



Planning Commission Special Meeting Minutes

Tuesday, July 01, 2025 at 6:00 PM

9103 E Frederick Ave.

www.youtube.com/@cityofmillwood

1. CALL TO ORDER & ROLL CALL

Commissioner Ankney attended the meeting remotely and called the meeting to order at 6:00 pm. A quorum was present.

PRESENT

Commissioner Mike Ankney
Commissioner Bobbie Beese
Commissioner Jay Molitor
Commissioner Bill Rickard
Commissioner Savannah Wu

2. APPROVAL OF MEETING AGENDA

3. APPROVAL OF MINUTES

- a. Motion to approve June 9, 2025 meeting minutes as presented or with any modifications.

Motion made by Commissioner Molitor, Seconded by Commissioner Wu to approve the June 9, 2025 Planning Commission Regular Meeting Minutes as presented.

Voting Yea: Commissioner Ankney, Commissioner Beese, Commissioner Molitor, Commissioner Rickard, Commissioner Wu

4. ACTION ITEMS

- a. Periodic Update - Tier 3 City Required Middle Housing Types

Ms. Tainio and the Planning Commission discussed the required middle housing types and which types fit best in Millwood's residential zones.

- b. Periodic Update - Continued discussion on modifications to Draft Comprehensive Plan Land Use & Housing Elements

Ms. Tainio explained that she had contacted the Department of Commerce regarding the ACS and the Census data not matching and will get the information to the Commission when they respond.

Ms. Tainio and the Commission discussed administrative design reviews, Millwood's Historic District, including development standards for the Historic District, middle housing and UR-2 Density.

- c. Periodic Update - Discussion on modifications to Draft Comprehensive Plan Historic Preservation, Transportation, & Essential Public Facilities Elements

Ms. Tainio explained that the changes to the Historic Preservation section were the addition of Ordinance #524 passed in 2021 that were not incorporated into the Comprehensive Plan.

Ms. Tainio and the Planning Commission discussed the numerous updates to the Transportation section including the addition of Ordinance # 525, bus stop locations, sidewalks, complete streets information, street redesignations, level of service standards, Argonne road safety improvements, Centennial Trail connection, extending the Millwood Trail, and GMA updates that include multimodal transportation, ADA evaluations, active transportation as well as roads.

- d. Periodic Update - Discussion on modifications to Draft Comprehensive Plan Capital Facilities / Utilities Element

Ms. Tainio explained that there had been a goal listed in the last two Comprehensive Plans to have a Capital Facilities Plan. She presented a draft Capital Facilities & Utilities Plan for the Commission's review. They discussed the Water System Plan, stormwater, the Urban Forestry Management Plan, Public Works Inventory and Utilities.

5. PUBLIC REMARKS

Todd Beese, 8610 E South Riverway, thanked Ms. Tainio and the Planning Commission for all of their work.

6. CITY PLANNER REPORT

- a. Planning Report - May 2025

Ms. Tainio presented the May 2025 planning report.

7. COMMISSIONER COMMENTS

Commissioner Beese commented that Liberty Concrete had been working very hard to keep the business owners informed about the construction on Argonne and expressed concern regarding the banner placement on the new Argonne streetlights.

Commissioner Molitor thanked Ms. Tainio and staff for their work on the Comprehensive Plan.

Commissioner Wu stated that she enjoyed coming to the meetings, the information was well put together and presented by a great team.

Commissioner Ankney thanked staff and Ms. Tainio for their work and thanked the audience for their attendance.

8. SET NEXT MEETING - July 30, 2025 at 6:00 pm.

Anticipated Agenda Items:

Periodic Update - Draft Comprehensive Plan Modifications & New Climate Change & Resiliency Element

July 8, 2025 at 5:00 pm Joint City Council - Planning Commission Special Meeting

Periodic Update - Presentation on Draft Comprehensive Plan Housing Element & Integration with Land Use - Capital Facilities and Utilities Elements.

9. ADJOURNMENT

Motion made by Commissioner Rickard, Seconded by Commissioner Wu to adjourn the Special Planning Commission Meeting at 7:25 pm.

Voting Yea: Commissioner Ankney, Commissioner Beese, Commissioner Molitor, Commissioner Rickard, Commissioner Wu