTWARE**

**2.1** Customer agrees that it shall use Azavar developed, hosted, managed, and supported software pertaining to local government expense management, tax location management, tax filing and payment applications for locally authorized and/or administered taxes, expenses, proceeds, monies owed, or fees, (collectively “Taxes”) and revenue monitoring, management, and reporting software (“Azavar Software” or “Software”). Customer agrees that it shall, within no more than thirty days (30) from the date of execution of this Statement of Work: (a) Provide Azavar full cooperation and information necessary to immediately implement, deploy, and integrate Azavar Software for electronic filing, payment, and collection of Taxes with Customer’s existing database and/or enterprise resource planning (“ERP”) systems, wherein the Azavar Software is accessible on Customer’s official website to users of Customer’s website (“End Users”) in a live and secure production environment. Customer shall identify one (1) staff person to test the Software and provide feedback to Azavar regarding the Azavar Software on a reasonably regular basis, especially during Customer onboarding on to Azavar Software. Azavar is expressly authorized by Customer to contact and work with web, Information Technology, and/or ERP providers of Customer for the purposes of implementing and updating Azavar Software as necessary. Should Customer require additional Services for implementation, configuration, customization, or integration of Azavar Software not set forth in this Statement of Work, Azavar shall provide said professional services to Customer on a time and materials basis (Azavar’s blended hourly rate for said services is \$150.00/hour for the 2021 Calendar Year) at Azavar’s then current rate schedule; and,

**2.2** Azavar shall retain all rights, at its sole discretion, to recover service fees or cost(s) from Customer and/or End Users and to set reasonable prices for Customer and/or End Users. This includes, but is not limited to, reclamation of fees for ACH/EFT/eCheck processing electronic payments and shall be included in the fee per filing set forth below or for Credit/Debit Card processing fees. End Users with returned ACH/EFT/eCheck payments shall be assessed a fee of \$25.00 by Azavar and shall be retained by Azavar. Azavar shall assess End Users and retain a service fee of three percent (3%) for any Credit/Debit Card transactions.

### **3. END USER LICENSE AGREEMENT**

**3.1 Software License.** Azavar hereby grants a non-exclusive license to the Customer to use the Azavar Software for the purpose of payment, filing and collection of all Taxes, as well as for collection of all additional and ancillary data generated by such collections. The Customer shall not sublet, duplicate, modify, decompile, reverse engineer, disassemble, or attempt to derive the source code of said Software. The license granted hereunder shall not imply ownership by Customer of said Software, rights of the Customer to sell the Software, or rights to use said software for the benefit of others, except as provided below in Section 3.2. Customer shall not create any derivative work or product based on or derived from the Software or documentation, or modify the Software or documentation without prior written consent of Azavar. Azavar agrees that it shall install and maintain the Software during the Initial Term and for any further term as agreed upon by the parties.

**3.2 Sublicense:** The license grant provided to Customer includes a limited right to allow an unlimited number of End Users to the system for the purposes of reporting, filing, and paying of all locally authorized and/or administered Taxes and revenue. Each End User shall generate a user name and password and will agree to a limited end user license agreement for accessing and using the Azavar Software for the purposes of filing, payment, and collection of Taxes and revenue due to Customer.

**3.3 Customer Data:** Azavar acknowledges that the data provided by the Customer (“Customer Data”) during the use and implementation of the Software is the property of the Customer. Customer authorizes Azavar to access, import, process and generate reports (“Azavar Data”) from the Customer Data with Azavar’s various proprietary systems. No confidential or otherwise sensitive information will be released. Azavar owns any rights in and to the Azavar Data, including but not limited to all Intellectual Property rights that may vest in such Azavar Data. The Azavar Data shall be made available to the Customer in a format acceptable to both the Customer and Azavar.

## **Exhibit A – Statement of Work 2**

### **3.4 Duration, Fee, and Term:**

**3.4.1 Duration:** The grant of the Software License in Section 2.1 above is provided to Customer for the Initial Term and any Renewal Terms to use, install, implement and deploy the Azavar Software at the license fee set forth below.

**3.4.2 Fee:** Customer shall pay a one-time onboarding service fee of twenty-five hundred dollars (\$2500.00) upon execution of this Statement of Work. The onboarding fee will be waived if Customer signs this contract by October 1st, 2021. Customer shall pay Azavar a discounted service/license fee of \$8.00 per filing for the distinct and unique locally authorized and/or administered Tax forms listed below and implemented within Azavar Software for the Customer's benefit upon execution of this Statement of Work, whether or not such Tax form(s) has yet been deployed to a live production environment. Billing of the service/license fee shall start upon the contract start date. Customer agrees and authorizes that Azavar shall deploy a distinct and unique license and/or Tax form for filing and collection of each, but not limited to, Customer Tax and Fee upon execution of this Statement of Work. Azavar Sales Tax Reporting Insights & Analytics shall also be provided at no cost until October 1st, 2022 and a \$1,800 annual cost thereafter. Customer may request at any time, in writing to Azavar, that Azavar implement and deploy any additional module(s). A separate fee may be applicable for additional modules.

## **4. LICENSE, PERMITS, AND/OR APPROVALS**

**4.1** Azavar and Customer will work together to obtain such licenses, permits, and/or approvals ("Approvals") as necessary and required by law for the performance of the Services and implementation of the Azavar Software as provided in this Statement of Work. Customer shall be responsible for payment of all such fees or licenses necessary for said implementation.

## **5. INDEMNITY**

**5.1 For Azavar:** Azavar shall indemnify and hold harmless Customer and its officers, officials, and employees from any liability for damage or claims for personal injury, as well as from claims of breach of confidentiality, which may arise out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of Azavar, its officers, agents and employees under this Statement of Work.

## **6. INTELLECTUAL PROPERTY**

**6.1 Ownership:** Azavar owns all rights in and to the Azavar Software as well as all modifications and amendments necessary for implementation of Azavar Software. In the event that it should be determined that any Azavar Software or related documentation qualifies as a "Work Made for Hire" under U.S. copyright law, then Customer will and hereby does assign to Azavar, for no additional consideration, all right, title, and interest that it may possess in such Services and related documentation including, but not limited to, all copyright and proprietary rights relating thereto. Upon request, Customer will take such steps as are reasonably necessary to enable Azavar to record such assignment. Customer will sign, upon request, any documents needed to confirm that the Services or any portion thereof is not a Work Made for Hire and/or to effectuate the assignment of its rights to Azavar.

**6.2 Proprietary Information:** As used herein, the term "Proprietary Information" means any information which relates to Azavar's Software, audit processes or related services, techniques, or general business processes. Customer shall hold in confidence and shall not disclose to any other party any Proprietary Information in connection with this Statement of Work, or otherwise learned or obtained by the Customer through implementation of the Azavar Software.

**Exhibit A – Statement of Work 2**

7. **COMPLETE AGREEMENT:** This Statement of Work and the Agreement contains the entire Agreement between the parties hereto with respect to the matters specified herein. The invalidity or unenforceability of any provision of this Statement of Work shall not affect the validity or enforceability of any other provision hereof. This Agreement shall not be amended except by a written amendment executed by the parties hereto. No delay, neglect or forbearance on the part of either party in enforcing against the other any term or condition of this Statement of Work shall either be, or be deemed to be, a waiver or in any way prejudice any right of that party under this Agreement.

IN WITNESS WHEREOF, the parties have caused this Statement of Work to be executed in duplicate originals by their duly authorized representatives as of the date set forth above.

**Azavar Audit Solutions, Inc**

**City of Montgomery, Texas**

Print Name: Jason Perry

Print Name:

Title: President

Title:

Signature:

Signature:

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> September 28, 2021	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> Richard Tramm

**Subject**

Consideration and possible action on nominations for Montgomery County Appraisal District Board (MCAD) of Directors Election for the 2022-2023 term.

**Recommendation**

Consider providing up to five names in nomination for the Montgomery County Appraisal District Board of Directors Election for the 2022-2023 term.

**Discussion**

Each jurisdiction entitled to vote in the election of the Montgomery County Appraisal District's Board of Directors may nominate a candidate for each of the five positions to be filled. The attached pages include correspondence from MCAD, including Qualifications for an Appraisal District Director. The City of Montgomery has five votes in the election out of 5,000 votes in total.

We must mail the nomination form on or about October 15, 2021, so this item could be deferred until the next City Council Meeting on October 12, 2021.

**Approved By**

City Administrator	Richard Tramm	Date: September 22, 2021



## MONTGOMERY CENTRAL APPRAISAL DISTRICT

TONY BELINOSKI, RPA  
CHIEF APPRAISER

August 2, 2021

City of Montgomery  
City Administrator  
101 Old Plantersville Rd.  
Montgomery, Texas 77316

Re: **REQUEST FOR NOMINATIONS FROM COUNTY, SCHOOL, CITY, & JUNIOR COLLEGE DISTRICTS for the Montgomery Central Appraisal District's Board of Directors Election, 2022-2023 Term**

In accordance with the provisions of Section 6.03 of the Texas Property Tax Code, each jurisdiction entitled to vote in the election of the Montgomery Central Appraisal District's Board of Directors may nominate a candidate for **each** of the five (5) positions to be filled.

To assist you in the nomination process, I am enclosing the eligibility requirements for a board member and a sample resolution. All nominations must be submitted to my attention **by resolution before October 15, 2021**.

**Please include a brief biography with each nomination.** These biographies will be sent with the Official Ballot to each voting jurisdiction to allow them to familiarize themselves with the qualifications and background of each candidate.

After the nomination period is closed, an Official Ballot will be mailed on or about **October 15, 2021**. Please schedule your agenda accordingly so you may participate in this election of the Board of Directors.

If you have any questions concerning the election, please contact me.

Sincerely,  
Tony Belinoski, Chief Appraiser

Enclosures: Eligibility Requirements for Director  
Sample Resolution for Nomination

2-ColSDCityLetter-Nominate.doc

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## QUALIFICATIONS FOR AN APPRAISAL DISTRICT DIRECTOR

[Texas Property Tax Code 6.03]

To be eligible to serve on the board of directors, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office.

An individual is **ineligible** to serve if the individual is:

- A person who has appraised property for compensation for use in proceedings or represented property owners for compensation in proceedings in the CAD at any time within the preceding three years is ineligible to serve on the board of directors.
- An employee of a taxing unit in the district [a person may be an elected official of a taxing unit].
- An appraisal district employee
- A person (or spouse) or business entity that contracts with the appraisal district or with a taxing unit in the appraisal district.
- A person (or spouse) or business entity that is a participant in a current lawsuit with the district.
- A person or relative within the second degree by consanguinity or affinity who does business in the appraisal district as a paid property tax agent or fee appraiser whose work involves property taxes.
- A person owing delinquent property taxes. [IF delinquency is older than 60 days] [DOES NOT apply if person is paying delinquent taxes and any penalty and interest under an installment payment agreement or has deferred or abated a suit to collect delinquent taxes.]

1 <sup>st</sup> DEGREE	2 <sup>nd</sup> DEGREE	3 <sup>rd</sup> DEGREE
<p><b>By Consanguinity</b></p> <ul style="list-style-type: none"> <li>• Parents</li> <li>• Children</li> </ul> <p><b>By Affinity</b></p> <ul style="list-style-type: none"> <li>• Spouses of relatives listed under first degree consanguinity</li> <li>• Spouse</li> <li>• Spouse's parents</li> <li>• Spouse's children</li> <li>• Stepparents</li> <li>• Stepchildren</li> </ul>	<p><b>By Consanguinity</b></p> <ul style="list-style-type: none"> <li>• Grandparents</li> <li>• Grandchildren</li> <li>• Brothers &amp; sisters</li> </ul> <p><b>By Affinity</b></p> <ul style="list-style-type: none"> <li>• Spouses of relatives listed by second degree consanguinity</li> <li>• Spouse's grandparents</li> <li>• Spouse's grandchildren</li> <li>• Spouse's brothers &amp; sisters</li> </ul>	<p><b>By Consanguinity</b></p> <ul style="list-style-type: none"> <li>• Great grandparents</li> <li>• Great grandchildren</li> <li>• Nieces &amp; nephews</li> <li>• Aunts &amp; uncles</li> </ul> <p><b>By Affinity</b></p> <ul style="list-style-type: none"> <li>• No prohibitions</li> </ul>

STATE OF TEXAS

§  
§  
§

COUNTY OF MONTGOMERY

**RESOLUTION**

RESOLUTION SUBMITTING NOMINEE(S) AS CANDIDATE(S) FOR THE ELECTION OF THE MONTGOMERY CENTRAL APPRAISAL DISTRICT'S BOARD OF DIRECTORS-2022-2023 TERM.

**WHEREAS**, the **City of Montgomery** of Montgomery County Texas has been certified by the Chief Appraiser of the Montgomery Central Appraisal District as being eligible and entitled to nominate candidates to be placed on the county-wide ballot for the Montgomery Central Appraisal District's Board of Directors; and

**WHEREAS**, the City Council has considered such candidates;

**THEREFORE BE IT RESOLVED**, that the City Council of the City of Montgomery hereby nominates to the Montgomery Central Appraisal District's Board of Directors the following candidate(s).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PASSED AND APPROVED** this the \_\_\_\_\_, 2021.

\_\_\_\_\_  
s\ Title

ATTEST:

\_\_\_\_\_  
s\Title

**MONTGOMERY CENTRAL APPRAISAL DISTRICT**  
**Voting Entitlements for County, ISD's and Cities**  
**Board of Directors Election, 2022-2023 Term**

<b>District</b>	<b>Votes</b>
Montgomery County	920
Lone Star College	223
Cleveland ISD	1
Conroe ISD	1703
Magnolia ISD	330
Montgomery ISD	294
New Caney ISD	265
Richards ISD	1
Splendora ISD	40
Tomball ISD	45
Willis ISD	175
City of Cleveland	1
City of Conroe	145
City of Houston	15
City of Magnolia	5
City of Montgomery	5
City of Oak Ridge No.	5
City of Panorama Vlge	5
City of Patton Vlge	1
City of Roman Forest	5
City of Shenandoah	8
City of Splendora	1
City of Stagecoach	1
City of Willis	8
City of Woodbranch Vlge	1
City of Woodloch	1
<b>Total County/ISD/City Votes</b>	<b>4,204</b>

Number of County/ISD/City Districts	26
Number of Special Districts	111
<b>Number of All Voting Districts</b>	<b>137</b>

Total County/ISD/City Votes	4,204
Total Special District Votes	796
<b>Total of All Votes</b>	<b>5,000</b>



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> September 28, 2021	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> Richard Tramm

**Subject**

Consideration and possible action on Procedural Rules for Montgomery City Council Meetings.

**Recommendation**

Consider and discuss this item. Provide input to City Staff on moving forward. The City Attorney will also be available for questions from Council and possible recommendations.

**Discussion**

The concept of having a defined set of procedures has been discussed recently. Procedural Rules were considered by City Council in 2009 but were not adopted. I provided these to City Council on September 14, 2021, for review.

The City Attorney has proposed the updated version that is attached as the starting point to receive comment and have discussion with City Council on moving this item forward in a way that City Council desires.

<b>Approved By</b>		
City Administrator	Richard Tramm	Date: September 24, 2021

## City Council Procedures and Decorum Policy

### Sec. 1-100. – City Council Agenda.

(a) The City Administrator is responsible for creating and processing the agenda and agenda materials for City Council meetings. The City Administrator will submit agenda materials as appropriate for review by the City Attorney. The City Secretary is responsible for preparing and posting the agenda and assembling and distributing the agenda packets.

(b) The Mayor or a Council Member may direct the City Administrator in writing to place an item on an agenda for a regular City Council meeting, special meeting, or work session for discussion only. Items must be submitted to the City Administrator no later than 5 p.m. on the Wednesday preceding the week of the City Council meeting.

(c) The City Council, during any scheduled regular or special meeting or work session, may direct the City Administrator to place an item on a future agenda.

(d) A Council Member may request an item to be placed on the agenda for discussion. Should extraordinary staff time be required to address any item, the City Administrator will place the item on future Council agenda for direction and discussion and communicate the agenda change to those requesting the item.

(e) Agenda items placed on the agenda by the Mayor or members of the City Council previously considered and whereby action was taken by the City Council may not be placed on a future agenda for reconsideration within three months of such action unless either directed by a majority of the City Council to the City Administrator during any scheduled regular or special meeting or work session, directed by the Mayor and one Council Member in writing to the City Administrator.

In all cases, at least one member of the City Council who is requesting that the item be renewed on an agenda shall have been on the prevailing side of the previous vote on the item.

### Sec. 1-110. – Types of Meetings.

(a) **Regular Meetings:** The City of Montgomery regular City Council meetings are held on the second and fourth Tuesday of each month, at such time as may be set by the City Council, unless the meeting is rescheduled or cancelled. All regular meetings of the City Council will be held in the City of Montgomery City Hall at 101 Old Plantersville Rd, Montgomery, TX 77356 or at such other location as the City Council may, by motion, resolution or ordinance, designate.

(b) **Work Session Meetings:** A work session is a meeting to discuss or explore matters of interest to the City, review and discuss agenda items, meet with City boards, commissions or committee members, City Staff or officers of civic organizations, governing bodies or individuals specifically invited to the session by the Mayor, City Administrator or the Council. These meetings are informational and no formal action shall be taken unless the posted agenda indicates otherwise. The Mayor may allow any citizen to participate in the discussion at a work session, but only as recognized by the Mayor. The Mayor may end citizen participation in a work session in order to allow the City Council to proceed with discussion.

(c) **Special Meetings:** Special meetings may be called by the Mayor, the City Administrator, or by any two (2) members of the City Council. The call for a special meeting shall be filed with the City Secretary in

written form, and the City Secretary shall cause the posting of notice of the meeting as governed by applicable law.

(d) Emergency Meeting: In case of emergency or urgent public necessity, as defined by State law and confirmed by the City Attorney when practical, which shall be expressed in the notice of the meeting, an emergency meeting may be called by the Mayor, City Administrator or his/her designee, or two members of the City Council, and it shall be sufficient if the notice is posted at least two hours before the meeting is convened.

(e) Closed Meeting: The City Council may meet in a closed meeting but only under conditions allowed by applicable law. Details discussed in closed meetings shall be considered confidential and shall not be discussed or disclosed outside the meeting.

(f) Recessed Meetings. Any meeting of the City Council may be recessed to a later time provided that no recess shall be for a period longer than twenty-four hours from the time the meeting is recessed.

#### Sec. 1-120. – Quorum.

A quorum at any meeting of the City Council will be established by the presence of three (3) members of Council. The Mayor shall not count as a Council Member for the establishment of a quorum.

#### Sec. 1-130. – Order of Business.

The regular City Council meeting will be generally conducted in the following order, unless otherwise specified. If the Mayor or any member of Council wishes to change the order of business, a proper motion must be made followed by a second, and then passed by the affirmative vote of a majority of the Council Members present and voting. An executive session may be held at any time during a meeting pursuant to applicable State law.

##### (a) Executive Session:

(1) Conduct Executive Session – Items to be discussed in closed meeting under conditions allowed by applicable law. The City Council may not take final action during Executive Session. It is understood and agreed that information discussed in Executive Session is considered confidential and should remain so until the Council takes action in public on the matter. Any final action resulting from an Executive Session discussion must be taken during the open public session.

##### (b) Work Session Agenda:

(1) Discussion of consent items – Council review and discussion of items that are by nature routine and typically require little or no Council deliberation.

(2) Questions regarding regular agenda items – Council review and discussion of regular agenda items. Council may ask questions of Staff, receive a brief presentation, and request additional information prior to consideration during the regular meeting.

(3) Written or verbal presentations or discussions – Council updates and discussions regarding items, some of which may not be included as part of the regular meeting agenda.

(4) Executive Session (if needed) - Items to be discussed in closed meeting under conditions allowed by applicable law. The City Council may not take final action during executive session. It is understood and

agreed that information discussed in Executive Session is considered confidential and should remain so until the Council takes action in public on the matter. Any final action resulting from an Executive Session discussion must be taken during the open public session.

(5) Adjourn

(c) Regular Meeting Agenda:

(1) Call to order – Chair officially calls the meeting to order.

(2) Invocation – Each agenda of a regularly scheduled City Council meeting shall provide an item allowing for an invocation(s).

(3) Pledge of Allegiance – Each agenda of a regularly scheduled City Council meeting shall provide an item for the recital of the “Pledge of Allegiance” to both the United States flag and the Texas flag.

(4) Presentations – The agenda shall provide a time when proclamations, recognitions, general reports, and updates may be presented to the City Council.

(5) Public Comment – The time for the public to address the City Council on any subject. However, the City Council cannot discuss items presented under “persons to be heard” nor take any action thereon other than consideration of the placement of said item on a future agenda as a discussion item or refer the item to Staff for research and possible future action. There shall be a time limit of three (3) minutes allotted for each “person to be heard” portion of any regularly scheduled City Council meeting.

(6) Consent agenda - Shall contain routine, non-controversial items that require City Council action but need little or no Council deliberation. An item can be removed from the consent agenda by the City Administrator, Mayor, or any two members of City Council, and will be considered after approval of the consent agenda.

(7) Old business – Business items pending from previous City Council meetings.

(8) New business – New or amended ordinances, resolutions, or policies that City Members or City Staff wish to have the City Council consider.

(9) Discussion items – Items to be presented or discussed with City Council in order to garner direction from City Council. No action shall be taken on discussion items.

(10) Executive Session (if needed) – Items to be discussed in closed meeting under conditions allowed by applicable law. The City Council may not take final action during executive session. It is understood and agreed that information discussed in Executive Session is considered confidential and should remain so until the Council takes action in public on the matter. Any final action resulting from an Executive Session discussion must be taken during the open public session.

(11) Adjourn

Sec. 1-140. – General Procedures.

(a) General Procedure: General rules of parliamentary procedure as defined herein, consistent with the any applicable City ordinance, statute or other legal requirement, shall govern the proceedings of the City Council. To the extent not inconsistent with these rules, the City Council shall use Robert’s Rules of Order

as a general guideline for additional rules of parliamentary procedure without being a procedural requirement. Notwithstanding the above, failure to abide by, or adhere to, these rules shall not nullify or negate any action by the City Council. These rules of parliamentary procedure are intended solely as a guideline.

(b) Chair of Meeting: The Mayor shall preside over all meetings of the City Council as the Chair and enforce these rules and procedures during a meeting. In the absence of the Mayor, the Pro Tempore shall assume the Chair responsibility at the meeting. In the absence of the Pro Tempore, the Council will choose a Chair for the meeting.

(c) Authority of the Chair: The Chair person shall make decisions on questions of procedure subject to review respectively by the Council as a whole.

(d) Council Deliberations: The Chair has the responsibility to control the discussion and the order of speakers. Council Members will generally be called upon in the order of the request to speak. Generally, a Council Member may not be recognized to speak subsequently until each Council Member has had an opportunity to obtain the floor. A Council Member holding the floor may address a question to another Council Member and that Council Member may, should they so choose, respond to the question while the floor is still held by the Council Member asking the question.

(e) Limits to Deliberations: After an agenda item is announced by the Chair, the City Council may discuss the item without the need for a motion on the item. Council Members will limit their comments to the subject matter or motion currently being considered.

(f) Repetitious Comments Prohibited: A speaker or Council Member shall not present the same or substantially the same items or arguments to the City Council repeatedly or be repetitious in presenting oral comments. A speaker or Council Member shall not present an argument on a matter previously considered by the City Council at the same session.

(g) Obtaining the Floor: Any member of the Council wishing to speak shall first obtain the floor by making a request for the floor to the Chair. The Chair shall recognize any Council Member who seeks the floor when appropriately entitled to do so.

(h) Motions: Motions may be made by any member of the Council including the Chair. Any member of the City Council may second a motion.

(i) Procedures for Motions: The following is the general procedure for making motions:

(1) The item is presented by Staff or others followed by questions and discussion by Council Members.

(2) A Council Member who wishes to make a motion shall first obtain the floor.

(3) A Council Member who wishes to second a motion shall do so through a request to the Chair.

(4) Before a motion can be discussed, it shall be seconded.

(5) Once the motion has been properly made and seconded, the Chair shall open the matter for further discussion offering the first opportunity to the moving party and, thereafter, to any Council Member properly recognized by the Chair.

(j) Amendments to Motions: When a motion is on the floor and an amendment is offered, the amendment shall be acted upon prior to acting on the main motion. No motion of a subject other than the agenda item under consideration shall be admitted as an amendment. A motion to amend an amendment shall be in order, but one to amend an amendment to an amendment shall not be in order. Action shall be taken on the amended amendment prior to any other action to further amend the original motion.

(k) Continuance of Discussion or Hearings: Any item being discussed or any public hearing at a City Council meeting may, by order, notice, or motion, be continued or tabled to any subsequent meeting.

(l) Voting: All Council Members must vote either “yea” in the affirmative or “nay” in the negative. A present member who does not vote will be officially recorded as a “nay” or negative vote. When a Council Member recuses oneself, that Council Member is not counted as present for quorum purposes and is not deemed to be “voting” for purposes of determining whether there has been a “majority vote of those voting and present”.

(m) Public Hearings: The following is the general procedure for conducting public hearings:

- (1) Staff presents report.
  - (2) City Council Members may ask Staff questions.
  - (3) The applicant then has the opportunity to present comments, testimony, and/or oral arguments.
  - (4) City Council Members may ask questions of the applicant.
  - (5) The Chair opens the public hearing.
  - (6) Upon opening the public hearing, and before any motion is adopted related to the merits of the issue to be heard, the Chair shall inquire if there is anyone present who desires to speak on the matter which is to be heard or to present evidence regarding the matter.
  - (7) Members of the public are provided with the opportunity for comments and testimony in accordance with Section 1-150 (d) of the City Council Procedures and Decorum Policy.
  - (8) A vote by City Council to close the public hearing upon a motion and second.
  - (9) The applicant may be given the opportunity to respond to questions from the City Council and for closing comment or rebuttal.
  - (10) The City Council deliberates on the issue.
  - (11) If the City Council raises new issues through deliberation and a majority of the City Council seeks additional public testimony, additional public comment and testimony is permitted in accordance with Section 1-150 (d) of the City Council Procedures and Decorum Policy.
  - (12) The City Council deliberates and takes action as needed.
  - (13) The Chair announces the final decision of the City Council as applicable.
- (n) Call for Recess: The Chair may call for a recess of up to fifteen (15) minutes at regular intervals at appropriate points in the meeting agenda, or if requested by any two (2) Council Members.

Sec. 1-150. – Decorum.

(a) General: During Council meetings, Council Members shall preserve order and decorum, shall not interrupt or delay proceedings, and shall obey the rules of the Council. Council Members shall demonstrate respect and courtesy to one another, to City Staff and to members of the public appearing before the Council. Council Members shall seek to phrase and communicate all writings, publications and speeches in a professional and constructive manner.

Council Members may express differing ideas, equitable representation helps promote unity of purpose by allowing the public to be informed of each Member's position during his/her term of office and not only during an election campaign.

Members of the Council will not condone any unethical or illegal activity from any Council Member or members of the Staff. All members of the Council agree to uphold the intent of this policy and to govern their actions accordingly.

(b) Mayoral Responsibilities:

(1) The Mayor shall serve as the Chair of all meetings. The Mayor Pro Tempore shall preside in the absence of the Mayor.

(2) The Mayor shall have a voice in all matters before the Council.

(3) The Chair is responsible for preserving order and decorum and shall keep the meetings orderly by recognizing each Member for discussion, limiting speaking items, encouraging debate among Members, and keeping discussion limited to the agenda item being considered.

(4) The Mayor is the official spokesperson for the Council on all matters unless absent, at which time the Mayor Pro Tempore or appropriate designee will assume the role. The views presented by the Mayor, or the Mayor Pro Tempore in his/her absence, should provide equitable representation of all Council Members.

(5) The Chair will encourage all Council Members to participate in Council discussion and give each Member an opportunity to speak before any Member can speak again on the same subject.

(6) The Mayor is responsible for ensuring that an orientation of all Council Members is conducted following an election. The orientation shall include Council procedures, staff and media relations, current agenda items, municipal leadership training programs, and legal issues governing the behavior of elected officials, etc.

(c) Council Responsibilities

(1) Each Council Member is responsible for being prepared to discuss the agenda.

(2) Each Council Member is required to attend a Council Member Orientation and is encouraged to attend at least one Texas Municipal League-sponsored conference each year in order to stay informed on issues facing municipalities.

(3) It is the responsibility of Council Members to be informed about action taken by the Council in their absence. In the case of an absence from a work session, the Council Member is responsible for obtaining

this information from the City Administrator prior to the Council meeting during which said item is to be voted upon.

(4) When addressing an agenda item, the Council Member shall first be recognized by the Chair, confine comments to the question under debate, avoid reference to personalities, and refrain from impugning the integrity or motives of any other Council Member or Staff Member during debate or vote.

(5) Any Council Member may appeal a ruling by the Chair to the Council as a whole. If the appeal is seconded, the person making the appeal may make a brief statement and the Chair may respond. An appeal may generally be debated by the Members, but each Member may speak only once. The affirmative vote of a majority of the Council Members present and voting shall be necessary to approve the motion.

(6) Any Council Member may ask the Chair to enforce the policy established by the Council. Should the Chair fail to do so, a majority vote of the Council Members present shall require the Chair to enforce the policy.

(7) When a Council Member is appointed to serve as a liaison to a board, committee or commission, the Council Member is responsible for keeping all Council Members informed of significant activities of that board, committee or commission. The appointed Council Member should report the actions of the board, committee or commission during a work session of the City Council.

(8) A member of the Council who wishes to be recognized shall request to speak, but shall not proceed with remarks until recognized and named by the Chair of the Meeting. Remarks shall be confined to the question before the Council.

(9) While a member of the Council is speaking, other members shall not hold private discourse or in any manner interrupt the speaker. In all discussions, disrespectful language and behavior shall be avoided.

(10) Every member of the Council who shall be present at a meeting, when a vote is called for by the Chair shall vote thereon, unless they have recused themselves due to a conflict of interest. A conflict arises when a City Council Member, a relative of that Member, or an entity in which a City Council Member has a substantial interest is actively engaged in an activity that involves the City's decision-making processes. "Decision-making processes" is broader than just voting and includes being involved with any aspect of any decisions the City makes.

(11) A Council Member may not represent any third party before any City board or commission.

(12) All personal communication devices should be placed in a silent mode during any City Council meetings. Personal communication devices shall not be used for communicating City related business during all City Council meetings.

(d) Citizens' participation: The following rules shall be in force for persons in attendance at all meetings of Council:

(1) Persons wishing to address the Council during "persons to be heard" or "public hearings" shall complete a "request to speak" form and present said form to the City Secretary prior to the beginning of the regularly scheduled City Council meeting or immediately following their address to Council. Speakers shall approach the lectern and give his/her name and address before speaking. Speakers shall address the



Mayor and Council with civility that is conducive to appropriate public discussion. All public comments should be addressed through the Mayor. Each speaker will be allowed three (3) minutes to speak. No person shall be allowed to address the Council more than once unless called upon by a City Council Member to do so. There shall be a cumulative time limit of thirty (30) minutes allotted for the “persons to be heard” portion of any regularly scheduled City Council meeting. If the Mayor or any Council Member wishes to extend the time for “persons to be heard”, a proper motion must be made followed by a second, and then passed by the affirmative majority vote of the Council Members present.

City Council Members cannot discuss items presented under “persons to be heard” nor take any action thereon other than consideration of the placement of said item on a future agenda as a discussion item or refer the item to City Staff for research and possible future action.

(2) Persons may not engage in discussions with the Council during Council deliberations unless specifically asked a question by a Council Member. Persons who have been asked a question by a Council Member must be recognized by the Chair before being allowed to speak. The Chair may end any question and answer session between Council Members and a member of the public in order to facilitate the order of business.

(3) Persons may present printed material to be included in the Council agenda packets one week prior to a meeting. Persons may present printed material to the City Secretary to distribute to the Council during a meeting.

(4) Persons attending Council meetings shall remain seated or may stand in the back and come and go so long as it does not disrupt the meeting. Persons in attendance shall not carry signs, placards or other items which could block the view of those behind them or be disruptive to the proceedings. No person attending any Council meeting shall delay the proceedings or refuse to obey the orders of the presiding officer.

(5) Disturbances, transgressions of the rules or disorderly conduct in the Council chamber may cause the transgressor to be removed from the meeting. The Chair of the meeting, shall exercise control over persons who disrupt the meeting in the following ascending order of action:

- a. Call the person to order, advising that person of the infraction.
- b. Advise the person that the infraction must cease immediately or the person will be ordered to leave the meeting.
- c. Order the person to leave the meeting. If the offending person is a member of Council, the Chair shall call for a vote on the expulsion of that member from the meeting, and such vote requires a majority for adoption.

A police officer may remove an individual or individuals for disrupting a meeting as authorized by Texas Penal Code Section 42.05.

(6) Persons are encouraged to attend Council meetings. However, the number admitted shall be limited to the fire safety capacity of the Council chamber as determined by the fire chief or designee. If the capacity is surpassed the Council may adjourn the meeting and move its proceedings to a location that will accommodate a larger number of participants.

Sec. 1-160 - Staff Relations

(a) In order to ensure proper presentation of agenda items by Staff, questions arising from Council Members after receiving their information packet should be, whenever possible, presented to the City Administrator for Staff consideration prior to the Council meeting. This allows Staff the time to address Council Member's concern and provide all Council Members with additional information.

(b) The City Administrator shall designate the appropriate Staff Member to address each agenda item and shall see that each presentation is prepared and presented in order to inform and educate the Council on the issues that require Council action. The presentation should be professional, timely and allow for discussion of options for resolving the issue. As a summary, the Staff Member making the presentation shall make it clear if no Council action is required, or present the Staff recommendation as a part of the presentation, and/or present the specific options for Council consideration.

(c) The City Administrator is directly responsible for providing information to all the Council concerning any inquiries by a specific Council Member that is significant in nature and would be beneficial to all Council Members. If the City Administrator or the Staff's time is being dominated or misdirected by a Council Member, it is the City Administrator's responsibility to inform the Mayor.

(d) The City Administrator will exhibit the highest professional and ethical behavior. The City Administrator is responsible for the professional and ethical behavior and discipline of his/her Staff. The City Administrator is also responsible for ensuring that the Staff receives the training and information necessary to address the issues facing municipal government.

(e) Any conflicts arising between the City Staff and the Council will be addressed by the Mayor and the City Administrator.

(f) All Staff Members shall show one another, each Council Member, and the public, respect and courtesy at all times. They are also responsible for making objective, professional presentations to ensure public confidence in the process.

(g) The City Administrator will make sure that the Staff has prepared information needed for the orientation of new Council Members, and inform Council of any available Texas Municipal League conferences and seminars. The City Administrator will also be responsible for meeting personally with new Members and informing them about City facilities, policies and procedures.

Sec. 1-170. – Statements by public officials regarding litigation.

When the City of Montgomery is involved in litigation or a legal dispute, Council Members shall refrain from commenting on settlements, appeals or other issues related to the subject until the matter is resolved. The Mayor, City Administrator or City Attorney shall be authorized to provide any public responses or comments, as needed on matters involving litigation.

Sec 1-200. - Non-Exclusive Rules

The rules set forth shall supersede the Council related portions of the Council relations policy; however, they are not exclusive and do not limit the inherent power and general legal authority of the City Council, or of its presiding officer, to govern the conduct of the City Council meetings as may be considered appropriate from time to time, or in particular circumstances, for purposes of orderly and effective conduct of the affairs of the City.

#### Sec 1-210. – Disbursement of Council Requested Information

As a general courtesy and to maintain equality in the disbursement of information, documentation or data requested by a Council Member from Staff shall be provided to all members of Council.

#### Sec. 1-220 – Policy Enforcement

If a Member(s) of the City Council believes this policy has been violated, the topic shall be placed on a meeting agenda following proper procedure (by City Administrator, Mayor, or two members of the City Council).

A determination of violation shall be stated by majority vote of those present during the deliberation. If it is a Member of the Council who is determined to be in violation of this policy, a standard letter of violation signed by the Mayor (or Mayor Pro Tempore, if the letter is going to the Mayor) shall be issued to the person. A copy of the letter shall become a part of the Council Member's official file with the City.

DRAFT

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> September 28, 2021	<b>Budgeted Item for FY 2021-2022</b>
<b>Department:</b> Admin	<b>Prepared By:</b> Dave McCorquodale

**Subject**

Consideration and possible action regarding authorization of the City Engineer to begin design of the 2022 Sanitary Sewer Cleaning and Televising – Phase 1 project.

**Recommendation**

Staff recommends approval of the proposal as presented.

**Discussion**

The attached engineering memo has the details and scope of the proposed project. The City Engineers and the Director of Public Works will be at the meeting to discuss and answer questions about the proposal and the City’s ongoing infrastructure maintenance efforts.

<b>Approved By</b>		
Asst. City Administrator	Dave McCorquodale	Date: 09/23/2021
City Administrator	Richard Tramm	Date: 09/23/2021



September 23, 2021

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: 2022 Sanitary Sewer Cleaning and Televising – Phase 1  
Project Authorization  
City of Montgomery

Dear Mayor and Council:

During the recent budget preparation and workshops, we discussed the need to perform sanitary sewer cleaning and televising (“CCTV”) throughout the City in phases. Phase 1 includes the sanitary sewer lines in the downtown area that were not included in the 2017 CCTV project, which are known to be the oldest sanitary sewer lines in the City and are therefore highest priority, as well as other known high priority trunk lines throughout the City.

Enclosed with this memo is a scope memo and cost estimate that outlines the scope of engineering services to be performed, as well as the estimated construction cost for the project. As a reminder, both the engineering fees and construction costs are included in the recently adopted 2021-2022 FY Budget.

We request authorization to proceed with design of the 2022 Sanitary Sewer Cleaning and Televising – Phase 1 project as presented.

If you have any questions or comments, please do not hesitate to contact me.

Sincerely,

Chris Roznovsky, PE  
Engineer for the City

CVR/kmv

Z:\00574 (City of Montgomery)\\_900 General Consultation\Correspondence\Letters\2021.09.23 MEMO to Council RE CCTV Phase 1.docx

Enclosures: Scope Memo  
Cost Estimate

Cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Dave McCorquodale – City of Montgomery, Director of Planning & Development  
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney

# 2022 Sanitary Sewer Cleaning & Televising – Phase I

## City of Montgomery

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This proposal is submitted pursuant to and in accordance with that certain Professional Services Agreement dated May 25, 2021, by and between Ward, Getz & Associates, LLP and the City of Montgomery (the “City”).

### SCOPE OF WORK

- *Design Phase*
  - *WGA will prepare specifications for the successful construction of the 2022 Sanitary Sewer Cleaning and Televising (“CCTV”) – Phase I.*
  - *Preparation of exhibits for use as construction documents outlining the scope of work and the clear boundaries of the project.*
- *Construction Administration*
  - *Coordinate advertising for bids, hold a pre-bid conference, answer questions from bidders, hold bid opening, prepare bid tabulation, prepare recommendation of award, and notice to proceed.*
  - *Prepare construction contracts and coordinate execution of same.*
  - *Issue notice to proceed and hold pre-construction meeting.*
  - *Review of construction submittals and RFIs.*
  - *Preparation of pay estimates, change orders, and other associated construction documents.*
  - *General oversight and coordination with the contractor for the duration of the construction contract.*
- *Video Review and Recommendations*
  - *WGA will review the CCTV videos provided by the Contractor and assess the condition of the sanitary sewer lines within the scope of work.*
  - *Prepare recommendations based on the condition of the sanitary sewer lines as found during video review.*
  - *Prepare a cost estimate based on the recommendations to repair the noted deficiencies in the sanitary sewer system.*
- *Field Project Representation*
  - *Onsite inspection by a Field Project Representative for approximately 6 hours per week (including travel time) during active construction for the duration of the projected period of performance (45 Calendar days).*
  - *One (1) onsite inspection for the project team.*
- *Reimbursable Expenses*
  - *Includes advertising expenses, reproduction expenses, and other reimbursable expenses.*

**ENGINEERING COST**

The estimated cost to perform the scope of services described as above on a Time and Material basis is as follows:

Design Phase	\$ 4,500
Construction Administration	\$ 5,000
Video Review and Recommendations	\$10,000
Field Project Representation	\$ 3,000
<u>Reimbursable Expenses</u>	<u>\$ 500</u>
<b>TOTAL</b>	<b>\$23,000</b>

**SCHEDULE**

Authorization to Proceed	1	calendar day*
Design	60	calendar days
Bidding	30	calendar days
Contracts	30	calendar days
Construction & Video Review and Recommendation	90	calendar days
<b>TOTAL DURATION</b>	<b>211</b>	<b>calendar days</b>

\* If approved, the effective start date is the day all required documents and deposits are received.



## Engineer's Cost Estimate

### Sanitary Sewer Cleaning and Televising - Phase I

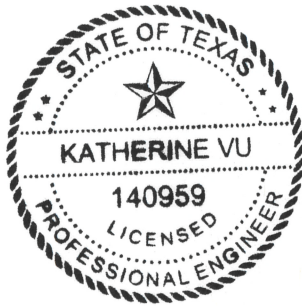
#### City of Montgomery

9/23/2021

Item No.	Description	Quantity	Unit	Unit Price	Cost
1	Contractor Mobilization, Bonds, & Insurance	1	LS	\$ 5,000	\$ 5,000
2	CCTV 6" Sanitary Sewer	9,720	LF	\$ 2.50	\$ 25,000
3	CCTV 8" Sanitary Sewer	17,410	LF	\$ 2.50	\$ 44,000
4	CCTV 10" Sanitary Sewer	7,010	LF	\$ 2.75	\$ 20,000
5	Traffic Control Plan	1	LS	\$ 5,000	\$ 5,000
6	Inspection Report	1	LS	\$ 2,500	\$ 2,500
<b>Subtotal</b>					\$ 101,500
<b>Engineering</b>					\$ 23,000
<b>Contingencies (10%)</b>					\$ 11,000
<b>Total</b>					\$ 135,500

**Notes:**

- 1 All values rounded up to the nearest thousand.
- 2 This estimate is based on my best judgement as a design professional familiar with the construction industry. We cannot and do not guarantee that bids will not vary from this cost estimate.



*Katherine Vu*  
*9/23/2021*

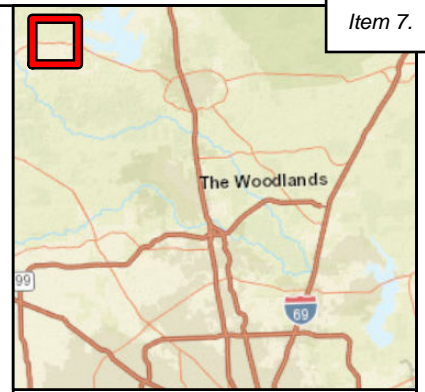


# Sanitary Sewer System Inspection Phasing Plan

**LEGEND**

- X 2017 Manhole Inspection
- 2017 CCTV
- Proposed Phase I CCTV (2021/2022)
- Proposed Phase II CCTV (2022/2023)

Note: All manholes to be inspected annually by City Utility Operator.



**VICINITY MAP**  
Scale: 1 inch equals 20 miles

**LEGEND**

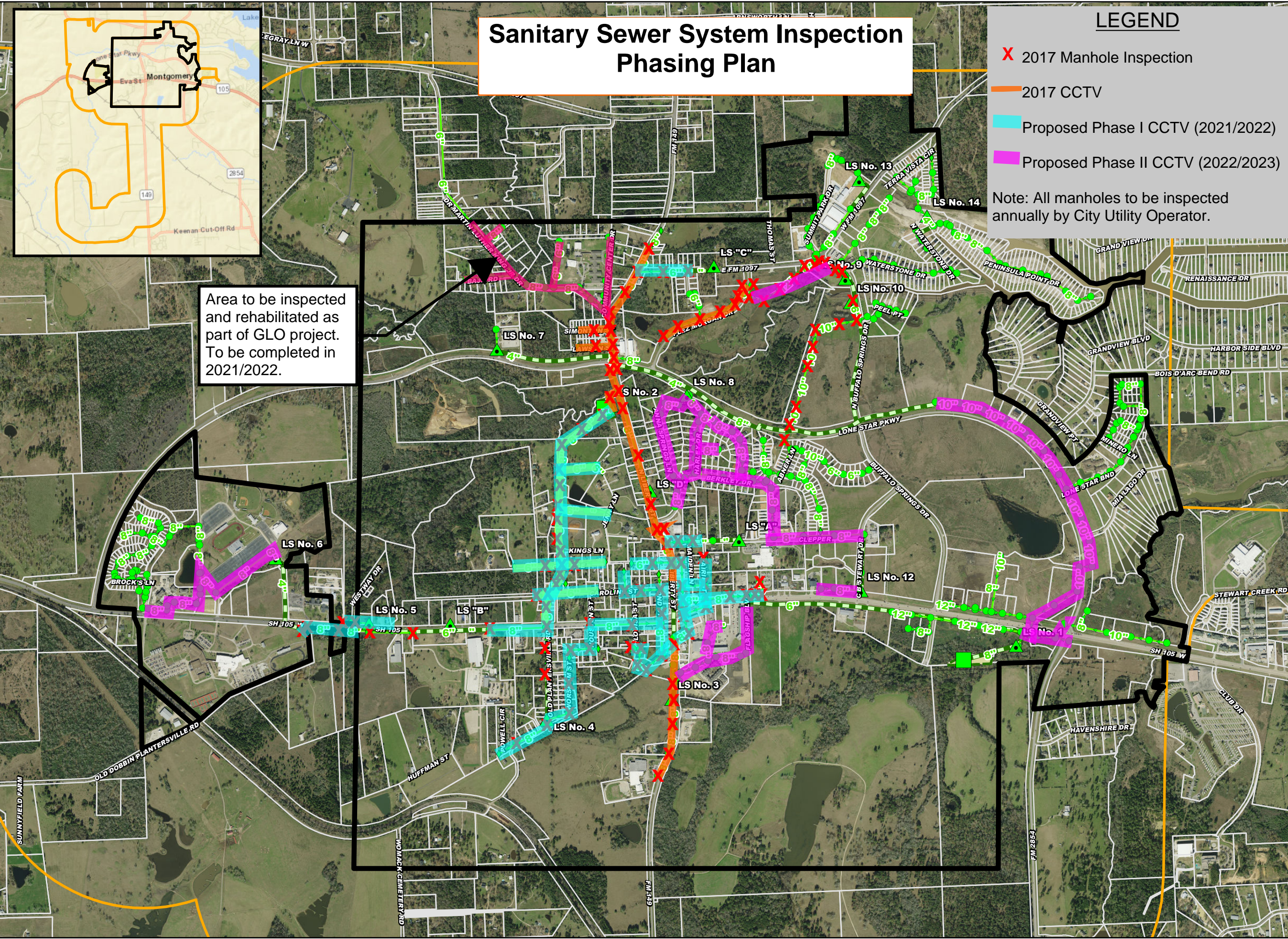
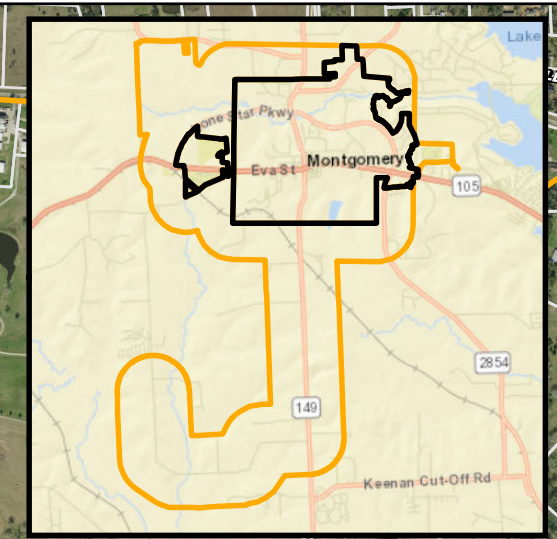
**Wastewater Facilities**

- Cleanout
- Manhole
- Lift Station
- WWTP
- Force Main
- Abd Force Main
- Gravity Main
- LS/WWTP Boundary

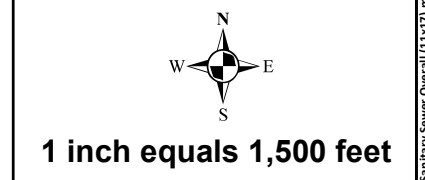
**Base Layers**

- City Limits
- City ETJ
- MCAD Parcels

Area to be inspected and rehabilitated as part of GLO project. To be completed in 2021/2022.



**CITY OF MONTGOMERY**  
MONTGOMERY COUNTY, TEXAS



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones & Carter, Inc. concerning the accuracy, completeness, or reliability of the information.

Project Number: W5941-0028-400 Date: 1/21/2019 User Name: CER

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> September 28, 2021	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> Richard Tramm

**Subject**

Consideration and possible action regarding early payoff of the City’s loan balance with the Montgomery Economic Development Corporation (MEDC).

**Recommendation**

Consider approval of paying the remainder of the City’s loan balance with the Montgomery Economic Development Corporation on or before September 30, 2021.

**Discussion**

The City has a total principal of \$188,684.21 remaining on the loan from the MEDC, for which the funds were used to purchase the land at 777 Clepper Street. I would recommend the City Council consider approval of paying off this loan before the end of September, which would save the City \$471.92 in interest costs (calculated on a September 30, 2021, payoff date).

<b>Approved By</b>		
City Administrator		Date: September 23, 2021

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> September 28, 2021	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Admin	<b>Prepared By:</b> Dave McCorquodale

**Subject**

Consideration and possible action regarding appointment of Planning & Zoning Commission positions expiring on October 1, 2021.

**Recommendation**

Reappoint the following Planning & Zoning Commissioners for the term beginning October 1, 2021 and expiring on September 30, 2023:

Jeffrey Waddell – Place 1  
Britnee Ghutzman – Place 3  
Allyson Clark – Place 5

**Discussion**

The City Code provides the following process for appointment of P&Z Commissioners:

**Sec. 98-50. - Membership and Appointment.** The Planning and Zoning Commission shall be composed of five qualified individuals. These individuals shall be residents of the City and be registered to vote in City elections. The City Council will consider for appointment to the Commission only those persons who have demonstrated their civic interest, general knowledge of the community, independent judgment, interest in Planning and Zoning, and availability to prepare for and attend meetings. It is the intent of the City Council that members shall, by reason of their diversity, constitute a Commission, which is broadly representative of the community. For purposes of planning, the membership is encouraged to regularly include non-voting individuals, as may be appropriate, at their meetings to provide specific areas of expertise. Any member of the commission who has two consecutive absences without justification may be removed from the commission by the city council and the vacancy treated as an unexpired term. Any member of the commission may be removed for just cause upon recommendation from the chairperson of the commission and approval of the city council and the vacancy treated as an unexpired term.

**Sec. 98-51. - Terms of Office.** The terms of three of the members shall expire on October 1 of each odd-numbered year and the terms of two members shall expire on October 1 of each even-numbered year. The members of the commission shall be identified by place numbers one through five. The odd-numbered places shall expire in the odd-numbered years; and the even-numbered places shall expire in the even-numbered years. *Commission members may be appointed to succeed themselves.* Vacancies shall be filled for unexpired terms, but no member shall be appointed for a term in excess of two years. Newly-appointed members shall be installed at the first regular commission meeting after their appointment.

All three members with expiring terms (Jeffrey Waddell, Britnee Ghutzman, and Allyson Clark) have indicated their interest and willingness to serve another term. Staff believes each of them to be valuable members of the Commission and each of three have demonstrated interest in Planning & Zoning, knowledge of the community and a sense of civic pride in Montgomery, and the ability to

Montgomery City Council  
**AGENDA REPORT**

maintain impartial judgement in matters related to the Commission. Additionally, their dedication to preparing for and attending meetings is evident to all who attend, and staff appreciates having active and informed members serving on the Commission.

The P&Z Commission saw the departure of a few long-serving members over the past several years, leaving a gap in the institutional knowledge of the Commission. Through efforts to include formal training sessions and by discussing background issues related to individual agenda items, along with independent research by the members of the Commission, the current Planning & Zoning Commission is well-placed to serve the City as it works to maintain its historic identity in the face of growing development pressure in the area. With that, staff asks the City Council to consider the reappointment of all three members to the Planning & Zoning Commission for another two-year term.

<b>Approved By</b>		
Asst. City Administrator	Dave McCorquodale	Date: 09/24/2021
City Administrator	Richard Tramm	Date: 09/24/2021



## **City Administrator Report – September 28, 2021, City Council Meeting**

The September 14, 2021, City Council Meeting included the adoption of the annual budget for Fiscal Year 2021-2022, including the amendment to set aside funds in the Capital Projects Fund for future investment in water and wastewater construction in the City. This was put in the same category used to set aside funds for the same reason in a budget amendment in the prior fiscal year. In November or December, as suggested by the City Auditor in recent years, staff will bring City Council a year-end budget amendment with final adjustments, where we should also be able to reserve additional funds for the long-term savings for water and wastewater needs.

Around a week and a half ago, a leak was reported to City Hall in the Cedar Crest Mobile Home Park. We reported this to the park manager who promptly worked to repair the leak. As this leak was on their internal main line, this was water loss that would be paid for by the park but not its customers.

Our advertising is in process for the auditor selection. We expect to be prepared for City Council to be able to make a decision on this at the November 10, 2021, City Council meeting.

The workshop for the mobile vendor (food truck) section of the vendor ordinance is set for Thursday, September 30, 2021. This is a week later than the original schedule but does allow for a better opportunity for elected officials to attend. I would expect a summary report from the workshop and the comments received would be available to City Council to discuss at the October 12, 2021, City Council Meeting, and a revised draft ordinance be made available to City Council prior to the October 26, 2021, City Council Meeting for action at the discretion of City Council.

Once again I will suggest, for those who may not have had the opportunity, to go see the food truck park locations of Deacon Baldy's on FM 1488 and 403 Eats in Tomball, Texas. Each one is designed differently and is worth seeing how they combine the operation of food trucks working into distinctly different surrounding environments.

Among the regular meetings and events in which I attended and participated the past month, I also spoke with a local cub scout group on City services, with an emphasis on the City's wastewater system.

As a reminder, I am planning to take vacation time in October. The dates that I plan to be gone are October 15<sup>th</sup> through 25<sup>th</sup>. This time falls between the two City Council meetings that month.

I look forward to seeing each of you at this upcoming meeting. If you have specific questions on items within the reports, please feel free to contact me or the appropriate department head prior to the meeting. Also, please let us know if you will be unable to attend this City Council Meeting.

Respectfully submitted,

*Richard Tramm*  
City Administrator



Public Works Department  
 101 Old Plantersville Rd.  
 Montgomery, TX 77316  
 Main: 936-597-6434 Fax: 936-597-6437

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## Monthly Report for August 2021

### Water

- Repaired leaking service line on Prairie St.
- Wrapped air relief valve on Buffalo Springs bridge for winterization.
- Completed monthly cutoff list for nonpayments.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 8 water accounts.
- Completed 2 work orders for endpoint maintenance issues.
- Completed 7 work orders for water leaks.
- Completed 12 work orders for miscellaneous water issues.
- Completed 4 work orders for water taps.

### Wastewater

- Adjusted entry gate at Lift Station 13.
- Repaired force main on Eva St.
- Completed 4 work order for sewer taps.
- Completed 0 work orders for sewer-stop up.

### Streets/Drainage/ROW

- Removed dead tree from ROW on Houston St.
- Removed dumped trash at dead end of Buffalo Springs Dr.
- Flooded streets for Hills of Town Creek inspection.
- Repaired 1 pothole.
- Completed 0 work orders for streetlight request.
- Completed 2 work order for Street ROW – Ditch/Drainage.
- Completed 0 work orders for street sign issues.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.

## **Building/Facility/Vehicle/Equipment Maintenance**

- Repaired front sidewalk at Community Center.
- Replaced LED wall pack on Community Center building and City Hall.
- Replaced soap dispenser in women's restroom at City Hall.
- Replaced all smoke detector and carbon monoxide detector batteries in City Hall.
- Replaced AC unit at Water Plant 3.
- Flail mowed around both Water Plants.
- Replaced both flags at City Hall.
- PW-2001 brakes replaced at dealer through warranty.
- PW-1301 front end alignment completed and new tires installed.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 24 work orders for general-City Hall maintenance.

## **Parks/Recreation**

- Repaired leaking toilet at Fernland Park.
- Replaced irrigation node for Community Center roses.
- Repaired front porch of Simonton Building.
- Replaced solar sync on Memory Park irrigation.
- Posted all park reservation notices.
- Completed 14 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 462 visitors and provided 54 tours for the month.

## **General**

- Attended meeting with Entergy at City Hall.
- Attended budget preparation meetings with City Engineer and City Administrator.
- Attended Hills of Town Creek walkthrough inspection.
- Attended department head meeting with City Administrator.
- Attended meeting with Eagle Scout project presenter.
- Attended force main reroute coordination meeting onsite at Town Creek Crossing.
- Completed 18 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.

Report prepared by:  
Mike Muckleroy  
Director of Public Works  
September 21, 2021





# Montgomery Police Department

Chief Anthony Solomon

## Activity Report

August 1, 2021 - August 31, 2021

### Patrol Division

Calls for Service	-	193
Total Reports	-	27
Citations Issued	-	148
Warnings Issued	-	223
Arrests	-	10
Accident Reports	-	7

### Personnel/Training

- Officers Griffin and Saah attended Forensic Photography training.
- Officer Saah attended SAFVIC (Sexual Assault/Family Violence Investigator Certificate) training.
- Officer Aguirre attended Pepperball Instructor/Armorer training.
- Officer Lozano attended Crime Prevention I training.
- Administrative Assistant, Mrs. Goode attended a Public Information Act Conference.
- Officer Saah attended Crime Scene Reconstruction/Death Investigation training.

### Investigation Division

Total number of assigned cases to C.I.D. for the month: 6

### Breakdown by Offense Category

- DWI 8
- Drug Arrests/Citations 3
- Fraud 1
- Injury to a Child 1
- Criminal Mischief 1
- Theft 1
- False Report 1
- Threat 1

### Major Incidents

No Major Incidents in August.

**Upcoming Events**

- Coffee with a Cop will be held on September 30<sup>th</sup> from 8-10am at the Starbucks in Montgomery.
- National Night Out will be at Cedar Brake Park on October 5, 2021 from 6-8pm.

**Traffic and Safety Initiatives**

- Hurricane Preparedness pamphlets are available at City Hall and on the PD Website and Facebook page year round.
- We are in the beginning stages of creating a VIPS (Volunteer in Police Services) program. Training for the support service VIPS will start the second week in October.

# City of Montgomery Municipal Court Report August 2021

Kimberly Duckett  
Court Administrator



# Comparison Chart

## Citations and Revenue January 2018 - Present

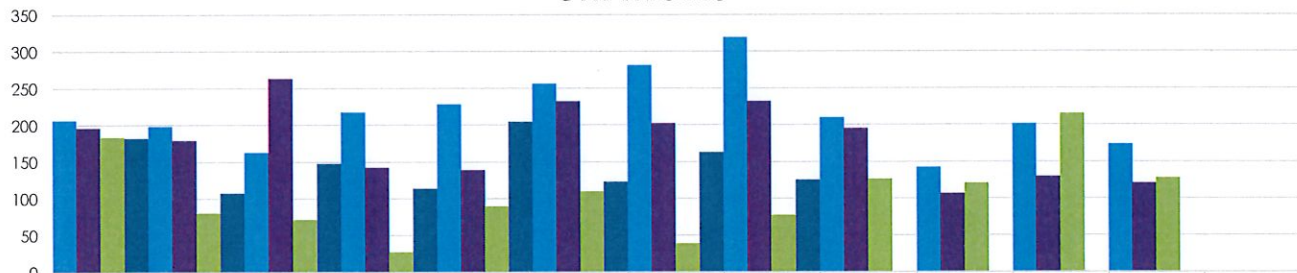
	2018	2019	2020	2021
<i>Jan</i>	207	197	184	183
<i>Feb</i>	199	180	81	108
<i>Mar</i>	163	264	72	148
<i>April</i>	218	143	28	114
<i>May</i>	229	139	90	205
<i>June</i>	257	233	110	123
<i>July</i>	282	203	39	163
<i>Aug</i>	320	233	78	126
<i>Sept</i>	211	196	127	
<i>Oct</i>	143	107	121	
<i>Nov</i>	202	130	216	
<i>Dec</i>	174	121	128	

**Totals**                    2605                    2146                    1274                    1170

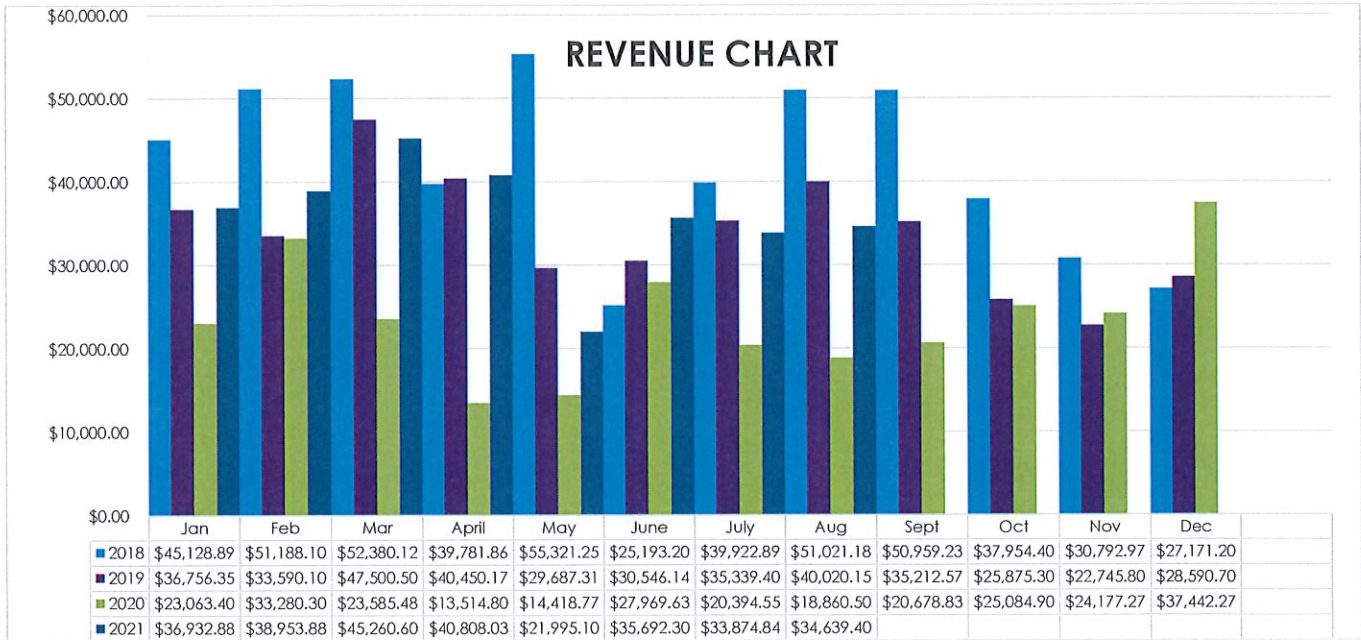
	2018	2019	2020	2021
<i>Jan</i>	\$45,128.89	\$36,756.35	\$23,063.40	\$36,932.88
<i>Feb</i>	\$51,188.10	\$33,590.10	\$33,280.30	\$38,953.88
<i>Mar</i>	\$52,380.12	\$47,500.50	\$23,585.48	\$45,260.60
<i>April</i>	\$39,781.86	\$40,450.17	\$13,514.80	\$40,808.03
<i>May</i>	\$55,321.25	\$29,687.31	\$14,418.77	\$21,995.10
<i>June</i>	\$25,193.20	\$30,546.14	\$27,969.63	\$35,692.30
<i>July</i>	\$39,922.89	\$35,339.40	\$20,394.55	\$33,874.84
<i>Aug</i>	\$51,021.18	\$40,020.15	\$18,860.50	\$34,639.40
<i>Sept</i>	\$50,959.23	\$35,212.57	\$20,678.83	
<i>Oct</i>	\$37,954.40	\$25,875.30	\$25,084.90	
<i>Nov</i>	\$30,792.97	\$22,745.80	\$24,177.27	
<i>Dec</i>	\$27,171.20	\$28,590.70	\$37,442.27	

**Totals**                    \$506,815.29                    \$406,314.49                    \$282,470.70                    \$288,157.03

### CITATIONS



	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
■ 2018	207	199	163	218	229	257	282	320	211	143	202	174
■ 2019	197	180	264	143	139	233	203	233	196	107	130	121
■ 2020	184	81	72	28	90	110	39	78	127	121	216	128
■ 2021	183	108	148	114	205	123	163	126				



## UTILITY/GENERAL FUND REPORT – AUGUST 2021

TOTAL REVENUE	
Utilities	\$182,116.22
Permits	\$24,203.50
Vendor/Photography/Golf Cart/Street Festival Permit	\$275.00
Flags Sold	\$146.00
Community Building Deposit	\$300.00
Community Building/ Park Rentals	\$1,325.00
City Reimbursement- Waste Management	\$98.09
Sign Permit	\$150.00
Plat Fee	\$448.00
Right Of Way Fees	\$1,581.74
Franchise Fee	\$387.82
Quilt Walk Vendor Fee	\$150.00
Antiques Festival 2022	\$325.00
Street Festival Deposit	\$650.00
Goat Statue	\$300.00
Online Transaction Fees Web Payments	\$512.50
<b>Monthly Total:</b>	<b>\$212,968.87</b>

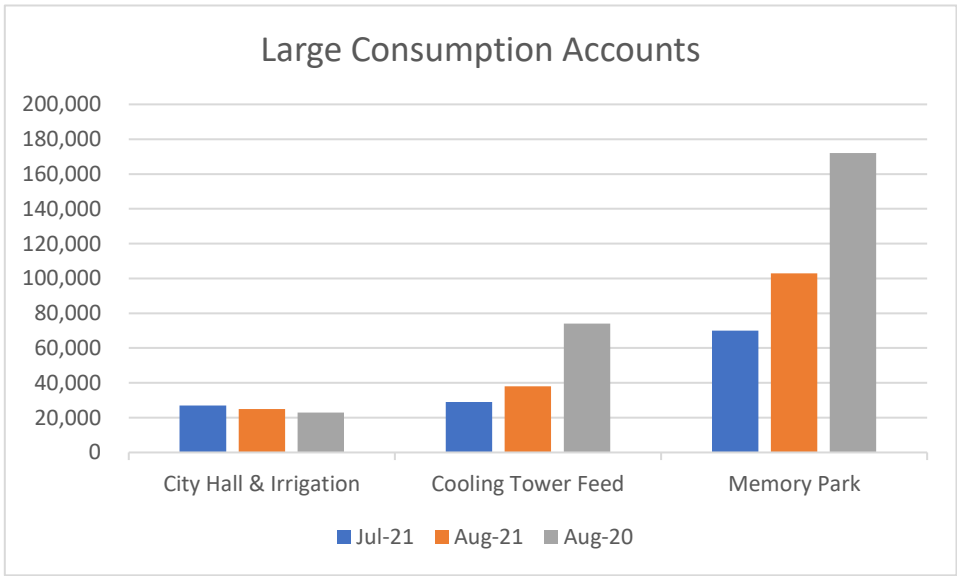
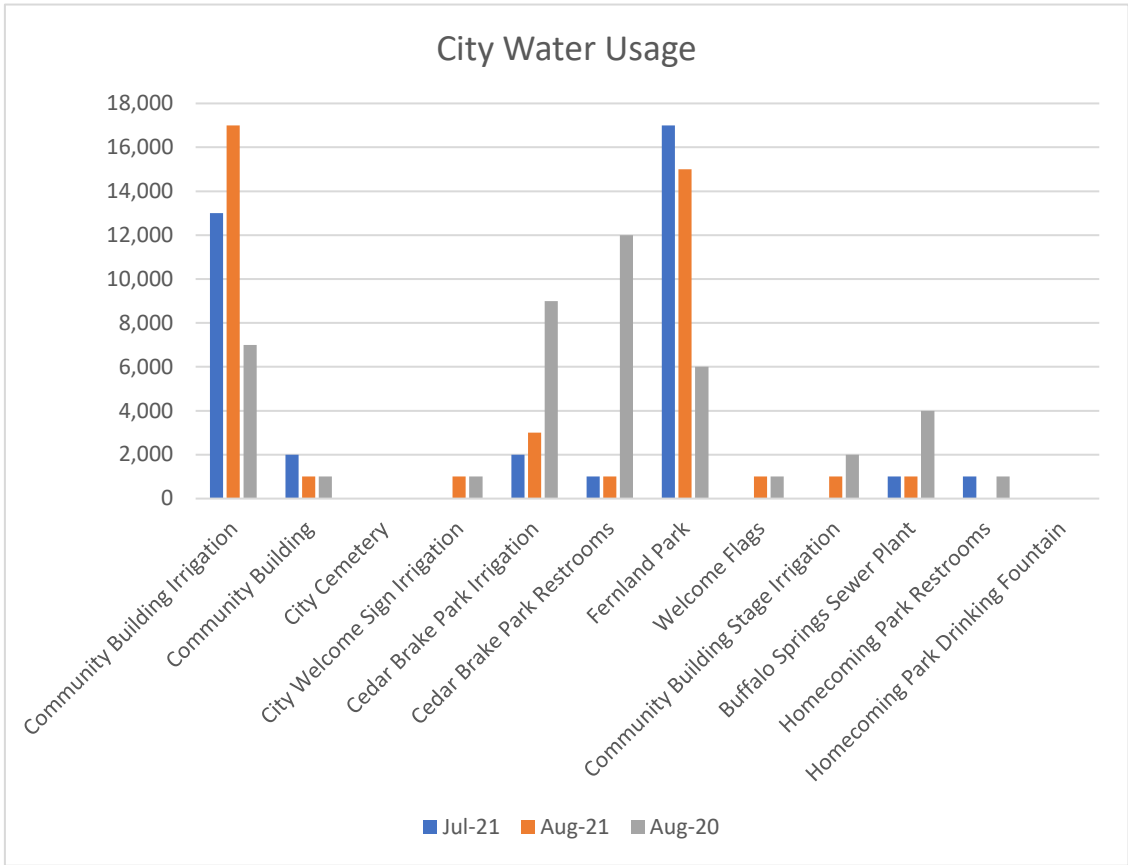
<b>ARREARS</b>			
	<b>60 Days</b>	<b>90 Days</b>	<b>120+ Days</b>
<b>Number of Accounts</b>	5	2	22
<b>Amount</b>	\$254.50	\$77.11	\$3,052.20
<b>GRAND TOTAL:</b>			<b>\$3,383.81</b>

<b>PERMITS</b>	
<b>Type</b>	<b>Permit Total</b>
Building-Residential	7
Building-Commercial	2
Plumbing	4
Sign	1
Mechanical	10
Electrical	11
<b>TOTAL</b>	<b>35</b>

<b>UTILITIES</b>	
New Water Accts.	24
Disconnected Water Accts.	19
<b>Total Number of Active Accts.</b>	<b>894</b>



CITY ACCOUNT WATER USAGE				
ACCOUNT NAME	ACCT #	Jul-21	Aug-21	Aug-20
Community Building Irrigation	(01-8732-00)	13,000	17,000	7,000
Community Building	(01-0130-00)	2,000	1,000	1,000
City Cemetery	(01-1110-00)	0	0	0
City Welcome Sign Irrigation	(01-8733-00)	0	1,000	1,000
Cedar Brake Park Irrigation	(01-8736-00)	2,000	3,000	9,000
Cedar Brake Park Restrooms	(01-8735-00)	1,000	1,000	12,000
Ferland Park	(01-8737-00)	17,000	15,000	6,000
Welcome Flags	(01-8734-00)	0	1,000	1,000
Community Building Stage Irrigation	(01-6180-00)	0	1,000	2,000
Buffalo Springs Sewer Plant	(01-8821-00)	1,000	1,000	4,000
Homecoming Park Restrooms	(01-8820-00)	1,000	0	1,000
Homecoming Park Drinking Fountain	(01-8738-00)	0	0	0
City Hall & Irrigation	(01-6190-00)	27,000	25,000	23,000
Cooling Tower Feed	(01-0355-00)	29,000	38,000	74,000
Memory Park	(01-5885-00)	70,000	103,000	172,000





**City of Montgomery**  
**Operations Report**  
**August 2021**  
**07/18/21 - 08/17/21**

## **District Alerts**

### **07/24/2021—Lift Station 5, Generator Running**

Operator was called out to facility for generator running alarm. Upon arrival operator found facility operating on normal power with no issues.

### **07/26/2021—WWTP 2, Lift Station 3 & Lift Station 6, Generator Running**

Operator was called out to lift station 3 for generator running alarm. Operator investigated the area and found facility running at normal levels. Lift station 6 reported phase failure, lift pump 2 is clogged with debris. Lift pump was cleaned solving issue. No other issues reported.

### **07/27/2021—WWTP 2, Lift Station 3 & Lift Station 6, Generator Running**

Operator was notified of lift station 3 generator running alarm. Upon arrival operator found facility running on normal power. Lift station 6 reported phase failure, operator found facility running on normal power.

### **07/28/2021 – Lift Station 3, Lift pump 2, Clogged**

Operator was called to the facility due to pump failure. Upon arrival operator found lift pump 2 clogged with debris. Pump was pulled and cleaned, no other issues reported.

### **07/29/2021— Low Water Pressure, 14600 Liberty**

Resident reported low water pressure and poor water quality. Operator investigated issue and found residents curb stop damaged. Operator notified city personnel and had repairs made.

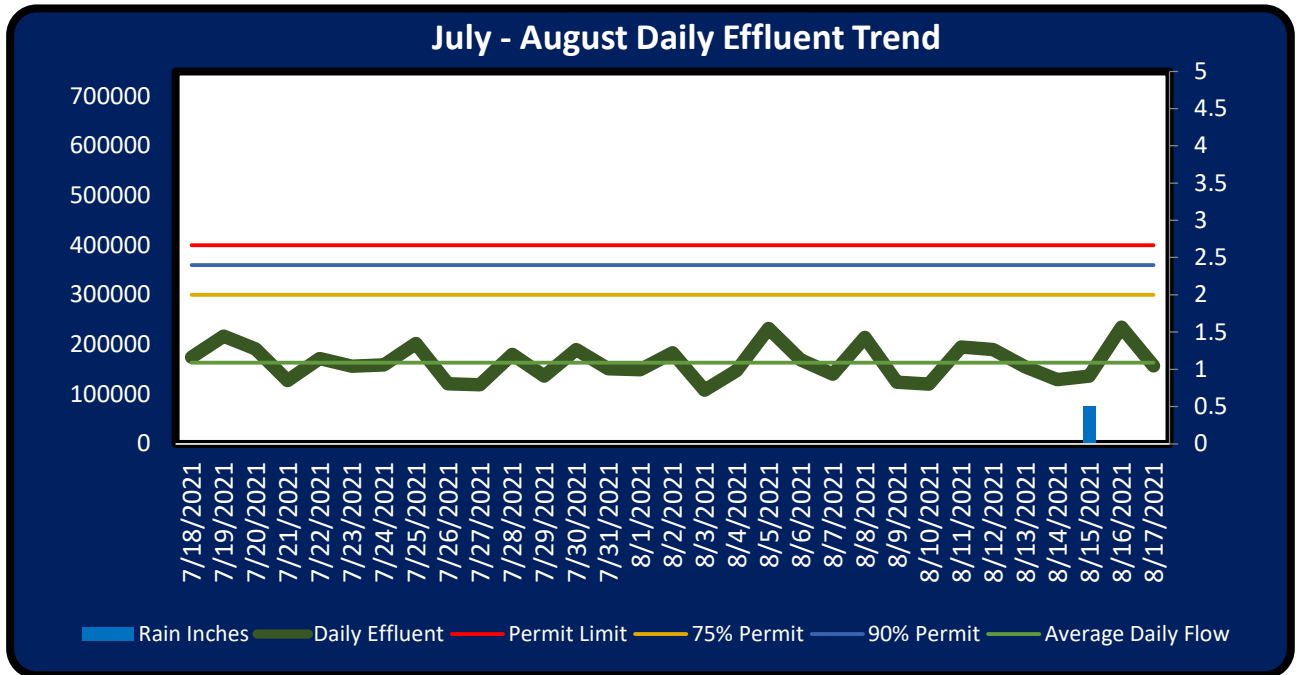
### **08/06/2021—Lift Station 3, Clogged Lift Pump 1**

Operator found lift pump 1 clogged during regular plant check in. Operator had pump pulled and cleaned of debris. No further issues reported.

### **08/07/2021 – Lift Station 5, Generator Running**

Operator was called out to the facility due to generator running alarm. Operator investigated issue and upon arrival found facility running on normal power.

**Wastewater Plant Flow Detail**



- Flow for the month of July - August was 5,078,000 gallons
- Daily peak flow August 16, 2021, was 235,000 gallons
- Average Daily Flow 163,800 gallons
  - 41% of permitted capacity


Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l
- The current permit expires 06/01/2022

*Effluent*

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	mg/l	2.30	no
Average Monthly NH3	2	mg/l	0.36	no
Minimal CL2 Residual	1	mg/l	1.37	no
Max CL2 Residual	4	mg/l	2.71	no
Rainfall for the Month		0.50	inches	

**There were no excursions for the month of August.**

**Water Report**

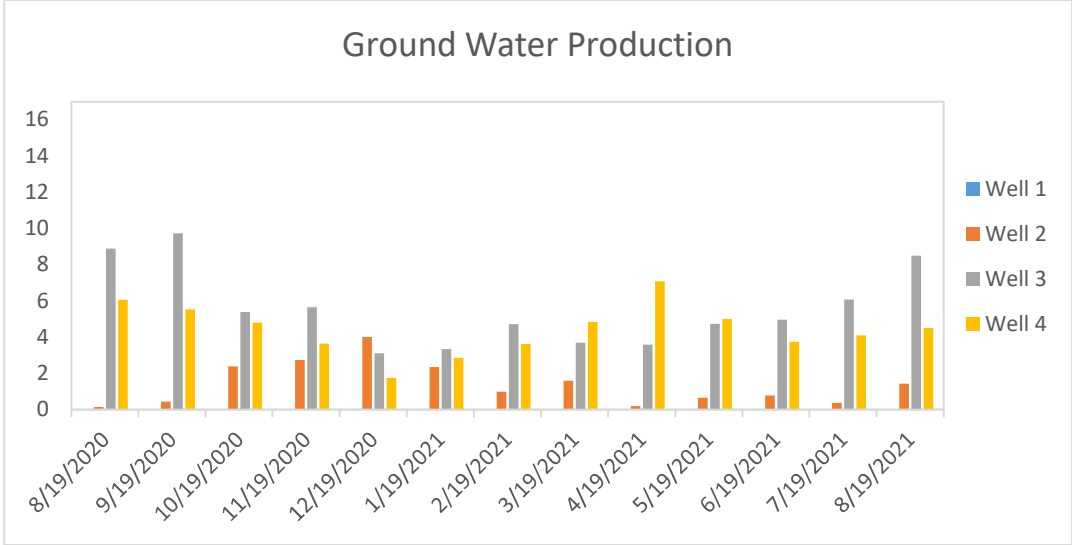
07/18/2021-08/17/2021

2021							
Well Name	Recorded Flow MGD	% of Total	Rating MGD/Day	YTD Pumpage MGD	YTD %	Permitted Value	Remaining Permit %
Well 2	1.421	9.86%	0.864	6.572	8.28%	92.930	51.70%
Well 3	8.492	58.94%	0.864	38.311	48.27%		
Well 4	4.495	31.20%	2.160	34.480	43.45%	90.000	61.69%
Total	14.408	100.00%	3.888	79.363	100%	182.930	
Flushing	0.474						
Subtotal	13.934						
Sold	13.579						
% Accounted	98%						

Numbers are formatted in million gallons 1.0= 1 million gallons

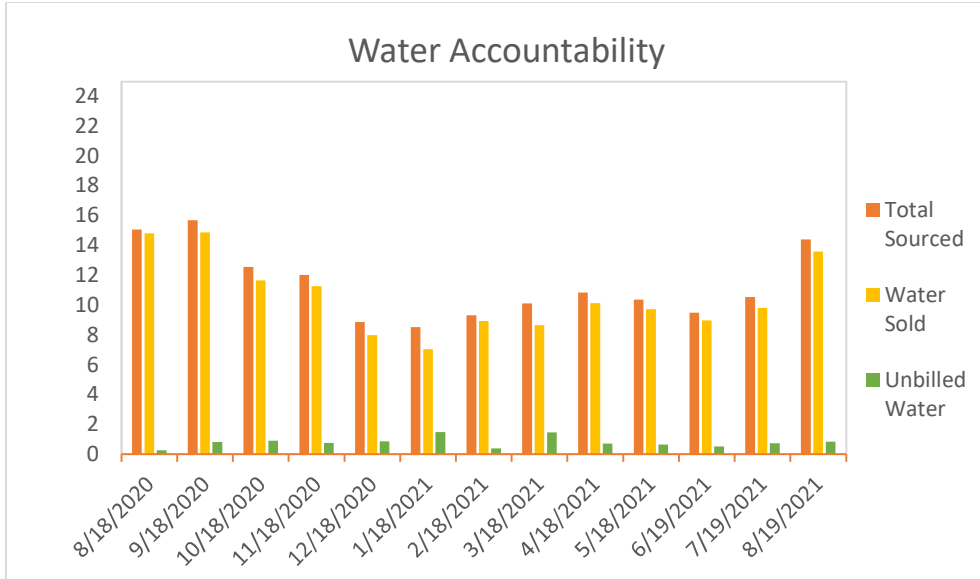
Accountability	
Total Water Sourced	14.408
Flushing	0.474
Subtotal	13.934
Sold	13.579
Accountability %	98%

CONNECTIONS	
School	12
Commercial Inside	166
Commercial Outside	1
Residential Inside	773
Residential Outside	29
Church	14
City	15
Hydrant	7
Multifamily	14
n/a	3
<b>Total</b>	<b>1034</b>



Date	Total	Well_1	Well_2	Well_3	Well_4
AVG	11.36	0.000	1.384	5.562	4.418
8/19/2020	15.059	0.000	0.129	8.883	6.047
9/19/2020	15.691	0.000	0.441	9.731	5.519
10/19/2020	12.546	0.000	2.380	5.374	4.792
11/19/2020	12.018	0.000	2.732	5.648	3.638
12/19/2020	8.858	0.000	4.012	3.103	1.743
1/19/2021	8.527	0.000	2.340	3.334	2.853
2/19/2021	9.314	0.000	0.987	4.712	3.615
3/19/2021	10.103	0.000	1.580	3.693	4.830
4/19/2021	10.837	0.000	0.185	3.572	7.080
5/19/2021	10.365	0.000	0.642	4.734	4.989
6/19/2021	9.476	0.000	0.773	4.962	3.741
7/19/2021	10.538	0.000	0.372	6.073	4.093
8/19/2021	14.408	0.000	1.421	8.492	4.495
Total	147.740	0.000	17.994	72.311	57.435





Date	Accountability	Unaccounted	Total Sourced	Water Sold	Flushing/Leaks	Unbilled Water
8/18/2020	100%	0.033	15.059	14.799	0.227	0.26
9/18/2020	99%	0.15	15.691	14.875	0.666	0.816
10/18/2020	93%	0.846	12.546	11.645	0.055	0.901
11/18/2020	95%	0.635	12.018	11.265	0.118	0.753
12/18/2020	94%	0.563	8.858	7.991	0.304	0.867
1/18/2021	96%	0.331	8.527	7.046	1.15	1.481
2/18/2021	97%	0.303	9.314	8.936	0.075	0.378
3/18/2021	94%	0.618	10.103	8.642	0.843	1.461
4/18/2021	97%	0.328	10.837	10.126	0.383	0.711
5/18/2021	96%	0.465	10.365	9.722	0.178	0.643
6/19/2021	95%	0.483	9.476	8.966	0.027	0.51
7/19/2021	95%	0.557	10.538	9.803	0.178	0.735
8/19/2021	98%	0.355	14.408	13.579	0.474	0.829

**CITY OF MONTGOMERY  
ACCOUNT BALANCES 08-31-21  
For Meeting of September 28, 2021**

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
<b><u>GENERAL FUNDS</u></b>			
OPERATING FUND #1017375	\$ 1,807,010.16		\$ 1,807,010.16
HOME GRANT FUNDS /COPS UNIVERSAL #1032895	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 353,000.00	\$ 353,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 15,069.15	\$ 15,069.15
TEXPOOL - RESERVE FUND # 00001		\$ 434.51	\$ 434.51
<b>TOTAL GENERAL FUND</b>	<b>\$ 1,817,695.80</b>	<b>\$ 368,503.66</b>	<b>\$ 2,186,199.46</b>
<b><u>CONSTRUCTION FUND</u></b>			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 368,913.57		\$ 368,913.57
BOK FINANCIAL SERIES 2017A	\$ 103,071.56		\$ 103,071.56
BOK FINANCIAL SERIES 2017B	\$ 885,179.66		\$ 885,179.66
TEXPOOL - CONST # 00009		\$ 168,595.12	\$ 168,595.12
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
<b>TOTAL CONSTRUCTION FUND</b>	<b>\$ 1,357,164.79</b>	<b>\$ 168,595.12</b>	<b>\$ 1,525,759.91</b>
<b><u>DEBT SERVICE FUND</u></b>			
DEBT SERVICE FUND #7024730	\$ 190,717.51		\$ 190,717.51
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 517.57	\$ 517.57
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 190,717.51</b>	<b>\$ 517.57</b>	<b>\$ 191,235.08</b>
<b><u>COURT SECURITY FUND #1070580</u></b>			
	<b>\$ 5,217.62</b>	<b>\$ -</b>	<b>\$ 5,217.62</b>
<b><u>COURT TECHNICAL FUND #1058361</u></b>			
	<b>\$ 40,510.23</b>	<b>\$ -</b>	<b>\$ 40,510.23</b>
<b><u>GRANT FUND</u></b>			
HOME GRANT ACCOUNT #1059104	\$ 10.00		\$ 10.00
GRANT ACCOUNT #1048479	\$ 10.00		\$ 10.00
<b>TOTAL GRANT FUND</b>	<b>\$ 20.00</b>	<b>\$ -</b>	<b>\$ 20.00</b>
<b><u>HOTEL OCCUPANCY TAX FUND #1025253</u></b>			
	<b>\$ 17,391.93</b>	<b>\$ -</b>	<b>\$ 17,391.93</b>
<b><u>MEDC</u></b>			
CHECKING ACCOUNT #1017938	\$ 971,208.32		\$ 971,208.32
TEXPOOL - MEDC # 00006		\$ 447,826.05	\$ 447,826.05
TEXPOOL - MEDC # 00005		\$ 191,745.79	\$ 191,745.79
TEXPOOL - MEDC # 00010		\$ 200,007.63	\$ 200,007.63
<b>TOTAL MEDC</b>	<b>\$ 971,208.32</b>	<b>\$ 839,579.47</b>	<b>\$ 1,810,787.79</b>
<b><u>POLICE ASSET FORFEITURES #1047745</u></b>			
	<b>\$ 12,086.80</b>		<b>\$ 12,086.80</b>
<b><u>UTILITY FUND</u></b>			
UTILITY FUND #1017383	\$ 1,157,837.59		\$ 1,157,837.59
INVESTMENTS - UTILITY FUND		\$ 100,000.00	\$ 100,000.00
TEXPOOL - UTILITY FUND # 00002		\$ 659,378.76	\$ 659,378.76
<b>TOTAL UTILITY FUND</b>	<b>\$ 1,157,837.59</b>	<b>\$ 759,378.76</b>	<b>\$ 1,917,216.35</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 5,569,850.59</b>	<b>\$ 2,136,574.58</b>	<b>\$ 7,706,425.17</b>
<b><u>INVESTMENTS</u></b>			
TEXPOOL - GENERAL FUND			\$ 15,503.66
INVESTMENTS - GENERAL FUND			\$ 353,000.00
TEXPOOL - CONST # 00009			\$ 168,595.12
TEXPOOL - DEBT SERVICE # 00008			\$ 517.57
TEXPOOL - MEDC			\$ 447,826.05
INVESTMENTS - MEDC			\$ 191,745.79
INVESTMENTS - MEDC			\$ 200,007.63
TEXPOOL - UTILITY			\$ 659,378.76
INVESTMENTS - UTILITY			\$ 100,000.00
<b>TOTAL ALL INVESTMENTS</b>			<b>\$ 2,136,574.58</b>

\*Note:



# City of Montgomery

## Bookkeeper's Report

August 31, 2021

City of Montgomery  
Account Balances

Item 16.

As of August 31, 2021

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Operating</b>					
Certificates of Deposit					
FRONTIER BANK (XXXX2710)	03/04/2021	09/01/2021	0.40 %	153,000.00	REIMB.
THIRD COAST BANK, SSB (XXXX8998)	08/31/2021	02/27/2022	0.30 %	100,000.00	
BANCORPSOUTH (XXXX2388)	08/31/2021	02/28/2022	0.28 %	100,000.00	REIMB.
Money Market Funds					
TEXPOOL (XXXX0003)	08/01/2005		0.01 %	15,069.15	
TEXPOOL (XXXX0001)	02/07/2020		0.01 %	434.51	Reimbursement
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7375)			0.00 %	1,807,010.16	Checking Account
FIRST FINANCIAL BANK (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST FINANCIAL BANK (XXXX5873)			0.00 %	0.00	Escrow
FIRST FINANCIAL BANK (XXXX2895)			0.00 %	10.00	Home Grant / COPS Universal
FIRST FINANCIAL BANK (XXXX4236)			0.00 %	0.00	Park
<b>Totals for Operating Fund:</b>				<b>\$2,186,199.46</b>	
<b>Fund: Capital Projects</b>					
Money Market Funds					
TEXPOOL (XXXX0009)	12/27/2012		0.01 %	168,595.12	
Checking Account(s)					
BOK Financial (XXXX3014)			0.00 %	103,071.56	BOKF, NA Escrow - Series 2017A
BOK Financial (XXXX4012)			0.00 %	885,179.66	BOKF, NA Escrow - Series 2017B
FIRST FINANCIAL BANK (XXXX8528)			0.00 %	0.00	Building Fund
FIRST FINANCIAL BANK (XXXX8544)			0.00 %	368,913.57	Const Ckg-W&S Proj 1058544
<b>Totals for Capital Projects Fund:</b>				<b>\$1,525,759.91</b>	
<b>Fund: Debt Service</b>					
Money Market Funds					
TEXPOOL (XXXX0008)	12/27/2012		0.01 %	517.57	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX4730)			0.00 %	190,717.51	Checking Account
<b>Totals for Debt Service Fund:</b>				<b>\$191,235.08</b>	
<b>Fund: CT Security</b>					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX0580)			0.00 %	5,217.62	Cash In Bank
<b>Totals for CT Security Fund:</b>				<b>\$5,217.62</b>	
<b>Fund: CT Tech</b>					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8361)			0.00 %	40,510.23	Cash In Bank
<b>Totals for CT Tech Fund:</b>				<b>\$40,510.23</b>	

City of Montgomery  
**Account Balances**

Item 16.

As of August 31, 2021

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Grant</b>					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8479)			0.00 %	10.00	Cash in Bank #8479
FIRST FINANCIAL BANK (XXXX9104)			0.00 %	10.00	Grant Account #9104
Totals for Grant Fund:				\$20.00	
<b>Fund: Hotel Occupancy Tax</b>					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX5253)			0.00 %	17,391.93	Cash In Bank
Totals for Hotel Occupancy Tax Fund:				\$17,391.93	
<b>Fund: MEDC</b>					
Money Market Funds					
TEXPOOL (XXXX0006)	08/01/2005		0.01 %	447,826.05	
TEXPOOL (XXXX0005)	02/07/2020		0.01 %	191,745.79	Reimbursement
TEXPOOL (XXXX0010)	06/24/2021		0.01 %	200,007.63	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7938)			0.00 %	971,208.32	MEDC Checking
Totals for MEDC Fund:				\$1,810,787.79	
<b>Fund: Policy Asset Forfeiture</b>					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7745)			0.00 %	12,086.80	Cash In Bank
Totals for Policy Asset Forfeiture Fund:				\$12,086.80	
<b>Fund: Utility</b>					
Certificates of Deposit					
PLAINS STATE BANK (XXXX1404)	03/04/2021	09/01/2021	0.30 %	100,000.00	
Money Market Funds					
TEXPOOL (XXXX0002)	08/01/2005		0.01 %	659,378.76	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7383)			0.00 %	1,157,837.59	Water & Sewer Fund
FIRST FINANCIAL BANK (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST FINANCIAL BANK (XXXX3840)			0.00 %	0.00	Water Works
Totals for Utility Fund:				\$1,917,216.35	
Grand total for City of Montgomery:				\$7,706,425.17	

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery - General  
Cash Flow Report - Checking Account

Item 16.

As of August 31, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$1,768,320.96
<b>Receipts</b>				
	Transfer from Grant Fund - Excess Funds from Kroger Project		5,727.63	
	Transfer from Grant Fund - Excess Funds from Pizza Shack Project		70.73	
	Sales Tax		466,305.61	
	Transfer From Utility Fund Checking		15,675.77	
	Transfer From MEDC Fund Checking		5,105.04	
	Transfer From Utility Fund Checking		500.00	
	Centerpoint Energy payment 08/2021		631.45	
	American Rescue Plan Funds 08/2021		168,494.45	
	Beverage Tax Revenue 08/20/21		2,363.97	
	Interest		61.25	
	Miscellaneous Revenue CL 08/31/21		29,839.87	
	Miscellaneous Revenue OS 08/31/21		1,598.00	
	Tax Revenue CL08/21		11,338.21	
	Tax P&I CL 08/21		2,276.18	
	Tax Rev O/S 08/21		129.68	
	Tax Rev EOM 08/21		561.25	
	Court Revenue CL 08/21		32,068.50	
	Court Rev OS 08/21		1,928.00	
<b>Total Receipts</b>			<b>744,675.59</b>	
<b>Disbursements</b>				
31424	Always Answer	Answering Service Inv # 18253-072121	(40.04)	
31425	Amazon Capital Services	Operating Supplies	(189.38)	
31426	Byron Sanford	TML Newly Elected Officials Seminar - Reimburse	(299.22)	
31427	City of Montgomery - Utility Fund	Water Usage @ Parks, City Hall, Com Center - Jun	(1,544.11)	
31428	Coburn's Conroe Inc.	504631143 Operating Supp	(94.60)	
31429	Consolidated Communications	936-043-5910/0 07/11/21-08/06/2021	(129.74)	
31430	Entergy	Utilities per spreadsheet 07/21	(582.74)	
31431	Home Depot Credit Services	Acct # ***-9951 Inv #8020200	(289.70)	
31432	Houston Chronicle	INV 34135434 - Ordinance for Speed Limits / Stre	(324.00)	
31433	Julie Davis	TML Newly Elected Officials Seminar - Reimburse	(348.42)	
31434	Klogik LLC	Court License Fee - Invoice 7020719	(1,200.00)	
31435	Laurel Paving, LLC	Draining Improvements at Anna Springs at Berkley	(1,800.00)	
31436	Northwest Pest Patrol	Acct-32791-Mosquito fogging / Inv#373844, 845,	(580.00)	
31437	OCS, Inc.	Computers / Website - Inv 14062	(18,500.00)	
31438	Optiquet Internet Services, Inc	Computer Tech	(209.89)	
31439	Rick Hanna, CBO	Inspections	(4,437.18)	
31440	Robert Rosenquist	Municipal Court Judge - 07/21	(1,000.00)	
31441	Sam's Club	Acct #040241083268-7	(22.94)	
31442	TJ Wilkerson	TML Newly Elected Officials Seminar - Reimburse	(316.47)	
31443	TML-IRP	Contract# 6827 Insurance Premium August 21	(5,199.32)	
31444	TransUnion	Acct 300819 thru 7/31/21	(240.00)	
31445	UniFirst Holdings, Inc.	Inv 8440955761 ; 5762 ; 6661 ; 6662 ; 7564 ; 7565 ;	(431.96)	
31446	Vulcan Materials Company	Inv# 62329156	(129.92)	
31447	Daniel Trent Lozano	Reimb of Expense for Travel - CERT Instructor	(61.00)	
31448	Christian Brothers Automotive	Repairs - 2020 Chevrolet Silverado - Inv 8232	(69.99)	
31449	Cody's Lawn Service LLC	Mowing	(12,744.95)	
31450	Consolidated Communications	936-597-6434 Telephone Service 7/1-07/31/21	(1,282.39)	
31451	Daniel Trent Lozano	Reimb of Expense for Travel - Crime Prevention 1	(280.00)	
31452	Easley Enterprises of Texas, Inc.	City Hall General Cleaning 07/21	(1,175.00)	

City of Montgomery - General  
**Cash Flow Report - Checking Account**  
 As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
31453	Entergy	Utilities per spreadsheet 07/21	(3,304.34)	
31454	Ewing Irrigation Products, Inc.	Memory Park - Inv 14919492	(72.68)	
31455	Ger Nay Pest Control	Pest control INV 94987 ; 94988	(212.00)	
31456	Jim's Hardware Inc.	Acct #102 -Several Invoices 7/1-7/31/21	(461.04)	
31457	Kristen Goode	Reimbursement for expenses - Training in Georget	(332.64)	
31458	LDC	CM100017 Gas 101 Plantersville 07/31/21	(58.40)	
31459	O'Reilly Automotive, Inc.	700907 / 3014152 - Several Invoices - July 2021	(244.88)	
31460	Perdue, Brandon, Fielder, Collins, & Mott	Attorney fees for Collections-Fines and Fees - 06/	(3,485.55)	
31461	Rothco Tree Service, LLC	Tree removal Inv 1024	(495.00)	
31462	Verizon Wireless	521590387-00001	(334.43)	
31463	Wex Bank	Invoice 73393834 - July 2021 - Gas/Oil	(978.96)	
31464	OCS, Inc.	Computers / Website - Inv 103308	(4,000.00)	
31465	Carol Langley.	Reimbursement for TML Conf 07/28-07/30	(301.12)	
31466	Amazon Capital Services	Operating Supplies	(96.57)	
31467	Ashley Hamilton	Community Building Deposit Refund	(150.00)	
31468	AT&T	Cell Phones Inv 18263676 - 06/21 - 08/21	(2,476.60)	
31469	Buckalew Chevrolet, L.P.	2017 Chevrolet Tahoe - Invoice 947142 ; 947434	(793.36)	
31470	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(13,278.66)	
31471	Cheatham Management, LLC	2020 Tax Revenue Reimbursement per Spreadsheet	(36,891.84)	
31472	Entergy.	Customer#71837 Install street light- MLK Drive M	(3,136.57)	
31473	Iron Mountain	Document Shredding DSLR138	(147.53)	
31474	Medical Air Services Association	Monthly Membership for 9 Emergent Plus Invoice	(126.00)	
31475	Montgomery Central Appraisal District	4th Qtr Fees 2021	(2,367.22)	
31476	Rick Hanna, CBO	Inspections	(5,900.00)	
31477	Tena Alvarez	Community Building Deposit Refund	(150.00)	
31478	TXAT LLC	Ammo - Invoice 21975	(726.56)	
31479	Verizon Connect NWF, Inc	Customer ID# PUBL005 - Invoice OSV000002516	(80.95)	
31480	Anthony Lasky	Reimbursement - GFOA meeting 08/19/2021	(96.80)	
31481	Daspit, Laurence F	Payroll 08/27/21	(166.23)	
31482	Always Answer	Answering Service Inv # 18253-081821	(50.34)	
31483	Amazon Capital Services	Operating Supplies - 100W LED Wall Pack Light	(165.98)	
31484	Consolidated Communications	936-043-5910/0 08/11/21-09/06/2021	(136.23)	
31485	Gordon B. Dudley, Jr.	Prosecutor 08/19/21 9am & 6pm	(900.00)	
31486	Lucille Saah	Crime Scene and Death Scene - Training 08/30 - 09	(80.00)	
31487	Luxury Air Commercial Services	A/C Repairs - City Hall - Invoice 1088	(1,064.00)	
31488	Michael Shirley	Court Prosecutor 08/19/2021	(450.00)	
31489	Municipal Accounts & Consulting, L.P.	Bookkeeping- Inv 70480 07/31/21	(4,810.00)	
31490	OCS, Inc.	Computers / Website - Inv 103527	(129.98)	
31491	Tyler Technologies, Inc	Inv 130-122623 ; 130-122783 Incode Police	(10,760.24)	
ACH	Staples Business Credit	Printing & Office supplies	(336.55)	
ACH	UBEO LLC,	Acct No. 124715 Inv #73432594 8/1-8/31/21	(2,015.00)	
ACH	Office of the Attorney General	Child Support	(1,205.54)	
ACH	EFTPS	Payroll Taxes - August 2021	(18,301.98)	
ACH	TML-Health	Health, Life & AD&D Insurance Period 2021-08	(21,748.56)	
ACH	Wex Bank	Invoice 73426654 - August 2021 - Gas/Oil	(3,431.69)	
ACH	EFTPS	Payroll Taxes - August 2021	(1,312.17)	
ACH	Aflac	Aflac - August 2021	(1,202.22)	
ACH	Office of the Attorney General	Child Support	(1,221.69)	
ACH	EFTPS	Payroll Taxes - August 2021	(17,626.26)	
ACH	Richard Tramm.	Payroll - Tramm	(350.00)	
ACH	Purchase Power	Acct-8000-9090-1015-0170 -Postage Refill thru 09/	(400.00)	
ACH	TMRS	Retirement - August 2021	(24,480.25)	

## Cash Flow Report - Checking Account

Item 16.

As of August 31, 2021

Num	Name	Memo	Amount	Balance
Disbursements				
ACH	Staples Business Credit	Printing & Office supplies	(499.92)	
AL	First Financial Bank	August 2021 Payment to MEDC for MISD Loan	(63,052.03)	
AL	First Financial Bank	Transfer to Debt Service Checking	(1,184.30)	
AL	First Financial Bank	Transfer to Court Security Fund Checking	(62.97)	
AL	First Financial Bank	Transfer to Court Tech Fund Checking	(86.29)	
AL	First Financial Bank	Transfer to MEDC Checking	(910.30)	
AL	First Financial Bank	Sales Tax Revenue Transfer thru 08/13/21	(116,576.40)	
AL	First Financial Bank	Transfer to Hotel Occupancy Fund	(924.60)	
AL	ETS Corporation	ETS Corporation - Bank Fees to be transferred to	(788.18)	
AL	First Financial Bank	Transfer of American Rescue Plan Funds 08/2021	(168,494.45)	
DD	Aguirre, Abel	Payroll 08/13/21	(1,719.81)	
DD	Bauer, Timothy M	Payroll 08/13/21	(1,618.00)	
DD	Belmares, Jose N.	Payroll 08/13/21	(2,440.36)	
DD	Brown, Jackson A	Payroll 08/13/21	(1,178.06)	
DD	Chambers, Albert E	Payroll 08/13/21	(2,185.49)	
DD	Ciulla, Hailey N	Payroll 08/13/21	(1,127.07)	
DD	Cooley, Diana M	Payroll 08/13/21	(1,446.13)	
DD	Duckett, Kimberly T.	Payroll 08/13/21	(1,834.18)	
DD	Edelman, Reed D	Payroll 08/13/21	(1,825.21)	
DD	Goode, Kristen N	Payroll 08/13/21	(1,390.60)	
DD	Graves, Nathaniel L.	Payroll 08/13/21	(1,836.05)	
DD	Griffin, Melissa Y	Payroll 08/13/21	(2,101.41)	
DD	Hensley, Kyle R	Payroll 08/13/21	(1,634.50)	
DD	Hensley, Susan L	Payroll 08/13/21	(2,225.39)	
DD	Hernandez, George J.	Payroll 08/13/21	(1,590.15)	
DD	Kohl, Julie J	Payroll 08/13/21	(382.32)	
DD	Kowarsch, Robert D	Payroll 08/13/21	(129.29)	
DD	Lasky, Anthony R	Payroll 08/13/21	(2,168.87)	
DD	Lozano, Daniel T	Payroll 08/13/21	(2,404.89)	
DD	McCorquodale, David D.	Payroll 08/13/21	(2,245.26)	
DD	McRae, Jacob I	Payroll 08/13/21	(1,276.14)	
DD	Muckleroy, Micha D.	Payroll 08/13/21	(2,199.49)	
DD	Rains, Eva S.	Payroll 08/13/21	(166.23)	
DD	Ramirez, Juan C	Payroll 08/13/21	(1,139.50)	
DD	Reed, Christy M	Payroll 08/13/21	(1,119.62)	
DD	Saah, Lucille N.	Payroll 08/13/21	(1,908.86)	
DD	Salas, Francisco A.	Payroll 08/13/21	(1,449.08)	
DD	Solomon, Anthony D	Payroll 08/13/21	(2,616.55)	
DD	Standifer, Eric L.	Payroll 08/13/21	(1,790.71)	
DD	Thomas, Ryan A	Payroll 08/13/21	(1,553.01)	
DD	Tramm, Richard J	Payroll 08/13/21	(4,210.46)	
DD	Voytko, Michael L	Payroll 08/13/21	(1,339.54)	
DD	Lasky, Anthony R	Payroll 08/27/21	(2,052.06)	
DD	Cooley, Diana M	Payroll 08/27/21	(1,450.94)	
DD	Aguirre, Abel	Payroll 08/27/21	(1,807.05)	
DD	Bauer, Timothy M	Payroll 08/27/21	(1,773.42)	
DD	Belmares, Jose N.	Payroll 08/27/21	(2,440.36)	
DD	Brown, Jackson A	Payroll 08/27/21	(1,178.06)	
DD	Chambers, Albert E	Payroll 08/27/21	(2,344.19)	
DD	Ciulla, Hailey N	Payroll 08/27/21	(1,114.00)	
DD	Duckett, Kimberly T.	Payroll 08/27/21	(1,834.17)	
DD	Edelman, Reed D	Payroll 08/27/21	(1,466.82)	



## Cash Flow Report - Checking Account

As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Goode, Kristen N	Payroll 08/27/21	(1,415.54)	
DD	Graves, Nathaniel L.	Payroll 08/27/21	(1,569.82)	
DD	Griffin, Melissa Y	Payroll 08/27/21	(1,641.47)	
DD	Hensley, Kyle R	Payroll 08/27/21	(1,634.48)	
DD	Hensley, Susan L	Payroll 08/27/21	(2,225.39)	
DD	Hernandez, George J.	Payroll 08/27/21	(1,649.94)	
DD	Kohl, Julie J	Payroll 08/27/21	(368.48)	
DD	Kowarsch, Robert D	Payroll 08/27/21	(115.44)	
DD	Lozano, Daniel T	Payroll 08/27/21	(1,762.11)	
DD	McCorquodale, David D.	Payroll 08/27/21	(2,245.26)	
DD	McRae, Jacob I	Payroll 08/27/21	(1,252.53)	
DD	Muckleroy, Micha D.	Payroll 08/27/21	(2,199.49)	
DD	Ramirez, Juan C	Payroll 08/27/21	(1,139.50)	
DD	Reed, Christy M	Payroll 08/27/21	(1,198.72)	
DD	Saah, Lucille N.	Payroll 08/27/21	(1,787.83)	
DD	Salas, Francisco A.	Payroll 08/27/21	(1,425.98)	
DD	Solomon, Anthony D	Payroll 08/27/21	(2,616.55)	
DD	Standifer, Eric L.	Payroll 08/27/21	(1,790.71)	
DD	Thomas, Ryan A	Payroll 08/27/21	(1,553.01)	
DD	Tramm, Richard J	Payroll 08/27/21	(4,210.46)	
DD	Voytko, Michael L	Payroll 08/27/21	(1,323.37)	
Total Disbursements				(705,986.39)
BALANCE AS OF 08/31/2021				\$1,807,010.16

# Cash Flow Report - Police Drug & Misc Fund Account

As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$10,675.64
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 08/31/2021				<u><u>\$10,675.64</u></u>

# Cash Flow Report - Home Grant / COPS Universal Account

As of August 31, 2021

Item 16.
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Num	Name	Memo	Amount	Balance
	BALANCE AS OF 08/01/2021			\$10.00
	Receipts			
	No Receipts Activity		0.00	
	Total Receipts			0.00
	Disbursements			
	No Disbursements Activity		0.00	
	Total Disbursements			0.00
	BALANCE AS OF 08/31/2021			\$10.00

City of Montgomery - General Fund  
**Profit & Loss Budget Performance--All**  
 August 2021

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 Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
14000.1 - Taxes & Franchise Fees	2,363.97	0.00	2,363.97	26,057.40	31,000.00	-4,942.60	31,000.00
14103 - Beverage Tax	1,019.27	1,000.00	19.27	10,343.25	17,000.00	-6,656.75	94,000.00
14111 - Franchise Tax							
14320 - Ad Valorem Taxes	0.00	0.00	0.00	38,807.38	38,815.00	-7.62	38,815.00
14320.1 - PID Tax Revenue	8,352.51	3,000.00	5,352.51	866,688.66	844,000.00	22,688.66	847,070.00
14320 - Ad Valorem Taxes - Other							
Total 14320 - Ad Valorem Taxes	8,352.51	3,000.00	5,352.51	905,496.04	882,815.00	22,681.04	885,885.00
14330 - Penalties & Interest on Adv Tax	1,560.31	416.67	1,143.64	11,504.38	4,583.33	6,921.05	5,000.00
14331 - Rendition Penalties	1.96	8.33	-6.37	25.15	91.67	-66.52	100.00
14600 - Sales Tax	116,576.40	87,500.00	29,076.40	891,715.86	700,000.00	191,715.86	750,000.00
14600.1 - Sales Tax ILO AdValorem Tax	233,152.81	175,000.00	58,152.81	1,783,431.74	1,400,000.00	383,431.74	1,500,000.00
14600 - Sales Tax - Other							
Total 14600 - Sales Tax	349,729.21	262,500.00	87,229.21	2,675,147.60	2,100,000.00	575,147.60	2,250,000.00
Total 14000.1 - Taxes & Franchise Fees	363,027.23	266,925.00	96,102.23	3,628,573.82	3,035,490.00	593,083.82	3,265,985.00
<b>14000.2 - Permits &amp; Licenses</b>							
14105 - Building Permits/MEP	24,203.50	20,416.67	3,786.83	187,396.50	224,583.33	-37,186.83	245,000.00
14146 - Vendor/Beverage Permits	0.00	50.00	-50.00	1,193.00	550.00	643.00	600.00
14611 - Sign Fee	150.00	166.67	-16.67	700.00	1,833.33	-1,133.33	2,000.00
14612 - Misc Permit Fees/plats, & Zoning	698.00	750.00	-52.00	4,345.87	8,250.00	-3,904.13	9,000.00
14614 - Culverts	0.00			2,007.98			
Total 14000.2 - Permits & Licenses	25,051.50	21,383.34	3,668.16	195,643.35	235,216.66	-39,573.31	256,600.00
<b>14000.4 - Fees for Service</b>							
14380 - Community Bldg Rental	1,075.00	250.00	825.00	11,045.00	2,750.00	8,295.00	3,000.00
14385 - Right of Way Use Fees	1,581.74	666.67	915.07	6,279.21	7,333.33	-1,054.12	8,000.00
Total 14000.4 - Fees for Service	2,656.74	916.67	1,740.07	17,324.21	10,083.33	7,240.88	11,000.00
<b>14000.5 - Court Fines &amp; Forfeitures</b>							
14101 - Collection Fees	1,427.90	1,166.67	261.23	13,274.29	12,833.33	440.96	14,000.00
14102 - Asset Forfeitures	0.00	0.00	0.00	0.00	0.00	0.00	100.00
14106 - Child Belt/Safety (Dedicated)	32,270.10	25.00	32,245.10	100.00	0.00	100.00	500.00
14110 - Fines	117.31	22,916.67	9,353.43	351,495.41	252,083.33	99,412.08	275,000.00
14118 - OMNI	0.00	133.33	-133.33	1,049.51	1,466.67	-417.16	1,600.00
14125 - Warrant Fees	12.34	0.00	12.34	0.00	0.00	0.00	50.00
14126 - Judicial Efficiency (Dedicated)	0.00	58.33	-58.33	112.21	641.67	-529.46	700.00
14130 - Accident Reports	0.00	41.67	-41.67	216.00	458.33	-242.33	500.00
Total 14000.5 - Court Fines & Forfeitures	33,852.65	24,316.67	9,535.98	366,247.42	267,483.33	98,764.09	292,450.00
<b>14000.6 - Other Revenues</b>							
14003 - Wrecker Service Fees	0.00	0.00	0.00	500.00	0.00	1,225.13	1,200.00
14199 - Lease Funds - PD	6,269.36	1,083.33	5,186.03	42,624.60	11,916.67	30,707.93	13,000.00
15380 - Unanticipated Income							
15391 - Interest Income	61.25	41.67	19.58	681.78	458.33	223.45	500.00
15392 - Interest on Investments	0.31	416.67	-416.36	471.57	4,583.33	-4,111.76	5,000.00
Total 14000.6 - Other Revenues	6,330.92	1,541.67	4,789.25	45,505.08	16,958.33	28,546.75	19,700.00
15355 - FEMA Reimb - Atkins Creek	0.00	0.00	0.00	30,367.31	0.00	30,367.31	0.00
15393 - Grant Revenue - Police	0.00	0.00	0.00	867.60	0.00	867.60	6,000.00
15395 - HOME Grant Revenue	0.00	0.00	0.00	478,731.05	0.00	478,731.05	0.00
15396 - American Rescue Plan Funds	168,494.45			168,494.45			
Total Income	599,413.49	315,083.35	284,330.14	4,931,752.29	3,565,231.65	1,366,520.64	3,851,735.00
<b>Gross Profit</b>	599,413.49	315,083.35	284,330.14	4,931,752.29	3,565,231.65	1,366,520.64	3,851,735.00
<b>Expense</b>							

City of Montgomery - General Fund  
 Profit & Loss Budget Performance--All  
 August 2021

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 09/22/21  
 Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
16000 - Personnel							
16353.1 - Health Ins.	16,189.78	15,416.67	773.11	175,546.01	169,583.33	5,962.68	185,000.00
16353.4 - Unemployment Ins.	1.43	325.00	-323.57	273.50	3,575.00	-3,301.50	3,900.00
16353.5 - Workers Comp.	1,981.68	2,958.34	-976.66	33,792.31	32,541.66	1,250.65	35,500.00
16353.6 - Dental & Vision Insurance	1,461.83	1,441.67	20.16	15,870.25	15,858.33	11.92	17,300.00
16353.7 - Life & AD&D Insurance	389.52	308.33	81.19	4,076.57	3,391.67	684.90	3,700.00
16353.8 - Crime-Ins	40.71	50.00	-9.29	447.81	550.00	-102.19	600.00
16353.A - Employee Assistance Program	0.00	0.00	0.00	2,000.00			
16560 - Payroll Taxes	9,950.73	11,250.00	-1,299.27	132,137.56	123,750.00	8,387.56	135,000.00
16600 - Wages	123,939.97	125,445.00	-1,505.03	1,454,858.66	1,379,895.00	74,963.66	1,505,340.00
16600.1 - Overtime	3,139.83	3,750.00	-610.17	53,376.95	41,250.00	12,126.95	45,000.00
16620 - Retirement Expense	12,240.11	7,916.66	4,323.45	131,653.76	87,083.34	44,570.42	95,000.00
16621 - MASA	126.00			1,344.00			
Total 16000 - Personnel	169,461.59	168,861.67	599.92	2,005,377.38	1,857,478.33	147,899.05	2,026,340.00
16001 - Communications							
16338 - Advertising/Promotion							
16338.1 - Legal Notices and Pub	144.00	541.67	-397.67	2,010.94	5,958.33	-3,947.39	6,500.00
16338.2 - Recording Fees	0.00	208.33	-208.33	54.00	2,291.67	-2,237.67	2,500.00
16338 - Advertising/Promotion - Other	0.00	208.34	-208.34	1,147.76	2,291.66	-1,143.90	2,500.00
Total 16338 - Advertising/Promotion	144.00	958.34	-814.34	3,212.70	10,541.66	-7,328.96	11,500.00
16341 - Community Relations	966.55	547.09	419.46	5,324.61	6,017.91	-693.30	6,565.00
Total 16001 - Communications	1,110.55	1,505.43	-394.88	8,537.31	16,559.57	-8,022.26	18,065.00
16002 - Contract Services							
16102 - General Consultant Fees							
16102.1 - Sales Tax Tracking	1,400.00	583.33	816.67	15,400.00	6,416.67	8,983.33	7,000.00
16102 - General Consultant Fees - Other	240.30	1,166.67	-926.37	6,693.27	12,833.33	-6,140.06	14,000.00
Total 16102 - General Consultant Fees	1,640.30	1,750.00	-109.70	22,093.27	19,250.00	2,843.27	21,000.00
16220 - Omni Expense	0.00	208.33	-208.33	1,920.00	2,291.67	-371.67	2,500.00
16242 - Procurement Services Fees	1,350.00	833.33	516.67	11,700.00	9,166.67	2,533.33	10,000.00
16280 - Mowing	11,633.85	10,181.82	1,452.03	86,815.85	101,818.20	-15,002.35	112,000.00
16281 - Records Shredding	0.00	104.17	-104.17	337.05	1,145.83	-808.78	1,250.00
16299 - Inspections/Permits/Backflow Ex	15,782.57	16,041.67	-259.10	112,478.04	176,458.33	-63,980.29	192,500.00
16310 - Judge's Fee	1,000.00	1,000.00	0.00	11,000.00	11,000.00	0.00	12,000.00
16320 - Legal	0.00	2,708.33	-2,708.33	29,944.89	29,791.67	153.22	32,500.00
16321 - Audit Fees	0.00	0.00	0.00	11,859.40	25,000.00	-13,140.60	25,000.00
16322 - Engineering	2,502.50	8,500.00	-5,997.50	99,755.40	93,500.00	6,255.40	102,000.00
16326 - Collection Agency Fees	1,427.90	1,250.00	177.90	20,436.55	13,750.00	6,686.55	15,000.00
16333 - Accounting Fees	0.00	4,166.67	-4,166.67	46,065.16	45,833.33	231.83	50,000.00
16335 - Repairs & Maintenance							
16335.1 - Maintenance - Vehicles & Equip	96.57	0.00	96.57	1,906.02	0.00	1,906.02	500.00
16334 - Gas/Oil	3,933.19	3,354.16	579.03	37,299.82	36,895.84	403.98	40,250.00
16343 - Tractor & Mower	0.00	0.00	0.00	0.00	0.00	0.00	500.00
16357 - Auto Repairs	2,725.10	1,916.67	808.43	25,073.40	21,083.33	3,990.07	23,000.00
16373 - Equipment repairs	258.18	563.42	-305.24	1,305.98	6,197.58	-4,891.60	6,761.00
16374 - Building Repairs-City Hall/Comm	198.56	1,387.33	-1,188.77	7,085.77	15,260.67	-8,174.90	16,648.00
16375 - Street Repairs -Minor							
16375.1 - Streets-Preventive Maintenance	0.00	416.67	-416.67	6,430.00	4,583.33	1,846.67	5,000.00
16375 - Street Repairs -Minor - Other	3,136.57	1,500.00	1,636.57	4,510.45	16,500.00	-11,989.55	18,000.00
Total 16375 - Street Repairs - Minor	3,136.57	1,916.67	1,219.90	10,940.45	21,083.33	-10,142.88	23,000.00
16335.1 - Maintenance - Vehicles & Equip - Other	472.59	250.00	222.59	1,686.15	2,750.00	-1,063.85	3,000.00
Total 16335.1 - Maintenance - Vehicles & Equip	10,724.19	9,388.25	1,335.94	83,391.57	103,270.75	-19,879.18	113,159.00
16335.3 - City Hall Cleaning - COVID 19	1,600.00			3,450.00			

City of Montgomery - General Fund  
Profit & Loss Budget Performance--All  
August 2021

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Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
16335 - Repairs & Maintenance - Other							
Total 16335 - Repairs & Maintenance	775.00	858.33	-83.33	8,525.00	9,441.67	-916.67	10,300.00
16335.2 - Mosquito Spraying	13,195.76	10,246.58	2,949.18	97,272.59	112,712.42	-15,439.83	123,959.00
16337 - Street Signs	0.00	458.33	-458.33	3,770.00	5,041.67	-1,271.67	5,500.00
16340 - Printing & Office supplies	201.73	725.00	-523.27	8,130.62	7,975.00	1,581.25	1,725.00
16342 - City Website	0.00	1,393.33	-1,393.33	3,960.00	15,326.67	-11,366.67	16,720.00
16350 - Postage/Delivery	114.65	437.51	-322.86	3,668.71	4,812.49	-1,143.78	5,250.00
16351 - Telephone	2,409.66	2,291.67	117.99	27,454.12	25,208.33	2,245.79	27,500.00
16360 - Tax Assessor Fees	0.00	0.00	0.00	7,712.53	7,500.00	212.53	7,500.00
16370 - Election	0.00	1,333.33	-1,333.33	22,751.70	14,666.67	8,085.03	16,000.00
17030 - Mobil Data Terminal	2,476.60	1,000.00	1,476.60	6,237.67	11,000.00	-4,762.33	12,000.00
17040 - Computer/Technology	0.00	200.00	-200.00	0.00	2,200.00	-2,200.00	2,400.00
17040.1 - COVID-19 Computer Tech	0.00	0.00	0.00	27,053.80			
17040.2 - Audio Visual	0.00	0.00	0.00	91,176.32	32,725.00	58,451.32	35,700.00
17040 - Computer/Technology - Other	23,541.18	2,975.00	20,566.18				
Total 17040 - Computer/Technology	23,541.18	3,175.00	20,366.18	118,230.12	34,925.00	83,305.12	38,100.00
17071.4 - Laserfiche (Software)	0.00	0.00	0.00	7,132.80	0.00	7,132.80	6,503.00
17510 - State Portion of Fines/Payouts	0.00	11,458.33	-11,458.33	116,790.46	126,041.67	-9,251.21	137,500.00
16002 - Contract Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Total 16002 - Contract Services	77,276.70	79,407.15	-2,130.45	878,091.76	895,796.87	-17,705.11	983,207.00
16003 - Supplies & Equipment							
16244 - Radio Fees	0.00	433.33	-433.33	3,779.88	4,766.67	-986.79	5,200.00
16328 - Uniforms & Safety Equip	269.98	1,041.66	-771.68	11,675.73	11,458.34	217.39	12,500.00
16328.1 - Protective Gear	0.00	583.33	-583.33	1,744.34	6,416.67	-4,672.33	7,000.00
16358 - Copier/Fax Machine Lease	2,186.75	1,708.33	478.42	22,665.11	18,791.67	3,873.44	20,500.00
16460 - Operating Supplies (Office)							
16460.1 - Streets and Drainage	0.00	190.25	-190.25	655.87	2,092.75	-1,436.88	2,283.00
16460.2 - Cedar Brake Park	35.99	66.25	-30.26	220.48	728.75	-508.27	795.00
16460.3 - Homecoming Park	0.00	7.92	-7.92	121.70	87.08	34.62	95.00
16460.4 - Fernland Park	0.00	33.25	-33.25	322.20	365.75	-43.55	399.00
16460.5 - Community Building	0.00	107.92	-107.92	197.76	1,187.08	-989.32	1,295.00
16460.6 - Tools, Etc	0.00	108.33	-108.33	1,397.37	1,191.67	205.70	1,300.00
16460.7 - Memory Park	0.00	107.92	-107.92	116.71	1,187.08	-1,070.37	1,295.00
16460.8 - Culvert Expense	0.00	1,800.00	-1,275.71	2,652.25	19,800.00	2,264.83	21,600.00
16460 - Operating Supplies (Office) - Other	524.29						
Total 16460 - Operating Supplies (Office)	560.28	2,421.84	-1,861.56	27,749.17	26,640.16	1,109.01	29,062.00
16503 - Code Enforcement Expenses	0.00	83.33	-83.33	0.00	916.67	-916.67	1,000.00
17010 - Emergency Equipment	0.00	1,125.00	-1,125.00	10,308.55	12,375.00	-2,066.45	13,500.00
17100 - Capital Purchase Furniture	0.00	0.00	0.00	3,158.06	0.00	3,158.06	3,000.00
16003 - Supplies & Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Total 16003 - Supplies & Equipment	3,017.01	7,396.82	-4,379.81	81,080.84	81,365.18	-284.34	92,262.00
16004 - Staff Development							
16339 - Dues & Subscriptions	15.00	729.17	-714.17	5,212.51	8,020.83	-2,808.32	8,750.00
16354.1 - Travel & Training - Staff	5,914.24	3,378.34	2,535.90	31,049.57	37,161.66	-6,112.09	40,540.00
16354.1 - Travel & Training - Council	415.00	0.00	0.00	415.00	0.00	0.00	100.00
16004 - Staff Development - Other	0.00	0.00	0.00	0.00	0.00	0.00	100.00
Total 16004 - Staff Development	6,344.24	4,107.51	2,236.73	36,677.08	45,182.49	-8,505.41	49,390.00
16005 - Maintenance							
16228 - Park Maint.-Memory Pk	73.50	416.67	-343.17	4,734.54	4,583.33	151.21	5,000.00
16229 - Park Maint - Fernland	12.48	333.33	-320.85	2,498.85	3,666.67	-1,167.82	4,000.00
16230 - Park Maint-Cedar Brake Park	753.99	500.00	253.99	7,113.99	5,500.00	1,613.99	6,000.00
16231 - Park Maint. - Homecoming Park	0.00	83.33	-83.33	1,171.85	916.67	255.18	1,000.00
Total 16005 - Maintenance	839.97	1,333.33	-493.36	15,519.23	14,666.67	852.56	16,000.00

City of Montgomery - General Fund  
Profit & Loss Budget Performance--All  
August 2021

Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
16006 - Insurance							
16353.2 - Liability Ins.	2,328.86	1,973.33	355.53	27,285.51	21,706.67	5,578.84	23,680.00
16353.3 - Property Ins.	848.07	1,046.26	-198.19	8,881.67	11,508.74	-2,627.07	12,555.00
16353.9 - Insurance Bond	0.00	0.00	0.00	170.00	0.00	170.00	500.00
<b>Total 16006 - Insurance</b>	<b>3,176.93</b>	<b>3,019.59</b>	<b>157.34</b>	<b>36,337.18</b>	<b>33,215.41</b>	<b>3,121.77</b>	<b>36,735.00</b>
16007 - Utilities							
16352.0 - Electronic Sign-City	76.60	83.33	-6.73	670.43	916.67	-246.24	1,000.00
16352.1 - Street Lights	2,154.31	1,000.00	1,154.31	11,987.02	11,000.00	987.02	12,000.00
16352.2 - Downtown Utilities	79.28	100.00	-20.72	1,000.50	1,000.50	100.50	1,200.00
16352.3 - Utilities-Cedar Brake Park	57.37	183.33	-125.96	1,572.56	2,016.67	-444.11	2,200.00
16352.4 - Utilities-Homecoming Park	68.63	108.33	-39.70	1,268.54	1,191.67	76.87	1,300.00
16352.5 - Utilities-Fernland Park	328.22	375.00	-46.78	5,003.29	4,125.00	878.29	4,500.00
16352.6 - Utilities - City Hall	1,058.42	875.00	183.42	11,954.28	9,625.00	2,329.28	10,500.00
16352.8 - Utilities - Comm Center Bldg	313.82	358.33	-44.51	4,381.93	3,941.67	440.26	4,300.00
16352.9 - Utilities-Memory Pk	0.00	666.67	-666.67	3,717.23	7,333.33	-3,616.10	8,000.00
<b>Total 16007 - Utilities</b>	<b>4,136.65</b>	<b>3,749.99</b>	<b>386.66</b>	<b>41,755.78</b>	<b>41,250.01</b>	<b>505.77</b>	<b>45,000.00</b>
16008 - Capital Outlay							
17070 - Capital Outlay - Police Cars							
17070.1 - Emergency Lights, Decals	0.00	500.00	-500.00	4,958.13	5,500.00	-541.87	6,000.00
17070.4 - Tsf To CPF-Vehicle Replacement	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
<b>Total 17070 - Capital Outlay - Police Cars</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>	<b>4,958.13</b>	<b>5,500.00</b>	<b>-541.87</b>	<b>21,000.00</b>
17071 - Cap Purchase - Computers/Equip							
17071.1 - Copysync	0.00	0.00	0.00	13,852.24	5,500.00	8,352.24	14,933.00
17071.2 - Radar	0.00	416.67	-416.67	3,839.97	4,583.33	-743.36	5,000.00
17071.6 - Investigative and Testing Equip	89.04	0.00	89.04	4,612.89	3,700.00	912.89	4,000.00
17071.7 - Ballistic Vests & Shields	0.00	250.00	-250.00	4,233.40	2,750.00	1,483.40	3,000.00
17071 - Cap Purchase - Computers/Equip - Other	0.00	1,625.00	-1,625.00	2,776.91	17,875.00	-15,098.09	19,500.00
<b>Total 17071 - Cap Purchase - Computers/Equip</b>	<b>89.04</b>	<b>2,291.67</b>	<b>-2,202.63</b>	<b>29,315.41</b>	<b>34,408.33</b>	<b>-5,092.92</b>	<b>46,433.00</b>
17071.5 - Patrol Weapons	0.00	583.33	-583.33	10,138.39	6,416.67	3,721.72	7,000.00
17071.B - Office Maintenance	279.99	0.00	279.99	4,004.97	0.00	4,004.97	8,000.00
17072 - Capital Outlay-PWorks Items	0.00	0.00	0.00	8,440.00	0.00	8,440.00	0.00
17081 - Cap Outlay-Drainage Improvement	0.00	250.00	-250.00	1,800.00	2,750.00	-950.00	3,000.00
<b>Total 16008 - Capital Outlay</b>	<b>369.03</b>	<b>3,625.00</b>	<b>-3,255.97</b>	<b>58,656.90</b>	<b>49,075.00</b>	<b>9,581.90</b>	<b>85,433.00</b>
16009 - Miscellaneous Expenses							
16590 - Misc. Expense							
16590.4 - Tsf to CPF - Infr Inv (43949.3)	168,494.45	0.00	168,494.45	168,494.45	0.00	168,494.45	46,700.00
16590.6 - Transfer to Surplus	0.00	0.00	0.00	0.00	0.00	0.00	34,100.00
16590.7 - Tsf to CPF -Mob Inv (43949.4)	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
16590 - Misc. Expense - Other	350.00	249.99	100.01	11,101.09	2,750.01	8,351.08	3,000.00
<b>Total 16590 - Misc. Expense</b>	<b>168,844.45</b>	<b>249.99</b>	<b>168,594.46</b>	<b>179,595.54</b>	<b>2,750.01</b>	<b>176,845.53</b>	<b>93,800.00</b>
16009 - Miscellaneous Expenses - Other							
16009.1 - Miscellaneous Expenses	392.60	0.00	392.60	10,325.70	2,750.01	9,575.69	85,433.00
16009.9 - Miscellaneous Expenses	169,237.05	249.99	168,987.06	189,921.24	2,750.01	187,171.23	93,800.00
<b>Total 16009 - Miscellaneous Expenses</b>	<b>169,629.65</b>	<b>249.99</b>	<b>169,379.05</b>	<b>190,247.14</b>	<b>5,500.02</b>	<b>192,747.12</b>	<b>93,800.00</b>
16356 - Contract Labor- Streets	495.00	7,500.00	-7,005.00	17,984.00	82,500.00	-64,516.00	90,000.00
16500 - Leases - Parks and Recreation							
16504 - Adams Park	0.00	0.00	0.00	5,276.88	6,000.00	-723.12	6,000.00
<b>Total 16500 - Leases - Parks and Recreation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,276.88</b>	<b>6,000.00</b>	<b>-723.12</b>	<b>6,000.00</b>
16550 - HOME Grant Expense	0.00	0.00	0.00	5,276.88	6,000.00	-723.12	6,000.00
17500 - Tax Rebatement							
17500.1 - Sales Tax Rebate	17,243.75	17,243.75	0.00	189,681.25	189,681.25	0.00	206,925.00
17500.2 - 380 Ad Valorem Tax Rebate	46,372.09	9,480.25	36,891.84	141,174.59	104,282.75	36,891.84	113,763.00
17500.3 - PID Property Tax Reimbursement	0.00	0.00	0.00	38,364.38	38,815.00	-450.62	38,815.00

City of Montgomery - General Fund  
Profit & Loss Budget Performance--All  
August 2021

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
Total 17500 - Tax Rebatement	63,615.84	26,724.00	36,891.84	369,220.22	332,779.00	36,441.22	359,503.00
Total Expense	499,080.56	307,480.48	191,600.08	4,197,435.80	3,458,618.54	738,817.26	3,901,735.00
Net Ordinary Income	100,332.93	7,602.87	92,730.06	734,316.49	106,613.11	627,703.38	-50,000.00
Other Income/Expense							
Other Income							
14000.3 - Transfers In	3,958.33	3,958.33	0.00	43,541.66	43,541.66	0.00	47,500.00
14620.2 - Admin Transfer from MEDC	0.00	0.00	0.00	2,500.00	1,875.00	625.00	2,500.00
14620.4 - Admin Trf from Court Security							
Total 14000.3 - Transfers In	3,958.33	3,958.33	0.00	46,041.66	45,416.66	625.00	50,000.00
Total Other Income	3,958.33	3,958.33	0.00	46,041.66	45,416.66	625.00	50,000.00
Net Other Income	3,958.33	3,958.33	0.00	46,041.66	45,416.66	625.00	50,000.00
Net Income	<b>104,291.26</b>	<b>11,561.20</b>	<b>92,730.06</b>	<b>780,358.15</b>	<b>152,029.77</b>	<b>628,328.38</b>	<b>0.00</b>



Cash Flow Report - Const CkgW&S Proj 1058544 Account

As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$457,391.34
Receipts				
	Transfer to Checking		597.51	
	Proceeds - GLO		32,208.00	
Total Receipts				32,805.51
Disbursements				
1363	FCCI Insurance Company	Black Castle / Veritas Settlement LS #1 Relocation	(89,075.28)	
1364	Grant Works	Contract 19-076-017-B366 Inv. #1 Service Period	(32,208.00)	
Total Disbursements				(121,283.28)
BALANCE AS OF 08/31/2021				\$368,913.57

# Cash Flow Report - BOKF, NA Escrow Series 2017A Account

As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$103,071.03
Receipts				
	Interest on account 08/31/2021		0.53	
Total Receipts				0.53
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 08/31/2021				\$103,071.56

# Cash Flow Report - BOKF, NA Escrow Series 2017B Account

As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$885,172.87
Receipts				
	Interest on account 08/31/2021		6.79	
Total Receipts				6.79
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 08/31/2021				\$885,179.66

City of Montgomery - Capital Projects Acct  
**Profit & Loss Budget Performance**

August 2021

Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
43901 · Capital Proj Funding Sourc	0.00	0.00	0.00	160,000.00	160,000.00	0.00	160,000.00
43911 · Transfer From MEDC							
43947 · Transfer from Utility Fund							
43947A · Tsf from Utility - Cap (27002)	0.00	0.00	0.00	402,286.00	0.00	402,286.00	536,039.00
43947B · Tsf from Utility - Maint	0.00			0.00	0.00	0.00	0.00
43947C · Tsf fr Utility - Cap Costs Proj	0.00			0.00	0.00	0.00	0.00
<b>Total 43947 · Transfer from Utility Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>402,286.00</b>	<b>0.00</b>	<b>402,286.00</b>	<b>536,039.00</b>
43949 · Transfers from General Fund							
43949.1 · Tsf fr Gen - Police Veh (17070)	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
43949.2 · Tsf from Gen-Streets/Sidewalk	0.00			0.00	0.00	0.00	0.00
43949.3 · Tsf fin Gen - Inf Inv (16590.4)	168,494.45	0.00	168,494.45	168,494.45	0.00	168,494.45	46,700.00
43949.4 · Tsf fin Gen - Mob Inv (16590.7)	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
<b>Total 43949 · Transfers from General Fund</b>	<b>168,494.45</b>	<b>0.00</b>	<b>168,494.45</b>	<b>168,494.45</b>	<b>0.00</b>	<b>168,494.45</b>	<b>71,700.00</b>
43952 · Other Fund Reserves/Transfers							
43952.1 · 380 Agt-1st Hrtford-18" SS line	0.00			0.00	0.00	0.00	0.00
43952.3 · Proceeds GLO	32,208.00	0.00	32,208.00	32,208.00	0.00	32,208.00	2,280,000.00
<b>Total 43952 · Other Fund Reserves/Transfers</b>	<b>32,208.00</b>	<b>0.00</b>	<b>32,208.00</b>	<b>32,208.00</b>	<b>0.00</b>	<b>32,208.00</b>	<b>2,280,000.00</b>
<b>Total 43901 · Capital Proj Funding Sourc</b>	<b>200,702.45</b>	<b>0.00</b>	<b>200,702.45</b>	<b>762,988.45</b>	<b>160,000.00</b>	<b>602,988.45</b>	<b>3,047,739.00</b>
43959 · FEMA Grant Revenue							
43956.3 · Impact Fees (26901.3)	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00
<b>Total 43959 · FEMA Grant Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>90,000.00</b>
43961 · Grant Funds-CDBG							
43961.2 · CDBG Block Grant - Baja	0.00	0.00	0.00	0.00	0.00	0.00	56,985.00
<b>Total 43961 · Grant Funds-CDBG</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>56,985.00</b>
45391 · Interest Earned							
45391.1 · Interest Earned Ser 2017A	0.53	16.67	-16.14	6.13	183.33	-177.20	200.00
45391.2 · Interest Earned Ser 2017B	6.79	66.67	-59.88	81.05	733.33	-652.28	800.00
45391 · Interest Earned - Other	0.67			0.67			
<b>Total 45391 · Interest Earned</b>	<b>7.99</b>	<b>83.34</b>	<b>-75.35</b>	<b>87.85</b>	<b>916.66</b>	<b>-828.81</b>	<b>1,000.00</b>
45900 · Use of Surplus	0.00	0.00	0.00	0.00	0.00	0.00	1,382,989.00
<b>Total Income</b>	<b>200,710.44</b>	<b>83.34</b>	<b>200,627.10</b>	<b>763,076.30</b>	<b>160,916.66</b>	<b>602,159.64</b>	<b>4,578,713.00</b>
<b>Expense</b>							
43889 · Grant Administrative Expenses							
43889.2 · Baja Project CDBG #7217320	0.00	0.00	0.00	0.00	0.00	0.00	3,325.00
43889.3 · GLO - All Proj	32,208.00	0.00	32,208.00	32,208.00	0.00	32,208.00	108,360.00

Item 16.

City of Montgomery - Capital Projects Acct  
**Profit & Loss Budget Performance**  
 August 2021

Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
<b>Total 43889 - Grant Administrative Expenses</b>	32,208.00	0.00	32,208.00	32,208.00	0.00	32,208.00	111,685.00
43890 - Engineering							
43890.2 - WP #3 Improvements-TWDB	2,114.69	0.00	2,114.69	47,174.40	0.00	47,174.40	65,000.00
43890.3 - Lift St #1 Expansion-TWDB	0.00	0.00	0.00	9,704.12	0.00	9,704.12	1,000.00
43890.4 - Waterline replacement/HouSt	3,993.45	0.00	3,993.45	54,068.76	0.00	54,068.76	0.00
43890.5 - LS#3/Force Main Re-Rte-TWDB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43890.7 - Downtown/SH105 Imp-TWDB	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00
43890.8 - 18" SS Line	0.00	0.00	0.00	1,135.00	0.00	1,135.00	2,000.00
43890.A - Baja Project - CDBG 0037-00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43890.C - Atkins Ck W,SS,STS Rep-FEMA4281	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43890.E - Eng-All GLO	0.00	0.00	0.00	18,944.54	0.00	18,944.54	225,000.00
<b>Total 43890 - Engineering</b>	6,108.14	0.00	6,108.14	131,026.82	0.00	131,026.82	368,000.00
43995 - Const Cost-Contingencies							
43995.1 - LS#3 Force Main ReRoute- TWDB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43995.2 - LS#1 Replacement/Expans - TWDB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43995.3 - WP#3 Improvements- TWDB	0.00	0.00	0.00	0.00	0.00	0.00	45,000.00
43995.4 - Downtown/SH105 Improve - TWDB	0.00	0.00	0.00	0.00	0.00	0.00	45,000.00
<b>Total 43995 - Const Cost-Contingencies</b>	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00
44000 - Wastewater System							
44006 - LS #1-RepImnt/Expans-TWDB	89,075.28	0.00	89,075.28	89,075.28	0.00	89,075.28	100,000.00
44007 - LS#3 Forcemain Reroute- TWDB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44008 - 18" Gravity S.S. Line Const	0.00	0.00	0.00	14,210.21	0.00	14,210.21	14,000.00
44009 - Lift St #3 Improvements-GLO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 44000 - Wastewater System</b>	89,075.28	0.00	89,075.28	103,285.49	0.00	103,285.49	114,000.00
45000 - Water System- Capital Proj							
43975 - WP #3 Generator - GLO	0.00	0.00	0.00	0.00	0.00	0.00	501,000.00
43976.1 - Downtown/SH 105 W Ln Imp-TWDB	0.00	0.00	0.00	643,626.00	0.00	643,626.00	913,838.00
43992.1 - Water Plant #3 - Imp-TWDB	0.00	0.00	0.00	0.00	0.00	0.00	996,550.00
43992.4 - WP#3 Imp - Other Costs-TWDB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43992.5 - Baja/MLK Wtr&Drp Imp-TXCDDBG7320	0.00	0.00	0.00	0.00	0.00	0.00	38,000.00
<b>Total 45000 - Water System- Capital Proj</b>	0.00	0.00	0.00	643,626.00	0.00	643,626.00	2,449,388.00
46000 - Roadway System Improvements							
46007 - Roadway Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 46000 - Roadway System Improvements</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48000 - Cap Outlay-Fac, Equip, Etc							
48002 - Utiliti ProjPrev Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48004 - Police Vehicle Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48005.A - Baja / MLK - GLO	0.00	0.00	0.00	0.00	0.00	0.00	722,600.00
48007 - Impact Fee-WL Ext-Pkwy/BufF Sp	0.00	0.00	0.00	0.00	0.00	0.00	668,040.00
48008 - Andres Branch - GLO	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
48009 - GLO Environmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Item 16.

City of Montgomery - Capital Projects Acct  
**Profit & Loss Budget Performance**

August 2021

Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
<b>48010 · GLO Aquisition - Land</b>	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00
<b>Total 48000 · Cap Outlay-Fac, Equip, Etc</b>	127,391.42	0.00	127,391.42	910,146.31	0.00	910,146.31	1,445,640.00
<b>Total Expense</b>	73,319.02	83.34	73,235.68	-147,070.01	160,916.66	-307,986.67	4,578,713.00
<b>Net Ordinary Income</b>	<b>73,319.02</b>	<b>83.34</b>	<b>73,235.68</b>	<b>-147,070.01</b>	<b>160,916.66</b>	<b>-307,986.67</b>	<b>0.00</b>
<b>Net Income</b>							<b>0.00</b>

City of Montgomery - Debt Service  
**Cash Flow Report - Checking Account**  
 As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$245,562.16
Receipts				
	Tax Transfer thru 08/13/21		1,184.30	
	Interest		5.80	
Total Receipts			1,190.10	1,190.10
Disbursements				
Wire	First National Bank of Huntsville	Refunding Bonds Series 2015- Payment due 9/1/21	(4,826.25)	
Wire	BOK FINANCIAL	Debt Service Payment - Series 2021 - due 9/1/21	(36,360.00)	
Wire	BOK FINANCIAL	Debt Service Payment - Series 2017A - due 9/1/21	(4,967.25)	
Wire	BOK FINANCIAL	Debt Service Payment - Series 2017B - due 9/1/21	(9,881.25)	
Total Disbursements			(56,034.75)	(56,034.75)
BALANCE AS OF 08/31/2021				\$190,717.51

**City of Montgomery - Debt Service  
Profit & Loss Budget Performance**

August 2021

10:34 AM  
09/22/21

Accrual Basis

	Aug 21	Budget	\$ Over/Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
<b>Income</b>							
34000 - Taxes & Franchise Fees							
34320 - Ad Valorem Taxes	3,674.67	3,000.00	674.67	378,307.96	357,873.00	20,434.96	360,873.00
34330 - Penalty & Interest	715.87	270.83	445.04	7,448.46	2,979.17	4,469.29	3,250.00
<b>Total 34000 - Taxes &amp; Franchise Fees</b>	<b>4,390.54</b>	<b>3,270.83</b>	<b>1,119.71</b>	<b>385,756.42</b>	<b>360,852.17</b>	<b>24,904.25</b>	<b>364,123.00</b>
<b>34100 - Transfers</b>							
34301.4 - Transfers in-MEDC Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 34100 - Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>34200 - Proceeds-Bond Series Refundings</b>							
34202 - Bond Premium - Series 2021	0.00	0.00	4,495,000.00	605,566.45			
<b>35000 - Other Revenues</b>							
35390 - Interest on Checking	0.00	8.33	-8.33	0.00	91.67	-91.67	100.00
35391 - Interest on Investments	5.80	137.50	-131.70	174.28	1,512.50	-1,338.22	1,650.00
<b>Total 35000 - Other Revenues</b>	<b>5.80</b>	<b>145.83</b>	<b>-140.03</b>	<b>174.28</b>	<b>1,604.17</b>	<b>-1,429.89</b>	<b>1,750.00</b>
<b>35500 - Use of Surplus Funds</b>							
35500 - Use of Surplus Funds	0.00	0.00	0.00	0.00	0.00	0.00	300,627.00
<b>Total Income</b>	<b>4,396.34</b>	<b>3,416.66</b>	<b>979.68</b>	<b>5,486,497.15</b>	<b>362,456.34</b>	<b>5,124,040.81</b>	<b>666,500.00</b>
<b>Expense</b>							
<b>37000 - Debt Service</b>							
37360 - Interest Payments On Note	55,454.75	19,250.00	36,204.75	75,501.50	39,500.00	36,001.50	39,500.00
37363 - Paying Agent Fees	580.00	1,250.00	-670.00	1,230.00	2,500.00	-1,270.00	2,500.00
37365 - Interest 2012 Series Premium	0.00	83,000.00	-83,000.00	86,218.75	169,500.00	-83,281.25	169,500.00
37395 - Principal Note Payments	0.00	0.00	0.00	485,000.00	455,000.00	0.00	455,000.00
<b>Total 37000 - Debt Service</b>	<b>56,034.75</b>	<b>103,500.00</b>	<b>-47,465.25</b>	<b>617,950.25</b>	<b>666,500.00</b>	<b>-48,549.75</b>	<b>666,500.00</b>
<b>37370 - Expenses-Refunding Bond Act</b>							
37470 - Refunding Escrow - Series 2021	0.00	0.00	157,686.92	4,890,557.19			
37480 - Purchaser's Discount	0.00	0.00	48,471.72				
<b>Total Expense</b>	<b>56,034.75</b>	<b>103,500.00</b>	<b>-47,465.25</b>	<b>5,714,666.08</b>	<b>666,500.00</b>	<b>5,048,166.08</b>	<b>666,500.00</b>
<b>Net Income</b>	<b>-51,638.41</b>	<b>-100,083.34</b>	<b>48,444.93</b>	<b>-228,168.93</b>	<b>-304,043.66</b>	<b>75,874.73</b>	<b>0.00</b>



City of Montgomery - Ct Security Fund  
**Cash Flow Report - Checking Account**  
 As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$5,154.65
Receipts				
	Transfer from General for Revenues thru 08/13/2021		62.97	
Total Receipts				62.97
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 08/31/2021				\$5,217.62

**City of Montgomery - Ct Security Fund  
Profit & Loss Budget Performance**

August 2021

Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
84110 - Court Fines & Forfeitures	61.65	333.33	-271.68	561.06	3,666.67	-3,105.61	4,000.00
84101 - Court Security Fees							
<b>Total 84110 - Court Fines &amp; Forfeitures</b>	<b>61.65</b>	<b>333.33</b>	<b>-271.68</b>	<b>561.06</b>	<b>3,666.67</b>	<b>-3,105.61</b>	<b>4,000.00</b>
Total Income	61.65	333.33	-271.68	561.06	3,666.67	-3,105.61	4,000.00
Net Ordinary Income	61.65	333.33	-271.68	561.06	3,666.67	-3,105.61	4,000.00
Other Income/Expense							
Other Expense							
86560 - Interfund Transfers	0.00	0.00	0.00	2,500.00	1,875.00	625.00	2,500.00
86551 - Baliff Transfer to General Fund							
<b>Total 86560 - Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>1,875.00</b>	<b>625.00</b>	<b>2,500.00</b>
Total Other Expense	0.00	0.00	0.00	2,500.00	1,875.00	625.00	2,500.00
Net Other Income	0.00	0.00	0.00	-2,500.00	-1,875.00	-625.00	-2,500.00
<b>Net Income</b>	<b>61.65</b>	<b>333.33</b>	<b>-271.68</b>	<b>-1,938.94</b>	<b>1,791.67</b>	<b>-3,730.61</b>	<b>1,500.00</b>

City of Montgomery - Ct Tech Fund  
**Cash Flow Report - Checking Account**  
 As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$40,423.28
Receipts				
	Revenues transfer from 08/13/2021		86.29	
	Interest		0.66	
Total Receipts			86.95	86.95
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			0.00	0.00
BALANCE AS OF 08/31/2021				\$40,510.23

**City of Montgomery - Ct Tech Fund**  
**Actual to Budget Performance**  
**August 2021**

Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
74100 · Court Fines and Forfeitures	82.20	291.67	-209.47	768.34	3,208.33	-2,439.99	3,500.00
74110 · Court Technology Fees							
Total 74100 · Court Fines and Forfeitures	82.20	291.67	-209.47	768.34	3,208.33	-2,439.99	3,500.00
74200 · Other Revenues							
74291 · Interest Income	0.66			10.23	0.00	10.23	0.00
Total 74200 · Other Revenues	0.66			10.23	0.00	10.23	0.00
Total Income	82.86	291.67	-208.81	778.57	3,208.33	-2,429.76	3,500.00
Expense							
76200 · Contract Services							
76362 · Computer/Website Services	0.00	166.67	-166.67	0.00	1,833.33	-1,833.33	2,000.00
Total 76200 · Contract Services	0.00	166.67	-166.67	0.00	1,833.33	-1,833.33	2,000.00
Total Expense	0.00	166.67	-166.67	0.00	1,833.33	-1,833.33	2,000.00
Net Ordinary Income	82.86	125.00	-42.14	778.57	1,375.00	-596.43	1,500.00
Net Income	<b>82.86</b>	<b>125.00</b>	<b>-42.14</b>	<b>778.57</b>	<b>1,375.00</b>	<b>-596.43</b>	<b>1,500.00</b>

# Cash Flow Report - Grant Account #9104 Account

As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
	BALANCE AS OF 08/01/2021			\$80.73
	Receipts			
	No Receipts Activity		0.00	
	Total Receipts			0.00
	Disbursements			
	AL	Transfer to General Fund - Completion of Pizza Sh	(70.73)	
	Total Disbursements			(70.73)
	BALANCE AS OF 08/31/2021			\$10.00

# Cash Flow Report - Cash in Bank #8479 Account

As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
	BALANCE AS OF 08/01/2021			\$5,737.63
	Receipts			
	No Receipts Activity		0.00	
	Total Receipts			0.00
	Disbursements			
	AL	Transfer to General Fund - Completion of Kroger	(5,727.63)	
	Total Disbursements			(5,727.63)
	BALANCE AS OF 08/31/2021			\$10.00

City of Montgomery - Hotel Occupancy Tax Fund  
**Cash Flow Report - Checking Account**  
 As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$16,467.05
Receipts				
	Hotel Revenue 07/21		924.60	
	Interest		0.28	
Total Receipts			924.88	924.88
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			0.00	0.00
BALANCE AS OF 08/31/2021				\$17,391.93

**City of Montgomery - Hotel Occupancy Tax Fund  
Profit & Loss Budget Performance**

August 2021

Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
<b>Income</b>							
44300 · Taxes & Franchise Fees	924.60	0.00	924.60	2,349.00	2,000.00	349.00	2,000.00
44330 · Hotel Occupancy Taxes							
<b>Total 44300 · Taxes &amp; Franchise Fees</b>	<b>924.60</b>	<b>0.00</b>	<b>924.60</b>	<b>2,349.00</b>	<b>2,000.00</b>	<b>349.00</b>	<b>2,000.00</b>
<b>44400 · Other Revenues</b>							
44360 · Interest Earned On Checking	0.00	0.00	0.00	0.00	2.00	-2.00	3.00
44490 · Interest Income	0.28			4.09			
<b>Total 44400 · Other Revenues</b>	<b>0.28</b>	<b>0.00</b>	<b>0.28</b>	<b>4.09</b>	<b>2.00</b>	<b>2.09</b>	<b>3.00</b>
<b>Total Income</b>	<b>924.88</b>	<b>0.00</b>	<b>924.88</b>	<b>2,353.09</b>	<b>2,002.00</b>	<b>351.09</b>	<b>2,003.00</b>
<b>Expense</b>							
46600 · Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Net Income</b>	<b>924.88</b>	<b>0.00</b>	<b>924.88</b>	<b>2,353.09</b>	<b>2,002.00</b>	<b>351.09</b>	<b>1,003.00</b>



## Cash Flow Report - MEDC Checking Account

Item 16.

As of August 31, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$836,345.81
Receipts				
	Payment from General Fund for MISD Loan		63,052.03	
	Sales Tax Transfer 08/21		116,576.40	
	Transfer from General Fund		910.30	
	Interest on Checking - August 2021		31.74	
Total Receipts				180,570.47
Disbursements				
2074	Montgomery Original Snoballs	Seasonal Refreshments- 07/21/21 (Water Party) In	(133.00)	
2075	Thomas Printing & Publishing	Inv# 11455 Business Cards for Amy Brown	(119.50)	
2076	Rebecca Huss	Reimbursement of Expense - Social Media Services	(1,500.00)	
2077	Amy Brown	Events Coordinator - July 2021	(1,287.42)	
2078	Gunda Corporation	Downtown Design & Streetscape Improvements PI	(14,949.50)	
2079	Green Beret Foundation	Ruck For Veterans - 2021	(500.00)	
2080	Reflective Life Ministries	MEDC Grant - Reflective Life Ministries	(20,000.00)	
2081	Amazon Capital Services, Inc	PA Wireless Loud Speaker - Events	(425.12)	
2082	Amazon Capital Services, Inc	Canopy Water Weights Bag - Events	(43.98)	
2083	Amy Brown	Events Coordinator - August 2021	(1,644.40)	
AL	First Financial Bank	Monthly Admin Transfer August 2021	(3,958.33)	
AL	First Financial Bank	Transfer to General Fund	(1,146.71)	
Total Disbursements				(45,707.96)
BALANCE AS OF 08/31/2021				\$971,208.32

**City of Montgomery - MEDC  
Actual to Budget Performance  
August 2021**

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
<b>Income</b>							
55000 · Taxes & Franchise Fees	116,576.40	100,000.00	16,576.40	891,715.82	860,000.00	31,715.82	927,940.00
55400 · Sales Tax							
<b>Total 55000 · Taxes &amp; Franchise Fees</b>	<b>116,576.40</b>	<b>100,000.00</b>	<b>16,576.40</b>	<b>891,715.82</b>	<b>860,000.00</b>	<b>31,715.82</b>	<b>927,940.00</b>
55300 · Other Revenues	440.21	416.67	23.54	7,348.62	4,743.33	2,605.29	5,160.00
55391 · Interest Income	0.00	0.00	0.00	6,028.32	4,583.33	1,444.99	5,000.00
55399 · Misc Income	0.00	0.00	0.00	1,320.30	160.00	1,160.30	160.00
<b>Total 55300 · Other Revenues</b>	<b>440.21</b>	<b>416.67</b>	<b>23.54</b>	<b>7,348.62</b>	<b>4,743.33</b>	<b>2,605.29</b>	<b>5,160.00</b>
<b>Total Income</b>	<b>117,016.61</b>	<b>100,416.67</b>	<b>16,599.94</b>	<b>899,064.44</b>	<b>864,743.33</b>	<b>34,321.11</b>	<b>933,100.00</b>
<b>Expense</b>							
56000 · Pub Infrastructure - Category I							
56000.6 · Downtown Dev Improvements	14,949.50	9,333.33	5,616.17	82,560.33	102,666.67	(20,106.34)	112,000.00
56000.7 · Streets & Sidewalks	0.00	833.33	(833.33)	0.00	9,166.67	(9,166.67)	10,000.00
56000.8 · Utility Extensions	0.00	4,166.67	(4,166.67)	0.00	45,833.33	(45,833.33)	50,000.00
56000.B · City Capital Projects	0.00	0.00	0.00	160,000.00	160,000.00	0.00	160,000.00
56000.C · Future Downtown Dev Project	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00
<b>Total 56000 · Pub Infrastructure - Category I</b>	<b>14,949.50</b>	<b>14,333.33</b>	<b>616.17</b>	<b>242,560.33</b>	<b>317,666.67</b>	<b>(75,106.34)</b>	<b>532,000.00</b>
56001 · Business Dev & Ret - Category II							
56001.8 · Sales Tax Reimbursement	12,916.67	12,916.67	0.00	112,083.33	112,083.33	0.00	125,000.00
56001.9 · Economic Development Grant Prog	10,500.00	0.00	10,500.00	20,000.00	20,000.00	0.00	20,000.00
<b>Total 56001 · Business Dev &amp; Ret - Category II</b>	<b>23,416.67</b>	<b>12,916.67</b>	<b>10,500.00</b>	<b>132,083.33</b>	<b>132,083.33</b>	<b>0.00</b>	<b>145,000.00</b>
56002 · Quality of Life - Category III							
56002.2 · Removal of Blight	0.00	1,250.00	(1,250.00)	0.00	13,750.00	(13,750.00)	15,000.00
56002.3 · Events							
56100.1 · Neighborhood Water Party	221.73	300.00	(78.27)	1,179.79	1,200.00	(20.21)	2,360.00
56100.5 · Light up Montgomery	0.00	0.00	0.00	2,000.00	2,000.00	0.00	2,000.00
56100.6 · Southern Run Runner	0.00	0.00	0.00	0.00	0.00	0.00	100.00
56100.7 · Mudbugs and Music	0.00	0.00	0.00	6,350.00	6,350.00	0.00	6,350.00
56100.8 · Christmas Parade	0.00	0.00	0.00	1,258.09	2,000.00	(741.91)	2,000.00
56100.9 · Contests/Prizes	0.00	333.33	(333.33)	216.50	3,666.67	(3,450.17)	4,000.00
56100.A · Events - Equipment	512.30	600.00	(87.70)	1,200.88	1,400.00	(199.12)	24,000.00
56100.B · Montgomery Quilt Walk	144.40	200.00	(55.60)	337.72	400.00	(62.28)	3,000.00
56100.C · Montgomery Antiques Festival	0.00	0.00	0.00	4,511.32	4,600.00	(88.68)	4,600.00
56100.D · Movie Night	24.53	50.00	(25.47)	756.57	775.00	(18.43)	1,925.00
56100.E · Fermland Dedication	0.00	0.00	0.00	69.12	100.00	(30.88)	2,000.00
56100.F · Pet Parade	128.41	150.00	(21.59)	128.41	150.00	(21.59)	1,000.00
56100.G · Montgomery Fall Festival	0.00	0.00	0.00	0.00	0.00	0.00	9,500.00
56100.H · Snow in Historic Montgomery TX	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
56100.L · Ruck For Veterans	500.00	0.00	500.00	500.00	0.00	0.00	0.00
56002.3 · Events - Other	0.00	188.75	(188.75)	514.94	2,076.25	(1,561.31)	2,265.00
<b>Total 56002.3 · Events</b>	<b>1,531.37</b>	<b>1,822.08</b>	<b>(290.71)</b>	<b>19,023.34</b>	<b>24,717.92</b>	<b>(5,694.58)</b>	<b>85,100.00</b>
<b>56002.4 · Downtown Enhancement Projects</b>	<b>0.00</b>	<b>2,500.00</b>	<b>(2,500.00)</b>	<b>135.00</b>	<b>27,500.00</b>	<b>(27,365.00)</b>	<b>30,000.00</b>

Item 16.

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
Total 56002 · Quality of Life - Category III	1,531.37	5,572.08	(4,040.71)	19,158.34	65,967.92	(46,809.58)	130,100.00
56003 · Marketing & Tourism-Category IV							
56003.5 · Brochures/Printed Literature	0.00	333.33	(333.33)	1,350.00	3,666.67	(2,316.67)	4,000.00
56003.C · Website	0.00	541.67	(541.67)	404.60	5,958.33	(5,553.73)	6,500.00
56003.F · Social Media Advertising	0.00	250.00	(250.00)	707.59	2,750.00	(2,042.41)	3,000.00
56003.G · Historical Signage	0.00	166.67	(166.67)	622.44	1,833.33	(1,210.89)	2,000.00
Total 56003 · Marketing & Tourism-Category IV	0.00	1,291.67	(1,291.67)	3,084.63	14,208.33	(11,123.70)	15,500.00
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	3,958.33	3,958.33	0.00	43,541.66	43,541.66	0.00	47,500.00
56004.3 · Miscellaneous Expenses	0.00	41.67	(41.67)	218.50	458.33	(239.83)	500.00
56004.6 · Consulting (Professional servi)							
5604.1 · Prof Serv - Reflective Life	9,500.00	0.00	9,500.00	9,500.00	9,500.00	0.00	9,500.00
5604.2 · Goat Costume	0.00	0.00	0.00	2,780.00	3,000.00	(220.00)	7,000.00
56004.6 · Consulting (Professional servi) - Other	3,370.37	3,208.33	162.64	15,837.92	30,791.67	(14,953.75)	34,000.00
Total 56004.6 · Consulting (Professional servi)	12,870.97	3,208.33	9,662.64	28,117.92	43,291.67	(15,173.75)	50,500.00
56004.7 · Travel & Training Expenses	146.58	833.33	(686.75)	1,570.58	9,166.67	(7,596.09)	10,000.00
56004.9 · Technology	0.00	166.67	(166.67)	0.00	1,833.33	(1,833.33)	2,000.00
Total 56004 · Administration - Category V	16,975.88	8,208.33	8,767.55	73,448.66	98,291.66	(24,843.00)	110,500.00
Total Expense	56,873.42	42,322.08	14,551.34	470,335.29	628,217.91	(157,882.62)	933,100.00
Net Income	60,143.19	58,094.59	2,048.60	428,729.15	236,525.42	192,203.73	0.00

City of Montgomery - Police Asset Forfeiture  
**Cash Flow Report - Checking Account**  
 As of August 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$12,086.80
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 08/31/2021				\$12,086.80

**City of Montgomery - Police Asset Forfeiture  
Profit & Loss Budget Performance  
August 2021**

Accrual Basis

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
74000 - Police Asset Forfeitures	0.00	0.00	0.00	3,494.82	0.00	3,494.82	0.00
74102 - Asset Forfeitures							
Total 74000 - Police Asset Forfeitures	0.00	0.00	0.00	3,494.82	0.00	3,494.82	0.00
Total Income	0.00	0.00	0.00	3,494.82	0.00	3,494.82	0.00
Expense							
76100 - Supplies and Equipment							
76101 - Computer/Technology Equipment	0.00			0.00	0.00	0.00	0.00
Total 76100 - Supplies and Equipment	0.00			0.00	0.00	0.00	0.00
Total Expense	0.00			0.00	0.00	0.00	0.00
Net Ordinary Income	0.00	0.00	0.00	3,494.82	0.00	3,494.82	0.00
Net Income	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,494.82</b>	<b>0.00</b>	<b>3,494.82</b>	<b>0.00</b>

## Cash Flow Report - Water &amp; Sewer Fund Account

Item 16.

As of August 31, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 08/01/2021				\$1,096,099.18
Receipts				
	A/R Collections		166,585.81	
	A/R Collections O/S		3,044.52	
	Customer Meter Deposits		3,975.00	
	Fee Revenue		866.25	
	Fee Revenue O/S		77.50	
	Interest on Checking		38.10	
Total Receipts				174,587.18
Disbursements				
15462	Badger Meter	Inv #80078079	(946.07)	
15463	DataProse, LLC	August 2021 Insert / Billing July 2021 - Inv 3P5430	(870.41)	
15464	DXI Industries Inc.	Chlorine WP#3 055013200-21	(620.68)	
15465	Entergy	July 2021 Invoices	(6,145.78)	
15466	Spherion Staffing, LLC	Utility Clerk - Inv RL2445678	(528.36)	
15467	TML - IRP	Insurance Premiums August 2021	(3,009.48)	
15468	Waste Management (2)	Acct 7-23166-83000 - Inv5730614-1792-5 8/1-8/3	(1,068.72)	
15469	Adams Homes	Deposit Refund - 411 Terra Vista Circle	(85.84)	
15470	Benjamin Davila	Deposit Refund - 406 Terra Vista Circle	(41.07)	
15471	Coburn's Supply Co., Inc.	Inv # 504660811	(40.10)	
15472	Cop Ware Construction Co	Deposit Refund- 484 Worsham Street	(96.50)	
15473	DXI Industries Inc.	Chlorine WP#3 DE05005388-21	(100.00)	
15474	Entergy	July 2021 Invoices	(5,933.32)	
15475	LDC	CM100268 Hwy 105 West, CM100264 149 South 0	(105.84)	
15476	Leading Real Estate	Deposit Refund - 109 Dudley Road	(75.39)	
15477	Montgomery County United	Deposit Refund - 14740 Liberty	(183.29)	
15478	Oceanlink, Inc.	Deposit Refund - 486 Terra Vista Circle	(474.50)	
15479	Shelby Long	Deposit Refund - 6 Westway	(178.71)	
15480	Spherion Staffing, LLC	Utility Clerk - Inv RL2451001	(1,020.00)	
15481	Texas Excavation Safety System, Inc.	Monthly Message Fees for 07/21 Inv#21-16369	(51.30)	
15482	Waste Management	Customer ID# 7-23067-13005 inv 5732976-1792-	(13,554.72)	
15483	West Monte	Deposit Refund - 208 McCown Street	(111.42)	
15484	Carla Foley	VOID: Deposit Refund - 402 Terra Vista Cir	0.00	
15485	Spherion Staffing, LLC	Utility Clerk - Inv RL2456490	(510.00)	
15486	Tyler Technologies	Monthly Maintenance-Support and Host Web Site	(41.00)	
15487	Carla Coaliron	Deposit Refund - 402 Terra Vista Cir	(210.64)	
15488	American Water Works Assn.	AWWA - Membership Renewal 11/1/21-10/31/2	(361.00)	
15489	DXI Industries Inc.	Chlorine WP#3 DE05006328-21	(100.00)	
15490	Electrical Field Services, Inc.	Water Plant 3 , Control Breaker Tripping	(1,140.00)	
15491	H2O Innovation	Operations - Inv 99072021 - 07/31/21	(49,298.04)	
15492	K-3 Resources, LP	Sludge Haul Inv 219799	(6,630.00)	
15493	Spherion Staffing, LLC	Utility Clerk - Inv RL2461719	(512.55)	
ACH	State Comptroller	Sales Tax - Fees - 07/2021	(1,252.65)	
AL	First Financial	Reimbursement of Expenses to General Fund thru	(15,675.77)	
AL	First Financial	Reimbursement of Expenses to General Fund thru	(500.00)	
Recap 08/21	First Financial	Billing Charges	(1,375.62)	
Total Disbursements				(112,848.77)
BALANCE AS OF 08/31/2021				\$1,157,837.59

**City of Montgomery - Water & Sewer Fund**  
**Actual to Budget Performance - Utility Fund**  
**August 2021**

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
24000 · Charges for Service							
24100 · Water Revenue	79,130.06	80,000.00	(869.94)	679,124.95	570,000.00	109,124.95	620,000.00
24118 · Surface Water Revenue	949.69	533.33	416.36	7,559.72	5,866.67	1,693.05	6,400.00
24119 · Application Fee	0.00	125.00	(125.00)	30.00	1,375.00	(1,345.00)	1,500.00
24120 · Disconnect Reconnect	525.00	395.83	129.17	8,840.98	4,354.17	4,486.81	4,750.00
24200 · Sewer Revenue	71,029.21	80,000.00	(8,970.79)	653,358.10	580,000.00	73,358.10	630,000.00
24310 · Tap Fees/Inspections	16,698.00	22,500.00	(5,802.00)	308,804.70	247,500.00	61,304.70	270,000.00
24319 · Grease Trap Inspections	1,900.00	1,500.00	400.00	18,350.00	16,500.00	1,850.00	18,000.00
24330 · Late Charges	1,291.27	1,250.00	41.27	15,962.87	13,750.00	2,212.87	15,000.00
24333 · Returned Ck Fee	591.45	16.67	574.78	1,721.34	183.33	1,538.01	200.00
24334 · Backflow Testing	0.00	1,333.33	(1,333.33)	0.00	14,666.67	(14,666.67)	16,000.00
25403 · Solid Waste Revenue	16,151.68	12,083.33	4,068.35	162,951.78	132,916.67	30,035.11	145,000.00
<b>Total 24000 · Charges for Service</b>	<b>188,266.36</b>	<b>199,737.49</b>	<b>(11,471.13)</b>	<b>1,856,704.44</b>	<b>1,587,112.51</b>	<b>269,591.93</b>	<b>1,726,850.00</b>
<b>24101 · Taxes and Franchise Fees</b>							
24110 · Sales Tax Rev for Solid Waste	1,325.56	1,000.00	325.56	13,346.09	11,000.00	2,346.09	12,000.00
<b>Total 24101 · Taxes and Franchise Fees</b>	<b>1,325.56</b>	<b>1,000.00</b>	<b>325.56</b>	<b>13,346.09</b>	<b>11,000.00</b>	<b>2,346.09</b>	<b>12,000.00</b>
<b>24121 · Groundwater Reduction Revenue</b>							
25000 · Other Revenues	22,385.55	14,250.00	8,135.55	178,193.40	156,750.00	21,443.40	171,000.00
25000.1 · Impact Fees	0.00	0.00	0.00	7,278.00	0.00	7,278.00	90,000.00
25391 · Interest Income	38.10	33.33	4.77	412.16	366.67	45.49	400.00
25392 · Interest earned on Investments	12.42	250.00	(237.58)	352.63	2,750.00	(2,397.37)	3,000.00
25395 · Meter Box Replacement	0.00			1,290.00			
25396 · EndPoint Charge	(555.00)			185.00			
25399 · Misc Rev & ETS Rev	943.75	333.33	610.42	8,795.30	3,666.67	5,128.63	4,000.00
<b>Total 25000 · Other Revenues</b>	<b>439.27</b>	<b>616.66</b>	<b>(177.39)</b>	<b>18,313.09</b>	<b>6,783.34</b>	<b>11,529.75</b>	<b>97,400.00</b>
25500 · Utility Contracts	0.00			1,967.76			
<b>Total Income</b>	<b>212,416.74</b>	<b>215,604.15</b>	<b>(3,187.41)</b>	<b>2,068,524.78</b>	<b>1,761,645.85</b>	<b>306,878.93</b>	<b>2,007,250.00</b>
<b>Expense</b>							
26001 · Personnel	3,399.48	3,250.00	149.48	38,023.07	35,750.00	2,273.07	39,000.00
26353.1 · Health Ins.	0.00	37.50	(37.50)	0.00	412.50	(412.50)	450.00
26353.4 · Unemployment Ins	312.46	400.00	(87.54)	4,067.12	4,400.00	(332.88)	4,800.00
26353.5 · Workers Comp.	241.35	266.67	(25.32)	2,678.17	2,933.33	(255.16)	3,200.00
26353.6 · Dental Insurance	66.60	83.33	(16.73)	730.98	916.67	(185.69)	1,000.00
26353.7 · Life & AD&D Insurance	40.72	41.67	(0.95)	447.92	458.33	(10.41)	500.00
26353.8 · Crime Insurance	1,991.20	1,250.00	741.20	21,685.48	13,750.00	7,935.48	15,000.00
26501 · Retirement Expense	1,560.37	1,666.67	(106.30)	18,642.99	18,333.33	309.66	20,000.00
26560 · Payroll Taxes	23,656.90	19,312.50	4,344.40	254,422.24	212,437.50	41,984.74	231,750.00
26600 · Wages	16.46	416.67	(400.21)	1,709.72	4,583.33	(2,873.61)	5,000.00
26600.1 · Overtime							
<b>Total 26001 · Personnel</b>	<b>31,285.54</b>	<b>26,725.01</b>	<b>4,560.53</b>	<b>342,407.69</b>	<b>293,974.99</b>	<b>48,432.70</b>	<b>320,700.00</b>

	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
<b>26200 · Contract Services</b>							
26102 · General Consultant Fees	0.00	1,250.00	(1,250.00)	0.00	13,750.00	(13,750.00)	15,000.00
26320 · Legal Fees	0.00	1,500.00	(1,500.00)	0.00	16,500.00	(16,500.00)	18,000.00
26322 · Engineering	325.00	6,250.00	(5,925.00)	75,411.85	68,750.00	6,661.85	75,000.00
<b>26323 · Operator</b>	0.00	3,365.00	(3,365.00)	33,000.00	37,015.00	(4,015.00)	40,380.00
26324 · Billing and Collections	1,830.99	1,991.67	(160.68)	26,719.25	21,908.33	4,810.92	23,900.00
26325 · Backflow Testing	0.00	1,333.33	(1,333.33)	1,945.00	14,666.67	(12,721.67)	16,000.00
26328 · Testing	0.00	1,250.00	(1,250.00)	9,504.50	13,750.00	(4,245.50)	15,000.00
26331 · Sales Tax for Solid Waste	1,325.87	1,000.00	325.87	13,381.48	11,000.00	2,381.48	12,000.00
26336 · Sludge Hauling	0.00	2,000.00	(2,000.00)	27,334.38	22,000.00	5,334.38	24,000.00
26340 · Printing	0.00	33.33	(33.33)	602.52	366.67	235.85	400.00
26350 · Postage	0.00	416.67	(416.67)	577.21	4,583.33	(4,006.12)	5,000.00
26351 · Telephone	643.75	475.00	168.75	8,255.62	5,225.00	3,030.62	5,700.00
26370 · Tap Fees & Inspections	0.00	4,166.67	(4,166.67)	71,325.04	45,833.33	25,491.71	50,000.00
26380 · Disconnect/Reconnect Expense	0.00	33.33	(33.33)	0.00	366.67	(366.67)	400.00
26399 · Garbage Pickup	15,866.79	11,666.67	4,200.12	157,103.25	128,333.33	28,769.92	140,000.00
<b>Total 26200 · Contract Services</b>	19,992.40	36,731.67	(16,739.27)	425,160.10	404,048.33	21,111.77	440,780.00
<b>26300 · Communications</b>							
26338 · Advertising/Promotion	0.00	125.00	(125.00)	0.00	1,375.00	(1,375.00)	1,500.00
<b>Total 26300 · Communications</b>	0.00	125.00	(125.00)	0.00	1,375.00	(1,375.00)	1,500.00
<b>26326 · Permits &amp; Licenses</b>	0.00	3,833.33	(3,833.33)	19,440.43	42,166.67	(22,726.24)	46,000.00
26371 · Dues & Subscriptions	0.00	166.67	(166.67)	961.74	1,833.33	(871.59)	2,000.00
<b>26400.1 · Supplies &amp; Equipment</b>							
26342 · Chemicals	0.00	2,333.33	(2,333.33)	25,115.27	25,666.67	(551.40)	28,000.00
26358 · Copier/Fax Machine Lease	61.35	135.00	(73.65)	1,999.96	1,485.00	514.96	1,620.00
26460 · Operating Supplies	574.73	6,666.67	(6,091.94)	27,462.60	73,333.33	(45,870.73)	80,000.00
26485 · Uniforms	269.97	375.00	(105.03)	3,222.01	4,125.00	(902.99)	4,500.00
27040 · ComputerTechnology Equipment	1,255.12	700.00	555.12	10,401.75	7,700.00	2,701.75	8,400.00
26400.1 · Supplies & Equipment - Other	0.00	50.00	(50.00)	111.11	550.00	(438.89)	600.00
<b>Total 26400.1 · Supplies &amp; Equipment</b>	2,161.17	10,260.00	(8,098.83)	68,312.70	112,860.00	(44,547.30)	123,120.00
<b>26401 · Groundwater Reduction Expenses</b>	0.00	0.00	0.00	0.00	0.00	0.00	100.00
<b>26500 · Staff Development</b>							
26339 · Dues & Subscriptions	0.00	458.33	516.67	1,957.05	5,041.67	(3,084.62)	5,500.00
26354 · Travel & Training (Travel)	975.00	41.67	(41.67)	263.20	458.33	(195.13)	500.00
26355 · Employee Relations (Education)	0.00	500.00	475.00	2,302.00	5,500.00	(3,198.00)	6,000.00
<b>Total 26500 · Staff Development</b>	975.00	500.00	475.00	2,302.00	5,500.00	(3,198.00)	6,000.00
<b>26600.2 · Maintenance</b>							
26335 · Repairs & Maintenance	2,344.77	18,812.50	(16,467.73)	147,152.63	208,937.50	(59,784.87)	225,750.00
26335.1 · Vehicle Rep. & Maint.	389.57	250.00	139.57	1,974.91	2,750.00	(775.09)	3,000.00
26349 · Gas & Oil	501.49	645.83	(144.34)	4,192.61	7,104.17	(2,911.56)	7,750.00
<b>Total 26600.2 · Maintenance</b>	3,235.83	19,708.33	(16,472.50)	153,320.15	216,791.67	(63,471.52)	236,500.00
<b>26700 · Insurance Expense</b>							
26353.2 · Liability Ins.	255.12	266.67	(11.55)	3,197.56	2,933.33	264.23	3,200.00



	Aug 21	Budget	\$ Over Budget	Oct '20 - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
26353.3 · Property Ins.	2,401.18	2,333.33	67.85	26,334.14	25,666.67	667.47	28,000.00
<b>Total 26700 · Insurance Expense</b>	<b>2,656.30</b>	<b>2,600.00</b>	<b>56.30</b>	<b>29,531.70</b>	<b>28,600.00</b>	<b>931.70</b>	<b>31,200.00</b>
<b>26800 · Utilities Expense</b>							
26352.1 · Utilities - Gas for Generators	73.70	83.33	(9.63)	1,158.57	916.67	241.90	1,000.00
26352.2 · Utilities-Water Plants	6,817.25	5,666.67	1,150.58	72,538.15	62,333.33	10,204.82	68,000.00
26352.3 · Utilities-WW Treatment Plants	0.00	2,500.00	(2,500.00)	44,125.56	27,500.00	16,625.56	30,000.00
26352.4 · Utilities - Lift Stations	1,025.87	1,333.33	(307.46)	16,117.97	14,666.67	1,451.30	16,000.00
<b>Total 26800 · Utilities Expense</b>	<b>7,916.82</b>	<b>9,583.33</b>	<b>(1,666.51)</b>	<b>133,940.25</b>	<b>105,416.67</b>	<b>28,523.58</b>	<b>115,000.00</b>
<b>26900 · Util Projects/Prev Maint</b>							
26900.3 · Impact Fees - Tsf to CPF	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00
26901 · Util Projects/Prev Maint - Other	0.00	3,859.25	(3,859.25)	107,577.98	42,451.75	65,126.23	46,311.00
<b>Total 26900 · Util Projects/Prev Maint</b>	<b>0.00</b>	<b>3,859.25</b>	<b>(3,859.25)</b>	<b>107,577.98</b>	<b>42,451.75</b>	<b>65,126.23</b>	<b>136,311.00</b>
<b>27000 · Miscellaneous Expenses</b>							
26361 · Bank Charges/ETS	2,163.80	1,000.00	1,163.80	30,711.54	11,000.00	19,711.54	12,000.00
<b>Total 27000 · Miscellaneous Expenses</b>	<b>2,163.80</b>	<b>1,000.00</b>	<b>1,163.80</b>	<b>30,711.54</b>	<b>11,000.00</b>	<b>19,711.54</b>	<b>12,000.00</b>
<b>Total Expense</b>	<b>70,386.86</b>	<b>115,092.59</b>	<b>(44,705.73)</b>	<b>1,313,666.28</b>	<b>1,266,018.41</b>	<b>47,647.87</b>	<b>1,471,211.00</b>
<b>Net Ordinary Income</b>	<b>142,029.88</b>	<b>100,511.56</b>	<b>41,518.32</b>	<b>754,858.50</b>	<b>495,627.44</b>	<b>259,231.06</b>	<b>536,039.00</b>
<b>Other Income/Expense</b>							
Other Expense							
27001 · Other Expenses	0.00	0.00	0.00	402,286.00	0.00	402,286.00	536,039.00
27002 · Transfer to Construction Fund							
<b>Total 27001 · Other Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>402,286.00</b>	<b>0.00</b>	<b>402,286.00</b>	<b>536,039.00</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>402,286.00</b>	<b>0.00</b>	<b>402,286.00</b>	<b>536,039.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(402,286.00)</b>	<b>0.00</b>	<b>(402,286.00)</b>	<b>(536,039.00)</b>
<b>Net Income</b>	<b>142,029.88</b>	<b>100,511.56</b>	<b>41,518.32</b>	<b>352,572.50</b>	<b>495,627.44</b>	<b>(143,054.94)</b>	<b>0.00</b>

## District Debt Service Payments

Item 16.

09/01/2021 - 09/01/2022

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 09/01/2021						
First National Bank of Huntsville	2015 - Refunding	09/01/2021	08/26/2021	0.00	4,646.25	4,646.25
Bank of Texas	2017A - WS&D	09/01/2021	08/26/2021	0.00	4,767.25	4,767.25
Bank of Texas	2017B - WS&D	09/01/2021	08/26/2021	0.00	9,681.25	9,681.25
Amegy Bank of Texas	2021 - Refunding	09/01/2021	08/26/2021	0.00	36,360.00	36,360.00
		Total Due 09/01/2021		0.00	55,454.75	55,454.75
Debt Service Payment Due 03/01/2022						
First National Bank of Huntsville	2015 - Refunding	03/01/2022		85,000.00	4,646.25	89,646.25
Bank of Texas	2017A - WS&D	03/01/2022		50,000.00	4,767.55	54,767.55
Bank of Texas	2017B - WS&D	03/01/2022		80,000.00	9,681.25	89,681.25
Amegy Bank of Texas	2021 - Refunding	03/01/2022		215,000.00	80,800.00	295,800.00
		Total Due 03/01/2022		430,000.00	99,895.05	529,895.05
Debt Service Payment Due 09/01/2022						
First National Bank of Huntsville	2015 - Refunding	09/01/2022		0.00	3,647.50	3,647.50
Bank of Texas	2017A - WS&D	09/01/2022		0.00	4,742.25	4,742.25
Bank of Texas	2017B - WS&D	09/01/2022		0.00	9,521.25	9,521.25
Amegy Bank of Texas	2021 - Refunding	09/01/2022		0.00	75,425.00	75,425.00
		Total Due 09/01/2022		0.00	93,336.00	93,336.00
		District Total		\$430,000.00	\$248,685.80	\$678,685.80



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## City of Montgomery

### Quarterly Investment Inventory Report Period Ending June 30, 2021

BOARD OF DIRECTORS  
City of Montgomery

Attached is the Quarterly Investment Inventory Report for the  
Period ending June 30, 2021.

This report and the District's investment portfolio are in compliance with the  
investment strategies expressed in the Districts's investment policy, and the  
Public Funds Investment Act.

I, hereby certify that, pursuant to Senate Bill 253 and in connection with the  
preparation of the investment report, I have reviewed the divestment lists  
prepared and maintained by the Texas Comptroller of Public Accounts, and the  
District does not own direct or indirect holdings in any companies identified on such lists.

  
\_\_\_\_\_  
Mark M. Burton  
(Investment Officer)

  
\_\_\_\_\_  
Ghia Lewis  
(Investment Officer)

COMPLIANCE TRAINING

HB 675 states the Investment Officer must attend at least one training seminar for (6) six hours  
Within twelve months of taking office and requires at least (4) four hours training within each (2)  
two year period thereafter.

INVESTMENT OFFICERS  
Mark M. Burton

CURRENT TRAINING  
November 5, 2011 (Texpool Academy 10 Hours)  
November 5, 2013 (Texpool Academy 10 Hours)  
November 27, 2015 (Texpool Academy 10 Hours)  
December 26, 2017 (Texpool Academy 10 Hours)  
January 9, 2020 (TexPool Academy 12 Hours)

Ghia Lewis

October 25, 2011 (Texpool Academy 10 Hours)  
November 7, 2013 (Texpool Academy 10 Hours)  
November 5, 2015 (Texpool Academy 10 Hours)  
November 6, 2017 (Texpool Academy 10 Hours)  
November 5, 2019 (Texpool Academy 10 Hours)

City of Montgomery  
**Summary of Money Market Funds**

04/01/2021 - 06/30/2021

Fund: Operating

Financial Institution: TEXPOOL

Account Number: XXXX0001    Date Opened: 02/07/2020    Current Interest Rate: 0.01%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2021		434.51				
04/30/2021					0.00	
05/31/2021					0.00	
06/30/2021					0.00	
Totals for Account XXXX0001:		\$434.51			\$0.00	\$434.51

Account Number: XXXX0003    Date Opened: 08/01/2005    Current Interest Rate: 0.01%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2021		15,068.26				
04/30/2021					0.13	
05/31/2021					0.01	
06/30/2021					0.13	
Totals for Account XXXX0003:		\$15,068.26			\$0.27	\$15,068.53
Totals for Operating Fund:		\$15,502.77			\$0.27	\$15,503.04

Methods Used For Reporting Market Values

Certificates of Deposits:                      Face Value Plus Accrued Interest  
 Securities/Direct Government Obligations:    Market Value Quoted by the Seller of the Security and Confirmed in Writing  
 Public Fund Investment Pool/MM Accounts:    Balance = Book Value = Current Market

City of Montgomery  
**Summary of Money Market Funds**

04/01/2021 - 06/30/2021

Fund: Capital Projects

Financial Institution: TEXPOOL

Account Number: XXXX0009 Date Opened: 12/27/2012 Current Interest Rate: 0.01%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2021		697.51				
04/30/2021					0.00	
05/31/2021					0.00	
06/30/2021					0.00	
Totals for Account XXXX0009:		\$697.51			\$0.00	\$697.51
Totals for Capital Projects Fund:		\$697.51			\$0.00	\$697.51

Methods Used For Reporting Market Values

Certificates of Deposits: Face Value Plus Accrued Interest  
 Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed in Writing  
 Public Fund Investment Pool/MM Accounts: Balance = Book Value = Current Market

City of Montgomery  
**Summary of Money Market Funds**

04/01/2021 - 06/30/2021

Fund: Debt Service

Financial Institution: TEXPOOL

Account Number: XXXX0008 Date Opened: 12/27/2012 Current Interest Rate: 0.01%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2021		517.57				
04/30/2021					0.00	
05/31/2021					0.00	
06/30/2021					0.00	
Totals for Account XXXX0008:		\$517.57			\$0.00	\$517.57
Totals for Debt Service Fund:		\$517.57			\$0.00	\$517.57

Methods Used For Reporting Market Values

- Certificates of Deposits: Face Value Plus Accrued Interest
- Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed in Writing
- Public Fund Investment Pool/MM Accounts: Balance = Book Value = Current Market

City of Montgomery  
**Summary of Money Market Funds**

04/01/2021 - 06/30/2021

Item 17.

Fund: MEDC

Financial Institution: TEXPOOL

Account Number: XXXX0005    Date Opened: 02/07/2020    Current Interest Rate: 0.01%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2021		137,151.28				
04/30/2021					1.60	
04/30/2021			9,583.33			
05/05/2021			9,583.33			
05/31/2021					1.25	
06/30/2021			9,583.34			
06/30/2021					1.84	
Totals for Account XXXX0005:		\$137,151.28	\$28,750.00		\$4.69	\$165,905.97

Account Number: XXXX0006    Date Opened: 08/01/2005    Current Interest Rate: 0.01%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2021		702,373.23				
04/30/2021					7.72	
04/30/2021				(9,583.33)		
05/05/2021				(9,583.33)		
05/31/2021					5.94	
06/30/2021				(9,583.34)		
06/30/2021				(200,000.00)		
06/30/2021					6.62	
Totals for Account XXXX0006:		\$702,373.23		(\$228,750.00)	\$20.28	\$473,643.51

Account Number: XXXX0010    Date Opened: 06/24/2021    Current Interest Rate: 0.01%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2021		0.00				
06/24/2021			200,000.00			
06/30/2021					0.65	
Totals for Account XXXX0010:		\$0.00	\$200,000.00		\$0.65	\$200,000.65
Totals for MEDC Fund:		\$839,524.51	\$228,750.00	(\$228,750.00)	\$25.62	\$839,550.13

Methods Used For Reporting Market Values

Certificates of Deposits:                      Face Value Plus Accrued Interest  
 Securities/Direct Government Obligations:    Market Value Quoted by the Seller of the Security and Confirmed in Writing  
 Public Fund Investment Pool/MM Accounts:    Balance = Book Value = Current Market

City of Montgomery  
**Summary of Money Market Funds**

04/01/2021 - 06/30/2021

Fund: Utility

Financial Institution: TEXPOOL

Account Number: XXXX0002    Date Opened: 08/01/2005    Current Interest Rate: 0.01%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2021		659,335.78				
04/30/2021					7.34	
05/31/2021					5.63	
06/30/2021					7.03	
Totals for Account XXXX0002:		\$659,335.78			\$20.00	\$659,355.78
Totals for Utility Fund:		\$659,335.78			\$20.00	\$659,355.78

Methods Used For Reporting Market Values

Certificates of Deposits:                      Face Value Plus Accrued Interest  
 Securities/Direct Government Obligations:    Market Value Quoted by the Seller of the Security and Confirmed in Writing  
 Public Fund Investment Pool/MM Accounts:    Balance = Book Value = Current Market



City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2021 - 06/30/2021

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
Fund: Operating Certificates of Deposit															
BANCORPSOUTH	XXXX4541	03/04/21	08/31/21	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.25%	19.18	0.00	0.00	0.00	80.82
	WT FROM TXPL XXXX0001														
FRONTIER BANK	XXXX2710	03/04/21	09/01/21	153,000.00	0.00	0.00	0.00	0.00	153,000.00	0.40%	46.95	0.00	0.00	0.00	197.85
	WT FROM TXPL XXXX0001														
THIRD COAST BANK, SSB	XXXX8998	03/04/21	08/31/21	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.35%	26.85	0.00	0.00	0.00	113.15
	WT FROM TXPL XXXX0003														
Totals for Operating Fund:				353,000.00	0.00	0.00	0.00	0.00	353,000.00	N/A	92.98	0.00	0.00	0.00	\$391.82

Beginning Balance:	\$353,000.00				Interest Earned:	\$0.00
Plus Principal From Cash:	\$0.00				Less Beg Accrued Interest:	\$92.98
Less Principal Withdrawn:	\$0.00				Plus End Accrued Interest:	\$391.82
Plus Interest Reinvested:	\$0.00				Fixed Interest Earned:	\$298.84
Fixed Balance:	\$353,000.00				MM Interest Earned:	\$0.27
MM Balance:	\$15,503.04				Total Interest Earned:	\$299.11
Total Balance:	\$368,503.04					

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2021 - 06/30/2021

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
Fund: Utility															
Certificates of Deposit															
PLAINS STATE BANK	XXXX1404	03/04/21	09/01/21	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.30%	23.01	0.00	0.00	0.00	96.99
	WT FROM TXPL XXXX0002														
Totals for Utility Fund:				100,000.00	0.00	0.00	0.00	0.00	100,000.00	N/A	23.01	0.00	0.00	0.00	\$96.99
Beginning Balance:		\$100,000.00				Interest Earned:		\$0.00							
Plus Principal From Cash:		\$0.00				Less Beg Accrued Interest:		\$23.01							
Less Principal Withdrawn:		\$0.00				Plus End Accrued Interest:		\$96.99							
Plus Interest Reinvested:		\$0.00				Fixed Interest Earned:		\$73.98							
Fixed Balance:		\$100,000.00				MM Interest Earned:		\$20.00							
MM Balance:		\$659,355.78				Total Interest Earned:		\$93.98							
Total Balance:		\$759,355.78													
Totals for District:				453,000.00	0.00	0.00	0.00	0.00	453,000.00	N/A	115.99	0.00	0.00	0.00	\$488.81

City of Montgomery  
**Detail of Pledged Securities**  
 04/01/2021 - 06/30/2021

Financial Institution: FIRST FINANCIAL BANK																	
Security: FHLB		Par Value:		500,000.00		Maturity Date:		10/25/2027		Pledged:		09/01/2018		Released:		Amount Released:	
CUSIP: 3137F4X64		Date		Value													
		04/30/2021		524,670.66													
		05/31/2021		523,773.26													
		06/30/2021		519,568.77													
Security: FHLMC		Par Value:		360,000.00		Maturity Date:		04/01/2022		Pledged:		07/31/2017		Released:		Amount Released:	
CUSIP: 067626HA2		Date		Value													
		04/30/2021		361,033.20													
		05/31/2021		361,000.80													
		06/30/2021		360,108.80													

Methods Used For Reporting Market Values

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Certificates of Deposits: Face Value Plus Accrued Interest  
 Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed in Writing  
 Public Fund Investment Pool/MM Accounts: Balance = Book Value = Current Market

City of Montgomery  
Detail of Pledged Securities

04/01/2021 - 06/30/2021

Financial Institution: FIRST FINANCIAL BANK							
Security: FHLMC CUSIP: 3137B3NA2	Par Value: 300,000.00		Maturity Date: 04/25/2023	Pledged: 02/10/2019	Released:	Amount Released:	
	Date	Value					
	04/30/2021	312,984.00					
	05/31/2021	314,559.72					
	06/30/2021	313,260.30					
Security: FHLMC CUSIP: 3138ERUQ1	Par Value: 2,000,000.00		Maturity Date: 07/01/2031	Pledged: 02/01/2019	Released:	Amount Released:	
	Date	Value					
	04/30/2021	876,129.64					
	05/31/2021	858,718.17					
	06/30/2021	844,455.82					
Security: FHLMC CUSIP: 35880CH56	Par Value: 2,710,000.00		Maturity Date: 02/15/2036	Pledged: 01/13/2021	Released:	Amount Released:	
	Date	Value					
	04/30/2021	615,735.00					
	05/31/2021	616,640.00					
	06/30/2021	615,660.00					
Security: FHLMC CUSIP: 4140188D6	Par Value: 500,000.00		Maturity Date: 10/01/2045	Pledged: 02/01/2021	Released:	Amount Released:	
	Date	Value					
	04/30/2021	596,400.00					
	05/31/2021	599,890.00					
	06/30/2021	595,490.00					
Security: FHLMC CUSIP: 41421KJQ4	Par Value: 770,000.00		Maturity Date: 09/01/2035	Pledged: 01/13/2021	Released:	Amount Released:	
	Date	Value					
	04/30/2021	312,984.00					
	05/31/2021	312,216.00					
	06/30/2021	311,325.00					
Security: FHLMC CUSIP: 414964RB4	Par Value: 805,000.00		Maturity Date: 03/01/2032	Pledged: 12/01/2020	Released:	Amount Released:	
	Date	Value					
	04/30/2021	324,309.55					
	05/31/2021	323,464.70					
	06/30/2021	322,479.55					

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
Detail of Pledged Securities

04/01/2021 - 06/30/2021

Financial Institution: FIRST FINANCIAL BANK

Security: FHLMC Par Value: 250,000.00 Maturity Date: 02/15/2038 Pledged: 12/01/2019 Released: Amount Released:

CUSIP: 513174YE6

Date	Value
04/30/2021	298,377.50
05/31/2021	298,807.50
06/30/2021	298,482.50

Security: FHLMC Par Value: 250,000.00 Maturity Date: 03/01/2035 Pledged: 12/01/2019 Released: Amount Released:

CUSIP: 676006SJ9

Date	Value
04/30/2021	288,262.50
05/31/2021	291,007.50
06/30/2021	290,682.50

Security: FNMA Par Value: 2,000,000.00 Maturity Date: 02/15/2034 Pledged: 10/01/2018 Released: Amount Released:

CUSIP: 4211103Y1

Date	Value
04/30/2021	172,564.50
05/31/2021	172,530.00
06/30/2021	172,278.00

Methods Used For Reporting Market Values

Certificates of Deposits: Face Value Plus Accrued Interest  
 Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed in Writing  
 Public Fund Investment Pool/MM Accounts: Balance = Book Value = Current Market



# **CITY OF MONTGOMERY, TEXAS**

## **Sales and Use Tax Allocation Report**

**September 2021**

### Sales Taxpayer Information through September

A review of the monthly reports provided by the Comptroller of Public Accounts reflects **5,511** active taxpayer accounts coded to the City of Montgomery. Many of the accounts are either E-Commerce related, or are coded as active but have not made a sale yet, and therefore are not reflected in the monthly report(s).

### Total Sales Tax Payers by Month

YEAR	MONTH	SALES TAX FILERS
2020	September	1,913
2020	October	1,956
<b>2020</b>	<b>November</b>	<b>2,076</b>
2020	December	1,988
2021	January	1,993
<b>2021</b>	<b>February</b>	<b>2,277</b>
2021	March	1,965
2021	April	1,874
<b>2021</b>	<b>May</b>	<b>2,159</b>
2021	June	2,058
2021	July	2,051
<b>2021</b>	<b>August</b>	<b>2,194</b>
2021	September*	2,045

The number of taxpayers filing local taxes fluctuates throughout the year. February and quarterly filing months have traditionally reflected the highest number of sales tax payers. Represented here is a listing of each month and the number of taxpayer returns filed in the District, quarterly filing months are listed in **BOLD**.

Average number of taxpayers filing each month: 2,042  
**\*6.9% increase in taxpayers over September 2020**

## Sales Tax Allocations through August 2021

Sales tax receipts for Calendar Year 2021 total **\$2,966,398.39**

Reviewing the past twelve month reporting period, the City of Montgomery sales tax receipts were derived from an average of **2,042** taxpayers filing local tax returns each month with February 2021 reflecting the highest taxpayer count of 2,277.

## Top 25 Sales Tax Filers - Twelve Months Combined

No.	Permit Name	NAICS
1	MCCOY CORPORATION	444190
2	KROGER TEXAS L.P.	445110
3	THE OTHER SIDE INC.	722513
4	BROOKSHIRE BROTHERS INC.	445110
5	AZZIP ENTERPRISES INC.	722511
6	VMWARE INC.	511210
7	ENTERGY TEXAS INC.	221111
8	ALLEYTON RESOURCE COMPANY LLC	212321
9	O'REILLY AUTO ENTERPRISES LLC	441310
10	JIM'S HARDWARE INC.	444130
11	MCKINNEY RESTAURANT 21141 LLC	722513
12	TUMLINSON ELECTRIC LLC	238210
13	MACSOUTH FOREST PRODUCTS LLC	454390
14	SCHULTZ PET SUPPLY LLC	453910
15	GOOGLE LLC	518210
16	CHEWY INC.	453910
17	NEW CINGULAR WIRELESS PCS LLC	517312
18	A & A PLANTS AND PRODUCE INC.	111219
19	JEETHO BUSINESS INC.	447110
20	SKIPPER BEVERAGE COMPANY LLC	447110
21	AMAZON.COM SERVICES INC (MARKETPLACE)	454110
22	KOLKHORST FOODS LLC	722513
23	THE ECLECTIC TRADING COMPANY	722410
24	INTUIT INC.	334614
25	JKG LEIGH LLC	811111

## Top 25 Sales Tax Filers-September 2021

No.	Permit Name	NAICS
1	MCCOY CORPORATION	444190
2	MACSOUTH FOREST PRODUCTS LLC	454390
3	THE OTHER SIDE INC.	722513
4	AZZIP ENTERPRISES INC.	722511
5	JIM'S HARDWARE INC.	444130
6	O'REILLY AUTO ENTERPRISES LLC	441310
7	SCHULTZ PET SUPPLY LLC	453910
8	MCKINNEY RESTAURANT 21141 LLC	722513
9	GOOGLE LLC	518210
10	ALLEYTON RESOURCE COMPANY LLC	212321
11	CHEWY INC.	453910
12	CATERPILLAR FINANCIAL SERVICES CORPORATION	532490
13	JEETHO BUSINESS INC.	447110
14	VERDANTIS INC.	541512
15	NEW CINGULAR WIRELESS PCS LLC	517312
16	SKIPPER BEVERAGE COMPANY LLC	447110
17	THE ECLECTIC TRADING COMPANY	722410
18	AMAZON.COM SERVICES INC (MARKETPLACE)	454110
19	RESTORATION HARDWARE INC.	442110
20	JKG LEIGH LLC	811111
21	KOLKHORST FOODS LLC	722513
22	MONTGOMERY STEAKHOUSE LLC	722511
23	JLL FACILITY SERVICE NETWORK INC	531390
24	BFI WASTE SERVICES OF TEXAS LP	562111
25	STARBUCKS CORPORATION	722515



## September | August 2021 Top 25 Taxpayer Comparison

### September 2021

1	MCCOY CORPORATION
2	MACSOUTH FOREST PRODUCTS LLC
3	THE OTHER SIDE INC.
4	AZZIP ENTERPRISES INC.
5	JIM'S HARDWARE INC.
6	O'REILLY AUTO ENTERPRISES LLC
7	SCHULTZ PET SUPPLY LLC
8	MCKINNEY RESTAURANT 21141 LLC
9	GOOGLE LLC
10	ALLEYTON RESOURCE COMPANY LLC
11	CHEWY INC.
12	CATERPILLAR FINANCIAL SERVICES CORPORATION
13	JEETHO BUSINESS INC.
14	VERDANTIS INC.
15	NEW CINGULAR WIRELESS PCS LLC
16	SKIPPER BEVERAGE COMPANY LLC
17	THE ECLECTIC TRADING COMPANY
18	AMAZON.COM SERVICES INC (MARKETPLACE)
19	RESTORATION HARDWARE INC.
20	JKG LEIGH LLC
21	KOLKHORST FOODS LLC
22	MONTGOMERY STEAKHOUSE LLC
23	JLL FACILITY SERVICE NETWORK INC
24	BFI WASTE SERVICES OF TEXAS LP
25	STARBUCKS CORPORATION

Non-Quarterly Filer Month

### August 2021

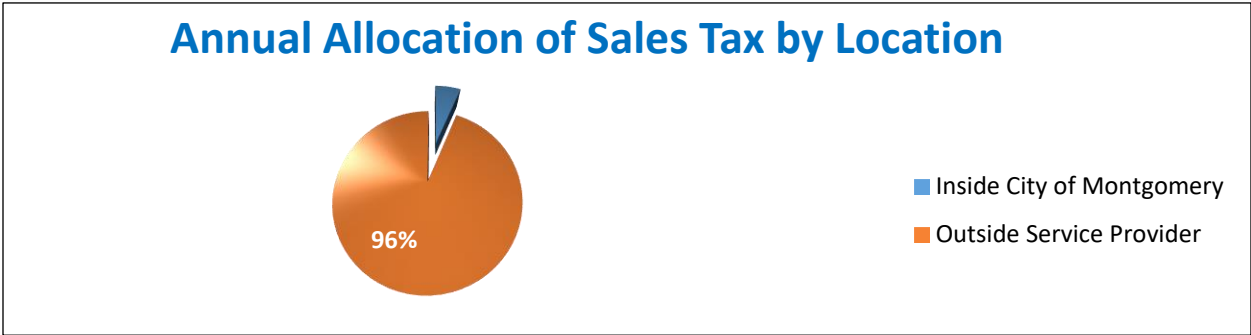
1	KROGER TEXAS L.P.
2	MCCOY CORPORATION
3	MACSOUTH FOREST PRODUCTS LLC
4	BROOKSHIRE BROTHERS INC.
5	ENERGY TEXAS INC.
6	THE OTHER SIDE INC.
7	AZZIP ENTERPRISES INC.
8	COMMERCIAL CREDIT GROUP INC.
9	ALLEYTON RESOURCE COMPANY LLC
10	JIM'S HARDWARE INC.
11	O'REILLY AUTO ENTERPRISES LLC
12	SCHULTZ PET SUPPLY LLC
13	MCKINNEY RESTAURANT 21141 LLC
14	CHEWY INC.
15	GOOGLE LLC
16	COTTON COMMERCIAL USA INC.
17	BUILDER SALES LLC
18	RUTHMANN REACHMASTER NORTH AMERICA LP
19	PLAYHOUSE MEDIA LLC
20	STARBUCKS CORPORATION
21	JEETHO BUSINESS INC.
22	THE ECLECTIC TRADING COMPANY
23	AMAZON.COM SERVICES INC (MARKETPLACE)
24	SKIPPER BEVERAGE COMPANY LLC
25	VERDANTIS INC.

Quarterly Filer Month

## Sales Tax Receipts by Business Type/Nexus Twelve Month Totals

During the past twelve months, **96%** of all sales tax receipts received came from service providers that are charging the local sales tax to individuals within the City boundary, but whose physical tax office is located either out of the City limits or, in most cases, out of the State. These businesses have been reviewed and have been determined by the Comptroller of Public Accounts that they constitute a service, which qualifies for charging the local tax.

In August 2021, a total of 76 businesses filed sales tax receipts from locations that are physically located within the City, the remaining 1,969 filings came from out of District goods and service providers.



## Sales Tax Receipts

The City of Montgomery, Texas has received **\$36,238,434.24** in sales tax receipts since January 1, 1995.

### September 2021 | 2020 Comparison

Receipts of Sales Tax Were as Follows:	September 2021*	September 2020
	<b>\$273,783.75</b>	<b>\$225,114.39</b>
		<i>*22% increase</i>

Total Sales Tax Allocations Received:	2021 FYTD	2021	% of Budget
	<b>\$3,840,647.17</b>	<b>\$1,500,000.00</b>	<b>256%</b>

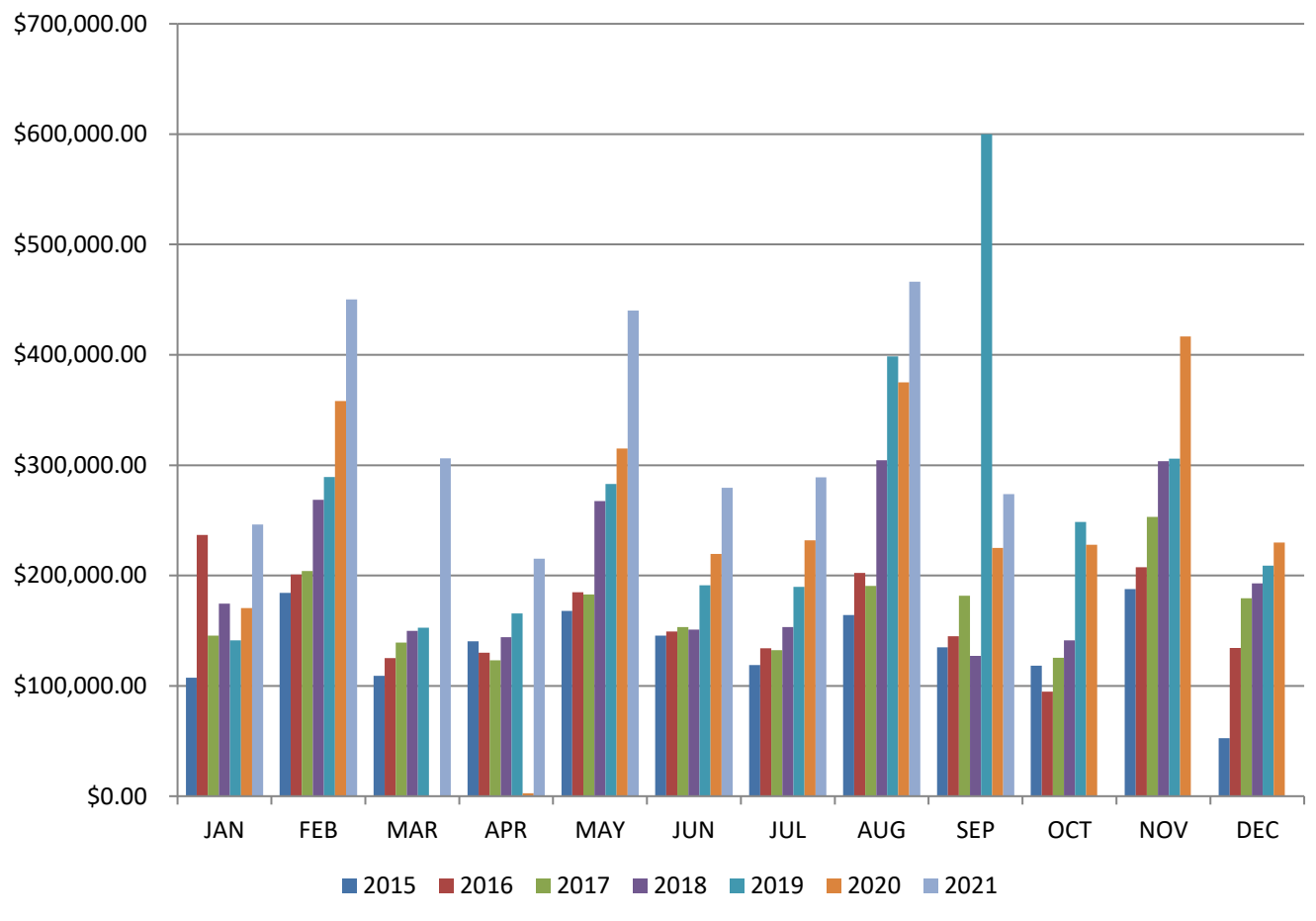
Fiscal Year Date Range: October-September

FY 2019 Total Allocations	FY 2018 Total Allocations	FY 2017 Total Allocations	FY 2016 Total Allocations	FY 2015 Total Allocations	2014 Total Allocations
<b>\$3,049,090.59</b>	<b>\$2,298,289.34</b>	<b>\$1,889,285.60</b>	<b>\$1,867,030.18</b>	<b>\$1,699,926.42</b>	<b>\$1,688,374.26</b>
<b>FY 2020 Total Allocations</b>					
<b>\$2,661,447.47</b>					

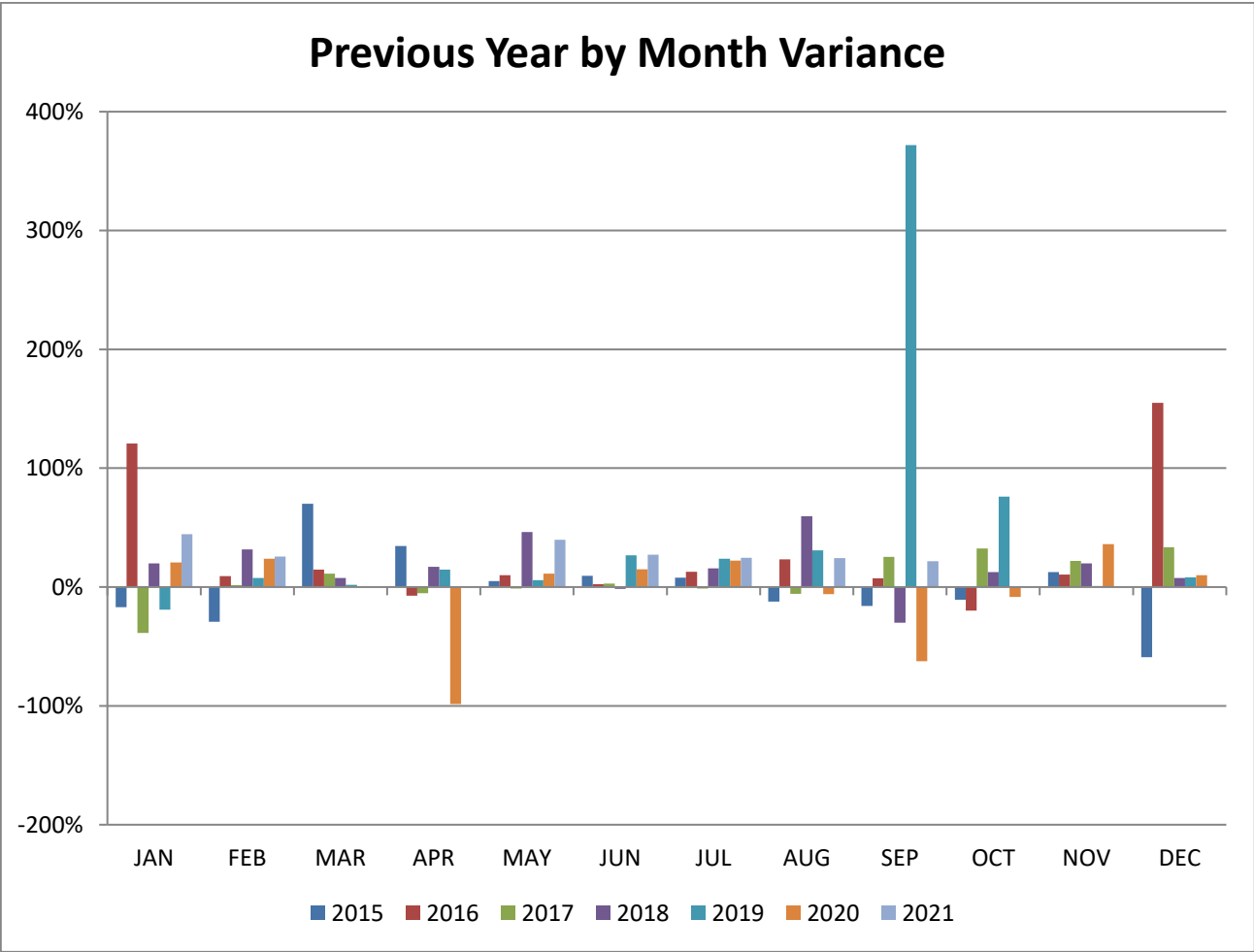
Total Allocations, 2012-Present
<b>\$22,156,319.72</b>

Calendar Year 2021 Sales Tax Averages		Calendar Year 2020 Sales Tax Averages	
<b>Total: \$2,966,398.39</b>		<b>Total: \$3,163,133.43</b>	
<b>Mean Allocation:</b>	<b>\$329,599.82</b>	<b>Mean Allocation:</b>	<b>\$231,029.67</b>
<b>Median Allocation:</b>	<b>\$288,879.49</b>	<b>Median Allocation:</b>	<b>\$228,845.67</b>

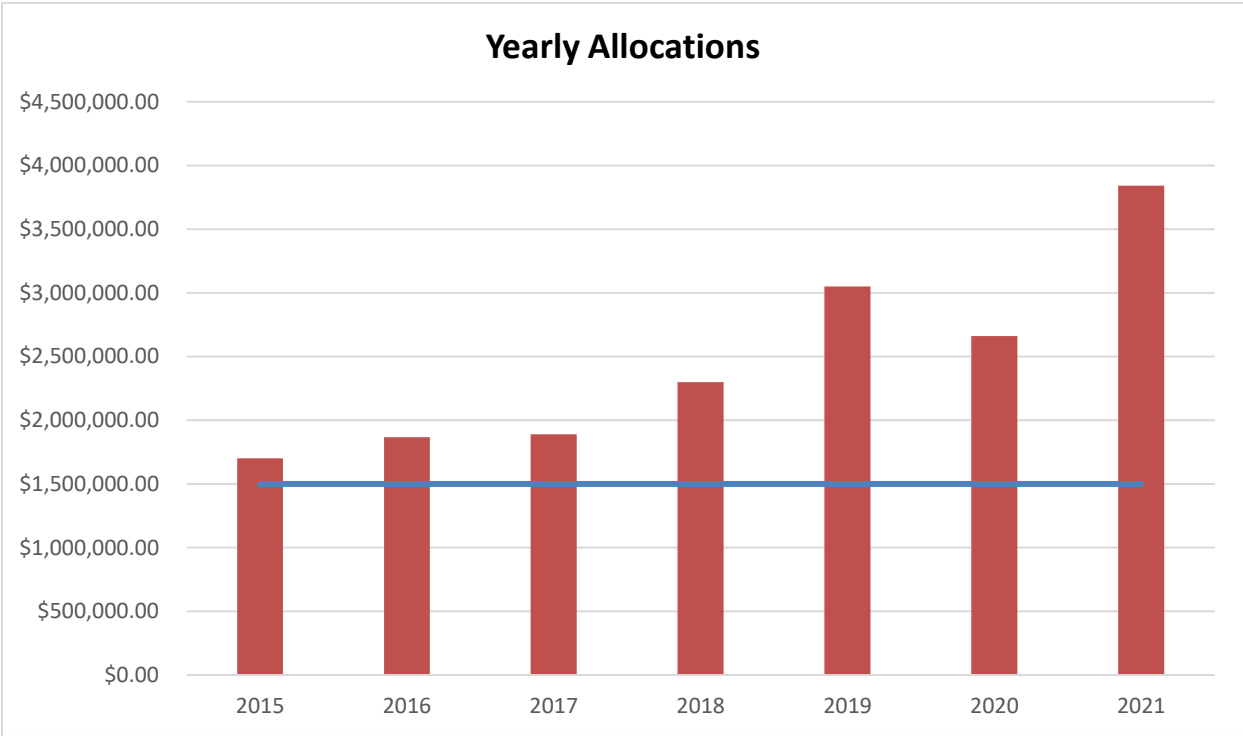
### Monthly Allocations



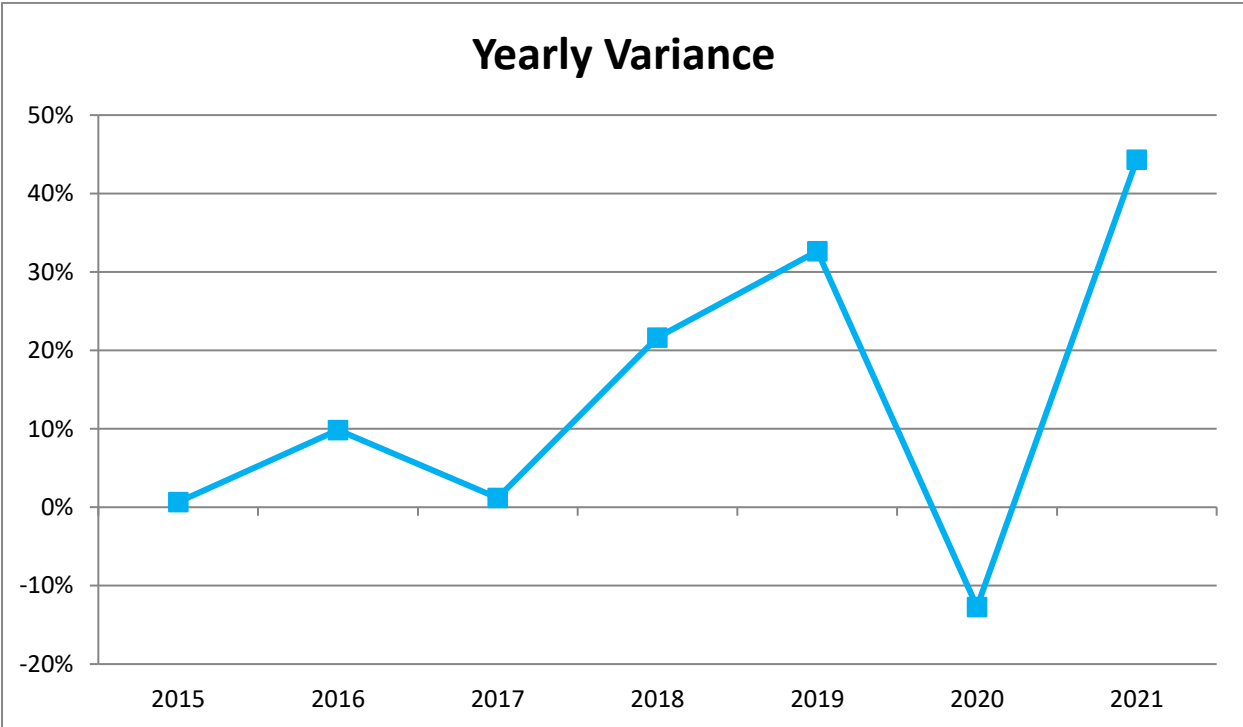
	2015	2016	2017	2018	2019	2020	2021
JAN	\$107,238.81	\$236,764.92	\$145,488.55	\$174,487.10	\$141,238.00	\$170,531.07	\$246,166.57
FEB	\$184,183.00	\$200,985.71	\$204,006.24	\$268,635.98	\$289,215.49	\$358,073.66	\$450,079.02
MAR	\$108,979.46	\$125,057.26	\$139,225.65	\$149,964.30	\$152,607.97	\$0.00	\$306,201.64
APR	\$140,275.54	\$130,098.69	\$123,234.01	\$144,205.61	\$165,516.81	\$2,724.55	\$215,206.50
MAY	\$168,012.24	\$184,955.47	\$182,757.15	\$267,397.74	\$283,049.52	\$315,099.96	\$440,192.71
JUN	\$145,485.26	\$149,145.60	\$153,336.53	\$151,071.81	\$191,260.13	\$219,615.98	\$279,583.10
JUL	\$118,871.30	\$134,137.44	\$132,394.32	\$153,156.83	\$189,741.79	\$231,928.50	\$288,879.49
AUG	\$164,234.26	\$202,380.82	\$190,648.43	\$304,422.57	\$398,641.13	\$375,019.12	\$466,305.61
SEP	\$135,004.07	\$144,903.50	\$181,625.33	\$127,165.52	\$599,991.27	\$225,114.39	\$273,783.75
OCT	\$118,139.09	\$94,652.13	\$125,361.52	\$141,162.59	\$248,593.82	\$227,917.54	
NOV	\$187,778.09	\$207,611.58	\$253,111.48	\$303,708.43	\$305,939.66	\$416,557.44	
DEC	\$52,683.59	\$134,305.68	\$179,308.88	\$192,957.46	\$208,806.76	\$229,773.80	

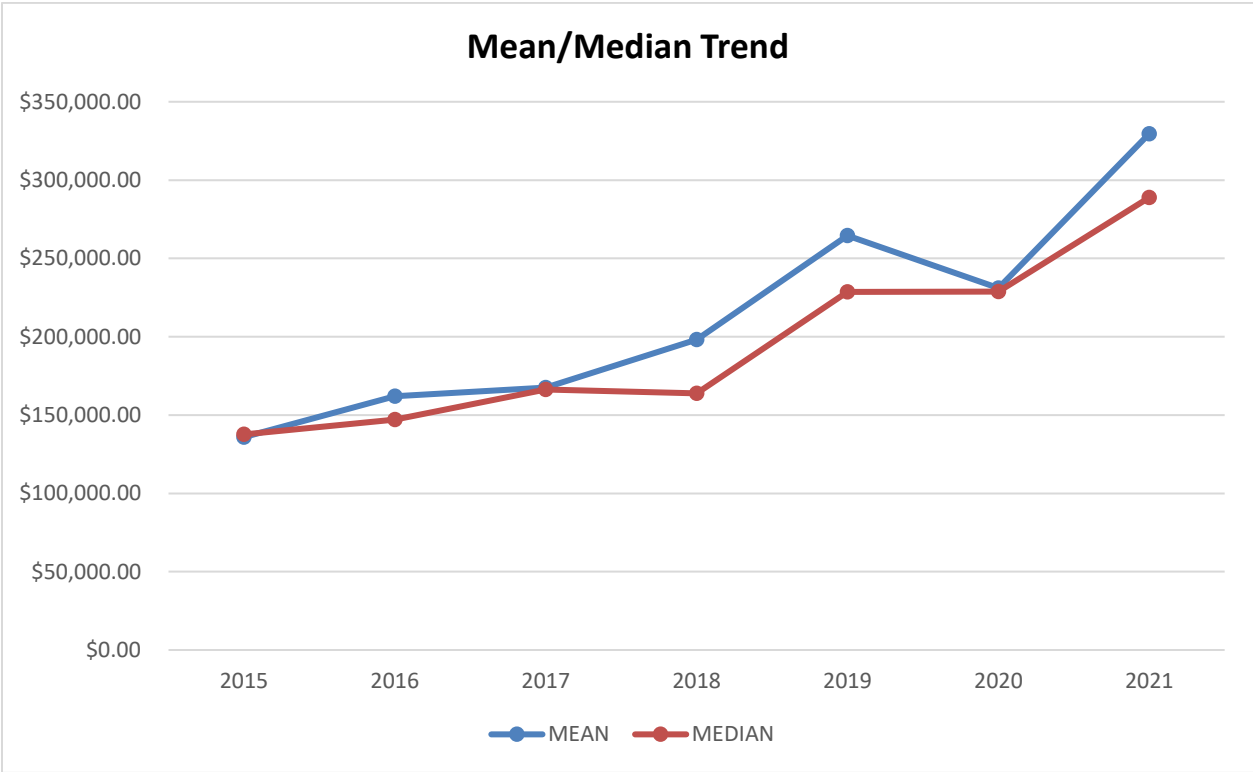


	2015	2016	2017	2018	2019	2020	2021
JAN	-17%	121%	-39%	20%	-19%	21%	44%
FEB	-29%	9%	2%	32%	8%	24%	26%
MAR	70%	15%	11%	8%	2%	N/A	N/A
APR	34%	-7%	-5%	17%	15%	-98%	N/A
MAY	5%	10%	-1%	46%	6%	11%	40%
JUN	9%	3%	3%	-1%	27%	15%	27%
JUL	8%	13%	-1%	16%	24%	22%	25%
AUG	-12%	23%	-6%	60%	31%	-6%	24%
SEP	-16%	7%	25%	-30%	372%	-62%	22%
OCT	-11%	-20%	32%	13%	76%	-8%	
NOV	13%	11%	22%	20%	1%	36%	
DEC	-59%	155%	34%	8%	8%	10%	



FY 2015	FY 2016	FY 2017	FY 2018	FY2019	FY2020	FY2021
\$1,699,926.42	\$1,867,030.18	\$1,889,285.60	\$2,298,289.34	\$3,049,090.59	\$2,661,447.47	\$3,840,647.17
1%	10%	1%	22%	33%	-13%	44%





	2015	2016	2017	2018	2019	2020	2021
<b>Mean</b>	\$135,907.06	\$162,083.23	\$167,541.51	\$198,194.66	\$264,550.20	\$231,029.67	\$329,599.82
<b>Median</b>	\$137,639.81	\$147,024.55	\$166,322.71	\$163,821.97	\$228,700.29	\$228,845.67	\$288,879.49

NAICS CODE	NAICS CODE DESCRIPTION
111219	Other Vegetable (except Potato) and Melon Farming
212321	Construction Sand and Gravel Mining
221112	Fossil Fuel Electric Power Generation
236220	Commercial and Institutional Building Construction
238140	Masonry Contractors
238150	Glass and Glazing Contractors
238210	Electrical Contractors and Other Wiring Installation Contractors
238990	All Other Specialty Trade Contractors
334111	Electronic Computer Manufacturing
334614	Software and Other Prerecorded Compact Disc, Tape, and Record Reproducing
423450	Medical, Dental, and Hospital Equipment and Supplies Merchant Wholesalers
423610	Electrical Apparatus and Equipment, Wiring Supplies, and Related Equipment Merchant Wholesalers
423830	Industrial Machinery and Equipment Merchant Wholesalers
441310	Automotive Parts and Accessories Stores
442110	Furniture Stores
442210	Floor Covering Stores
443142	Electronics Stores
444110	Home Centers
444120	Paint and Wallpaper Stores
444130	Hardware Stores
444190	Other Building Material Dealers
444220	Nursery, Garden Center, and Farm Supply Stores
445110	Supermarkets and Other Grocery (except Convenience) Stores
446120	Cosmetics, Beauty Supplies, and Perfume Stores
447110	Gasoline Stations with Convenience Stores
447190	Other Gasoline Stations
448140	Family Clothing Stores
451211	Book Stores
452210	Department Stores
452319	All Other General Merchandise Stores
453210	Office Supplies and Stationery Stores
453910	Pet and Pet Supplies Stores
453998	All Other Miscellaneous Store Retailers (except Tobacco Stores)



<b>454110</b>	Electronic Shopping and Mail-Order Houses
<b>454390</b>	Other Direct Selling Establishments
<b>511210</b>	Software Publishers
<b>515210</b>	Cable and Other Subscription Programming
<b>517311</b>	Wired Telecommunications Carriers
<b>517312</b>	Wireless Telecommunications Carriers (except Satellite)
<b>518210</b>	Data Processing, Hosting, and Related Services
<b>541410</b>	Interior Design Services
<b>561710</b>	Exterminating and Pest Control Services
<b>561730</b>	Landscaping Services
<b>561790</b>	Other Services to Buildings and Dwellings
<b>713940</b>	Fitness and Recreational Sports Centers
<b>722410</b>	Drinking Places (Alcoholic Beverages)
<b>722511</b>	Full-Service Restaurants
<b>722513</b>	Limited-Service Restaurants
<b>811111</b>	General Automotive Repair



September 23, 2021

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Monthly Engineering Report  
City Council Meeting September 28, 2021

Dear Mayor and Council:

The following is a brief summary that describes our activities since the August 24, 2021 Council Meeting:

**Capital Projects (Jones|Carter):**

1. **Downtown Waterline Replacement** – It is our understanding the contractor is completing overnight wet connects and site restoration throughout the project area. We did not receive a pay estimate this month.
2. **Water Plant No. 3 Improvements** – It is our understanding the contractor plans to begin work by the end of the month. The project is expected to be complete by May 2022.
3. **GLO Projects**
  - a. **Ander's Branch Drainage Improvements** – It is our understanding Jones|Carter is proceeding with environmental, surveying, and preliminary design services for the project.
  - b. **Dr. Martin Luther King Jr. Drive Ditch Regrading and Sanitary Sewer Rehabilitation** – We received 60% design drawings from Jones|Carter on August 23<sup>rd</sup> and provided our comments on August 30<sup>th</sup>. We received additional revised plans on September 20<sup>th</sup> and will provide our comments by the end of the month.
  - c. **Water Plant No. 3 Generator** – We received 90% design drawings from Jones|Carter on September 23<sup>rd</sup> and plan to attend a design review meeting with City Staff and Jones|Carter later this month.
4. **FM 1097 Speed Study** – We are coordinating with TxDOT to consider modification of the speed limits in the recommended areas.

5. **FM 1097 and Buffalo Springs Drive Traffic Signal Warrant Analysis** - We are coordinating with TxDOT to consider the possibility of installing a traffic signal at the intersection of FM 1097 and Buffalo Springs Drive.
6. **SH-105 and Buffalo Springs Drive Traffic Signal Warrant Analysis** – We received a draft of the SH-105 and Buffalo Springs Drive Traffic Signal Warrant Analysis from Jones|Carter on September 14<sup>th</sup> and are completing our review.

#### Developments:

##### 1. Feasibility Studies

- a. **Hills of Town Creek, Section 5** – We are proceeding with the economic and utility feasibility study as authorized at the September 14<sup>th</sup> Council meeting. We plan to present the results of the study at the October 26<sup>th</sup> Council meeting.
- b. **Porter Farms** – We are proceeding with the economic and utility feasibility study as authorized at the September 14<sup>th</sup> Council meeting. We plan to present the results of the study at the October 26<sup>th</sup> Council meeting.

##### 2. Plan Reviews

- a. **Montgomery Food Truck Park** – We received construction plans for the development on September 3<sup>rd</sup> and provided comments to the plans on September 23<sup>rd</sup>.

##### 3. Plat Reviews – There are no ongoing plat reviews at this time.

##### 4. Ongoing Construction

- a. **Town Creek Crossing, Section 1** – The contractor is continuing with construction, including additional paving work scheduled for this weekend. It is our understanding the waterline will undergo bacteriological testing and the sanitary sewer lines will be tested this weekend.

##### 5. One-Year Warranty Inspections

- a. **Villas of Mia Lago, Section 2** – We are continuing to coordinate with the developer to ensure the remaining punch list items are addressed.
- b. **Hills of Town Creek, Section 3** – We performed a reinspection of the additional repair work on August 19<sup>th</sup>. We are coordinating with the developer’s engineer to ensure the additional deficiencies are addressed.
- c. **Hills of Town Creek, Section 4** – The warranty period for this project will end on March 24, 2022.
- d. **Shoppes at Montgomery Waterline** – The warranty period for this project will end on October 16, 2021. We are working to schedule the warranty inspection in the next couple of weeks.

Honorable Mayor and City Council  
City of Montgomery  
Page 3 of 3  
September 23, 2021

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**General Ongoing Activities:**

- 1. Redbird Meadow (Kammerer Tract)** – We met with the developer of the tract on September 22<sup>nd</sup> to discuss the updated land plan and current status of their coordination with regulatory agencies. It is our understanding the developer intends to present additional information regarding the development at this month's Council meeting.
- 2. Biweekly Operations and Developments Call** – We are continuing the biweekly operations and developments calls with City Staff and H2O Innovations.
- 3. TPDES Permit Renewal** – We are proceeding with the Texas Pollutant Discharge Elimination System ("TPDES") permit renewal for both the Stewart Creek and Town Creek wastewater treatment plants.
- 4. FM 1097 & Atkins Creek Drainage Improvements (TxDOT)** – We are coordinating with TxDOT to provide any documentation necessary to determine and prepare the easement area that is to be obtained for the project.
- 5. FM 149 & SH-105 North Bound Right Turn Lane (TxDOT)** – It is our understanding the project has been delayed due to utility relocation delays. We are working to receive an update from TxDOT regarding a projected project completion date.

Please let me know if you have any questions.

Sincerely,



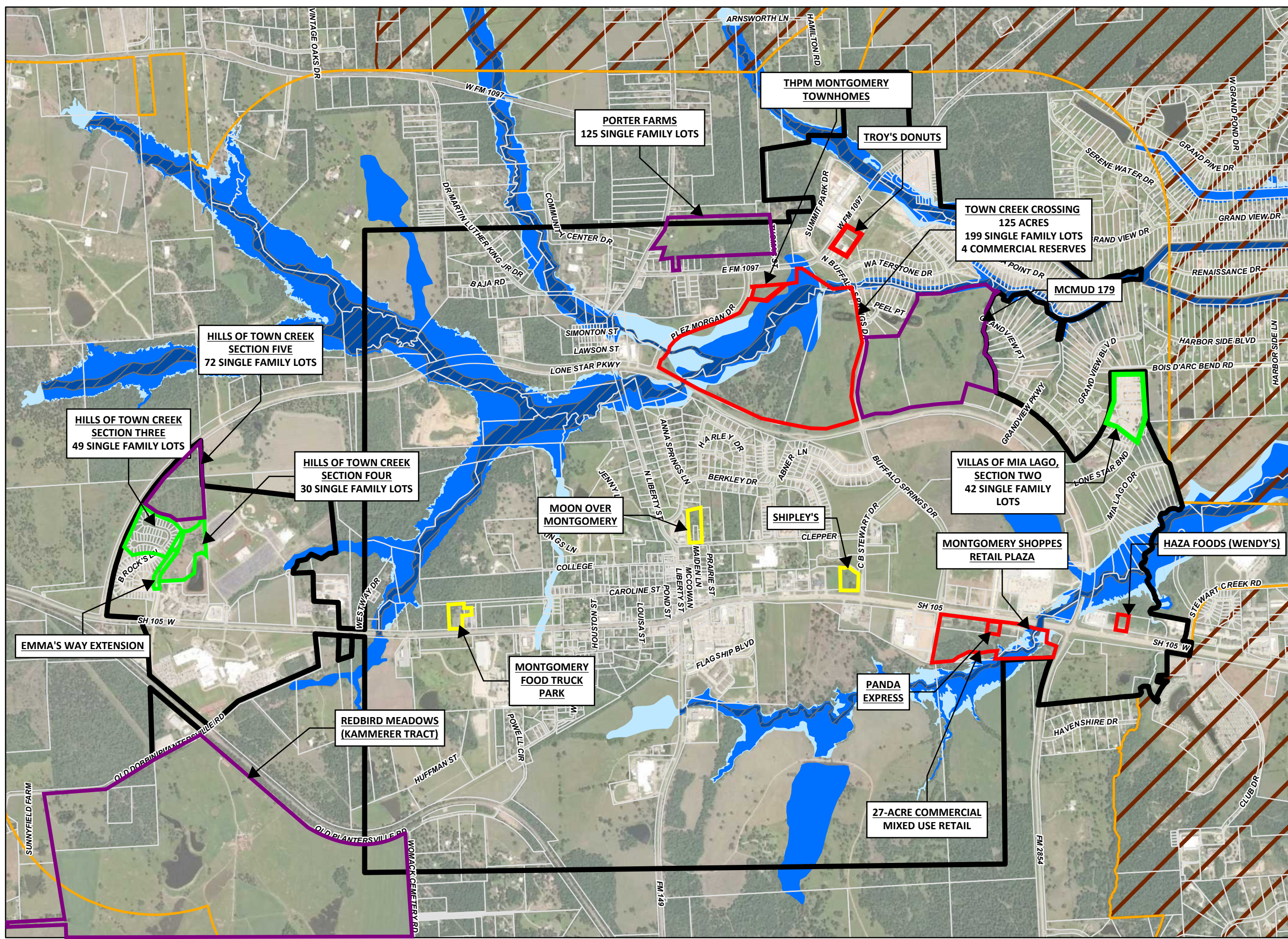
Chris Roznovsky, PE  
City Engineer

CVR/kmv

Z:\00574 (City of Montgomery)\\_900 General Consultation\Meeting Files\Engineer's Reports\09-2021 Engineer's Report.docx

Attachments - Active Developments Map

Cc (via email): The Planning and Zoning Commission – City of Montgomery  
Mr. Richard Tramm – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney

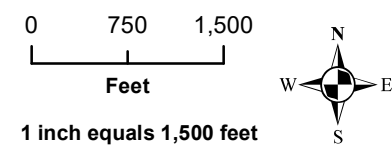


**VICINITY MAP**  
Scale: 1 inch equals 20 miles

**LEGEND**

- City Limits
- City ETJ
- City of Conroe ETJ
- MCAD Parcels
- Floodway
- 100-year
- 500-year
- Complete/Under Warranty
- Under Construction
- In Design
- Planning/Feasibility

**ACTIVE DEVELOPMENTS**  
(SEPTEMBER 2021)



**PORTER FARMS**  
125 SINGLE FAMILY LOTS

**THPM MONTGOMERY TOWNHOMES**

**TROY'S DONUTS**

**TOWN CREEK CROSSING**  
125 ACRES  
199 SINGLE FAMILY LOTS  
4 COMMERCIAL RESERVES

**MCMUD 179**

**HILLS OF TOWN CREEK SECTION FIVE**  
72 SINGLE FAMILY LOTS

**HILLS OF TOWN CREEK SECTION THREE**  
49 SINGLE FAMILY LOTS

**HILLS OF TOWN CREEK SECTION FOUR**  
30 SINGLE FAMILY LOTS

**MOON OVER MONTGOMERY**

**SHIPLEY'S**

**VILLAS OF MIA LAGO, SECTION TWO**  
42 SINGLE FAMILY LOTS

**MONTGOMERY SHOPPES RETAIL PLAZA**

**HAZA FOODS (WENDY'S)**

**EMMA'S WAY EXTENSION**

**MONTGOMERY FOOD TRUCK PARK**

**PANDA EXPRESS**

**REDBIRD MEADOWS (KAMMERER TRACT)**

**27-ACRE COMMERCIAL MIXED USE RETAIL**

User Name: JCP Date: 3/17/2020 Project Number: W5641-0900-18 Practice Workspace\Corporate Services\GIS\Scratch\Workspace\Jaka\U\_OLD\_DRIVE\HO-HH\71\Projects\Districts\City Of Montgomery\Projects\2020\March\Active Developments (11x17).mxd