



CITY COUNCIL MEETING AGENDA

December 08, 2025 at 6:30 PM

7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

2) SPECIAL PRESENTATIONS

- a) Public Comment on 2026 Budget - Overview and Presentation

3) PERSONS TO BE HEARD

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from November 17, 2025
- b) Approve City Council Regular Meeting Minutes from November 17, 2025
- c) Res. No. 103-25 Approve Claims
- d) Res. No. 104-25 Accepting Donations
- e) Res. No. 105-25 Approve 2025 Budgeted Transfers
- f) Res. No. 106-25 Approve Front Yard Setback Variance at 5995 Loring Drive
- g) Res. No. 107-25 Approve Lakeshore and Side Yard Setback Variances at 5415 Cedar Point Road
- h) Res. No. 108-25 Approve Guest Home Conditional Use Permit at 7655 County Road 15
- i) Res. No. 109-25 Accept Improvements and Authorize Final Payment for the drilling and development of new City Well #8 and Well #9
- j) Approve 2026 City Council Meeting Calendar

- k) Approve 2026 Personnel Policy effective January 1, 2026
- l) Approve Offer of Employment for Zachary Vidmar for the position of Police Officer
- m) Approve 2026 Pay Plan Adoption and Employee Placement
- n) Approve Paid Family Medical Leave Memos of Understanding with Various Union Groups Employed at the City of Minnetrista
- o) Approve Whale Tail Lake Alum Treatment Cost Share Agreement Amendment

5) PUBLIC HEARINGS

- a) 2026 Fee Schedule
 - i. Adopt Ordinance No. 503 Adopting 2026 Fee Schedule
 - ii. Res. No. 110-25 Approve Publication of Ordinance No. 503 by Title and Summary

6) BUSINESS ITEMS

- a) LMCD Applicant Approval to Two-Year Term and Remaining Term
- b) 2026 Budget Approvals
 - i. Res. No. 111-25 Adopt and Approve 2026 Tax Levy
 - ii. Res. No. 112-25 Adopt and Approve Budgets (General Fund, Special Revenue, Debt Service, CIP Funds and Enterprise)

7) ADMINISTRATIVE ITEMS

- a) Staff Reports
- b) Council Reports
 - i) Mayor Lisa Whalen – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate); Fire Partnership Committee
 - ii) Cathleen Reffkin – Acting Mayor; Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); St Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee; Fire Partnership Committee
 - iii) Claudia Lacy - Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating), Gillespie Center Advisory Council, Westonka Community Commerce Committee
 - iv) Peter Vickery – Economic Development Authority; Personnel Committee, Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission
 - v) Brian Govern – Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission, Westonka Community & Commerce

8) ADJOURNMENT

The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.