

**Notice of City Council Workshop
AGENDA**

January 22, 2024 at 6:00 PM

NOTICE IS HEREBY GIVEN that a Meeting of the Montgomery City Council will be held on **Monday, January 22, 2024**, at **6:00 PM** at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas.

CALL TO ORDER

WORKSHOP ITEMS:

1. Presentation of a proposed 86.45 acre single family residential development by Morning Cloud Investments/Solid Bridge Development.
2. Presentation and review by City Engineers on the Clepper Sidewalk project.
3. Discuss the Development of a Policy for Open Records Requests Submitted by City Councilmembers

ADJOURNMENT

/s/ Nici Browe

Nici Browe, City Secretary. TRMC

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on January 19, 2024 at 4:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.

Montgomery City Council
AGENDA REPORT

Workshop Date: January 22, 2024	Budgeted Amount: \$0
Department: Administration	Prepared By: G. Palmer

Subject
 Discuss the Development of a Policy for Open Records Requests Submitted by City Councilmembers

Recommendation
 Discussion Only

Discussion
 As you may know, in the past City staff have received Open Records Requests (ORR) directly from City Councilmembers. These requests can take a substantial amount of staff time and city resources. Texas residents may be charged by the municipality directly for their ORR (time/resources) therefore we can recoup that cost. When a City Councilmember submits an ORR we have not charged the Councilmember and therefore have not recouped that cost. We currently have an outstanding charge of \$1000 from our Information Technology contractor for a past ORR submitted by a City Councilmember.

We should establish a policy. If the policy dictates the City will assume the cost for the ORR, we need to create a budget line item and fund it.

Approved By		
City Administrator	Gary Palmer	Date: January 18, 2024