

**Notice of City Council Regular Meeting
AGENDA**

April 27, 2021 at 6:00 PM

NOTICE TO THE PUBLIC IS HEREBY GIVEN in accordance with the order of the Office of the Governor issued March 16, 2020, the City Council will conduct its City Council Regular Meeting scheduled for **6:00 PM on Tuesday, April 27, 2021**, at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas via Zoom Teleconferencing.

This meeting will be **limited in-person attendance** by the public. A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code. Videoconferencing capabilities will be utilized to allow individuals to address the City Council. Members of the public who wish to submit their written comments on a listed agenda item must submit them by email to shensley@ci.montgomery.tx.us by 3:00 p.m. on April 27, 2021.

Members of the public are entitled to participate remotely via Zoom Teleconferencing. Citizens may join the Zoom Meeting by logging on: <https://us02web.zoom.us/j/81354959415> and using **Meeting ID: 813 5495 9415**. They may also join by calling (346) 248-7799 and entering the **Meeting ID: 813 5495 9415**.

The Meeting Agenda Pack will be posted online at www.montgomerytexas.gov. The meeting will be recorded and uploaded to the City's website the following day. **Notice - any person(s) using profane, abusive or threatening language may result in them being removed from the Teleconference Meeting.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO FLAGS

VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

1. Introduction of new Lion's Club President Patti Dugan
2. Entergy Update by Brittany Chandler, Customer Service Manager

CONSENT AGENDA:

3. Matters related to the approval of minutes of the April 13, 2021, Regular Meeting.
4. Consideration and possible action regarding acceptance of the Certificate of Acceptance for public infrastructure included in the Hills of Town Creek Section Four Project (Dev. No. 2004), including acceptance of the Maintenance Bond.
5. Consideration and possible action regarding approval of an Interlocal Agreement by and between the City of Montgomery and Montgomery County for road and right-of-way repair and maintenance.

CONSIDERATION AND POSSIBLE ACTION:

6. Consideration and possible action to adopt a Proclamation proclaiming April, 2021 as National Child Abuse Prevention Month in the City of Montgomery, Texas.
7. Consideration and possible action regarding adoption of a Proclamation designating the week of May 16-23,2021 as Public Works Week.
8. Consideration and possible action regarding the City Engineer.

DEPARTMENTAL REPORTS:

9. City Administrator's Report for March 2021
10. City Administrator's Development Report
11. Public Works Report for March 2021
12. Police Report for March 2021
13. Court Report for March 2021
14. Utility/Development Report for March 2021
15. Water Report for March 2021
16. Finance Report for March 2021
17. Sales Tax Report
18. Engineer's Report

EXECUTIVE SESSION:

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property),551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

POSSIBLE ACTION FROM EXECUTIVE SESSION:

COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to the recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

ADJOURNMENT

/s/Susan Hensley

Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on April 23, 2021 at 1:00 p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.

Montgomery City Council
AGENDA REPORT

Meeting Date: April 27, 2021	Budgeted Amount: N/A
Prepared By: Richard Tramm	Exhibits: N/A

Subject

Presentation by Brittany Chandler, Customer Service Manager with Entergy.

Description

Ms. Chandler will lead a presentation on Entergy's provision of electrical service in Montgomery and the surrounding area, including during the weather emergency period in February 2021.

Recommendation

Listen to the presentation and discuss the items presented, as necessary. No specific action is requested for this item.

Approved By

City Administrator	Richard Tramm <i>R7</i>	Date: 04/22/2021
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MINUTES OF REGULAR TELEPHONE CONFERENCE/VIDEO MEETING

April 13, 2021

MONTGOMERY CITY COUNCIL

CALL TO ORDER

Mayor Sara Countryman declared a quorum was present and called the meeting to order at 6:00 p.m.

Present:	Sara Countryman	Mayor
	Carol Langley	City Council Place # 1
	Kevin Lacy	City Council Place # 2
	T.J. Wilkerson	City Council Place # 3
	Julie Davis	City Council Place # 4
	Tom Cronin	City Council Place # 5

Also Present:	Richard Tramm	City Administrator
	Dave McCorquodale	Assistant City Administrator
	Susan Hensley	City Secretary
	Alan Petrov	City Attorney

INVOCATION

T.J. Wilkerson gave the Invocation.

PLEDGE OF ALLEGIANCE TO FLAGS

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Mr. Phillip Lefevre with Lefevre Development said there has recently been a lot of comments concerning his Planned Development and a lot of the comments he has heard seem to be misinformed. Mr. Lefevre said he wanted to go over the background of the Planned Development. Mr. Lefevre said it was almost 20 years since this Planned Development started. Mr. Lefevre said at that time it took an hour in the morning for traffic to get through the town to get to schools and an hour to get back in the afternoon. Mr. Lefevre said there were sporadic water supplies and the City did not have a well on the north side. Mr. Lefevre said because of the traffic issues, the County said they were going to condemn a right-of-way through the Planned Development and did not know where or when, but it would be done. Mr. Lefevre said rather than have things undetermined, he proposed they build a loop and donate it to the City or the County, and within it, they would build other roads and developments to pay for it.

Mr. Lefevre said they agreed to build the loop and came up with a Land Plan that was reviewed at great length. Mr. Lefevre said the Planned Development was contingent on Lefevre Development giving the City a 200,000 gallon a day sewer permit. Mr. Lefevre said they agreed to build roads in the northeast quadrant of the City and put in utilities. Mr. Lefevre said since then property taxes and sales taxes have increased in the City. Mr. Lefevre said in his opinion much of that was started by the Planned Development. Mr. Lefevre said they planned to do what was called new urbanism, which is where you have cumulative zoning. Mr. Lefevre said at the time the lawyer said to do a Planned Development because in 10 years they will not remember what was agreed or why it was agreed. Mr. Lefevre said they had an exhaustive period of time where City Council required specialists to come in and talk to the City. Mr. Lefevre said they went line by line over the agreements and it took a significant amount of time to get the Planned Development pinned down. Mr. Lefevre said it worries him when people say no one heard about how it was done because it was done in the presence of everybody who wanted to attend in the City. Mr. Lefevre said it was not an agreement that was just snuck in the back door or that people did not know about.

Mr. Lefevre said they gave the City the water well site. Mr. Lefevre said he was on the Water Board along with Mr. Randy Burleigh and Mr. Bill Parker and they were not happy with the potential the City would sign up with the SJRA and he knew Mr. Ken Conatser who was the April Sound MUD #3 and #4, operator. Mr. Lefevre said he negotiated with Mr. Conatser the potential of the memorandum of understanding and from there the City took it over and Council voted in favor. Mr. Lefevre said the Planned Development was largely instrumental in Montgomery staying clear of the San Jacinto GRP. Mr. Lefevre said they have Memory Park that has come about and Rotary is largely to thank for that

but that is their property, the library is their property, and Fernland was something they pushed through. Mr. Lefevre said Sam Houston University was originally going to sell those buildings to The Woodlands to put down on the San Jacinto River but they persuaded them to make a deal with the City of Montgomery. Mr. Lefevre said even golf carts are an Ordinance they helped pushed through. Mr. Lefevre said there are a lot of things that hopefully have been good because of the Planned Development.

Mr. Lefevre said if you look around, where people are complaining about apartments and things like that, most of the Planned Development is still grass and cows. Mr. Lefevre said that is a price they have to pay because there are only two ways to control what goes on their land. Mr. Lefevre said one is by not selling to people who they do not think are going to do a good job which is not always easy to do because properties change hands subsequently, and the other is to have architectural control. Mr. Lefevre said with architectural control they still have a limited amount of power. Mr. Lefevre said in the overall picture of things if a property is zoned either by them subsequently, or more importantly, by the City, it is very hard to discriminate. Mr. Lefevre said you cannot discriminate nor should you discriminate based on race, religion, or any of those things. Mr. Lefevre said to him, the discussion about whether apartments or condominiums are better than the other, he feels they cannot dictate what people do on a property that is already eligible to do so. Mr. Lefevre said the only control they have once it gets past them is the architectural control. Mr. Lefevre said the first they saw were those apartments which again was land they had sold a long time ago when they came to them to get some drainage easements and they realized they were building Hardy board apartments. Mr. Lefevre said they exercised their architectural control and in that area, they only have architectural control of wainscot so the only thing they could make them do was to put a wainscot, but beyond that, there was nothing left to do. Mr. Lefevre said it is difficult to control things and it is very difficult to predict 20 years ahead. Mr. Lefevre said for their subdivision they are doing for the first section of Town Creek Crossing which has mandated 70 percent masonry. Mr. Lefevre said everything in that area and including anything across the street with anything they can control will be 70 percent masonry. Mr. Lefevre said he does not personally like the Hardy board but you have to be very careful because as a good example is Grace Point he thinks they are planning on coming in on the west side of the City and they do Hardy board buildings that are nice. Mr. Lefevre said Mr. Jeff Waddell told him he did not want to see lots of tiny lots there and they got the City to agree to 100 lots in Section 2. Mr. Lefevre said when he saw how much dirt had to be moved they realized Section 2 would be three-quarter-acre lots so they would not have to go through and remove every tree and builders would build pads on each

lot as they go and they could protect it. Mr. Lefevre said there is a certain amount of policing as they go, but it frustrates him as they seem to be coming under criticism for the Planned Development when in fact to him the Planned Development is what has largely helped the City be what it is and it is the strictest. Mr. Lefevre said they have had many opportunities to sell to apartments and they have not taken them. Mr. Lefevre said down the line there will be apartments and as a good example just a couple of days ago two backhoes and two heavy dump trucks showed up across on the east side of Buffalo Springs Drive. Mr. Lefevre said that is land that was sold to a very respectable developer and hopefully he will do something that is good but there is no way other than architectural control. Mr. Lefevre said it is very hard, as they go, to keep control of not just the Planned Development but it is hard for the City too because things change. Mr. Lefevre said the people here that have moved in do not know the history. Mr. Lefevre said he just wanted to say that hopefully when the City looks at how they are doing the Planned Development they will be proud of what they have done.

CONSENT AGENDA:

1. Matters related to the approval of minutes of the March 23, 2021, Regular Meeting.
2. Consideration and possible action regarding completion of the one-year warranty period for the Emma's Way Extension Project.

Julie Davis moved to approve the Consent Agenda items as presented. Kevin Lacy seconded the motion, the motion carried unanimously. (5-0)

CONSIDERATION AND POSSIBLE ACTION:

3. Consideration and possible action regarding renewal of the lease agreement with Virginia Adams for the property located at the northeast corner of SH105 and FM149.

Mr. Tramm said this is property the City has leased since 2013. Mr. Tramm said the two primary purposes for use are the City's LED sign at the corner of the intersection and overflow parking and vendor space during festivals on the northern portion of the land.

Mr. Tramm said the proposed lease terms are the same as the current lease terms. Mr. Tramm said the rent is made of two parts. Mr. Tramm said the City makes payment of the annual ad valorem taxes and an additional annual rent fee. Mr. Tramm said the additional annual rent fee was \$1,000 during the initial lease and increased to \$2,500 in the second and current version of the lease. Mr. Tramm said the proposed lease retains the \$2,500 rent fee as the second fee.

Mr. Tramm said the initial term of the initial lease was for 5 years and the second lease that is now coming up for expiration was a 3-year term and they are proposing to renew the lease for a 3-year term.

Mr. Tramm said it is important to note that in order to leave the City's LED sign in its current location, the lease needs to be renewed. Mr. Tramm said staff recommends approval of the lease.

Carol Langley moved to renew the lease agreement for three years with Virginia Adams for the property located at the northeast corner of SH105 and FM149. T.J. Wilkerson seconded the motion, the motion carried unanimously. (5-0)

4. Consideration and possible action regarding a building permit plan review fee exemption for Summit Universal, LP.

Mr. Tramm said in 2014 the developer of Summit Business Park requested an exemption for plan review fees for their development. Mr. Tramm said at that time City Council considered the matter and granted their request. Mr. Tramm said the development plans called for a total of 17 buildings including three building designs. Mr. Tramm said there were eight identical office buildings (Type A), five identical office/warehouse buildings (Type B), and four identical office/warehouse buildings (Type C) that were in those plans.

Mr. Tramm said the developer proposed to pay the adopted plan review fees for the first of each building type and then was to be charged the actual cost for the remaining 14 buildings. Mr. Tramm said the premise of the request was that the development would be built in a rapid timeline and the City Building Official would not need to conduct a thorough review of each building since they were identical to the recent submittal that was presented to the City at that time.

Mr. Tramm said currently in 2021 the development is approximately 50% built out. Mr. Tramm said as an additional factor the City updated its Building Codes in 2019. Mr. Tramm said the extended build-out timeline of the development coupled with updated Building Codes has created a situation where staff cannot adhere to both the adopted City Building Codes and the plan review fee exemption granted by City Council in 2014.

Mr. Tramm said this is the only developer that such an exemption for building permit and plan review fees has been granted by the City. Mr. Tramm said staff recommends that City Council

rescind this exemption that was originally provided to Summit Universal, LP to allow for equal application for the City regulations and a level playing field for all builders and developers in the City. Mr. Tramm said this way the City will be applying the regular City regulations and permitting process for this item.

Julie Davis asked if there were any legal ramifications to withdrawing this. Mr. Tramm said at a staff level anything that is created by City Council can be changed by City Council and in this particular case, both the spirit of this original item was that everything was going to be done quickly and that was seven years ago and here we are seven years later halfway built out. Mr. Tramm said his thought is they do not want to be in a position where they are continuing to try to apply a standard set in 2014, where other items have changed, and if this takes another seven years to build out that is 2028. Mr. Alan Petrov, City Attorney said they have certainly changed circumstances as a result of that to justify action by City Council, as they desire.

Mayor Countryman asked if it is typical that builders like this get grandfathered or is it typical for them to bring it back in front of the current City Council years later and ask for the exemption or just adhere to the Ordinance. Mr. Petrov said because they were granted an exemption, it would be typical for City Council to take action to rescind it and it would not be an item that they would normally come back to. Mayor Countryman asked if this is then atypical for them coming back asking for the exemption. Mr. Dave McCorquodale, Assistant City Administrator said they have not come back to ask for the exemption but, on a staff level they just realized the issues that go along with trying to adhere to a reduced amount for the plan review fee and to actually get the building permits properly reviewed and permitted. Mr. McCorquodale said this item was brought back by the staff to ask for either an affirmation or a rescindment of the exemption City Council granted back in 2014. Mr. McCorquodale said they do not feel, at a staff level, they can say this no longer applies and would need City Council action to say this no longer applies.

Tom Cronin moved to rescind the exemption for Summit Universal, LP to allow for equal application of City regulations and a level playing field for all builders and developers in the City because if continued it would set a precedent. Julie Davis seconded the motion, the motion carried unanimously. (5-0)

5. Update regarding the City Engineer.

Mr. Tramm said approximately two and a half months ago he provided City Council with his recommendation from the City Engineering RFQ process, which was to continue utilizing the services of Jones/Carter as City Engineer. Mr. Tramm said as he explained to City Council at that time, one of the primary factors was the volume of institutional knowledge and experience in the hands of the engineers handling the City's items with the City systems for those two that were assigned to the City. Mr. Tramm said last week he was notified that both of those engineers were resigning their positions with Jones/Carter Engineering and accepting positions with another firm.

Mr. Tramm said he has had multiple meetings and two significant meetings here with Jones/Carter Engineering as they are advising staff how they will continue to provide engineering services to the City and keep everything running from operations items to construction. Mr. Tramm said he also plans to interview WGA Consulting to see if that would be a better path for the City because that is where some of the City's institutional information has gone. Mr. Tramm said if neither of those ends up being the best path for the City, he also can review the recently interviewed firms and decide which is the best direction overall to recommend City Council moving forward. Mr. Tramm said he wanted to get input from City Council before he started moving in any of these directions. Mr. Tramm said he is not looking for any specific action from City Council tonight, but he did want to see if there are any questions or take input from City Council on this item at this time.

Julie Davis asked if WGA was a new firm that handles civil engineering. Mr. Tramm said that is partially true. Mr. Tramm said WGA was not a new firm, they have been around for a while. Mr. Tramm said they are in the process of opening up a new office to do municipal-type work. Mr. Tramm said he intersected with them in the past doing this kind of work, but they have not had a local office and it has not been their primary focus as he understands. Julie Davis said her only concern, even though the two engineers went there was, are they going to be a large enough company to handle what the City needs with the growth and infrastructure needs that are present right now. Mr. Tramm said the firm having the resources to do that work is certainly his top concern but it is not one he can get answered until he can engage them in significant conversations and he did not want to have that conversation without letting City Council know what he was planning to do.

Tom Cronin asked Mr. Tramm what other firms he would interview. Mr. Tramm said at this point if he determines neither Jones/Carter nor WGA would be recommended to be the best option for the City, he has discussed it with the City Attorney and the recent interviews they did with several

other engineering firms were recent enough that he could look into those firms and base a recommendation on those interviews, or chose to reinterview any of those firms based on the changing situation. Mr. Tramm said they still have all of the information and during the last week, several of those firms have contacted him to let him know they would still be interested should that opportunity arise.

Tom Cronin asked what type of agreement they have with Jones/Carter and was it an annual or evergreen agreement. Mr. Tramm said back in January City Council took no additional action other than continuing what they were doing, and the contract we have with them has a seven-day cancellation clause which is typical for firms like this to work with their entities if there is going to be a change. Mr. Tramm said he would expect if that were to be the direction, to ultimately move away from Jones/Carter, they would be very professional in doing that.

Julie Davis said to clarify, their choices are for the City to keep Jones/Carter with brand new staff who do not necessarily know what is going on with the City, move to WGA which the City would keep the existing engineers but they may not be able to have a large enough company to accommodate the City's growth and needs or to shuffle the pot altogether. Mr. Tramm said all those are possible but they are not necessarily limited to just those options. Mayor Countryman said until they hear from WGA they may be just assuming. Mayor Countryman said she has never run across them before so it would be good to hear what they have to offer.

Mr. Tramm said primarily he wanted City Council to know that he is trying to look out for how he sees the best interest of the City and bring that recommendation back to City Council. Mr. Tramm said they do not have to just be sitting here while the personnel that handles our account changes without at least considering our options. Mr. Tramm said it may well be that Jones/Carter is the best choice. Mr. Tramm said without talking and looking at other options he does not know the answer to that and he is not trying to imply that he is specifically planning to move in one direction or another because he just does not know the answers to those questions just yet as this is a new and developing situation. Mr. Tramm said Jones/Carter certainly has a lot of resources available as a larger company, but he wanted to advise City Council that he might be having these conversations before he actually had them and then City Council finds out about them as things are ongoing and he wants to keep City Council as informed as possible on this. Mr. Tramm said, for the time being, the City Engineer remains the firm Jones/Carter and they have a plan in place to continue providing services the City needs. Mr. Tramm said they are working with them as best as possible to make sure that gets done.

Carol Langley asked who was the contact person at Jones/Carter. Mr. Tramm said right now he is dealing with Erich Peterson, Vice President of Municipal and District Services.

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POSSIBLE ACTION FROM EXECUTIVE SESSION:

COUNCIL INQUIRY:

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Mayor Countryman said today while she was watching Commissioner's Court, Mr. Jason Millsaps, Executive Director of Homeland Security, gave an update regarding the City of Montgomery. Mayor Countryman said so that she does not mislead anyone or misspeak, she played meeting video for City Council.

Mr. Millsaps said "I received a late request as I had a City come to me right after the first of the new year and they had failed to respond to our request last year to have funds that they expended out of local funds for COVID related expenses reimbursed by the CARES Act last year, it was a glitch. We showed them where we had sent the request to them two times, unfortunately, the elected official we sent that to had an email system that was not functioning and they did not get that message. After that request came in he got with the Auditor and the Auditor and I agreed not to spend any time auditing those receipts and expenditures that they turned into us until the Court decided whether we were going to honor that late request and reimburse them or not. So if we were to honor it and reimburse them, it's the City of Montgomery, and their request and aggregate without any auditing and reductions due to non-allowable expenses are about \$75,000. Just at my glance at some of these expenditures, it would not be allowed, not all of them, so I'm confident that if the Court approved, that number would come in under \$75,000, however, if you do not

want to participate, I would inform the City that at this time they are not eligible for reimbursement.” A motion was made to reject their request. It was asked what they do with other cities. Mr. Millsaps said, “We had two cities that did not participate and that was the City of Willis and the City of Montgomery, otherwise we reimbursed everyone’s allowable expenses under the CARES Act.” It was asked how many cities are in that situation right now. “It included Conroe, Patton Village, Woodbranch, Magnolia, even The Woodlands Township, which isn’t a city, was included in that, City of Cut and Shoot, everyone was allowed to participate and most of them had.” It was suggested that why not see what they have and then see if they want to approve it or not. “I can do that I mean even if you want to entertain that as the Auditor’s office it is a lot of work to go through that.”

Mayor Countryman said they chose to table it. Mayor Countryman said after learning of these two alleged emails that supposedly were sent to an elected official, she did ask for a record request and she received information today, a stack of emails and after going through these, it is claimed by Meghan Arthur that an email was sent to her from a woman named Karen on October 16, 2020, at 9:15 a.m. and Mayor Countryman stated she has no such email. Mayor Countryman said she has looked in her trash, her inbox, and has looked everywhere and does not have such an email. Mayor Countryman said the second email she claims on October 22, 2020, at 9:46 a.m. from Meghan Arthur. Mayor Countryman said she still does not have that email as well. Mayor Countryman said she has checked with everyone at City Hall, Mr. Tramm, Ms. Susan Hensley, and Mr. Anthony Lasky and they do not have these emails either. Mayor Countryman said to her knowledge no one received these emails and she stated she sent them to scountryman@ci.montgomery.tx.us, for the record. Mayor Countryman said if Jason, Meghan, and Karen happen to see this video, she would love for them to go ahead and they have a copy of those emails that were sent and time-stamped with those times, she would appreciate it if they would send those along.

Mayor Countryman said she is not aware of any glitch during her term as Mayor, nor has she anticipated a glitch and has always received emails. Mayor Countryman said she has never been in a situation where someone says they sent her an email to her proper email address and not received the email. Mayor Countryman said secondly, based on her communication with the City, Mr. Tramm, and Mr. Anthony Lasky, the City of Montgomery only submitted funds for approximately \$16,000 for the COVID reimbursement, and that is a far cry from the \$75,000 that Mr. Millsaps spoke of and said she would like a copy of his figures which she will be making a records request immediately to his office to see what records were sent to him and where he came up with this \$75,000. Mayor Countryman said it is also apparent too that his record-keeping skills are not his strong suit when looking at going back through emails and looking at the communications.

Mayor Countryman said should the records request that she submits and they get back to her do not support the \$75,000 that he has stated, she will be asking for an apology at the next Commissioner's Court because this is misleading information and an untruth.

Mayor Countryman said lastly moving forward, she is going to ask Mr. Tramm, Mr. Lasky, Ms. Hensley, and anyone at City Hall to include herself as well as the Mayor Pro Tem T.J. Wilkerson on any and all emails between the City and County regarding City business and especially when it comes to money and funds. Mayor Countryman said she thinks this is a great opportunity to ensure that all eyes are on such situations and should they ever be available or have an opportunity for Federal funds, or payback funds she wants to make sure several eyes are on all of this.

Mayor Countryman said for the record, this City is run efficiently, effectively, and it is for the benefit of our residents and for someone to say that it is anything but that is offensive and she would like to have proof. Mayor Countryman said she will report back to City Council when she receives the records request on what she finds.

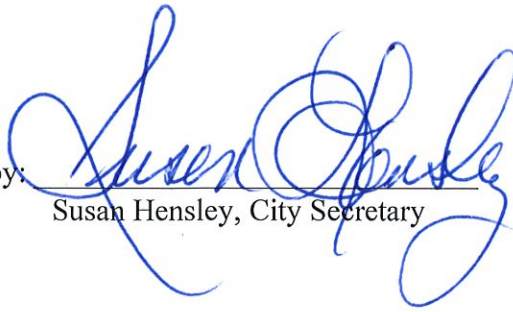
Kevin Lacy asked if there is a possibility to appeal their decision on that or do we need to do more research right now. Mayor Countryman said it is not over. Mayor Countryman said if you look at the video it starts at five minutes and 55 seconds at the Commissioner's Court.

Tom Cronin asked if Mayor Countryman has had any conversations with the City of Willis since they seem to be in the same boat. Mayor Countryman said through the City's defense, they looked hard at what the City submitted to ensure it was proper.

ADJOURNMENT

Kevin Lacy moved to adjourn at 6:40 p.m. Tom Cronin seconded the motion, the motion carried unanimously. (5-0)

Submitted by:



Susan Hensley, City Secretary

Date Approved: _____

Mayor Sara Countryman

Montgomery City Council
AGENDA REPORT

Meeting Date: April 27, 2021	Budgeted Amount: N/A
Prepared By: Dave McCorquodale	Exhibits: Engineer's memo, Certificate of Acceptance

Subject

Consideration and possible action regarding Certificate of Acceptance for public infrastructure included in the Hills of Town Creek Section Four project (Dev. No. 2004), including acceptance of maintenance bond.

Description

Attached is the engineer's memo regarding his recommendation that the City accept the public water, sanitary and storm sewers, and paving infrastructure, to begin the one-year warranty period.

There are no outstanding punch list items.

Also attached is the Certificate of Acceptance which serves as the approval of the work and officially begins the one-year warranty period.

Recommendation

Motion to approve the Certificate of Acceptance contingent on the City attorney's review and acceptance of the maintenance bond.

Approved By

Asst. City Administrator	Dave McCorquodale <i>DM</i>	Date: 04/22/2021
City Administrator	Richard Tramm <i>RT</i>	Date: 04/22/2021



1575 Sawdust Road, Suite 400
 The Woodlands, Texas 77380-3795
 Tel: 281.363.4039
 Fax: 281.363.3459
www.jonescarter.com

April 22, 2021

The Honorable Mayor and City Council
 City of Montgomery
 101 Old Plantersville Road
 Montgomery, Texas 77316

Re: Final Inspection
 Construction of Hills of Town Creek Section 4
 The City of Montgomery
 TIN No. 74-263592

Dear Mayor and Council:

Jones|Carter held a final inspection for the referenced project on March 24, 2021 at 8:30 A.M.

The following individuals were in attendance during the final inspection:

Mr. Michael Carpenter - Jones|Carter
 Mr. Jim Gregg - Jones|Carter
 Mr. Chris Roznovsky, PE - Jones|Carter
 Mr. Eric Standifer - The City of Montgomery
 Mr. Jonathan White, PE - L2 Engineering
 Mr. Beau Roan - Randy Roan Construction, Inc.
 Mr. Juan Alfaro - Stylecraft Builders

The enclosed punch list of deficiencies noted during the inspection has been completed and/or corrected within a timely manner. Please note, this punch list may not be all-inclusive and failure to include any items does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

Should you have any questions, please feel free to contact us.

Sincerely,

Donald M. Durgin, PE
 Engineer for the City

DMD:wsl/jmr

K:\W5841\W5841-2004-00 Hills of Town Creek Sec. 4\Project Management\Inspection\Completed Punch List\Inspection with Punch List.doc

Enclosures: Final Inspection with Completed Punch List

cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator
 Ms. Susan Hensley – City of Montgomery, City Secretary
 Mr. Alan P. Petrov – Johnson Petrov, LLP, City Attorney
 Mr. Mike Muckleroy – City of Montgomery, Public Works Director
 Mr. Russell Roan – Randy Roan Construction, Inc.



Jones & Carter, Inc.
6330 West Loop S #150
Bellaire, Texas 77401
United States
(713) 777-5337

Job #: W5841-2004-00 Hills of Town Creek Sec. 4
103 Brock's lane Montgomery, TX 77356
Montgomery Texas. 77356

Punch Items for W5841-2004-00 - Hills of Town Creek Sec. 4

9 Items

#1: Adjust and realign all corp stops throughout site

Type: Location:
Date Created: 03/30/2021 Due Date: 04/20/2021
Priority: Medium Status: Closed by Michael Carpenter on 04/21/2021
Creator: Michael Carpenter Reference:
Punch Item Manager: Michael Carpenter Final Approver: Michael Carpenter
Ball in Court: Assignee Name: Raines, Brad (Randy Roan Construction, Inc.)
Resolved



Description:

#2: Remove debris from curb inlet #1 and grout top right corner

Type: Location:
Date Created: 03/30/2021 Due Date: 04/20/2021
Priority: Medium Status: Closed by Michael Carpenter on 04/21/2021
Creator: Michael Carpenter Reference:
Punch Item Manager: Michael Carpenter Final Approver: Michael Carpenter
Ball in Court: Assignee Name: Raines, Brad (Randy Roan Construction, Inc.)
Resolved



Description:

#3: Paint waterline valve boxes

Type: Location:
Date Created: **03/30/2021** Due Date: **04/20/2021**
Priority: **Medium** Status: **Closed by Michael Carpenter on 04/21/2021**
Creator: **Michael Carpenter** Reference:
Punch Item Manager: **Michael Carpenter** Final Approver: **Michael Carpenter**
Ball in Court: Assignee Name: **Raines, Brad (Randy Roan Construction, Inc.)**
Resolved
Description:



#4: Replace 1" corporation stops with 3/4" throughout project

Type: Location:
Date Created: **03/30/2021** Due Date: **04/20/2021**
Priority: **Medium** Status: **Closed by Michael Carpenter on 04/21/2021**
Creator: **Michael Carpenter** Reference:
Punch Item Manager: **Michael Carpenter** Final Approver: **Michael Carpenter**
Ball in Court: Assignee Name: **Raines, Brad (Randy Roan Construction, Inc.)**
Resolved
Description:



#5: Replace all manhole covers with City of Montgomery manhole covers

Type: Location:
Date Created: **03/30/2021** Due Date: **04/20/2021**
Priority: Status:

Medium**Closed by Michael Carpenter
on 04/21/2021**Creator:
Michael Carpenter

Reference:

Punch Item Manager:
Michael CarpenterFinal Approver:
Michael Carpenter

Ball in Court:

Assignee Name:
**Raines, Brad (Randy Roan
Construction, Inc.)**
Resolved

Description:

#6: Patch interior of Manhole #5

Type:

Location:

Date Created:
03/30/2021Due Date:
04/20/2021Priority:
MediumStatus:
**Closed by Michael Carpenter
on 04/21/2021**Creator:
Michael Carpenter

Reference:

Punch Item Manager:
Michael CarpenterFinal Approver:
Michael Carpenter

Ball in Court:

Assignee Name:
**Raines, Brad (Randy Roan
Construction, Inc.)**
Resolved

Description:

**#7: Provide compaction test results for utilities**

Type:

Location:

Date Created:
03/30/2021Due Date:
04/20/2021Priority:
MediumStatus:
**Closed by Michael Carpenter
on 04/21/2021**Creator:
Michael Carpenter

Reference:

Punch Item Manager:
Michael CarpenterFinal Approver:
Michael Carpenter

Ball in Court:

Assignee Name:
Raines, Brad (Randy Roan

Construction, Inc.)
Resolved

Description:

#8: Provide final As Built Plans

Type:	Location:
Date Created: 03/30/2021	Due Date: 04/20/2021
Priority: Medium	Status: Closed by Michael Carpenter on 04/21/2021
Creator: Michael Carpenter	Reference:
Punch Item Manager: Michael Carpenter	Final Approver: Michael Carpenter
Ball in Court:	Assignee Name: Raines, Brad (Randy Roan Construction, Inc.) Resolved

Description:

#9: Provide Affidavit of Bills Paid

Type:	Location:
Date Created: 03/30/2021	Due Date: 04/20/2021
Priority: Low	Status: Closed by Michael Carpenter on 04/21/2021
Creator: Michael Carpenter	Reference:
Punch Item Manager: Michael Carpenter	Final Approver: Michael Carpenter
Ball in Court:	Assignee Name: Raines, Brad (Randy Roan Construction, Inc.) Resolved

Description:



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Montgomery
Contractor: Randy Roan Construction, Inc.
Engineer: Donald M. Durgin, PE
Project: Construction of Hills of Town Creek Section 4

Engineer's Project No.: W5841-2004-00
Completion Date: March 24, 2021

This final Certificate of Substantial Completion applies to:

- All Work The following specified portions of the Work:

The Work to which this Certificate applies has been reviewed by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion.

The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

Jones & Carter, Inc. provided periodic field project representation and our Certification is based on approved submittals, provided inspection reports and work that was visible at the time of the inspection.

A completed punch list is attached to this Certificate. This list may not be all-inclusive, and in accordance with the Contract, failure to include any items on such list does not alter the responsibility of the Contractor for all Work completed.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities:

- None As follows

Amendments to Contractor's responsibilities:

- None As follows

The following documents are attached to and made a part of this Certificate: Final Inspection Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, is not a release of the Contractor's obligation to complete the Work in accordance with the Contract and does not warrant or imply a warranty of the Contractor's materials or workmanship.

EXECUTED BY ENGINEER:

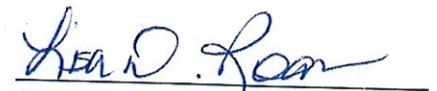

(Authorized Signature & Seal)

ACKNOWLEDGED BY:

Owner (Authorized Signature)
Title:

Date:

ACKNOWLEDGED BY:



Contractor (Authorized Signature)
Title:
Vice President

Date:
4-22-2021



AFFIDAVIT
OF
GUARANTEE

STATE OF TEXAS §

COUNTY OF MONTGOMERY §

Before me, a Notary Public in and for the State of Texas, on this day personally appeared Lisa D. Roan of **RANDY ROAN CONSTRUCTION, INC.** well known to me to be the person making this affidavit, who, being by me first duly sworn and deposed did say:

I am Vice President of **RANDY ROAN CONSTRUCTION, INC.** and have personal knowledge of the matter stated in this affidavit. **RANDY ROAN CONSTRUCTION, INC.** does hereby give notice to the Owner, **CITY OF MONTGOMERY** that work for the Owner, known as JC Job No. W5841-2004-00 Construction of Hills of Town Creek Section 4, has been substantially completed. In accordance with the provisions of paragraph 5.07 Guarantee, of the General Conditions of Agreements, **RANDY ROAN CONSTRUCTION, INC.** does hereby guarantee all of the work under the contract to be free from faulty materials and improper workmanship in every particular, and against injury from proper and usual wear; and agrees to replace or re-execute without cost to the Owner such work as may be found to be improper or imperfect, and to make good all damage caused to other work or materials due to such required replacement or recompletion of all work under this contract, as evidenced by the Engineer's Certificate of Substantial Completion.

This affidavit is made in connection with the final payment under the contract between **CITY OF MONTGOMERY** and **RANDY ROAN CONSTRUCTION, INC.** and with the knowledge that it will be relied upon in making such payment and that such payment would not be made except upon the truth of the matter contained in this affidavit.

DATE: April 22, 2021

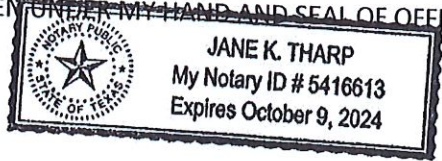
SIGNATURE: *Lisa D. Roan*

STATE OF TEXAS §

COUNTY OF Montgomery §

BEFORE ME, the undersigned, a Notary Public, in and for the State of Texas, on this day personally appeared, Lisa D. Roan known to me to be the person whose name subscribed to the foregoing instrument, and acknowledge to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 22nd day of April, 2021.



Jane K. Tharp
Notary Public Signature

(Notary Seal)

AFFIDAVIT
OF
BILLS PAID

STATE OF TEXAS §
COUNTY OF MONTGOMERY §

Before me, a Notary Public in and for the State of Texas, on this day personally appeared Lisa D. Roan of **RANDY ROAN CONSTRUCTION, INC.** well known to me to be the person making this affidavit, who, being by me first duly sworn and deposed did say:

I am Vice President of **RANDY ROAN CONSTRUCTION, INC.** and have personal knowledge of the matter stated in this affidavit. **RANDY ROAN CONSTRUCTION, INC.** has paid all of the labor and material costs in connection with construction for **CITY OF MONTGOMERY** known as JC Job No. W5841-2004-00 Construction of Hills of Town Creek Section 4, and as of this date, there are no unpaid bills for labor performed upon, or materials or supplies delivered to or used in connection with such job.

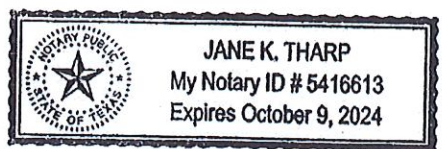
This affidavit is made in connection with the final payment under the contract between **CITY OF MONTGOMERY** and **RANDY ROAN CONSTRUCTION, INC.** and with the knowledge that it will be relied upon in making such payment and that such payment would not be made except upon the truth of the matter contained in this affidavit.

DATE: April 22, 2021 SIGNATURE: *Lisa D. Roan*

STATE OF TEXAS §
COUNTY OF Montgomery §

BEFORE ME, the undersigned, a Notary Public, in and for the State of Texas, on this day personally appeared, Lisa D. Roan known to me to be the person whose name subscribed to the foregoing instrument, and acknowledged to me that the executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 22nd day of April, 2021.



Jane K. Tharp
Notary Public Signature

(Notary Seal)

CERTIFICATE OF ACCEPTANCE

Randy Roan Construction, Inc.
6052 N. FM 1486
Montgomery, TX 77356

Re: Final Inspection
Construction of Hills of Town Creek Section 4
The City of Montgomery
TIN No. 74-263592

Dear Mayor and Council:

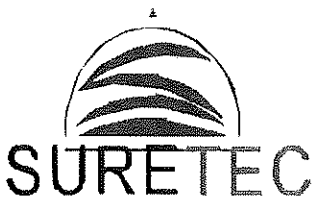
This is to certify that City of Montgomery accepts the subject project on the basis of the Certificate of Substantial Completion issued by our Engineers, Jones|Carter, and understands that a guarantee shall cover a period of one (1) year beginning March 24, 2021.

By: _____
Mr. Richard Tramm
City Administrator, City of Montgomery

Approved by City Council on: _____

K:\W5841\W5841-2004-00 Hills of Town Creek Sec. 4\Project Management\Inspection\Certificate of Acceptance.doc

- cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator
- Ms. Susan Hensley – City of Montgomery, City Secretary
- Mr. Alan P. Petrov – Johnson Petrov, LLP, City Attorney
- Mr. Russell Roan – Randy Roan Construction, Inc.
- Mr. Donald M. Durgin, PE – Jones|Carter, City Engineer
- Mr. Mike Muckleroy – Public Works Director, City of Montgomery
- Mr. Jonathan Bellock – Developer, First Hartford Realty Corporation
- Mr. Jonathan White, PE – L2 Engineering



SureTec Insurance Company

5000 Plaza on the Lake, Suite 290
Austin, TX 78746
512-732-0099

Bond No. 4442657

MAINTENANCE BOND

(Standard Paving & Appurtenances Maintenance Bond Form – Rev. 11/2004)

KNOW ALL MEN BY THESE PRESENTS, that we Randy Roan Construction, Inc. as Principal, and SureTec Insurance Company, a corporation organized under the laws of the State of Texas, and duly authorized to do business in the State of Texas as Surety, are held and firmly bound unto Hills of Town Creek, LLC and City of Montgomery, Texas as Obligee, in the penal sum of One Hundred Fifty-Nine Thousand Four Hundred Thirty-Three and 00/100 Dollars (\$159,433.00) to which payment well and truly to be made we do bind ourselves, and each of our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal has completed, and owner has inspected and accepted as being complete in accordance with applicable design documents (failing which, this bond shall become effective only upon such final completion and acceptance) that certain work (herein referred to as the “Work”) described as: Hills of Town Creek Section 4 Job#1998

WHEREAS, said Obligee requires that the Principal furnish a bond conditioned to guarantee for the period of One year (s) after substantial completion of the Work against defects in workmanship and materials which are the responsibility of the Principal under the contract under which the Work was constructed, and which did not appear prior to the final completion of the Work.

NOW THEREFORE, THE CONDITIONS OF THIS OBLIGATION IS SUCH that, if the Principal shall indemnify the Obligee for all loss that the Obligee may sustain by reason of defective materials or workmanship which may first become apparent, and with respect to which written notice is delivered to Surety, before the expiration of the period of one year from and after date of substantial completion of the Work, then this obligation shall be void, otherwise to remain in full force and effect.

This obligation does not cover normal wear and tear of materials, misuse or abuse by the Obligee or third parties, failure of Owner to perform owner-required maintenance, nor any defects known to Obligee prior to final completion of the Work nor any defects discovered or occurring after the expiration of the period set forth above.

The combined aggregate liability of Surety under this bond and any performance bond issued by Surety in connection with the Project shall not exceed the penal sum set forth under the first paragraph hereof. Such bonds shall not be cumulative. Termination under the Performance Bond shall be deemed to have occurred when this Bond becomes effective.

No right of action shall accrue hereunder to or for the benefit of any person or entity other the Obligee named herein, nor shall any suit be filed or action maintained on this bond more than twenty five (25) months after the date of the earliest timely notice of defect by Obligee to Surety.

SIGNED, SEALED AND DATED THIS 21st day of April, 2021.

Randy Roan Construction, Inc.
Principal

By: _____

SureTec Insurance Company

By: *Kelly J. Brooks*
Kelly J. Brooks, Attorney-in-Fact



POA# 4221062

JOINT LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That SureTec Insurance Company, a Corporation duly organized and existing under the laws of the State of Texas and having its principal office in the County of Harris, Texas and Markel Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the state of Illinois, and having its principal administrative office in Glen Allen, Virginia, does by these presents make, constitute and appoint:

C. A. McClure, Kelly J. Brooks, Kenneth L. Meyer, Michelle Ulery

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on their own behalf, individually as a surety or jointly, as co-sureties, and as their act and deed any and all bonds and other undertaking in suretyship provided; however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

Fifty Million and 00/100 Dollars (\$50,000,000.00)

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolutions adopted by the Board of Directors of SureTec Insurance Company and Markel Insurance Company:

"RESOLVED, That the President, Senior Vice President, Vice President, Assistant Vice President, Secretary, Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the SureTec Insurance Company and Markel Insurance Company, as the case may be, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, Markel Insurance Company and SureTec Insurance Company have caused their official seal to be hereunto affixed and these presents to be signed by their duly authorized officers on the 8th day of January, 2020.

SureTec Insurance Company

By: Michael C. Keimig
Michael C. Keimig, President



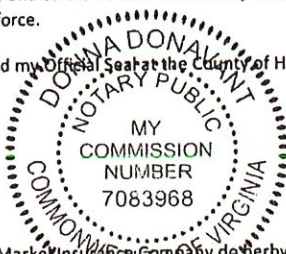
Markel Insurance Company

By: Robin Russo
Robin Russo, Senior Vice President

Commonwealth of Virginia
County of Henrico SS:

On this 8th day of January, 2020 A. D., before me, a Notary Public of the Commonwealth of Virginia, in and for the County of Henrico, duly commissioned and qualified, came THE ABOVE OFFICERS OF THE COMPANIES, to me personally known to be the individuals and officers described in, who executed the preceding instrument, and they acknowledged the execution of same, and being by me duly sworn, disposed and said that they are the officers of the said companies aforesaid, and that the seals affixed to the proceeding instrument are the Corporate Seals of said Companies, and the said Corporate Seals and their signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of the said companies, and that Resolutions adopted by the Board of Directors of said Companies referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Henrico, the day and year first above written.



By: Donna Donavant
Donna Donavant, Notary Public
My commission expires 1/31/2023

We, the undersigned Officers of SureTec Insurance Company and Markel Insurance Company do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, we have hereunto set our hands, and affixed the Seals of said Companies, on the 21st day of April, 2021.

SureTec Insurance Company

By: M. Brent Beaty
M. Brent Beaty, Assistant Secretary

Markel Insurance Company

By: Richard R. Grinnan
Richard R. Grinnan, Vice President and Secretary

SureTec Insurance Company
THIS BOND RIDER CONTAINS IMPORTANT COVERAGE INFORMATION
Statutory Complaint Notice

To obtain information or make a complaint:

You may call the Surety's toll free telephone number for information or to make a complaint at: 1-866-732-0099

You may also write to the Surety at:

SureTec Insurance Company
 5000 Plaza on the Lake, Suite 290
 Austin, TX 78746

You may contact the Texas Department of Insurance to obtain information on companies, coverage, rights or complaints at 1-800-252-3439.

You may write the Texas Department of Insurance at

PO Box 149104
 Austin, TX 78714-9104
 Fax#: 512-475-1771

PREMIUM OR CLAIM DISPUTES: Should you have a dispute concerning your premium or about a claim, you should contact the Surety first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

**Important Notice Regarding
 Terrorism Risk Insurance Act of 2002**

In accordance with the Terrorism Risk Insurance Act of 2002 (the "Act"), this disclosure notice is provided for surety bonds on which one or more of the following companies is the issuing surety: SureTec Insurance Company, U. S. Specialty Insurance Company, and any other company that is added to SureTec Insurance Company for which surety business is underwritten by SureTec Insurance Company ("Issuing Sureties").

The premium attributable to any bond coverage for "acts of terrorism" as defined in Section 102(1) of the Act is Zero Dollars (\$0.00).

The United States will reimburse the Issuing Sureties for ninety percent (90%) of any covered losses from terrorist acts certified under the Act exceeding the applicable surety deductible.

The actual coverage provided by your bond for acts of terrorism, as is true for all coverages, is limited by the terms, conditions, exclusions, penalties, limits, other provisions of your bond and the underlying contract, any endorsements to the bond and generally applicable rules of law. This Important Notice Regarding Terrorism Insurance Risk Act of 2002 is for informational purposes only and does not create coverage nor become a part or condition of the attached document.

**Exclusion of Liability for
 Mold, Mycotoxins, and Fungi**

The Bond to which this Rider is attached does not provide coverage for, and the surety thereon shall not be liable for, molds, living or dead fungi, bacteria, allergins, histamines, spores, hyphae, or mycotoxins, or their related products or parts, nor the remediation thereof, nor the consequences of their occurrence, existence, or appearance.

Maintenance Bond – Please see the attached Rider for important notices and coverage information
 Page 3 of 3

Montgomery City Council
AGENDA REPORT

Meeting Date: April 27, 2021	Budgeted Amount: N/A
Prepared By: Dave McCorquodale	Exhibits: Updated Interlocal Agreement from County Attorney

Subject
 Consideration and possible action regarding approval of an Interlocal Agreement between the City of Montgomery and Montgomery County for road and right-of-way repair and maintenance.

Description
 This is an update to the existing agreement that has been in place for a number of years and has allowed the City to perform street repaving projects utilizing Precinct 1 work crews.

 Individual street projects will continue to be approved by City Council. The Public Works Director will be at the meeting to answer any questions, and the City Attorney has reviewed the agreement and can provide comments as needed.

Recommendation
 Motion to adopt the Interlocal Agreement between the City of Montgomery and Montgomery County.

Approved By		
Asst. City Administrator	Dave McCorquodale <i>DMC</i>	Date: 04/22/2021
City Administrator	Richard Tramm <i>RT</i>	Date: 04/22/2021

INTERLOCAL AGREEMENT

THE STATE OF TEXAS §

COUNTY OF MONTGOMERY §

This Agreement (“Agreement”) is made and entered into by and between MONTGOMERY COUNTY, TEXAS, hereinafter referred to as “County,” a political subdivision of the State of Texas acting herein by and through its County Judge and County Commissioners, and the CITY OF MONTGOMERY, TEXAS (“City”), a general law city acting by and through its City Council; hereafter called collectively (“Parties”):

WHEREAS, this Agreement is entered into pursuant to Chapter 791 of the Texas Government Code which authorizes interlocal cooperation contracts between governmental entities for the purchase of goods and services;

WHEREAS, County and City have determined it would be in the best interest of the County and the City, and to the inhabitants thereof, that provisions be made for the construction, repair and maintenance of city roads, rights of way, drainage ditches, parking lots, or other like facilities owned or administered by City; and

WHEREAS, City is willing to reimburse the County for all costs and expenses associated with such Projects.

NOW, THEREFORE, in consideration of the mutual covenants and considerations and undertakings herein set forth, it is agreed as follows:

1. City may request County to perform any construction, repair, or maintenance of city roads, rights of way, drainage ditches, parking lots, or any other like facility owned or administered by City (hereinafter “Project”) within the scope of this Agreement. Each such request shall be submitted to the respective Precinct Commissioner (“Precinct”) on the form attached hereto as “Exhibit A”. Such request shall include all necessary information including plans and specifications to evaluate the request and determine an estimated cost (“Estimate”) to complete the Project.

2. County may request City to provide any additional information it shall deem necessary to evaluate and review such request, including plans and specifications for the proposed Project. Nothing herein shall be deemed to require County to consent to the performance of any work on a Project under this Agreement.

3. Before County may begin work on any individual Project, the Montgomery County Commissioners Court shall give specific written approval to said Project on the form attached hereto as “Exhibit B.” At County’s sole discretion, such consent may be conditioned upon City’s prior approval of County’s estimated project costs. Should consent be so conditioned, County shall furnish City a written estimate of costs of performing such work. No action shall be taken by the County until such revised estimate is reviewed and approved by the City on the attached form (see “Exhibit A”).

4. City hereby agrees that prior to submission to Commissioners Court for approval of any Project, City shall confirm funds are available from its budget for the current fiscal year for payment for work anticipated to be performed.

5. Notwithstanding any Estimate provided, nothing herein shall be deemed to waive County's right to payment by City of all actual costs incurred in the performance of work completed for any Project. In consideration of the full and true performance of such work by County, City agrees and binds itself, to pay the County for the work performed for any Project, including but not limited to the cost of all labor, material, and equipment used by County.

6. Upon completion of the Project, County shall provide City a statement of actual costs incurred for any work performed. City shall remit to County payment of such costs within thirty (30) days of receipt of the aforementioned statement.

7. The work completed by County pursuant to this Agreement shall be executed, performed, and completed in good, substantial, and workmanlike manner as measured by County's usual practice in such projects.

8. City shall specify in writing to the Precinct any complaint as to the quality of workmanship performed by County.

9. Nothing herein is intended to require County to provide any right of way. It is understood and agreed that the providing of rights of way, engineering work and plans, designs, and specifications shall be at the expense of the City.

10. County shall have the right and authority, upon reasonable notice to the proper City official, to block streets and roadways, park equipment on rights of way and to do all things reasonably necessary to perform such maintenance, repairs, or additions related to the Project.

11. County shall not be liable for any delay in Projects. It is further understood and agreed that County shall perform such work only after and subject to fulfilling commitments and priorities on other County projects. County, upon completion of such work, shall clear away all tools, machinery, debris, and any materials or things which may be lying on the worksite, and shall do everything necessary to finish all the work in a complete and workmanlike manner, both in appearance and in fact.

12. Parties agree that by entering into this Agreement no intent exists to waive any claims or defenses including sovereign immunity or limitations of liability. To the extent permitted by law, City hereby agrees to indemnify and hold County harmless for all damages and liabilities for which may be imposed by law upon City for acts of omission or commission by City during the term and performance of this Agreement.

13. Nothing in this Agreement shall alter or change the legal responsibility under existing law for maintenance and repairs from a party, nor will this Agreement cause County to incur any additional responsibility other than what responsibility it would have without this Agreement.

14. All notices, requests, demands and other communications under this Agreement shall be given by either United States First Class mail or by hand delivery addressed as follows:

If to City: City of Montgomery, Texas

If to the County: 510 Highway 75 North
Willis, Texas 77378
Tel: (936) 539-7815
Fax: (936) 539-7874

With Copy to: Montgomery County Attorney's Office
501 N Thompson St., Suite 300
Conroe, TX 77301

15. The Effective Date of this Agreement shall be the date of execution by the County and its term shall be one (1) year after the date hereof and it shall be automatically renewed and deemed renewed annually until such time as either party provides thirty (30) days written notice of intent to terminate. Termination may only occur during periods of time when no Projects are currently underway and all outstanding payments for any Projects have been paid in full to County.

16. This Agreement constitutes the entire agreement between the Parties. There have been and are no agreements, covenants, representations, or warranties between the parties other than those expressly stated or provided for herein. No modification hereof or subsequent agreement relative to the subject matter hereof shall be binding on any party unless reduced to writing and signed by the parties.

17. This Agreement shall be for the sole and exclusive benefit of City and the County and shall not be construed to confer any benefit or right upon any other party, including particularly any landowner or resident of City or the County.

18. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein..

19. This Agreement shall apply to and be binding upon the Parties hereto and their respective officers, directors, successors, and assigns. This Agreement and any of the rights obtained hereunder are not assignable by any party hereto without the express written consent of the other parties, which consent shall not be unreasonably withheld.

20. Each party represents that (i) execution and delivery of this Agreement by it has been duly authorized by its governing body or other persons from whom such party is legally bound to obtain authorization; (ii) that the consummation of the contemplated transactions will not result in a breach or violation of, or a default under, any agreement by which it or any of its properties is bound, or by any statute, rule, regulation, order, or other law to which it is subject; and (iii) this Agreement is a binding and enforceable agreement on its part.

21. This Agreement shall be governed and construed in accordance with the laws of the State of Texas. Venue shall be in Montgomery County, Texas.

EXECUTED AND AGREED this the _____ day of _____, 2021.

CITY OF MONTGOMERY

MONTGOMERY COUNTY, TEXAS

By: _____

By: _____

Name: _____

**MARK J. KEOUGH,
COUNTY JUDGE**

Title: _____

ATTEST:

ATTEST:

By: _____

By: _____

Name: _____

**MARK TURNBULL,
COUNTY CLERK**

Title: _____

EXHIBIT A

RESOLUTION REQUESTING STREET CONSTRUCTION, REPAIR, AND MAINTENANCE BY MONTGOMERY COUNTY, TEXAS

WHEREAS, on _____, 2021, the City of Montgomery and Montgomery County, Texas entered into that certain Interlocal Agreement for the construction, repair, and maintenance of city streets and other like facilities (the "Agreement"); and

WHEREAS, the City requests that Montgomery County perform certain street repair work pursuant to the terms of such Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONTGOMERY, TEXAS:

1. That City hereby requests County, pursuant to the terms of such Agreement, to perform the following street construction, repair, or maintenance work:

LOCATION	NATURE OF WORK	EST. AMOUNT

2. That City confirms that sufficient funds are available from its budget for the current fiscal year for payment of such work anticipated to be performed for the Project by County; and

3. That for and in consideration of the performance by County of the street improvements and repairs set forth in this Resolution, the City agrees, upon approval of such request by the Montgomery County Commissioners Court, to pay all costs of materials and related work actually incurred by Montgomery County in performance of the work as provided in the Agreement.

PASSED this _____ day of _____, 20_____.

CITY OF MONTGOMERY, TEXAS

By: _____

ATTEST:

EXHIBIT B

**ORDER CONSENTING TO STREET CONSTRUCTION,
REPAIR, AND MAINTENANCE BY MONTGOMERY COUNTY**

THE STATE OF TEXAS §

COUNTY OF MONTGOMERY §

On this _____ day of _____, 2021 at a duly posted and called meeting of the Commissioners Court of Montgomery County, Texas, upon motion of Commissioner _____, seconded by Commissioner _____, duly put and carried:

WHEREAS, pursuant to that certain Interlocal Agreement dated the _____ day of _____, 20____, with the City of Montgomery, Texas, hereinafter referred to as "City," County did agree to perform certain street construction, maintenance, and repairs pursuant to the terms of such Agreement, and

WHEREAS, City has made written request to County for the performance of certain work pursuant to such Agreement (see attached request Exhibit "A"):

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF MONTGOMERY COUNTY, TEXAS:

That County shall perform the following work requested by the City:

LOCATION	NATURE OF WORK	EST. AMOUNT

IT IS FURTHER ORDERED that County be compensated by City for the performance of such work as provided in such above-referenced Agreement, the estimated total cost of such work being \$_____. Notwithstanding such estimated cost, nothing herein shall be deemed to waive County's right under such Agreement for payment of all actual costs incurred in the performance of the work.

IT IS ORDERED that this consent is conditioned upon prior approval by City of the estimated cost and total cost of performance of the work.

{Signatures contained on following page}

Passed and approved this _____ day of _____, 2021.

MONTGOMERY COUNTY, TEXAS

MARK J. KEOUGH, COUNTY JUDGE

ROBERT C. WALKER,
COMMISSIONER, PCT. 1

CHARLIE RILEY,
COMMISSIONER, PCT. 2

JAMES NOACK,
COMMISSIONER, PCT. 3

JAMES METTS,
COMMISSIONER, PCT. 4

ATTEST:

MARK TURNBULL,
COUNTY CLERK

Montgomery City Council
AGENDA REPORT

Meeting Date: April 27, 2021	Budgeted Amount: N/A
Prepared By: Richard Tramm	Exhibits: Proclamation

Subject
 Consideration and possible action to adopt a Proclamation proclaiming April 2021 as National Child Abuse Prevention Month in the City of Montgomery, Texas.

Description
 Please see the attached proclamation.

Recommendation
 Consider approval of the proclamation to adopt a Proclamation proclaiming April 2021 as National Child Abuse Prevention Month in the City of Montgomery, Texas.

Approved By		
City Administrator	Richard Tramm <i>RT</i>	Date: 04/22/2021

PROCLAMATION

WHEREAS, in Texas, more than 4 children die from abuse or neglect on average every week, 184 children are confirmed victims daily, and more than 7 children are maltreated every hour; and

WHEREAS, in Montgomery county last year we had 826 confirmed victims of abuse, 5 child fatalities, and 524 children in the care of Child Protective Services.

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will shape the future of the State of Texas as well as the great City of Montgomery; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, pro-active non-profits and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families.

NOW, THEREFORE, I, Mayor of the City of Montgomery, Texas, do hereby proclaim April 2021 as **NATIONAL CHILD ABUSE PREVENTION MONTH** in City of Montgomery, Texas and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Mayor Sara Countryman

ATTEST:

Susan Hensley, City Secretary

Montgomery City Council
AGENDA REPORT

Meeting Date: April 27, 2021	Budgeted Amount: N/A
Prepared By: Mike Muckleroy	Exhibits: Proclamation

Subject

This is to support the Mayor in her Proclamation of the week of May 16 – 23, 2021 as Public Works recognition week.

Description

The American Public Works Association designates the week of May 16 – 23, 2021 as National Public Works Week. This Proclamation gives recognition to the public and private sectors of our Public Works team in their efforts to keep the City's infrastructure and public services running effectively and efficiently.

Recommendation

Motion to approve the Proclamation designating the week of May 16 – 23, 2021 as Public Works Week.

Approved By

Director of Public Works	Mike Muckleroy	Date: 04/21/2021
City Administrator	Richard Tramm	Date: 04/21/2021



National Public Works Week

May 16 – 23, 2021

“Stronger Together”

City of Montgomery Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Montgomery, Texas; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of City government and the private sector, who are responsible for rebuilding, improving and protecting our City’s transportation, water supply and treatment, wastewater collection and treatment, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Montgomery, Texas to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in our community; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, Sara Countryman, Mayor of the City of Montgomery, do hereby designate the week May 16 – 22, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our City’s health, safety, and quality of life.

IN WITNESS WHEREOF, I do hereby proclaim in behalf of the City of Montgomery.

Mayor Sara Countryman

SEAL:

ATTEST:

City Secretary Susan Hensley

Montgomery City Council
AGENDA REPORT

Meeting Date: April 27, 2021	Budgeted Amount: N/A
Prepared By: Richard Tramm	Exhibits: N/A

Subject

Consideration and possible action regarding City Engineer.

Description

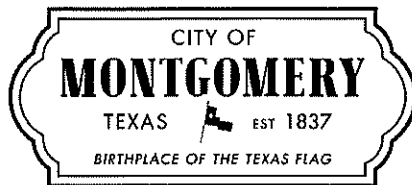
As discussed at the previous City Council meeting, with the loss of certain staff members from Jones|Carter, I would be discussing their firm's plans to transition engineering service to other staff members. It was also discussed that I would be considering the best path forward for the City with regard to engineering services in order to provide a recommendation on the best path forward for the City. Since that City Council Meeting I have had those discussions and I will present a plan for going forward to City Council.

Recommendation

Consider and take any necessary action on the recommendation regarding City Engineer and related services.

Approved By

City Administrator	Richard Tramm <i>R7</i>	Date: 04/22/2021
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City Administrator Report – April 27, 2021 City Council Meeting

We will be having City Council, staff, and consultants together in the City Council chambers for this upcoming meeting. The meeting will be streamed live on Zoom for public viewing. We expect to continue streaming meetings live and posting recordings to the City's website going forward.

The primary items of business on the agenda this meeting are acceptance of public infrastructure for Hills of Town Creek Section Four and approval of an updated interlocal agreement with Montgomery County for road repair and maintenance. The public infrastructure items are ready for approval, pending the City Attorney's approval of the final documents. The updated interlocal agreement will replace the previous agreement, which has been in place since 2013 but is generally similar in most ways. This will need to be approved if we are to continue to contract with Montgomery County Precinct 1 for our road repairs and maintenance.

I would like to take a moment to note Marshall Anderson of Boy Scout Troop 491 will be attending this City Council meeting to observe the actions of local government.

During the last month I was on vacation from March 24th through April 1st. The regular meetings I attended since the last City Administrator Report include the Planning and Zoning Commission Meeting on April 6th, a Disaster Coordination Planning Meeting for the City, MISD and ESD 2 on April 7th, the Chamber of Commerce monthly meeting on April 9th, the City Council Meeting on April 13th, and the Montgomery Economic Development Corporation Meeting on April 19th. I was also in several internal meetings related to engineering services and other planning City operations and functions, as well as discussed items of interest with members of the public who contacted City Hall.

Please feel free to contact me directly if you have any questions about these items. I look forward to seeing each of you at the upcoming meeting. If you have specific questions on items within the reports, please feel free to contact me or the appropriate department head prior to the meeting. Also, please let me know if you will be unable to attend the meeting.

Respectfully submitted,

Richard Tramm

City Administrator



Development Report April 2021

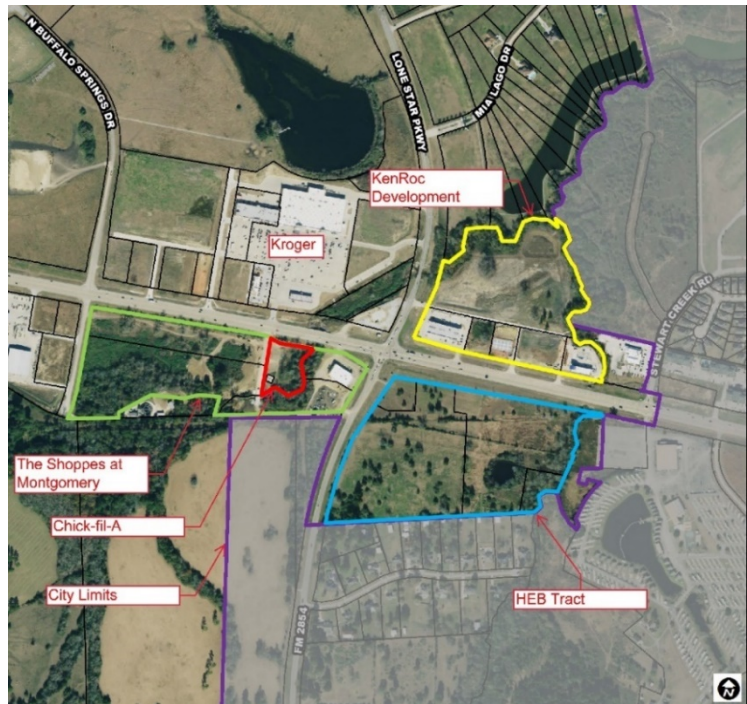
Richard Tramm, City Administrator
Dave McCorquodale, CPM, Assistant City Administrator and
Director of Planning & Development

Residential and commercial markets continue to show strong positive activity through the first quarter of 2021. Homebuilding remains active and new developments under construction are expected to continue to deliver lots ahead of demand. Commercial construction activity continues within existing developments on the east end of the City. We continue to monitor the COVID-19 pandemic and its effects on development. Broadly speaking, short-term effects on City development appear minimal one year into the pandemic. Longer-term implications for certain market segments remain to be seen.

Commercial Development

East End Commercial –

Construction on the east end of Montgomery continues at a moderate pace. The 26-acre Shoppes at Montgomery is active with Starbucks opening at the beginning of February and the retail center that includes Chipotle, Ruthie Grace Boutique, and HotWorx fitness studio is complete. AutoZone recently began construction next to McCoy’s Building Supply and Panda Express, a fast-casual Chinese restaurant chain, should receive a building permit soon.



Central Business District & Historic Downtown –

No activity to report this month.



Residential Development

Existing homesite inventory is available, and several new residential subdivisions are under development. While uncertainty exists in the market, low mortgage interest rates coupled with a desirable community and relatively low home prices will likely keep demand for new housing strong for the immediate future.

- 9 new homes completed in 2021 (through March 31st)
- 4 new single-family home permits issued in March

Hills of Town Creek Subdivision – With a total of 100 single-family homesites, this subdivision is immediately west of Town Creek Apartments along Emma’s Way. 80 homes are complete and the final 20 homes are under construction. Plans for a new 30-lot section have been approved and site development work for roads and utilities is nearing completion.

Town Creek Crossing – This addition to the Buffalo Springs Planned Development includes 199 residential homesites and eight commercial reserves. Site work is underway with homes expected to begin construction in Summer 2021.



City Development Activities

Texas Water Development Board Funding - The City is utilizing \$2.8 million in TWDB funding for water and sewer infrastructure projects that include:

- Downtown + SH105 Waterline Replacement. (Construction started in January 2021 and expected to be completed in summer 2021).
- Water Plant #3 (starting work soon).
- Lift Station #1 (completed).
- Lift Station #3 Sanitary Force Main Reroute (design complete; process on hold pending final reconciling of cost for above project to determine available funding)

General Land Office Severe Flood Mitigation Grant – In 2018, the City was awarded \$2.2 million from the Texas General Land Office (GLO) for flood-related damages associated with 2016-2018 flooding events, which included the Memorial & Tax Day floods and Hurricane Harvey. A study of the Town Creek and Anders Branch watersheds on the north side of the City is now complete, and projects identified in the study will be implemented with a portion of the grant funds. The work proposed in the study is under review by the GLO and the City is requesting a timeline extension for the project completion due to the COVID-19 pandemic.

Minimum MUD Standards – During 2019 and 2020, the City considered a framework of standards for MUD's and other Special Purpose Districts in the City Limits and ETJ. As City staff explored establishing minimum MUD standards, it was realized that each situation would need to be considered according to its individual merits. This led to the creation of a set of statements/questions for the City to use in evaluating future special district creation requests. They are:

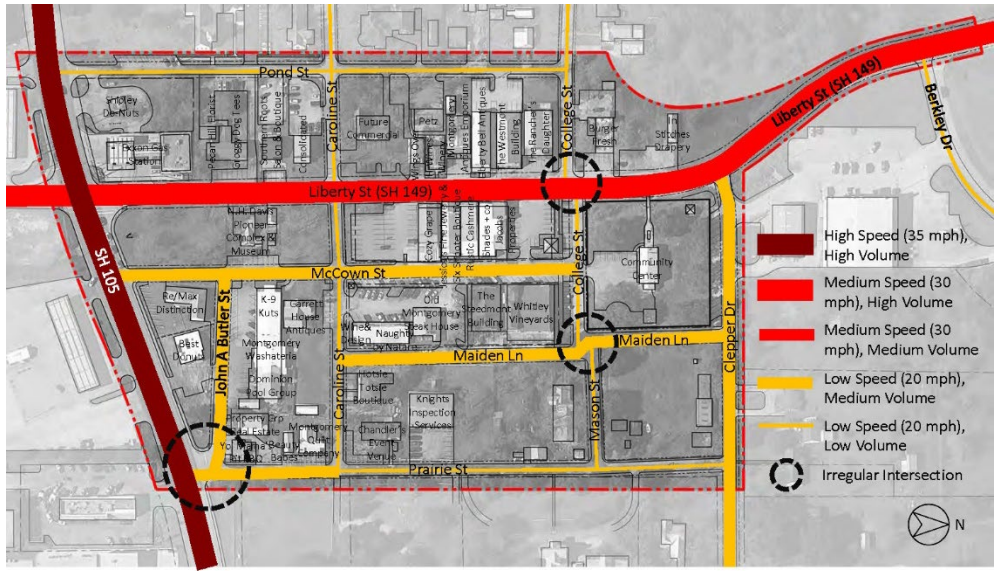
1. How does the proposed District benefit its residents? (available amenities, etc)
2. How does the proposed District benefit the broader community? (variety of housing options, possible improved commercial development)
3. How does the proposed District benefit the City? (fiscally responsible planning, collaborative relationships with developers).

Comprehensive Plan – The City Council adopted the Montgomery 2020 Comprehensive Plan in November, wrapping up a project that began in fall 2018. The Plan was developed with the assistance of TAMU’s Community Resilience Collaborative and Texas SeaGrant. The City held a series of five community meetings during 2019 to get input from residents and businesses. The full document can be found on the City’s website under “Latest News”.

Transportation & Mobility – Several projects are underway to improve mobility in the City for both vehicular traffic and pedestrians.

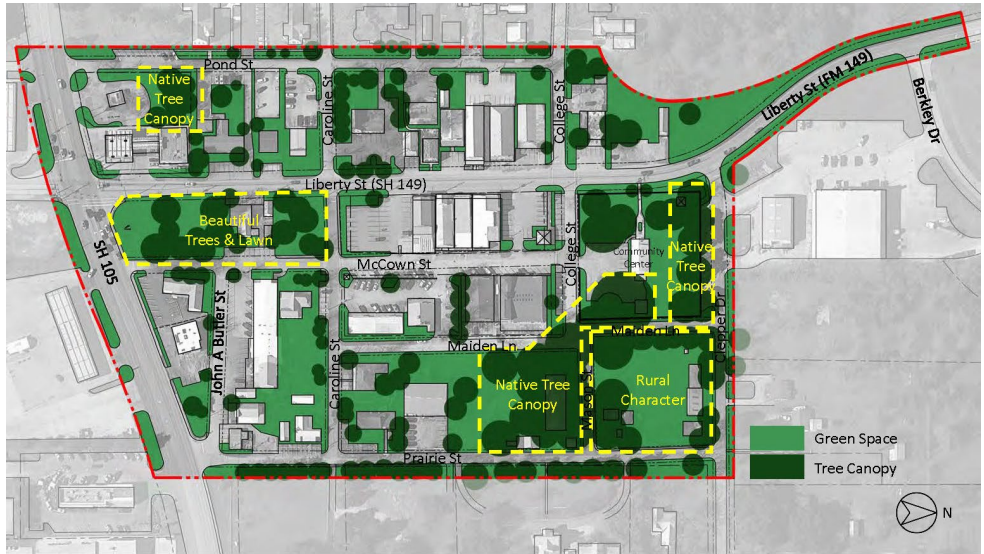
- FM149 turn lane: The City has been working with TxDOT on a righthand turn lane at the intersection of SH105 & FM149 since early 2019. The turn lane will serve northbound traffic on FM149 turning eastbound on SH105. The City purchased the land in late 2018 and provided TxDOT with the donation documents in January 2019. Beginning in May 2019 and continuing through mid-2020, TxDOT provided several rounds of surveying-related comments that would need to be addressed before they would accept the donation. The City addressed all comments and provided TxDOT updated documents as requested. In November 2020, TxDOT again contacted the City and stated they found an easement that would need to be released before they would accept the property. Over the next two months, City staff worked with the three easement holders to explain TxDOT’s rationale and obtain the executed easement release documents, which were provided to TxDOT in March 2021, completing the donation process. TxDOT plans to relocate utility and traffic signals this summer and begin construction of the turn lane in Fall 2021.
- TxDOT 2021 Transportation Alternatives Call for Projects: TxDOT’s bi-annual program seeks to improve pedestrian and bicycle facilities on or near TxDOT roads. The City recently submitted two sidewalk projects and has successfully passed the initial review phase. One project is a sidewalk along Martin Luther King, Jr. Drive from FM149 to the City limits, and one project is a sidewalk connecting downtown to the public library and Memory Park on Bessie Price Owens Drive. The program provides an 80% grant for awarded projects with 20% local matching funds. The next milestone will be submittal of detailed project applications in mid-June.

Downtown Improvement Plan – This MEDC-funded project to improve the downtown area is an approximately 7-month project that began in November 2020. The MEDC worked with TAMU landscape architecture students on visioning for the project and has contracted with the Gunda Corporation/White Oak Studio team to lead the design efforts. The team has completed the site analysis and research phase of the project and has begun preliminary design work. Several of the slides from the design team’s site analysis are included below.



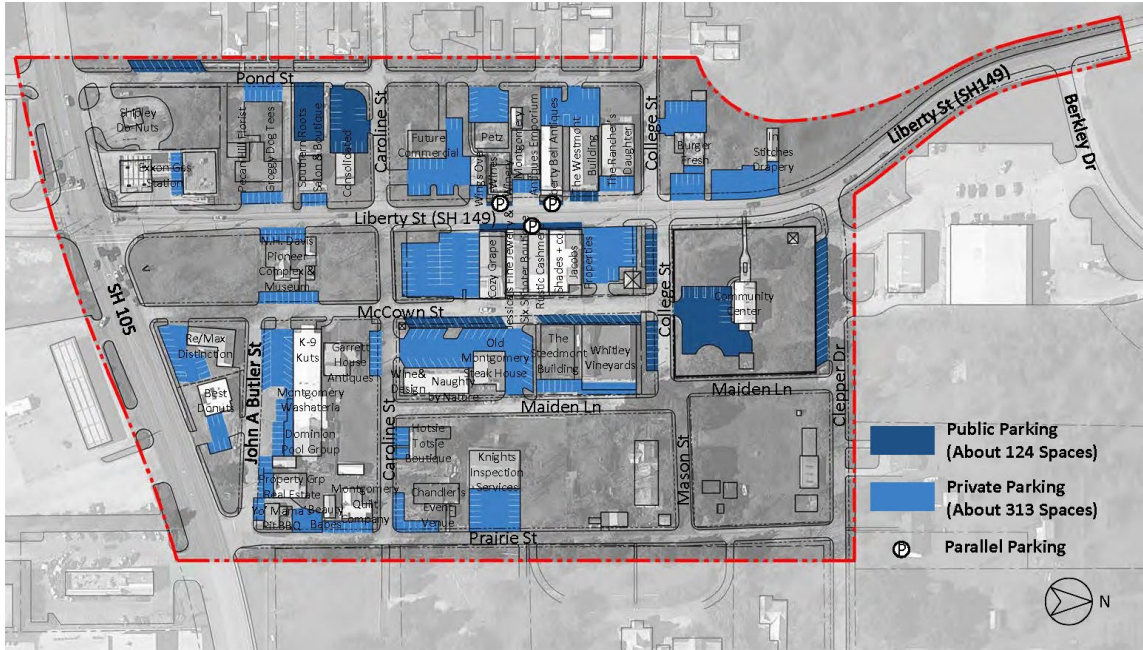
- Opportunities:**
- Low speed/volume streets conducive to walking
- Constraints:**
- SH 105 traffic not consistent with desired Downtown experience
 - SH 149 traffic volume (and speed from north) not conducive to parking or pedestrian experience
 - SH 105/John A Butler St/Prairie St. intersection appears confusing and may be dangerous.

TRAFFIC



- Opportunities:**
- Areas of trees and lawn make Downtown pleasant and inviting. They add shade and human scale and bring nature in Downtown.
- Constraints:**
- Some green space is privately owned and inaccessible for visitor use.

GREEN SPACE



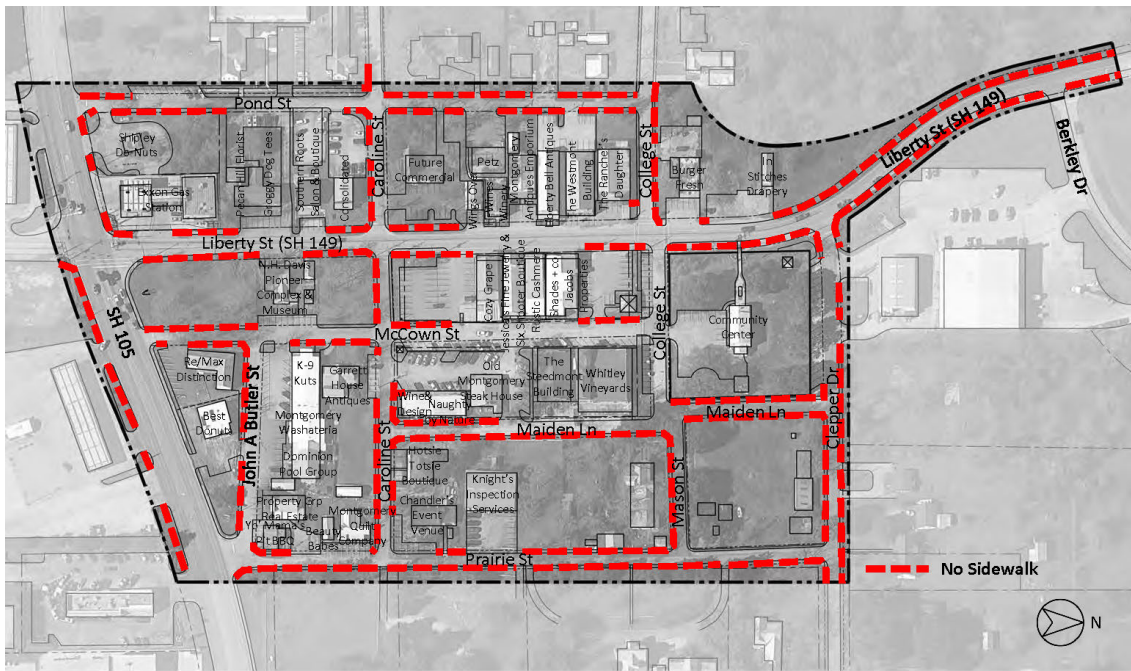
Opportunities:

- There are over 400 parking spaces in Downtown.
- Most businesses have private parking spaces.
- Montgomery has history of public-private cooperation.

Constraints:

- There is very limited public parking.
- Available parking is unclear to the new visitor arriving on SH 105 and SH 149.
- Public perception is that on-street parking is needed on SH 149.
- On-street parking is challenging on SH 149.

PARKING



Opportunities:

- Pass-throughs offer views and connections between stores. Potential parking connectors.
- Quiet secondary streets are walkable and pleasant.

Constraints:

- Many streets lack sidewalks.
- Wide driveways interrupt pedestrian movement along streets.
- Pass-throughs are privately owned.
- Some sidewalks are on private property

PEDESTRIAN SYSTEM

Businesses Opened in 2021

Chandler’s Event Venue; 304 Caroline St

Lizzy Boutique & Salon; 308 Caroline St

Starbucks; 20219 Eva St

3D’s Deli; 401 College St

Cotton & Rye Boutique; 304 John A Butler St





Public Works Department
 101 Old Plantersville Rd.
 Montgomery, TX 77316
 Main: 936-597-6434 Fax: 936-597-6437

Monthly Report for March 2021

Water

- Completed monthly cutoff list for nonpayments.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 15 water accounts.
- Completed 7 work orders for endpoint maintenance issues.
- Completed 0 work orders for water leaks.
- Completed 13 work orders for miscellaneous water issues.
- Completed 3 work orders for water taps.

Wastewater

- Completed 4 work order for sewer taps.
- Completed 0 work orders for sewer-stop up.

Streets/Drainage/ROW

- Repaired 2 potholes.
- Completed 1 work order for streetlight request.
- Completed 0 work orders for Street ROW – Ditch/Drainage.
- Completed 1 work order for street sign issues.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.

Building/Facility/Vehicle/Equipment Maintenance

- Removed wooden ramp on back of Community Center Building.
- Replaced urinal at Community Center Restrooms.
- Replaced light switches in women's restroom at Community Center.
- Replaced broken parts on window blinds at Community Center.
- Replaced outside light on Community Center restrooms.

- Painted and installed signage for “Exchange Zone” at City Hall.
- Replaced broken syphon breaker at City Hall.
- Replaced filter housing on refrigerator at City Hall.
- Hung magnetic marker board for PD.
- Pressure washed parking lot at City Hall.
- Removed ground lighting at Community Center.
- Contractor installed new fence around new perimeter boundary at WWTP.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 27 work orders for general-City Hall maintenance.

Parks/Recreation

- Repaired drinking fountain at Cedar Brake Park.
- Pressure washed all sidewalks, equipment, and tables at all City Parks.
- Replaced women’s toilet at Homecoming Park.
- Replaced rotten handrail at Fernland Park.
- Completed annual water sealing of cabins at Fernland Park.
- Cleaned outside of windows on Hulon and Simonton Houses.
- Posted all park reservation notices.
- Completed 37 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 1204 visitors and provided 74 tours for the month.

General

- Completed quarterly heavy trash event.
- Replaced flags at Homecoming Park.
- Attended Parks Advisory Committee meeting.
- Completed 18 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.

Report prepared by:
Mike Muckleroy
Director of Public Works
April 19, 2021



Montgomery Police Department

Chief Anthony Solomon

Activity Report

March 1, 2021 - March 31, 2021

Patrol Division

Calls for Service	-	202
Total Reports	-	32
Citations Issued	-	159
Warnings Issued	-	287
Arrests	-	9
Accidents	-	17

Personnel/Training

Officers Griffin and Saah attended Standardized Field Sobriety Test Training in March.

Sergeant Hernandez attended Intermediate Incident Command System training in March.

Investigation Division

Total number of assigned cases to C.I.D. for the month: 7

Breakdown by Offense Category

DWI	4
Drug Arrests	3
Theft	2
Burglary of Motor Vehicle	1
Missing Persons (Adult & Juvenile)	2
Criminal Trespass	2
Recovered Stolen Vehicle	1
Identity Theft	1
CPS Investigation	1

Major Incidents

No Major Incidents in March.

Upcoming Events

April 28th – The Citizen’s Police Academy begins weekly for 6 weeks.

April 30th-May 3rd – Antiques Festival

Traffic and Safety Initiatives

In order to help us manage the growth in traffic we are looking to team up with TxDOT's Traffic Safety Electronic Grants Management system, or eGrants. This is a Web-based solution for the application, scoring and management of grants within TxDOT's Traffic Safety Program. With eGrants we can:

- Create and submit grant proposals
- Manage our grant project
- Submit performance reports
- Submit requests for reimbursement (RFRs)

As an agency we are already apart of this program but with the increase we’ve seen in the traffic, we are looking to expand the program which will help us better look at Traffic Safety issues such as placement of signs, signals, pavement markings, lighting . It also develops traffic safety initiatives aimed at reducing fatalities and serious injuries from motor vehicle crashes.

In addition, it will be instrumental in the collection and analysis of crash data which can be used to plan highway safety and educational programs to promote safe driving practices, geared not just toward teen drivers, but addressing child safety, sober driving, hurricane evacuation and many other circumstances that may affect traffic.

City of Montgomery Municipal Court Report March 2021

Kimberly Duckett
Court Administrator



Comparison Chart

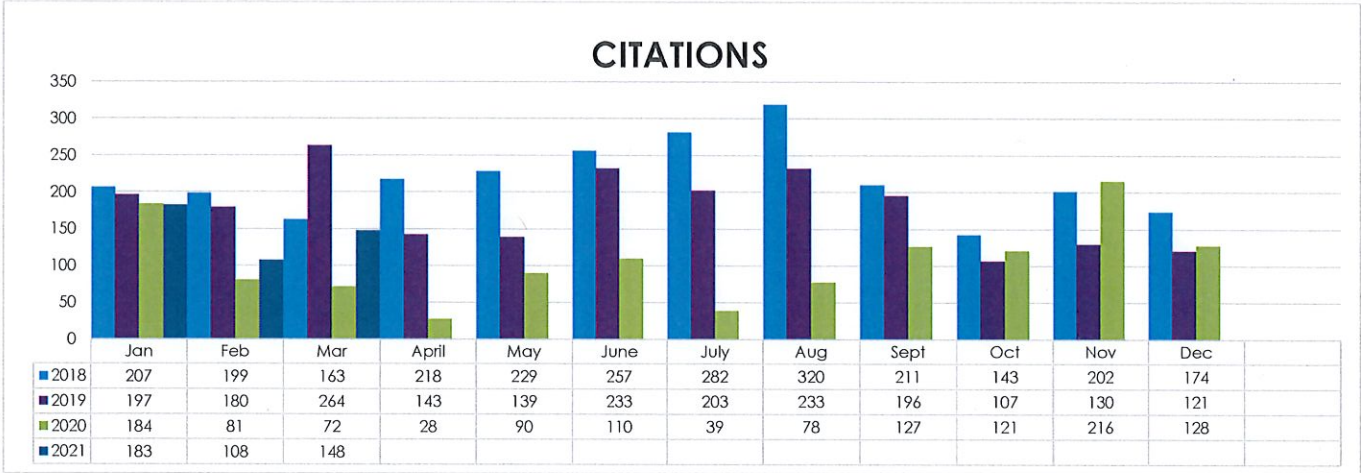
Citations and Revenue January 2018 - Present

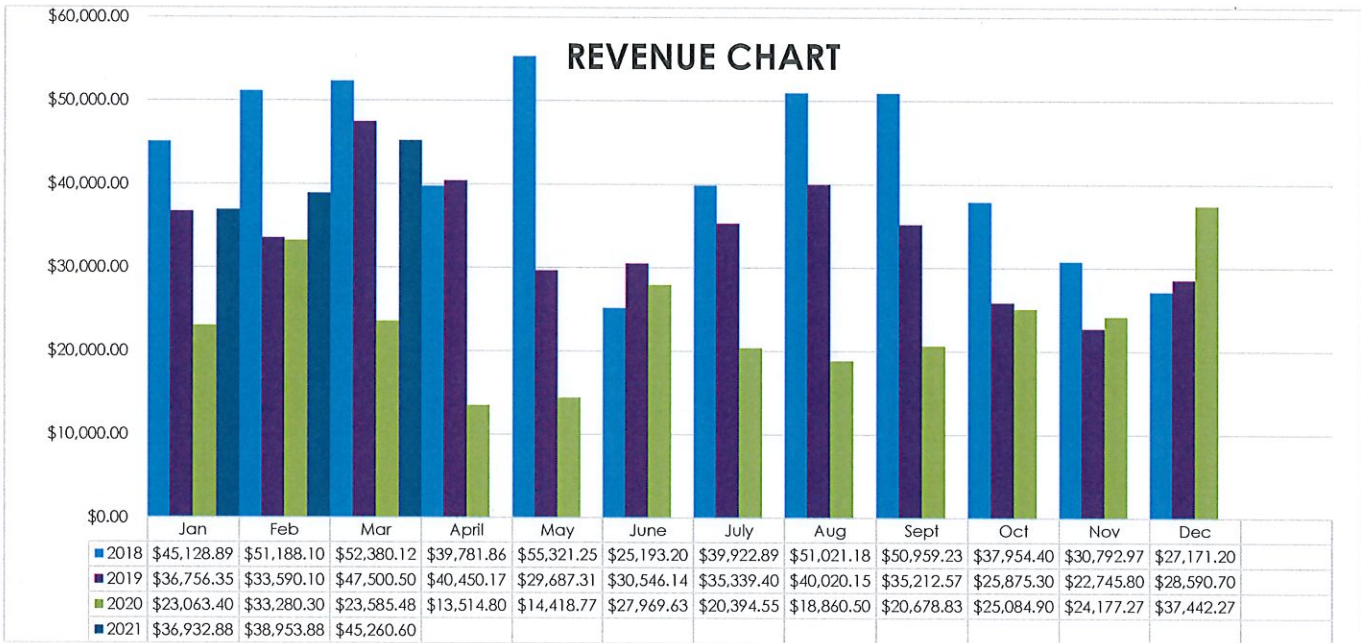
	2018	2019	2020	2021
Jan	207	197	184	183
Feb	199	180	81	108
Mar	163	264	72	148
April	218	143	28	
May	229	139	90	
June	257	233	110	
July	282	203	39	
Aug	320	233	78	
Sept	211	196	127	
Oct	143	107	121	
Nov	202	130	216	
Dec	174	121	128	

Totals 2605 2146 1274 439

	2018	2019	2020	2021
Jan	\$45,128.89	\$36,756.35	\$23,063.40	\$36,932.88
Feb	\$51,188.10	\$33,590.10	\$33,280.30	\$38,953.88
Mar	\$52,380.12	\$47,500.50	\$23,585.48	\$45,260.60
April	\$39,781.86	\$40,450.17	\$13,514.80	
May	\$55,321.25	\$29,687.31	\$14,418.77	
June	\$25,193.20	\$30,546.14	\$27,969.63	
July	\$39,922.89	\$35,339.40	\$20,394.55	
Aug	\$51,021.18	\$40,020.15	\$18,860.50	
Sept	\$50,959.23	\$35,212.57	\$20,678.83	
Oct	\$37,954.40	\$25,875.30	\$25,084.90	
Nov	\$30,792.97	\$22,745.80	\$24,177.27	
Dec	\$27,171.20	\$28,590.70	\$37,442.27	

Totals \$506,815.29 \$406,314.49 \$282,470.70 \$121,147.36





UTILITY/GENERAL FUND REPORT – MARCH 2021

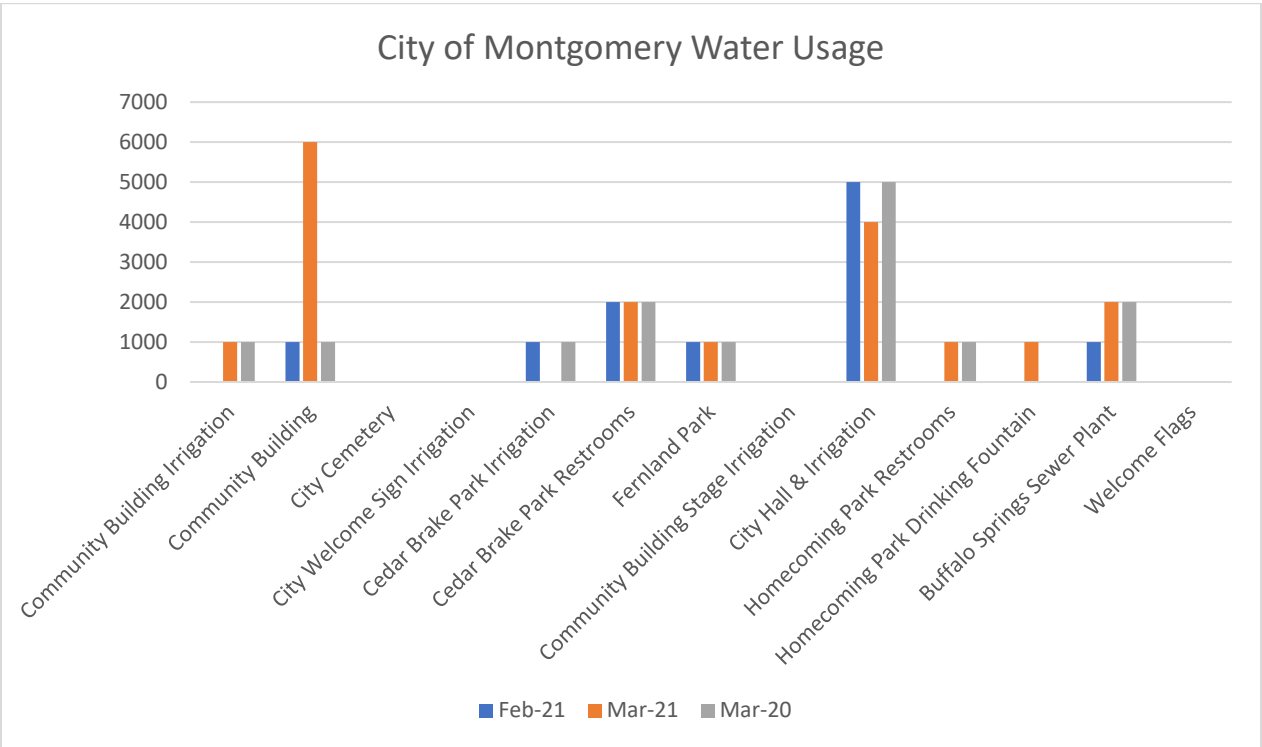
TOTAL REVENUE	
Utilities	\$141,790.67
Permits	\$13,331.00
Vendor/Golf Cart/Photography Permits	\$245.00
PD Reimbursement	\$97.42
Flags Sold	\$783.00
Community Building Deposit	\$600.00
Community Building/ Park Rentals	\$925.00
PD Accident Report Fees	\$42.00
Records Copy Costs	\$15.50
Sign Permit	\$150.00
Escrow Fees- Town Creek Crossing	\$4,142.50
Right of Way Fees	\$1,365.39
PD Lease Funds	\$1,225.13
City Reimbursement- TML PD Insurance Claim	\$4,429.50
Misc. Utility- Recycling Revenue	\$63.60
Event Vendor Fees	\$287.50
Insurance Claim Reimbursement- Allstate Guardrail Damage	\$5,625.00
Online Transaction Fees- Web Payments	\$492.50
Monthly Total:	\$175,610.71

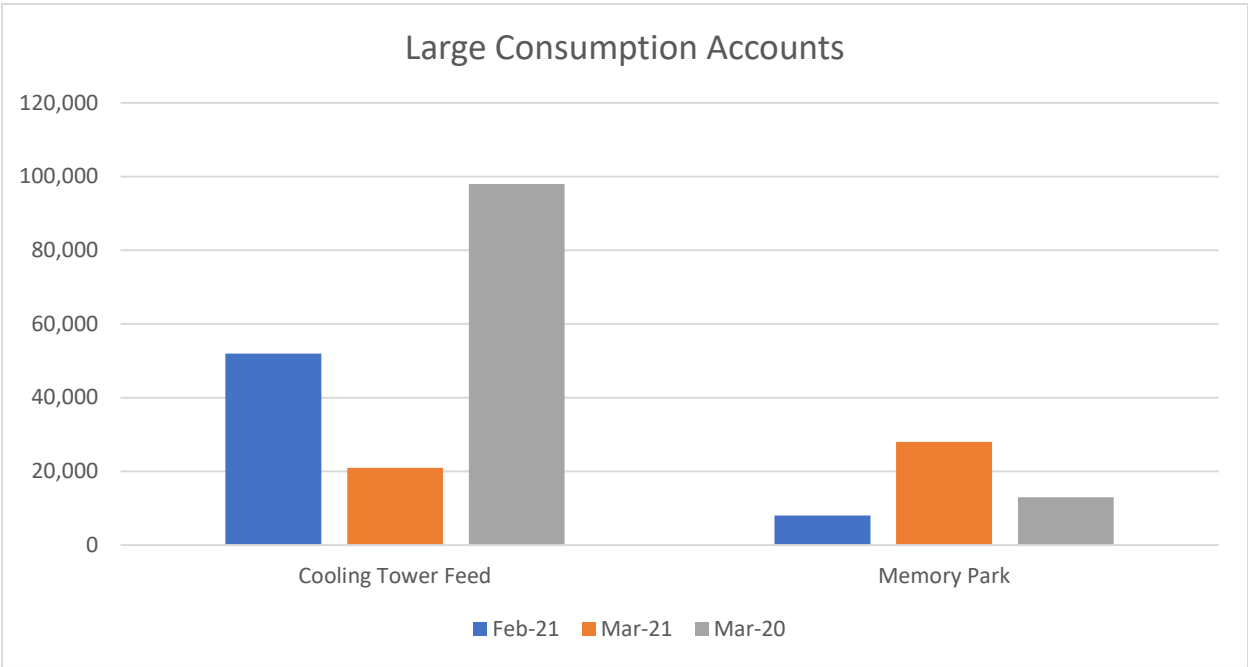
ARREARS			
	60 Days	90 Days	120+ Days
Number of Accounts	16	3	17
Amount	\$1,203.74	\$190.73	\$2,562.19
GRAND TOTAL:			\$3,956.66

PERMITS	
Type	Permit Total
Building-Residential	4
Plumbing	5
Irrigation	1
Mechanical	5
Accessory Building	1
Generator	1
Electrical	4
TOTAL	24

UTILITIES	
New Water Accts.	22
Disconnected Water Accts.	21
Total Number of Active Accts.	872

CITY ACCOUNT WATER USAGE				
ACCOUNT NAME	ACCT #	FEB 2021	MAR 2021	MAR 2020
Community Building Irrigation	(01-8732-00)	7,00	1,000	1,000
Community Building	(01-0130-00)	1,000	6,000	1,000
City Cemetery	(01-1110-00)	0	0	0
City Welcome Sign Irrigation	(01-8733-00)	0	0	0
Cedar Brake Park Irrigation	(01-8736-00)	1,000	0	1,000
Cedar Brake Park Restrooms	(01-8735-00)	2,000	2,000	2,000
Ferland Park	(01-8737-00)	1,000	1,000	1,000
Memory Park	(01-5885-00)	8,000	28,000	13,000
Community Building Stage Irrigation	(01-6180-00)	0	0	0
City Hall & Irrigation	(01-6190-00)	5,000	4,000	5,000
Homecoming Park Restrooms	(01-8820-00)	0	1,000	1,000
Homecoming Park Drinking Fountain	(01-8738-00)	0	1,000	0
Buffalo Springs Sewer Plant	(01-8821-00)	1,000	2,000	2,000
Cooling Tower Feed	(01-0355-00)	52,000	21,000	98,000
Welcome Flags	(01-8734-00)	0	0	0







City of Montgomery
Operations Report
March 2021
02/18/21 - 03/17/21

Dear City of Montgomery Council Members:

We are pleased to provide you with the monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored, and our staff is on 24-hour call. Our construction crews are minutes away from the City.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. H2O Innovation appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams



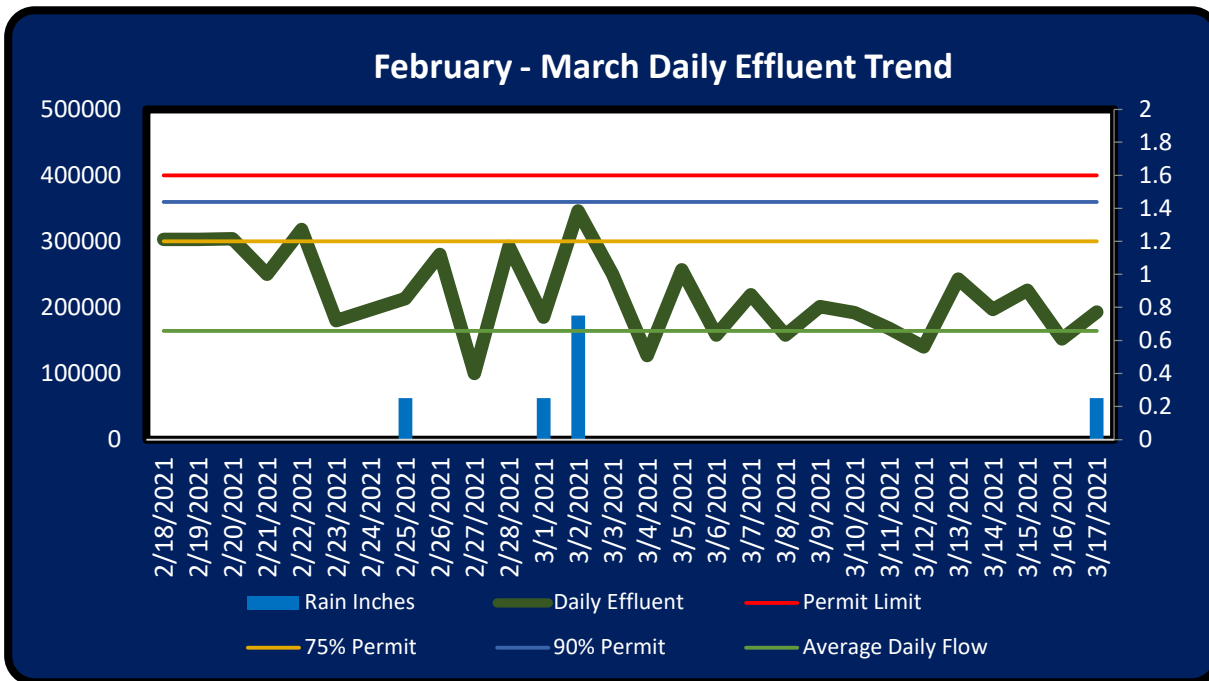
Vice President
H2O Innovation

District Alerts

02/27/2021 – WP 2, Leak on Well Header.

Upon arrival operator found a leak on the well header. Operator investigated issue; the air release valve was replaced. No further issues.

Wastewater Plant Flow Detail



- Flow for the month of February – March was 7,082,000 gallons
- Daily peak flow March 2, 2021 was 346,000 gallons
- Average Daily Flow 228,500 gallons
 - 57% of permitted capacity


Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l
- The current permit expires 06/01/2022

Effluent

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	mg/l	3.80	no
Average Monthly NH3	2	mg/l	0.42	no
Minimal CL2 Residual	1	mg/l	1.07	no
Max CL2 Residual	4	mg/l	3.85	no
Rainfall for the Month			1.50	inches

There were no excursions for the month of March.

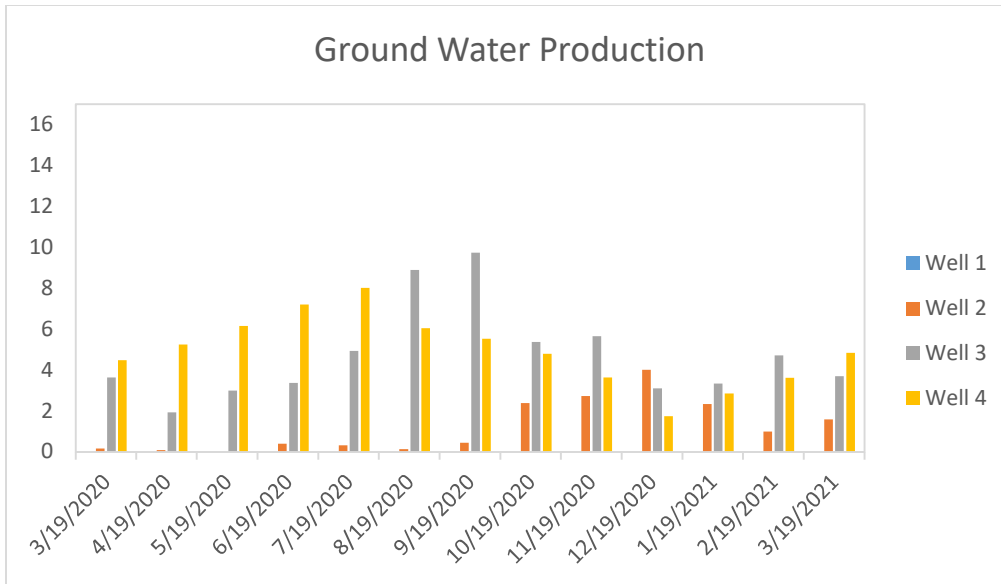
Water Report

02/18/2021-03/17/2021

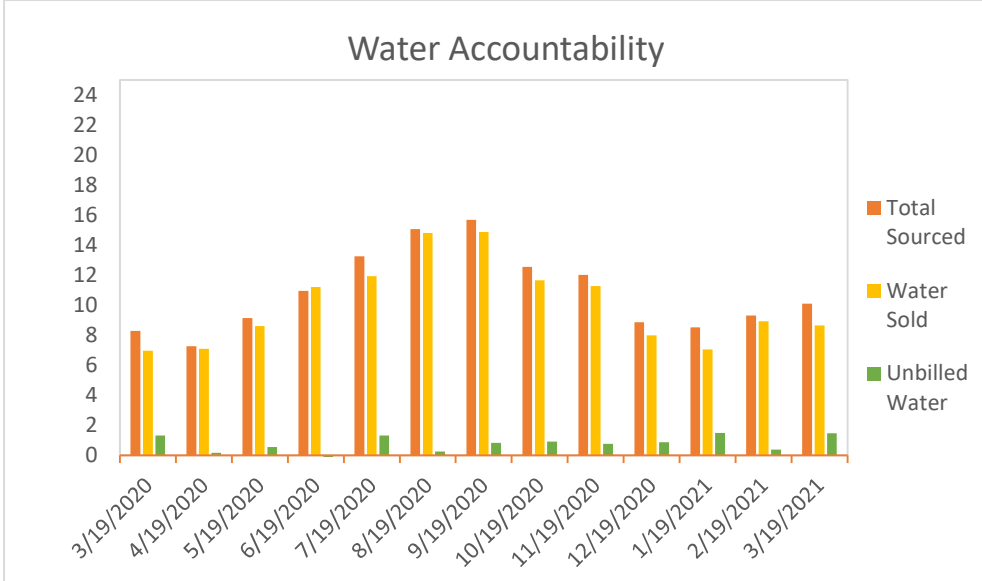
2021							
Well Name	Recorded Flow MGD	% of Total	Rating MGD/Day	YTD Pumpage MGD	YTD %	Permitted Value	Remaining Permit %
Well 2	1.580	15.64%	0.864	3.179	13.39%	92.930	85.30%
Well 3	3.693	36.55%	0.864	10.478	44.14%		
Well 4	4.830	47.81%	2.160	10.082	42.47%	90.000	88.80%
Total	10.103	100.00%	3.888	23.739	100%	182.930	
Flushing	0.843						
Subtotal	9.260						
Sold	8.642						
% Accounted	94%						

Accountability	
Total Water Sourced	10.103
Flushing	0.843
Subtotal	9.260
Sold	8.642
Accountability %	94%

CONNECTIONS	
School	12
Commercial Inside	162
Commercial Outside	1
Residential Inside	752
Residential Outside	29
Church	14
City	15
Hydrant	6
Multifamily	14
n/a	3
Total	1008



Date	Total	Well_1	Well_2	Well_3	Well_4
AVG	10.85	0.000	1.197	4.718	4.932
3/19/2020	8.276	0.000	0.163	3.632	4.481
4/19/2020	7.259	0.000	0.083	1.929	5.247
5/19/2020	9.146	0.000	0.000	2.995	6.151
6/19/2020	10.96	0.000	0.398	3.371	7.191
7/19/2020	13.246	0.000	0.315	4.927	8.004
8/19/2020	15.059	0.000	0.129	8.883	6.047
9/19/2020	15.691	0.000	0.441	9.731	5.519
10/19/2020	12.546	0.000	2.380	5.374	4.792
11/19/2020	12.018	0.000	2.732	5.648	3.638
12/19/2020	8.858	0.000	4.012	3.103	1.743
1/19/2021	8.527	0.000	2.340	3.334	2.853
2/19/2021	9.314	0.000	0.987	4.712	3.615
3/19/2021	10.103	0.000	1.580	3.693	4.830
Total	141	0.000	15.56	61.332	64.111



Date	Accountability	Unaccounted	Total Sourced	Water Sold	Flushing/ Leaks	Unbilled Water
3/19/2020	97%	0.246	8.276	6.962	1.068	1.314
4/19/2020	100%	-0.017	7.259	7.084	0.192	0.175
5/19/2020	96%	0.325	9.146	8.599	0.222	0.547
6/19/2020	104%	-0.413	10.960	11.215	0.158	-0.255
7/19/2020	92%	1.098	13.246	11.931	0.217	1.315
8/19/2020	100%	0.033	15.059	14.799	0.227	0.260
9/19/2020	99%	0.150	15.691	14.875	0.666	0.816
10/19/2020	93%	0.846	12.546	11.645	0.055	0.901
11/19/2020	95%	0.635	12.018	11.265	0.118	0.753
12/19/2020	94%	0.563	8.858	7.991	0.304	0.867
1/19/2021	96%	0.331	8.527	7.046	1.150	1.481
2/19/2021	97%	0.303	9.314	8.936	0.075	0.378
3/19/2021	94%	0.618	10.103	8.642	0.843	1.461

**CITY OF MONTGOMERY
ACCOUNT BALANCES 03-31-21
For Meeting of April 27, 2021**

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
<u>GENERAL FUNDS</u>			
OPERATING FUND #1017375	\$ 2,126,747.28		\$ 2,126,747.28
HOME GRANT FUNDS /COPS UNIVERSAL #1032895	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 353,000.00	\$ 353,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 15,068.26	\$ 15,068.26
TEXPOOL - RESERVE FUND # 00001		\$ 434.51	\$ 434.51
TOTAL GENERAL FUND	\$ 2,137,432.92	\$ 368,502.77	\$ 2,505,935.69
<u>CONSTRUCTION FUND</u>			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 2,549.98		\$ 2,549.98
BOK FINANCIAL SERIES 2017A	\$ 103,068.91		\$ 103,068.91
BOK FINANCIAL SERIES 2017B	\$ 1,514,909.84		\$ 1,514,909.84
TEXPOOL - CONST # 00009		\$ 697.51	\$ 697.51
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
TOTAL CONSTRUCTION FUND	\$ 1,620,528.73	\$ 697.51	\$ 1,621,226.24
<u>DEBT SERVICE FUND</u>			
DEBT SERVICE FUND #7024730	\$ 206,489.64		\$ 206,489.64
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 517.57	\$ 517.57
TOTAL DEBT SERVICE FUND	\$ 206,489.64	\$ 517.57	\$ 207,007.21
<u>COURT SECURITY FUND</u> #1070580	\$ 7,382.57	\$ -	\$ 7,382.57
<u>COURT TECHNICAL FUND</u> #1058361	\$ 40,040.91	\$ -	\$ 40,040.91
<u>GRANT FUND</u>			
HOME GRANT ACCOUNT #1059104	\$ 5,737.63		\$ 5,737.63
GRANT ACCOUNT #1048479	\$ 80.73		\$ 80.73
TOTAL GRANT FUND	\$ 5,818.36	\$ -	\$ 5,818.36
<u>HOTEL OCCUPANCY TAX FUND</u> #1025253	\$ 16,239.08	\$ -	\$ 16,239.08
<u>MEDC</u>			
CHECKING ACCOUNT #1017938	\$ 514,692.20		\$ 514,692.20
TEXPOOL - MEDC # 00006		\$ 702,373.23	\$ 702,373.23
TEXPOOL - MEDC # 00005		\$ 137,151.28	\$ 137,151.28
TOTAL MEDC	\$ 514,692.20	\$ 839,524.51	\$ 1,354,216.71
<u>POLICE ASSET FORFEITURES</u> #1047745	\$ 12,086.80		\$ 12,086.80
<u>UTILITY FUND</u>			
UTILITY FUND #1017383	\$ 1,053,428.71		\$ 1,053,428.71
INVESTMENTS - UTILITY FUND		\$ 100,000.00	\$ 100,000.00
TEXPOOL - UTILITY FUND # 00002		\$ 659,335.78	\$ 659,335.78
TOTAL UTILITY FUND	\$ 1,053,428.71	\$ 759,335.78	\$ 1,812,764.49
TOTAL ALL FUNDS	\$ 5,614,139.92	\$ 1,968,578.14	\$ 7,582,718.06
<u>INVESTMENTS</u>			
TEXPOOL - GENERAL FUND			\$ 15,502.77
INVESTMENTS - GENERAL FUND			\$ 353,000.00
TEXPOOL - CONST # 00009			\$ 697.51
TEXPOOL - DEBT SERVICE # 00008			\$ 517.57
TEXPOOL - MEDC			\$ 702,373.23
INVESTMENTS - MEDC			\$ 137,151.28
TEXPOOL - UTILITY			\$ 659,335.78
INVESTMENTS - UTILITY			\$ 100,000.00
TOTAL ALL INVESTMENTS			\$ 1,968,578.14

*Note:



City of Montgomery

Bookkeeper's Report

March 31, 2021

City of Montgomery
Account Balances

Item 16.

As of March 31, 2021

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
BANCORPSOUTH (XXXX4541)	03/04/2021	08/31/2021	0.25 %	100,000.00	REIMB.
THIRD COAST BANK, SSB (XXXX8998)	03/04/2021	08/31/2021	0.35 %	100,000.00	
FRONTIER BANK (XXXX2710)	03/04/2021	09/01/2021	0.40 %	153,000.00	REIMB.
Money Market Funds					
TEXPOOL (XXXX0003)	08/01/2005		0.03 %	15,068.26	
TEXPOOL (XXXX0001)	02/07/2020		0.03 %	434.51	Reimbursement
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7375)			0.00 %	2,126,747.28	Checking Account
FIRST FINANCIAL BANK (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST FINANCIAL BANK (XXXX5873)			0.00 %	0.00	Escrow
FIRST FINANCIAL BANK (XXXX2895)			0.00 %	10.00	Home Grant / COPS Universal
FIRST FINANCIAL BANK (XXXX4236)			0.00 %	0.00	Park
Totals for Operating Fund:				\$2,505,935.69	
Fund: Capital Projects					
Money Market Funds					
TEXPOOL (XXXX0009)	12/27/2012		0.03 %	697.51	
Checking Account(s)					
BOK Financial (XXXX3014)			0.00 %	103,068.91	BOKF, NA Escrow - Series 2017A
BOK Financial (XXXX4012)			0.00 %	1,514,909.84	BOKF, NA Escrow - Series 2017B
FIRST FINANCIAL BANK (XXXX8528)			0.00 %	0.00	Building Fund
FIRST FINANCIAL BANK (XXXX8544)			0.00 %	2,549.98	Const Ckg-W&S Proj 1058544
Totals for Capital Projects Fund:				\$1,621,226.24	
Fund: Debt Service					
Money Market Funds					
TEXPOOL (XXXX0008)	12/27/2012		0.03 %	517.57	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX4730)			0.00 %	206,489.64	Checking Account
Totals for Debt Service Fund:				\$207,007.21	
Fund: CT Security					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX0580)			0.00 %	7,382.57	Cash In Bank
Totals for CT Security Fund:				\$7,382.57	
Fund: CT Tech					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8361)			0.00 %	40,040.91	Cash In Bank
Totals for CT Tech Fund:				\$40,040.91	
Fund: Grant					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8479)			0.00 %	80.73	Grant Account

City of Montgomery
Account Balances

Item 16.

As of March 31, 2021

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Grant					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX9104)			0.00 %	5,737.63	Checking Account
Totals for Grant Fund:				\$5,818.36	
Fund: Hotel Occupancy Tax					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX5253)			0.00 %	16,239.08	Cash In Bank
Totals for Hotel Occupancy Tax Fund:				\$16,239.08	
Fund: MEDC					
Money Market Funds					
TEXPOOL (XXXX0006)	08/01/2005		0.03 %	702,373.23	
TEXPOOL (XXXX0005)	02/07/2020		0.03 %	137,151.28	Reimbursement
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7938)			0.00 %	514,692.20	MEDC Checking
Totals for MEDC Fund:				\$1,354,216.71	
Fund: Policy Asset Forfeiture					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7745)			0.00 %	12,086.80	Cash In Bank
Totals for Policy Asset Forfeiture Fund:				\$12,086.80	
Fund: Utility					
Certificates of Deposit					
PLAINS STATE BANK (XXXX1404)	03/04/2021	09/01/2021	0.30 %	100,000.00	
Money Market Funds					
TEXPOOL (XXXX0002)	08/01/2005		0.03 %	659,335.78	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7383)			0.00 %	1,053,428.71	Water & Sewer Fund
FIRST FINANCIAL BANK (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST FINANCIAL BANK (XXXX3840)			0.00 %	0.00	Water Works
Totals for Utility Fund:				\$1,812,764.49	
Grand total for City of Montgomery:				\$7,582,718.06	

City of Montgomery - General
Cash Flow Report - Checking Account

Item 16.

As of March 31, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$2,182,298.54
Receipts				
	Sales Tax		306,201.64	
	Transfer From Utility Fund Checking		34,159.21	
	Transfer From MEDC Fund Checking		3,958.34	
	Transfer From Utility Fund Checking		20,852.54	
	OpenEdge Error - Will Refund Next Month		11.00	
	Miscellaneous Revenue CL 03/31/21		31,250.54	
	Miscellaneous Revenue OS 03/31/21		2,077.00	
	Court Revenue CL 03/21		44,309.30	
	Court Rev OS 03/21		333.90	
	Tax Revenue CL03/21		33,847.55	
	Tax Rev OS 03/21		4,781.44	
	Tax P&I CL 03/21		4,248.35	
	Tax Rev EOM 03/21		405.49	
	HOME Grant - Texas Dept of Housing and Community Affairs		13,600.00	
	Beverage Tax Revenue 03/19/21		1,999.03	
	Interest		76.50	
Total Receipts			502,111.83	502,111.83
Disbursements				
31034	AV Design Pros	1st Installment - City Hall Livestream Package - Inv	(20,233.80)	
31035	Christian Brothers Automotive	Repairs - 2015 Chevrolet Silverado - Oil Change	(69.99)	
31036	City of Montgomery - Utility Fund	/Water Usage @ Parks, City Hall, Com Center - Ja	(799.66)	
31037	Cody's Lawn Service LLC	Mowing	(4,885.00)	
31038	Consolidated Communications	936-043-5910/0 02/11/21-03/03/2021	(124.88)	
31039	Home Depot Credit Services	Acct # ***-9951 Inv #9020714	(107.80)	
31040	Michael Shirley	Court Prosecutor 02/25/2021	(450.00)	
31041	OCS, Inc.	Computers / Website - Inv 101090	(2,617.00)	
31042	Randy Roan Construction, Inc.	Sawcut, Remove and Replace Concrete Pavement -	(10,874.00)	
31043	Rebecca Huss	Reimbursement of Expense - Winter Storm Facebo	(75.00)	
31044	Rick Hanna, CBO	Inspections	(1,922.20)	
31045	Robert Rosenquist	Municipal Court Judge - 02/21	(1,000.00)	
31046	UBEO, LLC	Cust #MC50 - Overage 12/1-02/28/21 - Inv 1183	(182.15)	
31047	Verizon Connect NWF, Inc	Customer ID# PUBL005 - Invoice OSV000002352	(80.95)	
31048	AT&T	Cell Phones Several Invoices - October 2020 to Fe	(2,386.75)	
31049	Wex Bank	Invoice 70172869 - February 2021 - Gas/Oil	(2,326.89)	
31050	Optiquet Internet Services, Inc	Computer Tech	(203.25)	
31051	Daspit, Laurence F	Payroll 03/12/21	(166.23)	
31052	Amazon Capital Services	Operating Supplies	(540.33)	
31053	Braun's	2 Door Plates - Inv 809535	(60.00)	
31054	Christian Brothers Automotive	Repairs - 2020 Chevrolet Tahoe - Inv 4603	(69.99)	
31055	Coburn's Conroe Inc.	504106752 ; 504132849 Operating Supp	(394.96)	
31056	Consolidated Communications	936-597-6434 Telephone Service 2/1-02/28/21	(1,271.46)	
31057	Darian Carrington	Community Building Deposit Refund	(150.00)	
31058	Dell Marketing L.P.	Computer Laptop - PD Department - Invoice 2007	(986.09)	
31059	Entergy	Utilities per spreadsheet 02/21	(1,672.83)	
31060	GALLS, LLC	Ballistic Vests- Inv 017530115	(1,058.35)	
31061	Ger Nay Pest Control	Pest control INV 94804 ; 94805	(212.00)	
31062	GrantWorks, Inc.	HOME Program - Administrative Fees	(13,600.00)	
31063	K & K Construction, Inc.	Inv 20-6869 - 2.0 Sack Stabilized Sand Picked Up -	(98.55)	
31064	MCCI, LLC	Software Inv RN1897- Annual Support Renewal C	(7,132.80)	

City of Montgomery - General
Cash Flow Report - Checking Account

Item 16.

As of March 31, 2021

Num	Name	Memo	Amount	Balance
Disbursements				
31065	OCS, Inc.	Computers / Website - Inv 101506	(129.00)	
31066	Personalized Communications, Inc.	Answering Service Inv#18253-030321	(49.18)	
31067	Reed Edelman	Emergency Weather Situation - Reed Edelman	(21.00)	
31068	Sam's Club	Acct #040241083268-7	(91.68)	
31069	Stowe's Collision Repair LLC	Police - Auto repairs Inv 8044 ; 8085 ; 8087 ; 8180	(133.50)	
31070	TML-IRP	Contract# 6827 Insurance Premium March 21	(9,211.83)	
31071	UniFirst Holdings, Inc.	Inv 8440936418 ; 6419 ; 7289 ; 7290 ; 8153 ; 8154 ;	(565.20)	
31072	Wex Bank	Invoice 69559890 - Jan - Feb 2020 - Gas/Oil	(1,678.52)	
31073	Wings Over Montgomery	Vendor Permit Refund	(113.00)	
31074	TCOLE	Instructor Certification for M Griffin	(35.00)	
31075	TCOLE	Instructor Certification for R Edelman	(35.00)	
31076	TCOLE	Instructor Certification for T Bauer	(35.00)	
31077	Belt Harris Pechacek LLLP	Audit-09/30/2020 Financial Statement - Final Billi	(11,859.40)	
31078	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(9,342.10)	
31079	Entergy	Utilities per spreadsheet 02/21.	(140.77)	
31080	Gordon B. Dudley, Jr.	Prosecutor 03/11/21 - 18:00	(450.00)	
31081	Jim's Hardware Inc.	Acct #102 -Several Invoices 2/1-2/28/21	(546.35)	
31082	Jones & Carter, Inc	Engineering Invoices - January 2021	(16,456.25)	
31083	LDC	CM100017 Gas 101 Plantersville 02/28/21	(738.74)	
31084	Medical Air Services Association	Monthly Membership for 9 Emergent Plus Invoice	(126.00)	
31085	Michael Shirley	Court Prosecutor 03/11/2021	(450.00)	
31086	Municipal Accounts & Consulting, L.P.	Bookkeeping- Inv 68101 02/28/21	(7,810.00)	
31087	O'Reilly Automotive, Inc.	700907 - Several Invoices - February 2021	(216.03)	
31088	OCS, Inc.	Computers / Website - Inv 101530	(1,121.12)	
31089	Rick Hanna, CBO	Inspections	(6,039.18)	
31090	Strahl LLC	Sewer Camera - Running into Sewer System - Inv 2	(8,440.00)	
31091	Thomas Printing & Publishing	Inv 11116, 11142	(663.65)	
31092	TransUnion	Acct 300819 thru 2/28/21	(450.00)	
31093	Tyler Technologies, Inc	Inv 130-18466 ; 025-326967 Incode Court / Police	(2,649.56)	
31094	Verizon Connect NWF, Inc	Customer ID# PUBL005 - Invoice OSV000002379	(80.95)	
31095	Verizon Wireless	521590387-00001	(360.48)	
31096	Wex Bank	Invoice 70172869 - March 2021 - Gas/Oil	(2,976.51)	
31097	Houston Chronicle	INV 34095658 - Cornerstone Church Public Heari	(135.25)	
31098	UBEO LLC,	Acct No. 124715 Inv #70648156 ; 70648127 Prop	(1,350.86)	
31099	UBEO LLC,	Acct No. 124715 Inv #71669069 3/1-3/31/21	(2,015.00)	
31100	Municode	Municode - Annual Website Hosting Maint.	(2,500.00)	
31101	Sales Revenue, Inc.	Sales Tax Tracking Inv 3840 ; 3894 03/21 & 04/21	(2,800.00)	
31102	Daspit, Laurence F	Payroll 03/26/21	(110.82)	
31103	Byron Sanford	Community Building Deposit Refund	(150.00)	
31104	Caitlin Curtis	City Park Reservation Refund	(50.00)	
31105	Christian Brothers Automotive	Repairs - 2017 Chevrolet Silverado - Oil Change	(61.17)	
31106	Coburn's Conroe Inc.	504195586 Operating Supp	(270.58)	
31107	Consolidated Communications	936-043-5910/0 03/11/21-04/03/2021	(131.12)	
31108	Crown Paper and Chemical Inc.	Supplies #139659	(59.50)	
31109	Entergy	Acct # 140207580 / Inv#270004825967	(2,209.98)	
31110	Gordon B. Dudley, Jr.	Prosecutor 03/25/21 - 18:00	(450.00)	
31111	Thomas Printing & Publishing	Envelopes / Window Envelopes - Inv 11154 ; 1115	(524.03)	
ACH	Office of the Attorney General	Child Support	(1,205.54)	
ACH	EFTPS	Payroll Taxes - March 2021	(17,630.66)	
ACH	TML-Health	Health, Life & AD&D Insurance Period 2021-03	(21,748.56)	
ACH	EFTPS	Payroll Taxes - March 2021	(17,851.30)	
ACH	Aflac	Aflac - March 2021	(1,185.18)	

Cash Flow Report - Checking Account

Item 16.

As of March 31, 2021

Num	Name	Memo	Amount	Balance
Disbursements				
ACH	Office of the Attorney General	Child Support	(1,205.54)	
ACH	Office Depot Business Credit	Supplies 02/28/2021	(304.59)	
ACH	EFTPS	Payroll Taxes - March 2021	(505.40)	
ACH	TMRS	Retirement - March 2021	(24,475.52)	
AL	First Financial Bank	March 2021 Payment to MEDC for MISD Loan	(63,052.03)	
AL	First Financial Bank	Transfer to Debt Service Checking	(43,431.00)	
AL	First Financial Bank	Transfer to Court Security Fund Checking	(32.25)	
AL	First Financial Bank	Transfer to Court Tech Fund Checking	(42.99)	
AL	First Financial Bank	Sales Tax Revenue Transfer thru 02/12/21	(76,550.41)	
AL	First Financial Bank	Transfer To Utility Fund Checking	(9,734.02)	
AL	ETS Corporation	ETS Corporation - Bank Fees to be transferred to	(997.26)	
DD	Aguirre, Abel	Payroll 03/12/21	(1,776.06)	
DD	Bauer, Timothy M	Payroll 03/12/21	(1,614.77)	
DD	Belmares, Jose N.	Payroll 03/12/21	(2,432.83)	
DD	Brown, Jackson A	Payroll 03/12/21	(1,334.56)	
DD	Chambers, Albert E	Payroll 03/12/21	(2,130.02)	
DD	Ciulla, Hailey N	Payroll 03/12/21	(1,096.66)	
DD	Cooley, Diana M	Payroll 03/12/21	(1,446.13)	
DD	Duckett, Kimberly T.	Payroll 03/12/21	(1,834.17)	
DD	Edelman, Reed D	Payroll 03/12/21	(1,652.15)	
DD	Goode, Kristen N	Payroll 03/12/21	(1,390.61)	
DD	Graves, Nathaniel L.	Payroll 03/12/21	(1,626.11)	
DD	Griffin, Melissa Y	Payroll 03/12/21	(1,832.32)	
DD	Hensley, Kyle R	Payroll 03/12/21	(1,625.41)	
DD	Hensley, Susan L	Payroll 03/12/21	(2,222.54)	
DD	Hernandez, George J.	Payroll 03/12/21	(1,646.71)	
DD	Kohl, Julie J	Payroll 03/12/21	(376.79)	
DD	Lasky, Anthony R	Payroll 03/12/21	(2,094.49)	
DD	Lozano, Daniel T	Payroll 03/12/21	(1,717.57)	
DD	McCorquodale, David D.	Payroll 03/12/21	(2,242.02)	
DD	McRae, Jacob I	Payroll 03/12/21	(1,430.37)	
DD	Muckleroy, Micha D.	Payroll 03/12/21	(2,110.78)	
DD	Ramirez, Juan C	Payroll 03/12/21	(1,110.92)	
DD	Reed, Christy M	Payroll 03/12/21	(1,154.78)	
DD	Saah, Lucille N.	Payroll 03/12/21	(1,545.73)	
DD	Salas, Francisco A.	Payroll 03/12/21	(1,406.07)	
DD	Solomon, Anthony D	Payroll 03/12/21	(2,614.24)	
DD	Standifer, Eric L.	Payroll 03/12/21	(1,813.95)	
DD	Thomas, Ryan A	Payroll 03/12/21	(1,532.10)	
DD	Tramm, Richard J	Payroll 03/12/21	(4,202.38)	
DD	Voytko, Michael L	Payroll 03/12/21	(1,457.58)	
DD	Kowarsch, Robert D	Payroll 03/12/21	(147.76)	
DD	Richard Tramm.	Payroll - Tramm	(350.00)	
DD	Aguirre, Abel	Payroll 03/26/21	(1,750.80)	
DD	Bauer, Timothy M	Payroll 03/26/21	(1,711.53)	
DD	Belmares, Jose N.	Payroll 03/26/21	(2,432.83)	
DD	Brown, Jackson A	Payroll 03/26/21	(1,340.20)	
DD	Chambers, Albert E	Payroll 03/26/21	(2,076.81)	
DD	Ciulla, Hailey N	Payroll 03/26/21	(1,096.66)	
DD	Cooley, Diana M	Payroll 03/26/21	(1,446.13)	
DD	Duckett, Kimberly T.	Payroll 03/26/21	(1,834.18)	
DD	Edelman, Reed D	Payroll 03/26/21	(1,659.87)	

Cash Flow Report - Checking Account

Item 16.

As of March 31, 2021

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Goode, Kristen N	Payroll 03/26/21	(1,407.90)	
DD	Graves, Nathaniel L.	Payroll 03/26/21	(1,964.80)	
DD	Griffin, Melissa Y	Payroll 03/26/21	(1,712.88)	
DD	Hensley, Kyle R	Payroll 03/26/21	(1,627.96)	
DD	Hensley, Susan L	Payroll 03/26/21	(2,222.17)	
DD	Hernandez, George J.	Payroll 03/26/21	(1,606.85)	
DD	Kohl, Julie J	Payroll 03/26/21	(385.09)	
DD	Kowarsch, Robert D	Payroll 03/26/21	(147.76)	
DD	Lasky, Anthony R	Payroll 03/26/21	(2,014.86)	
DD	McCorquodale, David D.	Payroll 03/26/21	(2,242.02)	
DD	McRae, Jacob I	Payroll 03/26/21	(1,305.28)	
DD	Muckleroy, Micha D.	Payroll 03/26/21	(2,110.78)	
DD	Rains, Eva S.	Payroll 03/26/21	(55.41)	
DD	Ramirez, Juan C	Payroll 03/26/21	(1,246.84)	
DD	Reed, Christy M	Payroll 03/26/21	(1,203.13)	
DD	Saah, Lucille N.	Payroll 03/26/21	(1,537.72)	
DD	Salas, Francisco A.	Payroll 03/26/21	(1,406.07)	
DD	Solomon, Anthony D	Payroll 03/26/21	(2,617.53)	
DD	Standifer, Eric L.	Payroll 03/26/21	(1,806.61)	
DD	Thomas, Ryan A	Payroll 03/26/21	(1,539.25)	
DD	Tramm, Richard J	Payroll 03/26/21	(4,202.38)	
DD	Voytko, Michael L	Payroll 03/26/21	(1,726.18)	
DD	Lozano, Daniel T	Payroll 03/26/21	(1,717.56)	
Total Disbursements				(557,663.09)
BALANCE AS OF 03/31/2021				\$2,126,747.28

Cash Flow Report - Police Drug & Misc Fund Account

As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$10,675.64
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/31/2021				\$10,675.64

Cash Flow Report - Home Grant / COPS Universal Account

Item 16.

As of March 31, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$10.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 03/31/2021				<u><u>\$10.00</u></u>

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04/21/21
Accrual Basis

City of Montgomery - General Fund
Profit & Loss Budget Performance-All
March 2021

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
14000.1 · Taxes & Franchise Fees							
14103 · Beverage Tax	1,999.03	0.00	1,999.03	14,305.25	15,000.00	-694.75	31,000.00
14111 · Franchise Tax	0.00	3,000.00	-3,000.00	5,569.80	10,000.00	-4,430.20	94,000.00
14320 · Ad Valorem Taxes							
14320.1 · PID Tax Revenue	0.00	0.00	0.00	38,807.38	38,815.00	-7.62	38,815.00
14320 · Ad Valorem Taxes - Other	26,836.98	2,500.00	24,336.98	824,124.87	830,000.00	-5,875.13	847,070.00
Total 14320 · Ad Valorem Taxes	26,836.98	2,500.00	24,336.98	862,932.25	868,815.00	-5,882.75	885,885.00
14330 · Penalties & Interest on Adv Tax	2,717.42	416.67	2,300.75	4,751.10	2,499.98	2,251.12	5,000.00
14331 · Rendition Penalties	0.40	8.33	-7.93	21.97	50.02	-28.05	100.00
14600 · Sales Tax							
14600.1 · Sales Tax ILO AdValorem Tax	76,550.41	50,000.00	26,550.41	469,174.00	375,000.00	94,174.00	750,000.00
14600 · Sales Tax - Other	153,100.82	100,000.00	53,100.82	938,348.02	750,000.00	188,348.02	1,500,000.00
Total 14600 · Sales Tax	229,651.23	150,000.00	79,651.23	1,407,522.02	1,125,000.00	282,522.02	2,250,000.00
Total 14000.1 · Taxes & Franchise Fees	261,205.06	155,925.00	105,280.06	2,295,102.39	2,021,365.00	273,737.39	3,265,985.00
14000.2 · Permits & Licenses							
14105 · Building Permits/MEP	13,331.00	20,416.67	-7,085.67	93,901.00	122,499.98	-28,598.98	245,000.00
14146 · Vendor/Beverage Permits	120.00	50.00	70.00	813.00	300.00	513.00	600.00
14611 · Sign Fee	150.00	166.67	-16.67	400.00	999.98	-599.98	2,000.00
14612 · Misc Permit Fees(plats,& Zoning	100.00	750.00	-650.00	1,841.00	4,500.00	-2,659.00	9,000.00
14614 · Culverts	0.00			1,503.79			
Total 14000.2 · Permits & Licenses	13,701.00	21,383.34	-7,682.34	98,458.79	128,299.96	-29,841.17	256,600.00
14000.4 · Fees for Service							
14380 · Community Bldg Rental	925.00	250.00	675.00	3,025.00	1,500.00	1,525.00	3,000.00
14385 · Right of Way Use Fees	1,365.39	666.67	698.72	2,961.39	3,999.98	-1,038.59	8,000.00
Total 14000.4 · Fees for Service	2,290.39	916.67	1,373.72	5,986.39	5,499.98	486.41	11,000.00
14000.5 · Court Fines & Forfeitures							
14101 · Collection Fees	2,464.49	1,166.67	1,297.82	6,149.29	6,999.98	-850.69	14,000.00
14102 · Asset Forfeitures	0.00	0.00	0.00	0.00	0.00	0.00	100.00
14106 · Child Belt/Safety (Dedicated)	0.00	0.00	0.00	25.00	0.00	25.00	500.00
14110 · Fines	41,686.00	22,916.67	18,769.33	191,475.91	137,499.98	53,975.93	275,000.00
14118 · OMNI	218.75	133.33	85.42	529.87	800.02	-270.15	1,600.00
14125 · Warrant Fees	0.00	0.00	0.00	0.00	0.00	0.00	50.00
14126 · Judicial Efficiency (Dedicated)	21.00	58.33	-37.33	53.87	350.02	-296.15	700.00
14130 · Accident Reports	42.00	41.67	0.33	114.00	249.98	-135.98	500.00
Total 14000.5 · Court Fines & Forfeitures	44,432.24	24,316.67	20,115.57	198,347.94	145,899.98	52,447.96	292,450.00
14000.6 · Other Revenues							
14002 · Park Revenue	-50.00			-50.00	0.00	-50.00	0.00
14199 · Leose Funds - PD	1,225.13	0.00	1,225.13	1,225.13	0.00	1,225.13	1,200.00
14200 · Christmas Parade Revenues	0.00			2,663.09			
14201 · Light up the Park Revenues	0.00			2,250.00			
14202 · Shop with a Cop - Revenues	0.00			2,120.00			
14203 · Montgomery Quilt Walk Revenues	287.50			387.50			
14204 · Goat Naming Contest Revenues	0.00			514.94			
15380 · Unanticipated Income	11,050.02	1,083.33	9,966.69	12,328.27	6,500.02	5,828.25	13,000.00

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City of Montgomery - General Fund
Profit & Loss Budget Performance-All

March 2021

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
15391 · Interest Income	76.50	41.67	34.83	349.65	249.98	99.67	500.00
15392 · Interest on Investments	1.12	416.67	-415.55	470.68	2,499.98	-2,029.30	5,000.00
Total 14000.6 · Other Revenues	12,590.27	1,541.67	11,048.60	22,259.26	9,249.98	13,009.28	19,700.00
15355 · FEMA Reimb - Atkins Creek	0.00			30,367.31	0.00	30,367.31	0.00
15393 · Grant Revenue - Police	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00
15395 · HOME Grant Revenue	13,600.00			478,731.05			
Total Income	347,818.96	204,083.35	143,735.61	3,129,253.13	2,310,314.90	818,938.23	3,851,735.00
Gross Profit	347,818.96	204,083.35	143,735.61	3,129,253.13	2,310,314.90	818,938.23	3,851,735.00
Expense							
16000 · Personnel							
16353.1 · Health Ins.	16,189.78	15,416.67	773.11	94,597.11	92,499.98	2,097.13	185,000.00
16353.4 · Unemployment Ins.	19.66	325.00	-305.34	264.11	1,950.00	-1,685.89	3,900.00
16353.5 · Workers Comp.	10,203.30	2,958.34	7,244.96	20,552.53	17,749.96	2,802.57	35,500.00
16353.6 · Dental & Vision Insurance	1,461.83	1,441.67	20.16	8,561.10	8,649.98	-88.88	17,300.00
16353.7 · Life & AD&D Insurance	389.52	308.33	81.19	2,128.97	1,850.02	278.95	3,700.00
16353.8 · Crime-Ins	40.71	50.00	-9.29	244.26	300.00	-55.74	600.00
16560 · Payroll Taxes	11,183.65	11,250.00	-66.35	69,682.16	67,500.00	2,182.16	135,000.00
16600 · Wages	122,630.16	125,445.00	-2,814.84	767,982.35	752,670.00	15,312.35	1,505,340.00
16600.1 · Overtime	2,350.11	3,750.00	-1,399.89	35,396.33	22,500.00	12,896.33	45,000.00
16620 · Retirement Expense	12,209.68	7,916.66	4,293.02	62,876.94	47,500.04	15,376.90	95,000.00
16621 · MASA	126.00			714.00			
Total 16000 · Personnel	176,804.40	168,861.67	7,942.73	1,062,999.86	1,013,169.98	49,829.88	2,026,340.00
16001 · Communications							
16338 · Advertising/Promotion							
16338.1 · Legal Notices and Pub	422.00	541.67	-119.67	1,163.75	3,249.98	-2,086.23	6,500.00
16338.2 · Recording Fees	0.00	208.33	-208.33	54.00	1,250.02	-1,196.02	2,500.00
16338 · Advertising/Promotion - Other	0.00	208.34	-208.34	75.00	1,249.96	-1,174.96	2,500.00
Total 16338 · Advertising/Promotion	422.00	958.34	-536.34	1,292.75	5,749.96	-4,457.21	11,500.00
Total 16001 · Communications	422.00	958.34	-536.34	1,292.75	5,749.96	-4,457.21	11,500.00
16002 · Contract Services							
16102 · General Consultant Fees							
16102.1 · Sales Tax Tracking	1,400.00	583.33	816.67	8,400.00	3,500.02	4,899.98	7,000.00
16102 · General Consultant Fees - Other	309.56	1,166.67	-857.11	5,243.67	6,999.98	-1,756.31	14,000.00
Total 16102 · General Consultant Fees	1,709.56	1,750.00	-40.44	13,643.67	10,500.00	3,143.67	21,000.00
16220 · Omni Expense	0.00	208.33	-208.33	882.00	1,250.02	-368.02	2,500.00
16242 · Prosecutors Fees	2,250.00	833.33	1,416.67	6,750.00	5,000.02	1,749.98	10,000.00
16280 · Mowing	5,680.10	10,181.82	-4,501.72	27,185.10	50,909.10	-23,724.00	112,000.00
16281 · Records Shredding	0.00	104.17	-104.17	113.30	624.98	-511.68	1,250.00
16299 · Inspections/Permits/Backflow Ex	11,682.77	16,041.67	-4,358.90	55,010.65	96,249.98	-41,239.33	192,500.00
16310 · Judge's Fee	1,000.00	1,000.00	0.00	6,000.00	6,000.00	0.00	12,000.00
16320 · Legal	0.00	2,708.33	-2,708.33	12,579.53	16,250.02	-3,670.49	32,500.00
16321 · Audit Fees	11,859.40	15,000.00	-3,140.60	11,859.40	15,000.00	-3,140.60	25,000.00
16322 · Engineering	0.00	8,500.00	-8,500.00	33,735.01	51,000.00	-17,264.99	102,000.00
16326 · Collection Agency Fees	0.00	1,250.00	-1,250.00	2,051.37	7,500.00	-5,448.63	15,000.00

City of Montgomery - General Fund
Profit & Loss Budget Performance-All

March 2021

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
16333 · Accounting Fees	3,851.20	4,166.67	-315.47	28,723.95	24,999.98	3,723.97	50,000.00
16335 · Repairs & Maintenance							
16332 · Downtown Repairs	0.00	0.00	0.00	812.25	0.00	812.25	500.00
16335.1 · Maintenance - Vehicles & Equip							
16334 · Gas/Oil	3,555.94	3,354.16	201.78	16,185.79	20,125.04	-3,939.25	40,250.00
16343 · Tractor & Mower	0.00	0.00	0.00	0.00	0.00	0.00	500.00
16357 · Auto Repairs	5,564.69	1,916.67	3,648.02	15,516.71	11,499.98	4,016.73	23,000.00
16373 · Equipment repairs	15.16	563.42	-548.26	1,046.11	3,380.48	-2,334.37	6,761.00
16374 · Building Repairs-City Hall/Comm	1,528.77	1,387.33	141.44	3,432.89	8,324.02	-4,891.13	16,648.00
16375 · Street Repairs - Minor							
16375.1 · Streets-Preventive Maintenance	0.00	416.67	-416.67	6,430.00	2,499.98	3,930.02	5,000.00
16375 · Street Repairs - Minor - Other	74.97	1,500.00	-1,425.03	922.14	9,000.00	-8,077.86	18,000.00
Total 16375 · Street Repairs - Minor	74.97	1,916.67	-1,841.70	7,352.14	11,499.98	-4,147.84	23,000.00
16335.1 · Maintenance - Vehicles & Equip - O...	40.48	250.00	-209.52	792.47	1,500.00	-707.53	3,000.00
Total 16335.1 · Maintenance - Vehicles & Equip	10,780.01	9,388.25	1,391.76	44,326.11	56,329.50	-12,003.39	113,159.00
16335.3 · City Hall Cleaning - COVID 19	0.00			1,450.00			
16335 · Repairs & Maintenance - Other	775.00	858.33	-83.33	4,650.00	5,150.02	-500.02	10,300.00
Total 16335 · Repairs & Maintenance	11,555.01	10,246.58	1,308.43	51,238.36	61,479.52	-10,241.16	123,959.00
16335.2 · Mosquito Spraying	725.00	458.33	266.67	1,305.00	2,750.02	-1,445.02	5,500.00
16337 · Street Signs	0.00	143.75	-143.75	215.52	862.50	-646.98	1,725.00
16340 · Printing & Office supplies	1,011.24	725.00	286.24	3,765.44	4,350.00	-584.56	8,700.00
16342 · Computers/Website	2,000.00	1,393.33	606.67	2,760.00	8,360.02	-5,600.02	16,720.00
16350 · Postage/Delivery	0.00	437.51	-437.51	1,601.92	2,624.94	-1,023.02	5,250.00
16351 · Telephone	2,402.87	2,291.67	111.20	14,891.86	13,749.98	1,141.88	27,500.00
16360 · Tax Assessor Fees	0.00	0.00	0.00	2,842.22	3,750.00	-907.78	7,500.00
16370 · Election	0.00	1,333.33	-1,333.33	586.50	8,000.02	-7,413.52	16,000.00
17030 · Mobil Data Terminal	2,386.75	1,000.00	1,386.75	2,386.75	6,000.00	-3,613.25	12,000.00
17040 · Computer/Technology							
17040.1 · COVID-19 Computer Tech	0.00	200.00	-200.00	0.00	1,200.00	-1,200.00	2,400.00
17040 · Computer/Technology - Other	5,357.32	2,975.00	2,382.32	59,322.43	17,850.00	41,472.43	35,700.00
Total 17040 · Computer/Technology	5,357.32	3,175.00	2,182.32	59,322.43	19,050.00	40,272.43	38,100.00
17510 · State Portion of Fines/Payouts	43,860.56	11,458.33	32,402.23	80,060.84	68,750.02	11,310.82	137,500.00
16002 · Contract Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Total 16002 · Contract Services	107,331.78	94,407.15	12,924.63	419,510.82	485,011.12	-65,500.30	976,704.00
16003 · Supplies & Equipment							
16244 · Radio Fees	0.00	433.33	-433.33	0.00	2,600.02	-2,600.02	5,200.00
16328 · Uniforms & Safety Equip	201.57	1,041.66	-840.09	6,442.16	6,250.04	192.12	12,500.00
16328.1 · Protective Gear	0.00	583.33	-583.33	0.00	3,500.02	-3,500.02	7,000.00
16358 · Copier/Fax Machine Lease	2,015.00	1,708.33	306.67	14,002.94	10,250.02	3,752.92	20,500.00
16460 · Operating Supplies (Office)							
16460.1 · Streets and Drainage	0.00	190.25	-190.25	655.87	1,141.50	-485.63	2,283.00
16460.2 · Cedar Brake Park	0.00	66.25	-66.25	98.12	397.50	-299.38	795.00
16460.3 · Homecoming Park	0.00	7.92	-7.92	35.33	47.48	-12.15	95.00
16460.4 · Fernland Park	0.00	33.25	-33.25	145.81	199.50	-53.69	399.00
16460.5 · Community Building	0.00	107.92	-107.92	35.34	647.48	-612.14	1,295.00
16460.6 · Tools, Etc	160.24	108.33	51.91	997.09	650.02	347.07	1,300.00
16460.7 · Memory Park	0.00	107.92	-107.92	58.77	647.48	-588.71	1,295.00

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City of Montgomery - General Fund
Profit & Loss Budget Performance-All

March 2021

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	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
16460.8 · Culvert Expense	98.55			2,350.87			
16460 · Operating Supplies (Office) - Other	771.84	1,800.00	-1,028.16	12,503.45	10,800.00	1,703.45	21,600.00
Total 16460 · Operating Supplies (Office)	1,030.63	2,421.84	-1,391.21	16,880.65	14,530.96	2,349.69	29,062.00
16503 · Code Enforcement Expenses	0.00	83.33	-83.33	0.00	500.02	-500.02	1,000.00
17010 · Emergency Equipment	285.00	1,125.00	-840.00	8,573.13	6,750.00	1,823.13	13,500.00
17100 · Capital Purchase Furniture	0.00	0.00	0.00	1,149.92	0.00	1,149.92	3,000.00
16003 · Supplies & Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Total 16003 · Supplies & Equipment	3,532.20	7,396.82	-3,864.62	47,048.80	44,381.08	2,667.72	92,262.00
16004 · Staff Development							
16339 · Dues & Subscriptions	0.00	729.17	-729.17	2,472.78	4,374.98	-1,902.20	8,750.00
16341 · Community Relations	0.00	547.09	-547.09	1,063.87	3,282.46	-2,218.59	6,565.00
16354 · Travel & Training (Travel)	1,522.30	3,378.34	-1,856.04	6,159.88	20,269.96	-14,110.08	40,540.00
16004 · Staff Development - Other	0.00	0.00	0.00	0.00	0.00	0.00	100.00
Total 16004 · Staff Development	1,522.30	4,654.60	-3,132.30	9,696.53	27,927.40	-18,230.87	55,955.00
16005 · Maintenance							
16228 · Park Maint-Memory Pk	506.82	416.67	90.15	4,620.36	2,499.98	2,120.38	5,000.00
16229 · Park Maint - Fernland	1,774.95	333.33	1,441.62	1,911.50	2,000.02	-88.52	4,000.00
16230 · Park Maint-Cedar Brake Park	177.02	500.00	-322.98	4,110.43	3,000.00	1,110.43	6,000.00
16231 · Park Maint. - Homecoming Park	218.67	83.33	135.34	811.68	500.02	311.66	1,000.00
Total 16005 · Maintenance	2,677.46	1,333.33	1,344.13	11,453.97	8,000.02	3,453.95	16,000.00
16006 · Insurance							
16353.2 · Liability Ins.	2,345.42	1,973.33	372.09	15,641.17	11,840.02	3,801.15	23,680.00
16353.3 · Property Ins.	848.07	1,046.26	-198.19	4,641.32	6,277.44	-1,636.12	12,555.00
16353.9 · Insurance Bond	0.00	0.00	0.00	0.00	0.00	0.00	500.00
16353.A · Employee Assistance Program	0.00			2,000.00			
Total 16006 · Insurance	3,193.49	3,019.59	173.90	22,282.49	18,117.46	4,165.03	36,735.00
16007 · Utilities							
16352.0 · Electronic Sign-City	0.00	83.33	-83.33	316.82	500.02	-183.20	1,000.00
16352.1 · Street Lights	1,128.69	1,000.00	128.69	6,648.24	6,000.00	648.24	12,000.00
16352.2 · Downtown Utilities	115.33	100.00	15.33	653.45	600.00	53.45	1,200.00
16352.3 · Utilities-Cedar Brake Park	71.63	183.33	-111.70	901.00	1,100.02	-199.02	2,200.00
16352.4 · Utilities-Homecoming Park	85.28	108.33	-23.05	688.16	650.02	38.14	1,300.00
16352.5 · Utilities-Fernland Park	350.67	375.00	-24.33	2,997.98	2,250.00	747.98	4,500.00
16352.6 · Utilities - City Hall	842.90	875.00	-32.10	5,831.66	5,250.00	581.66	10,500.00
16352.8 · Utilities - Comm Center Bldg	255.71	358.33	-102.62	2,471.10	2,150.02	321.08	4,300.00
16352.9 · Utilities-Memory Pk	0.00	666.67	-666.67	848.33	3,999.98	-3,151.65	8,000.00
Total 16007 · Utilities	2,850.21	3,749.99	-899.78	21,356.74	22,500.06	-1,143.32	45,000.00
16008 · Capital Outlay							
17070 · Capital Outlay - Police Cars							
17070.1 · Emergency Lights, Decals	0.00	500.00	-500.00	0.00	3,000.00	-3,000.00	6,000.00
17070.4 · Tsf To CPF-Vehicle Replacement	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
17070 · Capital Outlay - Police Cars - Other	0.00			-101.74	0.00	-101.74	0.00
Total 17070 · Capital Outlay - Police Cars	0.00	500.00	-500.00	-101.74	3,000.00	-3,101.74	21,000.00
17071 · Cap Purchase - Computers/Equip							

City of Montgomery - General Fund
Profit & Loss Budget Performance-All

March 2021

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	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
17071.1 · Copsync	0.00	0.00	0.00	12,509.24	5,500.00	7,009.24	14,933.00
17071.2 · Radar	0.00	416.67	-416.67	3,439.97	2,499.98	939.99	5,000.00
17071.4 · Laserfiche (Software)	7,132.80	0.00	7,132.80	7,132.80	0.00	7,132.80	6,503.00
17071.6 · Investigative and Testing Equip	0.00	0.00	0.00	4,034.36	3,700.00	334.36	4,000.00
17071.7 · Ballistic Vests & Shields	0.00	250.00	-250.00	3,175.05	1,500.00	1,675.05	3,000.00
17071 · Cap Purchase - Computers/Equip - Other	0.00	1,625.00	-1,625.00	2,252.16	9,750.00	-7,497.84	19,500.00
Total 17071 · Cap Purchase - Computers/Equip	7,132.80	2,291.67	4,841.13	32,543.58	22,949.98	9,593.60	52,936.00
17071.5 · Patrol Weapons	2,163.04	583.33	1,579.71	2,576.74	3,500.02	-923.28	7,000.00
17071.B · Office Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00
17072 · Capital Outlay-PWorks Items	8,440.00			8,440.00	0.00	8,440.00	0.00
17081 · Cap Outlay-Drainage Improvement	0.00	250.00	-250.00	0.00	1,500.00	-1,500.00	3,000.00
Total 16008 · Capital Outlay	17,735.84	3,625.00	14,110.84	43,458.58	30,950.00	12,508.58	91,936.00
16009 · Miscellaneous Expenses							
16590 · Misc. Expense							
16590.4 · Tsf to CPF - Infr Inv (43949.3)	0.00	0.00	0.00	0.00	0.00	0.00	46,700.00
16590.5 · Christmas Parade Expenses	0.00			2,663.09			
16590.6 · Transfer to Surplus	0.00	0.00	0.00	0.00	0.00	0.00	34,100.00
16590.7 · Tsf to CPF -Mob Inv (43949.4)	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
16590.8 · Light up the Park Expenses	0.00			2,388.46			
16590.A · Shop with a Cop - Expenses	0.00			1,381.24			
16590.B · Goat Naming Contest Expenses	0.00			397.99			
16590.C · Montgomery Quilt Walk Expenses	0.00			155.88			
16590 · Misc. Expense - Other	113.00	249.99	-136.99	1,614.85	1,500.06	114.79	3,000.00
Total 16590 · Misc. Expense	113.00	249.99	-136.99	8,601.51	1,500.06	7,101.45	93,800.00
16009 · Miscellaneous Expenses - Other	782.76			7,582.50			
Total 16009 · Miscellaneous Expenses	895.76	249.99	645.77	16,184.01	1,500.06	14,683.95	93,800.00
16356 · Contract Labor- Streets	0.00	7,500.00	-7,500.00	10,874.00	45,000.00	-34,126.00	90,000.00
16500 · Leases - Parks and Recreation							
16504 · Adams Park	0.00	0.00	0.00	2,776.88	6,000.00	-3,223.12	6,000.00
Total 16500 · Leases - Parks and Recreation	0.00	0.00	0.00	2,776.88	6,000.00	-3,223.12	6,000.00
16550 · HOME Grant Expense	13,600.00			453,000.00			
17500 · Tax Rebatement							
17500.1 · Sales Tax Rebate	17,243.75	17,243.75	0.00	103,462.50	103,462.50	0.00	206,925.00
17500.2 · 380 Ad Valorem Tax Rebate	9,480.25	9,480.25	0.00	56,881.50	56,881.50	0.00	113,763.00
17500.3 · PID Property Tax Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	38,815.00
Total 17500 · Tax Rebatement	26,724.00	26,724.00	0.00	160,344.00	160,344.00	0.00	359,503.00
Total Expense	357,289.44	322,480.48	34,808.96	2,282,279.43	1,868,651.14	413,628.29	3,901,735.00
Net Ordinary Income	-9,470.48	-118,397.13	108,926.65	846,973.70	441,663.76	405,309.94	-50,000.00
Other Income/Expense							
Other Income							
14000.3 · Transfers In							
14620.2 · Admin Transfer from MEDC	3,958.34	3,958.34	0.00	23,750.00	23,750.00	0.00	47,500.00
14620.4 · Admin Trf from Court Security	0.00	625.00	-625.00	0.00	1,250.00	-1,250.00	2,500.00

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Accrual Basis

City of Montgomery - General Fund
Profit & Loss Budget Performance-All

March 2021

	<u>Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Oct '20 - Mar 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Total 14000.3 · Transfers In	3,958.34	4,583.34	-625.00	23,750.00	25,000.00	-1,250.00	50,000.00
Total Other Income	3,958.34	4,583.34	-625.00	23,750.00	25,000.00	-1,250.00	50,000.00
Net Other Income	3,958.34	4,583.34	-625.00	23,750.00	25,000.00	-1,250.00	50,000.00
Net Income	<u>-5,512.14</u>	<u>-113,813.79</u>	<u>108,301.65</u>	<u>870,723.70</u>	<u>466,663.76</u>	<u>404,059.94</u>	<u>0.00</u>

Cash Flow Report - Building Fund Account

As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
	BALANCE AS OF	03/01/2021		\$0.00
	Receipts			
	No Receipts Activity		0.00	
	Total Receipts			0.00
	Disbursements			
	No Disbursements Activity		0.00	
	Total Disbursements			0.00
	BALANCE AS OF	03/31/2021		\$0.00

Cash Flow Report - Const CkgW&S Proj 1058544 Account

As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$827.33
Receipts				
	Transfer from Utility Fund - Engineering		164,286.00	
	Transfer from Utility Fund - Engineering		16,000.00	
	Transfer from BOKF 2017A - Outlay Request #8		2,462.37	
Total Receipts				182,748.37
Disbursements				
1352	Jones & Carter, Inc.	Engineering Fees - Capital Projects	(16,739.72)	
1353	Nerie Construction, LLC	Pay Estimates 1 & 2 - Downtown Waterline Replac	(164,286.00)	
Total Disbursements				(181,025.72)
BALANCE AS OF 03/31/2021				\$2,549.98

Cash Flow Report - BOKF, NA Escrow Series 2017A Account

As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$105,530.79
Receipts				
	Interest on account 03/31/2021		0.49	
Total Receipts				0.49
Disbursements				
	Wire	Transfer from BOKF 2017A - Outlay Request #8	(2,462.37)	
Total Disbursements				(2,462.37)
BALANCE AS OF 03/31/2021				\$103,068.91

Cash Flow Report - BOKF, NA Escrow Series 2017B Account

As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
	BALANCE AS OF	03/01/2021		\$1,514,902.76
	Receipts			
	Interest on account	03/31/2021	7.08	
	Total Receipts			7.08
	Disbursements			
	No Disbursements Activity		0.00	
	Total Disbursements			0.00
	BALANCE AS OF	03/31/2021		\$1,514,909.84

City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance
March 2021

Accrual Basis

	Mar 21	Budget	% of Budget	Oct '20 - Mar 21	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
43901 · Capital Proj Funding Sourc							
43911 · Transfer From MEDC	0.00	0.00	0.0%	0.00	0.00	0.0%	160,000.00
43947 · Transfer from Utility Fund							
43947A · Tsf from Utility - Cap (27002)	180,286.00	0.00	100.0%	194,286.00	0.00	100.0%	536,039.00
43947B · Tsf from Utility - Maint	0.00			0.00	0.00	0.0%	0.00
43947C · Tsf fr Utility - Cap Costs Proj	0.00			0.00	0.00	0.0%	0.00
Total 43947 · Transfer from Utility Fund	180,286.00	0.00	100.0%	194,286.00	0.00	100.0%	536,039.00
43949 · Transfers from General Fund							
43949.1 · Tsf fr Gen - Police Veh (17070)	0.00	0.00	0.0%	0.00	0.00	0.0%	15,000.00
43949.2 · Tsf from Gen-Streets/Sidewalk	0.00			0.00	0.00	0.0%	0.00
43949.3 · Trs fm Gen - Inf Inv (16590.4)	0.00	0.00	0.0%	0.00	0.00	0.0%	46,700.00
43949.4 · Tsf fm Gen - Mob Inv (16590.7)	0.00	0.00	0.0%	0.00	0.00	0.0%	10,000.00
Total 43949 · Transfers from General Fund	0.00	0.00	0.0%	0.00	0.00	0.0%	71,700.00
43952 · Other Fund Reserves/Transfers							
43952.1 · 380 Agt-1st Hrtford-18" SS line	0.00			0.00	0.00	0.0%	0.00
43952.3 · Proceeds GLO	0.00	0.00	0.0%	0.00	0.00	0.0%	2,280,000.00
Total 43952 · Other Fund Reserves/Transfers	0.00	0.00	0.0%	0.00	0.00	0.0%	2,280,000.00
Total 43901 · Capital Proj Funding Sourc	180,286.00	0.00	100.0%	194,286.00	0.00	100.0%	3,047,739.00
43959 · FEMA Grant Revenue							
43956.3 · Impact Fees (26901.3)	0.00	0.00	0.0%	0.00	0.00	0.0%	90,000.00
Total 43959 · FEMA Grant Revenue	0.00	0.00	0.0%	0.00	0.00	0.0%	90,000.00
43961 · Grant Funds-CDBG							
43961.2 · CDBG Block Grant - Baja	0.00	0.00	0.0%	0.00	0.00	0.0%	56,985.00
Total 43961 · Grant Funds-CDBG	0.00	0.00	0.0%	0.00	0.00	0.0%	56,985.00
45391 · Interest Earned							
45391.1 · Interest Earned Ser 2017A	0.49	16.67	2.9%	3.48	99.98	3.5%	200.00
45391.2 · Interest Earned Ser 2017B	7.08	66.67	10.6%	45.86	399.98	11.5%	800.00
Total 45391 · Interest Earned	7.57	83.34	9.1%	49.34	499.96	9.9%	1,000.00
45900 · Use of Surplus	0.00	0.00	0.0%	0.00	0.00	0.0%	1,382,989.00
Total Income	180,293.57	83.34	216,335.0%	194,335.34	499.96	38,870.2%	4,578,713.00
Expense							

**City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance
March 2021**

Accrual Basis

	Mar 21	Budget	% of Budget	Oct '20 - Mar 21	YTD Budget	% of Budget	Annual Budget
43889 · Grant Administrative Expenses							
43889.2 · Baja Project CDBG #7217320	0.00	0.00	0.0%	0.00	0.00	0.0%	3,325.00
43889.3 · GLO - All Proj	0.00	0.00	0.0%	0.00	0.00	0.0%	108,360.00
Total 43889 · Grant Administrative Expenses	0.00	0.00	0.0%	0.00	0.00	0.0%	111,685.00
43890 · Engineering							
43890.2 · WP #3 Improvements-TWDB	0.00	0.00	0.0%	34,054.46	0.00	100.0%	65,000.00
43890.3 · Lift St #1 Expansion-TWDB	0.00	0.00	0.0%	8,758.47	0.00	100.0%	1,000.00
43890.4 · Waterline replacement/HouSt	0.00			18,529.49			
43890.5 · LS#3/Force Main Re-Rte-TWDB	0.00			0.00	0.00	0.0%	0.00
43890.7 · Downtown/SH105 Imp-TWDB	0.00	0.00	0.0%	0.00	0.00	0.0%	75,000.00
43890.8 · 18" SS Line	0.00	0.00	0.0%	1,135.00	0.00	100.0%	2,000.00
43890.A · Baja Project - CDBG 0037-00	0.00			0.00	0.00	0.0%	0.00
43890.C · Atkins Ck W,SS,STS Rep-FEMA4281	0.00			0.00	0.00	0.0%	0.00
43890.E · Eng-All GLO	0.00	0.00	0.0%	4,567.38	0.00	100.0%	225,000.00
Total 43890 · Engineering	0.00	0.00	0.0%	67,044.80	0.00	100.0%	368,000.00
43995 · Const Cost-Contingencies							
43995.1 · LS#3 Force Main ReRoute- TWDB	0.00			0.00	0.00	0.0%	0.00
43995.2 · LS#1 Replacement/Expans - TWDB	0.00			0.00	0.00	0.0%	0.00
43995.3 · WP#3 Improvements- TWDB	0.00	0.00	0.0%	0.00	0.00	0.0%	45,000.00
43995.4 · Downtown/SH105 Improve - TWDB	0.00	0.00	0.0%	0.00	0.00	0.0%	45,000.00
Total 43995 · Const Cost-Contingencies	0.00	0.00	0.0%	0.00	0.00	0.0%	90,000.00
44000 · Wastewater System							
44006 · LS #1-Replmnt/Expans-TWDB	0.00	0.00	0.0%	0.00	0.00	0.0%	100,000.00
44007 · LS#3 Forcemain Reroute-TWDB	0.00			0.00	0.00	0.0%	0.00
44008 · 18" Gravity S.S. Line Const	0.00	0.00	0.0%	14,210.21	0.00	100.0%	14,000.00
44009 · Lift St #3 Improvements-GLO	0.00			0.00	0.00	0.0%	0.00
Total 44000 · Wastewater System	0.00	0.00	0.0%	14,210.21	0.00	100.0%	114,000.00
45000 · Water System- Capital Proj							
43975 · WP #3 Generator - GLO	0.00	0.00	0.0%	0.00	0.00	0.0%	501,000.00
43976.1 · Downtown/SH 105 W Ln Imp-TWDB	164,286.00	0.00	100.0%	164,286.00	0.00	100.0%	913,838.00
43992.1 · Water Plant #3 - Imp-TWDB	0.00	0.00	0.0%	0.00	0.00	0.0%	996,550.00
43992.4 · WP#3 Imp - Other Costs-TWDB	0.00			0.00	0.00	0.0%	0.00
43992.5 · Baja/MLK Wtr&Drp Imp-TXCDBG7...	0.00	0.00	0.0%	0.00	0.00	0.0%	38,000.00
Total 45000 · Water System- Capital Proj	164,286.00	0.00	100.0%	164,286.00	0.00	100.0%	2,449,388.00
46000 · Roadway System Improvements							

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City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance
March 2021

Accrual Basis

	Mar 21	Budget	% of Budget	Oct '20 - Mar 21	YTD Budget	% of Budget	Annual Budget
46007 · Roadway Construction	0.00			0.00	0.00	0.0%	0.00
Total 46000 · Roadway System Improvements	0.00			0.00	0.00	0.0%	0.00
48000 · Cap Outlay-Fac, Equip, Etc							
48002 · Utili ProjPrev Maint	0.00			0.00	0.00	0.0%	0.00
48004 · Police Vehicle Replacement	0.00			0.00	0.00	0.0%	0.00
48005.A · Baja / MLK - GLO	0.00	0.00	0.0%	0.00	0.00	0.0%	722,600.00
48007 · Impact Fee-WL Ext-Pkwy/Buf Sp	0.00			0.00	0.00	0.0%	0.00
48008 · Andres Branch - GLO	0.00	0.00	0.0%	0.00	0.00	0.0%	668,040.00
48009 · GLO Environmental	0.00	0.00	0.0%	0.00	0.00	0.0%	15,000.00
48010 · GLO Aquisition - Land	0.00	0.00	0.0%	0.00	0.00	0.0%	40,000.00
Total 48000 · Cap Outlay-Fac, Equip, Etc	0.00	0.00	0.0%	0.00	0.00	0.0%	1,445,640.00
Total Expense	164,286.00	0.00	100.0%	245,541.01	0.00	100.0%	4,578,713.00
Net Ordinary Income	16,007.57	83.34	19,207.5%	-51,205.67	499.96	-10,242.0%	0.00
Net Income	16,007.57	83.34	19,207.5%	-51,205.67	499.96	-10,242.0%	0.00

Cash Flow Report - Checking Account

As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$163,302.15
Receipts				
	Tax Transfer thru 03/12/21		43,431.00	
	Interest		<u>6.49</u>	
Total Receipts				43,437.49
Disbursements				
1049	Amegy Bank	Acct#5784524 Montg.Co. Tax & Rev Ser 2012 - C	<u>(250.00)</u>	
Total Disbursements				<u>(250.00)</u>
BALANCE AS OF 03/31/2021				<u><u>\$206,489.64</u></u>

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Accrual Basis

**City of Montgomery - Debt Service
Profit & Loss Budget Performance**

March 2021

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
Income							
34000 · Taxes & Franchise Fees							
34320 · Ad Valorem Taxes	12,197.10	5,000.00	7,197.10	355,496.21	342,500.00	12,996.21	360,873.00
34330 · Penalty & Interest	1,530.93	270.83	1,260.10	3,219.94	1,625.02	1,594.92	3,250.00
Total 34000 · Taxes & Franchise Fees	13,728.03	5,270.83	8,457.20	358,716.15	344,125.02	14,591.13	364,123.00
34100 · Transfers							
34301.4 · Transfers in-MEDC Fund	0.00			0.00	0.00	0.00	0.00
Total 34100 · Transfers	0.00			0.00	0.00	0.00	0.00
35000 · Other Revenues							
35390 · Interest on Checking	0.00	8.33	-8.33	0.00	50.02	-50.02	100.00
35391 · Interest on Investments	6.49	137.50	-131.01	140.04	825.00	-684.96	1,650.00
Total 35000 · Other Revenues	6.49	145.83	-139.34	140.04	875.02	-734.98	1,750.00
35500 · Use of Surplus Funds	0.00	0.00	0.00	0.00	0.00	0.00	300,627.00
Total Income	13,734.52	5,416.66	8,317.86	358,856.19	345,000.04	13,856.15	666,500.00
Expense							
37000 · Debt Service							
37360 · Interest Payments On Note	20,046.75	0.00	20,046.75	20,046.75	20,250.00	-203.25	39,500.00
37363 · Paying Agent Fees	400.00	0.00	400.00	650.00	1,250.00	-600.00	2,500.00
37365 · Interest 2012 Series Premium	86,218.75	0.00	86,218.75	86,218.75	86,500.00	-281.25	169,500.00
37395 · Principal Note Payments	455,000.00	0.00	455,000.00	455,000.00	455,000.00	0.00	455,000.00
Total 37000 · Debt Service	561,665.50	0.00	561,665.50	561,915.50	563,000.00	-1,084.50	666,500.00
Total Expense	561,665.50	0.00	561,665.50	561,915.50	563,000.00	-1,084.50	666,500.00
Net Income	-547,930.98	5,416.66	-553,347.64	-203,059.31	-217,999.96	14,940.65	0.00

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City of Montgomery - Ct Security Fund
Cash Flow Report - Checking Account
 As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$7,350.32
Receipts				
	Transfer from General for Revenues thru 03/12/2021		32.25	
Total Receipts				32.25
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/31/2021				\$7,382.57

**City of Montgomery - Ct Security Fund
Profit & Loss Budget Performance**

Accrual Basis

March 2021

	<u>Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Oct '20 - Mar 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense							
Income							
84110 · Court Fines & Forfeitures							
84110.1 · Court Security Fees	104.98	333.33	-228.35	269.34	2,000.02	-1,730.68	4,000.00
Total 84110 · Court Fines & Forfeitures	104.98	333.33	-228.35	269.34	2,000.02	-1,730.68	4,000.00
Total Income	104.98	333.33	-228.35	269.34	2,000.02	-1,730.68	4,000.00
Net Ordinary Income	104.98	333.33	-228.35	269.34	2,000.02	-1,730.68	4,000.00
Other Income/Expense							
Other Expense							
86560 · Interfund Tranfers							
86551 · Baliff Transfer to General Fund	0.00	625.00	-625.00	0.00	1,250.00	-1,250.00	2,500.00
Total 86560 · Interfund Tranfers	0.00	625.00	-625.00	0.00	1,250.00	-1,250.00	2,500.00
Total Other Expense	0.00	625.00	-625.00	0.00	1,250.00	-1,250.00	2,500.00
Net Other Income	0.00	-625.00	625.00	0.00	-1,250.00	1,250.00	-2,500.00
Net Income	104.98	-291.67	396.65	269.34	750.02	-480.68	1,500.00

City of Montgomery - Ct Tech Fund
Cash Flow Report - Checking Account
 As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$39,996.90
Receipts				
	Revenues transfer from 03/12/2021		42.99	
	Interest		1.02	
Total Receipts			44.01	44.01
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			0.00	0.00
BALANCE AS OF 03/31/2021				\$40,040.91

City of Montgomery - Ct Tech Fund
Actual to Budget Performance
 March 2021

Accrual Basis

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
74100 · Court Fines and Forfeitures							
74110 · Court Technology Fees	147.98	291.67	-143.69	369.07	1,749.98	-1,380.91	3,500.00
Total 74100 · Court Fines and Forfeitures	147.98	291.67	-143.69	369.07	1,749.98	-1,380.91	3,500.00
74200 · Other Revenues							
74291 · Interest Income	1.02			5.96	0.00	5.96	0.00
Total 74200 · Other Revenues	1.02			5.96	0.00	5.96	0.00
Total Income	149.00	291.67	-142.67	375.03	1,749.98	-1,374.95	3,500.00
Expense							
76200 · Contract Services							
76362 · Computer/Website Services	0.00	166.67	-166.67	0.00	999.98	-999.98	2,000.00
Total 76200 · Contract Services	0.00	166.67	-166.67	0.00	999.98	-999.98	2,000.00
Total Expense	0.00	166.67	-166.67	0.00	999.98	-999.98	2,000.00
Net Ordinary Income	149.00	125.00	24.00	375.03	750.00	-374.97	1,500.00
Net Income	149.00	125.00	24.00	375.03	750.00	-374.97	1,500.00

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Cash Flow Report - Grant Account Account

As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
	BALANCE AS OF	03/01/2021		\$80.73
	Receipts			
	No Receipts Activity		0.00	
	Total Receipts			0.00
	Disbursements			
	No Disbursements Activity		0.00	
	Total Disbursements			0.00
	BALANCE AS OF	03/31/2021		\$80.73

Cash Flow Report - Checking Account

As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$5,737.63
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/31/2021				\$5,737.63

City of Montgomery - Hotel Occupancy Tax Fund
Cash Flow Report - Checking Account
 As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$16,238.67
Receipts				
	Interest		0.41	
Total Receipts				0.41
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/31/2021				\$16,239.08

**City of Montgomery - Hotel Occupancy Tax Fund
Profit & Loss Budget Performance**

March 2021

Accrual Basis

	<u>Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Oct '20 - Mar 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Income							
44300 · Taxes & Franchise Fees							
44330 · Hotel Occupancy Taxes	0.00	0.00	0.00	1,197.90	1,000.00	197.90	2,000.00
Total 44300 · Taxes & Franchise Fees	0.00	0.00	0.00	1,197.90	1,000.00	197.90	2,000.00
44400 · Other Revenues							
44360 · Interest Earned On Checking	0.00	0.00	0.00	0.00	1.00	-1.00	3.00
44490 · Interest Income	0.41			2.34			
Total 44400 · Other Revenues	0.41	0.00	0.41	2.34	1.00	1.34	3.00
Total Income	0.41	0.00	0.41	1,200.24	1,001.00	199.24	2,003.00
Expense							
46600 · Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Total Expense	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Net Income	0.41	0.00	0.41	1,200.24	1,001.00	199.24	1,003.00

Cash Flow Report - MEDC Checking Account

Item 16.

As of March 31, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$402,027.62
Receipts				
	Payment from General Fund for MISD Loan		63,052.03	
	Sales Tax Transfer 03/21		76,550.41	
Total Receipts				139,602.44
Disbursements				
2030	Rebecca Huss	Reimbursement of Expense - Social Media Services	(1,000.00)	
2031	Rebecca Huss	Reimbursement of Expense - Social Media Services	(186.15)	
2032	Rebecca Huss	Reimbursement of Expense - Social Media Services	(125.00)	
2033	Albert Chambers	Security - Music and Mudbugs Festival	(500.00)	
2034	George Hernandez	Security - Music and Mudbugs Festival	(550.00)	
2035	Joe Belmares	Security - Music and Mudbugs Festival	(500.00)	
2036	Kevin Bates	Security - Music and Mudbugs Festival	(200.00)	
2037	Larry Evans	Security - Music and Mudbugs Festival	(300.00)	
2038	Lucille Saah	Security - Music and Mudbugs Festival	(500.00)	
2039	Michael Voytko	Security - Music and Mudbugs Festival	(500.00)	
2040	Nathaniel Graves	Security - Music and Mudbugs Festival	(500.00)	
2041	Nurahda Manning	Security - Music and Mudbugs Festival	(550.00)	
2042	Reed Edelman	Security - Music and Mudbugs Festival	(400.00)	
2043	Roland Reyes	Security - Music and Mudbugs Festival	(550.00)	
2044	Thomas Baxter	Security - Music and Mudbugs Festival	(200.00)	
2045	Timothy Bauer	Security - Music and Mudbugs Festival	(500.00)	
2046	Trent Lozano	Security - Music and Mudbugs Festival	(550.00)	
2047	Gunda Corporation	Downtown Design & Streetscape Improvements PI	(15,248.97)	
2048	Rebecca Huss	Reimbursement of Expense - Graphic Design Prog	(119.40)	
AL	First Financial Bank	Monthly Admin Transfer March 2021	(3,958.34)	
Total Disbursements				(26,937.86)
BALANCE AS OF 03/31/2021				\$514,692.20

City of Montgomery - MEDC
Actual to Budget Performance
March 2021

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
Income							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	76,550.41	45,000.00	31,550.41	469,173.99	335,000.00	134,173.99	675,000.00
Total 55000 · Taxes & Franchise Fees	76,550.41	45,000.00	31,550.41	469,173.99	335,000.00	134,173.99	675,000.00
55300 · Other Revenues							
55391 · Interest Income	796.09	333.33	462.76	3,111.36	2,000.02	1,111.34	4,000.00
55399 · Misc Income	0.00			160.00	0.00	160.00	0.00
Total 55300 · Other Revenues	796.09	333.33	462.76	3,271.36	2,000.02	1,271.34	4,000.00
Total Income	77,346.50	45,333.33	32,013.17	472,445.35	337,000.02	135,445.33	679,000.00
Expense							
56000 · Pub Infrastructure - Category I							
56000.6 · Downtown Dev Improvements	15,248.97	9,333.33	5,915.64	32,523.21	56,000.02	(23,476.81)	112,000.00
56000.7 · Streets & Sidewalks	0.00	833.33	(833.33)	0.00	5,000.02	(5,000.02)	10,000.00
56000.8 · Utility Extensions	0.00	4,166.67	(4,166.67)	0.00	24,999.98	(24,999.98)	50,000.00
56000.B · City Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
Total 56000 · Pub Infrastructure - Category I	15,248.97	14,333.33	915.64	32,523.21	86,000.02	(53,476.81)	332,000.00
56001 · Business Dev & Ret -Category II							
56001.8 · Sales Tax Reimbursement	9,583.34	9,583.34	0.00	57,500.00	57,500.00	0.00	115,000.00
56001.9 · Economic Development Grant Prog	0.00	1,666.67	(1,666.67)	0.00	9,999.98	(9,999.98)	20,000.00
Total 56001 · Business Dev & Ret -Category II	9,583.34	11,250.01	(1,666.67)	57,500.00	67,499.98	(9,999.98)	135,000.00
56002 · Quality of Life - Category III							
56002.1 · Walking Tours	150.00			150.00	0.00	150.00	0.00
56002.2 · Removal of Blight	0.00	1,250.00	(1,250.00)	0.00	7,500.00	(7,500.00)	15,000.00
56002.3 · Events							
56100.1 · Neighborhood Water Party	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
56100.5 · Light up Montgomery	0.00	0.00	0.00	2,000.00	2,000.00	0.00	2,000.00
56100.6 · Southern Rum Runner	0.00	0.00	0.00	0.00	0.00	0.00	7,800.00
56100.7 · Mudbugs and Music	6,350.00	8,000.00	(1,650.00)	6,350.00	8,000.00	(1,650.00)	8,000.00
56100.8 · Christmas Parade	0.00	125.00	(125.00)	1,258.09	750.00	508.09	1,500.00
56100.9 · Contests/Prizes	0.00	333.33	(333.33)	0.00	2,000.02	(2,000.02)	4,000.00
56002.3 · Events - Other	0.00	1,391.67	(1,391.67)	514.94	8,349.98	(7,835.04)	16,700.00
Total 56002.3 · Events	6,350.00	9,850.00	(3,500.00)	10,123.03	21,100.00	(10,976.97)	41,000.00
56002.4 · Downtown Enhancement Projects	0.00	2,500.00	(2,500.00)	135.00	15,000.00	(14,865.00)	30,000.00
Total 56002 · Quality of Life - Category III	6,500.00	13,600.00	(7,100.00)	10,408.03	43,600.00	(33,191.97)	86,000.00
56003 · Marketing & Tourism-Category IV							
56003.5 · Brochures/Printed Literature	0.00	333.33	(333.33)	0.00	2,000.02	(2,000.02)	4,000.00
56003.C · Website	334.60	666.67	(332.07)	334.60	3,999.98	(3,665.38)	8,000.00
56003.F · Social Media Advertising	109.00	250.00	(141.00)	413.61	1,500.00	(1,086.39)	3,000.00
56003.G · Historical Signage	0.00	166.67	(166.67)	0.00	999.98	(999.98)	2,000.00

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
Total 56003 · Marketing & Tourism-Category IV	443.60	1,416.67	(973.07)	748.21	8,499.98	(7,751.77)	17,000.00
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	3,958.34	3,958.34	0.00	23,750.00	23,750.00	0.00	47,500.00
56004.3 · Miscellaneous Expenses	0.00	41.67	(41.67)	0.00	249.98	(249.98)	500.00
56004.6 · Consulting (Professional servi)	1,119.40	4,083.33	(2,963.93)	6,708.89	24,500.02	(17,791.13)	49,000.00
56004.7 · Travel & Training Expenses	0.00	833.33	(833.33)	724.00	5,000.02	(4,276.02)	10,000.00
56004.9 · Technology	0.00	166.67	(166.67)	0.00	999.98	(999.98)	2,000.00
Total 56004 · Administration - Category V	5,077.74	9,083.34	(4,005.60)	31,182.89	54,500.00	(23,317.11)	109,000.00
Total Expense	36,853.65	49,683.35	(12,829.70)	132,362.34	260,099.98	(127,737.64)	679,000.00
Net Income	40,492.85	(4,350.02)	44,842.87	340,083.01	76,900.04	263,182.97	0.00

City of Montgomery - Police Asset Forfeiture
Cash Flow Report - Checking Account
 As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$12,086.80
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/31/2021				\$12,086.80

City of Montgomery - Police Asset Forfeiture Profit & Loss Budget Performance

March 2021

Accrual Basis

	<u>Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Oct '20 - Mar 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense							
Income							
74000 · Police Asset Forfeitures							
74102 · Asset Forfeitures	0.00	0.00	0.00	3,494.82	0.00	3,494.82	0.00
Total 74000 · Police Asset Forfeitures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,494.82</u>	<u>0.00</u>	<u>3,494.82</u>	<u>0.00</u>
Total Income	0.00	0.00	0.00	3,494.82	0.00	3,494.82	0.00
Expense							
76100 · Supplies and Equipment							
76101 · Computer/Technology Equipment	0.00			0.00	0.00	0.00	0.00
Total 76100 · Supplies and Equipment	<u>0.00</u>			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Expense	0.00			0.00	0.00	0.00	0.00
Net Ordinary Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,494.82</u>	<u>0.00</u>	<u>3,494.82</u>	<u>0.00</u>
Net Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,494.82</u>	<u>0.00</u>	<u>3,494.82</u>	<u>0.00</u>

Cash Flow Report - Water & Sewer Fund Account

Item 16.

As of March 31, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 03/01/2021				\$1,194,701.77
Receipts				
	Reimbursement of Expenses from General Fund thru 03/12/2021		9,734.02	
	A/R Collections		160,022.42	
	A/R Collections O/S		1,211.61	
	Customer Meter Deposits		3,600.00	
	Fee Revenue		845.00	
	Fee Revenue O/S		50.00	
	Interest on Checking		38.67	
Total Receipts				175,501.72
Disbursements				
15261	Adams Homes	Deposit Refund - 308 Terra Vista	(102.00)	
15262	Badger Meter	Inv #80068717	(924.71)	
15263	Chris Cheatham	Deposit Refund - 509 Louisa	(71.95)	
15264	DataProse, LLC	Acct# 1216 Inv#DP2100663 ; 3P51391 Billing Pe	(758.39)	
15265	Electrical Field Services, Inc.	Lift Station #4 ; Water Plant 3 and WWTP Repairs	(1,630.17)	
15266	Kandace Russell	Deposit Refund - 219 Racetrack Lane	(75.39)	
15267	Kristen Billingsley	Deposit Refund - 166 Harley Dr	(57.51)	
15268	Mark Schwalm	Deposit Refund - 126 Scenic Hills Ct	(73.67)	
15269	Montgomery Soccer Club	Deposit Refund - 360 CB Stewart St	(202.29)	
15270	Rebecca Sires	Deposit Refund - 438 Terra Vista Cir	(97.24)	
15271	Stylecraft Builders	Deposit Refund - 155 Scenic Hills Ct	(62.18)	
15272	Techline Pipe, L.P.	Customer #1090 67073-00	(246.58)	
15273	Coburn's Supply Co., Inc.	Inv # 504141323	(244.02)	
15274	Consolidated Communications	936-597-8846 ; 7657 ; 3353; 4826 - 02/21	(279.19)	
15275	DXI Industries Inc.	Chlorine WP#3 055002685-21	(430.42)	
15276	Electrical Field Services, Inc.	Lift Station 4, Lift Pumps not alternating - Invoice	(365.40)	
15277	Entergy	February 2021 Invoices	(6,898.78)	
15278	K&K Construction, Inc.	Sack Stabilized Sand - Invoice 21-2194	(94.90)	
15279	Montgomery Fencing & Exteriors LLC	Fence Installation at Sewer Plant - Invoice 1573	(23,975.00)	
15280	Texas Excavation Safety System, Inc.	Monthly Message Fees for 02/21 Inv#21-06069	(34.20)	
15281	TML - IRP	Insurance Premiums March 2021	(3,645.07)	
15282	Waste Management	Customer ID# 7-23067-13005 inv 5713204-1792-	(12,730.36)	
15283	DSHS Central Lab MC2004	Acct CEN CD2782_022021 PWS ID #1700022	(231.50)	
15284	DXI Industries Inc.	Chlorine WP#3 DE05001635-21	(100.00)	
15285	Electrical Field Services, Inc.	Lift Station 4, Pull Lift Pump #1 - Invoice 35015	(1,055.60)	
15286	Entergy	February 2021 Invoices.	(18.28)	
15287	Janet Storms	Deposit Refund - 132 Racetrack Lane	(64.73)	
15288	Jones & Carter, Inc	Engineering Fees - January 2021	(7,602.50)	
15289	LDC	CM100268 Hwy 105 West, CM100264 149 South 0	(339.58)	
15290	McCoy's Building Supply	Acct#0900-98046487-001 Inv 11358699 / 1135870	(13.18)	
15291	Patti Baucom	Deposit Refund - 427 Terra Vista Circle	(75.39)	
15292	Renu Property Management TX. LLC	Deposit Refund - 199 Brocks Lane	(73.67)	
15293	Stylecraft Builders	Deposit Refund - 118 Scenic Hills Ct ; 279 Brocks	(250.02)	
15294	Terrell Hoage	Deposit Refund - 199 Brocks Lane	(75.39)	
15295	Tiffany McDaniel	Deposit Refund - 106 Abner Lane	(7.51)	
15296	ACCURATE Meter & Backflow, LLC	Backflow Preventer Testing Inv 34455	(895.00)	
15297	Coburn's Supply Co., Inc.	Inv # 504110305-1	(193.56)	
15298	Consolidated Communications	936-597-4774/0 03/11/21-04/03/2021	(155.94)	
15299	DataProse, LLC	March 2021 In-House Insert - Inv 3P51392	(169.44)	
15300	Electrical Field Services, Inc.	Lift Station 4 / Grinder Station - Invoice 35019 ; 35	(2,641.70)	

Cash Flow Report - Water & Sewer Fund Account

As of March 31, 2021

Item 16.

Num	Name	Memo	Amount	Balance
Disbursements				
15301	Gulf Utility Service, Inc.	Operations - Inv 18264 02/28/21	(11,653.78)	
15302	Tyler Technologies	Monthly Maintenance-Support and Host Web Site	(41.00)	
ACH	State Comptroller	Sales Tax - Fees - 02/2021	(1,191.25)	
AL	First Financial	Reimbursement of Expenses to General Fund thru	(34,159.21)	
AL	First Financial	Transfer to Construction - Downtown Waterline R	(164,286.00)	
AL	First Financial	Transfer to Construction - Engineering Fees	(16,000.00)	
AL	First Financial	Reimbursement of Expenses to General Fund thru	(20,852.54)	
Recap 01/2R	First Financial	Bank Error Corrected	(0.06)	
Recap 03/21	First Financial	Billing Charges	(1,628.53)	
Total Disbursements				(316,774.78)
BALANCE AS OF 03/31/2021				\$1,053,428.71

City of Montgomery - Water & Sewer Fund
Actual to Budget Performance - Utility Fund
March 2021

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
24000 · Charges for Service							
24100 · Water Revenue	55,846.83	45,000.00	10,846.83	353,132.00	255,000.00	98,132.00	620,000.00
24118 · Surface Water Revenue	604.17	533.33	70.84	3,891.86	3,200.02	691.84	6,400.00
24119 · Application Fee	0.00	125.00	(125.00)	30.00	750.00	(720.00)	1,500.00
24120 · Disconnect Reconnect	(400.00)	395.83	(795.83)	3,982.41	2,375.02	1,607.39	4,750.00
24200 · Sewer Revenue	58,805.23	45,000.00	13,805.23	339,827.40	265,000.00	74,827.40	630,000.00
24310 · Tap Fees/Inspections	8,455.00	22,500.00	(14,045.00)	200,869.70	135,000.00	65,869.70	270,000.00
24319 · Grease Trap Inspections	1,550.00	1,500.00	50.00	9,550.00	9,000.00	550.00	18,000.00
24330 · Late Charges	1,848.30	1,250.00	598.30	7,668.45	7,500.00	168.45	15,000.00
24333 · Returned Ck Fee	0.00	16.67	(16.67)	550.00	99.98	450.02	200.00
24334 · Backflow Testing	0.00	1,333.33	(1,333.33)	0.00	8,000.02	(8,000.02)	16,000.00
25403 · Solid Waste Revenue	14,609.32	12,083.33	2,525.99	86,816.44	72,500.02	14,316.42	145,000.00
Total 24000 · Charges for Service	141,318.85	129,737.49	11,581.36	1,006,318.26	758,425.06	247,893.20	1,726,850.00
24101 · Taxes and Franchise Fees							
24110 · Sales Tax Rev for Solid Waste	1,195.73	1,000.00	195.73	7,105.06	6,000.00	1,105.06	12,000.00
Total 24101 · Taxes and Franchise Fees	1,195.73	1,000.00	195.73	7,105.06	6,000.00	1,105.06	12,000.00
24121 · Groundwater Reduction Revenue	14,241.15	14,250.00	(8.85)	91,736.70	85,500.00	6,236.70	171,000.00
25000 · Other Revenues							
25000.1 · Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00
25391 · Interest Income	38.67	33.33	5.34	217.53	200.02	17.51	400.00
25392 · Interest earned on Investments	10.71	250.00	(239.29)	309.65	1,500.00	(1,190.35)	3,000.00
25395 · Meter Box Replacement	550.00			640.00			
25396 · EndPoint Charge	0.00			185.00			
25399 · Misc Rev & ETS Rev	895.00	333.33	561.67	4,275.30	2,000.02	2,275.28	4,000.00
Total 25000 · Other Revenues	1,494.38	616.66	877.72	5,627.48	3,700.04	1,927.44	97,400.00
25500 · Utility Contracts	196.75			1,145.55			
Total Income	158,446.86	145,604.15	12,842.71	1,111,933.05	853,625.10	258,307.95	2,007,250.00
Expense							
26001 · Personnel							
26353.1 · Health Ins.	3,399.48	3,250.00	149.48	21,025.67	19,500.00	1,525.67	39,000.00
26353.4 · Unemployment Ins	0.00	37.50	(37.50)	0.00	225.00	(225.00)	450.00
26353.5 · Workers Comp.	942.52	400.00	542.52	2,504.82	2,400.00	104.82	4,800.00
26353.6 · Dental Insurance	241.35	266.67	(25.32)	1,471.42	1,599.98	(128.56)	3,200.00
26353.7 · Life & AD&D Insurance	66.60	83.33	(16.73)	397.98	500.02	(102.04)	1,000.00
26353.8 · Crime Insurance	40.72	41.67	(0.95)	244.32	249.98	(5.66)	500.00
26501 · Retirement Expense	2,018.91	1,250.00	768.91	10,495.80	7,500.00	2,995.80	15,000.00

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
26560 · Payroll Taxes	1,554.86	1,666.67	(111.81)	9,969.30	9,999.98	(30.68)	20,000.00
26600 · Wages	20,412.87	19,312.50	1,100.37	132,940.75	115,875.00	17,065.75	231,750.00
26600.1 · Overtime	0.00	416.67	(416.67)	0.00	2,499.98	(2,499.98)	5,000.00
Total 26001 · Personnel	28,677.31	26,725.01	1,952.30	179,050.06	160,349.94	18,700.12	320,700.00
26200 · Contract Services							
26102 · General Consultant Fees	0.00	1,250.00	(1,250.00)	0.00	7,500.00	(7,500.00)	15,000.00
26320 · Legal Fees	0.00	1,500.00	(1,500.00)	0.00	9,000.00	(9,000.00)	18,000.00
26322 · Engineering	0.00	6,250.00	(6,250.00)	40,803.74	37,500.00	3,303.74	75,000.00
26323 · Operator	3,300.00	3,365.00	(65.00)	19,800.00	20,190.00	(390.00)	40,380.00
26324 · Billing and Collections	2,556.30	1,991.67	564.63	12,159.16	11,949.98	209.18	23,900.00
26325 · Backflow Testing	895.00	1,333.33	(438.33)	1,945.00	8,000.02	(6,055.02)	16,000.00
26328 · Testing	1,999.32	1,250.00	749.32	6,846.88	7,500.00	(653.12)	15,000.00
26331 · Sales Tax for Solid Waste	1,199.30	1,000.00	199.30	7,126.75	6,000.00	1,126.75	12,000.00
26336 · Sludge Hauling	0.00	2,000.00	(2,000.00)	14,074.38	12,000.00	2,074.38	24,000.00
26340 · Printing	74.41	33.33	41.08	202.98	200.02	2.96	400.00
26350 · Postage	85.69	416.67	(330.98)	341.38	2,499.98	(2,158.60)	5,000.00
26351 · Telephone	658.13	475.00	183.13	5,075.57	2,850.00	2,225.57	5,700.00
26370 · Tap Fees & Inspections	2,740.00	4,166.67	(1,426.67)	43,376.81	24,999.98	18,376.83	50,000.00
26380 · Disconnect/Reconnect Expense	0.00	33.33	(33.33)	0.00	200.02	(200.02)	400.00
26399 · Garbage Pickup	13,494.54	11,666.67	1,827.87	81,744.72	69,999.98	11,744.74	140,000.00
Total 26200 · Contract Services	27,002.69	36,731.67	(9,728.98)	233,497.37	220,389.98	13,107.39	440,780.00
26300 · Communications							
26338 · Advertising/Promotion	0.00	125.00	(125.00)	0.00	750.00	(750.00)	1,500.00
Total 26300 · Communications	0.00	125.00	(125.00)	0.00	750.00	(750.00)	1,500.00
26326 · Permits & Licenses	111.00	3,833.33	(3,722.33)	19,440.43	23,000.02	(3,559.59)	46,000.00
26371 · Dues & Subscriptions	120.74	166.67	(45.93)	120.74	999.98	(879.24)	2,000.00
26400.1 · Supplies & Equipment							
26342 · Chemicals	2,194.82	2,333.33	(138.51)	13,991.88	14,000.02	(8.14)	28,000.00
26358 · Copier/Fax Machine Lease	0.00	135.00	(135.00)	0.00	810.00	(810.00)	1,620.00
26460 · Operating Supplies	2,662.13	6,666.67	(4,004.54)	11,795.25	39,999.98	(28,204.73)	80,000.00
26485 · Uniforms	201.56	375.00	(173.44)	1,669.03	2,250.00	(580.97)	4,500.00
27040 · ComputerTechnology Equipment	792.57	700.00	92.57	5,819.71	4,200.00	1,619.71	8,400.00
26400.1 · Supplies & Equipment - Other	0.00	50.00	(50.00)	45.96	300.00	(254.04)	600.00
Total 26400.1 · Supplies & Equipment	5,851.08	10,260.00	(4,408.92)	33,321.83	61,560.00	(28,238.17)	123,120.00
26401 · Groundwater Reduction Expenses	0.00	0.00	0.00	0.00	0.00	0.00	100.00
26500 · Staff Development							
26354 · Travel & Training (Travel)	0.00	458.33	(458.33)	663.30	2,750.02	(2,086.72)	5,500.00
26355 · Employee Relations (Education)	0.00	41.67	(41.67)	0.00	249.98	(249.98)	500.00

	Mar 21	Budget	\$ Over Budget	Oct '20 - Mar 21	YTD Budget	\$ Over Budget	Annual Budget
Total 26500 · Staff Development	0.00	500.00	(500.00)	663.30	3,000.00	(2,336.70)	6,000.00
26600.2 · Maintenance							
26335 · Repairs & Maintenance	13,371.41	18,812.50	(5,441.09)	79,028.27	112,875.00	(33,846.73)	225,750.00
26335.1 · Vehicle Rep. & Maint.	75.47	250.00	(174.53)	989.26	1,500.00	(510.74)	3,000.00
26349 · Gas & Oil	487.64	645.83	(158.19)	1,549.50	3,875.02	(2,325.52)	7,750.00
Total 26600.2 · Maintenance	13,934.52	19,708.33	(5,773.81)	81,567.03	118,250.02	(36,682.99)	236,500.00
26700 · Insurance Expense							
26353.2 · Liability Ins.	260.64	266.67	(6.03)	1,921.94	1,599.98	321.96	3,200.00
26353.3 · Property Ins.	2,401.19	2,333.33	67.86	14,328.24	14,000.02	328.22	28,000.00
Total 26700 · Insurance Expense	2,661.83	2,600.00	61.83	16,250.18	15,600.00	650.18	31,200.00
26800 · Utilities Expense							
26352.1 · Utilities - Gas for Generators	63.03	83.33	(20.30)	665.90	500.02	165.88	1,000.00
26352.2 · Utilities-Water Plants	5,705.73	5,666.67	39.06	38,249.71	33,999.98	4,249.73	68,000.00
26352.3 · Utilities-WW Treatment Plants	28.44	2,500.00	(2,471.56)	509.87	15,000.00	(14,490.13)	30,000.00
26352.4 · Utilities - Lift Stations	2,508.42	1,333.33	1,175.09	8,785.96	8,000.02	785.94	16,000.00
Total 26800 · Utilities Expense	8,305.62	9,583.33	(1,277.71)	48,211.44	57,500.02	(9,288.58)	115,000.00
26901 · Util Projects/Prev Maint							
26901.3 · Impact Fees - Tsf to CPF	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00
26901 · Util Projects/Prev Maint - Other	8,429.22	3,859.25	4,569.97	80,957.64	23,155.50	57,802.14	46,311.00
Total 26901 · Util Projects/Prev Maint	8,429.22	3,859.25	4,569.97	80,957.64	23,155.50	57,802.14	136,311.00
27000 · Miscellaneous Expenses							
26359 · Misc Expense	0.06			0.00			
26361 · Bank Charges/ETS	2,625.79	1,000.00	1,625.79	19,336.52	6,000.00	13,336.52	12,000.00
Total 27000 · Miscellaneous Expenses	2,625.85	1,000.00	1,625.85	19,336.52	6,000.00	13,336.52	12,000.00
Total Expense	97,719.86	115,092.59	(17,372.73)	712,416.54	690,555.46	21,861.08	1,471,211.00
Net Ordinary Income	60,727.00	30,511.56	30,215.44	399,516.51	163,069.64	236,446.87	536,039.00
Other Income/Expense							
Other Expense							
27001 · Other Expenses							
27002 · Transfer to Construction Fund	180,286.00	0.00	180,286.00	194,286.00	0.00	194,286.00	536,039.00
Total 27001 · Other Expenses	180,286.00	0.00	180,286.00	194,286.00	0.00	194,286.00	536,039.00
Total Other Expense	180,286.00	0.00	180,286.00	194,286.00	0.00	194,286.00	536,039.00

	<u>Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Oct '20 - Mar 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Net Other Income	<u>(180,286.00)</u>	<u>0.00</u>	<u>(180,286.00)</u>	<u>(194,286.00)</u>	<u>0.00</u>	<u>(194,286.00)</u>	<u>(536,039.00)</u>
Net Income	<u>(119,559.00)</u>	<u>30,511.56</u>	<u>(150,070.56)</u>	<u>205,230.51</u>	<u>163,069.64</u>	<u>42,160.87</u>	<u>0.00</u>

District Debt Service Payments

Item 16.

04/01/2021 - 04/01/2022

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 09/01/2021						
Amegy Bank of Texas	2012 - Refunding	09/01/2021		0.00	33,318.75	33,318.75
Amegy Bank of Texas	2012 - WS&D	09/01/2021		0.00	49,512.50	49,512.50
First National Bank of Huntsville	2015 - Refunding	09/01/2021		0.00	4,646.25	4,646.25
Bank of Texas	2017A - WS&D	09/01/2021		0.00	4,767.25	4,767.25
Bank of Texas	2017B - WS&D	09/01/2021		0.00	9,681.25	9,681.25
		Total Due 09/01/2021		0.00	101,926.00	101,926.00
Debt Service Payment Due 03/01/2022						
Amegy Bank of Texas	2012 - Refunding	03/01/2022		115,000.00	33,318.75	148,318.75
Amegy Bank of Texas	2012 - WS&D	03/01/2022		135,000.00	49,512.50	184,512.50
First National Bank of Huntsville	2015 - Refunding	03/01/2022		85,000.00	4,646.25	89,646.25
Bank of Texas	2017A - WS&D	03/01/2022		50,000.00	4,767.55	54,767.55
Bank of Texas	2017B - WS&D	03/01/2022		80,000.00	9,681.25	89,681.25
		Total Due 03/01/2022		465,000.00	101,926.30	566,926.30
		District Total		\$465,000.00	\$203,852.30	\$668,852.30



CITY OF MONTGOMERY, TEXAS

Sales and Use Tax Administration Report

April 2021

To: Honorable Mayor Sara Countryman, Montgomery City Council, City Staff
From: Sales Revenue Inc.
Re: Sales Tax Administration Report

How to Analyze this Report

Sales Revenue Inc. has undertaken numerous steps in preparation of this report; it is our sincere desire that the City Council will be able to have a full understanding of the long and short-term status of sales tax filers and receipts going forward. In order to assess the City sales tax effectiveness, Sales Revenue Inc. has undertaken the following steps:

1. SRI representatives have physically canvassed the brick-and-mortar businesses operating within the City limits. A copy of our findings is included with this report. Going forward, this list of business owners will serve as the “master list” and will be updated accordingly. Each time the master list is updated a copy of the latest audit is taken into the District and all changes discovered are notated in **RED TEXT**.
2. Each business is evaluated for taxable goods or services, and a sales tax permit has been inspected for each entity that qualifies. Additional categories have been assigned to business spaces that either do not qualify for sales tax or were vacant at the time of inspection.
3. If a business is performing a service which does not currently qualify for the local tax it is notated as **NOT TAXABLE**. Examples of such entities include: most medical services, fire and EMS, governmental services, most lending and financial institutions, religious organizations, Etc.
4. Businesses that currently perform a service that does not qualify for the local sales tax levy but could, at some point, begin to sell taxable products are notated as **SERVICE ONLY**. Entities which qualify for this category include: some hair and most nail salons, take-and-go food providers where no seating is provided, and charitable organizations.

How to Analyze this Report (Continued)

5. **NEW CONSTRUCTION** and recent **VACANCIES** notated during the canvass are listed as such within the report as well.
6. Sales Revenue Inc. has been granted access to confidential information reports that pertain to the monthly sales tax filings by individual businesses. This information serves as a basis when discovering missing payment and non-compliant sales tax receipts. These reports are used each month to provide the Top 25 annual and monthly tax payer list. Each month SRI representatives receive several data sets from the City and State, allowing real-time monitoring of sales and use tax permit creations and decommissions.
7. Graphical models are provided listing current and historical sales and use tax allocation totals, trend and variance percentages. These graphs are updated each month and are presented whenever Sales Revenue Inc. provides an updated report to City Council.
8. **Non-Compliance Report.** Every six months SRI reviews the payment detail, which is provided by the State Comptroller. An initial report is drafted by our office and provided to the State, utilizing a combination of confidential information as well as our physical canvass results. Once the State has rendered a final decision on the report it will be presented to City Council. The first non-compliant report has been presented to the State.

Per the Comptroller of Public Accounts (CPA), many times a business entity is remitting a Jurisdictions local tax correctly but is not added to the confidential reports. The CPA states that it is the responsibility of the taxing authority to request addition of omitted businesses to the confidential report. In addition to requesting a full review of any missing sales tax allocations for each business, Sales Revenue Inc. has also requested that each business would be added to all reports going forward.

The Comptroller has 44 working business days in which to provide a response to the City. Once the determination is final, a refund is issued within 30 days and remitted to the City in the following quarter.

Overview of the City of Montgomery Audit

The City of Montgomery was physically inspected in July 2020. A total of **351** entities, including vacant spaces in the retail and industrial centers, were notated. Of the entities audited, **227** provide a service or product that qualifies for the local sales tax levy, these businesses are responsible for adding to the monthly, quarterly, and annual allocations received from the State.

Each business that is inspected is reviewed for correct sales tax application as well as qualifications of goods or services for the additional sales tax levy. Each time a physical inspection is performed this list will be updated and prior inspections reflected.

Additional notations are made within the report including vacancies, business closures, and new construction. The current report reflects the following business breakdown by category:

Month and Year	July 2020	October 2019	March 2019
Total Entities	351	295	264
Sales Tax Permit Holders	227	191	176
Non Taxable Entities	52	52	48
Provide Service Only	30	22	17
Vacancies*	27	21	16
Misc.**	15	9	7

**Vacancies can include recent spaces formerly occupied by businesses that are no longer operational.*

***Miscellaneous can include game rooms, storage, lockouts, owner refusal, operational businesses that were closed, or businesses that were closed with no indicating name or signage that can identify that space.*

Sales Taxpayer Information through April

A review of the monthly reports provided by the Comptroller of Public Accounts reflects 5,231 active taxpayer accounts coded to the City of Montgomery. Many of the accounts are either E-Commerce related, or are coded as active but have not made a sale yet, and therefore are not reflected in the monthly report(s).

Total Sales Tax Payers by Month

YEAR	MONTH	SALES TAX FILERS
2020	April	1,710
2020	May*	1,811
2020	June	1,867
2020	July	1,866
2020	August	2,001
2020	September	1,913
2020	October	1,956
2020	November	2,076
2020	December	1,988
2021	January*	1,993
2021	February	2,277
2021	March	1,965
2021	April*	1,874

The number of taxpayers filing local taxes fluctuates throughout the year. February and quarterly filing months have traditionally reflected the highest number of sales tax payers. Represented here is a listing of each month and the number of taxpayer returns filed in the District, quarterly filing months are listed in **BOLD**.

Average number of taxpayers filing each month: 1,946
9.5% increase in taxpayers over April 2020

Sales Tax Allocations through April 2021

Sales tax receipts for Calendar Year 2021 total **\$1,217,653.73**

For Tax Year 2021* sales tax receipts totaled **\$521,408.14**

Reviewing the past twelve month reporting period, the City of Montgomery sales tax receipts were derived from an average of 1,946 taxpayers filing local tax returns each month with February 2021 reflecting the highest taxpayer count of 2,277.

Top 25 Sales Tax Filers - Twelve Months Combined

1	KROGER TEXAS L.P.
2	MCCOY CORPORATION
3	BROOKSHIRE BROTHERS INC.
4	VMWARE INC.
5	THE OTHER SIDE INC.
6	AZZIP ENTERPRISES INC.
7	ENTERGY TEXAS INC.
8	O'REILLY AUTO ENTERPRISES LLC
9	JIM'S HARDWARE INC.
10	ALLEYTON RESOURCE COMPANY LLC
11	TUMLINSON ELECTRIC LLC
12	MCKINNEY RESTAURANT 21141 LLC
13	SCHULTZ PET SUPPLY LLC
14	GOOGLE LLC
15	HOOKER FURNITURE CORPORATION
16	CHEWY INC.
17	ELSTER SOLUTIONS LLC
18	NEW CINGULAR WIRELESS PCS LLC
19	SKIPPER BEVERAGE COMPANY LLC
20	KOLKHORST FOODS LLC
21	JEETHO BUSINESS INC.
22	AMAZON.COM SERVICES INC MARKETPLACE
23	A & A PLANTS AND PRODUCE INC.
24	BFI WASTE SERVICES OF TEXAS LP
25	AMAZON.COM SERVICES LLC

Combined local taxes filed: \$1,838,778.44

**Tax Year refers to the actual months when sales tax is received for the sales tax calendar year. In this case, March 2021-February 2022 make up the current annual receipts period.*

Top 25 Sales Tax Filers-April 2021

1	MCCOY CORPORATION
2	THE OTHER SIDE INC.
3	JIM'S HARDWARE INC.
4	AZZIP ENTERPRISES INC.
5	O'REILLY AUTO ENTERPRISES LLC
6	ALLEYTON RESOURCE COMPANY LLC
7	MCKINNEY RESTAURANT 21141 LLC
8	SCHULTZ PET SUPPLY LLC
9	INTUIT INC.
10	STARBUCKS CORPORATION
11	GOOGLE LLC
12	CROSS DEVELOPMENT/MONTGOMERY LP
13	YES GARAGE DOOR SERVICES LLC
14	CHEWY INC.
15	KOLKHORST FOODS LLC
16	SKIPPER BEVERAGE COMPANY LLC
17	JEETHO BUSINESS INC.
18	NEW CINGULAR WIRELESS PCS LLC
19	DAVID YURMAN HOLDINGS LLC
20	CHIPOTLE MEXICAN GRILL OF COLORADO
21	DE LAGE LANDEN FINANCIAL SERVICES INC.
22	BFI WASTE SERVICES OF TEXAS LP
23	AMAZON.COM SERVICES INC MARKETPLACE
24	AUTOTRUST REPAIRS LLC
25	RESTORATION HARDWARE INC.

Combined Total Local Taxes Filed: \$103,635.17

Utilizing data provided by the Texas Comptroller of Public Accounts, this list reflects the top 25 businesses remitting the highest local tax filings within the District and represents 50% of the total combined sales tax refunds for April.

Within City's most recent sales tax allocation, forty-eight (48) businesses filed local taxes in excess of \$1,000.00. It is important to note that the taxpayer with returns over \$1,000.00 reflects 63% of the total monthly allocation, with combined filings of \$135,607.57

March | April 2021 Top 25 Taxpayer Comparison

March 2021

1	VMWARE INC.
2	MCCOY CORPORATION
3	THE OTHER SIDE INC.
4	ALLEYTON RESOURCE COMPANY LLC
5	AZZIP ENTERPRISES INC.
6	O'REILLY AUTO ENTERPRISES LLC
7	MCKINNEY RESTAURANT 21141 LLC
8	SCHULTZ PET SUPPLY LLC
9	JIM'S HARDWARE INC.
10	GOOGLE LLC
11	CHEWY INC.
12	CHIPOTLE MEXICAN GRILL OF COLORADO
13	THE ECLECTIC TRADING COMPANY
14	NEW CINGULAR WIRELESS PCS LLC
15	18 SOURCING LLC
16	SKIPPER BEVERAGE COMPANY LLC
17	JEETHO BUSINESS INC.
18	KOLKHORST FOODS LLC
19	AMAZON.COM SERVICES INC MARKETPLACE
20	UNCLE BOB'S BBQ ON THE LAKE LLC
21	INTUIT INC.
22	PARK PLACE TECHNOLOGIES LLC
23	J RODRIGUEZ INC
24	IBM CREDIT LLC
25	TARA AUSTIN

Non-Quarterly Filer Month
Allocation: \$191,789.94

April 2021

1	MCCOY CORPORATION
2	THE OTHER SIDE INC.
3	JIM'S HARDWARE INC.
4	AZZIP ENTERPRISES INC.
5	O'REILLY AUTO ENTERPRISES LLC
6	ALLEYTON RESOURCE COMPANY LLC
7	MCKINNEY RESTAURANT 21141 LLC
8	SCHULTZ PET SUPPLY LLC
9	INTUIT INC.
10	STARBUCKS CORPORATION
11	GOOGLE LLC
12	CROSS DEVELOPMENT/MONTGOMERY LP
13	YES GARAGE DOOR SERVICES LLC
14	CHEWY INC.
15	KOLKHORST FOODS LLC
16	SKIPPER BEVERAGE COMPANY LLC
17	JEETHO BUSINESS INC.
18	NEW CINGULAR WIRELESS PCS LLC
19	DAVID YURMAN HOLDINGS LLC
20	CHIPOTLE MEXICAN GRILL OF COLORADO
21	DE LAGE LANDEN FINANCIAL SERVICES INC.
22	BFI WASTE SERVICES OF TEXAS LP
23	AMAZON.COM SERVICES INC MARKETPLACE
24	AUTOTRUST REPAIRS LLC
25	RESTORATION HARDWARE INC.

Non-Quarterly Filer Month
Allocation: \$106,635.17

Sales Tax Receipts by Business Type/Nexus Twelve Month Totals

During the past twelve months, 96% of all sales tax receipts received came from service providers that are charging the local sales tax to individuals within the City boundary, but whose physical tax office is located either out of the City limits or, in most cases, out of the State. These businesses have been reviewed and have been determined by the Comptroller of Public Accounts that they constitute a service, which qualifies for charging the local tax.

In April 2021, a total of 99 businesses filed sales tax receipts from locations that are physically located within the City, the remaining 1,780 filings came from out of District goods and service providers.



Sales Tax Receipts

The City of Montgomery, Texas has received **\$34,811,927.96** in sales tax receipts since January 1, 1995.

The April 2021 allocation to be allocated to the City totals

\$397,618.00

Top 25 Sales Tax Categories in Montgomery, Texas

1	SUPER MARKET AND GROCERY SERVICES
2	CABLE AND OTHER TV SUBSCRIPTIONS
3	SPECIALTY BUILDING MATERIALS
4	AUTOMOTIVE SUPPLY
5	HYDRO ELECTRIC POWER
6	ELECTRONIC SHOPPING
7	HARDWARE STORES
8	WIRELESS TELECOMMUNICATIONS PROVIDERS
9	SOFTWARE PUBLISHERS
10	MOBILE FOOD SERVICE
11	RENTING OFFICE SPACE M&E / F&F
12	HOSTING DATA PROCESSING
13	CONSTRUCTION MATERIALS, SAND & GRAVEL
14	SOFTWARE REPRODUCTION
15	FABRICATED STRUCTURAL MANUFACTURING
16	MAIL ORDER HOUSES
17	COMMERCIAL PRINTING
18	WIRED/WIRELESS TELECOMMUNICATIONS
19	ELECTRONIC SHOPPING
20	WHOLESALE FURNITURE DISTRIBUTION
21	WHOLESALE DISTRIBUTION
22	RADIO TV BROADCASTING
23	INTERNET PUBLICATION
24	COSMETIC AND BEAUTY SUPPLIES
25	REAL-ESTATE LEASING

This list reflects the top 25 highest categories businesses use when filing sales tax. While there are hundreds of codes under which a business may report sales tax, SRI extracts the top 25 categories with the highest dollar amount received by the City.

The date range used is April 2020 through April 2021.

Total Allocations: \$5,201,451.98

April 2021 | 2020 Comparison

Receipts of Sales Tax Were as Follows:	February 2021*	February 2020
	\$450,079.02	\$358,073.66
		<i>*26% increase</i>

Total Sales Tax Allocations Received:	2021 FYTD	2021	% of Budget
	\$2,091,902.51	\$2,900,000.00	72.11

FY 2019 Total Allocations	FY 2018 Total Allocations	FY 2017 Total Allocations	FY 2016 Total Allocations	FY 2015 Total Allocations	2014 Total Allocations
\$2,661,447.47	\$3,049,090.50	\$1,889,285.60	\$1,867,030.18	\$1,699,926.42	\$1,688,374.26
FY 2020 Total Allocations					
\$696,245.59					

Fiscal Year Date Range: October-September

Total Allocations, 2014-Present
\$17,356,941.97

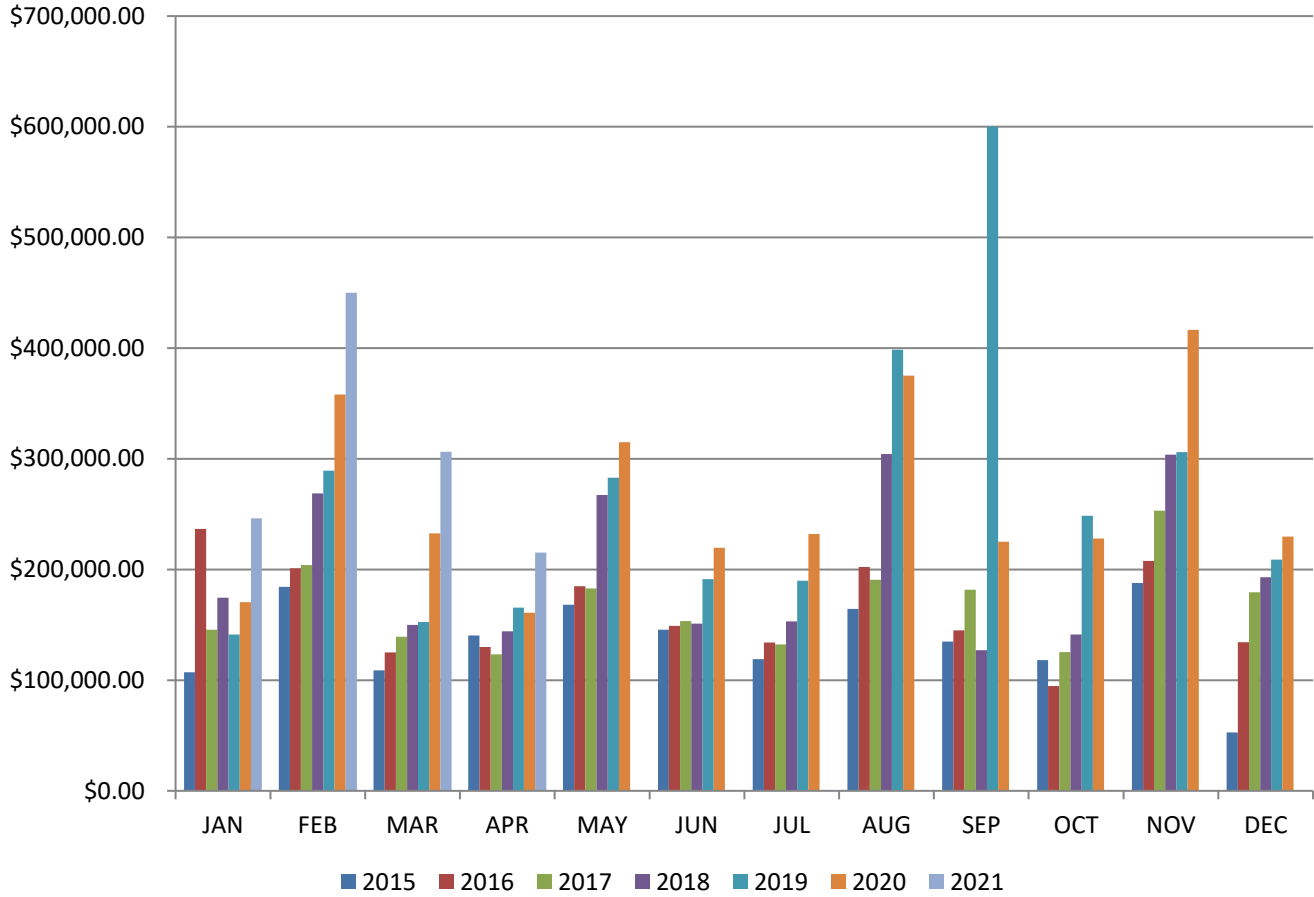
Includes recovered and corrected revenue from SRI.

Calendar Year 2021 Sales Tax Averages		Calendar Year 2020 Sales Tax Averages	
Total: \$1,217,653.73		Total: \$2,772,356.01	
Mean Allocation:	\$304,413.00	Mean Allocation:	\$251,680.22
Median Allocation:	\$276,183.50	Median Allocation:	\$229,923.02

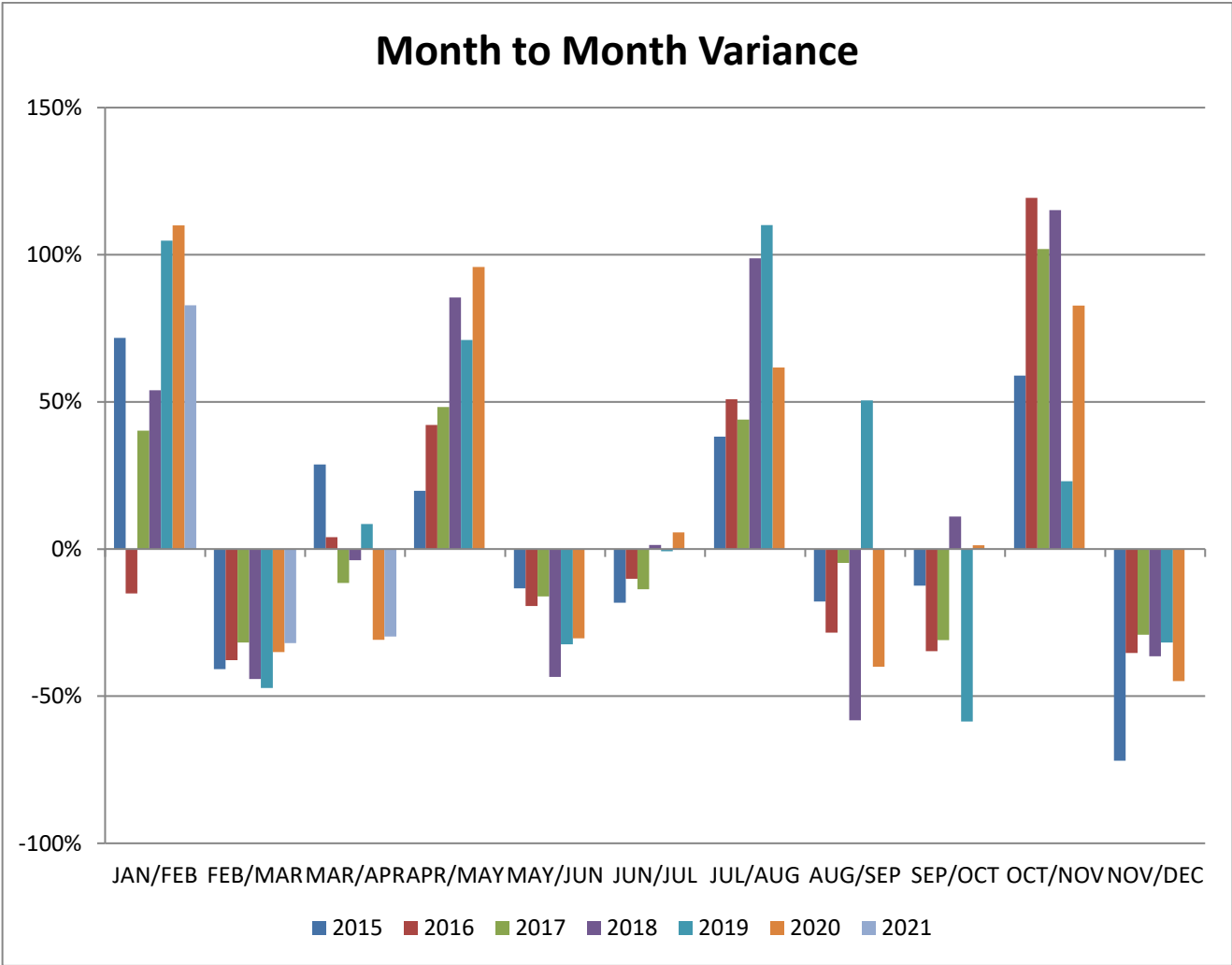
**Tax Year (TY) refers to the actual months when sales tax is received for the sales tax calendar year. In this case, March 2021-February 2022 make up the annual receipts period. Recovery from a prior month or year may be received at any time.*

Graphical Models Follow on the Next Pages

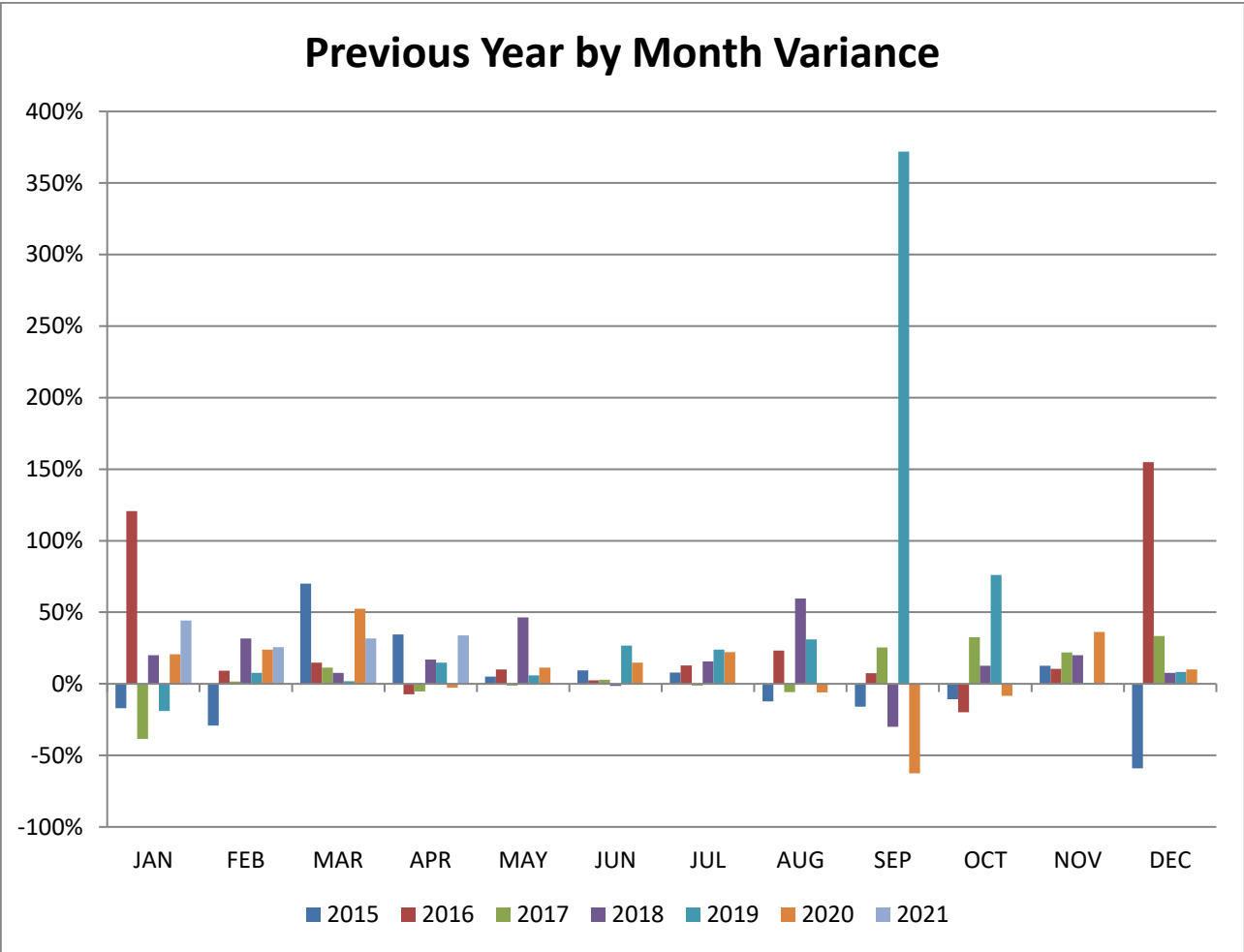
Monthly Allocations



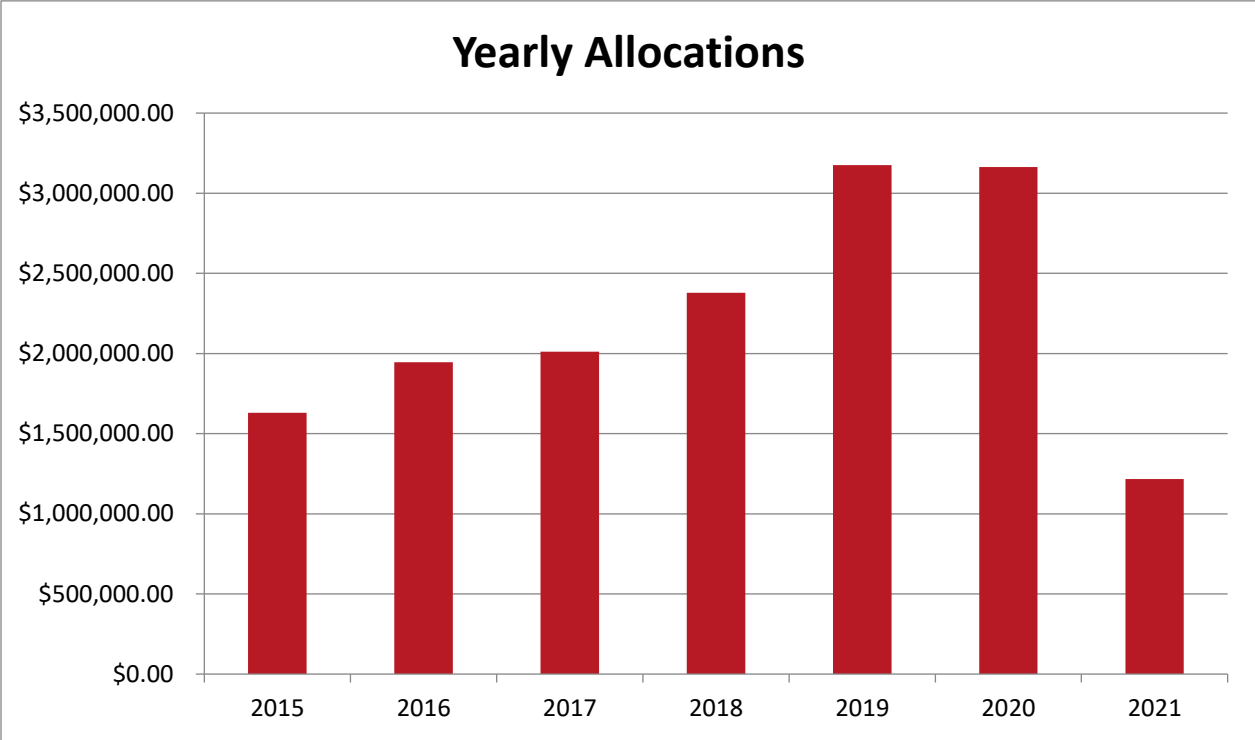
	2015	2016	2017	2018	2019	2020	2021
JAN	\$107,238.81	\$236,764.92	\$145,488.55	\$174,487.10	\$141,238.00	\$170,531.07	\$246,166.57
FEB	\$184,183.00	\$200,985.71	\$204,006.24	\$268,635.98	\$289,215.49	\$358,073.66	\$450,079.02
MAR	\$108,979.46	\$125,057.26	\$139,225.65	\$149,964.30	\$152,607.97	\$232,590.18	\$306,201.64
APR	\$140,275.54	\$130,098.69	\$123,234.01	\$144,205.61	\$165,516.81	\$160,911.79	\$215,206.50
MAY	\$168,012.24	\$184,955.47	\$182,757.15	\$267,397.74	\$283,049.52	\$315,099.96	
JUN	\$145,485.26	\$149,145.60	\$153,336.53	\$151,071.81	\$191,260.13	\$219,615.98	
JUL	\$118,871.30	\$134,137.44	\$132,394.32	\$153,156.83	\$189,741.79	\$231,928.50	
AUG	\$164,234.26	\$202,380.82	\$190,648.43	\$304,422.57	\$398,641.13	\$375,019.12	
SEP	\$135,004.07	\$144,903.50	\$181,625.33	\$127,165.52	\$599,991.27	\$225,114.39	
OCT	\$118,139.09	\$94,652.13	\$125,361.52	\$141,162.59	\$248,593.82	\$227,917.54	
NOV	\$187,778.09	\$207,611.58	\$253,111.48	\$303,708.43	\$305,939.66	\$416,557.44	
DEC	\$52,683.59	\$134,305.68	\$179,308.88	\$192,957.46	\$208,806.76	\$229,773.80	



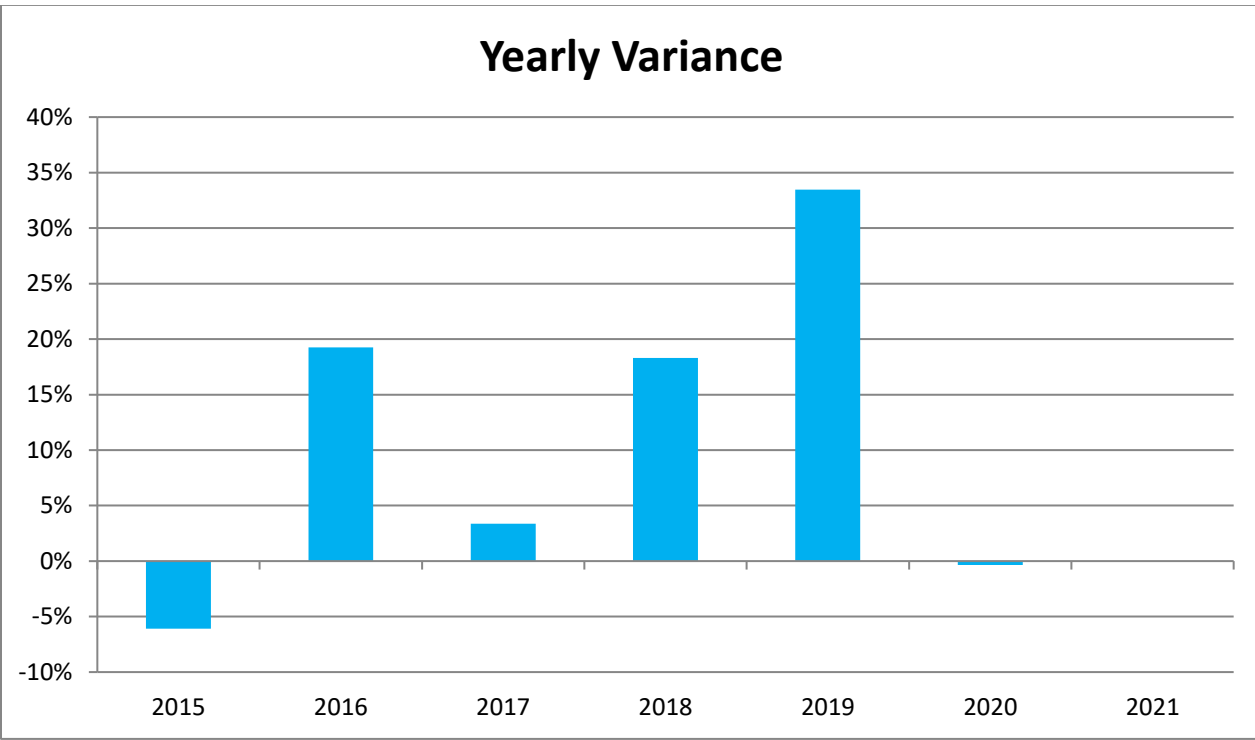
	2015	2016	2017	2018	2019	2020	2021
JAN/FEB	72%	-15%	40%	54%	105%	110%	83%
FEB/MAR	-41%	-38%	-32%	-44%	-47%	-35%	-32%
MAR/APR	29%	4%	-11%	-4%	8%	-31%	-30%
APR/MAY	20%	42%	48%	85%	71%	96%	
MAY/JUN	-13%	-19%	-16%	-44%	-32%	-30%	
JUN/JUL	-18%	-10%	-14%	1%	-1%	6%	
JUL/AUG	38%	51%	44%	99%	110%	62%	
AUG/SEP	-18%	-28%	-5%	-58%	51%	-40%	
SEP/OCT	-12%	-35%	-31%	11%	-59%	1%	
OCT/NOV	59%	119%	102%	115%	23%	83%	
NOV/DEC	-72%	-35%	-29%	-36%	-32%	-45%	

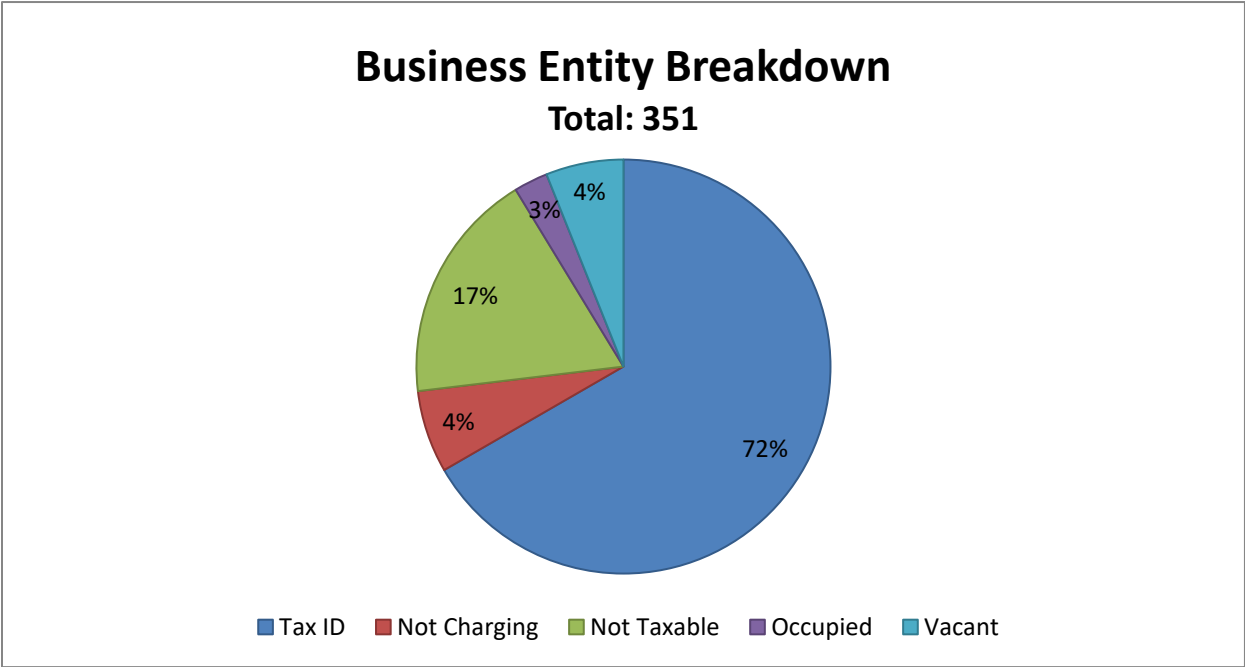


	2015	2016	2017	2018	2019	2020	2021
JAN	-17%	121%	-39%	20%	-19%	21%	44%
FEB	-29%	9%	2%	32%	8%	24%	26%
MAR	70%	15%	11%	8%	2%	52%	32%
APR	34%	-7%	-5%	17%	15%	-3%	34%
MAY	5%	10%	-1%	46%	6%	11%	
JUN	9%	3%	3%	-1%	27%	15%	
JUL	8%	13%	-1%	16%	24%	22%	
AUG	-12%	23%	-6%	60%	31%	-6%	
SEP	-16%	7%	25%	-30%	372%	-62%	
OCT	-11%	-20%	32%	13%	76%	-8%	
NOV	13%	11%	22%	20%	1%	36%	
DEC	-59%	155%	34%	8%	8%	10%	



TY 2015	TY 2016	TY 2017	TY 2018	TY2019	TY2020	TY2021
\$1,630,884.71	\$1,944,998.80	\$2,010,498.09	\$2,378,335.94	\$3,174,602.35	\$3,163,133.43	\$1,217,653.73
-6%	19%	3%	18%	33%	0%	





File Sales Tax	Service Only	Not Taxable	Occupied	Vacant
227	30	52	15	27



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380-3795
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

April 22, 2021

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Engineering Report
Council Meeting: April 27, 2021
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the March 23rd Council Meeting:

Status of Previously Authorized Projects:

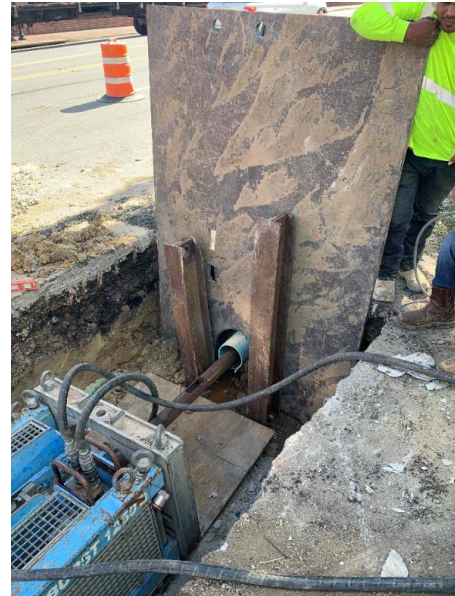
All projects discussed below are shown on the enclosed maps of active developments and capital projects.

a) Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement

We are coordinating with TxDOT to receive a utility installation permit for work along FM 149 and expect to receive them soon. The contractor continues to proceed with installation of the waterline along SH-105 at Cemetery Street, Pond Street, and Pond Alley via trenchless construction. We approved Pay Estimate No. 3 in the amount of \$207,382.00. The Contractor’s period of performance ends June 13, 2021.



Valve Replacement on Pond St.



Pipe Burst at SH-105 & Cemetery St.

Status of Previously Authorized Projects (cont.):

- b) **Baja Road Water and Drainage Improvements, Phase I & Phase II (CDBG)**
The contractor continues to address the punch list items identified in the Phase I project.
- c) **Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements**
The contracts have been approved by the City’s Attorney. The contracts have been provided for City Council signature.
- d) **GLO Projects**
We are continuing to coordinate with GrantWorks and City Staff to finalize the engineering contract to match the budget and beneficiaries of the grant.
- e) **Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement**
The City Attorney and Surety held a conference call on April 19th. It is our understanding this matter is in the hands of the attorney.
- f) **Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route**
As a reminder, this project is included in TWDB CWSRF loan. The design is substantially complete and is temporarily on hold.

Existing and Upcoming Developments:

- a) **Feasibility Studies** – There are no active feasibility studies at this time.
- b) **Plan Reviews**
 - i. **Panda Express** – We received plans for review on March 17th and provided comments to the plans on March 30th. We received plans for review on April 11th and they are under review.
- c) **Plat Reviews**
 - i. **Peel Junction Investments Minor Plat** – We signed the minor plat on April 15th.
 - ii. **Town Creek Crossing** – We returned comments to the final plat on March 31st.
 - iii. **Montgomery Shoppes Section 2 Amending Plat No. 2** – We did not receive a revised plat this month.
- d) **Ongoing Construction**
 - i. **Hills of Town Creek Section 4** – The Contractor completed the remaining portions of the project. The final inspection was held on March 24th, and a punch list was issued at that time. The contractor has since addressed all of the punchlist items and we have submitted the documents for the City to accept the infrastructure.

Existing and Upcoming Developments (cont.):

- ii. **Town Creek Crossing Section 1** – The contractor continues to install the proposed storm sewer facilities and began the installation of the waterline. The contractor is expected to be complete in July 2021.

e) One-Year Warranty Inspections

- i. **Villas of Mia Lago, Section 2** – It is our understanding the contractor is working to address the items identified at the one-year warranty inspection.
- ii. **Hills of Town Creek, Section 3** – The one-year warranty inspection was held on January 7, 2020. We are continuing to work with City Staff and the Contractor to address the remaining punch list items.

Meetings and Ongoing Activities:

- a) **Town Creek and FM 149** – It is our understanding TxDOT completed the installation of the additional rip-rap last week.
- b) **Kammerer Tract Coordination** – We have prepared a cost estimate for the different segments of the roadway reconstruction project as a Kammerer Tract as a response to our meeting with Montgomery County. It is our understanding the developer is coordinating with the PUC to decertify the tract from the CCN boundaries.
- c) **Biweekly Operations Conference Call** – We continue hosting a biweekly conference call with representatives from H2O Innovations and City Staff. Items of note discussed during the previous month included updates on various warranty inspections, general updates on all active design and construction projects, and general operations of the City's water and sanitary sewer facilities.
- d) **FM 1097 & Atkins Creek (TxDOT)** – We are coordinating with TxDOT to determine the area and what is needed to assist in preparing the easements that are to be acquired for the project.
- e) **FM 149 & SH-105 Right Turn Lane** – TxDOT has advised that the project is scheduled to be let in 2021.



Meetings and Ongoing Activities (cont.):

- f) **FM 1097 Speed Study** – We are coordinating with TxDOT to investigate reducing the speed limit and other safety improvements.

Please contact Wesley Lay or me if you have any questions.

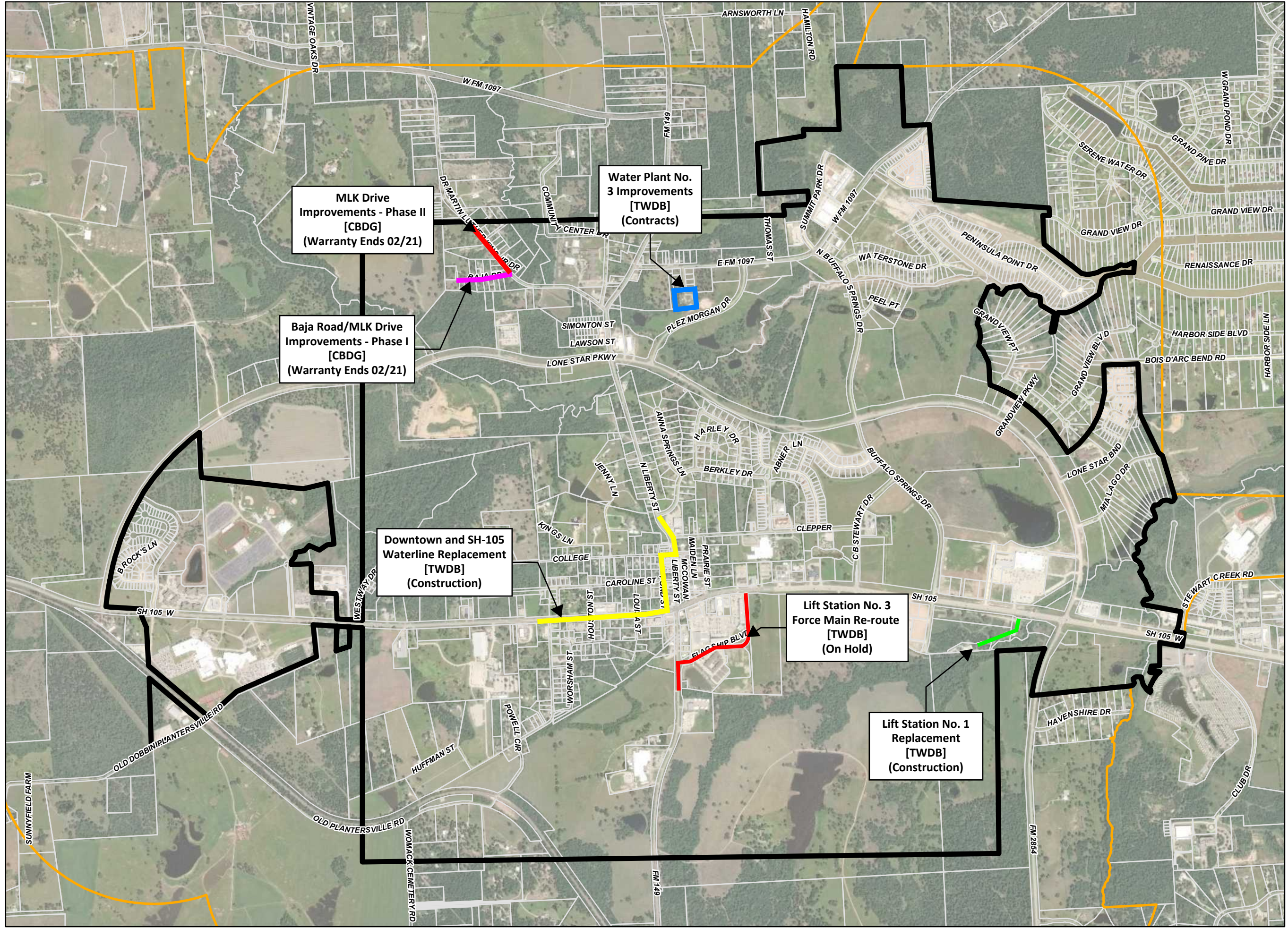
Sincerely,

Donald Durgin, PE
Engineer for the City

DD/wsl

K:\W5841\W5841-0900-00 General Consultation\Meeting Files\Status Reports\2021\Engineer's Report 4-27-2021.docx

- Enclosures: Active Capital Projects Map
Active Developments Map
- Cc (via email): The Planning and Zoning Commission – City of Montgomery
Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Alan Petrov – Johnson Petrov LLP, City Attorney

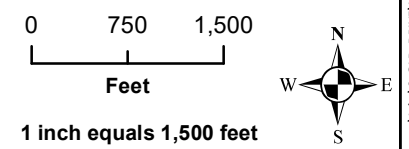


VICINITY MAP
Scale: 1 inch equals 20 miles

LEGEND

- City Limits
- City ETJ
- MCAD Parcels

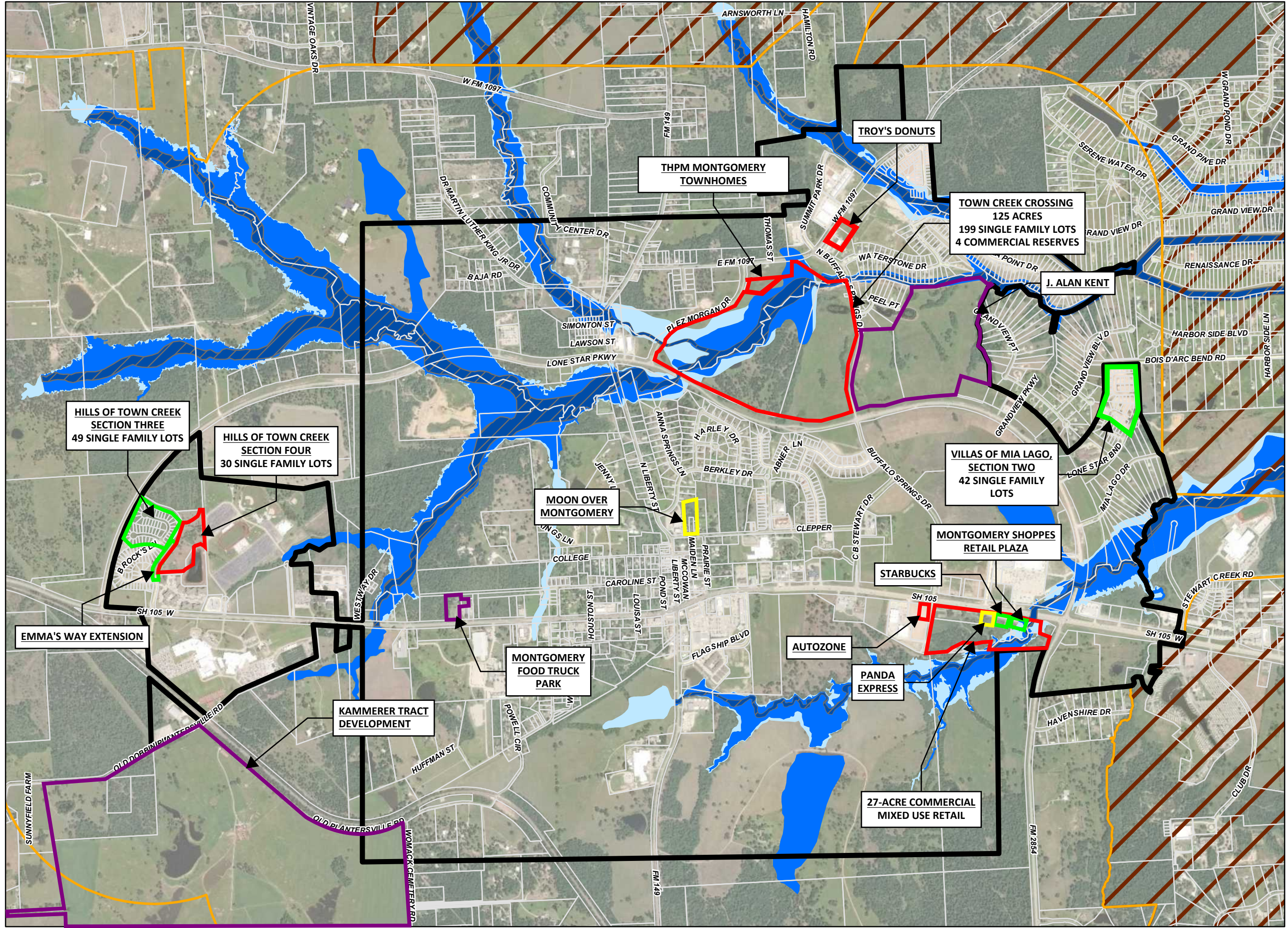
ACTIVE CAPITAL PROJECTS
(MARCH 2021)



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones & Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



User Name: JPC Date: 3/17/2020 Project Number: W5841_0900-18 Practice Workspace\Corporate Services\GIS\Scratch\Workspace\Jaka\OLD_DRIVE\HO-HHW7\Projects\Districts\City\O\Montgomery\PE\PE\2020\March\Active Capital Projects (1.1x17).jxd



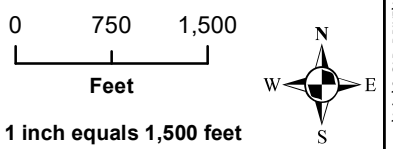
VICINITY MAP

Scale: 1 inch equals 20 miles

LEGEND

- City Limits
- City ETJ
- City of Conroe ETJ
- MCAD Parcels
- Floodway
- 100-year
- 500-year
- Complete/Under Warranty
- Under Construction
- In Design
- Planning/Feasibility

ACTIVE DEVELOPMENTS (MARCH 2021)



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



User Name: JCP Date: 3/17/2020 Project Number: W5841-0900-18 Practice Workspace\Corporate Services\GIS\Scratch\Workspace\JCA\U_OLD_DRIVE\HO-HH\71\Projects\Districts\City Of Montgomery\PRJ\2020\March\Active Developments (11.17).mxd