



MAY 19, 2025 CITY COUNCIL MEETING AGENDA

**May 19, 2025 at 7:00 PM
7701 County Road 110 West Minnetrista, MN 55364**

1) CALL TO ORDER

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

2) SPECIAL PRESENTATIONS

- a) Minnetrista Public Safety Supervisors Swearing In
- b) Hennepin County Sheriff Dawanna Witt
- c) Audit Presentation -2024 Financial Report
 - i) Receive and Accept 2024 Financial Audit

3) PERSONS TO BE HEARD

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from May 5, 2025
- b) Approve City Council Regular Meeting Minutes from May 5, 2025
- c) Approve the Minnetrista City Council and Commission Code of Conduct
- d) Approve purchase of one SL1000 PPA Portable Parallel Analyzer and Testing Chemkeys from Core & Main
- e) Res. No. 49-25 Approve Claims
- f) Res. No. 50-25 Approving an Agreement with Waste Management of MN Inc for Recycling Services
- g) Res. No. 51-25 Award Park Trail Overlay Paving to Dunsmore Asphalt
- h) Res. No. 52-25 Approve Manhole Adjustment in Easement at 5345 Cedar Point Road

- i) Res. No. 53-25 & 54-25 Accept Bid and Quotes and Award Contracts for the Pavement Maintenance Project - City Project No. 03-25

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

- a) Approve Ordinance No. 499 Amending Chapter 11 of City Code related to Farm Animals

7) ADMINISTRATIVE ITEMS

- a) Staff Reports

- b) Council Reports

- i) Mayor Lisa Whalen – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate); Fire Partnership Committee

- ii) Cathleen Reffkin – Acting Mayor; Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); St Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee; Fire Partnership Committee

- iii) Claudia Lacy - Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating), Gillespie Center Advisory Council, Westonka Community Commerce Committee

- iv) Peter Vickery – Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission

- v) Brian Govern – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission, Westonka Community & Commerce

8) ADJOURNMENT

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Item – 2024 Financial Audit Presentation

Prepared By: Brian Grimm, Finance Director

Meeting Date: May 19, 2025

Item: Christopher Knopik and Grace Trocinske from our audit firm of Clifton Larson Allen (CLA) will be here to discuss and give a presentation on the 2024 audit. Attached are the Audit Report, and Special Purpose Reports for your review. A Powerpoint Presentation will be provided at the meeting on Monday evening.

A couple items that I wanted to highlight from our audit report was our fund balance in the general fund decreased by \$97,230 at the end of 2024 from 2023. The City had budgeted to use \$193,352 in fund balance in 2024. When the final audited numbers came in, there was a positive variance of \$96,122 when comparing the budgeted numbers to actual results.

Of this positive variance, most of it came from two main revenue categories. Investment income/market value adjustment revenue line item was also \$90,249 in the general fund. This was the biggest positive variance in the general fund revenues.

The intergovernmental revenues had the next largest positive variance at \$59,378. This was mainly attributed to increased police state aid and other police related aids/revenues being higher than projected. When all revenue categories are factored in, the positive variance actual to budget for revenues came to \$118,986.

Total general fund expenditures were \$22,864 over budget. General government had the largest negative variance – (\$73,628) as far as expenditures within the general fund. Otherwise, most functions and departments came in close when comparing actual to budget overall for expenditures in the general fund for 2024. The biggest savings in the general fund came in Public Works (\$67,273) with most of that attributed to less snow and ice removal from a milder/drier winter. Inflationary pressures, Salaries and benefits costs (including overtime costs) as well as additional maintenance costs were the biggest drivers of overages.

This brings the general fund balance at the end of 2024 to \$3,009,494. Some of these funds (\$38,990) of the above-mentioned fund balance are allocated/budgeted to be used as part of the overall adopted 2025 general fund budget.

The Auditors opinion on the overall financial statements is an unqualified opinion which is the best opinion a City can receive on its financial statements.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

The representatives from Clifton Larson Allen (CLA) will go over the PowerPoint presentation and they along with staff will be available to answer questions from Council after their presentation.

Recommended City Council Action: Motion to accept the 2024 Financial Audit Report as presented.

Does Recommended Action meet City Mission Statement? ☐ Yes ☐ No

Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

Explain: Adapt to a changing economy – monitor budget to actual numbers

This agenda item is a normal annual item for the City Council to review for the required annual financial audit.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

City of Minnetrista Minnesota



Annual Comprehensive Financial Report

For the Fiscal Year Ended December 31, 2024

CITY OF MINNETRISTA, MINNESOTA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
YEAR ENDED DECEMBER 31, 2024

**PREPARED BY THE FINANCE DEPARTMENT
OF THE CITY OF MINNETRISTA, MINNESOTA**

**BRIAN GRIMM
DIRECTOR OF FINANCE**

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INTRODUCTORY SECTION



Municipal Offices
7701 County Road 110 West
Minnetrista, MN 55364-9552
Email: minnetrista@ci.minnetrista.mn.us

May 8, 2025

To the City Council and Citizens of the City of Minnetrista:

The annual comprehensive financial report (ACFR) of the City of Minnetrista, Minnesota (the City) for the fiscal year ended December 31, 2024 is hereby submitted. Management assumes full responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, based on a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Minnesota Statutes require that the City have an annual audit performed by a certified public accountant or the State Auditor. The City appointed the certified public accounting firm of CliftonLarsonAllen LLP to perform the audit for the year ended December 31, 2024. The independent auditor's report on the basic financial statements is unmodified and is included in the financial section of this report.

Accounting principles generally accepted in the United States of America require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the report of the auditors.

PROFILE OF THE CITY

The City, organized in 859 as a township, incorporated as a village in 1960, and established as a City in 1974, is a Minnesota Statutory City with an "Optional Plan A" form of government. It has a mayor elected at large for a four-year term and four council members also elected at large for four-year terms. The professional staff is appointed and consists of an Administrator, Finance Director, City Clerk, Public Safety Director, Director of Administration, Community Development Director, and Public Works Superintendent. The City contracts for professional legal and engineering services.

(1)

Telephone (952) 446-1660
www.ci.minnetrista.mn.us

The City provides services to the public for street and utility construction and maintenance, parks and recreation, police and fire protection, planning and zoning, permits, inspections, and legislative/administrative functions. The City provides street construction and maintenance services on approximately 60 miles of gravel and paved streets. The parks and recreation department provides services to eight developed parks, several miles of trail system, a cemetery, two public water access areas, and a fishing pier. Facilities include: picnic areas, walking trails, and general miscellaneous playground equipment. Independent School District No. 277, Westonka, offers recreational activities through community service programs. The combination of these programs provides a complete parks and recreation system throughout the City.

The City issued building permits for 128 new single-family homes in 2024 with a total housing value of \$46,393,668.

The Minnetrista Public Safety Department operates with 15 licensed police officers, including: 1 Public Safety Director, 1 Deputy Chief 2 Sergeants, and 11 officers. In addition, there are 1.90 full-time equivalent support staff, two Community Service Officers, one Reserve, and 12 Patrol Units. Dispatching is operated through the Hennepin County Sheriff's Department.

ECONOMIC CONDITIONS AND OUTLOOK

The City is located in the southwest portion of Hennepin County approximately 20 miles southwest of Minneapolis on Lake Minnetonka. The population of the City was 8,896 per the 2023 Metropolitan Council Estimate.

The City saw a slight increase from the previous year in the number of building permits for new homes in 2024. Continued controlled growth is expected for 2025 and beyond.

NOTEWORTHY BUDGET AND FINANCIAL INFORMATION

Evaluation of the City Fee Structure

The City Council and staff annually review the fee schedule to determine that fees are adequate to cover the cost of services provided. Changes are adopted annually if deemed necessary based on the fee structure review.

It is the policy of the City to assure that the people needing the services are the ones paying for those services. The City Council feels strongly that city residents should not bear the tax burden from new development in the City, such as infrastructure costs. The City has traditionally charged all developers and land use applicants (i.e., applicants for variances, conditional use permits) for associated consultant fees incurred during their application process.

Capital and Long Range Planning

The City continues to look at all financing options including identifying available reserves or levying for capital improvements. The City improved its financial management planning in 2008 and incorporated a financial management-planning tool with five-year CIP equipment components, street infrastructure plans, and other supplementary planning information. The City continues to use this modeling during 2025 and going forward.

Development Market Conditions During 2024

Growth has been steady in the past several years. Residential building permit revenue should be comparable in the upcoming year (2025). The City has a combination of additional residential homes coming in with the respective phases of the Woodland Cove Area. An apartment complex in that area was completed during 2024 and its occupancy level continues to increase. A grocery store opened recently as part of this development which makes for a good diverse combination of residential, apartments, and commercial uses.

FINANCIAL CONTROLS

Investment Policy

The City maintains an adopted investment policy. The purpose of this policy is to establish specific guidelines the City will use in the investment of city funds. It will be the responsibility of the City Administrator to invest city funds in order to attain the highest market rate of return with the maximum security, while meeting the daily cash flow demands of the City and protecting the capital of the overall portfolio. Investments will be made in accordance with all state and local statutes governing the investment of public funds.

The primary objectives, in order of priority, of the City’s investment activities shall be: safety, liquidity, and return on investment. The City does not have any investments with a term of more than 10 years. For diversity purposes, the City does not keep more than 50% of the investment portfolio with any one broker or agency.

Fund Balance Policy

Minnesota cities do not have a constant flow of revenue from which they are able to fund local government operations. Property tax levies, state aid to local governments, and property tax credits comprise the majority of city revenue. The City receives the first half of property taxes in late May/early June and the second half is received on December 1. Given this flow of revenue, the City’s General Fund balance is the primary source of funds available for operating expenditures during the first five months of the year. An adequate fund balance provides the cash flow required to finance General Fund expenditures throughout the course of the year.

In recognition of these factors, the City adopted a fund balance policy. This policy states that the City will strive to maintain an unrestricted General Fund balance at each fiscal year-end equivalent to 50% of the total annual operating budget of the following year. The fund balance policy outlines strategies to consider when the General Fund balance is projected to decrease below 40% of the total annual operating budget for the following year. The City understands that the State Auditor’s Office recognizes fund balances as a percentage of current year expenditures. However, the City believes fund balance is necessary to fund expenditures through the first half of the following year. Thus, the City measures fund balances as a percentage of the following year’s expenditures.

Budget Policy

The City annually adopts a budget for the following year. This budget is meant to be a guideline for expenditures and revenues for the year. The City adopts a budget for the General Fund, special revenue funds except for the Land Use fund, debt service funds, and capital project funds. The level of budgetary control is at the function level. The City has five special revenue funds: an Emergency Warning Siren Fund, a Park Development Fund, a Road Maintenance Fund, Land Use Fund and a Tree Replacement Fund. These funds are set aside to account for proceeds of specific revenue sources that are legally restricted or committed to expenditures for their specified purpose.

In addition to the annual budgets adopted above the City Administrator is authorized to approve items up to \$10,000 that were not originally budgeted for. Otherwise the level of budgetary control would be at the function level – General Government, Public Safety, Public Works, Parks and Recreation and Miscellaneous. Council sees quarterly reports each year to see how the City is performing on a budget to actual basis for the year.

AWARDS AND ACKNOWLEDGEMENTS

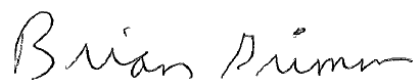
Acknowledgements

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its annual comprehensive financial report (ACFR) for the fiscal year ended December 31, 2023. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized annual comprehensive financial report. The report satisfied both generally accepted accounting principle and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year. We believe our current annual comprehensive annual report continues to meet the Certificate of Achievement Program’s requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

We would like to express our appreciation to the entire city staff for their individual contributions in assisting with the preparation of this report and to the outside agencies that assisted with essential information for this report. We also would like to express appreciation to the Mayor and City Council members for their interest and support in planning and conducting the financial operations of the City.

Sincerely,



Brian Grimm
Finance Director

**CITY OF MINNETRISTA
OFFICIAL DIRECTORY
YEAR ENDED DECEMBER 31, 2024**

Section 2, Item c)

CITY COUNCIL AND OTHER OFFICIALS

Lisa Whalen
Ann MacGregor
Cathleen Reffkin
Peter Vickery
Claudia Lacy

Mayor
Council Member
Council Member
Council Member
Council Member

CITY OFFICIALS

Jasper Kruggel
Brian Grimm
Paul Falls

City Administrator
Finance Director
Director of Public Safety



CITY OF MINNETRISTA
CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING
DECEMBER 31, 2024

Section 2, Item c)



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Minnetrista
Minnesota**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2023

Christopher P. Morill

Executive Director/CEO

FINANCIAL SECTION



INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Members of the City Council
City of Minnetrista
Minnetrista, Minnesota

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Minnetrista, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the City of Minnetrista's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Minnetrista, as of December 31, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Minnetrista and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Minnetrista's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of City of Minnetrista's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about City of Minnetrista's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the City's total OPEB liability and related ratios, PERA schedule of the City's proportionate share of the net pension liability, and PERA schedule of City contributions presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Minnetrista's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

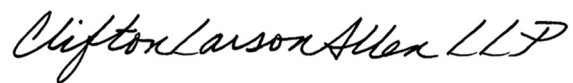
Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 8, 2025, on our consideration of the City of Minnetrista's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Minnetrista's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Minnetrista's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Minneapolis, Minnesota
May 8, 2025

**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2024**

Section 2, Item c)

As management of the City of Minnetrista, Minnesota (the City), we have provided readers of the City's financial statements with this narrative overview and analysis of the financial activities of the City for the fiscal year ended December 31, 2024. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal.

FINANCIAL HIGHLIGHTS

- The City's net position of its governmental activities decreased by \$79,906 during the year to \$39,798,103 at year-end.
- The net position of the City's business-type activities by decreased \$773,503 during the year to \$26,140,447 at year-end.
- The fund balance of the General Fund decreased by \$97,230 (or 3.1%) during the year to \$3,009,494 at year-end.
- At the end of the current fiscal year, the City's governmental funds reported a combined ending fund balance of \$10,771,356.
- The Water, Sewer, Storm Water, Recycling, and Cable TV Operating Funds reported a combined operating loss of \$760,562.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Management's Discussion and Analysis is intended to serve as an introduction to the City's basic financial statements, which are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other information in addition to the basic financial statements themselves.

Government-Wide Financial Statements – The government-wide financial statements are designed to provide readers with a broad overview of the City's finances in a manner similar to private sector businesses.

The statement of net position presents information on all the City's assets, deferred outflows, liabilities, and deferred inflows, with the difference between the total assets and deferred outflows and liabilities and deferred inflows reported as net position. Over time, increases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City's net position changed during the most recent fiscal year. All changes to net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., delinquent taxes and special assessments).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by property taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, public works, and parks and recreation. The business-type activities of the City include enterprises for water operating, sewer operating, stormwater operating, recycling, and cable television.

**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2024**

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Fund Financial Statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. The funds of the City are divided into three categories - governmental funds, proprietary funds, and fiduciary funds. The City did not have any fiduciary funds in 2024.

Governmental Funds – Governmental funds are used to account for essentially the same functions as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term, financing decisions. Both the governmental funds balance sheet and the statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and governmental activities.

The fund financial statements present information for each major governmental fund in separate columns. Data from the nonmajor governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report. The City Council adopts annual budgets for the General Fund and special revenue funds. Budget-to-actual comparisons are provided in this financial report for all funds with an adopted budget.

Proprietary Funds – The City maintains one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water, sewer, storm water, recycling, and cable.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for each of the enterprise funds which are considered to be major funds of the City.

Notes to Basic Financial Statements – The notes to basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information – In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information concerning budget to actual data for the City's General Fund and major special revenue fund and the City's progress in funding its obligation to provide pension and other postemployment benefits to employees. Combining statements and schedules for nonmajor funds are presented immediately following the required supplementary information.

**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2024**

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The following is a summary of the City's net position:

	Governmental Activities	
	2024	2023
Current and Other Assets	\$ 16,940,524	\$ 15,949,109
Capital Assets	40,647,711	41,955,615
Total Assets	57,588,235	57,904,724
Deferred Outflows of Resources	2,590,828	2,931,637
Noncurrent Liabilities Outstanding	14,306,934	15,177,978
Other Liabilities	2,113,087	1,981,965
Total Liabilities	16,420,021	17,159,943
Deferred Inflows of Resources	3,960,939	3,798,409
Net Position:		
Net Investment in Capital Assets	30,170,080	30,906,159
Restricted	8,445,532	8,078,070
Unrestricted	1,182,491	893,780
Total Net Position	\$ 39,798,103	\$ 39,878,009

	Business-Type Activities	
	2024	2023
Current and Other Assets	\$ 7,218,073	\$ 4,918,185
Capital Assets	34,244,366	34,561,369
Total Assets	41,462,439	39,479,554
Deferred Outflows of Resources	53,668	117,345
Noncurrent Liabilities Outstanding	14,818,733	12,135,544
Other Liabilities	413,393	423,607
Total Liabilities	15,232,126	12,559,151
Deferred Inflows of Resources	143,534	123,798
Net Position:		
Net Investment in Capital Assets	22,401,783	22,754,682
Unrestricted	3,738,664	4,159,268
Total Net Position	\$ 26,140,447	\$ 26,913,950

The City's net investment in capital assets is 80% of the total net position, and reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery and equipment, and vehicles); less any related debt used to acquire those assets that are still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2024**

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An additional portion of the City's net position in the amount of \$8,445,532 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position in the amount of \$4,921,155 may be used to meet the City's ongoing obligations to citizens and creditors. At the end of the current fiscal year, the City is able to report positive balances in all categories of net position, both for the City as a whole as well as for its separate governmental and business-type activities.

The City has historically been financially conservative, managing revenues and expenditures/expenses to assure operation of a balanced budget. The ongoing management of revenues and expenditures/expenses and the sound financial position the City has attained have resulted in the City's excellent bond ratings: AA+ for all general obligation bond issues.

The following is a summary of the City's change in Governmental net position:

	Governmental Activities			
	2024	2023	Annual Change	Percent Change
REVENUES				
Program Revenues:				
Charges for Services	\$ 1,333,167	\$ 1,888,656	\$ (555,489)	(29)%
Operating Grants and Contributions	714,121	1,047,651	(333,530)	(32)
Capital Grants and Contributions	714,429	1,875,011	(1,160,582)	(62)
General Revenues:				
Property Taxes	6,436,749	5,845,828	590,921	10
Unrestricted Investment Income	527,108	468,459	58,649	(13)
Gain on Sale of Capital Assets	16,135	21,592	(5,457)	(25)
Total Revenues	9,741,709	11,147,197	(1,405,488)	(13)
EXPENSES				
General Government	1,573,656	1,423,664	149,992	11
Public Safety	4,275,537	4,104,875	170,662	4
Public Works	3,242,074	3,061,637	180,437	6
Parks and Recreation	410,617	246,738	163,879	66
Interest on Long-Term Debt	319,731	400,812	(81,081)	(20)
Total Expenses	9,821,615	9,237,726	583,889	6
CHANGE IN NET POSITION	(79,906)	1,909,471	(1,989,377)	(104)
Net Position - Beginning of Year	39,878,009	37,968,538	1,909,471	5
NET POSITION - END OF YEAR	<u>\$ 39,798,103</u>	<u>\$ 39,878,009</u>	<u>\$ (79,906)</u>	(0)

**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
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Overall revenues of governmental activities decreased by \$1,405,488, or 13%, between 2023 and 2024. The City relies to a great extent on property taxes to finance its governmental activities, and this amount increased from the prior year with a 10% increase. Operating grants and contributions in the amount of \$714,121 was a decrease from the previous year of \$333,530, or 32%. Capital grants and contributions in the amount of \$714,429 was also a decrease from the previous year of \$1,160,582, or 62%. Charges for services in the amount of \$1,333,167 was also a decrease from the previous year of \$555,489, or 29%. The net total change of unrestricted investment income was an increase of \$58,649.

Expenses of governmental activities increased by \$583,889, or 6%, between 2023 and 2024. Most of this increase was due to an increase in public works expenses in the amount of \$167,532 due to more pavement and street reclamation projects in the current year than in 2023. Parks and recreation expenses increased also due to additional park projects that included a new tennis court in one of the local parks.

The following is a summary of the City's change in Business-type net position:

	Business-Type Activities			
	2024	2023	Annual Change	Percent Change
REVENUES				
Program Revenues:				
Charges for Services	\$ 3,948,027	\$ 4,670,023	\$ (721,996)	(15)%
Operating Grants and Contributions	20,251	240,768	(220,517)	(92)
Capital Grants and Contributions	-	368,001	(368,001)	(100)
General Revenues:				
Unrestricted Grants and Contributions	-	327,296	(327,296)	(100)
Unrestricted Investment Income	203,508	200,423	3,085	2
Total Revenues	4,171,786	5,806,511	(1,634,725)	(28)
EXPENSES				
Water Operating	2,416,216	2,187,378	228,838	10
Sewer Operating	1,729,721	1,566,204	163,517	10
Storm Water	436,650	440,478	(3,828)	(1)
Recycling	266,078	257,028	9,050	4
Cable TV	96,624	499,706	(403,082)	(81)
Total Expenses	4,945,289	4,950,794	(5,505)	(0)
CHANGE IN NET POSITION	(773,503)	855,717	(1,629,220)	(190)
Net Position - Beginning of Year	26,913,950	26,058,233	855,717	3
NET POSITION - END OF YEAR	<u>\$ 26,140,447</u>	<u>\$ 26,913,950</u>	<u>\$ (773,503)</u>	(3)

**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
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The business-type activities, primarily the City's utility operations, experienced a decrease in revenues, primarily due to Charges for services decreasing by 15% in the current year. The decrease in charges for services was due to the spring and summer months being much wetter than in the last couple of years. The additional precipitation had the effect of decreasing water usage which in turn made the charges for services revenue go down by a decent amount.

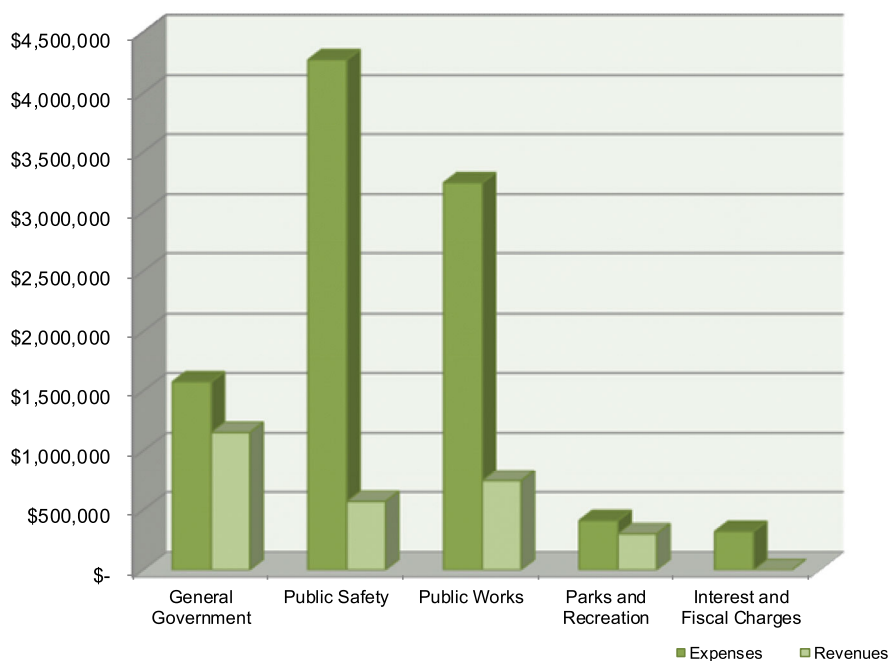
Unrestricted grants and contributions also decreased \$327,296 due to the City's recognition of fiscal recovery funds along with the related expenditures in the water fund in the previous year. Unrestricted investment earnings increased \$3,085 in 2024 from 2023 due to interest rates staying pretty stable over the period on the City's investments. As well as the fair value of the investments improving/staying stable based on current market conditions.

On the expense side, expenses increased in the Water, Sewer, and Recycling funds and decreased in the Stormwater and Cable TV funds. These increases in expenses in the Water fund mostly related to an increase in engineering services along with additional maintenance and utilities cost. The Sewer fund increase was mainly due to an increase in operating and maintenance supplies cost. The Recycling fund increase was mainly from the contract increasing on the waste management contract for recycling. The Stormwater fund decrease was mainly from pension expense due to the changes in the net pension liability, deferred outflows, and deferred inflows related to pensions. The decrease in the Cable TV fund related to less activity in the City's contribution to a project to expand broadband to unserved and underserved residents by a broadband vendor. This project was mainly completed in 2023. Expenses were greater than revenues and resulted in a negative change in net position of \$773,503, which was around a 2.9% decrease from prior years ending net position.

Governmental Activities

The following graph depicts the various governmental activities and shows the expenses and program revenues directly related to those activities:

Program Expenses and Revenues – Governmental Activities

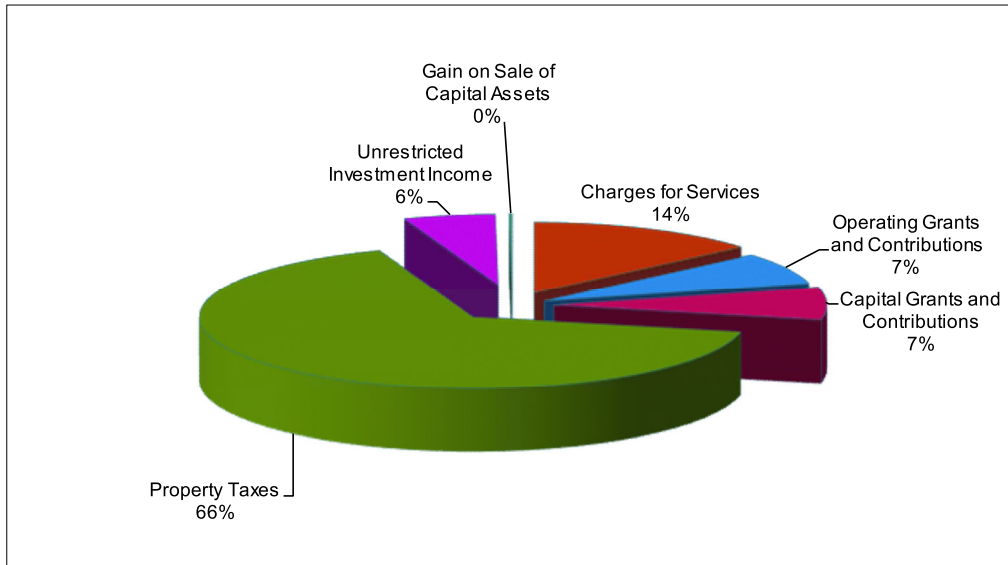


**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2024**

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The graph below shows the governmental activities and their income and clearly reflects the need for property taxes to supplement the activities of the City. Under the state's current local government aid formula the City currently receives no local government aid.

Revenues by Source – Governmental Activities



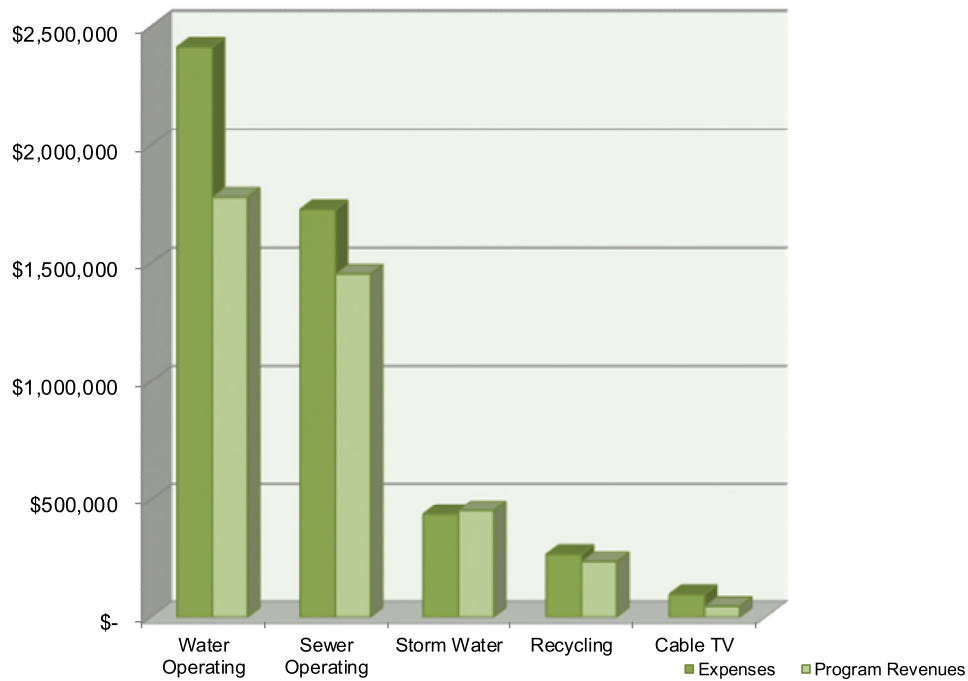
**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
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Business-Type Activities

Business-Type Activities net position decreased \$773,503 or 3% from the prior year due to what was mentioned above. One of the biggest expenses is depreciation (noncash expense) within the water, sewer, and storm water funds. Expenses in total across all utility funds decreased \$5,505, or 0%, as detailed above.

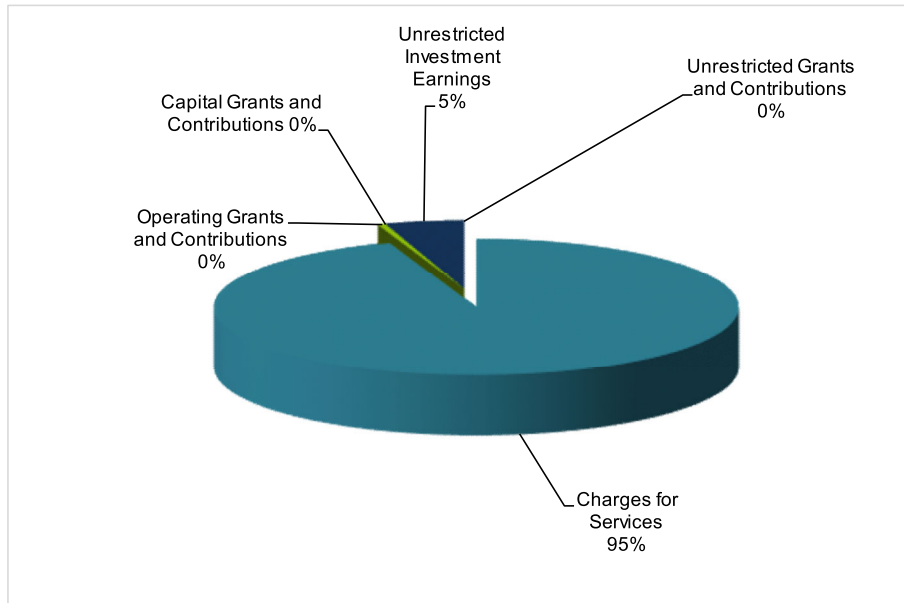
Program Expenses and Revenues – Business-Type Activities



**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2024**

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Program Expenses and Revenues – Business-Type Activities (Continued)



General Fund

The General Fund is the main operating fund of the City. Its primary revenue source in 2024 was property taxes at 72% of the total revenue, followed by licenses and permits at 12%. The total fund balance decreased during the current fiscal year 2024, resulting from a deficiency of revenues under expenditures of \$113,365 along with proceeds from the sale of capital assets of \$16,135. The unassigned fund balance of \$2,717,214 at the end of 2024 represents 40% of total General Fund expenditures for the year 2024. The total fund balance of \$3,009,494 is 44% of the 2024 General Fund expenditures.

Other Major Governmental Funds

The Road Maintenance Fund was created to account for the resources accumulated and capital and maintenance expenditures related to various road maintenance projects. The fund balance at the end of 2024 was \$1,822,308, which increased \$115,179 during the year due to smaller scale projects being completed during 2024 which was accounted for a planned increase in fund balance for future projects.

The Street Improvement Fund was created to account for the resources accumulated and capital expenditures related to various street improvement projects. The ending fund balance for 2024 was \$54,156, which increased \$18,542 during the year due to investment income.

**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2024**

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Proprietary Funds

The City's enterprise funds had a combined net position balance of \$26,140,447 at December 31, 2024. The financial activities of these funds have been summarized in previous charts within this discussion.

General Fund Budgetary Highlights

- The General Fund revenues were greater than the final revenue budget by \$105,851. This was mostly due to two revenue categories. The interest income had a positive variance of \$90,249 to budget. This was mainly because of interest rates staying better/higher than originally projected for 2024. The intergovernmental category had a positive variance of \$59,378 for 2024. Two factors contributed to this and they are both Public Safety related. The City received a higher amount of Police State Aid than originally projected. Additionally the City received some higher than projected revenues regarding safe and sober (toward zero death) funds from the state. All other revenue categories had slight positive or negative variances when comparing actual to budget numbers. The total variance for revenues was about 2%.
- Total General Fund Expenditures were \$22,864 over budget. Public safety was over budget \$21,577 due to higher overtime costs than expected as well as high inflation in 2024 driving fuel and utilities costs higher than expected. Public works was \$67,273 under budget due to snow ice removal being a lot less than 2023 resulting from a very mild winter. Also associated costs for chemicals and maintenance costs in this area were greatly reduced because of this. The parks and recreation department was \$18,416 over budget due to additional time spent in this area which increased the salaries and benefits expenses. Lawn mowing and maintenance costs also have increased. The biggest negative variance occurred in the general government area, which had expenditures over budget in the amount of \$73,628. This mainly resulted from additional salaries and benefits and dues and training costs being allocated to the area. As well at the 2024 elections and the City doing additional city wide events during 2024 that were new/expanded. The miscellaneous area had expenditures under budget in the amount of \$23,484. The total actual costs in the general fund came in at 0.3% more than the budgeted amount. Department managers watch their overall department budgets closely in conjunction with the Finance Director. This helps contribute to the slight variability in actual costs to budget.

Capital Assets

The City's investment in capital assets (net of accumulated depreciation) for its governmental and business-type activities as of December 31 is as follows:

Capital Assets at Year-End (Net of Accumulated Depreciation)						
	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Land	\$ 4,733,976	\$ 4,733,976	\$ 102,471	\$ 102,471	\$ 4,836,447	\$ 4,836,447
Construction in Progress	2,392,848	3,930,004	2,637,424	2,263,068	5,030,272	6,193,072
Buildings and Building Improvements	6,889,217	6,889,217	-	-	6,889,217	6,889,217
Improvements Other than Buildings	2,342,916	2,342,916	-	-	2,342,916	2,342,916
Streets and Infrastructure	57,258,554	55,489,614	51,634,423	50,967,509	108,892,977	106,457,123
Equipment and Furniture	6,527,787	6,189,622	1,722,068	1,323,185	8,249,855	7,512,807
Total Capital Assets	80,145,298	79,575,349	56,096,386	54,656,233	136,241,684	134,231,582
Less: Accumulated Depreciation	(39,497,587)	(37,619,734)	(21,852,020)	(20,094,864)	(61,349,607)	(57,714,598)
Total Capital Assets, Net	<u>\$ 40,647,711</u>	<u>\$ 41,955,615</u>	<u>\$ 34,244,366</u>	<u>\$ 34,561,369</u>	<u>\$ 74,892,077</u>	<u>\$ 76,516,984</u>

**CITY OF MINNETRISTA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2024**

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Capital Assets (Continued)

Additional details of capital asset activity for the year can be found in Note 5 of the notes to basic financial statements.

Long-Term Liabilities

At the end of the current fiscal year, the City had total bonded debt, and compensated absences payable outstanding of \$26,413,752. While all of the City's bonds have revenue streams, they are all backed by the full faith and credit of the City.

	Outstanding Debt at Year-End					
	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
General Obligation Bonds	\$ 7,810,000	\$ 8,280,000	\$ -	\$ -	\$ 7,810,000	\$ 8,280,000
General Obligation Revenue Bonds	1,985,000	2,280,000	14,094,000	11,452,364	16,079,000	13,732,364
General Obligation Equipment Certs	1,030,000	535,000	-	-	1,030,000	535,000
Compensated Absences	471,247	443,193	58,931	37,260	530,178	480,453
Bond Premium (Discount), Net	556,016	621,280	408,558	246,027	964,574	867,307
Total Outstanding Debt	<u>\$ 11,852,263</u>	<u>\$ 12,159,473</u>	<u>\$ 14,561,489</u>	<u>\$ 11,735,651</u>	<u>\$ 26,413,752</u>	<u>\$ 23,895,124</u>

Additional details of long-term debt activity for the year can be found in Note 6 of the notes to basic financial statements.

Economic Factors and Next Year's Budgets and Rates

- The unemployment rate for Hennepin County is currently 2.3%, which is a slight increase from a rate of 2.2% a year ago. This compares favorably to the state's average unemployment rate of 3.3%.
- The City has experienced slightly higher than anticipated/budgeted new residential housing activity, with 128 new building permits issued during 2024.

All of these factors were considered in preparing the City budget for 2025.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Finance Department, City of Minnetrista, 7701 County Road 110 West, Minnetrista, Minnesota 55364-9553.

BASIC FINANCIAL STATEMENTS

**CITY OF MINNETRISTA
STATEMENT OF NET POSITION
DECEMBER 31, 2024**

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	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and Investments	\$ 12,277,485	\$ 6,137,282	\$ 18,414,767
Accounts Receivable	1,338	919,337	920,675
Property Taxes Receivable	77,008	-	77,008
Special Assessments Receivable, Net	2,131,692	71,143	2,202,835
Accrued Interest Receivable	29,875	8,410	38,285
Lease Receivable	944,531	-	944,531
Due from Other Governments	1,186,315	752	1,187,067
Prepaid Items	292,280	81,149	373,429
Capital Assets:			
Nondepreciable:			
Land	4,733,976	102,471	4,836,447
Construction in Progress	2,392,848	2,637,424	5,030,272
Depreciable:			
Buildings and Building Improvements	6,889,217	-	6,889,217
Improvements Other than Buildings	2,342,916	-	2,342,916
Streets and Infrastructure	57,258,554	51,634,423	108,892,977
Equipment and Furniture	6,527,787	1,722,068	8,249,855
Total Capital Assets	80,145,298	56,096,386	136,241,684
Less: Accumulated Depreciation	(39,497,587)	(21,852,020)	(61,349,607)
Total Capital Assets, Net	40,647,711	34,244,366	74,892,077
 Total Assets	 57,588,235	 41,462,439	 99,050,674
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Outflows - Pensions	2,590,828	53,668	2,644,496
LIABILITIES			
Accounts and Contracts Payable	227,203	274,116	501,319
Accrued Salaries and Fringe Benefits	202,471	24,577	227,048
Accrued Interest Payable	162,088	114,700	276,788
Other Liabilities	61,161	-	61,161
Deposits	1,460,164	-	1,460,164
Long-Term Liabilities:			
Due Within One Year	909,830	925,275	1,835,105
Due in More Than One Year	10,942,433	13,636,214	24,578,647
Noncurrent Liabilities Due in More than One Year:			
Net Pension Liability	2,084,168	200,399	2,284,567
Total Other Postemployment Benefits Liability	370,503	56,845	427,348
Total Liabilities	16,420,021	15,232,126	31,652,147
DEFERRED INFLOWS OF RESOURCES			
Deferred Inflows - Pensions	3,078,920	143,534	3,222,454
Deferred Inflows - Related to Leases	882,019	-	882,019
Total Deferred Inflows of Resources	3,960,939	143,534	4,104,473
NET POSITION			
Net Investment in Capital Assets	30,170,080	22,401,783	52,571,863
Restricted for:			
Debt Service	3,514,350	-	3,514,350
Municipal Construction	1,038,173	-	1,038,173
Road Maintenance	2,918,531	-	2,918,531
Park Improvement	974,478	-	974,478
Unrestricted	1,182,491	3,738,664	4,921,155
 Total Net Position	 \$ 39,798,103	 \$ 26,140,447	 \$ 65,938,550

See accompanying Notes to Basic Financial Statements.

**CITY OF MINNETRISTA
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2024**

Section 2, Item c)

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
PRIMARY GOVERNMENT						
Governmental Activities:						
General Government	\$ 1,573,656	\$ 1,054,922	\$ -	\$ (422,690)	\$ -	\$ (422,690)
Public Safety	4,275,537	278,245	-	(3,706,628)	-	(3,706,628)
Public Works	3,242,074	-	714,429	(2,500,287)	-	(2,500,287)
Parks and Recreation	410,617	-	-	(110,562)	-	(110,562)
Interest and Fiscal Charges	319,731	-	-	(319,731)	-	(319,731)
Total Governmental Activities	9,821,615	1,333,167	714,429	(7,059,898)	-	(7,059,898)
Business-Type Activities:						
Water Operating	2,416,216	1,780,431	-	-	(635,785)	(635,785)
Sewer Operating	1,729,721	1,453,906	-	-	(275,815)	(275,815)
Storm Water	436,650	452,102	-	-	15,452	15,452
Recycling	266,078	215,133	-	-	(30,694)	(30,694)
Cable TV	96,624	46,455	-	-	(50,169)	(50,169)
Total Business-Type Activities	4,945,289	3,948,027	-	-	(977,011)	(977,011)
Total Primary Government	\$ 14,766,904	\$ 5,281,194	\$ 714,429	(7,059,898)	(977,011)	(8,036,909)
GENERAL REVENUES						
Property Taxes, Levied for General Purposes				6,436,749	-	6,436,749
Investment Income				527,108	203,508	730,616
Gain on Sale of Capital Assets				16,135	-	16,135
Total General Revenues and Transfers				6,979,992	203,508	7,183,500
CHANGE IN NET POSITION				(79,906)	(773,503)	(853,409)
Net Position - Beginning of Year				39,878,009	26,913,950	66,791,959
NET POSITION - END OF YEAR				\$ 39,798,103	\$ 26,140,447	\$ 65,938,550

See accompanying Notes to Basic Financial Statements.

(24)

**CITY OF MINNETRISTA
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2024**

	General Fund	Special Revenue Road Maintenance (406)	Capital Projects Street Improvement (490)	2023 Street Project (433)	Other Governmental Funds	Totals
ASSETS						
Cash and Investments	\$ 4,071,384	\$ 1,844,716	\$ 386,540	\$ -	\$ 5,974,845	\$ 12,277,485
Receivables:						
Miscellaneous Receivables	-	-	-	-	1,338	1,338
Accrued Interest	18,738	2,527	530	-	8,080	29,875
Delinquent Taxes	77,008	-	-	-	-	77,008
Delinquent Special Assessments	-	95	-	-	3,482	3,577
Other Special Assessments Receivable	-	1,071,016	-	-	1,057,099	2,128,115
Lease Receivable	944,531	-	-	-	-	944,531
Prepays	292,280	-	-	-	-	292,280
Due from Other Governmental Units	47,755	177	1,038,173	-	100,210	1,186,315
Total Assets	<u>\$ 5,451,696</u>	<u>\$ 2,918,531</u>	<u>\$ 1,425,243</u>	<u>\$ -</u>	<u>\$ 7,145,054</u>	<u>\$ 16,940,524</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE						
LIABILITIES						
Accounts and Contracts Payable	\$ 92,292	\$ 25,112	\$ -	\$ -	\$ 109,799	\$ 227,203
Accrued Salaries Payable	202,471	-	-	-	-	202,471
Other Liabilities	61,161	-	-	-	-	61,161
Deposits	1,127,250	-	332,914	-	-	1,460,164
Total Liabilities	<u>1,483,174</u>	<u>25,112</u>	<u>332,914</u>	<u>-</u>	<u>109,799</u>	<u>1,950,999</u>
DEFERRED INFLOWS OF RESOURCES						
Unavailable Revenue - Property Taxes	77,009	-	-	-	-	77,009
Unavailable Revenue - Special Assessments	-	1,071,111	-	-	1,060,581	2,131,692
Unavailable Revenue - Other	-	-	1,038,173	-	89,276	1,127,449
Deferred Inflows - Related to Leases	882,019	-	-	-	-	882,019
Total Deferred Inflows of Resources	<u>959,028</u>	<u>1,071,111</u>	<u>1,038,173</u>	<u>-</u>	<u>1,149,857</u>	<u>4,218,169</u>
FUND BALANCE						
Nonspendable:						
Prepays	292,280	-	-	-	-	292,280
Restricted:						
Debt Service	-	-	-	-	2,526,581	2,526,581
Parkland Acquisitions and Improvement	-	-	-	-	974,478	974,478
Road Maintenance	-	1,822,308	-	-	-	1,822,308
Road Construction Projects	-	-	-	-	946,940	946,940
Committed:						
Emergency Warning Siren Operation	-	-	-	-	270,161	270,161
Tree Replacement	-	-	-	-	351,223	351,223
Assigned:						
Capital Plan Improvements	-	-	54,156	-	816,015	870,171
Unassigned	2,717,214	-	-	-	-	2,717,214
Total Fund Balance	<u>3,009,494</u>	<u>1,822,308</u>	<u>54,156</u>	<u>-</u>	<u>5,885,398</u>	<u>10,771,356</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balance	<u>\$ 5,451,696</u>	<u>\$ 2,918,531</u>	<u>\$ 1,425,243</u>	<u>\$ -</u>	<u>\$ 7,145,054</u>	<u>\$ 16,940,524</u>

See accompanying Notes to Basic Financial Statements.

**CITY OF MINNETRISTA
RECONCILIATION OF THE BALANCE SHEET TO THE
STATEMENT OF NET POSITION
GOVERNMENTAL ACTIVITIES
DECEMBER 31, 2024**

Section 2, Item c)

Total Fund Balances for Governmental Funds	\$	10,771,356
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Total net position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental funds are not financial resources and, therefore, are not reported in the funds. Those assets consist of:

Land	\$	4,733,976	
Construction in Progress		2,392,848	
Buildings and Building Improvements		6,889,217	
Improvements Other than Buildings		2,342,916	
Streets and Infrastructure		57,258,554	
Equipment and Furniture		6,527,787	
Total Capital Assets		80,145,298	
Less: Accumulated Depreciation		(39,497,587)	40,647,711

Some of the City's receivables (including property taxes, special assessments and other long-term receivables) will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and, therefore, are reported as deferred inflows of resources in the governmental funds.		3,336,150
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Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. Accrued interest for general obligation bonds is included in the statement of net position.		(162,088)
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The City's net pension and other postemployment benefits liability and related deferred inflows and deferred outflows are recorded only on the statement of net position. Balances at year-end are:

Total Other Postemployment Benefits Liability		(370,503)	
Net Pension Liability		(2,084,168)	
Deferred Inflows of Resources - Pensions		(3,078,920)	
Deferred Outflows of Resources - Pensions		2,590,828	(2,942,763)

Long-term liabilities that pertain to governmental funds, including bonds payable, are not due and payable in the current period and, therefore, are not reported as fund liabilities. All liabilities - both current and long term - are reported in the statement of net position.

Bonds Payable		(9,795,000)	
Equipment Certificates Payable		(1,030,000)	
Unamortized Premiums		(559,049)	
Unamortized Discounts		3,033	
Compensated Absence Payable		(471,247)	(11,852,263)

Total Net Position of Governmental Activities	\$	39,798,103
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CITY OF MINNETRISTA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2024

	General Fund	Special Revenue Road Maintenance (406)	Capital Projects Street Improvement (490)	2023 Street Project (433)	Other Governmental Funds	Totals
REVENUE						
Property Taxes	\$ 4,806,290	\$ 485,192	\$ -	\$ -	\$ 1,199,039	\$ 6,490,521
Special Assessments	-	165,111	-	-	203,259	368,370
Licenses and Permits	820,857	-	-	-	-	820,857
Intergovernmental Revenue	291,378	116,824	-	-	-	408,202
Charges for Services	381,782	-	-	-	-	381,782
Fines and Forfeitures	30,306	-	-	-	-	30,306
Other Revenue:						
Investment Income	190,249	86,281	18,542	-	232,036	527,108
Lease Revenue	147,058	-	-	-	-	147,058
Miscellaneous Revenue	35,891	-	-	-	355,758	391,649
Total Revenue	6,703,811	853,408	18,542	-	1,990,092	9,565,853
EXPENDITURES						
Current:						
General Government	1,509,642	-	-	-	71,083	1,580,725
Public Safety						
Police	2,944,126	-	-	-	-	2,944,126
Fire	714,493	-	-	-	-	714,493
Inspection and Zoning	281,144	-	-	-	-	281,144
Public Safety	3,939,763	-	-	-	-	3,939,763
Public Works						
Other	1,178,163	500,541	-	-	-	1,678,704
Parks and Recreation	178,092	-	-	-	-	178,092
Miscellaneous Other Expenditures	11,516	-	-	-	-	11,516
Total Current Expenditures	6,817,176	500,541	-	-	71,083	7,388,800
Capital Outlay:						
Other	-	309	-	-	701,435	701,744
Debt Service:						
Principal	-	-	-	-	860,000	860,000
Interest and Fiscal Charges	-	-	-	-	473,651	473,651
Total Debt Service	-	-	-	-	1,333,651	1,333,651
Total Expenditures	6,817,176	500,850	-	-	2,106,169	9,424,195
EXCESS (DEFICIENCY) OF REVENUE OVER (UNDER) EXPENDITURES	(113,365)	352,558	18,542	-	(116,077)	141,658
OTHER FINANCE SOURCES (USES)						
Issuance of Bonds and Other Debt	-	-	-	-	590,000	590,000
Premium on Issued Debt	-	-	-	-	26,528	26,528
Transfers In	-	-	-	-	251,762	251,762
Transfers Out	-	(237,379)	-	-	(14,383)	(251,762)
Proceeds from Sale of Capital Assets	16,135	-	-	-	-	16,135
Total Other Finance Sources (Uses)	16,135	(237,379)	-	-	853,907	632,663
NET CHANGE IN FUND BALANCES	(97,230)	115,179	18,542	-	737,830	774,321
FUND BALANCES						
Beginning of Year	3,106,724	1,707,129	35,614	1,047,244	4,100,324	9,997,035
Adjustment - See Note 13	-	-	-	(1,047,244)	1,047,244	-
Fund Balance - Beginning, As Adjusted	3,106,724	1,707,129	35,614	-	5,147,568	9,997,035
End of Year	\$ 3,009,494	\$ 1,822,308	\$ 54,156	\$ -	\$ 5,885,398	\$ 10,771,356

See accompanying Notes to Basic Financial Statements.

CITY OF MINNETRISTA

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND

CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES

GOVERNMENTAL ACTIVITIES

YEAR ENDED DECEMBER 31, 2024

Net Change in Fund Balances - Total Governmental Funds

\$774,321

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures and proceeds from the sale of capital assets as revenues. However, in the statement of activities, assets are capitalized and the cost is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.

Capital Outlays	\$620,252	
Gain (Loss) on Disposal of Capital Assets	16,135	
Proceeds from the Sale of Capital Assets	(16,135)	
Capital Contributions	85,000	
Depreciation Expense	(2,013,156)	(1,307,904)

The governmental funds report bond proceeds as financing sources, while repayment of bond principal is reported as an expenditure. In the statement of net position, however, issuing debt increases long-term liabilities and does not affect the statement of activities and repayment of principal reduces the liability. Interest is recognized as an expenditure in the governmental funds when it is due. In the statement of activities, however, interest expense is recognized as it accrues, regardless of when it is due. The net effect of these differences in the treatment of general obligation bonds and related items is as follows:

Amortization of Bond Premium	92,388	
Amortization of Bond Discount	(596)	
Repayment of Bond Principal	860,000	
Proceeds on Bond Premium	(26,528)	
Proceeds on Issuance of Equipment Certificates	(590,000)	
Change in Accrued Interest Expense	60,323	395,587

Delinquent and certain other property taxes, special assessments receivable, and amounts due from other governments will be collected subsequent to year-end, but are not available soon enough to pay for the current period's expenditures and, therefore, are reported as deferred inflows of resources and excluded from revenues in the governmental funds.

Deferred Inflows of Resources - December 31, 2023	3,294,032	
Deferred Inflows of Resources - December 31, 2024	3,336,150	42,118

In the statement of activities, compensated absences are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). During fiscal year 2024, compensated absences payable changed by.

(28,054)

Other postemployment benefits related expenses in the governmental funds are measured by current year employee benefit amounts. Other postemployment benefits related expenses on the statement of activities are measured by the change in total other postemployment benefits liability and the related deferred inflows and outflows of resources.

(28,644)

Pension expenditures in the governmental funds are measured by current year employee contributions. Pension expenses on the statement of activities are measured by the change in net pension liability and the related deferred inflows and outflows of resources.

72,670

Change in Net Position of Governmental Activities

\$ (79,906)

CITY OF MINNETRISTA
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
DECEMBER 31, 2024

	Business-Type Activities					Totals
	Water (601)	Sewer (602)	Storm Water (651)	Recycling (671)	Cable TV (673)	
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES						
CURRENT ASSETS						
Cash and Cash Equivalents	\$ 4,358,361	\$ 948,818	\$ 758,469	\$ 65,891	\$ 5,743	\$ 6,137,282
Receivables:						
Accounts Receivable	354,063	370,342	135,935	58,997	-	919,337
Accrued Interest	5,964	1,292	1,039	107	8	8,410
Delinquent Special Assessments, Net	-	-	11,383	10,672	-	22,055
Special Assessments, Net	23,477	25,611	-	-	-	49,088
Prepays	46,586	27,960	6,603	-	-	81,149
Due from Other Governmental Units	458	158	70	66	-	752
Total Current Assets	4,788,909	1,374,181	913,499	135,733	5,751	7,218,073
NONCURRENT ASSETS						
Capital Assets:						
Land and Land Improvements	102,471	-	-	-	-	102,471
Construction in Progress	2,598,266	39,158	-	-	-	2,637,424
Infrastructure, Machinery, and Equipment	30,577,637	16,439,827	6,339,027	-	-	53,356,491
Less: Accumulated Depreciation	(10,420,469)	(8,511,851)	(2,919,700)	-	-	(21,852,020)
Total Noncurrent Assets, Net	22,857,905	7,967,134	3,419,327	-	-	34,244,366
Total Assets	27,646,814	9,341,315	4,332,826	135,733	5,751	41,462,439
DEFERRED OUTFLOWS OF RESOURCES						
Deferred Outflows - Pensions	27,271	20,882	4,327	1,188	-	53,668
Total Assets and Deferred Outflows of Resources	<u>\$ 27,674,085</u>	<u>\$ 9,362,197</u>	<u>\$ 4,337,153</u>	<u>\$ 136,921</u>	<u>\$ 5,751</u>	<u>\$ 41,516,107</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION						
CURRENT LIABILITIES						
Accounts and Contracts Payable	\$ 160,909	\$ 106,772	\$ 5,737	\$ 146	\$ 552	\$ 274,116
Accrued Salaries Payable	11,173	8,832	1,807	-	2,765	24,577
Compensated Absences Payable	17,811	13,641	2,823	-	-	34,275
Accrued Interest Payable	110,692	4,008	-	-	-	114,700
Bonds Payable	816,800	74,200	-	-	-	891,000
Total Current Liabilities	1,117,385	207,453	10,367	146	3,317	1,338,668
NONCURRENT LIABILITIES						
Compensated Absences Payable	12,812	9,813	2,031	-	-	24,656
Total OPEB Liability	30,684	19,087	5,441	1,633	-	56,845
Net Pension Liability	101,832	77,975	16,157	4,435	-	200,399
Bonds Payable	13,414,058	197,500	-	-	-	13,611,558
Total Noncurrent Liabilities	13,559,386	304,375	23,629	6,068	-	13,893,458
Total Liabilities	14,676,771	511,828	33,996	6,214	3,317	15,232,126
DEFERRED INFLOWS OF RESOURCES						
Deferred Inflows - Pensions	72,936	55,849	11,572	3,177	-	143,534
NET POSITION						
Net Investment in Capital Assets	11,287,364	7,695,092	3,419,327	-	-	22,401,783
Unrestricted	1,637,014	1,099,428	872,258	127,530	2,434	3,738,664
Total Net Position	12,924,378	8,794,520	4,291,585	127,530	2,434	26,140,447
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>\$ 27,674,085</u>	<u>\$ 9,362,197</u>	<u>\$ 4,337,153</u>	<u>\$ 136,921</u>	<u>\$ 5,751</u>	<u>\$ 41,516,107</u>

See accompanying Notes to Basic Financial Statements.

CITY OF MINNETRISTA
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
YEAR ENDED DECEMBER 31, 2024

	Business-Type Activities					Totals
	Water (601)	Sewer (602)	Storm Water (651)	Recycling (671)	Cable TV (673)	
OPERATING REVENUE						
Sales and User Fees	\$ 1,721,499	\$ 1,447,333	\$ 452,102	\$ 204,039	\$ 46,455	\$ 3,871,428
OPERATING EXPENSES						
Personnel Services	351,162	286,770	40,224	14,532	-	692,688
Professional Services	210,506	132,743	61,771	-	24,920	429,940
Operating and Maintenance Supplies	28,184	379,393	117,791	-	6,656	532,024
Utilities	372,888	16,812	-	-	-	389,700
Depreciation	1,078,110	479,545	199,501	-	-	1,757,156
Maintenance and Repairs	21,466	8,047	-	-	6,033	35,546
Administrative Charges from the General Fund	-	-	-	-	59,015	59,015
Insurance	44,232	8,659	-	-	-	52,891
Other Expenses	5,971	408,150	17,363	251,546	-	683,030
Total Operating Expenses	2,112,519	1,720,119	436,650	266,078	96,624	4,631,990
OPERATING INCOME (LOSS)	(391,020)	(272,786)	15,452	(62,039)	(50,169)	(760,562)
NONOPERATING REVENUE (EXPENSES)						
Area Charges	24,339	6,287	-	-	-	30,626
Investment Income	106,572	48,611	42,245	4,573	1,507	203,508
Interest Expense	(303,697)	(9,602)	-	-	-	(313,299)
Intergovernmental Grants	-	-	-	20,251	-	20,251
Miscellaneous Revenue	34,593	286	-	11,094	-	45,973
Total Nonoperating Revenue (Expenses)	(138,193)	45,582	42,245	35,918	1,507	(12,941)
CHANGES IN NET POSITION	(529,213)	(227,204)	57,697	(26,121)	(48,662)	(773,503)
NET POSITION						
Beginning of Year	13,453,591	9,021,724	4,233,888	153,651	51,096	26,913,950
End of Year	\$ 12,924,378	\$ 8,794,520	\$ 4,291,585	\$ 127,530	\$ 2,434	\$ 26,140,447

See accompanying Notes to Basic Financial Statements.

CITY OF MINNETRISTA
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
YEAR ENDED DECEMBER 31, 2024

	Business-Type Activities - Enterprise Funds					
	Water	Sewer	Storm Water	Recycling	Cable TV	Total
CASH FLOWS FROM OPERATING ACTIVITIES						
Cash Receipts from Customers	\$ 1,634,057	\$ 1,418,571	\$ 441,553	\$ 194,656	\$ 46,455	\$ 3,735,292
Cash Paid to Suppliers	(684,082)	(931,177)	(195,811)	(251,530)	(96,852)	(2,159,452)
Cash Paid to Employees	(373,206)	(276,308)	(62,180)	(17,044)	659	(728,079)
Other Receipts	34,593	-	-	11,094	-	45,687
Net Cash Provided (Used) by Operating Activities	611,362	211,086	183,562	(62,824)	(49,738)	893,448
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
Connection Fees Received	24,339	6,287	-	-	-	30,626
Proceeds from Issuance of Bonds	3,510,000	-	-	-	-	3,510,000
Premium on Bond Issuance	193,393	-	-	-	-	193,393
Principal Payments on Bonds	(795,764)	(72,600)	-	-	-	(868,364)
Interest Payments on Bonds	(334,559)	(9,602)	-	-	-	(344,161)
Acquisition of Capital Assets	(1,024,598)	(206,318)	(192,115)	-	-	(1,423,031)
Net Cash Provided (Used) by Capital and Related Financing Activities	1,572,811	(282,233)	(192,115)	-	-	1,098,463
CASH FLOWS FROM INVESTING ACTIVITIES						
Interest (Loss) Received on Investments	103,238	48,553	42,127	4,598	1,568	200,084
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES						
Grants Received	-	-	-	20,251	-	20,251
Refunds and Reimbursements	-	286	-	-	-	286
Net Cash Provided by Noncapital Financing Activities	-	286	-	20,251	-	20,537
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	2,287,411	(22,308)	33,574	(37,975)	(48,170)	2,212,532
Cash and Cash Equivalents - Beginning of the Year	2,070,950	971,126	724,895	103,866	53,913	3,924,750
CASH AND CASH EQUIVALENTS - END OF THE YEAR	<u>\$ 4,358,361</u>	<u>\$ 948,818</u>	<u>\$ 758,469</u>	<u>\$ 65,891</u>	<u>\$ 5,743</u>	<u>\$ 6,137,282</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES						
Operating Income (Loss)	\$ (391,020)	\$ (272,786)	\$ 15,452	\$ (62,039)	\$ (50,169)	\$ (760,562)
Adjustments to Operating Income (Loss):						
Noncash Expenses Included in Net Income:						
Depreciation	1,078,110	479,545	199,501	-	-	1,757,156
Miscellaneous Income	34,593	-	-	11,094	-	45,687
Change in Assets, Deferred Outflows, Liabilities, and Deferred Inflows:						
(Increase) Decrease in:						
Accounts Receivable	(90,526)	(31,226)	(7,245)	(6,285)	-	(135,282)
Due from Other Governmental Units	(5)	(6)	(2)	(2)	-	(15)
Prepaid Assets	17,985	34,720	(501)	-	-	52,204
Special Assessments Receivable for Delinquent Utility Bills	3,089	2,470	(3,302)	(3,096)	-	(839)
Deferred Outflows - Pensions	34,238	16,971	10,661	1,807	-	63,677
Increase (Decrease) in:						
Accounts Payable	(18,820)	(12,093)	1,615	16	(228)	(29,510)
Accrued Salaries Payable	(997)	2,040	472	-	659	2,174
Compensated Absences Payable	14,727	7,926	(982)	-	-	21,671
Total Other Postemployment Benefits	2,244	1,718	356	95	-	4,413
Net Pension Liability	(80,299)	(34,108)	(28,223)	(4,432)	-	(147,062)
Deferred Inflows - Pensions	8,043	15,915	(4,240)	18	-	19,736
Net Cash Provided (Used) by Operating Activities	<u>\$ 611,362</u>	<u>\$ 211,086</u>	<u>\$ 183,562</u>	<u>\$ (62,824)</u>	<u>\$ (49,738)</u>	<u>\$ 893,448</u>
SUPPLEMENTAL DISCLOSURE OF NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES						
Capital Asset Additions Included in Accounts Payable	\$ 16,438	\$ 342	\$ -	\$ -	\$ -	\$ 16,780
Amortization of Bond Premiums	30,862	-	-	-	-	30,862
Total	<u>\$ 47,300</u>	<u>\$ 342</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 47,642</u>

See accompanying Notes to Basic Financial Statements.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The City of Minnetrista, Minnesota (the City) operates under the “Optional Plan A” form of government as defined in Minnesota Statutes. Under this plan, the City Council, composed of an elected mayor and four elected trustees or council members, exercises legislative authority and determines all matters of policy. The City Council appoints personnel responsible for the proper administration of all the affairs relating to the City.

The financial statements and the accounting policies of the City conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

B. Reporting Entity

As required by accounting principles generally accepted in the United States of America, these financial statements include the City (the primary government) and any component units. A component unit is a legally separate entity for which the primary government is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for a component unit includes whether or not the primary government appoints the voting majority of the potential component unit’s board, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit or is fiscally depended upon by the potential component unit.

The Minnetrista Economic Development Authority (EDA) is a legally separate organization created to provide the City economic development assistance. The governing board consists of the City’s mayor and council members; therefore, the Minnetrista EDA has been reported as a blended component unit of the City, with its funds reported as though they are funds of the City. The purpose of the Minnetrista EDA is to issue revenue bonds to acquire land and to purchase or construct facilities and, currently, there is no activity in the Minnetrista EDA. The EDA does not issue its own separate financial statements.

There are no other organizations that, when considered, would be included in the financial statements as a component unit.

The City also participates in the Pioneer-Sarah Creek Watershed Management Commission, which is a jointly governed organization created to protect, preserve, and use natural water storage retention systems. The Commission does not issue separate financial statements. The City also participates in the Lake Minnetonka Conservation District (LMCD), which is a jointly governed organization, established by the state, which is made up of representatives of each of the 14 cities surrounding Lake Minnetonka. The purpose of the LMCD is to uniformly regulate docks, promote public access, and protect the environmental quality of the lake.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Reporting Entity (Continued)

LMCD issues separate, audited financial statements which can be obtained on the District's website. The City does not have any ongoing commitments with regards to their participation in either of these organizations.

C. Government-Wide Financial Statements

The government-wide financial statements (statement of net position and statement of activities) display information about the reporting government as a whole. These statements include all of the financial activities of the City, except fiduciary funds. Since, by definition, fiduciary fund assets are held for the benefit of a third party and cannot be used for activities or obligations of the City, these funds are excluded from the government-wide financial statements. The City does not currently report any fiduciary funds. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on sales, fees, and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other internally directed revenues are reported as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes and special assessments are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. However, charges between the City's enterprise funds and other functions are not eliminated, as that would distort the direct costs and program revenues reported in those functions. The City applies restricted resources first when an expense is incurred for which both restricted and unrestricted resources are available. Depreciation expense can be specifically identified by function (see Note 5). Interest on long-term debt is considered an indirect expense and is reported separately on the statement of activities.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Fund Financial Statement Presentation

Separate fund financial statements are provided for governmental and proprietary fund types. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements. Aggregated information for the remaining nonmajor governmental funds is reported in a single column in the fund financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if collected within 60 days after year-end.

Major revenue that is susceptible to accrual includes property taxes, intergovernmental revenue, charges for services, and interest earned on investments. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. Revenue that is not susceptible to accrual includes licenses and permits, fees, and miscellaneous revenue. Such revenue is recorded only when received because it is not measurable until collected. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

Expenditures are generally recorded when a liability is incurred, except for principal and interest on long-term debt and compensated absences, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as capital outlay expenditures in the governmental funds. Proceeds of long-term debt and acquisitions under financed purchases are reported as other financing sources.

Proprietary fund financial statements are reported using the economic resources measurement focus and accrual basis of accounting, similar to the government-wide financial statements. Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. The operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Fund Financial Statement Presentation (Continued)

Description of Funds

The City reports the following major governmental funds:

General Fund – This is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Road Maintenance Fund – This special revenue fund is used to account for the resources accumulated and maintenance and related capital expenditures related to various road maintenance projects. Revenues include the road maintenance property tax levy, related road maintenance project special assessments, State municipal construction aid, and State municipal maintenance aid.

Street Improvement Fund – This capital project fund is used to account for the resources accumulated and capital expenditures related to various street improvement projects.

The City reports the following major enterprise funds:

Water Operating Fund – This fund is used to account for the provision of water services to the residents of the City who have water service available.

Sewer Operating Fund – This fund is used to account for the provision of sewer services to the residents of the City who have sanitary sewer service available.

Storm Water Fund – This fund is used to account for the charges for and the costs of maintaining the City's storm water system.

Recycling Fund – This fund is used to account for the charges for and costs of providing recycling services to the residents of the City.

Cable TV Fund – This fund is used to account for the charges for and costs of providing Cable TV services to the residents of the City.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Basic Financial Statement Presentation

Change in Accounting Principle

Effective January 1, 2024, the City implemented GASB Statement No. 101, *Compensated Absences*. This statement updated the recognition and measurement guidance for compensated absences and associated salary-related payments and amended certain previously required disclosures.

F. Cash and Investments

Cash balances from all funds are combined and invested to the extent available in short-term investments. Earnings from the pooled investments are allocated to the individual funds based on the average monthly cash and investment balances of the respective funds. The City considers all highly liquid debt instruments with an original maturity from the time of purchase by the City of three months or less to be cash equivalents. The proprietary funds' portion in the government-wide cash and investment management pool is considered to be cash equivalent.

Investments are stated at fair value as determined by quoted market prices, except for money market investments and participating interest-earning investment contracts that have a remaining maturity at time of purchase of one year or less which are recorded at amortized cost.

G. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased. In the governmental funds, reported prepaid items are classified as nonspendable fund balance.

H. Receivables

All special assessments receivable are shown at net of an allowance for doubtful accounts. Since the City is generally able to certify delinquent utility bills to the county for collection as special assessments, no allowance for uncollectible accounts has been provided on those receivables. Receivables not expected to be collected within one year include delinquent taxes, special assessments, and certain amounts due from other governmental units. Any such receivables that are not considered to be available to finance current expenditures are offset by a deferred inflow of resources in the governmental fund financial statements.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. Property Taxes

Property tax levies are set by the City Council by December of each year and certified to the County Auditor for collection in the following year. In Minnesota, counties act as collection agents for all property taxes.

A portion of the property taxes levied is paid by the state of Minnesota through various tax credits, which are included in intergovernmental revenue in the financial statements. The county spreads levies over all taxable property in the City. Such taxes become a lien on January 1 and are recorded as receivables by the City on that date. Real property taxes may be paid by taxpayers in two equal installments on May 15 and October 15. Personal property taxes are due in full on May 15. The county provides tax settlements to cities and other taxing districts three times a year. Revenues are generally accrued and recognized in the year collectible. Taxes which remain unpaid at December 31 are classified as delinquent taxes receivable.

J. Special Assessments

Special assessments represent the financing for public improvements paid for by the benefiting property owners. These assessments are recorded as delinquent (levied but unremitted) or deferred (certified but not yet levied) special assessments receivable. The City usually adopts the assessment rolls when the individual projects are complete or substantially complete. The assessments are collectible over a term of years generally consistent with the term of years related to the bond issue. Collection of annual installments (including interest) is handled by the county in the same manner as property taxes. Property owners are allowed to prepay total future installments without interest or prepayment penalties.

K. Interfund Receivables and Payables

Activity between funds that is representative of lending or borrowing arrangements is reported as either "due to/from other funds" (current portion) or "advances to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

L. Capital Assets

Capital assets, which include land, buildings, improvements, equipment, and infrastructure (utility systems, roads, bridges, sidewalks, and similar items) assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are capitalized at historical cost or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their acquisition value at the date of donation. The City defines capital assets as those with an initial, individual cost of \$5,000 with an estimated useful life in excess of one year. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. As allowed by accounting principles generally accepted in the United States of America, the City has elected not to retroactively capitalize the infrastructure of its governmental activities acquired prior to January 1, 2004.

Capital assets are recorded in the government-wide and proprietary fund financial statements but are not reported in the governmental fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Land and construction in progress are not depreciated. The estimated useful lives are as follows:

Buildings	30 to 40 Years
Improvements	10 to 30 Years
Machinery and Equipment	3 to 10 Years
Vehicles	3 to 7 Years
Infrastructure	20 to 75 Years

M. Compensated Absences Payable

The City allows employees to accrue vacation based on years of service to carry over to the next year. The amount of vacation accrued is payable upon separation if the employee is in good standing and proper notice is given.

The severance policy for the City Administrator states all accrued and unused vacation will be paid upon separation. The City's severance policy agrees to pay, at the time of receipt of the last paycheck, a lump sum cash payment equal to six months aggregate salary and continues to provide and pay for the employee benefits for the six months after termination.

The police department's full-time union employees accrue vacation up to a maximum of 160 hours to carry over to the next year. Part-time employees' accruals are prorated by hours worked per week. Employees are eligible for severance pay after completing five years of service. Severance pay is the sick leave balance paid between 25% and 55% depending on years of service.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

M. Compensated Absences Payable (Continued)

Full-time public works employees that are union members accrue vacation up to a maximum of 160 hours to carry over to the next year. Sick leave is accrued at a rate of eight hours per month of continuous employment. Employees are eligible for severance pay after completing five years of service. Severance pay is the sick leave balance paid between 25% and 55% depending on years of service.

Other non-union employees accrue PTO to a maximum of 400 hours. Any employee leaving the service of the City in good standing will be compensated for leave accrued to the day of separation provided said employee has served at least 12 consecutive months prior to separation.

The liability for compensated absences reported in the government-wide and proprietary fund statements consists of leave that has not been used that is attributable to services already rendered, accumulates and is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. The liability also includes amounts for leave that has been used for time off but has not yet been paid in cash or settled through noncash means and certain other types of leave.

N. Long-Term Liabilities

In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts, if material, are amortized using the effective interest rate method. Bond issuance costs are expensed as incurred.

In the governmental fund financial statements, long-term debt and other long-term obligations are not reported as liabilities. The face amount of debt issued is reported as other financing sources. Premiums or discounts on debt issuances are reported as other financing sources or uses, respectively. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

O. Lease Receivable

The City determines if an arrangement is a lease at inception. Lessor leases are included in lease receivables and deferred inflow of resources in the statement of net position and fund financial statements.

Lease receivables represent the City's claim to receive lease payments over the lease term, as specified in the contract, in an exchange or exchange-like transaction. Lease receivables are recognized at commencement date based on the present value of expected lease payments over the lease term, reduced by any provision for estimated uncollectible amounts. Interest revenue is recognized ratably over the contract term.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

O. Lease Receivable (Continued)

Deferred inflows of resources related to leases are recognized at the commencement date based on the initial measurement of the lease receivable, plus any payments received from the lessee at or before the commencement of the lease term that relate to future periods, less any lease incentives paid to, or on behalf of, the lessee at or before the commencement of the lease term. The deferred inflows related to leases are recognized as lease revenue in a systematic and rational manner over the lease term.

Amounts to be received under residual value guarantees that are not fixed in substance are recognized as a receivable and an inflow of resources if (a) a guarantee payment is required and (b) the amount can be reasonably estimated. Amounts received for the exercise price of a purchase option or penalty for lease termination are recognized as a receivable and an inflow of resources when those options are exercised.

The City has elected to recognize payments received for short-term leases with a lease term of 12 months or less as revenue as the payments are received. These leases are not included as lease receivables or deferred inflows on the statements of net position and fund financial statements.

The individual lease contracts do not provide information about the discount rate implicit in the lease. Therefore, the City has elected to use their incremental borrowing rate to calculate the present value of expected lease payments.

P. Deferred Outflows/Inflows of Resources

In addition to assets, the statements of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time. The City has one type of deferred outflow, related to pensions, which qualifies for reporting in this category. See Note 7 for additional detail.

In addition to liabilities, the statements of financial position or balance sheets will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net assets that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The City has three types of items which qualify for reporting in this category. The first, unavailable revenue, arises under a modified accrual basis of accounting and is therefore reported only in the governmental funds balance sheet. The governmental funds report unavailable revenue from three sources: property taxes, special assessments, and amounts due from other governments not collected within 60 days of year-end. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available. The City also report deferred inflows related to leases. The City also reports deferred inflows related to pensions on its statements of net position in the governmental and business type activities and proprietary fund balance sheets. See Note 7 for additional detail.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Q. Net Position/Fund Balance

Net position represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources in the government-wide and proprietary fund financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any debt used to build or acquire the capital assets. Portions of net position are reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Any remaining net position is reported as unrestricted.

In the fund financial statements, governmental funds report fund balances in the classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

Nonspendable – portion of fund balances related to prepaids, inventories, long-term receivables, and corpus on any permanent fund.

Restricted – funds are constrained from outside parties (statute, grantors, bond agreements, etc.).

Committed – funds are established and modified by a resolution approved by the City Council.

Assigned – consists of internally imposed constraints approved by the City Finance Director. The City adopted a formal fund balance policy which gives authority to assign fund balances to the Finance Director.

Unassigned – is the residual classification for the General Fund and also reflects the negative residual amounts in other funds.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, it is the City's policy to use restricted first, then unrestricted fund balance.

When an expenditure is incurred for purposes for which committed, assigned, and unassigned amounts are available, it is the City's policy to use committed first, then assigned, and finally unassigned amounts.

The City formally adopted a fund balance policy for the General Fund. The policy establishes a year-end target unassigned fund balance of 50% of the fund's annual operating budget.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

R. Budgets and Budgetary Accounting

The City Council adopts annual budgets for the General Fund, debt service funds, and special revenue funds, except for the Land Use fund. The amounts shown in the financial statements as “budget” represent the original amount and any revisions made during the year. The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Budget requests are submitted by all department heads to the City Finance Director. The Finance Director compiles the budget requests into an overall preliminary city budget.
2. The Finance Director presents the proposed budget to the City Council. The budget resolution adopted by the City Council sets forth the budgets at the function level for the General Fund and special revenue funds, and the budgeted debt service and capital project funds.
3. Formal budgetary integration is employed as a management control device during the year for the General Fund and special revenue funds, and the budgeted debt service, capital project, and enterprise funds.

The budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. The legal level of budgetary control is at the function level.

S. Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA’s fiduciary net position have been determined on the same basis as they are reported by PERA. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments, and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

T. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

NOTE 2 DEPOSITS AND INVESTMENTS

A. Components of Cash and Investments

Cash and investments at year-end consisted of the following:

Deposits	\$ 193,941
Investments	18,220,526
Cash on Hand	300
Total Cash and Investments	<u>\$ 18,414,767</u>

Cash and investments are presented in the financial statements as follows:

Statement of Net Position:	
Governmental Activities	\$ 12,277,485
Business-Type Activities	6,137,282
Total Cash and Investments	<u>\$ 18,414,767</u>

B. Deposits

In accordance with applicable Minnesota Statutes, the City maintains deposits at depository banks authorized by the City Council, including checking accounts and certificates of deposit.

The following is considered the most significant risk associated with deposits:

Custodial Credit Risk – In the case of deposits, this is the risk that in the event of a bank failure, the City’s deposits may be lost.

Minnesota Statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The fair value of collateral pledged must equal 110% of the deposits not covered by federal deposit insurance or corporate surety bonds. Authorized collateral includes treasury bills, notes, and bonds; issues of U.S. government agencies; general obligations rated “A” or better; revenue obligations rated “AA” or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota Statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral.

The City has an investment policy in place to address custodial credit risk for deposits, stating all deposits must be in compliance with Minnesota Statutes 118A, with collateralization levels of 110% of the fair value of the principal and accrued interest.

At year-end, the carrying amount of the City’s deposits was \$193,942 while the balance on the bank records was \$318,641. At December 31, 2024, all deposits were fully covered by federal depository insurance, surety bonds, or by collateral held by the City’s agent in the City’s name.

CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024

Section 2, Item c)

NOTE 2 DEPOSITS AND INVESTMENTS (CONTINUED)

C. Investments

The City has the following investments at year-end:

<u>Investment Type</u>	<u>Fair Value</u>
Federal Home Loan Bank	\$ 2,414,584
Federal Home Loan Mtg Corp.	987,930
Federal Farm Credit Bank	434,181
Negotiable Certificates of Deposit	3,984,624
Municipal Bonds	248,595
Total	<u>\$ 8,069,914</u>

<u>Investment Type</u>	<u>Amortized Cost</u>
MN Municipal Money Market (4M)	\$ 10,051,475
Other Money Markets	99,137
Total	<u>\$ 10,150,612</u>

The Minnesota Municipal Money Market (4M) Fund is an external investment pool regulated by Minnesota Statutes that is not registered with the Securities and Exchange Commission (SEC). The City's investment in this fund is measured based on the amortized cost method that approximates fair value. Investments in the 4M Plus must be deposited for a minimum of 14 calendar days. Withdrawals prior to the 14-day restriction period will be subject to a penalty equal to seven days interest on the amount withdrawn.

Interest Rate Risk – This is the risk of potential variability in the fair value of fixed rate investments resulting from changes in interest rates (the longer the period for which an interest rate is fixed, the greater the risk).

The City's investment policy uses diversification of maturity dates as a means of managing its exposure to fair value by stating that not more than 30% of the City's investments may extend beyond a five-year maturity.

CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024

Section 2, Item c)

NOTE 2 DEPOSITS AND INVESTMENTS (CONTINUED)

C. Investments (Continued)

Credit Risk – This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Minnesota Statutes limit the City’s investments to direct obligations or obligations guaranteed by the United States or its agencies; shares of investment companies registered under the Federal Investment Company Act of 1940 that receive the highest credit rating, are rated in one of the two highest rating categories by a statistical rating agency, and all of the investments have a final maturity of 13 months or less; general obligations rated “A” or better; revenue obligations rated “AA” or better; general obligations of the Minnesota Housing Finance Agency rated “A” or better; bankers’ acceptances of United States banks eligible for purchase by the Federal Reserve System; commercial paper issued by United States corporations or their Canadian subsidiaries, rated of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; Guaranteed Investment Contracts guaranteed by a United States commercial bank, domestic branch of a foreign bank, or a United States insurance company, and with a credit quality in one of the top two highest categories; repurchase or reverse purchase agreements and securities lending agreements with financial institutions qualified as a “depository” by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000; that are a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York; or certain Minnesota securities broker-dealers.

The City’s investment policy refers to Minnesota Statute 118A. This statute restricts the purchase of commercial paper to issues of U.S. corporations or their Canadian subsidiaries which mature in 270 days or less and have a rating of P-1 by Moody Investor Services, A1 by Standard and Poor’s (S&P), or F-1 by Fitch Ratings, from at least two of the three rating agencies.

A schedule of the maturities and ratings of the City’s investments as of December 31, 2024 is as follows:

Investment Type	Total Value	Interest - Risk: Maturity in Years			Credit Risk	
		Less than 1	1-5	More than 5	Rating	Agency
US Agencies:						
Federal Home Loan Bank	\$ 2,414,584	\$ 198,948	\$ 2,215,636	\$ -	Aaa/AA+	Moody's/S&P
Federal Home Loan Mtg Corp.	987,930	987,930	-	-	Aaa/AA+	Moody's/S&P
Federal Farm Credit Bank	434,181	248,345	185,836	-	Aaa/AAA	Moody's/S&P
Negotiable Certificates of Deposit	3,984,624	1,477,514	2,507,110	-	N/R	N/A
Municipal Bonds	248,595	248,595	-	-	Aa2/N/R	Moody's/S&P
Money Market	99,137	99,137	-	-	Aa2/AA-	Moody's/S&P
MN Municipal Money Market (4M)	10,051,475	10,051,475	-	-	N/R	N/A
Total	<u>\$ 18,220,526</u>	<u>\$ 13,311,944</u>	<u>\$ 4,908,582</u>	<u>\$ -</u>		

N/R indicates “not rated”

N/A indicates “not applicable”

CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 2 DEPOSITS AND INVESTMENTS (CONTINUED)

C. Investments (Continued)

Custodial Credit Risk – For investment, the custodial credit risk is the risk that in the event of a failure of the counterparty to an investment transaction (typically a broker-dealer) the City would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City typically limits its exposure by purchasing insured or registered investments, or by the control of who holds the securities. The City’s investment policy requires all investments to be insured, registered, or held by the City or its agent in the City’s name; and specifies that no more than 50% of the City’s portfolio will be invested with any one broker or agency.

Concentration of Credit Risk – This is the risk associated with investing a significant portion of the City’s investment (considered 5% or more) in the securities of a single issuer and no more than 50% of the City’s total investment portfolio may be invested in certificates of deposit or commercial paper.

At December 31, 2024, the City had the following investments requiring disclosure for individually comprising more than 5% of the City’s total investments:

	Value	Percent of Total Value
Federal Home Loan Bank	\$ 2,414,584	13.3%

Fair Value Measurements

The City uses fair value measurements to record fair value adjustments to certain asset and liabilities and to determine fair value disclosures.

The City follows an accounting standard which defines fair value, establishes framework for measuring fair value, establishes a fair value hierarchy based on the quality of inputs used to measure fair value, and requires expanded disclosures about fair value measurements. In accordance with this standard, the City has categorized its investments, based on the priority of inputs to the valuation technique, into a three-level fair value hierarchy. The fair value hierarchy gives the highest priority to quotes and prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used to measure the financial instruments fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement of the instrument.

Financial assets and liabilities recorded on the combined statements of financial position are categorized based on the inputs to the valuation techniques as follows:

Level 1 – Financial assets and liabilities are valued using inputs that are unadjusted quoted prices in active markets accessible at the measurement date of identical financial assets and liabilities.

Level 2 – Financial assets and liabilities are valued based on quoted prices for similar assets or inputs that are observable, either directly or indirectly, for substantially the full term through corroboration with observable market data.

CITY OF MINNETRISTA
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NOTE 2 DEPOSITS AND INVESTMENTS (CONTINUED)

C. Investments (Continued)

Level 3 – Financial assets and liabilities are valued using pricing inputs which are unobservable for the asset, inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset.

Investment Type	Level 1	Level 2	Level 3	Total
US Agencies:				
Federal Home Loan Bank	\$ -	\$ 2,414,584	\$ -	\$ 2,414,584
Federal Home Loan Mtg Corp.	-	987,930	-	987,930
Federal Farm Credit Bank	-	434,181	-	434,181
Negotiable Certificates of Deposit	-	3,984,624	-	3,984,624
Municipal Bonds	-	248,595	-	248,595
Total	<u>\$ -</u>	<u>\$ 8,069,914</u>	<u>\$ -</u>	<u>8,069,914</u>
Investments Measured at Amortized Cost				10,150,612
Total				<u>\$ 18,220,526</u>

NOTE 3 INTERFUND TRANSFERS AND BALANCES

A. Interfund Transfers

The following is a summary of transfers made by the City during 2024:

Fund	Transfer In	Transfer Out
Park Development Fund	\$ -	\$ 14,383
Road Maintenance	-	237,379
G.O. Improvement Bonds of 2014A	212,354	-
G.O. Improvement Bonds of 2019A	14,383	-
G.O. Improvement Bonds of 2013A	25,025	-
Total	<u>\$ 251,762</u>	<u>\$ 251,762</u>

The \$14,383 transfer from the Park Development Fund to the G.O. Improvement Bonds of 2019A Fund related to the payment of related annual debt service expenditures. The \$25,025 transfer from the Road Maintenance Fund to the G.O. Improvements Bonds of 2013A Fund related to the payment of related annual debt service expenditures. The \$212,354 transfer from the Road Maintenance Fund to the G.O. Improvement Bonds of 2014A Fund related to paying off the G.O. Refunding Bonds, Series 2014A (previously G.O. Improvement Bonds, Series 2007A).

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NOTE 4 CAPITAL ASSETS

A. Changes in Capital Assets Used in Governmental Activities

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
Governmental Activities:					
Capital Assets, Not Being Depreciated:					
Land	\$ 4,733,976	\$ -	\$ -	\$ -	\$ 4,733,976
Construction in Progress	3,930,004	231,784	-	(1,768,940)	2,392,848
Total Capital Assets, Not Being Depreciated	8,663,980	231,784	-	(1,768,940)	7,126,824
Capital Assets, Being Depreciated:					
Land Improvements	2,342,916	-	-	-	2,342,916
Buildings and Building Improvements	6,889,217	-	-	-	6,889,217
Infrastructure	55,489,614	-	-	1,768,940	57,258,554
Vehicles and Equipment	6,189,622	473,468	(135,303)	-	6,527,787
Total Capital Assets, Being Depreciated	70,911,369	473,468	(135,303)	1,768,940	73,018,474
Accumulated Depreciation for:					
Land Improvements	(1,576,306)	(78,732)	-	-	(1,655,038)
Buildings and Building Improvements	(3,027,964)	(168,118)	-	-	(3,196,082)
Infrastructure	(28,059,087)	(1,465,828)	-	-	(29,524,915)
Vehicles and Equipment	(4,956,377)	(300,478)	135,303	-	(5,121,552)
Total Accumulated Depreciation	(37,619,734)	(2,013,156)	135,303	-	(39,497,587)
Total Capital Assets, Being Depreciated, Net	33,291,635	(1,539,688)	-	1,768,940	33,520,887
Governmental Activities Capital Assets, Net	\$ 41,955,615	\$ (1,307,904)	\$ -	\$ -	\$ 40,647,711

B. Changes in Capital Assets Used in Business-Type Activities

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
Business-Type Activities:					
Capital Assets, Not Being Depreciated:					
Land	\$ 102,471	\$ -	\$ -	\$ -	\$ 102,471
Construction in Progress	2,263,068	1,041,270	-	(666,914)	2,637,424
Total Capital Assets, Not Being Depreciated	2,365,539	1,041,270	-	(666,914)	2,739,895
Capital Assets, Being Depreciated:					
Infrastructure	50,967,509	-	-	666,914	51,634,423
Machinery and Equipment	1,323,185	398,883	-	-	1,722,068
Total Capital Assets, Being Depreciated	52,290,694	398,883	-	666,914	53,356,491
Accumulated Depreciation for:					
Infrastructure	(19,286,151)	(1,664,365)	-	-	(20,950,516)
Machinery and Equipment	(808,713)	(92,791)	-	-	(901,504)
Total Accumulated Depreciation	(20,094,864)	(1,757,156)	-	-	(21,852,020)
Total Capital Assets, Being Depreciated, Net	32,195,830	(1,358,273)	-	666,914	31,504,471
Business-Type Activities Capital Assets, Net	\$ 34,561,369	\$ (317,003)	\$ -	\$ -	\$ 34,244,366

C. Depreciation Expense by Function

Governmental Activities:

General Government	\$ 71,885
Public Safety	264,563
Public Works	1,569,259
Parks and Recreation	107,449
Total Depreciation Expense, Governmental Activities	<u>\$ 2,013,156</u>

Business-Type Activities:

Water Operating	\$ 1,078,110
Sewer Operating	479,545
Storm Water	199,501
Total Depreciation Expense, Business-Type Activities	<u>\$ 1,757,156</u>

CITY OF MINNETRISTA
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NOTE 5 LONG-TERM LIABILITIES

A. Components Long-Term Debt

The City had the following long-term liabilities outstanding at December 31, 2024:

Description	Issue Date	Original Issue	Interest Rate	Final Maturity Date	Balance - End of Year
Governmental Activities:					
General Obligation Bonds Payable:					
G.O. Improvement Bonds of 2012A	04/26/12	\$ 770,000	0.50-2.80%	02/01/27	\$ 170,000
G.O. Capital Improvement Plan Bonds of 2014B	10/29/14	4,595,000	2.50-3.50%	02/01/30	1,985,000
G.O. Equipment Certificates 2020A	03/26/20	480,000	2.00-3.00%	02/01/26	200,000
G.O. Equipment Certificates 2023A	04/26/23	240,000	4.00-5.00%	02/01/29	240,000
G.O. Equipment Certificates 2024A	10/28/24	590,000	4.00%	02/01/30	590,000
G.O. Bonds of 2017A	10/12/17	2,865,000	3.00%	02/01/38	2,235,000
G.O. Improvement Refunding Bonds of 2019A	11/06/19	1,210,000	4.00-5.00%	02/01/31	770,000
G.O. Improvement Bonds of 2023A	04/26/23	4,635,000	4.00-5.00%	02/01/44	4,635,000
Total Bonds					10,825,000
Unamortized Bond Premiums					559,049
Unamortized Bond Discounts					(3,033)
Compensated Absences					471,247
Total Governmental Activities					<u>\$ 11,852,263</u>
Business-Type Activities:					
General Obligation Revenue Bonds:					
G.O. Sewer Revenue Bonds of 2012	04/26/12	\$ 780,000	0.50-2.80%	02/01/27	\$ 170,000
G.O. Water Revenue Bonds 2016A	06/09/16	2,620,000	2.00-3.00%	02/01/31	1,335,000
G.O. Water Revenue Bonds 2020A	03/26/20	1,910,000	2.00-3.00%	02/01/40	1,585,000
G.O. Refunding Bonds 2017C	10/12/17	770,000	1.35-3.05%	02/01/30	380,000
G.O. Water Revenue Bonds 2023A	04/26/23	1,915,000	4.00-5.00%	02/01/44	1,915,000
G.O. Water Revenue Bonds 2024A	10/28/24	3,510,000	4.00%	02/01/45	3,510,000
Total Bonds					8,895,000
Direct Borrowings:					
G.O. Rev. PFA Drinking Water Loan 2016	Various	9,074,697	1.000%	08/20/35	5,199,000
Unamortized Bond Premiums					408,558
Compensated Absences					58,931
Total Business-Type Activities					<u>\$ 14,561,489</u>

The City issues general obligation bonds to provide for financing street improvements, major capital equipment purchases, and utility improvements. Debt service is funded through property taxes, special assessments, and utility charges. General obligation bonds are direct obligations and pledge the full faith and credit of the City.

Debt service funds will be used to pay general government principal and interest liabilities. The Water and Sewer Enterprise Funds will pay principal and interest on the water and sewer revenue bonds, respectively. The Water Fund will pay principal and interest on the general obligation revenue PFA Drinking Water Revolving Loan. The General Fund and Enterprise Funds will pay for the corresponding compensated absences, OPEB, and net pension liabilities.

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NOTE 5 LONG-TERM LIABILITIES (CONTINUED)

B. Changes in Long-Term Debt

	Beginning of Year	Additions	Retirements	End of Year	Due Within One Year
Governmental Activities:					
G.O. Special Assessment Bonds	\$ 8,280,000	\$ -	\$ (470,000)	\$ 7,810,000	\$ 430,000
G.O. Capital Improvement Bonds	2,280,000	-	(295,000)	1,985,000	305,000
G.O. Equipment Certificates	535,000	590,000	(95,000)	1,030,000	145,000
Unamortized Bond Discounts	(3,629)	-	596	(3,033)	-
Unamortized Bond Premiums	624,909	26,528	(92,388)	559,049	-
Total Bonds Payable	11,716,280	616,528	(951,792)	11,381,016	880,000
Compensated Absences	443,193	28,054	-	471,247	29,830
Total Governmental Activities	12,159,473	644,582	(951,792)	11,852,263	909,830
Business-Type Activities:					
G.O. Revenue Bonds	5,755,000	3,510,000	(370,000)	8,895,000	440,000
G.O. Revenue PFA Drinking Water Loan - Direct Borrowing	5,697,364	-	(498,364)	5,199,000	451,000
Unamortized Bond Premiums	246,027	193,393	(30,862)	408,558	-
Total Bonds and Loans	11,698,391	3,703,393	(899,226)	14,502,558	891,000
Compensated Absences	37,260	21,671	-	58,931	34,275
Total Business-Type Activities	11,735,651	3,725,064	(899,226)	14,561,489	925,275
Total Debt	<u>\$ 23,895,124</u>	<u>\$ 4,369,646</u>	<u>\$ (1,851,018)</u>	<u>\$ 26,413,752</u>	<u>\$ 1,835,105</u>

The change in the compensated absence liability is presented as a net change.

General Obligation Special Assessment Bonds – These bonds were issued to finance various improvements and are payable primarily from special assessments levied on the properties benefitting from the improvements funded by these issues. Any deficiencies in revenue to fund these issues will be provided from general property taxes.

General Obligation Capital Improvement Bonds – These bonds were issued in 2014 to refund previously outstanding EDA Lease Revenue Bonds.

General Obligation Equipment Certificates – These certificates were issued to finance various equipment and motor vehicle purchases in the Capital Improvement Fund.

General Obligation Revenue Bonds – These bonds were issued for improvements or projects that directly benefit the respective enterprise funds. This debt issue will be repaid from revenue sources of the benefiting enterprise funds.

CITY OF MINNETRISTA
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NOTE 5 LONG-TERM LIABILITIES (CONTINUED)

B. Changes in Long-Term Debt (Continued)

General Obligation Revenue PFA Drinking Water Revolving Loans – Direct Borrowing – The City entered into a loan through the Minnesota PFA: a \$9,074,697 Drinking Water Revolving Loan in 2016. This note contains (1) a provision that if the City is unable to make a payment when due, an interest penalty may be imposed and one or more of the following remedies may be exercised: (a) withhold approval of any disbursement request, (b) reject any pending application by the City for financial assistance, (c) to the extent permitted by law, demand immediate payment of the note in full and upon such demand, the outstanding principal amount of the note will be immediately due and payable with interest accrued thereon to the date of payment, and (d) exercise any other remedy available under law, and (2) a provision that if the City fails to comply with any other provision within the note agreement an immediate increase in the interest rate on the loan by eliminating all interest rate discounts that were originally applied, in addition, the default remedies for failure to make a payment as listed above may be exercised.

C. Future Minimum Debt Payments

Minimum annual principal and interest payments to retire long-term debt are as follows:

<u>Year Ending December 31,</u>	Governmental Activities	
	Bonds and Equipment	
	Certificates Payable	
	Principal	Interest
2025	\$ 880,000	\$ 380,759
2026	1,015,000	352,884
2027	960,000	318,115
2028	930,000	282,850
2029	960,000	246,525
2030-2034	2,555,000	858,050
2035-2039	1,995,000	481,075
2040-2044	1,530,000	157,400
Totals	<u>\$ 10,825,000</u>	<u>\$ 3,077,658</u>

<u>Year Ending December 31,</u>	Business-Type Activities				
	Bonds Payable		Loans Payable - Direct Borrowing		Totals
	Principal	Interest	Principal	Interest	
2025	\$ 440,000	\$ 256,875	\$ 451,000	\$ 51,970	\$ 1,199,845
2026	535,000	276,769	456,000	47,460	1,315,229
2027	590,000	260,611	460,000	42,900	1,353,511
2028	545,000	243,926	465,000	38,300	1,292,226
2029	560,000	227,466	469,000	33,650	1,290,116
2030-2034	2,135,000	910,291	2,418,000	96,910	5,560,201
2035-2039	1,980,000	586,800	480,000	4,780	3,051,580
2040-2044	1,860,000	229,500	-	-	2,089,500
2045	250,000	5,000	-	-	255,000
Totals	<u>\$ 8,895,000</u>	<u>\$ 2,997,238</u>	<u>\$ 5,199,000</u>	<u>\$ 315,970</u>	<u>\$ 17,407,208</u>

D. Legal Debt Margin

Per Minnesota Statutes § 475.53, subdivision 1, the City of Minnetrista is subject to a legal debt margin of 3% of the estimated market value of taxable property in the City. As of December 31, 2024, the City had net applicable debt of \$3,015,000, and the City was \$89,437,596 below its debt limit of \$92,452,596.

**CITY OF MINNETRISTA
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NOTE 6 LEASES

The City, acting as lessor, leases building and roof space under various long-term, noncancelable lease agreements. The leases expire at various dates through 2027 and 2036. During the year ended December 31, 2024, the City recognized \$108,079 and \$17,197 in lease revenue and interest revenue, respectively, pursuant to these contracts. None of the leases contain stated discount rates, therefore the City utilized its incremental borrowing rate for specified terms that best aligned with the term of the leases. Therefore, the City used a rate of 1.95% as of January 1, 2022 for the remaining 180 months of a lease with Verizon, 1.35% as of January 1, 2022 for the remaining 72 months of a lease with T-Mobile, and 3.90% as of July 1, 2024 for the remaining 240 months of a lease with Lakeside Networks.

NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE

A. Plan Description

The City of Minnetrista (the City) participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). These plan provisions are established and administered according to Minnesota Statutes Chapters 353, 353D, 353E, 353G, and 356. Minnesota Statutes Chapter 356 defines each plan's financial reporting requirements. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

1. General Employees Retirement Plan (General Plan)

Membership in the General Plan includes employees of counties, cities, townships, schools in noncertified positions, and other governmental entities whose revenues are derived from taxation, fees, or assessments. Plan membership is required for any employee who is expected to earn more than \$425 in a month, unless the employee meets exclusion criteria.

2. Public Employees Police and Fire Plan

Membership in the Police & Fire Plan includes full-time, licensed police officers and firefighters who meet the membership criteria defined in Minnesota Statutes section 353.64 and who are not earning service credit in any other PERA retirement plan or a local relief association for the same service. Employers can provide Police & Fire Plan coverage for part-time positions and certain other public safety positions by submitting a resolution adopted by the entity's governing body. The resolution must state that the position meets plan requirements.

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NOTES TO BASIC FINANCIAL STATEMENTS
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NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

B. Benefits Provided

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature. Vested, terminated employees who are entitled to benefits, but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service. When a member is “vested,” they have earned enough service credit to receive a lifetime monthly benefit after leaving public service and reaching an eligible retirement age. Members who retire at or over their Social Security full retirement age with at least one year of service qualify for a retirement benefit.

1. General Employees Retirement Plan Benefits

General Employees Plan requires three years of service to vest. Benefits are based on a member’s highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for General Plan members. Members hired prior to July 1, 1989, receive the higher of the Step or Level formulas. Only the Level formula is used for members hired after June 30, 1989. Under the Step formula, General Plan members receive 1.2% of the highest average salary for each of the first 10 years of service and 1.7% for each additional year. Under the Level formula, General Plan members receive 1.7% of highest average salary for all years of service. For members hired prior to July 1, 1989 a full retirement benefit is available when age plus years of service equal 90 and normal retirement age is 65. Members can receive a reduced requirement benefit as early as age 55 if they have three or more years of service. Early retirement benefits are reduced by .25% for each month under age 65. Members with 30 or more years of service can retire at any age with a reduction of .25% for each month the member is younger than age 62. The Level formula allows General Plan members to receive a full retirement benefit at age 65 if they were first hired before July 1, 1989 or at age 66 if they were hired on or after July 1, 1989. Early retirement begins at age 55 with an actuarial reduction applied to the benefit.

Benefit increases are provided to benefit recipients each January. The postretirement increase is equal to 50% of the cost-of-living adjustment (COLA) announced by the SSA, with a minimum increase of at least 1% and a maximum of 1.5%. The 2024 annual increase was 1.5%. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a prorated increase.

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NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

B. Benefits Provided (Continued)

2. Police and Fire Plan Benefits

Benefits for Police and Fire Plan members hired before July 1, 2010, are vested after three years of service. Members hired on or after July 1, 2010, are 50% vested after five years of service and 100% vested after 10 years. After five years, vesting increase by 10% each full year of service until members are 100% vested after 10 years. Police and Fire Plan members receive 3% of highest average salary for all years of service. Police and Fire Plan members receive a full retirement benefit when they are age 55 and vested, or when their age plus their years of service equals 90 or greater if they were first hired before July 1, 1989. Early retirement starts at age 50, and early retirement benefits are reduced by 0.417% each month members are younger than age 55.

Benefit increases are provided to benefit recipients each January. The postretirement increase is fixed at 1%. Recipients that have been receiving the annuity or benefit for at least 36 months as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least 25 months but less than 36 months as of the June 30 before the effective date of the increase will receive a prorated increase.

C. Contributions

Minnesota Statutes chapters 353, 353E, 353G, and 356 set the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

1. General Employees Fund Contributions

General Plan members were required to contribute 6.50% of their annual covered salary in fiscal year 2024 and the City was required to contribute 7.50% for General Plan members. The City contributions to the General Employees Fund for the year ended December 31, 2024, were \$157,246. The City's contributions were equal to the required contributions as set by state statute.

2. Police and Fire Fund Contributions

Police and Fire Plan members were required to contribute 11.80% of their annual covered salary in fiscal year 2024 and the City was required to contribute 17.70% for Police and Fire Plan members. The City contributions to the Police and Fire Fund for the year ended December 31, 2024, were \$281,554. The City's contributions were equal to the required contributions as set by state statute.

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NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

D. Pension Costs

1. General Employees Fund Pension Costs

At December 31, 2024, the City reported a liability of \$860,143 for its proportionate share of the General Employees Fund's net pension liability. The City's net pension liability reflected a reduction due to the state of Minnesota's contribution of \$16 million. The state of Minnesota is considered a nonemployer contributing entity and the state's contribution meets the definition of a special funding situation. The state of Minnesota's proportionate share of the net pension liability associated with the City totaled \$22,242.

City's Proportionate Share of the Net Pension Liability	\$ 860,143
State of Minnesota's Proportionate Share of the Net Pension Liability Associated with the City	<u>22,242</u>
Total	<u><u>\$ 882,385</u></u>

The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2023 through June 30, 2024, relative to the total employer contributions received from all of PERA's participating employers. The City's proportionate share was 0.0233% at the end of the measurement period and 0.0236% for the beginning of the period.

For the year ended December 31, 2024, the City recognized pension expense of \$98,672 for its proportionate share of the General Employees Plan's pension expense. In addition, the City recognized an additional \$276 as pension expense (and grant revenue) for its proportionate share of the state of Minnesota's contribution of \$16 million to the General Employees Fund.

During the plan year ended June 30, 2024, the state of Minnesota contributed \$170.1 million to the General Employees Fund. The state of Minnesota is not included as a nonemployer contributing entity in the General Employees Plan pension allocation schedules for the \$170.1 million in direct state aid because this contribution was not considered to meet the definition of a special funding situation. The City recognized \$39,575 for the year ended December 31, 2024 as revenue and an offsetting reduction of net pension liability for its proportionate share of the state of Minnesota's on-behalf contributions to the General Employees Fund.

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NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

D. Pension Costs (Continued)

1. General Employees Fund Pension Costs (Continued)

At December 31, 2024, the City reported its proportionate share of the General Employees Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Economic Experience	\$ 80,875	\$ -
Changes in Actuarial Assumptions	4,200	325,551
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	-	249,778
Changes in Proportion and Differences Between City Contributions and Proportionate Share of Contributions	66,450	40,741
City Contributions Subsequent to the Measurement Date	78,821	-
Total	\$ 230,346	\$ 616,070

A total of \$78,821 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending December 31, 2025. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,	Pension Expenses Amount
2025	\$ (269,192)
2026	(18,802)
2027	(110,626)
2028	(65,925)

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NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

D. Pension Costs (Continued)

2. Police and Fire Fund Pension Costs

At December 31, 2024, the City reported a liability of \$1,424,424 for its proportionate share of the Police and Fire Fund's net pension liability. The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2023 through June 30, 2024, relative to the total employer contributions received from all of PERA's participating employers. The City's proportionate share was 0.1083% at the end of the measurement period and 0.0987% for the beginning of the period.

The state of Minnesota contributed \$37.4 million to the Police and Fire Fund in the plan fiscal year ended June 30, 2024. The contribution consisted of \$9 million in direct state aid that meets the definition of a special funding situation, additional one-time direct state aid contribution of \$19.4 million, and \$9 million in supplemental state aid that does not meet the definition of a special funding situation. Additionally, \$9 million supplemental state aid was paid on October 1, 2024. Thereafter, by October 1 of each year, the state will pay \$9 million to the Police and Fire Fund until full funding is reached or July 1, 2048, whichever is earlier. The \$9 million in supplemental state aid will continue until the fund is 90% funded, or until the State Patrol Plan (administered by the Minnesota State Retirement System) is 90% funded, whichever occurs later. The state of Minnesota's proportionate share of the net pension liability associated with the City totaled \$54,299.

City's Proportionate Share of the Net Pension Liability	\$ 1,424,424
State of Minnesota's Proportionate Share of the Net Pension Liability Associated with the City	54,299
Total	\$ 1,478,723

For the year ended December 31, 2024, the City recognized pension expense of \$274,442 for its proportionate share of the Police and Fire Plan's pension expense. The City recognized \$21,346 as grant revenue and pension expense for its proportionate share of the state of Minnesota's pension expense for the contribution of \$9 million to the Police and Fire Fund special funding situation.

CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024

Section 2, Item c)

NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

D. Pension Costs (Continued)

2. Police and Fire Fund Pension Costs (Continued)

The state of Minnesota is not included as a nonemployer contributing entity in the Police and Fire Pension Plan pension allocation schedules for the \$28.4 million in supplemental state aid because this contribution was not considered to meet the definition of a special funding situation. The City recognized \$30,746 for the year ended December 31, 2024 as revenue and an offsetting reduction of net pension liability for its proportionate share of the state of Minnesota's on-behalf contributions to the Police and Fire Fund.

At December 31, 2024, the City reported its proportionate share of the Police and Fire Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Economic Experience	\$ 555,110	\$ -
Changes in Actuarial Assumptions	1,565,812	2,097,501
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	-	463,153
Changes in Proportion and Differences Between City Contributions and Proportionate Share of Contributions	150,938	45,730
City Contributions Subsequent to the Measurement Date	142,290	-
Total	\$ 2,414,150	\$ 2,606,384

A total of \$142,290 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending December 31, 2025. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,	Pension Expenses Amount
2025	\$ (66,239)
2026	389,253
2027	(193,761)
2028	(524,640)
2029	60,863

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

D. Pension Costs (Continued)

3. Aggregate Pension Expense

For the year ended December 31, 2024, the City had the following recorded in relation to all of the plans in which it participates:

	GERF	PEPFF	Total
Net Pension Liability	\$ 860,143	\$ 1,424,424	\$ 2,284,567
Deferred Inflows of Resources	616,070	2,606,384	3,222,454
Deferred Outflows of Resources	230,346	2,414,150	2,644,496
Pension Expense	47,373	274,787	322,160

E. Long-Term Expected Return on Investment

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	33.50 %	5.10%
International Equity	16.50	5.30%
Fixed Income	25.00	0.75%
Private Markets	25.00	5.90%
Totals	100.00 %	

F. Actuarial Assumptions

The total pension liability for each of the cost-sharing defined benefit plans was determined by an actuarial valuation as of June 30, 2024, using the entry age normal actuarial cost method. The long-term rate of return on pension plan investments used to determine the total liability is 7%. The 7% assumption is based on a review of inflation and investment return assumptions from a number of national investment consulting firms. The review provided a range of investment return rates considered reasonable by the actuary. An investment return of 7% is within that range.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

F. Actuarial Assumptions (Continued)

Inflation is assumed to be 2.25% for the General Employees Plan and Police and Fire Plan. Benefit increases after retirement are assumed to be 1.25% for the General Employees Plan and 1% for the Police and Fire Plan.

Salary growth assumptions in the General Employees Plan range in annual increments from 10.25% after one year of service to 3.0% after 27 years of service. In the Police and Fire Plan, salary growth assumptions range from 11.75% after one year of service to 3.0% after 24 years of service.

Mortality rates for the General Employees Plan are based on the Pub-2010 General Employee Mortality Table. Mortality rates for the Police and Fire Plan are based on the Pub-2010 Public Safety Employee Mortality tables. The tables are adjusted slightly to fit PERA's experience.

Actuarial assumptions for the General Employees Plan are reviewed every four years. The General Employees Plan was last reviewed in 2022. The assumption changes were adopted by the board and became effective with the July 1, 2023 actuarial valuation. The Police & Fire Plan was reviewed in 2024. PERA anticipates the experience study will be approved by the Legislative Commission on Pensions and Retirement and become effective with the July 1, 2025 actuarial valuation.

The following changes in actuarial assumptions and plan provisions occurred in 2024:

General Employees Fund

Changes in Actuarial Assumptions:

- Rates of merit and seniority were adjusted, resulting in slightly higher rates.
- Assumed rates of retirement were adjusted as follows: increase the rate of assumed unreduced retirements, slight adjustments to Rule of 90 retirement rates, and slight adjustments to early retirement rates for Tier 1 and Tier 2 members.
- Minor increase in assumed withdrawals for males and females.
- Lower rates of disability.
- Continued use of Pub-2010 general mortality table with slight rate adjustments are recommended in the most recent experience study.
- Minor changes to form of payment assumptions for male and female retirees.
- Minor changes to assumptions made with respect to missing participant data.

Changes in Plan Provisions:

- The workers' compensation offset for disability benefits was eliminated. The actuarial equivalent factors updated to reflect the changes in assumptions.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

F. Actuarial Assumptions (Continued)

Police and Fire Fund

Changes in Actuarial Assumptions:

There were no changes in actuarial assumptions since the prior valuation.

Changes in Plan Provisions:

- The state contribution of \$9.0 million per year will continue until the earlier of 1) both the Police & Fire Plan and the State Patrol Retirement Fund attain 90% funded status for three consecutive years (on an actuarial value of assets basis) or 2) July 1, 2048. The contribution was previously due to expire after attaining a 90% funded status for one year.
- The additional \$9.0 million contribution will continue until the Police & Fire Plan is fully funded for a minimum of three consecutive years on an actuarial value of assets basis, or July 1, 2048, whichever is earlier. This contribution was previously due to expire upon attainment of fully funded status on an actuarial value of assets basis for one year (or July 1, 2048 if earlier).

G. Discount Rate

The discount rate used to measure the total pension liability in 2024 was 7.0%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net position of the General Employees and Police and Fire were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

H. Pension Liability Sensitivity

The following presents the City's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower or one percentage point higher than the current discount rate:

GERF PENSION LIABILITY		1% Decrease in Discount Rate (6.00%)	Current Discount Rate (7.00%)	1% Increase in Discount Rate (8.00%)
Description				
City's Proportionate Share of the GERF Net Pension Liability		\$ 1,878,691	\$ 860,143	\$ 22,295
PEPFF PENSION LIABILITY		1% Decrease in Discount Rate (6.00%)	Current Discount Rate (7.00%)	1% Increase in Discount Rate (8.00%)
Description				
City's Proportionate Share of the PEPFF Net Pension Liability		\$ 3,366,193	\$ 1,424,424	\$ (170,174)

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 7 DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

I. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at www.mnpera.org.

NOTE 8 PUBLIC EMPLOYEES DEFINED CONTRIBUTION PLAN

The City administrator is covered by the Defined Contribution Plan, a multiemployer deferred compensation plan administered by PERA. The Defined Contribution Plan is a tax qualified plan under Section 401(a) of the Internal Revenue Code and all contributions by or on behalf of employees are tax deferred until time of withdrawal.

Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses. *Minnesota Statutes*, Chapter 353D and 356, specifies plan provisions, including the employee and employer contribution rates for those qualified personnel who elect to participate. An eligible elected official who decides to participate contributes 5% of salary which is matched by the elected official's employer. For ambulance service personnel, employer contributions are determined by the employer, and for salaried employees contributions must be a fixed percentage of salary. Employer contributions for volunteer personnel may be a unit value for each call or period of alert duty. Employees who are paid for their services may elect to make member contributions in an amount not to exceed the employer share. Employer and employee contributions are combined and used to purchase shares in one or more of the seven accounts of the Minnesota Supplemental Investment Fund. For administering the plan, PERA receives 2% of employer contributions and twenty-five hundredths of one percent (0.25%) of the assets in each member's account annually.

Total contributions made by the City of Minnetrista during fiscal year 2024 were:

Contribution Amount		Percentage of Covered Payroll		Required Rate
Employee	Employer	Employee	Employer	
\$ 10,638	\$ 10,638	5%	5%	5%

CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024

Section 2, Item c)

NOTE 9 OTHER POSTEMPLOYMENT BENEFITS

The City accounts for Other Postemployment Benefits under Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. As the City has fewer than 100 plan members, it has elected to calculate its total OPEB liability and related information using the alternative measurement permitted by GASB Statement No. 75.

A. Plan Description

The City administers a single-employer defined benefit healthcare plan (the Retiree Health Care Plan). The plan provides healthcare insurance for eligible retirees and their spouses through the City's group health insurance plan, which covers both active and retired members. The benefit levels, employee contributions, and employer contributions are governed by the City and can be amended by the City through the City's collective bargaining agreements with employee groups. The Retiree Health Plan does not issue a publicly available financial report. The City does not have assets accumulated in a trust for purposes of funding OPEB liabilities.

The benefits provided are as follows:

Postemployment Insurance Benefits – All retirees of the City have the option under state law to continue their medical insurance coverage through the City from the time of retirement until the employee reaches the age of eligibility for Medicare. For members of all employee groups, the retiree must pay the full premium to continue coverage for medical insurance.

The City is legally required to include any retirees for whom it provides health insurance coverage in the same insurance pool as its active employees, whether the premiums are paid by the City or the retiree. Consequently, participating retirees are considered to receive a secondary benefit known as an "implicit rate subsidy." This benefit relates to the assumption that the retiree is receiving a more favorable premium rate than they would otherwise be able to obtain if purchasing insurance on their own, due to being included in the same pool with the City's younger and statistically healthier active employees.

Employees covered by benefit terms. At December 31, 2024, the following employees were covered by the benefit terms:

Inactive Plan Members or Beneficiaries Currently	
Receiving Benefit Payments	-
Inactive Plan Members Entitled to but not yet	
Receiving Benefit Payments	-
Active Plan Members	35
Total	<u>35</u>

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 9 OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)

B. Contributions and Funding Policy

The City funds its OPEB obligation on a pay as you go basis. The City contributes none of the cost of current year premiums for eligible retired plan members and their spouses except for the implicit rate subsidy described above. For fiscal year 2024, the City contributed \$-0- to the plan. Plan members receiving benefits contribute 100% of their premium costs. As of December 31, 2024, there were no retirees receiving health benefits from the City's health plans.

C. Total OPEB Liability

The City's Total OPEB liability was measured as of December 31, 2024 and was determined by an actuarial valuation as of December 31, 2022. As the City has less than 100 employees (active and inactive) who are provided with OPEB through the plan, this valuation was done utilizing the alternative method of measuring the City's net OPEB liability.

Actuarial Assumptions

The total OPEB liability in the December 31, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

<u>Valuation Date:</u>	December 31, 2022
<u>Measurement Date:</u>	December 31, 2024
<u>Methods and Assumptions Used to Determine the Contribution Rates:</u>	
Actuarial Cost Method	Entry age normal
Amortization Method	Level percentage of payroll, closed
Amortization Period	Investment gains/losses are amortized over 5 years and liability gains/losses are recognized immediately, per Alternative Measurement Method requirements
Inflation	2.60%
Healthcare Cost Trend Rate	7.40% for 2024, decreasing 0.60% per year through 2026 and then to an ultimate rate of 4.04% over the next fifty years
Discount Rate	4.08% (municipal bond rate)
Retirement Age	Age 56 for Police & Fire, Age 63 for all others (based on PERA average rates)
Mortality	Rates from the most recent PERA and TRA experience studies

Discount Rate

The City's OPEB plan is not funded by a trust, and therefore, the City's uses the 20-year municipal bond index rate to develop its long-term rate of return and discount rate. This rate was 4.08% in the current actuarial valuation and measurement date, which was updated from the 3.77% used in the prior measurement date.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 9 OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)

D. Changes in the Total OPEB Liability

The details of the changes in the City's total OPEB Liability were as follows for 2024:

	Increase (Decrease) Total OPEB Liability (a)
Balances at 12/31/23	\$ 394,291
Changes for the Year:	
Service Cost	30,016
Interest	15,996
Differences Between Expected and Actual Experience	-
Changes in Assumptions	(12,955)
Net Changes	<u>33,057</u>
Balances at 12/31/24	<u>\$ 427,348</u>

The following changes in assumptions occurred between the current and prior actuarial valuations and measurement dates:

- The discount rate was updated from 3.77% to 4.08% based on recent municipal bond index rates.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 9 OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)

E. Sensitivity of Total OPEB Liability

Sensitivity of the total OPEB liability to changes in the discount rate and healthcare cost trend rates. The following presents the total OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.08%) or 1-percentage-point higher (5.08%) than the current discount rate:

	1% Decrease (3.08)%	Discount Rate (4.08)%	1% Increase (5.08)%
Total OPEB Liability (Asset)	\$ 470,430	\$ 427,348	\$ 387,944

Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates. The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (6.40% decreasing to 3.04%) or 1-percentage-point higher (8.40% decreasing to 5.04%) than the current healthcare cost trend rates:

	1% Decrease (6.40% Decreasing to 3.04%)	Healthcare Cost Trend Rates (7.40% Decreasing to 4.04%)	1% Increase (8.40% Decreasing to 5.04%)
Total OPEB Liability (Asset)	\$ 368,337	\$ 427,348	\$ 497,430

F. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2024, the City recognized OPEB expense of \$28,644. At December 31, 2024, the City did not report any deferred outflows of resources and deferred inflows of resources related to OPEB.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 10 FUND BALANCES

Certain portions of fund balance are restricted to provide for funding on certain long-term liabilities or as required by other outside parties. Restricted, Committed, and Assigned fund balances at December 31, 2024 are as follows:

- A. **Restricted for Debt Service** – This represents amounts which are restricted for future debt payments.
- B. **Restricted for Public Safety Aid** – This represents state public safety grant funds paid to the City that have not yet been expended for public safety purposes.
- C. **Restricted for Parkland Acquisitions and Improvements** – Represents amounts which are received through park dedication fees and are restricted for parkland acquisitions and improvements.
- D. **Restricted for Road Maintenance** – Represents state municipal construction aid and municipal maintenance aid as well as levied revenues that are restricted to be used for various road maintenance projects.
- E. **Restricted for Road Construction Projects** – Represents unspent bond proceeds in capital project funds that are restricted to be used for various road construction projects.
- F. **Committed for Emergency Warning Siren** – Represents amounts committed by the City Council for the replacement of the emergency warning siren system.
- G. **Committed for Tree Replacement** – Represents amounts committed by the City Council to be used for various tree replacement projects.
- H. **Assigned for Capital Plan Improvements** – Represents amounts which are assigned by the City to finance future capital projects which are a part of the City's Capital Improvement Plan.

NOTE 11 COMMITMENTS AND CONTINGENCIES

A. Federal and State Revenue

Amounts recorded or receivable from state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of claims which may be disallowed by the grantor agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

**CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024**

Section 2, Item c)

NOTE 11 COMMITMENTS AND CONTINGENCIES (CONTINUED)

B. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City obtains insurance through participation in the League of Minnesota Cities Insurance Trust (LMCIT) which is a risk sharing pool for its workers' compensation and property and casualty insurance. The LMCIT is self-sustaining through member premiums and will reinsure for claims above a prescribed dollar amount for each insurance event. Settled claims have not exceeded the City's coverage in any of the past three fiscal years. The City continues to carry commercial insurance for all other risks of loss, including disability and employee health insurance. There were no significant reductions in insurance from the previous year or settlements in excess of insurance coverage for any of the past three fiscal years.

C. Public Safety Contract

The City has a contract to provide public safety services to the City of St. Bonifacius, Minnesota. The annual service fee will be determined based on a percentage of the City's annual police department budget. The percentage of the annual budget to be paid by the City of Bonifacius will be based on the respective populations and tax capacities of the two cities. During 2024, the City received \$278,245 from the City of St. Bonifacius for public safety services.

D. Fire Protection Services Contract

The City has contracted with the cities of St. Bonifacius and Mound, Minnesota to provide fire protection services for portions of the City. The annual fee will be determined based on a formula that includes the level of services provided and the market values of the fire service area covered by the contract. The City paid \$714,493 for fire protection services in 2024.

E. Construction Commitments

The City had the following construction commitments as of December 31, 2024:

Project	Final Contracted Amount	Expended Through 12/31/2024	Remaining Commitment
2023 Street and Utility Project	\$ 3,424,526	\$ 3,390,281	\$ 34,245

CITY OF MINNETRISTA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024

Section 2, Item c)

NOTE 12 STEWARDSHIP COMPLIANCE AND ACCOUNTABILITY

A. Excess of Expenditures Over Budget

Expenditures exceeded budgeted amounts in the following funds:

Fund	Budget	Expenditures	Excess
General Fund	\$ 6,794,312	\$ 6,817,176	\$ 22,864
Special Revenue Funds:			
Road Maintenance	491,598	500,850	9,252
Park Development	141,000	155,075	14,075
Tree Replacement	3,000	19,321	16,321
Debt Service Funds:			
G.O. Improvement Bonds of 2019A	129,300	131,083	1,783
G.O. Improvement Bonds of 2014A	52,000	203,475	151,475
G.O. Improvement Bonds of 2014B	360,638	361,614	976
G.O. Improvement Bonds of 2012A	60,159	60,899	740
G.O. Improvement Bonds of 2015A	110,591	116,229	5,638
2017 Street Project Debt Service	192,525	193,503	978
2023 Street Project Debt Service	150,792	250,320	99,528
Capital Project Funds:			
Capital Improvement Fund	442,475	497,276	54,801

These overages were considered by City management to be the result of necessary expenditures critical to operations.

NOTE 13 ACCOUNTING CHANGES AND ERROR CORRECTIONS

A. Changes to or within Financial Reporting Entity

Change in Fund Presentation from Major to Nonmajor

The 2023 Street Project Fund previously met the criteria to be reported as a major governmental fund. However, effective January 1, 2024, the fund no longer met the criteria to be reported as a major fund and is reported as a nonmajor governmental fund for the fiscal year ended December 31, 2024. The effect of that change to or within the financial reporting entity is shown in the table below.

	2023 Street Project (433)	Nonmajor Governmental Funds
December 31, 2023, As Previously Reported	\$ 1,047,244	\$ 4,100,324
Change in Fund Presentation from Major to Nonmajor	(1,047,244)	1,047,244
December 31, 2023, As Adjusted	\$ -	\$ 5,147,568

REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF MINNETRISTA
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024**

	Budgeted Amounts		Actual	Over (Under) Final Budget
	Original	Final		
REVENUE				
Property Taxes	\$ 4,824,375	\$ 4,824,375	\$ 4,806,290	\$ (18,085)
Licenses and Permits	829,000	829,000	820,857	(8,143)
Intergovernmental Revenue	232,000	232,000	291,378	59,378
Charges for Services	381,445	381,445	381,782	337
Fines and Forfeits	35,000	35,000	30,306	(4,694)
Other Revenue:				
Investment Income	100,000	100,000	190,249	90,249
Lease Revenue	175,000	175,000	147,058	(27,942)
Miscellaneous Revenue	21,140	21,140	35,891	14,751
Total Revenue	<u>6,597,960</u>	<u>6,597,960</u>	<u>6,703,811</u>	<u>105,851</u>
EXPENDITURES				
General Government:				
Mayor and City Council	39,517	39,517	53,625	14,108
Administration	667,222	667,222	713,534	46,312
Elections	18,300	18,300	24,774	6,474
Assessing	205,000	205,000	205,000	-
Legal	105,000	105,000	110,357	5,357
Planning	315,125	315,125	317,193	2,068
Government Building	85,850	85,850	85,159	(691)
Total General Government	<u>1,436,014</u>	<u>1,436,014</u>	<u>1,509,642</u>	<u>73,628</u>
Public Safety:				
Police	2,913,138	2,913,138	2,944,126	30,988
Fire	718,843	718,843	714,493	(4,350)
Inspection and Zoning	286,205	286,205	281,144	(5,061)
Total Public Safety	<u>3,918,186</u>	<u>3,918,186</u>	<u>3,939,763</u>	<u>21,577</u>
Public Works:				
Other	1,245,436	1,245,436	1,178,163	(67,273)
Parks and Recreation:				
Other	159,676	159,676	178,092	18,416
Miscellaneous:				
Other	35,000	35,000	11,516	(23,484)
Total Expenditures	<u>6,794,312</u>	<u>6,794,312</u>	<u>6,817,176</u>	<u>22,864</u>
EXCESS DEFICIENCY OF REVENUE UNDER EXPENDITURES	(196,352)	(196,352)	(113,365)	82,987
OTHER FINANCE SOURCES (USES)				
Proceeds from Sale of Capital Assets	<u>3,000</u>	<u>3,000</u>	<u>16,135</u>	<u>13,135</u>
NET CHANGE IN FUND BALANCES	<u>\$ (193,352)</u>	<u>\$ (193,352)</u>	<u>(97,230)</u>	<u>\$ 96,122</u>
FUND BALANCES				
Beginning of Year			<u>3,106,724</u>	
End of Year			<u>\$ 3,009,494</u>	

See accompanying Notes to Required Supplementary Information.

CITY OF MINNETRISTA
ROAD MAINTENANCE FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
REVENUE				
Property Taxes	\$ 450,000	\$ 450,000	\$ 485,192	\$ 35,192
Special Assessments	200,000	200,000	165,111	(34,889)
Intergovernmental Revenue	90,000	90,000	116,824	26,824
Investment Income	20,000	20,000	86,281	66,281
Total Revenue	760,000	760,000	853,408	93,408
EXPENDITURES				
Streets:				
Other	491,598	491,598	500,541	8,943
Capital Outlay:				
Other	-	-	309	309
Total Expenditures	491,598	491,598	500,850	9,252
EXCESS OF REVENUE OVER EXPENDITURES	268,402	268,402	352,558	84,156
OTHER FINANCE USES				
Transfers Out	(25,025)	(25,025)	(237,379)	(212,354)
NET CHANGE IN FUND BALANCES	\$ 243,377	\$ 243,377	115,179	\$ (128,198)
FUND BALANCES				
Beginning of Year			1,707,129	
End of Year			\$ 1,822,308	

CITY OF MINNETRISTA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
DECEMBER 31, 2024

Section 2, Item c)

The budget and actual amounts are both prepared on the modified accrual basis of accounting in accordance with GAAP.

Expenditures exceeded budgeted amounts in the following major funds at December 31, 2024:

<u>Fund</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Excess</u>
General Fund	\$ 6,794,312	\$ 6,817,176	\$ 22,864
Special Revenue Funds:			
Road Maintenance	491,598	500,850	9,252

The overages above were considered by City management to be the result of necessary expenditures critical to operations.

CITY OF MINNETRISTA
SCHEDULE OF CHANGES IN THE CITY'S TOTAL OPEB LIABILITY AND RELATED RATIOS
DECEMBER 31, 2024

	2024	2023	2022	2021	2020	2019	2018
Total OPEB Liability							
Service Cost	\$ 30,016	\$ 22,857	\$ 31,025	\$ 28,337	\$ 24,495	\$ 19,755	\$ 8,424
Interest	15,996	15,239	8,911	8,337	9,077	4,575	3,311
Difference Between Expected and Actual Experience	-	4,441	(9,445)	11,874	-	164,245	-
Changes in Assumptions	(12,955)	(1,643)	(78,640)	(11,925)	24,555	26,129	(7,481)
Net Change in Total OPEB Liability	33,057	40,894	(48,149)	36,623	58,127	214,704	4,254
Total OPEB Liability - Beginning	394,291	353,397	401,546	364,923	306,796	92,092	87,838
Total OPEB Liability - Ending	\$ 427,348	\$ 394,291	\$ 353,397	\$ 401,546	\$ 364,923	\$ 306,796	\$ 92,092
Total OPEB Liability	\$ 427,348	\$ 394,291	\$ 353,397	\$ 401,546	\$ 364,923	\$ 306,796	\$ 92,092
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Covered Employee Payroll							
City's Total OPEB Liability as a Percentage of the Covered Employee Payroll	\$ 3,800,000	\$ 3,500,000	\$ 3,100,000	\$ 3,000,000	\$ 2,400,000	\$ 2,300,000	\$ 2,500,000
	11.25%	11.27%	11.40%	13.38%	15.21%	13.34%	3.68%

Additional data will be presented as it becomes available and eventually 10 years of data will be presented.

Notes to Schedule

Valuation Date:

December 31, 2022

Measurement Date:

December 31, 2024

Methods and Assumptions Used to Determine the Contribution Rates:

Actuarial Cost Method	Entry age normal
Amortization Method	Level percentage of payroll, closed
Amortization Period	Investment gains/losses are amortized over five years and liability gains/losses are recognized immediately, per Alternative Measurement Method requirements
Inflation	2.60%
Healthcare Cost Trend Rate	7.40% for 2024, decreasing 0.60% per year through 2026 and then to an ultimate rate of 4.04% over the next 50 years
Discount Rate	4.08% (municipal bond rate)
Retirement Age	Age 56 for Police & Fire, Age 63 for all others (based on PERA average rates)
Mortality	Rates from the most recent PERA and TRA experience studies

The City does not have assets accumulated in a trust for purposes of funding OPEB liabilities.

CITY OF MINNETRISTA
SCHEDULE OF CHANGES IN THE CITY'S TOTAL OPEB LIABILITY AND
RELATED RATIOS (CONTINUED)
DECEMBER 31, 2024

Section 2, Item c)

Changes in Assumptions:

2024:

- The discount rate was updated from 3.77% to 4.08% based on recent municipal bond index rates.

2023:

- The medical per capital claims tables were updated based on recent experience and demographics.
- Membership participation rates were updated from 55% to 50% based on recent experience and demographics.
- The medical trend was updated based on the recently published Getzen trend model and trend surveys to better reflect future anticipated experience.
- The discount rate was updated from 4.05% to 3.77% based on recent municipal bond index rates.

2022:

- The discount rate used is the 20-year municipal bond index, as the plan is not funded. This assumed rate increased from 2.06% to 4.05%.

2021:

- The medical trend rate was updated based on recently published trend models and trend surveys to better reflect future anticipated experience.
- The medical per capita claims tables were updated based on recent experience and demographics.
- The discount rate used is the 20-year municipal bond index, as the plan is not funded. This assumed rate decreased from 2.12% to 2.06%.
- Withdrawal, mortality, and salary scale assumptions were updated to those included in the recently published PERA General and Police & Fire actuarial valuations.

2020:

- The discount rate used is the 20-year municipal bond index, as the plan is not funded. This assumed rate decreased from 2.74% to 2.12%.
- The assumed rate for salary increases decreased from 3.5% to 3.25%.

2019:

- The discount rate used is the 20-year municipal bond index, as the plan is not funded. This assumed rate decreased from 4.09% to 2.74%.

CITY OF MINNETRISTA
SCHEDULE OF CHANGES IN THE CITY'S TOTAL OPEB LIABILITY AND
RELATED RATIOS (CONTINUED)
DECEMBER 31, 2024

Section 2, Item c)

Changes in Assumptions (Continued):

2018:

- The discount rate used is the 20-year municipal bond index, as the plan is not funded. This assumed rate increased from 4.00% to 4.09%.
- The actuarial Cost Methods was updated along with the implementation of GASB Statement No. 75 to the Entry Age Normal level percent of pay method, with investment gains/losses being amortized over five years, liability gains/losses are amortized over the assumed average working lifetime, and plan changes are recognized immediately. Previously, under GASB Statement No. 45, the Entry Age Normal actuarial cost method was used, and the unfunded actuarial accrued liability was being amortized as a level percent of payroll over a 30-year period.

CITY OF MINNETRISTA
PERA SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
DECEMBER 31, 2024

GERF Schedule of the City's Proportionate Share of the Net Pension Liability

	Measurement Date 6/30/2024	Measurement Date 6/30/2023	Measurement Date 6/30/2022	Measurement Date 6/30/2021	Measurement Date 6/30/2020	Measurement Date 6/30/2019	Measurement Date 6/30/2018	Measurement Date 6/30/2017	Measurement Date 6/30/2016	Measurement Date 6/30/2015
City's Proportion of the Net Pension Liability	0.0233%	0.0236%	0.0214%	0.0232%	0.0219%	0.0218%	0.0219%	0.0204%	0.0212%	0.0183%
City's Proportionate Share of the Net Pension Liability	\$ 860,143	\$ 1,319,686	\$ 1,694,887	\$ 990,744	\$ 1,313,005	\$ 1,205,273	\$ 1,214,923	\$ 1,302,323	\$ 1,721,335	\$ 948,401
State's Proportionate Share of the Net Pension Liability										
Associated with the City	22,242	36,303	49,627	30,245	40,353	37,332	39,798	16,384	-	-
Total	\$ 882,385	\$ 1,355,989	\$ 1,744,514	\$ 1,020,989	\$ 1,353,358	\$ 1,242,605	\$ 1,254,721	\$ 1,318,707	\$ 1,721,335	\$ 948,401
City's Covered Payroll										
City's Proportionate Share of the Net Pension Liability	\$ 2,009,875	\$ 1,874,630	\$ 1,622,649	\$ 1,669,085	\$ 1,561,695	\$ 1,543,927	\$ 1,492,082	\$ 1,319,516	\$ 1,317,129	\$ 1,077,624
as a Percentage of its Covered Payroll	43.90%	72.33%	107.51%	61.17%	86.66%	80.48%	84.09%	99.94%	130.69%	88.01%
Plan Fiduciary Net Position as a Percentage of the										
Total Pension Liability	89.08%	83.10%	76.67%	87.00%	79.06%	80.23%	79.53%	75.90%	68.91%	78.20%

PEPFF Schedule of the City's Proportionate Share of the Net Pension Liability

	Measurement Date 6/30/2024	Measurement Date 6/30/2023	Measurement Date 6/30/2022	Measurement Date 6/30/2021	Measurement Date 6/30/2020	Measurement Date 6/30/2019	Measurement Date 6/30/2018	Measurement Date 6/30/2017	Measurement Date 6/30/2016	Measurement Date 6/30/2015
City's Proportion of the Net Pension Liability	0.1083%	0.0987%	0.0984%	0.1019%	0.1005%	0.1080%	0.1032%	0.1000%	0.0940%	0.0920%
City's Proportionate Share of the Net Pension Liability	\$ 1,424,424	\$ 1,704,421	\$ 4,281,979	\$ 786,560	\$ 1,324,698	\$ 1,149,769	\$ 1,100,006	\$ 1,350,119	\$ 3,772,384	\$ 1,045,335
State's Proportionate Share of the Net Pension Liability										
Associated with the City	54,299	68,605	186,881	35,368	31,217	-	-	-	-	-
Total	\$ 1,478,723	\$ 1,773,026	\$ 4,468,860	\$ 821,928	\$ 1,355,915	\$ 1,149,769	\$ 1,100,006	\$ 1,350,119	\$ 3,772,384	\$ 1,045,335
City's Covered Payroll	\$ 1,507,617	\$ 1,325,186	\$ 1,229,303	\$ 1,206,250	\$ 1,141,708	\$ 1,138,475	\$ 1,087,631	\$ 1,024,530	\$ 904,985	\$ 845,708
City's Proportionate Share of the Net Pension Liability										
as a Percentage of its Covered Payroll	94.48%	128.62%	348.33%	65.21%	116.03%	100.99%	101.14%	131.78%	416.84%	123.60%
Plan Fiduciary Net Position as a Percentage of the										
Total Pension Liability	90.17%	86.47%	70.53%	93.70%	87.19%	89.26%	88.84%	85.40%	63.88%	86.61%

**CITY OF MINNETRISTA
PERA SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (CONTINUED)
DECEMBER 31, 2024**

Section 2, Item c)

**NOTES TO SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION
LIABILITY**

General Employees Fund

2024 Changes

Changes in Actuarial Assumptions:

- Rates of merit and seniority were adjusted, resulting in slightly higher rates.
- Assumed rates of retirement were adjusted as follows: increase the rate of assumed unreduced retirements, slight adjustments to Rule of 90 retirement rates, and slight adjustments to early retirement rates for Tier 1 and Tier 2 members.
- Minor increase in assumed withdrawals for males and females.
- Lower rates of disability.
- Continued use of Pub-2010 general mortality table with slight rate adjustments as recommended in the most recent experience study.
- Minor changes to form of payment assumptions for male and female retirees.
- Minor changes to assumptions made with respect to missing participant data.

Changes in Plan Provisions:

- The workers' compensation offset for disability benefits was eliminated. The actuarial equivalent factors updated to reflect the changes in assumptions.

2023 Changes

Changes in Actuarial Assumptions:

- The investment return assumption and single discount rate were changed from 6.50% to 7.00%.

Changes in Plan Provisions:

- An additional one-time direct state aid contribution of \$170.1 million will be contributed to the Plan on October 1, 2023.
- The vesting period of those hired after June 30, 2010, was changed from five years of allowable service to three years of allowable service.
- The benefit increase delay for early retirements on or after January 1, 2024, was eliminated.
- A one-time, non-compounding benefit increase of 2.50% minus the actual 2024 adjustment will be payable in a lump sum for calendar year 2024 by March 31, 2024.

**CITY OF MINNETRISTA
PERA SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (CONTINUED)
DECEMBER 31, 2024**

Section 2, Item c)

**NOTES TO SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION
LIABILITY (CONTINUED)**

2022 Changes

Changes in Actuarial Assumptions:

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

Changes in Plan Provisions:

- There were no changes in plan provisions since the previous valuation.

2021 Changes

Changes in Actuarial Assumptions:

- The investment return and single discount rates were changed from 7.50% to 6.50%, for financial reporting purposes.
- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

Changes in Plan Provisions:

- There were no changes in plan provisions since the previous valuation.

2020 Changes

Changes in Actuarial Assumptions:

- The price inflation assumption was decreased from 2.50% to 2.25%.
- The payroll growth assumption was decreased from 3.25% to 3.00%.
- Assumed salary increase rates were changed as recommended in the June 30, 2019 experience study. The net effect is assumed rates that average 0.25% less than previous rates.
- Assumed rates of retirement were changed as recommended in the June 30, 2019 experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019 experience study. The new rates are based on service and are generally lower than the previous rates for years 2-5 and slightly higher thereafter.
- Assumed rates of disability were changed as recommended in the June 30, 2019 experience study. The change results in fewer predicted disability retirements for males and females.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 General Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 disabled annuitant mortality table to the PUB-2010 General/Teacher disabled annuitant mortality table, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019.
- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100% Joint & Survivor option changed from 35% to 45%. The assumed number of married female new retirees electing the 100% Joint & Survivor option changed from 15% to 30%. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

CITY OF MINNETRISTA
PERA SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (CONTINUED)
DECEMBER 31, 2024

Section 2, Item c)

NOTES TO SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (CONTINUED)

2020 Changes (Continued)

Changes in Plan Provisions:

- Augmentation for current privatized members was reduced to 2.00% for the period July 1, 2020 through December 31, 2023 and 0.00% after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 Changes

Changes in Actuarial Assumptions:

- The morality projection scale was changed from MP-2017 to MP-2018.

Changes in Plan Provisions:

- The employer supplemental contribution was changed prospectively, decreasing from \$31.0 million to \$21.0 million per year. The state's special funding contribution was changed prospectively, requiring \$16.0 million due per year through 2031.

2018 Changes

Changes in Actuarial Assumptions:

- The morality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00% per year through 2044 and 2.50% per year thereafter to 1.25% per year.

Changes in Plan Provisions:

- The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.00% to 3.00%, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00%, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.
- Postretirement benefit increases were changed from 1.00% per year with a provision to increase to 2.50% upon attainment of 90.00% funding ratio to 50.00% of the Social Security Cost of Living Adjustment, not less than 1.00% and not more than 1.50%, beginning January 1, 2019.
- For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age; does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

CITY OF MINNETRISTA
PERA SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (CONTINUED)
DECEMBER 31, 2024

Section 2, Item c)

NOTES TO SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (CONTINUED)

2017 Changes

Changes in Actuarial Assumptions:

- The combined service annuity (CSA) loads were changed from 0.80% for active members and 60.00% for vested and nonvested deferred members. The revised CSA load are now 0.00% for active member liability, 15.00% for vested deferred member liability, and 3.00% for nonvested deferred member liability.
- The assumed postretirement benefit increase rate was changed for 1.00% per year for all years to 1.00% per year through 2044 and 2.50% per year thereafter.

Changes in Plan Provisions:

- The state's contribution for the Minneapolis Employees Retirement Fund equals \$16,000,000 in 2017 and 2018, and \$6,000,000 thereafter.
- The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from \$21,000,000 to \$31,000,000 in calendar years 2019 to 2031. The state's contribution changed from \$16,000,000 to \$6,000,000 in calendar years 2019 to 2031.

2016 Changes

Changes in Actuarial Assumptions:

- The assumed postretirement benefit increase rate was changed from 1.00% per year through 2035 and 2.50% per year thereafter to 1.00% per year for all years.
- The assumed investment return was changed from 7.90% to 7.50%. The single discount rate changed from 7.90% to 7.50%.
- Other assumptions were changed pursuant to the experience study June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

Changes in Plan Provisions:

- There have been no changes since the prior valuation.

2015 Changes

Changes in Actuarial Assumptions:

- The assumed postretirement benefit increase rate was changed from 1.00% per year through 2030 and 2.50% per year thereafter to 1.00% per year through 2035 and 2.50% per year thereafter.

Changes in Plan Provisions:

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increase the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised; the state's contribution of \$6.0 million, which meets the special funding situation definition, was due September 2015.

**CITY OF MINNETRISTA
PERA SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (CONTINUED)
DECEMBER 31, 2024**

Section 2, Item c)

**NOTES TO SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION
LIABILITY (CONTINUED)**

Police and Fire Fund

2024 Changes:

Changes in Actuarial Assumptions:

- There were no changes in actuarial assumptions since the prior valuation.

Changes in Plan Provisions:

- The State contribution of \$9.0 million per year will continue until the earlier of 1) both the Police & Fire Plan and the State Patrol Retirement Fund attain 90% funded status for three consecutive years (on an actuarial value of assets basis) or 2) July 1, 2048. The contribution was previously due to expire after attaining a 90% funded status for one year.
- The additional \$9.0 million contribution will continue until the Police & Fire Plan is fully funded for a minimum of three consecutive years on an actuarial value of assets basis, or July 1, 2048, whichever is earlier. This contribution was previously due to expire upon attainment of fully funded status on an actuarial value of assets basis for one year (or July 1, 2048 if earlier).

2023 Changes:

Changes in Actuarial Assumptions:

- The investment return assumption was changed from 6.50% to 7.00%.
- The single discount rate changed from 5.40% to 7.00%.

Changes in Plan Provisions:

- Additional one-time direct state contribution of \$19.4 million will be contributed to the plan on October 1, 2023.
- Vesting requirement new hires after June 30, 2014, was changed from a graded 20-year vesting schedule to a graded 10-year vesting schedule, with 50% vesting after five years, increasing incrementally to 100% after 10 years.
- A one-time, non-compounding benefit increase of 3.0% will be payable in a lump sum for calendar year 2024 by March 31, 2024.
- Psychological treatment is required effective July 1, 2023, prior to approval for a duty disability benefit for a psychological condition relating to the member's occupation.
- The total and permanent duty disability benefit was increased, effective July 1, 2023.

2022 Changes

Changes in Actuarial Assumptions:

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.
- The single discount rate changed from 6.50% to 5.40%.

Changes in Plan Provisions:

- There were no changes in plan provisions since the previous valuation.

CITY OF MINNETRISTA
PERA SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (CONTINUED)
DECEMBER 31, 2024

NOTES TO SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (CONTINUED)

2021 Changes

Changes in Actuarial Assumptions:

- The investment return and single discount rates were changed from 7.50% to 6.50%, for financial reporting purposes.
- The inflation assumption was changed from 2.50% to 2.25%.
- The payroll growth assumption was changed from 3.25% to 3.00%.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 Public Safety Mortality table. The mortality improvement scale was changed from MP-2019 to MN-2020.
- The base mortality table for disabled annuitants was changed from the RP-2014 healthy annuitant mortality table (with future mortality improvement according to Scale MP-2019) to the Pub-2010 Public Safety disabled annuitant mortality table (with future mortality improvement according to Scale MP-2020).
- Assumed rates of salary increase were modified as recommended in the July 14, 2020 experience study. The overall impact is a decrease in gross salary increase rates.
- Assumed rates of retirement were changed as recommended in the July 14, 2020 experience study. The changes result in slightly more unreduced retirements and fewer assumed early retirements.
- Assumed rates of withdrawal were changed from select and ultimate rates to service-based rates. The changes result in more assumed terminations.
- Assumed rates of disability were increased for ages 25-44 and decreased for ages over 49. Overall, proposed rates result in more projected disabilities.
- Assumed percent married for active female members was changed from 60% to 70%. Minor changes to form of payment assumptions were applied.

Changes in Plan Provisions:

- There were no changes in plan provisions since the previous valuation.

2020 Changes

Changes in Actuarial Assumptions:

- The morality projection scale was changed from MP-2018 to MP-2019.

Changes in Plan Provisions:

- There have been no changes since the prior valuation.

2019 Changes

Changes in Actuarial Assumptions:

- The morality projection scale was changed from MP-2017 to MP-2018.

Changes in Plan Provisions:

- There have been no changes since the prior valuation.

CITY OF MINNETRISTA
PERA SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (CONTINUED)
DECEMBER 31, 2024

Section 2, Item c)

NOTES TO SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (CONTINUED)

2018 Changes

Changes in Actuarial Assumptions:

- The morality projection scale was changed from MP-2016 to MP-2017.

Changes in Plan Provisions:

- Postretirement benefit increases were changed to 1.00% for all years, with no trigger.
- An end date of July 1, 2048 was added to the existing \$9.0 million state contribution.
- New annual state aid will equal \$4.5 million in fiscal years 2019 and 2020, and \$9.0 million thereafter until the plan reaches 100% funding, or July 1, 2048, if earlier.
- Member contributions were changed from 10.80% to 11.30% of pay, effective January 1, 2019 and 11.80% of pay, effective January 1, 2020.
- Employer contributions were changed from 16.20% to 16.95% of pay, effective January 1, 2019 and 17.70% of pay, effective January 1, 2020.
- Interest credited on member contributions decreased from 4.00% to 3.00%, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00%, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 Changes

Changes in Actuarial Assumptions:

- Assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34% lower than the previous rates.
- Assumed rates of retirement were changed, resulting in fewer retirements.
- The combined service annuity (CSA) load was 30.00% for vested and nonvested, deferred members. The CSA has been changed to 33.00% for vested members and 2.00% for nonvested members.
- The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality tables assumed for healthy retirees.
- Assumed termination rates were decreased to 3.00% for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall.
- Assumed percentage of married female members was decreased from 65.00% to 60.00%.
- Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females.
- The assumed percentage of female members electing joint and survivor annuities was increased.
- The assumed postretirement benefit increase rate was changed from 1.00% for all years to 1.00% per year through 2064 and 2.50% thereafter.
- The single discount rate was changed from 5.60% per annum to 7.50% per annum.

**CITY OF MINNETRISTA
PERA SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (CONTINUED)
DECEMBER 31, 2024**

Section 2, Item c)

**NOTES TO SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION
LIABILITY (CONTINUED)**

2017 Changes (Continued)

Changes in Plan Provisions:

- There have been no changes since the prior valuation.

2016 Changes

Changes in Actuarial Assumptions:

- The assumed postretirement benefit increase rate was changed from 1.00% per year through 2037 and 2.50% per year thereafter to 1.00% per year for all future years.
- The assumed investment return was changed from 7.90% to 7.50%.
- The single discount rate changed from 7.90% to 5.60%.
- The assumed future salary increases, payroll growth, and inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

Changes in Plan Provisions:

- There have been no changes since the prior valuation.

2015 Changes

Changes in Actuarial Assumptions:

- The assumed postretirement benefit increase rate was changed from 1.00% per year through 2030 and 2.50% per year thereafter to 1.00% per year through 2037 and 2.50% per year thereafter.

Changes in Plan Provisions:

- The postretirement benefit increase to be paid after the attainment of the 90.00% funding threshold was changed from inflation up to 2.50%, to a fixed rate of 2.50%.

**CITY OF MINNETRISTA
PERA SCHEDULE OF CITY CONTRIBUTIONS
DECEMBER 31, 2024**

GERF Schedule of City Contributions

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Statutorily Required Contribution	\$ 157,246	\$ 142,074	\$ 126,409	\$ 108,473	\$ 119,898	\$ 116,456	\$ 114,742	\$ 105,809	\$ 94,798	\$ 92,221
Contributions in Relation to the Statutorily	(157,246)	(142,074)	(126,409)	(108,473)	(119,898)	(116,456)	(114,742)	(105,809)	(94,798)	(92,221)
Required Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's Covered Payroll	\$ 2,096,613	\$ 1,894,320	\$ 1,685,453	\$ 1,446,307	\$ 1,598,640	\$ 1,552,747	\$ 1,529,893	\$ 1,410,787	\$ 1,263,973	\$ 1,229,613
Contributions as a Percentage of Covered Payroll	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%

PEPFF Schedule of City Contributions

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Statutorily Required Contribution	\$ 281,554	\$ 243,373	\$ 221,298	\$ 210,625	\$ 204,476	\$ 194,775	\$ 180,459	\$ 172,220	\$ 151,797	\$ 144,518
Contributions in Relation to the Statutorily	(281,554)	(243,373)	(221,298)	(210,625)	(204,476)	(194,775)	(180,459)	(172,220)	(151,797)	(144,518)
Required Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's Covered Payroll	\$ 1,590,701	\$ 1,374,989	\$ 1,250,271	\$ 1,189,972	\$ 1,155,232	\$ 1,149,115	\$ 1,113,944	\$ 1,063,086	\$ 937,019	\$ 892,086
Contributions as a Percentage of Covered Payroll	17.70%	17.70%	17.70%	17.70%	17.70%	16.95%	16.20%	16.20%	16.20%	16.20%

COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES

**CITY OF MINNETRISTA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2024**

Section 2, Item c)

	Special Revenue	Debt Service	Capital Project	Totals
ASSETS				
Cash and Investments	\$ 1,673,100	\$ 2,514,451	\$ 1,787,294	\$ 5,974,845
Receivables:				
Miscellaneous Receivables (Net of Allowance)	1,338	-	-	1,338
Accrued Interest	2,185	3,446	2,449	8,080
Delinquent Special Assessments	-	3,482	-	3,482
Other Special Assessments Receivable	-	1,057,099	-	1,057,099
Due from Other Governmental Units	-	100,210	-	100,210
Total Assets	<u>\$ 1,676,623</u>	<u>\$ 3,678,688</u>	<u>\$ 1,789,743</u>	<u>\$ 7,145,054</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE				
LIABILITIES				
Accounts and Contracts Payable	<u>\$ 80,761</u>	<u>\$ 2,250</u>	<u>\$ 26,788</u>	<u>\$ 109,799</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable Revenue - Special Assessment	-	1,060,581	-	1,060,581
Unavailable Revenue - Other	-	89,276	-	89,276
Total Deferred Inflows of Resources	-	1,149,857	-	1,149,857
FUND BALANCE				
Restricted:				
Debt Service	-	2,526,581	-	2,526,581
Parkland Acquisitions and Improvement	974,478	-	-	974,478
Road Construction Projects	-	-	946,940	946,940
Committed:				
Emergency Warning Siren Operation	270,161	-	-	270,161
Tree Replacement	351,223	-	-	351,223
Assigned:				
Capital Plan Improvements	-	-	816,015	816,015
Total Fund Balance	<u>1,595,862</u>	<u>2,526,581</u>	<u>1,762,955</u>	<u>5,885,398</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balance	<u>\$ 1,676,623</u>	<u>\$ 3,678,688</u>	<u>\$ 1,789,743</u>	<u>\$ 7,145,054</u>

CITY OF MINNETRISTA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND
CHANGES IN FUND BALANCES
YEAR ENDED DECEMBER 31, 2024

	Special Revenue	Debt Service	Capital Project	Totals
REVENUE				
Property Taxes	\$ -	\$ 1,049,039	\$ 150,000	\$ 1,199,039
Special Assessments	-	203,259	-	203,259
Other Revenue:				
Investment Income	69,939	83,477	78,620	232,036
Miscellaneous Revenue	305,047	50,711	-	355,758
Total Revenue	<u>374,986</u>	<u>1,386,486</u>	<u>228,620</u>	<u>1,990,092</u>
EXPENDITURES				
Current:				
General Government:				
Administration	-	-	71,083	71,083
Capital Outlay:				
Other	174,396	-	527,039	701,435
Debt Service:				
Principal	-	860,000	-	860,000
Interest and Fiscal Charges	-	457,123	16,528	473,651
Total Expenditures	<u>174,396</u>	<u>1,317,123</u>	<u>614,650</u>	<u>2,106,169</u>
EXCESS (DEFICIENCY) OF REVENUE OVER (UNDER) EXPENDITURES	200,590	69,363	(386,030)	(116,077)
OTHER FINANCE SOURCES (USES)				
Issuance of Bonds and Other Debt	-	-	590,000	590,000
Premium on Debt Issued	-	-	26,528	26,528
Transfers In	-	251,762	-	251,762
Transfers Out	(14,383)	-	-	(14,383)
Total Other Finance Sources (Uses)	<u>(14,383)</u>	<u>251,762</u>	<u>616,528</u>	<u>853,907</u>
NET CHANGE IN FUND BALANCES	186,207	321,125	230,498	737,830
FUND BALANCES				
Beginning of Year	1,409,655	2,205,456	485,213	4,100,324
Adjustment - See Note 13	<u>-</u>	<u>-</u>	<u>1,047,244</u>	<u>1,047,244</u>
Fund Balance - Beginning, As Adjusted	<u>1,409,655</u>	<u>2,205,456</u>	<u>1,532,457</u>	<u>5,147,568</u>
End of Year	<u>\$ 1,595,862</u>	<u>\$ 2,526,581</u>	<u>\$ 1,762,955</u>	<u>\$ 5,885,398</u>

NONMAJOR SPECIAL REVENUE FUNDS

Nonmajor special revenue funds are used to account for revenue derived from specific revenue sources that are legally restricted to expenditures for specific purposes.

Emergency Warning Siren Fund – Used to account for amounts received and related expenditures for the replacement of the City’s emergency warning siren system.

Park Development Fund – Used to account for received park dedication fees to be used for land acquisition and park development.

Tree Replacement Fund – Used to account for amounts received and related expenditures for various tree replacement projects of the City.

Land Use Fund – Used to account for amounts received and expended for various land use projects of the City.

**CITY OF MINNETRISTA
NONMAJOR SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2024**

ASSETS					
	Emergency Warning Siren (402)	Park Development (404)	Tree Replacement (407)	Land Use (801)	Totals
Cash and Investments	\$ 269,791	\$ 973,144	\$ 350,742	\$ 79,423	\$ 1,673,100
Receivables:					
Miscellaneous Receivables (Net of Allowance)	-	-	-	1,338	1,338
Accrued Interest	370	1,334	481	-	2,185
Total Assets	<u>\$ 270,161</u>	<u>\$ 974,478</u>	<u>\$ 351,223</u>	<u>\$ 80,761</u>	<u>\$ 1,676,623</u>
LIABILITIES AND FUND BALANCE					
LIABILITIES					
Accounts and Contracts Payable	\$ -	\$ -	\$ -	\$ 80,761	\$ 80,761
FUND BALANCE					
Restricted:					
Parkland Acquisitions and Improvement	-	974,478	-	-	974,478
Committed:					
Emergency Warning Siren Operation	270,161	-	-	-	270,161
Tree Replacement	-	-	351,223	-	351,223
Total Fund Balance	<u>270,161</u>	<u>974,478</u>	<u>351,223</u>	<u>-</u>	<u>1,595,862</u>
Total Liabilities and Fund Balance	<u>\$ 270,161</u>	<u>\$ 974,478</u>	<u>\$ 351,223</u>	<u>\$ 80,761</u>	<u>\$ 1,676,623</u>

CITY OF MINNETRISTA
NONMAJOR SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
YEAR ENDED DECEMBER 31, 2024

	Emergency Warning Siren (402)	Park Development (404)	Tree Replacement (407)	Land Use (801)	Totals
REVENUE					
Other Revenue:					
Investment Income	\$ 13,014	\$ 39,573	\$ 17,352	\$ -	\$ 69,939
Miscellaneous Revenue	4,992	300,055	-	-	305,047
Total Revenue	18,006	339,628	17,352	-	374,986
EXPENDITURES					
Capital Outlay	-	155,075	19,321	-	174,396
EXCESS (DEFICIENCY) OF REVENUE OVER (UNDER) EXPENDITURES	18,006	184,553	(1,969)	-	200,590
OTHER FINANCE USES					
Transfers Out	-	(14,383)	-	-	(14,383)
NET CHANGE IN FUND BALANCES	18,006	170,170	(1,969)	-	186,207
FUND BALANCES					
Beginning of Year	252,155	804,308	353,192	-	1,409,655
End of Year	\$ 270,161	\$ 974,478	\$ 351,223	\$ -	\$ 1,595,862

**CITY OF MINNETRISTA
EMERGENCY WARNING SIREN
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024**

Section 2, Item c)

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
REVENUE				
Investment Earnings	\$ 2,000	\$ 2,000	\$ 13,014	\$ 11,014
Miscellaneous Revenue	1,000	1,000	4,992	3,992
Total Revenue	3,000	3,000	18,006	15,006
EXPENDITURES				
Capital Outlay:				
Other	-	-	-	-
NET CHANGE IN FUND BALANCES	<u>\$ 3,000</u>	<u>\$ 3,000</u>	18,006	<u>\$ 15,006</u>
FUND BALANCES				
Beginning of Year			252,155	
End of Year			<u>\$ 270,161</u>	

CITY OF MINNETRISTA
PARK DEVELOPMENT AND ACQUISITION FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
REVENUE				
Investment Earnings	\$ 15,000	\$ 15,000	\$ 39,573	\$ 24,573
Miscellaneous Revenue	50,000	50,000	300,055	250,055
Total Revenue	65,000	65,000	339,628	274,628
EXPENDITURES				
Capital Outlay:				
Other	141,000	141,000	155,075	14,075
EXCESS (DEFICIENCY) OF REVENUE OVER (UNDER) EXPENDITURES	(76,000)	(76,000)	184,553	260,553
OTHER FINANCE USES				
Transfers Out	-	(14,383)	(14,383)	-
NET CHANGE IN FUND BALANCES	\$ (76,000)	\$ (90,383)	170,170	\$ 260,553
FUND BALANCES				
Beginning of Year			804,308	
End of Year			\$ 974,478	

**CITY OF MINNETRISTA
TREE REPLACEMENT FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024**

Section 2, Item c)

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
REVENUE				
Investment Earnings	\$ 7,500	\$ 7,500	\$ 17,352	\$ 9,852
EXPENDITURES				
Capital Outlay	3,000	3,000	19,321	16,321
NET CHANGE IN FUND BALANCES	<u>\$ 4,500</u>	<u>\$ 4,500</u>	(1,969)	<u>\$ (6,469)</u>
FUND BALANCES				
Beginning of Year			353,192	
End of Year			<u>\$ 351,223</u>	

NONMAJOR DEBT SERVICE FUNDS

Nonmajor debt service funds are used to account for the accumulation of resources used for the payment of principal, interest, and fiscal charges on various City bond issues.

**CITY OF MINNETRISTA
NONMAJOR DEBT SERVICE FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2024**

Section 2, Item c)

ASSETS									
	G.O. Improvement Bonds of 2014A (526)	G.O. Improvement Bonds of 2014B (527)	G.O. Improvement Bonds of 2019A (528)	G.O. Improvement Bonds of 2012A (529)	G.O. Equipment Certificates of 2015A (501)	2017 Street Project Debt Service (532)	2023 Street Project Debt Service (533)	Totals	
Cash and Investments	\$ -	\$ 429,965	\$ 218,387	\$ 129,579	\$ 351,803	\$ 524,487	\$ 860,230	\$	2,514,451
Receivables:									
Accrued Interest	-	589	299	178	482	719	1,179		3,446
Delinquent Special Assessments	-	-	3,482	-	-	-	-		3,482
Other Special Assessments Receivable	-	-	123,160	6,600	-	289,889	637,450		1,057,099
Due from Other Governmental Units	-	2,674	2,181	89,356	1,194	911	3,894		100,210
Total Assets	\$ -	\$ 433,228	\$ 347,509	\$ 225,713	\$ 353,479	\$ 816,006	\$ 1,502,753	\$	3,678,688
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE									
LIABILITIES									
Accounts and Contracts Payable	\$ -	\$ 1,000	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$	2,250
DEFERRED INFLOWS OF RESOURCES									
Unavailable Revenue - Special Assessment	-	-	126,642	6,600	-	289,889	637,450		1,060,581
Unavailable Revenue - Other	-	-	-	89,276	-	-	-		89,276
Total Deferred Inflows of Resources	-	-	126,642	95,876	-	289,889	637,450		1,149,857
FUND BALANCE									
Restricted:									
Debt Service	-	432,228	219,617	129,837	353,479	526,117	865,303		2,526,581
Total Liabilities, Deferred Inflows of Resources, and Fund Balance	\$ -	\$ 433,228	\$ 347,509	\$ 225,713	\$ 353,479	\$ 816,006	\$ 1,502,753	\$	3,678,688

CITY OF MINNETRISTA
NONMAJOR DEBT SERVICE FUNDS
COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
YEAR ENDED DECEMBER 31, 2024

	G.O. Improvement Bonds of 2014A (526)	G.O. Improvement Bonds of 2014B (527)	G.O. Improvement Bonds of 2019A (528)	G.O. Improvement Bonds of 2012A (529)	G.O. Equipment Certificates of 2015A (501)	2017 Street Project Debt Service (532)	2023 Street Project Debt Service (533)	Totals
REVENUE								
Property Taxes	\$ -	\$ 342,995	\$ 88,950	\$ -	\$ 153,158	\$ 116,975	\$ 346,961	\$ 1,049,039
Special Assessments	-	-	34,719	5,646	-	49,362	113,532	203,259
Other Revenue:								
Investment Income	-	10,065	6,309	4,859	12,308	20,759	29,177	83,477
Miscellaneous Revenue	-	19,664	-	31,047	-	-	-	50,711
Total Revenue	-	372,724	129,978	41,552	165,466	187,096	489,670	1,386,486
EXPENDITURES								
Debt Service:								
Principal Retirement	200,000	295,000	90,000	55,000	95,000	125,000	-	860,000
Interest and Fiscal Charges	3,475	66,614	41,083	5,899	21,229	68,503	250,320	457,123
Total Debt Service	203,475	361,614	131,083	60,899	116,229	193,503	250,320	1,317,123
EXCESS (DEFICIENCY) OF REVENUE OVER (UNDER) EXPENDITURES	(203,475)	11,110	(1,105)	(19,347)	49,237	(6,407)	239,350	69,363
OTHER FINANCE SOURCES								
Transfers In	212,354	-	14,383	25,025	-	-	-	251,762
NET CHANGE IN FUND BALANCES	8,879	11,110	13,278	5,678	49,237	(6,407)	239,350	321,125
FUND BALANCES								
Beginning of Year	(8,879)	421,118	206,339	124,159	304,242	532,524	625,953	2,205,456
End of Year	\$ -	\$ 432,228	\$ 219,617	\$ 129,837	\$ 353,479	\$ 526,117	\$ 865,303	\$ 2,526,581

**CITY OF MINNETRISTA
G.O. IMPROVEMENT BONDS OF 2014A FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024**

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
REVENUE				
Property Taxes	\$ 35,500	\$ 35,500	\$ -	\$ (35,500)
Special Assessments	5,000	5,000	-	(5,000)
Investment Earnings	500	500	-	(500)
Total Revenue	<u>41,000</u>	<u>41,000</u>	<u>-</u>	<u>(41,000)</u>
EXPENDITURES				
Debt Service:				
Principal Retirement	45,000	45,000	200,000	155,000
Interest and Fiscal Charges	7,000	7,000	3,475	(3,525)
Total Debt Service	<u>52,000</u>	<u>52,000</u>	<u>203,475</u>	<u>151,475</u>
DEFICIENCY OF REVENUE UNDER EXPENDITURES	(11,000)	(11,000)	(203,475)	(192,475)
OTHER FINANCE SOURCES				
Transfers In	<u>-</u>	<u>-</u>	<u>212,354</u>	<u>212,354</u>
NET CHANGE IN FUND BALANCES	<u>\$ (11,000)</u>	<u>\$ (11,000)</u>	<u>8,879</u>	<u>\$ 19,879</u>
FUND BALANCES				
Beginning of Year			<u>(8,879)</u>	
End of Year			<u>\$ -</u>	

CITY OF MINNETRISTA
G.O. IMPROVEMENT BONDS OF 2014B FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
REVENUE				
Property Taxes	\$ 346,000	\$ 346,000	\$ 342,995	\$ (3,005)
Investment Earnings	3,000	3,000	10,065	7,065
Miscellaneous Revenue	19,664	19,664	19,664	-
Total Revenue	368,664	368,664	372,724	4,060
EXPENDITURES				
Debt Service:				
Principal Retirement	295,000	295,000	295,000	-
Interest and Fiscal Charges	65,638	65,638	66,614	976
Total Debt Service	360,638	360,638	361,614	976
NET CHANGE IN FUND BALANCES	\$ 8,026	\$ 8,026	11,110	\$ 3,084
FUND BALANCES				
Beginning of Year			421,118	
End of Year			\$ 432,228	

CITY OF MINNETRISTA
G.O. IMPROVEMENT BONDS OF 2019A FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
REVENUE				
Property Taxes	\$ 89,729	\$ 89,729	\$ 88,950	\$ (779)
Special Assessments	35,000	35,000	34,719	(281)
Investment Earnings	2,000	2,000	6,309	4,309
Total Revenue	<u>126,729</u>	<u>126,729</u>	<u>129,978</u>	<u>3,249</u>
EXPENDITURES				
Debt Service:				
Principal Retirement	90,000	90,000	90,000	-
Interest and Fiscal Charges	<u>39,300</u>	<u>39,300</u>	<u>41,083</u>	<u>1,783</u>
Total Debt Service	<u>129,300</u>	<u>129,300</u>	<u>131,083</u>	<u>1,783</u>
DEFICIENCY OF REVENUE UNDER EXPENDITURES	(2,571)	(2,571)	(1,105)	1,466
OTHER FINANCE SOURCES				
Transfers In	<u>14,383</u>	<u>14,383</u>	<u>14,383</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	<u>\$ 11,812</u>	<u>\$ 11,812</u>	13,278	<u>\$ 1,466</u>
FUND BALANCES				
Beginning of Year			<u>206,339</u>	
End of Year			<u>\$ 219,617</u>	

CITY OF MINNETRISTA
G.O. IMPROVEMENT BONDS OF 2012A FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts		Actual	Over (Under) Final Budget
	Original	Final		
REVENUE				
Special Assessments	\$ 3,500	\$ 3,500	\$ 5,646	\$ 2,146
Investment Earnings	2,000	2,000	4,859	2,859
Miscellaneous Revenue	31,000	31,000	31,047	47
Total Revenue	36,500	36,500	41,552	5,052
EXPENDITURES				
Debt Service:				
Principal Retirement	55,000	55,000	55,000	-
Interest and Fiscal Charges	5,159	5,159	5,899	740
Total Debt Service	60,159	60,159	60,899	740
DEFICIENCY OF REVENUE UNDER EXPENDITURES	(23,659)	(23,659)	(19,347)	4,312
OTHER FINANCE SOURCES				
Transfers In	25,025	25,025	25,025	-
NET CHANGE IN FUND BALANCES	\$ 1,366	\$ 1,366	5,678	\$ 4,312
FUND BALANCES				
Beginning of Year			124,159	
End of Year			\$ 129,837	

CITY OF MINNETRISTA
G.O. EQUIPMENT CERTIFICATES OF 2015A FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts		Actual	Over (Under) Final Budget
	Original	Final		
REVENUE				
Property Taxes	\$ 154,400	\$ 154,400	\$ 153,158	\$ (1,242)
Investment Earnings	5,000	5,000	12,308	7,308
Total Revenue	159,400	159,400	165,466	6,066
EXPENDITURES				
Debt Service:				
Principal Retirement	95,000	95,000	95,000	-
Interest and Fiscal Charges	15,591	15,591	21,229	5,638
Total Debt Service	110,591	110,591	116,229	5,638
NET CHANGE IN FUND BALANCES	\$ 48,809	\$ 48,809	49,237	\$ 428
FUND BALANCES				
Beginning of Year			304,242	
End of Year			\$ 353,479	

CITY OF MINNETRISTA
2017 STREET PROJECT DEBT SERVICE FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts		Actual	Over (Under) Final Budget
	Original	Final		
REVENUE				
Property Taxes	\$ 118,000	\$ 118,000	\$ 116,975	\$ (1,025)
Special Assessments	50,000	50,000	49,362	(638)
Investment Earnings	10,000	10,000	20,759	10,759
Total Revenue	178,000	178,000	187,096	9,096
EXPENDITURES				
Debt Service:				
Principal Retirement	125,000	125,000	125,000	-
Interest and Fiscal Charges	67,525	67,525	68,503	978
Total Expenditures	192,525	192,525	193,503	978
NET CHANGE IN FUND BALANCES	\$ (14,525)	\$ (14,525)	(6,407)	\$ 8,118
FUND BALANCES				
Beginning of Year			532,524	
End of Year			\$ 526,117	

CITY OF MINNETRISTA
2023 STREET PROJECT DEBT SERVICE FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts		Actual	Over (Under) Final Budget
	Original	Final		
REVENUE				
Property Taxes	\$ 350,000	\$ 350,000	\$ 346,961	\$ (3,039)
Special Assessments	70,000	70,000	113,532	43,532
Investment Earnings	5,000	5,000	29,177	24,177
Total Revenue	425,000	425,000	489,670	64,670
EXPENDITURES				
Debt Service:				
Interest and Fiscal Charges	150,792	150,792	250,320	99,528
NET CHANGE IN FUND BALANCES	\$ 274,208	\$ 274,208	239,350	\$ (34,858)
FUND BALANCES				
Beginning of Year			625,953	
End of Year			\$ 865,303	

NONMAJOR CAPITAL PROJECT FUNDS

Nonmajor capital project funds are used to account for the financial resources to be used for the acquisition or construction of major capital facilities.

Capital Improvement Fund – Used to account for the resources accumulated and capital expenditures for projects which are a part of the City's Capital Improvement Plan.

2023 Street Project Fund – Used to account for the resources accumulated, including bond proceeds, and capital expenditures related to the 2023 street projects.

**CITY OF MINNETRISTA
NONMAJOR CAPITAL PROJECT FUNDS
BALANCE SHEET
DECEMBER 31, 2024**

Section 2, Item c)

	Capital Improvement (401)	2023 Street Project (433)	Totals
ASSETS			
Cash and Investments	\$ 785,207	\$ 1,002,087	\$ 1,787,294
Receivables:			
Accrued Interest	1,076	1,373	2,449
Total Assets	<u>\$ 786,283</u>	<u>\$ 1,003,460</u>	<u>\$ 1,789,743</u>
LIABILITIES AND FUND BALANCE			
LIABILITIES			
Accounts and Contracts Payable	<u>\$ 8,345</u>	<u>\$ 18,443</u>	<u>\$ 26,788</u>
FUND BALANCE			
Restricted:			
Road Construction Projects	-	946,940	946,940
Assigned:			
Capital Plan Improvements	777,938	38,077	816,015
Total Fund Balance	<u>777,938</u>	<u>985,017</u>	<u>1,762,955</u>
Total Liabilities and Fund Balance	<u>\$ 786,283</u>	<u>\$ 1,003,460</u>	<u>\$ 1,789,743</u>

CITY OF MINNETRISTA
NONMAJOR CAPITAL PROJECT FUNDS
COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
YEAR ENDED DECEMBER 31, 2024

	Capital Improvement (401)	2023 Street Project (433)	Totals
REVENUE			
Property Taxes	\$ 150,000	\$ -	\$ 150,000
Other Revenue:			
Investment Income	23,473	55,147	78,620
Total Revenue	<u>173,473</u>	<u>55,147</u>	<u>228,620</u>
EXPENDITURES			
General Government:			
Administration	-	71,083	71,083
Capital Outlay:			
Other	480,748	46,291	527,039
Debt Service:			
Interest and Fiscal Charges	16,528	-	16,528
Total Expenditures	<u>497,276</u>	<u>117,374</u>	<u>614,650</u>
EXCESS OF REVENUE UNDER EXPENDITURES	(323,803)	(62,227)	(386,030)
OTHER FINANCE SOURCES			
Issuance of Bonds and Other Debt	590,000	-	590,000
Premium on Issued Debt	26,528	-	26,528
Total Other Finance Sources	<u>616,528</u>	<u>-</u>	<u>616,528</u>
NET CHANGE IN FUND BALANCE	292,725	(62,227)	230,498
FUND BALANCES			
Beginning of Year	485,213	-	485,213
Adjustment - See Note 13	<u>-</u>	<u>1,047,244</u>	<u>1,047,244</u>
End of Year	<u>\$ 777,938</u>	<u>\$ 985,017</u>	<u>\$ 1,762,955</u>

CITY OF MINNETRISTA
CAPITAL IMPROVEMENT FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
REVENUE				
Property Taxes	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
Investment Earnings	5,000	5,000	23,473	18,473
Total Revenue	155,000	155,000	173,473	18,473
EXPENDITURES				
Capital Outlay:				
Other	442,475	442,475	480,748	38,273
Debt Service:				
Fiscal Charges	-	-	16,528	16,528
Total Expenditures	442,475	442,475	497,276	54,801
DEFICIENCY OF REVENUE UNDER EXPENDITURES	(287,475)	(287,475)	(323,803)	(36,328)
OTHER FINANCE SOURCES				
Issuance of Bonds and Other Debt	-	-	616,528	616,528
NET CHANGE IN FUND BALANCES	\$ (287,475)	\$ (287,475)	292,725	\$ 580,200
FUND BALANCES				
Beginning of Year			485,213	
End of Year			\$ 777,938	

**CITY OF MINNETRISTA
2023 STREET PROJECT FUND
BUDGETARY COMPARISON SCHEDULE
YEAR ENDED DECEMBER 31, 2024**

Section 2, Item c)

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
REVENUE				
Investment Earnings	\$ -	\$ -	\$ 55,147	\$ 55,147
EXPENDITURES				
General Government:				
Administration	-	-	71,083	71,083
Capital Outlay:				
Other	-	-	46,291	46,291
Total Expenditures	-	-	117,374	117,374
NET CHANGE IN FUND BALANCES	<u>\$ -</u>	<u>\$ -</u>	(62,227)	<u>\$ (62,227)</u>
FUND BALANCES				
Beginning of Year			-	
Adjustment - See Note 13			1,047,244	
End of Year			<u>\$ 985,017</u>	

STATISTICAL SECTION (UNAUDITED)

This part of Minnetrista, Minnesota’s Annual Comprehensive Financial Report presents detailed information as a context for understanding what information in the financial statements, note disclosures, and required supplementary information says about City’s overall financial health.

Contents

Financial Trends

These schedules contain trend information to help the reader understand how the City’s financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the City’s most significant local revenue source, the property tax.

Debt Capacity

These schedules contain information to help the reader assess the affordability of the City’s current level of outstanding debt and the City’s ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within the City which the City’s financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the City’s financial report relates to services the City provides and activities it performs.

Sources: Unless otherwise noted, the information in these schedules is derived from the ACFR for the relevant year.

CITY OF MINNETRISTA
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Governmental Activities:										
Net Investment in Capital Assets	\$ 16,563,080	\$ 16,599,988	\$ 23,024,394	\$ 23,462,495	\$ 27,898,559	\$ 28,358,298	\$ 30,090,017	\$ 31,236,787	\$ 30,906,159	\$ 30,170,080
Restricted	9,271,437	7,706,179	8,767,298	10,127,484	6,718,472	5,588,460	5,830,114	6,333,750	8,078,070	8,445,532
Unrestricted	1,857,033	3,457,549	530,081	(215,288)	(848,372)	1,499,308	1,210,495	398,001	893,780	1,182,491
Total Governmental Activities Net Position	\$ 27,691,550	\$ 27,763,716	\$ 32,321,773	\$ 33,374,691	\$ 33,768,659	\$ 35,446,066	\$ 37,130,626	\$ 37,968,538	\$ 39,878,009	\$ 39,798,103
Business-Type Activities:										
Net Investment in Capital Assets	\$ 12,775,949	\$ 11,846,587	\$ 17,722,284	\$ 17,783,999	\$ 18,281,381	\$ 19,596,755	\$ 21,613,468	\$ 22,580,596	\$ 22,754,682	\$ 22,401,783
Unrestricted	3,833,870	6,922,646	4,960,954	5,091,286	4,984,513	4,714,240	3,195,215	3,477,637	4,159,268	3,738,664
Total Business-Type Activities Net Position	\$ 16,609,819	\$ 18,769,233	\$ 22,683,238	\$ 22,875,285	\$ 23,265,894	\$ 24,310,995	\$ 24,808,683	\$ 26,058,233	\$ 26,913,950	\$ 26,140,447
Primary Government:										
Net Investment in Capital Assets	\$ 29,339,029	\$ 28,446,575	\$ 40,746,678	\$ 41,246,494	\$ 46,179,940	\$ 47,955,053	\$ 51,703,485	\$ 53,817,383	\$ 53,660,841	\$ 52,571,863
Restricted	9,271,437	7,706,179	8,767,298	10,127,484	6,718,472	5,588,460	5,830,114	6,333,750	8,078,070	8,445,532
Unrestricted	5,690,903	10,380,195	5,491,035	4,875,998	4,136,141	6,213,548	4,405,710	3,875,638	5,053,048	4,921,155
Total Primary Government Net Position	\$ 44,301,369	\$ 46,532,949	\$ 55,005,011	\$ 56,249,976	\$ 57,034,553	\$ 59,757,061	\$ 61,939,309	\$ 64,026,771	\$ 66,791,959	\$ 65,938,550

CITY OF MINNETRISTA
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Expenses:										
Governmental Activities:										
General Government										
Public Safety	\$ 1,013,834	\$ 1,374,469	\$ 1,299,321	\$ 1,182,492	\$ 1,140,693	\$ 1,189,982	\$ 1,109,025	\$ 1,202,452	\$ 1,423,664	\$ 1,573,656
Public Works	2,592,622	3,199,782	3,100,825	3,009,188	3,127,972	3,142,580	3,147,746	3,602,225	4,104,875	4,275,537
Parks and Recreation	2,403,548	2,516,668	2,688,371	2,614,558	2,641,106	3,077,375	2,653,554	2,858,023	3,061,637	3,242,074
Interest and Fiscal Charges	225,307	239,887	260,196	282,717	249,280	254,594	386,974	271,004	246,738	410,617
Total Governmental Activities Expenses	477,254	433,674	595,435	400,772	359,516	236,443	109,752	168,648	400,812	319,731
Business-Type Activities:										
Water	746,686	965,379	900,399	1,634,763	1,805,493	1,768,567	1,747,551	1,978,195	2,187,378	2,416,216
Sewer	838,915	850,928	978,903	1,101,419	1,139,570	1,200,684	1,356,987	1,302,638	1,566,204	1,729,721
Storm Water	264,832	255,656	331,965	335,745	398,925	379,024	405,317	383,706	440,478	436,650
Recycling	119,733	131,935	133,800	147,877	146,660	150,154	216,037	229,751	257,028	266,078
Cable TV	3,548	-	-	-	18,701	41,595	63,154	92,463	499,706	96,624
Total Business-Type Activities Expenses	1,973,614	2,203,898	2,345,067	3,219,804	3,509,369	3,540,024	3,789,046	3,986,753	4,950,794	4,945,289
Total Primary Government Expenses	\$ 8,686,179	\$ 9,968,378	\$ 10,289,215	\$ 10,709,531	\$ 11,027,936	\$ 11,440,998	\$ 11,196,097	\$ 12,089,105	\$ 14,188,520	\$ 14,766,904
Program Revenues:										
Governmental Activities:										
Charges for Services:										
General Government	\$ 925,087	\$ 867,659	\$ 828,270	\$ 1,090,940	\$ 1,137,227	\$ 1,156,637	\$ 1,035,989	\$ 974,622	\$ 1,627,397	\$ 1,054,922
Public Safety	189,649	204,286	217,406	211,599	220,851	223,348	234,514	245,082	261,259	278,245
Public Works	134	190	32	152,400	8,665	55,800	2,000	-	-	-
Operating Grants and Contributions	507,773	277,650	327,664	465,156	298,536	924,185	572,458	676,593	1,047,651	714,121
Capital Grants and Contributions	384,022	340,638	6,519,798	1,135,793	1,323,833	2,147,948	2,194,739	1,708,929	1,875,011	714,429
Total Governmental Activities Program Revenues	2,006,665	1,690,423	7,893,170	3,055,888	2,989,112	4,507,918	4,039,700	3,605,226	4,811,318	2,761,717
Business-Type Activities:										
Charges for Services:										
Water	1,177,345	994,989	1,365,113	1,333,584	1,429,907	1,621,254	1,789,446	2,414,213	2,502,927	1,780,431
Sewer	830,784	877,481	929,997	993,426	1,071,824	1,109,591	1,143,180	1,217,459	1,487,599	1,453,906
Storm Water	224,120	261,853	294,973	328,426	336,816	349,086	365,889	373,790	435,542	452,102
Recycling	110,660	115,136	121,159	127,647	129,070	120,198	160,679	175,189	197,615	215,133
Cable TV	40,762	40,772	41,588	42,415	51,266	53,657	51,573	53,023	46,340	46,455
Operating Grants and Contributions	182,574	23,014	21,869	19,509	23,312	15,131	28,261	16,217	240,768	20,251
Capital Grants and Contributions	165	165	3,629,055	465,268	698,614	1,296,626	793,854	934,094	388,001	-
Total Business-Type Activities Program Revenues	2,566,610	2,313,410	6,403,754	3,310,275	3,740,809	4,565,543	4,312,902	5,183,985	5,278,792	3,968,278
Total Primary Government Program Revenues	\$ 4,573,275	\$ 4,003,833	\$ 14,296,924	\$ 6,366,163	\$ 6,729,921	\$ 9,073,461	\$ 8,352,602	\$ 8,789,211	\$ 10,090,110	\$ 6,729,995

CITY OF MINNETRISTA
CHANGES IN NET POSITION (CONTINUED)
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Net Revenue (Expense):										
Governmental Activities	\$ (4,705,900)	\$ (6,074,057)	\$ (50,978)	\$ (4,433,839)	\$ (4,529,456)	\$ (3,393,056)	\$ (3,367,351)	\$ (4,497,126)	\$ (4,426,408)	\$ (7,059,898)
Business-Type Activities	592,996	109,512	4,058,687	90,471	231,440	1,025,519	523,856	1,197,232	327,998	(977,011)
	<u>\$ (4,112,904)</u>	<u>\$ (5,964,545)</u>	<u>\$ 4,007,709</u>	<u>\$ (4,343,368)</u>	<u>\$ (4,298,015)</u>	<u>\$ (2,367,537)</u>	<u>\$ (2,843,495)</u>	<u>\$ (3,299,894)</u>	<u>\$ (4,098,410)</u>	<u>\$ (8,036,909)</u>
Total Primary Government Net Expense										
	\$ 4,010,604	\$ 4,127,926	\$ 4,275,961	\$ 4,464,200	\$ 4,677,533	\$ 4,940,472	\$ 5,100,930	\$ 5,366,373	\$ 5,845,828	\$ 6,436,749
General Revenues and Other Changes in Net Position:										
Governmental Activities:										
Property Taxes	-	-	-	-	-	-	-	345,247	-	-
Unrestricted Grants and Contributions	-	-	-	-	-	-	-	(391,402)	468,459	527,108
Investment Earnings	75,954	76,062	84,864	128,750	243,771	72,226	(49,019)	-	-	-
Capital Contribution	-	1,914,289	-	-	-	-	-	-	-	-
Gain (Loss) on Sale of Capital Assets	21,396	27,946	47,870	-	-	7,765	-	14,820	21,592	16,135
Miscellaneous	-	-	340	-	2,119	-	-	-	-	-
Transfers	-	-	200,000	-	-	50,000	-	-	-	-
Total Governmental Activities	<u>4,107,954</u>	<u>6,146,223</u>	<u>4,609,035</u>	<u>4,592,950</u>	<u>4,923,423</u>	<u>5,070,463</u>	<u>5,051,911</u>	<u>5,335,038</u>	<u>6,335,879</u>	<u>6,979,992</u>
Business-Type Activities:										
Unrestricted Grants and Contributions	-	-	-	-	-	-	-	215,921	327,296	-
Investment Earnings	54,936	52,385	55,318	68,089	159,169	69,582	(26,168)	(163,603)	200,423	203,508
Capital Contribution	-	1,997,517	-	-	-	-	-	-	-	-
Transfers	-	-	(200,000)	-	-	(50,000)	-	-	-	-
Total Business-Type Activities	<u>54,936</u>	<u>2,049,902</u>	<u>(144,682)</u>	<u>68,089</u>	<u>159,169</u>	<u>19,582</u>	<u>(26,168)</u>	<u>52,318</u>	<u>527,719</u>	<u>203,508</u>
Total Primary Government	<u>\$ 4,162,890</u>	<u>\$ 8,196,125</u>	<u>\$ 4,464,353</u>	<u>\$ 4,661,039</u>	<u>\$ 5,082,592</u>	<u>\$ 5,090,045</u>	<u>\$ 5,025,743</u>	<u>\$ 5,387,356</u>	<u>\$ 6,863,598</u>	<u>\$ 7,183,500</u>
Change in Net Position:										
Governmental Activities	\$ (597,946)	\$ 72,166	\$ 4,558,057	\$ 159,111	\$ 393,968	\$ 1,677,407	\$ 1,684,560	\$ 837,912	\$ 1,909,471	\$ (79,906)
Business-Type Activities	<u>647,932</u>	<u>2,159,414</u>	<u>3,914,005</u>	<u>158,560</u>	<u>390,609</u>	<u>1,045,101</u>	<u>497,688</u>	<u>1,249,550</u>	<u>855,717</u>	<u>(773,503)</u>
Total Primary Government	<u>\$ 49,986</u>	<u>\$ 2,231,580</u>	<u>\$ 8,472,062</u>	<u>\$ 317,671</u>	<u>\$ 784,577</u>	<u>\$ 2,722,508</u>	<u>\$ 2,182,248</u>	<u>\$ 2,087,462</u>	<u>\$ 2,765,188</u>	<u>\$ (853,409)</u>

CITY OF MINNETRISTA
FUND BALANCES – GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(MODIFIED ACCRUAL BASIS OF ACCOUNTING)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General Fund:										
Nonspendable	\$ 22,434	\$ 23,820	\$ 15,888	\$ 86,762	\$ 86,762	\$ 42,774	\$ 35,929	\$ 162,251	\$ 286,993	\$ 292,280
Restricted	-	-	-	-	-	-	-	-	200,000	-
Assigned	258,314	444,566	361,830	397,484	163,113	217,416	310,573	149,064	-	-
Unassigned	2,937,851	2,543,877	2,519,530	2,360,966	2,556,452	3,220,792	2,985,806	2,224,198	2,619,731	2,717,214
Total General Fund	\$ 3,218,599	\$ 3,012,263	\$ 2,897,248	\$ 2,845,212	\$ 2,806,327	\$ 3,480,982	\$ 3,332,308	\$ 2,535,513	\$ 3,106,724	\$ 3,009,494
All Other Governmental Funds:										
Restricted	\$ 4,169,403	\$ 3,842,779	\$ 4,197,649	\$ 5,577,204	\$ 3,007,086	\$ 3,942,027	\$ 3,340,908	\$ 3,721,562	\$ 5,775,499	\$ 6,270,307
Committed	410,398	490,781	421,317	571,480	582,491	638,936	645,932	602,025	605,347	621,384
Assigned	227,155	326,804	1,560,724	243,131	38,437	88,704	38,960	190,623	518,344	870,171
Unassigned	-	(136,568)	-	-	(296,820)	-	(7,954)	-	(8,879)	-
Total All Other Governmental Funds	\$ 4,806,956	\$ 4,523,796	\$ 6,179,690	\$ 6,391,815	\$ 3,331,194	\$ 4,669,667	\$ 4,017,846	\$ 4,514,210	\$ 6,890,311	\$ 7,761,862

Source: City's financial records.

**CITY OF MINNETRISTA
TAX REVENUE BY SOURCE – GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)**

Section 2, Item c)

<u>Fiscal Year</u>	<u>Property Taxes</u>
2015	\$ 4,004,111
2016	4,157,599
2017	4,289,150
2018	4,473,650
2019	4,678,750
2020	4,945,212
2021	5,097,602
2022	5,375,433
2023	5,854,229
2024	6,518,104

Source: City of Minnetrista financial records

CITY OF MINNETRISTA

CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Revenues:										
Taxes	\$ 4,022,425	\$ 4,157,304	\$ 4,266,743	\$ 4,483,911	\$ 4,669,485	\$ 4,909,287	\$ 5,104,471	\$ 5,355,418	\$ 5,793,441	\$ 6,490,521
Licenses and Permits	740,757	652,035	624,524	883,738	921,166	956,557	812,506	834,638	1,172,501	820,857
Intergovernmental	526,191	215,547	1,513,053	271,379	264,470	2,033,571	853,863	668,101	1,041,792	408,202
Charges for Services	271,046	329,901	325,524	301,873	336,564	325,603	351,709	349,017	359,702	587,782
Investment Earnings	75,954	76,062	84,864	128,750	243,771	72,226	(49,019)	(391,402)	468,459	321,108
Special Assessments	767,248	742,386	1,236,851	1,116,580	2,862,259	291,189	564,718	336,115	902,539	366,370
Gifts and Contributions	-	-	-	152,400	-	55,800	2,000	-	-	-
Lease Revenue	-	-	-	-	-	-	-	142,294	191,196	147,058
Miscellaneous	405,238	282,144	335,816	448,717	287,677	306,358	545,870	386,401	331,736	421,955
Total Revenues	6,808,859	6,455,379	8,387,375	7,767,348	9,585,392	8,950,591	8,186,118	7,680,582	10,261,366	9,565,853
Expenditures:										
General Government	974,569	1,303,870	1,121,798	1,091,051	1,083,657	1,140,411	1,091,723	1,121,628	1,656,520	1,580,725
Public Safety	2,200,045	2,330,657	2,538,467	2,688,397	2,771,973	2,820,850	2,937,134	3,141,981	3,514,333	3,939,763
Public Works	1,163,555	1,291,473	1,240,620	1,069,915	1,405,535	1,561,996	1,501,049	1,395,965	1,676,910	1,678,704
Parks and Recreation	129,905	155,671	149,900	139,117	147,269	147,269	172,437	147,225	153,721	178,092
Other	13,689	17,294	36,382	30,293	11,256	14,055	24,571	24,819	16,013	11,516
Capital Outlay	745,670	852,956	3,347,426	1,359,976	809,876	709,382	2,255,519	1,129,843	4,512,206	701,744
Debt Service:										
Principal	1,292,413	1,041,728	1,027,862	809,095	6,054,377	834,922	756,328	787,162	745,000	860,000
Interest	481,435	458,911	666,272	401,391	489,347	276,686	272,857	247,210	328,435	473,651
Total Expenditures	7,001,281	7,452,560	10,128,727	7,607,449	12,745,138	7,505,581	9,011,618	7,995,833	12,603,138	9,424,195
Excess (Deficiency) of Revenues Over (Under) Expenditures	(192,422)	(997,181)	(1,741,352)	159,899	(3,159,746)	1,445,010	(825,500)	(315,251)	(2,341,772)	141,658
Other Financing Sources (Uses):										
Bonds Issued	331,000	375,000	8,315,000	-	1,210,000	480,000	-	-	5,267,492	590,000
Premium on Bonds Issued	-	20,739	130,666	-	210,430	30,353	-	-	-	26,528
Discount on Bonds Issued	-	-	(7,305)	-	-	-	-	-	-	-
Payment of Refunded Bonds	(635,000)	-	(5,320,000)	-	(1,360,000)	-	-	-	-	-
Sales of Capital Assets	17,211	27,946	47,870	-	-	7,765	25,005	14,820	21,592	16,135
Transfers In	39,458	350,731	526,016	119,408	286,224	89,408	39,408	269,269	39,408	251,762
Transfers Out	(39,458)	(350,731)	(326,016)	(119,408)	(286,224)	(39,408)	(39,408)	(269,269)	(39,408)	(251,762)
Total Other Financing Sources (Uses)	(286,789)	423,685	3,366,231	-	60,430	568,118	25,005	14,820	5,288,084	632,663
Net Change in Fund Balances	\$ (479,211)	\$ (573,496)	\$ 1,624,879	\$ 159,899	\$ (3,099,316)	\$ 2,013,128	\$ (800,495)	\$ (300,431)	\$ 2,947,312	\$ 774,321
Debt Service as a Percentage of Noncapital Expenditures	28.2%	20.1%	16.7%	19.1%	55.5%	16.3%	16.2%	15.2%	14.2%	15.1%

*The ratio of debt service as a percentage of noncapital expenditures was unusually high in 2019 due to the City using a large amount of prepaid special assessments collections to pay off the remainder of the 2013A and 2014A bonds in 2019.

CITY OF MINNETRISTA

TAX CAPACITY VALUE AND ESTIMATED MARKET VALUE OF TAXABLE PROPERTY

LAST TEN FISCAL YEARS

Fiscal Year Ended December 31,	Taxable Assessed Value			Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value* as a Percentage of Actual Value
	Real Estate	Personal Property	Total			
2015	\$ 13,538,197	\$ 181,771	\$ 13,719,968	28.44	\$ 1,295,560,255	1.06 %
2016	15,550,109	292,723	15,842,832	28.79	1,470,711,462	1.08
2017	16,781,818	305,702	17,087,520	26.59	1,584,382,887	1.08
2018	18,105,070	324,780	18,429,850	25.74	1,709,974,365	1.08
2019	19,247,950	380,736	19,628,686	24.92	1,817,709,203	1.08
2020	20,705,553	395,544	21,101,097	24.73	1,963,840,700	1.07
2021	22,458,963	346,394	22,805,357	23.68	2,117,710,100	1.08
2022	29,534,035	402,600	29,936,635	23.68	2,717,136,300	1.10
2023	32,706,904	386,460	33,093,364	19.17	2,983,778,000	1.11
2024	33,761,280	449,991	34,211,271	19.43	3,081,753,200	1.11

* Includes tax exempt property.

Note 1: Property in the county is reassessed annually.

Note 2: Estimated actual value is calculated by dividing assessed value by those percentages. Tax rates are per \$1,000 of assessed value.

CITY OF MINNETRISTA

DIRECT AND OVERLAPPING TAX RATES

LAST TEN FISCAL YEARS

Fiscal Year	City of Minnetrista			Overlapping Rates						Total Direct and Overlapping Rates	
	Operating Tax Rate	Debt Service Tax Rate	Total City Tax Rate	County		Operating Rates		**School District Averages			
				Operating Tax Rate	Debt Service Tax Rate	Operating Tax Rate	Total County Tax Rate	Operating Tax Rate	Debt Service Tax Rate		School Tax Rate
2015	23.541	4.907	28.448	N/A	N/A	N/A	N/A	N/A	N/A	30.952	105.798
2016	23.427	5.365	28.792	N/A	N/A	N/A	N/A	N/A	N/A	32.920	107.068
2017	21.673	4.917	26.590	N/A	N/A	N/A	N/A	N/A	N/A	31.834	102.511
2018	20.490	5.252	25.742	N/A	N/A	N/A	N/A	N/A	N/A	35.424	103.974
2019	19.628	5.287	24.915	N/A	N/A	N/A	N/A	N/A	N/A	31.169	97.945
2020	20.454	4.281	24.735	N/A	N/A	N/A	N/A	N/A	N/A	29.822	95.641
2021	20.028	3.653	23.681	N/A	N/A	N/A	N/A	N/A	N/A	28.860	90.751
2022	19.882	3.215	23.097	N/A	N/A	N/A	N/A	N/A	N/A	27.086	88.718
2023	16.958	2.208	19.166	N/A	N/A	N/A	N/A	N/A	N/A	21.378	75.086
2024	16.166	3.260	19.426	N/A	N/A	N/A	N/A	N/A	N/A	22.383	76.490

** Average of four school districts that serve the City.

N/A Not Available

(1) Overlapping rates are those of local and county governments that apply to property owners within the City. Not all overlapping rates apply to all city property owners (e.g. the rates for special districts apply only to the proportion of the City's property owners whose property is located within the geographic boundaries of the special district).

Source: County Board of Equalization and Assessment

CITY OF MINNETRISTA
PRINCIPAL PROPERTY TAXPAYERS
CURRENT YEAR AND TEN YEARS AGO

Taxpayer	2024			2014		
	Net Tax Capacity	Rank	Percentage of Total Taxable Assessed Value	Net Tax Capacity	Rank	Percentage of Total Taxable Assessed Value
Center Point Energy	\$ 237,336	1	0.7 %	\$ -	-	- %
Towering Spruce Lodge LLC	92,344	2	0.3	-	-	-
Individual	75,180	3	0.2	-	-	-
Individual	73,984	4	0.2	-	-	-
Individual	72,609	5	0.2	-	-	-
Individual	71,463	6	0.2	-	-	-
Individual	70,606	7	0.2	-	-	-
Individual	66,845	8	0.2	-	-	-
Individual	66,505	9	0.2	-	-	-
Individual	63,546	10	0.2	-	-	-
JP Morgan Chase Bank NA	-	-	-	78,313	1	0.6
Individual	-	-	-	52,563	2	0.4
Woodland Cove LLC	-	-	-	47,750	3	0.4
Minnesota MC Holdings Corp	-	-	-	46,688	4	0.4
Individual	-	-	-	44,425	5	0.3
Bahram Akradi LLC	-	-	-	41,725	6	0.3
Individual	-	-	-	40,125	7	0.3
Burl Oaks Golf Club	-	-	-	38,830	8	0.3
Individual	-	-	-	36,625	9	0.3
Individual	-	-	-	36,063	10	0.3
Total	\$ 890,418		2.6 %	\$ 463,107		3.6 %

Source: Hennepin County Assessor's Office and City of Minnetrista Bond Books

CITY OF MINNETRISTA
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Fiscal Year Ended December 31,	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2015	\$ 4,004,111	\$ 3,999,672	99.9 %	\$ 4,439	\$ 4,004,111	100.0 %
2016	4,157,599	4,140,337	99.6	12,181	4,152,518	99.9
2017	4,289,150	4,266,743	99.5	22,407	4,289,150	100.0
2018	4,473,650	4,451,285	99.5	6,505	4,457,790	99.6
2019	4,678,750	4,648,359	99.4	19,286	4,667,645	99.8
2020	4,945,212	4,915,135	99.4	14,592	4,929,727	99.7
2021	5,097,602	5,060,676	99.3	20,438	5,081,114	99.7
2022	5,375,433	5,327,685	99.1	30,293	5,357,978	99.7
2023	5,854,229	5,793,441	99.0	25,998	5,819,439	99.4
2024	6,518,104	6,464,523	99.2	-	6,464,523	99.2

CITY OF MINNETRISTA
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS

Fiscal Year	Governmental Activities G.O. Bonds	Business-Type Activities Water/Sewer Revenue Bonds and Loans	Total Primary Government	Per Capita (1)	Percentage of Personal Income
2015	\$ 14,831,000	\$ 1,503,364	\$ 16,334,364	\$ 2,415	3.9 %
2016	14,521,323	11,375,398	25,896,721	3,684	5.6
2017	16,918,316	11,901,645	28,819,961	3,982	5.8
2018	15,864,787	11,131,255	26,996,042	3,587	4.9
2019	9,180,187	10,992,086	20,172,273	2,623	3.5
2020	8,872,486	12,234,632	21,107,118	2,603	3.7
2021	8,037,757	11,362,442	19,404,744	2,349	3.4
2022	7,253,153	10,505,711	17,758,864	2,067	N/A
2023	11,716,280	11,698,391	23,414,671	2,653	N/A
2024	11,381,016	14,502,558	25,883,574	2,910	N/A

(1) See the Schedule of Demographic Statistics for population and personal income data.

Note: Details regarding the City's outstanding debt can be found in the notes to basic financial statements.
2022 and 2023 personal income was not available at the time of the preparation of the City's reports.

Source: City of Minnetrista financial records

CITY OF MINNETRISTA
RATIOS OF GENERAL BONDED DEBT OUTSTANDING
LAST TEN FISCAL YEARS

Fiscal Year	General Obligation Bonds	Less Amounts Available in Debt Service Fund	Total	Percentage of Estimated Actual Taxable Value of Property (1)	Per Capita (2)
2015	\$ 14,831,000	\$ 2,904,647	\$ 11,926,353	0.92 %	\$ 1,763
2016	14,521,323	2,992,862	11,528,461	0.78	1,640
2017	16,918,316	3,390,024	13,528,292	0.85	1,869
2018	15,864,787	4,282,061	11,582,726	0.68	1,539
2019	9,180,187	1,750,973	7,429,214	0.41	966
2020	8,872,486	1,736,440	7,136,046	0.36	880
2021	8,037,757	1,749,665	6,288,092	0.30	761
2022	7,253,153	1,594,069	5,659,084	0.21	659
2023	11,716,280	2,205,456	9,510,824	0.32	1,077
2024	11,381,016	2,526,581	8,854,435	0.29	995

(1) See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property on page 108 for property value data.

(2) Population data can be found in the Schedule of Demographic Statistics.

Note: Details regarding the City's outstanding debt can be found in the notes to basic financial statements.

Source: City of Minnetrista financial records

CITY OF MINNETRISTA
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
DECEMBER 31, 2024

Section 2, Item c)

Governmental Unit	Total G.O. Debt	City's Share	
		Percent	Amount
Direct:			
City of Minnetrista	\$ 11,381,016	100.00 %	\$ 11,381,016
Overlapping:			
School Districts:			
ISD No. 110*	98,010,000	9.28	9,095,328
ISD No. 111*	43,967,663	16.59	7,294,235
ISD No. 879**	54,625,000	0.82	447,925
ISD No. 277	66,630,924	34.36	22,894,385
Hennepin County:			
General	1,192,537,479	1.31	15,622,241
Three Rivers Park District	48,916,041	1.76	860,922
Regional Rail Authority	76,774,733	1.31	1,005,749
Metropolitan Council	40,609,929	0.59	239,599
Total Overlapping Debt			57,460,385
Total Direct and Overlapping Debt			\$ 68,841,401

Note 1: The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the City's boundaries and dividing it by the county's total taxable assessed value.

Note 2: Gross debt totals exclude revenue and special assessment bonds.

Source: Hennepin County Auditor Office

*Carver County Auditor Office

**Wright County Auditor Office

**CITY OF MINNETRISTA
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS**

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Debt Limit	\$ 38,866,808	\$ 44,121,344	\$ 47,531,487	\$ 51,299,231	\$ 54,531,276	\$ 58,915,221	\$ 63,531,303	\$ 81,514,089	\$ 89,513,340	\$ 92,452,596
Total Net Debt Applicable to Limit	1,786,353	2,029,044	1,896,292	3,338,559	3,483,508	3,485,089	2,947,945	2,535,971	2,710,920	10,595,309
Legal Debt Margin	\$ 33,096,933	\$ 42,092,300	\$ 45,633,195	\$ 47,960,672	\$ 51,047,768	\$ 55,430,132	\$ 60,583,358	\$ 78,978,118	\$ 86,802,420	\$ 81,857,287
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	4.60%	4.60%	3.99%	6.51%	6.39%	5.92%	5.92%	3.11%	3.03%	11.46%
Legal Debt Margin Calculation for Fiscal Year 2024										
Market Value							\$ 3,081,753,200			
Debt Limit (3% of Market Value)							92,452,596			
Debt Applicable to Limit										
General Obligation Bonds							11,381,016			
Less: Special Assessment Bonds							-			
Less: Amount Set Aside for Repayment of G.O. Debt							(785,707)			
Total Net Debt Applicable to Limit							10,595,309			
Legal Debt Margin							\$ 81,857,287			

Source: City of Minnetrista financial records

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Note 1: Details regarding the City's outstanding debt can be found in the notes to basic financial statements. Water charges and other includes area charges and investment earnings. Operating expenses do not include interest or depreciation.

Source: City of Minnetrista financial records

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CITY OF MINNETRISTA
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS

Fiscal Year Ending December 31,	Population (1)	Per Capita Personal Income (2)	Personal Income (2) (in thousands)	Estimated Completed Housing Units (1)	Average Unemployment Hennepin County (3)
2015	6,763	\$ 61,202	\$ 413,909	2,651	2.8 %
2016	7,029	65,868	462,986	2,753	3.3
2017	7,238	69,140	500,435	2,835	3.5
2018	7,526	73,404	552,439	2,951	2.5
2019	7,692	75,709	582,354	3,093	2.6
2020	8,108	71,024	575,863	3,246	4.1
2021	8,262	70,098	579,150	3,361	2.4
2022	8,593	N/A	N/A	3,463	2.4
2023	8,827	N/A	N/A	3,570	2.2
2024	8,896	N/A	N/A	3,698	2.3

Data sources:
(1) Metropolitan Council.
(2) U.S. Census Bureau. Information only available for census years.
(3) Hennepin County.
N/A Not Available

**CITY OF MINNETRISTA
PRINCIPAL EMPLOYERS
CURRENT YEAR**

Section 2, Item c)

Employer		2024		2014	
		Employees	Rank	Employees	Rank
ISD No. 277 – Westonka School District	K–12 Education	796 **	1	299 *	1
Burl Oaks Golf Club	Golf Course	74	2	65	2
Norwesco Inc.	Plastic Tank Manufacturing	70	3		
Westonka Bus Services	Transportation Services	50	5		
City of Minnetrista	Municipal Government	43	6	33	8
YMCA	Day Camp and Other Recreation Activities	35	7	30	9
Abel Onsite	Air Conditioning Contractors	19	4		
Everlast Masonry	General Contractors	18	8		
Cooks Bay Marketing/Plaid Moose Creative	Advertising/Marketing	11	9		
Specialized Environmental Tech	Environmental Services	9	10		
Al and Alma's	Restaurant			50	3
Jubilee Foods	Grocery Store			45	4
City of Mound	Municipal Government			42	5
Concept Landscaping	Landscape and Lakeshore Construction			25	10
Lakeview Golf	Public Golf Course			40	6
Scotty B's Restuarant	Restaurant			40	7
		<u>1,125</u>		<u>669</u>	

* Includes employees of the school district that work within the City

** Includes all employees of the school district

CITY OF MINNETRISTA
FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION
LAST TEN FISCAL YEARS

Full-Time Equivalent Employees as of Fiscal Year Ended										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Function:										
General Government	10.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0
Public Safety:										
Police										
Officers	12.0	13.0	13.0	13.0	13.0	13.0	13.0	14.0	14.0	15.0
Civilians	3.8	3.9	3.9	3.9	3.9	3.9	3.9	3.9	3.9	3.9
Highways and Streets	4.5	5.5	5.5	5.5	5.5	5.5	5.5	6.0	6.0	6.5
Parks and Recreation	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Water	1.0	1.0	2.0	2.0	2.0	2.0	2.0	2.5	2.5	3.0
Sewer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Total	32.8	35.9	36.9	36.9	36.9	36.9	36.9	38.9	38.9	40.9

Source: City of Minnetrista records

**CITY OF MINNETRISTA
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS**

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Function:										
Police:										
Physical Arrests	152	112	148	148	124	90	56	69	66	73
Parking Violations	95	123	59	126	126	273	208	114	132	94
Traffic Violations	3,079	2,210	2,687	2,682	2,228	1,392	963	1,447	2,602	2,705
Highways and Streets:										
Street Seal Coated (Miles)	2.51	1.62	1.76	1.30	-	-	-	-	-	-
Blacktop Used in "Tons"										
for Repair of Potholes	545	650	611	640	585	905	205	285	225	245
Water:										
New Connections	110	89	64	102	128	145	145	90	81	95
Average Daily Consumption										
(Thousands of Gallons)	390	415	471	494	441	538	579	706	700	601
Wastewater:										
(Thousands of Gallons)	118	144	143	132	134	105	108	98	108	124

Source: Various city departments

CITY OF MINNETRISTA

CAPITAL ASSET STATISTICS BY FUNCTION

LAST TEN FISCAL YEARS

Function:	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Public Safety:										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol Units	12	13	13	12	12	12	12	12	14	12
Highways and Streets:										
Streets (Miles)	63	72	72	72	82	82	82	85	85	85
Traffic Signals	2	2	2	2	2	2	2	2	2	2
Parks and Recreation:										
Parks Acreage	76	76	76	76	76	76	76	76	76	76
Parks	22	22	22	22	22	22	22	22	22	22
Water:										
Water Mains (Miles)	31	36	36	36	42	42	42	46	46	46
Fire Hydrants	296	361	361	400	442	449	449	455	500	500
Sewer:										
Sanitary Sewers (Miles)	35	36	36	36	36	36	36	36	38	38
Storm Sewers (Miles)	14	19	19	19	22	22	22	22	23	23

Note 1: No capital asset indicators are available for the general government functions.

Source: Various City Departments



CliftonLarsonAllen LLP
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Honorable Mayor and Members of the City Council
City of Minnetrista
Minnetrista, Minnesota

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Minnetrista as of and for the year ended December 31, 2024, and have issued our report thereon dated May 8, 2025. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit in our engagement letter dated November 11, 2024. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings or issues

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by City of Minnetrista are described in Note 1 to the financial statements.

As described in Note 1, the City changed accounting policies related to compensated absences by adopting Statement of Governmental Accounting Standards Board (GASB Statement) No. 101, *Compensated Absences*, in the current fiscal period.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no accounting estimates affecting the financial statements which were particularly sensitive or required substantial judgments by management.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Significant unusual transactions

We identified no significant unusual transactions.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

Corrected misstatements

None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with management

For purposes of this communication, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have requested certain representations from management that are included in the management representation letter dated May 8, 2025.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

Required supplementary information

With respect to the required supplementary information (RSI) accompanying the financial statements, we made certain inquiries of management about the methods of preparing the RSI, including whether the RSI has been measured and presented in accordance with prescribed guidelines, whether the methods of measurement and preparation have been changed from the prior period and the reasons for any such changes, and whether there were any significant assumptions or interpretations underlying the measurement or presentation of the RSI. We compared the RSI for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during

the audit of the basic financial statements. Because these limited procedures do not provide sufficient evidence, we did not express an opinion or provide any assurance on the RSI.

Supplementary information in relation to the financial statements as a whole

With respect to the combining and individual fund statements (collectively, the supplementary information) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated May 8, 2025.

Other information included in annual reports

Other information (financial or nonfinancial information other than the financial statements and our auditors' report thereon) is being included in your annual report and is comprised of the introductory and statistical sections. Our responsibility for other information included in your annual report does not extend beyond the financial information identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information included in your annual report and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report. Our auditors' report on the financial statements includes a separate section, "Other Information," which states we do not express an opinion or any form of assurance on the other information included in the annual report. We did not identify any material inconsistencies between the other information and the audited financial statements.

* * *

This communication is intended solely for the information and use of the Honorable Mayor and members of the City Council and management of City of Minnetrista and is not intended to be, and should not be, used by anyone other than these specified parties.



CliftonLarsonAllen LLP

Minneapolis, Minnesota
May 8, 2025

**CITY OF MINNETRISTA
OTHER REQUIRED REPORTS
DECEMBER 31, 2024**



CPAs | CONSULTANTS | WEALTH ADVISORS

**CITY OF MINNETRISTA
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DECEMBER 31, 2024**

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OTHER REQUIRED REPORTS

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OTHER REQUIRED REPORTS



CliftonLarsonAllen LLP
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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Members of the City Council
City of Minnetrista
Minnetrista, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Minnetrista, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the City of Minnetrista's basic financial statements, and have issued our report thereon dated May 8, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered City of Minnetrista's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Minnetrista's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Minnetrista's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

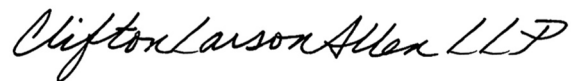
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Minnetrista's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

Minneapolis, Minnesota
May 8, 2025



CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT ON MINNESOTA LEGAL COMPLIANCE

Members of the City Council
City of Minnetrista
Minnetrista, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Minnetrista as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 8, 2025.

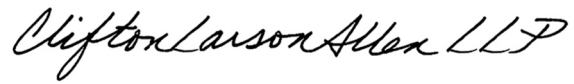
In connection with our audit, we noted that the City of Minnetrista failed to comply with provisions of the contracting – bid laws of the *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, insofar as they relate to accounting matters as described in the schedule of findings and responses as item 2024-001. Also, in connection with our audit, nothing came to our attention that caused us to believe that the City of Minnetrista failed to comply with the provisions of the depositories of public funds and public investments, conflicts of interest, public indebtedness, claims and disbursements, and miscellaneous provisions sections of the *Minnesota Legal Compliance Audit Guide for Cities*, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions, insofar as they relate to accounting matters

Government Auditing Standards requires the auditor to perform limited procedures on the City of Minnetrista's response to the legal compliance findings identified in our audit and described in the accompanying schedule of findings and responses. The City's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Honorable Major and Members of the City Council
City of Minnetrista

Section 2, Item c)

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "CliftonLarsonAllen LLP". The signature is written in a cursive, flowing style.

CliftonLarsonAllen LLP

Minneapolis, Minnesota
May 8, 2025

**CITY OF MINNETRISTA
SCHEDULE OF FINDINGS AND RESPONSES
YEAR ENDED DECEMBER 31, 2024**

Section 2, Item c)

Finding 2024-001 – Withholding Affidavit for Contractors

Criteria or specific requirement: The City did not obtain a Contractor Affidavit (IC-134) for a resurfacing project prior to making the final payment to the contractor.

Condition: Minnesota Statute §270C.66 requires that no government shall make final settlement with any contractor under a contract requiring the employment of employees for wages by said contractor and by subcontractors until satisfactory showing is made that said contractor or subcontractor has complied with the provisions of section §290.92.

Cause: The City did not obtain a Contractor Affidavit (IC-134) for a resurfacing project prior to making the final payment to the contractor.

Effect: The City was not in compliance with Minnesota Statutes.

Repeat Finding: This is not a repeat finding.

Recommendation: We recommend the City continue to improve its processes and procedures to ensure a Contractor Affidavit (IC-134) is obtained for all construction contracts as defined by Minnesota Statute §16C.285 prior to making the final payment to a contractor.

Views of responsible officials: There is no disagreement with the audit finding.

CORRECTIVE ACTION PLAN (CAP):

Explanation of Disagreement with Audit Finding:

There is no disagreement with the audit finding.

Actions Planned in Response to Finding:

The City will immediately implement the recommendation and has since obtained the Contractor Affidavit (IC-134) for the resurfacing project.

Officials Responsible for Ensuring CAP:

The Finance Director is the City official responsible for carrying out the corrective action plan.

Planned Completion Date for CAP:

The planned completion date for the CAP is December 31, 2025.

Plan to Monitor Completion of CAP:

The City Council and administration will be monitoring this corrective action plan.



MAY 5, 2025 CITY COUNCIL WORK SESSION MINUTES

May 05, 2025 at 5:30 PM
7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 5:30

Present: Mayor Lisa Wahlen, Council Member Cathleen Reffkin, Council Member Claudia Lacy, Council Member Brian Govern, City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel. Attending Remote Assistant City Administrator Allie Polsfuss, Public Services Director Gary Peters and City Clerk Ann Meyerhoff.

Council Member Lacy stated that she would like to add some Storm Water Questions to the agenda if time permits.

2) DISCUSSION ITEMS

a) Recycling Contract Extension Discussion

Finance Director Grimm stated that the City of Minnetrista operates a residential recycling program for its residents. This program is paid for with through the utility rates charged to residents per quarter along with some grant funding provided by Hennepin County through the state of Minnesota's SCORE funding program. The city currently has a contract with Waste Management that is ending in August 2025.

Grimm referred to information that was included in the packet regarding the proposal for an extension from Waste Management.

Mayor Whalen asked if we could extend this contract until January 1 and then do the 5 year contract since the fee schedule changes starting in January of that year.

There was discussion about curbside pickup for organic and adding a paragraph to the contract what would allow us to opt out if we choose.

Govern asked if the price increase was normal. Grimm responded that in 2020 they had a price jump but it seems pretty normal.

Staff was directed to bring this item back to the next meeting on consent agenda with moving the time frame from August to January.

b) Code of Conduct

Mayor Whalen explained that this aims to ensure ethical behavior by the Mayor, City Council, and advisory board/commission members to eliminate conflicts of interest, promote public trust, and encourage citizen participation in governance. It also seeks to maintain a safe, respectful, and harassment-free environment for all involved in city business.

After discussion it was decided to put this on the consent agenda for the next meeting for approval..

c) St. Bonifacius Interconnect Discussion

Administrator Kruggel gave an update on the partnership with St Bonifacius involving an interconnect meter at one location between the two cities. There are four total locations that we share a water main that go between and we have the ability to open them up from time to time. In the past when it has been drought years we have helped each other out. The one thing that we don't know is how much water is going back and forth between the cities. Installing some meters between the two cities will allow us to collaborate a little bit more on water usage.

We are looking at if we actually need to have all four metered because maybe only one or two would be enough to actually serve both communities. Maybe three which would be money savings for both communities and then if there was ever some extreme emergency situation we could open up the fourth. If Council is in agreement there will likely be a future task order to have AE2S develop the plans.

Minnetrista would be maintaining these connections and meters so we want to make sure that we know how they are built and done correctly so they can integrate into our SCADA system correctly.

Council discussed what needs to be done to the Kings Point Tower and the timeframe.

d) Chicken Discussion

Discussion was had by Council on the parameters of what to allow in regards to chickens. It was decided not to issue permits, allow 3 chickens, no roosters fully enclosed in the residential district and in parcels that are half an acre or larger.

e) Council Member Lacy referred to an item that was discussed at the Planning Commission meeting regarding a property that has a lot of run off across from a proposed development.

Mayor Whalen explained that when a new development comes in they have to meet storm water requirements rate control and also quality so once that water leaves the stormwater pond and goes into the lake it has to meet certain qualities as well.

3) ADJOURNMENT

Motion by Reffkin, seconded by Lacy to adjourn the meeting at 6:35.

Motion passed 4-0. Absent: Vickery

Respectfully Submitted,

Ann Meyerhoff, City Clerk



MAY 5, 2025 CITY COUNCIL MEETING MINUTES

May 05, 2025 at 7:00 PM

7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

a) Pledge of Allegiance

b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering

c) Approval of Agenda

City Administrator Kruggel added a task order to Business Items regarding the water main project that goes across the school property.

Motion made by Councilmember Govern, Seconded by Councilmember Reffkin to Approve the Agenda as amended.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern. Absent: Council Member Vickery

2) SPECIAL PRESENTATIONS

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

a) Approve Work Session Meeting Minutes from April 21, 2025

b) Approve City Council Regular Meeting Minutes from April 21, 2025

c) Approve 2025-2026 Liquor License Renewals

d) Res. No. 44-25 Approve Claims

e) Res. No. 45-25 Approving Grant of Easement to North States Power Company

f) Res. No. 46-25 Approving Conditional Use Permit for Bruce Thomas Revocable Trust at 5810 Hardscrabble Circle

g) Res. No. 47-25 Approving West Metro Drug Task Force Agreement

Motion made by Councilmember Lacy, Seconded by Councilmember Reffkin to Approve the Consent Agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern. Absent: Councilmember Vickery

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

- a) Res. No. 48-25 Approve Task Order 11 for Design and Bidding Services and Authorize Preparation of Feasibility Report for the 2026 Street Improvement Project, City Project No. 01-26

City Engineer Fauske informed Council that the 2026 Street Improvement Project generally consists of the following work to extend pavement life:

North and South Saunders

- Built in 2000
- 2024 average PCI is 80
- Full depth removal – a portion of North Saunders Lake Dr and a portion of Basswood Drive
- 2" mill and overlay (with patching) of remaining streets

Lakeside Drive, Lakeside Circle and Pinnacle Way

- Built in 1997 (Lakeside) and 1999 (Pinnacle)
- Average PCI is 83
- 2" mill and overlay

Game Farm Road

- 3,000 ft west of CR 110 to CR 26 built in 2010
- Average PCI is 72
- Full depth reclamation from CR110 to 3,900' west and portion of the N
- 2" mill and overlay (with patching) of remainder

Utility improvements are not anticipated with this project.

Fauske added that a portion of the project cost for Game Farm Road is proposed to be assessed to twelve adjacent properties, therefore a feasibility report is required.

Motion made by Councilmember Lacy, Seconded by Councilmember Govern to approve Res. No. 48-25 Task Order 11 for Design and Bidding Services and Authorize Preparation of Feasibility Report for the 2026 Street Improvement Project.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern. Absent Councilmember Vickery.

- b) Approve Task Order 15 for the Water Share Project with West Tonka High School

Administrator Kruggel stated that this task order is from AE2S to make sure that when the water main is installed it is to our specifications. The bid came in under budget.

Motion by Councilmember Reffkin, seconded by Councilmember Lacy to Approve Task Order 15 for the Water Share Project with West Tonka High School.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern. Absent: Councilmember Vickery.

7) ADMINISTRATIVE ITEMS

- a) Staff Reports

Administrator Kruggel updated the Council on the following:

- A manhole issue that was well below the ordinary high-water line of Lake Minnetonka
- Legislative Update
- Bonding Update

b) Council Reports

i) Mayor Lisa Whalen

- State of the City Address
- Trista Day – May 17th

ii) Cathleen Reffkin

- Attended Kevin Anderson's Hennepin County Meeting

iii) Claudia Lacy

iv) Peter Vickery

v) Brian Govern

8) ADJOURNMENT

Motion made by Councilmember Reffkin, Seconded by Councilmember Govern to adjourn the meeting at 7:39 p.m.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Lacy, Councilmember Govern

Respectively Submitted,
Ann Meyerhoff, City Clerk

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM



Subject: City Council and Commissions Code of Conduct

Prepared By: Jasper Kruggel, City Administrator
Allie Polsfuss, Assistant City Administrator

Meeting Date: May 19, 2025

Issue:
Members of City Council have directed staff to develop and provide a draft “Code of Conduct” document to be reviewed by the full City Council. The draft was reviewed by the City Council at the May 5th work session, and staff was directed to bring it for approval tonight.

Overview:
The Code of Conduct aims to ensure ethical behavior by the Mayor, City Council, and advisory board/commission members to eliminate conflicts of interest, promote public trust, and encourage citizen participation in governance. It also seeks to maintain a safe, respectful, and harassment-free environment for all involved in city business.

Below is a summary of the draft code of conduct; the full version is attached.

- Standards of Conduct:** Elected officials and advisory members must not:
- Violate open meeting laws.
 - Engage in matters affecting their financial interests or associated businesses unless the impact is equal to others in the same group, requiring recusal if a conflict exists.
 - Participate in violence, threats, harassment, intimidation, or disrespectful behavior.
 - Use their position for special privileges, personal gain, or to solicit gifts/favors.
 - Accept gifts that could influence or reward official actions, except as permitted by Minnesota Statute §471.895.
 - Disclose or use non-public information gained through their role for personal gain.
 - Share privileged information from legal counsel discussions without council approval.

Exceptions: No violation occurs if a member discloses a conflict, refrains from discussion/voting, and follows Minnesota Statutes §471.87 and §471.88 procedures.

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Complaint and Hearing Process:

- Complaints alleging violations must be filed with the City Administrator, supported by facts.
- The city council, advised by legal counsel, determines within 30 days if a hearing is justified based on the complaint's validity and good faith.
- If approved, a hearing occurs within 30 days, allowing the accused to respond.
- If a violation is found, the council may censure, refer for prosecution, request non-participation, or remove appointed members.

Recommended City Council Action: Approve the Minnetrista City Council and Commission Code of Conduct.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.



City Council and Commissions Code of Conduct

Purpose

The Mayor and City Council of the City of Minnetrista determines that a code of conduct for its members, *as well as the members of the various advisory boards and commissions* of the City of Minnetrista, is essential for the public affairs of the city. By eliminating conflicts of interest and providing standards for conduct in city matters, the city council hopes to promote the faith and confidence of the citizens of Minnetrista in their government and to encourage its citizens to serve on its council and boards and commissions.

It is the policy of the City of Minnetrista to provide a safe, secure and healthy environment for employees, public officials and citizens when engaged in city business. The City is committed to working to maintain a work environment free from acts or threats of violence, harassment, intimidation and disruptive or disrespectful behavior.

Standards of Conduct

No elected official or a city advisory board or commission member may knowingly:

- a. Violate the open meeting law.
- b. Participate in a matter that is before the city council or relevant board that affects the person's financial interests or those of a business with which the person is associated, unless the effect on the person or business is no greater than on other members of the same business classification, profession, or occupation. If a conflict of interest does exist, the person will remove themselves from the table and sit with the audience until the discussion / action on the item has been concluded.
- c. Participate in acts of violence, threats, harassment, intimidation, and disruptive or disrespectful behavior in the workplace. The behavior described includes, but is not limited to, oral or written statements, gestures, or expressions that are communicated either directly or indirectly.
- d. Use the person's public position to secure special privileges or exemptions for the person or for others.
- e. Use the person's public position to solicit personal gifts or favors.
- f. Use the person's public position for personal gain.
- g. Except as specifically permitted pursuant to Minnesota Statute §471.895, accept or receive any gift of substance, whether in the form of money, services, loan, travel, entertainment, hospitality, promise, or any other form, under circumstances in which it could be reasonably expected to influence the person, the person's performance of official action, or be intended as a reward for the person's official action.
- h. Disclose to the public, or use for the person's or another person's personal gain, information that was gained by reason of the person's public position if the information was not public data or was discussed at a closed session of the city council or committee.

- i. Disclose information that was received, discussed, or decided in conference with the city's legal counsel that is protected by the attorney-client privilege unless a majority of the city council has authorized the disclosure.

Except as prohibited by the provisions of Minnesota Statute Section §471.87, there is no violation of item b. of this section for a matter that comes before the council, board, or commission, if the member of the council, board, or commission publicly discloses the circumstances that would violate these standards and refrains from participating in the discussion and vote on the matter. Nothing herein shall be construed to prohibit a contract with an elected official under the circumstances described under Minnesota Statute Section §471.88, if proper statutory procedures are followed.

Complaint, Hearing

Any person may file a written complaint with the City Administrator alleging a violation of the aforementioned standards of conduct. The complaint must contain supporting facts for the allegation. The city council may hold a hearing after receiving the written complaint or upon the council's own volition.

A hearing must be held only if the city council determines (1) upon advice of the city attorney, designee, or other attorney appointed by the council, that the factual allegations state a sufficient claim of a violation of these standards or rise to the level of a legally-recognized conflict of interest, and (2) that the complaint has been lodged in good faith and not for impermissible purposes such as delay.

The city council's determination must be made within 30 days of the filing of the allegation with the city administrator. If the council determines that there is an adequate justification for holding a hearing, the hearing must be held within 30 days of the city council's determination. At the hearing, the person accused must have the opportunity to be heard. If after the hearing, the council finds that a violation of a standard has occurred or does exist, the council may censure the person, refer the matter for criminal prosecution, request an official not to participate in a decision, or remove an appointed member of a board or commission from office.

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Approve purchase of HACH SL1000 PPA Portable Parallel Analyzer water testing equipment and Chemkey supplies

Prepared By: Gary Peters, Public Works Director

Meeting Date: May 19, 2025

Issue:

The City Water Department needs new water testing equipment.

Background/History:

City Water Operators are currently using HACH SVC-DR3900 spectrophotometers for testing water samples for chlorine and fluoride residuals in the City water system. These spectrophotometers were purchased in 2017 and are not capable of meeting the new MN Department of Health (MDH) testing requirements and the City will need to upgrade.

Overview:

Public Works staff asked AE2S what they would recommend for testing equipment and the HACH SL1000 PPA Portable Parallel Analyzer was suggested (quote attached). This device uses slip in “keys” for water testing whereas the spectrophotometers use a small glass vacuum vial called an Accuvac. A water sample is taken and brought back to the water treatment plant. An operator then takes an Accuvac and “snaps” the inlet tip off in the sample and water is drawn into the vial as shown.



The operator then places the vial into the spectrophotometer and the sample is tested. The vial is then emptied and discarded. These steps must be done for each of the testing required (total & free chlorine and fluoride). The results are written down and then later manually input to a spreadsheet on the computer.

With the SL1000, Chemkeys are inserted into the bottom of SL1000 tester and then “dipped” into the water sampling cup and the testing is performed.



Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

The SL1000 can perform up to four different tests at once. The SL1000 can connect directly to a computer and allows names of operators to be inputted and tracked as the individual that did the testing, allows for testing “routes” to be inputted so operators do not have to input testing site addresses for every sample site, and the sampling test result data is directly inputted into the computer and stored to a spreadsheet.

Presently, water operators test total chlorine residuals, free chlorine residuals, and fluoride residuals. The new MDH testing requirements will be adding iron, manganese, ammonia & monochloramine testing, with more requirements to be added. The SL1000 also allows for a wide variety of testing “keys” to be used, and this unit can test for all of these. The unit is portable, and testing can be done right on site.

Fiscal Impact:

Presently, three samples are taken from six sample sites daily (one free chlorine test, one total chlorine test, and one fluoride test), with additional tests taking place at each water treatment plant. The cost of the present Accuvacs is shown in the attached sales order and is as follows:

- Total Chlorine Reagent Accuvac \$41.65/pack of 25
- Free Chlorine Reagent Accuvac \$57.95/pack of 25
- Fluoride Reagent Accuvac \$42.65/pack of 25

The cost of the new Chemkeys is shown on the attached quote and is as follows:

- Total Chlorine Chemkey Reagent \$27.73/pack of 25
- Free Chlorine Chemkey Reagent \$27.34/pack of 25
- Fluoride Chemkey Reagent \$53.35/pack of 25
- Iron Chemkey Reagent \$34.00/pack of 25
 - One test sample per week
- Manganese Chemkey Reagent \$33.55/pack of 25
 - One test sample per week
- Ammonia & Monochloramine Chemkey Reagent \$163.93/pack of 25
 - One test sample per month (more if needed from failed field tests)

The minimum monthly cost for testing with Accuvacs is \$583.80, while the minimum monthly cost for testing with SL1000 will be \$778.80; but there are times when additional tests are needed and required.

The spectrophotometer and the SL1100 will require yearly calibration. The spectrophotometers cost \$1,800.00 per unit to calibrate, and the unit needs to be shipped to HACH. The SL1100 can be calibrated in-house and only needs to be sent in when in-house calibration fails. This will save the city money.

The total cost of the SL1000 PPA Portable Parallel Analyzer and testing Chemkeys is quoted at \$5,175.86 from Core & Main. They are the local supplier of HACH equipment and ChemKeys. Staff did research and found that USABlueBook, an online vendor that public works uses, also supplies HACH equipment and ChemKeys. Both quotes are attached. Staff is recommending the purchase of the new testing unit and supplies from Core & Main. This purchase would be paid for through the 601-water maintenance fund.

Recommended City Council Action:

Motion to approve purchase of one SL1000 PPA Portable Parallel Analyzer and testing Chemkeys from Core & Main at a cost of \$5,175.86

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.



Core & Main
P.O. Box
28330
St. Louis MO
63146
United States

Section 4, Item d)

Quote
#Q007570
03/25/2025

Bill To

MINNETRISTA CITY OF
(952) 446-1660
7701 County Road 110 W
Minnetrista MN 55364-9553
United States

Ship To

MINNETRISTA CITY OF
(952) 446-1660
7701 County Road 110 W
Minnetrista MN 55364-9553
United States

TOTAL

\$5,175.86

Quote Provided By	Acct#	Customer	Terms	Quote Expires
Hogan Barnes	100267S	Minnetrista City Of	NET 30	06/23/2025

Line#	QTY	Item	Rate	Amount
1	1	700092 Hach SL1000 PPA Portable Parallel Analyzer, Portable Colorimeter w/ USB, 9430000	\$4,796.82	\$4,796.82
2	1	702509 Hach Replacement Sample Cup for SL1000/SL250 PPA Analyzers, 9418100	\$34.14	\$34.14
3	1	700120 Hach Dissolved Iron Chemkey® Reagents, 0.05-3.00 mg/L Fe, 25/Box, 8636000	\$34.00	\$34.00
4	1	707802 Hach HR Manganese Chemkey® Reagents, 0.1 -25.0 mg/L as Mn, Box of 25, 3007000	\$33.55	\$33.55
5	1	707800 Hach Fluoride Chemkey® Reagents, 0.10 -4.0 mg/L as F, Box of 25, 9878000	\$58.35	\$58.35
6	1	700115 Hach Free Chlorine Chemkey® Reagents, 0.04-4.00 mg/L Cl2, 25/Box, 9429000	\$27.34	\$27.34
7	1	700117 Hach Total Chlorine Chemkey® Reagents, 0.04-10 mg/L Cl2, 25/Box, 9429100	\$27.73	\$27.73
8	1	700111 Hach Free Ammonia & Monochloramine Chemkey® Reagents, 25/Box Each, 9429600	\$163.93	\$163.93

Subtotal \$5,175.86

Promotion

Tax Total (%) \$0.00

FedEx Ground® \$0.00

Total \$5,175.86

Thank you for the opportunity to serve you! Please note that most orders ship within 2 days of receipt. To place an order please visit our website at supply.coreandmain.com or call 1-888-885-2673. For technical support call or send an email to support.supply@coreandmain.com. This quote may include globally sourced (imported) materials that are subject to changing tariffs. Prices are subject to change due to potential additional tariffs imposed by the U.S. Government. If imposed, prices will increase by the same percentage and will be effective on the date that the new tariffs are implemented. These items should be purchased with haste to avoid any additional rising tariff costs.



Core & Main
P.O. Box
28330
St. Louis MO
63146
United States

Section 4, Item d)

Sales Order

#SO19155

Water & Wastewater Supply
This is not a bill

Bill To

MINNETRISTA CITY OF
(952) 446-1660
7701 County Road 110 W
Minnetrista MN 55364-9553
United States

Ship To

MINNETRISTA CITY OF
(952) 446-1660
7701 County Road 110 W
Minnetrista MN 55364-9553
United States

TOTAL

\$1,459.20

Date	PO #	Acct#	Customer	Ordering Contact
04/03/2025	15865	100267S	Minnetrista City Of	Gary Peters

QTY	Item	Unit Price	Amount
10	701650 Hach DPD Total Chlorine Reagent Accuvac® Ampules, pk/25, 2503025	\$41.65	\$416.50
10	701672 Hach SPADNS 2 (Arsenic-free) Fluoride Reagent AccuVac® Ampules, pk/25, 2527025	\$57.95	\$579.50
10	701649 Hach DPD Free Chlorine Reagent Accuvac® Ampules, pk/25, 2502025	\$42.65	\$426.50

Subtotal	\$1,422.50
Promotion	
Tax Total (%)	\$0.00
FedEx Ground®	\$36.70
Total	\$1,459.20

Hazard shipping fees may apply to items in this order.

All Categories

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Section 4, Item d)

Home Shopping cart

Shopping cart



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Enter an item number and press 'Enter' to load the product information and variants. Tab to select variants and set quantity. Press 'Enter' on the quantity input to add the product to the list.

Product name or item number



My shopping cart

Product	Price	Quantity	UOM	Total
REPLACEMENT SAMPLE CUP FOR HACH SL1000, 9418100 Item No.: 87364 View Delete	\$ 36.29	<u>1</u>	each	\$ 36.29
HACH FREE AMMONIA & MONO- CHLORAMINE CHEMKEY, 9429600 Item No.: 87362 View Delete	\$ 175.00	<u>1</u>	Piece	\$ 175.00
HACH TOTAL CHLORINE CHEMKEY REAGENTS, 25/PK, 9429100 Item No.: 87387 View Delete	\$ 29.45	<u>1</u>	Piece	\$ 29.45
HACH FREE CHLORINE CHEMKEY REAGENTS, 25/PK, 9429000 Item No.: 87366 View Delete	\$ 29.05	<u>1</u>	Piece	\$ 29.05
HACH FLUORIDE CHEMKEY REAGENTS, 25/PK 9878000 Item No.: 402187 View Delete	\$ 61.99	<u>1</u>	Piece	\$ 61.99
HACH HIGH RANGE MANGANESE CHEMKEY, 25/PK 3007000 Item No.: 402189 View Delete	\$ 35.65	<u>1</u>	Piece	\$ 35.65
HACH DISSOLVED IRON CHEMKEY REAGENTS, 25/PK, 8436000 Item No.: 87340 View Delete	\$ 36.15	<u>1</u>	Piece	\$ 36.15
(LI) HACH SL 1000 PPA NITRIFICATION KIT, 25632200 Item No.: 87374 View Delete	\$ 7,512.00	<u>1</u>	each	\$ 7,512.00

Shopping cart details

+ Enter Discount code

Items (3 units) \$ 7,915.58

Estimated Tax \$ 0.00

Total \$ 7,915.58

Unit total: 3 units of 3 items

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RESOLUTION NO. 49-25

**RESOLUTION APPROVING JUST AND CORRECT
CLAIMS AGAINST CITY FUNDS**

WHEREAS, the City Council of the City of Minnetrista, pursuant to MS 412.241, shall have the full authority over the financial affairs of the City; and

WHEREAS, the City Council reviewed the Claims for payment, with checks numbered 72880 through 72941; electronic checks E1003299 through E1003311; Claims batch includes an electronic transfer for payroll in the amount of \$105,316.50.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the attached list of claims in the amount of \$594,066.40 is hereby approved.

ADOPTED this 19th day of May 2025 by a vote of ____ Ayes
____ Nays.

Lisa Whalen, Mayor

ATTEST:

City Clerk

(seal)

CITY OF MINNETRISTA

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Batch: MetLife050125,Petty Cash 4-30-25,Medsurety050125,050525 PSN,Aflac050825,PR05082025,051925AP,WELLS8_9_5-19-25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1010 1ST BK OF THE LAKES					
72880	05/19/25	ADVANTAGE PROPERTY MAINTENANCE			
E 101-41940-402		LAWN MAINTENANCE	\$1,052.60	3959	Spring Mow and Cleanup
E 602-49490-402		LAWN MAINTENANCE	\$526.30	3959	Spring Mow and Cleanup
E 601-49440-402		LAWN MAINTENANCE	\$2,105.20	3959	Spring Mow and Cleanup
E 101-45202-402		LAWN MAINTENANCE	\$6,841.90	3959	Spring Mow and Cleanup
		Total	\$10,526.00		
72881	05/19/25	AE2S			
E 601-49440-303		ENGINEERING SERV	\$5,314.25	101841	Wells 8 and 9
E 601-49440-303		ENGINEERING SERV	\$1,423.75	101842	Well 3 Rehab
E 601-49440-303		ENGINEERING SERV	\$344.00	101843	Well 7 rehab
E 601-49440-303		ENGINEERING SERV	\$3,177.50	101886	Westonka HS Watermain
E 601-49440-303		ENGINEERING SERV	\$175.00	102059	Kings Pt Tower Inspection
E 601-49440-303		ENGINEERING SERV	\$3,717.46	102060	March General Service
E 602-49490-303		ENGINEERING SERV	\$25,453.09	102066	Scada Service
E 601-49440-303		ENGINEERING SERV	\$30,632.00	102074	March WTP Engineering Service
		Total	\$70,237.05		
72882	05/19/25	AMAZON CAPITAL SERVICES			
E 601-49440-227		UTILITY SYSTEM MAINT	\$117.60	16H6-GHLJ-	Plug
E 101-43121-201		OFFICE SUPPLIES	\$40.36	1RLH-DDTC-	Note Pads, Envelope Sealer
E 101-41320-201		OFFICE SUPPLIES	\$175.78	1V6C-7MQY-	Ink Cartridges
E 101-41940-211		CLEANING & MAINT SUP	\$47.92	1Y4Q-FPDV-	Coffee
		Total	\$381.66		
72883	05/19/25	American Pressure Inc			
E 101-43121-215		SHOP MATERIALS	\$455.43	150128	Preventative Maintenance
		Total	\$455.43		
72884	05/19/25	CAMPBELL KNUTSON			
E 101-41610-305		PROSECUTING ATTORN	\$2,308.85		Prosecution Attorney Services
E 101-41610-305		PROSECUTING ATTORN	\$418.00		Prosecution Attorney Services
		Total	\$2,726.85		
72885	05/19/25	CANTEEN REFRESHMENT SVCS			
E 101-42110-211		CLEANING & MAINT SUP	\$81.41	MSP127618	Coffee
		Total	\$81.41		
72886	05/19/25	Car-Co Auto Parts			
E 101-43121-221		EQUIPMENT PARTS, TIR	\$1,486.25	49-765829	2025 Filter Restocking
		Total	\$1,486.25		
72887	05/19/25	CENTRAL MINNESOTA DUST CONTROL LLC			
E 101-43121-224		STREET MAINTENANCE	\$23,540.00	5860	Chemicals for Dust Control
		Total	\$23,540.00		
72888	05/19/25	CERTIFIED RECYCLING			
E 671-43230-241		RECYCLING DAY EXPEN	\$2,165.20	86856	Electronics for Recycling
		Total	\$2,165.20		

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Batch: MetLife050125,Petty Cash 4-30-25,Medsurety050125,050525 PSN,Aflac050825,PR05082025,051925AP,WELLS8_9_5-19-25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
72889	05/19/25	CLASSIC CLEANING COMPANY			
E 101-42110-211		CLEANING & MAINT SUP	\$1,173.00	37665	Monthly cleaning April (towels, Sanitizer, Toilet Paper)
E 101-41940-211		CLEANING & MAINT SUP	\$500.00	37666	Monthly Cleaning April -Towels
E 101-43121-211		CLEANING & MAINT SUP	\$471.00	37666	Monthly Cleaning April -Towels
		Total	\$2,144.00		
72890	05/19/25	CliftonLarsonAllen			
E 101-41530-301		AUDITING AND ACCOUN	\$23,051.42	L251242042	Audit Services Performed 12/31/2024
		Total	\$23,051.42		
72891	05/19/25	CONCENTRA			
E 101-42110-418		RECRUITING	\$234.00		Pre employment
E 101-42110-418		RECRUITING	\$523.00	104176285	Pre Employment
		Total	\$757.00		
72892	05/19/25	CULLIGAN			
E 101-42110-211		CLEANING & MAINT SUP	\$129.14	114x0305990	Water
		Total	\$129.14		
72893	05/19/25	DEPT OF HUMAN SERVICES			
E 101-42110-201		OFFICE SUPPLIES	\$79.26	00000000000	Door Name Signs
		Total	\$79.26		
72894	05/19/25	Earl F. Anderson Inc.			
E 101-43121-224		STREET MAINTENANCE	\$147.25	0139160_IN	Sign
		Total	\$147.25		
72895	05/19/25	ECM PUBLISHERS, INC			
E 406-43121-351		LEGAL NOTICE & ORD P	\$223.60	1045813	Pavement Maintenance
E 601-49440-351		LEGAL NOTICE & ORD P	\$690.80	1047950	Drinking Water Report Publication
		Total	\$914.40		
72896	05/19/25	ERA STRUCTURAL ENGINEERING			
E 101-42110-307		PROFESSIONAL SERVIC	\$2,000.88	20251409-1	Police Department Remodel
		Total	\$2,000.88		
72897	05/19/25	FRONTIER OH			
E 601-49440-381		ELECTRIC UTILITIES	\$942.13	9521960111	Internet
		Total	\$942.13		
72898	05/19/25	Fury Motors			
E 101-42110-221		EQUIPMENT PARTS, TIR	\$108.95	787794/1	Unit 87-The Works
E 101-42110-221		EQUIPMENT PARTS, TIR	\$251.15	787875/2	Unit 81-The Works, Filters
E 101-42110-221		EQUIPMENT PARTS, TIR	\$262.06	787942/1	Unit 79-The Works, Filters
E 101-42110-221		EQUIPMENT PARTS, TIR	\$55.55	788228/1	Unit 81-Tail in Tire
E 101-42110-221		EQUIPMENT PARTS, TIR	\$103.75	788229/1	Unit 86-The Works
E 101-42110-404		VEHICLE & EQUIP MAIN	\$1,076.04	788280/3	Unit 78-Belt Replacement, Brakes, Pads
		Total	\$1,857.50		
72899	05/19/25	Gopher State One Call			

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Batch: MetLife050125,Petty Cash 4-30-25,Medsurety050125,050525 PSN,Aflac050825,PR05082025,051925AP,WELLS8_9_5-19-25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49440-227		UTILITY SYSTEM MAINT	\$214.65	5040611	Sewer & Water Locates
E 602-49490-227		UTILITY SYSTEM MAINT	\$214.65	5040611	Sewer & Water Locates
		Total	\$429.30		
72900	05/19/25	Grainger Inc.			
E 602-49490-227		UTILITY SYSTEM MAINT	\$22.30	9478511810	Pressure Switch
		Total	\$22.30		
72901	05/19/25	GREATER MN COMMUNICATIONS			
E 101-42401-201		OFFICE SUPPLIES	\$290.00	32923	Correction Notices
		Total	\$290.00		
72902	05/19/25	H & R CONST. CO			
E 101-43121-224		STREET MAINTENANCE	\$1,208.29	23145	Guardrail
		Total	\$1,208.29		
72903	05/19/25	HAWKINS INC			
E 601-49440-227		UTILITY SYSTEM MAINT	\$130.00	6986802	Cylinders
		Total	\$130.00		
72904	05/19/25	HENNEPIN COUNTY INFO TECH DEPT			
E 401-43126-560		EQUIP AND FURNISHIN	\$349.56	1000245799	Radio Lease
E 401-42110-560		EQUIP AND FURNISHIN	\$2,602.87	1000245854	radio lease - PD
		Total	\$2,952.43		
72905	05/19/25	Int'l Union of Oper. Engineers			
G 101-2360		PAYROLL CLEARING UN	\$315.00	May 2025	* Union dues
		Total	\$315.00		
72906	05/19/25	INTERSTATE TESTING LLC			
E 601-49440-227		UTILITY SYSTEM MAINT	\$1,520.00		RPZ Testing
		Total	\$1,520.00		
72907	05/19/25	ITRON INC.			
E 601-49440-227		UTILITY SYSTEM MAINT	\$6,246.55	706842	Software, Hardware and Itron Mobile
		Total	\$6,246.55		
72908	05/19/25	JRS ADVANCED RECYCLERS			
E 671-43230-241		RECYCLING DAY EXPEN	\$1,400.00	115434	Appliances for Recycling Day
		Total	\$1,400.00		
72909	05/19/25	LAMAR COMPANIES			
E 101-43121-224		STREET MAINTENANCE	\$800.00	117001411	Digital Poster
		Total	\$800.00		
72910	05/19/25	LAW ENFORCEMENT TARGETS, INC			
E 101-42110-431		TRAIN/MTG/EXP & SUPP	\$95.16	0617234-IN	Training Targets
		Total	\$95.16		
72911	05/19/25	LEGEND COMPANIES			
E 101-42110-401		BLDG/STRUCT MAINTEN	\$411.00	125399	Computer Access Troubleshoot

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Batch: MetLife050125,Petty Cash 4-30-25,Medsurety050125,050525 PSN,Aflac050825,PR05082025,051925AP,WELLS8_9_5-19-25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$411.00		
72912	05/19/25	LELS			
G 101-2360		PAYROLL CLEARING UN	\$949.00	May 2025	PD Union Dues (13x\$73.00)
G 101-2360		PAYROLL CLEARING UN	\$129.32	May 2025	CSO Union Dues (2x\$64.66)
Total			\$1,078.32		
72913	05/19/25	LEXISNEXIS RISK DATA MNGMT INC			
E 101-42110-307		PROFESSIONAL SERVIC	\$208.50	1100133407	Contract Fee
Total			\$208.50		
72914	05/19/25	LOFFLER			
E 101-41940-321		TELEPHONE	\$1,691.65	4987190	Telephone Monthly Bill
E 401-42110-560		EQUIP AND FURNISHIN	\$1,226.80	5005377	PD Computer
E 101-41940-321		TELEPHONE	\$1,465.13	5014171	Telephone Monthly Bill
E 101-41320-410		COMPUTER SERVICES/	\$2,553.12	5015103	General Support
E 101-42110-410		COMPUTER SERVICES/	\$3,647.32	5015103	General Support
E 101-43121-410		COMPUTER SERVICES/	\$547.10	5015103	General Support
E 601-49440-410		COMPUTER SERVICES/	\$1,185.38	5015103	General Support
E 602-49490-410		COMPUTER SERVICES/	\$1,185.37	5015103	General Support
E 101-41320-410		COMPUTER SERVICES/	\$97.50	5015897	Template
E 401-42110-560		EQUIP AND FURNISHIN	\$279.00	CW236231	SDWAN Project
Total			\$13,878.37		
72915	05/19/25	Martin McAllister			
E 101-42110-307		PROFESSIONAL SERVIC	\$650.00	16823	Assessment
Total			\$650.00		
72916	05/19/25	Media Com			
E 673-49600-307		PROFESSIONAL SERVIC	\$454.90		Internet
Total			\$454.90		
72917	05/19/25	MET COUNCIL			
G 602-2395		SAC CLEARING	\$31,981.95	April 2025	* Monthly SAC
Total			\$31,981.95		
72918	05/19/25	Metropolitan Council WW Servic			
E 602-49490-438		EXPENSE MWCC	\$39,678.03	0001187301	* Monthly Sewer
Total			\$39,678.03		
72919	05/19/25	MID COUNTY			
E 101-42110-212		MOTOR FUELS AND LUB	\$1,178.53	81939	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	\$924.37	81969	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	\$738.81	82032	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	\$680.65	82072	Squad Fuel
E 101-42110-212		MOTOR FUELS AND LUB	\$789.68	82128	Squad Fuel
E 601-49440-212		MOTOR FUELS AND LUB	\$237.09	82199	Dyed Diesel Fuel
E 602-49490-212		MOTOR FUELS AND LUB	\$237.09	82199	Dyed Diesel Fuel
E 101-43121-212		MOTOR FUELS AND LUB	\$592.72	82199	Dyed Diesel Fuel
E 101-43125-212		MOTOR FUELS AND LUB	\$118.54	82199	Dyed Diesel Fuel

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$5,497.48		
72920	05/19/25	MMUA			
E 101-43121-433		DUES & SUBSRIPT & TR	\$2,175.00	66234	Tree Training
E 601-49440-433		DUES & SUBSRIPT & TR	\$1,087.50	66234	Tree Training
E 602-49490-433		DUES & SUBSRIPT & TR	\$1,087.50	66234	Tree Training
Total			\$4,350.00		
72921	05/19/25	MN CHILD SUPPORT PAYMENT CENTE			
G 101-2380		PAYROLL CLEARING LIF	\$955.00		Child Support
Total			\$955.00		
72922	05/19/25	MOUND TRUE VALUE HARDWARE			
E 601-49440-227		UTILITY SYSTEM MAINT	\$139.38	196840	N WTP Chemical Parts
E 101-42110-440		APPRECIATION EVENTS	\$7.77	196859	Poster
E 101-42110-240		SMALL TOOLS AND MIN	\$17.99	197019	Chargers
E 101-43121-221		EQUIPMENT PARTS, TIR	\$10.99	197117	Clamp
E 101-42110-401		BLDG/STRUCT MAINTEN	\$19.16	197119	PD Gun Case/Storage
E 651-49590-224		STREET MAINTENANCE	\$39.99	197211	Cable
E 601-49440-227		UTILITY SYSTEM MAINT	\$50.66	197239	Water testing to MDH
Total			\$285.94		
72923	05/19/25	NCPERS MINNESOTA - 632400			
G 101-2380		PAYROLL CLEARING LIF	\$224.00	63240062025	*PERA life Ins Employer Paid
Total			\$224.00		
72924	05/19/25	OPG3 INC			
E 101-41320-410		COMPUTER SERVICES/	\$930.00	8804	Laserfische Renewal/Cloud
E 601-49440-410		COMPUTER SERVICES/	\$775.00	8804	Laserfische Renewal/Cloud
E 101-41910-433		DUES & SUBSRIPT & TR	\$775.00	8804	Laserfische Renewal/Cloud
E 602-49490-410		COMPUTER SERVICES/	\$775.00	8804	Laserfische Renewal/Cloud
Total			\$3,255.00		
72925	05/19/25	PEABODY, MARK AND KATHRYN			
R 101-400-34109		MISC FEES	\$20.00		Refund Bus Tour
Total			\$20.00		
72926	05/19/25	PLUNKETTS			
E 601-49440-401		BLDG/STRUCT MAINTEN	\$140.61	9132585	Pest Control
Total			\$140.61		
72927	05/19/25	PREMIUM WATERS, INC			
E 101-41940-211		CLEANING & MAINT SUP	\$80.11	605123-04-25	Water
Total			\$80.11		
72928	05/19/25	RANDYS LANDSCAPE PLUS			
E 101-43121-224		STREET MAINTENANCE	\$1,035.00	9985	Black Dirt
Total			\$1,035.00		
72929	05/19/25	SEBOLD HEATING AND COOLING			
E 101-41940-401		BLDG/STRUCT MAINTEN	\$695.00	6505	Spring Service on Cooling Units

CITY OF MINNETRISTA

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Batch: MetLife050125,Petty Cash 4-30-25,Medsurety050125,050525 PSN,Aflac050825,PR05082025,051925AP,WELLS8_9_5-19-25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$695.00		
72930	05/19/25	Stericycle, Inc.			
E 101-41320-307		PROFESSIONAL SERVIC	\$177.92	8010656031	Shredding Services
Total			\$177.92		
72931	05/19/25	Star Tribune			
E 101-43121-201		OFFICE SUPPLIES	\$141.34	7633734	Paper Subscription
Total			\$141.34		
72932	05/19/25	STREICHER'S			
E 401-42110-560		EQUIP AND FURNISHIN	\$945.00	I1758062	Gun Light Rail Mount
E 101-42110-417		UNIFORMS	\$195.98	I1759715	Uniforms
E 101-42110-417		UNIFORMS	\$13.99	I1759716	Badge holder
Total			\$1,154.97		
72933	05/19/25	SUN LIFE FINANCIAL			
G 101-2340		PAYROLL CLEARING HE	\$1,022.51	June 2025	LTD
G 101-2340		PAYROLL CLEARING HE	\$835.62	June 2025	STD
Total			\$1,858.13		
72934	05/19/25	TASC			
E 101-41320-437		MISCELLANEOUS EXPE	\$38.00	IN3440207	Tasc Admin Fees
E 101-42110-437		MISCELLANEOUS EXPE	\$30.04	IN3440207	Tasc Admin Fees
Total			\$68.04		
72935	05/19/25	The Standard			
G 101-2380		PAYROLL CLEARING LIF	\$1,650.75	June 2025	* Life Insurance
Total			\$1,650.75		
72936	05/19/25	Toll Gas & Welding Supply			
E 101-43121-215		SHOP MATERIALS	\$224.17	0010607622	Throttle and Wheel
E 101-43121-215		SHOP MATERIALS	\$25.48	0040211697	Cylinders
Total			\$249.65		
72937	05/19/25	TRAFFIC LOGIX CORPORATION			
E 101-42110-404		VEHICLE & EQUIP MAIN	\$475.00	SIN31232	Speed Detection Device
Total			\$475.00		
72938	05/19/25	US BANK CORPORATE SYSTEMS			
E 101-42110-434		POLICE TRAINING	(\$598.00)		Koch Class Credits
E 101-42110-431		TRAIN/MTG/EXP & SUPP	\$685.02		Conference Lodging Squires and Ciummings
E 101-42110-201		OFFICE SUPPLIES	\$47.99		Drawer File Cabinet
E 101-42110-201		OFFICE SUPPLIES	\$37.99		Monitor stand
E 101-42110-433		DUES & SUBSRIPT & TR	\$129.00		Amazon Prime Business Annual License
E 101-49020-437		MISCELLANEOUS EXPE	\$96.62		Flowers
E 101-42110-417		UNIFORMS	\$60.98		Mask
E 101-42110-433		DUES & SUBSRIPT & TR	\$60.00		MN Crime Prevention Assn Dues
E 101-42110-433		DUES & SUBSRIPT & TR	\$90.00		Cummings -Post Dues
E 101-42110-201		OFFICE SUPPLIES	\$46.99		Paper
E 101-42110-434		POLICE TRAINING	\$150.00		Regional Response Course (3)

CITY OF MINNETRISTA

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Batch: MetLife050125,Petty Cash 4-30-25,Medsurety050125,050525 PSN,Aflac050825,PR05082025,051925AP,WELLS8_9_5-19-25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-49020-437		MISCELLANEOUS EXPE	\$65.40		Flowers
E 101-41110-433		DUES & SUBSCRIPT & TR	\$85.96		Council Meeting Food
E 101-41110-433		DUES & SUBSCRIPT & TR	\$75.06		Council Meeting Food
E 101-41110-440		APPRECIATION EVENTS	\$916.21		State of the City-Location Fee
E 671-43230-241		RECYCLING DAY EXPEN	\$189.85		Food For Recycling Day
E 671-43230-307		PROFESSIONAL SERVIC	\$234.32		Organics Bags
E 601-49440-227		UTILITY SYSTEM MAINT	\$376.30		Meter Ends
E 101-41320-433		DUES & SUBSCRIPT & TR	\$349.00		Grimm-MNCPA CPE Course
E 101-41320-433		DUES & SUBSCRIPT & TR	\$320.00		Grimm-CPE Courses -12 Credits
E 101-43121-221		EQUIPMENT PARTS, TIR	\$304.66		Dust Abatement Equip Parts
		Total	\$3,723.35		
72939	05/19/25	WASTE MANAGEMENT OF WI-MN			
E 671-43230-384		REFUSE REMOVAL	\$20,369.60	8083183-159	* Recycling
E 671-43230-384		REFUSE REMOVAL	\$91.58	9269523-228	Organics
		Total	\$20,461.18		
72940	05/19/25	WRIGHT HENNEPIN ELECTRIC			
E 101-43160-381		ELECTRIC UTILITIES	\$9.72	150-1699-167	Street Light
		Total	\$9.72		
72941	05/19/25	XCEL ENERGY			
E 101-41940-381		ELECTRIC UTILITIES	\$1,117.44	51-6565407-3	Electricity-City Hall
E 101-43121-381		ELECTRIC UTILITIES	\$370.22	51-6565407-3	Electricity-PW
E 101-43121-381		ELECTRIC UTILITIES	\$127.47	51-6565407-3	Electricity-PW
E 101-43160-381		ELECTRIC UTILITIES	\$101.96	51-6565407-3	Electricity-Signal Sunnyfield
E 101-43160-381		ELECTRIC UTILITIES	\$45.49	51-6565407-3	Electricity-Signal
E 101-45202-401		BLDG/STRUCT MAINTEN	\$12.93	51-6565407-3	Electricity-Hunters Trail
E 602-49490-381		ELECTRIC UTILITIES	\$2,216.47	51-6565409-5	Electricity-Lift Stations
		Total	\$3,991.98		
1003299 e	04/30/25	Petty Cash			
G 101-1020		PETTY CASH	\$760.00	04/30/2025	RECYCLING DAY
		Total	\$760.00		
1003300 e	05/02/25	MEDSURETY, LLC			
E 101-41320-437		MISCELLANEOUS EXPE	\$30.00	40868	Cobra Administration
		Total	\$30.00		
1003301 e	05/05/25	METLIFE			
E 101-41320-131		HEALTH & LIFE INS - E C	\$263.07		Dental Insurance
E 101-42401-131		HEALTH & LIFE INS - E C	\$45.32		Dental Insurance
E 101-41910-131		HEALTH & LIFE INS - E C	\$175.38		Dental Insurance
E 101-43121-131		HEALTH & LIFE INS - E C	\$317.55		Dental Insurance
E 101-43125-131		HEALTH & LIFE INS - E C	\$75.06		Dental Insurance
E 101-45202-131		HEALTH & LIFE INS - E C	\$40.42		Dental Insurance
E 101-42110-131		HEALTH & LIFE INS - E C	\$919.08		Dental Insurance
E 601-49440-131		HEALTH & LIFE INS - E C	\$116.76		Dental Insurance
E 602-49490-131		HEALTH & LIFE INS - E C	\$106.77		Dental Insurance
E 651-49590-131		HEALTH & LIFE INS - E C	\$38.83		Dental Insurance

CITY OF MINNETRISTA

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***Check Detail Register©**

Batch: MetLife050125,Petty Cash 4-30-25,Medsurety050125,050525 PSN,Aflac050825,PR05082025,051925AP,WELLS8_9_5-19-25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$2,098.24		
1003302 e	05/06/25	PSN			
E 601-49440-307		PROFESSIONAL SERVIC	\$972.11	5/5/2025	MONTHLY ONLINE PAYMENT FEES APRIL 2025
E 602-49490-307		PROFESSIONAL SERVIC	\$972.11	5/5/2025	MONTHLY ONLINE PAYMENT FEES APRIL 2025
E 651-49590-307		PROFESSIONAL SERVIC	\$648.07	5/5/2025	MONTHLY ONLINE PAYMENT FEES APRIL 2025
E 671-43230-307		PROFESSIONAL SERVIC	\$648.08	5/5/2025	MONTHLY ONLINE PAYMENT FEES APRIL 2025
Total			\$3,240.37		
1003303 e	05/12/25	Internal Revenue Service			
G 101-2300		PAYROLL CLEARING FE	\$15,834.30		* PR - Fed w/h
G 101-2320		PAYROLL CLEARING FIC	\$16,724.94		* PR - SS/Medicare w/h
Total			\$32,559.24		
1003304 e	05/12/25	MINNESOTA DEPT. OF REV.			
G 101-2310		PAYROLL CLEARING ST	\$7,502.55		* State w/h
Total			\$7,502.55		
1003305 e	05/12/25	Public Employees Retirement			
G 101-2330		PAYROLL CLEARING PE	\$31,643.03		* Pera w/h
Total			\$31,643.03		
1003306 e	05/12/25	ICMA			
G 101-2370		PAYROLL CLEARING DE	\$290.00		* Roth IRA Contributions
G 101-2370		PAYROLL CLEARING DE	\$100.00		* Roth IRA Contributions
Total			\$390.00		
1003307 e	05/12/25	HCSP			
G 101-2370		PAYROLL CLEARING DE	\$250.00		* HCSP Retirement
Total			\$250.00		
1003308 e	05/12/25	EDWARD JONES			
G 101-2370		PAYROLL CLEARING DE	\$3,401.48		* Deferred Comp w/h
Total			\$3,401.48		
1003309 e	05/12/25	Optum			
G 101-2347		HSA CLEARING ACCT	\$5,982.93		HSA Employer and Employee Cont
Total			\$5,982.93		
1003310 e	05/12/25	AFLAC			
G 101-2348		AFLAC INS	\$48.46	703761	* Supplemental Insurance
Total			\$48.46		
1003311 e	05/13/25	TRAUT Companies			
E 601-43241-530		IMPROVEMENTS	\$102,970.50	5/19/25	MINNETRISTA WELLS 8 & 9 Application #4
Total			\$102,970.50		
1010			\$488,749.90		

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***Check Detail Register©**

Batch: MetLife050125,Petty Cash 4-30-25,Medsurety050125,050525 PSN,Aflac050825,PR05082025,051925AP,WELLS8_9_5-19-25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary**1010 1ST BK OF THE LAKES**

101 GENERAL FUND	\$187,583.84
401 CAPITAL IMPROVEMENT PROGRAM	\$5,403.23
406 ROAD MAINTENANCE FUND	\$223.60
601 WATER FUND	\$164,802.18
602 SEWER FUND	\$104,456.63
651 STORM WATER MGMT FUND	\$726.89
671 RECYCLING FUND	\$25,098.63
673 CABLE	\$454.90
	\$488,749.90



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: Resolution Approving 5 Year 4-month Contract with Waste Management of MN for Recycling Services for September 1, 2025 until December 31, 2030

Prepared By: Brian Grimm, Finance Director

Meeting Date: May 19, 2025

Item:

The current recycling contract expires with Waste Management in August of this year. Staff has worked with the vendor to come back with a contract that would extend our recycling services contract through 2030. The rate is scheduled to stay the same as it is now for recycling pickup (\$5.79 a month per property) through 2026. For year 2027-2030 the average annual rate increase in the contract is about 4.3-4.5% for the remainder of the term (through December 31, 2030). As referenced in Exhibit B of the attached contract.

One of the items that was added to the current contract was language to get out of the organics drop site portion of our contract if organics rules/mandates from the County change during the term. With a 30-day written notice to Waste Management, the City can get out of this portion with no penalty at any time.

This contract would go into effect as of September 1, 2025. The resolution adopting the contract and contract are attached subsequently to this memo.

Recommended City Council Action:

Motion to adopt a resolution approving an agreement with Waste Management of MN Inc for Recycling Services.

Does Recommended Action meet City Mission Statement? Yes ☒ No

Does Recommended Action meet City Goals/Priorities? Yes ☒ No

Explain: This agenda item is related to providing quality recycling services to City of Minnetrista residents

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION APPROVING RECYCLING SERVICES CONTRACT WITH WASTE MANAGEMENT OF MN FOR SEPTEMBER 1, 2025-DECEMBER 31, 2030

WHEREAS, the City of Minnetrista contracts for its recycling services with an outside vendor. The City of Minnetrista has an existing recycling agreement with Waste Management of Minnesota Inc that is scheduled to end on August 31, 2025 and;

WHEREAS, The City had negotiations with Waste Management to come to an agreement on a multi-year contract to continue to provide quality recycling services at a competitive rate for the City and;

WHEREAS, The City would like to enter into agreement with Waste Management of MN Inc for a period of five (5) years (4) months as accepted from September 1, 2025-December 31, 2030 and with the terms as presented in the attached agreement.

NOW THEREFORE BE IT RESOLVED, this recycling service agreement is hereby executed with Waste Management of Minnesota Inc with the terms and conditions of the agreement.

This resolution was adopted on the 19th Day of May 2025, by a vote of Ayes _____ and Nays _____.

ATTEST:

Mayor

City Clerk

MUNICIPAL RECYCLING AGREEMENT

This Municipal Recycling Agreement (the "Agreement") is entered into on _____, 2025 (the "Effective Date"), by and between Minnetrista, Minnesota, a municipal corporation created under the laws of the State of Minnesota ("City"), and **Waste Management of Minnesota, Inc.** ("WM"), a Minnesota corporation.

Recitals

- A. The City desires to provide its citizens with environmentally sound recyclable materials collection;
- B. WM and its affiliates have extensive experience in providing recyclable materials collection and processing; and
- C. The City has determined that it would be in the best interests of its citizens to contract with WM for the collection of its recyclable materials according to the terms and conditions contained herein.

Agreements

I. DEFINITIONS

- a. Recyclables or Recyclable Materials – are defined in Exhibit A. Title to Recyclable Materials shall transfer to WM upon collection in WM vehicles.
- b. Residential Unit – shall mean a dwelling within the corporate limits of the City. Apartment or condominium buildings with four (4) or more individual dwellings shall not be considered Residential Units and are, therefore, not covered by this Agreement.

II. TERM

The initial term of this Agreement shall be for five (5) years (4) months commencing on September 1, 2025, and ending on December 31, 2030.

III. SERVICES

- a. WM shall furnish the labor, equipment, licenses, permits, and other requirements necessary to provide Recyclable Materials collection to all Residents Units of the City, which currently consists of approximately ____ Residential Units (the "Service"). As part of the Service, WM shall:
 - i. Cart Supply. Each Residential Unit has already been provided a 64-gallon Cart for Recyclable Materials which was provided when the unit was added to the City. The Carts and equipment WM furnishes Residents and the City shall remain WM's property.
 - ii. Recyclable Materials Collection Frequency, Days and Times. WM shall provide recycling collection services to Residential Units on an every other week basis, subject to the terms and conditions in Exhibit A. The City and Residential Units shall ensure that only materials acceptable in accordance with Exhibit A are placed in the recycling containers. WM reserves the right to refuse recycling services where the materials are not properly segregated from waste or other non-recyclable material. WM reserves the right to change the service day with advance written notice to the City and Residents.
 - iii. Exclusions from the Service – Notwithstanding anything to the contrary herein, the Service shall not include nonhazardous solid waste, yard waste collection, bulk or white goods collection, construction or demolition waste collection, or Christmas tree collection. Services to commercial establishments are not covered by this Agreement.
 - iv. Disposal. WM shall deliver or arrange to deliver for processing of the Recyclables collected under this Agreement only at processing facilities that are permitted to accept such Recyclables.
 - v. Holiday Schedule. The following shall be designated holidays on which the Service shall not be provided: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the succeeding Friday, Christmas Eve, Christmas Day. If a designated holiday falls on a regularly scheduled Service day, the Service will be performed on the next weekday.
 - vi. Cart Replacement. WM shall replace at no charge to the City or the individual Residential Unit any Cart that becomes damaged or destroyed during the provision of the Service, or that becomes unusable because of ordinary wear and tear. However, if a Cart in the possession of a Residential Unit is lost, stolen, damaged, or destroyed through no fault of WM, the occupant of the Residential Unit shall be responsible to compensate WM the fair market value for the replacement of such Cart. The Residential Unit shall be billed separately for such replacement cost.
 - vii. Organics Drop Site. City is responsible for any contamination at the drop site. Contamination charged at \$11 per yard on small amounts, if load is rejected a rate of \$152 is charged. City may cancel the Organics drop site at any time during the contract, with 30 day written notice to Contractor without any penalty.
- b. Compliance with Laws. The Service shall be performed in accordance with all applicable statutes, laws, rules, regulations and ordinances
- c. Personnel and Equipment. The Service shall be performed by properly trained and licensed personnel in adequate numbers and with adequate vehicles and equipment to complete the Service in a safe and timely manner
- d. Complaints and Missed Pick-Ups. All complaints as to WM's provision of the Service, including alleged missed pick-ups, shall be given prompt and courteous attention. WM shall attempt to resolve all complaints promptly, and shall cure all missed pick-ups that are not the result of *force majeure* events within one (1) weekday, conditions permitting
- e. Anti-Discrimination. In performing the Service, WM shall not discriminate against any person on the basis of race, religion, sex, national origin, political affiliation, or physical and mental disability.
- f. Exclusive. The City grants the exclusive right to perform the Services set forth in this Agreement. The City agrees that it will not allow anyone other than WM to lease carts to residents or engage in the collection of residential Recyclables within the City

IV. **HOUSE COUNT AND ADJUSTMENTS**

The estimated house count at the commencement of the term hereunder shall be ____ Residential Units; however, the Parties shall verify this house count prior to the initial billing under this Agreement and shall adjust the house count on a semi-annual basis for billing purposes accordingly. Either Party may propose a prospective adjustment to the house count at any time during the term of this Agreement upon reasonable notice to the other Party, which adjustment shall be investigated jointly by the Parties to establish a new house count to apply thereafter. WM shall keep accurate route sheets and/or a Residential Unit database that shall be provided to City promptly upon its request.

V. **FEES AND PAYMENTS**

- a. Service Fee per Residential Unit. The fee per Residential Unit, per month for the Term, shall be as set forth in Exhibit B.
- b. The City will provide the Contractor with the number of Residential Units on a semi-annual basis.
- c. Invoices and Payment. WM will submit monthly invoices to the City and the City shall have thirty-five (35) days from the invoice date to remit payment in full. Payment by City shall be made by check or wire transfer or ACH debit. The maximum interest permitted by law shall be applied to balances due and unpaid after more than fifteen (15) days beyond the due date.
- d. Changes in Law. At such time during the term of this Agreement if an event or events occur which result in substantially higher collection or processing costs, or if there is a significant change in the commodity market, either party may, upon 60 days written notice to the other party, request a renegotiation of the Contractor's fees. In the event the parties are unable to reach an agreement on the fees, either party, at their option, may terminate this Agreement..

VI. **DEFAULT AND TERMINATION**

The failure of either Party to perform a material obligation under this Agreement shall be considered a breach of this Agreement, and the breaching Party shall be in default. In the event of default, the non-defaulting Party shall give written notice of the default, and the defaulting Party shall have: (i) ten (10) days from the receipt of the notice to cure any failure to pay money under this Agreement, or (ii) thirty (30) days from the receipt of the notice to cure any other default under this Agreement. If the defaulting Party fails to cure the breach within the allotted time, the non-defaulting Party may, at its option, immediately terminate the Agreement. In the event of a default, the defaulting Party agrees to pay all damages caused by said default, to include, without limitation reasonable attorneys' fees and costs associated with enforcement of this Agreement. Under no circumstances shall the Parties be liable for any consequential, indirect, punitive or special damages for any alleged default under this Agreement.

VII. **FORCE MAJEURE**

WM's performance of the Service may be suspended and its obligations hereunder excused during the pendency of a cause or causes beyond its reasonable control, such as by way of example and not limitation: acts of war, public enemy, civil disturbance, riot or disorder; epidemic or pandemic; acts of God such as landslide, lightning, earthquake, fire, storm, the impending approach of a storm, or flood; explosion; restraining orders, interference by civil or military authorities, strike, statute, ordinance, government order or ruling; or other similar causes. In the event of an occurrence of a *force majeure* event, WM shall notify the City immediately, in writing, describing the particulars of the circumstances preventing performance of the Service and its expected duration. Notice shall be provided after the effect of such occurrence has ceased.

VIII. **INDEMNIFICATION**

- a. To the fullest extent permitted by law, the City agrees to indemnify, defend, and hold WM harmless from and against all claims and actions, suits, debts, damages, liabilities and costs whatsoever, including but not limited to attorneys' fees and costs of defense, based upon or arising out of the City's breach of this Agreement, and based upon or arising out of any injuries (including death) to persons, or damage to property, to the extent caused in whole or in part by the negligent acts or omissions of the City, or any of its directors, officers, employees, agents, or subcontractors, in the performance of this Agreement.
- b. WM agrees to indemnify, defend, and hold the City harmless from and against all claims and actions, suits, debts, damages, liabilities and costs whatsoever, including but not limited to attorneys' fees and costs of defense, based upon or arising out of the breach of this Agreement, and based upon or arising out of any injuries (including death) to persons, or damage to property, to the extent caused in whole or in part by the negligent acts or omissions of WM, or any of its directors, officers, employees, agents, or subcontractors, in the performance of this Agreement.
- c. Notwithstanding any provisions to the contrary, WM shall not be responsible for any damage to pavement or curbing that is the result of ordinary wear and tear during the performance of the Service.
- d. The indemnification obligations of this section shall survive the termination or expiration of this Agreement for any reason.

IX. **INSURANCE**

WM shall maintain at its own cost and expense the following minimum limits of occurrence-based insurance during the term of this Agreement:

	Type	Amount
A.	Worker's Compensation	Statutory
B.	Employer's Liability	\$500,000
C.	Comprehensive General Liability	\$500,000 per occurrence \$1,000,000 aggregate
D.	Automobile Liability (owned and non-owned)	
	i. Bodily Injury	\$1,000,000 per occurrence
	ii. Property Damage Liability	\$500,000 per occurrence
E.	Excess/Umbrella	\$500,000 per occurrence

The City, its elected and appointed officials and employees, shall be included as additional insured parties under the CGL, Automobile and Excess/Umbrella coverages. Prior to commencement of the Service, WM shall deliver to City a certificate of insurance evidencing the required coverages. This certificate shall provide that any change restricting or reducing coverage, or the cancellation of any policies under which certificates are issued, shall not be valid unless at least 30 days' written notice of cancellation is provided.

X. MISCELLANEOUS PROVISIONS

- a. Independent Contractor. WM shall perform the Service as an independent contractor. WM, its officers, employees, agents, contractors or subcontractors, are not and shall not be considered employees, agents or servants of the City for any purpose whatsoever under this Agreement or otherwise. WM at all times shall have exclusive control of the performance of the Service. Nothing in this Agreement shall be construed to give the City any right or duty to supervise or control WM, its officers, employees, agents, contractors, or subcontractors, nor to determine the manner in which WM shall perform its obligations under the Agreement.
- b. Amendments. No amendment to this Agreement shall be made except upon the written consent of both Parties.
- c. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the Parties hereto with respect to the subject matter and supersedes any prior and contemporaneous agreements and understandings, express or implied.
- d. Waiver. A waiver by either Party of any breach of any provision hereof shall not be taken or held to be a waiver of any subsequent breach, whether similar or dissimilar, or as a waiver of any provision itself. No payment or acceptance of compensation for any period subsequent to any breach shall be deemed a waiver of any right or acceptance of defective performance.
- e. Severance. In the event that any provision of this Agreement is found by a court of competent jurisdiction to be void, invalid, or unenforceable, the balance of this Agreement shall remain in effect and binding on the Parties.
- f. Choice of Law. This Agreement shall be governed by the laws of the state where the services are being performed, without regard to choice of law rules.
- g. Assignment. Neither Party may assign its rights and obligations under this Agreement without the prior written consent of the other Party, except that WM may assign its rights and obligations under this Agreement to any WM affiliate without the City's consent. An assignment shall not relieve the assignee of any obligations under this Agreement.
- h. Notice. All notices required or permitted under this Agreement shall be in writing and shall be personally delivered, sent by certified mail, return receipt requested, or by overnight courier, with copies to counsel for the respective Parties.

IN WITNESS THEREOF, the parties have executed this Municipal Recycling Agreement as of the Effective Date indicated above.

Waste Management of Minnesota, Inc.

City of Minnetrista, Minnesota

Signature:

Signature:

Printed
Name:

Printed
Name:

Title:

Title:

EXHIBIT A
SINGLE STREAM SPECIFICATIONS

Section 4, Item f)

RECYCLABLES must be dry, loose (not bagged), unshredded, empty, and include ONLY the following:

Aluminum cans	Newspaper
PET bottles with the symbol #1 – with screw tops only	Mail
HDPE plastic bottles with the symbol #2 (milk, water bottles detergent, and shampoo bottles, etc.)	Uncoated paperboard (ex. cereal boxes; food and snack boxes)
PP plastic bottles and tubs with symbol # 5 - empty	Uncoated printing, writing and office paper
Steel and tin cans	Old corrugated containers/cardboard (uncoated)
Glass food and beverage containers* – brown, clear, or green	Magazines, glossy inserts and pamphlets

NON-RECYCLABLES include, but are not limited to the following:

Plastic bags and bagged materials (even if containing Recyclables)	Microwavable trays
Porcelain and ceramics	Mirrors, window or auto glass
Light bulbs	Coated cardboard
Soiled paper, including paper plates, cups and pizza boxes	Plastics not listed above including but not limited to those with symbols #3*, #4*, #6*, #7* and unnumbered plastics, including utensils
Expanded polystyrene	Coat hangers
Glass and metal cookware/bakeware	Household appliances and electronics,
Hoses, cords, wires	Yard waste, construction debris, and wood
Flexible plastic or film packaging and multi-laminated materials	Needles, syringes, IV bags or other medical supplies
Food waste and liquids, containers containing such items	Textiles, cloth, or any fabric (bedding, pillows, sheets, etc.)
Excluded Materials or containers which contained Excluded Materials	Napkins, paper towels, tissue, paper plates, and paper cups
Any paper Recyclable materials or pieces of paper Recyclables less than 4" in size in any dimension	Propane tanks, batteries
Cartons*	Aseptic Containers*

DELIVERY SPECIFICATIONS:

Material delivered by or on behalf of City may not contain Non-Recyclables or Excluded Materials. "Excluded Materials" means radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous or toxic substance or material, or regulated medical or hazardous waste as defined by, characterized or listed under applicable federal, state, or local laws or regulations, materials containing information (in hard copy or electronic format, or otherwise) which information is protected or regulated under any local, state or federal privacy or data security laws, including, but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended, or other regulations or ordinances or other materials that are deleterious or capable of causing material damage to any part of WM's property, its personnel or the public or materially impair the strength or the durability of WM's structures or equipment.

WM may reject in whole or in part, or may process, in its sole discretion, Recyclables not meeting the specifications, including wet materials, and City shall pay WM for all increased costs, losses and expenses incurred with respect to such non-conforming Recyclables including costs for handling, processing, transporting and/or disposing of such non-conforming Recyclable Materials which charges may include an amount for WM's operating or profit margin ("Cost"). Without limiting the foregoing, and City shall pay a contamination charge for additional handling, processing, transporting and/or disposing of Non-Recyclables, Excluded Materials, and/or all or part of non-conforming loads and additional charges may be assessed for bulky items such as appliances, concrete, furniture, mattresses, tires, electronics, pallets, yard waste, propane tanks, etc.

WM reserves the right upon notice to discontinue acceptance of any category of materials set forth above as a result of market conditions related to such materials and makes no representations as to the recyclability of the materials. Collected Recyclables for which no commercially reasonable market exists may be landfilled at City's Cost.

* Glass may not be accepted in all locations. Cartons, aseptic containers and other plastics may be allowed if approved in writing by WM.

V6 February 2019

Exhibit B

Monthly Recycling Rates per Residential Unit

Year during Term	Monthly Rate
September 1, 2025 through December 31, 2026	\$5.79
January 1, 2027 through December 31, 2027	\$6.05
January 1, 2028 through December 31, 2028	\$6.32
January 1, 2029 through December 31, 2029	\$6.61
January 1, 2030 through December 31, 2030	\$6.90

Recycle rates are for bi-weekly residential collection with WM supplied carts, transfer, and material processing.

Recycling terms and conditions are subject to Attachment A – “Single Stream Specifications”.

Organic Drop Site Rates

Size	Frequency	2025	2026	2027	2028	2029
2 yard	Weekly	\$ 91.65	\$ 95.77	\$ 100.08	\$ 104.59	\$ 109.29
2 yard	Bi-weekly	\$ 48.15	\$ 50.32	\$ 52.58	\$ 54.95	\$ 57.42
2 yard	Monthly	\$ 24.86	\$ 25.98	\$ 27.15	\$ 28.37	\$ 29.65
4 yard	Weekly	\$ 122.73	\$ 128.25	\$ 134.02	\$ 140.06	\$ 146.36
4 yard	Bi-weekly	\$ 66.80	\$ 69.81	\$ 72.95	\$ 76.23	\$ 79.66
4 yard	Monthly	\$ 32.62	\$ 34.09	\$ 35.62	\$ 37.22	\$ 38.90

Organic drop site rates. City is responsible for any contamination at the drop site. Contamination charged at \$11 per yard on small amounts, if load is rejected a rate of \$152 is charged.

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM



Subject: Award park trail overlay paving to Dunsmore Asphalt

Prepared By: Gary Peters, Public Work Director

Meeting Date: May 19, 2025

Issue:
The walking trails at Merz Marsh Park and Adler Nature Trail Park in the Turtle Creek neighborhood need an asphalt overlay.

Overview:
There are no records of any maintenance performed on the trails at Merz Marsh Park and Adler Nature Trail parks. Visual inspection shows that the trails were crack filled at one time since installation. The trails at Merz Marsh Park and Adler Nature Trail Park were constructed around 2003. Merz Marsh Park’s trial has a total length of approximately 300’ with a width of 9’. Adler Nature Trail’s winding walking trail is approximately 1000’ in length with a width of 9’ and is a direct connection to the Three Rivers Park regional trail. The attached maps show where the trails are located, and the white lines show what will be overlayed. Public works staff will complete all the prep work for the overlay. This will consist of removing tree roots protruding through the existing asphalt, replacing deteriorated asphalt areas, removing/replacing bad areas of base, leveling areas as needed, and milling transition areas. This prep work is time consuming, thus making it an expensive part of the project for contractors. Doing this work in-house will save money.

Fiscal Impact:
Three local paving contractors were contacted and asked if they would like to quote this project. While all said yes, only two returned quotes. Those quotes are attached, and they are as follows:

Contractor	Merz Marsh Park	Adler Nature Trail Park	Total Cost
JBT Blacktopping	Lump Sum Quote		\$22,800.00
Dunsmore Asphalt Co	Lump Sum Quote		20,985.00
DMJ Asphalt			\$0.00
CIP Estimate	\$15,000.00	\$50,000.00	\$65,000.00

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

The contractor recommended for trail overlay paving of City parks is Dunsmore Asphalt Company at a price of \$20,985.00. Dunsmore Asphalt Company has not done work for the City in the past but has done work in the City of Eden Prairie and when staff inquired about their performance, we were told that they did an excellent job.

Funding for this trail overlay paving will be paid for out of the 404 Parks Dedication Fund.

Recommended City Council Action:

Motion to approve Res No. 51-25 awarding a contract with Dunsmore Asphalt Company for the overlay paving of the asphalt trails at Merz Marsh Park and Adler Nature Trail Park at a cost of \$20,985.00.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Merz Marsh Park Trail

Section 4, Item g)



1 in = 66 Ft

-  City Boundary
-  Address Labels
-  Parcels



Adler Nature Trail



- City Boundary
- Sewer Manholes
- Sewer Gravity Mains
- Address Labels
- Parcels

1 in = 100 Ft



November 13, 2024

Map Powered By

190

wsb

DUNSMORE ASPHALT COMPANY

3608 Heidelberg Ln.
St. Bonifacius, MN 55375

DanDunsmore
www.dunsmoreasphalt.com
Since 1988

Section 4, Item g)

PROPOSAL AND CONTRACT

PROPOSAL SUBMITTED TO: Gary Peters - Public Works Director DATE: 3-3-25
ADDRESS: 7701 County Rd 110 W JOB ADDRESS: _____
CITY/STATE/ZIP: Mingo, MN 55354
PHONE(S): 952-241-2532
ESTIMATORS NAME: Dan Dunsmore MAP: _____

PROPOSED SPECIFICATIONS: DUNSMORE ASPHALT COMPANY PROPOSES TO FURNISH ALL LABOR & MATERIAL NECESSARY TO COMPLETE THE FOLLOWING:

- ☐ 1. REMOVE & HAUL AWAY: ___ ASPHALT
___ SOD/DIRT ___ CONCRETE ___ OTHER
- ☐ 2. NEW EXCAVATION TO BE ___ INCHES BELOW FINISHED GRADE
- ☐ 3. INSTALL CRUSHED CLASS 5 AGGREGATE BASE AS NEEDED TO ESTABLISH A ___ INCH GRADED AND COMPACTED BED.
- ☒ 4. SWEEP AND CLEAN DRIVE, APPLY TACK OIL AS NEEDED. OVERLAY EXISTING DRIVE WITH ___ INCHES HOT ASPHALT
- ☐ 5. GRADE EXISTING BASE ADDING AS NEEDED, AND COMPACT.
- ☒ 6. PAVE WITH 2 1/2 INCHES OF HOT ASPHALT MIX MV3 OR MV4 COMPACTING TO A 2 1/2 FINISHED MAT.
- ☒ 7. OTHER tack to 3 Rivers Park about using trail

SITE PLAN AREA OR SEE ATTACHED

* Mertz Marsh Park
approx 300' x 9'

* Adler Natureview Park
approx 975' x 9'
11,475 sq feet

ALL OF THE WORK TO BE COMPLETED IN SUBSTANTIAL AND WORKMANLIKE MANNER FOR THE SUM OF:

Twenty Thousand Nine Eighty Five Dollars \$ 20,985
Payment to be made as follows:

_____% down _____% **DUE UPON COMPLETION.** Add 3.5% when credit card used.
Any unpaid balance will accrue interest at 1.5% per month, 18% annually.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Dunsmore Asphalt Company carries public liability and workman's compensation insurance.

Notice of lien: Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if such parties have no contractual relationship with the owner. Minnesota law permits the owner to withhold from his contractors so much for the contract price as may be necessary to meet the demands of all other lien claimants pay directly such liens and deduct the cost thereof from the contract price, or withhold amounts from his contractor until contractor furnishes to the owner of claim for mechanics lien signed by persons who furnished any labor or material of the improvement, and who provided the owner with timely notice. The owner hereby waives all further requirements of notice under Minnesota statute 514.011.

Your driveway carries a 2 year structural guarantee.

DATE

Signature of Owner
I AGREE TO THE TERMS ABOVE AND BACK

Dan Dunsmore
Signature of Contractor

NOTE: This proposal may be withdrawn by us if not accepted within 21 days.

DATE: 1/17/25

Gary Peters		
Three Rivers Park Trail & Merz Marsh Park Trail		
Street		
Minnetrista MN		
City	State	Zip
952-241-2532		
garypeters@ci.minnetrista.mn.us		
PHONE	FAX/E-MAIL	



Driveways Parking Lots Roadways Private Streets

PO BOX 26 SHAKOPEE, MN 55379
PHONE (952)496-3977 (952)445-5215

Work Instructions:

2" Overlay For Three Rivers Park Trail And Merz Marsh Park Trail. Approx. 1,300' x 8' for both trails.

Power sweep/clean

Apply tack coat for bonding overlay

Repair using hot mix asphalt for proper leveling

Install 2" of MN dot spec hot mix asphalt

Power roll for compaction

Note: This cost is based upon no trucks on the trails with that been said everything is going to be brought in by bobcats. If we can get a truck in then the cost will come down accordingly.

Cost is also based on square footage if the square footage changes the cost will change as well

We propose hereby to furnish material and labor complete in accordance with specifications for the sum:

dollars (\$)

NOTICE:

All materials guaranteed for one year. All work to be completed in a professional manner according to standard practices. Any alterations or deviations from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above estimate. No guarantee on grass, weeds, cracks or tire marks including straight-line cracking from frost.

It is mutually understood and agreed that, should you fail to pay us and this matter is placed with an outside agency for collection, collection fees, court costs, interest at the rate of (eighteen percent per annum) and all other court costs of collection in addition to the principal amount. Acceptance of proposal – The above price specifications and conditions are satisfactory and are hereby accepted.

TOTAL AMOUNT \$

DEPOSIT \$

BALANCE DUE \$

Contractor agrees to do the above work for the amount listed

Customer orders the above work as listed and agrees to pay for same upon completions

RESOLUTION NO. 51-25

**RESOLUTION AWARDED CONTRACT WITH DUNSMORE ASPHALT
COMPANY FOR THE OVERLAY PAVING OF ASPHALT TRAILS AT MERZ
MARSH PARK AND ADLER NATURE TRAIL PARK**

WHEREAS, The City of Minnetrista has a need to enter into an agreement for paving services for the overlay of trails at Merz Marsh Park and Adler Nature Trail Park;

WHEREAS, The City received the lowest quoted price from Dunsmore Asphalt Company of St. Bonifacius, MN for paving services for the overlay of trails at Merz Marsh Park and Adler Nature Trail Park from amongst the three vendors solicited, summary attached hereto.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that award a contract with Dunsmore Asphalt Company of St. Bonifacius, MN. is granted for paving services for the overlay of trails at Merz Marsh Park and Adler Nature Trail Park.

This resolution was adopted by the City Council of the City of Minnetrista on the 19th day of May 2025, by a vote of _____ Ayes and _____ Nays.

Mayor Lisa Whalen

ATTEST:

Ann Meyerhoff - City Clerk

CITY OF MINNETRISTA



CITY COUNCIL AGENDA ITEM

Subject: Approve manhole adjustment in easement at 5345 Cedar Point Rd

Prepared By: Gary Peters, Public Works Director

Meeting Date: May 19, 2025

Issue:

The residents at 5335 and 5345 Cedar Point Rd have requested that the sanitary sewer manhole (MH #395) located in easement between the properties be lowered (see attached map).

Background/History/:

On January 21 of this year, a data analyst from the Metropolitan Council Environmental Services contacted Public Works inquiring about increased sewer flow into their lift station located at the intersection of Tuxedo Rd and Wellesley Way. They asked if Public Works could go out and investigate if any I&I (Inflow & Infiltration) could be found. Staff went out to see if the source of the increased flow was from our system, and found two manholes on the sanitary sewer line behind the homes on Cedar Point Rd had been pushed up from the ice and were allowing lake water to enter the system. Minger Construction has a history of repairing manholes in similar situations, so they were contacted to come out and give the City a repair plan. The Public Works Director and the City Engineer looked at the option and instructed Minger to go ahead with the repairs. The repairs were completed in two days and the sewer system I&I was eliminated. The manhole located in the easement between 5335 and 5345 Cedar Point Rd was buried 18" under the surface when located before the repair. Someone had removed the riser rings years ago and buried this structure. The repair to this manhole was set to the high-water level mark. The resident at 5335 Cedar Point Rd is requesting that the manhole be lowered to match what was in place before the repair to keep the shoreline and beach open.

Overview:

Minger Construction was contacted for a repair plan and the submitted quote is attached. The Public Works Director and the City Engineer agree that Option Number 1 on the quote is the best option. This option has a cost of \$12,500.00. Once this repair is completed, Public Works staff will have Summit Infrastructure spray line the inside of these manhole to help strengthen and prevent any future I&I (quote attached). This spray lining comes with a 10-year warranty and has been used in other manholes in the City with great success. Public Works staff is requesting to award Minger Construction the repair/lowering on the manhole in the easement on Cedar Point Rd.

Fiscal Impact:

The cost of this manhole repair would be paid for out of the 602 Sanitary Sewer Maintenance Fund

Recommended City Council Action:

Motion to award Res No. 52-25 for Minger Construction to repair/lowering of the manhole in easement behind the homes at 5335 and 5345 Cedar Point Rd at a cost of \$12,500.00.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

**Minger Construction Co., Inc.**620 Corporate Drive
Jordan, MN 55352

PHONE: 952-368-9200

FAX: 952-368-9311

To: City of Minnetrista	Contact:
Address: Minnetrista, MN 55364	Phone: (952) 446-1660
	Fax: (952) 446-1311
Project Name: Minnetrista Lake Minnetonka Ice Emergency MH Adjust	Bid Number:
Project Location:	Bid Date:

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Saw Cut Cone And Install 72" Top Slab W/ Cast In Place Casting	1.00	LS	\$12,500.00	\$12,500.00
2	Remove Cone & Install Short Cone	1.00	LS	\$16,500.00	\$16,500.00

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____**Signature:** _____**Date of Acceptance:** _____**CONFIRMED:****Minger Construction Co., Inc.****Authorized Signature:** _____**Estimator:** _____



HIPERLINE
HIGH PERFORMANCE LINING

Section 4, Item h)

Manhole Quote

Customer Gary Peters
Minnetrista, Minnesota
garypeters@ci.minnetrista.mn.us
[612.799.8107](tel:612.799.8107)

Date 1/31/2025

PO No.

				Mobilization:	\$1,445.00
Manhole	Location	Depth (ft)	Description of Repair	Cost	
1	MH#293 @ 5295/5305 Edsall Rd	9.60	SpectraShield, Old Precast, Grout High leaks, Bench Rebuild, Hose Pull: 208ft	9,958.80	
2	MH#395, @ 5345 Cedar Pt. Rd.	6.80	SpectraShield, Old Precast, Grout High leaks, Hose Pull: 232ft	6,562.40	
3	5345 Cedar Pt Rd, west side of yard	7.50	SpectraShield, Old Precast, Grout Medium leaks, Hose Pull: 178ft	6,137.50	
4	5355/5365 Cedar Pt. Rd.	13.50	SpectraShield, Old Precast, Grout Medium leaks, Hose Pull: 168ft	9,763.50	
Total				\$33,867.20	

Notes:

- A site visit is agreed upon prior to mobilization if deemed necessary by HIPERLINE.
- Owner shall be responsible for providing a disposal site for all debris during the installation of the SpectraShield Liner System. This debris shall include, but not be limited to sand, chipped concrete, old linings, effluents, etc.
- Invoice(s) will be based upon field measurements and may increase or decrease the actual invoice/contract/purchase order amount accordingly.
- Our invoices are NET 30 DAYS, no retainage. A 1.5% interest charge per month for invoices over 30 days will apply.
- Sanitary sewer manholes include our industry leading 10 year warranty; storm sewer structures come with a standard 1 year warranty
- Removing manhole steps is part of the standard process unless noted otherwise
- If excessive grouting/leak-stopping is required (more than 5 gallons of grout or 20 tubes of grout), we will notify customer before proceeding. Additional grouting rates are \$395 per hour for the truck and crew, \$210 per gallon of grout, and \$38 per tube of grout

Customer Name & Date

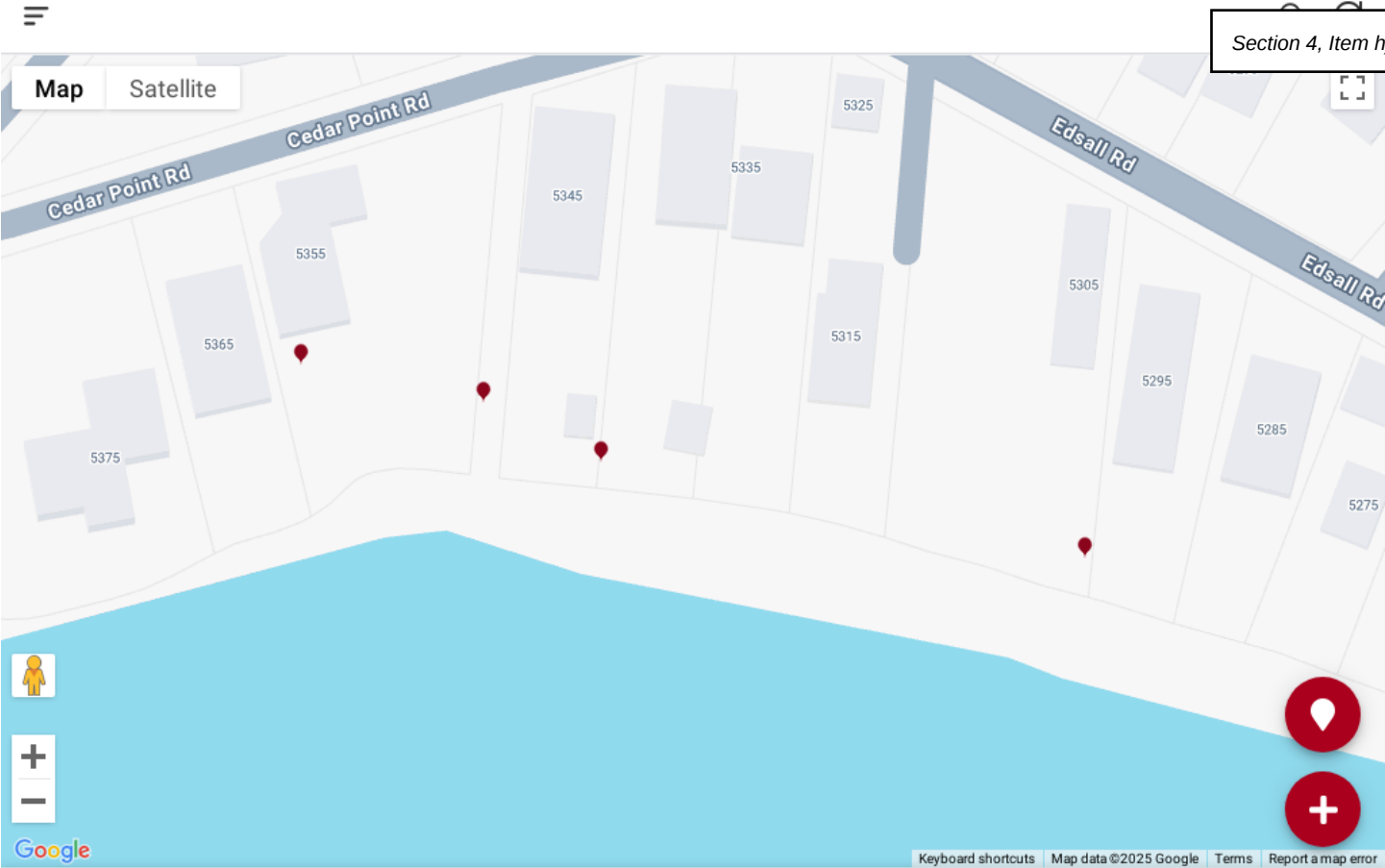
Customer Signature

Send Invoice To

Additional Notes: Hose pulls

Thanks for the Opportunity to Serve You!

HIPERLINE 15725 US HWY 12 SW Cokato, MN 55321 320.286.2471



Menu

ESTIMATE

Summit Infrastructure LLC

607 Debruin Rd

Combined Locks, WI 54113

creynolds@summitinfrastruct.com

+1 (920) 809-3737

www.SummitInfrastruct.com



to

City of Minnetrista

attn: Gary Peters

7701 County Road 110W

Minnetrista, MN 55364

Estimate details

Estimate no.: 1083

Estimate date: 08/29/2024

Project Name: Manhole Rehab

Project Location: Cnty Rd 1100W and
Orchard Cove

#	Product or service	Description	Amount
1.	Manhole Rehab (Tri-layer)	MH# 669	\$1,360.00
2.	Manhole Rehab (Tri-layer)	MH# 671	\$2,040.00
3.	Manhole Rehab (Tri-layer)	MH# 27-7	\$2,040.00
4.	Manhole Rehab (Tri-layer)	MH# 27-6	\$1,700.00
5.	Manhole Rehab (Tri-layer)	MH# 27-5	\$3,060.00
6.	Mobilization		\$905.00
Total			\$11,105.00

Note to customer

Includes:

Prep of manholes

Inject grouting to stop leaks

Application of three layer system

Clean up and removal of debris

10-year warranty on labor and materials

Includes one mobilization to complete five manholes

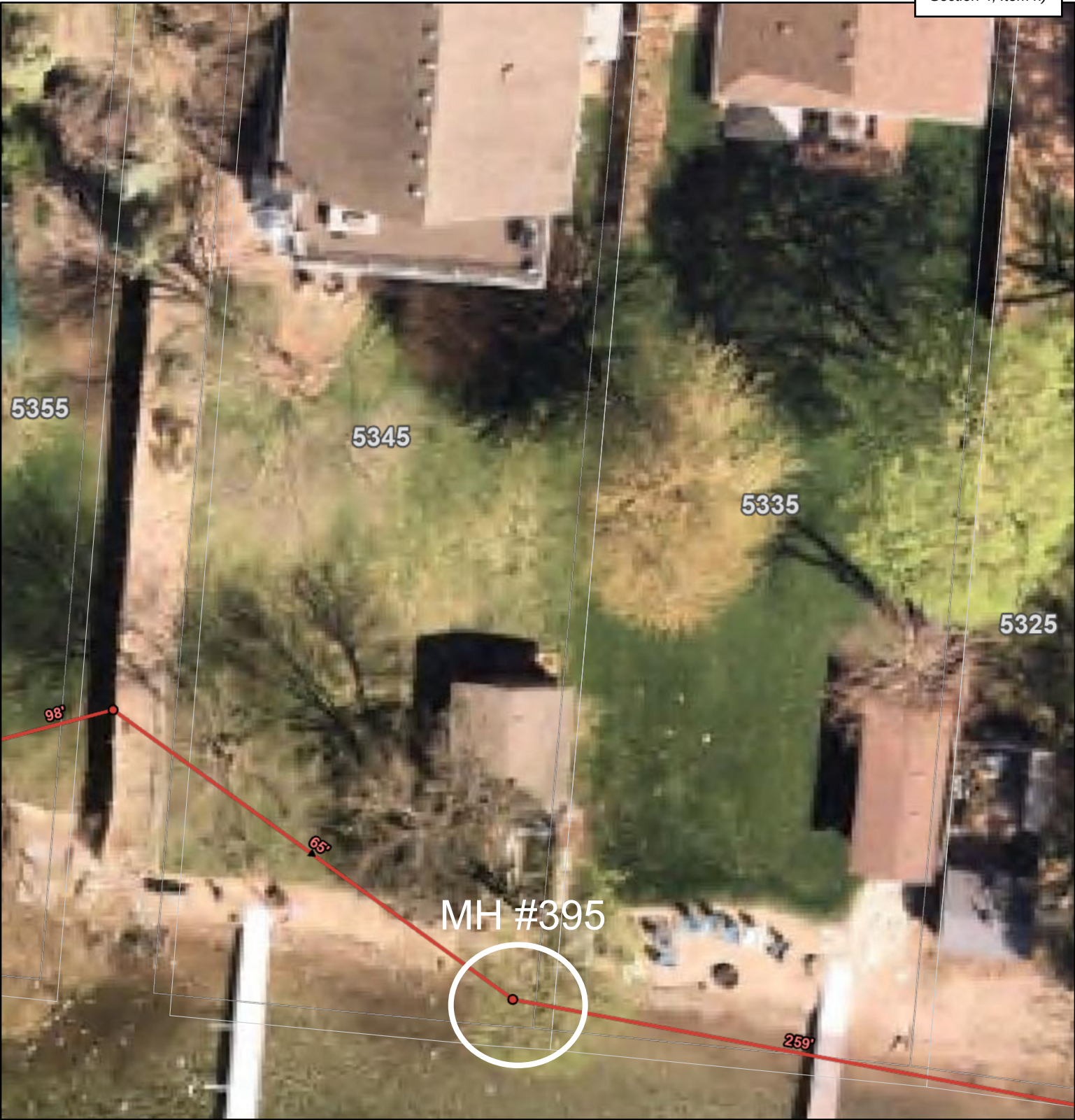
Water supply and debris dumping location (if needed) to be
provided by the city

Accepted date 10/16/2024

Accepted by CR

Island I&I MH Repair

Section 4, Item h)



1 in = 25 Ft

- City Boundary
- Sewer Manholes
- Sewer Gravity Mains
- Address Labels
- Parcels



N

May 8, 2019

Map Power

wsb

199





Cut Cone Section
Down

Install 72" Top Slab
w/ cast in place
casting

2/6/25 4:39:34 PM CST

RESOLUTION NO. 52-25
CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA

**A RESOLUTION APPROVING MINGER CONSTRUCTION FOR THE
REPAIR/LOWERING OF THE MANHOLE IN THE SANITARY SEWER
EASEMENT ON CEDAR POINT RD.**

WHEREAS, The City needs to repair/low of the manhole in easement behind the homes at 5335 and 5345 Cedar Point Rd;

WHEREAS, The City received a quotation from Minger Construction of Chanhassen, MN for the repair/lowering of the manhole in the sanitary sewer easement behind the homes at 5335 and 5345 Cedar Point Rd at a cost of \$12,500.00;

NOW THEREFORE, BE IT RESOLVED by the City Council of Minnetrista that they award the repair/lowering of the manhole in the sanitary sewer easement behind the homes at 5335 and 5345 Cedar Point Rd to Minger Construction of Chanhassen, MN at a cost of \$12,500.00.

This resolution was adopted by the City Council of the City of Minnetrista on the 19th day of May, 2025, by a vote of _____Ayes and _____Nays.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk

CITY OF MINNETRISTA**REQUEST FOR CITY COUNCIL
ACTION/DISCUSSION**

Subject: Accept bid and quotes and award contracts for the 2025 Pavement Maintenance Project – City Project No. 03-25

Prepared By: Alyson Fauske, PE (MN), City Engineer

Meeting Date: May 19, 2025

Attachments: Maps, Letters of Recommendation, Resolutions

Issue:

Accept bid and quotes and award contracts to complete work as proposed in the quote packages for the 2025 Pavement Maintenance Project – City Project No. 03-25.

Background/Discussion:

The 2025 Pavement Maintenance Project, City Project 03-25, was initiated by the City Council at the March 17, 2025 regular City Council meeting when the City Council approved Task Order 9 for design and construction services associated with the 2025 Pavement Maintenance Project, City Project 03-25. The project consists of:

- Crack fill and application of reclamite on approximately 7.6 miles of streets throughout the city,
- Crack fill and application of reclamite on the trails within Linden Park and Lisle Park, and
- Fog seal of Astilbe Court.

On April 7, 2025 the City Council approved the plans and specifications and authorized distribution of a quote package for the crack fill/fog seal portion of the project and to advertise for bids for the reclamite portion of the project. The reclamite portion was bid because the estimated cost exceeded \$175,000.

The quote package was sent to three contractors and two quotes were received. One bid was received for the reclamite portion of the project. A summary is as follows (bold indicates low bid):

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

	Crack Fill & Fog Seal	Reclamite
Allied Blacktop Company	\$33,354.30	-
Corrective Asphalt Materials LLC	-	\$159,723.76
Fahrner Asphalt Sealers LLC	\$48,685.70	-
Engineer's Estimate	\$42,137.00	\$200,908.00

The total estimated project cost including 5% contingency and indirect costs is \$242,745.96.

Conclusion:

Staff recommends the Council:

1. Accept the quotes for the crack fill and fog seal portion of the project,
2. Accept the bid for the reclamite portion of the project,
3. Award the crack fill and fog seal portion of the project to Allied Blacktop Company in the amount of \$33,354.30,
4. Award the Reclamite portion of the project to Corrective Asphalt Materials LLC in the amount of \$159,723.76, and
5. Authorize expenditure of funds to complete the improvements as described.

Fiscal Impact:

The project will be funded by the Road Maintenance Fund.

Recommended City Council Action: Staff recommends Council:

1. Approve Resolution 53-25, accepting the quotes for the crack fill and fog seal portion of the 2025 Pavement Maintenance Project, City Project 03-25 and awarding the contract to Allied Blacktop Company.
2. Approve Resolution 54-25, accepting the bid for the reclamite portion of the 2025 Pavement Maintenance Project, City Project 03-25 and awarding the contract to Corrective Asphalt Materials LLC.

Does Recommended Action meet City Mission Statement?

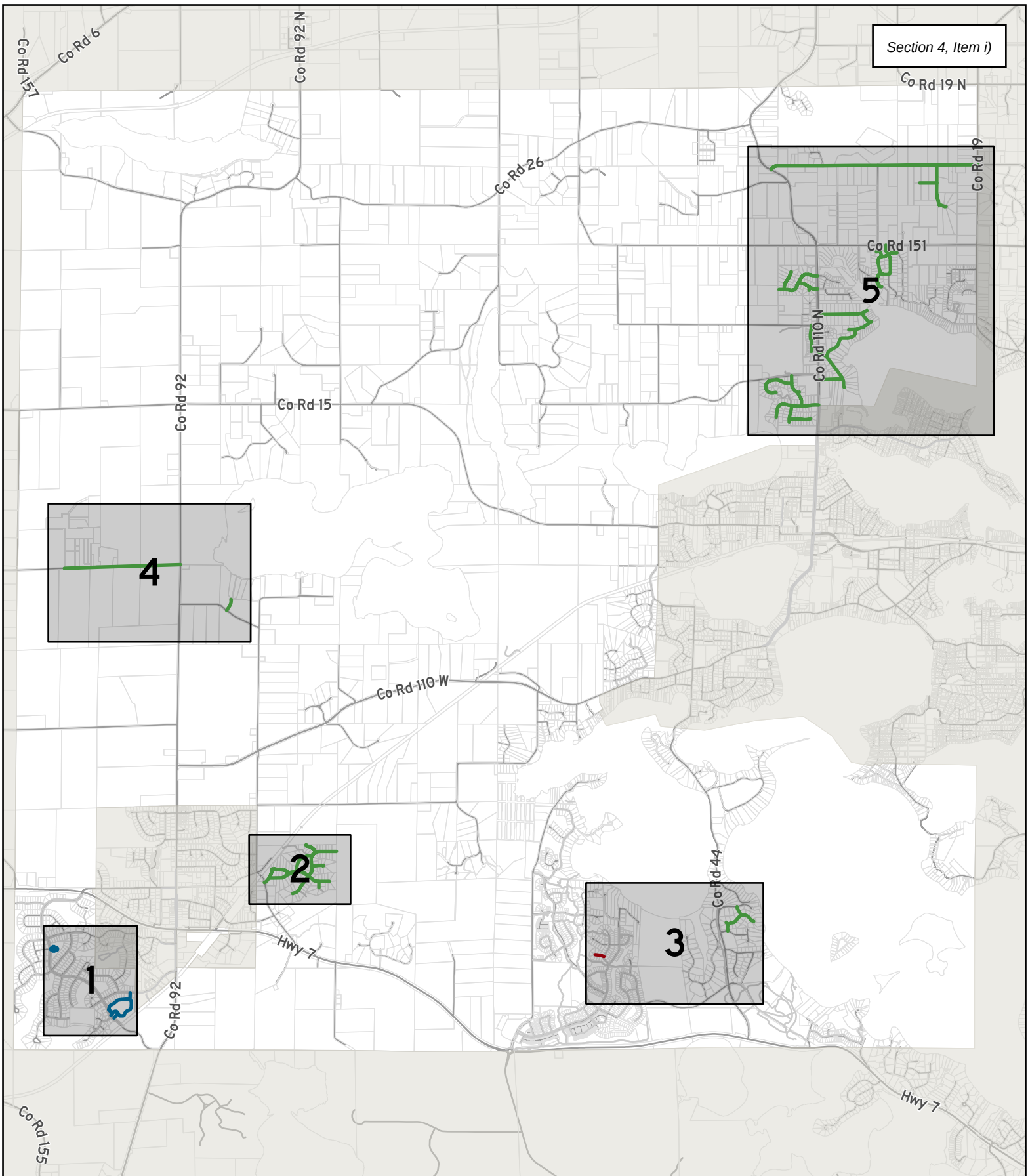
☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities?

☒ Yes ☐ No

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.



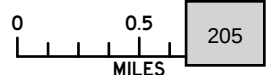
7701 COUNTY ROAD 110 WEST
MINNETRISTA, MN 55364

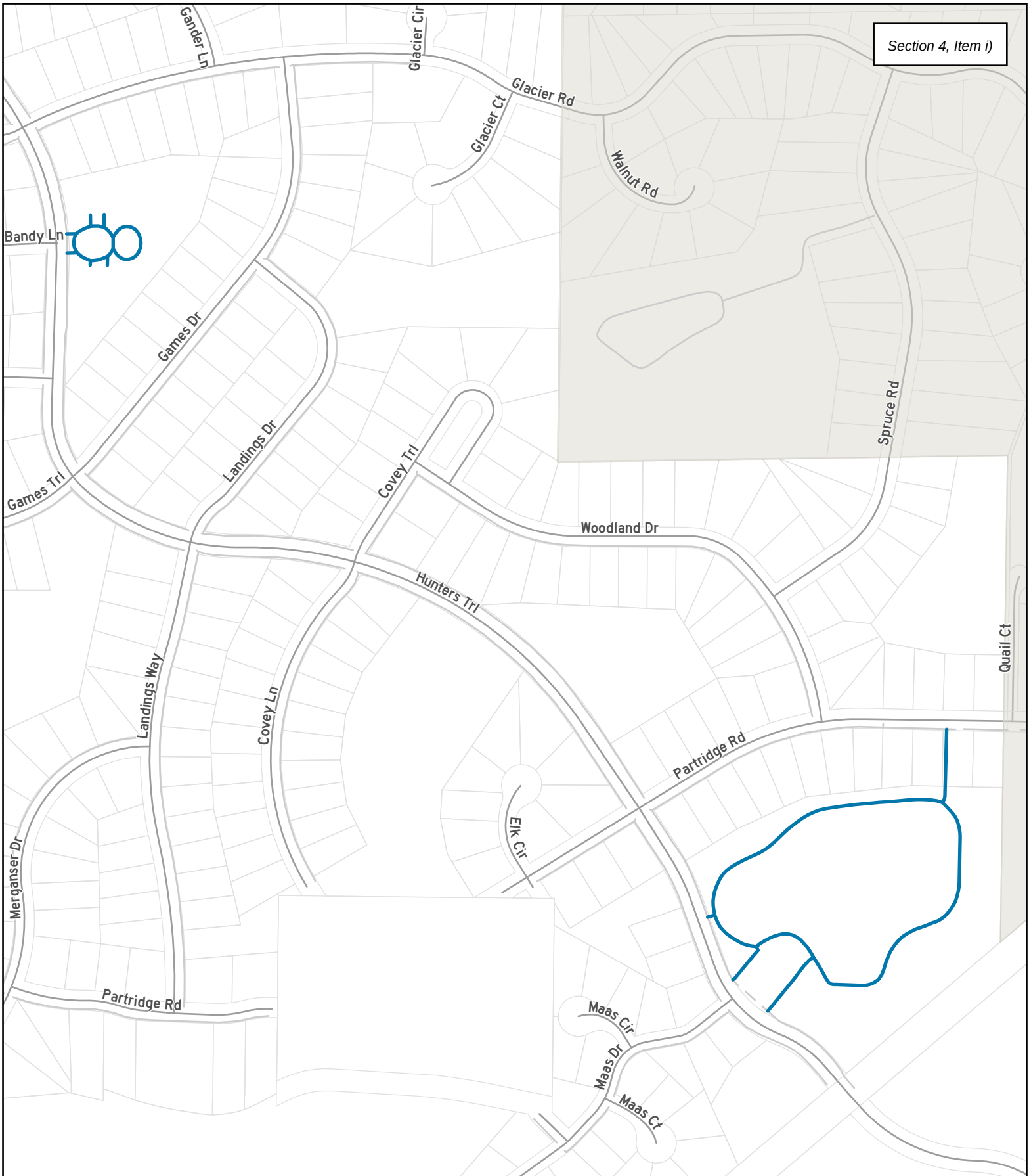
2025 PAVEMENT MAINTENANCE

CRACK FILL (CF) | RECLAMITE (REC) | FOG SEAL (FS)

OVERVIEW

- ROAD FS
- ROAD CF/REC
- TRAIL CF/REC





7701 COUNTY ROAD 110 WEST
MINNETRISTA, MN 55364

1

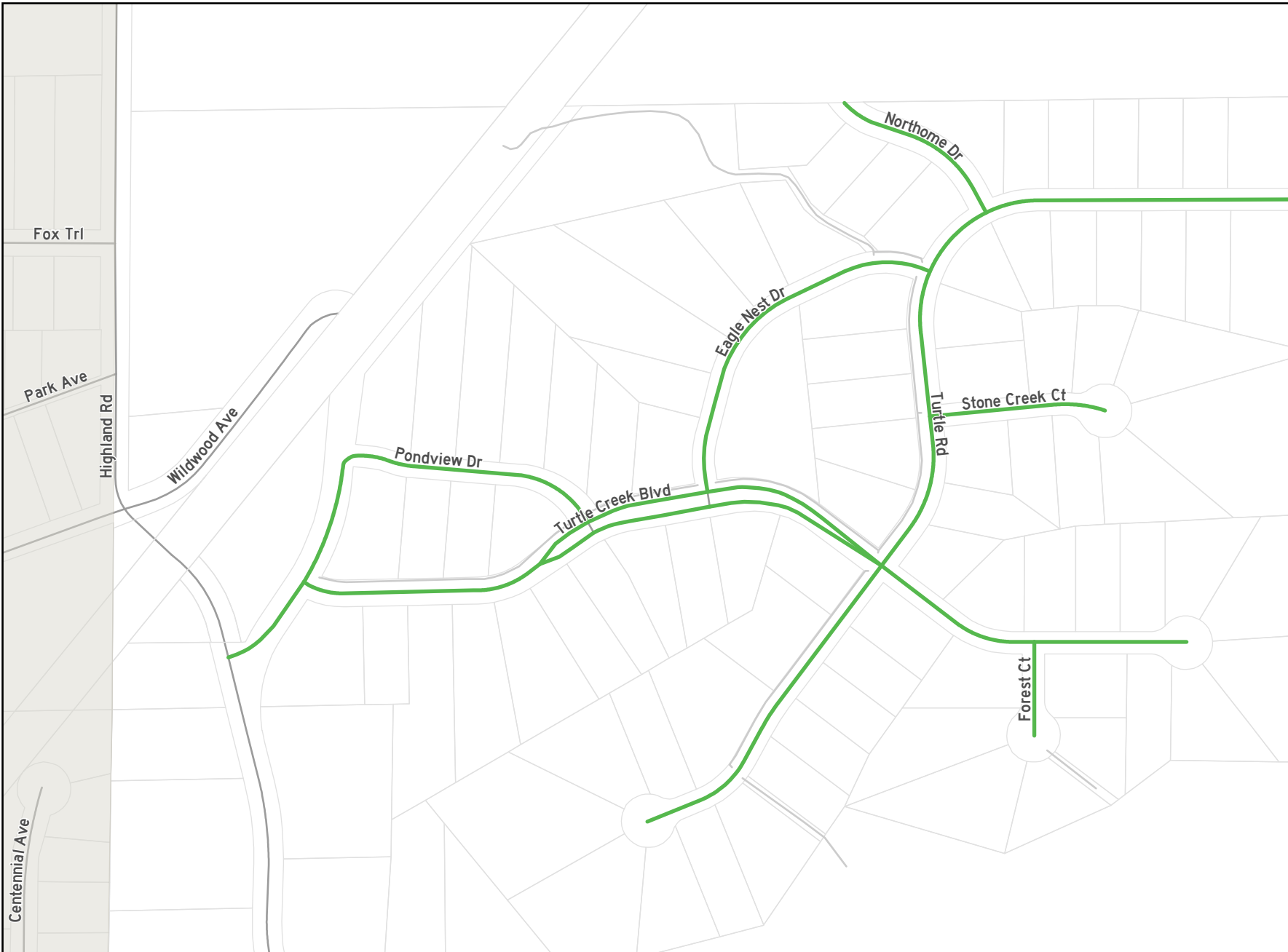
2025 PAVEMENT MAINTENANCE

CRACK FILL (CF) | RECLAMITE (REC)

LISLE PARK & LINDEN PARK

- ROAD FS
- ROAD CF/REC
- TRAIL CF/REC





7701 COUNTY ROAD 110 WEST
MINNETRISTA, MN 55364

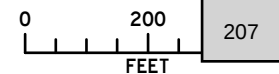
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2025 PAVEMENT MAINTENANCE

CRACK FILL (CF) | RECLAMITE (REC) | FOG SEAL (FS)

TURTLE CREEK

- ROAD FS
- ROAD CF/REC
- TRAIL CF/REC





Section 4, Item i)



7701 COUNTY ROAD 110 WEST
MINNETRISTA, MN 55364

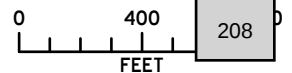
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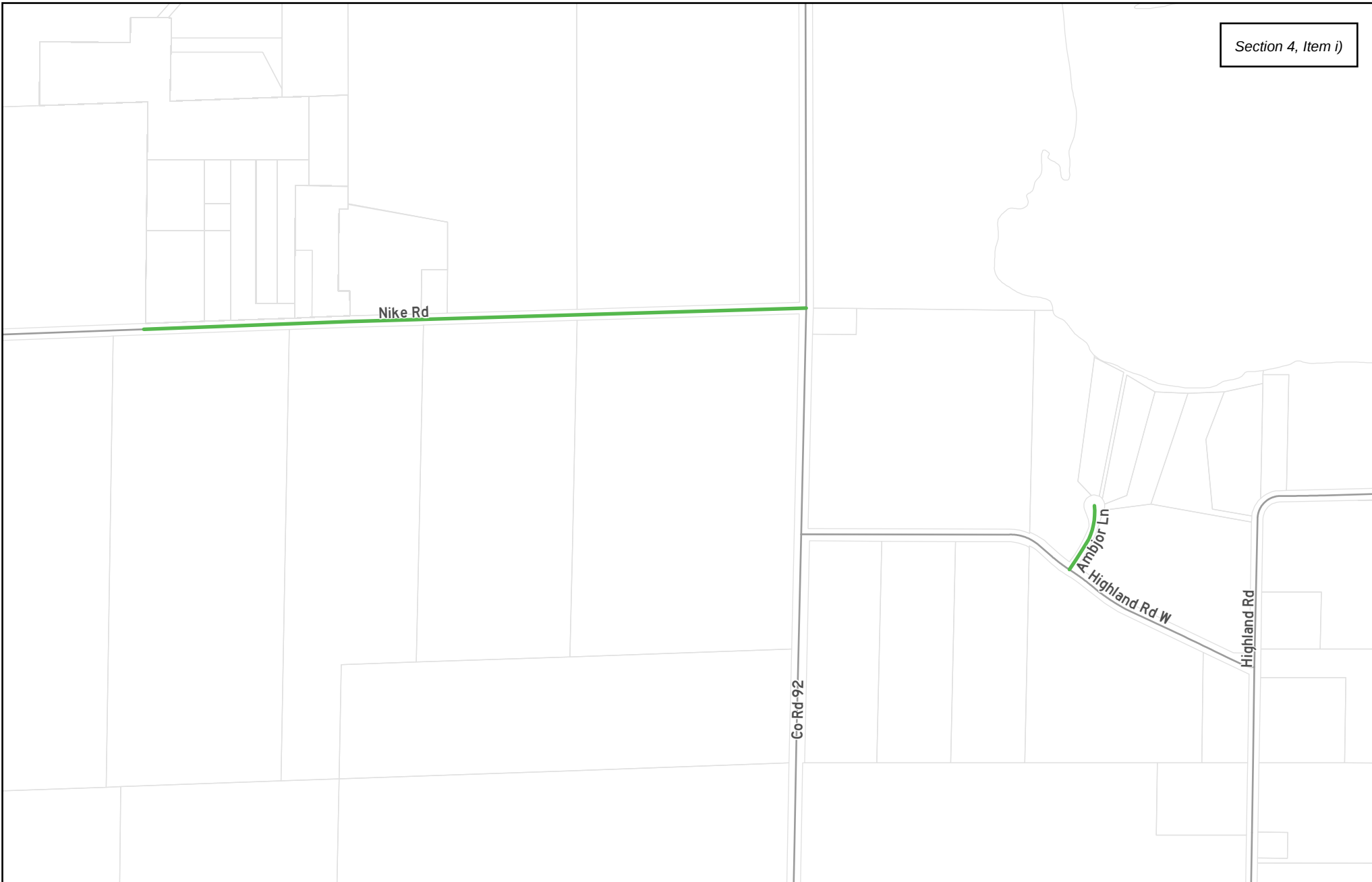
2025 PAVEMENT MAINTENANCE

CRACK FILL (CF) | RECLAMITE (REC) | FOG SEAL (FS)

HERMITAGE SHORES & ASTILBE CT

- ROAD FS
- ROAD CF/REC
- TRAIL CF/REC





7701 COUNTY ROAD 110 WEST
MINNETRISTA, MN 55364

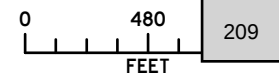
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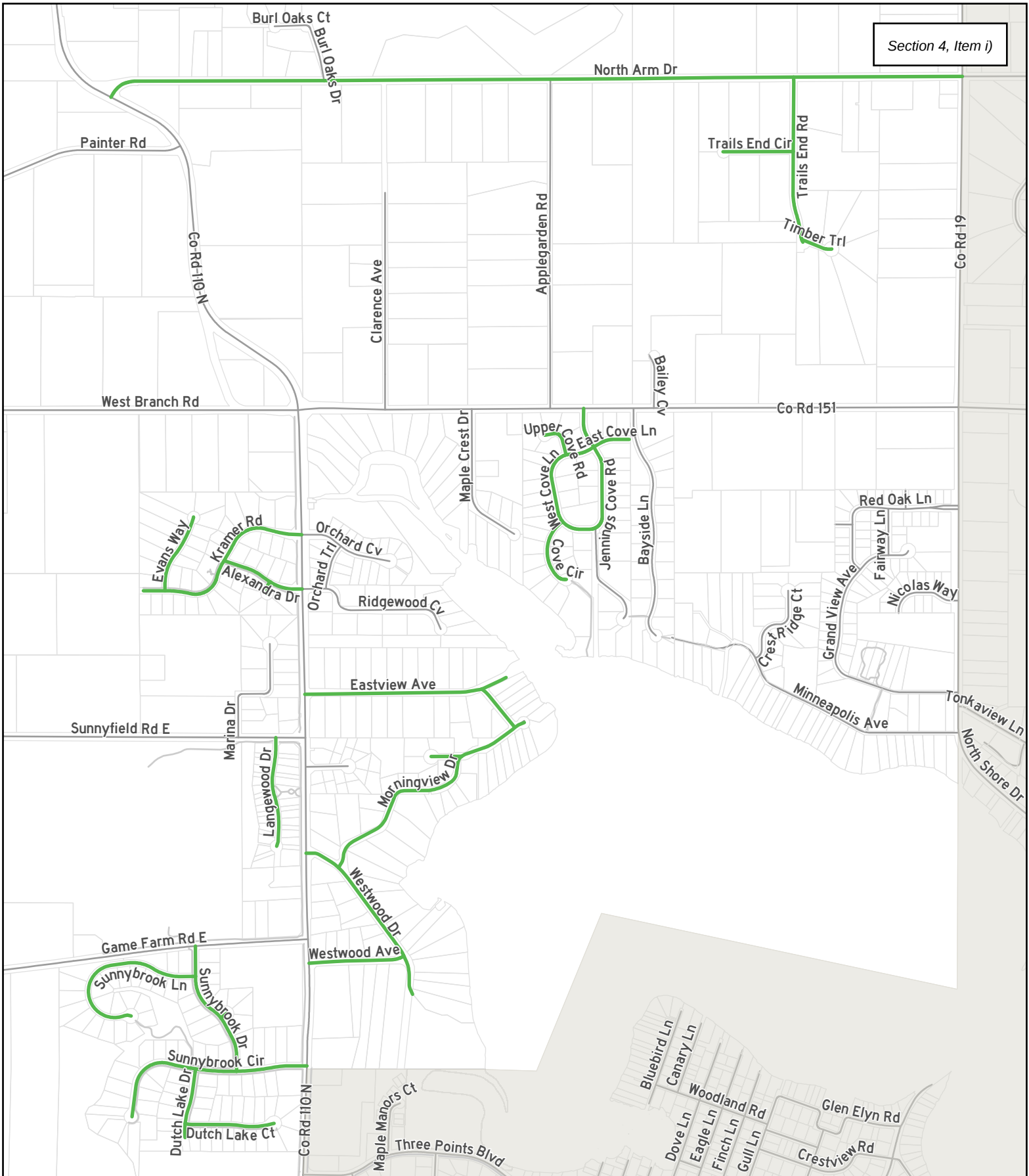
2025 PAVEMENT MAINTENANCE

CRACK FILL (CF) | RECLAMITE (REC)

NIKE RD & AMBJOR LN

- ROAD FS
- ROAD CF/REC
- TRAIL CF/REC





7701 COUNTY ROAD 110 WEST
MINNETRISTA, MN 55364

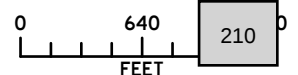
5

2025 PAVEMENT MAINTENANCE

CRACK FILL (CF) | RECLAMITE (REC)

COUNTY RD 110 N AREA

- ROAD FS
- ROAD CF/REC
- TRAIL CF/REC





May 14, 2025

Honorable Mayor and City Council
City of Minnetrista
7701 County Road 110 West
Minnetrista, MN 55364

Re: 2025 Pavement Maintenance Project – Fog Seal & Crack Fill
City Project No. 03-25
City of Minnetrista, MN
WSB Project No. 028526-000

Dear Mayor and Council Members:

Quotes were received for the above-referenced project on Wednesday, May 14, 2025. Two quotes were received. The quotes were checked for mathematical accuracy and tabulated and there are no errors made on the Bid Form. Please find attached the Quote Tabulation Summary indicating the low quote in the amount of \$33,354.30 as submitted by Allied Blacktop Company, Maple Grove, Minnesota. The Engineer's Estimate for the project was \$42,137.00.

We recommend that the City Council consider these quotes and award a contract for the grand total quote in the amount of \$33,354.30 to Allied Blacktop Company, based on the results of the quotes received.

If you have any questions, please contact me at 612.849.6157. Thank you.

Sincerely,
WSB

A handwritten signature in black ink that reads "Emily Brown". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Emily Brown, PE
Project Manager

Attachment

cc: Allied Blacktop Company
Alyson Fauske, WSB

srb



Quote Tabulation Summary

2025 Pavement Maintenance Project - Fog Seal & Crack Fill

City of Minnetrista Project No. 03-25

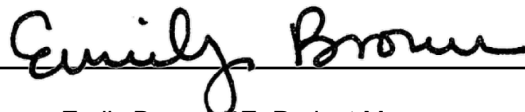
WSB Project No. 028526-000

Quotes Received: Wednesday, May 14, 2025, at 10:00 a.m. Local Time

 DENOTES CORRECTED FIGURE

Contractor		Bid Bond (5%)	Addendum Received	Grand Total Bid
1	Allied Blacktop Company	N/A	N/A	\$33,354.30
2	Fahrner Asphalt Sealers, LLC	N/A	N/A	\$48,685.70
Engineer's Opinion of Probable Cost				\$42,137.00

I hereby certify that this is a true and correct tabulation of the quotes as received on May 14, 2025.



Emily Brown, PE, Project Manager



May 14, 2025

Honorable Mayor and City Council
City of Minnetrista
7701 County Road 110 West
Minnetrista, MN 55364

Re: 2025 Pavement Maintenance Project – Reclamite
City Project No. 03-25
City of Minnetrista, MN
WSB Project No. 028526-000

Dear Mayor and Council Members:

Bids were received online for the above-referenced project on Wednesday, May 14, 2025, and were viewed and read aloud. One bid was received. Please find attached the Bid Tabulation Summary indicating Corrective Asphalt Materials, LLC, South Roxana, Illinois, as the low bidder with a grand total bid amount of \$159,723.76. The Engineer's Estimate for the project was \$200,908.00.

We recommend that the City Council consider these bids and award a contract for the grand total bid in the amount of \$159,723.76 to Corrective Asphalt Materials, LLC based on the results of the bids received.

If you have any questions, please contact me at 612.849.6157. Thank you.

Sincerely,
WSB

A handwritten signature in black ink that reads "Emily Brown". The signature is fluid and cursive, with the first name "Emily" and last name "Brown" clearly distinguishable.

Emily Brown, PE
Project Manager

Attachment

cc: Corrective Asphalt Materials, LLC
Alyson Fauske, WSB

srb



Bid Tabulation Summary

2025 Pavement Maintenance Project - Reclamite

City of Minnetrista Project No. 03-25

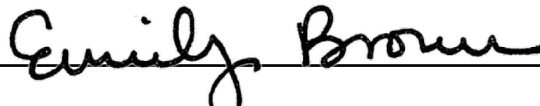
WSB Project No. 028526-000

Bids Received Online: Wednesday, May 14, 2025, at 10:00 a.m. Local Time

 DENOTES CORRECTED FIGURE

Contractor	Bid Bond (5%)	Addendum No. 1 Rec'd.	Grand Total Bid
1 Corrective Asphalt Materials, LLC	X	X	\$159,723.76
Engineer's Opinion of Probable Cost			\$200,908.00

I hereby certify that this is a true and correct tabulation of the bids as received on May 14, 2025.



Emily Brown, PE, Project Manager

CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA

**A RESOLUTION ACCEPTING QUOTES AND AWARDING CONTRACT FOR THE
2025 Pavement Maintenance Project – Crack Fill & Fog Seal, Part of
City Project No. 03-25**

WHEREAS, a quote package for this project has been prepared by WSB and submitted to three contractors, and

WHEREAS, the City received quotes from Allied Blacktop Company and Fahrner Asphalt Sealers, LLC., and

WHEREAS, the low quote received is from Allied Blacktop Company in the amount of \$33,354.30.

NOW, THEREFORE, IT BE RESOLVED, by the City Council of the City of Minnetrista, Minnesota, as follows:

1. The City has accepted the quote from Allied Blacktop Company for all work associated with the 2025 Pavement Maintenance Project –Crack Fill and Fog Seal, Part of City Project No. 03-25, in the amount of \$33,354.30.
2. The Mayor and Clerk are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Minnetrista.

This resolution was adopted by the City Council of the City of Minnetrista on the 19th day of May, 2025, by a vote of _____ Ayes and _____ Nays.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk

CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA

A RESOLUTION ACCEPTING QUOTES AND AWARDING CONTRACT FOR THE
2025 Pavement Maintenance Project – Reclamite
Part of City Project No. 03-25

WHEREAS, A bid package for this project has been prepared by WSB and advertised according to Minnesota State Statutes, and

WHEREAS, the City received one bid from Corrective Asphalt Materials, LLC, and

WHEREAS, the bid received from Corrective Asphalt Materials, LLC is in the amount of \$159,723.76.

NOW, THEREFORE, IT BE RESOLVED, by the City Council of the City of Minnetrista, Minnesota, as follows:

1. The City has accepted the bid from Corrective Asphalt Materials, LLC for all work associated with the 2025 Pavement Maintenance Project – Reclamite, Part of City Project No. 03-25, in the amount of \$159,723.76.
2. The Mayor and Clerk are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Minnetrista.

This resolution was adopted by the City Council of the City of Minnetrista on the 19th day of May, 2025, by a vote of _____ Ayes and _____ Nays.

Lisa Whalen, Mayor

ATTEST:

Ann Meyerhoff, City Clerk

(seal)

CITY OF MINNETRISTA

CITY COUNCIL AGENDA ITEM



Subject:	Ordinance No. 499 amending chapter 11 of city code related to farm animals
Prepared By:	Nickolas Olson, Senior City Planner David Abel, Community Development Director
Meeting Date:	May 19, 2025

Discussion: The City Council discussed residential backyard chickens at several work sessions. At the most recent work session the Council asked staff to bring back an ordinance allowing 3 hens on residential lots of at least one-half acre in size. Ordinance No. 499 is attached for this report for consideration.

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

ORDINANCE NO. 499

CITY OF MINNETRISTA
COUNTY OF HENNEPIN
STATE OF MINNESOTA

AN ORDINANCE AMENDING CHAPTER 11 OF CITY CODE RELATED TO FARM
ANIMALS

THE CITY OF MINNETRISTA HEREBY ORDAINS:

Section 1. The City Council of the City of Minnetrista hereby amends Chapter XI of the Minnetrista City Code by amending Section 1110.09 by adding Subdivision 3 as follows:

Section 1110.09. – Farm Animals

Subd. 3. Exception. An exception shall be made to this subsection for up to 3 hens (no roosters) on a residential lot of at least one-half acre provided the hens are kept in a fully enclosed, fully contained, rodent-free environment.

Section 2. This ordinance shall take effect following its adoption and publication.

Adopted Date: _____, 2025.

Attest:

Lisa Whalen
Mayor

Ann Meyerhoff
City Clerk