



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, November 27, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, November 27, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

- [1.](#) Proclamation - UTRGV top-rated University - Carrillo
2. Report by Rio Grande Valley Humane Society - Perez
3. Delinquent Tax Report - Linebarger Goggan Blair & Sampson, LLP - Perez
4. Report from the Greater Mission Chamber of Commerce – Enriquez
- [5.](#) Departmental Reports – Perez
6. Citizen's Participation – Garza

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

- [7.](#) Rezoning: Being a 0.75-acre tract of land remainder of a 0.89-acre tract of land out of Lot 92, Mission Acres Subdivision, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, Ricardo Araiza (Esmeralda Araiza), and Adoption of Ordinance#_____ - De Luna

8. Conditional Use Permit: Build a Drive-Thru Service Window, 1500 W. Business Hwy 83, Ste. 110, Lot A, Mission Acres Subdivision, C-3, Azteca RGV Real State, LLC, and Adoption of Ordinance#_____ - De Luna
9. Conditional Use Permit: Cronos Event Center – 601 E. 9th Street, Lots 4-8, Block 165, Mission Original Townsite, C-3, Elena Zavala, and Adoption of Ordinance#_____ - De Luna
10. Conditional Use Permit: To keep a Portable Building – Auto Sales Office Use, 2118 W. Mile 3 Road, Being the South 3.86 acres of Lot 22, New Caledonia Subdivision, C-3, Bunny's Motors, LLC, and Adoption of Ordinance#_____ - De Luna
11. Preliminary & Final Replat Approval: Replat of Hutton No. 3 Subdivision, Being 4.510 acres, part of Lot 1 of the Hutton No. 3 Subdivision, Suburban ETJ, Developer: HuttonCo Development, LP, Engineer: Dirksen Engineering, – De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

12. Approval of Minutes – Carrillo
Regular Meeting – November 13, 2023
13. Acknowledge Receipt of Minutes – Perez
Mission Tax Increment Reinvestment Zone – September 26, 2023
Mission Economic Development Corporation – September 27, 2023
Mission Education Development Council – August 30, 2023
Mission Redevelopment Authority – September 26, 2023
Speer Memorial Library Board – September 19, 2023
14. Authorization to purchase a TAC CORE Pole Camera kit from Safeware, Inc. via Omnia Contract #12-19 - Torres
15. Authorization to solicit bids for North Water Treatment Plant Generator Project - Terrazas
16. Authorization to award bid for Boys and Girls Club Athletic League Uniforms - Venecia
17. Approval of Ordinance # _____ granting a wet designation for 2509 Colorado St., Unit 102 The Mix Beer and Wine LLC - Carrillo
18. Approval of Resolution # _____ Regarding Waterline Access Agreement with Sharyland Water Supply within City of Mission's ETJ for Gustavo Cavazos – The Heights at Inspiration Subdivision – De Luna
19. Authorization to solicit RFP pertaining to the E-Rate Program administered by the Universal Service Administrative Co. - Elizalde

APPROVALS AND AUTHORIZATIONS

- 20. Preliminary Plat Approval: Washington Lots Subdivision, Being a 0.97 acre tract of land more or less, being the south 845' of the west 1 acre, Lot 92 Mission Acres, R-1, Developer: Julio Cerda, Engineer: South Texas Infrastructure Group, – De Luna
- 21. Approval of Ordinance # _____ to Amend Ordinance #5373 adopting eight (8) additional personnel to the classified position of Patrolman for Mission Police Department for FY 2023-24 – J. Lerma
- 22. Authorization to purchase Portable Camera from Texas Underground Inc for Public Works via HGAC BUY Contract #SCSC01-21 - Bocanegra
- 23. Authorization to extend second one-year renewal for Sodium Chlorite Chemical with International Dioxide for the Public Works Department's North and South Water Treatment Plants - Bocanegra
- 24. Approval of Development Agreement between Fortis Land Company, LLC & City of Mission – Bocanegra
- 25. Authorization to approve Change Order #2 for Gabriel Drainage Improvements Project for the City of Mission - Bocanegra
- 26. Authorization to approve Change Order #1 for Stewart Drainage Improvements Project for the City of Mission - Bocanegra
- 27. Authorization to extend financial agreement with RBC Capital Markets - Flores

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

ADJOURNMENT**C E R T I F I C A T E**

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 21st day of November, 2023 at 4:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **27th day of November, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposed permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **21st day of November, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 4:00 p.m. on said date.



 Anna Carrillo, City Secretary

Proclamation

City of Mission

Item 1.



WHEREAS, The University of Texas Rio Grande Valley (UTRGV) opened its doors to its inaugural class of students August 31, 2015, as the first major public university in Texas to be established in the 21st century, welcoming an overall student population of approximately 30,000 students, making it the second largest Hispanic Serving Institution in the nation; and

WHEREAS, comprised of the assets, human resources, and institutional knowledge of two renowned legacy institutions, The University of Texas at Brownsville and The University of Texas Pan American, the Regional Academic Health Centers in Edinburg and Harlingen, and with the addition of a long-awaited School of Medicine, UTRGV continues to transform the academic and economic landscape of South Texas; and

WHEREAS, Washington Monthly has ranked UTRGV as #1 among all Texas universities and #60 among all universities nationwide based on three main criteria: social mobility, public service, and research; #1 among all Texas universities and #2 nationally for performance of Pell Grant students; #1 among all Texas universities for net price of attendance; and #1 among all Texas universities for best social mobility; and

WHEREAS, the Chronicle of Higher Education has ranked UTRGV as the #1 fastest-growing doctoral public university in Texas and #3 nationally; and

WHEREAS, Degree Choices, a team of education researchers who provide a guide to prospective students, has ranked UTRGV as #1 among all public Texas universities and #15 among all universities nationally based on economic value; and

WHEREAS, Third Way, a national think tank, has ranked UTRGV #1 among all large Texas universities and #6 nationally among all universities based on Economic Mobility Index or how well universities serve low-income students; and

WHEREAS, U.S. News and World Report, based on 19 key measures of academic quality, has ranked UTRGV #6 among all public universities in Texas and #227 among all universities nationally – up 72 places from the previous year; and the #1 top performer in Social Mobility among all public Texas universities;

WHEREAS, The Hispanic Outlook on Education Magazine has ranked UTRGV as #2 in total bachelor's degrees granted, #3 in total master's degrees granted, and #4 in total enrollment for 4-year schools and spotlighted UTRGV on the front cover of its October 2023 edition for its excellence and commitment to Hispanics in higher education; and

WHEREAS, UTRGV is committed to serving the Rio Grande Valley via an innovative and unique multicultural education dedicated to student access and success, and to championing leading research, healthcare, application of University discoveries, and supporting sustainable development, community engagement, and well-being;

NOW THEREFORE, We the City Council of the City of Mission, Texas do hereby proclaim

"The University of Texas Rio Grande Valley as a top-rated university"

PROCLAIMED on this the 27th day of November, 2023.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Abiel Flores, Councilman

Alberto Vela, Councilman



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: November 27, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:
Speer Memorial Library – October 2023
Mission Police Department – October 2023
Shary Municipal Golf Course – October 2023
Mission Fire Prevention – October 2023
Mission Historical Museum – October 2023

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

SPEER MEMORIAL LIBRARY

DOOR COUNT



20,472

OCTOBER 2023



6,739 BOOKS CHECKED OUT



175

ADULT PROGRAM AUDIENCE



VOLUNTEER HOURS WORKED

217



TEENS PROGRAM AUDIENCE

49



808
GENERAL AUDIENCE

163



CHILDREN PROGRAM AUDIENCE

USE OUR ONLINE RESOURCES

WWW.MISSION.LIB.TX.US



Speer Memorial Library
 @ Favorites · October 10 · 12:00 PM

Dress up as your favorite book character! Toddlers time, every Wednesday this month come in your outfit! Every Wednesday at 10 am.



Speer Memorial Library
 @ Favorites · October 10 · 12:00 PM

For today's Scavenger Hunt we made fluffy ghosts and other creatures! As well as finding other Halloween themed pictures of things that go bump in the night! Join us every Saturday for more cute and spooky crafts, we hope to see you there! 🎃



Speer Memorial Library
 @ Favorites · October 10 · 11:20 AM

Today's toddler time was amazing! The staff dressed up as ninjas and the children came in their own disguise! 🥷



Speer Memorial Library
 @ Favorites · October 10 · 12:00 PM

Thank you to all the teens who participated in our DIY Edible Fake Blood craft! We may have used too much chocolate syrup and blue food dye, but we had a tasty success!



Speer Memorial Library
 @ Favorites · October 10 · 12:00 PM

A huge thank you to all teenagers who participated in our DIY Edible Fake Blood craft! We may have used too much chocolate syrup and blue food dye, but we had a tasty success!



Speer Memorial Library
 @ Favorites · October 10 · 12:00 PM

Today's craft at Penikese Island market October is almost over, so that means one more spooky craft. Join us every Tuesday for Arts & Crafts at 6PM, we hope to see you there!



Speer Memorial Library @ Speer Memorial Library
 @ Favorites · October 4 · 10:00 AM

The Washington Hall highlights the human tendency to yearn for support and companionship. As identical twins, Dorian and Stella are united by their bond, especially in the aftermath of their father's murder. However, the novel suggests that companionship shouldn't be taken for granted.



Speer Memorial Library
 @ Favorites · October 14 · 12:00 PM

A huge thank you to the families and patrons that made it to our Solar Eclipse live streaming event! We had a wonderful time!



Speer Memorial Library
 @ Favorites · October 14 · 12:00 PM

Thank you to everyone who stopped by our library's special book sale!



Mission Police Department



Monthly Report October 2023



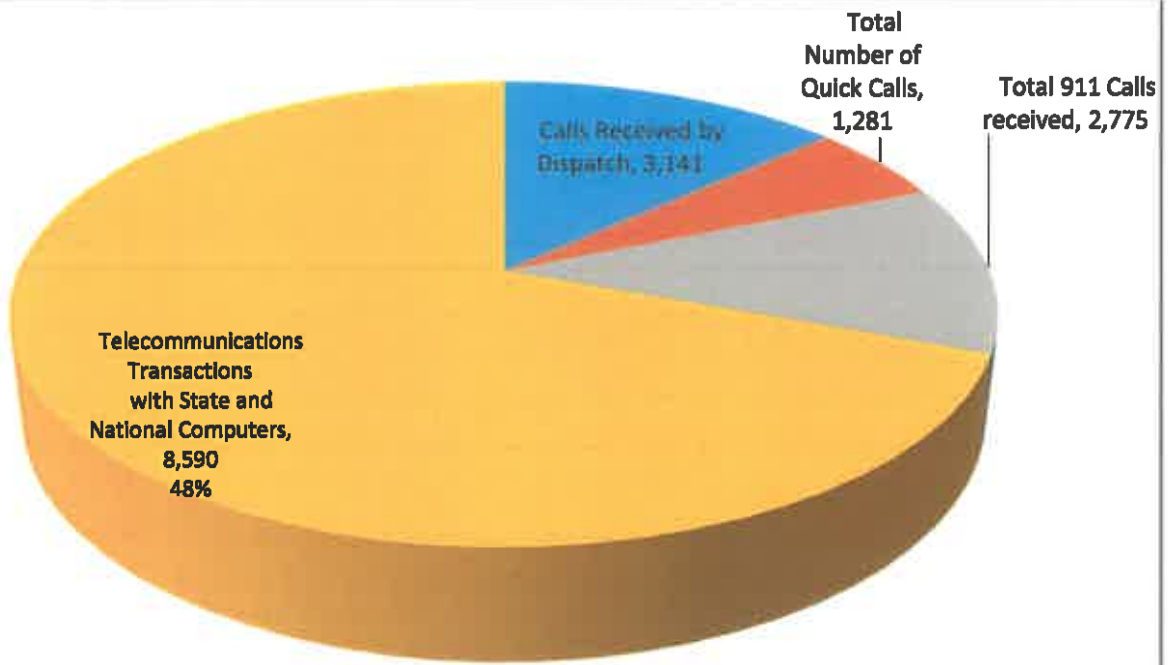
Mission Police Department

Monthly Report for October 2023



Communications Division

	Oct 23	FY 23-24 YTD
Calls Received by Dispatch	3,141	3,141
Total Number of Quick Calls	1,281	1,281
Total 911 Calls received	2,775	2,775
Telecommunications Transactions with State and National Computers	16,284	16,284





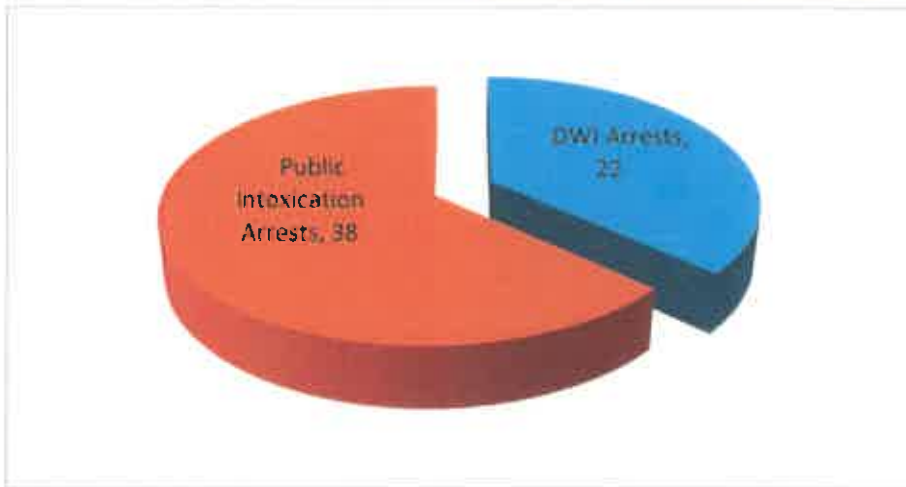
Mission Police Department Monthly Report for October 2023



Patrol Division

DWI Arrests
Public Intoxication Arrests

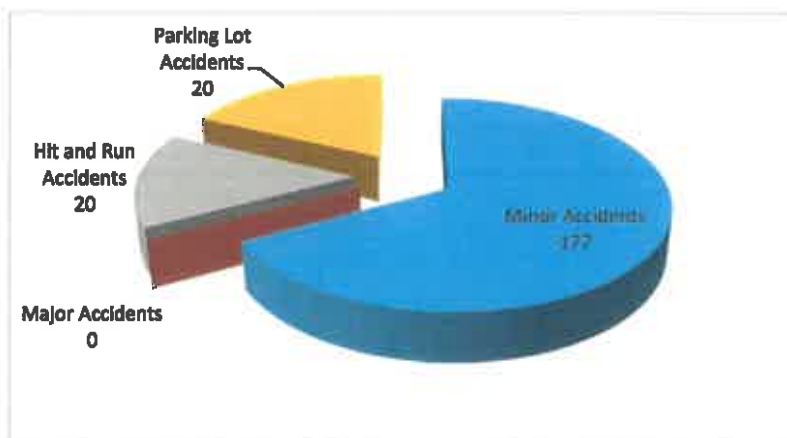
	Oct 23	FY 23-24 YTD
DWI Arrests	22	22
Public Intoxication Arrests	38	38



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

	Oct 23	FY 23-24 YTD
Minor Accidents	198	198
Major Accidents	0	0
Hit and Run Accidents	44	44
Parking Lot Accidents	53	53





Narcotics Division -DEA

	Oct 23	FY 22-24 YTD
Seizures		
Marihuana (lbs)	0.00	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	23.15	23.15
(Street Value -\$21,000.00 per Kilo)	\$486,150.00	\$486,150.00
Fentanyl	0	0.00
(Street Value -\$30,000.00 per Kilo)	\$0.00	\$0.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	382	382.00
(Street Value -\$11,925.00 per Kilo)	\$7,601,800.00	\$7,601,800.00
Currency Seizures:	\$0.00	\$0.00
Vehicle Seizures:	0	0
Arrest:	0	0

Narcotics Division -Immigration & Customs Enforcement

	Oct 23	FY 23-24 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	10.5	10.50
(Street Value -\$21,000.00 per Kilo)	\$220,500.00	\$220,500.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	0.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$0.00
Currency Seizures:	\$0.00	\$0.00
Vehicle Seizures:	0	0
Arrest:	7	7



Mission Police and Criminal Investigations

Narcotics

	Oct 23	FY 23-24 YTD
Marihuana (pounds)	0.14	0.14
(Street Value -\$506.00 per pound)	\$70.84	\$70.84
Cocaine (kilos)	0.0240	0.02
(Street Value -\$21,000.00 per Kilo)	\$504.00	\$504.00
Currency	\$0.00	\$0.00

U.S. Marshal Task Force

	Oct 23	FY 23-24 YTD
Fugitive Apprehension	0	0
Mission CIB Warrants	0	0
68-A Vehicle Inspections	0	0

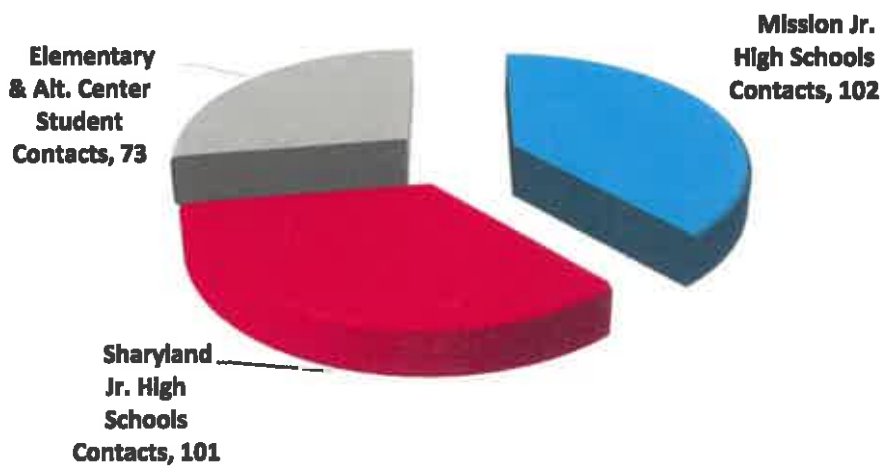


Mission Police Department Monthly Report for October 2023



Educational Resource Officer Program

	Oct 23	FY 23-24 YTD
Mission Jr. High Schools Contacts	102	102
Sharyland Jr. High Schools Contacts	90	90
Elementary & Alt. Center Student Contacts	73	73



	Oct 23	FY 23-24 YTD
Mission High Schools	211	211
Sharyland High Schools	110	110



Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrests

Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

Juvenile Cases Submitted to JP Court

Juvenile Misdemeanor Arrests

Juvenile Felony Arrests

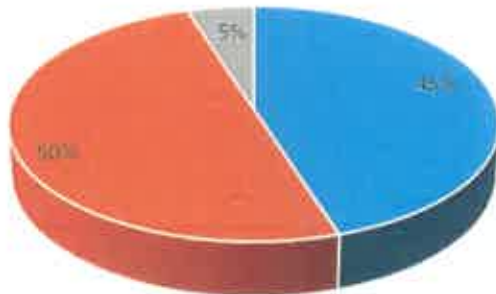
Oct 23

FY 23-24 YTD

9	9
10	10
1	1
2	2
1	1
10	10
3	3
22	22
0	0

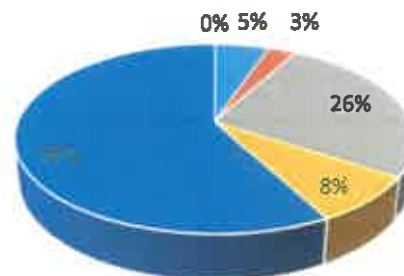
FY 23-24 YTD

- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrests



FY 23-24 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





Mission Police Department

Monthly Report for October 2023



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	Oct 23	FY 23-24 YTD
Accident Reports	87	87
Fingerprints	16	16
Clearance Letters	8	8
Alarms	0	0
VIN Checks	0	0
TOTAL	111	111





Mission Police Department

Monthly Report for October 2023



Jail Division

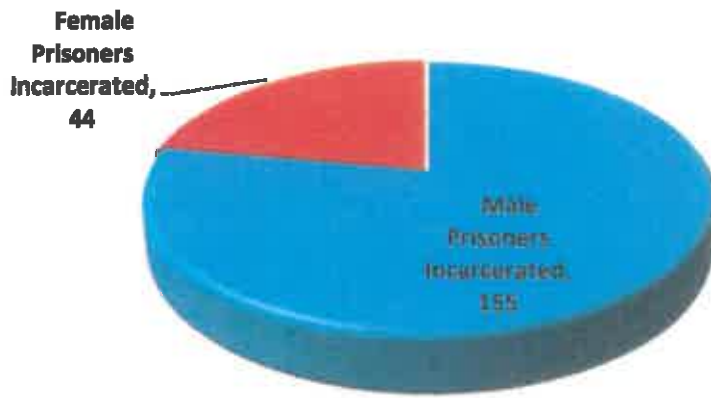
Adults

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

Oct 23

FY 23-24 YTD

155	155
44	44
199	199



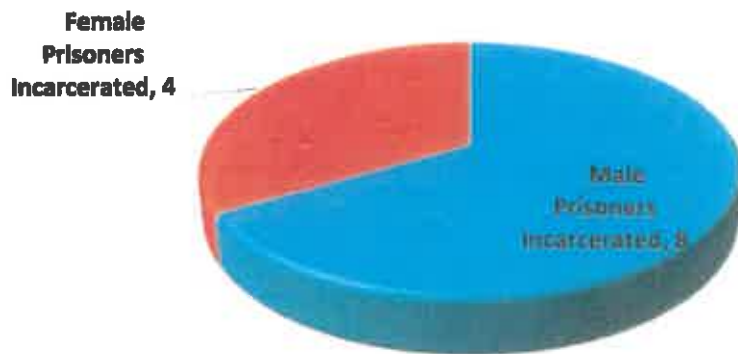
Juveniles

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

Oct 23

FY 23-24 YTD

8	8
4	4
12	12



SHARY MUNICIPAL GOLF COURSE DEPARTMENTAL REPORT October 2023

GOLF COURSE USAGE REPORT: Attachment – Golf Course Sales by Department Report for October 2023

Tournaments:

October 7th – Mission Firefighters Fundraiser – 96 players

October 13th – 14th - Mission CISD High School Invitational - 121 players

October 17th – Mission CISD High School Jr. Varsity Invitational - 91 players

October 21st – Dai Tung Tournament - 67 players

Upcoming Tournaments:

November 5th - Mission Education Foundation

November 10th & 11th – Sharyland ISD Varsity Invitational

November 13th - Sharyland ISD Junior Varsity Invitational

November 18th – Golden Eagles Bi- Annual Tournament

Sales By Department

Shary Municipal Golf Course

Sunday, October 1, 2023 - Tuesday, October 31, 2023

Item by Department, Category, and Sub-Category	Sales					Refunds		Total			
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Food & Beverage	3,441	\$6,292.13		\$2,405.67	61.77%				3,441	\$6,292.13	
Beverage	2,225	\$4,334.92		\$1,835.47	62.27%				2,225	\$4,334.92	
Food	1,216	\$1,957.21		\$770.20	60.65%				1,216	\$1,957.21	
Green Fees	2,184	\$19,553.00							2,184	\$19,553.00	
League	1	\$5.00							1	\$5.00	
Member	752	\$0.00							752	\$0.00	
Mini Golf	32	\$190.00							32	\$190.00	
Online	63	\$651.00							63	\$651.00	
Public	345	\$5,585.00							345	\$5,585.00	
Regular	269	\$5,636.00							269	\$5,636.00	
Specials	650	\$7,486.00							650	\$7,486.00	
Tournament	72	\$0.00							72	\$0.00	
Package	1								1		
Pro Shop	2,699	\$48,974.67		\$4,724.30	90.35%				2,699	\$48,974.67	
Cart Fees	1,544	\$16,675.80		\$180.00	98.92%				1,544	\$16,675.80	
Driving Range	373	\$1,897.72		\$0.00	100.00%				373	\$1,897.72	
Gift Cards SOLD	34	\$2,350.00							34	\$2,350.00	
Hard Goods	118	\$2,370.75		\$1,569.41	33.80%				118	\$2,370.75	
League	1	\$15.00		\$0.00	100.00%				1	\$15.00	
Memberships	41	\$12,725.00							41	\$12,725.00	
Miscellaneous	3	\$65.60		\$0.00	100.00%				3	\$65.60	
Soft Goods	207	\$3,731.80		\$2,974.89	20.28%				207	\$3,731.80	
Tournament Fees	378	\$9,143.00		\$0.00	100.00%				378	\$9,143.00	
Total	8,325	\$74,819.80	\$2,080.75	\$7,129.97	90.47%			\$0.00	8,325	\$74,819.80	\$2,080.75



Mission Fire Prevention Bureau
415 W. Tom Landry Ave.
Mission, TX 78572
Phone 956-580-8711
Fax 956-580-8712

Mission Fire Prevention

Monthly Activity Report: October 2023

FIRE INVESTIGATIONS

There were one (1) fire investigations for the month of October.

- On October 25, 2023, Lieutenant Eric Lopez was called to document a fire at 1006 W. 25th. Incendary

Full Investigation: 0 Total

Call out to document of incident: 1 Total

Year to Date: 1 Total

SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of October.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

INSPECTIONS

There were seventy-eight (78) inspections conducted for the month of October: Thirty-six (36) occupancy, Twenty (20) annual and twenty-two (22) other forms of inspections.

Year to Date: 78 Total 36 Occupancy 20 Annual 22 Other

Inspection rate to date: 3%

COMPLAINTS

There were zero (0) complaints for the month of October.

There were zero (0) complaints resolved within this month.

Year to Date: 0 Total

SUBDIVISION REVIEWS

For the month of October there were twenty (20) subdivision plan reviews.

Year to Date: 20 Total

SPRINKLER SYSTEM REVIEWS

For the month of October there were six (6) sprinkler system plan reviews.

Year to Date: 6 Total

FIRE ALARM SYSTEM REVIEWS

For the month of October there were Six (6) fire alarm system plan review.

Year to Date: 6 Total

EXHAUST HOOD CANOPY PLAN REVIEWS

For the month of October there was one (1) exhaust hood canopy plan reviews.

Year to Date: 1 Total

HOOD SUPPRESSION PLAN REVIEWS

For the month of October there were one (1) hood suppression plan reviews.

Year to Date: 1Total

LP TANK PERMITS

For the month of October there were zero (0) LP tank permits issued.

Year to Date: 0 Total

FIRE DRILLS

There were zero (0) fire drills conducted for the month of October.

Year to Date: 0 Total

TRAINING

There were four (4) trainings in the month of October.

- Fire Marshal Frank Cavazos, Asst. Fire Marshal Joel Saenz and Lieutenant Eric Lopez, attended "Reasonable Suspicion Training" at City Hall Council Chambers on October 5, 2023
- Assistant Fire Marshal Frank Chaires, Lieutenant Oscar Alanis and Lieutenant Omar Salinas, attended "Reasonable Suspicion Training" at City Hall Council Chambers on October 5, 2023
- Lieutenant Eric Lopez and Lieutenant Omar Salinas attended a Drone training
- Lieutenant Eric Lopez attended Animal Rescue Training

Year to Date: 4 Total

MEETINGS ATTENDED

For the month of October there were thirty-seven (37) meetings attended by the Fire Prevention Office.

- October 2, 2023 – Fire Marshal Frank Cavazos attended Command Staff Meeting to review the "Safetacular" Event. At Admin. Conference Room
- October 2, 2023 – Fire Marshal Frank Cavazos attended and devised the Fire Prevention "Safetacular" Event kick-off at Leo Pena Placita Park
- October 3, 2023 - Fire Marshal Frank Cavazos attended Staff meeting at City Hall
- October 3, 2024 – Fire Marshal Frank Cavazos attended the "Domestic Violence Awareness" event at Mission Event Center
- October 5, 2023 - Fire Marshal Frank Cavazos attended SRC meeting
- October 5, 2023 - Fire Marshal Frank Cavazos City ID's
- October 5, 2023 – Fire Marshal Frank Cavazos with Eric Lopez and Joel Saenz attended the "Reasonable Suspicion Training" at City Hall Council Chambers
- October 6, 2023 - Fire Marshal Frank Cavazos organized and attended SOP Meeting at Central Station along with Deputy Chief Doug Williams and Deputy Chief Chris Navarrette
- October 6, 2023 - Fire Marshal Frank Cavazos attended the after-action plan Domestic Violence meeting via zoom call
- October 10, 2023 - Fire Marshal Frank Cavazos attended Staff meeting at City Hall Council Chambers
- October 10, 2023 – Fire Marshal Frank Cavazos attended the Veterans Day Event Logistics at City Hall Council Chambers
- October 12, 2023 - Fire Marshal Frank Cavazos attended SRC meeting
- October 12, 2023 – Fire Marshal Frank Cavazos attended a meeting with Mr. Austin with Austin Photography at the MFD Admin. Conference Room

- **October 13,2023 - Fire Marshal Frank Cavazos attended the Kindness walk event at Banworth Park**
- **October 13,2023 - Fire Marshal Frank Cavazos attended the State of the City & Dias de los Muertos Event Planning Meeting at the Central Administrations Conference Room**
- **October 14, 2023 – Fire Marshal Frank Cavazos attended the CERT Training class at MFD Training room**
- **October 15,2023 – Fire Marshal Frank Cavazos attended Fire Chiefs Briefing**
- **October 16, 2023 - Fire Marshal Frank Cavazos City ID's**
- **October 16, 2023 - Fire Marshal Frank Cavazos attended the Command Staff Meeting at the Admin. Conference Room**
- **October 16, 2023 - Fire Marshal Frank Cavazos attended the Placeholder - MFD Feasibility Working Group Meeting via Virtual Meeting**
- **October 16, 2023 - Fire Marshal Frank Cavazos attended Fire Chief's Garcia Briefing at the MFD Central Training Room**
- **October 17, 2023 - Fire Marshal Frank Cavazos attended Staff meeting at City Hall Council Chambers**
- **October 17, 2023 - Fire Marshal Frank Cavazos attended the Staging for state of the City / Walk through at Mission Event Center with Amy Tijerina**
- **October 18, 2023 - Fire Marshal Frank Cavazos attended the 2023 Fields of Faith Event - Fellowship of Christian Athletes at Tom Landry Stadium**
- **October 19, 2023 - Fire Marshal Frank Cavazos attended SRC meeting**
- **October 20, 2023 - Fire Marshal Frank Cavazos attended SOP Working Group meeting at the Admin. Conference Room**
- **October 23, 2023 - Fire Marshal Frank Cavazos City ID's**
- **October 23, 2023- Fire Marshal Frank Cavazos attended SOP WG meeting at MFD Conference room**
- **October 24, 2023 - Fire Marshal Frank Cavazos attended Staff meeting at City Hall Council Chambers**
- **October 24 2023 - Fire Marshal Frank Cavazos attended the Blazestack meeting via zoom call**
- **October 24, 2023- Fire Marshal Frank Cavazos attended the Palmhurst National Night Out at the Church of Christ**
- **October 25, 2023- Fire Marshal Frank Cavazos attended met with Chief Adrian Garcia**
- **October 26, 2023 - Fire Marshal Frank Cavazos attended SOP meeting**
- **October 27, 2023 - Fire Marshal Frank Cavazos attended meeting to discuss Grants at MFD conference room**
- **October 30, 2023 - Fire Marshal Frank Cavazos attended Command Staff Meeting at MFD conference room**
- **October 31, 2023 - Fire Marshal Frank Cavazos attended Staff meeting at City Hall Council Chambers**
- **October 31, 2023 – Fire Marshal Frank Cavazos attended Veterans Day Follow up meeting at Mission City Hall Community room hosted by Amy Tijerina**

Year to Date: 37 Total

PUBLIC EDUCATION

During the month of October there were thirty-four (34) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events/ Parade
10/2/2023	Leo Pena La Placita Park				1000	Fire Prevention Open House
10/3/2023	Pueblo de Paz				35	
10/3/2023	Domestic Violence Awareness					30
10/4/2023	Leo Marcell Elementary				400	
10/6/2023	Vanguard Elementary				150	
10/9/2023	Leal Elementary				466	
10/10/2023	Mims Elementary				720	
10/11/2023	Pearson Elementary				337	
10/11/2023	Burning of the "S" Sharyland HS				300	
10/11/2023	Pearson Elementary				352	
10/12/2023	Escobar Rio Elementary				474	
10/13/2023	Masterpiece Christian Academy				45	
10/14/2023	Crescendo Music trunk or treat				250	
10/16/2023	El Rosario Homes Fall Festival				60	
10/17/2023	Castro Elementary				329	
10/19/2023	Alphabets Learning Center				35	
10/20/2023	Idea Palmview Academy				724	
10/20/2023	The Bridge Church				150	
10/23/2023	IDEA North Mission				818	
10/24/2023	Midkiff Elementary				720	
10/24/2023	Palmhurst National Night out		1000			
10/25/2023	Misslon HS burning of the "M"				500	
10/25/2023	Enrique Camarena Elementary				333	
10/26/2023	Marcell Elementary				350	
10/26/2023	Instituto San Jose				108	
10/27/2023	Johnny Shary Elementary				697	
10/30/2023	Misslon H.S. Trunk or Treat				500	
10/27/2023	Idea Palmview burning A				439	
10/28/2023	Family Fall Festival -luz de la vida				100	
10/29/2023	Premier Martlai Arts trunk or treat				50	
10/27/2023	Wal Mart -- Shary				500	
10/30/2023	City of Mission Trunk or Treat				1800	1
10/30/2023	Schimotsu Elementary				600	
10/29/2023	St. Paul's Catholic Church				300	

Year to Date:	34	Presentations	10,382	Audience
Year to Date w/The Tutor	0	Presentations	0	Audience
Year to Date w/F.S.T.	1	Presentations	1000	Audience
Year to Date w/ City Events	2	Presentations	1830	Audience
Year to Date – Other	7	Presentations	1460	Audience
Year to Date Grand Total	44	Presentations	14,672	Audience

Frank Cavazos, Deputy Chief/Fire Marshal



"Dedicated to the Community We Protect... and Serve"

MISSION HISTORICAL MUSEUM

Departmental Report October 2023

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

FY 2023-2024	
Performance Indicators	October
General Attendance	62
Programs	1,350
Tours	0
Social Media	19,420
Outreach	0
Meetings Hosted	0
Total:	20,832

of people served (October 1– October 31)

Public and Educational Programs/Events

Past Programs/Events:

- Oct. 4th Community Altar Exhibit Opens
- Oct 6th Community Altar Exhibit goes Live Online
- Oct 14th MHM Lecture Series (Solar Eclipse)
- Oct 21st Annual Membership Mtg
- Oct 21st Dia de los Muertos Festival

Upcoming Programs/Events:

- Nov 17th Community Altar Exhibit Closes
- Nov Veteran's Day Events
- Nov Mayor's Christmas Tree Lighting
- Dec 6th Holiday Exhibit Opens
- Dec 9th MHM Lecture Series

Other Items:

- Ongoing History of Mission Loteria (possible work with chamber)
- Fall Mini Ofrenda Project w/Girl Scout Troop
- Oct State of the City
- Ongoing TAMMIE award submission
- Ongoing Summer '24 Exhibit development
- Ongoing Quilt Show



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Rezoning: Being a 0.75-acre tract of land remainder of a 0.89-acre tract of land out of Lot 92, Mission Acres Subdivision, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, Ricardo Araiza (Esmeralda Araiza), and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On November 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located near the NE corner of Blake Street and Washington Avenue intersection. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A 0.75 ACRE TRACT OF LAND REMAINDER OF A 0.89 ACRE TRACT OF LAND OUT OF LOT 92, MISSION ACRES SUBDIVISION, (AO-I) AGRICULTRUAL OPEN INTERIM TO (R-1) SINGLE FAMILY RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of November 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, November 27, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Being a 0.75 acre tract of land remainder of a 0.89 acre tract of land out of Lot 92, Mission Acres Subdivision	AO-I	R-1

READ, CONSIDERED AND PASSED, this the 27th day of November, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.1

REZONING: Being a 0.75 acre tract of land remainder of a 0.89 acre tract of land out of Lot 92, Mission Acres Subdivision
AO-I to R-1
Ricardo Araiza (Esmeralda Araiza)

REVIEW DATA

The subject site is located near the NE corner of Blake Street and Washington Avenue intersection. – see vicinity map.

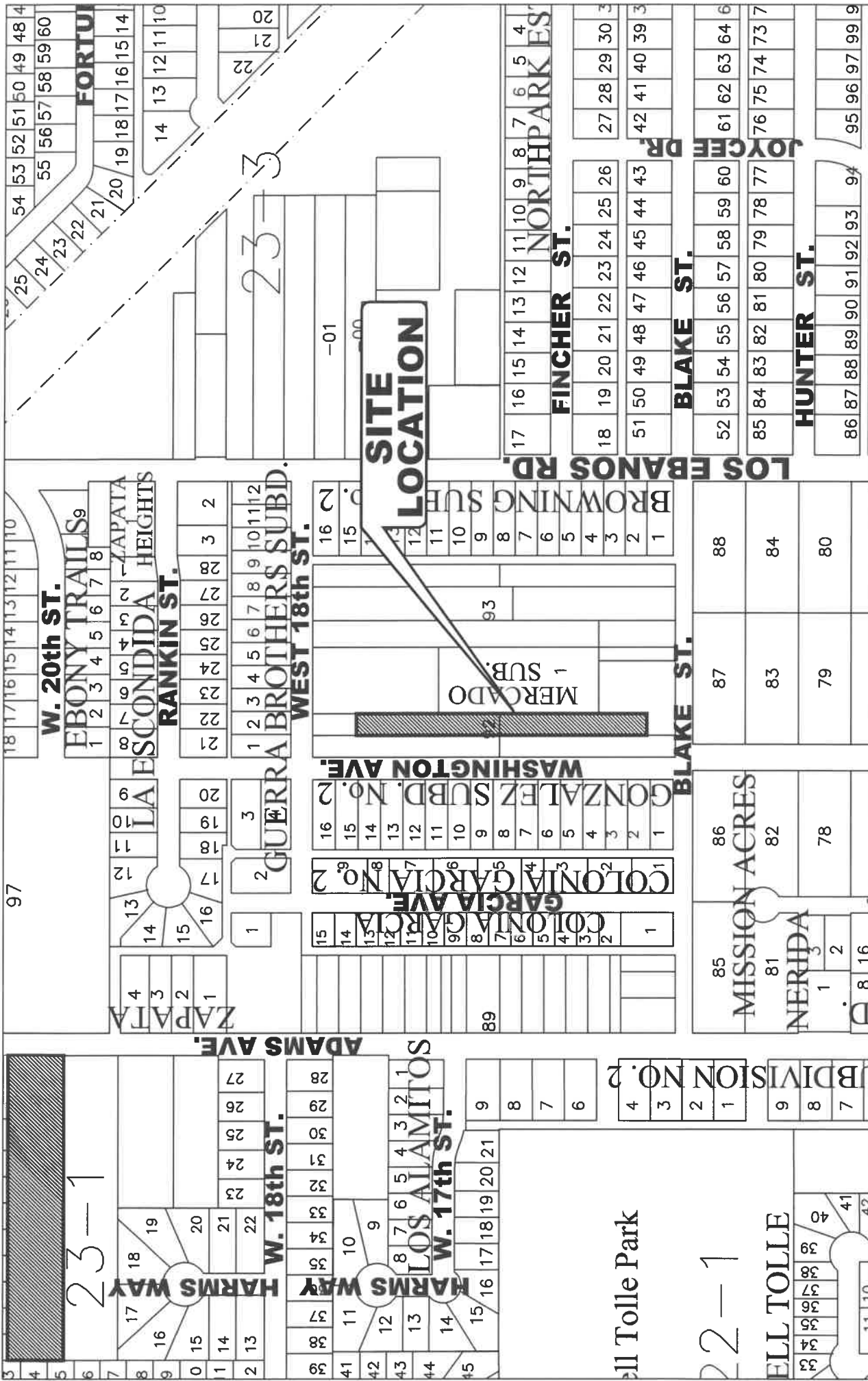
SURROUNDING ZONES: N: R-1 - Single Family Residential
E: R-1 - Single Family Residential
W: R-1 - Single Family Residential
S: AO-I - Agricultural Open Interim

EXISTING LAND USES: N: Residential
E: Vacant
W: Residential
S: Residential
Site: Residential

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone complies with the City’s Future Land Use Map, and surrounding land uses.

RECOMMENDATION: Staff recommends Approval.

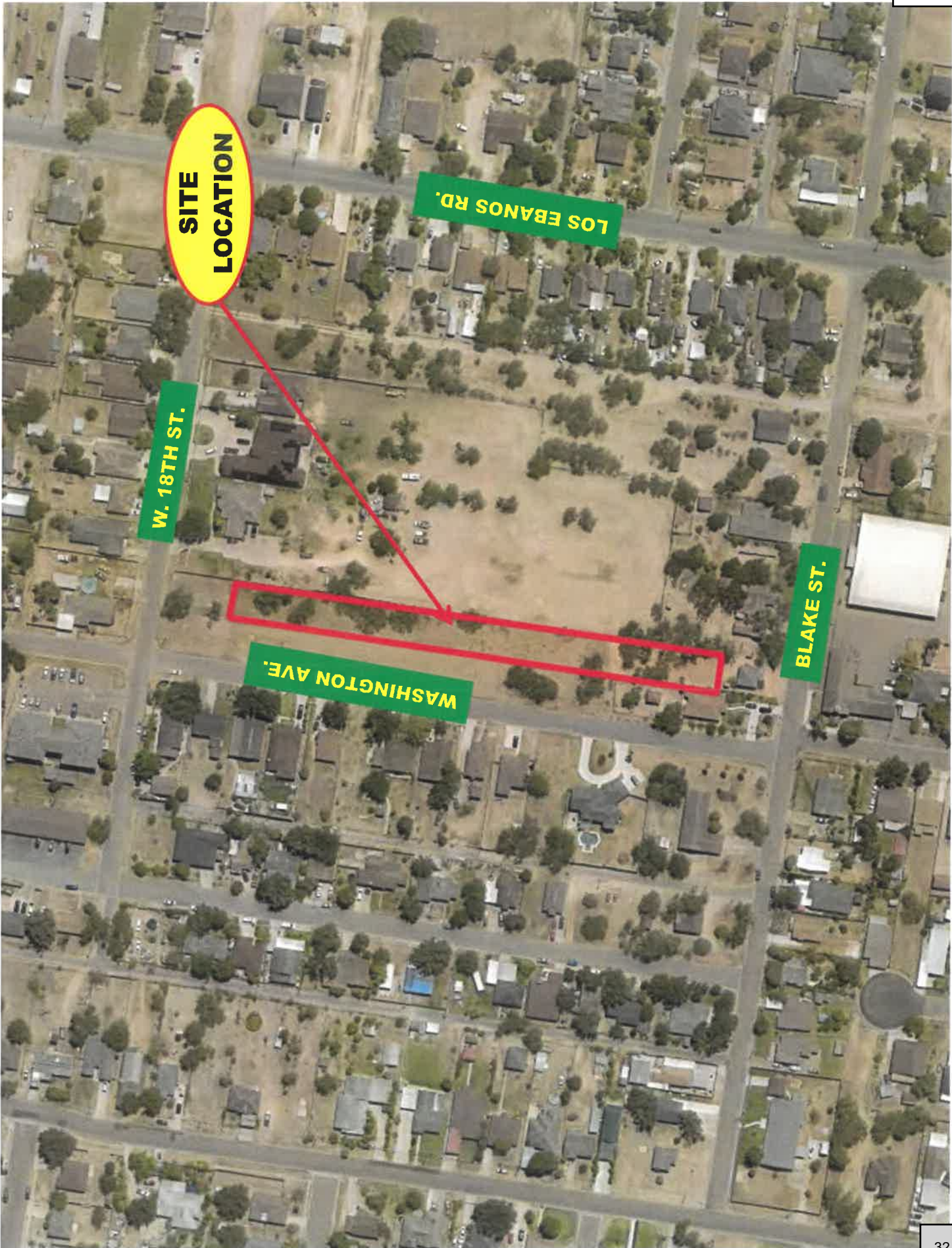


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 580-8672
 FAX: (956) 580-8680

No.

Item 7.



G5500-00-000-0001-00 (180490)
GONZALEZ YOLANDA ET AL
1607 BLAKE ST
MISSION TX 78572

G5500-00-000-0003-00 (180492)
GONZALEZ MACEDONIO JR
1107 WASHINGTON AVE
MISSION TX 78572

G5500-00-000-0006-00 (180495)
GONZALEZ YOLANDA ET AL
1607 BLAKE ST
MISSION TX 78572

G5500-00-000-0007-00 (180496)
TREVINO ANA A
9111 LAKES AT 610 DRIVE
HOUSTON TX 77054

G5500-00-000-0008-00 (180497)
CASTRO EDGAR & MARIA
2304 E 28TH ST
MISSION TX 78574

G5500-00-000-0009-00 (180498)
HERNANDEZ MARIA & ROXANE
1117 WASHINGTON ST
MISSION TX 78572

G5500-00-000-0010-00 (180499)
ORTIZ MARGARITA OLVERA
1119 WASHINGTON ST
MISSION TX 78572

G5500-00-000-0012-00 (180501)
ROMERO PEDRO & MARIA ELENA
PO BOX 3167
MISSION TX 78573

G5500-00-000-0013-00 (180502)
DAVILA ALVARO & DIANA ALANIZ
1125 WASHINGTON ST
MISSION TX 78572

G5500-00-000-0014-00 (180503)
ACEVEDO PORFIRIO
1127 WASHINGTON ST
MISSION TX 78572

G5500-00-000-0015-00 (180504)
BUSTAMANTE FORTINO
1129 WASHINGTON ST
MISSION TX 78572

G5500-00-000-0016-00 (180505)
GUZMAN MARIA GUADALUPE
1131 WASHINGTON AVE
MISSION TX 78572

G9500-00-001-0003-00 (184205)
1801 WASHINGTON LLC
531 HERMOSA DR NE
ALBUQUERQUE NM 87108

G9500-00-002-0001-00 (184206)
MEDRANO JEAN CARLO MENDOZA &
1800 WASHINGTON AVE
MISSION TX 78572

G9500-00-002-0002-00 (184207)
MEDRANO JEAN CARLO MENDOZA &
1800 WASHINGTON AVE
MISSION TX 78572

G9500-00-002-0003-00 (184208)
GRIFFIN PARKWAY INV & DEV LP
1607B E GRIFFIN PKWY
MISSION TX 78572

G9500-00-002-0004-00 (184209)
MALDONADO BRENDA N GARCIA
1517 W 18TH ST
MISSION TX 78572

G9500-00-002-0005-00 (184210)
CAVAZOS ROSALINDA & JUAN DE DIOS
1515 W 18TH ST
MISSION TX 78572

M3520-00-000-0001-00 (550708)
HERNANDEZ SYLVIA
720 W PALMA VISTA DR STE 1
PALMVIEW TX 78572

M4900-00-000-0083-00 (344574)
ROMAN CATHOLIC DIOCESE OF
PO BOX 2279
BROWNSVILLE TX 78522

M4900-00-000-0086-01 (237998)
DIAZ NELDA R
PO BOX 145
MISSION TX 78573

M4900-00-000-0092-00 (238007)
HERNANDEZ MAYRA
1523 BLAKE ST
MISSION TX 78572

M4900-00-000-0092-01 (238008)
ARAIZA RAFAELA
1521 BLAKE ST
MISSION TX 78572

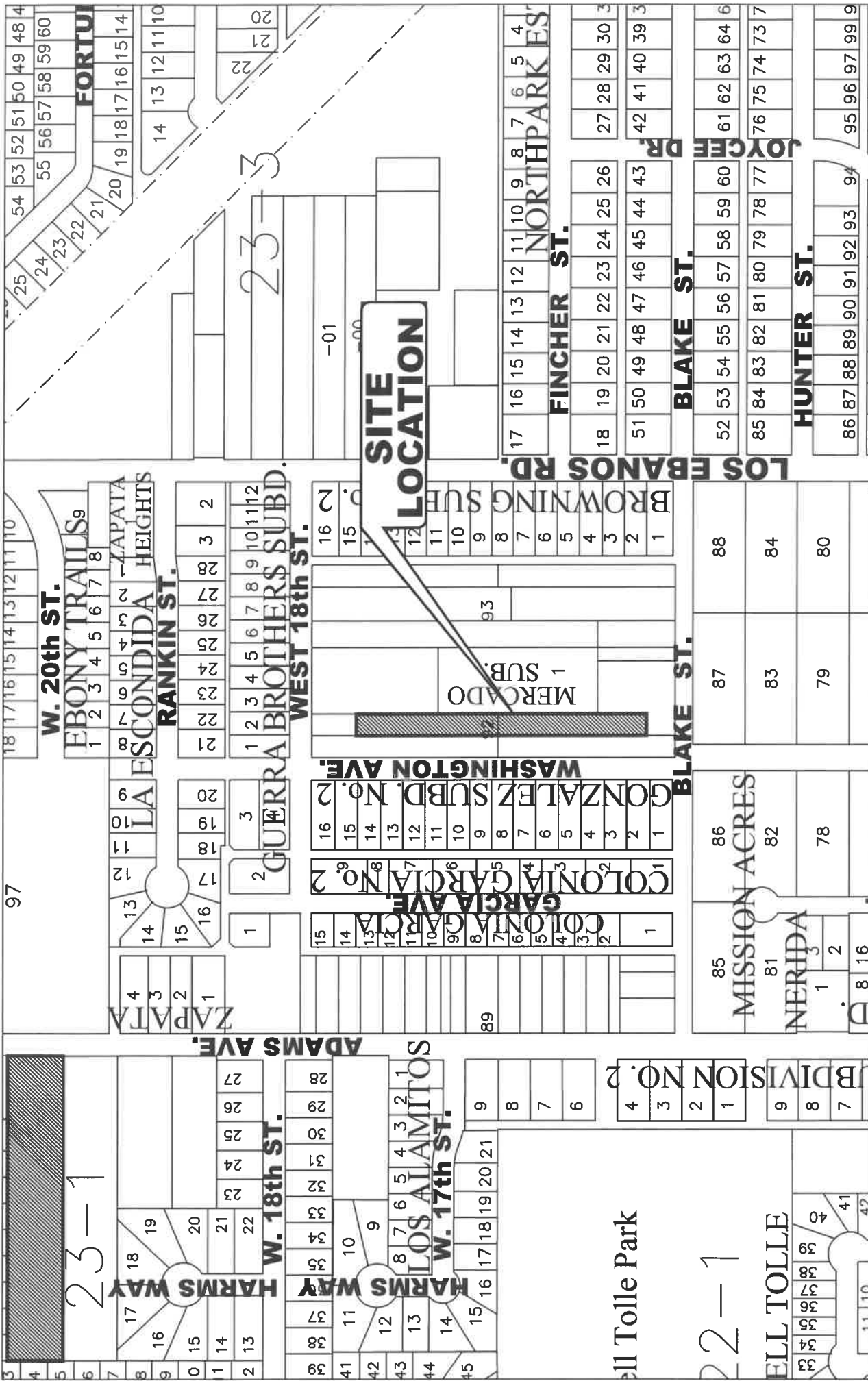
M4900-00-000-0092-03 (238010)
ALANIZ ELISA N
1517 BLAKE ST
MISSION TX 78572

M4900-00-000-0092-04 (238011)
GONZALEZ ROBERTO
1714 N BRYAN RD
MISSION TX 78572

M4900-00-000-0093-00 (238012)
HERNANDEZ JUAN
1513 BLAKE ST
MISSION TX 78572

A2692-00-000-0001-00 (685437)
ALONZO JAVIER JR
1512 W 18TH ST
MISSION TX 78572

M4900-00-000-0092-05 (1378716)
ARAIZA RICARDO
PO BOX 713
DONNA TX 78537



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 580-8672
 FAX: (956) 580-8680

Item 7.

No.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Build a Drive-Thru Service Window, 1500 W. Business Hwy 83, Ste. 110, Lot A, Mission Acres Subdivision, C-3, Azteca RGV Real State, LLC, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On November 8, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located on the NW corner of Los Ebanos and Business 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval for life of use subject to: 1) Acquisition of a building permit for the construction of the new addition & drive-thru service window; 2) Compliance with all City Codes (Building, Fire, Landscaping, etc.); and 3) Tenant will have to apply for their own CUP for the use of the Drive-Service Window

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ **AYES**

_____ **NAYS**

_____ **DISSENTING** _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT BUILD A DRIVE-THRU SERVICE WINDOW AT 1500 W. BUSINESS HWY 83, STE. 110, LOT A, MISSION ACRES SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of November 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, November 27, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
1500 W. Business Hwy 83, Ste. 110 Lot A, Mission Acres Subdivision	Build a Drive-Thru Service Window	1) Life of Use 2) Acquisition of a building permit for the construction of the new addition & drive-thru service window; 3) Compliance with all City Codes (Building, Fire, Landscaping, etc.) 4) Tenant will have to apply for their own CUP for the use of the Drive-Thru Service Window

READ, CONSIDERED AND PASSED, this the 27th day of November, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.2

CONDITIONAL USE PERMIT: Build a Drive-Thru Service Window
 1500 W. Business Hwy 83, Ste. 110
 Lot A, Mission Acres Subdivision
 C-3
 Azteca RGV Real State, LLC

REVIEW DATA

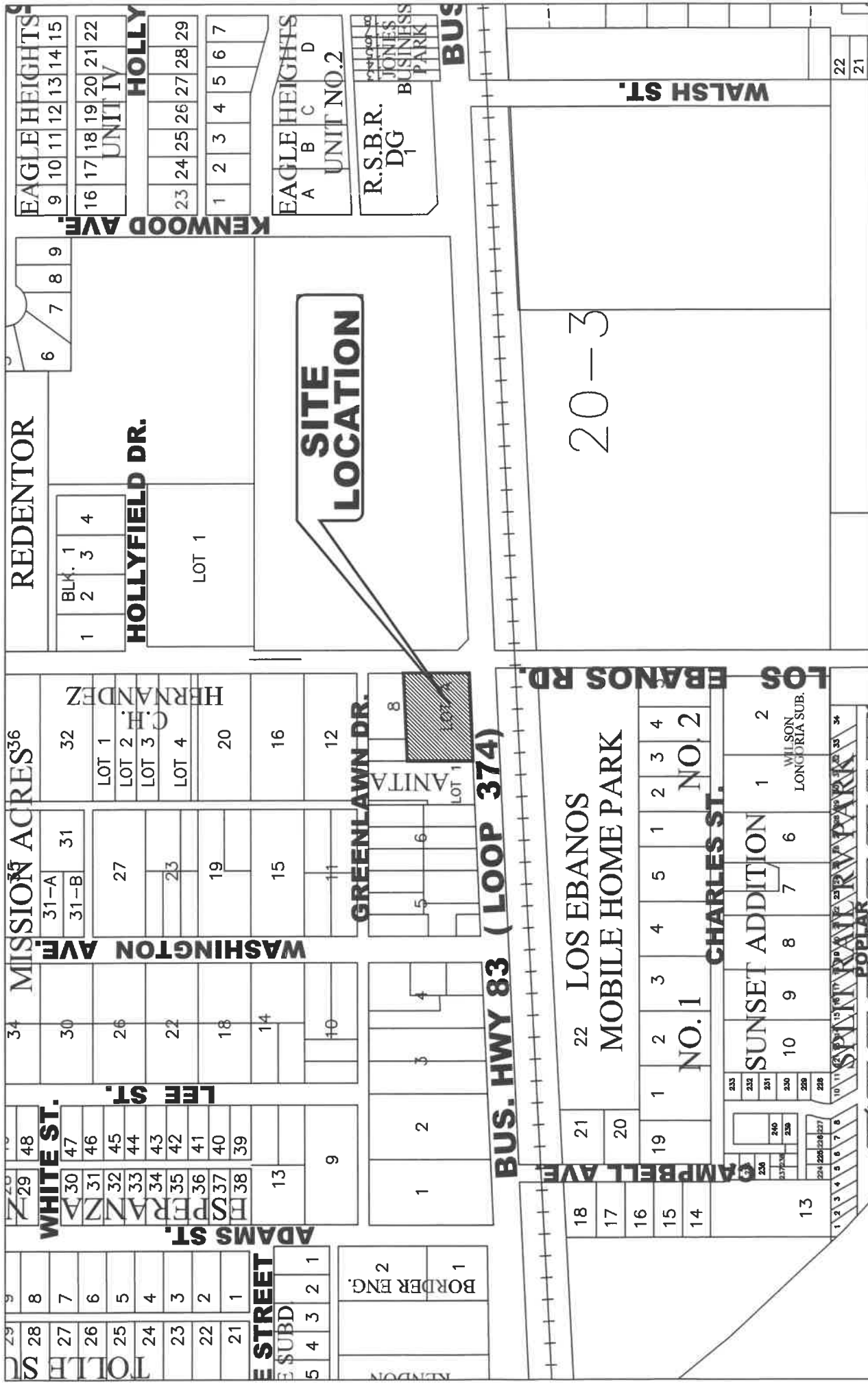
The subject site is located on the NW corner of Los Ebanos and Business Highway 83. – see vicinity map. The applicant recently purchased a 5,250 sq. ft. commercial building which includes a drive-thru window. The applicant would like to add 3 more suites totaling 2,150 square feet to the commercial building on the eastern side of the building. The existing drive-thru service window would have to be relocated, therefore the need for a new conditional use permit. Access to the site is from a driveway cut off of Business Highway 83 and exiting to Los Ebanos Road. The drive-thru service window is proposed along the east side of the building allowing for stacking for approximately 3 vehicles.

- **Parking:** Based on the total square footage of the building, a total of 38 parking spaces are required for the plaza. The applicant is proposing 35 parking including the handicap parking. Based on the site plan the drive-thru lane will allow stacking for 3 vehicles, thus complying with the parking requirements. It is noted that the parking spaces will be held in common for this commercial plaza.
- **Landscaping:** Landscaping is meeting code.

REVIEW COMMENTS: Staff mailed out 16 notices to property owners within 200' radius and staff has not received any comments in favor or against this request. Staff notes that this commercial plaza currently has been working the drive-thru service window with no issues.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1) Acquisition of a building permit for the construction of the new addition & drive-thru service window,
- 2) Compliance with all City Codes (Building, Fire, Landscaping, etc.), and
- 3) Tenant will have to apply for their own CUP for the use of the Drive-Thru Service Window



**SITE
LOCATION**

20-3



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 380-8672
 FAX: (956) 380-8660

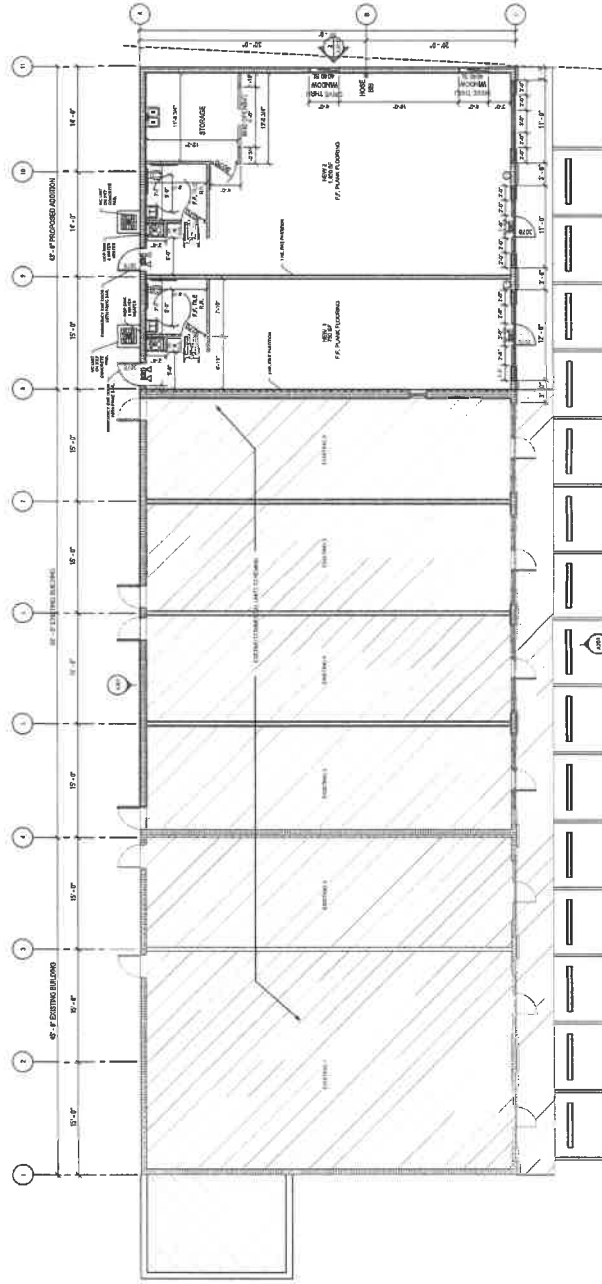
Item 8.



WALL LEGEND:
 5 1/2" EXTERIOR CMU BLOCK WALL (STONE FINISH)

WALL LEGEND:
 2X4 INTERIOR WOOD STUD WALL (6" PLUMBING WALLS)

EASTERN ADDITION
 2,150 SF



EZ PLAZA EXPANSION
 1500 W. BUSINESS HWY 83
 MISSION, TEXAS 78574

TREVINO



DRAFT DESIGNS
 Residential • Commercial

9900 N. 107th ST.
 MCALLEN, TX 78504

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 INCLUDING PHOTOCOPYING, RECORDING,
 OR BY ANY INFORMATION STORAGE AND
 RETRIEVAL SYSTEM.

REVISION	DATE

SHEET CONTENT:	FLOOR PLAN
PROJECT No:	2020.10
DATE:	10-02-20
DRAWN BY:	TREVINO DRAFT DESIGNS
CHECKED BY:	TREVINO DRAFT DESIGNS
SHEET No.:	D-2.0



Item 8.



TREVIÑO
DRAFT DESIGNS
 Residential • Commercial
 4000 N. TOTT ST.
 MCNEELY, TEXAS 78754
 (512) 381-1577

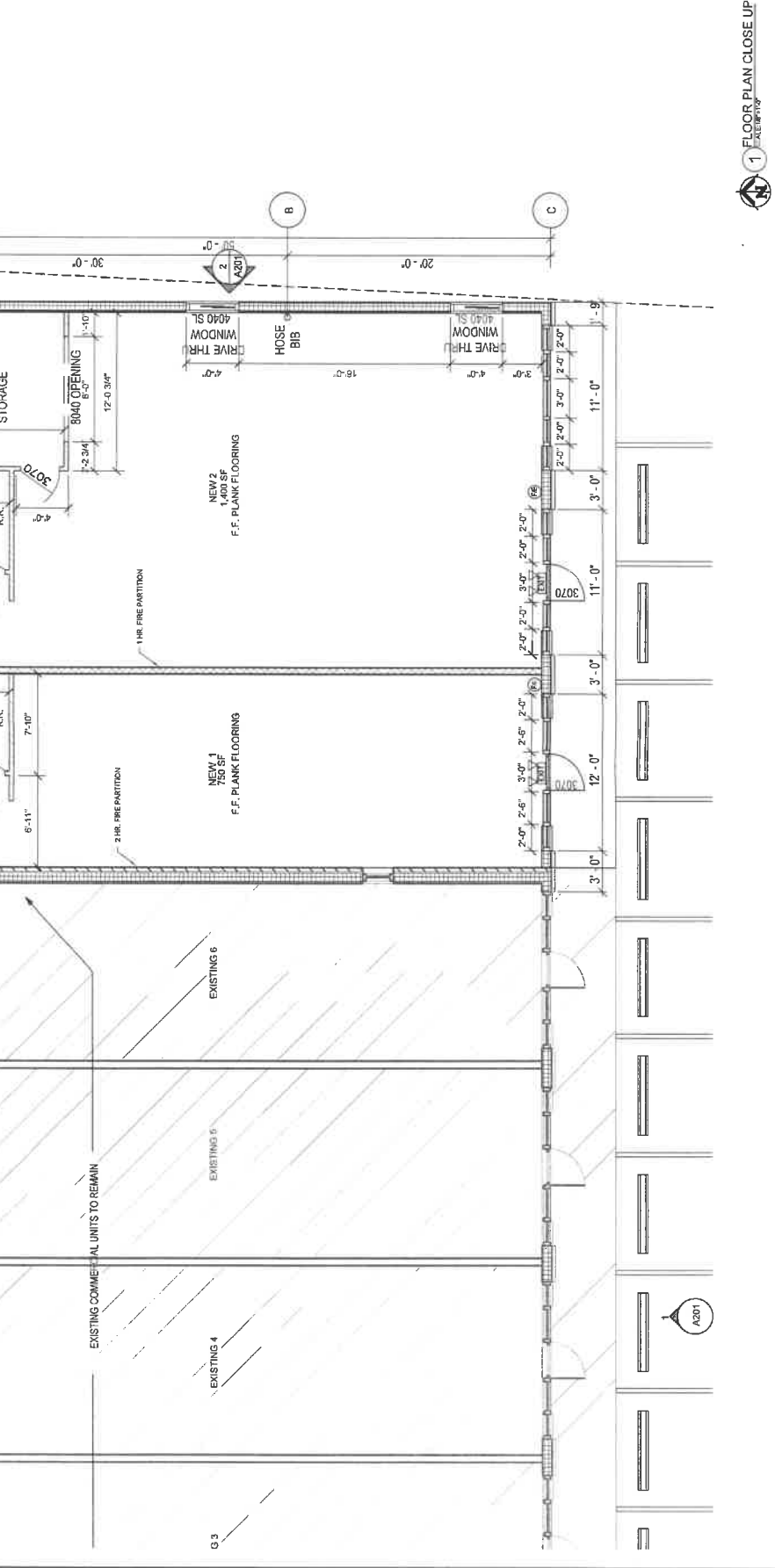
ALL DRAWINGS ARE THE PROPERTY OF TREVIÑO DRAFT DESIGNS AND SHALL REMAIN THE PROPERTY OF TREVIÑO DRAFT DESIGNS UNLESS OTHERWISE AGREED UPON IN WRITING.
 DATE: _____

EZ PLAZA EXPANSION
 1500 W. BUSINESS HWY 83
 MISSION, TEXAS 78754

SHEET CONTENT:	FLOOR PLAN CLOSE UP
PROJECT NO.:	23105.10
DATE:	10/20/23
DRAWN BY:	TREVIÑO DRAFT DESIGNS
CHECKED BY:	TREVIÑO DRAFT DESIGNS
SHEET NO.:	D-2.1

EASTERN ADDITION
2,150 SF

WALL LEGEND:
 3/12" EXTERIOR CMU BLOCK WALL (STONE FINISH)
 2X4 INTERIOR WOOD STUD WALL (6" PLUMBING WALLS)



1 FLOOR PLAN CLOSE UP

A5350-00-000-0001-00 (457804)
 GARCIA FAUSTINO & ORFELINDA
 1801 W PALMA VISTA DR
 PALMVIEW TX 78572

M4900-00-000-0005-04 (237837)
 GARCIA ISAURO
 1404 INSPIRATION RD
 MISSION TX 78572

M4900-00-000-0006-00 (237839)
 OBREGON GILBERTO & EDELMIRA
 1520 W BUSINESS HIGHWAY 83
 MISSION TX 78572

M4900-00-000-0006-01 (237840)
 GARCIA ISAURO & MARIA CRIS RODRIGUEZ
 1404 N INSPIRATION RD
 MISSION TX 78572

M4900-00-000-0006-02 (237841)
 CANTU LINDA LEE
 811 E PEBBLE DR
 MISSION TX 78574

M4900-00-000-0006-03 (237842)
 DE LEON JESS ALLON & TERESA
 1527 GREENLAWN DR
 MISSION TX 78572

M4900-00-000-0006-04 (237843)
 PEREZ JESUS IVAN DAVILA & SAN JUANA
 703 LOS EBANOS RD TRLR 28
 MISSION TX 78572

M4900-00-000-0007-00 (237844)
 RUIZ REYNALDO
 PO BOX 174
 SULLIVAN CITY TX 78595

M4900-00-000-0007-01 (237845)
 GARCIA FAUSTINO & ORFELINDA
 1801 W PALMA VISTA DR
 PALMVIEW TX 78572

M4900-00-000-0008-04 (237850)
 GARCIA FAUSTINO & ORFELINDA
 1801 W PALMA VISTA DR
 PALMVIEW TX 78572

M4900-00-000-0011-02 (237858)
 GARCIA MAURILIO JR
 302 W GRIFFIN PARKWAY STE #5
 MISSION TX 78572

M4900-00-000-0012-00 (237860)
 GAVARAS MARY LOUISE
 9361 SW 27TH ST
 MIAMI FL 33165

M4905-00-000-000A-00 (238062)
 AZTECA RGV REAL STATE LLC
 6503 GREEN TOP DR
 SAN ANTONIO TX 78233

S7500-00-000-0022-00 (292855)
 LAS VIAS TRAILER PARKS LLC
 9601 N 10TH UNIT 1
 MCALLEN TX 78504

W0100-00-020-0003-03 (316755)
 SEP LOS EBANOS LLC
 706 N LOS EBANOS RD
 MISSION TX 78572

W0100-00-020-0003-15 (719393)
 KEN JONES CONST INC
 1105 ELM ST
 MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Cronos Event Center – 601 E. 9th Street, Lots 4-8, Block 165, Mission Original Townsite, C-3, Elena Zavala, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On November 8, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located at the NE corner of Business Highway 83 and St. Marie. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval for life of use subject to: 1) Compliance with all City Codes (Building, Fire, etc.); 2) Resurface and re-stripe parking lot; 3) Add landscaping and lighting; and 4) Must comply with Noise Ordinance.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT CRONOS EVENT CENTER AT 601 E.
9TH STREET, LOT 4-8, BLOCK 165, MISSION ORIGINAL TOWNSITE**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of November 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, November 27, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
601 E. 9 TH Street Lots 4-8, Block 165, Mission Original Townsite	Cronos Event Center	1) Life of Use 2) Compliance with all City Codes (Building, Fire, etc.) 3) Resurface and re-stripe parking lot; 4) Add landscaping and lighting; and 5) Must comply with Noise Ordinance

READ, CONSIDERED AND PASSED, this the 27th day of November, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.3

CONDITIONAL USE PERMIT: Cronos Event Center
 601 E. 9th Street
 Lots 4-8, Block 165, Mission Original Townsite
 C-3
 Elena Zavala

REVIEW DATA

The subject site is located at the NE corner of Business Highway 83 and St. Marie – see **vicinity map**. Mrs. Zavala has been using this 1,204 sq. ft. commercial building as an Event Center for such activities as weddings, reunions, birthday parties, seminars, etc. Access to the site is from two driveways off of Business Highway 83 (9th Street).

- **Hours of Operation:** Monday – Sunday from 10 a.m. to 12 a.m.
- **Staff:** 1 employee
- **Parking & Landscaping:** In talking with the applicant’s representative, she stated that they were proposing to host only small-scale events of no more than 50 people, which would require 17 parking spaces (1 parking space for every 3 seats = 16.6). There is a total of 25 parking spaces that are held in common. Staff notes that parking lot will need to be resurfaced, re-stripped and landscaping will be required.

REVIEW COMMENTS: Staff notes that this building has been used as a banquet and event center since May 2021. Staff mailed out 17 notices to the property owners within a 200’ radius of the site and there have been no comments in favor or against this request forwarded to the Planning Department.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1) Compliance with all City Codes (Building, Fire, etc.), and
- 2) Must comply with Noise Ordinance.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

Item 9.

No.





M5200-00-142-0011-00 (239627)
 SOLIZ DAMIAN FIDEL
 1013 E 12TH ST
 MISSION TX 78572

M5200-00-142-0016-00 (239629)
 PRONTO REAL ESTATE LLC
 303 NIGHTINGALE AVE
 MCALLEN, TX 78504-1714

M5200-00-142-0018-00 (239631)
 BBI SOUTH TEXAS PROPERTIES, LLC
 418 E 12TH STREET
 SAN JUAN, TX 78589-2829

M5200-00-143-0005-00 (239634)
 3 DIAMONDS INC
 500 E 9TH ST
 MISSION TX 78572

M5200-00-143-0009-00 (239635)
 ROBINSON RICHARD
 /O GEORGE ROBINSON SR
 PO BOX 121
 LOS FRESNOS TX 78566

M5200-00-164-0008-00 (239743)
 GUTIERREZ PEDRO
 1710 E 21ST ST
 MISSION TX 78572

M5200-00-164-0012-00 (239744)
 SALINAS FLORES MANAGEMENT LLC
 500 E 9TH ST
 MISSION TX 78572

M5200-00-164-0016-00 (239745)
 HIDALGO COUNTY TRUSTEE
 PO BOX 178
 EDINBURG TX 78540

M5200-00-164-0017-00 (239746)
 PABANT LLC
 1800 CYNTHIA LN
 PALMHURST TX 78573

M5200-00-165-0001-00 (239747)
 DILLARD GILBERT JR
 2809 PUEBLO DEL NORTE CT
 MISSION TX 78574

M5200-00-165-0002-00 (239748)
 OJEDA JUAN MIGUEL
 C/O JUAN DE DIOS OJEDA
 914 N SAINT MAIRE ST
 MISSION TX 78572

M5200-00-165-0004-00 (239749)
 ECLIPSE USA LLC
 PO BOX 2122
 MCALLEN TX 78505

M5200-00-165-0009-00 (239750)
 LEAL JAVIER & MARIA
 1612 ISSAAC DR
 MISSION TX 78573

M5200-00-165-0012-00 (239751)
 A+ APPLETREE ACADEMY LLC
 619 E 9TH ST
 MISSION TX 78572

M5200-00-165-0016-00 (239752)
 HERNANDEZ JAVIER JR
 1960 ZENAIDA AVE
 MCALLEN TX 78504

M5200-00-165-0017-00 (239753)
 GARCIA LORENA & ANDREA NOEMI
 612 E TOM LANDRY ST
 MISSION TX 78572

M5200-00-139-0001-01 (675020)
 MEZA JOSE F
 PO BOX 4155
 MCALLEN TX 78502

M5200-00-139-0010-01 (675019)
 LOFAM LLC DBA RALT LLC
 2601 ZINNIA AVE
 MCALLEN TX 78504



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: To keep a Portable Building – Auto Sales Office Use, 2118 W. Mile 3 Road, Being the South 3.86 acres of Lot 22, New Caledonia Subdivision, C-3, Bunny’s Motors, LLC, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On November 8, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located near the NE corner of Moorefield Road and West Mile 3 Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) 1 year approval to assess this new operation; 2) Compliance with all City Codes (Building, Fire, Etc.); 3) Must add landscaping and lighting; 4) CUP not to be transferable to other; and 5) Must acquire a business license prior to occupancy.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO KEEP A PORTABLE BUILDING –
AUTO SALES OFFICE USE, 2118 W. MILE 3 ROAD, BEING THE SOUTH 3.86 ACRES
OF LOT 22, NEW CALEDONIA SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of November 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, November 27, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2118 W. Mile 3 Road Being the South 3.86 acres of Lot 22, New Caledonia Subdivision	To keep a Portable Building – Auto Sales Office Use	<ol style="list-style-type: none"> 1) 1 year approval to assess this new operation; 2) Compliance with all City Codes (Building, Fire, Etc.); 3) Must add landscaping and Lighting; 4) CUP not transferable to others; and 5) Must acquire a business license prior to occupancy.

READ, CONSIDERED AND PASSED, this the 27th day of November, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.4

CONDITONAL USE PERMIT: To keep a Portable Building –
 Auto Sales Office Use
 2118 W. Mile 3 Road
 Being the South 3.86 acres of Lot 22,
 New Caledonia Subdivision
 C-3
 Bunny's Motors, LLC

REVIEW DATA

The subject site is located near the NE corner of Moorefield Road and West Mile 3 Road—see vicinity map. The applicant would like to keep utilizing the existing 24' x 16' portable building as an office for the sale of used autos. Access to the site is off of W. Mile 3 Road. Since the use is not transferable to others, therefore the need for a new conditional use permit. The last CUP approved for this location was on September 13, 2021 for a period of 1 year.

Hours of Operation: Monday – Saturday from 9:00 a.m. to 7:00 p.m.

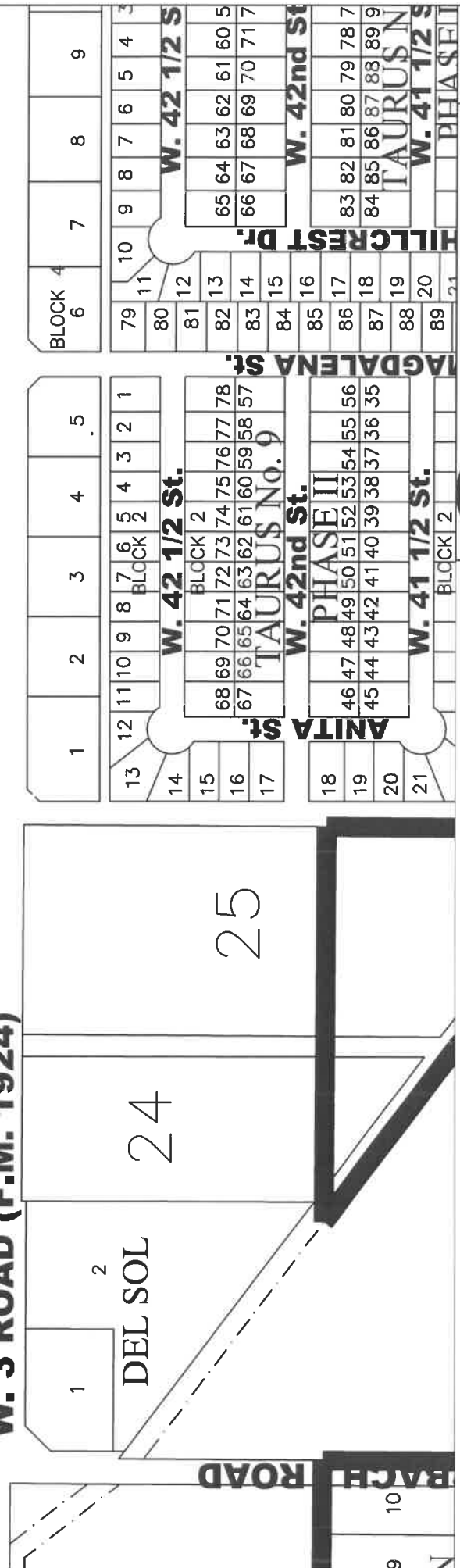
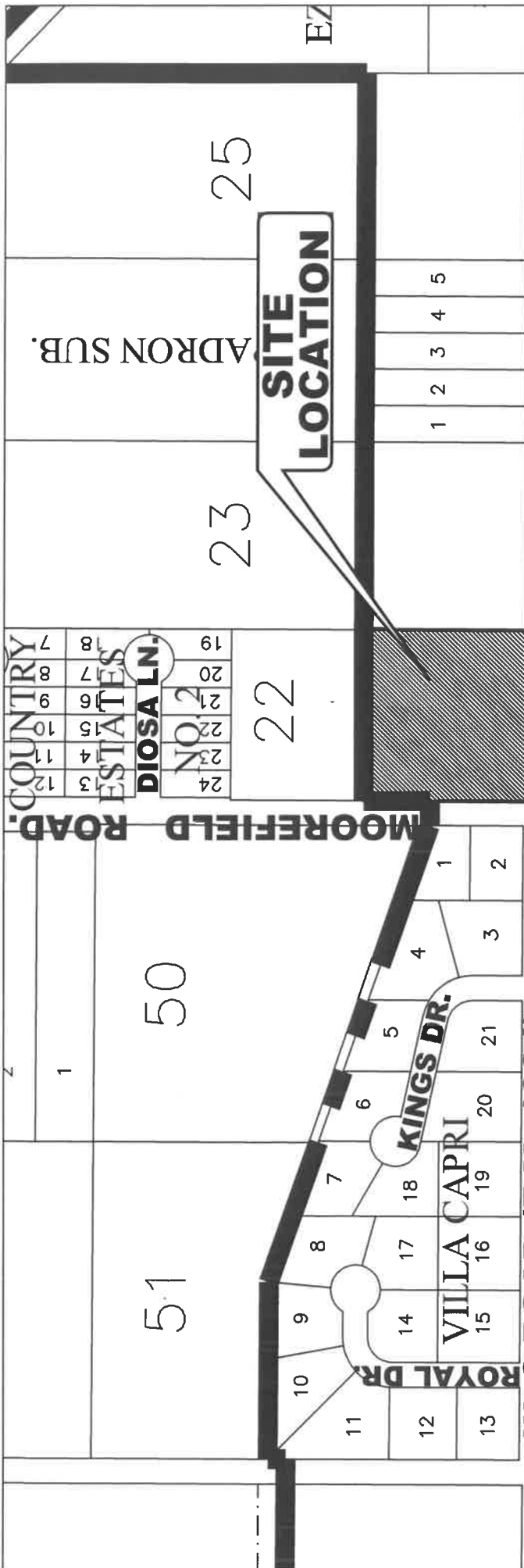
Staff: 1 employee

Parking & Landscaping: Based on the square footage of the building, 4 parking spaces are required for this business. The applicant has a total of 6 parking spaces, thus meeting code. The applicant will need to add landscaping and lighting to the site.

REVIEW COMMENTS: This commercial property was annexed to the City in 2014 and has operated as an auto mechanic shop and used car lot since the early 90's. Staff does not foresee any problems with the office and business proposal.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1-year approval to assess this new operation,
- 2) Compliance with all City Codes (Building, Fire, etc.),
- 3) Must add landscaping and lighting,
- 4) CUP not to be transferable to others, and
- 5) Must acquire a business license prior to occupancy



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th. Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 10.







T0941-09-004-0001-00 (649646)
OJEDA NATHALY
5104 W HIGHLAND AOE
MCALLEN TX 78501

T0941-09-004-0002-00 (649647)
SALAZAR MARIA D
PO BOX 3359
MISSION TX 78573

T0941-09-004-0003-00 (649648)
SALAZAR MARIA D
PO BOX 3359
MISSION TX 78573

T0941-09-004-0004-00 (649649)
BARRERA MAGDA A
606 SYCAMORE DR
RIO GRANDE CITY TX 78582

N1200-01-000-0025-00 (244914)
CORPORATIVO GARCIA SC
BLVD MIGUEL ALEMAN 20-804
TORRE A DORADA COLONIA MOCAMBO
MEXICO

V3500-00-000-0001-00 (314444)
LARA GUADALUPE & FRANCISCA
RR 15 BOX 6091-5
MISSION, TX 78574

V3500-00-000-0002-00 (314445)
OVIEDO HOMERO J. LARA
417 MARSHALL ST
MILFORD, DE 19963-2059

V3500-00-000-0003-00 (314446)
ARTEAGA JUAN & MYRNA L
2204 W MILE 3 RD
MISSION TX 78574

V3500-00-000-0004-00 (314447)
ARTEAGA JUAN & MYRNA L
2204 W MILE 3 RD
MISSION, TX 78574-6766

N1200-03-000-0022-00 (245038)
PUENTE FELIX ROLANDO
2300 W 3 MILE RD
MISSION TX 78574

N1200-03-000-0023-01 (245041)
REYES LADISLAO
2110 W MILE 3 RD
MISSION TX 78573

N1200-03-000-0023-23 (554269)
GONZALEZ PABLO
1410 W ROGERS RD
EDINBURG TX 78541

N1200-03-000-0023-01 (245040)
REYES LADISLAO
2110 W MILE 3 RD
MISSION TX 78573-6747



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Preliminary & Final Replat Approval: Replat of Hutton No. 3 Subdivision, Being 4.510 acres, part of Lot 1 of the Hutton No. 3 Subdivision, Suburban ETJ, Developer: HuttonCo Development, LP, Engineer: Dirksen Engineering, – De Luna

NATURE OF REQUEST:

On November 8, 2023, the Mission City Council held a Public Hearing to consider the Preliminary & Final Re-Plat Approval for Hutton No. 3 Subdivision. The subject site is located approximately 750' south of W. 3 Mile Road along the west side of La Homa Road. There was no public opposition during the Planning & Zoning Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval.

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 2.0**PRELIMINARY & FINAL
REPLAT APPROVAL:**

Replat of Hutton No. 3 Subdivision
 Being a 4.510 acres, part of Lot 1 of the
 Hutton No. 3 Subdivision
 Suburban ETJ
 Developer: HuttonCo Development, LP
 Engineer: Dirksen Engineering

REVIEW DATA**PLAT DATA**

This subdivision is located approximately 750' south of W. 3 Mile Rd. along the west side of La Homa Rd. — **see vicinity map**. The developer is proposing a 2-lot subdivision with Lot 2 being occupied by a commercial building — see plat for actual dimensions, square footages, and land uses.

WATER

The water CCN belongs to Sharyland Water Supply Corporation. Existing fire hydrants are considered available therefore no further requirements are needed. — **see utility plan**

SEWER

An existing internal 8" sewer line system will provide sewer service to all the lots. The Capital Sewer Recovery Fee is required at \$200.00 for Lot 2 (\$200.00 x 1 lot).

STREETS & STORM DRAINAGE

The main access is from La Homa Road. No change in drainage patterns are proposed for this replat. The proposed flow will remain the same as existing. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

Existing street lighting to be retained
 Must Comply with all other format findings

RECOMMENDATION

Staff recommends approval



Replat Hutton No. 3 Subdivision
Mission, TX

Page 3 of 4

Drainage Statement
Replat Hutton No. 3 Subdivision
Hidalgo County, ETJ of Mission, Texas

Replat of Hutton No. 3 Subdivision is a re-subdivision of 4.510 acres of land located in Section 51, Salvador Bocanegra, Abstract 569, Hidalgo County. This subdivision is in Hidalgo County being located just south of the City of Mission limits in the ETJ. The subdivision was originally platted as 5.710 acres in 2007 and recorded in Volume 52, Page 195 of the Hidalgo County Map Records. The northern 1.1 acres was severed in 2013 and platted as part of the Sharyland WSC Water Tower Subdivision recorded in Document Number 2903496 of the Hidalgo County Official Public Records. The remaining part is currently occupied by a commercial building originally constructed as a Family Dollar retail store which occupies the southern 1.124 acres. The remaining 3.386 acres is vacant. No additional development is proposed currently, however, the site is zoned as commercial.

The existing lot is addressed 4021 La Homa Road. The northeast corner is approximately 660 feet south of 3 Mile Road, FM 1924. The land is located in the Hidalgo Drainage District south of the West Main Drain III. The land is shown on FEMA Frim Map 4803340400C and is located in Zone C, area of less than 1 percent annual chance flood hazard.

The soils are Hidalgo fine clay loam and Hidalgo sandy clay loam and belong in the hydrologic group "b" which have a moderate infiltration rate when thoroughly wet. These consist chiefly of moderately deep or deep moderately well drained or well drained soils that have moderately fine texture to moderately course texture. These soils have a moderate rate of water transmission. The existing C value is estimated at 0.20.

Surface storm runoff on this tract flows easterly toward La Homa Road and westerly into the open fields of Lloyd M. Bentsen Elementary School. The predevelopment condition is that vacant lot 1 is vegetated. Lot 1 developed condition will be analyzed as fully developed with an overall C value of 0.83. Lot 2 is developed as a retail store with a building, parking lot and driveway. Lot 2 has approximately half the area developed with impervious cover and the estimated C value is 0.55. The runoff from Lot 1 and Lot 2 follows:

Lot 1 Existing	Lot 1 Proposed	Lot 2 Existing	Lot 2 Proposed
Q10 = 3.07 CFS	22.11 CFS	1.22 CFS	5.22 CFS
Q50 = 4.35 CFS	30.64 CFS	1.72 CFS	7.24 CFS
Q100 = 4.94 CFS	34.39 CFS	1.95 CFS	8.12 CFS

The necessary detention was calculated with the modified rational method so that the proposed 50 year flow will be reduced to the existing 10 year out flow. The detention requirements are:

Lot 1 = 41,209CF Lot 2 = 7579CF

The detention requirements will be specified by plat note on the replat.

By: *Kenneth R. Dirksen* 09-18-2022
Kenneth R. Dirksen, P.E., R.P.L.S. Date



<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input checked="" type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
H.C.D.D. NO. 1	DATE 10-2-23



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
Regular Meeting – November 13, 2023

NATURE OF REQUEST:
See Attached Minutes

BUGETED: Yes / No / N/A FUND: ACCT. #:

BUDGET: \$ EST. COST: \$ CURRENT BUDGET BALANCE: \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval RP

RECORD OF VOTE: APPROVED:
DISAPPROVED:
TABLED:

AYES

NAYS

DISSENTING



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Abiel Flores, Councilman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Jim & Beth Barnes
Angelica Cuellar
Gardenia F. Cortes
Lea Juarez
Nataly Perez
Alejandro Carbajal
Paola Cantu
Ariana cantu
Alexis Villegas
Evely Yanez
Morelia Moreno
Aun Millard
Isidore Flores
Odalys Garcia
Dalylea Castilla-Pena
Ismael Balderas
Carlos D. Lerma
Dendea Balli
Marisol Cervantes
Jesus Saenz

STAFF PRESENT:

Joe Cavazos, Police Officer
Amy Tijerina, Events Manager
JC Avila, Fleet Director

ABSENT:

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
David Flores, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Asst. City Manager
Angie Vela, Finance Director
Adrian Garcia, Fire Chief
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Joe Enriquez, Utilities Manager
Rick Venecia, Boys & Girls Club Director
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Cesar Torres, Chief of Police
Frank Cavazos, Deputy Fire Chief
Joanne Longoria, CDBG Director
JC Avila, Fleet Director
Yenni Espinoza, Assistant Library Director
Cynthia Lopez, Museum Director
Mario Flores, Golf Director
Jesse Mares, Facilities Supervisor
Aida Lerma, Arts & Cultural Tourism Director
Roel Mendiola, Sanitation Dept. Director
Jesse Lerma Civil Service Director
Kenia Gomez, Media Relations Director
Stephen Kotsatos, Health Director
Nereyda Pena, Assistant HR Director
Brad Bentsen, Parks & Recreation Director
Jose Silva, Internal Auditor

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 4:36 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Presentation by the Mission Police Department, Recognition as a Texas Victim's Friendly Agency - Torres

Chief Cesar Torres announced that the Mission Police Department had been recognized as a Texas Victim's Friendly Agency. This was a great honor as the Mission Police Department is the only department in the valley to be given this distinction. There were also only eight other cities within the State of Texas that have been recognized as such. There were three levels of recognition, and the department was able to obtain the gold level which was the highest.

2. September 2023 Employee of the Month – Munguia

Noemi Munguia, Human Resources Director, presented Lionel Raya, Maintenance Specialist at the RGV Veteran's Cemetery, as the Employee of the Month for the month of September. Mr. Raya was nominated by Ms. Mary Hernandez for his outstanding customer service and dedication. Mr. Raya was able to recover 26 vases that had been previously taken from the cemetery.

3. Report from the Greater Mission Chamber of Commerce – Enriquez

Brenda Enriquez, Mission Chamber of Commerce President, spoke about upcoming events such as: Discover Mission had been at the Rio Grande Valley Burning Festival which was a 4 day festival, Dec 1st there would be a Shop Local, Mission Holiday Market, Dec 8th would be the Annual Health Fair, Lunch and Learn: Marketing to Winter Texans 101, ribbon cutting for Valley Grande Institute and STC on Dec 28th, and Dec 29th Smart Start en Espanol seminar.

4. Departmental Reports – Perez

Mayor Pro Tem Ruben Plata moved to approve the Departmental Reports. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

5. Citizen's Participation – Garza

Joey Santore, 520 Rio Grande Drive, was present to represent his dear friend Elizabeth Perez whose lawn was mowed down by the City of Mission after being reported by a neighbor. Mr. Santore is a botanist and spoke about the many benefits of having a native garden. He suggested that the city should have an ordinance in place that did not demand citizens to have a yard rather to allow for native plants as an alternative.

Jamie Stark was also present to support Ms. Perez and was also supportive of an ordinance which would allow residents to have a native garden. Mission was known for our birds and butterflies and native plants attract both.

Andres Aguirre, 520 Rio Grande Drive, has been a life long resident of Mission and was present to advocate for native plant gardens as native plants support ecosystems. He was able to have Cimarron's HOA change their rulings to support his native plant garden and hoped that the city could also do the same by creating an ordinance.

McKenzie Feldman, presented information on a native plant ordinance that Louisville created in 2022 and mentioned how they had also just launched an education program showing residents how to transform their yards. She provided council with a copy of an example ordinance.

Olivia Starkweather, McAllen Texas, agreed with everyone that spoke before her about the native plants. She believed that residents who plant native plants should be incentivized rather than penalized.

Sydney Ribera, 403 E. 30th St, as a scientist with a masters degree, she was also in support of everything that was mentioned prior to her related to native plants. She also added that native gardens would help conserve water. She stated that she would be willing to share her research and help in the creative of an ordinance in support of native gardens.

Jesus Mendoza requested to speak for an additional two minutes, for a total of five minutes. He spoke about a debilitating disease that he has suffered with for most of his life, Electromagnetic hypersensitivity (EHS). He wanted to bring awareness to the effects of exposure to electromagnetic fields and radio frequency.

Alexis Rosales, professor at UTRGV, reiterated the concerns of those who spoke before him. He also offered his expertise on this matter and stated that he would be glad to help the city in creating an ordinance to promote and protect native plants. He mentioned that he works very closely with Mission CISD on sustainability issues and would be willing to do the same for the city.

Elizabeth Perez, 1020 Pamela Drive, stated that her native garden had been mowed down by the city after a neighbor had reported it as a code violation. While she was not happy about it then, she understood why it had happened. She wanted to offer the city assistance in creating an ordinance that would advocate for native plants. She provided a sample ordinance from South Padre Island and mentioned that the City of Edinburg also has one in place.

Fatima Garza, also spoke about native plants and the important role that they play in our environment. She stated that we are asked to conserve water, and native gardens are a great way of conservation. Ms. Garza stated that there are many evidence-based ordinances that support native gardens and she would like to see the city implement one as well.

Dendea Balli, 2009 E. 29th Street, wanted to extend her gratitude to the Mayor, City Manager and Assistant City Managers for their presence and support during the fire that happened near the animal shelter the previous week. She also wanted to thank the fire department and police department for their hard work in containing the fire as well as for being so organized and keeping everything under control. Everyone involved was very calm and had an action plan which was a tremendous help. With this being said, she wanted to advocate for a contingency plan for the animal shelter for should any future emergency situations arise.

Samantha Martin, 4501 N. Lane, was present to support Betty Perez and to advocate for an ordinance that would support the planting of native gardens and plants. She brought up a couple of ordinances that the city already had in place as far as irrigation systems and some native plants being mentioned. Ms. Martin recommended there be a setback or buffer or a maximum height requirement for native planting which may eliminate the public's negative

perception of it. Having an ordinance in place with the proper requirements would allow for certified native lawns and suggested that we could also place signage on those approved lawns.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

6. Conditional Use Permit: Mobile Food Truck – Los Tacos de La Ganadera, 2509 Colorado Street, Ste. 205, Lot 1, Block 2, Santa Lucia Development, C-3, La Ganadera (c/o Jose C. De Leon), and Adoption of Ordinance#5390 - De Luna

On October 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Colorado and S. Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Alberto Vela and approved unanimously, the public hearing was closed.

Councilman Abiel Flores stepped out of the meeting at 5:24 p.m.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Mobile Food Truck – Los Tacos de La Ganadera, 2509 Colorado Street, Ste. 205, Lot 1, Block 2, Santa Lucia Development, C-3, La Ganadera (c/o Jose C. De Leon), and Adoption of Ordinance#5390. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5390

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT MOBILE FOOD TRUCK – LOS TACOS DE LA
GANADERA, 2509 COLORADO STREET, STE. 205, LOT 1, BLOCK 2, SANTA LUCIA
DEVELOPMENT

7. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – The Mix, 2509 Colorado Street, Ste. 102, Lot 1, Block 2, Santa Lucia Development, C-3, The Mix Beer & Wine, LLC, and Adoption of Ordinance#5391 - De Luna

On October 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Colorado and S. Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Flores stepped back into the meeting at 5:26 p.m.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – The Mix, 2509 Colorado Street, Ste. 102, Lot 1, Block 2, Santa Lucia Development, C-3, The Mix Beer & Wine, LLC, and Adoption of Ordinance# _____. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5391

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – THE MIX, 2509 COLORADO STREET, STE. 102, LOT 1,
BLOCK 2, SANTA LUCIA DEVELOPMENT

8. Conditional Use Permit: Outdoor Padel Court/Any Recreational Activity, 719 Ragland, A tract of land out of the Northwest 9.96 acres of Lot 203, John H. Shary Subdivision, C-3, Jorge Eduardo Careaga, and Adoption of Ordinance#5392 - De Luna

On October 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located 800' south of E. Business Highway 83 along the west side of Ragland Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Outdoor Padel Court/Any Recreational Activity, 719 Ragland, A tract of land out of the Northwest 9.96 acres of Lot 203, John H. Shary Subdivision, C-3, Jorge Eduardo Careaga, and Adoption of Ordinance#5392. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5392

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT OUTDOOR PADEL COURT/ANY
RECREATIONAL ACTIVITY, 719 RAGLAND, A TRACT OF LAND OUT OF THE
NORTHWEST 9.96 ACRES OF LOT 203, JOHN H. SHARY SUBDIVISION

9. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – The Griffin Grill, 1906 E. Griffin Parkway, Lot 19, Rivera Oaks Plaza, C-3, Ram Culinary Group, LLC (c/o Richard L. Krauss), and Adoption of Ordinance#5393 - De Luna

On October 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located within a commercial plaza located 1000' west of N. Glasscock Road on the south side of E. Griffin Parkway There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – The Griffin Grill, 1906 E. Griffin Parkway, Lot 19, Rivera Oaks Plaza, C-3, Ram Culinary Group, LLC (c/o Richard L. Krauss), and Adoption of Ordinance#5393. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5393

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – THE GRIFFIN GRILL, 1906 E. GRIFFIN PARKWAY, LOT 19,
RIVER OAKS PLAZA

10. Conditional Use Permit: Drive-Thru Service Window – La Herradura Taqueria, 2310 E. Expressway 83, Ste 8, Lot 3, Cimarron Crossing Ph. 2, C-3, Gerardo Garcia, and Adoption of Ordinance#5394 - De Luna

On October 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately 250' west of S. Road on the south side of E. U.S. Expressway 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Drive-Thru Service Window – La Herradura Taqueria, 2310 E. Expressway 83, Ste 8, Lot 3, Cimarron Crossing Ph. 2, C-3, Gerardo Garcia, and Adoption of Ordinance#5394 with a “life of use” condition. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5394

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT DRIVE-THRU SERVICE WINDOW – LA
HERRADURA TAQUERIA, 2310 E. EXPRESSWAY 83, STE. 8, LOT 3, CIMARRON
CROSSING PH. 2

11. Conditional Use Permit: To Keep a Portable Building for Office Use – Medcare EMS, 511 W. 11th Street, The East tract of Lots 1 & 2, Block 178, Mission Original Townsite, C-4, Medcare EMS, Inc., and Adoption of Ordinance#5395- De Luna

On October 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located 200' west of Kika De La Garza Loop along the south side of W. 11th Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Councilwoma Ortega moved to approve the Conditional Use Permit: To Keep a Portable Building for Office Use – Medcare EMS, 511 W. 11th Street, The East tract of Lots 1 & 2, Block 178, Mission Original Townsite, C-4, Medcare EMS, Inc., and Adoption of Ordinance#5395. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5395

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO KEEP A PORTABLE BUILDING FOR
OFFICE USE – MEDCARE EMS, 511 W. 11TH STREET, THE EAST TRACT OF LOTS 1 & 2,
BLOCK 178, MISSION ORIGINAL TOWNSITE

12. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Extreme Pizza, 608 N. Shary Road, Units 4 & 5, Lot 1, Alba Plaza Subdivision, C-3, Argos Foods, LLC, and Adoption of Ordinance#5396 - De Luna

On October 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of N. Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Extreme Pizza, 608 N. Shary Road, Units 4 & 5, Lot 1, Alba Plaza Subdivision, C-3, Argos Foods, LLC, and Adoption of Ordinance#5396, with a life of use condition. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5396

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – EXTREME PIZZA, 608 N. SHARY ROAD,
UNITS 4 & 5, LOT 1, ALBA PLAZA SUBDIVISION

13. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Arelis Celebration Hall, 1905 W. Griffin Parkway, Lots 1-4, Southern Oaks, Ph. I Subdivision, C-3, Daisy A. Vela, LLC, and Adoption of Ordinance#5397 - De Luna

On October 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located 500' west of N. Inspiration Road along the south side of W. Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Arelis Celebration Hall, 1905 W. Griffin Parkway, Lots 1-4, Southern Oaks, Ph. I Subdivision, C-3, Daisy A. Vela, LLC, and Adoption of Ordinance#5397. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5397

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – ARELIS CELEBRATION HALL, 1905 W.
GRIFFIN PARKWAY, LOTS 1-4, SOUTHERN OAKS, PH. I SUBDIVISION

14. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Arelis Event Center, 1809 W. Griffin Parkway, Lots 9-11, Southern Oaks Ph. I Subdivision, C-3, Daisy A. Vela, LLC, and Adoption of Ordinance#5398 - De Luna

On October 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located 500' west of N. Inspiration Road along the south side of W. Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Arelis Event Center, 1809 W. Griffin Parkway, Lots 9-11, Southern Oaks Ph. I Subdivision, C-3, Daisy A. Vela, LLC, and Adoption of Ordinance#5398. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5398

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – ARELIS EVENT CENTER, 1809 W.
GRIFFIN PARKWAY, LOTS 9-11, SOUTHERN OAKS, PH. I SUBDIVISION

15. Preliminary & Final Replat Approval: A replat of Lots 33A and Lots 33B, Southwind Estates Unit II, A tract of land containing 1.01 acres of land out of Lot 33, Southwind Estates Unit II, R-1A, Developer: Carlos and Diana Lerma, Engineer: Javier Hinojosa Engineering, – De Luna

On October 25, 2023, the Mission City Council held a Public Hearing to consider the Preliminary & Final Re-Plat Approval for Southwind Estates Unit II. The subject site was located along the west side of Don's Drive between Merlin Drive and Terrance Drive. There was no public opposition during the City Council. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Preliminary & Final Replat Approval: A replat of Lots 33A and Lots 33B, Southwind Estates Unit II, A tract of land containing 1.01 acres of land out of Lot 33, Southwind Estates Unit II, R-1A, Developer: Carlos and Diana Lerma, Engineer: Javier Hinojosa Engineering. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

16. Approval of Minutes – Carrillo

Regular Meeting – October 23, 2023

17. Acknowledge Receipt of Minutes – Perez

Ambulance Board – August 25, 2023

Keep Mission Beautiful – September 5, 2023

Civil Service Commission – September 20, 2023

Youth Advocacy Advisory Board – September 12, 2023

Planning & Zoning – October 11, 2023

Shary Golf Advisory Board – August 30, 2023

18. Authorization to Execute 1st One-Year Renewal Option with CVQ Land Surveyors, LLC for Land Surveying Services – De Luna

On October 24, 2022, the City of Mission entered into a contractual agreement with CVQ Land Surveyors, LLC for Land Surveying Services. Surveys would be on “as needed” basis to include topographic, boundary, platting preliminary and all other necessary land surveying tasks. The term of this contract was for one year with two one-year renewal options. Per attached renewal letter, there will be no changes to the original proposal for CVQ Land Surveyors, LLC. Staff was seeking authorization to extend contract for 1st one-year renewal option with CVQ Land Surveyors, LLC.

19. Authorization to Execute 1st One-Year Renewal Option with Leonel Garza Jr. & Associates, LLC for Appraisal Services – De Luna

On October 24, 2022, the City of Mission entered into a contractual agreement with Leonel Garza Jr. & Associates, LLC for Appraisal Services. The term of this contract was for one year with two one-year renewal options. Per attached renewal letter, there will be no changes to

the original proposal for Leonel Garza Jr. & Associates, LLC. Staff was seeking authorization to extend contract for 1st one-year renewal option with Leonel Garza Jr. & Associates, LLC.

20. Authorization to Execute Second One-Year Renewal Option with Conde's Landscaping, and OCL Enterprises, LLC, for Weedy Lot Abatement – De Luna

In November 23, 2021, the City of Mission entered into a contractual agreement with Conde's Landscaping, OCL Enterprises, LLC and TDL Properties for weedy lot abatement. The terms for this contract were for one year with two one-year renewal options. Per attached renewal letters, there would be no increase to the original proposal for Conde's Landscaping, for OCL Enterprises, LLC there would be a 5% increase as per contract. Staff was seeking authorization to extend contract for first second-year renewal option.

21. Approval of a Memorandum of Understanding between the City of Mission Fire Department and U.S. Customs and Border Protection for their use of clinical sites – A. Garcia

The Mission Fire Department was seeking authorization to approve a Memorandum of Understanding with U.S. Customs and Border Protection as they seek to obtain a program of clinical education or field work experience at the City of Mission Fire Department for its Emergency Medical Technicians and Emergency Medical Technician students. The clinical site shall provide the U.S. Customs and Border Protection students with practical experience in EMS – based patient care activities through the clinical's site's owned entities and the U.S. Custom and Border Protection shall provide the student with academic experience.

22. Authorization to Solicit Request for Qualifications for FMA & BRIC Program Development, Grant Administration, Civil Engineering, and Project Management Services – Bocanegra

Staff was seeking authorization to Solicit a Request for Qualifications for Program Development, Grant Administration, Civil Engineering, and Project Management Services pertaining to the Flood Mitigation Assistance program (FMA), administered by the Texas Water Development Board and the Building Resilient Infrastructure and Communities Grant Program (BRIC) administered by the Texas Department of Emergency Management. The purpose of these program was to provide support to communities for hazard mitigation activities, such as drainage improvements, that promoted climate adaptation and resilience with respect to the growing hazards associated with climate change. Each program required a 25% match with the potential for a reduced match of 10% if the projects met the FEMA definition of repetitive loss structures.

23. Authorization to enter into a Memorandum of Agreement between The Lower Rio Grande Valley TPDES Stormwater Task Force Partnership, Inc. and the City of Mission – Bocanegra

Memorandum of Agreement by and between City of Mission and The Lower Rio Grande Valley TPDES Stormwater Taskforce Partnership, Inc. for Representative Appointment to the Regional Lower Rio Grande Valley TPDES Stormwater Tark Force MOA #R-RGV-TF-2023-00051. It was formed to respond and aid compliance with the Texas Commission on Environmental Quality Phase II Stormwater Rules and other pertinent issues as needed. This MOA commenced on 11/1/23, would be effective for five (5) calendar years and would terminate 10/31/28. Membership contribution was \$19,051.20.

24. Authorization to award bid for Ready Mix Concrete for Public Works Department- Bocanegra

The City of Mission had accepted and opened one (1) Bid response for Ready Mix Concrete for the Public Works Department. Staff recommended awarding bid to 57 Concrete, LLC who was the lowest responsible bidder meeting all specifications. Recommendation was based solely on estimated quantities and orders will be placed on an as needed basis. BID # 24-042-10-30.

25. Authorization to extend second one-year renewal option for Liquid Polymer Chemical with Polydyne, Inc. for the Public Works Department North and South Water Treatment Plants – Bocanegra

The City of Mission entered into an agreement with Polydyne, Inc. for the purchase of Liquid Polymer Chemical. The contract term was for one year with two one-year renewal options. Orders would be placed on an as needed basis throughout the one-year base term at (\$0.65/lb). This would extend Bid No. 22-005-10-14 from November 15, 2023 thru November 14, 2024.

26. Authorization to extend second one-year renewal option for Liquid Emulsion Polymer Chemical for the Public Works Department Wastewater Treatment Plants – Bocanegra

The City of Mission entered into an agreement with Polydyne, Inc. for the purchase of Liquid Emulsion Polymer Chemical. Orders would be placed on an as needed basis throughout the one-year base term. This would extend Bid No. 22-006-10-14.

27. Authorization to purchase one (1) Harley Davidson Police motorcycle from Longhorn Harley Davidson via BuyBoard contract #601-19 – Torres

Authorization to purchase one (1) Harley Davidson Police motorcycle with emergency equipment from Longhorn Harley Davidson via BuyBoard contract #601-19. The total price for the (1) Harley Davidson Police motorcycle was \$46,740.16. The City of Mission was previously issued a TML re-imbusement claim check for \$37,525.91, which would be applied to the total price. Funds from Acct. 11-410-74950 would be utilized to pay the remainder amount for this purchase. Total price of the purchase would be \$9,214.25.

28. Authorization to enter a Memorandum of Understanding between the City of Mission and the City of Palmview to provide temporary housing for prisoners – Torres

The City of Palmview needed services for temporary housing and detention of prisoners awaiting arraignment. The Mission Police Department agreed to make use of the agency's holding facility for prisoners of the Palmview Police Department, subject to the availability of space based on the facility's capacity. The temporary housing of prisoners would be at a cost of \$54.00 per prisoner per day. The cost included detention and meal costs. The term of the agreement commenced on November 1, 2023 and ending on February 28, 2024.

29. Authorization to enter into a Memorandum of Understanding between the Uniting Neighbors in Drug Abuse Defense (UNIDAD) and the City of Mission Police Department – Torres

The Mission Police Department was requesting authorization to enter into a memorandum of understanding with Uniting Neighbors in Drug Abuse Defense (UNIDAD), for the purpose of providing services to our community that increased prevention efforts focusing on reducing

tobacco, underage drinking, prescription drug abuse, and Marijuana use in Hidalgo County. This agreement will be in effect from September 2023 to August 2024.

30. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer, Ezequiel Navarro for the Mission Police Department, in accordance with Texas Government Code, Section 614.051- Torres

Honorably Retired Peace Officer, Ezequiel Navarro had requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-536 from the Mission Police Department.

31. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer, Samuel Segura for the Mission Police Department, in accordance with Texas Government Code, Section 614.051- Torres

Honorably Retired Peace Officer, Samuel Segura had requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-544 from the Mission Police Department.

32. Authorize Mayor to execute Amendment No. 5 to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission, related to the South Conway Lift Station Project – Terrazas

Authorize Mayor to execute Amendment No. 5 to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission, related to the South Conway Lift Station Project. The amendment was to pay for additional services in the amount of \$4,019.54, related to construction testing. Original amount of the project was \$2,838,639.15. Upon approval of this amendment, the total project amount would increase to \$2,842,658.69.

33. Approval of Resolution #1867 to designate authorized signatories for the CDBG-DR Program from GLO State contract number 24-067-006-E193- Elizalde

Discuss, consider, and adopt resolution to designate authorized signatories for the Community Development Block Grant-Disaster Recovery (CDBG-DR) program for GLO state contract number 24-067-006-E193. The grant contract in the amount of \$999,162.14 would be used for the city's Astroland Drainage Project. The project would allow the city to expand existing stormwater drainage laterals in the Astroland area.

RESOLUTION NO. 1867

AUTHORIZING SIGNATORIES

A RESOLUTION BY THE CITY COUNCIL OF CITY OF MISSION DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY PROGRAM (CDBG-DR) GENERAL LAND OFFICE (GLO) STATE CONTRACT NUMBER 24-067-006-E193.

34. Authorization to approve Change Order #001 with Noble Texas Builders LLC, related to roof repairs for the Center for Education and Economic Development Building – Garcia

Mission Economic Development Corporation (MEDC) CEO Tecló J. Garcia was requesting authorization for approval of Change Order #001, in the amount of \$39,928.00, with Noble Texas Builders, LLC. The additional amount was for unforeseen additional work needed to

repair the roof at the Center for Education and Economic Development (CEED) building. The CEED Building, located at 801 N. Bryan Road, suffered extensive roof damage during an April 2023 hail and wind storm. The roof and the parapet on the northwest side of the building must be repaired as soon as possible. The building sustained roof and structural damage.

35. Approval of Utility Account Reclassifications for Fiscal Year 2020 - 2021 – Enriquez

Approval of the Utility account receivable to be reclassified for the amount of \$247,530.64 to Bad Debt (Uncollectible). These amounts were for the fiscal year 2020-2021

36. Approval of Resolution #1868 amending Resolution 1866 Section 7 Election Day Polling Locations – Carrillo

Aprobación de Resolución No. 1868 que modifica la Resolución 1866 Sección 7 Lugares de votación el día de las elecciones – Carrillo

Resolution 1866 called for Election Day polling locations to be conducted at Mission Parks & Recreation Conference Room. Due to a previously scheduled event to be held at the Parks and Recreation facility, we were requesting to change the polling location on Election Day only from Parks and Recreation to Mission City Hall Community Room.

Chapter 43, Section 43.062 of the Election Code stated if the location of the polling place for an election was different from the location used for the preceding election ordered by the same authority, the authority responsible for giving notice of the election shall, if possible, post notice at the entrance to the previous polling place stating that the location had changed and providing the location of the new polling place. All proper signage would be posted.

Councilman Flores asked to remove item 21 from the list and be discussed individually.

Mayor Pro Tem Plata asked to remove item 24 from the list and be discussed individually.

Mayor Pro Tem Plata moved to approve all consent agenda items 16 thru 20, 21 thru 23 and 25 thru 36 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Councilman Flores moved to approve item 21. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve item 24. Motion was seconded by Councilman Vela and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

37. Final Plat Approval: Garden Path Subdivision, A tract of land containing 8.887 acres, Being a part or portion out of Lot 266, John H. Shary Subdivision, R-1T, Developer: Deka Investments, LLC, Engineer: M2 Engineering, PLLC, – De Luna

On August 22, 2022, the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Garden Path Subdivision. The subject site was located along the West side of Taylor Road approximately 500' North of E. 25th Street. There was no public opposition during the City Council. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Final Plat Approval: Garden Path Subdivision, A tract of land containing 8.887 acres, Being a part or portion out of Lot 266, John H. Shary

Subdivision, R-1T, Developer: Deka Investments, LLC, Engineer: M2 Engineering, PLLC. Motion was seconded by Councilman Vela and approved unanimously 5-0.

38. Request by Union Design Developers, LP to establish a letter of credit or pay escrow for the Anzalduas Industrial Park Ph I Subdivision to enable recording process of the subdivision without having all the infrastructure completed – De Luna

On October 13, 2023, staff received a request by Bruno M. Castillo president of Union Design Developers, LP to have the City Council consider allowing him to establish a letter of credit or pay escrow for the Anzalduas Industrial Park Ph I Subdivision to enable the recording process of the subdivision without having all the infrastructure completed. The sole purpose of getting the plat recorded was for the sale of lots. Mr. Castillo was also requesting the City's participation in sharing 1/3 of the cost of the improvements totaling \$284,229.86 thru TIRZ Board. If request was approved, Mr. Castillo would be submitting the remaining balance.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Request by Union Design Developers, LP to establish a letter of credit or pay escrow for the Anzalduas Industrial Park Ph I Subdivision to enable recording process of the subdivision without having all the infrastructure completed. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

39. Approval of Resolution #1869 distributing 140 authorized votes for the election of Appraisal District Board of Directors for 2024-2025 – Carrillo

The City of Mission may cast all of their 140 authorized votes for one candidate or distribute the votes among any number of candidates. The candidates are as follows: Eddie Betancourt, Albert Cardenas, Fernando Castillo, Mario Chapa, Pete Garcia, Richard A. Garza, Uvaldo Gutierrez, Antonio Lozano, Joe D. Olivares, Amador Requenez and Ruben Saldana.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution #1869 distributing 140 authorized votes for the election of Appraisal District Board of Directors for 2024-2025 and to distribute the votes as follows: 70 to Amador Requenez and 70 to Eddie Betancourt. Motion was seconded by Councilman Vela and approved unanimously 5-0.

RESOLUTION NO. 1869

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
DISTRIBUTING 140 AUTHORIZED VOTES FOR THE ELECTION OF APPRAISAL DISTRICT
BOARD OF DIRECTORS FOR 2024-2025

40. Consideration to modify 2023 City of Mission Thanksgiving and New Year's holiday schedule – Carrillo

City of Mission offices were currently closed beginning at 12 noon on Wednesday, November 22. Consideration was being requested to close City Hall offices all day on November 22 for the Thanksgiving Holiday.

Offices were also scheduled to be closed beginning at 12 noon on Friday, December 29 for New Year's. Consideration was being requested to modify the New Year's holiday schedule as follows offices would be open all day on Friday, December 29, 2023 and close on Monday, January 1 and all day on Tuesday, January 2, 2024.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the modification of the 2023 City of Mission Thanksgiving and New Year's holiday schedule. Motion was seconded by Councilman Vela and approved unanimously 5-0.

41. Authorize Mayor to execute a Sixth Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission, related to the Bentsen Palm Lift Station Phase III Project - Terrazas

Authorize Mayor to execute a Sixth Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission, related to the Bentsen Palm Development Lift Station Phase III Project. The project involved the decommissioning of two lift stations and tie-in the facilities in to the Phase III. This amendment was to pay a shortage amount of \$80,242.00 related to additional expenses. Original amount of the project was \$1,921,012.50. Upon approval of this amendment, the total project amount would increase to \$2,001,254.50.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Authorize Mayor to execute a Sixth Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission, related to the Bentsen Palm Lift Station Phase III Project. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

42. Authorize Mayor to execute Second Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission, related to the Inspiration Road & Military Road Phase I Project -Terrazas

Authorize Mayor to execute a Second Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission, related to the Inspiration Road & Military Road Phase I Project. The project involved the financing and construction of the first phase of the widening and improvement of Inspiration Road and Military Road Phase I. This amendment was due to additional expenses of \$174,375.37 (includes an overcharge of \$12,677.37) involving TxDOT City Share of Direct State Costs. Original amount of the project was \$1,358,777.31. Upon approval of this amendment, the total project cost would increase to \$1,533,152.68.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Authorize Mayor to execute Second Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission, related to the Inspiration Road & Military Road Phase I Project. Motion was seconded by Councilman Flores and approved unanimously 5-0.

43. Authorization to purchase (21) SigMPX 9mm short barrel rifles with red dot sights & (91) SigM400 AR15 rifles with compact red dot sights from CTC Gunworks, LLC – Torres

The Mission Police Department was seeking authorization to purchase (21) SigMPX 9mm short barrel rifles with Romeo red dot sights, for school resource officers, from CTC Gunworks, LLC. The Mission Police Department was also seeking authorization to purchase (91) SigM400 AR15 rifles with Romeo compact red dot sights, for patrol officers, from CTC Gunworks, LLC. The initial total cost was \$158,202.45, however, costs were reduced after trading in unutilized vault firearm inventory. The purchase cost amount was \$105,977.45, via OMNIA contract # 12-19.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to authorize the purchase of (21) SigMPX 9mm short barrel rifles with red dot sights & (91) SigM400 AR15 rifles with compact red dot sights from CTC Gunworks, LLC. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

44. Authorization to lease/purchase (3) 2023 Chevy Tahoes for the Mission Police Department fleet from D&M Leasing Company (buyboard contract #652-21) – Torres

The Mission Police Department was seeking authorization to lease and later purchase (3) 2023 Chevy Tahoes for the Mission Police Department fleet from D&M Leasing Company (buyboard contract #652-21). The (3) 2023 Chevy Tahoes would be leased for a 12-month period and paid off after the leasing period ends. The purchase cost amount was \$227,618.04. This expenditure would derive from Asset Forfeiture funds.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to authorize the lease/purchase (3) 2023 Chevy Tahoes for the Mission Police Department fleet from D&M Leasing Company (buyboard contract #652-21). Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

45. Authorization to accept the 2023 COPS Hiring Program Grant from the U.S. Department of Justice - Office of Community Oriented Policing Services – Torres

The Mission Police Department was seeking authorization to accept award funds for the 2023 COPS Hiring Program Grant, which is awarded by the U.S. Department of Justice – Office of Community Oriented Policing Services. The program allowed the hiring of police officers where the program pays 75% of the officers' salary and was matched by the city at 25% through the third year of the grant. On the fourth year of the grant, the City of Mission would be responsible for 100 % of the police officer salaries. The City of Mission Police Department would be hiring (8) new police officers as a result of this grant. The total grant award was \$1,000,000.00.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to accept the 2023 COPS Hiring Program Grant from the U.S. Department of Justice - Office of Community Oriented Policing Services. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

46. Approval of Ordinance #5399 Amending Personnel Policy Manual Policy 500.02 Holidays – Munguia

In reviewing the City's Personnel Policy Manual, staff had proposed a revision to the Holiday policy to add an Optional Holiday. Staff would be able to elect one of the following Holidays as their Optional Holiday: Cesar Chavez, Juneteenth or Columbus Day. The proposed ordinance would amend and restate the PPM effective 11-13-2023. Staff reviewed said revision, and concurred with the recommendation to approve said policy revision.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance #5399 Amending Personnel Policy Manual Policy 500.02 Holidays. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5399

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING ORDINANCE NO. 5264 TO AMEND AND RESTATE THE PERSONNEL POLICY MANUAL FOR EMPLOYEES OF THE CITY OF MISSION, TEXAS; PROVIDING FOR A PUBLICATION CLAUSE AND AN EFFECTIVE DATE

47. Approval of the Certified 2023 Tax Roll Totals – Vela

Approval of the Certified 2023 Tax Roll for the City of Mission as per section 26.09(e) of the Texas Property Code.

	<u>City of Mission</u>	<u>TIRZ*</u>	<u>Total</u>
M&O	\$ 24,266,129.91	\$ 3,390,845.34	\$27,656,975.25
I&S	\$ 4,216,206.34	\$ 589,154.66	\$ 4,805,361.00
	<u>\$ 28,482,336.25</u>	<u>\$ 3,980,000.00</u>	<u>\$32,462,336.25</u>

Total Taxable Value: \$6,379,901,680

Total Tax Levy: \$ 32,462,336.25

*estimate

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Certified 2023 Tax Rolls Totals. Motion was seconded by Councilman Vela and approved unanimously 5-0.

48. Acceptance of Quarterly Report of Investments for the Quarter ending September 30, 2023 and Interest Earned for Twelve Months Ending September 30, 2023 -Vela

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending September 30, 2023. The total increases to investment balances for the period were \$130,800.67 and total decreases were \$4,244,002.74, leaving a total of \$16,377,439.28 in outstanding investments for the quarter ending September 30, 2023. The total interest earned on all funds year to date was \$596,094.58.

This report of the City’s investment portfolio was in compliance with State Law and the investment strategy and policy approved by the City Council.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to accept the Quarterly Report of Investments for the Quarter ending September 30, 2023 and Interest Earned for Twelve Months Ending September 30, 2023. Motion was seconded by Councilman Flores and approved unanimously 5-0.

49. Authorization to enter into a First Amendment to the Personal Services Contract with De Saro Public Relations Firm for services related to the City of Mission State of The City Address – D. Flores

Authorization to enter into a First Amendment to the Personal Services Contract with De Saro Public Relations Firm for services related to the City of Mission State of The City Address, previously entered on September 13, 2023, accounting for payment of remaining balance requested from sponsorship sales received by the City of Mission.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to enter into a First Amendment to the Personal Services Contract with De Saro Public Relations Firm for services related to the City of Mission State of The City Address. Motion was seconded by Councilman Vela and approved unanimously 5-0.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments - Employee Appreciation Luncheon Tuesday, November 14, 2023 11:00 am – 2:00 pm at Mission Event Center, Employee Turkey Distribution Wednesday, November 15, 2023 / 4:00 pm – 6:00 pm at Mission City Hall, Turkey Give-a-way (ticket only) Thursday, November 16, 2023 / 10:00 am at Mission Police Department, Turkey or Ticket Give-a-way Thursday, November 16, 2023 / 12:00 pm at Mission Police Department, R.E.D Flag Ceremony Friday, November 17, 2023 / 9:30 am at Mission Police Department, Veterans Appreciation BBQ Friday, November 17, 2023 / 11:30 am – 1:00 pm at Mission Parks and Recreation, Mayor’s Annual Christmas Lighting Friday, November 17, 2023 / 6:00 pm – 9:00 pm Saturday, November 18, 2023 / 2:00 pm – 8:00 pm at Leo Pena Placita Park, Veterans Parade Saturday, November 18, 2023 / 12:00 pm at Downtown Mission (Along Bus 83 from Conway to Bryan), Loud and Clear Veteran Music Festival & Chili Cook Off Saturday, November 18, 2023 / 12:00 pm – 11:00 pm at 5x5 Brewing Co., Land of the Free Jeep Show Saturday, November 18, 2023 / 12:00 pm – 11:00 pm at 5x5 Brewing Co., Journey to the East December 2, 2023 / 12:00 pm – midnight at Mission Market Square

Mayor's Comments – None

City Council Comments – Councilwoman Ortega noted that the information provided on native plants was very interesting and suggested that a workshop be held to further discuss the matter. All council members wished everyone a safe and blessed Thanksgiving Holiday.

ADJOURNMENT

At 6:31 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
Mission Tax Increment Reinvestment Zone – September 26, 2023
Mission Economic Development Corporation – September 27, 2023
Mission Education Development Council – August 30, 2023
Mission Redevelopment Authority – September 26, 2023
Speer Memorial Library Board – September 19, 2023

NATURE OF REQUEST:

See Attached Minutes

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval RP

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Mission Tax Increment Reinvestment Zone
Board of Directors Meeting
September 26, 2023

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission TIRZ #1, held a regular meeting open to the public, by teleconference and in person, on September 26, 2023, at 801 N. Bryan Road, Mission, Texas and at 5:53 PM, the roll was called of the duly appointed members of the Board, to-wit:

- David Penoli, Chairman
- Martin Garza, Vice Chairman
- Aissa I. Garza, Secretary
- Amanda O’Cafia
- Albert X. Chapa
- Efrain Reyna Jr.
- Hector Moreno

All the above were present except Secretary Aissa I. Garza and Chairman David M. Penoli. Participating via Zoom teleconference was Tim Austin, Angie Vela, Randy Perez, Stephanie Palacios, and Ezeiza Garcia. Participating in person were Mayor Norie Gonzalez Garza, J.P. Terrazas, Dr. Rolando Ortiz, Crystal Chávez, Joe Salazar, Cristian Garza, Colby Eckols, Damien B. Tijerina, Rubén James de Jesús, and Judy Vega.

I. Consider Consent Agenda

- A. Call meeting to order and establish quorum
- B. Approve Minutes of the August 31, 2023 meeting of the TIRZ#1
- C. Ratify all actions taken by the Mission Redevelopment Authority Board of Directors at the September 26, 2023 meeting

Upon a motion duly made by Director O’Cafia and seconded by Director Reyna, the Board unanimously approved the minutes of August 30, 2023 meeting of the TIRZ#1

Upon a motion duly made by Reyna and seconded by Director Chapa, the Board unanimously approved the consent agenda.

II. Adjournment

As there was no further business for the board to consider, upon a motion duly made by Director Reyna and seconded by Director O’Cafia, the Board unanimously voted to adjourn the meeting at 5:55 PM.

By: _____

Attest: _____

Printed Name: David Penoli

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**NOTICE OF REGULAR MEETING & PUBLIC HEARING
MISSION ECONOMIC DEVELOPMENT CORPORATION
SEPTEMBER 27, 2023 4:00 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

Richard Hernandez, President
Jose G. Vargas, Vice President
Deborah Cordova, Secretary
Estella Saenz, Treasurer
Noel Salinas
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:**ALSO PRESENT:**

Eugene Vaughan, JGKL LLP
Matt Jones, JGKL LLP
Lee McCormick, President, CDA
Adrian Arriaga, Sperry Commercial Group

STAFF PRESENT:

Tecló J. Garcia, Chief Executive Officer
Stephanie Palacios, Financial Officer
Judy Vega, Executive Assistant
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director

1. Call to Order and Establish Quorum

After establishing a quorum of the Board of Directors, President Richard Hernandez called the meeting to order at 4:07 PM

2. Approval of Minutes: August 30, 2023

Carl Davis moved for approval of the meeting minutes of August 30, 2023 as presented. Motion was seconded by Vice President Jose G. Vargas and approved 6-0.

3. Acceptance of Adjusted Financial Statements for July 2023

Financial Officer Stephanie Palacios presented and recommended approval of the adjusted financial statements for July 2023.

Secretary Deborah L. Cordova moved for acceptance of the adjusted Financial Statement for July 2023 as presented. Motion was seconded by Treasurer Estella Saenz and approved 6-0.

4. Deliberation and possible action related to approval of Amendment to MEDC's FY 2022-2023 Budget.

Financial Officer Stephanie Palacios presented and recommended approval of the Amendment to MEDC's FY 2022-2023 Budget and briefly explained them as follows:

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- MEDC Fund 21- Transfers Out (\$1,717,472.50/Transfers Out) – Necessary for principal loan and debt service funds.
- MEDC Fund 21- Wagner Peyser (\$6,346.20/Revenues & \$6,346.20/Expenditures) – Necessary for the Wagner Peyser Fund for FY 2022-2023
- MEDC Fund 41- Debt Service (\$1,717,472.50/Transfers In & \$2,214,668.07/Expenditures) – Necessary for the principal payments made to pay off the 2010 refunding bond, the 2016 Lone Star National Bank loan, and the principal payment made to the 2018 PNC Bank loan.
- MEDC Fund 51- Capital Projects (\$15,869.10/Expenditures) – Necessary to allocate funds for the purchase of the CEED building office equipment.

There being no corrections or additions, Vice President Jose G. Vargas moved to approve the Amendment to MEDC's FY 2022-2023 Budget. Motion was seconded by Treasurer Estella Saenz and approved 6-0.

5. Deliberation and possible action regarding the approval of Resolution No. 2023-07. A resolution regarding request of Oberon Fuels, Inc., for the issuance of one or more series of revenue bonds; authorizing the filing of an application for allocation of volume cap private activity bonds with the Texas Review Board; authorizing public hearings regarding the bonds; and authorizing other action related thereto.

Lee McCormick, President of Community Development Associates presented this item by saying that this was an inducement resolution for Oberon Fuels, Inc. The project consists of a 17-acre sub-parcel (proposed facility boundary) in the southeastern portion of Gonzales County parcel 9976 (the site) adjacent to 1680 CR 431 in Waelder TX 78959. The facility will convert poultry manure into renewable dimethyl ether (rDME) and renewable methanol for use in high-value incentivized transportation markets. Oberon is partnering in this project with Cal-Maine Foods, the largest producer and distributor of shell eggs in the United States, which operates eight farms near the project location. Poultry manure from Cal-Maine's operating farms will be fed to a newly constructed anaerobic digester to be sited near Cal-Maine's Waelder 1 and Waelder 2 complexes. This project is for certain infrastructure and capital improvements for a pollution control treatment facility. Once all the paperwork is completed and the bond is set to close, Mr. McCormick will be bringing it back to the Board for approval in the form of a final resolution.

Approval of this resolution does not impose any payment or obligation on MEDC or the City of Mission. There is potential "reputational risk" if the borrower defaults since MEDC's name is included on the bonds. Assuming a bond issuance of \$140 million, at closing the MEDC is expected to receive approximately \$205,000 for serving as issuer of the bonds and an annual fee of \$35,500 until maturity. He is requesting approval of the resolution in the amount not to exceed \$150 million of tax-exempt private activity bonds.

Carl Davis moved for approval of Resolution No. 2023-07 as presented. Motion was seconded by Vice President Jose G. Vargas and approved 6-0.

Resolution No. 2023-07

Resolution regarding request of Oberon Fuels, Inc., for the issuance of one or more series of revenue bonds; authorizing the filing of an application for allocation of volume cap private activity bonds with the Texas Review Board; authorizing public hearings regarding the bonds; and authorizing other action related thereto.

- 6. Public Hearing: MEDC FY 2023-2024 proposed project consideration: An economic incentive for a sports facility to be located at 2513 Victoria Drive, Mission, in an amount not to exceed a total of \$141,000 to be paid over a period of three (3) years.**

At 4:28 PM President Richard Hernandez opened the public hearing.

CEO Tecló J. Garcia said that this project, The Padel Club, was approved last month by the Board. The developer needs to meet certain requirements to receive the incentive and as stipulated in an economic incentive agreement. Mr. Garcia asked legal counsel Gene Vaughan to briefly explain the rules for public hearings. Mr. Vaughan mentioned that the Board can listen to comments, ask questions, and even answer questions from the public, but can't advocate for or against the project. No other comments were made.

President Richard Hernandez closed the public hearing at 4:30 PM.

Mayor Norie Gonzalez Garza joined the meeting at 4:39 PM.

- 7. Deliberation & possible action to authorize staff to publish a Notice of Intention to Undertake a Project or Projects for FY 2023-2024 regarding the following projects: A) An economic incentive for a sports facility to be located at 2513 Victoria Drive, Mission, in an amount not to exceed a total of \$141,000 to be paid over a period of three (3) years.**

Secretary Deborah L. Cordova moved for approval. Motion was seconded by Noel Salinas and approved 7-0.

- 8. Deliberation and possible action to authorize CEO to execute a proposal with the Buxton Company for marketing services.**

Mr. Garcia introduced this item by saying that Buxton is a strategic marketing and research firm that staff have reached out to for assistance with market analysis and local market recruiting services in the retail sector. Mr. Garcia mentioned that the funding for this service has been allocated to MEDC's budget but that due to the amount of the engagement he needs to also present it to the City Council for approval upon MEDC's approval. Secretary Deborah L. Cordova asked about the amount and terms of the engagement, does it renew automatically, and has it been reviewed by counsel? Mr. Garcia said it was a \$35,000 one-year engagement with online user access (three), as well as availability of a live consultant to assist as needed. The contract is not renewed automatically, and it has not been reviewed by legal counsel.

Treasurer Estella Saenz moved to authorize the CEO to execute a proposal with the Buxton Company for marketing services, subject to final review of legal counsel. Motion was seconded by Carl Davis and approved 7-0.

9. Discussion and possible action regarding the scheduling and attendance of members of the Board of Directors at a Texas Economic Development Council Sales Tax Workshop.

Mr. Garcia said that he recently attended this workshop in Edinburg where participants included Texas Municipal League and EDC attorneys, among other participants, and it is there that he learned that EDC Board members are required to attend the workshop on an annual basis. The Economic Development Sales Tax Workshop includes information about economic and community development in general, and changes to the Economic Development Sales Tax Law. The workshops will include a discussion of changes to the Economic Development Sales Tax law that occurred during the 88th session of the Texas Legislature. Workshop attendees will receive Open Meetings Act and Public Information Act certification as a part of this course. Several dates and workshop locations were provided to the Board for their review and selection. He asked that they communicate with Executive Assistant Judy Vega on their preferred date for registration and accommodations. No action was taken or required.

At 4:46 PM, President Richard Hernandez announced that the MEDC Board of Directors would be convening into executive session.

10. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001

Deliberation and possible action regarding commercial or financial information received the Mission EDC from a business prospect with which the Mission EDC is conducting economic development negotiations or with which the Mission EDC seeks to have to locate, stay, or expand operations in or near the City of Mission (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to the following:

Report from CEO as to potential prospects.

Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:

M.E.D.C. Land

The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any actions necessary

At 5:40 PM. President Richard Hernandez announced that the Mission Economic Development Corporation Board of Directors will reconvene in Open Session.

No action was taken.

11. CEO Report on Economic Activity

Mr. Garcia reported that Mission EDC hosted a Commercial Investment Tour in collaboration with the RGV Partnership, which was well attended and represented. Melden & Hunt sponsored lunch for the group at La Fogata and Adrian Arriaga with Sperry Commercial Group sponsored breakfast. Presentations were made and key speakers partook in the event. Mr. Garcia said we should do this for site selectors from around the state and country.

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Mr. Garcia announced that Brand Geniuz had hired four young men from UTRGV as interns. Brand Geniuz is a tenant at CEED. An agreement we made with Brand Geniuz was that they had to hire one person from Mission each year and one of those young men is from Mission. Brand Geniuz initially was going to hire one person, but they were so impressed with the other three candidates that they decided to hire all of them part-time. The company plans on hiring two of them full-time after the year is over. Mr. Garcia shared images with the Board from companies incentivized by MEDC. As part of their agreements with MEDC, Tekna-Impact and Haidar Properties (IHOP), were required to make donations to community non-profit organizations. Mr. Garcia thanked the Board of Directors for their participation at the recent MEDC Workshop that took place on August 26, 2023 at CEED. The workshop was very informative with various key speakers present. Mr. Garcia finalized his report by sharing international border vehicular crossing tolls and stats.

12. President Comments

President Richard Hernandez thanked the staff and the Board for their service. He asked the CEO about perhaps inviting school district representatives to the next Board meeting for a presentation on their request for a tax increase from voters.

13. Adjournment

Vice President Jose G. Vargas moved to adjourn the meeting. Motion was seconded by Noel Salinas and approved 7-0. The meeting was adjourned at 6:03 PM.

Richard Hernandez, President

ATTEST

Deborah L. Cordova, Secretary

**NOTICE OF MEETING OF THE
MISSION EDUCATION DEVELOPMENT COUNCIL, INC.
AUGUST 30, 2023**

The Board of Directors of the Mission Education Development Council, Inc., held a meeting on Wednesday, August 30, 2023, at 4:00 PM, at The Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas, 78572, to discuss the following agenda:

1. Call to order and establish quorum
2. Approval of Minutes: July 26, 2023
3. Deliberation & possible action for approval of Resolution No. 2023-02, Adopting the Mission Education Development Council's FY 2023-2024 Budget.
4. Adjournment.

Minutes are as follows:

PRESENT:

Richard Hernandez, Chair
Jose G. Vargas, Vice Chair
Deborah Cordova, Secretary
Estella Saenz, Treasurer
Noel Salinas
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:

ALSO PRESENT:

Eugene Vaughan, JGKL LLP
Phil Rimes, CEO, Bettcher Manufacturing
John Wenker, CFO, Bettcher Manufacturing
Melayne Martin, Director of Sales & Marketing, Bettcher Manufacturing
Eddie Silva, Domain Development
Sebastian Arizola, RGV Padel Club
Hector Ronquillo, RGV Padel Club

STAFF PRESENT:

Teclo J. Garcia, Chief Executive Officer
Joel Garza, Chief Operating Officer
Stepanie Palacios, Financial Officer
Judy Vega, Executive Assistant
Randy Perez, City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director
Victor A. Flores, City Attorney
Joe Salazar, Accountant
Cristian Garza, Accountant
Brianna Caceres, CEED
Receptionist/Marketing Assistant

1. Call to order and establish quorum

After establishing a quorum of the Board of Directors, Chair Richard Hernandez called the meeting to order at 6:30 PM.

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2. Approval of Minutes: Meeting of July 26, 2023

Mayor Norie Gonzalez Garza moved for approval of the meeting minutes of July 26, 2023 as presented. Motion was seconded by Vice Chair Jose G. Vargas and approved 7-0.

3. Deliberation & possible action for approval of Resolution No. 2023-02, Adopting the Mission Education Development Council's FY 2023-2024 Budget.

Financial Officer Stephanie Palacios presented and recommended approval of the Mission Education Development Council's 2023-2024 Budget.

There being no corrections or additions, Secretary Deborah L. Cordova moved for approval of Resolution No. 2023-02, Adopting the Mission Education Development Council's FY 2023-2024 Budget. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

4. Adjournment

The meeting was adjourned at 6:33 PM.

**MINUTES OF THE MISSION EDUCATION DEVELOPMENT COUNCIL, INC.
BOARD OF DIRECTORS MEETING HELD ON AUGUST 30, 2023 WERE
APPROVED ON THIS THE 25TH DAY OF OCTOBER, 2023.**

Deborah L. Cordova, Secretary

**Mission Redevelopment Authority
Board of Directors Meeting
September 26, 2023**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission Redevelopment Authority (MRA) held a regular meeting open to the public, by teleconference and in person, on September 26, 2023, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

David Penoli, Chairman
Martin Garza, Vice Chairman
Aissa I. Garza, Secretary
Amanda O'Caña
Albert X. Chapa
Efrain Reyna Jr.
Hector Moreno

All the above were present except Secretary Aissa I. Garza. Participating via Zoom teleconference was Tim Austin, Angie Vela, Randy Perez, Stephanie Palacios, and Ezeiza Garcia. Participating in person were Mayor Norie Gonzalez Garza, J.P. Terrazas, Dr. Rolando Ortiz, Crystal Chávez, Joe Salazar, Cristian Garza, Colby Eckols, Damien B. Tijerina, Rubén James de Jesús, and Judy Vega.

Call Meeting to Order at 4:00 PM

With a quorum present, Chairman Penoli opened the meeting with a welcome to all.

Approve minutes of the August 31, 2023 meeting of the Mission Redevelopment Authority

Upon a motion duly made by Director O'Caña and seconded by Director Reyna, the Board unanimously approved the September 26, 2023 meeting minutes of the Mission Redevelopment Authority, subject to minor corrections.

Receive update from Hilltop Securities regarding the Authority's Junior Lien Tax Increment Contract Revenue Notes, Series 2023.

Chairman Penoli recognized Colby Eckols with Hilltop Securities, who provided an update on bond issue the authority is seeking to secure. Mr. Eckols explained that bond documents have been submitted to the Attorney General's office and comments received from them yesterday have been addressed. Target date to close on the bond issuance is Thursday, Sept. 28, 2023. The Board was provided with a memo from Hilltop Securities which contained bond closing estimated fees. Chairman Penoli questioned the following fees: an assessment fee of \$2,718.66, and \$5,000 for Hilltop Securities. Mr. Eckols explained that initially when the numbers were run, an assumption was made that the Lone Star National Bank (LSNB) would pay for an assessment fee to the Municipal Advisory Council (MAC) of Texas, a trade association in Texas for municipal bond underwriters; however, LSNB is not a member of MAC of Texas and as such they do not have to pay the assessment fee. Regarding the \$5,000 fee for Hilltop Securities, Mr. Eckols said that it was a Place Holder fee expense, but that the fee was not final. Once the closing takes place, a calculation of expenses will take place and he will then invoice the Authority for expenses that did not occur. All other expenses in the memo to the Attorney General, Bond Counsel, and Trustee, were correct.

Discuss issues relating to the extension of the termination date of the Zone, and steps needed to determine future projects for TIRZ funding.

Int. Dir. Randy Perez introduced this item by saying that he has had conversations with legal counsel Tim Austin regarding the expiration of the life of the TIRZ, which ends December 31, 2030. He has also been discussing the possibility of the creation of a TIRZ No. 2 with developers and attorneys from San Antonio. The discussions have circled around the possibility of engaging private undeveloped property owners that would like to participate in TIRZ No. 2. Mr. Perez mentioned that the attorneys and developers are currently working on a draft boundary map for TIRZ No. 2 and once completed, he will share it with the Board. The area being contemplated are areas east and west of Conway Avenue, undeveloped properties east and north of Shary Road, as well as undeveloped properties in the Cimarron Country Club area. Mr. Austin then was asked to comment on his prepared memo covering options related to the life of TIRZ No. 1, stating that no decision was expected now; however, that Mr. Perez is now referring to the creation of a TIRZ No. 2. Mr. Perez also referred to the participation of Hidalgo County since they are active participants in TIRZ No. 1 and on needed discussions related to funding percentages in place, which may change. Mr. Perez said discussions are needed to decide on whether to extend, merge, or end TIRZ No. 1 once it expires. Mr. Austin explained that there is a limitation on the amount a city can claim in taxable value in any TIRZ. A city that has a population of under 100,000, which is the case for the City of Mission, the city can claim 50% percent of taxable values. If the city's population exceeds 100,000 then the percentage decreases to 25%. There was discussion by the Board of Directors on what either percentage was in dollars of value, and Mr. Perez was asked to calculate and advise the board. Vice Chair Martin Garza made the recommendation to the Board about holding a workshop to further discuss this topic and provide options to the Board related to the life of TIRZ No. 1 and the creation of a TIRZ No. 2. Mr. Perez said that his plan is to extend the life of TIRZ No. 1 so that any undeveloped property within its boundaries is included in TIRZ No. 2. He has been speaking with attorneys engaged by private developers that are interested in participating in a TIRZ No. 2. Mr. Penoli stated that he believed the TIRZ may need to engage an expert in city or urban planning to assist the TIRZ/MRA and the City of Mission, in determining which projects needed to be developed first, and what other projects should be considered, as part of any planning session. The BOD and invited attendees discussed the overall concept of strategic planning, and the importance of utilizing the \$28MM in funding, to make the most impact. Many board members expressed their concern in making sure that the projects were evaluated by a third-party professional. Mr. Perez said he will be inviting the developers and attorneys to the workshop for their input. Mayor Norie Gonzalez Garza proposed a few dates and times for a workshop and ultimately the Board settled on a workshop at 12:00 PM on Thursday, October 26, 2023.

Deliberation & possible action on approval of a Second Amendment to the Agreement for Interim Administrative Services between the City of Mission and Mission Redevelopment Authority/Mission Tax Increment Reinvestment Zone No. 1.

Int. Dir. Randy Perez introduced this item by saying that the agreement for Interim Administrative Services between the City of Mission and the Authority is expiring September 30, 2023. At the Board's discretion, Mr. Perez is proposing a 12-month agreement beginning October 1, 2023 at the same rate as the expiring one of \$6,000 per month. Director Amanda O' Cafia expressed concern that at this late time in the fiscal year, it would be difficult to make a change. After brief discussion on the terms of the agreement, the Board decided to approve the agreement for six months at the rate of \$6,000 per month beginning October 1, 2023.

Upon a motion duly made by Director Amanda O' Cafia and being seconded by Director Reyna, the Board approved a Second Amendment to the Agreement for Interim Administrative Services between the City of Mission and Mission Redevelopment Authority/Mission Tax Increment Reinvestment Zone No. 1 at the rate of \$6,000 per month beginning October 1, 2023.

Project Reports:

Chairman Penoli recognized Engineer Ruben James de Jesús with Melden & Hunt to report on the **Bentsen Palm Development Phase III Project**. Mr. De Jesús reported that this project is 100% complete and mentioned that the original bid amount was \$1,853,205.00. Change Order #1 was approved by the Board in the amount of \$33,017.50, bringing the project cost to \$1,886,222.50. Design fees, which included testing materials and engineering fees, were an additional \$115,030.00, bringing the final cost to \$2,001,252.50. Mr. de Jesus provided the contractor's affidavit releasing the project and warranty letters for the Board's review. Chairman Penoli compared the numbers provided by Mr. de Jesus with the excel numbers provided by staff which showed a total project cost of \$1,921,012.50. He requested a final reconciliation of this project. Assistant City Manager J.P. Terrazas said staff continues to work on final numbers for close out.

Chairman Penoli recognized Mr. de Jesús to report on the **Tierra Dorada Sanitary Sewer Improvements Project**. This project involves the design of and construction of a new lift station to eliminate existing Lift Stations No. 13 & 14 within Tierra Dorada Subdivision to reroute sewer discharge into existing sanitary sewer trunkline along Los Ebanos Road. Design plans for this project are 100% complete and pending is bid letting approval from Mission City Council. Chairman Penoli questioned why estimated costs change so significantly on some projects. Penoli stated it appears that some projected costs are for design, others are for construction, but the estimated amounts keep changing. Mr. de Jesus said that the cost numbers being presented for this project are not final until the project is awarded. Estimated construction and design costs for this project is \$2,559,585.00 and said that the increases in cost amounts are due to an increase in materials. Mr. de Jesus said he will work with city staff on cost estimates involved in the project and will provide a detailed breakdown of expenses to demonstrate any changes in the overall project cost. Mr. Penoli stated for all projects, there needs to be a cleaner more transparent representation of total expected costs for every project, to include what is estimated for design, engineering, and construction. He went on to state that each project needs to have an estimate of ALL costs including any other third-party engineers or experts who are used to inspect, review, or certify projects, so the board has a better sense of required funding. No further comments were made.

Chairman Penoli recognized Mr. de Jesús to report on the **Inspiration Road Trunklines (Sanitary Sewer Master Plan)**. Mr. de Jesús said that this project ties in with the Tierra Dorada Sanitary Sewer Improvements Project. It involves Lift Station #10, located on Mile 2 & FM 495 (El Valley Subdivision). Discussions are underway to finalize an agreement to present to Mission City Council and AGUA SUD for approval consideration. The initial cost for the sewer master plan was estimated at \$110,000, which was specifically identified for a "study"; however, the project cost has increased to \$1.3 million. This involves the rerouting of sewer lines to an existing lift station to alleviate overflow. He anticipates a bidding date in January 2024.

Chairman Penoli recognized P.E. Damien D. Tijerina with L&G Engineering to report on the **Inspiration Rd./Military Parkway Loop Ph. I & II**. On Phase I. Mr. Tijerina mentioned that the Environmental Assessment report (EA) was submitted to TxDOT in May 2023 and on September 6, 2023, TxDOT requested a few updates on the report. L&G updated the report, which was resubmitted on the same day. TxDOT responded indicating that the City of Mission should receive the Finding of No Significant Impact (FONSI) by October 2023. **Phase II**, consisting of Right of Way (ROW) maps, parcel plats, design survey, & a sub-surface utility engineering report, Mr. Tijerina reported that all have been completed. The firm expects a 95% complete submittal by January 2024, and a 100% submittal by August 2024. The PS&E's include roadway, bridge, drainage, and outfall designs; hike & bike trails, and permitted utility coordination. L&G continues to work on a 100% ROW parcel plats. The surveyor has completed all parcel plats and field notes except for two. They are nearly complete and will be submitted to L&G within one week. Mr. Penoli inquired with J.P. Terrazas on the costs to complete this project, asking him to define what the total estimated amount approved originally in agreement with TxDOT, what the costs would be now, to include the portion the city is obligated to pay. Terrazas agreed that the cost would be more now to complete the project.

MRA 9/26/2023, Pg. 4

Chairman Penoli recognized Dr. Rolando Ortiz with Killam Development to report on El Milagro Phase I Project. Dr. Ortiz said this project continues to move forward and mentioned that during this month, Killam Development added about \$400,000 reimbursable expenses. Expenses to date are \$5 million with a balance of \$7.5 million. Dr. Ortiz noted two corrections in his report, on Principal Arterial (Mayberry) instead of 29.03% completed, it should be 59%; and on Local Alleys & Streets, the completed percentage should be 58% instead of 13.83%. Images of the project's progress were shared with the Board. Dr. Ortiz said that next is curbs and gutters construction providing that rain does not happen. He said the project is expected to be completed by the first quarter of 2024. No further comments were made.

Chairman Penoli recognized Crystal Chavez, Project Manager with The Warren Group to report on the **Fire & Police Sub-Station #6**, Ms. Chavez. This project is 92% complete. Ms. Chavez said that the landscape installation has been completed. Widening of Schuerbach is ongoing. On the building construction report Ms. Chavez reported that the finish floor in the entire building is 98% completed and the general contractor is doing last touches. The interior paint is 90% completed pending the last retouching. Millwork cabinets and counter tops have been installed and restrooms are 90% completed only pending mirrors. Bed frames have been assembled and are ready to be placed in the dorms. Ms. Chavez said she expects the facility to be completed by next month except for the widening of Schuerbach, which is still ongoing. Mr. Penoli asked who was responsible for completing the road, and a time estimate. She will provide a date of completion for the road at the next month's meeting. Int. Dir. Perez invited the Board to join the Mayor and City Council members to a walkthrough of the facility at 9:00 AM on Saturday, Sept. 30, 2023. Mayor Norie Gonzalez Garza said that another walkthrough will be scheduled for the Board to participate if they can't make it on Saturday.

Walsh Street Project: No update.

Mayberry Road Extension: No update.

1st Street Extension: Las Esperanzas Subdivision. Mr. Terrazas reported that this project has slowed down but that the contractor has finalized all infrastructure, which includes sanitary sewer lines and storm drain lines. The contractor has been receiving lift station components and they plan to begin the street construction within two weeks, which should be completed within no more than two months, weather permitting. Mr. Terrazas said the contractor is coordinating with United Irrigation District for the irrigation easement for 1st Street connectivity.

Director O'Caña asked a question about the Walsh Street and Mayberry Projects. Both projects have been on hold for a while, and she asked whether the funds for those projects may be used for something else? Mr. Terrazas said that Walsh Street Project, a \$1.4 million project, is not budgeted for. On the Mayberry Road, Mr. Terrazas said the developer is not ready to begin this project.

At 5:37 PM, Chairman Penoli exited the meeting, entrusting the duties to Vice Chairman Martin Garza to carry on.

Authorize solicitation of banks to act as depository of the Authority's funds.

Asst. City Manager J.P. Terrazas presented this item by saying that the staff was seeking authorization to solicit banks to act as depository of the Authority's funds, specifically targeting local banks.

Upon a motion duly made by Director Reyna and being seconded by Director O'Caña, the Board unanimously authorized staff to solicit banks to act as depository for the Authority's funds.

Discussion and possible action regarding approval of the Authority’s FY 2023-2024 Budget.

Accountant Joe Salazar introduced this item by saying that last month he presented a preliminary budget for discussion. Since then, not much has changed in the proposed budget he is presenting today. Mr. Salazar briefly explained each of the funds. During the budget presentation, no significant questions or comments were raised regarding the proposed budget.

Upon a motion duly made by Director Chapa and seconded by Director Reyna, the Board unanimously approved the Authority’s FY 2023-2024 Budget as presented. A copy of the budget is made part of these minutes.

Deliberation & possible action for acceptance of Financial Report for July & August 2023

Mr. Salazar presented and recommended the acceptance of the Financial Reports for July & August 2023.

Upon a motion duly made by Director O’Cafia and seconded by Director Reyna, the Board unanimously accepted the Financial Report for the months of July & August 2023 as presented.

Approval of invoices for September 2023

Mr. Salazar presented and recommended approval of invoices for September 2023.

Upon a motion duly made by Director O’Cafia and seconded by Director Reyna, the Board unanimously approved all invoices for the month of September 2023.

Adjournment

As there was no further business for the board to consider, upon a motion made by Director Reyna and being seconded by Director Chapa, the Board unanimously voted to adjourn the meeting at 5:52 PM.

Follow up items:

All projects: Binders with project reports. In progress.

Mayberry Extension: Approved amount: \$96,486. The Development Agreement (May 2022) was not signed by the developer. Board direction is pending.

By: _____

Attest: _____

Printed Name: David Penoli

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

SPEER MEMORIAL LIBRARY BOARD

The Speer Memorial Library Board met for its regularly scheduled meeting on September 19, 2023, at Speer Memorial Library.

A. Call to order

The Meeting was called to order by Elizabeth Garza at 5:05 p.m.

Attendance was taken.

Present:

Elizabeth Garza

Mayra Rocha

Cynthia Leon

Perri Ann Huntley

Lina Cantu

Absent:

Charles Austin, M. D

Kathy Brown

Beth Blanton

Vanessa Suarez

Library Staff Present:

Yenni Espinoza, Library Director

1. Approval/Disapproval of Absences

All absences for the March 21, 2023, meeting was approved as excused as they were work or out-of-state travel-related absences.

2. Board Minutes

Cynthia Leon moved to approve the minutes as presented for the March 21, 2023, Speer Memorial Library Board Meeting. Mayra Rocha seconded the motion and the motion passed unanimously.

3. Treasurer's Report

Elizabeth Garza stated that the current balances in both the Breyfogle and MacDonald accounts, with activity as of October 14, 2022, were attached for review. She stated that the MacDonald account has a balance of \$27,476.62 and the Breyfogle account has a balance of \$6,811.75. The treasurer's report was filed for audit as presented.

B. Routine Business

4. HCLS

Yenni Espinoza, Library Director reported HCLS meetings information: She highlighted a report draft that HCLS will be reporting to Commissioners Court to advocate for all the libraries in the county to be able to get more funding to support the communities in need that are outside of city limits. The City of Palmview is in the works of opening a public library, we have been helping them in any way we can with books, information, and any paperwork they might need help understanding. HCLS is also looking into updating its system of checking in and checking out books in the catalog/collection database. Since they are having issues with fixing user problems with working the database, and the library directors are interested in one of the databases they have seen that has more functions that would help the libraries much better than the database we are on at the moment. Report of all the libraries' statistics about the activities, eBooks, and events that they host.

5. Friends of the Library

Yenni Espinoza reported that the "Friends of the Library" were able to put in the documents from 2022 and 2023 that are needed for the CPA to be audited and be reviewed by the IRS to become a non-profit.

6. Librarian's Report

Yenni Espinoza presented the Board members with the monthly reports for the months of March up to today. Which included Dr. Seuss Day, Easter, and the Summer Program for children, teens, and adults. The departments also came up with a new yearly event called Author's Night where we had Children, Teen, and Adult Authors come set up a booth to discuss and promote their books. It was a big hit with the patrons and the authors themselves, everyone had a wonderful time during the event. Yenni Espinoza reported on the numerous library activities held each month which included that The Children's Department had their Kids Animanga Club that meets each week on Wednesdays. The Children's Department continues to host their usual activities, on Tuesdays, they have Arts & Crafts at 6 p.m. Toddler Time every Wednesday at 10 a.m. Scavenger Hunt on Saturdays at 2 p.m., and Family Movie Nights every Sunday at 2 p.m.

The Teen Department programming hosted different Video Game Tournaments throughout the months. They also had craft events and movie nights throughout every month. On Wednesdays, the teen department focuses on programming anime and manga for crafts, movies, and learning Japanese. They have recently have added on Thursdays an activity called K-Pop Hour that includes learning about Korean culture, food, and music.

Yenni stated that the Book Club had their usual meetings throughout the months when they had book discussions on books like "The Invention of Wings" By Sue Monk Kidd. The Reference Department also hosts a Coloring with The Classics class on Tuesdays at 10 am, Computer Classes on Wednesdays at 2 pm and 6 pm, Game Time Cafe on Fridays at 10 am, and Movies once a month on a Saturday at 2 pm. She further stated that on July 25th Book Club was about the book The Grapes of Wrath by John Steinbeck at 5:30 pm for Spanish speakers and 6:30 pm for English Speakers. Yenni Espinoza finalized the librarian's report.

C. Any Discussion or Action on Board Items -

7. Nomination of New Officer –

The board members made a Committee to appoint new officers for the Library Board. The committee members who volunteered were Mayra Rocha, Cynthia Leon, and Lina Cantu. They will appoint new officers in the December meeting.

8. Discussion and Possible Action to Amend By-Laws –

The first part of the By-laws that was amended, was the monthly meeting were amended to meet quarterly and to have one of the meetings in June or July. The second part to be amended is being able to call a Special meeting if needed. Have implemented being able to attend the meeting on Zoom if cannot make the meeting or if the general public would like to be included. They will approve the new changes at the December meeting.

D. Unfinished Business – None

E. New Business – None

F. Announcements or Remarks

The next Speer Memorial Library Board meeting is tentatively scheduled for December 12, 2023, at 5:00 p.m.

G. Adjournment

Elizabeth Garza made a motion to adjourn the meeting and Lina Cantu seconded the motion which passed unanimously. Linda Fraser adjourned the meeting at 6:17 p.m.

Library Board Secretary _____ Date _____
(Lina Cantu Cruz)



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to purchase a TAC CORE Pole Camera kit from Safeware, Inc. via Omnia Contract #12-19 - Torres

NATURE OF REQUEST:

The Mission Police Department is seeking authorization to purchase a TAC CORE Pole Camera kit from Safeware, Inc. The purchase of tactical cameras will assist SWAT officers with properly documenting searches and seizures. These tactical cameras will enhance operations and investigations involving drug cartels, trafficking, and terrorism. The purchase cost amount is \$59,322.25, via OMNIA contract # 12-19. A total of \$58,544.24 will derive from the FY23 State Homeland Security Program (SHSP) - LETPA Projects grant from the Office of the Governor. The remaining balance (\$778.01) will be paid with Acct. #11 – Asset Forfeiture.

BUGETED: No **FUND:** Desig15-nated Purpose Fund **ACCT. #:** 15-428-74950

BUDGET: \$59,322.25 **EST. COST:** \$59,322.25 **CURRENT BUDGET BALANCE:** \$59,322.25

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Safeware, Inc.
 801 W. 116th Avenue
 Ste #400
 Westminster, CO 80234
 303-322-3577
 www.safewareinc.com

Order Number	
10076391	
Order Date	Page
10/25/2023 16:22:23	1 of 2

Quote Expires On: 11/24/2023

Contract No: OMNIA Contract #4400008468

Bill To: **Customer ID:** 101178

Mission Police Department
 c/o Jim Bormann
 1200 East 8th
 Mission, TX 78572

Ship To:

Mission Police Department
 c/o Jim Bormann
 1200 East 8th
 Mission, TX 78572

956-584-5050

Requested By: Humberto Maldonado

PO Number	Taker	Email
TAC CORE POLE CAM KIT	Vicky Garcia	vgarcia@safewareinc.com
Freight Terms	Phone	Fax
Freight Paid		
Sales Representative		
Kenneth Crawford		

Quantities					Item ID	Pricing UOM	Unit Price	Extended Price
<i>Ordered</i>	<i>Allocated</i>	<i>Remaining</i>	<i>UOM Unit Size</i>	<i>Disp.</i>	<i>Item Description</i>	<i>Unit Size</i>		
1.00	0.00	1.00	EA		K_CRAWFORD	EA	0.00	0.00
				1.0	For questions concerning this proposal please contact your local Safeware territory Manager Kenneth Crawford Direct Line: 281-755-3692 Safeware Office: 800-341-9408 Email- Kcrawford@safewareinc.com	1.0		
1.00	0.00	1.00	EA		OMNIA	EA	0.00	0.00
				1.0	OMNIA Contract #4400008468 Lead Agency: Fairfax County, VA Public Safety and Emergency Preparedness Standard freight within continental US is paid, all HAZMAT or expedited freight will be billed. *Register with OMNIA at www.omniapartners.com/publicsector	1.0		
2.00	0.00	2.00	EA		TAC CORE GRIP	EA	4,935.00	9,870.00
				1.0	CORE Grip Grip ONLY, no camera head	1.0		
					Ordered As: CR01GRIP01BL			
1.00	0.00	1.00	EA		TAC CORE LARGE CASE	EA	509.25	509.25
				1.0	CORE Large Case	1.0		
2.00	0.00	2.00	EA		TAC CORE MONITOR	EA	2,155.00	4,310.00

Safeware, Inc.
 801 W. 116th Avenue
 Ste #400
 Westminster, CO 80234
 303-322-3577
 www.safewareinc.com

Order Number	
10076391	
Order Date	Page
10/25/2023 16:22:23	2 of 2

Quote Expires On: 11/24/2023
Contract No: OMNIA Contract #4400008468

<i>Quantities</i>					<i>Item ID</i>	<i>Pricing</i>	<i>Unit</i>	<i>Extended</i>
<i>Ordered</i>	<i>Allocated</i>	<i>Remaining</i>	<i>UOM</i>	<i>Unit Size</i>	<i>Item Description</i>	<i>UOM</i>	<i>Price</i>	<i>Price</i>
				1.0	CORE Monitor Monitor ONLY			
2.00	0.00	2.00	EA	1.0	TAC CORE POLE CAM HEAD CORE Pole Camera Head Includes Thermal camera overlay	EA	3,435.00	6,870.00
1.00	0.00	1.00	EA	1.0	TAC CORE POLE GRIP 10 CORE Pole Grip 10' Grip ONLY, No camera head, no monitor	EA	4,074.00	4,074.00
1.00	0.00	1.00	EA	1.0	TAC CORE POLE GRIP 17 CORE Pole Grip 17' Grip ONLY, No camera head, no monitor	EA	4,725.00	4,725.00
1.00	0.00	1.00	EA	1.0	TAC CORE UDC CAM 4 CORE Under Door Camera Head, 4 Camera Camera heads ONLY	EA	14,574.00	14,574.00
2.00	0.00	2.00	KT	1.0	TAC SWIFT POLE CAM KIT SWIFT Pole Camera Kit Includes: SWIFT Pole Camera 13" collapsed, 39" extended; NVG Filter; 32 GB MicroSD Card; Small Hard Case	KT	7,195.00	14,390.00

Total Lines: 10

SUB-TOTAL: 59,322.25
TAX: 0.00
AMOUNT DUE: 59,322.25
Actual freight added per freight terms

PUBLIC SAFETY AND EMERGENCY PREPAREDNESS EQUIPMENT AND RELATED SERVICES Executive Summary

Lead Agency: County of Fairfax, VA

Solicitation: 2000002547

RFP Issued: February 6, 2018

Pre-Proposal Date: February 22, 2018

Response Due Date: March 13, 2018

Proposals Received: #10

Awarded to: Safeware, Inc. : Contract #4400008468

Fairfax County, Virginia Department of Procurement & Material Management (DPMM) issued RFP #2000002547 on February 6, 2018, to establish a national cooperative contract for Public Safety and Emergency Preparedness Equipment and Related Services.

The solicitation included cooperative purchasing in No.1. Master Agreement:

Fairfax County, VA (herein "Lead Public Agency" on behalf of itself and all states, local governments, school districts, and higher education institutions in the United States of America, and other government agencies and nonprofit organizations (herein "Participating Public Agencies") is soliciting proposals from qualified suppliers to enter into a Master Agreement for a complete line of Public Safety and Emergency Preparedness Equipment and Related Services (herein "Products and Services").

And No.4. U.S. Communities:

U.S. Communities Government Purchasing Alliance (herein "U.S. Communities") helps Participating Public Agencies to reduce the cost of purchased goods through strategic sourcing that combines the purchasing power of public agencies nationwide. This is accomplished through an award of competitively solicited contracts for high quality products and services by large and well recognized public agencies (herein "Lead Public Agencies"). The contracts are available for use by the respective Lead Public Agency and, also, by other Participating Public Agencies.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- The Buy Line Blog, Seattle.gov
- The Honolulu Star, HI
- Merx.com
- The New York State Contract Reporter, NYSCR.ny.gov
- ONVIA
- Pamplin Media Group - Portland, OR, legals@commnewspapers.com
- U.S. Communities – Website
- The ADVOCATE, LA
- The Daily Journal of Commerce, WA

On March 13, 2018 proposals were received from the following offerors:

- Federal Resources
- Safeware, Inc.
- Tactical & Survival Specialties, Inc. (TSSI)
- WatchGuard, Inc.
- STRACK, Inc.
- Atlantic Emergency Solutions
- L.N. Curtis & Sons
- Digital Ally, Inc.
- Moser Training Solutions, LLC
- Products Unlimited, Inc.

Ten (10) Proposal were received. Using the evaluation criteria established in the RFP, five (5) were disqualified (Atlantic Emergency Solutions, L.N. Curtis & Sons, Digital Ally, Inc., Moser Training Solutions, LLC and Products Unlimited, Inc.) and the other Five (5) proposals (Federal Resources, Safeware, Inc., TSSI, WatchGuard, Inc. and STRACK, Inc.) were deemed responsive and upon evaluation, the committee elected to award to Safeware, Inc. and Mallory Safety and Supply, LLC. as the top Offerors for public safety and emergency preparedness equipment and related services.

Contract includes:

Safeware, Inc. offers a robust selection of products in public safety and emergency preparedness equipment and related services. Solution benefits include:

- Comprehensive website offering related public safety and emergency preparedness
- No minimum quantity required and no freight charges for non-hazmat shipments

Term:

Contract period from October 1, 2018 through September 30, 2023 with the option to renew to a maximum of five (5) additional (1) year periods, through September 30, 2028.

Pricing/Discount:

- Discount rate of 41% for equipment and 10% for services
- Large sales may be eligible for additional price discounts
- Offering eCommerce rebates

OMNIA Partners, Public Sector Landing Pages: <https://public.omniapartners.com/suppliers/safeware-mallory/contract-documentation>



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: November 27, 2023
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Authorization to solicit bids for North Water Treatment Plant Generator Project - Terrazas

NATURE OF REQUEST:

Authorization to solicit bids for North Water Treatment Plant Generator Project.

BUGETED: Yes **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Rick Venecia, Boys and Girls Club Director
AGENDA ITEM: Authorization to award bid for Boys and Girls Club Athletic League Uniforms - Venecia

NATURE OF REQUEST:

The City of Mission has received and opened 7 bid responses for the purchase and delivery of Athletic League Uniforms for the Boys and Girls Club. Staff is seeking authorization to award bid to My Rival Gear, who is the lowest responsive and responsible bidder meeting all specifications and conditions in the amount of \$31,742.50. Uniforms are needed by the Boys and Girls Club for seasonal athletic leagues. Award is for one year base with one, one-year renewal option.

BUGETED: Yes **FUND:** B&G Club **ACCT. #:** 32-47?-64270

BUDGET: \$35,000 **EST. COST:** \$ 31,742.50 **CURRENT BUDGET BALANCE:** \$ 35,000

BID AMOUNT: \$ 31,742.50

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

BID NAME/NUMBER: 24-061-11-08 / Athletic League Uniforms

OPEN DATE: November 08, 2023 2:00 PM CST



Vendor Name:	Fyre Marketing	Digital Dash Creative, LLC.	PSG Ventures, LLC.	My Rival Gear	American Soccer Company, Inc.	Alamo Tees / Bankson Group	MCM Sporting
Street address:	13115 3rd Street, East #1B	1019 Main St. # 1079	115 Pasadena Fwy	1009 W. Bowe	726 E. Anaheim St.	12814 Cogburn Avenue	622 North Conway
City, State:	Madeira Beach, FL 33708	Bridgeport, CT 06604	Pasadena, TX 77506	Pharr, TX 78577	Wilmington, CA 90744	San Antonio, TX 78249	Mission, TX 78572
Phone:	(813) 439-9638	(917) 659-9810	(713) 477-7151	(956) 784-4643	(800) 626-7774	(210) 699-3800	(956) 581-1632
Fax:							
Contact:	Humberto Arguello, CEO	David Williams	Jessica Gordon	Rey Salinas	Sherilyn Cajigal	John Lawson	Norma L. Garza
Email:	bids@fyremarketingadvisors.com	DigitalDashCreative@gmail.com	sales@team-psg.com	myrivalgear@gmail.com	scajigal@scoresports.com	john@alamotees.com	mcmspots@yahoo.com

DESCRIPTION: Base Bid	UOM	Est. Qty.	Unit Price	Ext. Price	Unit Price	Ext. Price	Unit Price	Ext. Price	Unit Price	Ext. Price	Unit Price	Ext. Price	Unit Price	Ext. Price	Unit Price	Ext. Price
1 FLAG FOOTBALL: T-Shirt Player Sizes: Youth – Adult Extra Large	EA	350	\$4.99	\$1,746.50	\$5.50	\$1,925.00	\$19.50	\$6,825.00	\$6.65	\$2,327.50	\$15.95	\$5,582.50	\$17.40	\$6,090.00	\$8.95	\$3,132.50
2 FLAG FOOTBALL: T-Shirt Coach Sizes: Adult Sm. – XXL	EA	100	\$4.99	\$499.00	\$6.00	\$600.00	\$21.50	\$2,150.00	\$6.65	\$665.00	\$15.95	\$1,595.00	\$17.40	\$1,740.00	\$9.00	\$900.00
Total Base Amount for Line Items 1-2				\$2,245.50		\$2,525.00		\$8,975.00		\$2,992.50		\$7,177.50		\$7,830.00		\$4,032.50
3 FALL VOLLEYBALL: T-Shirt Player Sizes: Youth – Adult Extra Large	EA	400	\$4.99	\$1,996.00	\$5.50	\$2,200.00	\$19.00	\$7,600.00	\$6.65	\$2,660.00	\$15.95	\$6,380.00	\$17.40	\$6,960.00	\$8.95	\$3,580.00
4 FALL VOLLEYBALL: T-Shirt Coach Sizes: Adult Sm. – Adult XXL	EA	100	\$4.99	\$499.00	\$6.00	\$600.00	\$21.00	\$2,100.00	\$6.65	\$665.00	\$15.95	\$1,595.00	\$17.40	\$1,740.00	\$9.00	\$900.00
Total Base Amount for Line Items 3-4				\$2,495.00		\$2,800.00		\$9,700.00		\$3,325.00		\$7,975.00		\$8,700.00		\$4,480.00
5 SOCCER: T-Shirt Player Sizes: Youth – Adult Extra Large	EA	600	\$4.99	\$2,994.00	\$5.50	\$3,300.00	\$19.00	\$11,400.00	\$6.65	\$3,990.00	\$15.95	\$9,570.00	\$17.40	\$10,440.00	\$8.95	\$5,370.00
6 SOCCER: T-Shirt Coach Sizes: Adult Sm. – Adult XXL	EA	150	\$4.99	\$748.50	\$6.00	\$900.00	\$21.00	\$3,150.00	\$6.65	\$997.50	\$15.95	\$2,392.50	\$17.40	\$2,610.00	\$9.00	\$1,350.00
Total Base Amount for Line Items 5-6				\$3,742.50		\$4,200.00		\$14,550.00		\$4,987.50		\$11,962.50		\$13,050.00		\$6,720.00
7 BASKETBALL: T-Shirt Player Sizes: Youth – Adult Large	EA	600	\$4.99	\$2,994.00	\$5.50	\$3,300.00	\$19.00	\$11,400.00	\$6.65	\$3,990.00	\$15.95	\$9,570.00	\$17.40	\$10,440.00	\$8.95	\$5,370.00
8 BASKETBALL: T-Shirt Coach Sizes: Adult XL – XXL	EA	150	\$4.99	\$748.50	\$6.00	\$900.00	\$21.00	\$3,150.00	\$6.65	\$997.50	\$15.95	\$2,392.50	\$17.40	\$2,610.00	\$9.00	\$1,350.00
Total Base Amount for Line Items 7-8				\$3,742.50		\$4,200.00		\$14,550.00		\$4,987.50		\$11,962.50		\$13,050.00		\$6,720.00
9 BASEBALL/SOFTBALL: T-Shirts-Player Sizes: Youth – Adult Large	EA	800	\$4.99	\$3,992.00	\$5.50	\$4,400.00	\$18.50	\$14,800.00	\$6.65	\$5,320.00	\$13.45	\$10,760.00	\$17.40	\$13,920.00	\$8.95	\$7,160.00
10 BASEBALL/SOFTBALL: T-Shirts-Coach Sizes: Adult XL – XXL	EA	200	\$4.99	\$998.00	\$6.00	\$1,200.00	\$20.50	\$4,100.00	\$6.65	\$1,330.00	\$13.45	\$2,690.00	\$17.40	\$3,480.00	\$9.00	\$1,800.00
11 BASEBALL/SOFTBALL Caps: Youth Size Adjustable	EA	600	\$2.99	\$1,794.00	\$10.38	\$6,228.00	\$12.00	\$7,200.00	\$9.50	\$5,700.00	\$8.85	\$5,310.00	\$9.95	\$5,970.00	\$10.00	\$6,000.00
12 BASEBALL/SOFTBALL Caps: Adult Size Adjustable	EA	150	\$2.99	\$448.50	\$10.38	\$1,557.00	\$12.00	\$1,800.00	\$7.75	\$1,162.50	\$8.85	\$1,327.50	\$9.95	\$1,492.50	\$10.00	\$1,500.00
13 BASEBALL/SOFTBALL Visors: Youth Size Adjustable	EA	200	\$2.99	\$598.00	\$7.82	\$1,564.00	\$12.00	\$2,400.00	\$7.75	\$1,550.00		No Bid	\$11.25	\$2,250.00	\$10.00	\$2,000.00
14 BASEBALL/SOFTBALL Visors: Adult Size Adjustable	EA	50	\$2.99	\$149.50	\$7.82	\$391.00	\$12.00	\$600.00	\$7.75	\$387.50		No Bid	\$11.25	\$562.50	\$10.00	\$500.00
Total Base Amount for Line Items 9-14				\$7,980.00		\$15,340.00		\$30,900.00		\$15,450.00		\$20,087.50		\$27,675.00		\$18,960.00
Total Base Amount for Line Items 1-14				\$20,205.50		\$29,065.00		\$78,675.00		\$31,742.50		\$59,165.00		\$70,305.00		\$40,912.50
Number of Days for Delivery				30 Days		14 Days		15 Days		14 Days		15-20 Days		20 Days		7-14 Days
ADDENDUMS				Yes		NO		NO		Yes		NO		Yes		Yes
1st. Yr. Renewal				3.0%		0.0%		0.0%		0.0%		3.0%		0.0%		0.0%

Lowest Responsible Responsive Bidder: My Rival Gear

Note: **Numbers in Bold and Italics have been adjusted due to calculation**
 Digital Dash Creative, PSG Ventures, American Soccer Company are found non-response for failure to submit all required forms
 Fyre Marketing's Delivery time is twice the time requested, and is out of state.

BID NAME/NUMBER: 24-061-11-08 / Athletic League Uniforms

OPEN DATE: November 08, 2023 2:00 PM CST



Vendor Name:	Fyre Marketing	Digital Dash Creative, LLC.	PSG Ventures, LLC.	My Rival Gear	American Soccer Company, Inc.	Alamo Tees / Bankson Group	MCM Sporting
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City, State:	Madeira Beach, FL 33708	Bridgeport, CT 06604	Pasadena, TX 77506	Pharr, TX 78577	Wilmington, CA 90744	San Antonio, TX 78249	Mission, TX 78572
Phone:	(813) 439-9638	(917) 659-9810	(713) 477-7151	(956) 784-4643	(800) 626-7774	(210) 699-3800	(956) 581-1632
Fax:							
Contact:	Humberto Arguello, CEO	David Williams	Jessica Gordon	Rey Salinas	Sherilyn Cajigal	John Lawson	Norma L. Garza
Email:	bids@fyremarketingadvisors.com	DigitalDashCreative@gmail.com	sales@team-psg.com	myrivalgear@gmail.com	scajigal@scoresports.com	john@alamotees.com	mcmpots@yahoo.com

DESCRIPTION of FORMS:									
	Solicitation Signed		Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Terms & Conditions Included		Yes	Yes	Yes	Partial	Yes	Yes	Yes
	Non-Collusive		Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Pricing Schedule		Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Addenda(s)		Yes	NO	NO	Yes	NO	Yes	Yes
	Gen. Business Questionare		Yes	Yes	Yes	Yes	Yes	Yes	Yes
	References		Yes	Yes	Yes	Yes	Yes	Yes	Yes



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Ordinance # _____ granting a wet designation for 2509 Colorado St., Unit 102 The Mix Beer and Wine LLC - Carrillo

NATURE OF REQUEST:

Staff is requesting the above-mentioned property be wet zoned for the sale of Mixed Beverages On Premise Permit. City Council approved the CUP on November 13, 2023.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER
AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE
CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE
PREMISES LOCATED AT
2509 COLORADO STREET, SUITE 102 – THE MIX BEER & WINE, LLC**

WHEREAS, City Ordinance No.780, passed and approved by the City Council of the City of Mission on October 7, 1974 designates certain places where beer and other alcoholic beverages may be sold within the corporate limits of the city; and

WHEREAS, a request has been submitted for the designation of a "wet area", for the property located at:

2509 COLORADO STREET, SUITE 102
THE MIX BEER & WINE, LLC

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

1. The property located at 2509 Colorado Street, Suite 102 – The Mix Beer & Wine, LLC, is designated as "wet area".
2. Said property located at 2509 Colorado Street, Suite 102 – The Mix Beer & Wine, LLC, shall be included in the designated areas where alcoholic beverages may be sold within the city.

READ, CONSIDERED AND APPROVED this 27th day of November, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Susie de Luna, Planning Director
AGENDA ITEM: Approval of Resolution # _____ Regarding Waterline Access Agreement with Sharyland Water Supply within City of Mission’s ETJ for Gustavo Cavazos – The Heights at Inspiration Subdivision – De Luna

NATURE OF REQUEST:

The proposed Heights at Inspiration is located within the service area of the Sharyland Water Supply Corporation and within the City of Mission’s ETJ.

Sharyland Water Supply Corporation has adequate-sized water lines to support fire hydrants in the area and requires an agreement be entered between the Corporation, the property owner and the City of Mission before such installation is allowed.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

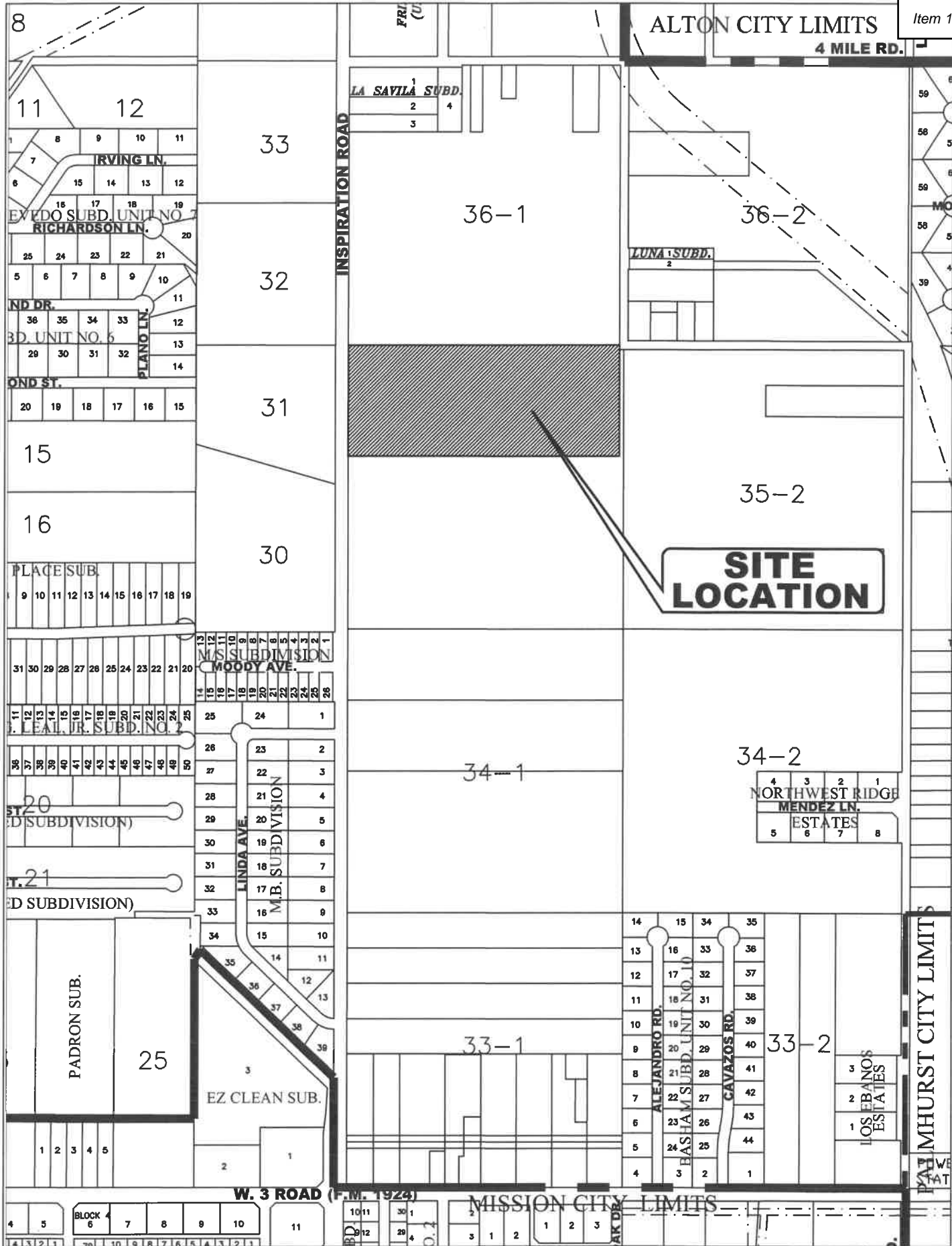
DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



SITE LOCATION



CITY OF MISSION
 HIDALGO COUNTY, TEXAS

1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 580-8672
 FAX: (956) 580-8680



MAP OF

THE HEIGHTS AT INSPIRATION SUBDIVISION

MISSION, TEXAS

BEING 15.208 ACRES OUT OF LOT 35-1, WEST ADDITION TO SHARYLAND SUBDIVISION, RECORDED IN VOLUME 1, PAGE 56, MAP RECORDS OF HIDALGO COUNTY, TEXAS, SAME BEING OUT OF A CALLED 19.73 ACRES TRACT OF LAND, DESCRIBED IN SPECIAL WARRANTY DEED CONVEYED TO HEBERTO JOSE GARZA AND FIDELA GARZA, FAMILY LIMITED PARTNERSHIP, RECORDED IN DOCUMENT No. 1100942, OFFICIAL PUBLIC RECORDS HIDALGO COUNTY, TEXAS.

STATE OF TEXAS	§	BETWEEN:
	§	SHARYLAND WATER SUPPLY
	§	CORPORATION; GUSTAVO CAVAZOS;
COUNTY OF HIDALGO	§	AND CITY OF MISSION

**WATERLINE ACCESS AGREEMENT
(with City and Owner)**

WHEREAS, Sharyland Water Supply Corporation ("SWSC") has a water distribution system which was designed for potable water distribution to rural communities, such system not designed specifically with the intent to provide water for fire protection purposes;

WHEREAS, the City of Mission ("City") through its own forces or through the forces of those subject to a contract to provide services, may provide fire protection services to its citizens, some of which fall within the area of the Certificate of Convenience and Necessity granted to SWSC;

WHEREAS, SWSC and City are mindful of the benefits that can be received by the citizens of the City and the members of SWSC with the availability of water for use in controlling fires and thereby for the protection of life and property;

WHEREAS, Gustavo Cavazos ("Owner") is constructing a subdivision on the property described in Exhibit "A", The Heights at Inspiration Subdivision (the "Subdivision"), and desires fire protection for the Subdivision.

THEREFORE, in exchange for the recitals herein made, the consideration exchanged and the goodwill generated, SWSC, Owner and City agree as follows:

1. This agreement pertains only to those areas in the Subdivision which also are within the boundaries of the Certificate of Convenience and Necessity granted to SWSC in HIDALGO County, Texas and only with respect to those areas specifically listed in Exhibit "A." No other parts of SWSC lines shall be affected by this agreement unless specifically set forth in writing by the parties and adopted by official acts of their respective governing bodies.

2. Owner and City shall have access to SWSC lines with no less than six inches (6") in diameter for the purpose of operating, and maintaining a fire hydrant system in accordance with industry standards and all federal, state and local codes and as shown in Exhibit "B" ("Fire Hydrants"). Such Fire Hydrants to be used solely for the governmental purpose of fire-fighting. No other use of water shall be made under this agreement. City shall determine if the pressure and volume available on such lines are suitable and sufficient. SWSC shall gratuitously furnish to City's designated engineer, such waterline modeling information as it may have to the extent such information affects the lines and hydrants shown in Exhibit "A"; such information does not constitute any representation or warranty of any condition and is subject to all limitations, disclaimers, etc. found in this agreement.

3. Except as otherwise provided in this paragraph, all City fire hydrants on SWSC

waterlines or any part of SWSC's system, shall be painted black so as to be designated that they may be unavailable for use in a fire emergency and shall be operated by City such that a positive pressure of no less than 30 p.s.i. is maintained in SWSC's water line at the point of connection between the water line and the fire hydrant. Should City perform annual testing of each hydrant subject to this agreement so as to determine the color coding attributable to each hydrant under City's fire hydrant coding scheme, City may paint the tested hydrants the appropriate color under that color coding scheme for a period of one (1) year following the test, after which a new test must be done or the hydrant painted black until the appropriate test is done. Should a tested and color coded hydrant's condition change after being tested and its condition be such that a different color code is appropriate, City will immediately repaint the hydrant accordingly or should a year expire without a hydrant being re-tested, City will immediately paint it black and if City fails to so test and paint City's fire hydrants, SWSC may (but is not required to) do so at City's expense, such expense to be paid by City to SWSC upon demand. By allowing a hydrant subject to this agreement to be painted any color other than black, SWSC is not representing or warranting that the hydrant is available and suitable for use in a fire emergency.

4. The Fire Hydrants will be constructed by Owner and maintained by Owner and City as set out in Exhibit "B". If concrete is used for additional stability, the hydrant weep holes should not be covered.

5. All water used from the SWSC system will be reported monthly to SWSC by City. This report will state the estimated amount of water used, the date of use, the location of use and any problems encountered with the Fire Hydrants. Forms will be provided by City.

6. There may be an annual charge by SWSC for water used in fire protection. Such charge will be established annually by the Board of Directors. However, in no case will water be used for any domestic use, equipment wash-downs or construction purposes or any other purpose other than the actual use in controlling fires and maintaining the Fire Hydrants.

7. Because SWSC is a rural system that cannot patrol all locations daily, a problem may arise as to the abuse of Fire Hydrants by the taking of water for uses other than fire protection. If this becomes a problem, SWSC reserves the right to install security devices on all hydrants at the cost of City and Owner. Sufficient special wrenches, or keys, will be provided to SWSC by City at no cost to SWSC. Should City fail to install the required security devices, SWSC may install such devices as it deems appropriate at a cost to the City.

8. All Fire Hydrant maintenance, inspection and flushing will be done by City personnel, or those under contract to City, for which City will retain responsibility. A schedule will be set up by City to perform flushing no less frequently than once every six (6) months; maintenance, inspection and testing according to National Fire Protection Association 291 shall be performed by City no less frequently than every twelve (12) months. Such schedule shall be provided to SWSC in writing no later than thirty (30) days prior to any date shown on the schedule. City will maintain the Fire Hydrants such that they may be used as a temporary water sales point and as a flush valve by SWSC and if City fails to so maintain the Fire Hydrants, SWSC may (but is not required to) do so at City's expense, such expense to be paid by City to SWSC upon demand.

SWSC may use the Fire Hydrants as temporary water sales point and as a flush valves in order to assure the sanitary conditions of the potable water. In order to assure the integrity of its system and to maintain the sanitary conditions of the potable water, SWSC personnel will be present at the times of Fire Hydrants maintenance, inspection and flushing and no such activity will occur without such presence. All Fire Hydrants maintenance, inspection and flushing will be done at City's expense. SWSC may require such maintenance, inspection, and/or flushing to be made at any time, and after notice of such is given to City, such will be conducted as soon as reasonably possible.

9. All installation and replacement of Fire Hydrants and appurtenances will be performed by those personnel approved by SWSC and under City's and Owner's authority and responsibility, but only under SWSC's inspection for defects in construction that may affect water quality. No installation or replacement of Fire Hydrants and appurtenances may occur without the presence of SWSC personnel. All expenses involved in the installation and replacement of Fire Hydrants and appurtenances will be borne by City and Owner, including a reasonable fee for the presence and administration of SWSC's personnel.

10. CITY AND OWNER ACKNOWLEDGE AND AGREE THAT SWSC, BY ALLOWING ACCESS TO ITS SYSTEM, ASSUMES A DUTY TO NOT INJURE A PERSON EMPLOYED BY OR OTHERWISE AUTHORIZED BY CITY OR OWNER TO USE, ACCESS, OR IN ANYWAY BENEFIT FROM THE FIRE HYDRANTS, THE WATER THEREIN OR ANY APPURTENANCES THERETO (THE "USER") BY WILLFUL OR WANTON CONDUCT OR BY GROSS NEGLIGENCE AND THAT SWSC ASSUMES NO OTHER DUTY OR STANDARD OF CARE. CITY AND OWNER UNDERSTAND THAT THE STANDARD OF CARE ASSUMED UNDER THIS AGREEMENT DOES NOT REQUIRE SWSC TO WARN THE USER OF AN UNSAFE CONDITION OR TO MAKE AN UNSAFE CONDITION SAFE SHOULD SWSC BECOME AWARE, EITHER ACTUALLY OR CONSTRUCTIVELY, OF A CONDITION WHICH RESULTS IN AN UNREASONABLE RISK TO THE USER. FURTHER, CITY AND OWNER UNDERSTAND THAT SWSC MAY CHANGE THE CONDITION OF ITS SYSTEM IN A MANNER THAT MIGHT RENDER THE SYSTEM UNSAFE FOR A USER WITHOUT INCURRING LIABILITY FOR SUBSEQUENT INJURY TO USER BY THE NEW DANGER. CITY AND OWNER AGREE TO USE THE WATER AND SYSTEM AT ITS OWN RISK AND AS IT IS FOUND. SWSC, WITHOUT ACCEPTING ANY DUTY, GRATUITOUSLY WILL ENDEAVOR TO NOTIFY CITY AND OWNER OF ANY CONDITION THAT MIGHT RENDER THE SYSTEM UNSAFE FOR USE BY CITY AND OWNER SHOULD ITS MANAGER BECOME CONSCIOUSLY AWARE OF SUCH A CONDITION. SWSC HEREBY SPECIFICALLY DISCLAIMS ANY WARRANTY, GUARANTY OR REPRESENTATION, ORAL OR WRITTEN, PAST, PRESENT OR FUTURE, OF, AS TO, OR CONCERNING (A) THE NATURE AND CONDITION OF THE SYSTEM INCLUDING, WITHOUT LIMITATION, THE PIPELINES, HYDRANTS, FLUSH VALVES, APPURTENANCES, WATER AND REAL PROPERTY, THE SUITABILITY THEREOF FOR ANY AND ALL ACTIVITIES AND USES WHICH CITY AND OWNER MAY ELECT TO CONDUCT OR THE EXISTENCE OF ANY HAZARD OR CONDITION; (B) THE NATURE AND EXTENT OF ANY RIGHT-OF-WAY, LEASE, POSSESSION, LICENSE, RESERVATION, CONDITION OR OTHERWISE;

AND (C) THE COMPLIANCE OF THE SYSTEM OR ITS OPERATION WITH ANY LAWS, ORDINANCES OR REGULATIONS OF ANY GOVERNMENTAL ENTITY OR BODY. CITY AND OWNER ACKNOWLEDGE BY USE OF THE SYSTEM THAT IT HAS AND WILL INSPECT THE SYSTEM AND CITY AND OWNER WILL RELY SOLELY ON ITS OWN INVESTIGATION OF THE SYSTEM AND NOT ON ANY INFORMATION PROVIDED OR TO BE PROVIDED BY OR ON BEHALF OF SWSC. CITY AND OWNER FURTHER ACKNOWLEDGE THAT THE INFORMATION PROVIDED AND TO BE PROVIDED WITH RESPECT TO THE SYSTEM WAS OBTAINED WITHOUT CONSIDERATION BEING GIVEN AND SWSC (1) HAS NOT MADE ANY INVESTIGATION OR VERIFICATION OF SUCH INFORMATION; (2) DOES NOT MAKE ANY REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF SUCH INFORMATION. ACCESS TO THE SYSTEM IS ALLOWED ON AN "AS IS", "WHERE IS" AND "WITH ALL FAULTS" BASIS, AND CITY AND OWNER EXPRESSLY ACKNOWLEDGE THAT, IN CONSIDERATION OF THIS ACCESS, SWSC MAKES NO WARRANTY OR REPRESENTATION, EXPRESSED OR IMPLIED, OR ARISING BY OPERATION OF LAW, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF CONDITION OR FITNESS FOR PARTICULAR PURPOSE WITH RESPECT TO THE SYSTEM OR ANY PORTION THEREOF.

CITY AND OWNER AGREE BY ITS USE OF THE SYSTEM, DIRECTLY OR THROUGH OTHERS, THAT SWSC SHALL NOT BE RESPONSIBLE OR LIABLE TO THE CITY AND OWNER, FOR ANY DEFECT, ERRORS, OMISSIONS, OR ON ACCOUNT OF ANY OTHER CONDITIONS AFFECTING THE SUBDIVISION, AS CITY AND OWNER MAKE USE OF THE SYSTEM "AS-IS", "WHERE-IS" AND "WITH ALL FAULTS" CITY AND OWNER OR ANYONE CLAIMING BY, THROUGH, OR UNDER CITY AND OWNER, HEREBY FULLY RELEASE SWSC, ITS EMPLOYEES, OFFICERS, DIRECTORS, REPRESENTATIVES, ATTORNEY AND AGENTS FROM ANY COST, LOSS LIABILITY, DAMAGE, EXPENSE, DEMAND, ACTION OR CAUSE OF ACTION ARISING FROM OR RELATED TO ANY DEFECTS, ERRORS, OMISSIONS, OR OTHER CONDITIONS AFFECTING THE SYSTEM. CITY AND OWNER BY THEIR USE OF THE SYSTEM, FURTHER ACKNOWLEDGE AND AGREE THAT THIS RELEASE SHALL BE GIVEN FULL FORCE AND EFFECT ACCORDING TO EACH OF THE EXPRESSED TERMS AND PROVISIONS.

TO THE EXTENT APPLICABLE AND PERMITTED BY LAW, CITY AND OWNER, IN CONSIDERATION FOR USING THE SYSTEM AND AS A MATERIAL INDUCEMENT TO SWSC FOR ALLOWING SUCH USE, WAIVE THE PROVISIONS OF THE TEXAS DECEPTIVE TRADE PRACTICES-CONSUMER PROTECTION ACT, AS WELL AS ALL OTHER STATUTORY PROVISIONS WHICH MIGHT CREATE A CLAIM AGAINST SWSC AS A RESULT OF THE USE OF SWSC'S SYSTEM. ACCORDINGLY, CITY AND OWNER, BY AND THROUGH THE BELOW SIGNING REPRESENTATIVES WHO HAVE BEEN GIVEN THE APPROPRIATE AUTHORITY BY THEIR GOVERNING BODIES STATE:

I WAIVE MY RIGHTS UNDER THE DECEPTIVE TRADE PRACTICES CONSUMER PROTECTION ACT, SECTION

17.41 ET SEQ, BUSINESS AND COMMERCE CODE, A LAW THAT GIVES CONSUMERS SPECIAL RIGHTS AND PROTECTIONS. AFTER CONSULTATION WITH AN ATTORNEY OF MY OWN SELECTION, I VOLUNTARILY CONSENT TO THIS WAIVER.

TO THE EXTENT APPLICABLE AND PERMITTED BY LAW, CITY AND OWNER, BY ITS USE OF THE SYSTEM, DIRECTLY OR THROUGH OTHERS, AGREE TO INDEMNIFY, PROTECT, DEFEND, SAVE AND HOLD HARMLESS SWSC, ITS EMPLOYEES, OFFICERS, DIRECTORS, REPRESENTATIVES, ATTORNEYS AND AGENTS FROM AND AGAINST ANY AND ALL DEBTS, DUTIES, OBLIGATIONS, LIABILITIES, SUITS, CLAIMS, DEMANDS, CAUSES OF ACTION, LOSSES, COST AND EXPENSES AND TO PAY ALL EXPERTS' AND ATTORNEYS' FEES AND EXPENSES AND COURT COSTS ASSERTED OR INCURRED BY SWSC AT ANY TIME AND IN ANY WAY RELATING TO, CONNECTED WITH, OR ARISING OUT OF THE CONDITION OF SWSC'S SYSTEM AND THE USE OF THE FIRE HYDRANTS OR THE OPERATION, MAINTENANCE AND MANAGEMENT THEREOF, INCLUDING ANY CLAIMS, SUITS, OR CAUSES OF ACTION ARISING FROM ANY NEGLIGENCE, INCLUDING GROSS NEGLIGENCE OF SWSC AND ITS AGENTS, OFFICERS AND EMPLOYEES AS THEY RELATE TO THE PROVISION OF WATER AND ACCESS TO SWSC'S SYSTEM UNDER THIS AGREEMENT.

IT IS THE EXPRESS INTENTION OF THE PARTIES THAT THE INDEMNITY PROVIDED FOR IN THIS AGREEMENT IS TO INDEMNIFY AND PROTECT SWSC FROM THE CONSEQUENCES OF ITS OWN NEGLIGENCE AND GROSS NEGLIGENCE, EVEN WHEN THAT NEGLIGENCE AND GROSS NEGLIGENCE IS FOUND TO BE THE SOLE CAUSE OF THE INJURY, DEATH OR DAMAGES. CITY AND OWNER ALSO WAIVE ALL RIGHTS TO SUBROGATION AGAINST SWSC.

11. This Agreement is intended to provide SWSC with all the protections and limitations from liability allowed by the laws as they exist and will exist, including, but not limited to, Texas Water Code § 67.0105, and the common law and all the terms and conditions hereof shall be liberally construed to effectuate this purpose and to sustain the validity of this Agreement. The parties agree that this Agreement shall not be construed in favor of or against either party on the basis that the party did or did not author the Agreement. This Agreement constitutes the entire agreement between the parties.

12. This agreement is effective upon execution by the parties and the recordation of Exhibit "A", with the official records of Hidalgo County and continues until terminated by either party in writing, such termination to occur only after written notice by the terminating party at least two (2) months prior to the termination date. All parties may terminate in the event of a default if such default is left uncured for 30 days after giving written notice.

13. Each person, signing below, warrants and represents to the parties to this Agreement, that he has been given full authority to execute this Agreement, such that it binds the party for which

he signs to fully fulfill the terms of this Agreement.

14. This Agreement is not executed for the benefit of any third party and its terms shall not be enforceable by or in favor of any person or entity other than the express parties to the Agreement.

15. Owner will list SWSC as an additional insured on all liability insurance policies it holds related to the Subdivision being the subject of this Agreement for the duration of this Agreement. Owner will provide SWSC with a certificate of insurance and notice 60 days prior to any cancellation.

16. SWSC shall have the right to locate the pipe and accessories necessary to provide water for the Fire Hydrants in the Subdivision at a point to be chosen by the SWSC, and shall have access to the Subdivision and equipment constructed by Owner and/or City at all reasonable and necessary times for any purpose with or in the furtherance of its business operations, and upon discontinuance of service, SWSC shall have the right to remove any of its equipment from the Subdivision. SWSC may inspect its valves, piping, and appurtenances to the supply line as well as the Fire Hydrants on an annual basis for a reasonable fee to be set by SWSC (initially \$200.00), which may be increased based on future costs increases to provide this service. Upon notice, Owner shall have personnel present as necessary to assist in the inspection. Owner shall install, at its own expense, any necessary fire service lines and equipment from SWSC's facilities and equipment to the point of use, including any customer isolation valves, backflow prevention and other equipment as may be specified by SWSC. SWSC shall also have access to the Subdivision for purpose of inspecting for possible illegal connections, cross-connections, potential contamination hazards, and illegal lead materials, and Owner and City agree to annual inspections of its own facilities for these conditions.

17. Owner and City shall enforce the following restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by State regulations and by this Agreement:

a. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contaminations shall be isolated from the Fire Hydrants by an air gap or an appropriate backflow prevention assembly in accordance with state regulations.

b. No cross-connection between the Fire Hydrants and a private water system is permitted. Potential threats to the public drinking water supply shall be eliminated at the service connection by the proper installation of an air gap or an appropriate backflow prevention assembly. Backflow assemblies require annual inspections and testing by a certified backflow prevention assembly tester and documentation of the inspections reflecting proper installation, maintenance, and operation must be provided to the SWSC no later than 30 days after the inspection.

c. No connection which allows condensing, cooling, industrial process water, or any

water of unknown quality to be returned to the Fire Hydrants or the public drinking water supply is permitted.

d. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of the plumbing in the Fire Hydrants.

e. No solder or flux which contains more than 0.2% lead may be used for the installation or repair of the plumbing in the Fire Hydrants.

18 SWSC may notify Owner and/or City of any cross-connection or other undesirable practices which have been identified during the initial or subsequent inspection. Owner and/or City shall immediately correct any undesirable practice in the Subdivision. Owner and/or City shall, at its expense, properly install, test and maintain any backflow prevention device required by the SWSC. Copies of all testing and maintenance records shall be provided to the SWSC. Failure to comply with the terms of this Agreement shall cause the SWSC to terminate services or properly install, test, and maintain an appropriate backflow prevention device at the service connection at Owner's and/or City sole expense. Any expenses associated with the enforcement of this Agreement shall be paid to SWSC upon presentation to Owner and/or City.

19. Owner shall grant to SWSC, now and in the future, any easements required for the purpose of installing, maintaining, and operating such pipelines, meters, valves, and any other equipment which may be deemed necessary by the SWSC to extend or improve SWSC's service for existing and future customers and members of SWSC, on such forms as are required by the SWSC.

20. Owner and City agree that the maximum amount of liability to Owner and City that may be incurred by SWSC by virtue of any noncompliance with the terms of this Agreement is limited to the amount of fees paid by Owner and City to SWSC for services provided under this Agreement during the calendar year in which the noncompliance occurs.

21. Should any amounts to be paid by any party hereto, remain unpaid after the date the payment is due, such unpaid amount shall accrue interest, payable to the party to which the payment is due, at an annual, compounded rate of ten percent (10%) from the date the payment is due until it is fully paid.

22. In the event any litigation arises out of this Agreement between the parties hereto, the nonprevailing party shall pay the prevailing party all reasonable and necessary attorney's fees, expert fees, expenses and costs of court expended or incurred in connection with the litigation pursuant to Section 271.153 of the Texas Local Government Code or other authority.

By signing and delivering this Agreement to the appropriate official of SWSC, the Owner authorizes completion of this Agreement by filling in the Effective Date below.

IN WITNESS WHEREOF, EXECUTED by SWSC, Owner and City, acting under the authority of their respective governing bodies in multiple originals on the date indicated below.

SIGNED this day of _____, 20____.

THE CITY OF MISSION
1208 E. 8th Street
Mission, TX 78572
(956) 580-8650 (phone)
(956) 580-8659 (fax)

ATTEST:

By: _____
Norie Gonzalez Garza, Mayor

By: _____
Anna Carrillo, City Secretary

APPROVED AS TO FORM:

By: _____
Victor Flores, City Attorney

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Norie Gonzalez Garza, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she is Mayor of the City of Mission, that she executed the same as the act of City of Mission for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 20____.

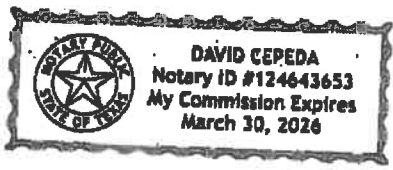
Notary Public in and for the State of Texas

By: 
Gustavo Cavazos

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, on this day personally appeared Gustavo Cavazos, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office, this 14th day of October, 2023.




Notary Public, State of Texas

SHARYLAND WATER SUPPLY CORPORATION

4210 E. Main Ave.
Alton, Texas 78573
956-585-6081 (phone)
956-585-5450 (fax)

By: _____
Carlos Lima, General Manager

APPROVED AS TO FORM:

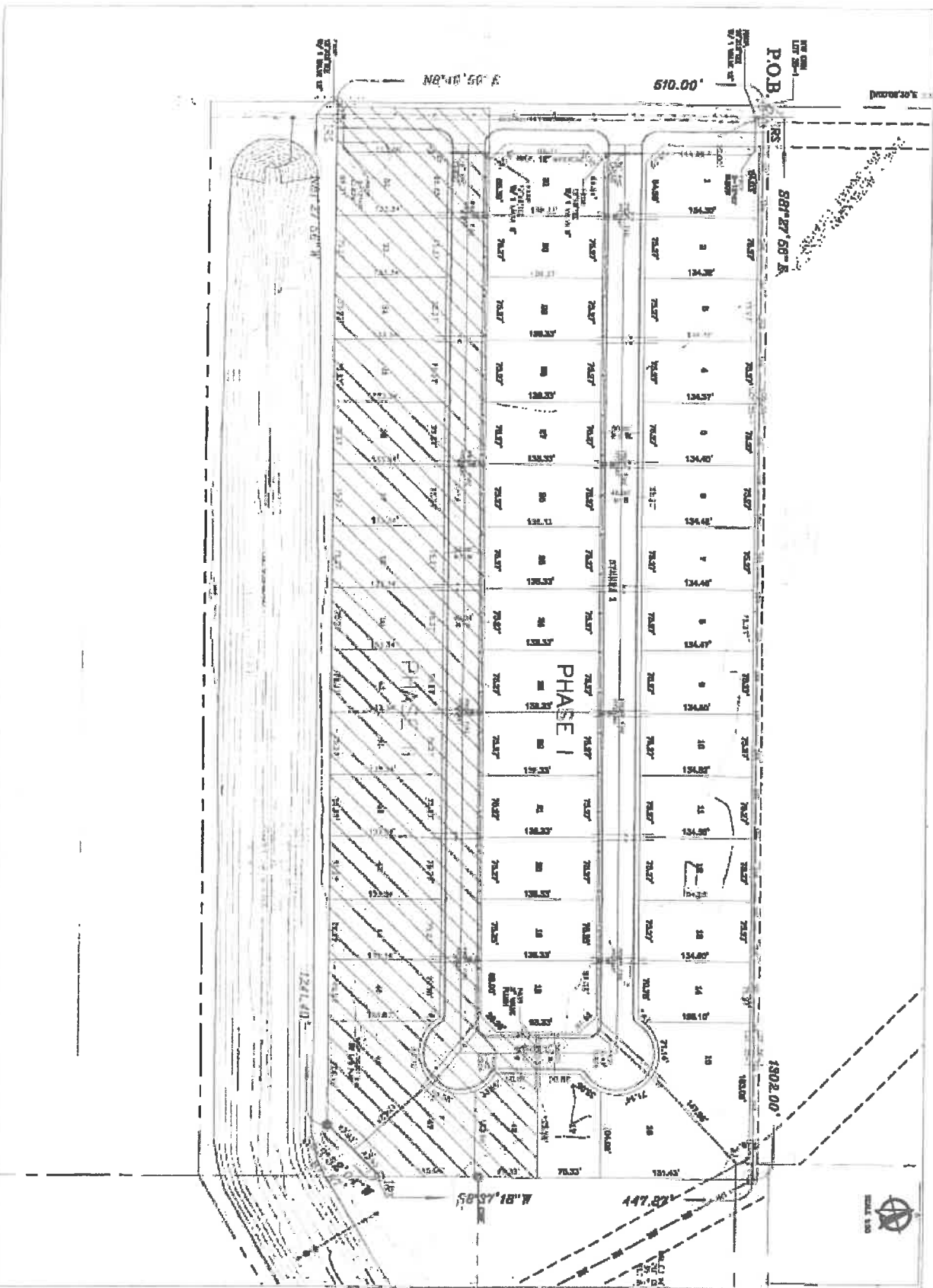
By: _____
Richard W. Fryer,
Attorney for Sharyland
Water Supply Corporation

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Carlos Lima, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he is General Manager of Sharyland Water Supply Corporation, that he executed the same as the act of Sharyland Water Supply Corporation for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____
day of _____20_____.

Notary Public in and for the State of Texas



PROJECT NO.	02-09-0003
SHEET NO.	C-2
DATE	12/17/21
BY	J.B.
CHECKED BY	M.A.S.
SCALE	AS SHOWN

HAYZEN PLAN

MAS ENGINEERING LLC
CONSULTING ENGINEERING
FFRM NO. F-15499

3211 N 10TH STREET, SUITE H
 MCALLEN, TEXAS 78501

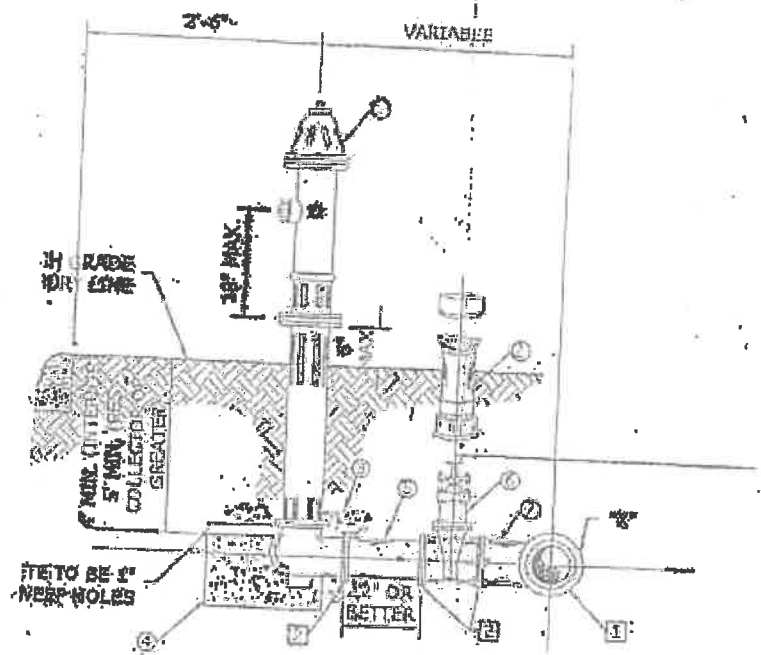
PH. (956) 537-1311
 E-MAIL: MEALMAS9973@ATT.NET

THIS IS THE PROPERTY OF THE PROFESSIONAL ENGINEER WHOSE SEAL APPEARS ON THIS DRAWING AND IT IS UNLAWFUL TO REPRODUCE THIS DRAWING OR ANY PART THEREOF, OR TO COPY, REPRODUCE, OR TRANSMIT IN ANY MANNER, WITHOUT THE WRITTEN CONSENT OF THE ENGINEER.

PROJECT NAME
THE HEIGHTS AT INSPIRATION SUBDIVISION

ADDRESS
MISSION, TEXAS

PROJECT SURVEYOR
Gustavo Cavazos



NOTE:

- 1.) All shall be placed in hydrant at the time of installation
- 2.) Pumpor nozzle shall face roadway. (3/4" N.B.T.)
- 3.) In certain instances, where distances permit a Parallel Tee or Union-Tee 90 Degree elbow with restraining legs may be used in lieu of a standard tee.
- 4.) Stainless steel bolts and nuts will be required in the event Tapping sleeves are used.

FIRE HYDRANT INSTALLATION

(CONSIST OF A FIRE HYDRANT, VALVE, AND VALVE BOX)

FIRE HYDRANT UNIT SHALL INCLUDE:

- 1.) FIRE HYDRANT OR 4" PUMPER NOZZLE
- 2.) VALVE BOX
- 3.) 3 CU. FT. GRAVEL
- 4.) 2 CU. FT. CONCRETE 1" BELOW HYDRANT NEED HOLES
- 5.) 1 FT. MINIMUM PVC SPIRAL
- 6.) 8" RESILIENT GEAR VALVE (FLANGED & MECHANICAL JOINT)
- 7.) FLANGED & MECHANICAL IRON CAST IRON TEE



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Michael Elizalde, Grants Administrator
AGENDA ITEM: Authorization to solicit RFP pertaining to the E-Rate Program administered by the Universal Service Administrative Co. - Elizalde

NATURE OF REQUEST:

Staff is seeking authorization to solicit a Request for Proposals (RFP) pertaining to the E-Rate Program administered by the Universal Service Administrative Co. The E-Rate program supports school and libraries across the U.S. and ensures that they are connected to information and resources through the internet. The city seeks to utilize its available funds of up to \$219,420.00 for a category two project pertaining to internal connections, managed internal broadband services, and basic maintenance of internal connections.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: I.T.

Advisory Board Recommendation: Enter Recommendation

City Manager's Recommendation: Enter Recommendation

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Preliminary Plat Approval: Washington Lots Subdivision, Being a 0.97 acre tract of land more or less, being the south 845' of the west 1 acre, Lot 92 Mission Acres, R-1, Developer: Julio Cerda, Engineer: South Texas Infrastructure Group, – De Luna

NATURE OF REQUEST:

On November 8, 2023, the Mission City Council held a Public Hearing to consider the Preliminary & Final Plat Approval for Washington Lots Subdivision. The subject site is located on the northeast corner of the intersection of Blake Ave. and Washington Street. There was no public opposition during the Planning & Zoning Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fees; 2) Payment of Park Fees; and 3) Comply with all other format findings.

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 2.1**PRELIMINARY & FINAL
PLAT APPROVAL:**

Washington Lots Subdivision
 Being a 0.97 acre tract of land more or less, being
 the south 845' of the west 1 acre, Lot 92 Mission
 Acres
 R-1
 Developer:
 Engineer: South Texas Infrastructure Group

REVIEW DATA**PLAT DATA**

This property is located on the northeast corner of the intersection of Blake Ave. and Washington St. — see **vicinity map**. The developer is proposing a 11 Lot residential subdivision. Currently, the land is vacant — see plat for actual dimensions, square footages, and land uses.

WATER

Water will be supplied by a proposed 8" water main line located along the east side of Washington St. to include a fire hydrant. The line will connect to an existing 8" main perpendicular on Blake Ave. and looped to an existing line along W. 18th St. — see **utility plan**

SEWER

A proposed 8" sanitary sewer line will be made available to service each lot which will be installed within a 10' utility easement located at the rear, east of the development. The line will connect to an existing 8" sewer line from W. 18th St. and run south ending at a proposed cleanout. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$2,200.00 (\$200.00 x 11 lots).

STREETS & STORM DRAINAGE

Access to the proposed Lots will be from Washington St. The post development volume of storm water runoff is 5.99 cfs based on the 50-yr storm frequency. Approximately 4,283 cft or 0.098 ac-ft will need to be detained within the green areas of the proposed lots and overflowing into Washington St. This street eventually outfalls into a City of Mission Ditch located on the northeast corner of the intersection of Los Ebanos Rd. an W. Griffin Parkway. The City Engineer has reviewed and approved the drainage report.

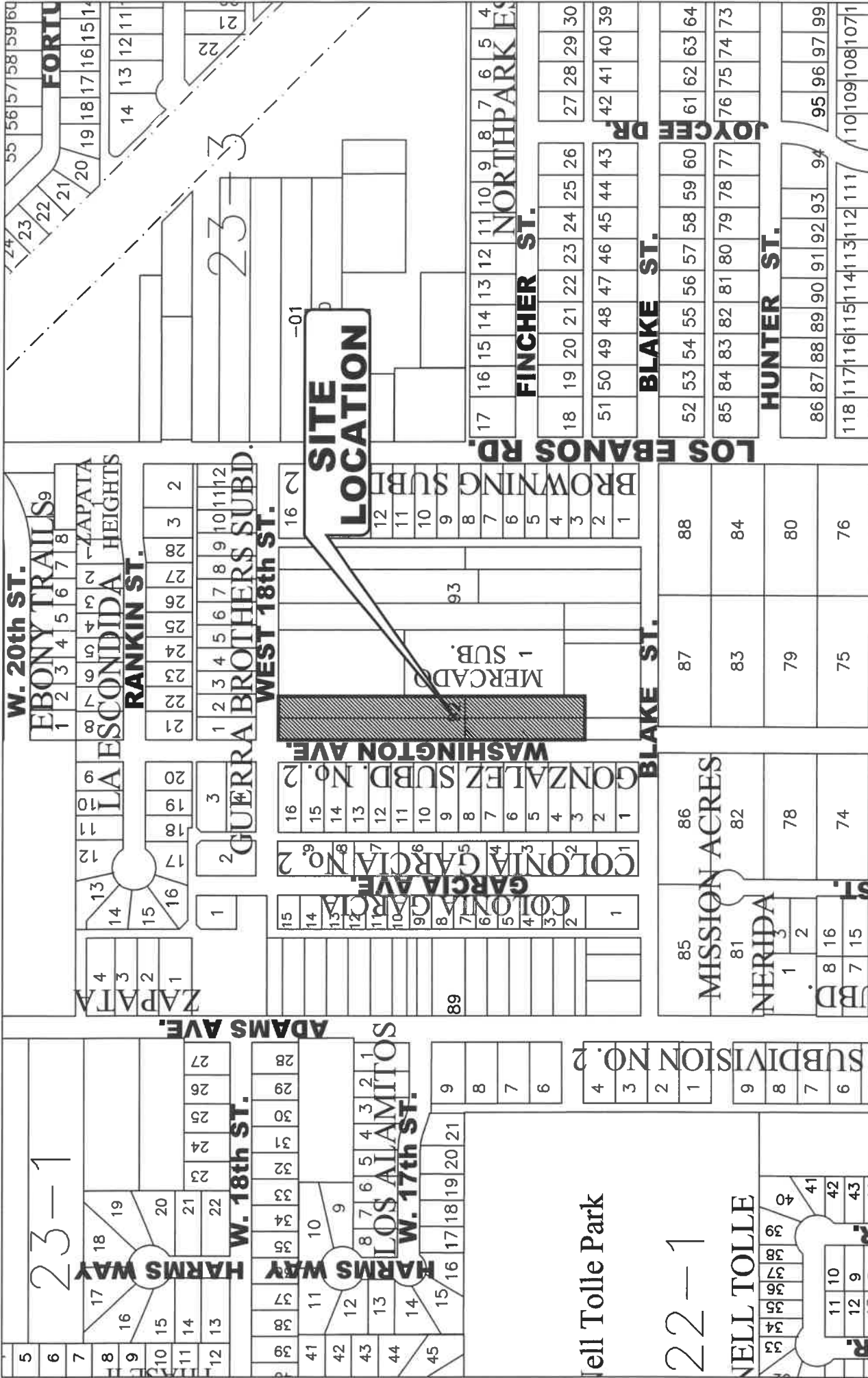
OTHER COMMENTS

Payment of Park Fees in the amount of \$5,500.00 (\$500 x 11 lots)
 The development has existing Street Lighting as per City Standards
 Must Comply with all other format findings

RECOMMENDATION

Staff recommends approval subject to:

1. Payment of Capital Sewer Recovery Fees
2. Payment of Park Fees
3. Comply with all other format findings.

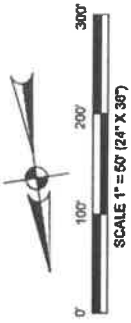


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 20.

No.

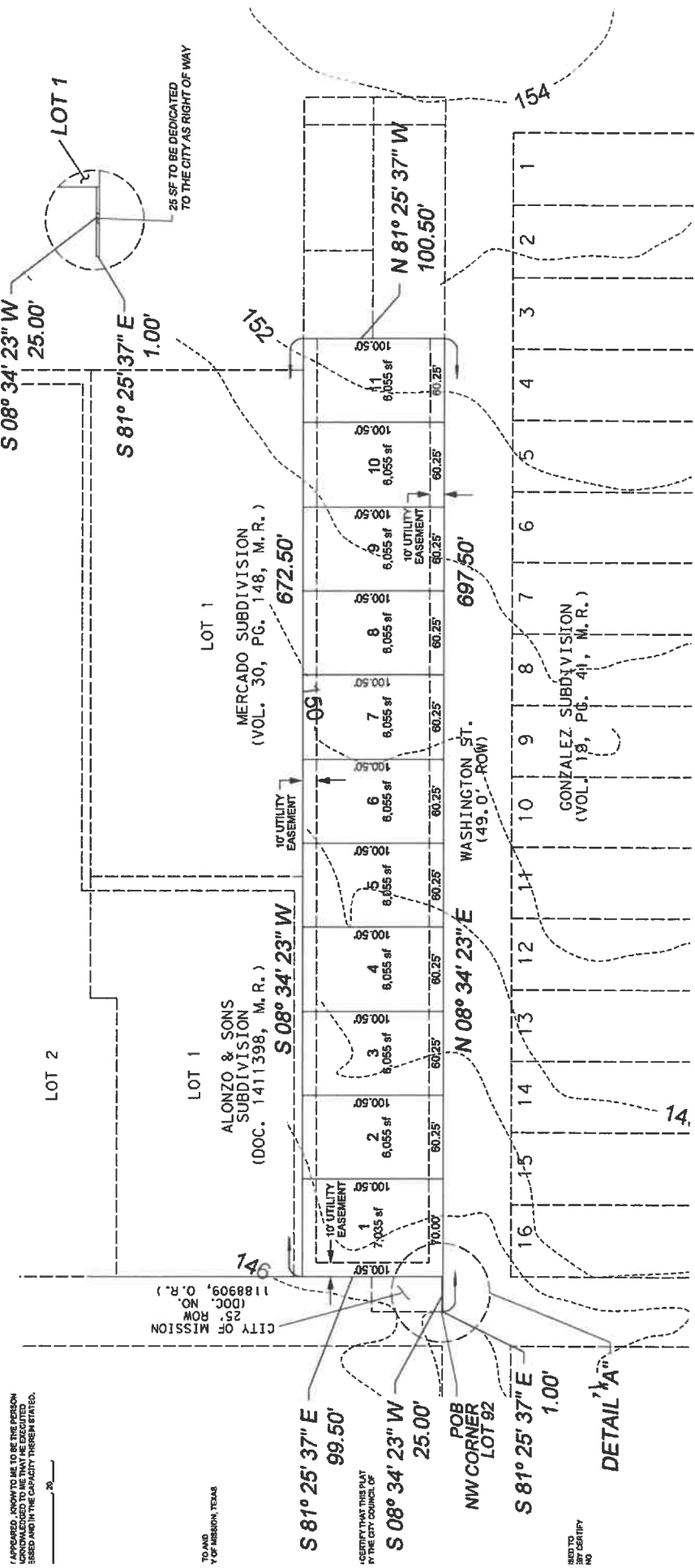




LEGEND:

WASHINGTON LOTS SUBDIVISION

BEING A 0.97 ACRE TRACT OF LAND MORE OR LESS, BEING THE SOUTH 845.0 FEET OF THE WEST ONE (W:1) ACRE LOT 92, MISSION ACRES, HIDALGO COUNTY, TEXAS, ACCORDING TO THE PLAT OR MAP THEREOF RECORDED IN VOLUME 6 PAGE 14, MAP RECORDS OF HIDALGO COUNTY, TEXAS, ACCORDING TO THE PLAT OR MAP THEREOF RECORDED IN VOLUME 6.



I HEREBY CERTIFY THAT THIS PLAT IS THE PROPERTY OF THE CITY OF MISSION AND IS NOT SUBJECT TO ANY OTHER CLAIM OR INTEREST.

TO AND FROM THE CITY OF MISSION, TEXAS

I HEREBY CERTIFY THAT THIS PLAT IS THE PROPERTY OF THE CITY OF MISSION AND IS NOT SUBJECT TO ANY OTHER CLAIM OR INTEREST.

DATE: 3/17/2017

WASHINGTON LOTS SUBDIVISION

DRAINAGE REPORT

DRAINAGE REPORT – WASHINGTON LOTS SUBDIVISION

PROJECT LOCATION

Washington Lots Subdivision is a proposed 12-lot residential subdivision located within the City of Mission Jurisdiction. Being a 1.71 acre out of Lot 92, Mission Acres Subdivision, Hidalgo County, Texas. This property is located on the Northeast corner of the intersection of Blake Avenue and Washington Street.

FLOOD PLAIN

The property is in zone "X"; Zone "X" are areas determined to be outside 500-year-flood-plain; Community Panel No. 480345 0005 C, revised November 20, 1991.

SOIL CONDITIONS




According to the Soil Survey Report prepared for Hidalgo County by the U.S.D.A. Soil Conservation Service, the site consists of 100 % of Hidalgo-Urban land complex (31), 0 to 1 percent slopes. These soils are well drained, surface runoff is negligible, permeability is moderately high to high, and the water capacity is high. This soil are listed in Hydrologic Group B. See Appendix C.

EXISTING CONDITIONS

The subject property is currently part undeveloped and part developed. Topographic elevations obtained from the site indicate that the existing terrain has a slight grade from the south west, to the north east part of the property. In accordance with the Drainage policies of the City of Mission and County of Hidalgo, the Rationale Method, 10-year frequency storm event was utilized to determine the existing storm water runoff for this site. The total contributing 10-year existing storm water runoff from this site is approximately 3.48 cfs.

PROPOSED CONDITIONS

The post development volume of storm water runoff is 5.99 cfs base on the 50-year storm frequency, as per attached calculations, which is an increase of 3.83 cfs. In accordance with the City of Mission and Hidalgo County Drainage District No. 1 policy, we have calculated that approximately a total of 4,283 cft or 0.098 acre-ft, will need to be detained withing the green areas of the proposed lots and overflowing into Washington Street. This street eventually outfalls into a City of Mission Ditch located on the Northeast corner of the intersection of Los Ebanos Rd and West Griffin Parkway.

<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
	
H.C.D.D. NO. 1	DATE


 Victor Trevino, P.E.
 South Texas
 Infrastructure Group, LLC
 04/28/2022



PROJECT LOCATION MAP



CITY OF
MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Jesse Lerma, Civil Service Director
AGENDA ITEM: Approval of Ordinance # _____ to Amend Ordinance #5373 adopting eight (8) additional personnel to the classified position of Patrolman for Mission Police Department for FY 2023-24 – J. Lerma

NATURE OF REQUEST:

On September 11, 2023, the Mission Police Department had requested and established 147 positions for the Classified position of Patrolman by the adoption of Ordinance #5373 for the FY 2023-24.
 On November 13, 2023 the department was awarded and accepted the 2023 COPS Hiring Program Grant from the US Department of Justice that allows for the hiring of eight (8) police officers. We are requesting the approval to proceed with the hiring of the additional personnel.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____
BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: Civil Service Commission

City Manager’s Recommendation: Approval *RL*

RECORD OF VOTE:

	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____
_____	AYES	
_____	NAYS	
_____	DISSENTING	_____

ORDINANCE NO. _____**AN ORDINANCE AMENDING ORDINANCE #5373 ADOPTING EIGHT
ADDITIONAL PERSONNEL TO THE CLASSIFIED POSITION OF
PATROLMAN FOR THE MISSION POLICE DEPARTMENT**

Whereas, the City Council in Ordinance 2703 established the civil service policies for the City of Mission and in this ordinance establishes the classifications in the Police Department for each FY. The Mission Police Department had requested and established 147 positions for the Classified Position of Patrolman by the adoption of Ordinance #5373 for the FY 2023-24. On November 13, 2023, the Mission Police Department was awarded and accepted the 2023 COPS Hiring Program Grant from the US Department of Justice that allows the hiring of eight (8) police officers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TX. THAT,

SECTION 1: The classified positions for Patrolman will increase to 155 with the addition of eight (8) new positions for the Mission Police Department and shall be set out in the attached exhibit and incorporated herein.

SECTION 2: This ordinance shall be effective on December 1, 2023 and shall be subject to amendment or repeal in accordance with the fiscal year for the City of Mission which shall expire on September 30, 2024.

SECTION 3: The City Secretary of the City of Mission is hereby authorized and directed to publish such ordinance in a newspaper having circulation in Mission, Texas in Hidalgo County.

SECTION 4: If any part or parts of this ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not effect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this ordinance is considered severable.

CONSIDERED, PASSED, AND APPROVED this 27th day of November, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

CIVIL SERVICE CLASSIFICATION
FY 23-24

MISSION POLICE DEPARTMENT

	23-24		23-24 amendment
LT	6		6
SGT	10		10
CPL	9		9
PATROLMAN	147	+8	155
Total	172		180
Assistant Chief	2		2
Chief of Police	1		1
Total	175		183



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to purchase Portable Camera from Texas Underground Inc for Public Works via HGAC BUY Contract #SCSC01-21 - Bocanegra

NATURE OF REQUEST:

Staff is seeking authorization to purchase Large Crawler System with Motorized Elevator (portable camera) & accessories from Texas Underground Inc. HGAC BUY Contract #SCSC01-21. Cameras will be used for the inspection of storm drains located in the City of Mission.

BUGETED: Yes **FUND:** Drainage **ACCT. #:** 16-410-74950
BUDGET: \$105,000 **EST. COST:** \$67,924 **CURRENT BUDGET BALANCE:** \$81,221

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

trio-vision-ary
cctv inspection technology

 **TrioVision**
TECHNOLOGIES



Forward-thinking, quality-built video inspection solutions to meet the needs of all budget types and application requirements



Introducing the pioneering line of advanced CCTV inspection equipment from Trio-Vision: richly featured, flexibly functional machines and accessories for those whose underground infrastructure inspection needs are more demanding. These products offer a variety of options and accessories, ideal for a wide array of environments such as wastewater collection systems, stormwater and drainage structures, and industrial applications.

Paired with our easy-to-use, PACP certified AssetDMS touchscreen technology data collection software, you'll always have the right system to go where you need to do the job your customers and communities expect, while maximizing productivity and profits.

The Trio-Vision Story

Founded in 2006, Trio-Vision began life overseas, specializing in the development, manufacturing, sales and service of underground pipe inspection technology. Trio-Vision holds numerous patents and copyrights on its innovative designs for equipment and related software. In 2016, we acquired Cobra Technologies and joined our American partner in offering the market a broader range of options to meet its individual needs.

Today, our company continues a history of innovative design and quality construction of multiple product lines for the underground infrastructure video inspection industry. We take great pride in providing after-sales customer service whose quality matches that of our products.



TVT-150 Pipe Inspection System

This robust, Windows®-based system performs complete CCTV pipe inspections, recording pipeline defects and synchronously transmitting video to the control unit. Our daylight-readable touch-screen monitor, along with our portable control unit, processes and saves videos in the field.



Standard Configuration

- ✦ TVT-150 steerable crawler 6-12"
- ✦ IP68 rating
- ✦ Pan-Tilt-Zoom camera
- ✦ Portable control unit
- ✦ Full power cable reel with 1000 ft of cable
- ✦ Back-up camera and light
- ✦ Inclinometer
- ✦ Monitored internal pressure
- ✦ Axis alert system

Options

- ✦ Axial camera
- ✦ Android® app for remote operation
- ✦ Manual cable reel
- ✦ Laser measurement model

TVT-300 Pipe Inspection System

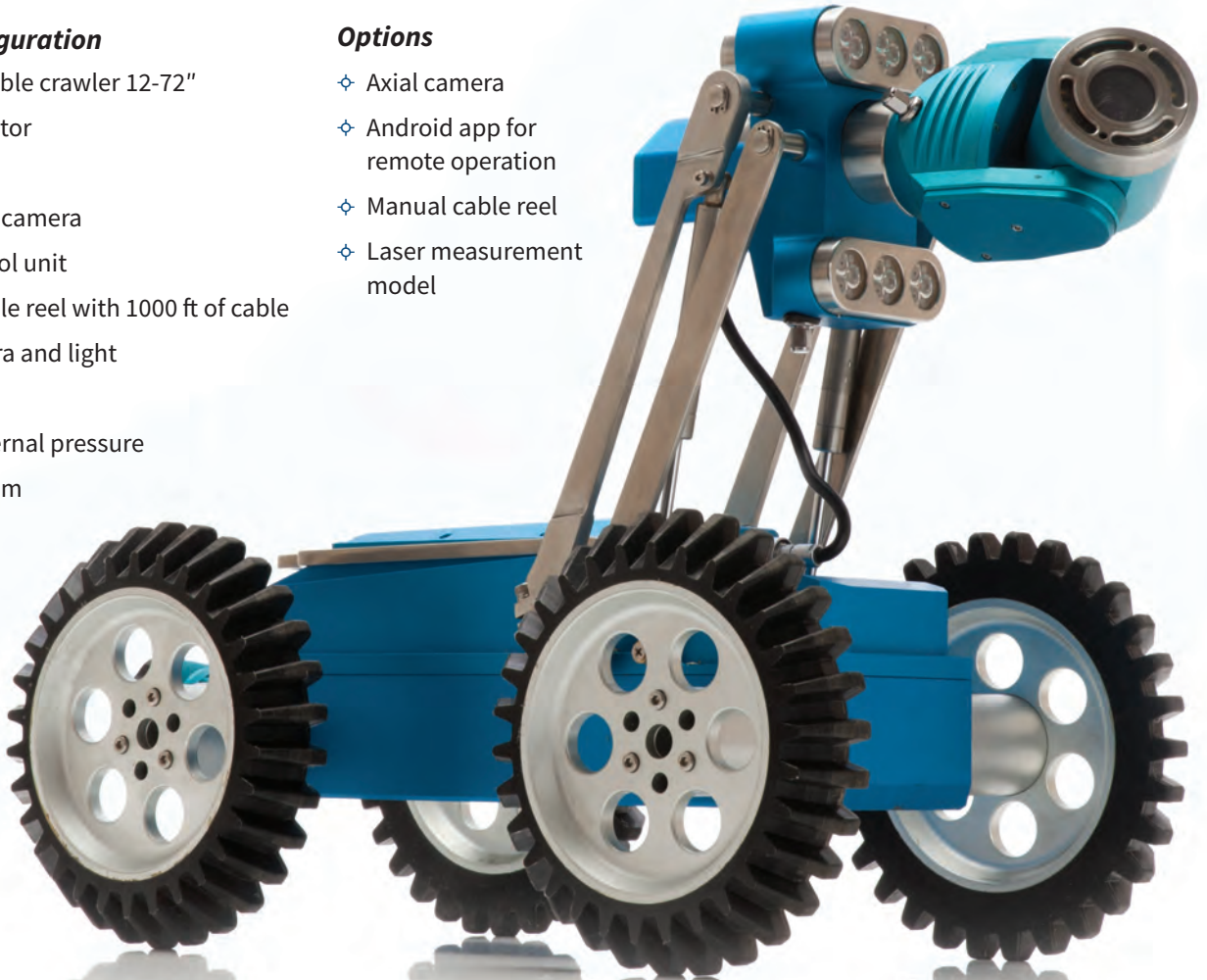
Using the same robust control unit as the TVT-150 system, this steerable crawler operates in pipes from 12-72" in diameter.

Standard Configuration

- ✦ TVT-300 steerable crawler 12-72"
- ✦ Powered elevator
- ✦ IP68 rating
- ✦ Pan-Tilt-Zoom camera
- ✦ Portable control unit
- ✦ Full power cable reel with 1000 ft of cable
- ✦ Back up camera and light
- ✦ Inclinometer
- ✦ Monitored internal pressure
- ✦ Axis alert system

Options

- ✦ Axial camera
- ✦ Android app for remote operation
- ✦ Manual cable reel
- ✦ Laser measurement model



TVT-6000 Sonar Inspection System

Detects and pinpoints targets underwater through sonar wave reflection, so it can perform even in a pipeline filled with liquid, to determine pipe conditions including cracks, root intrusion and debris levels. The TVT-6000 is our most advanced device for pipeline inspection and assessment, providing a complete 360° continuous scan within one second, while its built-in roll and pitch angle sensors keep the image under control.

Standard Configuration

- ✦ Sonar probe
- ✦ Control unit
- ✦ Sonar float
- ✦ Manual cable drum
- ✦ PipePro software

Optional Configuration

- ✦ Special battery
- ✦ SonarPro 3D



Xplorer

Designed for the fast inspection and diagnosis of manholes, industrial tanks, vessels and pipes, this lightweight unit with its carbon fiber telescopic pole and spring-loaded stabilizing pole allows for easy, single-user operation. Ideal for pipe diameters from 4" to 60". The hi-visibility vest houses the control box with 4.3" daylight viewable screen and battery pack. The easy-to-operate camera, with its high-intensity LED lighting guarantees a perfect image every time. Trio-Vision's Xplorer was recognized as "Most Innovative Product" at Sydney, Australia's CivEn Exhibition in 2012.

Standard Configuration

- ✦ Camera head
- ✦ Control unit
- ✦ MP5 display and storage unit
- ✦ Battery
- ✦ Control safety vest
- ✦ Telescopic pole
- ✦ Stabilizing support pole

Options

- ✦ Laser distance measuring module
- ✦ Video glasses

Xplorer P

Also created for the fast inspection and diagnosis of manholes, industrial tanks, vessels and pipes, the Xplorer P has all of the features of the Xplorer with the added benefit of powered tilt and optional laser distance measuring module and cable.



Xplorer FreeHD (FULL HD 1920 x 1080)

This one breaks the rules! The Xplorer FreeHD is a wireless high definition (FullHD 1920 x 1080) lightweight, portable video inspection system that can be operated by one person. The system is capable of capturing stunning 1080P video and photos that your clients will appreciate and your community deserves. The control unit utilized is based upon user preference and can be an off-the-shelf Windows 10 Professional tablet PC, convertible laptop or standard laptop.

The Xplorer FreeHD can be paired with AssetDMS Inspection Software installed on the Windows 10 device to deliver reports and exports, making integration to asset management software easier than ever.

Standard Configuration

- ✦ Camera head
- ✦ Lithium Ion battery
- ✦ Telescopic pole

Options

- ✦ Laser distance measuring module
- ✦ Capture device

Camera and Tractor Accessories

We offer an array of accessories to extend the functionality and potential applications of our TrioVision Technologies product line, including an array of:

- ✦ Cables
- ✦ Controllers
- ✦ Specialty wheels
- ✦ Enhanced lighting
- ✦ Poles
- ✦ Batteries
- ✦ Generators
- ✦ Floats
- ✦ Cable drums
- ✦ Access tools
- ✦ Storage and carrying units



Data collection software

While you're assessing the infrastructure and generating inspection data and images with our equipment, our AssetDMS data collection and management software features fast, easy-to-use touchscreen technology to help you pull it all together.

- ✦ Rich data analysis
- ✦ Standard and custom reports
- ✦ PACP certified



After-sales support and service

Call toll-free or email to reach our experienced, dedicated customer service staff, who are here to help you with:

- ✦ Technical support for equipment or software
- ✦ Replacement parts
- ✦ Service and repair
- ✦ Product manuals
- ✦ Warranty information
- ✦ Loaner units while yours are being serviced or repaired



4806 Wright Drive, Bldg C, Smyrna GA 30082
 p: 800.443.3761 | 770.435.8991
 f: 770.435.0402 • sales@trio-vision.com
 www.trio-vision.com





CONTRACT PRICING WORKSHEET
For Standard Equipment Purchases

Contract No.: SCSC01-21

Date Prepared: Item 22.

*This Form must be prepared by Contractor and given to End User. End User issues PO to Contractor, and MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548.
Please type or print legibly.*

Buying Agency:	City of Mission, TX	Contractor:	Texas Underground Inc.
Contact Person:	Luis Zamudio	Prepared By:	Ricky Sanchez
Phone:	956-565-9879	Phone:	281-904-9364
Fax:		Fax:	
Email:	lzamudio@missiontexas.us	Email:	rsanchez@piphunter.com

Product Code:	SC21E057	Description:	Portable Mainline Crawler System, Pan and Tilt Crawler, Text Overlay, Digital recording
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A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 50,000.00

B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
JE-PAN Large Crawler 12-60 (In Lieu of Small Crawler)	10000		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	10000

C. Unpublished Options - Itemize below - Attach additional sheet if necessary
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Powered Elevator Auxiliary w/ Light Head w/Rear Facing Cam	3,000		
Nitrogen Regulator Kit w/ 1 Bottle	350		
Mahole Top Roller, Lowering Rope w Hook, Cable Guide	625		
Re-Term Kit, Cable	600		
UPS/Battery Backup	500		
		Subtotal From Additional Sheet(s):	
		Subtotal C:	5075

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). **For this transaction the percentage is:** 8%

D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)

Quantity Ordered:	1	X	Subtotal of A + B + C:	65075	=	Subtotal D:	65075
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E. Other Charges, Trade-Ins, Allowances, Discounts, Etc.

Description	Cost	Description	Cost
Delivery/Shipping/ Training	2849		
		Subtotal E:	2849

Delivery Date: 90-120 **F. Total Purchase Price (D+E):** 146

Texas Underground, Inc.

1617 Garden Rd
Pearland, TX 77581
United States

T: 800-373-1318
F: 281-485-7146

Quoter For: City of Mission
Luis Zamudio
2801 N Holland Ave - Public Works
Mission, TX 78574
United States

T: (956) 656 9879
E: lzamudio@missiontexas.us

Quote #	3560 v2
Submitted on	Oct 27, 2023
Expires	Dec 29, 2023
Quote By:	Ricky Sanchez

ACCEPT QUOTE

Ricky Sanchez

One-Time Fees

Description	Qty	Unit Price	Total Price
PIPE INSPECTION PORTABLE SYSTEM: INCLUDES: LARGE CRAWLER SYSTEM W/MOTORIZED ELEVATOR.	1	\$67,924.00	\$67,924.00

- -Pan & Tilt Camera Wide Angle with Zoom & Aux Light Head
- -Inclinometer
- Sonde 512 Hz
- Crawler for 12"-60"" Steerable Crawler includes:
Powered Elevator Auxiliary Light head Rear Facing Camera
Protective case for Crawler
Rubber 6", 8" and 10" diameter wheels and extenders
- -Motorized cable reel with 990ft/300m of 7mm cable
- -Wired controller with Pipe-Video and Asset DMS basic software. (WIFI dongle included)
- -Storage cases for camera, controller, and toolbox
- -1 Year Warranty
- -1500 VA battery back-up.
- - Termination Kit for 7mm Cable
- - Nitrogen Charge Kit
- TrioVision



Quotes are good for 45 days

Total One-Time **\$67,924.00 USD**

Notes:

Includes delivery & training.

This pricing is based on our current H-GAC Pipehunter Camera System contract. We will provide you the necessary H-GAC documents should you decide to move forward with the purchase.

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
TrioVision / Large Crawler Systemj	\$67,924.00
Total	\$67,924.00 USD



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to extend second one-year renewal for Sodium Chlorite Chemical with International Dioxide for the Public Works Department's North and South Water Treatment Plants - Bocanegra

NATURE OF REQUEST:

The City of Mission entered into an agreement with International Dioxide for the purchase of Sodium Chlorite Chemical. The contract term was for one year with two, one-year renewal options. Orders will be placed on an as needed basis for a one-year base term at (\$ 0.702/lb.). This will extend Bid No. 22-003-10-08.

BUGETED: Yes **FUND:** Utility -North Plant **ACCT. #:** 02-430-64220

BUDGET: \$ 900,000 **EST. COST:** \$ 125,000 **CURRENT BUDGET BALANCE:** \$ 74,692

BUGETED: Yes **FUND:** Utility -South Plant **ACCT. #:** 02-413-64220

BUDGET: \$ 800,000 **EST. COST:** \$ 125,000 **CURRENT BUDGET BALANCE:** \$-92,758

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____



40 Whitecap Drive
 North Kingstown, RI
 02852, U.S.A.
 Tel: (401) 295-8800
 Fax: (401) 295-7108

RE: Extension of Bid # 22-003-10-08
City of Mission, TX
 Quote valid from 1/1/2024 through 12/31/2025.

November 14, 2023

TO: City of Mission
 Mission, TX
Attn: Mr. Rafael De La Rosa

FROM: International Dioxide, Inc., A division of ERCO Worldwide (“IDI”)
 40 Whitecap Drive
 North Kingstown, RI 02852, U.S.A.

SUBJECT: ERCOPure™ BCD-25 Bulk

PURPOSE: Municipal Water Treatment

QUOTE DETAILS:

Product: ERCOPure™ BCD-25 (25% Sodium Chlorite solution)

Quantity: Bulk – approx. 40,000 lb.

Density: 1.21/10.09 lbs per gallon

Price: **\$0.702 /lb Delivered**

Customer Service Information: Schedule “A”

Standard Terms and Conditions: Schedule “B”

Delivery to approved site		Bob Sabo
Ship Point:	Monroe, LA	Sales Territory Manager - Southwest
Ship to:	Mission, TX	Cell: (513)680-1494
Terms:	Net30	bob.sabo@ercoworldwide.com



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Approval of Development Agreement between Fortis Land Company, LLC & City of Mission – Bocanegra

NATURE OF REQUEST:

On March 23, 2022 the City requested that the Developer upsize off-site drainage improvements in an amount not to exceed \$57,788.12. Developer will make drainage improvements in the Lantana Landing Subdivision.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-440-34420

BUDGET: \$275,000 **EST. COST:** \$57,788.12 **CURRENT BUDGET BALANCE:** \$254,761

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

DEVELOPMENT AGREEMENT

This Development Agreement (“Agreement”) is entered into between Fortis Land Company, LLC, acting through its duly authorized officers, with a principle place of business located at 222 West University Drive, Edinburg, Texas 78539 (referenced to herein as “Developer”) and City of Mission, a Texas home-rule municipal corporation (hereinafter the “City”); and concerns a development located within Mission, Texas, and effective March 23, 2022 (the “Effective Date”).

WHEREAS, the City’s Code of Ordinances provides that building permits may not be issued or approved as completed until all requirements of the Code of Ordinances have been satisfied; and

WHEREAS, on or about March 23, 2022, the City requested that the Developer upsize off-site drainage improvements; specifically, increasing the 24” line and related structures up to a 36” line; and

WHEREAS, Developer agreed to the City’s request in exchange for remittance of materials for the upsizing, including related inlets and manholes, in an amount not to exceed \$57,788.12; and

WHEREAS, the City, having determined that the upsized off-site drainage would benefit the general public and Mission residents, and agreed with the Developer to the terms of such a development partnership; and

WHEREAS, the parties desire to formally memorialize this agreement and record the same as a covenant running with the land, to ensure that Developer and its successors, if any carry out Developer’s obligations in accordance with this Agreement.

NOWHEREFORE, In consideration of the mutual covenants and obligations herein, the parties agree as follows:

SECTION 1. DEVELOPER PARTICIPATION

Developer and its successors and assigns, if any, agree that the terms and conditions stated herein, and in accordance with the following schedule: Pay for all costs associated with the installation of a 36” drainage improvements, including related inlets and manholes in the Lantana Landing Subdivision, in Mission, Texas, at Developer’s costs.

SECTION 2. CITY PARTICIPATION

The City agrees to the terms and conditions stated herein, and in accordance with the following schedule: Upon completion of the Developer’s installation of the required 36” drainage improvements as stated in Section 1, the City shall remit to the Developer an amount not to exceed FIFTY-SEVEN THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS TWELVE

CENTS (\$57,788.12) for materials purchased and used for the up-sized drainage improvements conducted by Developer.

SECTION 3. TERM

The term of this Agreement shall begin on the Effective Date, and end upon the complete performance of all obligations and conditions precedent by the parties to this Agreement. Upon execution, this Agreement shall be recorded in the Hidalgo County Real Property Records as covenants running with the land, and potentially burdening subsequent purchasers of the unbuilt lots, until all obligations of the Developer are satisfied in full.

SECTION 4. VENUE AND GOVERNING LAW

This Agreement is performable in Hidalgo County, Texas, and venue of any action arising out of this Agreement shall be exclusively in Hidalgo County, Texas. This Agreement shall be governed and construed in accordance with the laws and court decisions of the State of Texas.

SECTION 5. NOTICES

Any notice or demand, which any party is required to or may desire to serve upon the other, must be in writing, and shall be sufficiently served if (i) personally delivered, (ii) sent by registered or certified mail, postage prepaid, (iii) emailed, or (iv) sent by commercial overnight carrier, and addressed to:

CITY OF MISSION:

ATTN: Juan Terrazas, Assistant City Manager
1201 East 8th Street
Mission, TX 78572
Email: jpterrazas@missiontexas.us

COPY TO:

Abel Bocanegra, City Engineer
1201 East 8th Street
Mission, TX 78572
Email: abocanegra@missiontexas.us

AND

Victor A. Flores, City Attorney
1201 East 8th Street
Mission, TX 78572
Email: vaflores@missiontexas.us

FORTIS LAND COMPANY, LLC:

ATTN: Omar Garcia
222 West University Drive
Edinburg, Texas 78539
Email: omar@ogbuild.com

or such other address or addresses which any Party may be notified in writing by any other Party to this Agreement.

SECTION 6. APPLICABLE LAWS

This Agreement is made subject to the provisions of the Charter and ordinances of City, as amended, and all applicable state and federal laws. The parties stipulate that this Agreement does not satisfy any other development obligation under law or City ordinances. The parties further stipulate that with respect to the limited scope of this agreement, the funds provided are not disproportionate to the burdens of the development. The parties stipulate that this Agreement does not constitute a permit for development under Chapter 245 of the Texas Local Government Code.

SECTION 7. SUCCESSORS AND ASSIGNS

The terms and conditions of this Agreement are binding upon the successors and assigns of the parties to this Agreement, and stand as obligations running with the land until satisfied in full, regardless of whether the property is developed as the Development, or as any other alternative use.

SECTION 8. SEPARATE STATUS

None of the terms or provisions of this Agreement shall be deemed to create a partnership between or among the Parties, nor shall it cause them to be considered joint ventures or members of any joint enterprise.

SECTION 9. CONSTRUCTION AND INTERPRETATION

The captions preceding the text of each article and section of this Agreement are included only for convenience of reference. Captions shall be disregarded in the construction and interpretation of this Agreement. Capitalized terms are also selected only for convenience of reference and do not necessarily have any connection to the meaning that might otherwise be attached to such term in a context outside of this Agreement.

SECTION 10. INCORPORATION OF RECITALS

The Recitals set forth hereinabove are declared true and correct and are hereby incorporated into and made a part of this Agreement for all purposes.

SECTION 11. SEVERABILITY

If any provision hereof shall be finally declared void or illegal by any court or administrative agency having jurisdiction, the entire Agreement shall not be void; but the

remaining provisions shall continue in effect as nearly as possible in accordance with the original intent of the Parties.

SECTION 12. ENTIRE AGREEMENT

This Agreement represents the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior written and oral matters related to this Agreement. Any amendment to this Agreement must be in writing and signed by all Parties hereto or permitted or approved assignees.

EXECUTED this ____ day of November, 2023, by the City, signing by and through its City Manager, and by the Developer(s), acting through its duly authorized officers.


APPROVED AS TO FORM:

CITY OF MISSION

By: 
Victor A. Flores, City Attorney

By: _____
Randy Perez, City Manager

FORTIS LAND COMPANY, LLC
By and through its authorized agent:

By: 
(Print) Omar Garcia
(Title) President

AFTER RECORDING RETURN TO:

City of Mission
c/o Victor A. Flores, City Attorney
1201 East 8th Street
Mission, Texas 78572

CORPORATE ACKNOWLEDGMENTS

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

This instrument was acknowledged before me on the ___ day of November, 2023 by Randy Perez, being City Manager of the City of Mission, Texas, a Texas municipality, on behalf of said municipality.

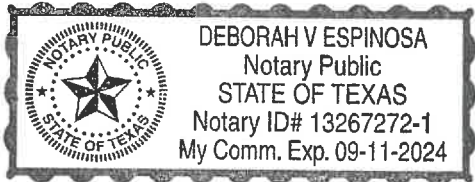
Notary Public, State of Texas

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

This instrument was acknowledged before me on the 3rd day of November, 2023 by Omar F. Garcia, authorized agent for Fortis Land Company, LLC, a Texas limited liability company, on behalf of said company.

Deborah N. Espinosa

Notary Public, State of Texas





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023

PRESENTED BY: Abel Bocanegra, P.E., City Engineer

AGENDA ITEM: Authorization to approve Change Order #2 for Gabriel Drainage Improvements Project for the City of Mission - Bocanegra

NATURE OF REQUEST:

The City of Mission is seeking authorization to approve Change Order #2 for Gabriel Drainage Improvements Project for the City of Mission.

Contractor an additional 65LF to avoid having collars on the edge of Los Ebanos Rd. The amount of this Change Order is \$50,955.89 but due to a credit for unused utility adjustments Contract will not be changed. Additionally, 130 calendar days are being requested. Therefore, City Staff is recommending Change Order #2 for the total amount \$2,139,020.37 (no increase) and 393 calendar days with approved Change Order.

BUGETED: Yes **FUND:** Drainage **ACCT. #:** 15-411-74930

BUDGET: \$1,201,154 **EST. COST:** \$ 2,139,020.37 **CURRENT BUDGET BALANCE:** \$ 2,483,963

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

CHANGE ORDER NO. TWO (2)



CITY OF
MISSION

Project: Gabriel ML05b Drainage Project
 DATE OF ISSUANCE: 11/13/2023 EFFECTIVE DATE: _____

OWNER: City of Mission, TX
 OWNER'S CONTRACT NO: 22-423-06-28
 CONTRACTOR: Texas Cordia Construction, LLC
3149-A Center Pointe Dr.
Edinburg, TX 78539
 ENGINEER: M2 Engineering, PPLC
1810 E. Griffin Pkwy
Mission, TX 78572

You are directed to make the following changes in the Contract Documents.

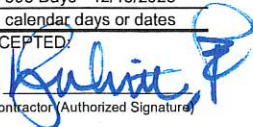
Description:	1. Additional 65 LF - Fusable C900 Pipe \$ 24,449.10 2. Additional 1 EA - Freight Charge \$ 1,800.00 3. Additional 80 LF - G&S 24" Directional Drilling \$ 13,200.00 4. Additional 80 LF - G&S Pull Back C900 Labor \$ 3,600.00 5. Material Mark Up 25% \$ 6,562.28 6. Subcontractor 5% Mark Up \$ 840.00 7. Bond Cost 1 % \$ 504.51 8. Deduct 22.18 EA Sanitary Sewer service (\$51,014.00) Item 72496007 10 11 12 13 14
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Reason for Change Order:

1. Original bid was for 135 LF, pending 65 additional to avoid having collars on the edge of Los Ebanos Rd and avoid potential accidents
2. Contract will not be changed due to having credits in the Sanitary Sewer Service Adjustment line items.
- 3.
- 4.

Attachments: Requested Time, Days, Latest Pay App, CO Proposal

CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:	
Original Contract Price	\$ 2,084,252.00	Original Contract Time for	
Net Changes from previous Change Order	\$ 54,768.37	Substantial Completion:	180 days - 05/16/2023 calendar days or dates
Contract Price prior to this Change Order	\$ 2,139,020.37	Net Change from previous Change Orders	84 calendar days
Net Increase(decrease) of this Change Order	\$ 0	Contract Time prior to this Change Order	
Contract Price with all approved Change Orders	\$ 2,084,252.00	Substantial Completion:	264 days -08/08/2023 calendar days or dates
Net % increase(decrease) from original contract price.	0%	Net Increase(decrease) of this Change Order	129 calendar days
		Contract Time with all approved Change Orders	
		Substantial Completion:	393 Days - 12/15/2023 calendar days or dates

RECOMMENDED: _____ APPROVED: _____ ACCEPTED: _____
 By: _____ Enigineer (Authorized Signature) By: _____ Owner (Authorized Signature) By:  Contractor (Authorized Signature)
 Date: _____ Date: _____ Date: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023

PRESENTED BY: Abel Bocanegra, P.E., City Engineer

AGENDA ITEM: Authorization to approve Change Order #1 for Stewart Drainage Improvements Project for the City of Mission - Bocanegra

NATURE OF REQUEST:

The City of Mission is seeking authorization to approve Change Order #1 for Stewart Drainage Improvements Project for the City of Mission. Due to material delays & weather delays Contractor is requesting an additional **230 days**. Additionally funds were reallocated due to removal of storm drainage and instead used to pave Stewart Rd. in its entirety throughout the project. There will be no change to contract price amount. Therefore, City Staff is recommending Change Order #1 for the total amount \$3,323,780.34 (no increase) and **440 calendar days** with approved Change Order.

BUGETED: Yes **FUND:** Drainage Ditches & Structures **ACCT. #:** 76-440-74930

BUDGET: \$ _____ **EST. COST:** \$3,323,780.34 **CURRENT BUDGET BALANCE:** \$ 0

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

CHANGE ORDER NO. ONE (1)



Project: Stewart A Rd. ML06k Drainage Project

DATE OF ISSUANCE: 11/20/2023 EFFECTIVE DATE: _____

OWNER: City of Mission, TX
 OWNER'S CONTRACT NO: 22-424-06-28

CONTRACTOR: RG Enterprises LLC, dba G&G Contractors
711 E. Wisconsin Rd.
Edinburg, TX 78539

ENGINEER: Javier Hinojosa Engineering
416 E. Dove Avenue
McAllen, TX 78504

You are directed to make the following changes in the Contract Documents.

Description:	<ol style="list-style-type: none"> 1. Additional 96 LF of 36 Inch RCP \$ 13,646.40 2. Deduct 1502 LF of Trench Protection \$ (5,977.96) 3. Deduct 1502 LF of 24 Inch RCP \$ (112,154.34) 4. Dedcut 3 EA Type A Inlets \$ (13,120.80) 5. Dedcut 1 EA 5 Ft Conflict Storm Manhole \$ (9,383.36) 6. Deduct 4 EA 5 Ft. Storm Manhole \$ (25,478.20) 7. Additional 3 EA Tie to exist. Curb inlet w/24" RCP \$ 4,532.64 8. Additional 1 EA tie to exist. 18" drain w/type A Inlet \$ 1,431.36 9. Deduct 4 EA Plug exist. Drain structure \$ (8,270.08) 10. Deduct 1502 LF of Patch & Replace (6" subgrade 8" Caliche, 2" HMAC) \$ (67,529.92) 11. Additional LS of Traffic Control \$ 32,205.60 12. Dedcut 54 EA Water Service repairs \$ (111,646.08) 13. Deduct 41 EA Sewer Service repairs \$ (135,303.28) 14. Deduct 1 EA Utility Adjustment \$ (100,000.00) <li style="padding-left: 20px;">Additional 2 EA 8 Inch water line adjustments \$ 10,973.76 <li style="padding-left: 20px;">Additional 7 EA 8 ft steel casing water line adj \$ 6,825.00 <li style="padding-left: 20px;">Additional LS Manhole Concrete Collars Stewart Rd \$ 22,970.00 <li style="padding-left: 20px;">Additional LS 18 Inch HPP and Inlet at Merlin Rd. \$ 10,405.43 <li style="padding-left: 20px;">Additional 634 SY 1.5 Inch of HMAC East Stewart Rd North of FM 495 \$ 25,911.58 <li style="padding-left: 20px;">Additional 2778 ST 1.5 Inch HMAC East of Stewart Rd South of FM495 \$ 75,478.26 <li style="padding-left: 20px;">Additional 813 SY of HMAC inside subdivision (New City Requirements) \$ 22,300.59 15. Additional 8490 LF of mill and overlay w/ 2" HMAC Overlay West of Stewart Rd South of FM495 \$ 362,183.40
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- Reason for Change Order:
1. Material Delays
 2. Weather Delays
 3. Storm drainage deletion within Barcelona Subd. Ph1, Southwind Est.PhII, and Crowne Pointe Ph.II
 4. funds allocated to pave Stewart Rd. curb to curb from Crowne Pt. to E. 24th North of FM 495
 5. no change to contract amount.

Attachments: Requested Time, Days

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Contract Price \$ 3,323,780.34	Original Contract Time for Substantial Completion: <u>210 days - 04/14/2023</u> calendar days or dates
Net Changes from previous Change Order \$ 0	Net Change from previous Change Orders calendar days
Contract Price prior to this Change Order \$ 3,323,780.34	Contract Time prior to this Change Order Substantial Completion: <u>210 days -4/14/2023</u> calendar days or dates
Net Increase(decrease) of this Change Order	Net Increase(decrease) of this Change Order

\$ 0			230
Contract Price with all approved Change Orders	Net % increase(decrease)from original contract price.	Contract Time with all approved Change Orders	calendar days
\$ 3,323,780.34	0%	Substantial Completion:	440 Days - 11/30/2023 calendar days or dates

RECOMMENDED:
By: _____
Engineer (Authorized Signature)
Date: _____

APPROVED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: _____
Contractor (Authorized Signature)
Date: 11-15-23

Change Order Worksheet
 Contractor Name: RG Enterprises, LLC
 Starting Date: 9/5/2023
 Project Ending Date: 9/5/2023
 Engineer's/County Project Desc: City of Mission - Stewart Drainage Improvements
 Engineer's/County Project No.:
 Reallocation of Funds: 1
 Date: 9/5/2023

Item No.	Description	Unit	Original Rates	Qty	Dollars	Change Qty	Change Total	Change Cost
DRAINAGE								
1	12" R.I.R.C.P.	LF	\$ 428.55	100	\$ 42,855.00		\$	\$
2	54" R.I.R.C.P.	LF	\$ 359.36	620	\$ 222,803.20		\$	\$
3	48" R.I.R.C.P.	LF	\$ 209.34	810	\$ 169,566.40		\$	\$
4	42" R.I.R.C.P.	LF	\$ 175.94	1485	\$ 261,270.90		\$	\$
5	36" R.I.R.C.P.	LF	\$ 142.15	760	\$ 108,034.00		\$	\$
6	30" R.I.R.C.P.	LF	\$ 101.90	325	\$ 33,117.50		\$	\$ 13,566.40
7	24" R.I.R.C.P.	LF	\$ 74.67	4060	\$ 303,160.20		\$	\$
8	Trench Sloping & Protection	EA	\$ 4,373.60	8160	\$ 32,476.80		\$	\$ (11,154.34)
9	Type "A" Curb Inlet	EA	\$ 13,886.48	13	\$ 186,524.64		\$	\$ (5,977.86)
10	Conflict 10' Dia. Storm Drain Manhole	EA	\$ 11,291.84	6	\$ 67,751.04		\$	\$
11	Conflict 5' Dia. Storm Drain Manhole	EA	\$ 9,383.36	6	\$ 56,200.16		\$	\$ (9,383.36)
12	Conflict 5' Dia. Storm Drain Manhole	EA	\$ 11,292.08	1	\$ 11,292.08		\$	\$
13	7' Dia. Storm Drain Manhole	EA	\$ 8,629.12	7	\$ 68,403.84		\$	\$
14	6' Dia. Storm Drain Manhole	EA	\$ 6,959.55	16	\$ 111,352.80		\$	\$
15	5' Dia. Storm Drain Manhole	EA	\$ 5,310.88	5	\$ 26,554.40		\$	\$ (25,478.20)
16	4' Dia. Storm Drain Manhole	EA	\$ 4,179.20	1	\$ 4,179.20		\$	\$
17	3' Dia. Storm Drain Manhole	EA	\$ 11,649.68	1	\$ 11,649.68		\$	\$
18	2' Dia. Storm Drain Manhole	EA	\$ 11,570.16	1	\$ 11,570.16		\$	\$
19	18" Dia. Storm M.H.	EA	\$ 11,490.64	1	\$ 11,490.64		\$	\$
20	18" Dia. Storm M.H.	EA	\$ 8,508.64	3	\$ 25,525.92		\$	\$
21	18" Dia. Storm M.H.	EA	\$ 6,058.11	3	\$ 18,174.33		\$	\$
22	18" Dia. Storm M.H.	EA	\$ 1,749.44	4	\$ 6,997.76		\$	\$
23	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
24	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
25	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
26	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
27	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
28	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
29	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
30	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
31	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
32	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
33	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
34	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
35	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
36	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
37	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
38	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
39	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
40	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
41	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
42	18" Dia. Storm M.H.	EA	\$ 1,749.44	1	\$ 1,749.44		\$	\$
MISCELLANEOUS								
1	Utility Adjustments	LS	\$ 100,000.00	-1	\$ 100,000.00		\$	\$ (100,000.00)
2	Erosion Control(Inlet Filter Fabric, Inlet Bales,NOI and NOI)	LS	\$ 13,597.92	1	\$ 13,597.92		\$	\$
ALTERNATE 1								
1	Mill Exst. HMAAC, Replace w/2" HMAAC Overlay (Stewart Rd.) (East half of Stewart Road)	LF	\$ 30.67	8400	\$ 260,880.00		\$	\$
2	24" Solid White Thermoplastic Stripe	LF	\$ 15.90	780	\$ 12,402.00		\$	\$
3	6" Solid White Thermoplastic Stripe	LF	\$ 3.18	5715	\$ 18,172.70		\$	\$
4	6" Solid Yellow Thermoplastic Stripe	LF	\$ 3.18	5000	\$ 15,900.00		\$	\$
5	6" Dashed Yellow Thermoplastic Stripe	LF	\$ 7.95	105	\$ 834.75		\$	\$
6	"ONLY" Thermoplastic Symbol	EA	\$ 477.32	6	\$ 2,863.92		\$	\$
7	"ARROW" Thermoplastic Symbol	EA	\$ 286.27	12	\$ 3,435.24		\$	\$
8	White reflectorized Traffic Buttons	EA	\$ 7.95	208	\$ 1,637.40		\$	\$
9	Yellow reflectorized Traffic Buttons	EA	\$ 7.95	208	\$ 1,637.40		\$	\$
CHANGE ORDER ADDITIONAL UTILITY ADJUSTMENTS								
8	Water Line Adjustment	EA	\$ 5,486.88	0	\$		\$	\$
8	Steel Casing for waterline adjustments (not in plans, city requested)	EA	\$ 975.00	7	\$ 6,825.00		\$	\$
	Manhole Concrete Collars (Stewart Road Only)	LS	\$ 2,970.00	0	\$		\$	\$
	Additional 18" HPP and Inlet (Including Load repair) Merlin Road	LS	\$ 10,405.43	1	\$ 10,405.43		\$	\$
	Additional 15" HMAAC Trench (East Stewart Road, North of FM 495)	SV	\$ 40.87	634	\$ 25,911.58		\$	\$
	Additional 15" HMAAC Trench (East Stewart Road, South of FM 495)	SV	\$ 27.17	2778	\$ 75,478.26		\$	\$
	Additional HMAAC, Subdivision Only (new city requirements)	SV	\$ 27.43	813	\$ 22,300.59		\$	\$
Mill and Overlay w/2" HMAAC Overlay (West half of Stewart Road): Note that the Alternate line item in the contract is to mill & overlay the existing asphalt on EITHER side of the Patch & Replace asphalt trench (where the pipe was placed) on the east side of Stewart road. Therefore, when "duplicating" the mill & overlay on the west side of Stewart, this line item cannot be over run. The increase in price is due to the additional mill & overlay of the theoretical area where the pipe was on the east side. In other words, there are 2 components to the work on the west side of Stewart as per the bid to make the work "whole" on the additional work.								
						Total	\$ 3,323,780.34	\$ 362,83.40

3 ea tie-in to existing curb along Stewart

3 ea tie-in to existing curb along Stewart

Page 31 MH #3 tie-in to existing curb, southeast corner

Additional traffic control for paving operation on West side of Stewart

After milling West half of Stewart Road
 After milling West half of Stewart Road
 After milling West half of Stewart Road

After milling West half of Stewart Road

COST ESTIMATE
City of Mission - STEWART "A" DRAINAGE IMPROVEMENTS
Storm Drainage Deletion from Project within Barcelona Subd Ph. I, Southwind Est. Ph. II and Crowne Pointe Ph. III
 Updated June 23, 2023
 Prepared By: Javier Hinojosa Engineering

STORM DRAINAGE DELETION (Sheri Lee Drive West, Jeanne Dr., Barcelona Blvd and Terrace Drive)									
7.	24" R.J.R.C.P.	1,273	LF	@	\$74.67	=	\$95,054.91		
8.	Trench Shoring & Protection	1,273	LF	@	\$3.98	=	\$5,066.54		
9.	Type "A" Curb Inlet	2	EA	@	\$4,373.60	=	\$8,747.20		
12.	Conflict 5' dia. Storm Drain Manhole	4	EA	@	\$9,383.36	=	\$37,533.44		
14.	6' dia. Storm Drain Manhole	2	EA	@	\$8,429.12	=	\$16,858.24		
15.	5' dia. Storm Drain Manhole	2	EA	@	\$6,369.55	=	\$12,739.10		
21.	Tie to Exist. 18" to 24" Drain w/ 6' dia. Storm M.H.	3	EA	@	\$8,508.64	=	\$25,525.92		
31.	Plug Exist. Drain Structure	2	EA	@	\$2,067.52	=	\$4,135.04		
32.	Patch & Replace Asphalt (6" Compacted Base, 8" Compacted Caliche, 2" H.M.A.C.)	1,273	LF	@	\$44.96	=	\$57,234.08		
	SUB-TOTAL:						\$262,894.47		

STORM DRAINAGE DELETION (Sheri Lee Drive East-Crowne Pointe Subd Ph. III)									
7.	24" R.J.R.C.P.	419	LF	@	\$74.67	=	\$31,286.73		
8.	Trench Shoring & Protection	419	LF	@	\$3.98	=	\$1,667.62		
9.	Type "A" Curb Inlet	1	EA	@	\$4,373.60	=	\$4,373.60		
15.	5' dia. Storm Drain Manhole	2	EA	@	\$6,369.55	=	\$12,739.10		
31.	Plug Exist. Drain Structure	2	EA	@	\$2,067.52	=	\$4,135.04		
32.	Patch & Replace Asphalt (6" Compacted Base, 8" Compacted Caliche, 2" H.M.A.C.)	419	LF	@	\$44.96	=	\$18,838.24		
	SUB-TOTAL:						\$73,040.33		

TOTAL ESTIMATED CONSTRUCTION SAVINGS: \$335,934.80

Business Date Calculator: Business Days from Today or Any Date

What date will it be 10, 30, or 90 business days from today or any other date, including or excluding weekends or [public holidays](#)

Count Days Add Days Workdays Add Workdays Weekday Week No

From Friday, April 14, 2023 + 230 days

Excluding No days

in United States – Texas. [Change Country /](#)
[Change State](#)

230 days in calendar - no days were skipped in this period

**Result: Thursday, November
30, 2023**

Make a new calculation

- Modify the current calculation
- New calculation with Friday, April 14, 2023 as starting point
- New calculation (no time)



Time & Date Calculator App for iOS

See how long remains before a deadline or exactly when those 30 days are up.



Calendar with Logo (PDF)

Add your company logo to our printable calendars.



Date Calculator API

Find a specific business date and calculate the working days in a given period.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 27, 2023
PRESENTED BY: David Flores, Assistant City Manager
AGENDA ITEM: Authorization to extend financial agreement with RBC Capital Markets - Flores

NATURE OF REQUEST:

Staff is requesting to extend the current Financial Advisor Agreement with RBC Capital Markets. This agreement shall be for a period of 120 days however this agreement may be terminated by either party upon giving of at least thirty (30) days prior written notice to the other party of its intention to terminate. RBC Capital Markets have been the City's financial advisors for the past 19 years.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Municipal Finance
303 Pearl Parkway,
Suite 220
San Antonio, TX 78215
(210) 805-1117 Direct
(210) 805-1119 Fax

Item 27.

November __, 2023

Mr. Randy Perez
City Manager
City of Mission, Texas
1201 E. 8th Street
Mission, TX 78572

Re: RBC Capital Markets Amendment to Municipal Advisory Agreement

Dear Mr. Perez:

This letter is to extend the previously executed municipal advisory agreement (*the "Agreement"*) executed by and between the City of Mission, Texas (the "*Issuer" or the "City"*) and RBC Capital Markets, LLC ("*RBCCM*") dated November 13, 2017. This letter shall serve as an Amendment to the Agreement. This Amendment to the Agreement shall apply to all Obligations that may be authorized and/or issued or otherwise created or assumed from time to time during the period in which this Agreement is effective. The following conditions are incorporated as part of the Amendment to the Agreement.

- *Replacement for Section 6. "The term of the Agreement begins on the Effective Date and will remain in effect until terminated as provided below. This agreement may be terminated with or without cause by either party upon the giving of at least thirty (30) days' written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination."*

This Amendment to the Agreement is submitted in duplicate originals. The Agreement dated November 13, 2017, along with this Amendment to the Agreement constitute the entire financial advisory agreement of the parties and may be amended only in writing, signed by the City and RBCCM. Note that all terms and condition of the Agreement will remain effective. This Amendment to the Agreement is solely for the benefit of the City and RBCCM, and no other person. RBCCM may not assign this Agreement without your prior written consent. The City's acceptance of this Agreement will occur upon proper signature by the authorized representative(s) of the City and the return of one executed copy to RBCCM.

Respectfully Submitted,

RBC CAPITAL MARKETS, LLC

By _____

Name R. Dustin Traylor

Title Managing Director

ACCEPTANCE: City of Mission, Texas

By _____

Name _____

Title _____

Date _____

MUNICIPAL ADVISOR AGREEMENT

November __, 2023

Honorable Mayor and members of the City Council
City of Mission, Texas
1201 E. 8th Street
Mission, TX 78942

Re: Municipal Advisory Agreement

Ladies and Gentlemen:

1. **Retention of RBC Capital Markets, LLC.** RBC Capital Markets, LLC (“RBC CM”) appreciates the opportunity to serve as municipal advisor to the City of Mission, Texas (the “Client” or “you”) in association with the issuance of obligations in the form of municipal securities or loan(s). Upon your acceptance, this engagement letter (the “Agreement”) will serve as our mutual agreement with respect to the terms and conditions of our engagement as your municipal advisor, effective on the date this Agreement is executed by the Client (the “Effective Date”).
2. **Scope of Services for Municipal Securities.** RBC CM is engaged by the Client as its municipal advisor to provide the services set forth below (the “Scope of Services”) regarding the Obligations:
 - (a) Analyze the financing and structuring alternatives available to the Client if and as requested by the Client, taking into account its borrowing capacity, future financing needs, policy considerations, and such other factors as we deem appropriate to consider.
 - (b) Recommend a plan for the issuance of the Obligations, consistent with the goals and needs of the Client, that may include: (1) the type of Obligations (e.g. current interest, capital appreciation, deferred income, etc.); (2) the date of issue; (3) principal amount; (4) interest structure (e.g., fixed rate, variable rate, etc.); (5) interest payment dates; (6) a schedule of maturities; (7) early redemption options; (8) security provisions; (9) method of sale (e.g., public sale, direct purchase by a bank or other investor, etc.); (10) as applicable, the investment of proceeds of the Obligations via state and local government obligations (SLGS), competitively bid open market securities or guaranteed investment contracts; and (10) other matters that we consider appropriate to best serve the Client’s interests.
 - (c) Advise you of current conditions in the relevant debt market, market supply and demand issues, and other general market information and economic data which might reasonably be expected to influence interest rates, sale or bidding conditions or timing of issuance.
 - (d) Organize and coordinate the financing team selected by you. If requested, we will recommend qualified paying agents, escrow agents and verification agents, as the particular transaction may require, each of whom will be retained and compensated by you. In a negotiated offering, we will assist in the preparation of soliciting underwriter proposals upon request and provide assistance to you for the hiring of the underwriter(s).
 - (e) Work with counsel on the transaction, including bond counsel whom you retain, who will be recognized municipal bond attorneys, whose fees will be paid by you, and who will prepare the proceedings,

provide legal advice concerning the steps necessary to be taken to issue the Obligations, and issue an unqualified opinion (in a form standard for the particular type of financing) approving the legality of the Obligations and (as applicable) tax exemption of the interest paid thereon. In addition, bond counsel, disclosure counsel or underwriter's counsel (as applicable) will issue an opinion to the effect that the disclosure document does not contain an untrue statement of a material fact or omit to state a material fact necessary in order to make the statements contained therein, in light of the circumstances under which they were made, not misleading. Generally, working with counsel will mean coordinating with the attorneys and reviewing as municipal advisor such counsel's preparation of appropriate legal proceedings and documents, including documents concerning any required election.

- (f) As applicable, assist in the Client's preparation of the preliminary official statement and the official statement or equivalent document as the particular transaction may require (such as a private placement memorandum).
- (g) Make recommendations as to the need for credit rating(s) for the proposed Obligations and, should the Client seek a rating, coordinate the process of working with the rating agency or agencies and assist in the preparation of presentations as necessary.
- (h) Analyze the value and costs of obtaining municipal bond insurance, a liquidity facility or other credit enhancement for the Obligations and, should the Client seek any such credit enhancement, coordinate the process and assist in the preparation of presentations as necessary.
- (i) Propose various actions and strategies related to the pricing of a new issue of municipal securities, including analyzing the structure, timing, terms and other similar matters of a municipal securities transaction, while taking into account any unique features of the Obligations and any special instructions from the Client.
- (j) Attend meetings of governing bodies of the Client, its staff, representatives or committees as requested.
- (k) Coordinate with all parties to consummate the sale and delivery of the Obligations in a timely manner.
- (l) After closing, deliver to the Client and the paying agent(s) definitive debt records, including a schedule of annual debt service requirements on the Obligations.
- (m) You acknowledge that advice and recommendations involve professional judgment on our part and that the results cannot be, and are not, guaranteed. Further:
 - i. Unless otherwise provided in the Scope of Services described herein, RBC CM is not responsible for the information included in any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about RBC CM provided by RBC CM for inclusion in such documents.
 - ii. The Scope of Services does not include tax, legal, accounting or engineering advice with respect to any issue or in connection with any opinion or certificate rendered by counsel or any other person at closing, and does not include review or advice on any feasibility study.
 - iii. The Scope of Services does not include providing advice or services with respect to investment advisory services, brokerage services or derivative products.
 - iv. If the Client designates RBC CM as its independent registered municipal advisor ("IRMA") pursuant to the Municipal Advisor Rule (the "MA Rule") of the Securities and Exchange Commission (the "SEC") with respect to the activities and aspects described in the Scope of Services, the Client agrees to disclose to RBC CM the existence of any such IRMA designations. Any reference to RBC CM, its personnel and its role as IRMA in the written

representation of the Client contemplated under the MA Rule is subject to prior approval of RBC CM. RBC CM is not responsible for verifying that it is independent (within the meaning of the MA Rule as interpreted by the SEC) from any party. Item 27.

3. Scope of Services for Loans with Bank or Governmental Agency/Authority.

- (a) As requested, analyze the risks and benefits of a loan with a bank or governmental agency/authority loan versus the issuance of municipal securities via the public debt markets.
- (b) Recommend a plan for the structure of the loan, including: (1) the debt repayment structure (e.g., current interest, capital appreciation, etc.). and maturity dates; (2) loan amount; (3) interest structure (e.g., fixed or variable rate, etc.); (4), payment dates and early redemption dates, if applicable; (5) security provisions; and (6) as applicable, the investment of loan proceeds via state and local government obligations (SLGs), competitively bid open market securities or guaranteed investment contracts; and (7) other matters that we consider appropriate to best serve the Client's needs.
- (c) Recommend: (1) lenders who are or may be active in the market for tax exempt municipal loans; (2) participate in the drafting for your review and approval appropriate request for bids or qualification for lenders to submit bids to provide a loan; and (3) facilitate the distribution of requests for bids or qualifications.
- (d) Analyze and negotiate the term sheets obtained and advise you and recommend the terms that meet your financial objectives.

4. Amendment to Scope of Services.

The Scope of Services may be changed only by written amendment or supplement to the Scope of Services described herein. The parties agree to amend or supplement the Scope of Services described herein promptly to reflect any material changes or additions to the Scope of Services.

5. RBC CM's Regulatory Duties When Servicing the Client under MSRB Rule G-42.

RBC CM must make a reasonable inquiry as to the facts that are relevant to the Client's determination whether to proceed with a course of action, or that form the basis for any advice provided by RBC CM to the Client. Municipal Securities Rulemaking Board ("MSRB") Rule G-42 also requires that RBC CM undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. RBC CM is also required to use reasonable diligence to know the essential facts concerning the Client and concerning the authority of each person acting on the Client's behalf. If the review of a recommendation of another party is requested by the Client and is within the Scope of Services of the Agreement, RBC CM must determine based on information obtained through reasonable diligence, whether the proposed securities transaction or financial product is or is not suitable for the Client. To the extent our services involve advising you with respect to a bank loan or a loan with a governmental agency or authority, certain rules and regulations of the Securities and Exchange Commission and MSRB may not apply to the activities of RBC CM.

The Client agrees to assist RBC CM in carrying out these regulatory duties, including providing to RBC CM accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, the Client agrees to notify RBC CM if the Client requests that RBC CM review any recommendation of a third party.

6. Term of this Engagement.

The Term of this Agreement begins on the Effective Date and may be terminated as provided for below. This Agreement may be terminated with or without cause by either party upon the giving of at least thirty (30) days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination.

7. Compensation.

The fees due to RBC CM hereunder shall be as set forth in Appendix A hereto. In addition, RBC CM shall be entitled to reimbursement of expenses incurred in connection with any services provided hereunder as set forth in Appendix A.

8. Limitation of Liability.

(a) In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of RBC CM or any of its associated persons, RBC CM and its associated persons shall have no liability to the Client for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of any Obligations, or investments of bond proceeds, or for any financial or other damages resulting from the Client's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by RBC CM to the Client. No recourse shall be had against RBC CM for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of the Client arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any issue or otherwise relating to the tax treatment of any issue, or in connection with any opinion or certificate rendered by counsel or any other party.

(b) Official Statement and Waiver of Sovereign Immunity. Client acknowledges that it is responsible for the contents of the preliminary official statement, official statement or any other document related to the issuance of the Obligations as contemplated herein ("Offering Documents"). Client will take all reasonable steps to ensure that the governing body has reviewed and approved the contents of the Offering Documents. In addition, Client agrees and understands that this Agreement is a contract for services and to the extent permitted under the applicable state law, waives any claims or defenses you may have that you are immune from suit for any matter arising from or relating to this Agreement.

9. Required Disclosures.

MSRB Rules G-10 and G-42 require that RBC CM provide you with disclosures of pertinent regulatory information, potential and actual conflicts of interest, and information regarding certain legal events and disciplinary history. Such disclosures are provided in RBC CM's Disclosure Statement delivered to the Client together with this Agreement.

10. Know Your Client, Anti-Money Laundering, and Terrorist Financing Rules and Regulations.

The Client agrees to provide information to satisfy "Know Your Client," "Anti-Money Laundering" and "Terrorist Financing" rules and regulations, in each case, in accordance with RBC CM's requirements.

11. Waiver of Jury Trial.

EACH PARTY AGREES TO WAIVE ANY RIGHT TO A TRIAL BY JURY WITH RESPECT TO ANY CLAIM, COUNTERCLAIM OR ACTION ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY OR THE RELATIONSHIP BETWEEN THE PARTIES. PARTIES AGREE TO WAIVE CONSEQUENTIAL AND PUNATIVE DAMAGES.

12. Choice of Law.

This Agreement shall be construed and given effect in accordance with the laws of the State of Texas.

13. Binding Effect; Assignment.

This Agreement shall be binding upon and inure to the benefit of the Client and RBC CM, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.

14. Entire Agreement.

This instrument, including all appendices hereto, contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. This Agreement may not be amended, supplemented or modified except by means of a written instrument executed by both parties.

15. Severability.

If any provision of this Agreement is, or is held or deemed to be, invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions because it conflicts with any provisions of any constitution, statute, rule or public policy, or for any other reason, such circumstances shall not make the provision in question invalid, inoperative or unenforceable in any other case or circumstance, or make any other provision or provisions of this Agreement invalid, inoperative or unenforceable to any extent whatever.

16. No Third Party Beneficiary.

This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

17. Authority.

The undersigned representative of the Client represents and warrants that (s)he has full legal authority to execute this Agreement on behalf of the Client. The following individuals have the authority to direct RBC CM's performance of its activities under this Agreement on behalf of the Client:

Randy Perez, City Manager
Angie Vela, Finance Director

18. Counterparts.

This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument.

RBC CAPITAL MARKETS, LLC

By _____
Name _____
Title Managing Director
Date _____

ACCEPTANCE

ACCEPTED this [_____] day of [_____] , 2023

By _____
Name _____
Title _____

APPENDIX A
FEE SCHEDULE

In consideration for the services rendered by RBC CM, the Issuer agrees that our fee for each issue of Obligations will be as follows:

Base Fee - Any Issue up to \$500,000		\$ 6,125		
Plus				
\$ 7.50 per	\$1,000 next	\$ 500,000 or	\$16,000 for	\$ 1,000,000 Bonds
Plus				
\$ 5.00 per	\$1,000 next	\$ 1,500,000 or	\$23,500 for	\$ 2,500,000 Bonds
Plus				
\$ 2.75 per	\$1,000 next	\$ 2,500,000 or	\$30,375 for	\$ 5,000,000 Bonds
Plus				
\$ 2.00 per	\$1,000 next	\$ 5,000,000 or	\$40,375 for	\$10,000,000 Bonds
Plus				
\$ 1.00 per	\$1,000 over	\$10,000,000		

For any issue of refunding Obligations and/or other Obligations involving escrow Agreements, Revenue Bonds or Bonds issued to State or Federal Agencies, our fees shall be as computed from the above schedule, plus 25% (or 125% of the scheduled amount). It is also understood and agreed that, we will charge a document preparation fee to be negotiated on a case-by-case basis, not to exceed \$7,500.

It is also understood and agreed that when appropriate under the circumstances (depending on time and resources expended in the transaction), we will charge an additional fee to be negotiated on a case-by-case basis, not to exceed 25% of the scheduled Financial Advisory fee set out above.

RBC Capital Markets will bill the Issuer at Closing for each issue of Obligations a net amount which will include a fee calculated on the above schedule as well as any “out-of-pocket” expenses incurred on behalf of the Issuer.



DISCLOSURE LETTER FOR MUNICIPAL ADVISOR AGREEMENT

NOVEMBER 9, 2023

Randy Perez
 City Manager
 City of Mission, Texas
 1201 E. 8th Street
 Mission, Texas 78572

Re: MSRB Rule G-10 & G-42 Disclosures

Dear Mr. Perez:

Municipal Securities Rulemaking Board (MSRB) Rules G-10 and G-42 require that RBC Capital Markets, LLC (“RBC CM”) provide you with the following disclosures concerning our agreement (the “Agreement”) between RBC CM and the City of Mission, Texas (the “Client”) and to provide information regarding certain legal events and disciplinary history to you, as an authorized representative of our Client.

(a) Required Disclosures.

- i. **RBC CM is registered with the Securities and Exchange Commission and the MSRB.**
- ii. **The website for the MSRB can be located at: <http://www.MSRB.org>.**
- iii. **On the homepage of the MSRB website there is a link to an investor brochure that describes protections that may be provided by the MSRB Rules and how to file a complaint with an appropriate regulatory authority.**

(b) Conflicts of Interest.

- i. **Compensation-Based Conflicts.** The fees due under the Agreement will be based on the size of the transaction and the payment of such fees shall be contingent upon the closing of the transaction. While this form of compensation is customary in the municipal securities market, this may present a conflict because it could create an incentive for RBC CM to recommend unnecessary financings or financings that are disadvantageous to the Client or to advise the Client to increase the size of the transaction.
- ii. **Ordinary Course of Business - Other Municipal Advisor Clients, Underwriting Activities and Secondary Market Activity and Affiliates.** RBC CM serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of the Client such as seeking to access the new issue market with advantageous timing and with limited competition at the time of the offering. None of these other engagements or relationships would impair RBC CM’s ability to fulfill its regulatory duties to the Client.

RBC CM is a broker-dealer that engages in a broad range of securities-related dealer activities to service its clients, in addition to serving as a municipal advisor. Such securities-related activities, which may include but are not limited to the buying and selling of new issue and outstanding securities and investment advice in connection with such securities. These other clients may, from time to time and depending on the specific circumstances, have interests in conflict with those of the Client, such as when their buying or selling of the Client's securities may have an adverse effect on the market for the Client's securities, and the interests of such other clients could create the incentive for RBC CM to make recommendations to the Client that could result in more advantageous pricing for the other clients.

RBC CM, in connection with its secondary market sales and trading activities, may take a principal position in securities, including securities of the Client, and therefore RBC CM could have interests in conflict with those of the Client with respect to the value of the Client's securities while held in inventory and the levels of mark-up or mark-down that may be available in connection with purchases and sales thereof. In particular, RBC CM or its affiliates may submit orders for and acquire the Client's securities. This activity may result in a conflict of interest with the Client in that it could create the incentive for RBC CM to make recommendations to the Client that could result in more advantageous pricing of the Client's bond in the marketplace.

If separately engaged by the Client, Global Asset Management, an affiliate of RBC CM (the "Affiliate"), may provide investment advice/services/products as a regulated investment advisor to municipal entities with respect to bond proceeds, which therefore are related to RBC CM's activities under the Agreement. The Affiliate may pursue business with the Client which could create an incentive for RBC CM to recommend to the Client a course of action designed to increase the level of the Client's business activities with the Affiliate or to recommend against a course of action that would reduce or eliminate the Client's business activities with the Affiliate. This conflict of interest is mitigated in part by the fact that the Client engaged the Affiliate without the recommendation of RBC CM, and therefore RBC CM did not influence this decision. Furthermore this potential conflict is also mitigated by the fact that the Affiliate is subject to its own comprehensive regulatory regime as an investment advisor under the applicable federal securities laws under which they operate.

- iii. **Bidding Agent Services.** RBC CM may provide bidding agent services to acquire open market securities or guaranteed investment contracts with respect to bond proceeds. Such services are not advisory in nature and would be subject to separate fees being charged by RBC CM (which fees are limited by Internal Revenue Service regulations) with disclosure of such fees to the Client.
 - iv. **Charitable Contributions and Event Sponsorships.** RBC CM has made or may make voluntary contributions to a charitable organization or client sponsored event that may or may not relate to the activities of the Client and which may be at the request of personnel of the Client. Such a contribution or sponsorship could give the appearance of favoritism in the Client's selection of RBC CM as its municipal advisor. RBC CM limits the size of any such contribution to a reasonable level taking into consideration various matters such as the purpose of the charitable organization, other contributions by RBC CM to the organization, employee participation in the organization and RBC CM's role and physical presence in the community and the state.
- (c) **Disclosures of Information Regarding Legal Events and Disciplinary History.** MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel.

Accordingly, RBC CM sets out below required disclosures and related information in connection with such disclosures.

- i. **Material Legal or Disciplinary Event.** There are no legal or disciplinary events that RBC CM deems material to the Client's evaluation of RBC CM or the integrity of RBC CM's management or advisory personnel assigned to the Client
 - ii. **How to Access Form MA and Form MA-I.** The SEC requires RBC CM as a registered municipal advisor and its individual employees who are registered as municipal advisors to file certain items of information on the SEC's Form MA or MA-I. RBC CM's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <http://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=0000050916&type=&dateb=&owner=include&count=40>. The SEC permits certain items of information required on Form MA or Form MA-I to be provided by reference to such required information already filed by RBC CM in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. Information provided by RBC CM on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>, and RBC CM's most recent Form ADV is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>. For purposes of accessing such BrokerCheck reports or Form ADV, RBC CM's CRD number is 31194.
 - iii. **Most Recent Change in Legal or Disciplinary Event Disclosure.** RBC CM has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC
- (d) **Future Supplemental Disclosures.** As required by MSRB Rule G-42, these disclosures may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of RBC CM. RBC CM will provide the Client with any such supplement or amendment as it becomes available throughout the term of the Agreement.

Sincerely,



RBC CAPITAL MARKETS, LLC