CITY COUNCIL MEETING AGENDA

January 07, 2026 at 6:30 PM
7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

a) Pledge of Allegiance

b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering

c) Approval of Agenda

2) SPECIAL PRESENTATIONS

a) Mayor for the Day Essay Winners

3) PERSONS TO BE HEARD

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) CONSENT AGENDA

a) Approve Work Session Meeting Minutes from December 8, 2025

b) Approve City Council Regular Meeting Minutes from December 8, 2025

c) Approve Appointments and Designations

d) Approve Memos of Understanding with the various Union Groups employed by the City of Minnetrista

e) Res. No. 1-26 Approve Claims

f) Res. No. 2-26 Street Improvement Project: Accept Improvements and Authorize Final Payment

g) Res. No. 3-26 Award Salt Storage Building Fabric Replacement

h) Res. No. 4-26 Authorizing Execution of a Pervious Pavement Agreement at 4995 Minneapolis Avenue

i) Res. No. 5-26 Planning Commission Appointments for 2026

j) Res. No. 6-26 Well 7 Rehabilitation Project: Accept Improvements and Authorize Final Payment

5) **PUBLIC HEARINGS**

6) **BUSINESS ITEMS**

   a) Res. No. 7-26 2026 Street Improvement Project: Approve Plans and Specifications and Authorize Advertisement for Bids

7) **ADMINISTRATIVE ITEMS**

   a) St. Bonifacius Joint City Council Meeting Discussion

   b) Council Reports

      i) Mayor Lisa Whalen – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate); Fire Partnership Committee

      ii) Cathleen Reffkin – Acting Mayor; Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); St Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee; Fire Partnership Committee

      iii) Claudia Lacy - Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating), Gillespie Center Advisory Council, Westonka Community Commerce Committee

      iv) Peter Vickery – Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission

      v) Brian Govern – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission, Westonka Community & Commerce

8) **ADJOURNMENT**

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.

CITY COUNCIL WORK SESSION MINUTES

December 08, 2025 at 5:00 PM
7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 5:02 p.m.

Council present: Mayor Whalen, Councilmembers Cathleen Reffkin, Peter Vickery, Claudia Lacy, Brian Govern. Staff present: City Administrator Jasper Kruggel, Finance Director Brian Grimm Public Works Director Gary Peters, Assistant City Administrator Paula Bauman, Director of Public Safety Craig Squires, City Clerk Ann Meyerhoff.

2) DISCUSSION ITEMS

a) LMCD Applicant Interview

During the meeting, the Council interviewed Jane Anderson, the sole applicant to fill the Lake Minnetonka Conservation District (LMCD) seat vacated by Michael Kirkwood effective December 31. Anderson introduced herself and explained her background, including co-founding the Harrison's Bay Association and her interest in lake conservation. She noted that although she currently resides in Mound, she is building a home in Minnetrista. In response to Council questions, Anderson described her understanding of the LMCD's role as a multi-city conservation district with regulatory authority over Lake Minnetonka, including docks, surface-use rules, and ordinances. She confirmed that she could meet the LMCD's meeting schedule, with only one known January conflict, and stated she was comfortable with the expected time commitment. Anderson also agreed to provide annual or interim updates to the Council as needed. Council members expressed confidence in her qualifications and indicated she would be formally appointed at the next regular meeting, thanking her for her willingness to serve.

b) Budget/ Levy/ Fee Schedule Discussion

The Council held a budget work session to review levy allocations, fund balances, and proposed adjustments ahead of the regular meeting. Staff presented options for modifying the 2026 budget without changing the overall levy, noting increasing costs in police services, fire services, and general operations. The Council discussed shifting $225,000 from the road levy to the general fund, reducing the road levy from $625,000 to $400,000, and directing $125,000 of the shifted amount toward raising the general fund balance to approximately 40%, a level viewed as fiscally responsible. The remaining $100,000 would offset increased administrative and public safety expenses. Council also agreed to reduce the administrative allocation for the water treatment plant project from $450,000 to $350,000 for 2026, with the understanding that additional administrative reimbursement could be added in 2027 if needed. Staff explained that administrative charges reflect significant staff time required for major capital projects and are standard accounting practice. Council reviewed road funding projections, street maintenance needs, special assessment revenue, and long-term capital planning, confirming that the revised levy distribution would still adequately support scheduled street projects. Fee schedule updates and utility rate adjustments were briefly reviewed, with no additional concerns raised. Staff will incorporate the discussed changes into the final budget and levy documents for consideration at the regular meeting.

3) ADJOURNMENT

Motion by Councilmember Reffkin, seconded by Councilmember Vickery to adjourn the meeting at 5:39 p.m.

Motion passed 5-0.

CITY COUNCIL MEETING MINUTES

December 08, 2025 at 6:30 PM
7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 6:30 p.m.

a) Pledge of Allegiance

b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Pete McHale, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering

c) Approval of Agenda

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to approve the agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

2) SPECIAL PRESENTATIONS

a) Public Comment on 2026 Budget - Overview and Presentation

The City Council received a presentation regarding the final 2026 tax levy and budget following several work sessions held since August. Staff explained that the levy has been carefully reviewed to ensure only the minimum necessary amount is being collected to maintain services and support city operations. Finance Director Grimm presented an overview of the proposed gross levy of $7.838 million, which includes funding for the general fund, debt service, road improvements, and the capital equipment plan. After fiscal disparities, the net levy to residents is approximately $7.689 million. The average city tax impact for homeowners is estimated to increase between $60 and $130 annually, depending on home value—equating to roughly $5 to $10 per month. Staff reviewed the factors influencing the budget, including labor contracts, equipment needs, and road maintenance projects. The council also discussed Hennepin County's property valuation process and the timing for residents to question their assessments. No members of the public were present for comment. The council will take formal action on the levy and budget later in the meeting.

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

a) Approve Work Session Meeting Minutes from November 17, 2025

b) Approve City Council Regular Meeting Minutes from November 17, 2025

c) Res. No. 103-25 Approve Claims

d) Res. No. 104-25 Accepting Donations

e) Res. No. 105-25 Approve 2025 Budgeted Transfers

f) Res. No. 106-25 Approve Front Yard Setback Variance at 5995 Loring Drive

g) Res. No. 107-25 Approve Lakeshore and Side Yard Setback Variances at 5415 Cedar Point Road

h) Res. No. 108-25 Approve Guest Home Conditional Use Permit at 7655 County Road 15

i) Res. No. 109-25 Accept Improvements and Authorize Final Payment for the drilling and development of new City Well #8 and Well #9

j) Approve 2026 City Council Meeting Calendar

k) Approve 2026 Personnel Policy effective January 1, 2026

l) Approve Offer of Employment for Zachary Vidmar for the position of Police Officer

m) Approve 2026 Pay Plan Adoption and Employee Placement

n) Approve Paid Family Medical Leave Memos of Understanding with Various Union Groups Employed at the City of Minnetrista

o) Approve Whale Tail Lake Alum Treatment Cost Share Agreement Amendment

Councilmember Vickery had a question about item i asking how the wells turned out.

Public Works Director Peters provided an update on the well project, reporting that test pumping and installation work were completed successfully and that the project will finish approximately $500,000 under budget. Several tasks—such as site preparation, site cleanup, and transporting and reusing the removed fine “sugar sand” for future utility repairs—were completed in-house, reducing project costs. Staff noted that one well screen experienced a slight twist during installation; however, it is not expected to cause operational issues, and the contractor has provided an extended warranty covering any necessary repairs. Although the project took longer than anticipated, there is no impact on operations since the treatment plant is not yet online. Council members expressed appreciation for staff’s work and the resulting cost savings.

Motion made by Councilmember Lacy, Seconded by Councilmember Reffkin to approve the consent agenda as presented.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

5) PUBLIC HEARINGS

a) 2026 Fee Schedule

i. Adopt Ordinance No. 503 Adopting 2026 Fee Schedule

ii. Res. No. 110-25 Approve Publication of Ordinance No. 503 by Title and Summary

Staff and the Mayor reviewed the proposed updates to the city’s fee schedule, noting that the most significant changes involve increases to water rates driven by the need to support the new well infrastructure and the forthcoming third water treatment plant in Woodland Cove. Minor adjustments are also proposed for sewer and recycling rates.

The Mayor emphasized that, despite the water rate increases, the city continues to provide high-quality, safe drinking water and remains comparable to or less expensive than neighboring communities when considering both water and sewer charges. The city's sewer fee remains a flat quarterly rate—lower than nearby cities that charge both a base fee and usage fees. The Mayor also announced that the city will transition to monthly utility billing by July to help residents better manage household budgets. No members of the public were present for the hearing, and the council was invited to ask questions or offer additional comments.

Mayor Whalen opened the public hearing at 6:54 p.m.

No members of the public were present.

Mayor Whalen closed the public hearing at 6:54 p.m

Motion made by Councilmember Govern, Seconded by Councilmember Vickery to adopt Ordinance 503 Adopting 2026 Fee Schedule.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

Motion made by Councilmember Vickery, Seconded by Councilmember Reffkin to adopt Res. No. 110-25 Approving Publication of Ordinance No. 503 by Title and Summary.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

6) BUSINESS ITEMS

a) LMCD Applicant Approval to Two-Year Term and Remaining Term

Staff reported that one application was received for the city's open position on the Lake Minnetonka Conservation District following notification from current representative Michael Kirkwood that he would be stepping down at the end of December after six years of service. The applicant, Jane Anderson-Thomas, was interviewed by the council during the work session and was determined to be highly qualified. The council expressed support for appointing her to the position.

Motion made by Councilmember Lacy, Seconded by Councilmember Govern to approve a Two-Year Term and Remaining Term to Jane Anderson – Thomas.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

b) 2026 Budget Approvals

i. Res. No. 111-25 Adopt and Approve 2026 Tax Levy

ii. Res. No. 112-25 Adopt and Approve Budgets (General Fund, Special Revenue, Debt Service, CIP Funds and Enterprise)

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to adopt Res. No. 111-25 Adopt and Approve 2026 Tax Levy.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to adopt Res. No. 112-25 Adopt And Approve Budgets (General Fund, Special Revenue, Debt Service, CIP Funds and Enterprise)

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

7) ADMINISTRATIVE ITEMS

a) Staff Reports

- Administrator Kruggel shared that the 3rd Annual Tree Lighting went very well despite the cold temperatures
- Kruggel also suggested looking at the calendar early nest year with the possibility of moving the date around for 2026
- Kruggel provided an update regarding recent earthwork activity occurring west of City Hall, explaining that the City has entered into a three-year lease with Xcel Energy for use of the property. Under the agreement, Xcel Energy is using the site to stockpile construction materials related to nearby power line projects and is constructing a small storage shed that will become City-owned upon completion. Extensive grading is also being completed, which is expected to significantly improve the usability of the site in the future, including potential use as a parking area. While the lease revenue is minimal at approximately $3,600 annually and comparable to prior agricultural lease rates, the City will benefit from substantial site improvements, estimated to be several hundred thousand dollars in value. The work is part of previously approved easements, complies with all applicable regulations, and acknowledged increased activity at the site during construction.

b) Council Reports

i) Mayor Lisa Whalen

- Will be attending Northwest League of Cities and all representatives representing this whole area will be in attendance
- Next week will be attending the Holiday Rotary luncheon
- Mayor Whalen addressed the Council and staff to express appreciation for their service and collaboration over the past year. Remarks highlighted the effective integration of a new council member, the respectful and thoughtful contributions of all council members, and the importance of differing viewpoints handled professionally. She emphasized that the Council’s effectiveness is directly tied to the strength and dedication of City staff, offering specific commendation to department heads and employees across administration, finance, planning, police, public works, and support staff for their expertise, responsiveness, and commitment to residents. Particular recognition was given to leadership transitions that occurred smoothly, strong financial management, and staff efforts to serve the community while upholding City ordinances. The remarks concluded with appreciation for the mutual respect between Council and staff, noting that this collaboration has enabled continued improvements to infrastructure, services, and overall quality of life in Minnetrista.

ii) Cathleen Reffkin

- Council Member Reffkin provided an update about the St Bonifacius Fire Commission from its November 20th meeting. The department reported approximately $85,000 remaining in the 2025 payroll budget and 127 calls completed to date out of 2024 budgeted calls, with higher than expected call volume largely attributed to nuisance calls in the Laketown Township and Crown College areas. A spring fundraising mailer generated approximately

$20,000. Staffing updated included the addition of two firefighters earlier in 2025, both Firefigher 1 certified with EMR training completed, and two more firefighters expected to start immediately, brining total staffing to 27 with a goal of 28. Discussion continued regarding hiring a new Fire Chief, tentatively targeted for July 1, 2026, though a possible delay until October 1, 2026. The current Chief has offered to remain until a replacement is hired. The commission reviewed capital purchases, including the proposed purchase of two fully outfitted Chevy Tahoes at an estimated cost of $85,000 and planned acquisition of skid tanks and pumps for the grass rig and UTV. Fire partnership discussions noted no January meeting due to ongoing audits and actuarial reviews, with further discussions expected in February: pension structure differences, particularly monthly pension payouts, remain a significant barrier to consolidation. Additional updated included minor operational discussion, electric vehicle fire response considerations and upcoming community events such as Breakfast with Santa.

iii) Claudia Lacy

- Attended the Gillespie Center Holiday Boutique, noting it was exceptionally well attended and considered a major success despite being held over a shortened Monday-Saturday schedule due to Sunday church use of the facility.
- Attended Westonka Community and Commerce meeting at the Voyager facility. Shared information about the organization's strong financial position and its after-school program, which operates five days a week from 3:00 to 7:00 p.m. providing transportation from schools, a hot meal, and programming at no cost to families. Concern was expressed that the program is underutilized and may be discontinued due to lack of awareness, and it was suggested that the City could assist in promoting this valuable community resource. Additionally, Westonka Community and Commerce is rebranding as Connect Westonka with a new logo and increased membership fees adjusted to better align with similar organizations, and that the organization is positioned for positive growth under new leadership.

iv) Peter Vickery

- Attended the Pioneer Sarah Creek Watershed meeting, noting that final approval was granted for the alum treatment of Whale Tail Lake. This approval is significant as it is expected to remove Whale Tail from the impaired waters list, a designation affecting many lakes in the region. The project represents a major investment, totaling nearly half a billion dollars, and is described as delivering substantial environmental benefit compared to other watershed projects underway in neighboring member cities.
- Attended the Planning Commission meeting, noting there were no major items of significance discussed.

v) Brian Govern

8) ADJOURNMENT

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to adjourn the meeting at 7:27 p.m.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM

Subject:	**City Council Appointment and Designations for 2026**
Prepared By:	**Jasper Kruggel, City Administrator**
Meeting Date:	**January 7, 2026**

Issue: As part of our annual process, the City Council will make its appointments and designations at the first meeting in January. To facilitate an organized discussion, the Mayor will lead the review and decision-making process.

Overview: Below, you will find the 2026 proposed appointments and designations. These documents are intended to provide clarity regarding the scope and time commitments associated with each role, aiding Council members in making informed decisions. Once appointments and designations are finalized, City staff will notify the respective organizations about the assigned Council representatives for 2026.

Recommended City Council Action: It is recommended that the City Council approve the attached list of appointments and designations.

Attachment for Approving Appointments and Designations for 2026

Appointments	**Appointees**
Acting Mayor	1 member of City Council 2026 Appointee – Reffkin
Fire Partnership Committee	2 members of City Council and City Administrator 2026 Appointees – Whalen, Reffkin
Economic Development Authority (EDA)	Minnetrista City Council 2026 Appointees – All 5 Council members
Personnel Committee	2 members of City Council and City Administrator 2026 Appointees – Vickery, Reffkin
Planning Commission	1 member of City Council 2026 Appointees – Rotating members of City Council
Parks Commission	1 member of City Council 2026 Appointees – Rotating members of City Council
Police Communications Committee	Mayor, Police Chief and City Administrator 2026 Appointees – Whalen, Squires, Kruggel
Fire Advisory Committee – St. Bonifacius	1 member of City Council 2026 Appointee – Reffkin
Fire Advisory Committee - Mound	1 member of City Council and City Administrator 2026 Appointees – Reffkin, Whalen
Northwest Hennepin League of Municipalities	2026 Appointee – Whalen
Regional Council of Mayors (RCM)	2026 Appointee – Whalen
Lake Minnetonka Conservation District (LMCD)	Jane Anderson - 3-year term expiring January 31, 2029
Minnehaha Creek Watershed District (MCWD)	1 member of City Council 2026 Liaison – Whalen
Pioneer-Sarah Creek Watershed Management Commission (PSCWMC)	1 member of City Council 2026 Appointee – Vickery 2026 Alternate – Govern
Gillespie Center	1 member of City Council 2026 Appointee – Lacy
Westonka Community & Commerce	1 member of City Council 2026 Appointee – Lacy
Assistant Weed Inspector	Minn. Statute 18.80 Subd 2 – Mayor serves as local weed inspector; 18.80 Subd 3 – Municipality can designate Asst. Weed Inspector 2026 Appointee – Gary Peters as Asst. Weed Insp.
Designations	

Depository	Bridgewater Bank; PMA Financial Network, Inc.; 4-M Fund; Wells Fargo Advisors; RBC-Dain Rauscher; Ehlers Investment Group
Electronic Funds Transfer Authority	Brian Grimm, Finance Director; Angela Boll, Assistant Accountant/Deputy City Clerk; Renae Neumann, Utility Billing Specialist/Recycling Coordinator
Fiscal Agents	Ehlers & Associates; Northland Securities
Authorized Depository Signors	Lisa Whalen, Mayor; Brian Grimm, Finance Director; Jasper Kruggel, City Administrator; David Abel, Community Development Director
Minnesota Government Data Practices Responsible Authority	Ann Meyerhoff, City Clerk; Angela Boll, Deputy City Clerk; Jasper Kruggel, City Administrator
Minnesota Government Data Practices Compliance Official	Ann Meyerhoff, City Clerk; Angela Boll, Deputy City Clerk; Jasper Kruggel, City Administrator
Official Newspaper	The Laker Pioneer

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM

Subject:	**Health Insurance Reopener Memos of Understanding for Various Union Groups**
Prepared By:	**Jasper Kruggel, City Administrator**
Meeting Date:	**January 7, 2026**

Issue: Per the union contracts of the union groups employed at the City of Minnetrista, we are required to reopen health insurance negotiations annually in the case we change any of the health benefits for non-union employees. There are no changes from 2025 to 2026 and the attached memos of understanding satisfy this requirement.

Recommended City Council Action: Staff recommend City Council approve the four memos of understanding with the various union groups employed by the City of Minnetrista satisfying the health insurance reopener clause in the union contracts.

Memorandum of Understanding Between
The City of Minnetrista
-and-
I.U.O.E. Local No. 49

This Memorandum of Understanding (MOU) entered into between the City of Minnetrista ("Employer") and the International Union of Operating Engineers, Local No. 49 ("Union") sets forth the respective parties' agreement regarding the "Employer" sponsored health insurance plan included in the Minnetrista Cafeteria Plan.

With the most recent labor agreement spanning 2024-2025-2026; and with the "Employer" required to go out for bid yearly, or after the length of each health insurance contract, both parties agreed to "negotiate an insurance re-opener provision." The 2025 contract for health insurance is administered by Medica.

Continuing on January 1, 2026, the tiered "Employer" monthly contribution will remain $900 for those opting for <u>Single</u> health insurance coverage; and $1,500 monthly contribution for those opting for <u>Family</u> health insurance coverage. These rates will be in effect through December 31, 2026.

This Memorandum of Understanding shall be in effect for all of 2026.

For the City of Minnetrista

Jasper Kruggel, City Administrator

For I.U.O.E. Local 49

Ron Boesel, ABR

Carter Ostlie, Union Steward

Mark Klein, Union Steward

Memorandum of Understanding Between
The City of Minnetrista
-and-
L.E.L.S. #116, Police Officers Union

This Memorandum of Understanding (MOU) entered into between the City of Minnetrista ("Employer") and L.E.L.S., Local No. 116 ("Union") sets forth the respective parties' agreement regarding the "Employer" sponsored health insurance plan included in the Minnetrista Cafeteria Plan.

With the most recent labor agreement spanning 2024-2025-2026; and with the "Employer" required to go out for bid yearly, or after the length of each health insurance contract, both parties agreed to "negotiate an insurance re-opener provision." The 2025 contract for health insurance is administered by Medica.

Continuing on January 1, 2026, the tiered "Employer" monthly contribution will remain $900 for those opting for Single health insurance coverage; and $1,500 monthly contribution for those opting for Family health insurance coverage. These rates will be in effect through December 31, 2026.

This Memorandum of Understanding shall be in effect for all of 2026.

For the City of Minnetrista

Jasper Kruggel, City Administrator

For L.E.L.S. #116

Jake Ayers, Business Agent

Union Steward

Union Steward

Memorandum of Understanding Between
The City of Minnetrista
-and-
L.E.L.S. #343, Police Supervisors Union

This Memorandum of Understanding (MOU) entered into between the City of Minnetrista ("Employer") and L.E.L.S., Local No. 343 ("Union") sets forth the respective parties' agreement regarding the "Employer" sponsored health insurance plan included in the Minnetrista Cafeteria Plan.

With the most recent labor agreement spanning 2024-2025-2026; and with the "Employer" required to go out for bid yearly, or after the length of each health insurance contract, both parties agreed to "negotiate an insurance re-opener provision." The 2025 contract for health insurance is administered by Medica.

Continuing on January 1, 2026, the tiered "Employer" monthly contribution will remain $900 for those opting for Single health insurance coverage; and $1,500 monthly contribution for those opting for Family health insurance coverage. These rates will be in effect through December 31, 2026.

This Memorandum of Understanding shall be in effect for all of 2026.

For the City of Minnetrista

Jasper Kruggel, City Administrator

For L.E.L.S. #343

Tim Gannon
Business Agent, LELS

Union Steward

Union Steward

Memorandum of Understanding Between
The City of Minnetrista
-and-
L.E.L.S. #473, Community Service Officer Union

This Memorandum of Understanding (MOU) entered into between the City of Minnetrista ("Employer") and L.E.L.S., Local No. 473 ("Union") sets forth the respective parties' agreement regarding the "Employer" sponsored health insurance plan included in the Minnetrista Cafeteria Plan.

With the most recent labor agreement spanning 2024-2025-2026; and with the "Employer" required to go out for bid yearly, or after the length of each health insurance contract, both parties agreed to "negotiate an insurance re-opener provision." The 2025 contract for health insurance is administered by Medica.

Continuing on January 1, 2026, the tiered "Employer" monthly contribution will remain $900 for those opting for Single health insurance coverage; and $1,500 monthly contribution for those opting for Family health insurance coverage. These rates will be in effect through December 31, 2026.

This Memorandum of Understanding shall be in effect for all of 2026.

For the City of Minnetrista

____

Jasper Kruggel, City Administrator

For L.E.L.S. #473

____

Brian Bone, Business Agent

____

Union Steward

RESOLUTION NO.

RESOLUTION APPROVING JUST AND CORRECT CLAIMS AGAINST CITY FUNDS

WHEREAS, the City Council of the City of Minnetrista, pursuant to MS 412.241, shall have the full authority over the financial affairs of the City; and

WHEREAS, the City Council reviewed the Claims for payment, with checks numbered 73691 through 73777; electronic checks E1003504 through E1003528; Claims batch includes an electronic transfers for payroll in the amount of $219,245.59.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the attached list of claims in the amount of $968,705.54 is hereby approved.

ADOPTED this 7th day of January 2026 by a vote of ____ Ayes ______ Nays.

____
Lisa Whalen, Mayor

ATTEST:

____
City Clerk

(seal)

CITY OF MINNETRISTA

*Check Detail Register©

Batch: PR12042025,Tasc121025,Medsurety120425,Metlife120125,Aflac120825,12-16-25 Bridge,Xcel121725,Midco121725,Tasc121725,PR12182025,Tasc121525,122325HP,010726AP25,Tasc122425,Tasc122325,1.7.26 2025 ST PROJ,AE2SNov2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1010 1ST BK OF THE LAKES					
73691	12/23/25	**ACTION FLEET, INC**			
E 401-42110-540		MOTOR VEHICLES & MA	$12,427.30	I8206	Set up for New Squad #89
E 101-42110-221		EQUIPMENT PARTS, TIR	$91.25	I8213	Unit 81-Labor
E 101-42110-221		EQUIPMENT PARTS, TIR	$111.30	I8216	Unit 79-Cover and Labor
E 101-42110-404		VEHICLE & EQUIP MAIN	$420.00	I8255	Unit 68-Decommission
		Total	$13,049.85		
73692	12/23/25	**ADVANTAGE PROPERTY MAINTENANCE**			
E 101-45202-402		LAWN MAINTENANCE	$3,484.00	4055	Fall Turf Clean Ups
E 601-49440-402		LAWN MAINTENANCE	$1,040.00	4055	Fall Turf Clean Ups
E 602-49490-402		LAWN MAINTENANCE	$204.00	4055	Fall Turf Clean Ups
E 101-41940-402		LAWN MAINTENANCE	$468.00	4055	Fall Turf Clean Ups
		Total	$5,196.00		
73693	12/23/25	**ASPEN MILLS**			
E 101-42110-417		UNIFORMS	$233.78	365016	Uniform
E 101-42110-417		UNIFORMS	$59.66	366481	Uniform
		Total	$293.44		
73694	12/23/25	**AUTOMATIC SYSTEMS CO.**			
E 602-43251-530		IMPROVEMENTS	$3,500.00	044352	Ls #13
		Total	$3,500.00		
73695	12/23/25	**AXON ENTERPRISE, INC**			
E 101-42110-221		EQUIPMENT PARTS, TIR	$261.60	INUS398765	Battery Pack
		Total	$261.60		
73696	12/23/25	**BAUER BUILT TIRE**			
E 101-43121-221		EQUIPMENT PARTS, TIR	$922.12	940126957	Truck #2 and Trailer #121 Tires
		Total	$922.12		
73697	12/23/25	**BROADWAY TENT & EVENT**			
E 101-41110-440		APPRECIATION EVENTS	$3,685.80	226535-3	Tents, Canopy, Heaters, Tables for Tree Lighting
		Total	$3,685.80		
73698	12/23/25	**CINTAS**			
E 101-43121-417		UNIFORMS	$144.50	4253079712	Uniforms
		Total	$144.50		
73699	12/23/25	**City of St Bonifacius**			
R 602-400-37250		SEWER CONNECTION F	$850.00		Sewer Connections (1) 9205 Maas Drive
		Total	$850.00		
73700	12/23/25	**CONTROLOGIX SERVICES**			
E 401-42110-560		EQIUP AND FURNISHIN	$4,055.00	25-337	HVAC Computer
		Total	$4,055.00		
73701	12/23/25	**CORE AND MAIN**			
E 601-49440-227		UTILITY SYSTEM MAINT	$190.33	INV0024599	Water Testing Chemkeys
		Total	$190.33		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
73702	12/23/25	**CULLIGAN**			
E 101-42110-211		CLEANING & MAINT SUP	$119.00	114x0612350	Cooler Rental
		Total	$119.00		
73703	12/23/25	**EMBEDDED SYSTEMS, INC**			
G 101-1350		PREPAID ITEMS	$4,797.12	344952	Siren Maintenance 2026
		Total	$4,797.12		
73704	12/23/25	**FACTORY MOTOR PARTS**			
E 101-43121-212		MOTOR FUELS AND LUB	$249.20	1-11319906	55 Gallon Drum of Diesel Exhaust Fluid (DEF)
E 101-43121-221		EQUIPMENT PARTS, TIR	$214.77	1-11322882	55 Gallon Drum of Windshield Washer Fluid
		Total	$463.97		
73705	12/23/25	**AT & T MOBILITY**			
E 101-42110-321		TELEPHONE	$429.58	28733308499	Phones and MDC Connections
E 401-42110-560		EQIUP AND FURNISHIN	$305.84	28733308499	Phones and MDC Connections
		Total	$735.42		
73706	12/23/25	**FLASHING THUNDER FIREWORKS**			
E 101-41110-440		APPRECIATION EVENTS	$3,931.00		Fireworks for Tree Lighting
		Total	$3,931.00		
73707	12/23/25	**FRONTIER OH**			
E 601-49440-381		ELECTRIC UTILITIES	$3,276.24	217-188-0265	Internet at WTPs (2 months)
		Total	$3,276.24		
73708	12/23/25	**Fury Motors**			
E 101-42110-221		EQUIPMENT PARTS, TIR	$55.55	792361	Unit 79-Tire Patch
E 101-42110-221		EQUIPMENT PARTS, TIR	$56.35	792445	Unit 88-Tire patch
E 101-42110-221		EQUIPMENT PARTS, TIR	$168.20	792471	Unit 79-Mount and Balance Tires
E 101-42110-221		EQUIPMENT PARTS, TIR	$105.25	792511	Unit 80-Oil Change, Tire Rotation
E 101-42110-221		EQUIPMENT PARTS, TIR	$108.95	792618	Unit 84-Oil Change, Tire Rotation
		Total	$494.30		
73709	12/23/25	**GREAT AMERICA FINANCIAL SVCS**			
E 101-41320-322		POSTAGE	$175.85	40754521	Postage Machine
		Total	$175.85		
73710	12/23/25	**H & L Mesabi**			
E 101-43125-221		EQUIPMENT PARTS, TIR	$1,496.00	15699	Snowplow Blades
E 101-43121-221		EQUIPMENT PARTS, TIR	$1,300.00	15700	Cutting Teeth for Grader Blade
		Total	$2,796.00		
73711	12/23/25	**HAWKINS INC**			
E 601-49440-227		UTILITY SYSTEM MAINT	$2,823.20	7274626	WTP Chemicals
E 601-49440-227		UTILITY SYSTEM MAINT	$130.00	7282414	Chlorine Cylinder Dumarrage
		Total	$2,953.20		
73712	12/23/25	**HENNEPIN COUNTY INFO TECH DEPT**			
E 401-42110-560		EQIUP AND FURNISHIN	$2,602.57	1000257359	radio lease - PD
E 401-43126-560		EQIUP AND FURNISHIN	$349.56	1000257371	Radio Lease

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$2,952.13		
73713	12/23/25	**Hennepin County Treasurer**			
E 101-42110-441		CORRECTION FEES/CH	$26.04	1000257205	Booking Fee
		Total	$26.04		
73714	12/23/25	**HOME DEPOT**			
E 101-43121-221		EQUIPMENT PARTS, TIR	$89.31		Pole Saw Chains
		Total	$89.31		
73715	12/23/25	**Int'l Union of Oper. Engineers**			
G 101-2360		PAYROLL CLEARING UN	$315.00		* Union dues
		Total	$315.00		
73716	12/23/25	**KENNEDY & GRAVEN, CHARTERED**			
E 101-41610-304		LEGAL FEES - ATTORNE	$3,000.00	191063	General
E 101-41610-304		LEGAL FEES - ATTORNE	$294.00	MN415-0014	Administration
E 101-41610-304		LEGAL FEES - ATTORNE	$2,220.00	MN415-0026	Sunnyfield Road Code Enforcement Matter
E 101-41610-304		LEGAL FEES - ATTORNE	$1,136.80	MN415-0026	General Personnel Matters
G 801-1170		LAND USE RECEIVABLE	$542.50	MN415-0039	* Halstead Estates
G 801-1170		LAND USE RECEIVABLE	$746.50	MN415-0039	* 6560 and 6580 South Bay Drive Simple Subdivision
		Total	$7,939.80		
73717	12/23/25	**LAKETOWN ELECTRIC CORP**			
E 601-49440-401		BLDG/STRUCT MAINTEN	$533.28	42742	Wiring of New Heater in Chemical Room-SWTP
		Total	$533.28		
73718	12/23/25	**LANGUAGE LINE SERVICES**			
E 101-42110-307		PROFESSIONAL SERVIC	$56.07	11777694	Interpretation Services
		Total	$56.07		
73719	12/23/25	**League of MN Cities Ins. Trust**			
G 101-1350		PREPAID ITEMS	$102,765.37		Property Insurance 2026
G 601-1350		PREPAID ITEMS	$48,062.19		Property Insurance 2026
G 602-1350		PREPAID ITEMS	$9,032.44		Property Insurance 2026
		Total	$159,860.00		
73720	12/23/25	**LE-AST SERVICE COUNSELING**			
E 101-42110-307		PROFESSIONAL SERVIC	$180.00	1908	Monthly Retainer Fee
		Total	$180.00		
73721	12/23/25	**LEGEND COMPANIES**			
E 101-42110-401		BLDG/STRUCT MAINTEN	$855.00	132217	Quarterly Planned Maintenance
		Total	$855.00		
73722	12/23/25	**LEXISNEXIS RISK DATA MNGMT INC**			
E 101-42110-307		PROFESSIONAL SERVIC	$209.50	1100234108	Contract Fee
		Total	$209.50		
73723	12/23/25	**LOFFLER**			
E 101-42110-202		COPY & PRINTING SUPP	$42.84	5115252	Copier

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$42.84		
73724	12/23/25	**MEDICA**			
G 101-1350		PREPAID ITEMS	$35,943.24	62596374754	Medical Insurance
G 601-1350		PREPAID ITEMS	$2,505.10	62596374754	Medical Insurance
G 602-1350		PREPAID ITEMS	$2,205.10	62596374754	Medical Insurance
G 651-1350		PREPAID ITEMS	$797.54	62596374754	Medical Insurance
		Total	$41,450.98		
73725	12/23/25	**Menards**			
E 601-49440-227		UTILITY SYSTEM MAINT	$58.78	37153	Tower Level Monitor Reconstruction parts
		Total	$58.78		
73726	12/23/25	**MENARDS BUFFALO**			
E 101-43121-224		STREET MAINTENANCE	$286.72	38398	Electrical Supplies and Concrete
E 602-49490-227		UTILITY SYSTEM MAINT	$111.36	38398	Electrical Supplies and Concrete
		Total	$398.08		
73727	12/23/25	**MET COUNCIL**			
G 602-2395		SAC CLEARING	$4,920.30	November 20	* Monthly SAC
		Total	$4,920.30		
73728	12/23/25	**MID COUNTY**			
E 101-42110-212		MOTOR FUELS AND LUB	$938.52	53004	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$606.81	83742	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$1,178.46	83824	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$1,465.22	83892	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	$496.33	83935	Squad Fuel
		Total	$4,685.34		
73729	12/23/25	**MINNESOTA BATTERY LLC**			
E 101-42110-404		VEHICLE & EQUIP MAIN	$498.00	30746	Generator Batteries
E 101-41940-223		BUILDING REPAIR PART	$199.00	30746	Generator Batteries
		Total	$697.00		
73730	12/23/25	**MN CHILD SUPPORT PAYMENT CENTE**			
G 101-2390		PAYROLL CLEARING GA	$1,360.86		* Child Support
		Total	$1,360.86		
73731	12/23/25	**MOTOROLA**			
G 101-1350		PREPAID ITEMS	$1,560.00	1411218147	License Fee 2026
E 101-42110-404		VEHICLE & EQUIP MAIN	$500.00	8330319369	Battery repair
		Total	$2,060.00		
73732	12/23/25	**MOUND TRUE VALUE HARDWARE**			
E 101-42110-437		MISCELLANEOUS EXPE	$4.99	200068	Battery
		Total	$4.99		
73733	12/23/25	**NCPERS MINNESOTA - 632400**			
G 101-2380		PAYROLL CLEARING LIF	$244.00	63240012026	*PERA life Ins Employer Paid
		Total	$244.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
73734	12/23/25	**OFFICE DEPOT**			
E 101-42110-201		OFFICE SUPPLIES	$85.54	44884162100	Paper, reel badges, Calendars
E 101-42110-201		OFFICE SUPPLIES	$25.98	44884310100	Tape
E 101-42110-201		OFFICE SUPPLIES	$21.37	44884310200	Calendars
E 101-42110-201		OFFICE SUPPLIES	$59.36	45085485200	Advil, Notes, Cutery
		Total	$192.25		
73735	12/23/25	**OFFICE OF MNIT SERVICES**			
E 101-42110-410		COMPUTER SERVICES/	$100.00	DV25110452	WAN Services
		Total	$100.00		
73736	12/23/25	**Per Mar Security Services**			
G 101-1350		PREPAID ITEMS	$282.54	3730530	Monitoring
		Total	$282.54		
73737	12/23/25	**Postmaster**			
E 101-42110-322		POSTAGE	$156.00		200 stamps at .78
		Total	$156.00		
73738	12/23/25	**RITEWAY**			
E 601-49440-202		COPY & PRINTING SUPP	$377.30	25-32604	Utility Bill Forms
E 602-49490-202		COPY & PRINTING SUPP	$377.30	25-32604	Utility Bill Forms
E 651-49590-202		COPY & PRINTING SUPP	$94.33	25-32604	Utility Bill Forms
E 671-43230-437		MISCELLANEOUS EXPE	$94.32	25-32604	Utility Bill Forms
		Total	$943.25		
73739	12/23/25	**SOUTH LAKE MINNETONKA POLICE**			
E 101-42110-434		POLICE TRAINING	$250.00	2044	Driving Simulator
		Total	$250.00		
73740	12/23/25	**STREICHER'S**			
E 101-42110-417		UNIFORMS	$149.99	I1796127	Uniform
		Total	$149.99		
73741	12/23/25	**STRYKER SALES, LLC**			
E 101-42110-221		EQUIPMENT PARTS, TIR	$113.99	9210906201	AED Part
		Total	$113.99		
73742	12/23/25	**SUN LIFE FINANCIAL**			
G 101-1350		PREPAID ITEMS	$1,053.37	Jan 2026	LTD
G 101-1350		PREPAID ITEMS	$816.75	Jan 2026	STD
		Total	$1,870.12		
73743	12/23/25	**SWANSTON EQUIPMENT CORP**			
E 101-43121-221		EQUIPMENT PARTS, TIR	$562.09	P06748	Parts for BT Heater
		Total	$562.09		
73744	12/23/25	**TASC**			
E 101-42110-437		MISCELLANEOUS EXPE	$30.00	IN3589874	FSA Admin Fees
E 101-43121-437		MISCELLANEOUS EXPE	$38.04	IN3589874	FSA Admin Fees
G 101-1350		PREPAID ITEMS	$184.04	IN3625900	FSA Admin Fees-2026

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$252.08		
73745	12/23/25	**The Standard**			
G 101-2380		PAYROLL CLEARING LIF	$1,605.25	Jan 2026	Life Insurance
		Total	$1,605.25		
73746	12/23/25	**TRUGREEN CHEMLAWN**			
E 101-41940-402		LAWN MAINTENANCE	$75.00	219276743	Fall Fertilizer
E 101-45202-402		LAWN MAINTENANCE	$410.00	219276743	Fall Fertilizer
		Total	$485.00		
73747	12/23/25	**US BANK CORPORATE SYSTEMS**			
E 101-42110-202		COPY & PRINTING SUPP	$67.10		Paper rolls for printer
E 101-42110-201		OFFICE SUPPLIES	$12.32		Garbage Can
E 101-42110-434		POLICE TRAINING	$122.39		Storage Cabinet and Chargers
G 101-1350		PREPAID ITEMS	$463.50		Membership 2026 MCPA- Squires and Cummings
G 101-1350		PREPAID ITEMS	$1,205.10		MCPA 2026 Conference -Squires and Cummings
E 101-42110-240		SMALL TOOLS AND MIN	$27.75		Weapons Lubricant
E 101-42110-240		SMALL TOOLS AND MIN	$19.99		Snow Brush/scrapers
E 101-42110-240		SMALL TOOLS AND MIN	$7.99		Calendar
E 101-41320-410		COMPUTER SERVICES/	$108.76		Domain Renewals
E 101-41110-437		MISCELLANEOUS EXPE	$76.68		Council Meeting Food
E 101-41110-440		APPRECIATION EVENTS	$186.45		Tree Lighting-Door sponsor banner
E 101-41110-440		APPRECIATION EVENTS	$100.00		Food license- tree lighting event
E 101-41110-440		APPRECIATION EVENTS	$23.84		Tree Lighting Lights
E 101-41110-440		APPRECIATION EVENTS	$102.96		Tree Lighting Supplies
E 101-41110-440		APPRECIATION EVENTS	$75.78		Rotary meeting - Mayor /Ctiy Admin
G 101-1350		PREPAID ITEMS	$50.00		PSHRA 2026 dues - Bauman
E 101-41320-433		DUES & SUBSRIPT & TR	$249.00		Go to Webinar Subscription
E 101-41110-437		MISCELLANEOUS EXPE	$79.11		Council meeting Food
E 101-43121-433		DUES & SUBSRIPT & TR	$490.00		DOT Inspection certification classes for Andy and Miguel
		Total	$3,468.72		
73748	12/23/25	**USA SECURITY**			
E 101-41940-437		MISCELLANEOUS EXPE	$108.12	12405189	Monitoring
		Total	$108.12		
73749	12/23/25	**VERIZON WIRELESS**			
E 101-42110-321		TELEPHONE	$40.01	6129268550	PD Cell phones
		Total	$40.01		
73750	12/23/25	**WASTE MANAGEMENT OF WI-MN**			
E 671-43230-384		REFUSE REMOVAL	$58.50	0001168-465	Disposal
E 671-43230-384		REFUSE REMOVAL	$20,757.15	8181823-159	* Recycling
E 671-43230-384		REFUSE REMOVAL	$91.65	9410875-228	Organics
		Total	$20,907.30		
73751	12/23/25	**WILSON NURSERY INC**			
E 407-45202-530		IMPROVEMENTS	$9,767.00	33604	Fall Tree Planting and moving at Wolfberry Park

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$9,767.00		
73752	12/23/25	**XCEL ENERGY**			
E 101-41940-381		ELECTRIC UTILITIES	$857.22	51-6565407-3	Electricity-City Hall
E 101-43121-381		ELECTRIC UTILITIES	$345.59	51-6565407-3	Electricity
E 101-43121-381		ELECTRIC UTILITIES	$86.27	51-6565407-3	Electricity-PW
E 101-43160-381		ELECTRIC UTILITIES	$58.00	51-6565407-3	Electricity-Signal Sunnyfield
E 101-43160-381		ELECTRIC UTILITIES	$49.09	51-6565407-3	Electricity
E 101-45202-401		BLDG/STRUCT MAINTEN	$13.02	51-6565407-3	Electricity-Hunters Trail
E 602-49490-381		ELECTRIC UTILITIES	$2,584.12	51-6565409-5	Electricity-Lift Stations
E 602-49490-381		ELECTRIC UTILITIES	$1,864.69	51-6565409-5	Electricity-Lift Stations
		Total	$5,858.00		
73753	01/07/26	**ADVANCED GRAPHIX INC.**			
E 401-42110-540		MOTOR VEHICLES & MA	$1,158.50	218266	Squad 90- Graphics
		Total	$1,158.50		
73754	01/07/26	**CANON FINANCIAL SERVICES INC**			
E 101-42110-202		COPY & PRINTING SUPP	$104.50	42303259	Copier-PD
		Total	$104.50		
73755	01/07/26	**Center Point Energy**			
E 601-49440-383		NATURAL GAS	$28.30	10654144-4	Gas Utility
E 601-49440-383		NATURAL GAS	$835.89	10658039-2	Gas Utility
E 601-49440-383		NATURAL GAS	$27.12	10658041-8	Gas Utility
E 601-49440-383		NATURAL GAS	$20.91	11144790-0	Gas Utility
E 601-49440-383		NATURAL GAS	$18.45	11431330-7	Gas Utility
E 601-49440-383		NATURAL GAS	$19.69	11553312-7	Gas Utility
E 601-49440-383		NATURAL GAS	$20.91	11833736-9	Gas Utility
E 601-49440-383		NATURAL GAS	$18.45	13936923-5	Gas Utility
E 101-41940-383		NATURAL GAS	$1,010.78	5651357-5	Gas Utility - Gov't Bldg
E 601-49440-383		NATURAL GAS	$129.84	5659223-1	Gas - Well #5
E 601-49440-383		NATURAL GAS	$800.56	6401076054-	Gas Utility
E 101-43121-383		NATURAL GAS	$478.26	6744979-3	Gas Utility - PW
E 101-42110-383		NATURAL GAS	$1,262.35	8486433-9	Gas Utility - PD
E 101-43121-383		NATURAL GAS	$369.68	8486442-0	Gas Utility - PW
		Total	$5,041.19		
73756	01/07/26	**CINTAS**			
E 101-43121-417		UNIFORMS	$144.50	4252317627	Uniforms
		Total	$144.50		
73757	01/07/26	**CLASSIC CLEANING COMPANY**			
E 101-42110-211		CLEANING & MAINT SUP	$775.00	38634	Monthly Cleaning - December 2025-PD
E 101-41940-211		CLEANING & MAINT SUP	$400.00	38635	Monthly Cleaning - December 2025-City Hall
E 101-43121-211		CLEANING & MAINT SUP	$375.00	38635	Monthly Cleaning - December 2025-PW
		Total	$1,550.00		
73758	01/07/26	**CONCENTRA**			
E 101-42110-418		RECRUITING	$835.00	104317627	Pre Employment

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$835.00		
73759	01/07/26	**DVS**			
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 601-49440-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$22.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-45202-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-45202-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-45202-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 601-49440-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-42401-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 101-43121-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 601-49440-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 601-49440-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 601-49440-404		VEHICLE & EQUIP MAIN	$21.25		Tabs
E 601-49440-404		VEHICLE & EQUIP MAIN	$25.25		Tabs
		Total	$557.50		
73760	01/07/26	**ECM Publishers, Inc.**			
E 101-41320-351		LEGAL NOTICE & ORD P	$45.80	1078468	Fee Schedule
E 101-41320-351		LEGAL NOTICE & ORD P	$228.80	1078599	Budget Summary
		Total	$274.60		
73761	01/07/26	**EH RENNER & SONS**			
E 601-43241-530		IMPROVEMENTS	$83,812.50		Well No 7 Downhole Rehab
		Total	$83,812.50		
73762	01/07/26	**FORCE AMERICA INC**			
E 101-43121-221		EQUIPMENT PARTS, TIR	$409.50	IN001-21182	Hydraulic Controller for Truck #13
		Total	$409.50		
73763	01/07/26	**FRONTIER OH**			
E 601-49440-381		ELECTRIC UTILITIES	$390.00	9521961926	WTP Internet
		Total	$390.00		
73764	01/07/26	**Fury Motors**			
E 101-42401-404		VEHICLE & EQUIP MAIN	$122.97	143324	Bldg Insp Vehicle-The Works

CITY OF MINNETRISTA

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Batch: PR12042025,Tasc121025,Medsurety120425,Metlife120125,Aflac120825,12-16-25 Bridge,Xcel121725,Midco121725,Tasc121725,PR12182025,Tasc121525,122325HP,010726AP25,Tasc122425,Tasc122325,1.7.26 2025 ST PROJ,AE2SNov2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42110-221		EQUIPMENT PARTS, TIR	$58.99	793116	Unit 70-Replace Bulb
E 101-42110-221		EQUIPMENT PARTS, TIR	$105.25	793407	Unit 79-The Works
		Total	$287.21		
73765	01/07/26	**LE-AST SERVICE COUNSELING**			
E 101-42110-307		PROFESSIONAL SERVIC	$340.00	1769	Counseling/Retainer Fee
		Total	$340.00		
73766	01/07/26	**MID COUNTY**			
E 601-49440-212		MOTOR FUELS AND LUB	$324.90	84005	Dyed Diesel Fuel
E 602-49490-212		MOTOR FUELS AND LUB	$324.90	84005	Dyed Diesel Fuel
E 101-43121-212		MOTOR FUELS AND LUB	$812.25	84005	Dyed Diesel Fuel
E 101-43125-212		MOTOR FUELS AND LUB	$162.45	84005	Dyed Diesel Fuel
E 601-49440-212		MOTOR FUELS AND LUB	$195.23	84025	Dyed Diesel Fuel
E 602-49490-212		MOTOR FUELS AND LUB	$195.23	84025	Dyed Diesel Fuel
E 101-43121-212		MOTOR FUELS AND LUB	$97.62	84025	Dyed Diesel Fuel
E 101-43125-212		MOTOR FUELS AND LUB	$488.07	84025	Dyed Diesel Fuel
E 601-49440-212		MOTOR FUELS AND LUB	$289.74	84090	Dyed Diesel Fuel
E 602-49490-212		MOTOR FUELS AND LUB	$289.74	84090	Dyed Diesel Fuel
E 101-43121-212		MOTOR FUELS AND LUB	$144.87	84090	Dyed Diesel Fuel
E 101-43125-212		MOTOR FUELS AND LUB	$724.35	84090	Dyed Diesel Fuel
E 601-49440-212		MOTOR FUELS AND LUB	$154.81	84126	Dyed Diesel Fuel
E 602-49490-212		MOTOR FUELS AND LUB	$154.81	84126	Dyed Diesel Fuel
E 101-43121-212		MOTOR FUELS AND LUB	$77.40	84126	Dyed Diesel Fuel
E 101-43125-212		MOTOR FUELS AND LUB	$387.01	84126	Dyed Diesel Fuel
		Total	$4,823.38		
73767	01/07/26	**MIDCO**			
E 673-49600-307		PROFESSIONAL SERVIC	$805.39		Internet
		Total	$805.39		
73768	01/07/26	**MORRIES Parts and Service Group**			
E 101-43121-404		VEHICLE & EQUIP MAIN	$151.43	615749	Oil Change, Tire Rotation
		Total	$151.43		
73769	01/07/26	**NEUMANN, RENAE**			
E 101-43121-437		MISCELLANEOUS EXPE	$39.76		Staff Meeting Reimbursement
		Total	$39.76		
73770	01/07/26	**OSTLIE, CARTER**			
E 101-43121-417		UNIFORMS	$164.95		Boots
		Total	$164.95		
73771	01/07/26	**PERFORMANCE PETROLEUM CO**			
E 101-43121-212		MOTOR FUELS AND LUB	$1,509.75	158978	Hydraulic Fluid and Grease
		Total	$1,509.75		
73772	01/07/26	**Postmaster**			
E 602-49490-322		POSTAGE	$485.40		Postage for Utilities
E 671-43230-322		POSTAGE	$161.80		Postage for Utilities
E 601-49440-322		POSTAGE	$809.00		Postage for Utilities

CITY OF MINNETRISTA

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 651-49590-322		POSTAGE	$161.79		Postage for Utilities
		Total	$1,617.99		
73773	01/07/26	**SCOTT COLTON**			
E 651-49590-224		STREET MAINTENANCE	$550.00	20250014	Removal of Beavers at Slow Creek Park
		Total	$550.00		
73774	01/07/26	**SEBOLD HEATING AND COOLING**			
E 601-49440-401		BLDG/STRUCT MAINTEN	$1,855.00	6937	Repair of Heaters at WTPs
		Total	$1,855.00		
73775	01/07/26	**US BANK EQUIPMENT FINANCE**			
E 101-41320-307		PROFESSIONAL SERVIC	$41.86	571450899	Copier
E 101-41910-307		PROFESSIONAL SERVIC	$41.86	571450899	Copier
E 101-43121-307		PROFESSIONAL SERVIC	$41.86	571450899	Copier
E 601-49440-307		PROFESSIONAL SERVIC	$41.87	571450899	Copier
E 602-49490-307		PROFESSIONAL SERVIC	$41.87	571450899	Copier
		Total	$209.32		
73776	01/07/26	**WSB & ASSOCIATES**			
E 651-49590-303		ENGINEERING SERV	$539.00	R-013428-00	MS4 Services
E 406-43121-303		ENGINEERING SERV	$1,033.50	R-026511-00	2025 Street Improvement Project
E 601-49440-303		ENGINEERING SERV	$500.00	R-026558-00	General Engineering Svcs
E 602-49490-303		ENGINEERING SERV	$500.00	R-026558-00	General Engineering Svcs
E 651-49590-303		ENGINEERING SERV	$500.00	R-026558-00	General Engineering Svcs
E 101-42600-303		ENGINEERING SERV	$1,250.00	R-026558-00	General Engineering Svcs
E 651-49590-303		ENGINEERING SERV	$3,158.25	R-026559-00	Hardscrabble Circle, Bayside Rear Yard Storm Sewer, MCWD
E 651-49590-303		ENGINEERING SERV	$668.00	R-026766-00	2025 WCA Services
G 101-1170		LAND USE RECEIVABLE	$3,978.00	R-026766-00	2025 WCA Services
E 406-43121-303		ENGINEERING SERV	$5,330.75	R-028526-00	2025 Pavement Maintenance Project
G 801-1170		LAND USE RECEIVABLE	$2,781.50	R-028750-00	* Halstead Bay Estates
E 406-43121-303		ENGINEERING SERV	$15,422.25	R-029049-00	2026 Street Improvement Project
		Total	$35,661.25		
73777	01/07/26	**XCEL ENERGY**			
E 101-43160-381		ELECTRIC UTILITIES	$2,767.54	51-6565411-9	Electricity-Street Lights
E 101-42110-381		ELECTRIC UTILITIES	$3,954.99	51-9597547-2	Electricity-Police
		Total	$6,722.53		
1003504 e	12/09/25	**Internal Revenue Service**			
G 101-2300		PAYROLL CLEARING FE	$18,230.71		* PR - Fed w/h
G 101-2320		PAYROLL CLEARING FIC	$17,055.28		* PR - SS/Medicare w/h
		Total	$35,285.99		
1003505 e	12/09/25	**MINNESOTA DEPT. OF REV.**			
G 101-2310		PAYROLL CLEARING ST	$8,155.00		* State w/h
		Total	$8,155.00		
1003506 e	12/09/25	**Public Employees Retirement**			
G 101-2330		PAYROLL CLEARING PE	$35,036.47		* Pera w/h

CITY OF MINNETRISTA

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$35,036.47		
1003507 e	12/09/25	**HCSP**			
G 101-2370		PAYROLL CLEARING DE	$275.00		* HCSP Retirement
		Total	$275.00		
1003508 e	12/09/25	**Optum**			
G 101-2347		HSA CLEARING ACCT	$5,783.68		HSA Employer and Employee Cont
		Total	$5,783.68		
1003509 e	12/09/25	**EDWARD JONES**			
G 101-2370		PAYROLL CLEARING DE	$3,471.73		* Deferred Comp w/h
		Total	$3,471.73		
1003510 e	12/11/25	**TASC**			
G 101-2346		PR CLEARING DAYCARE	$312.49		* Dependent Care
		Total	$312.49		
1003511 e	12/11/25	**MEDSURETY, LLC**			
E 101-41320-437		MISCELLANEOUS EXPE	$30.00		Cobra Administration
		Total	$30.00		
1003512 e	12/11/25	**AFLAC**			
G 101-2348		AFLAC INS	$48.46	980676	* Supplemental Insurance
		Total	$48.46		
1003513 e	12/16/25	**BRIDGEWATER BANK**			
E 101-41320-437		MISCELLANEOUS EXPE	$145.50	12/16/2025	Remote Deposit & Positive Pay Monthly Fee
		Total	$145.50		
1003514 e	12/18/25	**MIDCO**			
E 673-49600-307		PROFESSIONAL SERVIC	$805.39		Internet
		Total	$805.39		
1003515 e	12/18/25	**XCEL ENERGY**			
E 601-49440-381		ELECTRIC UTILITIES	$7,884.73	51-6565410-8	Electricity-Wells/Watertower
E 101-42110-381		ELECTRIC UTILITIES	$3,954.99	51-9597547-2	Electricity-Police
		Total	$11,839.72		
1003516 e	12/22/25	**METLIFE**			
E 101-41320-131		HEALTH & LIFE INS - E C	$263.07		Dental Insurance
E 101-42401-131		HEALTH & LIFE INS - E C	$90.64		Dental Insurance
E 101-41910-131		HEALTH & LIFE INS - E C	$175.38		Dental Insurance
E 101-43121-131		HEALTH & LIFE INS - E C	$355.93		Dental Insurance
E 101-43125-131		HEALTH & LIFE INS - E C	$84.13		Dental Insurance
E 101-45202-131		HEALTH & LIFE INS - E C	$45.30		Dental Insurance
E 101-42110-131		HEALTH & LIFE INS - E C	$939.92		Dental Insurance
E 601-49440-131		HEALTH & LIFE INS - E C	$123.74		Dental Insurance
E 602-49490-131		HEALTH & LIFE INS - E C	$113.75		Dental Insurance
E 651-49590-131		HEALTH & LIFE INS - E C	$42.34		Dental Insurance
		Total	$2,234.20		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1003517 e	12/22/25	**TASC**			
G 101-2345		PR CLEARING HEALTH F	$340.10		* Healthcare FSA
		Total	$340.10		
1003518 e	12/22/25	**Internal Revenue Service**			
G 101-2300		PAYROLL CLEARING FE	$17,097.32		* PR - Fed w/h
G 101-2320		PAYROLL CLEARING FIC	$16,606.42		* PR - SS/Medicare w/h
		Total	$33,703.74		
1003519 e	12/22/25	**MINNESOTA DEPT. OF REV.**			
G 101-2310		PAYROLL CLEARING ST	$7,788.88		* State w/h
		Total	$7,788.88		
1003520 e	12/22/25	**Public Employees Retirement**			
G 101-2330		PAYROLL CLEARING PE	$33,303.95		* Pera w/h
		Total	$33,303.95		
1003521 e	12/22/25	**Optum**			
G 101-2347		HSA CLEARING ACCT	$5,705.58		HSA Employer and Employee Cont
		Total	$5,705.58		
1003522 e	12/22/25	**EDWARD JONES**			
G 101-2370		PAYROLL CLEARING DE	$3,414.76		* Deferred Comp w/h
		Total	$3,414.76		
1003523 e	12/22/25	**HCSP**			
G 101-2370		PAYROLL CLEARING DE	$275.00		* HCSP Retirement
		Total	$275.00		
1003524 e	12/23/25	**TASC**			
G 101-2345		PR CLEARING HEALTH F	$122.11		* Healthcare FSA
		Total	$122.11		
1003525 e	12/29/25	**TASC**			
G 101-2346		PR CLEARING DAYCARE	$312.73		* Dependent Care
		Total	$312.73		
1003526 e	12/29/25	**TASC**			
G 101-2345		PR CLEARING HEALTH F	$875.54		* Healthcare FSA
		Total	$875.54		
1003527 e	12/31/25	**ASPHALT SURFACE TECH CORP**			
E 406-43121-530		IMPROVEMENTS	$70,028.43	2025 ST PR	PAY VOUCHER 4 & FINAL
		Total	$70,028.43		
1003528 e	01/02/26	**AE2S**			
E 601-49440-303		ENGINEERING SERV	$2,652.50	107391	AE2S Nov Invoicing for Water Communications
E 601-49440-303		ENGINEERING SERV	$1,640.00	107411	AE2S Nov Invoicing for Westonka Watermain
E 601-49440-303		ENGINEERING SERV	$1,198.25	107552	AE2S Nov Invoicing for Wells #8 & #9
E 601-49440-303		ENGINEERING SERV	$1,415.50	107553	AE2S Nov Invoicing for Well #7 Rehab
E 602-49490-303		ENGINEERING SERV	$4,690.50	107666	AE2S Nov Invoicing for SCADA

CITY OF MINNETRISTA

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
	E 602-49490-303	ENGINEERING SERV	$296.25	107671	AE2S Nov Invoicing for LS#4 and LS#6 Panels
	E 601-49440-303	ENGINEERING SERV	$1,315.00	107675	AE2S Nov Invoicing for General Services
		Total	$13,208.00		
		1010	$749,459.95		

Fund Summary

1010 1ST BK OF THE LAKES	
101 GENERAL FUND	$395,230.73
401 CAPITAL IMPROVEMENT PROGRAM	$20,898.77
406 ROAD MAINTENANCE FUND	$91,814.93
407 TREE REPLACEMENT FUND	$9,767.00
601 WATER FUND	$165,650.81
602 SEWER FUND	$32,741.76
651 STORM WATER MGMT FUND	$6,511.25
671 RECYCLING FUND	$21,163.42
673 CABLE	$1,610.78
801 LANDUSE AGENCY	$4,070.50
	$749,459.95

CITY OF MINNETRISTA
CONSENT AGENDA ITEM

Subject: **Accept Improvements and Authorize Final Payment for the 2025 Street Improvement Project (City Project No. 01-25)**

Prepared By: Alyson Fauske, PE, City Engineer

Meeting Date: January 7, 2026

Issue:
The 2025 Street Improvement Project, City Project No. 01-25, has been satisfactorily completed and project acceptance and final payment is requested by the contractor.

Background/Discussion:
The 2025 Street Improvement Project, City Project 01-25, was initiated by the City Council at their August 19, 2024 City Council meeting. A contract was awarded to Asphalt Surface Technologies Corporation on March 17, 2025 for the following work: reclamation of Pine Circle, Trillium Lane East, Trillium Lane West, Trillium Lane and Wind Ridge Trail, and watermain valve work in the Trillium area. Resurfacing of Williams Lane via an ultra-thin bond wear course was included in Change Order 1, which was approved on June 2, 2025.

The work is completed and is in general conformance with the Contract documents. Final quantities have been reviewed and agreed to by the City Engineer and it has been determined that the project is complete and final payment is appropriate. Asphalt Surface Technologies Corporation has submitted the required Consent of Surety to Final Payment, Minnesota Form IC-134 Withholdings Affidavit, lien waivers, the signed request for final payment, and a maintenance bond terminating on October 1, 2027.

Conclusion:
Staff recommends that the 2025 Street Improvement Project, City Project 01-25 be accepted, and that final payment be issued to Asphalt Surface Technologies Corporation.

Fiscal Impact:
The bid awarded to Asphalt Surface Technologies Corporation was a total of $986,591.05. Change Order 1 increased the contract amount by $31,298.36 for a total of $1,017,889.41. The final project construction amount is $854,872.42, which is 16% under the revised contract amount.

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Below are reasons for the underrun of project costs:

- Curb and gutter removal and replacement was less than the estimate.
- Subgrade corrections were not needed.
- Driveway impacts were minimized.

The budgeted amount associated with engineering design, bidding, and construction administration was $225,474. The final amount billed for these services is estimated to be $173,000. The total estimated project cost for construction (including Change Order 1) and engineering costs was $1,243,363.41. The estimated final project cost is $1,027,872.42.

The 2025 Street Improvement Project, City Project 01-25 costs are funded by Road Maintenance Fund, the Water Fund, and special assessments.

Recommended City Council Action: Staff recommends approving Resolution No.2-26, accepting the 2025 Street Improvement Project, City Project 01-25, and authorizing final payment to Asphalt Surface Technologies Corporation in the amount of $70,028.43.

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No
Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No
Explain:

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

December 26, 2025

Mr. Jasper Kruggel, City Administrator
City of Minnetrista
7701 County Road 110 W
Minnetrista, MN 55364

Re: 2025 Street Improvement Project
City Project No. 01-25
City of Minnetrista
WSB Project No. 026511-000

Dear Mr. Kruggel:

Pay Voucher No. 4 (Final) for the above referenced project in the amount of $70,028.43 is enclosed. The quantities completed have been reviewed and agreed upon by the contractor. We hereby recommend that the City of Minnetrista approve the Final Construction Pay Voucher for ASTECH Corp.

We have also enclosed the following required documents:

1. Satisfactory showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 forms).
2. Evidence in the form of an affidavit that all claims against the contractor by reasons of the contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment certification from the contractor's surety.
4. Two-year maintenance bond.

Please include one executed copy of the pay voucher with the payment to ASTECH Corp. and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at 612.849.6157. Thank you.

Sincerely,

WSB

Emily Brown

Emily Brown, PE
Project Manager

Attachments

ams

178 E 9TH STREET | SUITE 200 | SAINT PAUL, MN | 55101 | 651.286.8450 | WSBENG.COM

Section 4, Item f)

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-081-119-712
Submitted Date and Time:	17-Dec-2025 1:15:02 PM
Legal Name:	ASPHALT SURFACE TECHNOLOGY CORP
Federal Employer ID:	41-1581447
User Who Submitted:	CBirr2023
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**873115648**
Minnesota ID:	3921215
Project Owner:	MINNETRISTA
Project Number:	2025 STREET IMPROVEMENT
Project Begin Date:	29-Apr-2025
Project End Date:	04-Nov-2025
Project Location:	MINNETRISTA MN
Project Amount:	$854,872.42

Subcontractor Summary

Name	ID	Affidavit Number
C R FISCHER & SONS INC	1605604	1856679936
SAFETY SIGNS LLC	5139558	960606208
ALLSTATES PAVEMENT RECYCLING AND STABILIZATION INC	3908651	1371058176
JACON CONSTRUCTION CO	9903591	972468224

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-149-652-448
Submitted Date and Time:	5-Dec-2025 10:52:33 AM
Legal Name:	C R FISCHER & SONS INC
Federal Employer ID:	41-1716349
User Who Submitted:	crfischer
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1856679936**
Minnesota ID:	1605604
Project Owner:	CITY OF MINNETRISTA
Project Number:	01-25
Project Begin Date:	01-May-2025
Project End Date:	31-Jul-2025
Project Location:	MINNETRISTA
Project Amount:	$38,814.50
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-895-629-792
Submitted Date and Time:	3-Dec-2025 10:23:07 AM
Legal Name:	SAFETY SIGNS LLC
Federal Employer ID:	41-1991774
User Who Submitted:	beth novak
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**960606208**
Minnesota ID:	5139558
Project Owner:	CITY OF MINNETRISTA
Project Number:	CITY PROJECT NO. 01-25
Project Begin Date:	05-May-2025
Project End Date:	21-Jul-2025
Project Location:	MINNETRISTA, MN - 2025 STREET IMPROVEMENT PROJECT
Project Amount:	$2,350.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	2-139-784-160
Submitted Date and Time:	3-Dec-2025 8:06:37 AM
Legal Name:	ALLSTATES PAVEMENT RECYCLING & STABILIZATION INC.
Federal Employer ID:	47-3023160
User Who Submitted:	APRSINC
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1371058176**
Minnesota ID:	3908651
Project Owner:	MINNETRISTA
Project Number:	01-25
Project Begin Date:	08-May-2025
Project End Date:	23-Jun-2025
Project Location:	2025 STREET IMPROVEMENT PROJECT
Project Amount:	$28,739.12
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Please print this page for your records using the print or save functionality built into your browser.

Cassondra Birr

From:	MN Revenue e-Services <eservices.mdor@state.mn.us>
Sent:	Monday, December 1, 2025 10:30 AM
To:	Sarah Jensen
Subject:	Your Recent Contractor Affidavit Request

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-403-964-896
Submitted Date and Time:	1-Dec-2025 10:29:53 AM
Legal Name:	JACON CONSTRUCTION CO
Federal Employer ID:	33-2638043
User Who Submitted:	Jacon8888
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**972468224**
Minnesota ID:	9903591
Project Owner:	MINNETRISTA MN
Project Number:	P25-016
Project Begin Date:	29-Apr-2025
Project End Date:	13-May-2025
Project Location:	MINNESTRISTA MN
Project Amount:	$46,430.59
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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How to View and Print this Request

You can see copies of your requests by going into your History.

Document 00660

RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

1. This is a **LEGAL INSTRUMENT** and must be executed accordingly by officers of corporations and by partners in co-partnership.
2. It is important that **ALL** blanks be completed and the **AMOUNT PAID BE SHOWN.**
3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS MUST BE MADE.**

November 19, 2025

The undersigned herby acknowledges receipt of the sum of $ 38,814.50

CHECK ONLY ONE:

1. [ ] as partial payment for labor, skill and material furnished or to be furnished

2. [ ] as payment for all labor, skill, and material furnished or to be furnished (except the sum of $________________retainage or holdback)

3. [X] as full and final payment for all labor, skill, and material furnished of to be furnished to the following described real property: (legal description, street address, or project name)

To the following described property:
MINNETRISTA MN
CITY PROJECT 01-25, 2025 STREET IMPROVEMENT PROJECT
PAVING

and for value received herby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

C R FISCHER AND SONS, INC
Company Name

Sara a Obremski
Signature

Sara Obremski / Treasurer
Name /Title

PO Box 448
Address

Farmington, MN 55025
Address

12.5.25
Date

RETURN TO:
ASPHALT SURFACE TECHNOLOGIES CORPORATION
A/k/a ASTECH CORP

PO BOX 1025
ST CLOUD, MN 56302
(320)363-8500
(320) 363-8700 fax

Document 00660

RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

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2. It is important that **ALL** blanks be completed and the **AMOUNT PAID BE SHOWN**.
3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS MUST BE MADE.**

December 1, 2025

The undersigned herby acknowledges receipt of the sum of $ 2,350.00

CHECK ONLY ONE:

1. ☐ as partial payment for labor, skill and material furnished or to be furnished

2. ☐ as payment for all labor, skill, and material furnished or to be furnished (except the sum of $____________________retainage or holdback)

3. ☒ as full and final payment for all labor, skill, and material furnished of to be furnished to the following described real property: (legal description, street address, or project name)

To the following described property:
MINNETRISTA MN
CITY PROJECT 01-25, 2025 STREET IMPROVEMENT PROJECT
PAVING

and for value received herby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

SAFETY SIGNS, LLC
Company Name

Beth Novak
Signature

Beth Novak - Controller
Name /Title

19784 Kenrick Ave
Address

Lakeville, MN 55044
Address

12/3/25
Date

RETURN TO:
ASPHALT SURFACE TECHNOLOGIES CORPORATION
A/k/a ASTECH CORP

PO BOX 1025
ST CLOUD, MN 56302
(320)363-8500
(320) 363-8700 fax

Document 00660

RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

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2. It is important that **ALL** blanks be completed and the **AMOUNT PAID BE SHOWN**.
3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS MUST BE MADE.**

December 1, 2025

The undersigned herby acknowledges receipt of the sum of $ 28,739.12

CHECK ONLY ONE:

1. ☐ as partial payment for labor, skill and material furnished or to be furnished

2. ☐ as payment for all labor, skill, and material furnished or to be furnished (except the sum of $________________retainage or holdback)

3. ☒ as full and final payment for all labor, skill, and material furnished of to be furnished to the following described real property: (legal description, street address, or project name)

To the following described property:
MINNETRISTA MN
CITY PROJECT 01-25, 2025 STREET IMPROVEMENT PROJECT
PAVING

and for value received herby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Allstates Pavement Recycling & Stabilization Inc
Company Name

Signature

Name /Title

14280 James Rd
Address

Rogers, MN 55374
Address

12-2-25
Date

RETURN TO:
ASPHALT SURFACE TECHNOLOGIES CORPORATION
A/k/a ASTECH CORP

PO BOX 1025
ST CLOUD, MN 56302
(320)363-8500
(320) 363-8700 fax

Document 00660

RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

1. This is a **LEGAL INSTRUMENT** and must be executed accordingly by officers of corporations and by partners in co-partnership.
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3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS MUST BE MADE.**

November 19, 2025

The undersigned herby acknowledges receipt of the sum of $46,430.59

CHECK ONLY ONE:

1. ☐ as partial payment for labor, skill and material furnished or to be furnished

2. ☐ as payment for all labor, skill, and material furnished or to be furnished (except the sum of $____________________retainage or holdback)

3. ☒ as full and final payment for all labor, skill, and material furnished of to be furnished to the following described real property: (legal description, street address, or project name)

To the following described property:
MINNETRISTA MN
CITY PROJECT 01-25, 2025 STREET IMPROVEMENT PROJECT
PAVING

and for value received herby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Jacon Construction Co
~~JACON, LLC~~
Company Name

Sarah Jensen
Signature

Sarah Jensen Account Manager
Name /Title

1081 S Birch Lake Blvd
~~3900 Labore Rd~~
Address

White Bear Lake MN 55127
~~Vadnais Heights, MN 55110~~
Address

12/1/2025
Date

RETURN TO:
ASPHALT SURFACE TECHNOLOGIES CORPORATION
A/k/a ASTECH CORP

PO BOX 1025
ST CLOUD, MN 56302
(320)363-8500
(320) 363-8700 fax

CONSENT OF SURETY TO FINAL PAYMENT

G707

(Instructions on reverse side)

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

Bond Number: 108121552

TO (OWNER)
(Name and address)
City of Minnetrista
7701 County Road 110 West
Minnetrista, MN 55364

ARCHITECT'S PROJECT NO:

PROJECT:
(Name and address) 2025 Street Improvement Project for the City of Minnetrista, City Project No. 01-25, WSB Project No. 026511-000

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety)
Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

SURETY,

on bond of
(here insert name and address of Contractor)
Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.
PO Box 1025
St. Cloud, MN 56302

CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to
(here insert name and address of Owner)
City of Minnetrista
7701 County Road 110 West
Minnetrista, MN 55364

OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF, the Surety Company has hereunto set its hand this 17th day of December , 2025 *(Insert in writing the month following by the numeric date and year)*

Travelers Casualty and Surety Company of America
Surety Company

Attest: Rita Carlson
Seal

John C Klein
Signature of Authorized Representative

Title
John C. Klein, Attorney-in-Fact

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **JOHN C KLEIN** of **MINNEAPOLIS**, **Minnesota**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021**.

HARTFORD, CONN. — HARTFORD, CONN. — CORPORATE SEAL

State of Connecticut

City of Hartford ss.

By: [signature]
Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**

ANNA P. NOWIK NOTARY PUBLIC CONNECTICUT

[signature]
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 17th day of December, 2025

HARTFORD, CONN. — HARTFORD, CONN. — CORPORATE SEAL

[signature]
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

MAINTENANCE BOND

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
Hartford, Connecticut 06183

Bond No.: 108121552

KNOWN ALL BY THESE PRESENTS: That we Asphalt Surface Technologies Corporation a/k/a ASTECH Corp., PO Box 1025, St. Cloud, MN 56302, as Principal, and Travelers Casualty and Surety Company of America, a corporation organized and existing under the Laws of the State of Connecticut, as Surety, are held and firmly bound unto City of Minnetrista, MN, as Obligee, in the total sum of Eight Hundred Fifty Four Thousand Eight Hundred Seventy Two and 42/100 U.S. Dollars ($854,872.42) for the payment whereof said Principal and Surety bind themselves, jointly and severally, as provided herein.

WHEREAS, the Principal entered into a contract with the Obligee dated March 17, 2025 for 2025 Street Improvement Project for the City of Minnetrista, City Project No. 01-25, WSB Project No. 026511-000 ("Work").

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall maintain and remedy said Work free from defects in materials and workmanship for a period of two year(s) commencing on October 1, 2025, and ending on October 1, 2027 (the "Maintenance Period"), then this obligation shall be void; otherwise it shall remain in full force and effect.

PROVIDED, HOWEVER, that any suit under this bond shall be commenced no later than one (1) year from the expiration date of the Maintenance Period; provided, however, that if this limitation is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law, and said period of limitation shall be deemed to have accrued and shall commence to run on the expiration date of the Maintenance Period.

SIGNED this 17th day of December, 2025.

Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.
(NO CORPORATE SEAL)
(Principal)

By: Jessica L Winter
Jessica L. Winter, Vice-Pres./Secretary

Travelers Casualty and Surety Company of America

By: John C Klein
John C. Klein, Attorney-in-Fact

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **JOHN C KLEIN** of **MINNEAPOLIS** , **Minnesota** , their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021**.

State of Connecticut

City of Hartford ss.

By: ______________________
Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**

Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 17th day of December , 2025

Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

RESOLUTION NO. 2-26

CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA

A RESOLUTION ACCEPTING IMPORVEMENTS AND AUTHORIZING FINAL PAYMENT FOR THE 2025 STREET IMPROVEMENT PROJECT, CITY PROJECT NO. 01-25

WHEREAS, pursuant to a written contract signed with the City on April 10, 2025 and Change Order 1 approved on June 2, 2025, Asphalt Surface Technologies Corporation has satisfactorily completed 2025 Street Improvement Project, City Project 01-25, in accordance with such contract, as amended; and

WHEREAS, Asphalt Surface Technologies Corporation has supplied a maintenance bond terminating on October 1, 2027.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Minnetrista, Minnesota, the work completed under said contract is hereby accepted and approved; and

BE IT FURTHER RESOLVED by the City Clerk and Mayor are hereby directed to issue a proper order for the final payment on such contract.

This resolution was adopted by the City Council of the City of Minnetrista on the 7th day of January, 2027, by a vote of ________ Ayes and ________ Nays.

____
Lisa Whalen, Mayor

ATTEST:

____
Ann Meyerhoff, City Clerk

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM

Subject:	**Award the replacement of the Public Works salt storage facility fabric roof to Greystone Construction**
Prepared By:	**Gary Peters, Public Works Director**
Meeting Date:	**January 7, 2026**

Issue:
The Public Works salt storage building fabric roof needs replacement.

Overview:
The Public Works salt storage building was installed in 2015. This is a 44’ x 48’ DP Series Natural Light Fabric Building constructed by Greystone Construction of Shakopee, MN. Every year Greystone Construction conducts a thorough inspection of the entire facility. During the 2024 annual inspection, many small holes were found in the fabric roof, and some are leading to larger tears. It was determined that the fabric needs replacement. Normally life expectancy for a fabric roof of this type is 10-15 years, depending on weather factors (i.e., heat, hail, wind, extreme cold, etc.). Greystone Construction is a sole source provider for Natural Light Fabric Buildings, and being that these buildings are custom sized, getting a competitive quote is difficult. Greystone Construction has supplied a sole source supplier letter for us (attached).

Fiscal Impact:
The replacement of this fabric roof was planned for and is on the 2026 Capital Improvement Plan with $25,000.00 set aside for it. The replacement quote from Greystone Construction was $20,220.00 and will be paid out of Public Works CIP Fund 401-43126-560.

Recommended City Council Action:
Motion to approve Resolution No. 3-26 to award the replacement of the Public Works salt storage facility fabric roof to Greystone Construction at a cost of $20,220.00.

GREYSTONE
CONSTRUCTION

February 24, 2025

Gary Peters. Public Works Supt
City of Minnetrista
7701 County Road 110W
Minnetrista, MN 55364

Mr. Peters,

This letter serves to confirm that Greystone Construction is the only contractor in possession of the Natural Light Fabric Structures, building and fabric cover drawings for your salt shed. Possession of these drawings ensures we can create exact replicas of your fabric covers for replacement.

Please call or email me with any questions regarding this letter or your cover replacement project.

Sincerely,

GREYSTONE
CONSTRUCTION
Fabric Building Division

Scott Hartman
Fabric Building Division Manager
Greystone Construction

Direct: (952) 278-1145
Cell: (612) 718-5811
SHartman@greystoneconstruction.com

www.GCFabricBuildings.com

GREYSTONE
CONSTRUCTION

CONTRACT

(Labor and Material)

This Contract is entered into this **7th** day of **January 2026**, by and between Owner, and Greystone Construction Company, Contractor.

Owner	City of Minnetrista, MN	Phone Number:	952-241-2532
Address	7701 County Rd 110W	County:	Hennepin
City State/Zip	Minnetrista, MN 55364		

1. **The Work**. Contractor agrees to perform, and Owner agrees to accept, the work described below ("Work"), subject to the terms and conditions stated herein: **Furnish and install:**

Replacement Cover for 44'x48' Natural Light Fabric Structures Building per attached exhibits

2. **Contract Price.** Owner agrees to pay to Contractor for the Work the sum of **Twenty Thousand Two Hundred Twenty Dollars and no /100 ($20,220.00),** GP as adjusted by additions to and deletions from the Work that have been agreed to by the parties in writing.

3. **Payment Terms**. Payment of the Contract Price shall be made as follows: **Twenty Thousand Two Hundred Twenty Dollars and no /100 ($20,220.00), (100%)** upon substantial completion of the Work. Payments due and unpaid hereunder shall bear interest from the date payment is due at the rate of **18%** or, in the absence thereof, at the legal rate prevailing at the place the Work is performed.

4. **Insurance**. Contractor shall secure and maintain a policy of commercial general liability insurance with coverage limits that are customary for the type of Work being performed. Owner shall secure and maintain policies of property and general liability insurance which include coverage for the Work. The parties waive all rights against each other and any of their agents and employees for damages caused by the other to the extent such damages are covered by any of the insurance policies required herein. Prior to the commencement of the Work, each party shall deliver to the other certificates of insurance evidencing the existence of the required insurance.

5. **Claims for Consequential Damages.** The Contractor and Owner waive claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

6. **Covenant/Completion of the Work**. Contractor shall complete the Work in approximately 180 days from the execution of Contract. If the progress of the Work is delayed by inclement weather, delays in delivery of materials, acts of God or other casualties or causes beyond Contractor's control, then the time to commence and/or complete the Work herein shall be extended accordingly.

7. **Indemnification**. Contractor shall indemnify and hold harmless the Owner, its agents and employees, from and against any claims, damages, losses and expenses, arising out of or resulting from the performance of the Work, but only to the extent caused solely by the negligent acts or omissions of Contractor, its subcontractors, anyone directly or indirectly employed by Contractor.

8. **Warranty.** Owner agrees to look exclusively to the manufacturer for any warranties covering the materials (including any design and engineering requirements of the materials) used in the performance of the Work. Contractor makes no warranty, express or implied, regarding the materials or the design and engineering requirements of the materials. The manufacturer's warranty is expressly in lieu of all other warranties covering the materials, including any warranty of merchantability or fitness for a particular purpose or use, which are hereby expressly disclaimed by Contractor. Owner agrees to complete any warranty registration cards required in order to activate any manufacturers' warranties, and to deliver the completed warranty registration cards to the Contractor upon completion of the Work. Contractor warrants

only that its labor will be of good quality and workmanship and free of defects for a period of one (1) year from completion of the Work. Contractor does not provide, and shall not be responsible for, any of the design and engineering requirements of the Project, except as follows: NA. Owner agrees that all other design and engineering requirements for the Project shall be the Owner's responsibility.

9. **Re-Cover.** Greystone Construction is not liable and will not accept any responsibility for the structural design and structural performance of this existing building to be recovered.

10. **Remedy**. If Contractor breaches Contractor's labor warranty as set forth above, or if Contractor breaches this Contract, Owner's sole remedy against Contractor shall be the repair or replacement of the defective Work, at Contractor's option. Notwithstanding anything to the contrary herein, under no circumstances shall Contractor be liable to Owner, or to anyone else, for any costs or damages, including without limitation, any incidental, indirect, specific or consequential damages of any kind, resulting from Contractor's breach of warranty, or breach of this agreement, or from Contractor's negligence or other actions or failure to act, including without limitation, costs or damage resulting from defects in the Work.

11. **Permits by Owner**. Owner shall obtain and pay for the building permit and any other permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work.

12. **Condition of Site**. Owner shall provide Contractor with information regarding the condition of the site prior to commencement of construction, including surveys, soils reports and information regarding underground utilities, tanks or other buried equipment or obstructions. Contractor shall not be responsible for damage to underground utilities, tanks or other buried equipment or obstructions not disclosed to Contractor prior to commencement of the Work.

13. **Use of Site**. Owner shall provide Contractor with open access to the site for purposes of performing the Work. Owner shall maintain the site including access in and around the building in a manner that allows the contractor to complete the work without limitation for the duration of construction.

14. **Clean Up**. Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work.

15. **Governing Law**. This Contract shall be governed by the laws of the place where this project is located.

16. **Assignment**. Neither party may assign the Contract without the written consent of the other.

17. **Entire Agreement**. This Contract, together with attached Exhibits **A – C** constitute the entire agreement between the Contractor and the Owner with respect to the Work. The Contract may be amended or modified only by writing signed by both of the parties.

OWNER:	City of Minnetrista	
Signature	Gary Peters	
By	Gary Peters	
Title	Public Works Director	
Date	January 7, 2026	

This contract is not binding until signed by Greystone Construction Company. A copy of the executed contract should be sent to you within 10 days. If this contract is not accepted by Greystone Construction Company, the contract will become null and void and all down payments will be returned to you.

CONTRACTOR:	**GREYSTONE CONSTRUCTION COMPANY**
By	
Signature	
Title	
Date	

GREYSTONE
CONSTRUCTION

EXHIBIT A

Owner's Responsibilities:

- Promptly remove snow from base of cover and area surrounding building
- Do not allow storage or accumulation of any material that would come in contact with structural supports, walls or fabric cover.
- Proper ventilation is required to prevent condensation.

Standard Exclusions:

Appraisal Costs
Bedrock Excavation and Backfill
Builders Risk Insurance
Building Permit
Closing Costs
Contaminated Soil Clean up and Disposal
Dewatering
Electrical
Environmental Investigation and Remediation
Fixtures and Equipment
Frost Ripping
Mechanical
Methane Gas Monitoring
Park Dedication Fees
Perc Tests
Security Monitoring Systems
Site Surveys
Soil Correction Work
Subsurface Investigation
Unforeseen Subsurface Conditions
Utility Hookup Charges
Wet Land Remediation
Winter Conditions
Winter Heat and Cover

Customer Signature Gary Peters Date 01/07/2026

GREYSTONE CONSTRUCTION

EXHIBIT B

Waiver

I hereby give Greystone Construction Company permission to use photographs and/or video footage taken of me, my or my company's property and/or statements made by me or my company, in any and all future Greystone Construction productions and/or publications without remuneration or liability. I understand that the above may be used for promotional purposes, both nationally and internationally.

Furthermore, I give Greystone Construction Company permission to edit any of the aforementioned photographs, video footage and/or statements for brevity, clarity or aesthetic purposes.

COMPANY NAME: City of Minnetrista

YOUR NAME: Gary Peters

TITLE: Public Works Director

ADDRESS: 7701 County Rd 110 West

PHONE #: 952-241-2532

EMAIL: garypeters@ci.minnetrista.mn.us

SIGNATURE: Gary Peters

DATE: 01/07/2026

GREYSTONE
CONSTRUCTION

EXHIBIT C

Scope of Work & Pricing

to be performed by Greystone Construction

Furnish & Install:

- Replacement Cover for 44’x48’ Natural Light Fabric Structures Building
- 12 ounce, 23 mil polyethylene Non-FR fabric
    - Single piece cover design
- Replace One Endwall Fabric with (2) mesh vents
- Furnish and Install new 1” ratchets and PVC
- Reuse all original tension tubes and lashing winches/straps
- Existing steel to remain
- Existing Cables and purlins to remain
- Pull covers and tension the fabric to industry specification
- Freight included
- Sales Tax on building materials - excluded
- Provide all necessary labor and equipment to complete items noted above

Furnish & Install Price: **$20,220.00** GP

2995 Winners Circle Drive Suite 200, Shakopee, MN 55379 | Phone: (952) 496-2227 | Toll Free: (888)742-6837 | Fax: (952) 445-4191
www.greystoneconstruction.com | Equal Opportunity Employer/Contractor

GREYSTONE
CONSTRUCTION

Market Provisions:

- Greystone is committed to being your trusted team partner on your project. We are asking all of our clients recognize the volatility of our markets and understand we are providing current pricing for budgeting purposes with the need to adjust final project pricing based on the markets at the actual time of the order. It's important to provide you with the best value for your project, and we do not want to speculate where the actual market rates will be at the time of procurement and/or delivery.
- Pricing is based on current market conditions and does not include future tariffs, surcharges, price escalation, or fees. (i.e., many wholesalers and manufacturers are not committing to pre-determined pricing for pre-ordered materials. These materials are priced at the time of the delivery.) Due to extremely volatile markets, pricing shall be re-evaluated at time of procurement and/or delivery. Any savings or additional cost would be communicated with Owner prior to procurement and/or delivery.
- Price increases will be assigned as contingency. Unless Greystone specifically outlines a contingency value in our proposal or scope of work, it is recommended that the Owner carry a contingency.
- Construction schedule may be affected by material shortages or lead times beyond our control. Any shortages or lead time issues will be communicated with the owner. Evaluation of alternatives will be reviewed, and the contract schedule or costs may be adjusted accordingly.

Exclusions – Items not included, but may apply to overall project:

- Architectural, Structural, and Civil Engineering
- Foundation structural engineering, including but not limited to anchor bolt design and embedment details.
- Permits & Fees
- Payment and performance bonds
- Emergency Responder Communication Enhancement System
- Prevailing wage rates
- Sales Tax
- Testing & special inspections by owner – Soil borings, soils testing, concrete testing, bolt inspection, etc
- Site work including, but not limited to: site prep, import or export of materials, etc
- Assumed building interior is clear along with 20' clear on all four sides for staging/erection and building engineering requirements
- Site specific safety requirements
- All electrical & mechanical systems
- All winter conditions
- Dumpster/Disposal of removed cover
- Greystone is not responsible or liable for any landscaping or ground surface damage due to normal equipment usage on site
- Greystone Construction is not liable and will not accept any responsibility for the structural design and structural performance of this existing building to be recovered

RESOLUTION NO. 3-26

RESOLUTION TO AWARD REPLACEMENT OF THE PUBLIC WORKS SALT STORAGE FACILITY FABRIC ROOF TO GREYSTONE CONSTRUCTION

WHEREAS, the Public Works salt storage facility fabric roof needs replacement;

WHEREAS, the replacement of the Public Works salt storage facility fabric roof will be funded from the Public Works CIP Fund 401-43126-560;

WHEREAS, Greystone Construction is the sole source contractor for Natural Light Fabric Structures, and is documented with an attached letter;

WHEREAS, Greystone Construction provided a quote for $20,220.00 for the replacement of the Public Works salt storage facility fabric roof, and is within the budgeted amount of $25,000.00 that was to be budgeted in the 2026 CIP;

NOW, THEREFORE, BE IT RESOLVED, **BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA,**

This resolution was adopted by the City Council of the City of Minnetrista on the 7th day of January 2026, by a vote of _____ Ayes and _____ Nays.

____
Mayor Lisa Whalen

ATTEST:

____
Ann Meyerhoff
City Clerk

CITY OF MINNETRISTA

CITY COUNCIL CONSENT AGENDA ITEM

Subject:	Res. No. 4-26 Authorizing Execution of a Pervious Pavement Agreement at 4995 Minneapolis Avenue
Prepared By:	Nickolas Olson, Senior City Planner
Through:	David Abel, Community Development Director
Meeting Date:	January 7, 2026

Issue: T. Ryan Johnson and Shannon Johnson (the "Applicants") on behalf of Luxury Living MN LLC have made an application to enter in to a pervious pavement agreement (the "Agreement") with the city of Minnetrista (the "City") regarding pervious pavement surfaces (the "Improvements") to be installed at 4995 Minneapolis Avenue (the "Property"). The Applicant constructed a new single family home on the Property which requires certain Improvements to comply with the City's hardsurface coverage limitations. City code gives 50% credit in calculating the percentage of hardsurface coverage for pervious paver surfaces, provided those surfaces are installed in a manner acceptable to the City Engineer. For those surfaces to remain effective, periodic inspections and maintenance is required. The attached Agreement spells out the terms and conditions by which the Applicants must comply and provides the City with the option to step in if it feels the Applicants have failed to maintain the Improvements in accordance with the Agreement.

Recommended City Council Action: Motion to adopt Res. No. 4-26 Authorizing execution of a pervious pavement agreement with Luxury Living MN LLC at 4995 Minneapolis Avenue

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

4995 Minneapolis Avenue

1 in = 100 Ft

City Boundary

Address Labels

Parcels

N

December 2025

Map Powered by Zerafi

RESOLUTION NO. 4-26

CITY OF MINNETRISTA

RESOLUTION AUTHORIZING EXECUTION OF A PERVIOUS PAVEMENT AGREEMENT WITH LUXURY LIVING MN LLC AT 4995 MINNEAPOLIS AVENUE

WHEREAS, the city of Minnetrista (the "City") is a municipal corporation, organized and existing under the laws of Minnesota; and

WHEREAS, Luxury Living MN LLC (the "Applicant"), a Minnesota limited liability company, is the fee owner of the property legally described in the Pervious Pavement Agreement as hereinafter defined (the "Property'); and

WHEREAS, on February 28, 2025, the City issued a building permit (the "Permit") for the construction of a new single family home on the Property; and

WHEREAS, the Permit requires certain pervious pavement surfaces to comply with the City's hardsurface coverage limitations; and

WHEREAS, a pervious pavement agreement (the "Agreement") has been prepared for execution by the City and the Applicant specifying the details of development of the project; and

WHEREAS, execution by the parties of the Agreement is a requirement of the Permit.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Minnetrista, Minnesota that the mayor and city clerk are authorized and directed to execute the Pervious Pavement Agreement and related documents in the general form attached hereto, on behalf of the City.

This resolution was adopted by the City Council of the City of Minnetrista on the 7th day of January, 2026 by a vote of _____ ayes and ______ nays.

____
Lisa Whalen, Mayor

ATTEST:

____
Ann Meyerhoff, City Clerk

EXHIBIT A

Form of Pervious Pavement Maintenance Agreement

PERVIOUS PAVEMENT AGREEMENT

THIS AGREEMENT (the "Agreement") is made and entered into as of the 7th day of January, 2026, by and between Luxury Living MN LLC, a Minnesota Limited Liability Company (the "Owner") and the city of Minnetrista, a Minnesota municipal corporation (the "City").

WHEREAS, the Owner is the fee owner of real property located at 4995 Minneapolis Avenue, Minnetrista, Minnesota which is legally described on Exhibit A attached hereto (the "Property"); and

WHEREAS, the Owner has proposed a project which will increase the hardsurface coverage on the Property to a level in excess of that allowed by City code; and

WHEREAS, in lieu of complying with the City's hardsurface coverage limitations by reducing hardsurface coverage elsewhere on the Property, the Owner has proposed to construct certain stormwater improvements on the Property; and

WHEREAS, the stormwater improvements consist of pervious pavement (the "Stormwater Improvements") for which the City gives partial credit in calculating the percentage of hardsurface coverage but which must receive periodic inspections and maintenance to remain effective; and

WHEREAS, the Stormwater Improvements will be constructed and installed on the Property by the Owner in accordance with the plans and specifications reviewed by the city engineer and as depicted on Exhibit B attached hereto; and

WHEREAS, the City requires permanent provisions for operation and maintenance of all pervious pavement facilities in an agreement to be recorded in the Hennepin County land records.

NOW, THEREFORE, in consideration of mutual covenants of the parties set forth herein and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Construction and Maintenance of the Stormwater Improvements. The Owner shall be responsible for constructing and maintaining the Stormwater Improvements and for observing

all drainage laws governing the operation and maintenance of the Stormwater Improvements. The Owner shall conduct inspections of the Stormwater Improvements at least twice annually, keep record of all inspections and maintenance activities and submit such records to the City upon request. The cost of all inspections and maintenance shall be the obligation of the Owner. The Owner shall follow the Stormwater Maintenance Plan for Pervious Pavement attached hereto as Exhibit C in inspecting and maintaining the Stormwater Improvement.

2 Permanent Access and Maintenance Easements. The Owner hereby grants the City access and maintenance easements over the Stormwater Improvements as legally described and depicted in Exhibit B for the purposes of inspections and maintenance and an easement for reasonable access over the Property to the Stormwater Improvements from the public right-of-way. These easements will be utilized only as provided in section 3 hereof and conveys no rights to the general public.

3. City's Maintenance Rights. If the City reasonably believes that the Owner has failed to maintain the Stormwater Improvements in accordance with this Agreement and all applicable drainage laws and other requirements, the City shall give the Owner written notice of such failure. The City's notice shall specifically state which maintenance tasks are to be performed and give the Owner a reasonable opportunity to dispute the City's determination or to propose an alternative maintenance plan. If the Owner does not complete the maintenance tasks within 30 days after such notice is given by the City or such longer period as the City may determine in its reasonable discretion is needed to evaluate the Owner's response or proposal, the City shall have the right but not the obligation to enter upon the Property to perform such maintenance tasks. The City shall send an invoice of its reasonable maintenance costs to the Owner, which may include all staff time, engineering and legal and other costs and expenses incurred by the City as a result of Owner's failure. If the Owner fails to reimburse the City for its costs and expenses in maintaining the Stormwater Improvements within 30 days of receipt of an invoice for such costs, the City shall have the right to specially assess the full cost thereof against the Property under Minnesota Statutes, Chapter 429. The Owner hereby petitions for such work and waives the right to hearings and to appeal such assessment under Minnesota Statutes, section 429.081.

4. Reduction in Hardsurface Coverage. In lieu of maintaining the Stormwater Improvements, the Owner may take other steps to bring the Property into compliance with the City's limitation on hardsurface coverage. Those may include removing or reducing hardsurface coverage elsewhere on the Property.

5. Costs of Enforcement. The Owner agrees to reimburse the City for all reasonable costs incurred by the City in the successful enforcement of this Agreement, or any portion thereof, including court costs, engineering costs and attorneys' fees.

6. Notice. All notices required under this Agreement shall either be personally delivered or be sent by certified or registered mail and addressed as follows:

a) To the Owner(s): Luxury Living MN LLC
4995 Minneapolis Avenue
Minnetrista MN 55364

b) To the City: City of Minnetrista
7701 Co. Rd. 110 W.
Minnetrista, MN 55364
Attn: City Administrator

All notices given hereunder shall be deemed given when personally delivered or two business days after being placed in the United States mail, postage prepaid and properly addressed as provided herein.

7. Successors. All duties and obligations of the Owner under this Agreement shall also be duties and obligations of the Owner's heirs, successors, and assigns. The terms and conditions of this Agreement shall run with the land. This Agreement shall be recorded in the land records of Hennepin County.

* * * * * * * * * * * *

IN WITNESS WHEREOF the parties hereto have caused this Pervious Pavement Agreement to be executed on the day and year first above written.

CITY OF MINNETRISTA

By: ___________________________________
Lisa Whalen, Mayor

By: ___________________________________
Ann Meyerhoff, City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ___ day of __________, 2026, by Lisa Whalen and Ann Meyerhoff, the mayor and city clerk, respectively, of the city of Minnetrista, a Minnesota municipal corporation, on behalf of the municipal corporation.

____
Notary Public

OWNER

By: ____
Luxury Living MN LLC

Its: ____

STATE OF ____________)
) ss.
COUNTY OF ___________)

The foregoing instrument was acknowledged before me this ___ day of ___________, 2026, by _______________, the _______________ of Luxury Living MN LLC, a Minnesota limited liability company, on behalf of the company, the owner of the Property.

____
Notary Public

This Instrument Drafted By:

Kennedy& Graven, Chartered (SJS)
150 South Fifth Street
Suite 700
Minneapolis, MN 55402
(612) 337-9300

Exhibit A

Legal Description of the Property

Lot 8, Block 2, FAIR VIEW PARK LAKE MINNETONKA, Hennepin County, Minnesota.

Exhibit B

Legal Descriptions and Depictions of Stormwater Access and Maintenance Easement

Stormwater Maintenance Easements Legal Description:

Easement for maintenance and repairs over, under, and across that part of lot 8 block 2 Fair View Park Lake Minnetonka, Hennepin County Minnesota described as follows:

Commencing at the most Easterly corner of said lot 8; thence N 71° 57' 21” W, assumed bearing, along the North line of said lot 8 a distance of 14.71 feet to the point of beginning of said easement; thence S 19° 00' 55” W 70.27 feet; thence N 71° 35' 09” W 28.38 feet; thence S 18° 24' 51” W 43.07 feet; thence N 71° 21' 21” W 4.66 feet; thence N 18° 38' 39” E 48.35 feet; thence S 72° 51' 22” E 3.31 feet; thence N 18° 50' 18” E 28.21 feet; thence N 63° 30' 37” E 18.25 feet; thence N 18° 39' 55” E 23.69 feet to the North line of said Lot 8; thence S 71° 57' 21” E along the North line of said Lot 8 a distance of 17.04 feet to the point of beginning and there terminating.

Depiction of Stormwater Maintenance Easement:

Surveyors Certificate

Easement Exhibit For:

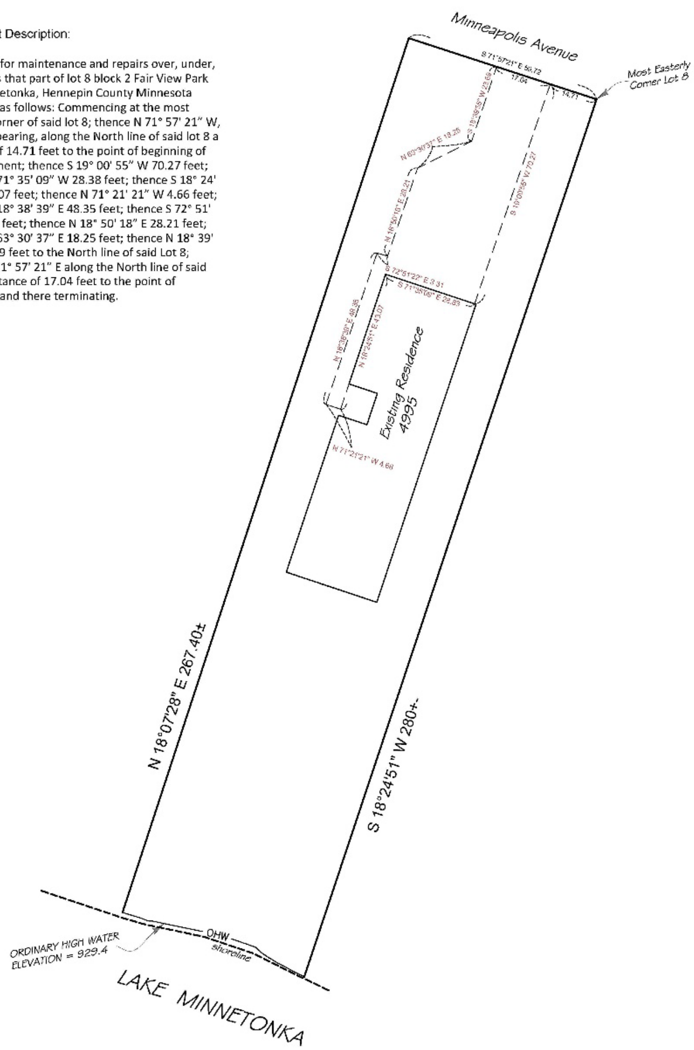
T/C HOMES

Property located in Section 12, Township 117, Range 24, Hennepin County, Minnesota

Basis for bearings is assumed

Easement Description:

Easement for maintenance and repairs over, under, and across that part of lot 8 block 2 Fair View Park Lake Minnetonka, Hennepin County Minnesota described as follows: Commencing at the most Easterly corner of said lot 8; thence N 71° 57' 21" W, assumed bearing, along the North line of said lot 8 a distance of 14.71 feet to the point of beginning of said easement; thence S 19° 00' 55" W 70.27 feet; thence N 71° 35' 09" W 28.38 feet; thence S 18° 24' 51" W 43.07 feet; thence N 71° 21' 21" W 4.66 feet; thence N 18° 38' 39" E 48.35 feet; thence S 72° 51' 22" E 3.31 feet; thence N 18° 50' 18" E 28.21 feet; thence N 63° 30' 37" E 18.25 feet; thence N 18° 39' 55" E 23.69 feet to the North line of said Lot 8; thence S 71° 57' 21" E along the North line of said Lot 8 a distance of 17.04 feet to the point of beginning and there terminating.



Lot Area: .37 Acres

Legal Description	Project No. 90830E	Scale: 1" = 30'
Lot 8, Block 2, FAIR VIEW PARK LAKE MINNETONKA Hennepin County, Minnesota	F.B.No. -	Drawn By AH
	Address: 4995 Minneapolis Ave Mound, MN	PID: 12-117-24-14-0007m
DEMARC LAND SURVEYING & ENGINEERING 7601 73rd Avenue North Minneapolis, Minnesota 55428 (763) 560-3093 DemarcInc.com	rev	

F:\survey\fair view park lake minnetonka - hennepin\8-2 fair view park lk mtka\01 Surveying - 90830\01 CAD\01 Source\02 Final Grade.dwg

Exhibit C

Stormwater Maintenance Guide for Pervious Pavement

The pervious pavement on your property can make a significant positive impact on the water quality of nearby lakes and streams **when it is properly maintained**. It is designed to reduce stormwater runoff by allowing water to drain directly through it and into the ground. Water moves through the pavement surface to a layer of coarse stone underneath. It is temporarily stored in spaces between these stones until it moves into the surrounding soil. The soil naturally removes pollutants such as phosphorus, nitrogen, and heavy metals from the water. This will help prevent these and other pollutants from entering our lakes and streams where they can cause unwanted algae and degrade water quality.

Pervious Pavement Maintenance and Inspection Requirements:
Inspection frequency: bi-annually

1. Sediment and Debris:
    a. Vacuum sweep sediment and debris from surface a minimum of two times per year (once in the Spring and once in the Fall).
2. Restore functionality of pavement (as necessary)
    a. Pressure washing and regenerative air sweeping of material clogging paver voids must be completed as necessary to restore infiltration functionality of the paver surface.

Disposal of materials shall be in accordance with local, state, and federal requirements as applicable. Clean up and maintenance shall occur immediately after any contaminant spill takes place. Appropriate regulatory agencies should also be notified in the event of a spill.

Inspection Checklist:

Inspection Activity	Yes/No	If yes, perform the following maintenance:
Are weeds growing on the pavement surface?		Pull all weeds out by the roots to prevent them from returning. Do not use herbicide as it may infiltrate to the groundwater.
Has sediment accumulated within the surface spaces?		Pervious pavement should be vacuum swept twice per year.
Are trash, excessive leaves, grass clippings, or other debris present?		Remove any debris present
Are ruts, cracks, potholes, or sinkholes present?		Repair damage as needed
Is there standing water on the pavement surface 48 hours or more after a rainfall?		This is an indication that your pervious pavement is not functioning as designed. Consult your installer or pavement manufacturer for remediation.

CITY OF MINNETRISTA

CITY COUNCIL BUSINESS ITEM

Subject: Appointments for Planning Commissions Candidates

Prepared By: Nickolas Olson, Senior City Planner
Through: David Abel, Community Development Director

Meeting Date: January 7, 2026

Issue: There are 2 current Planning Commissioners whose terms ended on December 31, 2025. Those members are Sarah Hussain and Tricia Taylor. Staff posted in the Laker and on its website for applicants, with the deadline to apply December 26, 2025. Both Sarah and Tricia applied to serve another term. No other applications were received.

Recommended Action: Staff recommends adopting the attached resolution appointing Sarah Hussain and Tricia Taylor to 4 year terms on the Planning Commission ending on December 31, 2029.

Attachments:
1. Res. No. 5-26 Planning Commission Appointments

RESOLUTION NO. 5-26

CITY OF MINNETRISTA

RESOLUTION APPROVING PLANNING COMMISSION APPOINTMENTS FOR 2026

WHEREAS, the city code of the City of Minnetrista requires the City Council to appoint Planning Commissioners to 4-year terms; and

WHEREAS, the City Council accepted applications on January 7, 2026; and

WHEREAS, the City Council has discussed each application and made the following appointments:

PLANNING COMMISSION:	TERM EXPIRATION:
1. Sarah Hussain	**December 31, 2029**
2. Tricia Taylor	**December 31, 2029**

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, THAT THE ABOVE APPOINTMENTS ARE HEREBY MADE FOR THEIR RESPECTIVE TERMS IN ACCORDANCE WITH CITY CODE.

This resolution was adopted by the City Council of the City of Minnetrista on the 7th day of January 2026, by a vote of ______ Ayes and ______ Nays.

____

Lisa Whalen, Mayor

ATTEST:

____

Ann Meyerhoff, City Clerk

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM

Subject: Accept improvements and authorize final payment for Well #7 rehabilitation improvements (City Project No. 02-25)

Prepared By: Gary Peters, Public Works Director
Jake Puffe, Project Manager (AE2S)

Meeting Date: January 7, 2026

Issue:
The Well #7 rehabilitation improvements have been satisfactorily completed, and project acceptance and final payment is requested by the contractor.

Overview:
The City of Minnetrista previously awarded a contract on February 18, 2025 for the Well #7 Rehabilitation Improvements (City Project No. 02-25) to E.H. Renner & Sons, Inc.

All punch list items have been completed, and closeout paperwork has been submitted. Acceptance of the project will start the warranty period, effective as of the date of substantial completion, November 11, 2025. The warranty period will expire on November 11, 2026.

Staff recommends that the Well #7 Rehabilitation Improvements (City Project No. 02-25) be accepted, and that final payment be issued to E.H. Renner & Sons, Inc.

Fiscal Impact:
The bid awarded to E.H. Renner & Sons, Inc. was for a total of $168,700.00 and the final project construction amount on the attached Contractor's Application for Payment No. 1 is $83,812.50. The cost of the project is lower than the bid amount since not all the bid items were used, in part or in-whole, reducing the overall well rehabilitation costs. This reduction is noted in the attached Change Order No. 1 in the amount of $84,887.50.

Recommended City Council Action:
Staff recommends a motion to approve Resolution No. 6-26, accepting the Well #7 Rehabilitation Improvements (City Project No. 02-25) and authorizing final payment to E.H. Renner & Sons, Inc. in the amount of $83,812.50.

Contractor's Application for Payment

Owner:	City of Minnetrista	**Owner's Project No.:**	
Engineer:	AE2S	**Engineer's Project No.:**	P05355-2024-009
Contractor:	EH Renner	**Contractor's Project No.:**	
Project:	Minnetrista Well No. 7 Downhole Rehabilitation		
Contract:	Contract No. 1 - Minnetrista Well No. 7 Downhole Rehab.		

Application No.: 1 **Application Date:** 12/3/2025

Application Period: **From** ________ **to** ________

1. Original Contract Price	$ 168,700.00
2. Net change by Change Orders	$ (84,887.50)
3. Current Contract Price (Line 1 + Line 2)	$ 83,812.50
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$ 83,812.50
5. Retainage	
a. ________ X $ 83,812.50 Work Completed	$ -
b. ________ X $ - Stored Materials	$ -
c. Total Retainage (Line 5.a + Line 5.b)	$ -
6. Amount eligible to date (Line 4 - Line 5.c)	$ 83,812.50
7. Less previous payments (Line 6 from prior application)	
8. Amount due this application	$ 83,812.50
9. Balance to finish, including retainage (Line 3 - Line 4)	$ -

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: E.H. Renner & Sons Inc

Signature: Kathryn R Welle **Date:** 12/17/25

Recommended by Engineer		**Approved by Owner**	
By:	Jake Puffe, PE	**By:**	Gary Peters
Title:	Project Engineer	**Title:**	Public Works Director
Date:	12/16/2025	**Date:**	1/2/2026

Approved by Funding Agency

By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Minnetrista	**Owner's Project No.:**	
Engineer:	AE2S	**Engineer's Project No.:**	P05355-2024-009
Contractor:	EH Renner	**Contractor's Project No.:**	
Project:	Minnetrista Well No. 7 Downhole Rehabilitation		
Contract:	Contract No. 1 - Minnetrista Well No. 7 Downhole Rehab.		

Application No.: 1 **Applicatio** **From** ______ **to** ______ **Application Date:** 12/03/25

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
					Original Contract						
A.01	Mobilization	1	LS	9,000.00	9,000.00	1.00	9,000.00		9,000.00	100%	-
A.02	Shop time for cleaning/repairing	30	Hour	125.00	3,750.00	30.00	3,750.00		3,750.00	100%	-
A.03	Video Investigation	1	LS	1,900.00	1,900.00	1.00	1,900.00		1,900.00	100%	-
A.04	Brush Well Casing and Bail Debris	1	LS	3,200.00	3,200.00	1.00	3,200.00		3,200.00	100%	-
A.05	8" X 10' Drop Pipe	1	EA	1,200.00	1,200.00	-	-		-	0%	1,200.00
A.06	8" X 20' Drop Pipe	16	EA	1,600.00	25,600.00	15.00	24,000.00		24,000.00	94%	1,600.00
A.07	Rehab Pump Motor	1	LS	11,500.00	11,500.00	-	-		-	0%	11,500.00
A.08	Rehab Pump Bowls	1	LS	5,000.00	5,000.00	-	-		-	0%	5,000.00
A.09	New Well Level Tubing	340	LF	7.50	2,550.00	340.00	2,550.00		2,550.00	100%	-
A.10	New Level Transducer	1	LS	3,500.00	3,500.00	-	-		-	0%	3,500.00
A.11	Replace Thrust Bearing	1	LS	5,000.00	5,000.00	-	-		-	0%	5,000.00
A.12	8-inch Check Valve	2	EA	2,800.00	5,600.00	1.00	2,800.00		2,800.00	50%	2,800.00
					-		-		-		-
B.01	Replace Well No. 7 Pump	1	LS	7,200.00	7,200.00	1.00	7,700.00		7,700.00	107%	(500.00)
B.02	Replace Well No. 7 Motor	1	LS	12,000.00	12,000.00	1.00	12,000.00		12,000.00	100%	-
B.03	Motor Cable Replacement	340	LF	25.00	8,500.00	-	-		-	0%	8,500.00
B.04	Sandstone Removal	50	CY	200.00	10,000.00	-	-		-	0%	10,000.00
B.05	Air Surging	36	HR	600.00	21,600.00	-	-		-	0%	21,600.00
B.06	Sandstone Disposal	50	CY	200.00	10,000.00	-	-		-	0%	10,000.00
B.07	Test Pumping	36	HR	600.00	21,600.00	-	-		-	0%	21,600.00
					-		-		-		-
					-		-		-		-
				Original Contract Totals	$ 168,700.00		$ 66,900.00	$ -	$ 66,900.00	40%	$ 101,800.00

Progress Estimate - Unit Price Work | **Contractor's Application for Payment**

Owner:	City of Minnetrista	**Owner's Project No.:**	
Engineer:	AE2S	**Engineer's Project No.:**	P05355-2024-009
Contractor:	EH Renner	**Contractor's Project No.:**	
Project:	Minnetrista Well No. 7 Downhole Rehabilitation		
Contract:	Contract No. 1 - Minnetrista Well No. 7 Downhole Rehab.		

Application No.: 1 **Applicatio** **From** **to** **Application Date:** 12/03/25

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
					Change Orders						
CO 1.01	Fish Pipe Out	16.00	HR	500.00	8,000.00	16.00	8,000.00		8,000.00	100%	-
CO 1.02	Support Truck	2.00	DAY	300.00	600.00	2.00	600.00		600.00	100%	-
CO 1.03	SMEAL R-12 Pump Truck	14.00	HR	250.00	3,500.00	14.00	3,500.00		3,500.00	100%	-
CO 1.04	Helper	17.50	HR	125.00	2,187.50	17.50	2,187.50		2,187.50	100%	-
CO 1.05	Operator	17.50	HR	150.00	2,625.00	17.50	2,625.00		2,625.00	100%	-
					-		-		-		-
CO 1.06	Change Order Deduct	1.00	LS	(101,800.00)	(101,800.00)		-		-	0%	(101,800.00)
					-		-		-		-
					-		-		-		-
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					-		-		-		-
				Change Order Totals	$ (84,887.50)		$ 16,912.50	$ -	$ 16,912.50	-20%	$ (101,800.00)
					Original Contract and Change Orders						
				Project Totals	$ 83,812.50		$ 83,812.50	$ -	$ 83,812.50	100%	$ -

EJCDC C-620 Contractor's Application for Payment

Bri Amundson

From:	Katie Renner <krenner@ehrenner.com>
Sent:	Tuesday, December 23, 2025 9:27 AM
To:	Bri Amundson
Subject:	FW: Your Recent Contractor Affidavit Request

Katie Renner Welle
Project Manager
763-427-6100
763-286-5283
www.ehrenner.com

From: MN Revenue e-Services <eservices.mdor@state.mn.us>
Sent: Tuesday, December 23, 2025 9:25 AM
To: Katie Renner <krenner@ehrenner.com>
Subject: Your Recent Contractor Affidavit Request

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-344-822-752
Submitted Date and Time:	23-Dec-2025 9:24:15 AM
Legal Name:	E H RENNER & SONS INC
Federal Employer ID:	41-0798285
User Who Submitted:	ktrenner614
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1647620096**
Minnesota ID:	8602354
Project Owner:	CITY OF MINNETRISTA
Project Number:	P05355-2024-009
Project Begin Date:	16-Feb-2024
Project End Date:	11-Nov-2025
Project Location:	MINNETRISTA
Project Amount:	$83,812.50

Subcontractor Summary

Name	ID	Affidavit Number

DOWNHOLE WELL SERVICES	6037504	1909370880

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

How to View and Print this Request

You can see copies of your requests by going into your History.

RESOLUTION NO. 6-26

RESOLUTION ACCEPTING IMPROVMENTS AND AUTHORIZING FINAL PAYMENT FOR WELL #7 REHABILITATION IMPROVEMENTS (CITY PROJECT NO. 02-25)

WHEREAS, pursuant to a written contract signed with the City on February 18, 2025, E.H. Renner & Sons, Inc. has satisfactorily completed the Well #7 Rehabilitation Improvements (City Project No. 02-25), in accordance with this contract.

NOW, THEREFORE, BE IT RESOLVED, **BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA,** the work completed under said contract is hereby accepted and approved; and that the City Clerk and Mayor are hereby directed to issue a proper order for the final payment on such contract in the amount of $83,812.50.

This resolution was adopted by the City Council of the City of Minnetrista on the 7th day of January 2026, by a vote of ____ Ayes and ____ Nays.

____
Mayor Lisa Whalen

ATTEST:

____
Ann Meyerhoff
City Clerk

CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: **Approve Plans and Specifications and Authorize Advertisement of Bids for the 2026 Street Improvement Project, City Project 01-26**

Prepared By: Alyson Fauske, PE (MN), City Engineer

Meeting Date: January 7, 2026

Attachments: Project map, Assessment Map (from Feasibility Report)

Issue:

Should the City approve plans and specifications and authorize the advertisement for bids for the 2026 Street Improvement Project, City Project 01-26?

Background/Discussion:

The 2026 Street Improvement Project, City Project 01-26, was initiated by the City Council at the May 5, 2025, regular City Council meeting when the City Council passed Resolution 48-25, Authorizing Professional Services for the 2026 Street Improvement Project, now known as City Project 01-26. The 2026 Street Improvement Project generally consists of improvements to the following streets to extend the existing pavement life:

1. Full Depth Removal and Replacement of:
    - Game Farm Road East from 3900’ west of CR 110 to 1500’ west of CR 110
    - Game Farm Road North from 4630’ south of CR 26 to 5810’ south of CR 26
    - Saunders Lake Drive North from 265’ west of Maple Lane to 350’ west of Cedar Court
    - Basswood Drive between Cherrywood Court and ~85’ north of Walnut Drive

2. Mill and Overlay of:
    - The remainder of Game Farm Road
    - North Saunders: the remainder of Saunders Lake Drive North, Willow Court, Maple Lane, Cedar Court
    - South Saunders: Saunders Lake Drive South, the remainder of Basswood Drive, Bluffs Lane North, Walnut Drive, Cherrywood Court
    - Pinnacle Way
    - Lakeside Drive and Lakeside Circle

The plans include three bid alternates:

1. Resurfacing the bituminous trail along Westedge Boulevard and Saunders Lake Drive North.
2. Relocation of the hydrant on the north side of Game Farm Road near CR 110. This was added to the plans at the request of Public Works as the hydrant is currently within the trail.

Figure 1. Hydrant along Game Farm Road, west of CR 110

3. Underseal on Game Farm Road. A sealcoat between the first and second layers of pavement (called an Underseal) which can reduce the likelihood of cracks in the first layer of pavement reflecting through to the second layer.

The Public Hearing was held September 15, 2025 and city council authorized preparation of plans and specifications. The plans and specifications are available for viewing here: https://wsbeng.sharefile.com/d-se8cbbccfcf144fae8a402d12e17c3717.

Fiscal Impact:

The opinion of probable cost (OPC) is outlined below:

Table 1 – Pre-Bid Opinion of Probable Cost (OPC)		
Proposed Improvements	**Feasibility Budget**	**Pre Bid OPC**
Schedule A. Surface and Storm Improvements	$ 3,347,470	$ 3,393,621.00
Bid Alternate #1. Trail Improvements	$ 22,800	$ 28,307.40
Bid Alternate #2. Hydrant and Valve Relocation	-	$ 37,365.24
Bid Alternate #3. Underseal of Game Farm Road	-	$121,964.34
Opinion of Probable Cost	**$ 3,370,270**	**$ 3,581,257.98**

The estimated costs include 20% indirect costs and a 5% contingency. Final indirect costs will be determined if a contract is awarded and will be based on indirect costs to-date and construction services costs. A proposal for construction services will be provided for City Council consideration after the project has been awarded.

The bid opening is scheduled for February 11, 2026 and the award of contract is scheduled for March 2, 2026.

A portion of the project costs for the full depth removal and replacement of Game Farm Road East from 3900’ west of CR 110 to 1500’ west of CR 110 is proposed to be assessed. The proposed preliminary assessment amount is $10,000, which was the assessment cap based on the special benefit analysis for the 2023 reclamation and reconstruction projects.

A $4.4 million preliminary budget for this project was presented to the City Council on May 5, 2025. The opinion of probable cost is shown in the table below. The improvements are proposed to be funded by:

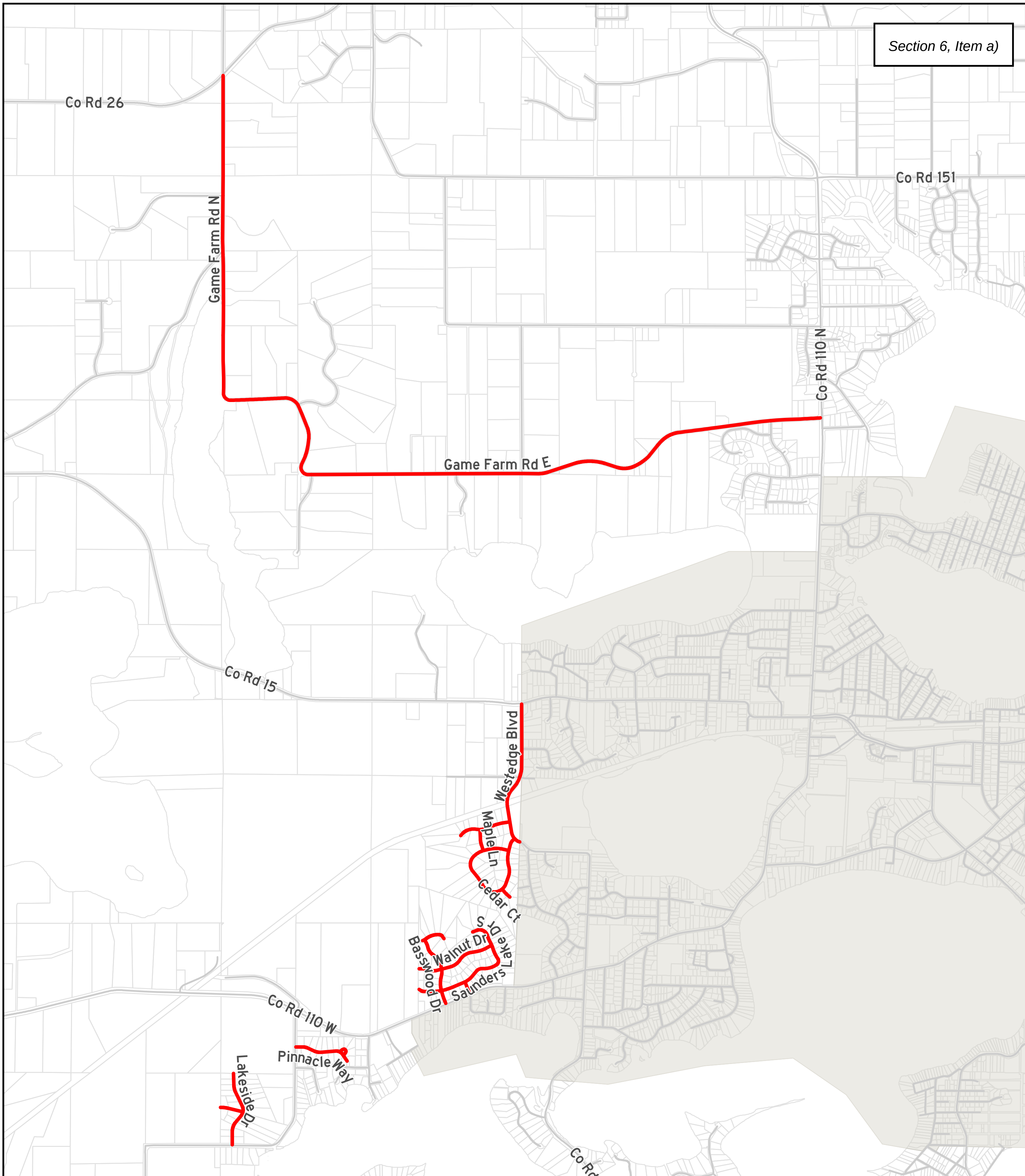
- City Street Fund,
- City Storm Fund,
- State Aid Funds (the current construction fund balance is $1,475,096.61),
- City of Mound Funds (for a portion of Westedge Boulevard), and
- Special assessments to the benefitting properties.

Table 2 – Proposed Funding				
2026 Street Improvement Project				
Proposed Improvements	**City**	**State Aid Funding**	**Other Funding**	**Total Estimated Funding**
Surface and Storm Improvements	$2,251,137.10	$920,517.84	$140,000.00 (Special Assessments*) $81,966.06 (City of Mound)	$3,393,621.00
Bid Alternate #1. Trail Improvements	$ 28,307.40	-	-	$ 28,307.40
Bid Alternate #2. Hydrant and Valve Relocation	$ 37,365.24	-	-	$ 37,365.24
Bid Alternate #3. Underseal of Game Farm Road	$89,064.81	$32,899.53	-	$121,964.34
Opinion of Probable Cost	**$2,405,874.55**	**$953,417.37**	**$221,966.06**	**$3,581,257.98**

*Recently the owner of assessment parcels 3 and 5 combined the parcels, thereby reducing the number of assessed parcels by one. The assessment map will be updated with the final assessment roll.

Recommended City Council Action:
Staff recommends the City Council approve the attached resolution approving the plans and specifications and authorizing the advertisement for bids for the 2026 Street Improvement Project, City Project 01-26.

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.



7701 COUNTY ROAD 110 WEST
MINNETRISTA, MN 55364

2026 PAVEMENT IMPROVEMENT PROJECT LOCATIONS

MINNETRISTA, MN

PROJECT AREA

0 0.25
MILES

N

CITY OF MINNETRISTA

2026 STREET IMPROVEMENT PROJECT

ASSESSMENTS

ASSESSED PROPERTIES

N

0 250 0

FEET

RESOLUTION NO. 7-26

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE 2026 STREET IMPROVEMENT PROJECT, CITY PROJECT NO. 01-26

WHEREAS, pursuant to a resolution passed by the City Council September 15, 2025, WSB has prepared plans and specifications for the following work:

- Full Depth Removal and Replacement of:
  - Game Farm Road East from 3900’ west of CR 110 to 1500’ west of CR 110
  - Game Farm Road North from 4630’ south of CR 26 to 5810’ south of CR 26
  - Saunders Lake Drive North from 265’ west of Maple Lane to 350’ west of Cedar Court
  - Basswood Drive between Cherrywood Court and ~85’ north of Walnut Drive
  - Westedge Road from Willow Court to Sugar Mill Lane

- Mill and Overlay of:
  - The remainder of Game Farm Road
  - North Saunders: the remainder of Saunders Lake Drive North, Willow Court, Maple Lane, and Cedar Court
  - South Saunders: Saunders Lake Drive South, the remainder of Basswood Drive, Bluffs Lane North, Walnut Drive, and Cherrywood Court
  - Pinnacle Way
  - Lakeside Drive and Lakeside Circle
  - The remainder of Westedge Road

- The resurfacing of the bituminous trail along Westedge Boulevard and Saunders Lake Drive North.

and

WHEREAS, pursuant to a resolution passed by the City Council September 15, 2025, WSB has presented such plans and specifications to the Council for approval.

NOW, THEREFORE, BE IT RESOLVED, **BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA,**

1. Such plans and specifications are hereby approved and placed on file in the office of the City Clerk.

2. WSB shall prepare and cause to be inserted in the official City newspaper, the Finance & Commerce, and QuestCDN.com an advertisement for bids upon the making of such improvement under such approved plans and specifications.

3. The advertisement shall be published in each of said publications at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, shall state the bids will be opened electronically on Wednesday, February 11, 2026, at 10:00 o'clock a.m. through the QuestCDN service. Individual bids will only be considered if all bid requirements are met.

BE IT FINALLY RESOLVED that the City Council hereby authorizes the Advertisement for Bids for the 2026 Street Improvement Project, City Project No. 01-26.

This resolution was adopted by the City Council of the City of Minnetrista on the 7th day of January 2026, by a vote of ______Ayes and______Nays.

____
Mayor Lisa Whalen

ATTEST:

____
Ann Meyerhoff, City Clerk