



City of Montgomery Crime Control and Prevention District Regular Meeting Agenda

July 28, 2025 at 6:00 PM
Montgomery City Hall – Council Chambers
101 Old Plantersville Rd. Montgomery, TX 77316

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Crime Control and Prevention District will be held on **Monday, July 28, 2025 at 6:00 PM** at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas.

Members of the public may view the meeting live on the City's website under Agenda/Minutes and then select **Live Stream Page (located at the top of the page)**. The Meeting Agenda Pack will be posted online at www.montgomerytexas.gov. The meeting will be recorded and uploaded to the City's website.

OPENING AGENDA

1. Call Meeting to Order.
2. Invocation.
3. Pledges of Allegiance.

PUBLIC FORUM

The Crime Control and Prevention District (CCPD) will receive comments from the public on any matters within the jurisdiction of the CCPD. Speakers will be limited to three (3) minutes each. Persons wishing to participate (speak) during the Public Forum portion of the meeting must sign-in to participate prior to the meeting. Please note that the Board's discussion, if any, on subjects for which public notice has not been given, are limited to statements of specific factual responses and recitation of existing policy.

REGULAR AGENDA

All items on the Regular Agenda are for discussion and/or action.

- [4.](#) Consideration and possible action on the CCPD Regular Meeting Minutes of June 30, 2025.
- [5.](#) Consideration and possible action to authorize the Montgomery Crime Control and Prevention District to pay fifty percent (50%) of the City of Montgomery's elections cost for the November 2024 joint election in the amount of \$17,929.
- [6.](#) Consideration and possible action to accept the proposed FY26 budget for the Montgomery Crime Control and Prevention District (MCCPD).

CLOSING AGENDA

7. Items to consider for placement on future agendas.
8. Adjourn.

I, Ruby Beaven, certify that this notice of a public meeting was posted on the website and bulletin board at City Hall of the City of Montgomery, Texas, a place convenient and readily accessible to the general public at all times. This notice was posted at said locations on the following date and time: **July 22, 2025 by 3:00 PM** and remained so posted continuously for at least three business days preceding the scheduled time of said meeting.

/s/ Ruby Beaven

City Secretary

This public notice was removed from the official posting board at the Montgomery City Hall on the following:

Date: _____ Time: _____

By: _____
City of Montgomery, Texas

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.

Crime Control and Prevention District
AGENDA REPORT

Meeting Date: 07/28/2025	Budgeted Amount: N/A
Department: Administration	Prepared By: Ruby Beaven

Subject

Consideration and possible action on the CCPD Regular Meeting Minutes of June 30, 2025.

Recommendation

Staff recommend approval of the meeting minutes, as presented.

Discussion

Please see the accompanying minutes:

CCPD Regular Meeting Minutes of June 30, 2025

Approved By

City Administrator	Brent Walker	Date: 07/16/2025
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**City of Montgomery
Crime Control and Prevention District
Regular Meeting Agenda
June 30, 2025**

OPENING AGENDA

1. Call Meeting to Order.

The Regular Meeting of Crime Control and Prevention District was called to order by President Gordon at 6:00 p.m. on June 30, 2025, at City Hall 101 Old Plantersville Rd. Montgomery, TX and live video streaming.

With the Board Members present a quorum was established.

Present: Carol Langley, Place 1
Sara Countryman, Place 2
Nelson Cox, Place 3
Stan Donaldson, Place 4
Joel Gordon, President, Place 5
TJ Wilkerson, Place 6
Michael Ghutzman, Vice President, Place 7

2. Invocation.

Board Member Donaldson gave the invocation.

3. Pledges of Allegiance.

President Gordon led the Pledge of Allegiance and Pledge of Allegiance to the Texas State Flag.

PUBLIC FORUM

No citizen comments received for this meeting.

CONSENT AGENDA

4. Consideration and possible action on the CCPD Regular Meeting Minutes of May 19, 2025.

Motion: Board Member Donaldson made a motion to accept the CCPD Regular Meeting Minutes of May 19, 2025. Vice President Ghutzman seconded the motion. Motion carried with all present voting in favor.

REGULAR AGENDA

5. Presentation and discussion of the preliminary recommended proposed budget for Fiscal Year 2026 – Police Chief Anthony Solomon.

Police Chief Anthony Solomon led the discussion centered around reviewing and refining the City's budget, which closely aligns with this year's figures, incorporating recurring costs and new expenditures such as barricades, additional flop cameras, drone software, Motorola radios, and lease payments for a new building. The budget also reflects strategic reallocations, like returning approximately \$323,000 to the general fund, and addresses upcoming expenses such as election costs, pending bills, and future staffing plans contingent on facility readiness. The timeline for finalizing the budget includes meetings in July and September, with Council approval expected by mid-September, emphasizing ongoing transparency, fiscal responsibility, and community safety enhancements through investments in equipment and technology.

CLOSING AGENDA

6. Items to consider for placement on future agendas.

Board Member Donaldson said he was thinking about some of the charity events that are held during the year and if that is part of this or the other budget that is done. Chief Solomon clarified that most charity events, like Shop with a Cop and Faith in Blue, are funded through community donations and volunteer efforts, not the City's budget, and therefore, do not appear as line items in the budget. The department recognizes the importance of these community-building initiatives and appreciates the ongoing support from local residents and volunteers who contribute through personal donations and volunteer activities. The department emphasizes that these events are designed to foster community engagement without relying on city funds, maintaining a focus on community involvement and philanthropy outside of official budget allocations.

President Gordon stated there were no items to consider for placement on future agendas.

7. Adjourn.

Motion: Board Member Langley made a motion to adjourn the Regular Meeting of the Montgomery Crime Control and Prevention District at 6:21 p.m. Board Member Cox seconded the motion. Motion carried with all present voting in favor.

APPROVED:

Joel Gordon, President

ATTEST:

Ruby Beaven, City Secretary

Montgomery Crime Control and Prevention District **AGENDA REPORT**

Meeting Date: 07/28/2025	Budgeted Amount: \$17,929
Department: Administration	Prepared By: Corinne Tilley

Subject

Consideration and possible action to authorize the Montgomery Crime Control and Prevention District to pay fifty percent (50%) of the City of Montgomery's elections cost for the November 2024 joint election in the amount of \$17,929.

Discussion

The City of Montgomery participated in a joint election on November 5, 2024, where voters approved the establishment of the Montgomery Crime Control and Prevention District and the reallocation of ¼ cent sales tax from MEDC to the CCPD. The City's invoice for the total election cost is \$35,858.

The request is to pay fifty percent of the total cost of election services for November 2024 in the amount of \$17,929 towards the City's invoice.

Recommendation

Staff recommends approval of the 50% payment toward the final invoice submitted by the County Elections Administration for services rendered in connection with the November 2024 joint election.

Approved By

City Secretary & Director of Administrative Services	Ruby Beaven	Date: 07/16/2025
Police Chief	Anthony Solomon	Date: 07/16/2025

November 5, 2024 Joint Election
Montgomery County Election Services Agreement
Final Invoice

Item 5.

Actual Cost					
	Units	Per Unit	Equally Shared	Pro Rata	Location / Jurisdiction - Specific*
Personnel					
Early Voting Poll Workers	10	\$51,226	\$512,257		\$18,890 ¹
Election Day Judges	113	\$448		\$50,650	
Election Day Clerks	1,104	\$286		\$315,452	
Full Time Staff Overtime and Temporary/Seasonal			\$635,018		\$39,500 ^A
Total Personnel Cost			\$1,147,275	\$366,102	\$58,390
Equipment and Location Rental					
Election Voting System Equipment: Controller	238	\$465.00	\$46,965	\$63,705	
Voting System Used: Scan	237	\$610.00	\$60,390	\$84,180	
Hart InterCivic Verity Voting Duo	1,675	\$395.00	\$174,985	\$486,640	
System Version 2.5 AutoBallot Kit	207	\$44.50	\$3,160	\$6,052	
ATI (Access)	207	\$52.00	\$3,692	\$7,072	
Duo Go	306	\$150.00	\$13,200	\$32,700	
Data/Build Workstation	1	\$590.00	\$590		
Central Workstation	1	\$590.00	\$590		
Count Workstation	1	\$590.00	\$590		
Central Scanner	1	\$1,000.00	\$1,000		
Ballot Printer	1	\$950.00	\$950		
vDrive	475	\$6.60	\$1,320	\$1,815	
Verity Key	35	\$10.90	\$382		
Early Voting Cell Phones & Tablets	31	\$100	\$3,000		\$100 ¹
Technician, Help Desk, and Election Day Cell Phones	145	\$50	\$1,600	\$5,650	
Voter Registration computer, fax, label printer, locking cabinets	33	\$300	\$10,200		\$300 ¹
Election Day polling location rental and charges				\$1,065	
Total Equipment and Location Rental Cost			\$322,614	\$688,879	\$400
Services and Supplies					
Delivery and pickup of equipment by moving company			\$8,716	\$36,929	
Communications			\$20,411		
Mileage			\$3,841		
Publication of legal notices - public test and joint election, election advertising			\$12,061		
Supply Kits: Early Voting including Early Voting Ballot Board	13	\$100	\$1,100		\$100 ¹
Election Day including Central Counting Station	114	\$50	\$50	\$5,650	
Ballot By Mail - Ballot By Mail envelopes, forms, printing of ballots, postage	12,991	\$3	\$38,973		
Thermal Ballot Paper - Voting by Personal Appearance	296,985	\$0.235	\$56,222	\$13,569	
Miscellaneous items			\$1,200		
Total Services and Supplies Cost			\$142,574	\$56,148	\$100
Total Costs			\$1,612,463	\$1,111,129	\$58,890
Adjusted Total Costs*			\$1,612,463	\$1,111,129	
Divided by Number of Precincts			418 County Precincts	113 Election Day Precincts	
Per Precinct Amount			\$3,858	\$9,833	

*Location/Jurisdiction-Specific Costs and Cost Adjustments: Also see Cost Adjustments and Jurisdiction-Specific Costs column on page 2.

^A Cost of Election Programming, Audio, and Count for each Participating Entity, included on page 2.

¹ Cost of Limited Ballots for individual Participating Entities, included on page 2.

MONTGOMERY COUNTY ELECTION SERVICES AGREEMENT - November 5, 2024 Final Invoice

Invoice Date 7/14/2025

Payment Due 8/13/2025

Make Checks Payable To:
Montgomery County Elections Administrator
P. O. Box 2646, Conroe, TX 77305-2646
9159 Airport Road, Conroe, TX 77303

Actual Cost														Polling Places			Judges and Clerks		
Jurisdiction	Number of County Election Precincts	Number of Voting Precincts	Election Day Precincts Pro Rata Share	Number of Races	Election Programming and Audio	Tally	Equally Shared Costs (Page 1 Per Precinct Amount X # of County Precincts)	(Page 1 Per Precinct Amount X Election Day Precincts Pro Rata Share)	Cost Adjustments and Jurisdiction-Specific Costs*	Shared Costs + Programming and Tally Costs	Plus 10% Admin. Cost	Total Final Cost	Balance Due	Early Voting	Election Day	Total	Early Voting	Election Day	Total
Montgomery County	113	113	31.667	35	\$5,000	\$500	\$435,954	\$311,382	\$13,451 ^{1, 2}	\$766,287		\$766,287		10	113	123	324	1,170	1,494
MCHD	113	113	31.667	4	\$1,500	\$500	\$435,954	\$311,382		\$749,336	\$74,934	\$824,270	\$824,270	10	113	123	316	1,170	1,486
Lone Star College System	4	4	0.950	1	\$1,500	\$500	\$15,432	\$9,341	\$439 ¹	\$27,212	\$2,721	\$29,933	\$29,933	10	4	14	324	46	370
Conroe ISD	76	76	20.600	4	\$1,500	\$500	\$293,208	\$202,560		\$497,768	\$49,777	\$547,545	\$547,545	10	76	86	316	810	1,126
Magnolia ISD	24	24	6.083	1	\$1,500	\$500	\$92,592	\$59,814		\$154,406	\$15,441	\$169,847	\$169,847	10	24	34	316	229	545
Montgomery ISD	18	18	4.583	1	\$1,500	\$500	\$69,444	\$45,065		\$116,509	\$11,651	\$128,160	\$128,160	10	18	28	316	212	528
New Caney ISD	14	14	3.867	3	\$1,500	\$500	\$54,012	\$38,024	\$1,538 ¹	\$95,574	\$9,557	\$105,131	\$105,131	10	14	24	324	123	447
Richards ISD	1	1	0.250	3	\$1,500	\$500	\$3,858	\$2,458	\$110 ¹	\$8,426	\$843	\$9,269	\$9,269	10	1	11	324	2	326
Tomball ISD	3	3	0.750	3	\$1,500	\$500	\$11,574	\$7,375	\$329 ¹	\$21,278	\$2,128	\$23,406	\$23,406	10	3	13	324	29	353
Willis ISD	11	11	3.067	3	\$1,500	\$500	\$42,438	\$30,158	\$1,208 ¹	\$75,804	\$7,580	\$83,384	\$83,384	10	11	21	324	122	446
City of Montgomery	5	5	1.150	2	\$1,500	\$500	\$19,290	\$11,308		\$32,598	\$3,260	\$35,858	\$35,858	10	5	15	316	54	370
City of Roman Forest	2	2	0.367	3	\$1,500	\$500	\$7,716	\$3,609		\$13,325	\$1,333	\$14,658	\$14,658	10	2	12	316	19	335
City of Splendor	2	2	0.583	3	\$1,500	\$500	\$7,716	\$5,733		\$15,449	\$1,545	\$16,994	\$16,994	10	2	12	316	21	337
City of Woodbranch Village	2	2	0.367	3	\$1,500	\$500	\$7,716	\$3,609		\$13,325	\$1,333	\$14,658	\$14,658	10	2	12	316	19	335
The Woodlands Township	26	26	6.150	4	\$1,500	\$500	\$100,308	\$60,473	\$2,915 ¹	\$165,696	\$16,570	\$182,266	\$182,266	10	26	36	324	276	600
Chateau Woods MUD	2	2	0.450	1	\$1,500	\$500	\$7,716	\$4,425		\$14,141	\$1,414	\$15,555	\$15,555	10	2	12	316	17	333
MC MUD No. 238	1	1	0.200	3	\$1,500	\$500	\$3,858	\$1,967		\$7,825	\$783	\$8,608	\$8,608	10	1	11	316	9	325
Point Aquarius MUD	1	1	0.250	1	\$1,500	\$500	\$3,858	\$2,458		\$8,316	\$832	\$9,148	\$9,148	10	1	11	316	8	324
Number of Precincts	418		113.0																
Number of Jurisdictions	18																		

*Cost Adjustments and Jurisdiction-Specific Costs

¹ Cost of Limited Ballots for individual Participating Entities.
² Cost of delivery of documents for individual Participating Entities.

Montgomery Crime Control and Prevention District
AGENDA REPORT

Meeting Date: 07/28/2025	Budgeted Amount: NONE
Department: Administration	Prepared By: Corinne Tilley

Subject

Consideration and possible action to accept the proposed FY26 budget for the Montgomery Crime Control and Prevention District (MCCPD)

Discussion

Please refer to the attached proposed budget.

Recommendation

Staff recommends approval of the proposed FY26 budget for the Montgomery Crime Control and Prevention District (MCCPD)

Approved By

Police Chief	Anthony Solomon	Date: 07/16/2025
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**City of Montgomery - CCPD
FY26 - DRAFT Proposed Budget**

Item 6.

CCPD		Account ID	FY23 Actuals	FY24 Actuals	FY25 Adopted	FY25 Actuals	FY26 PROPOSED	Notes
REVENUE						As of April 30		
1	Sales Tax		-	-	-	-	805,000	
2	Interest Income						3,500	
	TOTAL						808,500	

EXPENSES								
1	Code Enforcement						2,500	
2	Radio Fees						6,500	
3	Uniforms & Safety Equip						10,000	
4	Protective Gear						10,000	
5	Tools						500	
6	Travel & Training						37,634	
7	Dues & Subscriptions						2,500	
8	CO - Computer Equipment						-	
9	CO - Patrol Weapons						16,106	
10	CO - Traffic Equipment						42,500	
11	CO - Heavey Equipment Upkeep						11,800	
12	Emergency Equipment						130,327	
13	Auto Repairs						25,000	
14	Radios/Handhelds						126,146	
15	CO - Police Cars						120,000	
16	Building Lease						180,000	

City of Montgomery - CCPD
FY26 - DRAFT Proposed Budget

Item 6.

CCPD		Account ID	FY23 Actuals	FY24 Actuals	FY25 Adopted	FY25 Actuals	FY26 PROPOSED	Notes
REVENUE						As of April 30		
17	Public Safety Technology						69,555	
18	CO - Investigate and Testing Equip						13,084	
19	Computer Tech						1,600	
	TOTAL						805,752	