

**Notice of City Council Regular Meeting  
AGENDA**

**August 22, 2023 at 6:00 PM**

**NOTICE IS HEREBY GIVEN** that a Meeting of the Montgomery City Council will be held on **Tuesday, August 22, 2023**, at **6:00 PM** at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas.

Members of the public may view the meeting live on the City's website under Agenda/Minutes and then select **Live Stream Page (located at the top of the page)**. The meeting will be recorded and uploaded to the City's website.

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO FLAGS**

**VISITOR/CITIZENS FORUM:**

Citizens are invited to speak for three (3) minutes on matters relating to City Government that relate to agenda or non-agenda items. Prior to speaking, each speaker must be recognized by the Presiding Officer. All speakers should approach the podium to address Council and give their name and address before sharing their comments. City Council may not discuss or take any action on an item, but may place the issue on a future agenda.

**CONSENT AGENDA:**

- 1.** Sales Tax Report.

**CONSIDERATION AND POSSIBLE ACTION:**

- 2.** Discussion of Proposed FY24 Annual Budget and Approval of Proposed FY24 Tax Rate Cap
- 3.** Call for a Public Hearing Regarding the Proposed Fiscal Year 2024 Tax Rate and Fiscal Year 2024 Annual Budget.
- 4.** Consideration of approval of AN ORDINANCE BY THE CITY OF MONTGOMERY, TEXAS ("CITY") AUTHORIZING THE SETTLEMENT OF THE PROPOSED FUEL RECONCILIATION OF ENTERGY TEXAS, INC.; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.
- 5.** Consideration and possible action on accepting a new sanitary sewer easement on Lot 7 in Lone Star Estates and abandonment of the existing sanitary sewer easement.
- 6.** Review and Discussion of The Home Depot and City of Montgomery Memorandum of Understanding (MOU) and Chapter 380 Agreement Process for the Potential Home Depot Site Located at the NE Corner FM105 and Buffalo Springs Dr

**DEPARTMENTAL REPORTS:**

- 7.** Court Report.
- 8.** Utility Operations Report - H2O

- 9. Public Works Report
- 10. City Engineer's Report.
- 11. Police and Code Enforcement Report
- 12. City Administrator Report

**EXECUTIVE SESSION:**

Adjourn into Closed Executive Session as authorized by Chapter 551, Texas Government Code, Section 551.071(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

**POSSIBLE ACTION FROM EXECUTIVE SESSION:**

Discussion and Consideration of items discussed in Executive Session.

**COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to the recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

**ADJOURNMENT**

/s/ Nici Browe

Nici Browe, City Secretary. TRMC

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on Friday August 18, 2023 at 3:00 p.m.

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*This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.*

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# **CITY OF MONTGOMERY, TEXAS**

## **Sales and Use Tax Allocation Report**

**August 2023**

## Sales Taxpayer Information through August 2023

A review of the monthly reports provided by the Comptroller of Public Accounts reflects **6,120** active taxpayer accounts coded to the City of Montgomery. Many of the accounts are either E-Commerce related or are coded as active but have not made a sale yet, and therefore are not reflected in the monthly report(s).

## Total Sales Tax Payers by Month

YEAR	MONTH	SALES TAX FILERS
<b>2022</b>	<b>August</b>	<b>2,385</b>
2022	September	2,213
2022	October	2,341
<b>2022</b>	<b>November</b>	<b>2,355</b>
2022	December	2,246
2023	January	2,398
<b>2023</b>	<b>February</b>	<b>2,478</b>
2023	March	2,333
2023	April	2,297
<b>2023</b>	<b>May</b>	<b>2,437</b>
2023	June	2,305
2023	July	2,342
<b>2023</b>	<b>August</b>	<b>2,419</b>

The number of taxpayers filing local taxes fluctuates throughout the year. February and quarterly filing months have traditionally reflected the highest number of sales tax payers. Represented here is a listing of each month and the number of taxpayer returns filed in the District, quarterly filing months are listed in **BOLD**.

Average number of taxpayers filing each month: 2,350  
**1% increase** in taxpayers over **August 2022**

## Sales Tax Allocations through August 2023

Reviewing the past twelve month reporting period, the City of Montgomery sales tax receipts were derived from an average of **2,350** taxpayers filing local tax returns each month with **February 2023** reflecting the highest taxpayer count of **2,478**.

## Top 25 Sales Tax Filers - Twelve Months Combined

No.	Permit Name	NAICS
1	MCCOY'S BUILDING SUPPLY CENTER #113	444190
2	KROGER # 142	445110
3	CHICK-FIL-A AT 105 & LONESTAR PKWY. FSR	722513
4	ENTERGY TEXAS INC.	221122
5	GOOGLE LLC	518210
6	PIZZA SHACK	722511
7	BROOKSHIRE BROTHERS #73	445110
8	AMAZON.COM SERVICES INC (MARKETPLACE)	454110
9	JIM'S HARDWARE INC.	444130
10	MCDONALD'S 25405	722513
11	CHEWY INC.	453910
12	PET SUPPLIES PLUS #4134	453910
13	O'REILLY AUTO PARTS #1838	441310
14	RISE COLLECTIVE LLC	236220
15	AMAZON.COM SERVICES LLC	454110
16	STARBUCKS COFFEE #62996	722515
17	AT&T #R1AS	517312
18	EXPRESSWAY	447110
19	BFI WASTE SERVICES OF TEXAS LP	562111
20	K. HOVNANIAN OF HOUSTON II L.L.C.	236115
21	MID-SOUTH ELECTRIC COOPERATIVE ASSOCIATION	221122
22	CIRCLE K #2742316	447110
23	PANDA EXPRESS #3466	722513
24	AUTOZONE #6044	441310
25	JKG LEIGH	811111

## Top 25 Sales Tax Filers - August 2023

No.	Permit Name	NAICS
1	KROGER # 142	445110
2	MCCOY'S BUILDING SUPPLY CENTER #113	444190
3	ENTERGY TEXAS INC.	221122
4	BROOKSHIRE BROTHERS #73	445110
5	CHICK-FIL-A AT 105 & LONESTAR PKWY. FSR	722513
6	GOOGLE LLC	518210
7	PIZZA SHACK	722511
8	HOME DEPOT U.S.A. INC.	444110
9	JIM'S HARDWARE INC.	444130
10	WAL-MART.COM USA LLC	453998
11	MCDONALD'S 25405	722513
12	CHEWY INC.	453910
13	K. HOVNIANIAN OF HOUSTON II L.L.C.	236115
14	PET SUPPLIES PLUS #4134	453910
15	AMAZON.COM SERVICES INC (MARKETPLACE)	454110
16	O'REILLY AUTO PARTS #1838	441310
17	BFI WASTE SERVICES OF TEXAS LP	562111
18	STARBUCKS COFFEE #62996	722515
19	COBURN SUPPLY COMPANY INC.	423720
20	NORMAC KITCHENS INC.	238352
21	EXPRESSWAY	447110
22	STEVE'S INSTALLATION CO. INC.	238192
23	RESTORATION HARDWARE INC.	442110
24	CIRCLE K #2742316	447110
25	STEVE L PETERSON	453998

Utilizing data provided by the Texas Comptroller of Public Accounts, this list reflects the top 25 businesses remitting the highest local tax filings within the District and represents **58%** of the total combined sales tax refunds for **August**.

Within the City's most recent sales tax allocation, **80** businesses filed local taxes in excess of **\$1,000.00**. Taxpayer with returns over \$1,000.00 reflects **77%** of the total monthly allocation.

## August 2023 | July 2023 Top 25 Taxpayer Comparison

### August 2023

Quarterly Filer Month

1	KROGER # 142
2	MCCOY'S BUILDING SUPPLY CENTER #113
3	ENTERGY TEXAS INC.
4	BROOKSHIRE BROTHERS #73
5	CHICK-FIL-A AT 105 & LONESTAR PKWY. FSR
6	GOOGLE LLC
7	PIZZA SHACK
8	HOME DEPOT U.S.A. INC.
9	JIM'S HARDWARE INC.
10	WAL-MART.COM USA LLC
11	MCDONALD'S 25405
12	CHEWY INC.
13	K. HOVNIANIAN OF HOUSTON II L.L.C.
14	PET SUPPLIES PLUS #4134
15	AMAZON.COM SERVICES INC (MARKETPLACE)
16	O'REILLY AUTO PARTS #1838
17	BFI WASTE SERVICES OF TEXAS LP
18	STARBUCKS COFFEE #62996
19	COBURN SUPPLY COMPANY INC.
20	NORMAC KITCHENS INC.
21	EXPRESSWAY
22	STEVE'S INSTALLATION CO. INC.
23	RESTORATION HARDWARE INC.
24	CIRCLE K #2742316
25	STEVE L PETERSON

### July 2022

Non-Quarterly Filer Month

1	MCCOY'S BUILDING SUPPLY CENTER #113
2	ORION SOLUTIONS LLC
3	CHICK-FIL-A AT 105 & LONESTAR PKWY. FSR
4	GOOGLE LLC
5	SEALE OIL TOOLS LLC
6	PIZZA SHACK
7	PEAK BUILDING MATERIALS LLC
8	WAL-MART.COM USA LLC
9	JIM'S HARDWARE INC.
10	MCDONALD'S 25405
11	HAIER US APPLIANCE SOLUTIONS INC.
12	SANDERS GOLF LLC
13	HOME DEPOT U.S.A. INC.
14	AMAZON.COM SERVICES INC (MARKETPLACE)
15	PET SUPPLIES PLUS #4134
16	O'REILLY AUTO PARTS #1838
17	CHEWY INC.
18	KPS LLC
19	STARBUCKS COFFEE #62996
20	EXPRESSWAY
21	A & A PLANTS AND PRODUCE INC.
22	CIRCLE K #2742316
23	AUTOTRUST REPAIRS LLC
24	STOWE'S COLLISION REPAIR LLC
25	AT&T #R1AS

## August 2023 | 2022 Comparison

Receipts of Sales Tax Were as Follows:	August 2023	August 2022
	<b>\$510,406.89</b>	<b>\$506,663.87</b>

1% Increase

Total Sales Tax Allocations Received:	2023 FYTD	2023 Budget	% of Budget
	<b>\$4,400,013.59</b>	<b>\$4,866,616</b>	<b>90%</b>

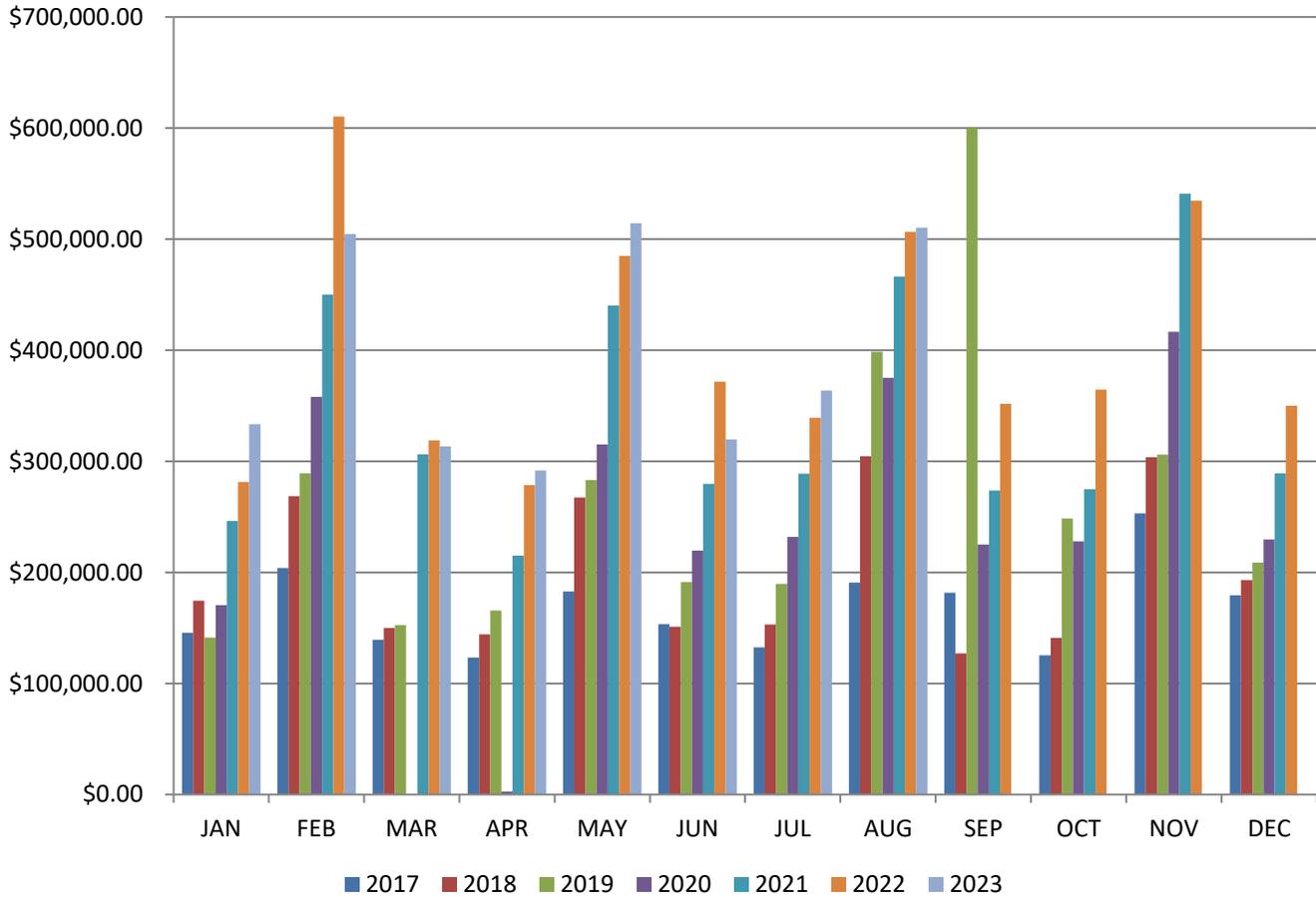
Fiscal Year Date Range: October-September

FY 2019 Total Allocations	FY 2018 Total Allocations	FY 2017 Total Allocations	FY 2016 Total Allocations	FY 2015 Total Allocations	2014 Total Allocations
<b>\$3,049,090.59</b>	<b>\$2,298,289.34</b>	<b>\$1,889,285.60</b>	<b>\$1,867,030.18</b>	<b>\$1,699,926.42</b>	<b>\$1,688,374.26</b>
FY 2020 Total Allocations	FY 2021 Total Allocations	FY 2022 Total Allocations			
<b>\$2,661,447.47</b>	<b>\$3,840,647.17</b>	<b>\$4,648,109.80</b>			

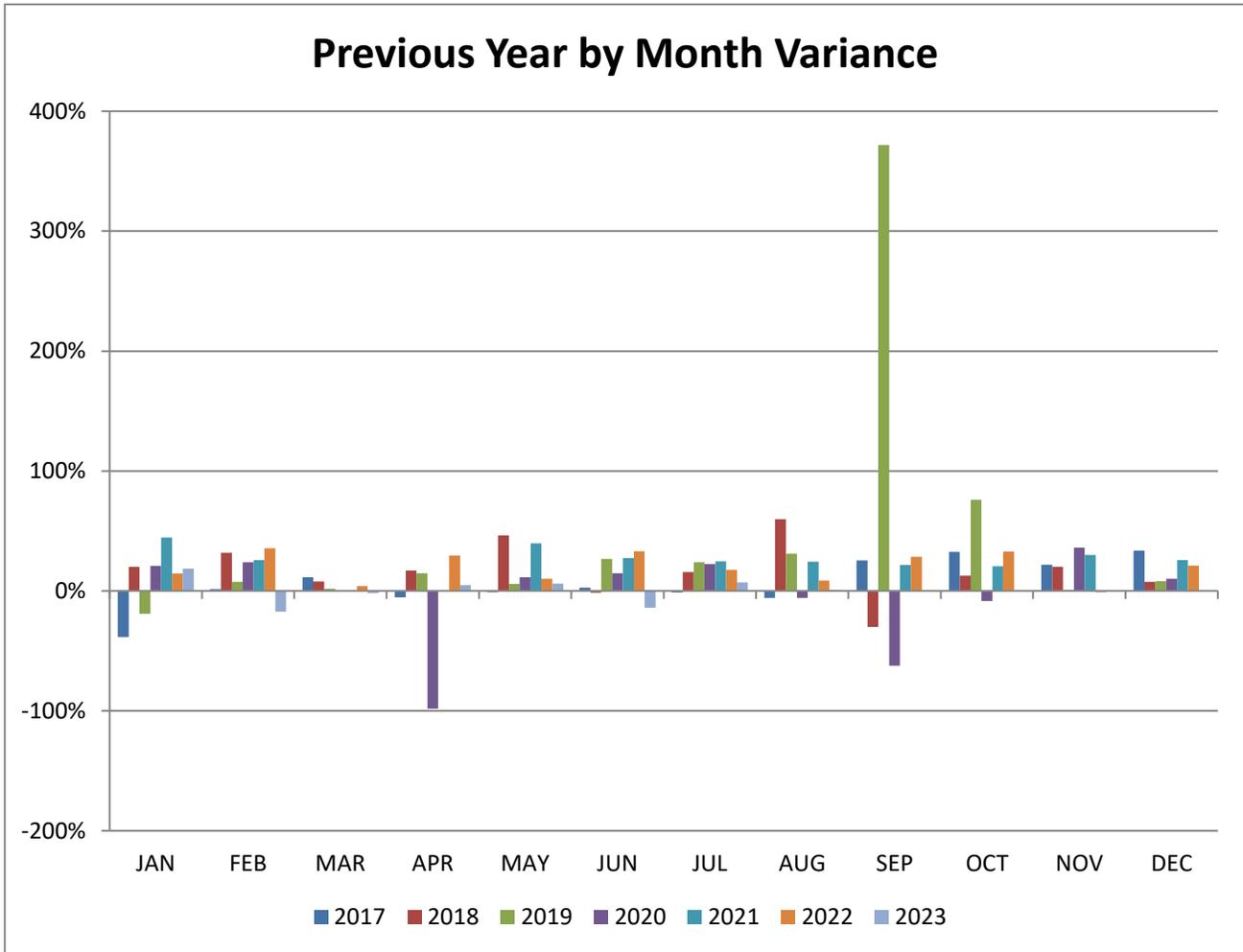
Total Allocations, 1995-Present
<b>\$44,997,599.88</b>

Calendar Year 2023 Sales Tax Averages	Calendar Year 2022 Sales Tax Averages
<b>Total: \$3,150,830.37</b>	<b>Total: \$4,792,612.52</b>
<b>Mean Allocation: \$393,853.80</b>	<b>Mean Allocation: \$399,384.38</b>
<b>Median Allocation: \$348,507.14</b>	<b>Median Allocation: \$358,123.81</b>

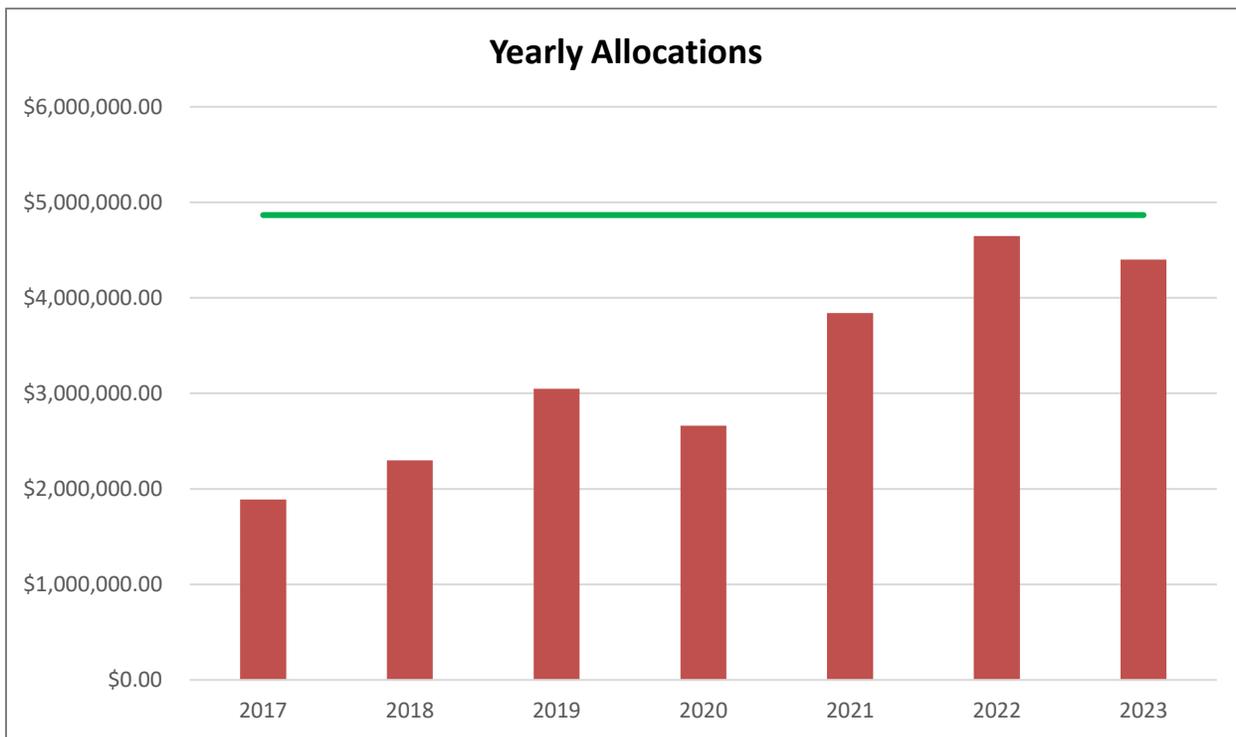
### Monthly Allocations



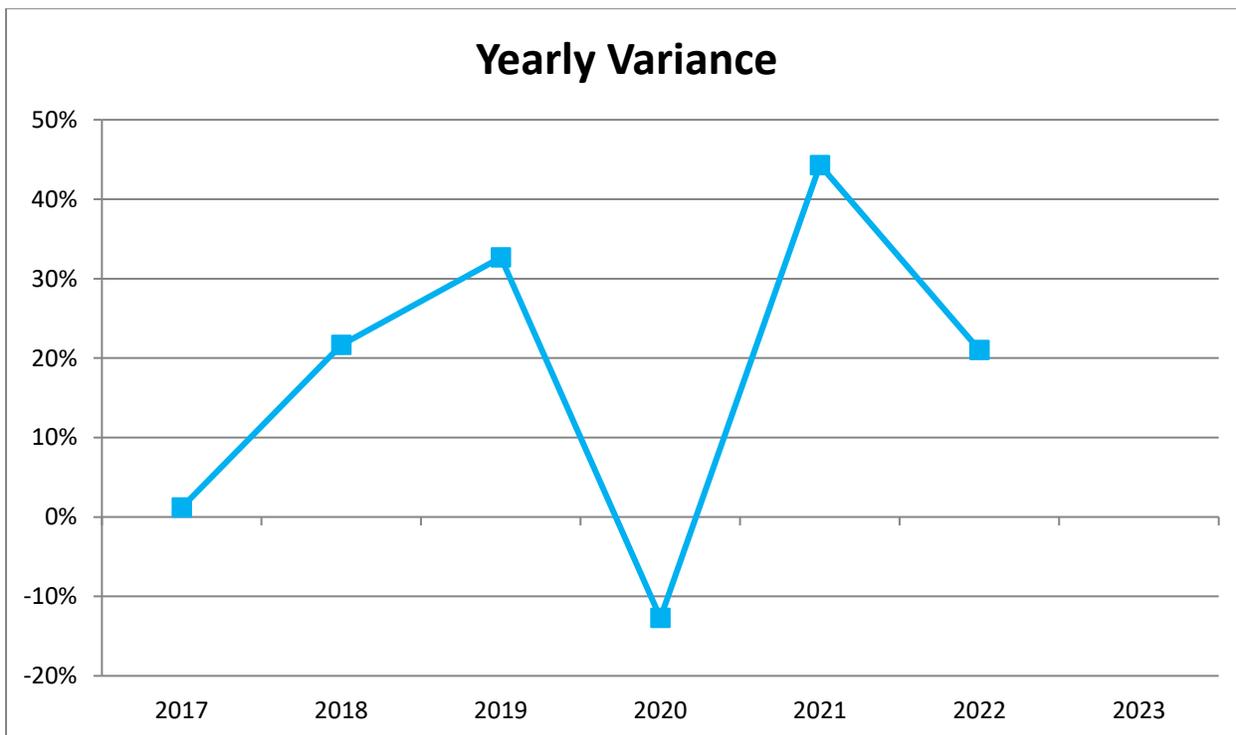
	2017	2018	2019	2020	2021	2022	2023
JAN	\$145,488.55	\$174,487.10	\$141,238.00	\$170,531.07	\$246,166.57	\$281,476.57	\$333,333.42
FEB	\$204,006.24	\$268,635.98	\$289,215.49	\$358,073.66	\$450,079.02	\$610,440.11	\$504,516.03
MAR	\$139,225.65	\$149,964.30	\$152,607.97	\$0.00	\$306,201.64	\$318,775.25	\$313,269.36
APR	\$123,234.01	\$144,205.61	\$165,516.81	\$2,724.55	\$215,206.50	\$278,593.13	\$291,741.42
MAY	\$182,757.15	\$267,397.74	\$283,049.52	\$315,099.96	\$440,192.71	\$484,876.92	\$514,234.18
JUN	\$153,336.53	\$151,071.81	\$191,260.13	\$219,615.98	\$279,583.10	\$371,794.81	\$319,648.21
JUL	\$132,394.32	\$153,156.83	\$189,741.79	\$231,928.50	\$288,879.49	\$339,253.53	\$363,680.86
AUG	\$190,648.43	\$304,422.57	\$398,641.13	\$375,019.12	\$466,305.61	\$506,663.87	\$510,406.89
SEP	\$181,625.33	\$127,165.52	\$599,991.27	\$225,114.39	\$273,783.75	\$351,555.11	
OCT	\$125,361.52	\$141,162.59	\$248,593.82	\$227,917.54	\$274,762.64	\$364,692.50	
NOV	\$253,111.48	\$303,708.43	\$305,939.66	\$416,557.44	\$540,960.11	\$534,536.86	
DEC	\$179,308.88	\$192,957.46	\$208,806.76	\$229,773.80	\$288,957.75	\$349,953.86	

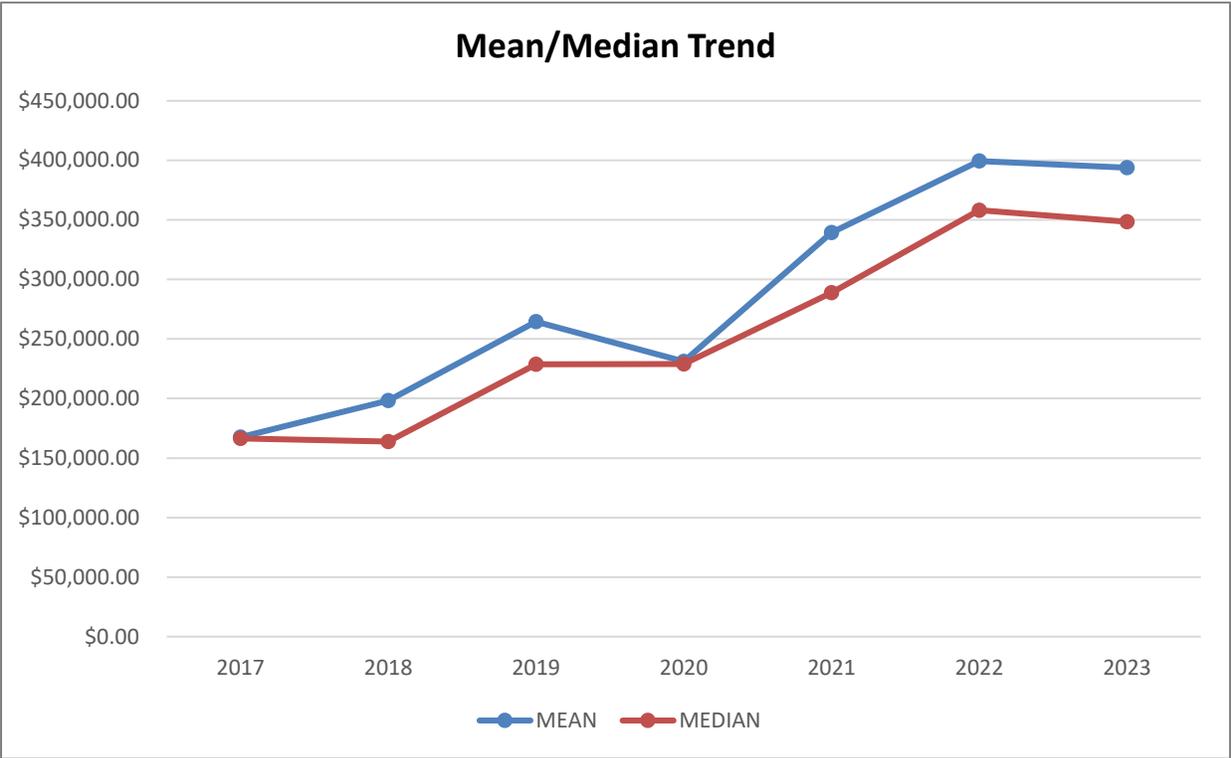


	2017	2018	2019	2020	2021	2022	2023
JAN	-39%	20%	-19%	21%	44%	14%	18%
FEB	2%	32%	8%	24%	26%	36%	-17%
MAR	11%	8%	2%	N/A	N/A	4%	-2%
APR	-5%	17%	15%	-98%	N/A	29%	5%
MAY	-1%	46%	6%	11%	40%	10%	6%
JUN	3%	-1%	27%	15%	27%	33%	-14%
JUL	-1%	16%	24%	22%	25%	17%	7%
AUG	-6%	60%	31%	-6%	24%	9%	1%
SEP	25%	-30%	372%	-62%	22%	28%	
OCT	32%	13%	76%	-8%	21%	33%	
NOV	22%	20%	1%	36%	30%	-1%	
DEC	34%	8%	8%	10%	26%	21%	



FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
\$1,889,285.60	\$2,298,289.34	\$3,049,090.59	\$2,661,447.47	\$3,840,647.17	\$4,648,109.80	\$4,400,013.59
1%	22%	33%	-13%	44%	21%	





	2017	2018	2019	2020	2021	2022	2023
<b>Mean</b>	<b>\$167,541.51</b>	<b>\$198,194.66</b>	<b>\$264,550.20</b>	<b>\$231,029.67</b>	<b>\$339,256.57</b>	<b>\$399,384.38</b>	<b>\$393,853.80</b>
<b>Median</b>	<b>\$166,322.71</b>	<b>\$163,821.97</b>	<b>\$228,700.29</b>	<b>\$228,845.67</b>	<b>\$288,918.62</b>	<b>\$358,123.81</b>	<b>\$348,507.14</b>

NAICS CODE	NAICS CODE DESCRIPTION
111219	Other Vegetable (except Potato) and Melon Farming
212321	Construction Sand and Gravel Mining
221112	Fossil Fuel Electric Power Generation
236220	Commercial and Institutional Building Construction
238140	Masonry Contractors
238150	Glass and Glazing Contractors
238210	Electrical Contractors and Other Wiring Installation Contractors
238990	All Other Specialty Trade Contractors
334111	Electronic Computer Manufacturing
334614	Software and Other Prerecorded Compact Disc, Tape, and Record Reproducing
423450	Medical, Dental, and Hospital Equipment and Supplies Merchant Wholesalers
423610	Electrical Apparatus and Equipment, Wiring Supplies, and Related Equipment Merchant Wholesalers
423830	Industrial Machinery and Equipment Merchant Wholesalers
441310	Automotive Parts and Accessories Stores
442110	Furniture Stores
442210	Floor Covering Stores
443142	Electronics Stores
444110	Home Centers
444120	Paint and Wallpaper Stores
444130	Hardware Stores
444190	Other Building Material Dealers
444220	Nursery, Garden Center, and Farm Supply Stores
445110	Supermarkets and Other Grocery (except Convenience) Stores
446120	Cosmetics, Beauty Supplies, and Perfume Stores
447110	Gasoline Stations with Convenience Stores
447190	Other Gasoline Stations
448140	Family Clothing Stores
451211	Book Stores
452210	Department Stores
452319	All Other General Merchandise Stores
453210	Office Supplies and Stationery Stores
453910	Pet and Pet Supplies Stores
453998	All Other Miscellaneous Store Retailers (except Tobacco Stores)
454110	Electronic Shopping and Mail-Order Houses

<b>454390</b>	Other Direct Selling Establishments
<b>511210</b>	Software Publishers
<b>515210</b>	Cable and Other Subscription Programming
<b>517311</b>	Wired Telecommunications Carriers
<b>517312</b>	Wireless Telecommunications Carriers (except Satellite)
<b>518210</b>	Data Processing, Hosting, and Related Services
<b>541410</b>	Interior Design Services
<b>561710</b>	Exterminating and Pest Control Services
<b>561730</b>	Landscaping Services
<b>561790</b>	Other Services to Buildings and Dwellings
<b>713940</b>	Fitness and Recreational Sports Centers
<b>722410</b>	Drinking Places (Alcoholic Beverages)
<b>722511</b>	Full-Service Restaurants
<b>722513</b>	Limited-Service Restaurants
<b>811111</b>	General Automotive Repair

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> August 22, 2023	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> G. Palmer

**Subject**

Discussion of Proposed FY24 Annual Budget and Approval of Proposed FY24 Tax Rate Cap

**Recommendation**

Recommend Approval of the Proposed FY24 Tax Rate Not to Exceed

**Discussion**

**Preface:** We must adopt the tax rate and budget not later than your September 26<sup>th</sup> meeting. Prior to adoption, in accordance with State Law, the City is required to formally submit a proposed annual budget to the City Secretary who in turn is required to post for public review. This has been completed. No further formal action by the Council is necessary nor can be taken on the proposed budget until it is formally considered for adoption. Our next budget workshop is scheduled for Monday September 11, 2023. September 12<sup>th</sup> we will hold our public hearings. On September 26<sup>th</sup> we will adopt the FY24 final Tax Rate and final Annual Budget.

**Proposed FY24 Tax Rate:** The City is required to approve a *proposed* (not final) tax rate to fund the FY24 Annual Budget. That is what we must do tonight.

Staff is recommending the Council approve a *proposed maximum tax rate* at a level that *may* allow funding of necessary capital projects if the Council finds funding is needed. We are currently engaged with our Financial Advisor and Bond Counsel who are running scenarios on how we pay for our capital projects. We are looking at estimates and financial instruments to fund our projects through debt without raising the tax rate (Certificates of Obligation? Tax Notes? Revenue Bonds?). We are still “gaming” this out. **\*\***(we should have discussed this in the workshop preceding this meeting)**\*\***

Approving a *proposed max tax rate* tonight gives the Council the flexibility to go above the current rate if necessary to fund our many projects. Whatever proposed tax rate you set tonight cannot be exceeded; however, it can be lowered.

**Approved By**

Finance Dir.	Maryann Carl	Date: August 16, 2023
City Administrator	Gary Palmer	Date: August 16, 2023

# City of Montgomery



## **FY 2023-2024** ***Proposed Annual Operating Budget***

*Proposed Budget Filed with City Secretary on August 16, 2023 at 5:00 p.m.*

*City File Copy*



City of Montgomery, TX

# Budget Worksheet Group Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Departmen...	2020-2021		2021-2022		2022-2023		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2023-2024 2023-2024
<b>Fund: 100 - General Fund</b>							
00 - Revenue	0.00	5,240,690.13	5,366,930.00	5,685,892.47	5,857,792.00	4,545,314.28	5,906,840.00
10 - Administration	0.00	2,166,530.75	1,965,035.00	1,638,428.49	1,698,727.00	1,068,752.25	2,074,649.00
11 - Police	0.00	1,626,782.11	1,863,262.00	2,201,088.18	2,286,002.00	1,423,986.66	2,580,303.00
12 - Public Works	0.00	742,016.53	1,078,961.00	1,023,929.73	1,401,413.00	576,917.41	932,338.00
13 - Court	0.00	412,841.43	497,516.00	412,020.32	517,392.00	265,833.04	318,682.00
17 - Non-Dept	0.00	473,639.98	600.00	0.00	100.00	-5,817.63	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>5,240,690.13</b>	<b>5,366,930.00</b>	<b>5,685,892.47</b>	<b>5,857,792.00</b>	<b>4,545,314.28</b>	<b>5,906,840.00</b>
<b>Total Expenses</b>	<b>0.00</b>	<b>5,421,810.80</b>	<b>5,405,374.00</b>	<b>5,275,466.72</b>	<b>5,903,634.00</b>	<b>3,329,671.73</b>	<b>5,905,972.00</b>
<b>Fund: 100 - General Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>-181,120.67</b>	<b>-38,444.00</b>	<b>410,425.75</b>	<b>-45,842.00</b>	<b>1,215,642.55</b>	<b>868.00</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>-181,120.67</b>	<b>-38,444.00</b>	<b>410,425.75</b>	<b>-45,842.00</b>	<b>1,215,642.55</b>	<b>868.00</b>

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Fund: 100 - General Fund</b>								
<b>REVENUE</b>								
100-00-14010-0000000	Taxes & Franchise Fees - Beverage Tax	26,297	31,000	26,868	30,000	12,870	25,000	-17%
100-00-14020-0000000	Taxes & Franchise Fees - Franchise Tax	91,147	95,000	96,161	100,000	5,058	95,000	-5%
100-00-14030-0000000	Taxes & Franchise Fees - Ad Valorem Taxes	868,162	889,101	900,899	1,334,025	1,302,769	1,400,000	5%
100-00-14050-0000000	Taxes & Franchise Fees - Penalties & Interest	11,504	10,000	4,576	10,000	6,945	10,000	0%
100-00-14060-0000000	Taxes & Franchise Fees - Rendition Penalties	25	100	69	100	65	100	0%
100-00-14070-0000000	Taxes & Franchise Fees - Sales Tax	2,005,948	2,305,576	2,365,808	2,443,911	1,762,969	2,300,000	-6%
100-00-14080-0000000	Taxes & Franchise Fees - Sales Tax ILO AdVal Tax	1,002,974	1,152,789	1,182,904	1,221,956	881,478	1,100,000	-10%
100-00-14110-0000000	Permits & Licenses - Building Permits/MEP	209,879	250,000	427,872	250,000	261,814	395,000	58%
100-00-14120-0000000	Permits & Licenses - Vendor/Beverage Permits	1,313	1,500	3,965	2,500	1,845	2,500	0%
100-00-14130-0000000	Permits & Licenses - Sign Fee	700	1,000	2,600	1,000	2,900	3,000	200%
100-00-14140-0000000	Permits & Licenses - Plats, Zoning, Misc.	4,421	5,000	3,183	3,000	2,720	3,000	0%
100-00-14150-0000000	Permits & Licenses - Culverts	2,008	0	2,473	3,000	270	1,000	-67%
100-00-14210-0000000	Fees for Service - Community Building Rental	11,545	16,000	13,050	10,000	10,900	15,000	50%
100-00-14230-0000000	Fees for Service - Right of Way Use Fees	6,282	5,000	6,232	5,000	4,625	6,000	20%
100-00-14310-0000000	Court Fines & Forfeitures - Collection Fees	14,726	15,000	13,198	12,000	14,588	0	-100%
100-00-14340-0000000	Court Fines & Forfeitures - Child Belt/Safety	246	500	200	200	25	100	-50%
100-00-14360-0000000	Court Fines & Forfeitures - Fines	384,008	300,000	320,739	305,000	168,453	164,250	-46%
100-00-14370-0000000	Court Fines & Forfeitures - OMNI	1,132	1,600	1,195	1,200	876	0	-100%
100-00-14400-0000000	Court Fines & Forfeitures - Judicial Efficiency	121	700	89	100	65	90	-10%
100-00-14410-0000000	Court Fines & Forfeitures - Accident Reports	216	500	0	0	0	0	
100-00-14530-0000000	Other Revenues - Wrecker Service Fees	500	245	0	250	0	250	0%
100-00-14570-0000000	Other Revenues - Leose Funds - PD	1,225	1,300	1,112	1,300	0	1,050	-19%
100-00-14600-0000000	Other Revenues - Shop with a Cop	0	0	0	0	2,580	2,500	
100-00-14650-0000000	Other Revenues - Unanticipated Income	29,555	15,000	43,158	15,000	-32,692	30,000	100%
100-00-14670-0000000	Other Revenues - Interest Income	740	750	1,424	1,750	1,002	1,500	-14%
100-00-14680-0000000	Other Revenues - Interest on Investments	1,071	1,200	6,800	15,000	92,238	40,000	167%
100-00-14880-F4332DR	Other Revenues - FEMA Reimb - Atkins Creek	30,367	0	31,864	0	0	0	
100-00-14910-0000000	Other Revenues - Grant Revenue - Police	868	42,075	3,259	0	0	0	
100-00-14920-1002744	Other Revenues - HOME Grant Revenue	457,117	0	0	0	0	0	
100-00-14930-0000000	Other Revenues - American Rescue Plan Funds	0	168,494	0	0	1,623	0	
100-00-14931-0000000	COVID-19 Revenue	15,619	0	0	0	0	0	
100-00-14940-0000000	Transfers In	0	0	200	0	0	0	

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DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
100-00-14950-0000000	Transfers In - Admin from MEDC	52,677	55,000	55,000	55,000	36,667	275,000	400%
100-00-14960-0000000	Transfers In - Admin from Court Security	2,500	2,500	2,500	1,500	1,000	1,500	0%
100-00-14970-0000000	Transfers In - Admin from Grant	5,798	0	0	0	0	0	
100-00-14980-0000000	Transfers In - Admin from Capital Projects	0	0	168,494	35,000	23,333	35,000	0%
<b>TOTAL GENERAL FUND REVENUE</b>		5,240,690	5,366,930	5,685,892	5,857,792	4,566,988	5,906,840	1%

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DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Department: 10 - Administration</b>								
100-10-16002-0000000	Personnel - Health Insurance	22,939	45,000	42,013	74,984	40,637	94,930	27%
100-10-16003-0000000	Personnel - Unemployment Insurance	54	1,000	121	1,108	52	70	-94%
100-10-16004-0000000	Personnel - Workers Comp	3,044	3,500	3,836	3,878	2,514	1,851	-52%
100-10-16005-0000000	Personnel - Dental & Vision Insurance	2,638	4,500	3,954	5,040	2,838	0	-100%
100-10-16006-0000000	Personnel - Life & AD&D Insurance	308	700	257	784	0	0	-100%
100-10-16008-0000000	Personnel - Payroll Taxes	38,483	35,000	34,070	50,000	26,673	56,361	13%
100-10-16009-0000000	Personnel - Wages	378,026	465,500	490,432	500,000	360,286	713,993	43%
100-10-16010-0000000	Personnel - Overtime	553	1,000	6,433	1,200	1,052	697	-42%
100-10-16011-0000000	Personnel - Employee Assistance Program	413	500	0	500	500	500	0%
100-10-16012-0000000	Personnel - Retirement Expense	36,589	45,000	47,041	53,500	18,220	73,613	38%
100-10-16013-0000000	Personnel - MASA	-364	400	100	400	121	0	-100%
100-10-16014-0000000	Personnel - COLA	0	8,961	0	0	0	0	
100-10-16015-0000000	Personnel - Dependent Insurance	0	21,950	0	0	0	0	
100-10-16101-0000000	Communications - Advertising / Promotion	1,073	2,000	2,182	6,500	0	6,500	0%
100-10-16102-0000000	Communications - Legal Notices & Publications	3,227	5,000	6,139	2,500	2,528	3,500	40%
100-10-16103-0000000	Communications - Recording Fees	617	2,500	0	2,000	71	2,000	0%
100-10-16104-0000000	Communications - Community Relations	493	4,000	1,440	4,000	1,023	4,000	0%
100-10-16105-0000000	Communications - Codification	0	0	1,700	2,500	1,903	3,000	20%
100-10-16106-0000000	Communications - Records Mgt / Retention	0	0	3,584	4,000	4,873	2,000	-50%
100-10-16107-0000000	Communications - Records Requests FOIA Program Fee	0	0	0	5,205	5,205	2,500	-52%
100-10-16108-0000000	Communications - Vendor Subscriptions	0	0	806	2,000	1,686	2,500	25%
100-10-16202-0000000	Contract Services - General Consultant Fees	8,009	20,000	13,012	71,000	29,088	115,000	62%
100-10-16203-0000000	Contract Services - Sales Tax Tracking	16,800	8,000	15,400	16,800	9,800	0	-100%
100-10-16209-0000000	Contract Services - Records Shredding	96	400	739	600	505	1,000	67%
100-10-16210-0000000	Contract Services - Inspections/Permits	0	195,000	247,494	195,000	146,406	300,000	54%
100-10-16213-0000000	Contract Services - Legal Fees	56,827	40,000	76,001	60,000	44,260	90,000	50%
100-10-16216-0000000	Contract Services - Audit Fees	11,859	25,000	32,774	26,000	30,751	36,000	38%
100-10-16217-0000000	Contract Services - Engineering	2,250	2,000	0	0	0	0	
100-10-16223-0000000	Contract Services - Accounting Fees	53,736	35,000	57,108	15,000	1,035	0	-100%
100-10-16224-0000000	Contract Services - City Hall Cleaning	0	1,000	0	1,000	0	0	-100%
100-10-16239-0000000	Contract Services - Printing & Office supplies	4,408	5,000	5,283	9,000	4,511	7,000	-22%
100-10-16241-0000000	Contract Services - Computers/Website	690	2,500	4,232	2,500	563	0	-100%

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		2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024	Percent
	DESCRIPTION	Total	Total	Total	Total	YTD Activity as	PROPOSED	Change
		Activity	Budget	Activity	Budget	of 6/30/23		FY24/FY23
100-10-16242-0000000	Contract Services - Postage/Delivery	985	2,000	1,563	3,000	2,360	3,500	17%
100-10-16243-0000000	Contract Services - Telephone	8,676	12,000	6,977	12,000	4,310	12,000	0%
100-10-16244-0000000	Contract Services - Tax Assessor Fees	10,080	10,000	9,723	10,000	10,410	16,000	60%
100-10-16245-0000000	Contract Services - Election	22,752	14,500	15,184	16,000	0	26,000	63%
100-10-16249-0000000	Contract Services - Computer/Technology	54,744	19,500	25,851	29,700	14,461	37,500	26%
100-10-16252-0000000	Contract Services- Code Enforcement	0	30,000	3,538	0	0	0	
100-10-16254-0000000	Contract Services - Software Upgrades	0	78,500	72,298	25,000	1,010	11,000	-56%
100-10-16257-0000000	Contract Services - Medical Exams & Testing	0	0	0	0	0	2,000	
100-10-16404-0000000	Supplies & Equipment - Copier/Fax Machine	9,729	10,000	-171	11,000	5,552	11,000	0%
100-10-16405-0000000	Supplies & Equipment - Operating Supplies	1,180	4,000	2,445	0	26	0	
100-10-16417-0000000	Supplies & Equipment - Capital Pur. Furniture	2,048	1,500	902	1,000	0	1,000	0%
100-10-16502-0000000	Staff Development - Dues & Subscriptions	1,944	5,000	2,293	3,500	1,684	4,000	14%
100-10-16503-0000000	Staff Development - Travel & Training Staff	7,590	10,000	11,718	10,000	6,091	20,000	100%
100-10-16504-0000000	Staff Development - Travel & Training Council	1,354	5,000	4,787	5,000	834	2,500	-50%
100-10-16701-0000000	Insurance - Liability	6,704	7,000	6,081	7,756	5,700	7,800	1%
100-10-16702-0000000	Insurance - Property	4,425	5,300	5,193	5,872	4,900	6,534	11%
100-10-16703-0000000	Insurance - Bond	170	500	0	500	255	500	0%
100-10-16806-0000000	Utilities - Cedar Brake Park	0	0	126	0	0	0	
100-10-16915-0000000	Capital Outlay - Laserfische Software	7,133	7,200	7,133	14,000	13,394	0	-100%
100-10-16918-0000000	Capital Outlay - Miscellaneous	782,566	0	0	0	0	0	
100-10-16923-0000000	Capital Outlay - General Improvements	0	0	344	0	0	0	
100-10-17001-0000000	Misc Expenses - Other	12,158	1,000	32,740	1,000	194	1,000	0%
100-10-17004-0000000	Misc Expenses - Captial Proj Trans Infra 24013	215,194	349,809	0	26,100	17,400	0	-100%
100-10-17007-0000000	Misc Expenses - Capital Proj Trans Mob 24014	10,000	0	0	0	0	0	
100-10-17020-0000000	Misc Expenses - Employee Appreciation	0	0	743	10,000	7,820	5,000	-50%
100-10-17180-0000000	Leases - Parks and Recreation - Adams Park	5,277	8,000	5,542	0	7,884	0	
100-10-17310-KROGER0	Tax Abatement -Sales Tax Rebate	206,925	250,000	245,348	250,000	145,833	250,000	0%
100-10-17320-380AGRO	Tax Abatement - 380 Ad Valorem Tax Rebate	113,763	115,000	81,923	140,300	81,842	140,300	0%
100-10-17330-0000000	Tax Abatement - PID Property Tax Reimb	38,364	38,815	0	0	0	0	
	<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>2,166,531</b>	<b>1,965,035</b>	<b>1,638,428</b>	<b>1,698,727</b>	<b>1,069,060</b>	<b>2,074,649</b>	<b>22%</b>

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DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Department: 11 - Police</b>								
100-11-16002-0000000	Personnel - Health Insurance	107,623	123,000	131,357	193,592	101,897	225,774	17%
100-11-16003-0000000	Personnel - Unemployment Insurance	126	2,260	278	2,504	161	162	-94%
100-11-16004-0000000	Personnel - Workers Comp	23,982	27,000	22,954	29,916	34,009	45,365	52%
100-11-16005-0000000	Personnel - Dental & Vision Insurance	8,099	12,000	11,310	13,440	8,311	0	-100%
100-11-16006-0000000	Personnel - Life & AD&D Insurance	919	4,200	1,234	4,704	0	0	-100%
100-11-16008-0000000	Personnel - Payroll Taxes	83,801	105,000	88,509	125,000	64,681	107,566	-14%
100-11-16009-0000000	Personnel - Wages	944,696	965,000	1,042,205	1,304,000	831,113	1,346,091	3%
100-11-16010-0000000	Personnel - Overtime	52,417	50,000	65,502	50,000	42,165	60,000	20%
100-11-16011-0000000	Personnel - Employee Assistance Program	1,035	1,050	0	1,020	500	500	-51%
100-11-16012-0000000	Personnel - Retirement Expense	83,286	90,000	107,162	134,500	60,117	144,827	8%
100-11-16013-0000000	Personnel - MASA	658	850	305	850	591	0	-100%
100-11-16014-0000000	Personnel - COLA	0	18,850	0	0	0	0	
100-11-16015-0000000	Personnel - Dependent Insurance	0	49,850	0	0	0	0	
100-11-16104-0000000	Communications - Community Relations	5,506	5,500	8,863	6,000	6,727	6,000	0%
100-11-16108-0000000	Communications - Vendor Subscriptions	0	0	0	0	561	561	
100-11-16207-0000000	Contract Services - Prosecutors Fees	13,050	0	0	0	0	0	0%
100-11-16209-0000000	Contract Services - Records Shredding	93	500	371	500	102	500	0%
100-11-16226-0000000	Contract Services - Maint - Vehicles & Equipment	0	0	34	0	0	0	
100-11-16227-0000000	Contract Services - Gas/Oil	36,370	40,000	53,737	45,000	28,331	55,000	22%
100-11-16229-0000000	Contract Services - Auto Repairs	24,161	27,000	39,017	30,000	25,424	35,000	17%
100-11-16230-0000000	Contract Services - Equipment repairs	300	5,000	4,493	5,000	3,538	5,000	0%
100-11-16239-0000000	Contract Services - Printing & Office supplies	3,086	4,000	4,538	4,000	3,421	4,000	0%
100-11-16241-0000000	Contract Services - Computers/Website	690	8,000	4,607	6,500	2,414	6,500	0%
100-11-16242-0000000	Contract Services - Postage/Delivery	626	500	608	500	96	500	0%
100-11-16243-0000000	Contract Services - Telephone	10,025	10,000	9,850	10,000	6,323	10,000	0%
100-11-16247-0000000	Contract Services - Mobile Data Terminal	7,098	12,000	11,993	14,000	5,418	14,000	0%
100-11-16249-0000000	Contract Services - Computer/Technology	61,232	10,000	45,573	40,000	28,972	45,000	13%
100-11-16257-0000000	Contract Services - Medical Exams & Testing	0	0	0	0	0	1,000	
100-11-16401-0000000	Supplies & Equipment - Radio Fees	3,780	5,200	4,080	6,500	4,665	6,500	0%
100-11-16402-0000000	Supplies & Equipment - Uniforms & Safety Equip	8,969	9,000	11,021	10,000	4,736	10,000	0%
100-11-16403-0000000	Supplies & Equipment - Protective Gear	2,471	7,000	7,862	8,000	5,221	10,500	31%
100-11-16404-0000000	Supplies & Equipment - Copier/Fax Machine	6,201	5,500	-84	6,000	2,862	6,000	0%

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DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
100-11-16405-0000000	Supplies & Equipment - Operating Supplies	11,393	7,000	10,814	7,000	6,699	6,000	-14%
100-11-16411-0000000	Supplies & Equipment - Tools, Etc,	153	300	245	300	260	300	0%
100-11-16415-0000000	Supplies & Equipment - Emergency Equipment	10,806	15,000	15,322	18,800	17,569	22,500	20%
100-11-16416-0000000	Supplies & Equipment - Radios	0	21,902	18,197	18,000	13,096	25,000	39%
100-11-16417-0000000	Supplies & Equipment - Capital Pur. Furniture	1,110	1,500	1,500	2,000	1,318	2,000	0%
100-11-16502-0000000	Staff Development - Dues & Subscriptions	2,153	2,500	1,594	2,500	2,098	2,500	0%
100-11-16503-0000000	Staff Development - Travel & Training Staff	27,599	21,000	24,769	25,000	14,433	25,000	0%
100-11-16701-0000000	Insurance - Liability	20,577	17,000	22,065	18,836	15,782	20,945	11%
100-11-16702-0000000	Insurance - Property	4,369	5,000	4,993	5,540	5,193	6,859	24%
100-11-16906-0000000	Capital Outlay - Police Cars	0	40,000	191,868	0	0	150,000	
100-11-16907-0000000	Capital Outlay - Emergency Lights, Decals	4,980	7,500	8,047	7,500	6,800	7,000	-7%
100-11-16910-0000000	Capital Outlay - Vehicle Replacement - CPF 24011	0	15,000	56,579	15,000	0	15,000	0%
100-11-16911-0000000	Capital Outlay - Computers Equipment	2,881	18,000	23,727	20,000	18,147	25,000	25%
100-11-16912-0000000	Capital Outlay - Tyler Public Safety	13,852	7,000	8,278	8,500	7,382	17,622	107%
100-11-16913-0000000	Capital Outlay - Radar	3,840	12,500	11,571	8,000	6,480	8,000	0%
100-11-16916-0000000	Capital Outlay - Investigate & Testing Equipment	4,613	6,500	8,372	10,000	12,638	14,000	40%
100-11-16917-0000000	Capital Outlay - Ballistic Vests & Shields	4,233	14,000	8,795	10,500	9,005	7,560	-28%
100-11-16918-0000000	Capital Outlay - Miscellaneous	5,275	0	3,555	0	0	0	
100-11-16919-0000000	Capital Outlay - Patrol Weapons	10,138	12,000	12,512	20,200	8,680	41,871	107%
100-11-16920-0000000	Capital Outlay - Traffic Equipment	0	27,000	74,897	25,000	0	25,000	0%
100-11-16921-0000000	Capital Outlay - Office Maintenance	4,005	11,800	11,742	11,800	6,050	11,800	0%
100-11-17001-0000000	Misc Expenses - Other	3,988	2,500	2,197	0	0	0	
100-11-17003-0000000	Misc Expenses - National Night Out	514	0	0	0	0	0	
100-11-17015-0000000	Misc Expenses - Lease Funds	0	0	2,068	0	0	0	
<b>TOTAL POLICE EXPENSES</b>		<b>1,626,782</b>	<b>1,863,262</b>	<b>2,201,088</b>	<b>2,286,002</b>	<b>1,423,987</b>	<b>2,580,303</b>	<b>13%</b>

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DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Department: 12 - Public Works</b>								
100-12-16002-0000000	Personnel - Health Insurance	13,124	23,000	19,852	38,000	20,757	36,907	-3%
100-12-16003-0000000	Personnel - Unemployment Insurance	68	400	133	550	55	68	-88%
100-12-16004-0000000	Personnel - Workers Comp	6,410	6,000	6,828	8,000	7,039	4,691	-41%
100-12-16005-0000000	Personnel - Dental & Vision Insurance	1,185	1,800	1,669	3,000	1,665	0	-100%
100-12-16006-0000000	Personnel - Life & AD&D Insurance	-308	300	47	400	0	0	-100%
100-12-16008-0000000	Personnel - Payroll Taxes	12,576	12,900	13,247	16,500	10,445	16,974	3%
100-12-16009-0000000	Personnel - Wages	137,646	155,800	151,826	206,000	121,224	216,387	5%
100-12-16010-0000000	Personnel - Overtime	1,942	2,000	3,703	5,500	3,423	5,500	0%
100-12-16011-0000000	Personnel - Employee Assistance Program	414	500	0	500	500	500	0%
100-12-16012-0000000	Personnel - Retirement Expense	10,190	10,915	13,673	22,000	-2	20,225	-8%
100-12-16013-0000000	Personnel - MASA	0	0	30	168	56	0	-100%
100-12-16014-0000000	Personnel - COLA	0	2,806	0	0	0	0	
100-12-16015-0000000	Personnel - Dependent Insurance	0	5,400	0	0	0	0	
100-12-16101-0000000	Communications - Advertising / Promotion	75	500	120	500	24	0	-100%
100-12-16102-0000000	Communications - Legal Notices & Publications	0	1,500	0	1,500	0	0	-100%
100-12-16104-0000000	Communications - Community Relations	323	1,000	251	1,000	0	1,000	0%
100-12-16108-0000000	Communications - Vendor Subscriptions	0	0	0	0	561	561	
100-12-16202-0000000	Contract Services - General Consultant Fees	0	0	54	0	0	0	
100-12-16206-0000000	Contract Services - General Park Maintenance	0	0	31	0	0	0	
100-12-16208-0000000	Contract Services - Mowing	98,450	116,000	112,506	127,600	57,186	140,000	10%
100-12-16209-0000000	Contract Services - Records Shredding	56	150	0	150	0	0	-100%
100-12-16210-0000000	Contract Services - Inspections/Permits	127,722	0	0	0	0	0	
100-12-16213-0000000	Contract Services - Legal Fees	0	2,500	0	2,500	0	0	-100%
100-12-16217-0000000	Contract Services - Engineering	115,772	85,000	136,664	107,000	67,943	110,000	3%
100-12-16224-0000000	Contract Services - City Hall Cleaning	9,300	9,300	13,918	14,900	10,605	14,900	0%
100-12-16225-0000000	Contract Services - Downtown Repairs	2,007	1,500	236	1,500	551	1,500	0%
100-12-16226-0000000	Contract Services - Maint - Vehicles & Equipment	1,829	3,000	2,470	3,000	5,666	3,500	17%
100-12-16227-0000000	Contract Services - Gas/Oil	5,606	7,750	11,049	14,000	6,817	14,000	0%
100-12-16229-0000000	Contract Services - Auto Repairs	4,675	5,000	5,439	5,500	6,343	6,000	9%
100-12-16230-0000000	Contract Services - Equipment repairs	2,567	5,500	1,667	6,000	868	4,000	-33%
100-12-16231-0000000	Contract Services - Bldg Repairs-City Hall	15,562	18,000	16,070	19,800	4,355	18,000	-9%
100-12-16232-0000000	Contract Services - Street Repairs - Minor	5,038	20,000	995	20,000	1,289	10,000	-50%
100-12-16233-0000000	Contract Services - Streets-Preventive Maintenance	6,430	7,000	5,930	7,700	0	7,700	0%
100-12-16234-0000000	Contract Services - City Hall Cleaning - COVID 19	3,450	2,000	700	0	0	0	

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		2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024	Percent
	DESCRIPTION	Total	Total	Total	Total	YTD Activity as	PROPOSED	Change
		Activity	Budget	Activity	Budget	of 6/30/23		FY24/FY23
100-12-16237-0000000	Contract Services - Mosquito Spraying	4,785	5,500	5,040	6,000	1,813	6,000	0%
100-12-16238-0000000	Contract Services - Street Signs	1,181	3,000	5,859	3,300	865	3,300	0%
100-12-16239-0000000	Contract Services - Printing & Office supplies	476	1,200	1,173	1,000	1,166	1,600	60%
100-12-16241-0000000	Contract Services - Computers/Website	690	750	157	750	480	750	0%
100-12-16242-0000000	Contract Services - Postage/Delivery	363	750	460	750	0	750	0%
100-12-16243-0000000	Contract Services - Telephone	7,257	8,400	6,991	8,400	5,594	9,000	7%
100-12-16249-0000000	Contract Services - Computer/Technology	15,875	18,000	17,340	10,500	12,780	18,000	71%
100-12-16255-0000000	Contract Services - Bldg Repairs - Comm Center	0	0	1,140	0	548	5,000	
100-12-16256-0000000	Contract Services - Bldg Repairs - 213 Prairie	0	0	40	35,000	24,146	0	-100%
100-12-16402-0000000	Supplies & Equipment - Uniforms & Safety Equip	3,441	3,900	3,494	4,700	1,336	4,700	0%
100-12-16405-0000000	Supplies & Equipment - Operating Supplies	9,408	9,000	8,126	9,900	6,960	10,900	10%
100-12-16406-0000000	Supplies & Equipment - Streets & Drainage	656	3,500	5,962	3,500	0	2,000	-43%
100-12-16407-0000000	Supplies & Equipment - Cedar Break Park	304	6,500	1,248	6,500	409	2,000	-69%
100-12-16408-0000000	Supplies & Equipment - Homecoming Park	162	2,000	998	2,000	398	2,000	0%
100-12-16409-0000000	Supplies & Equipment - Fernland Park	416	2,750	1,425	2,750	706	2,000	-27%
100-12-16410-0000000	Supplies & Equipment - Community Building	238	2,000	423	2,000	215	2,000	0%
100-12-16411-0000000	Supplies & Equipment - Tools, Etc,	1,477	2,750	2,516	3,025	1,867	3,300	9%
100-12-16412-0000000	Supplies & Equipment - Memory Park	160	2,000	320	2,000	346	2,000	0%
100-12-16413-0000000	Supplies & Equipment - Culverts	2,652	3,000	2,956	3,000	0	3,000	0%
100-12-16414-0000000	Supplies & Equipment - Code Enforcement	0	1,000	0	0	0	0	
100-12-16501-0000000	Staff Development - Training & Education	0	0	5	0	0	0	
100-12-16502-0000000	Staff Development - Dues & Subscriptions	1,048	2,000	2,150	2,000	584	2,000	0%
100-12-16503-0000000	Staff Development - Travel & Training Staff	160	5,000	3,673	5,000	674	5,500	10%
100-12-16601-0000000	Maintenance - Park Maint - Memory Pk	4,777	25,000	24,035	24,500	17,550	10,000	-59%
100-12-16602-0000000	Maintenance - Park Maint - Fernland	2,525	20,000	36,936	69,500	826	10,000	-86%
100-12-16603-0000000	Maintenance - Park Maint - Cedar Brake Park	8,529	25,000	41,016	24,500	2,775	10,000	-59%
100-12-16604-0000000	Maintenance - Park Maint - Homecoming Park	2,416	20,000	10,558	19,500	3,006	10,000	-49%
100-12-16701-0000000	Insurance - Liability	2,333	2,400	2,138	2,700	1,861	2,100	-22%
100-12-16702-0000000	Insurance - Property	936	1,340	1,070	1,500	1,113	1,250	-17%
100-12-16803-0000000	Utilities - Electronic Sign-City	746	1,000	1,017	1,500	545	1,500	0%
100-12-16804-0000000	Utilities - Street Lights	13,093	12,000	13,630	13,200	9,323	13,200	0%
100-12-16805-0000000	Utilities - Downtown Utilities	1,354	1,200	1,311	1,320	862	1,320	0%
100-12-16806-0000000	Utilities - Cedar Brake Park	1,762	2,200	1,788	2,420	1,440	2,420	0%

Item 2.

		2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024	Percent
	DESCRIPTION	Total	Total	Total	Total	YTD Activity as	PROPOSED	Change
		Activity	Budget	Activity	Budget	of 6/30/23		FY24/FY23
100-12-16807-0000000	Utilities - Homecoming Park	1,428	1,500	1,437	1,650	936	1,650	0%
100-12-16808-0000000	Utilities - Fernland Park	5,412	5,800	5,247	6,380	4,701	6,500	2%
100-12-16809-0000000	Utilities - City Hall	13,614	13,000	14,978	14,300	8,706	14,300	0%
100-12-16811-0000000	Utilities - Community Center Building	5,049	5,000	5,865	5,500	4,052	6,000	9%
100-12-16812-0000000	Utilities - Memory Park	6,217	8,000	10,569	8,000	4,251	8,000	0%
100-12-16813-0000000	Utilities - 213 Prairie	0	0	873	15,600	1,001	1,885	-88%
100-12-16902-0000000	Capital Outlay - Vehicles	0	0	0	0	0	30,000	
100-12-16911-0000000	Capital Outlay - Computers Equipment	35	4,000	2,306	3,000	3,236	3,000	0%
100-12-16922-0000000	Capital Outlay - Public Works Items	8,440	7,000	6,497	30,000	20,919	10,000	-67%
100-12-16923-0000000	Capital Outlay - General Improvements	9,425	100,000	124,541	150,000	67,352	20,000	-87%
100-12-16924-0000000	Capital Outlay - Drainage Improvements	1,800	10,000	2,950	10,000	1,111	10,000	0%
100-12-16925-0000000	Capital Outlay - Park Improvements	0	0	0	0	0	40,000	
100-12-17001-0000000	Misc Expenses - Other	1,284	4,000	4,043	1,000	241	1,000	0%
100-12-17150-0000000	Contract Labor - Streets	17,984	220,000	120,521	250,000	32,849	0	-100%
	<b>TOTAL PUBLIC WORKS EXPENSES</b>	<b>742,017</b>	<b>1,078,961</b>	<b>1,023,930</b>	<b>1,401,413</b>	<b>576,917</b>	<b>932,338</b>	<b>-33%</b>

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Department: 13 - Court</b>								
100-13-16002-0000000	Personnel - Health Insurance	14,734	25,500	21,381	44,632	20,445	34,433	-23%
100-13-16003-0000000	Personnel - Unemployment Insurance	27	500	55	600	36	27	-96%
100-13-16004-0000000	Personnel - Workers Comp	2,481	1,800	2,176	2,500	1,303	440	-82%
100-13-16005-0000000	Personnel - Dental & Vision Insurance	1,119	2,000	1,674	3,000	1,550	0	-100%
100-13-16006-0000000	Personnel - Life & AD&D Insurance	94	200	37	250	0	0	-100%
100-13-16007-0000000	Personnel - Crime Insurance	489	600	489	700	366	500	-29%
100-13-16008-0000000	Personnel - Payroll Taxes	12,682	14,500	12,802	18,000	9,691	13,155	-27%
100-13-16009-0000000	Personnel - Wages	135,923	162,300	166,634	197,000	128,416	169,556	-14%
100-13-16010-0000000	Personnel - Overtime	2,262	3,750	1,492	5,000	1,800	2,400	-52%
100-13-16011-0000000	Personnel - Employee Assistance Program	138	150	0	150	500	500	233%
100-13-16012-0000000	Personnel - Retirement Expense	14,620	17,850	15,035	20,500	8,827	17,711	-14%
100-13-16013-0000000	Personnel - MASA	-161	350	122	350	136	0	-100%
100-13-16014-0000000	Personnel - COLA	0	2,696	0	0	0	0	
100-13-16015-0000000	Personnel - Dependent Insurance	0	14,350	0	0	0	0	
100-13-16104-0000000	Communications - Community Relations	0	400	0	400	0	400	0%
100-13-16108-0000000	Communications - Vendor Subscriptions	0	0	0	0	0	250	
100-13-16202-0000000	Contract Services - General Consultant Fees	6,693	8,000	5,267	7,500	4,113	12,000	60%
100-13-16205-0000000	Contract Services - Omni Expense	2,412	2,500	1,554	2,000	528	0	-100%
100-13-16207-0000000	Contract Services - Prosecutors Fees	0	14,000	10,800	14,000	7,200	10,000	-29%
100-13-16209-0000000	Contract Services - Records Shredding	93	200	196	250	0	250	0%
100-13-16211-0000000	Contract Services - Judge's Fee	12,000	12,000	12,000	12,000	9,000	12,000	0%
100-13-16222-0000000	Contract Services - Collection Agency	21,866	15,000	16,340	15,000	13,871	0	-100%
100-13-16239-0000000	Contract Services - Printing & Office supplies	969	1,000	2,533	1,400	769	1,400	0%
100-13-16241-0000000	Contract Services - Computers/Website	1,890	5,500	4,973	4,500	480	4,500	0%
100-13-16242-0000000	Contract Services - Postage/Delivery	2,143	2,000	2,037	2,300	1,257	2,600	13%
100-13-16243-0000000	Contract Services - Telephone	3,910	4,000	1,372	4,000	0	4,000	0%
100-13-16249-0000000	Contract Services - Computer/Technology	12,532	5,000	17,616	13,000	8,304	15,000	15%
100-13-16251-0000000	Contract Services - State Portion of Fines/Payouts	153,483	160,000	114,873	130,000	40,521	0	-100%
100-13-16402-0000000	Supplies & Equipment - Uniforms & Safety Equip	172	100	0	100	0	100	0%
100-13-16404-0000000	Supplies & Equipment - Copier/Fax Machine	8,615	8,800	-120	8,800	4,834	8,000	-9%
100-13-16405-0000000	Supplies & Equipment - Operating Supplies	1,011	2,500	209	2,500	324	2,500	0%
100-13-16417-0000000	Supplies & Equipment - Capital Pur. Furniture	0	500	0	3,000	0	3,000	0%

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
100-13-16502-0000000	Staff Development - Dues & Subscriptions	201	750	45	500	354	500	0%
100-13-16503-0000000	Staff Development - Travel & Training Staff	445	6,500	385	2,000	1,209	2,000	0%
100-13-16701-0000000	Insurance - Liability	0	50	0	60	0	60	0%
100-13-16702-0000000	Insurance - Property	0	1,170	0	1,300	0	1,300	0%
100-13-17001-0000000	Misc Expenses - Other	0	1,000	44	100	0	100	0%
<b>TOTAL COURT EXPENSES</b>		412,841	497,516	412,020	517,392	265,833	318,682	-38%

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Department: 17 - Non-Dept</b>								
100-17-16224-0000000	Contract Services - City Hall Cleaning	0	0	0	0	-3,425	0	
100-17-16227-0000000	Contract Services - Gas/Oil	0	0	0	0	-692	0	
100-17-16231-0000000	Contract Services - Bldg Repairs-City Hall	0	0	0	0	-23	0	
100-17-16239-0000000	Contract Services - Printing & Office supplies	0	0	0	0	-140	0	
100-17-16243-0000000	Contract Services - Telephone	0	0	0	0	-686	0	
100-17-16249-0000000	Contract Services - Computer/Technology	0	0	0	0	-211	0	
100-17-16400-0000000	Supplies & Equipment	0	500	0	0	0	0	
100-17-16405-0000000	Supplies & Equipment - Operating Supplies	0	0	0	0	-448	0	
100-17-16500-0000000	Staff Development	0	100	0	100	0	0	
100-17-16922-0000000	Capital Outlay - Public Works Items	0	0	0	0	-179	0	
100-17-17000-0000000	Misc Expenses	5,640	0	0	0	0	0	
100-17-17153-0000000	Transfer to Capital Projects Fund	15,000	0	0	0	0	0	
100-17-17190-0000000	HOME Grant Expense	453,000	0	0	0	0	0	
<b>TOTAL NON-DEPARTMENTAL EXPENSES</b>		<b>473,640</b>	<b>600</b>	<b>0</b>	<b>100</b>	<b>-5,804</b>	<b>0</b>	



City of Montgomery, TX

# Budget Worksheet Group Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Departmen...	2020-2021		2021-2022		2022-2023		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2023-2024 2023-2024
<b>Fund: 300 - Water &amp; Sewer</b>							
00 - Revenue	0.00	3,382,221.16	2,486,300.00	4,585,017.31	3,979,278.00	2,096,964.29	4,277,550.00
30 - Water & Sewer	0.00	2,285,229.32	2,486,300.00	2,571,225.24	3,979,278.00	2,265,668.64	4,276,332.00
<b>Total Revenues</b>	<b>0.00</b>	<b>3,382,221.16</b>	<b>2,486,300.00</b>	<b>4,585,017.31</b>	<b>3,979,278.00</b>	<b>2,096,964.29</b>	<b>4,277,550.00</b>
<b>Total Expenses</b>	<b>0.00</b>	<b>2,285,229.32</b>	<b>2,486,300.00</b>	<b>2,571,225.24</b>	<b>3,979,278.00</b>	<b>2,265,668.64</b>	<b>4,276,332.00</b>
<b>Fund: 300 - Water &amp; Sewer Surplus (Deficit):</b>	<b>0.00</b>	<b>1,096,991.84</b>	<b>0.00</b>	<b>2,013,792.07</b>	<b>0.00</b>	<b>-168,704.35</b>	<b>1,218.00</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>1,096,991.84</b>	<b>0.00</b>	<b>2,013,792.07</b>	<b>0.00</b>	<b>-168,704.35</b>	<b>1,218.00</b>

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Fund: 300 - Water &amp; Sewer</b>								
<b>REVENUE</b>								
300-00-34110-0000000	Water Revenue	786,810	812,000	903,705	845,000	620,751	879,000	4%
300-00-34130-0000000	Lone Star Ground Water Revenue	8,686	8,200	10,240	8,500	6,933	9,000	6%
300-00-34140-0000000	Application Fee	30	0	2,370	3,000	5,430	6,000	100%
300-00-34150-0000000	Disconnect Reconnect	9,516	11,000	4,237	6,000	4,088	5,000	-17%
300-00-34160-0000000	Sewer Revenue	734,723	787,700	806,442	818,000	599,015	851,000	4%
300-00-34170-0000000	Tap Fees/Inspections	352,839	300,000	434,843	447,000	405,204	450,000	1%
300-00-34180-0000000	Grease Trap Inspections	20,050	19,300	23,500	20,000	22,419	25,000	25%
300-00-34190-0000000	Late Charges	18,174	17,500	29,666	18,200	14,142	18,200	0%
300-00-34200-0000000	Returned Check Fee	1,721	1,150	1,404	1,200	150	1,000	-17%
300-00-34210-0000000	Backflow Testing	0	16,000	0	16,000	0	16,000	0%
300-00-34220-0000000	Solid Waste Revenue	179,069	190,000	201,729	200,000	170,827	229,500	15%
300-00-34310-0000000	Sales Tax Revenue for Solid Waste	14,669	15,000	16,553	16,600	14,014	0	-100%
300-00-34320-0000000	Groundwater Reduction Revenue	204,735	195,000	241,448	203,000	163,268	205,000	1%
300-00-34410-0000000	Impact Fees - Other	0	100,000	83,697	1,000,000	0	0	-100%
300-00-34420-0000000	Impact Fees - Capital Cost	7,278	0	0	0	0	1,500,000	
300-00-34430-0000000	Interest Income	454	450	1,177	778	702	850	9%
300-00-34440-0000000	Interest earned on Investments	517	500	8,317	11,000	77,887	70,000	536%
300-00-34450-0000000	Meter Box Replacement	1,290	1,500	1,425	1,500	990	1,500	0%
300-00-34460-0000000	EndPoint Charge	335	500	370	500	1,785	500	0%
300-00-34470-0000000	Miscellaneous Revenue & ETS Revenue	9,727	10,500	9,531	11,000	3,516	8,000	-27%
300-00-34500-0000000	Use of Surplus Funds	0	0	0	350,000	0	0	-100%
300-00-34530-0000000	Utility Contracts	2,032	0	551	2,000	3,096	2,000	0%
300-00-34570-0000000	Transfers In - Capital Projects	1,029,567	0	1,803,811	0	0	0	
<b>TOTAL WATER SEWER REVENUE</b>		<b>3,382,221</b>	<b>2,486,300</b>	<b>4,585,017</b>	<b>3,979,278</b>	<b>2,114,215</b>	<b>4,277,550</b>	<b>7%</b>

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Department: 30 - Water &amp; Sewer</b>								
300-30-36101-0000000	Personnel - Compensated Benefit Expense	15,559	0	0	0	0	0	
300-30-36102-0000000	Personnel - Health Insurance	41,423	43,000	45,354	61,000	39,366	87,801	44%
300-30-36103-0000000	Personnel - Unemployment Insurance	0	500	45	700	51	61	-91%
300-30-36104-0000000	Personnel - Workers Comp	4,380	5,200	3,546	6,000	7,042	8,603	43%
300-30-36105-0000000	Personnel - Dental & Vision Insurance	2,920	3,200	3,646	4,200	3,031	0	-100%
300-30-36106-0000000	Personnel - Life & AD&D Insurance	801	1,000	276	1,150	0	0	-100%
300-30-36107-0000000	Personnel - Crime Insurance	489	500	448	500	366	500	0%
300-30-36108-0000000	Personnel - Retirement Expense	23,716	24,000	30,349	40,000	26,246	47,134	18%
300-30-36109-0000000	Personnel - TMRS Pension Expense	18,525	0	0	0	378	0	
300-30-36110-0000000	Personnel - Payroll Taxes	20,235	21,000	23,972	29,000	19,502	35,007	21%
300-30-36111-0000000	Personnel - Wages	270,666	314,000	331,350	385,000	279,124	437,701	14%
300-30-36112-0000000	Personnel - Overtime	1,952	5,000	3,802	5,500	2,838	5,500	0%
300-30-36113-0000000	Personnel - COLA	0	5,600	0	0	0	0	
300-30-36114-0000000	Personnel - Dependent Insurance	0	16,200	1,241	0	0	0	
300-30-36115-0000000	TMRS OPEB Expense	5,571	0	-12,623	0	0	0	
300-30-36116-0000000	Personnel - MASA	0	0	0	168	64	0	-100%
300-30-36202-0000000	Contract Services - General Consultant Fees	29	10,000	25	10,000	0	0	-100%
300-30-36203-0000000	Contract Services - Legal Fees	0	15,000	0	15,000	0	0	-100%
300-30-36204-0000000	Contract Services - Engineering	91,012	75,000	204,155	133,000	106,138	133,000	0%
300-30-36208-0000000	Contract Services - Operator	51,890	115,000	113,340	126,500	75,560	126,500	0%
300-30-36209-0000000	Contract Services - Billing & Collections	30,092	33,000	32,858	35,000	20,236	35,000	0%
300-30-36210-0000000	Contract Services - Backflow Testing	1,945	16,000	0	16,000	0	16,000	0%
300-30-36211-0000000	Contract Services - Testing	11,167	15,000	12,225	15,000	6,942	15,000	0%
300-30-36212-0000000	Contract Services - Sales Tax for Solid Waste	14,705	15,000	16,812	20,000	13,253	0	-100%
300-30-36214-0000000	Contract Services - Sludge Hauling	27,334	34,000	42,018	41,500	43,542	100,000	141%
300-30-36215-0000000	Contract Services - Printing	603	600	601	1,200	0	1,200	0%
300-30-36216-0000000	Contract Services - Postage	715	1,000	480	1,100	1,152	2,000	82%
300-30-36217-0000000	Contract Services - Telephone	8,899	9,500	8,510	9,500	7,789	10,500	11%
300-30-36218-0000000	Contract Services - Tap Fees & Inspections	81,829	75,000	37,592	75,000	34,287	75,000	0%
300-30-36221-0000000	Contract Services - Garbage Pickup	173,294	185,000	210,678	200,000	168,727	225,000	13%
300-30-36302-0000000	Communications - Advertising/Promotion	0	1,500	0	1,500	212	1,500	0%
300-30-36303-0000000	Permits & Licenses	19,440	46,000	19,114	25,000	25,799	25,000	0%
300-30-36306-0000000	Depreciation Expense	428,694	0	370,243	0	0	0	

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
300-30-36307-0000000	Dues & Subscriptions	1,118	2,000	330	2,000	880	2,000	0%
300-30-36400-0000000	Supplies & Equipment	148	600	262	1,000	809	1,500	50%
300-30-36401-0000000	Supplies & Equipment - Chemicals	30,412	34,000	40,884	37,400	37,281	45,000	20%
300-30-36402-0000000	Supplies & Equipment - Copier / Fax Machine	2,135	2,000	1,643	3,000	882	3,000	0%
300-30-36403-0000000	Supplies & Equipment - Operating Supplies	53,619	80,000	77,371	80,000	32,639	80,000	0%
300-30-36404-0000000	Supplies & Equipment - Uniforms	3,729	4,500	3,206	4,700	1,336	4,700	0%
300-30-36406-0000000	Supplies & Equipment - Computer Technology	11,343	28,000	10,418	24,000	8,802	24,000	0%
300-30-36407-0000000	Groundwater Reduction Expenses	0	100	0	100	0	100	0%
300-30-36502-0000000	Staff Development - Travel & Training	2,364	5,500	2,699	5,500	625	5,500	0%
300-30-36503-0000000	Staff Development - Employee Relations	357	1,000	439	1,000	102	2,000	100%
300-30-36601-0000000	Maintenance - Repairs & Maintenance	172,692	175,000	438,750	250,000	231,259	300,000	20%
300-30-36602-0000000	Maintenance - Vehicle Repair and Maint.	2,035	3,000	2,435	3,000	1,334	3,500	17%
300-30-36604-0000000	Maintenance - Water & Sewer Items	0	10,000	11,135	30,000	24,609	10,000	-67%
300-30-36605-0000000	Maintenance - Gas & Oil	4,987	7,750	11,082	14,000	8,661	14,000	0%
300-30-36701-0000000	Insurance Expense - Liability Insurance	3,453	3,800	2,825	4,250	2,611	3,450	-19%
300-30-36702-0000000	Insurance Expense - Property Insurance	28,735	30,000	28,847	33,250	29,675	39,555	19%
300-30-36801-0000000	Utilities Expense - Gas For Generators	1,251	1,200	1,298	1,320	594	1,320	0%
300-30-36802-0000000	Utilities Expense - Water Plants	80,213	82,000	89,857	90,200	71,604	110,000	22%
300-30-36803-0000000	Utilities Expense - WWTP	44,152	60,000	40,738	66,000	44,454	73,000	11%
300-30-36804-0000000	Utilities Expense - Lift Stations	17,369	20,000	18,938	22,000	14,090	24,200	10%
300-30-36900-0000000	Capital Outlay	0	10,000	9,565	0	0	0	
300-30-36902-0000000	Capital Outlay - Vehicles	0	0	0	0	0	30,000	
300-30-37000-0000000	Utility Projects - Prev Maint	88,945	76,581	56,704	85,000	166,244	150,000	76%
300-30-37003-0000000	Utility Projects - Impact Fees Transfer to CPF	0	100,000	83,697	1,000,000	0	1,500,000	50%
300-30-37101-0000000	Miscellaneous Expenses - Misc	-46,663	0	136	0	300	1,000	
300-30-37102-0000000	Miscellaneous Expenses - Bank Charges	32,668	35,000	20,095	35,000	86,539	35,000	0%
300-30-37202-0000000	Other Expense - Transfer to Debt Service	0	0	67,815	424,540	283,027	425,500	0%
300-30-37205-0000000	Other Expense - Transfer to Captial Projects	402,286	628,469	50,000	503,500	335,667		-100%
<b>TOTAL WATER &amp; SEWER EXPENSES</b>		<b>2,285,229</b>	<b>2,486,300</b>	<b>2,571,225</b>	<b>3,979,278</b>	<b>2,265,669</b>	<b>4,276,332</b>	<b>7%</b>



City of Montgomery, TX

# Budget Worksheet Group Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Departmen...	Defined Budgets						
	2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity	2023-2024 2023-2024
<b>Fund: 500 - Debt Service</b>							
00 - Revenue	0.00	5,486,501.93	625,750.00	563,148.40	956,739.00	752,628.79	903,000.00
50 - Debt Service	0.00	5,714,666.08	625,750.00	649,177.05	956,739.00	834,806.99	895,557.00
<b>Total Revenues</b>	<b>0.00</b>	<b>5,486,501.93</b>	<b>625,750.00</b>	<b>563,148.40</b>	<b>956,739.00</b>	<b>752,628.79</b>	<b>903,000.00</b>
<b>Total Expenses</b>	<b>0.00</b>	<b>5,714,666.08</b>	<b>625,750.00</b>	<b>649,177.05</b>	<b>956,739.00</b>	<b>834,806.99</b>	<b>895,557.00</b>
<b>Fund: 500 - Debt Service Surplus (Deficit):</b>	<b>0.00</b>	<b>-228,164.15</b>	<b>0.00</b>	<b>-86,028.65</b>	<b>0.00</b>	<b>-82,178.20</b>	<b>7,443.00</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>-228,164.15</b>	<b>0.00</b>	<b>-86,028.65</b>	<b>0.00</b>	<b>-82,178.20</b>	<b>7,443.00</b>

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Fund: 500 - Debt Service</b>								
<b>REVENUE</b>								
500-00-54110-0000000	Taxes & Franchise Fees - Ad Valorem Taxes	378,308	485,090	493,382	474,822	463,839	475,000	0.04%
500-00-54120-0000000	Taxes & Franchise Fees - Penalty & Interest	7,448	5,000	1,707	3,000	3,964	3,000	0.00%
500-00-54220-0000000	Transfers - Water & Sewer Funds	0	0	67,815	424,540	283,027	425,000	0.11%
500-00-54300-0000000	Proceeds-Bond Series Refundings	4,495,000	0	0	0	0	0	
500-00-54320-0020210	Bond Premium - Series 2021R	605,566	0	0	0	0	0	
500-00-54410-0000000	Other Revenues - Interest on Checking	0	0	0	0	262	0	
500-00-54420-0000000	Other Revenues - Interest on Investments	179	0	244	119	1,393	0	-100%
500-00-54500-0000000	Use of Surplus Funds	0	135,660	0	54,258	0	0	-100%
<b>TOTAL DEBT SERVICE REVENUE</b>		<b>5,486,502</b>	<b>625,750</b>	<b>563,148</b>	<b>956,739</b>	<b>752,485</b>	<b>903,000</b>	<b>-6%</b>
<b>Department: 50 - Debt Service</b>								
500-50-56220-0000000	Debt Service Payments - Int. Payments on Note	75,502	193,250	218,687	254,739	134,086	228,557	-10%
500-50-56230-0000000	Debt Service Payments - Paying Agent Fees	1,230	2,500	490	2,000	721	2,000	0%
500-50-56240-0020120	Debt Service Payments - Interest Series 2012 Prem	86,219	0	0	0	0	0	
500-50-56250-0000000	Debt Service Payments - Principal Payments	455,000	430,000	430,000	700,000	700,000	665,000	-5%
500-50-56310-0000000	Expenses-Refunding Bond Account	157,687	0	0	0	0	0	
500-50-56350-0020210	Refunding Escrow - Series 2021	4,890,557	0	0	0	0	0	
500-50-56360-0000000	Purchaser's Discount	48,472	0	0	0	0	0	
<b>TOTAL DEBT SERVICE EXPENSES</b>		<b>5,714,666</b>	<b>625,750</b>	<b>649,177</b>	<b>956,739</b>	<b>834,807</b>	<b>895,557</b>	<b>-6%</b>
<b>NET SURPLUS(DEFICIT)</b>		<b>(228,164.15)</b>	<b>0</b>	<b>(86,028.65)</b>	<b>0</b>	<b>(82,322.13)</b>	<b>7,443</b>	



City of Montgomery, TX

# Budget Worksheet Group Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Departmen...	Defined Budgets						
	2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity	2023-2024 2023-2024
<b>Fund: 400 - MEDC</b>							
00 - Revenue	0.00	1,010,691.72	1,004,250.00	1,208,958.18	1,210,749.00	927,692.69	1,167,000.00
40 - MEDC	0.00	671,946.19	1,004,250.00	552,568.19	1,210,749.00	409,407.66	1,167,000.00
<b>Total Revenues</b>	<b>0.00</b>	<b>1,010,691.72</b>	<b>1,004,250.00</b>	<b>1,208,958.18</b>	<b>1,210,749.00</b>	<b>927,692.69</b>	<b>1,167,000.00</b>
<b>Total Expenses</b>	<b>0.00</b>	<b>671,946.19</b>	<b>1,004,250.00</b>	<b>552,568.19</b>	<b>1,210,749.00</b>	<b>409,407.66</b>	<b>1,167,000.00</b>
<b>Fund: 400 - MEDC Surplus (Deficit):</b>	<b>0.00</b>	<b>338,745.53</b>	<b>0.00</b>	<b>656,389.99</b>	<b>0.00</b>	<b>518,285.03</b>	<b>0.00</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>338,745.53</b>	<b>0.00</b>	<b>656,389.99</b>	<b>0.00</b>	<b>518,285.03</b>	<b>0.00</b>

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Fund: 400 - MEDC</b>								
<b>REVENUE</b>								
400-00-44110-0000000	Sales Tax Revenue	1,002,974	1,000,000	1,182,904	1,200,749	881,478	1,100,000	-8%
400-00-44230-0000000	Interest Income	6,398	4,000	9,259	1,500	55,270	60,000	3900%
400-00-44240-0000000	Miscellaneous Income	1,320	250	0	0	0	0	
400-00-44300-0000000	Events Revenue	0	0	16,796	8,500	6,322	7,000	-18%
<b>TOTAL MEDC REVENUE</b>		<b>1,010,692</b>	<b>1,004,250</b>	<b>1,208,958</b>	<b>1,210,749</b>	<b>943,071</b>	<b>1,167,000</b>	<b>-4%</b>
<b>Department: 40 - MEDC</b>								
400-40-46103-0000000	Public Infrastructure - Downtown Dev. Imp.	103,641	172,250	0	280,249	23,224	29,000	-90%
400-40-46104-0000000	Public Infrastructure - Utility Extensions	0	50,000	0	50,000	0	50,000	0%
400-40-46107-0000000	Public Infrastructure - Transfer to Capital Proj	160,000	160,000	160,000	200,000	133,333	200,000	0%
400-40-46111-0000000	Public Infrastructure - Streets & Sidewalks	0	40,000	40,000	40,000	0	40,000	0%
400-40-46205-0000000	Business & Development - Sales Tax Reimb	257,391	250,000	162,767	250,000	125,000	250,000	0%
400-40-46206-0000000	Business & Development - Econ Dev Grant Prog	20,000	20,000	9,000	20,000	0	20,000	0%
400-40-46209-0000000	Business Development - Dntwn & Cor. Fac & Env Enh.	0	0	0	50,000	0	50,000	0%
400-40-46210-0000000	Business Development - Invest Incentives Growth	0	0	0	20,000	0	0	-100%
400-40-46302-0000000	Quality of Life - Removal of Blight	0	15,000	0	15,000	0	0	-100%
400-40-46303-0000000	Quality of Life - Events	515	32,000	2,559	40,000	13,216	174,200	336%
400-40-46304-0000000	Quality of Life - Neighborhood Water Party	1,180	2,500	2,598	3,000	1,862	0	-100%
400-40-46305-0000000	Quality of Life - Texas Flag Celebration	0	0	0	0	0	0	
400-40-46308-0000000	Quality of Life - Light up Montgomery	2,000	2,849	2,849	4,000	3,559	0	-100%
400-40-46310-0000000	Quality of Life - Mudbugs and Music	6,650	8,000	8,300	8,000	8,000	0	-100%
400-40-46311-0000000	Quality of Life - Christmas Parade	1,258	6,826	6,826	10,000	10,245	0	-100%
400-40-46312-0000000	Quality of Life - Contests / Prizes	217	4,000	31	1,000	0	0	-100%
400-40-46313-0000000	Quality of Life - Events - Equipment	1,921	19,957	6,470	10,000	252	0	-100%
400-40-46314-0000000	Quality of Life - Montgomery Quilt Walk	772	10,000	2,519	7,000	3,636	0	-100%
400-40-46315-0000000	Quality of Life - Montgomery Antiques Festival	4,511	10,000	11,616	12,000	0	0	-100%
400-40-46316-0000000	Quality of Life - Movie Night	1,496	2,500	2,686	3,000	2,854	0	-100%
400-40-46317-0000000	Quality of Life - Fernland Dedication	414	0	0	0	0	0	
400-40-46318-0000000	Quality of Life - Pet Parade	128	5,000	1,344	5,000	0	0	-100%
400-40-46319-0000000	Quality of Life - Montgomery Fall Festival	0	0	8,000	8,000	8,000	0	-100%
400-40-46320-0000000	Quality of Life - Snow in Historic Mont TX	0	14,368	14,368	20,000	13,223	0	-100%
400-40-46321-0000000	Quality of Life - Lonestar Flag Fest	0	10,000	2,923	5,000	1,000	0	-100%

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
400-40-46322-0000000	Quality of Life - Downtown Enhancement Proj	2,085	30,000	0	30,000	0	0	-100%
400-40-46338-0000000	Quality of Life - Fall Heritage Festival	0	10,000	0	0	0	0	
400-40-46339-0000000	Quality of Life - Trick or Treat Historic Mont.	466	5,000	1,441	5,000	2,780	0	-100%
400-40-46340-0000000	Quality of Life - Ruck for Veterans	500	0	0	500	500	0	-100%
400-40-46505-0000000	Marketing and Tourism - Brochures / Printed Lit	1,350	4,000	2,783	4,000	1,105	4,000	0%
400-40-46511-0000000	Marketing and Tourism - Website	405	6,500	1,038	6,500	755	6,500	0%
400-40-46514-0000000	Marketing and Tourism - Social Media Advertising	832	3,000	777	3,000	1,284	3,000	0%
400-40-46515-0000000	Marketing and Tourism - Historical Signage	622	5,000	1,550	5,000	0	5,000	0%
400-40-46601-0000000	Administration - Transfers to General Fund	52,677	55,000	55,000	55,000	36,667	275,000	400%
400-40-46603-0000000	Administration - Miscellaneous Expenses	14,896	500	187	500	195	500	0%
400-40-46604-0000000	Administration - Consulting/Professional Serv	18,838	40,000	42,221	0	0	51,800	
400-40-46605-0000000	Administration - Reflective Life	9,500	0	0	0	0	0	
400-40-46606-0000000	Administration - Goat Costume	6,110	0	0	0	0	0	
400-40-46607-0000000	Administration - Travel & Trainings Expenses	1,571	10,000	2,410	5,000	2,771	8,000	60%
400-40-46611-0000000	Administration - Legal Notices	0	0	304	0	0	0	
400-40-46612-0000000	Administration - Trf to Gen Parks & Rec Salary	0	0	0	35,000	15,927	0	-100%
<b>TOTAL MEDC EXPENSES</b>		671,946	1,004,250	552,568	1,210,749	409,387	1,167,000	-4%

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Fund: 700 - Court Security</b>								
<b>REVENUE</b>								
700-00-74110-0000000	Court Fines & Forfeitures - Court Security Fees	606	3,500	784	1,500	324	1,500	0%
700-00-74210-0000000	Other Revenues - Interest Income	0	0	1	10	4	1	-90%
<b>TOTAL COURT SECURITY REVENUE</b>		606	3,500	785	1,510	327	1,501	-1%
<b>Department: 70 - Court Security</b>								
700-70-76120-0000000	Contracted Services - Security Services	0	0	0	0	0	0	
700-70-76320-0000000	Miscellaneous Expenses	0	0	0	0	0	0	
700-70-76340-0000000	Baliff Transfer to General Fund	2,500	2,500	2,500	1,500	1,075	1,500	0%
<b>TOTAL COURT SECURITY EXPENSES</b>		2,500	2,500	2,500	1,500	1,075	1,500	0%
<b>NET SURPLUS(DEFICIT)</b>		(1,894)	1,000	(1,715)	10	(748)	1	-90%

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Fund: 750 - Court Technology</b>								
<b>REVENUE</b>								
750-00-74120-0000000	Court Technology Fees	828	5,000	610	1,000	443	650	-35%
750-00-74210-0000000	Interest Income	11	0	23	60	42	40	-33%
750-00-74500-0000000	Use of Surplus Funds	0	7,710	0	0	0	0	
<b>TOTAL COURT TECHNOLOGY REVENUE</b>		<b>839</b>	<b>5,000</b>	<b>633</b>	<b>1,060</b>	<b>485</b>	<b>690</b>	<b>-35%</b>
<b>Department: 75 - Court Technology</b>								
750-75-76240-0000000	Contract Services - Computer Website Services	0	12,710	14,999	0	0	0	
<b>TOTAL COURT TECHNOLOGY EXPENSES</b>		<b>0</b>	<b>12,710</b>	<b>14,999</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>NET SURPLUS(DEFICIT)</b>		<b>839</b>	<b>(7,710)</b>	<b>(14,366)</b>	<b>1,060</b>	<b>485</b>	<b>690</b>	<b>-35%</b>

Item 2.

DESCRIPTION		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity as of 6/30/23	2023-2024 PROPOSED	Percent Change FY24/FY23
<b>Fund: 800 - Hotel Occupancy</b>								
<b>REVENUE</b>								
800-00-84100-0000000	Taxes and Franchise Fees	0	0	396	12,500	2,947	5,000	-60%
800-00-84110-0000000	Taxes and Franchise Fees - Hotel Occupancy Taxes	2,349	12,500	2,619	0	0	0	
800-00-84210-0000000	Other Revenues - Interest on Checking	0	3	11	30	30	30	0%
800-00-84220-0000000	Other Revenues - Interest on Investments	4	0	0	0	0	0	
<b>TOTAL HOTEL OCCUPANCY REVENUE</b>		<b>2,353</b>	<b>12,503</b>	<b>3,026</b>	<b>12,530</b>	<b>2,977</b>	<b>5,030</b>	<b>-60%</b>
<b>Department: 80 - Hotel Occupancy</b>								
800-80-86200-0000000	Tourism Expenses	0	7,800	0	7,800	0	5,000	
800-80-86300-0000000	Miscellaneous Expenses	0	4,700	1,800	4,700	8	0	
<b>TOTAL HOTEL OCCUPANCY EXPENSES</b>		<b>0</b>	<b>12,500</b>	<b>1,800</b>	<b>12,500</b>	<b>8</b>	<b>5,000</b>	<b>-60%</b>
<b>NET SURPLUS(DEFICIT)</b>		<b>2,353</b>	<b>3</b>	<b>1,226</b>	<b>30</b>	<b>2,969</b>	<b>30</b>	<b>0%</b>

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> August 22, 2023	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> G. Palmer

**Subject**

Call for a Public Hearing Regarding the Proposed Fiscal Year 2024 Tax Rate and Fiscal Year 2024 Annual Budget.

**Recommendation**

Call for a Public Hearing To Be Held at 6pm September 12, 2023 in the City Hall Council Chambers Regarding the Proposed Fiscal Year 2024 Tax Rate and Fiscal Year 2024 Annual Budget.

**Discussion**

The City is required to hold a public hearing prior to approving the annual tax rate and annual budget.

<b>Approved By</b>		
Finance Director	Maryann Carl	Date: August 16, 2023
City Administrator	Gary Palmer	Date: August 16, 2023

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> August 22, 2023	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> G. Palmer

**Subject**

Consideration of approval of AN ORDINANCE BY THE CITY OF MONTGOMERY, TEXAS ("CITY") AUTHORIZING THE SETTLEMENT OF THE PROPOSED FUEL RECONCILIATION OF ENTERGY TEXAS, INC.; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

**Recommendation**

Approve the Ordinance as proposed

**Discussion**

Montgomery is part of a group of cities that band together to protest rate increases on behalf of their residents. The firm representing this group is The Lawton Law Firm. Please read the attached letter from The Lawton Law Firm and the "Whereas" statements in the Ordinance found in your packets...this should explain adequately.

Adopting this Ordinance indicates Montgomery's acceptance of the proposed settlement of Entergy's 2022 Fuel Reconciliation Request.

I will defer to the City Attorney for additional information.

**Approved By**

		Date:
City Administrator	Gary Palmer	Date: August 16, 2023

# THE LAWTON LAW FIRM, P.C.

12600 Hill Country Blvd., Suite R-275 • Austin, Texas 78738 • 512/322-0019

July 26, 2023

*Sent via e-mail*

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City Attorney – Bridge City  
City Attorney – Pine Forest  
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Mayor Nyla Akin Dalhaus  
City of Cut and Shoot  
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Amy L. Wade  
City Secretary – City of Cut and Shoot  
P.O. Box 7364  
Cut and Shoot, Texas 77306

CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION

Mayor Caroline Wadzeck  
City of Dayton  
117 Cook Street  
Dayton, Texas 77535

Mr. Brandon Monk  
City Attorney – City of Groves  
4875 Parker Drive  
Beaumont, TX 77705

Ms. Tina Paez  
City of Houston Administration & Regulatory  
Affairs Department (ARA)  
611 Walker, 13 th Floor  
Houston, Texas 77002

Mr. Leonard Schneider  
City Attorney – City of Huntsville  
City Attorney – City of Splendora  
Liles Parker PLLC  
2261 Northpark Dr., Suite 445  
Kingwood, TX 77339

Mr. Brandon Davis  
City Attorney – City of Liberty  
City Attorney – City of Dayton  
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Liberty, Texas 77575

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City Attorney – City of Montgomery  
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Mr. Cary Bovey  
City Attorney – City of Navasota  
Bovey & Cochran, PLLC  
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Mr. Christopher Duque  
City Manager – City of Nederland  
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Nederland, Texas 77627

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City Manager – City of Groves  
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Port Arthur, Texas 77643

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City of Houston Legal Department  
P.O. Box 368, Houston, Texas 77001-0368  
City Hall Annex, 4th Floor  
900 Bagby  
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City Manager – City of Huntsville  
1212 Ave. M  
Huntsville, Texas 77340

Mr. Tom Warner  
City Manager – City of Liberty  
1829 Sam Houston  
Liberty, Texas 77575

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City Administrator – City of Montgomery  
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Montgomery, TX 77316

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Navasota, Texas 77868

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Nederland, Texas 77627

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 City Secretary – City of Oak Ridge North  
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 Oak Ridge North, Texas 77385

Ms. Heather Neeley  
 City Manager – City of Oak Ridge North  
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 Oak Ridge North, Texas 77385

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 GERMER PLLC  
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 Beaumont, Texas 77701

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 City Manager – City of Orange  
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 Orange, Texas 77630

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 City Attorney – City of Rose City  
 P.O. Box 310  
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 2497 Martin Luther King Jr. Drive  
 Orange, Texas 77630

Mr. Tommy Gunn  
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 Port Neches, Texas 77651

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 City Attorney – City of Panorama Village  
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 Conroe, Texas 77301

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 Shenandoah, Texas 77381

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 City Attorney – City of Silsbee  
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 Beaumont, Texas 77702

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 City Manager – City of Sour Lake  
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 Sour Lake, Texas 77959

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 City Attorney Leonard Schneider  
 City of Splendora  
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 Splendora, Texas 77372

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 City Manager - City of Vidor  
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 Vidor, Texas 77662-3726

Mr. Chris Leavins  
 City Attorney – City of Vidor  
 City Attorney – City of West Orange  
 P.O. Box 4915  
 Beaumont, Texas 77704-4915

Mayor Randy Branch  
 Mayor – City of West Orange  
 2700 Western Avenue  
 West Orange, TX 77630

Mr. Michael S. Stelly  
 City of West Orange, Texas  
 2700 Austin Avenue  
 West Orange, TX 77630

Ms. Marissa Quintanilla  
 City Secretary – City of Willis  
 200 N. Bell  
 Willis, Texas 77378

Re: Proposed Settlement of Entergy’s 2022 Fuel Reconciliation Request and Proposed Ordinance

Dear Cities:

This letter is to update the Cities on the status of Entergy Texas, Inc.’s (“ETI” or “Company”) application to reconcile fuel and purchased power costs, which is currently pending at the Public Utility Commission of Texas (“Commission”). In the application, ETI requested to reconcile approximately \$1.67 billion in fuel and purchased power expenses incurred between April 1, 2019 and March 31, 2022. After accounting for ETI’s fuel factor revenues from the same period, ETI calculated that it had under-recovered its fuel and purchased power expenses during the reconciliation period by \$90.3 million. The Company also requested to add \$12.8 million to the under-recovery balance pursuant to a Commission rule that allows utilities to retain 10% of the margins earned on their off-system sales.<sup>1</sup> Instead of requesting a surcharge to collect the under-recovery balance and retained off-system sales margins, ETI requested that the total \$103.1 million be carried forward as the beginning balance for the subsequent reconciliation period beginning April 1, 2022.

---

<sup>1</sup> 16 Tex. Admin. Code § 25.236(1)(9).

Through the filed testimony of the expert consultants, Cities raised issues with the way the Company calculated its off-system sales margins and recommended that the Commission deny the Company's request to retain \$12.8 million. In the alternative, Cities' expert consultants recommended that the Commission disallow \$5.17 million of the requested \$12.8 million because the Company included transactions in its margins calculation that should not have been classified as off-system sales. No other party raised any issues with the Company's application.

The Company, the Commission Staff, and other intervening parties have reached a final agreement regarding the Company's fuel reconciliation application. The Company agreed to reduce its requested retained off-system sales margins from \$12.8 million to \$9.25 million. As a result, the under-recovery balance to be carried over into the next fuel reconciliation period will be approximately \$99.6 million instead of \$103.1 million. There will be no rate impact on customers at this time as the Company did not request a fuel surcharge in these proceedings.

Given the cost of litigation and litigation risk, we believe the proposed settlement is reasonable and we recommend that the Cities approve the settlement agreement. Settlement of the case reduces the risk of an unanticipated or negative outcome and will reduce litigation expenses. **We have attached a proposed ordinance for Cities to approve the settlement. If your City takes no action, we will assume your City remains unopposed to the settlement.**

**In terms of timeline, we are asking each City to make a final decision at its next available meeting.** If your City does not take action regarding the proposed settlement, we will assume your City remains unopposed to the settlement. Please forward passed ordinances to us at [molly@mayhallvandervoort.com](mailto:molly@mayhallvandervoort.com) and [danlawtonlawfirm@gmail.com](mailto:danlawtonlawfirm@gmail.com).

If you have any questions or need any further information, please feel free to call.

Sincerely,

/s/ Daniel J. Lawton

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE BY THE CITY OF MONTGOMERY, TEXAS (“CITY”) AUTHORIZING THE SETTLEMENT OF THE PROPOSED FUEL RECONCILIATION OF ENTERGY TEXAS, INC.; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE**

WHEREAS, on or about September 28, 2022, Entergy Texas, Inc. (“ETI” or the “Company”) filed an Application for Authority to Reconcile Fuel and Purchased Power Costs with the Public Utility Commission of Texas (Commission”) to reconcile approximately \$1.67 billion in fuel and purchased power expenses incurred between April 1, 2019 and March 31, 2022; and

WHEREAS, the Company requested that an under-recovery balance of approximately \$103.1 million be carried forward as the beginning balance for the subsequent reconciliation period; and

WHEREAS, ETI, Commission Staff, and other intervening parties including the Steering Committee of Cities participated in settlement discussions to resolve issues raised regarding the fuel reconciliation application without litigation; and

WHEREAS, pursuant to the parties’ settlement agreement, ETI agreed that the beginning balance for the subsequent reconciliation period will be approximately \$99.6 million instead of the requested \$103.1 million; and

WHEREAS, the Lawton Law Firm and Commission Staff have recommended approval of the Settlement terms as a reasonable alternative to resolve the fuel reconciliation issues without litigation; and

WHEREAS, there will be no immediate rate impact on customers as ETI did not request to implement a surcharge to collect the under-recovery balance at this time.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS, THAT:

Section 1. That the statement and findings set out in the preamble to this Ordinance are hereby in all things approved and adopted.

Section 2. The City of Montgomery hereby authorizes the settlement of the ETI fuel reconciliation proceedings such that the beginning balance of the subsequent reconciliation period will be approximately \$99.6 million.

Section 3. The meeting at which this ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 4. This ordinance shall become effective from and after its passage.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Byron Sanford, Mayor

ATTEST:

\_\_\_\_\_  
Nici Browe, TRMC  
City Secretary

**Montgomery City Council  
AGENDA REPORT**

<b>Meeting Date:</b> August 22, 2023	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Admin	<b>Prepared By:</b> Dave McCorquodale

**Subject**

Consideration and possible action on accepting a new sanitary sewer easement on Lot 7 in Lone Star Estates and abandonment of the existing sanitary sewer easement.

**Recommendation**

Staff recommends accepting the new sewer easement and abandoning the existing easement as presented.

**Discussion**

Issue:  
Lone Star Estates, located off College Street in downtown, was developed around 1999. During development, the developer installed a public sanitary sewer line outside of a platted sewer easement.

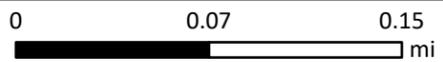
Regulation:  
Public utilities should be located within easements to allow for access and to ensure protection of the utilities from encroachment of structure foundations, excavation, etc.

Analysis:  
There are no available construction drawings or formal approvals that explain why the sewer line was not installed within the existing easement. The issue came to light in 2022 when the owner of Lot 6 inquired about an existing manhole on the property where no utility easement was shown on the property survey. The City and property owner worked together to adjust their planned location for a new home and create a new easement based on the sewer line’s actual location. The action tonight secures the second half of the needed easement that is on Lot 7. See the two maps included for a visual description.

Conclusion:  
Staff recommends accepting the new easement and abandoning the existing easement as submitted. There is no need now or in the future for the existing sewer easement and the city needs an easement where the existing line is located.

<b>Approved By</b>		
Assistant City Administrator & Planning & Development Director	Dave McCorquodale	Date: 08/18/2023
City Administrator	Gary Palmer	Date: 08/18/2023

# Lone Star Estates Location Map



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Quiddity Engineering, LLC concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.

**QUIDDITY**  
ENGINEERING  
Texas Board of Professional Engineers Reg. No. F-23290

LEGEND	
	MCAD Property Info
	City ETJ
	City Limit
	WTP Boundary
	LS Boundary
	Sewer Lateral
	GM Line
	FM Line
	MH Point
	Sewer Fitting
	Fitting Type
	Stack
	CO Point
	Network Structures
	Structure Type
	Lift Station
	Treatment Plant
	Sewer Discharge Point
	Abandoned Sewer Lines Type
	Abd. Gravity Main
	Abd. Force Main



# 106 Jenny Lane Sewer Line Exhibit

Actual location of sewer line installed by developer.

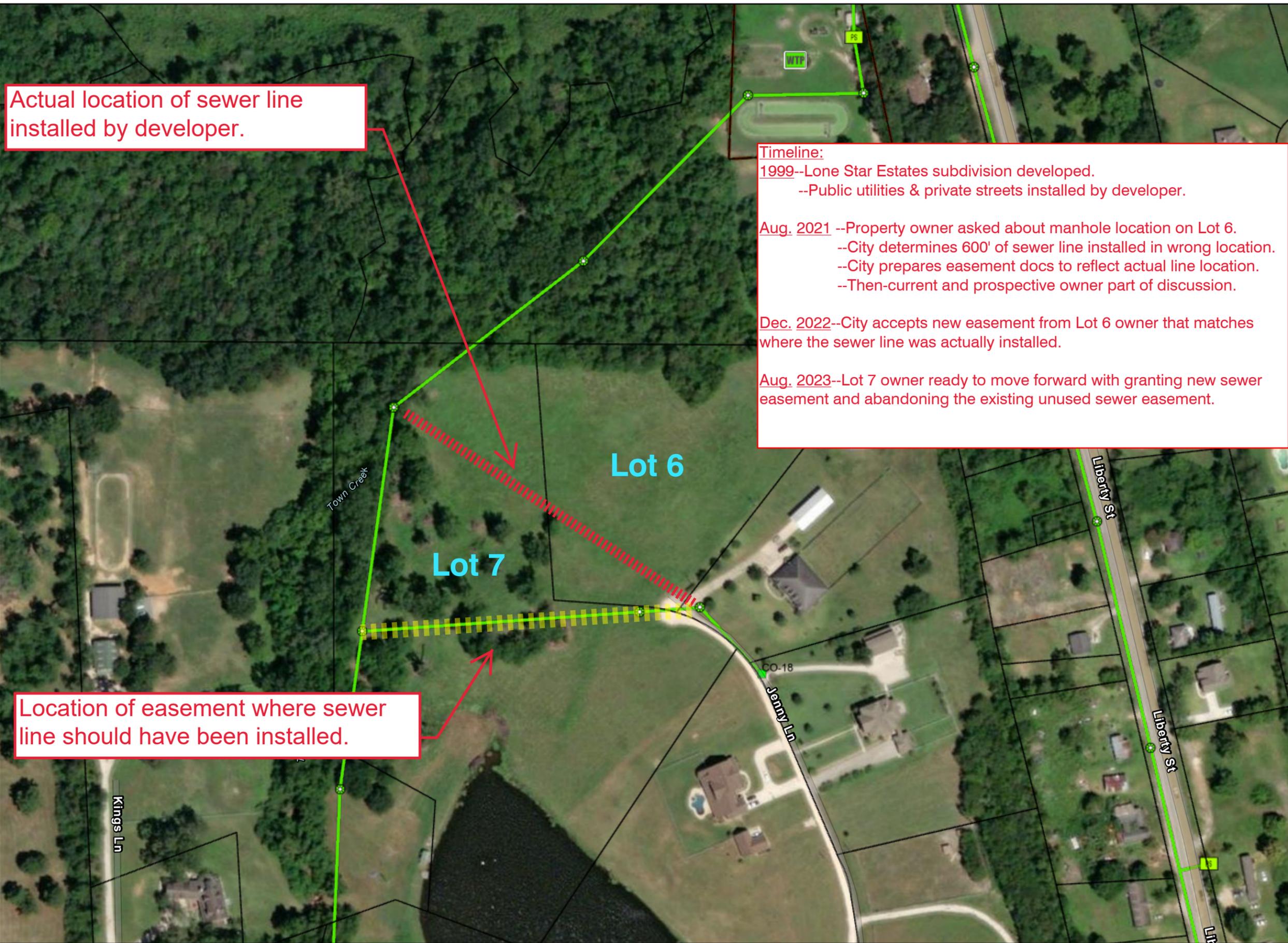
**Timeline:**  
 1999--Lone Star Estates subdivision developed.  
 --Public utilities & private streets installed by developer.

**Aug. 2021** --Property owner asked about manhole location on Lot 6.  
 --City determines 600' of sewer line installed in wrong location.  
 --City prepares easement docs to reflect actual line location.  
 --Then-current and prospective owner part of discussion.

**Dec. 2022**--City accepts new easement from Lot 6 owner that matches where the sewer line was actually installed.

**Aug. 2023**--Lot 7 owner ready to move forward with granting new sewer easement and abandoning the existing unused sewer easement.

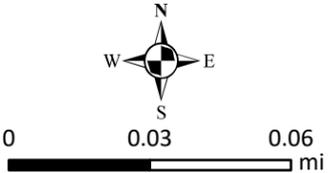
Location of easement where sewer line should have been installed.



VICINITY MAP

### LEGEND

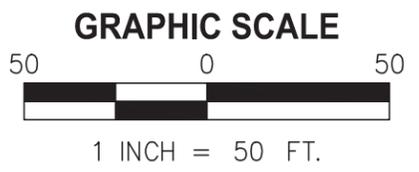
- City Limit
- MCAD Property Info
- Lift Station
- Treatment Plant
- CO Point
- MH Point
- GM Line
- LS Boundary
- WTP Boundary



Print Date: 9/21/2022

**BLOCK 1  
LONE STAR ESTATES  
SUBDIVISION**  
CAB. M, SHEET 74 M.C.M.R.

Line Table		
No.	Bearing	Length
L1	N54°34'32"W	222.30'
L2	N05°27'45"E	23.09'
L3	S54°34'32"E	215.65'
L4	S06°50'43"E	27.03'



**ABBREVIATIONS**

A	ABSTRACT
CAB.	CABINET
(CM)	CONTROLLING MONUMENT
D.E.	DRAINAGE EASEMENT
FND	FOUND
IR	IRON ROD
M.C.M.R.	MONTGOMERY COUNTY MAP RECORDS
P.A.E.	PRIVATE ACCESS EASEMENT
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCING
SAN. S.E.	SANITARY SEWER EASEMENT
SAN. MH	SANITARY SEWER MANHOLE
U.E.	UTILITY EASEMENT

- General Notes**
1. This survey was performed without the benefit of a title commitment. Easements and restrictions may exist which are not shown hereon; no additional research regarding the existence of easements or restrictions of record has been performed by Landpoint, LLC.
  2. Flood Statement: This tract lies in Zone "X" (unshaded), areas determined to be outside the 0.2% annual chance floodplain according to the National Flood Insurance Program FIRM Community Panel Number 48339C0200G, effective date August 18, 2014. \*\*Warning: This statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. This determination has been made by scaling the property on the reference map and is not the result of an elevation survey. This flood statement shall not create liability on the part of the surveyor.
  3. Basis of Bearings is Texas State Plane Grid Coordinates, Central Zone (4203), North American Vertical Datum 1988 (NAVD88)
  4. A separate metes and bounds description was made in conjunction with this exhibit.



*Hal Moyer*  
 Harold L. Moyer  
 Registered Professional Land Surveyor  
 Texas Registration No. 5656  
 Date: October 5, 2022

EXHIBIT OF  
 0.1005 ACRE (4,379 SQ. FT.)  
 SANITARY SEWER EASEMENT No.1  
 SITUATED IN  
 LONE STAR ESTATES SUBDIVISION  
 BENJAMIN RIGBY SURVEY, A-31  
 MONTGOMERY COUNTY, TEXAS

**LANDPOINT!** 525 SAWDUST ROAD, STE. 200  
 THE WOODLANDS, TX 77380  
 (281)465-8730  
 www.landpoint.net  
 TBPELS REG. NO. 10194172

FIELD BOOK:	JOB NO. 21-2292
DRAWN BY: AHJ	SCALE: 1"=50'
CHECKED BY: HLM	DATE: 10/05/2022
APPROVED BY: HLM	SHEET 1 OF 1

**Easement being granted**

**Easement accepted  
in December 2022**

**No change to easement**

**Easement being abandoned**

**SANITARY SEWER  
EASEMENT No.1**  
 0.1005 ACRE  
 (4,379 SQ. FT.)

**SANITARY SEWER  
EASEMENT No.2**  
 0.1267 ACRES  
 (5,520 SQ. FT.)

**P.O.B.**  
 N: 10,138,152.40  
 E: 3,756,508.24

**SAN. MH**  
 TOP=271.69  
 6" PVC FL=265.91 SE,NW

**SAN. MH**  
 TOP=277.96  
 6" PVC FL=272.32 S,NW

**P.O.C.**  
 TBM 1  
 FND MAG NAIL  
 N: 10,137,948.58  
 E: 3,756,744.87

**BENCHMARK**  
 MONT 7 EL. 291.77 (GEOID '09)  
 3" BRASS DISK SET IN CONCRETE LOCATED IN THE  
 CENTER OF MONTGOMERY ON THE SOUTH SIDE OF  
 HIGHWAY 105.

**TBM 1**  
 MAG NAIL IN ASPHALT ELEV.=276.38  
 LOCATED IN THE CENTER OF CUL-DE-SAC AT THE  
 END OF JENNY LANE, AS SHOWN.

X:\2021\21-2292\Working\Plats and Field Notes\21-2292 SSWR EASEMENT No.1.dwg

**PUBLIC SANITARY SEWER EASEMENT**

THE STATE OF TEXAS                    §  
  §           KNOW EVERYONE BY THESE PRESENTS:  
COUNTY OF MONTGOMERY           §

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

That **KINGROLL INVESTMENTS LLC** (the "**Grantor**"), a Texas limited liability company, for and in consideration of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, has GRANTED AND CONVEYED, and by these presents does hereby GRANT AND CONVEY unto the **CITY OF MONTGOMERY, TEXAS** (the "**Grantee**"), a political subdivision of the State of Texas, an unobstructed, permanent and perpetual easement and right-of-way (the "**Easement**") for access to and construction, tree clearing and/or removal, installation, maintenance, repair, replacement, enlargement, removal, and operation of underground sanitary sewer line or lines and all related appurtenances (the "**Facilities**") across, along, under, over, and upon that certain tract of land consisting of 0.1005 of an acre (4,379 square feet), more or less, being more particularly described and depicted on **Exhibit A** attached hereto and made a part hereof for all purposes.

The Easement has been granted for the express purpose of giving the Grantee the right to construct, install, maintain, repair, replace, enlarge, remove, and operate the Facilities across, along, under, over and upon the Easement.

Grantor expressly reserves the right to the use and enjoyment of the surface of the Easement for any and all purposes, except construction of houses, buildings and structures (other than sidewalks, driveways, and parking lots); provided that such use will not prevent Grantee from constructing, installing, maintaining, repairing, replacing, enlarging, removing or operating the Facilities thereon. Grantor reserves all oil, gas, and other minerals in, on, or under the Easement which Grantor may own, but waives all rights of ingress and egress for the purpose of exploring, developing, mining, or drilling for the same; provided, however, that nothing in these grants shall prohibit or in any manner restrict the right of Grantor to develop the Easement for oil, gas, and other minerals by directional drilling from a nearby site.

This conveyance is further made subject to any and all restrictions, covenants, easements, rights-of-way, encumbrances and mineral or royalty reservations or interests affecting the Easement and appearing of record in the Real Property Records of Montgomery County, Texas and in the Official Public Records of Montgomery County, Texas, to the extent that said items and matters are in effect and validly enforceable against the Easement granted herein.

TO HAVE AND TO HOLD, subject to the matters set forth herein, the above-described Easement, together with all and singular the rights and appurtenances thereto in anywise

belonging, including all necessary rights to ingress, egress, and regress, unto the GRANTEE, forever. GRANTOR does hereby bind itself, its successors and assigns to WARRANT AND FOREVER DEFEND, all and singular the said Easement and right-of-way and other rights described herein unto the GRANTEE, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

(EXECUTION PAGES FOLLOW)

IN WITNESS WHEREOF this instrument is executed the \_\_\_\_ day of \_\_\_\_\_, 2023.

**KINGROLL INVESTMENTS LLC**, a Texas limited liability company

By: \_\_\_\_\_  
Name: Charles F. Rollins  
Title: Member

STATE OF TEXAS                    §  
  §  
COUNTY OF MONTGOMERY       §

This instrument was acknowledged before me on \_\_\_\_\_, 2023, by Charles F. Rollins, member of Kingroll Investments LLC, a Texas limited liability company.

\_\_\_\_\_  
Notary Public, State of Texas

My Commission expires: \_\_\_\_\_

(SEAL)

AGREED TO AND ACCEPTED as of the \_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF MONTGOMERY, TEXAS**, a political subdivision of the State of Texas

By: \_\_\_\_\_  
Name: Byron Sanford  
Title: Mayor

THE STATE OF TEXAS           §  
  §  
COUNTY OF MONTGOMERY   §

This instrument was acknowledged before me on the \_\_\_ day of \_\_\_\_\_, 2023, by Byron Sanford, Mayor of the City of Montgomery, Texas, a political subdivision of the State of Texas.

\_\_\_\_\_  
Notary Public, State of Texas

UPON RECORDING, return to:  
Johnson Petrov LLP  
2929 Allen Parkway, Suite 3150  
Houston, Texas 77019

**EXHIBIT A**



525 Sawdust Road, Ste. 200, The Woodlands, Texas 77380 \* (281) 465-8730  
[www.landpoint.net](http://www.landpoint.net) \* TBPELS Reg. No. 10194172

**METES AND BOUNDS DESCRIPTION**  
**0.1005 ACRE (4,379 SQ. FT.)**  
**SANITARY SEWER EASEMENT No.1**  
**BENJAMIN RIGBY SURVEY, A-31**  
**MONTGOMERY COUNTY, TEXAS**

BEING a 0.1005 acre (4,379 square feet) of land, out of Lot 7, Block 1, Lone Star Estates Subdivision, a subdivision recorded under Cabinet M, Sheet 74 of the Montgomery County Map Records (M.C.M.R.), located in the BENJAMIN RIGBY SURVEY, Abstract No. 31, Montgomery County, Texas, said 0.1005-acre tract of land being more particularly described by metes and bounds as follows:

**COMMENCING** at a MAG Nail found marking the common corner of Lots 5 and 6 of said Block 1, Lone Star Estates Subdivision;

**THENCE** North 49°15'37" West, 312.31 feet over and across said Lot 6 to a point for the south corner and **POINT OF BEGINNING** of the herein described tract;

**THENCE** North 54°34'32" West, 222.30 feet continuing over and across said Lot 7 to a point in the east line of a 20-foot wide Sanitary Sewer Easement (S.S.E.) as shown on said Lone Star Estates Subdivision, also being the west corner of the herein described tract;

**THENCE** North 05°27'45" East, 23.09 feet along the east line of said S.S.E. to a point for the north corner of the herein described tract;

**THENCE** South 54°34'32" East, 215.65 feet over and across said Lot 7 to a point for the east corner of the herein described tract;

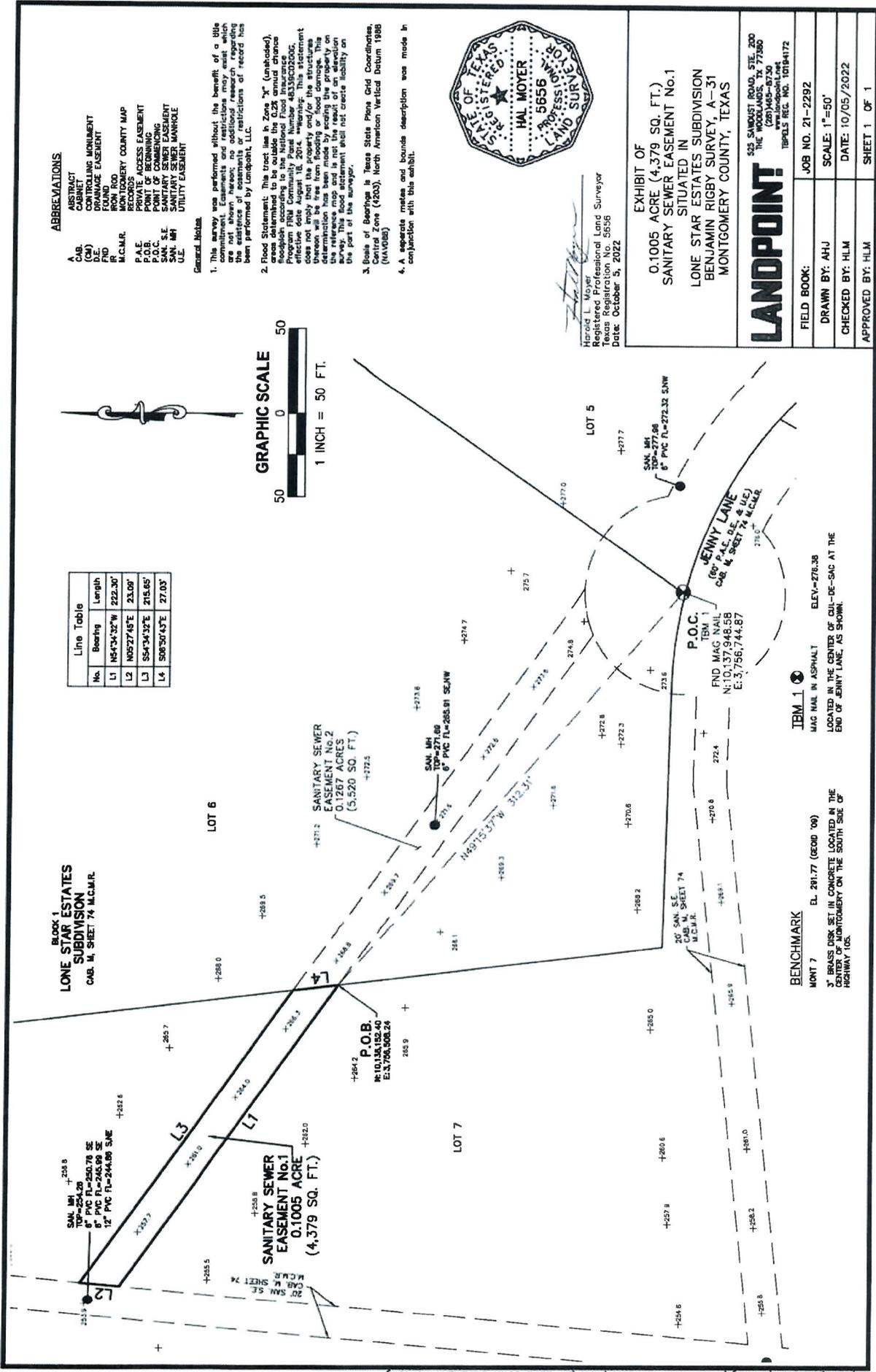
**THENCE** South 06°50'43" East, 27.03 feet along the common line of said Lots 6 and 7, same being the east line of the herein described tract to the **POINT OF BEGINNING**, containing a computed 0.1005 acres (4,379 square feet) of land in Montgomery County, Texas.

Bearings based on Texas State Plane Coordinate System, Central Zone, North American Datum 1983 (NAD83).

An exhibit was prepared in conjunction with this property description.

  
 \_\_\_\_\_  
 Harold L. Moyer,  
 Registered Professional Land Surveyor  
 Texas Registration No. 5656  
 Project Number: 21-2292  
 Date: October 5, 2022





X:\2021\21-2292\Working\Plats and Field Notes\Plats\21-2292 SSWR EASEMENT No.1.dwg

**ABANDONMENT OF EASEMENT**

THE STATE OF TEXAS           §  
  §  
COUNTY OF MONTGOMERY       §

WHEREAS, the City of Montgomery, Texas (the "**City**"), as the owner of all right, title and interest in and to the following described public sanitary sewer easement (the "**Easement**"), to-wit:

Being a 0.1823 acre (7,939 square feet) of land, out of Lot 7, Block 1, Lone Star Estates Subdivision, a subdivision recorded under Cabinet M, Sheet 74 of the Montgomery County Map Records (M.C.M.R.), located in the BENJAMIN RIGBY SURVEY, Abstract No. 31, Montgomery County, Texas, said 0.1823-acre tract of land being more particularly by metes and bounds attached as **Exhibit A**.

WHEREAS, the Easement described on **Exhibit A** is no longer needed because the necessary public sanitary sewer easement has been or will be filed of record in the Real Property Records of Montgomery County, Texas;

WHEREAS, the owner has requested that the City abandon the Easement and release its rights in and to the Easement described on **Exhibit A**;

WHEREAS, the City has agreed to abandon the Easement described on **Exhibit A** and release its rights in and to the Easement;

NOW, THEREFORE, in consideration of the foregoing recitals and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged:

1. The City hereby ABANDONS the Easement attached hereto and described on **Exhibit A**, and does hereby RELEASE AND RELINQUISH all of its rights, titles and interests in and to the Easement. This abandonment of the Easement shall not become effective until this instrument is filed in the Real Property Records of Montgomery County, Texas.

EXECUTED effective as of the \_\_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF MONTGOMERY, TEXAS, a  
political subdivision of the State of Texas**

By: \_\_\_\_\_  
Name: Byron Sanford  
Title: Mayor

THE STATE OF TEXAS           §  
  §  
COUNTY OF MONTGOMERY   §

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_  
2023, by Byron Sanford, Mayor of the **City of Montgomery, Texas, a political subdivision of  
the State of Texas.**

\_\_\_\_\_  
Notary Public in and for the State of Texas

After recording return to:  
City of Montgomery, Texas  
c/o Johnson Petrov, LLP  
2929 Allen Parkway, Suite 3150  
Houston, TX 77019  
Attn: Marisa L. Roberts

**EXHIBIT A**

**METES AND BOUNDS DESCRIPTION  
0.1823 ACRE (7,939 SQ. FT.)  
SANITARY SEWER EASEMENT ABANDONMENT  
BENJAMIN RIGBY SURVEY, A-31  
MONTGOMERY COUNTY, TEXAS**

BEING a 0.1823 acre (7,939 square feet) of land, out of Lot 7, Block 1, Lone Star Estates Subdivision, a subdivision recorded under Cabinet M, Sheet 74 of the Montgomery County Map Records (M.C.M.R.), located in the BENJAMIN RIGBY SURVEY, Abstract No. 31, Montgomery County, Texas, said 0.1823-acre tract of land being more particularly described by metes and bounds as follows:

**COMMENCING** at a 5/8-inch iron rod found marking the common corner of Lots 7 and 8 of said Block 1, Lone Star Estates Subdivision, and the south line of Jenny Lane, a 60' wide Public Access, Drainage and Utility Easement, as recorded under said Lone Star Estates Subdivision and the beginning of a non-tangent curve to the left;

**THENCE** continuing with the south line of said Jenny Lane along said non-tangent curve to the left having a radius of 220.00 feet, a delta angle of 16°31'21", an arc length of 63.44 feet and a chord bearing and distance of North 54°54'22" West, 63.22 feet to a point for a non-tangent curve to the right;

**THENCE** continuing with the south right-of-way line of said Jenny Lane along said non-tangent curve to the right having a radius of 60.00 feet, a delta angle of 102°10'49", an arc length of 107.00 feet and a chord bearing and distance of North 78°32'24" West, 93.38 feet to a point for the southeast corner and **POINT OF BEGINNING** of the herein described tract;

**THENCE** over and across said Lot 7 the following five (5) bearings and distances;

North 88°17'13" West, 58.62 feet to a point for corner;  
South 84°03'41" West, 343.47 feet to a point for the southwest corner of the herein described tract;  
North 08°06'49" East, 20.62 feet to a point for the northwest corner of the herein described tract;  
North 84°03'41" East, 339.80 feet to a point for corner;  
South 88°17'13" East, 53.31 feet to a point for the northeast corner of the herein described tract and beginning of a non-tangent curve to the left;

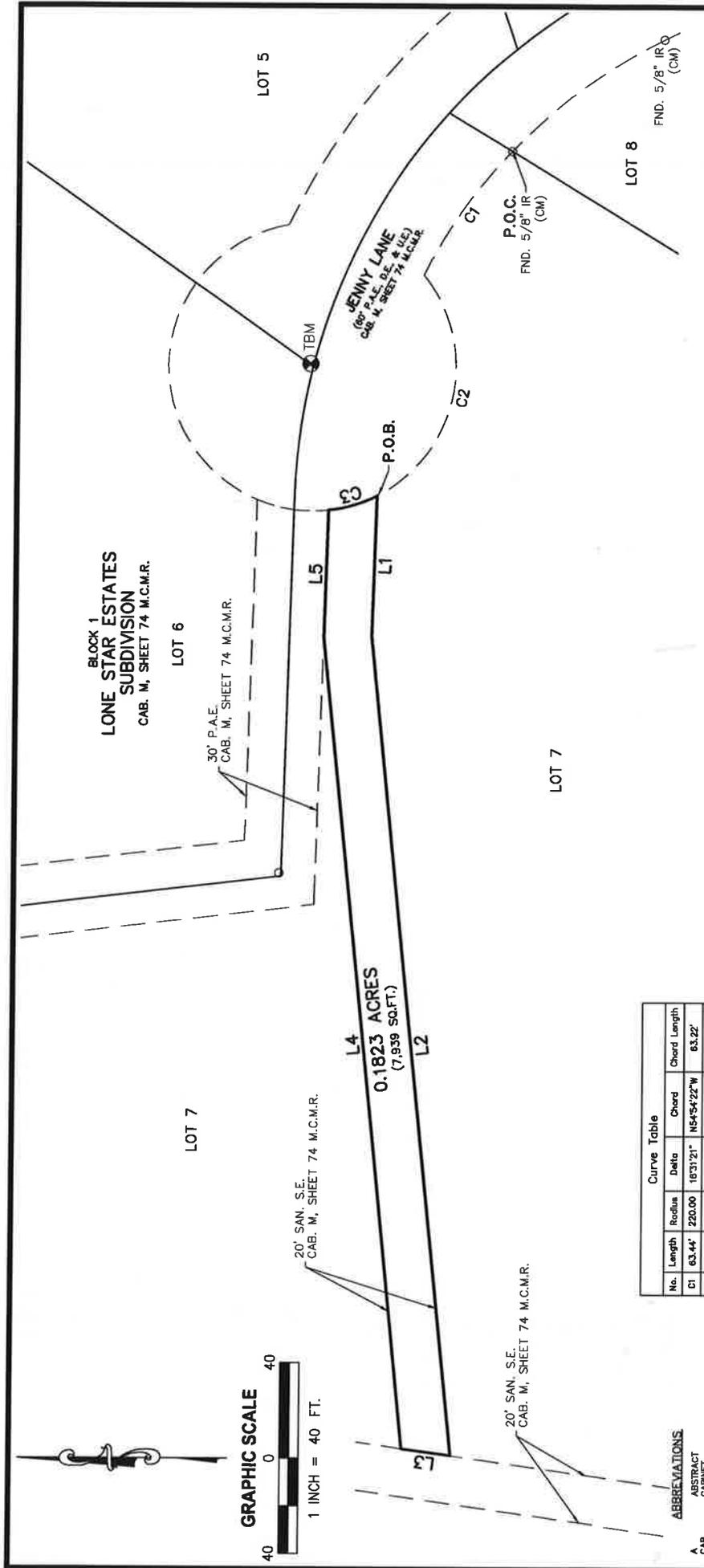
**THENCE** along the west line of said Jenny Lane, continuing along said non-tangent curve to the left having a radius of 60.00 feet, a delta angle of 20°13'52", an arc length of 21.19 feet and a chord bearing and distance of South 16°40'26" East, 21.08 feet to the **POINT OF BEGINNING**, containing a computed 0.1823 acres (7,939 square feet) of land in Montgomery County, Texas.

Bearings based on Texas State Plane Coordinate System, Central Zone, North American Datum 1983 (NAD83).

An exhibit was prepared in conjunction with this property description.

  
Harold L. Moyer,  
Registered Professional Land Surveyor  
Texas Registration No. 5656  
Project Number: 22-1653  
Date: October 14, 2022





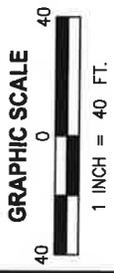
**EXHIBIT OF**  
**0.1823 ACRE (7,939 SQ. FT.) ABANDONMENT OF**  
**20' WIDE SANITARY SEWER EASEMENT**  
**SITUATED IN**  
**LONE STAR ESTATES SUBDIVISION**  
**BENJAMIN RIGBY SURVEY, A-31**  
**MONTGOMERY COUNTY, TEXAS**

**LANDPOINT!**  
 523 SANGUINET ROAD, STE. 200  
 THE WOODLANDS, TX 77380  
 (281)468-8730  
 TBPPLS REG. NO. 10184172

FIELD BOOK: JOB NO. 22-1653  
 DRAWN BY: AHJ SCALE: 1"=40'  
 CHECKED BY: HLM DATE: 10/14/2022  
 APPROVED BY: HLM SHEET 1 OF 2



Hal Moyer  
 Registered Professional Land Surveyor  
 Texas Registration No. 5656  
 Date: October 14, 2022



**Curve Table**

No.	Length	Radius	Delta	Chord	Chord Length
C1	63.44'	220.00'	16°31'21"	N54°54'22"W	63.22'
C2	107.00'	60.00'	102°10'48"	N76°30'24"W	83.36'
C3	21.19'	60.00'	20°13'52"	S16°40'26"E	21.08'

**Line Table**

No.	Bearing	Length
L1	N86°17'13"W	58.82'
L2	S94°03'41"W	343.47'
L3	N06°06'46"E	20.82'
L4	N64°03'41"E	338.60'
L5	S86°17'13"E	53.31'

**ABBREVIATIONS**

- A. CAB.
- B. CABINET
- C. CONCRETE
- D. DRAINAGE EASEMENT
- E. FOUND
- F. IRON ROD
- G. MONTGOMERY COUNTY MAP
- H. M.C.M.R.
- I. PRIVATE ACCESS EASEMENT
- J. P.A.E.
- K. POINT OF BEGINNING
- L. POINT OF COMMENCING
- M. SANITARY SEWER EASEMENT
- N. U.T.E.

**IBM 1**  
 MAG NAIL IN ASPHALT ELEV.=276.38  
 LOCATED IN THE CENTER OF CUL-DE-SAC AT THE  
 END OF JENNY LANE, AS SHOWN.

**BENCHMARK**

**MONT 7**  
 EL. 291.77 (GEOID '04)  
 3" BRASS DISK SET IN CONCRETE LOCATED IN THE  
 CENTER OF MONTGOMERY ON THE SOUTH SIDE OF  
 HIGHWAY 105.

**General Notes**

1. Basis of Bearings is Texas State Plane GHD Coordinates, Central Zone (4203), North American Vertical Datum 1985 (NAVD85)
2. A separate metes and bounds description was made in conjunction with this exhibit.

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> August 22, 2023	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> G. Palmer

**Subject**

Review and Discussion of The Home Depot and City of Montgomery Memorandum of Understanding (MOU) and Chapter 380 Agreement Process for the Potential Home Depot Site Located at the NE Corner FM105 and Buffalo Springs Dr

**Recommendation**

Review MOU Status

**Discussion**

**Approved By**

City Administrator	Gary Palmer	Date: August 18, 2023

# City of Montgomery Municipal Court Report July 2023

Kimberly Duckett  
Court Administrator



# Comparison Chart

## Citations and Revenue January 2021 - 2023

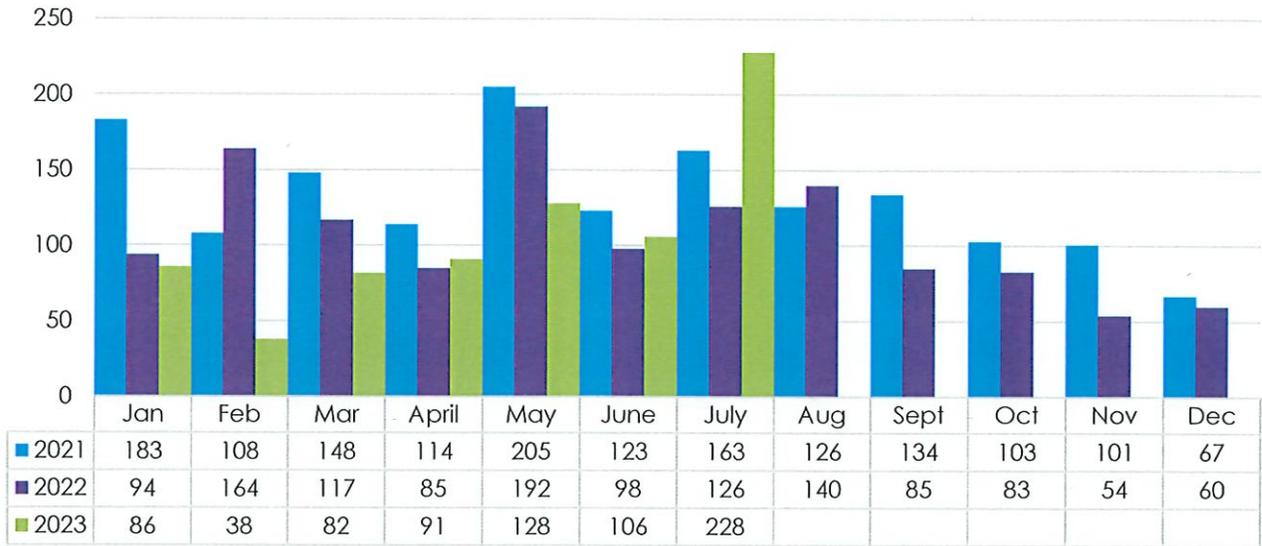
	2021	2022	2023
<i>Jan</i>	183	94	86
<i>Feb</i>	108	164	38
<i>Mar</i>	148	117	82
<i>April</i>	114	85	91
<i>May</i>	205	192	128
<i>June</i>	123	98	106
<i>July</i>	163	126	228
<i>Aug</i>	126	140	
<i>Sept</i>	134	85	
<i>Oct</i>	103	83	
<i>Nov</i>	101	54	
<i>Dec</i>	67	60	

**Totals**      1575                      1298                      759

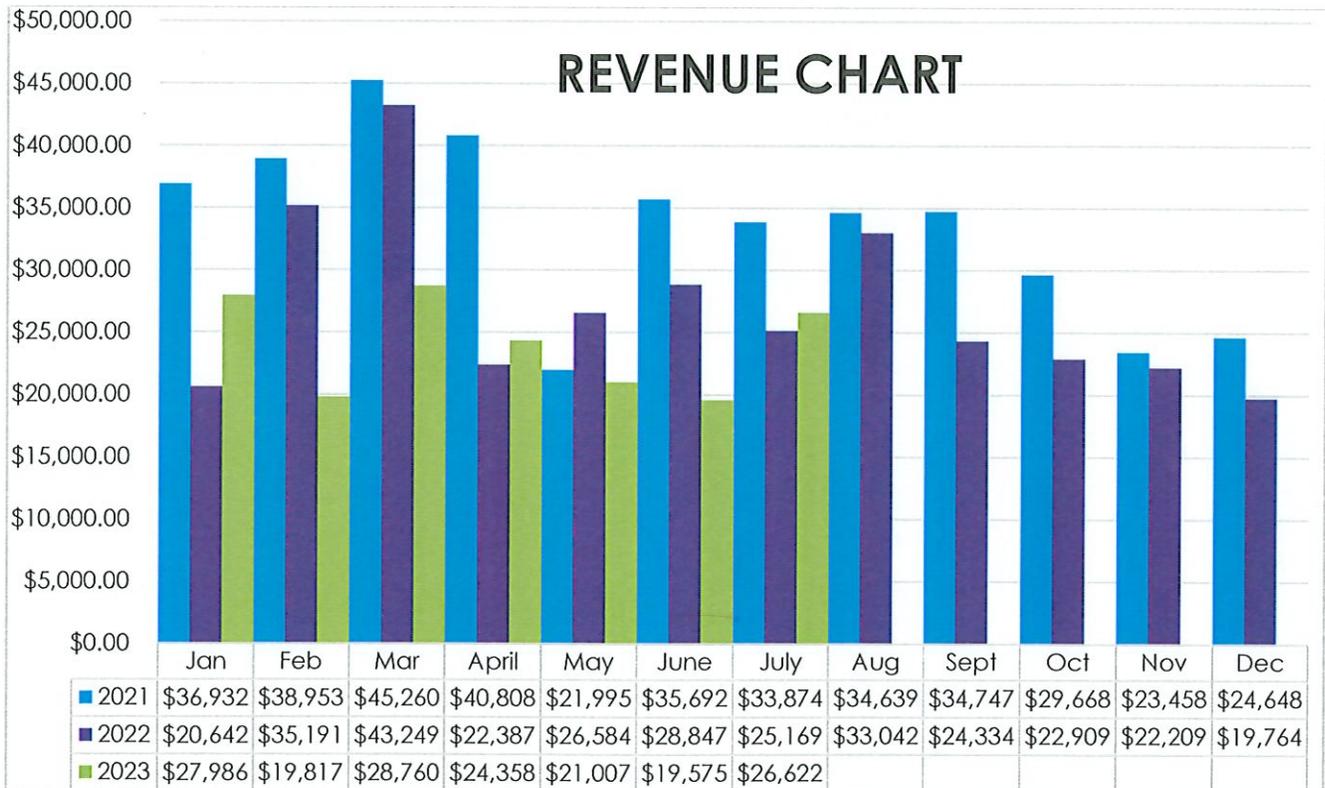
	2021	2022	2023
<i>Jan</i>	\$36,932.88	\$20,642.12	\$27,986.26
<i>Feb</i>	\$38,953.88	\$35,191.59	\$19,817.26
<i>Mar</i>	\$45,260.60	\$43,249.60	\$28,760.79
<i>April</i>	\$40,808.03	\$22,387.94	\$24,358.01
<i>May</i>	\$21,995.10	\$26,584.71	\$21,007.77
<i>June</i>	\$35,692.30	\$28,847.75	\$19,575.84
<i>July</i>	\$33,874.84	\$25,169.19	\$26,622.80
<i>Aug</i>	\$34,639.40	\$33,042.07	
<i>Sept</i>	\$34,747.41	\$24,334.09	
<i>Oct</i>	\$29,668.47	\$22,909.59	
<i>Nov</i>	\$23,458.35	\$22,209.38	
<i>Dec</i>	\$24,648.00	\$19,764.02	

**Totals**      \$400,679.26      \$324,332.05      \$168,128.73

## CITATIONS



## REVENUE CHART





**City of Montgomery**  
**Operations Report**  
**July 2023**  
**07/01/23 – 07/31/23**

## **District Alerts**

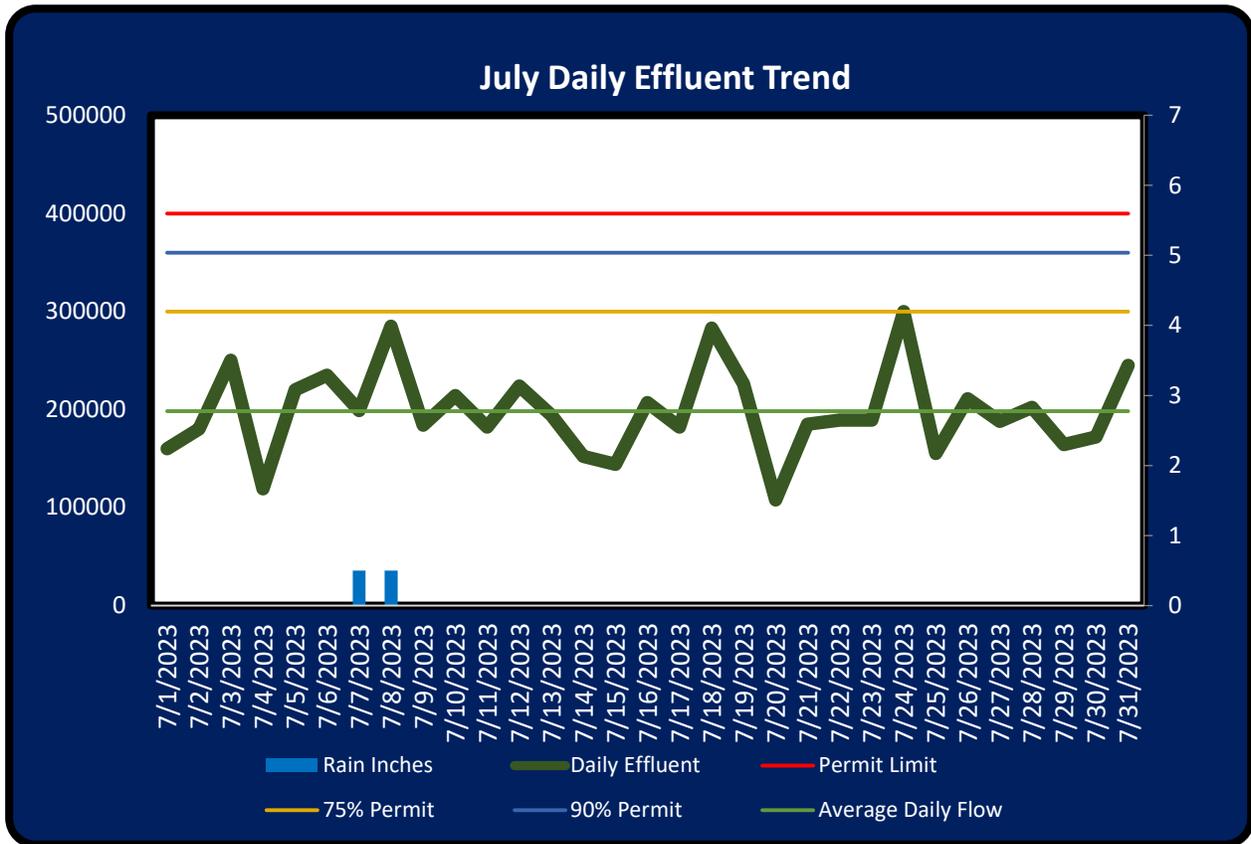
### **07/07/2023 – Low System Pressure, Water Plant 3**

Operator responded to auto dialer call out for low system pressure. Upon arrival, found construction repairing a main line leak at FM 1097 & FM 149. Once leak was repaired, lines were flushed and water plant #3 is operating normally. No further issues.

### **07/20/2023 – Clarifier Failure, WWTP 2**

Operator responded to auto dialer call out for clarifier failure. Upon arrival, found clarifier leaking oil from top gear box and a bad starter. Clarifier drive is offline while repairs are being made. Once repairs were made, put clarifier drive back online and monitored operations. No further issues.

### Wastewater Plant Flow Detail



- Flow for the month of July was 6,148,000 gallons.
- Daily peak flow was July 24, 2023, was 300,000 gallons.
- Average Daily Flow 198,300 gallons
  - 3-month average flow 221,233 gallons
  - 50% of permitted capacity

Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l
- The current permit expires 05/10/2027

*Effluent*

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly CBOD	10	mg/l	4.40	no
Average Monthly T.S.S.	15	mg/l	3.00	no
Average Monthly NH3	2	mg/l	1.56	no
Minimal CL2 Residual	1	mg/l	1.10	no
Max CL2 Residual	4	mg/l	3.89	no
Rainfall for the Month		1.00	inches	

**There were no excursions for the month of July.**

**Water Report:**

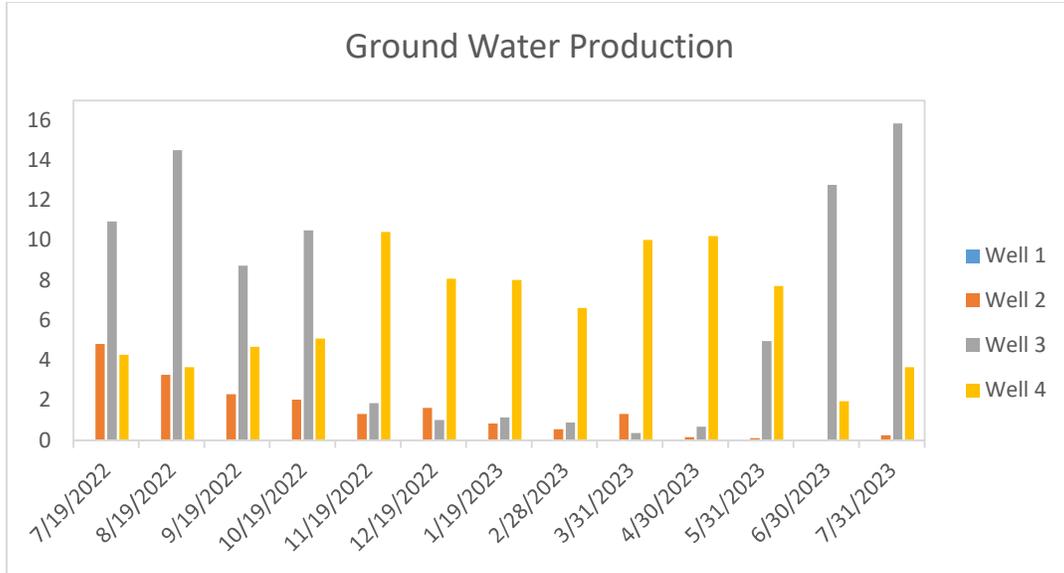
07/01/2023-07/31/2023

2023							
Well Name	Recorded Flow MGD	% of Total	Rating MGD/Day	YTD Pumpage MGD	YTD %	Permitted Value	Remaining Permit %
Well 2	0.491	1.28%	0.864	7.609	8.83%	92.930	53.27%
Well 3	15.787	80.25%	0.864	35.817	41.58%		
Well 4	3.739	18.47%	2.160	45.045	52.30%	90.000	49.95%
Total	20.017	100.00%	3.888	86.130	103%	182.930	
Flushing	0.240						
Subtotal	19.777						
Sold	18.927						
% Accounted	96%						

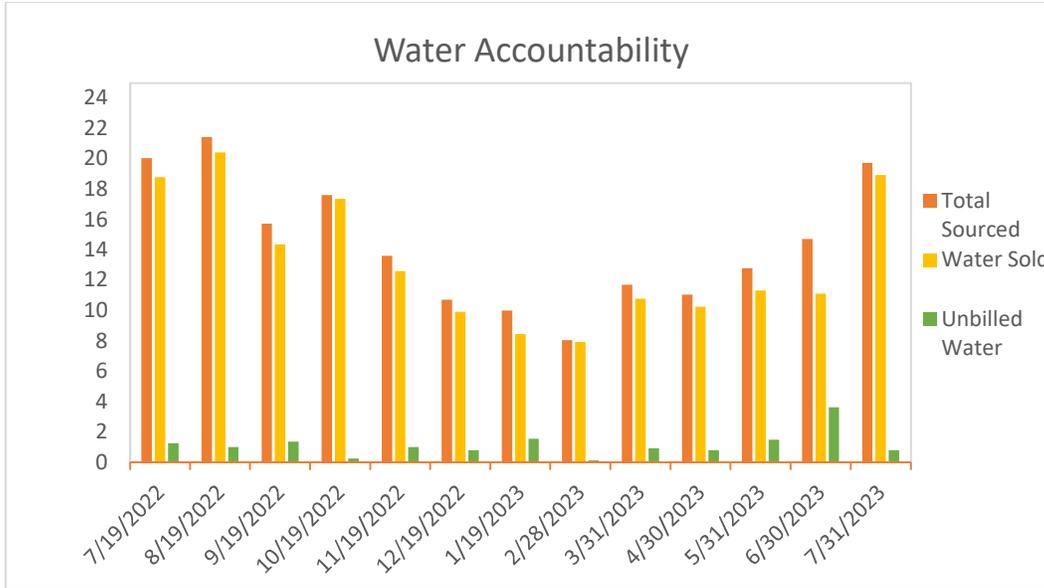
Accountability	
Total Water Sourced	20.017
Flushing	0.240
Subtotal	19.777
Sold	18.927
Accountability %	96%

CONNECTIONS	
School	12
Commercial Inside	176
Commercial Outside	2
Residential Inside	945
Residential Outside	32
Church	14
City	18
Hydrant	7
Multifamily	17
n/a	3
<b>Total</b>	<b>1,226</b>

LSGCD Pumpage Report	
Well 2 & 3 Pumpage (Year):	38,601,000
Well 2 & 3 Permit:	92,930,000
<b>Well 2 &amp; 3 Permit Left:</b>	<b>54,329,000</b>
Well 4 Pumpage (Year):	48,785,000
Well 4 Permit:	90,000,000
<b>Well 4 Permit Left:</b>	<b>41,215,000</b>



Date	Total	Well_1	Well_2	Well_3	Well_4
AVG	14.391	0.000	1.428	6.476	6.487
7/19/2022	20.039	0.000	4.814	10.944	4.281
8/19/2022	21.419	0.000	3.265	14.505	3.649
9/19/2022	15.715	0.000	2.306	8.734	4.675
10/19/2022	17.598	0.000	2.024	10.497	5.077
11/19/2022	13.600	0.000	1.318	1.861	10.421
12/19/2022	10.712	0.000	1.623	1.018	8.071
1/19/2023	9.993	0.000	0.843	1.140	8.010
2/28/2023	8.041	0.000	0.546	0.886	6.609
3/31/2023	11.693	0.000	1.318	0.354	10.021
4/30/2023	11.040	0.000	0.154	0.676	10.210
5/31/2023	12.783	0.000	0.106	4.965	7.712
6/30/2023	14.718	0.000	0.000	12.774	1.944
7/31/2023	19.730	0.000	0.252	15.833	3.645
Total	187.081	0.000	18.569	84.187	84.325



Date	Accountability	Unaccounted	Total Sourced	Water Sold	Flushing/Leaks	Unbilled Water
7/19/2022	96%	0.774	20.039	18.777	0.488	1.262
8/19/2022	97%	0.706	21.419	20.422	0.291	0.997
9/19/2022	93%	1.058	15.715	14.364	0.293	1.351
10/19/2022	100%	-0.023	17.598	17.352	0.269	0.246
11/19/2022	95%	0.717	13.600	12.594	0.289	1.006
12/19/2022	96%	0.384	10.712	9.917	0.411	0.795
1/19/2023	88%	1.182	9.993	8.440	0.371	1.553
2/28/2023	103%	-0.214	8.041	7.927	0.328	0.114
3/31/2023	93%	0.845	11.693	10.770	0.078	0.923
4/30/2023	94%	0.684	11.040	10.242	0.114	0.798
5/31/2023	93%	0.792	12.783	11.306	0.685	1.477
6/30/2023	97%	0.522	14.618	14.096	0.068	0.454
7/31/2023	96%	0.850	20.017	18.927	0.240	1.090



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

## Public Works Department

### Monthly Report for July 2023

#### Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 12 water accounts.
- Completed 5 work orders for endpoint maintenance issues.
- Completed 8 work orders for water leaks.
- Completed 10 work orders for miscellaneous water issues.
- Completed 6 work orders for water taps.
- Repaired 2" gasket on meter behind 19927 Hwy 105 (AT&T store).
- Assisted property manager with location of leak on irrigation line at 20212 Eva Street.
- Assisted O'Reilly Auto Parts Manager with location of leak at meter.
- Repaired water leak at WWTP#2 next to clarifier under the stairs on the west side.
- Repaired numerous leaks caused by boring contractors throughout town for fiber installation project.
- Assisted tenants at 10 and 15 Powell Circle confirm and locate leak.
- Replaced meter due to broken lock tabs on curb stop at 21 Powell Circle.
- Assisted homeowner on Kings Lane with water line concerns on College Street.
- Assisted homeowner at 506 Worsham correct water pressure issue (valve was ½ off).
- Oversee fiber boring contractors daily throughout project to prevent water leaks.
- Lowered pipe of original blowoff and wrapped new blowoff with insulation at WWTP#2.
- Repaired (spliced) endpoint for Neptune meter at high school.
- Replaced packing on both gate valves at 22825 Eva.
- Repaired fire hydrant at Summit Business Park.
- Discussed issue with homeowner on 626 Worsham with concern about wire protruding from water meter.
- Repaired water meter lid at 129 Scenic Hills Ct. for concerned homeowner.



- Received notification of TCEQ water issue. Researched possible causes and resolutions. Implemented resolutions and additional testing increasing the number of locations from 2 to 6 including water plant 3. Received confirmation resolution(s) reduced TTHM's significantly although waiting for official TCEQ test results.

### **Wastewater**

- Completed 6 work orders for sewer taps.

### **Streets/Drainage/ROW**

- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Removed rocks and dirt in the street from dump truck delivery on FM 1097 from Plez Morgan Dr. to Terra Vista.
- Removed low hanging limbs and vine from tree hanging over Old Plantersville at Womack Cemetary.
- Repaired a speed limit sign on MLK and McGinnis Ln.
- Marked 346 locates for calls via Texas 811 during the month of July.

### **Building/Facility/Vehicle/Equipment Maintenance**

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 12 work orders for general-City Hall maintenance.
- Removed tree limbs and tree debris for city residents, parks, and facilities, etc. following 6/21/23 storm.
- Removed bag of sack Crete left behind by unknown traveler on Buffalo Springs @ Hwy 105.
- Prepared, delivered materials, and installed culvert for 1002 Old Plantersville Rd.
- Replaced hoses on PW1802 Mini excavator.
- Secured netting around fence at Lift Station #14.
- Exercised camera to view sewer vent in City Hall.
- Outsourced HVAC repair to contractor regarding overflow drip in City Administrator's office.
- Removed blockage for mini split in PD Server room.
- Repaired can light in Council Chambers.
- Installed film on City Administrator's door.
- Replaced photocell at Homecoming pavilion.
- Sprayed and removed vines from WWTP#2 fence line.
- Replace ballast in women's back restroom at Community Center.
- Replaced HVAC filters at PW Office.

### **Parks/Recreation**

- Posted all park reservation notices.
- Completed 28 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Replaced HVAC filters at Fernland Historical Park and Community Center.



- Checked for wasps throughout Fernland Historical Park.
- Repaired waterfall at Memory Park.
- Trimmed persimmon tree at Fernland Historical Park.
- Delivered trailer to Memory Park for Lake Conroe Rotary Club workdays.
- Replaced sign on pathway from Fernland Historical Park to Memory Park.
- Replaced broken solar light pole at Fernland Historical Park.
- Corrected irrigation zone flow rates at Memory Park.
- Outsourced HVAC issue at Community Center.
- Trimmed trees and treated ants on Community Center grounds in preparation for the Water Party.
- Participated in Movie Night preparation, setup, viewing and clean up.
- Fernland docents reported 488 visitors and provided 46 tours for the month.

### **General**

- Attended weekly Leadership Team meetings.
- Completed 16 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Assisted PD in destroying seized guns.
- Participated in PD official donation to homeowner and installed A/C unit at 921 MLK.
- Participated in Water Resources Planning Team meeting.
- Attended Freedom Fest debriefing meeting.
- Attended Montgomery Water Party Discussion.
- Attended LSCA equipment demonstration.





August 17, 2023

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Monthly Engineering Report  
City Council Meeting August 22, 2023

Dear Mayor and Council:

The following is a brief summary that describes our activities since the July 25, 2023 Council Meeting:

**Capital Projects:**

- 1. **Flagship Boulevard Storm Sewer & Pavement Replacement** – We received Change Order No. 2 in the amount of \$898.56, which due to its amount was approved by the City administrator. The change order covers the relocation of a sanitary sewer lead near the Woodforest Bank that was in conflict with the proposed concrete pipe. The contractor is substantially complete with the project, and the road has been reopened.



*New Concrete Pavement on August 15, 2023*



*Poured Concrete Pavement on August 10, 2023*

- 2. **2023 Sanitary Sewer Rehabilitation Phase I** – As a reminder, the contract was awarded to Cruz Tec, Inc. in the amount of \$837,528.00 and 150 calendar days. The contracts have been reviewed by the City’s attorney, and we plan to schedule a pre-construction meeting with the contractor this month, pending receipt of the fully executed contracts.

3. **2023 Sanitary Sewer Rehabilitation Phase II** – As a reminder, the project was split into two projects to allow bidding and construction of the primary sanitary sewer rehabilitation work to take place without being delayed by TxDOT review. The pipe bursting design was submitted to TxDOT on June 5<sup>th</sup>, and we received comments on July 11<sup>th</sup>. We resubmitted to TxDOT on August 3<sup>rd</sup> and are waiting for comments.
4. **Lift Station No. 10 Improvements** – We are continuing with design and expect to be complete in September. As a reminder, this project is funded by Pulte Homes for the Montgomery Bend Development.
5. **Old Plantersville Waterline Extension** – We are continuing with the design of the 12" waterline extension. We are coordinating with MISD to obtain the necessary easements for the waterline extension, and we expect to submit to the County for their review this month. As a reminder, this project is being funded by the developer.
6. **Old Plantersville Force Main Extension** – We are continuing with design of the 6" force main, including coordination with the Redbird Meadows Engineer to finalize the tie in location. We expect to be complete with design in September. As a reminder, this project is being funded by the developer.
7. **McCown St. and Caroline St. Waterline Replacement** – We are continuing with our design, and we expect to be complete in September, subject to updates based on the final design of the design of the downtown improvements project. As a reminder, the bidding and construction of the project will be held until the downtown improvements project is nearing completion of design as to minimize the impact of construction.
8. **Downtown Drainage Master Plan** – We are continuing with our analysis of existing and proposed conditions, and we expect to be complete this month.
9. **TPDES Permit Amendment (Town Creek Wastewater Treatment Plant)** – We are proceeding with the preparation of the TPDES permit amendment for the Town Creek wastewater treatment Wastewater Treatment Plant, as authorized at the July 25<sup>th</sup> Council meeting. We plan to submit the application to the TCEQ by the end of August.
10. **Water Plant No. 3** – As a reminder, the one-year warranty for the project began on August 3, 2022. We attended the one-year warranty inspection of the infrastructure on August 1, 2023, and it is our understanding that the contractor is working to address punch list items identified at the inspection. We are coordinating with Quiddity to schedule the warranty inspection of the interior of the tanks included in this project, which were not taken offline for the August 1st inspection.

#### Developments:

1. **Plan Reviews**
  - a. **Town Creek Storage II** – We did not receive revised plans this month.
  - b. **Pizza Shack Parking Expansion** – We did not receive a revised plan set this month.

- c. **MUD No. 224 Lift Station (City of Montgomery Lift Station No. 15)** – We received a revised set on July 14<sup>th</sup> and provided comments on July 27<sup>th</sup>. We have not received a revised plan set.
- d. **Home Depot** – We received revised plans on August 14<sup>th</sup> and are continuing with our review.
- e. **Redbird Meadows Phase 1A Water, Sanitary and Drainage** – We received plans on January 25<sup>th</sup> and will proceed with our review once the preliminary plats are approved.
- f. **Redbird Meadows MCMUD 215 Lift Station No. 1** – We received plans on January 10<sup>th</sup> and provided comments on February 7<sup>th</sup>. We received clarification on February 22<sup>nd</sup> and will proceed with our review once the preliminary plats are approved.

## 2. Plat Reviews

- a. **Redbird Meadows Sections 1 Preliminary Plat** – We provided comments to the plat on November 15<sup>th</sup>, 2022. We have not received a revised plat.
- b. **Redbird Meadows Sections 2 Preliminary Plat** – We provided comments to the plat on November 15<sup>th</sup>, 2022. We have not received a revised plat.
- c. **Redbird Meadows Sections 3 Preliminary Plat** – We provided comments to the plat on November 15<sup>th</sup>, 2022. We have not received a revised plat.
- d. **Superior Properties Preliminary Plat** – We received a preliminary plat for the development on June 27<sup>th</sup> and provided comments on July 18<sup>th</sup>. We have not received a revised plat.
- e. **Montgomery Bend Section 1 Final Plat** – We received the final plat on July 26<sup>th</sup> and provided comments on August 17<sup>th</sup>.

## 3. Ongoing Construction

- a. **Montgomery Bend (Pulte Group) Mass Grading, Detention, and Offsite Utilities** – The contractor is nearing completion of construction of the mass grading, detention, and offsite waterline.
- b. **Montgomery Bend Section 1 Water, Sanitary, Paving, and Drainage** – It is our understanding that the contractor is proceeding with construction of the water, sanitary, paving, and drainage improvements. Following are photos showing the status of construction:



*Lime Treatment for subgrade on August 8, 2023*



*Waterline trench work along FM 1097 on July 17, 2023*

**4. One-Year Warranty Inspections**

- a. **Town Creek Crossing, Section 1** – We held a warranty inspection on March 23<sup>rd</sup> and the contractor is working to address the remaining punchlist items. We are working to schedule a re-inspection in the coming weeks.
  
- b. **Villas of Mia Lago, Section 2** – We are continuing to coordinate with the developer to ensure the remaining punch list items are addressed.

**General Ongoing Activities:**

**1. TxDOT:**

- a. **FM 1097 & Atkins Creek Drainage Improvements** – We received a draft exhibit of the proposed right-of-way locations. We are reviewing the exhibit and will work with City staff to begin the conversation with impacted property owners.
  
- b. **Access Management along SH-105 from Grimes County Line to Shepperd Street** – According to TxDOT, the first phase of the project is scheduled to begin in Summer 2025. Construction in Montgomery is included in Phase III of this project.
  
- c. **FM 1097 and Buffalo Springs Drive Traffic Signal** – It is our understanding the signal is in design. TxDOT does not currently have a construction schedule, but they do not expect construction to begin for a few years.
  
- d. **SH-105 and Buffalo Springs Drive Traffic Signal** – It is our understanding the signal design is approximately 90% complete. TxDOT does not currently have a construction schedule, but they do not expect construction to begin for a few years without an outside funding source.

- 2. **Biweekly Operations and Developments Call** – We are continuing the biweekly operations and developments calls with City Staff and H2O Innovations.
- 3. **Emergency Preparedness Plan** – No engineering update. We will continue to follow up until plan approval is received.
- 4. **Impact Fee Updates** – We received all required files from Quiddity and are proceeding with Impact Fee updates as required per the City’s Code of Ordinances. We met with City staff last month and are continuing work on the draft of updates and plan to meet with the Capital Improvements Advisory Committee (CIAC) once it is reconvened.
- 5. **Lonestar Parkway Bridge Repair** – It is our understanding that construction is underway. It is also our understanding that the County requested the City’s share of the project and has been paid this week.



*Lonestar Parkway Bridge construction August 10, 2023*



*Lonestar Parkway Bridge prior to construction*

- 6. **Lonestar Parkway and Buffalo Springs Signal Improvements** – It is our understanding that Montgomery County has ordered the signal equipment and expects to start construction on the signal improvements in the week of August 28<sup>th</sup>.

Honorable Mayor and City Council  
City of Montgomery  
Page 6 of 6  
August 17, 2023

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- 7. Lonestar Parkway and Buffalo Springs Roadway Improvements** – It is our understanding the contractor expects to start construction on the roadway improvements the week of August 28<sup>th</sup>. As a reminder, the scope of this project includes the addition of turn lanes on Lone Star Parkway.

Please let me know if you have any questions.

Sincerely,



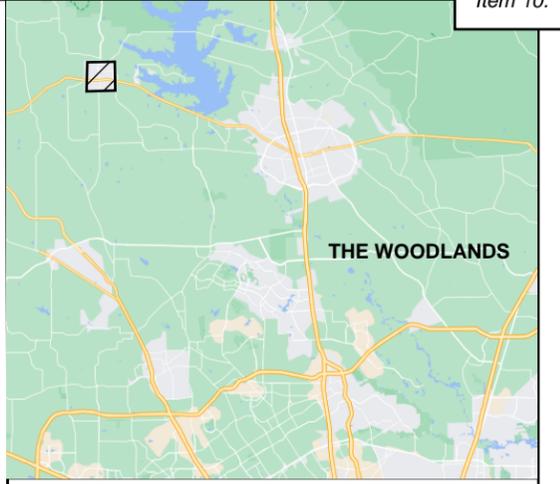
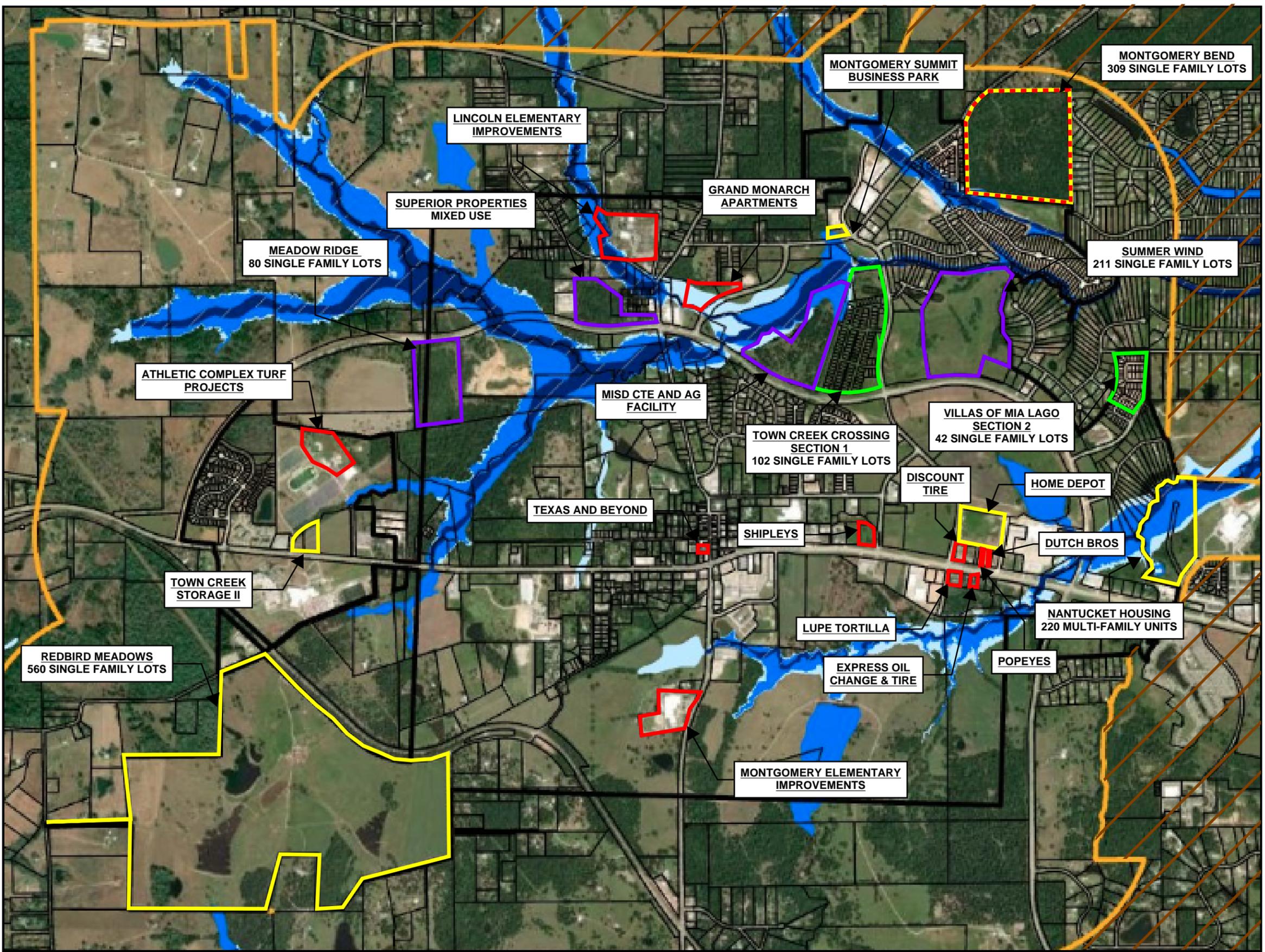
Chris Roznovsky, PE  
City Engineer

CVR/kv:zigt

Z:\00574 (City of Montgomery)\\_900 General Consultation\Meeting Files\Engineer's Reports\2023\08.2023\Review\8-2023 Engineer's Report.docx

Attachments – Active Developments Map  
Capital Projects Timeline

Cc (via email): The Planning and Zoning Commission – City of Montgomery  
Mr. Gary Palmer – City of Montgomery, City Administrator  
Mr. Dave McCorquodale – City of Montgomery, Director of Planning & Development  
Ms. Nici Browe – City of Montgomery, City Secretary  
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney



**VICINITY MAP  
NTS**

LEGEND

-  City Limits
-  City ETJ
-  City Of Conroe ETJ
-  MCAD Parcels
-  Floodway
-  100-year
-  500-year
-  Complete/Under Warranty
-  Under Construction/  
Plans Approved
-  In Design
-  Planning/Feasibility

Active Developments  
August 2023

### City of Montgomery Capital Project Schedule

Task	Start	End	Cal. Days	Work Days	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
<b>McCown St. and Caroline St. Waterline Replacement</b>																
Survey	7/7/2022	4/7/2023	275	196												
Design	4/7/2023	9/15/2023	161	115	█	█	█	█								
Approvals	9/16/2023	9/30/2023	14	10			█	█								
Bidding	10/1/2023	10/19/2023	18	14				█	█							
Present ROA to Client	10/20/2023	10/21/2023	1	1				█								
Prepare Contracts	10/22/2023	10/29/2023	7	5				█	█							
Execute Contracts	10/30/2023	12/5/2023	36	27				█	█	█						
Issue Notice to Proceed	12/10/2023	12/17/2023	7	5						█						
Construction	12/27/2023	2/10/2024	45	33						█	█	█				
<b>Old Plantersville Waterline Extension</b>																
Design	7/30/2022	7/30/2023	365	260	█	█	█	█								
Approvals	7/31/2023	8/30/2023	30	23		█	█	█								
Bidding	8/31/2023	10/23/2023	53	38			█	█	█							
Present ROA to Client	10/24/2023	10/26/2023	2	3				█								
Prepare Contracts	10/27/2023	11/3/2023	7	6				█								
Execute Contracts	11/4/2023	11/24/2023	20	15				█	█							
Issue Notice to Proceed	11/25/2023	12/2/2023	7	5						█						
Construction	12/3/2023	3/11/2024	99	71						█	█	█	█			
<b>Old Plantersville Force Main Extension</b>																
Design	8/13/2022	9/17/2023	400	285	█	█	█	█								
Approvals	9/18/2023	10/17/2023	29	22			█	█								
Bidding	10/18/2023	11/23/2023	36	27				█	█							
Present ROA to Client	11/24/2023	11/26/2023	2	1				█								
Prepare Contracts	11/27/2023	12/3/2023	6	5				█								
Execute Contracts	12/4/2023	12/24/2023	20	15				█	█							
Issue Notice to Proceed	12/25/2023	12/31/2023	6	5						█						
Construction	1/1/2024	4/10/2024	100	73						█	█	█	█			
<b>Downtown Drainage Analysis</b>																
Survey	7/7/2022	4/7/2023	274	196												
Analysis	4/7/2023	7/5/2023	90	64												
Report	7/6/2023	9/3/2023	60	42	█	█										
<b>Flagship Blvd. Storm Sewer and Pavement Replacement</b>																
Design	12/22/2022	3/3/2023	71	52												
Bidding	3/23/2023	4/11/2023	19	14												
Present ROA to Client	4/25/2023	4/25/2023	0	1												
Prepare Contracts	4/26/2023	5/12/2023	14	10												
Execute Contracts	5/13/2023	5/26/2023	13	10												
Issue Notice to Proceed	5/18/2023	5/30/2023	12	10												
Construction	5/30/2023	8/20/2023	82	59	█	█										
<b>2023 Sanitary Sewer Rehabilitation Phase I</b>																
Survey	11/11/2022	2/7/2023	88	63												
Design	2/7/2023	5/11/2023	93	68												
Bidding	5/18/2023	6/1/2023	14	11												
Present ROA to Client	6/13/2023	6/13/2023	0	1												
Prepare Contracts	6/14/2023	6/20/2023	6	5												
Execute Contracts	6/20/2023	8/27/2023	68	49	█	█										
Issue Notice to Proceed	8/28/2023	9/1/2023	4	5												
Construction	9/11/2023	2/8/2024	150	109				█	█	█	█	█				
<b>2023 Sanitary Sewer Rehabilitation Phase II</b>																
Survey	11/11/2022	2/7/2023	88	63												
Design	2/7/2023	6/5/2023	118	85												
Approvals	6/6/2023	8/31/2023	86	63	█	█	█	█								
Bidding	9/1/2023	9/15/2023	14	11				█	█							
Present ROA to Client	9/16/2023	9/16/2023	0	0				█								
Prepare Contracts	9/17/2023	9/23/2023	6	5				█								
Execute Contracts	9/24/2023	10/8/2023	14	10				█	█							
Issue Notice to Proceed	10/9/2023	10/9/2023	0	1												
Construction	10/10/2023	3/8/2024	150	109						█	█	█	█	█		
<b>Lift Station No. 10 Improvements</b>																
Design	2/27/2023	9/15/2023	200	145												
Bidding	9/16/2023	9/27/2023	11	8	█											
Present ROA to Client	9/28/2023	10/2/2023	4	3												
Prepare Contracts	10/3/2023	10/9/2023	6	5												
Execute Contracts	10/10/2023	10/16/2023	6	5												
Issue Notice to Proceed	10/28/2023	11/3/2023	6	5												
Construction	11/4/2023	1/30/2024	87	62				█	█	█						



# Montgomery Police Department

Chief Anthony Solomon

## Activity Report

July 1, 2023 – July 31, 2023

### Patrol Division

• Calls for Service	-	227
• Total Reports	-	37
• Citations Issued	-	226
• Warnings Issued	-	399
• Arrests	-	13
• Accidents	-	18

### Breakdown by Offense Category

• DWI/DUI	-	1
• Drug Arrests/Citations	-	4
• Theft	-	5
• Warrant Arrests	-	5
• Assault	-	1
• Fail to Stop & Give Info	-	6
• Theft From Motor Vehicle	-	2
• Deadly Conduct (Threat)	-	1
• DWLI	-	2
• Criminal Trespass	-	1

### Investigation Division

Total number of assigned cases to C.I.D. for the month: 7

### Personnel/Training

- No training occurred in July.

### Major Incidents

- No Major Incidents occurred in July.

### Upcoming Events

- October 3<sup>rd</sup> – Faith & Blue at the Community Center

## **Traffic and Safety Initiatives**

- We will begin training our VIPS in traffic/parking enforcement at the end of August. The goal of this is to begin our Citizen Patrol which is where citizens patrol the community and report any suspicious activity and parking violations to officers.



# City of Montgomery

101 Old Plantersville Rd.  
Montgomery, TX 77316  
936-597-6866



July 2023  
Code Enforcement Officer  
Monthly Report

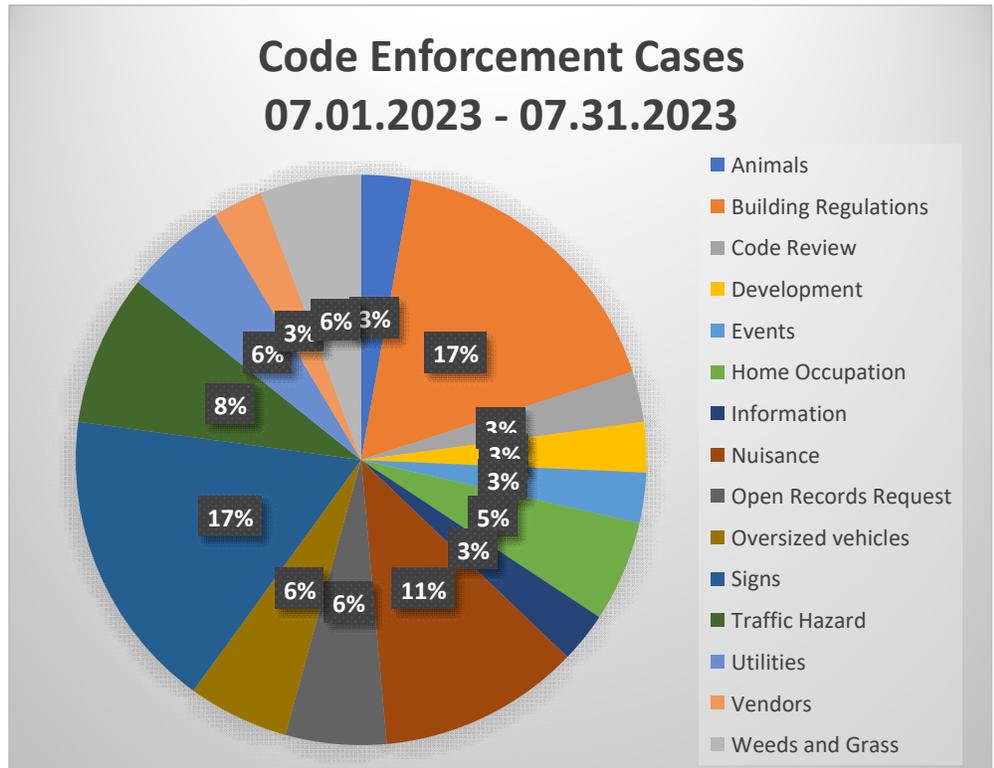
Mission: To uphold and enforce the Codes and Ordinances established and adopted by the City Council to ensure the health, safety, and welfare of residents, property owners, business owners, and visitors by investigating and inspecting public or private locations for compliance through proactive, prompt, and reasonable enforcement of the codes. Code Enforcement emphasizes achieving voluntary code compliance by educating the public via clear and open communication and cooperation.

Activity:

Nature of Call	Group Total
----------------	-------------

Animals	1
Building Regulations	6
Code Review	1
Development	1
Events	1
Home Occupation	2
Information	1
Nuisance	4
Open Records Request	2
Oversized vehicles	2
Signs	6
Traffic Hazard	3
Utilities	2
Vendors	1
Weeds and Grass	2

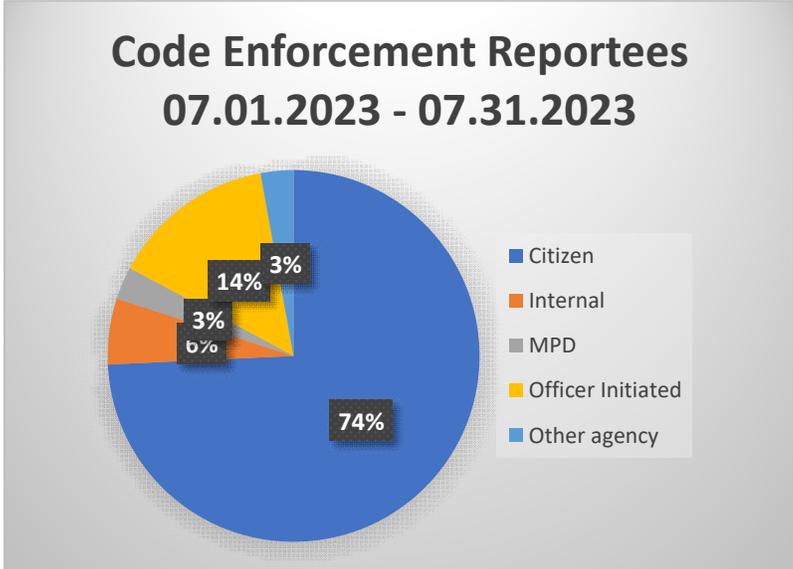
**Total Records: 35**



REP Type	Group Total
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Citizen	26
Internal	2
MPD	1
Officer Initiated	5
Other agency	1

**Total Records: 35**



Violations issued: 2  
 Warnings issued: 0

Training: 1 hour – attended quarterly, zoom meeting with AACE  
 1.5 hours – live webinar – Just FOIA user group training and updates

**Ordinance/Code projects:**

- Objective 1: Submit a proposal recommending modifications to the city code of ordinances to ensure clarity, alleviate conflicts, diminish inconsistencies, and conform to state laws.
- Objective 2: Educate the public regarding the code of ordinances.
  - Golf Carts, Neighborhood Electric Vehicles, and Off-Highway Vehicles Ordinance Information shared and distributed via utility bill mailers, social media, and web page



August 2023

To: City Council  
From: Gary Palmer, City Administrator  
Subject: August Update

I offer the following highlights:

- Posted the call for volunteers to apply and serve on the MEDC, Planning Commission, and Transportation Advisory Committee. You can go to [www.montgomerytexas.gov/bc](http://www.montgomerytexas.gov/bc) which is under the City Hall tab. There you can find Committee information and the application. We will leave the notice open for a couple weeks to gather candidate applications. I recommend bringing all candidates forward to a workshop discussion so the Council can deliberate and decide who to move forward to a regular meeting for appointment.
- EDC Update
  - Subcommittee appointed to work with me and Dave on bylaws and ED Director analysis
  - Strategic planning will take place after budget is adopted
- Hydrology Issue Update
- I will be on vacation (Appalachian Trail) leaving August 25<sup>th</sup> back September 6<sup>th</sup>