CITY COUNCIL MEETING AGENDA

July 20, 2026 at 6:30 PM
7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statues, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

a) Pledge of Allegiance

b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering

c) Approval of Agenda

2) SPECIAL PRESENTATIONS

a) Mound Fire Chief Greg Pederson Appreciation

b) Employee Appreciations

a) Lori Brazil - 40 Years

b) Craig Squires - 25 Years

c) Patrick Cummings - 20 Years

d) Trevor Barrett - 10 Years

e) Brian Grimm - 20 Years

f) Spencer Koch - 5 Years

g) Jacob Therres - 5 Years

c) 2nd Quarter 2026 Financial Update

3) PERSONS TO BE HEARD

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) CONSENT AGENDA

a) Approve Work Session Meeting Minutes

b) Approve City Council Regular Meeting Minutes

c) Res. No. 74-26 Approve Claims

d) Res. No. 75-26 Approve Variance at 3900 Kings Point Road

e) Res. No. 76-26 Approve IUP Amendment & CUP at 6900 County Road 110W

f) Res. No. 77-26 Approve CUP Amendment at 8230 State Hwy No. 7

g) Res. No. 78-26 Approve Site Plan at 9385 County Road 26

h) Ord. No. 507 Tobacco

i) Res. No. 79-26 Authorizing Publication of Ordinance No. 507 by Title and Summary

j) Accept Hennepin County Grant for Night Vision Equipment

k) Approve Maintenance Agreement for Tree in the Right of Way at 1295 Preserve Blvd

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

a) Res. No. 80-26 Appoint Comprehensive Plan Update Task Force

7) ADMINISTRATIVE ITEMS

a) Future Agenda Items

a) C.C. Ludwig Award Open House (8/3)

b) 2027 Preliminary Levy Adoption (9/9)

b) Staff Reports

c) Council Reports

i) Mayor Lisa Whalen – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate); Fire Partnership Committee

ii) Cathleen Reffkin – Acting Mayor; Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); St Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee; Fire Partnership Committee

iii) Claudia Lacy - Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating), Gillespie Center Advisory Council, Westonka Community Commerce Committee

iv) Peter Vickery – Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission

v) Brian Govern – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission, Westonka Community & Commerce

8) ADJOURNMENT

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.

CITY OF MINNETRISTA

INFORMATIONAL ITEM

Subject: Financial Update - For 2nd Quarter 2026

Prepared By: Brian Grimm, Finance Director

Date: July 20, 2026

Item: Attached is a year-to-date revenue report and expenditure by department report for the general fund as well as an overall current cash and investment report. The reports attached reflect activity through 2nd quarter 2026 (first six months of the year)

As you will see in the attached revenue and expenditure reports, the actual numbers are tracking about where they should be for this point in the year in comparison to the budgeted totals.

Revenues are tracking where they should be as our overall collections are at 47% of our budgeted amounts for 2026. During 2025 at the same time (6/30/25) revenue collections were 46% of general fund budgeted revenues. The City has also received additional tax revenue in early July which will be included in the 3rd quarter report.

On the expenditure report most items are tracking as expected as well. Overall general fund expenditures are at about 49% year to date in comparison to the total 2026 general fund budgeted expenditures. For 2025 the actual general fund expenditure at the end of the second quarter (6/30/25) was 52% of general fund budgeted expenditures.

The current cash and investment total for all funds as of June 2026 is $24,726,916.86.

This information item is a normal update to Council for tracking the 2026 budget to actual numbers.

CITY OF MINNETRISTA

Revenue Guideline updated 2026

Account	Descr	2026 YTD Budget	JUNE 2026 Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget	2025 YTD Amt
101 GENERAL FUND							
R 101-100-31010	GENERAL PROPER	$5,780,136.00	$2,687,500.00	$2,687,500.00	$3,092,636.00	46.50%	$2,428,750.00
R 101-100-31020	DELINQUENT AD	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-100-31040	FISCAL DISPARITI	$150,000.00	$0.00	$0.00	$150,000.00	0.00%	$0.00
R 101-200-32120	BUSINESS LICENS	$6,000.00	$190.00	$10,640.00	-$4,640.00	177.33%	$5,720.00
R 101-200-32210	BUILDING PERMIT	$225,000.00	$66,525.52	$340,024.04	-$115,024.04	151.12%	$313,016.02
R 101-200-32212	BLDG - ENGINEER	$25,000.00	$2,800.00	$14,350.00	$10,650.00	57.40%	$19,350.00
R 101-200-32230	PLUMBING AND H	$50,000.00	$4,161.00	$23,678.00	$26,322.00	47.36%	$22,891.00
R 101-200-32240	DOG LICENSES	$0.00	$0.00	$150.00	-$150.00	0.00%	$0.00
R 101-200-32250	ELECTRICAL PERM	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-200-32260	OTHER PERMITS	$3,000.00	$385.00	$2,310.00	$690.00	77.00%	$2,075.00
R 101-300-33160	FEDERAL GRANT	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-300-33265	SAFE & SOBER GR	$15,000.00	$0.00	$0.00	$15,000.00	0.00%	$9,752.82
R 101-300-33270	FIRE SERVICES G	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-300-33401	LOCAL GOVERNME	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-300-33402	HOMESTEAD CRE	$6,000.00	$0.00	$0.00	$6,000.00	0.00%	$0.00
R 101-300-33406	POST REIMBURSE	$13,000.00	$0.00	$947.00	$12,053.00	7.28%	$861.00
R 101-300-33407	POLICE AID	$190,000.00	$0.00	$0.00	$190,000.00	0.00%	$0.00
R 101-300-33416	PERA STATE AID	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-300-33425	STATE AID OTHER	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-300-33510	DRUG TASK FORC	$50,000.00	$0.00	$0.00	$50,000.00	0.00%	$9,248.72
R 101-400-34101	CITY HALL RENT	$2,500.00	$0.00	$0.00	$2,500.00	0.00%	$2,251.00
R 101-400-34103	ZONING AND SUB	$45,000.00	$14,220.00	$44,920.00	$80.00	99.82%	$29,240.00
R 101-400-34104	WETLAND PERMIT	$1,000.00	$0.00	$250.00	$750.00	25.00%	$1,000.00
R 101-400-34105	SALE OF MAPS AN	$250.00	$0.00	$0.00	$250.00	0.00%	$0.00
R 101-400-34106	REPORT COPIES	$2,500.00	$587.50	$1,536.85	$963.15	61.47%	$805.70
R 101-400-34107	ASSESSMENT SEA	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-400-34109	MISC FEES	$1,000.00	$56.34	$691.15	$308.85	69.12%	$1,340.91
R 101-400-34301	STREET STATE AI	$20,000.00	$0.00	$10,000.00	$10,000.00	50.00%	$10,000.00
R 101-400-34303	STREET DEPARTM	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-400-34401	CRIME LEVY - ISD	$50,000.00	$0.00	$0.00	$50,000.00	0.00%	$0.00
R 101-400-34501	POLICE SERVICES	$302,680.00	$75,670.00	$227,010.00	$75,670.00	75.00%	$217,881.75
R 101-400-34502	FIRE SERVICE CAL	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-400-34940	SQUAD/EQUIP SAL	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-400-34950	SUPPLIES/MATERI	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-400-37170	OTHER/CELL PHO	$200,000.00	$5,304.50	$26,654.18	$173,345.82	13.33%	$25,678.54
R 101-500-35101	COURT FINES	$35,000.00	$2,838.60	$8,966.38	$26,033.62	25.62%	$16,611.33
R 101-500-35104	ALARM FINES	$0.00	$0.00	$200.00	-$200.00	0.00%	$800.00

Account Descr		2026 YTD Budget	JUNE 2026 Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget	2025 YTD Amt
R 101-500-35105	DOG RELEASE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-500-35300	FORFEITURES	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-600-36101	SPECIAL ASSESSM	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-610-36210	INTEREST ON INV	$125,000.00	$54.21	$29,239.55	$95,760.45	23.39%	$67,124.92
R 101-620-36230	CONTRIBUTIONS	$10,000.00	$0.00	$1,000.00	$9,000.00	10.00%	$1,500.00
R 101-620-36240	REVENUE COLL FO	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 101-620-36250	REFUNDS AND REI	$15,000.00	$251.54	$2,103.25	$12,896.75	14.02%	$15,197.22
R 101-620-36251	PD REFUNDS/REI	$5,000.00	$0.00	$4,524.98	$475.02	90.50%	$651.00
R 101-620-37170	OTHER/CELL PHO	$350,000.00	$175,000.00	$175,000.00	$175,000.00	50.00%	$0.00
R 101-620-39101	SALE OF FIXED AS	$15,000.00	$0.00	$0.00	$15,000.00	0.00%	$15,215.00
R 101-700-40000	OPERATING TRAN	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
101 GENERAL FUND		$7,693,066.00	$3,035,544.21	$3,611,695.38	$4,081,370.62	46.95%	$3,216,961.93
		$7,693,066.00	$3,035,544.21	$3,611,695.38	$4,081,370.62	46.95%	$3,216,961.93

CITY OF MINNETRISTA

Expenditure Guideline by Departments - 2026 upd

Account Descr	2026 YTD Budget	JUNE 2026 Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget	2025 YTD Amt
101 GENERAL FUND						
41110 COUNCIL						
E 101-41110-101 SALARIES-REGULA	$28,200.00	$2,350.00	$11,750.00	$16,450.00	41.67%	$11,750.00
E 101-41110-122 FICA - EMPLOYER	$2,157.00	$179.80	$899.00	$1,258.00	41.68%	$899.00
E 101-41110-123 MN PAID LEAVE EX	$0.00	$10.34	$62.04	-$62.04	0.00%	$0.00
E 101-41110-201 OFFICE SUPPLIES	$0.00	$22.98	$22.98	-$22.98	0.00%	$0.00
E 101-41110-361 GENERAL LIABILIT	$2,600.00	$0.00	$1,461.61	$1,138.39	56.22%	$2,575.00
E 101-41110-433 DUES & SUBSRIPT	$2,000.00	$192.00	$1,646.88	$353.12	82.34%	$892.44
E 101-41110-435 COUNCIL TRAIN/R	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41110-436 CONTRIBUTIONS	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41110-437 MISCELLANEOUS E	$12,000.00	$1,111.99	$5,032.88	$6,967.12	41.94%	$990.97
E 101-41110-440 APPRECIATION EV	$5,000.00	$2,147.88	$2,147.88	$2,852.12	42.96%	$8,519.66
E 101-41110-442 LMA	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41110-443 WRA	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
41110 COUNCIL	$51,957.00	$6,014.99	$23,023.27	$28,933.73	44.31%	$25,627.07
41320 ADMINISTRATION						
E 101-41320-101 SALARIES-REGULA	$534,240.00	$40,282.30	$236,148.29	$298,091.71	44.20%	$218,768.43
E 101-41320-102 SALARIES-OVERTI	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41320-121 PERA - EMPLOYER	$39,453.00	$2,906.24	$17,021.82	$22,431.18	43.14%	$15,784.57
E 101-41320-122 FICA - EMPLOYER	$40,334.00	$2,873.59	$16,836.76	$23,497.24	41.74%	$15,917.75
E 101-41320-123 MN PAID LEAVE EX	$0.00	$177.24	$1,065.09	-$1,065.09	0.00%	$0.00
E 101-41320-131 HEALTH & LIFE IN	$55,480.00	$5,838.73	$36,490.72	$18,989.28	65.77%	$34,695.37
E 101-41320-151 WORKMEN S COMP	$2,500.00	$0.00	$2,492.21	$7.79	99.69%	$2,233.00
E 101-41320-201 OFFICE SUPPLIES	$3,200.00	$180.80	$1,260.78	$1,939.22	39.40%	$1,646.36
E 101-41320-202 COPY & PRINTING	$5,000.00	$180.00	$1,760.63	$3,239.37	35.21%	$2,193.04
E 101-41320-302 CONSULTANTS/MI	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41320-307 PROFESSIONAL SE	$7,000.00	$1,700.54	$7,596.84	-$596.84	108.53%	$5,793.50
E 101-41320-322 POSTAGE	$9,000.00	$721.70	$3,863.02	$5,136.98	42.92%	$4,730.70
E 101-41320-331 TRAVEL EXPENSE	$0.00	$175.45	$224.75	-$224.75	0.00%	$128.80
E 101-41320-351 LEGAL NOTICE &	$750.00	$55.90	$347.15	$402.85	46.29%	$739.60
E 101-41320-404 VEHICLE & EQUIP	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41320-410 COMPUTER SERVI	$33,000.00	$3,220.53	$24,204.08	$8,795.92	73.35%	$16,993.82
E 101-41320-433 DUES & SUBSRIPT	$30,000.00	$1,030.00	$28,843.76	$1,156.24	96.15%	$26,280.95
E 101-41320-435 COUNCIL TRAIN/R	$0.00	$34.80	$34.80	-$34.80	0.00%	$0.00
E 101-41320-437 MISCELLANEOUS E	$5,000.00	$326.34	$1,838.63	$3,161.37	36.77%	$3,329.08
41320 ADMINISTRATION	$764,957.00	$59,704.16	$380,029.33	$384,927.67	49.68%	$349,234.97
41410 ELECTIONS						

Account Descr	2026 YTD Budget	JUNE 2026 Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget	2025 YTD Amt
E 101-41410-101 SALARIES-REGULA	$20,000.00	$0.00	$0.00	$20,000.00	0.00%	$0.00
E 101-41410-122 FICA - EMPLOYER	$1,000.00	$0.00	$0.00	$1,000.00	0.00%	$0.00
E 101-41410-123 MN PAID LEAVE EX	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41410-201 OFFICE SUPPLIES	$1,000.00	$0.00	$0.00	$1,000.00	0.00%	$0.00
E 101-41410-202 COPY & PRINTING	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41410-322 POSTAGE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41410-404 VEHICLE & EQUIP	$5,000.00	$0.00	$0.00	$5,000.00	0.00%	$0.00
E 101-41410-437 MISCELLANEOUS E	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
41410 ELECTIONS	$27,000.00	$0.00	$0.00	$27,000.00	0.00%	$0.00
41530 AUDITOR						
E 101-41530-301 AUDITING AND AC	$45,000.00	$0.00	$38,010.00	$6,990.00	84.47%	$40,628.42
41530 AUDITOR	$45,000.00	$0.00	$38,010.00	$6,990.00	84.47%	$40,628.42
41610 ATTORNEY						
E 101-41610-304 LEGAL FEES - ATT	$60,000.00	$21,162.00	$40,947.80	$19,052.20	68.25%	$57,147.76
E 101-41610-305 PROSECUTING ATT	$50,000.00	$2,215.79	$18,834.32	$31,165.68	37.67%	$11,912.95
E 101-41610-311 HR ATTORNEY	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
41610 ATTORNEY	$110,000.00	$23,377.79	$59,782.12	$50,217.88	54.35%	$69,060.71
41910 PLANNING						
E 101-41910-101 SALARIES-REGULA	$268,564.00	$20,793.60	$121,519.42	$147,044.58	45.25%	$114,310.85
E 101-41910-102 SALARIES-OVERTI	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41910-121 PERA - EMPLOYER	$19,842.00	$1,559.52	$9,113.96	$10,728.04	45.93%	$8,573.31
E 101-41910-122 FICA - EMPLOYER	$20,239.00	$1,524.05	$8,906.35	$11,332.65	44.01%	$8,428.17
E 101-41910-123 MN PAID LEAVE EX	$0.00	$91.48	$548.11	-$548.11	0.00%	$0.00
E 101-41910-131 HEALTH & LIFE IN	$28,800.00	$2,825.98	$17,334.83	$11,465.17	60.19%	$18,625.14
E 101-41910-151 WORKMEN S COMP	$1,200.00	$0.00	$1,196.27	$3.73	99.69%	$1,155.00
E 101-41910-201 OFFICE SUPPLIES	$1,166.00	$0.00	$0.00	$1,166.00	0.00%	$0.00
E 101-41910-202 COPY & PRINTING	$2,000.00	$180.00	$1,080.00	$920.00	54.00%	$1,369.06
E 101-41910-302 CONSULTANTS/MI	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41910-303 ENGINEERING SER	$5,819.00	$0.00	$0.00	$5,819.00	0.00%	$0.00
E 101-41910-307 PROFESSIONAL SE	$0.00	$41.86	$3,582.44	-$3,582.44	0.00%	$255.35
E 101-41910-322 POSTAGE	$250.00	$6.08	$6.08	$243.92	2.43%	$0.00
E 101-41910-331 TRAVEL EXPENSE	$235.00	$0.00	$179.80	$55.20	76.51%	$0.00
E 101-41910-351 LEGAL NOTICE &	$1,200.00	$455.70	$692.20	$507.80	57.68%	$369.80
E 101-41910-433 DUES & SUBSRIPT	$1,125.00	$0.00	$68.00	$1,057.00	6.04%	$993.10
E 101-41910-435 COUNCIL TRAIN/R	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41910-437 MISCELLANEOUS E	$725.00	$0.00	$0.00	$725.00	0.00%	$0.00
41910 PLANNING	$351,165.00	$27,478.27	$164,227.46	$186,937.54	46.77%	$154,079.78
41940 GOVERNMENT BUILDINGS (CH/PW)						

Account Descr	2026 YTD Budget	JUNE 2026 Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget	2025 YTD Amt
E 101-41940-101 SALARIES-REGULA	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41940-121 PERA - EMPLOYER	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41940-122 FICA - EMPLOYER	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41940-211 CLEANING & MAIN	$8,000.00	$966.31	$3,399.35	$4,600.65	42.49%	$4,263.36
E 101-41940-223 BUILDING REPAIR	$3,300.00	$0.00	$0.00	$3,300.00	0.00%	$282.14
E 101-41940-321 TELEPHONE	$14,000.00	$1,022.69	$5,029.63	$8,970.37	35.93%	$9,455.87
E 101-41940-362 PROPERTY INSURA	$27,000.00	$0.00	$23,565.32	$3,434.68	87.28%	$27,000.00
E 101-41940-381 ELECTRIC UTILITI	$14,000.00	$1,051.34	$6,009.73	$7,990.27	42.93%	$3,293.20
E 101-41940-383 NATURAL GAS	$6,000.00	$199.16	$4,126.97	$1,873.03	68.78%	$4,462.06
E 101-41940-384 REFUSE REMOVAL	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41940-401 BLDG/STRUCT MAI	$8,000.00	$128.38	$2,698.94	$5,301.06	33.74%	$4,573.34
E 101-41940-402 LAWN MAINTENAN	$11,000.00	$1,925.00	$3,743.00	$7,257.00	34.03%	$3,486.60
E 101-41940-404 VEHICLE & EQUIP	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-41940-437 MISCELLANEOUS E	$0.00	$0.00	$1,230.05	-$1,230.05	0.00%	$64.82
E 101-41940-531 BUILDING IMPROV	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
41940 GOVERNMENT BUILDINGS	$91,300.00	$5,292.88	$49,802.99	$41,497.01	54.55%	$56,881.39
42110 POLICE DEPARTMENT						
E 101-42110-101 SALARIES-REGULA	$2,175,027.00	$179,242.47	$932,711.40	$1,242,315.60	42.88%	$925,207.51
E 101-42110-102 SALARIES-OVERTI	$45,000.00	$6,247.30	$26,319.61	$18,680.39	58.49%	$27,581.14
E 101-42110-103 SALARIES-SAFE&S	$5,000.00	$576.14	$2,386.85	$2,613.15	47.74%	$8,181.13
E 101-42110-104 SALARIES-DARE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-106 SALARIES-CHFCHA	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-121 PERA - EMPLOYER	$364,596.00	$24,486.50	$151,377.90	$213,218.10	41.52%	$147,528.75
E 101-42110-122 FICA - EMPLOYER	$50,423.00	$3,424.67	$19,685.45	$30,737.55	39.04%	$20,722.43
E 101-42110-123 MN PAID LEAVE EX	$0.00	$818.70	$4,337.16	-$4,337.16	0.00%	$0.00
E 101-42110-131 HEALTH & LIFE IN	$263,400.00	$18,602.56	$131,089.20	$132,310.80	49.77%	$148,052.06
E 101-42110-151 WORKMEN S COMP	$70,000.00	$0.00	$77,608.20	-$7,608.20	110.87%	$67,250.00
E 101-42110-201 OFFICE SUPPLIES	$4,100.00	$313.14	$1,343.01	$2,756.99	32.76%	$1,762.18
E 101-42110-202 COPY & PRINTING	$3,600.00	$272.65	$1,434.86	$2,165.14	39.86%	$1,729.93
E 101-42110-211 CLEANING & MAIN	$14,400.00	$902.99	$6,030.44	$8,369.56	41.88%	$8,351.41
E 101-42110-212 MOTOR FUELS AN	$48,000.00	$5,481.82	$18,634.00	$29,366.00	38.82%	$18,093.60
E 101-42110-221 EQUIPMENT PART	$24,000.00	$1,057.43	$3,415.40	$20,584.60	14.23%	$7,133.87
E 101-42110-240 SMALL TOOLS AND	$1,000.00	$10.89	$490.60	$509.40	49.06%	$178.10
E 101-42110-301 AUDITING AND AC	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-304 LEGAL FEES - ATT	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-307 PROFESSIONAL SE	$42,500.00	$3,063.22	$19,618.19	$22,881.81	46.16%	$24,651.31
E 101-42110-315 RENT/SIRENS	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-319 KENNEL CHARGES	$2,300.00	$0.00	$1,700.00	$600.00	73.91%	$2,074.00
E 101-42110-321 TELEPHONE	$13,000.00	$951.70	$5,187.61	$7,812.39	39.90%	$2,032.70
E 101-42110-322 POSTAGE	$500.00	$0.00	$96.64	$403.36	19.33%	$39.54

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E 101-42110-339 SIREN AND MAINT	$23,000.00	$2,328.52	$12,060.64	$10,939.36	52.44%	$21,461.91
E 101-42110-362 PROPERTY INSURA	$26,000.00	$0.00	$22,825.16	$3,174.84	87.79%	$25,000.00
E 101-42110-363 AUTOMOBILE INSU	$15,000.00	$0.00	$16,471.00	-$1,471.00	109.81%	$13,000.00
E 101-42110-381 ELECTRIC UTILITI	$44,000.00	$0.00	$19,941.28	$24,058.72	45.32%	$34,789.78
E 101-42110-383 NATURAL GAS	$8,000.00	$126.21	$4,633.11	$3,366.89	57.91%	$2,755.81
E 101-42110-401 BLDG/STRUCT MAI	$16,000.00	$1,383.38	$3,579.94	$12,420.06	22.37%	$4,003.96
E 101-42110-404 VEHICLE & EQUIP	$29,000.00	$3,090.54	$14,611.41	$14,388.59	50.38%	$18,680.58
E 101-42110-410 COMPUTER SERVI	$65,000.00	$4,914.76	$44,419.22	$20,580.78	68.34%	$36,865.63
E 101-42110-415 RADIO LEASE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-416 RENTAL	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-417 UNIFORMS	$18,000.00	$1,965.86	$4,291.51	$13,708.49	23.84%	$5,270.74
E 101-42110-418 RECRUITING	$12,000.00	$2,479.79	$4,918.36	$7,081.64	40.99%	$8,363.70
E 101-42110-428 RESERVE OFFICER	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-431 TRAIN/MTG/EXP &	$10,000.00	$37.34	$1,202.50	$8,797.50	12.03%	$1,497.95
E 101-42110-432 DRUG TASK FORCE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-433 DUES & SUBSRIPT	$14,000.00	$0.00	$13,542.60	$457.40	96.73%	$11,819.20
E 101-42110-434 POLICE TRAINING	$23,000.00	$970.63	$8,093.02	$14,906.98	35.19%	$10,704.00
E 101-42110-435 COUNCIL TRAIN/R	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-437 MISCELLANEOUS E	$3,500.00	$25.00	$541.34	$2,958.66	15.47%	$582.41
E 101-42110-440 APPRECIATION EV	$13,300.00	$3,164.90	$6,794.27	$6,505.73	51.08%	$6,087.88
E 101-42110-441 CORRECTION FEES	$5,000.00	$0.00	$809.00	$4,191.00	16.18%	$768.04
E 101-42110-450 DARE/CRIME PREV	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-510 CITIZEN CORPS C	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-511 CERT TEAM	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-512 VOLUNTEERS IN P	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-513 MEDICAL RESERVE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42110-560 EQIUP AND FURNI	$0.00	$0.00	$309.84	-$309.84	0.00%	$0.00
E 101-42110-590 PROGRAMS	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
42110 POLICE DEPARTMENT	$3,451,646.00	$265,939.11	$1,582,510.72	$1,869,135.28	45.85%	$1,612,221.25
42210 FIRE DEPARTMENT						
E 101-42210-307 PROFESSIONAL SE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42210-316 FIRE CONTRACT M	$402,007.00	$100,501.75	$301,505.25	$100,501.75	75.00%	$282,573.00
E 101-42210-317 FIRE SATELLITE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42210-318 FIRE CONTRACT S	$427,813.00	$106,953.25	$320,859.75	$106,953.25	75.00%	$260,107.50
42210 FIRE DEPARTMENT	$829,820.00	$207,455.00	$622,365.00	$207,455.00	75.00%	$542,680.50
42401 BUILDING INSPECTION						
E 101-42401-101 SALARIES-REGULA	$201,829.00	$17,166.37	$94,374.26	$107,454.74	46.76%	$83,684.81
E 101-42401-102 SALARIES-OVERTI	$5,000.00	$0.00	$0.00	$5,000.00	0.00%	$0.00
E 101-42401-107 SEASONAL SALARI	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00

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E 101-42401-121 PERA - EMPLOYER	$14,912.00	$1,287.49	$7,078.07	$7,833.93	47.47%	$6,276.36
E 101-42401-122 FICA - EMPLOYER	$15,210.00	$1,244.07	$7,020.25	$8,189.75	46.16%	$6,322.35
E 101-42401-123 MN PAID LEAVE EX	$0.00	$75.52	$425.26	-$425.26	0.00%	$0.00
E 101-42401-131 HEALTH & LIFE IN	$28,800.00	$2,733.14	$17,866.44	$10,933.56	62.04%	$16,257.00
E 101-42401-151 WORKMEN S COMP	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42401-201 OFFICE SUPPLIES	$550.00	$0.00	$141.07	$408.93	25.65%	$290.00
E 101-42401-202 COPY & PRINTING	$1,400.00	$200.00	$700.00	$700.00	50.00%	$1,351.00
E 101-42401-303 ENGINEERING SER	$20,000.00	$0.00	$0.00	$20,000.00	0.00%	$890.00
E 101-42401-306 BUILDING INSPEC	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42401-308 PLAN REVIEW FEE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-42401-404 VEHICLE & EQUIP	$2,100.00	$0.00	-$31.75	$2,131.75	-1.51%	$0.00
E 101-42401-433 DUES & SUBSRIPT	$2,500.00	$405.00	$1,775.00	$725.00	71.00%	$1,260.00
E 101-42401-437 MISCELLANEOUS E	$900.00	$0.00	$633.45	$266.55	70.38%	$0.00
42401 BUILDING INSPECTION	$293,201.00	$23,111.59	$129,982.05	$163,218.95	44.33%	$116,331.52
42600 ENGINEER						
E 101-42600-101 SALARIES-REGULA	$32,685.00	$762.27	$6,757.91	$25,927.09	20.68%	$19,700.92
E 101-42600-121 PERA - EMPLOYER	$2,451.00	$57.14	$506.86	$1,944.14	20.68%	$1,477.59
E 101-42600-122 FICA - EMPLOYER	$2,500.00	$50.99	$450.61	$2,049.39	18.02%	$1,266.30
E 101-42600-123 MN PAID LEAVE EX	$0.00	$3.36	$31.56	-$31.56	0.00%	$0.00
E 101-42600-131 HEALTH & LIFE IN	$5,400.00	$3.71	$18.70	$5,381.30	0.35%	$248.15
E 101-42600-303 ENGINEERING SER	$12,000.00	$1,500.00	$6,000.00	$6,000.00	50.00%	$5,000.00
E 101-42600-309 WETLAND REVIEW	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
42600 ENGINEER	$55,036.00	$2,377.47	$13,765.64	$41,270.36	25.01%	$27,692.96
43121 STREET DEPARTMENT						
E 101-43121-101 SALARIES-REGULA	$556,217.00	$55,521.00	$278,300.64	$277,916.36	50.03%	$265,512.99
E 101-43121-102 SALARIES-OVERTI	$6,000.00	$175.73	$1,823.77	$4,176.23	30.40%	$2,395.28
E 101-43121-105 SALARIES-PAGER	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-43121-121 PERA - EMPLOYER	$42,166.00	$4,177.26	$20,998.69	$21,167.31	49.80%	$20,149.35
E 101-43121-122 FICA - EMPLOYER	$43,010.00	$4,084.19	$20,619.35	$22,390.65	47.94%	$19,894.22
E 101-43121-123 MN PAID LEAVE EX	$0.00	$245.09	$1,257.11	-$1,257.11	0.00%	$0.00
E 101-43121-131 HEALTH & LIFE IN	$80,960.00	$6,258.18	$45,051.60	$35,908.40	55.65%	$36,371.35
E 101-43121-151 WORKMEN S COMP	$15,000.00	$0.00	$19,942.32	-$4,942.32	132.95%	$14,500.00
E 101-43121-201 OFFICE SUPPLIES	$750.00	$27.80	$295.75	$454.25	39.43%	$2,039.33
E 101-43121-211 CLEANING & MAIN	$6,500.00	$375.00	$2,265.00	$4,235.00	34.85%	$3,016.79
E 101-43121-212 MOTOR FUELS AN	$25,000.00	$713.43	$8,187.15	$16,812.85	32.75%	$5,663.36
E 101-43121-215 SHOP MATERIALS	$8,000.00	$26.78	$1,266.06	$6,733.94	15.83%	$3,705.46
E 101-43121-221 EQUIPMENT PART	$20,000.00	$2,679.50	$8,187.34	$11,812.66	40.94%	$8,009.08
E 101-43121-224 STREET MAINTENA	$200,000.00	$4,211.49	$47,082.01	$152,917.99	23.54%	$35,050.05
E 101-43121-240 SMALL TOOLS AND	$1,800.00	$0.00	$512.60	$1,287.40	28.48%	$1,327.74

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E 101-43121-307 PROFESSIONAL SE	$10,000.00	$4,562.36	$6,096.19	$3,903.81	60.96%	$6,735.96
E 101-43121-321 TELEPHONE	$12,000.00	$617.14	$4,901.91	$7,098.09	40.85%	$1,954.88
E 101-43121-363 AUTOMOBILE INSU	$15,000.00	$0.00	$14,364.00	$636.00	95.76%	$15,000.00
E 101-43121-381 ELECTRIC UTILITI	$7,000.00	$448.26	$3,037.97	$3,962.03	43.40%	$2,033.75
E 101-43121-383 NATURAL GAS	$5,000.00	$103.85	$3,937.69	$1,062.31	78.75%	$2,872.85
E 101-43121-401 BLDG/STRUCT MAI	$7,500.00	$1,439.99	$3,776.43	$3,723.57	50.35%	$18,190.12
E 101-43121-404 VEHICLE & EQUIP	$30,000.00	$110.14	$6,801.96	$23,198.04	22.67%	$9,262.69
E 101-43121-410 COMPUTER SERVI	$6,000.00	$616.59	$5,418.70	$581.30	90.31%	$4,146.58
E 101-43121-415 RADIO LEASE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-43121-416 RENTAL	$1,000.00	$0.00	$0.00	$1,000.00	0.00%	$0.00
E 101-43121-417 UNIFORMS	$9,500.00	$1,132.38	$4,460.85	$5,039.15	46.96%	$5,610.61
E 101-43121-433 DUES & SUBSRIPT	$1,500.00	$141.34	$791.34	$708.66	52.76%	$2,953.18
E 101-43121-437 MISCELLANEOUS E	$4,000.00	$351.21	$900.51	$3,099.49	22.51%	$1,517.07
43121 STREET DEPARTMENT	$1,113,903.00	$88,018.71	$510,276.94	$603,626.06	45.81%	$487,912.69
43125 ICE AND SNOW REMOVAL						
E 101-43125-101 SALARIES-REGULA	$76,242.00	$348.14	$28,115.11	$48,126.89	36.88%	$12,733.72
E 101-43125-102 SALARIES-OVERTI	$6,000.00	$0.00	$8,739.55	-$2,739.55	145.66%	$8,990.11
E 101-43125-121 PERA - EMPLOYER	$6,168.00	$26.10	$2,764.06	$3,403.94	44.81%	$1,629.27
E 101-43125-122 FICA - EMPLOYER	$6,292.00	$26.01	$2,738.97	$3,553.03	43.53%	$1,613.57
E 101-43125-123 MN PAID LEAVE EX	$0.00	$1.54	$177.09	-$177.09	0.00%	$0.00
E 101-43125-131 HEALTH & LIFE IN	$18,000.00	$1,256.37	$10,271.82	$7,728.18	57.07%	$7,610.32
E 101-43125-151 WORKMEN S COMP	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-43125-212 MOTOR FUELS AN	$15,000.00	$358.43	$3,444.41	$11,555.59	22.96%	$6,267.49
E 101-43125-221 EQUIPMENT PART	$5,000.00	$0.00	$5,720.80	-$720.80	114.42%	$2,148.76
E 101-43125-224 STREET MAINTENA	$40,000.00	$5,190.17	$30,566.39	$9,433.61	76.42%	$13,723.03
E 101-43125-307 PROFESSIONAL SE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-43125-404 VEHICLE & EQUIP	$2,500.00	$0.00	$0.00	$2,500.00	0.00%	$0.00
E 101-43125-433 DUES & SUBSRIPT	$1,500.00	$0.00	$0.00	$1,500.00	0.00%	$0.00
E 101-43125-437 MISCELLANEOUS E	$1,000.00	$0.00	$0.00	$1,000.00	0.00%	$0.00
E 101-43125-560 EQIUP AND FURNI	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
43125 ICE AND SNOW REMOVAL	$177,702.00	$7,206.76	$92,538.20	$85,163.80	52.07%	$54,716.27
43160 STREET LIGHTING						
E 101-43160-381 ELECTRIC UTILITI	$36,000.00	$2,959.45	$14,704.71	$21,295.29	40.85%	$16,590.20
43160 STREET LIGHTING	$36,000.00	$2,959.45	$14,704.71	$21,295.29	40.85%	$16,590.20
45202 PARK AREAS						
E 101-45202-101 SALARIES-REGULA	$62,496.00	$2,862.60	$13,138.89	$49,357.11	21.02%	$26,689.57
E 101-45202-102 SALARIES-OVERTI	$0.00	$0.00	$412.15	-$412.15	0.00%	$978.64
E 101-45202-107 SEASONAL SALARI	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-45202-121 PERA - EMPLOYER	$4,687.00	$150.96	$952.60	$3,734.40	20.32%	$1,883.22

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E 101-45202-122 FICA - EMPLOYER	$4,781.00	$217.54	$1,003.71	$3,777.29	20.99%	$2,082.28
E 101-45202-123 MN PAID LEAVE EX	$0.00	$12.60	$60.56	-$60.56	0.00%	$0.00
E 101-45202-131 HEALTH & LIFE IN	$7,500.00	$724.68	$5,391.14	$2,108.86	71.88%	$4,520.14
E 101-45202-151 WORKMEN S COMP	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-45202-201 OFFICE SUPPLIES	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-45202-202 COPY & PRINTING	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-45202-215 SHOP MATERIALS	$0.00	$0.00	$0.00	$0.00	0.00%	$116.16
E 101-45202-221 EQUIPMENT PART	$500.00	$26.97	$90.97	$409.03	18.19%	$360.00
E 101-45202-302 CONSULTANTS/MI	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-45202-362 PROPERTY INSURA	$23,000.00	$0.00	$18,456.68	$4,543.32	80.25%	$23,000.00
E 101-45202-384 REFUSE REMOVAL	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-45202-401 BLDG/STRUCT MAI	$12,000.00	$1,697.08	$1,785.06	$10,214.94	14.88%	$1,157.13
E 101-45202-402 LAWN MAINTENAN	$70,000.00	$9,408.00	$19,323.00	$50,677.00	27.60%	$19,812.73
E 101-45202-404 VEHICLE & EQUIP	$500.00	$0.00	$0.00	$500.00	0.00%	$0.00
E 101-45202-433 DUES & SUBSRIPT	$1,500.00	$0.00	$0.00	$1,500.00	0.00%	$705.00
E 101-45202-437 MISCELLANEOUS E	$500.00	$0.00	$0.00	$500.00	0.00%	$483.17
E 101-45202-530 IMPROVEMENTS	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-45202-590 PROGRAMS	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
45202 PARK AREAS	$187,464.00	$15,100.43	$60,614.76	$126,849.24	32.33%	$81,788.04
45203 CULTURAL & RECREATION						
E 101-45203-307 PROFESSIONAL SE	$10,000.00	$0.00	$10,160.00	-$160.00	101.60%	$0.00
45203 CULTURAL & RECREATION	$10,000.00	$0.00	$10,160.00	-$160.00	101.60%	$0.00
49020 MISCELLANEOUS						
E 101-49020-307 PROFESSIONAL SE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-49020-433 DUES & SUBSRIPT	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 101-49020-437 MISCELLANEOUS E	$30,000.00	$641.70	$3,741.70	$26,258.30	12.47%	$6,675.08
E 101-49020-530 IMPROVEMENTS	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
49020 MISCELLANEOUS	$30,000.00	$641.70	$3,741.70	$26,258.30	12.47%	$6,675.08
49240 INSURANCE UNALLOCATED						
E 101-49240-361 GENERAL LIABILIT	$10,000.00	$0.00	$5,621.60	$4,378.40	56.22%	$10,000.00
49240 INSURANCE UNALLOCATED	$10,000.00	$0.00	$5,621.60	$4,378.40	56.22%	$10,000.00
101 GENERAL FUND	$7,636,151.00	$734,678.31	$3,761,156.49	$3,874,994.51	49.25%	$3,652,120.85
	$7,636,151.00	$734,678.31	$3,761,156.49	$3,874,994.51	49.25%	$3,652,120.85

JUNE 2026 CASH and INVESTMENTS	
DATE	**06/30/2026**

FUND NO.	DESCRIPTION	TOTAL CASH & INVESTMENTS	
101	General Fund	**3,527,569.59**	*
401	Capital Improvement Program	**753,046.50**	
402	Emergency Warning Siren Fund	**286,134.91**	
404	Park Dedication Fund	**1,019,243.69**	
406	Road Maintenance Fund	**2,213,922.89**	
407	Tree Replacement Fund	**306,660.74**	
434	2026 Street Improv Projects Fund	**2,454,249.83**	
490	Street Improvement Capital Projects	**409,763.52**	**
501	Equipment Certificates Fund	**199,104.66**	
527	CIP Project Bonds (Facilities)	**111,012.94**	
528	Game Farm South Bay Project Debt Fund	**109,223.72**	
529	Highland Road Debt Fund	**114,486.37**	
532	2017 A Street Projects Debt	**355,328.02**	
533	2023 Street Improv Projects Debt Fund	**1,304,122.95**	
534	2026 Street Improv Projects Debt Fund	**93,679.62**	
601	Water Fund	**9,775,907.05**	***
602	Sewer Fund	**600,483.86**	
651	Storm Water Drainage Fund	**957,098.54**	
671	Recycling Fund	**49,267.62**	
673	Cable Fund	**(53,641.01)**	****
801	Land use Agency	**140,250.85**	
	TOTAL	**24,726,916.86**	

Notes to Cash and Investments Report (2nd quarter 2026)

1) *** General Fund (101)-** Actual Fund Balance is $2,766,199. Most of the difference in comparison to the cash and investments total has to do with the temporary CO deposits the City is holding.

2) ****Street Improvement Capital Project Fund (490) –** Actual Fund Balance is $77,502. Most of the cash and investments number is escrows and deposits we have for sealcoating and other related street items.

3) *****Water Fund (601)** The actual fund balance that is not made of up 2026 A Bond proceeds that are unspent yet is closer to $1 million dollars. As $12.2 million of bond proceeds were issued for water related activities in May 2026.

4) ****** Cable Fund (673) -**There is a negative cash balance based on expenses that have been incurred and quarterly franchise fees receipts coming in. This fund will probably need to be closed at the end of 2026. With franchise fees lowering each quarter this activity will be budgeted for in 2027 in the general fund (fund 101)

CITY COUNCIL WORK SESSION MINUTES

June 15, 2026 at 5:00 PM
7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statues, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 5:00 p.m.

Council Present: Mayor Whalen, Councilmembers Reffkin, Vickery, Lacy, Govern. Staff; City Administrator Kruggel, Assistant City Administrator Bauman, Community Development Director Abel, City Clerk Meyerhoff (Remote)

2) DISCUSSION ITEMS

a) Land Lease for Cell Tower Discussion

City Administrator Kruggel started a discussion of a proposed cellular tower lease on City-owned property west of City Hall. He reported that a telecommunications vendor has been working with the City for over a year to identify a suitable location for a 150-foot tower, initially intended to serve Verizon, with the possibility of additional carriers in the future. Proposed lease terms include a two-year option period with a $2,000 upfront payment, followed by a 35-year lease at $2,000 per month with annual 3% increases and additional monthly revenue for each additional carrier located on the tower. Council members discussed the potential benefits of improved cellular coverage, concerns about the proposed tower location, visual impacts on neighboring residents, future land use considerations, and the length of the lease term. Questions were raised regarding comparable lease rates in neighboring communities, opportunities for future rent adjustments, and whether a conditional use permit process should be followed to allow for public input. Several Council members expressed discomfort with committing to a 35-year lease at the proposed rate and indicated interest in exploring a shorter lease term, periodic market-rate reviews, or increased compensation. Staff was directed to return to the vendor with Council's feedback regarding lease length, escalation provisions, and potential opportunities for future rent adjustments before bringing the matter back for further consideration.

b) Lift Assist Ordinance Review

Council reviewed the proposed Lift Assist Ordinance, which was developed following a previous work session and modeled in part after an ordinance from Maple Plain. Staff incorporated prior Council feedback by creating separate fee schedules for residential/independent living properties and assisted living facilities. For assisted living facilities, fees would be assessed on a facility-wide basis, with charges increasing based on the number of lift assist calls within a one-year period. Residential and independent living properties would be assessed on an individual-property basis, with the first three lift assists provided at no charge and fees applied thereafter. Council discussed concerns about potential hardships for residents who may hesitate to request assistance due to fees, noting that incidents involving injury and transport to a hospital would not be subject to lift assist charges. Staff explained that unpaid fees could be certified through the standard city process, with opportunities for Council

consideration of fee forgiveness during certification proceedings or through resident requests.

Council also discussed clarifying the tracking period for lift assist calls, determining that a calendar year basis would be easier to administer and understand than a rolling one-year period. Staff reported that there are currently no independent living facilities in the city and that existing residential lift assist calls are not frequent enough to meet the proposed fee thresholds. Council expressed support for the ordinance revisions and directed staff to bring the ordinance forward for adoption at the next meeting, with placement on the consent agenda deemed acceptable.

The Council also discussed scheduling the city's July meeting and expressed a preference for holding the meeting on July 20 rather than the currently scheduled second Monday of the month.

c) Tobacco Ordinance Review

Council reviewed a draft Tobacco Ordinance developed following the previously established moratorium on tobacco shop establishments and expansions. Staff explained that the ordinance was prepared in consultation with legal counsel and structured to be as restrictive as permissible under Minnesota law. The proposed ordinance prohibits licensing businesses primarily engaged in the sale of tobacco products, effectively disallowing dedicated tobacco shops within the city. However, it would allow grocery stores, convenience stores, gas stations, or similar retail establishments, subject to City Council approval and applicable buffer distance requirements. Staff noted that existing local retail conditions make implementation unlikely to impact current businesses, as the city does not have gas stations and the current grocery store does not sell tobacco and has no expressed interest in doing so. Council expressed general support for the ordinance as presented and directed staff to place it on the consent agenda for consideration at the July 20 meeting.

d) Budget/Levy Considerations

Council discussed preliminary planning parameters for the 2027 budget, including union contract negotiations for 2027–2029, non-union compensation adjustments, fire contract considerations, benefits updates, and a comprehensive plan update. Staff noted anticipated inflationary pressures and outlined early estimates for personnel, benefits, and capital impacts, including potential increases tied to union agreements and health insurance contributions. Council discussed maintaining the City's fund balance target at approximately 40%, with general agreement that this level supports fiscal stability, especially given planned future bonding activities.

Discussion also focused on capital planning, including road funding and equipment needs. Staff noted current road fund balances of approximately $2 million, with ongoing annual levies and planned debt contributions for upcoming projects. Council considered options for structuring the levy, including balancing cash funding with equipment certificates, and discussed using expiring debt payments to offset new costs where possible. Preliminary capital improvement plan estimates were discussed, with early totals suggesting a potential overall levy impact in the $800,000 to $1 million range depending on final project prioritization.

Council also discussed staffing levels, noting no new positions requested for 2027 at this time, though future utility billing support needs may be evaluated. Police staffing and competitiveness of union contracts were briefly addressed, along with challenges in recruitment. Additional topics included increasing the contingency fund to

approximately $50,000, current positive building permit revenue trends, and the importance of maintaining flexibility by setting a higher preliminary levy ceiling before finalizing budget decisions later in the year. Staff indicated that more detailed capital and budget information would be brought back to Council in August.

e) Water Utility Rate Adjustment Effective July 1, 2026

Council reviewed proposed updates related to water rate structure and billing transitions, including implementation of a revised monthly billing system beginning July 1 for water customers while non-water accounts would remain on a quarterly billing cycle. Staff explained that billing system reconfiguration would separate accounts by category to accommodate the transition, with monthly billing applied to water users and sewer/stormwater-only accounts continuing on quarterly statements. Preliminary rate modeling was presented, indicating an estimated average monthly water bill of approximately $155 for typical usage, based on updated base rates and tiered consumption levels. Staff noted this aligns with prior budget assumptions and remains generally consistent with regional comparisons, with the City's rates still competitive relative to neighboring communities.

Council reviewed the ordinance and fee schedule and identified a minor correction needed to clarify language in the commercial tier by adding the word "gallons." Discussion also confirmed the late fee structure, with a proposed 5% monthly late fee for monthly billing accounts and a 15% structure for quarterly billing. Council expressed general support for the billing transition and did not raise concerns regarding managing two billing cadences during the rollout. Members also discussed the potential for implementing a tracking mechanism to monitor usage and billing impacts following the transition, with agreement to begin baseline tracking either in July or August to support future analysis.

3) ADJOURNMENT

Motion by Lacy seconded by Reffkin to adjourn the meeting at 5:55 p.m.

Motion passed 5-0.

ADOPTED the 20th day of July 2026 by a vote of _____ Ayes and _____Nays

_____

Lisa Whalen, Mayor

ATTEST:

_____

Ann Meyerhoff, City Clerk

CITY COUNCIL MEETING MINUTES

June 15, 2026 at 6:30 PM
7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statues, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 6:30 p.m.

a) Pledge of Allegiance

b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters (Remote) and City Clerk Ann Meyerhoff (Remote) Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven (Remote) and City Engineer Alyson Fauske, WSB Engineering (Remote)

c) Approval of Agenda

Motion made by Councilmember Reffkin, Seconded by Councilmember Govern to approve the agenda as presented.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

2) SPECIAL PRESENTATIONS

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

a) Approve City Council Regular Meeting Minutes from June 1, 2026

b) Res. No. 68-26 Approve Claims

c) Res. No. 69-26 Approve Findings of Fact & Record of Decision for the EAW for property South of Hwy 7 (7635 State Hwy 7)

d) Res. No. 70-26 Approve Election Judge Appointments for the 2026 Primary and General Election

e) Res. No. 71-26 2026 Sanitary Sewer Lining Project - Approve Plans & Specifications; Authorize Advertisement for Bids

f) Res. No. 72-26 2027 Street Improvement Project - Approve Task Order 18 to Prepare Feasibility Report and Preliminary Design

g) Approve Temporary Liquor License for Northwest Tonka Lions

h) Authorize the hiring of two Public Works Seasonal Employees

Motion made by Councilmember Lacy, Seconded by Councilmember Govern to approve the consent agenda as presented.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

a) Approving Ordinance No. 506 - Water Users Utility Fees Update Effective July 1, 2026

i) Res. No. 73-26 Approve Publication of Ordinance 506 by Title and Summary

Council reviewed the proposed ordinance updating utility rates in conjunction with the City's transition from quarterly to monthly utility billing beginning July 1, 2026. The changes, previously discussed during a work session and the 2026 budget process, include phased adjustments to water rates to support infrastructure investments, including the new water treatment plant, and to align rates with monthly billing. The ordinance updates the water base rate and usage-based charges and establishes corresponding monthly rates for sewer, stormwater, and recycling services. Residents receiving city water service will transition to monthly billing beginning July 1, with their final quarterly bill covering April through June usage and their first monthly bill covering July usage. Properties not connected to city water will continue to receive quarterly billing for applicable sewer, stormwater, and recycling services. Council also noted that, despite the rate increase, the City's water rates remain lower than many neighboring communities while providing high-quality, safe drinking water. No additional questions or comments were raised.

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to approve Ordinance No. 506 – Water Users Utility Fees Update Effective July 1, 2026.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

Motion made by Councilmember Vickery, Seconded by Councilmember Reffkin to approve Res. No. 73-26 Approve Publication of Ordinance 506 by Title and Summary.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

7) ADMINISTRATIVE ITEMS

a) Future Agenda Items

a) Water Meter Software Update (7/20/2026 WS)

b) Comp Plan Task Force Interviews (7/20/2026 WS)

c) City Council Pay Check-In (7/20/2026 RM)

d) ATV Ordinance Discussion (7/20/2026 RM)

e) Greg Peterson Recognition (7/20/2026 RM)

f) Employee Service Recognition (7/20/2026 RM)

Staff informed the Council of a proposed change being considered by the Minnesota Plumbing Board and the Minnesota Department of Labor and Industry that could restrict the use of stormwater reuse systems for irrigation. Staff noted that the proposal has generated significant opposition from watershed districts, municipalities, and other organizations due to concerns about water conservation and potential impacts on local

water supplies. Discussion focused on the benefits of stormwater reuse in reducing summer irrigation demand and avoiding the need for additional groundwater wells. Concerns raised by regulators primarily relate to backflow prevention and the potential for contamination of water systems. Staff explained that the City's irrigation systems are designed as separate systems with safeguards in place to prevent cross-connections. Council discussed the issue and was advised that a resolution opposing the proposed change may be presented for consideration at the July 20 meeting following consultation with the City's building official and further review of the proposal.

b) Council Reports

i) Mayor Lisa Whalen

Mayor Whalen provided a report on the recent Northwest League meeting, which focused primarily on legislative issues affecting local governments. Significant discussion centered on proposed state legislation that could preempt municipal authority over local planning and zoning decisions. Concerns were expressed regarding the potential impact such measures could have on future comprehensive plan updates and the ability of cities to address local issues through local decision-making. Attendees emphasized the importance of continued communication with state legislators to oppose legislation that would reduce municipal authority. Representatives from Metro Cities, the League of Minnesota Cities, and the Small Cities organization provided updates and expressed similar concerns regarding the proposed legislation.

She also noted recent changes affecting the sale or trade-in of former law enforcement vehicles, requiring the removal of police-related equipment and markings prior to transfer. The change was reported to be a public safety measure and may result in additional costs for agencies disposing of vehicles.

ii) Cathleen Reffkin

iii) Claudia Lacy

iv) Peter Vickery

Council member Vickery reported attending Officer White's retirement gathering and noted appreciation for the opportunity to recognize his service and see members of the Police Department together.

The Council also received an update on the alum treatment project at Whale Tail Lake. Treatment began the previous week but was temporarily halted after monitoring showed the lake's pH level was declining more than anticipated, creating potential risks to aquatic plant life. Staff reported that the contractor will return in the fall to complete the treatment when conditions are more favorable and that no additional costs will be incurred by the City as a result of the delay. The Council was further advised that grant funding supporting the project is scheduled to expire, and representatives from Three Rivers are working with the funding agency to seek an extension of the grant.

v) Brian Govern

8) ADJOURNMENT

Motion made by Councilmember Reffkin, Seconded by Councilmember Lacy to adjourn the meeting at 6:48 p.m.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

ADOPTED the 20th day of July by a vote of _____Ayes and _____Nays

_____
Lisa Whalen, Mayor

ATTEST:

_____
Ann Meyerhoff, City Clerk

RESOLUTION NO. 74-26

RESOLUTION APPROVING JUST AND CORRECT CLAIMS AGAINST CITY FUNDS

WHEREAS, the City Council of the City of Minnetrista, pursuant to MS 412.241, shall have the full authority over the financial affairs of the City; and

WHEREAS, the City Council reviewed the Claims for payment, with checks numbered 74419 through 74561; electronic checks E1003674 through E1003702; Claims batch includes electronic transfers for payroll in the amount of $222,713.22.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the attached list of claims in the amount of $2,394,188.70 and wire transfers to our 4m Fund of $4,000,000.00 are hereby approved.

ADOPTED this 20th day July 2026 by a vote of ____ Ayes _____ Nays.

_____
Lisa Whalen, Mayor

ATTEST:

_____
Ann Meyerhoff, City Clerk

CITY OF MINNETRISTA

*Check Detail Register©

Batch: XCEL061726,Tasc060826,6-15-26 BRIDGE,6-22-26 4MP,PR06182026,062626HP,Tasc062326,PR07022026,MetLife070126,Medsurety070226,AE2S070626,070926HP,Tasc070626,Aflac070826,7-6-26 4MP,POSTAGE 7-2-26,70326 PSN,Woodland CoveWTP no6,EyeMed071026,072026AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1010 1ST BK OF THE LAKES					
74419	06/26/26	**ASPEN MILLS**			
E 101-42110-418		RECRUITING	$82.26	376929	Uniform
E 101-42110-418		RECRUITING	$1,627.22	377223	Uniform
E 101-42110-418		RECRUITING	$120.31	377684	Uniform
		Total	$1,829.79		
74420	06/26/26	**BIFFS, INC.**			
E 101-45202-401		BLDG/STRUCT MAINTEN	$178.00	INV303564	Lisle Park -Tennis Court
E 101-45202-401		BLDG/STRUCT MAINTEN	$178.00	INV303565	Lisle Park
E 101-45202-401		BLDG/STRUCT MAINTEN	$178.00	INV303566	Linden Park
		Total	$534.00		
74421	06/26/26	**CINTAS**			
E 101-43121-417		UNIFORMS	$149.49	4272502523	Uniforms
		Total	$149.49		
74422	06/26/26	**ECM Publishers, Inc.**			
E 101-41320-351		LEGAL NOTICE & ORD P	$25.80	1102025	Ord.504
E 101-41910-351		LEGAL NOTICE & ORD P	$64.50	1102026	PC Hearing
		Total	$90.30		
74423	06/26/26	**EHLERS AND ASSOCIATES, INC.**			
E 601-47000-620		FISCAL AGENT FEES	$531.25	106790	2026 Annual Continuing Disclosure Reporting
E 527-47000-620		FISCAL AGENT FEES	$531.25	106790	2026 Annual Continuing Disclosure Reporting
E 528-47000-620		FISCAL AGENT FEES	$531.25	106790	2026 Annual Continuing Disclosure Reporting
E 529-47000-620		FISCAL AGENT FEES	$531.25	106790	2026 Annual Continuing Disclosure Reporting
E 501-47000-620		FISCAL AGENT FEES	$531.25	106790	2026 Annual Continuing Disclosure Reporting
E 532-47000-620		FISCAL AGENT FEES	$531.25	106790	2026 Annual Continuing Disclosure Reporting
E 602-47000-620		FISCAL AGENT FEES	$531.25	106790	2026 Annual Continuing Disclosure Reporting
E 533-47000-620		FISCAL AGENT FEES	$531.25	106790	2026 Annual Continuing Disclosure Reporting
		Total	$4,250.00		
74424	06/26/26	**Fury Motors**			
E 101-42110-221		EQUIPMENT PARTS, TIR	$93.28	145152	Key
E 101-42110-221		EQUIPMENT PARTS, TIR	$374.15	796223/1	Unit 82-Oil Change, Tire Rotation and Multipoint Inspection
		Total	$467.43		
74425	06/26/26	**GOPHER ACE HARDWARE**			
E 101-43121-221		EQUIPMENT PARTS, TIR	$13.18	029478/1	Chainsaw Parts
		Total	$13.18		
74426	06/26/26	**GREAT AMERICA FINANCIAL SVCS**			
E 101-41320-322		POSTAGE	$175.85	42193207	Postage Machine
		Total	$175.85		
74427	06/26/26	**HAWKINS INC**			
E 601-49440-227		UTILITY SYSTEM MAINT	$5,754.96	7449193	WTP Chemicals
E 601-49440-227		UTILITY SYSTEM MAINT	$80.00	7458025	Chlorine Cylinder Demurrage

CITY OF MINNETRISTA

*Check Detail Register©

Batch: XCEL061726,Tasc060826,6-15-26 BRIDGE,6-22-26 4MP,PR06182026,062626HP,Tasc062326,PR07022026,MetLife070126,Medsurety070226,AE2S070626,070926HP,Tasc070626,Aflac070826,7-6-26 4MP,POSTAGE 7-2-26,70326 PSN,Woodland CoveWTP no6,EyeMed071026,072026AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$5,834.96		
74428	06/26/26	**HENNEPIN COUNTY INFO TECH DEPT**			
E 401-42110-560		EQIUP AND FURNISHIN	$2,640.87	1000269228	radio lease - PD
		Total	$2,640.87		
74429	06/26/26	**ICC**			
E 101-42401-433		DUES & SUBSRIPT & TR	$405.00	Q15.0004377	Governmental Member- 3 year membership
		Total	$405.00		
74430	06/26/26	**KENNEDY & GRAVEN, CHARTERED**			
E 101-41610-304		LEGAL FEES - ATTORNE	$3,000.00	MN415-0000	General
E 101-41610-304		LEGAL FEES - ATTORNE	$831.00	MN415-0014	Administration
E 101-41610-304		LEGAL FEES - ATTORNE	$727.20	MN415-0026	General Personnel Matters
E 101-41610-304		LEGAL FEES - ATTORNE	$1,525.00	MN415-0038	Sunnyfield Road Code Enforcement Matter
E 101-41610-304		LEGAL FEES - ATTORNE	$62.50	MN415-0039	Minne Properties LLC Title Action
E 101-41610-304		LEGAL FEES - ATTORNE	$1,350.00	MN415-0039	Nuisance Abatement Action
G 801-1170		LAND USE RECEIVABLE	$101.00	MN415-0039	* Great Plaines Towers Lease
		Total	$7,596.70		
74431	06/26/26	**LANO EQUIPMENT, INC.**			
E 651-49590-224		STREET MAINTENANCE	$200.00	01-1244648	Harley Rake Rental for Ditching
E 651-49590-580		OTHER EQUIPMENT	$4,429.00	03-1243638	New Leveling Bar
		Total	$4,629.00		
74432	06/26/26	**LIFESAVER FIRE PROTECTION LLC**			
E 101-43121-401		BLDG/STRUCT MAINTEN	$925.00	32185	Yearly Fire Protection System Inspection-PW
E 601-49440-401		BLDG/STRUCT MAINTEN	$450.00	32186	Yearly Fire Protection System Inspection -NWTP
E 101-42110-401		BLDG/STRUCT MAINTEN	$925.00	32187	Yearly Fire Protection System Inspection-PD
E 601-49440-401		BLDG/STRUCT MAINTEN	$450.00	32188	Yearly Fire Protection System Inspection-NWTP
		Total	$2,750.00		
74433	06/26/26	**Media Com**			
E 673-49600-307		PROFESSIONAL SERVIC	$281.45	83849216100	Internet
		Total	$281.45		
74434	06/26/26	**MEDICA**			
E 101-41320-131		HEALTH & LIFE INS - E C	$5,280.00	62596483921	Insurance Premium
E 101-41910-131		HEALTH & LIFE INS - E C	$2,400.00	62596483921	Insurance Premium
E 101-43121-131		HEALTH & LIFE INS - E C	$4,895.00	62596483921	Insurance Premium
E 101-42110-131		HEALTH & LIFE INS - E C	$15,684.17	62596483921	Insurance Premium
E 101-43125-131		HEALTH & LIFE INS - E C	$1,157.00	62596483921	Insurance Premium
E 101-45202-131		HEALTH & LIFE INS - E C	$623.00	62596483921	Insurance Premium
E 601-49440-131		HEALTH & LIFE INS - E C	$2,525.00	62596483921	Insurance Premium
E 602-49490-131		HEALTH & LIFE INS - E C	$2,200.00	62596483921	Insurance Premium
E 651-49590-131		HEALTH & LIFE INS - E C	$770.00	62596483921	Insurance Premium
E 101-42401-131		HEALTH & LIFE INS - E C	$2,500.00	62596483921	Insurance Premium
G 101-2340		PAYROLL CLEARING HE	$2,900.00	62596483921	Insurance Premium
		Total	$40,934.17		
74435	06/26/26	**MID COUNTY**			

CITY OF MINNETRISTA

*Check Detail Register©

Batch: XCEL061726,Tasc060826,6-15-26 BRIDGE,6-22-26 4MP,PR06182026,062626HP,Tasc062326,PR07022026,MetLife070126,Medsurety070226,AE2S070626,070926HP,Tasc070626,Aflac070826,7-6-26 4MP,POSTAGE 7-2-26,70326 PSN,Woodland CoveWTP no6,EyeMed071026,072026AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49440-212		MOTOR FUELS AND LUB	$308.25	85155	Dyed Diesel Fuel
E 602-49490-212		MOTOR FUELS AND LUB	$308.25	85155	Dyed Diesel Fuel
E 101-43121-212		MOTOR FUELS AND LUB	$770.63	85155	Dyed Diesel Fuel
E 101-43125-212		MOTOR FUELS AND LUB	$154.13	85155	Dyed Diesel Fuel
		Total	$1,541.26		
74436	06/26/26	**MIDCO**			
E 673-49600-307		PROFESSIONAL SERVIC	$805.65		Internet
		Total	$805.65		
74437	06/26/26	**MINNESOTA SECURITY CONSORTIUM**			
E 101-42110-307		PROFESSIONAL SERVIC	$1,800.00	1355	Cameras
		Total	$1,800.00		
74438	06/26/26	**MOTOROLA**			
E 101-42110-221		EQUIPMENT PARTS, TIR	$195.00	8282349456	Camera Assembly
		Total	$195.00		
74439	06/26/26	**MOUND TRUE VALUE HARDWARE**			
E 601-49440-322		POSTAGE	$32.48	202511	Water Samples
		Total	$32.48		
74440	06/26/26	**NCPERS MINNESOTA - 632400**			
G 101-2380		PAYROLL CLEARING LIF	$240.00	63240007202	*PERA life Ins Employer Paid
		Total	$240.00		
74441	06/26/26	**OFFICE DEPOT**			
E 101-42110-201		OFFICE SUPPLIES	$14.99	47088285600	Sign
E 101-42110-201		OFFICE SUPPLIES	$147.87	47091682100	Advil, Plates, Forks, USB, Black Tape
E 101-42110-201		OFFICE SUPPLIES	$9.48	47091955800	Spoons
		Total	$172.34		
74442	06/26/26	**OFFICE OF MNIT SERVICES**			
E 101-42110-410		COMPUTER SERVICES/F	$100.00	DV26050457	WAN Services
		Total	$100.00		
74443	06/26/26	**OpenGov**			
E 651-49590-307		PROFESSIONAL SERVIC	$2,253.09	INV26922	Yearly Subscription for Cartegraph
E 601-49440-307		PROFESSIONAL SERVIC	$2,253.10	INV26922	Yearly Subscription for Cartegraph
E 602-49490-307		PROFESSIONAL SERVIC	$2,253.10	INV26922	Yearly Subscription for Cartegraph
E 101-43121-224		STREET MAINTENANCE	$2,253.10	INV26922	Yearly Subscription for Cartegraph
		Total	$9,012.39		
74444	06/26/26	**Press Perfect**			
E 101-42110-202		COPY & PRINTING SUPP	$65.50	10103	Business Cards
		Total	$65.50		
74445	06/26/26	**Transwest Truck Trailer -St Michael**			
E 101-43121-221		EQUIPMENT PARTS, TIR	$112.99	093P54674	Unit 113
E 101-43121-221		EQUIPMENT PARTS, TIR	$234.82	093P54844	Unit 117
E 101-43121-221		EQUIPMENT PARTS, TIR	($158.37)	093P54939	Credit

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Batch: XCEL061726,Tasc060826,6-15-26 BRIDGE,6-22-26 4MP,PR06182026,062626HP,Tasc062326,PR07022026,MetLife070126,Medsurety070226,AE2S070626,070926HP,Tasc070626,Aflac070826,7-6-26 4MP,POSTAGE 7-2-26,70326 PSN,Woodland CoveWTP no6,EyeMed071026,072026AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43121-221		EQUIPMENT PARTS, TIR	$118.80	093P54940	Warning Kit
		Total	$308.24		
74446	06/26/26	**TRUGREEN CHEMLAWN**			
E 101-45202-402		LAWN MAINTENANCE	$1,525.00	225827214	Fertilizer and Lawn Maintenance
E 601-49440-402		LAWN MAINTENANCE	$347.00	225827214	Fertilizer and Lawn Maintenance
E 602-49490-402		LAWN MAINTENANCE	$52.00	225827214	Fertilizer and Lawn Maintenance
E 101-41940-402		LAWN MAINTENANCE	$737.00	225827214	Fertilizer and Lawn Maintenance
		Total	$2,661.00		
74447	06/26/26	**US BANK CORPORATE SYSTEMS**			
E 101-42110-201		OFFICE SUPPLIES	$41.99		Flash Drives
E 101-42110-240		SMALL TOOLS AND MIN	$10.89		Wedges for Vehicle Lockouts
E 101-42110-201		OFFICE SUPPLIES	$48.99		Blue Ray Drive
E 101-42110-434		POLICE TRAINING	$795.00		Training-Cummings
E 101-41320-433		DUES & SUBSRIPT & TR	$15.00		Connect Westonka Meeting Meal
E 101-41110-437		MISCELLANEOUS EXPE	$81.29		Council Meeting Food
E 101-41110-437		MISCELLANEOUS EXPE	$12.00		Facebook Advertising for Bus Tour
E 101-41110-437		MISCELLANEOUS EXPE	$88.72		Council Meeting Food
E 601-49440-437		MISCELLANEOUS EXPE	$43.43		Supplies for Groundbreaking Event
E 101-41110-437		MISCELLANEOUS EXPE	$135.43		Supplies for Bus Tour
E 101-41110-437		MISCELLANEOUS EXPE	$794.55		Food For Bus Tour
E 101-41320-433		DUES & SUBSRIPT & TR	$50.00		MCFOA Membership Renewal
E 101-41110-433		DUES & SUBSRIPT & TR	$192.00		Survey Monkey Annual Renewal
E 101-41910-322		POSTAGE	$6.08		Postage for Certified Mailing
E 101-49020-437		MISCELLANEOUS EXPE	$641.70		Employee Recognition Gift Cards
E 601-49440-437		MISCELLANEOUS EXPE	$355.73		Shovels for Groundbreaking Event
		Total	$3,312.80		
74448	06/26/26	**WASTE MANAGEMENT OF WI-MN**			
E 671-43230-384		REFUSE REMOVAL	$20,907.69	8269869-159	* Recycling
E 671-43230-384		REFUSE REMOVAL	$91.65	9528394-228	Organics
		Total	$20,999.34		
74449	06/26/26	**Wm Mueller & Sons Inc.**			
E 101-43121-224		STREET MAINTENANCE	$1,021.70	324216	Asphalt for Patching
		Total	$1,021.70		
74450	06/26/26	**XCEL ENERGY**			
E 101-43160-381		ELECTRIC UTILITIES	$51.09	51-6565407-3	Electricity-Signal Sunnyfield
		Total	$51.09		
74451	07/09/26	**ALL SEASONS SPORTS**			
E 101-42110-431		TRAIN/MTG/EXP & SUPP	$2,119.58	62526	Ammo
		Total	$2,119.58		
74452	07/09/26	**AMAZON CAPITAL SERVICES**			
E 602-49490-227		UTILITY SYSTEM MAINT	$23.99	11N7-CTJJ-M	Tie Down Strapes for Truck 301
E 101-41940-401		BLDG/STRUCT MAINTEN	$129.99	17KH-31KV-J	Presentation Laser Pointer
E 101-41320-201		OFFICE SUPPLIES	$136.92	19WH-Y4LR-	Office Supplies
E 601-49440-227		UTILITY SYSTEM MAINT	$596.86	19WH-Y4LR-	Meter ends

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41410-201		OFFICE SUPPLIES	$260.64	19WH-Y4LR-	Desks for Voting Machine
E 601-49440-227		UTILITY SYSTEM MAINT	($382.50)	1FT3-4JPP-1	Credit for Meter Ends
E 101-42401-201		OFFICE SUPPLIES	$196.07	1FT3-4JPP-1	Plastic Bags for Permits
E 101-41320-201		OFFICE SUPPLIES	$57.65	1FT3-4JPP-D	City Logo Decals
E 101-41320-201		OFFICE SUPPLIES	$29.99	1GPQ-1PLQ-	Phone Accessory
E 101-43121-224		STREET MAINTENANCE	$170.23	1H1W-M961-	Shop Tools and Work Gloves
E 101-41410-201		OFFICE SUPPLIES	$12.89	1H3R-MMVT-	Elections Supplies
E 101-41320-201		OFFICE SUPPLIES	($22.55)	1HT9-WGM9-	Credit
E 101-41320-201		OFFICE SUPPLIES	$28.39	1QNP-3DDH-	Office Supplies
		Total	$1,238.57		
74453	07/09/26	**ASPEN MILLS**			
E 101-42110-418		RECRUITING	$207.40	377810	Uniform
		Total	$207.40		
74454	07/09/26	**ATE RECREATION**			
E 404-45202-530		IMPROVEMENTS	$12,066.58	345-8	Resurfacing of Jennings Park Court
		Total	$12,066.58		
74455	07/09/26	**A-Z RENTAL CENTER**			
E 602-49490-227		UTILITY SYSTEM MAINT	$190.30	260629-0001	Core Drill Rental for LS #2
		Total	$190.30		
74456	07/09/26	**BALLISTIC DEFENSE**			
E 101-42110-434		POLICE TRAINING	$700.00		Class
		Total	$700.00		
74457	07/09/26	**Banyon Data Systems, Inc.**			
E 101-41320-433		DUES & SUBSRIPT & TR	$1,350.00	00167917	Payroll and POS Support
		Total	$1,350.00		
74458	07/09/26	**BAUMAN, PAULA**			
E 101-41320-433		DUES & SUBSRIPT & TR	$159.50		Mileage Reimbursement for LMC
		Total	$159.50		
74459	07/09/26	**Car-Co Auto Parts**			
E 101-43121-221		EQUIPMENT PARTS, TIR	$21.20	49-795600	Windshield Washer Pump for Truck 114
		Total	$21.20		
74460	07/09/26	**Center Point Energy**			
E 101-43121-383		NATURAL GAS	$32.99	10654144-4	Gas Utility - PW
E 601-49440-383		NATURAL GAS	$176.29	10658039-2	Gas Utility
E 601-49440-383		NATURAL GAS	$39.72	10658041-8	Gas Utility
E 601-49440-383		NATURAL GAS	$25.16	11144790-0	Gas Utility
E 601-49440-383		NATURAL GAS	$19.56	11431330-7	Gas Utility
E 601-49440-383		NATURAL GAS	$17.77	11553312-7	Gas Utility
E 601-49440-383		NATURAL GAS	$20.68	11833736-9	Gas Utility
E 601-49440-383		NATURAL GAS	$19.56	13936923-5	Gas Utility
E 101-41940-383		NATURAL GAS	$81.52	5651357-5	Gas Utility - Gov't Bldg
E 601-49440-383		NATURAL GAS	$358.09	6401076054-	Gas Utility
E 101-43121-383		NATURAL GAS	$37.60	6744979-3	Gas Utility-PW

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42110-383		NATURAL GAS	$68.30	8486433-9	Gas Utility - PD
E 601-49440-383		NATURAL GAS	$33.24	8486442-0	Gas - Well #5
		Total	$930.48		
74461	07/09/26	**CINTAS**			
E 101-43121-215		SHOP MATERIALS	$200.00	196353602	Shop Gloves
E 101-43121-417		UNIFORMS	$147.24	4273240374	Uniforms
E 101-43121-417		UNIFORMS	$147.24	4274003169	Uniforms
E 101-43121-417		UNIFORMS	$147.24	4274735831	Uniforms
		Total	$641.72		
74462	07/09/26	**CLASSIC CLEANING COMPANY**			
E 101-41940-211		CLEANING & MAINT SUP	$400.00	39333	Monthly Charges for June Cleaning City Hall
E 101-43121-211		CLEANING & MAINT SUP	$375.00	39333	Monthly Charges for June Cleaning PW
E 101-42110-211		CLEANING & MAINT SUP	$775.00	39334	Monthly Charges for June Cleaning PD
		Total	$1,550.00		
74463	07/09/26	**CULLIGAN**			
E 101-42110-211		CLEANING & MAINT SUP	$119.00	114x0912990	Cooler Rental
		Total	$119.00		
74464	07/09/26	**Earl F. Anderson Inc.**			
E 101-43121-224		STREET MAINTENANCE	$543.00	0143280-IN	Stop Signs for Stock
		Total	$543.00		
74465	07/09/26	**ECM PUBLISHERS, INC**			
E 101-41320-351		LEGAL NOTICE & ORD P	$670.80	1103940	Annual Financial Stmt
E 602-49490-351		LEGAL NOTICE & ORD P	$266.60	1104901	Sanitary Sewer Lining Project
E 101-41410-202		COPY & PRINTING SUPP	$34.40	1104902	Affidavits of Candidacy
E 101-41320-351		LEGAL NOTICE & ORD P	$30.10	1104903	Ord No 506
		Total	$1,001.90		
74466	07/09/26	**ENGEL WATER TESTING**			
E 601-49440-227		UTILITY SYSTEM MAINT	$945.00	26-30961	Water Testing
		Total	$945.00		
74467	07/09/26	**Fury Motors**			
E 101-42110-404		VEHICLE & EQUIP MAIN	$108.95	796637/1	Unit 89-The Works, Oil Change
E 101-42110-221		EQUIPMENT PARTS, TIR	$349.55	796749/1	Unit 81-The Works, Oil Change, Tire Rotation
E 101-42110-221		EQUIPMENT PARTS, TIR	$754.65	796816/1	Unit 85-The Works, Oil Change, Tire Rotation
		Total	$1,213.15		
74468	07/09/26	**GOPHER ACE HARDWARE**			
E 101-43121-221		EQUIPMENT PARTS, TIR	$13.18	29478	Supplies
		Total	$13.18		
74469	07/09/26	**Gopher State One Call**			
E 601-49440-227		UTILITY SYSTEM MAINT	$301.72	6060612	Sewer & Water Locates
E 602-49490-227		UTILITY SYSTEM MAINT	$301.73	6060612	Sewer & Water Locates
		Total	$603.45		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
74470	07/09/26	**HAWKINS INC**			
E 601-49440-227		UTILITY SYSTEM MAINT	$4,462.28	7474331	Water Treatment Chemicals
		Total	$4,462.28		
74471	07/09/26	**Hennepin County Treasurer**			
E 101-41410-404		VEHICLE & EQUIP MAIN	$1,338.35		Election Expenses, Maintenance, Express Vote
		Total	$1,338.35		
74472	07/09/26	**Hennepin County Treasurer**			
E 101-42110-441		CORRECTION FEES/CH	$236.80	1000270197	Booking Fee
		Total	$236.80		
74473	07/09/26	**HOTSY MINNESOTA**			
E 101-43121-221		EQUIPMENT PARTS, TIR	$132.18	29575	Pressure Washer Repair Parts
		Total	$132.18		
74474	07/09/26	**INFOSEND, INC**			
E 601-49440-322		POSTAGE	$3,237.78	312259	Postage Deposit-3 Months
E 602-49490-322		POSTAGE	$747.18	312259	Postage Deposit-3 Months
E 651-49590-322		POSTAGE	$498.12	312259	Postage Deposit-3 Months
E 671-43230-322		POSTAGE	$498.12	312259	Postage Deposit-3 Months
		Total	$4,981.20		
74475	07/09/26	**KRUGGEL, JASPER**			
E 101-41320-433		DUES & SUBSRIPT & TR	$34.00		Parking for LMC Conference
		Total	$34.00		
74476	07/09/26	**LANO EQUIPMENT, INC.**			
E 407-45202-530		IMPROVEMENTS	$600.00	03-1236632	Stump Grinder rental
E 101-43121-221		EQUIPMENT PARTS, TIR	$396.85	03-1248136	Replacement Fenders for Trailer 20
		Total	$996.85		
74477	07/09/26	**LARSON, JILL JONES**			
R 601-400-37120		UNDISTRIBUTED UTILITI	$117.59		Refund Overpayment on Utilities for 4160 Trillium Lane E
		Total	$117.59		
74478	07/09/26	**LE-AST SERVICE COUNSELING**			
E 101-42110-307		PROFESSIONAL SERVIC	$180.00	2096	Monthly Retainer Fee
		Total	$180.00		
74479	07/09/26	**LEGEND COMPANIES**			
E 101-42110-401		BLDG/STRUCT MAINTEN	$855.00	137985	Quarterly Maintenance per Contract
		Total	$855.00		
74480	07/09/26	**LELS**			
G 101-2360		PAYROLL CLEARING UN	$876.00	July 2026	PD Union Dues (12x$73.00)
G 101-2360		PAYROLL CLEARING UN	$64.66	July 2026	CSO Union Dues (1x$64.66)
		Total	$940.66		
74481	07/09/26	**MCLAREN INDUSTRIES, INC**			
E 651-49590-221		EQUIPMENT PARTS, TIR	$2,580.00		Tracks for Skid #630

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$2,580.00		
74482	07/09/26	**Media Com**			
E 673-49600-307		PROFESSIONAL SERVIC	$292.02	83849216100	Internet
		Total	$292.02		
74483	07/09/26	**Menards**			
E 101-43121-224		STREET MAINTENANCE	$169.92	48659	Rakes
E 602-49490-227		UTILITY SYSTEM MAINT	$24.98	48659	Concrete Drill Bit for LS 2
		Total	$194.90		
74484	07/09/26	**Metropolitan Council WW Servic**			
E 602-49490-438		EXPENSE MWCC	$42,194.59	0001208852	* Monthly Sewer
		Total	$42,194.59		
74485	07/09/26	**METERING AND TECHNOLOGY**			
E 601-49440-227		UTILITY SYSTEM MAINT	$8,547.70	INV10771	1" Water meters
E 601-49440-227		UTILITY SYSTEM MAINT	$520.00	INV10792	Meter Ends
		Total	$9,067.70		
74486	07/09/26	**MID COUNTY**			
E 601-49440-212		MOTOR FUELS AND LUB	$416.49	85278	Dyed Diesel Fuel
E 602-49490-212		MOTOR FUELS AND LUB	$416.49	85278	Dyed Diesel Fuel
E 101-43121-212		MOTOR FUELS AND LUB	$1,041.24	85278	Dyed Diesel Fuel
E 101-43125-212		MOTOR FUELS AND LUB	$208.25	85278	Dyed Diesel Fuel
		Total	$2,082.47		
74487	07/09/26	**MINUTEMAN PRESS MINNETONKA**			
E 101-42110-202		COPY & PRINTING SUPP	$134.96	27266	Forms
		Total	$134.96		
74488	07/09/26	**MOUND TRUE VALUE HARDWARE**			
E 101-43121-224		STREET MAINTENANCE	$1.80	202858	Stainless Steel Bolts
		Total	$1.80		
74489	07/09/26	**OFFICE DEPOT**			
E 101-42110-201		OFFICE SUPPLIES	$78.96	46769163900	USB and Plates
		Total	$78.96		
74490	07/09/26	**ONSITE MEDICAL**			
E 101-42110-437		MISCELLANEOUS EXPE	$75.00	2469812	Audio Exam
		Total	$75.00		
74491	07/09/26	**PETERS, GARY**			
E 101-43121-417		UNIFORMS	$258.44		Boot Reimbursement
		Total	$258.44		
74492	07/09/26	**POSTL, CORY**			
R 601-400-37120		UNDISTRIBUTED UTILITI	$162.02		Refund Overpmt of Utility 4646 Carnation Court
		Total	$162.02		
74493	07/09/26	**Postmaster**			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49440-322		POSTAGE	$650.00	PI 89	Newsletter Postage and Water Users Postcards add to Balance at Postoffice
		Total	$650.00		
74494	07/09/26	**PREMIUM WATERS, INC**			
E 101-41940-211		CLEANING & MAINT SUP	$91.15	605123-06-26	Water
		Total	$91.15		
74495	07/09/26	**READY WATT ELECTRIC**			
E 101-42110-339		SIREN AND MAINTENAN	$9,360.00		Siren 7, 9, and 16 Maintenance
		Total	$9,360.00		
74496	07/09/26	**RUSCH CREEK SERVICES**			
E 601-49440-404		VEHICLE & EQUIP MAIN	$178.88	2019	Repair of Truck 7
		Total	$178.88		
74497	07/09/26	**Stericycle, Inc.**			
E 101-41320-307		PROFESSIONAL SERVIC	$212.82	8014713448	Shredding Services
		Total	$212.82		
74498	07/09/26	**STREICHER'S**			
E 101-42110-417		UNIFORMS	($64.99)	CM305621	Uniform
E 101-42110-417		UNIFORMS	$64.99	I1822385	Uniform
E 101-42110-417		UNIFORMS	$189.99	I1826736	Boots
		Total	$189.99		
74499	07/09/26	**TASC**			
E 101-41320-437		MISCELLANEOUS EXPE	$25.78	IN3784578	FSA Admin Fees
E 101-42110-437		MISCELLANEOUS EXPE	$26.00	IN3784578	FSA Admin Fees
		Total	$51.78		
74500	07/09/26	**Toll Gas & Welding Supply**			
E 101-43121-215		SHOP MATERIALS	($17.99)	0000069640	Credit
E 101-43121-215		SHOP MATERIALS	$203.68	0010673443	Torch Gas refill
E 101-43121-215		SHOP MATERIALS	$25.92	0040232524	Shop torch and welder Cylinder
		Total	$211.61		
74501	07/09/26	**TRUENORTH STEEL**			
E 651-49590-224		STREET MAINTENANCE	$1,084.51	BL000001991	Replacement Culvert Pipe for Wildwood Ave
		Total	$1,084.51		
74502	07/09/26	**TWIN CITY GARAGE DOOR CO.**			
E 101-43121-401		BLDG/STRUCT MAINTEN	$625.00	464797443	Annual Garage Door Inspection
E 101-42110-401		BLDG/STRUCT MAINTEN	$820.00	464797443	Annual Garage Door Inspection
		Total	$1,445.00		
74503	07/09/26	**US BANK EQUIPMENT FINANCE**			
E 101-41320-307		PROFESSIONAL SERVIC	$41.86	584752703	Copier
E 101-41910-307		PROFESSIONAL SERVIC	$41.86	584752703	Copier
E 101-43121-307		PROFESSIONAL SERVIC	$41.86	584752703	Copier
E 601-49440-307		PROFESSIONAL SERVIC	$41.87	584752703	Copier
E 602-49490-307		PROFESSIONAL SERVIC	$41.87	584752703	Copier

CITY OF MINNETRISTA

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Batch: XCEL061726,Tasc060826,6-15-26 BRIDGE,6-22-26 4MP,PR06182026,062626HP,Tasc062326,PR07022026,MetLife070126,Medsurety070226,AE2S070626,070926HP,Tasc070626,Aflac070826,7-6-26 4MP,POSTAGE 7-2-26,70326 PSN,Woodland CoveWTP no6,EyeMed071026,072026AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$209.32		
74504	07/09/26	**VERIZON WIRELESS**			
E 101-42110-321		TELEPHONE	$40.01	6146868734	PD Cell phones
		Total	$40.01		
74505	07/09/26	**Whalen, Lisa**			
E 101-41110-437		MISCELLANEOUS EXPE	$159.50		Mileage Reimbursement for LMC Conference
E 101-41110-437		MISCELLANEOUS EXPE	$39.00		Parking at LMC Conference
		Total	$198.50		
74506	07/09/26	**Wm Mueller & Sons Inc.**			
E 101-43121-224		STREET MAINTENANCE	$126.65	324639	Asphalt for Trail Repairs
		Total	$126.65		
74507	07/09/26	**WRIGHT-HENNEPIN COOPERATIVE**			
E 101-43160-381		ELECTRIC UTILITIES	$11.50	150-1699-167	Co Road 26/GFR Intersection
		Total	$11.50		
74508	07/09/26	**XCEL ENERGY**			
E 101-41940-381		ELECTRIC UTILITIES	$1,152.96	51-6565407-3	Electricity-City Hall
E 101-43121-381		ELECTRIC UTILITIES	$364.06	51-6565407-3	Electricity-PW
E 101-43121-381		ELECTRIC UTILITIES	$144.69	51-6565407-3	Electricity-PW
E 101-43160-381		ELECTRIC UTILITIES	$45.34	51-6565407-3	Electricity-Signal Sunnyfield
E 101-43160-381		ELECTRIC UTILITIES	$43.12	51-6565407-3	Electricity
E 101-45202-401		BLDG/STRUCT MAINTEN	$13.38	51-6565407-3	Electricity-Hunters Trail
E 101-43160-381		ELECTRIC UTILITIES	$2,846.91	51-6565411-9	Electricity-Street Lights
		Total	$4,610.46		
74509	07/20/26	**ACTION FLEET, INC**			
E 101-42110-404		VEHICLE & EQUIP MAIN	$106.25	I8594	Labor and Parts for Unit 79
		Total	$106.25		
74510	07/20/26	**ADVANTAGE PROPERTY MAINTENANCE**			
E 101-45202-402		LAWN MAINTENANCE	$9,140.00	4140	Lawn Service
E 601-49440-402		LAWN MAINTENANCE	$2,585.00	4140	Lawn Service
E 602-49490-402		LAWN MAINTENANCE	$660.00	4140	Lawn Service
E 101-41940-402		LAWN MAINTENANCE	$1,485.00	4140	Lawn Service
		Total	$13,870.00		
74511	07/20/26	**BAUER BUILT TIRE**			
E 601-49440-404		VEHICLE & EQUIP MAIN	$235.58	0940132090	Tires for Water/Sewer Emergency Trailer
E 602-49490-404		VEHICLE & EQUIP MAIN	$235.58	0940132090	Tires for Water/Sewer Emergency Trailer
		Total	$471.16		
74512	07/20/26	**BIFFS, INC.**			
E 101-45202-401		BLDG/STRUCT MAINTEN	$178.00	INV308151	Lisle Park
E 101-45202-401		BLDG/STRUCT MAINTEN	$178.00	INV308152	Linden Park
E 101-45202-401		BLDG/STRUCT MAINTEN	$178.00	INV308153	Lisle Park
		Total	$534.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
74513	07/20/26	**Bryan Rock Products**			
E 651-49590-224		STREET MAINTENANCE	$513.90	75298	Rip Rap for Stock
		Total	$513.90		
74514	07/20/26	**CAMPBELL KNUTSON**			
E 101-41610-305		PROSECUTING ATTORN	$3,328.29		Prosecution Services
		Total	$3,328.29		
74515	07/20/26	**CANON FINANCIAL SERVICES INC**			
E 101-42110-202		COPY & PRINTING SUPP	$104.50	43373926	Copier PD
		Total	$104.50		
74516	07/20/26	**CENTRAL MINNESOTA DUST CONTROL LLC**			
E 101-43121-224		STREET MAINTENANCE	$11,520.00	6393	Second Round of Dust Abatement Chemical
		Total	$11,520.00		
74517	07/20/26	**CINTAS**			
E 101-43121-437		MISCELLANEOUS EXPE	$147.15	4271779365	Uniforms
E 101-43121-437		MISCELLANEOUS EXPE	$147.24	4275506168	Uniforms
		Total	$294.39		
74518	07/20/26	**City of St Bonifacius**			
E 602-49490-390		SEWER SERVICE TO OT	$23,058.93	2026-10	Minnetrista Sanitary Sewer Flows and Spruce Road
		Total	$23,058.93		
74519	07/20/26	**CliftonLarsonAllen**			
E 101-41530-301		AUDITING AND ACCOUN	$7,140.00	L261317468	Audit Services
		Total	$7,140.00		
74520	07/20/26	**Dept. of Labor & Industry**			
G 101-2103		BLDG VAL BSD - STATE	$6,346.08	Qrt 2 2026	Surcharges
G 101-2102		HVAC - STATE SURCH	$53.00	Qrt 2 2026	Surcharges
G 101-2101		PLUMBING - STATE SUR	$41.00	Qrt 2 2026	Surcharges
G 101-2100		BLDG GEN - STATE SUR	$62.00	Qrt 2 2026	Surcharges
		Total	$6,502.08		
74521	07/20/26	**EROSION PRODUCTS, LLC**			
E 651-49590-224		STREET MAINTENANCE	$1,115.20	INV-2026061	Seed and Erosion Blanket for Applegarden
E 651-49590-224		STREET MAINTENANCE	$199.20	INV-2026062	Seed for Ditch repair
		Total	$1,314.40		
74522	07/20/26	**ESRI**			
E 101-41910-307		PROFESSIONAL SERVIC	$1,700.00	900289564	ArcGIS Desktop and ArcGIS Online Licenses
E 101-41320-433		DUES & SUBSRIPT & TR	$1,200.00	900289564	ArcGIS Desktop and ArcGIS Online Licenses
E 101-43121-307		PROFESSIONAL SERVIC	$1,700.00	900289564	ArcGIS Desktop and ArcGIS Online Licenses
		Total	$4,600.00		
74523	07/20/26	**FINANCE AND COMMERCE**			
E 602-49490-351		LEGAL NOTICE & ORD P	$329.46	745881858	2026 Sanitary Sewer Lining Project
		Total	$329.46		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
74524	07/20/26	**AT & T MOBILITY**			
E 401-42110-560		EQIUP AND FURNISHIN	$387.30	28733308499	Phones
E 101-42110-321		TELEPHONE	$444.54	28733308499	Cell Phones
		Total	$831.84		
74525	07/20/26	**AT & T MOBILITY**			
E 601-49440-381		ELECTRIC UTILITIES	$200.00	28733314926	Cell Phones, Hotspots, tablets
E 602-49490-381		ELECTRIC UTILITIES	$200.00	28733314926	Cell Phones, Hotspots, tablets
E 101-43121-321		TELEPHONE	$170.00	28733314926	Cell Phones, Hotspots, tablets
E 101-41940-321		TELEPHONE	$631.57	28733314926	Cell Phones, Hotspots, tablets
		Total	$1,201.57		
74526	07/20/26	**GONYEA HOMES**			
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-24150 R1	Temp Co Rtn - 4540 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-24251 R1	Temp Co Rtn - 4654 Wolfberry Curve
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-24261 R1	Temp Co Rtn - 4507 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-24265 R1	Temp Co Rtn - 4526 Sunset Lane
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-24267 R1	Temp Co Rtn - 4542 Sunset Lane
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-24269 R1	Temp Co Rtn -4391 Hawks Point
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-25031 R1	Temp Co Rtn - 4558 Sunset Lane
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-25034 R1	Temp Co Rtn - 4640 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-25038 R1	Temp Co Rtn - 4515 Meadowview Ct
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-25053 R1	Temp Co Rtn - 4559 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-25061 R1	Temp Co Rtn - 4612 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-25103 R1	Temp Co Rtn - 4576 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-25134 R1	Temp Co Rtn -4523 Meadowview Lane
		Total	$105,000.00		
74527	07/20/26	**GREAT AMERICA FINANCIAL SVCS**			
E 101-41320-322		POSTAGE	$26.00	42465302	Postage machine
		Total	$26.00		
74528	07/20/26	**GTEL ADVISORS LLC**			
E 101-42110-307		PROFESSIONAL SERVIC	$604.55	1811	Records System Demo Corrdination
		Total	$604.55		
74529	07/20/26	**HENNEPIN COUNTY INFO TECH DEPT**			
E 401-43126-560		EQIUP AND FURNISHIN	$359.76	1000270587	Radio Lease
E 401-42110-560		EQIUP AND FURNISHIN	$2,755.82	1000270603	radio lease - PD
		Total	$3,115.58		
74530	07/20/26	**Int'l Union of Oper. Engineers**			
G 101-2360		PAYROLL CLEARING UN	$315.00	July 2026	* Union dues
		Total	$315.00		
74531	07/20/26	**Jubilee Foods**			
E 101-42110-433		DUES & SUBSRIPT & TR	$5.78		White's Employment
		Total	$5.78		
74532	07/20/26	**LAKE MINNETONKA CONSERVATION**			
E 651-49590-307		PROFESSIONAL SERVIC	$8,614.00	2026Q3Trist	LMCD Levy Pmt

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$8,614.00		
74533	07/20/26	**LEXISNEXIS RISK DATA MNGMT INC**			
E 101-42110-307		PROFESSIONAL SERVIC	$215.50	1100332872	Contract Fee
		Total	$215.50		
74534	07/20/26	**LOFFLER**			
E 101-42110-202		COPY & PRINTING SUPP	$41.02	5392026	Copies-PD
E 401-43126-560		EQIUP AND FURNISHIN	$6,756.25	53999961	HyperV Project
		Total	$6,797.27		
74535	07/20/26	**M/I HOMES OF MPLS**			
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-21288	R1 Temp Co Rtn - 6790 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-21290	R1 Temp Co Rtn - 6782 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-21344	R1 Temp Co Rtn - 6716 Bellflower Drive
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22004	R1 Temp Co Rtn - 4655 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22021	R1 Temp Co Rtn - 6736 Bellflower Drive
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22046	R1 Temp Co Rtn - 4615 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22052	R1 Temp Co Rtn - 6720 Bellflower Drive
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22064	R1 Temp Co Rtn - 6694 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22065	R1 Temp Co Rtn - 6690 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22066	R1 Temp Co Rtn - 6686 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22067	R1 Temp Co Rtn - 6682 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22068	R1 Temp Co Rtn - 6678 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22090	R1 Temp Co Rtn - 4697 Lavender Lane
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22122	R1 Temp Co Rtn - 6666 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22134	R1 Temp Co Rtn - 6741 Bellflower Drive
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-22142	R1 Temp Co Rtn - 6746 Woodland Cove Blvd
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22147	R1 Temp Co Rtn - 6737 Bellflower Drive
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22174	R1 Temp Co Rtn - 4554 Woodland Cove Pkwy
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22175	R1 Temp Co Rtn - 4542 Woodland Cove Pkwy
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22203	R1 Temp Co Rtn - 6672 Violet Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22208	R1 Temp Co Rtn - 4562 Woodland Cove Pkwy
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22231	R1 Temp Co Rtn - 6793 Bellflower Drive
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22236	R1 Temp Co Rtn - 4546 Woodland Cove Pkwy
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-22242	R1 Temp Co Rtn - 6650 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-22277	R1 Temp Co Rtn - 6761 Bellflower Drive
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-23045	R1 Temp Co Rtn - 4566 Woodland Cove Pkwy
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-23087	R1 Temp Co Rtn - 4550 Woodland Cove Pkwy
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-23096	R1 Temp Co Rtn - 6701 Bellflower Drive
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-23100	R1 Temp Co Rtn - 6622 Violet Way
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-23119	R1 Temp Co Rtn - 4558 Woodland Cove Pkwy
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-23160	R1 Temp Co Rtn - 4574 Woodland Cove Pkwy
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-23180	R1 Temp Co Rtn - 6765 Bellflower Drive
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-23203	R1 Temp Co Rtn - 4647 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-24056	R1 Temp Co Rtn - 4628 Lotus Drive
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-24077	R1 Temp Co Rtn - 6714 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$10,000.00	MB-24084	R1 Temp Co Rtn - 4639 Meadowview Lane
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-24092	R1 Temp Co Rtn - 6742 Woodland Cove Blvd
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-24151	R1 Temp Co Rtn - 4596 Lotus Drive

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-2025		DEPOSITS PAYABLE	$5,000.00		MB-24177 R1 Temp Co Rtn - 4524 Lotus Drive
G 101-2025		DEPOSITS PAYABLE	$5,000.00		MB-24224 R1 Temp Co Rtn - 4516 Lotus Drive
G 101-2025		DEPOSITS PAYABLE	$10,000.00		MB-24257 R1 Temp Co Rtn - 4688 Lavender Lane
G 101-2025		DEPOSITS PAYABLE	$5,000.00		MB-25006 R1 Temp Co Rtn - 4636 Lotus Drive
G 101-2025		DEPOSITS PAYABLE	$10,000.00		MB-25014 R1 Temp Co Rtn - 6754 Wildflower Way
G 101-2025		DEPOSITS PAYABLE	$10,000.00		MB-25023 R1 Temp Co Rtn - 4644 Lotus Drive
		Total	$275,000.00		
74536	07/20/26	**MACKENTHUNS FINE FOODS**			
E 101-42110-440		APPRECIATION EVENTS	$52.22		Whites Cake
		Total	$52.22		
74537	07/20/26	**Martin Marietta Materials**			
E 101-43121-224		STREET MAINTENANCE	$724.78	49828702	Class 2 Granite
E 101-43121-224		STREET MAINTENANCE	$1,525.00	49843279	Class 2 Granite for Stock
		Total	$2,249.78		
74538	07/20/26	**MEDICA**			
E 101-41320-131		HEALTH & LIFE INS - E C	$5,280.00	62596246934	Insurance Premium
E 101-41910-131		HEALTH & LIFE INS - E C	$2,400.00	62596246934	Insurance Premium
E 101-43121-131		HEALTH & LIFE INS - E C	$5,307.50	62596246934	Insurance Premium
E 101-42110-131		HEALTH & LIFE INS - E C	$16,977.71	62596246934	Insurance Premium
E 101-43125-131		HEALTH & LIFE INS - E C	$1,254.50	62596246934	Insurance Premium
E 101-45202-131		HEALTH & LIFE INS - E C	$675.50	62596246934	Insurance Premium
E 601-49440-131		HEALTH & LIFE INS - E C	$2,600.00	62596246934	Insurance Premium
E 602-49490-131		HEALTH & LIFE INS - E C	$2,275.00	62596246934	Insurance Premium
E 651-49590-131		HEALTH & LIFE INS - E C	$807.50	62596246934	Insurance Premium
E 101-42401-131		HEALTH & LIFE INS - E C	$2,500.00	62596246934	Insurance Premium
G 101-2340		PAYROLL CLEARING HE	$2,900.00	62596246934	Insurance Premium
		Total	$42,977.71		
74539	07/20/26	**MENARDS BUFFALO**			
E 101-45202-215		SHOP MATERIALS	$209.03	52064	Park Supplies
		Total	$209.03		
74540	07/20/26	**MET COUNCIL**			
G 602-2395		SAC CLEARING	$19,681.20	June 2026	* Monthly SAC
		Total	$19,681.20		
74541	07/20/26	**MID COUNTY**			
E 101-42110-212		MOTOR FUELS AND LUB	$1,346.74	85038	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$1,084.50	85104	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$1,332.89	85154	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$957.57	85228	Squad Fuel
		Total	$4,721.70		
74542	07/20/26	**MINNETONKA SPORTSMEN, INC**			
E 101-42110-431		TRAIN/MTG/EXP & SUPP	$150.00	260646	Range Usage
		Total	$150.00		
74543	07/20/26	**MN CHILD SUPPORT PAYMENT CENTE**			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-2390		PAYROLL CLEARING GA	$1,360.86		* Child Support
		Total	$1,360.86		
74544	07/20/26	**Minnesota Dept. of Labor/Indus**			
E 101-43121-215		SHOP MATERIALS	$100.00	ABR0375579	Testing of Air Compressor Tanks
E 601-49440-401		BLDG/STRUCT MAINTEN	$75.00	ABR0375579	Testing of Air Compressor Tanks
		Total	$175.00		
74545	07/20/26	**MOUND TRUE VALUE HARDWARE**			
E 602-49490-404		VEHICLE & EQUIP MAIN	$10.36	202553	Parts for Sewer Truck Water Tank Instal
		Total	$10.36		
74546	07/20/26	**MOUND TRUE VALUE HARDWARE**			
E 101-43121-401		BLDG/STRUCT MAINTEN	$16.99	202552	Lithium Batteries for PW Gate Sensors
E 602-49490-227		UTILITY SYSTEM MAINT	$15.97	202766	Ant Killer for Lift Station
E 601-49440-322		POSTAGE	$113.73	202786	Shipping of Water Samples to MDH
E 601-49440-322		POSTAGE	$53.82	203028	Shipping of Water Supplies to MDH
		Total	$200.51		
74547	07/20/26	**MOUND TRUE VALUE**			
E 101-42110-240		SMALL TOOLS AND MIN	$23.56	202500	Auto Cleaner and Wipes
E 101-42110-240		SMALL TOOLS AND MIN	$13.98	202849	Screwdriver and Glue
		Total	$37.54		
74548	07/20/26	**Pioneer-Sarah Creek Watershed**			
E 651-49590-530		IMPROVEMENTS	$25,000.00	265	Whaletail Lake -South Basin Alum Treatment Cooperative Agreement Share
		Total	$25,000.00		
74549	07/20/26	**PLUNKETTS**			
E 601-49440-401		BLDG/STRUCT MAINTEN	$39.37	10651942	Pest Control NWTP
E 601-49440-401		BLDG/STRUCT MAINTEN	$59.05	10654506	Pest Control-Well 3
E 601-49440-401		BLDG/STRUCT MAINTEN	$59.05	10654516	Pest Control- Well 4
E 101-41940-401		BLDG/STRUCT MAINTEN	$133.05	10654694	Pest Control
E 101-42110-401		BLDG/STRUCT MAINTEN	$197.15	10654787	Pest Control
		Total	$487.67		
74550	07/20/26	**Postmaster**			
E 101-41320-322		POSTAGE	$390.00	PI 89	1st class Mailing Fee
E 601-49440-322		POSTAGE	$755.42	PI89	Postage for Water Mailer
		Total	$1,145.42		
74551	07/20/26	**William R Miles Sr.**			
E 601-49440-401		BLDG/STRUCT MAINTEN	$228.80	012886	Locks-replace lost check in mail per vendor
		Total	$228.80		
74552	07/20/26	**STREICHER'S**			
E 101-42110-417		UNIFORMS	$186.98	I1830208	Uniform
E 101-42110-418		RECRUITING	$129.99	I1833318	Earpiece
		Total	$316.97		
74553	07/20/26	**SUN LIFE FINANCIAL**			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-2340		PAYROLL CLEARING HE	$1,019.81	Aug 2026	LTD
G 101-2340		PAYROLL CLEARING HE	$766.42	Aug 2026	STD
		Total	$1,786.23		
74554	07/20/26	**TC HOMES**			
G 101-2025		DEPOSITS PAYABLE	$5,000.00	MB-25021 R1	Temp Co Rtn - 4995 Minneapolis Ave
		Total	$5,000.00		
74555	07/20/26	**The Standard**			
G 101-2380		PAYROLL CLEARING LIF	$1,427.10	Aug 2026	Life insurance
		Total	$1,427.10		
74556	07/20/26	**TWIN CITY GARAGE DOOR CO.**			
E 101-43121-215		SHOP MATERIALS	$240.00	464786475	Repair of PW Gate
		Total	$240.00		
74557	07/20/26	**US BANK CORPORATE SYSTEMS**			
E 101-42110-434		POLICE TRAINING	$75.00		BCA Training
E 101-42110-440		APPRECIATION EVENTS	$72.49		Plaque - White
E 101-42110-434		POLICE TRAINING	$75.00		BCA Training
E 101-42110-211		CLEANING & MAINT SUP	$9.49		Printer Cleaner
E 101-42110-201		OFFICE SUPPLIES	$17.99		Computer Speakers
E 101-42110-434		POLICE TRAINING	$357.25		Training - Cummings
E 101-42110-434		POLICE TRAINING	$75.00		BCA Training
E 101-42110-211		CLEANING & MAINT SUP	$19.99		Restroom supplies
E 101-42401-433		DUES & SUBSRIPT & TR	$255.00		ICC certification renewal
E 101-41110-437		MISCELLANEOUS EXPE	$81.28		Council meeting food
E 101-49020-437		MISCELLANEOUS EXPE	$213.90		Employee Recognition/Mound Fire Chief retirement Gift Cards
E 101-41320-433		DUES & SUBSRIPT & TR	$300.00		Grimm - MNGFOA conference registration
E 101-41320-433		DUES & SUBSRIPT & TR	$504.24		LMC conference lodging - Bauman
E 101-41320-433		DUES & SUBSRIPT & TR	$550.30		LMC conference lodging - Kruggel
E 101-41110-433		DUES & SUBSRIPT & TR	$550.30		LMC conference lodging - Whalen
E 101-42110-401		BLDG/STRUCT MAINTEN	$39.40		Bulbs for the PD front can lights
E 101-43121-221		EQUIPMENT PARTS, TIR	$41.73		Wiper bladers for #118
E 601-49440-227		UTILITY SYSTEM MAINT	$233.96		Cleaning supplies for WTP
E 101-41110-437		MISCELLANEOUS EXPE	$1.94		Facebook Advertising for Bus Tour
		Total	$3,474.26		
74558	07/20/26	**WASTE MANAGEMENT OF WI-MN**			
E 671-43230-384		REFUSE REMOVAL	$20,965.59	8284411-159	* Recycling
E 671-43230-384		REFUSE REMOVAL	$91.65	9544887-228	Organics
		Total	$21,057.24		
74559	07/20/26	**WEGNER, RYAN**			
E 101-42110-417		UNIFORMS	$146.47		Uniforms
		Total	$146.47		
74560	07/20/26	**WSB & ASSOCIATES**			
E 651-49590-303		ENGINEERING SERV	$465.00	R-013428-00	MS4 Services
G 801-1170		LAND USE RECEIVABLE	$684.00	R-018539-00	* Woodland Cove 4th Addition

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 801-1170		LAND USE RECEIVABLE	$323.50	R-024326-00	* Woodland Cove 11th
E 406-43121-303		ENGINEERING SERV	$723.00	R-028526-00	2025 Pavement Maintenance Project
E 434-43122-303		ENGINEERING SERV	$5,848.10	R-029049-00	2026 Street Improvement Project
E 601-49440-303		ENGINEERING SERV	$500.00	R-031223-00	General Engineering Svcs
E 602-49490-303		ENGINEERING SERV	$500.00	R-031223-00	General Engineering Svcs
E 651-49590-303		ENGINEERING SERV	$500.00	R-031223-00	General Engineering Svcs
E 101-42600-303		ENGINEERING SERV	$1,500.00	R-031223-00	General Engineering Svcs
E 101-43121-307		PROFESSIONAL SERVIC	$1,052.00	R-031373-00	Meeting with Mound, Fence issues
E 651-49590-303		ENGINEERING SERV	$2,528.25	R-031373-00	Bayside Drainage
G 801-1170		LAND USE RECEIVABLE	$2,622.00	R-031373-00	* Sewer Plan for Hwy 7
E 404-45202-303		ENGINEERING SERV	$1,856.00	R-031373-00	Westedge Trail Replacement
E 651-49590-303		ENGINEERING SERV	$725.50	R-031880-00	2026 WCA Services
E 406-43121-303		ENGINEERING SERV	$1,799.75	R-033677-00	2026 Pavement Maintenance
E 602-49490-303		ENGINEERING SERV	$3,276.75	R-033687-00	2026 Sewer Lining Project
G 801-1170		LAND USE RECEIVABLE	$575.50	R-033738-00	* M/I Homes Hwy 7
E 651-49590-303		ENGINEERING SERV	$809.25	R-0365536-0	CR110 and 115 Ditch Maintenance
		Total	$26,288.60		
74561	07/20/26	**XCEL ENERGY**			
E 602-49490-381		ELECTRIC UTILITIES	$2,454.99	51-6565409-5	Electricity-Lift Stations
		Total	$2,454.99		
1003674 e	06/17/26	**TASC**			
G 101-2346		PR CLEARING DAYCARE	$312.50		* Dependent Care
		Total	$312.50		
1003675 e	06/17/26	**XCEL ENERGY**			
E 601-49440-381		ELECTRIC UTILITIES	$6,398.29	51-6565410-8	Electricity-Wells/Watertower
		Total	$6,398.29		
1003676 e	06/23/26	**BRIDGEWATER BANK**			
E 101-41320-437		MISCELLANEOUS EXPE	$175.50	6/15/26	REMOTE DEPOSIT AND POSITIVE PAY MONTHLY FEE
		Total	$175.50		
1003677 e	06/23/26	**Four M Fund**			
G 101-1040		INVESTMENTS	$2,700,000.00	6/22/2026	TRANSFER FROM CHECKING TO INVESTMENT 4M FUND
		Total	$2,700,000.00		
1003678 e	06/23/26	**Internal Revenue Service**			
G 101-2300		PAYROLL CLEARING FE	$18,130.55		* PR - Fed w/h
G 101-2320		PAYROLL CLEARING FIC	$17,190.12		* PR - SS/Medicare w/h
		Total	$35,320.67		
1003679 e	06/23/26	**MINNESOTA DEPT. OF REV.**			
G 101-2310		PAYROLL CLEARING ST	$8,184.59		* State w/h
		Total	$8,184.59		
1003680 e	06/23/26	**Public Employees Retirement**			
G 101-2330		PAYROLL CLEARING PE	$33,765.77		* Pera w/h

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Check #	Check Date	Vendor Name		Amount	Invoice	Comment
			Total	$33,765.77		
1003681 e	06/23/26	**ICMA**				
G 101-2370		PAYROLL CLEARING DE		$288.46		* Roth IRA Contributions
			Total	$288.46		
1003682 e	06/23/26	**Optum**				
G 101-2347		HSA CLEARING ACCT		$6,058.48		HSA Employer and Employee Cont
			Total	$6,058.48		
1003683 e	06/23/26	**EDWARD JONES**				
G 101-2370		PAYROLL CLEARING DE		$4,699.22		* Deferred Comp w/h
			Total	$4,699.22		
1003684 e	06/23/26	**HCSP**				
G 101-2370		PAYROLL CLEARING DE		$275.00		Retirement HCSP
G 101-2370		PAYROLL CLEARING DE		$28,971.36		Retirement/Severance to HCSP
			Total	$29,246.36		
1003685 e	06/29/26	**TASC**				
G 101-2346		PR CLEARING DAYCARE		$312.50		* Dependent Care
			Total	$312.50		
1003686 e	07/02/26	**Internal Revenue Service**				
G 101-2300		PAYROLL CLEARING FE		$17,124.68		* PR - Fed w/h
G 101-2320		PAYROLL CLEARING FIC		$17,822.08		* PR - SS/Medicare w/h
			Total	$34,946.76		
1003687 e	07/02/26	**MINNESOTA DEPT. OF REV.**				
G 101-2310		PAYROLL CLEARING ST		$7,999.49		* State w/h
			Total	$7,999.49		
1003688 e	07/02/26	**Public Employees Retirement**				
G 101-2330		PAYROLL CLEARING PE		$33,440.55		* Pera w/h
			Total	$33,440.55		
1003689 e	07/02/26	**Optum**				
G 101-2347		HSA CLEARING ACCT		$6,000.79		HSA Employer and Employee Cont
			Total	$6,000.79		
1003690 e	07/02/26	**EDWARD JONES**				
G 101-2370		PAYROLL CLEARING DE		$2,591.00		* Deffered Comp w/h
			Total	$2,591.00		
1003691 e	07/02/26	**ICMA**				
G 101-2370		PAYROLL CLEARING DE		$288.46		* Roth IRA Contributions
			Total	$288.46		
1003692 e	07/02/26	**HCSP**				
G 101-2370		PAYROLL CLEARING DE		$250.00		* Retirement HCSP
			Total	$250.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1003693 e	07/06/26	**METLIFE**			
E 101-41320-131		HEALTH & LIFE INS - E C	$254.04		Dental Insurance
E 101-42401-131		HEALTH & LIFE INS - E C	$101.52		Dental Insurance
E 101-41910-131		HEALTH & LIFE INS - E C	$196.43		Dental Insurance
E 101-43121-131		HEALTH & LIFE INS - E C	$407.98		Dental Insurance
E 101-43125-131		HEALTH & LIFE INS - E C	$96.43		Dental Insurance
E 101-45202-131		HEALTH & LIFE INS - E C	$51.93		Dental Insurance
E 101-42110-131		HEALTH & LIFE INS - E C	$900.48		Dental Insurance
E 601-49440-131		HEALTH & LIFE INS - E C	$135.21		Dental Insurance
E 602-49490-131		HEALTH & LIFE INS - E C	$124.02		Dental Insurance
E 651-49590-131		HEALTH & LIFE INS - E C	$48.28		Dental Insurance
		Total	$2,316.32		
1003694 e	07/06/26	**MEDSURETY, LLC**			
E 101-41320-437		MISCELLANEOUS EXPE	$30.00		Cobra Admin
		Total	$30.00		
1003695 e	07/06/26	**AE2S**			
E 601-49440-303		ENGINEERING SERV	$5,406.25	111619	May Invoicing for General Services
E 601-49440-303		ENGINEERING SERV	$2,872.25	111647	May Invoicing for RRA/ERP Update
E 601-49440-303		ENGINEERING SERV	$4,064.50	111648	May Invoicing for Well 5 Decommissioning
E 601-49440-303		ENGINEERING SERV	$3,620.77	111663	May Invoicing for Westonka Watermain Replacement
E 601-49440-303		ENGINEERING SERV	$66,582.48	111680	May Invoicing for WTP Construction
E 602-49490-303		ENGINEERING SERV	$3,286.00	111689	May Invoicing LS 4 and LS 6 Panel Replacement
E 602-49490-303		ENGINEERING SERV	$738.00	111690	May Invoicing for LS #2 Panel Replacement
		Total	$86,570.25		
1003696 e	07/07/26	**TASC**			
G 101-2346		PR CLEARING DAYCARE	$312.50		Dependent Care
G 101-2345		PR CLEARING HEALTH F	$2,726.00		Healthcare FSA
		Total	$3,038.50		
1003697 e	07/09/26	**AFLAC**			
G 101-2348		AFLAC INS	$7.54		Aflac Supplemental Ins
		Total	$7.54		
1003698 e	07/10/26	**Four M Fund**			
G 101-1040		INVESTMENTS	$1,300,000.00	7/6/26	TRANSFER FROM CHECKING TO INVESTMENT 4M FUND
		Total	$1,300,000.00		
1003699 e	07/10/26	**Postmaster**			
E 101-41320-322		POSTAGE	$500.00	7/2/26	POSTAGE ADDED TO POSTAGE MACHINE (E-CHECK)
		Total	$500.00		
1003700 e	07/10/26	**PSN**			
E 601-49440-307		PROFESSIONAL SERVIC	$158.37	7/3/26	MONTHLY ONLINE PAYMENT FEES JUNE 2026
E 602-49490-307		PROFESSIONAL SERVIC	$158.37	7/3/26	MONTHLY ONLINE PAYMENT FEES JUNE 2026
E 651-49590-307		PROFESSIONAL SERVIC	$105.58	7/3/26	MONTHLY ONLINE PAYMENT FEES JUNE 2026

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 671-43230-307		PROFESSIONAL SERVIC	$105.57	7/3/26	MONTHLY ONLINE PAYMENT FEES JUNE 2026
		Total	$527.89		
1003701 e	07/20/26	**MAGNEY CONSTRUCTION, INC**			
E 601-43241-530		IMPROVEMENTS	$1,001,172.16	07/20/26	Woodland CoveWTP Payment #6
		Total	$1,001,172.16		
1003702 e	07/14/26	**FIDELITY SECURITY LIFE INSURANCE CO**			
G 101-2340		PAYROLL CLEARING HE	$154.38		Vision Insurance
		Total	$154.38		
		1010	$6,171,475.48		

Fund Summary

1010 1ST BK OF THE LAKES	
101 GENERAL FUND	$4,792,559.80
401 CAPITAL IMPROVEMENT PROGRAM	$12,900.00
404 PARK DEDICATION FUND	$13,922.58
406 ROAD MAINTENANCE FUND	$2,522.75
407 TREE REPLACEMENT FUND	$600.00
434 2026 ROAD PROJECTS FUND	$5,848.10
501 CIP EQUIPMENT CERTIFICATES	$531.25
527 CIP BONDS (WAS EDA) DEBT FUND	$531.25
528 GAME FARM/SOUTH BAY DEBT	$531.25
529 HIGHLAND ROAD DEBT	$531.25
532 2017 A STREET PROJECTS DEBT	$531.25
533 2023 A STREET PROJECTS DEBT	$531.25
601 WATER FUND	$1,131,786.02
602 SEWER FUND	$106,556.96
651 STORM WATER MGMT FUND	$53,246.38
671 RECYCLING FUND	$42,660.27
673 CABLE	$1,379.12
801 LANDUSE AGENCY	$4,306.00
	$6,171,475.48

CITY OF MINNETRISTA

CITY COUNCIL CONSENT AGENDA ITEM 4E

Subject:	**Application from David and Sara Kalis for a dock length variance at 3900 Kings Point Road.**
Prepared By:	**Nickolas Olson, Senior City Planner**
Through:	**David Abel, Community Development Director**
Meeting Date:	**July 20, 2026**

Overview: David and Sara Kalis (the "Applicants") have made a request for a dock length variance to allow for the installation of a dock approximately 257-foot in length at 3900 Kings Point Road; SDD: Staged Development District; PID # 27-117-24-33-0004 (the "Property").

Background: The Applicants are proposing to install a dock structure that would extend over the associated floating wetlands to reach navigable water within the Six Mile Creek – Halstead's Bay undefined channel. The Applicants propose to install a dock structure that would extend out into the lake approximately 257 feet. There currently is no existing dock structure associated with the property although neighboring properties along the channel do have compliant dock structures.

The Applicant's parcel has approximately 1150 feet of 929.4 feet NGVD shoreline. Under Minnetrista City Code, dock structures cannot exceed 100 feet in length. Under normal circumstances this property would be allowed to extend dock structure up to 100 feet into the water. However, due to emergent vegetation and the subsequent water depth issues, this is unable to be achieved without either a variance, or removal of wetland. After working with fellow agencies on the project the Applicant deemed that the least invasive path to reaching navigable water within the undefined channel would be through a length variance from the City in which the dock structure would extend over the associated wetland. All additional regulations regarding watercraft density would remain consistent with the City Code.

The Applicants request was presented to the Lake Minnetonka Conservation District and the district approved the request. Because the request also exceed City Code length allowances, a variance is required from the City. The Applicants have appropriately applied for said variance and the application materials have been attached for the City Council to review. The City Council should consider the standard variance criteria when reviewing the request and making a motion.

Variance Request: City Code Section 505.05 Subd. 9 allows the City to issue variances from the provisions of the zoning code. A variance is a modification or variation of the

provisions of the zoning code as applied to a specific piece of. A variance is only permitted when:

a. **The variance is in harmony with the general purposes and intent of this ordinance.**
Section 505.03 Subd. 1 outlines the specific purpose and intent of the City's zoning ordinance. One of those purpose and intent is to protect the general health and safety of the inhabitants of the City. This is accomplished through the promotion of proper use of land and structures with reasonable standards to which buildings, structures, and land will conform to for the benefit of all.

Granting the requested variance will not adversely affect the purposes of the Code as the installation and use of a dock and the canopy furthers the purpose of the Code by promoting reasonable access to the Lake. The requested variance is also not contrary to the public health, safety, or welfare in that the dock does not pose a safety or navigation problem on the Lake. The dock will not extend into the Lake so as to interfere with the navigation of watercraft to or from the neighboring docks.

b. **The variance is consistent with the comprehensive plan.**
The basic intent of the comprehensive planning process is to provide a well-founded and coordinated decision-making framework to guide both public and private development and community improvements. In this regard, the comprehensive plan represents the development framework to guide and direct future land development decisions within the City. The Land Use Plan is a narrative and graphic representation of the community's land use and growth management goals and policies that provides the background and rationale for land use designations as represented on the Proposed Land Use Map.

The Property is guided for long term Residential Low land use in the 2040 Minnetrista Comprehensive Plan. Allowing a dock on property with access to navigable water is consistent with the long-term plan for the Property. In addition to simply complying with the Proposed Land Use Map, the proposed dock length variance prevents the need for significant environmental impact such as dredging.

A variance may be granted when the applicant establishes there are practical difficulties in complying with this ordinance. Practical difficulties, as used in connection with granting a variance, means:

1. **The property owner proposes to use the property in a reasonable manner not permitted by this ordinance.**
This factor means that the landowner would like to use the property in a particular reasonable way, but cannot do so under the rules of the ordinance. It does not mean that the land cannot be put to any reasonable use whatsoever without the variance.

The Applicants are proposing a dock of sufficient length to reach navigable water, which is reasonable request. Allowing a longer dock instead of environmental impacts such as dredging is also more reasonable and environmentally conscious.

2. **The plight of the landowner is due to circumstances unique to the property not created by the landowner.**
   The uniqueness generally relates to the physical characteristics of the particular piece of property, that is, to the land and not personal characteristics or preferences of the landowner. When considering the variance for a building to encroach or intrude into a setback, the focus of this factor is whether there is anything physically unique about the particular piece of property.

   There is a large floating wetland adjacent to the Property that requires a longer than normal dock to reach navigable water. This is a naturally existing condition that the Applicants did not create.

3. **The variance would not alter the essential character of the locality.**
   Under this factor, consider whether the resulting structure will be out of scale, out of place, or otherwise inconsistent with the surrounding area.

   There are other properties nearby that have docks, so the existence of a dock on the Property will not be out of character. Most of the dock is within non-navigable wetland areas, which shouldn't have an impact on the locality relative to other water users.

Neighborhood Comments: Notices were sent out to all property owners within 500 feet of the subject property. To date, staff has not received any written comment or spoke to anyone regarding the request as a result of sending the public notice.

Planning Commission Recommendation: The Applicants' request was presented to the Planning Commission at their June 22, 2026 meeting. At that meeting, the Planning Commission held the required public hearing. No one besides the Applicants was present to speak. After reviewing the request and hearing no testimony at the public hearing, the Planning Commission made a motion to recommend the City Council approve the requested dock length variance. Motion passed 7-0. Absent: Hussian and Rognli.

Conclusion: The City Council should review the staff report and the recommendation of the Planning Commission. After review, the City Council should consider the entire record before it prior to making a motion. Along with making a motion, findings of fact should be established which support the motion. Findings of fact based on the information submitted by the Applicants may be as follows:

1. The requested variance is in harmony with the purpose and intent of the City's zoning ordinances because granting the requested variance will not adversely affect the purposes of the Code as the installation and use of a dock and the canopy furthers the purpose of the Code by promoting reasonable access to the Lake. The requested variance is also not contrary to the public health, safety, or welfare in that

the dock does not pose a safety or navigation problem on the Lake. The dock will not extend into the Lake so as to interfere with the navigation of watercraft to or from the neighboring docks;

2. The requested variance is consistent with the City's comprehensive plan because the Property is guided for long term Residential Low land use in the 2040 Minnetrista Comprehensive Plan. Allowing a dock on property with access to navigable water is consistent with the long-term plan for the Property. In addition to simply complying with the Proposed Land Use Map, the proposed dock length variance prevents the need for significant environmental impact such as dredging;
3. The Applicants propose to use the Property in a reasonable manner because the Applicants are proposing a dock of sufficient length to reach navigable water, which is reasonable request. Allowing a longer dock instead of environmental impacts such as dredging is also more reasonable and environmentally conscious;
4. The requested variance is the result of unique circumstances not created by the landowner because there is a large floating wetland adjacent to the Property that requires a longer than normal dock to reach navigable water. This is a naturally existing condition that the Applicants did not create; and
5. The requested variance will not alter the character of the locality because there are other properties nearby that have docks, so the existence of a dock on the Property will not be out of character. Most of the dock is within non-navigable wetland areas, which shouldn't have an impact on the locality relative to other water users.

Recommended Action: Motion to adopt a resolution approving the requested dock length variance at 3900 Kings Point Road based on certain findings of fact outlined in the staff report and subject to the following conditions:

1. Any required grading shall maintain existing drainage patterns or improve the existing drainage of the lot and adjacent lots;
2. The Applicants shall obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction over the Property prior to any construction;
3. The Applicants are responsible for all fees incurred by the City in review of this application; and
4. The variance approval is valid for one year from the date of approval and will become void and expire unless a building permit has been issued for the site.

Attachments:

1. Location Map
2. Applicant's Narrative
3. Proposed Survey
4. Proposed Plans
5. Res. No. 76-26 Approving Dock Length Variance at 3900 Kings Point Road

3900 Kings Point Road



1 in = 400 Ft

City Boundary

Address Labels

Parcels

CITY OF MINNETRISTA

N

June 18, 2

Map Powere afi

wsb

Type: Adjusted Dock Use Area, Length Variance
Date: September 10, 2025
Applicant: David and Sara Kalis
PID: 27-117-24-33-0004
Address: 3900 Kings Point Road Minnetrista, MN 55331

LAKE MINNETONKA CONSERVATION DISTRICT
HENNEPIN COUNTY, MINNESOTA

IN RE:

Application of David and Sara Kalis for a Dock Use Area and Length Variance for the property located at PID: 27-117-24-33-0004 on the Six Mile – Halstead Bay Flowage in the City of Minnetrista.

FINDINGS OF FACT AND ORDER

The Lake Minnetonka Conservation District ("LMCD") received an application from David and Sara Kalis ("Applicants") for a variance for a dock structure extending into the lake 259 feet. The Applicant's parcel has approximately 1150 feet of 929.4 feet NGVD shoreline along the Six Mile – Halstead Bay Flowage. The variance application was submitted to resolve the issue of abnormal site conditions due to water depth and emergent vegetation located at the site located in Minnetrista, MNand legally described in the attached Exhibit A ("Subject Property"). The LMCD Board of Directors ("Board") held a public hearing on August 13, 2025, after due notice had been provided on the requested variance. Based on the proceedings and the record of this matter, the Board hereby makes the following Findings of Fact and Order:

FINDINGS OF FACT

1. The Subject Property is located in the City of Minnetrista on Six Mile – Halstead Bay Flowage, which is part of Lake Minnetonka ("Lake"). The Subject Property, consists of approximately 1150 feet of 929.4 NGVD and runs along a large floating wetland.

2. The Applicant desires to install a dock with sufficient length to reasonably use the associated dock use area and seeks an allowance from LMCD length restrictions to extend the proposed dock structure to reach navigable water. The Applicant is proposing a dock with a total length of approximately 259 feet which would extend over the associated wetland to reach a more reasonable water depth, as shown on the site plan attached hereto as Exhibit B ("Site Plan").

3. The Applicants propose to install a dock structure that would extend out into the lake

approximately 259 feet and would have four Boat Storage Units ("BSUs") each measuring 12 feet in width and 25 feet in length at the end of the structure. The walkways of the dock would measure six feet in width, with a large platform measuring 12 feet in both width and length just prior to the end of the dock structure. The end of the dock structure protrudes into the channel itself approximately 25 feet. The total width of the undefined channel is 114 feet at the location of the proposed structure. There currently is no existing dock structure associated with the property although neighboring properties along the channel do have compliant dock structures.

4. Additional information regarding this matter is provided in the LMCD staff report related to this application dated August 13, 2025, and the presentation made thereon at the meeting (collectively, the "Staff Reports"). The Staff Reports are incorporated herein by reference, except that the approvals and conditions contained in this document shall be controlling to the extent there are any inconsistencies.

5. The Applicant requests a variance from the residential dock length requirements established in Section 2-3.03, subd. 2(a). That provision restricts residential docks to a maximum of 100 feet. Because of the adjacent floating wetland at 100 feet from the 929.4 NGVD navigation is unobtainable without either a variance, or removal of the floating cattail mat. The Applicant's seek a length variance to extend the dock structure out to reach the undefined waterway which does not occur until approximately 225 feet from shore.

6. Section 6-5.01, Subd. 6 of the Code allows the granting of a variance if the Board determines practical difficulties exist and that granting the variance with whatever conditions it deems are necessary does not adversely affect the purposes of the Code, the public health, safety, welfare, and reasonable access to or use of the Lake by the public or riparian owners.

7. The term "practical difficulties" is defined in Code, Section 1-3.01, Subd. 76 as meaning "one or more unique conditions of a property that prevent the property owner from using the Lake in a reasonable manner permitted by the Code and that serve as a basis for the property owner to request a variance from the strict application of the provisions of the Code. Practical difficulties only exist with respect to a particular property if the conditions preventing the proposed reasonable use of the property are unique to the property, were not created by the property owner, and are not based solely on economic considerations."

8. The proposed variance will allow installation of a dock with sufficient length to reach navigable water and allow for reasonable watercraft storage at the Subject Property. The conditions that give rise to the need for the variance are unique to the Property and were not created by the Applicant. The variance request is not based solely on economic considerations in that the variance is needed to reach water of sufficient depth to operate a watercraft safely. Under these unique set of circumstances, the Board determines practical difficulties exist and that it is appropriate to grant the requested DUA length variance to enable the reasonable use of the Lake by the riparian owner.

9. Granting the requested variance will not adversely affect the purposes of the Code as the installation and use of a dock and the canopy furthers the purpose of the Code by promoting

reasonable access to the Lake. The requested variance is also not contrary to the public health, safety, or welfare in that the dock does not pose a safety or navigation problem on the Lake. The dock will not extend into the Lake so as to interfere with the navigation of watercraft to or from the neighboring docks.

10. After an in-depth review of the Subject Property's location along the Six Mile Creek – Halstead waterway, it was determined that the LMCD has authority over dock structure within the undefined channel up to a choke point just west of the proposed dock site. This determination was made upon review of the Public Waters Basins and Watercourse Delineations produced by the MNDNR and through further conversations with MNDNR staff.

11. Affected agencies were notified of the application. The Minnesota Department of Natural Resources had no comment on the application. However, The Minnehaha Creek Watershed District, and the City of Minnetrista did provide comment in working with the LMCD Staff. These concerns at the time of approval are incorporated into the Findings under #12 and #13.

12. The Applicants proposal, while not adverse to LMCD code, does raise the question of future proposals of dredging in the undefined channel. Due to the area being considered to be navigable, and the fact that there are already other dock structures in the area, this variance should serve as a resolution to avoid dredging in the future. While the LMCD does not have authority over dredging, LMCD Staff felt the need to include it by reference within the findings to emphasize this dock variance as a solution to the issue.

13. The Applicants would need to secure approval from the City of Minnetrista if the proposed dock configuration is to be allowed. While the LMCD makes its decisions independently of other agencies, it should be noted in the record that the Applicants have not yet received approval from the City at the time of LMCD approval. The Applicants are in the process of working with the City of Minnetrista. At the time of the public hearing on August 13, 2025, Minnetrista City staff informed the LMCD that this is not an issue and that the LMCD should proceed accordingly.

14. The LMCD received no public comments other than from the Applicant prior to and during the public hearing.

15. Practical difficulties exist in this case that support the Board exercising its authority under Section 6-5.01 of the Code to grant a dock length variance for the Subject Property.

ORDER

ON THE BASIS OF THE FOREGOING AND THE RECORD OF THIS MATTER, IT IS ORDERED by the Board as follows:

1. Length Variance. A length variance is hereby approved for the Subject Property to allow the installation of a dock extending 257 feet into the Lake from elevation 929.4 feet NGVD, as shown on the Site Plan attached hereto as Exhibit B, subject to compliance with all of the

conditions set out in this Order.

2. Conditions. The variances granted in this Order are subject to the following conditions:

   a. Ensure the dock structure located at the Site is in strict compliance with the Approved Site plan.

   b. All dock structure located at the Site must be located within the associated dock use area, as provided in this Order.

   c. The length of the dock structure and storage shall be no longer than 257 feet from the 929.4 feet NGVD.

   d. No portion of the dock structure may be greater than 4 feet in width.

   e. For the western setback maintain a 20 foot setback for the entirety of the dock structure.

   f. Allow up to 4 BSUs for the Site. measuring 12 feet by 24 feet along 25 foot dock fingers. These BSUs shall not have a full walled canopy as defined by LMCD Code 1-3.01(13)

   g. Ensure all four watercraft are fully contained within the BSUs located at the site. All watercrafts at the site must comply with the current regulations upon the channel as referenced in the Staff report above: LMCD Code 8.07(2)

   h. Ensure proper reflective material is present along the entirety of the dock structure.

   i. Apply standard variance conditions reflecting environment, nuisances, maintenance, etc. LMCD Code 6-5.01

   j. Watercraft stored in the BSU may not extend beyond the length of the DUA. Prohibited extensions include any portion of the watercraft, including all attached equipment.

   k. It is the Applicants' responsibility to comply with any relevant regulations of all LMCD, Federal, State, County, and Municipal rules and regulations.

BY ORDER OF THE BOARD OF DIRECTORS of the Lake Minnetonka Conservation District this 10th day of September 2025.

Ann Hoelscher, Chair

ATTEST:

Mike Kirkwood, Secretary

EXHIBIT A

Legal Description of Subject Property

EXHIBIT B
Site Plan

[attached hereto]

City of Minnetrista Variance Procedure

Submitted by Property Owners

David and Sara Kalis, 3900 Kings Point Road, Minnetrista, MN 55331

2. Written Statements supporting the Variance Procedure

a. Property Owners

The property at 3900 Kings Point Road, Minnetrista, MN 5533, is jointly owned by David J. Kalis and Sara B. Kalis. There are no partnerships, limited liability companies, or corporations involved as either applicants or owners.

b. Site Data

Legal Description: The property is both Torrens and Abstract, legally described as follows:

Parcel 1 (Torrens): That part of Lot 29 lying Southerly of the North line of the Southeast Quarter of the Southeast Quarter of Section 27, Township 117, Range 24; The East 255.0 feet of Lot 31 except the South 66.0 feet thereof, Auditor's Subdivision Number 219, Hennepin County, Minnesota. Torrens Property Certificate of Title No. 1435039.

Parcel 2 (Abstract): That part of Lot 30, Auditor's Subdivision Number 219, Hennepin County, Minnesota, lying East of the Northerly extension of the West line of the East 255.0 feet of Lot 31, Auditor's Subdivision Number 219, Hennepin County, Minnesota.

Lot/Block/Plat: Lot 031, Auditor's Subdivision No. 219, Hennepin County, Minnesota.

Parcel Identification Number (PID): 27-117-24-33-0004.

Parcel Size: 9.56 acres (416,434 square feet).

Existing Use of Land: Single-family residential.

Current Zoning: SDD (Staged Developed District).

c. City Code Provisions for Variance

The Applicants seek a variance from the following provisions of the Minnetrista City Code, Chapter VI (Boats, Docks and Waterways):

> Section 605.07, Subdivision 1(a): This provision establishes that the authorized dock use area for lots bordering on the water extends into the water a distance equal to the lot water frontage, but must not extend into the water a distance of greater than 100 feet.

The variance is sought pursuant to Section 610.05 of the Minnetrista City Code, which provides that a person may request a variance from the requirements of Chapter VI where practical difficulties or undue hardships exist because of circumstances unique to the individual property under consideration. Section 605.07, Subdivision 1(g) further provides that the length limitations of Section 605.07 may be adjusted under the variance provisions of Section 610.05 to allow the construction and maintenance of a dock to a water depth of three feet at the outer end of the dock to provide adequate water depth for navigation and to protect the environmental quality or natural habitat of the water adjacent to the dock.

d. Description of Proposal

The Applicants propose to construct a dock structure extending approximately 259 feet from the 929.4 NGVD shoreline over floating wetlands to reach navigable water within the Six Mile Creek – Halstead Bay undefined channel. The LMCD Findings of Fact and Order dated September 10, 2025, approved a dock extending 257 feet from the 929.4 NGVD. The Applicants are considering seeking a modification of the LMCD approval for the additional length, depending on updated survey information prior to installation. The property has approximately 1,150 feet of 929.4 NGVD shoreline, but shallow water and emergent vegetation prevent reasonable lake access at the standard maximum dock length of 100 feet.

The proposed dock structure includes the following components:

- Walkways measuring 6 feet in width over low-lying areas leading to Six Mile Creek, to accommodate elderly family members requiring wheelchair access and a family member suffering from neuropathy. (Note: The LMCD Findings of Fact and Order dated September 10, 2025, approved walkways with a maximum width of 4 feet. The Applicants are considering seeking a modification of the LMCD approval to allow 6-foot-wide walkways based on accessibility needs and ADA compliance.)
- 5-foot-wide fingers and connecting sections. (Note: The LMCD Findings of Fact and Order approved a maximum width of 4 feet. The Applicants are considering seeking a modification of the LMCD approval to allow 5-foot-wide fingers and connecting sections for accessibility purposes.)
- An 8-foot by 8-foot platform adjacent to the walkway over the wetland area. (Note: The LMCD Findings of Fact and Order did not include a platform in the approved configuration. The Applicants are considering seeking a modification of the LMCD approval to include this platform, which is consistent with LMCD Code provisions for platform dimensions.)
- Four (4) Boat Storage Units (BSUs), each measuring 12 feet in width and 24 feet in length, located at the end of the structure along 25-foot dock fingers.

The dock structure would protrude into the undefined channel approximately 30 feet (25' length plus 5' finger). The total width of the undefined channel at the proposed location is 114 feet. There is currently no existing dock structure associated with the property, although neighboring properties along the channel do have compliant dock structures.

This proposal varies from the applicable provisions of the Minnetrista City Code in that the dock structure exceeds the maximum authorized dock use area distance of 100 feet established under Section 605.07, Subdivision 1(a) of Chapter VI (Boats, Docks and Waterways). The extended length is necessary because navigable water within the undefined channel does not occur until approximately 225 feet from shore due to the adjacent floating wetland. Section 605.07, Subdivision 1(g) expressly contemplates variance of the length limitations under Section 610.05 to allow a dock to reach a water depth of three feet for adequate navigation.

e. Pre-Application Discussions with Staff

The Applicants have been in contact with multiple agencies and city staff throughout the application process. The Lake Minnetonka Conservation District (LMCD) was the first regulatory body approached with a formal application regarding the variance. LMCD Staff reviewed the proposed dock structure and conducted an in-depth review of the site's location along the Six Mile Creek – Halstead undefined channel, confirming LMCD jurisdiction over dock structures within the channel.

The LMCD held a public hearing on August 13, 2025, at which the LMCD Board voted to have legal counsel and staff draft Findings of Fact and Order for approval of the variance request with conditions. Following an appeal by the Applicants on August 27, 2025, regarding walkway width and platform dimensions, the application was brought back to the September 10, 2025 meeting. The LMCD Board approved the variance with conditions in its Findings of Fact and Order dated September 10, 2025 (attached hereto). The LMCD-approved conditions include a maximum dock width of 4 feet, a length of 257 feet, a 20-foot western setback, and up to 4 BSUs measuring 12 feet by 24 feet. The Applicants' current proposal to the City includes wider walkways (6 feet), wider fingers (5 feet), an 8-foot by 8-foot platform, and an overall length of approximately 259 feet, which differ from the LMCD-approved conditions. The Applicants are considering seeking a modification of the LMCD approval to incorporate these accessibility-driven dimensions.

During the LMCD review process, the Minnehaha Creek Watershed District (MCWD) and the City of Minnetrista were also consulted. At the time of the LMCD public hearing on August 13, 2025, Minnetrista City staff informed the LMCD that the Applicants' request was not an issue and that the LMCD should proceed accordingly. The Applicants are now

seeking City of Minnetrista approval to ensure full regulatory compliance across all governing bodies.

After working with fellow agencies, the Applicants determined that the least invasive path to reaching navigable water within the undefined channel would be through a length variance allowing the dock structure to extend over the associated wetland, rather than removal of the wetland.

f. Harmony with City Code and Comprehensive Plan

The proposed dock structure is in harmony with the general purposes and intent of the Minnetrista City Code because it enables reasonable access to Lake Minnetonka for a riparian property owner while minimizing environmental impact. The City Code is intended to protect current and future residents from negative impacts of improper development and to ensure a positive future for the city. The proposed variance furthers these purposes in the following ways:

> The dock structure extends over floating wetlands rather than disturbing or removing them, representing the least invasive path to navigable water. The design avoids dredging in the undefined channel, which multiple agencies identified as a concern to be avoided. The structure is designed to comply with LMCD Code, MNDNR watercraft restrictions within the channel, and ADA accessibility standards.
>
> The proposal is consistent with the Minnetrista Comprehensive Plan in that it supports reasonable residential use of lakefront property. The property has approximately 1,150 feet of shoreline but currently has no dock structure, making it one of the only properties along the channel without lake access. Neighboring properties along the Six Mile Creek – Halstead channel have compliant dock structures, and the proposed variance would bring this property into consistent use with the surrounding area.

The LMCD, which has primary jurisdiction over dock structures and lake use on Lake Minnetonka, has already reviewed and approved a length variance for this property in its Findings of Fact and Order dated September 10, 2025 (attached hereto). The LMCD found that the variance furthers the purpose of the LMCD Code by promoting reasonable access to the Lake. While the Applicants' proposal to the City includes certain dimensional modifications beyond the LMCD-approved conditions (specifically, wider walkways and fingers for accessibility purposes and an 8-foot by 8-foot platform), the Applicants are considering seeking a modification of the LMCD approval to incorporate these elements. The fundamental basis of the LMCD's approval, including the length variance and the finding of practical difficulties, supports the City's approval of this request.

g. Practical Difficulties

Practical difficulties exist in complying with the Minnetrista City Code for the following reasons:

i. The property owner proposes to use the property in a reasonable manner not permitted by the City Code. The Applicants seek to install a dock structure to access navigable water in the Six Mile Creek – Halstead Bay channel. This is a reasonable and customary use for lakefront residential property. However, Section 605.07, Subdivision 1(a) of Chapter VI limits the authorized dock use area to a maximum distance of 100 feet into the water, which is insufficient to reach navigable water due to shallow water conditions and emergent vegetation. Navigable water within the undefined channel does not occur until approximately 225 feet from shore. Without the variance permitted under Section 610.05, the Applicants would be completely unable to access the lake from their property, despite having approximately 1,150 feet of shoreline.

ii. The plight of the landowner is due to circumstances unique to the property not created by the landowner. The property fronts a large floating wetland along the Six Mile Creek – Halstead Bay channel. The shallow water and emergent vegetation that prevent standard dock access are natural conditions that were not created by the Applicants. These conditions are unique to this site; neighboring properties along the channel have been able to install compliant dock structures. The Applicants purchased the property as-is with the existing wetland conditions.

iii. The variance, if granted, would not alter the essential character of the locality. The surrounding area includes residential properties with dock structures along the Six Mile Creek – Halstead Bay channel. The proposed dock would be consistent with the existing character of the neighborhood. The LMCD found that the dock does not pose a safety or navigation problem on the Lake and will not interfere with navigation of watercraft to or from neighboring docks. No public comments were received opposing the request during the LMCD public hearing process.

h. Justification – Not Based on Value Increase

The variance request is not based exclusively upon a desire to increase the value or income potential of the parcel of land. The variance is necessitated by the unique physical characteristics of the property, specifically the shallow water and floating wetland conditions that prevent the Applicants from reaching navigable water with a standard-length dock. The primary purpose of the variance is to enable the Applicants to access the lake for reasonable residential recreational use, including boating and lake enjoyment, and to accommodate elderly family members with accessibility needs, including wheelchair

access and neuropathy accommodation. Without the variance, the property would have no lake access despite being a lakefront parcel with approximately 1,150 feet of shoreline. The LMCD similarly found that the variance request is not based solely on economic considerations.

i. Justification – No Adverse Effects

The granting of the requested variance will not:

1. Adversely affect the health or safety of persons residing or working in the neighborhood. The dock structure is designed to extend over the wetland with minimal disturbance. The LMCD has imposed conditions including reflective material along the entirety of the dock structure, compliance with MNDNR watercraft restrictions (vessels no greater than 24 feet, single electric motor within the channel), and strict compliance with the approved site plan. These conditions ensure safe operation.
2. Impair an adequate supply of light and air to adjacent properties. The dock is a low-profile structure extending over water and wetland and does not obstruct light or air to any neighboring property.
3. Be injurious to property or improvements in the neighborhood. The dock structure will be located within the associated dock use area and will maintain a 20-foot western setback for the entirety of the structure. Neighboring properties along the channel already have compliant dock structures. The LMCD received no public comments opposing the variance during the public hearing process.
4. Increase the congestion on public streets. The dock structure is located on the waterway and has no impact on public streets or vehicular traffic.
5. Endanger public safety. The dock will comply with all LMCD, MNDNR, Federal, State, County, and Municipal regulations. Watercraft restrictions in the channel (LMCD Code 8-2.07) limit motorized use to electric motors with no more than 60 pounds of thrust, ensuring the safety of the waterway.
6. Substantially diminish or impair property values within the neighborhood. The proposed dock is consistent with existing dock structures along the Six Mile Creek – Halstead Bay channel and is expected to be compatible with the neighborhood. The dock enables reasonable use of a lakefront property in a manner consistent with surrounding properties, which supports neighborhood property values.

Attachments

The LMCD Findings of Fact and Order dated September 10, 2025, approving the dock length variance for the Subject Property, is attached hereto and incorporated by reference. To the extent the proposal described in this application differs from the LMCD-approved

conditions with respect to dock width, platform, and overall length, the Applicants are considering seeking a modification of the LMCD approval.

Attachment: LMCD Findings of Fact and Order dated September 10, 2025 (3900 Kings Point Road, Minnetrista, MN 55331)

SURVEY LEGEND

	CONCRETE
	BITUMINOUS
BSBL	BUILDING SETBACK LINE
CTV	CABLE TV
	CONCRETE CURB
960	CONTOUR EXISTING
960	CONTOUR PROPOSED
	GUARD RAIL
DT	DRAIN TILE
ELC	ELECTRIC UNDERGROUND
X X	FENCE
FO	FIBER OPTIC UNDERGROUND
GAS	GAS UNDERGROUND
OHU	OVERHEAD UTILITY
	TREE LINE
>	SANITARY SEWER
>>	STORM SEWER
TEL	TELEPHONE UNDERGROUND
	RETAINING WALL
UTL	UTILITY UNDERGROUND
I	WATERMAIN
	TRAFFIC SIGNAL
	RAILROAD TRACKS
	RAILROAD SIGNAL
	RAILROAD SWITCH
SP	SATELLITE DISH
WB	WETLAND BUFFER SIGN
	CAST IRON MONUMENT
	IRON PIPE MONUMENT SET
	IRON PIPE MONUMENT FOUND
	DRILL HOLE FOUND
	CHISELED "X" MONUMENT SET
	CHISELED "X" MONUMENT FOUND
	REBAR MONUMENT FOUND
	PK NAIL MONUMENT SET
	PK NAIL MONUMENT FOUND
	PK NAIL W/ ALUMINUM DISC
	SURVEY CONTROL POINT
WOE	WALKOUT ELEVATION
FFE	FIRST FLOOR ELEVATION
GFE	GARAGE FLOOR ELEVATION
TOF	TOP OF FOUNDATION ELEV.
LOE	LOWEST OPENING ELEV.
	TREE CONIFEROUS
	TREE DECIDUOUS
	TREE CONIFEROUS REMOVED
	TREE DECIDUOUS REMOVED
X972.5	FOUNDATION ASBUILT ELEVATION
X972.5	GRADING ASBUILT ELEVATION

A	A/C UNIT
C	CABLE TV PEDESTAL
E	ELECTRIC TRANSFORMER
E	ELECTRIC MANHOLE
E	ELECTRIC METER
	ELECTRIC OUTLET
	YARD LIGHT
	LIGHT POLE
F	FIBER OPTIC MANHOLE
	FIRE DEPT. HOOK UP
	FLAG POLE
FP	FUEL PUMP
FT	FUEL TANK
PT	PROPANE TANK
G	GAS METER
	GAS VALVE
G	GAS MANHOLE
	GENERATOR
	GUARD POST
H	HAND HOLE
	MAIL BOX
P	PIEZOMETER
	POWER POLE
	GUY WIRE
RD	ROOF DRAIN
LS	LIFT STATION
S	SANITARY MANHOLE
	SANITARY CLEANOUT
ST	STORM MANHOLE
	STORM DRAIN
	CATCH BASIN
	FLARED END SECTION
T	TELEPHONE MANHOLE
T	TELEPHONE PEDESTAL
U	UTILITY MANHOLE
U	UTILITY PEDESTAL
V	UTILITY VAULT
W	WATERMAIN MANHOLE
W	WATER METER
	WATER SPIGOT
W	WELL
	MONITORING WELL
	CURB STOP
	GATE VALVE
	HYDRANT
IRV	IRRIGATION VALVE
PIV	POST INDICATOR VALVE
	SIGN
SB	SOIL BORING

EDGE OF 100 YEAR FLOODZONE AE (931.7)
EDGE OF WETLAND
EDGE OF ASBUILT WETLAND
HWL - 938.7
100YR HWL - 938.7
EDGE OF WETLAND
FEMA ZONE X
ASBUILT 3900 KINGS POINT SLAB
SEPTIC
PATIO
COVERED PATIO
PATIO
STOOP
PATIO
DRIVEWAY
TREE LINE
GRAVEL
BITUMINOUS
GRAVEL
APPROX. LOCATION OF MAIN WATER LINE
APPROX. LOCATION OF FORCE MAIN LINE
WELL 944.8
CTCB 943.3
CTCB 943.1
WOE= 944.0
FFE= 944.0
TOF= 944.0
GFE= 943.9
TNH= 945.9
INV= 943.7
INV= 944.7
FND IP 3/4" 941.7
FND IP 3/4" 939.6
FND IP 3/4" 947.6
FND IP I6321 939.8
OHWL
255
209.8'
507
75
75.1
25.5
26.9
25
65.5
7.5
20.5
2.0
18.0
6.0
10.0
27.5
70.0
79.0
50.0
16.0
10.0
28.0
36.2
88.8
35
35
15
R=428.14
Δ=25°36'05"
191.31
S86°19'41"E 226.91
N01°23'34"E 170.86
2.0%
6.3%

20 10 0 10 20 40
SCALE IN FEET

NORTH

Bearings are based on the Hennepin County Coordinate System (NAD 83 - 1986 adj.)

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 5th day of May, 2023.

Daniel L. Schmidt, PLS Minnesota License No. 26147
schmidt@sathre.com

NO SCALE

VICINITY MAP

Kings Point
Halstead Bay
SITE
HALSTEAD CIR
LAKE SIDE DR
EAGLE BLUFF RD
EAGLE BLUFF END
ASPHALT
HAMMILL DR
HAMMILL
TONKA BEND
MINNEWASHTA CT
BIG MUDDS DR
SOUTH BAY
28 27 33 34
T117 R24W

Proposed Elevations
Proposed Garage Floor Elevation = 943.7
Proposed Top of Foundation Elevation = 944.0

Asbuilt Elevations
Asbuilt Garage Floor Elevation = 943.9
Asbuilt Top of Foundation Elevation = 944.0
Asbuilt First Floor Elevation = 944.0

Wetland Impacts

938.7 Flood Plain Impact - (CUT / FILL BETWEEN WETLAND EDGE & FLOODPLAIN - 938.2 TO 938.7)

15.6 CY Fill

17.3 CY Cut

Wetland Boundary Impact - 3563 sf = 369 sy

FIELD CREW	NO.	BY	DATE	REVISION
DM, EJ, ABE	12	EMW	11/27/2023	UPDATED HOUSE PLAN, SEPTIC FIELD
DRAWN	13	EMW	12/7/2023	ROUGH HOUSE STAKING, UPDATE
JRS	14	EMW	2/1/2024	UPDATE HOUSE PLAN
CHECKED	15	EMW	2/26/2024	UPDATE HOUSE PLACEMENT, DRIVEWAY, TREES
DLS	16	ABE	7/30/2024	HOUSE STAKED IN FIELD (DR)
DATE	17	EMW	9/13/2024	FOUNDATION ASBUILT
5/10/2023	18	EMW	5/30/2025	GRADING ASBUILT

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(952) 476-6000 WW.SATHRE.COM

TWP:xxx-RGE.xx-SEC.xx
Hennepin County

MINNETRISTA, MINNESOTA

CERTIFICATE OF SURVEY

PREPARED FOR:
JERRY LEMIRE

FILE NO. 50431-001

2/4

SURVEY LEGEND

- CONCRETE
- BITUMINOUS
- BUILDING SETBACK LINE
- CTV — CABLE TV
- CONCRETE CURB
- CONTOUR EXISTING
- CONTOUR PROPOSED
- GUARD RAIL
- DT — DRAIN TILE
- ELC — ELECTRIC UNDERGROUND
- X — X — FENCE
- FO — FIBER OPTIC UNDERGROUND
- GAS — GAS UNDERGROUND
- OHU — OVERHEAD UTILITY
- TREE LINE
- SANITARY SEWER
- STORM SEWER
- TEL — TELEPHONE UNDERGROUND
- RETAINING WALL
- UTL — UTILITY UNDERGROUND
- WATERMAIN
- TRAFFIC SIGNAL
- RAILROAD TRACKS
- RAILROAD SIGNAL
- RAILROAD SWITCH
- SATELLITE DISH
- WETLAND BUFFER SIGN
- CAST IRON MONUMENT
- IRON PIPE MONUMENT SET
- IRON PIPE MONUMENT FOUND
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- PK NAIL W/ ALUMINUM DISC
- SURVEY CONTROL POINT
- WOE — WALKOUT ELEVATION
- FFE — FIRST FLOOR ELEVATION
- GFE — GARAGE FLOOR ELEVATION
- TOF — TOP OF FOUNDATION ELEV.
- LOE — LOWEST OPENING ELEV.
- TREE CONIFEROUS
- TREE DECIDUOUS
- TREE CONIFEROUS REMOVED
- TREE DECIDUOUS REMOVED

- A — A/C UNIT
- C — CABLE TV PEDESTAL
- E — ELECTRIC TRANSFORMER
- E — ELECTRIC MANHOLE
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- E — ELECTRIC OUTLET
- YARD LIGHT
- LIGHT POLE
- F — FIBER OPTIC MANHOLE
- FIRE DEPT. HOOK UP
- FLAG POLE
- FP — FUEL PUMP
- FT — FUEL TANK
- PT — PROPANE TANK
- G — GAS METER
- GAS VALVE
- G — GAS MANHOLE
- GE — GENERATOR
- GUARD POST
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- P — PIEZOMETER
- POWER POLE
- GUY WIRE
- RD — ROOF DRAIN
- LS — LIFT STATION
- S — SANITARY MANHOLE
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- ST — STORM MANHOLE
- STORM DRAIN
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- T — TELEPHONE MANHOLE
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- U — UTILITY MANHOLE
- U — UTILITY PEDESTAL
- V — UTILITY VAULT
- W — WATERMAIN MANHOLE
- W — WATER METER
- WATER SPIGOT
- W — WELL
- MW — MONITORING WELL
- CURB STOP
- GATE VALVE
- HYDRANT
- IRV — IRRIGATION VALVE
- PIV — POST INDICATOR VALVE
- SIGN
- SB — SOIL BORING

N87°03'24"W 461.85

NORTH LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SEC.27, TWP. 117, RGE 24

EDGE OF WETLAND

EDGE OF OPEN WATER PER AERIAL

~ WETLAND ~ 271,365 sf

FEMA ZONE AE

THE WESTERLY LINE OF THE EAST 255.00 FEET OF LOT 31

S01°53'46"W 1215.15

PROPOSED DOCK

EDGE OF 100 YEAR FLOODZONE AE (931.7) EDGE OF WETLAND

WETLAND IMPACT – 3,568sf 396 sy

BUFFER FILL–1,974 sf

PROPOSED WELL LOCATION

WETLAND BUFFER AVERAGING
BUFFER FILL–1,974 sf
BUFFER CREATION–2,000 sf

HOUSE PLACEMENT 3900 KINGS POINT SLAB

GFE= 943.7

TFE= 944.0

EDGE OF PROPOSED WETLAND
HWL = 938.7
100YR HWL = 938.7

EDGE OF EXISTING WETLAND

~ WETLAND ~
7,742 sf (EXISTING)
4,179 sf (PROPOSED)
3,563 sf (CREDIT)

BUFFER CREATION 2,000 sf

FEMA ZONE X

S86°19'41"E 226.91

SOUTH LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SEC.27, TWP. 117, RGE 24

R=1751.87
Δ=6°22'26"
194.89

S08°45'39"W 310.43

R=766.48
Δ=18°14'00"
243.92

S26°39'39"W 156.95

R=428.14
Δ=25°36'05"
191.31

N01°23'34"E 170.86

MAPLE LEAF LANE

KINGS POINT ROAD

FND IP 1/2" 929.9

FND IP I632I 951.0

FND IP I632I 939.8

FND IP 374" 941.7

FND IP 374" 947.6

FND PINCH TOP

SMH Rim=932.7

SMH Rim=940.9

SMH Rim=934.1

SMH Rim=941.7

SMH Rim=957.8

SMH Rim=936.1

CHECK CHK BEE 938.0

CHECK CHK TNH 945.9

TNH= 945.9

WOOD FENCE

CHAIN LINK FENCE

GRAVEL

BITUMINOUS

TREE LINE

WETLAND SETBACK

ROCK BERM ENTRANCE

APPROX. LOCATION OF MAIN WATER LINE

APPROX. LOCATION OF FORCE MAIN LINE

ABSORPTION AREA

SILT FENCE

WETLAND BUFFER

OS #1 944.12
OS #2= 944.2025
OS #3 943.78
OS #4 944.10
OS #5 942.83
OS #6 941.46
OS #7 938.88
OS #8 938.54

SCALE IN FEET (50 25 0 25 50 100)

NORTH

Bearings are based on the Hennepin County Coordinate System (NAD 83 - 1986 adj.)

Offset Irons
(elevations are to the top of pipe)

OS #1= 944.12 — OS #5= 942.83
OS #2= 944.20 — OS #6= 941.46
OS #3 = 943.78 — OS #7= 938.88
OS #4= 944.10 — OS #8= 938.54

Wetland HWL Elevations

Existing HWL = 938.7
Proposed HWL = 938.7

Wetland Impacts

938.7 Flood Plain Impact - (CUT / FILL BETWEEN WETLAND EDGE & FLOODPLAIN - 938.2 TO 938.7)

15.6 CY Fill

16.1 CY Cut

Wetland Boundary Impact - 3563 sf = 369 sy

Proposed Elevations

Proposed Garage Floor Elevation = 943.7
Proposed Top of Foundation Elevation = 944.0

Proposed Hardcover

Lot Area	=	416,552 S.F.
House Area	=	6,120 S.F.
Driveway Area	=	4,661 S.F.
Stoop Area	=	180 S.F.
Covered Patio Area	=	355 S.F.
Patio Area	=	926 S.F.
Total Area	=	12,242 S.F.

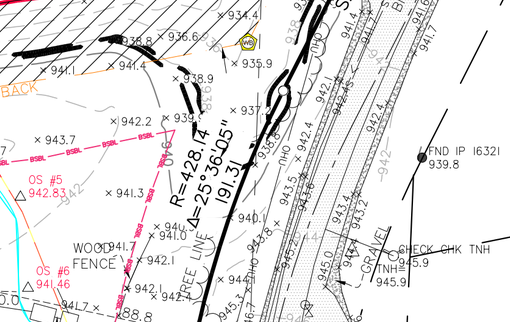
Coverage = 2.94 %

Existing Hardcover

Lot Area = 416,552 S.F.
Coverage = 0.00 %

Unimproved Lot
Not Including Pump Station by City

VICINITY MAP (NO SCALE)



DESCRIPTION OF PROPERTY SURVEYED

That part of Lot 29 lying Southerly of the North line of the Southeast Quarter of the Southeast Quarter of Section 27, Township 117, Range 24; The East 255.0 feet of Lot 31 except the South 66.0 feet thereof, Auditor's Subdivision Number 219, Hennepin County, Minnesota.

Subject to a transmission and power line easement along the Easterly line of the above described premises granted to Interstate Power Co., a Delaware corporation, by instrument recorded in CR Book 1424 of Deeds, page 574, Doc No. 1947835, which thereafter assigned its interest therein to Northern States Power Company, a Minnesota corporation, by instrument recorded in CR Book 2113 of Deeds, page 144, Doc No. 3042014;

Subject to the Plat of Kings Point Road recorded in CR Book 2 of Highway Plats, page 1.

STANDARD NOTES

1) **Site Address**: 3900 Kings Point Road, Minnetrista, MN, 55331
(Parcel ID: 2711724330004)

2) **Flood Zone Information**: This property appears to lie in Zone X (area determined to be outside of the 0.2% annual chance floodplain) and Zone AE (Areas subject to inundation by the 1-percent-annual-chance flood event determined by detailed methods. Base Flood Elevations (BFEs) are shown. Mandatory flood insurance purchase requirements and floodplain management standards apply.) per Flood Insurance Rate Map, Community Panel No. 27053C0287F, with an effective date of11/04/2016.

3) **Parcel Area Information**:

Gross Area:	416,552 s.f. ~	9.56 acres
Wet Area:	279,319 s.f. ~	6.41 acres
Net Area:	137,233 s.f. ~	3.15 acres.
Buildable Area:	32,910 s.f. ~	0.756 acres.

*We do not affirmatively insure the quantity of acreage set forth in the description

4) **Benchmark**: Elevations are based on MN/DOT Geodetic Station Name: 2704 K which has an elevation of: 1043.357 feet (NAVD88).

5) **Zoning Information**: The current Zoning for the subject property is SDD (Staged Development District) per email from the City of Minnetrista's Senior City Planner, Nicholas Olson on 5/15/23. The setback, height, and hardcover information is as follows:

Principal Structure Setbacks - Streetside (rear): 35 feet (King's Point Road)
Side: 15 feet
Wetland Setback: 35 feet
Hardcover: 25 percent of lot area

*Please note that the zoning information shown hereon may have been amended through a city process. All setback information and hardcover data for planning and design must be verified by all parties involved in the design and planning process prior to any planning or construction.

We have not received the current zoning classification and building setback requirements from the insurer.

6) **Utilities**: We have shown the location of utilities on the surveyed property by observed evidence only. There may be underground utilities encumbering the subject property we are unaware. Please note that we have not placed a Gopher State One Call for this survey. There may or may not be underground utilities in the mapped area, therefore extreme caution must be exercise before any excavation takes place on or near this site. Before digging, you are required by law to notify Gopher State One Call at least 48 hours in advance at 651/454-0002.

7) **Wetland Delineation**: The wetland delineation was performed by Jacobson Enviromental, PLLC. Sathre-Bergquist located the wetland flags on 5/5/2023.

8) The easement for the overhead easement as per CR Book 1424 of Deeds, page 574, Doc No. 194783 is intended to cover the existing overhead line and appears to fall within the right of way for Kings Point Road but it is not able to be surveyed. No width of the easement is listed. If the property is developed, this item will need to be addressed.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 5th day of May, 2023.

Daniel L. Schmidt, PLS — Minnesota License No. 26147
schmidt@sathre.com

FIELD CREW	NO.	BY	DATE	REVISION
DM, EJ, ABE	13	EMW	12/7/2023	ROUGH HOUSE STAKING, UPDATE
DRAWN	14	EMW	2/1/2024	UPDATE HOUSE PLAN
JRS	15	EMW	2/26/2024	UPDATE HOUSE PLACEMENT, DRIVEWAY, TREES
CHECKED	16	ABE	7/30/2024	HOUSE STAKED IN FIELD (DR)
DLS	17	EMW	10/18/2024	UPDATE DOCK LOCATION
DATE	18	CAW	11/1/2024	REVISE FLOODPLAIN MITIGATION
5/10/2023	19	EMW	4/22/2025	UPDATE DRIVEWAY, DOCK LOC.

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PLYMOUTH MN 55447
(952) 476-6000 WW.SATHRE.COM

TWP:117-RGE.24-SEC.27
Hennepin County

MINNETRISTA, MINNESOTA

CERTIFICATE OF SURVEY

PREPARED FOR:

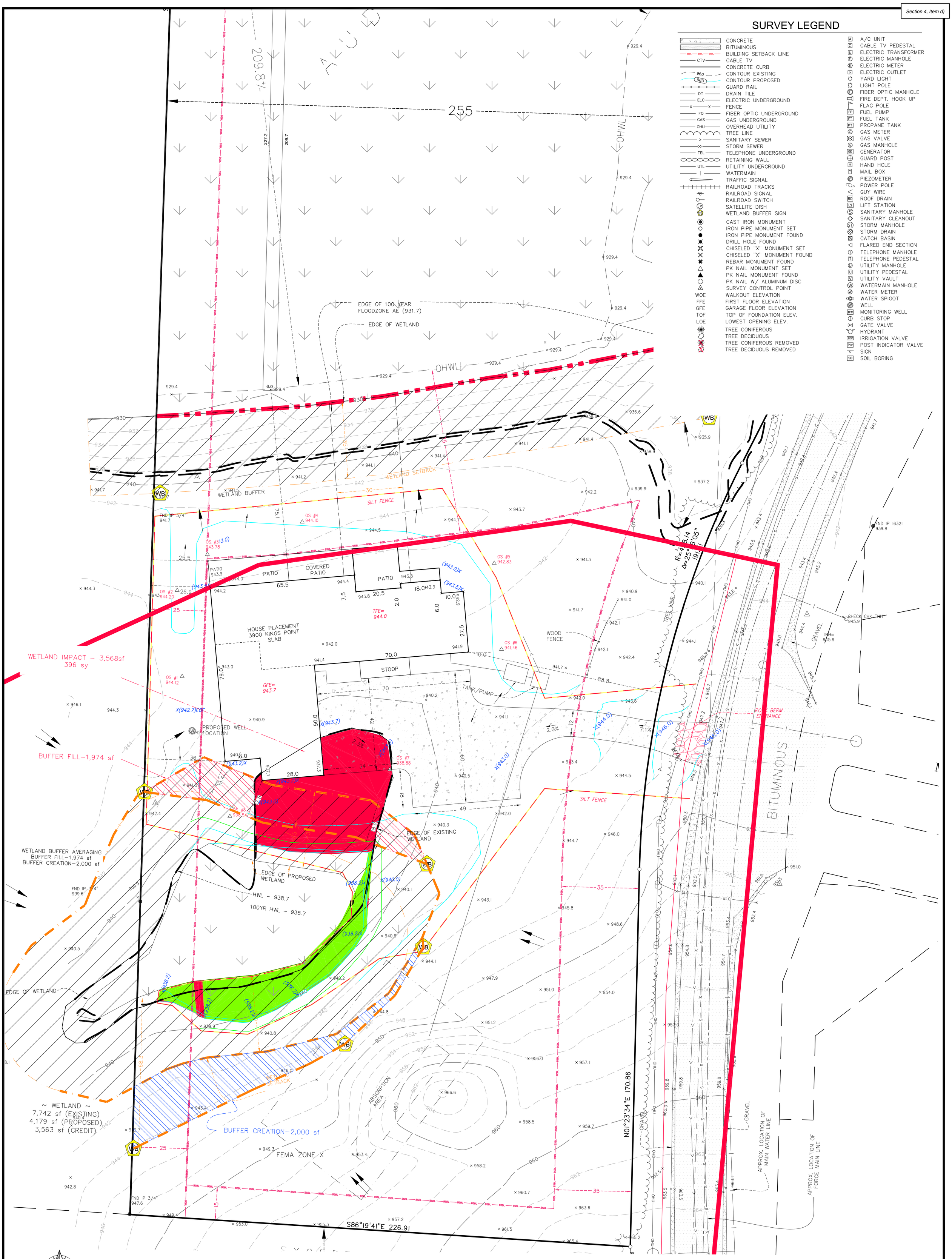
JERRY LEMIRE

FILE NO. 50431-001

1/4

SURVEY LEGEND

- CONCRETE
- BITUMINOUS
- BUILDING SETBACK LINE
- CABLE TV
- CONCRETE CURB
- CONTOUR EXISTING
- CONTOUR PROPOSED
- GUARD RAIL
- DRAIN TILE
- ELECTRIC UNDERGROUND
- FENCE
- FIBER OPTIC UNDERGROUND
- GAS UNDERGROUND
- OVERHEAD UTILITY
- TREE LINE
- SANITARY SEWER
- STORM SEWER
- TELEPHONE UNDERGROUND
- RETAINING WALL
- UTILITY UNDERGROUND
- WATERMAIN
- TRAFFIC SIGNAL
- RAILROAD TRACKS
- RAILROAD SIGNAL
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- TREE CONIFEROUS REMOVED
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- CURB STOP
- GATE VALVE
- HYDRANT
- IRRIGATION VALVE
- POST INDICATOR VALVE
- SIGN
- SOIL BORING



Bearings are based on the Hennepin County Coordinate System (NAD 83 - 1986 adj.)

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 5th day of May, 2023.

Daniel L. Schmidt, PLS — Minnesota License No. 26147
schmidt@sathre.com

Offset Irons
(elevations are to the top of pipe)

OS #1= 944.12	OS #5= 942.83
OS #2= 944.20	OS #6= 941.46
OS #3 = 943.78	OS #7= 938.88
OS #4= 944.10	OS #8= 938.54

Proposed Elevations

Proposed Garage Floor Elevation = 943.7
Proposed Top of Foundation Elevation = 944.0

Wetland Impacts

938.7 Flood Plain Impact - (CUT / FILL BETWEEN WETLAND EDGE & FLOODPLAIN - 938.2 TO 938.7)

15.6 CY Fill

17.3 CY Cut

Wetland Boundary Impact - 3563 sf = 369 sy

FIELD CREW	NO.	BY	DATE	REVISION
DM, EJ, ABE	11	EMW	11/13/2023	UPDATED WETLAND CALCULATION
DRAWN	12	EMW	11/27/2023	UPDATED HOUSE PLAN, SEPTIC FIELD
JRS	13	EMW	12/7/2023	ROUGH HOUSE STAKING, UPDATE
CHECKED	14	EMW	2/1/2024	UPDATE HOUSE PLAN
DLS	15	EMW	2/26/2024	UPDATE HOUSE PLACEMENT, DRIVEWAY, TREES
DATE	16	ABE	7/30/2024	HOUSE STAKED IN FIELD (DR)
5/10/2023	17	EMW	4/22/2025	UPDATE DRIVEWAY, DOCK LOC.

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TWP:xxx-RGE.xx-SEC.xx
Hennepin County

MINNETRISTA, MINNESOTA

CERTIFICATE OF SURVEY

PREPARED FOR:

JERRY LEMIRE

FILE NO. 50431-001

2/4

RESOLUTION NO. 75-26

CITY OF MINNETRISTA

RESOLUTION APPROVING A DOCK LENGTH VARIANCE FOR DAVID AND SARA KALIS AT 3900 KINGS POINT ROAD

WHEREAS, the City of Minnetrista (the "City") is a municipal corporation, organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Minnetrista has adopted zoning and subdivision regulations, per Chapter 5 of the Municipal Code, to promote the orderly, economic and safe development and utilization of land within the city; and

WHEREAS, David and Sara (the "Applicants") have made a request for a dock length variance to allow for the installation of a dock approximately 257-foot in length at 3900 Kings Point Road (the "Property") and which is legally described on Exhibit A attached hereto; and

WHEREAS, on June 22, 2026, the Minnetrista Planning Commission considered the requested dock length variance, held a public hearing and, after consideration of the entire record before it, voted 7-0 in favor of recommending approval of the requested dock length variance; and

WHEREAS, the Minnetrista City Council has reviewed the application, as submitted, and has made the following findings of fact:

1. The requested variance is in harmony with the purpose and intent of the City's zoning ordinances because granting the requested variance will not adversely affect the purposes of the Code as the installation and use of a dock and the canopy furthers the purpose of the Code by promoting reasonable access to the Lake. The requested variance is also not contrary to the public health, safety, or welfare in that the dock does not pose a safety or navigation problem on the Lake. The dock will not extend into the Lake so as to interfere with the navigation of watercraft to or from the neighboring docks;
2. The requested variance is consistent with the City's comprehensive plan because the Property is guided for long term Residential Low land use in the 2040 Minnetrista Comprehensive Plan. Allowing a dock on property with access to navigable water is consistent with the long-term plan for the Property. In addition to simply complying with the Proposed Land Use Map, the proposed dock length variance prevents the need for significant environmental impact such as dredging;
3. The Applicants propose to use the Property in a reasonable manner because the Applicants are proposing a dock of sufficient length to reach navigable water, which is reasonable request. Allowing a longer dock instead of environmental impacts such as dredging is also more reasonable and environmentally conscious;
4. The requested variance is the result of unique circumstances not created by the landowner because there is a large floating wetland adjacent to the Property that requires a longer than

normal dock to reach navigable water. This is a naturally existing condition that the Applicants did not create; and

5. The requested variance will not alter the character of the locality because there are other properties nearby that have docks, so the existence of a dock on the Property will not be out of character. Most of the dock is within non-navigable wetland areas, which shouldn't have an impact on the locality relative to other water users.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Minnetrista hereby approves the requested dock length variance to allow for the installation of a dock approximately 257-foot in length at 3900 Kings Point Road, subject to the following conditions:

1. Any required grading shall maintain existing drainage patterns or improve the existing drainage of the lot and adjacent lots;
2. The Applicants shall obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction over the Property prior to any construction;
3. The Applicants are responsible for all fees incurred by the City in review of this application; and
4. The variance approval is valid for one year from the date of approval and will become void and expire unless a building permit has been issued for the site.

This resolution was adopted by the City Council of the City of Minnetrista on the 20th day of July, 2026 by a vote of ___ Ayes and ___ Nays.

_____
Lisa Whalen, Mayor

ATTEST:

_____
Ann Meyerhoff, City Clerk

EXHIBIT A

Legal Description of 3900 Kings Point Road:

That part of Lot 29 lying Southerly of the North line of the Southeast Quarter of the Southeast Quarter of Section 27. Township 117. Range 24; The East 255.0 feet of lot 31 except the South 66.0 feet thereof, Auditor's Subdivision Number 219. Hennepin County, Minnesota.
Torrens Property Certificate of Title No. 1435039

AND

That part of Lot 30, Auditor's Subdivision Number 219, Hennepin County, Minnesota lying East of the Northerly extension of the West line of the East 255.0 feet of lot 31, Auditor's Subdivision Number 219, Hennepin County, Minnesota.
Abstract Property

CITY OF MINNETRISTA

CITY COUNCIL CONSENT AGENDA ITEM

Subject:	**Application from Jeremy & Jessica Graves for an interim use permit amendment and a conditional use permit at 6900 County Road 110W.**
Prepared By:	**Nickolas Olson, Senior City Planner**
Through:	**David Abel, Community Development Director**
Meeting Date:	**July 20, 2026**

Overview: Jeremy & Jessica Graves (the "Applicants") have made an application for an interim use permit amendment and a conditional use permit to add a weightroom facility onto the existing baseball training facility at 6900 County Road 110W; SDD – Staged Development District; PID# 22-117-24-34-0001 (the "Property").

Background: It is the intent of the city in establishing general and specific criteria for interim uses that such uses, by subject to careful evaluation to ensure that their location, size, and design, are consistent with the standards, purposes, and procedures of the city code and the comprehensive plan. The city may also consider whether the proposed use complies or is likely to comply in the future with all standards and requirements set out in other regulations or ordinances of the city or other governmental bodies having jurisdiction over the city.

The city may grant interim use permits or conditional suer permits when such permits are authorized by this section and may impose conditions and safeguards in such permits to protect the health, safety and welfare of the community and assure harmony with the comprehensive plan of the city. An interim use permit is similar to a conditional use permit except that there is a date or event that will terminate the use that can be identified with certainty (i.e. change in zoning, amendment to City Code, etc.).

The City previous approved an interim use permit for the Applicants to operate a baseball training facility on the Property. The Applicants now wish to construct an addition onto the existing facility that would allow for a weight room area for the users. This requires an amendment to the existing interim use permit. The addition also expands the building over 1,000 square feet, which requires approval of a conditional use permit in the Staged Development District.

Discussion: When acting upon an application for an interim use permit, whether new or an amendment, the city will consider uses under specific and regulated conditions. Interim uses may be allowed by permit if the following conditions are met:

(1) The use conforms to the zoning regulations;

(2) The date or event that will terminate the use can be identified with certainty;

(3) Permission of the use will not impose additional costs on the public if it is necessary for the public to take the property in the future; and

(4) The user agrees to any conditions that the city council deems appropriate for permission of the use.
When considering any conditions for the proposed use, the City should consider the effect of the proposed use upon the health, safety, and general welfare of the city. When considering the effect, the city should look at the following:

(1) The factors of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions; parking facilities on adjacent streets and land.

(2) The effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, character and integrity of the neighborhood.

(3) Consistency with the city's comprehensive plan; impact on governmental facilities and services, including roads, sanitary sewer, water and police and fire.

(4) The effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains and soils.

(5) Any other factors as found relevant by the city.

The Applicants have a valid interim use permit to operate a baseball and softball training facility. The proposed amendment would allow for the addition of a weight training area for the existing users of the facility. As described by the Applicants, it's intended to supplement the program for existing users and is not meant to target new clients only. Assuming this is the case, there should not be any change to the facilities operation relative to the standards for which the city considers interim use permits.

The proposed weight training facility is being added onto the existing building where the facility operates out of. The existing building is already over 1,000 sq. ft., but was preexisting from when different zoning allowed different size buildings. Now that the Applicants are adding onto the building and the current zoning requires a conditional use permit for an accessory building 1,000 sq. ft. or greater, the city must act on this request. When acting upon an application for a conditional use permit, the city will consider uses under specific and regulated conditions. Conditional uses may be allowed by permit if the following conditions are met:

(1) The factors of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions; parking facilities on adjacent streets and land.

(2) The effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, character and integrity of the neighborhood.

(3) Consistency with the city's comprehensive plan; impact on governmental facilities and services, including roads, sanitary sewer, water and police and fire.

(4) The effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains and soils.

(5) Any other factors as found relevant by the city.

The Applicants are proposing to add onto an existing accessory building that is already over 1,000 sq. ft. The proposed addition does not significantly increase the size of the building nor change the overall nature of the use. It has been designed intentionally to match the existing building. It should also be noted that the Applicants also own the property immediately to the west, which would be most impacted by the larger structure, and this creates a larger separation from other adjacent property owners. When you consider these factors, the proposed conditional use permit does not have a negative impact on the surrounding area, governmental services, or sensitive environmental features.

Neighborhood Comments: Notices were sent out to all property owners within 1,500 feet of the subject property. To date, staff has not received any written comments regarding the request.

Planning Commission Recommendation: The Applicants' request was presented to the Planning Commission at their June 22, 2026 meeting. At the meeting, the Planning Commission held the required public hearing. No one besides the Applicants were present to speak. After reviewing the request and hearing no testimony at the public hearing, the Planning Commission made a motion to recommend the City Council approve the requested interim use permit amendment and conditional use permit. Motion passed 7-0. Absent: Hussain and Rognli.

Conclusion: The City Council should review the staff report and the recommendation of the Planning Commission. After review, the City Council should consider the entire record before it prior to making a motion. Along with making a motion, findings of fact should be established which support the motion. Findings of fact based on the information submitted by the Applicants may be as follows:

1. The City has determined the proposed use is deemed appropriate for the Property on an interim basis and the proposed building addition satisfies the criteria for a conditional use permit;

2. The proposed use does not have an effect upon the health, safety, and general welfare of the city regarding the factors of noise, glare, odor, electrical interferences, vibration, dust, or other nuisances;
3. The proposed use does not pose any discernable fire or safety hazards;
4. The proposed use does not change existing or anticipated traffic conditions or parking facilities on adjacent streets and land;
5. The proposed use does not have an effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, or character and integrity of the neighborhood;
6. The proposed use does not have any added impact on governmental facilities or services, including roads, sanitary sewer, water and police and fire;
7. The proposed use does not have an effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains, or soils; and
8. The request is consistent with the Minnetrista Comprehensive Plan.

Recommended Action: Motion to adopt a resolution approving the requested interim use permit to add a weight training to the operation of Next Level Baseball, an indoor baseball and softball training facility, at 6900 County Road 110W, and a conditional use permit to allow for the construction of the addition of the facility onto the existing building based on the findings of fact outlined in the staff report and subject to the following conditions:

1. There is no change to the termination date, which shall remain either the rezoning of the Property or December 31, 2029, whichever occurs first;
2. The proposed use shall be limited to the existing pole building on the Property and must occur inside at all times;
3. Parking areas must be screened from view of adjacent properties;
4. All signage must conform to the requirements of City Code;
5. The Applicants shall obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction prior to any construction;
6. The Applicants shall be responsible for all fees incurred by the city in review of this application;
7. If violations of the Interim Use Permit, Conditional Use Permit, or the City's nuisance ordinance occur, the City Council reserves the right to review and to revise or revoke the Interim Use Permit; and
8. Any other conditions as required by the City Council.

Attachments:

1. Location Map
2. Applicant Narrative
3. Site Plan
4. Building Plan
5. Res. No. 76-26 Approving IUP Amendment and CUP at 6900 County Road 110W

6900 County Road 110W



1 in = 200 Ft

City Boundary

Address Labels

Parcels

N

June 18, 2

Map Powere afi

wsb

RDS ARCHITECTS
10135 47th Ave. N
Plymouth, MN 55442
612-810-9628

CUP Application Narrative

The attached information is being submitted for a New Conditional use for an addition to an existing batting cage facility in excess of 1000 sq. ft.

The property is located at 6900 County Rd. 110 W. Minnetrista, MN

Project is for the addition of a new weight room on the end of the existing batting cage building

The items being requested are for:

1) Addition to and existing building in excess of code allowed 1000 sq. ft.

   Existing building is 4,085 sq. ft. and new addition is 1,132 sq. ft. for a total building area of 5,217 sq. ft.

Contact information

Land owner of record

Graves Properties (Jeremy Graves)

10760 Northshore Rd.

Waconia, MN 55387

jergraves@yahoo.com

Architect

RDS Architects Richard Storlien

10135 47th Ave N. Plymouth, MN 55442

612-810-9628 email (rstorlien@comcast.net)

Site Information

6900 County Rd 110 W. Minnetrista, MN

Zoned SDD staged development district

10 acres or 435,617 sq. ft.

PID # 2211724340001

Legal Description : Metes and bounds

Previous property was used as a single family residence with 4,085 sq. ft. storage building. Single family home still exists and is currently vacant. Storage building was converted to batting cage facility under previous interim use permit and building permit.

Proposed work is to add a weight room to existing batting cage facility for use by occupants. Site is an acreage site and building is located in center of lot. No change to grading or site access. No additional traffic for additional use. No landscaping being proposed and parking area is existing. No affect on wetlands, forests, etc. area of construction is open lawn area.

There will be no change or adverse affects on Health,, Safety or general welfare of the city or to adjacent landowners.

No change to noise, glare, odor, electrical interference, vibration, dust, etc.

No additional fire or safety hazards created by proposed addition.

No parking on adjacent streets or land. All parking provide on site next to existing building.

No effect on surrounding properties due to parcel size and location of structure.

No additional impact on government facilities. Site has private septic system and well.

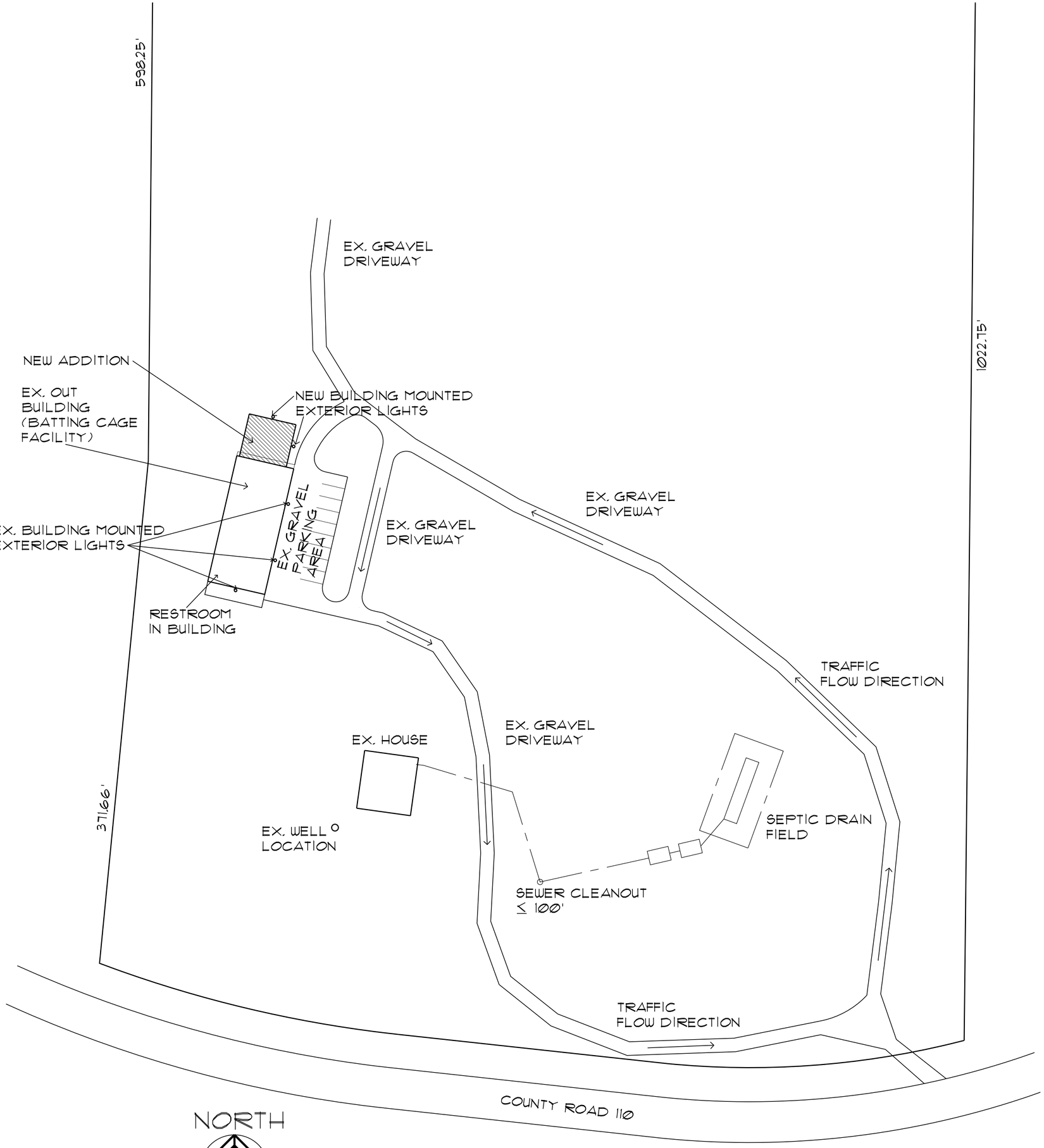
No effect on environmental features. No special features exist on or around site.

Operating schedule to match existing approved batting facility with no change. Start of construction to begin with final CUP and Interim use permit and building construction permit approval. Length of construction to be 30 to 60 days from city approvals.

Please feel free to contact me with any questions regarding the proposed project.

Richard Storlien

RDS Architects



1 / A0 SITE PLAN

SCALE: 1" = 50'-0"

ARCHITECTS
10135 47TH AVE N.
PLYMOUTH MN. 55442
612-810-9628

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Name: Richard D. Stahlkopf
Reg. No.: 21258
Date:

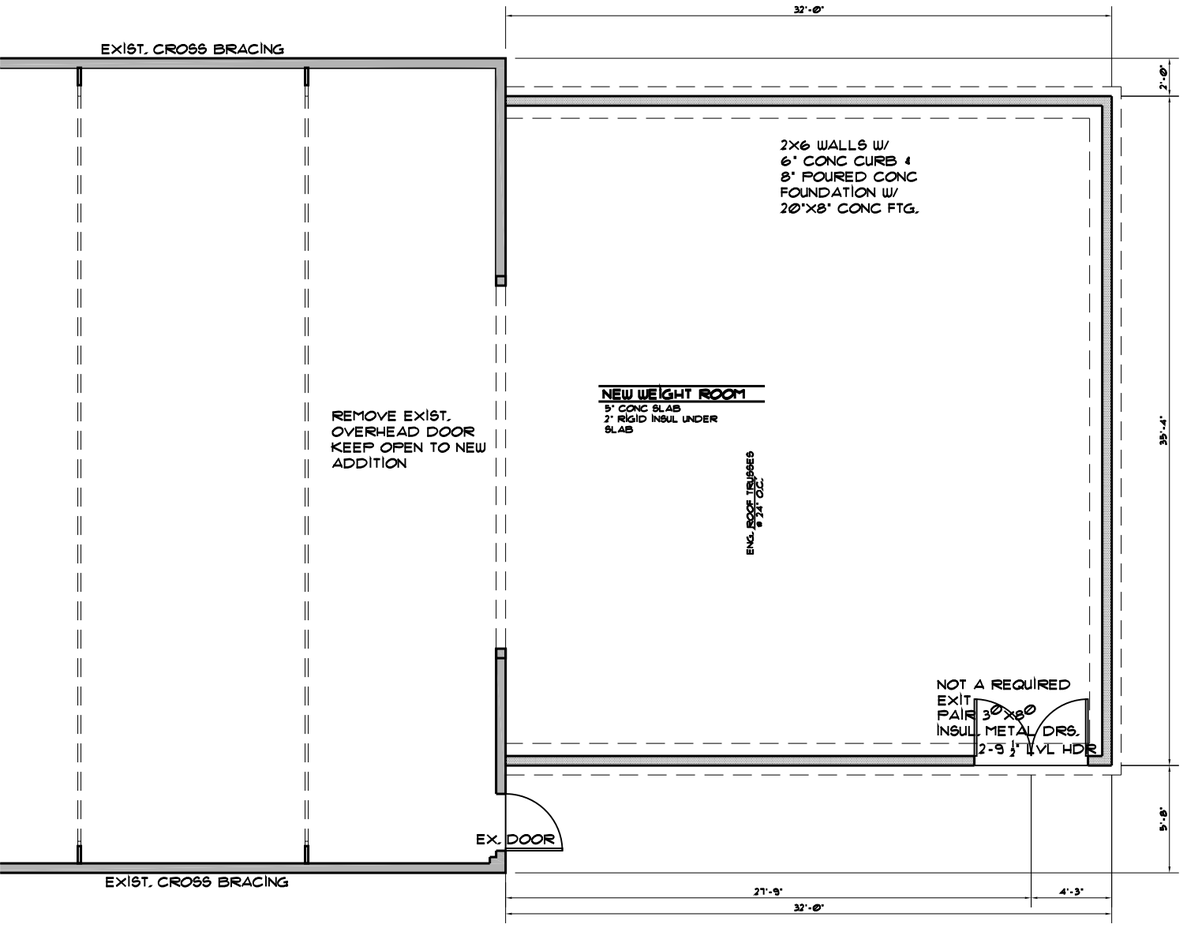
BATTING CAGE FACILITY

ADDITION FOR BASEBALL TRAINING FACILITY:
6900 COUNTY RD. 110 W.
MINNETRISTA, MN

ISSUE
MARCH 19, 2026

REVISIONS

JOB #232628
SHEET #
A0
OF A2



1 / A1 FLOOR PLAN

SCALE: 1/8" = 1'-0"

BUILDING CODE REVIEW

BASED ON 2018 IBC
BASED ON 2020 MN BUILDING CODE

PROJECT IS FOR NEW WEIGHT ROOM ADDITION

NO FIRE SPRINKLER SYSTEM INSTALLED
BUILDING TYPE VB (STEEL & WOOD CONSTRUCTION)
BASE ALLOWABLE AREA = 6,000 SQ. FT.
BASE ALLOWABLE HEIGHT = 1 STORIES

EXIST. BUILDING AREA = 4,085 SQ. FT.
EXIST. BUILDING HEIGHT = 1 STORY
ADDITION AREA = 1,132 SQ. FT.
ADDITION HEIGHT = 1 STORIES
TOTAL BUILDING AREA = 5,217 SQ. FT.

BUILDING IS SINGLE TENANT A-3 GYMNASIUM

TOTAL BUILDING AREA
A-3 5,217 SQ. FT. /50 SF. PER OCC. = 105 OCC.
BASED ON SQUARE FOOTAGE
ACTUAL OCCUPANT LOAD BASED ON USE. (MAX. 12-15 OCCUPANTS)

TOTAL OCCUPANT LOAD = 105 OCC.
EXITS REQUIRED (2) (2) PROVIDED

PLUMBING FIXTURE COUNT

OCCUPANT LOAD
A-3 OCC. LOAD = 105 OCC.
ACTUAL OCCUPANT LOAD BASED ON USE (MAX. 12-15 OCCUPANTS)
NEW WEIGHT ROOM TO BE USED BY EXIST. OCC.
FIXTURES REQ'D BY CODE
ACTUAL OCC. LOAD LESS THAN 25
TOILETS REQ'D (1) TOILETS PROVIDED (1)

ACTUAL OCC. LOAD LESS THAN 25
SINKS REQ'D (1) SINKS PROVIDED (1)

RDS ARCHITECTS
10135 47th AVE. N.
PLYMOUTH MN. 55442
612-810-9628

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Name. Richard D. Storlien
Reg. No. 21258
Date. 3/19/26

RICHARD D. STORLIEN REGISTERED PROFESSIONAL ARCHITECT 21258 STATE OF MINNESOTA

ADDITION FOR BASEBALL TRAINING FACILITY:

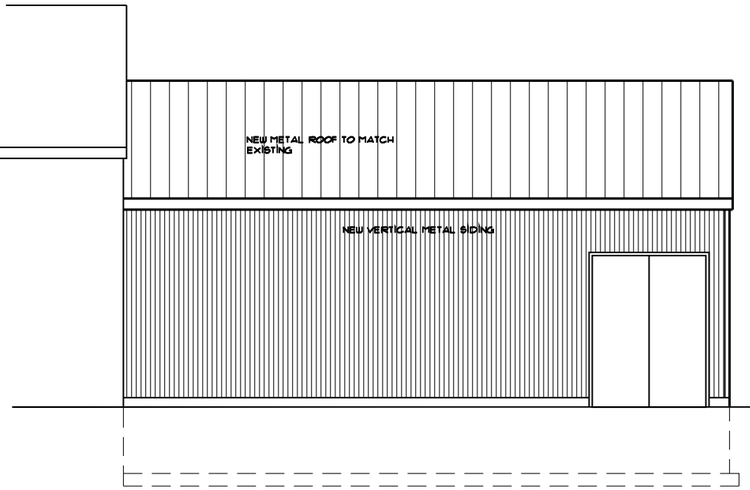
BATTING CAGE FACILITY

6900 COUNTY RD. 110 W.
MINNETRISTA, MN

ISSUE
MARCH 19, 2026

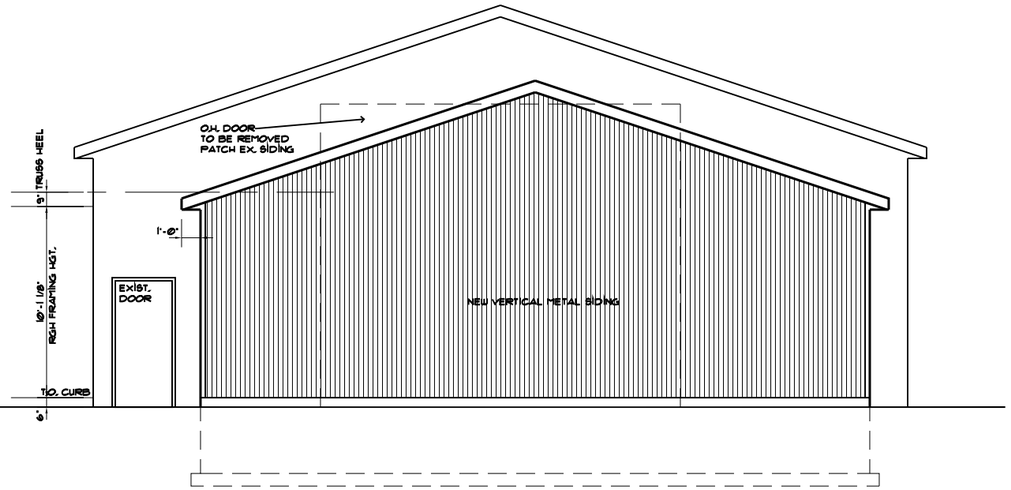
REVISIONS

JOB #232628
SHEET #
A1
OF A2



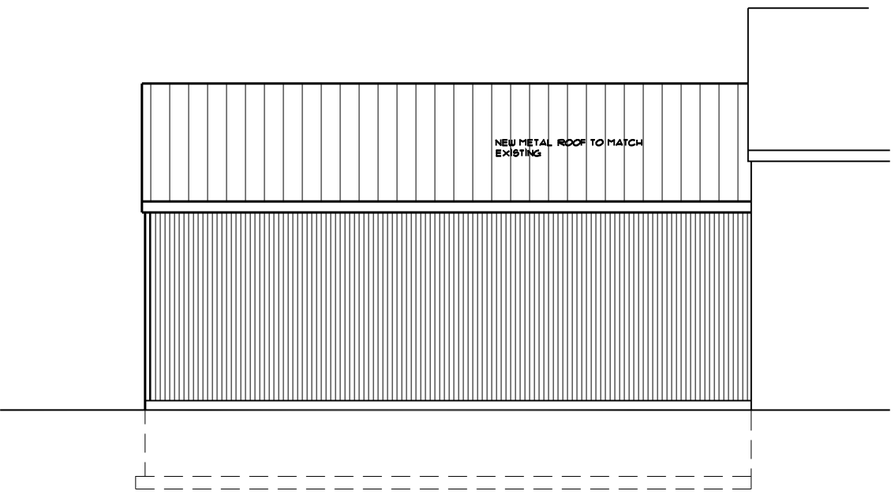
1 / A2 FRONT ELEV.

SCALE: 1/8" = 1'-0"



2 / A2 SIDE ELEV.

SCALE: 1/8" = 1'-0"



3 / A2 REAR ELEV.

SCALE: 1/8" = 1'-0"

ADDITION FOR BASEBALL TRAINING FACILITY:

BATTING CAGE FACILITY

6900 COUNTY RD. 110 W.
MINNETRISTA, MN

RDS ARCHITECTS
10135 47th AVE. N.
PLYMOUTH MN. 55442
612-810-9628

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Name. Richard D. Storlien
Reg. No. 21258
Date. 3/19/26

RICHARD D. STORLIEN REGISTERED PROFESSIONAL ARCHITECT 21258 STATE OF MINNESOTA

ISSUE
MARCH 19, 2026

REVISIONS

JOB #232628
SHEET #
A2
OF A2

RESOLUTION NO. 76-26

CITY OF MINNETRISTA

RESOLUTION APPROVING AN INTERIM USE PERMIT AMENDMENT AND A CONDITIONAL USE PERMIT AT 6900 COUNTY ROAD 110 WEST

WHEREAS, the City of Minnetrista is a municipal corporation, organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Minnetrista has adopted zoning and subdivision regulations, per Chapter 5 of the Municipal Code, to promote the orderly, economic and safe development and utilization of land within the City; and

WHEREAS, Jeremy & Jessica Graves (the "Applicants"), are the fee owners of the property located at 6900 County Road 110 West (the "Property"), which is legally described on Exhibit A attached hereto; and

WHEREAS, the Applicants have applied for an interim use permit (IUP) amendment and a conditional use permit (CUP) to allow for the addition of a weight training facility onto the existing baseball and softball training facility at the Property; and

WHEREAS, on June 22, 2026, the Minnetrista Planning Commission considered the requested IUP amendment and CUP, held a public hearing and, after consideration of the record before it, voted 7-0 in favor of recommending approval of the requested IUP amendment and CUP; and

WHEREAS, the City Council reviewed the application, as submitted, and have made the following findings of fact:

1. The City has determined the proposed use is deemed appropriate for the Property on an interim basis and the proposed building addition satisfies the criteria for a conditional use permit;
2. The proposed use does not have an effect upon the health, safety, and general welfare of the city regarding the factors of noise, glare, odor, electrical interferences, vibration, dust, or other nuisances;
3. The proposed use does not pose any discernable fire or safety hazards;
4. The proposed use does not change existing or anticipated traffic conditions or parking facilities on adjacent streets and land;
5. The proposed use does not have an effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, or character and integrity of the neighborhood;
6. The proposed use does not have any added impact on governmental facilities or services, including roads, sanitary sewer, water and police and fire;
7. The proposed use does not have an effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains, or soils; and

8. The request is consistent with the Minnetrista Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Minnetrista hereby approves the interim use permit amendment and conditional use permit, based on the findings of fact outlined above, with the following conditions:

1. There is no change to the termination date, which shall remain either the rezoning of the Property or December 31, 2029, whichever occurs first;
2. The proposed use shall be limited to the existing pole building on the Property and must occur inside at all times;
3. Parking areas must be screened from view of adjacent properties;
4. All signage must conform to the requirements of City Code;
5. The Applicants shall obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction prior to any construction;
6. The Applicants shall be responsible for all fees incurred by the city in review of this application; and
7. If violations of the Interim Use Permit, Conditional Use Permit, or the City's nuisance ordinance occur, the City Council reserves the right to review and to revise or revoke the Interim Use Permit.

This resolution was adopted by the City Council of the City of Minnetrista on the 20th day of July 2026, by a vote of ___ Ayes and ___ Nays.

_____

Lisa Whalen, Mayor

ATTEST:

_____

Ann Meyerhoff, City Clerk

Exhibit A

Legal Description of 6900 County Road 110 West:

That part of the Southwest ¼ of Section 22, Township 117 North, Range 24, West of the 5th Principal Meridian, lying South of the North 1097 feet of said Southwest ¼ and North of County Road No. 110 and Easterly of a line described as follows:

Beginning at the intersection of the South line of said North 1097 feet with the West line of the East 505 feet of said Southwest ¼; thence South along said West line a distance of 507.32 feet; thence deflecting right 5 degrees a distance of 400 feet, and there ending, Hennepin County, Minnesota.

CITY OF MINNETRISTA

CITY COUNCIL CONSENT AGENDA ITEM

Subject:	**Application from Doug and Ann Segner for an amendment to an existing conditional use permit at 8230 Highway 7.**
Prepared By:	**Nickolas Olson, Senior City Planner**
Through:	**David Abel, Community Development Director**
Meeting Date:	**July 20, 2026**

Overview: Doug and Ann Segner (the "Applicants") have made an application for an amendment to an existing conditional use permit to allow for the sale of preassembled storage sheds at 8230 Highway 7; C-2: Highway Service Business Zoning District; PID# 32-117-24-13-0004 (the "Property").

Background: It is the intent of the city in establishing general and specific criteria for conditional uses that such uses, by subject to careful evaluation to ensure that their location, size, and design, are consistent with the standards, purposes, and procedures of the city code and the comprehensive plan. The city may also consider whether the proposed use complies or is likely to comply in the future with all standards and requirements set out in other regulations or ordinances of the city or other governmental bodies having jurisdiction over the city.

The city may grant conditional use permits when such permits are authorized by this section and may impose conditions and safeguards on such permits to protect the health, safety and welfare of the community and assure harmony with the comprehensive plan of the city.

The Applicants were initially approved of a conditional use permit back in 1987 to have a car sale lot on the Property. The approval has been amended twice, once in 1989 and again in 2001. The approval resolutions have been attached to this staff report for review. The Applicants are seeking to again amend the approval to allow for the sale of preassembled storage sheds in addition to cars. In addition to reviewing the previous resolutions, the Applicants have provided a written description of their proposal and included a site plan.

Discussion: When acting upon an application for a conditional use permit, both new and amendments, the city will consider the effect of the proposed use upon the health, safety, and general welfare of the city. When considering the effect, the city should look at the following:

(1) The factors of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions; parking facilities on adjacent streets and land.

(2) The effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, character and integrity of the neighborhood.

(3) Consistency with the city's comprehensive plan; impact on governmental facilities and services, including roads, sanitary sewer, water and police and fire.

(4) The effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains and soils.

(5) Any other factors as found relevant by the city.

The Applicants have had a car lot on the Property since 1987. The proposed amendment to include the sale of preassembled storage sheds is not likely to change nature of the use nor its impact on the surrounding land uses as long as the number of items sold remains limited. There are no significant improvements proposed to the site with this request and the use does not present any discernable impacts on governmental services or facilities.

Neighborhood Comments: Notices were sent out to all property owners within 500 feet of the subject property. To date, staff have not spoken nor received any written comments/concerns regarding this request.

Planning Commission Recommendation: The Applicants' request was presented to the Planning Commission at their June 22, 2026 meeting. At the meeting, the Planning Commission held the required public hearing. No one besides the Applicants were present to speak. After reviewing the request and hearing no testimony at the public hearing, the Planning Commission made a motion to recommend the City Council approve the requested conditional use permit amendment. Motion passed 7-0. Absent: Hussain and Rognli.

Conclusion: The City Council should review the staff report and the recommendation of the Planning Commission. After review, the City Council should consider the entire record before it prior to making a motion. Along with making a motion, findings of fact should be established which support the motion. Findings of fact based on the information submitted by the Applicants may be as follows:

1. The proposed sale of preassembled storage sheds is similar to the existing use of car sales, which is allowed by Conditional Use Permit in the C-2 Highway Service Business Zoning District;
2. The proposed use does not have an effect of upon the health, safety, and general welfare of the city regarding the factors of noise, glare, odor, electrical interferences, vibration, dust, or other nuisances;
3. The proposed use does not pose any discernable fire or safety hazards;
4. The proposed use does not change existing or anticipated traffic conditions or parking facilities on adjacent streets and land;

5. The proposed use does not have an effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, or character and integrity of the neighborhood;
6. The proposed use does not have any added impact on governmental facilities or services, including roads, sanitary sewer, water and police and fire;
7. The proposed use does not have an effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains, or soils; and
8. The request is consistent with the Minnetrista Comprehensive Plan.

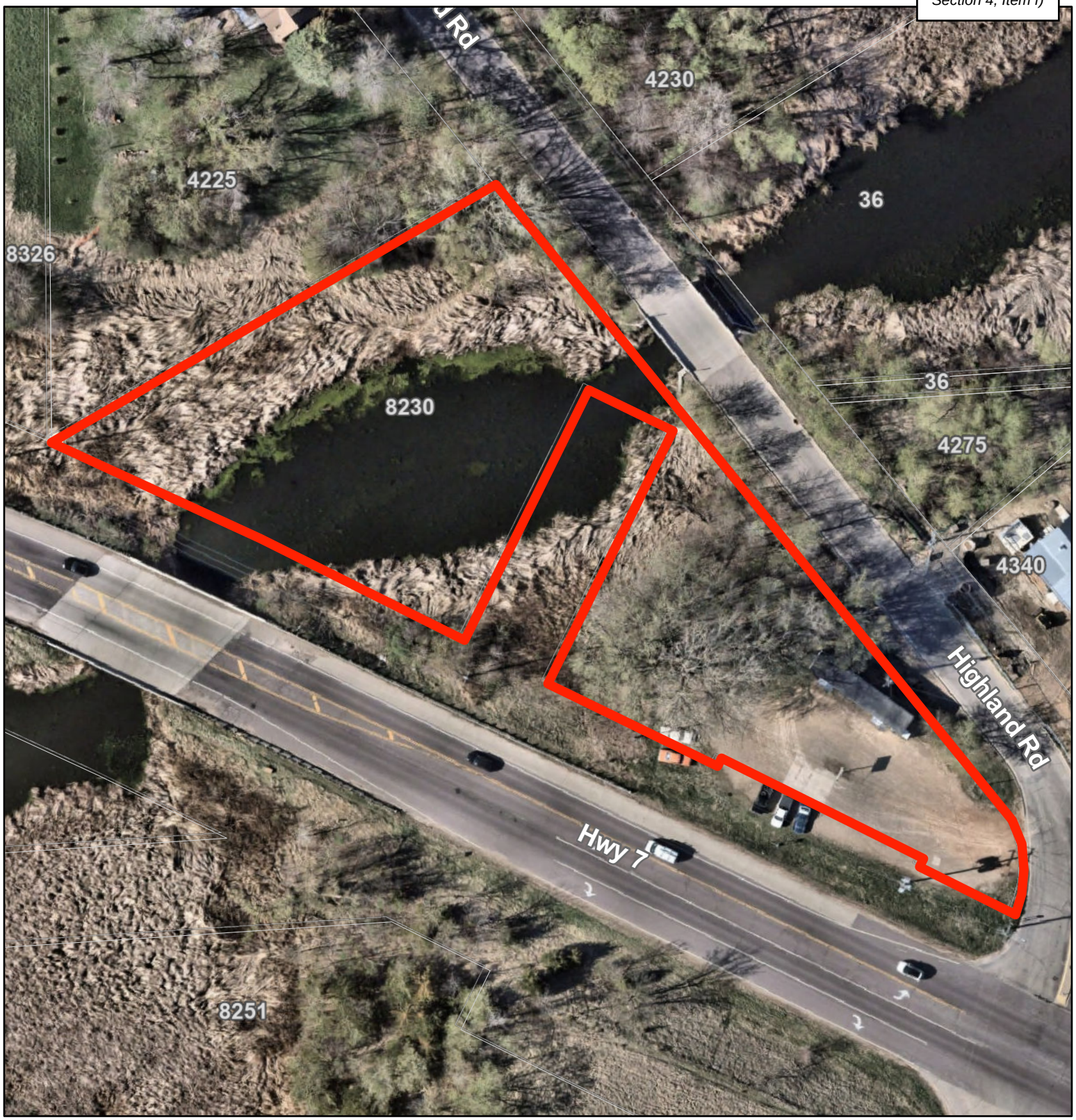
Recommended Action: Motion to adopt a resolution approving the requested conditional use permit amendment to allow for the sale of preassembled storage sheds at 8230 Highway 7, based on the findings of fact outlined in the staff report and subject to the following conditions:

1. No more than 20 cars or sheds shall be displayed on the Property at any one time, unless this conditional use permit is amended to stipulate more or less;
2. The conditions of Resolution No. 99-87, Resolution No. 8-89, and Resolution No. 06-01 shall remain in effect unless superseded by this resolution;
3. The Applicants shall obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction prior to any construction;
4. The Applicants shall be responsible for all fees incurred by the city in review of this application;
5. The City may inspect the property, at any time, for the purpose of ensuring the conditions of the Conditional Use Permit are being met;
6. The City Council reserves the right to review and revoke the CUP upon violation of any term or condition; and
7. Any other conditions deemed necessary by the City Council.

Attachments:

1. Location Map
2. Applicants' Narrative
3. Site Plan
4. Resolution No. 99-87
5. Resolution No. 8-89
6. Resolution No. 06-01
7. Res. No.77-26 Approving Amendment to CUP at 8230 Highway 7

8230 Highway 7



1 in = 100 Ft

City Boundary

Address Labels

Parcels

N

June 18, 2

Map Powere afi

wsb

Site Plan Proposal for Minnetonka Sheds (Authorized Dealer of Old Hickory Sheds) – Amendment to existing conditional use permit
8230 Highway 7
Minnetrista MN

Main Contact Person (tenant):
Tali Stromgren
Minnetonka Sheds
Authorized Dealer of Old Hickory Sheds
5575 Shorewood Lane
Shorewood MN 55331
612.916.4935
talistromgren@gmail.com

Property Owner :
Doug Segner
423 Lafayette
Excelsior MN 55331
952.250.4784

Property Owner 2:
Ann Segner
Same address as Doug

- **Display Area:** Minnetonka Sheds would be using approximately 4000 sq. ft of the site on the east side closest to Highland Road, sharing with current used auto lot tenant.

- **History:** Currently being used as a used auto lot with a handful of vehicles. Prior history as a car lot for St Bonifacius Ford with a brick and mortar building.

- **Proposed Use:** Outdoor Sales and display lot for licensed Minnetonka Sheds – authorized dealer of Old Hickory Buildings and Sheds. The site is intended for customer walk-through traffic and display of portable, prebuilt storage sheds/backyard structures.
  (1) Display Area approx. 4000 sq ft
  (2) Location: Right half of existing diagram near roadway frontage (ROW and step back guidelines will be adhered to)
  (3) Surface: Existing gravel display surface
  (4) Landscaping: Minimal landscaping proposed to maintain clean visibility from roadway and simplify snow removal and maintenance.

- **Proposed Shed Layout:** A total of 8-10 on average Old Hickory Display sheds will be positioned on the gravel display area.
    1. Front row - 1 row of approx. 4-5 sheds positioned parallel to roadway frontage sizes will vary throughout the season ranging anywhere from 8x10 to approx. 10x20 on average.
    2. Rear row – approx. 4-5 sheds positioned behind the front row at the back of the lot
    3. Will be aesthetically pleasing

- **Internal Traffic Flow** A central gravel drive aisle will run between the front and rear display rows allowing for access to the auto sales section on the west part of the lot as well.
    1. **Drive Aise Width to allow:**
        (a) Customer vehicle circulation
        (b) Shed Delivery Access for truck / forklift access
        (c) Emergency and maintenance access

- **Setbacks and Access**
    1. Existing access point from roadway to remain in use
    2. All structures to remain temporary portable display units
    3. Display units positioned to maintain visibility from road while allowing adequate customer walk-through space
- **Landscaping**
    1. Minimal landscaping improvements proposed including:
        (a) Existing natural contours and vegetation largely preserved
        (b) Mulch around center sign that I will also have straightened out. Possible mulch and perennials possibly annuals and/or wildflowers at entrance – plan to make aesthetically pleasing.
        (c) Weeding, mowing of the ditch and surrounding the lot of my area.

- **Lighting and Utilities**
        (a) No permanent water or sewer proposed
        (b) Minimal exterior lighting if required for security and evening visibility
        (c) Temporary electric turn on from post may be added for demo purposes

- **Purpose of Site:** This site is intended to showcase Old Hickory portable buildings including:
        (a) Storage sheds
        (b) Garden sheds
        (c) Utility buildings
        (d) Workshop structures
        (e) Backyard lifestyle buildings
- **Signage**
    1. Fix and straighten existing sign pole and add an Old Hickory Sign eventually.
    2. Signage throughout the display area may include:

(a) Shed model identification signs
(b) Promotional banners or temporary sales signage mounted on select display buildings and right of way
(c) All signage to remain outside roadway easements and clear vision triangles
(d) Placement designed to avoid obstruction of traffic sight lines

Aesthetic & Design Intent:

- The signage package is intended to complement the rustic and outdoor character of the Old Hickory brand while maintaining a clean and professional, inviting appearance.

- **Hours of Operation**
  (a) Outdoor visibility 24 hours a day
  (b) Customer walk through access from dusk until dawn every day of the week
    (i) Occasional after-hours customer viewing may occur due to the outdoor display nature of the business.
- **Natural Area Preservation**
  (a) No changes to existing tree lines, wooded areas, wetlands
  (b) The project does not involve foundations, excavation or any land disturbance
  (c) Landscaping improvements are intentionally minimal to preserve the existing character of the site and reduce environmental impact.

- **Noise and Traffic Impact**
  (a) Shed deliveries and removal will occur periodically – standard commercial already typical for commercial properties.

- **Effect on Neighboring Businesses**
  (a) Intended to improve the visual appearance of the site through organized display placement
  (b) The use is expected to generate complementary traffic without negatively affecting neighboring communities and even bring them more business.
  (c) Portable display buildings are aesthetically designed and consistent with outdoor display environments commonly found in commercial corridors.

- **Overall Compatibility:** The proposed Old Hickory display lot represents a low-impact commercial use that preserves the existing character of the property while providing an attractive and organized display with minimal effect on surrounding natural areas and neighboring businesses.

The layout is designed to maximize roadside visibility, customer accessibility and efficient use of the existing gravel surface while minimizing site disturbance.

SEGNER SITE PLAN

5.21.26

8230 Hwy 7

Minnetrista MN.

Tenant: Tali Stromgren

ROAD

OLD HICKORY SIDE

181.59 S 40° 16' 39E

power pole

Drive thru

Concrete Pad

gravel surface

Approx 4000 sq ft

Sign

(Turnaround)

used autos

150.00 N26°13'E

100.00 S63°47E

5.0 N26°13E

120.00 S 63°47E

5.0 N26°13E

53.48 S 63°47E

37.47 N69°09'21"E

75.00

930 932 934 936 938 940 942 944 946

ridge of woods

12" Elm

15" Elm

15" CMP

938.26

939.6

Lite Standard

8230 sq ft?

N

W

E

RESOLUTION NO. 99-87

RESOLUTION APPROVING CONDITIONAL USE PERMIT
FOR DOUGLAS SEGNER

WHEREAS, the City of Minnetrista is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Minnetrista has adopted land use regulations, as per Ordinance No. 49, to promote the proper utilization of land within the city; and

WHEREAS, Douglas Segner has made application to the City of Minnetrista for a conditional use permit to allow him to operate a car sales lot on property legally described as:

> That part of the Northeast Quarter of Section 32, Township 117 North, Range 24 West of the 5th Principal Meridian, lying Southeasterly of a line bearing North 60 degrees 07 minutes East from a point in West line of said Northeast quarter distant 36 rods North, measured along said west line, from the center of said Section 32 and included within the westerely right of way line of the Chaska-Greenwood Road (Highland Road) and the northeasterly right of way line of State Highway #7; and

WHEREAS, the Minnetrista City Council and Planning Commission have reviewed the application for a conditional use permit as submitted by Douglas Segner, and have made the following findings:

1) The applicant has submitted all information required by the city.

2) Douglas Segner applied for a rezoning of the subject property from A-Agriculture to C-2 Highway Service Business District. The rezoning request was conditionally approved per Resolution No. 69-87. One condition of that resoltion was that another resolution would have to be adopted by the city council granting a Conditional Use Permit prior to initiation of an ordinance amendment effectuating the rezoning to C-2.

3) Car sales lots are conditionally permitted in the C-2 Highway Service Business District.

4) The applicant plans to use the property to display 10 to 15 new and used cars. No car sales office will be located on the premises. Rather, a rented business sign shall direct customers to the St. Boni Ford office in St. Bonifacius.

5) The applicant proposes to remove the hazardous building on the property within 90 days of the issuance of a conditional use permit.

6) No lighting, paving of the gravel lot or landscaping are proposed, nor will they be permitted without an amendment to this conditional use permit.

7) Ingress and egress are proposed to remain as they are now. There is one driveway on State Highway #7 and one on Highland Road. Due to an embankment along Highland Road, visibility is extremely poor to the northwest. Any egress onto Highland Road would be a traffic hazard. The applicant proposes to regrade the embankment to provide safe egress.

8) A portion of the existing gravel lot in located on the State Highway right of way easement. A district right of way engineer for the Minnesota Department of Transportation has stated that the portion of the lot which encroaches upon the easement may not be used for parking or storing vehicles. Further, without a permit from the state, the gravel portion of the lot may not even be used for traffic circulation purposes.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Minnetrista hereby approves the conditional use permit, as requested by Douglas Segner, based on the findings of fact outlined above, with the following conditions:

1) The State Highway right of way easement may not be used for parking or displaying cars, nor may it be used for traffic circulation unless a permit is issued by the state for that specific purpose.

2) Until egress visibility is improved to the satisfaction of the city engineer, a "NO EXIT" sign shall be installed by the Highland Road driveway. The cost of this sign shall be the responsibility of the applicant.

3) The conditional use permit shall be valid for 12 months only, after which time the egress visibility on Highland Road must have been improved to the satisfaction of the city engineer, or a new application shall be submitted. If all conditions of this permit are satisfied, egress visibility is improved on Highland Road to the satisfaction of the city engineer, and no requests have been filed with the city for conditional use permit review, then the conditional use permit shall automatically be renewed for one year.

4) The existing building, which is hazardous, shall be removed within 90 days of the issuance of this permit.

5) No more than 15 cars may be displayed on the lot at any one time, unless this conditional use permit is amended to stipulate more or less.

6) This resolution shall conditionally permit one rented business sign on the property for a period of no more than 12 months from the adoption date of this resolution. After which time, Douglas Segner shall submit a conditional sign permit application for a permanent business sign, or shall submit an application for a one year temporary conditional sign permit.

7) The rented sign which this conditional use permit allows may be no greater than 50 square feet in area, and shall be located no closer than 10 feet from any property line.

This resolution was adopted by the City Council of the City of Minnetrista on the 21st day of September, 1987, by a vote of 5 Ayes and 0 Nays.

Mayor Wally Clevenger

ATTEST:

Charlotte Paterson
Administrator/Clerk

(Seal)

The undersigned, as applicant for a conditional use permit, has read and understood the provisions of the above resolution and agrees to be bound by the terms of it.

Douglas Segner

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

On this 30th day of September, 1987, before me, a Notary Public within and for said County, personally appeared Douglas Segner, known to me to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

Notary Public

MICHAEL J. SEGNER
NOTARY PUBLIC—MINNESOTA
HENNEPIN COUNTY
My commission expires 4-15-93

This Instrument was Drafted By:

City of Minnetrista
7701 County Road 110 West
Minnetrista, Minnesota 55364-9552

RESOLUTION NO. 8-89

RESOLUTION AFFIRMING AND REVISING
RESOLUTION NO. 99-87
CONCERNING A CONDITIONAL USE PERMIT
FOR DOUGLAS SEGNER

WHEREAS, the City of Minnetrista is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council has adopted zoning regulations, as Chapter 23 of the City Code, to promote the proper utilization of land and structures within the City; and

WHEREAS, Douglas Segner was issued a Conditional Use Permit pursuant to Resolution No. 99-87 to allow him to operate a car sales lot on property legally described as:

> That part of the Northeast Quarter of Section 32, Township 117 North, Range 24 West of the 5th Principal Meridian, lying Southeasterly of a line bearing North 60 degrees 07 minutes East from a point in West line of said Northeast Quarter distant 36 rods North, measured along said west line, from the center of said Section 32 and included within the Westerly right of way line of the Chaska-Greenwood Road (Highland Road) and the Northeasterly right of way line of State Highway #7; and

WHEREAS, the City Council has reviewed the Conditional Use Permit, as requested by the Planning Commission, and has made the following findings of fact:

1. The applicant has submitted all information required by the City.

2. Resolution No. 99-87, adopted by the City Council on 9/21/87, approved a Conditional Use Permit for the applicant's car sales lot on the subject property.

3. The Minnetrista Planning Commission requested review of the Conditional Use Permit to determine whether all conditions of Resolution No. 99-87 were being complied with.

4. During the course of the review, all conditions of Resolution No. 99-87 were complied with.

5. A Temporary Conditional Sign Permit has been issued by the City, pursuant to Resolution No. 7-89, to allow two temporary business signs.

6. The embankment which obscured motorist vision at the access to Highland Road has been removed to allow clear visibility.

7. The hazardous building which was on the lot has been removed.

8. The applicant has proposed to have Northern States Power Company install a total of three 400 watt directional safety lights on two existing power poles.

9. Given the improvements to the property, 20 cars are now possible on the lot, rather than the 15 allowed by Resolution No. 99-87.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby affirms Resolution No. 99-87 and revised it according to the findings of fact above, with the following conditions:

1. This resolution shall be filed with the Hennepin County Recorder's Office or the Hennepin County Registrar of Title's Office.

2. This resolution shall be valid for one year from date of adoption, and shall be reviewed thereafter by City Staff. If all conditions are complied with the Conditional Use Permit shall be automatically renewed each year unless objections or complaints are received from neighboring property owners or City Council or City Staff requests reviewal of it.

3. The State Highway right of way easement may not be used for parking or displaying cars, nor may it be used for traffic circulation, unless a permit is issued by the state for that specific purpose.

4. No more than 20 cars may be displayed on the lot at any one time, unless this Conditional Use Permit is amended to stipulate more or less.

5. Storage of snow may not occur on the eastern portion of the property. This would obscure visibility of traffic on Highland Road for motorists exiting from this side of the lot.

6. Three security light shall be installed for protection of the property.

7. The applicant shall submit a letter from the Minnesota Department of Transportation allowing Northern States Power Company to install a security light on the power pole within their right of way. It such letter is not received, the number of security lights to be installed may have to be reduced.

8. The applicant shall submit a letter explaining the title problems associated with the property, and when they will most likely be cleared up.

This resolution was adopted by the City Council on the 18th day of January, 1989, by a vote of 5 Ayes and 0 Nays.

Wally Clevenger
Mayor Wally Clevenger

ATTEST:

Charlotte Paterson
Clerk/Administrator

(Seal)

The undersigned, as applicant for a conditional use permit, has read and understood the provisions of the above resolution and agrees to be bound by the terms of it. The applicant further understands that any violation of the terms of this resolution will be grounds for revocation and will constitute a misdemeanor.

Douglas Segner

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

On this 26th day of JANUARY, 1989, before me, a Notary Public within and for said County, personally appeared Douglas Segner, known to me to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

Notary Public

MICHAEL J. SEGNER
NOTARY PUBLIC—MINNESOTA
HENNEPIN COUNTY
My commission expires 4-15-93

This Instrument was Drafted By:

City of Minnetrista
7701 County Road 110 West
Minnetrista, Minnesota 55364-9552

RESOLUTION NO. 06-01

A RESOLUTION APPROVING AN AMENDED CONDITIONAL USE PERMIT FOR ST. BONI FORD TO ALLOW A TEMPORARY STRUCTURE TO BE USED AS A CAR SALES OFFICE AT 8320 STATE HIGHWAY 7

WHEREAS, the City of Minnetrista is a municipal corporation, organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City of Minnetrista has adopted zoning regulations per Chapter 23, which allows conditional use permits; and

WHEREAS, St. Boni Ford, has submitted an application to amend an existing conditional use permit to allow a temporary structure to be used as a car sales office on property described by the following Property Identification Number:

32-117-24-13-0004, Hennepin County, Minnesota, as described:

THAT PART OF NE 1/4 LYING SELY OF A LINE BEARING N 60 DEG 07 MIN E FROM A PT IN W LINE OF SAID NE 1/4 DIS 36 RODS N FROM SW COR THEREOF

WHEREAS, the City's Planning Commission held a public hearing on the request for CUP amendment at its October 23, 2000, meeting, and by the City Council at its December 4, 2000, December 18, 2000, and January 8, 2001 meetings;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Minnetrista hereby approves the following findings of fact:

1. The subject property is in the C2 - District.

2. The subject property is owned by Douglas Segner.

3. The proposed structure to be used as a car sales office is a conditionally permitted use in the C2 - District.

4. The City Council finds that the proposal satisfies the criteria set forth in Section 23-98 of the Minnetrista City Code.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Minnetrista hereby grants the requested amended conditional use permit subject to the following conditions:

1. A detailed development plan meeting all applicable setbacks, landscaping and zoning standards and specifications shall be submitted and reviewed by the City prior to issuance of building permit.

2. A sanitary sewer system meeting all applicable building standards and codes (Uniform Building Code) shall be provided.

3. This item shall be reviewed by City Council in June, 2002.

4. All prior conditions, limitations, approvals and resolutions shall be maintained and adhered to.

This resolution was adopted by the City Council of the City of Minnetrista on the 22nd day of January, 2001, by a vote of 5 Ayes and 0 Nays.

Mayor Cheryl Fischer

ATTEST:

Tim Cruikshank
Administrator/Clerk

(SEAL)

RESOLUTION NO. 77-26

CITY OF MINNETRISTA

RESOLUTION APPROVING A GUEST HOME CONDITIONAL USE PERMIT AMENDMENT FOR DOUG AND ANN SEGNER AT 8230 HIGHWAY 7

WHEREAS, the City of Minnetrista (the "City") is a municipal corporation, organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Minnetrista has adopted zoning and subdivision regulations, per Chapter 5 of the Municipal Code, to promote the orderly, economic and safe development and utilization of land within the city; and

WHEREAS, Doug and Ann Segner (the "Applicants") have made an application for a conditional use permit amendment at 8230 Highway 7 (the "Property") and which is legally described on Exhibit A attached hereto; and

WHEREAS, on June 22, 2026, the Minnetrista Planning Commission considered the requested conditional use permit amendment, held a public hearing and, after consideration of the entire record before it, voted 7-0 in favor of recommending approval of the requested conditional use permit amendment; and

WHEREAS, the Minnetrista City Council has reviewed the application, as submitted, and has made the following findings of fact:

1. The proposed sale of preassembled storage sheds is similar to the existing use of car sales, which is allowed by Conditional Use Permit in the C-2 Highway Service Business Zoning District;
2. The proposed use does not have an effect of upon the health, safety, and general welfare of the city regarding the factors of noise, glare, odor, electrical interferences, vibration, dust, or other nuisances;
3. The proposed use does not pose any discernable fire or safety hazards;
4. The proposed use does not change existing or anticipated traffic conditions or parking facilities on adjacent streets and land;
5. The proposed use does not have an effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, or character and integrity of the neighborhood;
6. The proposed use does not have any added impact on governmental facilities or services, including roads, sanitary sewer, water and police and fire;
7. The proposed use does not have an effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains, or soils; and
8. The request is consistent with the Minnetrista Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Minnetrista hereby approves the requested conditional use permit amendment at the property generally located at 8230 Highway 7, subject to the following conditions:

1. No more than 20 cars or sheds shall be displayed on the Property at any one time, unless this conditional use permit is amended to stipulate more or less;
2. The conditions of Resolution No. 99-87, Resolution No. 8-89, and Resolution No. 06-01 shall remain in effect unless superseded by this resolution;
3. The Applicants shall obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction prior to any construction;
4. The Applicants shall be responsible for all fees incurred by the city in review of this application;
5. The City may inspect the property, at any time, for the purpose of ensuring the conditions of the Conditional Use Permit are being met; and
   The City Council reserves the right to review and revoke the CUP upon violation of any term or condition.

This resolution was adopted by the City Council of the City of Minnetrista on the 20th day of July, 2026 by a vote of ___ Ayes and ___ Nays.

_____
Lisa Whalen, Mayor

ATTEST:

_____
Ann Meyerhoff, City Clerk

EXHIBIT A

Legal Description of 8230 Highway 7:

That part of the Northeast Quarter of Section 32, Township 117 North, Range 24 West of the 5th Principal Meridian, lying Southeasterly of a line bearing North 60 degrees 07 minutes East from a point in West line of said Northeast quarter distant 36 rods North, measured along said west line, from the center of said Section 32 and included within the westerly right of way line of the Chaska-Greenwood Road (Highland Road) and the northeasterly right of way line of State Highway #7.

CITY OF MINNETRISTA

CITY COUNCIL CONSENT AGENDA ITEM

Subject:	**Application from Zenanko Family LLC for site plan review at 9385 County Road 26.**
Prepared By:	**Nickolas Olson, Senior City Planner**
Through:	**David Abel, Community Development Director**
Meeting Date:	**July 20, 2026**

Overview: Zenanko Family LLC (the "Applicant") working with Lynda McClung of Network Connex has made an application for a site plan review of the installation of 2 equipment shelters for electrical equipment and 2 generators for backup power at 9385 County Road 26; AP: Agriculture Preserve Zoning District; PID# 06-117-24-32-0001 (the "Property").

Background: The Property contains a single-family dwelling and several outbuildings. The Applicant has been working with Network Connex on a location for 2 equipment shelters for electrical equipment and 2 generators for backup power. The equipment would support digital signals traversing through the fiber optic cable in the county road. Network Connex will be leasing a portion of the property for the proposed use. Public utilities are a permitted use in the Agriculture Preserve Zoning District and fiber internet serves the greater public. The proposed location of the shelters and generators conforms to the required setbacks for accessory uses. The equipment will be located in a fenced area and the fencing will have beige slats added for screening.

Discussion: All new uses or major changes to existing uses in any zoning district that do not require any other type of land use application shall require site plan review by the planning commission and city council. A "major change" shall be defined as any modification which increases the size of the building(s) on the site or the use by more than 25 percent.

The city council shall review the proposed site plan on the basis of the information and documentation submitted by the applicant and any other information available to it. The review is to determine whether it is consistent with the requirements of the city code, including the applicable performance standards and the purpose of the zoning district in which the property is located. Following the review, the city council should determine if the site plan be approved, approved with conditions or denied.

Conclusion: The City Council should review the staff report and the Applicant's request to determine if the use is consistent with city requirements. After review, the City Council should consider the entire record before it prior to making a motion. Along with making a

motion, findings of fact should be established which support the motion. Findings of fact based on the information submitted by the Applicant may be as follows:

1. Public utilities are an allowed use in the Agriculture Preserve Zoning District;
2. The proposed use does not have an effect upon the health, safety, and general welfare of the city regarding the factors of noise, glare, odor, electrical interferences, vibration, dust, or other nuisances;
3. The proposed use does not pose any discernable fire or safety hazards;
4. The proposed use does not change existing or anticipated traffic conditions or parking facilities on adjacent streets and land;
5. The proposed use does not have an effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, or character and integrity of the neighborhood;
6. The proposed use does not have any added impact on governmental facilities or services, including roads, sanitary sewer, water and police and fire;
7. The proposed use does not have an effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains, or soils; and
8. The request is consistent with the Minnetrista Comprehensive Plan.

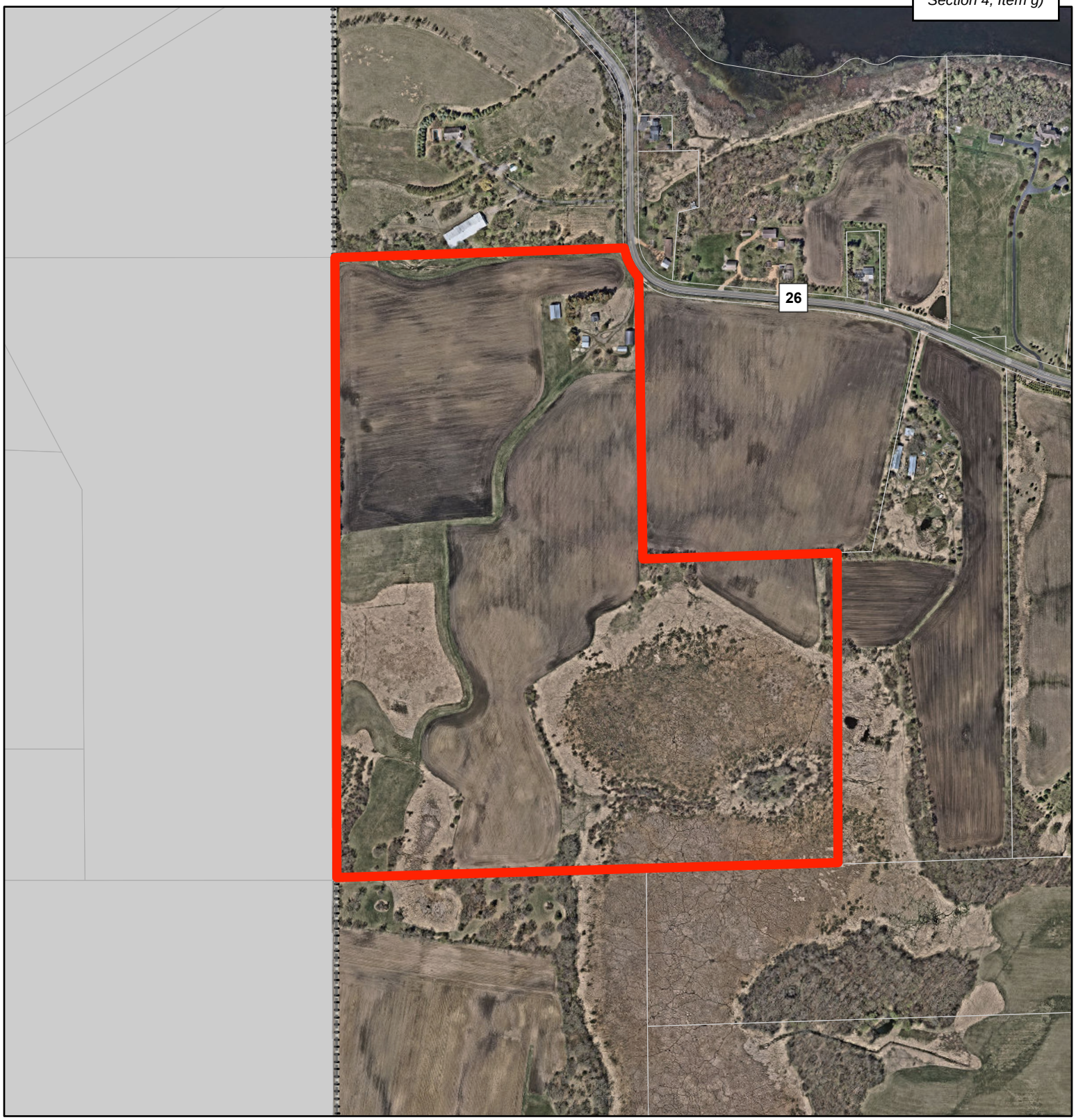
Recommended Action: Motion to adopt a resolution approving the requested site plan review of the installation of 2 equipment shelters for electrical equipment and 2 generators for backup power at 9385 County Road 26, based on the findings of fact outlined in the staff report and subject to the following conditions:

1. The Applicant shall obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction prior to any construction;
2. The Applicant shall be responsible for all fees incurred by the city in review of this application; and
3. Any other conditions deemed necessary by the City Council.

Attachments:

1. Location Map
2. Applicant Narrative
3. Lease Area Survey
4. Site Plan
5. Res. No. 78-26 Approving Site Plan at 9385 County Road 26

9385 County Road 26



1 in = 800 Ft

City Boundary

City Mask

Address Labels

N

June 18,

Map Powe afi

wsb

Site Plan Review - Written Statements

2. Written statements providing information regarding your proposal. Please provide a separate answer for each of the lettered items listed below (answers must be submitted in both hard copy and electronic form--.txt files or MS Word format):

a. A listing of contact information including name(s), address(es) and phone number(s) of: the owner of record, authorized agents or representatives, engineer, surveyor, and any other relevant associates;

Owner of record: Zenanko Family LLC – Contact: George Zenanko, 612-791-7930 / george@heroofficesystems.com or Justin Zenanko, 612.505.6063 / justin@synerfuse.com. Address: 9385 County Road 26, Maple Plain, MN 55359

Authorized agents: Lynda McClung – Network Connex (IIG Authorized Agent), 714-328-3385 / lmcclung@networkconnex.com. Address: 16029 Arrow Hwy, Suite A, Irwindale, CA 91706

Engineer: Network Connex – Andrew Miller, P.E., 443-367-0003. Address: 7151 Columbia Gateway Dr., Suite A, Columbia, MD 21046

Surveyor: Cole Neset - Neset Land Surveys, 701-235-0199 / cneset@nesetsurveys.com. Address: 5306 51st Ave S, Suite A, Fargo, ND 58104

b. A listing of the following site data: Address, current zoning, parcel size in acres and square feet, property identification number(s) (PID), and current legal description(s);

Address: 9385 CO RD No 26, Minnetrista, MN 55359

PID: 06-117-24-32-001

Legal Description: District: 36 City, Municipality, Township: MINNETRISTA Subdivision Name: UNPLATTED 06 117 24 Sec/Twn/Rng/Mer: SEC 06 QTR 32 TWN 117 RNG 24

Brief Description: UNPLATTED 06 117 24 W 25 ACRES OF SE 1/4 OF SW 1/4 AND THE W 1/2 OF SW 1/4 EX ROAD IRREGULAR Recorder's Map Ref: MB:40606

c. A narrative regarding the history of the property (current and past uses) and any pre-application discussions with staff;

Current Use: Single Family Residential

Zoning: R-1 Low Density Single Family Residence

Lynda McClung discussed the proposed project and type of Planning review required with Nick Olson, Senior City Planner. Nick determined that a Site Plan Review application and review would be required.

d. A specific written description of the proposed use(s). Incorporate information describing how the use will work on the proposed site including proposed site changes, existing open spaces, landscaping, traffic circulation, transition areas to adjacent properties, individual uses for existing and proposed structures, and effects on natural areas (wetlands, forests, etc.) both on-site and in the general vicinity of the project;

The proposed use for the proposed project is commercial.

The proposed project is to install (2) 36' L x 12' W x 10'-4" H equipment shelters for electrical equipment and (2) generators for back-up power inside a chain link fence enclosure.

The shelters are an unmanned facility that houses electronic equipment to support digital signals traversing the fiber optic cable that will be installed along the County Road under a separate project.

The current proposed project lease area location is plowed open space, north of the residence on the property.

The proposed screening is beige slats on the proposed chain link fence. The project area will be next to existing trees that are between this property and the northern adjacent property.

e. Address how the proposed use would affect the health, safety, and general welfare of the city - including but not limited to the factors listed below. For all potential adverse effects, please address how the conflict(s) and/or disturbance(s) would be avoided or mitigated.

- Noise, glare, odor, electrical interference, vibration, dust, etc.;
  The only noise, besides during construction, will be from the generators which are for back-up power in case there is a power outage. The generators will turn on for maintenance once a month for about 20-30 minutes. This will be scheduled to occur during the day.
  The project will have its own power meter, so there will be no electrical interference.
  There will be no glare, odor, vibration, or dust caused by the shelters or generators.

- Possible fire and safety hazards;
  The electrical equipment inside the equipment shelters and diesel generators will have possible minor fire and safety hazards. A new 911 address has been requested to assist emergency responders to find the project location if 911 is called.

- Existing and anticipated traffic conditions;

The access for the project will be off the existing access driveway for the property. There will be limited traffic since the project area will only have maintenance vehicles visiting the project area once constructed.

- Parking facilities on adjacent streets and land;
  N/A – no additional parking is required.

- The effect on surrounding properties including valuation, aesthetics, scenic views, current and possible land uses, character, and integrity of the neighborhood;
  The shelters and generators will be screened with beige slats added to the chain link fence. The height of the shelters will not block any scenic view. The character and integrity of the neighborhood will be maintained.

- Impact on governmental facilities and services including roads, parks, schools, sanitary sewer system, water facilities & supply, and police & fire protection;
  The project will have no significant impact on the roads and no impact on parks, schools, sewers, and water. The impact on police and fire protection is limited due to the enclosed equipment shelters and back-up power use for the generators.

- Effect on sensitive environmental features including lakes, surface and underground water supply, wetlands, slopes, flood plains, and soils; and
  There is no effect on these sensitive environmental features. The project is not located on any wetlands, slopes, or flood plains.

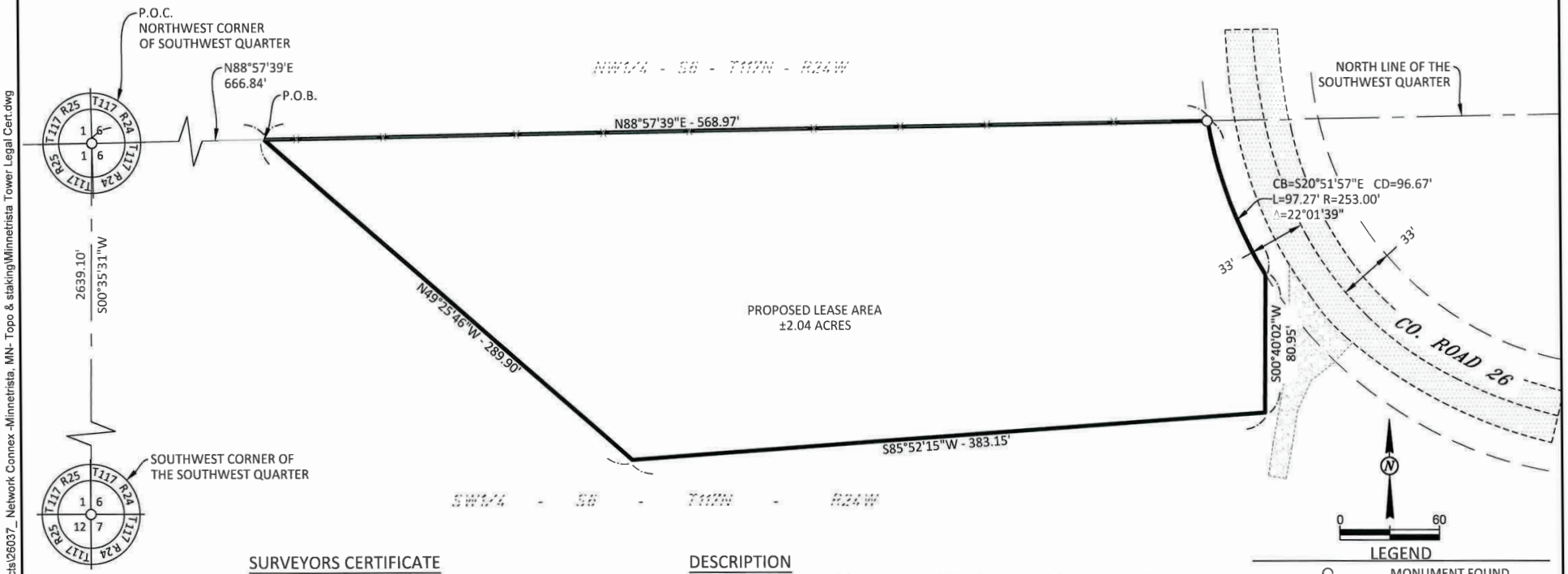
- Any other factors as found relevant by the city.
  None at this time.

Respectfully,

Lynda McClung
Project Manager
LMcClung@networkconnex.com
714-328-3385

CERTIFICATE OF SURVEY

PART OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 117 NORTH, RANGE 24 WEST
OF THE 5TH PRINCIPAL MERIDIAN CITY, HENNEPIN COUNTY, MINNESOTA



SURVEYORS CERTIFICATE

I COLE A. NESET HEREBY CERTIFY THAT THIS SURVEY, PLAN, AND/OR REPORT WAS PREPARED UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

COLE A. NESET
PROFESSIONAL LAND SURVEYOR
MINNESOTA LICENSE No. 49984

DATE: 3-26-26

ALICIA THOMPSON NOTARY PUBLIC STATE OF NORTH DAKOTA My Commission Expires 10/13/2029

STATE OF NORTH DAKOTA)
)SS
COUNTY OF CASS)

ON THIS 26th DAY OF March, 2026, BEFORE ME, A NOTARY PUBLIC WITHIN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED COLE A. NESET, TO ME KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT HE EXECUTED SAME AS THEIR FREE ACT AND DEED.

NOTARY PUBLIC, COUNTY: CASS STATE: NORTH DAKOTA

DESCRIPTION

PART OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 117 NORTH, RANGE 24 WEST OF THE 5TH PRINCIPAL MERIDIAN, HENNEPIN COUNTY, MINNESOTA MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FROM THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 6; THENCE N88°57'39"E ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER A DISTANCE OF 666.84 FEET TO THE POINT OF BEGINNING; THENCE N88°57'39"E CONTINUING ALONG SAID LINE A DISTANCE OF 568.97 FEET TO THE WESTERLY RIGHT-OF-WAY OF COUNTY HIGHWAY 26; THENCE SOUTHERLY ALONG SAID RIGHT-OF-WAY ALONG A CURVE CONCAVE TO THE NORTHEAST HAVING A CORD BEARING OF S20°51'57"E FOR A CORD DISTANCE OF 96.67 FEET, AN ARC LENGTH OF 97.27 FEET, A RADIUS OF 253.00 FEET AND A CENTRAL ANGLE OF 22°01'39"; THENCE S00°40'02"W A DISTANCE OF 80.95 FEET; THENCE S85°52'15"W A DISTANCE OF 383.15 FEET; THENCE N49°25'46"W A DISTANCE OF 289.90 FEET TO THE POINT OF BEGINNING. SAID LEASE AREA CONTAINS ±2.04 ACRES MORE OR LESS AND IS SUBJECT TO EASEMENTS AND RIGHTS OF WAY OF RECORD.

LEGEND

- MONUMENT FOUND
- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
- EX. EASEMENT
- EX. PROPERTY LINE
- PROPERTY BOUNDARY LINE
- SECTION LINE
- FENCE LINE
- ASPHALT AREA
- GRAVEL AREA

SURVEY INFORMATION

DATE OF SURVEY: 3-17-26
BASIS OF BEARING: HENNEPIN COUNTY COOR.
UNIT: US SURVEY FOOT

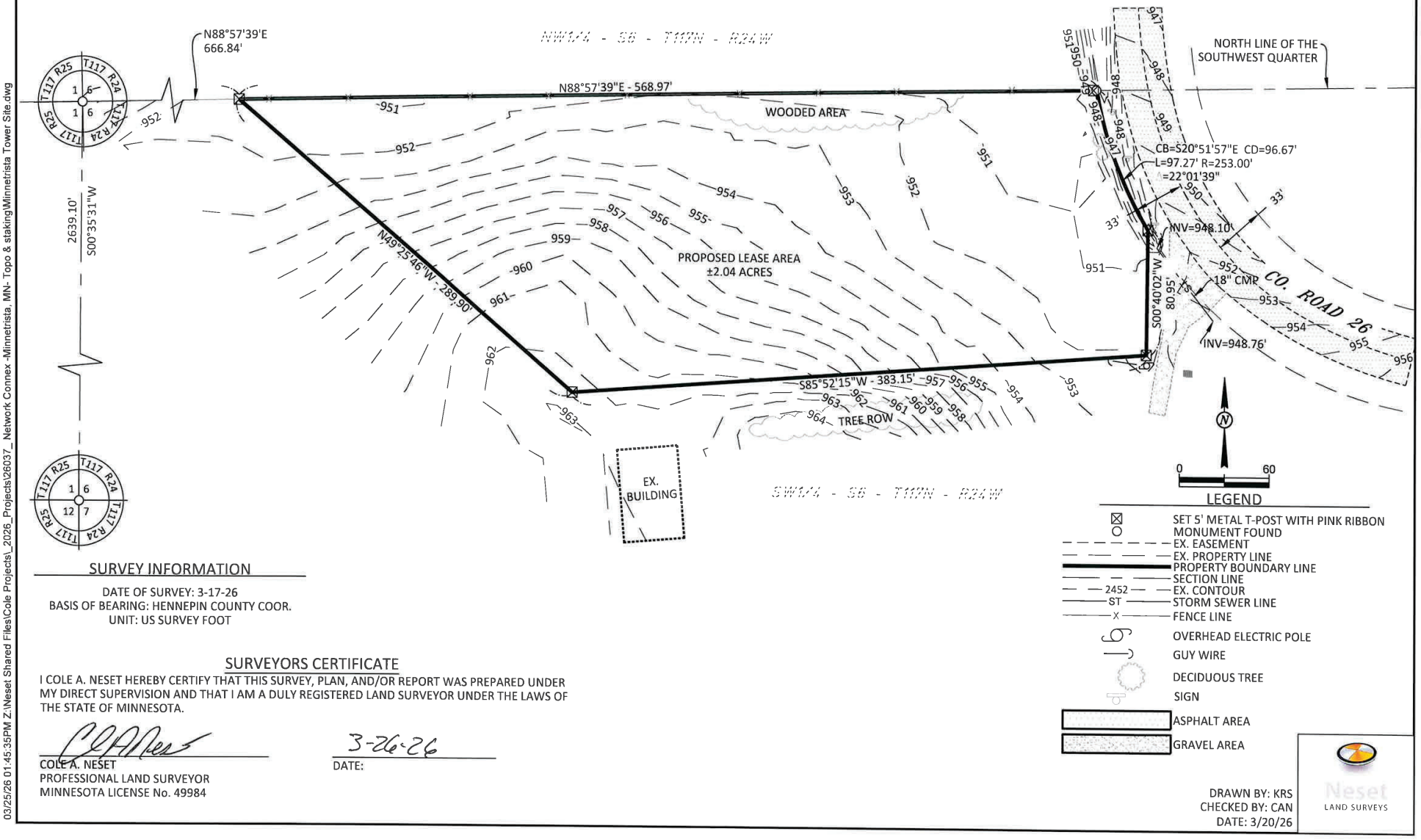
DRAWN BY: KRS
CHECKED BY: CAN
DATE: 3/23/26

Neset LAND SURVEYS

03/25/26 01:33:01PM Z:\Neset Shared Files\Cole Projects_2026_Projects\26037_ Network Connex -Minnetrista, MN- Topo & staking\Minnetrista Tower Legal Cert.dwg

TOPOGRAPHIC SURVEY

PART OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 117 NORTH, RANGE 24 WEST
OF THE 5TH PRINCIPAL MERIDIAN CITY, HENNEPIN COUNTY, MINNESOTA



SURVEY INFORMATION

DATE OF SURVEY: 3-17-26
BASIS OF BEARING: HENNEPIN COUNTY COOR.
UNIT: US SURVEY FOOT

LEGEND

- SET 5' METAL T-POST WITH PINK RIBBON
- MONUMENT FOUND
- EX. EASEMENT
- EX. PROPERTY LINE
- PROPERTY BOUNDARY LINE
- SECTION LINE
- 2452 — EX. CONTOUR
- ST — STORM SEWER LINE
- X — FENCE LINE
- OVERHEAD ELECTRIC POLE
- GUY WIRE
- DECIDUOUS TREE
- SIGN
- ASPHALT AREA
- GRAVEL AREA

SURVEYORS CERTIFICATE

I COLE A. NESET HEREBY CERTIFY THAT THIS SURVEY, PLAN, AND/OR REPORT WAS PREPARED UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

COLE A. NESET
PROFESSIONAL LAND SURVEYOR
MINNESOTA LICENSE No. 49984

DATE: 3-26-26

DRAWN BY: KRS
CHECKED BY: CAN
DATE: 3/20/26

Neset LAND SURVEYS

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Intermountain Infrastructure Group

SITE NUMBER: MN.1083.19POPDEL
SITE NAME: DELANO
SITE TYPE: NEW COMPOUND
CITY: MAPLE PLAIN
COUNTY: HENNEPIN
JURISDICTION: CITY OF MINNETRISTA

PROJECT SUMMARY

SITE ADDRESS:
9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359

PROPERTY OWNER CONTACT:
ZENANKO FAMILY LLC
9385 COUNTY ROAD 26,
MAPLE PLAIN, MN 55359

APPLICANT:
INTERMOUNTAIN INFRASTRUCTURE GROUP, LLC
533 AIRPORT BLVD., SUITE 400
BURLINGAME, CA 94010
JEFF THORTON
(407) 951-9520

SITE COORDINATES & ELEVATION:
LAT: 44.970285
LONG: -93.763255
ELEVATION: 963'± AMSL (NAVD 88)

FACILITY OWNER CONTACT:
INTERMOUNTAIN INFRASTRUCTURE GROUP, LLC
533 AIRPORT BLVD., SUITE 400
BURLINGAME, CA 94010
JEFF THORTON
(407) 951-9520

SITE SUMMARY

OCCUPANCY CLASSIFICATION: U (UNMANNED TELECOMMUNICATIONS FACILITY)
BUILDING TYPE: II-B
ZONING: AGRICULTURAL RURAL
APN: 06-117-24-32-0001

UTILITY PURVEYOR

POWER:
WRIGHT-HENNEPIN COOP ELECTRIC ASSN (763) 477-3000

PROJECT DESCRIPTION

THE PROJECT ENTAILS:

- INSTALL (1) NEW FENCED GRAVEL COMPOUND
- INSTALL (2) NEW EQUIPMENT SHELTERS
- INSTALL (2) NEW GENERATORS
- INSTALL (1) NEW CT RATED METER WITH TEST SWITCH AND 600A FUSED DISCONNECT
- INSTALL (1) NEW CT RATED METER WITH TEST SWITCH AND 400A FUSED DISCONNECT
- INSTALL CONDUIT AND CONDUCTORS FOR POWER TO FACTORY-INSTALLED ATS AND PANELS IN SHELTERS

CONSULTING TEAM

SAC/ZONING/PERMITTING:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DR., SUITE A
COLUMBIA, MD 21046
CONTACT: LEIGH DUKATT
PHONE: (443) 367-0003

ARCHITECTURAL/ENGINEERING:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DR., SUITE A
COLUMBIA, MD 21046
CONTACT: ANDREW MILLER, PE
PHONE: (443) 367-0003

ELECTRICAL ENGINEERING:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DR., SUITE A
COLUMBIA, MD 21046
CONTACT: NILMONI BHATTACHARYA, P.E.
PHONE: (443) 367-0003

STRUCTURAL ENGINEERING:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DR., SUITE A
COLUMBIA, MD 21046
CONTACT: ANDREW MILLER, PE
PHONE: (443) 367-0003

ACCESSIBILITY REQUIREMENTS

THE FACILITY IS UNMANNED AND NOT FOR CONTINUOUS HUMAN HABITATION. HANDICAPPED ACCESS IS NOT REQUIRED PER MINNESOTA BUILDING CODE 2020, SECTION 1103.2.4 (UTILITY BUILDINGS), SECTION 1103.2.7 (LIMITED ACCESS SPACES), AND SECTION 1103.2.9 (EQUIPMENT SPACES)

CODE COMPLIANCE

1. MINNESOTA BUILDING CODE 2020
2. MINNESOTA EXISTING BUILDING CODE 2020
3. MINNESOTA ENERGY CODE 2020
4. MINNESOTA ELECTRICAL CODE 2023
5. MINNESOTA FIRE CODE 2020
6. ANSI / TIA-222-H-2017
7. LOCAL BUILDING CODE
8. CITY / COUNTY ORDINANCES
9. ASCE 7-16
10. ACI 318-19
11. AISC STEEL CONSTRUCTION MANUAL, 15TH EDITION

APPROVALS

	PRINT NAME	SIGNATURE	DATE
LANDLORD:			
ZONING MGR:			
DEVELOP. MGR:			
CONST. MGR:			
PROJECT MGR:			
RF ENGINEER:			
OPERATIONS:			
SAC REP.:			
UTILITIES:			
REAL ESTATE MGR:			

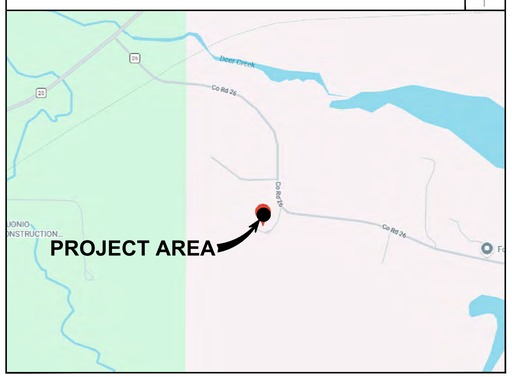
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GENERAL LOCATION MAP



VICINITY MAP



DRIVING DIRECTION

FROM MINNEAPOLIS-SAINT PAUL INTERNATIONAL AIRPORT
GET ON MN-5 W/STATE HWY 5 W FROM GLUMACK DR., HEAD NORTHWEST ON GLUMACK DR., SLIGHT LEFT TOWARD NORTHWEST DR., TURN LEFT TOWARD NORTHWEST DR., CONTINUE ONTO NORTHWEST DR., AT THE TRAFFIC CIRCLE, CONTINUE STRAIGHT, MERGE ONTO GLUMACK DR., USE THE RIGHT 2 LANES TO MERGE ONTO MN-5 W/STATE HWY 5 W VIA THE RAMP TO I-494/BLOOMINGTON., TAKE I-494 W TO US-12 W IN WAYZATA. TAKE EXIT 19 B FROM I-494 W., MERGE ONTO MN-5 W/STATE HWY 5 W., MERGE ONTO I-494 W., TAKE EXIT 19 B FOR US-12 W TOWARD WAYZATA., USE ANY LANE TO TAKE THE CARLSON PKWY RAMP TO LINNER RD., FOLLOW US-12 W AND COUNTY RD 6 TO YOUR DESTINATION IN MINNETRISTA., MERGE ONTO US-12 W., TAKE THE COUNTY RD 6/WAYZATA BLVD EXIT TOWARD COUNTY RD., TURN RIGHT ONTO COUNTY RD 6/6TH AVE N., CONTINUE TO FOLLOW COUNTY RD 6, CONTINUE ONTO COUNTY RD 20, TURN LEFT ONTO COUNTY RD 26, TURN RIGHT, CONTINUE STRAIGHT, DESTINATION WILL BE ON THE RIGHT

IIG
Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

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MN.1083.19POPDEL
DELANO
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PRELIMINARY

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A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:
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7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

LICENSURE:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
SIGNATURE:
NAME: ANDREW M. MILLER
DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:
TITLE SHEET

SHEET NUMBER: T-1
REVISION: A
MN.1083.19POPDEL

GENERAL NOTES

PENETRATION AT FIRE RATED ASSEMBLIES NOTES

1. AT THE CLIENT PROJECT MANAGER'S DIRECTION, THE CONTRACTOR SHALL PROVIDE "HILTI" HIGH PERFORMANCE FIRESTOP SYSTEM #FS601 AT ALL FIRE RATED PENETRATIONS INSTALLED PER MANUFACTURER'S LATEST INSTALLATION SPECIFICATIONS.
2. ALL PENETRATIONS THROUGH FIRE RATED ASSEMBLIES SHALL BE CONSTRUCTED SO AS TO MAINTAIN AN EQUAL OR GREATER FIRE RATING.

1. THE LATEST EDITION OF THE AMERICAN INSTITUTE OF ARCHITECTS DOCUMENT A201 "GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION" ARE INCLUDED IN THESE SPECIFICATIONS AS IF COMPLETELY REPRODUCED HEREIN.
2. THESE NOTES SHALL BE CONSIDERED A PART OF THE WRITTEN SPECIFICATION.
3. THIS FACILITY IS AN UNOCCUPIED TELECOMMUNICATIONS SITE AND IS EXEMPT FROM DISABLED ACCESS REQUIREMENTS.
4. PRIOR TO THE SUBMISSION OF BIDS, THE CONTRACTORS PARTICIPATING SHALL VISIT THE JOB SITE AND FAMILIARIZE THEMSELVES WITH ALL FIELD CONDITIONS AFFECTING THE PROPOSED PROJECT INCLUDING DEMOLITION, ELECTRICAL, MECHANICAL AND STRUCTURAL INSTALLATIONS, AS WELL AS WITH THE CONSTRUCTION AND CONTRACT DOCUMENTS AND SHALL CONFIRM THAT THE PROJECT CAN BE ACCOMPLISHED AS SHOWN PRIOR TO PROCEEDING WITH THE CONSTRUCTION. SHOULD ANY ERRORS, OMISSION, OR DISCREPANCIES BE FOUND, THE GENERAL CONTRACTOR SHALL IMMEDIATELY NOTIFY NETWORK CONNEX AND THE PROJECT ARCHITECT / ENGINEER IN WRITING. IN THE EVENT OF DISCREPANCIES FOUND, THE GENERAL CONTRACTOR SHALL IMMEDIATELY NOTIFY NETWORK CONNEX AND THE PROJECT ARCHITECT / ENGINEER IN WRITING. IN THE EVENT OF DISCREPANCIES THE CONTRACTOR SHALL INCLUDE THE MORE COSTLY OR EXTENSIVE WORK IN THE BID, UNLESS SPECIFICALLY DIRECTED OTHERWISE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTING ANY ERROR, OMISSION, OR INCONSISTENCY AFTER THE START OF THE CONSTRUCTION WHICH HAS NOT BEEN BROUGHT TO THE ATTENTION OF THE PROJECT ARCHITECT / ENGINEER AND SHALL INCUR ANY EXPENSES TO RECTIFY THE SITUATION. THE MEANS OF CORRECTING ANY ERROR SHALL FIRST BE APPROVED BY THE PROJECT ARCHITECT / ENGINEER.
5. THE CONTRACTOR SHALL INCLUDE IN HIS OR HER BID ALL MATERIALS, EQUIPMENT, APPURTENANCES AND LABOR NECESSARY TO COMPLETE THE WORK AS INDICATED OR IMPLIED BY THESE DRAWINGS.
6. THE CONTRACTOR SHALL PROVIDE CONTINUOUS SUPERVISION WHILE ANY SUBCONTRACTORS OR WORKMEN ARE IN THE SITE AND SHALL SUPERVISE AND DIRECT ALL WORK, USING HIS BEST SKILL AND ATTENTION. HE SHALL BE SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, PROCEDURES AND SEQUENCES AND FOR COORDINATING ALL PORTIONS OF THE WORK UNDER THE CONTRACT.
7. WORKMANSHIP THROUGHOUT SHALL BE OF THE BEST QUALITY OF THE TRADE INVOLVED, AND SHALL MEET OR EXCEED THE FOLLOWING MINIMUM REFERENCE STANDARDS FOR QUALITY AND PROFESSIONAL CONSTRUCTION PRACTICE:

   NCRA NATIONAL ROOFING CONTRACTORS ASSOCIATION
   O' HARE INTERNATIONAL CENTER
   10255 W. HIGGENS ROAD, SUITE 600
   ROSEMONT, IL 60018

   SMACNA SHEET METAL AND AIR CONDITIONING CONTRACTORS NATIONAL ASSOCIATION
   4201 LAFAYETTE CENTER DRIVE
   CHANTILLY, VA 20151

   ILP INTERNATIONAL INSTITUTE FOR LATH AND PLASTER
   P.O. BOX 1663
   LAFAYETTE, CA 94549
8. INSTALL ALL EQUIPMENT AND MATERIALS PER THE LATEST EDITION OF THE MANUFACTURER'S INSTALLATION SPECIFICATIONS UNLESS SPECIFICALLY OTHERWISE INDICATED, OR WHERE LOCAL CODES OR REGULATIONS PRECEDENCE.
9. THE CONTRACTOR AND ALL SUBCONTRACTORS SHALL GIVE ALL NOTICES AND SHALL COMPLY WITH ALL APPLICABLE LOCAL CODES, REGULATIONS, LAWS AND ORDINANCES AS WELL AS STATE DEPARTMENT OF INDUSTRIAL REGULATIONS AND DIVISION OF INDUSTRIAL SAFETY (OSHA) REQUIREMENTS.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR AND SHALL REMEDY ALL FAULTY, INFERIOR, AND/OR IMPROPER MATERIALS, DAMAGED GOODS, AND/OR FAULTY WORKMANSHIP FOR ONE (1) YEAR AFTER THE PROJECT IS COMPLETE AND ACCEPTED UNDER THIS CONTRACT; UNLESS NOTED OTHERWISE IN THE CONTRACT BETWEEN THE OWNER AND CONTRACTOR. (EXCEPTION) THE ROOFING SUBCONTRACTOR SHALL FURNISH A MAINTENANCE AGREEMENT FOR ALL WORK DONE, COSIGNED BY THE GENERAL CONTRACTOR, TO MAINTAIN THE ROOFING IN A WATER TIGHT CONDITION FOR A PERIOD OF TWO (2) YEARS STARTING AFTER THE DATE OF SUBSTANTIAL COMPLETION OF THE PROJECT, UNLESS OTHERWISE WRITTEN IN THE CONTRACT BETWEEN THE OWNER AND THE CONTRACTOR.

GENERAL NOTES (CONTINUATION)

11. THE GENERAL CONTRACTOR MUST PERFORM WORK DURING PROPERTY OWNER'S PREFERRED HOURS TO AVOID DISRUPTION OF NORMAL ACTIVITY.
12. ALL EXPOSED METAL SHEET SHALL BE HOT-DIPPED GALVANIZED.
13. PROVIDE A PORTABLE FIRE EXTINGUISHER WITH A RATING OF NOT LESS THAN 2-A OR 2-A10BC WITHIN 75 FEET TRAVEL DISTANCE TO ALL PORTIONS OF THE PROJECT AREA CONSTRUCTION.
14. THE GOVERNING AGENCIES, CODE AUTHORITIES, AND BUILDING INSPECTORS SHALL PROVIDE THE MINIMUM STANDARDS FOR CONSTRUCTION TECHNIQUES, MATERIALS, AND FINISHES USED THROUGHOUT THE PROJECT TRADE STANDARDS AND/OR PUBLISHED MANUFACTURERS SPECIFICATIONS MEETING OR EXCEEDING DESIGN REQUIREMENTS SHALL BE USED FOR INSTALLATION.
15. PRIOR TO STARTING CONSTRUCTION OF THE CONTRACTOR HAS THE RESPONSIBILITY TO LOCATE ALL EXISTING UTILITIES, AND TO PROTECT THEM FROM DAMAGE. THE CONTRACTOR OR SUBCONTRACTOR SHALL BEAR THE EXPENSE OF REPAIRING OR REPLACING ANY DAMAGE TO THE UTILITIES CAUSED DURING THE EXECUTION OF THE WORK.
16. A COPY OF THE APPROVED PLANS SHALL BE KEPT IN A PLACE SPECIFIED BY THE GOVERNING AGENCY, AND BY LAW SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES.
17. IT IS THE CONTRACTORS RESPONSIBILITY TO ENSURE ALL CONSTRUCTION SETS REFLECT THE SAME INFORMATION AS THE APPROVED PLANS. THE CONTRACTOR SHALL ALSO MAINTAIN ONE SET OF PLANS AT THE SITE FOR THE PURPOSE OF DOCUMENTING ALL AS-BUILT CHANGES, REVISIONS, ADDENDUM'S, OR CHANGE ORDERS. THE CONTRACTOR SHALL FORWARD THE AS-BUILT DRAWINGS TO THE ARCHITECT/ENGINEER AND THE LANDLORD/LESSOR AT THE CONCLUSION OF THE PROJECT.
18. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COMPLETE SECURITY OF THE SITE FROM THE START TO THE COMPLETION OF THE PROJECT. THE CONTRACTOR SHALL MAINTAIN ACCESS TO THE SITE AT ALL TIMES FOR THE LANDLORD/LESSOR PERSONNEL.
19. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING TEMPORARY POWER, WATER AND TOILET FACILITIES.
20. ALL CONSTRUCTION PHASES OF THE PROJECT SHALL CONFORM TO THE CURRENT GOVERNING CODES.
21. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH ALL SAFETY PRECAUTIONS AND REGULATIONS DURING THE WORK. THE ENGINEER WILL NOT ADVISE OR PROVIDE DIRECTION AS TO SAFETY PRECAUTIONS AND PROGRAMS.
22. THE CONTRACTOR SHALL SUPERVISE AND COORDINATE ALL WORK, USING HIS PROFESSIONAL KNOWLEDGE AND SKILLS. HE IS SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, PROCEDURES, SEQUENCING AND COORDINATING ALL PORTIONS OF THE WORK.
23. THE CONTRACTOR SHALL BE RESPONSIBLE TO OBTAIN AND PAY FOR ALL PERMITS, LICENSES AND/OR INSPECTIONS TO COMPLETE THE PROJECT. BUILDING PERMIT APPLICATIONS SHALL BE FILED BY THE OWNER OR HIS REPRESENTATIVE. CONTRACTOR SHALL OBTAIN THE PERMIT AND MAKE FINAL PAYMENT OF THE SAID DOCUMENT.
24. ALL DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALE UNLESS OTHERWISE NOTED.
25. THE CONTRACTOR SHALL PROVIDE THE FIRE MARSHALL APPROVED MATERIALS TO FILL/SEAL PENETRATIONS THROUGH THE FIRE RATE ASSEMBLIES.
26. (N) CONSTRUCTION ADDED TO EXISTING CONSTRUCTION SHALL BE MATCHED IN FORM, TEXTURE, MATERIAL AND PAINT COLOR EXCEPT AS NOTED IN THE PLANS.
27. WHERE SPECIFIED, MATERIALS TESTING SHALL BE TO THE LATEST STANDARDS AVAILABLE AS REQUIRED BY THE LOCAL GOVERNING AGENCY RESPONSIBLE FOR RECORDING THE RESULTS.
28. 29. ALL GENERAL NOTES AND STANDARD DETAILS ARE THE MINIMUM REQUIREMENTS TO BE USED IN CONDITIONS WHICH ARE NOT SPECIFICALLY SHOWN OTHERWISE.
29. ALL DEBRIS AND REFUSE IS TO BE REMOVED FROM THE PROJECT DAILY. PREMISES SHALL BE LEFT IN A CLEAN/SWEPT CONDITION AT ALL TIMES.
30. ALL SYMBOLS AND ABBREVIATIONS ARE CONSIDERED CONSTRUCTION INDUSTRY STANDARDS. IF A CONTRACTOR HAS A QUESTING REGARDING THEIR EXACT MEANING THE ARCHITECT/ENGINEER SHALL BE NOTIFIED FOR CLARIFICATIONS.
31. THE ENGINEER SHALL NOT BE RESPONSIBLE FOR THE METHODS, TECHNIQUES AND SEQUENCES OF PROCEDURES TO PERFORM THE WORK. THE SUPERVISION OF THE WORK IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
32. CONTRACTORS SHALL BID WALK THE PROJECT TO ASCERTAIN CONDITIONS WHICH MAY ADVERSELY AFFECT THE WORK OR COST THEREOF.
33. THE CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS, THE DIMENSIONS, ELEVATIONS, ETC. NECESSARY FOR THE PROPER CONSTRUCTION AND ALIGNMENT OF THE (N) WORK TO THE EXISTING WORK. THE CONTRACTOR SHALL MAKE ALL MEASUREMENTS NECESSARY FOR THE FABRICATION AND ERECTION OF STRUCTURAL MEMBERS. ANY DISCREPANCY SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE ARCHITECT/ENGINEER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL WORK AND MATERIALS INCLUDING THOSE FURNISHED BY THE SUBCONTRACTOR(S).
34. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL EXISTING UTILITIES WHETHER SHOWN HEREON OR NOT, AND TO PROTECT THEM FROM DAMAGE. THE CONTRACTOR SHALL BEAR ALL EXPENSE OF REPAIR OR REPLACEMENT IN CONJUNCTION WITH THE EXECUTION OF THIS WORK. GENERAL CONTRACTOR SHALL NOTIFY THE ENGINEER AND ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES FOUND WITHIN THE CONTRACT DOCUMENTS, PRIOR TO STARTING WORK.
35. ALL EXISTING ACTIVE SEWER, WATER, GAS, ELECTRIC, AND OTHER UTILITIES WHERE ENCOUNTERED IN WORK, SHALL BE PROTECTED AT ALL TIMES, AND WHERE REQUIRED FOR THE PROPER EXECUTION OF WORK, SHALL BE RELOCATED AS DIRECTED BY ENGINEERS. EXTREME CAUTION SHOULD BE USED BY THE CONTRACTOR WHEN EXCAVATING OR PIER DRILLING AROUND OR NEAR UTILITIES.
36. ALL EXISTING INACTIVE SEWER, WATER, GAS, ELECTRIC AND OTHER UTILITIES, WHICH INTERFERE WITH THE EXECUTION OF WORK, SHALL BE REMOVED AND SHALL BE CAPPED, PLUGGED OR OTHERWISE DISCONTINUED AT POINTS WHICH WILL NOT INTERFERE WITH THE EXECUTION OF WORK, SUBJECT TO THE APPROVAL OF THE ENGINEER.
37. NO CHANGES ARE TO BE MADE TO THESE PLANS WITHOUT THE KNOWLEDGE AND WRITTEN CONSENT OF THE ARCHITECT/ENGINEER. UNAUTHORIZED CHANGES RENDER THESE DRAWINGS VOID.
38. ANY REFERENCES TO THE WORDS APPROVED, OR APPROVAL IN THESE DOCUMENTS SHALL BE HERE DEFINED TO MEAN GENERAL ACCEPTANCE OR REVIEW AND SHALL NOT RELIEVE THE CONTRACTOR AND/OR HIS SUBCONTRACTORS OF ANY LIABILITY IN FURNISHING THE REQUIRED MATERIALS OR LABOR SPECIFIED.

GENERAL NOTES (CONTINUATION)

40. A PRE-CONSTRUCTION CONFERENCE OF REPRESENTATIVES FROM AFFECTED AGENCIES SHALL BE HELD ON THE JOB AT LEAST ONE (1) WEEK PRIOR TO BEGINNING CONSTRUCTION.
41. DRAWINGS ARE NOT TO BE SCALED UNDER ANY CIRCUMSTANCES, WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALE, AND THIS SET OF PLANS IS INTENDED TO BE USED FOR DIAGRAMMATIC PURPOSES ONLY, UNLESS NOTED OTHERWISE. CONTRACTOR SHALL PROVIDE FIELD MEASUREMENTS AS NECESSARY TO COMPLETE ALL WORKS AND THE GENERAL CONTRACTOR'S SCOPE OF WORK SHALL INCLUDE FURNISHING ALL MATERIALS, EQUIPMENT, LABOR, AND ANYTHING ELSE DEEMED NECESSARY TO COMPLETE INSTALLATIONS AS DESCRIBED HEREIN. NETWORK CONNEX IS NOT RESPONSIBLE FOR ANY ERRORS RESULTING FROM THIS PRACTICE WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALE SHOWN ON PLANS.
42. DETAILS INCLUDED HEREIN ARE INTENDED TO SHOW END RESULT OF DESIGN. MINOR MODIFICATIONS MAY BE REQUIRED TO SUIT JOB CONDITIONS OR SITUATIONS, AND SUCH MODIFICATIONS SHALL BE INCLUDED AS PART OF THE SCOPE OF WORK.

SITE PREPARATION NOTES

1. THE PREPARATION OF THE SITE FOR CONSTRUCTION SHALL INCLUDE THE REMOVAL OF ALL BROKEN CONCRETE, TREE TRUNKS AND ANY OTHER DEBRIS THAT MIGHT DAMAGE THE FOOTINGS OF THE (N) STRUCTURE.
2. BACKFILL ALL TRENCHES WITH CLEAN, STERILE SOIL HAVING A SAND EQUIVALENT OF 30% OR GREATER. BACKFILL IN 8 INCH LAYERS, MOISTURE CONDITIONED AND PROPERLY COMPACTED. ADEQUATE DRAINAGE SHALL BE PROVIDED SUCH THAT NO PONDING OCCURS.
3. ALL FOUNDATION FOOTINGS SHALL EXTEND INTO AND BEAR AGAINST NATURAL UNDISTURBED SOIL OR APPROVED COMPACTED FILL. FOOTINGS SHALL EXTEND INTO SOIL DEPTH AS INDICATED IN PLANS.
4. SHOULD ANY LOOSE FILL, EXPANSIVE SOIL, GROUND WATER OR ANY OTHER UNEXPECTED CONDITIONS BE ENCOUNTERED DURING THE EXCAVATION FOR THE (N) FOUNDATION, THE ARCHITECT/ENGINEER SHALL BE NOTIFIED AND ALL FOUNDATION WORK SHALL CEASE IMMEDIATELY.
5. WITHIN AN AREA A MINIMUM OF 5 FEET BEYOND THE BUILDING LIMITS, EXCAVATE A MINIMUM OF 4" OF EXISTING SOIL. REMOVE ALL ORGANICS, PAVEMENT, ROOTS, DEBRIS AND OTHERWISE UNSUITABLE MATERIAL.
6. THE SURFACE OF THE EXPOSED SUBGRADE SHALL BE INSPECTED BY PROBING OR TESTING TO CHECK FOR POCKETS OF SOFT OR UNSUITABLE MATERIAL. EXCAVATE UNSUITABLE SOIL AS DIRECTED BY THE GEOTECHNICAL ENGINEER/TESTING AGENCY.
7. PROOF ROLL THE SURFACE OF THE EXPOSED SUBGRADE WITH A LOADED TANDEM AXLE DUMP TRUCK. REMOVE ALL SOILS WHICH PUMP OR DO NOT COMPACT PROPERLY AS DIRECTED BY THE GEOTECHNICAL ENGINEER/TESTING AGENCY.
8. FILL ALL EXCAVATED AREAS WITH APPROVED CONTROLLED FILL. PLACE IN 8" LOOSE LIFTS AND THE MAXIMUM DRY DENSITY IN ACCORDANCE WITH ASTM D-698. COMPACT TO A MINIMUM OF 90% RELATIVE COMPACTION
9. ANY STRUCTURAL DRAWINGS HERE IN REPRESENT THE FINISHED STRUCTURE. THE CONTRACTOR SHALL PROVIDE ALL TEMPORARY GUYING AND BRACING REQUIRED TO ERECT AND HOLD THE STRUCTURE IN PROPER ALIGNMENT UNTIL ALL STRUCTURAL WORK AND CONNECTIONS HAVE BEEN COMPLETED. THE INVESTIGATION, DESIGN, SAFETY, ADEQUACY AND INSPECTION OF ERECTION BRACING, SHORING, TEMPORARY SUPPORTS, ETC. IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
10. THE ARCHITECT/ENGINEER IS NOT RESPONSIBLE FOR COMPLICATIONS, DAMAGES, INJURY, OR DEATH ARISING OUT OF ANY KIND OF NEGLIGENCE PRIOR TO COMPLETION OF THE FINISHED STRUCTURE.
11. PRIOR TO STARTING CONSTRUCTION, THE CONTRACTOR SHALL PROTECT ALL AREAS FROM DAMAGE WHICH MAY OCCUR DURING CONSTRUCTION. ANY DAMAGE TO (N) OR EXISTING SURFACES, STRUCTURES OR EQUIPMENT SHALL BE IMMEDIATELY REPAIRED OR REPLACED TO THE SATISFACTION OF THE PROPERTY OWNER. THE CONTRACTOR SHALL BEAR THE EXPENSE OF REPAIRING OR REPLACING ANY DAMAGED AREAS.
12. WHEN REQUIRED STORAGE OF MATERIALS OCCURS, THEY SHALL BE EVENLY DISTRIBUTED OVER THE FLOOR OR ROOF SO AS NOT TO EXCEED THE DESIGNED LIVE LOADS FOR THE STRUCTURE. TEMPORARY SHORING OR BRACING SHALL BE PROVIDED WHERE THE STRUCTURE OR SOIL HAS NOT ATTAINED THE DESIGN STRENGTH FOR THE CONDITIONS PRESENT.
13. PRIOR TO PROCEEDING WITH ANY WORK WITHIN AN EXISTING FACILITY, THE CONTRACTOR SHALL FAMILIARIZE HIMSELF WITH EXISTING STRUCTURAL AND OTHER CONDITIONS. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE ALL NECESSARY BRACING, SHORING AND OTHER SAFEGUARDS TO MAINTAIN ALL PARTS OF THE EXISTING WORK IN A SAFE CONDITION DURING THE PROCESS OF DEMOLITION AND CONSTRUCTION AND TO PROTECT FROM DAMAGE THOSE PORTIONS OF THE EXISTING WORK WHICH ARE TO REMAIN.

SHOP DRAWING REVIEW

1. REVIEW BY THE ARCHITECT/ENGINEER IS FOR GENERAL COMPLIANCE WITH THE DESIGN CONCEPT AND THE CONTRACT DOCUMENTS. MARKINGS OR COMMENTS SHALL NOT BE CONSTRUED AS RELIEVING THE CONTRACTOR FROM COMPLIANCE WITH THE PROJECT PLANS AND SPECIFICATIONS, NOR DEPARTURES THERE FROM. THE CONTRACTOR REMAINS RESPONSIBLE FOR DETAILS AND ACCURACY, FOR CONFIRMING AND CORRELATING ALL QUANTITIES AND DIMENSIONS, FOR SELECTION FABRICATION PROCESSES.

LANDLORD/LESSOR NOTES

1. A PRECONSTRUCTION CONFERENCE OF REPRESENTATIVES FROM APPLICABLE AGENCIES SHALL BE HELD ON SITE AT LEAST ONCE PRIOR TO BEGINNING CONSTRUCTION AT WHICH TIME A CONSTRUCTION SCHEDULE AND 24-HOUR CONTACT INFORMATION SHALL BE PROVIDED TO LANDLORD/LESSOR.
2. CONTRACTOR SHALL MAINTAIN ACCESS TO THE SITE AT ALL TIMES FOR LANDLORD/LESSOR PERSONNEL. OPEN TRENCHES SHALL BE PROPERLY PLATED AT THE END OF EACH WORKING DAY TO ALLOW FOR 24-HOUR LANDLORD/LESSOR ACCESS TO THE SITE.
3. THE CONTRACTOR AND CARRIER SHALL BE RESPONSIBLE FOR ANY DAMAGE DUE TO CONSTRUCTION ACTIVITIES TO THE EXISTING SITE AND SHALL RETURN DAMAGED FACILITIES TO EXISTING CONDITION OR BETTER AT NO COST TO THE LANDLORD/LESSOR.
4. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (DIG ALERT) AT LEAST TWO (2) WORKING DAYS PRIOR TO BEGINNING CONSTRUCTION.
5. ALL (N) AND EXISTING FACILITIES OWNED BY THE REPRESENTED CELLULAR CARRIER SHALL BE PROPERLY TAGGED IDENTIFYING THE OWNER'S NAME AND 24-HOUR PHONE NUMBER.
6. THE CONTRACTOR IS RESPONSIBLE TO ENSURE THE SITE IS SECURE DURING BOTH WORKING AND NON-WORKING HOURS.

NOTE:
CONTRACTOR TO FIELD VERIFY ALL (E) CONSTRUCTION CONDITIONS BEFORE SUBMITTAL OF FINAL BIDS, START OF CONSTRUCTION AND OR FABRICATION.

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

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PLANS PREPARED BY:
NETWORK CONNEX
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LICENSURE:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
SIGNATURE:
NAME: ANDREW M. MILLER
DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:
GENERAL NOTES

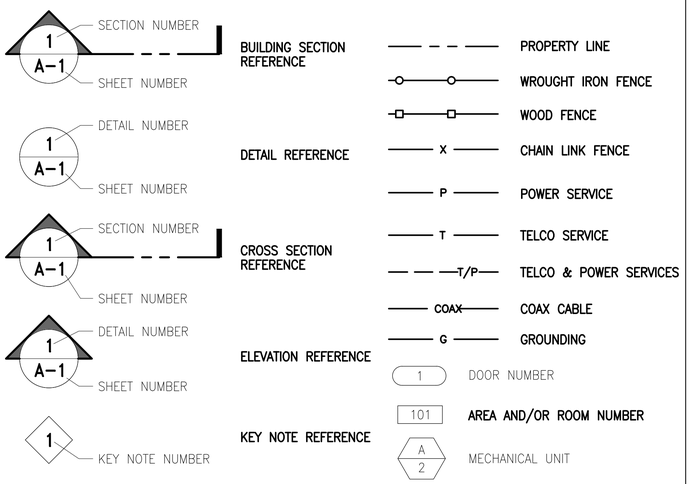
SHEET NUMBER: T-2
REVISION: A
MN.1083.19POPDEL

ABBREVIATIONS

AB	ANCHOR BOLT
AC	ASPHALTIC CONCRETE
A.C.	AIR CONDITIONING
ADJ	ADJUSTABLE
A.F.F.	ABOVE FINISH FLOOR
ARCH	ARCHITECTURAL
APPROX.	APPROXIMATELY
A.G.L.	ABOVE GRADE LEVEL
A.M.S.L.	ABOVE MEAN SEA LEVEL
BD	BOARD
BLDG	BUILDING
BLKG	BLOCKING
BOT	BOTTOM
BSMT	BASEMENT
BTS	BASE TRANSCEIVER STATION
C	COURSE(S)
CEM	CEMENT
CL	CHAIN LINK
CLG	CEILING
CLR	CLEAR
CO	CONDUIT ONLY
COL	COLUMN
CONC	CONCRETE
CONST	CONSTRUCTION
CONT	CONTINUOUS
CORR	CORRIDOR
CPRI	COMMON PUBLIC RADIO INTERFACE CABLE
DIA	DIAMETER
DBL	DOUBLE
DEPT	DEPARTMENT
DEMO	DEMOLITION
DIM	DIMENSION
DN	DOWN
DR	DOOR
DTL	DETAIL
DUG	DIGITAL UNIT GSM
DUL	DIGITAL UNIT LTE
DUW	DIGITAL UNIT WCDMA
DWG	DRAWING
(E)	EXISTING
EA	EACH
ELEC	ELECTRIC
ELEV	ELEVATION
EQUIP	EQUIPMENT
EXP	EXPANSION
EXT	EXTERIOR
FA	FIRE ALARM
FB	FLAT BAR
FF	FINISH FLOOR
FH	FLAT HEAD
FIN	FINISH(ED)
FLR	FLOOR
FOS	FACE OF STUDS
FS	FINISH SURFACE
FT	FOOT, FEET
FTG	FOOTING
FW	FINISH WALL
F.G.	FINISH GRADE
FUT	FUTURE
GA	GAUGE
GALV	GALVANIZED
GL	GLASS
GR	GRADE
GYP	GYPSUM
GFCI	GROUND FAULT CIRCUIT INTERRUPT
GND	GROUND
GPS	GLOBAL POSITIONING SYSTEM
GSM	GLOBAL SYSTEM FOR MOBILE COMMUNICATION
HC	HOLLOW CORE
HDW	HARDWARE
HTR	HEATER
HM	HOLLOW METAL
HORIZ	HORIZONTAL
HR	HOUR
HT	HEIGHT
HV	HIGH VOLTAGE
ID	INSIDE DIMENSION
INS	INSULATION
INT	INTERIOR
JT	JOINT
LA	LIGHTNING ARRESTOR
LAM	LAMINATED
LBS	POUNDS
LNA	LOW NOISE AMPLIFIER
LT	LIGHT
LTE	LONG TERM EVOLUTION
MFR	MANUFACTURER
MAT	MATERIAL
MAX	MAXIMUM
MECH	MECHANICAL
MIN	MINIMUM
MISC	MISCELLANEOUS
ML	METAL LATH
MO	MASONRY OPENING
MS	MACHINE SCREW
MTD	MOUNTED
MTL	METAL
(N)	NEW
NIC	NOT IN CONTRACT
NO	NUMBER
NTS	NOT TO SCALE
OA	OVERALL
O.C.	ON CENTER
OPNG	OPENING
OPP	OPPOSITE
PARTN	PARTITION
PL	PLATE
PLAS	PLASTER
PLYWD	PLYWOOD
POC	POINT OF CONNECTION
PROP	PROPERTY
PSUs	POWER SUPPLY UNIT SYSTEM
PT	PRESSURE TREATED
R	RISER
REQD	REQUIRED
RD	ROOF DRAIN
RM	ROOM
RMS	ROOMS
RO	ROUGH OPENING
SAR M	TELCO INTERFACE UNIT
SC	SOLID CORE
SCHED	SCHEDULE
SECT	SECTION
SFP	SMALL PLUGGABLE TRANSCEIVER
SHT	SHEET
SIM	SIMILAR
SPECS	SPECIFICATIONS
SS	STAINLESS STEEL
STL	STEEL
STOR	STORAGE
STRUCT	STRUCTURAL
SUSP	SUSPENDED
SW	SWITCH
SWBO	SWITCHBOARD
THK	THICK
TI	TENANT IMPROVEMENT
TMA	TOWER MOUNTED AMPLIFIER
TOS	TOP OF SURFACE
TS	TUBE STEEL
TYP	TYPICAL
UNO	UNLESS NOTED OTHERWISE
VCT	VINYL COMPOSITION TILE
VERT	VERTICAL
V.I.F.	VERIFY IN FIELD
VG	VERTICAL GRAIN
W/	WITH
WD	WOOD
WR	WATER RESISTANT
WT	WEIGHT
XFMR	TRANSFORMER
@	AT
[	CHANNEL
℄	CENTERLINE
∠	ANGLE
ℙ	PROPERTY LINE

NOT USED | 3

ABBREVIATIONS



SYMBOLS | 4

ABBREVIATIONS | 2

NOT USED | 1

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PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE:

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ABBREVIATIONS, SPECIFICATIONS AND SYMBOLS

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T-3 | A

MN.1083.19POPDEL

GENERAL NOTES

1. ALL CONSTRUCTION AND WORKMANSHIP SHALL CONFORM TO THE DRAWINGS AND MINNESOTA BUILDING CODE 2020 SPECIFICATIONS.
2. THE GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS AT THE JOB SITE AND SHALL BE RESPONSIBLE FOR COORDINATING THE WORK OF ALL TRADES AND CONDITIONS OF ALL WORK AND MATERIALS INCLUDING THOSE FURNISHED BY SUBCONTRACTORS. ANY DISCREPANCIES SHALL BE CALLED TO THE ATTENTION OF THE STRUCTURAL ENGINEER IMMEDIATELY AND SHALL BE RESOLVED BEFORE PROCEEDING WITH THE WORK.
3. STRUCTURAL DRAWINGS SHALL WORK IN CONJUNCTION WITH ARCHITECTURAL, MECHANICAL AND ELECTRICAL DRAWINGS.
4. DESIGN, MATERIALS, EQUIPMENT, AND PRODUCTS OTHER THAN THOSE DESCRIBED OR INDICATED ON THE DRAWINGS MAY BE CONSIDERED FOR USE PROVIDED PRIOR APPROVAL IS OBTAINED FROM THE STRUCTURAL ENGINEER.
5. ALL CONDITIONS SHOWN OR NOTED AS EXISTING ARE BASED ON THE BEST INFORMATION AVAILABLE AT THE TIME OF PREPARATION OF THESE DRAWINGS. NO WARRANTY IS IMPLIED TO THEIR ACCURACY. CONTRACTOR SHALL FIELD VERIFY ALL CONDITIONS. SHOULD CONDITIONS BECOME APPARENT THAT DIFFER FROM THE CONDITIONS SHOWN, THEY SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE PROFESSIONAL ENGINEER. PROFESSIONAL ENGINEER WILL THEN PREPARE ADDITIONAL DRAWINGS AS MAY BE NEEDED TO ACCOMMODATE THE CONDITIONS AS BROUGHT TO THEIR ATTENTION.
6. MECHANICAL EQUIPMENT MUST BE FIRMLY ATTACHED TO THE STRUCTURE. ISOLATORS, FASTENERS, AND OTHER ELEMENTS PROVIDING STABILITY FOR MECHANICAL EQUIPMENT SHALL BE CAPABLE OF TRANSMITTING CODE REQUIRED LOADS, BUT IN NO EVENT LESS THAN A SHEAR LOAD EQUIVALENT TO 0.45 TIMES THE OPERATING WEIGHT OF THE EQUIPMENT.
7. WATERPROOFING: SEE ARCHITECTURAL DRAWINGS.
8. THE FOUNDATION DESIGN IS BASED ON MINNESOTA BUILDING CODE 2020 TABLE 1806.2. ALLOWABLE SOIL BEARING VALUE IS 1500.
9. THE NOTES AND DETAILS ON DRAWINGS SHALL TAKE PRECEDENCE OVER GENERAL STRUCTURAL NOTES AND TYPICAL DETAILS.
10. TYPICAL DETAILS MAY NOT NECESSARILY BE CUT ON PLANS, BUT APPLY UNLESS NOTED OTHERWISE.

CONCRETE

1. ALL POURED-IN-PLACE CONCRETE SHALL HAVE AN ULTIMATE COMPRESSIVE STRENGTH OF 3000 PSI AT 28 DAYS. UNLESS OTHERWISE NOTED, CEMENT TO BE TYPE-8 FROM TESTED STOCK PER ASTM C-150.
2. CONCRETE FORM TOLERANCES SHALL BE WITHIN THE STANDARDS SET BY THE AMERICAN CONCRETE INSTITUTE.
3. ALL REINFORCING STEEL, ANCHOR BOLTS, DOWELS OR OTHER INSERTS SHALL BE SECURED IN POSITION AND INSPECTED BY THE LOCAL BUILDING DEPARTMENT INSPECTOR PRIOR TO THE POURING OF ANY CONCRETE.
4. NO PIPES OR DUCTS SHALL BE PLACED IN STRUCTURAL CONCRETE UNLESS SPECIFICALLY DETAILED. REFER TO ARCHITECTURAL, MECHANICAL, PLUMBING, AND ELECTRICAL DRAWINGS FOR LOCATIONS.
5. FORM EXPOSED CORNERS OF COLUMNS, BEAMS, WALLS, ETC. WITH 3/4" CHAMFERS UNLESS DETAILED OTHERWISE.
6. PROVIDE LIGHT BROOM FINISH ON ALL EXPOSED CONCRETE UNLESS NOTED OTHERWISE.

REINFORCING STEEL

1. REINFORCING STEEL SHALL CONFORM TO ASTM A-615 GRADE 60 U.N.O.
2. BARS SHALL BE CLEAN OF MUD, OIL, OR OTHER COATINGS LIKELY TO IMPAIR BONDING.
3. ALL REINFORCING SHALL BE SECURED IN PLACE PRIOR TO PLACING CONCRETE OR GROUTING MASONRY. ALL REINFORCING SHALL BE CHAIRED TO ENSURE PROPER CLEARANCES. SUPPORT OF FOUNDATION REINFORCING MUST PROVIDE ISOLATION FROM MOISTURE/CORROSION BY USE OF A PLASTIC OR CONCRETE CHAIR. DUCT-TAPE IS NOT AN ACCEPTABLE MOISTURE/CORROSION PROTECTION.
4. REINFORCING STEEL SHALL BE SPLICED AS SHOWN OR NOTED. SPLICES AT OTHER LOCATIONS SHALL BE REVIEWED BY THE STRUCTURAL ENGINEER. ALL VERTICAL WALL REINFORCEMENT SHALL BE CONTINUOUS BETWEEN SPLICE LOCATIONS SHOWN IN THE DRAWINGS.
5. ALL GRADE 60 REINFORCING TO BE WELDED SHALL BE ASTM A706.
6. CLEAR CONCRETE COVERAGE IS AS FOLLOWS:

CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH	3"
EXPOSED TO EARTH OR WEATHER	
#6 OR LARGER	2"
#5 AND SMALLER	1-1/2"
COLUMNS (TO TIES)	1-1/2"
BEAMS (TO STIRRUPS)	1-1/2"
FLAT SLABS	3/4"
WALLS	SEE SCHEDULE AND OR DETAILS
ALL OTHER PER LATEST EDITION OF ACI 318	

STRUCTURAL STEEL

1. THE LABOR, MATERIALS AND EXECUTION REQUIRED FOR ALL CONCRETE WORK AS INDICATED ON THE DRAWINGS SHALL BE IN ACCORDANCE WITH THOSE APPLICABLE PORTIONS OF CHAPTER 22 OF THE LATEST ADOPTED EDITION OF THE APPLICABLE BUILDING CODE.
2. STRUCTURAL STEEL NOT ENCASED IN CONCRETE SHALL BE SHOP PAINTED WITH TNEMEC99 METAL PRIMER OR APPROVED EQUIVALENT.
3. UNLESS NOTED OTHERWISE, ALL BOLTS SHALL BE ASTM A307. THIS INCLUDES EXPANSION/ADHESIVE ANCHORS. BOLTED CONNECTIONS SHALL CONFORM TO AISC SPECIFICATIONS UNLESS NOTED OTHERWISE ON THE DRAWINGS.
4. UNLESS NOTED OTHERWISE ALL WELDS PER THE LATEST EDITIONS OF THE AWS STANDARDS SHALL CONFORM TO AISC SPECIFICATIONS. WELDING SHALL BE PERFORMED BY WELDERS HOLDING VALID CERTIFICATES AND HAVING CURRENT EXPERIENCE IN THE TYPE OF WELD SHOWN ON THE DRAWINGS OR NOTES. THESE DRAWINGS DO NOT DISTINGUISH BETWEEN SHOP AND FIELD WELDS.
5. CONTRACTOR IS PERMITTED TO CUT AND WELD ANTENNA SUPPORT ASSEMBLY ARMS AS NECESSARY TO MEET THE LENGTH REQUIREMENTS IN THE FIELD. WELDS SHALL CONSIST OF A 3/16" FILLET ALL THE WAY AROUND FOR 1/4" THICK STEEL OR LESS AND 3/8" FILLET WELD FOR STEEL 1/2" THICK OR LESS. CONTRACTOR SHALL RESTORE CORROSION BARRIER WITH AN APPROVED PAINT IN ACCORDANCE WITH BS 729-1971 AND PREN 1029."

STRUCTURAL NOTES (CONTINUATION)

6. MATERIAL CONFORMANCE:
   A. WIDE FLANGE STEEL SECTIONS PER ASTM A572 OR A992 WITH Fy = 50 KSI
   B. PIPES SECTIONS PER ASTM A501 WITH Fy = 36 KSI
   C. TUBE STEEL SECTIONS PER ASTM A500 WITH Fy = 46 KSI
   D. COLD FORMED STEEL PER ASTM A653 WITH Fy = 50 KSI
   E. WELDING ELECTRODES PER AWS CODE, E70XX UNLESS NOTED OTHERWISE ON PLANS
   F. ALL OTHER MISCELLANEOUS STEEL SHALL BE ASTM A36 WITH Fy = 36 KSI UNLESS NOTED OTHERWISE ON THE PLANS

ADHESIVE / MECHANICAL ANCHORS

1. ALL POST-INSTALLED ANCHORS SHALL BE PER SIMPSON OR HILTI MANUFACTURING AS INDICATED ON THE PLANS.
2. MECHANICAL ANCHORS SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING APPROVAL CODES:
   FOR HILTI KWIK BOLT TZ2 ANCHORS, INSTALLATION SHALL COMPLY WITH ICC-ES ESR-4561 FOR ANCHORAGE TO MASONRY. FOR HILTI KWIK BOLT ANCHORS, INSTALLATION SHALL COMPLY WITH ICC-ES ESR-4266 FOR ANCHORAGE TO CONCRETE.

   ADHESIVE ANCHORS SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING APPROVAL CODES:
   FOR SIMPSON SET-XP EPOXY ANCHORS, INSTALLATION SHALL BE IN ACCORDANCE WITH ICC-ES ESR-2508 AND LARR 25744 FOR ANCHORAGE TO CONCRETE, IAPMO UES ER-265 AND LARR 25965 FOR ANCHORAGE TO MASONRY.
   FOR HILTI HIT-HY 200 EPOXY ANCHORS, INSTALLATION SHALL BE IN ACCORDANCE WITH ICC ESR-3187 AND LARR 25964 FOR ANCHORAGE TO CONCRETE.
3. ALLOW A MINIMUM OF 72 HOURS AFTER NEW CONCRETE IS PLACED PRIOR TO LOCATING MECHANICAL OR ADHESIVE ANCHORS. ALL MECHANICAL/ADHESIVE ANCHORS REQUIRE SPECIAL STRUCTURAL INSPECTION PER THE BUILDING CODE.

MASONRY

1. CONCRETE MASONRY UNITS SHALL CONFORM TO ASTM C90, MEDIUM WEIGHT, GRADE S WITH Fm = 1500 PSI.
2. MORTAR TYPE S, Fm = 1800 PSI
3. PROVIDE EXPANSION JOINTS IN MASONRY WALLS EVERY 24'-0" O.C.
4. VERTICAL REINFORCING SHALL BE 1 #5 VERTICAL IN CENTER OF GROUTED CELL CONTINUOUS FULL HEIGHT OF WALL AT ALL CORNERS, INTERSECTIONS, WALL ENDS, BEAM BEARINGS, JAMBS, EACH SIDE OF CONTROL JOINTS AND AT INTERVALS NOT TO EXCEED 48" O.C. UNLESS NOTED OTHERWISE ON THE PLANS. TIE AT 8'-0" O.C. VERTICALLY WITH SINGLE WIRE LOOP TIE BY AA WIRE PRODUCTS COMPANY OR EQUIVALENT. DOWEL VERTICAL REINFORCING TO FOUNDATION WITH DOWELS TO MATCH VERTICAL REINFORCING.
5. HORIZONTAL REINFORCING SHALL CONSIST OF 2 #5 CONTINUOUS AT ELEVATED FRAMING ASSEMBLIES. 1 #5 CONTINUOUS AT TOP OF PARAPETS AND FREESTANDING WALLS. PLACE THESE BARS CONTINUOUS THROUGH CONTROL JOINTS. INSTALL BENT BARS TO MATCH HORIZONTAL REINFORCING AT CORNERS AND INTERSECTIONS TO MAINTAIN BOND BEAM CONTINUITY. STANDARD WEIGHT (NO. 9 GAGE WIRE) DUR-O-WALL OR DUR-O-WIRE (OR EQUIVALENT) LADDER TYPE JOINT REINFORCING AT 16" O.C. LAP LADDER TYPE JOINT REINFORCING 12" MINIMUM.
6. LAP SPLICES FOR VERTICAL AND HORIZONTAL REINFORCING SHALL BE PER TYPICAL DETAILS. DO NOT SPLICE WITHIN 8'-0" OF CONTROL JOINTS.

WOOD

1. IN STUD WALLS, UNLESS NOTED OTHERWISE, INSTALL DOUBLE STUDS AT ALL JAMBS, CORNERS, INTERSECTIONS AND AT ISOLATED BEARING POINTS OF FRAMING MEMBERS ABOVE. EVERY OTHER STUD OF WOOD FRAME BEARING WALL SHALL HAVE A SIMPSON H3 ANCHOR TOP AND BOTTOM, EXCEPT AT THOSE WALLS WHERE PLYWOOD SHEATHING IS NAILED DIRECTLY TO THE TOP AND BOTTOM PLATES. PROVIDE 2X SOLID BLOCKING AT MID-HEIGHT OF BEARING STUD WALLS.
2. SAWN LUMBER FRAMING SHALL COMPLY WITH THE LATEST EDITION OF THE GRADING RULES OF THE WWPA OR THE WCLIB. ALL SAWN LUMBER SHALL BE STAMPED WITH THE GRADE MARK OF AN APPROVED LUMBER GRADING AGENCY AND SHALL HAVE MINIMUM PROPERTIES WHICH MEET OR EXCEED THE FOLLOWING WOOD TYPES:

MEMBER	WOOD TYPE
JOISTS	
2X4 (PANELIZED)	D.F. SELECT
2X4	D.F. #2
2X6 OR LARGER	D.F. #2
BEAMS	
WIDTH OF 4" OR LESS	D.F. #1
WIDTH GREATER THAN 4"	D.F. SELECT
LEDGERS AND TOP PLATES	D.F.#2
STUDS	
2X4	D.F. STD
2X6 OR LARGER	D.F. #2
POSTS	
4X4	D.F. #2
6X6 OR LARGER	D.F. SELECT

3. GLU-LAMINATED BEAMS SHALL HAVE THE FOLLOWING MINIMUM PROPERTIES: Fb = 2,400 PSI, Fy = 240 PSI, E = 1,800,000 PSI. BEAMS CANTILEVERING OVER SUPPORTS SHALL HAVE THE SPECIFIED MINIMUM PROPERTIES TOP AND BOTTOM. ALL BEAMS SHALL BE FABRICATED USING WATERPROOF GLUE. FABRICATION AND HANDLING PER LATEST AITC AND WCLA STANDARDS. BEAMS TO BEAR GRADE STAMP AND AITC STAMP AND CERTIFICATE. CAMBER AS SHOWN ON DRAWINGS. IN THE ABSENCE OF CAMBER SHOWN ON THE PLAN, PROVIDE STANDARD CAMBER. STANDARD CAMBER IS DEFINED AS A RADIUS OF CURVATURE EQUAL TO 2500 FEET.
4. PLYWOOD SHALL BE APA "CDX" RATED SHEATHING OR BETTER AND SHALL BEAR THE STAMP OF AN APPROVED TESTING AGENCY. LAY UP PLYWOOD WITH FACE GRAIN PERPENDICULAR TO SUPPORTS. (ON ROOFS WHERE PLYWOOD IS LAYED UP WITH FACE GRAIN PARALLEL TO SUPPORTS, USE A MINIMUM OF 5-PLY PLYWOOD). STAGGER JOINTS. ALL NAILING SHALL BE COMMON NAILS UNLESS NOTED OTHERWISE. WHERE SCREWS ARE INDICATED FOR WOOD TO WOOD ATTACHMENTS, USE WOOD SCREWS. ALL PLYWOOD SHALL BE OF THE FOLLOWING NOMINAL THICKNESS, SPAN/INDEX RATIO AND SHALL BE ATTACHED AS FOLLOWS UNLESS NOTED OTHERWISE.

USE	THICKNESS	SPAN/INDEX RATIO	ATTACHMENT EDGE	INTERMEDIATE
ROOF	5/8"	32/16	10d@6" O.C.	10d@12" O.C.
ROOF	3/4"	40/20	10d@6" O.C.	10d@12" O.C.
FLOOR	3/4"	40/20	SCREWS@6" O.C.	SCREWS@12" O.C.
SHEAR WALL	3/8"	24/0	8d@6" O.C.	8d@12" O.C.

FIBER REINFORCED PLASTIC (FRP)

1. ALL CONNECTIONS SHALL BE $\frac{3}{8}$" DIAMETER FIBER BOLTS, U.N.O. (PULTEX 1625 OR EQUIVALENT) AND ALL HOLES UNLESS NOTED OTHERWISE SHALL BE PUNCHED OR DRILLED $\frac{1}{16}$" LARGER IN DIAMETER THAN THE BOLTS THEY RECEIVE.
2. ALL CONTACT SURFACES OF FRP STRUCTURAL SHAPES AND/OR HYBRID POLYMER COMPOSITE ARCHITECTURAL PANELS SHALL BE BONDED PER MANUFACTURER'S RECOMMENDATIONS. USE $\frac{1}{4}$" FRP SCREEN SKIN AND EPOXY GLUE SKIN TO FRAMING MEMBERS WITH $\frac{3}{8}$" DIAMETER FIBER BOLTS AT 24" O.C. EIFS SHALL MATCH BUILDING AND BE ATTACHED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS.
3. ALL LIQUID NAILS MULTI-PURPOSE CONSTRUCTION ADHESIVE SHALL BE PER MACCO OR APPROVED EQUIVALENT. BONDING SURFACE SHALL BE CAREFULLY PREPARED TO ENSURE A GOOD ADHESIVE BOND BY WIPING THE SURFACE WITH A STERILIZING SOLVENT, REMOVING SURFACE GLOSS BY LIGHT SANDING, APPLY ADHESIVE, AND FASTEN OR CLAMP BONDING SURFACES UNTIL CURED.
4. ALL EXPOSED JOINTS AT ARCHITECTURAL PANELS AND SHAPES (EDGES, CORNERS, ETC.) SHALL BE CAULKED WITH AN APPROVED FLEXIBLE POLYURETHANE SEALANT/CAULK.
5. ALL OPEN ENDS OR GAPS OF SCREEN FRAMING WHERE WATER SUSCEPTIBLE TO WATER INFILTRATION SHALL BE WEATHER CAPPED OR SEALED BY THE GENERAL CONTRACTOR.
6. ALL FRP MATERIAL TO BE LOCATED IN THE CITY OF LOS ANGELES SHALL CONFORM TO LARR 25536.
7. ALL FRP MATERIAL SHALL CONFORM TO ASTM D-638, 695, 790, 2344, 732, ADDITIONALLY WITH BOLTS CONFORMING TO ASTM B-565. ALL FRP MATERIAL SHALL HAVE THE FOLLOWING MINIMUM PROPERTIES FOR ALLOWABLE STRESS DESIGN (BASED ON A SAFETY FACTOR OF 7). VALUES ARE REPRESENTED IN KSI.

MECHANICAL PROPERTY	LENGTHWISE	CROSSWISE
TENSILE STRESS Ft	4.3	1.0
COMPRESSIVE STRESS Fc	4.3	2.1
FLEXURAL STRESS Fy	4.3	1.4
MODULUS OF ELASTICITY E	2.8X10^6	--
SHEAR Fv	0.6	--
BOLT SHEAR	1.2	--

SPECIAL STRUCTURAL INSPECTION - STRUCTURAL ONLY

1. SPECIAL STRUCTURAL INSPECTION IS TO BE PROVIDED FOR THE ITEMS LISTED BELOW IN ADDITION TO THE INSPECTIONS CONDUCTED BY THE BUILDING JURISDICTION. SPECIAL STRUCTURAL INSPECTION IS REQUIRED FOR THE FOLLOWING:

VERIFICATION AND INSPECTION	INSPECTION TYPE CONTINUOUS	INSPECTION TYPE PERIODIC	REFERENCE STANDARD
STEEL CONSTRUCTION			
WELDING			
AT FLOOR AND ROOF DECK WELDS			AWS D1.3
FOR REINFORCING STEEL			AWS D1.4, ACI 318-19
FOR STRUCTURAL STEEL			
HIGH STRENGTH BOLTING			AISC 360-16, 2020 RCSC
CONCRETE CONSTRUCTION			
REINFORCING STEEL			ACI 318-19
POST-INSTALLED ANCHORS	X		ACI 318-19
USE OF REQUIRED DESIGN MIX			ACI 318-19
MASONRY CONSTRUCTION			TMS 402 AND 602/ ACI 530
REINFORCING STEEL			
GROUT PLACEMENT			
CLEANOUTS PRIOR TO CLOSURE			
POST-INSTALLED ANCHORS			

2. THE SPECIAL INSPECTOR SHALL OBSERVE THE WORK ASSIGNED TO BE CERTAIN THAT IT CONFORMS TO THE APPROVED DESIGN DRAWINGS AND SPECIFICATIONS. THE SPECIAL INSPECTOR IS NOT AUTHORIZED TO APPROVE DEVIATIONS FROM THE DESIGN DRAWINGS OR SPECIFICATIONS AND ALL DEVIATIONS MUST BE APPROVED BY THE ENGINEER OF RECORD PRIOR TO PROCEEDING WITH THE WORK. ALL REQUESTS FOR DEVIATIONS SHALL BE INITIATED BY THE CONTRACTOR VIA A WRITTEN REQUEST FOR INFORMATION.
3. THE SPECIAL INSPECTOR SHALL FURNISH INSPECTION REPORTS TO THE BUILDING OFFICIAL AND TO THE ENGINEER OF RECORD. ALL DISCREPANCIES SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE CONTRACTOR FOR CORRECTION, THEN, IF UNCORRECTED TO THE DESIGN AUTHORITY AND THE BUILDING OFFICIAL.
4. CONTRACTOR IS RESPONSIBLE FOR PROVIDING THE SPECIAL INSPECTOR ACCESS TO ALL ITEMS REQUIRING SPECIAL INSPECTION. INSPECTOR IS NOT AUTHORIZED TO OPERATE CONTRACTOR'S EQUIPMENT.
5. FOR ADDITIONAL INFORMATION ON SPECIAL STRUCTURAL INSPECTIONS, CONTACT THE ENGINEER OF RECORD PRIOR TO START OF CONSTRUCTION.

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GENERAL STRUCTURAL NOTES

SHEET NUMBER:	REVISION:
T-4	A

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OVERALL SITE PLAN

SCALE: 1"=200'-0" | 0 100' 200' 400'

1

IIG
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PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:

NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:

NETWORK CONNEX
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COLUMBIA, MD 21046
OFFICE: (443) 367-0003

DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

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SIGNATURE:

NAME: ANDREW M. MILLER

DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:

SITE PLAN

SHEET NUMBER: A-1

REVISION: A

MN.1083.19POPDEL



ENLARGED SITE PLAN

SCALE: 1"=50'-0"

0 20' 40' 60' 100'

1

IIG
Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE:

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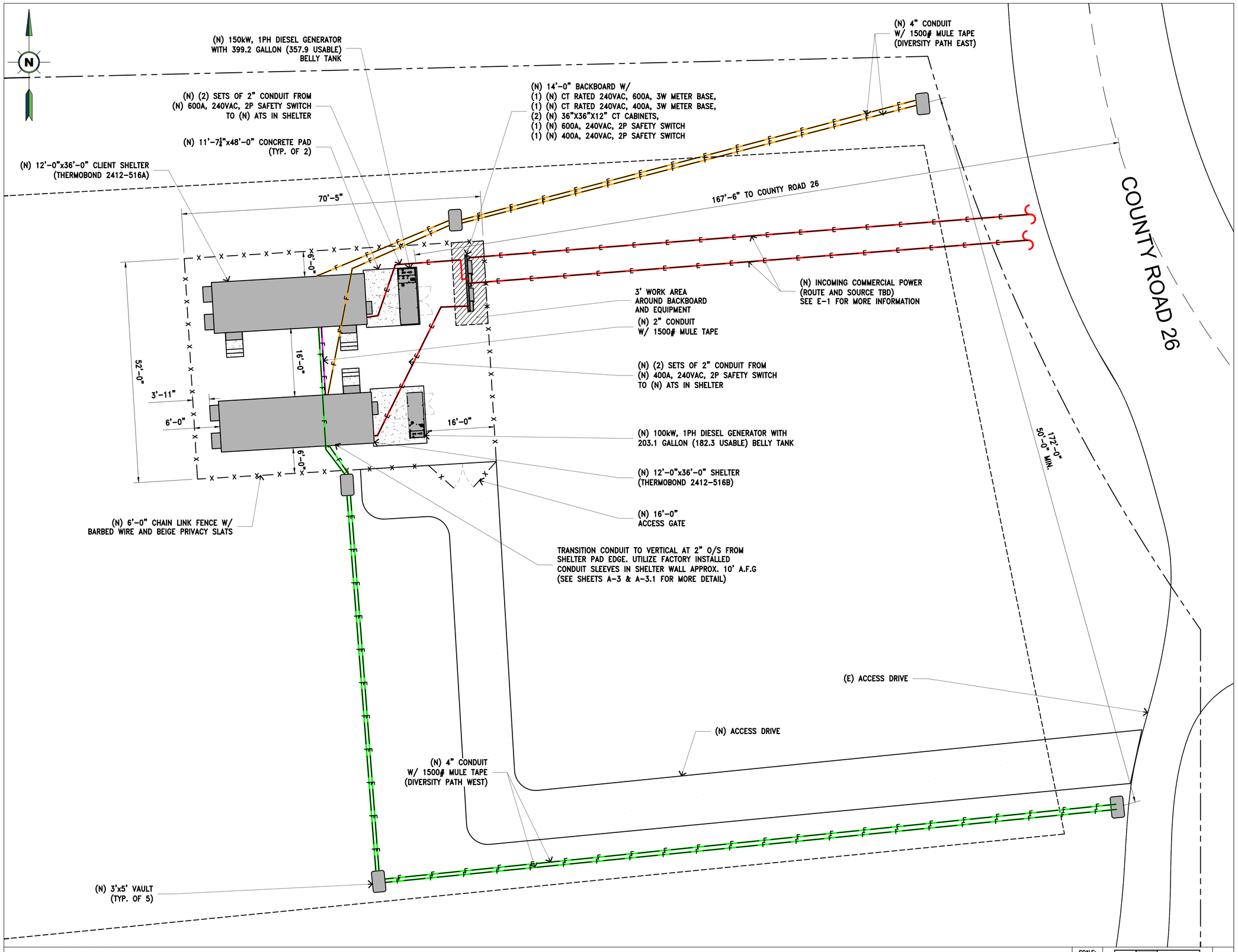
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ENLARGED SITE PLAN

SHEET NUMBER: A-1.1

REVISION: A

MN.1083.19POPDEL



COMPOUND PLAN

SCALE: 1"=10'-0" (0, 5', 10', 20')

1

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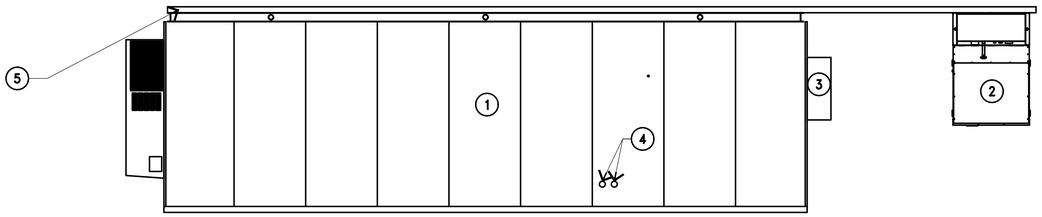
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COMPOUND PLAN

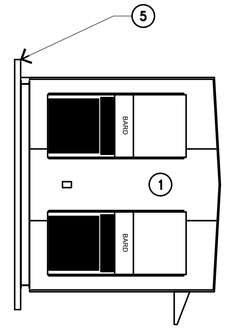
SHEET NUMBER: A-2

REVISION: A

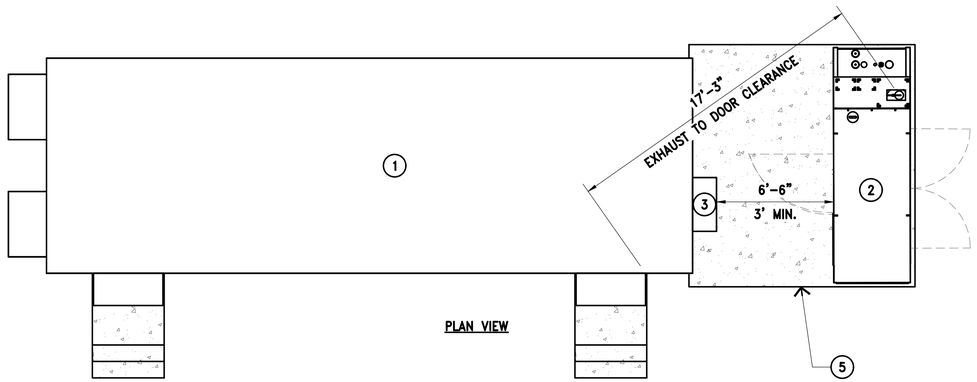
MN.1083.19POPDEL



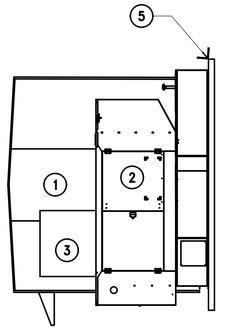
ELEVATION (NON DOOR SIDE, WALL "C")



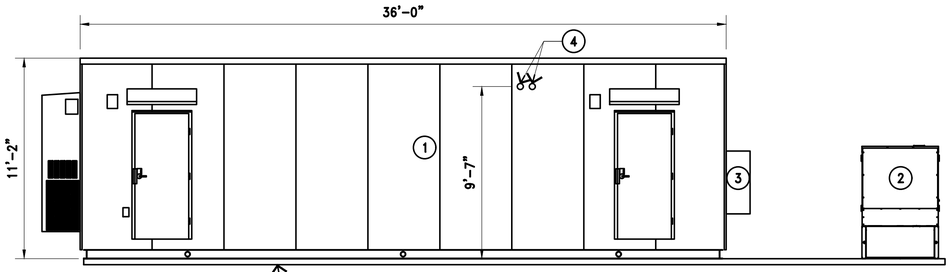
ELEVATION (HVAC SIDE, WALL "B")



PLAN VIEW

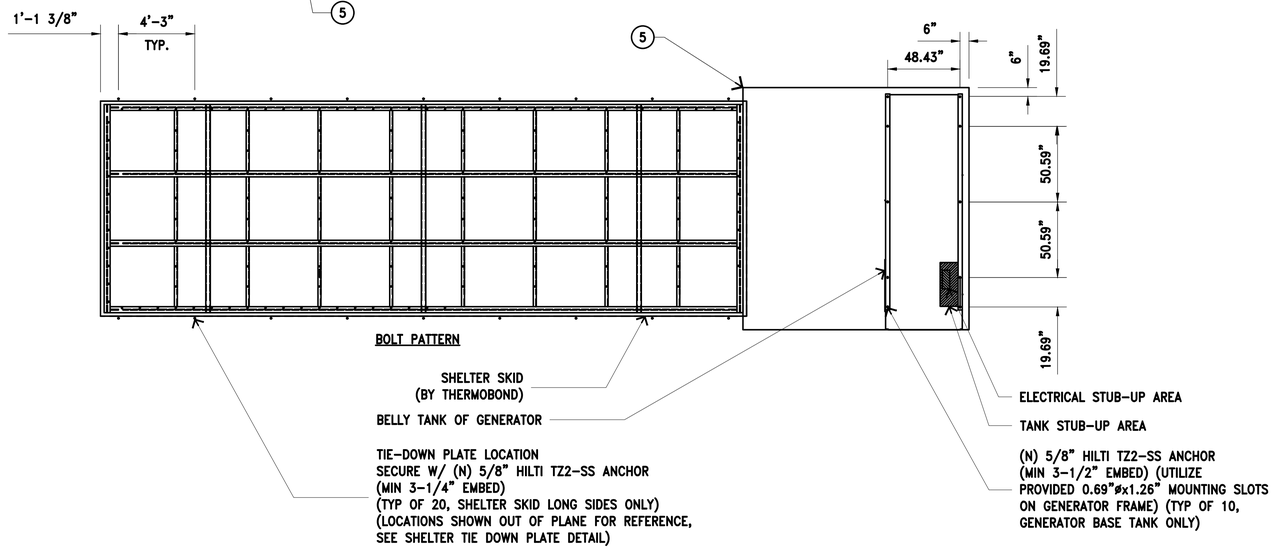


ELEVATION (GENERATOR SIDE, WALL "B")



ELEVATION (DOOR SIDE, WALL "A")

KEY	
ID	EQUIPMENT AND STATUS
1	12'-0"x36'-0" SHELTER (THERMOBOND 2412-516A)
2	150KW, 1PH DIESEL GENERATOR WITH 399.2 GALLON (357.9 USABLE) BELLY TANK
3	GENERATOR DOCKING STATION (KRATOS 600A KAMBOX OR APPROVED EQUAL)
4	4" RMC PENETRATION (4 TOTAL, UTILIZE FOR (N) FIBER CONNECTION AND SHELTER INTERCONNECT)
5	CONCRETE PAD FOR GENERATOR & SHELTER (SEE SHEET C-1 FOR DIMENSIONS & DETAILS)



THERMOBOND 2412-516A SHELTER AND 150kW GENERATOR DETAILS

SCALE: N.T.S.

1

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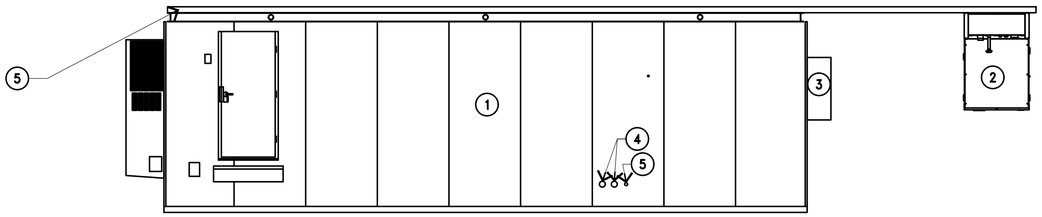
SHEET TITLE:

SHELTER AND 150kW GENERATOR DETAILS

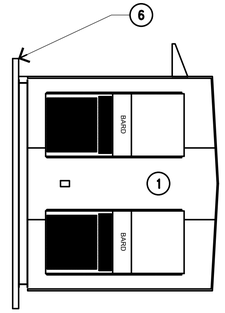
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REVISION: A

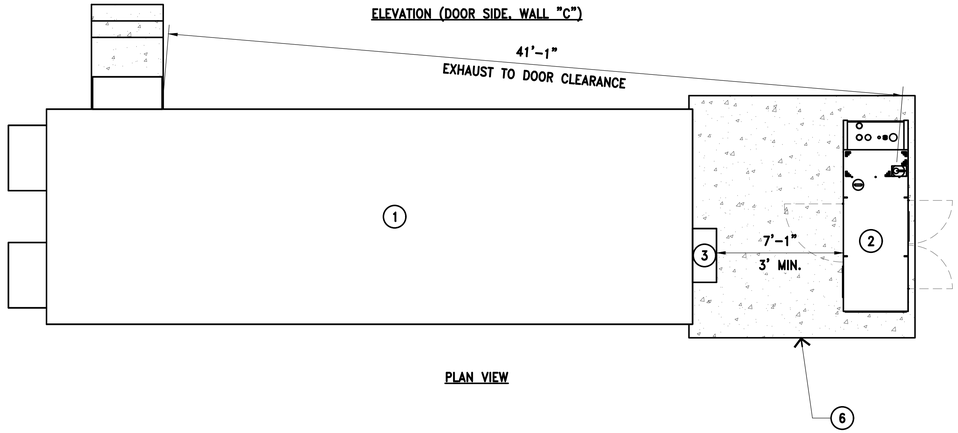
MN.1083.19POPDEL



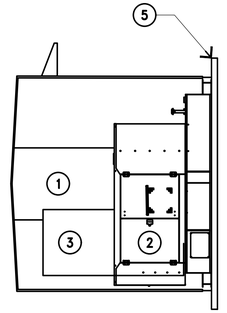
ELEVATION (DOOR SIDE, WALL "C")



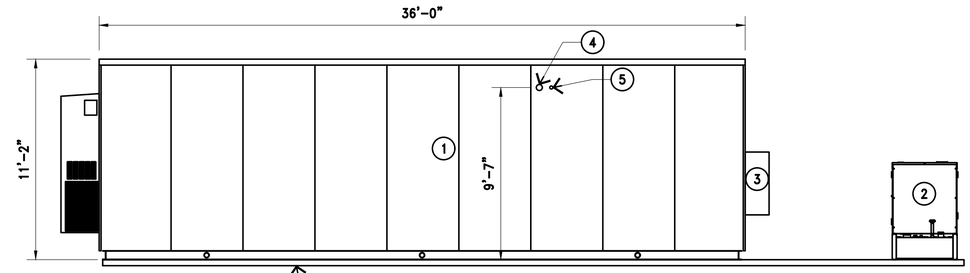
ELEVATION (HVAC SIDE, WALL "B")



PLAN VIEW

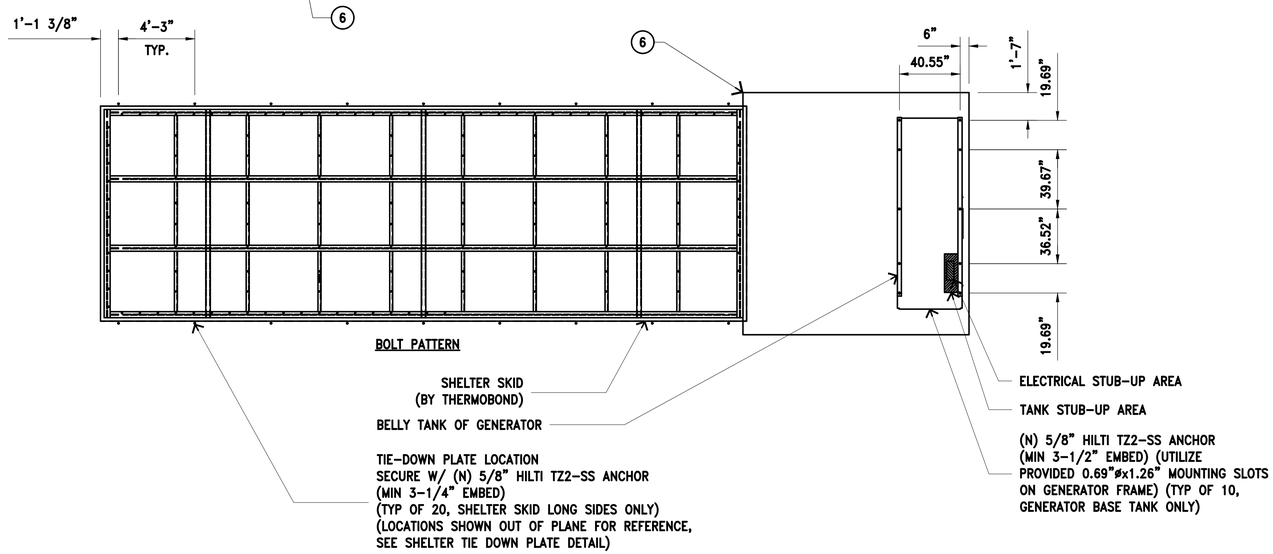


ELEVATION (GENERATOR SIDE, WALL "B")



ELEVATION (NON-DOOR SIDE, WALL "A')

KEY	
ID	EQUIPMENT AND STATUS
1	12'-0"x36'-0" SHELTER (THERMOBOND #2412-516B)
2	100KW, 1PH DIESEL GENERATOR WITH 203.1 GALLON (182.3 USABLE) BELLY TANK
3	GENERATOR DOCKING STATION (KRATOS 400A KAMBOX OR APPROVED EQUAL)
4	4" RMC PENETRATION (3 TOTAL, UTILIZE FOR (N) FIBER CONNECTION AND SHELTER INTERCONNECT)
5	2" RMC PENETRATION (2 TOTAL, UTILIZE FOR (N) FIBER CONNECTION AND SHELTER INTERCONNECT)
6	CONCRETE PAD FOR GENERATOR & SHELTER (SEE SHEET C-1 FOR DIMENSIONS & DETAILS)



THERMOBOND 2412-516B SHELTER AND 100kW GENERATOR DETAILS

SCALE: N.T.S.

1

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DELANO

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HENNEPIN COUNTY

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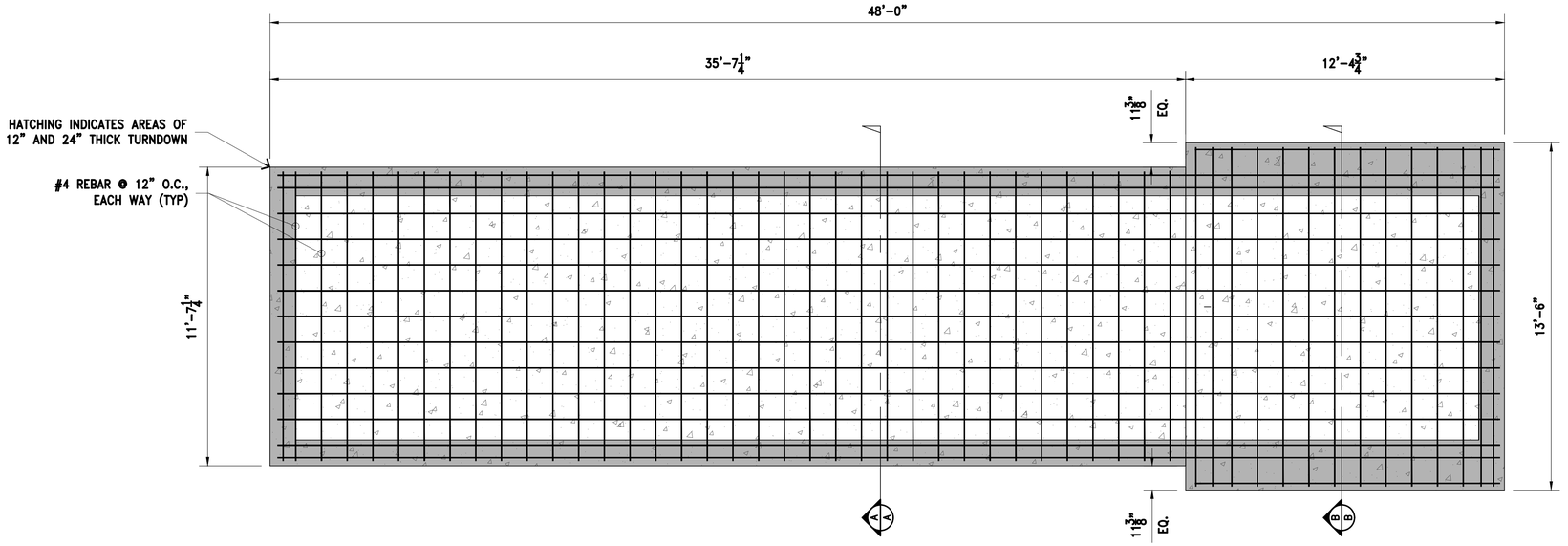
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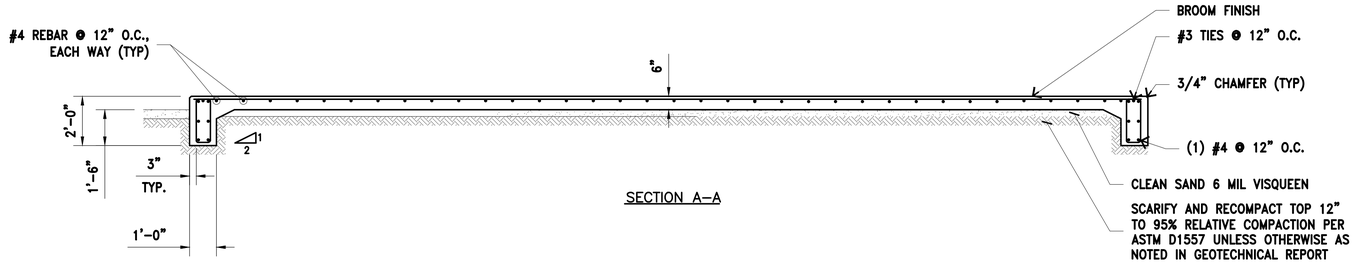
SHELTER AND 100kW GENERATOR DETAILS

SHEET NUMBER: A-3.1

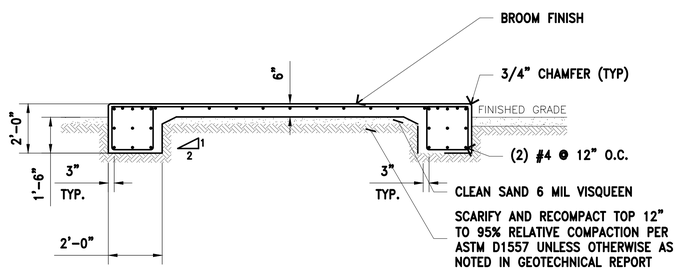
REVISION: A

MN.1083.19POPDEL





SECTION A–A



SECTION B–B

CONCRETE EQUIPMENT PAD

SCALE: N.T.S. | 1

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533 AIRPORT BLVD. SUITE 400
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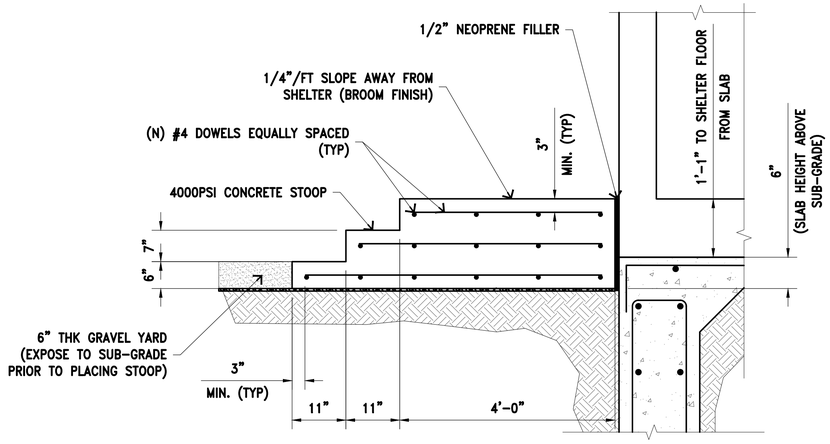
DATE: 04/22/2026 LICENSE NUMBER: 54189

SHEET TITLE:

EQUIPMENT PAD DETAILS

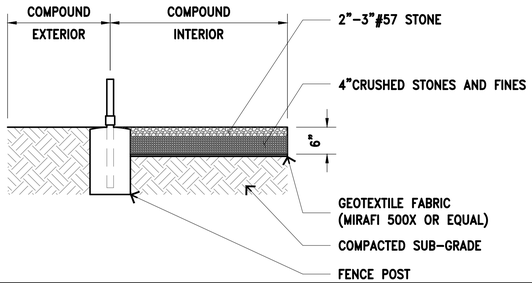
SHEET NUMBER: C-1 | REVISION: A

MN.1083.19POPDEL



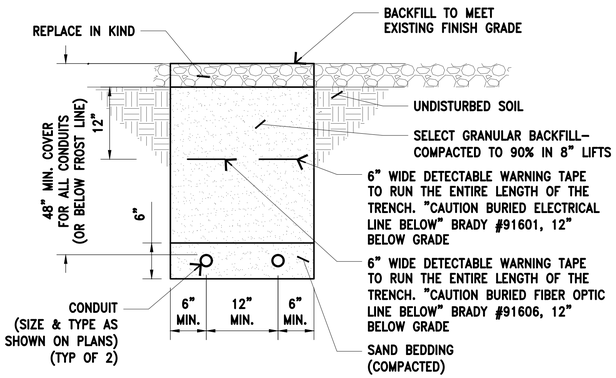
SHELTER STOOP DETAIL

SCALE: N.T.S. | 1



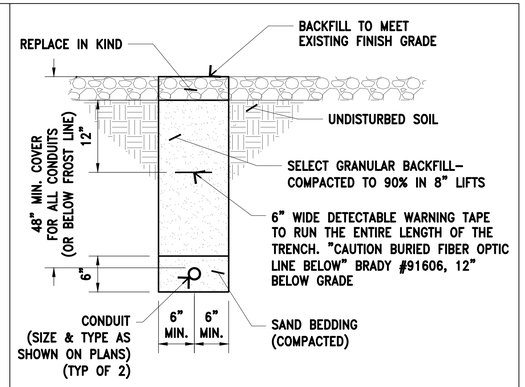
GRAVEL YARD DETAIL

SCALE: N.T.S. | 2



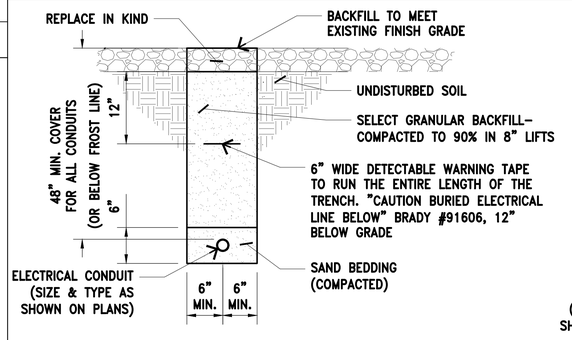
POWER & FIBER COMMON TRENCH

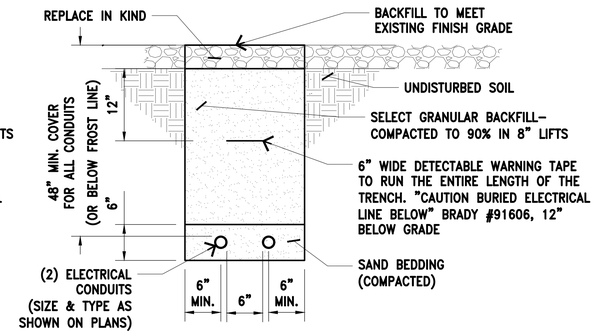
SCALE: N.T.S. | 3



FIBER OPTIC TRENCHING

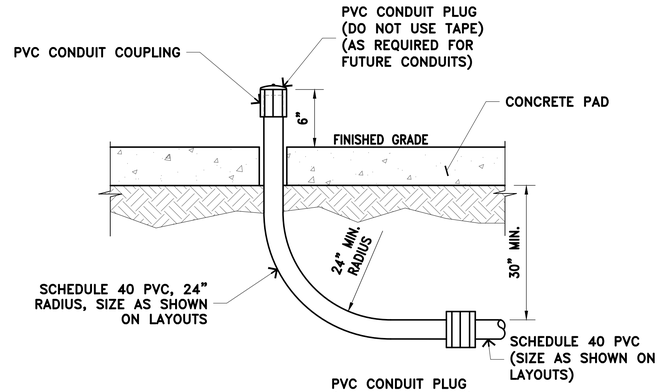
SCALE: N.T.S. | 4

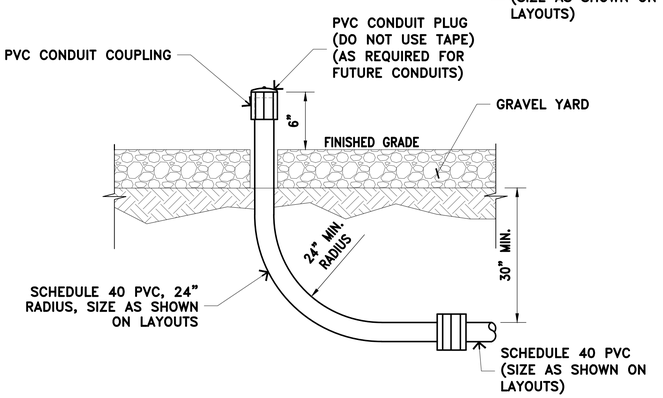




POWER TRENCH

SCALE: N.T.S. | 5



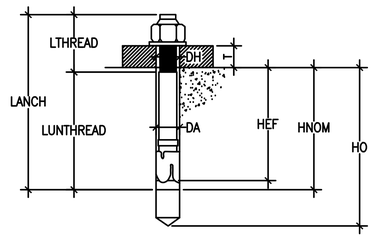


STUB-UP DETAILS

SCALE: N.T.S. | 6

INSTALLATION NOTES FOR POST-INSTALLED ANCHORS:

1. CENTER OF ANCHORS TO HAVE MINIMUM OF 12" DISTANCE TO CONCRETE EDGES/SEAMS AND OTHER EXISTING OR ABANDONED ANCHORS.
2. CONTRACTOR SHALL FIELD VERIFY CONCRETE THICKNESS PER TABLE BELOW.
3. CONTRACTOR SHALL SCAN FOR AND LOCATE EXISTING REBAR BEFORE DRILLING. DO NOT CUT OF DAMAGE FOUNDATION REBAR, IF REBAR IS ENCOUNTERED DURING DRILLING OPERATIONS, NOTIFY EOR IMMEDIATELY. MINOR ADJUSTMENT TO ANCHOR LOCATION MAY BE REQUIRED.
4. CONTRACTOR SHALL USE EQUIPMENT MANUFACTURER'S BOLTING LAYOUT AND SPECIFICATIONS. SPECIAL INSPECTIONS REQUIRED DURING INSTALLATION OF ANCHORS.
5. MANUAL CLEANING OF THE DRILLED HOLE IS REQUIRED ACCORDING TO ANCHOR MANUFACTURER INSTRUCTIONS AND ICC-ES EVALUATION REPORT NO. ESR-4266.
6. ABANDONED ANCHORS TO BE REMOVED OR CUT FLUSH WITH CONCRETE SURFACE. ANY REMAINING VOIDS SHALL BE FILLED WITH HILT HIT-RE 500 V3 EPOXY (ICC ESR NO.3814).



INSTALLATION DETAILS FOR POST-INSTALLED SHELTER ANCHORS	
ANCHOR TYPES	HILTI KB-TZ2 STAINLESS STEEL
DIAMETER OF ANCHOR, DA (in)	0.625
MINIMUM EFFECTIVE EMBEDMENT, HEF (in)	3.250
MINIMUM NOMINAL EMBEDMENT, HNOM (in)	3.750
MINIMUM DRILL HOLE DEPTH, HO (in)	4.250**
MINIMUM CONCRETE SLAB THICKNESS, TCONC (in)	8.000*
REQUIRED INSTALLATION TORQUE	60 FT-LBS

*NOTIFY EOR IF MATERIAL THICKNESS DOES NOT MEET MINIMUM VALUES SPECIFIED.
**HAMMER DRILL HOLE IN CONCRETE BASE MATERIAL AND CLEAN HOLE PER MANUFACTURER'S SPECIFICATIONS

INSTALLATION DETAILS FOR POST-INSTALLED GENERATOR ANCHORS	
ANCHOR TYPES	HILTI KB-TZ2 STAINLESS STEEL
DIAMETER OF ANCHOR, DA (in)	0.625
MINIMUM EFFECTIVE EMBEDMENT, HEF (in)	2.750
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POST-INSTALLED ANCHOR DETAIL

SCALE: N.T.S. | 7

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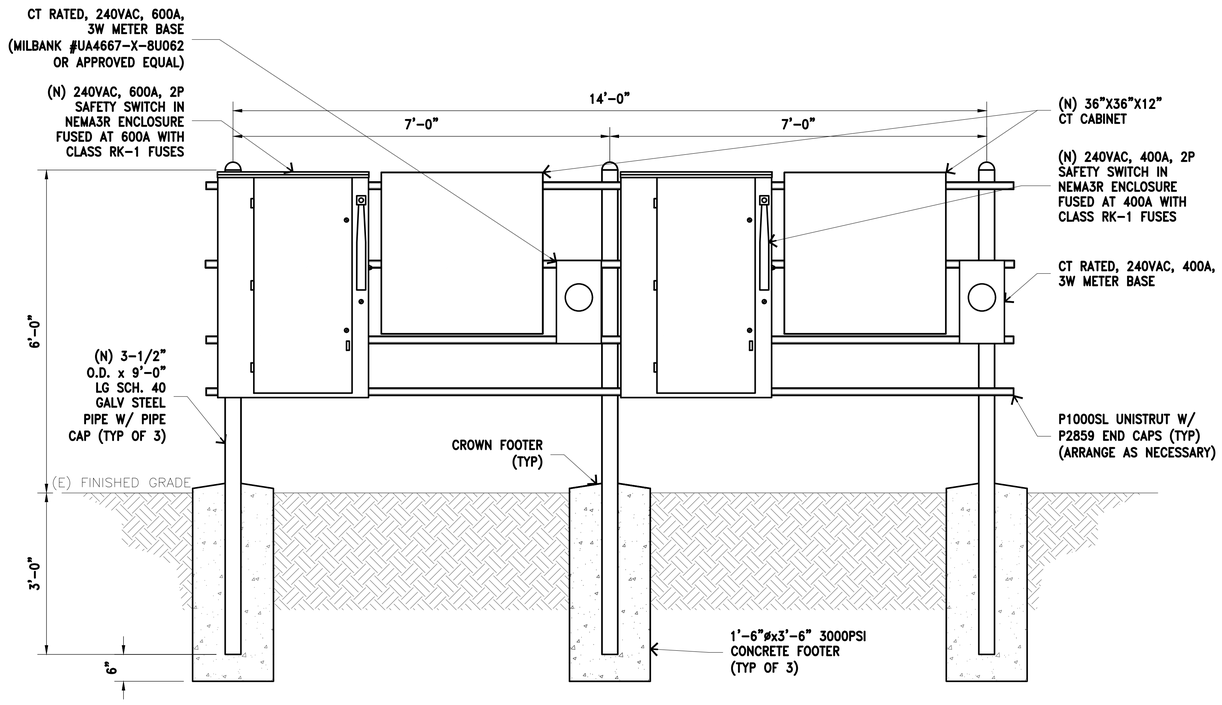
LICENSURE:

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
SIGNATURE:
NAME: ANDREW M. MILLER
DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE: TRENCHING DETAILS

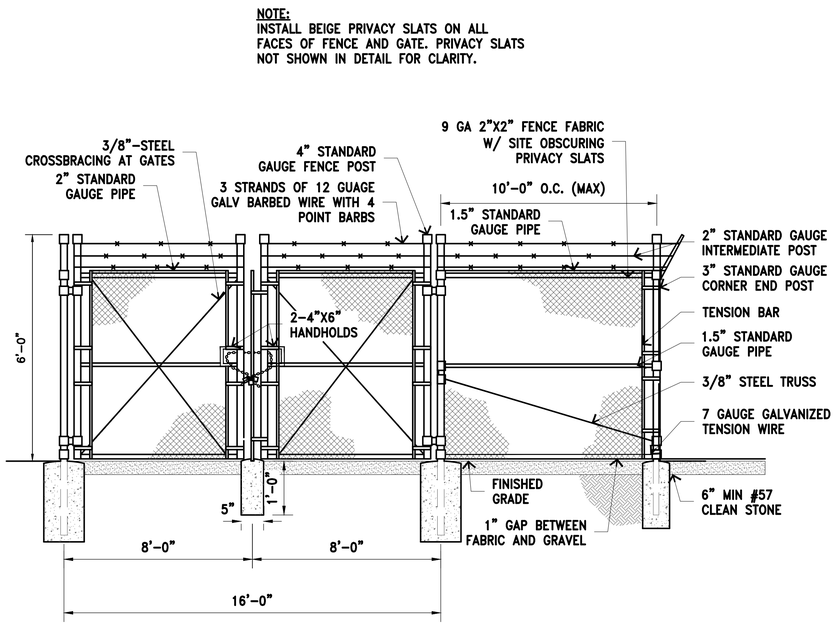
SHEET NUMBER: C-2 REVISION: A

MN.1083.19POPDEL

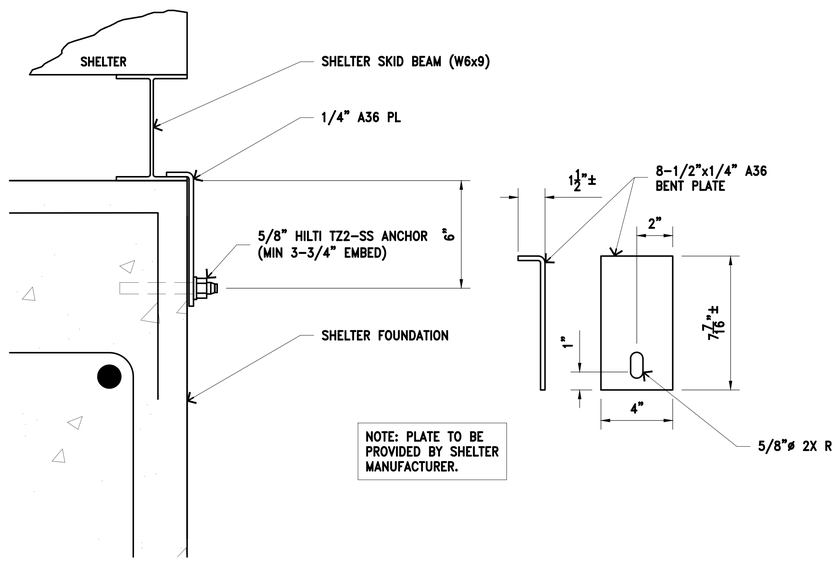


H-FRAME DETAIL | SCALE: N.T.S. | 1

NOT USED | SCALE: N.T.S. | 2



TYPICAL FENCE AND GATE DETAIL | SCALE: N.T.S. | 3



SHELTER TIE DOWN PLATE DETAIL | SCALE: N.T.S. | 4

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE:

04/22/26

ISSUED FOR:

PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:

NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:

NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

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SIGNATURE:

NAME: ANDREW M. MILLER

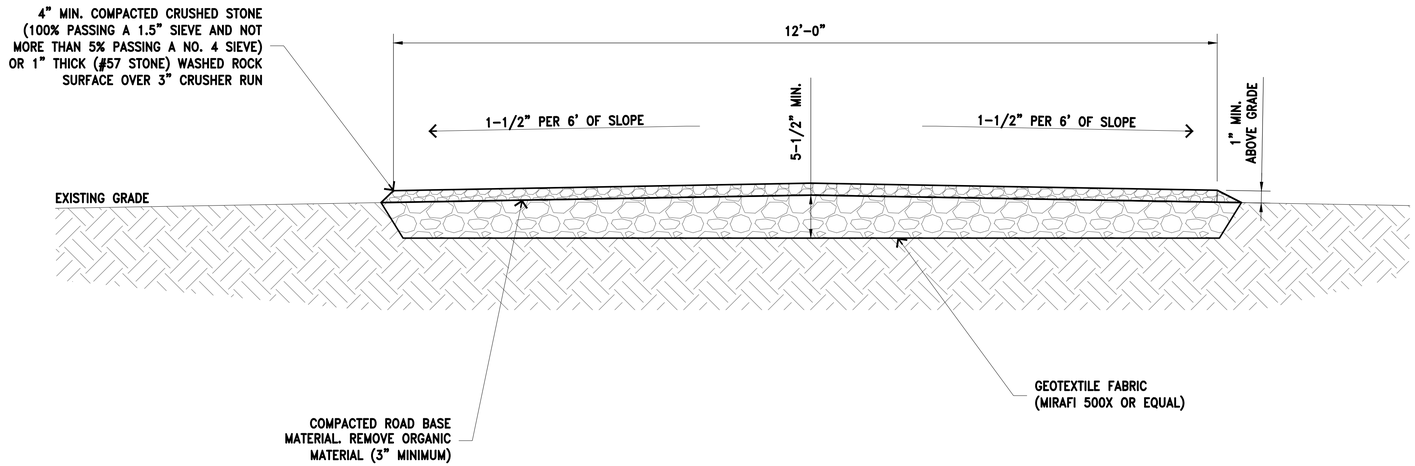
DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:

DETAILS AND SPECIFICATIONS I

SHEET NUMBER: D-1 | REVISION: A

MN.1083.19POPDEL

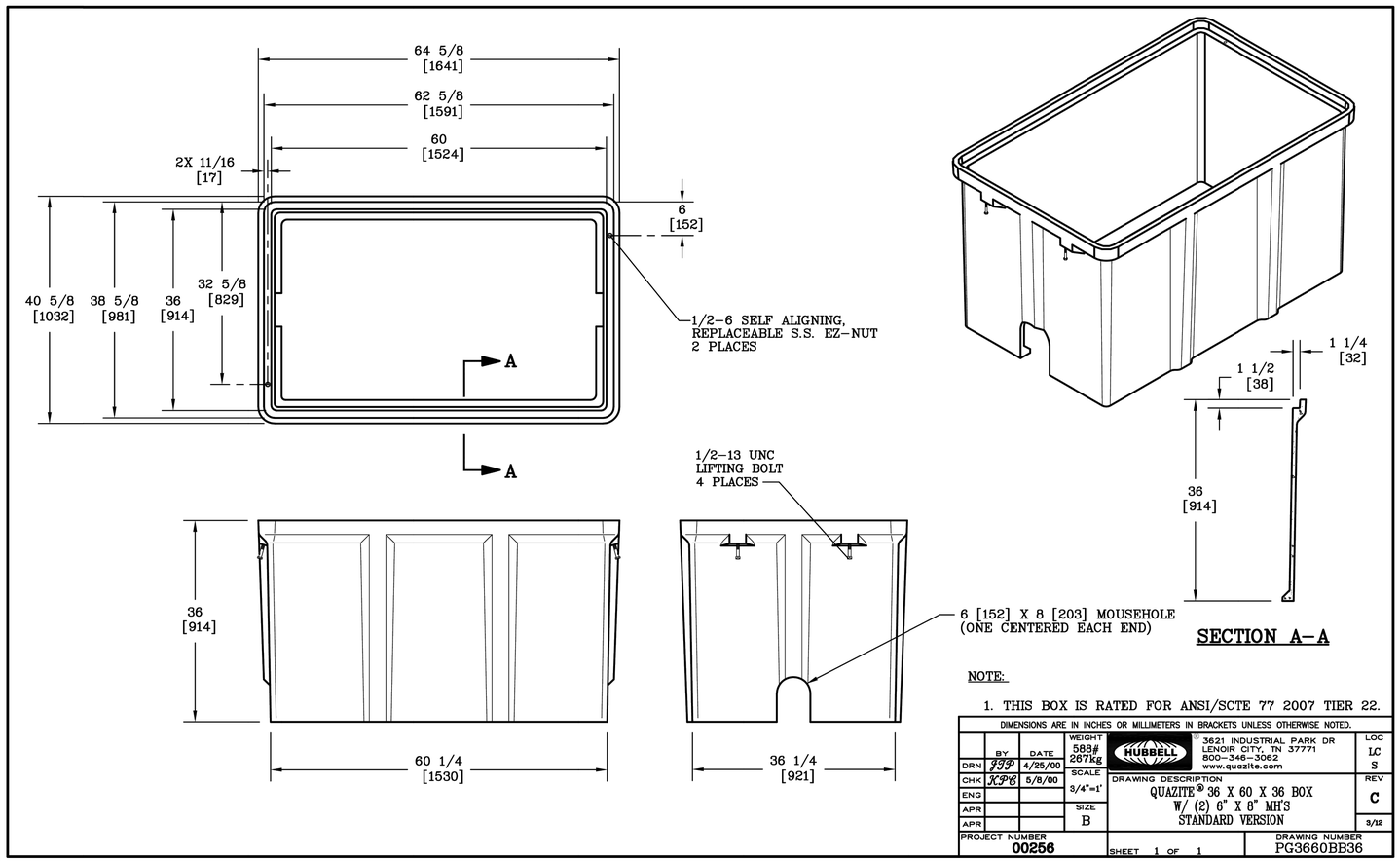


ACCESS DRIVE DETAIL

SCALE: N.T.S. | 1

NOT USED

SCALE: N.T.S. | 2



3'-0"x5'-0" VAULT DETAIL

SCALE: N.T.S. | 3

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE:

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REV.	DATE	DESCRIPTION	BY
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

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DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

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SIGNATURE:

NAME: ANDREW M. MILLER

DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:

DETAILS AND SPECIFICATIONS II

SHEET NUMBER: D-2 | REVISION: A

MN.1083.19POPDEL

ITEMS SHIPPED LOOSE					
ITEM	QTY	UM	DESCRIPTION	MFR PART NUMBER	TBB PART NUMBER
1	24	EA	HOLD DOWN PLATE		699-982-GALV
2	24	EA	HEX NUT		299-0007
3	24	EA	FLAT WASHER		299-0016
4	24	EA	LOCK WASHER		299-0018
5	6	EA	LIFTING PIPE		101-510
6	2	EA	DOOR AWNING		199-0016-BRNZ
7	2	EA	GRATED STEP		699-0981

CONSTRUCTION NOTES

1. SHELTER FINISH: OZARK AGGREGATE
2. FLOOR TO HAVE 2X6 JOISTS ON 12" CENTERS
3. FLOOR TO HAVE R-21 FIBERGLASS INSULATION
4. WALLS TO HAVE 2X4 STUDS ON 12" CENTERS
5. WALLS TO HAVE R-15 FIBERGLASS INSULATION WITH R-7.5 RIGID FOAM
6. ROOF TO HAVE 2X12 TRUSS ON 12" CENTERS
7. ROOF TO HAVE R-38 SPRAY IN FOAM INSULATION APPLIED TO UNDERSIDE OF FR DECK PANEL A
8. ROOF TO BE FR DECK PANEL A
9. PERIMETER SKID TO BE HOT DIP GALVANIZED
10. ALL EDGING AND TRIM TO DARK BRONZE IN COLOR
11. 10 1/2" X 1 1/2" 18 GAUGE GALVANIZED STRAPS TO BE INSTALLED ON ALL ROOF RIM JOISTS AND WHERE INDICATED ON FLOOR RIM JOISTS (SEE SKID). STRAPS ARE TO BE FASTENED WITH 1 1/2" X .100 KNURLED MG NAILS.
12. DOUBLE FLOOR JOISTS TO BE INSTALLED EVERY 4'.
13. FRAME OUT FOR FUTURE BARD 5 TON HVAC

ELECTRICAL NOTES

1. ALL WIRING SHALL BE IN ACCORDANCE WITH THE APPLICABLE EDITION OF THE NEC.
2. ALL ELECTRICAL MATERIALS SHALL BE U.L. LISTED AND CLASSIFIED AS SUITABLE FOR THE PURPOSE SPECIFIED.
3. ALL WIRING SHALL BE SURFACE MOUNTED IN RACEWAYS USING APPROVED CONNECTORS, COUPLINGS, AND CLAMPS. ALL CONDUIT SHALL BE ANCHORED IN PLACE AT APPROXIMATELY EVERY 4 FT AND A MAXIMUM OF 3' FROM EVERY ELECTRICAL BOX.
4. ALL AC WIRING SHALL BE THHN STRANDED COPPER CONDUCTORS.
5. ALL WIRING SHALL BE TESTED AND INSPECTED PRIOR TO SHIPMENT.
6. GREEN GROUNDING CONDUCTORS SHALL BE ROUTED TO ALL OF THE BUILDING'S AC POWERED DEVICES. CONDUIT SHALL NOT BE USED AS THE SOLE SOURCE OF GROUNDING.
7. ALL ALARM DEVICES WIRING SHALL BE IN ITS OWN CONDUIT SYSTEM.
8. MINIMUM EMT CONDUIT SIZE SHALL BE TRADE SIZE 16 (1/2")
9. ELECTRICAL CONDUIT FITTINGS SHALL BE THE SET SCREW TYPE.
10. IF SMOKE DETECTORS, SPRINKLER HEADS, OR HYDROGEN DETECTORS ARE PRESENT, THEY SHALL NOT BE INSTALLED ABOVE CABLE LADDER WHEN CABLE LADDER IS USED IN THE SHELTER.
11. USE CONDUIT STUBS TO TOP TIER CABLE LADDER FOR ALARMS AND ETHERNET CABLING IF AVAILABLE, USE VELCRO FOR ALARMS ON CABLE TRAY.

INTEGRATION NOTES

1. CABLE LADDER TO BE MOUNTED AT 7'-4" AND 8'-4" A.F.F.
2. FIBERGUIDE TO BE MOUNTED AT 7'-9" A.F.F.
3. LINEUP FEEDER OF #2 GREEN TELCOFLEX III WILL BE RUN ALONG BOTTOM TIER ONLY ON CABLE LADDER LINEUP AND BONDED TO THE MGB. #6 BONDING JUMPER TO BE INSTALLED TO EACH RELAY RACK.
4. CABLE LADDER JUNCTIONS AND CORNERS WILL BE BONDED. EACH CABLE LADDER TIER WILL BE BONDED TO THE MASTER MGB SEPARATELY.
5. THERMO BOND TO PROVIDE WIRING TO BATTERY RACK. CUSTOMER TO INSTALL BATTERIES.
6. VERTICAL 2" FIBERGUIDE TO BE MOUNTED TO THE FRONT OF RACK.
7. WESTELL RMX-4200 PANEL TO BE POWERED BY FUSE PANEL IN RR202.
   ALARM AND ETHERNET CABLING TO BE RAN TO THEIR APPROPRIATE LOCATIONS
   DC POWER CABLING WILL BE RAN ON BOTTOM TIER OF LADDER

   FIBERGUIDE WILL BE MOUNTED TO BOTTOM TIER OF LADDER, NO HORIZONTAL FIBERGUIDE COVERS TO BE INSTALLED.
   USE CONDUIT STUBS TO TOP TIER CABLE LADDER FOR ALARMS AND ETHERNET CABLING IF AVAILABLE, USE VELCRO FOR ALARMS AND ETHERNET ON CABLE TRAY.
   USE FISH PAPER ON POWER RUNS AND FIBER RUNS WHERE NEEDED.

REVISION LOG			
REV	BY	DATE	DESCRIPTION
1	NRS	2/19/25	CUSTOMER REVISIONS
2	TLS	3/5/25	ADDED INTEGRATION PACKAGE
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

THERMO BOND BUILDINGS
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PROJECT SERIAL NUMBER: **2412-516A**
SHELTER SIZE: 12'W. OD X 36'L. OD X 9'H. ID

PROJECT NAME: INTERMOUNTAIN INFRASTRUCTURE GROUP
SITE NAME: ----

DRAWN: 2/10/25 | DRAWN BY: NRS
REVISION #: 1 | REVISED: 3/5/25

SHEET NAME: REVISIONS & NOTES
DRAWING NUMBER: **TBB1945** | SHEET NUMBER: **C2.0**

THERMOBOND 2412-516A EQUIPMENT SHELTER DETAILS AND SPECIFICATIONS

SCALE: N.T.S. | 1

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:
MN.1083.19POPDEL
DELANO
9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE: 04/22/26

ISSUED FOR: PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:
NETWORK CONNEX
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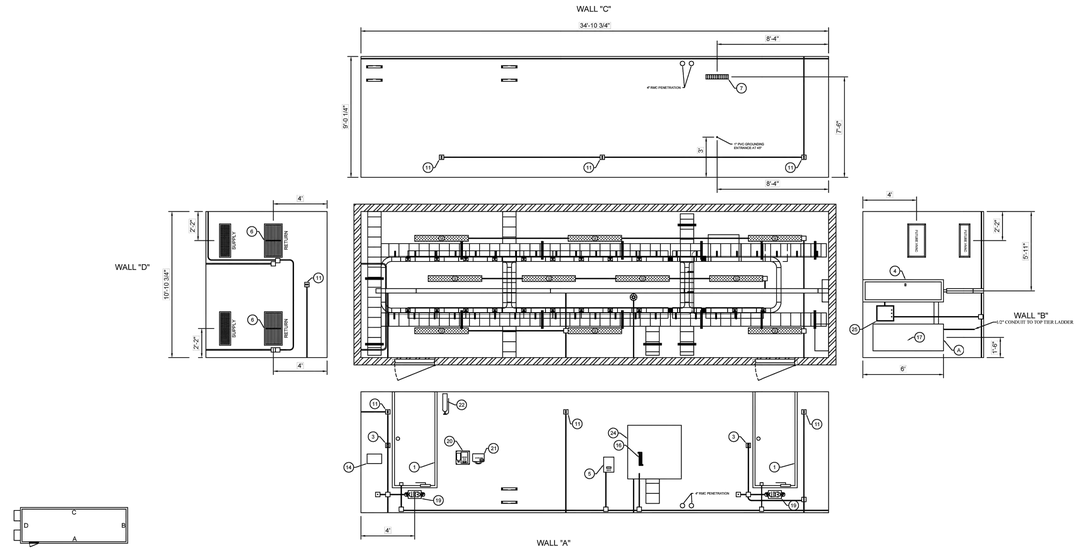
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VJ	PS	NC

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SIGNATURE:
NAME: ANDREW M. MILLER
DATE: 05/21/2026 LICENSE NUMBER: 54189

SHEET TITLE: DETAILS AND SPECIFICATIONS III

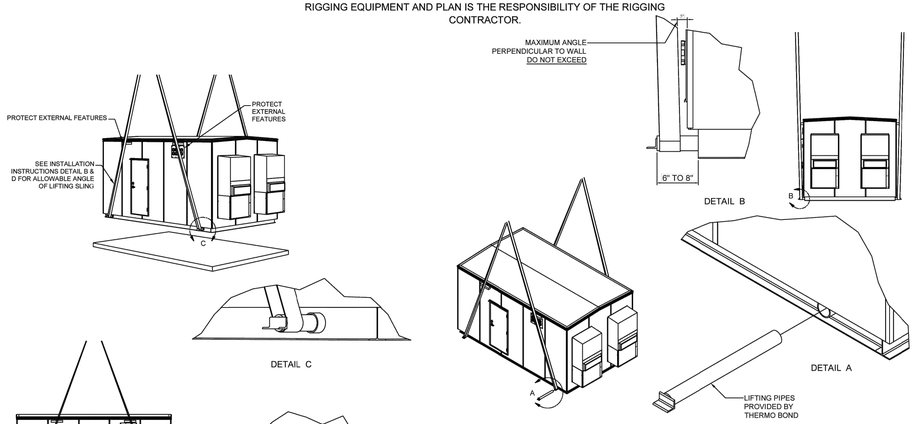
SHEET NUMBER: D-3 | REVISION: A
MN.1083.19POPDEL

NOTES:
1. ALL CONDUIT SHOWN IS APPROXIMATE AND MAY NOT REFLECT ACTUAL RUNS IN BUILDING



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LIFTING POINT DEVICES WILL BE PROVIDED AS NOTED BELOW. ALL OTHER RIGGING EQUIPMENT AND PLAN IS THE RESPONSIBILITY OF THE RIGGING CONTRACTOR.



RIGGING NOTES:
1. THE SHELTER MUST BE LIFTED ONLY AT THE INDICATED LIFTING POINTS.
2. THE SHELTER MUST BE LIFTED USING ALL INDICATED LIFTING POINTS.
3. THE SHELTER MUST BE LEVEL WHEN LIFTING.
4. ANY TEMPORARY STRUCTURE MUST REMAIN IN PLACE DURING THE LIFTING PROCESS.
5. NO ADDITIONAL ON-SITE EQUIPMENT MAY BE ADDED TO THE SHELTER PRIOR TO LIFTING.
6. THERMO BOND LIFTING POINT DEVICES MUST BE USED FOR LIFTING. IF OTHER LIFTING DEVICES ARE REQUESTED, CONTACT THERMO BOND FOR APPROVAL.
7. MODIFICATION OF LIFTING POINT DEVICES IS NOT PERMITTED.
8. INSPECT LIFTING POINT DEVICES FOR DAMAGE PRIOR TO LIFTING. DO NOT USE DEVICES WITH DAMAGE AND CONTACT THERMO BOND FOR REPLACEMENT.
9. ROUTE RIGGING AWAY FROM ROOF LINE OR PROTECT FROM DAMAGE PRIOR TO LIFTING.
10. ROUTE RIGGING AWAY FROM EXTERNAL EQUIPMENT AND PROTRUSIONS OR PROTECT FROM DAMAGE PRIOR TO LIFTING.
11. DO NOT PLACE THE SHELTER ON UNEVEN OR UNSTABLE SURFACES.
12. RIGGING CONTRACTOR IS RESPONSIBLE FOR ENSURING SAFETY AND QUALITY REQUIREMENTS ARE MET.
13. RIGGING CONTRACTOR IS RESPONSIBLE FOR ENSURING COMPLIANCE WITH ANY LOCAL, STATE, OR FEDERAL REGULATIONS.
14. INSPECT SHELTER AND EQUIPMENT FOR DAMAGE AFTER PLACEMENT.
15. THESE LIFTING INSTRUCTIONS ARE NOT ENGINEERED BY THERMO BOND BUILDINGS. ANY LIFTING ENGINEERING THAT NEEDS TO BE DONE TO LIFT THE SHELTER IS THE RESPONSIBILITY OF THE CUSTOMER AND/OR RIGGING COMPANY.
16. AN UNBALANCED LOAD SHOULD BE ANTICIPATED, TAKE ALL NECESSARY PRECAUTIONS TO BALANCE THE LOAD PRIOR TO LIFTING THE SHELTER.

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IIG Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE: 04/22/26

ISSUED FOR: PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:

NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:

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DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

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SIGNATURE:
NAME: ANDREW M. MILLER
DATE: 04/11/2026 LICENSE NUMBER: 54189

SHEET TITLE: DETAILS AND SPECIFICATIONS IV

SHEET NUMBER: D-4 REVISION: A

MN.1083.19POPDEL

ITEMS SHIPPED LOOSE					
ITEM	QTY	UM	DESCRIPTION	MFR PART NUMBER	TBB PART NUMBER
1	23	EA	ANGLE HOLD DOWN PLATE		699-602-GALV
2	24	EA	HEX NUT		299-0007
3	24	EA	FLAT WASHER		299-0016
4	24	EA	LOCK WASHER		299-0018
5	6	EA	LIFTING PIPE		101-510
6	1	EA	DOOR AWNING		199-0016-BRNZ
7	1	EA	GRATED STEP		699-0981

CONSTRUCTION NOTES

1. SHELTER FINISH: OZARK AGGREGATE
2. FLOOR TO HAVE 2X6 JOISTS ON 12" CENTERS
3. FLOOR TO HAVE R-21 FIBERGLASS INSULATION
4. WALLS TO HAVE 2X4 STUDS ON 12" CENTERS
5. WALLS TO HAVE R-15 FIBERGLASS INSULATION WITH R-7.5 RIGID FOAM
6. ROOF TO HAVE 2X12 TRUSS ON 12" CENTERS
7. ROOF TO HAVE R-38 SPRAY IN FOAM INSULATION APPLIED TO UNDERSIDE OF FR DECK PANEL A
8. ROOF TO BE FR DECK PANEL A
9. PERIMETER SKID TO BE HOT DIP GALVANIZED
10. ALL EDGING AND TRIM TO DARK BRONZE IN COLOR
11. 10 1/2" X 1 1/2" 18 GAUGE GALVANIZED STRAPS TO BE INSTALLED ON ALL ROOF RIM JOISTS AND WHERE INDICATED ON FLOOR RIM JOISTS (SEE SKID). STRAPS ARE TO BE FASTENED WITH 1 1/2" X .100 KNURLED MG NAILS.
12. DOUBLE FLOOR JOISTS TO BE INSTALLED EVERY 4'.
13. FRAME OUT FOR FUTURE BARD 5 TON HVAC

ELECTRICAL NOTES

1. ALL WIRING SHALL BE IN ACCORDANCE WITH THE APPLICABLE EDITION OF THE NEC.
2. ALL ELECTRICAL MATERIALS SHALL BE U.L. LISTED AND CLASSIFIED AS SUITABLE FOR THE PURPOSE SPECIFIED.
3. ALL WIRING SHALL BE SURFACE MOUNTED IN RACEWAYS USING APPROVED CONNECTORS, COUPLINGS, AND CLAMPS. ALL CONDUIT SHALL BE ANCHORED IN PLACE AT APPROXIMATELY EVERY 4 FT AND A MAXIMUM OF 3' FROM EVERY ELECTRICAL BOX.
4. ALL AC WIRING SHALL BE THHN STRANDED COPPER CONDUCTORS.
5. ALL WIRING SHALL BE TESTED AND INSPECTED PRIOR TO SHIPMENT.
6. GREEN GROUNDING CONDUCTORS SHALL BE ROUTED TO ALL OF THE BUILDING'S AC POWERED DEVICES. CONDUIT SHALL NOT BE USED AS THE SOLE SOURCE OF GROUNDING.
7. ALL ALARM DEVICES WIRING SHALL BE IN ITS OWN CONDUIT SYSTEM.
8. MINIMUM EMT CONDUIT SIZE SHALL BE TRADE SIZE 16 (1/2")
9. ELECTRICAL CONDUIT FITTINGS SHALL BE THE SET SCREW TYPE.
10. IF SMOKE DETECTORS, SPRINKLER HEADS, OR HYDROGEN DETECTORS ARE PRESENT, THEY SHALL NOT BE INSTALLED ABOVE CABLE LADDER WHEN CABLE LADDER IS USED IN THE SHELTER.
11. USE CONDUIT STUBS TO TOP TIER CABLE LADDER FOR ALARMS AND ETHERNET CABLING IF AVAILABLE, USE VELCRO FOR ALARMS ON CABLE TRAY.

INTEGRATION NOTES

1. CABLE LADDER TO BE MOUNTED AT 7'-6" AND 8'-4" A.F.F.
2. LINEUP FEEDER OF #2 GREEN TELCOFLEX III WILL BE RUN ALONG BOTTOM TIER ONLY ON CABLE LADDER LINEUP AND BONDED TO THE MGB. #6 BONDING JUMPER TO BE INSTALLED TO EACH RELAY RACK.
3. CABLE LADDER JUNCTIONS AND CORNERS WILL BE BONDED. EACH CABLE LADDER TIER WILL BE BONDED TO THE MASTER MGB SEPARATELY.
4. THERMO BOND TO PROVIDE WIRING TO BATTERY RACK. CUSTOMER TO INSTALL BATTERIES.
5. VERTICAL FIBERGUIDE TO BE MOUNTED TO THE FRONT OF RACK.
6. WESTELL PANEL TO BE POWERED BY FUSE PANEL IN RR2.03
7. ALARM AND ETHERNET CABLING TO BE RAN TO THEIR APPROPRIATE LOCATIONS, DC POWER CABLING WILL BE RAN ON BOTTOM TIER OF LADDER.

REVISION LOG			
REV	BY	DATE	DESCRIPTION
1	NRS	2/10/25	CUSTOMER REVISIONS
2	NRS	2/20/25	CUSTOMER REVISIONS
3	TLS	3/3/25	MOVED DOOR FROM WALL A TO WALL C, ADJUSTED CABLE LADDER
4	TLS	4/21/25	ADDED DETAIL PER EVAN EMAIL
5			
6			
7			
8			
9			
10			
11			
12			

THERMO BOND BUILDINGS

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PROJECT SERIAL NUMBER: **2412-516B**

SHELTER SIZE: 12'W. OD X 36'L. OD X 9'H. ID

PROJECT NAME: INTERMOUNTAIN INFRASTRUCTURE GROUP

SITE NAME: ----

DRAWN: 1/30/25 | DRAWN BY: NRS

REVISION #: 2 | REVISED: 2/20/25

SHEET NAME: REVISIONS & NOTES

DRAWING NUMBER: **TBB1946** | SHEET NUMBER: **C2.0**

THERMOBOND 2412-516B EQUIPMENT SHELTER DETAILS AND SPECIFICATIONS

SCALE: N.T.S. | 1

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE: 04/22/26

ISSUED FOR: PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:

NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:

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DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

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SIGNATURE:

NAME: ANDREW M. MILLER

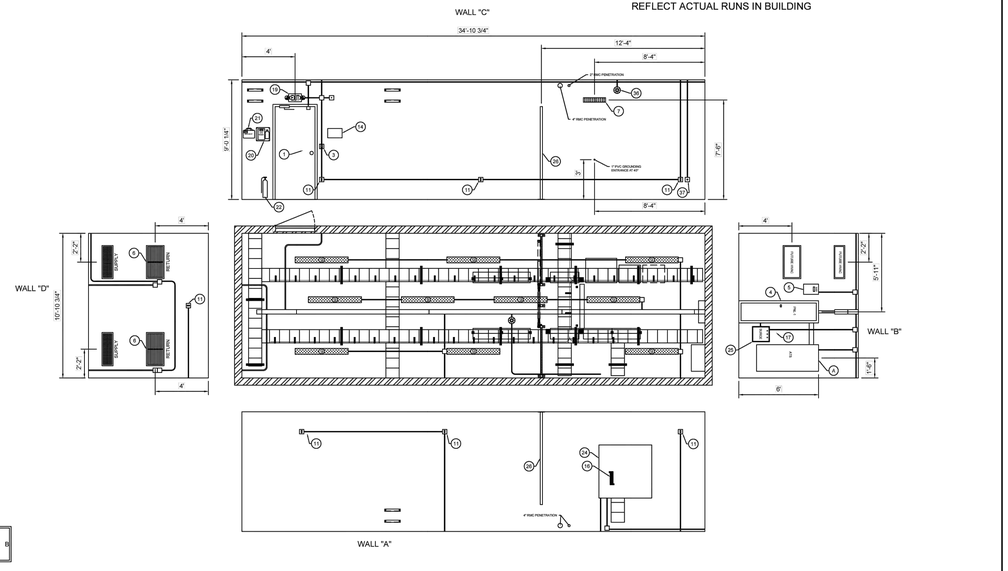
DATE: 04/11/2026 LICENSE NUMBER: 54189

SHEET TITLE: DETAILS AND SPECIFICATIONS V

SHEET NUMBER: D-5 | REVISION: A

MN.1083.19POPDEL

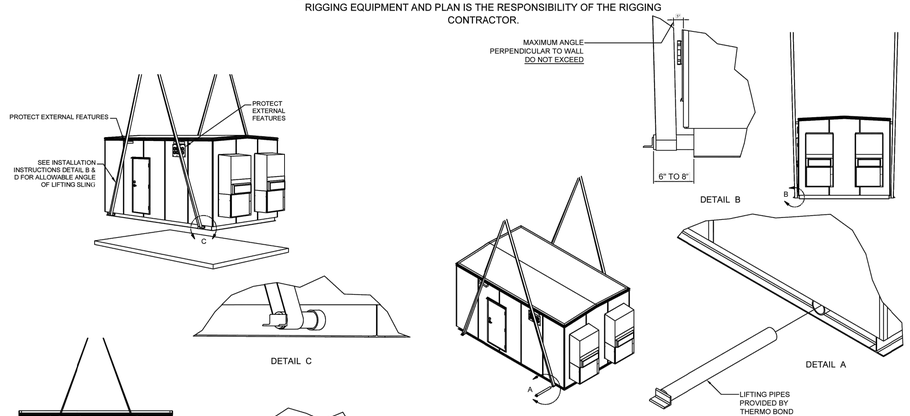
NOTES:
1. ALL CONDUIT SHOWN IS APPROXIMATE AND MAY NOT REFLECT ACTUAL RUNS IN BUILDING



SCALE: 3/16" = 1'-0"

THERMO BOND BUILDINGS 300 N Heritage Rd. Brandon, SD 57005 · 1103 W Main St. Elk Point, SD 57025 · 58120 County Road 3 Elkhart, IN 46517 · www.thermobond.com 800-356-2686	THIS DOCUMENT AND ALL INFORMATION CONTAINED HEREIN ARE THE PROPRIETARY DATA AND PROPERTY OF THERMOBOND. THIS DOCUMENT AND THE INFORMATION CONTAINED HEREIN SHALL NOT BE REPRODUCED, USED OR DISCLOSED IN ANY MANNER OR TO ANY PERSON FOR ANY PURPOSE BY THERMOBOND WITHOUT THE PRIOR WRITTEN AUTHORIZATION OF THERMOBOND.	PROJECT SERIAL NUMBER: **2412-516B** SHELTER SIZE: 12'W. OD X 36'L. OD X 9'H. ID	PROJECT NAME: INTERMOUNTAIN INFRASTRUCTURE GROUP SITE NAME: ----	DRAWN: 1/30/25 REVISION #: 2 DRAWN BY: NRS REVISED: 2/20/25	SHEET NAME: OVERALL FLOOR PLAN DRAWING NUMBER: **TBB1946** SHEET NUMBER: **A1.0**

LIFTING POINT DEVICES WILL BE PROVIDED AS NOTED BELOW. ALL OTHER RIGGING EQUIPMENT AND PLAN IS THE RESPONSIBILITY OF THE RIGGING CONTRACTOR.



RIGGING NOTES:
1. THE SHELTER MUST BE LIFTED ONLY AT THE INDICATED LIFTING POINTS.
2. THE SHELTER MUST BE LIFTED USING ALL INDICATED LIFTING POINTS.
3. THE SHELTER MUST BE LEVEL WHEN LIFTING.
4. ANY TEMPORARY STRUCTURE MUST REMAIN IN PLACE DURING THE LIFTING PROCESS.
5. NO ADDITIONAL ON-SITE EQUIPMENT MAY BE ADDED TO THE SHELTER PRIOR TO LIFTING.
6. THERMO BOND LIFTING POINT DEVICES MUST BE USED FOR LIFTING. IF OTHER LIFTING DEVICES ARE REQUESTED, CONTACT THERMO BOND FOR APPROVAL.
7. MODIFICATION OF LIFTING POINT DEVICES IS NOT PERMITTED.
8. INSPECT LIFTING POINT DEVICES FOR DAMAGE PRIOR TO LIFTING. DO NOT USE DEVICES WITH DAMAGE AND CONTACT THERMO BOND FOR REPLACEMENT.
9. ROUTE RIGGING AWAY FROM ROOF LINE OR PROTECT FROM DAMAGE PRIOR TO LIFTING.
10. ROUTE RIGGING AWAY FROM EXTERNAL EQUIPMENT AND PROTRUSIONS OR PROTECT FROM DAMAGE PRIOR TO LIFTING.
11. DO NOT PLACE THE SHELTER ON UNEVEN OR UNSTABLE SURFACES.
12. RIGGING CONTRACTOR IS RESPONSIBLE FOR ENSURING SAFETY AND QUALITY REQUIREMENTS ARE MET.
13. RIGGING CONTRACTOR IS RESPONSIBLE FOR ENSURING COMPLIANCE WITH ANY LOCAL, STATE, OR FEDERAL REGULATIONS.
14. INSPECT SHELTER AND EQUIPMENT FOR DAMAGE AFTER PLACEMENT.
15. THESE LIFTING INSTRUCTIONS ARE NOT ENGINEERED BY THERMO BOND BUILDINGS, ANY LIFTING ENGINEERING THAT NEEDS TO BE DONE TO LIFT THE SHELTER IS THE RESPONSIBILITY OF THE CUSTOMER AND/OR RIGGING COMPANY.
16. AN UNBALANCED LOAD SHOULD BE ANTICIPATED, TAKE ALL NECESSARY PRECAUTIONS TO BALANCE THE LOAD PRIOR TO LIFTING THE SHELTER.

THERMO BOND BUILDINGS 300 N Heritage Rd. Brandon, SD 57005 · 1103 W Main St. Elk Point, SD 57025 · 58120 County Road 3 Elkhart, IN 46517 · www.thermobond.com 800-356-2686	THIS DOCUMENT AND ALL INFORMATION CONTAINED HEREIN ARE THE PROPRIETARY DATA AND PROPERTY OF THERMOBOND. THIS DOCUMENT AND THE INFORMATION CONTAINED HEREIN SHALL NOT BE REPRODUCED, USED OR DISCLOSED IN ANY MANNER OR TO ANY PERSON FOR ANY PURPOSE BY THERMOBOND WITHOUT THE PRIOR WRITTEN AUTHORIZATION OF THERMOBOND.	PROJECT SERIAL NUMBER: **2412-516B** SHELTER SIZE: 12'W. OD X 36'L. OD X 9'H. ID	PROJECT NAME: INTERMOUNTAIN INFRASTRUCTURE GROUP SITE NAME: ----	DRAWN: 1/30/25 REVISION #: 2 DRAWN BY: NRS REVISED: 2/20/25	SHEET NAME: RIGGING NOTES DRAWING NUMBER: **TBB1946** SHEET NUMBER: **S4.0**

THERMOBOND 2412-516B EQUIPMENT SHELTER DETAILS AND SPECIFICATIONS

SCALE: N.T.S. | 1

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:
MN.1083.19POPDEL
DELANO
9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE: 04/22/26

ISSUED FOR: PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

LICENSURE:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
SIGNATURE:
NAME: ANDREW M. MILLER
DATE: 04/11/2026 LICENSE NUMBER: 54189

SHEET TITLE: DETAILS AND SPECIFICATIONS VI

SHEET NUMBER: D-6 | REVISION: A

MN.1083.19POPDEL

Cat® GC Enclosures



Image shown may not reflect actual configuration

D40 GC - D200 GC
Sound Attenuated Level 2 Enclosures

60 Hz: 40 ekW - 200 ekW

Features

Robust/Highly Corrosion Resistant Construction

- Factory installed on skid base or 24hr Integral fuel tank
- Caterpillar white paint
- Environmentally friendly, polyester powder baked paint
- 18 gauge steel minimum.
- Zinc plated fasteners
- Stainless steel hinges
- Internally mounted exhaust silencing system
- Designed and tested to comply with UL 2200 Listed generator set package.
- Enclosures are weatherproof and are extremely rugged to withstand outdoor exposure to the elements of weather.
- Comply with ASCE /SEI 7 for Wind Loads up to 100mph
- Optional seismic certification offered
- Compression door latches providing solid door seal

Excellent Access

- Large cable entry area for installation ease
- Accommodates side mounted single or multiple breakers
- Single door on left hand side
- Dual doors on right hand side
- Doors vertically hinged allow 180° opening rotation
- Doors capable of lift off at 90° opening rotation
- For non-routine service access are removeable panels
- Lube oil drain valve standard with coolant drain and valve piped to the exterior of the enclosure base
- Radiator fill cover

Security and Safety

- Lockable (keyed or padlock) doors which give full access to control panel and breaker
- Cooling fan and battery charging alternator fully guarded
- Fuel fill, oil fill and battery can only be reached via lockable access
- Optional externally mounted emergency stop button
- Designed for spreader bar lifting to ensure safety
- Stub-up area is rodent proof

- **Options**
- Skid base compatible
- UL Listed integral fuel tank with 24 hour running time capacity
- DC lighting package

Cat® GC Enclosures

Enclosure Package Operating Characteristics

A. Sound Attenuated- Level 2

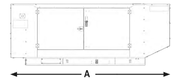
Model	Hz	ekW	SB	Sound Pressure Levels dBA 7m (23ft) 100% Load	Air Flow Rate m³/s	Air Flow Rate cfm	Ambient Capability* @100% Load °C	Ambient Capability* @100% Load °F
D40 GC	60	40	SB	67.7	1.5	3178.3	60	140
D50 GC	60	50	SB	68.6	1.5	3178.3	54	129
D60 GC	60	60	SB	69.6	1.5	3178.3	48	118
D80 GC	60	80	SB	76.5	3.5	7416.1	60	140
D100 GC	60	100	SB	76.4	3.5	7416.1	52	126
D125 GC	60	125	SB	74.8	3.4	7204.2	61	142
D150 GC	60	150	SB	75.4	3.4	7204.2	54	129
D175 GC	60	175	SB	79.3	4.1	8687.4	49	120
D200 GC	60	200	SB	79.5	4.1	8687.4	44	111

*Cooling system performance at sea level. Consult your Cat dealer for site specific ambient and altitude capabilities.
*Note: Sound level measurements are subject to instrumentation, installation and manufacturing variability, as well as ambient site conditions.

B. Component Weights to Calculate Package Weight

Standby ekW	Wide Skid Base kg	Wide Skid Base lb	Sound Attenuted Enclosure (Steel) kg	Sound Attenuted Enclosure (Steel) lb
40-60	92.6	204.1	178.8	394.2
80-100	96.2	212.1	189.1	416.9
125-200	115.9	255.5	274.4	604.9

C. Weights & Dimensions



Sound Attenuated Enclosure on Skid Base



Sound Attenuated Enclosure on a UL Listed Integral Fuel Tank Base

*Note: For reference only – do not use for installation design. Please contact your local dealer for exact weights and dimensions

Cat® GC Enclosures

Enclosure Type	Standby ratings ekW	Length, L mm	Length, L in	Width, W mm	Width, W in	Height, H mm	Height, H in	Package Weights kg	Package Weights lb
Open Set on Skid (wide Base)	40	1976	77.2	1099.8	43.3	1219.2	48.0	837.7	1847
	50	1976	77.2	1099.8	43.3	1219.2	48.0	931.6	2054
	60	1976	77.2	1099.8	43.3	1219.2	48.0	905.8	1997
	80	2098	82.6	1099.8	43.3	1343.6	52.9	950.2	2095
	100	2098	82.6	1099.8	43.3	1343.6	52.9	1007.8	2222
	125	2634	103.7	1300.4	51.2	1402	55.2	1405.6	3099
	150	2634	103.7	1300.4	51.2	1402	55.2	1561.7	3443
	175	2634	103.7	1300.4	51.2	1490.9	58.7	1696.8	3741
	200	2634	103.7	1300.4	51.2	1490.9	58.7	1776.7	3917
Open Set on a UL Listed Integral Fuel Tank Base	40	2707.6	106.6	1099.8	43.3	1384.3	54.5	1536.3	3387
	50	2707.6	106.6	1099.8	43.3	1384.3	54.5	1630.2	3594
	60	2707.6	106.6	1099.8	43.3	1384.3	54.5	1604.3	3537
	80	3035.3	119.5	1099.8	43.3	1582.4	62.3	1914.1	4220
	100	3035.3	119.5	1099.8	43.3	1582.4	62.3	1972.2	4348
	125	3670.3	144.5	1300.4	51.2	1757.6	69.2	3207.8	7072
	150	3670.3	144.5	1300.4	51.2	1757.6	69.2	3363.3	7415
	175	3670.3	144.5	1300.4	51.2	1846.6	72.7	3498.5	7713
	200	3670.3	144.5	1300.4	51.2	1846.6	72.7	3578.4	7889
Sound Attenuated Enclosure on Skid Base	40	2456.1	96.1	1120.1	44.1	1330.9	52.4	1016.5	2241
	50	2456.1	96.1	1120.1	44.1	1330.9	52.4	1110.4	2448
	60	2456.1	96.1	1120.1	44.1	1330.9	52.4	1084.5	2391
	80	2768.6	109.0	1120.1	44.1	1432.5	56.4	1139.4	2512
	100	2768.6	109.0	1120.1	44.1	1432.5	56.4	1197.0	2639
	125	2633.9	103.7	1318.2	51.9	1569.7	61.8	1680.1	3704
	150	2633.9	103.7	1318.2	51.9	1569.7	61.8	1836.1	4048
	175	2633.9	103.7	1318.2	51.9	1569.7	61.8	1971.3	4346
	200	2633.9	103.7	1318.2	51.9	1569.7	61.8	2051.1	4522
Sound Attenuated Enclosure on a UL Listed Integral Fuel Tank Base	40	2931.1	115.4	1120.1	44.1	1496	58.9	1715.0	3781
	50	2931.1	115.4	1120.1	44.1	1496	58.9	1808.9	3988
	60	2931.1	115.4	1120.1	44.1	1496	58.9	1783.1	3931
	80	3256.2	128.2	1120.1	44.1	1673.8	65.9	2103.3	4637
	100	3256.2	128.2	1120.1	44.1	1673.8	65.9	2161.4	4765
	125	4008.1	157.8	1318.2	51.9	1925.3	75.8	3481.8	7676
	150	4008.1	157.8	1318.2	51.9	1925.3	75.8	3637.8	8020
	175	4008.1	157.8	1318.2	51.9	1925.3	75.8	3773.0	8318
	200	4008.1	157.8	1318.2	51.9	1925.3	75.8	3852.8	8494

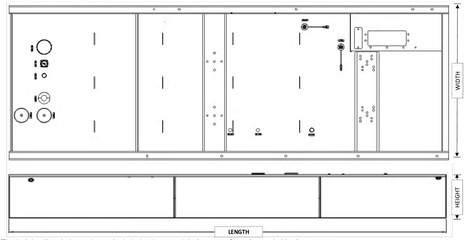
*Note: Weights include genset, enclosure (where applicable), tank and fuel (where applicable)

LET'S DO THE WORK.

www.cat.com/electricpower
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Cat® GC Integral Fuel Tanks

Integral Fuel Tank Base Useable Capacities with Fuel Tank Dimensions & Weights



The heights listed above do not include lumber used during manufacturing and shipping

A. Open Set & Sound Attenuated Enclosure

Standby ekW	Feature Code	Total Capacity Litre	Total Capacity Gallon	Useable Capacity Litre	Useable Capacity Gallon
40-60	FTDW044	523	138.2	466	123.1
80-100	FTDW043	769	203.1	690	182.3
125-200	FTDW045	1511	399.2	1355	357.9

Standby ekW	Feature Code	Tank Only Dry Weight kg	Tank Only Dry Weight lb	Height 'H' mm	Height 'H' in	Length 'L' mm	Length 'L' in	Width mm	Width in	Overall Package Height with Tank Open mm	Overall Package Height with Tank Open in	Overall Package Height with Tank Enclosure mm	Overall Package Height with Tank Enclosure in
40-60	FTDW044	387.5	853.2	365	14.4	2708	106.6	1100	43.3	1384	54.5	1496	58.9
80-100	FTDW043	462.5	1019.6	440	17.3	3035	119.5	1100	43.3	1583	62.3	1673	65.9
125-200	FTDW045	736.1	1622.8	555	21.9	3670	144.5	1300	51.2	1847	72.7	1925	75.8

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE:

04/22/26

ISSUED FOR:

PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:

NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:

NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

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SIGNATURE:

NAME: ANDREW M. MILLER

DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:

DETAILS AND SPECIFICATIONS VII

SHEET NUMBER: D-7

REVISION: A

MN.1083.19POPDEL

CAT D150 GC DETAILS AND SPECIFICATIONS

SCALE: N.T.S.

1

Cat® GC Enclosures



Image shown may not reflect actual configuration

D40 GC - D200 GC
Sound Attenuated Level 2 Enclosures
60 Hz: 40 ekW - 200 ekW

Features

Robust/Highly Corrosion Resistant Construction
- Factory installed on skid base or 24hr Integral fuel tank
- Caterpillar white paint
- Environmentally friendly, polyester powder baked paint
- 18 gauge steel minimum.
- Zinc plated fasteners
- Stainless steel hinges
- Internally mounted exhaust silencing system
- Designed and tested to comply with UL 2200 Listed generator set package.
- Enclosures are weatherproof and are extremely rugged to withstand outdoor exposure to the elements of weather.
- Comply with ASCE /SEI 7 for Wind Loads up to 100mph
- Optional seismic certification offered
- Compression door latches providing solid door seal

Excellent Access
- Large cable entry area for installation ease
- Accommodates side mounted single or multiple breakers
- Single door on left hand side
- Dual doors on right hand side
- Doors vertically hinged allow 180° opening rotation
- Doors capable of lift off at 90° opening rotation
- For non-routine service access are removeable panels
- Lube oil drain valve standard with coolant drain and valve piped to the exterior of the enclosure base
- Radiator fill cover

Security and Safety
- Lockable (keyed or padlock) doors which give full access to control panel and breaker
- Cooling fan and battery charging alternator fully guarded
- Fuel fill, oil fill and battery can only be reached via lockable access
- Optional externally mounted emergency stop button
- Designed for spreader bar lifting to ensure safety
- Stub-up area is rodent proof

- **Options**
- Skid base compatible
- UL Listed integral fuel tank with 24 hour running time capacity
- DC lighting package

Cat® GC Enclosures

Enclosure Package Operating Characteristics

A. Sound Attenuated- Level 2

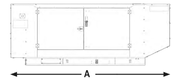
Model	Hz	ekW	SB	Sound Pressure Levels dBA 7m (23ft) 100% Load	Air Flow Rate m³/s	Air Flow Rate cfm	Ambient Capability* @100% Load °C	Ambient Capability* @100% Load °F
D40 GC	60	40	SB	67.7	1.5	3178.3	60	140
D50 GC	60	50	SB	68.6	1.5	3178.3	54	129
D60 GC	60	60	SB	69.6	1.5	3178.3	48	118
D80 GC	60	80	SB	76.5	3.5	7416.1	60	140
D100 GC	60	100	SB	76.4	3.5	7416.1	52	126
D125 GC	60	125	SB	74.8	3.4	7204.2	61	142
D150 GC	60	150	SB	75.4	3.4	7204.2	54	129
D175 GC	60	175	SB	79.3	4.1	8687.4	49	120
D200 GC	60	200	SB	79.5	4.1	8687.4	44	111

*Cooling system performance at sea level. Consult your Cat dealer for site specific ambient and altitude capabilities.
*Note: Sound level measurements are subject to instrumentation, installation and manufacturing variability, as well as ambient site conditions.

B. Component Weights to Calculate Package Weight

Standby ekW	Wide Skid Base kg	Wide Skid Base lb	Sound Attenuted Enclosure (Steel) kg	Sound Attenuted Enclosure (Steel) lb
40-60	92.6	204.1	178.8	394.2
80-100	96.2	212.1	189.1	416.9
125-200	115.9	255.5	274.4	604.9

C. Weights & Dimensions



Sound Attenuated Enclosure on Skid Base



Sound Attenuated Enclosure on a UL Listed Integral Fuel Tank Base

*Note: For reference only – do not use for installation design. Please contact your local dealer for exact weights and dimensions

Cat® GC Enclosures

Enclosure Type	Standby ratings ekW	Length, L mm	Length, L in	Width, W mm	Width, W in	Height, H mm	Height, H in	Package Weights kg	Package Weights lb
Open Set on Skid (wide Base)	40	1976	77.2	1099.8	43.3	1219.2	48.0	837.7	1847
	50	1976	77.2	1099.8	43.3	1219.2	48.0	931.6	2054
	60	1976	77.2	1099.8	43.3	1219.2	48.0	905.8	1997
	80	2098	82.6	1099.8	43.3	1343.6	52.9	950.2	2095
	100	2098	82.6	1099.8	43.3	1343.6	52.9	1007.8	2222
	125	2634	103.7	1300.4	51.2	1402	55.2	1405.6	3099
	150	2634	103.7	1300.4	51.2	1402	55.2	1561.7	3443
	175	2634	103.7	1300.4	51.2	1490.9	58.7	1696.8	3741
	200	2634	103.7	1300.4	51.2	1490.9	58.7	1776.7	3917
Open Set on a UL Listed Integral Fuel Tank Base	40	2707.6	106.6	1099.8	43.3	1384.3	54.5	1536.3	3387
	50	2707.6	106.6	1099.8	43.3	1384.3	54.5	1630.2	3594
	60	2707.6	106.6	1099.8	43.3	1384.3	54.5	1604.3	3537
	80	3035.3	119.5	1099.8	43.3	1582.4	62.3	1914.1	4220
	100	3035.3	119.5	1099.8	43.3	1582.4	62.3	1972.2	4348
	125	3670.3	144.5	1300.4	51.2	1757.6	69.2	3207.8	7072
	150	3670.3	144.5	1300.4	51.2	1757.6	69.2	3363.3	7415
	175	3670.3	144.5	1300.4	51.2	1846.6	72.7	3498.5	7713
	200	3670.3	144.5	1300.4	51.2	1846.6	72.7	3578.4	7889
Sound Attenuated Enclosure on Skid Base	40	2456.1	96.1	1120.1	44.1	1330.9	52.4	1016.5	2241
	50	2456.1	96.1	1120.1	44.1	1330.9	52.4	1110.4	2448
	60	2456.1	96.1	1120.1	44.1	1330.9	52.4	1084.5	2391
	80	2768.6	109.0	1120.1	44.1	1432.5	56.4	1139.4	2512
	100	2768.6	109.0	1120.1	44.1	1432.5	56.4	1197.0	2639
	125	2633.9	103.7	1318.2	51.9	1569.7	61.8	1680.1	3704
	150	2633.9	103.7	1318.2	51.9	1569.7	61.8	1836.1	4048
	175	2633.9	103.7	1318.2	51.9	1569.7	61.8	1971.3	4346
	200	2633.9	103.7	1318.2	51.9	1569.7	61.8	2051.1	4522
Sound Attenuated Enclosure on a UL Listed Integral Fuel Tank Base	40	2931.1	115.4	1120.1	44.1	1496	58.9	1715.0	3781
	50	2931.1	115.4	1120.1	44.1	1496	58.9	1808.9	3988
	60	2931.1	115.4	1120.1	44.1	1496	58.9	1783.1	3931
	80	3256.2	128.2	1120.1	44.1	1673.8	65.9	2103.3	4637
	100	3256.2	128.2	1120.1	44.1	1673.8	65.9	2161.4	4765
	125	4008.1	157.8	1318.2	51.9	1925.3	75.8	3481.8	7676
	150	4008.1	157.8	1318.2	51.9	1925.3	75.8	3637.8	8020
	175	4008.1	157.8	1318.2	51.9	1925.3	75.8	3773.0	8318
	200	4008.1	157.8	1318.2	51.9	1925.3	75.8	3852.8	8494

*Note: Weights include genset, enclosure (where applicable), tank and fuel (where applicable)

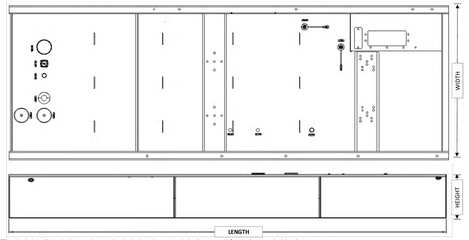
LET'S DO THE WORK.

LEHE20120-04 (05/24)

www.cat.com/electricpower
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Materials and specifications are subject to change without notice. The International System of Units (SI) is used in this publication.
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Cat® GC Integral Fuel Tanks

Integral Fuel Tank Base Useable Capacities with Fuel Tank Dimensions & Weights



The heights listed above do not include lumber used during manufacturing and shipping

A. Open Set & Sound Attenuated Enclosure

Standby ekW	Feature Code	Total Capacity Litre	Total Capacity Gallon	Useable Capacity Litre	Useable Capacity Gallon
40-60	FTDW044	523	138.2	466	123.1
80-100	FTDW043	769	203.1	690	182.3
125-200	FTDW045	1511	399.2	1355	357.9

Standby ekW	Feature Code	Tank Only Dry Weight kg	Tank Only Dry Weight lb	Height 'H' mm	Height 'H' in	Length 'L' mm	Length 'L' in	Width mm	Width in	Overall Package Height with Tank Open mm	Overall Package Height with Tank Open in	Overall Package Height with Tank Enclosure mm	Overall Package Height with Tank Enclosure in
40-60	FTDW044	387.5	853.2	365	14.4	2708	106.6	1100	43.3	1384	54.5	1496	58.9
80-100	FTDW043	462.5	1019.6	440	17.3	3035	119.5	1100	43.3	1583	62.3	1673	65.9
125-200	FTDW045	736.1	1622.8	555	21.9	3670	144.5	1300	51.2	1847	72.7	1925	75.8

LEHE2681-00

CAT D100 GC DETAILS AND SPECIFICATIONS

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:
MN.1083.19POPDEL
DELANO
9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE:
04/22/26

ISSUED FOR:
PRELIMINARY

REV.	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:
NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

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SIGNATURE:
NAME: ANDREW M. MILLER
DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:
DETAILS AND SPECIFICATIONS VI

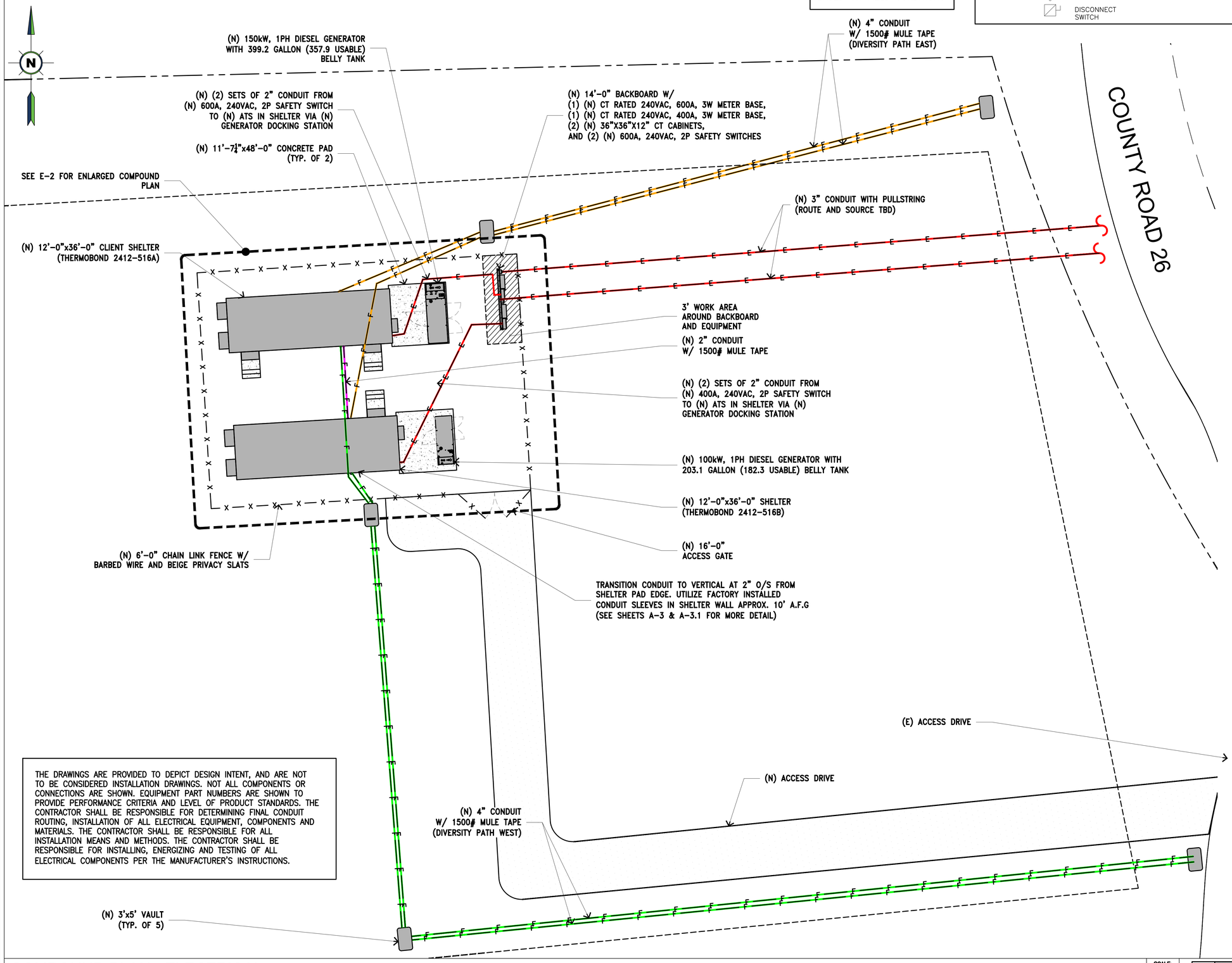
SHEET NUMBER: D-8
REVISION: A
MN.1083.19POPDEL

SCALE: N.T.S.
1

CONDUIT ROUTING IS SHOWN DIAGRAMMATICALLY. ACTUAL CONDUIT ROUTING WILL VARY BASED ON FIELD CONDITIONS

ELECTRICAL SYMBOLS:

- T — TRANSFORMER
- M — METER
- CIRCUIT BREAKER
- DISCONNECT SWITCH
- Ø — PHASE
- P — POWER WIRE
- T — TELCO WIRE



THE DRAWINGS ARE PROVIDED TO DEPICT DESIGN INTENT, AND ARE NOT TO BE CONSIDERED INSTALLATION DRAWINGS. NOT ALL COMPONENTS OR CONNECTIONS ARE SHOWN. EQUIPMENT PART NUMBERS ARE SHOWN TO PROVIDE PERFORMANCE CRITERIA AND LEVEL OF PRODUCT STANDARDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING FINAL CONDUIT ROUTING, INSTALLATION OF ALL ELECTRICAL EQUIPMENT, COMPONENTS AND MATERIALS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL INSTALLATION MEANS AND METHODS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING, ENERGIZING AND TESTING OF ALL ELECTRICAL COMPONENTS PER THE MANUFACTURER'S INSTRUCTIONS.

COMPOUND PLAN - ELECTRICAL

SCALE: 1"=10'-0" (0, 5', 10', 20')

1

IIG
Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

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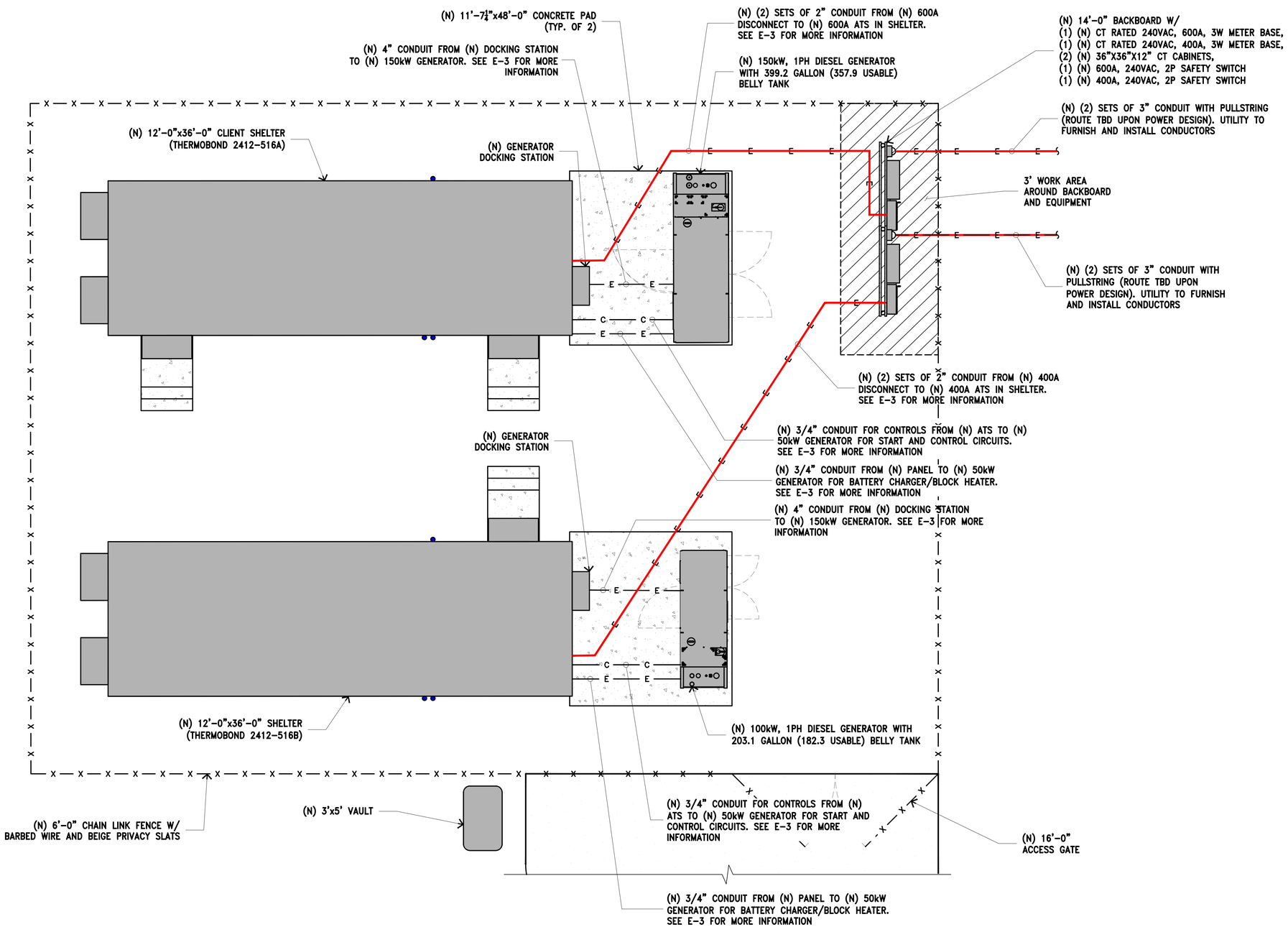
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COMPOUND PLAN ELECTRICAL

SHEET NUMBER: E-1 REVISION: A

MN.1083.19POPDEL

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ENLARGED COMPOUND PLAN - ELECTRICAL

SCALE: 1"=10'-0" (0, 5', 10', 20')

1

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BURLINGAME, CALIFORNIA 94010, US

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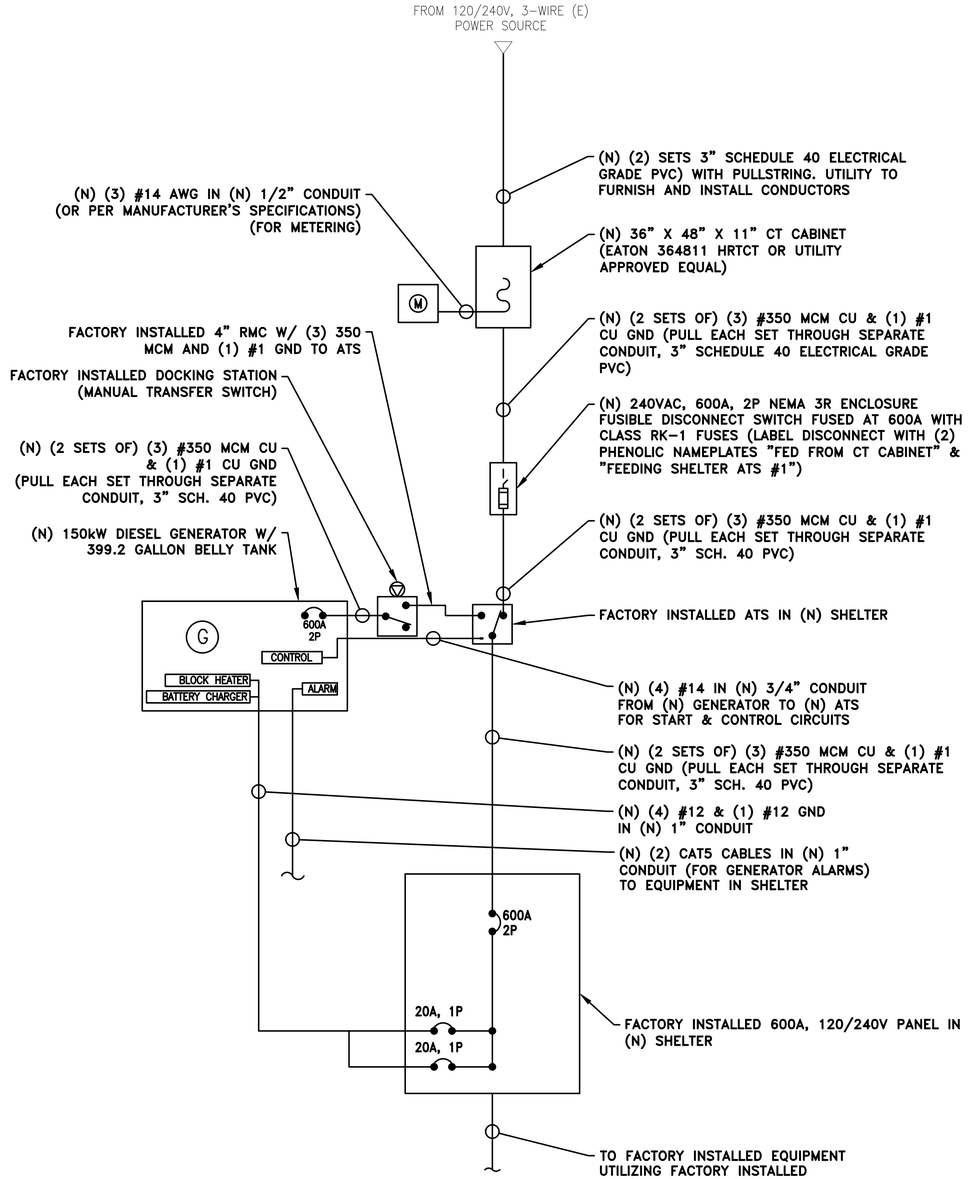
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SHEET TITLE:

ENLARGED COMPOUND PLAN
ELECTRICAL

SHEET NUMBER:	REVISION:
E-2	A

MN.1083.19POPDEL



CONDUIT NOTES

CONDUIT TYPES SHALL BE AS FOLLOWS, UNLESS OTHERWISE SPECIFICALLY REQUIRED BY LANDLORD OR FACILITIES MANAGER AND ALLOWED BY ANY GOVERNING AUTHORITY:

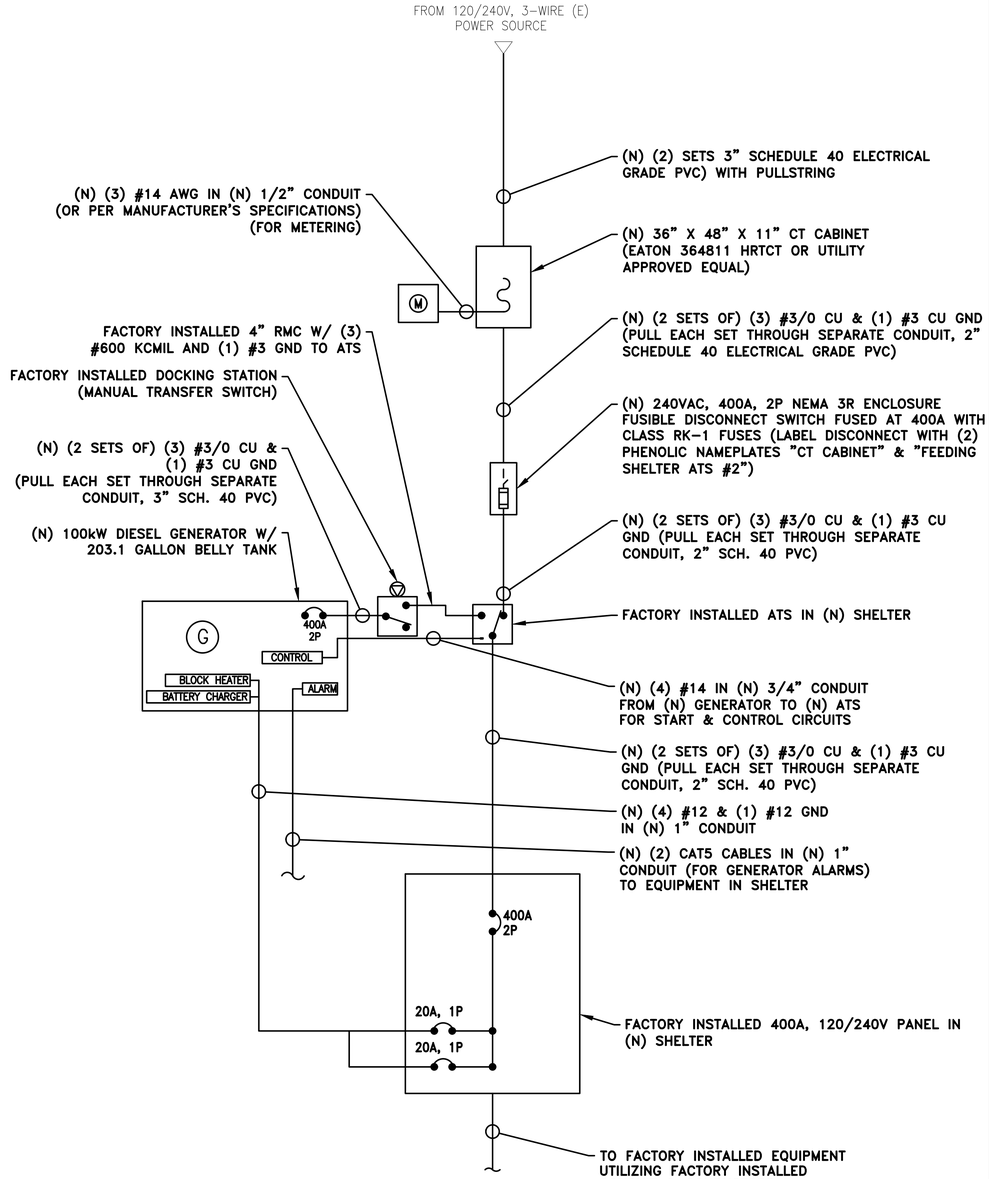
- BELOW GRADE CONDUITS:
  - SCH. 40 PVC CONDUIT OR HDPE SDR 11
  - SCH. 80 BENEATH ROAD/PARKING LOT OR HDPE SDR 11 @ 4' MIN. COVER
- ABOVE GRADE CONDUITS
  - EXTERIOR: RGS
  - INTERIOR: IMC

PROVIDE FLEXIBLE LIQUIDTIGHT NON-METALLIC CONDUITS (TYPE NM) FOR FINAL BENDS AS REQUIRED FOR FIELD FIT.

NOTE:
GENERATOR SHALL BE FACTORY FURNISHED WITH THE DISCONNECTING MEANS AND SHUTDOWN OF PRIME MOVER, PER 2017 NEC, 445.18.

NOTE:
THE NEW GENERATOR AND ATS ARE A NON-SEPARATELY DERIVED SYSTEM AND NEUTRAL IS NOT SWITCHED.

NEW SINGLE LINE DIAGRAM (600A SHELTER) | SCALE: N.T.S. | 1



CONDUIT NOTES

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- BELOW GRADE CONDUITS:
  - SCH. 40 PVC CONDUIT OR HDPE SDR 11
  - SCH. 80 BENEATH ROAD/PARKING LOT OR HDPE SDR 11 @ 4' MIN. COVER
- ABOVE GRADE CONDUITS
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NOTE:
GENERATOR SHALL BE FACTORY FURNISHED WITH THE DISCONNECTING MEANS AND SHUTDOWN OF PRIME MOVER, PER 2017 NEC, 445.18.

NOTE:
THE NEW GENERATOR AND ATS ARE A NON-SEPARATELY DERIVED SYSTEM AND NEUTRAL IS NOT SWITCHED.

NEW SINGLE LINE DIAGRAM (400A SHELTER) | SCALE: N.T.S. | 2

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE:

04/22/26

ISSUED FOR:

PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:

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SIGNATURE:

NAME: ANDREW M. MILLER

DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:

SINGLE LINE DIAGRAMS

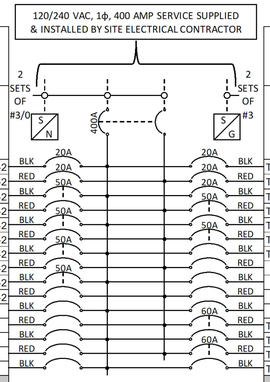
SHEET NUMBER: E-3 | REVISION: A

MN.1083.19POPDEL

Panel Circuit and Load Schedule

Load				Load per phase (VA)										Load per phase (VA)					
Description		QTY.	Unit V.A.	Phase A	Phase B	Continous	Non-Continuous	Trip	Poles	Wire size	A.I.C.	Wire Type	Wire Type	Phase A	Phase B	Unit V.A.	QTY.	Description	
1	BLOCK HEATER	1	300	300			X	20	1	12	10,000	THWN-2	THWN-2	200		200	1	INTERIOR LIGHTS	2
3	BATTERY CHARGER	1	1000		1,000		X	20	1	12	10,000	THWN-2	THWN-2		750	750	1	GFCI RECEPTACLE	4
5	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2	THWN-2	375		375	1	EXTERIOR LIGHT	6
7	NO.1	1	4200		4,200	X				6	10,000	THWN-2	THWN-2		4,200	4200	1	RECTIFIER	8
9	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2	THWN-2			4200	1	NO.5	10
11	NO.2	1	4200		4,200	X				6	10,000	THWN-2	THWN-2		4,200	4200	1	RECTIFIER	12
13	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2	THWN-2	4,200		4200	1	NO.6	14
15	NO.3	1	4200		4,200	X				6	10,000	THWN-2			0			SPACE	16
17	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2						SPACE	18
19	NO.4	1	4200		4,200	X				6	10,000	THWN-2			0			SPACE	20
21	SPACE			0														SPACE	22
23	SPACE				0								THWN-2	6,000		6000	1	HVAC	24
25	SPACE			0									THWN-2		6,000	6000	1	NO.1	26
27	SPACE				0								THWN-2	6,000		6000	1	HVAC	28
29	SPACE			0									THWN-2		6,000	6000	1	NO.2	30
		SubTotal Continuous		16,800	16,800									8,400	8,400	SubTotal Continuous		TOTAL CONTINUOUS x 1.25	63
		SubTotal Non-Continuous		300	1,000									12,575	12,750	SubTotal Non-Continuous			

Voltage: 120/240	Cycle: 60	Phase: 1	Wire: 3
Neutral: 400 Amps			
Main Breaker: 400 Amp Frame		A.I.C : 65,000	Trip: 400 Amps
Main Lugs: 400 Amps	Main Copper Bus : 400 Amps		



SERVICE: 120/240 VAC
DESIGNATION: IIG PANEL
LOCATION: IIG SHELTER

Manufacturer: SQUARE-D										TOTAL NON-CONTINUOUS	26.625		
Model Number: NQ30L4C INTERIOR; NQMB4PPL BREAKER KIT; NQMB4LA MAIN BREAKER										TOTAL KVA	89.63		
OR APPROVED EQUAL										TOTAL AMPS	373.44		
Mounting: SURFACE													

NOTES:

1. RECTIFIERS ARE SHOWN ARE FOR ESTIMATION PURPOSES ONLY. FINAL RECTIFIER COUNT TO BE DETERMINED BY IIG.

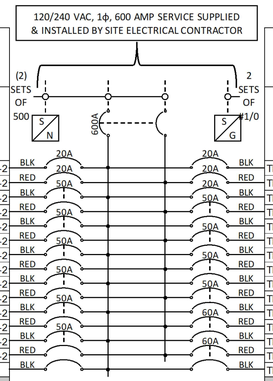
NEW PANEL SCHEDULE (400 AMP)

SCALE: N.T.S. | 1

Panel Circuit and Load Schedule

Load				Load per phase (VA)										Load per phase (VA)					
Description		QTY.	Unit V.A.	Phase A	Phase B	Continous	Non-Continuous	Trip	Poles	Wire size	A.I.C.	Wire Type	Wire Type	Phase A	Phase B	Unit V.A.	QTY.	Description	
1	BLOCK HEATER	1	300	300			X	20	1	12	10,000	THWN-2	THWN-2	200		200	1	INTERIOR LIGHTS	2
3	BATTERY CHARGER	1	1000		1,000		X	20	1	12	10,000	THWN-2	THWN-2		750	750	1	GFCI RECEPTACLE	4
5	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2	THWN-2	375		375	1	EXTERIOR LIGHT	6
7	NO.1	1	4200		4,200	X				6	10,000	THWN-2	THWN-2		4,200	4200	1	RECTIFIER	8
9	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2	THWN-2			4200	1	NO.7	10
11	NO.2	1	4200		4,200	X				6	10,000	THWN-2	THWN-2		4,200	4200	1	RECTIFIER	12
13	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2	THWN-2	4,200		4200	1	NO.8	14
15	NO.3	1	4200		4,200	X				6	10,000	THWN-2	THWN-2		4,200	4200	1	RECTIFIER	16
17	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2	THWN-2			4200	1	NO.9	18
19	NO.4	1	4200		4,200	X				6	10,000	THWN-2	THWN-2		4,200	4200	1	RECTIFIER	20
21	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2	THWN-2	4,200		4200	1	NO.10	22
23	NO.5	1	4200		4,200	X				6	10,000	THWN-2	THWN-2		6,000	6000	1	HVAC	24
25	RECTIFIER	1	4200	4,200		X		50	2	6	10,000	THWN-2	THWN-2	6,000		6000	1	NO.1	26
27	NO.6	1	4200		4,200	X				6	10,000	THWN-2	THWN-2		6,000	6000	1	HVAC	28
29	SPACE			0									THWN-2	6,000		6000	1	NO.2	30
		SubTotal Continuous		25,200	25,200									16,800	16,800	SubTotal Continuous		TOTAL CONTINUOUS x 1.25	105
		SubTotal Non-Continuous		300	1,000									12,575	12,750	SubTotal Non-Continuous			

Voltage: 120/240	Cycle: 60	Phase: 1	Wire: 3
Neutral: 600 Amps			
Main Breaker: 600 Amp Frame		A.I.C : 65,000	Trip: 600 Amps
Main Lugs: 600 Amps	Main Copper Bus : 600 Amps		



SERVICE: 120/240 VAC
DESIGNATION: IIG PANEL
LOCATION: IIG SHELTER

Manufacturer: SQUARE-D										TOTAL NON-CONTINUOUS	26.625		
Model Number: NQ30L6C INTERIOR; NQMB6PPL BREAKER KIT; NQMB5LA MAIN BREAKER										TOTAL KVA	131.63		
OR APPROVED EQUAL										TOTAL AMPS	548.44		
Mounting: SURFACE													

NOTES:

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NEW PANEL SCHEDULE (600 AMP)

SCALE: N.T.S. | 1

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BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

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MAPLE PLAIN, MN 55359
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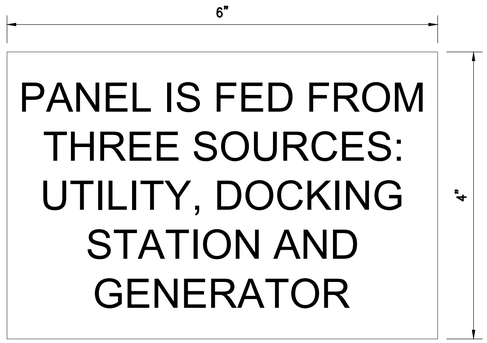
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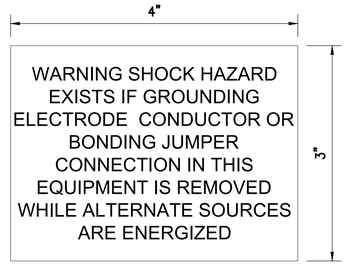
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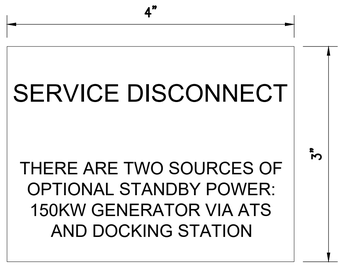
1



ATTACH TO PANEL
INSIDE SHELTER



ATTACH TO SERVICE
DISCONNECT



ATTACH TO SERVICE
DISCONNECT



ATTACH TO PANEL INSIDE
SHELTER AND SERVICE
DISCONNECT

NOT USED

2

SIGNAGE DETAIL

NOT USED

3

NOT USED

4

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE:

04/22/26

ISSUED FOR:

PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:

NETWORK CONNEX
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CONSULTANT:

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DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

LICENSURE:

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:

NAME: ANDREW M. MILLER

DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:

ELECTRICAL DETAILS

SHEET NUMBER:	REVISION:
E-5	A

MN.1083.19POPDEL

GENERAL ELECTRICAL NOTES & BASIC ELECTRICAL REQUIREMENTS

1. THE DRAWINGS ARE PROVIDED TO DEPICT DESIGN INTENT AND ARE NOT TO BE CONSIDERED INSTALLATION DRAWINGS. NOT ALL COMPONENTS OR CONNECTIONS ARE SHOWN. EQUIPMENT PART NUMBERS ARE SHOWN TO PROVIDE PERFORMANCE CRITERIA AND LEVEL OF PRODUCT STANDARDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING FINAL CONDUIT ROUTING, INSTALLATION OF ALL ELECTRICAL EQUIPMENT, COMPONENTS AND MATERIALS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL INSTALLATION MEANS AND METHODS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING, ENERGIZING AND TESTING OF ALL ELECTRICAL COMPONENTS PER THE MANUFACTURER'S INSTRUCTIONS.
2. CONTRACTOR SHALL INSPECT THE EXISTING CONDITIONS PRIOR TO SUBMITTING BID. ANY QUESTIONS ARISING DURING THE BID PERIOD IN REGARD TO THE CONTRACTOR'S FUNCTIONS, THE SCOPE OF WORK, OR ANY OTHER ISSUE RELATED TO THIS PROJECT SHALL BE BROUGHT UP DURING THE BID PERIOD WITH THE NETWORK CONNEX PROJECT MANAGER OR CONSTRUCTION MANAGER FOR CLARIFICATION, NOT AFTER THE CONTRACT HAS BEEN REWARDED.
3. CONTRACTOR SHALL PERFORM ALL VERIFICATION, OBSERVATION, TESTS, AND EXAMINATION WORK PRIOR TO THE ORDERING OF THE ELECTRICAL EQUIPMENT AND THE ACTUAL CONSTRUCTION. CONTRACTOR SHALL ISSUE A WRITTEN NOTICE OF ALL FINDINGS TO THE DESIGN PROFESSIONAL LISTING ANY AND ALL MALFUNCTIONS, FAULTY EQUIPMENT AND DISCREPANCIES.
4. CONTRACTOR SHALL NOTIFY THE DESIGN PROFESSIONAL, IN WRITING, OF ANY CONFLICTS, ERRORS OR OMISSIONS PRIOR TO THE SUBMISSION OF BIDS OR PERFORMANCE OF WORK. MINOR OMISSIONS OR ERRORS IN THE BID DOCUMENTS SHALL NOT RELIEVE THE CONTRACTOR FROM RESPONSIBILITY FOR THE OVERALL INTENT OF THESE DRAWINGS.
5. CONTRACTOR SHALL IMMEDIATELY NOTIFY THE DESIGN PROFESSIONAL OF ANY UNFORESEEN SITE CONDITIONS THAT MAY IMPACT THE DESIGN.
6. CONTRACTOR IS IN NO WAY PERMITTED TO MODIFY OR CHANGE THE DESIGN WITHOUT THE EXPRESS, WRITTEN CONSENT OF THE DESIGN PROFESSIONAL, SHOULD CONTRACTOR MAKE MODIFICATIONS TO THE DESIGN WITHOUT THE CONSENT OF THE DESIGN PROFESSIONAL, CONTRACTOR ASSUMES ALL RESPONSIBILITY AND LIABILITY FOR SUCH CHANGES.
7. CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE CODES, ORDINANCES, LAWS AND REGULATIONS OF ALL MUNICIPALITIES, UTILITY COMPANIES, THE AUTHORITY HAVING JURISDICTIONS OR OTHER PUBLIC AUTHORITIES.
8. ALL ELECTRICAL WORK SHALL CONFORM TO THE CURRENTLY ADOPTED EDITION OF THE NATIONAL ELECTRICAL CODE AND OTHER APPLICABLE CODES.
9. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS AND INSPECTIONS THAT MAY BE REQUIRED BY ANY FEDERAL, STATE, COUNTY OR LOCAL MUNICIPAL AUTHORITIES.
10. CONTRACTOR SHALL PROVIDE ALL LABOR, MATERIALS, INSURANCE, EQUIPMENT, INSTALLATION CONSTRUCTION TOOLS, TRANSPORTATION, ETC. FOR A COMPLETE AND PROPERLY OPERATIVE SYSTEM ENERGIZED THROUGHOUT AS INDICATED IN THE CONSTRUCTION DOCUMENTS, AS SPECIFIED HEREIN AND/OR AS OTHERWISE REQUIRED.
11. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING SITE IMPROVEMENTS PRIOR TO COMMENCING CONSTRUCTION. THE CONTRACTOR SHALL REPAIR ANY DAMAGE CAUSED AS A RESULT OF CONSTRUCTION OF THIS FACILITY.
12. CONTRACTOR SHALL BE RESPONSIBLE FOR CLEANING OF THE WORK SITE AND REMOVING ALL TRASH AND DEBRIS ON A DAILY BASIS
13. THE SCOPE OF WORK FOR THIS PROJECT SHALL INCLUDE PROVIDING ALL MATERIALS, EQUIPMENT AND LABOR REQUIRED TO COMPLETE THIS PROJECT. ALL EQUIPMENT SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS.
14. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL EXCAVATING, DRAINING, TRENCHES, BACKFILLING, AND REMOVAL OF EXCESS DIRT.
15. ALL MATERIALS AND EQUIPMENT SHALL BE NEW AND IN PERFECT CONDITION WHEN INSTALLED AND SHALL BE OF THE BEST GRADE AND OF THE SAME MANUFACTURER THROUGHOUT FOR EACH CLASS OR GROUP OF EQUIPMENT. MATERIALS SHALL BE LISTED AND APPROVED BY UNDERWRITER'S LABORATORIES (U.L.) AND SHALL BEAR THE INSPECTION LABEL "J" WHERE SUBJECT TO SUCH APPROVAL. MATERIALS SHALL MEET WITH THE APPROVAL OF ALL GOVERNING BODIES HAVING JURISDICTIONS AND SHALL BE MANUFACTURED IN ACCORDANCE WITH APPLICABLE STANDARDS ESTABLISHED BY ANSI, NFPA, IBC, IMC, IECC, IEC NEC, IEEE, ASTM, NEMA, U.L. AND NBFU.
16. LOCATION OF EQUIPMENT, CONDUIT AND DEVICES SHOWN ON THE DRAWINGS ARE APPROXIMATE AND DIAGRAMMATIC IN NATURE. EXACT LOCATION AND ROUTING SHALL BE COORDINATED WITH FIELD CONDITIONS PRIOR TO ROUGH-IN.
17. CONDUIT RUNS SHOWN ON THE PLANS ARE APPROXIMATE. EXACT LOCATION AND ROUTING SHALL BE PER EXISTING FIELD CONDITIONS.
18. ALL OVERCURRENT DEVICES SHALL HAVE AN INTERRUPTING CURRENT RATING EQUAL TO OR GREATER THAN THE SHORT CIRCUIT CURRENT TO WHICH THEY ARE SUBJECTED; 22,000 AIC MINIMUM FOR MAINS AND 10,000 AIC MINIMUM FOR BRANCH DEVICES. VERIFY AVAILABLE SHORT CIRCUIT CURRENT DOES NOT EXCEED THE RATING OF ELECTRICAL EQUIPMENT.
19. ALL NEW INSTALLED ELECTRICAL EQUIPMENT SHALL BE FURNISHED WITH ARC FLASH HAZARD LABELS AS REQUIRED BY THE NEC.
20. ALL ELECTRICAL EQUIPMENT, INCLUDING BUT NOT LIMITED: DISCONNECT SWITCHES, TRANSFORMERS, PANELBOARDS, POWER PROTECTION DEVICES (PPC), AUTOMATIC TRANSFER SWITCH (ATS), MANUAL TRANSFER SWITCH (MTS), POWER TRANSFER LOAD CENTER (PTLC), ETC., SHALL BE LABELED WITH PERMANENT ENGRAVED LAMACOID (PHELONIC) LABELS. LABELS SHALL INDICATE EQUIPMENT CONTROLLED, BRANCH CIRCUITS INSTALLED ON, AND PANELBOARD LOCATIONS FED FROM. LABELS SHALL BE AFFIXED WITH CONSTRUCTION ADHESIVE. LOCTITE PL MAX PREMIUM OR EQUAL.
21. CONTRACTOR SHALL PREPARE A COMPLETE SET OF AS-BUILT DRAWINGS, DOCUMENT ALL WIRING EQUIPMENT CONDITIONS, INCLUDING MANUFACTURER'S AND PART NUMBERS FOR PANELBOARDS, TRANSFORMERS, POWER PROTECTION CABINETS (PPC) AND DISCONNECTS, AND CHANGES WHILE COMPLETELY THIS CONTRACT. THE AS-BUILT DRAWINGS SHALL BE SUBMITTED TO THE DESIGN PROFESSIONAL AT THE COMPLETION OF THE PROJECT.
22. UPON COMPLETION OF WORK, THE CONTRACTOR SHALL THOROUGHLY CLEAN ALL EXPOSED EQUIPMENT, REMOVE DEBRIS, CRATING AND CARTONS AND LEAVE THE INSTALLATION FINISHED AND READY FOR OPERATION.

GENERAL ELECTRICAL NOTES & BASIC ELECTRICAL REQUIREMENTS (CONTINUED)

23. CONTRACTOR SHALL NOTIFY THE BUILDING OWNER FIVE (5) BUSINESS DAYS PRIOR TO ANY PLANNED POWER OR OTHER SERVICE OUTAGE. THE OWNER SHALL RESERVE THE RIGHT TO REFUSE SUCH OUTAGE AND HAVE IT RESCHEDULED.
24. ANY CODE VIOLATIONS DUE TO THE CONTRACTOR'S WORK SHALL BE CORRECTED AT THE CONTRACTOR'S EXPENSE.
25. CONTRACTOR SHALL PROVIDE NECESSARY TAGGING ON THE BREAKERS, CABLES AND DISTRIBUTION PANELS IN ACCORDANCE WITH THE APPLICABLE CODES AND STANDARDS TO SAFEGUARD LIFE AND PROPERTY.

ELECTRICAL SPECIFICATIONS: ELECTRICAL MATERIALS AND EQUIPMENT CONDUIT

1. RIGID GALVANIZED STEEL (RGS) CONDUIT SHALL BE USED FOR EXTERIOR LOCATIONS ABOVE GROUND AND IN UNFINISHED INTERIOR LOCATIONS AND WHERE INDICATED ON THE DRAWINGS, FOR UNDERGROUND RUNS. RIGID CONDUIT AND FITTINGS SHALL BE STEEL, COATED WITH ZINC EXTERIOR AND INTERIOR BY THE HOT DIP GALVANIZED PROCESS. CONDUIT SHALL BE PRODUCED TO ANSI SPECIFICATION C80.1, FEDERAL SPECIFICATION WW-C-581 AND SHALL BE LISTED WITH THE UNDERWRITER'S LABORATORIES. FITTING SHALL BE THREADED – SET SCREW OR COMPRESSION FITTINGS WILL NOT BE ACCEPTED.
2. UNDERGROUND CONDUIT SHALL BE POLYVINYLCHLORIDE SCHEDULE 40 (PVC). SCHEDULE 40 PVC SHALL NOT BE PERMITTED ABOVE GRADE. WHERE CONDUIT PASSES UNDER A ROAD OR DRIVE, IT SHALL BE SCHEDULE 80 PVC. SUITABLE FOR DIRECT BURIAL. JOINTS SHALL BE BELLED AND FLUSHED, SOLVENT WELDED IN ACCORDANCE WITH MANUFACTURER'S INSTRUCTIONS.
3. EMT OR RIGID GALVANIZED STEEL CONDUIT MAY BE USED IN FINISHED INTERIOR SPACES, CONCEALED IN WALLS AND CEILINGS. EMT SHALL BE MILD STEEL, ELECTRICALLY WELDED, ELECTRO-GALVANIZED OR HOT-DIPPED GALVANIZED AND PRODUCED TO ANSI SPECIFICATION C80.3, FEDERAL SPECIFICATION WW-C-563, AND SHALL BE U.L. LISTED. FITTING SHALL BE METALLIC COMPRESSION. SET SCREW CONNECTIONS ARE NOT PERMITTED.
4. LIQUID TIGHT FLEXIBLE METALLIC CONDUIT SHALL BE USED FOR FINAL CONNECTION TO EQUIPMENT. FITTINGS SHALL BE METALLIC GLAND TYPE COMPRESSION FITTINGS, MAINTAINING THE INTEGRITY OF CONDUIT SYSTEM. SET SCREW CONNECTIONS ARE NOT PERMITTED. MAXIMUM LENGTH OF FLEXIBLE CONDUIT SHALL NOT EXCEED SIX (6) FEET, EXCEPT WHERE PERMITTED BY THE NEC. LFMC SHALL BE PROTECTED AND SUPPORTED AS REQUIRED BY THE NEC.
5. MINIMUM SIZE CONDUIT SHALL BE 3/4 INCH.
6. PROVIDE PULL BOXES AND JUNCTION BOXES WHERE SHOWN OR REQUIRED BY THE NEC.
7. PROVIDE VERTICAL CABLE SUPPORTS IN ALL VERTICAL CONDUITS WHERE SHOWN OR REQUIRED BY THE NEC.
8. PROVIDE EXPANSION FITTINGS IN CONDUIT WHERE SHOWN OR REQUIRED BY THE NEC.
9. ALL CONDUITS SHALL BE MET WITH BENDS MADE IN ACCORDANCE WITH NEC. NO RIGHT-ANGLE DEVICE OTHER THAN STANDARDS CONDUIT ELBOWS WITH 12 INCH MINIMUM INSIDE SWEEPS FOR ALL CONDUITS 2 INCH OR LARGER.
10. THERE SHALL NOT BE MORE THAN THE EQUIVALENT OF FOUR QUARTER BENDS (360 DEGREES TOTAL) BETWEEN PULL BOXES, CONDUIT BODIES AND BOXES. CONTRACTOR SHALL FURNISH AND INSTALL AND/ALL JUNCTION BOXES SIZED IN ACCORDANCE WITH THE NEC REQUIREMENTS AS REQUIRED FOR THE INSTALLATION.
11. ALL CONDUIT TERMINATIONS SHALL BE PROVIDED WITH PLASTIC THROAT INSULATING GROUND BUSHINGS.
12. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL CONDUITS DURING CONSTRUCTION.
13. TEMPORARY OPENINGS IN THE CONDUIT SYSTEM SHALL BE PLUGGED OR CAPPED TO PREVENT ENTRANCE OF MOISTURE OR FOREIGN MATTER. CONTRACTOR SHALL REPLACE ANY CONDUITS CONTAINING FOREIGN MATERIALS THAT CANNOT BE REMOVED.
14. ALL CONDUITS SHALL BE SWABBED CLEAN BY PULLING AN APPROPRIATELY SIZED MANDREL THROUGH THE CONDUIT BEFORE INSTALLATION OF CONDUCTORS OR CABLES. CONDUIT SHALL BE FREE OF DIRT AND DEBRIS.
15. INSTALL PULL STRINGS IN ALL CLEAN EMPTY CONDUITS. IDENTIFY PULL STRINGS AT EACH END.
16. INSTALL TWO (2) INCH HIGHLY VISIBLE AND DETECTABLE TAPE TWELVE (12) INCH ABOVE ALL UNDERGROUND CONDUIT AND CONDUCTORS, OR AS INDICATED ON THE DRAWINGS.
17. CONDUITS SHALL BE INSTALLED IN SUCH MANNER AS TO ENSURE AGAINST COLLECTION OF TRAPPED CONDENSATION.
18. PROVIDE CORE DRILLING AS NECESSARY FOR PENETRATIONS TO ALLOW FOR RACEWAYS AND CABLES TO BE ROUTED THROUGH THE BUILDING. DO NOT PENETRATE STRUCTURAL MEMBERS. SLEEVES AND/OR PENETRATIONS IN FIRE RATED CONSTRUCTION (WALLS AND FLOORS) SHALL BE EFFECTIVELY SEALED WITH FIRE RATED MATERIAL WHICH SHALL MAINTAIN THE FIRE RATING OF THE WALL, FLOOR OR STRUCTURE. FIRE STOPS AT FLOOR PENETRATIONS SHALL PREVENT PASSAGE OF WATER, SMOKE, FIRE AND FUMES. ALL MATERIAL SHALL BE U.L. APPROVED FOR THIS PURPOSE.
19. CONDUITS SHALL BE FASTENED SECURELY IN PLACE WITH THE APPROVED NON-PERFORMED STRAPS AND HANGERS. EXPLOSIVE DEVICES FOR ATTACHING HANGERS TO STRUCTURE ARE NOT PERMITTED. CLOSELY FOLLOW THE LINES OF THE STRUCTURE, MAINTAIN CLOSE PROXIMITY TO THE STRUCTURE AND KEEP CONDITIONS IN TIGHT ENVELOPES. CONDUIT SHALL BE INSTALLED IN A NEAT AND WORKMANLIKE MANNER, PARALLEL AND PERPENDICULAR TO THE STRUCTURE WALL AND CEILING LINES. ALL CONDUIT SHALL BE FISHED TO CLEAR OBSTRUCTIONS. ENDS OF CONDUITS SHALL BE TEMPORARILY CAPPED TO PREVENT CONCRETE, PLASTER OR DIRT FROM ENTERING. CONDUITS SHALL BE RIGIDLY CLAMPED TO BOXES BY GALVANIZED MALLEABLE IRON BUSHING ON INSIDE OF GALVANIZED MALLEABLE IRON LOCKNUT ON OUTSIDE AND INSIDE.
20. LABEL ALL "IIG" CONDUITS EVERY TWENTY (20) FEET THROUGH THE BUILDING AND ON THE ROOF, "IIG" USING STENCILS AND SPRAY PAINT.
21. CONTRACTOR SHALL INSTALL CONDUITS SO THAT ACCESS TO EQUIPMENT IS NOT BLOCKED AND TRIP HAZARDS ARE ELIMINATED.
22. TIE WRAPS ARE NOT ALLOWED.
23. CABINETS, BOXES AND WIRE WAYS SHALL BE LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, U.L., ANSI, IEEE AND NEC.
24. WIREWAYS SHALL BE METAL WITH AN ENAMEL FINISH AND INCLUDE A HINGED COVER, DESIGNED TO SWING OPEN DOWNWARDS (WIREMOLD SPECMATE WIREWAY).

ELECTRICAL SPECIFICATIONS: ELECTRICAL MATERIALS AND EQUIPMENT CONDUIT (CONTINUED)

25. SLOTTED WIRING DUCT SHALL BE PVC AND INCLUDE COVER (PANDUIT TYPE E OR EQUAL).
26. EQUIPMENT CABINETS, TERMINAL BOXES, JUNCTION BOXES AND PULL BOXES SHALL BE GALVANIZED OR EPOXY-COATED SHEET STEEL. SHALL MEET OR EXCEED U.L. 50 AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND NEMA 3 (OR BETTER) FOR EXTERIOR LOCATIONS.
27. METAL RECEPTACLE, SWITCH AND DEVICE BOXES SHALL BE GALVANIZED, EPOXY-COATED OR NON-CORRODING; SHALL MEET OR EXCEED U.L. 514A AND NEMA OS 1 AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND WEATHER PROTECTED (WP OR BETTER) FOR EXTERIOR LOCATIONS.
28. NONMETALLIC RECEPTACLE, SWITCH AND DEVICE BOXES SHALL MEET OR EXCEED NEMA OS 2 (NEWEST REVISION) AND BE RATED NEMA 1 (OR BETTER) FOR INTERIOR LOCATIONS AND WEATHER PROTECTED (WP OR BETTER) FOR EXTERIOR LOCATIONS.

CONDUCTORS

1. CONDUCTORS AND CABLES SHALL BE FLAME-RETARDANT, MOISTURE AND HEAT RESISTANT THERMOPLASTIC, SINGLE CONDUCTOR, COPPER, TYPE THHN/THWN-2, 600 VOLT OR TYPE XHHW-2, 600 VOLT, RATED 75° C (165° F), 98% CONDUCTIVITY. SIZE AS INDICATED. #12 AWG SHALL BE THE MINIMUM SIZE CONDUCTORS.
2. #10 AWG AND SMALLER CONDUCTORS SHALL BE SOLID AND #8 AWG AND LARGER CONDUCTORS SHALL BE STRANDED.
3. SOLDERLESS, COMPRESSION – TYPE CONNECTORS SHALL BE USED FOR TERMINATION OF ALL STRANDED CONDUCTORS.
4. ALL CONDUCTORS SHALL BE TAGGED AT BOTH ENDS OF THE CONDUCTORS, AT ALL PULL BOXES, JUNCTION BOXES, EQUIPMENT AND CABINETS AND SHALL BE IDENTIFIED WITH APPROVED PLASTIC TAGS.
5. CONTRACTOR SHALL PROVIDE STRAIN – RELIEF AND CABLE SUPPORTS FOR ALL CABLE ASSEMBLIES, COAX CABLES AND AISG RET CABLES. CABLE STRAIN – RELIEF AND CABLE SUPPORTS SHALL BE APPROVED FOR THE PURPOSE. ZIP TIES OR VELCRO STRAPS ARE NOT PERMITTED.

DISCONNECT SWITCHES

1. DISCONNECT SWITCHES SHALL BE HEAVY DUTY, FUSIBLE, DEAD FRONT, QUICK-MAKE, QUICK-BREAK, EXTERNALLY OPERABLE, HANDLE LOCKABLE AND INTERLOCK WITH COVER IN CLOSED POSITION, VOLTAGE, AMPERAGE AND NEMA RATING AS INDICATED.
2. INSTALL DISCONNECT SWITCHES LEVEL AND PLUMB. CONNECT TO WIRING SYSTEM AND GROUNDING SYSTEM AS INDICATED.
3. PROVIDE LABELING EACH SERVICE DISCONNECT AS INDICATED ON THE DRAWINGS. IF SOURCES IS HOUSE POWER, INCLUDE LOCATION AND LABEL OF PANEL FEEDING EQUIPMENT. HVAC DISCONNECTS SHALL BE LABELED "HVAC DISCONNECT" AND INCLUDE PANEL AND NUMBER OF CIRCUIT(S) SERVING THE HVAC EQUIPMENT.
4. ALL FUSIBLE DISCONNECTS SHALL BE FURNISHED WITH CLASS RK-1 FUSES, SIZED AS INDICATED.
5. MAXIMUM MOUNTING HEIGHT SHALL BE 72" AFF OR AFG TO TOP OF HANDLE IN THE UPPER MOST POSITION.
6. FUSES SHALL NOT BE INSTALLED UNTIL EQUIPMENT IS READY TO BE ENERGIZED.

FUSES

1. LISTED BY UNDERWRITER'S LABORATORIES, INC.
2. RATED 600 VOLT OR 240 VOLT TO MATCH THE SYSTEM VOLTAGE AND PER THE INTENDED APPLICATION INDICATED ON THE PLANS.
3. DUAL ELEMENT, TIME DELAY, U.L. CLASS RK-1.
4. INTERRUPTING RATING: 200,000 RMS AMPERES.

ACCEPTED MANUFACTURERS: BUSSMAN OR LITTLEFUS

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NAME: ANDREW M. MILLER

DATE: 04/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:

ELECTRICAL NOTES

SHEET NUMBER: E-6 | REVISION: A

MN.1083.19POPDEL

GROUNDING NOTES

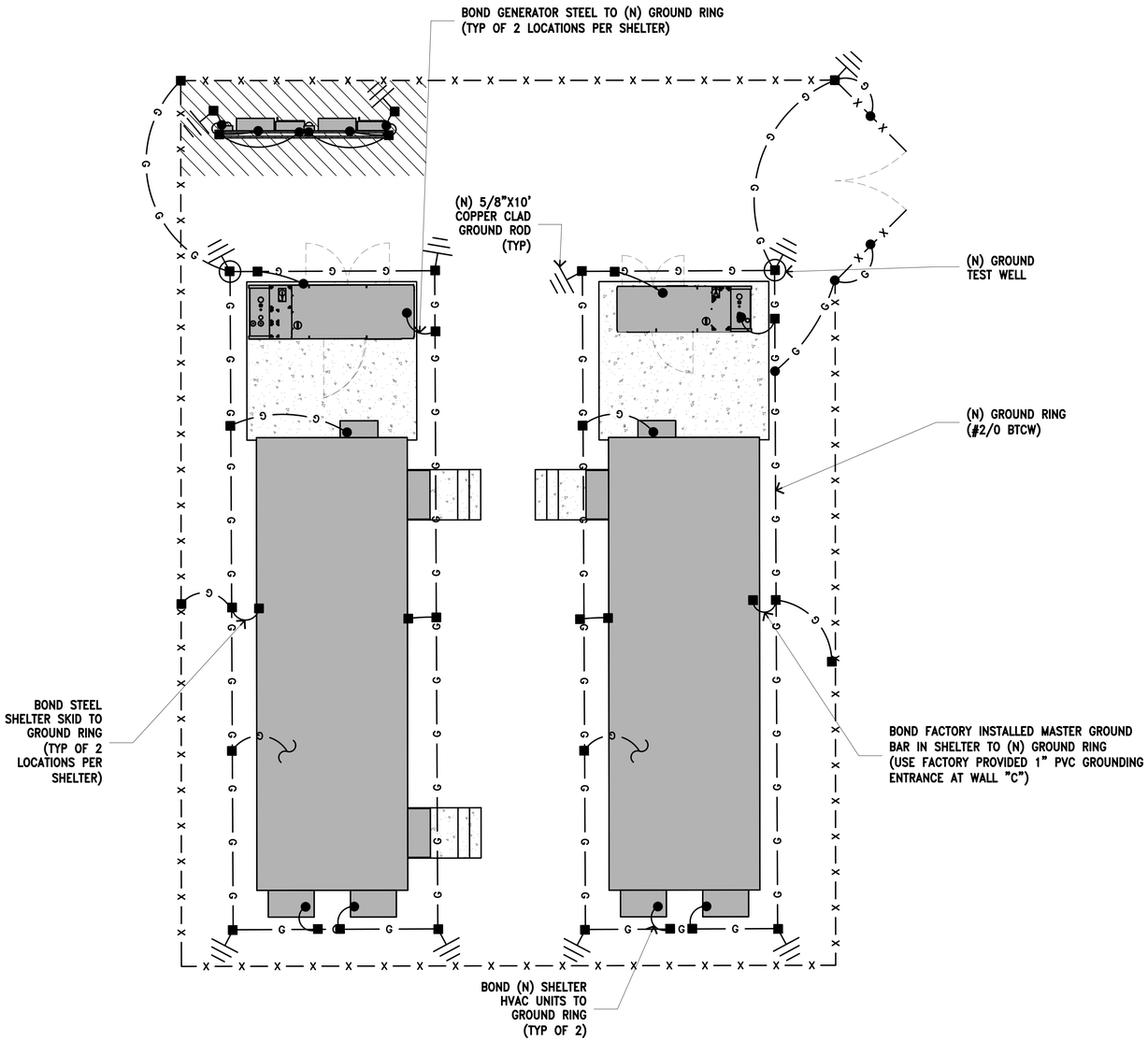
1. ALL GROUNDING SYSTEM CONDUCTORS AND CONNECTIONS BELOW GRADE SHALL BE THERMAL WELDS AT GROUND RODS AND AT A MINIMUM OF 36" BELOW GRADE.
2. ALL INSTALLATIONS SHALL BE FIELD VERIFIED.
3. ALL GROUND WIRE SHALL BE #2/0 AWG BARE TINNED SOLID COPPER UNLESS NOTED OTHERWISE.
4. ALL GROUND WIRES SHALL PROVIDE A STRAIGHT DOWNWARD PATH TO GROUND WITH GRADUAL BEND AS REQUIRED. GROUND WIRES SHALL NOT BE LOOPED OR SHARPLY BENT.
5. THE CONTRACTOR SHALL COORDINATE INSTALLATION OF GROUND RODS AND GROUND RING WITH FOUNDATION AND UNDERGROUND CONDUIT.
6. KOPR-SHIELD ANTI-OXIDATION COMPOUND SHALL BE USED ON ALL GROUNDING CONNECTIONS.
7. ALL BOLTED GROUNDING CONNECTIONS SHALL BE INSTALLED WITH A LOCK WASHER UNDER THE NUT. HARDWARE FOR BOLTED CONNECTIONS SHALL BE A MINIMUM OF ⅜" DIAMETER AND SHALL BE STAINLESS STEEL.
8. GROUNDING WIRE SHALL NOT BE INSTALLED OR ROUTED THROUGH HOLES IN ANY METAL OBJECTS OR SUPPORTS TO PRECLUDE ESTABLISHING A "CHOKE" POINT.
9. PLASTIC CLIPS OR METAL CLIPS WHICH DO NOT COMPLETELY SURROUND THE GROUNDING CONDUCTORS SHALL BE USED TO FASTEN AND SUPPORT GROUNDING CONDUCTORS. FERROUS METAL CLIPS WHICH COMPLETELY SURROUND THE GROUNDING CONDUCTOR SHALL NOT BE USED.
10. STANDARD BUS BARS SHALL BE FURNISHED AND INSTALLED WHERE APPLICABLE. THEY SHALL NOT BE FABRICATED OR MODIFIED IN THE FIELD.
11. THE CONTRACTOR SHALL SUPPLY CUSTOMER WITH RESULTS FROM POST-CONSTRUCTION OHM TESTING (GROUND) RESULTS.
12. THE CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE A "FALL OF POTENTIAL" TEST ON THE NEW SUPPLEMENTAL GROUND FIELD PRIOR TO FINAL CONNECTION OF THE GROUNDING SYSTEM TO EQUIPMENT. THE TEST SHALL BE PERFORMED BY A QUALIFIED AND CERTIFIED TESTING AGENT. PROVIDE INDEPENDENT TEST RESULTS TO THE PROJECT MANAGER FOR REVIEW. THE GROUND SYSTEM RESISTANCE TO EARTH GROUND SHALL NOT EXCEED FIVE (5) OHMS. IF THE GROUND TEST EXCEEDS THE MAXIMUM OF 5 OHMS, THE CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE ADDITIONAL GROUND CONNECTIONS AS REQUIRED TO MEET THE 5 OHMS MAXIMUM.

GROUND ROD NOTES

1. ALL GROUND RODS SHALL HAVE A MINIMUM 8'-0" LENGTH OF CONTACT WITH THE SOIL.
2. ALL GROUND RODS SHALL HAVE A MINIMUM OF 6'-0" SPACING BETWEEN RODS AND A PREFERRED MAXIMUM SPACING OF 24'-0".
3. ALL GROUND RODS SHALL BE INSTALLED SUCH THAT AT LEAST 8 FT OF LENGTH IS IN CONTACT WITH THE SOIL. IT SHALL BE DRIVEN TO A DEPTH OF NOT LESS THAN 8 FT EXCEPT THAT, WHERE ROCK BOTTOM IS ENCOUNTERED, THE ELECTRODE SHALL BE DRIVEN AT AN OBLIQUE ANGLE NOT TO EXCEED 45 DEGREES FROM THE VERTICAL OR, WHERE ROCK BOTTOM IS ENCOUNTERED AT AN ANGLE UP TO 45 DEGREES, THE ELECTRODE SHALL BE PERMITTED TO BE BURIED IN A TRENCH THAT IS AT LEAST 30 IN. DEEP.

GROUNDING SYMBOLS

—— G ——	PROPOSED #2/0 BARE TINNED, SOLID COPPER CONDUCTOR (UNLESS OTHERWISE NOTED)
	PROPOSED GROUND BAR
●	PROPOSED MECHANICAL GROUNDING CONNECTION
■	PROPOSED EXOTHERMIC GROUNDING CONNECTION
	PROPOSED 5/8"ø x 10'-0" COPPER CLAD STEEL GROUND ROD
	PROPOSED 5/8"ø x 10'-0" COPPER CLAD STEEL GROUND ROD WITH ACCESS



CONCRETE EQUIPMENT PAD

SCALE: N.T.S. | 1

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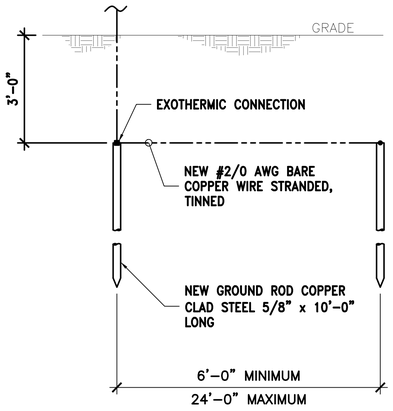
DATE: 05/11/2026 LICENSE NUMBER: 54189

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GROUNDING PLAN

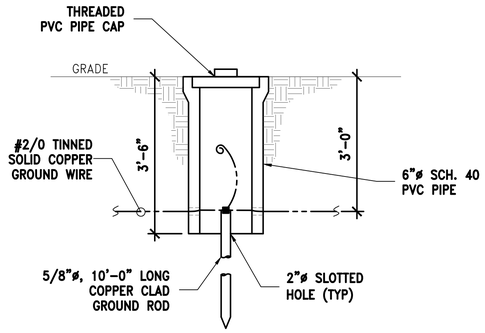
SHEET NUMBER: G-1 | REVISION: A

MN.1083.19POPDEL



GROUND ROD DETAIL

SCALE: N.T.S. | 5



GROUND ROD WITH ACCESS DETAIL

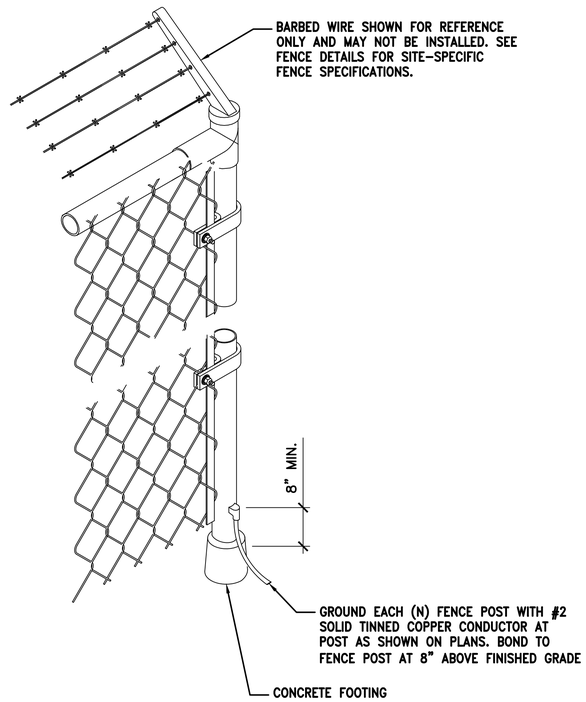
SCALE: N.T.S. | 3

DETAIL NOT USED

SCALE: NONE | 2

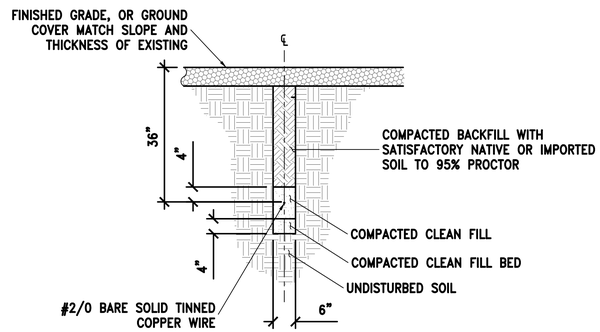
DETAIL NOT USED

SCALE: NONE | 6



FENCE POST GROUNDING DETAIL

SCALE: N.T.S. | 4



GROUND TRENCH DETAIL

SCALE: N.T.S. | 1

Intermountain Infrastructure Group
533 AIRPORT BLVD. SUITE 400
BURLINGAME, CALIFORNIA 94010, US

PROJECT INFORMATION:

MN.1083.19POPDEL
DELANO

9385 COUNTY ROAD 26
MAPLE PLAIN, MN 55359
HENNEPIN COUNTY

CURRENT ISSUE DATE:

04/22/26

ISSUED FOR:

PRELIMINARY

REV.:	DATE:	DESCRIPTION:	BY:
A	04/22/26	90% CD, ISSUED FOR REVIEW	VJ

PLANS PREPARED BY:

NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

CONSULTANT:

NETWORK CONNEX
7151 COLUMBIA GATEWAY DRIVE, SUITE A
COLUMBIA, MD 21046
OFFICE: (443) 367-0003

DRAWN BY:	CHK.:	APV.:
VJ	PS	NC

LICENSURE:

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:

NAME: ANDREW M. MILLER

DATE: 05/11/2026 LICENSE NUMBER: 54189

SHEET TITLE:

GROUNDING DETAILS

SHEET NUMBER: G-2 REVISION: A

MN.1083.19POPDEL

RESOLUTION NO. 78-26

CITY OF MINNETRISTA

RESOLUTION APPROVING A SITE PLAN FOR THE CONSTRUCTION OF 2 EQUIPMENT SHELTERS AND 2 GENERATORS AT 9385 COUNTY ROAD 26

WHEREAS, the City of Minnetrista is a municipal corporation, organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Minnetrista has adopted zoning and subdivision regulations, per chapter 5 of the Municipal Code, to promote the orderly, economic and safe development and utilization of land within the city; and

WHEREAS, a site plan review is required when an expansion or change in use is classified as a "major change" (25% or more increase in square footage of a project); and

WHEREAS, Zenanko Family LLC (the "Applicant") has made an application for site plan review for the installation of 2 equipment shelters for electrical equipment and 2 generators for backup power at 9385 County Road 26 (the "Property") and which is legally described on Exhibit A attached hereto; and

WHEREAS, on June 22, 2026, the Planning Commission reviewed the proposed site plan and, after consideration of the record before it, voted 7-0 in favor of recommending approval of the proposed site plan; and

WHEREAS, the City Council has reviewed the application as submitted and have made the following findings of fact:

1. Public utilities are an allowed use in the Agriculture Preserve Zoning District;
2. The proposed use does not have an effect upon the health, safety, and general welfare of the city regarding the factors of noise, glare, odor, electrical interferences, vibration, dust, or other nuisances;
3. The proposed use does not pose any discernable fire or safety hazards;
4. The proposed use does not change existing or anticipated traffic conditions or parking facilities on adjacent streets and land;
5. The proposed use does not have an effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, or character and integrity of the neighborhood;
6. The proposed use does not have any added impact on governmental facilities or services, including roads, sanitary sewer, water and police and fire;
7. The proposed use does not have an effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains, or soils; and
8. The request is consistent with the Minnetrista Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Minnetrista hereby approves the requested site plan for the installation of 2 equipment shelters for electrical

equipment and 2 generators for backup power at 9385 County Road 26, subject upon the following conditions:

1. The Applicant shall obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction prior to any construction; and
2. The Applicant shall be responsible for all fees incurred by the city in review of this application.

This resolution was adopted by the City Council of the City of Minnetrista on this the 20th day of July, 2026 by a vote of ___ Ayes and ___ Nays.

_____
Lisa Whalen, Mayor

ATTEST:

_____
Ann Meyerhoff, City Clerk

EXHIBIT A

Legal Description of 9385 County Road 26:

In Section 6, Township 117 North, Range 24 West of the 5th Principal Meridian, Hennepin County, Minnesota, the West 1/2 of the Southwest 1/4, and that part of the Southeast 1/4 of the SW 1/4 lying West of the following described line: Commencing at the southeast corner of Government Lot 6, in said Section 6; thence westerly along the southerly line of said Government Lot 6, a distance of 495.00 feet, to the point of beginning of the line to be described; thence south to a point on the South line of said Section 6, distant 495.00 feet West from the southeast corner of said Southeast Quarter of the Southwest Quarter and there terminating.

Abstract Property

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM

Subject:	**Ord No. 507 Amending City Code Related to Tobacco Sales and Business in the City**
Prepared By:	**Sarah Sonsalla, City Attorney** **David Abel, Community Development Director**
Meeting Date:	**July 20, 2026**

Issue:
Proposed Ordinance Amending City Code Chapter 1405 regulating tobacco sales and tobacco-related businesses.

Overview:
The City Council recognized a need to update its tobacco regulations to keep pace with the recent changes in both federal and state laws. In 2025 an interim ordinance was adopted placing a moratorium on the establishments or expansion of tobacco shops. At the June 15th, 2026 Work Session the City Council reviewed a draft ordinance and directed staff to bring Ordinance NO. 507 forward for adoption.

The proposed ordinance repeals and replaces the existing tobacco licensing and regulation provisions in Chapter 1405 of the City Code. The ordinance substantially expands local regulations governing the sale of tobacco products, nicotine products, electronic delivery devices (vaping products), and tobacco-related devices within the City of Minnetrista.

The purpose of the ordinance is to strengthen local oversight of tobacco sales, reduce youth access to tobacco and nicotine products, regulate the location and operation of tobacco retailers, prohibit flavored tobacco products, and establish enhanced licensing, compliance, and enforcement standards.

Recommended City Council Action:
Motion to adopt Ordinance NO. 507 related to tobacco sales and business in the city.
Motion to adopt Res. No. 79-26 by title and summary for publications

ORDINANCE NO. 507

CITY OF MINNETRISTA
COUNTY OF HENNEPIN
STATE OF MINNESOTA

AN ORDINANCE AMENDING THE CITY CODE RELATED TO TOBACCO SALES AND BUSINESSES IN THE CITY OF MINNETRISTA

THE CITY COUNCIL OF THE CITY OF MINNETRISTA, MINNESOTA, HEREBY ORDAINS:

SECTION 1. Chapter XIV Section 1405 of City Code is hereby repealed and rewritten to read as follows:

1405.01. – Definitions

For the purposes of this chapter, the following terms shall have the meanings given to them:

Characterizing flavor means a distinguishable taste or aroma, other than the taste or aroma of tobacco, imparted either prior to or during consumption of a tobacco product. Characterizing flavors include, but are not limited to, menthol, mint, wintergreen, fruit, chocolate, vanilla, honey, candy, dessert, alcoholic beverage, herb, spice, or any other flavor. The existence of a characterizing flavor may be determined by the product's ingredients, labeling, packaging, advertising, marketing, or representations made by the manufacturer, distributor, or retailer.

Child-resistant packaging means packaging that meets the definition set forth in Code of Federal Regulations, Title 16, Section 1700.15(b), as amended from time to time, and that has been tested in accordance with Code of Federal Regulations, Title 16, Section 1700.20, as amended from time to time.

Compliance check means the system used by the City to investigate and ensure that persons licensed to sell tobacco products are complying with the requirements of this chapter. Compliance checks may involve the use of persons under twenty-one years of age who purchase or attempt to purchase tobacco products.

Licensed product means any tobacco product or tobacco-related device regulated by this chapter.

Retail establishment means any place of business where tobacco products or tobacco-related devices are sold or offered for sale to consumers.

Sampling means the distribution without charge or at nominal cost of a tobacco product or tobacco-related device, or the use of a tobacco product or tobacco-related device by a customer or prospective customer for the purpose of promoting the product.

Self-service display means the open display of tobacco products or tobacco-related devices in a manner that permits customer access to the products without the assistance or intervention of the

licensee or an employee of the licensee.

Tobacco product means any product containing, made from, derived from, or delivering tobacco, nicotine, synthetic nicotine, lobelia, or any other similar substance that can be used for human consumption through chewing, smoking, inhalation, absorption, dissolution, ingestion, snorting, sniffing, aerosolization, vaporization, or any other means. Tobacco product includes, but is not limited to, any device, cigarettes, cigars, pipe tobacco, hookahs, smokeless tobacco, nicotine pouches, electronic delivery devices, vapor products, synthetic nicotine products, and any component, part, accessory, cartridge, liquid, solution, or consumable associated with such products. Tobacco product does not include any product approved by the United States Food and Drug Administration for sale as a tobacco cessation product, tobacco dependence treatment, or other medical purpose and marketed solely for that approved purpose.

Tobacco-related device means any instrument, apparatus, equipment, component, accessory, or device designed, marketed, or intended for use in consuming, delivering, inhaling, vaporizing, aerosolizing, smoking, chewing, ingesting, or otherwise introducing a tobacco product into the human body. Tobacco-related devices include, but are not limited to, pipes, water pipes, hookahs, electronic delivery devices, vaporizing devices, cartridges, tanks, pods, atomizers, rolling papers, and similar products.

Electronic delivery device means any product containing any tobacco product that can be used for human consumption through the inhalation of aerosol or vapor from the product. Electronic delivery device includes, but is not limited to, devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipes, vape pens, mods, tank systems, pod systems, or under any other product name or descriptor. Electronic delivery device includes any component, part, or accessory of such product, whether or not marketed or sold separately. Electronic delivery device does not include any product approved or certified by the United States Food and Drug Administration for sale as a tobacco cessation product, tobacco dependence treatment, or other medical purpose and marketed solely for that approved purpose.

Tobacco shop means a retail establishment whose primary purpose is the sale of tobacco products or tobacco-related devices and in which the sale of other merchandise is merely incidental.

Vending machine means any mechanical, electronic, electrical, or other device that dispenses tobacco products or tobacco-related devices upon the insertion of money, tokens, cards, electronic payment, or other consideration directly into the machine by the purchaser.

Sale means any transfer, exchange, barter, gift, distribution, or offer for distribution of a tobacco product or tobacco-related device for consideration, including any exchange made in connection with the purchase of any other item or service.

1405.02. – License Requirements, Procedures, and Fees

Subd. 1. *License required.* No person shall keep for retail sale, sell at retail, offer for sale, or otherwise dispose of any licensed product at any place within the City without first obtaining a tobacco license pursuant to this chapter. No person shall sell, offer for sale, or otherwise distribute any licensed

product except as authorized by this chapter.

Subd. 2. *Separate license required for each location.* A separate tobacco license shall be obtained for each retail establishment at which licensed products are sold. No license issued under this chapter shall authorize the sale of licensed products at any location other than the location identified in the license application and approved by the City.

Subd. 3. *License display.* Every license issued pursuant to this chapter shall be conspicuously displayed at the licensed business location at all times and shall be exhibited to any authorized City official upon request.

Subd. 4. *Licenses nontransferable.* All licenses issued under this chapter are valid only on the premises for which the license was issued and only for the person or business entity to whom the license was issued. No license issued under this chapter may be transferred from one person to another person, from one business entity to another business entity, or from one location to another location.

Subd. 5. *Change in ownership or location.* Any change in ownership, business entity, or location shall require submission of a new application and approval of a new license by the City Council before the sale of licensed products may occur.

Subd. 6. *Fixed location businesses only.* No license shall be issued to a moveable place of business. Only fixed location businesses are eligible to be licensed.

Subd. 7. *License application and renewal requirements.*

(a) Application for a tobacco license under this chapter shall be made on a form prescribed by the City.
(b) The application shall contain the full name, residential address, business name, business address, telephone number, and email address of the applicant, all owners of the business, and the manager of the business, if applicable.
(c) The application shall identify the location of the building and a floor plan identifying the areas where licensed products will be stored, displayed, and sold, together with any other information reasonably required by the City to determine compliance with this chapter.
(d) The application shall identify the categories of licensed products proposed to be sold at the retail establishment, including tobacco products, tobacco-related devices, nicotine products, electronic delivery devices, and any other products regulated under this chapter.
(e) The application shall identify the kind of business to be conducted at the location and the name under which the business is conducted.
(f) The applicant shall execute all authorizations necessary to permit the City to conduct a criminal history background investigation and to verify information contained in the application.
(g) The applicant shall provide proof of insurance in such amounts and forms as may be required by the City from time to time.
(h) The applicant shall provide any additional information requested by the City that is reasonably necessary to determine whether the applicant qualifies for a license under this chapter.
(i) The applicant shall certify that the proposed business and all operations involving licensed products will comply with all applicable federal, state, county, and local laws, ordinances,

regulations, and licensing requirements.

(j) An incomplete, inadequate, untimely, untruthful, or prohibited application may be denied by the City and shall not authorize the sale of licensed products thereafter. Grounds for approval or denial are at the sole discretion of the City.

Subd. 8. *License fees.*

(a) The license fees required by this chapter shall be set forth in the City's fee schedule.
(b) No initial or renewal license shall be issued until the applicable license fee has been paid in full.
(c) All application fees, license fees, renewal fees, investigation fees, and background check fees are non-refundable regardless of whether the application is approved, denied, withdrawn, or abandoned.
(d) No license fee shall be prorated.
(e) The City may require payment of an investigation fee to recover the costs associated with reviewing and processing a license application.

Subd. 9. *License renewal*.

(a) A tobacco license shall be renewed annually in accordance with the requirements of this chapter.
(b) An application for renewal shall be submitted on a form prescribed by the City together with all required fees and supporting documentation.
(c) Applications for renewal shall be submitted not less than 30 days prior to expiration of the existing license, unless otherwise authorized by the City.
(d) The renewal application shall disclose any changes, including to ownership, management, business operations, product offerings, or other information previously submitted to the City.
(e) An incomplete, inadequate, untimely, untruthful, or prohibited renewal application may be denied by the City and shall not authorize the sale of licensed products thereafter. Grounds for approval or denial are at the sole discretion of the City.

1405.03. – Eligible Retailers and Location Restrictions

Subd. 1. *Eligible retailers.* Licenses issued pursuant to this chapter shall be limited to retail establishments whose principal business purpose is the sale of groceries, convenience items, gasoline, or other establishment if the City Council determines that the sale of licensed products is incidental to the principal business conducted at the premises. There shall be no licenses issued to individuals or businesses exclusively selling tobacco products or tobacco-related devices.

Subd. 2. *Proof of compliance.* Upon request of the City, a licensee shall provide records sufficient to demonstrate compliance with the revenue limitations established by this section.

Subd. 3. *Burden of proof.* The burden of establishing eligibility for licensure under this section shall rest upon the applicant.

Subd. 4. *Location restrictions*.

(a) No tobacco license shall be issued for any retail establishment located within 1,000 feet of any public or private elementary school, middle school, high school, charter school, or other

educational institution serving persons under 18 years of age.

(b) No tobacco license shall be issued for any retail establishment located within 1,000 feet of a licensed daycare facility, preschool, or child care center.

(c) No tobacco license shall be issued for any retail establishment located within 1,000 feet of a youth center, community center, recreational facility, or other facility primarily serving minors.

(d) No tobacco license shall be issued for any retail establishment located within 500 feet of property zoned or guided for residential use.

(e) No tobacco license shall be issued for any retail establishment located within 1,000 feet of another licensed tobacco retailer.

(f) No tobacco license shall be issued for any retail establishment located on City-owned property or within any building owned or operated by the City.

(g) Distances required by this section shall be measured in a straight line from the nearest property line of the proposed licensed premises to the nearest property line of the protected use.

1405.04. – Prohibited Tobacco Retailers

Subd. 1. *Tobacco shops prohibited.* No license shall be issued to, and no person shall operate, a tobacco shop within the City.

For purposes of this subdivision, a "tobacco shop" includes any retail establishment whose primary purpose is the sale of licensed products and in which the sale of other merchandise is merely incidental.

No license shall be issued to any retail establishment that derives more than 10 percent of its gross annual revenue from licensed products.

Subd. 2. *Circumvention prohibited.* No person shall establish, maintain, operate, or hold out a retail establishment in a manner intended to circumvent the prohibition on tobacco shops established by this section.

The City may consider the percentage of gross revenue derived from licensed products, the amount of floor area devoted to licensed products, the quantity of licensed products offered for sale, advertising, marketing, signage, and any other relevant factor in determining whether a business constitutes a tobacco shop.

Subd. 3. *Lounges prohibited.* Smoking lounges, hookah lounges, and vapor lounges are prohibited.

Subd. 4. *On-site consumption prohibited.* No licensee shall permit the smoking, vaping, inhaling, sampling, testing, or other consumption of licensed products on the licensed premises except as expressly authorized by state law.

1405.05. – Operational Requirements

(a) No person shall sell or give away licensed products to any person under 21 years of age. Licensees must verify by means of government-issued photographic identification that the

purchaser is at least 21 years of age. Verification is not required for a person over the age of 30. That the person appeared to be 30 years of age or older shall not constitute a defense to a violation of this chapter.

(b) Prior to completing any sale of a licensed product, the employee making the sale shall examine the purchaser's identification and verify that the identification reasonably appears to be valid and that the purchaser is legally entitled to purchase licensed products.

(c) Individuals employed by a person licensed under this chapter must be at least 18 years of age to sell licensed products.

(d) All licensed products shall be stored behind a sales counter, in a locked display case, or in another manner that prevents direct customer access except through the assistance of an employee.

(e) Every employee engaged in the sale of licensed products shall receive training regarding age verification requirements, prohibited sales, identification review procedures, and compliance with this chapter prior to independently selling licensed products.

(f) A licensee shall be responsible for all acts of the licensee's employees relating to the sale of licensed products occurring within the scope of employment.

(g) Each licensee shall maintain all records necessary to demonstrate compliance with this chapter, including employee training records, product invoices, and records requested by the City. Such records shall be maintained for a minimum of three years and shall be made available for inspection upon request.

1405.06. – Other Regulations

Subd. 1. *Electronic delivery devices and tobacco-related devices*. Any electronic delivery devices and tobacco-related devices shall be subject to all sections under this chapter.

Subd. 2. *Flavored tobacco products prohibited.* No person shall sell, offer for sale, distribute, or otherwise provide any flavored tobacco product, tobacco-related device, or electronic delivery device, or any such product with characterizing flavor, within the City.

Subd. 3. *Packaging and minimum requirements*.

(a) All licensed products required by law to be sold in child-resistant packaging shall be maintained and sold in such packaging.

(b) Any products regulated by this chapter must be sold in the original manufacturer packaging. No person shall sell any tobacco product removed from its original packaging.

Subd. 4. *Required warning signs*.

(a) Licensees shall prominently display signs stating that sales to persons under 21 years of age are prohibited.

(b) Licensees shall post signage advising customers that proof of age may be required.

(c) Licensees shall post notices required by the City regarding prohibited flavored tobacco products.

(d) By resolution, the City may require additional notices.

Subd. 5. *Product sampling prohibited*. No person shall distribute free samples of tobacco products.

Subd. 6. *Self-service displays and vending machines prohibited.* The sale or dispense of licensed products by means of self-service displays or a vending machine is prohibited. Licensed products shall be accessible only through the assistance of the licensee or an employee of the licensee.

Subd. 7. *Coupon, discount, and price promotion restrictions*.

(a) No person shall use, offer, accept, or redeem a coupon that provides a discount on the purchase price of a licensed product.
(b) No person shall engage in any pricing practice intended to reduce the consumer price of a licensed product through discounts, rebates, incentives, or similar means. No person shall offer, provide, or honor a buy-one-get-one-free or similar promotion involving licensed products.
(c) No person shall provide or redeem any rebate, reward, gift card, merchandise, or other item of value in connection with the sale of a licensed product.

Subd. 8. *Signage restrictions*.

(a) No sign put up for the purposes of advertising licensed products shall exceed six square feet in area.
(b) No more than one exterior tobacco-related sign shall be permitted on any building frontage.
(c) No tobacco-related sign shall contain flashing, blinking, moving, animated, or intermittent illumination.
(d) No sign or advertisement shall utilize cartoons, toys, youth-oriented imagery, or similar materials intended to appeal primarily to persons under 21 years of age.

Subd. 9. *Prohibited acts*.

(a) No person shall use false, altered, borrowed, or otherwise fraudulent identification to obtain licensed products.
(b) No person shall purchase or attempt to purchase licensed products on behalf of a person under 21 years of age.

1405.07. – Compliance Checks

Subd.1. *Investigations during application or renewal process*. The City may conduct such investigation of the applicant and the proposed business as it deems necessary to determine compliance with this chapter and other applicable laws.

Subd. 2. *Compliance checks authorized.* The City shall conduct compliance checks to investigate and ensure that persons licensed to sell licensed products are complying with the requirements of this chapter and applicable state law. The City, its law enforcement officers, and other authorized representatives shall have the authority to inspect all licensed premises to ensure compliance with this chapter.

Subd. 3. *Use of underage persons.* Compliance checks may involve persons under 21 years of age who purchase or attempt to purchase licensed products. Persons used in compliance checks shall be supervised by law enforcement officers or other authorized City personnel. Persons used for compliance checks shall accurately represent their age and shall not present false identification unless specifically authorized by law.

Subd. 4. *Frequency of compliance checks.* Compliance checks shall be conducted at least once annually at each licensed premises and may be conducted more frequently as determined by the City.

Subd. 5. *Additional investigations.* The City may conduct compliance checks, inspections, investigations, and enforcement activities for educational, research, training, investigative, or enforcement purposes relating to federal, state, or local laws regulating licensed products.

Subd. 6. *No advance notice required.* Compliance checks may be conducted with or without advance notice to the licensee.

Subd. 7. *Refusal prohibited.* No licensee, employee, or agent shall interfere with, obstruct, or refuse to cooperate with a compliance check conducted pursuant to this chapter.

Subd. 8. *Access to premises.* By accepting a license issued pursuant to this chapter, the licensee consents to reasonable inspections of the licensed premises during regular business hours.

Subd. 9. *Records inspection.* The licensee shall make available for inspection all records reasonably necessary to determine compliance with this chapter, including invoices, purchase records, training records, inventory records, and other documents relating to licensed products.

Subd. 10. *Product inspection.* The City may inspect, examine, photograph, copy, test, or otherwise review licensed products offered for sale or maintained on licensed premises to determine compliance with this chapter and applicable law.

Subd. 11. *Duty to cooperate.* A licensee and all employees shall cooperate with lawful inspections conducted pursuant to this chapter.

Subd. 12. *Failure to permit inspection.* Refusal to permit inspection of licensed premises, records, or products shall constitute a violation of this chapter and shall be grounds for suspension, revocation, or nonrenewal of a license, as well as other penalties in this chapter.

1405.07. – Violations and Penalties

Subd. 1. *Administrative violations*

(a) Noncompliance with any provision of this chapter or any condition of a license issued pursuant to this chapter is a violation.
(b) Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

Subd. 2. *Administrative penalties*

(a) Any licensee found to have violated this chapter, or whose employee shall have violated this chapter, shall be charged an administrative penalty of $200 for a first violation; $500 for a second offense at the same licensed premises within a 24-month period; and $750 for a third or subsequent offense at the same location within a 24-month period.
(b) Upon the third violation, the license will be suspended for a period of not less than 30

consecutive days. Upon a fourth violation, the license will be revoked for at least two consecutive years, after which the violation count restarts.

(c) Any licensee or individual subject to repeated violations shall be subject to increased enforcement action, including suspension or revocation of the license, in addition to administrative fines.

Subd. 3. *Enforcement*

(a) No penalty under this Section shall take effect until the licensee has received written notice of the alleged violation and has had an opportunity for a hearing before the City Council.

(b) Violations may be enforced through civil penalties, including administrative fines and license sanctions, as provided in this chapter.

(c) Nothing in this chapter shall prohibit the City from seeking prosecution as a misdemeanor for any alleged violation of this Chapter.

(d) The City may seek injunctive relief in district court to prevent ongoing or repeated violations of this chapter when such relief is necessary to protect the public health, safety, or welfare.

Subd. 4. *Exceptions*.

(a) Nothing in this chapter shall prevent the providing of tobacco products as part of a lawfully recognized religious, spiritual, or cultural ceremony; or as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice.

(b) Nothing in this chapter shall prohibit the lawful possession, use, or administration of any tobacco product when prescribed, recommended, or administered by a licensed health care professional for a bona fide medical purpose.

(c) Nothing in this chapter shall be construed to authorize or permit the sale of tobacco or tobacco products in violation of state or federal law, or to exempt commercial sales from the licensing, age verification, or other regulatory requirements of this chapter.

SECTION 2. This Ordinance shall take effect and be in force immediately after its passage and publication in accordance with applicable law.

Dated the ____th day of _____, 202__.

_____
Lisa Whalen, Mayor

ATTEST:

_____
Ann Meyerhoff, City Clerk

RESOLUTION NO. 79-26

CITY OF MINNETRISTA

RESOLUTION AUTHORIZING PUBLICATION OF ORDINANCE NO. 507 BY TITLE AND SUMMARY

WHEREAS, the city of Minnetrista (the "City") is a municipal corporation organized and existing under the laws of Minnesota; and

WHEREAS, the city council of the city of Minnetrista has adopted Ordinance No. 507, an ordinance amending Minnetrista City Code Chapter XIV by amending Section 1405; and

WHEREAS, Minnesota Statutes, § 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the ordinance is 10 pages in length; and

WHEREAS, the city council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Minnetrista that the city clerk shall cause the following summary of Ordinance No. 507 to be published in the official newspaper in lieu of the entire ordinance:

Public Notice

The city council of the city of Minnetrista has adopted Ordinance No. 507, an ordinance amending Minnetrista City Code Chapter XIV Section 1405 by repealing and rewriting it. The amendment repeals and replaces the existing tobacco licensing and regulation provisions in Chapter 1405 of City Code. The full text of Ordinance No. 507 is available for inspection at Minnetrista city hall during regular business hours and is available on the city's website.

_____
Ann Meyerhoff, City Clerk

BE IT FURTHER RESOLVED by the city council of the city of Minnetrista that the city clerk keep a copy of the ordinance in her office at city hall for public inspection and that she post a full copy of the ordinance in a public place within the city.

The resolution was adopted by the city council of the city of Minnetrista on this 20th day of July, 2026, by a vote of ____ ayes and ____ nays.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk

CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: Item # Accept a grant agreement and authorize the purchase of two (2) night vision monoculars and two (2) mounting systems.

Prepared By: **Craig Squires, Director of Public Safety**

Meeting Date: **July 20th 2026**

The Minnetrista Public Safety Department (MPSD) has applied for a grant to purchase two (2) TNVC TN/PVS-14 night vision monoculars and mounting systems. The grant agreement is between Hennepin County, on behalf of Hennepin County Emergency Management Services, and the City of Minnetrista.

The grant award will not exceed $8,418, which was the quoted cost for the equipment at the time of application. The final cost may vary slightly due to inflation or vendor pricing adjustments.

MPSD has identified a need for night vision monoculars to support both tactical operations and search-and-rescue missions. These devices will enhance officers' ability to locate missing persons, identify suspects, conduct surveillance and observation activities without the use of visible lighting, and assess terrain and structures in low-light environments. The equipment will also improve officer safety by allowing personnel to navigate challenging terrain without relying solely on artificial lighting, reducing the risk of trips, falls, and other injuries.

Night vision capabilities are particularly valuable in Minnetrista due to the city's numerous rural areas with limited ambient lighting. Additionally, power outages and other emergencies can create low-light conditions even in more developed neighborhoods, making this equipment a useful resource for public safety operations throughout the city.

The proposed monoculars are observation devices only and do not record, store, or retain any images or data. Their intended purpose is to improve officer safety and operational effectiveness while enhancing the department's ability to respond to incidents in low-light conditions.

Acceptance of this grant will allow the City to acquire this equipment at little to no cost to local taxpayers while enhancing the department's ability to serve and protect the community.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

The agreement was reviewed by the Minnetrista City Attorney. If approved this agreement will be sent to City officials for electronic signatures.

Staff recommends that the City Council accept the grant and authorize the purchase of two (2) night vision monoculars and two (2) mounting systems.

Recommended City Council Action: Staff recommends that the City Council accept the grant and authorize the purchase of two (2) night vision monoculars and two (2) mounting systems.

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No
Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No
Explain:

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

TNVC
TACTICAL NIGHT VISION COMPANY

Quote

QUOTE #: Q-003059
DATE: 01/27/2026

1050 Nevada Street, Suite 405
Redlands, CA 92374
909-796-7000 sales@tnvc.com www.tnvc.com

BILL TO: Minnetrista Public Safety Department
7651 County Road 110W
Minnetrista, MN 55364

SHIP TO: Minnetrista Public Safety Department
7651 County Road 110W
Minnetrista, MN 55364

REFERENCE #	SHIPPING METHOD	PAYMENT TERMS	EXPIRES
		Net 30	02/26/2026

ITEM #	QTY	DESCRIPTION	UNIT PRICE	AMOUNT
TNVC-PVS14-ESA-HP-BLK	2	TNVC PVS-14, Gen3 Elbit Systems of America, Hand Select, Filmed White Phosphor, Black. Basic kit includes: Tube data record, TNV/PVS-14, TNVC Cleaning Kit, USGI bayonet j-arm, pinhole lens cap, sacrificial lens, demist shield. TNVC Lifetime Limited Warranty	$3,699.00	$7,398.00
WLCX-L4G11-ARMY-B	2	Wilcox L4 G11 Mount w/ Horn Interface for AN/PVS-7B(D) and AN/PVS-14 USGI J-Arm (NON-BREAKAWAY) - Black 28300G11-B	$470.00	$940.00
UPS Ground	1	UPS Ground	$80.00	$80.00
			Subtotal	**$8,418.00**
			Sales Tax	**$0.00**
			Total	**$8,418.00**

New Banking info as of December 1, 2025
Bank: CalPrivate Bank
Bank ABA: 122244029
Account Number: 00530050
Beneficiary Bank Address:
9404 Genesee Ave Suite 100, La Jolla, CA 92037
Beneficiary's Name: TNVC Inc.
Beneficiary's Address:
1050 Nevada St # 405, Redlands, CA 92374

GRANT AGREEMENT

This Grant Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487, on behalf of the Hennepin County Emergency Management Services, 1600 Prairie Drive, Medina, Minnesota 55340 ("COUNTY"), and City of Minnetrista, 7701 County Road 110 West, Minnetrista, Minnesota 55364, a government entity ("GRANTEE").

The parties agree as follows:

1. TERM AND AMOUNT OF GRANT

This Agreement shall commence following execution by all parties. GRANTEE shall complete all Grant Requirements, as defined below, and submit all required documentation on or before December 31, 2026, unless this Agreement is terminated earlier in accordance with the provisions herein.

In accordance with the provisions herein, COUNTY's total payments to GRANTEE under this Agreement shall not exceed Eight Thousand Four Hundred Eighteen Dollars ($8,418) ("Grant Funds").

2. GRANT REQUIREMENTS

GRANTEE shall purchase two night vision optics with mounts ("Grant Requirements"). Purchase is more fully described in Attachment A Scope of Work.

If the source or partial source of funds under this Agreement is from federal or state monies or from a federal, state or other grant source, COUNTY and GRANTEE are bound by and shall comply with applicable law, rules, regulations, applicable documentation, and any other COUNTY directives relating to the source and utilization of such funds, which may include reallocation of funds at COUNTY's sole discretion, and, as applicable, the Federal Award Contract Provisions Addendum attached hereto as Attachment B.

If GRANTEE is a "subrecipient" as defined by 2 CFR § 200.330, GRANTEE shall comply with the Federal Compliance Addendum, attached hereto as Attachment C.

3. GRANT FUNDS DISBURSEMENT

Upon completion of the Grant Requirements, GRANTEE shall invoice COUNTY for allowable costs and payments actually incurred by GRANTEE in performance of the Grant Requirements. GRANTEE shall also submit receipts and other supporting documentation related to the Grant Requirements.

The final invoice and all supporting documentation shall be submitted no later than thirty (30) days after the expiration of this Agreement.

Upon COUNTY's validation of an invoice and any supporting documentation or certifications, COUNTY shall pay invoiced and validated Grant Funds directly to GRANTEE within thirty (30) days.

Unless the parties otherwise agree, COUNTY shall have no obligation to reimburse or pay GRANTEE any amount: (i) for any expenditures, costs, or expenses incurred prior to the commencement date stated in Section 1 of this Agreement; or (ii) for any expenditures, costs, or expenses that the COUNTY determines are not directly related to the Grant Requirements.

If GRANTEE's expenditures, costs, and expenses associated with its project and/or the Grant Requirements exceed the Grant Funds, GRANTEE shall be solely responsible for payment of those amounts without reimbursement by COUNTY.

COUNTY may withhold from any payment due to GRANTEE any amount which is due and owing COUNTY under this or any other agreement between the parties due to overpayment or as a result of an audit.

Email invoices to OBF.Internet@hennepin.us or send to the following central invoice receiving address supplied by COUNTY: PO Box 1388, Minneapolis, MN 55440.

4. PARTY RELATIONSHIP

A. GRANTEE shall select the means, method, and manner of performing Grant Requirements. Nothing is intended nor should be construed as creating or establishing any relationship, besides that of grantor and grantee, between the parties. GRANTEE is not COUNTY's vendor, contractor, agent, representative, or employee for any purpose. GRANTEE shall secure at its own expense all personnel and resources required in completing Grant Requirements under this Agreement. GRANTEE's personnel and/or subcontractors engaged to perform any activities under this Agreement will have no contractual relationship with COUNTY and will not be considered employees of COUNTY.

B. If GRANTEE enters into any agreement with any entity to provide goods or services related to GRANTEE's performance of the Grant Requirements, GRANTEE shall memorialize that relationship with a written and duly executed agreement with said entity. That agreement will include, at minimum, the following provisions:

(i) Neither GRANTEE nor the engaged entity is acting as agent(s) for the County of Hennepin, State of Minnesota;
(ii) The parties expressly agree that the County of Hennepin, State of Minnesota, is not a party to their agreement; and
(iii) The County of Hennepin, State of Minnesota is not responsible or liable for any duty or obligation under their agreement, including but not limited to paying any amount whatsoever under the agreement.

5. NON-DISCRIMINATION

In accordance with COUNTY's policies against discrimination, GRANTEE shall not exclude any person nor prohibit their participation in or the benefits of any program, service or activity related to this Agreement on the grounds of any protected status or class, including but not limited to race, color, creed, religion, national origin, sex, gender expression, gender identity, age, disability, marital status, sexual orientation, or public assistance status. No person who is protected by applicable law against discrimination shall be subjected to discrimination.

6. INDEMNIFICATION

A. Each party shall be liable for its own acts and the results thereof to the extent provided by law, and shall defend, indemnify, and hold harmless each other (including their present and former officials, officers, agents, employees, volunteers, and subcontractors), from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, resulting directly or indirectly from any act or omission of the party, anyone directly or indirectly employed by it, and/or anyone for whose acts and/or omissions it may be liable, in the performance or failure to perform its obligations under this Agreement. Except for state agencies, each party's liability shall be governed by the provisions of Minnesota Statutes, chapter 466 and other applicable law. The liability of state agencies shall be governed by the provisions of Minnesota Statutes, section 3.736 and other applicable law.

B. Duty to Notify: PROVIDER shall promptly notify COUNTY of any demand, claim, action, cause of action or litigation brought against PROVIDER, its employees, officers, agents or subcontractors, which arises out of the services described in this Agreement. PROVIDER shall also notify COUNTY whenever PROVIDER has a reasonable basis for believing that PROVIDER and/or its employees, officers, agents or subcontractors, and/or COUNTY, might become the subject of a demand, claim, action, cause of action, administrative action, criminal arrest, criminal charge or litigation arising out of and/or related to the services described in this Agreement.

7. INSURANCE

Each party warrants that it has purchased insurance or a self-insurance program sufficient to meet its liability obligations and, at a minimum, to meet the maximum liability limits of Minnesota Statutes Chapter 466. This provision shall not be construed as a waiver of any immunity from liability under Chapter 466 or any other applicable law.

8. DUTY TO NOTIFY

GRANTEE shall promptly notify COUNTY of any demand, claim, action, cause of action or litigation brought against GRANTEE, its employees, officers, agents or

subcontractors, which arises out of this Agreement. GRANTEE shall also notify COUNTY whenever GRANTEE has a reasonable basis for believing that GRANTEE and/or its employees, officers, agents or subcontractors, and/or COUNTY, might become the subject of a demand, claim, action, cause of action, administrative action, criminal arrest, criminal charge or litigation arising out of this Agreement.

9. DATA, SYSTEMS, AND INTELLECTUAL PROPERTY

A. GRANTEE, its officers, agents, owners, partners, employees, volunteers and subcontractors shall, to the extent applicable, abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13 (MGDPA) and all other applicable law, rules, regulations and orders relating to data or the privacy, confidentiality or security of data. For clarification and not limitation, COUNTY hereby notifies GRANTEE that the requirements of Minnesota Statutes section 13.05, subd. 11, apply to this Agreement. GRANTEE shall promptly notify COUNTY if GRANTEE becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA or other data, data security, privacy or confidentiality laws, and shall also comply with the other requirements of this Section.

Classification of data, including trade secret data, will be determined pursuant to applicable law and, accordingly, merely labeling data as "trade secret" by GRANTEE does not necessarily make the data protected as such under any applicable law.

B. In addition to the foregoing MGDPA and other applicable law obligations, GRANTEE shall comply with the following duties and obligations regarding County Data and County Systems (as each term is defined herein). As used herein, "County Data" means any data or information, and any copies thereof, created by GRANTEE or acquired by GRANTEE from or through COUNTY pursuant to this Agreement, including but not limited to handwriting, typewriting, printing, photocopying, photographing, facsimile transmitting, and every other means of recording any form of communication or representation, including electronic media, email, letters, works, pictures, drawings, sounds, videos, or symbols, or combinations thereof.

If GRANTEE has access to or possession/control of County Data, GRANTEE shall safeguard and protect the County Data in accordance with generally accepted industry standards, all laws, and all then applicable COUNTY policies, procedures, rules and directions. To the extent of any inconsistency between accepted industry standards and such COUNTY policies, procedures, rules and directions, GRANTEE shall notify COUNTY of the inconsistency and follow COUNTY direction. GRANTEE shall immediately notify COUNTY of any known or suspected security breach or unauthorized access to County Data, then comply with all responsive directions provided by COUNTY. The foregoing shall

not be construed as eliminating, limiting or otherwise modifying GRANTEE's indemnification obligations herein.

C. INTENTIONALLY OMITTED

D. Upon expiration or termination of this Agreement:

(1) At the discretion of COUNTY and as specified in writing by the Grant Manager, GRANTEE shall deliver to the Grant Manager all County Data so specified by COUNTY.

(2) COUNTY shall have full ownership and control of all such County Data. If COUNTY permits GRANTEE to retain copies of the County Data, GRANTEE shall not, without the prior written consent of COUNTY or unless required by law, use any of the County Data for any purpose or in any manner whatsoever; shall not assign, license, loan, sell, copyright, patent and/or transfer any or all of such County Data; and shall not do anything which in the opinion of COUNTY would affect COUNTY's ownership and/or control of such County Data.

(3) Except to the extent required by law or as agreed to by COUNTY, GRANTEE shall not retain any County Data that are confidential, protected, privileged, not public, nonpublic, or private, as those classifications are determined pursuant to applicable law. In addition, GRANTEE shall, upon COUNTY's request, certify destruction of any County Data so specified by COUNTY.

10. RECORDS – AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes section 6.551, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of GRANTEE and involve transactions relating to this Agreement. GRANTEE shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration or termination.

11. SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS

A. GRANTEE binds itself, its partners, successors, assigns and legal representatives to COUNTY for all covenants, agreements and obligations herein.

B. GRANTEE shall not assign, transfer or pledge this Agreement and/or the performance of the Grant Requirements, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of

COUNTY. A consent to assign shall be subject to such conditions and provisions as COUNTY may deem necessary, accomplished by execution of a form prepared by COUNTY and signed by GRANTEE, the assignee and COUNTY. Permission to assign, however, shall under no circumstances relieve GRANTEE of its liabilities and obligations under the Agreement.

12. MERGER, MODIFICATION AND SEVERABILITY

A. The entire Agreement between the parties is contained herein and supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.

GRANTEE and/or COUNTY are each bound by its own electronic signature(s) on this Agreement, and each agrees and accepts the electronic signature of the other party.

B. Any alterations, variations or modifications of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties. Except as expressly provided, the substantive legal terms contained in this Agreement, including but not limited to Indemnification, Insurance, Merger, Modification and Severability, Default and Termination, or Minnesota Law Governs may not be altered, varied, modified or waived by any change in project scope, specifications, or other document.

C. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

13. DEFAULT AND TERMINATION

A. This Agreement may be terminated with or without cause by COUNTY upon thirty (30) days' written notice, including but not limited to failure of the GRANTEE to perform Grant Requirements or failure of the Grant Requirements to promote a public purpose. Additionally, failure to comply with the terms of this Agreement shall be just cause for COUNTY to delay payment of Grant Funds until GRANTEE's compliance. In the event of a decision to withhold Grant Funds, COUNTY shall furnish prior written notice to GRANTEE.

B. COUNTY may immediately terminate this Agreement if GRANTEE, or any GRANTEE directors, employees, or other personnel are convicted of a criminal offense relating to any COUNTY, State of Minnesota, or federal grant.

C. Notwithstanding any provision of this Agreement to the contrary, GRANTEE shall remain liable to COUNTY for damages sustained by COUNTY by virtue of any breach of this Agreement by GRANTEE.

D. The above remedies shall be in addition to any other right or remedy available to COUNTY under this Agreement, law, statute, rule, and/or equity.

E. COUNTY's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.

F. If this Agreement expires or is terminated, with or without cause, by either party, at any time, GRANTEE shall not be entitled to any Grant Funds except for reimbursements duly invoiced for completed Grant Requirements pursuant to this Agreement.

G. Upon written notice, COUNTY may immediately suspend or terminate this Agreement in the event any of the following occur: (i) COUNTY does not obtain anticipated funding from an outside source for this project; (ii) funding for this project from an outside source is withdrawn, frozen, shut down, is otherwise made unavailable or COUNTY loses the outside funding for any other reason; or (iii) COUNTY determines, in its sole discretion, that funding is, or has become, insufficient. COUNTY is not obligated to pay for any Grant Funds related to the performance of any Grant Requirements occurring after the notice and effective date of the suspension or termination. In the event COUNTY suspends or terminates this Agreement pursuant to this paragraph, COUNTY shall pay any Grant Funds already invoiced by GRANTEE prior to the notice of suspension or termination, if those costs and supporting documentation are validated by COUNTY, except that COUNTY shall not be obligated to pay any Grant Funds as or for penalties, early termination fees, charges, time and materials for Grant Requirements not already invoiced.

H. GRANTEE has an affirmative obligation, upon written notice by COUNTY that this Agreement may be suspended or terminated, to follow reasonable directions by COUNTY, or absent directions by COUNTY, to exercise a fiduciary obligation to COUNTY, before incurring or making further costs, expenses, obligations or encumbrances arising out of or related to this Agreement.

14. SURVIVAL OF PROVISIONS

Provisions that by their nature are intended to survive the term or termination of this Agreement do survive such term or termination. Such provisions include but are not limited to: PARTY RELATIONSHIP; INDEMNIFICATION; INSURANCE; DUTY TO NOTIFY; DATA, SYSTEMS, AND INTELLECTUAL PROPERTY; RECORDS-

AVAILABILITY/ACCESS; DEFAULT AND TERMINATION; MEDIA OUTREACH; and MINNESOTA LAW GOVERNS.

15. GRANT MANAGER

Claire Psarouthakis or successor, ("Grant Manager"), shall manage this Agreement on behalf of COUNTY and serve as liaison between COUNTY and GRANTEE.

Craig Squires, csquires@ci.minnetrista.mn.us, shall manage the Agreement on behalf of GRANTEE. GRANTEE may replace such person but shall immediately give written notice to COUNTY of the name, phone number and email (if available) of such substitute person and of any other subsequent substitute person.

16. COMPLIANCE AND NON-DEBARMENT CERTIFICATION

A. GRANTEE shall comply with all applicable law, funding sources, regulations, rules and ordinances currently in force or later enacted.

B. GRANTEE certifies that it is not prohibited from doing business with either the federal government or the state of Minnesota as a result of debarment or suspension proceedings. GRANTEE shall immediately notify COUNTY if GRANTEE is debarred or suspended during the term of this Agreement.

17. NOTICES

Unless the parties otherwise agree in writing, any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail. Notices to COUNTY shall be sent to the County Administrator with a copy to the originating COUNTY department at the addresses given in the opening paragraph of this Agreement. Notice to GRANTEE shall be sent to the address stated in the opening paragraph of this Agreement or to the address stated in GRANTEE's Form W-9 provided to COUNTY.

18. CONFLICT OF INTEREST

GRANTEE affirms that to the best of GRANTEE's knowledge, GRANTEE's involvement in this Agreement does not result in a conflict or potential conflict of interest with any party or entity which may be affected by the terms of this Agreement. Should any conflict or potential conflict of interest become known to GRANTEE, GRANTEE shall immediately notify COUNTY of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and advise COUNTY whether GRANTEE will or will not resign from the other engagement or representation. A conflict or potential conflict may, in COUNTY's discretion, be cause for termination of this Agreement.

19. MEDIA OUTREACH

The parties shall cooperatively and collaboratively develop any grant-related marketing which may include but is not limited to: permanent or temporary plaques or signs, news releases, public announcements, social media posts, video, civic opportunities, logos and community events. GRANTEE shall not unreasonably refuse or withhold participation from any COUNTY initiated marketing project, plan or strategy.

GRANTEE shall provide advance copy of the any independently developed messaging and marketing materials regarding the Grant Requirements or overall project to COUNTY for review and approval. COUNTY may, in its sole discretion, reject any proposed marketing if COUNTY determines the proposed marketing does not reflect the spirit or intent of this Agreement or is otherwise contrary to COUNTY's best interests.

For clarification and not limitation, all Outreach shall be approved by COUNTY, by and through its Public Relations Officer or their designee(s), prior to publication or release. As used herein, the term "Outreach" shall mean all media, social media, news releases, external facing communications, advertising, marketing, promotions, client lists, civic/community events or opportunities, and/or other forms of outreach created by, or on behalf of, GRANTEE: (i) that reference or otherwise use the term "Hennepin County" or any derivative thereof in relation to this Grant Agreement or the Grant Requirements performed hereunder; or (ii) that directly or indirectly relate to, reference, or concern the County of Hennepin, this Agreement, the Grant Requirements performed hereunder, or COUNTY personnel, including but not limited to COUNTY employees and elected officials.

20. MINNESOTA LAWS GOVERN

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, state of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the state of Minnesota.

21. PERSONAL PROPERTY TAX, PROPERTY TAX, AND INCOME TAX

A. GRANTEE affirms that it and its officers have paid all Hennepin County personal property taxes and property taxes due on all of its Hennepin County properties for taxes owed on or before the date of the execution of this Agreement. If COUNTY finds that property taxes have not been paid by GRANTEE, GRANTEE's owners, or GRANTEE's board of directors (if any), COUNTY may refuse to disburse Grant Funds or require the return of all or part of the Grant Funds already disbursed.

B. GRANTEE acknowledges that Grant Funds may be subject to federal and/or state or local taxes. Except as part of a tax-specific outreach program, COUNTY cannot provide tax advice and encourages GRANTEE to consult with a professional tax advisor.

COUNTY ADMINISTRATOR APPROVAL

COUNTY OF HENNEPIN
STATE OF MINNESOTA

Reviewed for COUNTY by
the County Attorney's Office:

{{Sig_es_:signer3:signature}}
{{userstamp3_es_:signer3:stamp}}

By:

{{Sig_es_:signer5:signature}}
{{userstamp5_es_:signer5:stamp}}

Reviewed for COUNTY by:

{{Sig_es_:signer4:signature}}
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Document Assembled by:

{{Sig_es_:signer1:signature}}
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{{Exh_es_:signer1:attachment:label("Attachments")}}

GRANTEE

GRANTEE warrants that the person who executed this Agreement is authorized to do so on behalf of GRANTEE as required by applicable articles, bylaws, resolutions or ordinances.*

By:

{{Sig_es_:signer2:signature}}

{{userstamp2_es_:signer2:stamp}}
{{ ttl_es_:signer2:title}}

*GRANTEE represents and warrants that it has submitted to COUNTY all applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. Documentation is not required for a sole proprietorship.

ATTACHMENT A: Scope of Work

Supporting equipment costs for law enforcement agencies is part of COUNTY's activities through an Urban Area Security Initiative grant.

GRANTEE shall purchase two night vision optics with mounts ("Grant Requirements").

This purchase of equipment supports GRANTEE with security measure responsibilities for high profile events, critical infrastructure sites and soft target/crowded places during Department of Homeland Security declared alerts or when credible threat intelligence or advisories are received from State and Federal partners such as the Department of Homeland Security, the Minnesota Fusion Center, and the Federal Bureau of Investigation.

ATTACHMENT B: Federal Award Contract Provisions Addendum

This Federal Award Contract Provisions Addendum is attached and incorporated into the foregoing agreement (the "Agreement").

Unless otherwise defined herein, all capitalized terms shall have the meaning ascribed in the Agreement. Additionally, the term "contract" shall mean the "Agreement"; the terms "contractor", "Contractor", and "CONTRACTOR" shall mean the party identified as "CONTRACTOR" or "GRANTEE" in the Agreement; and the terms "APPLICANT" and "COUNTY" shall mean the COUNTY OF HENNEPIN, STATE OF MINNESOTA. Citations included throughout this Addendum are for guidance and not determinative.

The provisions below may be applicable pursuant to (i) applicable federal law, including 2 C.F.R., Part 200, Appendix II (see, especially, 2 C.F.R. §200.327); (ii) COUNTY's application of federal awards to this transaction; and/or (iii) the nature and cost of the transaction.

In addition to CONTRACTOR's compliance with applicable provisions, CONTRACTOR shall ensure that its subcontractors or other parties performing on CONTRACTOR's behalf comply with the applicable provisions and confirm the same with necessary provisions in its subcontracts.

1) Remedies.

   The remedy provisions in the Agreement shall apply.

2) Termination For Cause and/or For Convenience.

   The termination provisions in the Agreement shall apply.

3) Equal Employment Opportunity.

   During the performance of this contract, the contractor agrees as follows:

   A. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

      Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment,

notices to be provided setting forth the provisions of this nondiscrimination clause.

B. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

C. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

D. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

E. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

F. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

G. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24,

1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

H. The contractor will include the portion of the sentence immediately preceding paragraph A and the provisions of paragraphs A through H, of this subsection, in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The APPLICANT further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: provided, that if the APPLICANT so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The APPLICANT agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The APPLICANT further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the APPLICANT agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part the federal award associated with this Agreement (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred

until satisfactory assurance of future compliance has been received from such APPLICANT; and refer the case to the Department of Justice for appropriate legal proceedings.

4) Davis-Bacon Act.

A. All transactions regarding this contract shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable. The contractor shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable.

B. Contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.

C. Additionally, contractors are required to pay wages not less than once a week.

5) Copeland Anti-Kickback Act.

A. Contractor. The contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

B. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as federal agencies awarding funds to COUNTY, which funds are used by COUNTY in association with this Agreement, may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

C. Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

6) Contract Work Hours and Safety Standards Act.

A. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

B. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph A of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph A of this section, in the sum of $26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph A of this section.

C. Withholding for unpaid wages and liquidated damages. The U.S. Department of Homeland Security or such other applicable agency shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph B of this section.

D. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs A through D of this subsection and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs A through D of this subsection.

7) Rights to Inventions Made Under a Contract or Agreement.

The parties shall comply with the requirements of 37 CFR Part 401.

8) Clean Air Act and the Federal Water Pollution Control Act.

A. Clean Air Act.

(1) The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

(2) The contractor agrees to report each violation to COUNTY and understands and agrees that COUNTY will, in turn, report each violation as required to assure notification to the federal agencies awarding funds to COUNTY, which funds are used by COUNTY in association with this Agreement, and the appropriate Environmental Protection Agency Regional Office.

(3) The contractor agrees to include these requirements in each subcontract hereunder that exceeds $150,000.

B. Federal Water Pollution Control Act.

(1) The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

(2) The contractor agrees to report each violation to COUNTY and understands and agrees that COUNTY will, in turn, report each violation as required to assure notification to the federal agencies awarding funds to COUNTY, which funds are used by COUNTY in association with this Agreement, and the appropriate Environmental Protection Agency Regional Office.

(3) The contractor agrees to include these requirements in each subcontract hereunder that exceeds $150,000.

9) Debarment and Suspension.

A. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

B. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

C. This certification is a material representation of fact relied upon by COUNTY. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to COUNTY, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

D. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and

throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

10) Byrd Anti-Lobbying Amendment.

Contractors who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

If applicable, contractors must sign and submit to the non-federal entity the certification found in APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING.

11) Procurement of Recovered Materials.

A. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—

(1) Competitively within a timeframe providing for compliance with the contract performance schedule;
(2) Meeting contract performance requirements; or
(3) At a reasonable price.

B. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program.

C. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

12) Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment.

A. Contractor is prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(a) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(b) Telecommunications or video surveillance services provided by such entities or using such equipment.

(c) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

B. In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

C. See Public Law 115-232, section 889 for additional information.

D. See also § 200.471.

13) Domestic preferences for procurements.

A. Contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subcontracts including all contracts and purchase orders for work or products under this contract.

B. For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

14) Partnerships with Faith-Based and Neighborhood Organizations (Executive Order 14015, Feb. 14, 2021; Federal Register, Vol. 89, No. 43)

A. A faith-based organization that participates in this program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law.

B. A faith-based organization may not use direct Federal financial assistance from Hennepin County and/or the federal government to support or engage in any explicitly religious activities except when consistent with the Establishment Clause and any other applicable requirements. An organization, business, non-profit organization, partnership, limited liability corporation or partnership, corporation, individual, or other entity receiving Federal financial assistance also may not, in providing services funded by Hennepin County and/or the federal government, or in their outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

C. All organizations receiving federal money through Hennepin County to provide social services shall provide the following notice to beneficiaries of the protections listed herein:

Name of Organization:

Name of Program:

Contact Information for Federal Grant Program Office (name, phone number, and email address, if appropriate):

Because this program is supported in whole or in part by financial assistance from the Federal Government, we are required to let you know that:

(1) We may not discriminate against you on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice;

(2) We may not require you to attend or participate in any explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) that may be offered by our organization, and any participation by you in such activities must be purely voluntary;

(3) We must separate in time or location any privately funded explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) from activities supported with direct Federal financial assistance;

(4) You may report violations of these protections, including any denials of services or benefits by an organization, by contacting or filing a written complaint with the grant program office using the contact information set forth above; and

(5) If you would like to seek information about whether there are any other federally funded organizations that provide these kinds of services in our area, please use the contact information set forth above.

This written notice must be given to you before you enroll in the program or receive services from the program, unless the nature of the service provided or exigent circumstances make it impracticable to provide the actual service. In such an instance, this notice must be given to you at the earliest available opportunity.

ATTACHMENT C: SUBRECIPIENT COMPLIANCE ADDENDUM

SUBRECIPIENT shall comply with the Single Audit Act, OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). SUBRECIPIENT shall maintain a system of internal control over all programs in order to demonstrate compliance with the Single Audit Act, Uniform Guidance and other pertinent laws and regulations. SUBRECIPIENT shall respond to audit findings, questioned costs or other compliance measures issues which may include taking requisite corrective action, executing necessary documents and other requirements.

If SUBRECIPIENT is a nonprofit organization, SUBRECIPIENT's signature on this Agreement assures and certifies it has met federal, state and local requirements regarding SUBRECIPIENT's financial management system.

SUBRECIPIENT is hereby notified of the following Federal Award Identification Information:

1. Subrecipient name (which must match registered name in SAM.gov): City of Minnetrista
2. Subrecipient's UEI number (see 2 CFR Part 25 UNIVERSAL IDENTIFIER AND SYSTEM FOR AWARD MANAGEMENT): P6CVKLAW2MA4
3. Unique Federal Award Identification Number (FAIN): EMW-2024-SS-05197
4. Federal Award Date (see § 200.39 Federal award date): 01/01/2025
5. Subaward Period of Performance Start and End Date: 01/01/2025 – 12/31/2026
6. Amount of Federal Funds Obligated by this action: 8,418.00
7. Total Amount of Federal Funds Obligated to the subrecipient: 8,418.00
8. Total Amount of the Federal Award: 77,526.00
9. Budget Approved by Hennepin County: $8,418
10. Total Approved Cost Sharing or Matching, when applicable:
11. Federal award project description, as statutory requirements for example Federal Funding Accountability and Transparency Act (FFATA): 2024 (UASI) Urban Area Security Initiative
12. Name of Federal awarding agency, pass-through entity (Hennepin County), and contact information for Hennepin County representative: Department of Homeland Security, Minnesota Department of Public Safety, Hennepin County Emergency Management (Eric Waage) 1600 Prairie Drive, Medina, MN 55340
13. ALN (Assistance Listing Number) and Grant Name; the pass-through entity must identify the dollar amount made available under each Federal award and the ALN at time of disbursement: CFDA/ALN: 97.067 Homeland Security Grant Program – Urban Area Security Initiative
14. Identification of whether the award is R&D: No

    R&D means Research and Development. OMB Uniform Grant Guidance defines "Research" as the systematic study directed toward fuller scientific knowledge or understanding of the subject studied. "Development" is defined as the systematic use of knowledge or understanding gained from research.

15. Indirect cost rate for the Federal award (including if the de minimis rate is charged per § 200.414 Indirect (F&A) costs) and: None
16. Identification of whether the award is used as loans or loan guarantees: No

As applicable, SUBRECIPIENT shall confirm in writing that SUBRECIPIENT did not expend $750,000 or more in total federal funds in a fiscal year. If SUBRECIPIENT expends $750,000 or more of federal funds in a fiscal year, SUBRECIPIENT shall complete financial and compliance audits in accordance with the Single Audit Act and/or OMB Uniform Grant Guidance, as applicable. SUBRECIPIENT shall cooperate fully in the following:

1. During the term of this Agreement and as necessary after the expiration of this Agreement, to ensure compliance with applicable law, SUBRECIPIENT agrees to provide an annual audit report consistent with the provisions of the Single Audit Act and/or OMB Uniform Grant Guidance in accordance with government auditing standards, as applicable, within nine (9) months after SUBRECIPIENT's fiscal year-end. The cost of an audit is not reimbursable from funds received through this Agreement.

2. SUBRECIPIENT shall provide all information requested by COUNTY and report as directed by COUNTY.

As applicable, SUBRECIPIENT shall maintain property records that include a description of the applicable property, a serial number or other identification number, the source of the property, who holds title, the acquisition date and cost of the property, the percentage of federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data, including the date of disposal and sale price of the property. SUBRECIPIENT shall make said records available to COUNTY within five (5) business days of COUNTY's written request.

Failure to comply with the above requirements may result in forfeiture of funds. Without limiting any other remedies available at law, COUNTY reserves the right to recover from SUBRECIPIENT the full amount of any funds found to be improperly expended or otherwise disallowed.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS:

The prospective lower tier participant (SUBRECIPIENT) certifies, by submission of this grant contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this grant contract.

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM

Subject: **Approve ROW Maintenance Agreement with Carrie & Paul Keller**

Prepared By: **Gary Peters, Public Works Director**

Meeting Date: **July 20, 2026**

Issue:
The City has a need for a maintenance agreement for the planting and care of trees in the City right-of-way (ROW) on Rainbow Road.

Background/History:
The resident at 1295 Preserve Boulevard, Paul Keller, contacted Public Works to ask if he could plant trees in the ROW on Rainbow Road to help give some shade to his horses. He stated that if trees were planted inside the fenced pasture, the horses would damage and kill the trees.

Overview:
The Keller property at 1295 Preserve Boulevard extends west and abuts Rainbow Road. The ROW on Rainbow Road where Mr. Keller would like to plant the trees is very large. There is approximately 30 feet between the edge of the road and end of the ROW. Public Works staff determined that there was more than amble room for these trees, and that these trees would have to be planted within six (6) feet of the property owner's fence. Public Works also stated that the property owner would need to pay for the installation of the trees, maintain these trees throughout their life span, and pay to have a formal maintenance agreement to be drafted. Public Works staff contacted the City Attorney with Kennedy & Graven and asked to have a maintenance agreement be drafted. That agreement is attached. Once signed by City Officials/Staff, the maintenance agreement will be sent to the property owner for their signatures, and copies will be placed in the property file at City Hall and sent to the property owner.

Fiscal Impact:
There is no cost to the City for this maintenance agreement, as the property owner will be invoiced for the City Attorney's fee for drafting the agreement.

Recommended City Council Action:
Motion to approve maintenance agreement with Carrie and Paul Keller of 1295 Preserve Boulevard, for the planting and care of trees in the City ROW of Rainbow Road.

LICENSE AND MAINTENANCE AGREEMENT FOR TREE PLANTING

This License and Maintenance Agreement for Tree Planting (this "Agreement") is made and entered into on the _____ day of _____, 2026, by and between the City of Minnetrista, a Minnesota municipal corporation, (the "City") and Carrie Keller and Paul Keller, married to each other (the "Kellers").

RECITALS:

WHEREAS, the Kellers are the owners of the property legally described in Exhibit A attached hereto (the "Keller Property"); and

WHEREAS, the Kellers keep horses on the Keller Property and desire to plant trees along the west boundary of the Keller Property to provide the horses with shade; and

WHEREAS, the trees will be planted within the Rainbow Road right-of-way, which was dedicated by the developers to the City in the plat of Berman Addition and Deer Creek Preserve which are described in Exhibit B attached hereto (the "Right-of-Way"); and

WHEREAS, the Kellers have requested that the City allow them to plant trees within the Right-of-Way; and

WHEREAS, the City is willing to allow the Kellers to plant trees within the Right-of-Way provided that the Kellers are responsible for maintaining the trees; and

WHEREAS, the parties wish to set forth the terms and conditions under which the Kellers will maintain the trees within the Right-of-Way; and

NOW, THEREFORE, subject to the license terms and conditions of this Agreement, in reliance upon the above recitals, and in reliance upon the representations, warranties and covenants of the parties herein contained, the City and the Kellers agree as follows:

ARTICLE 1
INSTALLATION AND MAINTENANCE OF TREES

2.1 Installation of Trees. The Kellers may plant up to _____ trees in the Right-of-Way at their expense.

2.2 Maintenance of the Trees. The Kellers shall maintain the trees within the Right-of-Way in perpetuity. Maintenance and any removal of the trees shall be performed at the Kellers' own expense.

2.3 Additional Trees and Other Landscaping Improvements. The Kellers may install additional trees or other landscaping improvements within the Right-of-Way, but only upon the City's written authorization. The Kellers acknowledge and agree that they must apply for and

receive any applicable City permits for any activities that require a permit pursuant to the City Code.

ARTICLE 2
CITY LICENSE GRANT

3.1 License Grant. The City hereby grants the Kellers a license to maintain the trees within the Right-of-Way pursuant to the terms and conditions of this Agreement.

3.2 License. The terms of this Agreement shall only create a license for the Kellers to maintain the trees within the Right-of-Way. This Agreement does not create an interest in real property such as an easement or any other property right.

3.3 No Taking. The termination of this Agreement by the City shall not constitute a taking as defined in Minnesota Statutes Section 117.025. The City and the Kellers acknowledge and agree that the City must have the ability to use the Right-of-Way for any public purpose and that such use may eliminate part or all of the Right-of-Way that is available for the trees.

3.4 Removal. The City reserves the right to remove, as necessary in the opinion of the City Engineer or Public Works Director, any and all of the trees from the Right-of-Way that threaten the safety of the public. The Kellers agree to reimburse the City for any reasonable expenses or costs incurred by the City for the removal of the trees from the Right-of-Way.

ARTICLE 4
INDEMNIFICATION OF THE CITY

4.1 Indemnification of the City. The Kellers hereby agree to indemnify, defend and hold the City, its council, agents, employees, attorneys and representatives harmless against and in respect of any and all claims, demands, actions, suits, proceedings, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties and attorneys' fees, that the City incurs or suffers, which arise out of, result from or relate to:

a) the installation and maintenance of the trees and the installation of any additional trees or new landscaping improvements within the Right-of-Way pursuant to this Agreement by the Kellers, their contractors or any party acting under the authorization or direction of the Kellers; and

b) any other activity within the Right-of-Way pursuant to this Agreement or under the assumed authority of the City by the Kellers, their contractors or any party acting under the authorization or direction of the Kellers.

The Kellers shall not be responsible to indemnify, defend or hold harmless the City for any claim, demands, actions, suits, proceedings, losses, costs, expenses, obligations, liabilities, damages, recoveries and deficiencies, including interest, penalties and attorneys' fees, that are incurred due

to the negligence or intentional misconduct of the City, its employees, officials, agents or contractors.

4.2 Governmental Immunity. Nothing contained herein shall be deemed a waiver by the City of any governmental immunity defenses, statutory or otherwise. Further, any and all claims brought by the Kellers, their heirs, successors, or assigns, shall be subject to any governmental immunity defenses of the City under common law and the maximum liability limits provided in Minnesota Statutes, Chapter 466.

4.3 Hazardous Substances. The Kellers agree that no hazardous substances, pollutants or contaminants shall be used for any installation or maintenance of the trees within the Right-of-Way. The City shall not be responsible for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorneys' fees, or losses resulting from any claims, actions, suits, or proceedings based upon a release of any hazardous substances, pollutants, or contaminants, caused by the Kellers.

ARTICLE 5
CITY MAINTENANCE RIGHTS

5.1 Failure to Maintain. If the Kellers fail to maintain the trees within the Right-of-Way in accordance with the terms of this Agreement, the City may, but is not obligated to maintain the trees, as provided in this paragraph or terminate this Agreement. The City may also remove the trees. If the City reasonably believes that the Kellers have failed to maintain the trees in accordance with the terms of this Agreement and such failure continues for 30 days after the City gives the Kellers written notice of such failure or, if such tasks cannot be completed within 30 days, after such time period as may be reasonably required to complete the required tasks provided that the Kellers are making a good faith effort to complete said task. If the Kellers do not complete the maintenance tasks within the required time period after such notice is given by the City, the City shall have the right to perform such maintenance tasks within the Right-of-Way or remove the trees, at the Kellers' cost. In such case, the City shall send an invoice of for all costs associated with the installation or maintenance performed by the City, including any tree removal costs, including, but not limited to, all staff time, engineering and legal and other reasonable costs and expenses incurred by the City.

ARTICLE 6
TERM

6.1 Term and Termination. This Agreement shall be effective on the date set forth above. The Kellers shall plant the trees within the Right-of-Way and shall remain responsible for maintaining the trees within the Right-of-Way Property in perpetuity. In the event that the Kellers default with respect to the terms of this Agreement, after providing the Kellers with 30 days' written notice of the default and the Kellers fail to cure the default, the City may terminate this Agreement.

ARTICLE 7

MISCELLANEOUS

7.1 City's Duties. The terms of this Agreement shall not be considered an affirmative duty upon the City to maintain the trees within the Right-of-Way Property. If the trees die, the City shall not be responsible for planting any replacement trees.

7.2 No Third Party Recourse. Third parties shall have no recourse against the City or the Kellers under this Agreement. The covenants and conditions of this Agreement are intended for the benefit of the parties hereto and are not intended to create any third party beneficiaries.

7.3 Validity. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

7.4 No Assignment. The parties mutually recognize and agree that this Agreement shall not be assigned by the Kellers unless said assignment is agreed to by the City in writing.

7.5 Amendment. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any agreement on the part of any party for any such amendment must be in writing.

7.6 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of Minnesota.

7.7 Notice. Any notice required to be given under this Agreement shall be sufficiently given by one party to the other if in writing and if and when delivered or tendered either in person or by depositing it in the United States mail in a sealed envelope, by certified mail, return receipt requested, with postage prepaid, addressed as follows:

a) If to the Kellers:
Carrie Keller and Paul Keller
1295 Preserve Boulevard
Minnetrista, MN 55359

b) If to City:
City of Minnetrista
7701 County Road 110 West
Minnetrista, MN 55364
Attention: City Administrator

or to such other address as the party addressed shall have previously designated by notice given in accordance with this section. Notices shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the third day after mailing if mailed as provided above.

7.8 Successors and Assigns. The terms and conditions of this Agreement shall run with the Keller Property and the Right-of-Way. All duties and obligations of the Kellers under this Agreement shall also be duties and obligations of the Kellers' heirs, successors, and assigns.

7.9 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

7.10 Headings. The subject headings of the paragraphs and subparagraphs of this Agreement are included for purposes of convenience only, and shall not affect the construction of interpretation of any of its provisions.

7.11 No Additional Waiver Implied By One Waiver. In the event any agreement contained in this Agreement is breached by the Kellers and thereafter waived in writing by the City, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder. All waivers by the City must be in writing.

7.12 Insurance. The Kellers represent that they have homeowners' liability insurance for the Keller Property. The Kellers agree to keep their homeowners' liability policy in place and active at all times during the term of this Agreement and the Kellers agree to give the City written notice of any policy cancellation or changes in the general liability policy limits.

IN WITNESS WHEREOF, the parties have executed this License and Maintenance Agreement for Tree Planting.

By: _____
Carrie Keller

By: _____
Paul Keller

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ___ day of _____, 2026, by Carrie Keller and Paul Keller, married to each other.

_____
Notary Public

CITY OF MINNETRISTA

By_____
Lisa Whalen, Mayor

By_____
Ann Meyerhoff, City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ____ day of _____, 2026, by Lisa Whalen and Ann Meyerhoff, the Mayor and City Clerk, respectively, of the City of Minnetrista, a Minnesota municipal corporation, on behalf of the municipal corporation.

_____
Notary Public

This instrument drafted by:

Kennedy & Graven, Chartered (SJS)
Fifth Street Towers
150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9300

EXHIBIT A TO
LICENSE AGREEMENT

Legal Description of the Keller Property

Lot 1, Block 1, Deer Creek Preserve, according to the recorded plat thereof, County of Hennepin, State of Minnesota.



EXHIBIT B
TO LICENSE AGREEMENT

Description of the Right-of-Way

Trees within the dedicated right-of-way of Rainbow Road as dedicated in the plats of Berman Addition and Deer Creek Preserve, County of Hennepin, State of Minnesota and adjacent to Lot 1, Block 1, Deer Creek Preserve.



RESOLUTION NO. 80-26

CITY OF MINNETRISTA

RESOLUTION APPROVING APPOINTMENTS ON THE STEERING COMMITTEE FOR THE 2050 COMPREHENSIVE PLAN UPDATE

WHEREAS, the Metropolitan Council requires that Cities update their Comprehensive Plan once every ten years; and

WHEREAS, the City Council is establishing a Steering Committee that will review public feedback and lead the process of drafting the 2050 Comprehensive Plan update; and

WHEREAS, the Steering Committee will hold monthly meetings beginning fall 2026 and members may be asked to attend some additional meetings (community meetings, Planning Commission/City Council meetings) as needed; and

WHEREAS, members of the Parks Commission and Planning Commission volunteered to serve on the Committee; and

WHEREAS, the City advertised for members of the general public (residents of Minnetrista) to submit an application if interested in serving.

NOW, THEREFORE, BE IT RESOLVED, **BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA,** that the following be appointed to serve on the 2050 Comprehensive Plan Update Steering Committee:

Lindsey Jamieson

Sarah Hussain

Tricia Taylor

This resolution was adopted by the City Council of the City of Minnetrista on the 20th day of July 2026, by a vote of _____Ayes and_____Nays.

_____
Lisa Whalen, Mayor

ATTEST:

_____
Ann Meyerhoff, City Clerk