



City Council Regular Meeting Agenda

Tuesday, August 12, 2025 at 6:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MEETING AGENDA
4. LOCAL AGENCY REPORTS/PRESENTATIONS
5. OTHER PRESENTATIONS
6. PUBLIC COMMENTS CONCERNING ACTION ITEMS

In compliance with the requirements of the Washington State Open Public Meetings Act (OPMA) the City accepts public comments concerning agenda items proposed for final action by the City Council ("Action Items"). Written public comments are accepted up to 24 hours prior to this meeting by (1) USPS mail to: City of Millwood, 9103 E Frederick Avenue, Millwood, WA 99206; (2) electronic mail to comments@millwoodwa.us, or; (3) direct at City Hall. All received comments are distributed to the City Council, Mayor, and City Staff prior to this meeting for review and consideration before action.

7. EXECUTIVE SESSION (if necessary)
8. ACTION ITEMS FOR FIRST READING
 - a. [Ordinance #547 Amend Ch. 12.05.070 Permit Fees](#)
 - b. [Ordinance #548 Amend Ch. 2.04 Finance Committee](#)

9. ACTION ITEMS FOR CONSIDERATION

- a. [Consent Agenda](#)
[\(1\) July 2025 City Council Regular Meeting Minutes, \(2\) July 2025 Joint City Council - Planning Commission Special Meeting Minutes \(3\) Administrative Appeal Hearing Minutes 6.30.25, \(4\) July 2025 Treasurer's Report, \(5\) July 2025 Claims, and \(6\) July 2025 Payroll](#)
- b. [Resolution 2025-10 Amend Six-Year Transportation Improvement Plan](#)
- c. [Amendment to Spokane County SCEO ILA as adopted by BoCC R 25-0166](#)
- d. [Administrative Appeal Hearing Findings 9011 E South Riverway Fence Appeal](#)

10. REPORTS (no action)

- a. Treasurer - Dave Armstrong - Consultant - DTA Diversified
- b. Clerk/Public Records and Code Enforcement – Lisa Cassels
- c. Facilities - Kyle Schiewe
- d. Utilities - Matt Erdahl

- e. [Planning - Amanda Tainio - Upward 7 Consulting](#)
- f. Legal - Brian Werst - Witherspoon Brajcich McPhee, PLLC
- g. Mayor - Mayor Kevin Freeman

11. COUNCIL INFORMATION (no action or discussion)

12. PUBLIC REMARKS

Public Remarks are an opportunity for citizens to address the Council, either in-person or by submitting their remarks to remarks@millwoodwa.us. We ask that in-person speakers limit themselves to two minutes and follow the Citizen Participation Guidelines Policy as posted on the City of Millwood website www.millwoodwa.us/government#CityCouncil or available at City Hall prior to this meeting.

- a. [Public Remarks - Emails received since the last meeting.](#)

13. COUNCIL REMARKS

14. ANNOUNCEMENTS

15. SET NEXT MEETING

16. ADJOURNMENT

File Attachments for Item:

a. Ordinance #547 Amend Ch. 12.05.070 Permit Fees

ORDINANCE #547

XXXXXXX, 2025

AN ORDINANCE OF THE CITY OF MILLWOOD, SPOKANE COUNTY, WASHINGTON, AMENDING CHAPTER 12.05.070, PARAGRAPH A. APPLICATION FEE; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, the City of Millwood (the "City"), Spokane County, Washington is a non-charter code city, by virtue of the Constitution and the laws of the State of Washington; and

WHEREAS, pursuant to chapter 35A.11 RCW, the City Council (the "Council") may adopt and enforce ordinances of all kinds relating to and regulating its local or municipal affairs and appropriate to the good government of the City; and

WHEREAS, the Council adopted Ordinance #373 in 2009 regarding permit fees and charges; and

WHEREAS, paragraph A, Application fee, of Chapter 12.05.070 specifies a nonrefundable application fee of thirty-five dollars (\$35.00) to be charged for each right-of-way use permit application.

WHEREAS, the thirty-five dollar (\$35.00) fee stated in Chapter 12.05.070 is incorrect and reference instead should be made to the fee schedule adopted by the city council; and

WHEREAS, the fees for each permit are set forth in a fee schedule adopted by the city council, and may be increased or decreased by the city council on recommendation of the director or designee's recommendation.

WHEREAS, the Council finds it is in the best interests of the City to amend and update such regulations;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY MILLWOOD DOES ORDAIN AS FOLLOWS:

Section 1. Amendment to Section 12.05.070 MMC – Permit fees and charges. Section 12.05.070, paragraph A, of MMC is hereby amended as follows (deleted language ~~stricken~~, added language double-underlined):

A. Application fee. A nonrefundable application fee ~~of thirty-five dollars (\$35.00)~~ shall be charged for each right-of-way use permit application that is accepted for processing pursuant to the fee schedule adopted by the city council. This fee covers the costs of initial processing, counter service and record keeping. The application fee shall be the same for all types of right-of-way use permits.

Section 2. Repeal. All ordinances, resolutions, laws, and regulations, or parts thereof in conflict with this ordinance are, to the extent of said conflict, hereby repealed.

ORDINANCE #547

XXXXXXXX, 2025

Section 3. Severability: If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Effect: This Ordinance shall be in full force and effect from and after its adoption and five (5) days after its publication or a publication of a summary of this Ordinance in the official newspaper of the City.

PASSED BY THE COUNCIL OF THE CITY OF MILLWOOD THIS _____ DAY OF _____ 2025.

CITY OF MILLWOOD,
Spokane County, Washington

Kevin Freeman, Mayor

ATTEST:

City Clerk

STATE OF WASHINGTON)
)ss:
County of Spokane)

_____, being first duly sworn on oath deposes and says:

I am the Clerk of the City of Millwood, Washington, and the foregoing ordinance entitled "AN ORDINANCE OF THE CITY OF MILLWOOD, SPOKANE COUNTY, WASHINGTON, AMENDING CHAPTER 12.05.070, PARAGRAPH A. APPLICATION FEE; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO" is the true and correct copy of the City of Millwood's Ordinance numbered #547 and that the same was posted and published according to law.

Lisa Cassels, City Clerk

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____, 2025.

Notary Public in and for the State of
Washington
My Commission expires _____

File Attachments for Item:

b. Ordinance #548 Amend Ch. 2.04 Finance Committee

ORDINANCE #548

XXXXXXX, 2025

AN ORDINANCE OF THE CITY OF MILLWOOD, SPOKANE COUNTY, WASHINGTON, AMENDING CHAPTER 2.04 FINANCE COMMITTEE; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, the City of Millwood (the "City"), Spokane County, Washington is a non-charter code city, by virtue of the Constitution and the laws of the State of Washington; and

WHEREAS, pursuant to chapter 35A.11 RCW, the City Council (the "Council") may adopt and enforce ordinances of all kinds relating to and regulating its local or municipal affairs and appropriate to the good government of the City; and

WHEREAS, the Council desires to amend Chapter 2.04 of the Millwood Municipal Code (the "MMC") in order to establish a finance committee of the Council consisting of the Mayor, Treasurer, and two (2) Councilmembers; and

WHEREAS, the Council finds it is in the best interests of the City to amend and update Chapter 2.04 MMC as set forth in this Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY MILLWOOD DOES ORDAIN AS FOLLOWS:

Section 1. New Section 2.04.020 MMC – Purpose. A new Section 2.04.020 MMC is hereby created as follows:

2.04.020 Finance Committee of the City Council

There is hereby created a finance committee of the city council. The purpose of the finance committee is to provide an advisory body to the city council on matters concerning the general fiscal policy and financial operations of the city. The members of the finance committee shall consist of the mayor, treasurer, and two (2) members of the city council, who shall be appointed by the city council. The finance committee shall consist of one (1) chairperson, who shall be one (1) of the members of the city council and shall be determined by the finance committee. The finance committee shall meet as needed, but no less than monthly, in order to perform the following duties:

- A. To review, analyze, and recommend financial policy to the city;
- B. To review financial statements and reports of the financial operations of the city;
- C. To assist with the preparation and development of any audit of the city;
- D. To assist with the preparation and development of the city's annual budget prior to presentation to the city council;

ORDINANCE #548

XXXXXXX, 2025

E. To examine and review all city claims for payment, payroll, bills, invoices, vouchers or statements for payment, and recommend to the city council payment of all or any portion thereof prior to payment by the city.

F. To perform any tasks or request of the city council pertaining to the general fiscal policy and financial operations of the city.

G. To adopt, maintain and revise, as needed, policies and procedures to guide the finance committee in the performance of its duties.

Section 2. Repeal. All ordinances, resolutions, laws, and regulations, or parts thereof in conflict with this ordinance are, to the extent of said conflict, hereby repealed.

Section 3. Severability: If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Effect: This Ordinance shall be in full force and effect from and after its adoption and five (5) days after its publication or a publication of a summary of this Ordinance in the official newspaper of the City.

PASSED BY THE COUNCIL OF THE CITY OF MILLWOOD THIS _____ DAY OF _____ 2025.

CITY OF MILLWOOD,
Spokane County, Washington

Kevin Freeman, Mayor

ATTEST:

Lisa Cassels, City Clerk

STATE OF WASHINGTON)
)ss:
County of Spokane)

_____, being first duly sworn on oath deposes and says:

I am the Clerk of the City of Millwood, Washington, and the foregoing ordinance entitled "AN ORDINANCE OF THE CITY OF MILLWOOD, SPOKANE COUNTY,

ORDINANCE #548

XXXXXXXX, 2025

WASHINGTON, AMENDING CHAPTER 2.04 FINANCE COMMITTEE; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.” is the true and correct copy of the City of Millwood’s Ordinance numbered #548 and that the same was posted and published according to law.

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____, 2025.

Notary Public in and for the State of
Washington

My Commission expires _____

File Attachments for Item:

a. Consent Agenda

(1) July 2025 City Council Regular Meeting Minutes, (2) July 2025 Joint City Council - Planning Commission Special Meeting Minutes (3) Administrative Appeal Hearing Minutes 6.30.25, (4) July 2025 Treasurer's Report, (5) July 2025 Claims, and (6) July 2025 Payroll



Joint City Council - Planning Commission Special Meeting Minutes

Tuesday, July 08, 2025 at 5:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL

Mayor Freeman called the Special Joint City Council and Planning Commission meeting to order at 5:00 pm. Commissioner Ankney opened the Special Joint Planning Commission and City Council Meeting at 5:02 pm. A quorum of both the City Council and the Planning Commission were present.

PRESENT

Council Member Shawna Beese
Council Member Shaun Culler
Council Member Dan Sander
Council Member Kelly Stravens
Council Member Andy Van Hees

PRESENT

Commissioner Mike Ankney
Commissioner Bobbie Beese
Commissioner Jay Molitor
Commissioner Bill Rickard
Commissioner Savannah Wu

2. PRESENTATIONS

a. 2026 Periodic Update Overview - Status Presentation

Ms. Tainio explained that the Planning Commission had been diligently working on the 2026 Periodic Update for a year and had made great progress. She stated that she was presenting draft versions of everything on the Comprehensive Plan side except for Climate Change and Resiliency which the Planning Commission begins working on at their July 30, 2025 meeting. After that is complete the Planning Commission will begin work on the Development Regulations with everything to be completed by December 2026.

Ms. Tainio reported on House Bills affecting Millwood, housing needs in Washington, there were no changes to the current zoning map, middle housing types, ADU's, how Millwood would comply with the population/housing growth requirements, barriers to housing development, racially disparate impacts, transportation, capital facilities, utilities, street redesignations, river access, and the new parks and recreation element.

The City Council and the Planning Commission discussed the collaboration benefits, the level of detail that will be involved in the development regulation portion of the 2026 update, Department of Commerce communications and inclusion of contingency plans.

3. COUNCIL - COMMISSION REMARKS

Section 9, Item a.

There were no Council Member or Commissioner remarks.

4. ADJOURNMENT

Motion made by Commissioner Rickard, Seconded by Commissioner Beese to adjourn the Special Joint City Council and Planning Commission Meeting at 5:54 pm.

Voting Yea: Commissioner Ankney, Commissioner Beese, Commissioner Molitor, Commissioner Rickard, Commissioner Wu.

Motion made by Council Member Van Hees, Seconded by Council Member Culler to adjourn the Special Joint City Council and Planning Commission Meeting at 5:55 pm.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

Approved:

Attest:

Kevin Freeman, Mayor

Lisa Cassels, City Clerk



City Council Regular Meeting Minutes

Tuesday, July 08, 2025 at 6:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL

Mayor Freeman called the Regular City Council Meeting to order at 6:00 pm. A quorum was present.

PRESENT

Council Member Shawna Beese
Council Member Shaun Culler
Council Member Dan Sander
Council Member Kelly Stravens
Council Member Andy Van Hees

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MEETING AGENDA

Motion made by Council Member Beese, Seconded by Council Member Van Hees to amend the agenda moving agenda item 7 Executive Session to agenda item 14.5.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

Motion made by Council Member Culler, Seconded by Council Member Stravens to approve the amended agenda.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

4. LOCAL AGENCY REPORTS/PRESENTATIONS

a. SVFD - Quarterly Report - Chief Frank Soto

Chief Soto presented the second quarter Spokane Valley Fire Department Report and distributed copies of the annual report to the Mayor and Council Members.

5. OTHER PRESENTATIONS

6. PUBLIC COMMENTS CONCERNING ACTION ITEMS

There were no public comments concerning action items received prior to the meeting and there were no comments from those in attendance.

7. EXECUTIVE SESSION (if necessary)

8. ACTION ITEMS FOR FIRST READING

a. PUBLIC HEARING - Amend Six-Year Transportation Plan RESOLUTION 2025-10 Amend Six-Year TIP

Resolution 2025 - 10 will amend the Six-Year Transportation Improvement Plan adopted at the June 10, 2025 meeting. Mayor Freeman opened the public hearing at 6:29 pm asking for public comment.

Greg Mott, 3301 N Argonne, asked if the Empire Chip seal project had been completed or had it been rescheduled for 2026.

Mayor Freeman closed the public hearing at 6:30 pm.

Motion made by Council Member Beese, Seconded by Council Member Van Hees to strike the 2026 Empire Chip Seal Argonne to Butler project from the Six - Year Transportation Improvement Plan.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

b. Amendment to Spokane County SCEO ILA as adopted by BoCC R 25-0166

Mayor Freeman explained that the Amendment to the Spokane County Steering Committee of Elected Officials Interlocal Agreement as adopted by the Board of County Commissioners addressed the request from the State Legislature to have greater participation by increasing Tribal membership. To allow for consistency among all jurisdictions Millwood will need to adopt the amended ILA.

c. Empire Traffic Calming - Speed Hump Bid Tabulation

Mr. Schiewe presented the bid tabulation for 2 sets of speed humps on Empire with the lowest bid coming from Inland Asphalt. Council Member Culler commented that the bid had a 15-day expiration date and asked if the Council wanted to bypass the second touch and vote on this matter.

Motion made by Council Member Culler, Seconded by Council Member Stravens to award the Empire Ave Traffic Calming Speed Humps bid to Inland Asphalt Paving in the amount of \$24,562.39.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

9. ACTION ITEMS FOR CONSIDERATION

a. Consent Agenda

(1) June 2025 City Council Regular Meeting Minutes (2) June 2025 Treasurer's Report (3) June 2025 Claims (4) June 2025 Payroll (5) ARCR Project Change Order #1 (6) ARCR Partial Payment Phase One (7) Water System Maintenance Projects

Motion made by Council Member Culler, Seconded by Council Member Van Hees to approve the consent agenda as presented.

Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

10. REPORTS (no action)

a. Treasurer - Interim Treasurer

Dave Armstrong, Financial Consultant, explained that he would be assisting the City in understanding the reports Springbrook software provided and work on presenting those reports to Council in the form that they have asked for.

b. Clerk/Public Records and Code Enforcement – Lisa Cassels

Ms. Cassels reported that she had been working on 2 new public records requests, compiling appeal hearing materials, completed the quarterly newsletter, assisted with monthly billing, training for the new administrative assistant that started on June 24th, coordinating the repair

of City Hall air conditioning issues, and coordinating with Larry Garvin on code enforcement open cases.

c. Facilities - Kyle Schiewe

Mr. Schiewe reported that he and staff had been working on replacing the merry-go-round in the park, the splash pad was open, marked the travel lanes for the County Chip seal project, (scheduled for Wednesday), the Argonne Project was roughly 1/3 complete, installed temporary speed bumps at intersections and met with Jim Flott regarding the Christmas Tree.

d. Utilities - Matt Erdahl

Mr. Erdahl was on vacation. Mr. Schiewe gave the Utilities report in his absence. He reported that all water samples were satisfactory, the consumer confidence report was sent to the Department of Health, additional required water testing will be done next month, lift station water pump repair, and working on scheduling large meter testing, interior tank inspection and leak detection.

e. Planning - Amanda Tainio - Upward 7 Consulting

Ms. Tainio presented her June Planning Report.

f. Legal - Brian Werst - Witherspoon Brajcich McPhee, PLLC

Mr. Werst reminded Council that they were the hearing body for the Administrative Appeal Hearing and final written decision would come to them at the August meeting.

g. Mayor - Mayor Kevin Freeman

Mayor Freeman reported on staff coverage, staff training, cross training, procurement policies and procedures and temporary speed bumps.

11. COUNCIL INFORMATION (no action or discussion)

12. PUBLIC REMARKS

Bobbie Beese, 3301 N Argonne, commented on the height of the banners on the new Argonne streetlights and asked if the IEP flagpole would remain in place after the Argonne Congestion Relief Project.

Greg Mott, 3301 N Argonne, shared the history of the 100 ft IEP flagpole and its importance to the community.

LaDonna Dement, 10306 E Empire, commented on the Empire speed humps and asked for speed bumps at the stop signs at Fowler.

13. COUNCIL REMARKS

Council Members thanked staff for their efforts and Ms. Tainio for her Periodic Update Presentation. Council Member Beese commented that she had completed the required courses to be a Certified Municipal Leader.

14. ANNOUNCEMENTS

14 b. EXECUTIVE SESSION

Mr. Werst announced that the Millwood City Council would convene to executive session pursuant to RCW 42.30.110(1)(i) for 20 minutes upon commencement of the executive session and unless otherwise extended by further announcement to discuss with legal counsel legal and financial risk of a proposed action of the City. Mr. Werst stated that the City Council would not be asked to take action upon conclusion of the executive session.

Council Members, Mr. Werst, Mayor Freeman and Mr. Armstrong were asked to attend the executive session.

There were three 5-minute extensions, and the executive session concluded at 8:17 pm. No action was taken.

15. SET NEXT MEETING - City Council Regular Meeting - August 12, 2025 at 6:00 pm.

16. ADJOURNMENT

Motion made by Council Member Van Hees, Seconded by Council Member Sander to adjourn the City Council meeting at 8:18 pm.
Voting Yea: Council Member Beese, Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

Approved:

Attest:

Kevin Freeman, Mayor

Lisa Cassels, City Clerk

DRAFT



City Council Special Meeting - Appeal Hearing Minutes

Monday, June 30, 2025 at 6:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL

Mayor Freeman called the City Council Special Meeting - Administrative Appeal Hearing to order at 6:01 pm. Mayor Freeman noted that the agenda stated that this was a closed record appeal hearing but informed the Council that was an oversight and the appeal hearing would not be closed until a decision was rendered.

Council Member Beese asked to be excused from the appeal hearing due to a prescheduled vacation.

Motion made by Council Member Van Hees, Seconded by Council Member Culler to excuse Council Member Beese from the Administrative Appeal Hearing on 6.30.25.

Voting Yea: Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees.

PRESENT

Council Member Shaun Culler
Council Member Dan Sander
Council Member Kelly Stravens
Council Member Andy Van Hees

ABSENT

Council Member Shawna Beese

A quorum was present.

2. PLEDGE OF ALLEGIANCE

3. ACTION ITEMS

- a. Closed Record Appeal Hearing - Administrative Decision Appeal - Fence Permit - 9011 E South Riverway

Mayor Freeman stated that the Appeal Hearing was for an Administrative Decision rendered by the City for a fence permit at 9011 E South Riverway. Mayor Freeman stated that the appellant would have 15 minutes to address the City Council. Mr. Joseph G. Ward, 15102 N Tormey RD Nine Mile Falls, WA 99026, stated that he was asking the City to help him restore and maintain his property after the 2021 windstorm through reasonable interpretation of the existing ordinances. Mr. Ward stated that he found staff difficult to deal with because they were not attorneys, felt staff weaponized the municipal code against him and targeted him. He stated that the fencing was not new, but restoration of existing barriers and he asked repeatedly for on-site meetings but was refused. Mr. Ward discussed the stop work orders he had received, unanswered emails, the amended fence permit he submitted and the meeting he had with staff at City Hall.

Aziza Foster, Menke Jackson Beyer, LLP, stated that this was an appeal hearing based on the denial of a fence permit. The permit was denied because the Millwood Municipal Code only

allows for a fence height of 42" tall within the front and front side yard area (25' setback). Ms. Foster stated that Mr. Ward felt that his fencing should be considered a non-conforming use however there was no supporting documentation to support the non-conforming use. She also stated that the dumpster fence was also denied because it was over 42" and within the 25' setback area.

Ms. Tainio stated that the code enforcement on the fence violation began in late fall 2024. Ms. Tainio and Ms. Cassels met with Mr. Ward in March 2025 to discuss the options available to address the violation which were to file an Administrative Appeal or a Variance. Mr. Ward submitted a restated permit in April of 2025 with portions of the permit being approved, portions determined to be out of the scope of the permit and portions of the permit being denied. Mr. Ward then filed the appeal.

Council Members asked staff clarifying questions regarding fence locations, how long the 42" fence height had been required and the height of the fencing along Argonne.

Mr. Ward began his 5-minute rebuttal. He stated that the City had not done anything to help him finish his project, he was denied meetings with staff, the junipers should be considered a fence, the cedar fence predated the ordinance and the barbwire fence photos were submitted.

Council Members asked Mr. Ward about how the rocks could be classified as a fence and why he didn't complete a permit prior to building the fence.

b. City Council Deliberation & Possible Decision - Administrative Decision Appeal - 9011 E South Riverway

Mr. Werst asked if any Council members had any conflicts of interest or had any ex parte communications regarding this matter that they needed to disclose? None of the Council members had anything to disclose.

Staff and those in attendance were asked if they had anything to disclose or any concerns regarding City Council Members in their decision-making position. No one in attendance voiced any concerns.

Council Members discussed the that since 1955 the City has had a fencing ordinance that limited fence height to 42" in the 25' setback area, Council did not agree that rocks established a 6" fence, Council had no recollection of a fence variance ever being issued, they discussed the lack of application for a fence permit and if a permit would have been applied for the appellant would have been informed of the 42" height requirement.

Motion made by Council Member Culler, Seconded by Council Member Stravens to deny the Appeal of the Administrative Decision Fence Permit Application for 9011 E South Riverway dated 4.15.25.

Voting Yea: Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

4. ADJOURNMENT

Motion made by Council Member Van Hees, Seconded by Council Member Stravens to adjourn the City Council Special Meeting Administrative Decision Appeal Hearing at 7:00pm.

Voting Yea: Council Member Culler, Council Member Sander, Council Member Stravens, Council Member Van Hees

Approved:

Attest:

Kevin Freeman, Mayor

Lisa Cassels, City Clerk

TREASURER'S REPORT

Fund Totals

Section 9, Item a.

City Of Millwood

Time: 11:39:10 Date: 08/08/2025

07/01/2025 To: 07/31/2025

Page: 2

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	4,318,132.99	207,888.92	540,076.23	3,985,945.68	774,014.71	141,623.49	-598,034.97	4,303,548.91
002 Restricted Uses Fund - Managerial	28,402.67	9,697.08		38,099.75	0.00	0.00	-21,752.12	16,347.63
099 Unemployment Compensation Fund - Managerial	51,182.00	0.00		51,182.00	0.00	0.00	0.00	51,182.00
301 Capital Projects Fund	413,475.98	0.00		413,475.98	0.00	0.00	0.00	413,475.98
302 Special Capital Projects Fund	418,064.48	0.00		418,064.48	0.00	0.00	0.00	418,064.48
401 Utility Operating Fund	359,224.88	56,520.10	46,518.77	369,226.21	52,016.20	68,327.55	-117,316.96	372,253.00
402 Water Capital Fund Managerial	359,336.48	5,349.91		364,686.39	0.00	0.00	-11,302.15	353,384.24
403 Sewer Capital Fund - Managerial	22,186.15	21,315.88	28,609.10	14,892.93	95,713.31	0.00	-48,133.33	62,472.91
	<u>5,970,005.63</u>	<u>300,771.89</u>	<u>615,204.10</u>	<u>5,655,573.42</u>	<u>921,744.22</u>	<u>209,951.04</u>	<u>-796,539.53</u>	<u>5,990,729.15</u>

TREASURER'S REPORT

Account Totals

Section 9, Item a.

City Of Millwood

Time: 11:39:10 Date: 08/08/2025

07/01/2025 To: 07/31/2025

Page: 3

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	2064-Banner Checking	184,002.69	601,481.85	615,237.30	170,247.24	-796,539.53	1,131,728.46	505,436.17
6	1726-Banner Money Market	357,128.53	-300,709.96	0.00	56,418.57	0.00	0.00	56,418.57
8	3411-Banner Dedicated	23,000.00	0.00	0.00	23,000.00	0.00	0.00	23,000.00
10	1753 - US Bank Safekeeping	7,749.33	0.00	0.00	7,749.33	0.00	0.00	7,749.33
Total Cash:		571,880.55	300,771.89	615,237.30	257,415.14	-796,539.53	1,131,728.46	592,604.07
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
11	1323 - Banner CD	1,023,686.58	0.00	0.00	1,023,686.58	0.00	0.00	1,023,686.58
12	8016-Banner Investment	2,177,473.93	0.00	0.00	2,177,473.93	0.00	0.00	2,177,473.93
Total Investments:		3,201,160.51	0.00	0.00	3,201,160.51	0.00	0.00	3,201,160.51
		3,773,041.06	300,771.89	615,237.30	3,458,575.65	-796,539.53	1,131,728.46	3,793,764.58

TREASURER'S REPORT
Fund Investments By Account

Section 9, Item a.

City Of Millwood

07/01/2025 To: 07/31/2025

Time: 11:39:10 Date: 08/08/2025

Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Fund	-293,094.78					-293,094.78
301 000 Capital Projects Fund	405,000.00					405,000.00
302 000 Special Capital Projects Fund	410,000.00					410,000.00
401 000 Utility Fund	-521,905.22					-521,905.22
001 000 General Fund	1,023,686.58					1,023,686.58
11 - 1323 - Banner CD	1,023,686.58	0.00	0.00			1,023,686.58
001 000 General Fund	2,177,473.93					2,177,473.93
12 - 8016-Banner Investment	2,177,473.93	0.00	0.00			2,177,473.93
	3,201,160.51	0.00	0.00			3,201,160.51

TREASURER'S REPORT
Fund Investment Totals

Section 9, Item a.

City Of Millwood

07/01/2025 To: 07/31/2025

Time: 11:39:10 Date: 08/08/2025

Page: 5

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Fund	3,240,311.73					3,240,311.73	745,633.95
002 Restricted Uses Fund - Managerial						0.00	38,099.75
099 Unemployment Compensation Fund - Managerial						0.00	51,182.00
301 Capital Projects Fund	405,000.00					405,000.00	8,475.98
302 Special Capital Projects Fund	410,000.00					410,000.00	8,064.48
401 Utility Operating Fund	-805,639.94					-805,639.94	1,174,866.15
402 Water Capital Fund Managerial						0.00	364,686.39
403 Sewer Capital Fund - Managerial						0.00	14,892.93
	<u>3,249,671.79</u>					<u>3,249,671.79</u>	<u>2,405,901.63</u>
Ending fund balance (Page 1) - Investment balance = Available cash.							5,655,573.42

TREASURER'S REPORT

Outstanding Vouchers

07/01/2025 To: 07/31/2025

Section 9, Item a.

City Of Millwood

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 6

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	2610	12/13/2020	Util Pay	5		Xpress Billpay	48.40	Xpress Import - CC - 12-13-2020_daily_batch.csv
2025	1051	05/27/2025	Util Pay	5		Xpress Billpay	763.93	Xpress Import - EFT - 05-27-2025_daily_batch.csv
2025	1052	05/27/2025	Util Pay	5		Xpress Billpay	310.14	Xpress Import - iPay - 05-27-2025_daily_batch.csv
2025	1053	05/27/2025	Util Pay	5		Xpress Billpay	326.97	Xpress Import - CheckFree - 05-27-2025_daily_batch.csv
2025	1084	05/28/2025	Util Pay	5		Xpress Billpay	5,680.83	Xpress Import - EFT - 05-28-2025_daily_batch.csv
2025	1085	05/28/2025	Util Pay	5		Xpress Billpay	110.00	Xpress Import - Metavante - 05-28-2025_daily_batch.csv
2025	1086	05/28/2025	Util Pay	5		Xpress Billpay	79.64	Xpress Import - iPay - 05-28-2025_daily_batch.csv
2025	1087	05/28/2025	Util Pay	5		Xpress Billpay	41.91	Xpress Import - OnlineResources - 05-28-2025_daily_batch.csv
2025	1088	05/28/2025	Util Pay	5		Xpress Billpay	74.49	Xpress Import - CheckFree - 05-28-2025_daily_batch.csv
2025	1089	05/29/2025	Util Pay	5		Xpress Billpay	304.61	Xpress Import - CC - 05-29-2025_daily_batch.csv
2025	1090	05/29/2025	Util Pay	5		Xpress Billpay	156.92	Xpress Import - EFT - 05-29-2025_daily_batch.csv
2025	1091	05/29/2025	Util Pay	5		Xpress Billpay	315.83	Xpress Import - Metavante - 05-29-2025_daily_batch.csv
2025	1092	05/29/2025	Util Pay	5		Xpress Billpay	96.59	Xpress Import - iPay - 05-29-2025_daily_batch.csv
2025	1054	05/30/2025	Util Pay	5		Utility Batch	117.80	
2025	1093	05/30/2025	Util Pay	5		Xpress Billpay	232.68	Xpress Import - CC - 05-30-2025_daily_batch.csv
2025	1094	05/30/2025	Util Pay	5		Xpress Billpay	236.90	Xpress Import - EFT - 05-30-2025_daily_batch.csv
2025	1095	05/30/2025	Util Pay	5		Xpress Billpay	91.00	Xpress Import - Metavante - 05-30-2025_daily_batch.csv
2025	1096	05/30/2025	Util Pay	5		Xpress Billpay	310.54	Xpress Import - CheckFree - 05-30-2025_daily_batch.csv
2025	1547	05/30/2025	Tr Rec	5		U.S. Bank	0.59	
2025	1097	05/31/2025	Util Pay	5		Xpress Billpay	74.14	Xpress Import - CC - 05-31-2025_daily_batch.csv
2025	1098	05/31/2025	Util Pay	5		Xpress Billpay	232.19	Xpress Import - EFT - 05-31-2025_daily_batch.csv
2025	1358	06/04/2025	Tr Rec	5		WA State Treasurer	120.00	
2025	1103	06/05/2025	Util Pay	5		Utility Batch	2,025.78	
2025	1137	06/05/2025	Util Pay	5		Xpress Billpay	464.36	Xpress Import - CC - 06-01-2025_daily_batch.csv
2025	1138	06/05/2025	Util Pay	5		Xpress Billpay	689.16	Xpress Import - EFT - 06-01-2025_daily_batch.csv
2025	1139	06/05/2025	Util Pay	5		Xpress Billpay	80.81	Xpress Import - CC - 06-02-2025_daily_batch.csv
2025	1140	06/05/2025	Util Pay	5		Xpress Billpay	225.00	Xpress Import - EFT - 06-02-2025_daily_batch.csv
2025	1141	06/05/2025	Util Pay	5		Xpress Billpay	778.61	Xpress Import - iPay - 06-02-2025_daily_batch.csv
2025	1142	06/05/2025	Util Pay	5		Xpress Billpay	159.01	Xpress Import - CheckFree - 06-02-2025_daily_batch.csv
2025	1143	06/05/2025	Util Pay	5		Xpress Billpay	195.54	Xpress Import - CC - 06-03-2025_daily_batch.csv
2025	1144	06/05/2025	Util Pay	5		Xpress Billpay	230.52	Xpress Import - EFT - 06-03-2025_daily_batch.csv
2025	1145	06/05/2025	Util Pay	5		Xpress Billpay	194.39	Xpress Import - Metavante - 06-03-2025_daily_batch.csv
2025	1146	06/05/2025	Util Pay	5		Xpress Billpay	262.06	Xpress Import - iPay - 06-03-2025_daily_batch.csv
2025	1147	06/05/2025	Util Pay	5		Xpress Billpay	76.94	Xpress Import - EFT - 06-04-2025_daily_batch.csv
2025	1148	06/05/2025	Util Pay	5		Xpress Billpay	420.20	Xpress Import - iPay - 06-04-2025_daily_batch.csv
2025	1149	06/05/2025	Util Pay	5		Xpress Billpay	76.24	Xpress Import - EFT - 06-05-2025_daily_batch.csv
2025	1150	06/05/2025	Util Pay	5		Xpress Billpay	90.00	Xpress Import - iPay - 06-05-2025_daily_batch.csv
2025	1151	06/06/2025	Util Pay	5		Xpress Billpay	152.13	Xpress Import - EFT - 06-06-2025_daily_batch.csv
2025	1152	06/06/2025	Util Pay	5		Xpress Billpay	120.00	Xpress Import - Metavante - 06-06-2025_daily_batch.csv
2025	1153	06/06/2025	Util Pay	5		Xpress Billpay	75.00	Xpress Import - iPay - 06-06-2025_daily_batch.csv
2025	1154	06/06/2025	Util Pay	5		Xpress Billpay	58.40	Xpress Import - CheckFree - 06-06-2025_daily_batch.csv
2025	1359	06/06/2025	Tr Rec	5		WA State Treasurer	100.00	

TREASURER'S REPORT

Outstanding Vouchers

07/01/2025 To: 07/31/2025

Section 9, Item a.

City Of Millwood

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 7

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1136	06/09/2025	Util Pay	5		Utility Batch	2,042.50	
2025	1156	06/09/2025	Tr Rec	5		CenturyLink Communications LLC	10.76	Telephone tax for April
2025	1157	06/09/2025	Tr Rec	5		Qwest Corporation	53.15	Telephone Tax For April
2025	1159	06/09/2025	Util Pay	5		Xpress Billpay	980.07	Xpress Import - CC - 06-09-2025__daily_batch.csv
2025	1160	06/09/2025	Util Pay	5		Xpress Billpay	275.13	Xpress Import - EFT - 06-09-2025__daily_batch.csv
2025	1155	06/10/2025	Util Pay	5		Utility Batch	606.63	
2025	1161	06/10/2025	Util Pay	5		Xpress Billpay	2,207.50	Xpress Import - CC - 06-10-2025__daily_batch.csv
2025	1162	06/10/2025	Util Pay	5		Xpress Billpay	1,344.70	Xpress Import - EFT - 06-10-2025__daily_batch.csv
2025	1163	06/10/2025	Util Pay	5		Xpress Billpay	798.52	Xpress Import - iPay - 06-10-2025__daily_batch.csv
2025	1164	06/10/2025	Util Pay	5		Xpress Billpay	58.00	Xpress Import - CheckFree - 06-10-2025__daily_batch.csv
2025	1158	06/11/2025	Util Pay	5		Utility Batch	2,470.97	
2025	1165	06/11/2025	Util Pay	5		Xpress Billpay	495.91	Xpress Import - CC - 06-11-2025__daily_batch.csv
2025	1166	06/11/2025	Util Pay	5		Xpress Billpay	366.06	Xpress Import - Metavante - 06-11-2025__daily_batch.csv
2025	1167	06/11/2025	Util Pay	5		Xpress Billpay	564.48	Xpress Import - iPay - 06-11-2025__daily_batch.csv
2025	1168	06/11/2025	Util Pay	5		Xpress Billpay	1,037.54	Xpress Import - CheckFree - 06-11-2025__daily_batch.csv
2025	1360	06/11/2025	Tr Rec	5		WA State Treasurer	60.00	
2025	1169	06/12/2025	Util Pay	5		Xpress Billpay	387.80	Xpress Import - CC - 06-12-2025__daily_batch.csv
2025	1170	06/12/2025	Util Pay	5		Xpress Billpay	82.61	Xpress Import - EFT - 06-12-2025__daily_batch.csv
2025	1171	06/12/2025	Util Pay	5		Xpress Billpay	294.16	Xpress Import - Metavante - 06-12-2025__daily_batch.csv
2025	1172	06/12/2025	Util Pay	5		Xpress Billpay	61.91	Xpress Import - iPay - 06-12-2025__daily_batch.csv
2025	1173	06/12/2025	Util Pay	5		Xpress Billpay	83.26	Xpress Import - CheckFree - 06-12-2025__daily_batch.csv
2025	1174	06/13/2025	Util Pay	5		Utility Batch	483.95	
2025	1184	06/13/2025	Util Pay	5		Xpress Billpay	762.10	Xpress Import - CC - 06-13-2025__daily_batch.csv
2025	1185	06/13/2025	Util Pay	5		Xpress Billpay	673.16	Xpress Import - EFT - 06-13-2025__daily_batch.csv
2025	1186	06/13/2025	Util Pay	5		Xpress Billpay	308.95	Xpress Import - Metavante - 06-13-2025__daily_batch.csv
2025	1187	06/13/2025	Util Pay	5		Xpress Billpay	166.54	Xpress Import - iPay - 06-13-2025__daily_batch.csv
2025	1188	06/13/2025	Util Pay	5		Xpress Billpay	79.98	Xpress Import - CheckFree - 06-13-2025__daily_batch.csv
2025	1361	06/13/2025	Tr Rec	5		WA State Treasurer	113.33	
2025	1362	06/13/2025	Tr Rec	5		WA State Treasurer	100.00	
2025	1189	06/14/2025	Util Pay	5		Xpress Billpay	41.91	Xpress Import - CC - 06-14-2025__daily_batch.csv
2025	1190	06/14/2025	Util Pay	5		Xpress Billpay	168.70	Xpress Import - EFT - 06-14-2025__daily_batch.csv
2025	1191	06/15/2025	Util Pay	5		Xpress Billpay	432.15	Xpress Import - CC - 06-15-2025__daily_batch.csv
2025	1192	06/15/2025	Util Pay	5		Xpress Billpay	240.59	Xpress Import - EFT - 06-15-2025__daily_batch.csv
2025	1177	06/16/2025	Util Pay	5		Utility Batch	5,790.99	
2025	1193	06/16/2025	Util Pay	5		Xpress Billpay	2,756.91	Xpress Import - CC - 06-16-2025__daily_batch.csv
2025	1194	06/16/2025	Util Pay	5		Xpress Billpay	389.50	Xpress Import - EFT - 06-16-2025__daily_batch.csv
2025	1195	06/16/2025	Util Pay	5		Xpress Billpay	325.91	Xpress Import - iPay - 06-16-2025__daily_batch.csv
2025	1196	06/16/2025	Util Pay	5		Xpress Billpay	132.42	Xpress Import - CheckFree - 06-16-2025__daily_batch.csv
2025	1197	06/17/2025	Util Pay	5		Xpress Billpay	1,225.73	Xpress Import - CC - 06-17-2025__daily_batch.csv
2025	1198	06/17/2025	Util Pay	5		Xpress Billpay	249.31	Xpress Import - EFT - 06-17-2025__daily_batch.csv
2025	1199	06/17/2025	Util Pay	5		Xpress Billpay	75.00	Xpress Import - Metavante - 06-17-2025__daily_batch.csv
2025	1200	06/17/2025	Util Pay	5		Xpress Billpay	137.01	Xpress Import - iPay - 06-17-2025__daily_batch.csv

TREASURER'S REPORT

Outstanding Vouchers

07/01/2025 To: 07/31/2025

Section 9, Item a.

City Of Millwood

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 8

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1201	06/17/2025	Util Pay	5		Xpress Billpay	77.32	Xpress Import - CheckFree - 06-17-2025__daily_batch
2025	1178	06/18/2025	Util Pay	5		Utility Batch	2,685.78	
2025	1202	06/18/2025	Util Pay	5		Xpress Billpay	756.31	Xpress Import - CC - 06-18-2025__daily_batch.csv
2025	1203	06/18/2025	Util Pay	5		Xpress Billpay	224.41	Xpress Import - Metavante - 06-18-2025__daily_batch
2025	1204	06/18/2025	Util Pay	5		Xpress Billpay	90.00	Xpress Import - iPay - 06-18-2025__daily_batch.csv
2025	1205	06/18/2025	Util Pay	5		Xpress Billpay	141.42	Xpress Import - CheckFree - 06-18-2025__daily_batch
2025	1206	06/19/2025	Util Pay	5		Xpress Billpay	83.96	Xpress Import - EFT - 06-19-2025__daily_batch.csv
2025	1207	06/20/2025	Util Pay	5		Xpress Billpay	357.85	Xpress Import - CC - 06-20-2025__daily_batch.csv
2025	1208	06/20/2025	Util Pay	5		Xpress Billpay	400.82	Xpress Import - EFT - 06-20-2025__daily_batch.csv
2025	1209	06/20/2025	Util Pay	5		Xpress Billpay	79.60	Xpress Import - Metavante - 06-20-2025__daily_batch
2025	1210	06/20/2025	Util Pay	5		Xpress Billpay	183.08	Xpress Import - iPay - 06-20-2025__daily_batch.csv
2025	1211	06/20/2025	Util Pay	5		Xpress Billpay	94.51	Xpress Import - OnlineResources - 06-20-2025__daily
2025	1212	06/20/2025	Util Pay	5		Xpress Billpay	81.26	Xpress Import - CheckFree - 06-20-2025__daily_batch
2025	1363	06/20/2025	Tr Rec	5		WA State Treasurer	30.00	
2025	1213	06/21/2025	Util Pay	5		Xpress Billpay	148.84	Xpress Import - CC - 06-21-2025__daily_batch.csv
2025	1214	06/22/2025	Util Pay	5		Xpress Billpay	126.32	Xpress Import - CC - 06-22-2025__daily_batch.csv
2025	1215	06/22/2025	Util Pay	5		Xpress Billpay	161.21	Xpress Import - EFT - 06-22-2025__daily_batch.csv
2025	1364	06/22/2025	Tr Rec	5		WA State Treasurer	38.33	6/23 ("Date is closed" came up on screen)
2025	1179	06/23/2025	Util Pay	5		Utility Batch	10,488.24	
2025	1181	06/23/2025	Tr Rec	5		Level 3 Communications, LLC	0.03	Telephone Tax May
2025	1216	06/23/2025	Util Pay	5		Xpress Billpay	2,510.63	Xpress Import - CC - 06-23-2025__daily_batch.csv
2025	1217	06/23/2025	Util Pay	5		Xpress Billpay	1,918.45	Xpress Import - EFT - 06-23-2025__daily_batch.csv
2025	1218	06/23/2025	Util Pay	5		Xpress Billpay	162.21	Xpress Import - Metavante - 06-23-2025__daily_batch
2025	1219	06/23/2025	Util Pay	5		Xpress Billpay	233.94	Xpress Import - iPay - 06-23-2025__daily_batch.csv
2025	1220	06/23/2025	Util Pay	5		Xpress Billpay	198.85	Xpress Import - CheckFree - 06-23-2025__daily_batch
2025	1221	06/24/2025	Util Pay	5		Xpress Billpay	314.44	Xpress Import - CC - 06-24-2025__daily_batch.csv
2025	1222	06/24/2025	Util Pay	5		Xpress Billpay	562.58	Xpress Import - EFT - 06-24-2025__daily_batch.csv
2025	1223	06/24/2025	Util Pay	5		Xpress Billpay	82.96	Xpress Import - Metavante - 06-24-2025__daily_batch
2025	1224	06/24/2025	Util Pay	5		Xpress Billpay	239.46	Xpress Import - iPay - 06-24-2025__daily_batch.csv
2025	1182	06/25/2025	Util Pay	5		Utility Batch	2,616.71	
2025	1225	06/25/2025	Util Pay	5		Xpress Billpay	931.78	Xpress Import - CC - 06-25-2025__daily_batch.csv
2025	1226	06/25/2025	Util Pay	5		Xpress Billpay	1,075.99	Xpress Import - EFT - 06-25-2025__daily_batch.csv
2025	1227	06/25/2025	Util Pay	5		Xpress Billpay	41.91	Xpress Import - Metavante - 06-25-2025__daily_batch
2025	1228	06/25/2025	Util Pay	5		Xpress Billpay	281.26	Xpress Import - iPay - 06-25-2025__daily_batch.csv
2025	1369	06/25/2025	Tr Rec	5		WA State Treasurer	30.00	
2025	1183	06/26/2025	Util Pay	5		Utility Batch	251.29	
2025	1234	06/26/2025	Util Pay	5		Xpress Billpay	1,051.08	Xpress Import - CC - 06-26-2025__daily_batch.csv
2025	1235	06/26/2025	Util Pay	5		Xpress Billpay	1,207.55	Xpress Import - EFT - 06-26-2025__daily_batch.csv
2025	1236	06/26/2025	Util Pay	5		Xpress Billpay	249.74	Xpress Import - Metavante - 06-26-2025__daily_batch
2025	1237	06/26/2025	Util Pay	5		Xpress Billpay	313.66	Xpress Import - iPay - 06-26-2025__daily_batch.csv
2025	1238	06/26/2025	Util Pay	5		Xpress Billpay	80.36	Xpress Import - CheckFree - 06-26-2025__daily_batch
2025	1229	06/27/2025	Util Pay	5		Utility Batch	1,397.34	

TREASURER'S REPORT

Outstanding Vouchers

07/01/2025 To: 07/31/2025

Section 9, Item a.

City Of Millwood

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 9

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1230	06/27/2025	Tr Rec	5		Comcast	15.43	Utility Tax for May 2025
2025	1231	06/27/2025	Tr Rec	5		T-Mobile West LLC	3.00	May 2025 Utility tax
2025	1232	06/27/2025	Tr Rec	5		MetroPCS California, LLC	0.63	May 2025 Utility Tax
2025	1239	06/27/2025	Util Pay	5		Xpress Billpay	1,663.92	Xpress Import - CC - 06-27-2025__daily_batch.csv
2025	1240	06/27/2025	Util Pay	5		Xpress Billpay	1,600.89	Xpress Import - EFT - 06-27-2025__daily_batch.csv
2025	1241	06/27/2025	Util Pay	5		Xpress Billpay	188.46	Xpress Import - Metavante - 06-27-2025__daily_batch.csv
2025	1242	06/27/2025	Util Pay	5		Xpress Billpay	177.08	Xpress Import - iPay - 06-27-2025__daily_batch.csv
2025	1243	06/27/2025	Util Pay	5		Xpress Billpay	41.91	Xpress Import - OnlineResources - 06-27-2025__daily_batch.csv
2025	1244	06/27/2025	Util Pay	5		Xpress Billpay	668.44	Xpress Import - CheckFree - 06-27-2025__daily_batch.csv
2025	1245	06/28/2025	Util Pay	5		Xpress Billpay	3,021.45	Xpress Import - CC - 06-28-2025__daily_batch.csv
2025	1246	06/28/2025	Util Pay	5		Xpress Billpay	5,574.95	Xpress Import - EFT - 06-28-2025__daily_batch.csv
2025	1247	06/29/2025	Util Pay	5		Xpress Billpay	174.67	Xpress Import - EFT - 06-29-2025__daily_batch.csv
2025	1233	06/30/2025	Util Pay	5		Utility Batch	2,304.24	
2025	1248	06/30/2025	Tr Rec	5		CenturyLink Communications LLC	1.77	May 2025 Utility Tax
2025	1249	06/30/2025	Tr Rec	5		Qwest Corporation	52.36	May 2025 Utility Tax
2025	1330	06/30/2025	Util Pay	5		Xpress Billpay	597.23	Xpress Import - CC - 06-30-2025__daily_batch.csv
2025	1331	06/30/2025	Util Pay	5		Xpress Billpay	513.66	Xpress Import - EFT - 06-30-2025__daily_batch.csv
2025	1332	06/30/2025	Util Pay	5		Xpress Billpay	172.70	Xpress Import - Metavante - 06-30-2025__daily_batch.csv
2025	1333	06/30/2025	Util Pay	5		Xpress Billpay	385.61	Xpress Import - iPay - 06-30-2025__daily_batch.csv
2025	1370	06/30/2025	Tr Rec	5		WA State Treasurer	100,761.75	6/30/2025 Remittance
2025	1250	07/01/2025	Util Pay	5		Utility Batch	79.60	
2025	1334	07/01/2025	Util Pay	5		Xpress Billpay	1,032.81	Xpress Import - CC - 07-01-2025__daily_batch.csv
2025	1335	07/01/2025	Util Pay	5		Xpress Billpay	939.18	Xpress Import - EFT - 07-01-2025__daily_batch.csv
2025	1336	07/01/2025	Util Pay	5		Xpress Billpay	76.94	Xpress Import - Metavante - 07-01-2025__daily_batch.csv
2025	1337	07/01/2025	Util Pay	5		Xpress Billpay	75.00	Xpress Import - iPay - 07-01-2025__daily_batch.csv
2025	1338	07/01/2025	Util Pay	5		Xpress Billpay	276.91	Xpress Import - CheckFree - 07-01-2025__daily_batch.csv
2025	1365	07/01/2025	Tr Rec	5		WA State Treasurer	20.00	
2025	1278	07/02/2025	Util Pay	5		Utility Batch	803.04	
2025	1327	07/02/2025	Tr Rec	5		Department of Commerce	50,000.00	Reimbursement for PUG 2025
2025	1339	07/02/2025	Util Pay	5		Xpress Billpay	144.22	Xpress Import - CC - 07-02-2025__daily_batch.csv
2025	1340	07/02/2025	Util Pay	5		Xpress Billpay	79.22	Xpress Import - EFT - 07-02-2025__daily_batch.csv
2025	1341	07/02/2025	Util Pay	5		Xpress Billpay	485.01	Xpress Import - iPay - 07-02-2025__daily_batch.csv
2025	1342	07/02/2025	Util Pay	5		Xpress Billpay	246.21	Xpress Import - CheckFree - 07-02-2025__daily_batch.csv
2025	1343	07/03/2025	Util Pay	5		Xpress Billpay	579.97	Xpress Import - CC - 07-03-2025__daily_batch.csv
2025	1344	07/03/2025	Util Pay	5		Xpress Billpay	485.56	Xpress Import - EFT - 07-03-2025__daily_batch.csv
2025	1345	07/03/2025	Util Pay	5		Xpress Billpay	120.00	Xpress Import - Metavante - 07-03-2025__daily_batch.csv
2025	1346	07/03/2025	Util Pay	5		Xpress Billpay	15.00	Xpress Import - iPay - 07-03-2025__daily_batch.csv
2025	1366	07/03/2025	Tr Rec	5		WA State Treasurer	100.00	
2025	1347	07/04/2025	Util Pay	5		Xpress Billpay	158.20	Xpress Import - EFT - 07-04-2025__daily_batch.csv
2025	1348	07/05/2025	Util Pay	5		Xpress Billpay	82.77	Xpress Import - EFT - 07-05-2025__daily_batch.csv
2025	1349	07/06/2025	Util Pay	5		Xpress Billpay	152.63	Xpress Import - CC - 07-06-2025__daily_batch.csv
2025	1350	07/06/2025	Util Pay	5		Xpress Billpay	307.08	Xpress Import - EFT - 07-06-2025__daily_batch.csv

TREASURER'S REPORT

Section 9, Item a.

Outstanding Vouchers

City Of Millwood

07/01/2025 To: 07/31/2025

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 10

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1328	07/07/2025	Tr Rec	5		Freeman, Kevin M	671.04	Credit Card Payment
2025	1329	07/07/2025	Util Pay	5		Utility Batch	1,039.09	
2025	1351	07/07/2025	Util Pay	5		Xpress Billpay	202.51	Xpress Import - CC - 07-07-2025__daily_batch.csv
2025	1352	07/07/2025	Util Pay	5		Xpress Billpay	243.20	Xpress Import - EFT - 07-07-2025__daily_batch.csv
2025	1353	07/07/2025	Util Pay	5		Xpress Billpay	157.50	Xpress Import - Metavante - 07-07-2025__daily_batch.csv
2025	1354	07/07/2025	Util Pay	5		Xpress Billpay	100.00	Xpress Import - iPay - 07-07-2025__daily_batch.csv
2025	1355	07/07/2025	Util Pay	5		Xpress Billpay	79.00	Xpress Import - CheckFree - 07-07-2025__daily_batch.csv
2025	1387	07/08/2025	Util Pay	5		Xpress Billpay	94.01	Xpress Import - Metavante - 07-08-2025__daily_batch.csv
2025	1388	07/08/2025	Util Pay	5		Xpress Billpay	133.24	Xpress Import - CheckFree - 07-08-2025__daily_batch.csv
2025	1367	07/09/2025	Tr Rec	5		WA State Treasurer	150.00	
2025	1389	07/09/2025	Util Pay	5		Xpress Billpay	90.71	Xpress Import - CC - 07-09-2025__daily_batch.csv
2025	1390	07/09/2025	Util Pay	5		Xpress Billpay	467.38	Xpress Import - EFT - 07-09-2025__daily_batch.csv
2025	1391	07/09/2025	Util Pay	5		Xpress Billpay	15.00	Xpress Import - iPay - 07-09-2025__daily_batch.csv
2025	1392	07/09/2025	Util Pay	5		Xpress Billpay	100.00	Xpress Import - CheckFree - 07-09-2025__daily_batch.csv
2025	1357	07/10/2025	Util Pay	5		Utility Batch	269.50	
2025	1393	07/10/2025	Util Pay	5		Xpress Billpay	3,040.77	Xpress Import - CC - 07-10-2025__daily_batch.csv
2025	1394	07/10/2025	Util Pay	5		Xpress Billpay	1,662.73	Xpress Import - EFT - 07-10-2025__daily_batch.csv
2025	1395	07/10/2025	Util Pay	5		Xpress Billpay	265.31	Xpress Import - iPay - 07-10-2025__daily_batch.csv
2025	1396	07/10/2025	Util Pay	5		Xpress Billpay	58.00	Xpress Import - CheckFree - 07-10-2025__daily_batch.csv
2025	1566	07/10/2025	Tr Rec	5		Banner Bank	300,712.40	From 1726 to 2064 payment to Liberty Concrete (Arg
2025	1368	07/11/2025	Tr Rec	5		WA State Treasurer	90.00	
2025	1372	07/11/2025	Util Pay	5		Utility Batch	1,078.56	
2025	1397	07/11/2025	Util Pay	5		Xpress Billpay	1,416.13	Xpress Import - CC - 07-11-2025__daily_batch.csv
2025	1398	07/11/2025	Util Pay	5		Xpress Billpay	422.34	Xpress Import - EFT - 07-11-2025__daily_batch.csv
2025	1399	07/11/2025	Util Pay	5		Xpress Billpay	123.01	Xpress Import - Metavante - 07-11-2025__daily_batch.csv
2025	1400	07/11/2025	Util Pay	5		Xpress Billpay	430.53	Xpress Import - iPay - 07-11-2025__daily_batch.csv
2025	1401	07/11/2025	Util Pay	5		Xpress Billpay	82.91	Xpress Import - CheckFree - 07-11-2025__daily_batch.csv
2025	1482	07/11/2025	Tr Rec	5		Avista Utilities- Electric	72,374.51	Q2-2025 Utility Tax
2025	1402	07/12/2025	Util Pay	5		Xpress Billpay	281.22	Xpress Import - CC - 07-12-2025__daily_batch.csv
2025	1403	07/12/2025	Util Pay	5		Xpress Billpay	131.72	Xpress Import - EFT - 07-12-2025__daily_batch.csv
2025	1404	07/13/2025	Util Pay	5		Xpress Billpay	232.43	Xpress Import - CC - 07-13-2025__daily_batch.csv
2025	1405	07/13/2025	Util Pay	5		Xpress Billpay	217.37	Xpress Import - EFT - 07-13-2025__daily_batch.csv
2025	1373	07/14/2025	Util Pay	5		Utility Batch	4,184.33	
2025	1406	07/14/2025	Util Pay	5		Xpress Billpay	436.68	Xpress Import - CC - 07-14-2025__daily_batch.csv
2025	1407	07/14/2025	Util Pay	5		Xpress Billpay	275.27	Xpress Import - EFT - 07-14-2025__daily_batch.csv
2025	1408	07/14/2025	Util Pay	5		Xpress Billpay	256.61	Xpress Import - Metavante - 07-14-2025__daily_batch.csv
2025	1409	07/14/2025	Util Pay	5		Xpress Billpay	531.11	Xpress Import - iPay - 07-14-2025__daily_batch.csv
2025	1410	07/14/2025	Util Pay	5		Xpress Billpay	120.75	Xpress Import - CheckFree - 07-14-2025__daily_batch.csv
2025	1376	07/15/2025	Util Pay	5		Utility Batch	775.18	
2025	1377	07/15/2025	Tr Rec	5		Permitting Customer	100.00	
2025	1378	07/15/2025	Tr Rec	5		Permitting Customer	75.00	
2025	1379	07/15/2025	Tr Rec	5		Permitting Customer	125.00	

TREASURER'S REPORT

Outstanding Vouchers

07/01/2025 To: 07/31/2025

Section 9, Item a.

City Of Millwood

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 11

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1411	07/15/2025	Util Pay	5		Xpress Billpay	3,457.04	Xpress Import - CC - 07-15-2025__daily_batch.csv
2025	1412	07/15/2025	Util Pay	5		Xpress Billpay	286.65	Xpress Import - EFT - 07-15-2025__daily_batch.csv
2025	1413	07/15/2025	Util Pay	5		Xpress Billpay	249.17	Xpress Import - Metavante - 07-15-2025__daily_batch.csv
2025	1414	07/15/2025	Util Pay	5		Xpress Billpay	375.28	Xpress Import - CheckFree - 07-15-2025__daily_batch.csv
2025	1380	07/16/2025	Util Pay	5		Utility Batch	5,857.60	
2025	1415	07/16/2025	Util Pay	5		Xpress Billpay	94.51	Xpress Import - CC - 07-16-2025__daily_batch.csv
2025	1416	07/16/2025	Util Pay	5		Xpress Billpay	321.65	Xpress Import - EFT - 07-16-2025__daily_batch.csv
2025	1417	07/16/2025	Util Pay	5		Xpress Billpay	317.03	Xpress Import - Metavante - 07-16-2025__daily_batch.csv
2025	1418	07/16/2025	Util Pay	5		Xpress Billpay	192.51	Xpress Import - iPay - 07-16-2025__daily_batch.csv
2025	1419	07/16/2025	Util Pay	5		Xpress Billpay	159.40	Xpress Import - CheckFree - 07-16-2025__daily_batch.csv
2025	1420	07/17/2025	Util Pay	5		Xpress Billpay	268.88	Xpress Import - CC - 07-17-2025__daily_batch.csv
2025	1421	07/17/2025	Util Pay	5		Xpress Billpay	187.93	Xpress Import - EFT - 07-17-2025__daily_batch.csv
2025	1422	07/17/2025	Util Pay	5		Xpress Billpay	15.00	Xpress Import - iPay - 07-17-2025__daily_batch.csv
2025	1423	07/17/2025	Util Pay	5		Xpress Billpay	97.51	Xpress Import - CheckFree - 07-17-2025__daily_batch.csv
2025	1381	07/18/2025	Util Pay	5		Utility Batch	1,593.48	
2025	1424	07/18/2025	Util Pay	5		Xpress Billpay	1,065.57	Xpress Import - CC - 07-18-2025__daily_batch.csv
2025	1425	07/18/2025	Util Pay	5		Xpress Billpay	372.69	Xpress Import - EFT - 07-18-2025__daily_batch.csv
2025	1426	07/18/2025	Util Pay	5		Xpress Billpay	140.00	Xpress Import - Metavante - 07-18-2025__daily_batch.csv
2025	1427	07/18/2025	Util Pay	5		Xpress Billpay	80.81	Xpress Import - iPay - 07-18-2025__daily_batch.csv
2025	1428	07/18/2025	Util Pay	5		Xpress Billpay	159.92	Xpress Import - CheckFree - 07-18-2025__daily_batch.csv
2025	1454	07/18/2025	Tr Rec	5		WA State Treasurer	71.67	
2025	1429	07/19/2025	Util Pay	5		Xpress Billpay	121.01	Xpress Import - CC - 07-19-2025__daily_batch.csv
2025	1430	07/20/2025	Util Pay	5		Xpress Billpay	186.82	Xpress Import - CC - 07-20-2025__daily_batch.csv
2025	1431	07/20/2025	Util Pay	5		Xpress Billpay	151.48	Xpress Import - EFT - 07-20-2025__daily_batch.csv
2025	1382	07/21/2025	Util Pay	5		Utility Batch	5,095.67	
2025	1383	07/21/2025	Tr Rec	5		Bark Technologies	0.13	June 25 Telephone Tax
2025	1384	07/21/2025	Tr Rec	5		WM Of Washington- Tax	721.10	Q2 2025 Solid Waste Utility Tax
2025	1432	07/21/2025	Util Pay	5		Xpress Billpay	250.00	Xpress Import - CC - 07-21-2025__daily_batch.csv
2025	1433	07/21/2025	Util Pay	5		Xpress Billpay	639.16	Xpress Import - iPay - 07-21-2025__daily_batch.csv
2025	1434	07/21/2025	Util Pay	5		Xpress Billpay	113.01	Xpress Import - OnlineResources - 07-21-2025__daily_batch.csv
2025	1435	07/21/2025	Util Pay	5		Xpress Billpay	87.56	Xpress Import - CheckFree - 07-21-2025__daily_batch.csv
2025	1385	07/22/2025	Util Pay	5		Utility Batch	87.56	
2025	1436	07/22/2025	Util Pay	5		Xpress Billpay	208.71	Xpress Import - CC - 07-22-2025__daily_batch.csv
2025	1437	07/22/2025	Util Pay	5		Xpress Billpay	265.53	Xpress Import - EFT - 07-22-2025__daily_batch.csv
2025	1438	07/22/2025	Util Pay	5		Xpress Billpay	455.36	Xpress Import - Metavante - 07-22-2025__daily_batch.csv
2025	1439	07/22/2025	Util Pay	5		Xpress Billpay	199.97	Xpress Import - iPay - 07-22-2025__daily_batch.csv
2025	1440	07/22/2025	Util Pay	5		Xpress Billpay	530.59	Xpress Import - CheckFree - 07-22-2025__daily_batch.csv
2025	1386	07/23/2025	Util Pay	5		Utility Batch	1,706.66	
2025	1450	07/23/2025	Util Pay	5		Xpress Billpay	1,370.35	Xpress Import - CC - 07-23-2025__daily_batch.csv
2025	1451	07/23/2025	Util Pay	5		Xpress Billpay	1,858.66	Xpress Import - EFT - 07-23-2025__daily_batch.csv
2025	1452	07/23/2025	Util Pay	5		Xpress Billpay	131.72	Xpress Import - Metavante - 07-23-2025__daily_batch.csv
2025	1453	07/23/2025	Util Pay	5		Xpress Billpay	357.88	Xpress Import - iPay - 07-23-2025__daily_batch.csv

TREASURER'S REPORT

Section 9, Item a.

Outstanding Vouchers

City Of Millwood

07/01/2025 To: 07/31/2025

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 12

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1456	07/23/2025	Tr Rec	5		WA State Treasurer	170.00	
2025	1458	07/24/2025	Util Pay	5		Xpress Billpay	208.06	Xpress Import - CC - 07-24-2025__daily_batch.csv
2025	1459	07/24/2025	Util Pay	5		Xpress Billpay	283.17	Xpress Import - EFT - 07-24-2025__daily_batch.csv
2025	1460	07/24/2025	Util Pay	5		Xpress Billpay	217.52	Xpress Import - Metavante - 07-24-2025__daily_batch.csv
2025	1461	07/24/2025	Util Pay	5		Xpress Billpay	268.58	Xpress Import - iPay - 07-24-2025__daily_batch.csv
2025	1462	07/24/2025	Util Pay	5		Xpress Billpay	127.67	Xpress Import - CheckFree - 07-24-2025__daily_batch.csv
2025	1442	07/25/2025	Util Pay	5		Utility Batch	1,999.40	
2025	1455	07/25/2025	Tr Rec	5		WA State Treasurer	90.00	
2025	1464	07/25/2025	Util Pay	5		Xpress Billpay	1,380.29	Xpress Import - CC - 07-25-2025__daily_batch.csv
2025	1465	07/25/2025	Util Pay	5		Xpress Billpay	598.23	Xpress Import - EFT - 07-25-2025__daily_batch.csv
2025	1466	07/25/2025	Util Pay	5		Xpress Billpay	155.78	Xpress Import - Metavante - 07-25-2025__daily_batch.csv
2025	1467	07/25/2025	Util Pay	5		Xpress Billpay	502.03	Xpress Import - iPay - 07-25-2025__daily_batch.csv
2025	1468	07/25/2025	Util Pay	5		Xpress Billpay	287.98	Xpress Import - CheckFree - 07-25-2025__daily_batch.csv
2025	1469	07/26/2025	Util Pay	5		Xpress Billpay	769.19	Xpress Import - CC - 07-26-2025__daily_batch.csv
2025	1470	07/26/2025	Util Pay	5		Xpress Billpay	1,104.95	Xpress Import - EFT - 07-26-2025__daily_batch.csv
2025	1471	07/27/2025	Util Pay	5		Xpress Billpay	1,617.33	Xpress Import - CC - 07-27-2025__daily_batch.csv
2025	1472	07/27/2025	Util Pay	5		Xpress Billpay	617.13	Xpress Import - EFT - 07-27-2025__daily_batch.csv
2025	1443	07/28/2025	Util Pay	5		Utility Batch	3,515.11	
2025	1444	07/28/2025	Tr Rec	5		New Cingular Wireless PCS LLC	118.25	June 2025 Phone Utility Tax
2025	1445	07/28/2025	Tr Rec	5		Comcast OTR1, LLC	15.95	June 2025 Phone Utility Tax
2025	1446	07/28/2025	Tr Rec	5		T-Mobile West LLC	34.88	June 2025 Phone Utility Tax
2025	1447	07/28/2025	Tr Rec	5		MetroPCS California, LLC	0.61	June 2025 Phone Utility Tax
2025	1448	07/28/2025	Tr Rec	5		Qwest Corporation	51.68	June 2025 Phone Utility Tax
2025	1473	07/28/2025	Util Pay	5		Xpress Billpay	3,378.05	Xpress Import - CC - 07-28-2025__daily_batch.csv
2025	1474	07/28/2025	Util Pay	5		Xpress Billpay	7,260.64	Xpress Import - EFT - 07-28-2025__daily_batch.csv
2025	1475	07/28/2025	Util Pay	5		Xpress Billpay	564.24	Xpress Import - Metavante - 07-28-2025__daily_batch.csv
2025	1476	07/28/2025	Util Pay	5		Xpress Billpay	100.00	Xpress Import - iPay - 07-28-2025__daily_batch.csv
2025	1477	07/28/2025	Util Pay	5		Xpress Billpay	41.91	Xpress Import - OnlineResources - 07-28-2025__daily_batch.csv
2025	1478	07/28/2025	Util Pay	5		Xpress Billpay	403.86	Xpress Import - CheckFree - 07-28-2025__daily_batch.csv
2025	1449	07/29/2025	Tr Rec	5		Comcast	5,346.03	2025 Q2 Franchise Fee
2025	1457	07/29/2025	Tr Rec	5		WA State Treasurer	70.00	
2025	1463	07/29/2025	Util Pay	5		Utility Batch	160.00	
2025	1479	07/29/2025	Util Pay	5		Xpress Billpay	350.54	Xpress Import - CC - 07-29-2025__daily_batch.csv
2025	1480	07/29/2025	Util Pay	5		Xpress Billpay	78.46	Xpress Import - EFT - 07-29-2025__daily_batch.csv
2025	1483	07/30/2025	Util Pay	5		Utility Batch	198.01	
2025	1484	07/30/2025	Tr Rec	5		Sunshine Disposal & Recycling	23.68	Solid Waste Tax Q2 - 2025
2025	1490	07/30/2025	Util Pay	5		Xpress Billpay	259.20	Xpress Import - CC - 07-30-2025__daily_batch.csv
2025	1491	07/30/2025	Util Pay	5		Xpress Billpay	275.00	Xpress Import - EFT - 07-30-2025__daily_batch.csv
2025	1492	07/30/2025	Util Pay	5		Xpress Billpay	91.00	Xpress Import - Metavante - 07-30-2025__daily_batch.csv
2025	1481	07/31/2025	Tr Rec	5		WA State Treasurer	87,160.40	July Remittance
2025	1488	07/31/2025	Util Pay	5		Utility Batch	1,603.83	
2025	1489	07/31/2025	Tr Rec	5		Granite Telecommunications LLC	3.63	4/1-6/30/25 Phone Tax

Section 9, Item a.

City Of Millwood

As Of: 07/31/2025 Date: 08/08/2025

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1493	07/31/2025	Util Pay	5		Xpress Billpay	336.49	Xpress Import - EFT - 07-31-2025__daily_batch.csv
2025	1494	07/31/2025	Util Pay	5		Xpress Billpay	80.00	Xpress Import - iPay - 07-31-2025__daily_batch.csv
2025	1495	07/31/2025	Util Pay	5		Xpress Billpay	88.46	Xpress Import - CheckFree - 07-31-2025__daily_batch.csv
Receipts Outstanding:							796,539.53	
2025	1256	06/30/2025	Payroll	5	EFT		4,318.90	June 2025
2025	1258	06/30/2025	Payroll	5	EFT		710.45	June 2025
2025	1261	06/30/2025	Payroll	5	EFT		1,263.41	June 2025
2025	1264	06/30/2025	Payroll	5	EFT		5,651.84	June 2025
2025	1269	06/30/2025	Payroll	5	EFT		5,479.00	June 2025
2025	1180	06/23/2025	Claims	5	EFT	Department of Revenue	2,233.58	May 2025 Public Utility Tax
2025	1251	06/30/2025	Payroll	5	EFT		3,533.28	June 2025
2025	1254	06/30/2025	Payroll	5	EFT		3,926.66	June 2025
2025	1255	06/30/2025	Payroll	5	EFT		137.65	June 2025
2025	1260	06/30/2025	Payroll	5	EFT		1,020.61	June 2025
2025	1265	06/30/2025	Payroll	5	EFT		3,992.94	June 2025
2025	1268	06/30/2025	Payroll	5	EFT		137.65	June 2025
2025	1273	06/30/2025	Payroll	5	EFT		137.65	June 2025
2025	1276	06/30/2025	Payroll	5	EFT	EFTPS	13,854.25	941 Deposit for Pay Cycle(s) 06/30/2025 - 06/30/2025
2025	1518	07/31/2025	Payroll	5	EFT		4,862.25	July 2025
2025	1522	07/31/2025	Payroll	5	EFT		1,570.16	July 2025
2025	1531	07/31/2025	Payroll	5	EFT		68.82	July 2025
2025	1537	07/31/2025	Payroll	5	EFT		68.82	July 2025
2025	1586	07/31/2025	Claims	5	EFT	Banner Bank - 4120	1,025.40	
2025	1259	06/30/2025	Payroll	5	EFT		4,478.87	June 2025
2025	1274	06/30/2025	Payroll	5	EFT	AWC Employee Benefits Trust	11,527.74	Pay Cycle(s) 06/30/2025 To 06/30/2025 - Asuris; Pay Cycle(s) 06/30/2025 To 06/30/2025 - Kaiser; Pay Cycle(s) 06/30/2025 To 06/30/2025 - Dental; Pay Cycle(s) 06/30/2025 To 06/30/2025 - Vision; Pay Cycl
2025	1275	06/30/2025	Payroll	5	EFT	Department of Retirement	17,595.94	Pay Cycle(s) 06/30/2025 To 06/30/2025 - PERS 2; Pay Cycle(s) 06/30/2025 To 06/30/2025 - Deferred Comp
2024	2590	11/30/2024	Claims	5	EFT	Banner Bank - 7779	936.90	
2025	1280	06/30/2025	Claims	5	EFT	Banner Bank - 4120	1,156.98	
2025	1485	07/31/2025	Payroll	5	EFT	PFMLA - Employment Security	1,182.41	Pay Cycle(s) 04/01/2025 To 06/30/2025 - PFMLA
2025	1486	07/31/2025	Payroll	5	EFT	WA Cares Fund-Employment Security	1,042.27	Pay Cycle(s) 04/01/2025 To 06/30/2025 - WA State Long Term Care

TREASURER'S REPORT

Outstanding Vouchers

07/01/2025 To: 07/31/2025

Section 9, Item a.

City Of Millwood

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 14

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1487	07/31/2025	Payroll	5	EFT	WA State Labor & Industries	3,032.60	2ND Quarter L&I: 04/01/2025 - 06/30/2025
2025	1512	07/31/2025	Payroll	5	EFT		3,857.56	July 2025
2025	1516	07/31/2025	Payroll	5	EFT		4,437.89	July 2025
2025	1517	07/31/2025	Payroll	5	EFT		68.82	July 2025
2025	1520	07/31/2025	Payroll	5	EFT		712.52	July 2025
2025	1521	07/31/2025	Payroll	5	EFT		4,496.35	July 2025
2025	1525	07/31/2025	Payroll	5	EFT		6,231.66	July 2025
2025	1527	07/31/2025	Payroll	5	EFT		4,238.90	July 2025
2025	1532	07/31/2025	Payroll	5	EFT		5,618.41	July 2025
2025	1536	07/31/2025	Payroll	5	EFT		68.82	July 2025
2025	1552	05/30/2025	Claims	5	EFT	U.S. Bank	0.59	Reverse US Bank interest posted to Banner
2025	1585	07/31/2025	Claims	5	EFT	Banner Bank - 1470	3,699.47	
2025	1587	07/31/2025	Claims	5	EFT	Banner Bank - 7779	950.00	
2025	1272	06/30/2025	Payroll	5	EFT		137.65	June 2025
2025	1279	06/30/2025	Claims	5	EFT	Banner Bank - 1470	1,145.88	
2024	2769	12/31/2024	Claims	5	EFT	Banner Bank - 6225	680.37	
2025	1356	07/25/2025	Claims	5	EFT	Department of Revenue	2,489.47	June 2025 Excise Tax Return
2025	1105	05/30/2025	Claims	5	EFT	Banner Bank - 7779	513.93	5/7 Statement
2025	1104	05/30/2025	Claims	5	EFT	Banner Bank - 4120	3,132.86	5/7/25 STATEMENT
2025	1081	06/05/2025	Claims	5	EFT	Xpress Billpay	447.77	May 2025 Online Transaction Fees
2025	1080	05/31/2025	Payroll	5	EFT	Department of Retirement	17,826.97	Pay Cycle(s) 05/31/2025 To 05/31/2025 - PERS 2; Pay Cycle(s) 05/31/2025 To 05/31/2025 - Deferred Comp
2025	1078	05/31/2025	Payroll	5	EFT	AWC Employee Benefits Trust	11,527.74	Pay Cycle(s) 05/31/2025 To 05/31/2025 - Asuris; Pay Cycle(s) 05/31/2025 To 05/31/2025 - Kaiser; Pay Cycle(s) 05/31/2025 To 05/31/2025 - Dental; Pay Cycle(s) 05/31/2025 To 05/31/2025 - Vision; Pay Cycl
2025	1077	05/31/2025	Payroll	5	EFT	EFTPS	14,379.16	941 Deposit for Pay Cycle(s) 05/31/2025 - 05/31/2025
2025	1075	05/31/2025	Payroll	5	EFT		137.65	May 2025
2025	1074	05/31/2025	Payroll	5	EFT		137.65	May 2025
2025	1072	05/31/2025	Payroll	5	EFT		6,038.47	May 2025
2025	1071	05/31/2025	Payroll	5	EFT		137.65	May 2025
2025	1068	05/31/2025	Payroll	5	EFT		4,213.73	May 2025
2025	1066	05/31/2025	Payroll	5	EFT		6,227.28	May 2025
2025	1064	05/31/2025	Payroll	5	EFT		1,330.36	May 2025
2025	1063	05/31/2025	Payroll	5	EFT		4,764.29	May 2025

TREASURER'S REPORT

Section 9, Item a.

Outstanding Vouchers

City Of Millwood

07/01/2025 To: 07/31/2025

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 15

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1062	05/31/2025	Payroll	5	EFT		710.45	May 2025
2025	1061	05/31/2025	Payroll	5	EFT		4,692.18	May 2025
2025	1060	05/31/2025	Payroll	5	EFT		137.65	May 2025
2025	1059	05/31/2025	Payroll	5	EFT		3,696.16	May 2025
2022	152	01/31/2022	Payroll	5	10574		35.03	January 2021
2022	392	02/28/2022	Payroll	5	10639		35.03	February 2022
2022	620	03/31/2022	Payroll	5	10697		35.03	March 2022
2022	876	04/30/2022	Payroll	5	10760		108.91	April 2022
2022	987	05/05/2022	Claims	5	10809	Gregory & Celestine Kuntz	88.03	00760100 - 8928 E SOUTH RIVERWAY
2022	1126	05/20/2022	Claims	5	10827	Limelyte Technology Group, Inc.	50.00	April 2022 Hosting
2022	1433	06/30/2022	Payroll	5	10895		48.88	June 2022
2022	1916	08/31/2022	Payroll	5	11018		11.94	August 2022
2023	1415	06/30/2023	Claims	5	11573	Tribe Media Lab SPC	1,250.00	HPC Video Editing
2023	1798	08/31/2023	Payroll	5	11654		11.71	August 2023
2023	2594	11/30/2023	Payroll	5	11859		11.71	November 2023
2023	2792	12/31/2023	Payroll	5	11903		11.71	December 2023
2024	456	02/29/2024	Claims	5	12038	Quadient Finance USA, Inc.	1,100.00	
2025	385	02/28/2025	Payroll	5	12675		36.71	February 2025
2025	631	03/31/2025	Payroll	5	12733		36.71	March 2025
2025	834	04/30/2025	Payroll	5	12775		22.94	April 2025
2025	845	04/30/2025	Payroll	5	12780		36.71	April 2025
2025	932	04/30/2025	Claims	5	12817	Spokane House of Hose	203.68	Jackhammer Parts; Jack Hammer Parts
2025	940	04/30/2025	Claims	5	12825	WM Of Spokane - Monthly	516.29	Trash Service
2025	1055	05/31/2025	Payroll	5	12832		36.71	May 2025
2025	1057	05/31/2025	Payroll	5	12833		11.71	May 2025
2025	1058	05/31/2025	Payroll	5	12834		137.65	May 2025
2025	1065	05/31/2025	Payroll	5	12835		22.94	May 2025
2025	1067	05/31/2025	Payroll	5	12836		36.71	May 2025
2025	1069	05/31/2025	Payroll	5	12837		22.94	May 2025
2025	1070	05/31/2025	Payroll	5	12838		36.71	May 2025
2025	1073	05/31/2025	Payroll	5	12839		22.94	May 2025
2025	1076	05/31/2025	Payroll	5	12840		36.71	May 2025
2025	1079	05/31/2025	Payroll	5	12841	HRA VEBA Trust Contributions	700.00	Pay Cycle(s) 05/31/2025 To 05/31/2025 - VEBA
2025	1056	05/31/2025	Payroll	5	12842		3,672.40	May 2025
2025	1102	05/30/2025	Claims	5	12844	Banner Bank - 1470	619.38	
2025	1106	05/30/2025	Claims	5	12845	Access Information Management	47.20	
2025	1107	05/30/2025	Claims	5	12846	Adams Tractor of Spokane	360.02	Brush Cutter
2025	1108	05/30/2025	Claims	5	12847	Anatek Labs, Inc.	160.00	

TREASURER'S REPORT

Section 9, Item a.

Outstanding Vouchers

City Of Millwood

07/01/2025 To: 07/31/2025

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 16

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1109	05/30/2025	Claims	5	12848	Canon Financial Services, Inc.	185.13	
2025	1110	05/30/2025	Claims	5	12849	CenturyLink	137.24	
2025	1111	05/30/2025	Claims	5	12850	City of Spokane	930.00	Hearing Examiner
2025	1112	05/30/2025	Claims	5	12851	Comcast	549.59	Internet Service
2025	1113	05/30/2025	Claims	5	12852	Complete Office	112.13	
2025	1114	05/30/2025	Claims	5	12853	Daedalus Drafting Services LLC	1,050.00	WEBSITE SERVICES
2025	1115	05/30/2025	Claims	5	12854	DataPro Solutions, Inc.	1,093.54	ArmorPoint Platform Access; Disaster Recovery Backup
2025	1116	05/30/2025	Claims	5	12855	Greenacres Gypsum & Lime	1,188.10	
2025	1117	05/30/2025	Claims	5	12856	Greenway Landscape Maintenance, LLC	1,230.57	Weed Spraying
2025	1118	05/30/2025	Claims	5	12857	Halverson Northwest Law Group P.C.	210.00	
2025	1119	05/30/2025	Claims	5	12858	Horizon Distributors, Inc.	335.97	Sprinkler Repair
2025	1120	05/30/2025	Claims	5	12859	Lilac City Sprinklers	718.74	Back Flow Testing
2025	1121	05/30/2025	Claims	5	12860	Montgomery Hardware	119.24	
2025	1122	05/30/2025	Claims	5	12861	National Barricade	174.24	Pool Sign, Street Signs
2025	1123	05/30/2025	Claims	5	12862	North 40 Outfitters	137.15	122526/3 Original Purchase 122528/3 Return and exchange
2025	1124	05/30/2025	Claims	5	12863	Pacific Power Group, LLC	1,616.17	
2025	1125	05/30/2025	Claims	5	12864	Petty Cash	58.37	
2025	1126	05/30/2025	Claims	5	12865	Brett R Sargent	16,905.37	Street Sweeping
2025	1127	05/30/2025	Claims	5	12866	Spokane County Environmental Service	40,704.38	
2025	1128	05/30/2025	Claims	5	12867	Tacoma Screw Products INC	57.07	Park Swings
2025	1129	05/30/2025	Claims	5	12868	The Home Depot Pro	717.31	
2025	1130	05/30/2025	Claims	5	12869	Legal Posting The Spokesman-Review	443.71	
2025	1131	05/30/2025	Claims	5	12870	Verizon Wireless	2,695.88	
2025	1132	05/31/2025	Claims	5	12871	Spokane County Treasurer - PW	3,568.47	
2025	1133	05/31/2025	Claims	5	12872	Spokane County Treasurer - SCRAPS	608.28	
2025	1134	05/31/2025	Claims	5	12873	T.C. Sherry & Associates P.S.	720.00	Comp. Plan
2025	1135	05/31/2025	Claims	5	12874	Welch-Comer	66,310.70	
2025	1175	06/16/2025	Claims	5	12875	Fuel Man	345.23	
2025	1176	06/16/2025	Claims	5	12876	Upward 7 Consulting	11,062.50	
2025	1252	06/30/2025	Payroll	5	12877		68.82	June 2025
2025	1253	06/30/2025	Payroll	5	12878		22.94	June 2025
2025	1257	06/30/2025	Payroll	5	12879		335.15	June 2025
2025	1262	06/30/2025	Payroll	5	12880		22.94	June 2025
2025	1263	06/30/2025	Payroll	5	12881		22.94	June 2025
2025	1266	06/30/2025	Payroll	5	12882		22.94	June 2025
2025	1267	06/30/2025	Payroll	5	12883		1,189.95	June 2025

TREASURER'S REPORT

Section 9, Item a.

Outstanding Vouchers

City Of Millwood

07/01/2025 To: 07/31/2025

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 17

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1270	06/30/2025	Payroll	5	12884		515.61	June 2025
2025	1271	06/30/2025	Payroll	5	12885		22.94	June 2025
2025	1277	06/30/2025	Payroll	5	12886	HRA VEBA Trust Contributions	700.00	Pay Cycle(s) 06/30/2025 To 06/30/2025 - VEBA
2025	1281	06/30/2025	Claims	5	12887	AT&T Mobility	88.11	
2025	1282	06/30/2025	Claims	5	12888	Access Information Management	46.80	
2025	1283	06/30/2025	Claims	5	12889	Adams Tractor of Spokane	31.51	
2025	1284	06/30/2025	Claims	5	12890	Al's Locksmith Inc.	52.28	
2025	1285	06/30/2025	Claims	5	12891	Anatek Labs, Inc.	40.00	
2025	1286	06/30/2025	Claims	5	12892	Arrow Construction Supply	228.62	
2025	1287	06/30/2025	Claims	5	12893	Avista Utilities	8,339.41	
2025	1288	06/30/2025	Claims	5	12894	Canon Financial Services, Inc.	185.13	
2025	1289	06/30/2025	Claims	5	12895	CenturyLink	137.24	
2025	1290	06/30/2025	Claims	5	12896	Comcast - 7594	235.47	
2025	1291	06/30/2025	Claims	5	12897	Comcast	534.62	
2025	1292	06/30/2025	Claims	5	12898	Complete Office	215.62	
2025	1293	06/30/2025	Claims	5	12899	DTA Diversified	15,525.00	
2025	1294	06/30/2025	Claims	5	12900	Daedalus Drafting Services LLC	775.00	
2025	1295	06/30/2025	Claims	5	12901	DataPro Solutions, Inc.	3,935.83	
2025	1296	06/30/2025	Claims	5	12902	Eurofins TestAmerica	190.00	
2025	1297	06/30/2025	Claims	5	12903	Fuel Man	191.87	
2025	1298	06/30/2025	Claims	5	12904	Greenway Landscape Maintenance, LLC	2,035.34	
2025	1299	06/30/2025	Claims	5	12905	H&H Document Management Solutions	274.12	
2025	1301	06/30/2025	Claims	5	12907	Horizon Distributors, Inc.	795.26	
2025	1302	06/30/2025	Claims	5	12908	Intermountain Sign & Safety	667.80	
2025	1303	06/30/2025	Claims	5	12909	Mary-Pat & Richard King,III	480.00	
2025	1304	06/30/2025	Claims	5	12910	Menke Jackson Beyer, LLP	1,689.60	Ward code enforcement
2025	1305	06/30/2025	Claims	5	12911	Montgomery Hardware	358.16	
2025	1306	06/30/2025	Claims	5	12912	NAPA Auto Parts	70.21	
2025	1307	06/30/2025	Claims	5	12913	National Barricade	1,089.00	
2025	1308	06/30/2025	Claims	5	12914	North 40 Outfitters	113.57	
2025	1309	06/30/2025	Claims	5	12915	Oxarc	15.84	
2025	1310	06/30/2025	Claims	5	12916	Pro-Recycle	170.95	
2025	1311	06/30/2025	Claims	5	12917	Quadient Finance USA, Inc.	1,000.00	
2025	1312	06/30/2025	Claims	5	12918	Brett R Sargent	4,185.84	
2025	1313	06/30/2025	Claims	5	12919	Specialty Mobile Mix	589.14	
2025	1314	06/30/2025	Claims	5	12920	Spokane County Environmental Service	26,399.83	
2025	1315	06/30/2025	Claims	5	12921	Spokane County Treasurer - PW	3,732.95	
2025	1316	06/30/2025	Claims	5	12922	Spokane County Treasurer - SCRAPS	608.28	
2025	1317	06/30/2025	Claims	5	12923	Spokane County Treasurer - Sheriff's	26,522.50	

TREASURER'S REPORT

Section 9, Item a.

Outstanding Vouchers

City Of Millwood

07/01/2025 To: 07/31/2025

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 18

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1318	06/30/2025	Claims	5	12924	Sunshine Disposal & Recycling	343.64	
2025	1319	06/30/2025	Claims	5	12925	Union Pacific Railroad Company	30,443.25	
2025	1320	06/30/2025	Claims	5	12926	Upward 7 Consulting	10,843.75	
2025	1321	06/30/2025	Claims	5	12927	Vanguard Cleaning Systems	300.00	
2025	1322	06/30/2025	Claims	5	12928	Verizon Wireless	459.41	
2025	1323	06/30/2025	Claims	5	12929	WM Of Spokane - Monthly	789.74	
2025	1324	06/30/2025	Claims	5	12930	Welch-Comer	33,793.77	
2025	1325	06/30/2025	Claims	5	12931	Western States Equipment Company	25.11	
2025	1326	06/30/2025	Claims	5	12932	Witherspoon Brajcich McPhee, PLLC	7,346.50	
2025	1371	07/11/2025	Claims	5	12933	Liberty Concrete, LLC	313,736.25	Argonne Pay Request #1
2025	1441	07/23/2025	Claims	5	12934	Petty Cash	69.64	Reimburse Total Receipted Employee Transactions
2025	1511	07/31/2025	Payroll	5	12935		110.12	July 2025
2025	1513	07/31/2025	Payroll	5	12936		85.12	July 2025
2025	1514	07/31/2025	Payroll	5	12937		68.82	July 2025
2025	1515	07/31/2025	Payroll	5	12938		22.94	July 2025
2025	1519	07/31/2025	Payroll	5	12939		1,022.64	July 2025
2025	1523	07/31/2025	Payroll	5	12940		22.94	July 2025
2025	1524	07/31/2025	Payroll	5	12941		22.94	July 2025
2025	1526	07/31/2025	Payroll	5	12942		110.12	July 2025
2025	1528	07/31/2025	Payroll	5	12943		22.94	July 2025
2025	1529	07/31/2025	Payroll	5	12944		110.12	July 2025
2025	1530	07/31/2025	Payroll	5	12945		2,861.19	July 2025
2025	1533	07/31/2025	Payroll	5	12946		1,737.80	July 2025
2025	1534	07/31/2025	Payroll	5	12947		95.48	July 2025
2025	1535	07/31/2025	Payroll	5	12948		22.94	July 2025
2025	1538	07/31/2025	Payroll	5	12949		110.12	July 2025
2025	1590	07/31/2025	Claims	5	12953	Arrow Concrete & Asphalt	2,531.24	
2025	1591	07/31/2025	Claims	5	12954	Arrow Construction Supply	150.28	
2025	1592	07/31/2025	Claims	5	12955	Avista Utilities	24,942.81	
2025	1593	07/31/2025	Claims	5	12956	CenturyLink	137.10	
2025	1594	07/31/2025	Claims	5	12957	City of Millwood	7,155.04	
2025	1595	07/31/2025	Claims	5	12958	CivicPlus LLC	3,614.90	
2025	1596	07/31/2025	Claims	5	12959	Cline's Air Conditioning	2,047.98	
2025	1597	07/31/2025	Claims	5	12960	Comcast - 7594	500.94	
2025	1598	07/31/2025	Claims	5	12961	Comcast	535.07	
2025	1599	07/31/2025	Claims	5	12962	Complete Office	622.14	
2025	1600	07/31/2025	Claims	5	12963	DTA Diversified	14,625.00	
2025	1601	07/31/2025	Claims	5	12964	Daedalus Drafting Services LLC	850.00	
2025	1602	07/31/2025	Claims	5	12965	DataPro Solutions, Inc.	1,166.26	

TREASURER'S REPORT

Section 9, Item a.

Outstanding Vouchers

City Of Millwood

07/01/2025 To: 07/31/2025

As Of: 07/31/2025 Date: 08/08/2025

Time: 11:39:10 Page: 19

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1603	07/31/2025	Claims	5	12966	Fish Window Cleaning	311.00	
2025	1604	07/31/2025	Claims	5	12967	Fuel Man	623.02	
2025	1605	07/31/2025	Claims	5	12968	H&H Document Management Solutions	182.78	
2025	1606	07/31/2025	Claims	5	12969	Halverson Northwest Law Group P.C.	1,654.80	
2025	1607	07/31/2025	Claims	5	12970	Horizon Distributors, Inc.	184.58	
2025	1608	07/31/2025	Claims	5	12971	INW Precast	294.03	
2025	1609	07/31/2025	Claims	5	12972	Master Meter, Inc	2,022.00	
2025	1632	07/31/2025	Claims	5	12994	Access Information Management	93.60	
2025	1633	07/31/2025	Claims	5	12995	Anatek Labs, Inc.	215.00	
2025	1634	07/31/2025	Claims	5	12996	Montgomery Hardware	87.61	
2025	1635	07/31/2025	Claims	5	12997	National Barricade	1,361.25	
2025	1636	07/31/2025	Claims	5	12998	North 40 Outfitters	602.46	
2025	1637	07/31/2025	Claims	5	12999	Oxarc	33.20	
2025	1638	07/31/2025	Claims	5	13000	Purfect Logos, LLC	514.66	
2025	1639	07/31/2025	Claims	5	13001	Quadient Leasing USA, Inc.	1,459.63	
2025	1640	07/31/2025	Claims	5	13002	SiteOne Landscape Supply, LLC	568.47	
2025	1641	07/31/2025	Claims	5	13003	Spokane County Environmental Service	28,609.10	
2025	1642	07/31/2025	Claims	5	13004	Spokane County Treasurer - PW	1,588.99	
2025	1643	07/31/2025	Claims	5	13005	Spokane County Treasurer - SCRAPS	608.28	
2025	1644	07/31/2025	Claims	5	13006	Spokane County Treasurer - Sheriff's	26,522.50	
2025	1645	07/31/2025	Claims	5	13007	Springbrook Holding Company LLC	2,400.00	
2025	1646	07/31/2025	Claims	5	13008	The Home Depot Pro	490.00	
2025	1647	07/31/2025	Claims	5	13009	Legal Posting The Spokesman-Review	589.77	
2025	1648	07/31/2025	Claims	5	13010	Union Pacific Railroad Company	84,998.57	
2025	1649	07/31/2025	Claims	5	13011	Upward 7 Consulting	6,649.10	
2025	1650	07/31/2025	Claims	5	13012	Vanguard Cleaning Systems	600.00	
2025	1651	07/31/2025	Claims	5	13013	Verizon Wireless	459.39	
2025	1652	07/31/2025	Claims	5	13014	WM Of Spokane - Monthly	242.82	
2025	1653	07/31/2025	Claims	5	13015	WSDOT	252.40	
2025	1654	07/31/2025	Claims	5	13016	Witherspoon Brajcich McPhee, PLLC	22,184.81	
							<u>1,131,728.46</u>	

Fund	Claims	Payroll	Total
000	33.20	0.00	33.20
001 General Fund	774,014.71	141,623.49	915,638.20
401 Utility Operating Fund	52,016.20	68,327.55	120,343.75
403 Sewer Capital Fund - Managerial	95,713.31	0.00	95,713.31

TREASURER'S REPORT
Outstanding Vouchers
07/01/2025 To: 07/31/2025

Section 9, Item a.

City Of Millwood

As Of: 07/31/2025 Date: 08/08/2025
Time: 11:39:10 Page: 20

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
Fund							Claims	Payroll	Total
							921,777.42	209,951.04	1,131,728.46

TREASURER'S REPORT

Signature Page

Section 9, Item a.

City Of Millwood

Time: 11:39:10 Date: 08/08/2025

07/01/2025 To: 07/31/2025

Page: 21

We the undersigned officers for the City of Millwood have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
City Treasurer / Date Elected Representative / Date

Signed: _____ Signed: _____
Elected Representative / Date Elected Representative / Date

CHECK REGISTER

City Of Millwood

Time: 11:52:27 Date: Section 9, Item a.
Page: 1

07/01/2025 To: 07/31/2025

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1356	07/25/2025	Claims	5	EFT	Department of Revenue	2,489.47	June 2025 Excise Tax Return
1585	07/31/2025	Claims	5	EFT	Banner Bank - 1470	3,699.47	
1586	07/31/2025	Claims	5	EFT	Banner Bank - 4120	1,025.40	
1587	07/31/2025	Claims	5	EFT	Banner Bank - 7779	950.00	
1371	07/11/2025	Claims	5	12933	Liberty Concrete, LLC	313,736.25	Argonne Pay Request #1
1441	07/23/2025	Claims	5	12934	Petty Cash	69.64	Reimburse Total Receipted Employee Transactions
1588	07/31/2025	Claims	5	12951	Access Information Management		Checks Sequence Backwards
1589	07/31/2025	Claims	5	12952	Anatek Labs, Inc.		Checks Sequence Backwards
1590	07/31/2025	Claims	5	12953	Arrow Concrete & Asphalt	2,531.24	
1591	07/31/2025	Claims	5	12954	Arrow Construction Supply	150.28	
1592	07/31/2025	Claims	5	12955	Avista Utilities	24,942.81	
1593	07/31/2025	Claims	5	12956	CenturyLink	137.10	
1594	07/31/2025	Claims	5	12957	City of Millwood	7,155.04	
1595	07/31/2025	Claims	5	12958	CivicPlus LLC	3,614.90	
1596	07/31/2025	Claims	5	12959	Cline's Air Conditioning	2,047.98	
1597	07/31/2025	Claims	5	12960	Comcast - 7594	500.94	
1598	07/31/2025	Claims	5	12961	Comcast	535.07	
1599	07/31/2025	Claims	5	12962	Complete Office	622.14	
1600	07/31/2025	Claims	5	12963	DTA Diversified	14,625.00	
1601	07/31/2025	Claims	5	12964	Daedalus Drafting Services LLC	850.00	
1602	07/31/2025	Claims	5	12965	DataPro Solutions, Inc.	1,166.26	
1603	07/31/2025	Claims	5	12966	Fish Window Cleaning	311.00	
1604	07/31/2025	Claims	5	12967	Fuel Man	623.02	
1605	07/31/2025	Claims	5	12968	H&H Document Management Solutions	182.78	
1606	07/31/2025	Claims	5	12969	Halverson Northwest Law Group P.C.	1,654.80	
1607	07/31/2025	Claims	5	12970	Horizon Distributors, Inc.	184.58	
1608	07/31/2025	Claims	5	12971	INW Precast	294.03	
1609	07/31/2025	Claims	5	12972	Master Meter, Inc	2,022.00	
1610	07/31/2025	Claims	5	12973	Montgomery Hardware		Checks Sequence Backwards
1611	07/31/2025	Claims	5	12974	National Barricade		Checks Sequence Backwards
1612	07/31/2025	Claims	5	12975	North 40 Outfitters		Checks Sequence Backwards
1613	07/31/2025	Claims	5	12976	Oxarc		Checks Sequence Backwards
1614	07/31/2025	Claims	5	12977	Purfect Logos, LLC		Checks Sequence Backwards
1615	07/31/2025	Claims	5	12978	Quadient Leasing USA, Inc.		Checks Sequence Backwards
1616	07/31/2025	Claims	5	12979	SiteOne Landscape Supply, LLC		Checks Sequence Backwards
1617	07/31/2025	Claims	5	12980	Spokane County Environmental Service		Checks Sequence Backwards
1618	07/31/2025	Claims	5	12981	Spokane County Treasurer - PW		Checks Sequence Backwards
1619	07/31/2025	Claims	5	12982	Spokane County Treasurer - SCRAPS		Checks Sequence Backwards
1620	07/31/2025	Claims	5	12983	Spokane County Treasurer - Sheriff's		Checks Sequence Backwards
1621	07/31/2025	Claims	5	12984	Springbrook Holding Company LLC		Checks Sequence Backwards
1622	07/31/2025	Claims	5	12985	The Home Depot Pro		Checks Sequence Backwards
1623	07/31/2025	Claims	5	12986	Legal Posting The Spokesman-Review		Checks Sequence Backwards
1624	07/31/2025	Claims	5	12987	Union Pacific Railroad Company		Checks Sequence Backwards
1625	07/31/2025	Claims	5	12988	Upward 7 Consulting		Checks Sequence Backwards
1626	07/31/2025	Claims	5	12989	Vanguard Cleaning Systems		Checks Sequence Backwards
1627	07/31/2025	Claims	5	12990	Verizon Wireless		Checks Sequence Backwards
1628	07/31/2025	Claims	5	12991	WM Of Spokane - Monthly		Checks Sequence Backwards
1629	07/31/2025	Claims	5	12992	WSDOT		Checks Sequence Backwards

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City Of Millwood

Time: 11:52:27 Date:

Section 9, Item a.

07/01/2025 To: 07/31/2025

Page:

2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1630	07/31/2025	Claims	5	12993	Witherspoon Brajcich McPhee, PLLC		Checks Backwards
1632	07/31/2025	Claims	5	12994	Access Information Management	93.60	
1633	07/31/2025	Claims	5	12995	Anatek Labs, Inc.	215.00	
1634	07/31/2025	Claims	5	12996	Montgomery Hardware	87.61	
1635	07/31/2025	Claims	5	12997	National Barricade	1,361.25	
1636	07/31/2025	Claims	5	12998	North 40 Outfitters	602.46	
1637	07/31/2025	Claims	5	12999	Oxarc	33.20	
1638	07/31/2025	Claims	5	13000	Purfect Logos, LLC	514.66	
1639	07/31/2025	Claims	5	13001	Quadient Leasing USA, Inc.	1,459.63	
1640	07/31/2025	Claims	5	13002	SiteOne Landscape Supply, LLC	568.47	
1641	07/31/2025	Claims	5	13003	Spokane County Environmental Service	28,609.10	
1642	07/31/2025	Claims	5	13004	Spokane County Treasurer - PW	1,588.99	
1643	07/31/2025	Claims	5	13005	Spokane County Treasurer - SCRAPS	608.28	
1644	07/31/2025	Claims	5	13006	Spokane County Treasurer - Sheriff's	26,522.50	
1645	07/31/2025	Claims	5	13007	Springbrook Holding Company LLC	2,400.00	
1646	07/31/2025	Claims	5	13008	The Home Depot Pro	490.00	
1647	07/31/2025	Claims	5	13009	Legal Posting The Spokesman-Review	589.77	
1648	07/31/2025	Claims	5	13010	Union Pacific Railroad Company	84,998.57	
1649	07/31/2025	Claims	5	13011	Upward 7 Consulting	6,649.10	
1650	07/31/2025	Claims	5	13012	Vanguard Cleaning Systems	600.00	
1651	07/31/2025	Claims	5	13013	Verizon Wireless	459.39	
1652	07/31/2025	Claims	5	13014	WM Of Spokane - Monthly	242.82	
1653	07/31/2025	Claims	5	13015	WSDOT	252.40	
1654	07/31/2025	Claims	5	13016	Witherspoon Brajcich McPhee, PLLC	22,184.81	
						000	33.20
						001 General Fund	511,835.87
						401 Utility Operating Fund	26,774.64
						403 Sewer Capital Fund - Managerial	28,609.10
							Claims: 567,252.81
							567,252.81

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Millwood and that I am authorized to authenticate and certify to said claim.

() Treasurer _____ Date: _____

() Elected Representative _____ Date: _____

() Elected Representative _____ Date: _____

() Elected Representative _____ Date: _____

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City Of Millwood

Time: 11:51:11 Date:

Section 9, Item a.

07/01/2025 To: 07/31/2025

Page:

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1485	07/31/2025	Payroll	5	EFT	PFMLA - Employment Security	1,182.41	Pay Cycle(s) 04/01/2025 To 06/30/2025 - PFMLA
1486	07/31/2025	Payroll	5	EFT	WA Cares Fund-Employment Security	1,042.27	Pay Cycle(s) 04/01/2025 To 06/30/2025 - WA State Long Term Care
1487	07/31/2025	Payroll	5	EFT	WA State Labor & Industries	3,032.60	2ND Quarter L&I: 04/01/2025 - 06/30/2025
1512	07/31/2025	Payroll	5	EFT		3,857.56	July 2025
1516	07/31/2025	Payroll	5	EFT		4,437.89	July 2025
1517	07/31/2025	Payroll	5	EFT		68.82	July 2025
1518	07/31/2025	Payroll	5	EFT		4,862.25	July 2025
1520	07/31/2025	Payroll	5	EFT		712.52	July 2025
1521	07/31/2025	Payroll	5	EFT		4,496.35	July 2025
1522	07/31/2025	Payroll	5	EFT		1,570.16	July 2025
1525	07/31/2025	Payroll	5	EFT		6,231.66	July 2025
1527	07/31/2025	Payroll	5	EFT		4,238.90	July 2025
1531	07/31/2025	Payroll	5	EFT		68.82	July 2025
1532	07/31/2025	Payroll	5	EFT		5,618.41	July 2025
1536	07/31/2025	Payroll	5	EFT		68.82	July 2025
1537	07/31/2025	Payroll	5	EFT		68.82	July 2025
1511	07/31/2025	Payroll	5	12935		110.12	July 2025
1513	07/31/2025	Payroll	5	12936		85.12	July 2025
1514	07/31/2025	Payroll	5	12937		68.82	July 2025
1515	07/31/2025	Payroll	5	12938		22.94	July 2025
1519	07/31/2025	Payroll	5	12939		1,022.64	July 2025
1523	07/31/2025	Payroll	5	12940		22.94	July 2025
1524	07/31/2025	Payroll	5	12941		22.94	July 2025
1526	07/31/2025	Payroll	5	12942		110.12	July 2025
1528	07/31/2025	Payroll	5	12943		22.94	July 2025
1529	07/31/2025	Payroll	5	12944		110.12	July 2025
1530	07/31/2025	Payroll	5	12945		2,861.19	July 2025
1533	07/31/2025	Payroll	5	12946		1,737.80	July 2025
1534	07/31/2025	Payroll	5	12947		95.48	July 2025
1535	07/31/2025	Payroll	5	12948		22.94	July 2025
1538	07/31/2025	Payroll	5	12949		110.12	July 2025
001 General Fund						28,240.36	
401 Utility Operating Fund						19,744.13	

47,984.49 Payroll: 47,984.49

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Millwood and that I am authorized to authenticate and certify to said claim.

() Treasurer _____ Date: _____

() Elected Representative _____ Date: _____

() Elected Representative _____ Date: _____

() Elected Representative _____ Date: _____

File Attachments for Item:

b. Resolution 2025-10 Amend Six-Year Transportation Improvement Plan

RESOLUTION 2025-10

AUGUST 12, 2025

A RESOLUTION OF THE COUNCIL OF THE CITY OF MILLWOOD, WASHINGTON
APPROVING AN AMENDED SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
FOR THE PERIOD 2026-2032

WHEREAS, in accordance with state law the City of Millwood is required to annually prepare a Six Year Transportation Improvement Plan, and

WHEREAS, in accordance with RCW 35.58.2795, the City of Millwood published notice on May 29, 2025 of a public hearing to be held on June 10, 2025, regarding the City of Millwood's proposed Six Year Transportation Improvement Plan, and

WHEREAS, a draft Six Year Transportation Improvement Plan as prepared and reviewed during a public hearing held by the Millwood City Council on June 10, 2025 with the Millwood City Council approving such Six Year Transportation Improvement Plan by adoption of Resolution 2025-06 on June 10, 2025;

WHEREAS, the City of Millwood desires to amend its Six Year Transportation Plan;

WHEREAS, in accordance with RCW 35.58.2795, the City of Millwood published notice on June 20, 2025 of a public hearing to be held on July 8, 2025, regarding the City of Millwood's proposed amended Six Year Transportation Improvement Plan, and

WHEREAS, a draft amended Six Year Transportation Improvement Plan, contained in the attached Exhibit A, has been prepared and has been reviewed during a public hearing held by the Millwood City Council on July 8, 2025;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MILLWOOD, WASHINGTON

That the Six Year Transportation Improvement Plan for the period 2026-2032, as shown in Exhibit A, presented and reviewed at the Regular Meeting of the Millwood City Council held July 8, 2025, and August 12, 2025 is hereby approved. Any and all versions of the Six Year Transportation Improvement Plan for the City of Millwood for the period 2026-2032 are hereby repealed and of no effect, including any such approval provided in Resolution 2025-06.

PASSED BY THE COUNCIL OF THE CITY OF MILLWOOD WASHINGTON, THIS ____
DAY OF _____ 2025.

RESOLUTION 2025-10

AUGUST 12, 2025

KEVIN FREEMAN, MAYOR

Attest:

LISA CASSELS, CITY CLERK

Attachments: Exhibit A- Six Year Transportation Improvement Plan

EXHIBIT A

SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN							
2025-2031 Schedule of Projects							
Funding Status	Year	Project Title	Begin/End	Work Description	Source of Funds	Total Length	Estimated Cost
Funded	2025	Argonne-Widening/ turn pockets	Frederick/ Liberty	Widen Argonne, create turn pockets - Construction phase	Street Fund /CMAC/SRTC/TIB	1,000 ft	\$4,550,600
Funded	2025	Argonne - Full Depth Restoration (Trent - Frederick)	Trent / Frederick	FDR between Trent and Frederick	Street Fund/TIB	1,400 ft	\$1,483,400
Funded	2025	Empire Traffic Calming	Argonne/ Butler	Speed Humps and Pavement Marking Revisions	Street Fund	N/A	\$16,738
Unfunded	2026	Argonne - Grind and Overlay	Frederick /Liberty	Grind and Overlay	Street Fund/TIB	815 ft	\$457,200
Unfunded	2026	Argonne - Grind and Overlay	Liberty / South Riverway	Grind and Overlay	Street Fund/TIB	570 ft	\$335,700
Unfunded	2026	Dalton Sidewalk Improvements	Sargent / Argonne	Sidewalk improvements on Dalton Ave	Street Fund/TIB	1,300 ft	\$1,225,400
Unfunded	2027	Liberty -Chip Seal	Argonne/ Vista	Pavement prep and chip seal,fog seal	Street Fund/TIB	2,700 ft	\$83,300
Unfunded	2027	Euclid - Chip Seal	Argonne/ Vista	Pavement prep and chip seal,fog seal	Street Fund/TIB	2,800 ft	\$74,000
Unfunded	2028	Buckeye - chip seal	Argonne/ Sargent	Pavement prep and chip seal,fog seal	Street Fund/TIB	1,300 ft	\$61,200
Unfunded	2029	Grace	Grace Intersection	Upgrade Grace Signal Equipment	City Funds	N/A	\$246,000
Unfunded	2029	Grace & Marguerite	Grace & Marguerite Intersection	Traffic calming: raised concrete intersection, removal of parking stalls, minor stormwater modifications	City Funds	N/A	\$120,000
Unfunded	2029	Trent & Argonne Lane Improvements	Trent & Argonne Intersection	Northbound left turn lane reconfiguration and removal of right turn only lane on Argonne north of Trent.	City Funds	N/A	\$160,000
	Total						\$8,813,538

File Attachments for Item:

c. Amendment to Spokane County SCEO ILA as adopted by BoCC R 25-0166



SCOTT R. CHESNEY, AICP, DIRECTOR OF PLANNING

May 9, 2025

Mayor Kevin Freeman
City of Millwood
9103 E Frederick Ave
Millwood, WA 99206

Dear Mayor Freeman,

The Spokane County Board of Commissioners considered and adopted the attached amendment to the Interlocal Agreement that creates the Steering Committee of Elected Officials and Countywide Planning Policies. Resolution 25-0166 is attached.

The ILA now requires signatures from all participating jurisdictions for ratification. Please see the amended ILA and signature pages for each jurisdiction.

When executed, please return it to me and include any resolution or action if used. Once received, Spokane County Planning will assemble and distribute the fully executed ILA.

Regards,

Scot R. Chesney, AICP, director

C: Mary Kuney, Chair, Spokane County BoCC
Ginna Vasquez, Clerk to the BoCC

IN WITNESS WHEREOF, the City of Millwood ratifies amendments to the Growth Management Joint Planning Interlocal Agreement as adopted by the Steering Committee of Elected Officials on November 19, 2008, and October 9, 2003, and originally adopted August 24, 1995, by Resolution 94-1686 as of the date shown below this signature block.

CITY OF MILLWOOD

Mayor Kevin Freeman

Dated

NO. 25 - 0166

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

IN THE MATTER OF CONSIDERING THE
SPOKANE COUNTY STEERING COMMITTEE
OF ELECTED OFFICIALS (SCEO)
RECOMMENDATION AMEDNING THE SCEO
INTERLOCAL AGREEMENT TO INCLUDE
TRIBAL PARTICIPATION

RESOLUTION

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), the Board of County Commissioners of Spokane County, Washington, hereinafter referred to as the "Board," has the care of county property and the management of county funds and business; and

WHEREAS, pursuant to the provisions of Chapter 36.70.040 RCW, the Board has created a Planning Department, hereinafter referred to as the "Department," and a Planning Commission, hereinafter referred to as the "Commission" (Resolution No. 76-698 as amended by Resolution 23-0057); and

WHEREAS, pursuant to RCW 36. 70A.210, the Steering Committee of Elected Officials ("Steering Committee") was established by interlocal agreement (Resolution 1994-1686, and as amended thereafter from time to time) to assist in the development of the Countywide Planning Policies and perform other duties, including but not limited to providing recommendations to the Board of County Commissioners on the same; and

WHEREAS, the amended SCEO interlocal agreement will replace the GMA Joint Planning Interlocal Agreement, as amended on November 19, 2008 and October 9, 2003, and originally adopted August 24, 1995 by Resolution 94-1686.

WHEREAS, pursuant to the provisions of RCW Section 36.70A.210, the legislative authority of a county that plans under the Growth Management Act (GMA) shall adopt a Countywide planning policy or policies in cooperation with the Cities and Tribes located in whole or in part within the County; and

WHEREAS, pursuant to the provisions of RCW Section 36.70A.210, counties are required to invite tribes to participate in developing countywide planning policies. Counties must develop policies for the protection of tribal cultural resources in collaboration with Tribes if they choose to participate; and

WHEREAS, pursuant to Substitute House Bill 1717 (2021-2022), and as codified in RCW 36.0A.130, local jurisdictions are required to work with federally recognized Indian tribes who choose to participate in the county or regional planning process, and by which federally recognized Indian tribes whose reservation or ceded lands lie within the county shall be invited to participate in and cooperate with the adoption process for proposed amendments to the Countywide Planning Policies; and

WHEREAS, pursuant to the provisions of chapter 39.34 RCW, two or more public agencies may enter into agreements with one another for joint or cooperative action; and

WHEREAS, the SCEO established a subcommittee consisting of technical staff from the various jurisdictions tasked with providing a recommendation to the SCEO on a proposed amendment to the existing interlocal agreement that fulfills the requirements of RCW 36.0A.130; and

WHEREAS, the Steering Committee Interlocal Agreement Subcommittee and Steering Committee held a total of six workshops on the subject of Amending the Steering Committee Interlocal Agreement, which took place on January 24th, 2024, May 15th, 2024, July 9th, 2024, August 20th, 2024, September 10th, 2024, and September 25th 2024; and

WHEREAS, pursuant to Chapter 36.70A RCW a notice of public hearing for the SCEO November 13th, 2024, hearing was issued on October 29th, 2024 (**Attachment A**); and

WHEREAS, the Steering Committee held a public hearing on the proposed amendment to the Steering Committee Interlocal Agreement on November 13th, 2024; and

WHEREAS, at the November 13th, 2024, SCEO hearing, the Steering Committee deliberated and unanimously recommended approval of the proposed amendment to the SCEO Interlocal Agreement included as (**Attachment B**); and

WHEREAS, the Board of County Commissioners received the SCEO recommendation on March 25th, 2025, and set April 1st, 2025, to consider the same; and

WHEREAS, at the April 1st, 2025, open public meeting the Board considered the recommendation of the SCEO, and the Department filed and voted on whether to adopt the same.

NOW THEREFORE BE IT RESOLVED, the Board hereby adopts the recommendation of the Steering Committee of Elected Officials amending the SCEO Interlocal Agreement to include representation by the Spokane Tribe of Indians, and the Kalispel Tribe of Indians.

PASSED AND ADOPTED this 1st day of April 2025.

ATTEST



Shelly Thompson OBO
Ginna Vasquez, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

Mary L. Kuney
Mary L. Kuney, Chair

Josh Kerns
Josh Kerns, Vice-Chair

ABSENT

Al French
Al French, Commissioner

Amber Waldref
Amber Waldref, Commissioner

Chris Jordan
Chris Jordan, Commissioner

SPOKANE COUNTY STEERING COMMITTEE OF ELECTED OFFICIALS

1026 W Broadway • Spokane WA 99260-0170 • 509.477.1500 • bphelp@spokanecounty.org

March 11, 2025

Mary Kuney, Chair
Spokane County Board of County Commissioners
1026 W. Broadway Ave.
Spokane, WA 99260

RE: Steering Committee of Elected Officials Recommendation in the matter of amending the SCEO Interlocal Agreement to include representation of the Spokane Tribe of Indians, and the Kalispel Tribe of Indians.

Chair Kuney and Commissioners,

As required by the Spokane County Interlocal Agreement titled Growth Management Act (GMA Joint Planning) Section 3D, I am forwarding the recommendation of the Steering Committee of Elected Officials (SCEO) regarding the proposed amendments to the SCEO interlocal agreement to include Tribal representation in the SCEO between Airway Heights, Cheney, Deer Park, Fairfield, Latah, Liberty Lake, Medical Lake, Millwood, Rockford, Spangle, Spokane Valley, Spokane, Waverly, the Spokane Tribe of Indians, the Kalispel Tribe of Indians, and Spokane County.

The SCEO held a public hearing on the proposed interlocal agreement on November 13, 2024, and provided opportunity for comment from the Planning Technical Advisory Tribal Interlocal Agreement Subcommittee, Tribal staff representatives and the public.

After deliberation, the Steering Committee unanimously recommended approval of the proposed interlocal agreement and thereto Countywide Planning Policies between the Cities, the Spokane Tribe of Indians, the Kalispel Tribe of Indians, and Spokane County.

Sincerely,



Al French
Spokane County Commissioner
Chair, Spokane County Steering Committee of Elected Officials

**NOTICE OF PUBLIC HEARING
BEFORE THE SPOKANE COUNTY GROWTH MANAGEMENT
STEERING COMMITTEE OF ELECTED OFFICIALS (SCEO)**

NOTICE IS HEREBY GIVEN by the Spokane County Growth Management Steering Committee of Elected Officials pursuant to Chapter 36.70A RCW, a public meeting will be held on Wednesday, November 13, 2024, **via Zoom** and will begin at 9:00 A.M.

PUBLIC HEARING ITEM: Proposed Amendments to the Interlocal Agreement regarding Tribal Membership and Voting Structure

The Spokane County Steering Committee of Elected Officials will conduct a public hearing on a proposed amendment to the Interlocal Agreement creating the Steering Committee's membership and voting structure, which would add a voting member from each of the Spokane Tribe of Indians and the Kalispell Tribe of Indians.

The draft documents can be found on the Spokane County Building and Planning webpage at https://www.spokanecounty.org/3473/Steering-Committee_News

PUBLIC HEARING ITEM: Proposed Amendment to the Countywide Planning Policies for Housing

The Spokane County Steering Committee of Elected Officials will conduct a public hearing on a proposed amendment to the Countywide Planning Policies regarding planning for housing and affordability based on recent legislation and Commerce guidance.

The draft documents can be found on the Spokane County Building and Planning webpage at <https://www.spokanecounty.org/5381/2026-Comprehensive-Plan-Update>

WORKSHOP: Countywide Planning Policies for Climate & Resiliency

The Spokane County Steering Committee of Elected Officials will conduct a workshop to discuss an amendment to the Countywide Planning Policies to address planning for climate and resiliency.

The draft documents can be found on the Spokane County Building and Planning webpage at <https://www.spokanecounty.org/5381/2026-Comprehensive-Plan-Update>

Meeting Details:

The meeting will be conducted remotely, utilizing web and telephone conference tools. To access the public hearing remotely, please input the link below into your web browser:

Webinar Link:

<https://us06web.zoom.us/j/87000057408?pwd=a5xoTalfXDAleM1l22Eg7kFedBUASZ.1>

Telephone: 1-253-215-8782

Meeting ID: 842 5134 6645 | Pass Code: 371799

Questions or assistance with remote connection or telephone conference prior to the hearing should be forwarded to PlanningHelp@spokanecounty.org. Individuals planning to attend the

meeting in person who require special assistance to accommodate physical, hearing, or other impairments, please contact the Planning Commission Clerk as soon as possible so that arrangements can be made.

Information is available at the Spokane County Department of Building and Planning website at <https://www.spokanecounty.org/3473/Steering-Committee-News>. Requests for information should be directed to Scott Chesney, Planning Director, Spokane County Department of Building and Planning, 1026 West Broadway Ave., 1st Floor., Spokane, WA. 99260, Phone: 509-477-1500.

To ensure everyone attending has an opportunity to speak, testimony may be limited to three (3) minutes per speaker. Virtual chat is not supported. The Steering Committee reserves the right to adjust the time frame allotted to speakers during the public hearing.

DATED THIS 29th DAY OF OCTOBER 2024
SPOKANE COUNTY DEPARTMENT OF BUILDING AND PLANNING

THIS INTERLOCAL AGREEMENT, is entered into by and among the cities of Airway Heights, Cheney, Deer Park, Fairfield, Latah, Liberty Lake, Medical Lake, Millwood, Rockford, Spangle, Spokane Valley, Spokane, and Waverly, hereinafter sometimes jointly referred to as "Cities," the Spokane Tribe of Indians, the Kalispel Tribe of Indians, and Spokane County, sometimes hereinafter referred to as the "County," jointly, hereinafter referred to along with the Cities and Tribes as the "Parties," or "Jurisdictions."

FURTHERMORE, THIS INTERLOCAL AGREEMENT, having been finalized at the November 13, 2024 Steering Committee meeting, will replace the GMA Joint Planning Interlocal Agreement, as amended on November 19, 2008 and October 9, 2003, and originally adopted August 24, 1995 by Resolution 94-1686.

WHEREAS, pursuant to the provisions of RCW Section 36.70A.210, the legislative authority of a county that plans under the Growth Management Act (GMA) shall adopt a Countywide planning policy or policies in cooperation with the Cities and Tribes located in whole or in part within the County; and

WHEREAS, pursuant to the provisions of RCW Section 36.70A.210, counties are required to invite tribes to participate in developing countywide planning policies. Counties must develop policies for the protection of tribal cultural resources in collaboration with Tribes if they choose to participate; and

WHEREAS, the Parties realize the Countywide Planning Policies call for the continued collaboration and cooperation among the parties in their respective obligations under the Growth Management Act (GMA) to adopt comprehensive plans and development regulations implementing such plans; and

WHEREAS, pursuant to the provisions of RCW Section 36.70A.110, each county that is required or chooses to plan under the Growth Management Act (GMA) shall designate an urban growth area or areas in consultation/agreement with cities within which urban growth shall be encouraged and outside of which growth can occur only if it is not urban in nature; and

WHEREAS, pursuant to Substitute House Bill 1717 (2021-2022), and as codified in RCW 36.0A.130, local jurisdictions are required to work with federally recognized Indian tribes who choose to participate in the county or regional planning process, and by which federally recognized Indian tribes whose reservation or ceded lands lie within the county shall be invited to participate in and cooperate with the adoption process for proposed amendments to the Countywide Planning Policies; and

WHEREAS, pursuant to the provisions of chapter 39.34 RCW, two or more public agencies may enter into agreements with one another for joint or cooperative action; and

WHEREAS, pursuant to the above-cited statutory provisions, the parties hereto desire to enter into an interlocal cooperation agreement pursuant to which the parties will (1) establish a Steering Committee of elected officials and other committees to perform certain duties and

provide recommendations to the Parties in conjunction with their respective obligations under the Growth Management Act (GMA); (2) establish the responsibilities of the Steering Committee of elected officials and other committees; (3) establish a process to amend the adopted Countywide Planning Policies; (4) establish a distribution formula for grant funds received from Washington State Department of Commerce, Trade and Economic Development or its successor for growth management; and (5) provide for other matters related to the preceding items.

NOW, THEREFORE, for and in consideration of the mutual obligations hereinafter set forth, and as authorized by chapter 39.34 RCW, RCW Section 36.70A.210 and RCW Section 36.70A.110, the parties hereto do mutually agree as follows:

Section 1: PURPOSE

The parties hereto recognize that it is in the public's interest that local governments cooperate with each other and coordinate their respective obligations for planning under the Growth Management Act (GMA). The Growth Management Act (GMA) mandates that the County adopt Countywide Planning Policies in cooperation with Cities and Tribes located in whole or in part within the county.

Additionally, the Growth Management Act (GMA) mandates that the County designate urban growth areas in cooperation and consultation with Cities within the County.

The parties have entered into prior interlocal cooperation agreement(s) establishing a collaborative process for the adoption of Countywide Planning Policies and related matters. These interlocal agreement(s) terminate upon the County's adoption of Countywide Planning Policies. The parties now desire to enter into another interlocal agreement which will continue the cooperative and collaborative process in conjunction with their respective obligations under the Growth Management Act (GMA). The purpose of this interlocal agreement is to

- (1) establish a steering committee of elected officials and other committees to perform certain duties and provide recommendations to the parties in conjunction with their respective obligations under the Growth Management Act (GMA);
- (2) establish the responsibilities of the steering committee of elected officials and other committees;
- (3) establish a process to amend the adopted Countywide Planning Policies;
- (4) establish a distribution formula for grant funds received from the Washington State Department of Commerce, Trade and Economic Development or its successor for growth management; and
- (5) provide for other matters related to the preceding items.

Section 2: ESTABLISHMENT OF STEERING COMMITTEE OF

ELECTED OFFICIALS, EX-OFFICIO MEMBERS THEREOF, AND A TECHNICAL SUPPORT COMMITTEE

There is hereby established a steering committee of elected officials, hereinafter referred to as the Steering Committee, having those responsibilities set forth in Section 3 hereof. The Steering Committee shall consist of three (3) County Commissioners from the Spokane County Board of Commissioners, three (3) elected officials from the City of Spokane, two (2) elected officials from the City of Spokane Valley, one (1) elected official each from Liberty Lake, Airway Heights, Cheney, Deer Park, Medical Lake and Millwood; one (1) elected official to represent the five towns of Fairfield, Latah, Rockford, Spangle and Waverly, one (1) elected official from the Spokane Tribe of Indians, and one (1) elected official from the Kalispel Tribe of Indians..

The legislative bodies of each jurisdiction will select representatives in any manner they choose. Jurisdictions and Tribes may also appoint alternates, who must be an elected official. Alternates may vote during the absence of the regular representative.

The Steering Committee will strive for consensus on all matters; however, when a vote is required, each member shall have one vote and a majority of the voting members in attendance is required for a motion to succeed, unless otherwise specified within this interlocal agreement. In order to conduct business, a quorum must be present; a quorum will consist of a simple majority of the total Steering Committee voting membership.

The Steering Committee shall at the end of its regular meeting in June of each year, elect from among its voting members a Chair and Vice Chair, each of whom shall serve for a period of one year and thereafter until their respective successors have been elected. The Chair and Vice Chair may be removed at any time by a vote of 2/3 of the total voting membership. The Chair and Vice Chair shall be elected on a rotational basis in the following order: Spokane County, City of Spokane, City of Spokane Valley, Small Cities (under 15,000 population). The Vice Chair is intended to serve as Chair the following year. In the event of a vacancy of the Chair or Vice Chair, another Chair or Vice Chair shall be elected from that same category. In the absence of both the Chair and Vice Chair at a meeting, a Chair Pro Tern shall be selected by a majority of those members present to serve as Chair.

Subcommittees of the Steering Committee will be appointed by the Chair as needed on an ad hoc basis. Ad hoc committees are intended to serve a specific purpose for a limited amount of time.

In addition to the voting members of the Steering Committee, the Steering Committee shall also include three (3) officials as nonvoting members representing the school districts, water districts, and fire protection districts, and one (1) citizen-at-large member representing the urban growth areas of Spokane County. Nonvoting members are nominated by consensus among their peers and are then appointed by the Steering Committee. The citizen-at-large member shall be nominated by the Board of County Commissioners and appointed by the Steering Committee at the applicable June meeting for a four-year term.

A Planning Technical Advisory Committee (PTAC) is hereby established to advise and provide

support to the Steering Committee. The PTAC shall consist of the staff personnel of the Parties plus the Spokane Regional Transportation Council. A Chair for the PTAC will be selected by the PTAC on an annual basis to chair the PTAC meetings and serve as liaison to the Steering Committee. It is the intention to rotate the chair of the PTAC among jurisdictions and to share responsibilities for specific tasks among the PTAC members.

Spokane County Building and Planning Department will serve as the repository for all records of the Steering Committee and will provide administrative staff to work in conjunction with the Chair to arrange meetings, prepare agendas and minutes, advertise public hearings, and provide notice and necessary documents to the Steering Committee.

In the event that additional general purpose governmental entities are created through incorporation, they shall become represented in such number(s) as may be hereafter agreed to by the Steering Committee on the effective date of their incorporation, and their adoption of this document. In all subsequent decisions, the number of the Steering Committee members needed to reach a decision will be adjusted to account for the new member(s). However, prior decisions will not be reconsidered and re-voted. Such entities shall be entitled to a non-voting seat until the official date of incorporation. The Representatives will be selected by the legislative body in any manner it chooses.

Section 3: RESPONSIBILITIES OF STEERING COMMITTEE

The Steering Committee, as established under Section 2, will have those responsibilities as set forth in the Countywide Planning Policies adopted under RCW Section 36.70A.210. Rather than repeat those responsibilities verbatim within this section, the parties agreed to generally outline those responsibilities referencing the exact policy. It is expected that the parties, when necessary, will look to the exact language when further explanation is necessary of any responsibility set forth hereinafter. The parties further recognize that from time to time the Countywide Planning Policies may be amended as provided for in section 4 hereinafter. In instances where such amendments occur, the parties agree that the responsibilities set forth within this section shall automatically be amended, when applicable, to include such changes without the necessity of formal amendment of the agreement.

The general outline of Steering Committee responsibilities are as follows:

A. Recommendations to the Board of County Commissioners (BOCC) of Spokane County

The Steering Committee will:

1. analyze each jurisdiction's UGA amendment proposals and population allocations for recommendation to the Spokane County Board of County Commissioners.
2. oversee development of a carrying capacity study for regional capital facilities (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #8*).

3. recommend allocation of population growth to jurisdictions (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #9*).
4. review amendment proposals to the Countywide Planning Policies and/or UGAs (*interlocal agreement*).

B. Recommendations to all the jurisdictions

The Steering Committee will:

1. establish employment projections in cooperation with the Spokane area business community (*Urban Growth Areas #9*).
2. develop regionally consistent programs to protect natural resource lands, critical areas, and open space (*Urban Growth Areas #15*).
3. oversee the preparation of a regional utility corridor plan (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #11*).
4. identify or establish siting and service delivery criteria to locate essential public facilities (*Siting of Capital Facilities of a Countywide or Statewide Nature #2*).
5. establish a process for distributing essential public facilities among jurisdictions (*Siting of Capital Facilities of a Countywide or State-wide Nature #3*).

C. Miscellaneous responsibilities

The Steering Committee will:

1. prepare a regional formula to designate and acquire public access to open space corridors (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #4*).
2. pursue strategies for regional water resource management (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #14*).
3. promote a proactive planning approach between Washington and Idaho to establish uniform environmental protection measures (*Economic Development #6*).

D. Official Actions

All official actions of the Steering Committee shall be reduced to writing and incorporated in the official minutes and signed by the Chair. Recommendations from the Steering Committee shall be transmitted to the Board of County Commissioners by a letter from the Chair of the Steering Committee and shall include the motion and vote of the Committee including an indication of which members supported and which did not support the motion.

E. Public Participation Guidelines

The Steering Committee will use the Public Participation Program Guidelines adopted by the Board of County Commissioners on February 24, 1998, and as amended on September 29, 1998, and July 19, 2022.

F. Regular Meeting

The Steering Committee will set a regular meeting time, date, and place on or before its July meeting of each year.

Section 4: AMENDMENTS TO THE COUNTYWIDE PLANNING POLICIES

Upon initial adoption of Countywide Planning Policies by the Board of County Commissioners of Spokane County pursuant to the provisions of RCW Section 36.70A.210, the Parties agree that such adopted Countywide Planning Policies may be amended only through the following procedures:

1. The Countywide Planning Policies may be reviewed and amendments considered, as appropriate, once every five years following the initial adoption date of the Countywide Planning Policies and each successive five-year period thereafter. Amendment proposals must be submitted for Steering Committee consideration by a voting member of the Steering Committee. Members of the general public must submit amendment proposals through a voting member of the Steering Committee. All such amendments shall be considered concurrently so the cumulative effect of each individual proposal can be ascertained.
2. The Countywide Planning Policies may be reviewed and amended more frequently than prescribed in paragraph #1 above. Such amendment proposals must be submitted for Steering Committee consideration by a voting member of the Steering Committee. Members of the general public must submit amendment proposals through a voting member of the Steering Committee. The Steering Committee must pass a motion by an affirmative vote of 2/3 of the total voting membership in order to place such an amendment proposal before the Steering Committee for review and recommendation. The Steering Committee may establish criteria to help assess the need for processing such amendments.
3. The process of amending the Countywide Planning Policies shall be consistent with the Growth Management Act (GMA) provisions for original adoption of the Countywide Planning Policies. The Steering Committee in reviewing and making recommendations on proposed amendments to the Countywide Planning Policies shall take into consideration the intent that Countywide Planning Policies are a written policy statement or statements used solely for establishing a Countywide framework from which county and city comprehensive plans are developed, amended, and adopted. As such, each jurisdiction's comprehensive plan relies upon the long term goal or vision statement of each policy. There is an expectation of policy stability which must be weighed, along with the impact to each jurisdiction's comprehensive plan, when considering an amendment to the Countywide Planning Policies.
4. The Steering Committee shall establish procedures for processing, reviewing, and

recommending amendments to the Countywide Planning Policies.

5. The Steering Committee's recommendation or action on each and every amendment proposal shall be forwarded, together with all amendment proposals to the Board of County Commissioners in order for the Board to have the benefit of considering the amendment proposal(s) concurrently so the cumulative effect of each individual proposal can be ascertained.

Section 5: TERM, AMENDMENT, OR TERMINATION OF AGREEMENT

The term of this interlocal agreement shall commence upon the County's adoption of the Countywide Planning Policies as provided for in RCW Section 36.70A.210.

This interlocal agreement may be amended or terminated by an affirmative vote of 2/3 of the total voting membership of the Steering Committee and ratified by each jurisdiction.

Section 6: FUNDING

Grant funds received from the Washington State Department of Commerce, Trade and Economic Development or its successor for Growth Management Act (GMA) responsibilities shall be distributed to the Parties pursuant to a distribution formula mutually agreed upon. Prior to the end of each fiscal year, the distribution formula will be re-evaluated. Factors included in such re-evaluation will include per capita allocation based on the annual Office of Financial Management estimate of population and the projected need for multi-jurisdictional programs requiring special skills consultants.

Section 7: GENERAL PROVISIONS

1. Upon termination of this interlocal agreement, all real or personal property acquired by any of the Parties hereto with monies which they have respectively received under Section 6 herein above, shall remain the sole property of such Parties.

2. The Clerk of the Board of County Commissioners of Spokane County, shall, as provided for in RCW Section 39.34.040, file an executed copy of this interlocal agreement with the Secretary of State and Spokane County Auditor.

3. The section headings in this interlocal agreement have been inserted solely for the purpose of convenience and ready reference. In no way do they purport to, and shall not be deemed to, define, limit or extend the scope or intent of the sections to which they appertain.

4. This interlocal agreement contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this interlocal agreement shall be deemed to exist or to bind any of the Parties hereto.

5. Should (1) any section or portion thereof of this interlocal agreement be held unlawful and unenforceable by any court of competent jurisdiction, and/or (2) should the Washington State Legislature adopt any legislation which is subsequently signed by the Governor affecting any sections or portions thereof within this interlocal agreement, and/or (3) should the qualified

electorate voters approve a combined City-County form of government as provided for in Amendment 58 of the Washington State Constitution, the Parties agree to immediately meet and amend this interlocal agreement as may be deemed necessary.

6. Nothing in this interlocal agreement shall affect, alter, or limit in any way a tribe's authority, jurisdiction, or any treaty or other rights it may have by virtue of its status as a sovereign Indian tribe. This interlocal agreement does not preclude any of the Parties from entering into individual Memorandums of Agreement for coordinated comprehensive planning between a jurisdiction and the Spokane Tribe of Indians or the Kalispel Tribe of Indians.

3a

Submit to Clerk of the Board with available supporting materials (Resolutions, Agreements, Presen

Section 9, Item c.

AGENDA SHEET

SUBMITTING DEPARTMENT: *Building & Planning*

CONTACT PERSON:

25 - 0166

PHONE NUMBER:

CHECK TYPE OF MEETING BELOW: BELOW FOR CLERK'S USE ONLY:

☒ Regular Legislative Session Agenda

AGENDA TITLE *(please provide a reasonably descriptive agenda title for this item:* Proposed amendment to the Steering Committee of Elected Officials Interlocal Agreement creating the SCEO membership and voting structure

DESCRIPTIVE SUMMARY *(please provide anticipated fiscal and budgetary information & reason for request):*
Proposed amendment to the Steering Committee of Elected Officials Interlocal Agreement creating the SCEO membership and voting structure to include a tribal membership and voting structure, adding a member from each of the Spokane and Kalispell Tribe of Indians.

FISCAL IMPACT *(please provide anticipated fiscal and budgetary impact, with amount and source of funds, if applicable):* None

REQUESTED BOARD ACTION *(if any):* Consider and adopt Steering Committee of Elected Officials recommendation
Other County Departments Impacted - List any other departments that were notified in advance of this agenda item: Legal

This Item will need to be codified in the Spokane County Code: No

File Attachments for Item:

d. Administrative Appeal Hearing Findings 9011 E South Riverway Fence Appeal

**FINDINGS AND CONCLUSIONS OF THE MILLWOOD CITY COUNCIL
FOR WARD APPEAL OF FENCE PERMIT DENIAL
PUBLIC HEARING ON JUNE 30, 2025**

I. FINDINGS OF FACT

1. On October 24, 2024, the City of Millwood (the “City”) discovered an illegal fence construction in progress on property located at 9011 E. South Riverway, Millwood, WA (the “property”).
2. On October 30, 2024, the City issued a Code Violation Warning Notice to Joseph Ward and Budinski Residential, LLC, owner of the property, for installation of a fence without a permit in violation of Millwood Municipal Code (“MMC”) 17.44.040 and 17.38.005(E)(6) and installation of a front and front-side fence (fence located within the 25-foot setback) exceeding 42 inches in height in violation of MMC 17.38.005(E)(3).
3. On November 15, 2024, Mr. Ward and Budinski Residential, LLC, submitted a fence permit application for the existing, unpermitted 6-foot wrought iron fence constructed on the property and for a proposed 6-foot-tall dumpster enclosure fence on the property.
4. On November 22, 2024, the City denied the permit application as to the constructed 6-foot fence in the front and front-side of the property, which must be reduced to 42 inches within the 25-foot front-side setback, and the dumpster enclosure needed to either be removed from the front-side setback or reduced to 42 inches in height.
5. On April 16, 2025, Mr. Ward and Budinski Residential, LLC, submitted an amended and restated fence permit application dated April 15, 2025.
6. On April 21, 2025, the City approved in part, and denied in part, the amended fence permit application from Mr. Ward and Budinski Residential, LLC.
7. Exhibit B to the City’s staff report shows which portions of the amended fence permit were approved and/or denied. Specifically, the portions of the fence highlighted in green were approved. The portion of the fence highlighted in red were denied. The portion of the fence highlighted in yellow and orange were determined to be outside the scope of the permit application. Exhibit B to the City’s staff report is incorporated to this Decision herein and attached hereto as Exhibit “A.”
8. Mr. Ward and Budinski Residential, LLC, submitted an appeal fee to appeal the partial denial of his amended fence permit on April 29, 2025. Mr. Ward and Budinski Residential, LLC, did not submit the required appeal application form by the appeal deadline of May 4, 2025. As Mr. Ward had already paid the appeal fee, the City extended the deadline to file the appeal application form until May 19, 2025. Mr. Ward and Budinski Residential,

LLC, submitted his appeal form on May 19, 2025, and provided supplemental materials on May 20, 2025. The Millwood City Council considers the appeal timely.

9. Following public notice, on June 30, 2025, the Millwood City Council held a special meeting to conduct an open record appeal hearing of the appeal of the administrative decision denying the fence permit application. The Millwood City Council considered the following exhibits:
 - a. Administrative Appeal;
 - b. City of Millwood Staff Report, including exhibits;
 - c. Acknowledgement of a Public Records Request, dated June 27, 2025;
 - d. Appellant Request for Consideration of Documents or Materials, inclusive of all materials;
 - e. Millwood Ordinance 54A; and
 - f. Written Appeal Statement submitted by Mr. Ward at hearing.
10. At the open record hearing on June 30, 2025, the Millwood City Council heard argument and received testimony and evidence from the City and the appellant, Joseph Ward and Budinski Residential, LLC.
12. MMC 17.38.005(E)(3) requires that front and front-side fences do not exceed 42 inches in height.
13. MMC 117.38.005(E)(6) requires a property owner obtain a permit for any construction or reconstruction of a fence.
14. Front and front side yard fences have been required to be 42 inches in height or less since 1955.
15. Permits have been required for the construction of fences since 1961.
16. The wrought iron fence subject to this appeal, highlighted in red on Exhibit A attached to this decision, is 6 feet in height and located in the property's front and front-side yard setback.
17. The proposed dumpster enclosure subject to this appeal, highlighted in red on Exhibit A is 6 feet in height and located in the property's front-side yard setback.
18. Mr. Ward and Budinski Residential, LLC, did not provide any evidence that a previously existing 6-foot cedar fence along the west side of the property was legally permitted so as to support a non-conforming use.

- a. Mr. Ward and Budinski Residential, LLC, did not provide any evidence that they had obtained a permit for the 6-foot cedar fence, despite the fact that permits have been required since 1961.
 - b. Mr. Ward and Budinski Residential, LLC, did not provide any evidence that a previously existing 6-foot cedar fence along the west side of the property encroached into the 25-foot setback so as to support a non-conforming use that would allow the 6-foot wrought iron fence.
19. The juniper bushes and landscaping rocks that previously existed along the front of the property did not qualify as a fence, but rather as normal landscaping features.
20. The Millwood City Council finds that the request of Mr. Ward and Budinski Residential, LLC, for a fence permit for a 6-foot wrought iron fence along the front and front-side yard would violate MMC 17.38.005(E)(1).
21. The Millwood City Council finds that the request of Mr. Ward and Budinski Residential, LLC, for a fence permit for a 6' dumpster enclosure within the 25-foot front yard setback would violate MMC 17.38.005(E)(3).
22. On August 12, 2025, the Millwood City Council considered these Findings and Conclusions of the Millwood City Council at a regular City Council meeting.

II. CONCLUSIONS OF LAW:

- a. Pursuant to MMC 17.38.005(E)(3), all front and front-side fences (fences located within the 25-foot setback) must be 42 inches in height or less.
- b. Mr. Ward and Budinski Residential, LLC, did not obtain a permit for the 6-foot wrought iron fence along the front and front side of the property prior to its construction, in violation of MMC 17.38.005(E)(6).
- c. The City's denial of the fence permit application from Mr. Ward and Budinski Residential, LLC, was proper as the proposed fencing was more than 42 inches in height in violation of MMC 17.38.005(E)(3).
- d. Mr. Ward and Budinski Residential, LLC, did not meet their burden to show the non-conforming status of the previous cedar fence so as to be relieved from the requirement that the proposed wrought iron fence be 42 inches in height or less.
- e. The Millwood City Council hereby affirms the administrative decision denying the amended fence permit application of Mr. Ward and Budinski Residential, LLC.

- f. All relief requested by Mr. Ward and Budinski Residential, LLC, in their appeal is hereby denied.
- g. Any Finding of Fact that is more correctly a Conclusion of Law is hereby incorporated as such by this reference.

III. DECISION:

Based on the above Findings of Fact and Conclusions of Law, the Millwood City Council hereby AFFIRMS the April 21, 2025, administrative decision denying the amended fence permit application submitted by Joseph Ward and Budinski Residential, LLC, on April 16, 2025.

Approved as of this 12th day of August, 2025

_____, Councilmember Position

_____, Councilmember Position

_____, Councilmember Position

_____, Councilmember Position

_____, Councilmember Position

EXHIBIT A



9103 E. Frederick Ave • Millwood, WA. 99206 • 509.924.0960 • www.millwoodwa.us

April 21, 2025

Budinski Residential LLC
Attn: Joseph G Ward
15102 N Tormey Rd
Nine Mile Falls, WA 99026-9687

RE: Fence Permit 4-15-25 Application Decision

Dear Mr. Ward,

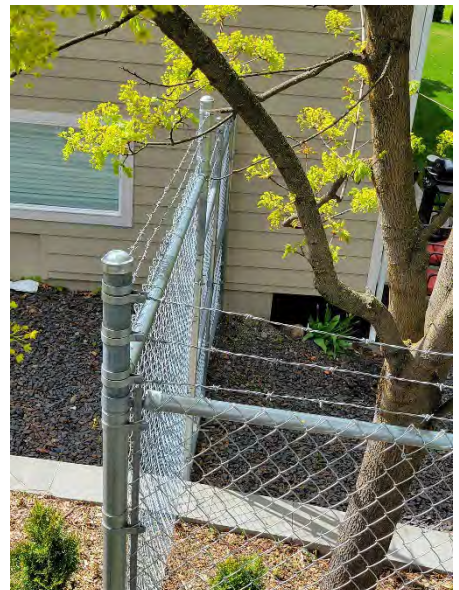
I have completed review of your fence permit application for 9011 E. South Riverway, dated April 15, 2025 with cover letter dated April 16, 2025, and my decision is as follows:

1. The fencing highlighted in **green** on the attached site plan (west side 6' tall chain link fence and adjoining side of building 6' tall fence, a portion of the west side 6' tall wrought iron fence up to the 25' front setback line, and the 42" tall fence along the front of the property) are hereby approved under this fence permit and construction may resume upon payment of the fence permit fee of \$125.00.
2. The 6' tall wrought iron fence within the front and front-side setback area (south of the 25' front setback line) that are highlighted in **red** on the attached site plan, are not approved. Front and front-side fences are limited to 42" in height.
 - a. No evidence was submitted to show that an existing 6' tall cedar fence ran along the west property line up to E. South Riverway to substantiate or document the claim of legal nonconforming status.
 - b. Additionally, as identified in the Ordinances provided by the City Clerk, prior to 1999, hedges / shrubs were not considered fences. Per the fence permit application cover letter, the junipers were approximately 45 years old; therefore, the junipers cannot establish a legal nonconforming provision for a front fence.
3. The proposed new 6' tall sight obscuring dumpster enclosure identified in **red highlight** on the attached site plan is not approved for identified location. It is located within the 25' front setback area. The previous dumpster location was outside of the 25' front setback area and the proposed 6' tall sight obscuring enclosure could be constructed in the previous area if approved by the City of Spokane Valley Building Department as a building permit may be required. The picture below from September 2022 and aerial photo from July 2023, identify the previous location on the east side of the property, cut into the hillside.





4. The fencing highlighted in **yellow** on the attached site plan were identified as existing or repaired. Per a site visit completed today, barbwire was added to the top of the chain link fence on the east side of the property. Barbwire is not permitted and must be removed unless evidence can be supplied to show that the previous fence had barbwire that was legally installed prior to 2009, to substantiate a nonconforming structure claim.





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5. The proposed future 38' driveway gate (highlighted in blue) will require additional information to be submitted for review. At a minimum, the material type and proposed height are needed. The Spokane Valley Fire Department may also have specific requirements for a gate on a multi-family property. Please submit additional information to the City of Millwood and Spokane Valley Fire Department, Attn: Traci Harvey, referencing "9011 E. South Riverway Front Gate".
6. The 8'x8'x20' replacement storage unit (highlighted in orange on the attached site plan) cannot be reviewed under a fence permit application. A separate residential site plan / design review will be required for the storage unit.

This decision may be appealed to the Millwood City Council within fourteen (14) days of the date of this decision per the provisions of the Millwood Municipal Code. A \$900.00 land use administrative decision appeal fee would also need to be submitted at time of filing the appeal.

As previously discussed, in lieu of filing an appeal, a complete variance application with application fee and Agreement to Pay Fees form may be submitted. A variance hearing would be scheduled before the City Hearing Examiner to review and provide a decision on the variance request.

Sincerely,

Amanda /Tainio, Contract City Planner

Cc: Kevin Freeman, Mayor of Millwood
 Brian Werst, City of Millwood Attorney
 Lisa Cassels, Millwood City Clerk/Public Records Officer
 John T Sweitzer
 Benjamin Ward
 Rosina Yip

Attachments:

- Fence Permit 4-15-25 Application – site plan highlights
- Fence permit application cover letter dated 4-16-25
- Fence Permit 4-15-25 Application
- MMC Fence UR-3 Fence Sections
- MMC Nonconforming Structure Section
- Adopted City SMP Map for Parcel 45064.0701
- MMC Nonconforming Structure in Shoreline Jurisdiction Section
- MMC Appeal Section

MILLWOOD

[illegible]

File Attachments for Item:

e. Planning - Amanda Tainio - Upward 7 Consulting



Amanda Tainio, Principal

August 6, 2025

Memo To: Millwood City Council

RE: July 2025 Planning Report

Here is a summary of the planning activities for the month of July 2025:

- Permit/license/land use application review and processing:
 - 9011 E. South Riverway – Assistance with retaining wall code enforcement / engineering - site meeting
 - MW-2025-0011 / CP-2024-02 - 8921 E. Euclid Mixed Use Building civil re-review & utilities coordination / approval
 - 9017 E. Euclid (MW-2025-0041) - MSD Irish Dance Academy sign permit review / approval
 - 3128 N. Fowler - Home Business Application review / approval
 - 9204 E. Grace - Accessory Dwelling Unit (ADU) utility coordination / approval
 - Misc. zoning reviews / information / other jurisdiction SEPA reviews / staff assistance
- Land Use Case Law Webinar 7/31/25
- Planning Commission - see 2026 Comprehensive Plan Periodic Update
- 2026 Comprehensive Plan Periodic Update
 - Draft Comprehensive Plan Capital Facilities/Utilities Element & Transportation Element Updates / Coordination
 - Draft Comprehensive Plan Appendix Updates
 - Census RDI Data from Commerce w/ Draft Comprehensive Plan & RDI Analysis coordination / revisions
 - 7/2/25 Planning Technical Advisory Committee (PTAC) Meeting
 - Special joint meeting with City Council and Planning Commission, July 8th from 5:00pm - 6:00pm (presentation on Draft Comprehensive Plan Housing Element & Integration with Land Use - Capital Facilities and Utilities Elements along with a progress update)
 - 7/16/25 Steering Committee of Elected Officials (SCEO) Presentation on Millwood HAPT & Status
 - Planning Commission meeting on July 30th at 6:00pm (reviewed the Draft Comprehensive Plan Modifications & a presentation on information for the new Climate Change & Resiliency Element)
 - Community engagement, webpage updates, & coordination w/ SRTC

With best regards,

Amanda Tainio

Millwood Contract City Planner

planner@millwoodwa.us

9116 E. Sprague Ave. #439, Spokane Valley, WA 99206-3601

Phone: 509-216-0500 | Upward7@outlook.com

Page 1 of 1

File Attachments for Item:

- a. Public Remarks - Emails received since the last meeting.

Office

From: "Millwood, WA" <noreply@civicplus.com>
Sent: Wednesday, August 6, 2025 12:02 PM
To: Info
Subject: Webform submission from: Contact

Submitted on Wed, 08/06/2025 - 12:02 PM

Submitted by: Anonymous

Submitted values are:

First Name
Raymond

Last Name
Anderson

Email
Anderson5018@comcast.net

Question/Comment
When is Argonne going to be finished Its a pain .Bad idea.



Office

From: Kevin Freeman
Sent: Monday, July 21, 2025 7:46 AM
To: Info
Subject: FW: Speed bumps

For next meeting “Public Remarks.” Millwood resident.

Regards,

Kevin M. Freeman
Mayor, City of Millwood

ADVISORY: Please The City of Millwood is required to comply with the Washington State Public Records Act Chapter 42.56 RCW. As such, the information you submit to the City via email, including personal information, may ultimately be subject to disclosure as a public record.

From: Millwood, WA <noreply@civicplus.com>
Sent: Saturday, July 19, 2025 11:21 AM
To: Kevin Freeman <mayor@millwoodwa.us>
Subject: Speed bumps

Name: John Zeller
Email: Johnzeller@kmcnw.com

Message: Why in the world are you spending money on speed bumps at stop signs? Also, why do we need a speed bump at the arboretum? These speed bumps will make it very difficult to plow snow. Snow berms will make good speed deterrent. John Zeller 7/18/2025

Office

From: Kevin Freeman
Sent: Monday, July 21, 2025 8:11 AM
To: Info
Subject: FW: roadwork in millwood

For next meeting "Public Remarks." Possible not Millwood resident.

Regards,

Kevin M. Freeman
Mayor, City of Millwood

ADVISORY: Please The City of Millwood is required to comply with the Washington State Public Records Act Chapter 42.56 RCW. As such, the information you submit to the City via email, including personal information, may ultimately be subject to disclosure as a public record.

From: Scott SCHMIDT <starlinerscott@hotmail.com>
Sent: Friday, July 18, 2025 9:52 AM
To: Kevin Freeman <mayor@millwoodwa.us>
Subject: roadwork in millwood

Seems like a huge waste of money and resources. Could have been fixed alot easier and cheaper than this dumb ass plan. Did you guys find this answer on a cereal box

Office

From: Savannah Wu
Sent: Friday, July 18, 2025 5:40 PM
To: Lisa Cassels
Subject: Big Trouble on Marguerite. Rd

The last few afternoons, I am sitting on our front porch 3015 N Marguerite and the amount of cars flooding this narrow side street is completely unsafe. The street is very narrow and the residents of this block have to park on both sides of the street. There is traffic going both directions almost side swiping cars, dodging people pets and pedestrians, and almost hitting each other. It's not even just small vehicles but the large semi-trucks and huge work trucks with long trailers.

I am a fan of the speed bumps but people are just going over them, hitting the gas and then just FLYING down the street likely cause its stressful and they want to get home. All the neighbors are getting really upset.

Is there anything we can do? Some of the neighbors are literally outside yelling at drivers/cars using this road as a "detour" to "F OFF" and not use our road as a detour. I am not sure how I can help reduce this conflict.

Lisa, can you please share with those who may be able to help with this issue?

Thank you,

Savannah Wu