



CITY COUNCIL MEETING AGENDA

July 14, 2025 at 7:00 PM

7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

2) SPECIAL PRESENTATIONS

- a) Hennepin County Sheriff Dawanna Witt
- b) Recognition of Service to City of Minnetrista
- c) 2nd Quarter Financial Update 2025

3) PERSONS TO BE HEARD

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from June 16, 2025
- b) Approve City Council Regular Meeting Minutes from June 16, 2025
- c) Approve City Council Meeting Minutes from July 9, 2025
- d) Res. No. 63-25 Approve Claims
- e) Res. No. 64-25 Approving Setback Variance at 7610 County Road 15
- f) Res. No. 65-25 Approving Setback Variance at 5962 Hardscrabble Circle
- g) Res. No. 66-25 Authorizing Execution of a Pervious Pavement Agreement at 5804 Hardscrabble Circle
- h) Res. No. 67-25 Accept Resignation of Brett Hughes from Parks Commission and Promote Karrisa Gehring to Parks Commission

- i) Res. No. 68-25 Approve Purchase for Replacement of Street Department 2-ton Dump Truck

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

- a) Motion to Approve Purchase of the MILO Training System
- b) Security System Quote Package Approval
- c) Ordinance 500 Amending Section 200.01 of the City Code Regarding Regular and Special Meetings
- d) Motion to Approve the Amended City Calendar for 2025
- e) Approve Offer of Employment for Paula Bauman as Assistant City Administrator

7) ADMINISTRATIVE ITEMS

- a) Staff Reports
- b) Council Reports
 - i) Mayor Lisa Whalen – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate); Fire Partnership Committee
 - ii) Cathleen Reffkin – Acting Mayor; Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); St Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee; Fire Partnership Committee
 - iii) Claudia Lacy - Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating), Gillespie Center Advisory Council, Westonka Community Commerce Committee
 - iv) Peter Vickery – Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission
 - v) Brian Govern – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission, Westonka Community & Commerce

8) ADJOURNMENT

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.