



JUNE 2, 2025 CITY COUNCIL MEETING AGENDA

**June 02, 2025 at 7:00 PM
7701 County Road 110 West Minnetrista, MN 55364**

1) CALL TO ORDER

- a)** Pledge of Allegiance
- b)** Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c)** Approval of Agenda

2) SPECIAL PRESENTATIONS

3) PERSONS TO BE HEARD

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) CONSENT AGENDA

- a)** Approve Work Session Meeting Minutes from May 19, 2025
- b)** Approve City Council Regular Meeting Minutes from May 19, 2025
- c)** Approve 2025 Step Increases for Non Union Employees
- d)** Accept St. Bonifacius Fire Department Contract Reconciliation Request
- e)** Accept Resignation for Assistant City Administrator, Allie Polsfuss Effective June 20, 2025
- f)** Approve License Agreement for 4090 Enchanted Lane
- g)** Res. No. 55-25 Approve Claims
- h)** Res. No. 56-25 Approve Equipment CIP Purchase to Replace 2007 Bobcat Skid Loader

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

- a)** Water Treatment Plant Update

- b) Res. No. 57-25 Approve Change Order #1, 2025 Street Improvement Project
- c) Approve Public Safety Training Center Quotes

7) ADMINISTRATIVE ITEMS

- a)** Staff Reports
- b)** Council Reports
 - i)** Mayor Lisa Whalen – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate); Fire Partnership Committee
 - ii)** Cathleen Reffkin – Acting Mayor; Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); St Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee; Fire Partnership Committee
 - iii)** Claudia Lacy - Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating), Gillespie Center Advisory Council, Westonka Community Commerce Committee
 - iv)** Peter Vickery – Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission
 - v)** Brian Govern – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission, Westonka Community & Commerce

8) ADJOURNMENT

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.



MAY 19, 2025 CITY COUNCIL WORK SESSION MINUTES

May 19, 2025 at 5:30 PM
7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 5:30 p.m.

Present: Mayor Lisa Whalen, Councilmembers Peter Vickery, Brian Govern, City Administrator Jasper Kruggel, Assistant City Administrator Allie Poslfuss, Community Developer David Abel, Public Works Director Gary Peters, Chief Craig Squires and City Clerk Ann Meyerhoff

2) DISCUSSION ITEMS

a) Ponds at Hunter Crest - Developer Default

City Engineer Fauske informed Council that there are five items remaining on the warranty punch list for the Ponds at Hunters Crest and the developer is in default. Staff requests council direction on how to proceed.

Over the past year staff has reached out to the developer seven times regarding the remaining items on the warranty punch list.

Fauske offered the option of having the city do the majority of the work, the restoration specifically, and then there's a water valve that needs to be raised but the concrete work would not be able to be done by the city and the estimate is around \$2,500. She asked for Council direction on how they would like staff to proceed. Would they like move forward with getting the work done and assessing it back to the property owners or would they prefer that public works perform the work that they can and get a quote from a contractor to do the concrete work.

Mayor Whalen expressed that she does not want to assess all parcels since they bought their homes and it is not their fault because of the developer is in default. She asked if we could maybe just assess the vacant properties.

Fauske explained that Council needs to decide if they want to have the administrative fees for assessment or just have public works finish things up. Staff would like to have Public Works do the work and get pricing for the concrete work.

Council agreed with staff recommendation.

b) Red Oak Neighborhood Speed Reduction Request

City Administrator stated that staff has received a request to evaluate the speeds in the Red Oak Neighborhood.

The Red Oak neighborhood consists of Grand View Avenue, Red Oak Lane, and Fairway Lane. Currently, the east/west portion of Grand View Avenue is designated 20 MPH per a 1969 ordinance passed by the Village of Minnetrista and approved by

Commissioner of Highways. All other roads in the neighborhood are 30 MPH roadways.

The City Received a request from the Community Manager, Lisa Webb of Sharper Management Company to reduce the speed limit in the rest of the neighborhood to 20 MPH.

Kruggel shared a number of items to be considered related to this request:

- Precedence of reducing speed limits in neighborhoods
- Actual impact to speeds if speed limits are reduced from 30 MPH to 25 MPH and enforcement considerations
- Cost to implement as signage is required if speed limits are reduced

Options related to the Red Oak Neighborhood request are:

- The City does not have the statutory authority to reduce the speed limits in the other areas of the neighborhood to 20 MPH
- The City can designate the neighborhood 25 MPH
- The City can designate Grand View Avenue where it is currently 20 MPH to 30 MPH, making it consistent with the other speed limits in the neighborhood
- The City can choose to do nothing

Council had a discussion decided keep things the same but put up signage to help with enforcement.

3) **ADJOURNMENT**

Motion by Vickery, seconded by Govern to adjourn the meeting at 5:55 p.m.

Motion passed 3-0.



MAY 19, 2025 CITY COUNCIL MEETING MINUTES

**May 19, 2025 at 7:00 PM
7701 County Road 110 West Minnetrista, MN 55364**

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

Motion made by Councilmember Reffkin, Seconded by Councilmember Govern to approve the agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

2) SPECIAL PRESENTATIONS

- a) Minnetrista Public Safety Supervisors Swearing In

Chief Squires gave a short speech about the mission of the Police Department.

Mayor Whalen swore in Chief Squires, Deputy Chief Cummings, Sergeant Griggs, Sergeant Brown.

- b) ~~Hennepin County Sheriff Dawanna Witt~~

- c) Audit Presentation -2024 Financial Report
 - i) Receive and Accept 2024 Financial Audit

Chrisopher Knopik and Grace Trocinske from Clifton Larson Allen gave a presentation on the 2024 audit.

Motion made by Councilmember Lacy, Seconded by Councilmember Vickery to receive and accept the 2024 Financial Audit.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from May 5, 2025
- b) Approve City Council Regular Meeting Minutes from May 5, 2025
- c) Approve the Minnetrista City Council and Commission Code of Conduct

- d) Approve purchase of one SL1000 PPA Portable Parallel Analyzer and Testing Chemkeys from Core & Main
- e) Res. No. 49-25 Approve Claims
- f) Res. No. 50-25 Approving an Agreement with Waste Management of MN Inc for Recycling Services
- g) Res. No. 51-25 Award Park Trail Overlay Paving to Dunsmore Asphalt
- h) Res. No. 52-25 Approve Manhole Adjustment in Easement at 5345 Cedar Point Road
- i) Res. No. 53-25 & 54-25 Accept Bid and Quotes and Award Contracts for the Pavement Maintenance Project - City Project No. 03-25

Motion by Councilmember Govern, Seconded by Councilmember Lacy to approve the consent agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

Motion passed 5-0.

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

- a) Approve Ordinance No. 499 Amending Chapter 11 of City Code related to Farm Animals

Community Development Director Abel gave an overview of the amended ordinance.

Council Member Vickery shared his concerns from the CDC and health issues.

Council Member Reffkin expressed her concerns about enforcement.

Motion made by Councilmember Lacy, Seconded by Councilmember Govern to approve Ordinance No. 499 Amending Chapter 11 of City Code related to Farm Animals.

Voting Yea: Mayor Whalen, Councilmember Lacy, Councilmember Govern

Voting Nay: Councilmember Reffkin, Councilmember Vickery

Motion passed 3-2.

7) ADMINISTRATIVE ITEMS

- a) Staff Reports

Administrator Kruggel gave a brief update on Trista Day

At the June 2nd Council Meeting AE2S will provide some renderings of the Water Treatment Plant which will give Council the option to authorize the ad for bid.

Public Works Director Peters gave an update on Wells 8 & 9 and the water main break.

- b) Council Reports

i) Mayor Lisa Whalen

- Attended Northwest League

ii) Cathleen Reffkin

- Update on the St Bonifacious Fire Meeting

iii) Claudia Lacy

iv) Peter Vickery

v) Brian Govern

- Attended the State of the County

8) **ADJOURNMENT**

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to adjourn the meeting at 8:03 p.m.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

DRAFT

CITY OF MINNETRISTA



CONSENT ITEM

Subject: Non-Union Employee Step Increase

Prepared By: Allie Polsfuss, Director of Administration

Meeting Date: June 2, 2025

Issue:

On December 2, 2024, the City Council approved the Minnetrista Pay Plan effective 1/1/2025. With the approval of the 2025 Pay Plan, the City Council will consider the July 1 mid-year step increase tonight.

Overview:

To continue to align with the market and maintain regional competitiveness, it is recommended that Council approve the mid-year step increase effective July 1, 2025. This step increase was budgeted for in the 2025 budget process, and the pay plan policy intends to consider a mid- year step increase every year.

Below is the 2025 Non-Union Step Increase table that would be effective July 1, 2025. Employees who have reached step 10 do not receive a step increase and are not included in the table below.

Title	Employee	Grade	1	2	3	4	5	6	7	8	9	10
City Administrator	Krugger	12	\$65.48	\$67.12	\$68.79	\$70.86	\$72.98	\$75.17	\$77.80	\$80.53	\$83.35	\$86.26
Director of Public Safety	Squires	11	\$59.53	\$61.01	\$62.54	\$64.42	\$66.35	\$68.34	\$70.73	\$73.21	\$75.77	\$78.42
Deputy Police Chief	Cummings	10	\$54.11	\$55.47	\$56.85	\$58.56	\$60.32	\$62.13	\$64.30	\$66.55	\$68.88	\$71.29
Director of Public Works	Peters	10	\$54.11	\$55.47	\$56.85	\$58.56	\$60.32	\$62.13	\$64.30	\$66.55	\$68.88	\$71.29
Public Works Supervisor	Storms	8	\$44.72	\$45.84	\$46.99	\$48.40	\$49.85	\$51.34	\$53.14	\$55.00	\$56.93	\$58.92
Building Official	Goodman	8	\$44.72	\$45.84	\$46.99	\$48.40	\$49.85	\$51.34	\$53.14	\$55.00	\$56.93	\$58.92
Senior Planner	Olson	8	\$44.72	\$45.84	\$46.99	\$48.40	\$49.85	\$51.34	\$53.14	\$55.00	\$56.93	\$58.92
Engineer Tech	McCarthy	7	\$40.66	\$41.67	\$42.72	\$44.00	\$45.32	\$46.68	\$48.31	\$50.00	\$51.75	\$53.56
City Clerk	Meyerhoff	7	\$40.66	\$41.67	\$42.72	\$44.00	\$45.32	\$46.68	\$48.31	\$50.00	\$51.75	\$53.56
Senior Accountant	Boll	7	\$40.66	\$41.67	\$42.72	\$44.00	\$45.32	\$46.68	\$48.31	\$50.00	\$51.75	\$53.56
Building Inspector	Pool	6	\$36.96	\$37.89	\$38.83	\$40.00	\$41.20	\$42.43	\$43.92	\$45.46	\$47.05	\$48.69
Utility Billing & Recycling Coord.	Neumann	5	\$33.60	\$34.44	\$35.30	\$36.36	\$37.45	\$38.58	\$39.93	\$41.32	\$42.77	\$44.27
Public Safety Admin w/Evidence	Langenfeld	5	\$33.60	\$34.44	\$35.30	\$36.36	\$37.45	\$38.58	\$39.93	\$41.32	\$42.77	\$44.27
Public Safety Admin Assistant	Brazil	4	\$30.55	\$31.31	\$32.09	\$33.06	\$34.05	\$35.07	\$36.30	\$37.57	\$38.88	\$40.24
Administrative Assistant	Atkinson	4	\$30.55	\$31.31	\$32.09	\$33.06	\$34.05	\$35.07	\$36.30	\$37.57	\$38.88	\$40.24

Recommended City Council Action: Approve Step Increase for Non-Union Employees Effective July 1, 2025.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM



Subject: St. Bonifacius Fire Department Budget Reconciliation Request

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: June 2, 2025

Issue: Per the agreement with the City of St. Bonifacius for fire protection services, whenever there is an operating budget surplus of >10% of the operating costs, the entities participating in the contract have the option to allocate that surplus to the contract reserve fund or to reduce their operating payment.

Overview: The 2024 fire budget reconciliation reflects excess receipts in the amount of \$40,861. This amount has been transferred into the Fire Contract Reserve Fund. The current balance in the Fire Contract Reserve Fund is \$60,828, which is over the 10% threshold indicated in the fire protection contract.

Attached you will find a memo from the City of St. Bonifacius related to this request.

Recommended City Council Action: Staff is recommending directing the City of St. Bonifacius to keep the excess amount in the contract reserve fund.

Mission Statement:

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CITY OF ST. BONIFACIUS
Office of the Administrator/Clerk/Treasurer
8535 Kennedy Memorial Drive
St. Bonifacius, MN 55375
(952) 446-1061

2024 YEAR END FIRE DEPARTMENT CONTRACT RECONCILIATION

BUDGET: \$456,755
EXPENSES: \$419,264
RECEIPTS: \$460,125

St. Bonifacius	24.1% of contract	110,078
Minnetrista	68.7% of contract	313,791
Watertown Township	5.1% of contract	23,294
Laketown Township	2.1% of contract	9,592
Expense Reimbursements from Grants		<u>3,370</u>
TOTAL RECEIPTS		\$460,125

2024 Reconciliation reflects excess receipts in the amount of \$40,861. \$40,861 has been transferred into the Fire Contract Reserve Fund. The new balance is \$60,828. The amount over 10% of the 2024 operating budget of \$265,095 is \$34,319.

At this time, the contracting public bodies will decide whether to reduce their annual operating payment to offset the contract reserve fund balance in excess of 10% or contribute to keep it over the 10% contract reserve fund level.

Please respond with your Boards/Council action by 6/12/2025.

Supporting financial documents can be requested at assistantclerk@st-bonifacius.mn.us.


Brenda Fisk
Adm/Clk/Trs
4/14/2025

cc. Fire Chief

CITY OF MINNETRISTA
CONSENT AGENDA ITEM



Subject: Accept Resignation of Assistant City Administrator Allie Polsfuss effective June 20, 2025

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: June 2, 2025

Issue
Accept Allie Polsfuss’ resignation after five years of service to the City of Minnetrista.

Overview
Allie Polsfuss was hired as the Director of Administration on March 26, 2020 and was then promoted to Assistant City Administrator on January 1, 2025. After five years of service to the City, she submitted her letter of resignation (attachment A) effective June 20, 2025. The City thanks Allie for her five years of service to the community. She is a valuable asset to our team and will be missed.

Staff has advertised the position and will be scheduling interviews qualified candidates as discussed in the work session. Once a final candidate is selected, the City Council will see a conditional offer of employment on a future meeting agenda.

Summary
We thank Allie Polsfuss for her commitment to the community and wish her luck in her future endeavors.

Recommended City Council Action: Accept Allie Polsfuss’ letter of Resignation effective June 20, 2025.

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

City of Minnetrista
7701 CR 110 West
Minnetrista, MN 55364

May 20, 2025

Dear Jasper Kruggel,

After much consideration and reflection, please accept this letter of resignation from my position with the City of Minnetrista effective June 20, 2025. I have been given an opportunity with the City of Breezy Point as their City Administrator and this new role aligns with my family's long-term goals.

Working with the City has given me the opportunity to learn and grow, both professionally and personally, and I will always be grateful for the support of you, the Council, and staff during my five years here. Minnetrista is a special place and I take pride in having worked with such amazing people. I am leaving with deep respect and gratitude for the team I have been fortunate enough to work with.

I am committed to ensuring a smooth transition and will do all I can to assist during this period. Please let me know how I can help to make this process as seamless as possible.

Thank you, sincerely, for the support, trust, and mentorship you have shown me. It has been such a pleasure working with you and the Minnetrista community.

With heartfelt appreciation,

A handwritten signature in black ink, appearing to read "Allie Polsfuss". The signature is fluid and cursive, with a horizontal line extending from the end.

Allie Polsfuss

CITY OF MINNETRISTA
REQUEST FOR CITY COUNCIL
ACTION/DISCUSSION



Subject: Approve License Agreement at 4090 Enchanted Lane

Prepared By: Alyson Fauske, PE, City Engineer

Meeting Date: June 2, 2025

Background/Discussion:

Enchanted Lane is currently a rural road, meaning that runoff is conveyed via ditches instead of curb and gutter and storm sewer.

Due to elevation restrictions water is held within the right of way at 4090 Enchanted Lane. There is no opportunity to install public storm sewer to mitigate the residents’ concern.

The owners request permission to install a private storm sewer system to convey runoff from the right of way to a storm water feature within the property. The approximate alignment of the proposed draitile shown on the graphic to the right. Two catch basins are also proposed to be installed in the right of way so that runoff can directly enter the draitile.

The attached agreement has been reviewed by the City Attorney and would allow the owners to install, own and maintain this private storm sewer.



Mission Statement:

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LICENSE AGREEMENT

THIS LICENSE AGREEMENT (this "Agreement") is made, effective as of the last of the execution dates indicated below, by and between the City of Minnetrista, a Minnesota municipal corporation, located at 7701 County Road 110W, Minnetrista, Hennepin County, Minnesota, 55364 ("Licensor") and Janet B. Stone and Randy J. Hendricks, owners of 4090 Enchanted Lane, Minnetrista, Hennepin County, Minnesota 55364 ("Licensees").

WHEREAS, Licensees are the fee owners of real property located in the City of Minnetrista, Hennepin County, Minnesota, legally described as:

Lot 1, Block 6, Enchanted

(hereinafter referred to as "Licensee Property"); and

WHEREAS, the Licensee Property adjoins property dedicated to the City of Minnetrista for right-of-way purposes which property is described on the attached Exhibit A (the "ROW"); and

WHEREAS, pursuant to the dedication language in the Enchanted plat, full, absolute and exclusive control over the ROW has been dedicated to the Licensor; and

WHEREAS, the Licensor has previously approved the terms and conditions of that certain Declaration dated August 19, 2021, filed of record on September 14, 2021 as Document No. A11010506 in the Office of the County Recorder of Hennepin County, Minnesota, that, among other items, includes maintenance and other obligations regarding certain storm water facilities governed by the Minnehaha Creek Watershed District as described in the Declaration and as referenced in that certain Declaration of Covenants, Conditions, Easements and Restrictions dated August 23, 2021, filed of record on September 14, 2021 as Document No. A11010505 in the Office of the County Recorder of Hennepin County, Minnesota; and

WHEREAS, Licensees desire to install a private storm sewer in the ROW (the "Improvements") to convey runoff from the ROW to storm water facilities located on the Licensee

Property; provided, however, the Improvements do not include the area of the Licensee Property consisting of the storm water facilities; and

WHEREAS, Licensor is willing to allow Licensees to use the ROW to install and maintain the Improvements within the ROW, subject to the terms and agreements of the parties set forth herein.

NOW, THEREFORE in consideration of the mutual promises contained in this Agreement, the parties agree as follows:

1. Licensor hereby grants to Licensees and their contractors and agents a non-exclusive license for the installation and maintenance of the Improvements within the ROW, subject to all the terms and conditions of this Agreement.

2. Licensees agree that the use of the ROW is with Licensor's permission and is not open, continuous, notorious or in any other manner supportive of a claim of adverse possession, prescriptive easement or other entitlement to the ROW. The parties acknowledge that this Agreement is a license to use the ROW for the purposes described herein and does not confer any estate or interest in real property or the ROW to Licensees.

3. The ROW shall be used by Licensees solely for the installation and maintenance of the Improvements within the ROW during the period beginning upon full execution of this Agreement and continuing until this Agreement is terminated. Licensees shall comply with all applicable laws, ordinances, and governmental regulations affecting the ROW and the use of the ROW. Licensees shall not use the ROW for the transportation, storage, handling or disposal of any Hazardous Substance, Hazardous Waste, pollutant or contaminant as those terms are defined in 42 U.S.C. § 9601 et. seq. ("CERCLA") or Minnesota Statutes Chapter 115B ("MERLA").

4. Licensees, at their expense, during the term of this Agreement, shall cause any contractors or other parties performing construction, maintenance, or repair of the Improvements in the ROW to keep in full force and effect a policy or policies of contractors' "all risk" coverage and (1) commercial general liability insurance with limits of at least One Million Dollar (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate for bodily injury or death and property damage insurance including coverage for contractual liability and personal and advertising injury, and (2) workers' compensation and employers' liability insurance with limits of at least \$100,000 each accident, \$100,000 each employee and \$500,000 policy limit, all covering any accident arising in connection with the activities of Licensees, their contractors, agents and representatives within the ROW, which insurance, except for workers' compensation and employers' liability, shall (A) name Licensor and such other parties holding insurable interests as Licensor may designate as additional insureds thereunder, (B) be written by a reputable insurance company licensed to do business in the State of Minnesota, and (C) otherwise be subject to Licensor's ongoing right of review and reasonable approval. . In addition, during the term of this Agreement, Licensees shall keep in full force and effect a homeowner's liability insurance policy.

5. Licensees acknowledge that Licensor may have utilities or other facilities within the ROW and understands that Licensor's property rights are superior to Licensees' rights under this Agreement. Licensees acknowledge that Licensor and the authorized representatives of Licensor may enter the ROW at all times for the purposes of inspecting the same and conducting such investigations, testing, measurements and assessments as may be desired by Licensor or to conduct any other activities as may be desirable in the sole discretion of Licensor. Licensor agrees that Licensees, in their sole discretion, may mow grass and remove any noxious weeds that may grow within the ROW, subject, however, to Licensor's right to restrict such activities pursuant to this Agreement.

6. Licensees acknowledge that the Improvements that they are installing within the ROW will convey runoff from the public right-of-way and that the Licensor will not be responsible for maintenance of the Improvements or any damage that may occur to the Improvements from routing the runoff out of the ROW.

7. Licensee or its contractors or agents, as applicable, shall hold Licensor harmless from and indemnify and defend Licensor, its employees, agents, and officials from and against any claim or liability arising in any manner from Licensees' use of the ROW, including Licensees' installation and maintenance of the Improvements or relating to the death or bodily injury to any person or damage to any personal property on or upon the ROW, including the person and personal property of Licensees and all persons in or upon the ROW at Licensees' invitation or sufferance. Licensees agree to pay all sums of money in respect to any labor, service, materials, supplies or equipment furnished or alleged to have been furnished to Licensees for the ROW and will not allow any lien to attach to the ROW, or if a lien does attach, Licensees will: (i) cause such lien to be removed as soon as possible; or (ii) contest such lien, on the condition that Licensees first provide Licensor cash, bond or other security against such lien which Licensor reasonably determines to be sufficient.

8. Licensees accept the ROW "AS IS" and "WHERE IS," and with all defects whether known or unknown. Licensor disclaims any warranty that the ROW is suitable for Licensees' use. Licensees shall, at all times throughout the term of this Agreement, and at their sole expense, maintain the Improvements in a condition of good and safe repair. Repair and maintenance needed to the Improvements, in the discretion of the Licensor, shall be the sole responsibility and expense of the Licensees. Licensor shall have no duty to maintain the ROW. If the Licensor determines that any repair and maintenance is needed to the Improvements, Licensor shall send notice to Licensees stating the repairs and maintenance needed and the date said repairs and maintenance must be completed. In the event Licensees fail to complete said repairs and maintenance within the time stated in the notice, Licensor may terminate this Agreement.

9. Licensees shall not make any additional improvements to the ROW without the Licensor's prior written consent.

10. Licensee may commence the construction of the Improvements and any additional improvements only after obtaining and providing to Licensor the approvals, licenses, permits, and indemnifications required by Licensor. If it is determined by Licensor that the Improvements are interfering with the function of the ROW, the Improvements must be removed by Licensees at no

cost to Licensor when directed by Licensor. It shall also be understood that Licensor maintains the right to remove the Improvements. In the event that Licensor needs to remove the Improvements, it may assess those costs against the Licensee Property. However, in the event that this Agreement is terminated, the Improvements made by Licensees shall remain, unless ordered to be removed by Licensor. Under no circumstances shall the Licensees be entitled to any compensation from Licensor for the cost of any improvements made to the ROW.

11. This Agreement may be terminated by Licensor in the event that Licensor decides to: 1) make improvements to the public street within the ROW; 2) in the event that Licensor decides to vacate the ROW; 3) if Licensees are in default of any of the terms of this Agreement; or 4) if Licensor determines it to be in the public interest to do so. Licensor may terminate this Agreement at any time by giving written notice to the Licensees, specifying the date of termination, such notice to be given not less than 30 days prior to the date specified in such notice for the date of termination. Licensees may terminate this Agreement at any time by giving written notice to the Licensor, specifying the date of termination, such notice to be given not less than 30 days prior to the date specified in such notice for the date of termination.

12. Upon termination of this Agreement, Licensees' use of the ROW and any future obligations of Licensees to perform under this Agreement shall be immediately terminated. The ROW shall be left by Licensees in the same or better condition as it was at the beginning of the term of this Agreement. If the ROW is left in lesser condition, the Licensor may repair the ROW itself, and Licensees shall be responsible for Licensor's costs and expenses incurred for the repairs.

13. Licensees acknowledge that Licensor is willing to enter into this Agreement and provide the Licensees' use of the ROW only because Licensees, in addition to performing their obligations hereunder, have stipulated and agreed that they waive any claim they may have based on Licensor's termination of this Agreement whether based on the value of any improvements, the value of the license, or for any other reason known or unknown at this time.

14. It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota.

15. This Agreement and Exhibits constitute the entire agreement between Licensor and Licensees. There are no other agreements, either oral or written, between Licensor and Licensees. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

16. Any notice provided for or concerning the Agreement shall be in writing and shall be deemed sufficiently given when sent by certified or registered mail if sent to the respective address of each party as set forth at the beginning of this Agreement.

17. Time is of the essence in the performance of the terms and obligations of this Agreement.

18. This Agreement does not create the relationship of principal and agent or of partnership or of joint venture or of any association between Licensor and Licensees, the sole relationships of the parties hereto being that of Licensor and Licensees under this Agreement.

19. This Agreement shall run with the Licensee Property and shall inure to the benefit of and be binding upon the parties to this Agreement and their respective heirs, successors, and assigns.

20. Licensees shall reimburse Licensor for the costs that Licensor has incurred for Licensor’s staff and consultants to draft this Agreement and review the plans for the Improvements.

IN WITNESS WHEREOF, each party to this Agreement has caused it to be executed on the date indicated below:

LICENSOR:
City of Minnetrista

Dated: _____, 2025.

By: _____
Lisa Whalen
Its: Mayor

By: _____
Ann Meyerhoff
Its: City Clerk

STATE OF MINNESOTA)
) ss
COUNTY OF HENNEPIN)

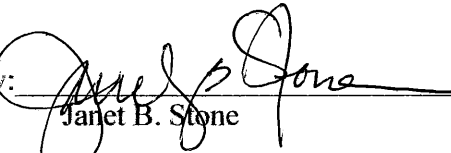
This instrument was acknowledged before me on _____, 2025 by Lisa Whalen and Ann Meyerhoff, to me known to be the persons described in the foregoing instrument, and who did say they are, respectively, the Mayor and City Clerk of the City of Minnetrista, and that said instrument was signed on behalf of the City.

Notary Public

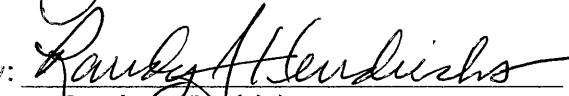
IN WITNESS WHEREOF, each party to this Agreement has caused it to be executed on the date indicated below:

LICENSEES:

Dated: 5/28, 2025.

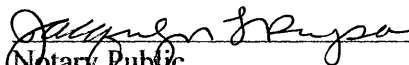
By: 
Janet B. Stone

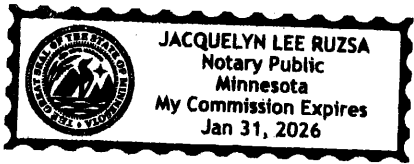
Dated: 5/28, 2025.

By: 
Randy L. Hendricks

STATE OF MINNESOTA)
) ss.
COUNTY OF Hennepin)

This instrument was acknowledged before me on May 28, 2025 by Janet B. Stone and Randy J. Hendricks, Licensees.


Notary Public

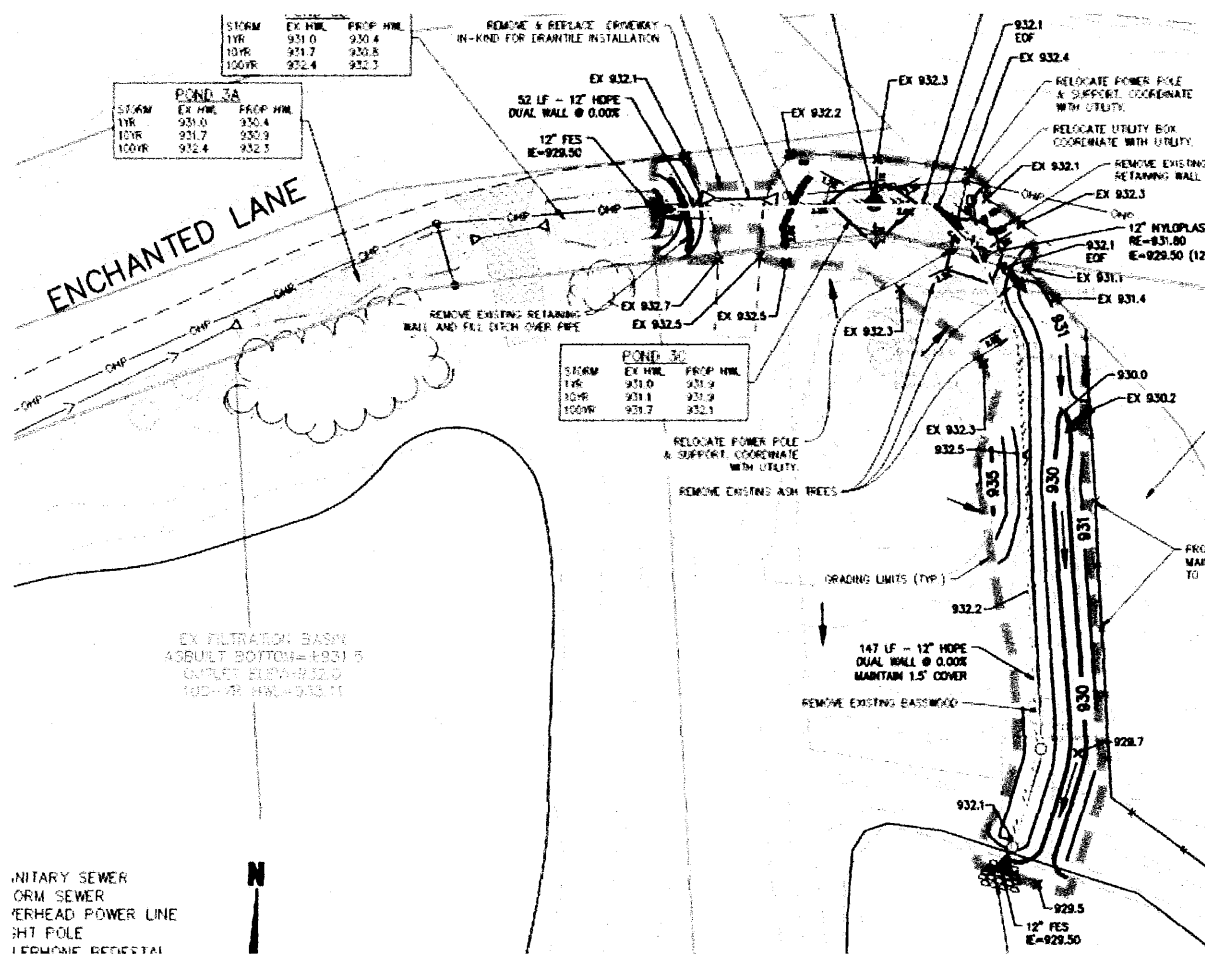


This Instrument Drafted By:
Kennedy & Graven, Chartered (SJS)
Fifth Street Towers, Suite 700
150 South Fifth Street
Minneapolis, MN 55402
(612) 337-9300

EXHIBIT A

Description of the ROW

Enchanted Lane as dedicated to the City in the plat of Enchanted, Hennepin County, Minnesota with the specific area shown below:



RESOLUTION NO. 55-25

RESOLUTION APPROVING JUST AND CORRECT
CLAIMS AGAINST CITY FUNDS

WHEREAS, the City Council of the City of Minnetrista, pursuant to MS 412.241, shall have the full authority over the financial affairs of the City; and

WHEREAS, the City Council reviewed the Claims for payment, with checks numbered 72942 through 72992; electronic checks E1003312 through E1003320; Claims batch includes an electronic transfer for payroll in the amount of \$104,455.01.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the attached list of claims in the amount of \$317,128.50 is hereby approved.

ADOPTED this 2nd day of June 2025 by a vote of ____ Ayes
____ Nays.

Lisa Whalen, Mayor

ATTEST:

City Clerk

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: 052225HP,XCEL052125,5-15-25 Bridge,PR05222025,060225AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1010 1ST BK OF THE LAKES					
72942	05/22/25	AT & T MOBILITY			
E 101-41940-321		TELEPHONE	\$469.58		Cell Phones, I Pads, Hotspots
E 101-43121-321		TELEPHONE	\$250.00		Cell Phones, I Pads, Hotspots
E 601-49440-381		ELECTRIC UTILITIES	\$100.00		Cell Phones, I Pads, Hotspots
E 602-49490-381		ELECTRIC UTILITIES	\$100.00		Cell Phones, I Pads, Hotspots
		Total	\$919.58		
72943	05/22/25	GREAT AMERICA FINANCIAL SVCS			
E 101-41320-322		POSTAGE	\$201.85	39189238	Postage Machine
		Total	\$201.85		
72944	05/22/25	MEDICA			
E 101-41320-131		HEALTH & LIFE INS - E C	\$4,490.00	62596550068	Insurance Premium
E 101-41910-131		HEALTH & LIFE INS - E C	\$2,275.00	62596550068	Insurance Premium
E 101-43121-131		HEALTH & LIFE INS - E C	\$3,767.50	62596550068	Insurance Premium
E 101-42110-131		HEALTH & LIFE INS - E C	\$16,049.22	62596550068	Insurance Premium
E 101-43125-131		HEALTH & LIFE INS - E C	\$890.50	62596550068	Insurance Premium
E 101-45202-131		HEALTH & LIFE INS - E C	\$479.50	62596550068	Insurance Premium
E 601-49440-131		HEALTH & LIFE INS - E C	\$2,152.50	62596550068	Insurance Premium
E 602-49490-131		HEALTH & LIFE INS - E C	\$1,857.50	62596550068	Insurance Premium
E 651-49590-131		HEALTH & LIFE INS - E C	\$637.50	62596550068	Insurance Premium
E 101-42401-131		HEALTH & LIFE INS - E C	\$2,275.00	62596550068	Insurance Premium
G 101-2340		PAYROLL CLEARING HE	\$2,600.00	62596550068	Insurance Premium
		Total	\$37,474.22		
72945	05/22/25	PACE ANALYTICAL SERVICES, INC.			
E 601-49440-227		UTILITY SYSTEM MAINT	\$6,223.00	25100480372	Water Testing Fees for Woodland Cove Homes
		Total	\$6,223.00		
72946	05/22/25	UNITED STATES TREASURY			
E 501-47000-437		MISCELLANEOUS EXPE	\$442.47	Form 8038 T	Arbitrage 2020 A Bonds
		Total	\$442.47		
72947	05/22/25	VESSCO, INC.			
E 601-49440-227		UTILITY SYSTEM MAINT	\$682.03	097214	Injectors
		Total	\$682.03		
72948	06/02/25	A-1 Rent It			
E 101-42110-440		APPRECIATION EVENTS	\$190.00	213284-1	Sign
E 101-41940-401		BLDG/STRUCT MAINTEN	\$190.00	213284-1	Sign
		Total	\$380.00		
72949	06/02/25	ALLENS SERVICE INC			
E 101-42110-437		MISCELLANEOUS EXPE	\$157.00	25-36996	Tow
		Total	\$157.00		
72950	06/02/25	ASPEN MILLS			
E 101-42110-418		RECRUITING	\$230.21	352475	Holster
E 101-42110-418		RECRUITING	\$234.90	353874	Boot
E 101-42110-418		RECRUITING	\$1,557.47	354006	Body Armor

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: 052225HP,XCEL052125,5-15-25 Bridge,PR05222025,060225AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 401-42110-560		EQUIP AND FURNISHIN	\$251.97	354054	Holster
E 101-42110-418		RECRUITING	(\$220.50)	CM5405	Credit
		Total	\$2,054.05		
72951	06/02/25	ATKINSON, DARCI			
E 101-41320-331		TRAVEL EXPENSE	\$128.80		Mileage Reimbursement Jan-April
		Total	\$128.80		
72952	06/02/25	AXON ENTERPRISE, INC			
E 101-42110-434		POLICE TRAINING	\$895.00		Training
E 401-42110-560		EQUIP AND FURNISHIN	\$604.00		Taser
E 401-42110-560		EQUIP AND FURNISHIN	\$2,000.00		Firearms
E 101-42110-417		UNIFORMS	\$446.60		Uniforms
		Total	\$3,945.60		
72953	06/02/25	BROADWAY TENT & EVENT			
E 101-42110-440		APPRECIATION EVENTS	\$2,029.50	213286-3	Trista Day
		Total	\$2,029.50		
72954	06/02/25	CANON FINANCIAL SERVICES INC			
E 101-42110-202		COPY & PRINTING SUPP	\$104.50	40516162	Copies -PD
		Total	\$104.50		
72955	06/02/25	Center Point Energy			
E 601-49440-383		NATURAL GAS	\$38.42	10654144-4	Gas Utility
E 601-49440-383		NATURAL GAS	\$19.62	11431330-7	Gas Utility
E 601-49440-383		NATURAL GAS	\$446.57	6401076054-	Gas Utility
		Total	\$504.61		
72956	06/02/25	CINTAS			
E 101-43121-417		UNIFORMS	\$140.89	4230921680	Uniforms
E 101-43121-417		UNIFORMS	\$140.89	4231678466	Uniforms
		Total	\$281.78		
72957	06/02/25	CLASSIC CLEANING COMPANY			
E 101-41940-211		CLEANING & MAINT SUP	\$675.00	37770	Monthly Cleaning May and windows in Main Entry of City Hall
E 101-43121-211		CLEANING & MAINT SUP	\$595.00	37770	Monthly Cleaning May and windows in Main Entry of City Hall
E 101-42110-211		CLEANING & MAINT SUP	\$1,170.00	37771	Monthly Cleaning May Pd and Windows at Pd
		Total	\$2,440.00		
72958	06/02/25	CONTROLOGIX SERVICES			
E 101-42110-401		BLDG/STRUCT MAINTEN	\$869.56	25-118	Faulty Zone -Troubleshoot Equipment
		Total	\$869.56		
72959	06/02/25	DWINELL, CHASE			
E 101-42110-417		UNIFORMS	\$155.94		Uniform
		Total	\$155.94		
72960	06/02/25	Earl F. Anderson Inc.			
E 101-43121-224		STREET MAINTENANCE	\$63.00	0139583-IN	Caps for Signs

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: 052225HP,XCEL052125,5-15-25 Bridge,PR05222025,060225AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$63.00		
72961	06/02/25	EROSION PRODUCTS, LLC			
E 651-49590-224		STREET MAINTENANCE	\$1,462.50	13844	Erosion Blankets and Seed
Total			\$1,462.50		
72962	06/02/25	FERGUSON ENTERPRISES LLC			
E 601-49440-227		UTILITY SYSTEM MAINT	\$623.52	0285270	Multi Gas Detector
E 601-49440-227		UTILITY SYSTEM MAINT	\$1,790.00	0285270-1	Calibration Station and Pump Gas Can
Total			\$2,413.52		
72963	06/02/25	FIRST STATE TIRE RECYCLING			
E 671-43230-241		RECYCLING DAY EXPEN	\$628.50	123927	Tires for Recycling Day
Total			\$628.50		
72964	06/02/25	FRONTIER OH			
E 601-49440-381		ELECTRIC UTILITIES	\$170.85	217-188-0265	Internet
Total			\$170.85		
72965	06/02/25	GFOA			
E 101-41320-433		DUES & SUBSRIPT & TR	\$460.00		2024 Award Program- Financial Report
Total			\$460.00		
72966	06/02/25	GOPHER ACE HARDWARE			
E 101-45202-221		EQUIPMENT PARTS, TIR	\$360.00	24947/1	Forestry Helmets
Total			\$360.00		
72967	06/02/25	HAWKINS INC			
E 601-49440-227		UTILITY SYSTEM MAINT	\$70.00	7067999	Cylinders
Total			\$70.00		
72968	06/02/25	INTERSTATE TESTING LLC			
E 101-45202-402		LAWN MAINTENANCE	\$548.00	17412	Yearly RPZ Testing
E 101-45202-402		LAWN MAINTENANCE	\$1,520.00	17676	RPZ testing
Total			\$2,068.00		
72969	06/02/25	KENNEDY & GRAVEN, CHARTERED			
E 101-41610-304		LEGAL FEES - ATTORNE	\$3,000.00	MN415-0000	General
G 801-1170		LAND USE RECEIVABLE	\$490.00	MN415-0003	* Xcel Energy Easement
E 101-41610-304		LEGAL FEES - ATTORNE	\$539.00	MN415-0014	Administration
E 101-41610-304		LEGAL FEES - ATTORNE	\$10,637.50	MN415-0038	Sunnyfield Road Code Enforcement Matter
G 801-1170		LAND USE RECEIVABLE	\$155.00	Mn415-00390	* Halstead Estates
Total			\$14,821.50		
72970	06/02/25	KOCH, SPENCER			
E 101-42110-417		UNIFORMS	\$198.31		Light, Rifle Mounts
Total			\$198.31		
72971	06/02/25	LANGUAGE LINE SERVICES			
E 101-42110-307		PROFESSIONAL SERVIC	\$133.64	11597134	Interpretation services
Total			\$133.64		

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: 052225HP,XCEL052125,5-15-25 Bridge,PR05222025,060225AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
72972	06/02/25	Media Com			
E 673-49600-307		PROFESSIONAL SERVIC	\$854.19		Internet
		Total	\$854.19		
72973	06/02/25	MENARDS BUFFALO			
E 101-45202-401		BLDG/STRUCT MAINTEN	\$74.52	28584	Park Supplies
E 601-49440-227		UTILITY SYSTEM MAINT	\$74.52	28584	Well 3
E 101-45202-401		BLDG/STRUCT MAINTEN	\$74.51	28584	Shop Items
		Total	\$223.55		
72974	06/02/25	METERING AND TECHNOLOGY			
E 601-49440-227		UTILITY SYSTEM MAINT	\$3,281.30	INV8079	Meters
		Total	\$3,281.30		
72975	06/02/25	METRO SALES INC			
E 101-41910-202		COPY & PRINTING SUPP	\$150.00	INV2794828	Copies
E 101-42401-202		COPY & PRINTING SUPP	\$150.00	INV2794828	Copies
E 101-41320-202		COPY & PRINTING SUPP	\$183.04	INV2794828	Copies
E 101-43121-437		MISCELLANEOUS EXPE	\$242.82	INV2797943	Copies
		Total	\$725.86		
72976	06/02/25	MIDCO			
E 673-49600-307		PROFESSIONAL SERVIC	\$1,630.78		2 Months Dedicated Internet
		Total	\$1,630.78		
72977	06/02/25	MINUTEMAN PRESS MINNETONKA			
E 101-42110-202		COPY & PRINTING SUPP	\$37.53	25593	Cards
		Total	\$37.53		
72978	06/02/25	MORRELL ENTERPRISES			
E 671-43230-241		RECYCLING DAY EXPEN	\$6,481.31	44015	Recycling Day
		Total	\$6,481.31		
72979	06/02/25	MOUND TRUE VALUE HARDWARE			
E 101-41940-401		BLDG/STRUCT MAINTEN	\$44.16	197399	Wall Plate and Screws
		Total	\$44.16		
72980	06/02/25	OFFICE DEPOT			
E 101-42110-201		OFFICE SUPPLIES	\$12.99	42317179400	Wall Sign
E 101-42110-201		OFFICE SUPPLIES	\$62.33	42317211900	Plate, Tape, DVDs
E 101-42110-201		OFFICE SUPPLIES	\$7.45	42317212300	Protector Sheets
E 101-42110-201		OFFICE SUPPLIES	\$6.01	42317213100	Protector Sheets
E 101-42110-201		OFFICE SUPPLIES	\$5.42	42317213200	CDS
		Total	\$94.20		
72981	06/02/25	OFFICE OF MNIT SERVICES			
E 101-42110-410		COMPUTER SERVICES/	\$100.00	DV25040450	WAN Services
		Total	\$100.00		
72982	06/02/25	Per Mar Security Services			
E 601-49440-401		BLDG/STRUCT MAINTEN	\$246.00	3596578	Monitoring

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: 052225HP,XCEL052125,5-15-25 Bridge,PR05222025,060225AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49440-401		BLDG/STRUCT MAINTEN	\$246.00	3596579	Monitoring
		Total	\$492.00		
72983	06/02/25	PLUNKETTS			
E 601-49440-401		BLDG/STRUCT MAINTEN	\$135.20	9164669	Pest Control
E 601-49440-401		BLDG/STRUCT MAINTEN	\$37.86	9168972	Pest Control
E 601-49440-401		BLDG/STRUCT MAINTEN	\$54.60	9170678	Pest Control
E 601-49440-401		BLDG/STRUCT MAINTEN	\$54.60	9170688	Pest Control
		Total	\$282.26		
72984	06/02/25	Postmaster			
E 101-41320-322		POSTAGE	\$1,195.63	PI 89	Postage for Newsletter
		Total	\$1,195.63		
72985	06/02/25	Press Perfect			
E 101-42110-202		COPY & PRINTING SUPP	\$200.68	25256	Envelopes
		Total	\$200.68		
72986	06/02/25	RANDYS LANDSCAPE PLUS			
E 651-49590-224		STREET MAINTENANCE	\$756.00	9989	Black Dirt
		Total	\$756.00		
72987	06/02/25	READY WATT ELECTRIC			
E 101-42110-339		SIREN AND MAINTENAN	\$10,560.00	2217225	Siren Maintenance
		Total	\$10,560.00		
72988	06/02/25	RUSCH CREEK SERVICES			
E 101-43121-404		VEHICLE & EQUIP MAIN	\$241.15	985	Repair of Truck 7
		Total	\$241.15		
72989	06/02/25	Siteone Landscape Supply			
E 101-45202-215		SHOP MATERIALS	\$116.16	15162856-00	Landscape Rake
E 101-43121-224		STREET MAINTENANCE	\$212.35	153669258-0	Round Up
		Total	\$328.51		
72990	06/02/25	SPERIDES REINERS ARCHITECTS, LLC			
E 401-42110-560		EQUIP AND FURNISHIN	\$2,590.00	35386	Construction Documents Gun Training
		Total	\$2,590.00		
72991	06/02/25	VESSCO, INC.			
E 601-49440-227		UTILITY SYSTEM MAINT	\$665.77	097599	Chlorine System repair
		Total	\$665.77		
72992	06/02/25	XCEL ENERGY			
E 101-43160-381		ELECTRIC UTILITIES	\$2,553.26	51-6565411-9	Electricity-Street Lights
		Total	\$2,553.26		
1003312 e	05/22/25	XCEL ENERGY			
E 601-49440-381		ELECTRIC UTILITIES	\$14,892.21	51-6565410-8	Electricity-Wells/Watertower
		Total	\$14,892.21		
1003313 e	05/22/25	BRIDGEWATER BANK			

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: 052225HP,XCEL052125,5-15-25 Bridge,PR05222025,060225AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41320-437		MISCELLANEOUS EXPE	\$211.00	5/15/2025	Remote Deposit & Positive Pay Monthly Pay
		Total	\$211.00		
1003314 e	05/27/25	Internal Revenue Service			
G 101-2300		PAYROLL CLEARING FE	\$16,092.73		* PR - Fed w/h
G 101-2320		PAYROLL CLEARING FIC	\$16,404.40		* PR - SS/Medicare w/h
		Total	\$32,497.13		
1003315 e	05/27/25	MINNESOTA DEPT. OF REV.			
G 101-2310		PAYROLL CLEARING ST	\$7,589.42		* State w/h
		Total	\$7,589.42		
1003316 e	05/27/25	Public Employees Retirement			
G 101-2330		PAYROLL CLEARING PE	\$32,238.20		* Pera w/h
		Total	\$32,238.20		
1003317 e	05/27/25	EDWARD JONES			
G 101-2370		PAYROLL CLEARING DE	\$3,440.15		* Deferred Comp w/h
		Total	\$3,440.15		
1003318 e	05/27/25	Optum			
G 101-2347		HSA CLEARING ACCT	\$5,982.93		HSA Employer and Employee Cont
		Total	\$5,982.93		
1003319 e	05/27/25	ICMA			
G 101-2370		PAYROLL CLEARING DE	\$290.00		* Roth IRA Contributions
G 101-2370		PAYROLL CLEARING DE	\$100.00		Deferred Comp Contributions
		Total	\$390.00		
1003320 e	05/27/25	HCSP			
G 101-2370		PAYROLL CLEARING DE	\$250.00		* MSRS Retirement
		Total	\$250.00		
		1010	\$212,673.49		

Fund Summary

1010 1ST BK OF THE LAKES

101 GENERAL FUND	\$159,727.20
401 CAPITAL IMPROVEMENT PROGRAM	\$5,445.97
501 CIP EQUIPMENT CERTIFICATES	\$442.47
601 WATER FUND	\$32,004.57
602 SEWER FUND	\$1,957.50
651 STORM WATER MGMT FUND	\$2,856.00
671 RECYCLING FUND	\$7,109.81
673 CABLE	\$2,484.97
801 LANDUSE AGENCY	\$645.00
	\$212,673.49

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM



Subject: Approve Equipment CIP purchase to replace 2007 Bobcat skid loader

Prepared By: Gary Peters, Public Works Director

Meeting Date: June 2, 2025

Issue:
Public Works needs to replace an aging skid steer loader.

Overview:
The current skid steer is a 2007 Bobcat S300 with approximately 2500 hours on the engine. This machine was purchased through the stormwater fund and is used for multiple projects, including ditch reshaping/reconstruction, culvert replacements and outfall cleaning. This current piece of equipment is a 4-wheeled unit and Public Works staff are looking to replace it with a rubber track machine. A rubber track machine would be more suited for stormwater work, as it improves weight distribution, allowing it to go over more terrain than a wheeled machine with less damage.

Fiscal Impact:
When the City Council approved the 2025 Equipment CIP, it included the purchase of a skid steer loader to be funded by the stormwater fund. Public Works requested demo units from John Deere, Bobcat, Kubota and Caterpillar so staff could go out and try each of the machines to compare the features and determine which machine would be the best fit. Once the demos were completed, staff asked for prices on each machine for comparison. One brand was not asked to submit a quote due to staff not being fond of the machine operation. All other quotes submitted were quoted off the Minnesota State Cooperative Purchasing Venture (state bid) or Sourcewell. Like the state bid, Sourcewell is a cooperative purchasing program that manages equipment and services solicitation to get the best pricing available. Not all vendors submitted a quote – even after email requests were sent. The quoted pricing that was received is as follows:

- | | |
|---|-------------|
| • Caterpillar 255 High Flow/High Pressure | \$64,421.00 |
| • Caterpillar 255 High Flow | \$62,424.00 |
| • Bobcat T76 | \$61,187.95 |
| • Bobcat T770 | \$60,001.54 |

Staff also asked the vendors to look at the City’s present skid steer and include a trade in value with the submitted quotes. Ziegler Caterpillar offered \$17,000.00 trade in and

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Lano Equipment offered \$20,000.00. Public Works staff liked the features of the Bobcat T770 Track Loader. It had the best visibility, the most comfortable operating cab and had the lowest quoted purchase price. Staff is recommending the Bobcat T770 Track Loader for purchase from Lano Equipment of Loretto, MN.

Recommended City Council Action:

Motion to approve Res No. 56-25 for the purchase of a Bobcat T770 Track Loader from Lano Equipment of Loretto, MN for a total price of \$60,001.54.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Quotation Number: **RB1188623**Quote Sent Date: **May 13, 2025**Expiration Date: **Jun 12, 2025**Prepared By: **Randy Barto**

Phone: 612-282-7038

Email: randy_b@lanoequip.com

Customer

CITY OF MINNETRISTA G01180

7701 COUNTY ROAD 110W

MINNETRISTA, MN, 55364

Contact

Dealer

Lano Equipment, Inc., Loretto, MN

23580 HIGHWAY 55

Loretto, MN, 55357

Item Name	Item Number	Quantity	Price Each	Total
T770 T4 Bobcat Compact Track Loader 44	M0285	1	59,431.01	59,431.01
Standard Equipment: 92 HP Turbo Tier 4 Diesel Engine Air Intake Heater (Automatically Activated) Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Bobcat Interlock Control System (BICS) Controls: Hand and Foot (Manual) Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Systems Shutdown Glow Plugs (Automatically Activated)		Horn Instrumentation: Engine Temp and Fuel Gauges, Hourmeter, RPM and Warning Indicators Lift Arm Support Lift Path: Vertical Lights, Front & Rear Operator Cab Includes: Adjustable Suspension Seat, Top & Rear Windows, Seat Bar, Seat Belt Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471 Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts) Parking Brake: Spring Applied, Pressure Released (SAPR) Solid Mounted Carriage with 5 Rollers Tracks: Rubber, 17.7" wide Warranty: 2 years, or 2000 hours whichever occurs first		
Selectable Joystick Controls (SJC)	M0285-R01-C04	1	649.23	649.23
Deluxe Package <i>Included:</i> Deluxe Package:, Enclosed HVAC Cab, Adjustable Heated Cloth Air Ride Seat, Power Bob-Tach, Keyless Ignition, Deluxe Display, Standard Lights, 7-Pin Attachment Control, Single Direction Bucket Positioning, Two-Speed Travel, Telematics - Machine IQ, 2yr Standard Telematics Subscription, Radio with Bluetooth, Ride Control , Reversing Fan	M0285-P11-C14	1	7,590.43	7,590.43
High Flow Hydraulics	M0285-R03-C03	1	1,851.21	1,851.21
Roller Suspension Undercarriage	M0285-R21-C13	1	1,226.10	1,226.10
17.7" Multi-Bar Tracks	M0285-R09-C05	1	584.24	584.24
86" Severe Duty Bucket	7326128	1	2,137.88	2,137.88
Bolt-On Cutting Edge, 86"	7296449	1	450.00	450.00
Rear Camera Kit	7329670	1	1,191.18	1,191.18
Side Light Kit	7256348	1	455.46	455.46
Total for T770 T4 Bobcat Compact Track Loader 44				75,566.74

	Quote Total - USD	75,566.74
	Dealer P.D.I.	300.00
	Tariff Surcharge	1,328.80
	Freight Charges	1,350.00
	Destination Charges	156.00
	Dealer Assembly Charges	850.00
	Charges	
	<i>LO PRO LED BECAON INSTALLED ON KEY POWER</i>	450.00
	Trade-In	
	<i>BOBCAT S300 SKID LOADER WITH DIRT BUCKET</i>	-20,000.00
	Sales total before Taxes	60,001.54
	Taxes	0.00
	Quote Total - USD	60,001.54

Notes:
Pricing is Sourcewell Contract # 020223-CEC

Customer acceptance:
Quotation Number:: **RB1188623**

Purchase Order:_____

Authorized Signature:

Print:_____ Sign:_____

Date:_____ Email:_____ Tax Exempt: Y ☐ / N ☐

Quotation Number: **RB1143727**Quote Sent Date: **Apr 23, 2025**Expiration Date: **May 23, 2025**Prepared By: **Randy Barto**

Phone: 612-282-7038

Email: randy_b@lanoequip.com

Customer

CITY OF MINNETRISTA G01180

7701 COUNTY ROAD 110W

MINNETRISTA, MN, 55364

Contact

Dealer

Lano Equipment, Inc., Loretto, MN

23580 HIGHWAY 55

Loretto, MN, 55357

Item Name	Item Number	Quantity	Price Each	Total
T76 T4 Bobcat Compact Track Loader	M0371	1	59,240.06	59,240.06
Standard Equipment:				
74.0 HP Tier 4 V2 Bobcat Engine		Horn		
Auxiliary Hydraulics: Variable Flow		Lift Arm Support		
Backup Alarm		Lift Path: Vertical		
Bob-Tach		Lights, Front and Rear LED		
Bobcat Interlock Control System (BICS)		Operator Cab		
Controls: Selectable Joysticks (SJC)		Includes: Vinyl Adjustable Suspension Seat, Top and Rear		
Cylinder Cushioning - Lift, Tilt		Windows, Parking Brake, Seat Bar and Seat Belt		
Engine/Hydraulic Performance De-rate Protection		Roll Over Protective Structure (ROPS) meets SAE-J1040 and		
Glow Plugs (Automatically Activated)		ISO 3471		
		Falling Object Protective Structure (FOPS) meets SAE-J1043		
		and ISO 3449, Level I; (Level II is available through Bobcat		
		Parts)		
		Parking Brake: Spring Applied, Pressure Released (SAPR)		
		Solid Mounted Carriage with 4 Rollers		
		Tracks: Rubber, 12.6" Wide		
		Telematics - Machine IQ - 2-year Basics		
		Warranty: 2 years, or 2000 hours whichever occurs first		
Deluxe Package	M0371-P11-C12	1	10,322.69	10,322.69
<i>Included:</i> Deluxe Package:, Clear Side Auto				
HVAC Cab, Integrated Bluetooth Radio,				
Adjustable Heated Cloth Air Ride Seat,				
Power Bob-Tach, Solid Undercarriage, 7"				
Touch Display, Premium and Side LED				
Lights, Keyless Start, Two-Speed Travel, 7-				
Pin Attachment Control, Dual Direction				
Bucket Positioning, Rear Camera, Sound				
Reduction, 3yr Machine IQ Health &				
Security Subscription				
5-Link Torsion Suspension	M0371-R21-C13	1	1,721.90	1,721.90
Undercarriage				
17.7" Multi Bar Track	M0371-R09-C05	1	1,742.00	1,742.00
High-Flow Hydraulics	M0371-R03-C03	1	1,906.82	1,906.82
80" Severe Duty Bucket	7326129	1	2,037.56	2,037.56
Bolt-On Cutting Edge, 80"	6718008	1	400.00	400.00
Side Light Kit - 5 to 7-inch Display	7387670	1	142.35	142.35
Total for T76 T4 Bobcat Compact Track Loader				77,513.38
Quote Total - USD				77,513.38

	Dealer P.D.I.	200.00
	Tariff Surcharge	1,392.57
	Freight Charges	1,675.00
	Destination Charges	152.00
	Dealer Assembly Charges	255.00
	Trade-In	
	<i>BOBCAT S300 SKID LOADER WITH DIRT BUCKET</i>	-20,000.00
	Sales total before Taxes	61,187.95
	Taxes	0.00
	Quote Total - USD	61,187.95

Notes:
PRICING APPLIED TO QUOTE - Sourcewell Contract # 020223-CEC CITY OF MINNETRISTA SOURCEWELL ACCOUNT # 29792

Customer acceptance:
Quotation Number:: **RB1143727**

Purchase Order:_____

Authorized Signature:

Print:_____ Sign:_____

Date:_____ Email:_____ Tax Exempt: Y ☐ / N ☐



230188-01

Apr 17, 2025

CITY OF MINNETRISTA PUBLIC WORKS
7701 COUNTY ROAD 110 W
MINNETRISTA, MN 55364
ATTN: GARY PETERS

Dear Gary,

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

New Caterpillar Model: 255 Compact Track Loader (High Flow, High Pressure)

Pricing per MNDOT Contract #242476 Release T-631(5)

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Tom Rossez
Territory Manager

New Caterpillar Model: 255 Compact Track Loader (High Flow, High Pressure)**Standard Equipment****POWERTRAIN**

Cat C2.8T turbocharged diesel engine
 -Gross horsepower per ISO 14396
 74.2 hp (55.3 kW)
 -Electric fuel priming pump
 -Glow plugs starting aid
 -Liquid cooled, direct injection
 Air cleaner, dual element, radial seal
 S-O-S sampling valve, hydraulic oil
 Ecology drain - coolant
 Filter, hydraulic supply, cartridge type
 Filter, hydraulic return, cartridge type

UNDERCARRIAGE

Torsion Suspension (4 independent
 torsion axles)
 Two speed travel

HYDRAULICS

Selectable control pattern - ISO or H
 Electro/hydraulic implement control
 Electro/hydraulic hydrostatic
 transmission control

ELECTRICAL

Work Tool Electrical Harness
 Heavy duty battery
 -includes battery disconnect with
 lockout feature
 12 volt electrical system
 85 ampere alternator
 LED work lights
 Auto reverse lights

OPERATOR ENVIRONMENT

Operator warning system indicators:
 -Air filter restriction
 -Alternator output
 -Armrest raised / operator out of seat
 -Engine coolant temperature
 -Engine oil pressure
 -Glow plug activation
 -Hydraulic supply filter restriction
 -Hydraulic oil temperature
 -Park brake engages
 -Engine emission system
 (where applicable)
 Control interlock system, when operator
 leaves seat or armrest raised:
 -Hydraulic system disables
 -Hydrostatic transmission disables
 -Parking brake engages
 ROPS cab, tilt up
 FOPS, Level I
 Color LCD monitor:
 -Creep speed control
 -Drive response adjustment
 -Implement response adjustment
 -Drive Power Priority adjustment

Filter, canister type, engine oil
 Filter, canister type, fuel
 and water separator
 Radiator / hydraulic oil
 cooler (side-by-side)
 Spring applied, hydraulically released,
 parking brakes
 Hydrostatic transmission
 Lockable fuel cap
 Auto engine idle

Integrated tie downs on track
 frame (4)

Speed sensor guarding
 Heavy duty flat faced quick disconnects
 with integrated pressure release lever

Switch backlighting
 Interior LED dome light
 Backup alarm
 Electrical outlet, beacon
 Courtesy lighting, exterior
 Automatic Work light notification flash
 when parking brake is released

-Date, Time, Units, and brightness
 settings
 -Multi-operator Anti-theft Security
 System & Monitoring
 -Maintenance schedule and reminders
 -Event and Diagnostic Code monitoring
 -Smart Technology, enables use of
 Smart Attachments
 Gauges: fuel level, hour meter,
 hydraulic temperature, battery
 voltage, tachometer.
 Cell Phone Storage Pocket
 Cup Holder
 Ergonomic contoured armrest
 Independently adjustable, seat
 mounted joystick controls.
 Top and rear windows
 Floormat
 Headliner
 Interior rear view mirror
 Horn
 Hand (dial) throttle, electronic
 12 volt power port
 Rear window breaker hammer

-Language selection (x32)

FRAMES

Lift linkage, vertical path

Chassis, one piece welded

Machine tie down points (9)

Removable panels for machine

OTHER STANDARD EQUIPMENT

Steel engine door with replaceable louvers

Engine door - lockable

Extended life antifreeze (-37C, -34F)

Work tool attachment coupler

frame cleanout

Support, lift arm

Steel rear and front bumpers, welded

Fuel fill, machine right hand side

Hydraulic oil level sight gauge

Radiator coolant level sight gauge

Radiator expansion bottle

Cat ToughGuard TM hose

Hydraulic demand cooling fan

MACHINE SPECIFICATIONS

REF #	DESCRIPTION	LIST PRICE
586-0258	255 05A COMPACT TRACK LOADER	\$88,010.00
	Available for Europe, AM-N, Puerto Rico, Turkey, Israel, South Korea, Columbia and Chile.	
	LANE 2 - AVAILABLE FROM SANFORD FACTORY	
	LANE 3 - AVAILABLE FROM SANFORD FACTORY.	
	Meets EU Stage V and U.S. EPA Tier 4 Final emission standards.	
594-1466	TRACK,RUBBER,400MM(15.7 IN)BAR	\$955.00
586-0092	GUARDING / SEALING PKG, (HD1)	\$675.00
590-1211	FUEL, ELECTRIC PRIMING	\$630.00
642-3004	IDLER WHEELS, TRIPLE FLANGE	\$1,360.00
592-6357	RIDE CONTROL, NONE	\$0.00
579-2312	REAR LIGHTS	\$0.00
613-1924	SEAT BELT, 2"	\$0.00
643-7208	CERTIFICATION ARR, P65	\$0.00
585-9582	INSTRUCTIONS, ANSI, USA	\$0.00
594-2212	HEATER, ENGINE COOLANT, 120V	\$260.00
593-7244	DOOR, CAB, POLYCARBONATE	\$284.00
651-8304	CAB PACKAGE, ULTRA	\$15,650.00
594-1962	INTEGRATED RADIO	\$680.00
652-8377	PRODUCT LINK, CELLULAR PLE643	\$1,104.00
	TOTAL LIST PRICE	\$109,608.00
	TOTAL CORPORATE DISCOUNT (30.2% OF LIST)	(\$33,102.00)
	TOTAL CONFIGURED PRICE	\$76,506.00
421-8926	SERIALIZED TECHNICAL MEDIA KIT	\$0.00
0P-0210	PACK, DOMESTIC TRUCK	\$0.00
643-1300	SHIPPING/STORAGE PROTECTION	\$274.00
0P-9003	LANE 3 ORDER	\$0.00
	TOTAL NET ITEMS	\$274.00
	PREP AND FREIGHT	\$1,200.00
	2 YEAR/2,000 HOUR PREMIER WARRANTY	\$0.00
643-5220	BUCKET-IND PERF 80", BOCE	\$2,441.00
	WIRE HARNESS ADAPTERS FOR (2) BOBCAT ATTACHMENTS	\$1,000.00
	TOTAL POST FACTORY ITEMS	\$4,641.00
	TOTAL MACHINE SELL PRICE	\$81,421.00

SELL PRICE	\$81,421.00
LESS GROSS TRADE ALLOWANCE	(\$17,000.00)
NET BALANCE DUE	\$64,421.00
BALANCE	\$64,421.00

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
S300	Bobcat (US)	531115611	2007	\$17,000.00

WARRANTY

Standard Warranty: 2 Year / 2,000 Hour Standard Warranty

F.O.B/TERMS: SHAKOPEE

PAYMENT TERMS: NET BALANCE DUE 10 DAYS FROM RECEIPT OF INVOICE



230190-01

Apr 17, 2025

CITY OF MINNETRISTA PUBLIC WORKS
7701 COUNTY ROAD 110 W
MINNETRISTA, MN 55364
ATTN: GARY PETERS

Dear Gary,

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

New Caterpillar Model: 255 Compact Track Loader (High Flow)

Pricing per MNDOT Contract #242476 Release T-631(5)

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Tom Rossez
Territory Manager

New Caterpillar Model: 255 Compact Track Loader (High Flow)

Standard Equipment

POWERTRAIN

Cat C2.8T turbocharged diesel engine
 -Gross horsepower per ISO 14396
 74.2 hp (55.3 kW)
 -Electric fuel priming pump
 -Glow plugs starting aid
 -Liquid cooled, direct injection
 Air cleaner, dual element, radial seal
 S-O-S sampling valve, hydraulic oil
 Ecology drain - coolant
 Filter, hydraulic supply, cartridge type
 Filter, hydraulic return, cartridge type

UNDERCARRIAGE

Torsion Suspension (4 independent torsion axles)
 Two speed travel

HYDRAULICS

Selectable control pattern - ISO or H
 Electro/hydraulic implement control
 Electro/hydraulic hydrostatic transmission control

ELECTRICAL

Work Tool Electrical Harness
 Heavy duty battery
 -includes battery disconnect with lockout feature
 12 volt electrical system
 85 ampere alternator
 LED work lights
 Auto reverse lights

OPERATOR ENVIRONMENT

Operator warning system indicators:
 -Air filter restriction
 -Alternator output
 -Armrest raised / operator out of seat
 -Engine coolant temperature
 -Engine oil pressure
 -Glow plug activation
 -Hydraulic supply filter restriction
 -Hydraulic oil temperature
 -Park brake engages
 -Engine emission system (where applicable)
 Control interlock system, when operator leaves seat or armrest raised:
 -Hydraulic system disables
 -Hydrostatic transmission disables
 -Parking brake engages
 ROPS cab, tilt up
 FOPS, Level I
 Color LCD monitor:
 -Creep speed control
 -Drive response adjustment
 -Implement response adjustment

Filter, canister type, engine oil
 Filter, canister type, fuel and water separator
 Radiator / hydraulic oil cooler (side-by-side)
 Spring applied, hydraulically released, parking brakes
 Hydrostatic transmission
 Lockable fuel cap
 Auto engine idle

Integrated tie downs on track frame (4)

Speed sensor guarding
 Heavy duty flat faced quick disconnects with integrated pressure release lever

Switch backlighting
 Interior LED dome light
 Backup alarm
 Electrical outlet, beacon
 Courtesy lighting, exterior
 Automatic Work light notification flash when parking brake is released

-Date, Time, Units, and brightness settings
 -Multi-operator Anti-theft Security System & Monitoring
 -Maintenance schedule and reminders
 -Event and Diagnostic Code monitoring
 -Smart Technology, enables use of Smart Attachments
 Gauges: fuel level, hour meter, hydraulic temperature, battery voltage, tachometer.
 Cell Phone Storage Pocket
 Cup Holder
 Ergonomic contoured armrest
 Independently adjustable, seat mounted joystick controls.
 Top and rear windows
 Floormat
 Headliner
 Interior rear view mirror
 Horn
 Hand (dial) throttle, electronic
 12 volt power port

-Drive Power Priority adjustment
 -Language selection (x32)

FRAMES

Lift linkage, vertical path
 Chassis, one piece welded
 Machine tie down points (9)
 Removable panels for machine

OTHER STANDARD EQUIPMENT

Steel engine door with replaceable
 louvers
 Engine door - lockable
 Extended life antifreeze (-37C, -34F)
 Work tool attachment coupler

Rear window breaker hammer

frame cleanout
 Support, lift arm
 Steel rear and front bumpers, welded
 Fuel fill, machine right hand side

Hydraulic oil level sight gauge
 Radiator coolant level sight gauge
 Radiator expansion bottle
 Cat ToughGuard TM hose
 Hydraulic demand cooling fan

MACHINE SPECIFICATIONS

REF #	DESCRIPTION	LIST PRICE
586-0258	255 05A COMPACT TRACK LOADER	\$88,010.00
	Available for Europe, AM-N, Puerto Rico, Turkey, Israel, South Korea, Columbia and Chile.	
	LANE 2 - AVAILABLE FROM SANFORD FACTORY	
	LANE 3 - AVAILABLE FROM SANFORD FACTORY.	
	Meets EU Stage V and U.S. EPA Tier 4 Final emission standards.	
644-6320	CAB PACKAGE, PRO PLUS	\$10,320.00
586-0092	GUARDING / SEALING PKG, (HD1)	\$675.00
642-3004	IDLER WHEELS, TRIPLE FLANGE	\$1,360.00
594-1466	TRACK,RUBBER,400MM(15.7 IN)BAR	\$955.00
592-6357	RIDE CONTROL, NONE	\$0.00
579-2312	REAR LIGHTS	\$0.00
593-7243	DOOR, CAB, GLASS	\$145.00
613-1924	SEAT BELT, 2"	\$0.00
643-7208	CERTIFICATION ARR, P65	\$0.00
585-9582	INSTRUCTIONS, ANSI, USA	\$0.00
594-2212	HEATER, ENGINE COOLANT, 120V	\$260.00
590-1211	FUEL, ELECTRIC PRIMING	\$630.00
594-1962	INTEGRATED RADIO	\$680.00
652-8377	PRODUCT LINK, CELLULAR PLE643	\$1,104.00
	TOTAL LIST PRICE	\$104,139.00
	TOTAL CORPORATE DISCOUNT (30.2% OF LIST)	(\$31,450.00)
	TOTAL CONFIGURED PRICE	\$72,689.00
421-8926	SERIALIZED TECHNICAL MEDIA KIT	\$0.00
643-1300	SHIPPING/STORAGE PROTECTION	\$274.00
643-4940	SEA, HIGH FLOW, CTL-SSL	\$1,820.00
	TOTAL NET ITEMS	\$2,094.00
	PREP AND FREIGHT	\$1,200.00
	2 YEAR/2,000 HOUR PREMIER WARRANTY	\$0.00
643-5220	BUCKET-IND PERF 80", BOCE	\$2,441.00
	WIRE HARNESS ADAPTERS FOR (2) BOBCAT ATTACHMENTS	\$1,000.00
	TOTAL POST FACTORY ITEMS	\$4,641.00
	TOTAL MACHINE SELL PRICE	\$79,424.00

SELL PRICE	\$79,424.00
LESS GROSS TRADE ALLOWANCE	(\$17,000.00)
NET BALANCE DUE	\$62,424.00
BALANCE	\$62,424.00

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
S300	Bobcat (US)	531115611	2007	\$17,000.00

WARRANTY

Standard Warranty: 2 Year / 2,000 Hour Standard Warranty

F.O.B/TERMS: SHAKOPEE**PAYMENT TERMS: NET BALANCE DUE 10 DAYS FROM RECEIPT OF INVOICE**

RESOLUTION NO. 56-25

A RESOLUTION APPROVING THE PURCHASE OF A BOBCAT T770
TRACK MACHINE FROM LANO EQUIPMENT

WHEREAS, the City received the lowest quote from Lano Equipment in the amount of \$60,001.54 for one 2025 Bobcat T770 Track Loader;

WHEREAS, the purchase of this piece of equipment was budgeted for in the 2025 Capital Improvement Plan and is within the budgeted amount of \$80,000.00;

NOW THEREFORE, BE IT RESOLVED by the City Council of Minnetrista that they approve the purchase of 2025 Bobcat T770 Track Loader for the Public Works department.

This resolution was adopted by the City Council of the City of Minnetrista on the 2nd day of June, 2025, by a vote of _____ Ayes and _____ Nays.

Mayor Lisa Whalen

ATTEST:

City Clerk Ann Meyerhoff

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM



Subject: Water Treatment Plant Progress Update

Prepared By: Jasper Kruggel, City Administrator
Gary Peters, Public Works Director
Aaron Vollmer, Water Infrastructure Engineer

Meeting Date: June 2, 2025

Issue:
The City of Minnetrista has evaluated options related to the construction of a Water Treatment Plant and directed AE2S, the City's water engineering group, to design the plant per the discussion earlier this year. AE2S will be providing an update on the progress at this meeting.

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

CITY OF MINNETRISTA
REQUEST FOR CITY COUNCIL
ACTION/DISCUSSION



Subject: Approve Change Order 1 for the 2025 Street Improvement Project, City Project 01-25

Prepared By: Alyson Fauske, PE, City Engineer

Meeting Date: June 2, 2025

Issue:

Should the City approve Change Order 1 for the 2025 Street Improvement Project, City Project 01-25?

Background/Discussion:

On March 17, 2025 the City Council awarded the contract for the 2025 Street Improvement Project, City Project 01-25 to Asphalt Surface Technologies Corporation (ASTECH). During the reclamation of Wind Ridge Trail crews encountered fabric in the street section. Fabric is placed in roads to stabilize and reinforce the street. The estimated cost for fabric is \$3,420.00.

Public Works asked ASTECH for a price to resurface Williams Lane. The Pavement Condition Index (PCI) of Williams Lane was 32 in 2024. There isn't watermain in Williams Lane so the next street improvement project is expected to be reconstruction so that watermain can be extended and services installed. This work is not expected to take place within the next 10 years, therefore Public Works proposes that ASTECH resurface the road to improve the surface condition until a street improvement project can be completed. This approach has been successful in the past: Halstead Lane from CR 110 to ~200' west of Lakeside Drive in 2020, and Lotus Drive from CR 92 to Hennepin County Regional Trail in 2023.

ASTECH provided a \$36,022.66 quote to overlay Williams Lane. The contractor also submitted a quote for an ultra-thin bonded wear course (UTBWC) in lieu of an overlay. An UTBWC is similar to an overlay and consists of applying a polymer to the surface and a layer of asphalt. The price for a 1½" UTBWC is \$27,878.36 and is included in Change Order 1.

Recommendation:

Staff recommends the City Council approve Change Order 1.

Fiscal Impact:

Approval of Change Order 1 would increase the contract amount from \$986,591.05 to \$1,017,889.41, a \$31,298.36 increase. The feasibility report for the project recommended a budget of \$1,181,024.90 (without indirect costs) for surface improvements. If Change Order

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

1 is approved, the surface improvements installed in 2025 would remain within the recommended budget.

Recommended City Council Action: Staff recommends approval of Resolution _____, approving a Change Order 1 for the 2023 Street and Utility Improvement Project, City Project 01-23.

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No
Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

WSB Project No. 026511-000

Owner Project No. 01-25

Change Order No. 1

Project Title/Description: 2025 Street Improvement Project

Owner: City of Minnetrista

Owner Address: 7701 County Road 110 West Minnetrista, MN 55364-9553

Contractor: Asphalt Surface Technologies Corporation

Contractor Address: P.O. Box 1025 St Cloud, MN

Total Change Order Amount: \$31,298.36

Description:

Replace fabric on Wind Ridge Trail.

Apply a 1.5" ultra-thin bonded wear course to Williams Lane.

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)

Group/Funding Category	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
	56	GEOTEXTILE FABRIC	SY	\$1.80	1,900	\$3,420.00
	57	MOBILIZATION	LS	\$3,800.00	1	\$3,800.00
	58	PATCH WORK	TON	\$295.00	5	\$1,475.00
	59	MILL BUTT JOINTS AND PREPARE TO PAVE	LF	\$2.70	400	\$1,080.00
	60	ADJUST MANHOLES	EACH	\$250.00	4	\$1,000.00
	61	ULTRA THIN BONDED WEAR COURSE 1.5" DEPTH	SY	\$8.80	2,221	\$19,544.80
	62	TOPSOIL AND SEED	SY	\$5.56	176	\$978.56
Net Change This Change Order						\$31,298.36

Due to this change, the contract time: (check one)

(X) Is NOT changed

() May be revised as provided in MnDOT specification 1806

Number of Working Days Affected by this Contract Change: 0

Number of Calendar Days Affected by this Contract Change: 0

Approved By Project Engineer:



Date: 5/23/2025

Approved By Contractor:

 (Lance Bombard)

Date: 5-23-2025

Approved By Owner:

Date:

RESOLUTION NO. 57-25
CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA

**A RESOLUTION APPROVING CHANGE ORDER 1 FOR
THE 2025 STREET IMPROVEMENT PROJECT, CITY PROJECT NO. 01-25**

WHEREAS, on March 17, 2025 the City of Minnetrista awarded the contract for the 2025 Street Improvement Project, City Project 01-25 to Asphalt Surface Technologies Corporation; and

WHEREAS, fabric was encountered during the reclamation of Wind Ridge Trail and needed to be replaced; and

WHEREAS, Public Works requests that Williams Lane be overlaid as an interim improvement until the street is reconstructed and watermain is extended.

NOW THEREFORE, BE IT RESOLVED by the City Council of Minnetrista that Change Order 1 for 2025 Street Improvement Project, City Project 01-25 is approved.

This resolution was adopted by the City Council of the City of Minnetrista on the 2nd day of June, 2025, by a vote of _____ Ayes and _____ Nays.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM



Subject: Police Training Facility Quote Approval

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: June 2, 2025

Issue: The City of Minnetrista solicited quotes to modify the currently vacant space in the Public Safety Building to develop it into a Virtual Training Center using MILO technology. The first step in this process was to secure quotes to update the space to accommodate the training facility, and to also create additional storage.

Overview: Two quotes have been secured to perform the construction related to the virtual training center and additional storage area in the Public Safety Building.

DDK Construction is the apparent low quote at \$139,350. The second quote from Villamil Construction Co came in at \$179,287. These quotes have been attached to this staff memo.

It is recommended to utilize the Public Safety Grant received from the State of Minnesota in 2023 for this project. If approved, the next steps are to complete the construction of the space and then engage MILO Systems to install the virtual training equipment. The approval of the MILO Systems items will be considered at a future City Council meeting.

Recommended City Council Action: Staff is recommending accepting the quote from DDK Construction in the amount of \$139,350 and directing staff to execute a contract with DDK Construction to complete the work described.

ESTIMATED JOB COST STATEMENT

Owners Name: City Of Minnetrista
Property Address: 7701 COUNTY RD 110 W, MINNETRISTA MN 55364

Contractor: Villamil Construction Co.
Date & Time: 5/28/2025 12:53:30

This statement is a list of all subcontractors and suppliers.

Cat.	Item	Total Cost	Subcontractor/Supplier
4	Insurance	\$ 300.00	Subcontractor/Supplier Name Here
5	Architectural	\$ 250.00	
7	Blueprints	\$ 150.00	
9	Permits & Fees	\$ 3,500.00	
10	Dumpster Fees & Hauling	\$ 900.00	
12	Cleaning Building Site	\$ 1,100.00	
16	Demolition	\$ 1,040.00	
27	Lumber	\$ 600.00	
29	Materials Misc.	\$ 1,200.00	
30	Labor Misc.	\$ 2,200.00	
31	Framing	\$ 2,275.00	
33	Roofing Materials	\$ 600.00	
34	Roofing	\$ 3,000.00	
37	Heating/Air Cond.	\$ 63,500.00	
40	Fire Sprinkler	\$ 2,440.00	
41	Electric	\$ 6,285.00	
45	Windows/Doors Exterior	\$ 2,150.00	
49	Metals	\$ 2,520.00	
50	Metals	\$ 5,000.00	
51	Masonry	\$ 27,436.00	
55	Drywall	\$ 8,323.00	
56	ACT	\$ 6,363.00	
64	Painting	\$ 5,900.00	
70	Electrical Fixtures	\$ 1,300.00	
75	Final Cleaning	\$ 440.00	
83	Supervision	\$ 4,464.00	
84	Overhead	\$ 7,662.00	

85	Contractor Fee	\$ 18,389.00	
	Total	\$ 179,287.00	

The undersigned contractor and owner of the Property state that the attached list contains the names of all subcontractors and suppliers for specific portions of the work on this Property. All material costs shown are estimates. The items mentioned include all labor and material required to complete the building according to plans and specifications and there are no other contracts outstanding. There is nothing due or to become due for materials, labor or other work other than as above stated.

Contractor:

Date:

Owner:

Date:

Owner:

Date:



May 13th, 2025

RE: Minnetrista PD simulator space

Included in this communication you will find the proposal for the simulator space at the Minnetrista PD. We have made some assumptions based on conversations with Jasper Kruggel and Craig Squires. This pricing is based on plan documents dated 4-30-2025. Permit fees are not included with this estimate.

Thank You

Pat Pauly

Senior Vice President of Operations

2970 Chaska Blvd

Chaska, MN 55318

P: 952-233-2728

F: 952-233-2712

C: 952-220-5780

Electrical included

Misc.

Permit

- (1) 2 ton air handler 208V single phase 30A with electric heat
- (1) A/C condenser wired 208V single phase 20A
- (1) Thermostat wired and low voltage

Storage:

- (1) 120V power at new door
- (2) 3 way switches (new)
- (1) GFI receptacle
- Relocate electric hanging heater and thermostat
- (1) Exit/Emergency light

Virtual Range:

- (8) 2 x 4 flat panel lights
- (1) Dedicated 120V circuit
- (3) Receptacles behind screens
- (3) Ceiling receptacles

HVAC included

- Furnish and install (1) 2-ton horizontal air handler with electric heat.
- Furnish and install ductwork distribution with supply and return grills in the ceiling.
- Set the new condensing unit on a pad outside the building on grade level.
- Run new refrigerant piping to the condensing unit.
- Run new condensate piping.
- Startup system.
- Relocate the existing electric heat unit heater towards the back of the building.
- Mechanical drawings.
- Permit.

Sawcut

- SAWCUT & DEMO – (1) 10'-0"X10'-0" OVERHEAD DOOR,
(1) 40"X88" MAN DOOR THRU 8" CMU WALL
- INCLUDES: SUPPLY & INSTALL STEEL LINTEL AT BOTH
OPENINGS, TOOTH OUT BLOCK, LAY JAMBS AT NEW
OPENINGS, CORE FILL JAMBS SOLID W/ REBAR, LAY SOAPS
AT LINTELS, SUPPLY TEMPORARY SHORING ABOVE

Drywall

16' bulkhead at lower ceiling

16x16 wall 2 layers 5/8 gyp both sides

Fire Protection

Relocate heads as needed and add heads as needed

Doors

Provide 10x10 overhead door

Provide 88x40 frame and door with view lt.

ACT

Provide 36x16 acoustic ceiling per plan

Flooring

Flooring per plan

Paint

Per plan

Total estimate 139,350