City Council Regular Meeting Agenda

Tuesday, May 12, 2026 at 6:00 PM
9103 E Frederick Ave.
www.youtube.com/@cityofmillwood

2026 Strategic Theme: "Our Future. Our Water."

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1. **CALL TO ORDER & ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MEETING AGENDA**
4. **LOCAL AGENCY REPORTS/PRESENTATIONS**
5. **OTHER PRESENTATIONS**
6. **PUBLIC COMMENTS CONCERNING ACTION ITEMS**

   In compliance with the requirements of the Washington State Open Public Meetings Act (OPMA) the City accepts public comments concerning agenda items proposed for final action by the City Council ("Action Items"). Written public comments are accepted up to 24 hours prior to this meeting by (1) USPS mail to: City of Millwood, 9103 E Frederick Avenue, Millwood, WA 99206; (2) electronic mail to comments@millwoodwa.us, or; (3) direct at City Hall. All received comments are distributed to the City Council, Mayor, and City Staff prior to this meeting for review and consideration before action.

7. **EXECUTIVE SESSION (if necessary)**
8. **ACTION ITEMS FOR FIRST READING**
   - **a.** STIP - Kyle Schiewe
   - **b.** Resolution 2025-08 Credit Card Policy
9. **ACTION ITEMS FOR CONSIDERATION**
   - **a.** Consent Agenda

     (1) City Council Regular Meeting Minutes, (2) March 2026 Check Register, (3) April 2026 Check Register (4) Treasurers Report March 2026, (5) Treasurers Report April 2026
   - **b.** FDR Bid Tab
   - **c.** HVAC Bid Tab - Kyle Schiewe
10. **REPORTS (no action)**
    - **a.** Treasurer - Acting Treasurer Aaron Hall
    - **b.** Clerk/Public Records and Code Enforcement – Bridget Gill
    - **c.** Facilities - Kyle Schiewe
    - **d.** Utilities - Matt Erdahl

e. Planning - Amanda Tainio - Upward 7 Consulting

f. Legal - Brian Werst - Witherspoon Brajcich McPhee, PLLC

g. Mayor – Shawna Beese

11. COUNCIL INFORMATION (no action or discussion)

12. PUBLIC REMARKS

Public Remarks are an opportunity for citizens to address the Council, either in-person or by submitting their remarks to remarks@millwoodwa.us. We ask that in-person speakers limit themselves to two minutes and follow the Citizen Participation Guidelines Policy as posted on the City of Millwood website www.millwoodwa.us/government#CityCouncil or available at City Hall prior to this meeting.

13. COUNCIL REMARKS

14. ANNOUNCEMENTS

15. SET NEXT MEETING - June 9, 2026 at 6:00pm

16. ADJOURNMENT

EXHIBIT A

SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN

202~~5~~6-203~~1~~2 Schedule of Projects

Funding Status	Year	Project Title	Begin/End	Work Description	Source of Funds	Total Length	Estimated Cost
~~Funded~~	~~2025~~	~~Argonne-Widening/ turn pockets~~	~~Frederick/ Liberty~~	~~Widen Argonne, create turn pockets - Construction phase~~	~~Street Fund /CMAC/SRTC/TIB~~	~~1,000 ft~~	~~$4,550,600~~
Funded	202~~5~~6	Argonne - Full Depth Restoration (Trent - Frederick)	Trent / Frederick	FDR between Trent and Frederick	Street Fund/TIB	1,400 ft	$1,~~483,400~~688,000
~~Funded~~	~~2025~~	~~Empire Traffic Calming~~	~~Argonne/ Butler~~	~~Speed Humps and Pavement Marking Revisions~~	~~Street Fund~~	~~N/A~~	~~$16,738~~
Unfunded	~~2026~~2027	Argonne - Grind and Overlay	Frederick /Liberty	Grind and Overlay	Street Fund/TIB	815 ft	$~~457,200~~480,000
Unfunded	202~~6~~7	Argonne - Grind and Overlay	Liberty / South Riverway	Grind and Overlay	Street Fund/TIB	570 ft	$~~335,700~~352,000
~~Unfunded~~	~~2026~~	~~Dalton Sidewalk Improvements~~	~~Sargent / Argonne~~	~~Sidewalk improvements on Dalton Ave~~	~~Street Fund/TIB~~	~~1,300 ft~~	~~$1,225,400~~
Unfunded	2027	Liberty - Chip Seal	Argonne/ Vista	Pavement prep and chip seal, fog seal. Traffic calming with lane width narrowing and bike lane addition	Street Fund/TIB	2,700 ft	TBD~~$83,300~~
Unfunded	2027	Marguerite	Grace to S. Riverway	Pavement prep and chip seal, fog seal	Street Fund/TIB		TBD
Unfunded	2027	Various city-wide traffic calming improvements	City-wide	Various city-wide traffic calming measures	City Funds	N/A	TBD
Unfunded	202~~7~~8	Euclid - Chip Seal	Argonne/ Vista	Pavement prep and chip seal, fog seal	Street Fund/TIB	2,800 ft	TBD~~$74,000~~
Unfunded	2028	Buckeye - ~~c~~Chip seal	Argonne/ Sargent	Pavement prep and chip seal, fog seal	Street Fund/TIB	1,300 ft	TBD~~$61,200~~
Unfunded	2029	Grace	Grace Intersection	Upgrade Grace Signal Equipment	City Funds	N/A	$~~246,000~~258,000
Unfunded	2029	Grace & Marguerite	Grace & Marguerite Intersection	Traffic calming: raised concrete intersection, removal of parking stalls, minor stormwater modifications	City Funds	N/A	$~~120,000~~126,000
Unfunded	2029	Trent & Argonne Lane Improvements	Trent & Argonne Intersection	Northbound left turn lane reconfiguration and removal of right turn only lane on Argonne north of Trent.			TBD

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Unfunded~~Unfunded~~	2029~~2029~~	Dalton Sidewalk Improvements~~Trent & Argonne Lane Improvements~~	Sargent / Argonne~~Trent & Argonne Intersection~~	Sidewalk improvements on Dalton Ave~~Northbound left-turn lane reconfiguration and removal of right turn only lane on Argonne north of Trent.~~	Street Fund/TIB~~City Funds~~	1,300 ft~~N/A~~	$1,225,400~~$160,000~~
	Total						$~~8,813,538~~XYZ

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EXHIBIT A

SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN

2026-2032 Schedule of Projects

Funding Status	Year	Project Title	Begin/End	Work Description	Source of Funds	Total Length	Estimated Cost
Funded	2026	Argonne - Full Depth Restoration (Trent - Frederick)	Trent / Frederick	FDR between Trent and Frederick	Street Fund/TIB	1,400 ft	$1,688,000
Unfunded	2027	Argonne - Grind and Overlay	Frederick /Liberty	Grind and Overlay	Street Fund/TIB	815 ft	$480,000
Unfunded	2027	Argonne - Grind and Overlay	Liberty / South Riverway	Grind and Overlay	Street Fund/TIB	570 ft	$352,000
Unfunded	2027	Liberty - Chip Seal	Argonne/ Vista	Pavement prep and chip seal, fog seal. Traffic calming with lane width narrowing and bike lane addition	Street Fund/TIB	2,700 ft	TBD
Unfunded	2027	Marguerite	Grace to S. Riverway	Pavement prep and chip seal, fog seal	Street Fund/TIB		TBD
Unfunded	2027	Various city-wide traffic calming improvements	City-wide	Various city-wide traffic calming measures	City Funds	N/A	TBD
Unfunded	2028	Euclid - Chip Seal	Argonne/ Vista	Pavement prep and chip seal, fog seal	Street Fund/TIB	2,800 ft	TBD
Unfunded	2028	Buckeye - Chip seal	Argonne/ Sargent	Pavement prep and chip seal, fog seal	Street Fund/TIB	1,300 ft	TBD
Unfunded	2029	Grace	Grace Intersection	Upgrade Grace Signal Equipment	City Funds	N/A	$258,000
Unfunded	2029	Grace & Marguerite	Grace & Marguerite Intersection	Traffic calming: raised concrete intersection, removal of parking stalls, minor stormwater modifications	City Funds	N/A	$126,000
Unfunded	2029	Trent & Argonne Lane Improvements	Trent & Argonne Intersection	Northbound left turn lane reconfiguration and removal of right turn only lane on Argonne north of Trent.			TBD
Unfunded	2029	Dalton Sidewalk Improvements	Sargent / Argonne	Sidewalk improvements on Dalton Ave	Street Fund/TIB	1,300 ft	$1,225,400
	Total						$XYZ

CITY OF MILLWOOD

City Council Regular Meeting Minutes

Tuesday, April 14, 2026 at 6:00 PM
9103 E Frederick Ave.
www.youtube.com/@cityofmillwood

2026 Strategic Theme: “Our Future. Our Water.”

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1. CALL TO ORDER & ROLL CALL

Mayor Beese called the Regular City Council Meeting to order at 6:05 pm. A quorum was present.

PRESENT

Mayor Shawna Beese
Council Member Shaun Culler
Council Member Dan Sander
Council Member Kelly Stravens
Council Member Tina Seifert

ABSENT
Council Member Andy Van Hees

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MEETING AGENDA

Mayor Beese gave an update that Action Item 8.b (Ordinance #555 Exhibit A) was pulled from agenda and will be handled with a budget amendment, a special permit for Millwood Daze was received and added to the agenda, along with adding the Arbor Day Proclamation. Mayor Beese discussed updating the consent agenda to reflect requested appointment of Bridget Gill to City Clerk/Public Records Officer including listing bank check signatories to: Mayor Shawna Beese, Finance Committee Sean Culler, Finance Committee Tina Seifert, Acting Treasurer Aaron Hall.

Mayor Beese suggested moving the Executive Session to the end of the meeting agenda. Motion made by Council Member Seifert to approve the amended agenda, Seconded by Council Member Stravens.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens

4. LOCAL AGENCY REPORTS/PRESENTATIONS

a. Spokane Valley Fire Department - Chief Frank Soto

Chief Frank Soto presented the SVFD Quarterly Report.

5. OTHER PRESENTATIONS

a. Update on FDR Project - Mayor Beese and Kyle Scheiwe

Mr. Schiewe gave Update on the FDR Project explaining the Phase Two project budge rose from $1.4M (TIB award) to an engineer estimate of $1.8M, informing Council that the geoengineers discovered questionable spots with organic material at 3 ft requiring deeper subgrade work. Mr. Schiewe explained a stabilization approach where contractors grind asphalt, till the subgrade, inject a wet concrete layer and let it harden for a week, then repave to increase life expectancy while keeping costs reasonable. Mr. Schiewe explained bidding timeline set for the pre-bid meeting on April 6th at 2:00pm and bid opening on April 23rd at 2:00pm.

6. PUBLIC COMMENTS CONCERNING ACTION ITEMS

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There were no public comments concerning action items submitted prior to the meeting nor were there any comments from those in attendance concerning action items.

7. EXECUTIVE SESSION (if necessary)

Moved to after Council Remarks.

Mr. Werst announced that City Council will convene to executive session pursuant to RCW 42.30.110(1)(i) to discuss pending litigation, protentional litigation, and/or legal risks and financial risks for proposed action of the city. Executive session will last 10 minutes unless otherwise extended and will commence upon announcement of the start of the executive session by the council. No action will be asked to be taken of the council upon conclusion of the executive session.

The executive session began at 7:15 pm and ended at 7:27 pm. There were no extensions and no action was taken.

8. ACTION ITEMS FOR FIRST READING / DISCUSSION ITEMS

a. STA MOU

Mayor Beese discussed the STA MOU, explaining the MOU outlines the procedures and consensus for the voting process among the small-town entities that are represented on the STA board, ensuring that one designated member votes on behalf the small-town, reflecting the consensus of their respective councils.

Motion made by Council Member Stravens, Seconded by Council Member Culler to approve the STA MOU.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens

b. ORDINANCE #555 Exhibit A 2026 Schedule of Compensation Amendment

Removed from the agenda.

c. Procurement Policy - RESOLUTION #2026_03 Adopting Purchasing Policy of the City

Mayor Beese discussed working with the finance committee and staff to reconcile the procurement policy draft over the last month explaining the key decision point is the dollar threshold for mayor authority ($25k vs $50k), asking the Council if they want the mayor to be able to move unilaterally on a set dollar amount.

Mr. Werst discussed the draft intends to repeal prior fragmented purchasing resolutions and create one consolidated policy, recommending considering whether thresholds should auto-adjust with legislative changes or be reviewed by council when the state thresholds change.

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Council Member Stravens recommended finance committee reviewing the resolution and provide clarity within to be internally consistent to the public. Council Member Culler agreed reorganizing the resolution to provide clarity on how different projects work and adding tables when appropriate.

d. Resolution 2026-02 Interfund Loan Amendment

Mr. Werst explained the Interfund Loan Amendment was presented at a previous meeting, the resolution authorizes the transfer or interfund loan (not to exceed $400,000), after it was adopted the Treasurer at the time reviewed it and the transfer from one fund to another was juxtaposed. Mr. Werst explained the amendment seeks to correct this by specifying the correct special capital projects funds as the source, transferring to the general fund, ensuring everything aligns correctly with the City's financial records.

Motion made by Council Member Sanders to amend Resolution 2026-02, Seconded by Council Member Culler

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens

e. Special Event Permit Application - Millwood Daze 2026

Mayor Beese discussed the Special Event Permit Application for Millwood Daze 2026 was received, submitted by Shereen Young, requesting for a fee waiver which has to be submitted 90 days in advance.

Motion made by Council Member Culler, Seconded by Council Member Sander to approve the Special Event Permit Application for the Millwood Daze 2026 with fee waived.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens

9. ACTION ITEMS FOR CONSIDERATION

a. Consent Agenda

(1) March 2026 City Council Regular Meeting Minutes, (2) Appointment of Karina Chernioglo to Planning Commission, (3) Appointment of Anne Aslin to Historic Preservation Commission, (4) Appointment of Cody Rollins to Beautification and Tree Board, (5) Appointment of Nick Berger to Beautification and Tree Board, (6) Appointment of Bob McMurdo to Beautification and Tree Board, (7) Appointment of Bridget Gill to City Clerk (8) Arbor Day Proclamation 2026

Mayor Beese discussed action items listed in consent agenda.

Council Member Culler requested the appointments to be discussed separately, asking for clarity on if appointments are Millwood residents or non-residents. Council discussed holding Consent agenda items 2,3,4,5 and 6 for further discussion.

Motion was made Council Member Culler, Seconded by Council Member Stravens to approve the Consent Agenda items 1,7,8 and 9, and withhold items 2,3,4,5 and 6. Mayor Beese stated the vote is for the consent and affirmation of the consent agenda minus 2,3,4,5 and 6, and include all other elements.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens

Mayor Beese explained the Historic Preservation appointee Annie Aslin is a non-resident but did grow up in Millwood and is part of the community, detailing the rules allow up two non-resident members on a five-person commission (all other board members are residents). Mayor Beese discussed appointee Karina Chernioglo's background is in commercial real estate and a resident of Millwood, noting Planning Commission Chair Mike Ankney's recommendation during the selection process. Mayor Beese discussed the Tree Board recruitment has been ongoing for about one year, all three appointments have confirmed residency checks.

Motion was made by Council Member Sander to approve items 2-6 of the Consent agenda, Seconded by Council Member Seifert. Council Member Stravens abstained from item 2.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander

Abstain: Council Member Stravens

10. REPORTS (no action)

a. Treasurer

Mayor Beese discussed the treasurers report will brought to Council at next month's meeting by Assistant Treasurer Aaron Hall to present both March and April's report.

b. Clerk/Public Records and Code Enforcement – Bridget Gill

Ms. Gill reported that two public records requests have been completed with two more in progress. Ms. Gill reported code enforcement complaints received for roosters/hens causing a nuisance to neighbors on Empire, and second complaint at the old Bank of America building reporting graffiti and a tent. Mayor Beese stated it was confirmed with Deputy Ball there is no encampment only a property issue. Ms. Gill discussed coordinating with Mr. Werst on implementing an acknowledgement letter once Citizen Action Requests are received and creating an incoming request log to standardize tracking.

c. Facilities - Kyle Schiewe

Mr. Schiewe reported removing all de-icing and plow equipment from the vehicles, AAA contracted to sweep streets and clear sidewalks after winter storms, new hire Sam Bachman obtained his CDL and cleared to operate plowing equipment, pothole repairs completed around town, HVAC estimates received and is reviewing to create a bid tab for Council next month, and updating the six-year street plan with Welch Comer with hopes to bring a presentation at next Council. Mrs. Schiewe reported the park restrooms are open and receiving applications, and for Arbor Day celebration Mr. Bachman donated an ornamental dogwood tree for planting set to be April 24 at 2:00pm.

d. Utilities - Matt Erdahl

Mr. Erdahl reported all samples came back good this month, a new water service location was inspected for 2708 North Laura. Mr. Erdahl reported attending the SRC conference at Whitworth with Mr. Noack, a coil was replaced at lift station three, noting the contacts were bad creating the breaker to trip. Mr. Erdahl reported AAA has been cleaning the sewer lines along with all the lift stations.

e. Planning - Amanda Tainio - Upward 7 Consulting

Ms. Tainio was absent.

f. Legal - Brian Werst - Witherspoon Brajcich McPhee, PLLC

Mr. Werst had nothing further to add, other than what had already been addressed on the agenda.

g. Mayor – Shawna Beese

Mayor Beese reported the last "Coffee with the Mayor" created a robust conversation with citizens around traffic that initiated a follow-up meeting with Mr. Schiewe to research which neighborhoods actually want speed bumps installed, finding that some neighborhoods wanted them and historic downtown was a firm no. Mayor Beese discussed after meeting with Mr. Schiewe, she spoke with Council Member Seifert who went out and spoke with citizens which generated public remarks in which Mayor Beese sent out thank you letters to everyone for

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their civic engagement, expressing appreciation for productive conversations within the community between council meetings.

Mayor Beese reported conversations with Deputy Ball regarding the bank property and identified no encampment at the location and should be treated as a property issue.

Mayor Beese highlighted updates on the homelessness coordinator from the City of Spokane Valley who will be attending an upcoming meeting to share resources available to Millwood citizens regarding homelessness.

Mayor Beese noted an incident concerning the city's network, a Comcast-related network outage affected city-wide network access for several hours, reporting someone had filed a request that resulted in the network being shut down on behalf of the city. Comcast did not provide direct debriefs to council/staff, prompting review of internal protocols and potential exploration of alternative services.

Mayor Beese gave invitation to all council members to attend the upcoming AWC conference in June, emphasizing the importance of ongoing education and engagement.

11. COUNCIL INFORMATION (no action or discussion)

No action or discussion was made.

12. PUBLIC REMARKS

Public Remarks are an opportunity for citizens to address the Council, either in-person or by submitting their remarks to remarks@millwoodwa.us. We ask that in-person speakers limit themselves to two minutes and follow the Citizen Participation Guidelines Policy as posted on the City of Millwood website www.millwoodwa.us/government#CityCouncil or available at City Hall prior to this meeting.

Public remarks were received via email and included in packet for council review; there was no discussion.

a. Ken Bain

Name: Ken Bain

Email: klb2001@mybluelight.com

The speed bumps were removed for winter snow plowing at Empire and Fowler. Please have them reinstalled due the increase in vehicles not stopping at the 4 way stop sign.

b. Winston & Theresa Wiggins

Name: Winston & Theresa Wiggins
Email: wiggwi@msn.com
Message: Theresa and I are very much in favor of re-installing the temporary speed bumps at the intersection of Fowler and Empire. Additionally, we strongly recommend adding a permanent speed bump between Fowler and Woodruff, and one at the City limits at Butler. We have noticed that some people try to negate the impact of the speed bumps by running partly on the shoulder, so the bumps should extend to the edge of the pavement, similar to the one between Boeing and Argonne.
Thank you, Winston & Theresa Wiggins

c. Millwood Neighborhood Advocates Letter - Temp Speed Bumps

Hello!
The Millwood Neighborhood Advocates have talked to some of the citizens who live on East Empire close to Fowler & Empire where the temporary speed bumps were placed last year. Out of the twelve residences in that area that were asked, ten of them replied that they would like those speed bumps reinstalled for Spring through Fall to stop people from running the stop signs. We had one citizen who lives between Davis and Butler express their interest to have a

set of temporary speed bumps put in between Davis and Butler. Unless another set of double humps can be installed. When the cars head East, many of them will hit the gas once they are over that last set of double humps in front of 10306 E. Empire Avenue. Some vehicles are able to fly over the double humps at 10306 E. Empire well over 25 mph. Just must be the way their suspension is set up. The DeMent's, who live at this address, have witnessed it numerous times. We request that the Sheriff come down this way a little more often to see the vehicles speeding between all the double humps. Also, once they get the roundabout open off Trent and the Pines Rd area, we will have more traffic down Empire. We need as much traffic calming in place as possible. If you want signatures and addresses of the neighbors asked, we are happy to get those for you.
Respectfully, Millwood Neighborhood Advocates
Contact Number: 509-928-4677

d. Millwood Neighborhood Advocates Letter - Appeal Fee Charge

Dear City Council:
The Millwood Neighborhood Advocates would like you to revisit the fee charge for filing an appeal. We believe that the fee is an over charge for something that doesn't seem to happen very often. We shared a comparison with you a couple years ago of other small communities fee charges. See that attached spreadsheet. When filing an Administrative Appeal with Spokane County Superior Court, that fee is $290. District court is $280. We ask that you will reconsider lowering this fee and we appreciate your consideration in this matter.
Respectfully, Millwood Neighborhood Advocates

13. COUNCIL REMARKS

Council Member Seifert thanked staff.

Council Member Culler thanked Ms. Roderick and congratulated Ms. Gill on the promotion.

Council Member Sander seconded Council Member Culler.

Council Member Stravens thank Ms. Roderick for her time and congratulated staff.

14. ANNOUNCEMENTS

No announcements were made.

15. SET NEXT MEETING

16. ADJOURNMENT

Motion made by Council Member Stravens, Seconded by Council Member to adjourn the City Council Regular Meeting at 7:27 pm.

Voting Yea: Council Member Seifert, Council Member Culler, Council Member Sander, Council Member Stravens

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CHECK REGISTER

City Of Millwood — Time: 12:02:50 Date: Section 9, Item a.

03/01/2026 To: 03/31/2026 — Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
456	03/03/2026	Payroll	5	EFT	EFTPS	9,522.31	941 Deposit for Pay Cycle(s) 02/28/2026 - 02/28/2026; 941 Deposit for Pay Cycle(s) 02/28/2026 - 02/28/2026
458	03/03/2026	Payroll	5	EFT	Department of Retirement	15,598.41	Pay Cycle(s) 02/28/2026 To 02/28/2026 - PERS 2; Pay Cycle(s) 02/28/2026 To 02/28/2026 - PERS 3; Pay Cycle(s) 02/28/2026 To 02/28/2026 - Deferred Comp
459	03/03/2026	Payroll	5	EFT	AWC Employee Benefits Trust	16,124.84	Pay Cycle(s) 02/28/2026 To 02/28/2026 - Asuris; Pay Cycle(s) 02/28/2026 To 02/28/2026 - Kaiser; Pay Cycle(s) 02/28/2026 To 02/28/2026 - Dental; Pay Cycle(s) 02/28/2026 To 02/28/2026 - Vision; Pay Cycl
522	03/20/2026	Claims	5	EFT	Department of Revenue	2,085.10	
700	03/31/2026	Payroll	5	EFT	Samuel Gene Bachman	3,683.73	March 2026
704	03/31/2026	Payroll	5	EFT	Shaun Broderick Culler	68.82	March 2026
705	03/31/2026	Payroll	5	EFT	Sophie M Cziglenyi	2,515.70	March 2026
706	03/31/2026	Payroll	5	EFT	Matthew James Erdahl	4,737.21	March 2026
707	03/31/2026	Payroll	5	EFT	Bridget Gill	3,807.50	March 2026
712	03/31/2026	Payroll	5	EFT	Bryce Keith Noack	4,195.80	March 2026
713	03/31/2026	Payroll	5	EFT	Jeanette L Radmer	2,523.71	March 2026
715	03/31/2026	Payroll	5	EFT	Mackenzi R Roderick	108.00	March 2026
716	03/31/2026	Payroll	5	EFT	Daniel Karl Sander	68.82	March 2026
717	03/31/2026	Payroll	5	EFT	Lynn M Scharff	4,320.97	March 2026
718	03/31/2026	Payroll	5	EFT	Kyle Lee Schiewe	5,955.61	March 2026
719	03/31/2026	Payroll	5	EFT	Tina M Seifert	68.82	March 2026
720	03/31/2026	Payroll	5	EFT	Joshua Simmons	1,592.06	March 2026
721	03/31/2026	Payroll	5	EFT	Kelly K Stravens	68.82	March 2026
722	03/31/2026	Payroll	5	EFT	Andrew J Van Hees	68.82	March 2026
790	03/31/2026	Claims	5	EFT	Banner Bank - 4120	1,238.83	
791	03/31/2026	Claims	5	EFT	Banner Bank - 9371	716.96	
798	03/03/2026	Claims	5	EFT	Paymentech, LLC	318.56	Feb 2026 Fees
799	03/19/2026	Claims	5	EFT	Xpress Billpay	494.32	February 2026 Fees
457	03/03/2026	Payroll	5	13439	HRA VEBA Trust Contributions	700.00	Pay Cycle(s) 02/28/2026 To 02/28/2026 - VEBA
511	03/09/2026	Claims	5	13440	DataPro Solutions, Inc.	1,588.46	
512	03/09/2026	Claims	5	13441	Fuel Man	137.13	
513	03/09/2026	Claims	5	13442	Montgomery Hardware	28.79	
514	03/09/2026	Claims	5	13443	NAPA Auto Parts	273.12	
515	03/09/2026	Claims	5	13444	North 40 Outfitters	250.47	
516	03/09/2026	Claims	5	13445	Prestige Worldwide Technologies, LLC	6,347.27	
517	03/09/2026	Claims	5	13446	Spokane County District Court	6,613.00	
518	03/09/2026	Claims	5	13447	Spokane County Treasurer - Community	138.00	
519	03/09/2026	Claims	5	13448	Spokane County Treasurer - PW	4,891.18	
520	03/09/2026	Claims	5	13449	Sunshine Disposal & Recycling	802.07	
521	03/09/2026	Claims	5	13450	Union Pacific Railroad Company	187,632.73	
535	03/17/2026	Claims	5	13451	AT&T Mobility	536.36	
536	03/17/2026	Claims	5	13452	Access Information Management	60.72	
537	03/17/2026	Claims	5	13453	Anatek Labs, Inc.	42.00	
538	03/17/2026	Claims	5	13454	Canon Financial Services, Inc.	185.13	
539	03/17/2026	Claims	5	13455	City of Millwood	846.13	
540	03/17/2026	Claims	5	13456	Cline's Air Conditioning	315.81	
541	03/17/2026	Claims	5	13457	Intermax Networks	278.33	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
542	03/17/2026	Claims	5	13458	Oxarc	32.17	
543	03/17/2026	Claims	5	13459	Spokane County Environmental Service	32,860.07	
544	03/17/2026	Claims	5	13460	Spokane County Treasurer - Assessor	150.00	
545	03/17/2026	Claims	5	13461	Spokane County Treasurer - Sheriff's	27,318.17	
546	03/17/2026	Claims	5	13462	Upward 7 Consulting	9,218.75	
547	03/17/2026	Claims	5	13463	Vanguard Cleaning Systems	300.00	
548	03/17/2026	Claims	5	13464	Vertical Options Elevator Services	1,394.36	
549	03/17/2026	Claims	5	13465	WM Of Spokane - Monthly	262.34	
550	03/17/2026	Claims	5	13466	WM Of Washington - Graham	65.00	
551	03/17/2026	Claims	5	13467	Witherspoon Brajcich McPhee, PLLC	12,635.50	
628	03/24/2026	Claims	5	13468	Liberty Concrete, LLc	199,887.10	Argonne Road, Empire to Liberty Congestion Relief
629	03/24/2026	Claims	5	13469	Anatek Labs, Inc.	575.00	PFAS Testing
630	03/24/2026	Claims	5	13470	The Kenerson Group	900.00	Basic TreeWorks Annual Maintenance
631	03/24/2026	Claims	5	13471	Intermax Networks	278.33	INV-00488913
632	03/24/2026	Claims	5	13472	HD Fowler Company	865.43	
633	03/24/2026	Claims	5	13473	Spokane County Treasurer - Community	2,015.92	CINV10002211 - Customer ID: SPO10440-01
634	03/24/2026	Claims	5	13474	Spokane County Treasurer - Community	2,015.92	CINV10002207- SPO10440-01
635	03/24/2026	Claims	5	13475	Spokane County District Court	1,771.32	Infraction & Criminal Traffic Filings
636	03/24/2026	Claims	5	13476	Spokane County Treasurer - SCRAPS	881.95	Animal Control & Shelter Services Feb 2026
637	03/24/2026	Claims	5	13477	DataPro Solutions, Inc.	2,953.85	INV 36246
638	03/24/2026	Claims	5	13478	Idaho Washington Aquifer Collaborative	500.00	IWAC Membersip
639	03/24/2026	Claims	5	13479	Welch-Comer	2,860.00	Rate Study Professional Service
640	03/24/2026	Claims	5	13480	Comcast	149.76	
641	03/24/2026	Claims	5	13481	Idaho Fence	4,637.51	Fence Material Installation
642	03/24/2026	Claims	5	13482	CenturyLink	5.55	Sewer Communication
643	03/24/2026	Claims	5	13483	Avista Utilities	8,166.55	Utilities
644	03/24/2026	Claims	5	13484	CenturyLink	5.55	Sewer Services
645	03/24/2026	Claims	5	13485	Union Pacific Railroad Company	159,539.71	Argonne Congestion Relief
646	03/24/2026	Claims	5	13486	Union Pacific Railroad Company	2,582.82	Argonne Congestion Relief
699	03/31/2026	Payroll	5	13487	Michael L Ankney	36.71	March 2026
701	03/31/2026	Payroll	5	13488	Roberta L Beese	11.71	March 2026
702	03/31/2026	Payroll	5	13489	Shawna Beese	734.16	March 2026
703	03/31/2026	Payroll	5	13490	Alexander BH Brannin	22.94	March 2026
708	03/31/2026	Payroll	5	13491	Aaron Hall	415.93	March 2026
709	03/31/2026	Payroll	5	13492	Colleen A Kirsten	22.94	March 2026
710	03/31/2026	Payroll	5	13493	Kristine M Major	22.94	March 2026
711	03/31/2026	Payroll	5	13494	Jay James Molitor	36.71	March 2026
714	03/31/2026	Payroll	5	13495	Ronald W Rickard	36.71	March 2026

001 General Fund	693,681.86		
401 Utility Operating Fund	41,177.87		
403 Sewer Capital Fund - Managerial	32,860.07		
		Claims:	690,649.10
	767,719.80	Payroll:	77,070.70

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Millwood and that I am authorized to authenticate and certify to said claim.

( ) Treasurer ________________________________ Date:___________

( ) Elected Representative ___________________________ Date:____________

( ) Elected Representative ___________________________ Date:____________

( ) Elected Representative ___________________________ Date:____________

CHECK REGISTER

City Of Millwood

Time: 12:06:54 Date:

04/01/2026 To: 04/30/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
723	04/03/2026	Payroll	5	EFT	EFTPS	11,140.12	941 Deposit for Pay Cycle(s) 03/31/2026 - 03/31/2026
729	04/02/2026	Payroll	5	EFT	WA State Labor & Industries	2,876.50	1ST Quarter L&I: 01/01/2026 - 03/31/2026
732	04/03/2026	Claims	5	EFT	Department of Revenue	2,205.70	Mar 2026 Sales Tax Filing
745	04/08/2026	Payroll	5	EFT	Sophie M Cziglenyi	577.42	Buyout and Corrections
746	04/08/2026	Payroll	5	EFT	Bridget Gill	856.16	Buyout and Corrections
747	04/08/2026	Payroll	5	EFT	Jeanette L Radmer	302.98	Buyout and Corrections
748	04/08/2026	Payroll	5	EFT	Lynn M Scharff	1,321.99	Buyout and Corrections
763	04/10/2026	Claims	5	EFT	Department of Retirement	25.00	2025 Tax Year Old Age and Survivors Insurance
787	04/09/2026	Payroll	5	EFT	AWC Employee Benefits Trust	12,153.98	Pay Cycle(s) 03/01/2026 To 03/31/2026 - Asuris; Pay Cycle(s) 03/01/2026 To 03/31/2026 - Kaiser; Pay Cycle(s) 03/01/2026 To 03/31/2026 - Dental; Pay Cycle(s) 03/01/2026 To 03/31/2026 - Vision; Pay Cycl
788	04/08/2026	Payroll	5	EFT	Department of Retirement	4,870.21	Pay Cycle(s) 03/01/2026 To 03/31/2026 - PERS 2; Pay Cycle(s) 03/01/2026 To 03/31/2026 - PERS 3
789	04/10/2026	Payroll	5	EFT	Department of Retirement	5,952.03	Pay Cycle(s) 03/01/2026 To 03/31/2026 - Deferred Comp
859	04/24/2026	Claims	5	EFT	Banner Bank - 4120	468.82	Kyle's Mar 2026 CC Bill
860	04/14/2026	Claims	5	EFT	Banner Bank - 7779	200.00	
861	04/24/2026	Claims	5	EFT	Banner Bank - 9371	1,838.49	Bridget's Mar 2026 CC Bill
936	04/30/2026	Payroll	5	EFT	PFMLA - Employment Security	1,054.65	Pay Cycle(s) 02/28/2026 To 02/28/2026 - PFMLA; Pay Cycle(s) 03/01/2026 To 03/31/2026 - PFMLA; Pay Cycle(s) 01/01/2025 To 01/31/2025 - PFMLA; Pay Cycle(s) 01/01/2026 To 03/31/2026 - PFMLA FY2026 Q1 Adj
937	04/30/2026	Payroll	5	EFT	WA Cares Fund-Employment Security	757.84	Pay Cycle(s) 02/28/2026 To 02/28/2026 - WA State Long Term Care; Pay Cycle(s) 03/01/2026 To 03/31/2026 - WA State Long Term Care; Pay Cycle(s) 01/01/2026 To 01/31/2026 - WA State Long Term Care; Pay C
948	04/30/2026	Payroll	5	EFT	Samuel Gene Bachman	3,686.47	April 2026
953	04/30/2026	Payroll	5	EFT	Shaun Broderick Culler	68.82	April 2026
954	04/30/2026	Payroll	5	EFT	Matthew James Erdahl	4,621.60	April 2026
955	04/30/2026	Payroll	5	EFT	Bridget Gill	4,491.62	April 2026
960	04/30/2026	Payroll	5	EFT	Bryce Keith Noack	4,233.04	April 2026
963	04/30/2026	Payroll	5	EFT	Daniel Karl Sander	137.65	April 2026
964	04/30/2026	Payroll	5	EFT	Kyle Lee Schiewe	5,920.15	April 2026
965	04/30/2026	Payroll	5	EFT	Tina M Seifert	137.65	April 2026
966	04/30/2026	Payroll	5	EFT	Kelly K Stravens	137.65	April 2026
992	04/03/2026	Claims	5	EFT	Paymentech, LLC	448.06	Mar 2026 Paymentech Fees
993	04/07/2026	Claims	5	EFT	Xpress Billpay	481.21	March 2026 Xpress Bill Pay Fees
764	04/10/2026	Claims	5	13496	AWC Drug & Alcohol Consortium		Wrong Vendor
765	04/10/2026	Claims	5	13497	Anatek Labs, Inc.	42.00	
766	04/10/2026	Claims	5	13498	Avidex	1,162.19	
767	04/10/2026	Claims	5	13499	Avista Utilities	8,292.65	
768	04/10/2026	Claims	5	13500	City of Millwood	871.32	
769	04/10/2026	Claims	5	13501	Complete Office	820.37	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
770	04/10/2026	Claims	5	13502	DataPro Solutions, Inc.	1,119.08	
771	04/10/2026	Claims	5	13503	Fuel Man	549.97	
772	04/10/2026	Claims	5	13504	H&H Document Management Solutions	290.50	
773	04/10/2026	Claims	5	13505	H.D. Fowler	139.53	
774	04/10/2026	Claims	5	13506	Montgomery Hardware	563.39	
775	04/10/2026	Claims	5	13507	North 40 Outfitters	106.03	
776	04/10/2026	Claims	5	13508	Oxarc	51.35	
777	04/10/2026	Claims	5	13509	Safeguard Business Systems, INC	376.86	1000 count LASER L3 CHECK 1PT RBLUE MRBL
778	04/10/2026	Claims	5	13510	Spokane Power Tool	457.03	
779	04/10/2026	Claims	5	13511	Vanguard Cleaning Systems	300.00	April 2026 Monthly Service Charge
780	04/10/2026	Claims	5	13512	Vyanet Operating Group, INC	828.07	
781	04/10/2026	Claims	5	13513	Washington Auto Carriage	2,227.35	
782	04/10/2026	Claims	5	13514	Welch-Comer	33,622.53	
783	04/10/2026	Claims	5	13515	Witherspoon Brajcich McPhee, PLLC	10,382.10	
785	04/13/2026	Payroll	5	13516	HRA VEBA Trust Contributions	1,000.00	Pay Cycle(s) 03/01/2026 To 03/31/2026 - VEBA
841	04/21/2026	Claims	5	13517	Access Information Management	9.11	
842	04/21/2026	Claims	5	13518	American Mobile Drug Testing Inc.	35.00	
843	04/21/2026	Claims	5	13519	CenturyLink	148.42	
844	04/21/2026	Claims	5	13520	NAPA Auto Parts	136.68	
845	04/21/2026	Claims	5	13521	Oxarc	16.87	Tank Rental for Mar 2026
846	04/21/2026	Claims	5	13522	Quadient Finance USA, Inc.	500.00	
847	04/21/2026	Claims	5	13523	Spokane County Environmental Service	32,860.07	
848	04/21/2026	Claims	5	13524	Spokane Regional Health District	700.00	2026 Pool & Splash Pad Use Permit
849	04/21/2026	Claims	5	13525	Upward 7 Consulting	6,406.25	
850	04/21/2026	Claims	5	13526	Welch-Comer	5,530.00	
871	04/28/2026	Claims	5	13527	AAA Sweeping	3,742.08	
872	04/28/2026	Claims	5	13528	Anatek Labs, Inc.	42.00	
873	04/28/2026	Claims	5	13529	Comcast	279.56	
874	04/28/2026	Claims	5	13530	DataPro Solutions, Inc.	1,119.08	June 2026 ArmorPoint Access; June 2026 Disaster Recovery Backup
875	04/28/2026	Claims	5	13531	H&H Document Management Solutions	225.99	
876	04/28/2026	Claims	5	13532	Purfect Logos, LLC	1,198.45	
877	04/28/2026	Claims	5	13533	Spokane County Treasurer - Community	128.56	2026Q1 2% Liquor Excise Taxes to County
878	04/28/2026	Claims	5	13534	Spokane County Treasurer - SCRAPS	39.85	Animal Control & Shelter Services March 2026
879	04/28/2026	Claims	5	13535	Spokane County Treasurer - Sheriff's	27,318.17	
880	04/28/2026	Claims	5	13536	Spokane House of Hose	20.16	
881	04/28/2026	Claims	5	13537	WM Of Spokane - Monthly	262.34	
882	04/28/2026	Claims	5	13538	Welch-Comer	9,286.70	
947	04/30/2026	Payroll	5	13539	Michael L Ankney	73.42	April 2026
949	04/30/2026	Payroll	5	13540	Roberta L Beese	48.42	April 2026
950	04/30/2026	Payroll	5	13541	Shawna Beese	734.16	April 2026
951	04/30/2026	Payroll	5	13542	Alexander BH Brannin	22.94	April 2026
952	04/30/2026	Payroll	5	13543	Karina Laura Chernioglo	73.42	April 2026
956	04/30/2026	Payroll	5	13544	Aaron Hall	5,602.02	April 2026

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
957	04/30/2026	Payroll	5	13545	Colleen A Kirsten	22.94	April 2026
958	04/30/2026	Payroll	5	13546	Kristine M Major	22.94	April 2026
959	04/30/2026	Payroll	5	13547	Jay James Molitor	73.42	April 2026
961	04/30/2026	Payroll	5	13548	Annette T Oakes	22.94	April 2026
962	04/30/2026	Payroll	5	13549	Ronald W Rickard	73.42	April 2026
972	04/30/2026	Payroll	5	13550	Mackenzi R Roderick	249.36	Missing Personnel
973	04/30/2026	Payroll	5	13551	Joshua Simmons	2,688.75	Missing Personnel

001 General Fund	172,474.21		
401 Utility Operating Fund	61,407.41		
		Claims:	157,874.94
	233,881.62	Payroll:	76,006.68

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Millwood and that I am authorized to authenticate and certify to said claim.

( ) Treasurer ______________________________ Date:__________

( ) Elected Representative __________________________ Date:___________

( ) Elected Representative __________________________ Date:___________

( ) Elected Representative __________________________ Date:___________

TREASURER'S REPORT
Fund Totals

City Of Millwood

Time: 12:08:37 Date: 05/08/2026

03/01/2026 To: 03/31/2026

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	-160,565.90	1,978,543.30	693,506.44	1,124,470.96	207,646.02	21,107.08	-16.43	1,353,207.63
002 Restricted Uses Fund - Managerial	109,952.04	8,377.45		118,329.49	0.00	0.00	0.00	118,329.49
099 Unemployment Compensation Fund - Managerial	51,182.00	0.00		51,182.00	0.00	0.00	0.00	51,182.00
301 Capital Projects Fund	441,959.59	0.00		441,959.59	0.00	0.00	0.00	441,959.59
302 Special Capital Projects Fund	181,548.05	0.00		181,548.05	0.00	0.00	0.00	181,548.05
401 Utility Operating Fund	325,662.98	49,060.48	43,511.21	331,212.25	6,333.63	14,712.79	-10,302.64	341,956.03
402 Water Capital Fund Managerial	401,414.49	5,284.42	-1,166.67	407,865.58	0.03	0.00	-1,320.60	406,545.01
403 Sewer Capital Fund - Managerial	69,270.32	22,524.58	31,693.40	60,101.50	0.00	0.00	-5,512.78	54,588.72
	1,420,423.57	2,063,790.23	767,544.38	2,716,669.42	213,979.68	35,819.87	-17,152.45	2,949,316.52

TREASURER'S REPORT

Account Totals

City Of Millwood

Time: 12:08:37 Date: 05/08/2026

03/01/2026 To: 03/31/2026

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	2064-Banner Checking	94,188.61	2,063,948.82	1,817,719.80	340,417.63	-30,781.94	249,704.04	559,339.73
6	1726-Banner Money Market	405,171.80	1,050,016.83	0.00	1,455,188.63	0.00	0.00	1,455,188.63
8	3411-Banner Dedicated	23,000.00	0.00	0.00	23,000.00	0.00	0.00	23,000.00
10	1753 - US Bank Safekeeping	3.50	0.00	0.00	3.50	0.00	0.00	3.50
12	8016-Banner Investment	898,059.66	0.00	0.00	898,059.66	0.00	0.00	898,059.66
	Total Cash:	1,420,423.57	3,113,965.65	1,817,719.80	2,716,669.42	-30,781.94	249,704.04	2,935,591.52
		1,420,423.57	3,113,965.65	1,817,719.80	2,716,669.42	-30,781.94	249,704.04	2,935,591.52

TREASURER'S REPORT

Outstanding Vouchers

City Of Millwood

03/01/2026 To: 03/31/2026

As Of: 03/31/2026 Date: 05/08/2026

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	2610	12/13/2020	Util Pay	5		Xpress Billpay	48.40	Xpress Import - CC - 12-13-2020__daily_batch.csv
2025	2337	10/31/2025	Util Pay	5		Xpress Billpay	-649.42	Xpress Import - Returns - 10-31-2025__daily_batch.cs
2025	2338	10/31/2025	Util Pay	5		Xpress Billpay	493.50	Xpress Import - CC - 10-31-2025__daily_batch.csv
2026	408	02/24/2026	Stop Pmt	5		DTA Diversified	13,725.00	Stop Payment for Warrant/Check #13382
2026	601	03/17/2026	Util Pay	5		Xpress Billpay	74.86	Xpress Import - iPay - 03-17-2026__daily_batch.csv
2026	602	03/17/2026	Util Pay	5		Xpress Billpay	81.26	Xpress Import - CheckFree - 03-17-2026__daily_batch
2026	604	03/18/2026	Util Pay	5		Xpress Billpay	155.89	Xpress Import - Metavante - 03-18-2026__daily_batc
2026	605	03/18/2026	Util Pay	5		Xpress Billpay	150.00	Xpress Import - iPay - 03-18-2026__daily_batch.csv
2026	606	03/18/2026	Util Pay	5		Xpress Billpay	74.49	Xpress Import - CheckFree - 03-18-2026__daily_batch
2026	608	03/19/2026	Util Pay	5		Xpress Billpay	75.89	Xpress Import - EFT - 03-19-2026__daily_batch.csv
2026	609	03/19/2026	Util Pay	5		Xpress Billpay	177.84	Xpress Import - iPay - 03-19-2026__daily_batch.csv
2026	610	03/19/2026	Util Pay	5		Xpress Billpay	41.91	Xpress Import - CheckFree - 03-19-2026__daily_batch
2026	612	03/20/2026	Util Pay	5		Xpress Billpay	396.17	Xpress Import - EFT - 03-20-2026__daily_batch.csv
2026	613	03/20/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - Metavante - 03-20-2026__daily_batc
2026	614	03/20/2026	Util Pay	5		Xpress Billpay	150.38	Xpress Import - iPay - 03-20-2026__daily_batch.csv
2026	615	03/20/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - OnlineResources - 03-20-2026__daily
2026	616	03/20/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - CheckFree - 03-20-2026__daily_batch
2026	619	03/22/2026	Util Pay	5		Xpress Billpay	332.32	Xpress Import - EFT - 03-22-2026__daily_batch.csv
2026	651	03/23/2026	Util Pay	5		Xpress Billpay	1,958.82	Xpress Import - EFT - 03-23-2026__daily_batch.csv
2026	652	03/23/2026	Util Pay	5		Xpress Billpay	226.97	Xpress Import - Metavante - 03-23-2026__daily_batc
2026	653	03/23/2026	Util Pay	5		Xpress Billpay	219.33	Xpress Import - iPay - 03-23-2026__daily_batch.csv
2026	654	03/23/2026	Util Pay	5		Xpress Billpay	50.00	Xpress Import - CheckFree - 03-23-2026__daily_batch
2026	656	03/24/2026	Util Pay	5		Xpress Billpay	329.82	Xpress Import - EFT - 03-24-2026__daily_batch.csv
2026	657	03/24/2026	Util Pay	5		Xpress Billpay	80.00	Xpress Import - Metavante - 03-24-2026__daily_batc
2026	658	03/24/2026	Util Pay	5		Xpress Billpay	191.27	Xpress Import - iPay - 03-24-2026__daily_batch.csv
2026	659	03/24/2026	Util Pay	5		Xpress Billpay	75.19	Xpress Import - CheckFree - 03-24-2026__daily_batch
2026	661	03/25/2026	Util Pay	5		Xpress Billpay	714.68	Xpress Import - EFT - 03-25-2026__daily_batch.csv
2026	662	03/25/2026	Util Pay	5		Xpress Billpay	116.40	Xpress Import - Metavante - 03-25-2026__daily_batc
2026	663	03/25/2026	Util Pay	5		Xpress Billpay	41.91	Xpress Import - CheckFree - 03-25-2026__daily_batch
2026	665	03/26/2026	Util Pay	5		Xpress Billpay	1,534.12	Xpress Import - EFT - 03-26-2026__daily_batch.csv
2026	666	03/26/2026	Util Pay	5		Xpress Billpay	247.70	Xpress Import - Metavante - 03-26-2026__daily_batc
2026	667	03/26/2026	Util Pay	5		Xpress Billpay	191.59	Xpress Import - iPay - 03-26-2026__daily_batch.csv
2026	668	03/26/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - CheckFree - 03-26-2026__daily_batch
2026	677	03/26/2026	Tr Rec	5		Comcast OTR1, LLC	16.43	B&O TELEPHONE TAX FEBRUARY 2026
2026	679	03/27/2026	Util Pay	5		Xpress Billpay	1,010.93	Xpress Import - EFT - 03-27-2026__daily_batch.csv
2026	680	03/27/2026	Util Pay	5		Xpress Billpay	384.33	Xpress Import - Metavante - 03-27-2026__daily_batc
2026	681	03/27/2026	Util Pay	5		Xpress Billpay	131.12	Xpress Import - iPay - 03-27-2026__daily_batch.csv
2026	682	03/27/2026	Util Pay	5		Xpress Billpay	604.03	Xpress Import - CheckFree - 03-27-2026__daily_batch
2026	684	03/28/2026	Util Pay	5		Xpress Billpay	5,577.34	Xpress Import - EFT - 03-28-2026__daily_batch.csv
2026	686	03/29/2026	Util Pay	5		Xpress Billpay	227.35	Xpress Import - EFT - 03-29-2026__daily_batch.csv
2026	687	03/30/2026	Util Pay	5		Xpress Billpay	119.23	Xpress Import - CC - 03-30-2026__daily_batch.csv
2026	688	03/30/2026	Util Pay	5		Xpress Billpay	149.33	Xpress Import - EFT - 03-30-2026__daily_batch.csv

TREASURER'S REPORT

Outstanding Vouchers

City Of Millwood

03/01/2026 To: 03/31/2026

As Of: 03/31/2026 Date: 05/08/2026
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	689	03/30/2026	Util Pay	5		Xpress Billpay	91.00	Xpress Import - Metavante - 03-30-2026__daily_batcl
2026	690	03/30/2026	Util Pay	5		Xpress Billpay	141.91	Xpress Import - iPay - 03-30-2026__daily_batch.csv
2026	691	03/30/2026	Util Pay	5		Xpress Billpay	75.54	Xpress Import - CheckFree - 03-30-2026__daily_batch
2026	692	03/31/2026	Util Pay	5		Xpress Billpay	228.08	Xpress Import - CC - 03-31-2026__daily_batch.csv
2026	693	03/31/2026	Util Pay	5		Xpress Billpay	270.34	Xpress Import - EFT - 03-31-2026__daily_batch.csv
2026	694	03/31/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - iPay - 03-31-2026__daily_batch.csv
2026	695	03/31/2026	Util Pay	5		Xpress Billpay	74.49	Xpress Import - CheckFree - 03-31-2026__daily_batch
						Receipts Outstanding:	30,781.94	
2026	718	03/31/2026	Payroll	5	EFT	Kyle Lee Schiewe	5,955.61	March 2026
2026	790	03/31/2026	Claims	5	EFT	Banner Bank - 4120	1,238.83	
2026	719	03/31/2026	Payroll	5	EFT	Tina M Seifert	68.82	March 2026
2026	700	03/31/2026	Payroll	5	EFT	Samuel Gene Bachman	3,683.73	March 2026
2026	720	03/31/2026	Payroll	5	EFT	Joshua Simmons	1,592.06	March 2026
2026	705	03/31/2026	Payroll	5	EFT	Sophie M Cziglenyi	2,515.70	March 2026
2026	713	03/31/2026	Payroll	5	EFT	Jeanette L Radmer	2,523.71	March 2026
2025	2058	10/01/2025	Ser Chge	5	0	Mollilou Forbes Trust	-95.51	
2024	2590	11/30/2024	Claims	5	EFT	Banner Bank - 7779	936.90	
2026	712	03/31/2026	Payroll	5	EFT	Bryce Keith Noack	4,195.80	March 2026
2026	707	03/31/2026	Payroll	5	EFT	Bridget Gill	3,807.50	March 2026
2026	722	03/31/2026	Payroll	5	EFT	Andrew J Van Hees	68.82	March 2026
2026	721	03/31/2026	Payroll	5	EFT	Kelly K Stravens	68.82	March 2026
2026	704	03/31/2026	Payroll	5	EFT	Shaun Broderick Culler	68.82	March 2026
2026	717	03/31/2026	Payroll	5	EFT	Lynn M Scharff	4,320.97	March 2026
2026	716	03/31/2026	Payroll	5	EFT	Daniel Karl Sander	68.82	March 2026
2026	706	03/31/2026	Payroll	5	EFT	Matthew James Erdahl	4,737.21	March 2026
2024	2769	12/31/2024	Claims	5	EFT	Banner Bank - 6225	680.37	
2026	715	03/31/2026	Payroll	5	EFT	Mackenzi R Roderick	108.00	March 2026
2022	152	01/31/2022	Payroll	5	10574	Roberta L Beese	35.03	January 2021
2022	392	02/28/2022	Payroll	5	10639	Roberta L Beese	35.03	February 2022
2022	620	03/31/2022	Payroll	5	10697	Roberta L Beese	35.03	March 2022
2022	876	04/30/2022	Payroll	5	10760	Roberta L Beese	108.91	April 2022
2022	987	05/05/2022	Claims	5	10809	Gregory & Celestine Kuntz	88.03	00760100 - 8928 E SOUTH RIVERWAY
2022	1126	05/20/2022	Claims	5	10827	Limelyte Technology Group, Inc.	50.00	April 2022 Hosting
2022	1433	06/30/2022	Payroll	5	10895	Roberta L Beese	48.88	June 2022
2022	1916	08/31/2022	Payroll	5	11018	Roberta L Beese	11.94	August 2022
2023	1415	06/30/2023	Claims	5	11573	Tribe Media Lab SPC	1,250.00	HPC Video Editing

TREASURER'S REPORT

Outstanding Vouchers

City Of Millwood

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	1798	08/31/2023	Payroll	5	11654	Roberta L Beese	11.71	August 2023
2023	2594	11/30/2023	Payroll	5	11859	Roberta L Beese	11.71	November 2023
2023	2792	12/31/2023	Payroll	5	11903	Roberta L Beese	11.71	December 2023
2024	456	02/29/2024	Claims	5	12038	Quadient Finance USA, Inc.	1,100.00	
2025	1057	05/31/2025	Payroll	5	12833	Roberta L Beese	11.71	May 2025
2025	1513	07/31/2025	Payroll	5	12936	Roberta L Beese	85.12	July 2025
2025	1761	08/26/2025	Claims	5	13019	Secretary of Housing & Urban Development	0.03	034500.00 - 8819 E FREDERICK
2025	1815	08/31/2025	Payroll	5	13022	Roberta L Beese	11.71	August 2025
2025	1816	08/31/2025	Payroll	5	13023	Shawna Beese	68.82	August 2025
2025	2036	09/30/2025	Payroll	5	13081	Roberta L Beese	11.71	September 2025
2025	2038	09/30/2025	Payroll	5	13083	Alexander BH Brannin	22.94	September 2025
2025	2044	09/30/2025	Payroll	5	13084	Colleen A Kirsten	22.94	September 2025
2025	2311	10/31/2025	Payroll	5	13149	Roberta L Beese	11.71	October 2025
2025	2313	10/31/2025	Payroll	5	13151	Alexander BH Brannin	22.94	October 2025
2025	2319	10/31/2025	Payroll	5	13152	Colleen A Kirsten	22.94	October 2025
2025	2773	12/31/2025	Payroll	5	13270	Roberta L Beese	11.71	December 2025
2026	239	01/31/2026	Payroll	5	13377	Barbara E StClair	22.94	January 2026
2026	365	02/20/2026	Claims	5	13405	Legal Posting The Spokesman-Review	487.44	
2026	368	02/27/2026	Claims	5	13408	Avidex	22,081.44	
2026	413	02/24/2026	Claims	5	13422	DTA Diversified	13,725.00	Reissue
2026	433	02/28/2026	Payroll	5	13431	Roberta L Beese	11.71	February 2026
2026	438	02/28/2026	Payroll	5	13433	Colleen A Kirsten	22.94	February 2026
2026	449	02/28/2026	Payroll	5	13438	Barbara E StClair	22.94	February 2026
2026	630	03/24/2026	Claims	5	13470	The Kenerson Group	900.00	Basic TreeWorks Annual Maintenance
2026	633	03/24/2026	Claims	5	13473	Spokane County Treasurer - Community	2,015.92	CINV10002211 - Customer ID: SPO10440-01
2026	634	03/24/2026	Claims	5	13474	Spokane County Treasurer - Community	2,015.92	CINV10002207- SPO10440-01
2026	638	03/24/2026	Claims	5	13478	Idaho Washington Aquifer Collaborative	500.00	IWAC Membersip
2026	640	03/24/2026	Claims	5	13480	Comcast	149.76	
2026	641	03/24/2026	Claims	5	13481	Idaho Fence	4,637.51	Fence Material Installation
2026	645	03/24/2026	Claims	5	13485	Union Pacific Railroad Company	159,539.71	Argonne Congestion Relief
2026	646	03/24/2026	Claims	5	13486	Union Pacific Railroad Company	2,582.82	Argonne Congestion Relief
2026	699	03/31/2026	Payroll	5	13487	Michael L Ankney	36.71	March 2026
2026	701	03/31/2026	Payroll	5	13488	Roberta L Beese	11.71	March 2026
2026	702	03/31/2026	Payroll	5	13489	Shawna Beese	734.16	March 2026
2026	703	03/31/2026	Payroll	5	13490	Alexander BH Brannin	22.94	March 2026

TREASURER'S REPORT

Outstanding Vouchers

City Of Millwood

03/01/2026 To: 03/31/2026

As Of: 03/31/2026 Date: 05/08/2026
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	708	03/31/2026	Payroll	5	13491	Aaron Hall	415.93	March 2026
2026	709	03/31/2026	Payroll	5	13492	Colleen A Kirsten	22.94	March 2026
2026	710	03/31/2026	Payroll	5	13493	Kristine M Major	22.94	March 2026
2026	711	03/31/2026	Payroll	5	13494	Jay James Molitor	36.71	March 2026
2026	714	03/31/2026	Payroll	5	13495	Ronald W Rickard	36.71	March 2026
							249,704.04	

Fund	Claims	Payroll	Total
001 General Fund	207,646.02	21,107.08	228,753.10
401 Utility Operating Fund	6,333.63	14,712.79	21,046.42
402 Water Capital Fund Managerial	0.03	0.00	0.03
	213,979.68	35,819.87	249,799.55

TREASURER'S REPORT

Signature Page

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We the undersigned officers for the City of Millwood have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:______________________________ Signed:______________________________

City Treasurer / Date | Elected Representative / Date

Signed:______________________________ Signed:______________________________

Elected Representative / Date | Elected Representative / Date

TREASURER'S REPORT

Fund Totals

City Of Millwood

Time: 14:14:01 Date: 05/08/2026

04/01/2026 To: 04/30/2026

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	1,124,470.96	180,713.89	172,449.10	1,132,735.75	219,760.67	23,822.23	-16.43	1,376,302.22
002 Restricted Uses Fund - Managerial	118,329.49	9,406.73		127,736.22	0.00	0.00	0.00	127,736.22
099 Unemployment Compensation Fund - Managerial	51,182.00	0.00		51,182.00	0.00	0.00	0.00	51,182.00
301 Capital Projects Fund	441,959.59	1,545.83		443,505.42	0.00	0.00	0.00	443,505.42
302 Special Capital Projects Fund	181,548.05	1,545.83		183,093.88	0.00	0.00	0.00	183,093.88
401 Utility Operating Fund	331,212.25	48,634.55	61,407.41	318,439.39	36,849.36	11,081.66	-25,688.45	340,681.96
402 Water Capital Fund Managerial	407,865.58	6,065.44		413,931.02	0.03	0.00	-3,475.78	410,455.27
403 Sewer Capital Fund - Managerial	60,101.50	27,330.59		87,432.09	0.00	0.00	-16,041.35	71,390.74
	2,716,669.42	275,242.86	233,856.51	2,758,055.77	256,610.06	34,903.89	-45,222.01	3,004,347.71

TREASURER'S REPORT
Account Totals

City Of Millwood

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	2064-Banner Checking	340,417.63	275,244.05	233,881.62	381,780.06	-45,126.50	291,418.44	628,072.00
6	1726-Banner Money Market	1,455,188.63	23.92	0.00	1,455,212.55	0.00	0.00	1,455,212.55
8	3411-Banner Dedicated	23,000.00	0.00	0.00	23,000.00	0.00	0.00	23,000.00
10	1753 - US Bank Safekeeping	3.50	0.00	0.00	3.50	0.00	0.00	3.50
12	8016-Banner Investment	898,059.66	0.00	0.00	898,059.66	0.00	0.00	898,059.66
	Total Cash:	2,716,669.42	275,267.97	233,881.62	2,758,055.77	-45,126.50	291,418.44	3,004,347.71
		2,716,669.42	275,267.97	233,881.62	2,758,055.77	-45,126.50	291,418.44	3,004,347.71

TREASURER'S REPORT
Outstanding Vouchers

City Of Millwood — 04/01/2026 To: 04/30/2026

As Of: 04/30/2026 Date: 05/08/2026
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	2610	12/13/2020	Util Pay	5		Xpress Billpay	48.40	Xpress Import - CC - 12-13-2020__daily_batch.csv
2025	2337	10/31/2025	Util Pay	5		Xpress Billpay	-649.42	Xpress Import - Returns - 10-31-2025__daily_batch.cs
2025	2338	10/31/2025	Util Pay	5		Xpress Billpay	493.50	Xpress Import - CC - 10-31-2025__daily_batch.csv
2026	601	03/17/2026	Util Pay	5		Xpress Billpay	74.86	Xpress Import - iPay - 03-17-2026__daily_batch.csv
2026	602	03/17/2026	Util Pay	5		Xpress Billpay	81.26	Xpress Import - CheckFree - 03-17-2026__daily_batcl
2026	604	03/18/2026	Util Pay	5		Xpress Billpay	155.89	Xpress Import - Metavante - 03-18-2026__daily_batcl
2026	605	03/18/2026	Util Pay	5		Xpress Billpay	150.00	Xpress Import - iPay - 03-18-2026__daily_batch.csv
2026	606	03/18/2026	Util Pay	5		Xpress Billpay	74.49	Xpress Import - CheckFree - 03-18-2026__daily_batcl
2026	608	03/19/2026	Util Pay	5		Xpress Billpay	75.89	Xpress Import - EFT - 03-19-2026__daily_batch.csv
2026	609	03/19/2026	Util Pay	5		Xpress Billpay	177.84	Xpress Import - iPay - 03-19-2026__daily_batch.csv
2026	610	03/19/2026	Util Pay	5		Xpress Billpay	41.91	Xpress Import - CheckFree - 03-19-2026__daily_batcl
2026	612	03/20/2026	Util Pay	5		Xpress Billpay	396.17	Xpress Import - EFT - 03-20-2026__daily_batch.csv
2026	613	03/20/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - Metavante - 03-20-2026__daily_batcl
2026	614	03/20/2026	Util Pay	5		Xpress Billpay	150.38	Xpress Import - iPay - 03-20-2026__daily_batch.csv
2026	615	03/20/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - OnlineResources - 03-20-2026__daily
2026	616	03/20/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - CheckFree - 03-20-2026__daily_batcl
2026	619	03/22/2026	Util Pay	5		Xpress Billpay	332.32	Xpress Import - EFT - 03-22-2026__daily_batch.csv
2026	651	03/23/2026	Util Pay	5		Xpress Billpay	1,958.82	Xpress Import - EFT - 03-23-2026__daily_batch.csv
2026	652	03/23/2026	Util Pay	5		Xpress Billpay	226.97	Xpress Import - Metavante - 03-23-2026__daily_batcl
2026	653	03/23/2026	Util Pay	5		Xpress Billpay	219.33	Xpress Import - iPay - 03-23-2026__daily_batch.csv
2026	654	03/23/2026	Util Pay	5		Xpress Billpay	50.00	Xpress Import - CheckFree - 03-23-2026__daily_batcl
2026	656	03/24/2026	Util Pay	5		Xpress Billpay	329.82	Xpress Import - EFT - 03-24-2026__daily_batch.csv
2026	657	03/24/2026	Util Pay	5		Xpress Billpay	80.00	Xpress Import - Metavante - 03-24-2026__daily_batcl
2026	658	03/24/2026	Util Pay	5		Xpress Billpay	191.27	Xpress Import - iPay - 03-24-2026__daily_batch.csv
2026	659	03/24/2026	Util Pay	5		Xpress Billpay	75.19	Xpress Import - CheckFree - 03-24-2026__daily_batcl
2026	661	03/25/2026	Util Pay	5		Xpress Billpay	714.68	Xpress Import - EFT - 03-25-2026__daily_batch.csv
2026	662	03/25/2026	Util Pay	5		Xpress Billpay	116.40	Xpress Import - Metavante - 03-25-2026__daily_batcl
2026	663	03/25/2026	Util Pay	5		Xpress Billpay	41.91	Xpress Import - CheckFree - 03-25-2026__daily_batcl
2026	665	03/26/2026	Util Pay	5		Xpress Billpay	1,534.12	Xpress Import - EFT - 03-26-2026__daily_batch.csv
2026	666	03/26/2026	Util Pay	5		Xpress Billpay	247.70	Xpress Import - Metavante - 03-26-2026__daily_batcl
2026	667	03/26/2026	Util Pay	5		Xpress Billpay	191.59	Xpress Import - iPay - 03-26-2026__daily_batch.csv
2026	668	03/26/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - CheckFree - 03-26-2026__daily_batcl
2026	677	03/26/2026	Tr Rec	5		Comcast OTR1, LLC	16.43	B&O TELEPHONE TAX FEBRUARY 2026
2026	679	03/27/2026	Util Pay	5		Xpress Billpay	1,010.93	Xpress Import - EFT - 03-27-2026__daily_batch.csv
2026	680	03/27/2026	Util Pay	5		Xpress Billpay	384.33	Xpress Import - Metavante - 03-27-2026__daily_batcl
2026	681	03/27/2026	Util Pay	5		Xpress Billpay	131.12	Xpress Import - iPay - 03-27-2026__daily_batch.csv
2026	682	03/27/2026	Util Pay	5		Xpress Billpay	604.03	Xpress Import - CheckFree - 03-27-2026__daily_batcl
2026	684	03/28/2026	Util Pay	5		Xpress Billpay	5,577.34	Xpress Import - EFT - 03-28-2026__daily_batch.csv
2026	686	03/29/2026	Util Pay	5		Xpress Billpay	227.35	Xpress Import - EFT - 03-29-2026__daily_batch.csv
2026	688	03/30/2026	Util Pay	5		Xpress Billpay	149.33	Xpress Import - EFT - 03-30-2026__daily_batch.csv
2026	689	03/30/2026	Util Pay	5		Xpress Billpay	91.00	Xpress Import - Metavante - 03-30-2026__daily_bat
2026	690	03/30/2026	Util Pay	5		Xpress Billpay	141.91	Xpress Import - iPay - 03-30-2026__daily_batch.csv

TREASURER'S REPORT

Outstanding Vouchers

City Of Millwood

04/01/2026 To: 04/30/2026

As Of: 04/30/2026 Date: 05/08/2026
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	691	03/30/2026	Util Pay	5		Xpress Billpay	75.54	Xpress Import - CheckFree - 03-30-2026__daily_batch
2026	693	03/31/2026	Util Pay	5		Xpress Billpay	270.34	Xpress Import - EFT - 03-31-2026__daily_batch.csv
2026	694	03/31/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - iPay - 03-31-2026__daily_batch.csv
2026	695	03/31/2026	Util Pay	5		Xpress Billpay	74.49	Xpress Import - CheckFree - 03-31-2026__daily_batch
2026	726	04/01/2026	Util Pay	5		Xpress Billpay	589.35	Xpress Import - EFT - 04-01-2026__daily_batch.csv
2026	727	04/01/2026	Util Pay	5		Xpress Billpay	275.00	Xpress Import - iPay - 04-01-2026__daily_batch.csv
2026	728	04/01/2026	Util Pay	5		Xpress Billpay	276.91	Xpress Import - CheckFree - 04-01-2026__daily_batch
2026	734	04/06/2026	Util Pay	5		Xpress Billpay	75.54	Xpress Import - EFT - 04-02-2026__daily_batch.csv
2026	735	04/06/2026	Util Pay	5		Xpress Billpay	494.05	Xpress Import - iPay - 04-02-2026__daily_batch.csv
2026	736	04/06/2026	Util Pay	5		Xpress Billpay	74.14	Xpress Import - CheckFree - 04-02-2026__daily_batch
2026	738	04/06/2026	Util Pay	5		Xpress Billpay	383.20	Xpress Import - EFT - 04-03-2026__daily_batch.csv
2026	739	04/06/2026	Util Pay	5		Xpress Billpay	74.84	Xpress Import - iPay - 04-03-2026__daily_batch.csv
2026	741	04/06/2026	Util Pay	5		Xpress Billpay	76.59	Xpress Import - EFT - 04-04-2026__daily_batch.csv
2026	743	04/06/2026	Util Pay	5		Xpress Billpay	152.48	Xpress Import - EFT - 04-05-2026__daily_batch.csv
2026	751	04/06/2026	Util Pay	5		Xpress Billpay	120.00	Xpress Import - Metavante - 04-06-2026__daily_batc
2026	753	04/07/2026	Util Pay	5		Xpress Billpay	571.55	Xpress Import - EFT - 04-07-2026__daily_batch.csv
2026	754	04/07/2026	Util Pay	5		Xpress Billpay	159.01	Xpress Import - Metavante - 04-07-2026__daily_batc
2026	756	04/08/2026	Util Pay	5		Xpress Billpay	482.74	Xpress Import - EFT - 04-08-2026__daily_batch.csv
2026	759	04/08/2026	Util Pay	5		Xpress Billpay	58.40	Xpress Import - CheckFree - 04-08-2026__daily_batch
2026	803	04/09/2026	Util Pay	5		Xpress Billpay	75.54	Xpress Import - Metavante - 04-09-2026__daily_batc
2026	804	04/09/2026	Util Pay	5		Xpress Billpay	421.49	Xpress Import - iPay - 04-09-2026__daily_batch.csv
2026	806	04/10/2026	Util Pay	5		Xpress Billpay	408.25	Xpress Import - EFT - 04-10-2026__daily_batch.csv
2026	807	04/10/2026	Util Pay	5		Xpress Billpay	324.70	Xpress Import - iPay - 04-10-2026__daily_batch.csv
2026	808	04/10/2026	Util Pay	5		Xpress Billpay	1,004.62	Xpress Import - CheckFree - 04-10-2026__daily_batch
2026	810	04/11/2026	Util Pay	5		Xpress Billpay	244.95	Xpress Import - EFT - 04-11-2026__daily_batch.csv
2026	811	04/12/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - CC - 04-12-2026__daily_batch.csv
2026	813	04/13/2026	Util Pay	5		Xpress Billpay	80.00	Xpress Import - EFT - 04-13-2026__daily_batch.csv
2026	814	04/13/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - Metavante - 04-13-2026__daily_batc
2026	815	04/13/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - iPay - 04-13-2026__daily_batch.csv
2026	816	04/13/2026	Util Pay	5		Xpress Billpay	167.22	Xpress Import - CheckFree - 04-13-2026__daily_batch
2026	817	04/14/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - CC - 04-14-2026__daily_batch.csv
2026	818	04/14/2026	Util Pay	5		Xpress Billpay	163.30	Xpress Import - EFT - 04-14-2026__daily_batch.csv
2026	819	04/14/2026	Util Pay	5		Xpress Billpay	146.65	Xpress Import - Metavante - 04-14-2026__daily_batc
2026	820	04/14/2026	Util Pay	5		Xpress Billpay	244.95	Xpress Import - iPay - 04-14-2026__daily_batch.csv
2026	821	04/14/2026	Util Pay	5		Xpress Billpay	394.44	Xpress Import - CheckFree - 04-14-2026__daily_batch
2026	823	04/15/2026	Util Pay	5		Xpress Billpay	463.90	Xpress Import - EFT - 04-15-2026__daily_batch.csv
2026	824	04/15/2026	Util Pay	5		Xpress Billpay	243.30	Xpress Import - Metavante - 04-15-2026__daily_batc
2026	825	04/15/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - iPay - 04-15-2026__daily_batch.csv
2026	826	04/15/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - CheckFree - 04-15-2026__daily_batch
2026	828	04/16/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - EFT - 04-16-2026__daily_batch.csv
2026	829	04/16/2026	Util Pay	5		Xpress Billpay	115.00	Xpress Import - iPay - 04-16-2026__daily_batch.csv
2026	886	04/17/2026	Util Pay	5		Xpress Billpay	370.27	Xpress Import - EFT - 04-17-2026__daily_batch.csv

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Outstanding Vouchers

City Of Millwood

04/01/2026 To: 04/30/2026

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	887	04/17/2026	Util Pay	5		Xpress Billpay	161.65	Xpress Import - Metavante - 04-17-2026__daily_batcl
2026	888	04/17/2026	Util Pay	5		Xpress Billpay	398.30	Xpress Import - iPay - 04-17-2026__daily_batch.csv
2026	889	04/17/2026	Util Pay	5		Xpress Billpay	129.13	Xpress Import - CheckFree - 04-17-2026__daily_batch
2026	891	04/18/2026	Util Pay	5		Xpress Billpay	124.07	Xpress Import - EFT - 04-18-2026__daily_batch.csv
2026	896	04/20/2026	Util Pay	5		Xpress Billpay	410.75	Xpress Import - EFT - 04-20-2026__daily_batch.csv
2026	897	04/20/2026	Util Pay	5		Xpress Billpay	163.30	Xpress Import - Metavante - 04-20-2026__daily_batcl
2026	898	04/20/2026	Util Pay	5		Xpress Billpay	163.30	Xpress Import - iPay - 04-20-2026__daily_batch.csv
2026	900	04/21/2026	Util Pay	5		Xpress Billpay	85.00	Xpress Import - Metavante - 04-21-2026__daily_batcl
2026	901	04/21/2026	Util Pay	5		Xpress Billpay	213.30	Xpress Import - iPay - 04-21-2026__daily_batch.csv
2026	902	04/21/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - OnlineResources - 04-21-2026__daily
2026	903	04/21/2026	Util Pay	5		Xpress Billpay	244.95	Xpress Import - CheckFree - 04-21-2026__daily_batch
2026	905	04/22/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - EFT - 04-22-2026__daily_batch.csv
2026	906	04/22/2026	Util Pay	5		Xpress Billpay	161.65	Xpress Import - Metavante - 04-22-2026__daily_batcl
2026	907	04/22/2026	Util Pay	5		Xpress Billpay	681.65	Xpress Import - iPay - 04-22-2026__daily_batch.csv
2026	909	04/23/2026	Util Pay	5		Xpress Billpay	2,076.94	Xpress Import - EFT - 04-23-2026__daily_batch.csv
2026	910	04/23/2026	Util Pay	5		Xpress Billpay	163.30	Xpress Import - Metavante - 04-23-2026__daily_batcl
2026	911	04/23/2026	Util Pay	5		Xpress Billpay	199.13	Xpress Import - iPay - 04-23-2026__daily_batch.csv
2026	912	04/23/2026	Util Pay	5		Xpress Billpay	129.13	Xpress Import - CheckFree - 04-23-2026__daily_batch
2026	914	04/24/2026	Util Pay	5		Xpress Billpay	664.74	Xpress Import - EFT - 04-24-2026__daily_batch.csv
2026	915	04/24/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - Metavante - 04-24-2026__daily_batcl
2026	916	04/24/2026	Util Pay	5		Xpress Billpay	248.80	Xpress Import - iPay - 04-24-2026__daily_batch.csv
2026	917	04/24/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - CheckFree - 04-24-2026__daily_batch
2026	919	04/25/2026	Util Pay	5		Xpress Billpay	822.00	Xpress Import - EFT - 04-25-2026__daily_batch.csv
2026	921	04/26/2026	Util Pay	5		Xpress Billpay	1,157.09	Xpress Import - EFT - 04-26-2026__daily_batch.csv
2026	923	04/27/2026	Util Pay	5		Xpress Billpay	1,045.47	Xpress Import - EFT - 04-27-2026__daily_batch.csv
2026	924	04/27/2026	Util Pay	5		Xpress Billpay	210.78	Xpress Import - Metavante - 04-27-2026__daily_batcl
2026	925	04/27/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - iPay - 04-27-2026__daily_batch.csv
2026	926	04/27/2026	Util Pay	5		Xpress Billpay	244.95	Xpress Import - CheckFree - 04-27-2026__daily_batch
2026	928	04/28/2026	Util Pay	5		Xpress Billpay	6,339.77	Xpress Import - EFT - 04-28-2026__daily_batch.csv
2026	929	04/28/2026	Util Pay	5		Xpress Billpay	363.36	Xpress Import - Metavante - 04-28-2026__daily_batcl
2026	930	04/28/2026	Util Pay	5		Xpress Billpay	235.94	Xpress Import - iPay - 04-28-2026__daily_batch.csv
2026	931	04/28/2026	Util Pay	5		Xpress Billpay	489.90	Xpress Import - CheckFree - 04-28-2026__daily_batch
2026	938	04/29/2026	Util Pay	5		Xpress Billpay	163.30	Xpress Import - EFT - 04-29-2026__daily_batch.csv
2026	939	04/29/2026	Util Pay	5		Xpress Billpay	81.65	Xpress Import - iPay - 04-29-2026__daily_batch.csv
2026	940	04/30/2026	Util Pay	5		Xpress Billpay	381.65	Xpress Import - CC - 04-30-2026__daily_batch.csv
2026	941	04/30/2026	Util Pay	5		Xpress Billpay	408.25	Xpress Import - EFT - 04-30-2026__daily_batch.csv
2026	942	04/30/2026	Util Pay	5		Xpress Billpay	91.00	Xpress Import - Metavante - 04-30-2026__daily_batcl
2026	943	04/30/2026	Util Pay	5		Xpress Billpay	103.84	Xpress Import - iPay - 04-30-2026__daily_batch.csv
2026	944	04/30/2026	Util Pay	5		Xpress Billpay	146.65	Xpress Import - CheckFree - 04-30-2026__daily_batch
						Receipts Outstanding:	45,126.50	

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City Of Millwood

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	936	04/30/2026	Payroll	5	EFT	PFMLA - Employment Security	1,054.65	Pay Cycle(s) 02/28/2026 To 02/28/2026 - PFMLA; Pay Cycle(s) 03/01/2026 To 03/31/2026 - PFMLA; Pay Cycle(s) 01/01/2025 To 01/31/2025 - PFMLA; Pay Cycle(s) 01/01/2026 To 03/31/2026 - PFMLA FY2026 Q1 Adj
2026	948	04/30/2026	Payroll	5	EFT	Samuel Gene Bachman	3,686.47	April 2026
2026	953	04/30/2026	Payroll	5	EFT	Shaun Broderick Culler	68.82	April 2026
2026	954	04/30/2026	Payroll	5	EFT	Matthew James Erdahl	4,621.60	April 2026
2026	955	04/30/2026	Payroll	5	EFT	Bridget Gill	4,491.62	April 2026
2026	960	04/30/2026	Payroll	5	EFT	Bryce Keith Noack	4,233.04	April 2026
2026	963	04/30/2026	Payroll	5	EFT	Daniel Karl Sander	137.65	April 2026
2026	964	04/30/2026	Payroll	5	EFT	Kyle Lee Schiewe	5,920.15	April 2026
2026	965	04/30/2026	Payroll	5	EFT	Tina M Seifert	137.65	April 2026
2026	966	04/30/2026	Payroll	5	EFT	Kelly K Stravens	137.65	April 2026
2024	2590	11/30/2024	Claims	5	EFT	Banner Bank - 7779	936.90	
2024	2769	12/31/2024	Claims	5	EFT	Banner Bank - 6225	680.37	
2025	2058	10/01/2025	Ser Chge	5	0	Mollilou Forbes Trust	-95.51	
2022	152	01/31/2022	Payroll	5	10574	Roberta L Beese	35.03	January 2021
2022	392	02/28/2022	Payroll	5	10639	Roberta L Beese	35.03	February 2022
2022	620	03/31/2022	Payroll	5	10697	Roberta L Beese	35.03	March 2022
2022	876	04/30/2022	Payroll	5	10760	Roberta L Beese	108.91	April 2022
2022	987	05/05/2022	Claims	5	10809	Gregory & Celestine Kuntz	88.03	00760100 - 8928 E SOUTH RIVERWAY
2022	1126	05/20/2022	Claims	5	10827	Limelyte Technology Group, Inc.	50.00	April 2022 Hosting
2022	1433	06/30/2022	Payroll	5	10895	Roberta L Beese	48.88	June 2022
2022	1916	08/31/2022	Payroll	5	11018	Roberta L Beese	11.94	August 2022
2023	1415	06/30/2023	Claims	5	11573	Tribe Media Lab SPC	1,250.00	HPC Video Editing
2023	1798	08/31/2023	Payroll	5	11654	Roberta L Beese	11.71	August 2023
2023	2594	11/30/2023	Payroll	5	11859	Roberta L Beese	11.71	November 2023
2023	2792	12/31/2023	Payroll	5	11903	Roberta L Beese	11.71	December 2023
2024	456	02/29/2024	Claims	5	12038	Quadient Finance USA, Inc.	1,100.00	
2025	1057	05/31/2025	Payroll	5	12833	Roberta L Beese	11.71	May 2025
2025	1513	07/31/2025	Payroll	5	12936	Roberta L Beese	85.12	July 2025
2025	1761	08/26/2025	Claims	5	13019	Secretary of Housing & Urban Development	0.03	034500.00 - 8819 E FREDERICK
2025	1815	08/31/2025	Payroll	5	13022	Roberta L Beese	11.71	August 2025
2025	1816	08/31/2025	Payroll	5	13023	Shawna Beese	68.82	August 2025
2025	2036	09/30/2025	Payroll	5	13081	Roberta L Beese	11.71	September 2025

TREASURER'S REPORT

Outstanding Vouchers

City Of Millwood

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	2038	09/30/2025	Payroll	5	13083	Alexander BH Brannin	22.94	September 2025
2025	2044	09/30/2025	Payroll	5	13084	Colleen A Kirsten	22.94	September 2025
2025	2311	10/31/2025	Payroll	5	13149	Roberta L Beese	11.71	October 2025
2025	2313	10/31/2025	Payroll	5	13151	Alexander BH Brannin	22.94	October 2025
2025	2319	10/31/2025	Payroll	5	13152	Colleen A Kirsten	22.94	October 2025
2025	2773	12/31/2025	Payroll	5	13270	Roberta L Beese	11.71	December 2025
2026	433	02/28/2026	Payroll	5	13431	Roberta L Beese	11.71	February 2026
2026	438	02/28/2026	Payroll	5	13433	Colleen A Kirsten	22.94	February 2026
2026	645	03/24/2026	Claims	5	13485	Union Pacific Railroad Company	159,539.71	Argonne Congestion Relief
2026	646	03/24/2026	Claims	5	13486	Union Pacific Railroad Company	2,582.82	Argonne Congestion Relief
2026	701	03/31/2026	Payroll	5	13488	Roberta L Beese	11.71	March 2026
2026	703	03/31/2026	Payroll	5	13490	Alexander BH Brannin	22.94	March 2026
2026	709	03/31/2026	Payroll	5	13492	Colleen A Kirsten	22.94	March 2026
2026	777	04/10/2026	Claims	5	13509	Safeguard Business Systems, INC	376.86	1000 count LASER L3 CHECK 1PT RBLUE MRBL
2026	841	04/21/2026	Claims	5	13517	Access Information Management	9.11	
2026	842	04/21/2026	Claims	5	13518	American Mobile Drug Testing Inc.	35.00	
2026	843	04/21/2026	Claims	5	13519	CenturyLink	148.42	
2026	844	04/21/2026	Claims	5	13520	NAPA Auto Parts	136.68	
2026	845	04/21/2026	Claims	5	13521	Oxarc	16.87	Tank Rental for Mar 2026
2026	846	04/21/2026	Claims	5	13522	Quadient Finance USA, Inc.	500.00	
2026	847	04/21/2026	Claims	5	13523	Spokane County Environmental Service	32,860.07	
2026	848	04/21/2026	Claims	5	13524	Spokane Regional Health District	700.00	2026 Pool & Splash Pad Use Permit
2026	849	04/21/2026	Claims	5	13525	Upward 7 Consulting	6,406.25	
2026	850	04/21/2026	Claims	5	13526	Welch-Comer	5,530.00	
2026	871	04/28/2026	Claims	5	13527	AAA Sweeping	3,742.08	
2026	872	04/28/2026	Claims	5	13528	Anatek Labs, Inc.	42.00	
2026	873	04/28/2026	Claims	5	13529	Comcast	279.56	
2026	874	04/28/2026	Claims	5	13530	DataPro Solutions, Inc.	1,119.08	June 2026 ArmorPoint Access; June 2026 Disaster Recovery Backup
2026	875	04/28/2026	Claims	5	13531	H&H Document Management Solutions	225.99	
2026	876	04/28/2026	Claims	5	13532	Purfect Logos, LLC	1,198.45	
2026	877	04/28/2026	Claims	5	13533	Spokane County Treasurer - Community	128.56	2026Q1 2% Liquor Excise Taxes to County
2026	878	04/28/2026	Claims	5	13534	Spokane County Treasurer - SCRAPS	39.85	Animal Control & Shelter Services March 2026
2026	879	04/28/2026	Claims	5	13535	Spokane County Treasurer - Sheriff's	27,318.17	
2026	880	04/28/2026	Claims	5	13536	Spokane House of Hose	20.16	
2026	881	04/28/2026	Claims	5	13537	WM Of Spokane - Monthly	262.34	
2026	882	04/28/2026	Claims	5	13538	Welch-Comer	9,286.70	

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Outstanding Vouchers

City Of Millwood

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	947	04/30/2026	Payroll	5	13539	Michael L Ankney	73.42	April 2026
2026	949	04/30/2026	Payroll	5	13540	Roberta L Beese	48.42	April 2026
2026	950	04/30/2026	Payroll	5	13541	Shawna Beese	734.16	April 2026
2026	951	04/30/2026	Payroll	5	13542	Alexander BH Brannin	22.94	April 2026
2026	952	04/30/2026	Payroll	5	13543	Karina Laura Chernioglo	73.42	April 2026
2026	956	04/30/2026	Payroll	5	13544	Aaron Hall	5,602.02	April 2026
2026	957	04/30/2026	Payroll	5	13545	Colleen A Kirsten	22.94	April 2026
2026	958	04/30/2026	Payroll	5	13546	Kristine M Major	22.94	April 2026
2026	959	04/30/2026	Payroll	5	13547	Jay James Molitor	73.42	April 2026
2026	961	04/30/2026	Payroll	5	13548	Annette T Oakes	22.94	April 2026
2026	962	04/30/2026	Payroll	5	13549	Ronald W Rickard	73.42	April 2026
2026	972	04/30/2026	Payroll	5	13550	Mackenzi R Roderick	249.36	Missing Personnel
2026	973	04/30/2026	Payroll	5	13551	Joshua Simmons	2,688.75	Missing Personnel
							291,418.44	

Fund	Claims	Payroll	Total
001 General Fund	219,760.67	23,822.23	243,582.90
401 Utility Operating Fund	36,849.36	11,081.66	47,931.02
402 Water Capital Fund Managerial	0.03	0.00	0.03
	256,610.06	34,903.89	291,513.95

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Signature Page

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We the undersigned officers for the City of Millwood have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:______________________________ Signed:______________________________

City Treasurer / Date | Elected Representative / Date

Signed:______________________________ Signed:______________________________

Elected Representative / Date | Elected Representative / Date

CITY OF
MILLWOOD

April 28, 2026

Event Information

Event Date: April 28, 2026

Bid closing time: 2:00 pm

Location: Millwood City Hall Chambers

Bidder Name	Date & Time Received	Notes
Liberty Northwest Construction	4/28/2026 1346	Base- 1,212,033.00/- Add- 177,544.00/-
Active Construction Inc. (ACI)	4/28/2026 1353	Base- 1,159,159.00/- Add- 159,159.00/-
Shamrock Paving Inc.	4/28/2026 1353	Base- 1,137,000.00/- Add- 160,000.00/-

www.welchcomer.com
Coeur d'Alene, ID 83814
208-664-9382

2310 N. Swing Ln, Ste. 101
Liberty Lake, WA 99019
509-505-5551

April 28, 2026

Mayor Shawna Beese
City of Millwood
9103 E Frederick Ave
Spokane, WA 99206

Re: Argonne Rd. – Trent to Frederick Rehab Project

Dear Mayor Beese:

Enclosed please find the bid summary, bid tabulation and review checklist for the bids which were received at your office for the Argonne Rd. – Trent to Frederick Rehab Project. We have reviewed the bid packages received and they all appear to be responsive.

Welch Comer & Associates recommends awarding the Base Bid plus Add Alternate No. 1, in the amount of $1,297,000.00 to the low bidder, Shamrock Paving, Inc., contingent upon TIB approval and any additional funding provided. Should the Council concur with our recommendation, please sign, *but do not date*, the Notice of Award (attached) and return to our office for immediate processing.

Should you have any questions, please contact our office.

Sincerely,
Welch Comer Engineers

Matt Gillis, P.E.
Vice President

MRG/lmt

Enclosures

mgillis@welchcomer.com

CITY OF MILLWOOD
ARGONNE ROAD, TRENT TO FREDERICK REHAB
BID SUMMARY*
Bid Opening: Tuesday April 28, 2026 at 2:00 pm

CONTRACTOR	BASE BID	ADD ALTERNATE NO. 1	TOTAL BASE BID AND ADD ALTERNATE NO. 1
Shamrock Paving, Inc.	$ 1,137,000.00	$ 160,000.00	$ 1,297,000.00
Active Construction. Inc.	$ 1,159,159.00	$ 159,159.00	$ 1,318,318.00
Liberty Northwest Construction	$ 1,409,538.00	$ 170,544.00	$ 1,580,082.00

* PLEASE NOTE THAT THIS IS FOR INFORMATION USE ONLY. THE OWNER RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS PURSUANT TO THE CONTRACT DOCUMENTS.

CITY OF MILLWOOD
ARGONNE ROAD, TRENT TO FREDERICK REHAB
BID TABULATION
Bid Opening: Tuesday April 28, 2026 at 2:00 pm

					Engineer's Estimate		Shamrock Paving, Inc.		Active Construction. Inc.		Liberty Northwest Construction	
Item No.	Std. Item	Description	Pay Unit	Estimated Quantity	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
		SECTION 1: PREPARATION										
1	0001	MOBILIZATION	L.S.	1	$ 114,000.00	$ 114,000.00	$ 92,846.50	$ 92,846.50	$ 100,000.00	$ 100,000.00	$ 117,608.00	$ 117,608.00
2	0050	REMOVAL OF STRUCTURES AND OBSTRUCTION	L.S.	1	$ 5,000.00	$ 5,000.00	$ 3,000.00	$ 3,000.00	$ 5,000.00	$ 5,000.00	$ 224,494.00	$ 224,494.00
3	0100	REMOVING CEMENT CONC. SIDEWALK	S.Y.	260	$ 17.00	$ 4,420.00	$ 21.50	$ 5,590.00	$ 9.50	$ 2,470.00	$ 50.00	$ 13,000.00
4	0108	REMOVING CEMENT CONC. CURB AND GUTTER	L.F.	70	$ 15.00	$ 1,050.00	$ 9.25	$ 647.50	$ 6.25	$ 437.50	$ 14.00	$ 980.00
5	0110	REMOVING CEMENT CONC. CURB	L.F.	210	$ 15.00	$ 3,150.00	$ 14.00	$ 2,940.00	$ 5.25	$ 1,102.50	$ 950.00	$ 199,500.00
6	0120	REMOVING ASPHALT CONC. PAVEMENT (6")	S.Y.	8600	$ 5.00	$ 43,000.00	$ 9.00	$ 77,400.00	$ 4.75	$ 40,850.00	$ 4.00	$ 34,400.00
7	0160	REMOVING TRAFFIC CURB	L.F.	370	$ 11.00	$ 4,070.00	$ 37.00	$ 13,690.00	$ 3.50	$ 1,295.00	$ 15.00	$ 5,550.00
		SECTION 4: BALLAST AND CRUSHED SURFACING										
8	SP	FULL DEPTH RECLAMATION	S.Y.	8600	$ 4.50	$ 38,700.00	$ 7.00	$ 60,200.00	$ 2.50	$ 21,500.00	$ 1.50	$ 12,900.00
9	SP	PORTLAND CEMENT	S.Y.	8600	$ 3.50	$ 30,100.00	$ 5.50	$ 47,300.00	$ 5.00	$ 43,000.00	$ 7.00	$ 60,200.00
10	SP	SOFT SPOT EXCAVATION AND EMBANKMENT INCL. HAUL	C.Y.	1810	$ 35.00	$ 63,350.00	$ 25.50	$ 46,155.00	$ 44.00	$ 79,640.00	$ 1.00	$ 1,810.00
11	SP	CRUSHED SURFACING (BASE COURSE) FOR SOFT SPOT REPAIR	TON	2690	$ 30.00	$ 80,700.00	$ 31.00	$ 83,390.00	$ 41.00	$ 110,290.00	$ 1.00	$ 2,690.00
		SECTION 7: MANHOLES, INLETS, CATCH BASINS, AND DRYWELLS										
12	1062	PRECAST CONCRETE DRYWELL	EACH	1	$ 6,000.00	$ 6,000.00	$ 5,500.00	$ 5,500.00	$ 4,100.00	$ 4,100.00	$ 3,790.00	$ 3,790.00
		SECTION 14: HOT MIX ASPHALT										
13	5767	HMA CL. 1/2 IN. PG 60-28H	S.Y.	8600	$ 40.00	$ 344,000.00	$ 39.00	$ 335,400.00	$ 46.00	$ 395,600.00	$ 53.00	$ 455,800.00
14	5837	ASPHALT COST PRICE ADJUSTMENT	CALC	1	$ 1.00	$ 1.00	$ 1.00	$ 1.00	$ 1.00	$ 1.00	$ 1.00	$ 1.00
		SECTION 17: EROSION CONTROL AND ROADSIDE PLANTING										
15	6488	EROSION CONTROL AND WATER POLLUTION PREVENTION	L.S.	1	$ 5,000.00	$ 5,000.00	$ 500.00	$ 500.00	$ 15,000.00	$ 15,000.00	$ 3,205.00	$ 3,205.00
		SECTION 18: TRAFFIC										
16	6700	CEMENT CONC. TRAFFIC CURB & GUTTER	L.F.	70	$ 65.00	$ 4,550.00	$ 49.00	$ 3,430.00	$ 50.50	$ 3,535.00	$ 41.00	$ 2,870.00
17	6701	CEMENT CONC. TRAFFIC CURB	L.F.	210	$ 40.00	$ 8,400.00	$ 32.00	$ 6,720.00	$ 39.50	$ 8,295.00	$ 35.00	$ 7,350.00
18	6706	DUAL-FACED CEMENT CONC. TRAFFIC CURB	L.F.	370	$ 65.00	$ 24,050.00	$ 58.50	$ 21,645.00	$ 51.25	$ 18,962.50	$ 60.00	$ 22,200.00
19	6890	PERMANENT SIGNING	L.S.	1	$ 5,000.00	$ 5,000.00	$ 3,200.00	$ 3,200.00	$ 3,300.00	$ 3,300.00	$ 3,500.00	$ 3,500.00
20	6993	PORTABLE CHANGEABLE MESSAGE SIGN	HR	7680	$ 5.00	$ 38,400.00	$ 2.75	$ 21,120.00	$ 4.00	$ 30,720.00	$ 8.00	$ 61,440.00
21	6971	PROJECT TEMPORARY TRAFFIC CONTROL	L.S.	1	$ 103,000.00	$ 103,000.00	$ 115,000.00	$ 115,000.00	$ 104,685.50	$ 104,685.50	$ 19,933.00	$ 19,933.00
22	SP	PAVEMENT MARKINGS	L.S.	1	$ 30,000.00	$ 30,000.00	$ 10,200.00	$ 10,200.00	$ 11,000.00	$ 11,000.00	$ 11,168.00	$ 11,168.00
		SECTION 19: OTHER ITEMS										
23	SP	ADJUST EXISTING UTILITIES	L.S.	1	$ 10,000.00	$ 10,000.00	$ 29,000.00	$ 29,000.00	$ 12,000.00	$ 12,000.00	$ 6,296.00	$ 6,296.00
24	7042	ADA FEATURES SURVEYING	L.S.	1	$ 3,500.00	$ 3,500.00	$ 535.00	$ 535.00	$ 275.00	$ 275.00	$ 1,773.00	$ 1,773.00
25	7055	CEMENT CONC. SIDEWALK	S.Y.	130	$ 110.00	$ 14,300.00	$ 58.00	$ 7,540.00	$ 71.50	$ 9,295.00	$ 68.00	$ 8,840.00
26	7058	CEMENT CONC. CURB RAMP	S.Y.	140	$ 290.00	$ 40,600.00	$ 220.00	$ 30,800.00	$ 265.00	$ 37,100.00	$ 125.00	$ 17,500.00
27	SP	ARGONNE-GRACE PPB IMPROVEMENTS	L.S.	1	$ 25,000.00	$ 25,000.00	$ 35,000.00	$ 35,000.00	$ 36,170.00	$ 36,170.00	$ 38,342.00	$ 38,342.00
28	SP	PULL BOX	EACH	5	$ 4,500.00	$ 22,500.00	$ 4,100.00	$ 20,500.00	$ 4,250.00	$ 21,250.00	$ 4,514.00	$ 22,570.00
29	6945	ITS INTERCONNECT	L.F.	1590	$ 22.00	$ 34,980.00	$ 25.00	$ 39,750.00	$ 26.50	$ 42,135.00	$ 28.00	$ 44,520.00
30	SP	PUBLIC LIAISON REPRESENTATIVE	L.S.	1	$ 5,000.00	$ 5,000.00	$ 18,000.00	$ 18,000.00	$ 150.00	$ 150.00	$ 5,308.00	$ 5,308.00
				TOTAL BASE BID		**$ 1,111,821.00**		**$ 1,137,000.00**		**$ 1,159,159.00**		**$ 1,409,538.00**
		ADD ALTERNATE NO. 1										
1	SP	PEDESTRIAN HYBRID BEACON	L.S.	1	$ 180,000.00	$ 180,000.00	$ 160,000.00	$ 160,000.00	$ 159,159.00	$ 159,159.00	$ 170,544.00	$ 170,544.00

Section 9, Item b.

Item No.	Std. Item	Description	Pay Unit	Estimated Quantity	Engineer's Estimate Unit Price	Engineer's Estimate Total Amount	Shamrock Paving, Inc. Unit Price	Shamrock Paving, Inc. Total Amount	Active Construction. Inc. Unit Price	Active Construction. Inc. Total Amount	Liberty Northwest Construction Unit Price	Liberty Northwest Construction Total Amount
		TOTAL BASE BID PLUS ADD ALTERNATE NO. 1				**$ 1,291,821.00**		**$ 1,297,000.00**		**$ 1,318,318.00**		**$ 1,580,082.00**
											MATH ERROR	

Matt Gillis

Bid Tabulation Reviewed By:

Engineer Name: Matt Gillis, P.E.

BID REVIEW CHECKLIST
PRIOR TO RECOMMENDATION

OWNER: CITY OF MILLWOOD

PROJECT: ARGONNE ROAD, TRENT TO FREDERICK REHAB

Open Date: Tuesday April 28, 2026 at 2:00 pm

CONTRACTOR	**Shamrock Paving, Inc.**	**Active Construction. Inc.**	**Liberty Northwest Construction**
BID AMOUNT (Basis of Bid Award)	$ 1,297,000.00	$ 1,318,318.00	$ 1,580,082.00
WA STATE CONTRACTORS LICENSE NO./UBI NO.	SHAMRPC099LM / 328 031 141	ACTIVCI164JL / 273 001 533	LIBERNC752JC / 605 011 736
License Confirmed with the L & I	Yes	Yes	Yes
BID PACKAGE			
Are all forms filled out completely and correctly?	Yes	Yes	Yes
ALL ADDENDA ACKNOWLEDGED?	Yes	Yes	Yes
LOCAL AGENCY SIGNATURE PAGE DOT FORM 272-036J EF	Yes	Yes	Yes
LOCAL AGENCY PROPOSAL BOND DOT FORM 272-036J EF	Yes	Yes	Yes
Surety Company Confirmed at www.fms.treas.gov/c570/index.html ?	Yes	Yes	Yes
NON-COLLUSION DECLARATION DOT FORM 272-036I EF	Yes	Yes	Yes
LOCAL AGENCY SUBCONTRACTOR LIST DOT FORM 271-015A	Yes	Yes	Yes
CONTRACTOR CERTIFICATION WAGE LAW COMPLIANCE - RESPONSIBILITY CRITERIA WASHINGTON STATE PUBLIC WORKS CONTRACTS DOT FORM 272-009	Yes	Yes	Yes
BID PROPOSAL FORM	Yes	Yes	Yes
List other requirements:			
On State Debarred List?	No	No	No
Active Exclusions on sam.gov?	No	No	No

Bid Review Performed By: Lina Turner

NOTICE OF AWARD

Dated ____________________

Project	Owner:	Owner's Contract No.:
ARGONNE RD - TRENT TO FREDERICK REHAB		
Contract		Engineer's Project No.: 51061.30

Bidder:
Shamrock Paving, Inc.

Bidder's Address:
PO Box 19263, Spokane, WA 99219-9263

You are notified that your Bid dated April 28, 2026 for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a contract for the Base Bid plus Add Alternate No. 1.

The Contract Price of your contract is: **$1,297,000.00**

You must comply with the following conditions precedent within twenty (20) calendar days of the date of this Notice of Award, that is by ______________________________

You must deliver to the OWNER three (1) fully executed counterpart of the Agreement including all the Contract Documents. This includes the triplicate sets of Drawings. Each of the Contract Documents must bear your signature on the cover page.

1. You must deliver with the executed Agreement the Contract Security (Bonds) and Certificate of Insurance, as specified in the Instructions to Bidders, General Conditions and Supplementary Conditions.
2. Please note that your Certificate of Insurance must list those additional insureds as identified in the Supplementary General Conditions.
3. The contract date referenced on the Performance and Payment Bond face **and** the bond date on the bond face **must** match the contract date on the first page of the Standard Form of Agreement. In other words, all three dates must be the same. Failure to comply with dates may result in the rejection of bonds and further expense to the Contractor for re-issuance of the bonds with corrected dates.
4. Please complete the Statement of Intent to Pay Prevailing Wages and file with the appropriate department. Please forward a copy of the fully executed Statement of Intent to Pay Prevailing Wage to ENGINEER for their records.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid in default, to annul this Notice of Award and to declare your Bid Security forfeited.

Within ten days after you comply with the above conditions. OWNER will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

____
(OWNER)

By:______________________________
(AUTHORIZED SIGNATURE)

____
(TITLE)

Copy to Engineer

Transportation Improvement Board

Updated Cost Estimate

Form generated on 28 Apr 2026

BID OPENING

Submit form PRIOR to award of contract

Current TIB Commitment

$ 1,409,230

Agency **MILLWOOD**

TIB Project No **6-E-166(003)-1**

Project Name Argonne Road Reconstruction - Phase 2 - E Trent Ave to 150 ft s/o S Frederick Ave

TOTAL COST ESTIMATE AT BID OPENING

DESIGN PHASE		CONSTRUCTION PHASE		
Design Engineering	Right of Way	Construction Engineering	Construction Other	Contract Amount
191,000		218,535		1,278,465
Phase Total	191,000		**Phase Total**	1,497,000
			Total Project Cost	1,688,000

Include a cost breakdown for Construction Other

DETERMINATION OF ELIGIBLE COST

Enter the current estimated totals for Landscaping and Other Noneligible Cost

Engineering Over 30 Percent	Other Noneligible Cost	Total Landscaping Cost	Allowable Landscaping	Noneligible Landscaping	Total Noneligible Cost
25,996	0	0	0	0	25,996
				Total Eligible Project Cost	**1,662,005**

Include a cost breakdown of Other Noneligible costs and justification for Engineering Over 30 Percent

Change in Eligible Total Project Cost (Total Eligible Project Cost - Previous Phase Eligible Cost)	178,605
Calculated Total TIB funds	1,409,230

If requesting any increase in TIB funds, contact your TIB Engineer first.

Requested Change	163,770
Requested Total TIB funds	1,573,000

Enter explanation for the change in Total Project Cost in the space below

Based on the cost information shown above, the agency requests a TIB fund increase in the amount of $163,770

TIB Project Number **6-E-166(003)-1**
Bid Award Updated Cost Estimate

FUNDING PARTNER PARTICIPATION

Update Funding Partner(s) and their current participation

Funding Partners	Previous Commitment	Current Participation
TIB	1,409,230	1,573,000
MILLWOOD	74,170	115,000
WSDOT	0	
	0	
	0	
	0	
	0	
	0	
	0	
	0	
	0	
TOTALS	**$1,483,400**	**$1,688,000**

Funding Partner Total is Correct

REQUIRED ATTACHMENTS
- ▶ Submit BID TABULATIONS with Updated Cost Estimate
- ▶ Submit construction consultant agreement with Updated Cost Estimate
- ▶ Include a cost breakdown of Other Noneligible costs in cell B24
- ▶ Enter justification for COST INCREASE in cell B32

AGENCY OFFICIAL
By my signature below, I certify the costs shown are true and correct and I am authorized to financially indebt the agency.

Shawna Beese
Printed or Typed Name

Mayor
Title

Signature & Date 5/6/2026

REGISTERED ENGINEER
I certify the bid tabulations are accurate and correct.

Matthew R. Gillis, PE
Printed or Typed Name

Signature & Date 5/5/2026

Washington State
Transportation Improvement Board

TIB Members

Chair
Councilmember Sam Low
Snohomish County

Vice Chair
Mayor Hilda González
City of Granger

Susan Carter
Hopelink

Kent Cash
Port of Vancouver

Barbara Chamberlain
WSDOT

Dongho Chang
WSDOT

Scott Chesney
Spokane County

Vicky Clarke
Cascade Bicycle Club & Washington Bikes

Nick Covey
Link Transit

Andrew Denham
Town of Twisp

Stephanie Forman
Forman Consulting

Preston Frederickson
City of Walla Walla

Commissioner Al French
Spokane County

Commissioner Scott Hutsell
Lincoln County

Councilmember Jon Pascal
City of Kirkland

Les Reardanz
Whatcom Transportation Authority

Mayor Kim Roscoe
City of Fife

Maria Thomas
Office of Financial Management

John Vicente
City of Kenmore

Jennifer Walker
Thurston County

Jane Wall
County Road Administration Board

Ashley Probart
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901

May 7, 2026

Mr. Kyle Schiewe
Director of Construction & Facilities
City of Millwood
East 9103 Frederick
Spokane, WA 99206-4399

Dear Mr. Schiewe:

Based on your Updated Cost Estimate for the Argonne Road Reconstruction - Phase 2 project, TIB # 6-E-166(003)-1, your authorized Transportation Improvement Board (TIB) funds are $1,573,000, which reflects an increase of $163,770.

You may now award the construction contract.

Prior to executing any change orders **that may occur during the contract,** ***you are required to contact your TIB engineer for review***. Failure to do so may result in the change order cost being non-eligible for TIB contribution.

If you have any questions, contact Andrew Beagle, at (360) 586-1151 or via e-mail at AndrewB@TIB.wa.gov.

Sincerely,

Ashley Probart

Ashley Probart
Executive Director

Investing in your local community

Bid Tabulation Form

CITY OF MILLWOOD BID SUMMARY

PROJECT: CITY HALL HVAC

SERVICE & MAINTENANCE

AGGREEMENT 2026

Item No.	Description of Bid Item	Engineer's Estimate/ Project Estimate	Bidder #1	Bidder #2	Bidder #3	Bidder #4
	HVAC Services & Maintenance	N/A	Clines Heating & Air	Divco Inc.	ACI Northwest Inc.	Johnson Controls Building Solutions
	Annual Total Cost For First Year		4,480.00	4,376.00	4,584.00	5,760.00
	Annual Total Cost For Second Year		4,480.00	4,594.00	4,584.00	6,106.00
	Total For The Two Year Term		8,960.00	8,970.00	9,168.00	11,866
	Sales Tax (8.9%)		797.44	798.33	815.95	1,056.07
	Total		9,757.44	9,768.33	9,983.95	12,922.07
Bidder Satisfy Responsibility Criteria?			Yes x No	Yes x No	Yes x No	Yes x No

Reviewed and Approved by City Representative Responsible for project:______________________________ Date: ___________________

Reviewed and Approved by Treasurer:_______________________ Date:____________________

Reviewed and Approved by Mayor/Council:_________________ Date: ____________________

CLINE'S
HEATING AND AIR

P.O. Box 4363, Spokane, WA 99202
Phone (509) 443-6146

PROPOSAL – PAGE 1 OF 2

Customer:	Millwood City Hall	**Date of Bid:** 3/26/2026
Location:	9103 E. Frederick Millwood, WA 99206 (509) 924-0960 info@millwoodwa.us	**Amount of Bid:** $8,960.00 $1,120.00/quarterly + tax Two year term Prevailing Wage Applied

Equipment: 4 Rooftop units, 7 Ductless systems, 1 Unit heater

Scope of Work: Perform 2 quarterly filter replacements and:

Spring cooling inspection: Check general operations, refrigerant pressures and temperatures. Check operating amps of compressor, condenser fans, and indoor blower motor. Replace filters and belts if applicable. Clean condenser coils and condensate drains.

Fall heating inspection: Check general operations and heat exchangers. Clean flame rods and sensors and inspect burners. Check operating amps of inducer motors and blower motors. Replace filters.

Term: This is for a two-year term.

Customer will receive priority service. Invoicing will be processed at the completion of the job for the quoted price PLUS sales tax with 30-day terms. Customer will be billed for any fees incurred from credit card or third-party payer payments. I am an authorized signer and accept this proposal. I agree to the terms as stated and acknowledge receipt of the attached disclosure statement in accordance with RCW 18.27.114

Acceptance of Bid: ______________________________ ______________________________

Authorized Signature *Date*

____

Print Name

Term: All quotes are valid for 30 days from the date of the bid unless otherwise stated. **Prices do not include sales tax** and are based on Net 30 Day terms. Customer is responsible for providing tax exempt documents. Customer requests for changes to scope of work or equipment once the bid has been presented will be handled as a change order. Changing scope of work or equipment beyond what is defined is not included in the bid price and may result in additional costs. Customer is responsible for all costs for canceling job once approval has been received. Customer requests affecting wage, insurance or bonding requirements after bid has been presented will result in additional change order costs. Cline's Air Conditioning Service, Inc. is not responsible for any additional costs incurred as a result of the local jurisdiction requiring an upgrade to the room or area to become compliant with local or state code, or costs incurred by customer as a result in a delay in receipt of equipment. Actions on project outside Cline's control that delays the completion of job for longer than 14 days will void all previous payment arrangements defined or implied and will result in invoicing in the full amount with terms of Net 30 days or sooner. A 1.5% fee is charged monthly on all past due balances. The customer will also be responsible for reimbursing all legal fees incurred to receive payment. All delinquent accounts will be processed for collection and/or but not limited to a lien or garnishment. The authorized signer accepts financial responsibility on behalf of the customer. All late or delinquent payments will be applied to legal fees and finance charge due prior to applying payment toward original invoice amount. Warranty by Cline's Air Conditioning Service, Inc. is void for all jobs resulting in nonpayment, collection or legal action to collect payment. Cline's Air Conditioning, Inc. is not responsible for the manufacturer's warranty.

CLINE'S
HEATING AND AIR
P.O. Box 4363, Spokane, WA 99202
Phone (509) 443-6146

This notice is required by the Department of Labor and Industries and will be applicable for all work performed on the premises.

NOTICE TO CUSTOMER

Cline's Air Conditioning Service is registered with the state of Washington, registration number CLINEAS124B5 and has posted with the state a bond in the amount of $30,000.00 for the purpose of satisfying claims against the contractor for breach of contract including negligent or improper work in the conduct of the contractor's business. The expiration date of this contractor's registration is 8/29/2026.

THIS BOND MIGHT NOT BE SUFFICIENT TO COVER A CLAIM THAT MIGHT ARISE FROM THE WORK DONE UNDER YOUR CONTRACT.

This bond is not for your exclusive use because it covers all work performed by this contractor. The bond is intended to pay valid claims up to $30,000.00, (or $4,000.00 for electrical) that you and other customers, suppliers, subcontractors, or taxing authorities may have.

FOR GREATER PROTECTION YOU MAY WITHHOLD A PERCENTAGE OF YOUR CONTRACT.

You may withhold a contractually defined percentage of your construction contract as retainage for a stated period of time to provide protection to you and help insure that your project will be completed as required by your contract.

YOUR PROPERTY MAY BE LIENED.

If a supplier of materials used in your construction project or an employee or subcontractor of your contractor or subcontractors is not paid, your property may be liened to force payment and you could pay twice for the same work.

FOR ADDITIONAL PROTECTION, YOU MAY REQUEST THE CONTRACTOR TO PROVIDE YOU WITH ORIGINAL "LIEN RELEASE" DOCUMENTS FROM EACH SUPPLIER OR SUBCONTRACTOR ON YOUR PROJECT.

The contractor is required to provide you with further information about lien release documents if you request it. General information is also available from the state Department of Labor and Industries.

This disclosure statement meets the requirement defined by the Department of Labor and Industries, RCW 18.27.114. For additional information you may use their website of www.lni.wa.gov.

COMMERCIAL HVAC • CONTROLS • MECHANICAL SERVICES

City of Millwood
City Hall Building
HVAC Test and Inspect
Quarterly Service Agreement

Proposal # 2026-142

Prepared by:

Jake Cohn

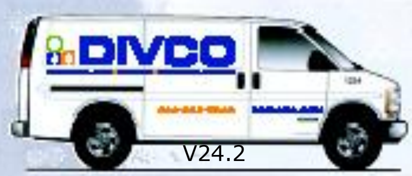
For:

City of Millwood
9103 E Frederick Ave
Spokane, WA 99206
Kyle Schiewe
(509)924-0960

<u>**24 HOUR SERVICE:** 509-534-7225 / 888-621-5103</u>

DIVCO Incorporated
715 N. Madelia
Spokane, WA 99202
Office: 509-534-7225

4/8/2026



V24.2

COMMERCIAL HVAC • CONTROLS • MECHANICAL SERVICES

DIVCO Service Team

Principal Owners: Jeff & Tricia Lathrop have assembled a team of industry professionals whose objective is to provide cost-effective *building comfort* for commercial customers. The team achieves that objective by offering preventive maintenance services that 1) protect the customer's investment in mechanical equipment, 2) prolong the lifecycle of the mechanical equipment, 3) reduce energy & operating costs, 4) provide outstanding tenant comfort, and 5) deliver prompt & reliable customer service.

Safety Director: As safety director, Andrew Compton is responsible for developing, training, implementing, tracking and monitoring all phases of safety protocol for DIVCO employees. This will be accomplished by following all governing regulations as dictated for the HVAC mechanical services industry.

Operations Manager: Chris Markham is responsible for all service technicians at Divco Inc. This includes hiring, training, tasking, safety, tools, and vehicles.

Account Manager: Hayden Rovegno will be your account manager. The primary responsibility of the account manager is to provide support and coordination for the execution of your service program. Your account manager is ultimately responsible for providing you with excellent customer service.

Quality Assurance: The mechanical services performed by the staff of technicians will be randomly assessed by the Operations Manager, Account Manager and the Safety Director. This assessment ensures work performed follows factory recommended maintenance procedures, industry safety standards, applicable governing regulation, in-house training directives, and any pertinent customer compliance requests.

Primary Service Technician: The primary service technician will be performing the service and repair functions for your DIVCO-related HVAC equipment whenever possible. If the primary service technician is not available, DIVCO will ensure we have other highly skilled service technicians trained in your specific systems. These technicians will also be capable and ready to respond to your specific needs. Your service technicians can be reached by calling 24HR Service Dispatch at 509-534-7225 / 888-621-5103.

24HR Service Dispatcher:
Tisha and Todd are our service dispatchers. Our Service Dispatchers are responsible for dispatching service technicians in response to your service needs. Service Dispatch can be reached at 509-534-7225 / 888-621-5103 for emergency service or normal service requests.

Agreement Investment

This service agreement will remain in effect for an original term of 12 months and renew automatically from year to year thereafter. During the renewal process, the agreement price is reviewed and may be adjusted according to the annual inflation rate. Either party may terminate this agreement with a 30-day written notice.

Scheduled Services

Listed below, you will find a common description of scheduled tasks and services for equipment covered herein. Detailed tasks, specific to items on the attached equipment list, will be prepared by the operations manager and presented to your service technician upon agreement start-up. Our services include all maintenance materials, gaskets, oils, and lubricants required to perform these tasks.

DIVCO will test and cycle all equipment after the service is complete, to ensure proper operational conditions. Upon completion of our services, you will receive a service report with written documentation of tasks performed and any recommendations of our findings for your records.

Test & Inspect Services

The following applicable tasks will be performed for items listed on the *Equipment List* page(s) of this document.

1. Provide and Replace filters quarterly
2. Visually Check for exposed wiring and connections
3. Check and adjust all safety controls
4. Ensure that all unit controls are working properly
5. Visually Check outdoor condenser coils (clean annually if selected)
6. Check for gas leaks in heating sections
7. Visually Inspect blower wheels and alignment
8. Visually Check for possible refrigerant leaks
9. Check temperature differential across evaporators
10. Visually Check condensate drain systems
11. Check operation for heating and air conditioning
12. Check and lubricate economizer system
13. Lubricate motors and bearings if deemed necessary
14. Make necessary recommendations for troubleshooting and repairs

24-Hour Emergency Service Response Time

Response to service calls will be based on the type and nature of services required. If it is for a critical system failure, DIVCO will respond in four hours or less*****. If it is determined not to be critical in nature, service will be provided at a mutually agreed upon time.
*****Under extreme weather conditions, response times may be extended.

Time & Material HVAC Services

HVAC Services: Labor for all service calls, above and beyond the scope of scheduled services within this agreement, will be billed at the Preferred Time & Material Service rate, M-F 8am – 5pm. After hours, weekends and holidays will be billed at the time & one-half rate. Call our 24-hour dispatch center at 509-534-7225.
Truck Charges: *Time and Material* service calls will also include standard *Truck Charge* or mileage fee.

COMMERCIAL HVAC ■ CONTROLS ■ MECHANICAL SERVICES

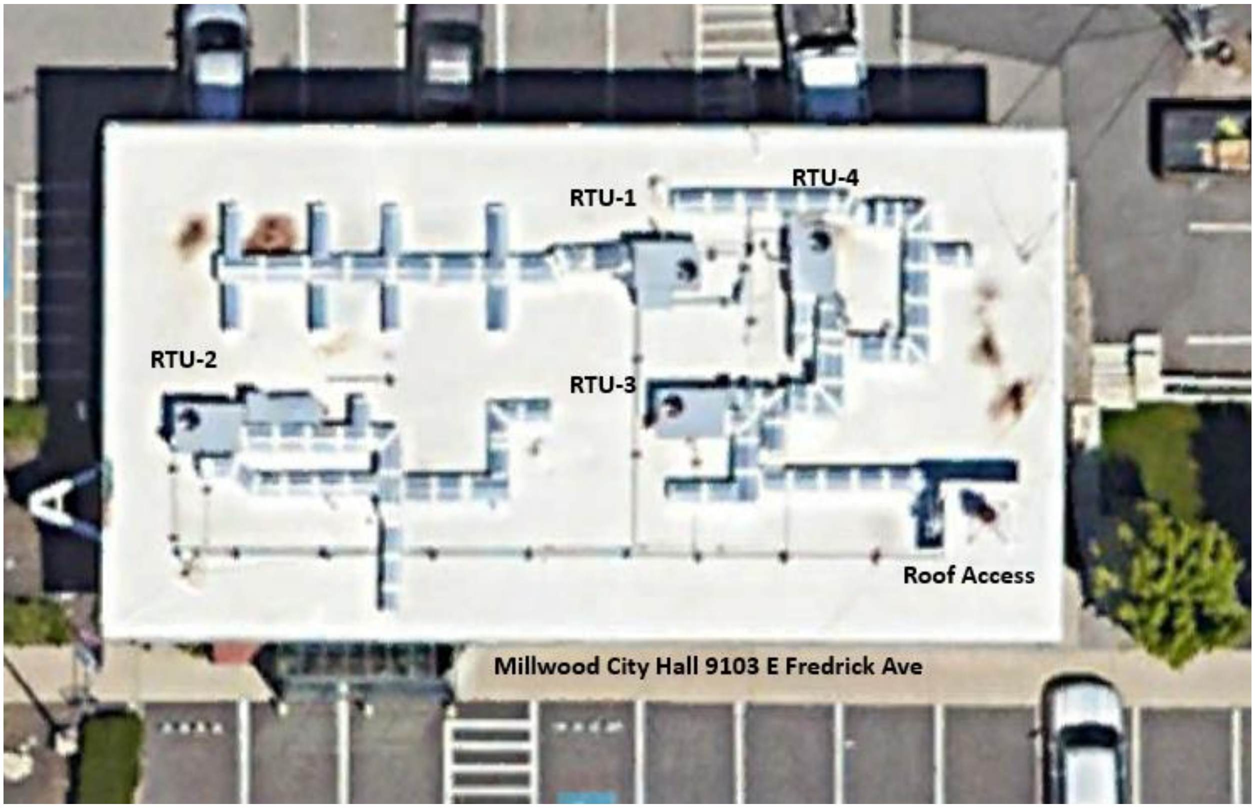
Equipment List

City Hall Building *Mechanical Equipment/Service*	**Size / Type**	**Quantity**	**Visits**	**Make / Model**	**Serial**	**Location**
Check-in / Check-Out Procedures	Reception	1	4			
Package Unit	3 Ton	1	4	Daikin DSG0360901DXXXAA	1803339568	Roof RTU-3 Jan2018
Package Unit	3 Ton	1	4	Daikin DSG0360901DXXXAA	1803246119	Roof RTU-4 Jan2018
Package Unit	4 Ton	1	4	Daikin DSG048115DXXXAA	1804183395	Roof RTU-1 Jan2018
Package Unit	4 Ton	1	4	Daikin DSG040901DXXXAA	1803231039	Roof RTU-2 Jan2018
Ductless Multi-Zone	1.5 Ton Condenser	1	2	Daikin RX18NMVJU	G017703	East Wall Feb 2018
Ductless Multi-Zone	1.5 Ton Condenser	1	2	Daikin RX18AXVJU	K024113	North Wall Aug2022
Ductless Multi-Zone	2 Ton Condenser	1	2	Daikin 3MX324RMTVJU	G002642	West Wall April2018
Ductless Multi-Zone	2 Ton Condenser	1	2	Daikin 3MX324RMTVJU	TBD	West Wall April2018
Ductless Multi-Zone	Fancoil / Evap	1	2	Daikin FTXS12LVJU	E092592	Hallway April2018
Ductless Multi-Zone	Fancoil / Evap	1	2	Daikin FTXS12LVJU	E092586	Office April2018
Ductless Multi-Zone	Fancoil / Evap	1	2	Daikin FTXS12LVJU	E092606	Office April2018
Ductless Multi-Zone	Fancoil / Evap	1	2	Daikin FTXS12LVJU	E092591	Office April2018
Ductless Multi-Zone	Fancoil / Evap	1	2	Daikin FTXS12LVJU	E092594	Office April2018
Ductless Multi-Zone	Fancoil / Evap	1	2	Daikin FTX18NMVJU	G018329	Office Feb2018
Ductless Multi-Zone	Fancoil / Evap	1	2	Daikin FTX18AXVJU	K022978	IT Rm Aug2022
Unit Heater	Gas Fired	1	1	Reznor	TBD	Garage
Filters 2" Pleated MERV 8	14x20x2	16	4			
Coil Cleaning - Condenser	Up to 10 Ton	8	1			

COMMERCIAL HVAC ▪ CONTROLS ▪ MECHANICAL SERVICES

ROOF MAP

N City of Millwood



State Prevailing Wage Provisions

1. In the state of Washington, any publicly funded facility; or any privately owned facility which leases/rents 50% or more of a facility to a government entity; falls under "Public Work" and is subject to "Prevailing Wages". (RCW39.04.260)

2. If any agency of the state, or any county, municipality, or subdivision created by its laws shall knowingly fail to comply with the provisions of RCW 39.12.040 as now or hereafter amended, such agency of the state, or county, municipality, or political subdivision created by its laws, shall be liable to all workers, laborers, or mechanics to the full extent and for the full amount of wages due, pursuant to the prevailing wage requirements of RCW.39.12.020. (RCW 39.12.042)

3. For all facilities falling under "Public Work" laws, DIVCO will provide "Prevailing Wage" provisions to those service technicians assigned to the facility. ***City of Millwood*** must state if this service agreement involves "State Public Work".

Special Provisions

1. **Cancellations:** If a notice is given by either party to terminate this service agreement and the billing cycle does not correspond with the service schedule, DIVCO will be paid in full for all services rendered up to the time of cancellation. In turn, DIVCO will refund any pre-paid fees for services not yet performed.

2. **Pre-Approved "Time and Material Repair" Limit:** On the pricing page of this document, you will be able to select a "pre-approved" dollar amount for "Time & Material" repairs, if so desired. This pre-approved limit would be an amount to cover most common repairs for discrepancies found during the scheduled preventive maintenance service. This option reduces your costs as most common repair parts are stocked on the service vehicles, and it removes the need for the service technician to schedule another visit later.

3. At *your* request, DIVCO is providing this "Test & Inspect" service plan for your mechanical equipment. It offers a lower cost, minimal level of visual inspection routines with a regular filter change schedule. If any discrepancies to normal operation are identified, troubleshooting & repairs will be performed at an additional "Time & Material" billable rate. The Scope of Work guidelines by the City of Millwood matches the DIVCO Test & Inspect plan.

4. Because of the Washington Prevailing Wage rates change without notice, It will be impossible to know when these rates will change for the State of Washington. An increase of rates can be possible because of these circumstances.

Safety Protocol Provisions

1. DIVCO will perform all work within the appropriate safety guidelines as directed by all Federal, State, City & DIVCO guidelines. These protocols include Fall Protection, Lock-Out Tag-Out, PPE Equipment, Work Site Safety Plans, etc.

2. The customer agrees to provide adequate access to all equipment and components as identified on the "Equipment List". Any equipment requiring extraordinary means of access will be the customer's responsibility to provide such OSHA-approved access (i.e. Fall restraint tie-off, scaffolding, scissor lifts, snorkel lifts, fixed roof access ladders, rappelling equipment, etc.)

<u>Note:</u> If safety protocol improvements are not made for any item on the equipment list requiring such improvements, that equipment will be removed from the service schedule until satisfactory improvements are made.

DIVCO
COMMERCIAL HVAC ▪ CONTROLS ▪ MECHANICAL SERVICES

Pricing

Proposal #2026-142

Scheduled Service Pricing 2026	Quarterly Billing	Annual Price
HVAC Quarterly Test / Inspect Preventive Maintenance with Quarterly Filter Service and Semi-Annual Ductless Split Service Includes Annual Condenser Coil Cleaning	$1,094.00	$4,376.00

Scheduled Service Pricing 2027	Quarterly Billing	Annual Price
HVAC Quarterly Test / Inspect Preventive Maintenance with Quarterly Filter Service and Semi-Annual Ductless Split Service Includes Annual Condenser Coil Cleaning	$1,148.50	$4,594.00

City of Millwood agrees to pay DIVCO the annual amount of: **$8,970.00** dollars. The annual total will be invoiced in equal (select one) ***Monthly / Quarterly / Semi-Annual / Annual /*** installments of **$ ________________**. This amount does not reflect any applicable taxes. Applicable taxes will be added to the invoice sent to you by DIVCO. DIVCO must be presented with either a tax-exempt certificate or a re-sale certificate if taxes are not to be applied*. DIVCO Guarantees the price stated in this agreement for ninety (90) days from the proposal date.

Pre-Approved Time & Material Repair Limit: No___ Yes___ **$**___________ Initials___

Month to Start Schedule: JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

City of Millwood must state if this service requires paying State _____ or Federal ______ Prevailing Wages for performing Public Work. Yes_____ No_____ (Please Initial)

Accepted by:

X ____________________________________

Name: ______________________________
Title: ________________________________
Date: ________________________________
City of Millwood
9103 E Frederick Ave
Spokane, WA 99206

Jake Cohn

Name: Jake Cohn
Title: HVAC Maintenance Sales
Date: April 8, 2026
DIVCO Inc
715 N Madelia St
Spokane, WA 99202

***Please Complete Accounts Payable Contact Info On Following Page:**

COMMERCIAL HVAC ▪ CONTROLS ▪ MECHANICAL SERVICES

CUSTOMER INFORMATION FORM

1. Accounts Payable (A/P) Billing Information:

Business Name: ______________________________

C/O (if applicable): ______________________________

A/P Address: ______________________________

A/P City State Zip: ______________________________

A/P Contact Name: ______________________________

A/P Phone Number: ______________________________

A/P Email Address: ______________________________

Type of Billing Requested: __ Via Email Address __ Via Mail Address __ Via Portal

2. Facility to be serviced:

Facility Name: ______________________________

Facility Address: ______________________________

City State Zip: ______________________________

Facility Contact: ______________________________

Facility Contact Ph # ______________________________

3. Are your invoices from DIVCO sales tax exempt? Yes ________ No________
If yes, attach your current resale certificate copy. If we don't have a valid certificate on file, we are required by law to charge sales tax.

4. State Prevailing Wage? Is this "Public Work" requiring DIVCO to pay State prevailing wages? Yes ________ No________. If Yes, which County or Counties? ________________ ______________________________.

5. Federal Prevailing Wage? Is this "Public Work" requiring DIVCO to pay Federal prevailing wages? Yes ________ No________. If Yes, a) Which County or Counties? ______________________________ b) Please provide "Wage Determination" information.

6. <u>Terms - net 30 days</u>. Please contact Libra Lynch, Office Manager, at 509-536-1149 ext. 214 if you need to make special payment arrangements. We accept VISA and Master Card.

7. Please note any special billings instructions or other important information:
____

8. For multiple service properties, please include an address, contact name and phone number for each separate location.
____

We look forward to doing business with you! Thank you for your prompt response.

COMMERCIAL HVAC ▪ CONTROLS ▪ MECHANICAL SERVICES

DIVCO Terms and Conditions of Sale

By accepting this proposal, Purchaser agrees to be bound by the following terms and conditions unless otherwise indicated herein:

General Provisions

1.1 Unless stated otherwise, the services provided under this agreement shall be provided during DIVCO' normal working hours, Monday through Friday inclusive, excluding holidays.

1.2 Client shall provide reasonable means of access to the equipment being serviced. Cost of man lift to access unit heaters is not included. DIVCO shall not be responsible for any removal, replacement or refurbishment of the building structure, if required to gain access to the equipment. DIVCO shall be permitted to control and/or operate all equipment necessary to perform the services herein described as arranged with the Client's representative.

1.3 This agreement, when accepted in writing by the Client and approved by a DIVCO representative, shall constitute the entire agreement between the two parties.

1.4 Either party may terminate this agreement at any time during the original term, or any extended term, by giving the other party 30 days' notice of its intention.

Charges

2.1 For services not covered by this agreement but performed by DIVCO upon the Client's authorization, the Client agrees to pay DIVCO upon presentation of itemized invoice(s), at DIVCO' prevailing rates.

2.2 If an emergency service is requested by the Client and inspection does not reveal any defect for which DIVCO is liable under this agreement, the Client will be charged at DIVCO' prevailing rates.

2.3 The annual rate is subject to adjustment annually on each anniversary date to reflect increases in labor, material and other costs.

2.4 Customer will promptly pay invoices within ten (10) days of receipts. Should payment become thirty (30) days or more delinquent, DIVCO may stop all work under this agreement without notice and/or cancel this agreement, and the agreement amount shall become due and payable immediately upon demand. DIVCO will assess a late charge in the amount of 1 1/2 percent per month after thirty (30) days from the invoice date. Customer agrees to pay on demand the amount of all expenses reasonably incurred by DIVCO in efforts to collect the indebtedness in the event that this agreement is referred to an attorney. Customer agrees to pay a reasonable attorney's fee, including fees incurred in both trial and appellate courts or fees incurred without suit, and all court costs and costs of public officials. In the event legal remedy is necessary, venue shall be in Spokane County, Washington.

Limitations of Liability

3.1 DIVCO shall not be liable for any loss, delay, injury or damage that may be caused by circumstances beyond its control including, but not restricted to acts of God, war, civil commotion, acts of government, fire, theft, corrosion, floods, water damage, lightening, freeze-ups, strikes, lockouts, difference with workmen, riots, explosions, quarantine restrictions, delays in transportation, shortage of vehicles, fuel;, labor or materials, or malicious mischief. **IN NO EVENT SHALL DIVCO BE LIABLE FOR BUSINESS INTERRUPTION LOSSES OR CONSEQUENTIAL OR SPECULATIVE DAMAGES**, but this sentence shall not relieve DIVCO of liability for damage to property or injury to persons resulting from accidents caused directly by the negligence of DIVCO in performance or failure of performance of its obligations under this agreement.

3.2 DIVCO shall not be required to make safety tests, install new devices, or make modifications to any equipment beyond the scope of the original contract in order to comply with recommendations or directives of insurance companies, governmental bodies or for other reasons.

3.3 DIVCO shall not be required to make replacements or repairs necessitated by reason of negligence, abuse or misuse, or by reason of any other cause beyond its control except ordinary wear and tear.

3.4 This agreement pre-supposes that all equipment is in satisfactory working condition. A cost estimate will be furnished for any equipment found in need of repair, upon initial inspection or initial seasonal start-up, with a written estimate stating the cost of repairs. Should repairs not be authorized within 30 days, the equipment will be eliminated from coverage and the agreement price shall be adjusted accordingly.

3.5 This agreement pre-supposes no substance regarded as hazardous by EPA is utilized in the system. If in servicing the system, DIVCO discovers the use of hazardous material, the Client will be responsible to remove, or have removed, any such substance and to replace it with a non-hazardous substitute. The Client will incur the cost of removal and substitution.

3.6 The amount of any present or future sales, use, occupancy, excise, or other federal, state or local tax which DIVCO hereafter shall be obligated legally to pay, either on its own behalf or on the behalf of the Client or otherwise, with respect to the services and material covered by this agreement, shall be paid by the Client.

3.7 If the equipment or software included under this agreement is altered, modified, or changed by a party other than DIVCO, this agreement shall be modified to incorporate such changes, and the agreement price shall be adjusted accordingly or DIVCO may terminate the agreement.

COMMERCIAL HVAC ▪ CONTROLS ▪ MECHANICAL SERVICES

3.8 Following 12 months of service or any time thereafter, if individual item(s) cannot, in DIVCO' opinion, be properly repaired on-site, due to excessive wear or deterioration, DIVCO may withdraw the items(s) from coverage upon ninety (90) days prior written notice.
3.9 This agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Washington.
3.10 Customer shall permit only DIVCO' personnel or agent to perform the work included in the scope of this agreement. Should anyone other than DIVCO' personnel perform such work, DIVCO may, at its option, cancel the agreement or eliminate the involved item of equipment from inclusion in this Agreement.
3.11 In the event the system is altered, modified, changed or moved, by a party other than DIVCO, DIVCO reserves the right to terminate or negotiate the Agreement based on the condition of the system after the changes have been made.
3.12 DIVCO will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
3.13 This agreement does not include responsibility for design of the systems, obsolesces, safety test, repair or replacement caused by weather, electrical power failure, low voltage, burned out main or branch fuses, low water pressure, vandalism, misuse or abuse of the systems, negligence of others (including customer), failure of customer to properly operate the systems, requirements of the governmental, regulatory, or insurance agencies, or other causes beyond DIVCO' control.

Extra Charges

4.1 If a trouble call is made at the Customers request and inspection indicates a condition which is not covered under this agreement, DIVCO may charge customer at the rate than in effect for such services.

Non-Maintainable Equipment

5.1 The annual rate assumes the equipment covered under this Agreement is in maintainable condition. If, at the time of seasonal start-up or on the first inspection, repairs or replacements are required, such charges will be submitted for customer's approval. If customer does not authorize such repairs or replacements, DIVCO may either remove the equipment from its scope of responsibility, and adjust the annual rate accordingly, or cancel the agreement.
5.2 This Agreement applies only to the maintainable portions of the system(s). Under full coverage agreements, DIVCO will not be responsible for the repair or replacement of non-maintainable and/or non-moving parts of the heating, ventilation and air conditioning systems. Examples of such non-covered items are dampers, ductwork, cabinets, heat exchangers, boiler tubes, boiler sections, boiler refractory, chimney, breeching, refrigerant piping, refrigerant leaks, refrigeration evaporators, refrigeration condensers, condensate drain pans and lines, water coils, steam coils, steam traps, pneumatic air lines, fan housings, main power service and electrical wiring, valve bodies or other structural parts.

Facilities Management Programs Limitations – If Applicable

6.1 All computerized maintenance monitoring and computerized energy management equipment provided by DIVCO will remain the property of DIVCO. Should this program be terminated, DIVCO reserves the right to remove this equipment.
6.2 The monitoring service is not to imply or obligate any direct liability or contingent liability for damages caused by alarms not received or handled improperly. This service is not a U.L. certified alarm center. Lines are checked at least monthly for connection.
6.3 Customer is responsible for all phone line installation, line costs, and usage charges incurred.

EXECUTIVE ORDER 11246 – Affirmative Action for Minorities and Women

During the performance of this contract, the Contractor agrees to comply with any applicable requirements of Executive Order 11246 (as amended by EO 11375, 12486, et al) and its implementing regulations at 41 CFR 60-1, 2, 3 and 4, prohibiting discrimination based on race, gender, ethnicity, national origin or religion and requiring affirmative action and EEO reporting to promote equal opportunity. The relevant sections required by 41 CFR 60-1.4 are hereby incorporated by reference

AFFIRMATIVE ACTION FOR VIETNAM ERA & OTHER VETERANS

Applicable to all nonexempt contracts and purchase orders of at least $100,000 a year.

This contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans.

AFFIRMATIVE ACTION FOR PERSONS WITH DISABILITIES

Applicable to all non-exempt contracts and purchase orders of at least $10,000 a year

This contractor and subcontractor shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

Executive Order 13496 of January 30, 2009, may require our suppliers and subcontractors to post notices of employee union rights, and notify their contractors of same. 29CFR Part 471, Appendix A to Subpart A is hereby incorporated by reference.

ACI NORTHWEST INC.
HEATING • COOLING • ELECTRICAL
www.acinw.com

ACI North
Coeur d'A

6600 N. Government Way
Coeur d'Alene, ID 83815
(208) 772-9571
(509) 482-2000

City of Millwood City Hall

9103 E Frederick Ave,
Spokane, WA 99206
Attn: Kyle Schiewe
(509) 924-0960

Commercial Account Manager

Forest Rak
Cell – (208) 625-9052

From:
ACI Northwest, Inc.
6600 N. Government Way
Coeur d'Alene, ID 83815

Idaho – (208) 772-9571
Washington – (509) 482-2000

"There is nothing more expensive than a cheap fix."

-Harvey Mackay

ACI North
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6600 N. Government Way
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(208) 772-9571
(509) 482-2000

City of Millwood City Hall
ATTN: Kyle Schiewe
TELEPHONE (509) 924-0960

A brief letter of introduction to ACI Northwest, Inc. and our practices.

ACI Northwest is the premier heating & cooling company in the greater Coeur d'Alene & Spokane area with more than 85 years of experience. We provide our customers with total comfort and complete peace of mind through our commitment to professionalism and with our excellent service staff able to handle any job. ACI has completed full hospital builds to small tenant improvement remodels. ACI has a fully staffed service department (24/7) providing full commercial services along with our residential department taking care of our residential customers needs as well. We provide a wide range of HVAC services taking care of most any need a customer may have for their heating & cooling requirements.

ACI is pleased to present our Peak Performance HVAC Maintenance Program to you today. The program offers timely service and the very best care of your heating & cooling equipment. Our courteous technicians take pains to keep the customers we serve happy and informed. We do this by providing the best service in our industry adhering to the best industry standards. ACI keeps our customers informed on any concerns or issues we find during our inspection of your equipment through an agreed upon reporting system your commercial account manager will put in place as per your needs.

All equipment will be maintained in accordance with manufacturer's specifications. This will ensure proper operation while validating factory warranties. This will help maintain factory guarantees, maximum efficiency and total comfort.

ACI provides regular factory training to our technicians to maintain a "certified" status for all equipment we service. Our professional services will extend the life & efficiency of your equipment far into the future. All of ACI employees are drug-free, background checked, and licensed.

I would appreciate the opportunity to review your current maintenance requirements and or any construction projects you may have coming up. ACI looks forward to working with you in the future, if you have any questions or concerns, please feel free to call me or email.
Office - (800) 767-3027, Cell - (208) 625-9052, email - frak@acinw.com.

Sincerely;

Forest Rak
Commercial Accounts Manager

ACI North
Coeur d'A

6600 N. Government Way
Coeur d'Alene, ID 83815
(208) 772-9571
(509) 482-2000

Content

- Standard Maintenance Practices
- Pricing and Acceptance
- Equipment List & Schedule
- Peak Performance Service Agreement Benefits
- General Terms and Conditions
- Equipment Maintenance Requirements
- Consequences of Improper Maintenance
- Commercial Action List

Prepared by: Forest Rak

Commercial Account Manager

Quality is never an accident. It is always the result of intelligent effort.
John Ruskin

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(208) 772-9571
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Standard maintenance practice summary

Precision Tune-up (cooling)

- Check and clean indoor and outdoor coils as needed.
- Check primary and secondary drains for proper drainage.
- Adjust and clean blower components.
- Inspect & lubricate all moving parts if required.
- Inspect all electrical connections & tighten as needed.
- Check operating pressures for proper refrigerant charge.
- Check and test safety controls for proper operation.
- Inspect economizer operation for proper calibration (if present).
- Record voltage and amperage draws on all motors as per nameplate ratings.
- Inspect thermostat for proper calibration & operation.
- Monitor air conditioning cycle for proper operation as per manufacturers specifications

Precision Tune-up (Heating)

- Inspect & clean burners as needed.
- Adjust and clean blower components
- Record gas pressure & confirm it is in manufacturer ratings.
- Check and adjust ignition system when needed for proper burner ignition.
- Inspect & lubricate all moving parts if required.
- Monitor flue draft for safe operation.
- Check and test safety controls for proper operation.
- Record voltage and amperage draws on all motors as per nameplate ratings.
- Adjust air flow for proper temperature rise if needed.
- Inspect thermostat for proper calibration & operation.
- Inspect heat exchanger & make recommendations if issues are found.
- Monitor air conditioning cycle for proper operation as per manufacturers specifications

Please refer to your specific contract details for additional benefits of your maintenance program. If additional questions arise please call.

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Coeur d'Alene, ID 83815
(208) 772-9571
(509) 482-2000

Peak Performance Maintenance Agreement

Customer Name: City of Millwood City Hall

Billing Address: 9103 E Frederick Ave,

City, State Zip: Spokane, WA 99206

Site Location: Same

ACI is pleased to propose to you the following:

Peak Performance Maintenance Program based on the equipment list (provided in this document) & recommendations to best fit the customers' needs and or requirements for a period of one year from date of signing.

Agreement Price options: Please initial one….

Manufacturer's Rec: _________
$4,584.00 Tax not incl.
Includes 8 visits

Optional Coil Cleaning: ___________
Coil cleaning one time at time of Winter Maintenance visits valued at **$73.00 (x8 units)** Tax not incl. *Highly recommended for equipment efficiency and prolonged life.*

Customer Acceptance:

Signature: ____________________________

Title: ________________________________

____
(Type or Printed Name of Signer)

Acceptance Date: ______________

ACI Company Approval:

____

Title: Commercial Account Manager

Forest Rak
Cell- 208.625-9052
frak@acinw.com
Date: April 10, 2026

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PEAK PERFORMANCE MAINTENANCE AGREEMENT BENEFITS!!

1. This Agreement provides to the agreed upon visits initialed above. The visits would include a complete maintenance as per the manufacturer's specifications and requirements. Each visit includes installation of high capacity pleated filters & belts if noted in the agreement.

2. As part of the agreement our customers receive a **10%** discount on labor and material on all service calls.

3. Agreement customers "Never pay an overtime charge" ACI provides on call technicians for any emergency service needed 24/7.

4. Personalized Services through your Commercial Account Manager and service staff. This includes immediate pricing, issue resolution and any concerns that may arise as we provide services to you. We will respond to your concerns in a timely manner *guaranteed*!

5. Priority Service ACI will respond to the Customer's request for emergency service before providing service to any customer who is not a Peak Performance Agreement customer.

6. This agreement insures compliance with the manufacturers' requirements for scheduled maintenance and warranty adherence.

7. Upon completion of each Peak Performance inspection, ACI will provide the customer with a comprehensive report listing work performed, defects found and corrected, and any recommended corrective action needed.

8. Preventive maintenance will be performed during regular working hours 8:00am-5:00pm Monday through Friday unless prior arrangements are made.

9. ACI shall maintain the Customer's equipment to keep utility and repair costs as low as possible, while preserving equipment reliability and lifespan. Occupant comfort will always be a primary consideration.

10. The Customer shall operate the equipment in accordance with the manufacturer's recommendations and promptly notify ACI of any abnormal conditions.

11. As a preferred maintenance customer you will receive the following benefits: Increased Energy Savings, Increased Comfort Level, Increased Equipment Life, and Peace of Mind.

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CONSEQUENCES OF IMPROPER MAINTENANCE

1. Increase total cost of ownership
2. Comfort conditions not maintained
3. Maintenance and repair cost not stabilized
4. Premature capital replacement
5. Inefficient fuel consumption

EXAMPLES OF INEFFICIENT FUEL CONSUMPTION

- Poor damper adjustment and improper sequencing can cause 30-50% unnecessary heat loss
- Dirt in air handling systems reduces flow efficiency as much as 25%
- Dirty condenser coil raises condensing temperature 15' and cuts operating efficiency 15%
- 10% condenser fan belt slippage can cut cooling capacity by 5%
- Scale buildup of .05 inches can increase fuel consumption by 40%
- Too rich fuel/air mixture can increase fuel consumption by 15%
- .1 inch of scale on boiler water side causes 10% heat loss
- 1/8' of soot on boiler fireside causes 30% heat loss
- Dirty burner drops heating efficiency as much as 20%
- A faulty ½' inch steam trap can waste as much as 20 gallons of fuel a day
- Overheating by 3" at 50% outside air temperature wastes 17% of fuel consumed

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GENERAL TERMS AND CONDITIONS

1. ACI agrees to provide a comprehensive maintenance program designed to reduce your utility and repair costs, after any existing defects are corrected.
2. The customer agrees to furnish safe, reasonable access to the building and covered equipment. The customer will remove any material, fixtures, or walls so adequate access can be gained to the equipment.
3. This agreement does not include the maintenance, repair, or replacement of recording or portable instruments, electrical disconnect switches, casing or cabinets, insulation, gas lines, water lines or non-moving parts as ductwork, vessels, boiler shells, tubes, vents, flues, grilles, tower fill or refractory material. ACI shall not be required to furnish any equipment, service or materials or to perform test, or make any modifications that have been recommended or required by any insurance company, governmental authority, equipment vendor or regulatory authority, or pay any future taxes imposed by any governmental agency.
4. ACI shall not be liable for:
    a) Damage or loss resulting from freezing, corrosion, electrolysis, vibration, plumbing stoppage, failure of any utility service, low voltage condition, lightning, single phasing, or any other electrical abnormalities;
    b) Damage or loss resulting from negligence, faulty system design, abuse, acts of God, malicious mischief, vandalism or improper operation of equipment by customer's employees, agents or tenants;
    c) Damage, loss or delays resulting from fire, explosion, flooding, the elements, strikes, labor troubles, civil commotion or any other cause beyond its control;
    d) Any accident, injury, damage, or loss to equipment, personnel, property or revenue unless directly caused by its negligence;
    e) Any indirect or consequential damages such as, but not limited to, loss of revenue or loss of use of any equipment, process or facilities;
    f) Any identification, abatement, encapsulating or removal of any hazardous material including those containing asbestos. If any hazardous materials are detected during the course of work, ACI can discontinue the work until the hazard has been eliminated, and shall receive an extension equal to the time of delay to complete the work. ACI reserves the right to be compensated for any loss due to a delay caused by asbestos or any other hazardous material.
5. Unless otherwise noted, ACI shall not be liable for starting and stopping equipment, space temperature regulation, air or water balance, indoor air quality, equipment relocation.
6. ACI shall use ordinary care in performing the tasks outlined in this agreement. No inspection shall guarantee the condition of the equipment or eliminate obsolescence and normal wear.
7. The occurrence of any of the following without prior written consent of ACI will constitute a default:
    a) Any alterations, additions, adjustments or repairs to covered equipment, by anyone other than ACI;
    b) Breach by Customer of any term of this Agreement. If ACI brings legal action to enforce this Agreement, and is successful, it shall be entitled to recover reasonable attorney fees and the cost of litigation in addition to any judgment for damages.
8. This Agreement begins on the date of acceptance and shall remain in force for the term stated. Thereafter, it shall be automatically renewed and shall continue in effect for successive renewal periods of one year unless either party gives the other written notice of termination at least 30 days before the anniversary date. With 45 days written notice, ACI may add or delete equipment or services and increase or reduce the Agreement price. Customer shall have the right to terminate if any changes are not acceptable.
9. This Agreement contains the entire understanding between ACI and the Customer. Any modifications, amendments or changes must be in writing and signed by both parties.

Johnson Controls planned service proposal

Prepared for CITY OF MILLWOOD

Customer
CITY OF MILLWOOD

Local Johnson Controls Office
10010 E KNOX AVE STE 100
SPOKANE VALLEY, WA 99206-4156

Agreement Start Date:
05/01/2026

Proposal Date
04/13/2026

Estimate No:
1-1R6DYIHR

Partnering with you to deliver value-driven solutions

Every day, we transform the environments where people live, work, learn and play. From optimizing building performance to improving safety and enhancing comfort, we are here to power your mission.

A Planned Service Agreement with Johnson Controls provides you with a customized service strategy designed around the needs of your facility. Our approach features a combination of scheduled, predictive and preventative maintenance services that focus on your goals.

As your building technology services partner, Johnson Controls delivers an unmatched service experience delivered by factory-trained, highly skilled technicians who optimize operations of the buildings we work with, creating productive and safe environments for the people within.

By integrating our service expertise with innovative processes and technologies, our value-driven planned service solutions deliver sustainable results, minimize equipment downtime and maximize occupant comfort.

With more than a century of healthy buildings expertise, Johnson Controls leverages technologies to successfully deliver smart solutions to facilities worldwide.

FROST & SULLIVAN
2020 Award | North American Company of the Year for Innovation in Smart Connected Chillers

Johnson Controls was recognized by Frost & Sullivan as the 2020 North American Company of the Year for innovation in the Smart connected Chillers market

Executive summary

Planned service proposal for CITY OF MILLWOOD

Kyle,

We value and appreciate your interest in Johnson Controls as a service provider for your building systems and are pleased to provide a value-driven maintenance solution for your facility. The enclosed proposal outlines the Planned Service Agreement we have developed on your facility.

Details are included in the Planned Service Agreement summary (Schedule A), but highlights are as follows:

- In this proposal we are offering a service agreement for 2 Years starting 05/01/2026 and ending 04/30/2028.
- The agreement price for first year is **$4,347.00**; see Schedule A, Supplemental Price and Payment Terms, for pricing in subsequent years.
- The equipment options and number of visits being provided for each piece of equipment are described in Schedule A, Equipment list.

As a manufacturer of both mechanical and controls systems, Johnson Controls has the expertise and resources to provide proper maintenance and repair services for your facility.

Again, thank you for your interest in Johnson Controls and we look forward to becoming your building technology services partner.

Please contact me if you have any questions.

Sincerely,

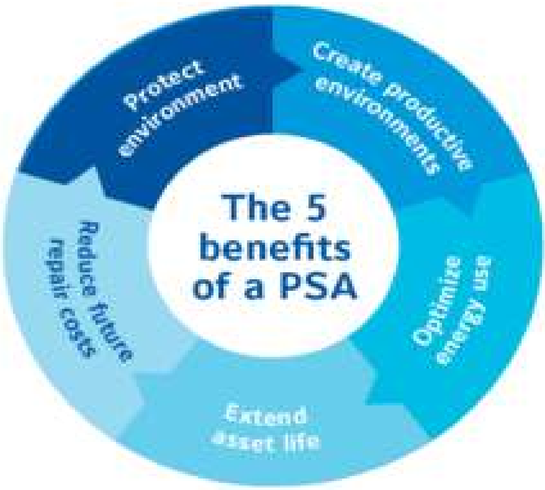
Michael Knowles
Owner Account Representative
(509) 863-4359

The power behind **your mission**

© 2026 Johnson Controls
Customer Confidential
Do not copy (physically, electronically, or in any other media) without the express written permission of Johnson Controls.

Benefits of planned service

A Planned Service Agreement with Johnson Controls will allow you to optimize your building's facility performance, providing dependability, sustainability and energy efficiency. You'll get a value-driven solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.



With this Planned Service Agreement, Johnson Controls can help you achieve the following five objectives:

1. **Identify energy savings Opportunities**
   Since HVAC equipment accounts for a major portion of a building's energy usage, keeping your system performing at optimum levels may lead to a significant reduction in energy costs.

2. **Reduce future repair costs**
   Routine maintenance may maximize the life of your equipment and may reduce equipment breakdowns.

3. **Extend asset life**
   Through proactive, factory-recommended maintenance, the life of your HVAC assets may be extended, maximizing the return on your investment.

4. **Ensure productive environments**
   Whether creating a comfortable place where employees can be productive or controlling a space to meet specialized needs, maintenance can help you achieve an optimal environment for the work that is being accomplished

5. **Promote environmental health and safety**
   When proper indoor conditions and plant requirements are maintained, business outcomes may be improved by minimizing sick leave, reducing accidents, minimizing greenhouse gas emissions and managing refrigerant requirements.

All of the services we perform on your equipment are aligned with "The 5 Values of Planned Maintenance" and our technicians understand how the work they perform can help you accomplish your business objectives.

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Our partnership

Personalized account management
A Planned Service Agreement also provides you with the support of an entire team that knows your site and can closely work with you on budget planning and asset management. Your local Johnson Controls account management team can help guide planned replacement, energy retrofits and other building improvement projects. You'll have peace of mind that an entire team of skilled professionals will be looking out for what is best for your facility and budget.

A culture of safety
Johnson Controls technicians take safety seriously and personally, and integrate it into everything they do. All of our technicians participate in regular and thorough safety training. Because of their personal commitment, we are a leader in the HVAC service industry for workplace safety performance. This means that you do not have to worry about us when we are on your site.

Commitment to customer satisfaction
Throughout the term of your Planned Service Agreement, we will periodically survey you and use your feedback to continue to make improvements to our service processes and products. Our goal is to deliver the most consistent and complete service experience possible. To meet this goal, we've developed and implemented standards and procedures to ensure you receive the ultimate service experience – every time.

Energy & sustainability
A more sustainable world one building at a time – Johnson Controls is a company that started more than 125 years ago with a product that reduced energy use in buildings. We've been saving energy for customers ever since. Today, Johnson Controls is a global leader in creating smart environments where people live, work and play, helping to create a more comfortable, safe and sustainable world.

The value of integrity
Johnson Controls has a long, proud history of integrity. We do what we say we will do and stand behind our commitments. Our good reputation builds trust and loyalty. In recognition for our commitment to ethics across our global operations, we are honored to be named one of the World's Most Ethical Companies by Ethisphere Institute, a leading think tank dedicated to business ethics and corporate social responsibility. In addition, Corporate Responsibility Magazine recognizes Johnson Controls as one of the top companies in its annual "100 Best Corporate Citizens" list.

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Service delivery

As part of the delivery of this Planned Service Agreement, Johnson Controls will dedicate a local customer service agent responsible for having a clear understanding of the agreement scope, and your facility procedures and protocols.

A high-level overview around our service delivery process is outlined below including scheduling, emergency service, on-site paperwork, communication and performing repairs outside of the agreement scope.

Scheduling

Preventative maintenance service will be scheduled using our automated service management system. In advance of the scheduled service visit, our technician is sent a notice of service to a smartphone. Once the technician acknowledges the request, your customer service agent will call or e-mail your on-site contact to let you know the start date and type of service scheduled.

The technician checks in, wears personal protective equipment, performs the task(s) as assigned, checks out with you and asks for a screen capture signature on the smartphone device. A work order is then e-mailed, faxed or printed for your records.

Emergency services

Emergency service can be provided 7 days a week, 24 hours a day, 365 days a year. During normal business hours, emergency service will be coordinated by the customer service agent. After hours, weekends and holidays, the emergency service number transfers to the Johnson Controls after-hours call center and on-call technicians are dispatched as needed.

Johnson Controls is committed to dispatching a technician within hours of receiving your call through the service line. A work order is e-mailed, faxed or printed for your records. Depending on the terms of your agreement, you may incur charges for after hour services.

Communication

A detailed communication plan will be provided to you so you know how often we will provide information to you regarding your Planned Service Agreement. The communication plan will also provide you with your main contacts at Johnson Controls.

Approval process for non-covered items

Johnson Controls will adhere to your procurement process. No work will be performed outside of the agreement scope without prior approval. Johnson Controls will work with you closely to ensure your procurement process is followed before any non-covered item work is started.

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Summary of services and options

Comprehensive and operational inspections

During comprehensive and operational inspections, Johnson Controls will perform routine checks of the equipment for common issues caused by normal wear and tear on the equipment. Additional tests can be run to confirm the equipment's performance.

Routine maintenance, such as lubrication, cleaning and tightening connections, can be performed depending on the type of equipment being serviced. Routine maintenance is one of the keys to the five values of maintenance – it can help identify energy saving opportunities, reduce future repair costs, extend asset life, ensure productive environments, and promote health and safety.

Filter Replacement

Clean air filters help maintain proper airflow throughout your building. Decreased airflow can impair the performance of the cooling coil and may lead to occupant discomfort and inefficient operation of the HVAC system. Johnson Controls will replace the filters on a regular basis to maintain airflow and maximize air quality.

Customer Portal / Service Information Access

The Johnson Controls customer portal is the online gateway to easily access various elements of your service information. This real-time, self-service mechanism is just one more way for you to stay in touch with our service within your facilities. Using the internet, you can view service call history by location, monitor agreements, as well as view asset and invoice information.

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Summary

Thank you for considering Johnson Controls as your building technology services partner. The following agreement document includes all the details surrounding your Planned Service Agreement.

With planned service from Johnson Controls, you'll get a value-driven solution that can help optimize your building controls and equipment performance, providing dependability, sustainability and energy efficiency. You'll get a solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.

The power behind **your mission**

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Planned Service Agreement

Customer Name :	CITY OF MILLWOOD
Address:	9103 E FREDERICK AVE MILLWOOD,WA 99206
Proposal Date:	04/13/2026
Estimate #:	1-1R6DYIHR

Scope of Service

Johnson Controls Building Solutions LLC ("JC" or "Johnson Controls") and the Customer (collectively the "Parties") agree Preventative Maintenance Services, as defined in Schedule A ("Services"), will be provided by JC at the Customer's facility. This Planned Service Agreement, the Equipment List, Supplemental Price and Payment Terms, Terms and Conditions, and Schedules attached hereto and incorporated by this reference as if set forth fully herein (collectively the "Agreement"), cover the rights and obligations of both the Customer and JC.

Extended Service Options for Premium Coverage

If Premium Coverage is selected, on-site repair services to the equipment will be provided as specified in this Agreement for the equipment listed in the attached Equipment List.

Basic Coverage means Scheduled Service Visits, plus Scheduled Service Materials (unless excluded from this Agreement). No parts, equipment, Repair Labor or Repair Materials are provided for under Basic Coverage.

Premium Coverage means Basic Coverage plus Repair Labor, plus Repair Materials (unless excluded from the Agreement). If Customer has ordered Premium Coverage, JC will inspect the Covered Equipment within forty-five (45) days of the date of this Agreement, or as seasonal or operational conditions permit. JC will then advise Customer if JC finds any Covered Equipment not in working order or in need of repair. With Customer's approval, JC will perform the work necessary to put the Covered Equipment in proper working condition, subject to the terms of this Agreement. Customer will pay for such work at JC's standard rates for parts and labor in effect at the time that the work is performed. If Customer does not want JC to perform the work identified as necessary by JC, any equipment thereby affected will be removed from the list of Covered Equipment, and the Contract Price will be adjusted accordingly. Should Customer not make JC's recommended repairs or proceed with the modified Premium Coverage, JC reserves the right to invoice Customer for the cost of the initial equipment inspection.

Extended Service means Services performed outside JC's normal business hours and is available only if Customer has Premium Coverage. Extended Service is available either 24/5 or 24/7, at Customer's election. The price for Extended Service, if chosen by Customer, is part of the total Contract Price.

Equipment List

Only the equipment listed in the Equipment List will be covered as part of this Agreement. Any changes to the Equipment List must be agreed upon in writing by both Parties.

Term / Automatic Renewal

This Agreement takes effect on 05/01/2026 and will continue until 04/30/2028 ("Original Term"). The Agreement will automatically renew and extend for successive terms equal to the Original Term unless the Customer or JC gives the other written notice it does not want to renew prior to the end of the

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then-current term (each a “Renewal Term”). The notice must be delivered at least (90) days prior to the end of the Original Term or of any Renewal Term. The Original Term and any Renewal Term may be referred to herein as the “Term”. Renewal price adjustments are discussed in the Terms and Conditions.

Refrigerant Charges

Refrigerant is not included under this Agreement and will be billed separately to the Customer by JC.

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Price and Payment Terms

The total Contract Price for JC's Services during the first year of the Original Term is $4,347.00. This amount will be paid to JC in advance in Annual installments. Pricing for each subsequent year of a multiyear Original Term is set forth in the Supplemental Price and Payment Terms. Unless otherwise agreed to by the parties, All payments will be due upon receipt. Renewal price adjustments are set forth in the Terms and Conditions. Any additional taxes, duties, tariffs or similar items imposed prior to shipment will be charged.

Invoices will be sent to the following location:

,

To ensure that JC is compliant with your company's billing requirements, please provide the following information:

PO is required to facilitate billing:

[] No: This signed contract satisfies requirement

[] YES: Please reference this PO number :

AR Invoices are accepted via e-mail:

[] YES: E-mail address to be used :

[] No: Please submit invoices via mail

[] No: Please submit via :

This proposal is valid for thirty days from the proposal date.

Johnson Controls Building Solutions LLC ("JC" or "Johnson Controls")

JC Manager:	**Customer Manager:**
JC Manager Signature:	**Customer Manager Signature:**

Title:	**Date:**	**Title:**	**Date:**

JC Branch: **JOHNSON CONTROLS SPOKANE WA CB - 0N54**
Address: **10010 E KNOX AVE STE 100**
SPOKANE VALLEY,WA 99206-4156
Branch Phone: **(509) 747-8053**
Branch Email:

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Schedule A - Equipment List

CITY OF MILLWOOD	9103 E FREDERICK AVE MILLWOOD, WA 99206

Essential Tier

Product: Roof Top Unit (RTU), Cooling/Gas Heating, with Economizer, <8 Tons

Quantity: 1

Coverage Level: Basic

Services Provided

1	Belt Change
1	Condenser Coil Cleaning
2	Standard Filter Change
1	Gas Heating Comprehensive (with Economizer)
1	Cooling Comprehensive (with Economizer)

Customer Tag	Manufacturer	Model #	Serial #

Product: Split System, Cooling with Electric Heat, <7.5 Tons

Quantity: 5

Coverage Level: Basic

Services Provided

1	Belt Change
1	Condenser Coil Cleaning
1	Cooling Comprehensive
1	Electric Heating Comprehensive
2	Operational (Mid Season - Cooling/Heating)
2	Return Air Filter Change

Customer Tag	Manufacturer	Model #	Serial #

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Equipment tasking

	Roof Top Unit (RTU), Cooling/Gas Heating, with Economizer, <8 Tons
Belt Change	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Perform belt change procedures Remove and dispose any debris from any maintenance activity Document tasks performed during visit and report any observations to appropriate customer representative
Standard Filter Change	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Turn equipment off Remove dirty filters Install new filters Turn equipment on Dispose of dirty filter appropriately Document tasks performed during visit and report any observations to appropriate customer representative
Condenser Coil Cleaning	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Rinse coil(s) thoroughly with water Remove and dispose any debris from any maintenance activity Document tasks performed during visit and report any observations to appropriate customer representative
Cooling Comprehensive (with Economizer)	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Review control panel for proper operation and recorded fault histories (if applicable) Check and tighten electrical connections Check VFD operation and clean cooling fan intake (if applicable) Check contactor(s) Check condition of condenser coil Check condition of evaporator coil Check condenser fan motors and blades Check blower motor operation Lubricate blower and motor bearings Check economizer operation Lubricate and adjust economizer damper linkages Verify proper operation of exhaust motor (if applicable) Check condition and alignment of pulley and belts Check condition of filters Clean condensate pan and clear drain line Check for visual signs of refrigerant/oil leak(s) Check for unusual noise and vibration Record and log all operating parameters Check overall condition of unit Remove and dispose any debris from any maintenance activity Document tasks performed during visit and report any observations to appropriate customer representative
Gas Heating	All work must be performed in accordance with Johnson Controls safety policies

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Comprehensive (with Economizer)	Check with appropriate customer representative for operational deficiencies Check and tighten electrical connections Check contactor(s) Check combustion blower motor operation Check igniter and pilot operation Check condition of heat exchanger Check condition of burners and clean as required in place Check for proper venting Check for leaks on gas line (within cabinet) Check condition of pulley and belts Check economizer operation Lubricate and adjust economizer damper linkages Verify proper operation of exhaust motor (if applicable) Check condition of filters Check for unusual noise and vibration Check overall condition of unit Remove and dispose any debris from any maintenance activity Document tasks performed during visit and report any observations to appropriate customer representative

Split System, Cooling with Electric Heat, <7.5 Tons

Belt Change	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Perform belt change procedures Remove and dispose any debris from any maintenance activity Document tasks performed during visit and report any observations to appropriate customer representative
Return Air Filter Change	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Turn equipment off Remove dirty filters Install new filters Turn equipment on Dispose of dirty filter appropriately Document tasks performed during visit and report any observations to appropriate customer representative
Electric Heating Comprehensive	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Check and tighten electrical connections Check contactor(s) Check blower motor operation Check condition of pulley and belts (if applicable) Check heat strip operation (coordinate with customer) Check condition of filters Check for unusual noise and vibration Check overall condition of unit Remove and dispose any debris from any maintenance activity Document tasks performed during visit and report any observations to appropriate customer representative
Condenser Coil Cleaning	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Spray coil(s) with chemical solution Rinse coil(s) thoroughly with water

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	Remove and dispose any debris from any maintenance activity Document tasks performed during visit and report any observations to appropriate customer representative
Cooling Comprehensive	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Check and tighten electrical connections Check contactor(s) Check condition of condenser coil Check condenser fan motors and blades Check blower motor operation Lubricate blower and motor bearings (if applicable) Check condition and alignment of pulley and belts (if applicable) Check condition of filters Clean condensate pan and clear drain line (if readily accessible) Check for visual signs of refrigerant/oil leak(s) Check for unusual noise and vibration Record and log all operating parameters Check overall condition of unit Remove and dispose any debris from any maintenance activity Document tasks performed during visit and report any observations to appropriate customer representative
Operational (Mid Season - Cooling/Heating)	All work must be performed in accordance with Johnson Controls safety policies Check with appropriate customer representative for operational deficiencies Check condition of condenser coil Check condenser fan motors and blades Check condensing unit electrical connections and contactor(s) Check blower motor operation Check heating operation (when applicable) Check condition of filters Check condition of pulley and belts (if applicable) Check condensate system Check for visual signs of refrigerant/oil leak(s) Check for unusual noise and vibration Check overall condition of unit Document tasks performed during visit and report any observations to appropriate customer representative

Supplemental Price & Payment Terms (Applies to Multi-Year Contracts Only)

Year	Total Annual Dollar Amount	Payment Frequency
Year1	$4,347.00	Annually
Year2	$4,608.00	Annually

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Special Additions and Exceptions

Johnson Controls Standard Service Terms: One PSA

Terms

These terms cover the services and equipment provided by Johnson Controls. This Agreement includes the proposal, these terms and any referenced links. Conflicts are resolved in that order.

Scope of Work

We will provide the services or equipment described in the proposal. If the services include planned maintenance of equipment, only the equipment set forth in our proposal is covered by our services ("**Covered Equipment**"). Unless otherwise agreed in the proposal, services are performed during our normal working hours, excluding holidays. We reserve the right to modify or substitute materials.

Payment Terms

Services fees are paid annually in advance due 30 days from the invoice date via EFT/ACH, unless stated otherwise. Payment is required before services are performed or equipment is ordered or installed. Failure to pay on time is a breach that permits us to suspend or delay services until full payment is received, without liability, or to terminate this Agreement. Interest may also be charged on unpaid amounts at the lesser of 1.5% per month (19.56% annually) or the highest rate permitted by law. If you require a purchase order to process payments, you must send it to us at least 30 days before the end of a term but you must pay invoices even without a purchase order. No purchase order is required for any emergency services you request.

Prices

Prices do not cover taxes, fees, duties, tariffs, permits and levies or other charges imposed and/or enacted by a government. You are responsible for these items unless you provide an acceptable exemption certificate. If we need to pay any of these items or the exemption certificate is invalid or only covers some of these items, you must reimburse us on demand for the amounts owing. Prices may be adjusted at any time to reflect changes in costs, labor or market conditions. We will try to notify you of any changes in pricing in advance. Additional charges will be required for: (i) changes to these services or the Covered Equipment; (ii) additional services or equipment; (iii) unexpected site conditions or issues with the Covered Equipment; (iv) appointments that are cancelled less than 24 hours beforehand or for service, warranty or alarm calls caused by your error; (v) changes required to comply with laws, codes and regulations ("**Laws**"), including prevailing wage laws; and (vi) costs to notify and dispatch emergency personnel. We may change prices on equipment or parts prior to shipment or installation to reflect increases in costs from raw materials, third party products, any new or additional tariffs, duties, quotas, taxes, the withdrawal of trade agreement concessions or any unforeseen or other extra cost elements.

Limited Warranty

We warrant that services will be performed in a good and workmanlike manner for 90 days from the date of performance. Equipment we provide is also warranted to be free from defect in materials and workmanship for 90 days from installation. No warranty is provided for third-party equipment we install or furnish. Third-party HVAC and controls equipment is provided with the third-party manufacturer's warranty to the extent available. This limited warranty does not cover failures, defects, or damages caused in whole or in part by: (i) misuse, neglect, accident, Force Majeure, changes to your premises, or installation, maintenance or repairs not performed by us; (ii) environmental, electrical or other causes beyond our control; (iii) normal wear and tear or corrosion; (iv) use of unauthorized replacement parts or products or using the equipment for purposes not intended by the manufacturer; or (vi) issues arising from your failure to comply with this Agreement or your obligations. To qualify for warranty consideration, you must notify us in writing of your warranty claim prior to the end of the warranty period, complete all instructions on warranty procedures and provide us with reasonable site access to inspect the equipment and/or perform any

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necessary warranty work. Your sole remedy is to have defective services re-performed or equipment repaired or replaced at our election. **THESE WARRANTIES ARE EXCLUSIVE AND ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.** You need to determine if our equipment are suitable for your use. You assume all risk and liability from their application and your use.

Warranty service does not cover: (i) system upgrades and replacing obsolete systems, equipment, or consumable parts and components ; (ii) reloading, updating, or maintaining software; (iii) additional costs for access, deinstallation, re-installation and transportation; and (iv) the exclusions set out in the Supplemental Terms. If you call us for warranty service and the problem is due to any of these reasons, we may charge you for the service call even if we do not work on the equipment. We may offer these services at an extra cost.

Customer Obligations

You must provide all relevant information about the equipment and premises, follow all applicable Laws and ensure us safe access. You must operate, test, maintain, and repair the equipment according to manufacturer and our recommendations and notify us immediately of any issues.

In addition, you agree to, (i) obtain necessary licenses and permits and pay related fees and taxes; (ii) provide a suitable environment for the equipment as recommended by us or the manufacturer including heat to avoid freezing; (iii) supply the necessary electrical service, power, heat, heat tracing, water and schematics ; (iv) provide proper water treatment for condensers, cooling towers, and boilers, and protect against environmental issues; (v) set and test alarm systems as recommended by us or the manufacturer; (vi) avoid causing false alarms and reimburse us for any fines or fees; (vii) notify all necessary parties, such as local authorities and monitoring providers, about system testing or repairs; (viii) keep accurate and up-to-date work logs for the equipment; and (ix) take precautions for Covered Equipment failure to prevent injury or property damage. If you do not meet any of these obligations, we are not responsible for equipment breakdowns, repairs, or replacements. We can suspend services until these issues are fixed and charge for any corrective work needed.

For equipment connected to your computer network, we provide and install the software to run the equipment and connect to it based on the network settings you provide. You must provide us with secure access to your computer network as required in our specifications. If we cannot connect to the network or need extra equipment for connectivity, additional charges may apply. Our services do not include changes to the network, security, or firewall settings. You are solely responsible to protect your data, computer network, and products networked or connected to the Internet; and we are not responsible for any loss or damage, as allowed by Law. You should back up data and software before services are performed. You must promptly remove any devices that interfere with the operation of the Covered Equipment.

Insurance

We do not guarantee that services or equipment will prevent risk of loss at your premises or detect all events. You are responsible for any losses and need to rely on your own insurance. You release and waive for yourself and your insurer all subrogation and other rights to recover from us.

Limitations on Liability

Neither we or our suppliers or vendors ("JCI Parties") are liable for special, incidental, consequential, punitive or indirect damages, or for lost profits, revenue, data or business interruption. The total liability of the JCI Parties is limited to $250,000 or 12 months of fees paid to Johnson Controls under this Agreement, whichever is less.

Claims Limitation; Forum; Choice of Law

Disputes may be resolved in court or through arbitration, as determined exclusively by us. Delaware law governs any agreement performed in the U.S., with disputes resolved in Milwaukee, Wisconsin. Ontario law governs any agreement performed in Canada, with disputes resolved in Ontario. Any claims by you must be brought within one year. The parties waive their right to a jury trial.

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Term and Termination

The term of this Agreement is set out in the proposal and renews automatically for successive terms equal to the length of the original term unless either party gives 60 days' prior written notice of termination to the other party before the end of a term or the parties agree in writing on a different length of renewal term. Either party can terminate for cause with 10 days' notice, but only after written notice the defaulting party has 30 days to cure any alleged default. We can terminate immediately if we can no longer service the Covered Equipment for whatever reason including if we stop selling the Covered Equipment, providing the services or if we cannot obtain equipment, parts or support the technologies. We can terminate this Agreement without cause with 60 days' written notice. Upon termination, you must pay all amounts owed and provide access for us to remove any of our property at your premises and reprogram systems. You are responsible for our costs to enforce this. If you end this Agreement early for any reason, you must also pay us 50% of the service charges for the remaining term of this Agreement. You are responsible for our costs to enforce this.

Access and Hazardous Materials

You must provide us with reasonable and safe access to the Covered Equipment. We will follow our health and safety policies and applicable Laws. You must inform us of any hazardous conditions or materials (e.g., mold, asbestos containing materials, biohazards) and you are responsible for resolving, removing and disposal. If we encounter hazardous conditions or materials, we may stop work without liability and you are required to provide us reasonable evidence of abatement before we will restart work. Additional charges will apply if access to a confined space is required.

Force Majeure

We are not in breach or liable for any delays or failures caused, in whole or in part, by any events beyond our control, such as natural disasters, severe weather, public health risks, government actions, cyberattacks, civil disturbances, labor disputes, strikes or shortages of parts or materials (“**Force Majeure**”). You must allow us additional time to perform the services and reimburse us for increased costs due to such events.

Data and Intellectual Property; Digitally Enabled Services

You own your data, but we may use it to perform services and you grant us a perpetual, worldwide, irrevocable, royalty free license to use your building data on a de-identified basis. We retain rights to any intellectual property created. Digital enabled services mean services provided under this Agreement that employ our software and cloud-hosted software offerings and tools. They may include, but are not limited to, (i) remote inspection, (ii) advanced equipment fault detection and diagnostics, and (iii) data dashboarding and health reporting. Digital enabled services may require data collection, and you consent to this.

Software-Digital Solutions

Use of our software, including software to provide digital enabled services and solutions, is governed by our standard terms at https://www.johnsoncontrols.com/techterms. These terms apply to the software you are allowed to use, but we retain ownership and rights to the software, including improvements. If provided as part of our services, third-party software is subject to its own terms.

Privacy

If provided to us, we will process personal data according to our Data Processing Agreement at www.johnsoncontrols.com/dpa and adhere to our privacy notice at https://www.johnsoncontrols.com/privacy. You consent to this processing and will ensure all necessary consents are obtained.

Miscellaneous

Notices must be in writing. This Agreement cannot be assigned without our consent; any assignment without our consent is void. We can assign this Agreement, in whole or in part, or subcontract the work, without notice. Invalid, illegal or unenforceable provisions do not affect the rest of this Agreement. This Agreement is subject to specific supplemental terms located at www.johnsoncontrols.com/legal/one-psa-supplemental-terms. In addition, if you

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request us to perform any work outside the scope of this Agreement, you consent to it being performed subject to our standard customer terms then in effect at www.johnsoncontrols.com/customerterms. This Agreement is the entire contract and supersedes prior written or oral communications and documents, and terms in any purchase order or other documents you later provide are rejected. We may convert this Agreement to an electronic format.

[END OF DOCUMENT]

Johnson Controls Standard Service Terms: One PSA, version 6.12.2025

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Amanda Tainio, Principal

May 4, 2026

Memo To: Millwood City Council

RE: April 2026 Planning Report

Here is a summary of the planning activities for the month of April 2026:

- Permit/license/land use application review and processing:
    - 9013 E. Frederick - Review/Approve Mezzanine Addition
    - 3216 N. Hutchinson - Business License Review for home business permit application requirement
    - 8605 E. South Riverway (SDPE-2026-01) - Shoreline Tree Removal & Pruning Review
    - 3608 N. Dale (SDPE-2026-02 / MW-2026-0015) - Shoreline Retaining Wall Review / Approval
    - 8921 E. Euclid (MW-2025-0011) - Mixed-Use Building v3 Coordination
    - Misc. zoning reviews / information / other jurisdiction SEPA reviews / staff assistance
- 2026 OFM Housing Unit & Population Survey
- Planning Commission training for new Commissioner Karina Chernioglo
- 2026 Periodic Update
    - Planning Update Grant (PUG) Amendment
    - Financial / regulatory incentives for housing research
    - Millwood Municipal Code proposed modifications
    - Community / agency engagement & webpage updates
    - 4/1/26 Planning Technical Advisory Committee (PTAC) - City Representative Meeting
    - 4/10/26 Meeting w/ Planning Commissioner Beese for MMC modifications
    - 4/15/26 Planning Technical Advisory Committee (PTAC) Meeting - City Representative Meeting
    - 4/29/26 Steering Committee of Elected Officials (SCEO) Meeting
    - 4/22/26 Special Planning Commission Meeting - Periodic Update Development Regulations Review
        - Review Requested Modifications and Research (from 3/31/26 meeting)
        - Review Existing vs Proposed Review Processes Presentation
        - Ch. 17.06, Table of Permitted Uses (3/23/26)
        - Ch. 17.08 to 17.18, Residential Zones (3/23/26)

Amanda Tainio, Principal

   - Ch. 17.20 to 17.36, Commercial Industrial Public Zones (3/23/26)
   - Ch. 17.38, General Provisions (2/19/26)
   - Title 17 Appendix A, Definitions (2/19/26)
   - Ch. 17.42, Wireless Communication Facilities (3/23/26) - added due to Table of Permitted Uses update for C-2 antennas)
 - 4/29/26 Planning Commission Meeting - Periodic Update Development Regulations Review
   - Review Requested Modifications (from 4/22/26 meeting)
   - Ch. 17.38, General Provisions (2/19/26)
   - Title 17 Appendix A, Definitions (2/19/26)
   - Ch. 17.42, Wireless Communication Facilities (3/23/26) - added due to Table of Permitted Uses update for C-2 antennas)
   - Title 15, Construction (4/15/26)
 - 5/13/26 Special Planning Commission Meeting Notice

With best regards,

Amanda Tainio
Millwood Contract City Planner
planner@millwoodwa.us