



CITY COUNCIL WORK SESSION AGENDA

June 15, 2026 at 5:00 PM

7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statutes, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

2) DISCUSSION ITEMS

- a)** Land Lease for Cell Tower Discussion
- b)** Lift Assist Ordinance Review
- c)** Tobacco Ordinance Review
- d)** Budget/Levy Considerations
- e)** Water Utility Rate Adjustment Effective July 1, 2026

3) ADJOURNMENT

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.

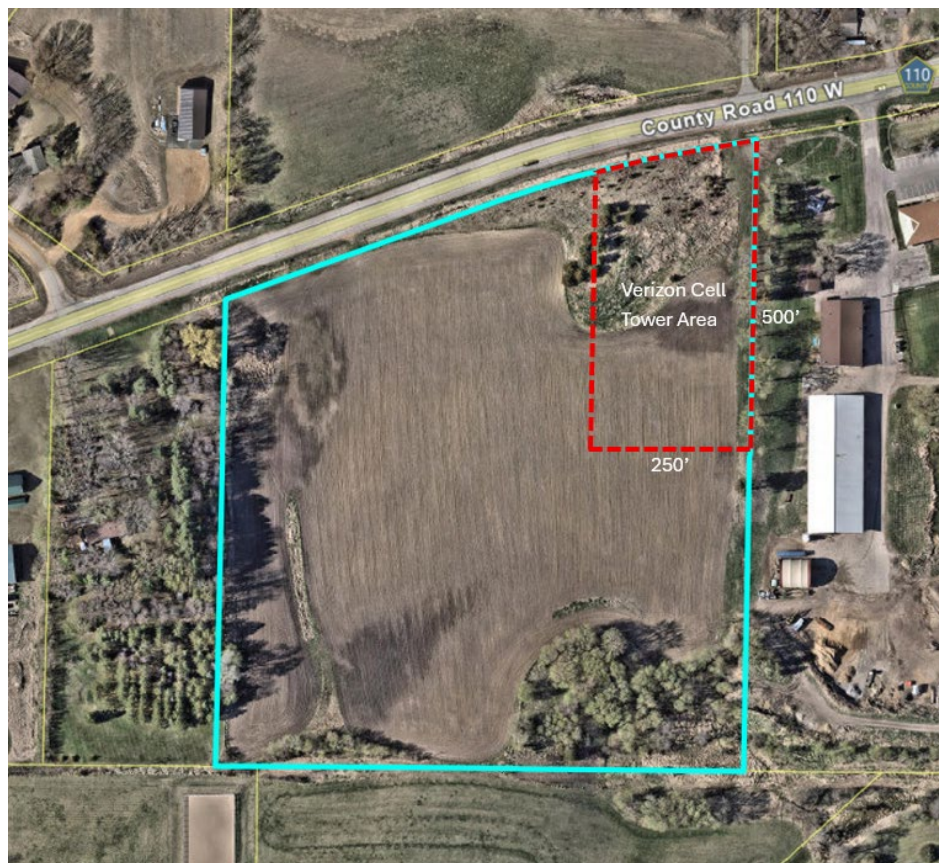
CITY OF MINNETRISTA
CITY COUNCIL AGENDA ITEM



Subject: Land Lease for Cell Tower Discussion
Prepared By: Jasper Kruggel, City Administrator
Meeting Date: June 15, 2025

Issue: A vendor has recently reached out requesting to lease land on City property for a cell tower. Staff have been negotiating the terms for this lease and feel this is the vendor’s highest and best offer. Staff would like to describe the terms of the potential lease and receive feedback from City Council on how to proceed.

Overview: Staff have been engaged in discussions and negotiations with a vendor requesting a lease of land from the City for the purposes of a cell tower. The cell tower is proposed to be 150’ tall and will initially be used for Verizon Wireless but will be marketed to other vendors. Below is a map of the location:



Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

This area currently has no proposed use by the City, and Public Work Director Peters has indicated that this location works well for what the vendor needs related to access. There is a value for the proposed lease, as you will see below, but a major consideration should be related to service provided to the public. Below is a photo of what the cell tower may look like:



Proposed Lease Terms: Below are the lease terms provided by the vendor.

- 2-Year Option - \$2,000 upfront payment
- Rent: \$2,000.00 per month
- \$250 revenue share for additional tenants after Verizon
- 3% annual escalator
- 35-Year Lease

Lease Proceeds Analysis: Over the 35-year term of the lease with the 3% annual escalator, assuming only Verizon on the tower, would generate \$1,451,090. There is a high likelihood that two other cell vendors would also add equipment to the tower within five years according to the vendor. If this were to happen in year five, the lease value would move to \$1,751,106 with the \$250 per month revenue share clause.

Cell Tower Lease Market Analysis: Telecommunication Attorney Robert Vose has indicated that the \$2,000 per month with a 3% annual escalator is on the bottom range of metro communities, and in the mid to upper range of greater Minnesota communities. Based on that analysis, and Minnetrista's mostly rural setting and geographic location, the rent amount of \$2,000 per month with the 3% annual escalator appears to be within the market one would expect for Minnetrista.

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Next Steps: Staff is looking for direction on how to proceed with this request. If City Council would like to proceed with the review of a lease agreement at a future City Council meeting, staff will facilitate that process. If City Council would like to reject this proposal, staff just need that direction so we can convey that to the vendor.

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CITY OF MINNETRISTA
CITY COUNCIL AGENDA ITEM



Subject: Ordinance Regarding Emergency Services Provided to Assisted Living Facilities, Independent Living Facilities, and Residential Properties

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: June 15, 2025

Issue: At the February 18, 2026, Minnetrista City Council Work Session, the City Council directed staff to bring forward an ordinance allowing the City of Minnetrista to charge for lift assists at assisted living facilities, independent living facilities, and residential properties.

Overview: On February 18, 2026, the City Council reviewed an ordinance adopted by the City of Maple Plain that gives a municipality the ability to charge people and properties within its boundaries a fee for lift assists provided by the fire department or police. The Council provided direction on the fees related to this service, which are described below.

The fee structure in this draft ordinance for assisted living facilities is as follows:

Assisted Living Facility Lift Assist Fee Schedule	
<i>Fee Description</i>	<i>Amount</i>
1 to 5 service calls within a 1-year period	\$250.00 per service call
6 to 8 services calls within a 1-year period	\$500.00 per service call
9 or greater service calls within a 1-year period	\$850.00 per service call

The fee structure in this draft ordinance for residential properties and independent living facilities is as follows:

Residential/Independent Living Lift Assist Fee Schedule	
<i>Fee Description</i>	<i>Amount</i>
1 to 3 service calls within a 1-year period	No Charge
4 to 8 services calls within a 1-year period	\$250.00 per service call
9 or greater service calls within a 1-year period	\$500.00 per service call

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Implementation: The City of Minnetrista currently has no assisted living facilities. Minnetrista does have one apartment complex and many residential properties. If an assisted living facility were to be developed or built in Minnetrista, an agreement would be created using the terms set forth in the ordinance.

The City of Minnetrista receives monthly activity reports from the St. Bonifacius and Mound Fire Departments. If the ordinance is adopted, staff would request a separate "Lift Assist Report" from each agency, providing the information the City needs to send an invoice, if warranted, to the facility or property owner.

Currently, Minnetrista has no independent living facilities or residential properties that would meet the threshold for charging.

Questions to consider prior to adoption:

- Is the City Council comfortable with the fee schedule described in the ordinance? Changing these fees would require the Council to adopt a new ordinance amending the adopted version.
- The current ordinance sets the effective date as the date following passage and publication. Staff would like confirmation of this effective date.

Next Steps: Staff can bring the ordinance forward at a future City Council meeting as directed.

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ORDINANCE NO. ____

CITY OF MINNETRISTA

AN ORDINANCE AMENDING MINNETRISTA CITY CODE CHAPTER XI
REGARDING EMERGENCY SERVICES PROVIDED TO
ASSISTED LIVING FACILITIES, INDEPENDENT LIVING FACILITIES, AND
RESIDENTIAL PROPERTIES

THE CITY COUNCIL OF THE CITY OF MINNETRISTA DOES ORDAIN:

SECTION 1. AMENDMENT. Minnetrista City Code Chapter XI is hereby amended as set forth below to add the following new Section 1135:

SECTION 1135. – LIFT ASSIST EMERGENCY SERVICES

1135.01. – Purpose and Scope.

Assisted living facilities and adult care facilities are required to have sufficient staffing to meet the reasonably foreseeable needs of their residents, including mobility needs. Minn. Stat. § 144G.41. The City Council finds that the City has limited staff and has limited resources, and that repeated calls for service for these facilities regarding lift assists present a burden to the community by limiting the availability of law enforcement officers, public safety services, and first responder services to other residents of the City. Minnesota Statutes Sections 366.011 and 415.01 authorize the City to charge for emergency services.

1135.03. – Definitions. The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Assisted living facility means any facility that is licensed by the state department of health pursuant to Minnesota Statutes Section 144G.10 and meets the definition of “assisted living facility” contained in Minnesota Statutes Section 144G.08, subdivision 7, as it may be amended from time to time.

City Administrator means the City Administrator or their designee.

Lift assist means a response by a peace officer or a firefighter to a call for service or assistance to physically move a person who does not require, is not given, and does not receive, any emergency medical services or any services related to patient transportation, care, or treatment. Lift assist also includes non-emergent fall responses by a peace officer or firefighter, regardless of whether the call for service is to 911 or a non-emergency line. Regardless of how dispatch classifies a call for service, the determination that a service call is a lift assist is at the discretion of the responding peace officer or firefighter.

Non-emergent fall response means a response by a peace officer or firefighter to a reported fall where the individual is uninjured or has minor injuries not requiring transport and for which facility staff or residents request assistance primarily for lifting.

Public Safety means the collective reference to the Minnetrista Public Safety Department and the Mound and St. Bonifacius fire departments.

Residential or independent living facilities means a residential dwelling unit or group of dwelling units occupied by one or more persons who maintain a self-sufficient household, including the independent performance of, or independent arrangement for, daily living activities such as cooking, cleaning and personal care. This includes individual residences.

Service call means a single dispatch of the Minnetrista Public Safety Department, Mound or St. Bonifacius fire departments or both, to an assisted living facility, an independent living facility or a residence.

1135.05. – Fee imposed.

Subd. 1. *Fees imposed for assisted living facilities.* An assisted living facility shall pay for each lift assist service call as set forth below:

<u>Fee Description</u>	<u>Amount</u>
1 to 5 service calls to the facility within a 1-year period	\$250.00 per service call
6 to 8 service calls to the facility within a 1-year period	\$500.00 per service call
9 or greater service calls to the facility within a 1-year period	\$850.00 per service call

The above fees may be set by agreement between the City and an assisted living facility, which agreement will include, among other things, provisions similar to Subdivision 3 below.

Subd. 2. *Fees imposed for residences and independent living facilities.* Residences and independent living facilities shall pay for each lift assist service call as set forth below:

<u>Fee Description</u>	<u>Amount</u>
1 to 3 service calls within a 1-year period	No Charge
4 to 8 service calls within a 1-year period	\$250.00 per service call

9 or greater service calls within \$500.00 per service call
a 1-year period

A lift assist occurring in a residence or an independent living facility shall be invoiced directly to the occupant and shall follow Subdivision 3 below.

Subd. 3. *Invoice, delinquency, and collection.*

- (a) The Public Safety Department shall maintain records in connection with service calls and shall forward the records to the City Administrator.
- (b) The City Administrator shall be responsible for the collection of accounts due and owing for each service call. The City Administrator shall invoice each assisted living facility, residence, and independent living facility at least quarterly for service calls received with payment being due within 30 days of the invoice date. Unpaid invoices shall be considered delinquent and accrue interest at a rate of eight percent per annum.
- (c) Unpaid delinquent amounts not paid by September 1 may be certified by the City to Hennepin County for collection as a service charge as provided for in Minn. Stat. § 366.012.

SECTION 2. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and publications as required by law.

Adopted by the City Council of the City of Minnetrista this _____ day of _____,
2026.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk

Published in the _____ on _____, 2026.

CITY OF MINNETRISTA



CITY COUNCIL WORK SESSION ITEM

Subject: Ordinance Amending City Code Related to Tobacco Sales and Business in the City

Prepared By: Sarah Sonsalla, City Attorney
David Abel, Community Development Director

Meeting Date: June 15, 2026

Issue:

Proposed Ordinance Amending City Code Chapter 1405 regulating tobacco sales and tobacco-related businesses.

Overview:

The City Council recognized a need to update its tobacco regulations to keep pace with the recent changes in both federal and state laws. In 2025 an interim ordinance was adopted placing a moratorium on the establishments or expansion of tobacco shops.

The proposed ordinance repeals and replaces the existing tobacco licensing and regulation provisions in Chapter 1405 of the City Code. The ordinance substantially expands local regulations governing the sale of tobacco products, nicotine products, electronic delivery devices (vaping products), and tobacco-related devices within the City of Minnetrista.

The purpose of the ordinance is to strengthen local oversight of tobacco sales, reduce youth access to tobacco and nicotine products, regulate the location and operation of tobacco retailers, prohibit flavored tobacco products, and establish enhanced licensing, compliance, and enforcement standards.

The ordinance limits tobacco sales to businesses where tobacco sales are incidental to the primary business operation.

Eligible businesses generally include:

- Grocery stores
- Convenience stores
- Gas stations
- Similar retail establishments approved by the City Council

The ordinance prohibits licenses for businesses primarily engaged in selling tobacco products.

Mission Statement:

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The proposed ordinance significantly expands local regulation of tobacco and nicotine products. Major policy changes include:

1. Prohibition of flavored tobacco products.
2. Elimination of tobacco-only retail establishments.
3. Revenue limitations on tobacco sales.
4. New location and separation requirements.
5. Restrictions on tobacco marketing and price promotions.
6. Enhanced compliance and enforcement authority.

These provisions are intended to reduce youth access to tobacco and nicotine products while limiting the concentration and visibility of tobacco retailers within the community.

Attachments:

- **Current Section 1405 of City Code regarding Tobacco**
- **Proposed Tobacco Ordinance**

Recommended City Council Action:

Staff requests City Council review the proposed ordinance and provide direction regarding adoption of the revised Chapter 1405 regulating tobacco sales and tobacco-related businesses within the City of Minnetrista.

Mission Statement:

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Current City Code being repealed

Section 1405 – Tobacco

1405.01. License.

Subdivision 1. License required.

No person will engage in the business of selling cigarettes at retail, directly or indirectly, by vending machine or any other device, nor keep for sale, or sell at retail, cigarettes, packages of cigarettes, or retail cartons of cigarettes within the city without first obtaining a license from the city.

Subd. 2. Application.

An application for the license required by this section must state the location of the building or place intended to be used by the applicant under such license, the kind of business conducted at such location, and such other information as will be required by the city.

Subd. 3. Issuance restrictions.

No license required by this section will be issued except to a person of good moral character. No license will be issued to an applicant for sale of cigarettes:

- (a) At any place other than applicant's established place of business;
- (b) At a movable place of business; or
- (c) At more than one place of business.

Subd. 4. Fee.

An annual fee prescribed by resolution must be paid to the city when the application is filed for a license required by this section. No rebate or refund will be made by reason of nonuse of the license, or by reason of a change in location of business rendering such license useless, provided that the city administrator will have authority to refund a license fee collected through an error, or in cases where the application is denied by the council.

Subd. 5. Term.

All licenses must expire one year after the date of issuance unless issued for a

term of less than 12 months, in which case the fee will be prorated by quarters and license must expire accordingly.

Subd. 6. Renewal.

Applications for renewal of cigarette licenses must be made to the city on forms provided by the city.

Subd. 7. Change of location of licensed premises.

A licensee required by this section will not have the right to change the location of the licensed premises except upon approval of the council. Application for such approval must be made in writing in such form as prescribed by the city.

Subd. 8. Transfer.

No licensee required by this section will have the right to transfer their license to any other person.

Subd. 9. Revocation.

If at any time the council will determine that any person licensed under this section will have failed to comply with any requirement of the law or this section, such license may be revoked by the city upon written notice to licensee.

1405.03. Prohibited activities.

Subdivision 1. Sales to minors.

No person will sell or give away any cigarettes to any person below the age of 18 years.

Subd. 2. Sales of harmful materials.

No person will keep for sale, sell or dispose of any cigarette containing opium, morphine, jimson weed, belladonna, stychnia, cocaine, marijuana, or any other deleterious or poisonous drug except nicotine.

ORDINANCE NO. ____

CITY OF MINNETRISTA
COUNTY OF HENNEPIN
STATE OF MINNESOTAAN ORDINANCE AMENDING THE CITY CODE RELATED TO
TOBACCO SALES AND BUSINESSES IN THE CITY OF MINNETRISTA

THE CITY COUNCIL OF THE CITY OF MINNETRISTA, MINNESOTA, HEREBY ORDAINS:

SECTION 1. Chapter XIV Section 1405 of City Code is hereby repealed and rewritten to read as follows:

1405.01. – Definitions

For the purposes of this chapter, the following terms shall have the meanings given to them:

Characterizing flavor means a distinguishable taste or aroma, other than the taste or aroma of tobacco, imparted either prior to or during consumption of a tobacco product. Characterizing flavors include, but are not limited to, menthol, mint, wintergreen, fruit, chocolate, vanilla, honey, candy, dessert, alcoholic beverage, herb, spice, or any other flavor. The existence of a characterizing flavor may be determined by the product's ingredients, labeling, packaging, advertising, marketing, or representations made by the manufacturer, distributor, or retailer.

Child-resistant packaging means packaging that meets the definition set forth in Code of Federal Regulations, Title 16, Section 1700.15(b), as amended from time to time, and that has been tested in accordance with Code of Federal Regulations, Title 16, Section 1700.20, as amended from time to time.

Compliance check means the system used by the City to investigate and ensure that persons licensed to sell tobacco products are complying with the requirements of this chapter. Compliance checks may involve the use of persons under twenty-one years of age who purchase or attempt to purchase tobacco products.

Licensed product means any tobacco product or tobacco-related device regulated by this chapter.

Retail establishment means any place of business where tobacco products or tobacco-related devices are sold or offered for sale to consumers.

Sampling means the distribution without charge or at nominal cost of a tobacco product or tobacco-related device, or the use of a tobacco product or tobacco-related device by a customer or prospective customer for the purpose of promoting the product.

Self-service display means the open display of tobacco products or tobacco-related devices in a manner that permits customer access to the products without the assistance or intervention of the

licensee or an employee of the licensee.

Tobacco product means any product containing, made from, derived from, or delivering tobacco, nicotine, synthetic nicotine, lobelia, or any other similar substance that can be used for human consumption through chewing, smoking, inhalation, absorption, dissolution, ingestion, snorting, sniffing, aerosolization, vaporization, or any other means. Tobacco product includes, but is not limited to, any device, cigarettes, cigars, pipe tobacco, hookahs, smokeless tobacco, nicotine pouches, electronic delivery devices, vapor products, synthetic nicotine products, and any component, part, accessory, cartridge, liquid, solution, or consumable associated with such products. Tobacco product does not include any product approved by the United States Food and Drug Administration for sale as a tobacco cessation product, tobacco dependence treatment, or other medical purpose and marketed solely for that approved purpose.

Tobacco-related device means any instrument, apparatus, equipment, component, accessory, or device designed, marketed, or intended for use in consuming, delivering, inhaling, vaporizing, aerosolizing, smoking, chewing, ingesting, or otherwise introducing a tobacco product into the human body. Tobacco-related devices include, but are not limited to, pipes, water pipes, hookahs, electronic delivery devices, vaporizing devices, cartridges, tanks, pods, atomizers, rolling papers, and similar products.

Electronic delivery device means any product containing any tobacco product that can be used for human consumption through the inhalation of aerosol or vapor from the product. Electronic delivery device includes, but is not limited to, devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipes, vape pens, mods, tank systems, pod systems, or under any other product name or descriptor. Electronic delivery device includes any component, part, or accessory of such product, whether or not marketed or sold separately. Electronic delivery device does not include any product approved or certified by the United States Food and Drug Administration for sale as a tobacco cessation product, tobacco dependence treatment, or other medical purpose and marketed solely for that approved purpose.

Tobacco shop means a retail establishment whose primary purpose is the sale of tobacco products or tobacco-related devices and in which the sale of other merchandise is merely incidental.

Vending machine means any mechanical, electronic, electrical, or other device that dispenses tobacco products or tobacco-related devices upon the insertion of money, tokens, cards, electronic payment, or other consideration directly into the machine by the purchaser.

Sale means any transfer, exchange, barter, gift, distribution, or offer for distribution of a tobacco product or tobacco-related device for consideration, including any exchange made in connection with the purchase of any other item or service.

1405.02. – License Requirements, Procedures, and Fees

Subd. 1. *License required.* No person shall keep for retail sale, sell at retail, offer for sale, or otherwise dispose of any licensed product at any place within the City without first obtaining a tobacco license pursuant to this chapter. No person shall sell, offer for sale, or otherwise distribute any licensed

product except as authorized by this chapter.

Subd. 2. *Separate license required for each location.* A separate tobacco license shall be obtained for each retail establishment at which licensed products are sold. No license issued under this chapter shall authorize the sale of licensed products at any location other than the location identified in the license application and approved by the City.

Subd. 3. *License display.* Every license issued pursuant to this chapter shall be conspicuously displayed at the licensed business location at all times and shall be exhibited to any authorized City official upon request.

Subd. 4. *Licenses nontransferable.* All licenses issued under this chapter are valid only on the premises for which the license was issued and only for the person or business entity to whom the license was issued. No license issued under this chapter may be transferred from one person to another person, from one business entity to another business entity, or from one location to another location.

Subd. 5. *Change in ownership or location.* Any change in ownership, business entity, or location shall require submission of a new application and approval of a new license by the City Council before the sale of licensed products may occur.

Subd. 6. *Fixed location businesses only.* No license shall be issued to a moveable place of business. Only fixed location businesses are eligible to be licensed.

Subd. 7. *License application and renewal requirements.*

- (a) Application for a tobacco license under this chapter shall be made on a form prescribed by the City.
- (b) The application shall contain the full name, residential address, business name, business address, telephone number, and email address of the applicant, all owners of the business, and the manager of the business, if applicable.
- (c) The application shall identify the location of the building and a floor plan identifying the areas where licensed products will be stored, displayed, and sold, together with any other information reasonably required by the City to determine compliance with this chapter.
- (d) The application shall identify the categories of licensed products proposed to be sold at the retail establishment, including tobacco products, tobacco-related devices, nicotine products, electronic delivery devices, and any other products regulated under this chapter.
- (e) The application shall identify the kind of business to be conducted at the location and the name under which the business is conducted.
- (f) The applicant shall execute all authorizations necessary to permit the City to conduct a criminal history background investigation and to verify information contained in the application.
- (g) The applicant shall provide proof of insurance in such amounts and forms as may be required by the City from time to time.
- (h) The applicant shall provide any additional information requested by the City that is reasonably necessary to determine whether the applicant qualifies for a license under this chapter.
- (i) The applicant shall certify that the proposed business and all operations involving licensed products will comply with all applicable federal, state, county, and local laws, ordinances,

regulations, and licensing requirements.

- (j) An incomplete, inadequate, untimely, untruthful, or prohibited application may be denied by the City and shall not authorize the sale of licensed products thereafter. Grounds for approval or denial are at the sole discretion of the City.

Subd. 8. *License fees.*

- (a) The license fees required by this chapter shall be set forth in the City's fee schedule.
- (b) No initial or renewal license shall be issued until the applicable license fee has been paid in full.
- (c) All application fees, license fees, renewal fees, investigation fees, and background check fees are non-refundable regardless of whether the application is approved, denied, withdrawn, or abandoned.
- (d) No license fee shall be prorated.
- (e) The City may require payment of an investigation fee to recover the costs associated with reviewing and processing a license application.

Subd. 9. *License renewal.*

- (a) A tobacco license shall be renewed annually in accordance with the requirements of this chapter.
- (b) An application for renewal shall be submitted on a form prescribed by the City together with all required fees and supporting documentation.
- (c) Applications for renewal shall be submitted not less than 30 days prior to expiration of the existing license, unless otherwise authorized by the City.
- (d) The renewal application shall disclose any changes, including to ownership, management, business operations, product offerings, or other information previously submitted to the City.
- (e) An incomplete, inadequate, untimely, untruthful, or prohibited renewal application may be denied by the City and shall not authorize the sale of licensed products thereafter. Grounds for approval or denial are at the sole discretion of the City.

1405.03. – Eligible Retailers and Location Restrictions

Subd. 1. *Eligible retailers.* Licenses issued pursuant to this chapter shall be limited to retail establishments whose principal business purpose is the sale of groceries, convenience items, gasoline, or other establishment if the City Council determines that the sale of licensed products is incidental to the principal business conducted at the premises. There shall be no licenses issued to individuals or businesses exclusively selling tobacco products or tobacco-related devices.

Subd. 2. *Proof of compliance.* Upon request of the City, a licensee shall provide records sufficient to demonstrate compliance with the revenue limitations established by this section.

Subd. 3. *Burden of proof.* The burden of establishing eligibility for licensure under this section shall rest upon the applicant.

Subd. 4. *Location restrictions.*

- (a) No tobacco license shall be issued for any retail establishment located within 1,000 feet of any public or private elementary school, middle school, high school, charter school, or other

educational institution serving persons under 18 years of age.

- (b) No tobacco license shall be issued for any retail establishment located within 1,000 feet of a licensed daycare facility, preschool, or child care center.
- (c) No tobacco license shall be issued for any retail establishment located within 1,000 feet of a youth center, community center, recreational facility, or other facility primarily serving minors.
- (d) No tobacco license shall be issued for any retail establishment located within 500 feet of property zoned or guided for residential use.
- (e) No tobacco license shall be issued for any retail establishment located within 1,000 feet of another licensed tobacco retailer.
- (f) No tobacco license shall be issued for any retail establishment located on City-owned property or within any building owned or operated by the City.
- (g) Distances required by this section shall be measured in a straight line from the nearest property line of the proposed licensed premises to the nearest property line of the protected use.

1405.04. – Prohibited Tobacco Retailers

Subd. 1. *Tobacco shops prohibited.* No license shall be issued to, and no person shall operate, a tobacco shop within the City.

For purposes of this subdivision, a “tobacco shop” includes any retail establishment whose primary purpose is the sale of licensed products and in which the sale of other merchandise is merely incidental.

No license shall be issued to any retail establishment that derives more than 10 percent of its gross annual revenue from licensed products.

Subd. 2. *Circumvention prohibited.* No person shall establish, maintain, operate, or hold out a retail establishment in a manner intended to circumvent the prohibition on tobacco shops established by this section.

The City may consider the percentage of gross revenue derived from licensed products, the amount of floor area devoted to licensed products, the quantity of licensed products offered for sale, advertising, marketing, signage, and any other relevant factor in determining whether a business constitutes a tobacco shop.

Subd. 3. *Lounges prohibited.* Smoking lounges, hookah lounges, and vapor lounges are prohibited.

Subd. 4. *On-site consumption prohibited.* No licensee shall permit the smoking, vaping, inhaling, sampling, testing, or other consumption of licensed products on the licensed premises except as expressly authorized by state law.

1405.05. – Operational Requirements

- (a) No person shall sell or give away licensed products to any person under 21 years of age. Licensees must verify by means of government-issued photographic identification that the

purchaser is at least 21 years of age. Verification is not required for a person over the age of 30. That the person appeared to be 30 years of age or older shall not constitute a defense to a violation of this chapter.

- (b) Prior to completing any sale of a licensed product, the employee making the sale shall examine the purchaser's identification and verify that the identification reasonably appears to be valid and that the purchaser is legally entitled to purchase licensed products.
- (c) Individuals employed by a person licensed under this chapter must be at least 18 years of age to sell licensed products.
- (d) All licensed products shall be stored behind a sales counter, in a locked display case, or in another manner that prevents direct customer access except through the assistance of an employee.
- (e) Every employee engaged in the sale of licensed products shall receive training regarding age verification requirements, prohibited sales, identification review procedures, and compliance with this chapter prior to independently selling licensed products.
- (f) A licensee shall be responsible for all acts of the licensee's employees relating to the sale of licensed products occurring within the scope of employment.
- (g) Each licensee shall maintain all records necessary to demonstrate compliance with this chapter, including employee training records, product invoices, and records requested by the City. Such records shall be maintained for a minimum of three years and shall be made available for inspection upon request.

1405.06. – Other Regulations

Subd. 1. *Electronic delivery devices and tobacco-related devices.* Any electronic delivery devices and tobacco-related devices shall be subject to all sections under this chapter.

Subd. 2. *Flavored tobacco products prohibited.* No person shall sell, offer for sale, distribute, or otherwise provide any flavored tobacco product, tobacco-related device, or electronic delivery device, or any such product with characterizing flavor, within the City.

Subd. 3. *Packaging and minimum requirements.*

- (a) All licensed products required by law to be sold in child-resistant packaging shall be maintained and sold in such packaging.
- (b) Any products regulated by this chapter must be sold in the original manufacturer packaging. No person shall sell any tobacco product removed from its original packaging.

Subd. 4. *Required warning signs.*

- (a) Licensees shall prominently display signs stating that sales to persons under 21 years of age are prohibited.
- (b) Licensees shall post signage advising customers that proof of age may be required.
- (c) Licensees shall post notices required by the City regarding prohibited flavored tobacco products.
- (d) By resolution, the City may require additional notices.

Subd. 5. *Product sampling prohibited.* No person shall distribute free samples of tobacco products.

Subd. 6. *Self-service displays and vending machines prohibited.* The sale or dispense of licensed products by means of self-service displays or a vending machine is prohibited. Licensed products shall be accessible only through the assistance of the licensee or an employee of the licensee.

Subd. 7. *Coupon, discount, and price promotion restrictions.*

- (a) No person shall use, offer, accept, or redeem a coupon that provides a discount on the purchase price of a licensed product.
- (b) No person shall engage in any pricing practice intended to reduce the consumer price of a licensed product through discounts, rebates, incentives, or similar means. No person shall offer, provide, or honor a buy-one-get-one-free or similar promotion involving licensed products.
- (c) No person shall provide or redeem any rebate, reward, gift card, merchandise, or other item of value in connection with the sale of a licensed product.

Subd. 8. *Signage restrictions.*

- (a) No sign put up for the purposes of advertising licensed products shall exceed six square feet in area.
- (b) No more than one exterior tobacco-related sign shall be permitted on any building frontage.
- (c) No tobacco-related sign shall contain flashing, blinking, moving, animated, or intermittent illumination.
- (d) No sign or advertisement shall utilize cartoons, toys, youth-oriented imagery, or similar materials intended to appeal primarily to persons under 21 years of age.

Subd. 9. *Prohibited acts.*

- (a) No person shall use false, altered, borrowed, or otherwise fraudulent identification to obtain licensed products.
- (b) No person shall purchase or attempt to purchase licensed products on behalf of a person under 21 years of age.

1405.07. – Compliance Checks

Subd.1. *Investigations during application or renewal process.* The City may conduct such investigation of the applicant and the proposed business as it deems necessary to determine compliance with this chapter and other applicable laws.

Subd. 2. *Compliance checks authorized.* The City shall conduct compliance checks to investigate and ensure that persons licensed to sell licensed products are complying with the requirements of this chapter and applicable state law. The City, its law enforcement officers, and other authorized representatives shall have the authority to inspect all licensed premises to ensure compliance with this chapter.

Subd. 3. *Use of underage persons.* Compliance checks may involve persons under 21 years of age who purchase or attempt to purchase licensed products. Persons used in compliance checks shall be supervised by law enforcement officers or other authorized City personnel. Persons used for compliance checks shall accurately represent their age and shall not present false identification unless specifically authorized by law.

Subd. 4. *Frequency of compliance checks.* Compliance checks shall be conducted at least once annually at each licensed premises and may be conducted more frequently as determined by the City.

Subd. 5. *Additional investigations.* The City may conduct compliance checks, inspections, investigations, and enforcement activities for educational, research, training, investigative, or enforcement purposes relating to federal, state, or local laws regulating licensed products.

Subd. 6. *No advance notice required.* Compliance checks may be conducted with or without advance notice to the licensee.

Subd. 7. *Refusal prohibited.* No licensee, employee, or agent shall interfere with, obstruct, or refuse to cooperate with a compliance check conducted pursuant to this chapter.

Subd. 8. *Access to premises.* By accepting a license issued pursuant to this chapter, the licensee consents to reasonable inspections of the licensed premises during regular business hours.

Subd. 9. *Records inspection.* The licensee shall make available for inspection all records reasonably necessary to determine compliance with this chapter, including invoices, purchase records, training records, inventory records, and other documents relating to licensed products.

Subd. 10. *Product inspection.* The City may inspect, examine, photograph, copy, test, or otherwise review licensed products offered for sale or maintained on licensed premises to determine compliance with this chapter and applicable law.

Subd. 11. *Duty to cooperate.* A licensee and all employees shall cooperate with lawful inspections conducted pursuant to this chapter.

Subd. 12. *Failure to permit inspection.* Refusal to permit inspection of licensed premises, records, or products shall constitute a violation of this chapter and shall be grounds for suspension, revocation, or nonrenewal of a license, as well as other penalties in this chapter.

1405.07. – Violations and Penalties

Subd. 1. Administrative violations

- (a) Noncompliance with any provision of this chapter or any condition of a license issued pursuant to this chapter is a violation.
- (b) Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

Subd. 2. Administrative penalties

- (a) Any licensee found to have violated this chapter, or whose employee shall have violated this chapter, shall be charged an administrative penalty of \$200 for a first violation; \$500 for a second offense at the same licensed premises within a 24-month period; and \$750 for a third or subsequent offense at the same location within a 24-month period.
- (b) Upon the third violation, the license will be suspended for a period of not less than 30

consecutive days. Upon a fourth violation, the license will be revoked for at least two consecutive years, after which the violation count restarts.

- (c) Any licensee or individual subject to repeated violations shall be subject to increased enforcement action, including suspension or revocation of the license, in addition to administrative fines.

Subd. 3. *Enforcement*

- (a) No penalty under this Section shall take effect until the licensee has received written notice of the alleged violation and has had an opportunity for a hearing before the City Council.
- (b) Violations may be enforced through civil penalties, including administrative fines and license sanctions, as provided in this chapter.
- (c) Nothing in this chapter shall prohibit the City from seeking prosecution as a misdemeanor for any alleged violation of this Chapter.
- (d) The City may seek injunctive relief in district court to prevent ongoing or repeated violations of this chapter when such relief is necessary to protect the public health, safety, or welfare.

Subd. 4. *Exceptions.*

- (a) Nothing in this chapter shall prevent the providing of tobacco products as part of a lawfully recognized religious, spiritual, or cultural ceremony; or as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice.
- (b) Nothing in this chapter shall prohibit the lawful possession, use, or administration of any tobacco product when prescribed, recommended, or administered by a licensed health care professional for a bona fide medical purpose.
- (c) Nothing in this chapter shall be construed to authorize or permit the sale of tobacco or tobacco products in violation of state or federal law, or to exempt commercial sales from the licensing, age verification, or other regulatory requirements of this chapter.

SECTION 2. This Ordinance shall take effect and be in force immediately after its passage and publication in accordance with applicable law.

Dated the ____th day of _____, 202__.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL DISCUSSION

Item –2027 Budget/Levy Considerations Discussion

Prepared By: Brian Grimm, Finance Director

Meeting Date: June 15, 2026

Item: After our audit was presented in May, it seems to be a good point to discuss upcoming 2027 budget and levy considerations. City Staff is working on preliminary levy scenarios and an overall preliminary budget to be brought to City Council at the August worksessions. Staff wanted to get Council feedback on the front end as to what an acceptable preliminary levy framework/target would look like.

I have attached several pages of financial information to help with the discussion. The first two are related to the tax levy. Page one is the final 2026 certified tax levy. The second page is an excerpt from our audit presentation on taxes per capita.

The next page is the 2026 General Fund Summary Page with the 2025 actual numbers updated in it. This is to illustrate where we project to be at the end of 2026 for fund balance dollar amount as well as a percentage of general fund expenditures. In addition to that is another slide from our audit that shows how the City of Minnetrista current expenditures on a per capita basis compares to some of our neighboring cities.

Lastly, is a draft/proforma first run at a 2027 financial management plan summary page. This was done at a high level and is used to show how some of the components of the 2027 levy and 2027 general fund along with debt and special levies may/could look like.

For purposes of this discussion, there will be 3 categories of items to talk about regarding both the general fund operations and the associated overall tax levy impacts:

- 1) **Items that City is working on/having meetings on for 2027**
- 2) **Items to be addressed**
- 3) **Items the City has been doing annually**
 - 1) **Items that the City is working on/having meetings (general fund impact)**
 - a. **Compensation (non-union adjustments and union contracts)**
estimated 3% increase to levy (\$235,000)
 - b. **Fire Contracts/Services)–** based information to date Estimated impact \$80,000 (1% of levy)
 - c. **Cafeteria Plan/other benefits -** Estimated impact \$ 100,000 – (1.3% of levy)

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

- d. **Comprehensive plan update** – budgeting dollars in 2027 for this item \$50,000 – general fund impact .70 levy impact
- e. **Inflationary impacts** - Estimated impact \$40,000 (.5% of levy)

Subtotal for this area - \$505,000 (projected 6.5% increase to levy)

- 2) **Items to be addressed (general fund impact)**
 - a. **Keeping fund balance at 40% or higher in general fund**– For 2026 we are projecting ending up right around 40% when comparing fund balance to general fund expenditures. With projected general fund expenditures increase for 2027 would need to put money to fund balance to keep at 40% estimate net impact \$120,000– 1.5%

Subtotal for this area – \$120,000 (projected 1.50% increase to levy)

Total projected for general fund combined - \$625,000 (potential 8.0% increase to levy)

- 3) **Items the City has been doing:**
 - a. **Roads:** The annual roads levy currently sits at \$400,000 for 2025. There was a roughly \$350,000 annual debt levy that came on in 2024 related to the 2023 road projects and the annual levy starting in 2027 on the 2026 road projects will be about \$135,000 . For a total of \$885,000 in roads levy dollars. Previously the City had been adding \$100,000-\$150,000 annually to the road fund levy. If we do this again in 2027 it would be about a 1.3-1.8% levy impact. The Road fund balance right now is at about \$2,000,0000.
 - b. **Capital Equipment Plan** – For the last few years, the City has been raising the levy for funding the Capital Equipment Plan by \$50,000. One of the main reasons for this is to try and get away from using equipment certifications. The levy for this sits at \$250,000 right now. City Staff is looking at initial CIP equipment plan drafts and will bring more information to City Council on funding this through, combination of cash levy, equipment certificates, and other financing sources. Depending on if it would be recommended to up the cash levy by \$50K and/or do an equipment certificate it could be an impact up to \$150,000-\$175,000 for 2027 – estimated impact 2.0-2.25% levy increase.

Total potential impacts – When adding the above numbers from the above three sections together the potential levy increase from an initial draft looks to be in the \$875,000-\$950,000 range. Which would be a range of about 11-12%. For reference, last year’s levy increase was a 10% increase when comparing 2026’s final levy to 2025 final levy.

Recommended City Council Action: Have a discussion on 2027 budget/levy considerations. Get feedback from City Council on what is an acceptable number for the 2027 preliminary tax levy

Does Recommended Action meet City Goals/Priorities? x Yes No
Explain: Adapt to a changing economy – monitor budget to actual numbers

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

CITY OF MINNETRISTA
COUNTY OF HENNEPIN
STATE OF MINNESOTA
**ADOPTING FINAL 2025 TAX LEVY,
COLLECTIBLE IN 2026**

Be it resolved by the City Council of the City of Minnetrista, County of Hennepin, Minnesota, that the following sums of money be levied for the current year, collectible in 2025, upon the taxable property in the City of Minnetrista, for the following purposes:

GENERAL FUND	\$ 5,930,136
ROADS	\$ 400,000
CIP (Capital Equipment Plan)	\$ 250,000
BOND -EQUIPMENT CERTIFICATES 2025/2026 A	\$ 75,000
BOND - EQUIPMENT CERTIFICATES 2024 A	\$ 125,000
BOND - EQUIPMENT CERTIFICATES 2023 A	\$ 54,500
BOND - EQUIPMENT CERTIFICATES 2020 A	\$ 100,000
2023 STREET PROJECTS (2023 A)	\$ 350,000
GAME FARM ROAD/SOUTH BAY (2019A)	\$ 89,729
2017 STREET PROJECTS (2017A)	\$ 118,000
PUBLIC FACILITIES PROJECT (2014 B)	\$ 346,000
TOTAL FINAL 2025 PAY 2026 LEVY	\$ 7,838,365

Operations Levy

Gross Levy	Fiscal Disparities	Net Levy
\$6,580,136	(\$148,926)	\$6,431,210

Special Levies

Game Farm/South Bay Bond	Equipment Certs	2017 Street Projects Bond	Pub Facil (2014 B) Project	2023 Street Projects (2023 A)	Total Special Levies
\$89,729	\$354,500	\$118,000	\$346,000	\$350,000	1,258,229

Special levy notes – A portion of the debt service tax levy as established in the bond documents for the 2014 B bond is being reduced as it is being reimbursed/paid by the City of Saint Bonifacius. The debt service tax levy as established in the bond documents for the 2012A Bond is being cancelled as the debt obligation will be paid through MSA dollars in lieu of tax levy. The principal and interest payments as established in the bond documents for the 2020A General Obligation Revenue bonds are being are paid for with sufficient funds being collected through water fund revenues to pay the required debt service. The debt service tax levy for 2023 for the 2020A Equipment Certificates is being approved at the amount listed above to cover those principal and interest payments. The small difference is covered by levies from previous years. A portion of the debt service tax levy as established in the bond documents for the 2017A bond is being reduced by fund balance on hand. The 2024 Equipment Certificates are being levied at what is needed for the P&I payments less available fund balance. The 2025 A or 2026 A Equipment Certificates is for bonds that are being issued later in 2025 or early 2026. With the first tax levy scheduled for 2026 for P & I payments.

A certified copy of this resolution shall be submitted to the County Auditor of Hennepin County, Minnesota, by Tuesday December 30, 2025.

This resolution was adopted on the 8th day of December 2025, by a vote of 5 Ayes and 0 Nays.

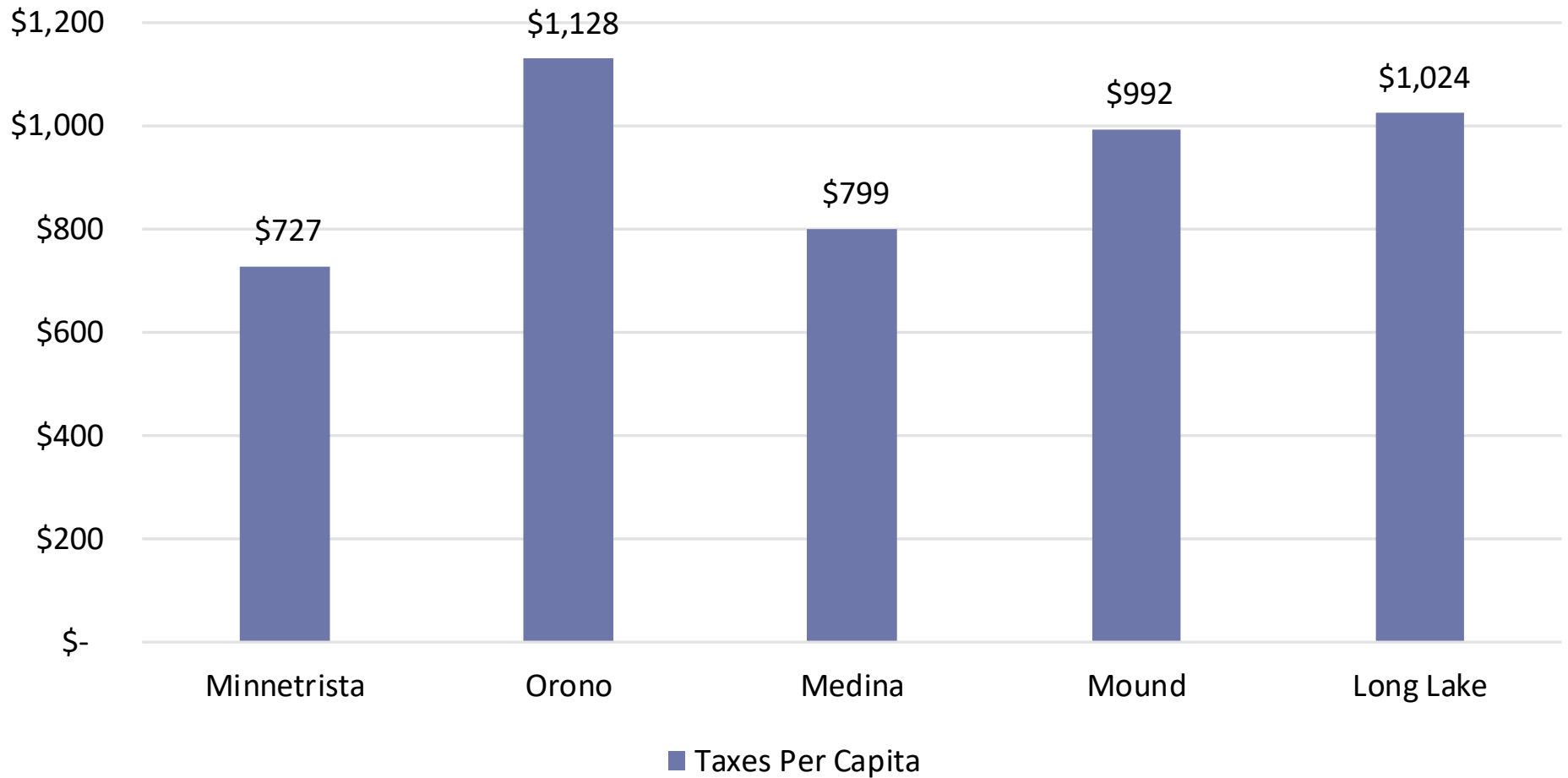

City Clerk (SEAL)


Mayor

ATTEST:

Financial Results (Continued)

Taxes Per Capita Comparison - 2024 (Per Office of the State Auditor Data)



City of Minnetrista
2026 Budget with 2025 Actuals
General Fund Summary

Section 2, Item d)

GENERAL FUND SUMMARY

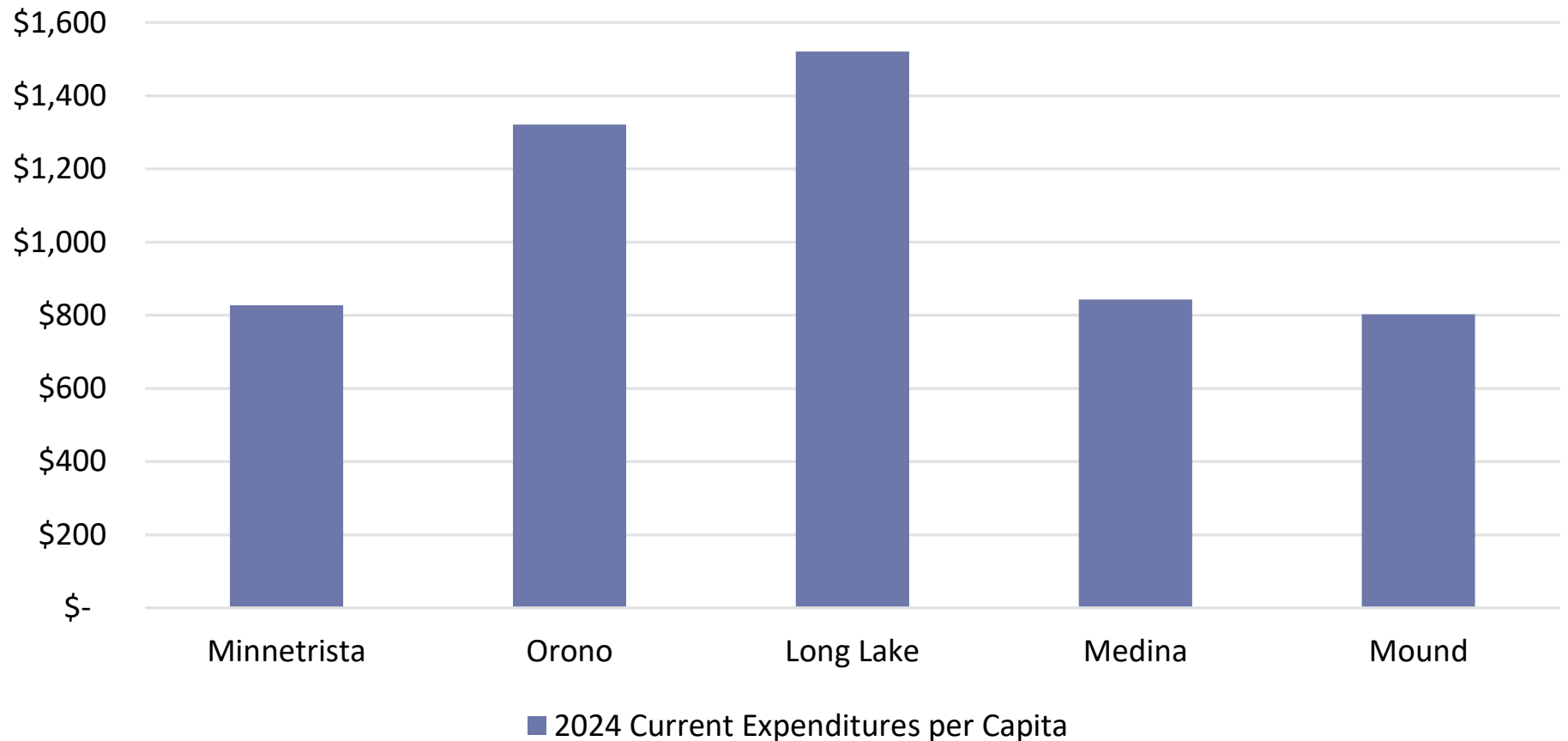
	2023 Actuals	2024 Actuals	2025 Budget	2025 Actuals	2026 Final Budget
GENERAL FUND REVENUE					
Property Tax	\$ 4,100,025	\$ 4,806,290	\$ 5,172,638	\$ 5,149,866	\$ 5,930,136
Licenses & Permits	\$ 1,172,501	\$ 820,857	\$ 759,000	\$ 725,913	\$ 309,000
Intergovernmental	\$ 510,103	\$ 291,378	\$ 249,000	\$ 286,468	\$ 294,000
Fines	\$ 42,201	\$ 30,306	\$ 35,000	\$ 36,270	\$ 35,000
Other/Charges for services	\$ 889,192	\$ 771,115	\$ 735,959	\$ 742,496	\$ 1,124,930
TOTAL G.F. REVENUES	\$ 6,714,022	\$ 6,719,946	\$ 6,951,597	\$ 6,941,013	\$ 7,693,066
GENERAL FUND EXPEND.					
Legislative	\$ 49,873	\$ 53,625	\$ 48,331	\$ 52,914	\$ 51,957
Administrative	\$ 553,678	\$ 671,595	\$ 687,534	\$ 727,867	\$ 764,957
Elections	\$ 2,669	\$ 24,774	\$ 3,000	\$ 65	\$ 27,000
Auditing	\$ 33,600	\$ 41,939	\$ 41,160	\$ 40,628	\$ 45,000
Assessor	\$ 198,000	\$ 205,000	\$ -	\$ -	\$ -
Planning	\$ 296,250	\$ 317,193	\$ 332,442	\$ 332,908	\$ 351,165
Legal	\$ 82,596	\$ 110,357	\$ 105,000	\$ 127,020	\$ 110,000
Buildings	\$ 85,483	\$ 85,159	\$ 90,800	\$ 93,677	\$ 91,300
Police	\$ 2,616,015	\$ 2,944,126	\$ 3,140,961	\$ 3,206,194	\$ 3,451,646
Fire	\$ 633,311	\$ 714,493	\$ 726,080	\$ 723,574	\$ 829,820
Inspections	\$ 252,230	\$ 281,144	\$ 288,235	\$ 258,366	\$ 293,201
Engineering	\$ 12,847	\$ 12,000	\$ 39,182	\$ 48,882	\$ 55,037
Streets	\$ 951,398	\$ 1,063,478	\$ 1,066,949	\$ 1,036,636	\$ 1,113,903
Snow and Ice Removal	\$ 178,018	\$ 67,293	\$ 167,017	\$ 101,379	\$ 177,702
Street Lighting	\$ 27,179	\$ 35,392	\$ 32,000	\$ 33,597	\$ 36,000
Park Areas	\$ 153,721	\$ 178,092	\$ 181,895	\$ 194,036	\$ 187,464
Culture and Recreation - Gillespie	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Misc. Expense	\$ 7,129	\$ 3,509	\$ 30,000	\$ 10,266	\$ 30,000
Insurance	\$ 8,816	\$ 8,007	\$ 10,000	\$ 10,000	\$ 10,000
Transfers - Capital Fund/Roads	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL G. F. EXPENDITURES	\$ 6,142,813	\$ 6,817,176	\$ 6,990,586	\$ 6,998,009	\$ 7,636,152
Projected 2023 Surplus					
One time police Funds in December 2023					
G.F. SURPLUS/(DEFICIT)	\$ 571,209	\$ (97,230)	\$ (38,990)	\$ (56,996)	\$ 56,914
Transfers to CIP Fund					
Transfers - Administrative charges on projects					
Year End Fund Balance	\$ 3,106,723	\$ 3,009,493	\$ 2,970,503	\$ 2,952,497	\$ 3,009,411
General Fund Percentage of	50.57%	44.15%	42.49%	42.19%	39.41%

2026 General Fund Summary

6-15-26

Financial Results (Continued)

Current Expenditures Comparison - 2024 (Per Office of the State Auditor Data)



GENERAL FUND	2017 Actuals	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals	2023 Actuals	2024 Actuals	2025 Actuals	2026 Budget	2027 Projected
REVENUE											
GENERAL PROPERTY TAX	3,231,251	3,207,516	3,208,025	3,412,349	3,500,659	3,589,974	4,100,025	4,806,290	5,149,866	5,930,136	6,555,136
General Fund Levy Reserve from Surplus											
LICENSES & PERMITS	624,524	883,738	921,166	956,557	812,506	834,638	1,172,501	820,857	725,913	309,000	200,000
INTERGOVERNMENTAL	133,066	180,861	175,817	766,665	182,264	190,211	510,103	291,378	286,468	294,000	302,820
FINES & FORFEITS	45,202	53,445	43,123	22,743	31,180	30,315	42,201	30,306	36,270	35,000	36,050
OTHER FINANCING SOURCES	478,617	467,638	560,156	498,539	495,735	258,945	889,194	771,115	742,496	1,124,930	997,429
TOTAL REVENUE	4,512,660	4,793,198	4,908,287	5,656,853	5,022,344	4,904,083	6,714,024	6,719,946	6,941,013	7,693,066	8,091,435
EXPENSES											
GENERAL GOVERNMENT	1,118,361	1,087,723	1,080,329	1,136,917	1,088,023	1,119,739	1,302,152	1,509,642	1,375,076	1,441,379	1,499,034
PUBLIC SAFETY	2,538,467	2,688,397	2,771,973	2,820,850	2,937,134	3,141,981	3,514,333	3,939,763	4,237,016	4,574,667	4,757,654
PUBLIC WORKS	859,565	961,680	944,307	913,107	948,853	1,041,716	1,156,594	1,178,163	1,171,615	1,382,642	1,437,948
CULTURE AND RECREATION	149,900	157,331	139,117	147,269	172,437	147,225	153,721	178,092	194,036	197,464	205,363
OTHER FUNCTIONS	36,382	30,293	11,256	14,055	24,571	24,819	16,013	11,516	20,266	40,000	41,600
TOTAL EXPENSES	4,702,675	4,925,424	4,946,982	5,032,198	5,171,018	5,475,480	6,142,813	6,817,176	6,998,009	7,636,152	7,941,598
REVENUE OVER (UNDER) EXPENSES	(190,015)	(132,226)	(38,695)	624,655	(148,674)	(571,397)	571,211	(97,230)	(56,996)	56,914	149,837
Potential transfer to CIP (401) fund						(225,398)					
Administrative Charges on Projects	200,000	80,000		50,000							
Transfer/reserve for CIP/technology/roads	(125,000)										
Cell Phone Tower Revenue Reclassification & transfer 501 fund											
Loring Drive											
Projected Positive Variance - Bldg Permit Revenue											
Ending General Fund Balance	2,897,248	2,845,022	2,806,327	3,480,982	3,332,308	2,535,513	3,106,724	3,009,494	2,952,498	3,009,412	3,159,249
Percent of Expenditures to Ending Fund Balance	62%	58%	56%	69%	64%	46%	51%	44%	42%	39%	40%
GENERAL FUND OPERATING TAX LEVY	3,231,251	3,207,516	3,208,025	3,412,349	3,500,659	3,589,974	4,100,025	4,806,290	5,149,866	5,930,136	6,555,136
ANNUAL INCREASE	-0.1%	-0.7%	0.0%	6.4%	2.6%	2.6%	14.2%	17.2%	7.1%	15.2%	10.5%
Roads levy	250,000	350,000	475,000	600,000	725,000	875,000	875,000	450,000	575,000	400,000	400,000
Capital Improvement Plan (CIP)	0	0	0	50,000	100,000	150,000	150,000	150,000	200,000	250,000	300,000
Equipment Certificates (2015-2017 current)	210,000	210,000	210,000	209,500	140,000	57,500	0	0	0	0	0
Equipment Certificates (2023 - future)		50,000	105,000	0	0	44,500	100,000	154,500	279,500	354,500	479,500
2023 Roads Project								350,000	350,000	350,000	350,000
Halstead/Enchanted (2017 Street Projects)		75,000	118,000	118,000	118,000	118,000	118,000	118,000	118,000	118,000	118,000
Mound Fire Hall Debt & CIP	72,000	72,000	72,000	72,000	72,000	72,000	0	0	0	0	0
Public Facilities Debt	368,000	368,000	368,000	346,000	346,000	346,000	346,000	346,000	346,000	346,000	346,000
Game Farm/South Bay Drive	122,609	122,609	99,209	89,729	89,729	89,729	89,729	89,729	89,729	89,729	89,729
2026 Street Debt (New levy in 2027)	0	0	0	0	0	0	0	0	0	0	135,000
Maple Crest Debt	20,500	20,500	20,500	20,500	20,500	20,500	20,500	35,500	0	0	0
TOTAL SPECIAL LEVY	793,109	918,109	992,709	855,729	786,229	748,229	674,229	1,093,729	1,183,229	1,258,229	1,518,229
TOTAL TAX LEVY	4,289,150	4,473,650	4,675,734	4,945,212	5,111,888	5,363,203	5,799,254	6,500,019	7,108,095	7,838,365	8,773,365
POTENTIAL NEW LEVY (Capital Bonding - Street Projects)	0	0	0	0							
LESS FISCAL DISPARITIES	116,040	118,963	126,604	135,505	154,244	158,473	158,390	137,375	147,857	148,926	153,394
NET LEVY TO TAXPAYERS	4,173,110	4,354,687	4,549,130	4,809,707	4,957,644	5,204,730	5,640,864	6,362,644	6,960,238	7,689,439	8,619,971
% Tax Levy Change (in dollars)	2.89%	4.35%	4.47%	5.73%	3.08%	4.98%	8.38%	12.80%	9.39%	10.48%	12.10%



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject:—Water utility rate adjustments – effective July 1, 2026

Prepared By: Brian Grimm, Finance Director

Meeting Date: June 15, 2026

Issue: The ordinance that is in the City Council regular meeting packet makes changes to the 2026 Fee Schedule. The item is based on updates to the water utility fees as has been discussed with the 2026 budget. It also is in association with the conversion of water users from the quarterly billing process to receiving monthly billings. Non water users will be staying on a quarterly billing cycle.

This item will be talked about during the worksession. We are looking to have a discussion and answer any questions regarding it in advance of the action item on the regular meeting business agenda.

Recommended City Council Action: Have a discussion at the worksession in preparation of adopting ordinance 506 at the regular City Council meeting.

Does Recommended Action meet City Mission Statement? Yes No

Does Recommended Action meet City Goals/Priorities? Yes No

Explain:

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.