CITY COUNCIL MEETING AGENDA

August 17, 2026 at 6:30 PM
7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statues, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

a) Pledge of Allegiance

b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering

c) Approval of Agenda

2) SPECIAL PRESENTATIONS

a) Gillespie Center Update - Brian Embrey

b) Lake Minnetonka Conservation District Update - David Krueger/Jane Anderson-Thomas

3) PERSONS TO BE HEARD

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) CONSENT AGENDA

a) Res. No. 88-26 Approve Claims

b) Res. No. 89-26 Street Improvement Project - Approve Change Order

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

a) Res. No. 90-26 Comprehensive Plan Amendment & Sketch Plan Review at 3500 County Road 92

b) Consider removing East Shore Drive from project scope for the 2026 Street Improvement Project

7) ADMINISTRATIVE ITEMS

a) I. 2027 Road Project Open House - Enchanted Island (9/9 Work Session)

II. Preliminary Levey Adoption (9/9)

III. Recreational Vehicle Ordinance Adoption (9/9)

b) Staff Reports

c) Council Reports

i) Mayor Lisa Whalen – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate); Fire Partnership Committee

ii) Cathleen Reffkin – Acting Mayor; Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); St Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee; Fire Partnership Committee

iii) Claudia Lacy - Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating), Gillespie Center Advisory Council, Westonka Community Commerce Committee

iv) Peter Vickery – Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission

v) Brian Govern – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission, Westonka Community & Commerce

8) CLOSED SESSION

a) Closed session pursuant to Minnesota Statues Section 13D.05, subdivision 3(a) to conduct a performance review of the City Administrator, a person subject to the City Council's authority.

9) ADJOURNMENT

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.

RESOLUTION NO. 88-26

RESOLUTION APPROVING JUST AND CORRECT CLAIMS AGAINST CITY FUNDS

WHEREAS, the City Council of the City of Minnetrista, pursuant to MS 412.241, shall have the full authority over the financial affairs of the City; and

WHEREAS, the City Council reviewed the Claims for payment, with checks numbered 74601 through 74651 electronic checks E1003714 through E1003732; Claims batch includes an electronic transfer for payroll in the amount of $110,547.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the attached list of claims in the amount of $2,237,134.53 is hereby approved.

ADOPTED this 17th day of August 2026 by a vote of ____ Ayes ______ Nays.

____
Lisa Whalen, Mayor

ATTEST:

____
City Clerk

CITY OF MINNETRISTA

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Batch: PD PC 07292026,PR07302026,QtrlyPMTBatch 073026,MetLife080426,Aflac080426,080526HP,Xcel080426,EyeMed080526,Medsurety080526,80326 psn,MNPFA 8-13-26,Woodland CoveWTP NO7,Petty cash CH 8-7-26,081726AP,Postmaster081126,2026 ST IMP PROJ_PV1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1010 1ST BK OF THE LAKES					
74601	08/05/26	**Postmaster**			
E 101-41320-322		POSTAGE	$1,406.34	PI89	Newsletter Postage
		Total	$1,406.34		
74602	08/11/26	**Postmaster**			
E 601-49440-322		POSTAGE	$904.55	PI 89	Water Mailer
E 101-41320-322		POSTAGE	$1,200.00	PI 89	Add Postage to Postoffice to cover mailings
		Total	$2,104.55		
74603	08/17/26	**ADVANTAGE PROPERTY MAINTENANCE**			
E 101-45202-402		LAWN MAINTENANCE	$7,292.00	4155	Lawn Service
E 601-49440-402		LAWN MAINTENANCE	$2,068.00	4155	Lawn Service
E 602-49490-402		LAWN MAINTENANCE	$548.00	4155	Lawn Service
E 101-41940-402		LAWN MAINTENANCE	$1,188.00	4155	Lawn Service
		Total	$11,096.00		
74604	08/17/26	**AMAZON CAPITAL SERVICES**			
E 101-41320-201		OFFICE SUPPLIES	$256.42	1CXY-61GT-	City Hall Supplies
E 101-43121-224		STREET MAINTENANCE	$35.47	1CXY-61GT-	Casters for City Hall Chambers Podium and Clamp
E 101-41320-201		OFFICE SUPPLIES	$72.54	1LMR-YXQN-	City hall office Supplies
E 101-41320-201		OFFICE SUPPLIES	($53.10)	1NR6-1W61-	Credit
E 101-41320-201		OFFICE SUPPLIES	$53.10	1PJV-H1VN-	City Hall Supplies
E 101-41410-201		OFFICE SUPPLIES	$13.99	1TQV-RN47-	Power Cord for Label Machine
E 101-43121-224		STREET MAINTENANCE	$142.56	1YCL-R9VJ-9	Toner Ink for PW Copier and Packaging Tape
		Total	$520.98		
74605	08/17/26	**ANDERSON, DR. MELISSA**			
E 101-42110-307		PROFESSIONAL SERVIC	$1,600.00		Psycological Services
		Total	$1,600.00		
74606	08/17/26	**BAUMAN, PAULA**			
E 101-41320-433		DUES & SUBSRIPT & TR	$159.50		Mileage Reimbursement-Reissue check
		Total	$159.50		
74607	08/17/26	**BIFFS, INC.**			
E 101-45202-401		BLDG/STRUCT MAINTEN	$186.00	INV312874	Lisle Park
E 101-45202-401		BLDG/STRUCT MAINTEN	$186.00	INV312875	Linden Park
E 101-45202-401		BLDG/STRUCT MAINTEN	$186.00	INV312876	Lisle Park
		Total	$558.00		
74608	08/17/26	**BRIDGE TOWER MEDIA**			
E 602-49490-351		LEGAL NOTICE & ORD P	$329.46	7458881858	2026 Sanitary Sewer Lining Project
		Total	$329.46		
74609	08/17/26	**CAMPBELL KNUTSON**			
E 101-41610-305		PROSECUTING ATTORN	$3,582.14		Prosecution Services
		Total	$3,582.14		
74610	08/17/26	**Car-Co Auto Parts**			
E 651-49590-221		EQUIPMENT PARTS, TIR	$24.71	49-800531	AC Belt for CAT Excavator

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$24.71		
74611	08/17/26	**Center Point Energy**			
E 601-49440-383		NATURAL GAS	$30.96	10654144-4	Gas Utility
E 601-49440-383		NATURAL GAS	$133.00	10658039-2	Gas Utility
E 601-49440-383		NATURAL GAS	$61.80	10658041-8	Gas Utility
E 601-49440-383		NATURAL GAS	$33.27	11144790-0	Gas Utility
E 601-49440-383		NATURAL GAS	$18.45	11431330-7	Gas Utility
E 601-49440-383		NATURAL GAS	$25.30	11553312-7	Gas Utility
E 601-49440-383		NATURAL GAS	$43.55	11833736-9	Gas Utility
E 601-49440-383		NATURAL GAS	$18.45	13936923-5	Gas Utility
E 101-41940-383		NATURAL GAS	$65.00	5651357-5	Gas Utility - Gov't Bldg
E 601-49440-383		NATURAL GAS	$280.07	6401076054-	Gas Utility
E 101-43121-383		NATURAL GAS	$31.57	6744979-3	Gas Utility - PW
E 101-42110-383		NATURAL GAS	$66.69	8486433-9	Gas Utility - PD
E 101-43121-383		NATURAL GAS	$28.00	8486442-0	Gas Utility - PW
		Total	$836.11		
74612	08/17/26	**CENTRAL MINNESOTA DUST CONTROL LLC**			
E 101-43121-224		STREET MAINTENANCE	$11,400.00	6519	Dust Abatement Chemical
E 101-43121-224		STREET MAINTENANCE	$5,760.00	6536	Dust Abatement Chemical
		Total	$17,160.00		
74613	08/17/26	**CERTIFIED RECYCLING**			
E 671-43230-241		RECYCLING DAY EXPEN	$2,868.30	93117	Electronics for Recycling Day
		Total	$2,868.30		
74614	08/17/26	**CINTAS**			
E 101-43121-417		UNIFORMS	$149.49	4277733402	Uniforms
		Total	$149.49		
74615	08/17/26	**CORE AND MAIN**			
E 601-49440-227		UTILITY SYSTEM MAINT	$1,365.17	V000057454	Curb Stop Parts
		Total	$1,365.17		
74616	08/17/26	**CULLIGAN**			
E 101-42110-211		CLEANING & MAINT SUP	$119.00	114x0955990	Cooler Rental Service
		Total	$119.00		
74617	08/17/26	**DAVE SCOTTS SOD FARM**			
E 407-45202-530		IMPROVEMENTS	$230.85		Sod for Ash removal Spots in Painters Creek
		Total	$230.85		
74618	08/17/26	**ECM PUBLISHERS, INC**			
E 101-41410-202		COPY & PRINTING SUPP	$60.20	1109435	2026 Primary Election
E 101-41320-351		LEGAL NOTICE & ORD P	$25.80	1109436	Ordinance No 507
		Total	$86.00		
74619	08/17/26	**EMBEDDED SYSTEMS, INC**			
E 101-42110-339		SIREN AND MAINTENAN	$879.52	345083	Siren Maintenance
		Total	$879.52		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
74620	08/17/26	**EPA AUDIO VISUAL INC**			
E 101-41320-404		VEHICLE & EQUIP MAIN	$375.00	903707	Service Call for Chambers Audio
		Total	$375.00		
74621	08/17/26	**AT & T MOBILITY**			
E 101-43121-321		TELEPHONE	$120.00	28733314926	Cell Phones, I pads, hotspots
E 602-49490-381		ELECTRIC UTILITIES	$200.00	28733314926	Cell Phones, I pads, hotspots
E 601-49440-381		ELECTRIC UTILITIES	$200.00	28733314926	Cell Phones, I pads, hotspots
E 101-41940-321		TELEPHONE	$687.21	28733314926	Cell Phones, I pads, hotspots
		Total	$1,207.21		
74622	08/17/26	**AT & T MOBILITY**			
E 101-42110-321		TELEPHONE	$456.80	28733308499	Cell Phones
E 401-42110-560		EQIUP AND FURNISHING	$387.30	28733308499	MDC Connections
		Total	$844.10		
74623	08/17/26	**Fury Motors**			
E 101-42110-221		EQUIPMENT PARTS, TIR	$185.87	797428/1	Unit 70-The Works and Tire Rotation and Inspection
		Total	$185.87		
74624	08/17/26	**Gopher State One Call**			
E 601-49440-227		UTILITY SYSTEM MAINT	$273.37	6070612	Sewer & Water Locates
E 602-49490-227		UTILITY SYSTEM MAINT	$273.38	6070612	Sewer & Water Locates
		Total	$546.75		
74625	08/17/26	**GREATER MN COMMUNICATIONS**			
E 101-42110-202		COPY & PRINTING SUPP	$350.00	36049	Newsletter
E 101-41910-202		COPY & PRINTING SUPP	$700.00	36049	Newsletter
E 101-43121-437		MISCELLANEOUS EXPE	$450.00	36049	Newsletter
E 101-42401-202		COPY & PRINTING SUPP	$350.00	36049	Newsletter
E 101-41320-202		COPY & PRINTING SUPP	$839.40	36049	Newsletter
		Total	$2,689.40		
74626	08/17/26	**HAWKINS INC**			
E 601-49440-227		UTILITY SYSTEM MAINT	$4,256.98	7526613	WTP Chemicals
		Total	$4,256.98		
74627	08/17/26	**HENNEPIN COUNTY INFO TECH DEPT**			
E 401-43126-560		EQIUP AND FURNISHING	$359.76	1000271830	Radio Lease
E 401-42110-560		EQIUP AND FURNISHING	$2,785.81	1000271844	radio lease - PD
		Total	$3,145.57		
74628	08/17/26	**INFOSEND, INC**			
E 601-49440-322		POSTAGE	$1,501.47	315463	Monthly Billing
E 601-49440-307		PROFESSIONAL SERVIC	$402.42	315463	Monthly Billing
		Total	$1,903.89		
74629	08/17/26	**Int'l Union of Oper. Engineers**			
G 101-2360		PAYROLL CLEARING UNI	$315.00	August 2026	* Union dues
		Total	$315.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
74630	08/17/26	**JOHNSON, T RYAN**			
G 801-1170		LAND USE RECEIVABLE	$825.00		Refund for Land use deposit ML-25032
		Total	$825.00		
74631	08/17/26	**LELS**			
G 101-2360		PAYROLL CLEARING UNI	$876.00	August 2026	PD Union Dues (12x$73.00)
G 101-2360		PAYROLL CLEARING UNI	$64.66	August 2026	CSO Union Dues (1x$64.66)
		Total	$940.66		
74632	08/17/26	**LEXISNEXIS RISK DATA MNGMT INC**			
E 101-42110-307		PROFESSIONAL SERVIC	$218.50	1100344778	Contract Fee
		Total	$218.50		
74633	08/17/26	**LINDBERG, DAVID**			
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-22290 R1	Temp Co Rtn for 8795 W Highland Road-Holding $5000 for Final Grading Asbuilt
		Total	$10,000.00		
74634	08/17/26	**LOFFLER**			
E 101-41320-410		COMPUTER SERVICES/F	$1,813.00	5416994	UPS Maintenance
E 101-41320-410		COMPUTER SERVICES/F	$1,614.30	5416995	Extreme Switch
E 401-43126-560		EQIUP AND FURNISHING	$203.75	5418701	Domain Project
E 101-42110-202		COPY & PRINTING SUPP	$41.32	5418844	Copies-PD
E 101-41940-321		TELEPHONE	$468.93	5421136	Monthly Phone Invoice
E 101-42110-321		TELEPHONE	$468.94	5421136	Monthly Phone Invoice
E 101-43121-321		TELEPHONE	$468.94	5421136	Monthly Phone Invoice
E 101-41320-410		COMPUTER SERVICES/F	$215.61	5421503	Monthly Camera Service
E 101-42110-410		COMPUTER SERVICES/F	$548.83	5421503	Monthly Camera Service
E 601-49440-410		COMPUTER SERVICES/F	$215.61	5421503	Monthly Camera Service
E 101-41320-410		COMPUTER SERVICES/F	$2,401.59	5422778	General Support
E 101-42110-410		COMPUTER SERVICES/F	$3,430.84	5422778	General Support
E 101-43121-410		COMPUTER SERVICES/F	$514.63	5422778	General Support
E 601-49440-410		COMPUTER SERVICES/F	$1,115.02	5422778	General Support
E 602-49490-410		COMPUTER SERVICES/F	$1,115.02	5422778	General Support
E 401-43126-560		EQIUP AND FURNISHING	$117.50	5422941	HyperV Project
E 101-41320-410		COMPUTER SERVICES/F	$821.00	5423989	Firewall License
		Total	$15,574.83		
74635	08/17/26	**MET COUNCIL**			
G 602-2395		SAC CLEARING	$4,920.30	July 2026	* Monthly SAC
		Total	$4,920.30		
74636	08/17/26	**Metropolitan Council WW Servic**			
E 602-49490-438		EXPENSE MWCC	$42,194.59	0001211237	* Monthly Sewer
		Total	$42,194.59		
74637	08/17/26	**MID COUNTY**			
E 101-42110-212		MOTOR FUELS AND LUB	$1,062.79	85277	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$887.09	85324	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$1,213.67	85391	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$1,234.16	85460	Squad Fuel

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42110-212		MOTOR FUELS AND LUB	$427.29	85496	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$1,255.63	85553	Squad Fuel
		Total	$6,080.63		
74638	08/17/26	**MORRIES Parts and Service Group**			
E 401-43126-540		MOTOR VEHICLES & MA	$63,055.16	7016326	2026 F550-Replacement of Truck 5-Unit 105
		Total	$63,055.16		
74639	08/17/26	**OFFICE DEPOT**			
E 101-42110-201		OFFICE SUPPLIES	$14.12	47288120800	Air Freshners
E 101-42110-201		OFFICE SUPPLIES	$45.35	48288053000	Paper
		Total	$59.47		
74640	08/17/26	**PREMIUM WATERS, INC**			
E 101-41940-211		CLEANING & MAINT SUP	$99.14	605123-07-26	Water
		Total	$99.14		
74641	08/17/26	**Stericycle, Inc.**			
E 101-41320-307		PROFESSIONAL SERVIC	$208.47	8015003165	Shredding Services
		Total	$208.47		
74642	08/17/26	**SOUTH LAKE MINNETONKA POLICE**			
E 101-42110-410		COMPUTER SERVICES/F	$646.35		Consulting Services
		Total	$646.35		
74643	08/17/26	**TASC**			
E 101-41320-437		MISCELLANEOUS EXPE	$25.89	IN3802804	FSA Admin Fees
E 101-42110-437		MISCELLANEOUS EXPE	$25.89	IN3802804	FSA Admin Fees
		Total	$51.78		
74644	08/17/26	**Toll Gas & Welding Supply**			
E 101-43121-215		SHOP MATERIALS	$26.36	0040234018	Torch and Welder Cylinder
		Total	$26.36		
74645	08/17/26	**US BANK CORPORATE SYSTEMS**			
E 101-42110-201		OFFICE SUPPLIES	$32.99		Portfolio
E 101-42110-201		OFFICE SUPPLIES	$24.68		Note Pads
E 101-42110-434		POLICE TRAINING	$225.00		Training (3)
E 101-42110-417		UNIFORMS	$19.98		Uniform - belt
E 101-42110-434		POLICE TRAINING	$143.57		Targets -(300)
E 101-42110-201		OFFICE SUPPLIES	$13.71		Battery - Digital Recorder
E 101-42110-417		UNIFORMS	$124.75		Uniforms - Shoes
E 101-41320-433		DUES & SUBSRIPT & TR	$360.00		Grimm - AICPA annual dues
E 101-41110-437		MISCELLANEOUS EXPE	$86.79		Council meeting food
E 101-41110-437		MISCELLANEOUS EXPE	$173.61		Council meeting food/open house
E 101-41410-437		MISCELLANEOUS EXPE	$27.20		Election meeting - food/supplies
E 101-41320-433		DUES & SUBSRIPT & TR	$298.50		Grimm - MNGFOA conference lodging
E 101-41320-410		COMPUTER SERVICES/F	$120.00		Canva subscription
E 651-49590-224		STREET MAINTENANCE	$13.99		Keys for unlocking communication pedestals for wire tracing
E 101-45202-401		BLDG/STRUCT MAINTEN	$320.00		Cap blocks for Lisle Park shelter

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 407-45202-530		IMPROVEMENTS	$198.33		Trees
E 101-42110-434		POLICE TRAINING	$75.00		Training
E 101-42110-201		OFFICE SUPPLIES	$9.92		Custom Stamp
E 101-41410-201		OFFICE SUPPLIES	$93.56		water/coffee for primary
E 101-41320-433		DUES & SUBSRIPT & TR	$10.00		Grimm - MNGFOA meeting
		Total	$2,371.58		
74646	08/17/26	**US BANK EQUIPMENT FINANCE**			
E 101-41320-307		PROFESSIONAL SERVIC	$41.86	587042151	Copier
E 101-41910-307		PROFESSIONAL SERVIC	$41.86	587042151	Copier
E 101-43121-307		PROFESSIONAL SERVIC	$41.86	587042151	Copier
E 601-49440-307		PROFESSIONAL SERVIC	$41.87	587042151	Copier
E 602-49490-307		PROFESSIONAL SERVIC	$41.87	587042151	Copier
		Total	$209.32		
74647	08/17/26	**VERIFIED CREDENTIALS A/R**			
E 101-42110-418		RECRUITING	$28.50	368221	Background
E 101-42110-418		RECRUITING	$28.50	369388	Background
E 101-42110-418		RECRUITING	$28.50	373158	Background
E 101-42110-418		RECRUITING	$28.50	377565	Background
		Total	$114.00		
74648	08/17/26	**VERIZON WIRELESS**			
E 101-42110-321		TELEPHONE	$40.01	6149379068	Arlo Camera
		Total	$40.01		
74649	08/17/26	**WASTE MANAGEMENT OF WI-MN**			
E 671-43230-384		REFUSE REMOVAL	$21,517.23	8297389-159	* Recycling
E 671-43230-384		REFUSE REMOVAL	$126.65	9566396-228	Organics
		Total	$21,643.88		
74650	08/17/26	**Wm Mueller & Sons Inc.**			
E 101-43121-224		STREET MAINTENANCE	$2,033.20	326273	Asphalt for Patching
E 101-43121-224		STREET MAINTENANCE	$1,694.05	326336	Asphalt for Patching
E 101-43121-224		STREET MAINTENANCE	$2,040.00	326412	Asphalt for Patching
E 101-43121-224		STREET MAINTENANCE	$3,556.40	326493	Asphalt for Patching
E 101-43121-224		STREET MAINTENANCE	$1,190.00	326558	Asphalt for Patching
		Total	$10,513.65		
74651	08/17/26	**WSB & ASSOCIATES**			
E 651-49590-303		ENGINEERING SERV	$620.00	R-013428-00	MS4 Services
E 406-43121-303		ENGINEERING SERV	$1,338.25	R-026511-00	2025 Street Improvement Project
E 434-43122-303		ENGINEERING SERV	$5,232.00	R-029049-00	2026 Street Improvement Project
E 601-49440-303		ENGINEERING SERV	$500.00	R-031223-00	General Engineering Svcs
E 602-49490-303		ENGINEERING SERV	$500.00	R-031223-00	General Engineering Svcs
E 651-49590-303		ENGINEERING SERV	$500.00	R-031223-00	General Engineering Svcs
E 101-42600-303		ENGINEERING SERV	$1,500.00	R-031223-00	General Engineering Svcs
E 602-49490-303		ENGINEERING SERV	$1,183.50	R-031373-00	Hwy 7 Comprehensive Sewer Plan
E 602-49490-303		ENGINEERING SERV	$657.50	R-031373-00	Lift Station and St Boni Interconnect
E 406-43121-303		ENGINEERING SERV	$263.00	R-031373-00	Hwy 7 Corridor

*Check Detail Register©

Batch: PD PC 07292026,PR07302026,QtrlyPMTBatch 073026,MetLife080426,Aflac080426,080526HP,Xcel080426,EyeMed080526,Medsurety080526,80326 psn,MNPFA 8-13-26,Woodland CoveWTP NO7,Petty cash CH 8-7-26,081726AP,Postmaster081126,2026 ST IMP PROJ_PV1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 404-45202-303		ENGINEERING SERV	$372.50	R-031373-00	Westedge Trail Replacement
E 651-49590-303		ENGINEERING SERV	$93.50	R-031880-00	Lakeshore Rip Rap
G 801-1170		LAND USE RECEIVABLE	$3,740.00	R-031880-00	* Xcel Line Rebuild
E 602-49490-303		ENGINEERING SERV	$4,286.75	R-033687-00	2026 Sewer Lining Project
G 801-1170		LAND USE RECEIVABLE	$2,060.00	R-033738-00	* M/I Homes Hwy 7
E 651-49590-303		ENGINEERING SERV	$10,829.35	R-036536-00	CR110 and 115 Ditch Maintenance
E 406-43121-303		ENGINEERING SERV	$3,245.00	R-036987-00	2027 Street Improvement Project
G 801-1170		LAND USE RECEIVABLE	$269.25	R-037141-00	* Seven Oaks
		Total	$37,190.60		
1003714 e	08/03/26	**Internal Revenue Service**			
G 101-2300		PAYROLL CLEARING FE	$16,799.28		* PR - Fed w/h
G 101-2320		PAYROLL CLEARING FIC	$17,453.70		* PR - SS/Medicare w/h
		Total	$34,252.98		
1003715 e	08/03/26	**MINNESOTA DEPT. OF REV.**			
G 101-2310		PAYROLL CLEARING ST	$7,930.23		* State w/h
		Total	$7,930.23		
1003716 e	08/03/26	**Public Employees Retirement**			
G 101-2330		PAYROLL CLEARING PE	$32,636.32		* Pera w/h
		Total	$32,636.32		
1003717 e	08/03/26	**ICMA**			
G 101-2370		PAYROLL CLEARING DE	$288.46		* Roth IRA Contributions
		Total	$288.46		
1003718 e	08/03/26	**Optum**			
G 101-2347		HSA CLEARING ACCT	$6,000.79		HSA Employer and Employee Cont
		Total	$6,000.79		
1003719 e	08/03/26	**HCSP**			
G 101-2370		PAYROLL CLEARING DE	$250.00		* Retirement
		Total	$250.00		
1003720 e	08/03/26	**EDWARD JONES**			
G 101-2370		PAYROLL CLEARING DE	$2,591.00		* Deferred Comp w/h
		Total	$2,591.00		
1003721 e	08/03/26	**MINNESOTA UI FUND**			
G 101-2335		MN PAID LEAVE	$82.72	Quarter 1	Qtr 1 MN Paid Leave Pmt for Non Employee
G 101-2335		MN PAID LEAVE	$9,362.67	Quarter 2	Mn Paid Leave Payment
G 101-2335		MN PAID LEAVE	$62.05	Quarter 2	Qtr 2 MN Paid Leave Pmt for Non Employee
		Total	$9,507.44		
1003722 e	07/31/26	**Petty Cash**			
E 101-42110-431		TRAIN/MTG/EXP & SUPP	$99.69		Postage
		Total	$99.69		
1003723 e	08/04/26	**METLIFE**			
E 101-41320-131		HEALTH & LIFE INS - E C	$254.04		Dental Insurance

*Check Detail Register©

Batch: PD PC 07292026,PR07302026,QtrlyPMTBatch 073026,MetLife080426,Aflac080426,080526HP,Xcel080426,EyeMed080526,Medsurety080526,80326 psn,MNPFA 8-13-26,Woodland CoveWTP NO7,Petty cash CH 8-7-26,081726AP,Postmaster081126,2026 ST IMP PROJ_PV1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42401-131		HEALTH & LIFE INS - E C	$101.52		Dental Insurance
E 101-41910-131		HEALTH & LIFE INS - E C	$196.43		Dental Insurance
E 101-43121-131		HEALTH & LIFE INS - E C	$407.98		Dental Insurance
E 101-43125-131		HEALTH & LIFE INS - E C	$96.43		Dental Insurance
E 101-45202-131		HEALTH & LIFE INS - E C	$51.93		Dental Insurance
E 101-42110-131		HEALTH & LIFE INS - E C	$798.96		Dental Insurance
E 601-49440-131		HEALTH & LIFE INS - E C	$135.21		Dental Insurance
E 602-49490-131		HEALTH & LIFE INS - E C	$124.02		Dental Insurance
E 651-49590-131		HEALTH & LIFE INS - E C	$48.28		Dental Insurance
		Total	$2,214.80		
1003724 e	08/04/26	**AFLAC**			
G 101-2348		AFLAC INS	$11.31		Aflac Supplemental Ins
		Total	$11.31		
1003725 e	08/04/26	**XCEL ENERGY**			
E 601-49440-381		ELECTRIC UTILITIES	$21,741.23	51-6565410-8	Electricity-Wells/Watertower-2 Months
		Total	$21,741.23		
1003726 e	08/05/26	**FIDELITY SECURITY LIFE INSURANCE CO**			
G 101-2340		PAYROLL CLEARING HE	$154.38		Vision Insurance
		Total	$154.38		
1003727 e	08/05/26	**MEDSURETY, LLC**			
E 101-41320-437		MISCELLANEOUS EXPE	$30.00		Cobra Admin
		Total	$30.00		
1003728 e	08/17/26	**MN PUBLIC FACILITIES AUTHORITY**			
E 601-47000-601		BOND PRINCIPAL	$456,000.00	8/17/26	PRINCIPAL ON 2016 MN PUBLIC FACILITES NOTE (TREATMENT PLANTS)
E 601-47000-611		BOND INTEREST	$23,740.00	8/17/26	INTEREST ON 2016 MN PUBLIC FACILITES NOTE (TREATMENT PLANTS)
		Total	$479,740.00		
1003729 e	08/05/26	**PSN**			
E 601-49440-307		PROFESSIONAL SERVIC	$1,528.88	8/3/2026	MONTHLY ONLINE PAYMENT FEES JULY 2026
E 602-49490-307		PROFESSIONAL SERVIC	$1,528.88	8/3/2026	MONTHLY ONLINE PAYMENT FEES JULY 2026
E 651-49590-307		PROFESSIONAL SERVIC	$1,019.25	8/3/2026	MONTHLY ONLINE PAYMENT FEES JULY 2026
E 671-43230-307		PROFESSIONAL SERVIC	$1,019.25	8/3/2026	MONTHLY ONLINE PAYMENT FEES JULY 2026
		Total	$5,096.26		
1003730 e	08/17/26	**MAGNEY CONSTRUCTION, INC**			
E 601-43241-530		IMPROVEMENTS	$1,001,724.47	08/17/26	Woodland CoveWTP Payment no7
		Total	$1,001,724.47		
1003731 e	08/06/26	**Petty Cash**			
E 601-49440-322		POSTAGE	$12.09		Utilities
E 101-43121-433		DUES & SUBSRIPT & TR	$17.00		Parking for a class
		Total	$29.09		
1003732 e	08/17/26	**Wm Mueller & Sons Inc.**			

CITY OF MINNETRISTA

*Check Detail Register©

Batch: PD PC 07292026,PR07302026,QtrlyPMTBatch 073026,MetLife080426,Aflac080426,080526HP,Xcel080426,EyeMed080526,Medsurety080526,80326 psn,MNPFA 8-13-26,Woodland CoveWTP NO7,Petty cash CH 8-7-26,081726AP,Postmaster081126,2026 ST IMP PROJ_PV1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 434-43122-530		IMPROVEMENTS	$244,758.91	8/17/26	PAY VOUCHER 1-2026 STREET IMPROVEMENT PROJECT
		Total	$244,758.91		
		1010	$2,126,587.53		

Fund Summary

1010 1ST BK OF THE LAKES	
101 GENERAL FUND	$182,190.19
401 CAPITAL IMPROVEMENT PROGRAM	$66,909.28
404 PARK DEDICATION FUND	$372.50
406 ROAD MAINTENANCE FUND	$4,846.25
407 TREE REPLACEMENT FUND	$429.18
434 2026 ROAD PROJECTS FUND	$249,990.91
601 WATER FUND	$1,518,371.19
602 SEWER FUND	$57,903.27
651 STORM WATER MGMT FUND	$13,149.08
671 RECYCLING FUND	$25,531.43
801 LANDUSE AGENCY	$6,894.25
	$2,126,587.53

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM

Subject:	**Approve Change Order 1 for the 2026 Street Improvement Project (City Project No. 01-26)**
Prepared By:	Alyson Fauske, PE (MN), City Engineer
Meeting Date:	August 17, 2026
Attachment:	Resolution, Change Order 1

Issue:
Should City Council approve Change Order 1 for the 2026 Street Improvement Project, City Project No. 01-26?

Overview:
At the March 16, 2026 meeting the City Council awarded the contract for the 2026 Street Improvement Project, City Project No. 01-26 to WM Mueller. The contractor phased the project, with Game Farm Road being Phase 1 and Phase 2 consisting of North and South Saunders, Pinnacle Way, and Lakeside Drive and Circle. Phase 1 of the city's project is scheduled to be paved by August 14.

Heavy construction trucks have been using the western entrance on Game Farm Road for access to Westonka School District's project, which is scheduled to be completed at the end of August. City staff doesn't want these heavy trucks on new pavement, so the final layer of pavement on Game Farm Road from the western school entrance to CR 110 will be installed after the school district project is completed. Staff supports WM Mueller's request for $2,000.00 remobilization charge to complete this work and will invoice the school district for this charge.

Fiscal Impact:
If approved, Change Order 1 will increase the contract from $2,040,855.88 to $2,042,855.88. Westonka Schools will be invoiced for the $2,000.00 change order.

Recommended City Council Action:
Staff recommends that City Council adopt Resolution 89-26 approving Change Order 1 for the 2026 Street Improvement Project, City Project No. 01-26.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

SP/SAP(s)	243-114-001	MN Project No.:		Change Order No.	1

Project Location	Minnetrista, MN		
Local Agency	City of Minnetrista	Local Project No.	01-26
Contractor	Wm Mueller & Sons, Inc	Contract No.	
Address/City/State/Zip	831 Park Avenue, Hamburg MN 55339		
Total Change Order Amount $	$2000.00		

Issue: The Engineer has determined the Contract needs to be revised in accordance with specification 1402.5 - Extra Work.

Hilltop Primary School is currently having work done on their property that includes heavy construction vehicles using Game Farm Road for access. These heavy construction vehicles would likely damage any new pavement laid with the mill and overlay project on this street.

Resolution:

1. The Contractor will pave wearing course on the portion of Game Farm Road between the western entrance of Hilltop Primary School and County Road 110 after work on the school property is completed.
2. The Contractor and Owner have agreed upon pricing for remobilization for wear paving this section of roadway.

Entitlement: Payment for this work will be at a Negotiated Lump Sum basis as provided in MnDOT Specification 1904 (include as many as apply), as shown in the estimate of cost.

This document does not change Contract Time.

Estimate Of Cost: *(Include any increases or decreases in contract items, any negotiated or force account items.)*

**Group/ funding Category	Item No.	Description	Unit	Unit Price	+ or – Quantity	+ or – Amount $
Local	2021.50 1	Mobilization	1	$2000.00	1	$2000.00
					Net Change this Change Order	$2000.00

Group/funding category is required for federal aid projects

Project Engineer: ______________________ Date: ____________

Print Name: ______________________ Phone: ____________

Contractor: ______________________ Date: ____________

SP/SAP(s)	243-114-001	MN Project No.:		Change Order No.	1

Print Name: ______________________ Phone: ______________

Other required signatures (MnDOT if work on Trunk Highway, other agency as needed). These signatures should be inplace before submittal to the DSAE.

Signature: ______________________ Date: ______________

Print Name: ______________________ Phone: ______________

Title and Agency: ______________________

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: ___ Federal Funding ___ State Aid Funding ___ Local Funds

District State Aid Engineer: ______________________________________ Date: _____________________

RESOLUTION NO. 89-26

CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA

A RESOLUTION APPROVING CHANGE ORDER 1 FOR THE 2026 STREET IMPROVEMENT PROJECT, CITY PROJECT NO. 01-26

WHEREAS, on March 16, 2026 the City of Minnetrista awarded the contract for the 2026 Street Improvement Project, City Project 01-26 to Wm Mueller & Sons, Inc.; and

WHEREAS, construction access for a Mound-Westonka School District project is located at their western access on Game Farm Road; and

WHEREAS, Wm Mueller & Sons will install the final lift of pavement on Game Farm Road before the Mound-Westonka School District project is scheduled to be completed;

WHEREAS, construction traffic over a newly-paved surface is not in the City's best interest for maintaining infrastructure; and

WHEREAS, Wm Mueller & Sons, Inc. requests $2,000.00 for remobilization to install the final lift of pavement on Game Farm Road between the western entrance to the Mound-Westonka School District property and County Road 110.

NOW THEREFORE, BE IT RESOLVED by the City Council of Minnetrista that Change Order 1 for 2026 Street Improvement Project, City Project 01-26 is approved.

This resolution was adopted by the City Council of the City of Minnetrista on the 17th day of August, 2026, by a vote of ______ Ayes and ________ Nays.

____
Lisa Whalen, Mayor

ATTEST:

____
Ann Meyerhoff, City Clerk

CITY OF MINNETRISTA

CITY COUNCIL BUSINESS ITEM

Subject:	**Application from Renee & Ronald Gothmann and David & Susan Segner for an amendment to the Minnetrista 2040 Comprehensive Plan and expansion of the Metropolitan Urban Services Area (MUSA) at 3500 County Road 92.**
Prepared By:	**Nickolas Olson, Senior City Planner**
Through:	**David Abel, Community Development Director**
Meeting Date:	**August 17, 2026**

Overview: Renee & Ronald Gothmann and David & Susan Segner (the "Applicants") have made a request for an amendment to the Minnetrista 2040 Comprehensive Plan to change the future land use from Urban Reserve to Residential Low-Medium and expansion of the Metropolitan Urban Services Area (MUSA) for the property located at 3500 County Road 92; SDD: Staged Development District; PID# 29-117-24-24-0003 (the "Property").

Background: The Applicants are working with Beth Hustad and Ben Krsnak of Hempel Real Estate to develop the approximately 68.7 gross acres included with this Comprehensive Plan Amendment request. A proposed concept plan has been attached for discussion purposes, and it meets the expected 3.5 units/acre in the Met Council's 2050 System Statements.

Discussion: The requested Comprehensive Plan Amendment is in compliance with the goals and policies set forth in the 2040 Comprehensive Plan. The Property is presently guided for Urban Reserve and the City has considered it for possible urbanization. In order to facilitate future development, the Applicants are requesting to change the guidance of the Property to Residential Low-Medium. This is an existing land use category that was removed for all future development with the 2040 update, but maintained for existing developed parcels. Given the expected density, this land use category is the most appropriate for the Property.

While the Applicants ultimately intend to develop the Property, the City Council should focus its review and discussion this evening on the Comprehensive Plan Amendment. There has been a concept plan included with the application and the City Council may provide feedback on the concept, but no formal action regarding the concept is required at this time. The Applicants will be required to submit a separate application for any possible subdivision of the Property, at which time the City Council would discuss this matter in greater detail.

The Comprehensive Plan Amendment request represents the first step in the development process. Should the City elect to approve the amendment request, this is then submitted to the Metropolitan Council, the regional planning policy-making body, for their review. While waiting for the Met Council review to be completed, a formal concept plan may be submitted to the City for consideration. A concept plan does not grant any entitlements, but rather allows the applicant to receive feedback from the city on a future preliminary plat application. Prior to submitting a preliminary plat application, the developer is required to hold a neighborhood meeting to present the proposal to the surrounding property owners. Once the Met Council has completed their review and the developer has held a neighborhood meeting, the next step is a preliminary plat application. This may also include any rezoning that may be necessary for the proposed development. At this time, the City holds a public hearing of its own for neighborhood comment. A preliminary plat is reviewed by the City's park commission, planning commission, and city council. Should the preliminary plat be approved, the developer would then submit a final plat application for review by the City Council. Upon approval of a final plat, a developer can then begin construction on the site. In limited situations, a developer may ask for permission from the city council for preliminary grading.

Neighborhood Comments: Notices were sent out to all property owners within 500 feet of the subject property. To date, staff has spoken with 1 neighboring property owner and discussed the request. No formal written comments or concerns regarding this request have been received.

Planning Commission Recommendation: The Applicants' request was presented to the Planning Commission at their July 27, 2026 meeting. At that meeting, the Planning Commission held the required public hearing. There were a handful of people present to speak on the request. After hearing the testimony during the public hearing and discussing the request amongst themselves, the Planning Commission made a motion to recommend the City Council approve the requested 2040 Comprehensive Plan Amendment at 3500 County Road 92, based on certain findings and subject to conditions. Motion passed 5-0. Absent: Livermore, Gangestad, Gehring, and Rognli.

Conclusion: The City Council should review the staff report and the recommendation of the Planning Commission. After review, the City Council should consider the entire record before it prior to making a motion. Along with making a motion, findings of fact should be made which support the motion. Findings of fact based on the information submitted by the Applicants may be as follows:

1. The Property is presently zoned Staged Development District. It is anticipated that a rezoning to Planned Unit Development will be needed in the future, which will be consistent with the proposed Residential Low-Medium future land use designation;
2. The proposed comprehensive plan amendment will not alter the system statement or forecasts determined by the Metropolitan Council for the City; and
3. The proposed comprehensive plan amendment is in compliance with the goals and policies set forth in the 2040 Comprehensive Plan.

Recommended Action: Motion to adopt a resolution approving the requested Comprehensive Plan Amendment at 3500 County Road 92 and authorizing staff to submit the same to the Metropolitan Council based on certain findings of fact outlined in the staff report and subject to the following conditions:

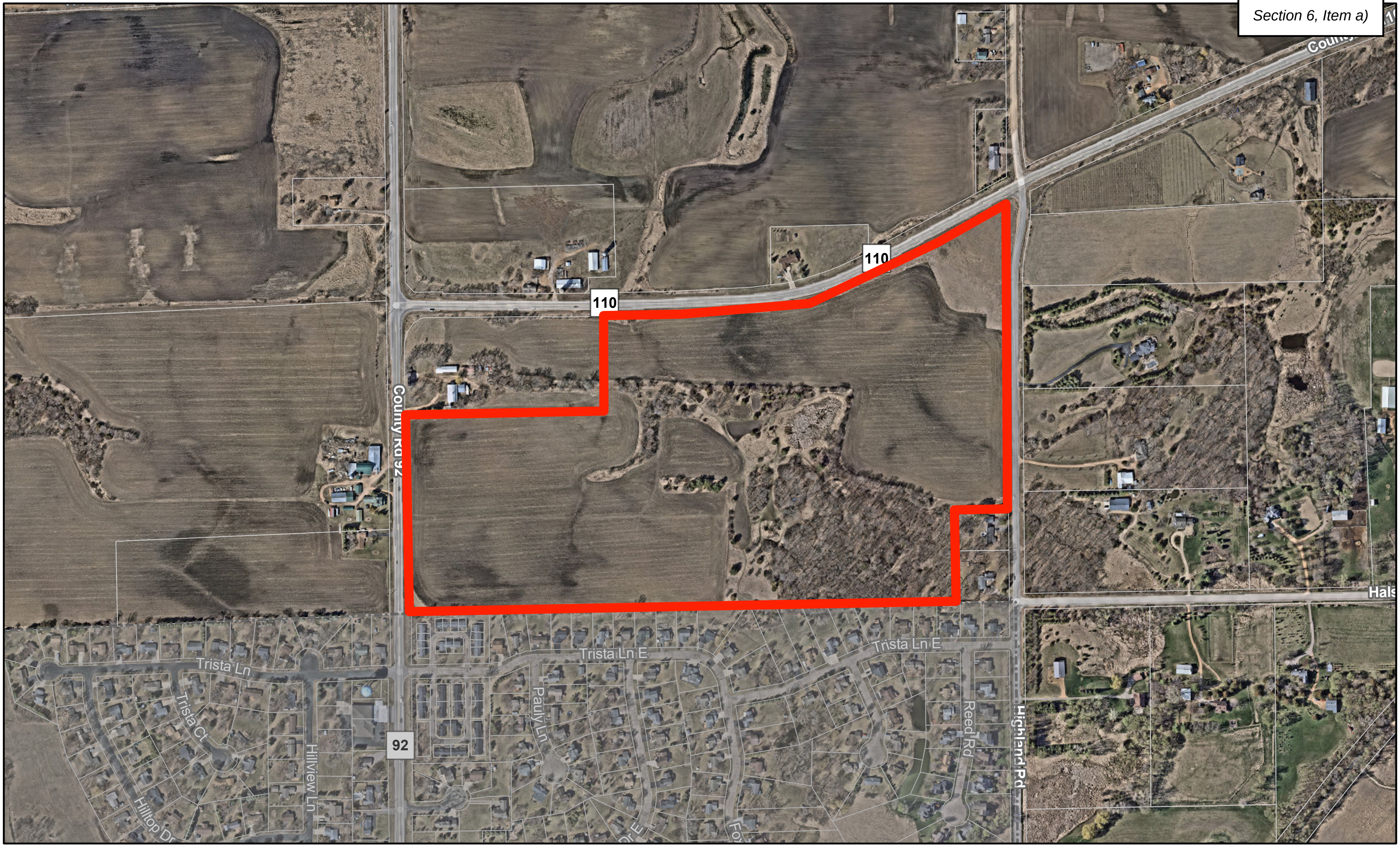
1. The Applicants obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction over the Property as required; and
2. The Applicants are responsible for all fees incurred by the City in review of this application.

Attachments:

1. Location Map
2. Applicants' Narrative
3. Current Concept Plan (subject to change)
4. Proposed Land Use Map
5. Res. No. 90-26 Approving Comprehensive Plan Amendment at 3500 County Road 92

3500 County Road 92

Section 6, Item a)



1 in = 800 Ft

City Boundary

City Mask

Address Labels

July 22,

Map Powered By Datafi

wsb

The Segner Gothmann Family Farm "The Farm"

Narrative

June 17, 2026

Comprehensive Guide Plan Amendment and Sketch Plan Request

Dear City of Minnetrista Staff, Commissioners, and City Council Members:

Trek Development and Hempel Real Estate, operating as a newly formed LLC, located at 800 La Salle Ave Suite 1250 Minneapolis Minnesota 55402 respectfully request your review and approval for a Comprehensive Plan Amendment and Sketch Plan review for The Family Farm property located at 3500 County Road 92. The Current owners of The Family Farm property are The Ronald I. Gothmann and Renee M. Gothmann Trust, and The David N. and Susan J. Segner Living Trust. We are requesting approval of a Comprehensive Plan Amendment from Urban Reserve to Residential Low-Medium Density on 68.73 acres.

The proposed project is located adjacent to the northern boundary of St. Bonifacius, which is developed as a single-family residential neighborhood. The property is bordered by Highland Road to the east, CSAH 110 to the north, and CSAH 92 to the west.

The Family Farm property has been used for agricultural production by the family since the late 1940's and is uniquely bordered by two county roads and one local roadway. The two access points to the neighborhood are designed to increase safety and minimize access to and from multiple county roads. The memory care facility is located adjacent to CSAH 92 at the proposed west entrance to the project, providing visibility and access without requiring travel through the neighborhood. The proposed plan is designed with two access locations and two open space pods preserving buffered wetlands and wooded green space, combined with city-owned stormwater ponding.

The property consists of 68.73 gross acres and is currently guided as Urban Reserve, proposed to be amended to Residential Low-Medium Density. Our concept proposal for the Segner Gothmann Family Farm "The Farm" is designed to be developed as a low-density single-family residential Planned Unit Development (PUD) consisting of 237 single-family lots and one 40-unit, single-level senior memory care home on 68.73 acres. Net acreage excludes wetlands, wetland buffers, and city-owned storm ponds. The plan includes a combination of 65', 55', and 50' wide lots, resulting in a maximum density of 3.5 units per acre.

Our proposal complies with the Metropolitan Council's 2050 Systems Statement designating this portion of the City as Suburban Edge, where the predominant development pattern is low-or medium-density residential subdivisions.

There is an adjacent exception parcel owned by another family located in the northwest corner of the proposed project area. We are continuing discussions with the ownership family regarding the potential acquisition of this parcel. We do not currently have the parcel under contract. A proposed ghost layout is included to ensure the site can be developed separately or seamlessly integrated with “The Farm” plan proposal.

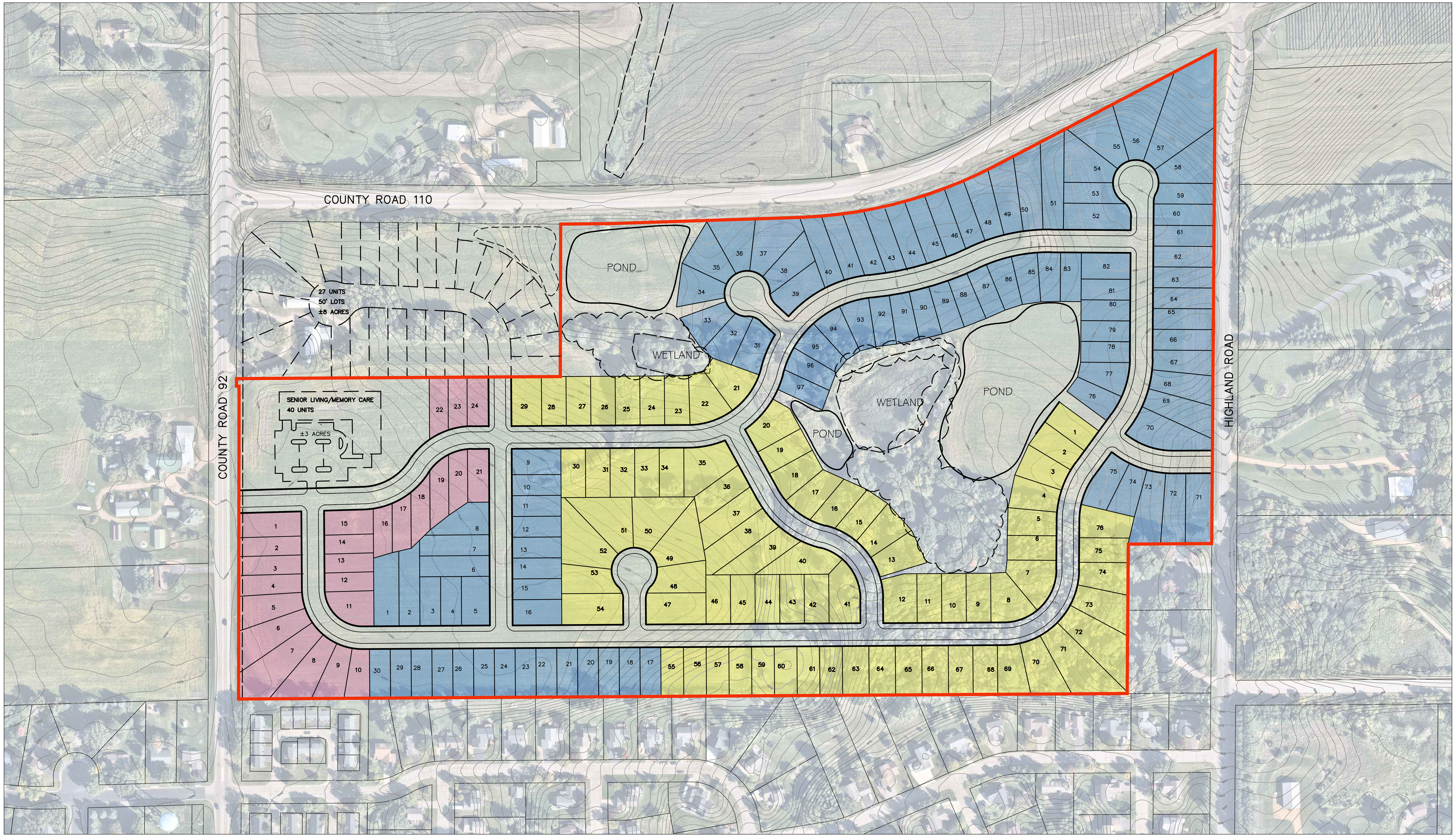
The Farm is not currently connected to public sanitary sewer, storm sewer, or water systems. Our project proposes obtaining access to the public utilities and infrastructure available within the Highland Road ROW to the south. Adequate capacity exists within the existing public utility infrastructure to serve this development.

Our team is very excited to present “The Farm” proposal and we look forward to working with you to bring this project to fruition. Thank you!

Sincerely,

Elisabeth Hustad

Trek Development, Inc



SITE DATA:

GROSS AREA: ±68.7 ACRES
WETLAND AREA: ±1.7 ACRES
NET DEVELOPABLE AREA: ±67 ACRES

2040 GUIDE PLAN:
EAST OF 92: URBAN RESERVE
PROPOSED LAND USE: RESIDENTIAL LOW DENSITY: 1.15-4 UNITS/ACRE
CURRENT ZONING:
EAST OF 92: SDD-STAGED DEVELOPMENT DISTRICT
PROPOSED ZONING: PUD (?)

Gross Area (acres)	68.7
Wetland (acres)	1.7
Net Area (acres)	67
50' lots	24
55' lots	97
65' lots	76
Memory Care	40
total	**237**
Net Density	**3.5 units/acre**

0 75 150 300
GRAPHIC SCALE IN FEET

N

CONCEPT BASED ON AVAILABLE DATA
NO ENGINEERING
NO SURVEYING
WETLANDS HAVE NOT BEEN DELINEATED
CONCEPT SUBJECT TO CHANGE WITHOUT NOTICE

126027 CP06

PIONEERengineering
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS
2422 Enterprise Drive
Mendota Heights, MN 55120
(651) 681-1914
Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota

Name Jennifer L. Thompson
Reg. No. 44763 Date

Revisions

Date 5-27-2026
Designed JLT
Drawn JLT

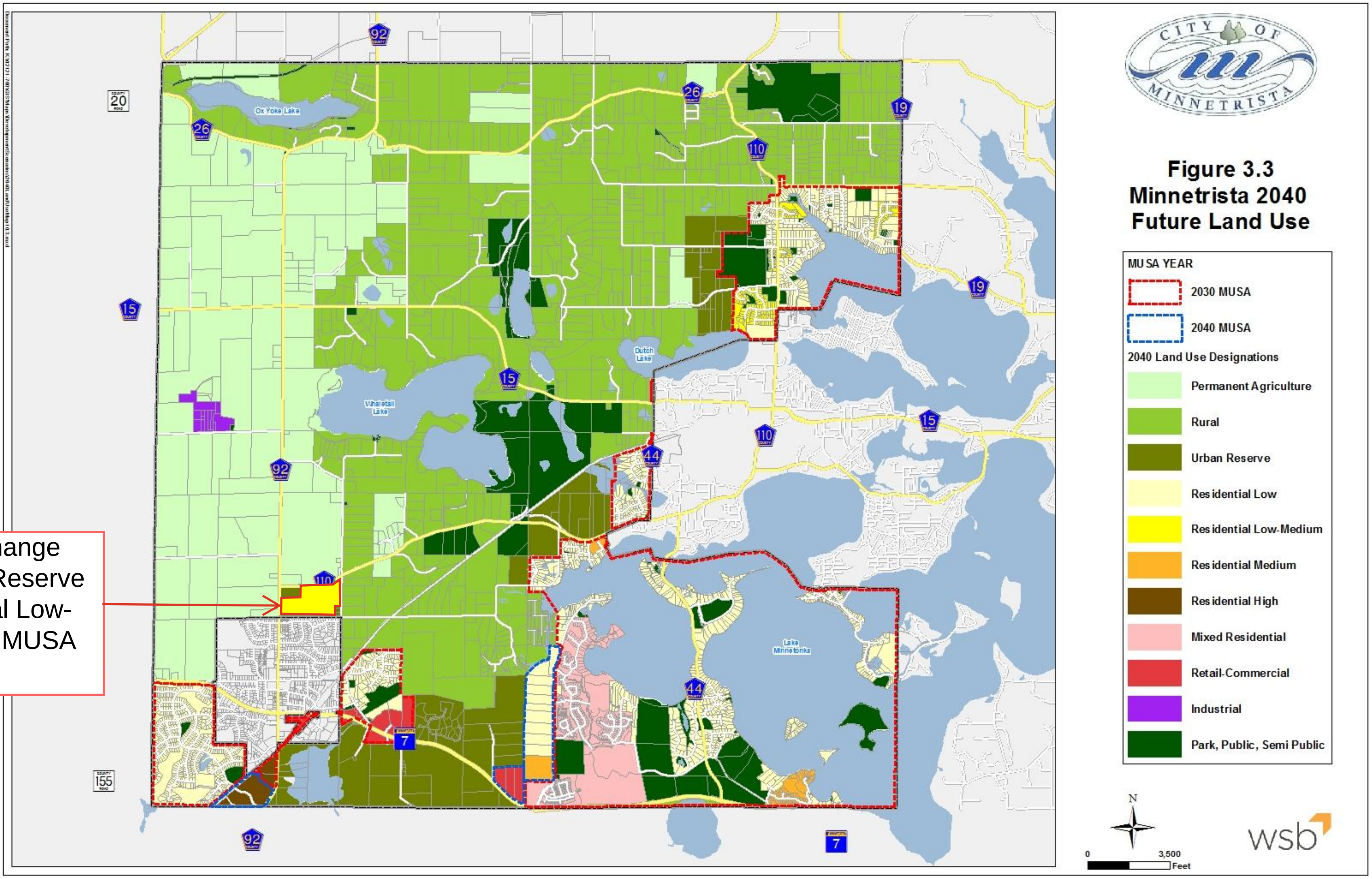
CONCEPT PLAN 6

TREK DEVELOPMENT

MINNETRISTA PROPERTY
MINNETRISTA, MINNESOTA

1 OF 1

Proposed Change from Urban Reserve to Residential Low-Medium and MUSA Expansion



RESOLUTION NO. 90-26

CITY OF MINNETRISTA

RESOLUTION APPROVING A COMPREHENSIVE PLAN AMENDMENT TO CHANGE THE LAND USE DESIGNATION FROM URBAN RESERVE TO RESIDENTIAL LOW-MEDIUM FOR 3500 COUNTY ROAD 92 AND AUTHORIZE STAFF TO SUBMIT A COMPREHENSIVE PLAN AMENDMENT FOR THE SAME TO THE METROPOLITAN COUNCIL

WHEREAS, the city of Minnetrista (the "City") is a municipal corporation, organized and existing under the laws of Minnesota; and

WHEREAS, the City in 2019 adopted its comprehensive plan (the "Comprehensive Plan") to promote the orderly, economic, and safe development and utilization of land within Minnetrista; and

WHEREAS, Renee & Ronald Gothmann and David & Susan Segner (the "Applicants") are the fee owner of the land located at 3500 County Road 92 (collectively the "Properties") described as Exhibit A attached hereto; and

WHEREAS, the Applicants have applied for a Comprehensive Plan Amendment from Urban Reserve to Residential Low-Medium in accordance with City Code; and

WHEREAS, on July 27, 2026, the Minnetrista Planning Commission considered the Comprehensive Plan Amendment, held a public hearing and, after consideration of the record before it, voted 5-0 in favor of recommending approval of the requested Comprehensive Plan Amendment; and

WHEREAS, the City Council has reviewed the application, as submitted, and has made the following findings of fact:

1. The Property is presently zoned Staged Development District. It is anticipated that a rezoning to Planned Unit Development will be needed in the future, which will be consistent with the proposed Residential Low-Medium future land use designation;
2. The proposed comprehensive plan amendment will not alter the system statement or forecasts determined by the Metropolitan Council for the City; and
3. The proposed comprehensive plan amendment is in compliance with the goals and policies set forth in the 2040 Comprehensive Plan.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Council of the city of Minnetrista, based on the above findings of fact, hereby approves the amendment to the Comprehensive Plan that amends the land use designation of 3500 County Road 92 from Urban

Reserve to Residential Low-Medium.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Council of the city of Minnetrista hereby authorizes and directs staff to submit a comprehensive plan amendment consistent herewith to the Metropolitan Council for review and approval.

This resolution was adopted by the City Council of the City of Minnetrista on this 17th day of August, 2026 by a vote of ___ ayes and ___ nays.

____
Lisa Whalen, Mayor

ATTEST:

____
Ann Meyerhoff, City Clerk

EXHIBIT A

Legal Description of the Property:

That part of the Northwest Quarter of Section 29, Township 117, Range 24, described as follows:

Beginning at the Southwest corner of said Northwest Quarter; thence Northerly along the West line of said Section 29 to a point distant 1529.20 feet Southerly from the Northwest corner of said Section 29, being a point of curvature of a 36 degree tangential curve concave to the Southeast having a radius of 159.16 feet and a central angle of 89 degrees 06 minutes; thence Easterly along a radial line of said curve a distance of 33.00 feet; thence Northeasterly concentric with said curve a distance of 196.16 feet; thence Northerly along a radial line of said curve and its Northerly extension to the North line of the Southwest Quarter of said Northwest Quarter; thence Easterly along said North line and along the North line of the Southwest Quarter of Northwest Quarter to the Survey Line as delineated on Hennepin County State Aid Highway No. 110, Plat 54; thence Northeasterly along said Survey Line to the West line of the East 33.00 of said Northwest Quarter; thence Southerly along said West line of the East 33.00 feet to the North line of the South 395.00 feet of said Northwest Quarter; thence Westerly along said North line of the South 395.00 feet to the West line of the East 253.56 of said Northwest Quarter; thence Southerly along said West line of the East 253.56 feet to the South line of said Northwest Quarter; thence Westerly along said South line to the point of beginning according to the Government Survey thereof, Except that part which lies North of the South 847.00 feet of said Northwest Quarter and West of the East line of the West 889.00 feet of said Northwest Quarter.

Torrens Certificate No. 759286

CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: **Remove East Shore Drive from the 2027 Street Improvement Project, City Project 01-27**

Prepared By: Alyson Fauske, PE (MN), City Engineer

Meeting Date: August 17, 2026

Issue:

Should the City remove East Shore Drive from the 2027 Street Improvement Project, City Project 01-27?

Background/Discussion:

At the June 15, 2026 meeting the City Council passed Resolution 72-26 approving Task Order 18 with WSB for the preparation of a feasibility report and preliminary design for the 2027 Street Improvement Project and authorized the preparation of the feasibility report. The approved project scope included paving East Shore Drive, the only unpaved road on "The Island". Recently staff was informed that one of the homes at the end of East Shore Drive will be reconstructed. It is undesirable to have construction equipment traverse a newly-paved road therefore it is recommended to suspend exploration of paving this road until the home construction is completed.

Figure 1. Aerial photo of East Shore Drive

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Fiscal Impact:
WSB's fee to complete the feasibility study will be reduced by $500 if East Shore Drive is removed from the project.

Recommended City Council Action:
Staff recommends the City Council remove East Shore Drive from the 2027 Street Improvement Project, City Project 01-27.

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.