



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, March 27, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, March 27, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Leadership Mission Update by Lenny Garza, President - Perez
2. Report from the Greater Mission Chamber of Commerce – Enriquez
3. February 2023 Employee of the Month - Munguia
4. Departmental Reports – Perez
5. Citizen's Participation – Garza

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

6. Rezoning: Being 1.12 acres of land out of Lot 172, John H. Shary Subdivision, (AO-P) Agricultural Open Permanent to (C-3) General Business, Rosas Children Irrevocable Trust, and Adoption of Ordinance# - De Luna
7. Conditional Use Permit: Drive-Thru Service Window – Duck Donuts at 911 E. 9th Street, Being a 0.38 acre tract of land out of Lot 4, Resubdivision of Block L & G, of Wright Subdivision, C-3, Duck Donuts c/o Alberto Vela, and Adoption of Ordinance# - De Luna

8. Conditional Use Permit: To have a Restaurant in a C-2 Zone – Don Ponchitos Café Restaurant & Buffet at 800 E. 1st Street, Being Lots 88 & 89, Mayberry Plaza Ut No. 3, C-2, Jenny Hernandez, and Adoption of Ordinance# - De Luna
9. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – J.A.L.L.’s Sports Bar & Grill at 1810 W. Griffin Parkway, Suites B, C, & D, Being Lots 7 & 8, Inspiration Point Subdivision Ph. I, C-3, J.A.L.L.’s Sports Bar & Grill, and Adoption of Ordinance# - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

10. Approval of Minutes – Carrillo
Regular Meeting – March 13, 2023
11. Acknowledge Receipt of Minutes – Perez
Animal Rescue & Adoption Advisory Board – January 10, February 7, 2023
Youth Advocacy Advisory Board – January 10, 2023
Citizen’s Advisory Committee – February 14, 2023
12. Authorization to apply for the 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program - Elizalde
13. Authorization to execute six-month extension for the purchase of Hot & Cold Mix Asphalt for the Public Works Department - Bocanegra
14. Authorization to Execute Second and Final One-Year Renewal for Group Life Insurance, Voluntary Life Insurance and Voluntary Long-Term Disability – Munguia
15. Authorization to Execute Second and Final One-Year Renewal for Employee Assistance Program (EAP) – Munguia
16. Authorization to Execute First and Final One-Year Renewal for Flexible Spending Account – Munguia
17. Authorization to Execute Second and Final One-Year Renewal Option for Voluntary Vision Insurance – Munguia
18. Authorization to Execute First and Final One-Year Renewal Option for Voluntary Dental Insurance – Munguia
19. Authorization to solicit Request for Proposals for Third Party Administrator - Munguia
20. Authorization to Solicit Request for Bids for Agent of Record Services – Munguia
21. Authorization to solicit for bids for Video Message Boards - Garcia
22. Approval of Resolution # _____ Regarding Waterline Access Agreement with Sharyland Water Supply within city ETJ for Eduardo’s #20 Subdivision – De Luna

APPROVALS AND AUTHORIZATIONS

- [23.](#) Authorization to purchase ambulance equipment from Stryker – Garcia
- [24.](#) Award Multiple Bids for Housing Assistance Program (HAP) Phase 22-I - Longoria
- [25.](#) Approval of January 2023 Financial Statements – Vela

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

EXECUTIVE SESSION

Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney), Section 551.072 (Real Property) and Section 551.087 (Economic Development) related to proposed Project Anchor. (City Attorney V. Flores and City Manager R. Perez)

Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.074 (Personnel Matters) regarding organizational restructure update as directed by Council. (Council Members J. Ortega and A. Vela)

Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) related to Black Diamond Developers, LP, et al v. Homeowners' Association of Cimarron, Inc., et al (City Attorney V. Flores and City Manager R. Perez)

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

Consideration and action, if any, related to proposed Project Anchor.

ADJOURNMENT**C E R T I F I C A T E**

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 24th day of March, 2023 at 3:30 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **27th day of March, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **24th day of March, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:30 p.m. on said date.

Anna Carrillo

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:

- Public Works – February 2023
- Risk Management – February 2023
- Mission Historical Museum – February 2023
- Boys & Girls Club – February 2023
- Mission Police Department – February 2023
- Community Development – February 2023
- Planning Department – February 2023
- Building Permit & Inspections – February 2023
- Code Enforcement – February 2023
- Sanitation – February 2023
- Media Relations – February 2023
- Speer Memorial Library – February 2023
- Shary Golf Course – February 2023
- Purchasing – February 2023

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Public Works

February 2023 Monthly Report

Waste Water Treatment Plant



Lift Station Pumps
Old Belt Replacement



South Water Treatment Plant



Reservoir Sludge Removal Project Completed



**PUBLIC WORKS
Table of Contents
February 2023**

Item 4.

TITLE	PAGE
Utility Billing & Collection	1
Analytical Statistical Comparison - Utility Billing & Collection	1
Water Distribution	2
Water Distribution Utility Line Maintenance	2
Water Distribution Maintenance Benchmark Summary	3
Utility Inspections	4
Subdivision Inspections	4
Utility Construction Projects.....	5
Backflow Prevention Inspections.....	5
Sewer Collection Maintenance	6
Sewer Collection - Inspections Benchmark	6
Water Treatment Plant Production	7
Water Production	7
General Operations & Maintenance - North Water Treatment Plant.....	7
General Operations & Maintenance - South Water Treatment Plant	8
Waste Water Treatment Plant Production	9
Waste Water - Plant Status	9
Waste Water - Staff Developments	9
Waste Water - General Operations & Maintenance	9-10
Waste Water - Contract Work.....	10
Waste Water - Special Projects.....	10
Pre-Treatment Plant - Operations & Maintenance	10
Sludge Removal Cubic Yards.....	10
Street Department	11
Street Improvement & Construction Projects	11
Street City Pothole Maintenance	12
Street City Miles Swept	12
Lot Maintenance/Demolished Home	12
Sign Shop Output Measures	13
Street Traffic Light Maintenance.....	13
Storm Drainage Division Projects	14
Alley Debris Collection & Mowing.....	14
Tire Removal	14
Fleet Department	14
Administration - Request for Service Calls	15
Health Department	16
Health Department Benchmark	16
Health Permits	17
Animal Control Service Calls	17
Animal Shelter	18

Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON

‡ UTILITY BILLING ‡

BILLING TYPE	Feb - 2023	Feb - 2022	Y-T-D 22-23	Y-T-D 21-22
Water Consumption (Gals.)	317,753,000	283,943,000	1,698,812,000	1,793,574,000
Number of Customers	30,441	30,105		

WATER & WASTEWATER

Water Sales	\$ 1,064,525	\$ 907,528	\$ 5,221,821	\$ 5,286,167
Water Sales - <i>Granjeno</i>	2,260	2,156	11,042	10,905
Connections	17,000	11,423	81,675	59,423
Reconnect Fees	7,125	13,981	25,125	43,890
Sewage Service	599,022	539,857	2,698,131	2,728,951
Sewage Service - <i>Granjeno</i>	1,270	1,416	6,368	7,099
Industrial Sewer Surcharge	693	1,963	894	5,061
Wastewater Assessment	6,840	5,500	37,545	28,895
Service Charge	7,778	4,860	46,018	23,919
Garage Sales & Other	3,355	1,525	24,101	10,280
Total	\$ 1,709,868	\$ 1,490,209	\$ 8,152,720	\$ 8,204,590

SANITATION

Garbage Fees	\$ 614,315	\$ 594,645	\$ 3,046,372	\$ 2,936,943
Brush Fees	95,553	68,495	371,426	337,908
Total	\$ 709,868	\$ 663,140	\$ 3,417,798	\$ 3,274,851

DRAINAGE ASSESSMENT FEE

Drainage Assessment Fee	\$ 98,209	\$ 85,348	\$ 440,654	\$ 423,850
Total	\$ 98,209	\$ 85,348	\$ 440,654	\$ 423,850

Total Billing	\$ 2,517,945	\$ 2,238,697	\$ 12,011,172	\$ 11,903,291
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‡ UTILITY COLLECTIONS ‡

COLLECTIONS	Feb - 2023	Feb - 2022	Y-T-D 22-23	Y-T-D 21-22
Total Collections	\$ 1,458,448	\$ 1,568,177	\$ 7,891,931	\$ 8,073,092

Water Distribution

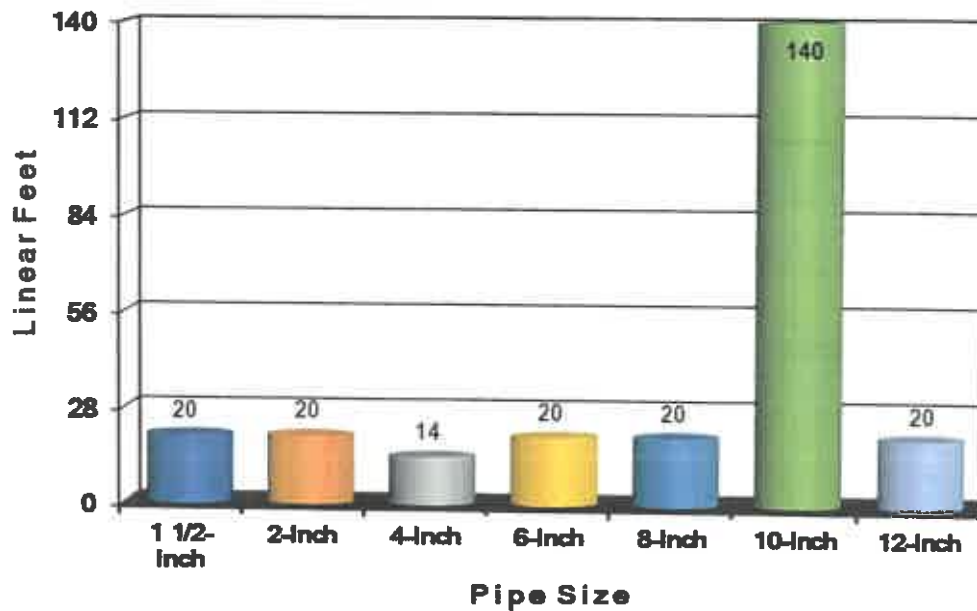
Utility Line Installation

Water Distribution Crews installed a total of 254 Linear Feet of Utility Line. And maintained 14 major water breaks.

Water Distribution Utility Line Installation

1 1/2 -Inch	2-Inch	4-Inch	6-Inch	8-Inch	10-Inch	12-Inch
Sewer Plant 20'	2215 Dunlap 20'	2023 Kelly 14'	2302 Red River 20'	2302 Red River 20'	So FM494 140'	Military / Green 20'
20 LF	20 LF	14 LF	20 LF	20 LF	140 LF	20 LF

February 2023 Utility Pipe Line Installation



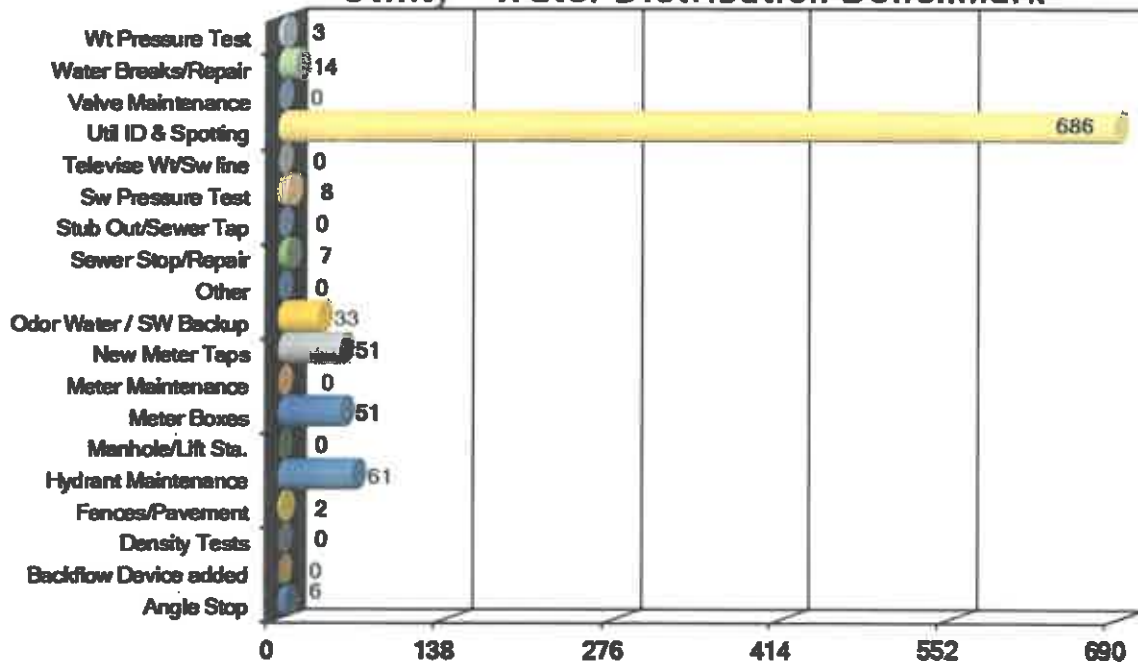
Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for February 2023.

Service Type	Oct	Nov	Dec	Jan	Feb	Y-T-D 22-23	F-Y 21-22
Angle Stop	18	9	12	9	6	54	154
Backflow Device Added	0	0	0	0	0	0	1
Density Tests	64	106	47	0	0	217	235
Fences/Pavement	0	1	5	0	2	8	16
Hydrant Maintenance	110	61	0	0	61	232	307
Manhole/Lift Station	1	0	6	14	0	21	60
Meter Boxes	34	32	33	25	51	175	498
Meter Maintenance	4	4	4	9	0	21	57
New Meter Taps	36	32	35	26	51	180	503
Odor Water	26	19	35	32	33	145	294
Other	8	6	4	4	0	22	96
Sewer Stop/Repair/Tap	2	6	40	31	7	86	88
Stub Out	0	0	0	0	0	0	0
Sewer Pressure Test	0	16	17	55	8	96	23
Televise Sewer line	0	0	0	0	0	0	5
Utility ID & Spotting	636	424	538	670	686	2,954	5,298
Valve Maintenance	2	3	1	2	0	8	24
Water Break/Repair	36	44	34	23	14	151	324
Water Pressure Test	3	21	5	33	3	65	53
Totals	980	784	816	933	922	4,435	8,036

**February 2023
Utility - Water Distribution Benchmark**



Water Distribution - Utility Inspections Our Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on the thirty sites with 686 inspections, 3 Hydrostatic Tests, 8 Mandrel, 8 Air Tests for Sewer.

2022-23 Sites Under Construction

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	Amber Grove	2/2023		2 ¼ Trosper	Under Construction
2	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
3	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
4	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
5	Bryan Pointe PH II	2/2023		Bryan / 1 st Street	Under Construction
6	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
7	Capricorn Estates	5/2022		FM495 / Moorefield	Under Construction
8	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
9	Conway Avenue Sewer Project	2/2022		2 Mile / Conway	Under Construction
10	El Millagro PH I	12/2022		Los Indios / Bryan	Under Construction
11	Fire Protection Improv. Basham 6,7	2/2022	2/2023	2 Mile / N Inspiration	Utilities Complete
12	Garden Path	9/2022		Taylor / FM 495	Under Construction
13	Hidden Hills	2/2022	2/2023	Walsh / Bus 83	Utilities Complete
14	IHop	2/2023		North Conway	Under Construction
15	Laguna Oaks	2/2022		1 Mile South / Inspiration	Under Construction
16	Lantana Landing	2/2022		2 ¾ Mile / Trosper	Under Construction
17	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
18	Los Ebanos Estates	9/2021	2/2023	Los Ebanos / 2 Mile	Utilities Complete
19	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
20	Manok Harbor Freight	2/2023		Frontage / Conway	Under Construction
21	Mayberry Ranch	1/2023		3 Mile North Mayberry	Under Construction
22	Plantation Grove Town Homes	9/2022		Plantation Boulevard	Under Construction
23	Ragland Village	1/2023		Business 83 / Ragland	Under Construction
24	Sendero Phase I	1/2023		1 Mile South	Under Construction
25	Sendero Phase II	2/2022		1 Mile South	Under Construction
26	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
27	The Shops At 485	9/2022		FM495 / Conway	Under Construction
28	Speedy Trails	2/2022		West Mile 2 / Holland	Under Construction
29	Stablewood	2/2022		Taylor / FM 495	Under Construction
30	Tanglewood PH4	10/2021		Military / Schuerbach	Under Construction

2022-23 Water & Wastewater Major Ongoing Construction Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
North Conway Sewer Improvements	5,280 LF (Mile 2 to Mile 3)	90%	90%	\$ 667,110	RDH Site & Concrete LLC
Bentsen Palm Ph III Sewer Improvements	5,280 LF S. Mile 1 (Schuerbach to Inspiration)	90%	90%	\$ 1,853,205	RDH Site & Concrete LLC
SH 365 HCRMA Utility Relocations	5,280 LF South Anzalduas	95%	95%	\$ 1,207,420	Mar-Wil Co.

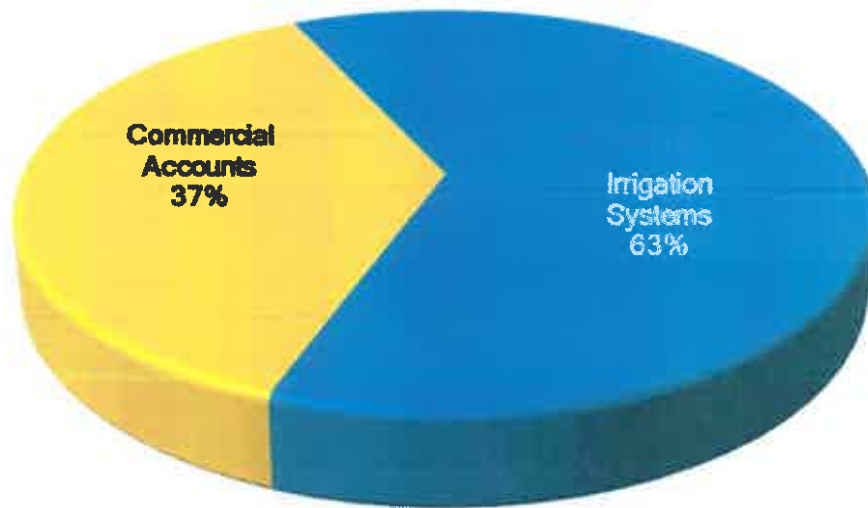
Water Distribution - Backflow Prevention Inspections

Listed below are the twenty-four (24) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination.

2022-23 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Y-T-D 22-23	F-Y 21-22
Inspection of <i>Commercial</i> Accounts	6	5	9	6	9	35	77
Inspection of <i>Sprinkler</i> Accounts	15	13	18	14	15	75	121

February 2023 Backflow Prevention Inspections



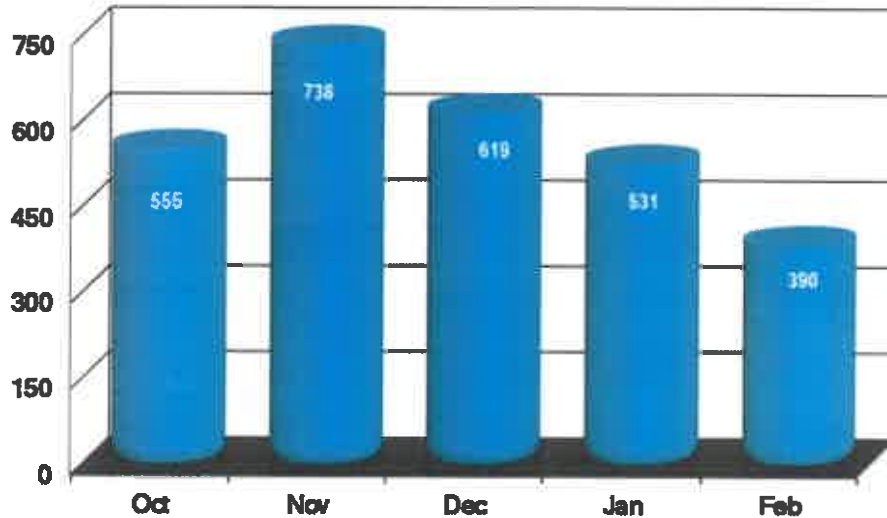
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 369 miles of sewer lines by responding to 33 sewer backups and 390 work orders this month.

2022-23 Sewer Collection Lift Station Inspections

Service Type	Oct	Nov	Dec	Jan	Feb	Y-T-D 22-23	F-Y 21-22
Lift Stations Inspections	555	738	619	531	390	2,833	4,631
Televised Sites	0	0	0	0	0	0	5
Televised Feet	0	0	0	0	0	0	600

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 327.020 million gallons of water.

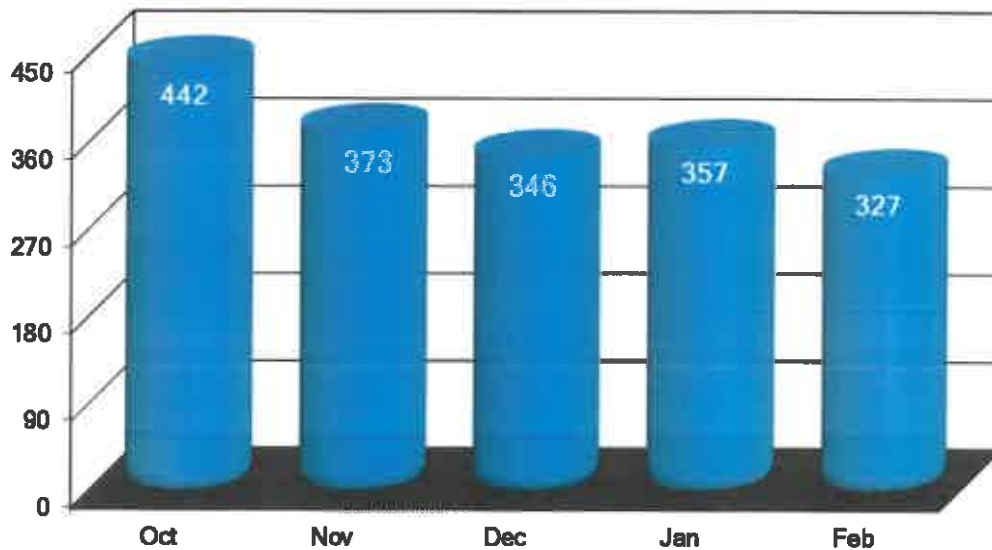
2022-23 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Y-T-D 22-23	F-Y 21-22
12	13	10	442	373	346	357	327	1,845	4,882

Parameters Exceeded: N/A

Rainfall: 0.2"

2022-23 Water Production Million Gallons (MG)



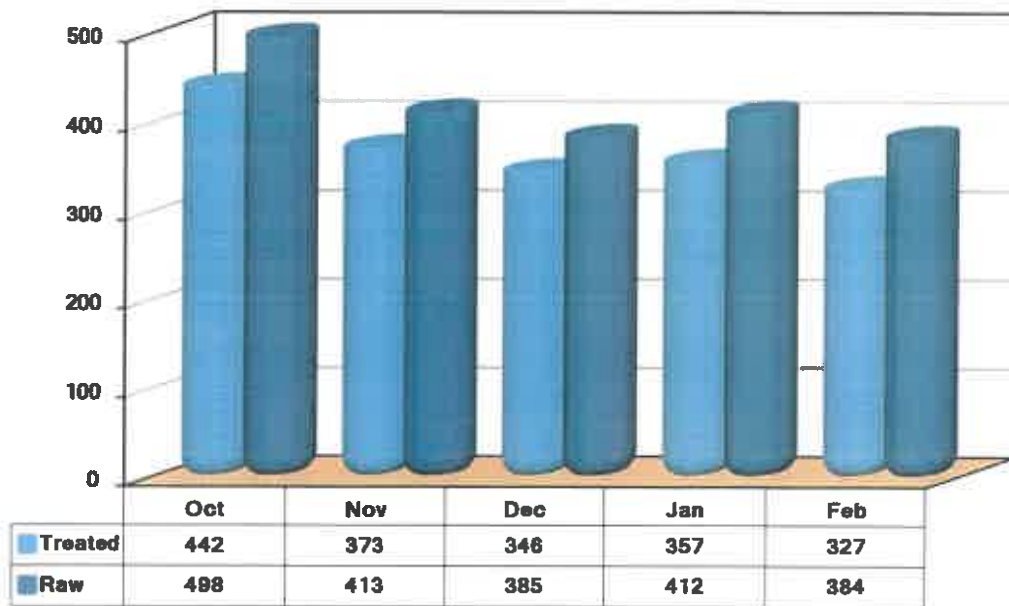
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company performed the chlorine dioxide generator monthly service and the collected monthly chlorite samples.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- JMJ Contractor started working on Train C by removing underdrains, sand and media.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters. Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.
- Denali Contractor completed work on Reservoir Sludge removal; Streets Department assisted with long-reach excavator and dump trucks.

**Water Treatment Plants
2022-23 Raw & Finish Water
Million Gals. (MG)**



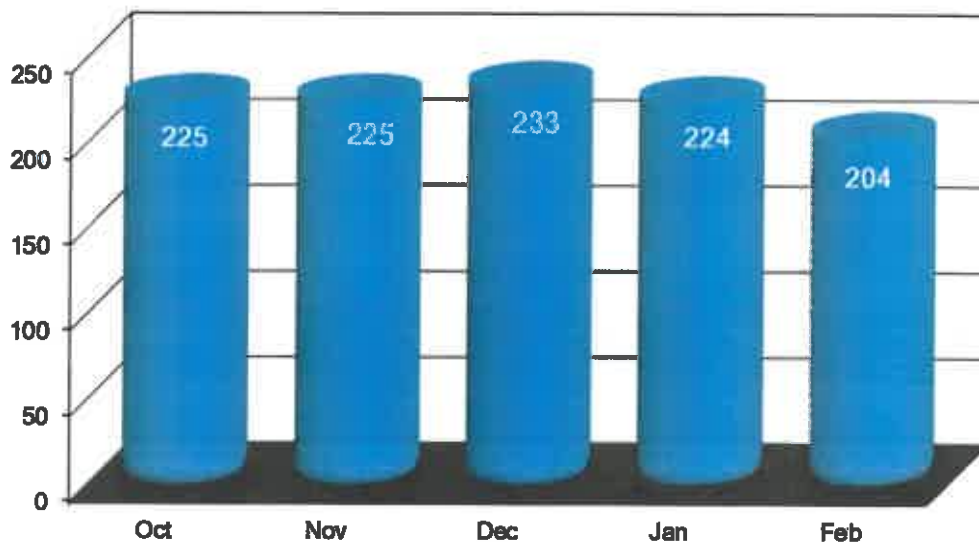
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 203.810 million gallons of Wastewater.

2022-23 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Y-T-D 22-23	F-Y 21-22
7.2	7.7	6.9	225	225	233	224	204	1,111	2,722

**2022-23 Treated Wastewater
Million Gallons (MG)**



Wastewater - Wastewater Plant Status

No violations this month. Plant operated at 54.52% capacity and is rated at 13.5 mgd; Yearly averaged 7.360 mgd; There was no rainfall recorded this month.

Wastewater - Risk Management Program

Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed.

Wastewater - Staff Developments

Saith Rodriguez was approved for the Wastewater Operator "D" Level license exam and will soon test as schedule permits. Travis Ray Dunn and Juan Cortez will be testing for a Wastewater C License. The Department is seeking an Operator trainee.

Wastewater - Facility Activities

The Supervisory Staff continued to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant is starting plans on how to upgrade the Plant's UV Disinfection System. Quotes will soon be delivered from Xylem to the City's Wastewater Plant. Plans to rehabilitate the disinfection system will allow the disinfection process to continue for an extended period of time without the added cost of new construction.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary and (automatically) exercised two emergency generators once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continue routine cleaning of clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works daily.
5. Maintenance Crew worked on Aerator 3 for the Pretreatment Pond and checked for oil leakage.
6. Maintenance Crew set up sampler at Rio Grande Juice Company.

7. Maintenance Crew worked on Clarifier 3 for proper function.
8. Plant equipment hours were logged down for the month.
9. Worked on Rotors 3 East on Digester System.
10. Worked on Odor Control Systems to reduce foul odors to the community.

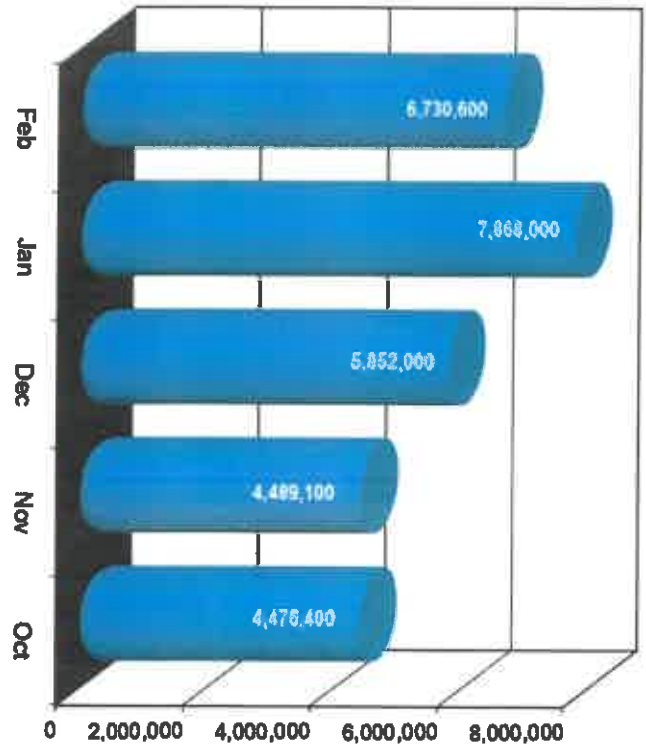
Wastewater - Contract Work The City's contracted electricians worked and/or are working on the following:

1. J&E worked on (a.) Influent Flow Meter for the second influent pipe (West); (b.) Aerator 5 for North Carrousel and installed motor.
2. Hill Tex work done at the Plant was as follows.
 - Worked on Transmission for back up rotors in digester.
 - Worked on MCC room cleaning.
 - Worked on air compressor for UV Lights.
 - Worked on cleaning thickener control systems.

Wastewater - Other Contract Work

1. Denali continues to provide the Plant with sludge and grit removal services.
2. Cintas continued to provide uniform services, employee boot purchase option and door mat replacements.
3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department continued to contract out the work needed to replace air condition filters on all air conditioning units.

Pretreatment Flow (MG)



Wastewater - Lab Status All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. Plant Supervisors continue using the EPA Discharge Monitoring Report Federal Reporting System to comply with the TCEQ permit. Plant purchased pipette and DO meter with sensor for more accurate and reliable readings, while upgrading and replacing old equipment.

Wastewater - Special Projects Capital improvements are being discussed for future improvements on Plant's efficiency and promote the permit renewal process. Projects include an upgrade on the UV System, reuse water distribution line, cover for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our dewatering sludge system Belt Press. Equipment is needed for the thickener system to be able to be used for daily operations. Main Lift Station work is also being looked at for repairs.

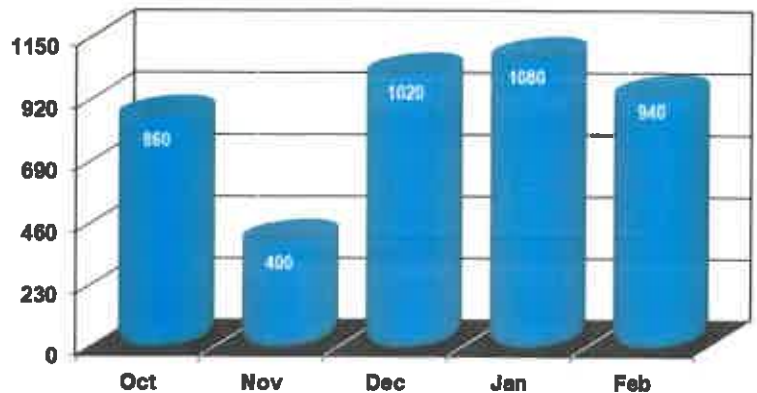
Pre-Treatment

Four surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continue to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 58 truckloads of 290,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 6,730,600 million gallons. Total sludge hauled was 940 cubic yards equivalent to forty-seven (47) roll off containers.

2022-23 Sludge Removal

Month	Roll Offs	Cubic Yards
Oct	43	860
Nov	20	400
Dec	51	1,020
Jan	54	1,080
Feb	47	940
YTD 22-23	215	4,300
F-Y 21-22	446	8,920

2022-23 Sludge Removal - Cubic Yards



Street Division - Benchmark Summary

Our Street Crews patched approximately 715 potholes; placed 64 signs, 45 poles (cemented), 45 clamps, 8 tees/cross pieces; inspected and repaired 92 traffic lights and street lights and street lamps; 2,042 street miles swept; removed 310 tires; street crews cleared right-of-way tree limb obstructions throughout the City. There were 184 customers and a monetary Collection of Debris totaling \$5,488.

Street Improvement & Construction Projects

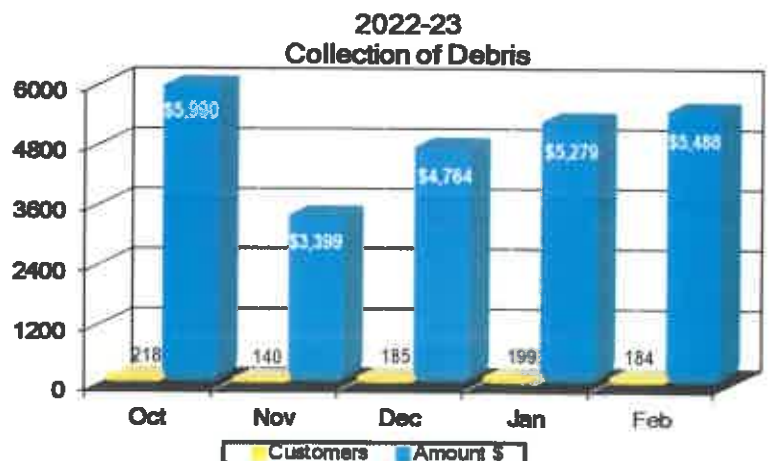
Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Street Patching (Citywide)	116.13 tons	100%	100%	\$ 9,290	Street Department

Storm Drainage Improvement Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
Esperanza Storm Drainage Improvements	13,635	17%	17%	\$ 5,736,827	Texas Cordia Const. LLC
Gabriel Storm Drainage Improvements	4,479	12%	12%	\$ 2,084,252	Texas Cordia Const. LLC
Stewart Storm Drainage Improvements	8,160	6%	6%	\$ 3,323,780	G&G Contractors.
Tulip Storm Drainage Improvements	4,991	13%	13%	\$ 1,818,646	Mor-Will Const. LLC

Collection of Debris There were 184 customers with a collection of debris totaling \$ 5,488.

Month	Customers	Amount \$
Oct	218	\$ 5,990
Nov	140	\$ 3,399
Dec	185	\$ 4,764
Jan	199	\$ 5,279
Feb	184	\$ 5,488
YTD 22-23	926	\$ 24,920
FY 21-22	2,251	\$ 60,525

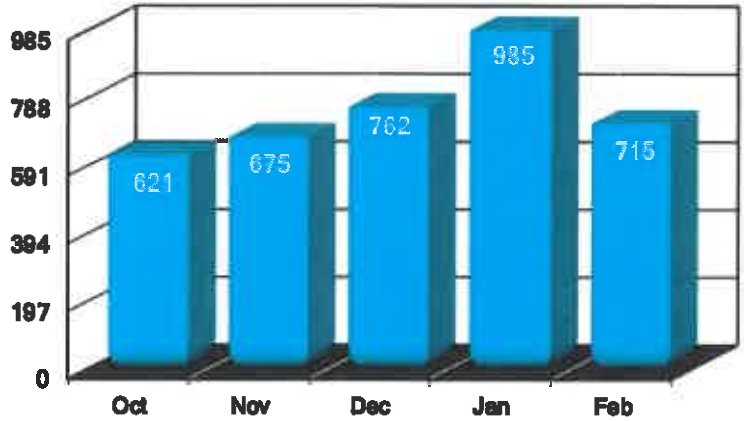


City Pothole Maintenance Street Crews filled a total of 715 potholes.

Pothole Benchmark

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	780	621
Nov	710	675
Dec	820	762
Jan	780	985
Feb	820	715
Totals	3,910	3,758

2022-23 Pothole Count



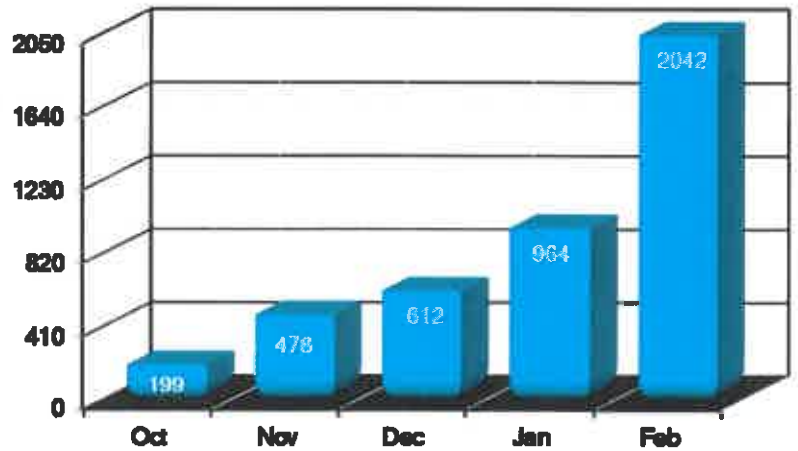
City Street Miles Swept

Mr. Felipe Torres and Mr. Ruben Gutierrez, Sweeper Operators, cleaned 2,042 miles of curbside.

Street Sweeper Miles

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	425	199
Nov	463	478
Dec	494	612
Jan	438	964
Feb	588	2,042
Totals	2,408	4,295

2022-23 Street Miles Swept



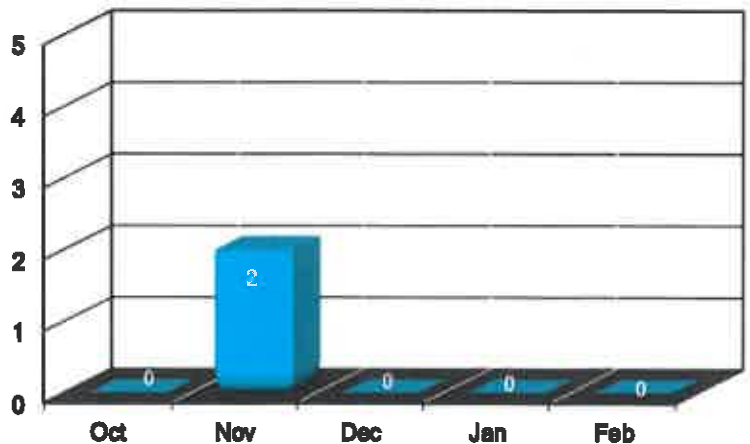
Lot Maintenance / Demolished Home

There were no properties demolished.

Lot Maintenance/ Demolished Home

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	0	0
Nov	0	2
Dec	0	0
Jan	0	0
Feb	0	0
Totals	0	2

2022-23 Lot Maintenance / Demolished Home



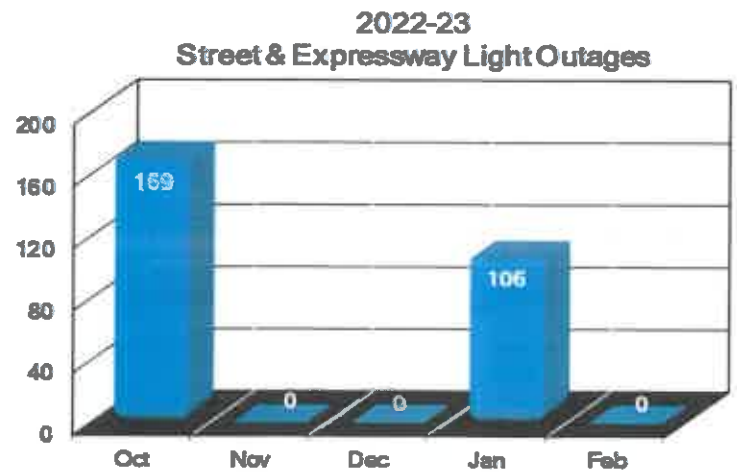
Sign Shop Output Measures Crews installed 64 signs and 45 poles (cemented), 8 clamps, 8 tees and cross pieces.

Month	Sign Installations		22-23 Posts
	Y-T-D 21-22	Y-T-D 22-23	
Oct	55	67	37
Nov	40	32	34
Dec	50	71	31
Jan	45	68	58
Feb	15	64	45
Totals	205	302	205



Street Light Maintenance There were no Street Light inspections this month.

Month	Street Lights	
	Y-T-D 21-22	Y-T-D 22-23
Oct	285	169
Nov	20	0
Dec	30	0
Jan	295	106
Feb	26	0
Totals	656	275



Traffic Signal Light Maintenance Staff closed turnaround, Shary / Frontage for Parks, responded to outage of power line pole accident 107 / Frontage.

Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	1	1	1	1	0	0	0	0	24	15	43
Nov	0	0	4	0	1	0	4	0	17	19	45
Dec	1	15	17	3	3	4	6	3	0	20	72
Jan	0	3	4	3	1	4	8	5	23	46	97
Feb	0	0	7	1	3	2	3	8	20	48	92
YTD 22-23	2	19	33	8	8	10	21	16	84	148	349
FY 21-22	17	10	64	14	17	13	30	46	285	386	882

Storm Drainage

Street Crews cleared debris from storm drains and ditches throughout the City.

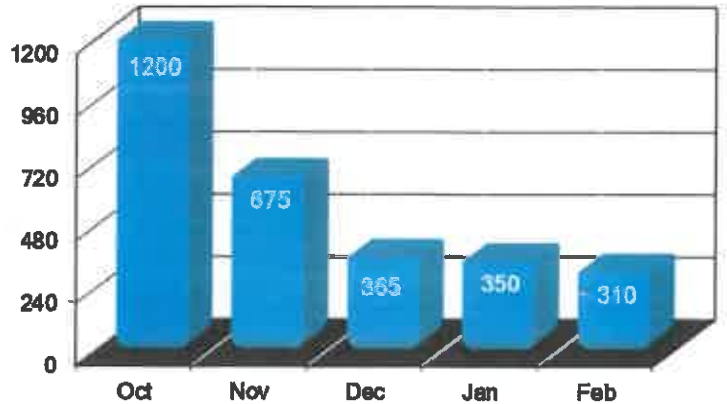
City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal There were 310 tires removed from the City this month.

Tire Collection

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	1,000	1,200
Nov	1,150	675
Dec	425	365
Jan	375	350
Feb	450	310
Totals	3,400	2,900

2022-23 Tire Removal

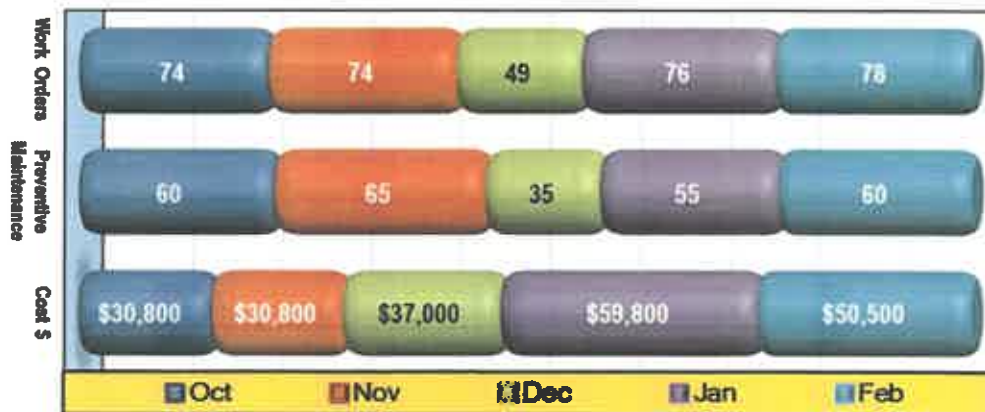


Fleet Department

2022-23 Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	60	60	\$ 29,500
Repairs	18	0	\$ 21,000
Totals	78	60	\$ 50,500
Y-T-D 22-23	351	275	\$ 208,900
F-Y 21-22	805	574	\$ 475,380

2022-23 Fleet Work Order Benchmark

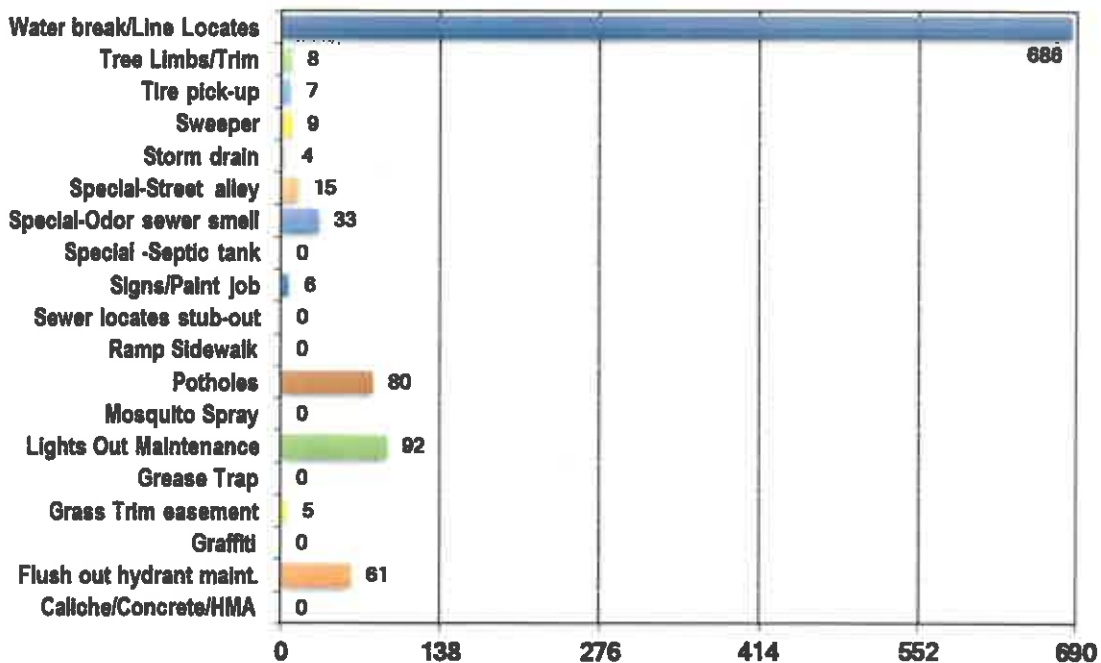


Administration

Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Y-T-D 22-23	F-Y 21-22
Caliche/Concrete/HMA	2	1	1	0	0	4	14
Flush Hydrant Maintenance	110	61	0	0	61	232	305
Graffiti	0	0	0	0	0	0	2
Grass Trim easement	15	6	6	4	5	36	171
Grease Trap	0	0	0	0	0	0	8
Lights Out Maintenance	212	45	72	203	92	624	2,087
Mosquito spray	0	0	0	0	0	0	5
Potholes	114	121	105	49	80	469	1,427
Ramp Sidewalk	0	0	0	0	0	0	1
Sewer locates stub-out	0	0	0	0	0	0	0
Signs/Paint job	3	4	5	4	6	22	71
Special -Septic tank	0	0	0	0	0	0	0
Special-Odor smell	26	19	35	32	33	145	289
Special-Street alley	15	15	2	11	15	58	155
Storm drain	5	11	9	6	4	35	76
Sweeper	13	10	20	12	9	64	128
Tire pick-up	41	1	1	0	7	50	66
Tree Limbs/Trim	15	7	4	11	8	45	179
Water break/Line locates	672	468	538	670	686	3,034	5,339
Total	1,243	769	798	1,002	1,006	4,818	10,323

February 2023 Request for Service Calls



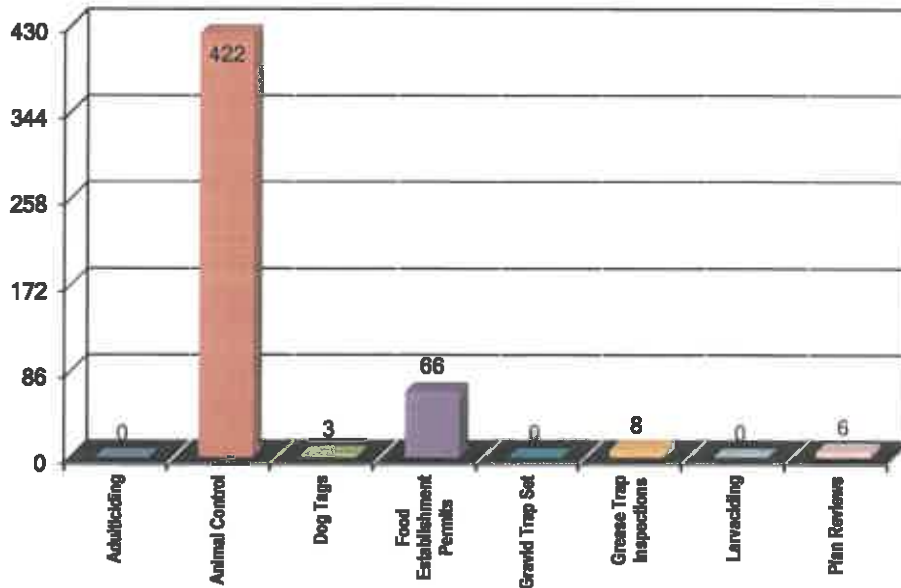
Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for February 2023.

Service Type	Oct	Nov	Dec	Jan	Feb	Y-T-D 22-23	F-Y 21-22
Adulticiding	0	0	0	0	0	0	4
Animal Control	585	394	419	489	422	2,309	5,888
Dog Tags	8	16	3	3	3	33	89
Food Est. Permits	64	42	54	66	66	292	722
Gravid Trap Set	0	0	0	0	0	0	3
Grease Trap Inspections	2	2	2	10	8	24	16
Larvaciding	0	0	0	0	0	0	8
Plan Reviews	8	8	6	7	6	35	102
Total	667	462	484	575	505	2,693	6,832

February 2023
Health Department Service Requests

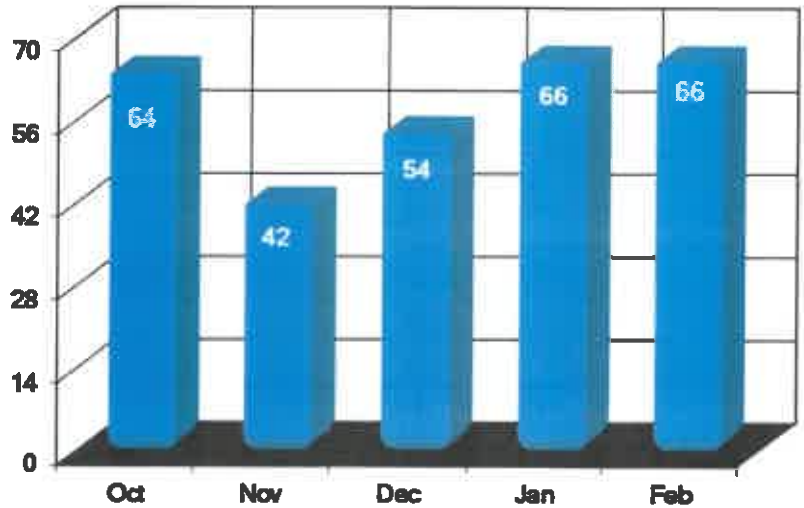


Health Permits

A total of 66 Food Establishment permits were issued this month.

Food Establishment Permits		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	53	64
Nov	33	42
Dec	20	54
Jan	73	66
Feb	48	66
Totals	227	292

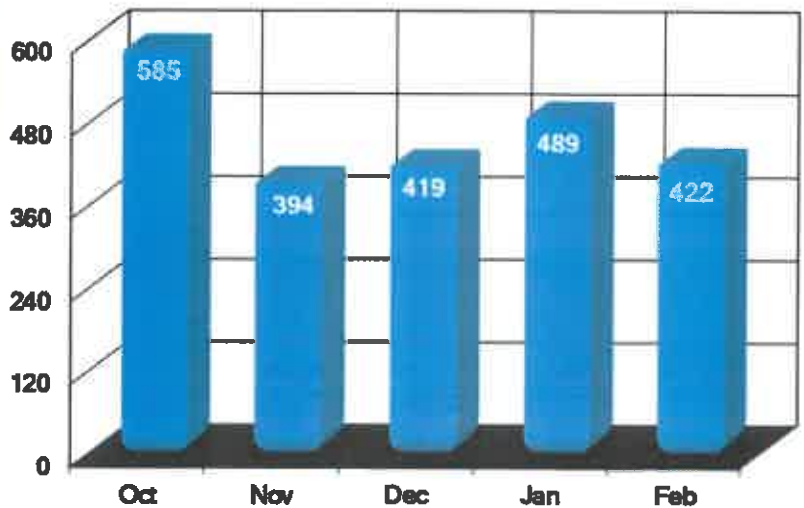
**2022-23
Health Permits**



Animal Control Service Calls Citizens called (422 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	479	585
Nov	501	394
Dec	511	419
Jan	546	489
Feb	482	422
Totals	2,519	2,309

**2022-23
Animal Control Service Calls**



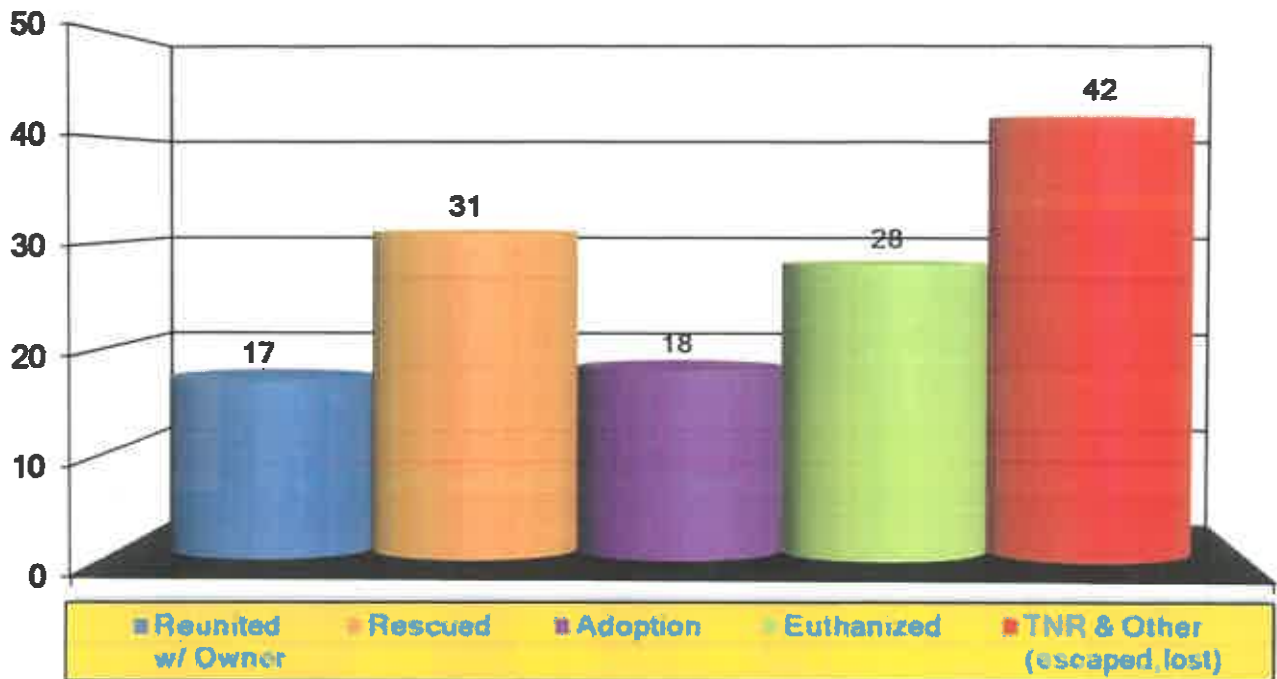
Health Department - Animal Shelter

Below please find the February 2023 Animal Shelter information.

2022-23 Animal Shelter

Month	Reunited w/ Owner	Rescued	Adoption	Euthanized	TNR & Other (escaped, lost)
Oct	13	82	12	28	11
Nov	9	18	38	43	22
Dec	12	51	14	28	24
Jan	9	104	7	47	10
Feb	17	31	18	28	42
YTD 22-23	60	286	89	174	109
FY 21-22	212	1,378	90	501	276

February 2023 - Animal Shelter



Risk Management Departmental Monthly Report – February 2023

General Liability Claims

There were 2 liability claims filed against the City during the month of February.

Law Enforcement Liability Claims

There were 2 law enforcement liability claims filed against the City during the month of February.

Auto Liability Claims

There were 0 auto liability claims filed against the City during the month of February.

City Property Claims

There were no property claims for the city during the month of February.

Worker's Comp

There have been 8 Workers' Compensation claims filed during the month of February.

- 3 were Civil Service Employees.
 - 1 were Covid-19 Claims.
- 5 were Non-Civil Service Employees.

As of February 28th, we have 5 employees out on injury leave and 6 employees on Light/Modified Duty. A total of 12 employees returned to full duty in February.

MISSION HISTORICAL MUSEUM

Departmental Report February 2023

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

FY 2022-2023					
Performance Indicators	October	November	December	January	February
General Attendance	62	20	65	72	111
Programs	1,000	0	123	40	185
Tours	0	5	0	0	2
Social Media	3,789	3289	9,179	3,783	2,839
Outreach	0	60	20	0	165
Meetings Hosted	0	0	0	0	20
Total:	4,851	3,374	9,387	3,895	3,322

of people served (February 1 – February 28)

Public and Educational Programs/Events

Past Programs/Events:

- Feb 2nd Turning of the Quilt
- Feb 11th MHM Lecture Series
- Feb 17th Career Day
- Feb 24th Grapefruit Classic Golf Tournament

Upcoming Programs/Events:

- March Spring Break Scavenger History Hunt
- March Spring Break: Staycation
- March Impact of Citrus Industry Exhibit (Annex)

Other Items:

- Ongoing History of Mission Loteria Game
- Dec Humanities Texas Relief Grant (in production)
- Summer Sports Exhibit w/Sharyland High School
- Fall Mini Ofrenda Project



**BOYS & GIRLS CLUB
OF MISSION**

Directors Report February 2023

- **Programs**
 - BGCM continued Girls In Power program which promotes independence and educational growth among our female members age 8 to 16
 - BGCM has set up meetings with MCISD Transportation department to make BGCM Main Unit a bus drop off for MCISD students at elementary schools that do offer after school programming.
- **Athletics**
 - BGCM continued basketball, flag football and volleyball leagues through BGCM and Sharyland ISD.
 - BGCM provided athletic programming for over 1000 students in three combined leagues.
 - BGCM closed baseball registration. Over 650 members registered.
- **General**
 - BGCM was named and Advocate For Youth by BGCA. This puts our club at the top 10% of all Boys & Girls Clubs of America
 - BGCM continues program development and building upgrades that will only benefit our youth
 - BGCM began researching the prospect of a new main unit. Funding would come from separate entities.

Mission Police Department



Monthly Report February 2023



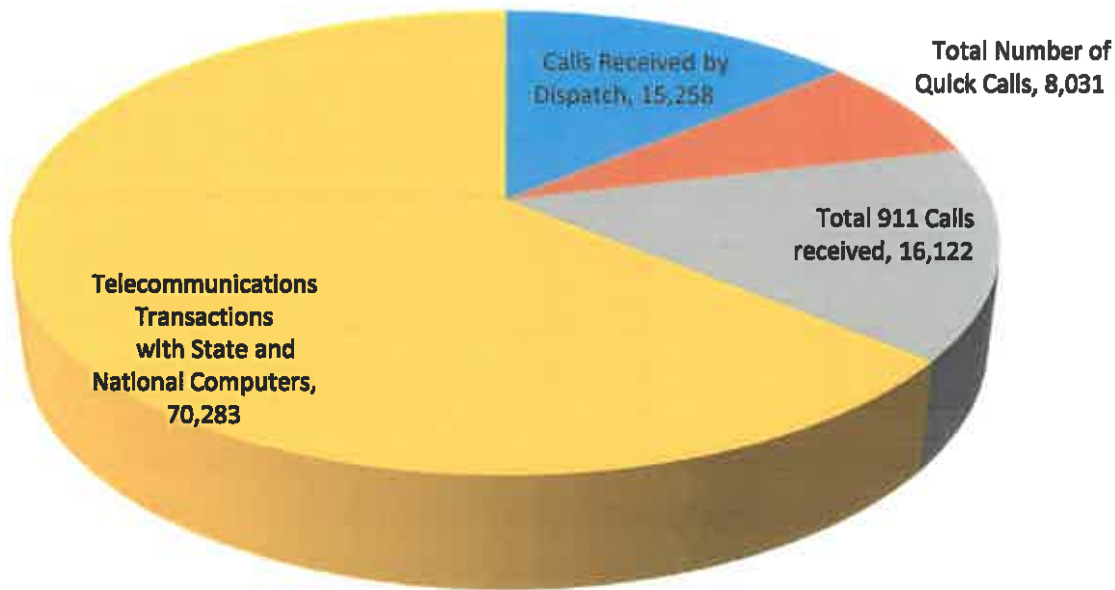
Mission Police Department

Monthly Report for February 2023



Communications Division

	Feb 23	FY 22-23 YTD
Calls Received by Dispatch	2,960	15,258
Total Number of Quick Calls	1,699	8,031
Total 911 Calls received	3,463	16,122
Telecommunications Transactions with State and National Computers	13,851	70,283





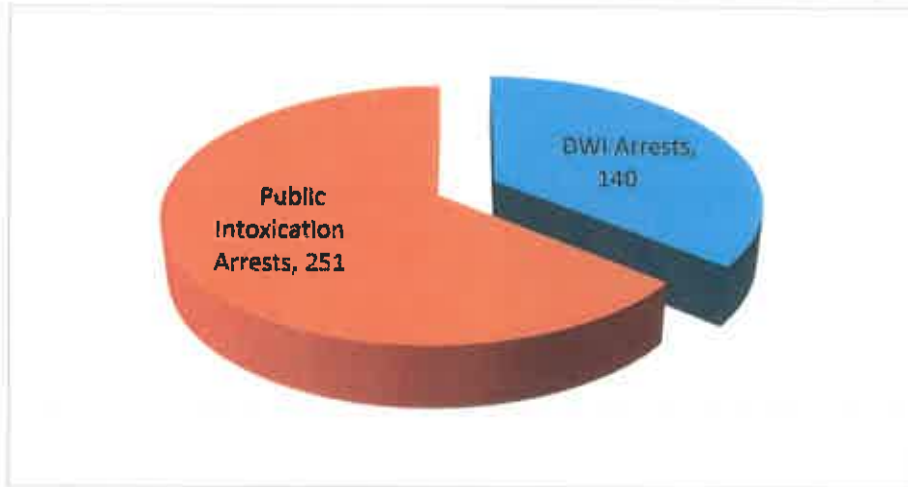
Mission Police Department Monthly Report for February 2023



Patrol Division

DWI Arrests
Public Intoxication Arrests

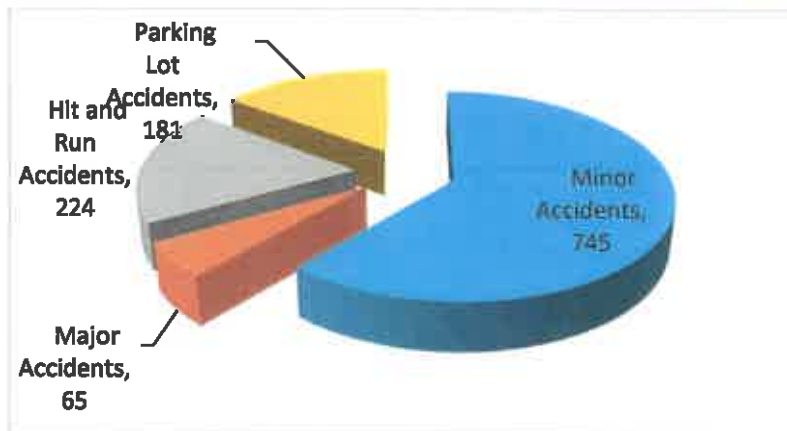
Feb 23	FY 22-23 YTD
29	140
50	251



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

Feb 23	FY 22-23 YTD
144	745
2	65
29	224
44	181





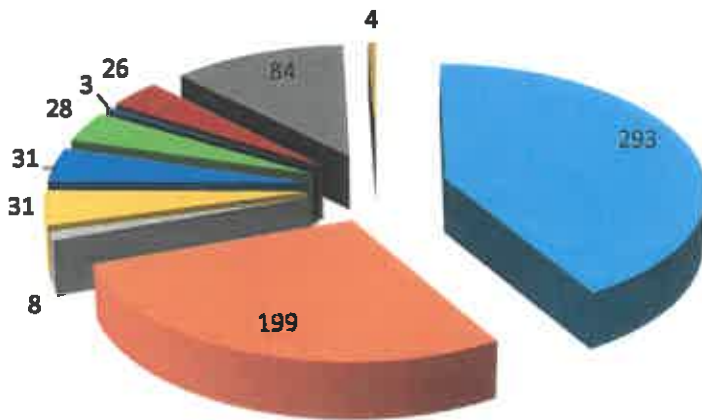
Criminal Investigations Criminal Case Submissions



- Adult Misdemeanor Cases Submitted to DA's Office**
- Adult Felony Cases Submitted to DA's Office**
- Adult Cases Submitted to Mission Municipal Court**
- Adult Misdemeanor Arrests**
- Adult Felony Arrest**
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department**
- Juvenile Felony Cases Submitted to Juvenile Probation Department**
- Juvenile Cases Submitted to Mission Municipal Court**
- Juvenile Misdemeanor Arrests**
- Juvenile Felony Arrests**

	Feb 23	FY 22-23 YTD
Adult Misdemeanor Cases Submitted to DA's Office	81	293
Adult Felony Cases Submitted to DA's Office	47	199
Adult Cases Submitted to Mission Municipal Court	0	8
Adult Misdemeanor Arrests	1	31
Adult Felony Arrest	3	31
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	5	28
Juvenile Felony Cases Submitted to Juvenile Probation Department	1	3
Juvenile Cases Submitted to Mission Municipal Court	10	26
Juvenile Misdemeanor Arrests	5	84
Juvenile Felony Arrests	2	4

Feb 23



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department



Mission Police Department Monthly Report for February 2023

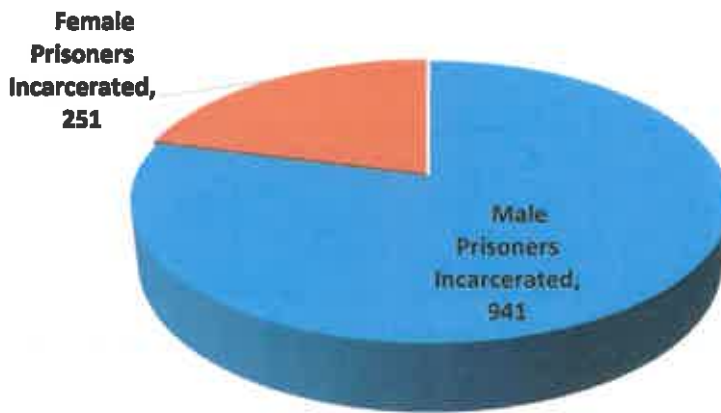


Jail Division

Adults

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

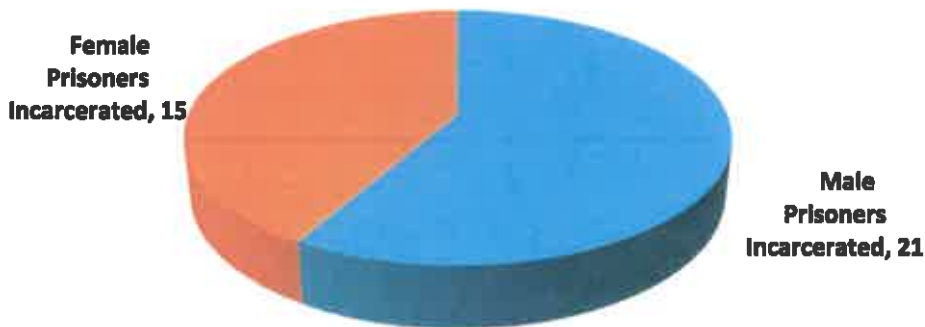
	Feb 23	FY 22-23 YTD
Male Prisoners Incarcerated	190	941
Female Prisoners Incarcerated	45	251
Total	235	1,192



Juveniles

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

	Feb 23	FY 22-23 YTD
Male Prisoners Incarcerated	2	21
Female Prisoners Incarcerated	3	15
Total	5	36





Narcotics Division -DEA

	Feb 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0.00	370.03
(Street Value -\$506.00 per pound)	\$0.00	\$187,236.19
Cocaine (kilos)	66.8	328.76
(Street Value -\$21,000.00 per Kilo)	\$1,402,800.00	\$6,903,960.00
Vicodin	0	0.00
(Street Value -\$3.00 per pill)	\$0.00	\$0.00
Heroin (kilos)	25.85	25.85
(Street Value -\$17,680.00 per Kilo)	\$308,261.25	\$308,261.25
Methamphetamine (kilos)	0	0.18
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$2,158.43
Currency Seizures:	\$0.00	\$460,810.00
Vehicle Seizures:	4	10
Arrest:	2	10

Narcotics Division -Immigration & Customs Enforcement

	Feb 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	29.5	255.51
(Street Value -\$21,000.00 per Kilo)	\$619,500.00	\$5,365,710.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	1	1375.00
(Street Value -\$11,925.00 per Kilo)	\$11,925.00	\$16,396,875.00
Currency Seizures:	\$650,153.00	\$1,849,698.00
Vehicle Seizures:	0	4
Arrest:	6	23



Mission Police and Criminal Investigations

Narcotics

	Feb 23	FY 22-23 YTD
Marihuana (pounds)	0.67	1.70
(Street Value -\$506.00 per pound)	\$338.01	\$859.69
Cocaine (kilos)	0.0487	0.10
(Street Value -\$21,000.00 per Kilo)	\$1,021.65	\$2,130.45
Currency	\$0.00	\$6,402.13

U.S. Marshal Task Force

	Feb 23	FY 22-23 YTD
Fugitive Apprehension	107	467
Mission CIB Warrants	2	15

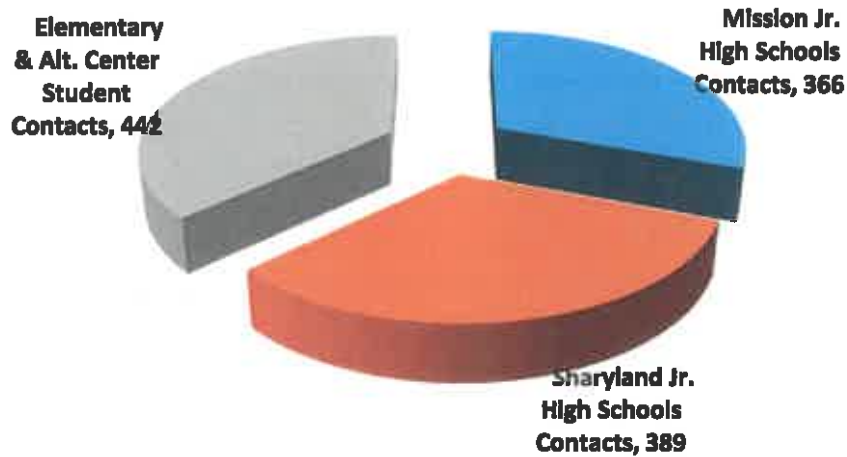


Mission Police Department Monthly Report for February 2023



Educational Resource Officer Program

	Feb 23	FY 22-23 YTD
Mission Jr. High Schools Contacts	68	366
Sharyland Jr. High Schools Contacts	112	389
Elementary & Alt. Center Student Contacts	70	442



	Feb 23	FY 22-23 YTD
Mission High Schools	180	809
Sharyland High Schools	140	676

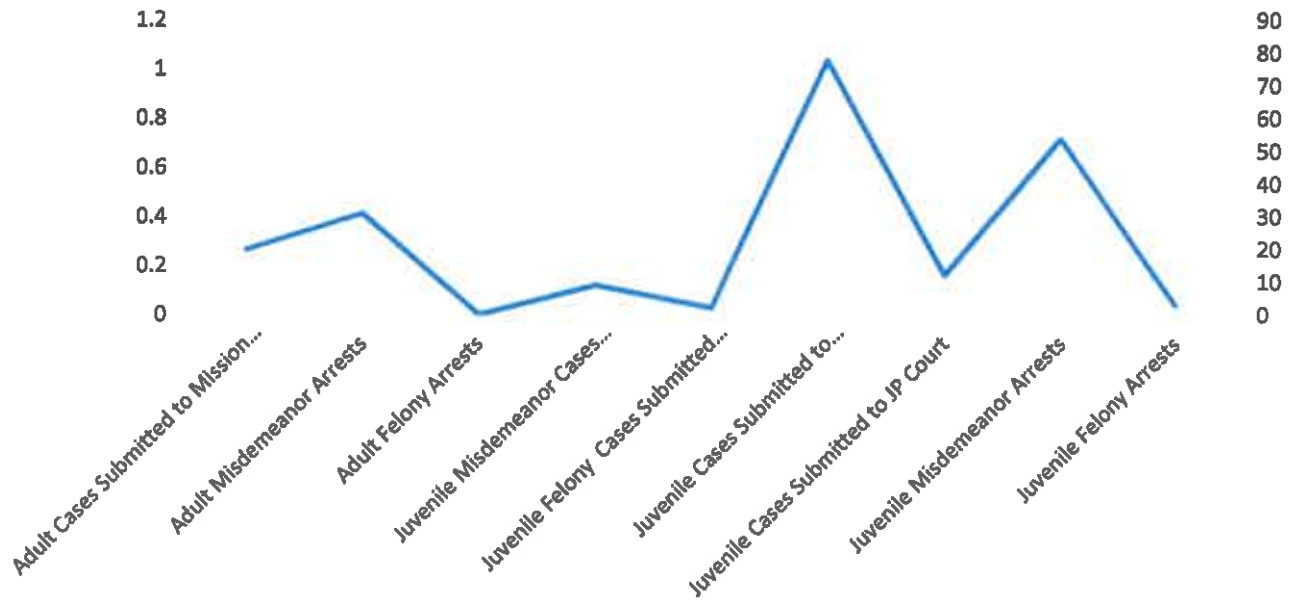


Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



	Feb 23	FY 22-23 YTD
Adult Cases Submitted to Mission Municipal Court	8	20
Adult Misdemeanor Arrests	9	31
Adult Felony Arrests	0	0
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	1	9
Juvenile Felony Cases Submitted to Juvenile Probation Department	0	2
Juvenile Cases Submitted to Mission Municipal Court	21	78
Juvenile Cases Submitted to JP Court	4	12
Juvenile Misdemeanor Arrests	15	54
Juvenile Felony Arrests	0	3

Adult & Juvenile Cases Submitted by Police Officers





Mission Police Department

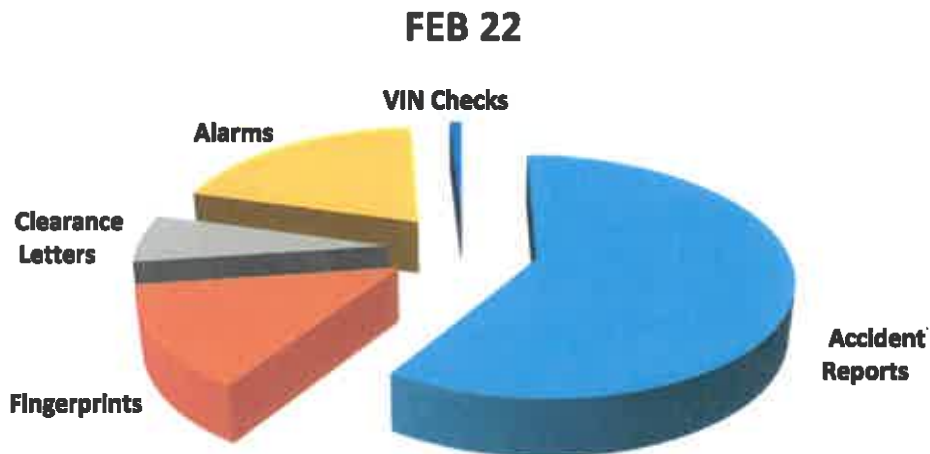
Monthly Report for February 2023



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	Feb 22	FY 22-23 YTD
Accident Reports	66	430
Fingerprints	15	100
Clearance Letters	8	48
Alarms	61	143
VIN Checks	0	7
TOTAL	150	728



**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2022-09/30/2023**

PROGRESS REPORT CDBG		FEBRUARY, 2023 UNOFFICIAL			
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS \$20,000.00 Funds will be utilized to provide meals to homebound seniors.	\$2,341.71	Agency submitted Jan request and monthly report; provided services to 21 homebound seniors	\$9,180.99	45.90%	\$10,819.01
AREA AGENCY ON AGING \$3,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies.	\$0.00	Agency serving participants; request and monthly reports have not been submitted.	\$0.00	0.00%	\$3,000.00
CASA OF HIDALGO COUNTY, INC. \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children.	\$0.00	Agency serving participants; reports have not been submitted	\$0.00	0.00%	\$1,000.00
CHILDREN'S ADVOCACY CENTER \$5,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families.	\$1,510.88	Agency submitted Jan request and monthly report. serving 24 participants.	\$4,905.34	98.11%	\$94.66
EASTER SEALS SOCIETY \$3,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy.	\$0.00	Agency screening eligible participants; request and monthly reports have not been submitted	\$0.00	0.00%	\$3,000.00
SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.	\$764.16	Agency submitted Oct- Jan requests and monthly reports; serving 6 participants	\$764.16	25.47%	\$2,235.84
C.A.M.P. UNIVERSITY \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs.	\$572.49	Agency submitted Jan request and monthly report; serving 4 participants	\$2,234.15	74.47%	\$765.85
HOPE MEDICAL SERVICES \$3,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents.	\$0.00	Agency submitted Feb request and monthly report; Staff will review and process, serving 19 participants	\$369.00	12.30%	\$2,631.00
COMFORT HOUSE \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live.	\$3,000.00	Agency submitted Oct-Jan request and monthly report; serving 3 participants	\$3,000.00	100.00%	\$0.00
HOUSING ASSISTANCE PROGRAM					
REHABILITATION \$50,000.00	\$0.00	Staff recertifying next applicants to be assisted	\$23,000.00	46.00%	\$27,000.00
RECONSTRUCTION \$1,054,363.00	\$0.00	Staff recertifying next applicants to be assisted.	\$336,934.55	31.96%	\$717,428.45
HOUSING ADMINISTRATION FY 22-23 \$115,167.00	\$7,517.62	Overnight of the HAP	\$37,837.66	32.85%	\$77,329.34
PROGRAM ADMINISTRATION FY 22-23 \$183,167.00	\$11,898.46	Overnight of the CDBG program	\$62,128.82	33.92%	\$121,038.18
\$1,446,697.00	\$27,605.32		\$480,354.67	33.20%	\$966,342.33
Community Development Department CDBG / HOUSING					
New Applicants (HAP)	Agencies/Contractor:	Departments:	# of referrals to other agencies/departments:	Walk-ins	
3	6	3	5	13	
New Applicants (EAP)	Re-certifications:	Previously Assisted:	Incoming Calls:	Appointments	
8	1	3	25	14	

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2022-2023 (FUNDING THRU 06/2026)
(80% SPENT BY JULY, 2023)**

PROGRESS REPORT CV	FEBRUARY, 2023-UNOFFICIAL				
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS					
\$50,000.50					
Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing.	\$4,197.60	Agency submitted Jan request and monthly report; serving 29 participants	\$15,622.20	31.24%	\$34,378.30
MISSION FOOD PANTRY					
\$11,796.95					
Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19.	\$0.00	Project complete funds will be reprogrammed.	\$0.00	0.00%	\$11,796.95
EMERGENCY ASSISTANCE PROGRAM					
\$100,099.66					
Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance.	\$18,175.41	Staff continues to process applications and assisted 7 participants.	\$45,463.32	45.42%	\$54,636.24
PROGRAM ADMINISTRATION					
\$13,448.37					
	\$1,508.19	Overnight expense of the EAP Program; Intake clerk coordinating events for the program	\$2,180.45	16.21%	\$11,267.92
AFFORDABLE HOMES OF SOUTH TEXAS CV3					
\$142,548.26					
Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19.	\$52,253.75	Agency submitted Oct-Dec monthly requests and reports; serving 19 participants.	\$52,253.75	36.66%	\$90,294.51
MISSION FOOD PANTRY CV3					
\$15,894.62					
Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19.	\$0.00	Project complete; funds will be reprogrammed.	\$0.00	0.00%	\$15,894.62
FOOD BANK OF RGV CV3					
\$33,389.67					
Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19.	\$5,197.96	Agency submitted Dec monthly request and report; serving 389 participants	\$8,343.84	24.99%	\$25,045.83
MISSION FIRE DEPARTMENT CV3					
\$100,477.74					
Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19	\$0.00	Agency awarded the bids for the equipment requested and pending to receive the items.	\$0.00	0.00%	\$100,477.74
\$467,655.67	\$81,332.91		\$123,863.56	27.28%	\$343,792.11

MEMORANDUM

TO: RANDY PEREZ, CITY MANAGER
FROM: SUSANA DE LUNA, PLANNING DIRECTOR
DATE: MARCH 3, 2023
SUBJ: MONTHLY REPORT FEBRUARY 2023

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.**

FEBRUARY 2023

REZONINGS: 3
CONDITIONAL USE PERMIT: 9
HOMESTEAD APPROVALS: 1
SUBDIVISIONS: 1
SINGLE LOT VARIANCES: 0
VARIANCES (ZBA): 5
SITE PLAN APPROVALS: 2
OTHER P&Z REQUESTS: 0

**Building Permit and Inspections
Activity Report for
The Month of February 2023**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
28	\$4,831,370.00	\$11,442.95	New Dwelling
			Commercial
			Assembly
			Apartments
			Warehouse
			Move Out Houses/Move Within
			Move In Houses
4	\$240,000.00	\$420.00	Move in Mobile Homes
			Schools
5	\$189,050.00	\$1,525.00	Swimming Pools
7	\$20,903.00	\$251.00	Sheds
6	\$37,350.00	\$365.00	Signs
7	\$20,725.00	\$251.00	Fence
1	\$15,000.00	\$112.50	Tower
			Gas Tanks Pumps
1	\$0.00	\$55.00	Demolition
			Water Well/Recreation Const.
59	\$5,354,398.00	\$14,422.45	Totals

Additions / Remodeling			
31	\$1,285,198.47	\$6,232.15	Residential Buildings
9	\$2,680,824.00	\$20,617.43	Commercial Buildings
			Apartment Buildings
			Assembly Buildings
			School Buildings
2	\$4,250.00	\$130.00	Awnings/Decks
11	\$27,000.00	\$1,191.55	Carports/Concrete
25	\$668,338.00	\$2,759.44	Porches/Driveways/Sidewalks
1	\$6,500.00	\$53.00	Garages/Canopies
			Hobby Shops
79	\$4,672,110.47	\$30,983.57	Totals

Total Building Permits	138
Total Building Valuation	\$10,026,508.47
Total Building Permit Fees	\$45,406.02

Prepared By: Rachel Alvarez
Date: 3/1/2023

Page 2
 Monthly Report for February 2023

I. Permits Issued

A. Building	
Number	138
Value	<u>\$10,026,508.47</u>
Permit Fees	<u>\$45,406.02</u>

B. Electrical, T-Pole, & T-Clear	
Number	121
Permit Fees	<u>\$13,510.00</u>

C. Mechanical	
Number	45
Value	<u>\$439,828.04</u>
Permit Fees	<u>\$4,415.50</u>

D. Plumbing, Gas & Sprinkler System	
Number	95
Permit Fees	<u>\$9,447.50</u>

TOTALS

Total Permits Issued	399
Total Valuation	<u>\$10,466,336.51</u>
Total Permit Fees	<u>\$72,779.02</u>

II. Number of Inspections Conducted	<u>511</u>
--	-------------------

Monthly Report for February 2023

III. Other Fees

A. Business License Application

Number	17
Permit Fees	<u>\$850.00</u>

B. Garage Sale Permits

Number	263
Permit Fees	<u>\$1,480.00</u>

C. Health Cards

Number	
Permit Fees	

D. Builder Registration

Number	0
Permit Fees	<u>\$0.00</u>

E. Electrician Registration

Number	0
Permit Fees	<u>\$0.00</u>

F. Plumbing Registration

Number	0
Permit Fees	<u>\$0.00</u>

G. Mechanical Registration

Number	0
Permit Fees	<u>\$0.00</u>

H. House Inspections

Number	1
Permit Fees	<u>\$100.00</u>

I. Planning & Zoning Applications

Number	25
Permit Fees	<u>\$6,175.00</u>

**CODE ENFORCEMENT
MONTHLY REPORT
FEBRUARY 2023**

Item 4.

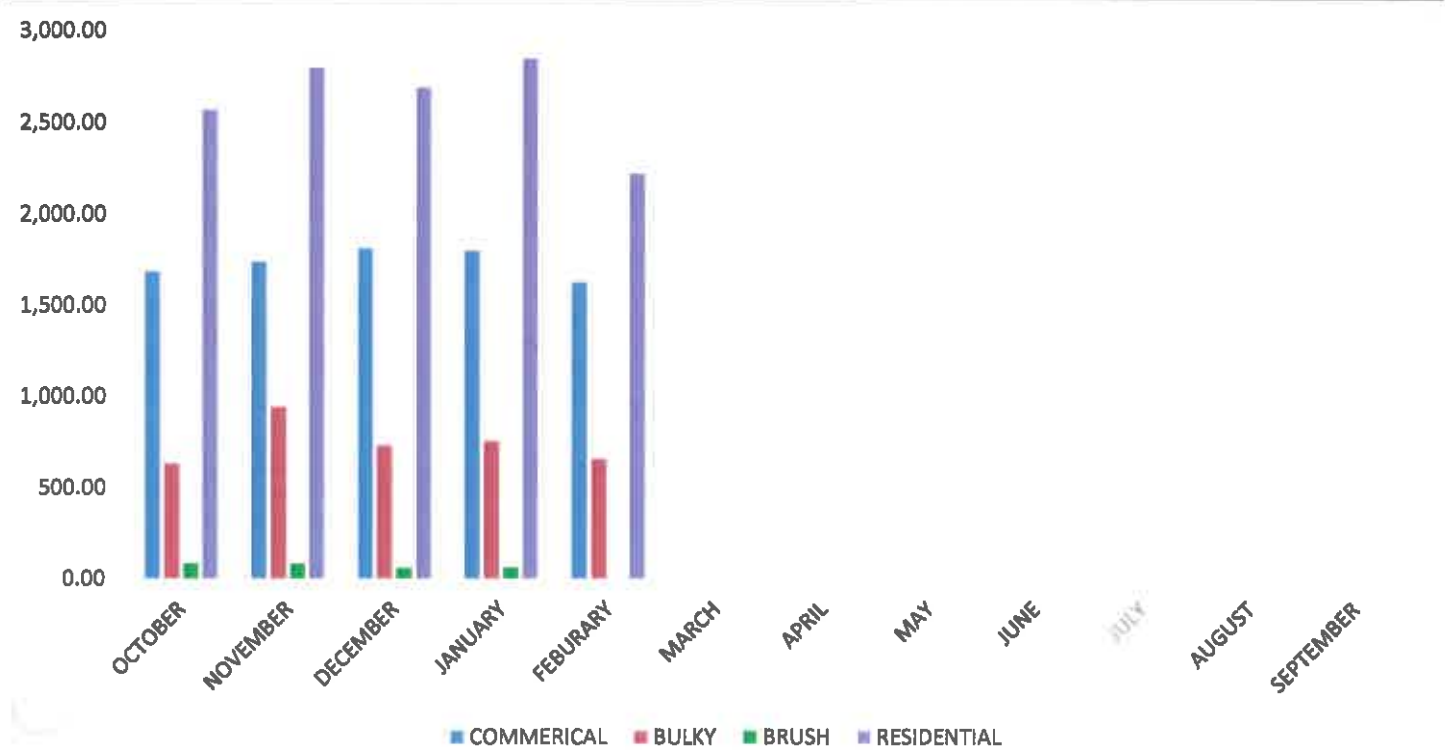
	Notices Sent
COMPLAINTS RECEIVED	75
WEEDY LOT LETTERS	15
PROPERTIES SENT TO MOWER'S LIST	14
PROPERTIES MOWED	11
SIGNS	102
JUNKED VEHICLES / BOATS	13
CONSTRUCTION W/OUT A PERMIT/SETBACKS	46
HEALTH & SANITATION/STAGNANT WATER/OVERGROWN VEG./GARBAGE/ DEAD TREES	30
HOME OCCUPATION/SIGNAGE	4
SIGHT OBSTRUCTION (SIDEWALKS / RIGHT-A-WAY)	6
UNSAFE/UNSECURED BLDG	3
DOUBLE OCCUPANCY/HOOKED UP RV	2
ILLEGAL DUMPING	0
NON RESIDENTIAL PARKING/SEMI TRUCKS	2
NO BUSINESS LICENSE/CUP REQ'D / NO GARAGE SALE PERMITS-INVOICES	32
STORAGE OF VEHICLES/BOATS/TRAILERS	3
DEMOLITION FOR UNSAFE BUILDINGS	0
POTHoles /PARKING LOT MAINTENANCE/LIGHTING	2
IPMC VIOLATIONS	6
ZBA VIOLATIONS	1
CASES FILED IN COURT	15
CASES SEEN IN COURT	57
CASES CLOSED	132
CALL IN'S	50
WALK-IN'S	6
311-COMPLAINTS	8
INTERNAL COMPLAINTS/ E-MAILS	11

SANITATION DEPARTMENT

For the month of February 2023, the City of Mission Sanitation Department disposed of a combined **4784.20** tons of trash/bulky items. In addition, 5068 cubic yards of brush was collected at our sanitation landfill.

Month	TONS	CUBIC YARDS	TONS	TONS	TONS
	RESIDENTIAL	BRUSH	BULKY	COMMERICAL	BRUSH
OCTOBER	2,574.99	6,552.00	636.00	1,688.36	88.452
NOVEMBER	2,804.30	6440.00	944.89	1740.00	86.94
DECEMBER	2,694.88	4648.00	735.00	1815.41	62.748
JANUARY	2,853.87	4928.00	758.30	1802.34	66.528
FEBURARY	2,225.51	380.18	662.74	1628.01	5.13243
MARCH					0
APRIL					0
MAY					0
JUNE					0
JULY					0
AUGUST					0
SEPTEMBER					0
Total					

2022 - 2023 SANITATION PICK UP (TONS)



Media Relations- Departmental Report/February 2023

Kenia:

- Wrote Mayor's Walk PSA
- MC for Newquest Properties Groundbreaking Ceremony
- Produced a video on American Heart Month to raise awareness
- Produced video promoting/announcing Staycation 2023
- Wrote/produced a video on CDBG program (housing assistance)
- Wrote/produced video on the Speer Memorial Library's programs
- MC for press conference on the meteorite incident
- MC for Bannworth Park's new playscape
- Live video for Music at the Park
- Coordinated all media advisories, footage, photos, and press events for Mission city events and police department events
- Wrote a news release on the City Attorney's appointment to the Texas Municipal League (TML) Intergovernmental Risk Pool Board of Trustees.
- Wrote news release on the Finance Department's Certificate of Achievement for Excellence in Financial Reporting
- Wrote news release on Bannworth Park's new playscape
- Wrote news release on Mission Police Department's press conference
- Created daily content on the City of Mission's social media platforms- Facebook, Instagram, and Twitter
- Wrote talking points and welcome remarks for the Mayor and City Manager for city events

Charlie

- Covered City Council Meetings, special meetings, and all city-sponsored events.

- Edited multiple videos for YouTube platform
- Shot and edited Lt. Zuniga's retirement video for social media
- Shot and edited Mission Complete segment
- Shot Newquest Properties Groundbreaking Ceremony
- Shot CDBG housing program video
- Carried city meetings live on social media
- Maintained and updated the city's website and added events to the city's website calendar.
- Maintains job announcements on the city website
- Produced and edited videos for multiple public service announcements
- Produced dozens of graphics for all social media platforms

Alex

- Covered City Council Meetings, Special Meetings, and all city-sponsored events with video and still photos
- Edited videos for YouTube and all social media platforms
- Shot and edited It's Time Texas PSA
- Shot and edited Bannworth Park Ribbon Cutting
- Shot and edited Lt. Zuniga's retirement video for the channel
- Shot and edited meteorite incident press conference for channel
- Shot and edited Speer Memorial Library's programs
- Shot and edited Staycation PSA
- Edited Newquest Properties Groundbreaking Ceremony
- Edited CDBG housing program video
- Maintained and updated the city's website.

- Ordered updated gear and organized outdated equipment for surplus, responsible for purchasing procedures
- Produced dozens of graphics for all social media platforms
- Responsible for audio and video production for council meetings and continuing improvements to Master Control and PEG channel

Humberto

- Wrote and produced Mission Accomplished segment video
- Translated graphics and multiple posts for the City of Mission social media platforms
- Translated city messages
- Takes photos for video creation, city proclamations, social media posts, and the City of Mission website
- Handled all Spanish language media interviews

Speer Memorial Library Monthly Report

February 2023

Performance and Circulation Statistics cumulative totals for FY 2022-2023:

Up over last fiscal year...

- Adult Program Audience at 5645 or + 3492
- Library Visits at 4123 or + 11323
- Volunteer Hours Worked at 3269 or + 876
- Applications/Reapplications for Library Cards at 730 or + 89
- Technical Acquisitions at 1539 or + 308

Down from last fiscal year...

- Children Program Audience at 2906 or -2161

Status Update

At the end of February, our Library Director retired from the library. Mayra Rocha retired after 23 years of service. Her retirement is well deserved. We thank her for all the years of service and wish her the best in her next chapter.



VITA continues offering Tax Preparation services for the public Tuesdays & Thursdays from 5pm- 7pm and Wednesdays & Saturdays from 9am-2pm. Services are by appointment only. Interested persons must call 956-607-9030 to make an appointment. These services will run through April 8, 2023.

Our Teen Department hosted a Worst Valentine Card Contest. Congratulations to Julissa! We hope you enjoy your prize! and thank you to all of the participants.



Congratulations to our Love Story Raffle winner: Vanessa! We hope you enjoy the Starbucks gift card with your brother! A huge thanks to all teenagers who participated in the event!

Our Teen Department hosted this month's Teen Animanga Club movie night, Wednesday at 6:00 pm we watched one of Studio Ghibli's most romantic films: Howl's Moving Castle! and participated in anime-inspired activities!





We hosted our final February Teen Craft; we created vanilla ice cream! We hope to see you all again next month for more Teen activities and crafts!



Another creative and successful Play-doh Thursday! Playdough provides a lot of open-ended opportunities for children to experience independent and cooperative play. In both styles of play, children explore abilities, life experiences, and emotions. They learn about cooperation, collaboration, self-control, and friendships during play with other children.



Inspired by Presidents' Day, we had a Scavenger Hunt for the children to make cotton ball wigs and hunted down as many pictures as they could!

Upcoming

Our Reference Department will be hosting a Color Me Calm class in March every Tuesday at 10 am, Computer Classes on Wednesdays alternate between 2pm and 6pm, Coffee & Games on Fridays at 10 am. and we will be showing the movie *Pride and Prejudice* on Saturday, March 18th at 2 pm.

Join us every Wednesday at 6 pm for Teen Animanga Club. Teens between 12 and 19 can register at the Children's Department. There they can learn to draw, watch anime, read manga, learn about Japan, eat snacks, and participate in other activities. Two contests will be held throughout the month: Worst V-Day Card Contest and a Love Story Contest.

Our Children's Department continues to host Mondays Movie Night at 5:30 pm, Color Me Calm Tuesdays at 6 pm, Toddler Time every Wednesday at 10 am, Kids Animanga Club meets Wednesdays at 6pm, Play-Doh every Thursday at 6 pm, Scavenger Hunt on Saturdays at 2 pm, and Family Games every Sunday at 2 pm.

SHARY MUNICIPAL GOLF COURSE DEPARTMENTAL REPORT March 2023

GOLF COURSE USAGE REPORT: Attachment – Golf Course Sales by Department Report for February 2023

Tournaments:

Feb 3 and 4 - Mission CISD Varsity Invitational 126 players
Feb 6 – Mission Jr. Varsity 136 players
Feb 12- Can-Am Tournament - 82 players
Feb 22 – Bentsen Grove Can -Am Tournament
Feb 24 – MHM 2nd Annual Grapefruit Classic 84 players
March 7- Rudy Kazudy Jr Varsity Finale - 166 players
March 17 – Mission PARD Fundraiser 60 players
Every Monday and Tuesday in March – Monday Night League
Every Thursday in March - Thursday Couple's League

Upcoming Tournaments:

April 15 – Mission Leadership
April 22- Mission Boys and Girls
Every Monday and Tuesday in April – Monday Night League
Every Thursday in April - MCISD & SISD Jr. High Golf Tournaments

Sales By Department

Shary Municipal Golf Course

Monday, February 1, 2023 - Tuesday, February 28, 2023

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Food & Beverage	5,349	\$10,889.79		\$4,383.74	59.74%				5,349	\$10,889.79	
Beverage	4,343	\$9,261.73		\$3,966.06	57.18%				4,343	\$9,261.73	
Food	1,006	\$1,628.06		\$417.68	74.34%				1,006	\$1,628.06	
Green Fees	3,666	\$39,069.50							3,666	\$39,069.50	
Member	1,044	\$0.00							1,044	\$0.00	
Mini Golf	34	\$202.00							34	\$202.00	
Online	152	\$1,298.50							152	\$1,298.50	
Public	778	\$12,319.00							778	\$12,319.00	
Regular	651	\$13,659.00							651	\$13,659.00	
Specials	886	\$10,667.00							886	\$10,667.00	
Tournament	121	\$924.00							121	\$924.00	
Package	139								139		
Pro Shop	4,106	\$54,672.99		\$3,482.66	93.63%				4,106	\$54,672.99	
Cart Fees	2,584	\$20,944.03		\$66.00	99.68%				2,584	\$20,944.03	
Driving Range	468	\$2,766.70		\$0.00	100.00%				468	\$2,766.70	
Gift Cards SOLD	1	\$100.00							1	\$100.00	
Hard Goods	96	\$2,366.75		\$1,432.57	39.47%				96	\$2,366.75	
Memberships	25	\$6,717.50		\$0.00	100.00%				25	\$6,717.50	
Miscellaneous	5	\$16.36		\$0.00	100.00%				5	\$16.36	
Soft Goods	160	\$2,609.65		\$1,984.08	23.97%				160	\$2,609.65	
Tournament Fees	767	\$19,152.00		\$0.00	100.00%				767	\$19,152.00	
Total	13,260	\$104,632.28	\$3,163.64	\$7,886.40	92.48%			\$0.00	13,260	\$104,632.28	\$3,163.64

City of Mission – Departmental Report



Item 4.

Department Name	Director Name	Date assumed position
Procurement	Peter Geddes	8/30/2021
REPORTING DATE:	FEBRUARY 2022	

Personnel/Staffing:

Type	Budgeted	Expensed	Balance Remaining	Percent Expensed
Part Time	0	0	0	0
Full Time	\$215,099	\$83,603	\$131,496	38.9%

Welcome New Employees: N/A

Financial: This section will provide the Council with an overview of total budgeted, encumbered amounts with balance remaining and a percentage at the end. These are overall departmental numbers.

Salary & Benefits:

Budgeted	Expensed	Balance Remaining	% used
\$287,239	\$108,544	\$178,695	37.8%

Operations & Maintenance:

Budgeted	Expensed	Balance Remaining	% used
\$49,165	\$22,596	\$26,596	46.0%

Capital Outlay:

Budgeted	Expensed	Balance Remaining	% used
\$0	\$0	\$0	0.0%

Highlights:

Overall budget 38.98% used for the FY. On track to meet budget for FY22-23.

City of Mission – Departmental Report

Major Projects:

Project Name/Description	Percent Complete	Total Estimated Budgeted Cost
Vehicle Leases: Receive Round 2 vehicles (received 38 of 39)	97%	\$327k
Vehicle Leases: Receive Round 3 Vehicles; est. for May 2023	0%	\$270k (General Fund)
Paperless: PO's	15%	\$0

Upcoming Events/Projects: 30 Days:

- Scheduled four (4) solicitation openings in March
- Notice to Proceed in March for 3 solicitations:
- Drainage projects: 1 Notice to Proceed for April 1 (4 already issued)
- Training for Director and two staff members to be Certified Texas Contract Manager
 - Schedule Training for Crissy, Edgar (Exam in March)
- Utilities Billing Project
 - Update all rates based on new ordinance for all 3 zones
 - Complete Analysis and summary

60 Days:

- Paperless PO's with InCode
 - Form has been created and pending approval (along with Utilities Billing and Planning)
 - Pending Implementation of scanning feature for approvals (18 months)

90 Days:

- Solicitations (ongoing)
- Review and update Purchasing Policy Manual. Target for April.

Potential Issues: None to report

Statistics:

- Purchase Orders Processed for FEB 1 – FEB 28
 - a. FEB 1 – FEB 28, 2023: 205 PO's
 - b. FEB 1 – FEB 28, 2022: 140 PO's

City of Mission – Departmental Report

Solicitations

#	Type	Number	Description	Council Approval Solicit.	Post Solicitation	Bid Opening	Council Approval to Award	Award and Contract	Notice to Proceed
50	RFP	23-133	City Hall Roof Replacement	10/10/2022	12/7/2022	12/27/2022	3/29/2023	3/17/2023	4/1/2023
48	RFB	23-501	Drainage- Glasswood	9/21/2022	7/29/2023	8/26/2022	9/13/2023	10/17/2023	4/1/2023
54	RFB	23-255	Portable Restrooms (Parks)	1/9/2023	2/10/2023	2/24/2023	3/13/2023	3/16/2023	3/30/2023
52	RFB	23-245	Fitness Equipment (Parks)	1/27/2023	7/10/2023	7/27/2023	3/13/2023	3/20/2023	4/3/2023
53	RFP	23-256	Delinquent Tax Collector	1/25/2023	2/19/2023	3/6/2023	3/27/2023	3/30/2023	4/11/2023
51	RFP	23-218	Lions Park Construction	10/26/2022	1/23/2023	2/27/2023	4/10/2023	4/15/2023	4/29/2023
56	RFB	23-284	HAP Phase 2-1	3/23/2023	3/29/2023	3/31/2023	4/10/2023	4/13/2023	4/27/2023
57	RFB	23-290	Liquid Aluminum Sulfate	3/27/2023	3/19/2023	3/30/2023	4/10/2023	4/13/2023	4/27/2023
58	RFB	23-291	Liquid Ammonium Sulfate	3/27/2023	3/19/2023	3/29/2023	4/10/2023	4/13/2023	4/27/2023
55	RFB	23-	ROW Mowing	3/13/2023	3/30/2023	4/13/2023	4/24/2023	4/30/2023	5/16/2023
51	RFP	23-	Golf Maintenance Building	4/19/2023	4/11/2023	4/25/2023	5/8/2023	4/27/2023	5/11/2023
58	RFB	23-	Bryn Road	4/11/2023	3/31/2023	4/21/2023	5/22/2023	5/16/2023	5/30/2023
45	RFB	23-	Parks Restrooms	4/21/2023	4/5/2023	4/26/2023	5/22/2023	5/17/2023	5/29/2023
58	RFB	23-	Drainage Elm	4/6/2023	4/15/2023	4/26/2023	5/22/2023	5/16/2023	5/30/2023
51	RFP	23-	Parks Roof Replacement	4/10/2023	4/16/2023	5/7/2023	5/22/2023	5/25/2023	6/6/2023
58	RFB	23-	Drainage Leandro	4/6/2023					
58	RFB	23-	Holland Road	4/6/2023					

- 36 Bid Numbers Assigned for February 1 – February 28, 2023

Department	Count of Bids
Fleet	7
Parks and Recreation	5
IT	5
Sanitation	4
Fire	3
Police	3
Streets	2
Mission Event Center	1
Galls	1
CDBG	1
Wastewater Treatment	1
Media	1
Brad Bentsen	1
Legal	1
Grand Total	36

- Conducted three (3) pre-bid meetings, five (5) bid openings, one (1) pre-construction meeting
- Held two (2) vendor meetings and processed twenty-six (26) new vendor applications. Total vendors on ProcureWare 3,926.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: Being 1.12 acres of land out of Lot 172, John H. Shary Subdivision, (AO-P) Agricultural Open Permanent to (C-3) General Business, Rosas Children Irrevocable Trust, and Adoption of Ordinance# - De Luna

NATURE OF REQUEST:

On March 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located 1/8 of a mile west of Glasscock Road and Expressway 83 intersection along the north side of Expressway 83 (frontage). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING 1.12 ACRES OF LAND OUT OF LOT 172, JOHN H. SHARY SUBDIVISION, FROM (AO-P) AGRICULTURAL OPEN PERMANENT TO (C-3) GENERAL BUSINESS

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of March 22, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, March 27, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

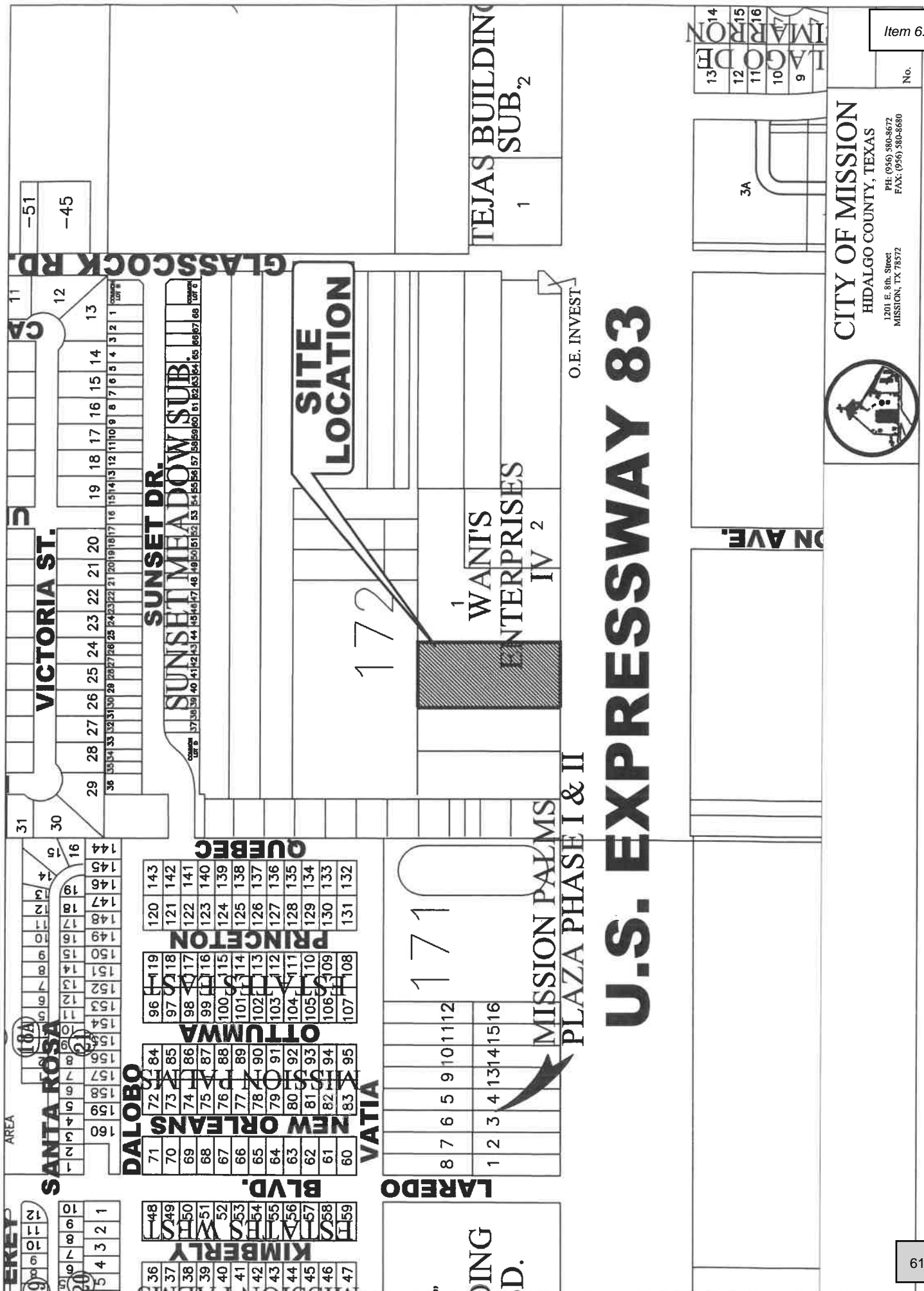
Legal Description	From	To
Being 1.12 acres of land out of Lot 172, John H. Shary Subdivision	AO-P	C-3

READ, CONSIDERED AND PASSED, this the 27th day of March, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



-51
-45

13
12
11
10
9

Item 6.

No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8677
 FAX: (956) 580-8680



ITEM# 1.1

REZONING:

Being 1.12 acres of land out of
Lot 172, John H. Shary Subdivision
AO-P to C-3
Rosas Children Irrevocable Trust

REVIEW DATA

The subject site is located 1/8 of a mile west of Glasscock Road and Expressway 83 intersection along the north side of Expressway 83 (frontage). – see vicinity map.

SURROUNDING ZONES:

N:	AO-P	- Agricultural Open Permanent
E:	C-3	- General Business
W:	AO-P	- Agricultural Open Permanent
S:	C-3	- General Business

EXISTING LAND USES:

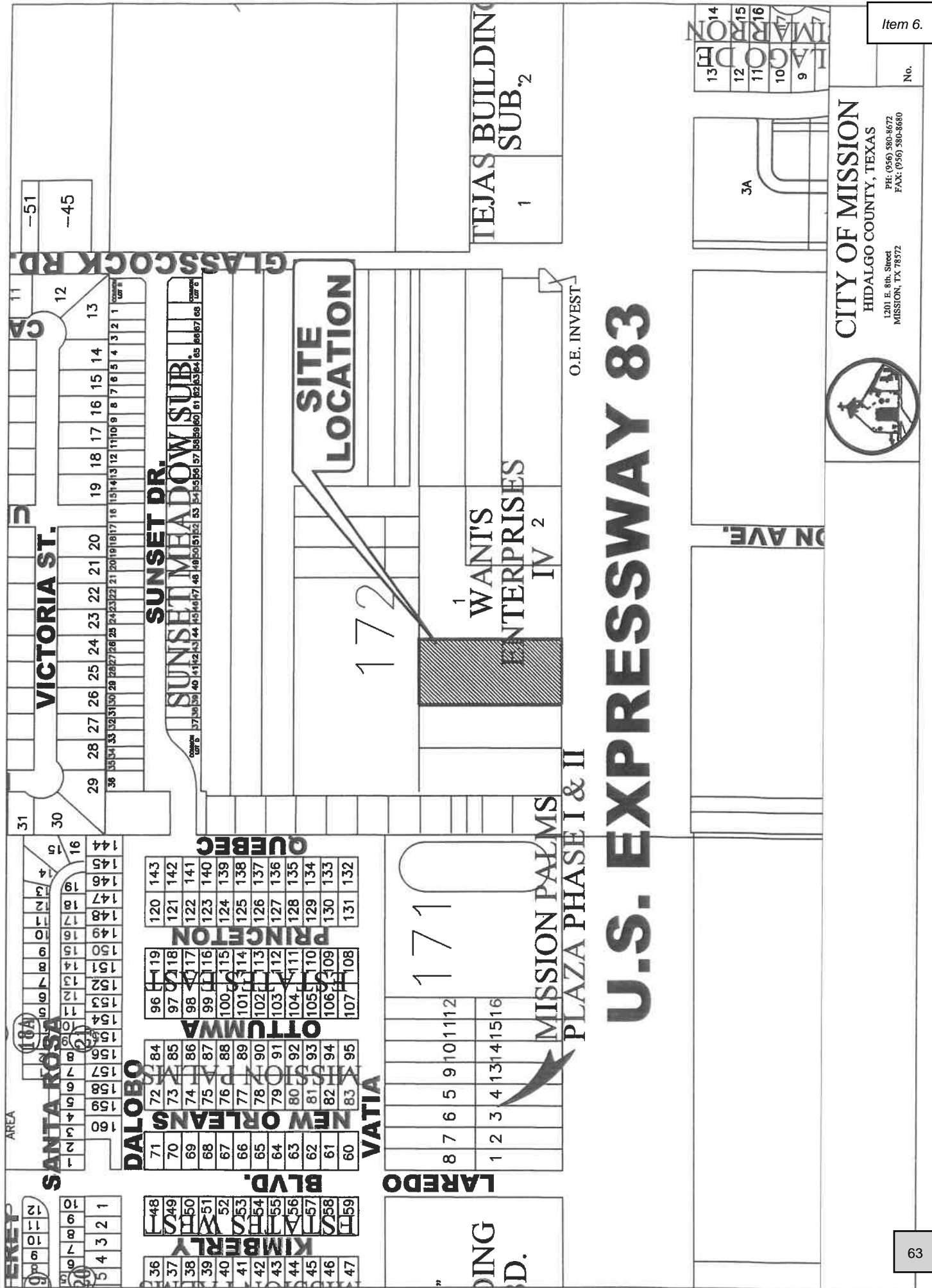
N:	Vacant
E:	Motel 6
W:	Vacant
S:	Vacant
Site:	Vacant

FLUM:

General Commercial (GC)

REVIEW COMMENTS: The site fronts a major thoroughfare. The C-3 zoning request is consistent to the similar zonings along the Expressway and is also consistent to the Future Land Use Map.

RECOMMENDATION: Staff recommends Approval.



-51
-45

GLASSCOCK RD

VICTORIA ST.

SUNSET DR.

SUNSET MEADOW SUB.

SITE LOCATION

172

1
WANTA'S
ENTERPRISES
IV 2

TEJAS BUILDING
SUB 2
1

O.E. INVEST

MISSION PALMS
PLAZA PHASE I & II

U.S. EXPRESSWAY 83

3A

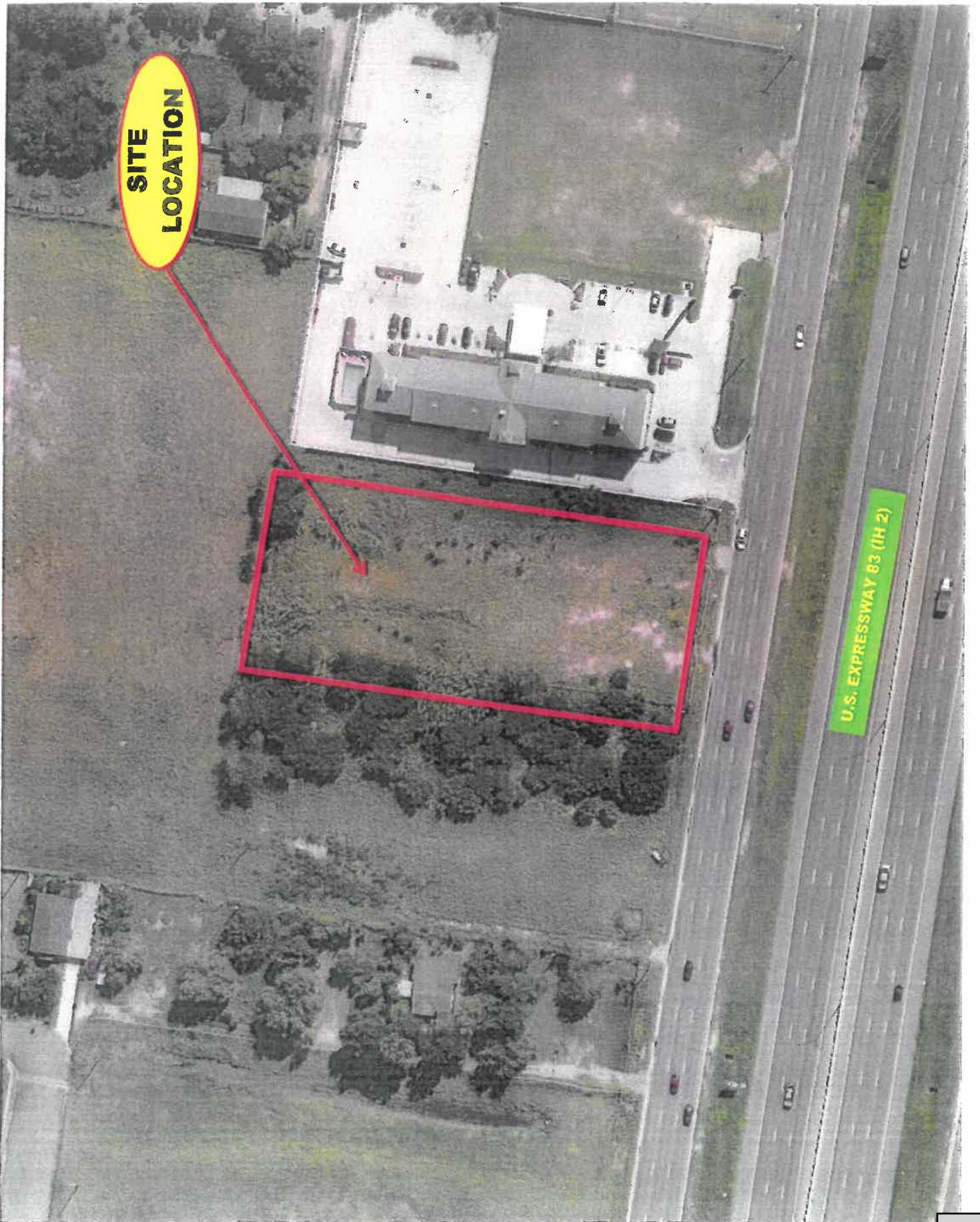
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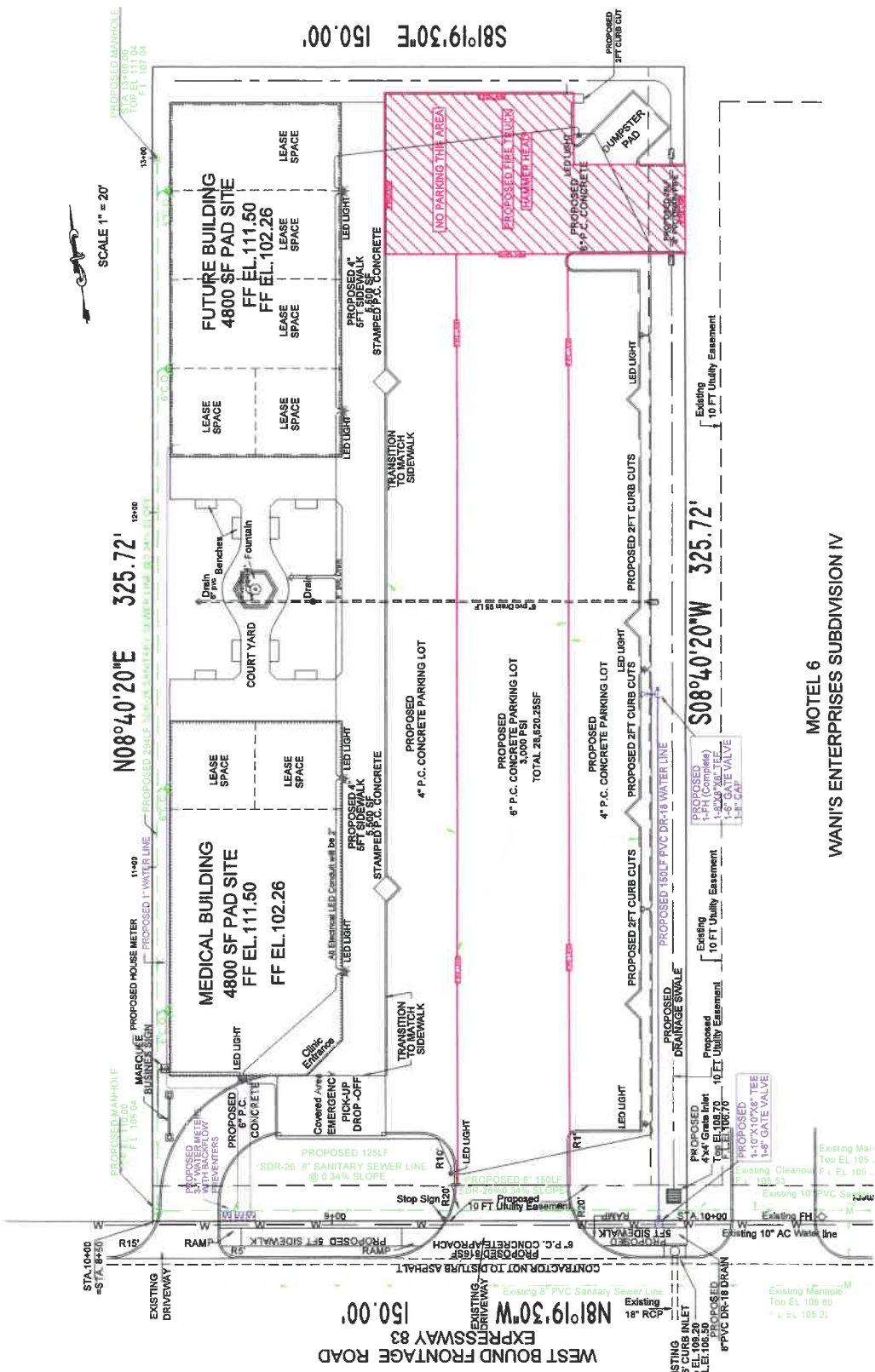
CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78772
PHE: (956) 580-8672
FAX: (956) 580-8680



Item 6.

No.





SCALE 1" = 20'

N08°40'20"E 325.72'

N08°40'20"E 325.72'

N08°40'20"E 325.72'

N08°40'20"E 325.72'

S81°19'30"E 150.00'

WEST BOUND FRONTAGE ROAD EXPRESSWAY 83

S08°40'20"W 325.72'

MOTEL 6 WANI'S ENTERPRISES SUBDIVISION IV

PROJECT MANAGEMENT
 CONSULTING & DESIGN
 7329 BOCA CHICA BLVD
 BROWNSVILLE, TEXAS 78521
 956-336-7542

PREPARED FOR
 DR ROSAS

SITE PLAN
 FOR
 MISSION MEDICAL OFFICE PLAZA

DESIGNED BY	DR. ROSAS
CHECKED BY	DR. ROSAS
APPROVED BY	DR. ROSAS
DATE	09-06-22

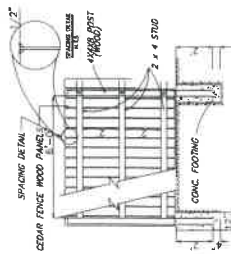
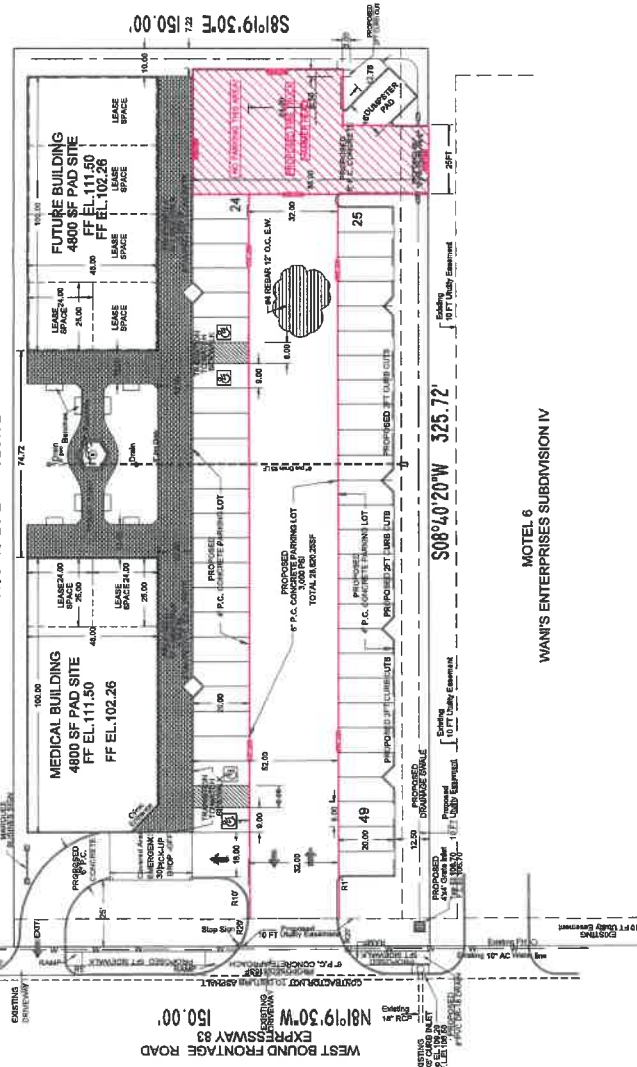
SCALE 1" = 20'

N08°40'20"E 325.72'

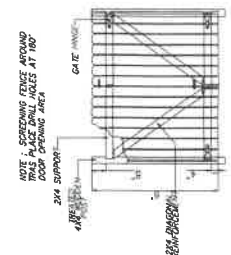
WEST BOUND FRONTAGE ROAD
 EXPRESSWAY 83
 N81°19'30"W 150.00'

S08°40'20"W 325.72'

MOTEL 6
 WANI'S ENTERPRISES SUBDIVISION IV



DUMPSTER SCREENING FENCE DETAIL



DUMPSTER DOOR DETAIL

SITE PLAN MISSION MEDICAL OFFICE PLAZA
 a 1.12 Acre Tract of Land
 out of Lot 172, John H. Berry Subdivision
 (Recorded in Volume 4, Page 17, H.C.M.R.)
 Prepared for: Rosas Children's Trust
 October 2019
 Prepared By: Project Management Consulting
 P.M.C. Design 856-336-7542

PRELIMINARY 09-06-22
 RELEASED FOR INTERIM REVIEW

S2950-00-000-0172-27 (280872)
RODRIGUEZ ANTONIO & SILVIA
109 E FERGUSON ST
PHARR TX 78577

S2950-00-000-0172-28 (280873)
RODRIGUEZ GUADALUPE & LYDIA
500 S GLASSCOCK RD
MISSION TX 78572

S2950-00-000-0172-31 (280875)
DORBECKER CONVENTION CENTER LL
109 E FERGUSON ST
PHARR TX 78577

S2950-00-000-0172-32 (280876)
DORBECKER CONVENTION CENTER LLC
109 E FERGUSON ST
PHARR TX 78577

S2950-00-000-0172-81 (503647)
ROSAS CHILDREN IRREVOCABLE TRUST
33 SHADOWBROOK LANE
BROWNSVILLE TX 78521

W0756-04-000-0001-00 (717117)
SARINA GROUP LTD
1813 E EXPRESSWAY 83
MISSION TX 78572

W0756-04-000-0002-00 (717118)
VILLARREAL HOMERO E & CRISTINA G
3804 SAN ROMAN
MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Drive-Thru Service Window – Duck Donuts at 911 E. 9th Street, Being a 0.38 acre tract of land out of Lot 4, Resubdivision of Block L & G, of Wright Subdivision, C-3, Duck Donuts c/o Alberto Vela, and Adoption of Ordinance# - De Luna

NATURE OF REQUEST:

On March 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 360' west of Highland Park Avenue along the north side of Business Highway 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval subject to: 1) 1 year re-evaluation to assess this new operation, 2) Must comply with all City Codes (Building, Fire, Health codes, etc.), 3) CUP not to be transferable to others, and 4) Must acquire a Business License.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE DRIVE-THRU SERVICE WINDOW – DUCK DONUTS AT 911 E. 9TH STREET, BEING A 0.38 ACRE TRACT OF LAND OUT OF LOT 4, RESUBDIVISION OF BLOCK L & G, OF WRIGHT SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of March 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, March 27, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
911 E. 9 th Street Being a 0.38 acre tract of land out of Lot 4, Resubdivision of Block L & G, of Wright Subdivision	Drive-Thru Service Window – Duck Donuts	<ol style="list-style-type: none"> 1) 1 yr. re-evaluation to assess this new operation, 2) Must continue comply with all City Codes (Building, Fire, Health, etc.) 3) CUP not transferable to others, and 4) Must acquire a Business License

READ, CONSIDERED AND PASSED, this the 27th day of March, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.1

CONDITIONAL USE PERMIT & SITE PLAN REVIEW: Drive-Thru Service Window – Duck Donuts
 911 E. 9th Street
 Being a 0.38 acre tract of land out of
 Lot 4, Resubdivision of Blocks L & G,
 of Wright Addition
 C-3
 Duck Donuts
 c/o Alberto Vela

REVIEW DATA

The site is located approximately 360' west of Highland Park Avenue along the north side of Business Highway 83 - **see vicinity map**. The applicant is proposing to construct an 1,815' square foot building for his donut shop. Access to the site is off of Business Highway 83 via a 24' driveway that wraps around the building. The drive-thru service window is located behind the building. Staff notes that the wrap around to the drive-thru window will allow stacking for up to 3 vehicles.

Hours of Operation: Monday – Thursday 7am to 7pm, Friday from 7am to 9pm,
 Saturday 8am – 9pm and Sunday 9am to 7pm

Staff: 12 employees in different shifts

Parking: Based on the square footage of the building, there are 8 parking spaces required. The applicant is proposing 12, exceeding code by 4. (Might change depending of number of tables & chairs proposed)

Landscaping and Buffering: The applicant will be complying with the landscaping, lighting and buffering requirements.

REVIEW COMMENTS: Applicant will have to comply with all Building, Health, Sign, and Fire Codes for their Business License.

RECOMMENDATION: Staff recommends approval subject to:

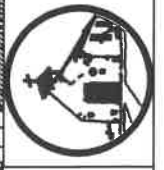
1. 1 year re-evaluation to assess this new operation,
2. Must comply with all City Codes (Building, Fire, Health Codes, etc.),
3. CUP not to be transferable to others, and
4. Must acquire a new Business License



Item 7.

No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680







BUILD YOUR BOX

START WITH A FRESH VANILLA CAKE DONUT

BARE DONUTS 210 cal each

PICK A COATING 10-50 cal each

Powdered Sugar, Vanilla, Cinnamon Sugar, Chocolate, Maple
Strawberry, Lemon, Glaze, Peanut Butter, Blueberry

SELECT A TOPPING 10-30 cal each

Chopped Bacon, Peanuts, OREO® Cookie Pieces, Rainbow Sprinkles
Chocolate Sprinkles, Graham Cracker Crumbs, Shredded Coconut

ADD A DRIZZLE (Or any of the coating choices above) 5-15 cal each
Hot Fudge, Raspberry, Marshmallow, Salted Caramel

DONUTS

SINGLE \$2.25 ½ DOZEN \$12.50 DOZEN \$22.50

SANDWICHES

EGG & CHEESE 280-500 cal **\$5.79**

BACON, EGG & CHEESE 250-570 cal **\$6.79**

SAUSAGE, EGG & CHEESE 510-730 cal **\$6.79**

ICE CREAM

DONUT SUNDAE 280-500 cal **\$6.95**

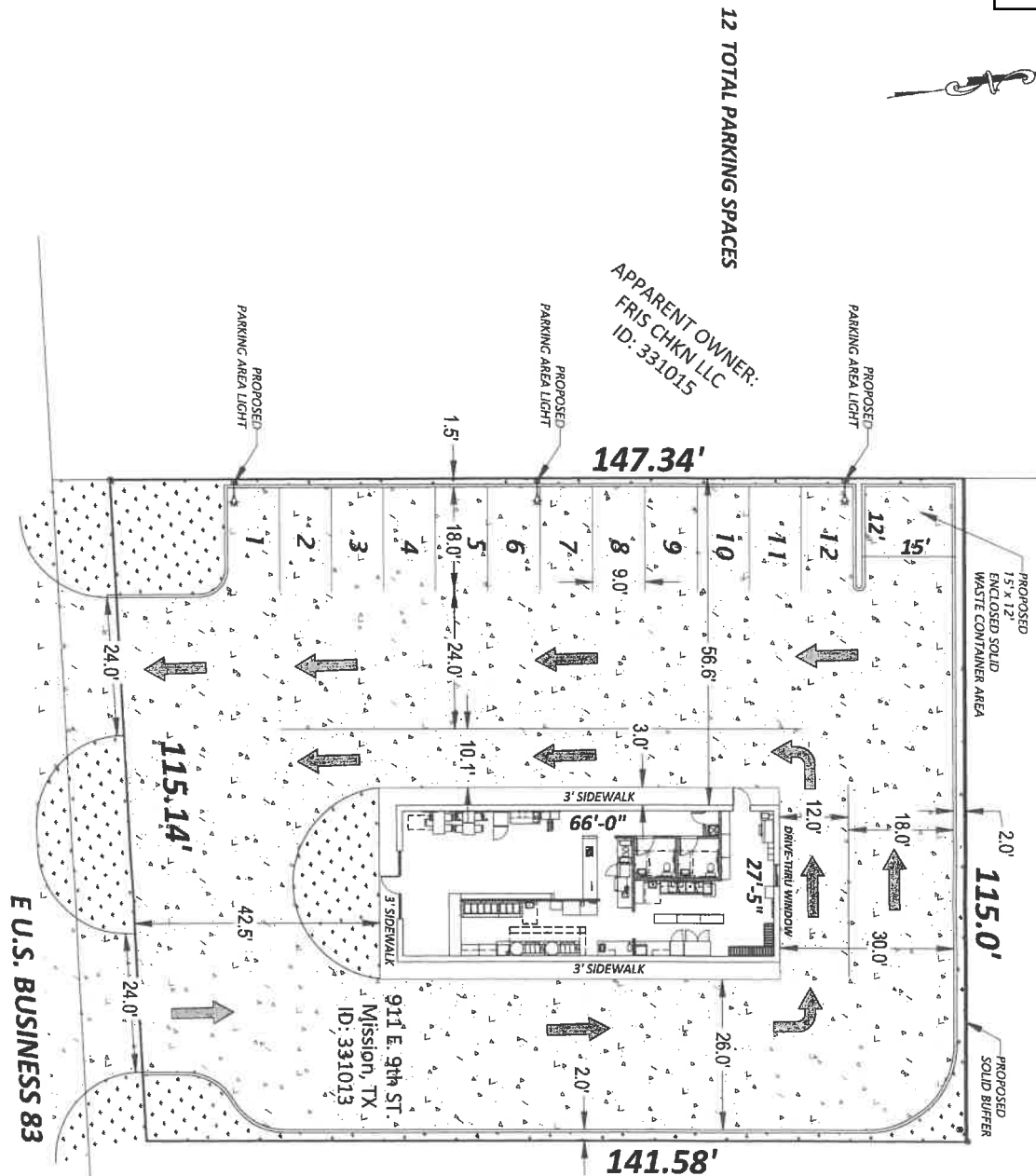
MILKSHAKES (Add a donut \$1.00) 450-670 cal **\$6.95**

COFFEE & DRINKS

Item 7.

	BUCKET	SM	MED	L
COFFEE <small>0-5 cal</small>	\$19.99	\$2.89	\$3.49	\$3.89
COLD BREW <small>0-5 cal</small>			\$3.79	\$4.49
FRAPPE <small>370-940 cal</small>			\$5.75	\$6.75
HOT CHOCOLATE <small>320-490 cal</small>	\$3.09	\$3.59	\$3.89	



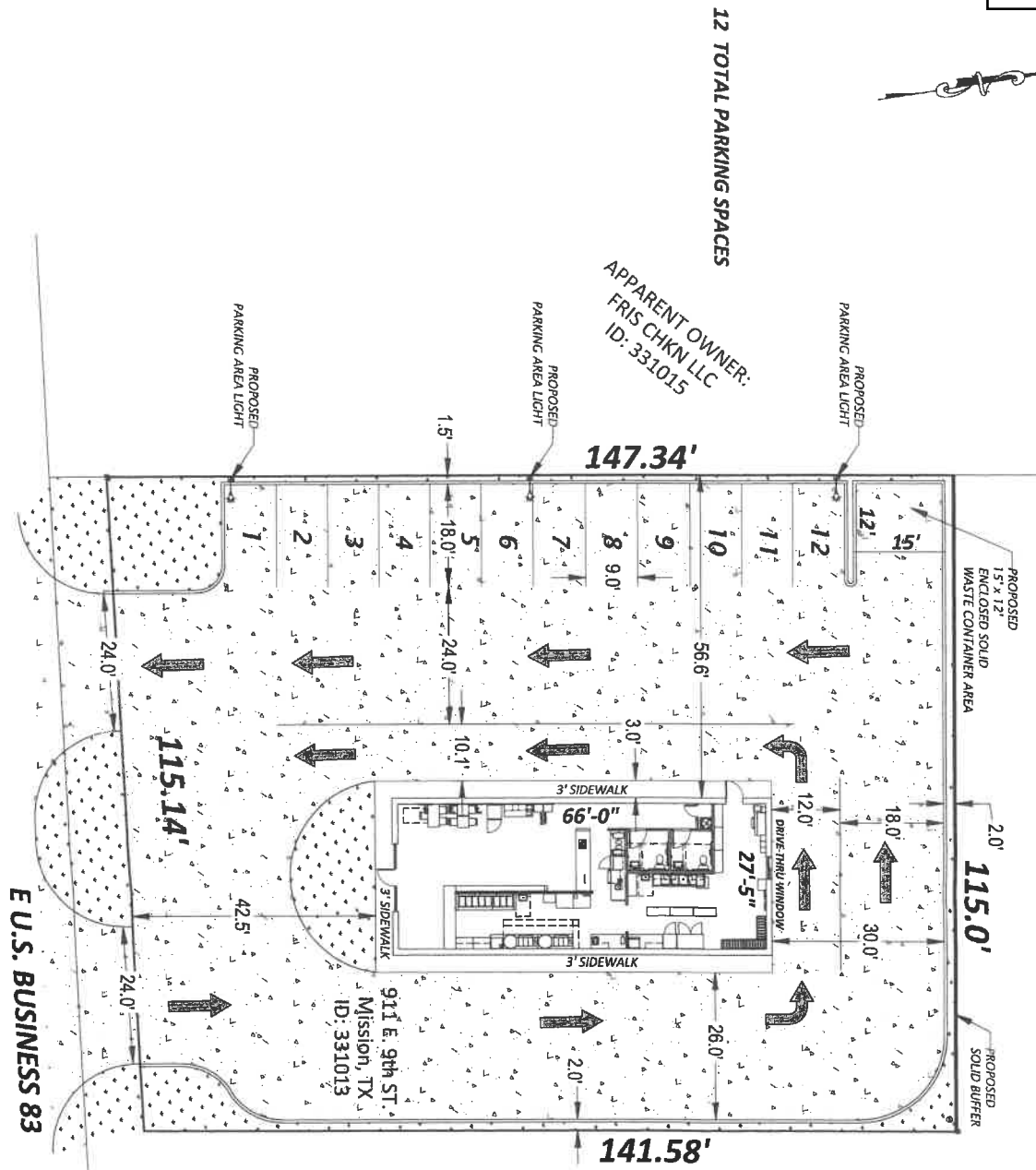


APPARENT OWNER:
ASIAN EXPRESS LLC
ID: 331011

IZAGUIRRE
Engineering Group LLC

2121 E GRIFFIN PKWY SUITE 2 F-10214 PHONE (956) 584-055
MISSION TEXAS, 78574 FAX (956) 584-0049

No.	Revision/Issue	Date
Project: Duck Donuts Preliminary Site Plan Client: 911 E. 9th St. Mission, TX Date: 1/24/2023 Scale: FULL 1"=10'0" (1"=20') Sheet: E1		



E.U.S. BUSINESS 83

911 E. 9th St.
Mission, TX
ID: 331013

APPARENT OWNER:
ASIAN EXPRESS LLC
ID: 331011

IZAGUIRRE
Engineering Group LLC.

2121 E GRIFFIN PKWY SUITE 2 F-10214 PHONE (956) 584-0554
MISSION TEXAS, 78574 FAX (956) 584-0049

No.	Revision/Name	Date
911 E. 9th St. Mission, TX DUCK DONUTS PRELIMINARY SITE PLAN		
Project	Sheet	
12/2/2023	E1	
Scale: 1/8" = 1'-0" (P&L) 1/4" = 3'-0"		

W0100-00-020-0009-00 (316771)
HOUSING AUTHORITY OF THE
CITY OF MISSION
906 E 8TH ST
MISSION TX 78572

W8100-00-00G-0003-00 (331011)
ASIAN EXPRESS LLC
8019 BELLAIRE BLVD
HOUSTON TX 77036

W8100-00-00G-0004-03 (331014)
STATE OF TEXAS
C/O DIST RIGHT OF WAY ENGR
PO BOX E
PHARR TX 78577

W8100-00-00G-0005-02 (331017)
GARCIA SANTA S FERNANDEZ
4343 N 27TH LN
MCALLEN TX 78504

W8100-00-00K-0001-03 (331037)
OBREGON TERESA MENDOZA
915 E 11TH ST
MISSION TX 78572

W8100-00-00F-0006-00 (331004)
CAVAZOS JOE D
923 E TOM LANDRY
MISSION TX 78572

W8100-00-00G-0004-00 (331012)
ABREGO JULIO
1005 N 45TH ST
MCALLEN TX 78501

W8100-00-00G-0005-00 (331015)
FRIS CHKN LLC
C/O CAJUN OPERATING COMPANY
980 HAMMOND DR STE 1100
ATLANTA GA 30328

W8100-00-00G-0006-00 (331018)
FQSR RE LLC
10950 GRANDVIEW DRIVE SUITE 300
OVERLAND PARKWAY KS 66210

W8100-00-00K-0002-00 (331038)
CAMBERO ERIKA TAMEZ
306 S BRYAN RD SUITE 286
MISSION TX 78572

W8100-00-00G-0001-00 (331010)
MISSION CISD
1201 BRYCE DR
MISSION TX 78572

W8100-00-00G-0004-01 (331013)
D.A.D VELA INVESTMENTS LLC
1242 E BUS HWY 83 NO 7
MISSION TX 78572

W8100-00-00G-0005-01 (331016)
FRIS CHKN LLC
C/O CAJUN OPERATING COMPANY
980 HAMMOND DR STE 1100
ATLANTA GA 30328

W8100-00-00K-0001-02 (331036)
CASTILLO BRENDA VERONICA G T &
6711 BECK CANYON
HOUSTON TX 77084

W8100-00-00K-0003-01 (331040)
CASTILLO OSCAR
1017 E TOM LANDRY ST
MISSION TX 78572

Started: 5:38 p.m.

Ended: 5:41 p.m.

Item #1.1

**Conditional Use Permit
& Site Plan Review:**

**Drive-Thru Service Window - Duck Donuts
911 E. 9th Street
Being a 0.38 acre tract of land out of
Lot 4, Resubdivision of Blocks L & G,
of Wright Addition
C-3
Duck Donuts
c/o Alberto Vela**

Ms. De Luna went over the write-up stating the site is located approximately 360' west of Highland Park Avenue along the north side of Business Highway 83. The applicant is proposing to construct an 1,815' square foot building for his donut shop. Access to the site is off of Business Highway 83 via a 24' driveway that wraps around the building. The drive-thru service window is located behind the building. Staff notes that the wrap around to the drive-thru window will allow stacking for up to 3 vehicles.

Hours of Operation: Monday – Thursday 7am to 7pm, Friday from 7am to 9pm,
Saturday 8am – 9pm and Sunday 9am to 7pm

Staff: 12 employees in different shifts

Parking: Based on the square footage of the building, there are 8 parking spaces required. The applicant is proposing 12, exceeding code by 4. (Might change depending of number of tables & chairs proposed)

Landscaping and Buffering: The applicant will be complying with the landscaping, lighting and buffering requirements.

REVIEW COMMENTS: Applicant will have to comply with all Building, Health, Sign, and Fire Codes for their Business License.

RECOMMENDATION: Staff recommends approval subject to:

1. 1 year re-evaluation to assess this new operation,
2. Must comply with all City Codes (Building, Fire, Health Codes, etc.),
3. CUP not to be transferable to others, and
4. Must acquire a new Business License

Acting Chairman Ruben Arcaute asked if there was any input in favor or against the request.

There was none.

Acting Chairman Ruben Arcaute entertained a motion to close the public hearing. Mrs. Garza motioned to close the hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Acting Chairman Ruben Arcaute asked if the board had any questions.

There was none.

There being no discussion, Acting Chairman Ruben Arcaute entertained a motion. Mr. Garza moved to the approve the conditional use permit. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO HAVE A RESTAURANT IN A C-2 ZONE – DON PONCHITO’S CAFÉ RESTAURANT & BUFFET AT 800 E. 1ST STREET, BEING LOTS 88 & 89, MAYBERRY PLAZA UT NO. 3

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of March 22, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, March 27, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
800 E. 1 st Street Lot 88 & 89, Mayberry Plaza Ut. No. 3	To have a Restaurant in a C-2 zone – Don Ponchitos Café #5, LLC	<ol style="list-style-type: none"> 1) 1 yr. re-evaluation in order to assess this new operation, 2) Must comply with all City Codes (Building, Fire, etc.) 3) CUP not to be transferable to others, and 4) Must acquire a business license prior to occupancy.

READ, CONSIDERED AND PASSED, this the 27th day of March, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.9

CONDITIONAL USE PERMIT: To have a Restaurant in a C-2 zone
 Don Ponchitos Café #5, LLC
 800 E. 1st Street
 Lots 88 & 89, Mayberry Plaza UT No. 3
 C-2
 Jenny Hernandez

REVIEW DATA

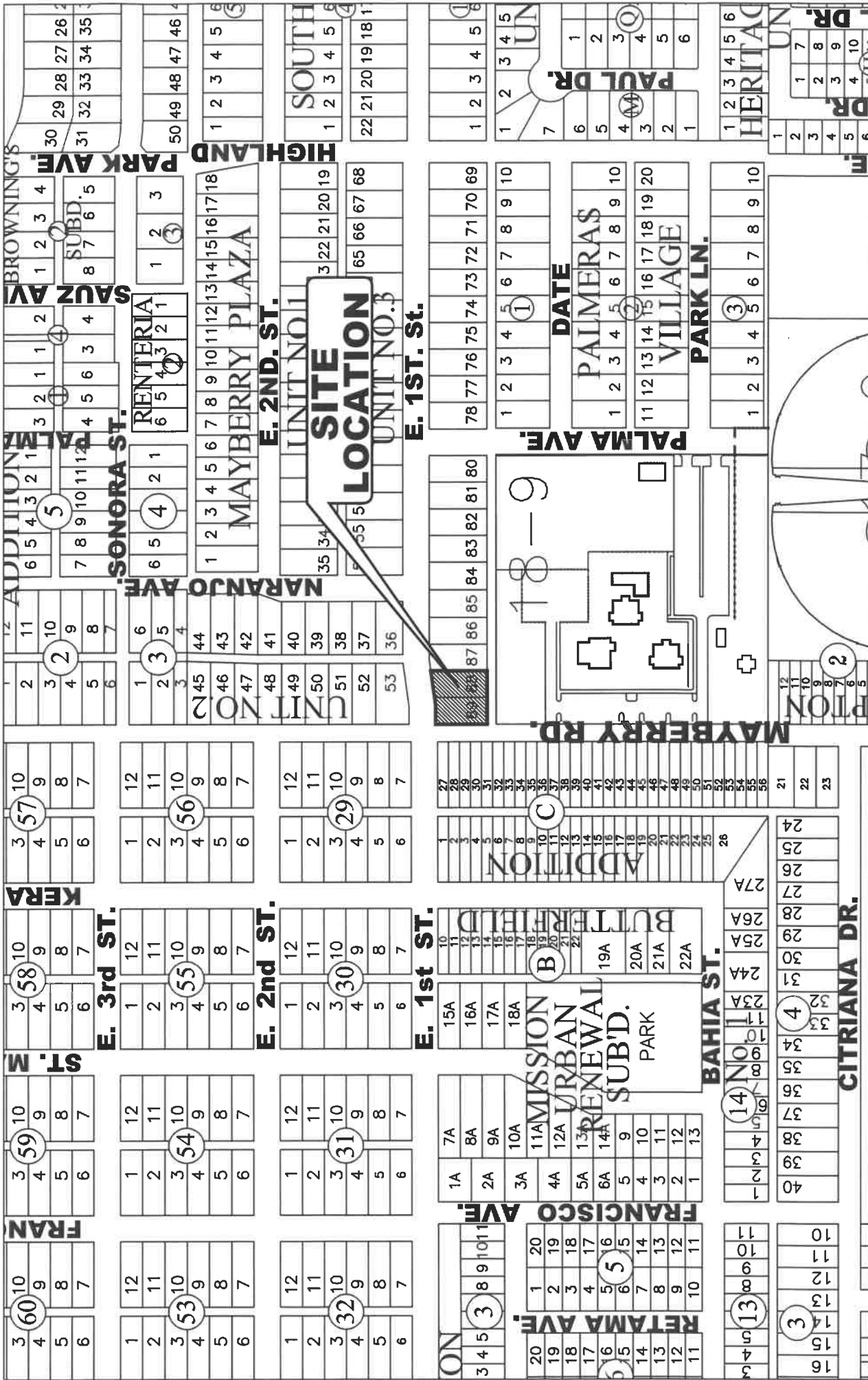
The subject site is at the SE corner of Mayberry Road and E. 1st Street—see vicinity map. The property currently has a commercial building with a nail shop within. The applicant intends to open a Mexican Restaurant on the property. The property is currently zoned Neighborhood Commercial (C-2 zone). Section 1.42(3)(e) of the Zoning Code states that restaurants require a CUP if in a Neighborhood Commercial Zone (C-2).

- **Days/Hours of Operation:** Monday - Sunday from 7:00 a.m. to 10:00 p.m.
- **Number of Employees:** 3
- **Parking:** The restaurant will have a total of 44 seats which require 15 parking spaces (44 seats/3 = 14.6 spaces). Currently the property has a total of 17 parking spaces that are held in common with the other business. The applicant has submitted a written agreement from the adjoining businesses granting permission to utilize their parking.
- **Landscaping:** The site has minimal green space. Staff would ask for them to install additional landscaping and that once installed it be maintained and irrigated.
- Must comply with all Building, Fire, and Health Codes

REVIEW COMMENTS: P&Z has seen previous requests for restaurants in a C-2 zone without creating a negative impact to the surrounding areas. Staff mailed out 19 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 yr. re-evaluation in order to assess this new operation,
- 2) Must comply with all City Codes (Building, Fire, etc.), and
- 3) Must acquire a business license prior to occupancy.



**SITE
LOCATION**



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 8.



DON PONCHITO'S

Cafe & Restaurant

Welcome!



956-598-5213



NOW SERVING AMERICAN BREAKFAST



HEAVY BREAKFAST

1 Pork Chop w/2 eggs, potatoes, beans & tortillas	\$8.99
2 Pork Chops w/2 eggs, potatoes, beans & tortillas	\$10.99
2 Pork Chops a la mexicana w/2 eggs, potatoes, beans & tortillas	\$11.59
Bistek w/2 eggs, beans, potatoes & tortillas	\$8.99
Fajita w/2 eggs, beans, potatoes & tortillas	\$10.99
Huevos Rancheros	\$5.99
2 Huevos c/Salsa Ranchera, Frijoles, Tocino o Jamon, Papas y Tortillas	
2 Eggs Topped w/Salsa Ranchera, Served w/Beans, Bacon or Ham, Potatoes and Your Choice of Tortillas or Toast	
Huevos Divorciados	\$8.25
2 Huevos Volteados, Chilaquiles, Frijoles, Papitas y Tortillas	
2 Eggs, Served w/Chilaquiles, Beans, Fries and Tortillas	
Huevos Motuleños	\$8.25
2 Eggs any style topped with chorizo sauce. Beans, potatoes & Tortillas	
Chilaquiles	\$7.99
Tortillas con salsa Ranchera, Queso Blanco Derretido Arriba, Frijoles, Papas y Tortillas	
Fried Tortilla Strips w/Ranchero Salsa, Topped w/White Cheese, Served w/Potatoes, Beans and Tortillas	
OPTIONAL Cooked w/Chicken	\$8.99
Chilaquiles Especiales	\$8.50
1 porcion de chilaquiles, 2 huevos al gusto, papas, frijoles y tortillas	
Chicharron c/Huevo	\$5.99
Con Papas, Frijoles y Tortillas	
Pork Rinds Scrambled w/Egg and Salsa Served w/Beans, Potatoes and Tortillas	
Chicharron c/Salsa	\$5.99
Con Papas, Frijoles y Tortillas	
Pork Rinds w/ Salsa Served w/Beans, Potatoes and Tortillas	
Tocino c/Huevo	\$6.49
Con Papas, Frijoles y Tortillas	
Bacon Scrambled w/Egg, Served w/Potatoes, Beans and Tortillas	
Plato Pastoral	\$8.99
3 entomatadas con queso, 2 huevos y frijoles	
3 cheese entomatadas, 2 eggs and beans	
Papas a la Mexicana	\$5.99
Con Frijoles, tortillas o pan tostado	
Potatoes a la mexicana with a side of beans, tortillas or toast	
Nopales con Huevo	\$5.99
Con Frijoles, papas al lado y tortillas	
Nopales and egg, side of beans, potatoes and tortillas	

Migas Locas	\$6.99
Migas con Huevo, Chorizo y Queso Blanco derretido arriba, c/Frijoles, Papas y Tortillas	
Tortilla Chips Scrambled w/Egg, Chorizo, Topped w/Mozarella Cheese, Served w/beans, Potatoes and Tortillas	
Machacado c/Huevo	\$7.50
C/papas, frijoles and tortillas	
Dried Beef Scrambled w/Eggs, Served w/Beans, Potatoes and Tortillas	
Machacado c/Huevo a la Mex	\$8.50
Con chile, tomate y cebolla C/papas, frijoles and tortillas	
Dried Beef Scrambled w/Eggs, peppers, tomato and onion, served w/Beans, Potatoes and Tortillas	
Chorizo c/Huevo	\$5.99
Papas, Frijoles y Tortillas	
Mexican Chorizo Scrambled w/Eggs, Served w/Potatoes, Beans and Tortillas	
Chorizo c/Huevo a la Mexicana	\$6.99
Chorizo Scrambled w/Eggs, peppers, tomato and onion, served w/Beans, Potatoes and Tortillas	
Jamon c/Huevo	\$5.99
Papas, Frijoles y Tortillas	
Ham Scrambled w/Eggs, Served w/Potatoes, Beans and Tortillas	
Sausage c/Huevo	\$5.99
Papas, Frijoles y Tortillas	
Sausage and Egg Scrambled w/Eggs, Served w/Potatoes, Beans and Tortillas	
Papas c/Huevo	\$5.99
Frijoles y Tortillas	
Potatoes and Egg Scrambled, Served w/Potatoes, Beans and Tortillas	
Gorditas de Almuerzo	\$3.99
Con 2 Ingredientes	
Gorditas de Lonche	\$4.99
Gorditas de Fajita	\$5.99
Biscuit	\$1.49
A la Plancha	
A Grilled Biscuit	

Extra Ingredient for plate \$0.75

CHILDREN'S MENU

Kids Be-Happy	\$4.59	Kids Hot Cakes	\$5.59
Ham-Egg Sandwich		W/sausage or bacon	

En mesas de 6 o mas personas se cobrará 15% extra

AMERICAN BREAKFAST

Short Stack (2 Pancakes)	\$4.49
Short Stack Deluxe 2 pancakes, 2 eggs and choice of bacon, ham or sausage & potatoes	\$7.49
Biscuit w/Gravy w/sausage add.99	\$4.25
French Toast Deluxe 2 french toast, 2 eggs, choice of bacon, ham or sausage and potatoes	\$7.99
Breakfast #2 2 eggs any style, potatoes, choice of bacon, ham or sausage, toast or biscuit	\$5.99
House Special 2 eggs any style, potatoes, choice of bacon, ham or sausage, toast or biscuit & coffee	\$7.49
Senior Special 1 egg, choice of meat bacon, ham or sausage & 1 pancake, toast or biscuit	\$5.49
Oatmeal w/toast or biscuit	
Oatmeal Served w/Cinnamon, Raisins Principio \$4.99 Regular (Small) \$5.29 Grande (Large) \$6.99	

APPETIZERS

	#1	#2
Nachos	\$6.99	\$8.99
w/Fajita	\$10.99	\$14.99
Panchos	\$8.99	\$15.99
w/Fajita	\$11.99	\$16.99
Choriqueso	\$5.99	\$7.99
	1/2 Orden	1 Orden
Guacamole	\$3.99	\$6.99
Guacamole ala Mex	\$4.99	\$7.99
Quesadillas	\$7.99	
(3) Corn or Flour served with rice, beans, salad & avocado		
Quesafajitas	\$10.29	
Papas w/cheese	\$4.59	
Add Bacon \$1.59		

PANCHOS #1 C/FAJITA



OMELETS

Ham & Cheese #1 Served with hash browns & toast	\$5.99
Ham & Cheese #2 Served with beans, potatoes & choice of tortillas or toast	\$6.99
Tex-Mex Omelette Ham & Cheese Omelette filled w/grilled Bell Pepper, tomato & onion	\$7.99
Mushroom Omelette Ham & Cheese Omelette filled w/grilled Mushrooms	\$7.99
Veggie Omelette Ham & Cheese Omelette filled w/grilled Broccoli, cauliflower and carrots	\$7.99

BREAKFAST TACOS

Papa c/Huevo Potatoes Scrambled w/Eggs	\$2.25
Papa c/Chorizo Potatoes w/ Chorizo	\$2.25
Papas a la Mexicana Potatoes w/Tomato, Chile and Onion	\$2.25
Tocino c/Huevo Bacon Scrambled w/Eggs	\$2.25
Jamon c/Huevo Ham Scrambled w/Eggs	\$2.25
Chicharrón en Salsa Pork Rinds in Salsa	\$2.25
Salchicha c/Huevo Sausage w/ Scrambled Eggs	\$2.25
Migas Locas Egg Scrambled w/Chorizo, Tortilla Chips & Mozzarella Cheese	\$3.00
Machacado c/Huevo Died Beef Scrambled w/Eggs	\$3.00
A la Mexicana	\$3.99
ESTI-Taco Papas, Frijoles, Queso Amarillo y Bacon Potatoes, Beans, Shredded Cheese & Bacon C/Huevo \$0.99 extra	\$2.50
Taco-Loco c/Huevo	\$6.49

TACOS MADE IN YOUR CHOICE
OF FLOUR OR CORN TORTILLA

EXTRA INGREDIENT FOR TACO \$0.50-CENTS

LUNCH PLATES

*Most plates include rice, beans & salad

Beef Fajita	\$10.99
Fajita cooked w/Grilled Onions & Bell Pepper, Avocado	
Fajita Toreada	\$11.25
Fajita cooked w/Grilled Onions, Jalapeno peppers	
Chicken Fajita Plate	\$9.99
Chicken fajita cooked w/Grilled Onions & Bell Pepper, Avocado	
Bistek Ranchero	\$9.99
Flautas	\$8.99
4 Crispy Chicken Tortilla Rolls	
Milanesa de Res o Pollo	\$9.99
Breaded Beef or Chicken Fillet w/Fries	
Texano Plate	\$9.99
2 Cheese Enchiladas, 1 Taco de Fajita y 1 Taco de Carne Guisada	
Mexican Plate	\$8.99
2 Cheese Enchiladas, 1 Chalupa & 1 Beef Crispy Taco	
Beef or Chicken Chalupas	\$8.99
3 Chalupas w/Beans, Lettuce, Tomato, Shredded Cheese, Served w/Rice	
Combinado Norteño	\$9.99
1 Chile Relleno, 2 Cheese Enchiladas	
Cheese Burger W/ Fries	\$7.99
Pork-chop (2)	\$10.99
Served w/Rice, Beans, salad & tortillas	
Hamburger Steak	\$8.99
Topped w/grilled onions & brown gravy	
Chicken Fried Steak	\$9.59
Topped w/white gravy	
Chicken Fried Chicken	\$9.99
Topped w/white gravy	
Pechuga a la Plancha	\$8.99
Grilled Chicken Breast w/grilled bell pepper & onions, served with rice, beans & salad	
Pechuga Santa Fe	\$9.59
Grilled Chicken Breast over sliced potatoes topped with melted mozzarella cheese, served with rice beans & salad	
Pechuga al Cilantro	\$8.99
Chicken Breast grilled w/fresh cilantro served with rice, beans & salad	
Pechuga Monterrey	\$9.99
Grilled Chicken Breast topped w/melted mozzarella cheese, avocado & tomato slices, served w/ rice, beans & salad	
Pechuga Toreada	\$9.99
Grilled Chicken Breast w/Grilled Onions and jalapeno peppers served with rice, Salad & Tortillas	



ENCHILADAS

Cheese Enchiladas	\$7.99
3 Cheese Enchiladas, Includes Saltine Crackers w/rice & beans	
Beef Enchiladas	\$8.99
3 Beef Enchiladas, Topped w/Gravy & Shredded Cheese w/rice & beans	
Chicken Enchiladas	\$8.99
3 Enchiladas Filled w/Shredded Chicken, Topped w/Shredded Cheese w/rice & beans	
Enchiladas Suizas	\$8.50
3 Enchiladas Filled w/Shredded Chicken, Topped w/Green Sauce & White Cheese w/rice & beans	
Enchiladas de Mole	\$7.99
3 Enchiladas Filled w/Fresh White Mexican Cheese Topped w/Mole Sauce w/rice & beans	
Enchiladas Rancheras	\$7.99
3 Enchiladas Filled w/Fresh White Mexican Cheese Topped w/Ranchera Sauce w/rice & beans	
Enchiladas Mexicanas	\$7.99
3 Enchiladas Filled w/Fresh White Mexican Cheese Topped w/Red Sauce Served w/rice & beans	

TACOS

Beef Fajita Tacos	\$10.99	Tacos de Bistec Mexicanos	\$8.99
Chicken Fajita Tacos	\$9.99	Tacos de Trompo	\$8.99
Grilled Shrimp Tacos	\$11.95	(1) Beef Fajita Taco	\$5.99
Tacos a la Plancha	\$9.59	(1) Chicken Fajita Taco	\$4.99
Tacos de Bistek	\$9.99	(1) Carne Guisada Taco	\$4.99
		(1) Barbacoa Taco	\$4.59

DAILY LUNCH PLATE SPECIAL



CALDO DE RES



CALDO DE POLLO

MONDAY/LUNES

Caldo de Res Beef Soup Served w/a Side of Rice and Tortillas	\$8.99	Chile Relleno de Carne Molida	\$8.99
Carne Guisada Beef Stew Meat Cooked w/Gravy, Rice, Beans & Tortillas	\$8.99	Pechuga Monterrey Grilled Chicken breast topped with white mozzarella cheese, avocado and tomato slices	\$9.99

TUESDAY/MARTES

Caldo de Pollo Chicken Soup Served w/a side of rice & tortillas	\$7.99	Chicken Parrillada Grilled Chicken, Sausage and Bacon	\$9.99
Pollo en Mole Chicken in Mole Sauce & Tortillas	\$8.99	Plato Tejano 1 Beef Fajita Taco, 1 Carne Guisada taco & 2 Cheese Enchiladas	\$9.99
		Picadillo Ground Beef Cooked w/Potatoes & Tortillas	\$8.99

WEDNESDAY/MIERCOLES

Caldo de Res Beef Soup Served w/a side of Rice & Tortillas	\$8.99	Milanesa de Res Breaded Beef Fillet w/fries	\$9.99
Bistek Ranchero Beef Strips Cooked w/Tomato, Chile, Onion & Tortillas	\$9.99	Carne Guisada Beef Stew Meat Cooked w/Gravy & Tortillas	\$8.99

THURSDAY/JUEVES

Caldo de Pollo Chicken Soup Served w/a side of rice & tortillas	\$7.99	Pescado Frito 2 Fried Fillets served w/Rice, Fries, Salad & Toast	\$9.99
Camarones al Chipotle Fries, salad and Rice	\$10.99	Asado de Puerco Pork Meat Cooked in Red Chile Sauce	\$8.99
Plato Tejano 1 Fajita Taco, 1 Carne Guisada Taco & 2 Cheese Enchiladas	\$9.99		

FRIDAY/VIERNES

Caldo de Mariscos	\$8.49	Pechuga Toreada Grilled Chicken Breast w/jalapeño & onions	\$9.99
Camaron Frito	\$10.99	Tampiquena 1 Piece of Beef Fajita, 2 Mexican Enchiladas, 1 Quesadilla, Aguacate & Tortillas	\$10.75
Chile Relleno de Camaron	\$9.99		

SATURDAY/SABADO

Menudo	Reg. \$7.99	Large \$9.99	Botanita 1 Side barbaçoa, 1 principio de menudo, 2 eggs, beans, onion, cilantro y tortillas	\$9.99
Barbaçoa Plate C/Frijoles, Cilantro, Cebolla, Tomate al lado y Tortillas Served w/Beans, Cilantro, Onion, a slice of Tomato & Tortillas		\$7.99		

**TODOS LOS ESPECIALES
INCLUYEN TE**



SEA FOOD

Pescado Frito 4 Fried Fillet, Rice, Salad, Fries & Toast	\$9.99
Pescado a la Plancha: Grilled Fish 4 Grilled Fillet, Grilled Vegetables, Rice, Salad & Toast	\$9.99
Camarones al Chipotle Served w/ rice, salad & fries and choice of tortilla or toast	\$10.99
Nopales con camaron Served w/ rice, salad & fries and choice of tortilla or toast	\$10.99
Chille Relleno de Camaron Served w/ rice, beans, salad and tortillas	\$12.99
Coctel de Camaron Regular \$9.99 Large \$12.99	
Pescado y Camarones #1 Fish & Shrimp, 2 Fish Fillet, 3 Fried Shrimp, Rice, Salad, Fries & Toast	\$13.99
Pescado y Camarones #2 6 Shrimp & 4 Fish Fillet served w/ fries, rice, salad & toast	\$22.99
Pescado y Camarones #4 12 Shrimp & 8 Fish Fillet served w/ fries, rice, salad & toast	\$40.99

KIDS MEALS

Beef Enchiladas	\$6.99
Cheese Enchiladas	\$5.99
Chicken Fingers	\$6.99
Pepperoni Pizza	\$4.99

SIDES

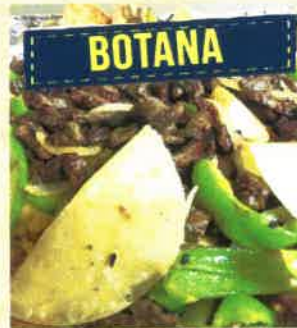
Bacon Order	\$2.14
1 Bacon slice	\$1.25
1 Pancake	\$2.25
Principio de queso	\$2.25
Cheese dip w/ chips	\$3.25
Principio de caldos	\$4.99
Slices of avocado w/ Salad	\$3.25
Chorizo	\$2.25
Papitas	\$1.84
1 Egg	\$1.25
Rice	\$2.05
Tortillas	\$1.25
Fries	\$2.25
Biscuit	\$1.49
Toast	\$1.14
Beans	\$1.84
Chips & Salsa	\$2.25
Hashbrowns	\$2.25
Sausage	\$1.25
Ham	\$1.25
Ref. Beans	\$2.55

CALDOS

	Reg.	Lrg.
Res	\$8.99	\$9.99
Pollo	\$7.99	\$9.29
Tlalpeño	\$7.99	\$9.99
Tortilla Soup	\$7.59	\$8.99
Menudo	\$7.99	\$9.99
Mariscos	\$8.49	\$9.99
Pescado	\$8.79	\$9.99
Camaron	\$9.99	\$11.29

Botanas

	#2	#3	#4
Chicken	\$24.99	\$31.99	\$39.99
Beef	\$27.99	\$34.99	\$41.99
Mixta (chicken & beef)	\$26.99	\$33.99	\$40.99



Tortilla chips w/beans, melted cheese, chicken or beef fajita on top, quesadillas, lettuce, tomato, onions, jalapeno, rice, beans & tortillas.

Sombreros

	#2	#3	#4
Chicken	\$22.88	\$28.89	\$37.99
Beef	\$25.88	\$33.99	\$40.99
Mixta (chicken & beef)	\$23.88	\$29.99	\$38.99
Shrimp	\$23.99	\$30.99	\$39.99

Choice of meat topped with vegetables, rice, beans & tortillas

Mar y Tierra

For 2 Persons \$27.99
4 Shrimps, 4 Fish fillet 8oz. grilled beef or chicken fajita, onion, bell pepper served with rice, salad, fries, tortillas & toast

For 4 Persons \$42.99
8 Shrimps, 4 Fish fillet 12oz. grilled beef or chicken fajita, onion, bell pepper served with rice, salad, fries, tortillas & toast

DRINKS

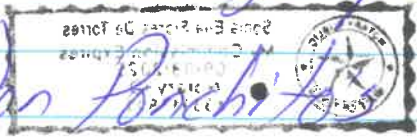
Sprite	\$2.89	Coffee	\$2.45
Coca	\$2.89	Sweet Tea	\$2.79
Diet Coke	\$2.89	Lemonade	\$3.09
Fanta Orange	\$2.89	Orange Juice	\$2.35
Powerade	\$2.89	Apple Juice	\$2.35
Raspberry Tea	\$2.89	Bottle Water	\$1.60
Aguas Frescas*	\$2.94	Chocomilk	\$2.79
*Only in Donna		Chocolate Caliente	\$3.29
		Milk	\$2.59
		Hot Tea	\$2.00

All Drinks only have 2 Refills

Joyas Mexicanas \$3.19
(Medio Litro)
Ponche, Coca, Toronja o Manzana

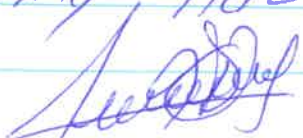
03-02-23

A quien corresponda:

Yo Celestina Hernandez otorgo permiso
 al Restaurant  Don Pochito's Cafe
 para usar el estacionamiento trasero
 de la plaza Valle Hermoso de la
 cual soy la dueña; compartiendo
 el estacionamiento para los
 clientes, por tiempo indefinido.

Gracias.

Atte: Celestina Hernandez

Don Pochito's Cafe
 Jenny, Hdz.


Estado de Texas condado de Hidalgo

En Marzo 09 del 2023 se presento la Sra. Celestina Hernandez y Jenny Hernandez y me dieron conocimiento de este documento.



Sonia E Flores
Notary Public.

B5450-00-00C-0027-00 (128355)
 HERNANDEZ CELESTINA
 1210 MIRACLE LN
 MISSION TX 78572

B5450-00-00C-0032-00 (128358)
 SALINAS BEATRIZ ALICIA
 1000 S 16TH AVE
 EDINBURG, TX 78539

B5450-00-00C-0035-00 (128359)
 SALDANA SIXTO
 C/O ABELARDO SALDANA
 114 S MAYBERRY ST
 MISSION TX 78572

B5450-00-00C-0037-00 (128360)
 HERNANDEZ CELESTINA
 1210 MIRACLE LN
 MISSION TX 78572

M1900-02-000-0036-00 (228135)
 TREVINO FELIX M & ESTHER
 101 NARANJO ST
 MISSION TX 78572

M1900-02-000-0037-00 (228136)
 OCHOA CESARIA
 101 NARANJO ST
 MISSION TX 78572

M1900-02-000-0038-00 (228137)
 GARZA DOMINGA
 109 NARANJO ST
 MISSION TX 78572

M1900-02-000-0051-00 (228150)
 RODRIGUEZ MANUEL & BEATRIZ
 1624 E GASTEL CIR
 MISSION TX 78572

M1900-02-000-0052-00 (228151)
 RODRIGUEZ MANUEL & BEATRIZ
 1624 E GASTEL CIR
 MISSION TX 78572

M1900-02-000-0053-00 (228152)
 AGADIR PROPERTIES LLC
 900 TRAVIS ST APT 51
 MISSION TX 78572

M1900-03-000-0084-00 (228183)
 SALINAS MIRNA TRUSTEE
 2500 S 26 1/2 ST
 MCALLEN TX 78503

M1900-03-000-0085-00 (228184)
 PRADO JOSE JR
 808 E 1ST ST
 MISSION TX 78572

M1900-03-000-0086-00 (228185)
 FLORES FIDENCIO JR FAMILY LP
 1312 NIGHTINGALE AVE
 MCALLEN TX 78504

M1900-03-000-0087-00 (228186)
 VAQUERA VICTOR & MAYRA C
 804 E 1ST ST
 MISSION TX 78572

M1900-03-000-0088-00 (228187)
 AGADIR PROPERTIES LLC
 900 TRAVIS ST APT 51
 MISSION TX 78572

M5200-00-029-0007-00 (238762)
 BUENTELLO ALBERTO
 LOU ANN LUIS A & LEONEL A LOPEZ
 1602 TONI LN
 MISSION TX 78572

M5200-00-029-0008-00 (238763)
 DE ANDA MARIA DE JESUS
 MARIA DE ANDA
 711 W STONEGATE DR
 MISSION TX 78574

M5200-00-029-0009-00 (238764)
 SANCHEZ MIGUEL A & MARIA M
 105 N MAYBERRY AVE
 MISSION TX 78572

W0100-00-018-0009-00 (591540)
 CITY OF MISSION
 1201 E 8TH ST
 MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – J.A.L.L.’s Sports Bar & Grill at 1810 W. Griffin Parkway, Suites B, C, & D, Being Lots 7 & 8, Inspiration Point Subdivision Ph. I, C-3, J.A.L.L.’s Sports Bar & Grill, and Adoption of Ordinance# - De Luna

NATURE OF REQUEST:

On March 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located 300’ from the NW corner of Inspiration Road and Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval subject to: 1) 2 year re-evaluation to continue to assess this new operation at which time the applicant will have to renew his CUP and TABC License, 2) Waiver of the 300’ separation requirement from the residential neighborhood, 3) Must continue to comply with Building, Fire, and Health Codes, 4) Screen dumpster with 6’ block wall with opaque gates, and 5) Uniformed security must be on-site Thursday – Sunday.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – J.A.L.L’S SPORTS BAR & GRILL AT 1810 W. GRIFFIN PARKWAY, SUITE B, C, & D, BEING LOTS 7 & 8, INSPIRATION POINT SUBDIVISION PH. I

WHEREAS, the City Council of the City of Mission finds that during consideration of the Conditional Use Permit Renewal request on March 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the Conditional Use Permit Renewal shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, March 27, 2023, in the Council Chambers of the City Hall to consider the following Conditional Use Permit Renewal:

WHEREAS, The Mission City Council finds that it is in the best interest of the City to delegate the authority to revoke conditional use permits that are not in compliance, to the City Manager, or designee:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT RENEWAL BE GRANTED:

Legal Description	Type	Conditions of Approval
1810 W. Griffin Parkway, Suite B, C, & D Lots 7 & 8, Inspiration Point Subdivision Ph. I	Sale & On-Site Consumption of Alcoholic Beverages – J.A.L.L’s Sports Bar & Grill	1) 2 year re-evaluation to continue to assess this new operation at which time the applicant will have to renew his CUP and TABC License, 2) Waiver of the 300’ separation requirement from the residential neighborhood, 3) Must continue to comply with Building, Fire, and Health Codes, 4) Screen dumpster with 6’ block wall with opaque gates, and 5) Uniformed security must be on-site Thursday – Sunday.

READ, CONSIDERED AND PASSED, this the 27th day of March, 2023

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.2

CONDITIONAL USE PERMIT RENEWAL: Sale & On-Site Consumption of Alcoholic Beverages – J.A.L.L.’s Sports Bar & Grill
1810 W. Griffin Parkway, Ste. B, C, & D
Lots 7 & 8, Inspiration Point Subdivision Ph. I
C-3
J.A.L.L.’S Sports Bar & Grill

REVIEW DATA

The subject site is located 300’ from the NW corner of Inspiration Road and Griffin Parkway - see vicinity map. The last CUP approved for this location was on January 25, 2021 for a period of two years. The applicant would like to renew the CUP for the sale of alcohol. Staff notes that this would be the 4th renewal. The sports bar has been in operation since 2014.

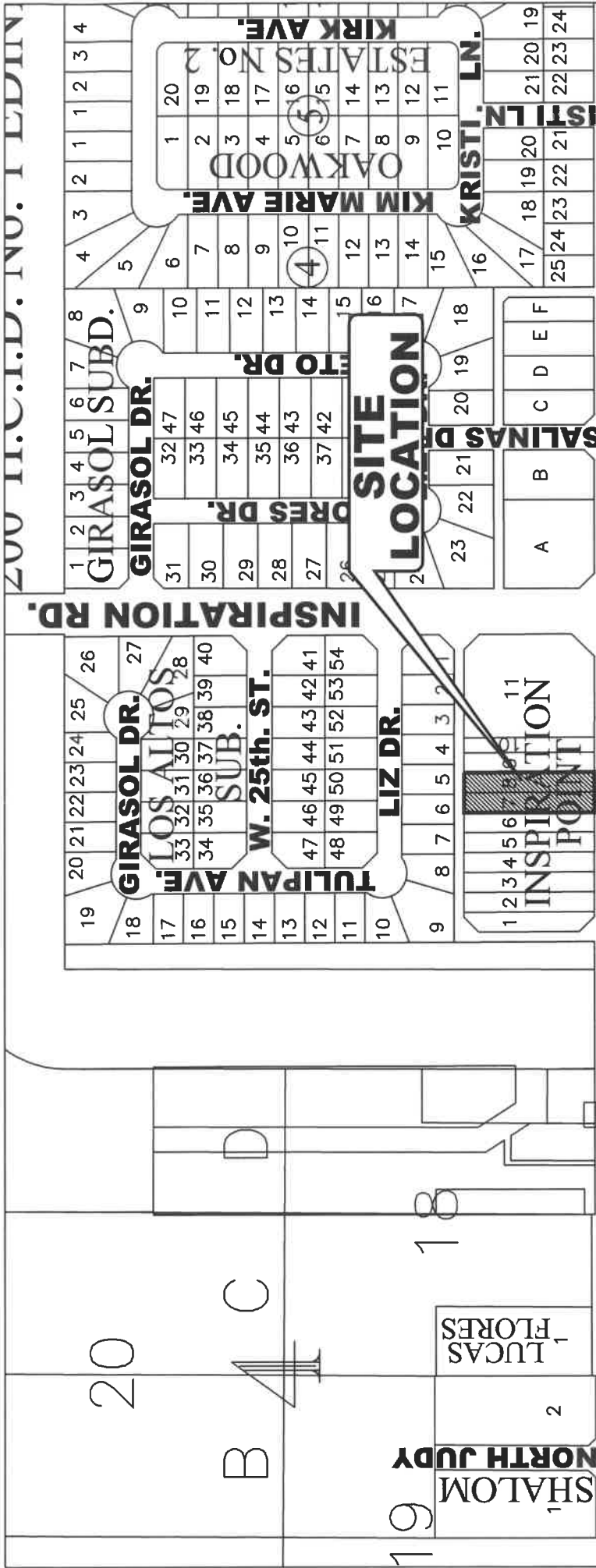
Hours of operation: Monday Closed, Tuesday – Wednesday from 4:00 p.m. to 11:00 p.m., Thursday & Sunday from 4 p.m. to 12:00a.m., Friday from 4:00p.m. to 1: 00a.m, and Saturday from 4:00p.m. to 2:00a.m.

- **Staff:** 3 employees
- **Parking:** In viewing the floor plan, there are 59 total seating spaces for the sports bar, which require 20 parking spaces (59 total seating spaces/3 = 19.6 parking spaces). It is noted that the parking area is held in common (98 existing parking spaces) and is shared with other suites. The parking area should be restriped and dumpster
- **Landscaping:** In regards to landscaping, there are existing green areas and landscape islands with trees within the parking lot along Griffin Parkway however staff recommends that the parking be re-stripe that the landscaping be watered and maintained.
- **Sale of Alcohol** – The applicant does have a full bar available. Section 1.56(3)(a) states that bars must be at least 300’ from the nearest residence. There is an existing residential subdivision located along the north side of the site, however, P&Z and the City Council have waived this separation requirement in the CUP’s previous approval.

REVIEW COMMENTS: Notices were sent to property owners within a 200’ radius of this business where staff has not received any comments in favor or against this request. Staff asked the Police Department for report of any incidents. There were 3 incidents filed with the Mission PD that include 1-criminal mischief and 2-public intoxication within the last 2 years.

RECOMMENDATION: Staff recommends approval subject to:

1. 2 year re-evaluation to continue to assess this operation at which time the applicant will have to renew his CUP and TABC License,
2. Waiver of the 300’ separation requirement from the residential neighborhood,
3. Continued compliance with Building, Fire, and Health Codes,
4. Screen dumpster with 6’ block wall with opaque gates, and
5. Uniformed Security must be provided Thursday Sunday



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 9.

No.

98



J.A.L.L.S Sport Bar & Grill

Menu

Appetizer

Fried Pickles	\$7.00	French Fries w/Chili /Cheese	\$7.00
Onion Rings	\$7.00	Bacon Loaded Fries	\$7.00
Mozzarella Sticks	\$7.00	Jalapeño Poppers	\$7.00
French Fries	\$4.50	Chicharron w/Hot Sauce	\$7.00
Chips & Salsa	\$3.50	Buffalo Fries	\$10.00
Spinach Dip w/Chips	\$10.00		
Nacho w/Cheese and Jalapeño	\$6.00		

Meals

Chicken Buffalo Wrap w/Fries	\$9.00
Combo 1: 5 Wings/3 Cheese Sticks/3 Jalapeño Poppers/Fries	\$12.00
Combo 2: 4 Chicken Strips/5 Onion Rings/Fries	\$12.00
Combo 3: 6 Wings/3 Chicken Strips/Fries	\$12.00
Combo 4: 5 Wings/5 Onion Rings/3 Jalapeño Poppers/Fries	\$12.00
Brisket Burger/Fries	\$9.00
10 Wings/Fries	\$9.99
15 Wings/Fries	\$14.00
20 Wings/Fries	\$18.00
All American Burger/Fries	\$8.00
Chicken Tenders/Fries	\$7.00
Pepperoni Pizza	\$12.00
Panchos (Beef/Chicken)	\$11.00

License #: MB892249
AIMS License Type: MB
AIMS License #: 104158257
Trade Name: J.A.L.L.'S SPORTS BAR AND GRILL
Owner: LETICIA RAMIREZ
Location Address: 1810 W GRIFFIN PKWY **Mailing Address:**
 STE B 3421 N MOOREFIELD RD
 MISSION , TX 785727358 MISSION , TX 785745008
 UNITED STATES
County: Hidalgo **Orig. Issue Date:** 12/5/2014
Status: Active **Exp. Date:** 12/4/2024
Wine Percent:
Location Phone No.:
Subordinates:
Related To: **Gun Sign:** RED

I4049-01-000-0001-00 (582863)
GARCIA FAUSTINO
1801 W PALMA VISTA DR
PALMVIEW TX 78572

I4049-01-000-0002-00 (582864)
VALLE MARIA
1915 FAIR OAKS DR
MISSION TX 78574

I4049-01-000-0003-00 (582865)
VALLE MARIA
1915 FAIR OAKS DR
MISSION TX 78574

I4049-01-000-0004-00 (582866)
VALLE MARIA
1915 FAIR OAKS DR
MISSION TX 78574

I4049-01-000-0005-00 (582867)
VALLE MARIA
1915 FAIR OAKS DR
MISSION TX 78574

I4049-01-000-0006-00 (582868)
OK CORRAL ENTERPRISES LLC
1812 W GRIFFIN PKWY
MISSION TX 78572

I4049-01-000-0007-00 (582869)
RAMIREZ GUILLERMO & LETICIA
3421 N MOOREFIELD RD
MISSION TX 78574

I4049-01-000-0008-00 (582870)
RAMIREZ GUILLERMO & LETICIA
3421 N MOOREFIELD RD
MISSION TX 78574

I4049-01-000-0009-00 (582871)
CASTILLO AURORA & JESUS D
1710 BARNES ST
MISSION TX 78572

I4049-01-000-0010-00 (582872)
CASTILLO AURORA & JESUS D
1710 BARNES ST
MISSION TX 78572

I4049-01-000-0011-00 (582873)
ATCP MISSION LLC
3578 LA PLAZA DR
BREA CA 92823

L5660-00-000-0001-00 (592223)
HERNANDEZ GUSTAVO C & CAMILA GA
1903 OASIS AVE APT 13
MISSION TX 78572

L5660-00-000-0002-00 (592224)
GARCIA ROEL G & ENEDELIA
592 POSADA ST
RIO GRANDE CITY TX 78582

L5660-00-000-0003-00 (592225)
LOPEZ ANGEL M
202 CASTILLOS & DIAMANTES
MISSION TX 78572

L5660-00-000-0004-00 (592226)
GARZA HECTOR & SANDRA
1807 LIZ DR
MISSION TX 78574

L5660-00-000-0005-00 (592227)
VAUGHN BLANCA B
1809 LIZ DR
MISSION TX 78574

L5660-00-000-0006-00 (592228)
ESPINOZA NIDIA E
1811 LIZ DR
MISSION TX 78574

L5660-00-000-0007-00 (592229)
AP PROPERTIES LP
11916 N BRYAN ROAD
MISSION TX 78573

L5660-00-000-0008-00 (592230)
ZAMORA RUBEN & JUANITA TAYLOR
1815 LIZ DR
MISSION TX 78574

L5660-00-000-0009-00 (592231)
TREVINO MYRNA A
1817 LIZ DR
MISSION TX 78574

L5660-00-000-0048-00 (592270)
BROWNING EDWARD LEE &
MONICA DE LA ROSA
1812 LIZ DR
MISSION TX 78574

L5660-00-000-0049-00 (592271)
NAVA REYNALDO M RAMIREZ & MARIA I
1810 LIZ DR
MISSION TX 78574

L5660-00-000-0050-00 (592272)
RODRIGUEZ MARTHA M
1808 LIZ DR
MISSION TX 78574

L5660-00-000-0051-00 (592273)
GOMEZ JAIME G & IRASEMA
1806 LIZ DR
MISSION TX 78574

L5660-00-000-0052-00 (592274)
RAYA SALVADOR JR & ADRIANA E
1804 LIZ DRIVE
MISSION TX 78574

S4846-01-000-0001-00 (582909)
MARTINEZ EDUARDO & DAISY A VELA
509 S RESPLANDOR ST
MISSION TX 78572

S4846-01-000-0005-00 (582913)
MARTINEZ EDUARDO
509 S RESPLANDOR
MISSION TX 78572

S4846-01-000-0006-00 (582914)
ALANIZ ROBERT
2413 LAKEHURST DR
AUSTIN TX 78744

S4846-01-000-0007-00 (582915)
DUQUE CESAR TREVINO
839 RICARDO AVE
MISSION TX 78574

S4846-01-000-0008-00 (582916)
T FREIGHT LLC
1901 W GRIFFIN PKWY
MISSION TX 78572

S4846-01-000-0009-00 (582917)
MARTINEZ EDUARDO
509 S RESPLANDOR ST
MISSION TX 78572

S4846-01-000-0012-00 (582920)
RIO CREATIVE
727 W PALMA VISTA DR STE A
MISSION TX 78572

S4846-01-000-0013-00 (582921)
SANTIAGOS SELVIN & ERIKA
905 W B ST
MISSION TX 78572

S4846-01-000-0015-00 (582923)
VALERIA'S BAKERY LLC
579 S WATERMELON DR
PUEBLO WEST CO 81007

Started: 5:41 p.m.

Ended: 5:44 p.m.

Item #1.2

Conditional Use Permit

Renewal:

Sale & On-Site Consumption of Alcoholic

Beverages – J.A.L.L.'s Sports Bar & Grill

1810 W. Griffin Parkway, Ste. B, C, & D

Lots 7 & 8, Inspiration Point Subdivision Ph. I

C-3

J.A.L.L.'S Sports Bar & Grill

Ms. De Luna went over the write-up stating the subject site is located 300' from the NW corner of Inspiration Road and Griffin Parkway. The last CUP approved for this location was on January 25, 2021 for a period of two years. The applicant would like to renew the CUP for the sale of alcohol. Staff notes that this would be the 4th renewal. The sports bar has been in operation since 2014.

Hours of operation: Monday Closed, Tuesday – Wednesday from 4:00 p.m. to 11:00 p.m., Thursday & Sunday from 4 p.m. to 12:00a.m., Friday from 4:00p.m. to 1: 00a.m, and Saturday from 4:00p.m. to 2:00a.m.

- **Staff:** 3 employees
- **Parking:** In viewing the floor plan, there are 59 total seating spaces for the sports bar, which require 20 parking spaces (59 total seating spaces/3 = 19.6 parking spaces). It is noted that the parking area is held in common (98 existing parking spaces) and is shared with other suites. The parking area should be restriped and dumpster
- **Landscaping:** In regards to landscaping, there are existing green areas and landscape islands with trees within the parking lot along Griffin Parkway however staff recommends that the parking be re-stripe that the landscaping be watered and maintained.
- **Sale of Alcohol** – The applicant does have a full bar available. Section 1.56(3)(a) states that bars must be at least 300' from the nearest residence. There is an existing residential subdivision located along the north side of the site, however, P&Z and the City Council have waived this separation requirement in the CUP's previous approval.

REVIEW COMMENTS: Notices were sent to property owners within a 200' radius of this business where staff has not received any comments in favor or against this request. Staff asked the Police Department for report of any incidents. There were 3 incidents filed with the Mission PD that include 1-criminal mischief and 2-public intoxication within the last 2 years.

RECOMMENDATION: Staff recommends approval subject to:

1. 2 year re-evaluation to continue to assess this operation at which time the applicant will have to renew his CUP and TABC License,
2. Waiver of the 300' separation requirement from the residential neighborhood,
3. Continued compliance with Building, Fire, and Health Codes,
4. Screen dumpster with 6' block wall with opaque gates, and
5. Uniformed Security must be provided Thursday Sunday

Acting Chairman Ruben Arcaute asked if there was any input in favor or against the request.

There was none.

Acting Chairman Ruben Arcaute entertained a motion to close the public hearing. Mr. Hardison motioned to close the hearing. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Acting Chairman Ruben Arcaute asked if the board had any questions.

There was none.

There being no discussion, Acting Chairman Ruben Arcaute entertained a motion. Mr. Hardison moved to the approve the conditional use permit renewal. Mr. Alanis seconded the motion. Upon a vote, the motion passed unanimously.



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Ruben D. Plata, Mayor Pro-Tem
Abiel Flores, Councilman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Irma Flores
Victor Anzaldua
Robert Dominguez
Ricardo Salinas
Jim & Beth Barnes
Hilda Flores
Teresa Toledo
Martha Interiano
David de los Santos
Esther Salinas
Taylor Bryant

STAFF PRESENT:

Joel Chapa, Police Officer
Kenia L. Gomez, Media Relations Director
Patricia Sifuentes, Police Officer
Jody Tittle, Assistant Chief of Police
David Meza, Lieutenant

ABSENT:

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
David Flores, Asst. City Manager
Aida Lerma, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Asst. Planning Director
Noemi Munguia, HR Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Alex Fajardo, Media Relations
Charlie Longoria, Media Relations
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Brad Bentsen, Parks & Recreation Director
Cesar Torres, Chief of Police
Douglas Williams, Interim Fire Chief
Frank Cavazos, Deputy Fire Chief
Joanne Longoria, CDBG Director
Cynthia Lopez, Museum Director
Mario Flores, Golf Director
Rick Venecia, Boys & Girls Club Director
Angel Ramos, Veteran's Cemetery Director
Roel Mendiola, Sanitation Dept. Director
J. C. Avila, Fleet Director
Adrian Garcia, Fire Chief
Amy Tijerina, Events Manager
Roel Mendiola, Sanitation Director
Yenni Espinoza, Assistant Library Director
Adrian Garcia, Fire Chief

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:31 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Presentation - Texas Law Enforcement Best Practices Accreditation Program Certificate of Accreditation to Mission Police Department

Michael Kester, Chief of Police for the City of Harlingen, presented the Mission Police Department with a Certificate of Accreditation for Texas Law Enforcement's Best Practices Program. He stated that this program has a total of 173 rigorous standards, and the Mission Police Department met each one. He recognized our agency as operating under the best practices and for being one of the best agencies in the State of Texas. Cesar Torres, Chief of Police, also recognized his staff and department for all the hard work and long hours they dedicated and committed in order to receive this recognition.

2. Recognition of Irasema Dimas, Secretary for the Code Enforcement Association of Texas

Susie De Luna, Planning Director, recognized Irasema Dimas for being appointed as the Secretary for the Code Enforcement Association of Texas. Ms. Dimas attended the Code Enforcement Association's 38th Annual Conference in Beaumont, where she was nominated by her peers as Secretary for the organization.

3. Report from the Greater Mission Chamber of Commerce

CJ Sanchez, Mission Chamber of Commerce Vice President, reported on upcoming chamber events such as: March 16th "Language of Business" webinar, March 17th ribbon cutting for The Violet Beauty Studio, March 23rd "Let's Talk Business" webinar, March 28th & 29th Mission Day in Austin, March 28th "Effective Communication in Team Building" Lunch & Learn, March 21st Spring Market.

4. Departmental Reports – Perez

Mayor Pro-Tem Ruben Plata moved to approve the Departmental Reports. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

5. Citizen's Participation – Garza

Mike Silva, Mission Fire Department Union President, wanted to take the opportunity to thank City Attorney Victor Flores, City Manager Randy Perez and Civil Service Director Jesse Lerma for their contributions to the Meet & Confer revisions. He also applauded the city officials for their ongoing support and thanked them for their time and consideration.

Ricardo Salinas urged the council to intervene when it came to matters concerning the Cimarron Golf Course. He stated that the area was in very bad shape and that as a City, we should be able to do something about it before it gets worse. He fears that it could end up as

another “Meadow Creek” situation and would like for the city to take action on this prior to that occurring.

Jim Barnes spoke about an event that took place in Alamo in conjunction with an organization named STEP. He asked the City of Mission to not partner with this organization for events as he felt that they promoted the sexualization of children and that we should be protecting our children.

Irma Flores, 1201 Keralum, mentioned that this month is Social Work Month. She also was very pleased with the first Staycation event that took place at Astroland Park. Ms. Flores expressed how amazing the event was and how all the children enjoyed it. She felt events like these promote unity within our community.

Taylor Bryant, 411 N. Ware Road, spoke about CASC an organization that is not anti-LGBTQ nor involved in politics. He stated CASC is an organization that protects the best interests of children. He also spoke about STEP and how it promotes sexualization to children and that we should not work with them.

Jesus Mendoza spoke about how children are exposed to microwave electric sensitivity at a young age. He mentions that we should be prepared and know the symptoms and effects in an effort for early detection of EHS.

Randy Perez, City Manager, introduces Mr. Adrian Garcia who was hired as the new Fire Chief for the Mission Fire Department.

Adrian Garcia, Fire Chief, introduces himself as the new Fire Chief for the City of Mission and expresses his gratitude for the opportunity he was given to serve our community. He was a former employee of the Fire Department, and after 25 years, he’s back and looking forward to working with us.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

6. Rezoning: A 0.33 acre tract of land out of the East 100’ of the West 880’ of the south 143’ of Lot 29-8, West Addition to Sharyland Subdivision, (AO-I) Agricultural Open Interim to (C-3) General Business, Juan Reyes, and Adoption of Ordinance - De Luna

On February 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located near Mayberry Road and E. Mile 2 Road intersection along the North side of E. Mile 2 Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Juan Reyes, owner of the lot in discussion, said that he purchased the lot 5 years ago and had maintained it to keep it clean. He was now looking to develop the area into a small, commercial plaza. He has other plazas in Mission and would like to create something nice for this space as well.

Juan Medina, 612 Abraham Street, stated that he is a neighbor to this lot and realized that growth was needed in the area; however, he is opposed to it being a commercial plaza. He felt that a business would disrupt the neighborhood.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Abiel Flores and approved unanimously, the public hearing was closed.

Councilman Alberto Vela moved to deny the Rezoning: A 0.33 acre tract of land out of the East 100' of the West 880' of the south 143' of Lot 29-8, West Addition to Sharyland Subdivision, (AO-I) Agricultural Open Interim to (C-3) General Business, Juan Reyes, and Adoption of an Ordinance. Motion was seconded by Councilman Flores and denied unanimously 5-0.

7. Conditional Use Permit: Construct a Pool House on Property Zoned Large Lot Single Family Residential at 2508 Lilac Avenue, Lot 9, Falcon Crest Subdivision, R-1A, William Carl Davis, and Adoption of Ordinance#5289- De Luna

On February 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately 310' north of Thornwood Drive along the east side of Lilac Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

William Davis, 2508 Lilac Avenue, stated that this is a project they had been wanted to do for a while. The pool house would also serve as an independent space for their son who is handicapped.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: Construct a Pool House on Property Zoned Large Lot Single Family Residential at 2508 Lilac Avenue, Lot 9, Falcon Crest Subdivision, R-1A, William Carl Davis, and Adoption of Ordinance#5289. Motion was seconded by Mayor Pro-Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5289

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO CONSTRUCT A POOL HOUSE ON
PROPERTY ZONED LARGE LOT SINGLE FAMILY RESIDENTIAL AT 2508 LILAC AVENUE,
BEING LOT 12, FALCON CREST SUBDIVISION

8. Conditional Use Permit: To have a Restaurant in a C-2 zone – The Magnolia Tea Room at 1022 E. Griffin Parkway, Suite 107B, Lot 1, Bryan Road Medical Plaza Subdivision, C-2, Elizabeth Marie Romero, and Adoption of Ordinance#5290 - De Luna

On February 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the southwest corner of E. Griffin Parkway (F.M. 495) and Bryan Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: To have a Restaurant in a C-2 zone – The Magnolia Tea Room at 1022 E. Griffin Parkway, Suite 107B, Lot 1, Bryan Road Medical Plaza Subdivision, C-2, Elizabeth Marie Romero, and Adoption of Ordinance#5290. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5290

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO HAVE A RESTAURANT IN A C-2 ZONE –
THE MAGNOLIA TEA ROOM AT 1022 E. GRIFFIN PARKWAY, SUITE 107B, BEING LOT 1,
BRYAN ROAD MEDICAL PLAZA SUBDIVISION

9. Conditional Use Permit: Outdoor Soccer Field at 719 Ragland, A tract of land out of the northwest 9.96 acres of Lot 203, John H. Shary Subdivision, C-3, Jorge Eduardo Careaga, and Adoption of Ordinance#5291 - De Luna

On February 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located 800' south of Business Highway 83 along the west side of Ragland Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Jorge Eduardo Careaga, owner, stated that he was present in case council had any questions.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro-Tem Plata moved to approve the Conditional Use Permit: Outdoor Soccer Field at 719 Ragland, A tract of land out of the northwest 9.96 acres of Lot 203, John H. Shary Subdivision, C-3, Jorge Eduardo Careaga, and Adoption of Ordinance#5291. Motion was seconded by Councilman Flores and approved unanimously 5-0.

ORDINANCE NO. 5291

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO HAVE A SOCCER FIELD AT 719 RAGLAND,
BEING A TRACT OF LAND OUT OF THE NORTHWEST 9.96 ACRES OF LOT 203, JOHN H.
SHARY SUBDIVISION

10. Conditional Use Permit Renewal: Drive-Thru Service Window – Cocina De La Abuela Tere at 1500 W. Griffin Parkway, Suite E, Being the S. 105' – W. 180' – E. 440' out of Lot 25-5, West Addition to Sharyland & Lot 1, Block B, Cinco De Mayo Ranch, C-3, Yvette Castaneda, and Adoption of Ordinance#5292 - De Luna

On February 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located on the NW corner of Wednesday and Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Teresa, 2001 Delilah St., stated she was present to answer any questions.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit Renewal: Drive-Thru Service Window – Cocina De La Abuela Tere at 1500 W. Griffin Parkway, Suite E, Being the S. 105' – W. 180' – E. 440' out of Lot 25-5, West Addition to Sharyland & Lot 1, Block B, Cinco De Mayo Ranch, C-3, Yvette Castaneda, and Adoption of Ordinance#5292 with the additional conditions of repairing the fence and maintain the landscaping. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5292

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE DRIVE-THRU SERVICE
WINDOW – COCINA DE LA ABUELA TERE AT 1500 W. GRIFFIN PARKWAY, SUITE E,
BEING THE S. 105' – W. 180' – E 440' OUT OF LOT 25-2, WEST ADDITION TO
SHARYLAND & LOT 1, BLOCK B, CINCO DE MAYO RANCH

11. Discussion and Possible action to Designate Honorary Street – De Luna

Staff had received a written petition, dated February 6, 2023, from Mr. Steven Bazan requesting that the City of Mission consider the honorary street name of “Elias & Delia Bazan Drive” for Rose Marie Street, from Conway Blvd to Doherty Avenue, a distance of approximately 220’.

Mr. & Mrs. Elias & Delia Bazan married on January 11, 1970. In 1973, they decided to open their own restaurant. Taco Ole was founded in Downtown Mission, Texas. Both sides of the family worked to help build the business. Whether it was breakfast, lunch or dinner a family member was always there to provide a helping hand. Traditionally family recipes created the authentic taste that Taco Ole’ became known for. Taco Ole’ was recognized for serving “The Best Mexican Food in The Valley”.

Mr. & Mrs. Bazan immersed themselves in the community from baseball clubs, Lions Club, church organizations, and numerous prayer groups. Taco Ole’ served as a meeting place for everyone to congregate. In 1986, Mr. & Mrs. Bazan moved into their new building on North Conway, their love for Taco Ole’ built a family tradition. As the years progressed, Mr. & Mrs. Bazan enjoyed sharing their trade secrets with the next generation of family members, cousins, nieces, and nephews. Their dedication made Taco Ole’ a place to enjoy special occasions. Whether it be meetings, birthdays anniversaries, or just family get togethers, Taco Ole’ never failed to satisfy. Taco Ole’ continued to thrive under the ownership of the Bazan Family.

Taco Ole’ was celebrating it’s 50th year anniversary and the City of Mission had proclaimed February 22nd as Elias & Delia Bazan Day in honor of the couple that created “Taco Ole”, a true family tradition.

There was a brief biography attached for your review and consideration. This particular stretch of Rose Marie was the neighborhood in which Taco Ole’ is located. An honorary street name will have NO change of address for anyone.

His family respectfully requested that an honorary street name be approved on this block stretch of Conway to Doherty Avenue.

There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Steven Bazan, 2316 N.Conway, asked that the city approve this request in honor of his parents and the legacy they created.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Designation of an Honorary Street. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

12. Approval of Minutes – Carrillo

Regular Meeting – February 27, 2023

13. Acknowledge Receipt of Minutes – Perez

Mission Economic Development Corporation – November 29, 2022, January 25, 2023

Keep Mission Beautiful Beautification Committee – February 7, 2023

Mission Civil Service Commission – February 21, 2023

Planning and Zoning Commission – December 21, 2022, January 25, 2023

14. Approval of Resolution No. 1820 re-establishing the adoption of the Municipality of Rio Bravo, Tamaulipas, Mexico as Mission's Sister City – A. Lerma

Approval to re-establish the adoption of Rio Bravo, Tamaulipas, Mexico as a Sister City and authorizing Mayor Garza to act as the official representative of Mission to carry out this program. Honorable Mayor Profr. Teodoro Escalon Martinez was requesting to re-establish the Sister Cities with Mission.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people of Rio Bravo, Tamaulipas, Mexico participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

RESOLUTION NO. 1820

THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS RE-ESTABLISHES THE ADOPTION OF THE MUNICIPALITY OF RIO BRAVO, TAMAULIPAS, MEXICO AS A SISTER CITY.

15. Approval of Resolution No. 1821 declaring the adoption of the Municipality of Gustavo Diaz Ordaz, Tamaulipas, Mexico as Mission's Sister City – A. Lerma

Approval to declare the adoption of Gustavo Diaz Ordaz, Tamaulipas, Mexico as a Sister City and authorizing Mayor Garza to act as the official representative of Mission to carry out this program. Honorable Mayor Nataly Garcia Diaz was requesting to become Sister Cities with Mission.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people of Gustavo Diaz Ordaz, Tamaulipas, Mexico participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

RESOLUTION NO. 1821

THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARES THE ADOPTION OF THE MUNICIPALITY OF GUSTAVO DIAZ ORDAZ, TAMAULIPAS, MEXICO AS A SISTER CITY.

16. Approval to accept the 2023 Southwest Border Rural Law Enforcement Assistance Program Grant funds from the Institute for Intergovernmental Research – Torres

The grant would allow Mission Police to purchase surveillance gear, new radars for patrol units, and message board trailers. The total amount of this award was \$93,000.

17. Authorization to purchase furniture from Texas Wilson via Buy Board Contract 667-22, Omnia Partners # 2019.001899 and Omnia Partners # 2019.001896 for the CEED Building – Garcia

The CEED building needed to replace a few pieces of furniture in some areas of the building in order to better service its clients and tenants. An amount of up to \$60,000 was being requested.

18. Authorization to award bid for Fire Station Exercise Gym Equipment – Garcia

The City of Mission had accepted and opened eight (8) Bid responses for fire station exercise gym equipment, treadmills and stair climbers for the Mission Fire Department. Staff recommended awarding bid to Promaxima who was the lowest responsible bidder meeting all specifications at a cost of \$45,990.00 ARPA funds would be used for this purchase.

19. Authorization to submit a grant application to the Texas State Library & Archives Commission for the Texas Reads Grant Program – Elizalde

The Mission Speer Memorial Library was requesting authorization for the submission of a grant application to TSLAC for the Texas Reads Grant Program. The Library was seeking to

purchase sensory books and activities that would engage participants in an inclusive reading program. The total project request was \$10,000 and required no match.

20. Authorization to purchase docking stations and accessories via Buyboard Contract # 603-20- Ramirez

Staff was seeking authorization to purchase 17 docking stations and accessories to outfit patrol units that would allow for upgrade of mobile devices and technology from Dana Safety Supply at a cost of \$47,432.13 via Buyboard Contract # 603-20.

21. Board Appointments: “Keep Mission Beautiful” Beautification Committee and Shary Municipal Golf Course Board – Carrillo

“Keep Mission Beautiful” Beautification Committee appointed Roberto Trevino, Jr. to the vacant position term to expire December 31, 2024. Shary Municipal Golf Course Board appointed Carlo Garza to replace John Calvillo who resigned term to expire December 31, 2025.

22. Approval of Resolution No. 1822 of the City Council of the City of Mission, Texas supporting Legislation relating to the provision of Solid Waste Disposal Services by Hidalgo County – Carrillo

Access to safe and reliable sanitation services is critical to public health and safety which is a serious growing public safety concern. Proposed legislation would allow Hidalgo County to:

1. Create a mandatory sanitation program in the unincorporated areas of the County.
2. Create a mandatory sanitation program in the unserved extraterritorial jurisdictions of municipalities located within the County.
3. Collect sanitation fees via utility billing
4. Collect sanitation fees via the annual statement of tax-assessor collector
5. Collect reasonable penalties that may not exceed 10% of the service fee

RESOLUTION NO. 1822

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS SUPPORTING LEGISLATION RELATING TO THE PROVISION OF SOLID WASTE DISPOSAL SERVICES BY HIDALGO COUNTY

Councilwoman Ortega moved to approve all consent agenda items 12 thru 22 as presented. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

23. Final Plat Approval: Tanglewood at Bentsen Palm Phase IV, Being a Resubdivision of 13.326 acres located in the south end of porciones 48, 49, 50, 51, and 52, out of Lot 14, Del Monte Irrigation & Construction Co., PUD, Developer: Mike Rhodes, Engineer: Melden & Hunt, Inc. - De Luna

On October 25, 2021 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Tanglewood at Bentsen Palm Phase IV. The subject site was located approximately 450 feet north of Schuerbach Road and Military Parkway, east of Tanglewood Ph III with a continuation of Oriole Drive. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Final Plat Approval: Tanglewood at Bentsen Palm Phase IV, Being a Resubdivision of 13.326 acres located in the south end of porciones 48, 49, 50, 51, and 52, out of Lot 14, Del Monte Irrigation & Construction Co., PUD, Developer: Mike Rhodes, Engineer: Melden & Hunt, Inc.. Motion was seconded by Councilman Vela and approved unanimously 5-0.

24. Request by Robert L. Calvillo to have City Council Authorize City Manager to Issue Building Permits for Speedy Trails Subdivision (un-recorded) prior to Plat's Recordation, Being a 20.30 acres tract of land out of Lot 28-5, West Addition to Sharyland – De Luna

Staff received an email from Affordable Housing Executive Director - Robert (Bobby) Calvillo stating that the U.S Treasury CDFI Department had some funds that they could access that would provide some good subsidy funding for future low-income homebuyers in the Speedy Trails Subdivision. They could assist up to 25 families with each up to \$20,000. These funds were easy to access, easy to utilize and were available now. The challenge was, the funds had to be fully expended by September 30th.

The request before the City Council was to allow the City Manager to issue building permits prior to the subdivision being recorded in order to reserve the funding from the Treasury. On November 22, 2021, the City Council approved the Preliminary Plat for Speedy Trails Subdivision, which was under construction. The development's utility extensions were underway but not yet complete.

The City of Mission has worked well with such residential developers and have done this successfully several times, example: Rhode Enterprises, and Hunt Valley Development.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Request by Robert L. Calvillo to have City Council Authorize City Manager to Issue Building Permits for Speedy Trails Subdivision (un-recorded) prior to Plat's Recordation, Being a 20.30 acres tract of land out of Lot 28-5, West Addition to Sharyland. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

25. Authorization to award bid for portable restrooms to Ready2Go Restroom Trailer Sales, LLC. – Bentsen

Staff received four (4) competitive bids and was seeking approval to purchase two (2) portable restrooms from Ready2Go Restroom Trailer Sales, LLC. who was the lowest responsive and responsible bidder meeting all specifications. Portable restroom trailers to be purchased were one (1) ADA, single station trailer with hydraulic lowering device at a cost of \$41,857.00 and one (1) eight (8) station trailer consisting four (4) ladies toilets and two (2) men's toilets and two (2) urinals at a cost of \$60,125.00 at a combined cost of \$101,982.00.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to authorize the award of bid for portable restrooms to Ready2Go Restroom Trailer Sales, LLC.. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

26. Approval of December 2022 Financial Statements – Vela

December 2022 Unadjusted Financials (attached)

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the December 2022 Financial Statements. Motion was seconded by Councilman Flores and approved unanimously 5-0.

27. Approval of January 2023 Tax Collection Report – Vela

Acceptance of monthly property tax report for the month of January 2023.

The 2023 total adjusted tax levy for taxes was \$29,102,608.02 and the amount of the collections as of January 31, 2023 is \$24,294,666.91 which represents 83.48% of the total 2023 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,373,433.13 and the amount of collections as of January 31, 2023 is \$198,671.73 which represents 8.37% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the January 2023 Tax Collection Report. Motion was seconded by Councilman Flores and approved unanimously 5-0.

28. Approval of Budget Amendment: Designated Purpose Fund – Vela

Approval of the attached budget amendments:

Designated Purpose Fund – (\$93,000.00 Revenues/Expenditures)

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the January 2023 Tax Collection Report. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

29. Approval of Amendment to Article 5 (Hiring, EMS & TCFP Certification) of the Meet and Confer Agreement between the Mission Fire Fighter's Association and the City of Mission that was originally approved by City Council on April 11, 2022 and declaring an effective date. – J. Lerma

Approval of Amendment to Article 5 (Hiring, EMS & TCFP Certification) of the Meet and Confer Agreement between the Mission Fire Fighter's Association and the City of Mission that was originally approved by City Council on April 11, 2022.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Amendment to Article 5 (Hiring, EMS & TCFP Certification) of the Meet and Confer Agreement between the Mission Fire Fighter's Association and the City of Mission that was originally approved by City Council on April 11, 2022 and declaring an effective date. Motion was seconded by Councilman Flores and approved unanimously 5-0.

30. Authorize Staff to engage in negotiations with the firms with the highest evaluation results for Lions Park Improvements Project and Authorize City Manager to execute contract incident thereto

City Council authorized staff to solicit Request for Proposals (RFP's) for the Lions Park Improvements Project. Proposals received were referred to an evaluation committee appointed to review and evaluate on the basis of demonstrated competence and cost to perform these services. Staff Received six (6) proposals with five (5) found to be responsive from Posillico Civil, Gerlach Builders, Davila Construction, RG Enterprises, and ECON Group.

The following firm had the highest evaluation results: Davila Construction. Staff would engage Davila Construction in negotiations per item # 26 of the RFP “The committee or designated members of the committee will negotiate with the Proposer whose proposal is found to offer the Best Value.”.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to authorize Staff to engage in negotiations with the top three firms with the highest evaluation results for Lions Park Improvements Project and Authorize City Manager to execute contract incident thereto. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments – The first Staycation event took place at Astroland Park, March 15th Staycation at Nelle Tolle Park, March 16th Staycation at Bannworth Park, The Museum has a History Hunt during Spring Break week, March 17th Parks & Recreation will host their 2nd Annual Golf Tournament, South Texas All Hazard Conference will be held March 22nd-March 23rd, March 28th-March 30th Mission Day at the Capital

Mayor's Comments – Mayor requested to set the dates for three upcoming workshops: 1. City Manager, PD, Fire – set for Tuesday March 21st at 3:30 p.m., 2. Planning Workshop – set for Monday, April 3rd at 11:30 a.m., 3. Lions Park Phase II Workshop – set for Wednesday, April 5th at 4:30 p.m.. The ribbon cutting for the Taylor Road project was also set for March 27th at 3:00 p.m., with an alternate date of April 10th at 3:00 p.m.

City Council Comments – Councilwoman Ortega recognized that the month of March celebrates Women History Month and she thanked all the women for everything they do. Mayor Pro Tem Plata stated that he attended the Keep Mission Beautiful Committee Meeting last week and invited the public to attend the next meeting so that they could take part in the beautification efforts. He also advised the community that the City's Trash Bash Event was going to be held on Saturday, April 29th. Councilman Flores wanted to thank those citizens that attended the council meetings and participated during the citizen's participation. He was happy to see that there was a lot of participation at this meeting and would like to see more at future meetings.

At 6:04 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

EXECUTIVE SESSION

Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) related to various legal matters.

Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and Section 551.072 (Real Property), related to potential exchange, lease, valuation, sale, or purchase of real property located in Mission, Texas.

Upon conclusion of Executive Session at 7:12 p.m., Councilwoman Ortega moved to reconvene the regular meeting. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

Consideration and action, if any, related to the acquisition of certain real property located in Mission, Texas

Councilwoman Ortega moved to authorize City Manager to draft letter to Hidalgo County to convey lots 4-9 block 205 to the City a discussed in executive session.

ADJOURNMENT

At 7:13 p.m., Councilwoman Ortega moved for adjournment. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
Animal Rescue & Adoption Advisory Board – January 10, February 7, 2023
Youth Advocacy Advisory Board – January 10, 2023
Citizen’s Advisory Committee – February 14, 2023

NATURE OF REQUEST:

See Attached Minutes

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ANIMAL RESCUE AND ADOPTION ADVISORY BOARD
“MISSION PAWSIBLE”
January 10, 2023 4:30 P.M.
CITY HALL COMMUNITY ROOM

PRESENT:

Homer Garza, President
 Yvonne T. Perez, Secretary
 Sandra Kemp Groth, Member
 Thomas Edward Tabor, Jr, Member
 Dendea Balli, Member
 David Heflin, DVM, Member

ABSENT:

GUEST:

STAFF PRESENT:

Jennifer Zamora, Administrative Assistant
 Daniel Garza, Health Director
 Anna Carrillo, City Secretary
 Esther Peña, Asst. City Attorney

1. Call to order

With a quorum being present, Homer Garza called the meeting to order at 4:33 p.m.

2. Approval of December 6, 2022 Minutes.

Board reviewed minutes and Mr. Homer Garza motioned to approve the minutes presented. Motion was seconded by Mrs. Dendea Balli and approved unanimously 6-0.

3. Shelter Update – Mr. Garza addressed the board with the total number of animals serviced for the month of December for the City of Mission, City of Alton, and City of Palmview. Mrs. Balli expressed a concern that the numbers were inaccurate and wished for the total number of animals adopted and euthanized to be looked in to and included as a change/update on the minutes to reflect the correct numbers.

The total number for the month of December are as follows:

Statistics for December

Dogs Adopted	Dogs Rescued	Dogs Owner Surrender	Dogs Euthanized	Cats TNR	Cats Petco	Cats Rescued	Cats Adopted	Cats Owner Surrender	Cats Euthanized
M: 12 A: 2 P: 3	M: 21 A: 0 P: 7	M:13 A: 2 P: 2	M: 31 A: 5 P: 3	M:14 A: 0 P: 1	M: 0 A: 0 P: 0	M: 0 A: 0 P: 0	M: 0 A: 0 P: 0	M:6 A: 0 P: 0	M: 6 A: 0 P: 1

A) Discussion of number of spay neuter disposition to be added to the monthly shelter report – After much discussion, Mrs. Dendea Balli wants the actual number of animals that have been altered to be added to the report to see how effective the programs are.

B) Discussion of number of adopted animals returned to be added to monthly shelter report – After much discussion, Mrs. Balli said this would help get a better plan on where we are for adoptions and fostering that will strengthen the program.

C) Discussion to include gender of animals adopted on the monthly shelter report – After much discussion, Dr. Heflin said this would help to know if it's male or female to see if whether they are castrated or not, and would help him out.

D) Discussion of Long-term vision for 2023 for Adoptions & Rescues – After much discussion, Mrs. Balli said this is something good to have to know what everyone is committed to with accurate data to be included in this long-term vision where a workshop needs to be help in order to create this vision and goals. Mr. Homer Garza says one long term goal the board should have is education to the community for spay neuter and vaccinating their pets. Mr. Daniel Garza said one of his goals is to get his staff in control of the entire operations and work in conjunction with volunteers, rescues, and all organizations. Dr. Heflin said he feels the city needs to let the board know what they want to do or expect in order to be able to effectively advise.

4. Old Business –

A) Discussion of December vaccine Clinic – After much discussion from the board, Ms. Perez said that in the December 10th vaccine clinic, there were over 27 owners with their pets and over 90 orders processed with about 170 animals total being serviced. She mentioned the upcoming clinic will be on January 14 at Bannworth park again from 10am – 1pm and would like a staff member there to have the tags available to register their pets. Board went on to mention the adoption clinic would be held at PETCO on January 21, 2023.

B) Discussion of Grant Report for 2022 – After much discussion, Mr. Homer Garza voiced his concern about not knowing where these grant monies went to. Ms. Zamora did let him and the board know that this had been discussed in previous board meetings and that the monies were being used mostly for spay and neuter services and that there were still monies available that are being used for those same purposes.

C) Discussion of allocation of grant funds – Discussion was done with previous item, Item B.

D) Discussion of Cat Barn Update – Mr. Garza let the board know that the project should be completed within the next 30 days.

E) Discussion of Dog Run Update – Mr. Garza let the board know that he wasn't aware of a dog runner area that had been previously discussed with the previous director, therefore, he didn't have an update on that, but would be willing to look in to it. Mr. Homer Garza said the board might be able to fundraise or think of a way to help make his possible. Mrs. Balli stated the dog run is a good way for the dogs to alleviate some of the stress of being locked up in the kennels.

5. New Business –

A) Discussion of Texas Citrus Fiesta Parade – Mr. Homer Garza suggested the board and volunteers sign up to walk the parade using the Scruffy dog costume to entertain the audience. He mentioned they could walk with some of their own dogs to promote shelter and adoptions and be visible to the community. Mrs. Groth motioned to participate in the parade and Ms. Perez seconded the motion, all in favor.

B) Discussion of Election of Co-Chairman to be done when board vacancy is filled – Mrs. Esther Peña, informed the board that there is no correct procedure to go about this since the bylaws for the board have not been established yet. Her recommendation was to table the item until the bylaws are set in place and the board has the authority to vote on it. She also mentioned that the bylaws do need to be approved by council and that they can send them to her for review.

6. Discussion of the Role of the advisory board – Mrs. Peña gave the board copies of the ordinance (46.09) and explained to the board that this was implemented in 2018 and wanted to discuss the duties of the board. The duties of the board are to advise the mayor and city council of animal rescue and adoption programs. She did emphasize that the role of the board was to advise and promote for the betterment of the community. Dr. Heflin voiced his opinion on this matter. He said the duties seem super limited and they are an advisory board for rescue and adoption programs. He wanted to clarify the board was just there to advise and not to say that vaccination of animals and other things need to occur. He is a veterinarian and he isn't able to do more because they are limited to only advise. Mrs. Pena advised them, that it would be something that needs to be brought up to Mayor and council so any type of changes to the board can take place.

7. Discussion of wellness from Veterinarian – After much discussion, Dr. Heflin says he would like to have some sort of triage system in place in order to service the animals properly. It will make decisions more educated when an animal is sick and it gives a better success for treatments. He also mentioned that the facility needs a better plan for cleaning and disinfecting for the animal's wellness.

8. New meeting for next board meeting was set for February 7, 2023 at 4:30 pm at the City Hall Community Room by Mr. Garza and the board members.

9. Adjournment

At 6:15 p.m., Dr. David Heflin moved for adjournment. Motion was seconded by Mr. Edward Tabor Jr. and approved unanimously 6-0.

Homer Garza, President

(Name), Secretary

ANIMAL RESCUE AND ADOPTION ADVISORY BOARD
“MISSION PAWSIBLE”
February 7, 2023 4:30 P.M.
CITY HALL COMMUNITY ROOM

PRESENT:

Homer Garza, President
 Yvonne T. Perez, Secretary
 Sandra Kemp Groth, Member
 Thomas Edward Tabor, Jr, Member
 Dendea Balli, Member
 David Heflin, DVM, Member

ABSENT:

GUEST:

Luis Quintanilla
 Karen Reid

STAFF PRESENT:

Jennifer Zamora, Administrative Assistant
 Aida Lerma, Deputy City Manager
 Esther Peña, Asst. City Attorney

1. Call to order

With a quorum being present, Homer Garza called the meeting to order at 4:33 p.m.

2. Approval of January 10, 2023 Minutes.

Board reviewed minutes and Ms. Yvonne Perez motioned to approve the minutes presented. Motion was seconded by Mrs. Sandra Groth and approved unanimously 6-0.

3. Shelter Update – Ms. Zamora addressed the board with the total number of animals serviced for the month of January for the City of Mission, City of Alton, and City of Palmview.

The total number for the month of January are as follows:

Statistics for January

Dogs Adopted	Dogs Rescued	Dogs Owner Surrender	Dogs Euthanized	Cats TNR	Cats Petco	Cats Rescued	Cats Adopted	Cats Owner Surrender	Cats Euthanized
M: 0 A: 1 P: 0	M: 34 A: 5 P: 5	M: 35 A: 2 P: 0	M: 34 A: 5 P: 5	M: 6 A: 0 P: 0	M: 0 A: 0 P: 0	M: 23 A: 0 P: 0	M: 5 A: 0 P: 1	M: 0 A: 0 P: 0	M: 3 A: 0 P: 0

4. RGV Humane Society Update – Mr. Luis Quintanilla was introduced by Mrs. Lerma. Mr. Quintanilla did inform the board the numbers he had for the Harlingen Humane Society. Harlingen had 194 dog adoptions, 115 cat adoptions, 63 dogs rescued, 3 cats rescued, 41 dogs and 3 cats returned to owners, and 47 cats returned to field, 4 cats and 1 dog euthanized. Mrs. Lerma then informed the board of the changes that has happened at the shelter with the Humane Society coming in. She also addressed the concern of what will happen with the board. Mr. Quintanilla voiced to the board how his board works (the City board) they meet and discuss what has happened with the shelter. Their main purpose is to know how are we protecting the animals in the community and at the shelter. He said that here is Mission, he wants

to start working with AWO's in training and what is expected at the shelter, and ride along with them in the field and vice versa.

Mrs. Lerma mention that operationally board does not get involved with providing direction to staff, all directives and trainings will come from the director. The board will focus on other things such as Tethering Laws to work closer with citizens such as mending fences if animals are getting out. Campaign and work on awareness of Firework ordinances, ordinances of how many puppies in the backyard are allowed. Mrs. Balli mentioned that the board can work based on metrics and education in neighborhoods based on monthly numbers, while Mr. Garza mentioned educating the community in different topics to help getting the word out there. She informed them that the role will change in the involvement at the shelter since the Humane Society has their own guidelines.

Mr. Quintanilla said that they don't have the ability to say no to the AWO's. They will not turn away any animal and can't close the doors to the shelter. What they do is mention in social media to the community of the need to get animals adopted and fostered and anything the community can do to help alleviate the shelter being full. He said they rely mostly on adoptions and also do transports monthly. Mr. Garza voiced his concern on a news report that said the Harlingen shelter was going to euthanize animals if they don't get adopted, and he just wanted to make sure that wouldn't be the case in Mission. Mr. Quintanilla did explain that there are mixed messages from other organizations out there. He mentioned that they don't slow down intake but they do ask people to stop calling animal control and try to find other solutions to fix the problem. Mrs. Balli made a comment on the January numbers at the Harlingen Humane Society and praised the numbers and said she was all about the numbers and is excited about what's to come for Mission with their strategies.

5. Old Business –

A) Discussion of Vaccine Clinic – Mr. Garza mentioned that they did have over 165 dogs & cats vaccinated in the previous clinic. He mentioned that the upcoming clinic was going to be February 11, 2023 at Bannworth park between 10 am – 1 pm. Mr. Quintanilla did mention that they have drive thru vaccine clinics and they service between 190-515, 1 Saturday a month and are hoping to get that started 3 months from the start date.

B) Discussion of PETCO Adoption Clinic – Mr. Garza mentioned there was no adoptions at PETCO for the past month. Mr. Quintanilla said he does encourage we keep working with the partnership with PETCO.

C) Discussion and recommendation for Workshop for bylaws, ordinance discussion and mission statement. – After much discussion, it was agreed to have the workshop set up for February 21, 2023 at 4:30 p.m. at the Golf Course Meeting Room.

6. New Business – There was no new business discussed, Mr. Garza just mentioned that the board is excited with all that is coming with the Humane Society working with the shelter.

7. New meeting for next board meeting was set for March 7, 2023 at 4:30 pm at the City Hall Community Room by Mr. Garza and the board members.

8. Adjournment

At 5:36 p.m., Ms. Yvonne Perez moved for adjournment. Motion was seconded by Mrs. Sandra Groth and approved unanimously 6-0.

Homer Garza, President

(Name), Secretary



BOYS AND GIRLS CLUB OF MISSION

Minutes of the Boys and Girls Club Mission
Youth Advocacy Advisory Board Meeting, January 10th, 2023

The Youth Advocacy Advisory Board of the Boys and Girls Club of Mission held a regularly scheduled meeting on Tuesday, January 10th, 2023 at 6:30 p.m. at the Main Unit of the Boys and Girls Club Mission

Board Members Present:

Henry Rodriguez	Rolando Reyna
Rebecca Lopez	Sergio Cruz
April Chapa	Jesse Garcia
Jennifer Venecia	Scott Meyer
Nanette Ortiz	Joel Garcia

Board Members Absent:

BGCM Staff:

Rick Venecia	AB Gutierrez
Edgar Villarreal	Nanette Galvan

Guests:

Joe Salazar

I. Call to Order

A. Chapa called the meeting to order at 6:38 p.m.

II. Approval of Minutes for December 13th, 2022 Meeting

After a brief review, a motion was made by J. Venecia to approve the minutes for the December 13th, 2022 meeting; the motion was seconded by J. Garcia; the motion carried unanimously.

III. Citizen Participation

No citizens participated . . .

IV. Director's Report

R. Venecia reported that the Boys & Girls Club of Mission has partnered with K-White Jr High to start on the Girls Empowerment grant. The program will take up to 20-30 girls. Through this grant middle schoolers will be able to work side by side with Boys & Girls Club staff to navigate the online program. R. Venecia reported the active Texsyn Grant that was awarded to the club. Out of the ten grants applied for this year only one was rejected. R. Venecia announced the partnership with Pharr, Harlingen, Weslaco, and Edinburg Boys & Girl Clubs for a grant that will be funded by the federal government. No award letter has been released but if awarded Boys & Girls Club of Mission will be awarded anywhere from \$280,000.00 to \$350,000.00. Boys & Girls Club of Pharr are the fiscal agent who is overseeing this grant. R. Venecia reported the start of the Media Program. City of Mission will be donating old equipment in order for this program to excel. Through this program members will be able to attend City events, take pictures, and make good quality content.

V. Programs Reported

N. Galvan reported the first annual Valentines Dance that will take place on February 10th at 3:30PM and the Main Unit. Also reported was the curriculum for the month, Emotional Wellness. Staff and members have been working on how to deal with their emotional and mental health. Through this curriculum members have learned how to cope with their emotions.

VI. Athletics Report

E. Villarreal reported the preparation of Basketball season which will begin on January 23rd. With more than 50 teams and a little over 600 members registered for the basketball season. E. Villarreal mentioned the partnership with Sharyland ISD for flag football and volleyball program that will begin on February 13th. Volleyball games will be Mondays and Flag football on Tuesday. Also reported was the start of Baseball registration which will open January 30th through February 30th.

VII. Grants Report

R. Venecia reported the active grants and upcoming of monthly reports. Active grants at the moment are the following; COVID-19 grant, Texsyn Grant, and AmeriCorps Grant.

VIII. Chairperson Comments

None at this time . . .

IX. Adjournment

After a brief discussion, A. Chapa entertained a motion to adjourn. A motion was made by H. Rodriguez; the motion was seconded by S. Cruz; the motion passed unanimously. Adjournment time was 7:00 p.m.

CITIZEN'S ADVISORY COMMITTEE
February 14, 2023
Teleconference/Hybrid
Regular Meeting

Members Present

Lorenzo Garza
 Roxanne Mendez
 Zoreida Lopez
 Elizabeth Segovia
 Kathy Casillas
 Victor Anzaldua
 Alma Garcia

Members Absent

Alex Guerra
 Cynthia Pacheco

Staff Present

Jo Anne Longoria
 Esther G. Rivera
 Helen Torres

Call Regular Meeting to Order

Chairman Lorenzo Garza called the Regular Meeting to order at 5:31 p.m. Ms. Jo Anne Longoria conducted roll call. She stated six members were present, therefore there was a quorum.

Citizens Participation

Chairman Garza asked if there were any citizens present to discuss any items on the agenda or to express their concerns on this Special Meeting. With no one present, online nor in person and no comments, he continued with the next item.

Discussion and Recommendation to Approve Minutes for Public Hearing/Special Meeting held on January 17, 2022

Ms. Helen Torres asked the members present if they had reviewed the minutes for the Public Hearing/Special Meeting held on January 17, 2022 and if there were any questions or comments. After a brief discussion, Chairman Garza asked for a motion to approve the minutes. Vice-chairman Zoreida Lopez motioned to approve the minutes as presented. Ms. Elizabeth Segovia seconded the motion. Motion carried. (6-0)

At 5:35pm Ms. Alma Garcia joined the meeting in person for a total of seven members present.

Discussion and Recommendation on Housing Assistance Program Guidelines - Revisions

Ms. Esther Rivera presented the Housing Assistance Program Guidelines – Revisions. She elaborated on the changes that we are seeking to obtain approval of the revisions and additions for the Housing Assistance Program Guidelines. After a brief discussion, Chairman Garza asked for a motion to approve the Housing Assistance Program Guidelines

– Revisions. Ms. Roxanne Mendez motioned to approve the Housing Assistance Program Guidelines – Revisions. Mr. Victor Anzaldua seconded the motion. Motion carried. (7-0)

Discussion and Recommendation on Status of Housing Assistance Program Applicant Waiting List

Ms. Rivera presented the Status of Housing Assistance Program Applicant Waiting List. She provided a list of the applicants on the waiting list and advised that applicant number 18 at 209 Covered Wagon is ineligible due to building restrictions. After a brief discussion, Chairman Garza asked for a motion to approve the Status of Housing Assistance Program Applicant Waiting List as presented. Mr. Anzaldua motioned to approve the Status of Housing Assistance Program Applicant Waiting List. Ms. Mendez seconded the motion. Motion carried. (7-0)

Discussion and Recommendation to Approve Applicants for the Housing Assistance Program HAP Phase 22-I

Ms. Rivera presented a memo requesting to approve applicants for the Housing Assistance Program HAP Phase 22-I. Ms. Rivera stated that floor plans and cost estimates were completed and ready to solicit bids for applicants located at: 209 E. Melba Carter; 128 S Slabaugh; 213 Del Mar Ave.; 969 N. Los Ebanos Rd.; 415 N. Slabaugh Ave. After a brief discussion, Chairman Garza asked for a motion to approve applicants for the Housing Assistance Program HAP Phase 22-I. Mr. Anzaldua motioned to approve applicants for the HAP Phase 22-I. Vice-chairman Lopez seconded the motion. Motion carried. (7-0)

Other Business

A. Progress Report- January 2023

Ms. Torres presented the Unofficial Progress Report for January 2023. After a brief discussion, Chairman Garza asked for a motion to approve the progress report. Mr. Anzaldua motioned to approve the progress reports. Ms. Segovia seconded the motion. Motion carried. (7-0).

B. Chairman's Comments-

Chairman Garza wished everyone a Happy Valentine's day with their family and friends.

C. Committee Member's Comments-

Ms. Mendez mentioned that the blessing boxes have been a great impact helping the community. Ms. Segovia said that she was glad fruit and vegetables were provided during the food distribution at Nell Tolle Park. Ms. Longoria mentioned the next food distribution is scheduled on February 28, 2023 at CWV Park from 9am to 11am. Ms. Kathy Cassillas stated she has a concern with the number of "Smoke Shops" in the city. Mr. Anzaldua wished everyone a Happy Valentine's day.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Mr. Anzaldua motioned to adjourn meeting. Ms. Garcia seconded. Motion carried (7-0). The meeting was adjourned at 6:16 P.M.

Lorenzo Garza, Chairman



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27,2023
PRESENTED BY: Michael Elizalde, Grants Administrator
AGENDA ITEM: Authorization to apply for the 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program. -Elizalde

NATURE OF REQUEST:

The Mission Fire Department is seeking authorization to apply for the 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program. The department will apply for funding that will support the hiring of twelve (12) firefighters over a three-year grant period. The total project cost is \$2,322,424.00 and there is no match requirement for this program.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ **AYES**

_____ **NAYS**

_____ **DISSENTING** _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to execute six-month extension for the purchase of Hot & Cold Mix Asphalt for the Public Works Department - Bocanegra

NATURE OF REQUEST:

The City of Mission entered into a six-month contract with Frontera Materials for the purchase of Hot & Cold Mix. The extension has a 5% increase in price. Recommendation is based solely on estimated quantities and orders will be placed on an as needed basis throughout the six-month renewal term. This agreement will extend Bid No. 22-291-03-22 from April 1, 2023 thru September 30, 2023.

BUDGETED: Yes **FUND:** Streets **ACCT. #:** 01-440-64370

BUDGET: \$600,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$227,207

BUDGETED: Yes **FUND:** Utility (Water Distribution) **ACCT. #:** 02-412-64370

BUDGET: \$50,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$28,325

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

From: Brandon Henry <brandon.henry@fmitex.com>
Sent: Tuesday, March 7, 2023 12:48 PM
To: gdiaz@missiontx.us
Cc: Liz Gonzalez <lizg@fmitex.com>; Diana Cantu <dianac@fmitex.com>
Subject: Frontera Materials Inc. 6 month renewal



Contract # 22-291-03-22
"Hot and Cold Mix Asphalt
Hello Gabriel,

This letter is to inform you that Frontera materials will be renewing our contract with the city of Mission. This will be a 6-month extension starting April 1 through September 30, 2023. This extension has a 5% increase which will change the F.O.B price of Hot mix to \$88.20 out of the Progreso and La Joya plant. New Delivery Price for Hot mix will be \$102.29. The price for Cold Mix out of the La Joya plant will be \$118.24 delivered and \$110.62 F.O.B Plant. Thank you for your attention to this matter and if you have any questions please let me know.

Brandon Henry
Office: 956-316-8951
Cell: 956-358-2800



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to Execute Second and Final One-Year Renewal for Group Life Insurance, Voluntary Life Insurance and Voluntary Long-Term Disability – Munguia

NATURE OF REQUEST:

In 2021, the City of Mission entered into a contractual agreement with Lincoln Financial Group for Group Term Life and AD&D, Voluntary Life Insurance and Voluntary Long-Term Disability. The terms for this contract were for one year with two one-year renewal options. Staff is seeking authorization to execute second and final one-year renewal option with no increase in rates.

BUGETED: Yes **FUND:** 19-Group Health **ACCT. #:** 19-410-56020
BUDGET: \$6,277 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$3,867

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval to Execute Second and Final One-Year Renewal

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____



March 13, 2023

City of Mission
1201 E. 8th Street
Mission, TX 78572

RE: 2023-24 Plan Year Lincoln Rate Action

To Whom This May Concern,

Lincoln Financial Group is writing this letter to confirm that the City of Mission's coverage with Lincoln was quoted with an effective date of 10/1/2021 and provided with a 3-year rate guarantee. The rates for Lincoln's plans will remain the same through 10/1/24 and there will be no changes for the plan year 10/1/23-10/1/2024.

Please accept this as our formal communication that there will be no rate changes during the upcoming plan year. If you have any additional questions or would like to review anything further, please reach out to your Lincoln Sales Team:

George Garcia – Sales Representative
(346) 295-5428 Mobile
George.Garcia@lfg.com

Kiara Bullerman
(443) 534-2839 Mobile
Kiara.Bullerman@lfg.com

Sincerely,

Ryan Goethals
Vice President of Sales



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to Execute Second and Final One-Year Renewal for Employee Assistance Program (EAP) – Munguia

NATURE OF REQUEST:

In 2021, the City of Mission entered into a contractual agreement with Deer Oaks EAP Services LLC, for our Employee Assistance Program (EAP). The terms for this contract were for one year with two one-year renewal options. Staff is seeking authorization to execute second and final one-year renewal option with no increase in rates.

BUGETED: Yes **FUND:** 19 – Group Health **ACCT. #:** 19-410-56025

BUDGET: \$15,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$15,000

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval to Execute Second and Final One-Year Renewal

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

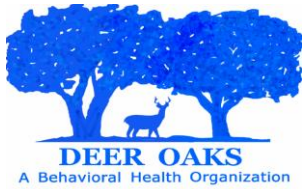
City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



March 10, 2023

Ms. Noemi Munguia:
City of Mission
1201 E. 8th Street
Mission, TX 78572

Re: Renewal Letter for Extension of Agreement with Deer Oaks EAP Services, LLC for Employee Assistance Program Services.

Dear Ms. Munguia:

In accordance with the agreement between **City of Mission** (the “Employer”), and **Deer Oaks EAP Services, LLC** (the “Company”), entered as of October 1, 2022, the subsequent amendments are requested to exercise the contract renewal term as follows:

Term: The term of this Agreement shall be for a three-year period commencing on **October 1, 2021** and ending **September 30, 2024**.

Fees: For all the services provided hereunder, by Company to Employer, the Employer shall pay to Company an amount per month equal to the per employee per month rate of reimbursement multiplied by the number of Employer’s eligible Employees for such month. For the one-year term of this agreement, that is from **October 1, 2023**, through **September 30, 2024**, the **per employee, per month (PEPM) rate of reimbursement shall remain \$1.76**, for a **6-visit model**. Payment of such fees shall be due monthly, upon receipt of the invoice commencing October 1, 2023.

Employee Assistance Program, Work/Life, & Health & Wellness Prevention Services

Full Service up to **6 (six) visits** per incident - **\$1.76** pepm year 2 – **(10/1/2023-9/30/2024)**

Renewal will be effective upon execution of this renewal letter by and between **City of Mission** and Deer Oaks EAP Services, LLC.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first above written.

City of Mission

DEER OAKS EAP SERVICES, LLC

Alicia Barrera

By: _____

By: *Alicia Barrera* _____

Signature

Executive Director

Print Name and Title



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to Execute First and Final One-Year Renewal for Flexible Spending Account – Munguia

NATURE OF REQUEST:

In 2022, the City of Mission entered into a contractual agreement with Flexible Benefit Service LLC for Voluntary Flexible Spending Account. The terms for this contract were for one year with a one-year renewal option. Staff is seeking authorization to execute first and final one-year renewal option with no increase in rates.

BUGETED: No **FUND:** 19 – Group Health **ACCT. #:** 19-410-94899

BUDGET: \$ 25,000 **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** 21,499

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval to Execute First and Final One-Year Renewal

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



F8770 W. Bryn Mawr Ave, Suite #1290W

Chicago, IL 60631

888 345 7990 T

847 807 8006 F

March 14, 2023

RE: City of Mission Section 125 Cafeteria Plan

The Section 125 Cafeteria Plan - Flexible Spending Account through Flexible Benefit Service LLC for City of Mission will renew effective 10/01/2023. There will be no changes to the administration fees for the 10/01/2023 – 09/30/2024 plan year.

If you would like any additional information, please contact Dora Sosa at (847) 699-6900 x 9069.

Sincerely,

A handwritten signature in black ink, appearing to read 'Megan Lorang', written over a horizontal line.

3/14/2023

Megan Lorang – Manager - Customer Service



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to Execute Second and Final One-Year Renewal Option for Voluntary Vision Insurance – Munguia

NATURE OF REQUEST:

In 2021, the City of Mission entered into a contractual agreement with Avesis for Voluntary Vision Insurance. The terms for this contract were for one year with two one-year renewal options. Staff is seeking authorization to execute second and final one-year renewal option with no increase in rates.

BUGETED: No **FUND:** N/A – Voluntary Insurance **ACCT. #:** N/A

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval to Execute Second and Final One-Year Renewal

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

March 10, 2023

RE: 10771-1253 City of Mission

Hello,

Thank you for choosing Avisis as your vision care provider. Below is your group's current and renewal plan information:

Current Plan: 9213P

Current rates: \$7.26 / \$13.66 / \$14.82 / \$19.24

Contract Period: October 1, 2023-September 30, 2024

Frame & Lens Options	Current: 9213P
Frames	\$50 wholesale allowance
Youth & Adult Polycarbonate	Covered in full
Standard Scratch	Covered in full
UV Screening	Covered in full
Solid or Gradient Tint	Covered in full
Transitions	Covered in full
Level 1 Progressives	Covered in full
Level 2 Progressives	Covered in full
	EO \$7.26
Plan Renewal Pricing	ES \$13.66
	EC \$14.82
	EF \$19.24
Duration	3-Year
Frequency	12/12/24
Contact lenses	\$150 allowance

Your vision program will renew effective October 1, 2023-September 30, 2024. Please sign and return by email to rbrown@avesis.com or fax to 855-643-6630 within 30 days of the renewal date.

If you have questions, please call (410) 413-9377 or email rbrown@avesis.com.

Signature: _____

Date: _____

Premium is subject to adjustment in the event of changes in benefits, contributions, or the number of eligible employees, or any future additional tax, fee, or assessment imposed by the federal or state governments with associated administrative costs and expenses.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to Execute First and Final One-Year Renewal Option for Voluntary Dental Insurance – Munguia

NATURE OF REQUEST:

In 2022, the City of Mission entered into a contractual agreement with Delta Dental for Voluntary Dental Insurance. The terms for this contract were for one-year with a one-year renewal option. Staff is seeking authorization to execute first and final one-year renewal option with no increase in rates.

BUGETED: No **FUND:** N/A – Voluntary Insurance **ACCT. #:** N/A

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval to Execute First and Final One-Year Renewal

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



March 17, 2023

City of Mission
1201 E 8TH St
Mission, TX 78572-5812

RE: Contract Renewal for City of Mission
DPO Group# 21869

We appreciate your business and thank you for choosing Delta Dental Insurance Company. Your employees are among the millions nationwide who trust their smiles to Delta Dental.

We are pleased to present you with your dental plan contract renewal information. We are committed to providing you with quality plan designs combined with excellent customer service.

When reviewing your dental plan, we considered cost factors related to your group's dental service utilization and claims experience. We have made every attempt to provide the most competitive renewal possible.

We have calculated your rates based on the employer/employee contribution levels in your contract remaining the same. If the contribution levels and/or enrollment guidelines have changed or will change, please notify us immediately, as such a change may affect your renewal rate.

The following is the renewal information for your DPO dental plan:

<i>Effective Date</i>	<i>October 01, 2023</i>	
<i>Contract Term</i>	<i>October 01, 2023 - September 30, 2024</i>	
<i>Division #00002, 09002, 09902</i>	<i>Current Rates</i>	<i>Renewal Rates</i>
		<i>10/1/2023 - 9/30/2024</i>
<i>% change</i>		0.00%
<i>Enrollee Only</i>	\$22.80	\$22.80
<i>Enrollee + Spouse</i>	\$46.88	\$46.88
<i>Enrollee + Children</i>	\$66.96	\$66.96
<i>Family</i>	\$92.88	\$92.88

Delta Dental Insurance Company
Telephone: 800-521-2651

Delta Dental of California
Telephone: 888-335-8227

Delta Dental Mid-Atlantic Region
Delta Dental of Delaware, Inc.
Delta Dental of the District of Columbia
Delta Dental of New York, Inc.
Delta Dental of Pennsylvania (Maryland)
Delta Dental of West Virginia
Telephone: 800-932-0783

<i>Division #00001, 09001, 09901</i>	<i>Current Rates</i>	<i>Renewal Rates</i>
		<i>10/1/2023 - 9/30/2024</i>
<i>% change</i>		<i>0.00%</i>
<i>Enrollee Only</i>	<i>\$12.48</i>	<i>\$12.48</i>
<i>Enrollee + Spouse</i>	<i>\$22.52</i>	<i>\$22.52</i>
<i>Enrollee + Children</i>	<i>\$34.68</i>	<i>\$34.68</i>
<i>Family</i>	<i>\$47.72</i>	<i>\$47.72</i>

Please keep this renewal letter with your contract documents. It serves as an amendment to your Delta Dental Contracts for the rates and contract term.

To renew your dental plan contract, please follow these steps:

- 1) Review this letter for changes to your dental plan for October 01, 2023
- 2) Begin paying the rates outlined in this letter with your new contract term.

If you have any questions about your renewal, your Account Manager will be happy to help. We appreciate your continued confidence in Delta Dental. We are proud of our association with you and look forward to a long and mutually successful relationship.

Sincerely,

Delta Dental Insurance Company



MohammadReza Navid
Group Vice President, Sales & Marketing

The American Dental Association (ADA) annually updates its standard dental procedure coding system, which is a component of its Code on Dental Procedures and Nomenclature (CDT Code) reference manual. When the ADA changes the codes, carriers must adopt the changes. We process claims according to the current CDT reference manual. Changes made to comply with the CDT Code do not constitute a material change to your dental plan design.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to solicit Request for Proposals for Third Party Administrator - Munguia

NATURE OF REQUEST:

In 2020, the City of Mission entered into a contractual agreement with Blue Cross Blue Shield of Texas for Third Party Administrator, PPO Network and Pharmacy Benefit Management (PBM). The terms for this contract were for one year with two one-year renewal options, which have been exhausted. Staff is seeking authorization to solicit Request for Proposals.

BUGETED: Yes **FUND:** 19 Group Health **ACCT. #:** 19-410-56010

BUDGET: \$500,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$322,330

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval to solicit Request for Proposals

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to Solicit Request for Bids for Agent of Record Services – Munguia

NATURE OF REQUEST:

In 2020, the City of Mission entered into a contractual agreement with Pete Jaramillo Insurance for Agent of Record Services for Third Party Administrator. The terms for this contract were for one year with two one-year renewal options, which have been exhausted. Staff is seeking authorization to solicit Request for Bids.

BUGETED: Yes **FUND:** 19 – Group Health **ACCT. #:** 19-410-56010

BUDGET: \$ 500,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$322,330

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval to Solicit Request for Bids for Agent of Record Services

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

City Manager’s Recommendation: Approval to Solicit Request for Bids

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Adrian Garcia, Fire Chief
AGENDA ITEM: Authorization to solicit for bids for Video Message Boards - Garcia

NATURE OF REQUEST:

Seeking authorization to solicit bids for portable video trailer mounted message boards for use as a communications platform for the general public for pre and post disasters in low income neighborhoods. The video message boards will serve as a secondary layer of information for alert action messages and vital information for the corona virus pandemic. The purchase will be via CARES Act CDBG-CV funding.

BUGETED: Yes **FUND:** CDBG-04 **ACCT. #:** 04-452-56401

BUDGET: \$ 100,478 **EST. COST:** \$ 80,000 **CURRENT BUDGET BALANCE:** \$ 100,478.00

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 27, 2023
PRESENTED BY: Susie de Luna, Planning Director
AGENDA ITEM: Approval of Resolution # _____ Regarding Waterline Access Agreement with Sharyland Water Supply within city ETJ for Eduardo’s #20 Subdivision – De Luna

NATURE OF REQUEST:

The proposed Eduardo’s #20 Subdivision is located within the service area of the Sharyland Water Supply Corporation and within the City of Mission’s ETJ.

Sharyland Water Supply Corporation has adequate-sized water lines to support fire hydrants in the area and requires an agreement be entered between the Corporation, the property owner and the City of Mission before such installation is allowed.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MISSION, TEXAS TO APPROVE A WATERLINE ACCESS AGREEMENT BETWEEN THE SHARYLAND WATER SUPPLY CORPORATION, AND IZAGUIRRE REAL ESTATE HOLDINGS, LLC – EDUARDO’S SUBDIVISION NO. 20

WHEREAS, it is in the best interest of the citizens of Mission to provide the proper infrastructure for adequate fire protection for all new commercial and residential development; and

WHEREAS, the proposed Eduardo’s Subdivision is located within the service area of the Sharyland Water Supply Corporation and within the City of Mission’s ETJ; and

WHEREAS, the Sharyland Water Supply Corporation has adequate-sized water lines to support fire hydrants in the area and requires an agreement be entered between the Corporation, the property owner and the City of Mission before such installation is allowed.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

- 1. The City of Mission, Texas approves the agreement as shown on “ATTACHMENT A.”

READ, CONSIDERED and APPROVED this the 27th day of March, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

STATE OF TEXAS	§	BETWEEN:
	§	SHARYLAND WATER SUPPLY
	§	CORPORATION; IZAGUIRRE REAL
COUNTY OF HIDALGO	§	ESTATE HOLDINGS, LLC; AND CITY OF
		MISSION

**WATERLINE ACCESS AGREEMENT
(with City and Owner)**

WHEREAS, Sharyland Water Supply Corporation ("SWSC") has a water distribution system which was designed for potable water distribution to rural communities, such system not designed specifically with the intent to provide water for fire protection purposes;

WHEREAS, the City of Mission ("City") through its own forces or through the forces of those subject to a contract to provide services, may provide fire protection services to its citizens, some of which fall within the area of the Certificate of Convenience and Necessity granted to SWSC;

WHEREAS, SWSC and City are mindful of the benefits that can be received by the citizens of the City and the members of SWSC with the availability of water for use in controlling fires and thereby for the protection of life and property;

WHEREAS, Izaguirre Real Estate Holdings, LLC ("**Owner**") is constructing a subdivision in the area described in **Exhibit "A"**, Eduardo's Subdivision No. 20 (the "**Subdivision**"), and desire fire protection for the Subdivision.

THEREFORE, in exchange for the recitals herein made, the consideration exchanged and the goodwill generated, SWSC, Owner and City agree as follows:

1. This agreement pertains only to those areas in the Subdivision which also are within the boundaries of the Certificate of Convenience and Necessity granted to SWSC in HIDALGO County, Texas and only **with respect to those areas specifically listed in Exhibit "A."** No other parts of SWSC lines shall be affected by this agreement unless specifically set forth in writing by the parties and adopted by official acts of their respective governing bodies.

2. Owner and City shall have access to SWSC lines with no less than six inches (6") in diameter for the purpose of operating, and maintaining a fire hydrant system in accordance with industry standards and all federal, state and local codes and as shown in **Exhibit "B"** ("**Fire Hydrants**"). Such Fire Hydrants to be used solely for the governmental purpose of fire-fighting. No other use of water shall be made under this agreement. City shall determine if the pressure and volume available on such lines are suitable and sufficient. SWSC shall gratuitously furnish to City's designated engineer, such waterline modeling information as it may have to the extent such information affects the lines and hydrants shown in Exhibit "A"; such information does not constitute any representation or warranty of any condition and is subject to all limitations, disclaimers, etc. found in this agreement.

3. Except as otherwise provided in this paragraph, all City fire hydrants on SWSC waterlines or any part of SWSC's system, shall be painted black so as to be designated that they may be unavailable for use in a fire emergency and shall be operated by City such that a positive pressure of no less than 30 p.s.i. is maintained in SWSC's water line at the point of connection between the water line and the fire hydrant. Should City perform annual testing of each hydrant subject to this agreement so as to determine the color coding attributable to each hydrant under City's fire hydrant coding scheme, City may paint the tested hydrants the appropriate color under that color coding scheme for a period of one (1) year following the test, after which a new test must be done or the hydrant painted black until the appropriate test is done. Should a tested and color coded hydrant's condition change after being tested and its condition be such that a different color code is appropriate, City will immediately repaint the hydrant accordingly or should a year expire without a hydrant being re-tested, City will immediately paint it black and if City fails to so test and paint City's fire hydrants, SWSC may (but is not required to) do so at City's expense, such expense to be paid by City to SWSC upon demand. By allowing a hydrant subject to this agreement to be painted any color other than black, SWSC is not representing or warranting that the hydrant is available and suitable for use in a fire emergency.

4. The Fire Hydrants will be constructed by Owner and maintained by Owner and City as set out in Exhibit "B". If concrete is used for additional stability, the hydrant weep holes should not be covered.

5. All water used from the SWSC system will be reported monthly to SWSC by City. This report will state the estimated amount of water used, the date of use, the location of use and any problems encountered with the Fire Hydrants. Forms will be provided by City. .

6. There may be an annual charge by SWSC for water used in fire protection. Such charge will be established annually by the Board of Directors. However, in no case will water be used for any domestic use, equipment wash-downs or construction purposes or any other purpose other than the actual use in controlling fires and maintaining the Fire Hydrants.

7. Because SWSC is a rural system that cannot patrol all locations daily, a problem may arise as to the abuse of Fire Hydrants by the taking of water for uses other than fire protection. If this becomes a problem, SWSC reserves the right to install security devices on all hydrants at the cost of City and Owner. Sufficient special wrenches, or keys, will be provided to SWSC by City at no cost to SWSC. Should City fail to install the required security devices, SWSC may install such devices as it deems appropriate at a cost to the City.

8. All Fire Hydrant maintenance, inspection and flushing will be done by City personnel, or those under contract to City, for which City will retain responsibility. A schedule will be set up by City to perform flushing no less frequently than once every six (6) months; maintenance, inspection and testing according to National Fire Protection Association 291 shall be performed by City no less frequently than every twelve (12) months. Such schedule shall be provided to SWSC in writing no later than thirty (30) days prior to any date shown on the schedule. City will maintain the Fire Hydrants such that they may be used as a temporary water sales point and as a flush valve by SWSC and if City fails to so maintain the Fire Hydrants, SWSC may (but is

not required to) do so at City's expense, such expense to be paid by City to SWSC upon demand. SWSC may use the Fire Hydrants as temporary water sales point and as a flush valves in order to assure the sanitary conditions of the potable water. In order to assure the integrity of its system and to maintain the sanitary conditions of the potable water, SWSC personnel will be present at the times of Fire Hydrants maintenance, inspection and flushing and no such activity will occur without such presence. All Fire Hydrants maintenance, inspection and flushing will be done at City's expense. SWSC may require such maintenance, inspection, and/or flushing to be made at any time, and after notice of such is given to City, such will be conducted as soon as reasonably possible.

9. All installation and replacement of Fire Hydrants and appurtenances will be performed by those personnel approved by SWSC and under City's and Owner's authority and responsibility, but only under SWSC's inspection for defects in construction that may affect water quality. No installation or replacement of Fire Hydrants and appurtenances may occur without the presence of SWSC personnel. All expenses involved in the installation and replacement of Fire Hydrants and appurtenances will be borne by City and Owner, including a reasonable fee for the presence and administration of SWSC's personnel.

10. CITY AND OWNER ACKNOWLEDGE AND AGREE THAT SWSC, BY ALLOWING ACCESS TO ITS SYSTEM, ASSUMES A DUTY TO NOT INJURE A PERSON EMPLOYED BY OR OTHERWISE AUTHORIZED BY CITY OR OWNER TO USE, ACCESS, OR IN ANYWAY BENEFIT FROM THE FIRE HYDRANTS, THE WATER THEREIN OR ANY APPURTENANCES THERETO (THE "USER") BY WILLFUL OR WANTON CONDUCT OR BY GROSS NEGLIGENCE AND THAT SWSC ASSUMES NO OTHER DUTY OR STANDARD OF CARE. CITY AND OWNER UNDERSTAND THAT THE STANDARD OF CARE ASSUMED UNDER THIS AGREEMENT DOES NOT REQUIRE SWSC TO WARN THE USER OF AN UNSAFE CONDITION OR TO MAKE AN UNSAFE CONDITION SAFE SHOULD SWSC BECOME AWARE, EITHER ACTUALLY OR CONSTRUCTIVELY, OF A CONDITION WHICH RESULTS IN AN UNREASONABLE RISK TO THE USER. FURTHER, CITY AND OWNER UNDERSTAND THAT SWSC MAY CHANGE THE CONDITION OF ITS SYSTEM IN A MANNER THAT MIGHT RENDER THE SYSTEM UNSAFE FOR A USER WITHOUT INCURRING LIABILITY FOR SUBSEQUENT INJURY TO USER BY THE NEW DANGER. CITY AND OWNER AGREE TO USE THE WATER AND SYSTEM AT ITS OWN RISK AND AS IT IS FOUND. SWSC, WITHOUT ACCEPTING ANY DUTY, GRATUITOUSLY WILL ENDEAVOR TO NOTIFY CITY AND OWNER OF ANY CONDITION THAT MIGHT RENDER THE SYSTEM UNSAFE FOR USE BY CITY AND OWNER SHOULD ITS MANAGER BECOME CONSCIOUSLY AWARE OF SUCH A CONDITION. SWSC HEREBY SPECIFICALLY DISCLAIMS ANY WARRANTY, GUARANTY OR REPRESENTATION, ORAL OR WRITTEN, PAST, PRESENT OR FUTURE, OF, AS TO, OR CONCERNING (A) THE NATURE AND CONDITION OF THE SYSTEM INCLUDING, WITHOUT LIMITATION, THE PIPELINES, HYDRANTS, FLUSH VALVES, APPURTENANCES, WATER AND REAL SUBDIVISION, THE SUITABILITY THEREOF FOR ANY AND ALL ACTIVITIES AND USES WHICH CITY AND OWNER MAY ELECT TO CONDUCT OR THE EXISTENCE OF ANY HAZARD OR CONDITION; (B) THE NATURE AND EXTENT OF

ANY RIGHT-OF-WAY, LEASE, POSSESSION, LICENSE, RESERVATION, CONDITION OR OTHERWISE; AND (C) THE COMPLIANCE OF THE SYSTEM OR ITS OPERATION WITH ANY LAWS, ORDINANCES OR REGULATIONS OF ANY GOVERNMENTAL ENTITY OR BODY. CITY AND OWNER ACKNOWLEDGE BY USE OF THE SYSTEM THAT IT HAS AND WILL INSPECT THE SYSTEM AND CITY AND OWNER WILL RELY SOLELY ON ITS OWN INVESTIGATION OF THE SYSTEM AND NOT ON ANY INFORMATION PROVIDED OR TO BE PROVIDED BY OR ON BEHALF OF SWSC. CITY AND OWNER FURTHER ACKNOWLEDGE THAT THE INFORMATION PROVIDED AND TO BE PROVIDED WITH RESPECT TO THE SYSTEM WAS OBTAINED WITHOUT CONSIDERATION BEING GIVEN AND SWSC (1) HAS NOT MADE ANY INVESTIGATION OR VERIFICATION OF SUCH INFORMATION; (2) DOES NOT MAKE ANY REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF SUCH INFORMATION. ACCESS TO THE SYSTEM IS ALLOWED ON AN "AS IS", "WHERE IS" AND "WITH ALL FAULTS" BASIS, AND CITY AND OWNER EXPRESSLY ACKNOWLEDGE THAT, IN CONSIDERATION OF THIS ACCESS, SWSC MAKES NO WARRANTY OR REPRESENTATION, EXPRESSED OR IMPLIED, OR ARISING BY OPERATION OF LAW, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF CONDITION OR FITNESS FOR PARTICULAR PURPOSE WITH RESPECT TO THE SYSTEM OR ANY PORTION THEREOF.

CITY AND OWNER AGREE BY ITS USE OF THE SYSTEM, DIRECTLY OR THROUGH OTHERS, THAT SWSC SHALL NOT BE RESPONSIBLE OR LIABLE TO THE CITY AND OWNER, FOR ANY DEFECT, ERRORS, OMISSIONS, OR ON ACCOUNT OF ANY OTHER CONDITIONS AFFECTING THE SUBDIVISION, AS CITY AND OWNER MAKE USE OF THE SYSTEM "AS-IS", "WHERE-IS" AND "WITH ALL FAULTS" CITY AND OWNER OR ANYONE CLAIMING BY, THROUGH, OR UNDER CITY AND OWNER, HEREBY FULLY RELEASE SWSC, ITS EMPLOYEES, OFFICERS, DIRECTORS, REPRESENTATIVES, ATTORNEY AND AGENTS FROM ANY COST, LOSS LIABILITY, DAMAGE, EXPENSE, DEMAND, ACTION OR CAUSE OF ACTION ARISING FROM OR RELATED TO ANY DEFECTS, ERRORS, OMISSIONS, OR OTHER CONDITIONS AFFECTING THE SYSTEM. CITY AND OWNER BY THEIR USE OF THE SYSTEM, FURTHER ACKNOWLEDGE AND AGREE THAT THIS RELEASE SHALL BE GIVEN FULL FORCE AND EFFECT ACCORDING TO EACH OF THE EXPRESSED TERMS AND PROVISIONS.

TO THE EXTENT APPLICABLE AND PERMITTED BY LAW, CITY AND OWNER, IN CONSIDERATION FOR USING THE SYSTEM AND AS A MATERIAL INDUCEMENT TO SWSC FOR ALLOWING SUCH USE, WAIVE THE PROVISIONS OF THE TEXAS DECEPTIVE TRADE PRACTICES-CONSUMER PROTECTION ACT, AS WELL AS ALL OTHER STATUTORY PROVISIONS WHICH MIGHT CREATE A CLAIM AGAINST SWSC AS A RESULT OF THE USE OF SWSC'S SYSTEM. ACCORDINGLY, CITY AND OWNER, BY AND THROUGH THE BELOW SIGNING REPRESENTATIVES WHO HAVE BEEN GIVEN THE APPROPRIATE AUTHORITY BY THEIR GOVERNING BODIES STATE:

I WAIVE MY RIGHTS UNDER THE DECEPTIVE TRADE

PRACTICES CONSUMER PROTECTION ACT, SECTION 17.41 ET SEQ, BUSINESS AND COMMERCE CODE, A LAW THAT GIVES CONSUMERS SPECIAL RIGHTS AND PROTECTIONS. AFTER CONSULTATION WITH AN ATTORNEY OF MY OWN SELECTION, I VOLUNTARILY CONSENT TO THIS WAIVER.

TO THE EXTENT APPLICABLE AND PERMITTED BY LAW, CITY AND OWNER, BY ITS USE OF THE SYSTEM, DIRECTLY OR THROUGH OTHERS, AGREE TO INDEMNIFY, PROTECT, DEFEND, SAVE AND HOLD HARMLESS SWSC, ITS EMPLOYEES, OFFICERS, DIRECTORS, REPRESENTATIVES, ATTORNEYS AND AGENTS FROM AND AGAINST ANY AND ALL DEBTS, DUTIES, OBLIGATIONS, LIABILITIES, SUITS, CLAIMS, DEMANDS, CAUSES OF ACTION, LOSSES, COST AND EXPENSES AND TO PAY ALL EXPERTS' AND ATTORNEYS' FEES AND EXPENSES AND COURT COSTS ASSERTED OR INCURRED BY SWSC AT ANY TIME AND IN ANY WAY RELATING TO, CONNECTED WITH, OR ARISING OUT OF THE CONDITION OF SWSC'S SYSTEM AND THE USE OF THE FIRE HYDRANTS OR THE OPERATION, MAINTENANCE AND MANAGEMENT THEREOF, INCLUDING ANY CLAIMS, SUITS, OR CAUSES OF ACTION ARISING FROM ANY NEGLIGENCE, INCLUDING GROSS NEGLIGENCE OF SWSC AND ITS AGENTS, OFFICERS AND EMPLOYEES AS THEY RELATE TO THE PROVISION OF WATER AND ACCESS TO SWSC'S SYSTEM UNDER THIS AGREEMENT.

IT IS THE EXPRESS INTENTION OF THE PARTIES THAT THE INDEMNITY PROVIDED FOR IN THIS AGREEMENT IS TO INDEMNIFY AND PROTECT SWSC FROM THE CONSEQUENCES OF ITS OWN NEGLIGENCE AND GROSS NEGLIGENCE, EVEN WHEN THAT NEGLIGENCE AND GROSS NEGLIGENCE IS FOUND TO BE THE SOLE CAUSE OF THE INJURY, DEATH OR DAMAGES. CITY AND OWNER ALSO WAIVE ALL RIGHTS TO SUBROGATION AGAINST SWSC.

11. This Agreement is intended to provide SWSC with all the protections and limitations from liability allowed by the laws as they exist and will exist, including, but not limited to, Texas Water Code § 67.0105, and the common law and all the terms and conditions hereof shall be liberally construed to effectuate this purpose and to sustain the validity of this Agreement. The parties agree that this Agreement shall not be construed in favor of or against either party on the basis that the party did or did not author the Agreement. This Agreement constitutes the entire agreement between the parties.

12. This agreement is effective upon execution by the parties and the recordation of Exhibit "A", with the official records of Hidalgo County and continues until terminated by either party in writing, such termination to occur only after written notice by the terminating party at least two (2) months prior to the termination date. All parties may terminate in the event of a default if such default is left uncured for 30 days after giving written notice.

13. Each person, signing below, warrants and represents to the parties to this Agreement, that

he has been given full authority to execute this Agreement, such that it binds the party for which he signs to fully fulfill the terms of this Agreement.

14. This Agreement is not executed for the benefit of any third party and its terms shall not be enforceable by or in favor of any person or entity other than the express parties to the Agreement.

15. Owner will list SWSC as an additional insured on all liability insurance policies it holds related to the Subdivision being the subject of this Agreement for the duration of this Agreement. Owner will provide SWSC with a certificate of insurance and notice 60 days prior to any cancellation.

16. SWSC shall have the right to locate the pipe and accessories necessary to provide water for the Fire Hydrants in the Subdivision at a point to be chosen by the SWSC, and shall have access to the Subdivision and equipment constructed by Owner and/or City at all reasonable and necessary times for any purpose with or in the furtherance of its business operations, and upon discontinuance of service, SWSC shall have the right to remove any of its equipment from the Subdivision. SWSC may inspect its valves, piping, and appurtenances to the supply line as well as the Fire Hydrants on an annual basis for a reasonable fee to be set by SWSC (initially \$200.00), which may be increased based on future costs increases to provide this service. Upon notice, Owner shall have personnel present as necessary to assist in the inspection. Owner shall install, at its own expense, any necessary fire service lines and equipment from SWSC's facilities and equipment to the point of use, including any customer isolation valves, backflow prevention and other equipment as may be specified by SWSC. SWSC shall also have access to the Subdivision for purpose of inspecting for possible illegal connections, cross-connections, potential contamination hazards, and illegal lead materials, and Owner and City agree to annual inspections of its own facilities for these conditions.

17. Owner and City shall enforce the following restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by State regulations and by this Agreement:

a. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contaminations shall be isolated from the Fire Hydrants by an air gap or an appropriate backflow prevention assembly in accordance with state regulations.

b. No cross-connection between the Fire Hydrants and a private water system is permitted. Potential threats to the public drinking water supply shall be eliminated at the service connection by the proper installation of an air gap or an appropriate backflow prevention assembly. Backflow assemblies require annual inspections and testing by a certified backflow prevention assembly tester and documentation of the inspections reflecting proper installation, maintenance, and operation must be provided to the SWSC no later than 30 days after the inspection.

c. No connection which allows condensing, cooling, industrial process water, or any water of unknown quality to be returned to the Fire Hydrants or the public drinking water supply is permitted.

d. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of the plumbing in the Fire Hydrants.

e. No solder or flux which contains more than 0.2% lead may be used for the installation or repair of the plumbing in the Fire Hydrants.

18 SWSC may notify Owner and/or City of any cross-connection or other undesirable practices which have been identified during the initial or subsequent inspection. Owner and/or City shall immediately correct any undesirable practice in the Subdivision. Owner and/or City shall, at its expense, properly install, test and maintain any backflow prevention device required by the SWSC. Copies of all testing and maintenance records shall be provided to the SWSC. Failure to comply with the terms of this Agreement shall cause the SWSC to terminate services or properly install, test, and maintain an appropriate backflow prevention device at the service connection at Owner's and/or City sole expense. Any expenses associated with the enforcement of this Agreement shall be paid to SWSC upon presentation to Owner and/or City.

19. Owner shall grant to SWSC, now and in the future, any easements required for the purpose of installing, maintaining, and operating such pipelines, meters, valves, and any other equipment which may be deemed necessary by the SWSC to extend or improve SWSC's service for existing and future customers and members of SWSC, on such forms as are required by the SWSC.

20. Owner and City agree that the maximum amount of liability to Owner and City that may be incurred by SWSC by virtue of any noncompliance with the terms of this Agreement is limited to the amount of fees paid by Owner and City to SWSC for services provided under this Agreement during the calendar year in which the noncompliance occurs.

21. Should any amounts to be paid by any party hereto, remain unpaid after the date the payment is due, such unpaid amount shall accrue interest, payable to the party to which the payment is due, at an annual, compounded rate of ten percent (10%) from the date the payment is due until it is fully paid.

22. In the event any litigation arises out of this Agreement between the parties hereto, the nonprevailing party shall pay the prevailing party all reasonable and necessary attorney's fees, expert fees, expenses and costs of court expended or incurred in connection with the litigation pursuant to Section 271.153 of the Texas Local Government Code or other authority.

By signing and delivering this Agreement to the appropriate official of SWSC, the Owner authorizes completion of this Agreement by filling in the Effective Date below.

IN WITNESS WHEREOF, EXECUTED by SWSC, Owner and City, acting under the authority of their respective governing bodies in multiple originals on the date indicated below.

SIGNED this day of _____, 20____.

THE CITY OF MISSION
1208 E. 8th Street
Mission, TX 78572
(956) 580-8650 (phone)
(956) 580-8659 (fax)

ATTEST:

By: _____,
Norie Gonzalez Garza, Mayor

By: _____,
Anna Carrillo, City Secretary

APPROVED AS TO FORM:

By:  _____,
Victor Flores, City Attorney

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Norie Gonzalez Garza, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she is Mayor of the City of Mission, that she executed the same as the act of City of Mission for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 20____.

Notary Public in and for the State of Texas

**IZAGUIRRE REAL ESTATE HOLDINGS,
LLC, A Texas limited partnership**
2121 E. Griffin Parkway, Ste. 2
Mission, Texas 78572

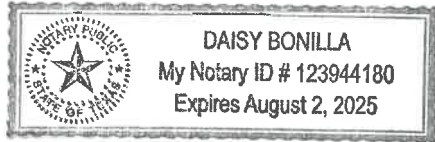
By: Aniceto Izaguirre
Aniceto Izaguirre, Member

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, on this day personally appeared Aniceto Izaguirre, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he is the sole Member of IZAGUIRRE REAL ESTATE HOLDINGS, LLC, and that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office, this 20th day of March, 2023.

Daisy Bonilla
Notary Public, State of Texas



SHARYLAND WATER SUPPLY CORPORATION

4210 E. Main Ave.
Alton, Texas 78573
956-585-6081 (phone)
956-585-5450 (fax)

By: _____
Carlos Lima, General Manager

APPROVED AS TO FORM:

By: _____
Richard W. Fryer,
Attorney for Sharyland
Water Supply Corporation

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared **Carlos Lima**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he is General Manager of **Sharyland Water Supply Corporation**, that he executed the same as the act of Sharyland Water Supply Corporation for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____
day of _____ 20____.

Notary Public in and for the State of Texas

EXHIBIT "A"

A 19.68 Acre Tract of Land, out of Lots 47-4 and 48-4, WEST ADDITION TO SHARYLAND SUBDIVISION, as per the Map or Plat thereof recorded in Volume 1, Page 56, Map Records of Hidalgo County, Texas, reference to which is here made for all purposes, and according to the General Warranty Deed recorded under Hidalgo County Clerk's Document No. 2964387, Official Records, Hidalgo County, Texas, Lying on the West side of Trosper Road.

SUBDIVISION PLAT OF EDUARDOS SUBDIVISION No. 20

A 18.68-acre tract of land, out of lots 47-4 and 48-4, WEST ADDITION TO SHARPLAND SUBDIVISION, AS PER THE MAP OR PLAT THEREOF RECORDED IN HENDRICKS COUNTY, TEXAS, REFERENCE TO WHICH IS HERE MADE FOR ALL PURPOSES, AND ACCORDING TO THE GENERAL WARRANTY DEED RECORDED UNDER HENDRICKS COUNTY CLERK'S DOCUMENT NUMBER 288-377, OFFICIAL RECORDS, HENDRICKS COUNTY, TEXAS, LING ON THE WEST SIDE OF TROSPER ROAD.

NOTES AND BOUNDARIES
THE BOUNDARIES OF EDUARDOS SUBDIVISION ARE SHOWN AS PER THE MAP OR PLAT THEREOF RECORDED UNDER HENDRICKS COUNTY CLERK'S DOCUMENT NUMBER 288-377, OFFICIAL RECORDS, HENDRICKS COUNTY, TEXAS, LING ON THE WEST SIDE OF TROSPER ROAD.

PLAT NOTES AND RESTRICTIONS
1. THIS PLAT IS SUBJECT TO THE RESTRICTIONS, COVENANTS, AND EASEMENTS SET FORTH IN THE DEEDS REFERENCED HEREIN.
2. THE BOUNDARIES OF THIS SUBDIVISION ARE SHOWN AS PER THE MAP OR PLAT THEREOF RECORDED UNDER HENDRICKS COUNTY CLERK'S DOCUMENT NUMBER 288-377, OFFICIAL RECORDS, HENDRICKS COUNTY, TEXAS, LING ON THE WEST SIDE OF TROSPER ROAD.

LEGAL DESCRIPTION
THE BOUNDARIES OF EDUARDOS SUBDIVISION ARE SHOWN AS PER THE MAP OR PLAT THEREOF RECORDED UNDER HENDRICKS COUNTY CLERK'S DOCUMENT NUMBER 288-377, OFFICIAL RECORDS, HENDRICKS COUNTY, TEXAS, LING ON THE WEST SIDE OF TROSPER ROAD.

PLAT MAP
A detailed plat map showing the layout of the subdivision, including lots, streets, and easements. The map includes lot numbers, street names, and boundary lines.

LEGEND
A legend explaining the symbols and colors used on the plat map, such as lot lines, easements, and other features.

INDEX OF SHEETS
A table listing the sheets included in the subdivision, including sheet numbers and descriptions.



Table with columns for Lot No., Area, and other details. Includes lot numbers 1 through 37 and their corresponding areas.

LOCATION OF SUBDIVISION WITH RESPECT TO THE ENVIRONMENTAL JURISDICTION OF A MUNICIPALITY
A statement regarding the subdivision's location relative to municipal jurisdiction and environmental regulations.

PLAT NOTES AND RESTRICTIONS
Detailed notes regarding the plat, including references to other documents and legal descriptions.

LEGAL DESCRIPTION
Detailed legal description of the subdivision, including lot numbers and boundary details.

Table with columns for Line, Area, and other details. Lists various lines and their associated areas.

INDEX OF SHEETS
A table listing the sheets included in the subdivision, including sheet numbers and descriptions.

Table with columns for No., Sheet, and other details. Lists sheet numbers and their corresponding sheet descriptions.

PLAT MAP
A detailed plat map showing the layout of the subdivision, including lots, streets, and easements. The map includes lot numbers, street names, and boundary lines.

LEGEND
A legend explaining the symbols and colors used on the plat map, such as lot lines, easements, and other features.

INDEX OF SHEETS
A table listing the sheets included in the subdivision, including sheet numbers and descriptions.

LEGAL DESCRIPTION
Detailed legal description of the subdivision, including lot numbers and boundary details.

Table with columns for Line, Area, and other details. Lists various lines and their associated areas.

INDEX OF SHEETS
A table listing the sheets included in the subdivision, including sheet numbers and descriptions.

Table with columns for No., Sheet, and other details. Lists sheet numbers and their corresponding sheet descriptions.

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Detailed notes regarding the plat, including references to other documents and legal descriptions.

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A detailed plat map showing the layout of the subdivision, including lots, streets, and easements. The map includes lot numbers, street names, and boundary lines.

LEGEND
A legend explaining the symbols and colors used on the plat map, such as lot lines, easements, and other features.

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A table listing the sheets included in the subdivision, including sheet numbers and descriptions.

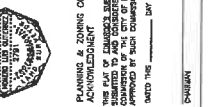
LEGAL DESCRIPTION
Detailed legal description of the subdivision, including lot numbers and boundary details.

Table with columns for Line, Area, and other details. Lists various lines and their associated areas.

INDEX OF SHEETS
A table listing the sheets included in the subdivision, including sheet numbers and descriptions.

Table with columns for No., Sheet, and other details. Lists sheet numbers and their corresponding sheet descriptions.

PLAT NOTES AND RESTRICTIONS
Detailed notes regarding the plat, including references to other documents and legal descriptions.



PLANNING & SURVEYING COMMISION
ACKNOWLEDGMENT
I, the undersigned, being duly sworn, certify that the above described plat is a true and correct copy of the original as shown to me by the engineer and surveyor.

PRELIMINARY
STATE OF TEXAS
COUNTY OF HENDRICKS

SHARPLAND WATER SUPPLY CORPORATION
I, the undersigned, being duly sworn, certify that the above described plat is a true and correct copy of the original as shown to me by the engineer and surveyor.

SHARPLAND WATER SUPPLY CORPORATION
I, the undersigned, being duly sworn, certify that the above described plat is a true and correct copy of the original as shown to me by the engineer and surveyor.

SHARPLAND WATER SUPPLY CORPORATION
I, the undersigned, being duly sworn, certify that the above described plat is a true and correct copy of the original as shown to me by the engineer and surveyor.

SHARPLAND WATER SUPPLY CORPORATION
I, the undersigned, being duly sworn, certify that the above described plat is a true and correct copy of the original as shown to me by the engineer and surveyor.

ALL WATERLINE CONSTRUCTION SHALL REFERENCE S.W.S.C. UTILITY DISTRICT STANDARDS. CONTRACTOR SHALL RESOLVE ANY CONFLICTS THAT MAY ARISE.

EDUARDO'S SUBDIVISION No.20 MAP OF WATER DISTRIBUTION

A 1987-ACRE TRACT OF LAND, OUT OF LOTS 47-4 AND 48-4, WEST ADDITION TO SHAWLAND DISTRICT, HENRIETTA, HENRIETTA CITY, HENRIETTA COUNTY, TEXAS, RECORDS IN THE PUBLIC RECORDS OF HENRIETTA COUNTY, TEXAS, INSTRUMENT NO. 20351410, EDUARDO'S SUBDIVISION No. 20, AS SHOWN ON THE MAP OF WATER DISTRIBUTION ATTACHED HERETO, WHICH IS HEREBY MADE FOR ALL PURPOSES, AND ACCORDING TO THE GENERAL WARRANTY DEED RECORDED IN VOLUME 1, PAGE 58 OF THE PUBLIC RECORDS OF HENRIETTA COUNTY, TEXAS, LINDA ON THE WEST SIDE OF THORSPER ROAD.

THE OFFICIAL QUANTITY OF WATER TO BE SUPPLIED TO EACH LOT IN THIS SUBDIVISION SHALL BE DETERMINED BY THE UTILITY DISTRICT ENGINEER, HENRIETTA CITY, HENRIETTA COUNTY, TEXAS, AND SHALL BE BASED ON THE FOLLOWING ASSUMPTIONS:

1. THE WATER SUPPLY SHALL BE BASED ON THE DESIGN OF THE WATER DISTRIBUTION SYSTEM AS SHOWN ON THIS MAP.
2. THE WATER SUPPLY SHALL BE BASED ON THE DESIGN OF THE WATER DISTRIBUTION SYSTEM AS SHOWN ON THIS MAP.



SCALE: 1" = 100'

STATE OF TEXAS
COUNTY OF HENRIETTA
I, ANTONIO EDUARDO, OWNER OF THE 1987-ACRE TRACT OF LAND DESCRIBED WITHIN THE OWNER'S DECLARATION, CERTIFICATION, AND ATTENTION
HEREIN, DO HEREBY CERTIFY THAT THE MAP OF WATER DISTRIBUTION ATTACHED HERETO IS A TRUE AND CORRECT COPY OF THE ORIGINAL MAP OF WATER DISTRIBUTION ATTACHED HERETO, AND THAT THE SAME IS IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL ORDINANCE CODE OF THE CITY OF HENRIETTA, TEXAS, AND THE REQUIREMENTS OF THE LOCAL ORDINANCE CODE OF THE CITY OF HENRIETTA, TEXAS, AND THE REQUIREMENTS OF THE LOCAL ORDINANCE CODE OF THE CITY OF HENRIETTA, TEXAS.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL OF OFFICE THIS 15th DAY OF FEBRUARY, 2024.

ANTONIO EDUARDO, PRESIDENT
EDUARDO'S SUBDIVISION No. 20
1987-ACRE TRACT

STATE OF TEXAS
COUNTY OF HENRIETTA
I, HENRY PUBLIC, TRUSTEE OF TEXAS
EDUARDO'S SUBDIVISION No. 20, AS SHOWN ON THE MAP OF WATER DISTRIBUTION ATTACHED HERETO, DO HEREBY CERTIFY THAT THE SAME IS IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL ORDINANCE CODE OF THE CITY OF HENRIETTA, TEXAS, AND THE REQUIREMENTS OF THE LOCAL ORDINANCE CODE OF THE CITY OF HENRIETTA, TEXAS, AND THE REQUIREMENTS OF THE LOCAL ORDINANCE CODE OF THE CITY OF HENRIETTA, TEXAS.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL OF OFFICE THIS 15th DAY OF FEBRUARY, 2024.

HENRY PUBLIC, TRUSTEE OF TEXAS
EDUARDO'S SUBDIVISION No. 20
1987-ACRE TRACT

EDUARDO'S SUBDIVISION No. 20
1987-ACRE TRACT

PROCESOR DE AGUA, DESCRIPCION, Y METROS.

EDUARDO'S SUBDIVISION No. 20, AS SHOWN ON THE MAP OF WATER DISTRIBUTION ATTACHED HERETO, IS A TRUE AND CORRECT COPY OF THE ORIGINAL MAP OF WATER DISTRIBUTION ATTACHED HERETO, AND THAT THE SAME IS IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL ORDINANCE CODE OF THE CITY OF HENRIETTA, TEXAS, AND THE REQUIREMENTS OF THE LOCAL ORDINANCE CODE OF THE CITY OF HENRIETTA, TEXAS, AND THE REQUIREMENTS OF THE LOCAL ORDINANCE CODE OF THE CITY OF HENRIETTA, TEXAS.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL OF OFFICE THIS 15th DAY OF FEBRUARY, 2024.

HENRY PUBLIC, TRUSTEE OF TEXAS
EDUARDO'S SUBDIVISION No. 20
1987-ACRE TRACT

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PROCESOR DE AGUA, DESCRIPCION, Y METROS.

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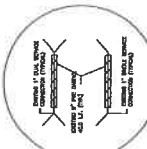
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HENRY PUBLIC, TRUSTEE OF TEXAS
EDUARDO'S SUBDIVISION No. 20
1987-ACRE TRACT

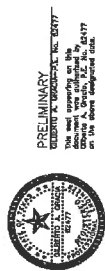
EDUARDO'S SUBDIVISION No. 20
1987-ACRE TRACT



WATER SERVICE DETAIL

1. ALL CONTRACTOR WATER LINES TO BE 6" DIA. PVC-112.
2. CONTRACTOR TO INSTALL 1" SERVICE CONNECTIONS TO ENTRY POINT OF EACH LOT. SERVICE CONNECTIONS TO ENTRY POINT OF EACH LOT SHALL BE INSTALLED IN FRONT OF LOT. SERVICE CONNECTIONS TO ENTRY POINT OF EACH LOT SHALL BE INSTALLED IN FRONT OF LOT. SERVICE CONNECTIONS TO ENTRY POINT OF EACH LOT SHALL BE INSTALLED IN FRONT OF LOT.
3. CONTRACTOR TO VERIFY ALL UTILITY CONNECTIONS FOR VERIFICATION OF CONNECTIONS PRIOR TO CONSTRUCTION OF SITI.
4. SEE UTILITY DISTRICT STANDARDS FOR WATER SERVICE CONNECTIONS.
5. WATER SERVICE CONNECTIONS SHALL BE INSTALLED ON THE CORNER AND ENTRY POINT OF EACH LOT. WATER SERVICE CONNECTIONS SHALL BE INSTALLED ON THE CORNER AND ENTRY POINT OF EACH LOT. WATER SERVICE CONNECTIONS SHALL BE INSTALLED ON THE CORNER AND ENTRY POINT OF EACH LOT.
6. THE REFERENTIAL SHOULD PROJECT ELEVATION BY 3/4" METERS.

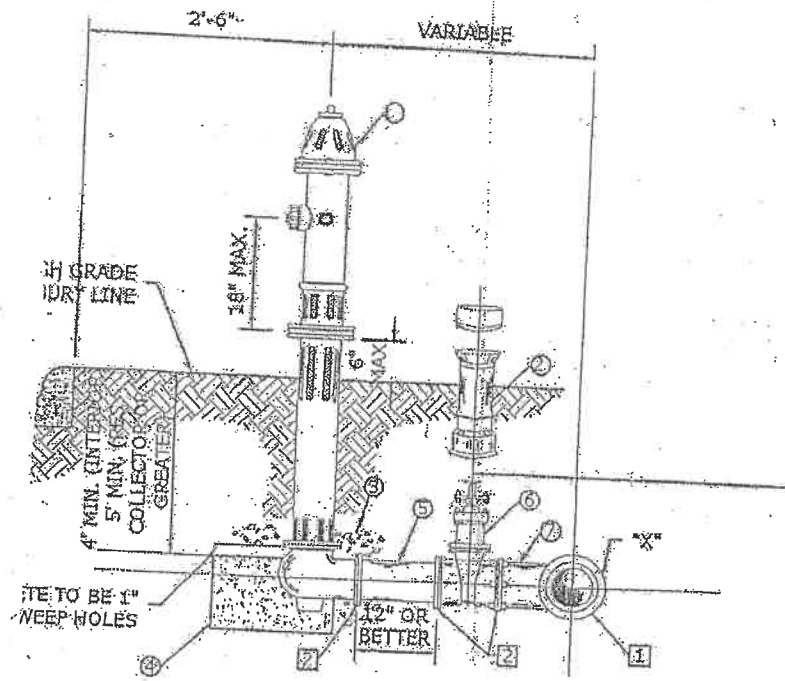
*NOTE: SEE CONSTRUCTION TYPICAL DETAILS AND SPECIFICATION ON PAGE 3



PRELIMINARY
COUNTY OF HENRIETTA, TEXAS
No. 06777
Antonio Eduardo, P.E.
1987-ACRE TRACT

PRELIMINARY
COUNTY OF HENRIETTA, TEXAS
No. 06777
Antonio Eduardo, P.E.
1987-ACRE TRACT

COST ESTIMATE
TOTAL ESTIMATED COST
\$1,200,000.00
TOTAL ESTIMATED COST
\$1,200,000.00



NOTE:

- 1.) Oil shall be placed in hydrant at the time of installation
- 2.) Pumper nozzle shall face roadway. (5 1/2" N.S.T.)
- 3.) In certain instances, where distances permit, a Parallel Tee or Union-Tite 90 Degree elbow with restraining lugs may be used in lieu of a standard tee.
- 4.) Stainless steel bolts and nuts will be required in the event Tapping sleeves are used.

FIRE HYDRANT INSTALLATION

(CONSIST OF A FIRE HYDRANT, VALVE, AND VALVE BOX)

FIRE HYDRANT UNIT SHALL INCLUDE:

- 1.) FIRE HYDRANT W/ 4 1/2" PUMPER NOZZLE
- 2.) VALVE BOX
- 3.) 3 CU. FT. GRAVEL
- 4.) 3 CU. FT. CONCRETE: 1" BELOW HYDRANT WEEP HOLES
- 5.) 1 FT. MINIMUM PVC SPOOL
- 6.) 6" RESILIENT SEAT GATE VALVE (FLANGED X MECHANICAL JOINT)
- 7.) FLANGED X MECHANICAL JOINT CAST IRON TEE



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: March 20, 2023
PRESENTED BY: Adrian Garcia, Fire Chief
AGENDA ITEM: Authorization to purchase ambulance equipment from Stryker – Garcia

NATURE OF REQUEST:

The Mission Fire Department is seeking authorization to purchase ambulance equipment with a seven (7) year ProCare Prevent Service package from Stryker. Purchase cost in the amount of \$157,347.55, via sole source vendor of the products. ARPA funds will be utilized for this purchase.

BUGETED: Yes / No / N/A **FUND:** ARPA **ACCT. #:** 15-411-74950

BUDGET: \$157,347.55 **EST. COST:** \$157,347.55 **CURRENT BUDGET BALANCE:** \$157,347.55

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: None

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Medic 3 Equipment

Quote Number: 10640413

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308
Chicago, IL 60673-3308

Prepared For: City of Mission

Rep: Chad Lewis

Attn:

Email: chad.lewis@stryker.com

Phone Number:

GPO: MEDIC 3 Equipment Quote

Quote Date: 03/17/2023

Expiration Date: 04/30/2023

Delivery Address

Name: City of Mission

Account #:

Address: 1201 East 8th Street
Mission
Texas 78572

End User - Shipping - Billing

Name: City of Mission

Account #:

Address: 1201 East 8th Street
Mission
Texas 78572

Bill To Account

Name: City of Mission

Account #:

Address: 1201 East 8th Street
Mission
Texas 78572

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	650705550001	6507 POWER PRO 2, HIGH CONFIG	1	\$32,858.60	\$32,858.60
2.0	650700450102	ASSEMBLY, POWER CORD, NORTH AM	1	\$30.24	\$30.24
3.0	650707000002	Lithium-Ion Battery	1	\$927.05	\$927.05
4.0	650700450301	ASSEMBLY, BATTERY CHARGER	1	\$1,326.78	\$1,326.78
5.0	6252000000	Stair-PRO Model 6252	1	\$4,754.30	\$4,754.30
5.1	7777881660	1 year parts, labor & travel			
5.2	6252009001	Stair-Pro Operations Manual			
5.3	6250001162	In-Service Video (DVD)			
5.4	6252026000	Common Components			
5.5	6250021000	2 Piece ABS Panel Seat			
5.6	6250160000	Polypropelene Restraint Set(Plastic Buckles)			
5.7	6252022000	Main Frame Assy Option			
5.8	6250024000	Standard Length Lower LiftHandles			
5.9	6252027000	Footrest Option			
5.10	6252040000	Removable Head Support			
5.11	6250140000	O2 Bottle Holder			
5.12	6252024000	No IV Clip Option			

Medic 3 Equipment

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Chicago, IL 60673-3308

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Rep: Chad Lewis

Email: chad.lewis@stryker.com

Phone Number:

GPO: MEDIC 3 Equipment Quote

Quote Date: 03/17/2023

Expiration Date: 04/30/2023

#	Product	Description	Qty	Sell Price	Total
6.0	99577-001957	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$38,996.37	\$38,996.37
7.0	41577-000288	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	1	\$0.00	\$0.00
8.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	1	\$545.27	\$545.27
9.0	11141-000115	REDI-CHARGE Base (power cord not included)	1	\$1,769.04	\$1,769.04
10.0	11140-000015	AC power cord	1	\$91.67	\$91.67
11.0	11140-000052	LP15 REDI-CHARGE Adapter Tray	1	\$240.03	\$240.03
12.0	11171-000049	Masimo Rainbow DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	1	\$705.92	\$705.92
13.0	11171-000050	Masimo Rainbow DCIP Pediatric Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	1	\$776.79	\$776.79
14.0	11160-000011	NIBP Cuff-Reusable, Infant	1	\$25.52	\$25.52
15.0	11160-000013	NIBP Cuff-Reusable, Child	1	\$29.30	\$29.30
16.0	11160-000015	NIBP Cuff-Reusable, Adult	1	\$34.97	\$34.97
17.0	11160-000017	NIBP Cuff -Reusable, Large Adult	1	\$40.64	\$40.64
18.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	1	\$56.70	\$56.70
19.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	1	\$371.39	\$371.39
20.0	11220-000028	LIFEPAK 15 Carry case top pouch	1	\$67.10	\$67.10
21.0	11260-000039	LIFEPAK 15 Carry case back pouch	1	\$95.45	\$95.45
22.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	\$17,843.49	\$17,843.49
23.0	11576-000060	LUCAS Desk-Top Battery Charger	1	\$1,360.80	\$1,360.80
24.0	11576-000071	LUCAS External Power Supply	1	\$430.92	\$430.92

Medic 3 Equipment

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Attn:

Rep: Chad Lewis

Email: chad.lewis@stryker.com

Phone Number:

GPO: MEDIC 3 Equipment Quote

Quote Date: 03/17/2023

Expiration Date: 04/30/2023

#	Product	Description	Qty	Sell Price	Total
25.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	1	\$832.55	\$832.55
26.0	11576-000047	LUCAS Disposable Suction Cup (12 pack)	1	\$579.29	\$579.29
28.0	301-000-000	LARYNGOSCOPE, VIDEO, MCGRATH MAC A03	1	\$3,091.18	\$3,091.18
29.0	340-000-000	LARYNGOSCOPE, BATTERY, MCGRATH 3.6V GRAY	1	\$67.98	\$67.98
30.0	350-082-000	LARYNGOSCOPE, BLADES, MAC 1, BOX OF 10	1	\$180.26	\$180.26
31.0	350-084-000	LARYNGOSCOPE, BLADES, MAC 2, BOX OF 10	1	\$180.26	\$180.26
32.0	350-086-000	LARYNGOSCOPE, BLADES, MAC 3, BOX OF 10	1	\$180.26	\$180.26
33.0	350-088-000	LARYNGOSCOPE, BLADES, MAC 4, BOX OF 10	1	\$180.26	\$180.26
Equipment List Price:					\$114,995.03
Equipment Total:					\$108,670.38

ProCare Products:

#	Product	Description	Years	Qty	Sell Price	Total
27.1	76011PT	ProCare Power-LOAD Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for MTS POWER LOAD *INCLUDES FLOOR PLATE*	7	1	\$13,362.30	\$13,362.30
27.2	77500010	ProCare Power-PRO 2 Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with SEM and battery coverage for 6507 POWER PRO 2, HIGH CONFIG	7	1	\$10,167.26	\$10,167.26
27.3	73071PT	ProCare Stair Chair Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel (AM) for Stair-PRO Model 6252	7	1	\$1,825.74	\$1,825.74
27.4	78000643	ProCare LIFEPAK 15 Prevent Service: Annual ship in preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	7	1	\$10,828.76	\$10,828.76



Medic 3 Equipment

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Version: 1

P.O. Box 93308

Prepared For: City of Mission

Chicago, IL 60673-3308

Attn:

Rep: Chad Lewis

Email: chad.lewis@stryker.com

Phone Number:

GPO: MEDIC 3 Equipment Quote

Quote Date: 03/17/2023

Expiration Date: 04/30/2023

#	Product	Description	Years	Qty	Sell Price	Total
27.5	78000704	ProCare LUCAS Prevent Service: Annual ship in preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	7	1	\$10,828.76	\$10,828.76

ProCare List Price: \$49,749.00

ProCare Total: \$47,012.82

Price Totals:

Estimated Sales Tax (0.000%): \$0.00

Freight/Shipping: \$1,664.35

Grand Total: \$157,347.55

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.



January 2023

Stryker is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets in the U.S. and Canada for the following products:

- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK CR2 automated external defibrillators
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® chest compression system
- TrueCPR® coaching devices
- CODE-STAT™ data review software and service

Stryker is the sole-source provider in all markets for the following products and services:

- RELI™ (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® system and related software
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs
- HealthEMS® Software
- HomeSolutions.net® Software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- Heart Safe SolutionSM Government Campus Solution
- MultiTech 4G and Titan III gateways

Stryker is also the sole-source distributor of the following products for EMS customers in the U.S. and Canadian markets:

- McGRATH™ MAC EMS video laryngoscope

Stryker does not authorize any third parties to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products or services. If you have questions, please feel free to contact your local Stryker customer service representative at 800.442.1142.

Sincerely,

Matt Van Der Wende, Senior Director, Americas Sales

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Emergency Care

11811 Willows Road NE, Redmond, WA 98052 USA | P +1 425 867 4000 | Toll-free +1 800 442 1142 | stryker.com



MEETING DATE: March 27, 2023
PRESENTED BY: Jo Anne Longoria, Community Development Director
AGENDA ITEM: Award Multiple Bids for Housing Assistance Program (HAP) Phase 22-I - Longoria

NATURE OF REQUEST:

On February 27, 2023 City Council authorized staff to solicit bids for five homes. The City of Mission has accepted and opened three (3) bid responses. Staff recommends to award these projects to the lowest responsive and responsible bidder for each home as shown below:

Andrew Salinas dba A-One Insulation - \$364,750

Reconstruction:

- *209 E Melba Carter - \$94,750 (2/2 1100 sq ft)
128 S Slabaugh Ave - \$90,000 (2/2 970 sq ft)
213 Del Mar Ave - \$90,000 (2/2 970 sq ft)
415 N Slabaugh Ave - \$90,000 (2/2 970 sq ft)

Tabeza Holdings - \$91,900

Reconstruction:

- 969 N Los Ebanos - \$91,900 (2/2 970 sq. ft)

Andrew Salinas dba A-One Insulation and Tabeza Holdings met all the Terms & Conditions and Specifications and came within budget of each project. CAC met on March 21, 2023 and approved staff's recommendation to award multiple projects to the lowest responsive and responsible bidder.

**Hardship Case-Unsafe Building/Substandard Structure Ordinance 1334

BUGETED: Yes / No / N/A FUND: Community Development ACCT. #: 04-462-79202

BUDGET: \$1,054,363 EST. COST: \$486,730.29 CURRENT BUDGET BALANCE: \$705,678.45

BID AMOUNT: \$456,650

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: CAC Advisory Board

City Manager's Recommendation: Approval RP

RECORD OF VOTE: APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

BID NAME/NUMBER: 23-284-03-17 / Housing Assistance Program HAP Phase 22-I

OPEN DATE: March 17, 2023 2:00 PM CST



Vendor Name:	DSW Homes, LLC	Tabeza Holdings	Andrew Salinas, dba A-One Insulation
Street address:	1650 E. Winding Way Dr., Bldg. B	10604 N. 24th St.	3500 N. Birch St.
City, State:	Friendswood, TX 77546	McAllen, TX 78504	Pharr, TX 78577
Phone:	(409) 744-3400	(956) 739-8201	(956) 702-7511
Fax:	(409) 744-3404		(956) 702-7558
Contact:	Donald Gerratt	Francisco Meza	Andrew Salinas
Email:	donald.gerratt@dswhomes.com	frankm@tabezaholdings.com	andrews@integrityrv.com

DESCRIPTION:		# Days for Completion	Bid Bond/ Check Submitted?	Total Bid Price	# Days for Completion	Bid Bond/ Check Submitted?	Total Bid Price	# Days for Completion	Bid Bond/ Check Submitted?	Total Bid Price
Reconstruction										
1	209 E. Melba Carter	90	Yes	\$195,714.29	90	Yes	\$102,890.00	90	Yes	\$94,750.00
2	128 W. Slabaugh Ave.	90	No	\$189,857.14	90	Yes	\$92,600.00	90	Yes	\$90,000.00
3	213 Del Mar St.	90	No	\$189,857.14	90	Yes	\$93,700.00	90	Yes	\$90,000.00
4	969 N. Los Ebanos Rd.	90	No	\$189,857.14	90	Yes	\$91,900.00	90	Yes	\$95,250.00
5	415 N. Slabaugh Ave.	90	No	\$189,857.14	90	Yes	\$94,800.00	90	Yes	\$90,000.00
Addendums		None			None			None		
Bid Bonds		Yes (1)			Yes (5)			Yes (5)		

Apparent Low Bidder: Andrew Salinas, dba A-One Insulation and Tabeza Holdings

Note: DSW Home found unresponsive, they failed to submit all the bid bonds.

BID NAME/NUMBER: 23-284-03-17 / Housing Assistance Program HAP Phase 22-I



OPEN DATE: March 17, 2023 2:00 PM CST

Vendor Name:	DSW Homes, LLC	Tabeza Holdings	Andrew Salinas, dba A-One Insulation
Street address:	1650 E. Winding Way Dr., Bldg. B	10604 N. 24th St.	3500 N. Birch St.
City, State:	Friendswood, TX 77546	McAllen, TX 78504	Pharr, TX 78577
Phone:	(409) 744-3400	(956) 739-8201	(956) 702-7511
Fax:	(409) 744-3404		(956) 702-7558
Contact:	Donald Gerratt	Francisco Meza	Andrew Salinas
Email:	donald.gerratt@dswhomes.com	frankm@tabezaholdings.com	andrews@integrityrgv.com

DESCRIPTION of FORMS:		Completed	Completed	Completed
	Solicitation Signed	Yes	Yes	Yes
	Terms & Conditions Included	Yes	Yes	Yes
	Sub-Contractor List	Yes	Yes	Yes
	Non-Collusive	Yes	Yes	Yes
	Pricing Schedule	Yes	Yes	Yes
	Addenda(s)	None	None	None
	Contractor Visit List	Yes	Yes	Yes
	Gen. Business Questionnaire	Yes	Yes	Yes
	References	Yes	Yes	Yes
	CIQ			
	Bid Bond	Yes (1)	Yes (5)	Yes (5)
	Debarment			



CITY OF MISSION, TEXAS FINANCIAL SUMMARY REPORT as of January 31, 2023

Departments Funds	REVENUES				EXPENSES				YTD % Used
	Amended Budget	Actual Amount	YTD % Received	Amended Budget	Actual Amount	Encumb.	Actual w/ Encumb.		
10-Legislative	-	-	0.00%	35,588	5,865	1,229	7,095	34.84%	
11-Executive	-	-	0.00%	998,873	98,034	96	98,130	76.26%	
12-Finance	446,000	2,827	2.28%	946,573	94,846	10,845	105,691	33.49%	
13-Municipal Court	810,500	94,510	36.39%	741,491	52,950	765	53,715	27.48%	
14-Planning	1,480,000	200,677	47.73%	1,319,691	81,374	40,428	121,801	27.03%	
15-Facilities Maint.	-	-	0.00%	1,210,369	113,731	79,677	193,408	32.95%	
16-Fleet Maint.	-	-	0.00%	1,166,176	71,103	208,857	279,960	44.25%	
17-Organizational	46,388,000	10,122,333	52.71%	2,570,736	185,779	278,866	464,645	38.19%	
18-Purchasing	-	-	0.00%	336,404	26,326	-	26,326	31.29%	
19-City Secretary	213,200	14,323	21.68%	431,782	30,230	10,980	41,210	33.85%	
22-Risk	25,000	3,174	75.48%	696,559	13,165	5,767	18,932	9.76%	
24-Civil Service	-	-	0.00%	198,300	12,231	1,434	13,665	21.94%	
25-Human Resources	-	-	0.00%	1,138,944	47,737	47,286	95,023	29.87%	
26-Information Tech.	-	-	0.00%	324,098	18,643	1,642	20,285	28.66%	
27-Media Relations	-	-	0.00%	561,239	34,054	793	34,847	24.38%	
28-Legal	-	-	0.00%	20,487,381	1,483,536	156,457	1,639,992	29.82%	
30-Police	1,417,518	197,443	14.75%	9,618,720	729,476	4,337,916	5,067,392	74.78%	
31-Fire	45,000	7,488	211.42%	818,123	59,356	1,345	60,701	31.18%	
32-Fire Prevention	-	-	0.00%	4,736,925	361,510	326,983	688,493	34.13%	
40-Streets	-	-	0.00%	362,945	26,262	1,569	27,831	22.50%	
43-Health Regulation & Inspection	89,500	9,865	25.46%	520,540	26,503	10,815	37,318	25.38%	
44-Animal Welfare	-	-	0.00%	366,119	26,958	500	27,458	29.20%	
51-Mission Historical Museum	-	-	0.00%	271,590	20,010	698	20,708	29.38%	
60-Parks & Rec Administration	-	-	0.00%	2,934,585	153,473	64,667	218,140	24.82%	
61-Parks	-	-	0.00%	1,489,140	11,583	4,199	15,782	14.98%	
63-Recreation	25,000	1,458	25.61%	1,489,140	102,590	51,535	154,125	29.99%	
64-Library	46,500	4,300	25.32%	283,646	15,128	12,991	28,119	23.04%	
65-Bannworth Pool	65,500	3,023	16.86%	339,212	14,377	10,712	25,089	19.55%	
67-Mayberry Pool	45,000	-	5.74%	3,305,658	-	-	-	0.00%	
98-Transfers Out	30,000	1,175	17.52%	58,979,791	3,943,674	5,669,052	9,612,726	36.50%	
GENERAL FUND	2,783,707	-	0.00%	3,305,658	-	-	-	0.00%	
SPECIAL REVENUE FUNDS	53,910,425	10,662,596	48.03%	38,091,174	599,389	9,518,837	10,118,226	35.77%	
CAPITAL PROJECTS FUNDS	35,723,355	371,244	3.58%	8,069,332	1,507,347	28,494,145	30,001,492	386.44%	
DEBT SERVICE FUNDS	8,069,332	1,262,268	20.11%	6,162,067	1,500	-	1,500	0.03%	
UTILITY FUND	7,036,000	1,389,675	48.93%	25,860,006	1,548,826	1,974,840	3,523,666	26.74%	
GOLF COURSE FUND	25,970,339	1,781,866	23.38%	1,598,144	107,364	47,308	154,672	23.11%	
SOLID WASTE FUND	975,000	135,919	42.86%	12,549,631	500,037	4,511,719	5,011,756	48.83%	
SOLID WASTE FUND	12,118,871	680,942	18.02%	877,333	68,065	44,950	113,015	27.92%	
EVENT CENTER FUND	860,100	24,953	14.51%	6,831,277	972,385	1,330	973,715	29.11%	
INTERNAL SERVICE FUND	7,180,583	571,815	29.48%	159,018,755	9,248,589	50,262,180	59,510,769	36.77%	
Grand Total	151,844,003	16,881,279	11.12%	159,018,755	9,248,589	50,262,180	59,510,769	36.77%	

2nd Quarter
All Exp < 50%

FUND BALANCE	14,328,961
12/31/2022	(373,857)
Unadjusted	22,844,501
2023	3,964,703
2022	8,275,499
2021	(5,099,273)
2020	5,693,352
2019	(249,649)
2018	(36,727)
2017	49,347,519

¹ Fire Encumbrance for Enforcer Pumper results in increase of budget percentage.

¹ Receive majority of property tax revenues in December & January.

² Received insurance claims in October for PD Unit repair.

³ Received reimbursements for special state deployments.

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 1/31/23**

	<u>General Fund</u>
Beginning Adjusted Fund Balance	\$ 7,482,752.96
Adjustment to Prior Year Fund Balance	<u>127,286.59</u>
Unadjusted Fund Balance	\$ 7,610,039.55
Revenues:	
Property Taxes	8,514,475.64
Sales Taxes	1,458,051.27
Other Taxes	149,699.55
Licenses and permits	104,056.72
Intergovernmental Revenues	198,428.96
Charges for Services	139,671.86
Fines and Forfeits	85,233.29
Interest Earned	1,226.72
Miscellaneous	<u>11,751.79</u>
Total Revenues:	10,662,595.80
Transfers In:	<u>-</u>
Total Resources Available:	<u>18,272,635.35</u>
Expenditures:	
Legislative	5,865.43
Executive	98,034.22
Finance	94,845.95
Municipal Court	52,950.37
Planning	81,373.52
Facilities Maintenance	113,731.26
Fleet Maintenance	71,102.51
Organizational	185,778.53
Purchasing	26,326.45
City Secretary	30,229.55
Risk Management	13,165.15
Civil Service	12,231.48
Human Resources	26,843.90
Information Technology	47,736.62
Media Relations	18,642.86
Legal	34,054.16
Police	1,483,535.80
Fire	729,476.48
Fire Prevention	59,356.22
Streets	361,510.25
Health	26,262.22
Animal Welfare	26,503.09
Museum	26,958.04
Parks and Recreation	20,009.75
Parks	153,472.59
Recreation	11,583.13
Library	102,589.87
Bannworth Pool	15,128.01
Mayberry Pool	<u>14,377.07</u>
Total Expenditures:	3,943,674.48
Transfers - Out:	<u>-</u>
Ending Fund Balance: (Unadjusted)	<u>\$ 14,328,960.87</u>

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 1/31/23**

	<u>General Fund</u>
Assets:	
Cash:	17,454,069.82
Investments:	495,863.73
Prepaid items	13,596.22
Receivables:	
Taxes	4,126,070.47
Accounts	803,615.12
Less: allowance for uncollectibles	(1,920,860.00)
Accrued interest receivable	(2.73)
Due from other governments	293,718.00
Due from other funds	11,516,398.56
Due from component unit	394.97
Long-term receivable	7,200.00
Inventory	23,310.59
Total Assets:	<u>32,813,374.75</u>
Liabilities and Fund Balance:	
Accounts Payable	505,755.94
Other liabilities	367,461.58
Accrued payroll	(4,204.86)
Due to other funds	14,204,853.62
Deferred Revenue	3,410,547.60
Total Liabilities	<u>18,484,413.88</u>
Net Assets:	
Nonspendable	44,106.81
Committed	15,101,538.45
Unassigned	(816,684.39)
Total Fund Balance	<u><u>\$ 14,328,960.87</u></u>

FINANCIAL STATEMENT
AS OF: JANUARY 31, 2023

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY	53,910,424.50	10,662,595.80	25,893,229.02	48.03	0.00	28,017,195.48
*** TOTAL REVENUES ***	53,910,424.50	10,662,595.80	25,893,229.02	48.03	0.00	28,017,195.48
EXPENDITURE SUMMARY						
10-LEGISLATIVE	35,588.00	5,865.43	11,169.60	34.84	1,229.22	23,189.18
11-EXECUTIVE	998,873.00	98,034.22	761,661.43	76.26	95.98	237,115.59
12-FINANCE	946,573.00	94,845.95	306,154.22	33.49	10,844.60	629,574.18
13-MUNICIPAL COURT	741,491.00	52,950.37	202,997.42	27.48	764.89	537,728.69
14-PLANNING	1,319,691.00	81,373.52	316,278.47	27.03	40,427.91	962,984.62
15-FACILITIES MAINTENANCE	1,210,369.00	113,731.26	319,183.45	32.95	79,677.20	811,508.35
16-FLEET MAINTENANCE	1,166,176.00	71,102.51	307,230.66	44.25	208,857.15	650,088.19
17-ORGANIZATIONAL EXPENSE	2,570,735.72	185,778.53	702,803.08	38.19	278,866.08	1,589,066.56
18-PURCHASING	336,404.00	26,326.45	105,272.77	31.29	0.00	231,131.23
19-CITY SECRETARY	431,782.00	30,229.55	135,172.71	33.85	10,980.25	285,629.04
22-RISK MANAGEMENT	696,559.00	13,165.15	62,207.35	9.76	5,767.22	628,584.43
23-ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
24-CIVIL SERVICE	198,300.00	12,231.48	42,066.29	21.94	1,434.00	154,799.71
25-HUMAN RESOURCES	360,220.00	26,843.90	107,645.79	29.88	0.00	252,574.21
26-INFORMATION TECHNOLOGY	1,138,944.00	47,736.62	292,929.09	29.87	47,286.38	798,728.53
27-MEDIA RELATIONS	324,098.00	18,642.86	91,249.33	28.66	1,642.17	231,206.50
28-LEGAL	561,239.00	34,054.16	136,063.22	24.38	793.29	424,382.49
30-POLICE	20,487,381.00	1,483,535.80	5,952,324.75	29.82	156,456.59	14,378,599.66
31-FIRE	9,618,720.00	729,476.48	2,854,684.62	74.78	4,337,915.61	2,426,119.77
32-FIRE PREVENTION	818,123.00	59,356.22	253,762.91	31.18	1,344.68	563,015.41
40-STREETS	4,736,925.00	361,510.25	1,289,676.27	34.13	326,982.90	3,120,265.83
43-HEALTH REGULATION & IN	362,945.00	26,262.22	80,110.70	22.50	1,569.07	281,265.23
44-ANIMAL CONTROL	520,540.00	26,503.09	121,308.20	0.00	10,814.51	388,417.29
51-MISSION HISTORICAL MUS	366,119.00	26,958.04	106,412.03	29.20	500.00	259,206.97
60-PARKS & RECREATION ADM	271,590.00	20,009.75	79,107.28	29.38	698.25	191,784.47
61-PARKS	2,934,585.00	153,472.59	663,690.80	24.82	64,667.05	2,206,227.15
63-RECREATION	408,164.00	11,583.13	56,930.60	14.98	4,198.55	347,034.85
64-LIBRARY	1,489,140.00	102,589.87	395,016.73	29.99	51,535.27	1,042,588.00
65-BANNWORTH POOL	283,646.00	15,128.01	52,349.62	23.04	12,990.61	218,305.77
67-MAYBERRY POOL	339,212.00	14,377.07	55,597.40	19.55	10,712.33	272,902.27
99-TRANSFERS OUT	3,305,658.00	0.00	0.00	0.00	0.00	3,305,658.00
*** TOTAL EXPENDITURES ***	58,979,790.72	3,943,674.48	15,861,056.79	36.50	5,669,051.76	37,449,682.17

**CITY OF MISSION, TEXAS
UTILITY ENTERPRISE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 01/31/23
UNADJUSTED**

	Total Utility	Utility	Utility Reserve & Ext	Utility I&S	Utility Capital Project
	Funds 02	Fund	Funds	Funds	Fund
Beginning Adjusted Retain Earnings	\$ 3,387,942.98	\$ 1,116,500.74	\$ 501,808.90	\$ 1,598,764.69	\$ 170,868.65
Adjustment to Prior Year Retain Earnings	4,654,516.04	4,379,652.48	274,854.56	9.00	-
Unadjusted Retain Earnings	\$ 8,042,459.02	\$ 5,496,153.22	\$ 776,663.46	\$ 1,598,773.69	\$ 170,868.65
Revenues:					
Charges for Services	1,545,137.70	1,545,137.70	-	-	-
Reimbursements	216,319.45	216,319.45	-	-	-
Interest Earned	2,837.00	1,619.96	594.30	622.74	-
Miscellaneous	8,073.56	8,073.56	-	-	-
Sale of Assets	2,728.75	2,728.75	-	-	-
Special Assessments	6,770.00	6,770.00	-	-	-
Total Revenues:	1,781,866.46	1,780,649.42	594.30	622.74	-
Transfers In:	-	-	-	-	-
Total Resources Available:	9,824,325.48	7,276,802.64	777,257.76	1,599,396.43	170,868.65
Expenditures:					
Administration	70,897.98	70,897.98	-	-	-
Water Distribution	347,909.81	347,909.81	-	-	-
Water Treatment	220,671.68	220,671.68	-	-	-
Wastewater Treatment	410,188.35	410,188.35	-	-	-
Industrial Pre-Treatment	11,911.62	11,911.62	-	-	-
Utility Billing and Collecting	41,290.09	41,290.09	-	-	-
Organizational Expense	58,964.83	58,964.83	-	-	-
Meter Readers	45,561.59	45,561.59	-	-	-
North Water Plant	340,680.53	340,680.53	-	-	-
Golf Course:					
Club House	-	-	-	-	-
Grounds	-	-	-	-	-
Restaurant	-	-	-	-	-
Organizational	-	-	-	-	-
Solid Waste	-	-	-	-	-
Event Center	-	-	-	-	-
Principal, Interest & Fees	750.00	-	-	750.00	-
Total Expenditures:	1,548,826.48	1,548,076.48	-	750.00	-
Transfers - Out:	-	-	-	-	-
Ending Retain Earnings: (unadjusted)	\$ 8,275,499.00	\$ 5,728,726.16	\$ 777,257.76	\$ 1,598,646.43	\$ 170,868.65
Assets:					
Cash:	2,338,857.59	2,338,857.59	-	-	-
Investments:	1,407,455.13	1,407,455.13	-	-	-
Prepaid items:	6,100.00	6,100.00	-	-	-
Receivables:					
Accounts	1,582,924.99	1,582,924.99	-	-	-
Less: allowance for uncollectibles	(330,932.85)	(330,932.85)	-	-	-
Accrued interest receivable	1,108.96	1,108.96	-	-	-
Due from other funds	5,886,152.10	5,789,265.55	95,833.00	1,000.00	53.55
Inventory	186,866.82	186,866.82	-	-	-
Total Current Assets	11,078,532.74	10,981,646.19	95,833.00	1,000.00	53.55
Non-Current Assets					
Restricted Assets:					
Cash and cash equivalents	13,735,813.89	12,504,896.42	353,217.99	706,884.38	170,815.10
Investments	2,403,866.30	1,184,897.48	328,206.77	890,762.05	-
Accrued interest	67.95	67.95	-	-	-
Deferred charges	744,161.77	744,161.77	-	-	-
Capital Assets:					
Land, water rights, & construction in progress	38,923,124.01	38,923,124.01	-	-	-
Other capital assets, net of accum. depr.	61,101,318.31	61,101,318.31	-	-	-
Total Non-current assets	116,908,352.23	114,458,465.94	681,424.76	1,597,646.43	170,815.10
Total Assets:	127,986,884.97	125,440,112.13	777,257.76	1,598,646.43	170,868.65
Liabilities:					
Accounts Payable	451,130.57	451,130.57	-	-	-
Retainage payable	198,353.15	198,353.15	-	-	-
Accrued interest payable	252,199.90	252,199.90	-	-	-
Other liabilities	10,208.78	10,208.78	-	-	-
Compensated absences	174,111.23	174,111.23	-	-	-
Accrued payroll	15,310.83	15,310.83	-	-	-
Due to other funds	5,710,980.98	5,710,980.98	-	-	-
Customer deposits	2,815,364.74	-	-	-	-
Deferred Revenue	419,898.45	419,898.45	-	-	-
Current portion of long-term	408,873.89	408,873.89	-	-	-
Subdividers deposits	3,091,478.59	3,091,478.59	-	-	-
Capital Leases	822,656.68	822,656.68	-	-	-
Long-term obligations:	43,536,746.58	43,536,746.58	-	-	-
Total Liabilities	57,907,314.37	57,907,314.37	-	-	-
Net Assets:					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	2,546,772.84	-	777,257.76	1,598,646.43	170,868.65
Committed	1,023,673.30	1,023,673.30	-	-	-
Unassigned	4,705,052.86	4,705,052.86	-	-	-
Total Net Assets	\$ 70,079,570.60	\$ 67,532,797.76	\$ 777,257.76	\$ 1,598,646.43	\$ 170,868.65

FINANCIAL STATEMENT
AS OF: JANUARY 31, 2023

02 -UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
*** TOTAL REVENUES ***	25,970,339.00	1,781,866.46	6,072,860.58	23.38	0.00	19,897,478.42
EXPENDITURE SUMMARY						
10-ADMINISTRATION	1,159,438.00	70,897.98	290,736.71	25.08	0.00	868,701.29
12-WATER DISTRIBUTION/SEW	4,801,072.00	347,909.81	798,170.26	33.94	831,478.64	3,171,423.10
13-SOUTH WATER PLANT	2,225,649.00	220,671.68	510,494.97	35.78	285,904.86	1,429,249.17
14-WASTEWATER TREATMENT	4,747,199.00	410,188.35	1,636,305.58	45.98	546,454.38	2,564,439.04
15-INDUSTRIAL PRE-TREATME	321,395.00	11,911.62	36,112.55	24.30	42,000.00	243,282.45
16-UTILITY BILLING AND CO	775,792.00	41,290.09	162,597.35	24.47	27,202.24	585,992.41
17-ORGANIZATIONAL EXPENSE	5,603,160.00	59,714.83	202,932.04	3.90	15,779.00	5,384,448.96
18-METER READERS	665,233.00	45,561.59	164,880.49	26.01	8,162.47	492,190.04
30-NORTH WATER PLANT	2,777,361.00	340,680.53	1,136,624.33	48.77	217,858.34	1,422,878.33
61-2015 TWDB BONDS	0.00	0.00	0.00	0.00	0.00	0.00
63-2021 PSI BOND	0.00	0.00	0.00	0.00	0.00	0.00
99-TRANSFERS OUT	2,783,707.00	0.00	0.00	0.00	0.00	2,783,707.00
98-CONTRA ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	25,860,006.00	1,548,826.48	4,938,854.28	26.74	1,974,839.93	18,946,311.79

CITY OF MISSION, TEXAS
ALL OTHER ENTERPRISE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 01/31/23
UNADJUSTED

	Golf Course	Solid Waste	Event Center
	Fund 03	Fund 05	Fund 23
Beginning Adjusted Retain Earnings	\$ (5,168,159.22)	\$ 5,174,387.29	\$ (206,496.47)
Adjustment to Prior Year Retain Earnings	40,331.83	338,058.81	-
Unadjusted Retain Earnings	\$ (5,127,827.39)	\$ 5,512,446.10	\$ (206,496.47)
Revenues:			
Charges for Services	135,381.04	680,732.50	24,951.32
Reimbursements	-	-	-
Interest Earned	-	-	-
Miscellaneous	537.91	209.84	1.36
Sale of Assets	-	-	-
Special Assessments	-	-	-
Total Revenues:	135,918.95	680,942.34	24,952.68
Transfers In:	-	-	-
Total Resources Available:	(4,991,908.44)	6,193,388.44	(181,543.79)
Expenditures:			
Administration	-	-	-
Water Distribution	-	-	-
Water Treatment	-	-	-
Wastewater Treatment	-	-	-
Industrial Pre-Treatment	-	-	-
Utility Billing and Collecting	-	-	-
Organizational Expense	-	-	-
Meter Readers	-	-	-
North Water Plant	-	-	-
Golf Course:			
Club House	56,597.60	-	-
Grounds	40,040.76	-	-
Restaurant	8,317.36	-	-
Organizational	2,408.61	-	-
Solid Waste	-	500,036.67	-
Event Center	-	-	68,065.38
Principal, Interest & Fees	-	-	-
Total Expenditures:	107,364.33	500,036.67	68,065.38
Transfers - Out:	-	-	-
Ending Retain Earnings: (unadjusted)	\$ (5,099,272.77)	\$ 5,693,351.77	\$ (249,609.17)
Assets:			
Cash:	650.00	553,112.10	2,500.00
Investments:	-	477,150.50	-
Prepaid items	5,000.00	-	4,115.00
Receivables:	-	-	-
Accounts	1,398.54	779,057.54	3,795.73
Less: allowance for uncollectibles	-	(137,895.26)	-
Accrued interest receivable	-	356.72	-
Due from other funds	61,698.94	711,807.73	-
Inventory	44,737.92	-	17,713.00
Total Current Assets	113,485.40	2,383,589.33	28,123.73
Non-Current Assets			
Restricted Assets:			
Cash and cash equivalents	18,073.00	-	-
Investments	-	-	-
Accrued interest	-	-	-
Deferred charges	56,242.77	138,360.50	18,647.73
Capital Assets:			
Land, water rights, & construction in progress	1,642,918.52	-	-
Other capital assets, net of accum. depr.	1,718,014.09	4,230,870.41	97,526.74
Total Non-current assets	3,435,248.38	4,369,230.91	116,174.47
Total Assets:	3,548,733.78	6,752,820.24	144,298.20
Liabilities:			
Accounts Payable	13,258.19	182,434.86	2,548.15
Retainage payable	-	-	-
Accrued interest payable	159.07	1,135.26	-
Other liabilities	60,036.84	121,016.51	5,702.96
Compensated absences	12,345.44	14,610.92	-
Accrued payroll	1,066.11	2,070.49	-
Due to other funds	3,067,840.81	5,650.68	297,409.56
Customer deposits	-	-	-
Deferred Revenue	95,447.73	155,062.12	20,898.71
Current portion of long-term	26,737.35	8,238.96	-
Subdividers deposits	-	-	-
Capital Leases	112,087.99	39,136.88	-
Long-term obligations:	227,208.11	530,111.79	67,347.99
Total Liabilities	3,616,187.64	1,059,468.47	393,907.37
Net Assets:			
Nonspendable	5,035,419.86	3,675,818.04	-
Restricted	79,612.87	-	-
Committed	-	998,703.68	-
Unassigned	(5,099,272.77)	1,018,830.05	(249,609.17)
	\$ 15,759.96	\$ 5,693,351.77	\$ (249,609.17)

**CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 01/31/23**

	<u>Total</u>	<u>Capital Projects Fund 09</u>	<u>2018 CO Fund 75</u>	<u>2021 CO Fund 76</u>
Beginning Unadjusted Fund Balance	\$ 21,578,132.80	\$ (4,036,081.44)	\$ 5,570,903.79	\$ 20,043,310.45
Adjustment to Prior Year Fund Balance	4,100.25	4,100.25	-	-
Adjusted Fund Balance	\$ 21,582,233.05	\$ (4,031,981.19)	\$ 5,570,903.79	\$ 20,043,310.45
Revenues:				
MRA Reimbursement	1,228,832.28	1,228,832.28	-	-
Interest Earned	33,435.77	-	14,623.49	18,812.28
Total Revenues:	1,262,268.05	1,228,832.28	14,623.49	18,812.28
Transfers In:	-	-	-	-
Total Resources Available:	22,844,501.10	(2,803,148.91)	5,585,527.28	20,062,122.73
Expenditures:				
Facilities - PD/Fire Substation	588,730.26	588,730.26	-	-
Streets - Taylor Rd Project	24,488.67	24,488.67	-	-
Streets - Inspiration/Military Rd Project	50,165.83	50,165.83	-	-
Drainage - Stewart A	531,889.75	-	-	531,889.75
Drainage - Esperanza	302,783.06	-	-	302,783.06
Drainage - Tulip	9,289.61	-	-	9,289.61
Total Expenditures:	1,507,347.18	663,384.76	-	843,962.42
Transfers - Out:	-	-	-	-
Ending Unadjusted Fund Balance:	\$ 21,337,153.92	\$ (3,466,533.67)	\$ 5,585,527.28	\$ 19,218,160.31
Assets:				
Cash:	8,396,763.61	358,512.01	1,515,855.38	6,522,396.22
Investments:	14,580,031.84	-	4,071,350.84	10,508,681.00
Receivables:				
Accrued interest receivable	779.08	-	-	779.08
Due from other governments	470,485.05	470,485.05	-	-
Due from other funds	2,239,350.98	-	-	2,239,350.98
Total Assets	25,687,410.56	828,997.06	5,587,206.22	19,271,207.28
Liabilities and Fund Balance:				
Accounts Payable	1,696.00	1,696.00	-	-
Retainage Payable	218,735.56	165,688.59	-	53,046.97
Due to other funds	2,798,518.06	2,796,839.12	1,678.94	-
Deferred revenue	1,331,307.02	1,331,307.02	-	-
Total Liabilities	4,350,256.64	4,295,530.73	1,678.94	53,046.97
Net Assets				
Restricted Fund Balance	\$ 21,337,153.92	\$ (3,466,533.67)	\$ 5,585,527.28	\$ 19,218,160.31

**CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 01/31/23**

	Debt Service Fund 08
Beginning Unadjusted Fund Balance	\$ 2,576,527.53
Revenues:	
Property Taxes	1,389,675.42
Total Revenues:	<u>1,389,675.42</u>
Transfer In	-
Total Resources Available:	<u><u>3,966,202.95</u></u>
Expenditures:	
Fiscal fees	1,500.00
Total Expenditures:	<u>1,500.00</u>
Transfer Out	-
Unadjusted Fund Balance:	<u><u>\$ 3,964,702.95</u></u>
Assets:	
Cash:	3,950,365.65
Investments:	235,424.52
Receivables:	
Taxes	2,858,870.49
Accrued interest receivable	41.95
Less: allowance for uncollectibles	<u>(192,141.30)</u>
Total Assets	<u><u>6,852,561.31</u></u>
Liabilities and Fund Balance:	
Due to other funds	221,129.17
Deferred Revenue	<u>2,666,729.19</u>
Total Liabilities	<u><u>2,887,858.36</u></u>
Net Assets:	
Restricted Fund Balance	<u><u>\$ 3,964,702.95</u></u>

**CITY OF MISSION, TEXAS
INTERNAL SERVICE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 01/31/23**

	Total
Beginning Unadjusted Fund Balance	\$ 362,225.74
Adjustment to Prior Year Fund Balance	1,616.80
Adjusted Fund Balance	\$ 363,842.54
Revenues:	
Charges for Services	571,799.41
Interest Earned	16.08
Total Revenues:	571,815.49
Transfers In:	-
Total Resources Available:	935,658.03
Expenditures:	
Insurance claim drafts	835,967.76
Premium payments	96,426.55
Organizational Cost	39,990.65
Total Expenditures:	972,384.96
Transfers - Out:	-
Ending Unadjusted Fund Balance:	\$ (36,726.93)
Assets:	
Cash:	373,758.09
Investments:	4,473.61
Receivables:	
Accounts	4,527.87
Due from other funds	1,613,298.56
Total Assets:	1,996,058.13
Liabilities:	
Accounts Payable	199,927.18
Due to other funds	1,832,857.88
Total Liabilities	\$ 2,032,785.06
Net Assets:	
Restricted Fund Balance	\$ (36,726.93)