



CITY COUNCIL WORK SESSION AGENDA

March 02, 2026 at 5:30 PM

7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statutes, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

2) DISCUSSION ITEMS

- a)** Property Complaints Q1 Check-In
- b)** Holiday Tree Lighting Event
- c)** State of MN Fraud Discussion
- d)** Swamp Update

3) ADJOURNMENT

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Property Complaints Q1 Check-In

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: March 2, 2026

Issue: At a late 2025 City Council meeting, it was requested for staff to provide a “check-in” related to the complaints at properties located at [9550 West Hill Road](#) and [7501 CR 110 W](#).

Overview: Staff have received very few updates related to the properties listed above. Physical observations from the road indicate that not much if anything has changed on the properties since the last check-in. Staff have also engaged with some neighboring property owners who have continued disgust with the unsightliness of the properties.

Staff plans to bring up the most recent aerial imagery of the properties and discuss next steps.

Recommended City Council Action: Staff request that the City Council discuss these properties and direct staff on next steps and how to proceed.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM



Subject: Holiday Tree Lighting Event

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: March 2, 2026

Issue: City staff are looking for direction on the date for the 2026 Minnetrista Holiday Tree Lighting Event, along with other topics for discussion.

Overview: Minnetrista hosted its third annual tree lighting event on December 4, 2025. The City has budgeted for a 2026 event but has not officially set a date. There have been talks to move the date into November to help avoid overly cold temperatures, and staff seek City Council direction on that topic.

Recommended City Council Action: Staff request that the City Council engage in a discussion related to the 2026 Minnetrista Holiday Tree Lighting Event.

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CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: State of Minnesota Fraud Discussion

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: March 2, 2026

Issue: City Council requested that a work session agenda item be set for March 2, 2026, to discuss “Fraud in Minnesota”.

Overview: This item has been set for discussion. Senator Ann Johnson Stewart and Representative Andrew Myers have been invited to this meeting to engage with City Council related to questions about fraud in Minnesota. Senator Ann Johnson Stewart had a conflict come up and has requested to move this topic to the March 16, 2026, work session.

Recommended City Council Action: Staff have no recommendations related to this topic.

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CITY OF MINNETRISTA
REQUEST FOR CITY COUNCIL DISCUSSION



Subject: SWAMP Update

Prepared By: Alyson Fauske, PE, City Engineer

Meeting Date: March 2, 2026

The City’s Storm Water Asset Management Program (SWAMP) is a tool that prioritizes inspection and maintenance requirements for stormwater Best Management Practices (BMPs) such as ponds, infiltration or filtration basins and rain gardens. A score of 100 represents a BMP that is fully functioning as designed. When the SWAMP score reaches 65 it may be time for the BMP to be maintained. Six basins met this criterion and the bathymetric surveys indicated that work is necessary for four basins as noted in Table 1.

Table 1. Bathymetric Survey Recommendations

Home Owners Association (HOA)	Basin ID	Year Built	SWAMP score	Excavation Depths Based on Bathymetric Survey	Estimated Construction Budget*
Hunters Crest	P-13	2003	24	4.7’ average depth	\$16,400
Jennings Cove	P-84	1987	24	2.5’ average depth	\$20,800
Palmer Pointe	P-68	2008	57	5.4’ average depth	\$29,200
	P-69	2008	39	3.5’ average depth	\$16,800

*Does not include design and construction administration costs, construction contingencies, access/restoration costs, or costs to address contaminated material.

As directed by City Council at the 11/17/2025 meeting staff reached out to the HOAs. Hunters Crest and Jennings Cove HOAs indicated that work will likely take place this year. The city’s engineering technician will inspect the work.

Staff met with Palmer Pointe Homeowners Association, Inc. and was told that there are two HOAs. Basin P-69 is on property owned by the other HOA (Palmer Pointe HOA). Staff was told that the documents for both HOAs need to be modified so that maintenance responsibilities align with property ownership. Staff will follow up with the HOAs later this year once the HOA document modifications are anticipated to be complete.

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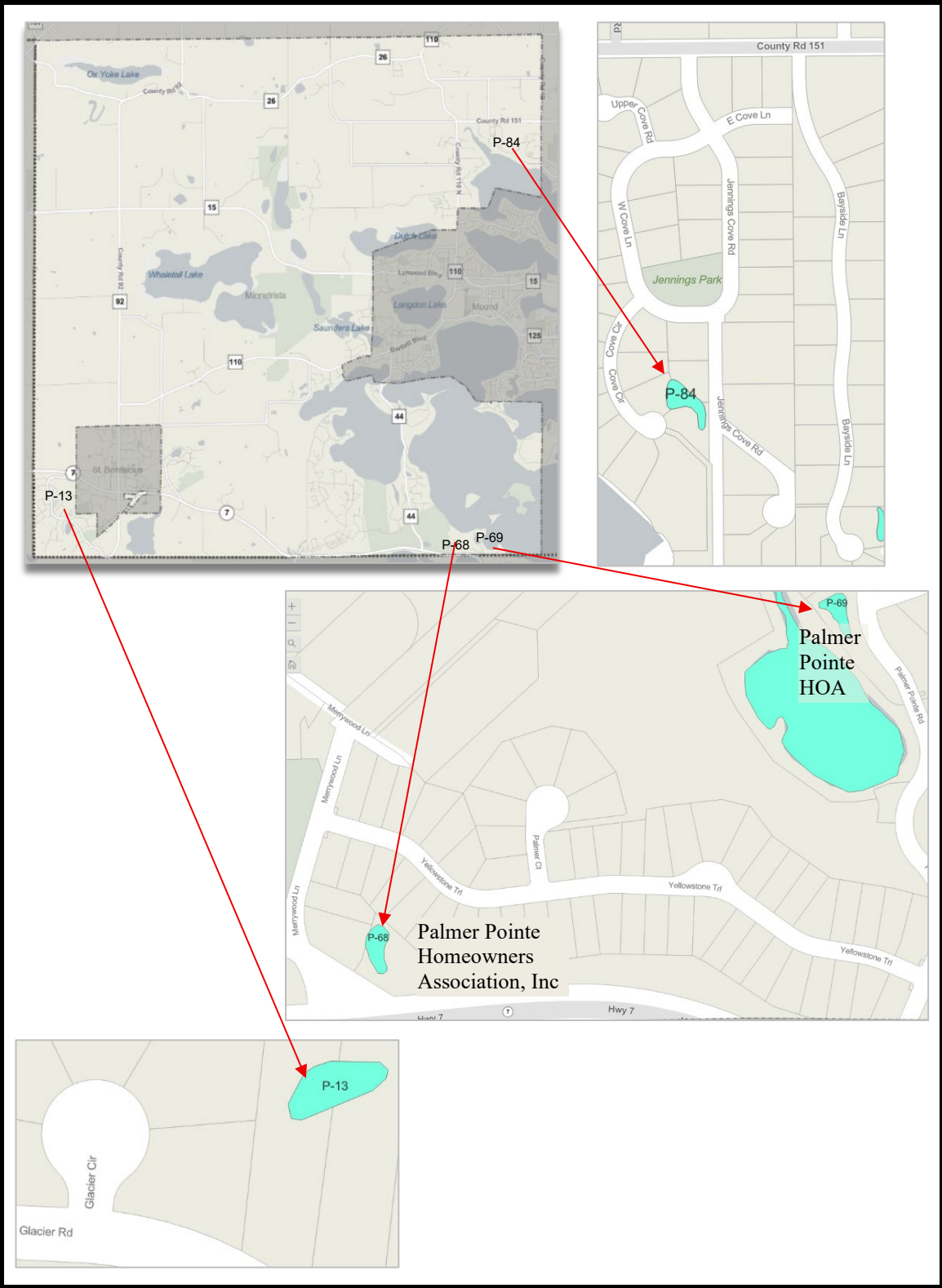


Figure 1. Pond Locations

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