



City Council Regular Meeting Agenda

Tuesday, December 10, 2024 at 6:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MEETING AGENDA
4. LOCAL AGENCY REPORTS/PRESENTATIONS
5. OTHER PRESENTATIONS
6. PUBLIC COMMENTS CONCERNING ACTION ITEMS

In compliance with the requirements of the Washington State Open Public Meetings Act (OPMA) the City accepts public comments concerning agenda items proposed for final action by the City Council ("Action Items"). Written public comments are accepted up to 24 hours prior to this meeting by (1) USPS mail to: City of Millwood, 9103 E Frederick Avenue, Millwood, WA 99206; (2) electronic mail to comments@millwoodwa.us, or; (3) direct at City Hall. All received comments are distributed to the City Council, Mayor, and City Staff prior to this meeting for review and consideration before action.

7. EXECUTIVE SESSION (if necessary)
8. ACTION ITEMS FOR FIRST READING
 - a. [RESOLUTION 202 - CITY EMPLOYEE - VEBA](#)
 - b. [UTILITY RATES RESOLUTION](#)

9. ACTION ITEMS FOR CONSIDERATION

- a. [Consent Agenda](#)
[\(1\) November 2024 City Council Regular Meeting Minutes, \(2\) November 2024 City Council Special Meeting Minutes, \(3\) November 2024 Treasurer's Report, \(4\) November 2024 Payroll & Claims.](#)

10. REPORTS (no action)

- a. Treasurer - Debb Matkin
- b. Clerk/Public Records and Code Enforcement – Lisa Cassels
- c. Facilities - Kyle Schiewe
- d. Utilities - Matt Erdahl
- e. [Planning - Amanda Tainio - Upward 7 Consulting](#)
- f. Legal - Brian Werst - Witherspoon Brajcich McPhee, PLLC
- g. Mayor - Mayor Kevin Freeman

11. COUNCIL INFORMATION (no action or discussion)

- a. [SCSO - Intelligence Report - October 2024](#)

12. PUBLIC REMARKS

Public Remarks are an opportunity for citizens to address the Council, either in-person or by submitting their remarks to remarks@millwoodwa.us. We ask that in-person speakers limit themselves to two minutes and follow the Citizen Participation Guidelines Policy as posted on the City of Millwood website www.millwoodwa.us/government#CityCouncil or available at City Hall prior to this meeting.

13. COUNCIL REMARKS

14. ANNOUNCEMENTS

15. SET NEXT MEETING - City Council Regular Meeting January 14, 2025 at 6:00 PM.

16. ADJOURNMENT

File Attachments for Item:

a. RESOLUTION 202_ _ CITY EMPLOYEE - VEBA

RESOLUTION 202_-__

XXXXXXXXXXXX, 202_

A RESOLUTION OF THE COUNCIL OF THE CITY OF MILLWOOD, WASHINGTON AMENDING
THE HEALTH REIMBURSEMENT ARRANGEMENT / VOLUNTARY EMPLOYEES' BENEFICIARY
ASSOCIATION ("HRA VEBA") PLAN; AND PROVIDING FOR OTHER MATTERS PROPERTY
RELATING THERETO

WHEREAS, the City of Millwood (the "City"), Spokane County, Washington is a non-charter code city, by virtue of the Constitution and laws of the State of Washington; and

WHEREAS, the City Council (the "Council") adopted Resolution 09-04 on August 3, 2009, to create a health reimbursement arrangement / voluntary employees beneficiary association (the "HRA VEBA"), which is a tax-exempt health and welfare trust; and

WHEREAS, the Council amended the terms of the HRA VEBA Policy by Resolution 12-12 on September 11, 2012; and

WHEREAS, the Council desires to change the terms of the HRA VEBA Policy established by Resolution 12-12;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Millwood, as follows:

Section 1. The HRA VEBA Policy attached hereto as Attachment "A" and incorporated herein by this reference, is approved.

Section 2. The HRA VEBA Policy contained as Attachment "A" in Resolution 12-12 is hereby rescinded.

Section 3. Severability. If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconditionally shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 4. Repeal. All resolutions, laws, and regulations, or parts thereof in conflict with this resolution are, to the extent of said conflict, hereby repealed.

Section 5. Effect. This resolution shall be in full force and effect from and after its adoption and five (5) days after its publication or a publication of a summary of this resolution in the official newspaper of the City.

PASSED BY THE COUNCIL OF THE CITY OF MILLWOOD WASHINGTON, THIS ____ DAY OF _____ 2024.

KEVIN FREEMAN, MAYOR

Attest:

LISA CASSELS, CITY CLERK

Attachments: Exhibit A

RESOLUTION 202_-__

XXXXXXXXXXXX, 202_

ATTACHMENT "A"

The City of Millwood ("Employer") has adopted the HRA VEBA Medical Reimbursement Plan for Public Employees in the Northwest ("Plan"). Employer shall contribute to the Plan on behalf of all non-represented employees ("Group") defined as eligible to participate in the Plan. Each eligible employee must submit a completed and signed Enrollment Form to become a Plan participant and be eligible for benefits under the Plan. Eligibility is limited to employees that, per Employer policy, work an average of more than twenty (20) hours per week on a continuing basis and are not seasonal or temporary employees.

Contributions on behalf of each eligible employee shall be based on the following selected funding sources/formulas:

- ☒ **Sick leave, vacation, personal, and other leave cash-outs upon separation from service or retirement.** Eligibility is limited to employees who retire or separate from service with leave cash-out rights during the term hereof. Employer contributions shall include the entire cash-out value of all unused leave days (sick, vacation, personal, PTO, etc.) accrued and available for cash-out upon retirement or separation from service per Employer policy.
- ☒ **Sick leave, vacation, personal, and other leave cash-out annually.** Eligibility is limited to employees with annual leave cash-out rights during the term hereof. Employer contributions shall include the entire cash-out value of leave days (sick, vacation, personal, PTO, etc.) accrued and available for annual cash-out per Employer policy.
- ☒ **Mandatory employee contributions** (no individual elections permitted). The Employer shall change the Group's compensation package such that eligible employees shall receive additional benefits in the form of VEBA Plan contributions equal to:

Public Works Personnel \$100.00

Office Personnel \$100.00

which shall be calculated and contributed on a monthly basis and the employee's salary shall be reduced in an equal amount. Such contributions shall be made on behalf of all Group employees defined as eligible and shall be considered and referred to as Employer contributions.

- ☐ ~~**Excess monthly benefit dollars.** Eligibility is limited to employees with excess monthly benefit dollars provided by Employer. Employer contributions shall include all excess monthly benefit dollars on behalf of such employees.~~
- ☐ ~~**Employer contribution in lieu of medical insurance.** Eligibility is limited to employees waiving medical insurance coverage and providing proof of coverage under another employer-sponsored medical insurance plan. Employer contributions shall include the amount the Employer would have otherwise paid toward the cost of the waived medical insurance coverage on behalf of such employee.~~

The term of this Employer Policy shall be from January 1, 2025 until amended or terminated.

Kevin Freeman, Mayor

File Attachments for Item:

b. UTILITY RATES RESOLUTION

RESOLUTION 202_-__

XXXXXXXX, 202_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLWOOD, WASHINGTON APPROVING CHARGES RELATED TO THE CITY WATER SYSTEM AND CITY SEWER SYSTEM, AND PROVIDING FOR OTHER MATTERS RELATED THERETO.

WHEREAS, pursuant to RCW 35A.80.010 and RCW 35.92.010, the City Council of the City of Millwood (“City Council”) is authorized to fix the rates and charges for water system services provided by the City of Millwood (“City”); and

WHEREAS, RCW 35.92.010 sets forth a number of factors the City Council may, in its discretion, consider in fixing rates and charges for water system services, including: “. . . The difference in cost of service to the various customers; location of the various customers within and without the city or town; the difference in cost of maintenance, operation, repair, and replacement of the various parts of the system; the different character of the service furnished to various customers; the quantity and quality of the water furnished; the time of its use; the achievement of water conservation goals and the discouragement of wasteful water use practices; capital contributions made to the system including, but not limited to, assessments; and any other matters which present a reasonable difference as a ground for distinction.. . .”; and

WHEREAS, chapter 13.04 Millwood Municipal Code provides for the fixing of rates and charges related to the water system by resolution adopted by the City Council; and

WHEREAS, chapter 13.04 Millwood Municipal Code further provides that the City Council may increase the water rates by resolution; and

WHEREAS, the City Council has determined that certain charges related to the City water system shall be in order to maintain adequate revenues in the Water Fund, sufficiently recoup costs incurred by the City, and/or to assist in the City’s enforcement of laws, regulations, provisions of the Millwood Municipal Code, rules and policies related to the City’s water system; and

WHEREAS, pursuant to RCW 35A.80.010 and chapter 35.92 RCW, the City Council is authorized to fix the rates and charges for sewer system services provided by the City; and

WHEREAS, RCW 35.92.020 sets forth a number of factors the City Council may, in its discretion, consider in fixing rates and charges that are uniform for the same class of customers or sewer system services, including: The difference in cost of service and facilities to customers; location of customers within and without the City; the difference in cost of maintenance, operation, repair, and replacement of the parts of the system; the different character of the service and facilities furnished to customers; the quantity and quality of the sewage delivered and the time of its delivery; capital contributions made to the system, plants, sites or other facilities, including, but not limited to, assessments; the nonprofit public benefit status, as defined in RCW 24.03.490, of the land user; and any other factors that present a reasonable difference as a ground for distinction; and

RESOLUTION 202_-__

XXXXXXX, 202_

WHEREAS, chapter 13.16 Millwood Municipal Code provides for the fixing of rates and charges related to the sewer system by resolution adopted by the City Council; and

WHEREAS, the City Council has determined that certain charges related to the City sewer system are in order to maintain adequate revenues in the Sewer Fund, sufficiently recoup costs incurred by the City, and/or to assist in the City's enforcement of laws, regulations, provisions of the Millwood Municipal Code, rules and policies related to the City's sewer system;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Millwood that:

Section 1. Water Usage Rates: As of _____, 2025, the charges related to the City's sewer system set forth in Exhibit "A," attached hereto and incorporated herein by this reference, are hereby approved. Unless otherwise set forth in Exhibit "A," all other rates, charges, and/or fees related to the City's sewer system shall remain in full effect.

Section 2. Approval of Charges Related to the City Sewer System: As of _____, 2025, the charges related to the City's sewer system set forth in Exhibit "A" are hereby approved. Unless otherwise set forth in Exhibit "A," all other rates, charges, and/or fees related to the City's sewer system shall remain in full effect.

Section 3. Severability: If any section, sentence, clause, or phrase of this Resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Resolution.

Section 4. Repealer: All ordinances and resolutions, laws, regulations, or policies, or parts thereof in conflict with this Resolution are, to the extent of said conflict, hereby repealed.

Section 5. Effect: This Resolution shall be in full force and effect from and after its adoption by the City Council.

PASSED BY THE COUNCIL OF THE CITY OF MILLWOOD THIS _____ DAY OF _____, 202__.

KEVIN FREEMAN, MAYOR

Attest:

LISA CASSELS
CITY CLERK

RESOLUTION 202_-__

XXXXXXXX, 202_

DRAFT

RESOLUTION 202_-__

XXXXXXXX, 202_

EXHIBIT “A”

WATER SYSTEM CHARGES

SEWER SYSTEM CHARGES

DRAFT

File Attachments for Item:

a. Consent Agenda

(1) November 2024 City Council Regular Meeting Minutes, (2) November 2024 City Council Special Meeting Minutes, (3) November 2024 Treasurer's Report, (4) November 2024 Payroll & Claims.



City Council Regular Meeting Minutes

Tuesday, November 12, 2024 at 6:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL

Mayor Freeman called the Regular City Council meeting to order at 6:00 pm.

PRESENT

Council Member Shawna Beese

Council Member Shaun Culler

Council Member Dan Sander

Council Member Kelly Stravens

Council Member Andy Van Hees

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MEETING AGENDA

Motion made by Council Member Van Hees to approve the agenda as presented, Seconded by Council Member Stravens.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

4. LOCAL AGENCY REPORTS/PRESENTATIONS

There were no local agency reports.

5. OTHER PRESENTATIONS

a. Historic Preservation Commission - Status of Activities - K. Major

Historic Preservation Commission Meetings to begin in January 2025; City Attorney Brian Werst will attend the meetings as the City Liaison.

b. Welch-Comer - Water and Wastewater 2025 Budget Recommendations (N. Maiani)

N. Maiani discussed potential Water and Wastewater Budget Recommendations for 2025 which included replacement of remaining Cast Iron Water Mains, Water & Sewer Master Plans and GIS mapping.

6. PUBLIC COMMENTS CONCERNING ACTION ITEMS

Two Public Comments were received after the meeting packet was distributed regarding Ordinance #545 Wholesale Water Services and #544 (Adoption by Reference) Spokane County - Off Street Parking. The comments were distributed to the Council Members for their consideration and were made available to the public in attendance.

7. EXECUTIVE SESSION (if necessary)

There was no Executive Session.

8. ACTION ITEMS FOR FIRST READING

a. ORDINANCE # 546 - 2025 Preliminary Budget [PUBLIC HEARING]

Ms. Matkin presented the Budget Survey results; 56 surveys were submitted. Ms. Matkin presented the 2025 preliminary budget discussing the General fund balance, Utility fund balances, contingency reserves and capital expenditures. Mayor Freeman discussed the need for capital reserves, inflation and operational expense increases.

Mayor Freeman opened the public hearing on the 2025 Preliminary Budget at 7:06 pm calling for public testimony on ORDINANCE # 546 - 2025 Preliminary Budget. There were no public comments and the Public Hearing was closed at 7:07 pm.

9. ACTION ITEMS FOR CONSIDERATION

a. Consent Agenda -

(1) October 2024 City Council Regular Meeting Minutes, (2) October 2024 Treasurer's Report, and (3) October 2024 Payroll & Claims.

The October 2024 City Council Meeting Minutes were removed from the consent agenda for separate consideration.

Motion made by Council Member Van Hees to approve the Consent Agenda with the removal of the October 2024 City Council Meeting Minutes, Seconded by Council Member Culler. Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

Motion made by Council Member Culler to approve the amended October 2024 City Council Meeting Minutes correcting the Scribner's error on item #13 council remarks, Seconded by Council Member Stravens.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

b. Special Event Permit - 2024 Winterfest Christmas Market

Motion made by Council Member Beese to approve the 2024 Special Event Christmas Market Permit as presented, Seconded by Council Member Stravens.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

c. Change Order - Diamond Construction, Asphalt Patching Project

Motion made by Council Member Beese to approve the Diamond Construction Asphalt Patching Project change order for \$8,037.08, Seconded by Council Member Sander.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

d. Bid Presentation - Tree Removal & Pruning

Motion made by Council Member Beese to award the Tree Removal & Pruning bid to ABC Consulting Arborists for \$54,177.75, Seconded by Council Member Stravens.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

e. Grant Award – Empire Chip Seal Preservation Project, Transportation Improvement Board (TIB)

Motion made by Council Member Van Hees to approve the Transportation Improvement Board Grant for the Empire Chip Seal Preservation Project in the amount of \$80,000.00 with a \$4,211.00 match to be paid by the City of Millwood, Seconded by Council Member Sander.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

f. RESOLUTION 2024-05 – 2025 Property Tax Levy Certification

Motion made by Council Member Van Hees to approve Resolution 2024-05 - 2025 Property Tax Levy Certification as presented, Seconded by Council Member Stravens.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

g. RESOLUTION 2024-06 – 2025 Ad Valorem Tax

Motion made by Council Member Sander to approve Resolution 2024-06 - 2025 Ad Valorem Tax as presented, Seconded by Council Member Van Hees.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

h. ORDINANCE # 543 - 2024 Budget Amendment; Ms. Matkin explained that there had been a change in the budget amendment presented at the last meeting in the amount of \$40,000.00 in professional water services.

Motion made by Council Member Culler to approve Ordinance #543 - 2024 Final Budget Amendment as presented, Seconded by Council Member Van Hees.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

i. ORDINANCE #544 MMC Section 17.04 / 17.040.35 (Adoption by Reference). Spokane County Off-Street Parking & Loading Standards

Council members discussed Ordinance #544; deciding to table the Ordinance to allow for further review and consideration at a future date.

Motion made by Council Member Culler to table Ordinance #544 to allow for further review and consideration at a future date, Seconded by Council Member Beese.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

j. ORDINANCE #545 - Wholesale Water Service

Mayor Freeman explained that Ordinance #545 was on the agenda to continue the conversation regarding Wholesale Water Service. The Council Members discussed potential buyers, how rates would be calculated, City of Millwood service area, Rate Resolution, communicating wholesale water service information to the public, and other matters.

Motion made by Council Member Culler to table Ordinance #545 Wholesale Water Service for consideration at a future date, Seconded by Council Member Beese.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

10. REPORTS (no action)

- a. Debb Matkin reported on the 2025 budget and audit process.
- b. Clerk/Public Records and Code Enforcement – Lisa Cassels reported no outstanding public records requests and seven open code enforcement cases.
- c. Facilities - Kyle Schiewe reported that the Park had been winterized, sprinkler blowouts completed and leaf season began October 28, 2024 with the last day being November 25, 2024.
- d. Utilities - Matt Erdahl reported the water samples were satisfactory, Old Park generator had been filled with fuel, the pump houses were winterized, and a bad stop flow had been replaced at Lift station 3.
- e. Planning - Amanda Tainio (Upward 7 Consulting) was not in attendance; a written report was submitted.
- f. Legal - Brian Werst (Witherspoon Brajcich McPhee, PLLC) had nothing additional to report.

- g. Mayor - Mayor Kevin Freeman reported that the Spokane County Assessor had contacted the City informing them that Inland Empire Paper Company asked for a property reevaluation changing the taxable value of the property resulting in a tax shift. Argonne Congestion Relief Project hopefully out to bid in the December/January timeframe and working with Spokane County Sheriff's Office regarding the Millwood Deputy.

11. COUNCIL INFORMATION (no action or discussion)

- a. SCSO - Intelligence Report - September 2024
- b. Welch-Comer - Argonne Congestion Relief Project, Final Design Sheets
- c. Welch-Comer - Summary of Public Comments from Argonne Congestion Relief Project Open Houses

12. PUBLIC REMARKS

- a. There was one public remark received by email that was included in the packet.

Joe Ward, 15102 N Tormey, expressed concerns regarding homeless individuals and criminal activity on and near his rental property, multiple shootings at Safeway on Trent, and a current code violation on his property.

Bobbie Beese, 3303 N Argonne, expressed concerns regarding the Argonne Congestion Relief Project, appreciation for the wider sidewalks that have been included in the project, asked for communication/notification regarding construction during the project to minimize impact on businesses/residents and would like Historic Preservation Commission to provide the data they collected from the public on decorative streetlights for the Central Business District.

Todd Beese, 8610 E South Riverway, reminded attendees of the November/December events happening throughout the Millwood area.

John Sweitzer, 4503 E North Glenngrae Ln, expressed concern regarding zoning code regulations, and questions regarding the City's process for variances and exemptions.

13. COUNCIL REMARKS

14. ANNOUNCEMENTS

Mayor Freeman reminded everyone about the Winterfest Christmas Market and Tree Lighting Event on December 6, 2024 from 4:00 - 7:00 pm.

15. SET NEXT MEETING - City Council Special Meeting November 19, 2024 at 6:00 PM. Joint City Council Planning Commission Special Meeting December 10, 2024 at 5:00 PM.

16. ADJOURNMENT

Motion made by Council Member Van Hees to adjourn the City Council Regular Meeting at 8:30 pm, Seconded by Council Member Stravens.
Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

Approved:

Attest:

Kevin Freeman, Mayor

Lisa Cassels, City Clerk



City Council Special Meeting Minutes

Tuesday, November 19, 2024 at 6:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL

Mayor Freeman called the Special City Council meeting to order at 6:01 pm.

PRESENT

Council Member Andy Van Hees

Council Member Shaun Culler

Council Member Dan Sander

Council Member Kelly Stravens

Council Member Shawna Beese attended virtually.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS CONCERNING ACTION ITEMS

There were no comments submitted concerning action items.

4. EXECUTIVE SESSION (if necessary)

There was no Executive Session.

5. ACTION ITEMS FOR CONSIDERATION

a. ORDINANCE # 546 - 2025 Budget [PUBLIC HEARING]

Ms. Matkin stated that there had been no changes to the 2025 budget (Ordinance #546) since the last meeting.

Mayor Freeman presented an analysis on water rates discussing the amount of water pumped per year, number of units the City supplies, fixed/variable costs, consumption billing tiers, capital reserves, wholesale water service and possible rate adjustments that could potentially make the utility fund profitable.

The Council Members discussed various 2025 budget items, operating revenues, cast iron pipe replacement, water use efficiency, capital reserve requirements, declining fund balances, rate schedule modification and balancing the budget.

Mayor Freeman opened the public hearing on the 2025 Preliminary Budget at 7:38 pm calling for public testimony on ORDINANCE # 546 - 2025 Budget.

Shirene Young, 8903 E Liberty, asked about the Growth Management Act unit requirements for Millwood and how that would impact the utility fund regarding new units. She also asked about areas the City could look at to cut costs.

Todd Beese, 8610 E South Riverway, agreed with Shirene regarding the importance of balancing the budget.

The Public Hearing was closed at 7:43 pm.

Motion made by Council Member Sander to approve the 2025 Budget as presented,
Seconded by Council Member Culler.
Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council
Member Stravens, Council Member Van Hees

6. PUBLIC REMARKS

Doug Sadler,8612 E Bridgeport, commented that he appreciated Council Member Culler's
discussion regarding the Parking Ordinance and Council Member Stravens discussion regarding
Welch Comer Engineering fee reductions.

Todd Beese, 8610 E South Riverway, inviting all to Winterfest Christmas Market and Masonic
Lodge Events.

7. COUNCIL REMARKS

8. ANNOUNCEMENTS

9. SET NEXT MEETING - Joint City Council & Planning Commission Meeting December 10,
2024 at 5:00 pm. City Council Regular Meeting December 10, 2024 at 6:00 PM.

10. ADJOURNMENT

Motion made by Council Member Van Hees to adjourn the Special City Council Meeting at 8:04pm,
Seconded by Council Member Stravens.
Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council
Member Stravens, Council Member Van Hees

Approved:

Attest:

Kevin Freeman, Mayor

Lisa Cassels, City Clerk

TREASURER'S REPORT

Fund Totals

Section 9, Item a.

City Of Millwood

Time: 15:32:42 Date: 12/05/2024

11/01/2024 To: 11/30/2024

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	2,028,518.90	389,451.09	185,250.06	2,232,719.93	116,367.25	53,643.31	-5.85	2,402,724.64
099 Unemployment Compensation	51,182.00	0.00		51,182.00	0.00	0.00	0.00	51,182.00
301 Capital Projects Fund	399,900.37	3,155.69		403,056.06	0.00	0.00	0.00	403,056.06
302 Special Capital Projects Fund	404,695.61	3,155.71		407,851.32	0.00	0.00	0.00	407,851.32
401 Utility Operating Fund	512,522.78	75,634.83	62,362.97	525,794.64	40,271.01	19,915.27	-17,585.31	568,395.61
402 Water Capital - Managerial	146,376.59	4,544.58		150,921.17	0.00	0.00	-1,223.55	149,697.62
	3,543,196.25	475,941.90	247,613.03	3,771,525.12	156,638.26	73,558.58	-18,814.71	3,982,907.25

TREASURER'S REPORT

Account Totals

Section 9, Item a.

City Of Millwood

Time: 15:32:42 Date: 12/05/2024

11/01/2024 To: 11/30/2024

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	2064-Banner Checking	77,964.29	476,647.39	248,324.37	306,287.31	-18,808.86	230,196.84	517,675.29
6	1726-Banner Money Market	357,081.21	5.85	0.00	357,087.06	-5.85	0.00	357,081.21
8	3411-Banner Dedicated	23,000.00	0.00	0.00	23,000.00	0.00	0.00	23,000.00
10	1753 - US Bank Safekeeping	5,766.36	0.00	0.00	5,766.36	0.00	0.00	5,766.36
Total Cash:		463,811.86	476,653.24	248,324.37	692,140.73	-18,814.71	230,196.84	903,522.86
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
9	0373-US Bank Investment	2,079,384.39	0.00	0.00	2,079,384.39	0.00	0.00	2,079,384.39
11	1323-Banner CD	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Total Investments:		3,079,384.39	0.00	0.00	3,079,384.39	0.00	0.00	3,079,384.39
		3,543,196.25	476,653.24	248,324.37	3,771,525.12	-18,814.71	230,196.84	3,982,907.25

TREASURER'S REPORT

Fund Investments By Account

Section 9, Item a.

City Of Millwood

11/01/2024 To: 11/30/2024

Time: 15:32:42 Date: 12/05/2024

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Fund	<u>2,079,384.39</u>					<u>2,079,384.39</u>
9 - 0373-US Bank Investment	2,079,384.39	0.00	0.00			2,079,384.39
001 000 General Fund	<u>1,000,000.00</u>					<u>1,000,000.00</u>
11 - 1323-Banner CD	1,000,000.00	0.00	0.00			1,000,000.00
	<u>3,079,384.39</u>	<u>0.00</u>	<u>0.00</u>			<u>3,079,384.39</u>

TREASURER'S REPORT
Fund Investment Totals

Section 9, Item a.

City Of Millwood

11/01/2024 To: 11/30/2024

Time: 15:32:42 Date: 12/05/2024

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Fund	3,411,613.10					3,411,613.10	-1,178,893.17
099 Unemployment Compensation						0.00	51,182.00
301 Capital Projects Fund						0.00	403,056.06
302 Special Capital Projects Fund						0.00	407,851.32
401 Utility Operating Fund	-283,746.26					-283,746.26	809,540.90
402 Water Capital - Managerial						0.00	150,921.17
	<u>3,127,866.84</u>					<u>3,127,866.84</u>	<u>643,658.28</u>
Ending fund balance (Page 1) - Investment balance = Available cash.							3,771,525.12

TREASURER'S REPORT

Section 9, Item a.

Outstanding Vouchers

City Of Millwood

11/01/2024 To: 11/30/2024

As Of: 11/30/2024 Date: 12/05/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	2610	12/13/2020	Util Pay	5		Xpress Billpay	48.40	Xpress Import - CC - 12-13-2020_daily_batch.csv
2024	2453	11/14/2024	Util Pay	5		Xpress Billpay	68.02	Xpress Import - EFT - 11-14-2024_daily_batch.csv
2024	2454	11/14/2024	Util Pay	5		Xpress Billpay	273.54	Xpress Import - Metavante - 11-14-2024_daily_batch.csv
2024	2455	11/14/2024	Util Pay	5		Xpress Billpay	106.30	Xpress Import - iPay - 11-14-2024_daily_batch.csv
2024	2456	11/14/2024	Util Pay	5		Xpress Billpay	202.88	Xpress Import - CheckFree - 11-14-2024_daily_batch.csv
2024	2465	11/15/2024	Util Pay	5		Xpress Billpay	448.18	Xpress Import - EFT - 11-15-2024_daily_batch.csv
2024	2466	11/15/2024	Util Pay	5		Xpress Billpay	126.74	Xpress Import - Metavante - 11-15-2024_daily_batch.csv
2024	2467	11/15/2024	Util Pay	5		Xpress Billpay	176.97	Xpress Import - iPay - 11-15-2024_daily_batch.csv
2024	2468	11/15/2024	Util Pay	5		Xpress Billpay	75.00	Xpress Import - CheckFree - 11-15-2024_daily_batch.csv
2024	2470	11/16/2024	Util Pay	5		Xpress Billpay	66.74	Xpress Import - EFT - 11-16-2024_daily_batch.csv
2024	2473	11/18/2024	Util Pay	5		Xpress Billpay	281.12	Xpress Import - iPay - 11-18-2024_daily_batch.csv
2024	2474	11/18/2024	Util Pay	5		Xpress Billpay	59.58	Xpress Import - CheckFree - 11-18-2024_daily_batch.csv
2024	2481	11/19/2024	Util Pay	5		Xpress Billpay	200.45	Xpress Import - EFT - 11-19-2024_daily_batch.csv
2024	2482	11/19/2024	Util Pay	5		Xpress Billpay	85.00	Xpress Import - Metavante - 11-19-2024_daily_batch.csv
2024	2483	11/19/2024	Util Pay	5		Xpress Billpay	211.72	Xpress Import - iPay - 11-19-2024_daily_batch.csv
2024	2484	11/19/2024	Util Pay	5		Xpress Billpay	35.49	Xpress Import - CheckFree - 11-19-2024_daily_batch.csv
2024	2486	11/20/2024	Util Pay	5		Xpress Billpay	136.36	Xpress Import - EFT - 11-20-2024_daily_batch.csv
2024	2487	11/20/2024	Util Pay	5		Xpress Billpay	67.38	Xpress Import - Metavante - 11-20-2024_daily_batch.csv
2024	2488	11/20/2024	Util Pay	5		Xpress Billpay	70.00	Xpress Import - iPay - 11-20-2024_daily_batch.csv
2024	2489	11/20/2024	Util Pay	5		Xpress Billpay	70.26	Xpress Import - OnlineResources - 11-20-2024_daily_batch.csv
2024	2490	11/20/2024	Util Pay	5		Xpress Billpay	66.74	Xpress Import - CheckFree - 11-20-2024_daily_batch.csv
2024	2491	11/21/2024	Util Pay	5		Xpress Billpay	-171.28	Xpress Import - Returns - 11-21-2024_daily_batch.csv
2024	2493	11/21/2024	Util Pay	5		Xpress Billpay	66.10	Xpress Import - EFT - 11-21-2024_daily_batch.csv
2024	2494	11/21/2024	Util Pay	5		Xpress Billpay	186.66	Xpress Import - iPay - 11-21-2024_daily_batch.csv
2024	2495	11/21/2024	Util Pay	5		Xpress Billpay	81.78	Xpress Import - CheckFree - 11-21-2024_daily_batch.csv
2024	2504	11/22/2024	Util Pay	5		Xpress Billpay	499.69	Xpress Import - EFT - 11-22-2024_daily_batch.csv
2024	2505	11/22/2024	Util Pay	5		Xpress Billpay	143.00	Xpress Import - Metavante - 11-22-2024_daily_batch.csv
2024	2506	11/22/2024	Util Pay	5		Xpress Billpay	565.68	Xpress Import - iPay - 11-22-2024_daily_batch.csv
2024	2507	11/22/2024	Util Pay	5		Xpress Billpay	260.43	Xpress Import - CheckFree - 11-22-2024_daily_batch.csv
2024	2509	11/23/2024	Util Pay	5		Xpress Billpay	1,022.77	Xpress Import - EFT - 11-23-2024_daily_batch.csv
2024	2511	11/24/2024	Util Pay	5		Xpress Billpay	436.85	Xpress Import - EFT - 11-24-2024_daily_batch.csv
2024	2515	11/25/2024	Util Pay	5		Xpress Billpay	919.52	Xpress Import - EFT - 11-25-2024_daily_batch.csv
2024	2516	11/25/2024	Util Pay	5		Xpress Billpay	105.11	Xpress Import - Metavante - 11-25-2024_daily_batch.csv
2024	2517	11/25/2024	Util Pay	5		Xpress Billpay	201.32	Xpress Import - iPay - 11-25-2024_daily_batch.csv
2024	2520	11/26/2024	Util Pay	5		Xpress Billpay	1,237.03	Xpress Import - EFT - 11-26-2024_daily_batch.csv
2024	2521	11/26/2024	Util Pay	5		Xpress Billpay	39.98	Xpress Import - Metavante - 11-26-2024_daily_batch.csv
2024	2522	11/26/2024	Util Pay	5		Xpress Billpay	233.24	Xpress Import - iPay - 11-26-2024_daily_batch.csv
2024	2523	11/27/2024	Util Pay	5		Utility Batch	766.73	
2024	2549	11/27/2024	Util Pay	5		Xpress Billpay	622.82	Xpress Import - EFT - 11-27-2024_daily_batch.csv
2024	2550	11/27/2024	Util Pay	5		Xpress Billpay	203.74	Xpress Import - Metavante - 11-27-2024_daily_batch.csv
2024	2551	11/27/2024	Util Pay	5		Xpress Billpay	86.74	Xpress Import - iPay - 11-27-2024_daily_batch.csv
2024	2552	11/27/2024	Util Pay	5		Xpress Billpay	472.54	Xpress Import - CheckFree - 11-27-2024_daily_batch.csv

TREASURER'S REPORT

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Outstanding Vouchers

11/01/2024 To: 11/30/2024

As Of: 11/30/2024 Date: 12/05/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	2553	11/28/2024	Util Pay	5		Xpress Billpay	2,140.15	Xpress Import - CC - 11-28-2024__daily_batch.csv
2024	2554	11/28/2024	Util Pay	5		Xpress Billpay	4,468.95	Xpress Import - EFT - 11-28-2024__daily_batch.csv
2024	2555	11/29/2024	Util Pay	5		Xpress Billpay	338.58	Xpress Import - CC - 11-29-2024__daily_batch.csv
2024	2556	11/29/2024	Util Pay	5		Xpress Billpay	202.00	Xpress Import - EFT - 11-29-2024__daily_batch.csv
2024	2557	11/29/2024	Util Pay	5		Xpress Billpay	258.06	Xpress Import - Metavante - 11-29-2024__daily_batch.csv
2024	2558	11/29/2024	Util Pay	5		Xpress Billpay	60.00	Xpress Import - iPay - 11-29-2024__daily_batch.csv
2024	2559	11/29/2024	Util Pay	5		Xpress Billpay	40.18	Xpress Import - OnlineResources - 11-29-2024__daily_batch.csv
2024	2560	11/29/2024	Util Pay	5		Xpress Billpay	235.00	Xpress Import - CheckFree - 11-29-2024__daily_batch.csv
2024	2561	11/30/2024	Util Pay	5		Xpress Billpay	69.94	Xpress Import - CC - 11-30-2024__daily_batch.csv
2024	2562	11/30/2024	Util Pay	5		Xpress Billpay	138.68	Xpress Import - EFT - 11-30-2024__daily_batch.csv
Receipts Outstanding:							18,808.86	
2024	2545	11/30/2024	Payroll	5	EFT	Department of Retirement	15,541.11	Pay Cycle(s) 11/30/2024 To 11/30/2024 - PERS 2; Pay Cycle(s) 11/30/2024 To 11/30/2024 - Deferred Comp
2024	2532	11/30/2024	Payroll	5	EFT	Daniel Joseph Heacox	3,622.27	November 2024
2024	2529	11/30/2024	Payroll	5	EFT	Shaun Broderick Culler	137.65	November 2024
2024	2170	10/05/2024	Claims	5	EFT	Xpress Billpay	362.32	September 2024 Online Transaction Fees
2024	2540	11/30/2024	Payroll	5	EFT	Kelly K Stravens	137.65	November 2024
2024	2539	11/30/2024	Payroll	5	EFT	Kyle Lee Schiewe	4,949.82	November 2024
2024	2538	11/30/2024	Payroll	5	EFT	Daniel Karl Sander	137.65	November 2024
2024	2536	11/30/2024	Payroll	5	EFT	Bryce Keith Noack	3,876.87	November 2024
2024	2533	11/30/2024	Payroll	5	EFT	Sarah Christine Hobbs	1,417.85	November 2024
2024	2530	11/30/2024	Payroll	5	EFT	Matthew James Erdahl	4,526.04	November 2024
2024	2543	11/30/2024	Payroll	5	EFT	AWC Employee Benefits Trust	10,761.06	Pay Cycle(s) 11/30/2024 To 11/30/2024 - Asuris; Pay Cycle(s) 11/30/2024 To 11/30/2024 - Kaiser; Pay Cycle(s) 11/30/2024 To 11/30/2024 - Dental; Pay Cycle(s) 11/30/2024 To 11/30/2024 - Vision; Pay Cycl
2024	2528	11/30/2024	Payroll	5	EFT	Lisa M Cassels	3,110.13	November 2024
2024	2541	11/30/2024	Payroll	5	EFT	Andrew J Van Hees	137.65	November 2024
2024	2542	11/30/2024	Payroll	5	EFT	EFTPS	12,383.41	941 Deposit for Pay Cycle(s) 11/30/2024 - 11/30/2024
2024	2534	11/30/2024	Payroll	5	EFT	Deborah Ann Matkin	6,054.54	November 2024
2024	2531	11/30/2024	Payroll	5	EFT	Kevin M Freeman	704.69	November 2024
2024	2525	11/30/2024	Payroll	5	EFT	Samuel Gene Bachman	3,263.42	November 2024
2022	152	01/31/2022	Payroll	5	10574	Roberta L Beese	35.03	January 2021
2022	392	02/28/2022	Payroll	5	10639	Roberta L Beese	35.03	February 2022

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City Of Millwood

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	620	03/31/2022	Payroll	5	10697	Roberta L Beese	35.03	March 2022
2022	876	04/30/2022	Payroll	5	10760	Roberta L Beese	108.91	April 2022
2022	987	05/05/2022	Claims	5	10809	Gregory & Celestine Kuntz	88.03	00760100 - 8928 E SOUTH RIVERWAY
2022	1126	05/20/2022	Claims	5	10827	Limelyte Technology Group, Inc.	50.00	April 2022 Hosting
2022	1433	06/30/2022	Payroll	5	10895	Roberta L Beese	48.88	June 2022
2022	1916	08/31/2022	Payroll	5	11018	Roberta L Beese	11.94	August 2022
2023	1415	06/30/2023	Claims	5	11573	Tribe Media Lab SPC	1,250.00	HPC Video Editing
2023	1798	08/31/2023	Payroll	5	11654	Roberta L Beese	11.71	August 2023
2023	2594	11/30/2023	Payroll	5	11859	Roberta L Beese	11.71	November 2023
2023	2792	12/31/2023	Payroll	5	11903	Roberta L Beese	11.71	December 2023
2024	456	02/29/2024	Claims	5	12038	Quadient Finance USA, Inc.	1,100.00	
2024	1837	08/31/2024	Payroll	5	12362	Roberta L Beese	11.71	August 2024
2024	1842	08/31/2024	Payroll	5	12364	Aliyah S Forrester	1,386.67	August 2024
2024	2048	09/30/2024	Payroll	5	12405	Roberta L Beese	48.42	September 2024
2024	2314	10/31/2024	Payroll	5	12456	Roberta L Beese	11.71	October 2024
2024	2315	10/31/2024	Payroll	5	12457	Shawna Beese	68.82	October 2024
2024	2385	10/31/2024	Claims	5	12492	Quadient Leasing USA, Inc.	1,459.63	Quarterly Lease Payment 09-Nov-24 - 08-Feb-25
2024	2392	10/31/2024	Claims	5	12499	Spokane County Treasurer - SCRAPS	592.86	
2024	2524	11/30/2024	Payroll	5	12516	Michael L Ankney	36.71	November 2024
2024	2526	11/30/2024	Payroll	5	12517	Roberta L Beese	11.71	November 2024
2024	2527	11/30/2024	Payroll	5	12518	Shawna Beese	137.65	November 2024
2024	2535	11/30/2024	Payroll	5	12519	Jay James Molitor	36.71	November 2024
2024	2537	11/30/2024	Payroll	5	12520	Ronald W Rickard	36.71	November 2024
2024	2546	11/30/2024	Payroll	5	12521	HRA VEBA Trust Contributions	700.00	Pay Cycle(s) 11/30/2024 To 11/30/2024 - VEBA
2024	2584	11/30/2024	Claims	5	12523	Access Information Management	30.00	
2024	2585	11/30/2024	Claims	5	12524	Add A Lawn	1,424.41	
2024	2586	11/30/2024	Claims	5	12525	Anatek Labs, Inc.	120.00	
2024	2587	11/30/2024	Claims	5	12526	Avista Utilities	6,926.43	
2024	2588	11/30/2024	Claims	5	12527	Banner Bank - 6225	631.45	
2024	2589	11/30/2024	Claims	5	12528	Banner Bank - 7761	537.96	
2024	2590	11/30/2024	Claims	5	12529	Banner Bank - 7779	936.90	
2024	2591	11/30/2024	Claims	5	12530	Canon Financial Services, Inc.	185.13	
2024	2592	11/30/2024	Claims	5	12531	CenturyLink	138.00	
2024	2593	11/30/2024	Claims	5	12532	Comcast	535.36	
2024	2594	11/30/2024	Claims	5	12533	Continuum Office Environments, LLC	723.31	
2024	2595	11/30/2024	Claims	5	12534	Copiers Northwest, Inc.	132.98	
2024	2596	11/30/2024	Claims	5	12535	Daedalus Drafting Services LLC	1,250.00	

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	2597	11/30/2024	Claims	5	12536	DataPro Solutions, Inc.	379.79	
2024	2598	11/30/2024	Claims	5	12537	Eljay Oil Company, Inc.	2,472.56	
2024	2599	11/30/2024	Claims	5	12538	H&H Document Management Solutions	358.73	
2024	2600	11/30/2024	Claims	5	12539	Halverson Northwest Law Group P.C.	5,769.27	
2024	2601	11/30/2024	Claims	5	12540	Intermax Networks	135.16	
2024	2602	11/30/2024	Claims	5	12541	Montgomery Hardware	25.43	
2024	2603	11/30/2024	Claims	5	12542	North 40 Outfitters	472.80	
2024	2604	11/30/2024	Claims	5	12543	Pacific Power Group, LLC	2,434.62	
2024	2605	11/30/2024	Claims	5	12544	Quadient Finance USA, Inc.	500.00	
2024	2606	11/30/2024	Claims	5	12545	R.C. Worst Co.	995.61	
2024	2607	11/30/2024	Claims	5	12546	Ramax Printing & Awards	17.42	
2024	2608	11/30/2024	Claims	5	12547	Steven Sainsbury	324.30	
2024	2609	11/30/2024	Claims	5	12548	Spokane County Environmental Service	20,352.19	
2024	2610	11/30/2024	Claims	5	12549	Spokane County Treasurer - ITD	330.00	
2024	2611	11/30/2024	Claims	5	12550	Spokane County Treasurer - PW	13,189.14	
2024	2612	11/30/2024	Claims	5	12551	Spokane County Treasurer - SCRAPS	592.86	
2024	2613	11/30/2024	Claims	5	12552	Spokane County Treasurer - Sheriff's	35,026.00	
2024	2614	11/30/2024	Claims	5	12553	Spokane House of Hose	72.15	
2024	2615	11/30/2024	Claims	5	12554	State Auditor's Office	18,611.40	October 2024 Audit Fees
2024	2616	11/30/2024	Claims	5	12555	Stripe Rite	1,594.74	
2024	2617	11/30/2024	Claims	5	12556	Legal Posting The Spokesman-Review	453.21	
2024	2618	11/30/2024	Claims	5	12557	Union Pacific Railroad Company	1,247.75	
2024	2619	11/30/2024	Claims	5	12558	Upward 7 Consulting	7,937.50	
2024	2620	11/30/2024	Claims	5	12559	Vanguard Cleaning Systems	300.00	
2024	2621	11/30/2024	Claims	5	12560	Welch-Comer	16,140.86	
2024	2622	11/30/2024	Claims	5	12561	Witherspoon Brajcich McPhee, PLLC	8,430.00	
							230,196.84	
2024	2574	11/29/2024	Tr Rec	6		Banner Bank	5.85	
							Receipts Outstanding:	5.85
							230,196.84	

Fund	Claims	Payroll	Total
001 General Fund	116,367.25	53,643.31	170,010.56
401 Utility Operating Fund	40,271.01	19,915.27	60,186.28
	156,638.26	73,558.58	230,196.84

TREASURER'S REPORT

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Section 9, Item a.

City Of Millwood

11/01/2024 To: 11/30/2024

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We the undersigned officers for the City of Millwood have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
City Treasurer / Date Elected Representative / Date

Signed: _____ Signed: _____
Elected Representative / Date Elected Representative / Date

CHECK REGISTER

City Of Millwood

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2335	11/05/2024	Claims	5	EFT	Department of Revenue	2,840.20	October 2024 Public Utility Tax
2499	11/05/2024	Claims	5	EFT	Xpress Billpay	392.81	Oct. 2024 Online Transaction Fees
2500	11/03/2024	Claims	5	EFT	Paymentech, LLC	543.50	Oct. 2024 CC Processing Fees
2438	11/13/2024	Claims	5	12513	Diamond Asphalt Paving, Inc.	8,037.08	
2475	11/19/2024	Claims	5	12514	Zerorez	550.00	
2496	11/22/2024	Claims	5	12515	Hawkins Excavating LLC	12,504.06	Drywell rehab @ 9006 E Frederick
2584	11/30/2024	Claims	5	12523	Access Information Management	30.00	
2585	11/30/2024	Claims	5	12524	Add A Lawn	1,424.41	
2586	11/30/2024	Claims	5	12525	Anatek Labs, Inc.	120.00	
2587	11/30/2024	Claims	5	12526	Avista Utilities	6,926.43	
2588	11/30/2024	Claims	5	12527	Banner Bank - 6225	631.45	
2589	11/30/2024	Claims	5	12528	Banner Bank - 7761	537.96	
2590	11/30/2024	Claims	5	12529	Banner Bank - 7779	936.90	
2591	11/30/2024	Claims	5	12530	Canon Financial Services, Inc.	185.13	
2592	11/30/2024	Claims	5	12531	CenturyLink	138.00	
2593	11/30/2024	Claims	5	12532	Comcast	535.36	
2594	11/30/2024	Claims	5	12533	Continuum Office Environments, LLC	723.31	
2595	11/30/2024	Claims	5	12534	Copiers Northwest, Inc.	132.98	
2596	11/30/2024	Claims	5	12535	Daedalus Drafting Services LLC	1,250.00	
2597	11/30/2024	Claims	5	12536	DataPro Solutions, Inc.	379.79	
2598	11/30/2024	Claims	5	12537	Eljay Oil Company, Inc.	2,472.56	
2599	11/30/2024	Claims	5	12538	H&H Document Management Solutions	358.73	
2600	11/30/2024	Claims	5	12539	Halverson Northwest Law Group P.C.	5,769.27	
2601	11/30/2024	Claims	5	12540	Intermax Networks	135.16	
2602	11/30/2024	Claims	5	12541	Montgomery Hardware	25.43	
2603	11/30/2024	Claims	5	12542	North 40 Outfitters	472.80	
2604	11/30/2024	Claims	5	12543	Pacific Power Group, LLC	2,434.62	
2605	11/30/2024	Claims	5	12544	Quadient Finance USA, Inc.	500.00	
2606	11/30/2024	Claims	5	12545	R.C. Worst Co.	995.61	
2607	11/30/2024	Claims	5	12546	Ramax Printing & Awards	17.42	
2608	11/30/2024	Claims	5	12547	Steven Sainsbury	324.30	
2609	11/30/2024	Claims	5	12548	Spokane County Environmental Service	20,352.19	
2610	11/30/2024	Claims	5	12549	Spokane County Treasurer - ITD	330.00	
2611	11/30/2024	Claims	5	12550	Spokane County Treasurer - PW	13,189.14	
2612	11/30/2024	Claims	5	12551	Spokane County Treasurer - SCRAPS	592.86	
2613	11/30/2024	Claims	5	12552	Spokane County Treasurer - Sheriff's	35,026.00	
2614	11/30/2024	Claims	5	12553	Spokane House of Hose	72.15	
2615	11/30/2024	Claims	5	12554	State Auditor's Office	18,611.40	October 2024 Audit Fees
2616	11/30/2024	Claims	5	12555	Stripe Rite	1,594.74	
2617	11/30/2024	Claims	5	12556	Legal Posting The Spokesman-Review	453.21	
2618	11/30/2024	Claims	5	12557	Union Pacific Railroad Company	1,247.75	
2619	11/30/2024	Claims	5	12558	Upward 7 Consulting	7,937.50	
2620	11/30/2024	Claims	5	12559	Vanguard Cleaning Systems	300.00	
2621	11/30/2024	Claims	5	12560	Welch-Comer	16,140.86	
2622	11/30/2024	Claims	5	12561	Witherspoon Brajcich McPhee, PLLC	8,430.00	

001 General Fund
401 Utility Operating Fund

134,155.37
42,447.70

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						Claims:	176,603.07
						176,603.07	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Millwood and that I am authorized to authenticate and certify to said claim.

() Treasurer _____ Date:_____

() Elected Representative _____ Date:_____

() Elected Representative _____ Date:_____

() Elected Representative _____ Date:_____

CHECK REGISTER

City Of Millwood

Time: 10:47:34 Date:

Section 9, Item a.
I

12/01/2024 To: 12/31/2024

Page:

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Millwood and that I am authorized to authenticate and certify to said claim.

() Treasurer _____ Date:_____

() Elected Representative _____ Date:_____

() Elected Representative _____ Date:_____

() Elected Representative _____ Date:_____

File Attachments for Item:

e. Planning - Amanda Tainio - Upward 7 Consulting



Amanda Tainio, Principal

December 4, 2024

Memo To: Millwood City Council

RE: November 2024 Planning Report

Here is a summary of the planning activities for the month of November 2024:

- The Planning Commission met on November 26th (Special Meeting) for an Introduction to the new Draft Comprehensive Plan Parks and Recreation Element for the 2026 Periodic Update.
- Permit/license/land use application review and processing:
 - 8911 E. South Riverway – Shoreline Development Permit Exemption issuance (SDPE-2024-03 for vegetation management)
 - 3303 E. Bessie – Accessory Dwelling Unit (ADU) follow-up (MW-2024-0016)
 - 8915 E. Trent - Starbucks pole sign review & approval (MW-2024-0107)
 - 2607 N. Dale – zoning & land use review
 - 8901 E. Trent, Suite 112 – Wingstop TI status check (MW-2024-0082)
 - 3320 N. Argonne – Inland Empire Paper Blower Building (MW-PRE-COMM-2024-0067)
 - 9208 E. Buckeye - Adult Family Home (AFH) zoning review & approval (MW-2024-0111)
 - 9011 E South Riverway - Fence Permit Application Review
 - 8307 E. Trent - North 40 additional exterior lighting review
 - Misc. zoning reviews / information / other jurisdiction SEPA reviews
- 2026 Periodic Update
 - Work on Comprehensive Plan Chapters 1- 4 (modifications from 10/29/24 Planning Commission Meeting)
 - New Comprehensive Plan Parks & Recreation Element + inventory / conditions assessment
 - Capital Facilities Webinar
 - Land Capacity Analysis Report
- Planning Technical Advisory Committee (PTAC) & Steering Committee of Elected Officials (SCEO) topic review and meeting attendance for 2026 Periodic Update topics.
- Millwood Historic Preservation Resource Guide Review
- STA Argonne Station TIA review

With best regards,

Amanda Tainio

Millwood Contract City Planner

planner@millwoodwa.us

File Attachments for Item:

a. SCSO - Intelligence Report - October 2024



SPOKANE COUNTY
SHERIFF

Sheriff John F. Nowels

Spokane County Sheriff's Office Monthly Statistical Crime Review

October 2024

Millwood Reports

(includes all incidents that the Sheriff's Office handled
within the City of Millwood)

The data reflected in these reports pertain to only incidents involving
Spokane County Sheriff's Office personnel.

Airway Heights, Cheney, Liberty Lake, Fairchild Air Force Base, and the City
of Spokane all have their own law enforcement agency. Their data is not
reflected in these reports.



Prepared by Regional Intelligence Group 9 on: 11/12/2024

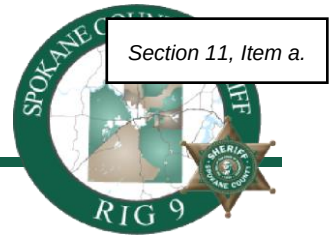


SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

MONTHLY CRIME STATISTICS COMPARISON - Millwood

Preliminary IBR Counts



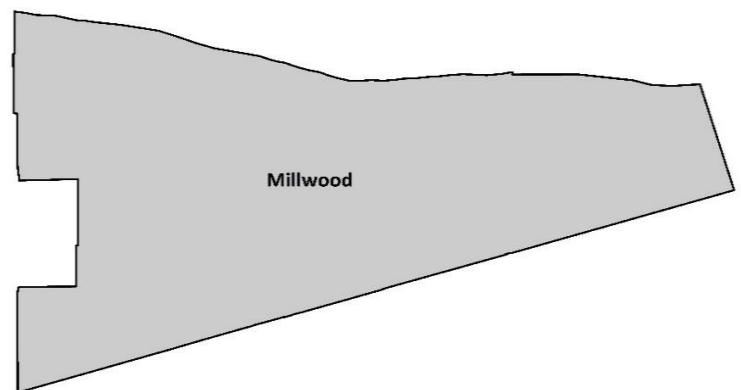
NIBRS Categories	October				Year to Date			
	2024	2023	Change	Average	2024	2023	Change	Average
Crimes Against People								
Criminal Homicide	1	0	100%	0	1	0	100%	0
Neg Manslaughter	0	0	0%	0	0	0	0%	0
Rape	0	0	0%	0	0	1	-100%	2
Aggravated Assault	0	0	0%	0	3	1	200%	2
Simple Assault	0	0	0%	3	7	7	0%	9
Crimes Against Property								
Robbery	1	0	100%	0	1	2	-50%	1
Burglary - Residential	0	1	-100%	1	4	3	33%	3
Burglary - Garage	0	0	0%	0	1	2	-50%	3
Burglary - Commercial	1	0	100%	2	2	3	-33%	4
Theft	0	2	-100%	3	14	17	-18%	23
Theft - Shoplifting	4	2	100%	3	28	35	-20%	26
Vehicle Theft	0	0	0%	2	4	0	400%	4
Malicious Mischief	4	2	100%	3	22	26	-15%	25
Vehicle Prowl	0	1	-100%	2	5	8	-38%	13

* averages are a 5 year average and are calculated on data since 01/01/2019

This chart represents preliminary counts of the original incident reports. Full statistical analysis to determine the confidence level of this data has not been performed. In general, the preliminary incident counts are less than the crimes eventually reported on the yearly crime report.

Notes on Category Groupings:

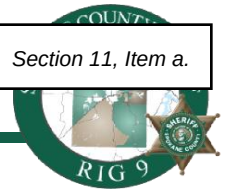
Criminal Homicide = IBR Classification 09A
 Neg Manslaughter = IBR Classification 09B
 Rape = IBR Classification 11A, 11B, & 11C
 Aggravated Assault = IBR Classification 13A
 Simple Assault = IBR Classification 13B
 Robbery = IBR Classification 120
 Burglary = IBR Classification 220 (residential, garage, and commercial breakdown is done by statute description)
 Theft = IBR Classifications 23A, 23B, 23D, 23E, 23G, 23H
 Theft - Shoplifting = IBR Classification 23C (intentionally removed from the theft grouping)
 Vehicle Theft = IBR Classification 240
 Malicious Mischief = IBR Classification 290, Destruction/Damage/Vandalism
 Vehicle Prowl = IBR Classification 23F, Theft from Motor



SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

IBR Count by District - Millwood Highlighted



Time Period: October 2024

IBR Offense	Spokane Valley Districts						Unincorporated Districts														MW	RF	SPA	WAV	OTHER	TOTAL
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	DP	FF	LAH	ML							
09A Murder/NonNegligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
09B Negligent Manslaughter	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
100 Kidnapping/Abduction	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	3
11A Rape - Forcible	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	5	
11B Sodomy - Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11C Sex Assault With Object	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	
11D Fondling - Forcible	0	0	0	0	0	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	4		
120 Robbery	0	1	1	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	2	8	
13A Aggravated Assault	3	4	3	5	1	4	2	2	0	1	0	0	1	0	0	2	0	0	0	0	0	1	0	0	37	
13B Simple Assault	6	6	4	15	4	5	0	3	5	5	3	2	4	2	0	1	0	0	2	0	0	0	0	9	76	
13C Intimidation	1	7	1	4	1	3	0	1	1	3	2	4	4	0	0	1	0	0	0	1	1	0	0	9	44	
36A Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
36B Rape - Statutory	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
64A Human Trafficking - Commercial Sex Acts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
64B Human Trafficking - Involuntary Servitude	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
500 Violation of Protection Orders	0	3	2	3	1	2	7	0	0	0	2	4	7	2	0	1	0	0	0	0	0	0	0	5	39	
Total Crimes Against Persons	10	22	12	28	9	17	11	7	6	9	7	10	17	4	0	5	0	0	2	3	3	0	0	38	220	
200 Arson	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
210 Extortion/Blackmail	1	1	0	0	2	2	0	2	0	0	2	2	2	0	0	1	0	0	0	0	1	0	0	0	16	
220 Burglary/Breaking & Entering	1	9	8	6	4	6	6	1	4	3	5	4	7	2	0	2	0	0	1	1	0	0	0	12	82	
23A Theft - Pocket-Picking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
23B Theft - Purse Snatching	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
23C Theft - Shoplifting	4	8	8	29	14	12	1	0	0	0	0	0	4	0	0	0	0	0	0	4	0	0	0	18	102	
23D Theft From Building	3	9	4	6	1	3	3	0	0	2	0	0	4	1	0	1	0	0	1	0	0	0	7	45		
23E Theft From Coin Operated Machine	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	
23F Theft From Motor Vehicle	8	10	6	16	2	17	6	2	8	3	5	1	11	2	0	5	0	0	0	0	0	0	12	114		
23G Theft of Motor Vehicle Parts/Accessories	3	1	3	2	1	5	4	1	0	0	4	0	2	0	0	3	0	0	0	0	0	0	1	30		
23H Theft - All Other	16	15	8	10	8	7	3	4	10	5	7	6	10	2	0	6	1	0	3	0	1	0	0	14	136	
240 Motor Vehicle Theft	5	1	3	2	1	13	1	2	0	2	1	1	4	1	0	1	0	0	0	0	0	0	7	45		
250 Counterfeiting/Forgery	0	3	3	2	2	2	0	0	0	0	3	0	1	1	0	0	0	0	0	3	0	0	0	1	21	
26A Fraud - False Pretense/Swindling	4	6	6	6	3	6	1	1	1	1	6	1	5	5	0	0	0	0	1	4	0	0	0	15	72	
26B Fraud - Credit Card/ATM	4	2	4	5	0	5	1	2	0	1	2	0	3	1	0	0	0	0	0	0	0	0	6	36		
26C Fraud - Impersonation	7	2	4	0	0	3	1	5	11	8	4	5	2	5	0	0	0	0	0	0	0	0	4	61		
26D Welfare Fraud	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	2		
26F Identity Theft	2	2	3	3	3	3	0	2	4	1	3	0	6	3	0	0	0	0	1	0	0	0	9	35		
26G Hacking/Computer Invasion	3	4	1	1	1	3	1	3	3	2	0	1	3	2	0	0	0	0	2	0	0	0	2			

SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

IBR Count by District - Millwood Highlighted



Time Period: October 2024

	Spokane Valley Districts											Unincorporated Districts																
IBR Offense	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	DP	FF	LAH	ML	MW	RF	SPA	WAV	OTHER	TOTAL			
270 Embezzlement	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2			
280 Stolen Property Offense (Receiving, etc.)	0	2	0	0	1	0	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0	2	8			
290 Destruction/Vandalism	16	19	12	23	11	28	13	7	5	3	7	9	13	5	0	8	0	0	1	4	1	0	0	24	209			
Total Crimes Against Property	77	95	73	115	54	115	41	32	46	32	50	31	77	30	0	28	1	0	10	16	3	0	0	134	1060			
35A Drugs/Narcotics Violation	2	7	0	3	1	1	4	1	0	0	2	2	5	0	0	0	0	0	0	0	0	0	0	23	51			
35B Drug Equipment Violation	0	1	0	1	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	5	9			
370 Pornography/Obscene Material	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1			
39A Betting/Wagering	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
39B Gambling - Operating Promoting Assisting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
39C Gambling Equipment Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
40A Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
40B Prostitution - Assisting/Promoting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1			
40C Purchasing Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
510 Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
520 Weapon Law Violation	2	1	0	0	1	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	2	8			
720 Animal Cruelty	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1			
Total Crimes Against Society	4	10	0	4	3	1	5	1	0	0	3	4	5	0	0	0	0	0	0	0	0	0	0	31	71			
09C Justifiable Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
90A Bad Checks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1			
90B Curfew/Loitering	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
90C Disorderly Conduct	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2			
90D Driving Under Influence	1	3	3	5	3	1	1	1	2	0	1	2	2	1	0	0	0	0	0	1	0	0	0	8	35			
90F Family Offense - NonViolent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
90G Liquor Law Violation	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1			
90H Peeping Tom	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
90J Trespass of Real Property	4	5	1	3	0	4	3	0	1	1	5	2	3	3	0	2	0	0	1	0	0	0	0	15	53			
90Z All Other Offenses	2	4	8	8	3	3	4	7	3	3	3	3	2	2	0	0	0	0	1	0	1	0	0	20	77			
Total Group B Offenses	7	12	12	17	7	8	9	8	6	4	9	7	7	6	0	2	0	0	2	1	1	0	0	44	169			
NR Not Reportable	4	11	6	2	3	1	2	2	1	4	0	0	4	0	0	1	0	0	0	0	0	0	0	11	52			
Total All Offenses	102	150	103	166	76	142	68	50	59	49	69	52	110	40	0	36	1	0	14	20	7	0	0	258	1572			

SPOKANE COUNTY SHERIFF'S OFFICE

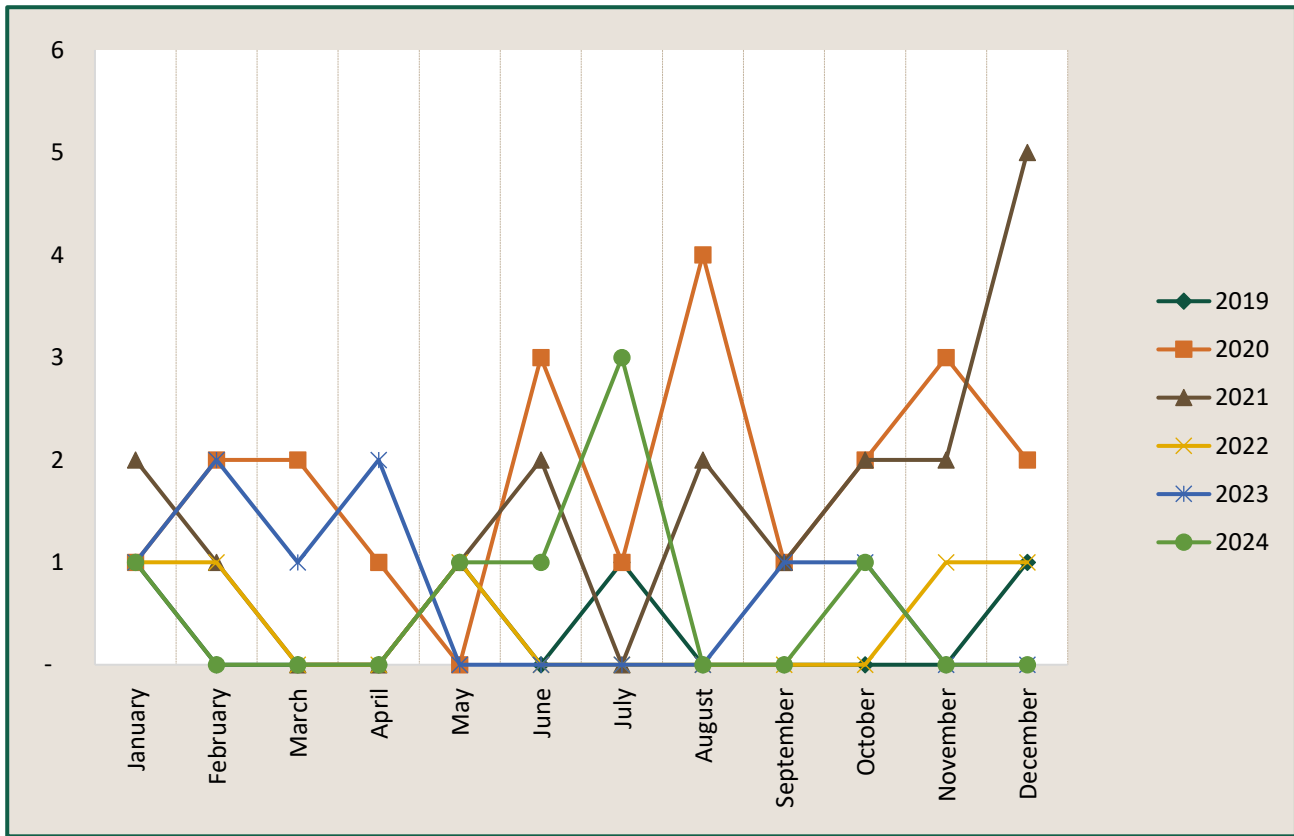
Regional Intelligence Group 9

Burglary - Millwod

Section 11, Item a.



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	1	1	2	1	1	1
February	-	2	1	1	2	-
March	-	2	-	-	1	-
April	-	1	-	-	2	-
May	1	-	1	1	-	1
June	-	3	2	-	-	1
July	1	1	-	-	-	3
August	-	4	2	-	-	-
September	-	1	1	-	1	-
October	-	2	2	-	1	1
November	-	3	2	1	-	-
December	1	2	5	1	-	-
Grand Total	4	22	18	5	8	7

* IBR Offense: Burglary/Breaking & Entering 220

Produced: 11/12/2024

SPOKANE COUNTY SHERIFF'S OFFICE

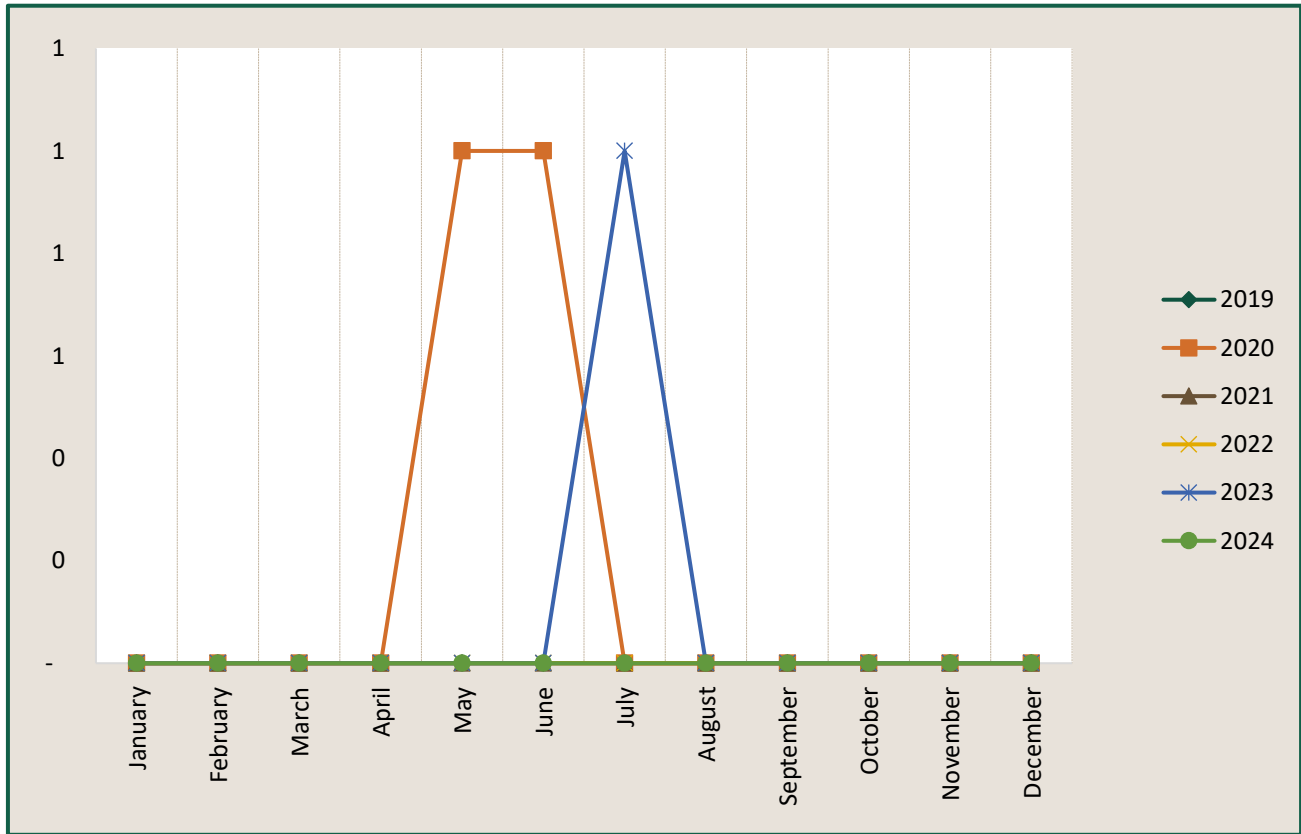
Regional Intelligence Group 9

Rape - Millwood

Section 11, Item a.



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	-	-	-	-	-	-
February	-	-	-	-	-	-
March	-	-	-	-	-	-
April	-	-	-	-	-	-
May	-	1	-	-	-	-
June	-	1	-	-	-	-
July	-	-	-	-	1	-
August	-	-	-	-	-	-
September	-	-	-	-	-	-
October	-	-	-	-	-	-
November	-	-	-	-	-	-
December	-	-	-	-	-	-
Grand Total	-	2	-	-	1	-

*IBR Offense: Rape - Forcible 11A, Sodomy - Forcible 11B, Sexual Assault with Object 11C

Produced: 11/12/2024

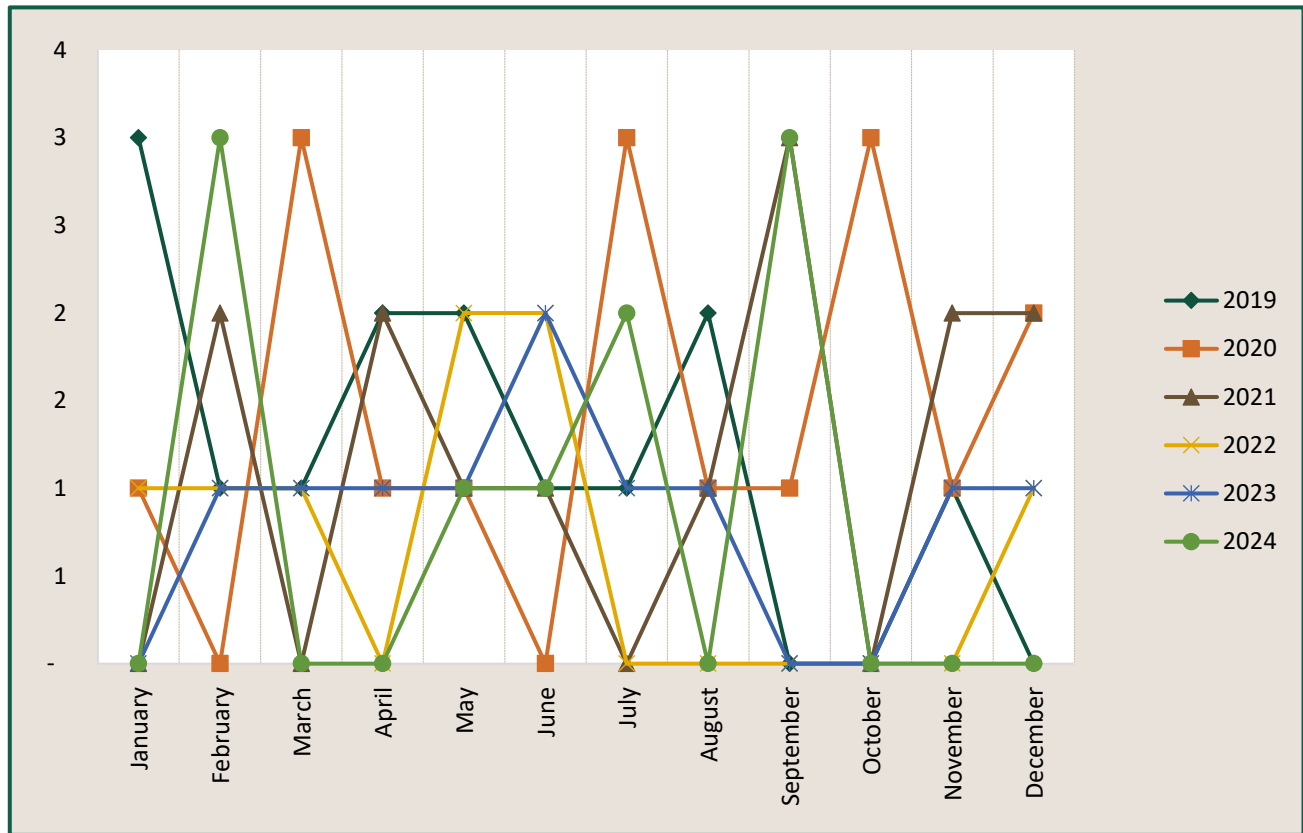
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Assault - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	3	1	-	1	-	-
February	1	-	2	1	1	3
March	1	3	-	1	1	-
April	2	1	2	-	1	-
May	2	1	1	2	1	1
June	1	-	1	2	2	1
July	1	3	-	-	1	2
August	2	1	1	-	1	-
September	-	1	3	-	-	3
October	-	3	-	-	-	-
November	1	1	2	-	1	-
December	-	2	2	1	1	-
Grand Total	14	17	14	8	10	10

* IBR Offense: Aggravated Assault 13A & Simple Assault
13B

Produced: 11/12/2024

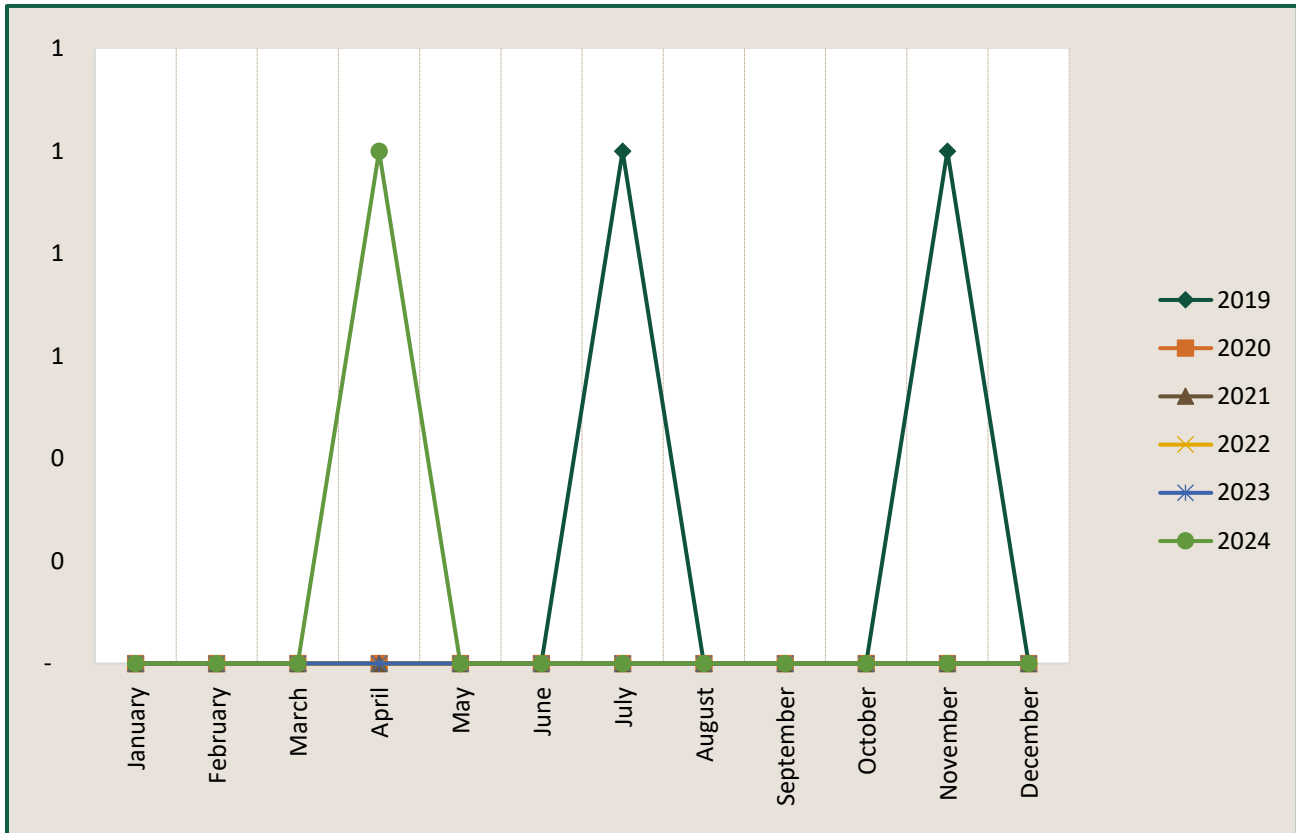
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Robbery - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	-	-	-	-	-	-
February	-	-	-	-	-	-
March	-	-	-	-	-	-
April	-	-	-	-	-	1
May	-	-	-	-	-	-
June	-	-	-	-	-	-
July	1	-	-	-	-	-
August	-	-	-	-	-	-
September	-	-	-	-	-	-
October	-	-	-	-	-	-
November	1	-	-	-	-	-
December	-	-	-	-	-	-
Grand Total	2	-	-	-	-	1

* IBR Offense: Robbery 120

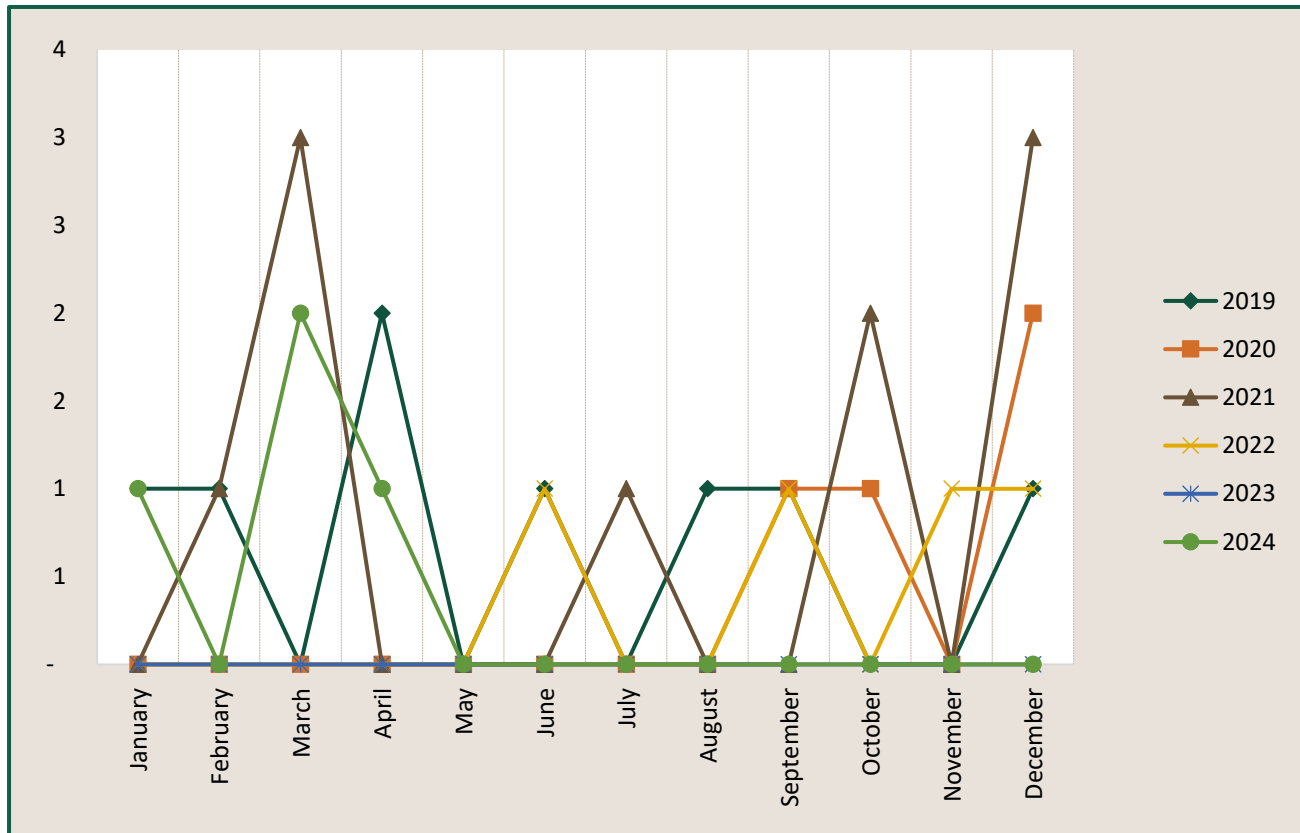
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Motor Vehicle Theft - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	1	-	-	-	-	1
February	1	-	1	-	-	-
March	-	-	3	-	-	2
April	2	-	-	-	-	1
May	-	-	-	-	-	-
June	1	-	-	1	-	-
July	-	-	1	-	-	-
August	1	-	-	-	-	-
September	1	1	-	1	-	-
October	-	1	2	-	-	-
November	-	-	-	1	-	-
December	1	2	3	1	-	-
Grand Total	8	4	10	4	-	4

* IBR Offense: Motor Vehicle Theft 240

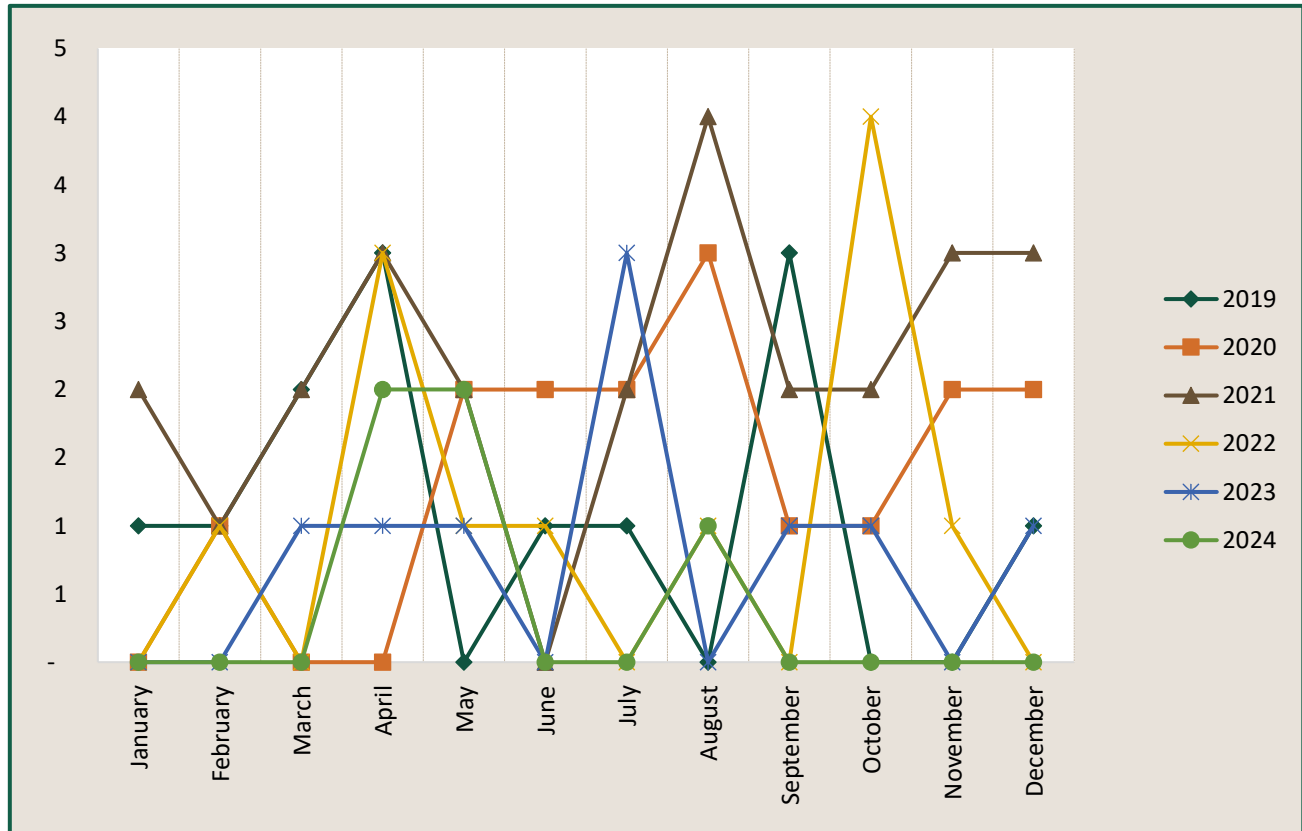
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Theft From Motor Vehicle (Vehicle Prowl) - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	1	-	2	-	-	-
February	1	1	1	1	-	-
March	2	-	2	-	1	-
April	3	-	3	3	1	2
May	-	2	2	1	1	2
June	1	2	-	1	-	-
July	1	2	2	-	3	-
August	-	3	4	1	-	1
September	3	1	2	-	1	-
October	-	1	2	4	1	-
November	-	2	3	1	-	-
December	1	2	3	-	1	-
Grand Total	13	16	26	12	9	5

* IBR Offense: Theft From Motor Vehicle 23F

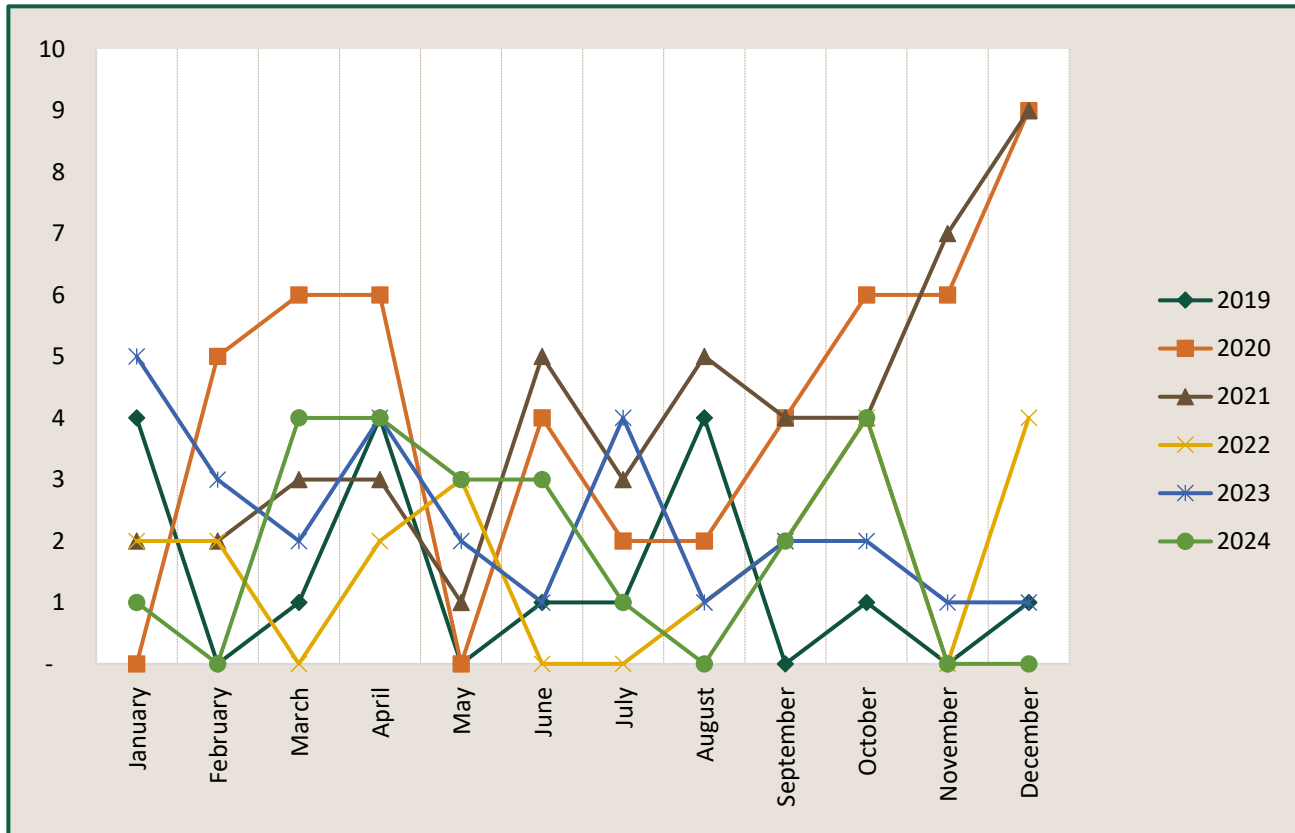
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Damage/Destruction/Vandalism (MALMS) - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	4	-	2	2	5	1
February	-	5	2	2	3	-
March	1	6	3	-	2	4
April	4	6	3	2	4	4
May	-	-	1	3	2	3
June	1	4	5	-	1	3
July	1	2	3	-	4	1
August	4	2	5	1	1	-
September	-	4	4	2	2	2
October	1	6	4	4	2	4
November	-	6	7	-	1	-
December	1	9	9	4	1	-
Grand Total	17	50	48	20	28	22

IBR Offense: Destruction/Damage/Vandalism 290

Produced: 11/12/2024

SPOKANE COUNTY SHERIFF'S OFFICE

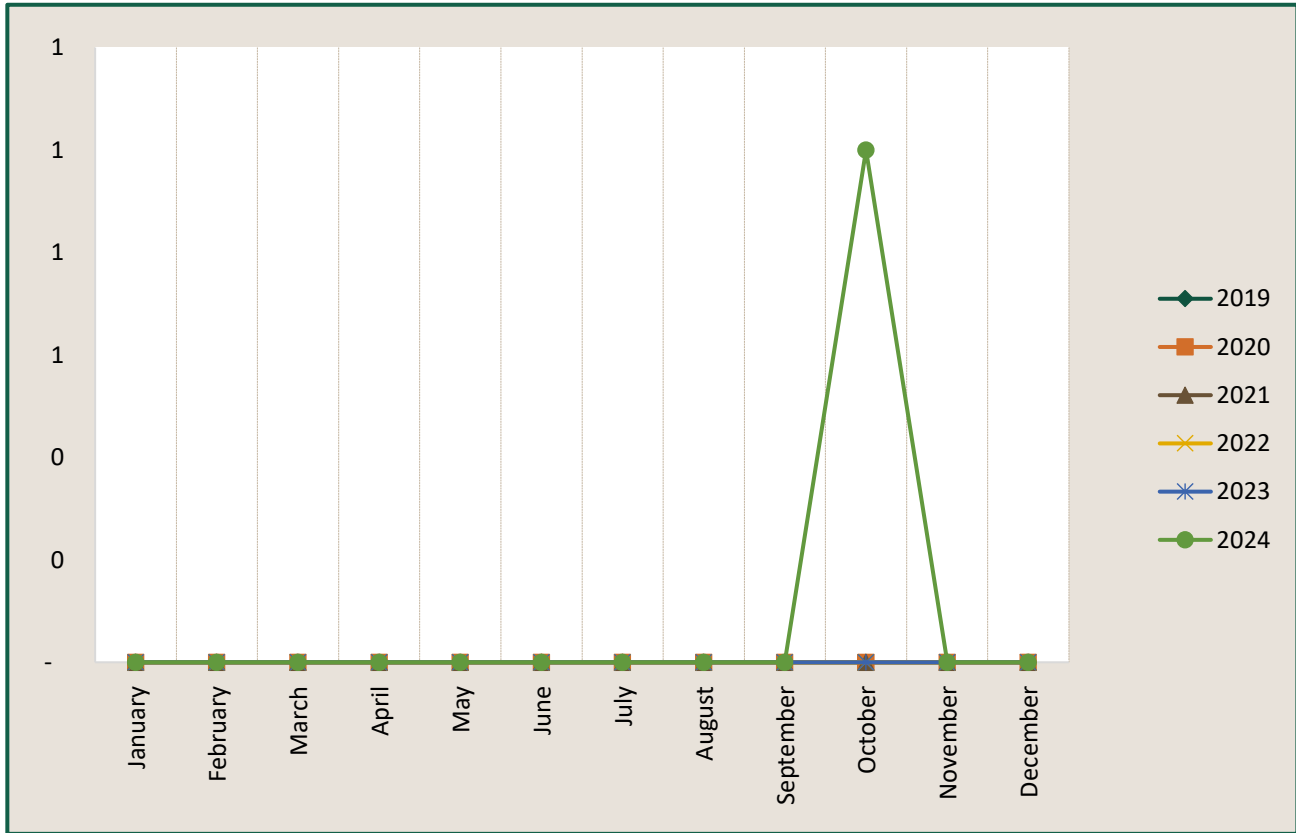
Regional Intelligence Group 9

Homicide - Millwood

Section 11, Item a.



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	-	-	-	-	-	-
February	-	-	-	-	-	-
March	-	-	-	-	-	-
April	-	-	-	-	-	-
May	-	-	-	-	-	-
June	-	-	-	-	-	-
July	-	-	-	-	-	-
August	-	-	-	-	-	-
September	-	-	-	-	-	-
October	-	-	-	-	-	1
November	-	-	-	-	-	-
December	-	-	-	-	-	-
Grand Total	-	-	-	-	-	1

*IBR Offense: Murder/Non-Negligent Manslaughter 09A

Produced: 11/12/2024

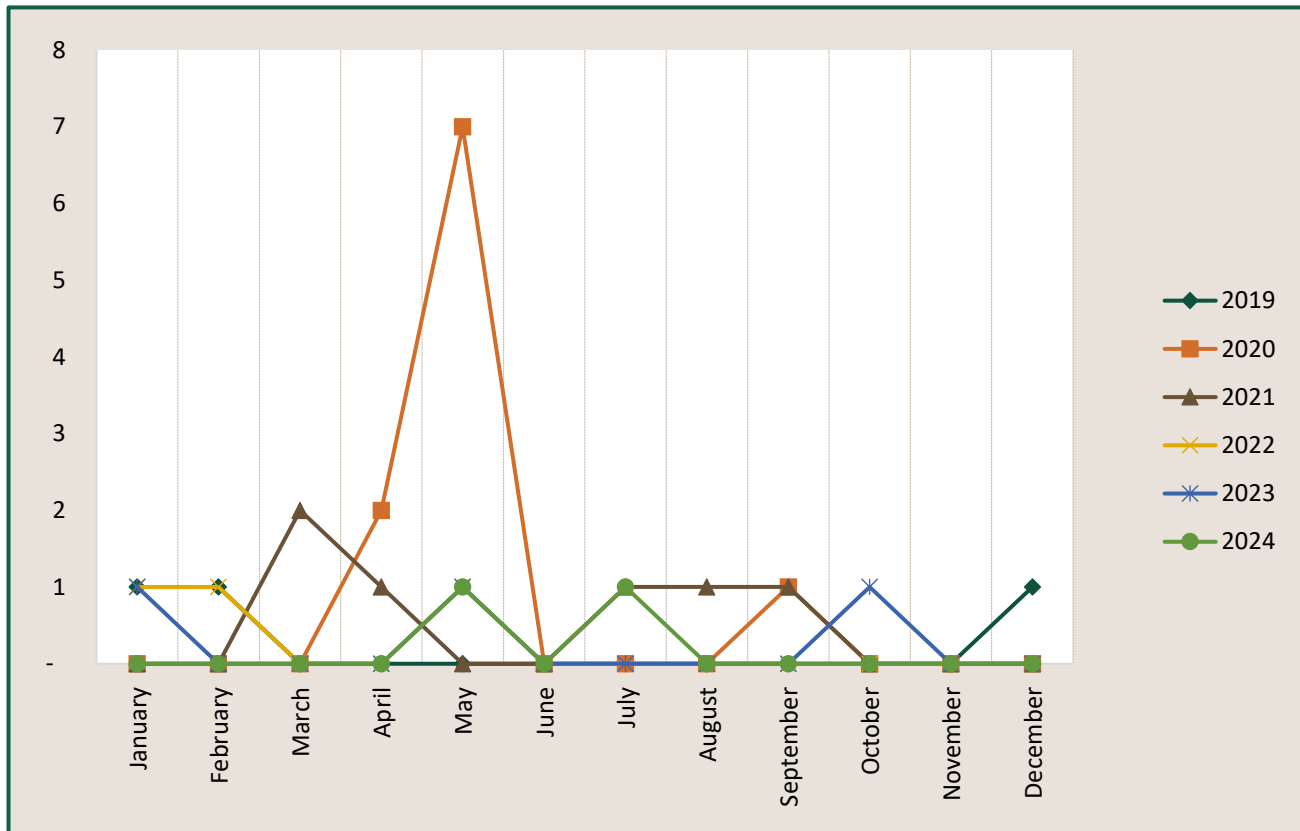
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Identity Theft - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	1	-	-	1	1	-
February	1	-	-	1	-	-
March	-	-	2	-	-	-
April	-	2	1	-	-	-
May	-	7	-	1	1	1
June	-	-	-	-	-	-
July	-	-	1	-	-	1
August	-	-	1	-	-	-
September	-	1	1	-	-	-
October	-	-	-	-	1	-
November	-	-	-	-	-	-
December	1	-	-	-	-	-
Grand Total	3	10	6	3	3	2

*IBR Offense: Identity Theft 26F

SPOKANE COUNTY SHERIFF'S OFFICE

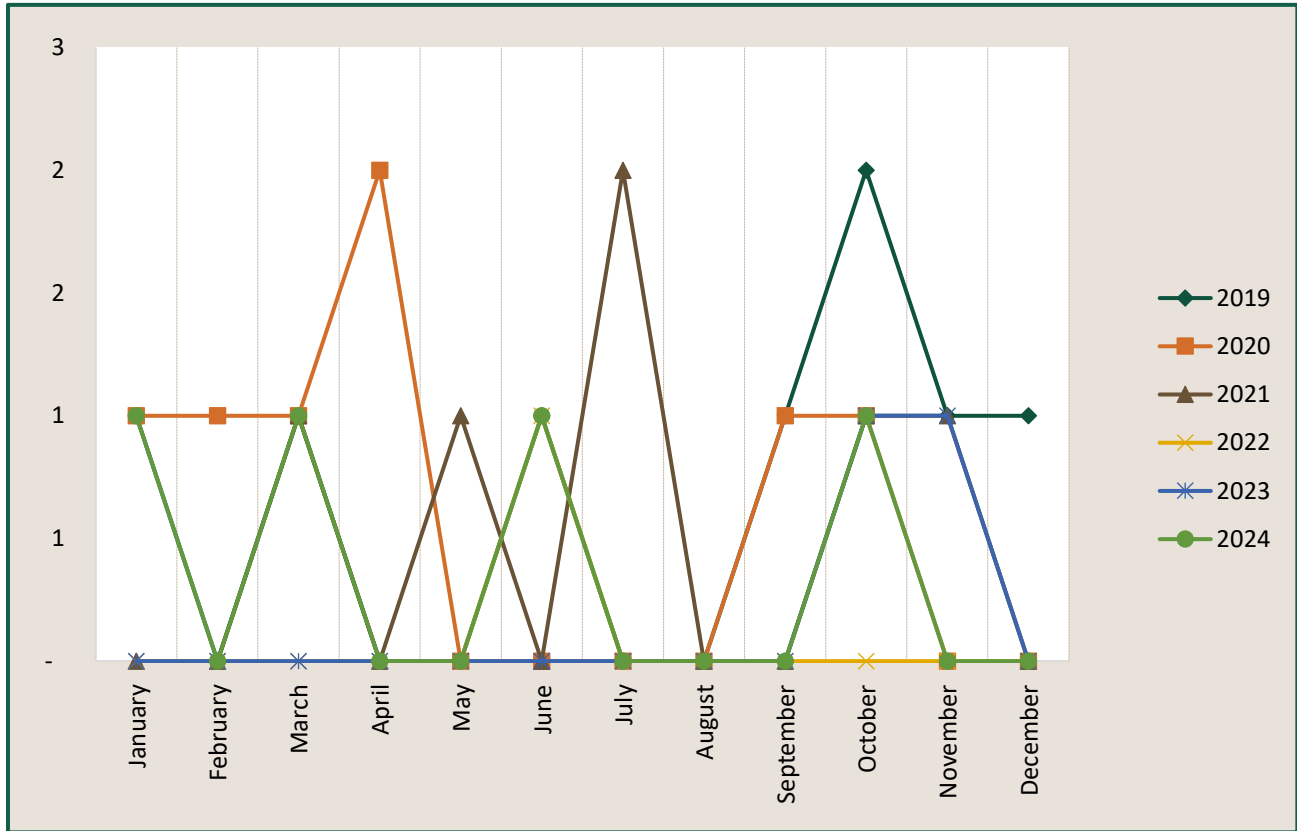
Regional Intelligence Group 9

DUI - Millwood

Section 11, Item a.



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	1	1	-	-	-	1
February	-	1	-	-	-	-
March	1	1	1	-	-	1
April	-	2	-	-	-	-
May	-	-	1	-	-	-
June	1	-	-	1	-	1
July	-	-	2	-	-	-
August	-	-	-	-	-	-
September	1	1	-	-	-	-
October	2	1	1	-	1	1
November	1	-	1	-	1	-
December	1	-	-	-	-	-
Grand Total	8	7	6	1	2	4

* IBR Offense: DUI 90D

Produced: 11/12/2024

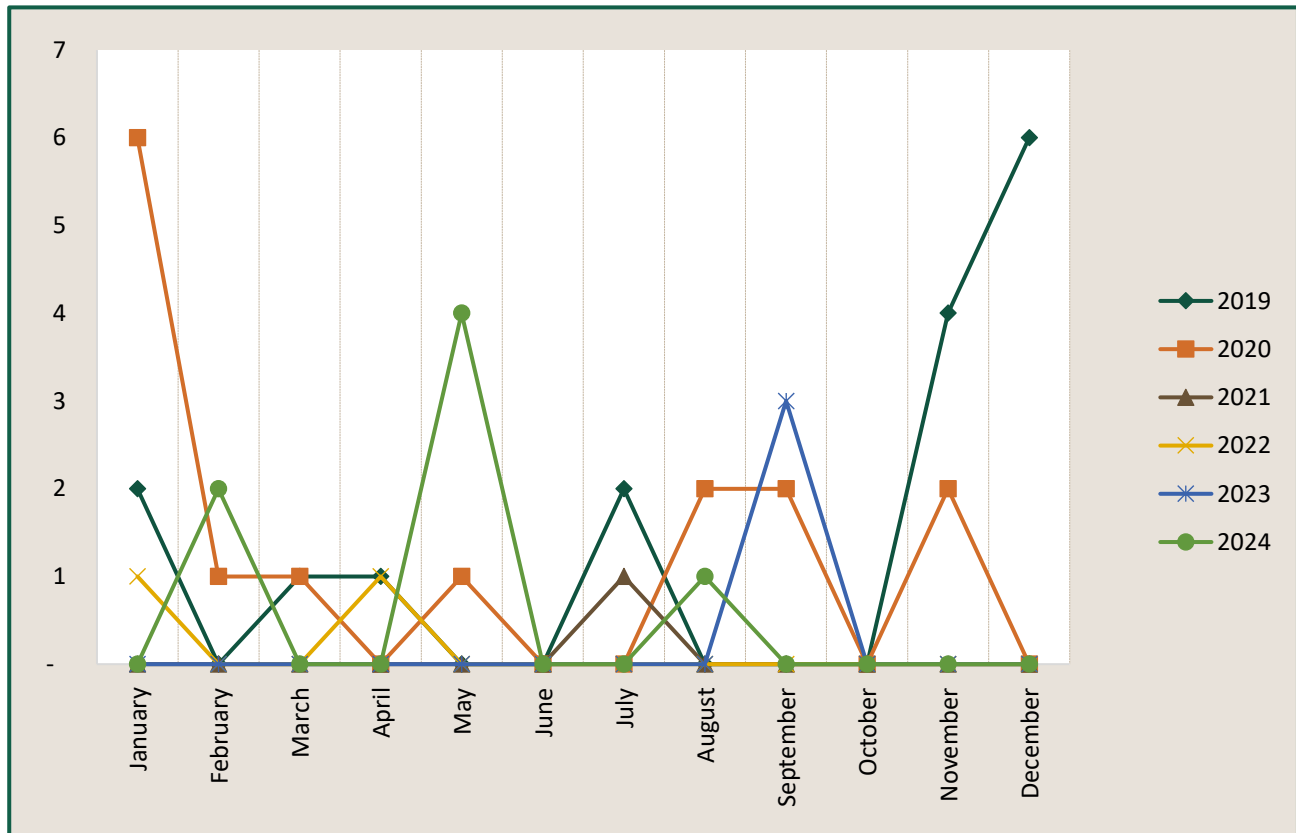
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Drugs - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	2	6	-	1	-	-
February	-	1	-	-	-	2
March	1	1	-	-	-	-
April	1	-	-	1	-	-
May	-	1	-	-	-	4
June	-	-	-	-	-	-
July	2	-	1	-	-	-
August	-	2	-	-	-	1
September	-	2	-	-	3	-
October	-	-	-	-	-	-
November	4	2	-	-	-	-
December	6	-	-	-	-	-
Grand Total	16	15	1	2	3	7

* IBR Offense: Drugs/Narcotics Violations 35A and Drug Equipment Violations 35B

Produced: 11/12/2024

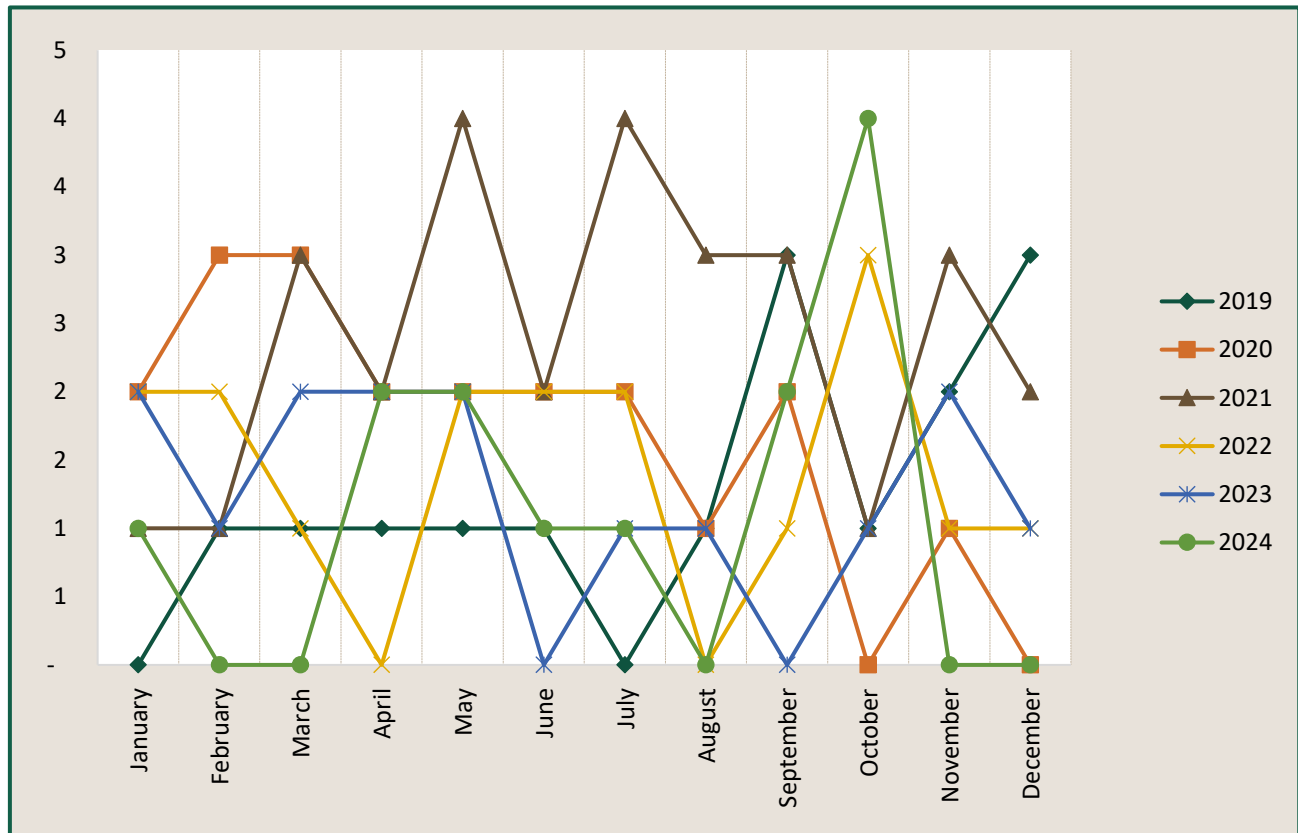
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Fraud - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	-	2	1	2	2	1
February	1	3	1	2	1	-
March	1	3	3	1	2	-
April	1	2	2	-	2	2
May	1	2	4	2	2	2
June	1	2	2	2	-	1
July	-	2	4	2	1	1
August	1	1	3	-	1	-
September	3	2	3	1	-	2
October	1	-	1	3	1	4
November	2	1	3	1	2	-
December	3	-	2	1	1	-
Grand Total	15	20	29	17	15	13

* IBR Offense: Pretenses/Swindling/Con Games 26A, Fraud - Credit Card/ATM 26B, and Fraud - False & Fraud - Impersonation 26C

Produced: 11/12/2024

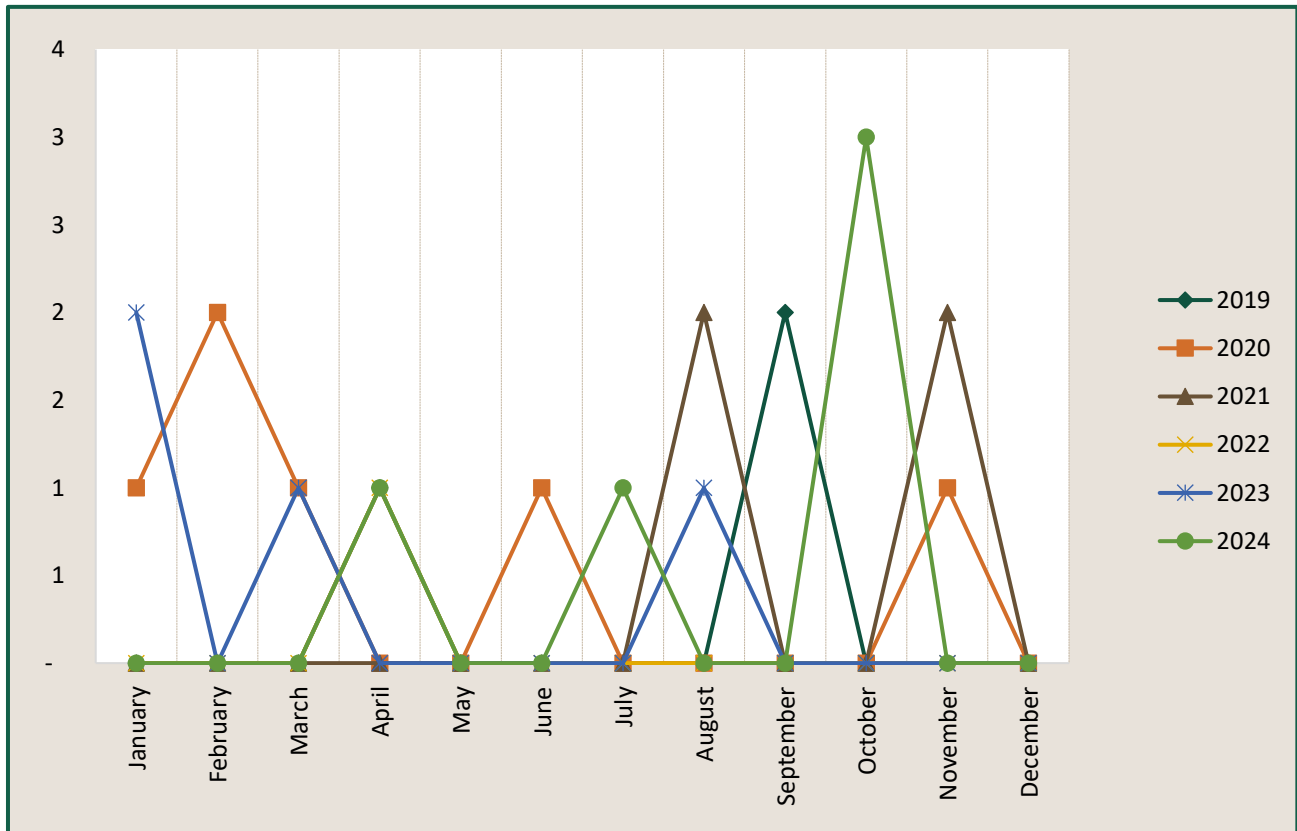
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Forgery - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	-	1	-	-	2	-
February	-	2	-	-	-	-
March	-	1	-	-	1	-
April	1	-	-	1	-	1
May	-	-	-	-	-	-
June	-	1	-	-	-	-
July	-	-	-	-	-	1
August	-	-	2	-	1	-
September	2	-	-	-	-	-
October	-	-	-	-	-	3
November	-	1	2	-	-	-
December	-	-	-	-	-	-
Grand Total	3	6	4	1	4	5

*IBR Offense: Counterfeiting/Forgery 250

Produced: 11/12/2024

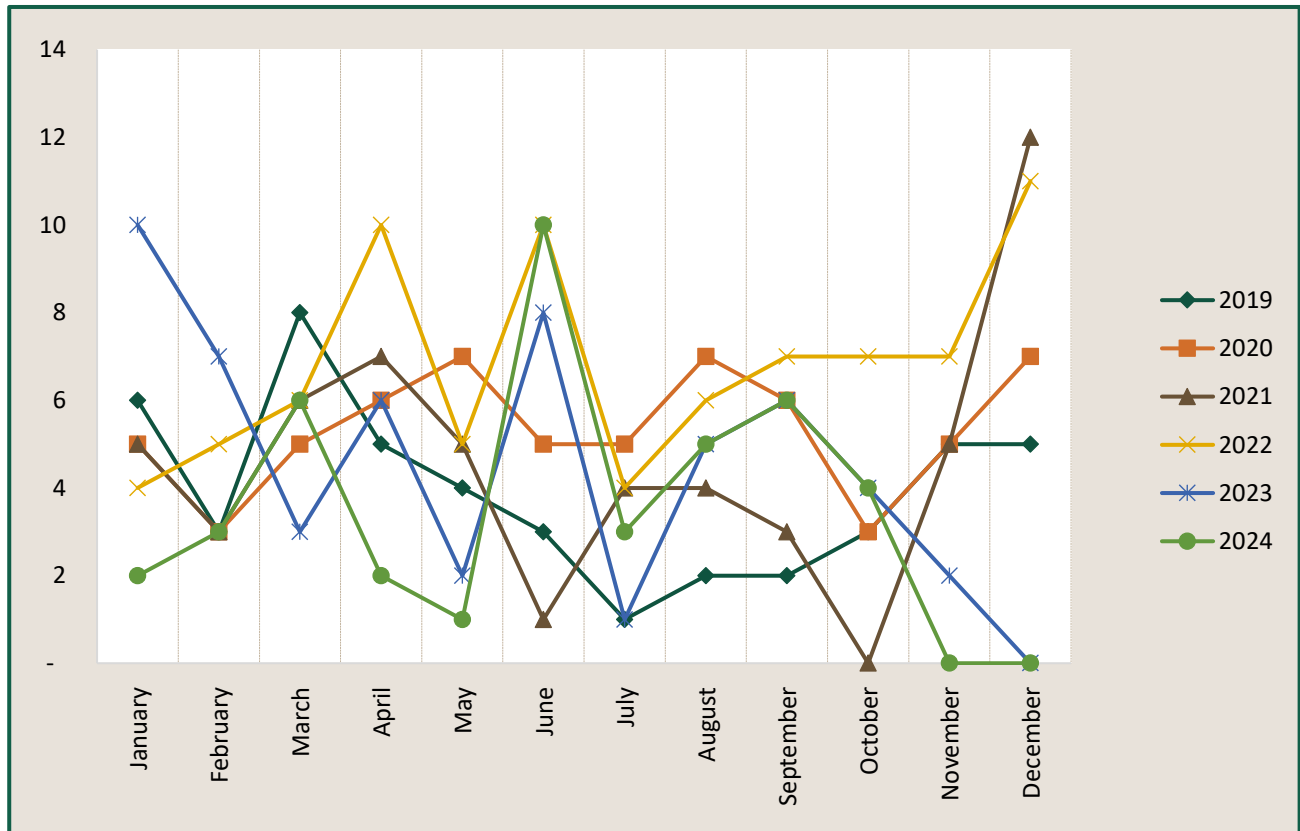
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Theft - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	6	5	5	4	10	2
February	3	3	3	5	7	3
March	8	5	6	6	3	6
April	5	6	7	10	6	2
May	4	7	5	5	2	1
June	3	5	1	10	8	10
July	1	5	4	4	1	3
August	2	7	4	6	5	5
September	2	6	3	7	6	6
October	3	3	-	7	4	4
November	5	5	5	7	2	-
December	5	7	12	11	-	-
Grand Total	47	64	55	82	54	42

* IBR Offense: Theft - Pocket-Picking 23A, Theft - Purse-Snatching 23B, Theft - Shoplifting 23C, Theft From Building 23D, Theft From Coin-Operated Machine 23E, Theft of Motor Vehicle Parts/Accessories 23G, and Theft-All Other 23H

Produced: 11/12/2024



October 2024

Citizen Calls by Day of Week and Hour

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0			1		1			2
1		1						1
2	1							1
3					1			1
5		1						1
6							1	1
7		1						1
8				1				1
9	1	2			1		2	6
10	1	1		2		1		5
11	1		2	2		1		6
12			1	2		1		4
13			1	1				2
14	1	2		1	1			5
15				1		1		2
16		1	1	1				3
17		2		3				5
18		1	1				2	4
19	1	1	1			2	1	6
20	1		1	1	3		2	8
21	1			1	2			4
22				1	2	2		5
23				2				2
Total	8	13	9	19	11	8	8	76

Total Deputy Involved Incidents by Day of Week and Hour

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0	1		1		1		1	4
1		1						1
2	1	1						2
3					1	1		2
6	1					1	1	3
7	1							1
8	1			1				2
9		2			2		2	6
10	1			1				2
11			1	2				3
12				1		1		2
13				1				1
14		1		1				2
15		1		1	1			3
16		1	1	1				3
17		1		2				3
18							1	1
19		1				1		2
20			1		1	1	1	4
21	1			1	2			4
22		2		1				3
23				2				2
Total	7	11	4	15	8	5	6	56

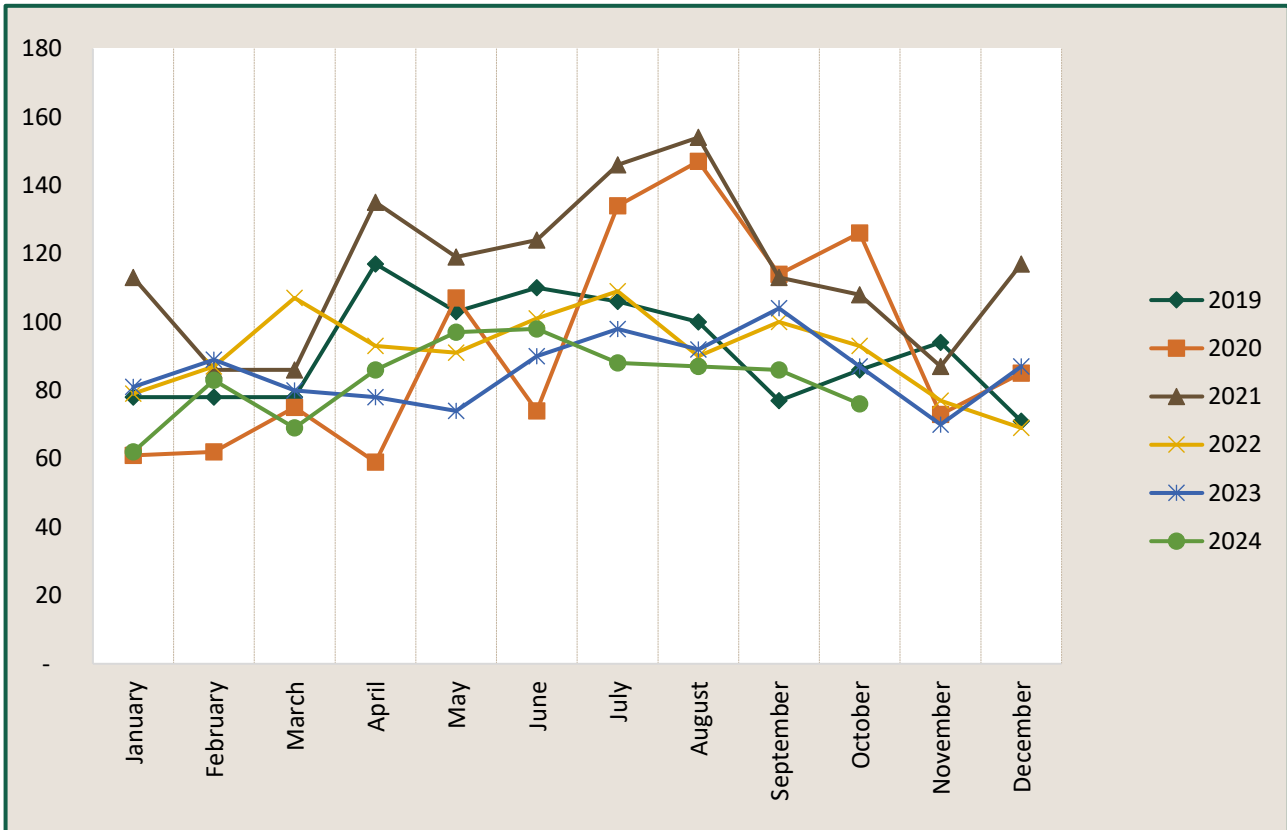
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Citizen Initiated Call For Service (CFS) - Millwood



Time Period: October 2024



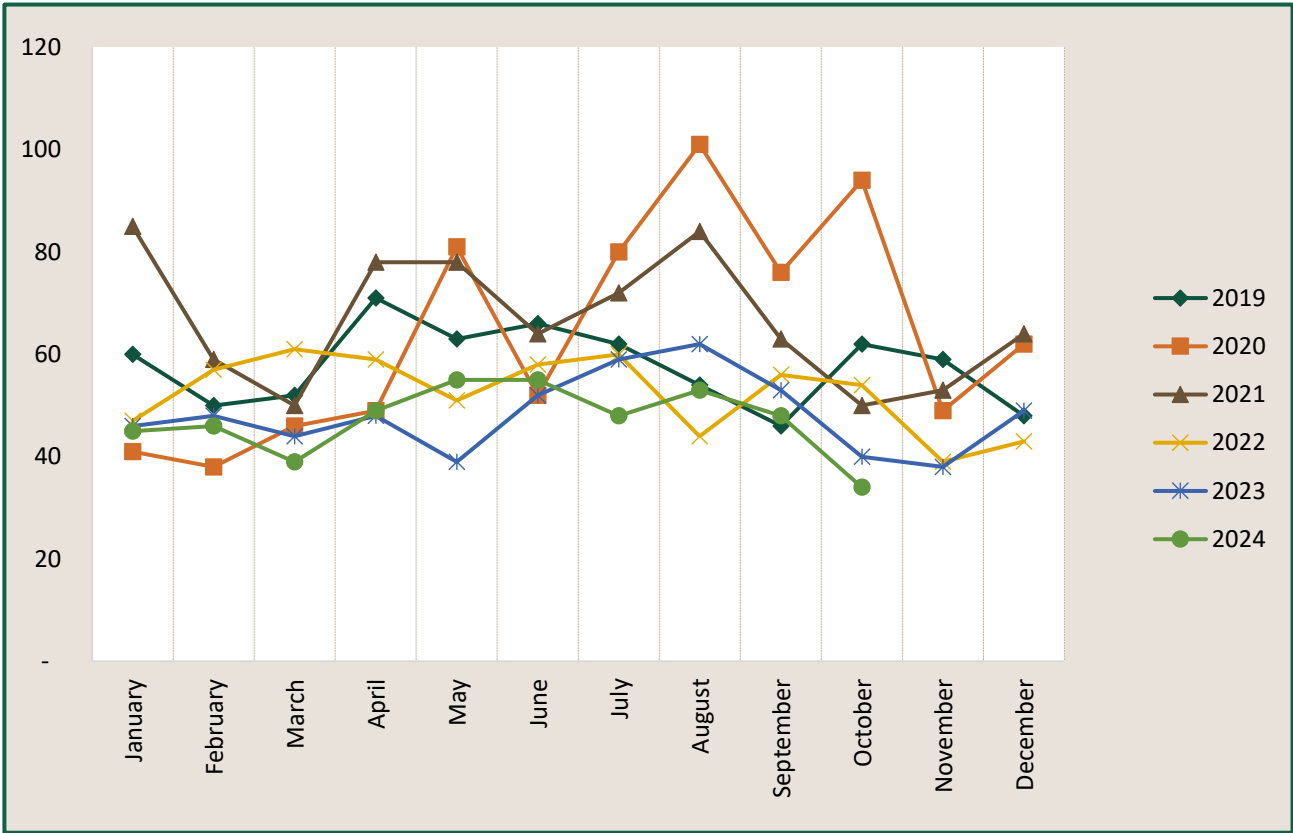
	2019	2020	2021	2022	2023	2024
January	78	61	113	79	81	62
February	78	62	86	87	89	83
March	78	75	86	107	80	69
April	117	59	135	93	78	86
May	103	107	119	91	74	97
June	110	74	124	101	90	98
July	106	134	146	109	98	88
August	100	147	154	90	92	87
September	77	114	113	100	104	86
October	86	126	108	93	87	76
November	94	73	87	77	70	
December	71	85	117	69	87	
Grand Total	1,098	1,117	1,388	1,096	1,030	832

Produced: 11/12/2024

SPOKANE COUNTY SHERIFF'S OFFICE
Regional Intelligence Group 9
Citizen CFS With Deputy Response - Millwood



Time Period: October 2024

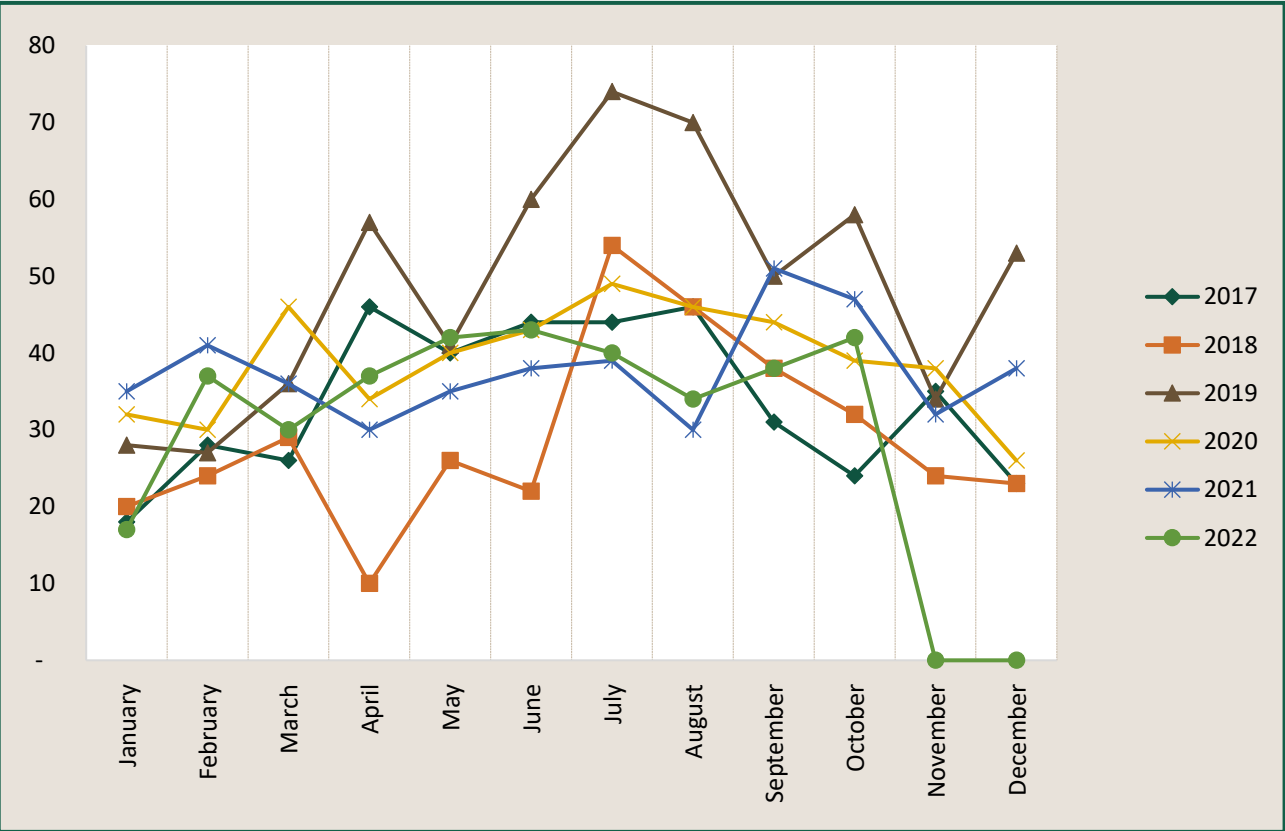


	2019	2020	2021	2022	2023	2024
January	60	41	85	47	46	45
February	50	38	59	57	48	46
March	52	46	50	61	44	39
April	71	49	78	59	48	49
May	63	81	78	51	39	55
June	66	52	64	58	52	55
July	62	80	72	60	59	48
August	54	101	84	44	62	53
September	46	76	63	56	53	48
October	62	94	50	54	40	34
November	59	49	53	39	38	
December	48	62	64	43	49	
Grand Total	693	769	800	629	578	472

SPOKANE COUNTY SHERIFF'S OFFICE
Regional Intelligence Group 9
Citizen CFS Without Deputy Response - Millwood



Time Period: October 2024

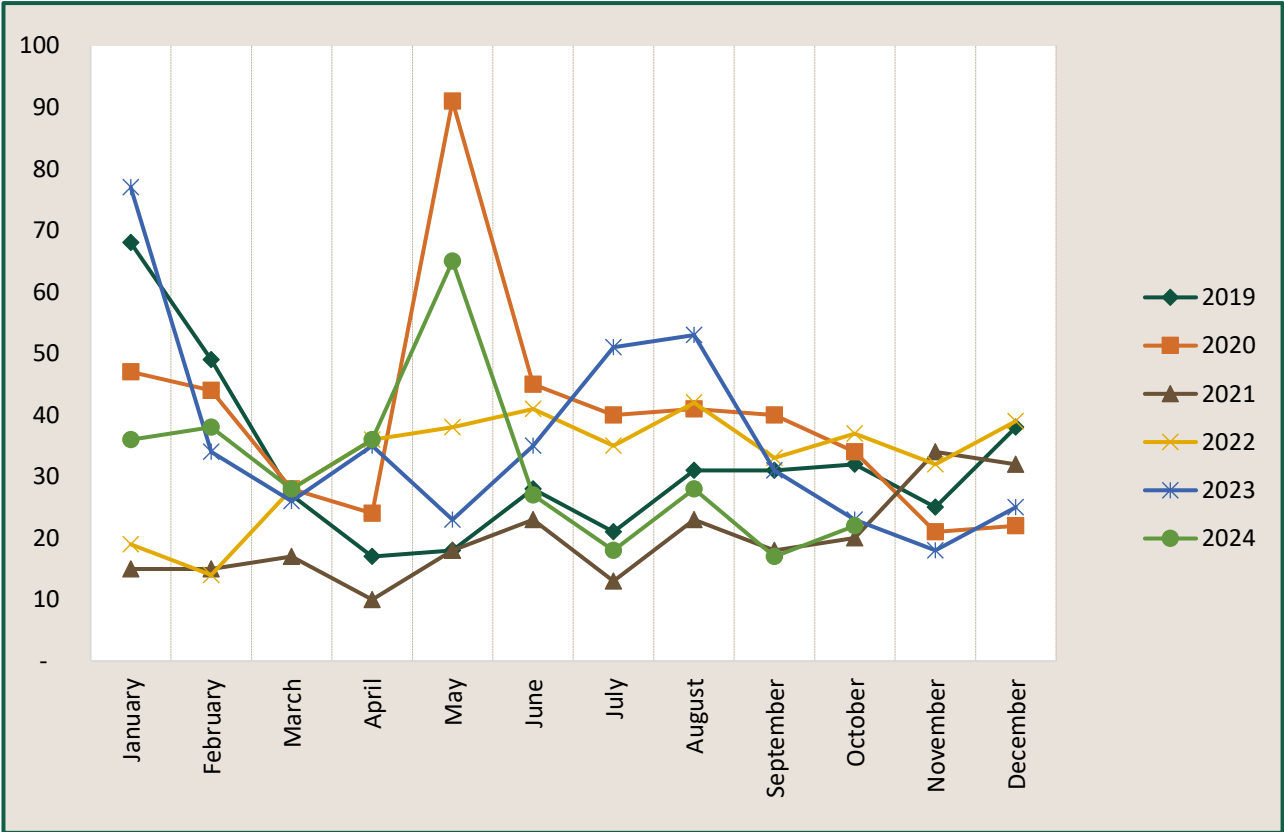


	2019	2020	2021	2022	2023	2024
January	18	20	28	32	35	17
February	28	24	27	30	41	37
March	26	29	36	46	36	30
April	46	10	57	34	30	37
May	40	26	41	40	35	42
June	44	22	60	43	38	43
July	44	54	74	49	39	40
August	46	46	70	46	30	34
September	31	38	50	44	51	38
October	24	32	58	39	47	42
November	35	24	34	38	32	
December	23	23	53	26	38	
Grand Total	405	348	588	467	452	360

SPOKANE COUNTY SHERIFF'S OFFICE
Regional Intelligence Group 9
Deputy Initiated Incidents - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	68	47	15	19	77	36
February	49	44	15	14	34	38
March	27	28	17	28	26	28
April	17	24	10	36	35	36
May	18	91	18	38	23	65
June	28	45	23	41	35	27
July	21	40	13	35	51	18
August	31	41	23	42	53	28
September	31	40	18	33	31	17
October	32	34	20	37	23	22
November	25	21	34	32	18	
December	38	22	32	39	25	
Grand Total	385	477	238	394	431	315

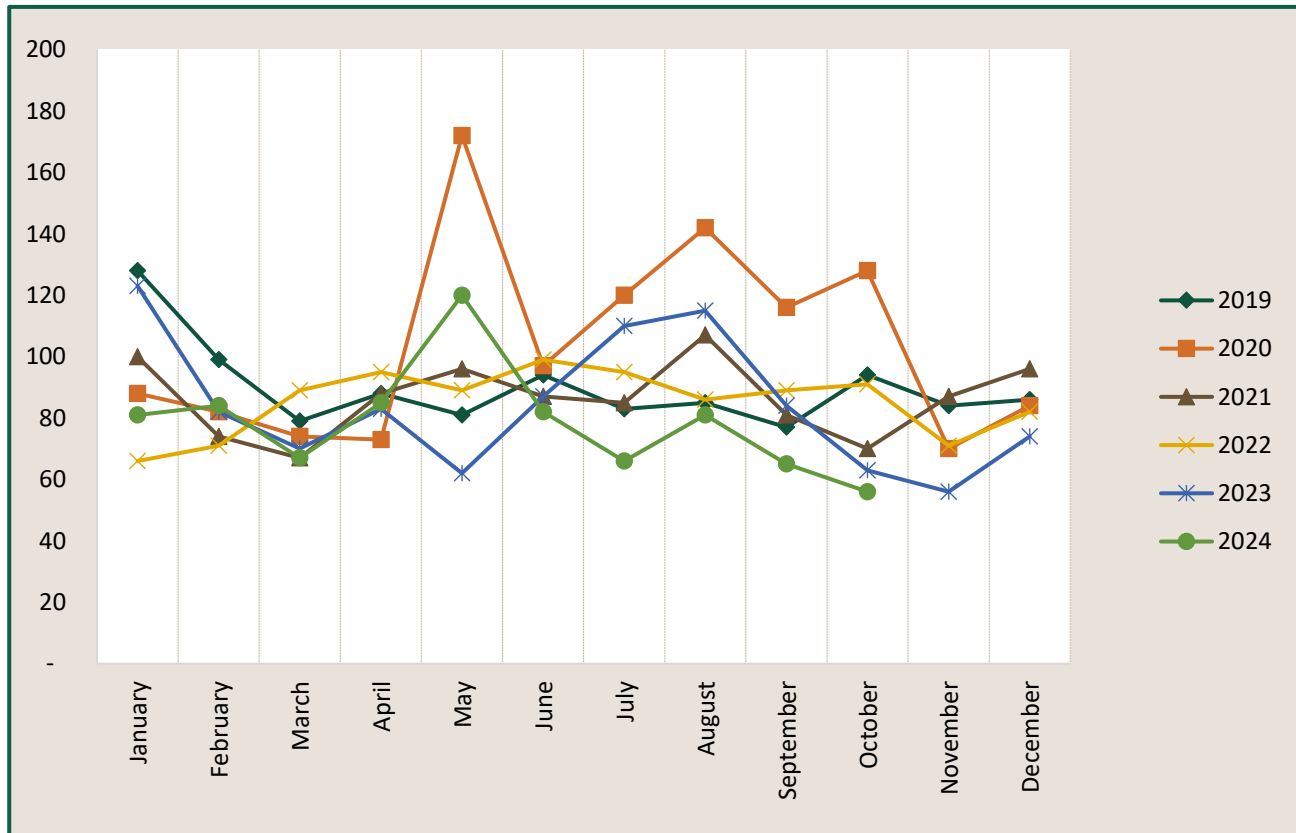
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Total Deputy Involved Incidents - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	128	88	100	66	123	81
February	99	82	74	71	82	84
March	79	74	67	89	70	67
April	88	73	88	95	83	85
May	81	172	96	89	62	120
June	94	97	87	99	87	82
July	83	120	85	95	110	66
August	85	142	107	86	115	81
September	77	116	81	89	84	65
October	94	128	70	91	63	56
November	84	70	87	71	56	
December	86	84	96	82	74	
Grand Total	1,078	1,246	1,038	1,023	1,009	787

Produced: 11/12/2024

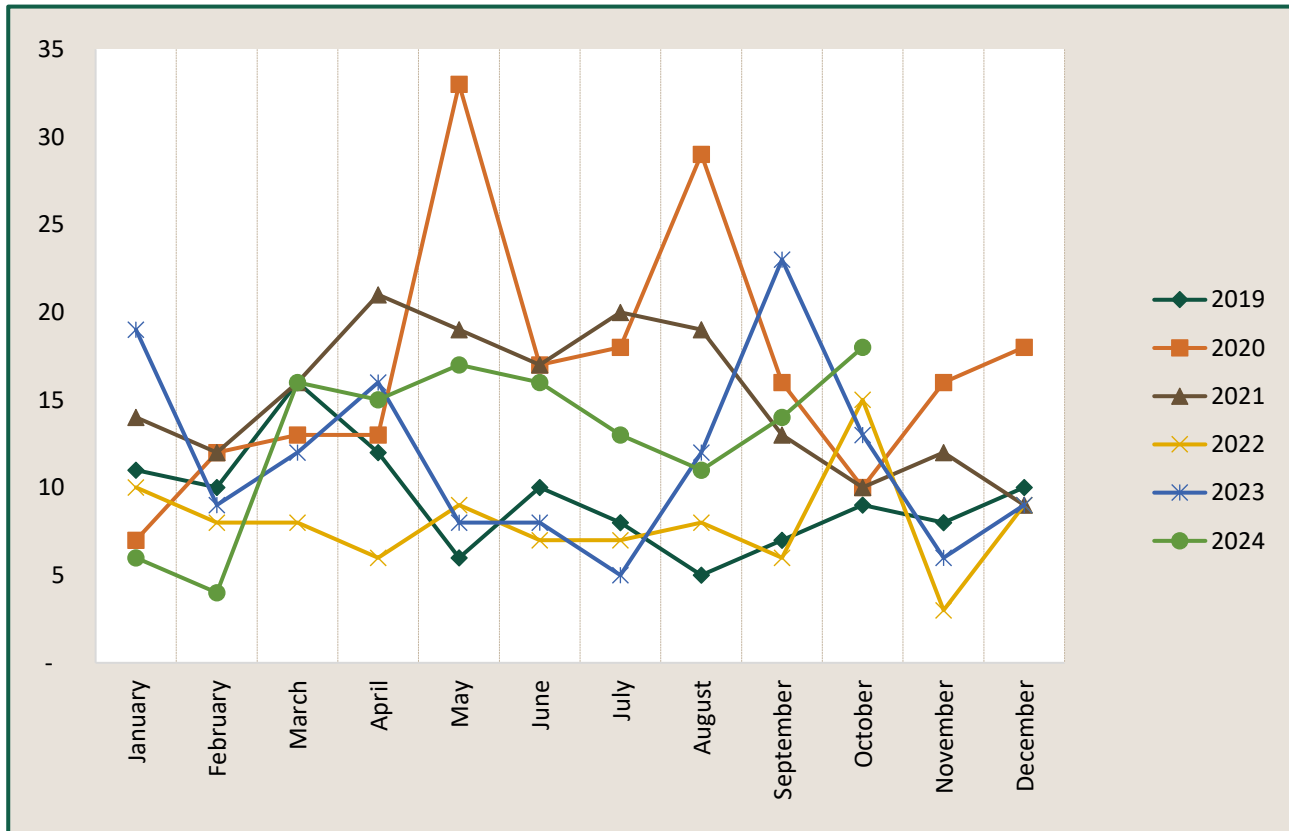
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Crime Check Initiated Call For Service (CFS) - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	11	7	14	10	19	6
February	10	12	12	8	9	4
March	16	13	16	8	12	16
April	12	13	21	6	16	15
May	6	33	19	9	8	17
June	10	17	17	7	8	16
July	8	18	20	7	5	13
August	5	29	19	8	12	11
September	7	16	13	6	23	14
October	9	10	10	15	13	18
November	8	16	12	3	6	
December	10	18	9	9	9	
Grand Total	112	202	182	96	140	130

Produced: 11/12/2024

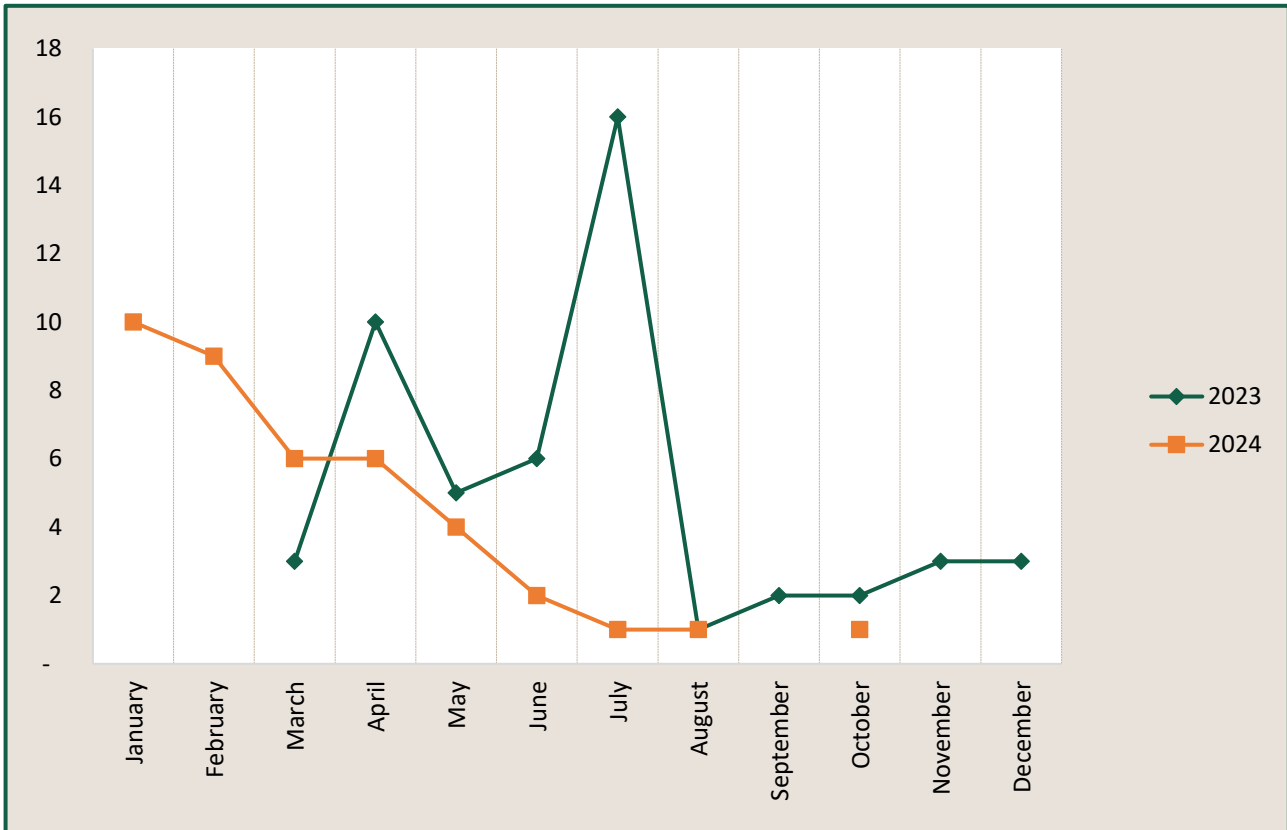
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

CAD Call Type COP - Millwood



Time Period: October 2024



	2023	2024
January		10
February		9
March	3	6
April	10	6
May	5	4
June	6	2
July	16	1
August	1	1
September	2	
October	2	1
November	3	
December	3	
Grand Total	51	40

Produced: 11/12/2024

SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Ticket Counts

Date Range: October 2024



Ticket Type	Spokane Valley Districts		Unincorporated Districts		All Districts	
	Ticket Count	Charges Count	Ticket Count	Charges Count	Ticket Count	Charges Count
Criminal Non Traffic	64	87	99	124	163	211
Criminal Traffic	25	31	37	43	62	74
Infraction Non Traffic	0	0	1	1	1	1
Infraction Traffic	355	386	217	275	572	661
Parking	0	0	4	4	4	4
Totals:	444	504	358	447	802	951

Ticket Type	Deer Park		Medical Lake		Millwood	
	Ticket Count	Charges Count	Ticket Count	Charges Count	Ticket Count	Charges Count
Criminal Non Traffic	0	0	0	0	0	0
Criminal Traffic	0	0	1	1	1	1
Infraction Non Traffic	0	0	1	1	0	0
Infraction Traffic	4	4	2	3	0	0
Parking	0	0	0	0	0	0
Totals:	4	4	4	5	1	1

Produced: 11/12/2024

SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Ticket Charge Details - Millwood



Section 11, Item a.

Date Range: October 2024

Charge	Count
46.61.502: OLD CODE:VEH(DWUIL/DRUG)NEW	1
Grand Total	1

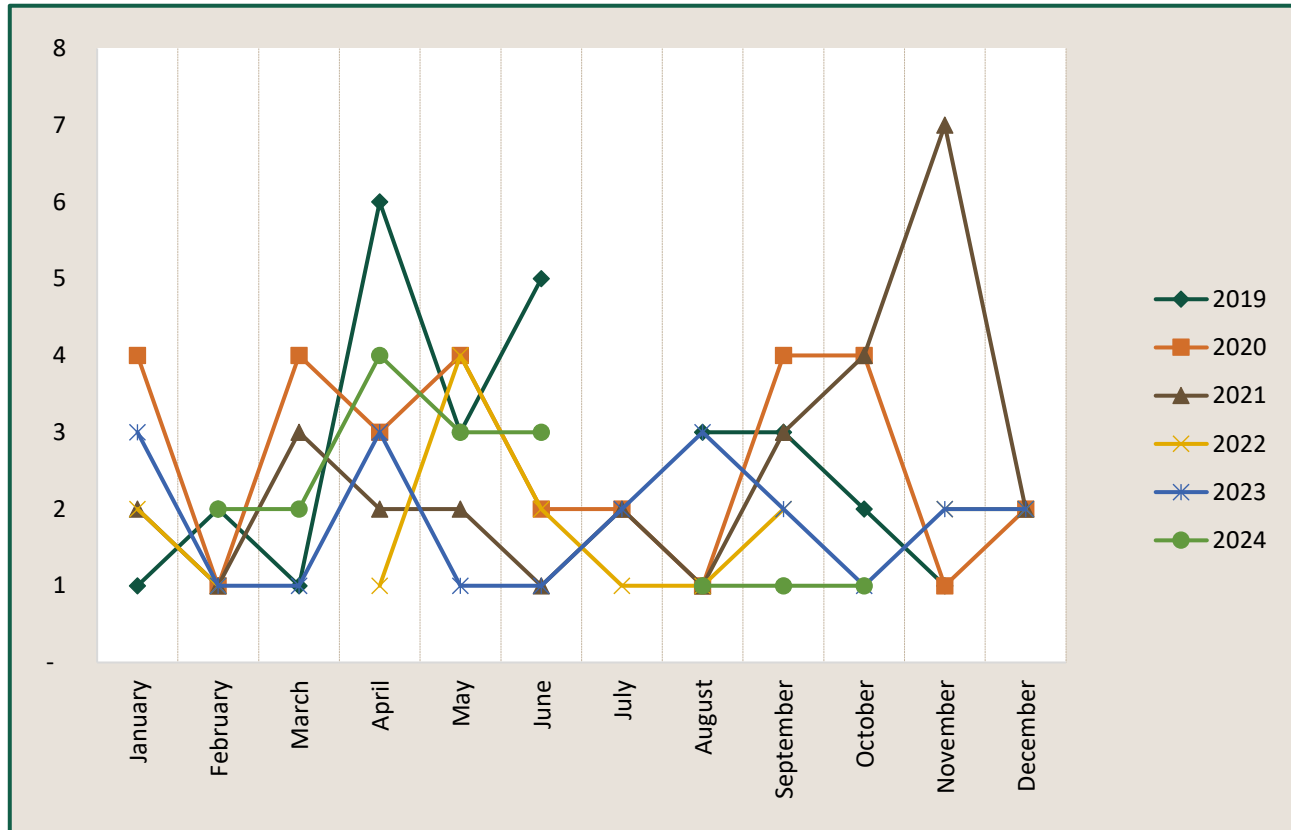
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Criminal Ticket Counts - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	1	4	2	2	3	
February	2	1	1	1	1	2
March	1	4	3		1	2
April	6	3	2	1	3	4
May	3	4	2	4	1	3
June	5	2	1	2	1	3
July		2	2	1	2	
August	3	1	1	1	3	1
September	3	4	3	2	2	1
October	2	4	4		1	1
November	1	1	7	2	2	
December		2	2	2	2	
Grand Total	27	32	30	18	22	17

*Ticket Types included Criminal Non Traffic & Criminal Traffic

Produced: 11/12/2024

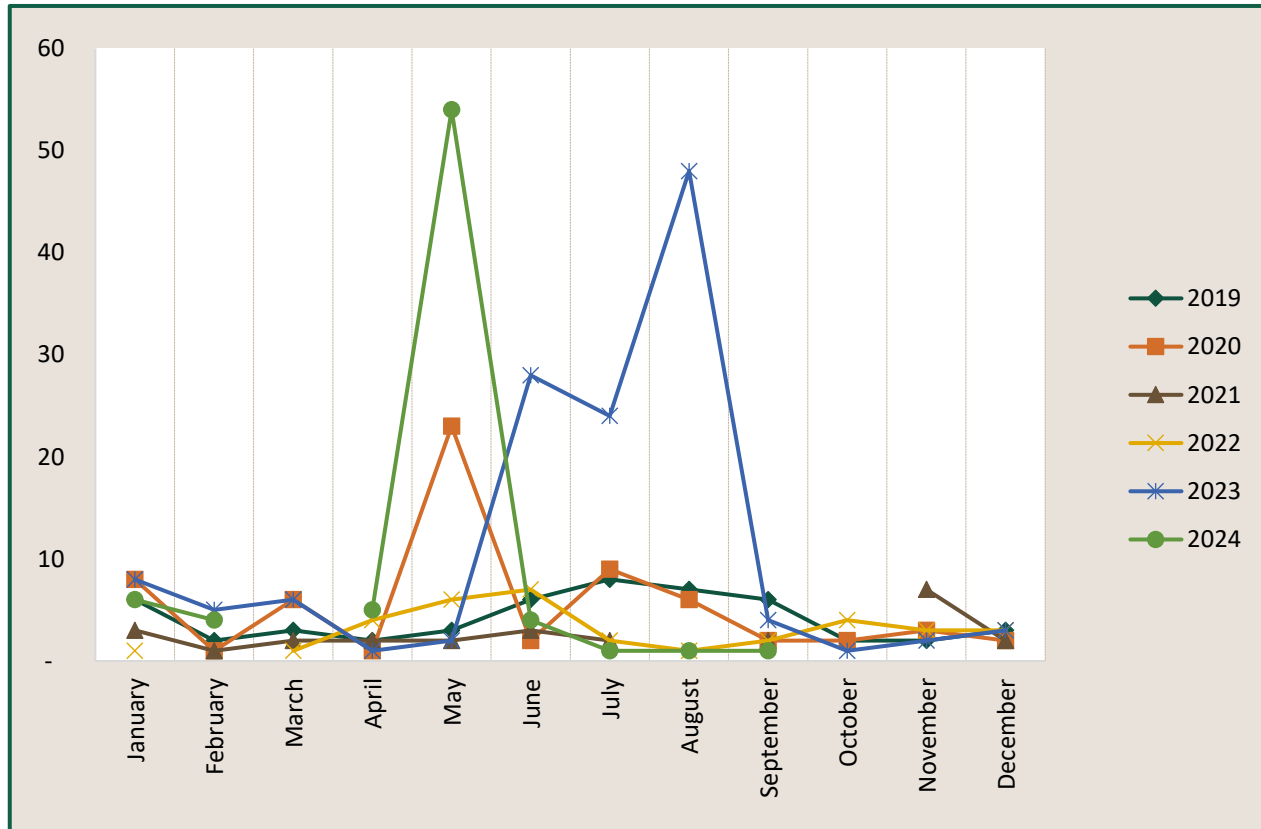
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

Non - Criminal Ticket Counts - Millwood



Time Period: October 2024



	2019	2020	2021	2022	2023	2024
January	6	8	3	1	8	6
February	2	1	1		5	4
March	3	6	2	1	6	
April	2	1	2	4	1	5
May	3	23	2	6	2	54
June	6	2	3	7	28	4
July	8	9	2	2	24	1
August	7	6		1	48	1
September	6	2	2	2	4	1
October	2	2		4	1	
November	2	3	7	3	2	
December	3	2	2	3	3	
Grand Total	50	65	26	34	132	76

* Ticket Types included are Infraction Non Traffic & Infraction Traffic

Produced: 11/12/2024

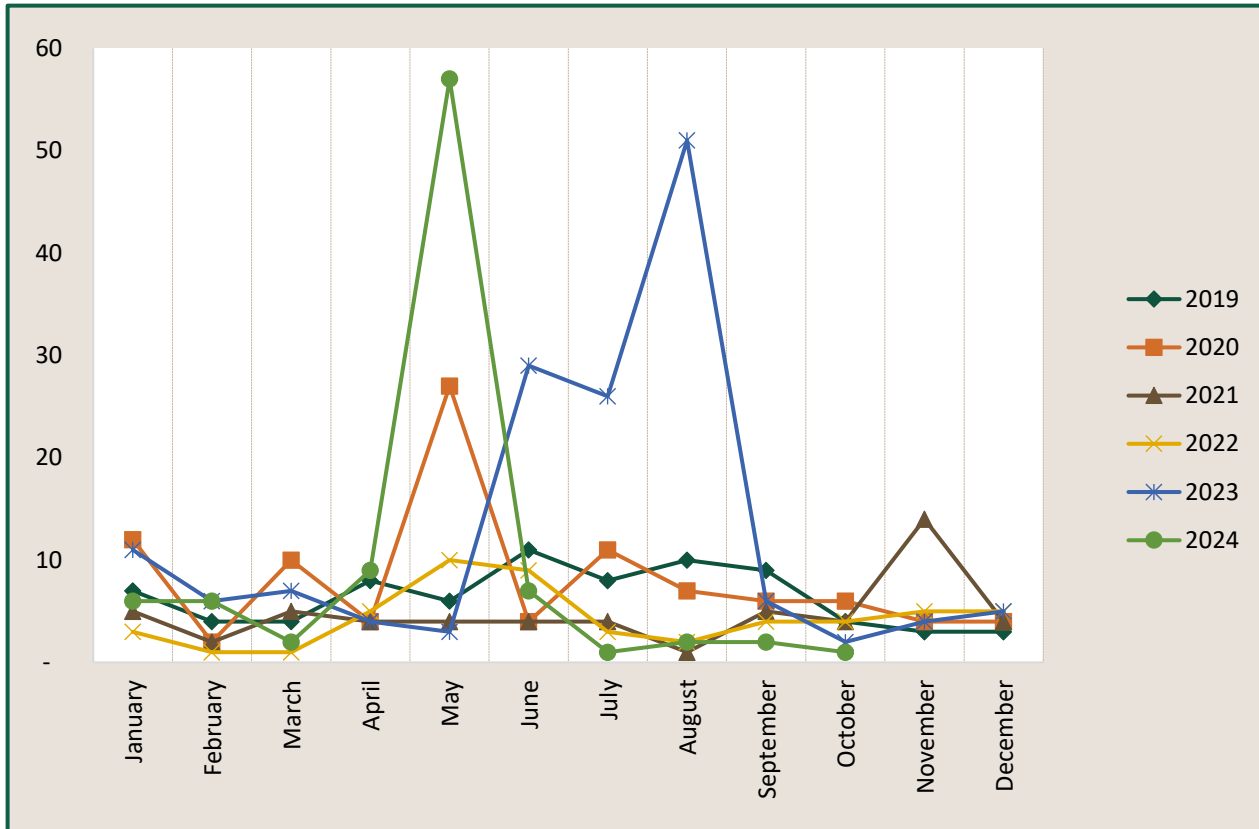
SPOKANE COUNTY SHERIFF'S OFFICE

Regional Intelligence Group 9

All Ticket Counts - Millwood



Time Period: October 2024



* All ticket types except parking

Produced: 11/12/2024