



## **CITY COUNCIL WORK SESSION AGENDA**

**October 19, 2026 at 5:00 PM**

**7701 County Road 110 West Minnetrista, MN 55364**

*Pursuant to Minnesota Statutes, section 13D.02, one or more council members may participate remotely.*

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**1) CALL TO ORDER**

**2) DISCUSSION ITEMS**

a) Sewer Fund Budget Discussion

b) Recycling Fund Budget Discussion

**3) DISCUSSION ITEMS**

a) Closed session pursuant to Minnesota Statutes Section 13D.03 to consider strategy for labor negotiations

**4) ADJOURNMENT**

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.



## CITY OF MINNETRISTA

### REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

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**Subject: Item –Sanitary Sewer Fund Budget Discussion**

**Prepared By: Brian Grimm, Finance Director**

**Meeting Date: October 19, 2026**

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**Item:** Attached for your review is the Capital Improvement Projects Plan for the Sewer Fund. In addition to that item is a 2027 draft detail budget by line item as well as a YTD report that covers data through September 2026. The current cash balance in the sewer fund is \$737,034.

For reference, the City's Sanitary Sewer utility rate is at \$128 a quarter as of the start of 2026. Staff would recommend leaving the sanitary sewer operational rate to stay at the \$128 a quarter. One of the biggest costs in the fund is the Metropolitan Council Municipal Wastewater Charge (MCES) charge. This MCES allocation to the City is decreasing by about \$50,000 (9.8%) from 2026 to 2027 based on their formula for apportioning out costs. Our amount is projected to be \$456,656 to MCES for the year 2026. There are capital improvements to cover as well as salary and benefit increases that are budgeted for and are accounted for in the draft documents as well.

As shown in the attached capital improvement projects sheet, there are also lift station panel updates and pumps that need to be made/purchased that need to be covered as part of the sewer fund utility rate. By making these capital improvements and I & I improvements it helped the MCES charge go down this year based on the formula and flow calculation.

Staff is proposing raising the fees for the sewer connection fee and sewer area charge. Both right now are at \$2,600. Staff would propose increasing the sewer connection rate to \$3,000 per connection and also increasing the sewer area charge to \$3,000 per acre above the OHW.

Staff is looking for Council feedback and direction for the Sanitary Sewer Fund so it can be incorporated and updated into the 2027 Budget and Fee Schedule. In order to fund some of the necessary sewer activities, the rates for the utility fee should be considered each year.

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**Mission Statement:**

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

**Recommended City Council Action:** Staff is looking to have a discussion regarding the 2027 Annual Budget and rates for the Sanitary Sewer Fund (Fund 602). Staff is recommending leaving the sanitary sewer operational fee at \$128 a quarter for residential properties for 2027. In addition, having the commercial sewer rate stay the same % as well in 2027 from 2026. The sewer connection charge and sewer area changes are proposed to be adjusted as described by going to \$3,000 for each of those items. This would happen as part of the fee schedule process and adoption slated for December.

Does Recommended Action meet City Mission Statement? x Yes      No

Does Recommended Action meet City Goals/Priorities?      x Yes      No

Explain: **To properly fund enterprise fund activities in the Sanitary Sewer Fund.**

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**Mission Statement:**

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

City of Minnetrista, MN

CIP - Operating Department 602 Sewer

| Project/Equipment                                                                          | 2027<br>BUDGET                                                                                             |  |  | 2028<br>BUDGET                                                                 |  |  | 2029<br>BUDGET                                                                |                           |    | 2030<br>BUDGET            |                    |  | 2031<br>BUDGET                                                           |  |  |
|--------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|--|--|--------------------------------------------------------------------------------|--|--|-------------------------------------------------------------------------------|---------------------------|----|---------------------------|--------------------|--|--------------------------------------------------------------------------|--|--|
| Laptop computer                                                                            | \$2,500                                                                                                    |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Replace Sewer Dept Service Truck (Truck #1)                                                |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Replace 2005 Tandem Axle Dump Truck (Truck #12)<br>(1/3 each - Street / Sewer / Water CIP) |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Computer & Server Upgrades (w/new WTP)                                                     |                                                                                                            |  |  | \$50,000                                                                       |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Replace 2016 CAT Tractor Backhoe<br>(1/3 each - Storm water / Sewer / Water CIP)           |                                                                                                            |  |  |                                                                                |  |  | \$45,000                                                                      |                           |    |                           |                    |  |                                                                          |  |  |
| Mini Excavator - New Equipment<br>(1/3 each - Street / Storm water / Sewer / Water CIP)    |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| IPad & software for locates and SCADA system                                               |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Replace 2000 Katolight 50 KW Generator<br>(Evaluated yearly for replacement)               |                                                                                                            |  |  | \$75,000                                                                       |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| I&I repair (MH lining projects - 602-43251-530)                                            | \$50,000                                                                                                   |  |  | \$60,000                                                                       |  |  | \$60,000                                                                      |                           |    | \$60,000                  |                    |  | \$60,000                                                                 |  |  |
| I&I repair (Main line CIPP projects - 602-43251-530)                                       |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| I&I repair w/street projects (MH recons/rebuilds)                                          | \$12,000 - 20 MH chimney seals                                                                             |  |  | \$75,000                                                                       |  |  | \$75,000                                                                      |                           |    | \$75,000                  |                    |  | \$75,000                                                                 |  |  |
| Emergency lift station repairs                                                             | \$50,000                                                                                                   |  |  | \$50,000                                                                       |  |  | \$50,000                                                                      |                           |    | \$50,000                  |                    |  | \$50,000                                                                 |  |  |
| Emergency lift station pump replacement                                                    | \$50,000                                                                                                   |  |  | \$50,000                                                                       |  |  | \$50,000                                                                      |                           |    | \$50,000                  |                    |  | \$50,000                                                                 |  |  |
| Equipment for water & sewer main break trailer (2020)                                      |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Planned complete lift station replacement                                                  |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Planned sewer force main replacements/improvements                                         |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Cartegraph OMS Asset Mgmt License Renewal<br>(1/3 ea: Street/Sewer/Water/Storm water)      | \$2,500                                                                                                    |  |  | \$2,600                                                                        |  |  | \$2,600                                                                       |                           |    |                           |                    |  |                                                                          |  |  |
| SCADA computer/software/component upgrades                                                 |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Planned LS pumps & wet well piping/check valve replacement                                 |                                                                                                            |  |  |                                                                                |  |  | LS #7 ('08)<br>\$55,000                                                       |                           | LS | LS #19 ('08)<br>\$80,000  |                    |  | LS #16 ('08)<br>\$60,000                                                 |  |  |
| Planned LS control panel upgrades                                                          | LS #10<br>\$160,000                                                                                        |  |  | LS #11<br>\$160,000                                                            |  |  | LS #7<br>\$160,000                                                            | LS #12 ('00)<br>\$160,000 | LS | LS #19 ('08)<br>\$170,000 |                    |  | LS #16 ('08)<br>\$175,000                                                |  |  |
| Planned generator installation (for emergency power outages)                               | LS #10<br>\$50,000                                                                                         |  |  | LS #11<br>\$50,000                                                             |  |  | LS #7<br>\$60,000                                                             | LS #12<br>\$60,000        | LS | LS #19<br>\$50,000        | LS #22<br>\$60,000 |  | LS #16<br>\$50,000                                                       |  |  |
| Safety excavation trench box (1/2 each Sewer & Water) 2022                                 |                                                                                                            |  |  |                                                                                |  |  |                                                                               |                           |    |                           |                    |  |                                                                          |  |  |
| Yearly Total                                                                               | \$374,500                                                                                                  |  |  | \$572,600                                                                      |  |  | \$777,600                                                                     |                           |    | \$595,000                 |                    |  | \$520,000                                                                |  |  |
| Lift Station Upgrades Only Total                                                           | \$210,000                                                                                                  |  |  | \$210,000                                                                      |  |  | \$495,000                                                                     |                           |    | \$360,000                 |                    |  | \$285,000                                                                |  |  |
|                                                                                            | Notes From Above                                                                                           |  |  | Notes From Above                                                               |  |  | Notes From Above                                                              |                           |    | Notes From Above          |                    |  | Notes From Above                                                         |  |  |
|                                                                                            | Have easement but will need to notify neighbors of upcoming installation. Will need fence at this location |  |  | Easement needs to be moved to right location. Will need fence at this location |  |  | This will have to evaluate if generator can be installed at LS #7 (Easement?) |                           |    |                           |                    |  | Pump replacement will need to be evaluated due to minimum pump run times |  |  |

**City of Minnetrista  
2027 Draft Sewer Fund Budget**

*Section 2, Item a)*

| Revenue                                   | 2024<br>Actuals     | 2025<br>Budget      | 2025<br>Actuals     | 2026<br>Budget      | 2027<br>Draft Budget |
|-------------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| <b>SEWER ENTERPRISE FUND<br/>FUND 602</b> |                     |                     |                     |                     |                      |
| Revenue                                   | 2024<br>Actuals     | 2025<br>Budget      | 2025<br>Actuals     | 2026<br>Budget      | 2027<br>Draft Budget |
| <b>OPERATIONS</b>                         |                     |                     |                     |                     |                      |
| 34407 SEWER AVAILABILITY CHARGE           | \$ 3,007            | \$ 3,000            | \$ 2,609            | \$ 4,000            | \$ 3,000             |
| 37210 SEWER USE CHARGES                   | \$ 1,222,301        | \$ 1,283,000        | \$ 1,376,181        | \$ 1,399,412        | \$ 1,457,152         |
| 37250 SEWER CONNECTION FEES               | \$ 16,025           | \$ 15,000           | \$ 17,025           | \$ 15,000           | \$ 10,000            |
| 36210 INTEREST ON INVESTMENT & C          | \$ 30,000           | \$ 30,000           | \$ 30,000           | \$ 30,000           | \$ 25,000            |
| <b>OPERATIONS Revenue Sub Total</b>       | <b>\$ 1,271,333</b> | <b>\$ 1,331,000</b> | <b>\$ 1,425,815</b> | <b>\$ 1,448,412</b> | <b>\$ 1,495,152</b>  |
| <b>Capital Revenue Sub Total</b>          |                     |                     |                     |                     |                      |
| 37250 SEWER CONNECTION FEES               | \$ 206,000          | \$ 132,000          | \$ 148,900          | \$ 103,000          | \$ 90,000            |
| 37251 SEWER AREA CHARGES                  | \$ 6,287            | \$ 10,000           | \$ -                | \$ 10,000           | \$ 10,000            |
| 36101 SPECIAL ASSESSMENT                  | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 |
| 36210 INTEREST ON INVESTMENT & C          | \$ 18,610           | \$ 10,000           | \$ 10,298           | \$ 15,000           | \$ 10,000            |
| 36250 OTHER                               | \$ 286              | \$ -                | \$ 1,200            | \$ -                | \$ -                 |
|                                           | \$ 231,183          | \$ 152,000          | \$ 160,398          | \$ 128,000          | \$ 110,000           |
| <b>Total Sewer (602) Revenue</b>          | <b>\$ 1,502,516</b> | <b>\$ 1,483,000</b> | <b>\$ 1,586,213</b> | <b>\$ 1,576,412</b> | <b>\$ 1,605,152</b>  |
| <b>Operating Expenditures</b>             |                     |                     |                     |                     |                      |
| 101 SALARIES-REGULAR                      | \$ 197,709          | \$ 205,085          | \$ 255,314          | \$ 211,238          | \$ 271,909           |
| 102 SALARIES-OVERTIME                     | \$ 4,901            | \$ 8,000            | \$ 4,815            | \$ 8,240            | \$ 8,000             |
| 105 SALARIES-PAGER                        | \$ 6,634            | \$ 7,000            | \$ 6,104            | \$ 7,210            | \$ 7,000             |
| 121 PERA - EMPLOYER CONTR                 | \$ 14,855           | \$ 15,358           | \$ 17,102           | \$ 15,819           | \$ 21,518            |
| 122 FICA - EMPLOYER CONTR                 | \$ 14,898           | \$ 15,665           | \$ 16,671           | \$ 16,135           | \$ 21,949            |
| 131 HEALTH & LIFE INS - E CONTR           | \$ 30,107           | \$ 30,200           | \$ 28,085           | \$ 31,106           | \$ 33,000            |
| 151 WORKMEN'S COMP INSURANCE              | \$ 20,339           | \$ 16,000           | \$ 16,000           | \$ 22,000           | \$ 23,000            |
| 201 OFFICE SUPPLIES                       | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 |
| 202 COPY & PRINTING SUPPLIES              | \$ 685              | \$ 250              | \$ 377              | \$ 250              | \$ 250               |
| 212 MOTOR FUELS AND LUBRICANTS            | \$ 6,947            | \$ 10,000           | \$ 8,101            | \$ 8,000            | \$ 8,000             |
| 215 SHOP MATERIALS                        | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 |
| 221 EQUIPMENT PARTS, TIRES                | \$ -                | \$ 1,000            | \$ 799              | \$ 1,000            | \$ 1,000             |
| 227 UTILITY SYSTEM MAINT SUPPLIE          | \$ 370,472          | \$ 250,000          | \$ 202,028          | \$ 260,000          | \$ 240,000           |
| 240 SMALL TOOLS AND MINOR EQUIP           | \$ -                | \$ 500              | \$ 457              | \$ -                | \$ -                 |
| 303 ENGINEERING SERV                      | \$ 29,945           | \$ 30,000           | \$ 69,705           | \$ 30,000           | \$ 40,000            |
| 307 PROFESSIONAL SVCS                     | \$ 9,367            | \$ 9,000            | \$ 10,178           | \$ 9,000            | \$ 10,000            |
| 322 POSTAGE                               | \$ 1,739            | \$ 2,000            | \$ 1,554            | \$ 2,000            | \$ 2,000             |
| 351 LEGAL NOTICE & ORD PUBLICAT           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 |
| 362 PROPERTY INSURANCE                    | \$ 8,659            | \$ 10,000           | \$ 10,000           | \$ 9,000            | \$ 9,000             |
| 381 ELECTRIC UTILITIES                    | \$ 16,812           | \$ 20,000           | \$ 28,652           | \$ 20,000           | \$ 25,000            |
| 390 SEWER SERVICE TO OTHER GO'            | \$ 78,076           | \$ 85,000           | \$ 81,263           | \$ 90,000           | \$ 95,000            |
| 401 BLDG & LAWN MAINTENANCE               | \$ 3,831            | \$ 3,000            | \$ 5,240            | \$ 3,000            | \$ 4,000             |
| 404 VEHICLE & EQUIP MAINT                 | \$ 8,046            | \$ 5,000            | \$ 7,315            | \$ 6,000            | \$ 7,000             |
| 410 COMPUTER SERVICES/FEES                | \$ 11,343           | \$ 12,000           | \$ 15,123           | \$ 12,000           | \$ 18,000            |
| 433 DUES & SUBSCRIPT & TRAINING           | \$ 493              | \$ 1,000            | \$ 1,974            | \$ 750              | \$ 2,000             |
| 437 MISCELLANEOUS EXPENSE                 | \$ 3,483            | \$ 3,000            | \$ -                | \$ 2,000            | \$ 1,500             |
| 438 EXPENSE MWCC                          | \$ 404,170          | \$ 476,136          | \$ 484,145          | \$ 506,335          | \$ 456,656           |
| 540 MOTOR VEHICLES                        | \$ -                | \$ -                | \$ 67,842           | \$ -                | \$ -                 |
| 580 OTHER EQUIPMENT                       | \$ 20,000           | \$ -                | \$ -                | \$ -                | \$ -                 |
| <b>Operating Expenditure Sub Total</b>    | <b>\$ 1,263,511</b> | <b>\$ 1,215,194</b> | <b>\$ 1,338,844</b> | <b>\$ 1,271,082</b> | <b>\$ 1,305,782</b>  |

**City of Minnetrista  
2027 Draft Sewer Fund Budget**

Section 2, Item a)

| Revenue                              |                                    | 2024                | 2025                | 2025                | 2026                | 2027                |
|--------------------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                      |                                    | Actuals             | Budget              | Actuals             | Budget              | Draft Budget        |
| <b>Capital Expenses</b>              |                                    |                     |                     |                     |                     |                     |
| <b>Debt Service</b>                  |                                    |                     |                     |                     |                     |                     |
| 601                                  | BOND PRINCIPAL                     | \$ 72,600           | \$ 70,000           | \$ 74,200           | \$ 72,000           | \$ 70,000           |
| 611                                  | BOND INTEREST                      | \$ 9,601            | \$ 12,000           | \$ 6,374            | \$ 10,000           | \$ 10,000           |
|                                      | <b>Debt Service Subtotal</b>       | <b>\$ 82,201</b>    | <b>\$ 82,000</b>    | <b>\$ 80,574</b>    | <b>\$ 82,000</b>    | <b>\$ 80,000</b>    |
| <b>Capital Projects</b>              |                                    |                     |                     |                     |                     |                     |
| 307                                  | PROFESSIONAL SVCS                  |                     | \$ -                | \$ 7,990            | \$ -                |                     |
| 437                                  | MISCELLANEOUS EXPENSE              |                     | \$ -                | \$ -                | \$ -                |                     |
| 530                                  | IMPROVEMENTS                       | \$ 74,330           | \$ 517,300          | \$ 233,022          | \$ 435,000          | \$ 210,000          |
| 580                                  | I & I - Other Equipment            | \$ 117,516          | \$ 50,000           | \$ 113,820          | \$ 50,000           | \$ 50,000           |
|                                      | <b>Capital Subtotal Sewer Fund</b> | <b>\$ 191,846</b>   | <b>\$ 567,300</b>   | <b>\$ 354,832</b>   | <b>\$ 485,000</b>   | <b>\$ 260,000</b>   |
| <b>Total Sewer Fund Expenditures</b> |                                    | <b>\$ 1,537,558</b> | <b>\$ 1,864,494</b> | <b>\$ 1,774,250</b> | <b>\$ 1,838,082</b> | <b>\$ 1,645,782</b> |
| <b>Revenue/Exp Surplus/(Deficit)</b> |                                    | <b>\$ (35,042)</b>  | <b>\$ (381,494)</b> | <b>\$ (188,037)</b> | <b>\$ (261,670)</b> | <b>\$ (40,630)</b>  |
| <b>Cash Balance at Beg of Year</b>   |                                    | <b>\$ 971,126</b>   | <b>\$ 936,084</b>   | <b>\$ 936,084</b>   | <b>\$ 748,047</b>   | <b>\$ 636,377</b>   |
| <b>Cash Surplus/(Deficit)</b>        |                                    | <b>\$ (35,042)</b>  | <b>\$ (381,494)</b> | <b>\$ (188,037)</b> | <b>\$ (261,670)</b> | <b>\$ (40,630)</b>  |
| <b>Projected positive variance</b>   |                                    |                     | 150,000             |                     | \$ 150,000          |                     |
| <b>Cash Balance at Yr End</b>        |                                    | <b>\$ 936,084</b>   | <b>\$ 704,590</b>   | <b>\$ 748,047</b>   | <b>\$ 636,377</b>   | <b>\$ 595,747</b>   |

**CITY OF MINNETRISTA**  
**Revenue Guideline updated 2026**

| Account Descr                    | 2026 YTD<br>Budget    | SEPTEMBER<br>2026 Amt | 2026<br>YTD Amt       | 2026 YTD<br>Balance | %YTD<br>Budget | 2025<br>YTD Amt       |
|----------------------------------|-----------------------|-----------------------|-----------------------|---------------------|----------------|-----------------------|
| <b>602 SEWER FUND</b>            |                       |                       |                       |                     |                |                       |
| R 602-300-33160 FEDERAL GRANT O  | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$0.00                |
| R 602-300-33425 STATE AID OTHER  | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$0.00                |
| R 602-400-34407 SEWER AVAILABILI | \$4,000.00            | \$0.00                | \$1,043.70            | \$2,956.30          | 26.09%         | \$2,360.75            |
| R 602-400-36212 INTEREST         | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$0.00                |
| R 602-400-37210 SEWER USE CHAR   | \$1,399,412.00        | \$95,740.58           | \$1,234,219.98        | \$165,192.02        | 88.20%         | \$983,895.10          |
| R 602-400-37250 SEWER CONNECTI   | \$118,000.00          | \$0.00                | \$113,245.00          | \$4,755.00          | 95.97%         | \$142,025.00          |
| R 602-400-37251 SEWER AREA CHA   | \$10,000.00           | \$0.00                | \$0.00                | \$10,000.00         | 0.00%          | \$0.00                |
| R 602-400-37260 SEWER PERMIT     | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$0.00                |
| R 602-600-36101 SPECIAL ASSESSM  | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$0.00                |
| R 602-610-36210 INTEREST ON INV  | \$45,000.00           | \$0.00                | \$16,385.00           | \$28,615.00         | 36.41%         | \$31,515.35           |
| R 602-620-36250 REFUNDS AND REI  | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$1,200.00            |
| R 602-620-37251 SEWER AREA CHA   | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$0.00                |
| R 602-620-37270 OTHER INCOME     | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$0.00                |
| R 602-650-31010 GENERAL PROPER   | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$0.00                |
| R 602-650-39999 CONTRIBUTIONS F  | \$0.00                | \$0.00                | \$0.00                | \$0.00              | 0.00%          | \$0.00                |
| <b>602 SEWER FUND</b>            | <b>\$1,576,412.00</b> | <b>\$95,740.58</b>    | <b>\$1,364,893.68</b> | <b>\$211,518.32</b> | <b>86.58%</b>  | <b>\$1,160,996.20</b> |
|                                  | <b>\$1,576,412.00</b> | <b>\$95,740.58</b>    | <b>\$1,364,893.68</b> | <b>\$211,518.32</b> | <b>86.58%</b>  | <b>\$1,160,996.20</b> |

# CITY OF MINNETRISTA

## Expenditure Guideline by Departments - 2026 upd

| Account Descr                               | 2026 YTD<br>Budget  | SEPTEMBER<br>2026 Amt | 2026<br>YTD Amt     | 2026 YTD<br>Balance | %YTD<br>Budget | 2025<br>YTD Amt    |
|---------------------------------------------|---------------------|-----------------------|---------------------|---------------------|----------------|--------------------|
| <b>602 SEWER FUND</b>                       |                     |                       |                     |                     |                |                    |
| <b>43251 SEWER CONSTRUCTION</b>             |                     |                       |                     |                     |                |                    |
| E 602-43251-307 PROFESSIONAL SE             | \$0.00              | \$0.00                | \$0.00              | \$0.00              | 0.00%          | \$7,989.41         |
| E 602-43251-437 MISCELLANEOUS E             | \$0.00              | \$0.00                | \$0.00              | \$0.00              | 0.00%          | \$0.00             |
| E 602-43251-530 IMPROVEMENTS                | \$435,000.00        | \$0.00                | \$204,947.10        | \$230,052.90        | 47.11%         | \$19,106.51        |
| E 602-43251-580 OTHER EQUIPMEN              | \$50,000.00         | \$0.00                | \$107,401.00        | -\$57,401.00        | 214.80%        | -\$12,015.90       |
| <b>43251 SEWER CONSTRUCTION</b>             | <b>\$485,000.00</b> | <b>\$0.00</b>         | <b>\$312,348.10</b> | <b>\$172,651.90</b> | <b>64.40%</b>  | <b>\$15,080.02</b> |
| <b>43400 TRANSFER IN</b>                    |                     |                       |                     |                     |                |                    |
| E 602-43400-720 TRANSFERS                   | \$0.00              | \$0.00                | \$0.00              | \$0.00              | 0.00%          | \$0.00             |
| <b>43400 TRANSFER IN</b>                    | <b>\$0.00</b>       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>0.00%</b>   | <b>\$0.00</b>      |
| <b>47000 DEBT SERVICE</b>                   |                     |                       |                     |                     |                |                    |
| E 602-47000-601 BOND PRINCIPAL              | \$72,000.00         | \$0.00                | \$74,200.00         | -\$2,200.00         | 103.06%        | \$74,200.00        |
| E 602-47000-611 BOND INTEREST               | \$10,000.00         | \$0.00                | \$5,038.25          | \$4,961.75          | 50.38%         | \$6,940.95         |
| E 602-47000-620 FISCAL AGENT FEE            | \$0.00              | \$0.00                | \$916.00            | -\$916.00           | 0.00%          | \$916.00           |
| <b>47000 DEBT SERVICE</b>                   | <b>\$82,000.00</b>  | <b>\$0.00</b>         | <b>\$80,154.25</b>  | <b>\$1,845.75</b>   | <b>97.75%</b>  | <b>\$82,056.95</b> |
| <b>49300 TRANSFERS OUT</b>                  |                     |                       |                     |                     |                |                    |
| E 602-49300-720 TRANSFERS                   | \$0.00              | \$0.00                | \$0.00              | \$0.00              | 0.00%          | \$0.00             |
| <b>49300 TRANSFERS OUT</b>                  | <b>\$0.00</b>       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>0.00%</b>   | <b>\$0.00</b>      |
| <b>49490 SEWER DEPARTMENT ADMINISTRATIO</b> |                     |                       |                     |                     |                |                    |
| E 602-49490-101 SALARIES-REGULA             | \$211,238.00        | \$17,142.22           | \$170,080.25        | \$41,157.75         | 80.52%         | \$160,182.59       |
| E 602-49490-102 SALARIES-OVERTI             | \$8,240.00          | \$1,118.36            | \$4,775.94          | \$3,464.06          | 57.96%         | \$4,505.06         |
| E 602-49490-105 SALARIES-PAGER              | \$7,210.00          | \$894.71              | \$8,523.10          | -\$1,313.10         | 118.21%        | \$4,512.79         |
| E 602-49490-121 PERA - EMPLOYER             | \$15,819.00         | \$1,422.22            | \$13,618.72         | \$2,200.28          | 86.09%         | \$12,513.96        |
| E 602-49490-122 FICA - EMPLOYER             | \$16,135.00         | \$1,384.68            | \$13,262.86         | \$2,872.14          | 82.20%         | \$12,195.45        |
| E 602-49490-123 MN PAID LEAVE EX            | \$0.00              | \$84.27               | \$820.26            | -\$820.26           | 0.00%          | \$0.00             |
| E 602-49490-125 PENSION EXPENSE             | \$0.00              | \$0.00                | \$0.00              | \$0.00              | 0.00%          | \$0.00             |
| E 602-49490-131 HEALTH & LIFE IN            | \$31,106.00         | \$2,661.37            | \$24,806.13         | \$6,299.87          | 79.75%         | \$21,594.63        |
| E 602-49490-151 WORKMEN S COMP              | \$22,000.00         | \$0.00                | \$22,000.00         | \$0.00              | 100.00%        | \$16,000.00        |
| E 602-49490-201 OFFICE SUPPLIES             | \$0.00              | \$0.00                | \$0.00              | \$0.00              | 0.00%          | \$0.00             |
| E 602-49490-202 COPY & PRINTING             | \$250.00            | \$0.00                | \$0.00              | \$250.00            | 0.00%          | \$0.00             |
| E 602-49490-212 MOTOR FUELS AN              | \$8,000.00          | \$594.16              | \$5,134.05          | \$2,865.95          | 64.18%         | \$4,923.02         |
| E 602-49490-215 SHOP MATERIALS              | \$0.00              | \$0.00                | \$0.00              | \$0.00              | 0.00%          | \$0.00             |
| E 602-49490-221 EQUIPMENT PARTS             | \$1,000.00          | \$0.00                | \$419.81            | \$580.19            | 41.98%         | \$579.52           |
| E 602-49490-227 UTILITY SYSTEM M            | \$260,000.00        | \$115,820.15          | \$140,383.22        | \$119,616.78        | 53.99%         | \$176,800.12       |
| E 602-49490-240 SMALL TOOLS AND             | \$0.00              | \$0.00                | \$0.00              | \$0.00              | 0.00%          | \$457.32           |
| E 602-49490-301 AUDITING AND AC             | \$0.00              | \$0.00                | \$0.00              | \$0.00              | 0.00%          | \$0.00             |

| Account Descr                    | 2026 YTD<br>Budget | SEPTEMBER<br>2026 Amt | 2026<br>YTD Amt | 2026 YTD<br>Balance | %YTD<br>Budget | 2025<br>YTD Amt |
|----------------------------------|--------------------|-----------------------|-----------------|---------------------|----------------|-----------------|
| E 602-49490-303 ENGINEERING SER  | \$30,000.00        | \$15,535.75           | \$67,798.81     | -\$37,798.81        | 226.00%        | \$68,693.05     |
| E 602-49490-304 LEGAL FEES - ATT | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$13.90         |
| E 602-49490-307 PROFESSIONAL SE  | \$9,000.00         | \$2,105.53            | \$10,055.23     | -\$1,055.23         | 111.72%        | \$7,631.64      |
| E 602-49490-322 POSTAGE          | \$2,000.00         | \$300.56              | \$1,047.74      | \$952.26            | 52.39%         | \$887.56        |
| E 602-49490-351 LEGAL NOTICE & O | \$0.00             | \$0.00                | \$925.52        | -\$925.52           | 0.00%          | \$0.00          |
| E 602-49490-362 PROPERTY INSURA  | \$9,000.00         | \$0.00                | \$9,032.44      | -\$32.44            | 100.36%        | \$10,000.00     |
| E 602-49490-381 ELECTRIC UTILITI | \$20,000.00        | \$5,141.54            | \$16,982.44     | \$3,017.56          | 84.91%         | \$18,015.72     |
| E 602-49490-390 SEWER SERVICE T  | \$90,000.00        | \$0.00                | \$45,888.20     | \$44,111.80         | 50.99%         | \$40,707.08     |
| E 602-49490-401 BLDG/STRUCT MAI  | \$3,000.00         | \$0.00                | \$1,398.99      | \$1,601.01          | 46.63%         | \$0.00          |
| E 602-49490-402 LAWN MAINTENAN   | \$0.00             | \$660.00              | \$3,119.00      | -\$3,119.00         | 0.00%          | \$3,146.30      |
| E 602-49490-404 VEHICLE & EQUIP  | \$6,000.00         | \$714.42              | \$9,459.62      | -\$3,459.62         | 157.66%        | \$5,005.35      |
| E 602-49490-410 COMPUTER SERVIC  | \$12,000.00        | \$1,583.50            | \$11,991.46     | \$8.54              | 99.93%         | \$11,583.20     |
| E 602-49490-416 RENTAL           | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$0.00          |
| E 602-49490-433 DUES & SUBSRIPT  | \$750.00           | \$0.00                | \$23.00         | \$727.00            | 3.07%          | \$1,973.57      |
| E 602-49490-437 MISCELLANEOUS E  | \$2,000.00         | \$0.00                | \$0.00          | \$2,000.00          | 0.00%          | \$0.00          |
| E 602-49490-438 EXPENSE MWCC     | \$506,335.00       | \$42,194.59           | \$421,945.90    | \$84,389.10         | 83.33%         | \$404,789.27    |
| E 602-49490-530 IMPROVEMENTS     | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$17,500.00     |
| E 602-49490-540 MOTOR VEHICLES   | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$67,841.74     |
| E 602-49490-580 OTHER EQUIPMEN   | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$113,820.00    |
| 49490 SEWER DEPARTMENT ADMI      | \$1,271,083.00     | \$209,358.03          | \$1,003,492.69  | \$267,590.31        | 78.95%         | \$1,185,872.84  |
| 49970 DEPRECIATION               |                    |                       |                 |                     |                |                 |
| E 602-49970-420 DEPRECIATION EX  | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$0.00          |
| 49970 DEPRECIATION               | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$0.00          |
| 602 SEWER FUND                   | \$1,838,083.00     | \$209,358.03          | \$1,395,995.04  | \$442,087.96        | 75.95%         | \$1,283,009.81  |
|                                  | \$1,838,083.00     | \$209,358.03          | \$1,395,995.04  | \$442,087.96        | 75.95%         | \$1,283,009.81  |

**CITY OF MINNETRISTA****REQUEST FOR CITY COUNCIL ACTION/DISCUSSION****Subject: Item –Recycling Fund Budget Discussion****Prepared By: Brian Grimm, Finance Director****Meeting Date: October 19, 2026**

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**Item:** Staff is bringing information for a discussion for the 2027 Recycling Fund and rates. Staff is looking for Council feedback and direction as to the budgets and utility rates for 2027 Recycling Fund activities. Once this direction is received, it can be incorporated and updated into the 2027 fee schedule and final 2027 budget.

In order to fund these recycling activities, analysis is needed as to the current and projected cash balance in this fund. A spreadsheet is provided that shows an option for doing rate adjustments to fund the recycling activities over the next 2 years. The City's contracted rates are locked in with Waste Management through December 2030 per the most recent contract that was approved during 2025. In addition to the spreadsheet referenced above, attached is a draft 2027 Recycling Fund budget as well as a YTD report that covers activity through September 2026. As far as salary allocated to this fund, that is done at year end based on a portion/percentage calculation. So that is why there isn't any YTD activity shown in those line items. The current cash balance in the fund as of September 2026 is \$73,412.

For reference, the recycling rate for 2026 is \$18 a quarter. Some rate adjustment is potentially needed based on the current recycling market and our current recycling contract with Waste Management as mentioned above. Per the information above, adjusting the rate to \$19 a quarter is recommended to cover the costs of the contract as well as other operations costs for providing this activity. The City had been subsidizing the recycling fund through fund balance the last several years and is now more breaking even.

**Recommended City Council Action:** Staff is looking to have a discussion on the 2027 Recycling Funds for the 2027 budget and setting the utility rates for the fee schedule.

Does Recommended Action meet City Mission Statement? x Yes No

Does Recommended Action meet City Goals/Priorities? x Yes No

Explain: **To provide recycling services for the City's residents and incorporate information into the 2027 City Budget and fee schedule**

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**Mission Statement:**

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

## Recycling numbers proforma - Option

| Contract year Switched to calender year as of 9-1-25                                                        | 2027              | 2028              |
|-------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
| <b>Expenditures</b>                                                                                         |                   |                   |
| Cost of contract monthly (gross)                                                                            | \$ 6.05           | \$ 6.32           |
| Cost of contract quartlery(gross)                                                                           | \$ 18.15          | \$ 18.96          |
| Cost of contract annual(gross)                                                                              | \$ 72.60          | \$ 75.84          |
| number of households                                                                                        | 3,684             | 3,722             |
| annual recycling curbside contract estimated cost                                                           | \$ 267,458        | \$ 282,239        |
| annual organics drop site contract estimated cost                                                           | \$ 1,121          | \$ 1,149          |
| Admin Costs 15%                                                                                             | \$ 40,287         | \$ 42,508         |
| <b>Total Costs</b>                                                                                          | <b>\$ 308,866</b> | <b>\$ 325,896</b> |
| <b>Revenues</b>                                                                                             |                   |                   |
| Hennepin County Grant (Estimated)                                                                           | \$ 16,000         | \$ 16,000         |
| Potential revenue at \$19 & \$20<br>(\$1 increase per quarter per year; \$4 per year per property for 2027) | \$ 279,984        | \$ 297,720        |
| Other Revenue/Recycling Day Revenue                                                                         | \$ 13,000         | \$ 13,390         |
| <b>Total Revenue</b>                                                                                        | <b>\$ 308,984</b> | <b>\$ 327,110</b> |
| Net income (loss) before Cash Balance factored in                                                           | \$ 118            | \$ 1,214          |
| Estimated cash balance beginning of year                                                                    | \$ 65,731         | \$ 65,849         |
| <b>Total estimated Ending Cash Balance</b>                                                                  | <b>\$ 65,849</b>  | <b>\$ 67,063</b>  |

**City of Minnetrista  
2027 Draft Recycling Fund Budget**

Section 2, Item b)

| Revenue                                       | 2024<br>Actuals    | 2025<br>Budget     | 2025<br>Actuals   | 2026<br>Budget    | 2027<br>Draft Budget |
|-----------------------------------------------|--------------------|--------------------|-------------------|-------------------|----------------------|
| <b>RECYCLING ENTERPRISE FUND<br/>FUND 671</b> |                    |                    |                   |                   |                      |
| Revenue                                       | 2024<br>Actuals    | 2025<br>Budget     | 2025<br>Actuals   | 2026<br>Budget    | 2027<br>Draft Budget |
| 34711 Recycling Day Services                  | \$ 10,891          | \$ 14,000          | \$ 10,379         | \$ 11,000         | \$ 10,000            |
| 33620 COUNTY AID FOR RECYCLING                | \$ 20,251          | \$ 13,000          | \$ 20,569         | \$ 14,000         | \$ 16,000            |
| 34950 SUPPLIES MAT SOLD                       | \$ 203             | \$ -               | \$ -              | \$ -              | \$ -                 |
| 37410 RECYCLING SERVICE CHARGE                | \$ 204,039         | \$ 224,064         | \$ 239,346        | \$ 260,928        | \$ 279,984           |
| 36210 INTEREST ON INVESTMENT & CI             | \$ 4,573           | \$ 4,000           | \$ 2,802          | \$ 4,000          | \$ 3,000             |
| <b>Revenue Total</b>                          | <b>\$ 239,957</b>  | <b>\$ 255,064</b>  | <b>\$ 273,096</b> | <b>\$ 289,928</b> | <b>\$ 308,984</b>    |
| <b>Expenditures</b>                           |                    |                    |                   |                   |                      |
| 101 SALARIES-REGULAR                          | \$ 10,692          | \$ 10,000          | \$ 11,586         | \$ 11,000         | \$ 12,000            |
| 102 SALARIES-OVERTIME                         | \$ 573             | \$ 3,000           | \$ 1,855          | \$ 1,500          | \$ 2,000             |
| 121 PERA - EMPLOYER CONTR                     | \$ 845             | \$ 1,000           | \$ 1,008          | \$ 1,000          | \$ 1,050             |
| 122 FICA - EMPLOYER CONTR                     | \$ 861             | \$ 1,000           | \$ 1,023          | \$ 1,000          | \$ 1,071             |
| 131 HEALTH INSURANCE                          | \$ 110             | \$ 300             | \$ 142            | \$ 225            | \$ 300               |
| 215 SHOP MATERIALS                            | \$ -               | \$ -               | \$ -              | \$ -              | \$ -                 |
| 307 PROF SERV                                 | \$ 4,058           | \$ 4,000           | \$ 5,242          | \$ 5,000          | \$ 5,000             |
| 322 POSTAGE                                   | \$ 568             | \$ 400             | \$ 619            | \$ 700            | \$ 1,200             |
| 384 REFUSE REMOVAL                            | \$ 233,798         | \$ 244,370         | \$ 247,418        | \$ 252,917        | \$ 268,579           |
| 437 MISCELLANEOUS EXPENSE                     | \$ 453             | \$ -               | \$ 94             | \$ 500            | \$ 600               |
| 241 Recycling Day expense                     | \$ 16,727          | \$ 17,000          | \$ 12,478         | \$ 17,000         | \$ 17,000            |
| <b>Expenditure Total</b>                      | <b>\$ 268,685</b>  | <b>\$ 281,070</b>  | <b>\$ 281,465</b> | <b>\$ 290,842</b> | <b>\$ 308,800</b>    |
| <b>Revenue/Exp Surplus/(Deficit)</b>          | <b>\$ (28,728)</b> | <b>\$ (26,006)</b> | <b>\$ (8,369)</b> | <b>\$ (914)</b>   | <b>\$ 184</b>        |
| <b>Cash Balance at Beg of Year</b>            | <b>\$ 103,742</b>  | <b>\$ 75,014</b>   | <b>\$ 75,014</b>  | <b>\$ 66,645</b>  | <b>\$ 65,731</b>     |
| <b>Cash Surplus/(Deficit)</b>                 | <b>\$ (28,728)</b> | <b>\$ (26,006)</b> | <b>\$ (8,369)</b> | <b>\$ (914)</b>   | <b>\$ 184</b>        |
| <b>Cash Balance at Yr End</b>                 | <b>\$ 75,014</b>   | <b>\$ 49,008</b>   | <b>\$ 66,645</b>  | <b>\$ 65,731</b>  | <b>\$ 65,915</b>     |

**CITY OF MINNETRISTA**  
**Revenue Guideline updated 2026**

| Account Descr                   | 2026 YTD<br>Budget | SEPTEMBER<br>2026 Amt | 2026<br>YTD Amt | 2026 YTD<br>Balance | %YTD<br>Budget | 2025<br>YTD Amt |
|---------------------------------|--------------------|-----------------------|-----------------|---------------------|----------------|-----------------|
| 671 RECYCLING FUND              |                    |                       |                 |                     |                |                 |
| R 671-300-33620 COUNTY AID FOR  | \$14,000.00        | \$0.00                | \$10,860.12     | \$3,139.88          | 77.57%         | \$10,533.05     |
| R 671-400-34950 SUPPLIES/MATERI | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$0.00          |
| R 671-400-36212 INTEREST        | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$0.00          |
| R 671-400-37410 RECYCLING SERVI | \$260,928.00       | \$14,877.63           | \$207,661.62    | \$53,266.38         | 79.59%         | \$162,040.14    |
| R 671-400-37411 RECYCLING DAY R | \$11,000.00        | \$0.00                | \$13,994.00     | -\$2,994.00         | 127.22%        | \$10,379.00     |
| R 671-610-36210 INTEREST ON INV | \$4,000.00         | \$0.00                | \$1,322.38      | \$2,677.62          | 33.06%         | \$2,093.43      |
| 671 RECYCLING FUND              | \$289,928.00       | \$14,877.63           | \$233,838.12    | \$56,089.88         | 80.65%         | \$185,045.62    |
|                                 | \$289,928.00       | \$14,877.63           | \$233,838.12    | \$56,089.88         | 80.65%         | \$185,045.62    |

**CITY OF MINNETRISTA**  
**Expenditure Guideline by Departments - 2026 upd**

| Account Descr                    | 2026 YTD<br>Budget | SEPTEMBER<br>2026 Amt | 2026<br>YTD Amt | 2026 YTD<br>Balance | %YTD<br>Budget | 2025<br>YTD Amt |
|----------------------------------|--------------------|-----------------------|-----------------|---------------------|----------------|-----------------|
| 671 RECYCLING FUND               |                    |                       |                 |                     |                |                 |
| 43230 RECYCLING                  |                    |                       |                 |                     |                |                 |
| E 671-43230-101 SALARIES-REGULA  | \$11,000.00        | \$0.00                | \$0.00          | \$11,000.00         | 0.00%          | \$0.00          |
| E 671-43230-102 SALARIES-OVERTI  | \$1,500.00         | \$0.00                | \$2,734.39      | -\$1,234.39         | 182.29%        | \$1,855.32      |
| E 671-43230-121 PERA - EMPLOYER  | \$1,000.00         | \$0.00                | \$205.08        | \$794.92            | 20.51%         | \$139.15        |
| E 671-43230-122 FICA - EMPLOYER  | \$1,000.00         | \$0.00                | \$203.39        | \$796.61            | 20.34%         | \$136.72        |
| E 671-43230-123 MN PAID LEAVE EX | \$0.00             | \$0.00                | \$12.02         | -\$12.02            | 0.00%          | \$0.00          |
| E 671-43230-125 PENSION EXPENSE  | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$0.00          |
| E 671-43230-131 HEALTH & LIFE IN | \$225.00           | \$0.00                | \$52.90         | \$172.10            | 23.51%         | \$51.47         |
| E 671-43230-201 OFFICE SUPPLIES  | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$0.00          |
| E 671-43230-215 SHOP MATERIALS   | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$0.00          |
| E 671-43230-241 RECYCLING DAY E  | \$17,000.00        | \$0.00                | \$16,301.43     | \$698.57            | 95.89%         | \$12,477.70     |
| E 671-43230-307 PROFESSIONAL SE  | \$5,000.00         | \$1,342.60            | \$4,972.83      | \$27.17             | 99.46%         | \$3,665.45      |
| E 671-43230-322 POSTAGE          | \$700.00           | \$75.13               | \$573.25        | \$126.75            | 81.89%         | \$297.23        |
| E 671-43230-384 REFUSE REMOVAL   | \$252,917.00       | \$21,120.93           | \$190,040.94    | \$62,876.06         | 75.14%         | \$184,934.27    |
| E 671-43230-433 DUES & SUBSRIPT  | \$0.00             | \$0.00                | \$0.00          | \$0.00              | 0.00%          | \$0.00          |
| E 671-43230-437 MISCELLANEOUS E  | \$500.00           | \$0.00                | \$276.26        | \$223.74            | 55.25%         | \$0.00          |
| 43230 RECYCLING                  | \$290,842.00       | \$22,538.66           | \$215,372.49    | \$75,469.51         | 74.05%         | \$203,557.31    |
| 671 RECYCLING FUND               | \$290,842.00       | \$22,538.66           | \$215,372.49    | \$75,469.51         | 74.05%         | \$203,557.31    |
|                                  | \$290,842.00       | \$22,538.66           | \$215,372.49    | \$75,469.51         | 74.05%         | \$203,557.31    |

**CITY OF MINNETRISTA**



**CITY COUNCIL WORK SESSION AGENDA ITEM**

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**Subject:** Closed Meeting – Union Negotiations

**Prepared By:** Jasper Kruggel, City Administrator

**Meeting Date:** October 19, 2026

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**Issue:** There will be a closed session pursuant to Minnesota Statutes Section 13D.03 to consider strategy for labor negotiations.

Staff will provide an update on union negotiations and also seek direction on specific terms during the closed meeting.

**Mission Statement:**

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.