

**Notice of MEDC Regular Meeting  
Montgomery Economic Development Corporation (MEDC)  
AGENDA**

**February 21, 2022 at 6:00 PM**

**NOTICE TO THE PUBLIC IS HEREBY GIVEN** the Board of Directors will conduct its MEDC Regular Meeting scheduled for **6:00 PM on Monday, February 21, 2022**, at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas.

Members of the public may download the Meeting Agenda Packet and view the meeting live on the City's website [www.montgomerytexas.gov](http://www.montgomerytexas.gov) under Agenda/Minutes by selecting Live Stream Page (located at the top of the page). The meeting will be recorded and uploaded to the City's website.

**CALL TO ORDER**

**OPEN PUBLIC COMMENT**

**APPROVAL OF MINUTES**

1. Minutes for Regular and Special Meeting of January 17, 2022.

**APPROVAL OF FINANCIAL REPORT**

2. Financial Report for January 2022

**CONSIDERATION AND POSSIBLE ACTION:**

3. Discussion and consideration of an economic development grant application from Reflective Life Ministries.
4. Discussion and consideration of an economic development grant application from Troy Tep LLC.
5. Authorize signing and execution of a banking resolution by the approved MEDC banking account signers.
6. Consideration and possible action to approve the Special Projects Manager Position.
7. Consideration and possible action to authorize photo shoot expenses with Sterling Regard Photography.
8. Consideration and possible action regarding the extension, terms, and duties of the contracted Events Coordinator position through the hiring of the Special Projects Manager position.
9. Discussion on planning timeline for projects in the Downtown Master Plan.

**ECONOMIC DEVELOPMENT REPORTS**

10. City Administrator's Development Report February 2022.
11. Events Report.

**EXECUTIVE SESSION**

The MEDC Board of Directors reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation

regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

12. Adjourn into Closed Executive Session as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the following: Section 551.072 (deliberation regarding real property).

**POSSIBLE ACTION FROM EXECUTIVE SESSION:**

13. Consideration and possible action on real property matters discussed in Executive Session.

**BOARD INQUIRY**

**ADJOURNMENT**

/s/Richard Tramm

Richard Tramm, City Administrator for  
Rebecca Huss, President of MEDC

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on February 18, 2022 at 5:00 p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

---

*This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.*

---

**CITY OF MONTGOMERY - MEDC  
ACCOUNT BALANCES REPORT  
Through January 31, 2022 - For February 2022 Meeting**

	<u>MONEY MARKET ACCOUNTS</u>	<u>INVESTMENTS</u>	<u>TOTALS</u>
<b><u>MEDC</u></b>			
CHECKING ACCOUNT #1017938	\$ 1,398,801.09		\$ 1,398,801.09
TOTAL INVESTMENTS	\$ -	\$ 839,703.68	\$ 839,703.68
<b>TOTAL MIDC</b>	<b>\$ 1,398,801.09</b>	<b>\$ 839,703.68</b>	<b>\$ 2,238,504.77</b>

**INVESTMENTS**

	Issue Date	Maturity Date	Interest Rate	Balance
Texpool #00005			0.03%	\$ 155,628.18
Texpool #00006			0.03%	\$ 484,038.29
Texpool #00010			0.03%	\$ 200,037.21
 Certificates				
 <b>Total Investment Balance</b>				<b>\$ 839,703.68</b>

\*\* Notes:

The Sales Tax Transfer of \$152,610.02 will be transferred on 2/18/2022. This will show on the next report

This will be the final report printed in Quickbooks. Starting at the March 21st MEDC Meeting, the report will be printed from Incode.

## City of Montgomery - MEDC

## Cash Flow Report

As of January 31, 2022

Date	Num	Name	Memo	Amount	Balance
51100 - MEDC Checking					1,332,607.18
01/04/2022	2166	Kevin Smith	DJ for Snow Party	-225.00	1,332,382.18
01/04/2022	2167	Rebecca Huss	Reimbursement of Expense - Social Media Services	-1,500.00	1,330,882.18
01/14/2022	AL	First Financial Bank	Sales Tax Transfer 01/22	70,369.14	1,401,251.32
01/14/2022	AL	First Financial Bank	Monthly Admin Transfer January 2022	-4,583.33	1,396,667.99
01/14/2022	AL	First Financial Bank	Transfer to General Fund	-296.77	1,396,371.22
01/14/2022	AL	First Financial Bank	Transfer from General Fund	2,910.00	1,399,281.22
01/26/2022	AL	First Financial Bank	Transfer to Utility Fund	-90.00	1,399,191.22
01/26/2022	2168	Living Savior Lutheran Church	Rental of Facility for 2022 Quilt Walk	-225.00	1,398,966.22
01/27/2022	AL	First Financial Bank	Transfer to General Fund	-461.72	1,398,504.50
01/31/2022	AL		Interest on Checking - January 2022	46.59	1,398,551.09
Total 51100 - MEDC Checking				65,943.91	1,398,551.09
<b>TOTAL</b>				<b>65,943.91</b>	<b>1,398,551.09</b>



City of Montgomery - MEDC  
Cash Flow Report - Texpool  
As of January 31, 2022

Date	Num	Name	Memo	Amount	Balance
51300 - Time Deposits-MEDC					
01/11/2022	AL		January 2022 Transfer to Texpool Reimbursement Account - Kroger Co.	-20,833.33	484,022.69
01/31/2022	Int		Interest on Texpool	15.60	484,038.29
Total 51300 - Time Deposits-MEDC				-20,817.73	484,038.29
TOTAL				-20,817.73	484,038.29

City of Montgomery - MEDC  
 Cash Flow Report - Texpool Reimb  
 As of January 31, 2022

Date	Num	Name	Memo	Amount	Balance
51301 - Texpool Reimbursement Acct					134,790.09
01/11/2022	AL		January 2022 Transfer to Texpool Reimbursement Account - Kroger Co.	20,833.33	155,623.42
01/31/2022	Int		Interest on Texpool	4.76	155,628.18
Total 51301 - Texpool Reimbursement Acct				<u>20,838.09</u>	<u>155,628.18</u>
<b>TOTAL</b>				<u><u>20,838.09</u></u>	<u><u>155,628.18</u></u>

City of Montgomery - MEDC  
Cash Flow Report - Texpool  
As of January 31, 2022

Date	Num	Name	Memo	Amount	Balance
51302 · Texpool - Downtown 01/31/2022	Int		Interest on Texpool	6.39	200,030.82 200,037.21
Total 51302 · Texpool - Downtown				6.39	200,037.21
<b>TOTAL</b>				<b>6.39</b>	<b>200,037.21</b>

City of Montgomery - MEDC  
Actual to Budget Performance  
January 2022

	Jan 22	Budget	\$ Over Budget	Oct '21 - Jan 22	YTD Budget	\$ Over Budget	Annual Budget
<b>Income</b>							
55000 - Taxes & Franchise Fees							
55400 - Sales Tax	70,369.14	65,000.00	5,369.14	346,539.26	315,000.00	31,539.26	1,000,000.00
<b>Total 55000 - Taxes &amp; Franchise Fees</b>	70,369.14	65,000.00	5,369.14	346,539.26	315,000.00	31,539.26	1,000,000.00
55300 - Other Revenues							
55391 - Interest Income	73.34	333.33	(259.99)	285.72	1,333.36	(1,047.64)	4,000.00
55399 - Misc Income	0.00	20.83	(20.83)	0.00	83.36	(83.36)	250.00
<b>Total 55300 - Other Revenues</b>	73.34	354.16	(280.82)	285.72	1,416.72	(1,131.00)	4,250.00
55600 - Events Revenue	2,910.00			2,910.00			
<b>Total Income</b>	73,352.48	65,354.16	7,998.32	349,734.98	316,416.72	33,318.26	1,004,250.00
<b>Expense</b>							
56000 - Pub Infrastructure - Category I							
56000.6 - Downtown Dev Improvements	0.00	14,354.17	(14,354.17)	3,566.05	57,416.64	(53,850.59)	172,250.00
56000.7 - Streets & Sidewalks	0.00	3,333.33	(3,333.33)	0.00	13,333.36	(13,333.36)	40,000.00
56000.8 - Utility Extensions	0.00	4,166.67	(4,166.67)	0.00	16,666.64	(16,666.64)	50,000.00
56000.B - City Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
<b>Total 56000 - Pub Infrastructure - Category I</b>	0.00	21,854.17	(21,854.17)	3,566.05	87,416.64	(83,850.59)	422,250.00
56001 - Business Dev & Ret - Category II							
56001.8 - Sales Tax Reimbursement	20,833.33	20,833.33	0.00	83,333.33	83,333.33	0.00	250,000.00
56001.9 - Economic Development Grant Prog	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
<b>Total 56001 - Business Dev &amp; Ret - Category II</b>	20,833.33	20,833.33	0.00	83,333.33	83,333.33	0.00	270,000.00
56002 - Quality of Life - Category III							
56002.2 - Removal of Blight	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
56002.3 - Events							
56100.1 - Neighborhood Water Party	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00
56100.5 - Light up Montgomery	36.15	0.00	36.15	2,848.99	4,000.00	(1,151.01)	4,000.00
56100.8 - Christmas Parade	0.00	0.00	0.00	6,826.47	10,000.00	(3,173.53)	10,000.00
56100.9 - Contests/Prizes	0.00	333.33	(333.33)	31.05	1,333.36	(1,302.31)	4,000.00
56100.A - Events - Equipment	0.00	833.33	(833.33)	270.00	3,333.36	(3,063.36)	10,000.00
56100.B - Montgomery Quilt Walk	244.95	0.00	244.95	415.95	500.00	(84.05)	10,000.00
56100.C - Montgomery Antiques Festival	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
56100.D - Movie Night	25.00	208.33	(183.33)	356.80	833.36	(476.56)	2,500.00
56100.F - Pet Parade	0.00	0.00	0.00	1,344.47	5,000.00	(3,655.53)	5,000.00
56100.G - Montgomery Fall Festival	0.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00
56100.H - Snow in Historic Montgomery IX	277.72	0.00	277.72	14,367.69	20,000.00	(5,632.31)	20,000.00
56100.J - Fall Heritage Festival	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)	10,000.00
56100.K - Trick or Treat Historic Mont.	0.00	0.00	0.00	1,441.08	5,000.00	(3,558.92)	5,000.00
56434A - Lone Star Flag Fest	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
56002.3 - Events - Other	0.00	3,333.33	(3,333.33)	0.00	13,333.36	(13,333.36)	40,000.00
<b>Total 56002.3 - Events</b>	583.82	4,708.32	(4,124.50)	35,902.50	73,333.44	(37,430.94)	143,000.00

	Jan 22	Budget	\$ Over Budget	Oct '21 - Jan 22	YTD Budget	\$ Over Budget	Annual Budget
56002.4 · Downtown Enhancement Projects	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00
Total 56002 · Quality of Life - Category III	583.82	4,708.32	(4,124.50)	35,902.50	73,333.44	(37,430.94)	188,000.00
56003 · Marketing & Tourism-Category IV	0.00	333.33	(333.33)	0.00	1,333.36	(1,333.36)	4,000.00
56003.5 · Brochures/Printed Literature	0.00	541.67	(541.67)	785.34	2,166.64	(1,381.30)	6,500.00
56003.C · Website	102.90	250.00	(147.10)	247.90	1,000.00	(752.10)	3,000.00
56003.F · Social Media Advertising	0.00	416.67	(416.67)	0.00	1,666.64	(1,666.64)	5,000.00
56003.G · Historical Signage	0.00			383.84			
56003 · Marketing & Tourism-Category IV - Other							
Total 56003 · Marketing & Tourism-Category IV	102.90	1,541.67	(1,438.77)	1,417.08	6,166.64	(4,749.56)	18,500.00
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	4,583.33	4,583.33	0.00	18,333.33	18,333.33	0.00	55,000.00
56004.3 · Miscellaneous Expenses	0.00	0.00	0.00	29.99	50.00	(20.01)	500.00
56004.6 · Consulting (Professional servi)	4,500.00	3,333.33	1,166.67	15,750.00	13,333.36	2,416.64	40,000.00
56004.7 · Travel & Training Expenses	84.28	833.33	(749.05)	818.23	3,333.36	(2,515.13)	10,000.00
Total 56004 · Administration - Category V	9,167.61	8,749.99	417.62	34,931.55	35,050.05	(118.50)	105,500.00
Total Expense	30,687.66	57,687.48	(26,999.82)	159,150.51	285,300.10	(126,149.59)	1,004,250.00
Net Income	42,664.82	7,666.68	34,998.14	190,584.47	31,116.62	159,467.85	0.00

City of Montgomery - MEDC  
General Ledger  
As of January 31, 2022

02/15/22

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5100 - MEDC Checking							1,263,630.90
Bill Pmt - Check	10/01/2021	2094	Amy Brown	Events Coordinator - September 2021		1,518.27	1,262,112.63
Bill Pmt - Check	10/05/2021	2090	Abel Aguirre	VOID: Montgomery Quilt Walk Security (\$360.00)	0.00		1,262,112.63
Bill Pmt - Check	10/03/2021	2091	George Hernandez	VOID: Montgomery Quilt Walk Security (\$630.00)	0.00		1,262,112.63
Bill Pmt - Check	10/03/2021	2092	Jacob McRae	VOID: Montgomery Quilt Walk Security (\$720.00)	0.00		1,262,112.63
Bill Pmt - Check	10/03/2021	2093	Nathaniel Graves	VOID: Montgomery Quilt Walk Security (\$495.00)	0.00		1,260,612.63
Bill Pmt - Check	10/05/2021	2095	Rebecca Huss	Reimbursement of Expense - Social Media Services		1,500.00	1,260,596.14
Bill Pmt - Check	10/05/2021	2096	Amazon Capital Services, Inc	Supplies for Events - Ballot Box with Lock - Quilt Walk	16.49		1,260,488.14
Bill Pmt - Check	10/05/2021	2097	JK Graphics, Inc.	Inv 35901 - Graphics for Quilt Walk - Signs	108.00		1,260,163.14
Bill Pmt - Check	10/05/2021	2098	Swank Motion Pictures, Inc.	Movie Night - Wonder Woman - Invoice 003080348			1,252,163.14
Bill Pmt - Check	10/06/2021	2099	Chad Diggs Entertainment	Montgomery Fall Festival - Invoice 003080348			1,320,853.80
Bill Pmt - Check	10/06/2021	2098	Chad Diggs Entertainment	Sales Tax Transfer 10/21	8,000.00		1,320,853.80
General Journal	10/07/2021	AL	First Financial Bank	Monthly Admin Transfer October 2021	68,690.66		1,516,270.47
General Journal	10/07/2021	AL	First Financial Bank	Transfer to Utility Fund		4,583.33	1,516,270.47
General Journal	10/07/2021	AL	First Financial Bank	Transfer to Utility Fund		119.00	1,316,145.06
Bill Pmt - Check	10/12/2021	2100	Rebecca Huss	Reimbursement of Expense - Fernhard Dedication	6.41		1,316,145.06
Bill Pmt - Check	10/13/2021	2101	JK Graphics, Inc.	Inv 35935 - Graphics for Quilt Walk - Signs	171.00		1,315,974.06
Bill Pmt - Check	10/13/2021	2102	Swank Motion Pictures, Inc.	Movie Night - Captain Marvel - Invoice 003080326	325.00		1,315,649.06
Bill Pmt - Check	10/13/2021	2103	Gunda Corporation	Downtown Design & Streetscape Improvements Plan - Invoice 9362			1,313,132.16
Bill Pmt - Check	10/14/2021	2104	Amazon Capital Services, Inc	Supplies for Events - Snow in Historic Montgomery TX	66.97		1,313,065.19
Bill Pmt - Check	10/18/2021	2105	Amazon Capital Services, Inc	Events Coordinator - October 2021	1,500.00		1,311,565.19
Bill Pmt - Check	10/26/2021	2106	The Keogor Co.	2017-18 True Up / 2019 Tax Year- MEDC Sales Tax Rebate	132,391.00		1,179,174.19
Bill Pmt - Check	10/26/2021	2107	Abel Aguirre	Events Coordinator - October 2021	180.00		1,178,994.19
Bill Pmt - Check	10/28/2021	2108	Check-Fl-A	Trick or Treat Historic Montgomery 2021 - Abel Aguirre	180.00		1,178,814.19
Bill Pmt - Check	10/28/2021	2109	Melissa Griffin	Meals- Fernhard Dedication	180.00		1,178,634.19
Bill Pmt - Check	10/28/2021	2110	Trent Lozano	Trick or Treat Historic Montgomery 2021 - Melissa Griffin	180.00		1,178,454.19
Bill Pmt - Check	10/28/2021	2110	Trent Lozano	Trick or Treat Historic Montgomery 2021 - Trent Lozano	1,320.85		1,177,133.34
General Journal	10/29/2021	AL	First Financial Bank	Transfer to General Fund	90.00		1,177,043.34
General Journal	10/29/2021	AL	First Financial Bank	Transfer to Utility Fund		44.38	1,177,087.72
General Journal	10/31/2021	AL	Rebecca Huss	Interest on Checking - October 2021		1,500.00	1,175,587.72
Bill Pmt - Check	11/01/2021	2111	Abel Aguirre	Reimbursement of Expense - Social Media Services	180.00		1,175,407.72
Bill Pmt - Check	11/05/2021	2112	Jacob McRae	Pet Parade Security 2021 - Abel Aguirre	180.00		1,175,227.72
Bill Pmt - Check	11/05/2021	2113	Joe Belmares	Pet Parade Security 2021 - Jacob McRae	180.00		1,175,047.72
Bill Pmt - Check	11/05/2021	2114	Kyle Hensley	Pet Parade Security 2021 - Joe Belmares	180.00		1,174,867.72
Bill Pmt - Check	11/05/2021	2115	Melissa Griffin	Pet Parade Security 2021 - Kyle Hensley	180.00		1,174,687.72
Bill Pmt - Check	11/05/2021	2116	Trent Lozano	Pet Parade Security 2021 - Melissa Griffin	180.00		1,174,507.72
Bill Pmt - Check	11/05/2021	2117	Kevin Smith	Pet Parade Security 2021 - Trent Lozano	150.00		1,174,357.72
Bill Pmt - Check	11/05/2021	2118	Dani Pleguez	Dj for Trick or Treat Historic Montgomery	200.00		1,174,157.72
Bill Pmt - Check	11/05/2021	2119	Amazon Capital Services, Inc	Pet Parade Photographer - 11/13/2021	78.80		1,174,078.92
Bill Pmt - Check	11/10/2021	2120	Gunda Corporation	Marketing & Tourism - Social Media Advertising			1,173,291.42
Bill Pmt - Check	11/10/2021	2121	JK Graphics, Inc.	Downtown Design & Streetscape Improvements Plan - Invoice 9399			1,173,259.92
Bill Pmt - Check	11/10/2021	2122	First Financial Bank	Sales Tax Transfer 11/21	787.50		1,172,472.42
General Journal	11/18/2021	AL	First Financial Bank	Monthly Admin Transfer November 2021	31.50		1,308,499.94
General Journal	11/18/2021	AL	Kevin Smith	Dj for Pet Parade	4,583.33		1,303,916.61
Bill Pmt - Check	11/19/2021	2123	Byron Sanford	Reimbursement - HGAC Board of Directors Meeting	250.00		1,303,666.61
Bill Pmt - Check	11/19/2021	2124	Amazon Capital Services, Inc	Supplies for Events - Candy Cane Markers for Christmas Parade	93.19		1,303,573.42
Bill Pmt - Check	11/24/2021	2125	Amazon Capital Services, Inc	Interest on Checking - November 2021	59.99		1,303,533.43
General Journal	11/30/2021	AL	Amy Brown	Events Coordinator - November 2021	2,525.14		1,303,578.26
Bill Pmt - Check	12/03/2021	2126	David P. Rice	Light up the Park - Santa	1,500.00		1,301,053.12
Bill Pmt - Check	12/03/2021	2127	Rebecca Huss	Reimbursement of Expense - Social Media Services	250.00		1,300,803.12
Bill Pmt - Check	12/03/2021	2128	Julia Ford	First Place Light Pole - Light up the Park	1,299,303.12		1,299,303.12
Bill Pmt - Check	12/03/2021	2129	Amanda Mystic	Second Place Light Pole - Light up the Park	50.00		1,299,178.12
Bill Pmt - Check	12/03/2021	2130	Jeff and Lisa Waddell	Third Place Light Pole - Light up the Park	25.00		1,299,153.12
Bill Pmt - Check	12/03/2021	2131	Lisa Martin	First Place Residential - Light up the Park	200.00		1,298,953.12
Bill Pmt - Check	12/03/2021	2132	Jennifer Olson	Second Place Residential - Light up the Park	150.00		1,298,803.12
Bill Pmt - Check	12/03/2021	2133	Paul and Jennifer Brown	Third Place Residential - Light up the Park	100.00		1,298,703.12
Bill Pmt - Check	12/03/2021	2134	Pizza Shack	First Place Commercial - Light up the Park	75.00		1,298,628.12
Bill Pmt - Check	12/03/2021	2135	Hodge Podge Lodge	Second Place Commercial - Light up the Park	50.00		1,298,578.12
Bill Pmt - Check	12/03/2021	2136	Skinner's Carpet	Third Place Commercial - Light up the Park	25.00		1,298,553.12
Bill Pmt - Check	12/03/2021	2137	Sugar's Mascot Costumes	Remaining 50% of cost - Goat Costume	3,350.00		1,295,223.12

City of Montgomery - MEDC  
General Ledger  
As of January 31, 2022

02/15/22

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Print-Check	12/10/2021	2139	Amazon Capital Services, Inc	Supplies for Events - Light up the Park / Christmas Parade		294.97	1,294,928.15
Bill Print-Check	12/10/2021	2140	JK Graphics, Inc.	Inv 30653 - Graphics for Events - Signs (LUTP) ; (Christmas Parade) ; (Snow Party)		642.00	1,294,286.15
Bill Print-Check	12/10/2021	2141	Stirling Regard Photography	Photography - Snow in Historic Montgomery TX		200.00	1,294,086.15
Bill Print-Check	12/10/2021	2142	Chris Hoffmeyer	Security - Christmas Parade 2021		180.00	1,293,906.15
Bill Print-Check	12/10/2021	2143	Daniel Justice	Security - Christmas Parade 2021		180.00	1,293,726.15
Bill Print-Check	12/10/2021	2144	Greg Carleton	Security - Christmas Parade 2021		180.00	1,293,546.15
Bill Print-Check	12/10/2021	2145	Jessica Edelman	Security - Christmas Parade 2021		180.00	1,293,366.15
Bill Print-Check	12/10/2021	2146	Jonetta Brown	Security - Christmas Parade 2021		180.00	1,293,186.15
Bill Print-Check	12/10/2021	2147	Jusina Branch	Security - Christmas Parade 2021		180.00	1,293,006.15
Bill Print-Check	12/10/2021	2148	Kayvon Behnavan	Security - Christmas Parade 2021		180.00	1,292,826.15
Bill Print-Check	12/10/2021	2149	Kevin Thompson	Security - Christmas Parade 2021		180.00	1,292,646.15
Bill Print-Check	12/10/2021	2150	Laci Seaton	Security - Christmas Parade 2021		180.00	1,292,466.15
Bill Print-Check	12/10/2021	2151	Marqus Bolden	Security - Christmas Parade 2021		180.00	1,292,286.15
Bill Print-Check	12/10/2021	2152	Mark Gallion	Security - Christmas Parade 2021		180.00	1,292,106.15
Bill Print-Check	12/10/2021	2153	Reed Edelman	Security - Christmas Parade 2021		180.00	1,291,926.15
Bill Print-Check	12/10/2021	2154	Riley Zapf	Security - Christmas Parade 2021		180.00	1,291,746.15
Bill Print-Check	12/10/2021	2155	Shane Towler	Security - Christmas Parade 2021		180.00	1,291,566.15
Bill Print-Check	12/10/2021	2156	Ice Express	Ice for Snow in Historic Montgomery TX	11,399.99		1,280,166.16
Bill Print-Check	12/10/2021	2157	Jason Smith	Security - Christmas Parade 2021	180.00		1,279,986.16
Bill Print-Check	12/13/2021	2158	Gunda Corporation	Downtown Design & Streetscape Improvements Plan - Invoice 9505	2,747.05		1,277,239.11
Bill Print-Check	12/14/2021	2159	McCoy's Building Supply	EMT Conduit Per Parade - Invoice 11376026	7.99		1,277,231.12
Bill Print-Check	12/17/2021	2160	Destinee Lester	Security - Christmas Parade 2021	180.00		1,277,051.12
General Journal	12/17/2021	AL	First Financial Bank	Sales Tax Transfer 12/21	72,239.44		1,349,290.56
General Journal	12/17/2021	AL	First Financial Bank	Monthly Admin Transfer December 2021		4,583.34	1,344,707.22
General Journal	12/17/2021	AL	First Financial Bank	Transfer to Utility Fund		90.00	1,344,617.22
General Journal	12/17/2021	AL	First Financial Bank	Transfer to General Fund		7,885.52	1,336,731.70
Bill Print-Check	12/20/2021	2161	Swank Motion Pictures, Inc.	Movie Night - Polar Express - Invoice 063120727	325.00		1,336,406.70
Bill Print-Check	12/30/2021	2162	Home Depot	Barriers for Snow Party - Invoice 2021217	204.00		1,336,202.70
Bill Print-Check	12/30/2021	2163	Honey Bucket	Portable Restrooms - MEDC Snow Party	533.00		1,335,669.70
Bill Print-Check	12/30/2021	2164	NTS Mikedon, LLC	Detour Signs for Christmas Parade - Invoice 1109860	50.16		1,335,619.54
Bill Print-Check	12/30/2021	2165	Amy Brown	Events Coordinator - December 2021	3,057.31		1,332,562.23
General Journal	12/31/2021	AL	Kevin Smith	Interest on Checking - December 2021	44.95		1,332,607.18
Bill Print-Check	01/04/2022	2166	Rebecca Huss	DJ for Snow Party	225.00		1,332,382.18
Bill Print-Check	01/04/2022	2167	First Financial Bank	Reimbursement of Expense - Social Media Services	1,500.00		1,330,882.18
General Journal	01/14/2022	AL	First Financial Bank	Sales Tax Transfer 01/22	70,369.14		1,401,251.32
General Journal	01/14/2022	AL	First Financial Bank	Monthly Admin Transfer January 2022		4,583.33	1,396,667.99
General Journal	01/14/2022	AL	First Financial Bank	Transfer to General Fund		296.77	1,396,371.22
General Journal	01/14/2022	AL	First Financial Bank	Transfer from General Fund	2,910.00		1,399,281.22
General Journal	01/14/2022	AL	First Financial Bank	Transfer to Utility Fund		90.00	1,399,191.22
General Journal	01/26/2022	AL	Living Savior Lutheran Church	Rental of Facility for 2022 Quilt Walk		225.00	1,398,966.22
Bill Print-Check	01/26/2022	2168	First Financial Bank	Transfer to General Fund	461.72		1,398,504.50
General Journal	01/27/2022	AL	First Financial Bank	Interest on Checking - January 2022	46.59		1,398,551.09
General Journal	01/31/2022	AL		Interest on Checking - January 2022	349,630.01	214,709.82	1,398,551.09
Total 51100 - MEDC Checking							
<b>51300 - Time Deposits-MEDC</b>							
General Journal	10/06/2021	AL		October 2021 Transfer to Texpool Reimbursement Account - Kroger Co.		20,833.33	434,919.34
General Journal	10/28/2021	AL		Transfer to Pay Kroger Payment - 2017/2018 True up & 2019 Regular Payment	132,391.00		414,086.01
General Journal	10/31/2021	Int		Interest on Texpool	12.93		546,477.01
General Journal	11/03/2021	AL		November 2021 Transfer to Texpool Reimbursement Account - Kroger Co.	16.46		546,489.94
General Journal	11/30/2021	Int		Interest on Texpool		20,833.33	525,656.61
General Journal	12/08/2021	AL		December 2021 Transfer to Texpool Reimbursement Account - Kroger Co.	16.29		525,673.07
General Journal	12/31/2021	Int		Interest on Texpool		20,833.34	504,839.73
General Journal	01/11/2022	AL		January 2022 Transfer to Texpool Reimbursement Account - Kroger Co.	15.60		484,022.69
General Journal	01/31/2022	Int		Interest on Texpool		20,833.33	484,038.29
Total 51300 - Time Deposits-MEDC							
<b>51301 - Texpool Reimbursement Acct</b>							
General Journal	10/06/2021	AL		October 2021 Transfer to Texpool Reimbursement Account - Kroger Co.		83,333.33	484,038.29
General Journal	10/06/2021	AL		October 2021 Transfer to Texpool Reimbursement Account - Kroger Co.	20,833.33		204,667.15
General Journal	10/06/2021	AL		October 2021 Transfer to Texpool Reimbursement Account - Kroger Co.			225,500.48

City of Montgomery - MEDC  
General Ledger  
As of January 31, 2022

02/15/22

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General Journal	10/28/2021	AL		Transfer to Pay Kroger Payment - 2017/2018 True up & 2019 Regular Payment		132,391.00	93,109.48
General Journal	10/31/2021	Int		Interest on Texpool	6.31		93,115.79
General Journal	11/05/2021	AL		November 2021 Transfer to Texpool Reimbursement Account - Kroger Co.	20,833.33		113,949.12
General Journal	11/30/2021	Int		Interest on Texpool	3.53		113,952.65
General Journal	12/08/2021	AL		December 2021 Transfer to Texpool Reimbursement Account - Kroger Co.	20,833.34		134,785.99
General Journal	12/31/2021	Int		Interest on Texpool	4.10		134,790.09
General Journal	01/11/2022	AL		January 2022 Transfer to Texpool Reimbursement Account - Kroger Co.	20,833.33		155,623.42
General Journal	01/31/2022	Int		Interest on Texpool	4.76		155,628.18
Total 51301 - Texpool Reimbursement Acct							
<b>51302 - Texpool - Downtown</b>							
General Journal	10/06/2021	AL		Interest on Texpool	5.99		200,018.21
General Journal	11/30/2021	Int		Interest on Texpool	6.23		200,024.44
General Journal	12/31/2021	Int		Interest on Texpool	6.38		200,030.82
General Journal	01/31/2022	Int		Interest on Texpool	6.39		200,037.21
Total 51302 - Texpool - Downtown							
<b>51150 - Accounts Receivable Audit</b>							
Total 51150 - Accounts Receivable Audit							
<b>51171 - Due From Gen Fund</b>							
General Journal	10/06/2021	AL		To accrue sales tax revenue rec'd 10/21	68,690.66		68,690.66
General Journal	10/07/2021	AL		Sales Tax Transfer 10/21		68,690.66	0.00
General Journal	11/16/2021	AL		To accrue sales tax revenue rec'd 11/21	135,240.02		135,240.02
General Journal	11/18/2021	AL		Sales Tax Transfer 11/21		135,240.02	0.00
General Journal	12/09/2021	AL		To accrue sales tax revenue rec'd 12/21	72,239.44		72,239.44
General Journal	12/17/2021	AL		Sales Tax Transfer 12/21		72,239.44	0.00
General Journal	01/12/2022	AL		To accrue sales tax revenue rec'd 01/22	70,369.14		70,369.14
General Journal	01/13/2022	AL		Light Up the Park Revenues	275.00		70,644.14
General Journal	01/13/2022	AL		Christmas Parade Revenues	2,635.00		73,279.14
General Journal	01/14/2022	AL		Sales Tax Transfer 01/22		70,369.14	2,910.00
General Journal	01/14/2022	AL		Transfer from General Fund		2,910.00	0.00
Total 51171 - Due From Gen Fund							
<b>51174 - Due from Home Grant Funds</b>							
Total 51174 - Due from Home Grant Funds							
<b>52000 - Accounts Payable</b>							
Bill Pmt - Check	10/01/2021	2094	Amy Brown	Events Coordinator - September 2021			-142,217.07
Bill	10/01/2021	35883	JK Graphics, Inc.	Inv 35883 - Downtown Dev Improvements			-140,698.80
Bill Pmt - Check	10/03/2021	2090	Abel Aguirre	VOID: Montgomery Quilt Walk Security (\$360.00)		31.50	-140,730.30
Bill Pmt - Check	10/03/2021	2091	George Hernandez	VOID: Montgomery Quilt Walk Security (\$630.00)			-140,730.30
Bill Pmt - Check	10/03/2021	2092	Jacob McBae	VOID: Montgomery Quilt Walk Security (\$720.00)			-140,730.30
Bill Pmt - Check	10/03/2021	2093	Nathaniel Graves	VOID: Montgomery Quilt Walk Security (\$495.00)			-139,230.30
Bill Pmt - Check	10/05/2021	2095	Rebecca Huss	Reimbursement of Expense - Social Media Services	1,500.00		-139,230.30
Bill Pmt - Check	10/05/2021	2096	Amazon Capital Services, Inc	Supplies for Events - Ballot Box with Lock - Quilt Walk	16.49		-139,213.81
Bill Pmt - Check	10/05/2021	2097	JK Graphics, Inc.	Inv 35901 - Graphics for Quilt Walk - Signs	108.00		-139,105.81
Bill Pmt - Check	10/05/2021	2098	Swank Motion Pictures, Inc.	Movie Night - Wonder Woman - Invoice 003080348	325.00		-138,780.81
Bill Pmt - Check	10/06/2021	Fall Festival 2021	Charlie Diggs Entertainment	Montgomery Fall Festival - Charlie Diggs		8,000.00	-138,780.81
Bill Pmt - Check	10/06/2021	2099	JK Graphics, Inc.	Inv 35953 - Graphics for Quilt Walk - Signs		171.00	-138,951.81
Bill	10/06/2021	35953	JK Graphics, Inc.	Reimbursement of Expense - Ferthead Dedication	6.41		-138,945.40
Bill Pmt - Check	10/12/2021	2100	Rebecca Huss	Inv 35953 - Graphics for Quilt Walk - Signs	171.00		-138,774.40
Bill Pmt - Check	10/13/2021	2101	Swank Motion Pictures, Inc.	Movie Night - Captain Marvel - Invoice 003083026	325.00		-138,449.40
Bill Pmt - Check	10/13/2021	2102	Swank Motion Pictures, Inc.	Downtown Design & Streetscape Improvements Plan - Invoice 9362			-135,932.50
Bill Pmt - Check	10/14/2021	2103	Gunda Corporation	Supplies for Events - Wristbands for Snow in Historic Montgomery	2,516.90		-135,949.49
Bill	10/14/2021	IDCM-MWVC-CQX3	Amazon Capital Services, Inc	Supplies for Events - Toys for Snow in Historic Montgomery	16.99		-135,999.47
Bill	10/15/2021	IDCM-1WRD-KYV9	Amazon Capital Services, Inc	Supplies for Events - Snow in Historic Montgomery TX	49.98		-135,932.50
Bill Pmt - Check	10/18/2021	2104	Amazon Capital Services, Inc		66.97		-135,932.50



City of Montgomery - MEDC  
General Ledger

As of January 31, 2022

02/15/22

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Check	10/26/2021	2105	Amy Brown	Events Coordinator - October 2021	1,500.00		-134,432.50
Bill Pmt -Check	10/26/2021	2106	The Kroger Co.	2017-18 True Up / 2019 Tax Year- MEDC Sales Tax Rebate	132,391.00		-2,041.50
Bill	10/28/2021		Melissa Griffin	Trick or Treat Historic Montgomery 2021 - Melissa Griffin		180.00	-2,221.50
Bill	10/28/2021		Abel Aguirre	Trick or Treat Historic Montgomery 2021 - Abel Aguirre		180.00	-2,401.50
Bill	10/28/2021	2107	Trent Lozano	Trick or Treat Historic Montgomery 2021 - Trent Lozano		180.00	-2,581.50
Bill Pmt -Check	10/28/2021	2108	Abel Aguirre	Trick or Treat Historic Montgomery 2021 - Abel Aguirre		180.00	-2,761.50
Bill Pmt -Check	10/28/2021	2109	Check-FU-A	Meals- Fernand Dedication		180.00	-2,941.50
Bill Pmt -Check	10/28/2021	2110	Melissa Griffin	Trick or Treat Historic Montgomery 2021 - Melissa Griffin		150.00	-3,091.50
Bill	10/30/2021		Trent Lozano	Trick or Treat Historic Montgomery 2021 - Trent Lozano		1,500.00	-4,591.50
Bill	10/31/2021		Kevin Smith	Events Coordinator - October 2021		1,500.00	-6,091.50
Bill	10/31/2021		Amy Brown	Reimbursement of Expense - Social Media Services		787.50	-6,879.00
Bill	10/31/2021		Rebecca Huss	Downtown Design & Streetscape Improvements Plan - Invoice 9399			-7,666.50
Bill	10/31/2021	9399	Gunda Corporation	Reimbursement of Expense - Social Media Services	1,500.00		-9,166.50
Bill Pmt -Check	11/01/2021	2111	Rebecca Huss	Social Media Advertising / Snow in Historic Montgomery TX		78.80	-9,245.30
Bill	11/03/2021		Amazon Capital Services, Inc	Social Media Advertising - 11/13/2021		200.00	-9,445.30
Bill	11/04/2021		Dani Plagens	Trick or Treat Photographer - 11/13/2021		180.00	-9,625.30
Bill	11/05/2021		Abel Aguirre	Pet Parade Security 2021 - Abel Aguirre		180.00	-9,805.30
Bill	11/05/2021		Jacob McRae	Pet Parade Security 2021 - Jacob McRae		180.00	-9,985.30
Bill	11/05/2021		Melissa Griffin	Pet Parade Security 2021 - Melissa Griffin		180.00	-10,165.30
Bill	11/05/2021		Kyle Hensley	Pet Parade Security 2021 - Kyle Hensley		180.00	-10,345.30
Bill	11/05/2021		Joe Belmares	Pet Parade Security 2021 - Joe Belmares		180.00	-10,525.30
Bill	11/05/2021		Trent Lozano	Pet Parade Security 2021 - Trent Lozano		180.00	-10,705.30
Bill	11/05/2021		Kevin Smith	Pet Parade Security 2021 - Kevin Smith		180.00	-10,885.30
Bill Pmt -Check	11/05/2021	2112	Abel Aguirre	Pet Parade Security 2021 - Abel Aguirre	180.00		-11,065.30
Bill Pmt -Check	11/05/2021	2113	Jacob McRae	Pet Parade Security 2021 - Jacob McRae	180.00		-11,245.30
Bill Pmt -Check	11/05/2021	2114	Joe Belmares	Pet Parade Security 2021 - Joe Belmares	180.00		-11,425.30
Bill Pmt -Check	11/05/2021	2115	Kyle Hensley	Pet Parade Security 2021 - Kyle Hensley	180.00		-11,605.30
Bill Pmt -Check	11/05/2021	2116	Melissa Griffin	Pet Parade Security 2021 - Melissa Griffin	180.00		-11,785.30
Bill Pmt -Check	11/05/2021	2117	Trent Lozano	Pet Parade Security 2021 - Trent Lozano	180.00		-11,965.30
Bill Pmt -Check	11/05/2021	2118	Kevin Smith	Pet Parade Security 2021 - Kevin Smith	180.00		-12,145.30
Bill Pmt -Check	11/05/2021	2119	Dani Plagens	Pet Parade Security 2021 - Dani Plagens	180.00		-12,325.30
Bill Pmt -Check	11/05/2021	2120	Amazon Capital Services, Inc	Marketing & Tourism - Social Media Advertising	180.00		-12,505.30
Bill Pmt -Check	11/10/2021	2121	Gunda Corporation	Downtown Design & Streetscape Improvements Plan - Invoice 9399	78.80		-12,584.10
Bill Pmt -Check	11/10/2021	2122	JK Graphics, Inc.	Inv 35883 - Downtown Dev Improvements	787.50		-13,371.60
Bill Pmt -Check	11/10/2021	2123	McCoy's Building Supply	EMT Conduit Pet Parade - Invoice 11376026	31.50		-13,403.10
Bill	11/12/2021		Kevin Smith	DJ for Pet Parade		7.99	-13,411.09
Bill	11/16/2021		Byron Sanford	Reimbursement - HGAC Board of Directors Meeting	250.00		-13,661.09
Bill	11/16/2021		Byron Sanford	DJ for Pet Parade	93.19		-13,754.28
Bill Pmt -Check	11/19/2021	2124	Amazon Capital Services, Inc	Reimbursement - HGAC Board of Directors Meeting	39.99		-13,794.27
Bill Pmt -Check	11/19/2021	2125	Amazon Capital Services, Inc	Supplies for Events - Candy Cane Markers for Christmas Parade		2,525.14	-16,319.41
Bill Pmt -Check	11/24/2021	2126	November 2021	Supplies for Events - Candy Cane Markers for Christmas Parade	39.99		-16,359.40
Bill	11/30/2021		Rebecca Huss	Events Coordinator - November 2021		1,500.00	-17,859.40
Bill	11/30/2021	36053	JK Graphics, Inc.	Reimbursement of Expense - Social Media Services		1,500.00	-19,359.40
Bill	11/30/2021	9505	Gunda Corporation	Inv 36053 - Graphics for Events - Signs (LUTP) (Christmas Parade) (Snow Party)	642.00		-20,001.40
Bill	12/01/2021		David P. Rice	Downtown Design & Streetscape Improvements Plan - Invoice 9505	2,747.05		-22,748.45
Bill	12/01/2021	LUTP Sann	Amazon Capital Services, Inc	Light up the Park - Sana	250.00		-23,000.45
Bill	12/01/2021	1FD7-N7VG-D4C9	Amazon Capital Services, Inc	Supplies for Events - Green Elf Costume for Light up the Park	119.98		-23,120.43
Bill	12/02/2021		Julia Ford	First Place Light Pole - Light up the Park	75.00		-23,195.43
Bill	12/02/2021		Amanda Mystric	Second Place Light Pole - Light up the Park	50.00		-23,245.43
Bill	12/02/2021		Jeff and Lisa Waddell	Third Place Light Pole - Light up the Park	25.00		-23,270.43
Bill	12/02/2021		Lisa Martin	1st Place Residential - Light up the Park	200.00		-23,470.43
Bill	12/02/2021		Jennifer Olson	2nd Place Residential - Light up the Park	150.00		-23,620.43
Bill	12/02/2021		Paul and Jennifer Brown	3rd Place Residential - Light up the Park	100.00		-23,720.43
Bill	12/02/2021		Pizza Shack	First Place Commercial - Light up the Park	75.00		-23,795.43
Bill	12/02/2021		Hodge Podge Lodge	Second Place Commercial - Light up the Park	50.00		-23,845.43
Bill	12/02/2021		Skinner's Carpet	Third Place Commercial - Light up the Park	25.00		-23,870.43
Bill	12/02/2021	2126	Amy Brown	Events Coordinator - November 2021		2,525.14	-26,395.57
Bill Pmt -Check	12/03/2021	2127	David P. Rice	Light up the Park - Sana	250.00		-26,645.57
Bill Pmt -Check	12/03/2021	2128	Rebecca Huss	Reimbursement of Expense - Social Media Services	1,500.00		-28,145.57
Bill Pmt -Check	12/03/2021	2129	Julia Ford	First Place Light Pole - Light up the Park	75.00		-28,220.57

City of Montgomery - MEDC  
General Ledger

02/15/22

As of January 31, 2022

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt-Check	12/03/2021	2130	Armadale Mystic	Second Place Light Pole - Light up the Park	50.00		-7,472.02
Bill Pmt-Check	12/03/2021	2131	Jeff and Lisa Waddell	Third Place Light Pole - Light up the Park	25.00		-7,447.02
Bill Pmt-Check	12/03/2021	2132	Lisa Martin	First Place - Residential Lighting Contest	200.00		-7,247.02
Bill Pmt-Check	12/03/2021	2133	Jennifer Olson	Second Place Residential - Light up the Park	150.00		-6,997.02
Bill Pmt-Check	12/03/2021	2134	Paul and Jennifer Brown	Third Place Residential - Light up the Park	100.00		-6,897.02
Bill Pmt-Check	12/03/2021	2135	Pizza Shack	First Place Commercial - Light up the Park	75.00		-6,822.02
Bill Pmt-Check	12/03/2021	2136	Hodge Podge Lodge	Second Place Commercial - Light up the Park	50.00		-6,772.02
Bill Pmt-Check	12/03/2021	2137	Skinner's Carpet	Third Place Commercial - Light up the Park	25.00		-6,747.02
Bill Pmt-Check	12/03/2021	2138	Sugar's Mascot Costumes	Remaining 50% of cost - Goat Costume	3,330.00		-3,517.02
Bill	12/03/2021	1G1R-3NG7-7QNX	Amazon Capital Services, Inc	Supplies for Events - Santa Suit for Christmas Parade		174.99	-3,692.01
Bill	12/06/2021	MEDC Snow Party	Home Depot	Barriers for Snow Party - Invoice 2021217		204.00	-3,896.01
Bill	12/07/2021	Christmas Parade	Read Edelman	Security - Christmas Parade 2021		180.00	-4,076.01
Bill	12/07/2021	Christmas Parade	Jessica Edelman	Security - Christmas Parade 2021		180.00	-4,256.01
Bill	12/07/2021	Christmas Parade	Marcus Bolden	Security - Christmas Parade 2021		180.00	-4,436.01
Bill	12/07/2021	Christmas Parade	Chris Hoffmeyer	Security - Christmas Parade 2021		180.00	-4,616.01
Bill	12/07/2021	Christmas Parade	Riley Zapf	Security - Christmas Parade 2021		180.00	-4,796.01
Bill	12/07/2021	Christmas Parade	Kayvon Behravan	Security - Christmas Parade 2021		180.00	-4,976.01
Bill	12/07/2021	Christmas Parade	Shane Towler	Security - Christmas Parade 2021		180.00	-5,156.01
Bill	12/07/2021	Christmas Parade	Laci Seaton	Security - Christmas Parade 2021		180.00	-5,336.01
Bill	12/07/2021	Christmas Parade	Joneira Brown	Security - Christmas Parade 2021		180.00	-5,516.01
Bill	12/07/2021	Christmas Parade	Justin Branch	Security - Christmas Parade 2021		180.00	-5,696.01
Bill	12/07/2021	Christmas Parade	Greg Carleton	Security - Christmas Parade 2021		180.00	-5,876.01
Bill	12/07/2021	Christmas Parade	Daniel Justice	Security - Christmas Parade 2021		180.00	-6,056.01
Bill	12/07/2021	Christmas Parade	Mark Gallon	Security - Christmas Parade 2021		180.00	-6,236.01
Bill	12/07/2021	Christmas Parade	Kevin Thompson	Security - Christmas Parade 2021		180.00	-6,416.01
Bill	12/07/2021	Snow Party Photos	Stedding Regard Photography	Photography - Snow in Historic Montgomery TX	200.00		-6,616.01
Bill	12/09/2021	121121COM2	Ice Express	Photography - Snow in Historic Montgomery TX	11,599.99		-18,016.00
Bill	12/09/2021	003120727	Swank Motion Pictures, Inc	Ice for Snow in Historic Montgomery TX	325.00		-18,341.00
Bill Pmt-Check	12/10/2021	2139	Amazon Capital Services, Inc	Supplies for Events - Light up the Park / Christmas Parade	294.97		-18,046.03
Bill Pmt-Check	12/10/2021	2140	JK Graphics, Inc	Movie Night - Polar Express - Invoice 003120727	642.00		-17,404.03
Bill Pmt-Check	12/10/2021	2141	Stedding Regard Photography	Photography - Snow in Historic Montgomery TX	200.00		-17,204.03
Bill Pmt-Check	12/10/2021	2142	Chris Hoffmeyer	Security - Christmas Parade 2021	180.00		-17,024.03
Bill Pmt-Check	12/10/2021	2143	Daniel Justice	Security - Christmas Parade 2021	180.00		-16,844.03
Bill Pmt-Check	12/10/2021	2144	Greg Carleton	Security - Christmas Parade 2021	180.00		-16,664.03
Bill Pmt-Check	12/10/2021	2145	Jessica Edelman	Security - Christmas Parade 2021	180.00		-16,484.03
Bill Pmt-Check	12/10/2021	2146	Joneira Brown	Security - Christmas Parade 2021	180.00		-16,304.03
Bill Pmt-Check	12/10/2021	2147	Justin Branch	Security - Christmas Parade 2021	180.00		-16,124.03
Bill Pmt-Check	12/10/2021	2148	Kayvon Behravan	Security - Christmas Parade 2021	180.00		-15,944.03
Bill Pmt-Check	12/10/2021	2149	Kevin Thompson	Security - Christmas Parade 2021	180.00		-15,764.03
Bill Pmt-Check	12/10/2021	2150	Laci Seaton	Security - Christmas Parade 2021	180.00		-15,584.03
Bill Pmt-Check	12/10/2021	2151	Marcus Bolden	Security - Christmas Parade 2021	180.00		-15,404.03
Bill Pmt-Check	12/10/2021	2152	Mark Gallon	Security - Christmas Parade 2021	180.00		-15,224.03
Bill Pmt-Check	12/10/2021	2153	Recd Edelman	Security - Christmas Parade 2021	180.00		-15,044.03
Bill Pmt-Check	12/10/2021	2154	Riley Zapf	Security - Christmas Parade 2021	180.00		-14,864.03
Bill Pmt-Check	12/10/2021	2155	Shane Towler	Security - Christmas Parade 2021	180.00		-14,684.03
Bill Pmt-Check	12/10/2021	2156	Ice Express	Security - Christmas Parade 2021	180.00		-14,504.03
Bill	12/11/2021	Snow Party DJ	Kevin Smith	Security - Christmas Parade 2021	11,399.99		-3,284.04
Bill	12/13/2021	Christmas Parade	Kevin Smith	Security - Christmas Parade 2021	225.00		-3,509.04
Bill	12/13/2021	Christmas Parade	Jason Smith	Security - Christmas Parade 2021	180.00		-3,689.04
Bill Pmt-Check	12/15/2021	2157	Jason Smith	Security - Christmas Parade 2021	180.00		-3,869.04
Bill Pmt-Check	12/14/2021	2158	Gunda Corporation	Security - Christmas Parade 2021	2,747.05		-6,616.09
Bill Pmt-Check	12/14/2021	2159	McCoys Building Supply	Downtown Design & Streetscape Improvements Plan - Invoice 9305	7.99		-6,624.08
Bill	12/15/2021	Christmas Parade	Destinee Lister	EMT Conduit Per Parade - Invoice 11376026	180.00		-6,804.08
Bill	12/16/2021	1109860	NTS Miledon, LLC	Security - Christmas Parade 2021	50.16		-6,854.24
Bill Pmt-Check	12/17/2021	2160	Destinee Lister	Detour Signs for Christmas Parade - Invoice 1109860	180.00		-7,034.24
Bill Pmt-Check	12/20/2021	2161	Swank Motion Pictures, Inc.	Security - Christmas Parade 2021	325.00		-7,359.24
Bill Pmt-Check	12/28/2021	0532490050	Honey Bucket	Move Night - Polar Express - Invoice 003120727	204.00		-7,563.24
Bill Pmt-Check	12/30/2021	2162	Home Depot	Portable Restrooms - MEDC Snow Party	533.00		-8,096.24
Bill Pmt-Check	12/30/2021	2163	Honey Bucket	Barriers for Snow Party - Invoice 2021217	53.00		-8,149.24
Bill Pmt-Check	12/30/2021	2164	NTS Miledon, LLC	Portable Restrooms - MEDC Snow Party	50.16		-8,200.00
Bill Pmt-Check	12/30/2021	2164	NTS Miledon, LLC	Detour Signs for Christmas Parade - Invoice 1109860	50.16		-8,250.16

City of Montgomery - MEDC  
General Ledger

02/15/22

As of January 31, 2022

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt - Check	12/30/2021	2165	Amy Brown	Events Coordinator - December 2021			2,832.31
Bill	12/31/2021	December 2021	Amy Brown	Events Coordinator - December 2021	3,057.31		-225.00
Bill	12/31/2021	Social Media Service	Rebecca Huss	Reimbursement of Expense - Social Media Services		1,500.00	-1,725.00
Bill Pmt - Check	01/04/2022	2166	Kevin Smith	DJ for Snow Party			-1,500.00
Bill Pmt - Check	01/04/2022	2167	Rebecca Huss	Reimbursement of Expense - Social Media Services		225.00	0.00
Bill	01/26/2022	Quilt Walk Rental	Living Savior Lutheran Church	Rental of Facility for 2022 Quilt Walk			-225.00
Bill Pmt - Check	01/26/2022	2168	Living Savior Lutheran Church	Rental of Facility for 2022 Quilt Walk			0.00
Bill	01/31/2022	January 2022	Amy Brown	Events Coordinator - January 2022		5,084.28	-3,084.28
Bill	01/31/2022	Social Media Service	Rebecca Huss	Reimbursement of Expense - Social Media Services		1,500.00	-4,584.28
Total 52000 - Accounts Payable					186,022.63	48,389.84	-4,584.28
<b>52001 - Accounts Payable Audit</b>							
General Journal	10/06/2021	AL	The Kroger Co.	To accrue Monthly Transfer to Texpool Reimbursement Account for Sales Tax Payable in 2021		20,833.33	-204,500.00
General Journal	11/03/2021	AL	The Kroger Co.	To accrue Monthly Transfer to Texpool Reimbursement Account for Sales Tax Payable in 2021		20,833.33	-225,333.33
General Journal	12/08/2021	AL	The Kroger Co.	To accrue Monthly Transfer to Texpool Reimbursement Account for Sales Tax Payable in 2021		20,833.34	-246,166.66
General Journal	01/11/2022	AL	The Kroger Co.	To accrue Monthly Transfer to Texpool Reimbursement Account for Sales Tax Payable in 2021		20,833.33	-267,000.00
Total 52001 - Accounts Payable Audit					0.00	83,333.33	-287,833.33
<b>52710 - Due to Utility Fund</b>							
General Journal	10/07/2021	AL		Transfer to Utility Fund			-119.00
General Journal	10/29/2021	AL		Transfer to Utility Fund	119.00		0.00
General Journal	10/31/2021	AL		Events Equipment - Event Flyers	90.00		90.00
General Journal	11/30/2021	AL		Events Equipment - Event Flyers		90.00	0.00
General Journal	12/17/2021	AL		Transfer to Utility Fund	90.00		-90.00
General Journal	12/31/2021	AL		Events Equipment - Event Flyers		90.00	0.00
General Journal	01/26/2022	AL		Transfer to Utility Fund	90.00		-90.00
Total 52710 - Due to Utility Fund					389.00	270.00	0.00
<b>52712 - Due to Gen Fund</b>							
General Journal	10/07/2021	AL		To accrue Monthly Admin transfer - October 2021		4,583.33	-1,140.85
General Journal	10/07/2021	AL		Monthly Admin Transfer October 2021			-5,724.18
General Journal	10/28/2021	AL		Wages - Larry Evans (Track of Treat Historic Montgomery)	4,583.33		-1,140.85
General Journal	10/29/2021	AL		Transfer to Genral Fund	1,320.85		-1,320.85
General Journal	11/03/2021	AL		To accrue Monthly Admin transfer - November 2021		4,583.33	0.00
General Journal	11/18/2021	AL		Monthly Admin Transfer November 2021			-1,017.00
General Journal	11/30/2021	AL		Home Depot Traffic Cones for Christmas Parade		202.25	-1,219.25
General Journal	11/30/2021	AL		Bass Pro Shops - Snow Disc's for Snow Hill		105.34	-1,324.59
General Journal	11/30/2021	AL		Ancestry.com - Website		116.08	-1,440.67
General Journal	11/30/2021	AL		Visual Mint - Track of Treat Historic Montgomery		1,353.35	-2,794.02
General Journal	11/30/2021	AL		Light Up the Park / Marketing		470.40	-3,446.42
General Journal	11/30/2021	AL		MapMe - Website		209.60	-3,656.02
General Journal	11/30/2021	AL		MapMe - Website		478.07	-4,134.09
General Journal	11/30/2021	AL		Easy - Snow in Historic Montgomery		162.50	-4,296.59
General Journal	11/30/2021	AL		JDS Industries - Christmas Parade		179.00	-4,475.59
General Journal	11/30/2021	AL		Facebook Ads - Several		525.00	-5,000.59
General Journal	11/30/2021	AL		TEDC Membership - MEDC		29.89	-5,030.58
General Journal	11/30/2021	AL		Jim's Hardware - Entry Knob		114.90	-5,145.48
General Journal	11/30/2021	AL		Amazon - Green Monster Santa Costume		4,583.34	-9,728.82
General Journal	11/30/2021	AL		To accrue Monthly Admin transfer - December 2021		81.71	-9,810.53
General Journal	12/03/2021	AL		Byron Sanford - HGAC Seminar		4.52	-9,815.05
General Journal	12/10/2021	AL		Walmart - Supplies for Light up the Park		250.00	-10,065.05
General Journal	12/15/2021	AL		Facebook Ads - Several		16.63	-10,081.68
General Journal	12/15/2021	AL		Facebook Ads - Several		25.62	-10,107.30
General Journal	12/15/2021	AL		Jim's Hardware - Flags for Christmas Parade		1517.12	-11,624.42
General Journal	12/15/2021	AL		Police Wages for Christmas Parade		442.19	-12,066.61
General Journal	12/16/2021	AL		Public Works Wages for Christmas Parade		484.82	-12,551.43
General Journal	12/16/2021	AL		Public Works Wages for Snow in Historic Montgomery TX			

City of Montgomery - MEDC  
General Ledger  
As of January 31, 2022

02/15/22

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General Journal	12/16/2021	AL		Public Works Wages for Light up the Park		214.20	-12,765.63
General Journal	12/17/2021	AL		Monthly Admin Transfer December 2021	4,583.34		-8,182.29
General Journal	12/17/2021	AL		Transfer to General Fund	7,885.52		-296.77
General Journal	01/11/2022	AL		To accrue Monthly Admin transfer - January 2022		4,583.33	-4,880.10
General Journal	01/14/2022	AL		Monthly Admin Transfer January 2022	4,583.33		-296.77
General Journal	01/14/2022	AL		Transfer to General Fund	296.77		0.00
General Journal	01/21/2022	AL		JoifForm - Snow Party		252.72	-252.72
General Journal	01/27/2022	AL		Facebook Ads - Several		189.05	-441.77
General Journal	01/27/2022	AL		Weebly - Montgomery Quilt Walk		19.95	-461.72
General Journal	01/27/2022	AL		Transfer to General Fund	461.72		0.00
Total 52712 · Due to Gen Fund							
55900 · Unrestricted Net Assets							
Total 53900 · Unrestricted Net Assets							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax							
General Journal	10/06/2021	AL		To accrue sales tax revenue rec'd 10/21 - 25% of sales tax in GOF		68,690.66	-68,690.66
General Journal	11/16/2021	AL		To accrue sales tax revenue rec'd 11/21 - 25% of sales tax in GOF		133,240.02	-203,930.68
General Journal	12/09/2021	AL		To accrue sales tax revenue rec'd 12/21 - 25% of sales tax in GOF		72,239.44	-276,170.12
General Journal	01/12/2022	AL		To accrue sales tax revenue rec'd 01/22 - 25% of sales tax in GOF		70,369.14	-346,539.26
Total 55400 · Sales Tax							
Total 55000 · Taxes & Franchise Fees							
55300 · Other Revenues							
55391 · Interest Income							
General Journal	10/31/2021	AL		Interest on Checking - October 2021		44.38	0.00
General Journal	10/31/2021	Int		Interest on Texpool		12.93	-44.38
General Journal	10/31/2021	Int		Interest on Texpool		6.31	-57.51
General Journal	10/31/2021	Int		Interest on Texpool		5.99	-63.62
General Journal	11/30/2021	Int		Interest on Texpool		16.46	-69.61
General Journal	11/30/2021	Int		Interest on Texpool		3.53	-86.07
General Journal	11/30/2021	Int		Interest on Texpool		6.23	-89.60
General Journal	11/30/2021	Int		Interest on Texpool		44.83	-140.66
General Journal	12/31/2021	AL		Interest on Checking - November 2021		44.95	-185.61
General Journal	12/31/2021	AL		Interest on Checking - December 2021		16.29	-201.90
General Journal	12/31/2021	Int		Interest on Texpool		4.10	-206.00
General Journal	12/31/2021	Int		Interest on Texpool		6.38	-212.38
General Journal	12/31/2021	Int		Interest on Texpool		46.59	-258.97
General Journal	01/31/2022	AL		Interest on Checking - January 2022		15.60	-274.57
General Journal	01/31/2022	Int		Interest on Texpool		4.76	-279.33
General Journal	01/31/2022	Int		Interest on Texpool		6.39	-285.72
Total 55391 · Interest Income							
Total 55300 · Other Revenues							
55600 · Events Revenue							
General Journal	01/13/2022	AL		Light Up the Park Revenues		275.00	0.00
General Journal	01/13/2022	AL		Christmas Parade Revenues		2,635.00	-2,910.00
Total 55600 · Events Revenue							
56000 · Pub Infrastructure - Category I							
Bill	10/01/2021	35883	JK Graphics, Inc.	Inv 35883 - Spiral Bank Booklets	31.90		0.00
Bill	10/31/2021	9399	Gunda Corporation	Downtown Design & Streetscape Improvements Plan - Invoice 9362	787.50		31.90
Total 56000 · Pub Infrastructure - Category I							

City of Montgomery - MEDC  
General Ledger  
As of January 31, 2022

02/15/22

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	11/30/2021	9505	Gunda Corporation	Downtown Design & Streetscape Improvements Plan - Invoice 9505	2,747.05		3,566.05
Total 56000.6 · Downtown Dev Improvements							
Total 56000 · Pub Infrastructure - Category I							
<b>56001 - Business Dev &amp; Ret -Category II</b>							
<b>56001.8 - Sales Tax Reimbursement</b>							
General Journal	10/06/2021	AL	The Kroger Co.	To accrue Monthly Transfer to Tespool Reimbursement Account for Sales Tax Payable in 2021	20,833.33		20,833.33
General Journal	11/03/2021	AL	The Kroger Co.	To accrue Monthly Transfer to Tespool Reimbursement Account for Sales Tax Payable in 2021	20,833.33		41,666.66
General Journal	12/08/2021	AL	The Kroger Co.	To accrue Monthly Transfer to Tespool Reimbursement Account for Sales Tax Payable in 2021	20,833.34		62,500.00
General Journal	01/11/2022	AL	The Kroger Co.	To accrue Monthly Transfer to Tespool Reimbursement Account for Sales Tax Payable in 2021	20,833.33		83,333.33
Total 56001.8 · Sales Tax Reimbursement							
Total 56001 · Business Dev & Ret -Category II							
<b>56002 - Quality of Life - Category III</b>							
<b>56002.3 - Events</b>							
<b>56100.5 - Light up Montgomery</b>							
Bill	11/03/2021	1614-P176-VH9D	Amazon Capital Services, Inc	Sana's Sleigh Letterhead / Envelopes - Snow in Historic Montgomery TX	33.80		33.80
General Journal	11/30/2021	AL	JK Graphics, Inc.	Light up the Park - Backpacks	1,151.51		1,185.31
Bill	11/30/2021	36053	David P. Rice	Inv 36053 - Graphics for Events - Signs (LUTP) ; (Christmas Parade) ; (Snow Party)	250.00		1,435.31
Bill	12/01/2021	IFD7-N7VG-D4C9	Amazon Capital Services, Inc	Light up the Park - Santa	250.00		1,685.31
Bill	12/01/2021	1st PI Light Pole	Julia Ford	Supplies for Events - Green Elf Costume for Light up the Park	119.98		1,805.29
Bill	12/02/2021	2nd PI Light Pole	Amarda Myrsinc	First Place Light Pole - Light up the Park	75.00		1,880.29
Bill	12/02/2021	3rd PI Light Pole	Jeff and Lisa Waddell	Second Place Light Pole - Light up the Park	50.00		1,930.29
Bill	12/02/2021	1st PI Residential	Lisa Martin	Third Place Light Pole - Light up the Park	25.00		1,955.29
Bill	12/02/2021	2nd PI Residential	Jennifer Olson	1st Place Residential - Light up the Park	200.00		2,155.29
Bill	12/02/2021	3rd PI Residential	Paul and Jennifer Brown	2nd Place Residential - Light up the Park	150.00		2,305.29
Bill	12/02/2021	1st PI Commercial	Pizza Shack	3rd Place Residential - Light up the Park	100.00		2,405.29
Bill	12/02/2021	2nd PI Commercial	Hodge Podge Lodge	First Place Commercial - Light up the Park	75.00		2,480.29
Bill	12/02/2021	3rd PI Commercial	Skinner's Carpet	Second Place Commercial - Light up the Park	50.00		2,530.29
General Journal	12/15/2021	AL		Third Place Commercial - Light up the Park	25.00		2,555.29
General Journal	12/15/2021	AL		Walmart - Supplies for Light up the Park	4.52		2,559.81
General Journal	12/16/2021	AL		Facebook Ads - Light up the Park	33.60		2,593.41
General Journal	01/27/2022	AL		Facebook Ads - Light up the Park	5.23		2,598.64
General Journal	01/27/2022	AL		Public Works Wages for Light up the Park	214.20		2,812.84
General Journal	01/27/2022	AL		Facebook Ads - Light up the Park	36.15		2,848.99
Total 56100.5 · Light up Montgomery							
<b>56100.8 - Christmas Parade</b>							
Bill	11/19/2021	1YJR-9Y6H-DFWN	Amazon Capital Services, Inc	Supplies for Events - Candy Cane Markers for Christmas Parade	39.99		39.99
General Journal	11/30/2021	AL		Home Depot Traffic Cones for Christmas Parade	1,017.00		1,056.99
General Journal	11/30/2021	AL		JDS Industries - Christmas Parade	162.50		1,219.49
General Journal	11/30/2021	AL		Amazon - Green Monster Santa Costume	114.90		1,334.39
Bill	11/30/2021	36053	JK Graphics, Inc.	Inv 36053 - Graphics for Events - Signs (LUTP) ; (Christmas Parade) ; (Snow Party)	352.00		1,686.39
Bill	12/03/2021	1G1R-3NG7-7QNX	Amazon Capital Services, Inc	Supplies for Events - Santa Suit for Christmas Parade	174.99		1,861.38
Bill	12/07/2021	Christmas Parade	Reed Edelman	Security - Christmas Parade 2021	180.00		2,041.38
Bill	12/07/2021	Christmas Parade	Jessica Edelman	Security - Christmas Parade 2021	180.00		2,221.38
Bill	12/07/2021	Christmas Parade	Marcus Bolden	Security - Christmas Parade 2021	180.00		2,401.38
Bill	12/07/2021	Christmas Parade	Chris Hoffmeyer	Security - Christmas Parade 2021	180.00		2,581.38
Bill	12/07/2021	Christmas Parade	Rayley Zapf	Security - Christmas Parade 2021	180.00		2,761.38
Bill	12/07/2021	Christmas Parade	Kayron Behavan	Security - Christmas Parade 2021	180.00		2,941.38
Bill	12/07/2021	Christmas Parade	Shane Towler	Security - Christmas Parade 2021	180.00		3,121.38
Bill	12/07/2021	Christmas Parade	Laci Setton	Security - Christmas Parade 2021	180.00		3,301.38
Bill	12/07/2021	Christmas Parade	Joneatra Brown	Security - Christmas Parade 2021	180.00		3,481.38
Bill	12/07/2021	Christmas Parade	Justin Branch	Security - Christmas Parade 2021	180.00		3,661.38
Bill	12/07/2021	Christmas Parade	Greg Carleton	Security - Christmas Parade 2021	180.00		3,841.38
Bill	12/07/2021	Christmas Parade	Dana Justice	Security - Christmas Parade 2021	180.00		4,021.38
Bill	12/07/2021	Christmas Parade		Security - Christmas Parade 2021	180.00		4,201.38
Total 56100.8 · Christmas Parade							
Total 56100.8 · Light up Montgomery							

City of Montgomery - MEDC  
 General Ledger  
 As of January 31, 2022

02/15/22

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	12/07/2021	Christmas Parade	Mark Gallion	Security - Christmas Parade 2021	180.00		4,201.38
Bill	12/07/2021	Christmas Parade	Kevin Thompson	Security - Christmas Parade 2021	180.00		4,381.38
Bill	12/13/2021	Christmas Parade	Jason Smith	Security - Christmas Parade 2021	180.00		4,561.38
Bill	12/15/2021	Christmas Parade	Destinee Lister	Security - Christmas Parade 2021	180.00		4,741.38
General Journal	12/15/2021	AL		Facebook Ads - Christmas Parade	50.00		4,791.38
General Journal	12/15/2021	AL		Jan's Hardware - Flags for Christmas Parade	25.62		4,817.00
General Journal	12/16/2021	AL		Police Wages for Christmas Parade	1,517.12		6,334.12
General Journal	12/16/2021	AL		Public Works Wages for Christmas Parade	442.19		6,776.31
Bill	12/16/2021	1109860	NTS Mikedon, LLC	Detour Signs for Christmas Parade - Invoice 1109860	50.16		6,826.47
		Total 56100.8 - Christmas Parade			6,826.47	0.00	6,826.47
		56100.9 - Contests/Prizes					
Bill	12/31/2021	December 2021	Amy Brown	Events Coordinator - December 2021	31.05		31.05
		Total 56100.9 - Contests/Prizes			31.05	0.00	31.05
		56100.A - Events - Equipment					
General Journal	10/31/2021	AL		Events Equipment - Event Flyers	90.00		90.00
General Journal	11/30/2021	AL		Events Equipment - Event Flyers	90.00		180.00
General Journal	12/31/2021	AL		Events Equipment - Event Flyers	90.00		270.00
		Total 56100.A - Events - Equipment			270.00	0.00	270.00
		56100.B - Montgomery Quilt Walk					
Bill	10/06/2021	35953	JK Graphics, Inc.	Inv 35953 - Graphics for Quilt Walk - Signs	171.00		171.00
Bill	01/26/2022	Quilt Walk Rental	Living Savior Lutheran Church	Rental of Facility for 2022 Quilt Walk	225.00		396.00
General Journal	01/27/2022	AL		Weebly - Montgomery Quilt Walk	19.95		415.95
		Total 56100.B - Montgomery Quilt Walk			415.95	0.00	415.95
		56100.D - Movie Night					
General Journal	11/30/2021	AL		Facebook Ads - Movie Night	6.80		0.00
Bill	12/09/2021	003120727	Swank Motion Pictures, Inc.	Movie Night - Polar Express - Invoice 003120727	325.00		331.80
General Journal	01/27/2022	AL		Facebook Ads - Movie Night	25.00		356.80
		Total 56100.D - Movie Night			356.80	0.00	356.80
		56100.F - Pet Parade					
Bill	11/05/2021	Pet Parade 2021	Abel Aguirre	Pet Parade Security 2021 - Abel Aguirre	180.00		0.00
Bill	11/05/2021	Pet Parade 2021	Jacob McRae	Pet Parade Security 2021 - Jacob McRae	180.00		180.00
Bill	11/05/2021	Pet Parade 2021	Kyle Hensley	Pet Parade Security 2021 - Kyle Hensley	180.00		360.00
Bill	11/05/2021	Pet Parade 2021	Joe Belmares	Pet Parade Security 2021 - Joe Belmares	180.00		540.00
Bill	11/05/2021	Pet Parade 2021	Trent Lozano	Pet Parade Security 2021 - Trent Lozano	180.00		720.00
Bill	11/05/2021	Inv 11376026	McCoy's Building Supply	EMT Conduit Pet Parade - Invoice 11376026	7.99		907.99
Bill	11/16/2021	Pet Parade DJ	Kevin Smith	DJ for Pet Parade	250.00		1,157.99
General Journal	11/30/2021	AL		Facebook Ads - Pet Parade	22.20		1,180.19
Bill	11/30/2021	November 2021	Amy Brown	Events Coordinator - November 2021	111.48		1,291.67
General Journal	12/15/2021	AL		Facebook Ads - Pet Parade	52.80		1,344.47
		Total 56100.F - Pet Parade			1,344.47	0.00	1,344.47
		56100.G - Montgomery Fall Festival					
Bill	10/06/2021	Fall Festival 2021	Charlie Diggs Entertainment	Montgomery Fall Festival - Charlie Diggs	8,000.00		0.00
		Total 56100.G - Montgomery Fall Festival			8,000.00	0.00	8,000.00
		56100.H - Snow in Historic Montgomery TX					
Bill	10/14/2021	19KM-MWVC-COX5	Amazon Capital Services, Inc	Supplies for Events - Wastbands for Snow in Historic Montgomery	16.99		0.00
Bill	10/15/2021	1DCM-1WRD-KYV9	Amazon Capital Services, Inc	Supplies for Events - Toys for Snow in Historic Montgomery	49.98		16.99
General Journal	11/30/2021	AL		Base Pro Shops - Snow Discs for Snow Hill	202.25		66.97
General Journal	11/30/2021	AL		Eisy - Snow in Historic Montgomery	478.07		269.22
		Total 56100.H - Snow in Historic Montgomery TX			747.29		747.29

City of Montgomery - MEDC  
General Ledger

02/15/22

As of January 31, 2022

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	11/30/2021	November 2021	Amy Brown	Events Coordinator - November 2021	153.87		903.16
Bill	11/30/2021	36053	JK Graphics, Inc.	Inv 36053 - Graphics for Events - Signs (LUTP); (Christmas Parade); (Snow Party)	40.00		943.16
Bill	12/06/2021	MEDC Snow Party	Home Depot	Barriers for Snow Party - Invoice 2021217	204.00		1,147.16
Bill	12/07/2021	Snow Party Photos	Stedding Regard Photography	Photography - Snow in Historic Montgomery TX	200.00		1,347.16
Bill	12/09/2021	12112ICOM2	Ice Express	Ice for Snow in Historic Montgomery TX	11,399.99		12,747.15
Bill	12/11/2021	Snow Party DJ	Kevin Smith	DJ for Snow Party	225.00		12,972.15
General Journal	12/15/2021	AL		Facebook Ads - Snow In Historic Montgomery TX	88.60		13,060.75
General Journal	12/15/2021	AL		Facebook Ads - Snow In Historic Montgomery TX	11.40		13,072.15
General Journal	12/16/2021	AL		Public Works Wages for Snow in Historic Montgomery TX	484.82		13,556.97
Bill	12/28/2021	0552490050	Honey Bucket	Portable Restrooms - MEDC Snow Party	533.00		14,089.97
General Journal	01/27/2022	AL		JoForm - Snow Party	252.72		14,342.69
General Journal	01/27/2022	AL		Facebook Ads - Snow In Historic Montgomery TX	25.00		14,367.69
				Total 56100.H - Snow in Historic Montgomery TX	14,367.69	0.00	14,367.69
				<b>56100.K - Trick or Treat Historic Mont.</b>			
Bill	10/28/2021	Trick or Treat 2021	Melissa Griffin	Trick or Treat Historic Montgomery 2021 - Melissa Griffin	180.00		0.00
General Journal	10/28/2021	AL		Wages - Larry Evans	180.00		180.00
Bill	10/28/2021	Trick or Treat 2021	Abel Aguirre	Trick or Treat Historic Montgomery 2021 - Abel Aguirre	180.00		560.00
Bill	10/28/2021	Trick Or Treat DJ	Trent Lozano	Trick or Treat Historic Montgomery 2021 - Trent Lozano	180.00		740.00
Bill	10/30/2021	Trick Or Treat DJ	Kevin Smith	DJ for Trick or Treat Historic Montgomery	150.00		890.00
Bill	11/04/2021	Trick or Treat	Dant Plagens	Trick or Treat Photographer - 11/13/2021	200.00		1,090.00
Bill	11/05/2021	Pet Parade 2021	Melissa Griffin	Pet Parade Security 2021 - Melissa Griffin	180.00		1,270.00
General Journal	11/30/2021	AL		VisaPrint - Trick or Treat Historic Montgomery	116.08		1,386.08
General Journal	11/30/2021	AL		Facebook Ads - Trick or Treat Historic Montgomery	75.00		1,461.08
				Total 56100.K - Trick or Treat Historic Mont.	1,441.08	0.00	1,441.08
				Total 56002.3 - Events	35,902.50	0.00	35,902.50
				Total 56002 - Quality of Life - Category III	35,902.50	0.00	35,902.50
				<b>56003 - Marketing &amp; Tourism-Category IV</b>			
General Journal	11/30/2021	AL		Ancestry.com - Website	105.34		0.00
General Journal	11/30/2021	AL		MapMe - Website	470.40		105.34
General Journal	11/30/2021	AL		MapMe - Website	209.60		575.74
				Total 56003.C - Website	785.34	0.00	785.34
				<b>56003.F - Social Media Advertising</b>			
Bill	11/03/2021	1614-P176-VH9D	Amazon Capital Services, Inc	Pajamas for Snow in Historic Montgomery	45.00		0.00
General Journal	11/30/2021	AL		Facebook Ads - Regular Social Media	75.00		45.00
General Journal	12/15/2021	AL		Facebook Ads - Regular Social Media	25.00		120.00
General Journal	01/27/2022	AL		Facebook Ads - Regular Social Media	102.90		145.00
				Total 56003.F - Social Media Advertising	247.90	0.00	247.90
				<b>56003 - Marketing &amp; Tourism-Category IV - Other</b>			
General Journal	11/30/2021	AL		Marketing - Backpacks	383.84		0.00
				Total 56003 - Marketing & Tourism-Category IV - Other	383.84	0.00	383.84
				Total 56003 - Marketing & Tourism-Category IV	1,417.08	0.00	1,417.08
				<b>56004 - Administration - Category V</b>			
General Journal	10/07/2021	AL		To accrue Monthly Admin transfer - October 2021	4,583.33		0.00
General Journal	11/05/2021	AL		To accrue Monthly Admin transfer - November 2021	4,583.33		0.00
General Journal	12/03/2021	AL		To accrue Monthly Admin transfer - December 2021	4,583.34		4,583.33
General Journal	01/11/2022	AL		To accrue Monthly Admin transfer - January 2022	4,583.33		9,166.66
				Total 56004.1 - Admin Transfers to Gen Fund	18,333.33		18,333.33

City of Montgomery - MEDC  
**General Ledger**  
 As of January 31, 2022

02/15/22

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Total 56004.1 - Admin Transfers to Gen Fund							
56004.3 - Miscellaneous Expenses							
General Journal	11/30/2021	AL		Jim's Hardware - Entry Knob	29.99		29.99
Total 56004.3 - Miscellaneous Expenses							
56004.6 - Consulting (Professional serv)							
Bill	10/31/2021	October 2021	Amy Brown	Events Coordinator - October 2021	1,500.00		0.00
Bill	10/31/2021	Social Media Service	Rebecca Huss	Reimbursement of Expense - Social Media Services	1,500.00		1,500.00
Bill	11/30/2021	November 2021	Amy Brown	Events Coordinator - November 2021	2,250.00		3,000.00
Bill	11/30/2021	Social Media Service	Rebecca Huss	Reimbursement of Expense - Social Media Services	1,500.00		5,250.00
Bill	12/31/2021	December 2021	Amy Brown	Events Coordinator - December 2021	3,000.00		6,750.00
Bill	12/31/2021	Social Media Service	Rebecca Huss	Reimbursement of Expense - Social Media Services	1,500.00		9,750.00
Bill	01/31/2022	January 2022	Amy Brown	Events Coordinator - January 2022	3,000.00		11,250.00
Bill	01/31/2022	Social Media Service	Rebecca Huss	Reimbursement of Expense - Social Media Services	1,500.00		14,250.00
Total 56004.6 - Consulting (Professional serv)							
56004.7 - Travel & Training Expenses							
Bill	11/16/2021	HGAC BOD Meeting	Byron Sanford	Reimbursement - HGAC Board of Directors Meeting	93.19		0.00
General Journal	11/30/2021	AL		TEDC Membership - MEDC	525.00		93.19
Bill	11/30/2021	November 2021	Amy Brown	Events Coordinator - November 2021	7.79		618.19
General Journal	12/10/2021	AL		Byron Sanford - HGAC Seminar	81.71		625.98
Bill	12/31/2021	December 2021	Amy Brown	Events Coordinator - December 2021	26.26		707.69
Bill	01/31/2022	January 2022	Amy Brown	Events Coordinator - January 2022	84.28		733.95
Total 56004.7 - Travel & Training Expenses							
Total 56004 - Administration - Category V							
<b>TOTAL</b>					<b>1,288,768.90</b>	<b>1,288,768.90</b>	<b>0.00</b>



City of Montgomery - MEDC  
Balance Sheet

	Jan 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
51100 · MEDC Checking	1,398,551.09
51300 · Time Deposits-MEDC	484,038.29
51301 · Texpool Reimbursement Acct	155,628.18
51302 · Texpool - Downtown	200,037.21
<b>Total Checking/Savings</b>	2,238,254.77
<b>Other Current Assets</b>	
51150 · Accounts Receivable Audit	407,861.36
51174 · Due from Home Grant Funds	5,177.00
<b>Total Other Current Assets</b>	413,038.36
<b>Total Current Assets</b>	2,651,293.13
<b>TOTAL ASSETS</b>	<b>2,651,293.13</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
52000 · Accounts Payable	4,584.28
52001 · Accounts Payable Audit	287,833.33
<b>Total Accounts Payable</b>	292,417.61
<b>Total Current Liabilities</b>	292,417.61
<b>Total Liabilities</b>	292,417.61
<b>Equity</b>	
53900 · Unrestricted Net Assets	2,168,291.05
Net Income	190,584.47
<b>Total Equity</b>	2,358,875.52
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,651,293.13</b>

**Montgomery MEDC  
AGENDA REPORT**

<b>Meeting Date:</b> February 21, 2022	<b>Budgeted Amount:</b> N/A
<b>Department:</b> MEDC	<b>Prepared By:</b> Richard Tramm

**Subject**

Discussion and consideration of an economic development grant application from Reflective Life Ministries.

**Recommendation**

Review and consider the application and decide as the Board sees fit.

**Discussion**

Economic Development Grants fall within the authority of the MEDC to grant where the Board of Directors feels they are appropriate. MEDC funds used in this manner are intended to promote new business development or enhance development of existing business. I have reviewed the application for several considerations prior to this coming to the Board of Directors:

1. Is this type of expenditure legal/appropriate for consideration? Promotion and sponsorship of events drawing people to the City is an appropriate expenditure for the MEDC to consider. The MEDC has spent funds in conjunction with past events in the City.
2. What is the perceived benefit of this item that complies with allowable categories for MEDC expenditures? The event is expected to draw at least several hundred people into the City’s Historic Preservation District for several hours, which will lead to increased revenue for surrounding businesses. There is also the Quality-of-Life consideration for this event. The applicant’s project message is centered around suicide prevention, which I think is also worthy of consideration for this request. In addition, the episodes of Breaking Strongholds to be publicly shown in the City on April 16, 2022, feature many locations in the City of Montgomery that tie into our existing marketing and tourism partnership with Reflective Life Ministries.
3. Is this location for the grant request in the City? Yes, this location noted in the application is in the City.
4. Does the proposed work to be done under the grant conform to City requirements? The applicant has met with City representatives on this item. They have applied for the necessary permitting for this event to take place within the City.

The applicant is requesting \$5,000 in grant funds to be used towards \$5,147.42 cost of audio/video and stage rental costs. Their total event budget is \$9,000.00

**Approved By**

City Administrator	Richard Tramm	February 17, 2022
--------------------	---------------	-------------------

**City of Montgomery, TX  
Economic Development Corporation  
Grant Application**



Company Name: <b>Reflective Life Ministries</b>			
Company Contact: <b>Terry Weaver</b>		Title: <b>Marketing &amp; Development Director</b>	
Best Phone: <b>949-212-7923</b>		Alt. Phone:	
Email Address: <b>terry@reflectivemedia.org</b>			
Physical Address: <b>730 West Clady Drive</b>		City, State, Zip: <b>Spring, Texas, 77386</b>	
Mailing Address (if different):		City, State, Zip:	
Applicant's years of experience in this business: <b>Six</b>		How long has his business been located in Montgomery? <b>Working in Montgomery since 2019</b>	
Do you own or lease this facility?  <input type="checkbox"/> OWN <input type="checkbox"/> LEASE		If leased, please provide owner information and a copy of lease agreement.  Owner Name: _____ Owner Phone: _____	
Provide a detailed description of the proposed project as "Exhibit A" attached <b>Please see attached</b>			
What is the estimated total cost of the project? (Include supporting information, ie estimates/quotes as "Exhibit B" attached)			<b>\$ Please see attached</b>
How much funding are you requesting from the MEDC for this project? (Typical grants are awarded at 1/3 the total project cost or up to \$5,000)			<b>\$5,000</b>
Are you requesting an exception for additional funding on this project? (Please provide additional supporting evidence for this request as "Exhibit C")			<b>\$</b>
When will this project begin? <b>April 16th, 2021</b>		What is the estimated completion date? <b>April 16th, 2021</b>	
Attach all drawings of planned Improvements as "Exhibit D"			
Include a description of expected commercial revitalization impact & sales tax revenue impact as "Exhibit E"			
If this project will employ Montgomery vendors, please supply details as "Exhibit F"			
Applicant's Signature:		Title: <b>MARKETING &amp; DEVELOPMENT DIRECTOR</b>	
		Date: <b>2/11/22</b>	
<b>OFFICE USE:</b>			
Date Application Received: <b>02-11-2022</b>	Date Presented to Board:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DECLINED
Performance Agreement Received:	Project Completion Date:	Funding Date:	Check Number:

On April 16<sup>th</sup>, 2022, we will hold a citywide screening of Breaking Strongholds. Reflective Media Productions, a subsidiary of the non-profit organization Reflective Life Ministries has been working on the series since 2018, with the majority of the filming taking place in Montgomery Texas.

This event will be held two weeks before our global launch of the show, and we believe will attract hundreds, if not thousands of attendees. The show will go on to be seen by millions of viewers worldwide, highlighting the City of Montgomery.

The budget for this screening is currently \$9,000 dollars, with the major expense being the AV equipment to include a 20' x 10' LED wall to show the episodes. We are requesting an MEDC grant in the amount of \$5,000 to assist with the total event expense. We believe hosting this event will drive major interest for the show and for the city. Additionally, this event will help create awareness for the Breaking Strongholds Montgomery tourism video that was filmed in 2021 and is set to release shortly after the show premieres globally.

We plan to promote this event both organically and through paid sponsorships on social media. Collectively, our efforts will promote tourism for the city, but most importantly, we believe this event will help create awareness and save lives in our community and beyond. Here is a link to view the event page <https://bit.ly/Breaking-Strongholds-Montgomery>. To learn more about Breaking Strongholds, please visit <https://www.breakingstrongholds.com/>

Respectfully,

Terry Weaver

Reflective Media Productions





**Power Factory**  
**PRODUCTIONS, INC.**

4344 Gessner Rd. Houston, TX 77041

Invoice # R220416A

**Reflective Media Productions**

Attention:

**Terry Weaver**

Address: 6606 FM 1488 RD STE 148-185

Magnolia, TX 77354

Phone: (949) 212-7923

Email: [terry@reflectivemedia.org](mailto:terry@reflectivemedia.org)

Audience Response

Audio

Concept & Design

Drape

IMAG

Lighting

Professional Engineers

Projection

Scenic Design

Staging

Set Design

Teleconferencing

Teleprompting

Video

Video Walls

**Event: LED Wall Rental**

**Venue: Montgomery Community Center**

**Address: Montgomery, TX**

**Date: April 16, 2022 3pm-10pm Load-in 10am**

**Invoice # R220416A**

February 11, 2022

Submitted by:

**Troy Horstman**

National Sales Manager

**Power Factory Productions Unlimited**

**4344 Gessner Rd. Houston, TX 77041**

**(281) 630-6900 office \* (281) 507-5757 mobile \* [troy@powerfactorypro.com](mailto:troy@powerfactorypro.com)**

Initial \_\_\_\_\_

**Power Factory Productions Unlimited, Inc. Equipment Rental**

Reflective Media Productions  
Venue: Montgomery Community Center  
Event Date: April 16, 2022 3pm-10pm Load-in 10am  
Event Area: Montgomery, TX

QTY	DESCRIPTION	RATE	DAYS	TOTAL
<u>Audio Equipment</u>				
12	A-Line Acoustics AL110 Active Line Array Cabinets	\$90.00	1	\$1,080.00
6	A-Line Acoustics LS218A Active Dual 18" Subwoofer Cabinets	\$90.00	1	\$540.00
2	A-Line Acoustics Center Fills	\$55.00	1	\$110.00
1	QSC TouchMix-16 Digital Console	\$90.00	1	\$90.00
1	8 Channel Audio 100' Return Snake	\$5.00	1	\$5.00
<u>Microphones</u>				
1	Shure UTX SM58 Wireless Receiver & Handheld Microphone	\$75.00	1	\$75.00
<u>Microphone Stands</u>				
1	Ultimate Support Tall Boom Microphone Stand	\$2.00	1	\$2.00
<u>Microphone Cables</u>				
1	iPod Cable	\$1.00	1	\$1.00
1	NLR Cable Package	\$10.00	1	\$10.00
<u>AC Cables</u>				
1	AC Cable Package	\$5.00	1	\$5.00

**Power Factory Productions Unlimited, Inc** **Equipment Rental**

Reflective Media Productions  
Venue: Montgomery Community Center  
Event Area: Montgomery, TX  
Event Date: April 16, 2022 3pm-10pm Load-in 10am

QTY	DESCRIPTION	RATE	DAYS	TOTAL
<u>Video Equipment</u>				
50	Lighting PH16.6 Outdoor LED Video Panels	\$90.00	1	\$4,500.00
1	VDWALL LVP605 Video Processors	\$100.00	1	\$100.00
1	Video Cable Package	\$10.00	1	\$10.00
2	12"x12"x10' Trusses	\$30.00	1	\$60.00
2	Summer Flyer/er20 Lifts	\$125.00	1	\$250.00
<u>Stage</u>				
1	12"x8"x3' Stage	\$350.00	1	\$350.00
1	Set of Stairs 3'-4'	\$75.00	1	\$75.00
1	Black Skirt 16'	\$25.00	1	\$25.00

EQUIPMENT SUBTOTAL \$7,288.00  
 LESS 30% EQUIPMENT DISCOUNT \$3,644.00  
**EQUIPMENT TOTAL \$3,644.00** Initial \_\_\_\_\_

**Power Factory Productions Unlimited, Inc. Estimated Labor Costs**

Reflective Media Productions  
Venue: Montgomery Community Center  
Event Area: Montgomery, TX  
Event Date: April 16, 2022 3pm-10pm Load-in 10am

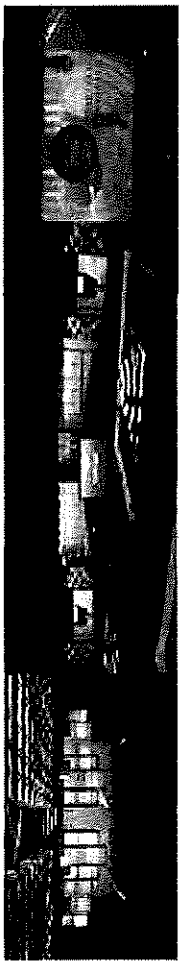
QTY	DESCRIPTION	RATE	HOURS	TOTAL
<u>Install Labor</u>				
1	A1 Audio Engineer	\$45.00	4	\$180.00
1	V-1 Video Technicians	\$45.00	4	\$180.00
3	Hands	\$28.00	4	\$336.00
<u>Dismantle Labor</u>				
1	V-1 Video Technicians	\$45.00	4	\$180.00
3	Hands	\$28.00	4	\$336.00

ESTIMATED LABOR TOTAL 16 \$1,212.00 Initial \_\_\_\_\_





4344 Gessner Rd. Houston, TX 77041



Event Recap

# Reflective Media Productions

## Recap: LED Wall Rental

EQUIPMENT GRAND TOTAL	\$3,644.00
MISC. GRAND TOTAL	\$0.00
LABOR GRAND TOTAL	\$1,212.00
PREPARATION AND DELIVERY CHARGES	\$291.52

<b>Total</b>	<b>\$5,147.52</b>
8.25% Sales tax	\$0.00
<u>Payment Received</u>	<u>\$0.00</u>

<b>Balance due</b>	<b>\$5,147.52</b>
--------------------	-------------------

- \* 50% Deposit required to secure show. Balance due at or before time of load-in. Cash only accepted day of event without credit approval.
- \* Date may be rescheduled without loss of deposit if done at least 3 weeks in advance provided a reasonable date can be agreed upon.
- \* Checks must be received at least 5 business days before. \$40.00 fee charged on all returned checks.
- \* Purchaser is responsible for providing any & all power required for the operation of rented equipment unless otherwise contracted.
- \* Renter is responsible for any equipment damages which occur during the time equipment is in their possession.
- \* Power Factory Productions is not responsible for accidents or injuries caused directly or indirectly in use of rented item(s).
- \* Date may be rescheduled if done so at least 3 weeks before event without loss of deposit, provided a reasonable date can be agreed upon.
- \* Pricing is good for above mentioned show only; any additional events should be negotiated prior.
- \* For additional pricing please contact your account executive or call (281) 630-6900 and ask for sales.
- \* Grand total is subject to change pending addition / deletions of equipment or services.

Accepted by

\_\_\_\_\_  
Terry Weaver  
Reflective Media Productions

DATE

Invoice # R220416A

**Montgomery MEDC  
AGENDA REPORT**

<b>Meeting Date:</b> February 21, 2022	<b>Budgeted Amount:</b> N/A
<b>Department:</b> MEDC	<b>Prepared By:</b> Richard Tramm

**Subject**

Discussion and consideration of an economic development grant application from Troy Tep LLC.

**Recommendation**

Consider the application and act as you deem appropriate.

**Discussion**

Economic Development Grants fall within the authority of the MEDC to grant where the Board of Directors feels they are appropriate. MEDC funds used in this manner are intended to promote new business development or enhance development of existing business. I have reviewed the application for several considerations prior to this coming to the Board of Directors:

1. Is this type of expenditure legal/appropriate for consideration? The MEDC could approve this if it determines that approval is in the economic interest of the City.
2. What is the perceived benefit of this item that complies with allowable categories for MEDC expenditures? The requestor estimates in Exhibit E that this location would yield \$24,000 in sales taxes to the City annually (\$18,000 to City and \$6,000 to MEDC) when all units at this strip center are occupied and operating. This assumes all five tenants are sales-tax generating businesses and average \$240,000 annual taxable revenue. The benefit the sign would be to advertise specific businesses in the strip center. Therefore the MEDC Board would need to decide how this project is in the economically beneficial interest of the City to be approved, such benefit could be that the additional amount of customers attracted by the sign that would not otherwise visit these businesses would be of significant value to the City.
3. Is this location for the grant request in the City? Yes, this location noted in the application is in the City.
4. Does the proposed work to be done under the grant conform to City requirements? The applicant has received a permit for the proposed sign to be erected at his business location.

The applicant is requesting \$10,000 in grant funds to be used towards to total cost of \$15,425.63 for the sign construction, which is above the \$5000.00 limit normally considered. If the MEDC Board of Directors chooses to fund this grant at the \$10,000 level, then City Council approval will also be required, per state law.

**Approved By**

City Administrator	Richard Tramm	Date: February 17, 2022

**City of Montgomery, TX  
Economic Development Corporation  
Grant Application**



Company Name: <b>Troy Tep LLC</b>	
Company Contact: <b>Troy Tep</b>	Title: <b>Owner</b>
Best Phone: <b>936-718-3822</b>	Alt. Phone:
Email Address: <b>troytep1@gmail.com</b>	
Physical Address: <b>22453 FM1097 Rd.</b>	City, State, Zip: <b>Montgomery, TX 7735</b>
Mailing Address (if different): <b>111 Anna Springs Ln</b>	City, State, Zip: <b>Montgomery, TX 77356</b>
Applicant's years of experience in this business: <b>3 years</b>	How long has his business been located in Montgomery? <b>9 months</b>
Do you own or lease this facility?  <input checked="" type="checkbox"/> OWN <input type="checkbox"/> LEASE	If leased, please provide owner information and a copy of lease agreement.  Owner Name: _____ Owner Phone: _____
Provide a detailed description of the proposed project as "Exhibit A" attached <b>Attached</b>	
What is the estimated total cost of the project? (Include supporting information, ie estimates/quotes as "Exhibit B" attached)	<b>\$15,425.63</b>
How much funding are you requesting from the MEDC for this project? (Typical grants are awarded at 1/3 the total project cost or up to \$5,000)	<b>\$5,000</b>
<input checked="" type="checkbox"/> Are you requesting an exception for additional funding on this project? (Please provide additional supporting evidence for this request as "Exhibit C")	<b>\$5,000</b>
When will this project begin? <b>02/28/2020 Tentive</b>	What is the estimated completion date? <b>3/28/2021</b>
Attach all drawings of planned improvements as "Exhibit D" <b>Attached</b>	
Include a description of expected commercial revitalization impact & sales tax revenue impact as "Exhibit E"	
If this project will employ Montgomery vendors, please supply details as "Exhibit F"	
Applicant's Signature: <u><i>Troy Tep</i></u> Title: <u>Owner</u> Date: <u>1-31-22</u>	
<b>OFFICE USE:</b>	
Date Application Received:	Date Presented to Board: <input type="checkbox"/> APPROVED <input type="checkbox"/> DECLINED
Performance Agreement Received:	Project Completion Date: Funding Date: Check Number:

### Montgomery Economic Development Corporation Grant PERFORMANCE AGREEMENT

THIS PERFORMANCE AGREEMENT is made and entered into as of \_\_\_\_\_,(date) by and between THE MONTGOMERY ECONOMIC DEVELOPMENT CORPORATION (MEDC) and \_\_\_\_\_(Grant Awardee), whose business address is \_\_\_\_\_.

In consideration of the mutual covenants herein contained and, intending to be legally bound hereby, the MEDC and Grant Awardee agree as follows:

1. Grant Awardee will complete the grant application.
2. MEDC will notify Grant Awardee by U.S. Mail.
3. In the event that the property covered by the grant is leased, the Grant Awardee must provide the city with a letter of approval from the property owner for said improvements to commence.
4. Grant Awardee must submit plans to city for proper approvals and proper city permits.
5. A proposed project must start after grant approval and be completed within six (6) months of the date of this agreement or according to the terms of this agreement.
6. When the project is complete, the Grant Awardee must request the MEDC to verify completion and costs.
7. Grant Awardee must agree to maintain said enhancements/improvements for a period of time not less than twelve (12) months.
8. Upon notification by staff that the project has been completed and a satisfactory Performance Agreement has been executed by both parties, the MEDC will transfer awarded funds to the Grant Awardee for reimbursement of costs up to the awarded amount at the specified matching ratio.
9. Only costs from a vendor for purchased labor or materials will be recognized for matching funds. Costs for the applicant's employee labor or in-stock materials are not eligible for reimbursement.
10. MEDC may, at its sole discretion, extend the period of performance.
11. The MEDC Representative will verify start of work and completion of work.
12. No grant reimbursement funds will be paid until the project is complete. Cost incurred prior to the date of the grant approval may not be recognized for matching funds.

**Date of Completion.** The date of completion of the project is established as \_\_\_\_\_.

**Payment.** At completion of project MEDC agrees to make the following payment in U.S. funds to Grant Awardee, provided Grant Awardee complies with all of the covenants and stipulations contained in this Agreement.

A set fee of up to \_\_\_\_\_.

\_\_\_\_\_  
Grant Awardee

\_\_\_\_\_  
MEDC President

## **“Exhibit A”**

I am applying for a grant from the Montgomery EDC to install a marquis plaza sign.

I have recently constructed a strip center in the city of Montgomery in the growing area off 1097 and Buffalo Springs Dr. This strip center consists of a total of 5 commercial retail spots available for lease.

The marquis plaza sign I am proposing to install will have 5 spots available to comprise each business that will be located within the strip center. It will be constructed of stone with interchangeable signs listing the business names. The overall height will be 10'0" by 8'0" in width.

## **“Exhibit C”**

I am requesting additional funds above the maximum allowance of \$5,000. Due to the exponential cost of the building and other associated cost (ie. Utilities, landscape, sprinkler, etc.).

At this time, I would like to request an additional \$5,000 to help relieve some of the burden for installing the maquis plaza sign for the strip center.

As you will see in “Exhibit E” the city stands to profit greatly from the incoming businesses that open in the available retail spots.

I have attached some of the costs that I have incurred to date to help you all better understand the reasoning for the additional request of funds.





6021 Yale St. Houston, TX 77076  
 Phone: 713-861-5200  
 www.1SourceSignsTexas.com

Designer: Rene Garcia  
 File Path: Comp/Toshiba ext/

**TABLE OF CONTENTS**

PAGE 1 COVER PAGE  
 PAGE 2 MONUMENT SIGN  
 PAGE 3 FABRICATION, INSTALLATION, ELECTRICAL  
 PAGE 4 SITE PLAN  
 PAGE 5  
 PAGE 6  
 PAGE 7

**CUSTOMER**

PROJECT NAME TROY'S DONUTS MONUMENT SIGN  
 CONTACT 22453 W FM 1097  
 ADDRESS MONGOMERY, TX 77356  
 PHONE  
 EMAIL

**SITE SUMMARY**

FRONT ELEVATION	PYLON #1	WINDOW #1	WINDOW #8
BACK ELEVATION	PYLON #2	WINDOW #2	WINDOW #9
WALL TYPE	MONUMENT #1	WINDOW #3	WINDOW #10
WALL COLOR	MONUMENT #2	WINDOW #4	DOOR #1
NEW POLE SIGN POINT A to B		WINDOW #5	DOOR #2
NEW POLE SIGN POINT A to C		WINDOW #6	
		WINDOW #7	

**SITE SURVEY DATE**

**SIGN SUMMARY**

SIGN TYPE	SIZE	MATERIAL	NOTES
(N1) Monument Sign	10'H X 8'W X 24"D	VINYL FACES (2) 24'X5' / (8) 18'X5' RETURNS ALUMINUM BLACK .080 TRIM CAP COROPLAST SILLOUETE PVC BACKER PANEL OTHER RACEWAY	

**PROOF DATE**

**ELECTRICAL**

Electrical Requirements: Primary Electrical to be customer provided. Signs will be wired for 120-277 VAC. Must be notified if voltage is different prior to sign manufacturing. A clean, dedicated 20A circuit consisting of primary (BLK), Neutral, WHT, & Ground (GRN) are to be provided by customer's licensed electrical contractor. J-BOX must be located within 6ft of sign, with breaker labeled.

UL Installation Requirements: This sign is to be installed in accordance with the requirements of applicable codes and standards, including applicable local codes. This includes proper grounding and bonding of the sign.

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**INSTALLATION**

SINGLE SIDED  DOUBLE SIDED   
 (2) 24'X5' / (8) 18'X5'  
 RACEWAY  FLUSH MOUNTED   
 OTHER \_\_\_\_\_

**REVISIONS**

Revised 9-16-2021
Revised 12-20-2021

**We will not be responsible for errors or omissions after your proof is approved.**

All conceptual renderings are the property of 1 Source Signs  
 Any reproduction, exhibition or use of this drawing is  
**STRICTLY PROHIBITED.**

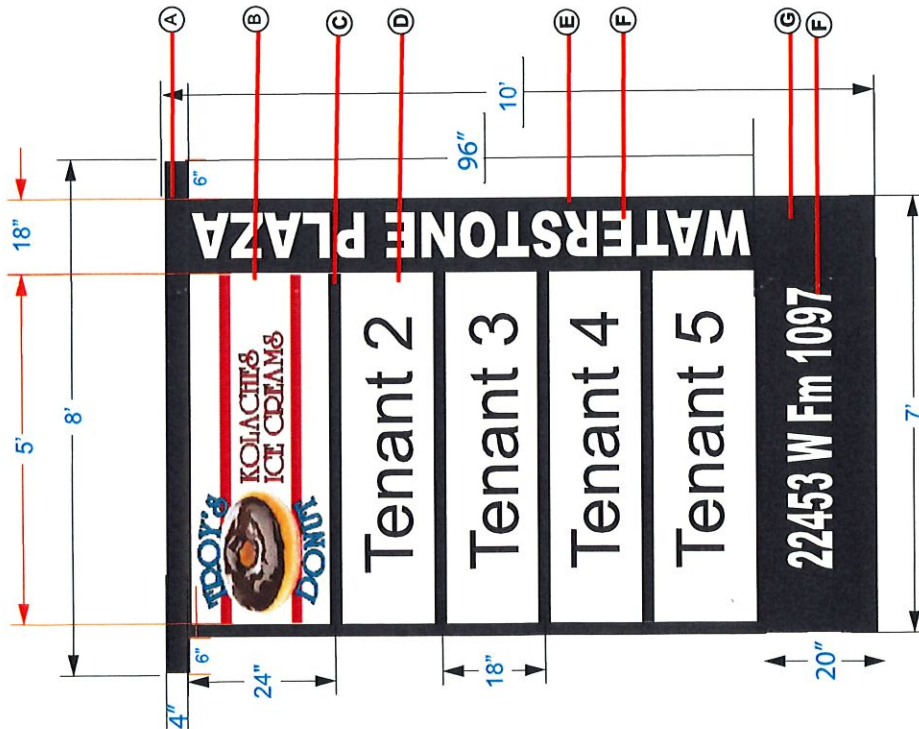
**1SOURCE SIGNS**  
 6021 Yale St. Houston, TX 77076  
 Phone: 713-861-5200  
 www.1SourceSignsTexas.com

**SIGN**

**Monument Sign**

**DESCRIPTION**

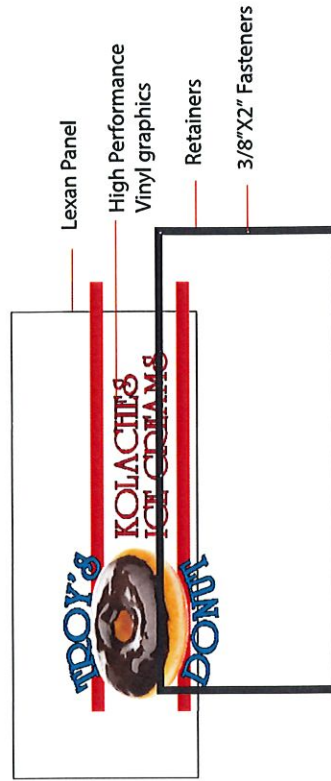
10'H x 8'W X 24"D  
 Double Sided LED illuminated  
 1.5"x1.5"x1/8" Steel Angle Frame  
 .080 Black Aluminum Outer Cover  
 with Black .063 Decorative Caps.  
 Top Lexan Face 24"x5'  
 Other Tenants  
 18"x5' Lexan Faces



- Ⓐ .063 Aluminum cap top
- Ⓑ Top 2'x5' Lexan panel with high performance vinyl graphics
- Ⓒ Retainers secured using 3/8"x2" Fasteners
- Ⓓ 18"x5' Lexan Panel
- Ⓔ Aluminum Side
- Ⓕ High Performance Vinyl Graphics
- Ⓖ Aluminum Skirt



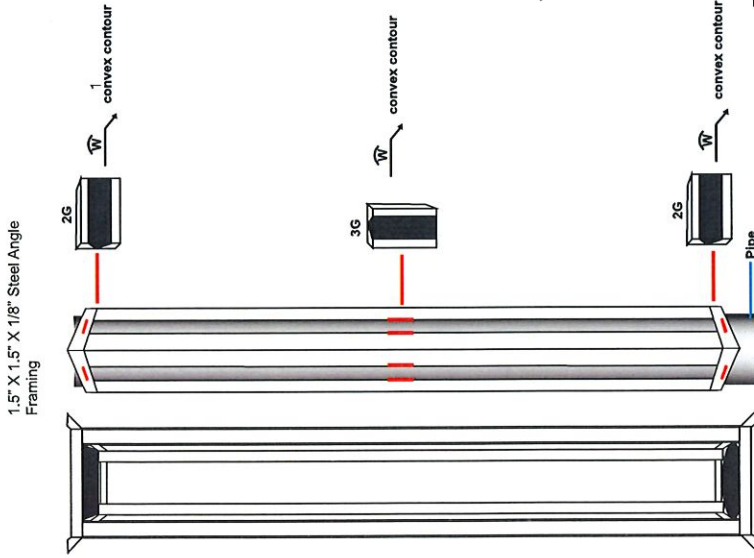
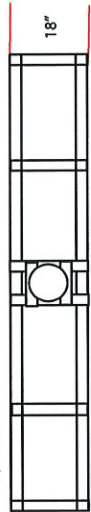
Lexan Top Faces



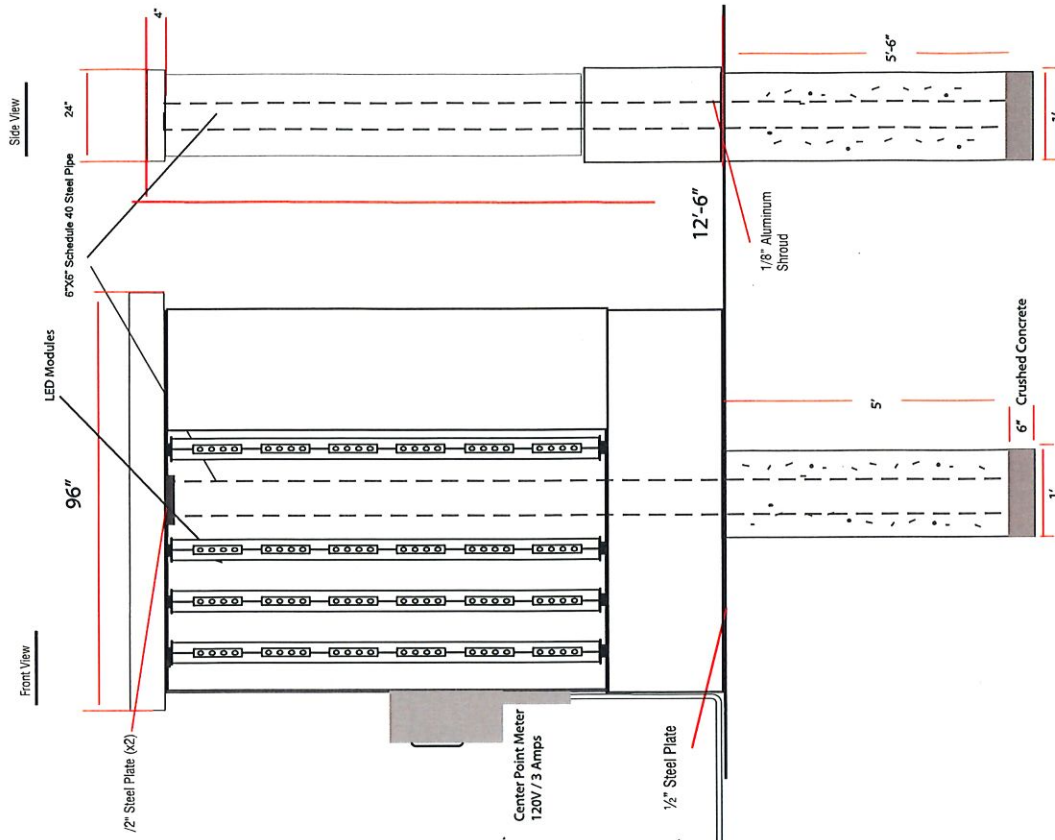


**FABRICATION & INSTALLATION**

Top view

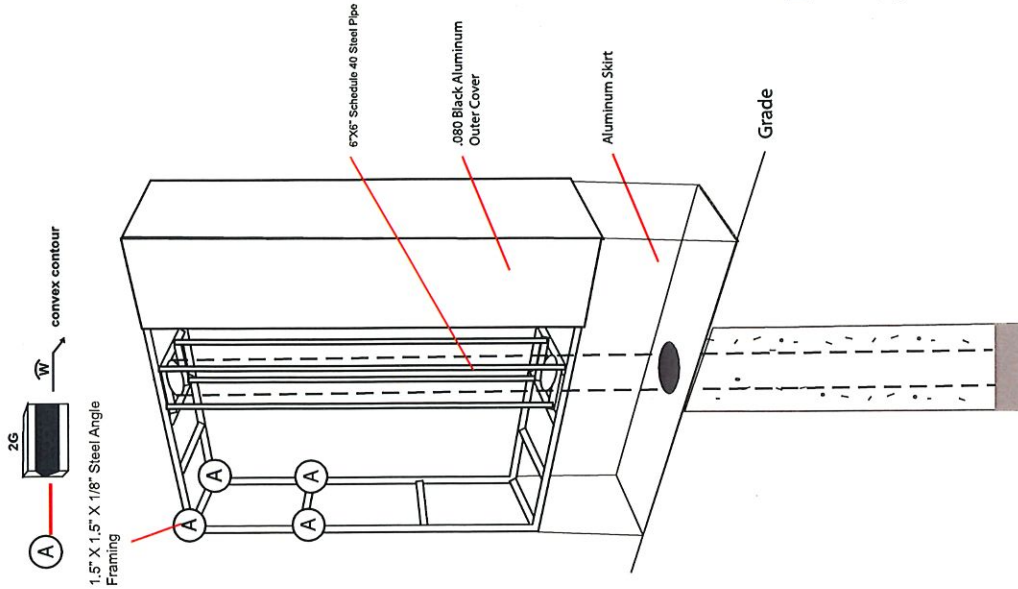


**ELECTRICAL**

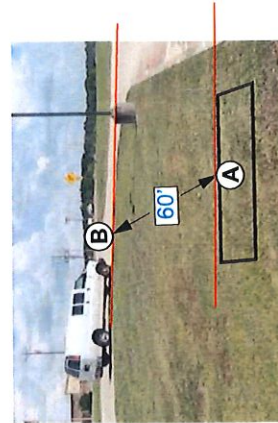
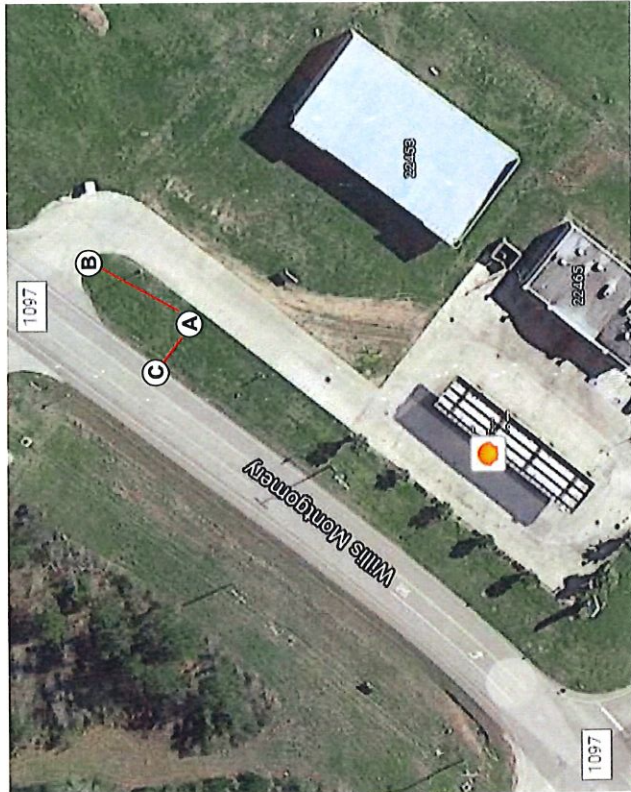
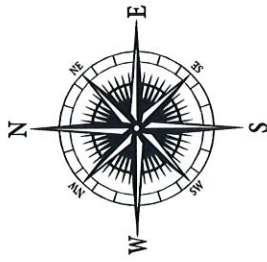


**Details: Pipe to Cabinet Welding**

Sign constructed of 1.5"X1.5"X1/8" steel angles framing with .063 BLACK aluminum cover attached using non corrosive fasteners.



Monument Sign

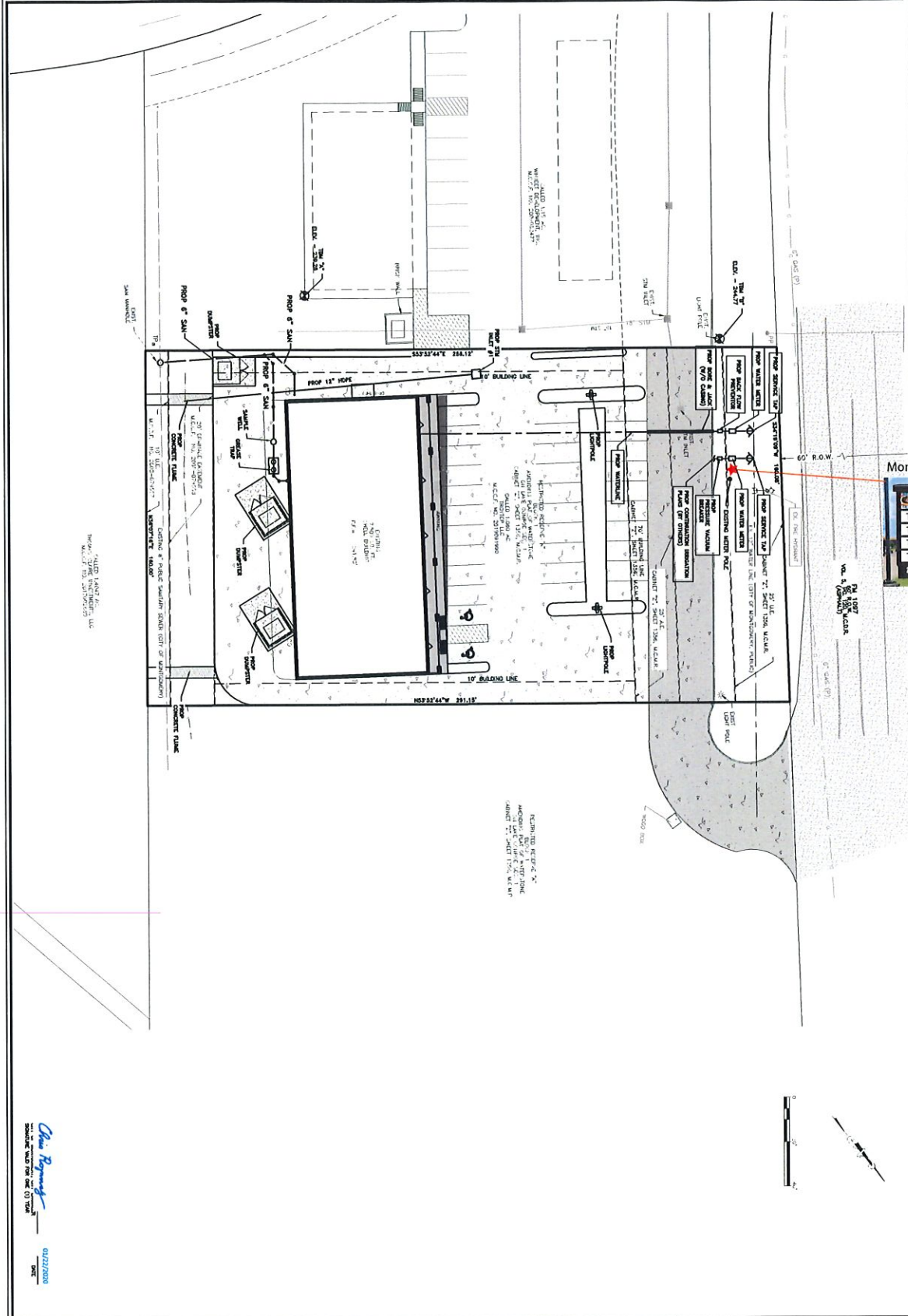


22453 W FM 1097 Montgomery, TX 77356

(A) Monument Sign to (B) Entrance Curbe

(A) Monument Sign to (C) Street FM 1097

S:\ENGINEERING PROJECTS\10559 - TROY'S DONUTS\03 CAD\DESIGN SET\04 OVERALL SITE PLANDWG Jan. 14, 2020-1:48 PM



*Chris Reynolds*  
 PROJECT ENGINEER  
 01/22/2020  
 DWG

PROJECT	10559	TRD
SHEETS	04	04
DATE	01/22/2020	

SCALE	AS SHOWN
DATE	01/22/2020
BY	CHRIS REYNOLDS
CHECKED	DAVID GIBBS
DATE	01/22/2020

# TROY'S DONUTS

## OVERALL SITE PLAN



## **“Exhibit E”**

I have enlisted the help of Montgomery County realtor Jim Clark to help lease out the remaining 4 spots of the recently built strip center. One of the retail spots is currently under lease with Troy Donuts.

These additional 4 spots will help bring businesses into the city of Montgomery. The current goal is to seek out franchises to lease to. This business model has proved to be efficient and help with less turnover.

Below you will find the estimated tax revenue of the leased spots.

### **Troy Donuts**

- Estimated Tax Revenue Impact based on 2%–
  - \$400/ month
  - \$4,800/ year

### **Lease Space 2 thru 5**

- Estimated Tax Revenue Impact based on 2%–
  - \$400/ month x 4
  - \$4,800/ year x 4

### **Total Impact - \$24,000**

In addition to the tax impact, city water will be utilized as well. With the overall positive impact to the city being greater than the total presented above.

## **“Exhibit F”**

The current tenant Troy Donuts is employing the following local vendors:

- Kroger Grocery Store
- JWAC Distributing (Otto’s pub and brewery & Texas Special Select Coffee)

The remaining 4 spots to be leased could be of great help to the community by sourcing supplies from local vendors as well.

(No subject)

Troy Tep <troytep1@gmail.com>

Thu 2/3/2022 5:15 PM

To: The UPS Store #5793 <store5793@theupsstore.com>

CAUTION! This email originated from outside of the organization. Please do not open attachments or click links from an unknown or suspicious origin.



<p><b>Prices from J. &amp; S. Signs ONLY</b></p> <p>1) 4'x8' Drive Thru menu-----\$3,900 <small>***Does not include sign permit***</small></p> <p>2) Pylon sign 5'x10'-----\$12,500</p> <p>3) 18" Channel letters "KOLACHES"-----\$3,200</p> <p>SUM-----\$19,600</p> <p>TAX-----\$ 1,617</p> <p>TOTAL-----\$21,217</p> <p><small>**J. &amp; S. Signs will only be responsible for work stated above. NOT RESPONSIBLE nor associated with stone contractor**</small></p>		<p><b>Price for the stone of the pylon</b></p> <p>- Cement base-----\$950</p> <p>- Cement sheets and frame to install stone-----\$2,450</p> <p>- Stone installation-----\$8,750</p> <p>TOTAL WITH TAX-----\$12,150</p> <p><small>***CONTRACTOR WILL BUY MATERIALS OWNER WILL PROVIDE THE STONE IF NEEDED MORE OWNER WILL PROVIDE***</small></p>	
<p>Job Name: <b>TROY'S DONUTS</b></p> <p>File Name: <b>TROY'S DONUTS PYLON &amp; DRIVE THRU</b></p> <p>Drawing By: <b>Giselle Vences 10/29/2020</b> Scale: <b>TO FIT</b></p> <p><small>ALL DESIGNS AND OR RENDERINGS CONTAINED IN THIS DOCUMENT ARE COPYRIGHTED MATERIALS BELONGING TO J&amp;S SIGNS. REPRODUCTION OF THIS DOCUMENT IS PROHIBITED WITHOUT J&amp;S SIGNS PRIOR CONSENT.</small></p>		<p><b>J&amp;S Signs</b></p> <p>Ph: 713-298-7629</p> <p>juansvences@hotmail.com</p>	
<p>Approved By: _____ Date: _____</p>			

Sent from my iPhone


# "Exhibit B"

## Invoice

DATE: 08/26/2021  
INVOICE # [264985]

Sign Permit: MTG22-00002SN

**J. & S. SIGNS**



Juan Veneces:  
713-298-7629  
juansveneces@hotmail.com

Giselle Veneces:  
281-967-2208  
gisven22@gmail.com

FROM: **J. & S. Signs**  
juansveneces@hotmail.com  
19103 Pine Lock Ln  
713-298-7629  
281-967-2208

TO: **Troy's Donuts B**  
troytep1@gmail.com  
22453 W Fm 1097  
Montgomery, Texas 77356  
936-718-3822

TERMS: 3 Payments: First deposit of \$1,000; Second payment after permit is accepted of \$ 7,212.82; Third payment after Pylon is installed of \$7,212.82  
DUE: Last payment is due at time of installment

Item Description	Quantity	Price
10' Pylon sign with illuminator	1	\$14,000
Printed and laminated logo	1	\$250
<b>Subtotal</b>		\$14,250
Plus Tax		\$1,175.63
<b>GRAND TOTAL</b>		<b>\$15,425.63</b>
1st deposit given on 08/26/2021		-\$1,000
<b>BALANCE</b>		<b>\$14,425.63</b>

**Notes**

- > 3 Payments: first deposit of \$1,000; Second payment after permit is accepted of \$ 7,212.82; Third payment after Pylon is installed of \$7,212.82
- > 1 year of warranty starting on the day of installment for the LED and power-supply
- > Owners are to pay registration fee. J. & S. Signs will pay for the permit only

**Montgomery MEDC  
AGENDA REPORT**

<b>Meeting Date:</b> February 21, 2022	<b>Budgeted Amount:</b> N/A
<b>Department:</b> MEDC	<b>Prepared By:</b> Richard Tramm

**Subject**

Authorize signing and execution of a banking resolution by the approved MEDC banking account signers.

**Recommendation**

Authorize signing and execution of a banking resolution by the approved MEDC banking account signers.

**Discussion**

At the last meeting the City administrator and MEDC Officers were approved as banking account signers for the MEDC banking accounts. City staff is in the process of getting the appropriate banking resolutions prepared by First Financial Bank.

**Approved By**

City Administrator	Richard Tramm	Date: February 18, 2022



**Montgomery MEDC  
AGENDA REPORT**

<b>Meeting Date:</b> February 21, 2022	<b>Budgeted Amount:</b> N/A
<b>Department:</b> MEDC	<b>Prepared By:</b> Richard Tramm

**Subject**

Consideration and possible action to approve the Special Projects Manager Position.

**Recommendation**

Recommendation is to approve this item.

**Discussion**

This item was approved last month and referred to City Council for their approval. City Council voted to approve the position, with a modification for this job position to also take over the duties of the contracted social media position. The updated job position is posted online. It is presented here for MEDC Board approval to concur with the City Council modification.

**Approved By**

City Administrator	Richard Tramm	Date: February 17, 2022



## **Special Projects Manager**

Exempt

Salary Range: \$55,000 to \$65,000 DOQ

Reports to: City Administrator

### **GENERAL PURPOSE:**

The Special Projects Manager's primary function is to assist in the planning, implementation and coordination of economic development programs and goals of the City. This position will provide support to the Montgomery Economic Development Corporation's plan and ensure successful implementation of the MEDC's vision. This position is also responsible for more complex special projects as assigned.

### **PRIMARY DUTIES AND RESPONSIBILITIES:**

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Initiate, develop, manage and maintain programs that encourage retention and expansion of existing businesses and industries within the City. Develop and maintain a business retention program that includes face-to-face visits, database of local companies, acting as a business liaison between companies and City departments.
- Research and analysis of social, economic and other data for planning purposes.
- Conduct periodic reviews and essential research for the maintenance of department website, publish materials and social media content.
- Act as a liaison for regional and local organizations and associations.
- Assist with, and monitor, applications for events in the City and economic development projects.
- Schedule and coordinate meetings and events and work on special projects.
- Prepare reports referencing measurable goals, reporting standards and benchmarks aligned with the MEDC mission and objectives.
- Ensure the City is successful in efforts related to developing and maintaining strong working relationships with the Chamber of Commerce, developers, corporate leaders, business owners, public school officials, other regional and state economic development agencies and citizens.
- Represent the City and MEDC at certain events, as needed and assigned.
- Participate in the preparation of the MEDC annual budget.
- Oversee other functions related to Economic Development, special projects, as well as other employees as assigned.
- Management and oversight of completion of special projects as directed by the City Administrator.
- Development of original content for, and management of, MEDC and City social media accounts.

### **Qualifications:**

Graduation from an accredited college or university with a Bachelor's Degree in Business Administration, Public Administration, Management, Planning, Economics, a closely related field or four (4) years of professional experience in Economic Development programs and activities.

Working knowledge of the following areas:

- Economic development, planning and marketing principles.
- Community and local geography.
- City licensing and permitting procedures.

## **JOB DESCRIPTION**

### **Special Project Manager**

- City budgeting policies.
- Research methodology.
- Local business and industries.
- Financial practices and procedures.

#### **Additional Requirement:**

- Valid Texas driver's license and acceptable driving record.

#### **Required Skill in:**

- Ability to cooperate with staff and the public.
- Ability to maintain a professional manner when dealing with the public.
- Ability to use office equipment, such as, copy machines, typewriters, computers, fax machines, etc.
- Ability to organize, prioritize and carry out office work with minimal supervision.
- Ability to plan, develop and coordinate economic development programs.
- Ability to supervise projects and others, as assigned.

#### **Reasoning Abilities:**

- Ability to define problems and deal with a variety of situations.
- Ability to think quickly, use tact and diplomacy in dealing with stressful situations.
- Ability to plan work and establish priorities.
- Ability to use good judgement and effectively problem-solve.
- Ability to organize time and resources.
- Ability to respond to complaints and grievances.
- Ability to prepare performance evaluations.

#### **Language/Communication Skills:**

- Ability to communicate effectively with other members of the staff, supervisor, and the public.
- Ability to communicate effectively in both written and verbal form.
- Experience with multiple social media platforms and content posting.

#### **Mathematical Skills:**

- Ability to perform basic mathematical calculations without the aid of a calculator.

## **Physical and Work Environment**

The physical environment and the work environment described are representative of those that must be met by an employee to successfully perform the function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these functions.

#### **Physical Environment:**

- The duties of this job may include physical activities such as reaching, standing, walking, lifting, grasping, talking/listening, seeing/observing and performing repetitive motions.
- Specific vision abilities required by this job include close, distance and peripheral vision; depth perception and the ability to adjust focus.
- This job is performed inside and outside of an office environment.

#### **Work Environment:**

- Repetitive activities (performance or the same physically demanding activity).
- Time pressure (frequent rush jobs, urgent deadlines, etc.).
- Working under distractions (telephone calls, emails, disturbances).
- Unpleasant social situations (necessity of dealing with upset individuals).
- Work occasional nights and weekends in addition to normal weekly hours (may include holidays).

To apply for this position, please submit resume and cover letter to City of Montgomery City Administrator, Richard Tramm at [rtramm@ci.montgomery.tx.us](mailto:rtramm@ci.montgomery.tx.us)

**Montgomery MEDC  
AGENDA REPORT**

<b>Meeting Date:</b> February 21, 2022	<b>Budgeted Amount:</b> N/A
<b>Department:</b> MEDC	<b>Prepared By:</b> Richard Tramm

**Subject**

Consideration and possible action to authorize photo shoot expenses with Sterling Regard Photography.

**Recommendation**

Consider this item for approval.

**Discussion**

Please review the attached item from Sterling Regard Photography. The work described will include at least four photographs each from 34 identified locations, primarily for their visual or historical significance to Montgomery. Photographs will be taken across three photo shoot dates between Spring 2022 and Fall 2022.

These photos will be usable in multiple ways, such as social media; marketing; postcard, Christmas card, and book sales regarding City history for fundraising.

We have worked with this firm in the past and the price appears to be quite reasonable. We have had many requests in the past in City Hall regarding local postcards. It is anticipated we could sell postcards through local vendors or at City Hall. Christmas cards could also be sold similarly or through other methods working with local community groups. The concept of a coffee table book is similar but allows for larger photos and more detailed information to be included in a single place.

The main goal of this would be to increase the visibility and awareness of the City of Montgomery and its social media identity. However, these activities present the opportunity to at least recover the original cost of the photos.

Funding for this would come from 54004.6 Consulting (Professional Services).

**Approved By**

City Administrator	Richard Tramm	Date: February 17, 2022

# STERLING REGARD

## PHOTOGRAPHY

**THE CITY OF MONTGOMERY, TX.**

**PROPOSAL**

Description:

PHOTO SERIES OF HISTORICAL BUILDINGS IN THE CITY OF MONTGOMERY FOR:

- POSTCARDS
- CHRISTMAS CARDS
- BOOK OF MONTGOMERY

PRICE	DESCRIPTION	TOTAL
\$250.00	Per shoot - 3 shoot dates to be agreed upon between the Spring and Fall of 2022 - <i>more information on back</i>	\$750.00
\$5	Per book sold	\$TBD

### PAYMENT INFORMATION

\$250 due by the end of each shoot and can be paid by check.

**\*THE PHOTO SHOOTS WILL RESULT IN A MINIMUM OF 4 PHOTOS PER BUILDING UNDER THE FOLLOWING CATEGORIES:**

- 1) with texas flag hanging on it
- 2) with front door front and center but buildings recognizable
- 3) black & white
- 4) arty/unique - photographer's choice

**Buildings to be photographed:**

Nat Hart Davis Museum  
 Old Post Office & Drug Store  
 First State Bank  
 Old Methodist Church  
 Community Center  
 Town Well  
 Old Baptist Church  
 Addison Gandy House  
 The Oaks of Montgomery  
 Melrose House  
 The Arnold - Simonton House (Fernland)  
 Hulon House (Fernland)  
 Jardine Cabin (Fernland)  
 Crane Cabin (Fernland)  
 Blacksmith Shop (Fernland)  
 Rabon Fulen Home  
 Copeland Chapel Community Bldg  
 Old Schoolhouse  
 Richards Barbershop  
 Gundy House  
 Keenan Rail Depot  
 Connor Gibbs House  
 Social Circle  
 Shelton Smith House  
 Magnolia House  
 Chilton Dean House  
 Old Methodist Parsonage  
 Bell's Grove  
 Old Baptist Parsonage  
 Homewood  
 Old Boardinghouse  
 Gary House  
 Pecan Shadows  
 Alfred & Matilda Morris House

**Montgomery MEDC  
AGENDA REPORT**

<b>Meeting Date:</b> February 21, 2022	<b>Budgeted Amount:</b> N/A
<b>Department:</b> MEDC	<b>Prepared By:</b> Richard Tramm

**Subject**

Consideration and possible action regarding the extension, terms, and duties of the contracted Events Coordinator position through the hiring of the Special Projects Manager position.

**Recommendation**

Consider approval of the extending the contracted position of Events Coordinator pay to extend through the hiring of the Special Projects Manager position.

**Discussion**

The MEDC Board of Directors previous approved an increase in the pay for the contracted Events Coordinator position through January 2022. As there were delays in the approval of the position to be advertised and hired, it was discussed last month that the increased pay rate would need to be extended. I would like to request this extension through the hiring of the Special Projects Manager. The position is currently being advertised. I would expect this position to be filled in March, but a starting date will depend on the availability of the person filling the position.

**Approved By**

City Administrator	Richard Tramm	Date: February 17, 2022

**Montgomery MEDC  
AGENDA REPORT**

<b>Meeting Date:</b> February 21, 2022	<b>Budgeted Amount:</b> N/A
<b>Department:</b> MEDC	<b>Prepared By:</b> Richard Tramm

**Subject**

Discussion on planning timeline for projects in the Downtown Master Plan.

**Recommendation**

Review the projects list from the Downtown Master Plan and participate in the discussion.

**Discussion**

This is intended to be a starting point for looking forward in planning the downtown projects. Considerations for the MEDC should include which projects should be funded by the MEDC directly or through cost-sharing on a City project, as well as priority for projects.

**Approved By**

City Administrator	Richard Tramm	Date: February 17, 2022



The Capital Improvement Plan is broken into three phases – Short-, Medium-, and Long-Term. While each phase may appear distinct, the projects may overlap. It is important to sequence projects in order to have the least disruption to the citizens and businesses, and for efficiency to be fiscally responsible.

**Short-Term (1-3 Years)**

- Downtown Master Drainage Plan – Drainage Improvement Projects should be identified as short-, medium-, and long-term.
- Develop public/private partnership parking agreements.
- Downtown Utility Master Plan. Utility Projects should be identified as short-, medium-, and long-term.
- McCown St. Reconstruction with Streetscape
- Jacob Lot Plaza and Parking

Short-Term (1-3 Years)	
Downtown Master Drainage Plan	\$50,000.00
Develop public/private partnership parking agreements	Staff Time and Consulting Fees (as needed)
Downtown Utility Master Plan	\$50,000.00 (City Funded)
McCown St. Reconstruction with Streetscape	\$1,000,000.00
Jacob Lot Improvements	\$450,000.00

**Medium-Term (3-5 Years)**

- Adams Lot Monument and Entry
- Relocate utilities along FM 149 to Pond St. and McCown St.
- John A Butler and Prairie Intersection Reconstruction – Including southern end of McCown
- Community Building Property Master Plan
- Maiden Ln. Reconstruction with Streetscape
- Prairie St. Reconstruction with Streetscape
- Parking Analysis and Assessment
- Wayfinding and Signage
- Clepper St. Reconstruction with Sidewalks and Walking/Biking Trail
- Pond Street Improvements

Medium-Term (3-5 Years)	
Adams Lot Monument and Park	\$500,000.00
John A Butler and Prairie Intersection Reconstruction	\$550,000.00
Community Building Property Master Plan	\$50,000.00
Master Plan Implementation Cost (Does not include building)	\$350,000.00
Maiden Ln. Reconstruction with Streetscape	\$630,000.00
Prairie St. Reconstruction with Streetscape	\$680,000.00
Parking Analysis and Recommendations	\$25,000.00
Wayfinding and Signage Study	\$50,000.00
Clepper St. Reconstruction	\$400,000.00
Pond Street Improvements	\$700,000.00

**Long-Term (5-10 Years)**

- FM 149 Reconstruction with Streetscape
- FM 149 / Liberty Roundabout
- SH 105 Improvements and Streetscapes – Including paving, median, infrastructure, drainage

The medium- and long-term projects should be evaluated annually to determine if projects should be pursued sooner and look for alternate funding.

Long-Term (5-10 Years)	
FM 149 Reconstruction with Streetscape (Does not include ROW acquisition)	\$2,500,000.00
FM 149/Liberty Roundabout (Does not include ROW acquisition)	\$1,250,000.00
SH 105 Improvements and Streetscapes	\$2,000,000.00

Private Property Improvements	
McCown St - Ramps and Decks, etc.	\$500,000.00
Parking Lot (NE corner McCown St and Caroline St)	\$150,000.00
FM 149 Reconstruction with Streetscape	\$370,000.00

Notes:  
 The cost estimates are in 2021 dollars and an estimated 4%/year (average inflation cost) should be included when estimating for future budget cycles. Cost estimates were developed for the projects within the downtown area only. During design it is important to determine if the improvements should continue outside the downtown area for a cohesive design. Utilities and drainage improvements are not included in this plan and should be identified within the respective master plans. Storm sewer or open ditches are not included within. There is a potential for higher costs for projects within TxDOT right-of-way. This increase in cost may depend on the funding mechanism.



## Development Report February 2022

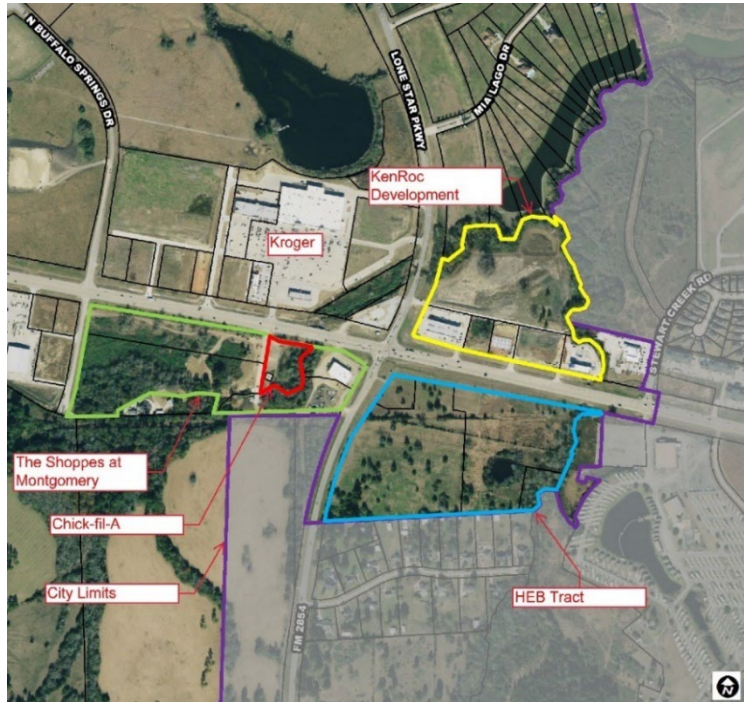
Richard Tramm, City Administrator  
Dave McCorquodale, CPM, Assistant City Administrator and  
Director of Planning & Development

February continues the trend of high activity in residential and commercial markets. Residential lot inventory in the City is on the rise with additional homesites recently made available. New developments coming online this year will ensure attractive homesites remain available and infill construction in existing neighborhoods is increasing. Commercial construction activity continues within existing developments on the east end of the City. As the year progresses, we expect an increase in the pace and intensity of new development in the City and are preparing to meet the additional demand on City services.

# Commercial Development

## East End Commercial –

Construction on the east end of Montgomery continues at a steady pace. The 26-acre Shoppes at Montgomery is building a second retail center to accommodate new businesses. Discount Tire is in preliminary engineering review and several other businesses have expressed interest near the Kroger Shopping Center. The Discount Tire project will include connecting the existing private drive to Buffalo Springs Dr. which will provide access to Kroger without getting onto SH105.



## Central Business District & Historic Downtown –

No new activity to report.





# Residential Development

Existing homesite inventory is available and several new residential subdivisions are under development in the City. Financial and construction markets seem to be finding normalcy in what may be the tail end of the pandemic. Low mortgage interest rates coupled with a desirable community will likely keep demand for new housing strong for the immediate future.

- No new homes completed in January (typically a slow month in the construction industry)
- 10 new single-family home permits issued in January

Hills of Town Creek Subdivision – Near Montgomery High School on the west side of the City, this subdivision has 130 single-family homesites. Plans for a new 70-lot section have recently been submitted to the City for review. This new addition will include extending Emma’s Way through to Lone Star Parkway to accommodate additional traffic.

Town Creek Crossing – This addition to the Buffalo Springs Planned Development includes approximately 140 residential homesites and eight commercial reserves. Site work is substantially complete and home construction is currently underway.



# City Development Activities

Texas Water Development Board Funding - The City is utilizing \$2.8 million in TWDB funding for infrastructure projects that include:

- Downtown + SH105 Waterline (*completed*) to improve water flow to the west side of town.
- Water Plant #3 (*underway*) to increase the capacity of the water system.
- Lift Station #1 (*completed*) to increase the efficiency of the sewer system.

General Land Office Severe Flood Mitigation Grant – In 2018, the City was awarded \$2.2 million from the Texas General Land Office (GLO) for flood-related damages associated with 2016-2018 flooding events, which included the Memorial & Tax Day floods and Hurricane Harvey. The water and sewer lines on Dr. Martin Luther King Jr. Drive were replaced and a standby generator is being added at Water Plant #3 as part of this project. Due to changes in environmental regulations associated with the grant, the City is currently evaluating options to pursue drainage improvements outside of the grant program.

Minimum MUD Standards – During 2019 and 2020, the City considered a framework of standards for MUD's and other Special Purpose Districts in the City Limits and ETJ. As City staff explored establishing minimum MUD standards, it was realized that each situation would need to be considered according to its individual merits. This led to the creation of a set of statements/questions for the City to use in evaluating future special district creation requests. They are:

1. How does the proposed District benefit its residents? (available amenities, etc)
2. How does the proposed District benefit the broader community? (variety of housing options, possible improved commercial development)
3. How does the proposed District benefit the City? (fiscally responsible planning, collaborative relationships with developers).

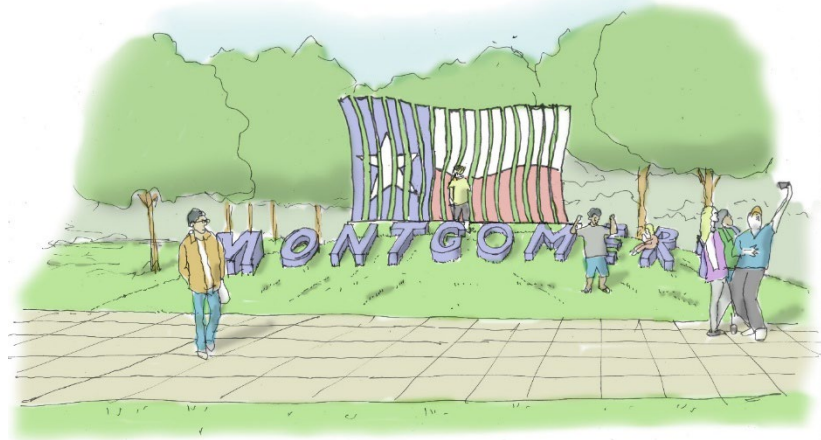
Transportation & Mobility – Several projects are underway to improve mobility in the City for both vehicular traffic and pedestrians.

- FM149 turn lane: The City has been working with TxDOT on a turn lane at the intersection of SH105 & FM149 since early 2019. The turn lane will serve northbound traffic on FM149 turning east on SH105. Due to TxDOT delays as well as disaster-related emergency work in Entergy’s network (i.e., Entergy contractors being tasked with hurricane repairs in Louisiana), work is expected to be completed in September 2022.
- TxDOT 2022 Safe Routes to School Call for Projects: The City submitted two grant applications last year for TxDOT’s program to improve pedestrian and bicycle facilities on or near TxDOT roads: one along Martin Luther King, Jr. Drive from FM149 to the City limits, and one connecting the downtown to the public library and Memory Park on Bessie Price Owens Drive. The City was not awarded either grant, though TxDOT has announced additional funding and we are watching for updates. In addition to this grant program, TxDOT offers a Safe Routes to School grant program that the City will submit projects for.
- TxDOT SH 105 Access Management Project: TxDOT plans to begin construction of raised medians in key locations between FM 2854 in Montgomery and I-45 in Conroe. This multi-year project will improve safety by reducing cross-traffic turning locations and providing dedicated single-direction turn lanes where the project study identified a need for them. More about the project can be found at: <https://www.txdot.gov/inside-txdot/projects/studies/houston/sh105-access.html>. Click on the Project Tracker to see project details. TxDOT is almost complete with a new westbound-to-northbound turn lane from SH 105 to Lone Star Parkway. They are now working on a new eastbound-to-southbound turn lane for the intersection.
- Clepper Street Sidewalk Project: The City and MEDC are moving forward with a sidewalk project to connect the historic downtown to Fernland Historical Park, the public library, and Memory Park. The design plans are approximately 50% complete and should be finished within the month. Bidding and project construction will follow.

**Downtown Improvement Plan** – This MEDC-funded project to improve the downtown area began in November 2020 and was adopted by the MEDC and City Council in November 2021. The MEDC worked with TAMU landscape architecture students on visioning for the project and contracted with the Gunda Corporation/White Oak Studio team to lead the design efforts. The team presented the final project document to MEDC on November 1st. Several of the slides from the design team’s work are included below. Initial steps to move key projects forward are underway. Initial projects are being identified and the City’s Capital Improvement Plan update will address the aging water and sewer lines in advance of new street construction.

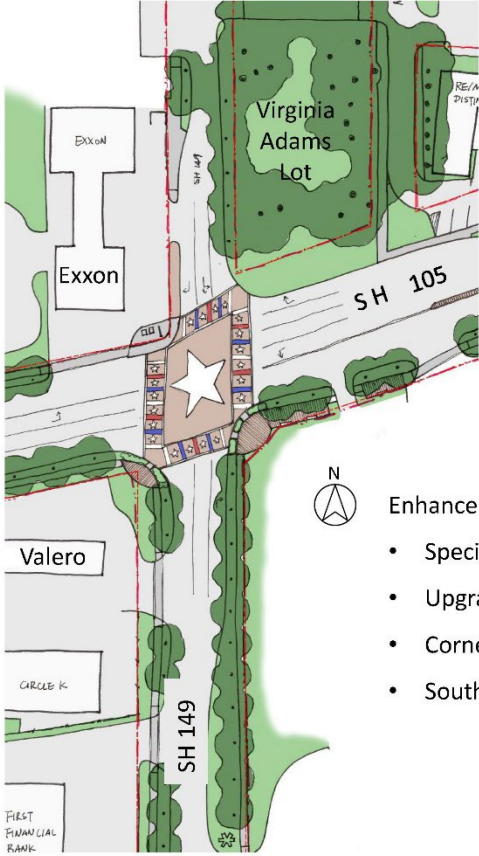


Sketch of Liberty Street



Monument Concept



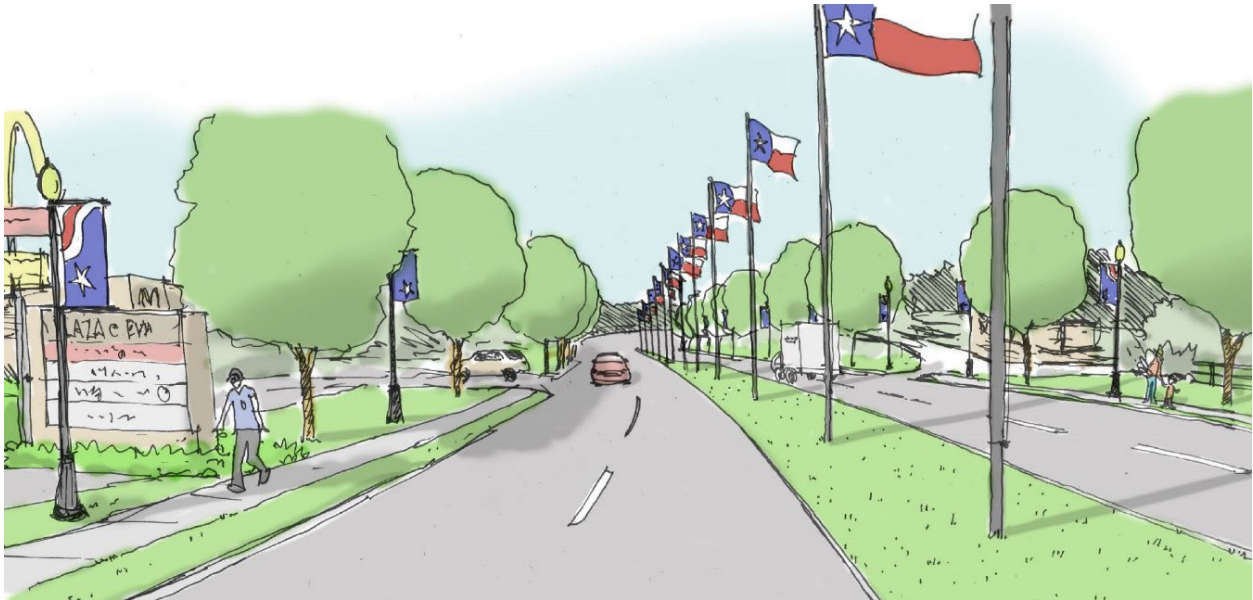


Example of Intersection and Corner Development

Enhance Downtown Gateway and Increase Awareness of Downtown:

- Special Intersection and Crosswalks Pavement
- Upgraded Traffic Signals and Light Poles
- Corner Landscape & Hardscape Enhancements
- South Gateway Landscape Enhancements along SH 149

**SH 105 / SH 149 INTERSECTION IMPROVEMENTS**

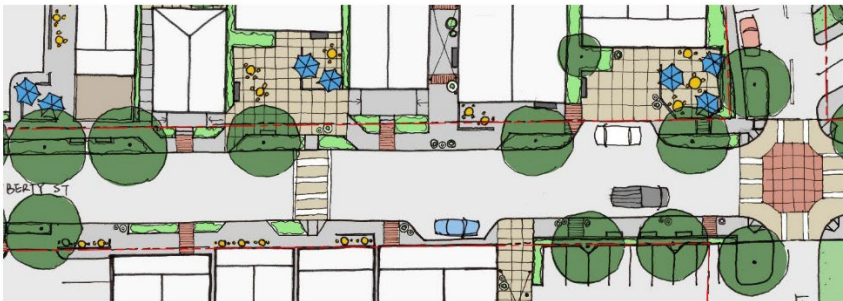


Conceptual sketch of 105/Eva Street at downtown

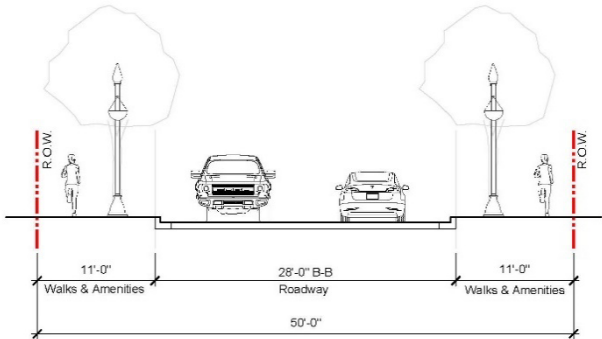




Downtown concept drawing

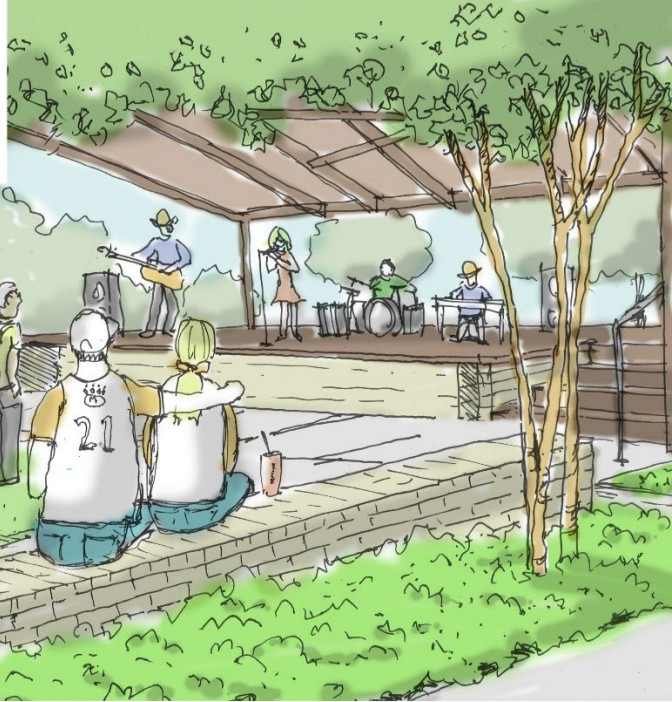


Liberty Street concept drawings





City Centre – Houston



JACOBS LOT PAVILION & FESTIVAL LAWN



MCCOWN STREET PEDESTRIAN IMPROVEMENTS



# Businesses Opened in 2022

None yet, but we'll keep you updated!





## City of Montgomery Planning & Zoning Commission February 2022 Monthly Progress Report

### Commissioners:

- Place 1: Britnee Ghutzman
- Place 2: Bill Simpson, Vice-Chairman
- Place 3: Allyson Clark
- Place 4: Merriam Walker
- Place 5: Jeffery Waddell, Chairman

Regular Meeting held on February 1, 2022 with all Commissioners present

- Reviewed and approved the Preliminary Plat for Hills of Town Creek Section Five
- Future Land Use Plan review and discussion. Staff brought this to P&Z to re-familiarize the Commission with the plan as a precursor to the discussion on updating the City's zoning map. As the wording indicates, no formal action was needed or taken. The intent of staff is to continue this discussion over the course of several meetings and bring an updated Future Land Use Plan to City Council for review and adoption.

### Upcoming P&Z items:

- The developer for the proposed Porter Farms residential subdivision on the north side of the City intends on having the Preliminary Plat submitted for P&Z review at their March 1<sup>st</sup> meeting. The timing will depend on the developer's ability to address the engineer's comments and make the submittal to the City.
- The owner of The Kemifer Building at 401 College Street contacted staff this month about adding an exterior stair canopy to his building. P&Z approval is required since the property is located in the Historic Preservation District. Staff explained what items were needed and the submittal deadline for getting on the P&Z agenda.

NOTE: March 1<sup>st</sup> is also the Primary Election Day and City Hall serves as a polling location. As such, the P&Z meeting will be held at the Montgomery Community Building in downtown at 6:00PM. No livestream or video recording of the meeting will be available for the meeting.

MEDC Meeting	02/21/2022
Event Coordinator Agenda Report	

Social Media Report

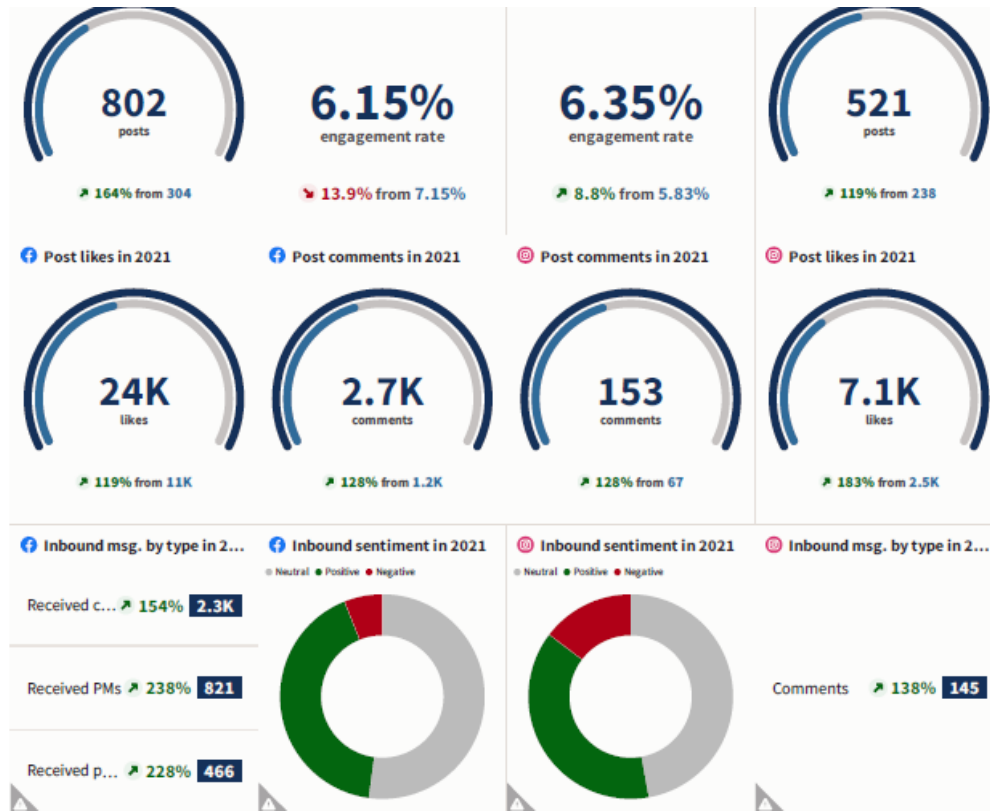
In June 2020, the MEDC Board of Directors took steps toward refocusing the direction of our social media marketing. The Facebook audience has grown from 2,887 in June 2020, to 5,336 in March 2021, to 8,935 in February 2022.

In addition to the primary City account of Facebook and Instagram, there are several additional accounts in each representing such separate identities as Public Works, Fernland Historical Park, Monty the Montgomery Goat, Quilt Walk and the Montgomery Antiques Festival.

The current social media campaign consists of the following activities, but are not limited to:

- Create and update the tourism/event websites [www.visitmontgomerytexas.com](http://www.visitmontgomerytexas.com) , [www.montgomeryquiltwalk.com](http://www.montgomeryquiltwalk.com), <https://viewer.mapme.com/montgomeryparking> (currently disabled), <https://viewer.mapme.com/montgomerytexas>, <https://viewer.mapme.com/montgomeryshopping> (under construction), <https://montgomerygoat.weebly.com/>
- Identify, implement, and manage opportunities to use technology to better reach our audiences: Jotform, Beaconstac, Mapme, Mailchimp, Time.ly
- Update relevant parts of the City website
- Create videos for the City FB page & social media YouTube channel
- Create original content for daily posts – rarely use cross posted content or memes to achieve daily goals. This includes a significant amount of Montgomery-specific original photography and utilizes local research and local contacts for ideas
- Brainstorm, plan, and implement ideas for contests and interactive events.
- Provide flexible and immediate availability to City Administration to rearrange posts in advent of need to advise public (such as anticipated bad weather)
- Monitor post performance to determine which posts should be boosted to maximize ad spend
- Monitor audience feedback throughout the day, respond to inquiries, add new viewers to page followers
- Graphic design as needed for city events, posters, banners, logos. Most is done free of additional charge despite being significantly outside of contracted duties. When there is the potential for concern over future valuation of intellectual property created, voluntarily sell IP for \$1/design (to date this has covered two designs).

**Performance:**



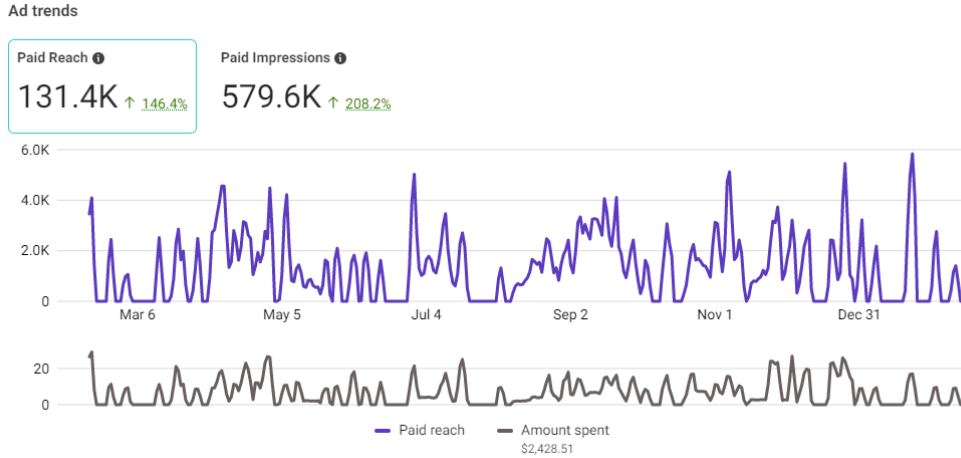
The above chart is from Hootsuite and covers calendar 2021. Facebook post likes are up 119% in 2021 which is roughly in line with our increase in overall page likes. It indicates that either people who are liking our page are remaining engaged with the posts afterwards, or that we might have a “core” viewership that has increased its engagement. Since one can only like a post one time (rather than comment endlessly on a post), it seems to indicate the former.

Total Facebook posts in 2021 were 802, which covers all channels rather than in excess of 2 posts per day on our main HistoricMontgomeryTexas page.

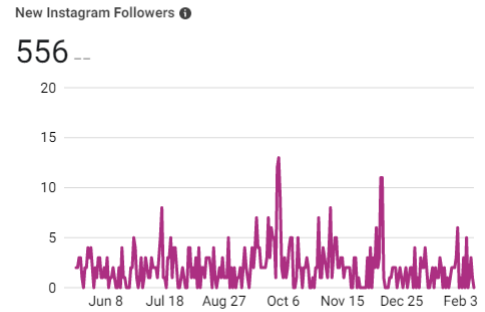
Hootsuite seminars indicate that Facebook is currently showing approximately 3-5% of content to a page’s followers. Our own experience has been consistently in excess of 10%. We believe that this due to providing relevant and engaging content that readers are not finding anywhere else. It does require research and legwork to make this happen, but up to 3x excess performance seems to show that we are delivering results.

Other interesting results (these come from FB’s data from the HistoricMontgomeryTexas page ONLY (Hootsuite adds up all of our channels) and covers the last rolling year.

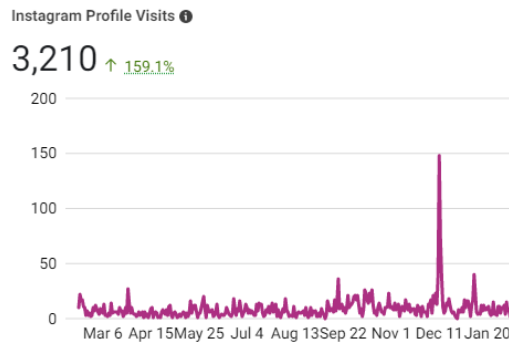
### Results of paid advertising.



**Page likes over the last year.** This is running pretty consistently at 30-ish per week. Sometimes higher when running an ad or around a big event. The positive of growth at this level is that it is very sustainable because it is more of a function of the success of the underlying product rather than a temporary blip.



**Page visits** are largely mirroring this – although there’s a markedly larger increase for the Christmas in Historic Montgomery event.



Below is the demographic breakdown for the page. This obviously reveals that there is a lot of additional work that can be done to bring people in our local area to #HistoricMontgomeryTX – The Woodlands is close by but accounts for a relatively small portion of our followers.

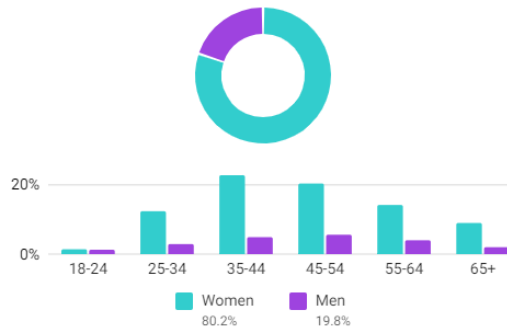
Audience

Current audience Potential audience

Facebook Page followers 1

8.9K

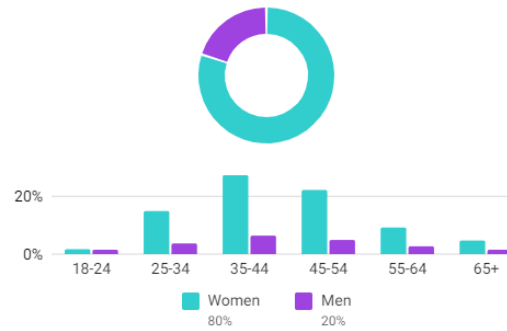
Age & Gender 1



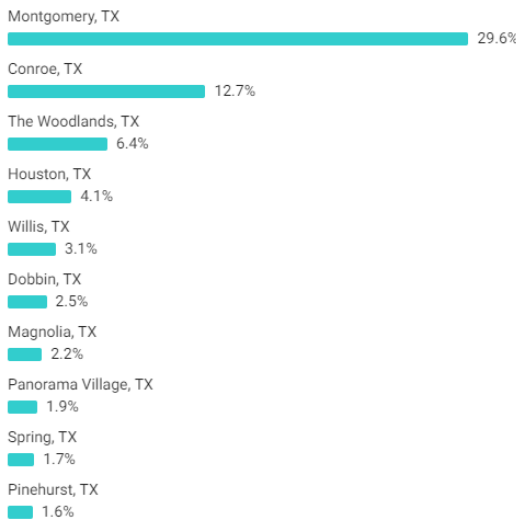
Instagram Followers 1

1.7K

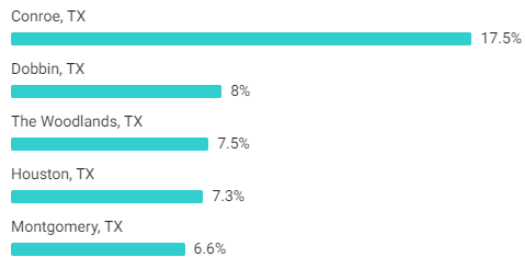
Age & Gender 1



Top Cities



Top Cities



Top Countries



Top Countries





## Summit Business Park

Michael Ogorchock would like to invite MEDC board members to attend a luncheon, question session and tour of Summit Business Park. Because it is important to build relationships with developers and property owners, MEDC board members are encouraged to let Mr. Tramm or Mrs. Brown know if you are interested in attending the lunch. Once we have information on who would like to attend. Mrs. Brown will reach out to Mr. Ogorchock to secure a date and time.

## Business/Resident Outreach

An events newsletter was emailed on February 4<sup>th</sup> to approximately 80 businesses. I am attempting to gather more business contacts to add to the monthly newsletter. The newsletter gave basic details on events scheduled for March and April.

March's water bill will contain an Events Page detailing upcoming events in the month of March.

## Website Tourism Page Update

The "[Plan an Event](#)" page has been updated with more information and document links for those wanting to plan a private event at one of the city's parks or a public event such as a street festival. All necessary forms are now available on that page. I am editing the current city event pdf forms to make sure they are fillable pdfs.

## Events

We currently have twenty-four events scheduled (or expected to be scheduled) for 2022. Two of those events are weekly events and one is a monthly event. We also have seven Movie Nights planned throughout the year. Nine food vendor permits have been issued.

### Texas Flag Celebration

On **March 5<sup>th</sup>**, join the City of Montgomery in celebrating our beloved Texas flag.

The City of Montgomery is asking all homes and businesses to proudly display their Texas flags. Homes and businesses with the most Texas flags and/or decorations will be awarded the following prizes:

Homes		Businesses	
1 <sup>st</sup> Place	\$250 voucher	1 <sup>st</sup> Place	\$250 cash prize
2 <sup>nd</sup> Place	\$150 voucher	2 <sup>nd</sup> Place	\$150 cash prize
3 <sup>rd</sup> Place	\$100 voucher	3 <sup>rd</sup> Place	\$100 cash prize

Vouchers may be used for purchases at participating local businesses (to be announced later).



---

### MONTGOMERY MUSIC & MUDBUGS FESTIVAL

March 26

12pm – 10pm

MUSIC



TICKETS @ MONTGOMERYMUSICFEST.COM

KID ZONE

CRAWFISH

### Farmers Market

Where: Ransoms parking lot (300 CB Stewart Dr.)  
When: Every Saturday 9am – 1pm  
What: Farm fresh organic food

For more information on events, please visit [www.visitmontgomerytexas.com](http://www.visitmontgomerytexas.com)

VENDORS