



City Council Regular Meeting Agenda

Tuesday, May 13, 2025 at 6:00 PM

9103 E Frederick Ave.

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1. CALL TO ORDER & ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MEETING AGENDA

4. LOCAL AGENCY REPORTS/PRESENTATIONS

5. OTHER PRESENTATIONS

- a. Management Team Introductions, Argonne Project – Welch-Comer Engineers and Liberty Concrete

6. PUBLIC COMMENTS CONCERNING ACTION ITEMS

In compliance with the requirements of the Washington State Open Public Meetings Act (OPMA) the City accepts public comments concerning agenda items proposed for final action by the City Council ("Action Items"). Written public comments are accepted up to 24 hours prior to this meeting by (1) USPS mail to: City of Millwood, 9103 E Frederick Avenue, Millwood, WA 99206; (2) electronic mail to comments@millwoodwa.us, or; (3) direct at City Hall. All received comments are distributed to the City Council, Mayor, and City Staff prior to this meeting for review and consideration before action.

7. EXECUTIVE SESSION (if necessary)

8. ACTION ITEMS FOR FIRST READING

- a. SPECIAL EVENT PERMIT APPLICATION - Millwood Daze 2025
- b. RESOLUTION 2025-06 Six-Year Transportation Improvement Plan
- c. RESOLUTION 2025-07 Water & Sewer System Charges (Revisions to Resolution 2025-02)
- d. RESOLUTION 2025-08 Amend Credit Card Policies (Consideration Requested)

9. ACTION ITEMS FOR CONSIDERATION

a. CONSENT AGENDA

(1) March 27, 2025 City Council Special Meeting Minutes, (2) April 1, 2025 City Council Special Meeting Minutes, (3) April 8, 2025 City Council Regular Meeting Minutes, (4) April 10, 2025 City Council Special Meeting Minutes, (5) April 29, 2025 Cancelled City Council Special Meeting Minutes, (6) April 2025 Treasurer's Report, (7) April 2025 Claims, (8) April 2025 Payroll, (9) April 25, 2025 Arbor Day Proclamation, (10) Beautification & Tree Board Appointments of Nick Berger and Cody Rollins (11) Resolution 2025-05 Surplus Property.

- b. SPECIAL EVENT PERMIT APPLICATION - West Valley Education Foundation, Cornhole Tournament

- c. RESOLUTION 2025-04 Historic Preservation Commission Meeting Schedule
- d. ORDINANCE #544 Section 17.04/17.040.35 (Adoption by Reference) Spokane Co. Off-Street Parking & Loading Standards

10. REPORTS (no action)

- a. Treasurer - Debb Matkin
- b. Clerk/Public Records and Code Enforcement – Lisa Cassels
- c. Facilities - Kyle Schiewe
- d. Utilities - Matt Erdahl
- e. Planning - Amanda Tainio - Upward 7 Consulting
- f. Legal - Brian Werst - Witherspoon Brajcich McPhee, PLLC
- g. Mayor - Kevin Freeman

11. COUNCIL INFORMATION (no action or discussion)

- a. Deputy Ball Report - March & April
- b. Council Member Culler Appointment to Spokane County Housing & Community Development Advisory Committee

12. PUBLIC REMARKS

Public Remarks are an opportunity for citizens to address the Council, either in-person or by submitting their remarks to remarks@millwoodwa.us. We ask that in-person speakers limit themselves to two minutes and follow the Citizen Participation Guidelines Policy as posted on the City of Millwood website www.millwoodwa.us/government#CityCouncil or available at City Hall prior to this meeting.

- a. Kaye Boone - Remarks made at 4.8.25 meeting - emailed 4.11.25

13. COUNCIL REMARKS

14. ANNOUNCEMENTS

15. SET NEXT MEETING - City Council Regular Meeting - June 10, 2025 at 6:00 pm.

16. ADJOURNMENT