



CITY COUNCIL MEETING AGENDA

March 16, 2026 at 6:30 PM

7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statutes, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

2) SPECIAL PRESENTATIONS

- a) Kevin Anderson Hennepin County Commissioner Update
- b) 4th quarter 2025 Financial Update

3) PERSONS TO BE HEARD

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) CONSENT AGENDA

- a) Approve Strategic Planning Meeting Minutes from February 26, 2026
- b) Approve Joint Council Meeting Minutes from February 26, 2026
- c) Approve Work Session Meeting Minutes from March 2, 2026
- d) Approve City Council Regular Meeting Minutes from March 2, 2026
- e) Res. No. 28-26 Approve Claims
- f) Res. No. 29-26 Approve Woodland Cove Water Treatment Plant Change Order No. 01 for Architectural Precast Exterior Modifications
- g) Res. No. 30-26 Approve Repairs to Public Works Aerial Lift Truck Boom System

5) PUBLIC HEARINGS

- a) 2026 Street Improvement Project - Assessment Hearing and Award Contract

i. Res. No. 31-26 Adopt Assessment for the 2026 Street Improvement Project, City Project No. 01-26

ii. Res. No. 32-26 Award a Contract for the 2026 Street Improvement Project, City Project No. 01-26

6) BUSINESS ITEMS

a) Res. No. 33-26 Pre Sale Report - Resolution Providing for the Issuance and Sale of General Obligation Bonds, Series 2026 A, In the Proposed Aggregate Principal Amount of \$14, 840,000

b) Res. No. 34-26 Approve Task Order 16 for Construction Administration Services for the 2026 Street Improvement Project (City Project No. 01-26)

7) ADMINISTRATIVE ITEMS

a) Public Works Surplus Property Sale Update

b) Council Reports

i) Mayor Lisa Whalen – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate); Fire Partnership Committee

ii) Cathleen Reffkin – Acting Mayor; Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); St Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee; Fire Partnership Committee

iii) Claudia Lacy - Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating), Gillespie Center Advisory Council, Westonka Community Commerce Committee

iv) Peter Vickery – Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission

v) Brian Govern – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission, Westonka Community & Commerce

8) ADJOURNMENT

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.



CITY OF MINNETRISTA

INFORMATIONAL ITEM

Subject: Financial Update - For 4th Quarter (year-end) 2025

Prepared By: Brian Grimm, Finance Director

Date: March 16, 2026

Item: Attached is a year-to-date revenue report and expenditure by department report for the general fund as well as an overall current cash and investment report. I also for year end attached a revenue by type summary as well as a summary expense report by function for the general fund. The reports attached reflect activity through 4th quarter 2025 (2025 YTD activity).

As you will see included in the attached revenue and expenditure reports, the actual numbers ended up slightly lower than expected for revenues and were very slightly over in comparison to the 2025 budgeted expenditures.

General fund revenues ended up with our overall collections at just under 100% of our budgeted amounts. This can be attributed to 3 main areas where revenue came in slightly lower than budgeted (building permits and licenses, charges for services and property taxes). This was offset by investment revenue/other revenue by higher than originally anticipated.

Actual expenditures ended up coming in at right about where the budget was (\$1,441 more) in comparison to the 2025 budgeted general fund expenditures. Most departments came in at or slightly more/less than budgeted expenditures. The biggest positive variance was in the snow/ice department which is weather dependent as to how much the City spends there. There were less snow/ice events in 2025 than in previous years.

As you will see from the attached reports the actual total general fund revenues was \$6,926,831. The actual expenditures for the general fund was \$6,992,027. Which resulted in the fund balance in the general fund during 2025 going down by \$65,196. Per the Final 2025 Budget, the City had projected to spend down fund balance of \$38,989 in the general fund.

The current fund balance in the general fund is \$2,944,297. When compared to the 2026 budgeted general fund expenditures of \$7,636,152, this calculates to a general fund balance calculation of 39% when comparing the two numbers.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

The current cash and investment total for all funds as of December 2025 is \$13,719,233.98. As you will see on the last page of the packet item, there are a few notes regarding the cash and investment report.

This information item is a normal update to Council for tracking the 2025 budget to actual numbers. The City's auditors are coming in March so just a reminder that these are preliminary or unaudited numbers.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Revenues Summary

101 General Fund

Department	2025 Budget	2025 Actual	Variance	% of budget variance
Property taxes	\$ 5,172,638	\$ 5,149,869	\$ (22,769)	0%
Building Permits & Licenses	\$ 759,000	\$ 725,914	\$ (33,086)	-4%
Intergovernmental	\$ 259,000	\$ 266,657	\$ 7,657	3%
Chrages for services	\$ 593,959	\$ 565,400	\$ (28,559)	-5%
Fines Forfeits	\$ 35,000	\$ 36,270	\$ 1,270	4%
Other	\$ 132,000	\$ 182,721	\$ 50,721	38%
Total	\$ 6,951,597	\$ 6,926,831	\$ (24,766)	-0.36%

CITY OF MINNETRISTA

Revenue Guideline updated 2025

Account Descr	2025 YTD Budget	DECEMBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
101 GENERAL FUND						
R 101-100-31010 GENERAL PROPER	\$5,046,638.00	\$2,397,700.35	\$4,980,890.36	\$65,747.64	98.70%	\$4,666,310.85
R 101-100-31020 DELINQUENT AD	\$0.00	\$18,717.73	\$47,867.88	-\$47,867.88	0.00%	\$25,997.62
R 101-100-31040 FISCAL DISPARITI	\$126,000.00	\$62,387.91	\$121,108.06	\$4,891.94	96.12%	\$113,981.33
R 101-200-32120 BUSINESS LICENS	\$6,000.00	\$80.00	\$9,640.00	-\$3,640.00	160.67%	\$6,050.00
R 101-200-32210 BUILDING PERMIT	\$655,000.00	\$98,480.03	\$628,518.99	\$26,481.01	95.96%	\$704,542.64
R 101-200-32212 BLDG - ENGINEER	\$40,000.00	\$2,800.00	\$28,450.00	\$11,550.00	71.13%	\$44,950.00
R 101-200-32230 PLUMBING AND H	\$55,000.00	\$4,445.00	\$55,934.25	-\$934.25	101.70%	\$62,146.06
R 101-200-32240 DOG LICENSES	\$0.00	\$0.00	\$300.00	-\$300.00	0.00%	\$150.00
R 101-200-32250 ELECTRICAL PERM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-200-32260 OTHER PERMITS	\$3,000.00	\$295.00	\$3,070.00	-\$70.00	102.33%	\$3,018.00
R 101-300-33160 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-300-33265 SAFE & SOBER GR	\$10,000.00	\$0.00	\$20,713.31	-\$10,713.31	207.13%	\$21,788.79
R 101-300-33270 FIRE SERVICES G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-300-33401 LOCAL GOVERNME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-300-33402 HOMESTEAD CRE	\$6,000.00	\$4,293.11	\$7,115.26	-\$1,115.26	118.59%	\$5,602.12
R 101-300-33406 POST REIMBURSE	\$13,000.00	\$0.00	\$15,561.74	-\$2,561.74	119.71%	\$13,177.35
R 101-300-33407 POLICE AID	\$150,000.00	\$0.00	\$194,019.20	-\$44,019.20	129.35%	\$180,288.82
R 101-300-33416 PERA STATE AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-300-33425 STATE AID OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-300-33510 DRUG TASK FORC	\$60,000.00	\$0.00	\$9,248.72	\$50,751.28	15.41%	\$50,521.33
R 101-400-34101 CITY HALL RENT	\$2,200.00	\$0.00	\$5,851.00	-\$3,651.00	265.95%	\$5,351.01
R 101-400-34103 ZONING AND SUB	\$45,000.00	\$4,500.00	\$55,290.00	-\$10,290.00	122.87%	\$46,740.00
R 101-400-34104 WETLAND PERMIT	\$2,500.00	\$0.00	\$2,500.00	\$0.00	100.00%	\$1,000.00
R 101-400-34105 SALE OF MAPS AN	\$250.00	\$0.00	\$15.50	\$234.50	6.20%	-\$152.00
R 101-400-34106 REPORT COPIES	\$2,500.00	\$69.00	\$1,521.70	\$978.30	60.87%	\$2,616.00
R 101-400-34107 ASSESSMENT SEA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-400-34109 MISC FEES	\$1,000.00	\$0.04	\$1,489.70	-\$489.70	148.97%	\$1,145.63
R 101-400-34301 STREET STATE AI	\$20,000.00	\$0.00	\$20,000.00	\$0.00	100.00%	\$20,000.00
R 101-400-34303 STREET DEPARTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-400-34401 CRIME LEVY - ISD	\$50,000.00	\$0.00	\$46,290.24	\$3,709.76	92.58%	\$46,836.00
R 101-400-34501 POLICE SERVICES	\$290,509.00	\$0.00	\$290,509.00	\$0.00	100.00%	\$278,245.00
R 101-400-34502 FIRE SERVICE CAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-400-34940 SQUAD/EQUIP SAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-400-34950 SUPPLIES/MATERI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-400-37170 OTHER/CELL PHO	\$200,000.00	\$115,726.22	\$161,933.30	\$38,066.70	80.97%	\$146,972.40
R 101-500-35101 COURT FINES	\$35,000.00	\$3,826.02	\$35,230.22	-\$230.22	100.66%	\$29,515.78
R 101-500-35104 ALARM FINES	\$0.00	\$0.00	\$800.00	-\$800.00	0.00%	\$600.00

Account Descr	2025 YTD Budget	DECEMBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
R 101-500-35105 DOG RELEASE	\$0.00	\$0.00	\$240.00	-\$240.00	0.00%	\$190.00
R 101-500-35300 FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-600-36101 SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-610-36210 INTEREST ON INV	\$100,000.00	\$15,691.67	\$132,741.16	-\$32,741.16	132.74%	\$190,334.91
R 101-620-36230 CONTRIBUTIONS	\$10,000.00	\$2,000.00	\$10,525.00	-\$525.00	105.25%	\$12,000.00
R 101-620-36240 REVENUE COLL FO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-620-36250 REFUNDS AND REI	\$15,000.00	\$1,100.23	\$17,345.84	-\$2,345.84	115.64%	\$14,743.59
R 101-620-36251 PD REFUNDS/REI	\$5,000.00	\$0.00	\$2,720.15	\$2,279.85	54.40%	\$9,147.28
R 101-620-37170 OTHER/CELL PHO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 101-620-39101 SALE OF FIXED AS	\$2,000.00	\$4,175.00	\$19,390.00	-\$17,390.00	969.50%	\$16,135.00
R 101-700-40000 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
101 GENERAL FUND	\$6,951,597.00	\$2,736,287.31	\$6,926,830.58	\$24,766.42	99.64%	\$6,719,945.51
	\$6,951,597.00	\$2,736,287.31	\$6,926,830.58	\$24,766.42	99.64%	\$6,719,945.51

Expenditures by Function

Fund 101 General Fund

Function	2025 Budget	2025 Actual	Variance	% of budget variance
General Government	\$ 1,308,267	\$ 1,388,904	\$ (80,637)	-6%
Public Safety	\$ 4,155,276	\$ 4,168,326	\$ (13,050)	0%
Public Works - General fund	\$ 1,305,148	\$ 1,220,494	\$ 84,654	6%
Park and Recreation	\$ 181,895	\$ 194,037	\$ (12,142)	-7%
Other	\$ 40,000	\$ 20,266	\$ 19,734	49%
Total	6,990,586	6,992,027	(1,441)	0%

Expenditures by Department

Fund 101 General Fund

Department	2025 Budget	2025 Actual	Variance	% of budget left
Council	\$ 48,331	\$ 52,849	\$ (4,518)	-9%
Administration	\$ 687,534	\$ 728,236	\$ (40,702)	-6%
Elections	\$ 3,000	\$ (240)	\$ 3,240	108%
Auditing and Accounting	\$ 41,160	\$ 40,628	\$ 532	1%
Assessing	\$ -	\$ -	\$ -	#DIV/0!
Attorney	\$ 105,000	\$ 140,848	\$ (35,848)	-34%
Planning	\$ 332,442	\$ 332,906	\$ (464)	0%
Governmental Buildings	\$ 90,800	\$ 93,677	\$ (2,877)	-3%
Police	\$ 3,140,961	\$ 3,186,385	\$ (45,424)	-1%
Fire	\$ 726,080	\$ 723,574	\$ 2,506	0%
Building Inspection	\$ 288,235	\$ 258,367	\$ 29,868	10%
Engineer	\$ 39,182	\$ 48,882	\$ (9,700)	-25%
Street Department	\$ 1,066,949	\$ 1,036,636	\$ 30,313	3%
Ice and Snow Removal	\$ 167,017	\$ 101,379	\$ 65,638	39%
Street Lighting	\$ 32,000	\$ 33,597	\$ (1,597)	-5%
Park Areas	\$ 181,895	\$ 194,037	\$ (12,142)	-7%
Miscellaneous	\$ 30,000	\$ 10,266	\$ 19,734	66%
Insurance - Unallocated	\$ 10,000	\$ 10,000	\$ -	0%
Transfers	\$ -	\$ -	\$ -	
Total	6,990,586	6,992,027	(1,441)	0%

CITY OF MINNETRISTA
Expenditure Guideline by Departments - 2025 upd

Account Descr	2025 YTD Budget	DECEMBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
101 GENERAL FUND						
41110 COUNCIL						
E 101-41110-101 SALARIES-REGULA	\$28,200.00	\$4,700.00	\$28,200.00	\$0.00	100.00%	\$28,200.00
E 101-41110-122 FICA - EMPLOYER	\$2,157.00	\$359.60	\$2,157.60	-\$0.60	100.03%	\$2,157.60
E 101-41110-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41110-201 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$876.49
E 101-41110-361 GENERAL LIABILIT	\$2,575.00	\$0.00	\$2,575.00	\$0.00	100.00%	\$1,819.81
E 101-41110-433 DUES & SUBSRIPT	\$2,000.00	\$0.00	\$1,586.05	\$413.95	79.30%	\$1,753.30
E 101-41110-435 COUNCIL TRAIN/R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41110-436 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41110-437 MISCELLANEOUS E	\$3,399.00	\$155.79	\$1,146.76	\$2,252.24	33.74%	\$5,249.92
E 101-41110-440 APPRECIATION EV	\$10,000.00	\$8,664.40	\$17,184.06	-\$7,184.06	171.84%	\$13,516.23
E 101-41110-442 LMA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41110-443 WRA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
41110 COUNCIL	\$48,331.00	\$13,879.79	\$52,849.47	-\$4,518.47	109.35%	\$53,573.35
41320 ADMINISTRATION						
E 101-41320-101 SALARIES-REGULA	\$480,801.00	\$63,573.17	\$482,093.38	-\$1,292.38	100.27%	\$457,664.97
E 101-41320-102 SALARIES-OVERTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41320-121 PERA - EMPLOYER	\$36,060.00	\$4,587.07	\$34,450.69	\$1,609.31	95.54%	\$33,055.86
E 101-41320-122 FICA - EMPLOYER	\$36,781.00	\$4,692.94	\$35,143.97	\$1,637.03	95.55%	\$33,367.90
E 101-41320-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41320-131 HEALTH & LIFE IN	\$49,680.00	\$1,270.19	\$61,049.49	-\$11,369.49	122.89%	\$52,617.73
E 101-41320-151 WORKMEN S COM	\$2,233.00	\$0.00	\$2,233.00	\$0.00	100.00%	\$3,050.90
E 101-41320-201 OFFICE SUPPLIES	\$3,090.00	\$143.97	\$4,941.09	-\$1,851.09	159.91%	\$4,455.97
E 101-41320-202 COPY & PRINTING	\$3,605.00	\$1,503.52	\$3,957.96	-\$352.96	109.79%	\$6,327.73
E 101-41320-302 CONSULTANTS/MI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41320-307 PROFESSIONAL SE	\$7,000.00	\$449.59	\$7,721.68	-\$721.68	110.31%	\$8,479.67
E 101-41320-322 POSTAGE	\$7,354.00	\$351.70	\$8,131.01	-\$777.01	110.57%	\$8,717.70
E 101-41320-331 TRAVEL EXPENSE	\$0.00	\$25.20	\$154.00	-\$154.00	0.00%	\$148.74
E 101-41320-351 LEGAL NOTICE &	\$1,030.00	\$313.30	\$1,429.80	-\$399.80	138.82%	\$504.56
E 101-41320-404 VEHICLE & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41320-410 COMPUTER SERVI	\$30,900.00	\$4,212.09	\$43,478.71	-\$12,578.71	140.71%	\$30,566.93
E 101-41320-433 DUES & SUBSRIPT	\$25,000.00	\$773.20	\$36,373.42	-\$11,373.42	145.49%	\$26,816.61
E 101-41320-435 COUNCIL TRAIN/R	\$0.00	\$64.40	\$64.40	-\$64.40	0.00%	\$51.59
E 101-41320-437 MISCELLANEOUS E	\$4,000.00	\$175.50	\$7,014.11	-\$3,014.11	175.35%	\$5,816.88
41320 ADMINISTRATION	\$687,534.00	\$82,135.84	\$728,236.71	-\$40,702.71	105.92%	\$671,643.74
41410 ELECTIONS						

Account Descr	2025 YTD Budget	DECEMBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
E 101-41410-101 SALARIES-REGULA	\$0.00	\$0.00	-\$305.00	\$305.00	0.00%	\$17,719.56
E 101-41410-122 FICA - EMPLOYER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41410-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41410-201 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$657.33
E 101-41410-202 COPY & PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,090.20
E 101-41410-322 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41410-404 VEHICLE & EQUIP	\$3,000.00	\$0.00	\$65.17	\$2,934.83	2.17%	\$4,641.76
E 101-41410-437 MISCELLANEOUS E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$664.84
41410 ELECTIONS	\$3,000.00	\$0.00	-\$239.83	\$3,239.83	-7.99%	\$24,773.69
41530 AUDITOR						
E 101-41530-301 AUDITING AND AC	\$41,160.00	\$0.00	\$40,628.42	\$531.58	98.71%	\$41,939.10
41530 AUDITOR	\$41,160.00	\$0.00	\$40,628.42	\$531.58	98.71%	\$41,939.10
41550 ASSESSING						
E 101-41550-310 HENNEPIN COUNT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$205,000.00
E 101-41550-351 LEGAL NOTICE &	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
41550 ASSESSING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$205,000.00
41610 ATTORNEY						
E 101-41610-304 LEGAL FEES - ATT	\$55,000.00	\$26,911.90	\$110,689.86	-\$55,689.86	201.25%	\$74,356.64
E 101-41610-305 PROSECUTING AT	\$50,000.00	\$5,539.35	\$30,157.83	\$19,842.17	60.32%	\$36,000.00
E 101-41610-311 HR ATTORNEY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
41610 ATTORNEY	\$105,000.00	\$32,451.25	\$140,847.69	-\$35,847.69	134.14%	\$110,356.64
41910 PLANNING						
E 101-41910-101 SALARIES-REGULA	\$253,521.00	\$32,497.46	\$254,591.59	-\$1,070.59	100.42%	\$242,634.91
E 101-41910-102 SALARIES-OVERTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41910-121 PERA - EMPLOYER	\$19,014.00	\$2,437.31	\$19,094.36	-\$80.36	100.42%	\$18,197.62
E 101-41910-122 FICA - EMPLOYER	\$19,394.00	\$2,422.00	\$18,800.52	\$593.48	96.94%	\$17,876.32
E 101-41910-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41910-131 HEALTH & LIFE IN	\$28,800.00	\$479.06	\$32,959.96	-\$4,159.96	114.44%	\$31,337.10
E 101-41910-151 WORKMEN S COM	\$1,155.00	\$0.00	\$1,155.00	\$0.00	100.00%	\$1,118.66
E 101-41910-201 OFFICE SUPPLIES	\$1,133.00	\$22.98	\$309.95	\$823.05	27.36%	\$460.05
E 101-41910-202 COPY & PRINTING	\$2,000.00	\$799.50	\$2,168.56	-\$168.56	108.43%	\$2,174.00
E 101-41910-302 CONSULTANTS/MI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41910-303 ENGINEERING SE	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%	\$0.00
E 101-41910-307 PROFESSIONAL SE	\$0.00	\$83.72	\$2,206.51	-\$2,206.51	0.00%	\$1,818.60
E 101-41910-322 POSTAGE	\$200.00	\$0.00	\$0.00	\$200.00	0.00%	\$0.00
E 101-41910-331 TRAVEL EXPENSE	\$225.00	\$52.50	\$52.50	\$172.50	23.33%	\$0.00
E 101-41910-351 LEGAL NOTICE &	\$1,200.00	\$55.90	\$516.00	\$684.00	43.00%	\$800.30
E 101-41910-433 DUES & SUBSRIPT	\$1,100.00	\$0.00	\$1,051.10	\$48.90	95.55%	\$775.00

Account Descr	2025 YTD Budget	DECEMBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
E 101-41910-435 COUNCIL TRAIN/R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41910-437 MISCELLANEOUS E	\$700.00	\$0.00	\$0.00	\$700.00	0.00%	\$0.00
41910 PLANNING	\$332,442.00	\$38,850.43	\$332,906.05	-\$464.05	100.14%	\$317,192.56
41940 GOVERNMENT BUILDINGS (CH/PW)						
E 101-41940-101 SALARIES-REGULA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41940-121 PERA - EMPLOYER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41940-122 FICA - EMPLOYER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41940-211 CLEANING & MAIN	\$8,000.00	\$1,148.11	\$7,852.01	\$147.99	98.15%	\$8,276.64
E 101-41940-223 BUILDING REPAIR	\$3,300.00	\$199.00	\$481.14	\$2,818.86	14.58%	\$284.19
E 101-41940-321 TELEPHONE	\$14,000.00	\$1,889.85	\$16,371.53	-\$2,371.53	116.94%	\$12,396.31
E 101-41940-362 PROPERTY INSUR	\$27,000.00	\$0.00	\$27,000.00	\$0.00	100.00%	\$26,435.15
E 101-41940-381 ELECTRIC UTILITI	\$14,000.00	\$857.22	\$12,525.04	\$1,474.96	89.46%	\$13,476.53
E 101-41940-383 NATURAL GAS	\$6,000.00	\$1,449.55	\$6,476.38	-\$476.38	107.94%	\$4,480.91
E 101-41940-384 REFUSE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41940-401 BLDG/STRUCT MAI	\$8,000.00	\$369.29	\$10,127.39	-\$2,127.39	126.59%	\$9,250.37
E 101-41940-402 LAWN MAINTENAN	\$10,500.00	\$1,887.00	\$12,632.60	-\$2,132.60	120.31%	\$10,536.00
E 101-41940-404 VEHICLE & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-41940-437 MISCELLANEOUS E	\$0.00	\$108.12	\$210.98	-\$210.98	0.00%	\$22.78
E 101-41940-531 BUILDING IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
41940 GOVERNMENT BUILDINGS	\$90,800.00	\$7,908.14	\$93,677.07	-\$2,877.07	103.17%	\$85,158.88
42110 POLICE DEPARTMENT						
E 101-42110-101 SALARIES-REGULA	\$1,972,205.00	\$251,405.22	\$1,992,602.80	-\$20,397.80	101.03%	\$1,777,350.90
E 101-42110-102 SALARIES-OVERTI	\$38,000.00	\$9,509.81	\$59,753.16	-\$21,753.16	157.25%	\$69,370.55
E 101-42110-103 SALARIES-SAFE&S	\$5,000.00	\$0.00	\$13,196.19	-\$8,196.19	263.92%	\$18,282.67
E 101-42110-104 SALARIES-DARE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-106 SALARIES-CHFCHA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-121 PERA - EMPLOYER	\$327,489.00	\$43,333.28	\$329,817.41	-\$2,328.41	100.71%	\$323,255.78
E 101-42110-122 FICA - EMPLOYER	\$46,117.00	\$5,404.92	\$44,127.73	\$1,989.27	95.69%	\$41,246.52
E 101-42110-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-131 HEALTH & LIFE IN	\$248,400.00	\$3,917.60	\$252,942.91	-\$4,542.91	101.83%	\$223,679.59
E 101-42110-151 WORKMEN S COM	\$67,250.00	\$0.00	\$67,250.00	\$0.00	100.00%	\$86,442.07
E 101-42110-201 OFFICE SUPPLIES	\$4,000.00	\$555.02	\$3,611.07	\$388.93	90.28%	\$3,112.18
E 101-42110-202 COPY & PRINTING	\$3,500.00	\$700.64	\$3,298.18	\$201.82	94.23%	\$3,046.64
E 101-42110-211 CLEANING & MAIN	\$14,000.00	\$1,957.82	\$14,618.00	-\$618.00	104.41%	\$14,871.13
E 101-42110-212 MOTOR FUELS AN	\$45,000.00	\$8,053.38	\$43,290.20	\$1,709.80	96.20%	\$41,127.95
E 101-42110-221 EQUIPMENT PART	\$20,000.00	\$1,236.68	\$16,956.51	\$3,043.49	84.78%	\$23,648.16
E 101-42110-240 SMALL TOOLS AN	\$1,000.00	\$55.73	\$488.01	\$511.99	48.80%	\$527.92
E 101-42110-301 AUDITING AND AC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-304 LEGAL FEES - ATT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00

Account Descr	2025 YTD Budget	DECEMBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
E 101-42110-307 PROFESSIONAL SE	\$25,000.00	\$3,545.61	\$33,774.27	-\$8,774.27	135.10%	\$28,051.25
E 101-42110-315 RENT/SIRENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-319 KENNEL CHARGES	\$2,000.00	\$0.00	\$2,642.00	-\$642.00	132.10%	\$1,609.58
E 101-42110-321 TELEPHONE	\$12,000.00	\$1,491.10	\$7,734.44	\$4,265.56	64.45%	\$12,833.79
E 101-42110-322 POSTAGE	\$500.00	\$156.00	\$314.13	\$185.87	62.83%	\$528.47
E 101-42110-339 SIREN AND MAINT	\$21,000.00	\$109.51	\$21,571.42	-\$571.42	102.72%	\$20,383.24
E 101-42110-362 PROPERTY INSUR	\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%	\$24,010.37
E 101-42110-363 AUTOMOBILE INS	\$13,000.00	\$0.00	\$13,000.00	\$0.00	100.00%	\$12,644.00
E 101-42110-381 ELECTRIC UTILITI	\$42,000.00	\$7,909.98	\$54,920.64	-\$12,920.64	130.76%	\$39,500.85
E 101-42110-383 NATURAL GAS	\$8,000.00	\$1,492.62	\$4,670.62	\$3,329.38	58.38%	\$3,823.37
E 101-42110-401 BLDG/STRUCT MAI	\$16,000.00	\$3,066.86	\$15,432.81	\$567.19	96.46%	\$17,362.31
E 101-42110-404 VEHICLE & EQUIP	\$27,000.00	\$1,647.80	\$29,895.78	-\$2,895.78	110.73%	\$34,125.20
E 101-42110-410 COMPUTER SERVI	\$60,000.00	\$3,676.60	\$64,328.26	-\$4,328.26	107.21%	\$45,624.64
E 101-42110-415 RADIO LEASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-416 RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-417 UNIFORMS	\$18,000.00	\$1,310.37	\$12,199.32	\$5,800.68	67.77%	\$20,885.29
E 101-42110-418 RECRUITING	\$12,000.00	\$1,485.00	\$11,972.94	\$27.06	99.77%	\$8,294.34
E 101-42110-428 RESERVE OFFICER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-431 TRAIN/MTG/EXP &	\$10,000.00	\$200.83	\$4,796.99	\$5,203.01	47.97%	\$5,907.74
E 101-42110-432 DRUG TASK FORC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-433 DUES & SUBSRIPT	\$14,000.00	\$100.00	\$14,997.20	-\$997.20	107.12%	\$12,034.70
E 101-42110-434 POLICE TRAINING	\$22,000.00	\$1,170.39	\$17,760.39	\$4,239.61	80.73%	\$20,593.17
E 101-42110-435 COUNCIL TRAIN/R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-437 MISCELLANEOUS E	\$3,500.00	\$262.49	\$2,237.02	\$1,262.98	63.91%	\$1,913.38
E 101-42110-440 APPRECIATION EV	\$13,000.00	\$0.00	\$6,087.88	\$6,912.12	46.83%	\$4,463.08
E 101-42110-441 CORRECTION FEE	\$5,000.00	\$26.04	\$1,097.20	\$3,902.80	21.94%	\$3,269.00
E 101-42110-450 DARE/CRIME PREV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-510 CITIZEN CORPS C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-511 CERT TEAM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-512 VOLUNTEERS IN P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-513 MEDICAL RESERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42110-560 EQUIP AND FURNI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$305.84
E 101-42110-590 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
42110 POLICE DEPARTMENT	\$3,140,961.00	\$353,781.30	\$3,186,385.48	-\$45,424.48	101.45%	\$2,944,125.67
42210 FIRE DEPARTMENT						
E 101-42210-307 PROFESSIONAL SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42210-316 FIRE CONTRACT M	\$376,764.00	\$0.00	\$376,764.00	\$0.00	100.00%	\$403,225.00
E 101-42210-317 FIRE SATELLITE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42210-318 FIRE CONTRACT S	\$349,316.00	\$0.00	\$346,810.00	\$2,506.00	99.28%	\$311,267.53
42210 FIRE DEPARTMENT	\$726,080.00	\$0.00	\$723,574.00	\$2,506.00	99.65%	\$714,492.53

Account Descr	2025 YTD Budget	DECEMBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
42401 BUILDING INSPECTION						
E 101-42401-101 SALARIES-REGULA	\$187,221.00	\$24,682.84	\$193,311.60	-\$6,090.60	103.25%	\$178,018.82
E 101-42401-102 SALARIES-OVERTI	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%	\$0.00
E 101-42401-107 SEASONAL SALARI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42401-121 PERA - EMPLOYER	\$14,042.00	\$1,851.23	\$14,498.41	-\$456.41	103.25%	\$13,351.42
E 101-42401-122 FICA - EMPLOYER	\$14,322.00	\$1,868.10	\$14,569.83	-\$247.83	101.73%	\$13,573.93
E 101-42401-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42401-131 HEALTH & LIFE IN	\$28,800.00	\$286.25	\$29,409.79	-\$609.79	102.12%	\$30,306.46
E 101-42401-151 WORKMEN S COM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42401-201 OFFICE SUPPLIES	\$550.00	\$0.00	\$527.49	\$22.51	95.91%	\$220.00
E 101-42401-202 COPY & PRINTING	\$1,200.00	\$424.58	\$1,775.58	-\$575.58	147.97%	\$1,639.98
E 101-42401-303 ENGINEERING SE	\$31,000.00	\$0.00	\$890.00	\$30,110.00	2.87%	\$30,038.00
E 101-42401-306 BUILDING INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42401-308 PLAN REVIEW FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42401-404 VEHICLE & EQUIP	\$2,000.00	\$144.22	\$2,124.12	-\$124.12	106.21%	\$429.89
E 101-42401-433 DUES & SUBSCRIPT	\$3,100.00	\$0.00	\$1,260.00	\$1,840.00	40.65%	\$1,566.48
E 101-42401-437 MISCELLANEOUS E	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%	\$19.78
42401 BUILDING INSPECTION	\$288,235.00	\$29,257.22	\$258,366.82	\$29,868.18	89.64%	\$269,164.76
42600 ENGINEER						
E 101-42600-101 SALARIES-REGULA	\$21,000.00	\$2,642.93	\$29,459.35	-\$8,459.35	140.28%	\$0.00
E 101-42600-121 PERA - EMPLOYER	\$1,575.00	\$198.18	\$2,209.43	-\$634.43	140.28%	\$0.00
E 101-42600-122 FICA - EMPLOYER	\$1,607.00	\$189.30	\$1,942.30	-\$335.30	120.86%	\$0.00
E 101-42600-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-42600-131 HEALTH & LIFE IN	\$3,000.00	\$7.05	\$270.60	\$2,729.40	9.02%	\$0.00
E 101-42600-303 ENGINEERING SE	\$12,000.00	\$3,750.00	\$15,000.00	-\$3,000.00	125.00%	\$12,000.00
E 101-42600-309 WETLAND REVIEW	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
42600 ENGINEER	\$39,182.00	\$6,787.46	\$48,881.68	-\$9,699.68	124.76%	\$12,000.00
43121 STREET DEPARTMENT						
E 101-43121-101 SALARIES-REGULA	\$529,819.00	\$75,055.60	\$597,218.44	-\$67,399.44	112.72%	\$519,939.01
E 101-43121-102 SALARIES-OVERTI	\$6,000.00	\$1,416.21	\$4,150.25	\$1,849.75	69.17%	\$3,771.01
E 101-43121-105 SALARIES-PAGER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-43121-121 PERA - EMPLOYER	\$33,995.00	\$5,735.41	\$45,158.93	-\$11,163.93	132.84%	\$39,098.49
E 101-43121-122 FICA - EMPLOYER	\$34,675.00	\$5,736.11	\$44,755.97	-\$10,080.97	129.07%	\$38,722.91
E 101-43121-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-43121-131 HEALTH & LIFE IN	\$80,960.00	\$1,334.20	\$64,907.90	\$16,052.10	80.17%	\$66,174.08
E 101-43121-151 WORKMEN S COM	\$14,500.00	\$0.00	\$14,500.00	\$0.00	100.00%	\$30,508.96
E 101-43121-201 OFFICE SUPPLIES	\$500.00	\$281.13	\$2,669.07	-\$2,169.07	533.81%	\$1,983.50
E 101-43121-211 CLEANING & MAIN	\$6,500.00	\$975.40	\$6,347.57	\$152.43	97.65%	\$5,476.50
E 101-43121-212 MOTOR FUELS AN	\$25,000.00	\$6,304.18	\$18,675.19	\$6,324.81	74.70%	\$18,051.63

Account Descr	2025 YTD Budget	DECEMBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
E 101-43121-215 SHOP MATERIALS	\$8,000.00	\$326.85	\$4,413.87	\$3,586.13	55.17%	\$13,242.41
E 101-43121-221 EQUIPMENT PART	\$20,000.00	\$4,199.70	\$17,294.86	\$2,705.14	86.47%	\$15,020.28
E 101-43121-224 STREET MAINTEN	\$200,000.00	\$7,720.22	\$99,127.74	\$100,872.26	49.56%	\$194,297.47
E 101-43121-240 SMALL TOOLS AN	\$1,500.00	\$0.00	\$2,714.51	-\$1,214.51	180.97%	\$2,367.41
E 101-43121-307 PROFESSIONAL SE	\$10,000.00	\$460.22	\$12,280.12	-\$2,280.12	122.80%	\$11,024.37
E 101-43121-321 TELEPHONE	\$11,000.00	\$1,566.78	\$6,084.70	\$4,915.30	55.32%	\$10,104.14
E 101-43121-363 AUTOMOBILE INS	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%	\$14,327.00
E 101-43121-381 ELECTRIC UTILITI	\$7,000.00	\$442.49	\$5,262.70	\$1,737.30	75.18%	\$5,575.92
E 101-43121-383 NATURAL GAS	\$7,000.00	\$1,096.67	\$4,334.65	\$2,665.35	61.92%	\$3,005.04
E 101-43121-401 BLDG/STRUCT MAI	\$5,000.00	\$4,002.43	\$26,926.65	-\$21,926.65	538.53%	\$5,699.72
E 101-43121-404 VEHICLE & EQUIP	\$30,000.00	\$1,091.47	\$18,982.99	\$11,017.01	63.28%	\$51,979.17
E 101-43121-410 COMPUTER SERVI	\$6,000.00	\$521.52	\$7,566.82	-\$1,566.82	126.11%	\$6,037.62
E 101-43121-415 RADIO LEASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-43121-416 RENTAL	\$1,000.00	\$750.00	\$750.00	\$250.00	75.00%	\$300.00
E 101-43121-417 UNIFORMS	\$8,500.00	\$1,320.95	\$11,454.92	-\$2,954.92	134.76%	\$11,371.63
E 101-43121-433 DUES & SUBSRIPT	\$1,000.00	\$490.00	\$3,938.18	-\$2,938.18	393.82%	\$1,398.15
E 101-43121-437 MISCELLANEOUS E	\$4,000.00	\$527.80	\$2,119.87	\$1,880.13	53.00%	\$6,100.95
43121 STREET DEPARTMENT	\$1,066,949.00	\$121,355.34	\$1,036,635.90	\$30,313.10	97.16%	\$1,075,577.37
43125 ICE AND SNOW REMOVAL						
E 101-43125-101 SALARIES-REGULA	\$70,003.00	\$19,744.86	\$36,289.96	\$33,713.04	51.84%	\$26,742.64
E 101-43125-102 SALARIES-OVERTI	\$6,000.00	\$2,247.44	\$11,491.62	-\$5,491.62	191.53%	\$2,883.81
E 101-43125-121 PERA - EMPLOYER	\$5,700.00	\$1,649.44	\$3,583.63	\$2,116.37	62.87%	\$2,221.96
E 101-43125-122 FICA - EMPLOYER	\$5,814.00	\$1,643.99	\$3,559.20	\$2,254.80	61.22%	\$2,212.79
E 101-43125-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-43125-131 HEALTH & LIFE IN	\$15,000.00	\$443.80	\$12,978.20	\$2,021.80	86.52%	\$12,856.43
E 101-43125-151 WORKMEN S COM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-43125-212 MOTOR FUELS AN	\$18,000.00	\$2,444.49	\$9,936.75	\$8,063.25	55.20%	\$4,064.53
E 101-43125-221 EQUIPMENT PART	\$6,000.00	\$1,496.00	\$3,644.76	\$2,355.24	60.75%	\$0.00
E 101-43125-224 STREET MAINTEN	\$35,000.00	\$5,540.82	\$19,263.85	\$15,736.15	55.04%	\$13,995.69
E 101-43125-307 PROFESSIONAL SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-43125-404 VEHICLE & EQUIP	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%	\$0.00
E 101-43125-433 DUES & SUBSRIPT	\$1,500.00	\$0.00	\$631.34	\$868.66	42.09%	\$2,135.00
E 101-43125-437 MISCELLANEOUS E	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%	\$180.00
E 101-43125-560 EQUIP AND FURNI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
43125 ICE AND SNOW REMOVAL	\$167,017.00	\$35,210.84	\$101,379.31	\$65,637.69	60.70%	\$67,292.85
43160 STREET LIGHTING						
E 101-43160-381 ELECTRIC UTILITI	\$32,000.00	\$2,894.12	\$33,596.64	-\$1,596.64	104.99%	\$35,292.25
43160 STREET LIGHTING	\$32,000.00	\$2,894.12	\$33,596.64	-\$1,596.64	104.99%	\$35,292.25
45202 PARK AREAS						

Account Descr	2025 YTD Budget	DECEMBER 2025 Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget	2024 YTD Amt
E 101-45202-101 SALARIES-REGULA	\$59,136.00	\$2,286.92	\$61,921.91	-\$2,785.91	104.71%	\$61,186.61
E 101-45202-102 SALARIES-OVERTI	\$0.00	\$76.22	\$1,054.86	-\$1,054.86	0.00%	\$3,652.53
E 101-45202-107 SEASONAL SALARI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-45202-121 PERA - EMPLOYER	\$4,435.00	\$177.22	\$3,802.04	\$632.96	85.73%	\$3,403.65
E 101-45202-122 FICA - EMPLOYER	\$4,524.00	\$175.65	\$4,711.92	-\$187.92	104.15%	\$4,941.59
E 101-45202-123 MN PAID LEAVE E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-45202-131 HEALTH & LIFE IN	\$5,000.00	\$735.84	\$8,529.41	-\$3,529.41	170.59%	\$7,425.68
E 101-45202-151 WORKMEN S COM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-45202-201 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-45202-202 COPY & PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-45202-215 SHOP MATERIALS	\$0.00	\$0.00	\$116.16	-\$116.16	0.00%	\$0.00
E 101-45202-221 EQUIPMENT PART	\$300.00	\$0.00	\$612.89	-\$312.89	204.30%	\$787.33
E 101-45202-302 CONSULTANTS/MI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-45202-362 PROPERTY INSUR	\$23,000.00	\$0.00	\$23,000.00	\$0.00	100.00%	\$22,173.30
E 101-45202-384 REFUSE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-45202-401 BLDG/STRUCT MAI	\$15,000.00	\$25.00	\$12,385.09	\$2,614.91	82.57%	\$9,032.61
E 101-45202-402 LAWN MAINTENAN	\$68,000.00	\$12,872.00	\$76,565.73	-\$8,565.73	112.60%	\$64,160.13
E 101-45202-404 VEHICLE & EQUIP	\$500.00	\$63.75	\$147.56	\$352.44	29.51%	\$63.75
E 101-45202-433 DUES & SUBSRIPT	\$1,500.00	\$0.00	\$705.00	\$795.00	47.00%	\$0.00
E 101-45202-437 MISCELLANEOUS E	\$500.00	\$0.00	\$483.17	\$16.83	96.63%	\$1,268.09
E 101-45202-530 IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-45202-590 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
45202 PARK AREAS	\$181,895.00	\$16,412.60	\$194,035.74	-\$12,140.74	106.67%	\$178,095.27
49020 MISCELLANEOUS						
E 101-49020-307 PROFESSIONAL SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-49020-433 DUES & SUBSRIPT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
E 101-49020-437 MISCELLANEOUS E	\$30,000.00	\$2,110.00	\$10,266.28	\$19,733.72	34.22%	\$3,489.22
E 101-49020-530 IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
49020 MISCELLANEOUS	\$30,000.00	\$2,110.00	\$10,266.28	\$19,733.72	34.22%	\$3,489.22
49240 INSURANCE UNALLOCATED						
E 101-49240-361 GENERAL LIABILIT	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.00%	\$8,007.19
49240 INSURANCE UNALLOCATED	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.00%	\$8,007.19
101 GENERAL FUND	\$6,990,586.00	\$743,034.33	\$6,992,027.43	-\$1,441.43	100.02%	\$6,817,175.07
	\$6,990,586.00	\$743,034.33	\$6,992,027.43	-\$1,441.43	100.02%	\$6,817,175.07

DECEMBER 2025 CASH and INVESTMENTS

Section 2, Item b)

DATE	12/31/2025
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FUND NO.	DESCRIPTION	TOTAL CASH & INVESTMENTS
101	General Fund	3,398,938.30 *
401	Capital Improvement Program	131,449.66
402	Emergency Warning Siren Fund	282,206.66
404	Park Dedication Fund	1,021,331.70
406	Road Maintenance Fund	2,100,010.69
407	Tree Replacement Fund	303,547.56
433	2023 Street Improv Projects Fund	0.00
490	Street Improvement Capital Projects	404,138.01 **
501	Equipment Certificates Fund	464,705.44
527	CIP Project Bonds (Facilities)	445,123.32
528	Game Farm South Bay Project Debt Fund	224,373.18
529	Highland Road Debt Fund	134,795.70
532	2017 A Street Projects Debt	516,848.79
533	2023 Street Improv Projects Debt Fund	1,528,622.14
601	Water Fund	948,533.41
602	Sewer Fund	748,047.37
651	Storm Water Drainage Fund	908,696.15
671	Recycling Fund	49,524.15
673	Cable Fund	(29,244.92) ***
801	Land use Agency	137,586.67
	TOTAL	13,719,233.98

Notes to Cash and Investments Report (4th quarter 2025)

- 1) * **General Fund (101)**- Actual Fund Balance is \$2,944,297. Most of the difference in comparison to the cash and investments total has to do with the temporary CO deposits the City is holding as well as year-end accounts payable and accrual items.
- 2) ****Street Improvement Capital Project Fund (490)** – Actual Fund Balance is \$71,877. Most of the cash and investments number is escrows and deposits we have for sealcoating and other related street items.
- 3) *****Cable (673)** The cash balance in the fund is a negative \$29,245. This fund will have to be looked at during 2026 as the franchise fees the City receives continues to reduce. So the expenditures allocated to the fund are exceeding the revenues coming into the fund.



STRATEGIC PLANNING SESSION MINUTES
February 26, 2026
3:30pm

1) Call to Order

- a) Present: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Brian Govern; Peter Vickery. Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff

2) Session Topics for Discussion

City Council and Management Staff will discuss the goals and priorities for the City of Minnetrista over the next two years. The topics being discussed include:

- Technology Topics
 - i) Public Safety Technology
 - Artificial Intelligence (AI) in Local Government
 - * AI identified as a major emerging technology with growing relevance to local government operations.
 - * Example shared: City of Chanhassen using “Madison AI” layered over document archives to:
 - * Search and summarize meeting minutes and historical records
 - * Identify mentions of individuals, addresses, or topics
 - * Support staff reports and institutional knowledge retention
 - * Current approach:
 - * Monitor trends rather than adopt early-stage tools
 - * Prefer proven, lower-risk implementations
 - * Maintain human oversight to avoid “automation bias”

Strategic Direction:

Continue evaluating AI cautiously; prioritize education and comfort level before adoption.

Police Department Technology Priorities

- * Squad computer project beginning this year
- * Expansion of drone program:
 - * Larger drones: search and rescue
 - * Smaller drones: tactical assessment, risk reduction in high-threat scenarios
- * Continued evaluation of AI transcription for body camera footage (not immediate)

Mid-Term / Emerging Considerations

- * AI-assisted report writing (pending county attorney acceptance and broader adoption)
- * AI transcription of body camera footage for:
 - * Efficiency
 - * Court documentation
 - * Potential long-term cost savings
- * Evidence mapping tools (AI-assisted scene documentation)
- * Social media threat monitoring and mapping
- * AI tools for identifying deepfakes and spoofed media
- * Cryptocurrency tracking and forfeiture challenges
- * Dark web monitoring support

Guiding Principle:

AI should function as a support tool (“co-pilot”), not replace human judgment.

Shared / Regional Technology Coordination

- * Ongoing discussions about county-wide records management system upgrades.
- * Preference for shared or regional solutions (e.g., facial recognition, AI tools).
- * Recognition that early BCA-led solutions may later expand to broader agency access.

ii) Cybersecurity – Immediate Strategic Priority

Cybersecurity identified as a more urgent need than AI implementation.

Current Efforts

- * Managed Detection & Response (MDR) monitoring system in place
- * Cloud-based security camera infrastructure
- * Highest available cyber insurance coverage secured
- * Regular phishing simulations and staff training
- * BCA cybersecurity audit passed
- * Participation in Fusion Center partnerships (FBI/ATF coordination)
- * Water treatment facilities upgrading and consolidating systems

Ongoing Risks

- * Ransomware threats
- * Phishing attacks (invoice/wire fraud risk highlighted)
- * Deepfake and spoofed communications
- * Rapidly evolving threat landscape

Action Items

- * Consider cybersecurity work session with managed IT provider
- * Evaluate cost-benefit of additional protections
- * Continue insurance and compliance review
- * Maintain staff vigilance and skepticism toward suspicious communications

- Personnel

- i) Union Contracts

- ii) Benefits

- Rising Healthcare Costs

- * Health insurance costs continue to increase significantly.
 - * Recent history:
 - * Adjustments made two years ago to employer contributions.
 - * Current city contribution:
 - * \$900/month (single)
 - * \$1,500/month (family)
 - * Average 2024 cost per employee $\approx$ \$1,100/month
 - * Anticipated future increases may be substantial (potentially 20–40% depending on ACA-related impacts).
 - * Ongoing trend: **Premiums rising while benefits erode** (higher deductibles, lower coverage percentages).

Key Concern: Health insurance is becoming a larger portion of total compensation and city budget.

- Current Benefits Structure

- * City uses a cafeteria-style plan, but:
 - * Employees must enroll in the city's health plan (currently Medica).
 - * Employer contribution can be applied toward other benefits (e.g., LTD, STD, etc.).
 - * Long-term disability is city-paid.
 - * Short-term disability is optional.
 - * A broker annually markets coverage and compares providers.
 - * City previously shifted carriers after large rate increases (e.g., PEIP increase of 49%).

- Benefits Analysis Study

- * Proposal to engage third-party consultant (e.g., David Drown & Associates).
 - * Estimated cost: ~\$5,000–\$7,000.
 - * Purpose:
 - * Establish baseline comparison cities.
 - * Compare benefit structures (union vs. non-union; police vs. other staff).
 - * Identify competitive positioning.
 - * Evaluate employer contribution levels.

- Provider Evaluation

- * Concerns raised about employee experience with current provider (Medica).
 - * Suggestion to compare:
 - * Medica
 - * HealthPartners
 - * Other carriers
 - * Broker already markets plans annually; however, deeper comparative analysis may be warranted.

Union Negotiation Context

- * Benefits may arise during upcoming union negotiations.
- * Being proactive and conducting analysis now strengthens the City's position.
- * If asked, the City can state it is actively reviewing benefits.

Agreed Next Steps

1. City Administrator to contact consultant (David Drown & Associates) for cost estimate.
2. Bring proposal back to Council for approval.
3. Conduct benefits baseline comparison (similar peer cities as compensation study).
4. Work through Personnel Committee.
5. Report findings to full Council before negotiations advance.

- Communications

Current Outreach Methods

Physical Mailings

- * Highest cost method due to printing and postage (~\$3,500–\$4,000 per mailing cycle).
- * Still considered valuable, especially for residents without digital access.
- * Discussion about possible opt-in email lists to reduce physical mailings in the future.

Digital Channels

- * Social media posts, website updates, and email newsletters are actively used.
- * Considered cost-effective and efficient for reaching most residents.
- * Digital content can be linked back to official city resources for verification and consistency.

Signage & Billboards

- * Discussed use of physical signs (e.g., at intersections) and possible Pinterest-style community boards.
- * Visibility and placement effectiveness considered; signs must clearly identify the city to avoid confusion (e.g., Minnetrista vs. other nearby cities).
- * Cost is modest compared to mailings but should be monitored for return on investment.

Key Considerations

Cost vs. Reach

- * Physical mailings are expensive but still necessary for certain populations.
- * Digital platforms provide broad reach at lower cost, but may not reach everyone.

Effectiveness

- * Ongoing evaluation of which methods drive awareness and engagement.
- * Aim to prioritize channels that maximize impact per dollar spent.

Contingency & Flexibility

- * City's outreach budget allows for experimentation with mixed methods.
- * Flexibility to adjust based on resident feedback, engagement metrics, and cost considerations.

Next Steps / Recommendations

1. Continue Multichannel Approach

- * Maintain a balance between physical mailings for key audiences and digital outreach for broader reach.

2. Explore Opt-In Digital Options

- * Allow residents to subscribe to email updates to reduce mailing costs over time.

3. Evaluate Signage Strategy

- * Determine cost-effectiveness and visibility impact of community signage.
- * Ensure proper city branding to avoid confusion with neighboring municipalities.

4. Monitor Engagement

- * Track engagement metrics across mailings, digital channels, and signage.
- * Adjust outreach strategy based on effectiveness and budget efficiency.

• Facilities

Financial Context

- * The Police Facility bond (approx. \$35,000 annual payment) will be paid off in 2030, freeing up debt capacity beginning in 2031.
- * Council agrees that major capital improvements should likely wait until the bond is retired, unless urgent safety or compliance issues arise.
- * Smaller annual investments (e.g., \$50,000–\$150,000 per year) may be feasible prior to 2031.
- * Replacing retiring debt with new bonding in 2031 could support a larger-scale project.
- * Interest rates and future borrowing capacity will need evaluation closer to that date.

ADA & Facility Compliance Concerns

- * ADA (referred to as “88 compliance”) issues were identified in prior assessments (CIP entry in 2015; formal assessment in 2019).
- * Building accessibility concerns include:
 - * Entry doors (estimated \$40,000–\$50,000)
 - * Interior access routes
 - * Restrooms
 - * Council chambers
- * Polling place access concerns
- * A prior 89-page compliance report identified multiple deficiencies.
- * Risk acknowledged: If an injury or complaint occurs, required upgrades could be accelerated due to insurance or regulatory pressure.

Federal / External Funding

- * No federal funding currently available for upgrades.
- * Historically, funding may be more available in presidential election years (e.g., 2028).
- * The existing \$150,000 budget allocation is likely insufficient for full upgrades.

Proposed Path Forward:

1. Develop a Comprehensive Master Plan
 - * Engage an architectural firm (via RFQ process).
 - * Conduct interviews with staff and stakeholders.
 - * Develop a phased plan tied to financial capacity.
 - * Prioritize improvements by urgency and compliance risk.
2. Phased Annual Investment Strategy
 - * Potentially allocate \$100,000–\$150,000 annually toward prioritized improvements.
 - * Focus initially on high-risk accessibility items (e.g., doors).
 - * Align improvements with long-term master plan to avoid rework.
3. Bond Replacement Strategy (Post-2030)
 - * Once Police Facility debt retires, evaluate replacing it with new debt.

Operational Considerations

- * Staff prefer budgeting for major initiatives rather than introducing unplanned mid-year additions.
- * A master plan would help:
 - * Prevent fragmented upgrades
 - * Ensure financial alignment
 - * Sequence improvements logically
 - * Support future bonding decisions

Overall Strategic Direction

The group favors a measured, financially responsible approach

- * Address critical ADA and safety risks incrementally.
- * Avoid large capital commitments before 2031.
- * Develop a comprehensive master facilities plan to guide phased improvements.
- * Position the City to act strategically once debt capacity becomes available.

- Finance

- i) Debt Strategy

- CIP Growth Strategy Through Incremental Levy Increases

- Current Situation

- * Current CIP levy: \$150,000 annually
 - * CIP fund balance has recovered to approximately \$300,000
 - * Equipment and capital costs continue rising
 - * Interest rates remain elevated
 - * Debt portfolio expected to increase significantly due to water treatment and other bonded projects

- Proposed Strategy

- Increase levy gradually to accelerate CIP growth:

- Example scenario discussed:

- * Add \$75,000 per year to CIP levy
 - * Combine with debt payments rolling off
 - * Result: CIP cash balance could grow to \$600,000–\$700,000 within 3–4 years

Even a smaller annual increase (\$25,000–\$50,000) would steadily build long-term capacity.

Strategic Goal

- * Reduce reliance on equipment certificates (short-term financing)
- * Build stronger cash-funded capital replacement capacity
- * Improve flexibility during high interest rate environments

Road Maintenance Funding Strategy

Current Position

- * Road maintenance fund currently around \$900,000
- * Estimated target should be closer to \$1.2 million
- * Major overlays and maintenance cycles are approaching
- * Some road segments are already behind maintenance schedule

Key Observations

- * Maintenance costs increase significantly when delayed
- * Overlay cycles (15-year marks) will require substantial funding
- * Inflationary pressures increase annual cost exposure

Recommendation Discussed

- * Commit to at least 1–2% annual levy increase dedicated to roads
- * Continue incremental growth for 5–10 years
- * Build sustainable long-term maintenance funding instead of periodic large bonds

Long-term discipline is more important than one-time corrections.

Debt Portfolio Considerations

Current & Projected Debt

- * Current debt: Low \$20 million range
- * Projected increase: Mid-to-upper \$30 million range
- * Major driver: Water treatment plant project (\$12M)
- * Debt portfolio will be at record levels in coming years

Bonding capacity will be limited due to:

- * Existing commitments
- * Rising interest costs
- * Overall debt management ratios

What Can Be Controlled

- * Equipment certificates
- * Road bonding timing
- * CIP cash funding levels

Equipment Replacement Strategy

Discussion included:

- * Trade cycles (e.g., Bobcats every 2 years vs. long-term ownership)
- * Leasing vs. purchasing
- * Rising maintenance costs on aging diesel vehicles
- * Transition to gas vehicles to reduce unpredictable repair costs

Trade-Off:

Leasing = higher total lifetime cost, but lower maintenance risk

Owning long-term = lower financing cost, but higher repair volatility

Strategic takeaway: Equipment planning should be integrated into the broader CIP growth strategy.

Revenue & Budget Pressure

Additional pressure points:

- * Building permit revenue decline
- * Utility billing transition
- * Technology and software subscription increases (~5% annually)
- * General inflation
- * Prior multi-year levy increases already implemented

Estimated near-term pressure:

- * Potential additional \$150,000+ revenue gap
- * Combined pressures could equate to several percentage points of levy increase

Strategic Direction

1. Gradually increase CIP levy (1–2% annually minimum)
2. Gradually increase road maintenance levy
3. Reduce equipment certificate reliance
4. Build long-term capital capacity over 5–10 years
5. Avoid large reactive bonding cycles
6. Maintain political and taxpayer sensitivity

There will be an opportunity to discuss other topics and future City Council Work Session items as time allows.

3) Adjourn

Motion by Vickery, seconded by Reffkin to adjourn the meeting at 6:24 p.m. Motion passed 4-0.



**JOINT CITY COUNCIL MEETING MINUTES
CITIES OF MINNETRISTA AND ST. BONIFACIUS
MINNETRISTA CITY COUNCIL CHAMBERS
FEBRUARY 26, 2026
6:30 PM**

1) Call to Order

- a) **Introductions:** City Council: Mayor Lisa Whalen, Cathleen Reffkin, Brian Govern; Peter Vickery, and Claudia Lacy Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Paul Falls, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff (Remote) Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven (Remote) and City Engineer Alyson Fauske, WSB Engineering.

St. Bonifacius City Council: Mayor Tim Eiler, Randy Ebert, Terril Anderson. Staff: Administrator/Clerk/Treasurer Eurel Nwachi, Fire Chief Eric Anderson.

2) Session Topics for Discussion

i) **Municipal Boundary Discussion**

During the joint meeting between the City of Minnetrista and the City of St. Bonifacius, council members discussed several boundary and infrastructure issues where the two cities intersect. One primary topic was a small parcel of land that is largely surrounded by St. Bonifacius and currently used for storage of older equipment on reclaimed land. Officials discussed the possibility of pursuing an orderly annexation to transfer the property into St. Bonifacius if the landowner agrees, which could support future downtown development and improve St. Bonifacius's financial and planning situation. The councils noted that St. Bonifacius would likely cover associated legal costs and that an agreement could include temporary tax-sharing arrangements during the transition.

The discussion also expanded to other minor boundary irregularities between the cities that may be worth reviewing to "clean up" jurisdictional lines where properties or small road segments cross city boundaries. One example involved a section of roadway near Wildwood Avenue and Highway 7 where heavy truck traffic currently causes road damage and speeding concerns. Council members considered potential solutions such as weight restrictions, prohibiting semi-trucks, or coordinating enforcement between the two cities, though they acknowledged logistical challenges such as delivery access and enforcement. The cities agreed that staff would further review the parcels and roadway concerns, work with legal counsel, and develop potential proposals or agreements for future council consideration.

ii) **Sanitary Sewer Agreement**

Council Members discussed updating a sanitary sewer agreement that dates back to 2001. The existing agreement allows Minnetrista to use St. Bonifacius's sanitary sewer infrastructure to convey wastewater to the regional trunk line managed by the Metropolitan Council. City staff proposed modernizing the agreement into a broader framework that would outline the process for evaluating future sewer

connections from Minnetrista developments that may need to use St. Bonifacius infrastructure. The updated agreement would clarify review procedures, infrastructure capacity evaluations, and cost responsibilities while still requiring approval from both cities for any specific project.

The discussion focused on a potential residential development in Minnetrista that could include more than 200 housing units and may seek connection through the Wildwood or Hunters Crest area. Under the current arrangement, Minnetrista collects a sanitary access charge per housing unit and passes that fee to St. Bonifacius as compensation for using its sewer system. Council members noted that developers would be responsible for any required infrastructure upgrades—such as upsizing pipes—if capacity analysis shows the existing system cannot handle additional flow. They also discussed coordination with upcoming street reconstruction projects and possible impacts from future highway improvements near Highway 7, emphasizing the need for engineering review and coordination with regional agencies before any connections are finalized. Overall, both councils expressed general support for updating the agreement and having staff and attorneys refine the details before bringing a revised version back for approval.

iii) Water Interconnection Agreement

During the joint meeting between the City of Minnetrista and the City of St. Bonifacius, officials also discussed a proposed water interconnect agreement that would formalize how the two cities share water in emergency situations. Staff explained that the agreement has been under discussion for several years and is largely finalized, with the remaining issue being the price per 1,000 gallons charged when water is supplied through the interconnect. Both cities emphasized that the agreement is intended only for emergency use, such as system failures or preventing boil-water advisories, and would not apply to ongoing or development-related water supply, which would require a separate agreement. The agreement would also cover future interconnect locations that may be installed as infrastructure projects occur, with costs for construction generally shared between the cities.

Public works staff also provided an update on the water meter at the interconnect, explaining that it had never functioned properly since installation due to wiring and grounding issues. After inspection by a Badger meter specialist, the cities determined that the meter must be replaced. Staff coordinated with vendors to obtain a replacement unit and install proper grounding and programming so that accurate flow readings can be taken. Additional maintenance work had already been completed, including lining the meter pit and improving the cover to prevent water infiltration. Officials discussed whether the repair costs—totaling a few thousand dollars—should be split between the two cities, consistent with the joint nature of the infrastructure. Once the meter is operational, the cities plan to periodically read it, integrate it with monitoring systems, and establish a flushing schedule to maintain water quality at the interconnection points. Overall, council members indicated general support for finalizing the agreement once the remaining rate details are reviewed and approved by both city councils.

iv) Xcel Energy Discussion

Council members discussed recent electrical reliability issues affecting residents,

particularly in the Hunters Crest and nearby areas. Several residents had contacted Minnetrista officials about repeated power outages and concerns about service reliability from Xcel Energy. City staff reached out to the utility's regional representative to investigate the issues and obtain explanations for the outages and planned solutions.

According to information provided by Xcel Energy, many of the outages were caused by trees contacting overhead power lines. The utility has already begun implementing short-term fixes, such as adding redundancy to the electrical supply to reduce the likelihood of outages. In the longer term, Xcel plans to install additional infrastructure to create a more reliable backup power source for the area. Council members noted that while the cities can communicate resident concerns and advocate for improvements, the electrical grid is controlled by the utility company, limiting direct municipal control. Both cities indicated they will continue coordinating with Xcel Energy and monitoring the situation, particularly as larger infrastructure and development projects are planned in the area over the next several years.

v) Fire Partnership Discussion

Council members also discussed the future of regional fire service partnerships, particularly ongoing conversations involving the Mound Fire Department and St. Bonifacius Fire Department. Fire leadership explained that discussions about a potential joint department or partnership have been ongoing for about two years, driven by concerns about long-term sustainability, increasing call volumes, personnel strain, and the rising cost of fire equipment. Minnetrista's growth has significantly increased the call volume handled by St. Bonifacius, which in turn affects budgeting and staffing demands. Leaders emphasized that collaboration could help share personnel, reduce redundant equipment purchases, and create a more sustainable service model.

A major obstacle to forming a full joint department or fire district is the difference between the departments' firefighter pension systems. St. Bonifacius uses a lump-sum retirement payout system, while Mound historically allowed monthly pension payments that continue for the firefighter's lifetime (and partially for surviving spouses). Although Mound ended new enrollment in the monthly option in 2013, existing participants remain in the system, creating long-term financial obligations. Merging the two pension funds would likely require paying out or restructuring those obligations, which could significantly reduce Mound's pension fund balance and slow the growth of St. Bonifacius's pension benefits—something St. Bonifacius leaders view as important for recruiting and retaining volunteer firefighters. Because of these differences, officials agreed to pause the full merger discussion for now, revisit it periodically (potentially in about three years), and explore whether state legislation or other solutions could help resolve pension compatibility issues affecting multiple departments across Minnesota.

In the meantime, leaders suggested exploring incremental cooperation between the departments, such as shared duty crews, joint training opportunities, and operational coordination that could improve response coverage without requiring a full structural merger. Officials also acknowledged that Minnetrista accounts for a large and growing share of St. Bonifacius's call volume, raising longer-term

questions about how fire services should be structured and funded as the area continues to develop. City administrators from both municipalities plan to meet with fire leadership to evaluate potential partnership models, legal considerations, and future governance options before bringing recommendations back to their respective city councils.

Mayor Whalen brought up transportation priorities related to Minnesota State Highway 7. Council members emphasized the importance of both cities presenting a unified message to transportation officials regarding safety and infrastructure improvements along the corridor. In particular, the intersection of Wildwood Avenue and Highway 7 was highlighted as a potential location for a roundabout or other safety improvements. Members noted that both communities have additional concerns at nearby intersections, including areas around County Road 92 and Highway 7. To strengthen advocacy efforts, officials proposed that the two cities collaborate by identifying their respective priorities, coordinating through their city administrators, and developing a joint statement or resolution supporting shared transportation goals. The intent is to present consistent recommendations to state and regional transportation representatives—potentially including officials from the Minnesota Department of Transportation—at an upcoming council meeting in April. Leaders agreed that coordinated advocacy between the two cities would carry more influence in securing future planning and funding for improvements along the Highway 7 corridor.

3) Adjourn

Motion by Reffkin, seconded by Lacy to adjourn the meeting at 7:50 p.m.
Motion passed.



CITY COUNCIL WORK SESSION MINUTES

March 02, 2026 at 5:30 PM

7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statutes, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 5:30 p.m.

Council present: Mayor Whalen, Councilmembers Reffkin, Vickery, Lacy, Govern. Staff present: City Administrator Kruggel, Public Works Director Peters, Assistant City Administrator Bauman, Director of Public Safety Squires, City Clerk Meyerhoff (Remote), City Engineer Fauske, City Attorney Sonsalla (Remote).

Mayor Whalen added discussion about the Affordable Housing Bill.

2) DISCUSSION ITEMS

a) Property Complaints Q1 Check-In

City staff provided an update to the Council regarding two properties previously discussed in late 2025 that have generated ongoing complaints related to ordinance violations and nuisance conditions. The first property, located at 9550 West Hill Road, is the subject of multiple misdemeanor charges tied to city ordinance violations, including unlicensed and inoperable vehicles and excessive outdoor storage. The property owner now has legal representation, with a pretrial hearing scheduled for mid-March. Staff explained that fines alone may not be sufficient to compel cleanup. Given limited cooperation from the owner, the City is considering pursuing an administrative search warrant to access the property, document conditions, and draft a formal nuisance abatement order. If the property is ultimately declared a public nuisance and the owner fails to comply, the City could undertake abatement itself—potentially at a cost estimated between \$50,000 and \$100,000—assessing those costs to the property, though recovery of those funds is uncertain and could lead to tax forfeiture proceedings. Ken Vanderlinde, a neighboring resident spoke during the meeting, expressing longstanding concerns about property devaluation, environmental risks, and ongoing accumulation of materials, and urged the Council to act more quickly.

The second property, 7501 CR 110 W has shown some cooperation from the owners, though progress has slowed in recent months. Council previously granted a cleanup deadline of late spring or early summer. Staff recommended sending a formal reminder outlining expectations and clearly communicating that failure to demonstrate substantial progress by the deadline could trigger the nuisance declaration process, similar to the first property. Council consensus supported accelerating administrative steps where appropriate, including seeking property access and coordinating with legal counsel, while continuing to monitor compliance efforts at both sites.

b) Holiday Tree Lighting Event

Council briefly discussed scheduling the annual holiday tree lighting event and tentatively selected Wednesday, November 18, the week before Thanksgiving, to avoid conflicts with neighboring community events. Councilmember Lacy raised concerns

about whether the event should continue, citing staff time and associated costs, and suggested reconsidering its necessity. Others expressed support for maintaining the event, noting its community-building value and positive feedback from attendees.

A compromise was reached to hold the event one more year, move it earlier to improve weather conditions and attendance, and carefully track staff time and related costs. After this year's event, Council will evaluate participation and overall value before deciding whether to continue it in the future or explore alternatives. There was also discussion of potentially involving the Westonka Lions in future years, depending on the outcome of this year's evaluation.

c) State of MN Fraud Discussion

The Mayor noted that Andrew Myers was present for the scheduled fraud discussion but requested that Council first address the proposed housing bill due to its urgency. With a committee meeting occurring the following day, the Mayor emphasized the importance of ensuring the full Council understands the details of the bill and can provide clear direction after discussion. Council agreed to prioritize the housing bill conversation before moving on to the fraud agenda item and thanked Andrew for attending.

Andrew Myers provided an update on the recently released housing bill, noting it was introduced Friday and is scheduled for committee discussion the following day. He explained that the proposal has evolved over the past three years but still includes provisions that would reduce local zoning control, particularly for metro-area cities over 2,500 in population and rural cities over 5,000. Myers shared that he has submitted four amendments: raising the population threshold (proposing exemptions for cities under 10,000 or 5,000, though he acknowledged the higher threshold is unlikely to advance), increasing minimum lot size requirements from one-eighth acre to one-quarter acre, and delaying implementation until 2029 to avoid costly and duplicative comprehensive plan updates. He stated he does not currently support the bill in its present form and emphasized that it will require bipartisan support to pass.

Council members raised concerns about the bill's intent, questioning whether it primarily benefits developers and affordable rental housing interests rather than addressing community-specific housing needs. Myers responded that supporters cite a statewide housing shortage—often referenced as approximately 100,000 units—but acknowledged frustrations about one-size-fits-all mandates and the erosion of local control. Discussion also touched on energy code mandates and building regulations that may increase housing costs, with Myers noting he introduced separate legislation to reduce certain code requirements, though he admitted it faces difficult odds. Council expressed interest in testifying at future hearings and engaging directly with key committee members. Myers encouraged outreach to influential legislators on the housing committee and suggested the bill may face greater challenges in the Senate. He concluded by reiterating his commitment to advocating for his cities while continuing negotiations behind the scenes to seek workable amendments.

Myers addressed concerns regarding fraud and oversight of taxpayer dollars, acknowledging growing public frustration amid rising property taxes and increased demand for social services. He stated that conversations with Bureau of Criminal Apprehension officials suggest some fraud issues have persisted for nearly a decade, with instances where information was reportedly shared with departments but not acted

upon. He emphasized the need for stronger oversight and accountability at the administrative level.

Myers outlined several legislative efforts, including a bill he introduced that would give the legislature authority to remove high-level administrators or commissioners in cases involving gross negligence or misuse of taxpayer funds. He noted that other lawmakers, including Representative Robbins, have proposed more aggressive accountability measures. Additional proposals under discussion include strengthening the Office of the Inspector General (OIG), increasing unannounced audits and site visits—particularly for newer organizations receiving state funds—and extending the statute of limitations for fraud-related offenses from six to ten years.

Council members questioned the political viability of such reforms, especially in a short election-year session, and whether bipartisan support exists to ensure meaningful accountability. Andrew acknowledged the political challenges but stressed that fraud oversight is a major concern among constituents across party lines. He concluded that while there may be disagreement over how far reforms should go, there is strong public pressure to pass meaningful oversight measures, and he expressed hope that at least some bipartisan solution will advance this session.

d) Swamp Update

Moved to Business Items on the Regular City Council Meeting

3) ADJOURNMENT

Motion by Reffkin, seconded by Vickery to adjourn the meeting at 6:48 p.m.

Motion passed 5-0.



CITY COUNCIL MEETING MINUTES

March 02, 2026 at 7:00 PM

7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statutes, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 7:08 p.m.

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff (Remote) Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven (Remote) and City Engineer Alyson Fauske, WSB Engineering

- c) Approval of Agenda

Mayor Whalen added SWAP update to Business Items.

Motion made by Councilmember Reffkin, Seconded by Councilmember Lacy to approve the agenda as amended.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

2) SPECIAL PRESENTATIONS

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from February 18, 2026
- b) Approve City Council Regular Meeting Minutes from February 18, 2026
- c) Res. No. 26-26 Approve Claims
- d) Res. No. 27-26 Approve Closing For Fund 433 (2023 Street Capital Improvement Fund)
- e) Approve an Offer of Employment for William Ewald for the Community Service Officer Position

Motion made by Councilmember Lacy, Seconded by Councilmember Vickery to approve the Consent Agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

City Engineer Fauske provided an update on the Surface Water Management Asset Program, reminding Council that a score threshold of 65 had previously been established to

evaluate pond performance. Following that determination, bathymetric surveys were conducted to measure sediment levels, and four ponds were identified as needing maintenance. Staff contacted the respective homeowners associations (HOAs) and met with them to discuss next steps. Two HOAs—Hunters Crest and Jennings Cove—have agreed to proceed with the recommended work this year. Staff are assisting with necessary documentation, including obtaining a Wetland Conservation Act no-loss permit, and our engineering technician will verify excavation depths once the work is completed. Regarding the remaining two ponds in Palmer Point, staff discovered there are two separate HOAs, and association documents did not clearly reflect pond ownership boundaries. As a result, those HOAs need time to resolve internal documentation issues before moving forward, and staff will pause action until that process is complete.

7) ADMINISTRATIVE ITEMS

- a) Staff Reports
- b) Council Reports
 - i) Mayor Lisa Whalen
 - May 2nd Recycle Day
 - May 5th State of the City
 - May 13th Trista Day
 - ii) Cathleen Reffkin
 - iii) Claudia Lacy
 - iv) Peter Vickery
 - v) Brian Govern

8) ADJOURNMENT

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to adjourn the meeting at 7:17 p.m.
 Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

RESOLUTION NO. 28-26

**RESOLUTION APPROVING JUST AND CORRECT
CLAIMS AGAINST CITY FUNDS**

WHEREAS, the City Council of the City of Minnetrista, pursuant to MS 412.241, shall have the full authority over the financial affairs of the City; and

WHEREAS, the City Council reviewed the Claims for payment, with checks numbered 74010 through 74060; electronic checks E1003577 through E1003590; Claims batch includes an electronic transfer for payroll in the amount of \$112,818.82.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the attached list of claims in the amount of \$590,038.37 is hereby approved.

ADOPTED this 16th day of March 2026 by a vote of ____ Ayes
____ Nays.

Lisa Whalen, Mayor

ATTEST:

City Clerk

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: PR02262026,030326 PSN,Woodland Cv WTP

pay2,Medsurity030226,Aflac030226,MetLife030226,EYEMed030226,EyeMedFeb2026,031626AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1010 1ST BK OF THE LAKES					
74010	03/16/26	ADVANCED POWER SERVICES INC			
E 602-43251-530		IMPROVEMENTS	\$41,550.00	7156	New generator for LS #2
		Total	\$41,550.00		
74011	03/16/26	AMAZON CAPITAL SERVICES			
E 101-41940-401		BLDG/STRUCT MAINTEN	\$460.73	13D1-MP37-	LED bulbs for replacing fluorescents bulbs in City Hall
E 101-41320-201		OFFICE SUPPLIES	\$28.27	166J-6MPN-L	Office supplies - envelope sealing solution
E 101-41320-201		OFFICE SUPPLIES	\$39.12	16JJ-DJNR-N	City Hall offices supplies - file folders
E 101-41320-201		OFFICE SUPPLIES	\$31.06	196V-MF47-T	Office supplies - coffee & plates
E 101-43121-224		STREET MAINTENANCE	\$32.26	1DYM-49LX-	First aid kit refill items
E 101-41320-201		OFFICE SUPPLIES	\$22.94	1FRD-C7M4-	Office supplies - dishwasher pods
E 101-41320-201		OFFICE SUPPLIES	\$66.96	1J3R-1Y74-Q	office supplies - City Hall
E 101-41320-201		OFFICE SUPPLIES	\$34.89	1KDG-TXGX-	Printer Ink
E 101-41320-201		OFFICE SUPPLIES	(\$7.95)	1M6C-M6RY-	ITEM RETURN-OFFICE SUPPLIES
E 101-42110-401		BLDG/STRUCT MAINTEN	\$262.48	1N3P-VH19-	Hand brushes and security/fire alarm backup batteries
E 601-49440-401		BLDG/STRUCT MAINTEN	\$218.74	1N3P-VH19-	Hand brushes and security/fire alarm backup batteries
E 101-43121-401		BLDG/STRUCT MAINTEN	\$43.75	1N3P-VH19-	Hand brushes and security/fire alarm backup batteries
E 101-43121-215		SHOP MATERIALS	\$13.29	1N3P-VH19-	Hand brushes and security/fire alarm backup batteries
E 101-43121-224		STREET MAINTENANCE	\$265.72	1Q7Y-HFDP-	Fire extinguisher cabinet for PW and tape measures
E 101-41320-201		OFFICE SUPPLIES	\$72.50	1WYW-Y9K9	City Hall office supplies - coffee
		Total	\$1,584.76		
74012	03/16/26	BIFFS, INC.			
E 101-42110-440		APPRECIATION EVENTS	\$448.00	INV289497	TRISTA DAY BIFFY RENTAL
		Total	\$448.00		
74013	03/16/26	Transwest Truck Trailer -St Michael			
E 101-43121-221		EQUIPMENT PARTS, TIR	\$594.64	091P17465	Brake parts for Truck #17
E 101-43121-221		EQUIPMENT PARTS, TIR	\$156.89	093P49422	Front Brake parts for truck #17
E 101-43121-404		VEHICLE & EQUIP MAIN	\$3,476.18	093S13797	Repair of Truck #111
		Total	\$4,227.71		
74014	03/16/26	Burl Oaks Golf Club			
E 101-41110-437		MISCELLANEOUS EXPE	\$250.00	03.10.2026	EVENT DEPOSIT
		Total	\$250.00		
74015	03/16/26	CAMPBELL KNUTSON			
E 101-41610-305		PROSECUTING ATTORN	\$3,396.88		Prosecution Attny
		Total	\$3,396.88		
74016	03/16/26	CANTEEN REFRESHMENT SVCS			
E 101-42110-211		CLEANING & MAINT SUP	\$450.17	MSP155205	Coffee
E 101-43121-211		CLEANING & MAINT SUP	\$119.00	MSP157509	Water Filter Change
E 101-42110-211		CLEANING & MAINT SUP	\$119.00	MSPI57510	Water Filter Change

CITY OF MINNETRISTA

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pay2,Medsurity030226,Aflac030226,MetLife030226,EYEMed030226,EyeMedFeb2026,031626AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$688.17		
74017	03/16/26	Car-Co Auto Parts			
E 101-43121-221		EQUIPMENT PARTS, TIR	\$238.03	490789074	Filters for equipment
E 101-43121-221		EQUIPMENT PARTS, TIR	\$94.14	490789076	Air filter for Air filter for Unit #103
Total			\$332.17		
74018	03/16/26	Center Point Energy			
E 601-49440-383		NATURAL GAS	\$40.93		Gas Utility
E 601-49440-383		NATURAL GAS	\$23.63		Gas Utility -4342 KPR
E 601-49440-383		NATURAL GAS	\$33.07	10654144-4	Gas Utility
E 601-49440-383		NATURAL GAS	\$1,058.75	10658039-2	Gas Utility
E 601-49440-383		NATURAL GAS	\$28.76	10658041-8	Gas Utility
E 601-49440-383		NATURAL GAS	\$21.39	11144790-0	Gas Utility
E 601-49440-383		NATURAL GAS	\$18.45	11431330-7	Gas Utility
E 601-49440-383		NATURAL GAS	\$40.93	11553312-7	Gas Utility 4970 MPLS AVE
E 601-49440-383		NATURAL GAS	\$19.91	11553312-7	Gas Utility
E 601-49440-383		NATURAL GAS	\$19.91	11833736-9	Gas Utility
E 601-49440-383		NATURAL GAS	\$18.45	13936923-5	Gas Utility
E 101-41940-383		NATURAL GAS	\$1,357.69	5651357-5	Gas Utility - Gov't Bldg
E 601-49440-383		NATURAL GAS	\$406.00	5659223-1	Gas Utility -6587 s saunders lake dr
E 601-49440-383		NATURAL GAS	\$237.84	5659223-1	Gas - Well #5
E 601-49440-383		NATURAL GAS	\$1,019.06	6401076054-	Gas Utility
E 101-43121-383		NATURAL GAS	\$717.29	6744979-3	Gas Utility - PW
E 101-42110-383		NATURAL GAS	\$1,683.08	8486433-9	Gas Utility - PD
E 101-43121-383		NATURAL GAS	\$712.81	8486442-0	Gas Utility - PW
Total			\$7,457.95		
74019	03/16/26	CINTAS			
E 101-43121-417		UNIFORMS	\$144.50	4256772098	UNIFORMS
E 101-43121-417		UNIFORMS	\$144.50	4261137054	UNIFORMS
Total			\$289.00		
74020	03/16/26	City of Mound Finance Dept			
E 101-42210-316		FIRE CONTRACT MOUN	\$100,501.75	2nd Qtr 2026	Quarterly Fire Service
Total			\$100,501.75		
74021	03/16/26	City of St Bonifacius			
E 101-42210-318		FIRE CONTRACT ST BO	\$106,953.25		Quarterly Fire Service
Total			\$106,953.25		
74022	03/16/26	CliftonLarsonAllen			
E 101-41530-301		AUDITING AND ACCOUN	\$1,785.00	L261094710	AUDIT SERVICES PERFORMED
Total			\$1,785.00		
74023	03/16/26	CONCENTRA			
E 101-42110-418		RECRUITING	\$698.00	104360734	Pre Employment
Total			\$698.00		
74024	03/16/26	CORE AND MAIN			

CITY OF MINNETRISTA

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49440-227		UTILITY SYSTEM MAINT	\$1,404.00	INV0027324	Water testing ChemKeys
		Total	\$1,404.00		
74025	03/16/26	CULLIGAN			
E 101-42110-211		CLEANING & MAINT SUP	\$119.00	114XO74154	Cooler Rental
		Total	\$119.00		
74026	03/16/26	ECM PUBLISHERS, INC			
E 406-43121-351		LEGAL NOTICE & ORD P	\$210.70	1089383	Public Hearing-Street Imp Proj
		Total	\$210.70		
74027	03/16/26	FACTORY MOTOR PARTS			
E 101-43121-212		MOTOR FUELS AND LUB	\$249.20	1-11513513	55-gallon drum of Diesel exhaust fluid (DEF)
		Total	\$249.20		
74028	03/16/26	AT & T MOBILITY			
E 601-49440-381		ELECTRIC UTILITIES	\$220.35		Cell Phones, I pads, Hotspots, WTP
E 101-43121-321		TELEPHONE	\$400.00		Cell Phones, I pads, Hotspots, WTP
E 101-41940-321		TELEPHONE	\$450.00		Cell Phones, I pads, Hotspots, WTP
E 101-42110-321		TELEPHONE	\$444.38	03032026	Cell Phones
E 101-42110-560		EQUIP AND FURNISHIN	\$309.84	03032026	MDC Connections
		Total	\$1,824.57		
74029	03/16/26	FORCE AMERICA INC			
E 101-43125-221		EQUIPMENT PARTS, TIR	(\$33.69)	CM001-2009	Plow controller items for Truck #13
E 101-43125-221		EQUIPMENT PARTS, TIR	\$89.49	IN001-21337	Plow controller items for Truck #13
		Total	\$55.80		
74030	03/16/26	Fury Motors			
E 101-42110-404		VEHICLE & EQUIP MAIN	\$2,782.84	794129	Unit 86-Oil Change, Tire Rotation, Multipoint Inspection
E 101-42110-221		EQUIPMENT PARTS, TIR	\$105.25	794232	Unit 87-Multipoint Inspection
		Total	\$2,888.09		
74031	03/16/26	Robert Goodman			
E 101-42401-201		OFFICE SUPPLIES	\$141.07		Copy Reimbursement-Plans
		Total	\$141.07		
74032	03/16/26	Gopher State One Call			
E 601-49440-227		UTILITY SYSTEM MAINT	\$53.33	6020610	Sewer & Water Locates
E 602-49490-227		UTILITY SYSTEM MAINT	\$53.32	6020610	Sewer & Water Locates
		Total	\$106.65		
74033	03/16/26	Grimm, Brian			
E 101-41320-331		TRAVEL EXPENSE	\$49.30		TRAVEL EXPENSE-MILEAGE-CLA SEMINAR
		Total	\$49.30		
74034	03/16/26	Hennepin County Treasurer			
E 101-42110-440		APPRECIATION EVENTS	\$102.00		TRISTA DAY FOOD LICENSE
		Total	\$102.00		
74035	03/16/26	HENNEPIN COUNTY INFO TECH DEPT			

CITY OF MINNETRISTA

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pay2,Medsurity030226,Aflac030226,MetLife030226,EYEMed030226,EyeMedFeb2026,031626AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 401-42110-560		EQUIP AND FURNISHIN	\$2,640.87	1000264732	radio lease - PD
E 401-43126-560		EQUIP AND FURNISHIN	\$359.76	1000264744	Radio Lease
		Total	\$3,000.63		
74036	03/16/26	HOTSY MINNESOTA			
E 101-43121-224		STREET MAINTENANCE	\$555.43	28336	Pressure washer soap
		Total	\$555.43		
74037	03/16/26	Int'l Union of Oper. Engineers			
G 101-2360		PAYROLL CLEARING UN	\$315.00		* Union dues
		Total	\$315.00		
74038	03/16/26	LANGUAGE LINE SERVICES			
E 101-42110-307		PROFESSIONAL SERVIC	\$18.20	11836777	
		Total	\$18.20		
74039	03/16/26	Lano Equipment of Loretto			
E 651-49590-221		EQUIPMENT PARTS, TIR	\$324.06	01-1218632	Filters for T770 skid #635
E 651-49590-221		EQUIPMENT PARTS, TIR	\$460.17	01-1219007	Filters for Unit #630
		Total	\$784.23		
74040	03/16/26	League of Minnesota Cities			
E 101-41320-433		DUES & SUBSRIPT & TR	\$425.00	446734	Annual Conference -KRUGGEL
E 101-41320-433		DUES & SUBSRIPT & TR	\$425.00	446752	Annual Conference -WHELAN
		Total	\$850.00		
74041	03/16/26	LEXISNEXIS RISK DATA MNGMT INC			
E 101-42110-307		PROFESSIONAL SERVIC	\$208.00	1100275682	Contract Fee
		Total	\$208.00		
74042	03/16/26	LOFFLER			
E 101-41320-410		COMPUTER SERVICES/	\$325.61	5228830	Monthly Camera Bill
E 101-42110-410		COMPUTER SERVICES/	\$828.83	5228830	Monthly Camera Bill
E 601-49440-410		COMPUTER SERVICES/	\$325.61	5228830	Monthly Camera Bill
E 101-41940-321		TELEPHONE	\$466.77	5229303	Monthly Phones
E 101-42110-321		TELEPHONE	\$466.77	5229303	Monthly Phones
E 101-43121-321		TELEPHONE	\$466.77	5229303	Monthly Phones
E 101-41320-410		COMPUTER SERVICES/	\$2,866.84	5229646	Monthly General Support
E 101-42110-410		COMPUTER SERVICES/	\$4,095.48	5229646	Monthly General Support
E 101-43121-410		COMPUTER SERVICES/	\$614.32	5229646	Monthly General Support
E 601-49440-410		COMPUTER SERVICES/	\$1,331.03	5229646	Monthly General Support
E 602-49490-410		COMPUTER SERVICES/	\$1,331.03	5229646	Monthly General Support
E 101-43121-410		COMPUTER SERVICES/	\$195.00	5230594	New Fuel Management System
E 401-43126-560		EQUIP AND FURNISHIN	\$138.00	5277514	HP 3YR Onsite NBD Care Pack (EDI)
E 401-43126-560		EQUIP AND FURNISHIN	\$487.50	5278928	Domain Security Project
E 401-43126-560		EQUIP AND FURNISHIN	\$2,050.80	5279042	HP ProBook 4 G1i 16" Notebook Intel 1H860437WQ 1.0 1.0 0.0 EACH \$2,020.30 0.00% \$2,020.30 Core Ultra 7
E 101-42110-202		COPY & PRINTING SUPP	\$44.56	5282624	PD COPIES
E 101-41320-410		COMPUTER SERVICES/	\$215.61	5283935	Monthly Camera Bill

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: PR02262026,030326 PSN,Woodland Cv WTP

pay2,Medsurity030226,Aflac030226,MetLife030226,EYEMed030226,EyeMedFeb2026,031626AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42110-410		COMPUTER SERVICES/	\$548.83	5283935	Monthly Camera Bill
E 601-49440-410		COMPUTER SERVICES/	\$215.61	5283935	Monthly Camera Bill
E 101-41940-321		TELEPHONE	\$466.37	5284259	Monthly Phones
E 101-42110-321		TELEPHONE	\$466.37	5284259	Monthly Phones
E 101-43121-321		TELEPHONE	\$466.37	5284259	Monthly Phones
E 101-41320-410		COMPUTER SERVICES/	\$2,726.84	5286887	Monthly General Support
E 101-42110-410		COMPUTER SERVICES/	\$3,895.48	5286887	Monthly General Support
E 101-43121-410		COMPUTER SERVICES/	\$584.32	5286887	Monthly General Support
E 601-49440-410		COMPUTER SERVICES/	\$1,266.03	5286887	Monthly General Support
E 602-49490-410		COMPUTER SERVICES/	\$1,266.03	5286887	Monthly General Support
E 101-43121-410		COMPUTER SERVICES/	\$195.00	5287217	LAPTOP SET UP FOR GARY PETERS
E 101-42110-410		COMPUTER SERVICES/	(\$164.00)	CM260812	Credit
E 101-41320-410		COMPUTER SERVICES/	(\$91.96)	CM361678	credit
E 101-41320-410		COMPUTER SERVICES/	(\$1,691.65)	CM365486	Credit
E 101-41320-410		COMPUTER SERVICES/	(\$1,068.48)	CM381353	Credit
E 401-43126-560		EQUIP AND FURNISHIN	\$117.50	CW265917	In Tune Project
		Total	\$25,449.19		
74043	03/16/26	Menards			
E 101-43125-224		STREET MAINTENANCE	\$514.01	38809	Ice melt for City Hall sidewalks
E 101-43121-224		STREET MAINTENANCE	\$152.74	38809	Bar oil/paint supplies
		Total	\$666.75		
74044	03/16/26	Metropolitan Council WW Servic			
E 602-49490-438		EXPENSE MWCC	\$42,194.59	0001202639	* Monthly Sewer
		Total	\$42,194.59		
74045	03/16/26	METRO SALES INC			
E 101-43121-201		OFFICE SUPPLIES	\$267.95	INV3023587	COPIES
		Total	\$267.95		
74046	03/16/26	MID COUNTY			
E 101-42110-212		MOTOR FUELS AND LUB	\$511.38	84370	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	\$650.38	84392	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	\$821.84	84446	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	\$769.08	84473	Squad Fuel
		Total	\$2,752.68		
74047	03/16/26	MIDCO			
E 673-49600-307		PROFESSIONAL SERVIC	\$805.91		Internet
		Total	\$805.91		
74048	03/16/26	Trevipay			
E 651-49590-221		EQUIPMENT PARTS, TIR	\$189.99	ab151af0	Hot water pressure washer hose for vac trailer
		Total	\$189.99		
74049	03/16/26	OFFICE DEPOT			
E 101-42110-202		COPY & PRINTING SUPP	\$41.99	45875469000	COPY PAPER
E 101-42110-201		OFFICE SUPPLIES	\$49.12	45875517100	PD SUPPLIES
		Total	\$91.11		

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: PR02262026,030326 PSN,Woodland Cv WTP

pay2,Medsurity030226,Aflac030226,MetLife030226,EYEMed030226,EyeMedFeb2026,031626AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
74050	03/16/26	Per Mar Security Services			
E 101-42110-404		VEHICLE & EQUIP MAIN	\$282.54	3796255	PD MONITORING
E 101-43121-401		BLDG/STRUCT MAINTEN	\$246.00	3796261	Fire alarm monitoring at the PW building for 2nd quarter of the year
E 601-49440-401		BLDG/STRUCT MAINTEN	\$246.00	3796511	Fire alarm monitoring at the NWTP for 2nd quarter
E 601-49440-401		BLDG/STRUCT MAINTEN	\$246.00	3796512	Fire alarm monitoring at the SWTP for 2nd quarter
		Total	\$1,020.54		
74051	03/16/26	PERFORMANCE PETROLEUM CO			
E 101-43121-212		MOTOR FUELS AND LUB	\$904.80	PO 16071	Motor oil for equipment
		Total	\$904.80		
74052	03/16/26	Postmaster			
E 601-49440-322		POSTAGE	\$823.72	PI 89	Postage for Water Users
		Total	\$823.72		
74053	03/16/26	PREMIUM WATERS, INC			
E 101-41940-211		CLEANING & MAINT SUP	\$84.26	605123-02-26 WATER	
		Total	\$84.26		
74054	03/16/26	Stericycle, Inc.			
E 101-41320-307		PROFESSIONAL SERVIC	\$193.71	8013587357	SHREDDING SERVICES
		Total	\$193.71		
74055	03/16/26	STREICHER'S			
E 101-42110-417		UNIFORMS	\$199.98	I1810605	Uniform
		Total	\$199.98		
74056	03/16/26	TASC			
E 101-41320-437		MISCELLANEOUS EXPE	\$40.84	IN3697450	FSA ADMIN FEES
		Total	\$40.84		
74057	03/16/26	Toll Gas & Welding Supply			
E 101-43121-215		SHOP MATERIALS	\$24.19	40226611	Shop torch & welding gas cylinder demurrage
		Total	\$24.19		
74058	03/16/26	US BANK EQUIPMENT FINANCE			
E 101-41320-307		PROFESSIONAL SERVIC	\$41.86	575949383	Copier Lease
E 101-41910-307		PROFESSIONAL SERVIC	\$41.86	575949383	Copier Lease
E 101-43121-307		PROFESSIONAL SERVIC	\$41.86	575949383	Copier Lease
E 601-49440-307		PROFESSIONAL SERVIC	\$41.87	575949383	Copier Lease
E 602-49490-307		PROFESSIONAL SERVIC	\$41.87	575949383	Copier Lease
		Total	\$209.32		
74059	03/16/26	VERIZON WIRELESS			
E 101-42110-321		TELEPHONE	\$40.01	6136799237	PD Cell phones
		Total	\$40.01		
74060	03/16/26	XCEL ENERGY			
E 101-43160-381		ELECTRIC UTILITIES	\$44.05		MNDOT Signals 4790 Co Rd 44
E 101-41940-381		ELECTRIC UTILITIES	\$1,007.37	51-6565407-0	Electricity-City Hall

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: PR02262026,030326 PSN,Woodland Cv WTP

pay2,Medsurity030226,Aflac030226,MetLife030226,EYEMed030226,EyeMedFeb2026,031626AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43121-381		ELECTRIC UTILITIES	\$123.53		51-6565407-0 Electricity-PW
E 101-43160-381		ELECTRIC UTILITIES	\$54.76		51-6565407-0 Electricity-Signal Sunnyfield
E 101-45202-401		BLDG/STRUCT MAINTEN	\$11.42		51-6565407-0 Electricity-Hunters Trail
E 101-43121-381		ELECTRIC UTILITIES	\$411.88		51-6565407-0 Water Works Dept
		Total	\$1,653.01		
1003577 e	03/02/26	Internal Revenue Service			
G 101-2300		PAYROLL CLEARING FE	\$17,939.72		* PR - Fed w/h
G 101-2320		PAYROLL CLEARING FIC	\$17,243.98		* PR - SS/Medicare w/h
		Total	\$35,183.70		
1003578 e	03/02/26	MINNESOTA DEPT. OF REV.			
G 101-2310		PAYROLL CLEARING ST	\$8,282.23		* State w/h
		Total	\$8,282.23		
1003579 e	03/02/26	Public Employees Retirement			
G 101-2330		PAYROLL CLEARING PE	\$36,075.66		* Pera w/h
		Total	\$36,075.66		
1003580 e	03/02/26	EDWARD JONES			
G 101-2370		PAYROLL CLEARING DE	\$3,099.42		* Deferred Comp w/h
		Total	\$3,099.42		
1003581 e	03/02/26	HCSP			
G 101-2370		PAYROLL CLEARING DE	\$275.00		* Retirement MSRS
		Total	\$275.00		
1003582 e	03/02/26	Optum			
G 101-2347		HSA CLEARING ACCT	\$6,042.06		HSA Employer and Employee Cont
		Total	\$6,042.06		
1003583 e	03/02/26	ICMA			
G 101-2370		PAYROLL CLEARING DE	\$288.46		* Roth IRA Contributions
		Total	\$288.46		
1003584 e	03/03/26	PSN			
E 601-49440-307		PROFESSIONAL SERVIC	\$652.08	3/3/2026	Monthly Online Payment Fees; February 2026
E 602-49490-307		PROFESSIONAL SERVIC	\$652.08	3/3/2026	Monthly Online Payment Fees; February 2026
E 651-49590-307		PROFESSIONAL SERVIC	\$434.72	3/3/2026	Monthly Online Payment Fees; February 2026
E 671-43230-307		PROFESSIONAL SERVIC	\$434.71	3/3/2026	Monthly Online Payment Fees; February 2026
		Total	\$2,173.59		
1003585 e	03/16/26	MAGNEY CONSTRUCTION, INC			
E 601-43241-530		IMPROVEMENTS	\$11,479.75	00624	Minnetrista Water Treatment Plant Payment #2
		Total	\$11,479.75		
1003586 e	03/05/26	MEDSURETY, LLC			
E 101-41320-437		MISCELLANEOUS EXPE	\$30.00	49434	Cobra Administration
		Total	\$30.00		
1003587 e	03/05/26	FIDELITY SECURITY LIFE INSURANCE CO			
G 101-2340		PAYROLL CLEARING HE	\$154.38		Vision Insurance-Feb

CITY OF MINNETRISTA

***Check Detail Register©**

Batch: PR02262026,030326 PSN,Woodland Cv WTP

pay2,Medsurity030226,Aflac030226,MetLife030226,EYEMed030226,EyeMedFeb2026,031626AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$154.38		
1003588 e	03/05/26	METLIFE			
E 101-41320-131		HEALTH & LIFE INS - E C	\$254.04		Dental Insurance
E 101-42401-131		HEALTH & LIFE INS - E C	\$101.52		Dental Insurance
E 101-41910-131		HEALTH & LIFE INS - E C	\$196.43		Dental Insurance
E 101-43121-131		HEALTH & LIFE INS - E C	\$407.98		Dental Insurance
E 101-43125-131		HEALTH & LIFE INS - E C	\$96.43		Dental Insurance
E 101-45202-131		HEALTH & LIFE INS - E C	\$51.93		Dental Insurance
E 101-42110-131		HEALTH & LIFE INS - E C	\$900.48		Dental Insurance
E 601-49440-131		HEALTH & LIFE INS - E C	\$135.21		Dental Insurance
E 602-49490-131		HEALTH & LIFE INS - E C	\$124.02		Dental Insurance
E 651-49590-131		HEALTH & LIFE INS - E C	\$48.28		Dental Insurance
Total			\$2,316.32		
1003589 e	03/05/26	AFLAC			
G 101-2348		AFLAC INS	\$7.54	940649	Aflac Supplemental Insurance
Total			\$7.54		
1003590 e	03/05/26	FIDELITY SECURITY LIFE INSURANCE CO			
G 101-2340		PAYROLL CLEARING HE	\$154.38		Vision Insurance March
Total			\$154.38		
1010			\$466,219.55		

Fund Summary

1010 1ST BK OF THE LAKES

101 GENERAL FUND	\$348,657.23
401 CAPITAL IMPROVEMENT PROGRAM	\$5,794.43
406 ROAD MAINTENANCE FUND	\$210.70
601 WATER FUND	\$21,646.41
602 SEWER FUND	\$87,212.94
651 STORM WATER MGMT FUND	\$1,457.22
671 RECYCLING FUND	\$434.71
673 CABLE	\$805.91
	\$466,219.55

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Approve Woodland Cove Water Treatment Plant change order #1 for architectural precast exterior modifications

Prepared By: Gary Peters, Public Works Director

Meeting Date: March 16, 2026

Issue:

The new Woodland Cove Water Treatment Plant (WTP) exterior finish has been updated and needs to be approved.

Background/History:

The overall look of the Woodland Cove WTP exterior was modified for better aesthetics. The color was changed to a dark brown for the bottom eight feet, with a light tan color on the upper sections. The corners of the building were also modified to have the dark brown textured finish extend it all the way to the top this gives the building a lot richer look the full bump outs on the West side will remain unchanged with a wood grain pattern.

Overview:

Upon discussion with the Taracon Precast, the subcontractor producing the concrete tip-up panel walls, the two-color wall panels involve a double pour. A double pour means that two different colors of concrete are poured for one panel. This adds time and money. Extending the lower dark colored texture for the full panel on all corners also adds time and money due to the need for extra LedgeStone Drystack Formliner inserts to produce this panel. Both these changes added \$15,986.25 to the construction contract. See the Magney Construction COR No. 1 – Architectural Precast Exterior Modifications proposal attached.

With further discussions with Taracon Precast, it was recommended that the City look at acid etching/washing the upper center panels to achieve the lighter color desired and get a bonus textured surface in place of a smooth surface. This would also result in a \$20,000.00 reduction due to cheaper production costs. Concrete samples of the colors and acid etch/wash look were presented to the council, with the proposed dark brown color for the lower panel section, and the acid etching/washing for the upper panels being preferred looks for the new building.

Fiscal Impact:

The cost changes to the building exterior include the \$15,000.00 addition for the full dark colored and textured corner panels, and the \$20,000.00 deduction for the acid etching/washing of the upper center panels. The net result will be a \$5,000.00 deduction in the overall cost of the new Woodland Cove WTP, as shown on the attached Change Order No. 1.

Recommended City Council Action:

Motion to approve Resolution No. 29-26 to approve Woodland Cove WTP Change Order No. 1 for the modification of architectural precast panels resulting in a net deduction of \$5,000.00 from the total construction costs.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

SEND TO		FROM
Company Name AE2S		Magney Representative Dan Fuhrman
Attention Ross Mindermann		Date 1/27/2026
Fax	Phone: (763) 760-9981	Proposal # COR No. 01 - Arch. Precast Exterior Modifications

COMMENTS

Dear Ross Mindermann

Magney Construction, Inc. is pleased to present the following cost to include the necessary labor, material and equipment to modify the exterior appearance of the architectural precast. This proposal is based on email correspondence, conference calls, and updated renderings provided by EAPC which communicate a desire to revise the exterior precast. The proposed modification adds approximately 1,140 SF of formliner required. The cost for this change has been summarized below.

LABOR:	\$	-
MATERIAL:	\$	-
EQUIPMENT:	\$	-
SUBCONTRACTOR:	\$	15,000.00
TARACON PRECAST - Additional Formliner (1,140 SF) 933-S Ledgerstone Drystack Formliner		
Subtotal:	\$	15,000.00
Contractor's Overhead:	\$	750.00
Bond & Insurance Premium:	\$	236.25
LUMP SUM TOTAL	\$	15,986.25

Additional Working Days Required for this Change	0
--	---

EXCLUSIONS: No cold weather conditions, testing, painting, electrical, or mechanical not listed (above/attached) are included. If this work can take place concurrently with the other work in the contract documents, and current sequence of work, then additional supervision time will not be needed - if it is required, additional supervision cost will need to be added.

Please review and contact me if you have any questions.

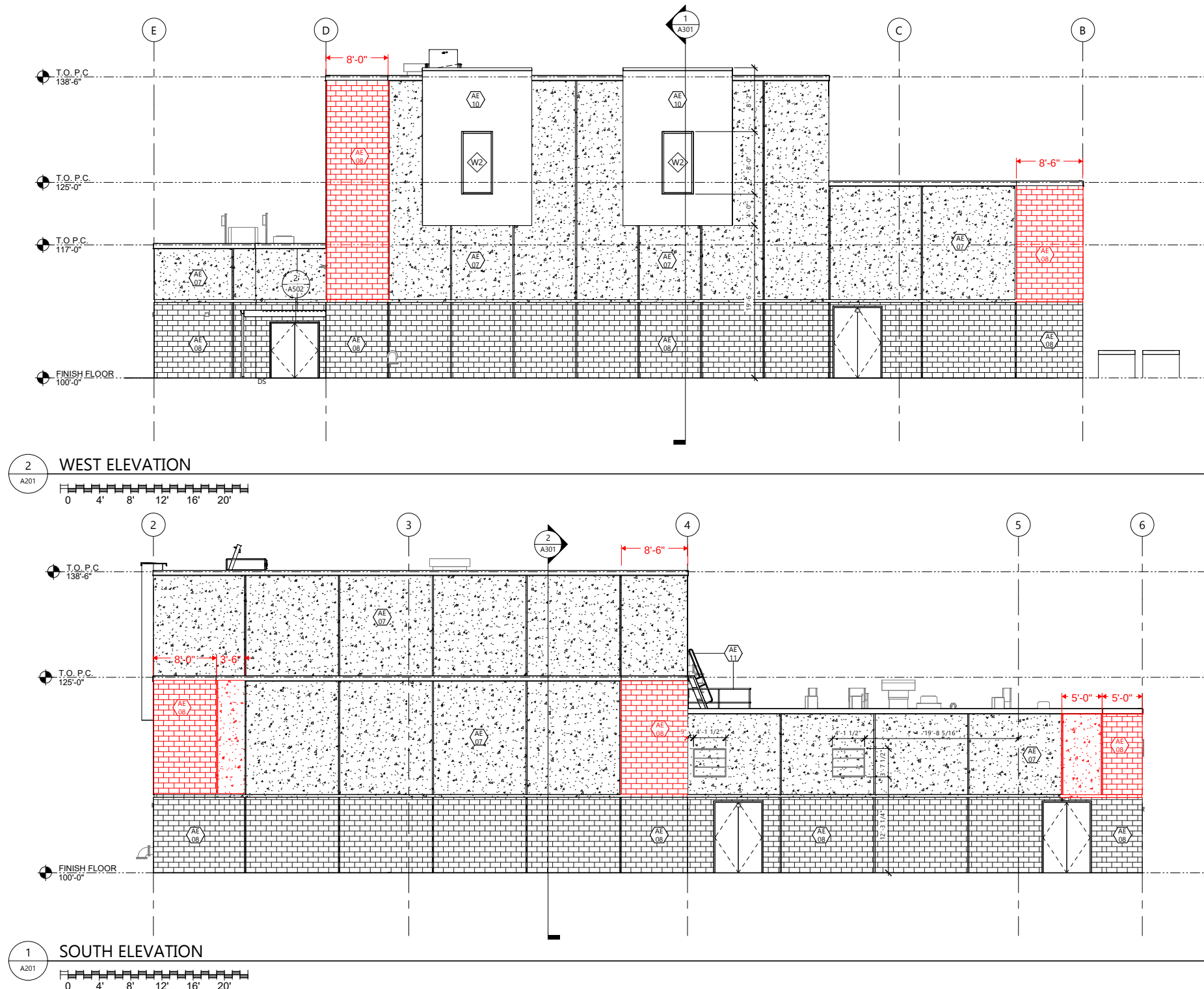
Thank You,



Daniel Fuhrman
 Project Manager

Accepted By:

Date:

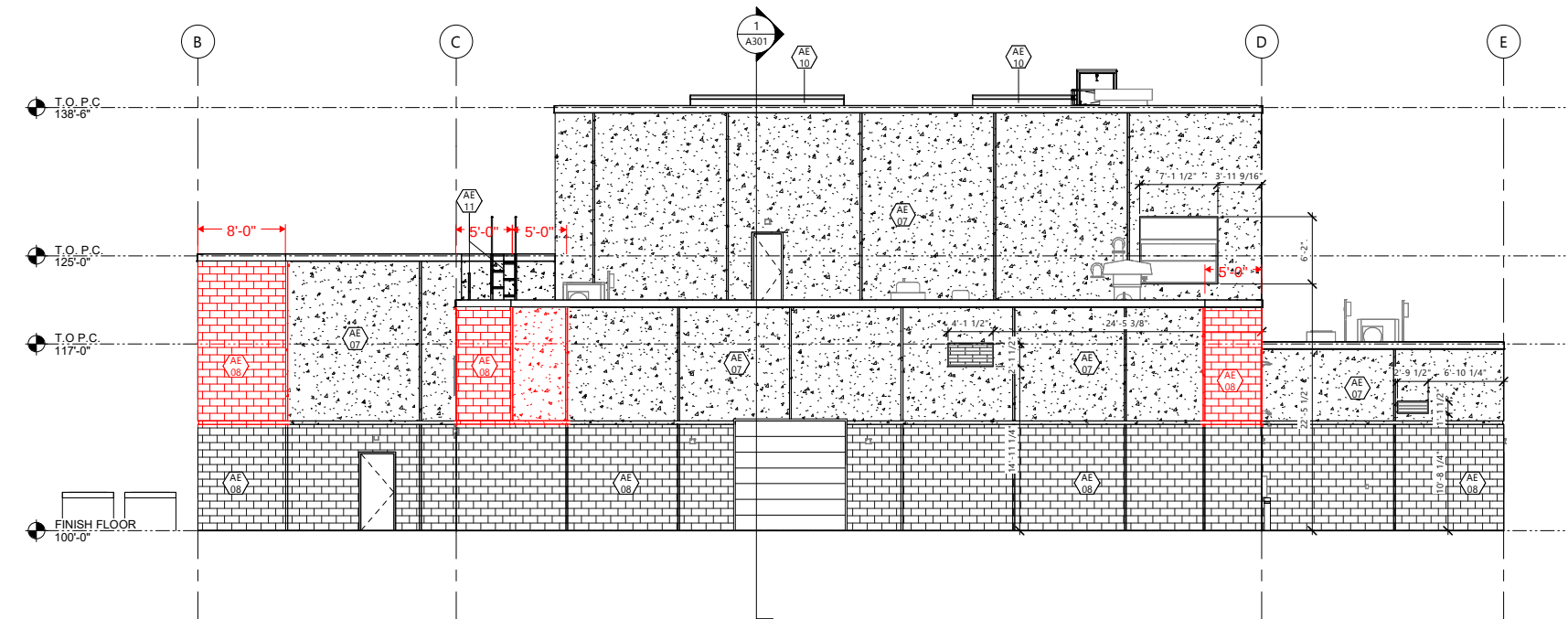


Certification of Individual Project Design Disciplines Are Included On Their Individual Drawings, Respectively

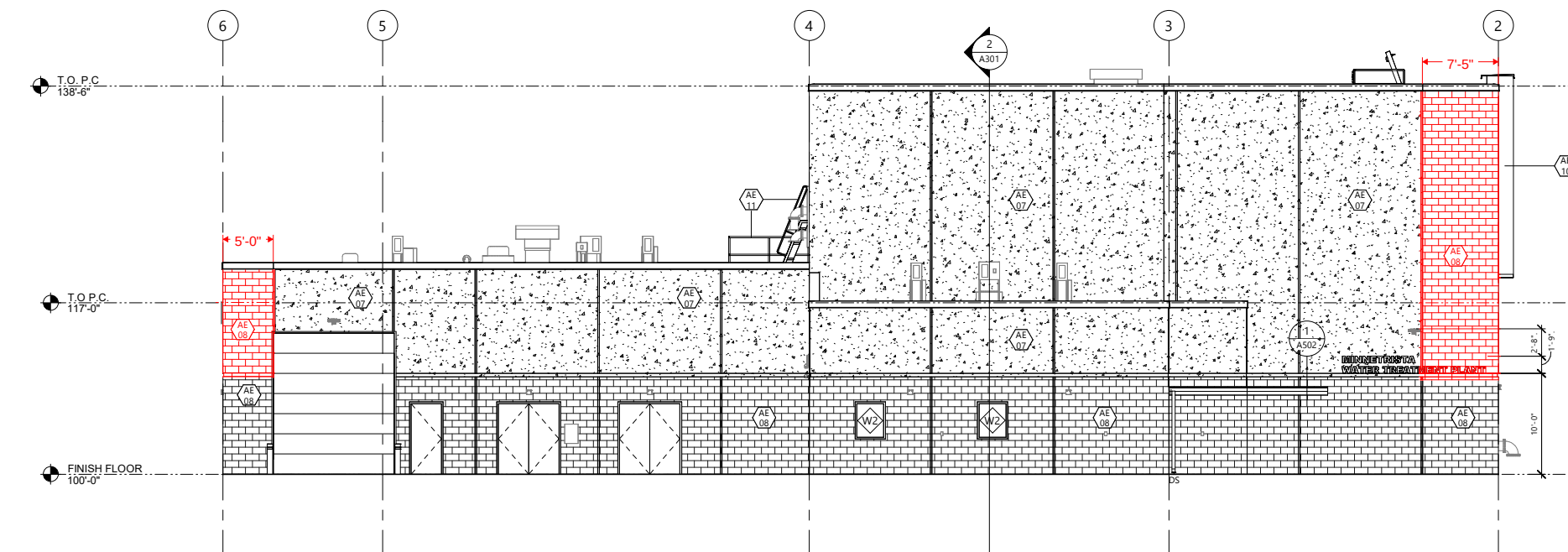


KEYNOTE LEGEND:	
	INDICATES KEYNOTE ON PLAN
AE 07	PC-1A ACID ETCHED
AE 08	PC-2A FORM CAST STONE
AE 10	FCP FIBER CEMENT PANEL
AE 11	ANODIZED ALUMINUM FINISH

BUILDING ELEVATIONS			
CLIENT:	CITY OF MINNETRISTA MINNETRISTA, MINNESOTA		PREPARED BY: JC
			CHECKED BY: CLH
			APPROVED BY: CLH
PROJECT NO: 05355-2023-002	SHEET DESIGNATOR:	SHEET NO:	
DATE: DECEMBER 2025	WTP		A201
ALT PROJECT NO: 00000-0000			47



2 EAST ELEVATION
A202
0 4' 8' 12' 16' 20'



1 NORTH ELEVATION
A202
0 4' 8' 12' 16' 20'



Section 4, Item f)

Certification of Individual Project Design Disciplines Are Included On Their Individual Drawings, Respectively

STATUS		CONFORMED TO BID
SYM	DATE	DESCRIPTION
1	12-12-25	



20243190

KEYNOTE LEGEND:

- << << INDICATES KEYNOTE ON PLAN
- AE 07 PC-1A ACID ETCHED
 - AE 08 PC-2A FORM CAST STONE
 - AE 10 FCP FIBER CEMENT PANEL
 - AE 11 ANODIZED ALUMINUM FINISH

SHEET TITLE: **BUILDING ELEVATIONS**

CLIENT: **CITY OF MINNETRISTA**
MINNETRISTA, MINNESOTA

PREPARED BY: JC
CHECKED BY: CLH
APPROVED BY: CLH

PROJECT NO: 05355-2023-002
DATE: DECEMBER 2025
ALT PROJECT NO: 00000-0000

SHEET DESIGNATOR: **WTP**
SHEET NO: **A202**



Dan Fuhrman

From: Casey Hutton <Casey.Hutton@eapc.net>
Sent: Friday, January 23, 2026 2:00 PM
To: Casey Stremick; Gary Peters; Dan Fuhrman; Andrew Henkemeyer; Ryan Miles; Ernest Kleinsasser; Jasper Kruggel; Ross Mindermann; Aaron Vollmer; Bri Amundson; 25085_minnetrista_woodland_cove_wtp-qhwgsrq796qtvuw@corr.acc.autodesk.com
Cc: Nick Stenlund; Jakob Craven
Subject: RE: Minnetrista WTP - Precast Follow-up Meeting
Attachments: 20243190_07-ARCH_r-24 (EAPC)_Updated Elevations_Redlines_2026-1-23.pdf; minn corners.pdf

All,
 Attached are some updated renderings as well as elevations showing how the renderings are dimensioned. Our goal was to average about an 8'-0" wide panel when it was to be the stacked stone texture all the way up, but because of openings and existing panel sizes, we tried to keep it balanced without making it all equal. It is a very asymmetrical building, so we feel this works, but we encourage all comments and suggestions.

Best regards,

Casey L. Hutton AIA CID
 Principal Architect | Grand Forks Office Manager



701.775.3000 | Office
 701.775.3041 | Direct
 701.741.6343 | Mobile

www.eapc.net
www.facebook.com/EAPCAE

From: Casey Stremick <Casey.Stremick@taraconprecast.com>
Sent: Friday, January 23, 2026 10:53 AM
To: Casey Hutton <Casey.Hutton@eapc.net>; Gary Peters <garypeters@cityofminnetrista.gov>; Dan Fuhrman <dfuhrman@magneyconstruction.com>; Andrew Henkemeyer <andrew.henkemeyer@taraconprecast.com>; Ryan Miles <ryan.miles@taraconprecast.com>; Ernest Kleinsasser <ernest@taraconprecast.com>; Jasper Kruggel <JKruggel@cityofminnetrista.gov>; Ross Mindermann <Ross.Mindermann@AE2S.com>; Aaron Vollmer <Aaron.Vollmer@ae2s.com>; Bri Amundson <bri.amundson@ae2s.com>; 25085_minnetrista_woodland_cove_wtp-qhwgsrq796qtvuw@corr.acc.autodesk.com
Cc: Nick Stenlund <nstenlund@magneyconstruction.com>
Subject: RE: Minnetrista WTP - Precast Follow-up Meeting

All,

I'm just checking in to see when we should be receiving the marked-up drawings so we can p
alternate pricing on the formliner. In the meantime, we're putting together some darker samples as
requested, which we expect to have ready by Tuesday or Wednesday next week.

Once we have the marked-up drawings, we'll be able to provide the alternate pricing for the formliner
wrapping up the corners of the building.

Thanks,

Casey



TARA CON precast

Casey Stremick | Business Development



(701) 370-0615



Casey.Stremick@taraconprecast.com



taraconprecast.com



6189 170th. Street North | Hawley, MN 56549

From: Casey Hutton <Casey.Hutton@eapc.net>

Sent: Wednesday, January 21, 2026 10:33 AM

To: Gary Peters <garypeters@cityofminnetrista.gov>; Dan Fuhrman <dfuhrman@magneyconstruction.com>; Andrew Henkemeyer <andrew.henkemeyer@taraconprecast.com>; Casey Stremick <Casey.Stremick@taraconprecast.com>; Ryan Miles <ryan.miles@taraconprecast.com>; Ernest Kleinsasser <ernest@taraconprecast.com>; Jasper Kruggel <JKruggel@cityofminnetrista.gov>; Ross Mindermann <Ross.Mindermann@AE2S.com>; Aaron Vollmer <Aaron.Vollmer@ae2s.com>; Bri Amundson <bri.amundson@ae2s.com>

Cc: Nick Stenlund <nstenlund@magneyconstruction.com>

Subject: RE: Minnetrista WTP - Precast Follow-up Meeting

Wed, Thur, Fri work best for me.

Casey L. Hutton
EAPC Architects Engineers
701.741.6343

From: Gary Peters <garypeters@cityofminnetrista.gov>

Sent: Wednesday, January 21, 2026 10:07 AM

To: Dan Fuhrman <dfuhrman@magneyconstruction.com>; Andrew Henkemeyer <andrew.henkemeyer@taraconprecast.com>; Casey Stremick <casey.stremick@taraconprecast.com>; ryan.miles@taraconprecast.com; Ernest Kleinsasser <ernest@taraconprecast.com>; Jasper Kruggel <JKruggel@cityofminnetrista.gov>; Ross Mindermann <Ross.Mindermann@AE2S.com>; Aaron Vollmer <Aaron.Vollmer@ae2s.com>; Bri Amundson <bri.amundson@ae2s.com>; Casey Hutton <Casey.Hutton@eapc.net>

Cc: Nick Stenlund <nstenlund@magneyconstruction.com>
Subject: RE: Minnetrista WTP - Precast Follow-up Meeting

You don't often get email from garypeters@cityofminnetrista.gov. [Learn why this is important](#)

- Mon. (1/26/26): 8 AM – 11:30 AM – Works for me
- Wed. (1/28/26): 8 AM – 3 PM – Works for me
- Thur. (1/29/26): 8 AM – 9:30 AM or 1 PM – 3:30 PM – Works for me
- Fri. (1/30/26): 8 AM – 10:30 AM or 1:30 PM - 3:30 PM – Highlighted works for me
- Mon. (2/2/26): 8 AM – 3:30 PM – Works for me
- Wed. (2/4/26): 8 AM – 11:30 AM – Works for me

Gary Peters
Gary Peters
Public Works Director | City of Minnetrista
7701 County Road 110W | Minnetrista, MN 55364
Phone: 952.446.1660 | Direct: 952.241.2532
E-Mail: garypeters@cityofminnetrista.gov
Website: www.cityofminnetrista.com

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From: Dan Fuhrman <dfuhrman@magneyconstruction.com>
Sent: Wednesday, January 21, 2026 9:39 AM
To: Andrew Henkemeyer <andrew.henkemeyer@taraconprecast.com>; Casey Stremick <casey.stremick@taraconprecast.com>; ryan.miles@taraconprecast.com; Ernest Kleinsasser <ernest@taraconprecast.com>; Gary Peters <garypeters@cityofminnetrista.gov>; Jasper Kruggel <JKruggel@cityofminnetrista.gov>; Ross Mindermann <Ross.Mindermann@AE2S.com>; Aaron Vollmer <Aaron.Vollmer@ae2s.com>; Bri Amundson <bri.amundson@ae2s.com>; casey.hutton@eapc.net
Cc: Nick Stenlund <nstenlund@magneyconstruction.com>
Subject: Minnetrista WTP - Precast Follow-up Meeting

All,

Here is my availability for the next (2) weeks for a follow-up precast meeting:

- Mon. (1/26/26): 8 AM – 11:30 AM
- Wed. (1/28/26): 8 AM – 3 PM
- Thur. (1/29/26): 8 AM – 9:30 AM or 1 PM – 3:30 PM
- Fri. (1/30/26): 8 AM – 10:30 AM or 1:30 PM - 3:30 PM
- Mon. (2/2/26): 8 AM – 3:30 PM
- Wed. (2/4/26): 8 AM – 11:30 AM

Please reply all to this email if you guys are free within any of these dates/timeframes.

Thank you,

Dan Fuhrman

Project Manager

Cell: 612.558.8045

Office: 952.474.1674 Ext 301

dfuhrman@magneyconstruction.com



CHANGE ORDER NO. 1

Owner:
City of Minnetrista

Owner’s Project No.:

Engineer:
AE2S

Engineer’s Project No.:
P05355-2023-002

Contractor:
Magney Construction, Inc.

Contractor’s Project No.:
00624

Project:
Minnetrista Woodland Cove WTP Project

Contract Name:
Contact No. 1 – Minnetrista Woodland Cove WTP Project

Date Issued:
2/25/2026

Effective Date of Change Order:
3/02/2026

The Contract is modified as follows upon execution of this Change Order:

Description:

Modification of architectural precast panels including the addition of approximately 1,140 square feet of 933-S LedgeStone Drystack Formliner, labor, material, and equipment. Mix design change to match sample #968.

Attachments:

- COR No. 1 - Arch. Precast Exterior Modifications
 - Pricing Quote
 - Updated Drawings
 - Email Coordination

Change in Contract Price		Change in Contract Times [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times:	
\$ 21,329,000.00		Substantial Completion:	01/31/2028
		Ready for final payment:	07/01/2028
Increase from previously approved Change Orders No. 0:		[Increase] [Decrease] from previously approved Change Orders No. 0:	
\$ 0.00		Substantial Completion:	0
		Ready for final payment:	0
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 21,329,000.00		Substantial Completion:	0
		Ready for final payment:	0
Decrease this Change Order:		[Increase] [Decrease] this Change Order:	
\$ (5,000.00)		Substantial Completion:	0
		Ready for final payment:	0
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 21,324,000.00		Substantial Completion:	01/31/2028
		Ready for final payment:	07/01/2028

Recommended by Engineer (if required)		Accepted by Contractor	
By:			
Title:	Assistant Project Manager		Project Manager
Date:	02/26/2026		02/26/2026
	Authorized by Owner		Approved by Funding Agency (if applicable)
By:	 Lisa Walen		Not Applicable
Title:	Mayor		
Date:	03/16/2026		

SEND TO		FROM
Company Name AE2S		Magney Representative Dan Fuhrman
Attention Ross Mindermann		Date 2/24/2026
Fax	Phone: (763) 760-9981	Proposal # COR No. 01 - Arch. Precast Exterior Modifications

COMMENTS

Dear Ross Mindermann

Magney Construction, Inc. is pleased to present the following cost to include the necessary labor, material and equipment to modify the exterior appearance of the architectural precast. This proposal is based on email correspondence, conference calls, and updated renderings provided by EAPC which communicate a desire to revise the exterior precast. The proposed modification adds approximately 1,140 SF of formliner required as well as changes the mix design per the approved sample Taracon provided. The cost for this change has been summarized below.

LABOR:	\$	-
MATERIAL:	\$	-
SUBCONTRACTOR:	\$	(20,000.00)
TARACON PRECAST - CREDIT: Mix Design Change per Sample #968		
SUBCONTRACTOR:	\$	15,000.00
TARACON PRECAST - Additional Formliner (1,140 SF) 933-S LedgeStone Drystack Formliner		
LUMP SUM TOTAL	\$	(5,000.00)

Additional Working Days Required for this Change	0
---	----------

EXCLUSIONS: No cold weather conditions, testing, painting, electrical, or mechanical not listed (above/attached) are included. If this work can take place concurrently with the other work in the contract documents, and current sequence of work, then additional supervision time will not be needed - if it is required, additional supervision cost will need to be added.

Please review and contact me if you have any questions.

Thank You,



Daniel Fuhrman
 Project Manager

Accepted By:

Date:

**SUBCONTRACTOR CHANGE ORDER REQUEST**

Date: 02/24/2026

Minnetrista WTP (Woodland Cove)

Change Order Request

From: TaraCon Precast, 6189 170th Street North, Hawley MN 56549

To: Magney Const – 1401 Park Road, Chanhassen, MN 55317

This change order contains additional pricing information.

1) Change mix design per approved sample. Deduct of \$20,000

Total Deduct..... \$-20,000

Change Order #01 (Additional Liner) – Add \$15,000

Change Order #02 (Mix Design Change) – Deduct \$20,000





RESOLUTION NO. 29-26

**Resolution approving Woodland Cove WTP Change Order No. 1 for the
modification of architectural precast panels**

WHEREAS, the City of Minnetrista entered into a contract with Magney Construction, Inc. for the construction on the Woodland Cove Water Treatment Plant on October 6, 2025; and

WHEREAS, Change Order No. 1 for exterior modifications of architectural precast panels including extending the lower dark colored texture for the full panel on all corners and acid etching/washing the upper center panels to achieve the lighter color and texture, resulting in a net deduction of \$5,000.00 from the total construction cost; and

WHEREAS, by the City Council of Minnetrista, the Woodland Cove Water Treatment Plant Change Order No.1 for the exterior modification of architectural precast panels is hereby approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF MINNETRISTA,**

This resolution was adopted by the City Council of the City of Minnetrista on the 16th day of March 2026, by a vote of _____ Ayes and _____ Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff
City Clerk

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Approve repairs to Public Works aerial lift truck boom system

Prepared By: Gary Peters, Public Works Director

Meeting Date: March 16, 2026

Issue:

The Public Works aerial lift truck (Unit #114) needs repairs done to the aerial lift/boom system.

Background/History:

On March 17, 225 the City Council approved the purchase of a used aerial lift truck, also referred to as a bucket truck, for the Public Works department. This truck is primarily used for tree trimming but has been used for other issues like SCADA antenna installations and adjustments, building siding repairs, roof repairs and lighting replacements.

Overview:

The truck passed a DOT truck chassis inspection, as well as an OSHA aerial lift inspections when purchased. An aerial lift truck requires inspections at three key intervals: daily (pre-shift) by the operator, frequent (every 3 months or 150 hours) by a qualified technician or operator, and annual (within 13 months of the last). These inspections ensure compliance with ANSI/SIA standards (A92.5/A92.6) and OSHA regulations. The aerial lift boom system on Unit #114 was produced and installed by Terex Corporation. They have a local office in Shakopee, and Public Works contacted them to perform the yearly truck chassis DOT and aerial lift OSHA inspections. Public Works received an inspection report noting what was inspected, what passed and what failed (attached). During the inspection, any basic repairs required were corrected and noted in the report. The remaining items needing repair were reviewed by staff. It was determined that the issues listed under the Number “A” category would be repaired by Public Works. These are listed as required repairs and will be performed before the truck is placed back in service. The remaining items need to be repaired by Terex Corporation, and staff asked for a quote (attached). These include hydraulic hoses/lines that are cracking due to weathering and old age, and hoses that have “rub through” spots on them. These are a safety issue and could cause catastrophic failure resulting in injury or death. The remaining issues do not put the truck out of service but should be corrected to ensure proper operation.

Fiscal Impact:

The cost for Terex Corporation to complete the repairs is \$14,086.72 (the City is tax-exempt) and will be paid for out of the Tree Preservation Fund.

Recommended City Council Action:

Motion to approve Resolution No. 30-26 for the repair of the Public Works aerial lift truck (Unit #114) by the Terex Corporation at a cost of \$14,086.72.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.



Aerial Annual Inspection

In Accordance with ANSI A92.2

Immediate Repair Required (____ Yes, ____ No)

Owner/User is responsible to have repairs performed before use.

All other items marked can be addressed at the next maintenance interval

Shop Order 244409 Test Date 2-27-26

Customer CITY OF Minnetrista

Location SHA-55

Inspector Alec Inspector Number 507696

Chassis and Unit Information

Chassis Year 2015 Chassis Model International

VIN Number 3HAWBMNN96L729964

License 979955

Odometer 91624 mi Eng. HR/Meter 8562 Hr

Unit Manufacturer Terex

Model Number TC55

Serial Number 2150654305

Unit Number 114 PTO HR/Meter 3439 Hr

Aerial Annual InspectionUnit Number 114

Symbols: ✓ = OK N/A = Not Applicable A = Adjusted/Repaired
 X = See corresponding number on summary page

A. Chassis / Body	Status
1. Cab Controls	
Master Switch Panel	✓
Strobe Lights / Beacons	✓
PTO Shift Control (cable, air, electric)	✓
PTO Indicator Light	✓
PTO Warning Label Present	X
Stowed Height Placard	X
Start / Stop, Throttle Controls	✓
Auxiliary Brake Control	X
Back Up Alarm	X
Operators Manual With Truck	✓
2. Body / Flatbed	
Headlights, Stop, Tail, Turn, Hazard	X
Fire Extinguisher	✓
Wheel Chocks	✓
Outrigger Pads	✓
Unit Grounding Equipment	✓
Cab Guard / Headache Rack	✓
Steps / Accessibility	✓
All Safety Decals - Legible and Proper Location	✓
B. Aerial Unit	
1. Basic Hydraulics	
Reservoir - Oil Amount and Condition	✓
Filters, Breather Cap	✓
Gate Valves, Hoses, and Fittings	X
2. PTO / Pump	
PTO / Pump Mounting	✓
PTO / Pump Noises and Leaks	✓
PTO / Pump Hoses and Fittings	✓

3. Outrigger / Torsion Bar System	Status
Welds, Metal Structure, and Mounting	✓
Anchor Bolts	✓
Hydraulic Cylinders - Leaks	✓
Cylinder Pins and Keepers	✓
Foot Assembly and Pins	✓
Holding Valves / Locks (Drift Test)	✓
Cylinder Lock - Out Valves	✓
Torsion Bar Structure	✓
Torsion Bar Bushings	✓
Hose Condition, Routing Under Chassis	X
Control Valves	✓
Boom Interlock System-Jan. 2005 On	✓
Outrigger Motion Alarm-Feb. 2000 On	✓
Relief Valve Setting	✓
Auxiliary Let Down System	✓
Chassis Level Indicator-Jan. 2003 On	✓
Chassis Tire Pressures	X
4. Pedestal and Turntable	
Welds - Metal Structure and Mounting	✓
Elevator - Welds and Metal Structure	✓
Elevator Cylinders and Holding Valves	✓
Elevator Pins, Bushings, and Keepers	✓
Collector Block / Hoses / Fittings	X
Rotation Bearing and Fasteners	X
Rotation Gearbox	✓
Lower Control Valve / Shut-off Valve	✓
Relief Valve Setting	✓
Auxiliary Let Down System	✓
Accumulator Operation	N/A
Nitrogen Setting / Charge	N/A
Unloading Valve / Unit Cycling	✓
5. Booms and Platform	
All Fiberglass for Damage and Finish	X
Booms - Cleanliness Inside and Out	✓
Boom Metal Sections	✓

Inspector Initials AA

Aerial Annual InspectionUnit Number 114

Symbols: ✓ = OK N/A = Not Applicable A = Adjusted/Repaired
 X = See corresponding number on summary page

Booms and Platform (cont.)	Status
Hoses and Hose Protection	
Boom Pins, Bushings, and Nuts	X
Boom Cylinders	✓
Boom Lift Rod and Lift Cable	✓
Compensation System	✓
Boom Cylinder Holding Valves	✓
Boom Rest and Hold Down System	✓
Platform - Mounting, Liner, and Cover	✓
Lanyard Anchor - Belt or Fixed	✓
Safety Harness and Lanyard	✓
Non - Skid Platform Step	✓
6. Platform Controls	
Control and Safety Decals / Placards	✓
All Upper Control Operations	✓
Start / Stop and/or Throttle Control	✓
Auxiliary Let Down System	✓
Hydraulic Tool Valve / GFI Outlet	✓
Control Guards / Covers	X
Winch Gearbox	✓
Winch Rope and Safety Hook	✓
Jib and Jib Tilt Cylinder	✓
Load Chart, Boom Angle Indicator	✓
Control Valve - Leaks	✓
Control Valve - Vacuum Vent Valves	N/A
Platform Rotator, Level, or Dump	✓
7. Platform Leveling System	
Leveling Cables and Chains	✓
Cable Pulleys and Chain Sprockets	✓
Cable Sheaves and Clamps	✓
Anchor Brackets	✓
Turnbuckles and Tie Wire or Lock Nut	✓
Hinge Points	✓
Leveling Cylinders and Shocks	✓
Cylinder Holding Valves	✓
Leveling Hoses	✓
Platform Drift	✓

8. Extension System	Status
Catrac, Hoses, and Wire Harness	N/A
Hose / Wire Routing, and Protection	N/A
All Wear Pads and Rollers	N/A
All Cable Sheaves and Pulleys	N/A
All Extension Cylinders	N/A
All Pins and Retainers	N/A
Cylinder Holding Valves	N/A
All Limit Switches	N/A
C. General	
1. General Lubrication	
Gearboxes - Pinion Gears; Oil Level	✓
Rotation Brake - Oil Level	✓
Rotation Bearing	✓
Control Linkages	✓
Cables Shaeves and Pulleys	✓
Hinge Points	X
Outriggers - Slip Plate	✓
2. Auxiliary Equipment	
Capstan	N/A
Auxiliary Winch	N/A
Pony Motor Hydraulics	N/A
Chipper Body Dump	N/A
Hose Reels	N/A
Hydraulic Tools	N/A
3. Misc. Powered Equipment	
Generator - Condition	N/A
Battery - Condition	✓
Hose and/or Wire Condition	X

Inspector Initials AA

**TEREX®**

1 of 2

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Model / Serial# TC55/21500654305**Summary Page**Unit Number 114

Number	R/C/I	Description
A1	R	Air brake leak - Audible air leak under hood driver side.
A1	R	PTO sticker not in cab.
A1	R	Stowed height sticker not in cab
A1	R	Back up alarm INOP
A2	R	Top right blinker on hood INOP.
A2	R	Hatch has Play.
B1	R	low hydraulic oil - Repaired
B1	C	Hose rubs at hydraulic tank.
B3	R	low tire Pressure - Repaired.
B3	R	outrigger sensor covers loose - Repaired
B3	R	Hose rubs under unit towards rear.
B4	C	Hoses cracking at collector - No leak.
B4	C	X2 bearing bolts loose - upper side.
B4	R	Non conductive hose rub through at lower lift cylinder
B5	C	Fiberglass chipping at upper boom rest.
B5	C	Fiberglass chipping at lower boom
B5	C	Caik cracking at fiberglass booms - water getting in.
B5	C	lower boom (towards elbow) cover missing.

Legend:

(R) Repair required, Inspection Decal will be placed on the unit and marked as Immediate Repairs Required. Once repairs have been completed, the Owner/User shall date and sign the Decal before returning to service.

(C) Check and repair as necessary on scheduled routine maintenance. Inspection decal will be placed on the unit.

(I) For Information only, no corrective action required at this time. Inspection decal will be placed on the unit.

Note:

• Owner/User is responsible to have repairs performed before use.

• Manufacturer's recommendations as to frequent and/or periodic inspection and maintenance schedules must be followed for safe operation of this unit.

• Immediate Repairs Required (Yes No)

• Customer declined torque check of critical fasteners (Yes ✓ No). If checked, work order # 244409

• Do not consider this a pre-purchase inspection

Customer Signature _____ Print Name _____

Inspector Signature [Signature] Date 3-2-26



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Summary Page

Unit Number 114[illegible]

Legend:

(R) Repair required, Inspection Decal will be placed on the unit and marked as Immediate Repairs Required. Once repairs have been completed, the Owner/User shall date and sign the Decal before returning to service.

(C) Check and repair as necessary on scheduled routine maintenance. Inspection decal will be placed on the unit.

(I) For Information only, no corrective action required at this time. Inspection decal will be placed on the unit.

Note:

- **Owner/User is responsible to have repairs performed before use.**
- **Manufacturer's recommendations as to frequent and/or periodic inspection and maintenance schedules must be followed for safe operation of this unit.**

•Immediate Repairs Required (_____ Yes _____ No)

•Customer declined torque check of critical fasteners (_____ Yes ☒ No). If checked, work order # 244409

- **Do not consider this a pre-purchase inspection**

Customer Signature _____ **Print Name** _____

Inspector Signature [Signature] Date 3-2-26

Terex Repair Estimate Report

Estimate Number: EST-0000

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Date: 2026-03-04



Seller: Terex USA, LLC
12565 MN-41 Shakopee MN 55379

Estimate Details

Estimate : EST-00000062666
Estimate : 2026-02-18
Date
Warranty : N

Customer : COD: 952-486-3357
PO
Work Order : WO-0000244409

Buyer : CASH ACCOUNT - SHAKOPEE - TES
Contact : Randy Storms
+1 (952) 486-3357
rstorms@cityofminnetrista.gov

Acc Number : 1646250

Customer
Location : Minnetrista, MN

Payment :
Terms : Credit Card Payment

Ship to : 12565 Highway 41 Frontage Road ,
Address : Shakopee
55379
MN
US

Bill to Address :
12565 Highway 41
Frontage Rd ,
Shakopee
55379
MN
US

Product Information

Product : 693
Model : TC55

Serial : 2150654305
Number
Make : Terex Utilities

Fleet # :

Technician's Notes:

Performed annual inspection and torqued rotation bearing bolts. Sent inspection report to the customer and advised of the following repairs:

- ~Repair loose outrigger sensor covers
- ~Damaged non-conductive hose at lower lift cylinder
- ~Damaged fiberglass gelcoat at lower boom and upper boom rest areas
- ~Caulking needs reapplied at fiberglass to steel bonds
- ~Cover is missing on lower boom
- ~Single stick controller needs adjusted
- ~Grease fittings are missing at lower lift cylinder
- ~Wiring at upper boom stow sensor was exposed.

Repair Estimate Details

Billing Category	Product	Description	Uom	Qty	Unit Price	Estimated Charge	Comment
Labor	BR55-INSPECTION-ANNUAL	Annual Inspection	HR	1	\$550.00	\$550.00	
Labor	BR55-TORQUE-BEARING-BOLTS	Torque Rotation Bearing Bolts	HR	2	\$182.00	\$364.00	



Terex Repair Estimate Report

Estimate Number: EST-0000

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Billing Category	Product	Description	Uom	Qty	Unit Price	Estimated Charge	Comment
Expense	EXP-SHOP	Shop Supplies / Environmental	EA	1	\$300.00	\$300.00	
Item	Z1206TU	FSK INSTALL TIE BAR LOWER BOOM BEARINGS (HRZ/TCX/HR50/H R52/HR55)	EA	1	\$392.54	\$392.54	
Item	62373TU	BALL BUSHING-SELF ALIGN	EA	2	\$77.04	\$154.08	
Item	71444TU	3 OD X 2.28 ID WASHER ZP	EA	1	\$5.65	\$5.65	
Item	402948TU	SHIM ZINC PLATED	EA	5	\$10.39	\$51.95	
Item	66800TU	MACHINERY BUSHING 2.28ID 3.25OD 14GA	EA	4	\$6.06	\$24.24	
Item	449126TU	FLANGE SLEEVE BEARING	EA	4	\$127.97	\$511.88	
Item	70777ZPTU	LOCKNUT 1 1/2-12NF ZP	EA	3	\$51.83	\$155.49	
Item	19031TU	RETAINING RING	EA	2	\$4.05	\$8.10	
Item	403112TU	SHIM ZINC PLATED	EA	2	\$9.03	\$18.06	
Item	491888TU	ECCENTRIC ASSY 2.50 SPHERICAL	EA	2	\$847.65	\$1,695.30	
Item	491887TU	ECCENTRIC ASSY 2.25 SPHERICAL	EA	2	\$508.02	\$1,016.04	
Item	64143TU	COVER	EA	1	\$27.28	\$27.28	
Item	65393435TU	OIL, HYDRAULIC, CHV 5606A Bulk	GL	5	\$25.18	\$125.90	
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	\$214.29	\$214.29	HYDRAULIC HOSE AND FITTINGS
Labor	BR55-REPAIRS	Repairs	HR	46	\$182.00	\$8,372.00	
Item	60906TU	RETAINING RING	EA	2	\$49.96	\$99.92	

Total Estimated Charges (Excluding Sales Tax, Shipping & Handling Charges):

\$14,086.72

Estimated Tax:

\$402.05

Grand Total:

\$14,488.77

Terex Repair Estimate Report

Estimate Number: EST-0000

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Date: 2026-03-04



CONTACTS

ALL TERMS AND CONDITIONS OF SALE ON ATTACHED SHEET(S) ARE A PART HEREOF AND BINDING UPON THE PARTIES HERETO.

Approval Signature (Please Print and Sign Name)

X**Work Order #** WO-0000244409**Customer Name** CASH ACCOUNT - SHAKOPEE - TES**Total Amount** \$14,488.77**Purchase Order:** COD: 952-486-3357

Comments, Special Instructions

Buyer Contact		Terex USA, LLC Sales Contact	
Name:	Randy Storms	Name:	Karrie Puncochar
Title:		Title:	
Telephone:	+1 (952) 486-3357	Telephone:	
Fax:		Fax:	
Email:	rstorms@cityofminnetrista.gov	Email:	karrie.estrem@terex.com

Disclaimer: This estimate is subject to our standard terms and conditions. All materials are FCA origin; shipping & handling is not included in this estimate. Environmental fees and applicable taxes are not included in this estimate. This estimate is for stated repairs only; if during the repair cycle other items are found needing attention, the customer will be advised of cost before additional work is performed only if costs exceed a 10% of total variance from estimated price above. The estimated prices are good for thirty (30) days from the date of this estimate.



TEREX UTILITIES, INC., d/b/a TEREX SERVICES ("Seller") TERMS AND CONDITIONS OF SALE

1. Terms and Conditions. The provision by Seller to Buyer of any Equipment or Parts (collectively referred to as "Products") and field labor, reconditioning, repair, maintenance and inspection services (collectively referred to herein as "Services") shall be exclusively governed by these Terms and Conditions of Sale ("Terms and Conditions") and Seller's sales order (collectively referred to as "Agreement"). This Agreement cancels and supersedes any and all terms and conditions previously issued by Seller and shall remain in effect unless and until superseded in writing by Seller. Acceptance of an order for Products or Services by Seller shall be deemed to constitute a binding agreement between the parties pursuant to these Terms and Conditions and Buyer agrees that the order may not thereafter be countermanded or otherwise changed without the explicit prior written consent of Seller. No other terms and conditions shall apply, including the terms of any purchase order submitted to Seller by Buyer, whether or not objected to by Seller or whether or not such terms are inconsistent or conflict with or are in addition to these Terms and Conditions. These Terms and Conditions shall be deemed accepted by Buyer if any of the following occurs: (i) if confirmed by Buyer, (ii) if undisputed by Buyer within ten (10) days after receipt, or (iii) if Seller delivers Products or Services to Buyer. Any communication construed as an offer by Seller and acceptance thereof is expressly limited to these Terms and Conditions. The Products are intended for industrial/commercial use by professional contractors and their trained employees and are not intended for use by consumers.

2. Terms of Payments. Payment for Products or Services purchased by Buyer shall be made in accordance with any of the following terms, provided they have been previously arranged with and expressly approved by Seller in writing: (1) cash in advance; (2) confirmed, irrevocable letter of credit established in such amount and form and at such time and at such bank as shall be approved by Seller in respect of each order; (3) credit account purchases for which payment will be due and payable on net thirty (30) day terms, plus service and other charges applicable to past due amounts in accordance with Seller's written notices; or (4) other payment arrangements expressly approved by Seller in writing prior to or at the time the order is placed. If any Buyer credit account purchase is not paid in accordance with Seller's credit payment terms, in addition to any other remedies allowed in equity or by law, Seller may refuse to make further shipments without advance payment by Buyer. Nothing contained herein shall be construed as requiring Seller to sell any Products or Services to Buyer on credit terms at any time, or prohibiting Seller from making any and all credit decisions which it, in its sole discretion, deems appropriate for Seller. Seller may charge interest on all amounts not paid when due and Buyer agrees to pay such interest calculated on a daily basis, from the date that payment was due until the Seller receives payment in full, at the rate of 1.5% per month or the maximum rate permitted by applicable law. Seller shall be entitled to an equitable adjustment in the price of Products or Services in order to account for increases in the cost to Seller of labor or materials, or in the event of unanticipated or

Terex Repair Estimate Report

Estimate Number: EST-0000

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unforeseen circumstances.

3. Taxes and Duties. Unless otherwise specified, prices quoted do not include taxes or duties of any kind or nature. Buyer agrees that it will be responsible for filing all tax returns and paying applicable tax, duty, export preparation charge and export documentation charge resulting from the purchase of any Products or Services. In addition, in the event any other similar tax is determined to apply to Buyer's purchase of any Products or Services from Seller, Buyer agrees to indemnify and hold Seller harmless from and against any and all such other similar taxes, duties and fees. All prices quoted are U.S. DOLLARS unless otherwise specified. The amount of any present or future taxes applicable to the sale, transfer, lease or use of any Products shall be paid by Buyer; or in lieu thereof, Buyer shall provide Seller with a tax exemption certificate satisfactory to the applicable taxing authority proving that no such tax is due and payable upon such sale, transfer, lease or use.

4. Title, Risk, Transportation and Delivery. Unless otherwise stated in writing, all prices and delivery are FCA, Seller's Premises (Incoterms 2010). Title and all risk of loss or damage to Products shall pass to Buyer upon delivery, as per Incoterms 2010. Any claims for loss, damage or delay in transit must be entered and prosecuted by the Buyer directly with the carrier, who is hereby declared to be the agent of the Buyer. In the event delay in shipment of Products is caused by Buyer's failure to furnish necessary information with respect to data and details for Buyer's specifications, Seller, may, in its sole discretion, extend the date of shipment for a reasonable time. In the event delay in shipment is caused by Buyer or at Buyer's request, and there are Products that are not shipped within ten (10) days from the first date they are ready to be shipped, Seller may, in its sole discretion, sell such Products to another buyer without any liability or responsibility to Buyer whatsoever. All payments shall be made in accordance with the terms of the applicable invoice. In addition, storage charges due to delay in furnishing delivery instructions, arranging and establishing a method of payment satisfactory to Seller, or submitting valid import permits or licenses, or any other delay caused by Buyer or at Buyer's request, will be for the account of Buyer.

SELLER SHALL NOT BE LIABLE FOR ANY LOSS OF USE OR FOR ANY OTHER INDIRECT, CONSEQUENTIAL, INCIDENTAL OR OTHER DAMAGES OR LOSSES DUE TO DELAY IN SCHEDULED DELIVERY. Claims for shortages in shipments shall be deemed waived and released by Buyer unless made in writing within five (5) days after Buyer's receipt of

shipment. Seller's responsibility for shipment shall cease upon delivery of the Products to the place of shipment, and all claims occurring thereafter shall be made to or against the carrier by Buyer.

5. Cancellation. Prior to delivery to place of shipment, a Products order may be cancelled only with Seller's prior written consent and upon terms indemnifying Seller from all resulting losses and damages. Seller shall have the right to cancel and

Terex Repair Estimate Report

Estimate Number: EST-0000

Section 4, Item g)

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Date: 2026-03-04



refuse to complete a Products or Services order if any term and/or condition governing this agreement is not complied with by Buyer. In the event of cancellation by Seller, or in the event Seller consents to a request by Buyer to stop work or to cancel the whole or any part of any order, Buyer shall make reimbursement to Seller, as follows: (i) any and all work that can be completed within (30) days from date of notification to stop work on account of cancellation shall be completed, shipped and paid in full; and (ii) for work in progress and any materials and supplies procured or for which definite commitments have been made by Seller in connection with the order, Buyer shall pay such sums as may be required to fully compensate Seller for actual costs incurred, plus fifteen percent (15%). Buyer may not cancel any order after Seller's delivery to place of shipment. Orders for "Special" Equipment may not be cancelled after acceptance, except by Seller. Items of "Special" Equipment are those that differ from standard Seller specifications, have a limited market, or incorporate specifications that have been determined for a specific application. Determination of whether an item of Equipment is "Special" shall be made by Seller in its sole discretion.

6. Inspection and Acceptance. Buyer agrees that it shall inspect the Products or Services immediately after receipt of Products or completion of Services and promptly notify Seller in writing of any non-conformity or defect within 10 days after the Products are put into service or the Services are completed, but not more than thirty (30) days after delivery or completion. Buyer further agrees that confirmation that the Products or Services comply with the order, its commercial use of the Products or its failure to give prompt notice of non-conformity or defect shall constitute acceptance. Acceptance shall be final and Buyer waives the right to revoke acceptance for any reason, whether or not known by Buyer at the time of such acceptance. Acceptance shall automatically cause the provisions of Seller's warranty to apply and govern the rights, obligations and liabilities of the parties with respect to such nonconformity or defect, provided under no circumstances shall rejection give rise to any liability of Seller for incidental or consequential damages or losses of any kind.

7. Warranty for Products and Services.

(a) For Equipment: Seller warrants its new Equipment manufactured and sold worldwide to be free, under normal use and service, from defects in material or workmanship for the time period designated in the warranty applicable to the particular type, make and model of Equipment or, in the event no specific warranty exists for such Equipment, for a period of twelve (12) months from the date of delivery.

(b) For Parts:

- (i) Seller warrants that Parts supplied by Seller will be free, under normal use and service, from defects in material or workmanship for a period of twelve (12) months from the date of delivery, where Seller is the OEM of such Parts;
- (ii) Seller warrants that that Parts supplied in connection with a warranty repair on Equipment sold by Seller will be free, under normal use and service, from defects in material or workmanship for a period of time equal to the OEM warranty provided by the manufacturer of such Parts, but if there is no OEM warranty on such Parts, then such

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warranty period shall terminate upon the expiration of the warranty for the Equipment originally sold by Seller; and

(iii) Seller warrants that Parts supplied in connection with Services performed by Seller on equipment not originally sold by Seller will be free, under normal use and service, from defects in material or workmanship for a period of time equal to the OEM warranty provided by the manufacturer of such Parts.

(c) For Services:

- (i) Seller warrants that its field and shop labor services will be free from defects in workmanship for a period of ninety (90) days from the date of completion of such services;
- (ii) Seller warrants that its labor supplied in connection with its reconditioning services on mobile equipment will be free from defects in workmanship for a period of six (6) months from the date of completion of such services; and
- (iii) Seller provides no warranty, express or implied, on its inspection services.

The foregoing warranties shall only be valid if Buyer sends Seller written notice of the defect within thirty (30) days of its discovery and establishes that: (i) the Equipment or Parts, or any equipment subject to any Service, has been maintained and operated within the limits of rated and normal usage; and (ii) the defect did not result in any manner from the intentional or negligent action or inaction by Buyer, its agents or employees. If requested by Seller, Buyer must return the defective Equipment or Parts to Seller's facility for inspection, and if Buyer cannot establish that conditions (i) and (ii) above have been met, then the foregoing warranties shall not cover the alleged defect. Failure to give written notice of defect within such period shall be a waiver of the foregoing warranties and any assistance rendered thereafter shall not extend or revive it. Equipment, accessories, assemblies, components and Parts which are not manufactured by Seller are subject to the warranty of their respective manufacturers. The foregoing warranties shall be void in the event Buyer has carried out modifications or reconditioning work on the Equipment or Parts without the prior written consent of Seller. The foregoing warranties shall not cover any item on which serial numbers have been altered, defaced or removed. Maintenance and wear parts are not covered by the foregoing warranties and are the sole maintenance responsibility of Buyer. The foregoing warranties are limited to the first retail purchaser and are not assignable or otherwise transferable without the written agreement of Seller.

THE FOREGOING WARRANTIES ARE EXPRESSLY IN LIEU OF AND EXCLUDE ALL OTHER WARRANTIES,

EXPRESS OR IMPLIED (INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE) AND ALL OTHER OBLIGATIONS OR LIABILITY ON SELLER'S PART. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE LIMITED WARRANTIES CONTAINED HEREIN. Seller neither assumes nor authorizes any other person to assume for Seller any other liability in connection with the sale of Seller's Equipment, Parts or Services. The foregoing warranties shall not apply to any Equipment or Parts or any part thereof purchased from Seller, or any equipment which was the subject of any Service performed by Seller, which has been subject to misuse, alteration, abuse, negligence,

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accident, acts of God or sabotage. No action by either party shall operate to extend or revive the foregoing limited warranties without the prior written consent of Seller.

8. Remedies for Breach. IN THE EVENT OF ANY BREACH OF WARRANTY BY SELLER, THE PARTIES AGREE THAT SELLER'S LIABILITY SHALL BE LIMITED EXCLUSIVELY TO THE REMEDIES OF REPAIR OR REPLACEMENT (AT SELLER'S SOLE DISCRETION) OF ANY DEFECTIVE PRODUCT OR THE RE-PERFORMANCE OF ANY DEFECTIVE SERVICES COVERED BY THE WARRANTY. In no event shall any repair or replacement of any defective Equipment or Parts, or the re-performance of any defective Services covered by the Seller's warranties in Section 7 extend the length of such warranties beyond the applicable periods specified in Section 7 above.

9. Limitation of Liability. NOTWITHSTANDING ANYTHING CONTAINED IN THIS AGREEMENT TO THE CONTRARY, SELLER AND ITS AFFILIATES SHALL NOT BE LIABLE FOR, AND SPECIFICALLY DISCLAIM, ANY LIABILITY FOR ANY: (A) LOST PROFITS AND/OR BUSINESS INTERRUPTION (WHETHER DIRECT OR INDIRECT); AND (B) INCIDENTAL, INDIRECT, CONSEQUENTIAL (WHETHER DIRECT OR INDIRECT) OR OTHER DAMAGES OR LOSSES OF ANY KIND, including without limitation, labor costs, loss of use, equipment rental, third party repairs, investigation costs, personal injury, emotional or mental distress, penalties, loss of service of personnel, or failure of Products to comply with any applicable laws; whether or not arising from breach of contract, warranty, negligence, product liability or otherwise. Notwithstanding anything contained herein to the contrary, in no event shall Seller's liability exceed the total order value.

10. Limitation of Actions. Any action for breach of this agreement must be commenced within one (1) year after the cause of action has accrued.

11. Specification Changes. In the event Seller incurs additional expense because of changes in specifications or drawings previously approved by Buyer, or in the event Seller is required to modify the ordered Products, perform any additional Services, perform any additional work or supply any additional Products, the additional expense shall be added to the purchase price. Seller shall have the right, in its sole discretion, to accept or reject any changes in specifications requested by Buyer. In no event shall any changes in specifications be made or accepted thirty (30) days prior to launch date or thereafter.

12. Security Interest. Buyer grants Seller a security interest in the Products purchased and the proceeds thereof. The security interest shall continue until payment in full of the purchase price and payment and performance by Buyer of all of its other obligations hereunder. Seller is entitled to all remedies of a secured party after default under the Ohio Uniform Commercial Code or other applicable law, including but not limited to the applicable Personal Property Security Act in Canada, in addition to all other rights provided by contract and by operation of law. Buyer agrees to pay to Seller, in

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addition to the interest on overdue sums due, reasonable attorney fees, court costs and other expenses of Seller incurred in enforcing Seller's rights. The Products purchased shall remain personal property and shall not become or be deemed a fixture or a part of any real estate on which it may be located. Buyer agrees to execute any instrument or document considered necessary by Seller to perfect its security interest in the Products including, but not limited to, financing statements, chattel mortgages, deeds of trust, deeds to secure debt, mortgages or other security instruments.

13. Insurance. Until the purchase price of any Product is paid in full or the Service is completed, the Buyer shall provide and maintain insurance equal to the total value of any such Product delivered hereunder against customary casualties and risks; including, but not limited to fire and explosion, and shall also insure against liability for accidents and injuries to the public or to employees, by adding Seller as additional insured with waiver of subrogation, and in an amount satisfactory to Seller. If the Buyer fails to provide such insurance, it then becomes the Buyer's responsibility to notify the Seller so that the Seller may provide same; and the cost thereof shall be added to the contract price. All loss resulting from the failure to affect such insurance shall be assumed by the Buyer.

14. Return of Products. Products may be returned only with Seller's prior written consent and upon the following conditions: (i) such Products must be new, unused and undamaged (and not obsolete), in good working order and in first class marketable condition; (ii) such Products must have been originally purchased by Buyer from Seller within the previous twelve (12) month period; and (iii) such Products shall be returned in the same condition as that in which they were sold by Seller to Buyer, and in the original packaging. Notwithstanding the foregoing, wire rope, cut chain, electrical components, special orders of Products or any Products which are altered or manufactured pursuant to Buyer's requirements and specifications are not returnable. The price for the repurchase of such Products shall be the invoice price previously received by Seller from Buyer for the Products in question, net of freight and taxes, and less a restocking fee to be determined by Seller at the time of the return.

15. Patents, Copyrights, Trademarks, Confidentiality. No license or other rights under any patents, copyrights or trademarks owned or controlled by Seller or under which Seller is licensed are granted to Buyer or implied by the sale of Products or the provision of Services. Buyer shall not identify as genuine products of Seller Products purchased hereunder which Buyer has treated, modified or altered in any way, nor shall Buyer use Seller's trademarks to identify such products;

provided, however, that Buyer may identify such products as utilizing, containing or having been manufactured from genuine products of Seller as treated, modified or altered by Buyer or Buyer's representative, upon written prior approval of Seller. All

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plans, photographs, designs, drawings, blueprints, manuals, specifications and other documents relating to the business of Seller ("Information") shall be and remain the exclusive property of Seller and shall be treated by Buyer as confidential information and not disclosed, given, loaned, exhibited, sold or transferred to any third party without Seller's prior written approval; provided, however, that these restrictions shall not apply to Information that Buyer can demonstrate: (a) at the time of disclosure, is generally known to the public other than as a result of a breach of this agreement by Buyer; or (b) is already in Buyer's possession at the time of disclosure by from a third party having a right to impart such Information.

16.Default and Seller's Remedies. In the event of default by Buyer, all unpaid sums and installments owed to Seller, shall, at the Seller's sole option, become immediately due and payable without notice of any kind to Buyer. In addition to its right of acceleration, Seller may pursue any and all remedies allowed by law or in equity, including but not limited to any and all remedies available to it under the Ohio Uniform Commercial Code. In addition to the foregoing, and not in limitation thereof, Seller shall have the right to set off any credits or amounts owed to Buyer against any amounts owed by Buyer to Seller.

17.Indemnification by Buyer. Buyer hereby agrees to indemnify, release, defend and hold harmless Seller, its directors, officers, employees, agents, representatives, successors, and assigns against any and all suits, actions or proceedings at law or in equity (including the costs, expenses and reasonable attorney's fees incurred in connection with the defense of any such matter) and from any and all claims demands, losses, judgments, damages, costs, expenses or liabilities, to any person whatsoever (including Buyer's and Seller's employees or any third party), or damage to any property (including Buyer's property) arising out of or in any way connected with any act, omission, negligence or willful misconduct of Buyer, its directors, officers, employees, agents, representatives, successors or assigns with respect to its purchase, use, operation, maintenance or installation of any Services or any Parts or Equipment furnished hereunder, or any breach by Buyer of these Terms and Conditions of Sale. If Buyer fails to fulfill any of its obligations under this paragraph or this agreement, Buyer agrees to pay Seller all costs, expenses and attorney's fees incurred by Seller to establish or enforce Seller's rights under this paragraph or this agreement. The provisions of this paragraph are in addition to any other rights or obligations set forth in this agreement.

18.Installation. Unless otherwise expressly agreed in writing, Buyer shall be solely responsible for the installation and erection of the Products purchased. Although Seller may in some cases provide a serviceman, data and drawings to aid Buyer with installation or start-up, Seller assumes no responsibility for proper installation or support of any Product when installed and disclaims any express or implied warranties with respect to such installation and support. Notwithstanding whether data and drawings are provided or a serviceman aids in the installation, Buyer shall indemnify and hold Seller harmless and at Seller's request, defend Seller from all claims, demands or legal proceedings (including the costs, expenses and reasonable attorney's fees incurred in connection with the defense of any such matter) which may be made or brought against Seller in connection with damage or personal injury arising out of said installation or start-up.

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19. On-Site Services. In the event that Seller is providing Services at Buyer's worksite (or at a location designated by Buyer), Buyer shall provide Seller free and clear access and an adequate power supply in order to perform the Services. Buyer shall maintain safe working conditions at the worksite, including, without limitation, implementing appropriate procedures regarding hazardous materials and energization and de-energization of power systems. Buyer shall immediately remedy any unsafe working condition at the worksite. Seller shall be entitled to suspend or terminate the Services in the event it determines that the worksite is unsafe. Seller shall have no responsibility or liability for any pre-existing condition of the worksite including, without limitation, violations of safety rules, building codes, zoning ordinances or other laws or regulations ("Regulations"). In the event that any unsafe working condition or failure of the worksite to comply with a Regulation results in an increase in the Seller's cost of, or the time required for, performance of the Services, Seller may make an equitable adjustment in price and schedule. Buyer authorizes Seller to perform the disassembly and inspection of any equipment necessary to provide the Services, including provision of all necessary Parts and labor, and agrees that Seller is not responsible for any damage or loss due to causes beyond Seller's control. Unless expressly agreed in writing, Services do not include architectural/engineering services or structural changes to Buyer's premises.

20. Additional Terms of Equipment Services. In the event Seller performs Services on Equipment for Buyer, Buyer hereby authorizes Seller to inspect and disassemble the Equipment provided, and authorizes Seller to perform the Services indicated in the applicable estimate, quote or work order (including provision of all necessary parts and labor). Buyer agrees that Seller is not responsible for: (i) damage or loss to the Equipment, or loss of personal property, caused by fire, theft, or causes beyond Seller's control, or (ii) delays in completion of Services caused by unavailability of parts or other causes. Buyer authorizes Seller and its employees to operate the Equipment on streets, highways or elsewhere for the purpose of testing and/or inspection. Buyer will be subject to a storage fee of \$20 per day for any Equipment left on Seller's premises more than fifteen (15) days after completion of the Services. Buyer grants Seller a security interest and lien in the Equipment and any parts supplied until payment in full of any amounts owed by Buyer to Seller. Seller is entitled to all remedies of a secured party after default under the Uniform Commercial Code in addition to all other rights provided under law or equity. Buyer agrees to pay to Seller, in addition to interest at the rate of 18% annually on overdue sums (or the maximum rate permitted by law), reasonable attorney fees, court costs and other expenses incurred by Seller in enforcing Seller's rights. Buyer agrees to execute any instrument or document considered necessary by Seller to

perfect its security interest in the Equipment. In the event Buyer fails to retrieve the Equipment within ninety (90) days

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after completion of the Services, Buyer grants Seller a power of attorney to sell, or otherwise dispose of, such Equipment and to convey title to a purchaser of such Equipment, and to apply any sale proceeds against any amount owed by Buyer to Seller. In the event of default by Buyer, all unpaid sums owed to Seller shall, at Seller's sole option, become immediately due and payable without notice of any kind to Buyer.

21. Force Majeure. The Seller shall not be liable to the Buyer or be deemed to be in breach of this agreement by reason of any delay in performing, or any failure to perform, any of the Seller's obligations in relation to the Products or Services if the delay or failure was due to any cause beyond the reasonable control of the Seller including (without limitation) strike, lockout, riot, civil commotion, fire, accident, explosion, tempest, act of God, war, epidemic, stoppage of transport, terrorist activity, supply shortage or changes in government, governmental agency, laws, regulations or administrative practices.

22. Anti-Corruption; Export Controls; No Boycotts. Buyer agrees that it shall, and that any party retained or paid by the Buyer ("Retained Party") shall, comply with all applicable laws including, but not limited to, laws prohibiting public corruption and commercial bribery. Buyer further agrees that it shall, and that any Retained Party shall, comply with all applicable export controls, economic sanctions, embargoes and regulations regarding the export, re-export, shipment, distribution and/or sale of Products, technology, information or warranty related services. Buyer further agrees that it shall not, and any Retained Party shall not, export or re-export Products, technology, information or warranty related services directly or with its knowledge indirectly into Iran, Cuba, Syria, North Korea, the Crimea Region of the Ukraine or Russia without Buyer first obtaining written approval from Seller. Failure to comply strictly with this section and all applicable laws, regulations and licensing/approval requirements shall be grounds for immediate termination of this agreement by Seller. Notwithstanding anything to the contrary contained in any agreement between the Buyer and Seller or in any other document or agreement relating to the Products sold hereunder, Seller will not comply with requests related to the boycott of any country or other jurisdiction, except to the extent such boycott is required by or otherwise not inconsistent with United States law.

23. Telematics. If a telematics system is included with the Equipment, the telematics system is administered by a third party ("Teleservice Provider") and collects a range of operational data about the Equipment including, but not limited to, usage, performance and reliability. Buyer consents to Seller's obtaining such data from the Teleservice Provider for warranty, product improvement, marketing and customer support purposes. In addition to the foregoing, Buyer consents to Seller's collection, management and reporting of data (personal and non-personal) about the Equipment including, but not limited to, fuel consumption, up/down times, operation, defects, parts replacement, movement and location. Buyer shall gain any prior explicit consent from its customers and/or any third party, as required by applicable laws, enabling Seller and/or third parties to provide teleservices and data to Buyer. Buyer shall comply with all applicable laws relating to

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the provision of teleservices, including without limitations any applicable data protection laws.

24. Construction and Severability. This agreement constitutes the entire agreement between the parties regarding the subject matter hereto and shall be construed and enforced in accordance with the laws of the State of Ohio. Seller shall not be bound by any agent's, employees or any other representation, promise or inducement not set forth herein. The invalidity or unenforceability of any provisions of this agreement shall not affect any other provision and this agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

25. Jurisdiction. The parties agree that the proper and exclusive forum and venue in all legal actions brought to enforce or construe any of the provisions of this sales order agreement shall be in the United States District Court, Northern District of Ohio or, if federal jurisdiction is lacking in such legal action, in the state courts in Cleveland, Ohio.

26. No Assignment. No rights arising under this agreement may be assigned by the Buyer unless expressly agreed to in writing by the Seller.

27. Miscellaneous. Buyer represents that: (i) it is solvent and has the financial ability to pay for the Products or Services; and (ii) it has all requisite right, power and authority to perform its obligations under this agreement.

RESOLUTION NO. 30-26

**RESOLUTION APPROVING THE REPAIR OF THE PUBLIC WORKS AERIAL
LIFT TRUCK (UNIT #114)**

WHEREAS, the Public Works Department’s aerial lift truck (Unit #114) needs repairs and the repair of this vehicle is considered routine maintenance and is to correct safety issues;

WHEREAS, the City received an estimate from Terex Corporation in the amount of \$14,086.72 for the repairs of aerial lift truck (Unit #114);

WHEREAS, the cost to repair aerial lift truck (Unit #114) will be paid for out of Tree Preservation Fund 407-45202-530;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that they approve the Public Works Department’s aerial lift truck (Unit #114) at a cost of \$14,086.72.

This resolution was adopted by the City Council of the City of Minnetrista on the 16th day of March 2026, by a vote of _____ Ayes and _____ Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff
City Clerk

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: **Adopt Final Assessment Roll and Award Contract for the 2026 Street Improvement Project (City Project No. 01-26)**

Prepared By: Alyson Fauske, PE (MN), City Engineer

Meeting Date: March 19, 2026

Issue:

The City Council is advised to hold the public hearing and consider adopting the assessment roll for the 2026 Street Improvement Project, City Project No. 01-26.

Overview:

The 2026 Street Improvement Project, City Project No. 01-26, is proposed to be funded by various City Funds, supported, in part, by special assessments. The improvements proposed for construction in 2026 are summarized below:

1. Full Depth Removal and Replacement of:
 - Game Farm Road East from 3900' west of CR 110 to 1500' west of CR 110
 - Game Farm Road North from 4630' south of CR 26 to 5810' south of CR 26
 - Saunders Lake Drive North from 265' west of Maple Lane to 350' west of Cedar Court
 - Basswood Drive between Cherrywood Court and ~85' north of Walnut Drive

2. Mill and Overlay of:
 - The remainder of Game Farm Road
 - North Saunders: the remainder of Saunders Lake Drive North, Willow Court, Maple Lane, Cedar Court
 - South Saunders: Saunders Lake Drive South, the remainder of Basswood Drive, Bluffs Lane North, Walnut Drive, Cherrywood Court
 - Pinnacle Way
 - Lakeside Drive and Lakeside Circle

3. Recommended Bid Alternates:
 - #2 Relocation of the hydrant on the north side of Game Farm Road near CR 110,
 - #3 Underseal on Game Farm Road.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

On February 18, 2026, the City Council ordered the preparation of the proposed assessments and called for the hearing on the assessments. The amount to be assessed was declared to be \$140,000.

The proposed assessment amount is \$10,000, which was the assessment cap based on the special benefit analysis for the 2023 reclamation and reconstruction projects.

The final assessment roll is attached and includes a list of the properties to be assessed and the proposed assessment amounts.

Fiscal Impact:

The improvements are proposed to be funded through a combination of City Funds and special assessments to benefitting properties. The assessment will be levied for a 20-year period at an interest rate of 5.55 percent per annum.

Funding Summary 2026 Street Improvement Project				
Proposed Improvements	City	State Aid Funding	Other Funding	Total Estimated Funding
Surface and Storm Improvements	\$1,546,734.40	\$688,794.15	\$140,000.00 (Special Assessments) \$55,222.22 (City of Mound)	\$2,430,750.77
Bid Alternate #1. Trail Improvements	-	-	-	-
Bid Alternate #2. Hydrant and Valve Relocation	\$36,877.43	-	-	\$36,877.43
Bid Alternate #3. Underseal of Game Farm Road	\$75,836.50	\$28,013.71	-	\$103,850.21
Total	\$1,659,448.33	\$716,807.86	\$195,222.22	\$2,571,478.41

Recommended City Council Action:

Staff recommends approving Resolution No 31-26 & 32-26, adopting the assessment roll and awarding the contract for the 2026 Street Improvement Project (City Project No. 01-26).

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.



February 12, 2026

Honorable Mayor and City Council
City of Minnetrista
7701 County Road 110 West
Minnetrista, MN 55364

Re: 2026 Street Improvement Project
City Project No. 01-26
SAP 243-114-001
City of Minnetrista, MN
WSB Project No. 029049-000

Dear Mayor and Council Members:

Bids were received online for the above-referenced project on Wednesday, February 11, 2026, and were viewed and read aloud. Six bids were received. It should be noted that the project was bid with a Base Bid and the following three alternates:

- Alternate 1 – Trail Improvements
- Alternate 2 – Hydrant & Valve Relocation
- Alternate 3 – Game Farm Underseal

Please find attached the Bid Tabulation Summary indicating Wm. Mueller & Sons, Hamburg, Minnesota, as the low bidder with a Base Bid amount of \$1,929,167.28. Bid amounts for Alternates 1-3 were \$157,349.90, \$29,267.80, and \$82,420.80, respectively. The Engineer's Estimate included a Base Bid amount of \$2,585,435.00 and bid amounts of \$21,445.00, \$28,327.00, and \$92,400.00 for the three alternates.

We recommend that the City Council consider these bids and award a contract for the Base Bid and Alternates 2 and 3 in the amount of \$2,040,855.88 to Wm. Mueller & Sons, based on the results of the bids received.

If you have any questions, please contact me at 612.849.6157. Thank you.

Sincerely,

WSB

Emily Brown, PE
Project Manager

Attachment

cc: Wm. Mueller & Sons, Inc.
Alyson Fauske, WSB

srb



Bid Tabulation Summary

2026 Street Improvement Project

City Project No. 01-26

SAP 243-114-001

City of Minnetrista, MN

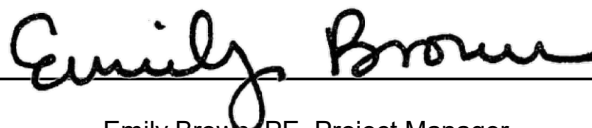
WSB Project No. 029049-000

Bids Received Online: Wednesday, February 11, 2026, at 10:00 a.m. Local Time

 DENOTES CORRECTED FIGURE

	Contractor	Bid Bond (5%)	Add. No. 1 Rec'd.	Base Bid	Alternate 1 (Trail Imps)	Alternate 2 (Hydrant & Valve Relocation)	Alternate 3 (Game Farm Underseal)
1	Wm. Mueller & Sons, Inc.	X	X	\$1,929,167.28	\$157,349.90	\$29,267.80	\$82,420.80
2	Northwest Asphalt, Inc.	X	X	\$2,008,377.60	\$26,773.00	\$28,298.05	\$88,704.00
3	GMH Asphalt Corporation	X	X	\$2,142,513.46	\$28,676.00	\$38,706.19	\$87,225.60
4	Valley Paving, Inc.	X	X	\$2,165,165.00	\$25,937.50	\$35,889.70	\$85,747.20
5	Park Construction Company	X	X	\$2,303,059.25	\$25,851.00	\$34,397.82	\$85,008.00
6	Bituminous Roadways, Inc.	X	X	\$2,833,237.00	\$37,315.00	\$40,250.70	\$92,400.00
Engineer's Opinion of Probable Cost				\$2,585,435.00	\$21,445.00	\$28,327.00	\$92,400.00

I hereby certify that this is a true and correct tabulation of the bids as received on February 11, 2026.



Emily Brown, PE, Project Manager

Final Assessment Roll - Game Farm Road										
Project: 2026 Street Improvement Project Project Location: City of Minnetrista City Project No. : 01-26 WSB Project No. : 029049-000							Date: 3/11/2026 Total Surface Improvement Cost: \$ 280.00 Assessable Units: 14 Unit Assessment Rate: \$ 10,000.00			
Map ID	Owner Name	Property Address		Tax Payer Address		PID No.	Land Use Description	Assessable Units	Assessment Rate	Total Assessment
1	D H Macdonald/E W Macdonald	5925 Game Farm Road	Minnetrista, MN 55364	5925 Game Farm Road	Minnetrista, MN 55364	1111724430005	Residential Lake Shore	1	\$ 10,000.00	\$ 10,000.00
2	R A Moulton & C J Moulton	5985 Game Farm Road	Minnetrista, MN 55364	5985 Game Farm Road	Minnetrista, MN 55364	1111724430022	Residential Lake Shore	1	\$ 10,000.00	\$ 10,000.00
3	Marianne G Lumbar	6087 Game Farm Road	Minnetrista, MN 55365	6087 Game Farm Road	Minnetrista, MN 55365	1111724340013	Residential Lake Shore	1	\$ 10,000.00	\$ 10,000.00
4	Kelly Gehl Dunlap	6089 Game Farm Road	Minnetrista, MN 55366	6089 Game Farm Road	Minnetrista, MN 55366	1411724210002	Residential Lake Shore	1	\$ 10,000.00	\$ 10,000.00
5	Marianne Gardiner Lumbar	6035 Game Farm Road	Minnetrista, MN 55364	6035 Game Farm Road	Minnetrista, MN 55364	1111724340010	Residential - Misc/ B&B / Multipl	0	\$ 10,000.00	\$ -
6	Peter J Ronnerud	6055 Game Farm Road	Minnetrista, MN 55364	6055 Game Farm Road	Minnetrista, MN 55364	1111724340009	Residential	1	\$ 10,000.00	\$ 10,000.00
7	Alex & Ashley Yellick	6075 Game Farm Road	Minnetrista, MN 55364	6075 Game Farm Road	Minnetrista, MN 55364	1111724340012	Residential	1	\$ 10,000.00	\$ 10,000.00
8	D & R Knowles	6085 Game Farm Road	Minnetrista, MN 55364	6085 Game Farm Road	Minnetrista, MN 55364	1111724340011	Residential	1	\$ 10,000.00	\$ 10,000.00
9	Audrey E Vaughn	6170 Game Farm Road	Minnetrista, MN 55364	6170 Game Farm Road	Minnetrista, MN 55364	1111724340002	Residential	1	\$ 10,000.00	\$ 10,000.00
10	Steven Shannon/Cindi Shannon	6080 Game Farm Road	Minnetrista, MN 55364	6080 Game Farm Road	Minnetrista, MN 55364	1111724340004	Residential	1	\$ 10,000.00	\$ 10,000.00
11	Norma Jean Wutke Revoc Tr	6060 Game Farm Road	Minnetrista, MN 55364	6060 Game Farm Road	Minnetrista, MN 55364	1111724340003	Residential	1	\$ 10,000.00	\$ 10,000.00
12	D M Tillman & L M Tillman	6010 Game Farm Road	Minnetrista, MN 55364	6010 Game Farm Road	Minnetrista, MN 55364	1111724340001	Residential	1	\$ 10,000.00	\$ 10,000.00
13	David Carl Lindstrom	5970 Game Farm Road	Minnetrista, MN 55364	5970 Game Farm Road	Minnetrista, MN 55364	1111724430001	Residential	1	\$ 10,000.00	\$ 10,000.00
14	Isd 277	5910 Game Farm Road	Minnetrista, MN 55364	5901 Sunnyfield Rd E	Minnetrista, MN 55364	1111724430002	Residential	1	\$ 10,000.00	\$ 10,000.00
15	City of Minnetrista	5890 Game Farm Road	Minnetrista, MN 55364	7701 Co Rd No 110W	Minnetrista, MN 55364	1111724430024	Industrial	1	\$ 10,000.00	\$ 10,000.00
									Total	\$ 140,000.00

RESOLUTION NO. 31-26**RESOLUTION ADOPTING ASSESSMENT FOR THE 2026 STREET
IMPROVEMENT PROJECT, CITY PROJECT NO. 01-26**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the assessable portion of City Project No 01-26, which includes the following improvements:

1. Full Depth Removal and Replacement of:
 - Game Farm Road East from 3900' west of CR 110 to 1500' west of CR 110
 - Game Farm Road North from 4630' south of CR 26 to 5810' south of CR 26
 - Saunders Lake Drive North from 265' west of Maple Lane to 350' west of Cedar Court
 - Basswood Drive between Cherrywood Court and ~85' north of Walnut Drive, and
2. Mill and Overlay of:
 - The remainder of Game Farm Road
 - North Saunders: the remainder of Saunders Lake Drive North, Willow Court, Maple Lane, Cedar Court
 - South Saunders: Saunders Lake Drive South, the remainder of Basswood Drive, Bluffs Lane North, Walnut Drive, Cherrywood Court
 - Pinnacle Way
 - Lakeside Drive and Lakeside Circle, and
3. Relocation of the hydrant on the north side of Game Farm Road near CR 110, and
4. Underseal on Game Farm Road.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE
CITY OF MINNETRISTA:**

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January 2027 and shall bear interest at the rate of 5.55 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from November 1,

2026 until December 31, 2027. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.

- 3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid any time on or before November 1, 2026; and he/she may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
- 4. The owner of any property so assessed may, at any time prior to certification of the assessment of the first installment to the County Auditor, pay to the City Treasurer any portion of the assessment. The remaining unpaid balance shall be spread over the period of time established by the Council for installment payment of the assessment.
- 5. The clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

This resolution was adopted by the City Council of the City of Minnetrista on the 19th day of March 2026, by a vote of _____Ayes and_____Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff
City Clerk

RESOLUTION NO. 32-26

**RESOLUTION AWARDING A CONTRACT FOR THE 2026 STREET
IMPROVEMENT PROJECT, CITY PROJECT NO. 01-26**

WHEREAS, the City Council of Minnetrista previously directed the City Engineer to advertise for bids for the 2026 Street Improvement Project, City Project No. 01-26; and

WHEREAS, bids were publicly received, opened, and read aloud on February 11, 2026.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE
CITY OF MINNETRISTA:**

1. All bids for the construction of the 2026 Street Improvement Project, City Project 01-26 have been received and are tabulated on the attached summary.
2. The base bid and bid alternates 2 and 3 of Wm. Mueller & Sons, Inc., in the amount of \$1,929,167.28, \$29,267.80, and \$82,420.80, respectively, for the construction of said improvements, is in accordance with the plans and specifications and advertisement for bids and is the lowest responsible total bid.
3. The Mayor and Clerk are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Minnetrista.
4. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next two lowest bidders shall be retained until a contract has been executed.

This resolution was adopted by the City Council of the City of Minnetrista on the 19th day of March 2026, by a vote of _____Ayes and _____Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff
City Clerk



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: Res No. 33-26 Pre-Sale Report – Resolution Providing for the Issuance and Sale of General Obligation Bonds, Series 2026 A, In the Proposed Aggregate Principal Amount of \$14,840,000

Prepared By: Brian Grimm, Finance Director

Meeting Date: March 16, 2026

Item: Attached is a report and resolution regarding the pre-sale of bonds to finance our 2026 Woodland Cove Water Treatment Plant, 2026 Roads Projects and Equipment Certificates.

Please review the report and Mr. Todd Hagen from Ehlers will be in attendance to provide further detail on the above-mentioned financing.

Recommended City Council Action: Res No 33-26 Pre Sale Report – Resolution Providing for the Issuance and Sale of General Obligation Bonds, Series 2026 A, In the Proposed Aggregate Principal Amount of \$14,840,000

Does Recommended Action meet City Mission Statement? Yes No
Does Recommended Action meet City Goals/Priorities? x Yes No
Explain: **This agenda item is for bonding/financing for 2026A Bonds**

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

March 16, 2026

PRE-SALE REPORT FOR

City of Minnetrista, Minnesota

\$14,840,000 General Obligation Street Reconstruction, Water Revenue and Equipment Bonds, Series 2026A



Prepared by:

Ehlers
3001 Broadway Street, Suite 320
Minneapolis, MN 55413

Advisors:

Todd Hagen, Senior Municipal Advisor
Rebecca Kurtz, Senior Municipal Advisor
Keith Dahl, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$14,840,000 General Obligation Street Reconstruction, Water Revenue and Equipment Bonds, Series 2026A

The City has directed Ehlers to assist in a financing method that combines all three bond issuance authorities into one bond, does not require voter approval, and would allow for payments over 20 years. 50% of the new water treatment plant for Woodland Cove will be financed in 2026 and the remaining amount in 2027.

Purposes:

The proposed issue includes fixed rate, tax-exempt financing with state-aid road funds and cash from the City of Mound, for the construction of a new municipal water treatment plant, various improvements to City streets, and the acquisition of various capital equipment for the City.

- **Street Reconstruction Portion (MS 475).** Debt service will be paid over 20 years from ad valorem property taxes. It is the intent of the City to reduce the tax levy on an annual basis with special assessments.
- **Water Revenue Portion (MS 444).** Debt service will be paid over 20 years from water revenues.
- **Equipment Portion (MS 410/412).** Debt service will be paid over 5 years from ad valorem property taxes.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters:

- 475 (street reconstruction plan and general bonding authority)
- 444 (water revenue pledge)
- 410/412 (equipment bonding authority)

The Street Reconstruction Portion of the Bonds requires a public hearing and a 30-day reverse referendum period to allow for the issuance of bonds and to approve the street reconstruction financing plan. The public hearing was held on November 3, 2025. The reverse referendum period ended on December 3, 2025. The City did not receive a petition requesting a referendum.

Chapter 444 allows cities to issue debt without limitation if debt service is expected to be paid from water revenues.

The maximum that an entity can issue equipment certificates for at any one time without publication of a resolution allowing for a reverse referendum is limited to .25% of estimated

market value. The Equipment Portion of the Bonds does not exceed .25% of the estimated market value in the City.

The Street Reconstruction and Equipment Portion of the Bonds count against the Net Debt Limit of 3% of the estimated market value of taxable property in the City. The Bonds do not exceed the City's debt limit.

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.

Term/Call Feature:

The Bonds are being issued for a term of 20 years. Principal on the Bonds will be due on February 1 in the years 2028 through 2047. Interest is payable every six months beginning February 1, 2027. A portion of the Bond proceeds will be used to make the February 1, 2027 interest payment.

The Bonds will be subject to prepayment at the discretion of the City on February 1, 2036 or any date thereafter.

Not Bank Qualified:

Because the City is issuing, or expects to issue, more than \$10,000,000 in tax-exempt obligations during the calendar year, the City will be not able to designate the Bonds as "bank qualified" obligations.

Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating:

We will not seek a State credit enhanced rating because we don't anticipate that would change the interest rate assumptions. The City's most recent bond issues were rated by S&P Global Ratings. The current ratings on those bonds are "AA+". The City will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating if the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:

Based on our knowledge of the City's situation, their objectives communicated to us, our advisory relationship as well as characteristics of various financing options, we are recommending the issuance of general obligation street reconstruction, water revenue and equipment bonds with a full competitive sale as a suitable financing option for the following reasons:

- General obligation bonds provide a straight-forward approach to financing projects identified by the City.

- We expect that the size and term of the issue, with the City's high bond rating, will attract several quality bids based upon similar recent sales in Minnesota.
- The City does not expect to have surplus resources adequate to prepay the debt prior to the scheduled maturities.
- This is generally the most overall cost-effective option.

Because of its larger size and longer term, we are recommending against a negotiated sale and selling this issue rated through a full competitive process using an official statement. Also, there are no special circumstances that would require a negotiated sale.

This method of sale complies with City policy as well as best practices endorsed by the Government Finance Officers Association (GFOA).

Method of Sale/Placement:

We will solicit competitive bids for the sale of the Bonds to underwriters and banks as the size, structure and term will likely result in the maximum number of bids at the lowest interest rates and is a desirable credit for municipal bond investors.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid more than face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the City.

For this issue of Bonds, we have been directed to use the net premium to reduce the size of the issue rather than increase the net proceeds for the project; but that could change on the day of sale. The resulting adjustments may slightly change the true interest cost of the issue, either up or down.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt subject to a continuing disclosure undertaking (including this issue) and this issue does not meet an available exemption from continuing disclosure, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC).

The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Tax Certificate prepared by your bond attorney and provided at closing.

Two-Year Spending Exception (24-month) - The City expects to meet the two-year expenditure exception. If the City fails to meet the two-year expenditure exception, it will be required to pay rebate.

An Ehlers arbitrage expert will contact the City within 30 days after the sale date to review the City's specific responsibilities for the Bonds.

The City is currently receiving arbitrage services from Ehlers in relation to the Bonds to help monitor the exception used above.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Risk Factors:

Water Revenue: The City expects to pay a portion of the Bond debt service with water funds. If water revenue is inadequate, the City may have to levy taxes to pay debt service on the Bonds.

GO Pledge: Because the Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged, if the annual special assessments, water revenues, and tax levy collected are not sufficient to pay the debt service payments, other City funds will need to be used.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services, please contact us.

Bond Counsel: Kutak Rock

Paying Agent: Bond Trust Services

Rating Agency: S&P Global Ratings

Summary:

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this report
- Adopt the resolution attached to this report.

This pre-sale report summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Street Reconstruction Financing Plan (SRP) Hearing:	November 3, 2025
Reverse Referendum Period Ends on SRP:	December 3, 2025
Pre-Sale Review by City Council/Award Street Project Bid/Assessment Hearing:	March 16, 2026
Due Diligence Call to review Official Statement:	Week of April 6, 2026
Conference with Rating Agency:	April 8, 2026
Print Official Statement:	April 9, 2026
City Council Meeting to Award Sale of the Bonds:	April 20, 2026
Estimated Closing Date:	May 7, 2026

Attachments

Estimated Sources and Uses of Funds

Estimated Proposed Debt Service Schedule

Bond Buyer Index

Resolution Authorizing Ehlers to Proceed with Bond Sale (provided separately)

EHLERS' CONTACTS

Todd Hagen, Senior Municipal Advisor	(651) 697-8508
Rebecca Kurtz, Senior Municipal Advisor	(651) 697-8516
Keith Dahl, Senior Municipal Advisor	(651) 697-8595
Silvia Johnson, Senior Public Finance Analyst	(651) 697-8580
Alicia Gage, Senior Financial Analyst	(651) 697-8551

City of Minnetrista, Minnesota

\$14,840,000 General Obligation Bonds, Series 2026A

Issue Summary

Assumes Current Market Non-BQ AA+ Rates plus 50bps

Total Issue Sources And Uses

Dated 05/07/2026 | Delivered 05/07/2026

	Water Revenue	Street Reconstruction	Equipment	Issue Summary
Sources Of Funds				
Par Amount of Bonds	\$12,230,000.00	\$1,885,000.00	\$725,000.00	\$14,840,000.00
Planned Equity contribution (City of Mound)	-	55,222.22	-	55,222.22
State-Aid Funds	-	716,807.86	-	716,807.86
Total Sources	\$12,230,000.00	\$2,657,030.08	\$725,000.00	\$15,612,030.08
Uses Of Funds				
Total Underwriter's Discount (0.800%)	97,840.00	15,080.00	5,800.00	118,720.00
Costs of Issuance	128,563.35	19,815.36	7,621.29	156,000.00
Deposit to Capitalized Interest (CIF) Fund	-	51,423.17	14,314.67	65,737.84
Deposit to Project Construction Fund	12,000,000.00	2,571,478.41	700,000.00	15,271,478.41
Rounding Amount	3,596.65	(766.86)	(2,735.96)	93.83
Total Uses	\$12,230,000.00	\$2,657,030.08	\$725,000.00	\$15,612,030.08

City of Minnetrista, Minnesota

\$14,840,000 General Obligation Bonds, Series 2026A

Issue Summary

Assumes Current Market Non-BQ AA+ Rates plus 50bps

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
05/07/2026	-	-	-	-	-	-	-
02/01/2027	-	-	399,633.67	399,633.67	(65,737.84)	333,895.83	333,895.83
08/01/2027	-	-	272,477.50	272,477.50	-	272,477.50	-
02/01/2028	655,000.00	2.650%	272,477.50	927,477.50	-	927,477.50	1,199,955.00
08/01/2028	-	-	263,798.75	263,798.75	-	263,798.75	-
02/01/2029	670,000.00	2.650%	263,798.75	933,798.75	-	933,798.75	1,197,597.50
08/01/2029	-	-	254,921.25	254,921.25	-	254,921.25	-
02/01/2030	690,000.00	2.650%	254,921.25	944,921.25	-	944,921.25	1,199,842.50
08/01/2030	-	-	245,778.75	245,778.75	-	245,778.75	-
02/01/2031	710,000.00	2.700%	245,778.75	955,778.75	-	955,778.75	1,201,557.50
08/01/2031	-	-	236,193.75	236,193.75	-	236,193.75	-
02/01/2032	725,000.00	2.800%	236,193.75	961,193.75	-	961,193.75	1,197,387.50
08/01/2032	-	-	226,043.75	226,043.75	-	226,043.75	-
02/01/2033	590,000.00	2.900%	226,043.75	816,043.75	-	816,043.75	1,042,087.50
08/01/2033	-	-	217,488.75	217,488.75	-	217,488.75	-
02/01/2034	605,000.00	2.950%	217,488.75	822,488.75	-	822,488.75	1,039,977.50
08/01/2034	-	-	208,565.00	208,565.00	-	208,565.00	-
02/01/2035	625,000.00	3.050%	208,565.00	833,565.00	-	833,565.00	1,042,130.00
08/01/2035	-	-	199,033.75	199,033.75	-	199,033.75	-
02/01/2036	645,000.00	3.150%	199,033.75	844,033.75	-	844,033.75	1,043,067.50
08/01/2036	-	-	188,875.00	188,875.00	-	188,875.00	-
02/01/2037	665,000.00	3.300%	188,875.00	853,875.00	-	853,875.00	1,042,750.00
08/01/2037	-	-	177,902.50	177,902.50	-	177,902.50	-
02/01/2038	685,000.00	3.450%	177,902.50	862,902.50	-	862,902.50	1,040,805.00
08/01/2038	-	-	166,086.25	166,086.25	-	166,086.25	-
02/01/2039	710,000.00	3.900%	166,086.25	876,086.25	-	876,086.25	1,042,172.50
08/01/2039	-	-	152,241.25	152,241.25	-	152,241.25	-
02/01/2040	740,000.00	4.000%	152,241.25	892,241.25	-	892,241.25	1,044,482.50
08/01/2040	-	-	137,441.25	137,441.25	-	137,441.25	-
02/01/2041	770,000.00	4.150%	137,441.25	907,441.25	-	907,441.25	1,044,882.50
08/01/2041	-	-	121,463.75	121,463.75	-	121,463.75	-
02/01/2042	795,000.00	4.250%	121,463.75	916,463.75	-	916,463.75	1,037,927.50
08/01/2042	-	-	104,570.00	104,570.00	-	104,570.00	-
02/01/2043	830,000.00	4.400%	104,570.00	934,570.00	-	934,570.00	1,039,140.00
08/01/2043	-	-	86,310.00	86,310.00	-	86,310.00	-
02/01/2044	870,000.00	4.550%	86,310.00	956,310.00	-	956,310.00	1,042,620.00
08/01/2044	-	-	66,517.50	66,517.50	-	66,517.50	-
02/01/2045	910,000.00	4.600%	66,517.50	976,517.50	-	976,517.50	1,043,035.00
08/01/2045	-	-	45,587.50	45,587.50	-	45,587.50	-
02/01/2046	950,000.00	4.650%	45,587.50	995,587.50	-	995,587.50	1,041,175.00
08/01/2046	-	-	23,500.00	23,500.00	-	23,500.00	-
02/01/2047	1,000,000.00	4.700%	23,500.00	1,023,500.00	-	1,023,500.00	1,047,000.00
Total	\$14,840,000.00	-	\$7,189,226.17	\$22,029,226.17	(65,737.84)	\$21,963,488.33	-

Significant Dates

Dated 5/07/2026
First available call date

City of Minnetrista, Minnesota

\$14,840,000 General Obligation Bonds, Series 2026A

Issue Summary

Assumes Current Market Non-BQ AA+ Rates plus 50bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Revenue	Levy/(Surplus)
02/01/2027	-	-	399,633.67	399,633.67	(65,737.84)	333,895.83	350,590.62	-	350,590.62	-
02/01/2028	655,000.00	2.650%	544,955.00	1,199,955.00	-	1,199,955.00	1,259,952.75	12,305.11	950,578.13	297,069.52
02/01/2029	670,000.00	2.650%	527,597.50	1,197,597.50	-	1,197,597.50	1,257,477.38	12,305.10	948,556.88	296,615.40
02/01/2030	690,000.00	2.650%	509,842.50	1,199,842.50	-	1,199,842.50	1,259,834.63	12,305.11	946,257.38	301,272.14
02/01/2031	710,000.00	2.700%	491,557.50	1,201,557.50	-	1,201,557.50	1,261,635.38	12,305.11	948,929.63	300,400.64
02/01/2032	725,000.00	2.800%	472,387.50	1,197,387.50	-	1,197,387.50	1,257,256.88	12,305.11	945,679.88	299,271.89
02/01/2033	590,000.00	2.900%	452,087.50	1,042,087.50	-	1,042,087.50	1,094,191.88	12,305.12	946,876.88	135,009.88
02/01/2034	605,000.00	2.950%	434,977.50	1,039,977.50	-	1,039,977.50	1,091,976.38	12,305.11	947,097.38	132,573.89
02/01/2035	625,000.00	3.050%	417,130.00	1,042,130.00	-	1,042,130.00	1,094,236.50	12,305.11	946,585.50	135,345.89
02/01/2036	645,000.00	3.150%	398,067.50	1,043,067.50	-	1,043,067.50	1,095,220.88	12,305.12	950,292.00	132,623.76
02/01/2037	665,000.00	3.300%	377,750.00	1,042,750.00	-	1,042,750.00	1,094,887.50	12,305.11	947,520.00	135,062.39
02/01/2038	685,000.00	3.450%	355,805.00	1,040,805.00	-	1,040,805.00	1,092,845.25	12,305.10	948,596.25	131,943.90
02/01/2039	710,000.00	3.900%	332,172.50	1,042,172.50	-	1,042,172.50	1,094,281.13	12,305.11	948,042.38	133,933.64
02/01/2040	740,000.00	4.000%	304,482.50	1,044,482.50	-	1,044,482.50	1,096,706.63	12,305.12	949,108.13	135,293.38
02/01/2041	770,000.00	4.150%	274,882.50	1,044,882.50	-	1,044,882.50	1,097,126.63	12,305.10	948,478.13	136,343.40
02/01/2042	795,000.00	4.250%	242,927.50	1,037,927.50	-	1,037,927.50	1,089,823.88	12,305.12	945,750.75	131,768.01
02/01/2043	830,000.00	4.400%	209,140.00	1,039,140.00	-	1,039,140.00	1,091,097.00	12,305.10	946,459.50	132,332.40
02/01/2044	870,000.00	4.550%	172,620.00	1,042,620.00	-	1,042,620.00	1,094,751.00	12,305.11	949,945.50	132,500.39
02/01/2045	910,000.00	4.600%	133,035.00	1,043,035.00	-	1,043,035.00	1,095,186.75	12,305.10	950,625.38	132,256.28
02/01/2046	950,000.00	4.650%	91,175.00	1,041,175.00	-	1,041,175.00	1,093,233.75	12,305.11	949,218.38	131,710.27
02/01/2047	1,000,000.00	4.700%	47,000.00	1,047,000.00	-	1,047,000.00	1,099,350.00	12,305.12	950,937.75	136,107.13
Total	\$14,840,000.00	-	\$7,189,226.17	\$22,029,226.17	(65,737.84)	\$21,963,488.33	\$23,061,662.75	\$246,102.20	\$19,316,126.37	\$3,499,434.18

Significant Dates

Dated	5/07/2026
First Coupon Date	2/01/2027

Yield Statistics

Bond Year Dollars	\$177,522.67
Average Life	11.962 Years
Average Coupon	4.0497511%
Net Interest Cost (NIC)	4.1166271%
True Interest Cost (TIC)	4.0769108%
Bond Yield for Arbitrage Purposes	3.9888104%
All Inclusive Cost (AIC)	4.1942528%

Series 2026A GO Bonds - P | Issue Summary | 2/27/2026 | 1:14 PM



City of Minnetrista, Minnesota

\$12,230,000 General Obligation Bonds, Series 2026A
Water Revenue

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/07/2026	-	-	-	-	-
02/01/2027	-	-	333,895.83	333,895.83	333,895.83
08/01/2027	-	-	227,656.25	227,656.25	-
02/01/2028	450,000.00	2.650%	227,656.25	677,656.25	905,312.50
08/01/2028	-	-	221,693.75	221,693.75	-
02/01/2029	460,000.00	2.650%	221,693.75	681,693.75	903,387.50
08/01/2029	-	-	215,598.75	215,598.75	-
02/01/2030	470,000.00	2.650%	215,598.75	685,598.75	901,197.50
08/01/2030	-	-	209,371.25	209,371.25	-
02/01/2031	485,000.00	2.700%	209,371.25	694,371.25	903,742.50
08/01/2031	-	-	202,823.75	202,823.75	-
02/01/2032	495,000.00	2.800%	202,823.75	697,823.75	900,647.50
08/01/2032	-	-	195,893.75	195,893.75	-
02/01/2033	510,000.00	2.900%	195,893.75	705,893.75	901,787.50
08/01/2033	-	-	188,498.75	188,498.75	-
02/01/2034	525,000.00	2.950%	188,498.75	713,498.75	901,997.50
08/01/2034	-	-	180,755.00	180,755.00	-
02/01/2035	540,000.00	3.050%	180,755.00	720,755.00	901,510.00
08/01/2035	-	-	172,520.00	172,520.00	-
02/01/2036	560,000.00	3.150%	172,520.00	732,520.00	905,040.00
08/01/2036	-	-	163,700.00	163,700.00	-
02/01/2037	575,000.00	3.300%	163,700.00	738,700.00	902,400.00
08/01/2037	-	-	154,212.50	154,212.50	-
02/01/2038	595,000.00	3.450%	154,212.50	749,212.50	903,425.00
08/01/2038	-	-	143,948.75	143,948.75	-
02/01/2039	615,000.00	3.900%	143,948.75	758,948.75	902,897.50
08/01/2039	-	-	131,956.25	131,956.25	-
02/01/2040	640,000.00	4.000%	131,956.25	771,956.25	903,912.50
08/01/2040	-	-	119,156.25	119,156.25	-
02/01/2041	665,000.00	4.150%	119,156.25	784,156.25	903,312.50
08/01/2041	-	-	105,357.50	105,357.50	-
02/01/2042	690,000.00	4.250%	105,357.50	795,357.50	900,715.00
08/01/2042	-	-	90,695.00	90,695.00	-
02/01/2043	720,000.00	4.400%	90,695.00	810,695.00	901,390.00
08/01/2043	-	-	74,855.00	74,855.00	-
02/01/2044	755,000.00	4.550%	74,855.00	829,855.00	904,710.00
08/01/2044	-	-	57,678.75	57,678.75	-
02/01/2045	790,000.00	4.600%	57,678.75	847,678.75	905,357.50
08/01/2045	-	-	39,508.75	39,508.75	-
02/01/2046	825,000.00	4.650%	39,508.75	864,508.75	904,017.50
08/01/2046	-	-	20,327.50	20,327.50	-
02/01/2047	865,000.00	4.700%	20,327.50	885,327.50	905,655.00
Total	\$12,230,000.00	-	\$6,166,310.83	\$18,396,310.83	-

Yield Statistics

Bond Year Dollars	\$151,463.67
Average Life	12.385 Years
Average Coupon	4.0711485%
Net Interest Cost (NIC)	4.1357449%
True Interest Cost (TIC)	4.0988992%
Bond Yield for Arbitrage Purposes	3.9888104%
All Inclusive Cost (AIC)	4.2128630%

IRS Form 8038

Net Interest Cost	4.0711485%
Weighted Average Maturity	12.385 Years

Series 2026A GO Bonds - P | Water Revenue | 2/27/2026 | 1:14 PM

City of Minnetrista, Minnesota

Section 6, Item a)

\$12,230,000 General Obligation Bonds, Series 2026A
Water Revenue

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Water Revenue 105% Overlevy
02/01/2027	-	-	333,895.83	333,895.83	350,590.62
02/01/2028	450,000.00	2.650%	455,312.50	905,312.50	950,578.13
02/01/2029	460,000.00	2.650%	443,387.50	903,387.50	948,556.88
02/01/2030	470,000.00	2.650%	431,197.50	901,197.50	946,257.38
02/01/2031	485,000.00	2.700%	418,742.50	903,742.50	948,929.63
02/01/2032	495,000.00	2.800%	405,647.50	900,647.50	945,679.88
02/01/2033	510,000.00	2.900%	391,787.50	901,787.50	946,876.88
02/01/2034	525,000.00	2.950%	376,997.50	901,997.50	947,097.38
02/01/2035	540,000.00	3.050%	361,510.00	901,510.00	946,585.50
02/01/2036	560,000.00	3.150%	345,040.00	905,040.00	950,292.00
02/01/2037	575,000.00	3.300%	327,400.00	902,400.00	947,520.00
02/01/2038	595,000.00	3.450%	308,425.00	903,425.00	948,596.25
02/01/2039	615,000.00	3.900%	287,897.50	902,897.50	948,042.38
02/01/2040	640,000.00	4.000%	263,912.50	903,912.50	949,108.13
02/01/2041	665,000.00	4.150%	238,312.50	903,312.50	948,478.13
02/01/2042	690,000.00	4.250%	210,715.00	900,715.00	945,750.75
02/01/2043	720,000.00	4.400%	181,390.00	901,390.00	946,459.50
02/01/2044	755,000.00	4.550%	149,710.00	904,710.00	949,945.50
02/01/2045	790,000.00	4.600%	115,357.50	905,357.50	950,625.38
02/01/2046	825,000.00	4.650%	79,017.50	904,017.50	949,218.38
02/01/2047	865,000.00	4.700%	40,655.00	905,655.00	950,937.75
Total	\$12,230,000.00	-	\$6,166,310.83	\$18,396,310.83	\$19,316,126.37

Significant Dates

Dated	5/07/2026
First Coupon Date	2/01/2027

Yield Statistics

Bond Year Dollars	\$151,463.67
Average Life	12.385 Years
Average Coupon	4.0711485%
Net Interest Cost (NIC)	4.1357449%
True Interest Cost (TIC)	4.0988992%
Bond Yield for Arbitrage Purposes	3.9888104%
All Inclusive Cost (AIC)	4.2128630%

IRS Form 8038

Net Interest Cost	4.0711485%
Weighted Average Maturity	12.385 Years

City of Minnetrista, Minnesota

\$1,885,000 General Obligation Bonds, Series 2026A

Street Reconstruction

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
05/07/2026	-	-	-	-	-	-	-
02/01/2027	-	-	51,423.17	51,423.17	(51,423.17)	-	-
08/01/2027	-	-	35,061.25	35,061.25	-	35,061.25	-
02/01/2028	70,000.00	2.650%	35,061.25	105,061.25	-	105,061.25	140,122.50
08/01/2028	-	-	34,133.75	34,133.75	-	34,133.75	-
02/01/2029	70,000.00	2.650%	34,133.75	104,133.75	-	104,133.75	138,267.50
08/01/2029	-	-	33,206.25	33,206.25	-	33,206.25	-
02/01/2030	75,000.00	2.650%	33,206.25	108,206.25	-	108,206.25	141,412.50
08/01/2030	-	-	32,212.50	32,212.50	-	32,212.50	-
02/01/2031	75,000.00	2.700%	32,212.50	107,212.50	-	107,212.50	139,425.00
08/01/2031	-	-	31,200.00	31,200.00	-	31,200.00	-
02/01/2032	75,000.00	2.800%	31,200.00	106,200.00	-	106,200.00	137,400.00
08/01/2032	-	-	30,150.00	30,150.00	-	30,150.00	-
02/01/2033	80,000.00	2.900%	30,150.00	110,150.00	-	110,150.00	140,300.00
08/01/2033	-	-	28,990.00	28,990.00	-	28,990.00	-
02/01/2034	80,000.00	2.950%	28,990.00	108,990.00	-	108,990.00	137,980.00
08/01/2034	-	-	27,810.00	27,810.00	-	27,810.00	-
02/01/2035	85,000.00	3.050%	27,810.00	112,810.00	-	112,810.00	140,620.00
08/01/2035	-	-	26,513.75	26,513.75	-	26,513.75	-
02/01/2036	85,000.00	3.150%	26,513.75	111,513.75	-	111,513.75	138,027.50
08/01/2036	-	-	25,175.00	25,175.00	-	25,175.00	-
02/01/2037	90,000.00	3.300%	25,175.00	115,175.00	-	115,175.00	140,350.00
08/01/2037	-	-	23,690.00	23,690.00	-	23,690.00	-
02/01/2038	90,000.00	3.450%	23,690.00	113,690.00	-	113,690.00	137,380.00
08/01/2038	-	-	22,137.50	22,137.50	-	22,137.50	-
02/01/2039	95,000.00	3.900%	22,137.50	117,137.50	-	117,137.50	139,275.00
08/01/2039	-	-	20,285.00	20,285.00	-	20,285.00	-
02/01/2040	100,000.00	4.000%	20,285.00	120,285.00	-	120,285.00	140,570.00
08/01/2040	-	-	18,285.00	18,285.00	-	18,285.00	-
02/01/2041	105,000.00	4.150%	18,285.00	123,285.00	-	123,285.00	141,570.00
08/01/2041	-	-	16,106.25	16,106.25	-	16,106.25	-
02/01/2042	105,000.00	4.250%	16,106.25	121,106.25	-	121,106.25	137,212.50
08/01/2042	-	-	13,875.00	13,875.00	-	13,875.00	-
02/01/2043	110,000.00	4.400%	13,875.00	123,875.00	-	123,875.00	137,750.00
08/01/2043	-	-	11,455.00	11,455.00	-	11,455.00	-
02/01/2044	115,000.00	4.550%	11,455.00	126,455.00	-	126,455.00	137,910.00
08/01/2044	-	-	8,838.75	8,838.75	-	8,838.75	-
02/01/2045	120,000.00	4.600%	8,838.75	128,838.75	-	128,838.75	137,677.50
08/01/2045	-	-	6,078.75	6,078.75	-	6,078.75	-
02/01/2046	125,000.00	4.650%	6,078.75	131,078.75	-	131,078.75	137,157.50
08/01/2046	-	-	3,172.50	3,172.50	-	3,172.50	-
02/01/2047	135,000.00	4.700%	3,172.50	138,172.50	-	138,172.50	141,345.00
Total	\$1,885,000.00	-	\$948,175.67	\$2,833,175.67	(51,423.17)	\$2,781,752.50	-

Significant Dates

Dated	5/07/2026
First available call date	

City of Minnetrista, Minnesota

\$1,885,000 General Obligation Bonds, Series 2026A
Street Reconstruction

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Levy/(Surplus)
02/01/2027	-	-	51,423.17	51,423.17	(51,423.17)	-	-	-	-
02/01/2028	70,000.00	2.650%	70,122.50	140,122.50	-	140,122.50	147,128.63	12,305.11	134,823.52
02/01/2029	70,000.00	2.650%	68,267.50	138,267.50	-	138,267.50	145,180.88	12,305.10	132,875.78
02/01/2030	75,000.00	2.650%	66,412.50	141,412.50	-	141,412.50	148,483.13	12,305.11	136,178.02
02/01/2031	75,000.00	2.700%	64,425.00	139,425.00	-	139,425.00	146,396.25	12,305.11	134,091.14
02/01/2032	75,000.00	2.800%	62,400.00	137,400.00	-	137,400.00	144,270.00	12,305.11	131,964.89
02/01/2033	80,000.00	2.900%	60,300.00	140,300.00	-	140,300.00	147,315.00	12,305.12	135,009.88
02/01/2034	80,000.00	2.950%	57,980.00	137,980.00	-	137,980.00	144,879.00	12,305.11	132,573.89
02/01/2035	85,000.00	3.050%	55,620.00	140,620.00	-	140,620.00	147,651.00	12,305.11	135,345.89
02/01/2036	85,000.00	3.150%	53,027.50	138,027.50	-	138,027.50	144,928.88	12,305.12	132,623.76
02/01/2037	90,000.00	3.300%	50,350.00	140,350.00	-	140,350.00	147,367.50	12,305.11	135,062.39
02/01/2038	90,000.00	3.450%	47,380.00	137,380.00	-	137,380.00	144,249.00	12,305.10	131,943.90
02/01/2039	95,000.00	3.900%	44,275.00	139,275.00	-	139,275.00	146,238.75	12,305.11	133,933.64
02/01/2040	100,000.00	4.000%	40,570.00	140,570.00	-	140,570.00	147,598.50	12,305.12	135,293.38
02/01/2041	105,000.00	4.150%	36,570.00	141,570.00	-	141,570.00	148,648.50	12,305.10	136,343.40
02/01/2042	105,000.00	4.250%	32,212.50	137,212.50	-	137,212.50	144,073.13	12,305.12	131,768.01
02/01/2043	110,000.00	4.400%	27,750.00	137,750.00	-	137,750.00	144,637.50	12,305.10	132,332.40
02/01/2044	115,000.00	4.550%	22,910.00	137,910.00	-	137,910.00	144,805.50	12,305.11	132,500.39
02/01/2045	120,000.00	4.600%	17,677.50	137,677.50	-	137,677.50	144,561.38	12,305.10	132,256.28
02/01/2046	125,000.00	4.650%	12,157.50	137,157.50	-	137,157.50	144,015.38	12,305.11	131,710.27
02/01/2047	135,000.00	4.700%	6,345.00	141,345.00	-	141,345.00	148,412.25	12,305.12	136,107.13
Total	\$1,885,000.00	-	\$948,175.67	\$2,833,175.67	(51,423.17)	\$2,781,752.50	\$2,920,840.13	\$246,102.20	\$2,674,737.93

Significant Dates

Dated	5/07/2026
First Coupon Date	2/01/2027

Yield Statistics

Bond Year Dollars	\$23,302.33
Average Life	12.362 Years
Average Coupon	4.0690160%
Net Interest Cost (NIC)	4.1337305%
True Interest Cost (TIC)	4.0967863%
Bond Yield for Arbitrage Purposes	3.9888104%
All Inclusive Cost (AIC)	4.2109060%

Series 2026A GO Bonds - P | Street Reconstruction | 2/27/2026 | 1:18 PM



City of Minnetrista, Minnesota

\$725,000 General Obligation Bonds, Series 2026A
Equipment

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
05/07/2026	-	-	-	-	-	-	-
02/01/2027	-	-	14,314.67	14,314.67	(14,314.67)	-	-
08/01/2027	-	-	9,760.00	9,760.00	-	9,760.00	-
02/01/2028	135,000.00	2.650%	9,760.00	144,760.00	-	144,760.00	154,520.00
08/01/2028	-	-	7,971.25	7,971.25	-	7,971.25	-
02/01/2029	140,000.00	2.650%	7,971.25	147,971.25	-	147,971.25	155,942.50
08/01/2029	-	-	6,116.25	6,116.25	-	6,116.25	-
02/01/2030	145,000.00	2.650%	6,116.25	151,116.25	-	151,116.25	157,232.50
08/01/2030	-	-	4,195.00	4,195.00	-	4,195.00	-
02/01/2031	150,000.00	2.700%	4,195.00	154,195.00	-	154,195.00	158,390.00
08/01/2031	-	-	2,170.00	2,170.00	-	2,170.00	-
02/01/2032	155,000.00	2.800%	2,170.00	157,170.00	-	157,170.00	159,340.00
Total	\$725,000.00	-	\$74,739.67	\$799,739.67	(14,314.67)	\$785,425.00	-

Significant Dates

Dated	5/07/2026
First available call date	

City of Minnetrista, Minnesota

\$725,000 General Obligation Bonds, Series 2026A
Equipment

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
02/01/2027	-	-	14,314.67	14,314.67	(14,314.67)	-	-
02/01/2028	135,000.00	2.650%	19,520.00	154,520.00	-	154,520.00	162,246.00
02/01/2029	140,000.00	2.650%	15,942.50	155,942.50	-	155,942.50	163,739.63
02/01/2030	145,000.00	2.650%	12,232.50	157,232.50	-	157,232.50	165,094.13
02/01/2031	150,000.00	2.700%	8,390.00	158,390.00	-	158,390.00	166,309.50
02/01/2032	155,000.00	2.800%	4,340.00	159,340.00	-	159,340.00	167,307.00
Total	\$725,000.00	-	\$74,739.67	\$799,739.67	(14,314.67)	\$785,425.00	\$824,696.25

Significant Dates

Dated	5/07/2026
First Coupon Date	2/01/2027

Yield Statistics

Bond Year Dollars	\$2,756.67
Average Life	3.802 Years
Average Coupon	2.7112335%
Net Interest Cost (NIC)	2.9216325%
True Interest Cost (TIC)	2.9338507%
Bond Yield for Arbitrage Purposes	3.9888104%
All Inclusive Cost (AIC)	3.2335194%

Minnetrista, Minnesota

\$140,000 General Obligation Bonds, Series 2026A

Assessments

2.0% over TIC - Equal P&I

Assessments

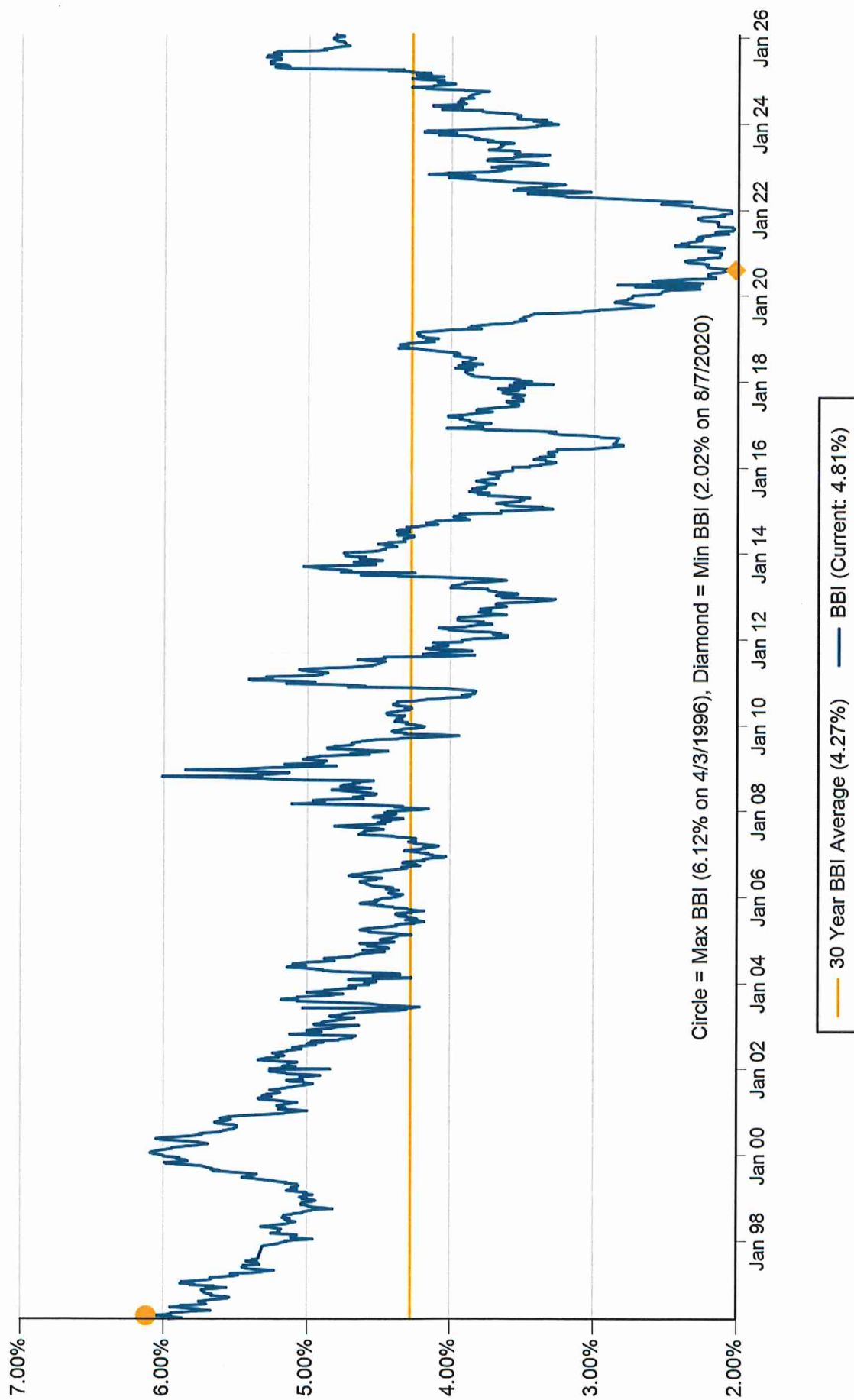
Date	Principal	Coupon	Interest	Total P+I
12/31/2027	3,765.11	6.100%	8,540.00	12,305.11
12/31/2028	3,994.78	6.100%	8,310.32	12,305.10
12/31/2029	4,238.47	6.100%	8,066.64	12,305.11
12/31/2030	4,497.01	6.100%	7,808.10	12,305.11
12/31/2031	4,771.33	6.100%	7,533.78	12,305.11
12/31/2032	5,062.38	6.100%	7,242.74	12,305.12
12/31/2033	5,371.19	6.100%	6,933.92	12,305.11
12/31/2034	5,698.83	6.100%	6,606.28	12,305.11
12/31/2035	6,046.46	6.100%	6,258.66	12,305.12
12/31/2036	6,415.29	6.100%	5,889.82	12,305.11
12/31/2037	6,806.62	6.100%	5,498.48	12,305.10
12/31/2038	7,221.83	6.100%	5,083.28	12,305.11
12/31/2039	7,662.36	6.100%	4,642.76	12,305.12
12/31/2040	8,129.76	6.100%	4,175.34	12,305.10
12/31/2041	8,625.68	6.100%	3,679.44	12,305.12
12/31/2042	9,151.84	6.100%	3,153.26	12,305.10
12/31/2043	9,710.11	6.100%	2,595.00	12,305.11
12/31/2044	10,302.42	6.100%	2,002.68	12,305.10
12/31/2045	10,930.87	6.100%	1,374.24	12,305.11
12/31/2046	11,597.66	6.100%	707.46	12,305.12
Total	\$140,000.00	-	\$106,102.20	\$246,102.20

Significant Dates

Filing Date	1/01/2027
First Payment Date	12/31/2027

30 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates March, 1996 - March, 2026



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.



Extract of Minutes of Meeting
of the City Council of the
City of Minnetrista, Hennepin County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Minnetrista, Minnesota, was duly held in City Hall in said City on Monday, March 16, 2026, commencing at 6:30 p.m.

The following members were present:

and the following were absent:

* * * * *

The following resolution was presented by Councilmember _____, who moved its adoption:

RESOLUTION NO. 33-26

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION STREET RECONSTRUCTION, WATER REVENUE AND EQUIPMENT BONDS, SERIES 2026A, IN THE PROPOSED AGGREGATE PRINCIPAL AMOUNT OF \$14,840,000

BE IT RESOLVED By the City Council of the City of Minnetrista, Minnesota (the “City”), as follows:

Section 1. Authorization.

1.01. Street Reconstruction Bonds.

(i) Pursuant to Minnesota Statutes, Chapter 475, as amended, specifically Section 475.58, subdivision 3b (the “Street Reconstruction Act”), the City is authorized to finance all or a portion of the cost of street reconstruction projects by the issuance of general obligation bonds of the City payable from ad valorem taxes.

(ii) On November 3, 2025, following a duly noticed public hearing, the City Council adopted a five (5) year street reconstruction plan (the “Street Reconstruction Plan”) describing the streets to be reconstructed, estimated costs, and any planned reconstruction of other streets in the City and approved the issuance of obligations by vote of at least two-thirds of the members thereof, all pursuant to the Street Reconstruction Act.

(iii) The reconstruction activities and expenditures described in the Street Reconstruction Plan include the reconstruction of all or portions of the certain streets including but not limited to the 2026 Street Improvement Project, City Project No. 01-26 and West Edge Boulevard in the City, all as described further in the Street Reconstruction Plan (collectively, the “Street Reconstruction”).

(iv) In accordance with the Street Reconstruction Act, the City did not receive a qualified petition for a referendum on the issuance of the bonds to be issued under the Street Reconstruction Plan within thirty (30) days of the date of the public hearing.

(iv) It is necessary and expedient to the sound financial management of the affairs of the City for the City to issue general obligation bonds in the approximate principal amount of \$1,885,000 (the “Street Reconstruction Bonds”), pursuant to the Street Reconstruction Act, to provide financing for the Street Reconstruction.

1.02. Water Revenue Bonds.

(a) The City engineer has recommended the construction of various improvements to the City’s water system, including but not limited to a new water treatment plant for Woodland Cove (the “Water Improvements”).

(b) It is necessary and expedient to the sound financial management of the affairs of the City for the City to issue general obligation bonds in the aggregate principal amount of \$12,230,000 (the “Water Revenue Bonds”), pursuant to Minnesota Statutes, Chapters 444 and 475,

as amended (collectively, the “Utility Revenue Act”), to provide financing for the Water Improvements.

1.03. Equipment Certificates.

(a) The City is authorized by Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Section 412.301, as amended (collectively, the “Equipment Acquisition Act”), to issue its general obligation equipment certificates of indebtedness on such terms and in such manner as the City determines to finance the purchase of items of capital equipment (the “Capital Equipment”), subject to certain limitations contained in the Equipment Acquisition Act.

(b) The City will purchase and acquire various items of Capital Equipment pursuant to the Equipment Acquisition Act.

(c) As required by the Equipment Acquisition Act:

(i) the expected useful life of each item of Capital Equipment is or will be at least as long as the term of the equipment certificates issued to finance such Capital Equipment; and

(ii) the principal amount of equipment certificates to be issued in the year 2026 will not exceed one-quarter of one percent (0.25%) of the estimated market value of taxable property in the City for the year 2026.

(d) It is necessary and expedient to the sound financial management of the affairs of the City for the City to issue general obligation equipment certificates in the approximate principal amount of \$725,000 (the “Equipment Certificates”), pursuant to the Equipment Acquisition Act, to provide financing for the acquisition of the Capital Equipment.

1.04. Issuance of Bonds.

(a) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Street Reconstruction, Water Revenue and Equipment Bonds, Series 2026A (the “Bonds”), in the proposed aggregate principal amount of \$14,840,000, pursuant to the Street Reconstruction Act, the Utility Revenue Act, and the Equipment Acquisition Act (collectively, the “Act”), to provide financing for the Street Reconstruction, the Water Improvements, and the Capital Equipment.

(b) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal advisor in connection with such sale. The actions of the City staff and municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

Section 2. Sale of Bonds. To provide funds to finance the Street Reconstruction, the Water Improvements, and the Capital Equipment, the City will issue and sell the Bonds in the proposed aggregate principal amount of \$14,840,000. The principal amount of the Bonds is subject to adjustment in accordance with the official Terms of Proposal to be prepared in connection with the offering and the sale of the Bonds.

Section 3. Authority of Municipal Advisor. Ehlers and Associates, Inc. (the “Municipal Advisor”) is authorized and directed to negotiate the sale of the Bonds. The City Council will meet on

Monday, April 20, 2026, or another date selected by City staff, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.

Section 4. Authority of Bond Counsel. The law firm of Kutak Rock LLP, as bond counsel to the City (“Bond Counsel”), is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the City are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

Section 5. Covenants. In the resolution awarding the sale of the Bonds, the City Council will set forth the covenants and undertakings required by the Act.

Section 6. Official Statement. In connection with the sale of the Bonds, the officers or employees of the City are authorized and directed to cooperate with the Municipal Advisor and participate in the preparation of an official statement for the Bonds and to deliver it on behalf of the City upon its completion.

Section 7. Reimbursement. The Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; the City expects to incur certain expenditures with respect to the Street Reconstruction, the Water Improvements, and the Capital Equipment that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of tax-exempt bonds. The City hereby declares its intent to reimburse certain costs of the Street Reconstruction, the Water Improvements, and the Capital Equipment from proceeds of the Bonds (the “Declaration”) in an amount not to exceed \$14,840,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations, or expenditures that otherwise meet the requirements of the Reimbursement Regulations. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Street Reconstruction, the Water Improvements, and the Capital Equipment and the principal amount of the Bonds described herein are consistent with the City’s budgetary and financial circumstances. No sources other than proceeds of the Bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City’s budget or financial policies to pay such expenditures. This Declaration is intended to constitute a declaration of official intent for purposes of the reimbursement regulations.

(The remainder of this page is intentionally left blank.)

Adopted by the City Council of the City of Minnetrista, Minnesota this 16th day of March, 2026, by a vote of _____ ayes and _____ nays.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) SS.
)
CITY OF MINNETRISTA)

I, being the duly qualified and acting City Clerk of the City of Minnetrista, Hennepin County, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on March 16, 2026, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the City’s General Obligation Street Reconstruction, Water Revenue and Equipment Bonds, Series 2026A, in the proposed aggregate principal amount of \$14,840,000.

WITNESS My hand officially as such City Clerk and the corporate seal of the City this _____ day of March, 2026.

(SEAL)

City Clerk
City of Minnetrista, Minnesota

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Approve Task Order 16 with WSB, LLC for Professional Construction Administration Services for the 2026 Street Improvement Project (City Project No. 01-26)

Prepared By: Gary Peters, Public Works Director

Meeting Date: March 19, 2026

Issue:

Should the City Council approve Task Order 16 for construction administration services for the 2026 Street Improvement Project, City Project No. 01-26?

Overview:

On January 7, 2026, The City Council approved plans and specifications and authorized the advertisement for bids for the 2026 Street Improvement Project, City Project 01-26. The City received bids on February 11, 2026, and award of the contract is on the March 19, 2026 City Council agenda.

Additional work performed by WSB prior to bid of the project includes grading and additional curb on Game Farm Road to facilitate drainage, adding Bid Alternate #2 (the relocation of the hydrant on the north side of Game Farm Road), adding Bid Alternate #3 (Texas underseal of Game Farm Road), and Addendum #1 (pedestrian ramp on HCRRA trail). WSB requests an additional \$7,100 in design fees to cover this work.

As part of the engineering services for the project, Staff requested a professional services proposal from WSB to perform certain construction administration services as outlined in the attached Task Order. The fee estimate assumes that the city's engineering technician will inspect the project and will conduct the environmental compliance inspections. If this work was done by WSB instead of the City's engineering technician the fee would be an additional \$80,000.

The fee includes 140 hours for a WSB construction manager to train the city's engineering technician during construction, attend meetings during the construction phase, assist with the pay estimates, assist with the final inspection and punch list preparation, and assist with the measurements for the record plan.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Fiscal Impact:

The improvements are proposed to be funded through a combination of City Funds and special assessments. The construction bid amount is \$2,040,855.88 (base bid plus bid alternates #2 and #3) and proposed indirect costs for WSB and permitting are 14% (18% if the city’s engineering technician time is included).

Recommended City Council Action:

Staff recommends approving Resolution No. 34-26, approving Task Order 16 WSB LLC for construction administration services for the 2026 Street Improvement Project (City Project No. 01-26)

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

2026 Street Improvement Project
Minnetrista, MN**I. Scope of Services**

1. CONSTRUCTION SERVICES
 - A. Project Management
 - a. Manage project and coordinate as needed with the city.
 - b. Review and update WSB resources and time allocated to the project with respect to approved project scope and fee as needed.
 - c. Close out the project in accordance with the project specifications.
 - B. Submittals/Shop Drawing Reviews
 - a. Review documents for general conformance with project plans and specifications.
2. CONSTRUCTION ADMINISTRATION
 - A. Preconstruction Meeting
 - a. Prepare agenda.
 - b. Attend meeting.
 - c. Prepare minutes.
 - B. Private Utility Meetings
 - a. Coordinate with private utilities in effort to accommodate private utility relocation with respect to the 2026 Street Improvement Project schedule.
 - C. Weekly Meetings
 - a. Prepare agenda.
 - b. Attend meeting.
 - c. Prepare minutes.
 - D. Documentation Review
 - a. Review documents related to the agreement.
 - b. City observer will conduct environmental compliance inspections.
 - c. EEO/Labor Compliance as required by MNDOT State Aid.
 - E. Pay Estimates
 - a. Assist city observer in reviewing quantities requested by the contractor.
 - b. Prepare draft pay vouchers (on a once monthly basis).
 - c. Distribute pay vouchers to contractor and city for signatures.
3. CONSTRUCTION OBSERVATION SERVICES
 - A. Construction Observation
 - a. WSB will provide construction management and oversight of city construction observer.
 - b. City staff will observe crews for general conformance with project plans and specifications.
 - B. Punch List / Final Inspection
 - a. Assist city staff in preparation of punch list.
 - b. City staff will inspect work performed to address items on the punch list.
 - C. Record Plan Measurements
 - a. Collect data as needed for project record plans.
4. CONSTRUCTION SURVEYING SERVICES
 - A. Construction Survey
 - a. One set of construction stakes as required by the plans and specifications.
 - B. Administration
 - a. Office work necessary to coordinate the construction survey.
 - C. Record Plans
 - a. Perform survey and office work to gather data for record plans.
 - b. Office work to prepare record plans.

- c. Deliverable will be an electronic copy of the record plans and data necessary for city staff to update GIS mapping.

5. PUBLIC ENGAGEMENT

- A. Construction kick-off newsletter
- B. Weekly and as-needed email and website construction status updates
- C. Door-hanger notices to residents
- D. Construction hotline number and email for resident questions

6. CONSTRUCTION MATERIAL TESTING

- A. Perform construction material testing as required by the project specifications.

7. PERMIT APPLICATIONS

- A. Apply for the following permits
 - 1) Hennepin County Work in Right of Way Permit
 - 2) Minnehaha Creek Watershed District Permit
 - 3) NPDES Construction Stormwater Permit

II. Compensation

Time and Materials

Construction administration, construction observation, public engagement, and permit fees are estimated based on the anticipated hours required for administering and inspecting construction and is dependent on the contractor's ability to complete the work on schedule. The estimated cost for these services is \$113,401.

Lump Sum

Compensation for construction materials testing is a lump sum fee of \$29,215.

Not to Exceed

The construction surveying services is \$14,850 and is a not-to-exceed fee without prior Council authorization.

III. Assumptions

Fees for construction observation are based on a twelve-week construction schedule assuming 12 hours per week for the ten weeks and 10 hours per week for the last two weeks, plus additional time for pre and post construction field work with City Staff and the Contractor. The fee assumes that the City's Engineering Technician will provide an additional 540 hours (estimated) for training and construction observation. It is anticipated that construction can begin as early as June and will be substantially complete by the end of September.

IV. Exclusions

The following items are excluded from this Agreement; however, Consultant can provide these services for additional compensation by an Amendment for Additional Services (AAS).

- A. Update the city's GIS mapping with the as-built data
- B. Environmental compliance inspections

**Fee Estimate for Professional Engineering Services
2025 Street Improvement Project
CP No. 01-25
City of Minnetrista**

Section 6, Item b)

		Senior Project Manager	Project Manager	Construction Manager	City Project Inspector	City Environmental Compliance Inspector	EEO/Labor Compliance	Senior Survey Technician	Two-Person Survey Crew	Public Engagement	Administrative Assistant	Total Hours	Total Fee	
		Alyson Fauske	Emily Brown	TBD	Brendan McCarthy	Brendan McCarthy	Mo Griener	Cooper Forbrook	n/a	Kirsten Gray	Amy Rein			
		\$263.00	\$241.00	\$228.00			\$121.00	\$160.00	\$265.00	\$195.00	\$152.00			
Phase	TASKS											Total		
008 Construction Services	Project Management	80	20								6	106	\$ 26,772	
	Submittals/Shop Drawing Reviews		4									4	\$ 964	
009 Contract Administration	Preconstruction Meeting	3	6	3								12	\$ 2,919	
	Private Utility Meetings	8	4	4	8							24	\$ 3,980	
	Weekly Meetings	20		10	10							40	\$ 7,540	
	Documentation Review		12			60	30					102	\$ 6,522	
	Pay Estimates	8	8	6	10						10	42	\$ 6,920	
010 Construction Inspection Services	Construction Observation*			140	540							680	\$ 31,920	
*Assumes 10 wks @ 12hrs/wk	Punchlist / Final Inspection			12	12							24	\$ 2,736	
plus 2 wks @ 10 hrs/wk	Record Plan Measurements			4	4							8	\$ 912	
011 Construction Surveying Services	Construction Survey							10	50			60	\$ 14,850	
	Record Plans			7				4	12			23	\$ 5,416	
012 Public Engagement	Public Engagement									80		80	\$ 15,600	
Total Estimated Fee													\$ 127,051.00	
Total Hours		119	54	186	584	60	30	14	62	80	16	1205		
Hourly Rate		\$263.00	\$241.00	\$228.00	\$0.00	\$0.00	\$121.00	\$160.00	\$275.00	\$195.00	\$152.00			
Labor Total		\$31,297	\$13,014	\$42,408	\$0	\$0	\$3,630	\$2,240	\$16,430	\$15,600	\$2,432	\$127,051.00		
Lump Sum Services- Construction Materials Testing													\$ 29,215.00	
Permits- Hennepin County (est. \$400), MCWD (est. \$400), NPDES (\$400)													\$1,200.00	
Total Expenses												\$30,415.00		
Total Project Fee													\$ 157,466.00	

RESOLUTION NO. 34-26

**RESOLUTION APPROVING TASK ORDER 16 WITH WSB, LLC FOR
CONSTRUCTION ADMINISTRATION SERVICES FOR THE 2026 STREET
IMPROVEMENT PROJECT,
CITY PROJECT NO. 01-26**

WHEREAS, the City of Minnetrista awarded the construction contract for the 2026 Street Improvement Project, City Project 01-26; and

WHEREAS, it is proposed to approve Task Order 16 with WSB, LLC for certain construction administration services for the 2026 Street Improvement Project, City Project 01-26.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that Task Order 16 between the City and WSB for construction administration services for the 2026 Street Improvement Project, City Project 01-26 is approved.

This resolution was adopted by the City Council of the City of Minnetrista on the 19th day of March, 2026, by a vote of _____ Ayes and _____ Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff
City Clerk