



City Council Special Meeting Agenda

Monday, November 24, 2025 at 5:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS CONCERNING ACTION ITEMS

In compliance with the requirements of the Washington State Open Public Meetings Act (OPMA) the City accepts public comments concerning agenda items proposed for final action by the City Council ("Action Items"). Written public comments are accepted up to 24 hours prior to this meeting by (1) USPS mail to: City of Millwood, 9103 E Frederick Avenue, Millwood, WA 99206; (2) electronic mail to comments@millwoodwa.us, or; (3) direct at City Hall. All received comments are distributed to the City Council, Mayor, and City Staff prior to this meeting for review and consideration before action.

4. ACTION ITEMS PRESENTED FOR COUNCIL CONSIDERATION

a. [Consent Agenda](#)

[Approval of quotes: \(1\) Specialty Door in the amount of \\$3,318.19 for weatherization of shop man and garage doors; \(2\) McVay Brothers in the amounts of: \(a\) \\$4,702.38 for new gutter installation at maintenance shop to address icing issues, \(b\) \\$690.49 for repair of SCSO/SCOPE office entry door, and \(c\) \\$3,017.74 replace existing east-side City Hall shop man door with new steel security door and locks; and \(3\) Intermountain Sign & Safety for \\$6,566.00 to replace damaged/destroyed iQ1200 Full Matrix Radar Speed Sign.](#)

b. [RESOLUTION 2025-13 VEBA 2026 Reauthorization](#)

c. [ORDINANCE #554 Amending MMC 5.02.010 Business Licenses and Regulations](#)

d. [ORDINANCE #556 Amending MMC 15.16.040 Dangerous or Unfit Dwellings](#)

e. [ILA with Spokane County for Aquifer Protection Area Fund Allocation and Use](#)

5. ACTION ITEMS PRESENTED FOR FIRST READING OR CONTINUED DISCUSSION

a. [PUBLIC HEARING](#)

[ORDINANCE #555 2026 City Budget \(Second Hearing\)](#)

b. Irvin Water District #6 Interlocal Agreement for Wholesale of Municipal Water

c. 2026 Water and Sewer Rates

6. PUBLIC REMARKS

Public Remarks are an opportunity for citizens to address the Council, either in-person or by submitting their remarks to remarks@millwoodwa.us. We ask that in-person speakers limit themselves to two minutes and follow the Citizen Participation Guidelines Policy as posted on the

City of Millwood website www.millwoodwa.us/government#CityCouncil or available at City Hall prior to this meeting.

- 7. COUNCIL AND MAYOR REMARKS**
- 8. SET NEXT MEETING**
- 9. ADJOURNMENT**

File Attachments for Item:

a. Consent Agenda

Approval of quotes: (1) Specialty Door in the amount of \$3,318.19 for weatherization of shop man and garage doors; (2) McVay Brothers in the amounts of: (a) \$4,702.38 for new gutter installation at maintenance shop to address icing issues, (b) \$690.49 for repair of SCSO/SCOPE office entry door, and (c) \$3,017.74 replace existing east-side City Hall shop man door with new steel security door and locks; and (3) Intermountain Sign & Safety for \$6,566.00 to replace damaged/destroyed iQ1200 Full Matrix Radar Speed Sign.

DOOR SPECIALTIES, INC.

7809 E. TRENT AVENUE
P.O. BOX 11856
SPOKANE, WA 99211-1856

Quote Section 4, Item a.

Customer No.: CITY OF MIL

Quote No.: 18271

Quote To: **CITY OF MILLWOOD**

9103 E. FREDRICK
SPOKANE VALLEY, WA 99212

Ship To: **CITY OF MILLWOOD**

9103 E. FREDRICK
SPOKANE VALLEY, WA 99212

Date	Ship Via		F.O.B.		Terms	
10/22/2025	SERVICE		Origin		C.O.D.	
Purchase Order Number			Sales Person			Required
			BRAD BANNISTER			10/22/2025
Quantity			Item Number	Description	Unit Price	Amount
Required	Shipped	B.O.				

4.000			10038	COMM SERVICE 2 MAN	205.00	820.00
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REPLACE BOTTOM RETIANERS
& SEAL ON 9 DOORS

1				NW 2" ALUMINUM RETAINER	705.00	705.00
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VARYING WIDTHS FOR 9 DOORS
WITH ASTRAGAL

4.000			10038	COMM SERVICE 2 MAN	205.00	820.00
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ADD WOODJAM WEATHERSEAL
AROUND 9 DOORS

1				WHITE WEATHERSEAL FOR	702.00	702.00
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VARYING DOOR HEIGHTS
AND WIDTHS

Quote subtotal	3047.00
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Sales tax @ 6.50000%	198.06
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Sales tax @ 2.40000%	73.13
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Quote total	3318.19
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A FINANCE CHG. OF 1.5% WILL BE APPLIED TO PAST DUE BALANCE

Thank You

PO Box 3891
Spokane WA 99220
509 928 4686



2210 N Dollar Rd

Spokane Valley WA
MCVAYBC346ME

Section 4, Item a.

Customer Information

Kyle Schiewe

9103 E Frederick Ave
Spokane WA 99206

Cell Phone: 509-869-3905
kschiewe@millwoodwa.us

Date: 11/13/2025
Rep: Cody Unfred

Locations INCLUDED in scope of work to be performed

Installation of new seamless aluminum gutter across the front of the maintenance shop and a 40' run on the back side of the building to cover the garage door, new downspouts, removal & disposal of the existing gutters. Add Gutter RX to help strengthen gutters on metal shop.

This quote also includes an additional new downspout to replace the old downspout on the main building.

Locations EXCLUDED in scope of work to be performed

Surrounding Buildings

Job Specs

Rain Gutter

Item

Gutter Over 12'

Color

30 degree white

Downspouts

Item

D/S over 12'

Type

D/S over 12'

Color

30 degree white

Downspouts

Item

D/S over 2 Stories

Type

D/S over 2 Stories

Color

30 degree white

Protection

Item

Protection
RX - White

Type

Gutter RX Protection

Color

Project Specifications

Total Gutter Length

140

Total Downspout Quantity

4

Remove Existing Rain Gutter

100

Additional Details

Additional Information

25% deposit or zero down financing to schedule. Installation in approximately 6 weeks.

Gutter Total

\$4,545.34

Discount

5%

Gutter Sub-Total

\$4,318.07

Sales Tax

8.9%

Final Gutter Proposal Price

\$4,702.38

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509 928 4686



2210 N Dollar Rd
Spokane Valley WA
MCVAYBC346ME

Customer Information

Kyle Schiewe 9103 E Frederick Ave Spokane WA 99206	Cell Phone: 509-869-3905 kschiewe@millwoodwa.us	Date: 11/13/2025 Rep: Cody Unfred
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Locations INCLUDED in scope of work to be performed Install new EDCO metal wrap around the SCOPE door where the existing metal is beginning to fall off.
Locations EXCLUDED in scope of work to be performed Surrounding Buildings

Job Specs

Wrap				
	Item	Window & Door Wrap	Brand	Edco
	Color	Glacier White		

Additional Details

Additional Information	25% deposit or zero down financing to schedule. Installation in approximately 2 months.
Siding Total	\$634.06
Siding Sub-Total	\$634.06
Sales Tax	8.9%
Final Siding Proposal Price	\$690.49

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509 928 4686



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Spokane Valley WA
MCVAYBC346ME

Customer Information

Kyle Schiewe 9103 E Frederick Ave Spokane WA 99206	Cell Phone: 509-869-3905 kschiewe@millwoodwa.us	Date: 11/13/2025 Rep: Cody Unfred
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Locations INCLUDED in scope of work to be performed Installation of new ThermaTru Steel door, removal & disposal of the existing door, new interior trim, new EDCO metal exterior trim, we will install a matching handle set to match the other doors if the handle is available when we are on site.
Locations EXCLUDED in scope of work to be performed Surrounding Buildings

Entry Doors

Smooth Star - TS210			
Door Color	White	Hardware Finish	Nickel
Wrap Color	White	Threshold Finish	Mill
Exterior Handle	Keyed Knob and Deadbolt		
Door Total			\$2,916.96
Discount			5%
Door Sub-Total			\$2,771.11
Sales Tax			8.9%
Final Door Proposal Price			\$3,017.74

MATERIAL ONLY QUOTATION

Project: City of Millwood
 Kyle
Bid Date: 6/16/2025
Date of Quote: 6/16/2025
Quote Firm For:
Notice Required: 14 Days Notice Required

	Quantity	Units	Description	Price	Total
Full Matrix	1.00	EA	iQ1200 Full Matrix Radar Speed Sign Wht	\$ 6,566.000	\$ 6,566.00
	1.00	EA	100W Solar Kit, incl. 100W Solar Panel, 70 Ah Battery, Battery Box, Wiring/Conduit		
	1.00	EA	Drop Shipped - Anchor Bolt Set w/ Hardware 3/4" - 10NC X 18" GALV - MUST		
			BE DROP SHIPPED w/ PELCO POLE		
	1.00	EA	Drop Shipped - Base Assy, Square w/ Alum Heat Treat Door, 12K Capacity,		
			Group Lug, Alum (Pelco P/N PB 5334 - GL - PNC)		
	1.00	EA	Drop Shipped - Pelco 16 x 4" 8NP SCH 40 Spun Aluminum Pole		
	1.00	EA	Drop Shipped - Pelco Collar		
	1.00	EA	Drop Shipped Pelco 4.5" Pole Caps		
	1.00	EA	Shipping and Handling Cost.		
	1.00	EA	White Speed limit 25 .080		
					\$ -
					\$ -
					\$ -
Inclusion: 6% Sales Tax				Subtotal	\$ 6,566.00
				Tax on Mats	NA
				Freight	Will Call
				TOTAL	\$ 6,566.00
Exclusions:					

Note: Any and all applicable taxes will be charged at time of invoicing. A tax certificate is required on file if Non-Taxable. All pricing is subject to review 30 days after bid date.

To accept this quotation, please complete the information below and fax/email to Mitch Lawless' attention.

Accepted By: _____
 Signature: _____
 Date: _____
 Purchase Order: _____

Intermountain Sign & Safety, Inc.
 22515 W. Highway 53
 Rathdrum, ID 83858
 (208) 773-3119 (p)
 (208) 773-3669 (f)

NOT RESPONSIBLE FOR NON-DELIVERY DUE TO CIRCUMSTANCES BEYOND OUR CONTROL

Mitch Lawless, Sales Manager
 (509) 362-1281 (m)

File Attachments for Item:

b. RESOLUTION 2025-13 VEBA 2026 Reauthorization

RESOLUTION 2025-13

DECEMBER 9, 2025

A RESOLUTION OF THE COUNCIL OF THE CITY OF MILLWOOD, WASHINGTON AMENDING THE
HEALTH REIMBURSEMENT ARRANGEMENT / VOLUNTARY EMPLOYEES' BENEFICIARY
ASSOCIATION ("HRA VEBA") PLAN; AND PROVIDING FOR OTHER MATTERS PROPERTY
RELATING THERETO

WHEREAS, the City of Millwood (the "City"), Spokane County, Washington is a non-charter code city, by virtue of the Constitution and laws of the State of Washington; and

WHEREAS, the City Council (the "Council") adopted Resolution 09-04 on August 3, 2009, to create a health reimbursement arrangement / voluntary employees beneficiary association (the "HRA VEBA"), which is a tax-exempt health and welfare trust; and

WHEREAS, the Council amended the terms of the HRA VEBA Policy by Resolution 12-12 on September 11, 2012; and

WHEREAS, the Council desires to change the terms of the HRA VEBA Policy established by Resolution 12-12;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Millwood, as follows:

Section 1. The HRA VEBA Policy attached hereto as Attachment "A" and incorporated herein by this reference, is approved.

Section 2. The HRA VEBA Policy contained as Attachment "A" in Resolution 12-12 is hereby rescinded.

Section 3. Severability. If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 4. Repeal. All resolutions, laws, and regulations, or parts thereof in conflict with this resolution are, to the extent of said conflict, hereby repealed.

Section 5. Effect. This resolution shall be in full force and effect from and after its adoption and five (5) days after its publication or a publication of a summary of this resolution in the official newspaper of the City.

PASSED BY THE COUNCIL OF THE CITY OF MILLWOOD WASHINGTON, THIS ___th DAY OF DECEMBER 2025.

KEVIN FREEMAN, MAYOR

Attest:

LISA CASSELS, CITY CLERK

Attachments: Exhibit A

ATTACHMENT "A"

RESOLUTION 2025-13

DECEMBER 9, 2025

The City of Millwood ("Employer") has adopted the HRA VEBA Medical Reimbursement Plan for Public Employees in the Northwest ("Plan"). Employer shall contribute to the Plan on behalf of all non-represented employees ("Group") defined as eligible to participate in the Plan. Each eligible employee must submit a completed and signed Enrollment Form to become a Plan participant and be eligible for benefits under the Plan. Eligibility is limited to employees that, per Employer policy, work an average of more than twenty (20) hours per week on a continuing basis and are not seasonal or temporary employees.

Contributions on behalf of each eligible employee shall be based on the following selected funding sources/formulas:

- ✓ **Sick leave, vacation, personal, and other leave cash-outs upon separation from service or retirement.** Eligibility is limited to employees who retire or separate from service with leave cash-out rights during the term hereof. Employer contributions shall include the entire cash-out value of all unused leave days (sick, vacation, personal, PTO, etc.) accrued and available for cash-out upon retirement or separation from service per Employer policy.
- ✓ **Sick leave, vacation, personal, and other leave cash-out annually.** Eligibility is limited to employees with annual leave cash-out rights during the term hereof. Employer contributions shall include the entire cash-out value of leave days (sick, vacation, personal, PTO, etc.) accrued and available for annual cash-out per Employer policy.
- ✓ **Mandatory employee contributions** (no individual elections permitted). The Employer shall change the Group's compensation package such that eligible employees shall receive additional benefits in the form of VEBA Plan contributions equal to:

Public Works Personnel \$100.00

Office Personnel \$100.00

which shall be calculated and contributed on a monthly basis and the employee's salary shall be reduced in an equal amount. Such contributions shall be made on behalf of all Group employees defined as eligible and shall be considered and referred to as Employer contributions.

- ~~☐ **Excess monthly benefit dollars.** Eligibility is limited to employees with excess monthly benefit dollars provided by Employer. Employer contributions shall include all excess monthly benefit dollars on behalf of such employees.~~
- ~~☐ **Employer contribution in lieu of medical insurance.** Eligibility is limited to employees waiving medical insurance coverage and providing proof of coverage under another employer-sponsored medical insurance plan. Employer contributions shall include the amount the Employer would have otherwise paid toward the cost of the waived medical insurance coverage on behalf of such employee.~~

The term of this Employer Policy shall be from January 1, 2026 until amended or terminated.

Kevin Freeman, Mayor

File Attachments for Item:

c. ORDINANCE #554 Amending MMC 5.02.010 Business Licenses and Regulations

ORDINANCE NO. 554

XXXXXXXXX XX, 20XX

AN ORDINANCE OF THE CITY OF MILLWOOD, SPOKANE COUNTY, WASHINGTON, AMENDING SECTION 5.02.010 OF THE MILLWOOD MUNICIPAL CODE REGARDING BUSINESS LICENSE REQUIREMENTS AND FEES; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, the City of Millwood (the “City”), Spokane County, Washington is a non-charter code city, by virtue of the Constitution and the laws of the State of Washington; and

WHEREAS, pursuant to chapter 35A.11 RCW, the City Council (the “Council”) may adopt and enforce ordinances of all kinds relating to and regulating its local or municipal affairs and appropriate to the good government of the City; and

WHEREAS, pursuant to chapter 5.02 MMC, the City maintains a business license program and contracts with the Washington State Department of Revenue for administration of the program;

WHEREAS, MMC 5.02.010 provides definitions for the City’s business license program, with such definitions in accordance with the Washington State Department of Revenue requirements for administration of the program; and

WHEREAS, pursuant to MMC 5.02.010, “any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the city is equal to or less than two thousand dollars (\$2,000.00) (or higher threshold as determined by city) and who does not maintain a place of business within the city shall be exempt from the general business license requirements set forth in the MMC; and

WHEREAS, the out-of-city businesses was increased to \$4,000, effective January 1, 2026, in order to continue to contract with the Washington State Department of Revenue for administration of the City’s business license program; and

WHEREAS, the Council finds it is in the best interests of the City to amend the definition of business in MMC 5.02.010 to increase threshold for out-of-city businesses to \$4,000 for exemption from the general business license requirements set forth in the MMC effective January 1, 2026;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY MILLWOOD DOES ORDAIN AS FOLLOWS:

Section 1. Amendment to Section 50.02.010 MMC – Definitions. Section 5.02.010 of MMC is hereby amended as follows (deleted language ~~stricken~~, added language double-underlined):

"Business" means any kind of vocation, occupation, profession, trade, enterprise, establishment, industry, or commercial venture which complies with all federal, state or local laws or any ordinance or regulation of the city and occupies or maintains a location or site within the city the purpose of managing,

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manufacturing, selling, distributing, storing or providing products, goods or services or any other kind of activity that is conducted for profit or pecuniary benefit. For the purposes of this chapter, "business" also includes: Any dispensary, collective garden or any establishment or activity pursuant to RCW Ch. 69.51A, as may be amended; any marijuana processor, marijuana producer, marijuana retailer, or any establishment or activity pursuant to RCW Ch. 69.50 and/or Chapter 314-55 WAC, as either may be amended; or otherwise engaging in the sale of marijuana or cannabis. The following shall not constitute a "business" for the purpose of this chapter:

- (1) Any instrumentality of the United States, State of Washington or any political subdivision thereof, with respect to the exercise of governmental functions;
- (2) Any person, firm, or corporation which the city is forbidden to license or tax by law;
- (3) Any minor engaging in a de minimis entrepreneurial venture with permission of the property owner, including but not limited to such trade and activities as running a lemonade stand;
- (4) Accredited public or private schools, colleges or universities, as to their education endeavors only; churches and other religious bodies, as to their religious activities only; fraternal organizations and lodges as to their fraternal and lodge activities only; civic and charitable organizations, as to their civic and charitable activities only; but not as to any business activities by these entities;
- (5) Garage, yard and rummage sales;
- (6) Representatives from businesses located outside the city limits calling on licensed businesses within the city limits;
- (7) Individual vendors at fundraising events held by tax-exempt nonprofit organizations described by Section 501(c)(3) (educational and charitable), 501(c)(4) (social welfare), or 501(c)(10) (fraternal societies operating as lodges) of the Internal Revenue Code, when the vending activities are conducted by the individual vendor for a period not exceeding a cumulative total of three days and constitute the vendor's only business activity within the city, and as a condition to participation in the event, the individual vendor pays a lump sum or a portion of the gross revenues to the nonprofit organization; or

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(8) Any person, business or organization engaged in a farmers market, as defined by MMC 17.04.040.

Moreover, any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the city is equal to or less than two thousand dollars (\$2,000.00) (or higher threshold as determined by city) and who does not maintain a place of business within the city shall be exempt from the general business license requirements in this chapter. The exemption does not apply to regulatory license requirements or activities that require a specialized permit.

Beginning January 1, 2026, the threshold amount is \$4,000 (or higher threshold as determined by city of otherwise required by law). The threshold amount will be adjusted every forty-eight months on January 1, by an amount equal to the increase in the Consumer Price Index ("CPI") for "West Urban, All Urban Consumers (CPI-U) for each 12-month period ending on June 30 as published by the United States Department of Labor Bureau of Labor Statistics or successor agency. To calculate this adjustment, the current rate will be multiplied by one plus the cumulative four-year (forty-eight month) CPI increase using each 12-month period ending on June 30 of each prior year, and rounded to the nearest \$100. However, if any of the annual CPI increases are more than five (5) percent, a five (5) percent increase will be used in computing the annual basis and if any of the annual CPI decreased during the forty-eight month period, a zero (0) percent increase will be used in computing the annual basis.

"City" means the City of Millwood, Spokane County, Washington.

"Engaging in business" means as follows:

(a) The term "engaging in business" means commencing, conducting, or continuing in business, and also the exercise of corporate or franchise powers, as well as liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.

(b) This section sets forth examples of activities that constitute engaging in business in the city, and establishes safe harbors for certain of those activities so that a person who meets the criteria may engage in de minimus business activities in the city without having to pay a business license fee. The activities listed in this section are illustrative only and are not intended to narrow the definition of "engaging in business" in subsection (1). If an activity is not listed, whether it

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constitutes engaging in business in the city shall be determined by considering all the facts and circumstances and applicable law.

(c) Without being all inclusive, any one of the following activities conducted within the city by a person, or its employee, agent, representative, independent contractor, broker or another acting on its behalf constitutes engaging in business and requires a person to register and obtain a business license.

(i) Owning, renting, leasing, maintaining, or having the right to use, or using, tangible personal property, intangible personal property, or real property permanently or temporarily located in the city.

(ii) Owning, renting, leasing, using, or maintaining, an office, place of business, or other establishment in the city.

(iii) Soliciting sales.

(iv) Making repairs or providing maintenance or service to real or tangible personal property, including warranty work and property maintenance.

(v) Providing technical assistance or service, including quality control, product inspections, warranty work, or similar services on or in connection with tangible personal property sold by the person or on its behalf.

(vi) Installing, constructing, or supervising installation or construction of, real or tangible personal property.

(vii) Soliciting, negotiating, or approving franchise, license, or other similar agreements.

(viii) Collecting current or delinquent accounts.

(ix) Picking up and transporting tangible personal property, solid waste, construction debris, or excavated materials.

(x) Providing disinfecting and pest control services, employment and labor pool services, home nursing care, janitorial services, appraising, landscape architectural services, security system services, surveying, and real estate services including the listing of homes and managing real property.

(xi) Rendering professional services such as those provided by accountants, architects, attorneys, auctioneers, consultants, engineers, professional athletes, barbers, baseball clubs and other sports organizations, chemists,

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XXXXXXXX XX, 20XX

consultants, psychologists, court reporters, dentists, doctors, detectives, laboratory operators, teachers, veterinarians.

(xii) Meeting with customers or potential customers, even when no sales or orders are solicited at the meetings.

(xiii) Training or recruiting agents, representatives, independent contractors, brokers or others, domiciled or operating on a job in the city, acting on its behalf, or for customers or potential customers.

(xiv) Investigating, resolving, or otherwise assisting in resolving customer complaints.

(xv) In-store stocking or manipulating products or goods, sold to and owned by a customer, regardless of where sale and delivery of the goods took place.

(xvi) Delivering goods in vehicles owned, rented, leased, used, or maintained by the person or another acting on its behalf.

(d) If a person, or its employee, agent, representative, independent contractor, broker or another acting on the person's behalf, engages in no other activities in or with the city but the following, it need not register and obtain a business license.

(i) Meeting with suppliers of goods and services as a customer.

(ii) Meeting with government representatives in their official capacity, other than those performing contracting or purchasing functions.

(iii) Attending meetings, such as board meetings, retreats, seminars, and conferences, or other meetings wherein the person does not provide training in connection with tangible personal property sold by the person or on its behalf. This provision does not apply to any board of director member or attendee engaging in business such as a member of a board of directors who attends a board meeting.

(iv) Renting tangible or intangible property as a customer when the property is not used in the city.

(v) Attending, but not participating in a "trade show" or "multiple vendor events". Persons participating at a trade show shall review the city's trade show or multiple vendor event ordinances.

(vi) Conducting advertising through the mail.

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(vii) Soliciting sales by phone from a location outside the city.

(e) A seller located outside the city merely delivering goods into the city by means of common carrier is not required to register and obtain a business license, provided that it engages in no other business activities in the city. Such activities do not include those in subsection (4).

The city expressly intends that engaging in business include any activity sufficient to establish nexus for purposes of applying the license fee under the law and the constitutions of the United States and the State of Washington. Nexus is presumed to continue as long as the taxpayer benefits from the activity that constituted the original nexus generating contact or subsequent contacts.

"Person" means and includes any individual, partnership, limited liability partnership, joint venture, corporation, professional service corporation, limited liability company, association, organization or other entity of whatsoever nature.

Section 2. Repeal. All ordinances, resolutions, laws, and regulations, or parts thereof in conflict with this ordinance are, to the extent of said conflict, hereby repealed.

Section 3. Severability: If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Effect: This Ordinance shall be in full force and effect from and after its adoption and five (5) days after its publication or a publication of a summary of this Ordinance in the official newspaper of the City.

PASSED BY THE COUNCIL OF THE CITY OF MILLWOOD THIS ____ DAY OF _____ 2025.

CITY OF MILLWOOD,
Spokane County, Washington

Kevin Freeman, Mayor

ATTEST:

City Clerk

XXXXXXX XX, 20XX

_____, being first duly sworn on oath deposes and says:

City Clerk

Printed Name _____
Notary Public in and for the State of _____
Washington _____
My Commission expires _____

File Attachments for Item:

d. ORDINANCE #556 Amending MMC 15.16.040 Dangerous or Unfit Dwellings

ORDINANCE #556 _____, 20__

AN ORDINANCE OF THE CITY OF MILLWOOD, SPOKANE COUNTY, WASHINGTON, AMENDING SECTION 15.16.040 OF THE MILLWOOD MUNICIPAL CODE REGARDING DANGEROUS OR UNFIT DWELLINGS; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, the City of Millwood (the “City”), Spokane County, Washington is a non-charter code city, by virtue of the Constitution and the laws of the State of Washington; and

WHEREAS, pursuant to chapter 35A.11 RCW, the City Council (the “Council”) may adopt and enforce ordinances of all kinds relating to and regulating its local or municipal affairs and appropriate to the good government of the City; and

WHEREAS, the Council finds it is in the best interests of the City to amend Millwood Municipal Code (“MMC”) Section 15.16.040 to provide clarity that a building or structure’s noncompliance with International Fire Code and Washington Amendments result in a defect which shall deem the building or structure to be dangerous or unfit under this chapter;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY MILLWOOD DOES ORDAIN AS FOLLOWS:

Section 1. Section 1. Amendment to Section 15.16.040 MMC – Dangerous or unfit dwellings, buildings or structures defined. Section 15.16.040, of MMC is hereby amended as follows (deleted language ~~stricken~~, added language double-underlined):

All buildings or structures which have any or all of the following defects shall be deemed dangerous or unfit buildings or structures:

- A. Those whose interior walls or other vertical structural members list, lean or buckle to such an extent that a plumb line passing through the center of gravity falls outside the middle third of its base;
- B. Those which, exclusive of the foundation, show thirty-three (33) percent or more of damage or deterioration of the supporting member or members, or fifty (50) percent of damage or deterioration of the nonsupporting enclosing or outside walls or covering;
- C. Those which have improperly distributed loads upon the floors or roofs or in which the same are overloaded, or which have insufficient strength to be reasonably safe;
- D. Those which have become damaged by fire, wind or other causes so as to have become dangerous to life, safety or the general health and welfare of the occupants or others;
- E. Those which have become or are so dilapidated or decayed or unsafe or unsanitary, or which so utterly fail to provide the amenities essential to decent living that they are unfit

for human habitation, or are likely to cause sickness or disease so as to work injury to the health, safety or general welfare of those living therein or others;

F. Those having ~~light~~ lighting or sanitation facilities which are inadequate to protect the health, safety or general welfare of human beings;

G. Those having inadequate facilities for egress in case of fire or panic or those having insufficient stairways, elevators, fire escapes, or other means of escape;

H. Those which have parts thereof which are so attached that they may fall and injure members of the public or damage property;

I. Those which have any exterior cantilever wall, or parapet, or appendage attached to or supported by an exterior wall of the building located adjacent to a public way or to a way set apart for exit from a building or passage of pedestrians, if such cantilever, parapet or appendage is not so constructed, anchored, or braced as to remain wholly in its original position in event of an earthquake capable of producing a lateral force equal to gravity;

J. Those which have an exterior wall located adjacent to a public way or to a way set apart for exit from a building or passage of pedestrians, if such wall is not so constructed, anchored or braced as to remain wholly in its original position in event of an earthquake capable of producing a lateral force equal to gravity;

K. Those which have defective or hazardous wiring, including wiring which did not conform with the codes applicable at the time of installation or has not been maintained in good condition or is not being used in a safe manner;

L. Those having defective or hazardous plumbing which did not conform with the codes applicable at the time of installation or has not been maintained in good condition or is not free of cross connections or siphonage between fixtures;

M. Those having defective or hazardous heating or ventilating equipment including equipment, vents and piping which did not conform with the codes applicable at the time of installation or has not been maintained in good and safe condition;

N. Those which have been abandoned or boarded up and vacant for one year or more and there is no approved plan for rehabilitation, sale, demolition or other disposition of the building to take place within a reasonable time as determined by the building official.

O. Non-compliance with International Fire Code (IFC), including Washington State amendments for building code requirements, as determined by Spokane Valley Fire District No. 1.

Section 2. Repeal. All ordinances, resolutions, laws, and regulations, or parts thereof in conflict with this ordinance are, to the extent of said conflict, hereby repealed.

Section 3. Severability: If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Effect: This Ordinance shall be in full force and effect from and after its adoption and five (5) days after its publication or a publication of a summary of this Ordinance in the official newspaper of the City.

PASSED BY THE COUNCIL OF THE CITY OF MILLWOOD THIS ____ DAY OF
2025.

CITY OF MILLWOOD,
Spokane County, Washington

Kevin Freeman, Mayor

ATTEST:

City Clerk

STATE OF WASHINGTON)
)ss:
County of Spokane)

_____, being first duly sworn on oath deposes and says:

I am the Clerk of the City of Millwood, Washington, and the foregoing ordinance entitled “AN ORDINANCE OF THE CITY OF MILLWOOD, SPOKANE COUNTY, WASHINGTON, AMENDING SECTION _____ OF THE MILLWOOD MUNICIPAL CODE REGARDING _____; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO” is the true and correct copy of the City of Millwood’s Ordinance numbered _____ and that the same was posted and published according to law.

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____, 20____.

Notary Public in and for the State of
Washington
My Commission expires _____

DRAFT

File Attachments for Item:

e. ILA with Spokane County for Aquifer Protection Area Fund Allocation and Use

INTERLOCAL AGREEMENT BETWEEN SPOKANE COUNTY AND THE CITY OF MILLWOOD REGARDING USES AND ALLOCATION OF AQUIFER PROTECTION AREA REVENUES FOR 2026 THROUGH 2045

THIS AGREEMENT, made and entered into by and between **Spokane County**, a political subdivision of the State of Washington, having offices for the transaction of business at 1116 West Broadway Avenue, Spokane, Washington 99260, hereinafter referred to as “County,” and the **City of Millwood**, a municipal corporation of the State of Washington, having offices for the transaction of business at 9103 East Frederick Avenue, Spokane, Washington 99206, hereinafter referred to as “City.” The City and County are jointly referred to herein as the "Parties." The City and County agree as follows.

SECTION NO. 1: RECITALS

- (a) The City is located in the Spokane-Rathdrum Aquifer Protection Area established by Spokane County Ordinance 2004-0785, dated September 14, 2004, and thereafter ratified following submission to voters residing within the Aquifer Protection Area on the November 2, 2004 election pursuant to the provisions of chapter 36.36 RCW.
- (b) On April 9, 2025, the Millwood City Council passed Resolution 2025-03 informing Spokane County of the City’s authorization to be included in the next 20-year renewal of the Aquifer Protection Area and to include City voters in the ballot measure ask.
- (c) On April 22, 2025, the Board of County Commissioners passed Resolution 2025-0222, placing renewal and expansion of the Spokane Valley – Rathdrum Prairie Aquifer Protection Area on the August 5, 2025 primary election ballot, titled Measure No. 1, detailing the fee schedule for the properties within the Aquifer Protection Area boundary, and setting a 20-year time frame for the Spokane Valley – Rathdrum Prairie Aquifer Protection Area, if approved by voters.
- (d) Ballot results for August 5, 2025 County Ballot Measure No. 1 for the renewal and expansion of the Spokane Valley – Rathdrum Prairie Aquifer Protection Area were approved by a majority of 73.82% of participating voters within the proposed boundaries, and certification of the election results occurred August 19, 2025.
- (e) The purpose of this Agreement is to memorialize the City Council’s consent for property within the City’s physical boundaries to be included in the Spokane Valley – Rathdrum Prairie Aquifer Protection Area and identify how the Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees will be used and allocated.

SECTION NO. 2: DURATION AND PRE-CONDITION

Since the renewal and expansion of the Spokane Valley – Rathdrum Prairie Aquifer Protection Area was approved by the voters in August 2025, then this Agreement shall commence without further action of the Parties on January 1, 2026, and run through December 31, 2045

SECTION NO. 3: USES AND ALLOCATION OF AQUIFER PROTECTION AREA FEES

- (a) The City consents to continued inclusion of its municipal boundaries within the boundaries of the Spokane Valley – Rathdrum Prairie Aquifer Protection Area during the years of 2026 through 2045 for the re-authorized Spokane Valley – Rathdrum Prairie Aquifer Protection Area.
- (b) During the duration of this Agreement, the County shall be solely responsible for assessing, billing, and collecting the Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees in accordance with chapter 36.36 RCW and all other applicable law.
- (c) The City also authorizes the County to use funds from the County budget fund that has been established to receive all Aquifer Protection Area fee deposits (commonly identified as Budget Fund 436) to pay for the County’s reasonable costs to (a) bill and collect the Aquifer Protection Area fees from property owners within the Spokane Valley – Rathdrum Prairie Aquifer Protection Area, and (b) perform other customer account activities/services directly related to the Aquifer Protection Area fees (hereinafter “County Administration Costs”). All County Administrative Costs charged to Fund 436 shall relate directly to activities/services performed by County staff in conjunction with the above activities related to the Spokane Valley – Rathdrum Prairie Aquifer Protection Area. The County agrees that the County’s Water Resources Program’s activities will be distributed amongst the jurisdictions participating in the Spokane Valley – Rathdrum Aquifer Protection Area in proportion to the percentage of the total Aquifer Protection Area fees collected from property owners in each jurisdiction. The County charges to Fund 436 will occur on a monthly basis and shall be based on actual costs.
- (d) The City authorizes the County to charge all County activities related to the County’s Water Resources Program, including aquifer education and outreach, aquifer monitoring, aquifer data management, aquifer studies, coordination of aquifer protection activities, APA administrative staff and operational related costs to Fund 436. Such charges will occur on a monthly basis and shall be based on actual costs.
- (e) For each year this Agreement is in effect, the Parties agree that the total Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees remaining at year end after the disbursements authorized in Section 3(c) and (d) above shall be distributed annually between the County and the City on a proportional basis relative to the amount of Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees generated in unincorporated areas and the City. Each Party’s use of the Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees shall be exclusively and solely for purposes authorized under RCW 36.36.040.
- (f) On or before January 30th of each year beginning in 2027, the County shall provide the City with the City’s disbursement identified in Section 3(e) above of Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees collected during the immediately previous calendar year.
- (g) The Parties agree that either party may audit the other’s use of Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees at any time during the duration of this Agreement to determine compliance with RCW 36.36.040 and this Agreement. If it is determined that the City’s use of the

Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees is not consistent with the allowable uses provided under RCW 36.36.040, then the County may withhold subsequent Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees equal to the amount of fees that were determined to be inconsistent with allowable uses under RCW 36.36.040. If it is determined that the County’s use of the Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees is not consistent with the allowable uses provided under RCW 36.36.040 or this Agreement, then the County will reimburse the Spokane Valley – Rathdrum Prairie Aquifer Protection Area fee fund in an amount equal to the amount of fees that were determined to be inconsistent with allowable uses under RCW 36.36.040.

SECTION NO. 4: NOTICE

All notices or other communications given hereunder shall be deemed given on: (i) the day such notices or other communications are received when sent by personal delivery; or (ii) the third day following the day on which the same have been mailed by first class delivery, postage prepaid addressed to the County or the City at the address set forth below for such Party, or at such other address as either Party shall from time-to-time designate by notice in writing to the other Party:

COUNTY: Spokane County Chief Executive Officer
or his/her authorized representative
1116 West Broadway Avenue
Spokane, Washington 99260

CITY: Mayor of Millwood
or his/her authorized representative
9103 East Frederick Avenue
Spokane, WA 99206

SECTION NO. 5: REPORTING

Beginning with the fiscal half ending June 30, 2026, the County will provide the City with a semi-annual report that (a) itemizes the County Administrative Costs incurred by the County during that previous six months, (b) itemizes the County Water Resources Program costs incurred by the County during that previous six months, (c) identifies the amount of Spokane Valley – Rathdrum Prairie Aquifer Protection Area funds expended by the County during that previous six months, (d) identifies the balance of funds in the Spokane Valley – Rathdrum Prairie Aquifer Protection Area fund (i.e. Budget Fund 436) at the beginning and at the end of that six month period, (e) identifies the total amount of Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees collected during the previous six months as well as during the entire calendar year, and (f) identifies planned activities and applicable estimated costs for the fiscal year. Each semi-annual report shall be delivered to the City on or before the 30th day of the first month following the end of the fiscal half to which the report pertains.

SECTION NO. 6: COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original, but such counterparts shall together constitute but one and the same.

SECTION NO. 7: ASSIGNMENT

No Party may assign in whole or part its interest in this Agreement without the written approval of the other PARTY.

SECTION NO. 8: LIABILITY

(a) The County shall indemnify and hold harmless the City and its officers, agents, and employees, from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by any reason of or arising out of any negligent act or omission of the County, its officers, agents and employees, relating to or arising out of performing Services pursuant to this Agreement. In the event that any suit based upon such claim, action, loss, or damages is brought against the City, the County shall defend the same at its sole cost and expense; provided that the City reserves the right to participate in said suit if any principle of governmental or public law is involved; and if final judgment in said suit be rendered against the City, and its officers, agents, and employees, or jointly against the City and the County and their respective officers, agents, and employees, the County shall satisfy the same.

(b) The City shall indemnify and hold harmless the County and its officers, agents, and employees, from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by any reason of or arising out of any negligent act or omission of the City, its officers, agents and employees, relating to or arising out of performing Services pursuant to this Agreement. In the event that any suit based upon such claim, action, loss, or damages is brought against the County, the City shall defend the same at its sole cost and expense; provided that the County reserves the right to participate in said suit if any principle of governmental or public law is involved; and if final judgment in said suit be rendered against the County, and its officers, agents, and employees, or jointly against the County and the City and their respective officers, agents, and employees, the City shall satisfy the same.

(c) If the comparative negligence of the Parties and their officers and employees is a cause of such damage or injury, the liability, loss, cost, or expense shall be shared between the Parties in proportion to their relative degree of negligence and the right of indemnity shall apply to such proportion.

(d) Each Party's duty to indemnify shall survive the termination or expiration of the Agreement.

(e) The foregoing indemnity is specifically intended to constitute a waiver of each Party's immunity under Washington's Industrial Insurance Act, chapter 51 RCW, respecting the other party only, and only to the extent necessary to provide the indemnified Party with a full and complete

indemnity of claims made by the indemnitor’s employees. The Parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

SECTION NO. 9: RELATIONSHIP OF THE PARTIES

The Parties intend that an independent contractor relationship will be created by this Agreement. The County shall be an independent contractor and not the agent or employee of the City, and vice versa. The County shall be solely responsible for the conduct and actions of all County employees under this Agreement and any liability that may attach thereto. Likewise, no agent, employee, servant or representative of the City shall be deemed to be an employee, agent, servant or representative of the County for any purpose.

SECTION NO. 10: PROPERTY AND EQUIPMENT

The ownership of all property and equipment utilized in conjunction with this Agreement shall remain with the original owner, unless otherwise specifically and mutually agreed to in writing signed by the Parties to this Agreement. For the purpose of this section, the terminology "owner" means that Party which paid the full purchase price for the property or equipment.

SECTION NO. 11: ENTIRE AGREEMENT AND MODIFICATION

This Agreement contains terms and conditions agreed upon by the Parties. The Parties agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Agreement. No change, addition, or other modification to this Agreement shall be valid or binding upon the Parties unless such changes, additions, or modifications are in a writing executed by the legislative authority of each Party. This Agreement shall be binding upon the Parties hereto, their successors and assigns.

SECTION NO. 12: ALTERNATIVE DISPUTE RESOLUTION

For any dispute arising under this Agreement, the Parties shall first attempt to informally resolve the dispute. If informal attempts at resolution are unsuccessful, then the Parties shall submit the dispute to non-binding mediation before a mediator agreed upon by both Parties. If no mediator is agreed upon or the mediation does not resolve the dispute, then either Party may commence an action in a State of Washington court of competent jurisdiction.

SECTION NO. 12: JURISDICTION AND ATTORNEY FEES

This Agreement has been and shall be construed as having been made and delivered within the State of Washington and it is mutually understood and agreed by each party that this Agreement shall be governed by the laws of the State of Washington as to interpretation, performance, and enforcement. Any action at law, suit in equity or judicial proceeding for the enforcement of this Agreement, or any provision hereto, shall be instituted only in a Washington court having jurisdiction. The prevailing party in any action arising out this Agreement shall be entitled to an award of their reasonable attorney fees and costs incurred in said action.

SECTION NO. 13: SEVERABILITY

The Parties agree that if any parts, terms or provisions of this Agreement are held by the courts to be illegal, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the Parties shall not be affected in regard to the remainder of the Agreement. If it should appear that any part, term or provision of this Agreement is in conflict with any statutory provision of the State of Washington, then the part, term or provision thereof that may be in conflict shall be deemed inoperative and null and void insofar as it may be in conflict therewith and this Agreement shall be deemed to modify to conform to such statutory provision.

SECTION NO. 14: HEADINGS

The section headings appearing in this Agreement have been inserted solely for the purpose of convenience and ready reference. In no way do they purport to, and shall not be deemed to define, limit or extend the scope or intent of the sections to which they pertain.

SECTION NO. 15: FILING

This Agreement shall be filed by the County with such offices or agencies as required by chapter 39.34 RCW.

SECTION NO. 16: EXECUTION AND APPROVAL

The Parties warrant that the officers executing below have been duly authorized to act for and on behalf of the Party for purposes of confirming this Agreement.

SECTION NO. 17: COMPLIANCE WITH LAWS

The Parties shall observe all federal, state and local laws, ordinances and regulations, to the extent that they may be applicable to the terms of this Agreement.

SECTION NO. 18: ASSURANCE

The County shall provide the City with the City’s proportional share of that amount of those Spokane Valley – Rathdrum Prairie Aquifer Protection Area fees remaining after deducting the true costs paid by the County for (a) County Administrative Costs (as identified herein) and (b) the County Water Resources Program costs. The intent of the Parties is that neither Party will subsidize the other Party or any other jurisdiction where property within the Spokane-Rathdrum Aquifer Protection Area is situated.

SECTION NO. 19: RCW 39.34 REQUIRED CLAUSES

- (a) **Purpose:** See Section No. 3 above.

- (b) **Organization of Separate Entity:** See Section No. 9 above. No new or separate legal or administrative entity is created or intended to administer the provisions.
- (c) **Duration:** See Section No. 2 above.
- (d) **Termination and Property Upon Termination:** See Section Nos. 2 and 10 above. This Agreement shall terminate only upon expiration of the 20-year term identified in Section No. 2.
- (e) **Responsibilities of the Parties:** See Section Nos. 3 and 5 above.
- (f) **Filing:** See Section No. 15 above.
- (g) **Representatives:** See Section No. 7 above.

[signature pages follow]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed on date and year opposite their respective signatures.

DATED: _____

BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

MARY L. KUNEY, Chair

JOSH KERNS, Vice-Chair

AL FRENCH, Commissioner

AMBER WALDREF, Commissioner

ATTEST:
Clerk of the Board

CHRIS JORDAN, Commissioner

Ginna Vasquez

DATED: _____

CITY OF MILLWOOD

ATTEST:

Kevin Freeman, Mayor

Lisa Cassels, City Clerk

APPROVED AS TO FORM ONLY:

City Attorney

File Attachments for Item:

a. PUBLIC HEARING

ORDINANCE #555 2026 City Budget (*Second Hearing*)

ORDINANCE #555

NOVEMBER 24, 2025

AN ORDINANCE ADOPTING THE BUDET FOR THE CITY OF MILLWOOD,
WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026.

WHEREAS, the City of Millwood, Washington completed and placed on file with the City Clerk a proposed budget estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of the City for the fiscal year ending December 31, 2026;

WHEREAS, a notice was published that the City Council would meet on November 12, 2025 at 6:00 p.m., in the council chambers of city hall for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of the City an opportunity to be heard in a public hearing upon said budget; and

WHEREAS, the City Council did hold a public hearing at that time and place and did then consider the matter of proposed budget for the fiscal year 2026; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City for the purposes set forth in the budget, and estimated expenditures set forth in the budget being all necessary to carry on the government of the City for the fiscal year 2026 and being sufficient to meet various needs of the City during the period;

NOW THEREFORE, the City Council of the City of Millwood does ordain as follows:

SECTION 1. The budget for the City of Millwood, Washington for the year 2026 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document, City of Millwood 2026 Budget, copies of which are on file in the Office of the City Clerk as follows.

SECTION 2. Estimated resources, including fund balances for each separate fund of the City of Millwood for the year 2026 are set forth in the summary form below, and are hereby appropriated for expenditure at the fund level during the year 2026 as set forth in the City of Millwood 2026 Budget.

ORDINANCE #555

NOVEMBER 24, 2025

City of Millwood 2026 Budget Summary

	Estimated Beginning Balance	Estimated Revenue (Incl Grants)	Estimated Expenditures	Estimated Ending Balance
FUND				
GENERAL FUNDS				
General Fund (#001)	\$ 366,190	\$ 6,011,170	\$ (4,427,581)	\$ 1,949,779
CAPITAL PROJECT FUNDS				
Capital Project Fund – REET 1 (#301)	438,988	34,055		473,043
Capital Project Fund – REET 2 (#302)	443,577	34,055		477,632
ENTERPRISE FUNDS				
Joint Utility Fund (#401)	805,813	1,241,914	(1,130,420)	917,307
TOTALS	\$2,054,568	\$ 7,321,194	\$ (5,558,001)	\$ 3,817,761

Wages and Benefits are listed in Exhibit A which is attached hereto.

SECTION 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Municipal Research and Services Center (MRSC).

SECTION 4. Effective Date. This ordinance shall be in full force and take effect 5 days after its publication.

ORDINANCE #555

NOVEMBER 24, 2025

Passed by the City Council of the City of Millwood, at a regular meeting thereof this ____th day of _____ 2025.

Kevin Freeman - Mayor

Attest:

Lisa Cassels – City Clerk

STATE OF WASHINGTON)
)ss:
County of Spokane)

Lisa Cassels, being first duly sworn on oath deposes and says:
I am the City Clerk of the City of Millwood, Washington, and the foregoing ordinance entitled 'AN ORDINANCE ADOPTING THE BUDET FOR THE CITY OF MILLWOOD, WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026' is the true and correct original copy of the City of Millwood's Ordinance numbered 555 and that the same was posted and published according to law.

Lisa Cassels – City Clerk

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____, 2025.

Notary Public in and for the State of Washington.
Residing at Spokane.
My Commission expires _____

ORDINANCE #555

NOVEMBER 24, 2025

Exhibit A
2026 Schedule of Compensation

Position	Rate	Benefit Allowance	Total Compensation
Advisory Commission	\$25.00 – 40.00 mtg.		\$25.00 – 40.00 mtg.
Council	75.00 mtg		75.00 mtg
Mayor	800.00 monthly		800.00 monthly
City Treasurer	41.40 – 51.75 hourly	17.81 hourly	59.21 – 69.56 hourly
Financial Manager	33.65 – 43.27 hourly	17.81 hourly	51.46 – 61.08 hourly
Assistant Treasurer	25.88 – 36.23 hourly	17.81 hourly	43.69 – 54.04 hourly
City Clerk	25.88 – 36.23 hourly	17.81 hourly	43.69 – 54.04 hourly
Administrative Assistant	20.70 – 31.05 hourly	17.81 hourly	38.51 – 48.86 hourly
Street & Facilities Manager	36.23 – 46.58 hourly	17.81 hourly	54.04 – 64.39 hourly
Utilities Manager	36.23 – 46.58 hourly	17.81 hourly	54.04 – 64.39 hourly
Water Operator	25.88 – 36.23 hourly	17.81 hourly	43.69 – 54.04 hourly
Maintenance Worker 2	25.88 – 36.23 hourly	17.81 hourly	43.69 – 54.04 hourly
Maintenance Worker 1	20.70 – 31.05 hourly	17.81 hourly	38.51 – 48.86 hourly
Park Worker	17.13 – 20.56 hourly		17.13 – 20.56 hourly
Pool Attendant	17.13 – 20.56 hourly		17.13 – 20.56 hourly

Benefits are described in the current City of Millwood Employee Handbook.

2024 - 2026 FUND BALANCES, REVENUES, and EXPENDITURES

	2024			2025			2026		
	Budget	Actual	Actual vs Budget	Budget	Estimated	Actual vs Budget	Budget	To 2025 Budget	To 2025 Y-E
FUND 001 GENERAL									
Beginning Balance	\$ 2,397,067	\$ 2,393,228		\$ 2,238,822	\$ 2,198,445		\$ 366,190		
Revenues	2,276,722	2,156,428	-5.3%	5,229,246	3,496,593	-33.1%	6,011,170	15.0%	71.9%
Expenditures	(1,869,515)	(1,688,904)	9.7%	(1,801,603)	(1,717,656)	4.7%	(1,989,893)	-10.5%	-15.8%
Other Increases	2,250	2,250		246	6,000		-		
Other Decreases	(667,702)	(664,556)	0.5%	(3,947,518)	(3,617,192)	8.4%	(2,437,688)	38.2%	32.6%
Change in Cash	(258,245)	(194,783)		(519,629)	(1,832,255)		1,583,589		
Ending Unassigned Balance	\$ 2,138,822	\$ 2,198,445	2.8%	\$ 1,719,193	\$ 366,190	-78.7%	\$ 1,949,779	13.4%	432.5%
FUND 301 REET 1									
Beginning Balance	\$ 370,098	\$ 370,717		\$ 400,098	\$ 406,085		\$ 438,988		
Revenues	30,000	35,368	17.9%	25,000	32,903	31.6%	34,055	36.2%	3.5%
Expenditures									
Change in Cash	30,000	35,368		25,000	32,903		34,055		
Ending Restricted Balance	\$ 400,098	\$ 406,085	1.5%	\$ 425,098	\$ 438,988	3.3%	\$ 473,043	11.3%	7.8%
FUND 302 REET 2									
Beginning Balance	\$ 374,893	\$ 375,306		\$ 404,893	\$ 410,674		\$ 443,577		
Revenues	30,000	35,368	17.9%	25,000	32,903	31.6%	34,055	36.2%	3.5%
Expenditures									
Change in Cash	30,000	35,368		25,000	32,903		34,055		
Ending Restricted Balance	\$ 404,893	\$ 410,674	1.4%	\$ 429,893	\$ 443,577	3.2%	\$ 477,632	11.1%	7.7%
FUND 401 UTILITY									
Beginning Balance	\$ 896,368	\$ 897,263		\$ 685,384	\$ 691,381		\$ 805,813		
Revenues	862,464	879,892	2.0%	948,394	962,548	1.5%	1,241,914	30.9%	29.0%
Expenditures	(815,698)	(828,559)	1.6%	(971,916)	(847,117)	12.8%	(1,034,820)	-6.5%	-22.2%
Other Increases									
Other Decreases	(257,750)	(257,215)	0.2%	(302,000)	(1,000)	-99.7%	(95,600)		
Change in Cash	(210,984)	(205,882)		(325,522)	114,431		111,494		
Ending Restricted Balance	\$ 685,384	\$ 691,381	0.9%	\$ 359,862	\$ 805,813	123.9%	\$ 917,306	154.9%	13.8%
TOTAL FUNDS									
Beginning Fund Balances	\$ 4,038,426	\$ 4,036,514		\$ 3,729,197	\$ 3,706,586		\$ 2,054,568		
Revenues	3,199,186	3,107,057	-2.9%	6,227,640	4,524,947	-27.3%	7,321,194	17.6%	61.8%
Expenditures	(2,685,213)	(2,517,463)	6.2%	(2,773,519)	(2,564,773)	7.5%	(3,024,713)	-9.1%	-17.9%
Other Increases	2,250	2,250	0.0%	246	6,000	2339.0%	-		
Other Decreases	(925,452)	(921,771)	0.4%	(4,249,518)	(3,618,192)	14.9%	(2,533,288)	40.4%	30.0%
Net Change in Cash	(409,229)	(329,928)	19.4%	(795,151)	(1,652,018)	-107.8%	1,763,193		
Ending Fund Balances	\$ 3,629,197	\$ 3,706,586		\$ 2,934,046	\$ 2,054,568		\$ 3,817,761	30.1%	85.8%

2024 - 2026 DETAILED REVENUES, and EXPENDITURES

BARS	FUND	2024		2025		2026
		Budget	Actual	Budget	Estimated	Budget
001 GENERAL FUND {Note: Some totals do not exactly match the summary page due to rounding.}						
REVENUES						
311 10 00 00	Property Tax	462,095	455,981	474,342	495,022	486,000
313 11 00 00	Local Retail Sales & Use Tax	775,000	854,171	800,000	829,976	859,025
313 15 00 00	Special Purpose Sales & Use Tax	27,000	28,512	28,000	28,535	29,534
313 61 00 00	Brokered Natural Gas Sales & Use Tax	40,000	35,320	45,000	29,711	30,751
313 71 00 00	Criminal Justice Sales & Use Tax	47,500	49,815	35,000	49,615	51,352
316 40 00 01	B & O Tax On Utilities - Gas	25,000	19,098	30,000	21,778	22,540
316 40 00 02	B & O Taxes On Utilities - Electric	245,000	259,440	235,000	280,576	290,400
316 40 00 03	B&O Taxes On Utilities - Solid Waste	52,500	52,472	15,000	5,216	5,400
316 40 00 04	B&O Taxes On Utilities - Phones	5,000	5,192	5,000	7,857	8,200
316 81 00 00	Gambling Tax - Punch Boards & Pull Tabs	500	394	500	1,649	1,700
321 91 00 00	Franchise Fees & Royalties - Cable	23,000	23,454	24,000	21,893	22,500
321 99 00 00	Other Business Licenses & Permits	7,500	8,422	7,500	10,422	11,000
322 10 00 00	Buildings, Structures & Equipment	500	750	1,000	833	1,000
322 90 00 00	Other Non-Business Licenses & Permits - ROW	1,600	2,025	2,000	2,000	2,000
334 01 20 00	State Grant from Dept. of Commerce - PUG Grant			50,000	50,000	50,000
334 02 30 00	State Grant From Department Natural Resources	50,000	-	-	49,901	40,000
334 03 60 01	WSDOT GRANT - Argonne Congestion	350,000	184,356	3,238,030	1,285,000	2,706,285
334 03 80 00	State Award From TIB - Empire Chip Seal & Striping			75,789	75,000	-
NEW	Future Proposed Grant - Dalton Avenue Sidewalks			-	-	1,164,130
336 00 71 00	Multimodal Transportation - Cities	2,464	2,468	2,445	2,437	2,445
336 00 87 00	Motor Vehicle Fuel Tax - City Streets	35,112	34,123	34,997	32,508	33,646
336 06 21 00	Criminal Justice - Violent Crimes/Population	1,000	1,000	1,000	1,000	1,035
336 06 25 00	Criminal Justice - Contracted Services	4,000	4,330	4,283	4,497	4,500
336 06 26 00	Criminal Justice - Special Programs	2,599	2,585	2,695	2,683	2,777
336 06 42 00	Marijuana Excise Tax Distribution	75,000	73,140	75,000	64,700	70,000
336 06 51 00	DUI & Other Criminal Justice Assistance	-	187	200	178	200
336 06 94 00	Liquor/Beer Excise Tax	13,918	13,261	12,628	12,270	12,500
336 06 95 00	Liquor Control Board Profits	14,534	14,532	14,187	14,351	15,000
341 81 00 00	Data/Word Processing, Printing And Duplicating Services	-	10	-	11	-
341 91 00 00	Election Candidate Filing Services	-	144	-	-	-
345 83 00 00	Plan Checking Services	1,000	1,000	1,000	-	1,000
345 89 00 00	Other Planning & Development Services	5,750	8,268	5,000	5,839	6,000
357 37 00 00	District/Municipal Court Cost Recoupments	1,500	1,229	1,500	2,639	2,500
361 10 00 00	Investment Earnings	2,000	13,577	2,000	105,711	75,000

2024 - 2026 DETAILED REVENUES, and EXPENDITURES

BARS	FUND	2024		2025		2026
		Budget	Actual	Budget	Estimated	Budget
361 40 00 00	Other Interest	2,000	3,520	2,500	2,785	2,750
362 00 00 00	Rents & Leases	3,650	3,650	3,650	-	-
369 10 00 00	Sale of Surplus	-	-	-	-	-
369 40 00 00	Judgements & Settlements	-	-	-	-	-
SUB-TOTAL REVENUE		2,276,722	2,156,426	5,229,246	3,496,593	6,011,170
395 10 00 00	Proceeds from the Sale of Capital Assets	-	-	-	6,000	-
397 00 00 00	Transfers-In	2,250	2,250	246	-	-
SUB-TOTAL OTHER INCREASES		2,250	2,250	246	6,000	-
TOTAL REVENUE		2,278,972	2,158,676	5,229,492	3,502,593	6,011,170
EXPENDITURES						
511 20 10 00	Planning Commision - Salaries & Wages	1,450	1,480	3,000	2,507	2,400
511 20 10 01	Historic Preservation - Salaries & Wages	500	-	1,875	4,316	750
511 20 20 00	Planning Commision - Personnel Benefits	300	119	300	202	193
511 20 20 01	Historic Preservation - Personnel Benefits	200	-	200	578	61
511 20 30 00	Planning Commission - Supplies For Consumption & Resale	-	-	500	802	750
511 20 30 01	Historic Preservation - Supplies For Consumption & Resale	500	-	-	-	3,000
511 20 40 00	Planning Commission - Services & Pass-Through Payments	750	-	750	145	750
511 20 40 01	Historic Preservation - Services & Pass-Through Payments	500	-	-	145	-
511 30 40 00	Official Publication Services	5,000	2,047	7,500	4,279	5,000
511 60 10 00	Council - Salaries & Wages	5,625	4,800	5,625	8,100	9,000
511 60 20 00	Council - Personnel Benefits	500	389	500	667	719
511 60 30 00	Council - Supplies For Consumption & Resale	3,000	2,807	500	886	750
511 60 40 00	Council - Services & Pass-Through Payments	7,500	6,115	-	4,813	5,000
512 52 40 00	Contracted Court Services	9,500	6,341	5,000	43,140	45,000
513 10 10 00	Executive Office - Salaries & Wages	9,600	9,600	9,600	9,600	9,600
513 10 20 00	Executive Office - Personnel Benefits	1,000	920	1,000	901	762
513 10 30 00	Executive Office - Supplies For Consumption & Resale	500	169	500	802	1,000
513 10 40 00	Executive Office - Services & Pass-Through Payments	7,500	7,022	5,000	1,925	10,000
514 20 10 00	Financial Services - Salaries & Wages	90,000	59,711	62,500	65,272	57,180
514 20 20 00	Financial Services - Personnel Benefits	30,000	23,699	22,000	28,016	25,252
514 20 30 00	Financial Services - Supplies For Consumption & Resale	3,000	1,286	5,500	1,234	1,500
514 20 40 00	Financial Services - Services & Pass-Through Payments	7,500	23,092	7,500	63,105	20,000
514 30 10 00	Recording Services - Salaries & Wages	50,000	46,608	63,750	58,027	76,620
514 30 20 00	Recording Services - Personnel Benefits	28,750	11,739	25,550	17,644	30,638
514 30 30 00	Recording Services - Supplies For Consumption & Resale	1,500	738	4,000	436	1,000
514 30 40 00	Recording Services - Services & Pass-Through Payments	11,000	13,142	11,000	11,746	1,000
514 90 00 00	Voters Registration Services	-	1,531	-	-	-

2024 - 2026 DETAILED REVENUES, and EXPENDITURES

BARS	FUND	2024		2025		2026
		Budget	Actual	Budget	Estimated	Budget
515 41 40 00	External Legal Services - General	125,000	43,659	51,500	89,656	80,000
515 41 40 02	External Legal Services - Code Enforcement	-	32,456	17,500	38,364	40,000
515 41 40 03	External Legal Services - Street	-	34,459	36,000	10,437	15,000
515 41 40 04	External Legal Services - Planning	-	7,888	10,000	3,859	5,000
515 41 40 05	External Legal Services - Utilities	-	23,396	20,000	25,671	30,000
515 41 40 06	External Legal Services - Historic Preservation	-	-	-	1,525	1,000
515 45 40 00	External Legal Services - Claims & Litigation	-	5,043	-	1,008	1,500
517 70 40 01	Unemployment Compensation	-	-	-	3,000	5,000
518 30 10 00	Central Services - Salaries & Wages	85,000	81,302	74,750	83,652	75,172
518 30 20 00	Central Services - Personnel Benefits	42,500	29,262	30,800	30,323	33,751
518 30 30 00	Central Services - Supplies For Consumption & Resale	-	-	-	49	-
518 30 31 00	Central Services - Office & Operating Supplies	7,350	4,553	7,500	1,981	2,000
518 30 35 00	Central Services - Small Tools & Equipment	3,000	1,300	3,000	-	1,000
518 30 40 00	Central Services - Services & Pass-Through Payments	-	229	-	142	-
518 30 41 00	Central Services - Professional Services	1,000	14,939	1,000	12,839	10,000
518 30 42 00	Central Services - Communications	6,000	4,627	6,000	5,020	6,000
518 30 43 00	Central Services - Travel	1,000	-	1,000	32	1,000
518 30 45 00	Central Services - Operating Rentals & Leases	-	1,220	1,500	894	1,000
518 30 46 00	Central Services - Insurance	60,000	49,910	62,500	-	50,741
518 30 47 00	Central Services - Utility Services	11,625	11,157	12,000	13,342	15,000
518 30 48 00	Central Services - Repairs & Maintenance	7,800	4,356	8,000	968	4,000
518 30 49 00	Central Services - Miscellaneous	1,000	9,386	1,000	5,120	10,000
521 20 40 00	Law Enforcement - Services And Pass Through Payments	420,312	420,312	251,270	254,616	263,600
521 20 40 02	Law Enforcement Contract Payments	-	-	67,000	63,654	65,900
524 60 10 00	Code Enforcement - Salaries & Wages	5,000	4,380	18,200	13,394	24,095
524 60 20 00	Code Enforcement - Personnel Benefits	2,500	1,146	6,150	4,391	12,133
524 60 30 00	Code Enforcement- Supplies For Consumption & Resale	250	65	250	67	100
524 60 40 00	Code Enforcement - Services & Pass-Through Payments	2,500	2,606	2,500	2,394	2,500
542 30 10 00	Roadway - Salaries & Wages	60,000	54,332	64,000	59,829	58,142
542 30 10 01	Argonne Project - Salaries & Wages	8,000	6,661	5,750	19,565	-
542 30 20 00	Roadway - Personnel Benefits	27,500	22,129	22,550	22,783	25,477
542 30 20 01	Argonne Project - Personnel Benefits	3,500	2,416	1,300	4,514	-
542 30 30 01	Argonne Project - Supplies	-	22	-	-	-
542 30 31 00	Roadway - Office & Operating Supplies	7,500	2,614	7,750	8,756	8,000
542 30 32 00	Roadway - Fuel Consumed	1,575	1,591	1,600	1,481	1,500
542 30 35 00	Roadway - Small Tools And Minor Equipment	1,750	1,395	2,750	3,005	3,000
542 30 41 00	Roadway - Professional Services	15,000	22,585	15,000	39,587	15,000
542 30 41 01	Roadway - Traffic Calming Services	-	1,908	-	-	-

2024 - 2026 DETAILED REVENUES, and EXPENDITURES

BARS	FUND	2024		2025		2026
		Budget	Actual	Budget	Estimated	Budget
542 30 42 00	Roadway - Communications	2,750	2,645	2,750	3,862	3,000
542 30 43 00	Roadway - Travel	250	-	250	-	250
542 30 45 00	Roadway - Operating Rentals & Leases	-	2,005	8,500	1,672	4,000
542 30 46 00	Roadway - Insurance	-	20,372	29,000	-	19,675
542 30 47 00	Roadway - Utility Services	12,750	12,315	12,500	6,505	9,000
542 30 48 00	Roadway - Repairs & Maintenance	6,000	10,632	10,000	4,530	10,000
542 30 48 01	Roadway - Asphalt Patching & Crack Seal	35,000	35,942	15,003	-	50,000
542 30 48 02	Roadway - Crack Sealing Area 4	-	-	5,000	-	5,000
542 30 48 03	Roadway - Asphalt Patching	-	-	34,997	-	30,000
542 30 49 00	Roadway - Miscellaneous	7,000	5,654	7,500	9,215	7,500
542 40 10 00	Drainage - Salaries & Wages	-	94	1,000	-	-
542 40 20 00	Drainage - Personnel Benefits	-	28	500	1	-
542 40 30 00	Drainage - Supplies For Consumption & Resale	2,000	-	-	-	-
542 40 40 00	Drainage - Services & Pass-Through Payments	15,000	12,504	30,000	-	30,000
542 61 30 00	Sidewalks - Supplies For Consumption			-	837	1,000
542 61 40 00	Sidewalks - Services & Pass-Through Payments	5,000	-	40,000	2,984	25,000
542 62 10 00	Special Purpose Paths - Salaries & Wages	28,000	26,011	36,150	36,902	36,164
542 62 20 00	Special Purpose Paths - Personnel Benefits	18,500	11,837	17,000	15,126	17,335
542 62 31 00	Special Purpose Paths - Operating Supplies	5,000	3,753	4,000	2,747	2,500
542 62 32 00	Special Purpose Paths - Fuel Consumed	750	703	750	171	750
542 62 35 00	Special Purpose Paths - Small Tools & Equipment	500	553	750	-	750
542 62 40 00	Special Purpose Paths - Services & Pass-Through Payments	-	113	-	33	-
542 62 42 00	Special Purpose Paths - Communication	450	404	500	667	500
542 62 45 00	Special Purpose Paths - Operating Rentals & Leases	200	-	-	-	-
542 62 47 00	Special Purpose Paths - Public Utility	2,000	1,794	2,250	4,459	6,000
542 62 48 00	Special Purpose Paths - Repair & Maintenance	5,000	2,930	2,500	1,124	2,000
542 62 49 00	Special Purpose Paths - Miscellaneous	200	515	250	-	250
542 63 40 00	Street Lighting - Services & Pass-Through Payments	17,500	14,986	17,500	25,609	25,000
542 64 30 00	Traffic Control Devices - Supplies For Consumption & Resale	2,000	2,959	3,000	-	2,000
542 64 40 00	Traffic Control Devices - Services & Pass-Through Payments	15,000	27,806	15,000	35,568	20,000
542 65 40 00	Parking Facilities - Services & Pass-Through Payments	16,000	16,295	18,500	16,139	18,500
542 66 10 00	Snow & Ice Control - Salaries & Wages	23,000	11,247	20,500	16,084	16,490
542 66 20 00	Snow & Ice Control - Personnel Benefits	12,500	5,250	6,750	6,413	7,343
542 66 30 00	Snow & Ice Control - Supplies For Consumption & Resalder	7,500	6,741	7,500	8,097	10,000
542 66 40 00	Snow & Ice Control - Services & Pass-Through Payments	5,000	424	5,000	435	5,000
542 67 10 00	Leaf Program - Salaries & Wages	25,000	14,140	16,000	5,349	14,786
542 67 20 00	Leaf Program - Personnel Benefits	12,500	5,064	7,000	3,037	6,707
542 67 30 01	Leaf Program - Supplies For Consumption & Resale	2,000	1,448	2,000	1,246	2,000

2024 - 2026 DETAILED REVENUES, and EXPENDITURES

BARS	FUND	2024		2025		2026
		Budget	Actual	Budget	Estimated	Budget
542 67 40 01	Leaf Program - Services & Pass-Through Payments	2,000	1,476	2,000	399	2,000
542 67 40 02	Street Cleaning - Services & Pass-Through Payments	25,000	26,711	27,500	28,375	27,500
542 69 10 00	Street Trees - Salaries & Wages	5,000	7,790	12,500	8,420	12,144
542 69 20 00	Street Trees - Personnel Benefits	2,500	3,228	6,000	2,628	6,317
542 69 30 00	Street Trees - Supplies For Consumption & Resale	500	11	500	26	500
542 69 40 00	Street Trees - Services & Pass-Through Payments	80,000	3,005	5,000	3,094	5,000
553 70 40 00	Pollution Control & Remediation - Services & Pass-Through Payments	4,728	4,728	4,833	4,833	4,139
554 30 40 00	Animal Control - Services & Pass-Through Payments	10,000	7,707	10,000	8,110	10,000
558 60 10 00	Planning - Salaries & Wages	7,500	14,453	25,000	21,244	33,710
558 60 20 00	Planning - Personnel Benefits	2,500	3,387	9,250	7,661	18,240
558 60 30 00	Planning - Supplies For Consumption & Resale	250	140	250	76	250
558 60 40 00	Planning - Services & Pass-Through Payments	50,000	66,474	50,000	75,609	75,000
558 60 40 01	Planning - Services & Pass Through Payments			30,000	38,857	40,000
558 60 40 02	Planning Services & Pass Through - PUG	40,000	22,489	-	-	-
558 60 42 00	Planning - Communications			-	435	500
566 00 40 00	Chemical Dependency Services	750	414	750	189	500
576 20 10 00	Swimming Pools - Salaries & Wages	10,000	10,012	14,000	7,828	14,159
576 20 20 00	Swimming Pools - Personnel Benefits	1,300	1,724	3,600	722	3,274
576 20 30 00	Swimming Pools - Supplies For Consumption & Resale	3,900	3,837	2,000	971	1,000
576 20 40 00	Swimming Pools - Services & Pass-Through Payments	650	693	1,000	1,253	1,500
576 80 10 00	General Parks - Salaries & Wages	85,000	54,833	79,000	63,597	83,173
576 80 20 00	General Parks - Personnel Benefits	37,500	25,715	32,000	26,795	34,450
576 80 31 00	General Parks - Office & Operating Supplies	10,000	8,469	10,000	13,796	10,000
576 80 32 00	General Parks - Fuel Consumed	2,250	1,888	2,000	1,543	2,000
576 80 35 00	General Parks - Small Tools And Minor Equipment	1,500	4,599	1,500	2,327	2,500
576 80 40 00	General Parks - Services & Pass-Through Payments	-	36	-	786	1,000
576 80 41 00	General Parks - Professional Services	1,750	6,929	15,000	4,657	7,500
576 80 42 00	General Parks - Communications	1,500	1,321	1,250	2,677	2,500
576 80 45 00	General Parks - Operating Rentals & Leases	250	1,126	1,000	998	1,000
576 80 47 00	General Parks - Utility Services	10,000	15,410	12,000	19,601	17,000
576 80 48 00	General Parks - Repairs & Maintenance	5,000	3,687	7,500	3,636	7,500
576 80 49 00	General Parks - Miscellaneous	1,500	2,788	2,500	2,495	2,500
SUB-TOTAL EXPENDITURES		1,869,515	1,688,903	1,801,603	1,717,656	1,989,893
594 11 60 01	Capital Expenditures - Council Chambers AV Upgrade	6,000	5,179			
594 18 60 01	Capital Expenditures - City Hall Elevator	24,000	24,679			
594 18 60 02	Capital Expenditures - City Hall Painting	-	-	10,000	-	10,000
594 42 60 01	Capital Expenditures - Argonne Congestion Relief	400,000	405,030	3,743,388	3,547,000	989,288

2024 - 2026 DETAILED REVENUES, and EXPENDITURES

BARS	FUND	2024		2025		2026
		Budget	Actual	Budget	Estimated	Budget
594 42 60 02	Capital Expenditures - City Hall Elevator	9,900	10,856			
594 42 60 02A	Capital Expenditures - Asphalt Shop Area			7,500	-	-
594 42 60 03	Capital Expenditures - City Hall Painting	-	-	10,000	-	10,000
594 42 60 04	Capital Expenditures - Dirt Screen	2,500	3,231			
594 42 60 04A	Capital Expenditures - Dryland Hydroseeding - Trail			8,000	-	-
594 42 60 05	Capital Expenditures - Drywell Rehabilitation			30,000	-	30,000
594 42 60 06	Capital Expenditures - Lean To At Butler	-	-	9,000	-	-
594 42 60 06A	Capital Expenditures - Empire Chip Seal, Striping & Speed Humps			80,000	70,192	-
594 42 60 07	Capital Expenditures - Material Containment Bins	-	-	2,000	-	2,000
594 42 60 09	Capital Expenditures - Vegetation Replacement - Trail			6,000	-	6,000
594 42 60 10	Capital Expenditures - Pull Behind Compressor	20,000	16,493			
594 42 60 11	Capital Expenditures - Tree Pruning, Removal & Replacement	80,000	39,901			
594 42 60 12	Capital Expenditures -Traffic Calming	7,500	6,938	-	-	75,000
594 42 60 13	Capital Expenditure - Argonne Rd Rehab - TIB	50,000	66,045			
594 42 60 14	Capital Expenditure - Argonne Public Outreach	25,000	49,300			
594 42 60 15	Capital Expenditures - Flashing School Signs			-	-	40,000
594 42 60 16	Dalton Avenue Sidewalks			-	-	1,225,400
594 76 60 01	Capital Expenditures - Dirt Screen	2,500	2,327			
594 76 60 01	Capital Expenditures - Asphalt Shop Area			7,500	-	-
594 76 60 03	Capital Expenditures - Lean To At Butler	-	-	9,000	-	-
594 76 60 04	Capital Expenditures - Material Containment Bins	-	-	2,000	-	2,000
594 76 60 05	Capital Expenditures - Pull Behind Compressor	13,750	11,216			
594 76 60 06	Capital Expenditures - Tree Pruning, Removal & Replacement	10,000	14,277			
594 76 60 07	Capital Expenditures - Millwood Park Entry Sign	15,000	9,973			
594 76 60 08	Capital Expenditures - Playground Equipment Replacement			15,000	-	-
594 76 60 09	Capital Expenditures - Splash Pad Rehabilitation			8,000	-	8,000
595 76 60 10	Capital Expenditures - River Access Sargent			-	-	40,000
597 00 00 01	Transfers-Out - Unemployment Compensation	1,552	1,552	130	-	-
SUB-TOTAL OTHER DECREASE		\$ 667,702	\$ 664,557	\$ 3,947,518	\$ 3,617,192	\$ 2,437,688
TOTAL EXPENDITURES / DECREASES		2,537,217	2,353,460	5,749,121	5,334,848	4,427,581
INCREASE / (DECREASE) IN CASH		(258,245)	(194,784)	(519,629)	(1,832,255)	1,583,589

2024 - 2026 DETAILED REVENUES, and EXPENDITURES

BARS	FUND	2024		2025		2026
		Budget	Actual	Budget	Estimated	Budget
FUND 301 CAPITAL PROJECTS FUND {Note: Some totals do not exactly match the summary page due to rounding.}						
318 34 00 01	REET 1 - First Quarter Percent	30,000	35,368	25,000	32,903	34,055
361 10 05 00	Investment Interest	-	-	-	-	-
INCREASE / (DECREASE) IN CASH		\$ 30,000	\$ 35,368	\$ 25,000	\$ 32,903	\$ 34,055
FUND 302 SPECIAL CAPITAL PROJECTS FUND						
318 35 00 02	REET 2 - Second Quarter Percent	30,000	35,368	25,000	32,903	34,055
361 10 00 05	Investment Interest	-	-	-	-	-
INCREASE / (DECREASE) IN CASH		\$ 30,000	\$ 35,368	\$ 25,000	\$ 32,903	\$ 34,055
FUND 401 UTILITY (Water & Sewer) OPERATING FUND						
REVENUES						
322 10 00 34	Water Permit	-	75	-	-	-
322 10 00 35	Sewer Permit	-	450	-	-	-
343 40 00 01	Water Sales & Services	265,924	277,004	263,500	281,898	291,764
343 40 00 02	Water Sales & Services - Consumption	92,600	93,039	85,000	102,717	106,312
343 40 00 03	Water Sales & Services - Penalties & Service Calls	5,000	3,089	5,000	2,763	2,860
343 40 00 04	Water Capital Improvement Fee	53,940	53,637	69,840	60,378	62,491
343 50 00 01	Sewer Services - City	230,000	220,966	205,254	252,693	261,537
343 50 00 02	Sewer Services - County Treatment	210,000	195,842	316,800	261,925	316,800
343 50 00 03	Sewer Interest Charges	-	38	-	107	150
361 10 00 04	Investment Earnings	5,000	35,702	3,000	-	-
368 10 00 34	Special Assessments - Capital - Water	-	50	-	67	200,000
TOTAL REVENUES		\$ 862,464	\$ 879,892	\$ 948,394	\$ 962,548	\$ 1,241,914
534 00 10 00	Water Utilities - Salaries & Wages	135,000	131,434	143,000	113,740	149,226
534 00 20 00	Water Utilities - Personnel Benefits	50,000	48,795	62,500	46,730	72,719
534 00 31 00	Water Utilities - Office & Operating Supplies	5,000	9,844	7,500	4,786	5,000
534 00 32 00	Water Utilities - Fuel Consumed	1,250	3,469	1,250	842	1,000
534 00 34 00	Water Utilities - Supplies Purchased For Inventory Or Resale	10,000	12,264	15,000	136	1,000
534 00 35 00	Water Utilities - Small Tools And Minor Equipment	2,500	1,360	2,500	1,306	1,500
534 00 41 00	Water Utilities - Professional Services	50,000	60,042	40,000	77,316	58,000
534 00 42 00	Water Utilities - Communications	7,500	7,386	7,500	7,266	7,500
534 00 43 00	Water Utilities - Travel	500	-	500	-	500
534 00 44 00	Water Utilities - Taxes And Operating Assessments	24,750	23,604	25,000	21,888	25,000
534 00 45 00	Water Utilities - Operating Rentals & Leases	3,000	2,297	3,000	2,511	3,000
534 00 46 00	Water Utilities - Insurance	17,500	21,390	20,000	-	19,675
534 00 47 00	Water Utilities - Utility Services	45,000	53,619	45,000	72,092	70,000
534 00 48 00	Water Utilities - Repairs & Maintenance	15,000	24,795	25,000	21,215	25,000
534 00 49 00	Water Utilities - Miscellaneous	20,000	14,004	20,000	23,773	25,000

2024 - 2026 DETAILED REVENUES, and EXPENDITURES

BARS	FUND	2024		2025		2026
		Budget	Actual	Budget	Estimated	Budget
535 00 10 00	Sewer Utilities - Salaries & Wages	83,000	83,120	94,000	76,870	101,093
535 00 20 00	Sewer Utilities - Personnel Benefits	30,500	31,212	38,000	31,598	50,664
535 00 31 00	Sewer Utilities - Office & Operating Supplies	3,000	1,807	3,000	2,171	3,000
535 00 32 00	Sewer Utilities - Fuel Consumed	1,250	847	1,250	861	1,250
535 00 35 00	Sewer Utilities - Small Tools And Minor Equipment	1,000	1,389	1,250	781	1,250
535 00 41 00	Sewer Utilities - Professional Services	5,000	11,942	7,500	27,381	10,000
535 00 42 00	Sewer Utilities - Communications	5,000	6,567	6,000	7,162	7,500
535 00 43 00	Sewer Utilities - Travel	250	-	250	-	250
535 00 44 00	Sewer Utilities - Taxes And Operating Assessments	10,000	7,982	10,000	9,665	10,000
535 00 45 00	Sewer Utilities - Operating Rentals & Leases	1,500	860	1,000	1,843	2,000
535 00 46 00	Sewer Utilities - Insurance	15,000	10,186	17,500	-	13,462
535 00 47 00	Sewer Utilities - Utility Services	5,000	4,749	5,000	6,099	7,500
535 00 47 01	Sewer Utilities - County Treatment	210,000	212,392	316,800	244,226	316,800
535 00 48 00	Sewer Utilities - Repairs & Maintenance	25,000	11,355	20,000	7,274	10,000
535 00 49 00	Sewer Utilities - Miscellaneous	10,000	7,647	10,000	16,353	15,000
591 34 70 00	Debt Repayment - DWSRF Loan Repayment	18,500	18,225	18,500	18,225	18,225
592 34 80 00	Debt Service: Interest - DWSRF Loan Interest	4,000	3,280	4,000	3,007	2,706
597 00 00 34	Transfers-Out - Unemployment Compensation	473	473	67	-	-
597 00 00 35	Transfers-Out - Unemployment Compensation	225	225	49	-	-
SUB-TOTAL EXPENDITURES		\$ 815,698	\$ 828,561	\$ 971,916	\$ 847,117	\$ 1,034,820
594 34 60 01	Capital Expenditures - Abandon Trent Line Dale To Sargent	40,000	36,269	-	-	-
594 34 60 01A	Capital Expenditures - Asphalt Shop Area			7,500	-	-
594 34 60 02	Capital Expenditures - City Hall Elevator	10,000	10,947	-	-	-
594 34 60 03	Capital Expenditures - City Hall Painting	-	-	10,000	-	10,000
594 34 60 04	Capital Expenditures - Dirt Screen	2,500	5,428	-	-	-
594 34 60 05	Capital Expenditures - Generator Installation	16,000	15,800	-	-	-
594 34 60 05A	Capital Expenditures - Water System Plan Update			25,000	1,000	-
594 34 60 06	Capital Expenditures - Grace Waterline Replacement	175,000	175,000	-	-	-
594 34 60 06	Capital Expenditures - Environmental & Design - Cast Replacement			200,000	-	-
594 34 60 07	Capital Expenditures - Lean To At Butler	-	-	9,000	-	-
594 34 60 08	Capital Expenditures - Material Containment Bins At Butler	-	-	2,000	-	2,000
594 34 60 09	Capital Expenditures - Pull Behind Compressor	6,250	5,278	-	-	-
NEW	Capital Expenditures - Water Meter Replacements			-	-	20,000
NEW	Capital Expenditures - Water Structure Improvements			-	-	23,000
NEW	Capital Expenditures - Water Well Improvements			-	-	28,600
594 35 60 01	Capital Expenditures - City Hall Elevator	5,500	6,553	-	-	-
594 35 60 01A	Capital Expenditures - Asphalt Shop Area			7,500	-	-
594 35 60 02	Capital Expenditures - City Hall Painting	-	-	10,000	-	10,000
594 35 60 03	Capital Expenditures - Dirt Screen	2,500	1,939	-	-	-
594 35 60 04	Capital Expenditures - Lean To At Butler	-	-	9,000	-	-

2024 - 2026 DETAILED REVENUES, and EXPENDITURES

BARS	FUND	2024		2025		2026
		Budget	Actual	Budget	Estimated	Budget
594 35 60 05	Capital Expenditures - Material Containment Bins	-	-	2,000	-	2,000
594 35 60 06	Capital Expenditures - Replace Control Panel At Lift Station 3	-	-	20,000	-	-
SUB-TOTAL OTHER DECREASES		257,750	257,214	302,000	1,000	95,600
TOTAL EXPENDITURES / DECREASES		\$ 1,073,448	\$ 1,085,775	\$ 1,273,916	\$ 848,117	\$ 1,130,420
INCREASE / (DECREASE) IN CASH		(210,984)	(205,883)	(325,522)	114,431	111,494