



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Tuesday, May 27, 2025 at 3:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Tuesday, May 27, 2025 03:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Presentation of Sharyland ISD Chess Club - Hernandez
2. April Employee of the Month - Munguia
3. Presentation of City of Mission Newly Designed Website - Hernandez
4. Proclamation - National Gun Violence Awareness Day - Torres
5. Proclamation - National Building Safety Month - Cervantes
6. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez
7. Departmental Reports – Perez
8. Citizen's Participation on Specific Agenda Items – Garza

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions;

Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

9. Approval of Minutes – Carrillo
Regular Meeting – May 12, 2025
10. Acknowledge Receipt of Minutes – Perez
Citizen's Advisory Committee – March 25, April 10, April 22, 2025
Parks & Recreation Board – April 8, 2025
11. Approval of Resolution # _____ of the City Council of the City of Mission, Texas repealing Resolution No. 1840 which established the Special Events and Entertainment Committee - Lerma
12. Approval of Resolution # _____ of the City of Mission, Texas authorizing intervention in AEP Texas Inc.'s application to amend its Rider Mobile Temporary Emergency Electric Energy Facilities before the commission - Carrillo
13. Approval of Interlocal Agreement between Agua Special Utility District and the City of Mission regarding an emergency water interconnect - Terrazas
14. Authorization to extend First One-Year Renewal for Chlorine Gas for North & South Water Treatment Plants - Terrazas
15. Authorization to Solicit Bids for Palm Tree Trimming - Bentsen
16. Approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District for Summer Pool Use – Bentsen
17. Approval of Interlocal Agreement with Goodbuy Cooperative - Roman
18. Plat Approval: Sharyland Business Park Subdivision, 175.221 acres out of Porcion 57, Light Industrial Zoning, Developer: Cascade Real Estates Operating, L.P., Engineer: Melden & Hunt, Inc., - Cervantes
19. Authorization to lease/purchase (2) 2025 Silverado Crew Cab pickup trucks for the Mission Police Department fleet from D&M Leasing Company (buyboard contract #744-24), totaling \$113,113.28, using the Stonegarden FY2024 Grant funds, federal asset forfeiture treasury funds, and capital outlay – Torres

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

20. Conduct a public hearing and consideration of a Conditional Use Permit to Neva P. Masengale for a Home Occupation - Daycare in a (R-1) Single Family Residential District, being Lot 37, Woodcrest Estates, located at 2807 Norma Drive, Adoption of Ordinance # _____ – Cervantes
21. Conduct a public hearing and consideration of a Conditional Use Permit for a Drive-Thru Service Window for Hiro, LLC aka Pura Vida Snacks & Drinks, being Lot C1-A, Replat of Lots C1 thru C11, Taurus Estates No. 3 Subdivision in a (C-3) General Business District, located at 3009 N. Inspiration Road, Suite A, Applicant: Hiram Cisneros, Adoption of Ordinance # _____ –Cervantes

- 22. Conduct a public hearing and consideration of a Conditional Use Permit for an Event Center – Florence Events, being Lot 5, Northtown Unit No. 1 Subdivision in a C-3 zone General Business District, located at 2722 N. Conway Avenue. Applicant: Erica Veronica Perez, Adoption of Ordinance #_____ – Cervantes
- 23. Conduct a public hearing and consideration of a Conditional Use Permit to allow a Mobile Food Unit – Elotes & More, being the East 300 feet of the South 300 feet of the North 300 feet of the East 479.4 feet of the West 1249.4 feet of Lot 24-6, West Addition to Sharyland Subdivision, in a (C-2) Neighborhood Commercial District, located at 2215 N. Conway Avenue. Applicant: Ricardo Martinez, Adoption of Ordinance #_____ – Cervantes
- 24. Conduct a public hearing and consideration of a renewal of a Conditional Use Permit to AM PM Roadside & Recovery LLC to allow a portable building for office use, being Lot 4, Henry Saenz Subdivision, in a (C-4) Heavy Commercial District, located at 1519 E. Expressway 83, Adoption of Ordinance #_____ – Cervantes
- 25. Conduct a public hearing and consideration of a renewal of a Conditional Use Permit for the Le Petite Pastries Restaurant in a (C-2) Neighborhood Commercial District, being Lot 1, Bannworth Business Center, located at 1821 N. Shary Road, Ste. 7, Applicant: Cesia Alfaro, Adoption of Ordinance #_____ –Cervantes
- 26. Conduct a public hearing and consideration of a renewal and an amendment of a Conditional Use Permit for the sale and on-site consumption of alcoholic beverages and to allow late hours – Tommasino Pizza Pasta & Vino, being Lots 1 & 2, Block 2, Springfield Phase I Commercial Subdivision, in a (C-3) General Business District, located at 2100 E. Griffin Parkway. Applicant: Javier Covarrubias, Adoption of Ordinance #_____ – Cervantes

APPROVALS AND AUTHORIZATIONS

- 27. Approval of Memorandum of Understanding between the City of Mission and Mission Consolidated Independent School District related to real estate transactions and land donations for flood mitigation purposes - Terrazas
- 28. Approval of Ordinance # _____ amending Chapter 114-Utilities, Article I. Section 114-21.- Connection of Discharge Lines to City Sanitary Sewer Lines by repealing Subsections (A) through (G); by adding new Sections (A)-(D) - Terrazas
- 29. Authorization to award bid for Manhole Rehabilitation Project to Renoworks, LLC in the amount of \$228,010.00 – Terrazas
- 30. Authorization to accept grant award from Texas Parks & Wildlife Department for the Recreational Trails Grant in the amount of \$250,000 with a 20% cost share supported by in-kind services - Elizalde
- 31. Authorization to accept grant award from TDEM for the FY22 Building Resilient Infrastructure and Communities Grant Program in the amount of \$404,710 with a cost share of 28% – Elizalde
- 32. Approval of Budget Amendment: General, Fire Replacement and Event Center Fund–Roman

UNFINISHED BUSINESS

33. Tabled 05/12/2025: Conduct a public hearing and consideration of a rezoning request from Single Family Residential District (“R-1”) to Townhouse Residential District (“R-1T”) being a 4.100 acre tract, being comprised of the following tracts of land; Tract 1: A tract of land containing 1.0 acres, more or less, out of Lot 18-4, West Addition to Sharyland Subdivision; Tract II: A tract of land out of Lot 18-4, West Addition to Sharyland Subdivision, located along the North side of West 1st Street approximately 256 feet West of Holland Avenue. Applicant: Mario Salinas, Adoption of Ordinance # _____ – Cervantes

ROUTINE MATTERS

City Manager Comments

City Council Comments

Mayor's Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)
Evaluation of City Manager relating to goals and objectives
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney),
Section 551.072 (Real Property) related to Cimarron
3. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)
Evaluation of Chief of Police

RECONVENE

The City Council will reconvene in open session to take any actions if necessary, on any item(s) discussed in closed session

ADJOURNMENT**C E R T I F I C A T E**

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 23rd day of May, 2025 at 2:30 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **27th day of May, 2025** the City Council of the City of Mission will hold a regular meeting at 3:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposed permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **23rd day of May, 2025** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 2:30 p.m. on said date.



Anna Carrillo, City Secretary

Proclamation

City of Mission



WHEREAS, every day, 125 people in the United States are killed by gun violence and more than 260 are shot and wounded, with an average of more than 19,000 gun homicides every year; and

WHEREAS, in Texas 4,330 gun deaths every year, with a rate of 14.6 deaths per 100,000 people, a crisis that costs the state \$51.3 Billion each year, of which \$1.1 Billion is paid by taxpayers. Texas has the 25th highest rate of gun deaths in the US; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from those who are a danger to themselves or others; and

WHEREAS, mayors, councilmembers, and law enforcement officers — in partnership with local violence intervention activists and resources — know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as we see gun violence continue to impact communities across the country;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 6, 2025 to recognize the 28th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to —

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 6th, the first Friday in June 2025, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 6, 2025 people across the United States will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

NOW, THEREFORE we the City Council of the City of Mission declare the first Friday in June, June 6, 2025, to be National Gun Violence Awareness Day.

PROCLAIMED on this the 27th day of May 2025.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Marissa Ortega Gerlach, Councilman

Alberto Vela, Councilman

Proclamation

City of Mission



WHEREAS; the City of Mission is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

WHEREAS; our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

WHEREAS; Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

WHEREAS; "Game On!," the theme for Building Safety Month 2025, encourages us all to get involved and raise awareness about building safety on a personal, local and global scale, and;

WHEREAS; each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local, state, federal building safety and fire prevention departments, in protecting lives and property.

NOW, THEREFORE, we the City Council of the City of Mission, do hereby proclaim the month of May 2025 as:

Building Safety Month

PROCLAIMED on this the 27th day of May, 2025.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Marissa Ortega Gerlach, Councilman

Alberto Vela, Councilman



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Mike R. Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:

Sanitation – April 2025
CDBG – March, April 2025
Police Department – April 2025
Human Resources – March 2025
Planning – April 2025
Building Permits & Inspections – April 2025
Mission Historical Museum – April 2025
Speer Memorial Library – April 2025
Public Works – April 2025
Mission Event Center – April 2025
Mission Fire Prevention – April 2025
Emergency Ambulance Response Report – April 2025
Mission Fire Department – April 2025

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ **AYES**

_____ **NAYS**

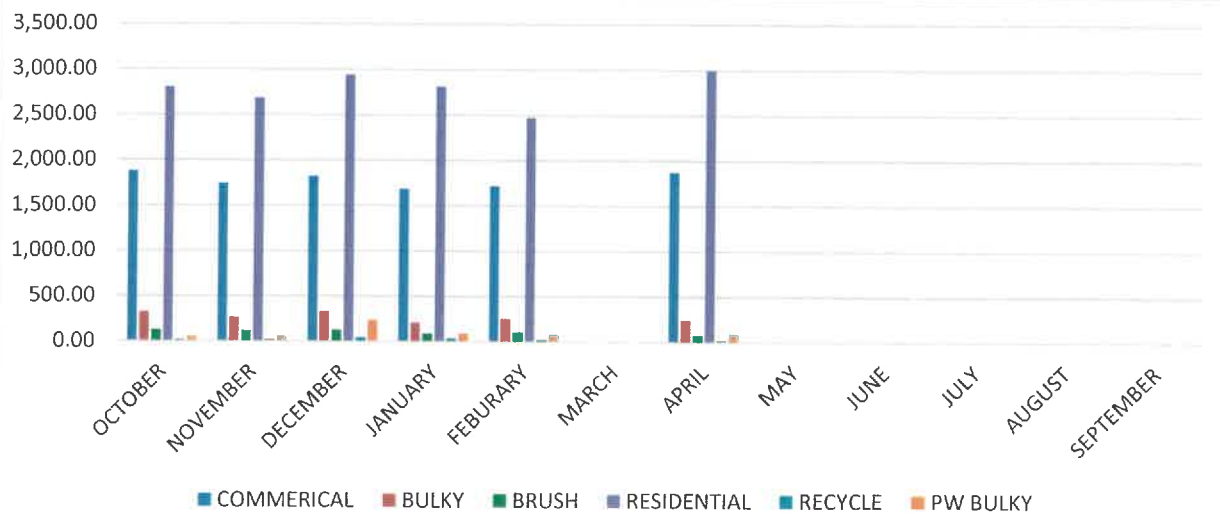
_____ **DISSENTING** _____

SANITATION DEPARTMENT

For the month of April, the City of Mission Sanitation Department disposed of a combined **5198.70** tons of trash/bulky items. In addition, **6020.00** cubic yards of brush was collected at our sanitation landfill.

Month	TONS RESIDENTIAL	CUBIC YARD BRUSH	TONS BULKY	TONS COMMERICAL	TONS BRUSH	TONS RECYCLE	TONS PW BULKY
OCTOBER	2,805.45	9,268.00	322.85	1,881.00	125.118	18.60	52.23
NOVEMBER	2,685.61	8792.00	266.90	1742.68	118.692	26.98	59.29
DECEMBER	2,939.79	9436.00	329.30	1824.82	127.386	43.85	237.31
JANUARY	2,813.00	6468.00	209.70	1684.15	87.318	35.93	91.55
FEBURARY	2,471.23	8120.00	244.71	1715.43	109.62	30.32	77.94
MARCH					0		
APRIL	2996.55	6020.00	238.79	1872.25	81.27	24.05	91.11
MAY					0		
JUNE					0		
JULY					0		
AUGUST					0		
SEPTEMBER					0		
Total	16711.63	48104	1612.25	10720.33	679.64	179.73	609.43

2024 - 2025 SANITATION PICK UP (TONS)



**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT FISCAL YEAR 10/01/2024 -- 09/30/2025**

Item 7.

AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MARCH, 2025 - UNOFFICIAL				
	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS \$23,444.00 Funds will be utilized to provide meals to homebound seniors.	\$0.00	Agency submitted February (\$2,454.80) & March (\$2,441.88) requests - to be process in April. (YTD Expenditures \$14,890.30, 64%) YTD: 19 clients served 1,490 meals.	\$9,993.62	43%	\$13,450.38
AREA AGENCY ON AGING \$5,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies.	\$0.00	Agency submitted February (\$1,250.00) request - unable to process in March due to system problems. (YTD Expenditures \$2,000.00, 40%) YTD: 5 clients served	\$750.00	15%	\$4,250.00
C.A.M.P. UNIVERSITY \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs.	\$0.00	Agency exhausted FY 24-25 funds. YTD: 13 clients served	\$3,000.00	100%	\$0.00
COMFORT HOUSE \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live.	\$0.00	Agency exhausted FY 24-25 funds. YTD: 6 clients served	\$3,000.00	100%	\$0.00
HOPE MEDICAL SERVICES \$1,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents.	\$0.00	Reached out to agency to check status of submittal, pending update on request.	\$0.00	0%	\$1,000.00
CASA OF HIDALGO COUNTY, INC. \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children.	\$0.00	Agency exhausted FY 24-25 funds. YTD: 8 clients served	\$1,000.00	100%	\$0.00
CHILDREN'S ADVOCACY CENTER \$15,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families.	\$0.00	Agency submitted February (\$71.96) request - unable to process in March due to system problems. (YTD \$3,927.50, 26%) YTD: 46 clients served	\$3,855.54	26%	\$11,144.46
SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.	\$0.00	Agency submitted February (\$400.00) request - unable to process in March due to system problems. (YTD Expenditures \$1,353.04, 45%) YTD: 6 clients served	\$953.04	32%	\$2,046.96
AFFORDABLE HOMES OF SOUTH TX \$100,000.00 Funding will be utilized to provide direct home ownership assistance with subsidizing mortgage principal.	\$0.00	Agency submitted February (\$435.39) request - unable to processing in March due to system problems (YTD Expenditures \$435.39, 0.004%) Agency has pre-approved 3 applicant who are eligible for the program. Pending final closing.	\$0.00	0%	\$100,000.00
PARKS & RECREATION DEPARTMENT \$200,000.00 Funds will be utilized to construct recreational Connectivity Trail Project.	\$0.00	Staff finalizing environmental with HUD's guidance & pending final approval from HUD.	\$0.00	0%	\$200,000.00
PUBLIC WORKS DEPARTMENT \$104,000.00 Funds will be utilized for the design of Astroland Storm Sewer Improvements Design Phase I	\$0.00	Engineering Department working on the design phase of the project	\$0.00	0%	\$104,000.00
\$32,000.00 Funds will be utilized for the design of Spikes Storm Sewer Improvements Design Phase I	\$0.00	Engineering Department working on the design phase of the project	\$0.00	0%	\$32,000.00
\$214,000.00 Funds will be utilized for the design of Sanitary Sewer Improvements Design Phase I	\$0.00	Engineering Department working on the design phase of the project	\$0.00	0%	\$214,000.00
REHABILITATION \$80,000.00	\$0.00	Applicants being recertified for continued eligibility	\$0.00	0%	\$80,000.00
PROGRAM ADMINISTRATION \$196,111.00	\$0.00	Oversight Expense of the CDBG Program.	\$75,260.16	38%	\$120,850.84
\$980,555.00	\$0.00		\$97,812.36	10%	\$882,742.64
Community Development Department					
New Applicants (HAP):	Agencies/Contractor:	Departments:	# of referrals to other agencies/ departments:	Walk-ins	
0	0	3	15	5	
Re-certifications:	Previously Assisted:	Release of Liens	Incoming Calls:	Appointments	
0	0	0	0	0	

**COMMUNITY DEVELOPMENT DEPARTMENT
PROCESS REPORT CV AND CV-3
FISCAL YEAR 10/01/2024 - 09/30/2025 (FUNDING THRU 07/2026)**

PROGRESS REPORT CV		MARCH, 2025 - UNOFFICIAL			
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AFFORDABLE HOMES OF SOUTH TEXAS CV3	\$0.00	Agency submitted February (\$1,477.23) request - unable to process in March due to system problems & will be processed in April, 2025. (YTD Expense \$15,567.93, 53%). YTD: 1 client assisted.	\$14,090.70	48%	\$15,323.06
\$29,413.76					
Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19.					
MISSION FIRE DEPARTMENT CV3	\$0.00	Keep communicating with Fire Dept. and pending quotes due to specifications of storage containers for the emergency shelter	\$0.00	0%	\$4,993.13
\$4,993.13					
Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19					
\$34,406.89	\$0.00		\$14,090.70	48%	\$20,316.19

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT FISCAL YEAR 10/01/2024 -- 09/30/2025**

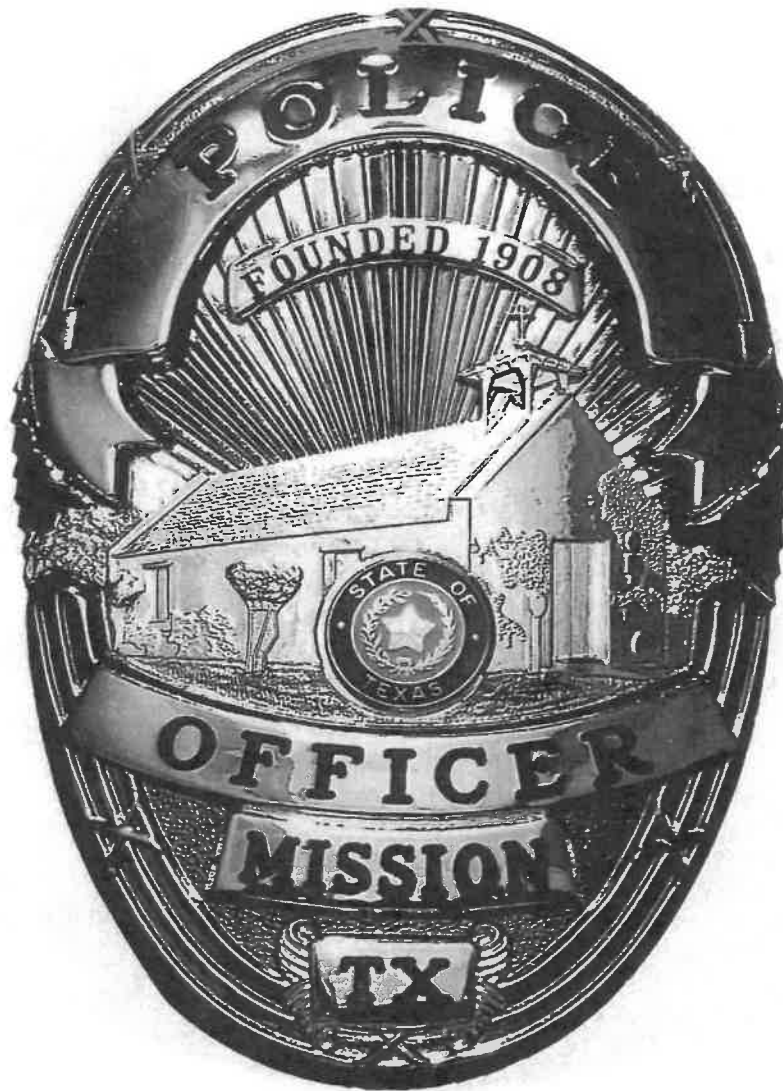
Item 7.

AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	APRIL, 2025 - UNOFFICIAL				
	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS					
\$23,444.00					
Funds will be utilized to provide meals to homebound seniors.	\$4,896.68	Agency submitted February (\$2,454.80) & March (\$2,441.88) requests YTD: 19 clients served 1,490 meals.	\$14,890.30	64%	\$8,553.70
AREA AGENCY ON AGING					
\$5,000.00					
Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies.	\$1,250.00	Agency submitted February (\$1,250.00) request & March (\$262.00) to be processed in May, 2025. YTD: 5 clients served	\$2,000.00	40%	\$3,000.00
C.A.M.P. UNIVERSITY					
\$3,000.00					
Funds will be utilized to provide day habilitation providing life skills for adults with special needs.	\$0.00	Agency exhausted FY 24-25 funds. YTD: 13 clients served	\$3,000.00	100%	-\$3,000.00
COMFORT HOUSE					
\$3,000.00					
Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live.	\$0.00	Agency exhausted FY 24-25 funds. YTD: 6 clients served	\$3,000.00	100%	-\$3,000.00
HOPE MEDICAL SERVICES					
\$1,000.00					
Funds will be utilized to provide medical services to uninsured and/or low income residents.	\$0.00	Reached out to agency to check status of submittal, pending update on request.	\$0.00	0%	\$0.00
CASA OF HIDALGO COUNTY, INC.					
\$1,000.00					
Funds will be utilized for expenses generated in advocating for abused and neglected children.	\$0.00	Agency exhausted FY 24-25 funds. YTD: 8 clients served	\$1,000.00	100%	\$0.00
CHILDREN'S ADVOCACY CENTER					
\$15,000.00					
Funds will be utilized to provide counseling services for abused/neglected children and their families.	\$71.96	Agency submitted February (\$71.96) request processed and March (\$262.00) request to be processed in May. YTD: 46 clients served	\$3,927.50	26%	\$11,072.50
SILVER RIBBON					
\$3,000.00					
Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.	\$400.00	Agency submitted February (\$400.00) request processed. YTD: 6 clients served	\$1,353.04	45%	\$1,646.96
AFFORDABLE HOMES OF SOUTH TX					
\$100,000.00					
Funding will be utilized to provide direct home ownership assistance with subsidizing mortgage principal.	\$435.39	Agency submitted February (\$435.39) request processed, and received March (\$705.37) to be processed in May. Pending final closing.	\$435.39	0.44%	\$99,564.61
PARKS & RECREATION DEPARTMENT					
\$200,000.00					
Funds will be utilized to construct recreational Connectivity Trail Project.	\$0.00	Staff finalizing 8-Step process of the environmental with HUD's guidance & pending final approval from HUD.	\$0.00	0%	\$200,000.00
PUBLIC WORKS DEPARTMENT					
\$104,000.00					
Funds will be utilized for the design of Astroland Storm Sewer Improvements Design Phase I	\$0.00	Engineering Department working on the design phase of the project	\$0.00	0%	\$104,000.00
\$32,000.00					
Funds will be utilized for the design of Spikes Storm Sewer Improvements Design Phase I	\$0.00	Engineering Department working on the design phase of the project	\$0.00	0%	\$32,000.00
\$214,000.00					
Funds will be utilized for the design of Sanitary Sewer Improvements Design Phase I	\$0.00	Engineering Department working on the design phase of the project	\$0.00	0%	\$214,000.00
REHABILITATION					
\$80,000.00					
Applicants being recertified for continued eligibility	\$0.00		\$0.00	0%	\$80,000.00
PROGRAM ADMINISTRATION					
\$196,111.00					
Oversight Expense of the CDBG Program.	\$11,211.60		\$86,471.76	44%	\$109,639.24
\$980,555.00	\$18,265.63		\$116,077.99	12%	\$766,664.65
Community Development Department					
New Applicants (HAP):	Agencies/Contractor:	2	# of referrals to other agencies/departments:	Walk-ins	
3	2	0	10	5	
Re-certifications:	Previously Assisted:	Release of Liens	Incoming Calls:	Appointments	
2	2	1	20	1	

**COMMUNITY DEVELOPMENT DEPARTMENT
PROCESS REPORT CV AND CV-3
FISCAL YEAR 10/01/2024 - 09/30/2025 (FUNDING THRU 07/2026)**

PROGRESS REPORT CV		APRIL, 2025 - UNOFFICIAL			
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AFFORDABLE HOMES OF SOUTH TEXAS CV3	\$2,762.55	Agency submitted February (\$1,477.23) request - unable to process in March due to system problems & will be processed in April, 2025. (YTD Expense \$15,567.93, 53%). YTD: 1 client assisted.	\$16,853.25	57%	\$12,560.51
\$29,413.76					
Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19.					
MISSION FIRE DEPARTMENT CV3	\$0.00	Keep communicating with Fire Dept. and pending quotes due to specifications of storage containers for the emergency shelter	\$0.00	0%	\$4,993.13
\$4,993.13					
Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19					
\$34,406.89	\$2,762.55		\$16,853.25	57%	\$17,553.64

Mission Police Department



Monthly Report
April 2025



Mission Police Department

Monthly Report for April 2025



Communications Division

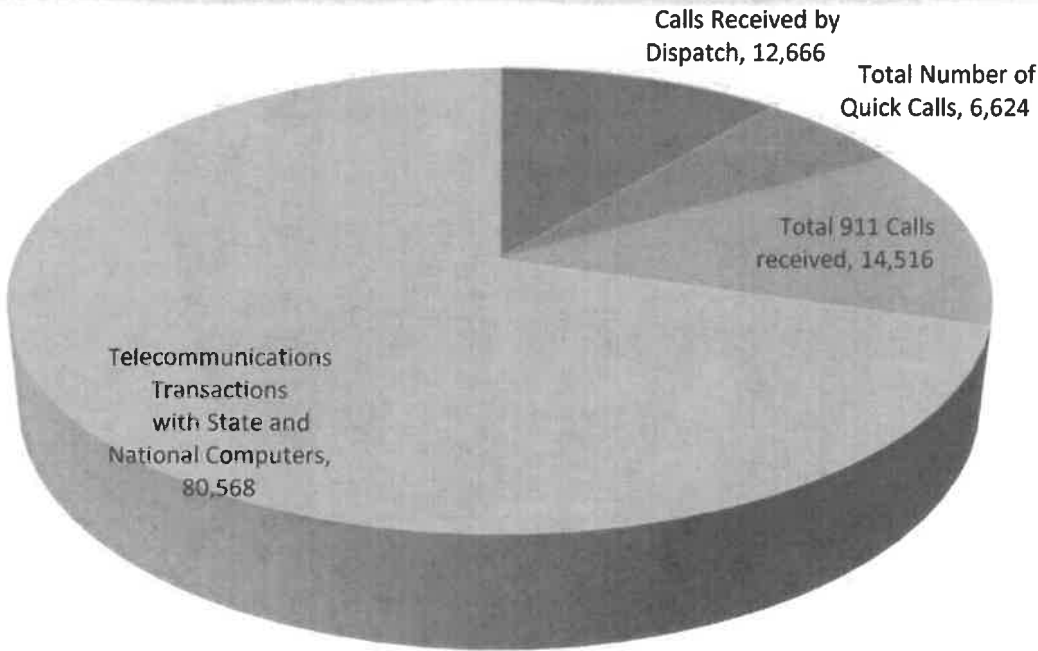
Calls Received by Dispatch

Total Number of Quick Calls

Total 911 Calls received

Telecommunications Transactions
with State and National Computers

<u>April 25</u>	<u>FY 24-25 YTD</u>
0	12,666
1,303	6,624
0	14,516
7,274	80,568





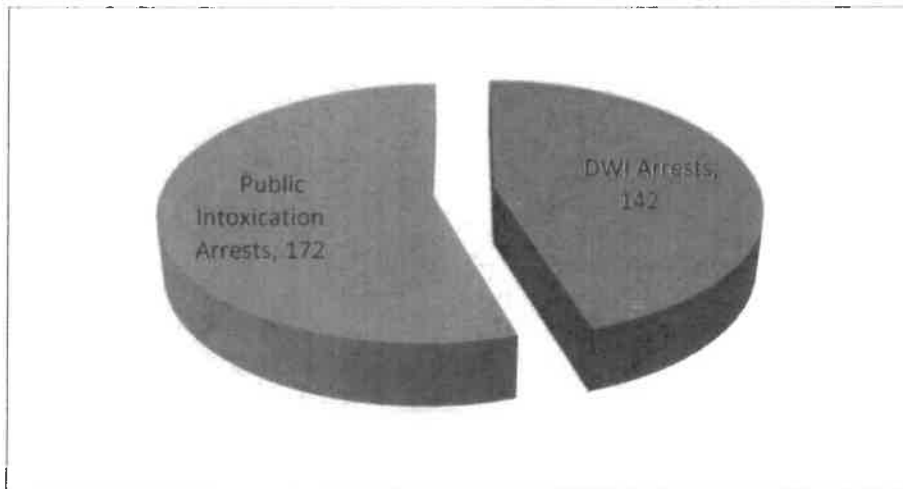
Mission Police Department Monthly Report for April 2025



Patrol Division

DWI Arrests
Public Intoxication Arrests

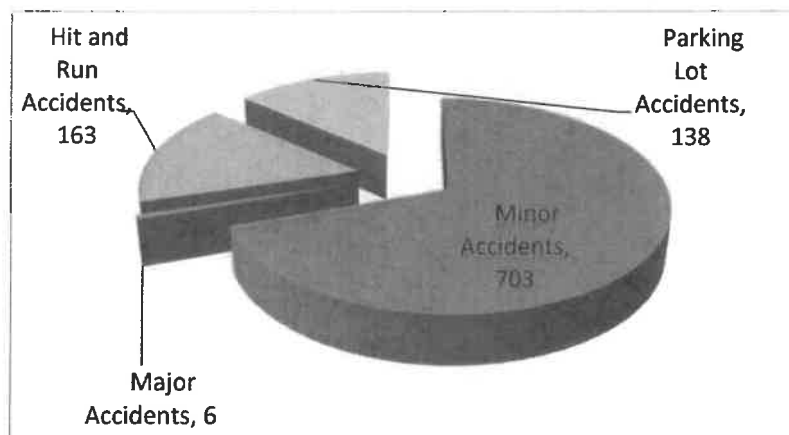
<u>April 25</u>	<u>FY 24-25 YTD</u>
23	142
19	172



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

<u>April 24</u>	<u>FY 24-25 YTD</u>
0	703
0	6
0	163
0	138





Criminal Investigations Criminal Case Submissions



Adult Misdemeanor Cases Submitted to DA's Office

Adult Felony Cases Submitted to DA's Office

Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrest

Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

Juvenile Misdemeanor Arrests

Juvenile Felony Arrests

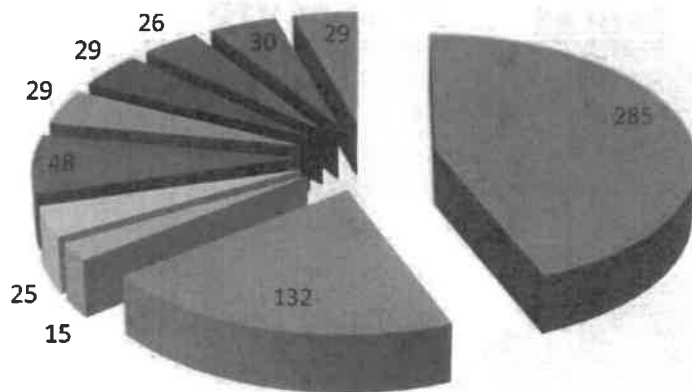
Total Open Cases

April 25

FY 24-25 YTD

○	285
○	132
○	15
○	25
○	48
○	29
○	29
○	26
○	30
○	29
○	0

April 25



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department



Mission Police Department

Monthly Report for April 2025



Jail Division

Adults

Male Prisoners Incarcerated

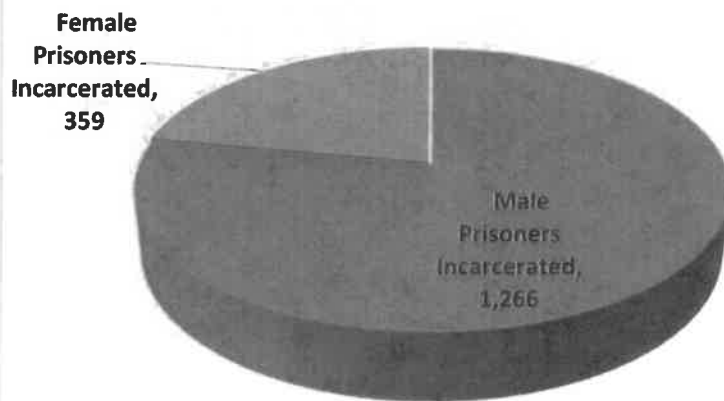
Female Prisoners Incarcerated

Total

April 25

FY 24-25 YTD

166	1,266
59	359
225	1,625



Juveniles

Male Prisoners Incarcerated

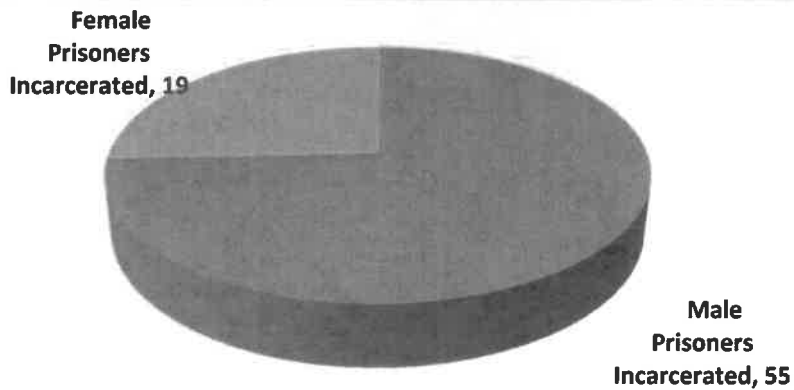
Female Prisoners Incarcerated

Total

April 24

FY 24-25 YTD

7	55
5	19
12	74





Narcotics Division -DEA

	April 25	FY 24-25 YTD
Seizures		
Marihuana (lbs)	0.00	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	77.51	1449.65
(Street Value -\$21,000.00 per Kilo)	\$1,627,710.00	\$30,442,650.00
Fentanyl	0	0.00
(Street Value -\$30,000.00 per Kilo)	\$0.00	\$0.00
Heroin (kilos)	0	4.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$136,800.00
Methamphetamine (kilos)	454	3548.24
(Street Value -\$11,925.00 per Kilo)	\$9,034,600.00	\$70,609,976.00
Currency Seizures:	\$301,116.00	\$445,598.00
Vehicle Seizures:	4	9
Arrest:	14	49

Narcotics Division -Immigration & Customs Enforcement

	April 25	FY 24-25 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$197.80
Cocaine (kilos)	101.7	6343.60
(Street Value -\$21,000.00 per Kilo)	\$2,135,700.00	\$133,215,600.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	481.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$9,139,000.00
Currency Seizures:	\$459,241.00	\$982,491.00
Vehicle Seizures:	0	0
Arrest:	8	38



Mission Police and Criminal Investigations

Narcotics

	<u>April 25</u>	<u>FY 24-25 YTD</u>
Marihuana (pounds)	0.00	0.54
(Street Value -\$506.00 per pound)	\$0.00	\$271.72
Cocaine (kilos)	0.0000	0.26
(Street Value -\$21,000.00 per Kilo)	\$0.00	\$5,472.60
Currency	\$0.00	\$7,616.00



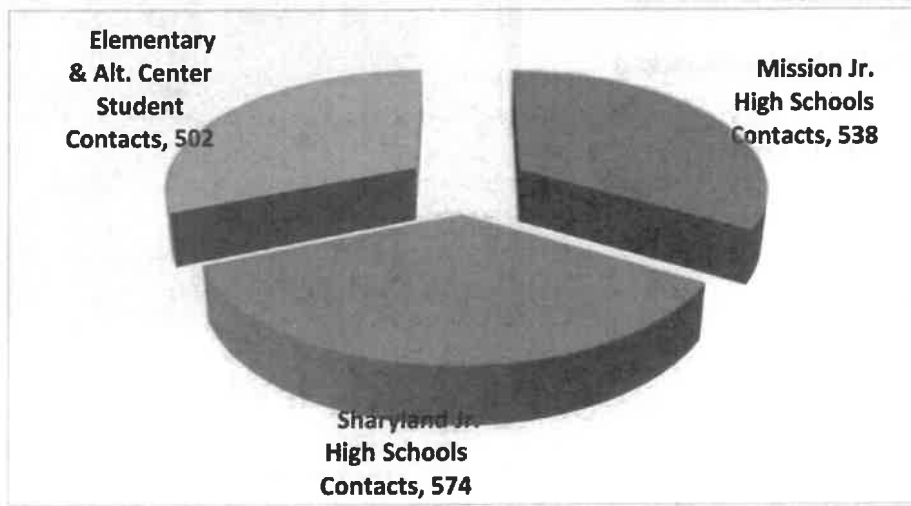
Mission Police Department

Monthly Report for April 2025



Educational Resource Officer Program

	<u>April 25</u>	<u>FY 24-25 YTD</u>
Mission Jr. High Schools Contacts	51	538
Sharyland Jr. High Schools Contacts	79	574
Elementary & Alt. Center Student Contacts	69	502



	<u>April 25</u>	<u>FY 24-25 YTD</u>
Mission High Schools	180	1,053
Sharyland High Schools	126	703



Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrests

Juvenile Misdemeanor Cases Submitted to

Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

Juvenile Cases Submitted to JP Court

Juvenile Misdemeanor Arrests

Juvenile Felony Arrests

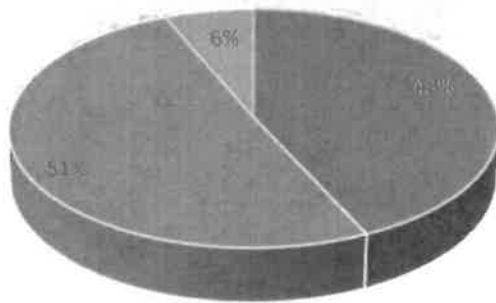
April 25

FY 24-25 YTD

14	40
13	47
4	6
0	13
1	16
20	148
5	19
12	100
0	20

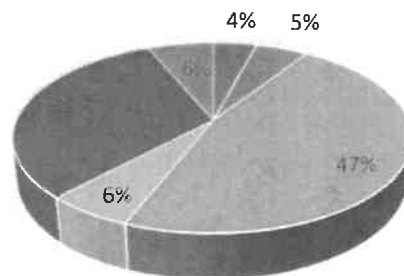
FY 24-25 YTD

■ ■ ■



FY 24-25 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





Mission Police Department

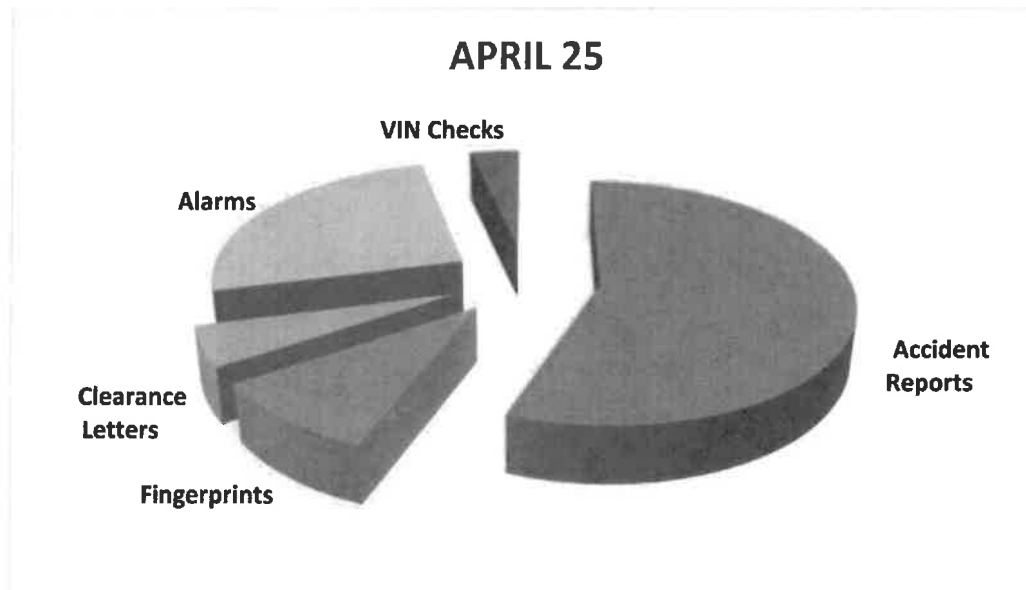
Monthly Report for April 2025



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	<u>April 25</u>	<u>FY 24-25 YTD</u>
Accident Reports	131	713
Fingerprints	38	124
Clearance Letters	0	68
Alarms	15	325
VIN Checks	12	47
TOTAL	196	1,277



HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
MARCH 2025

Item 7.

PERSONNEL								Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others:									
	HIRE	TRANSFERRED	RESIGNED	DISMISSED	RETIRED	DECEASED	OTH		
Regular Full-Time (566 budgeted slots for fiscal year)	15		8	1	6			703	753
Regular Part-Time (65 budgeted slots for fiscal year)	4							51	52
Temporary Full-Time								2	2
Temporary Part-Time								2	2
Fiscal YTD Totals:	77		42	3	14			758	809
Reserve Police Officers								13	13
Volunteer Firefighters								12	15
Texas Workforce Solutions/Work Experience							1	1	2
AARP Participants								8	18
Volunteers							2	209	280
Volunteers Fiscal YTD Totals:							50	243	328
Staffing									
Request for Positions Processed								28	90
Positions Advertised								44	151
Application for Employment Processed								18	890
Volunteer Applications Processed								3	54
Interviews Processed								27	185
Job Offers Processed								19	83
New Hire Enrollments Processed								19	81
Turnover Rate						14/704			2.00%
Retention Rate						699/728			96.10%
Pre-Employment Screenings									
Driver License Checks (MVR)								15	54
Mission Police/Mission Municipal Court Record Check								15	54
Hidalgo County Courthouse								15	54
Criminal History Background/Sex Offender Check (DPS)								18	96
Drug Testing, Physical and Pre-placement Screening								19	77
PERSONNEL, con't									
Human Resources Department Visitors:									
Employees, Citizens, Vendors/Representatives Assisted								491	2106
Exit Interviews Conducted:									
Employee Exit Interview								2	9
Supervisor Exit Interview								7	35
Forms Processed									
Employee Change of Status Forms Processed								68	363
Employee Requests for Personnel Information Processed								0	14
Employee Disciplinary Forms Processed								3	36
Employment Verifications Processed								1	53
Unemployment Claims Processed								0	3
Public Information Requests Processed								6	35
Family and Medical Leave Act (FMLA) Forms Processed:									
FMLA Requests								8	44
-- Employee's Serious Health Condition								5	27
-- Family Member's Serious Health Condition								1	8
-- Birth of a Child								2	9
-- Military Family Leave								0	0
-- Injury or Illness of Covered Servicemember								0	0
FMLA Approvals								6	38
FMLA Denials/Withdrawals								2	8
FMLA Return-to-Work								4	30
Employees out on FMLA								12	49
PERSONNEL TRAINING SEMINARS								Training Seminars	Employees Attended
10/18/2024 - Live2Lead								1	20
11/19/2024 - HR Consortium Supervisor's Training								1	30
12/03/2024 - Director's Workshop								1	45
01/16/2025 - Risk Management Essentials for Supervisors								1	36

HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
MARCH 2025

Item 7.

		Fiscal YTD Totals:	4	131
HEALTH & WELLNESS SEMINARS/EVENTS		Training Seminars	Employees Attended	
10/02/2024 - Breast Cancer Awareness Luncheon		1	106	
10/10/2024 - Airrosti - Is Sitting A Pain		1	3	
10/15/2024 - Airrosti - Is Sitting A Pain		1	3	
10/17/2024 - Airrosti - Is Sitting A Pain		1	3	
10/22/2024 - Airrosti - Is Sitting A Pain		1	4	
10/22/2024 - Annual Health & Benefits Fair		1	160	
11/18/2024 - Health and Wellness Seminar - Diabetes - Parks		1	10	
11/18/2024 - Health and Wellness Seminar - Diabetes - City Hall		1	15	
11/18/2024 - Health and Wellness Seminar - Diabetes - Public Works		1	46	
02/13/2025 - Airrosti - Don't Let Knee Pain Hold You Back		1	3	
02/21/2025 - Heart Health Seminar - Parks		1	33	
02/21/2025 - Heart Health Seminar - Public Works		1	58	
02/26/2027 - Heart Saver - CT Screening		1	19	
02/26/2027 - Heart Saver - CT Screening		1	21	
03/11/2025 - Airrosti - Don't Let Back Pain Hold you Back		1	3	
03/13/2025 - Airrosti - Don't Let Back Pain Hold you Back		1	3	
03/25/2025 - Airrosti - Don't Let Back Pain Hold you Back		1	5	
03/27/2025 - Airrosti - Don't Let Back Pain Hold you Back		1	2	
		Fiscal YTD Totals:	18	497
EMPLOYEE RECOGNITION/EVENTS			Employees Attended	
11/06/2024 - Veterans Appreciation Luncheon		1	73	
11/20/2024 - Employee Appreciation Luncheon		1	650	
12/02/2024 - Service Award Breakfast		1	94	
02/28/2025 - Employee of the Month Luncheon		1	19	
03/04/2025 - Employee Appreciation Lunch		1	400	
		Fiscal YTD Totals:	5	1236
RISK MANAGEMENT				
Workers' Compensation		16	29	
General Liability		5	8	
Property		1	1	
Auto Property		4	8	
Cyber		1	1	
		Fiscal YTD Totals:	27	47

MEMORANDUM

To: Mike Perez, City Manager

From: Xavier Cervantes, Director of Planning

Date: May 2, 2025

Re: Monthly Report APRIL 2025

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

APRIL 2025

REZONINGS:	5
CONDITIONAL USE PERMIT:	5
HOMESTEAD APPROVALS:	0
SUBDIVISIONS:	3
SINGLE LOT VARIANCES:	1
VARIANCES (ZBA):	6
SITE PLAT APPROVALS:	3
OTHER P&Z REQUESTS	6

**Building Permit and Inspections
Activity Report for
The Month of April 2025**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
27	\$5,640,645.00	\$9,296.45	New Dwelling
			Commercial
			Assembly
13	\$4,019,500.00	\$16,821.55	Apartments - 55 Units
			Warehouse
			Move Out Houses/Move Within
			Move In Houses
4	\$31,600.00	\$420.00	Move in Mobile Homes
			Schools
6	\$274,000.00	\$1,855.00	Swimming Pools
			Sheds
4	\$13,900.00	\$220.00	Signs
8	\$48,000.00	\$154.55	Fence
			Tower
			Gas Tanks Pumps
			Demolition
			Water Well/Recreation Const.
62	\$10,027,645.00	\$28,767.55	Totals

Additions / Remodeling			
23	\$727,666.81	\$3,009.70	Residential Buildings
10	\$762,732.00	\$5,804.00	Commercial Buildings
5	\$105,931.00	\$762.50	Apartment Buildings
			Assembly Buildings
			School Buildings
2	\$19,500.00	\$230.80	Awnings/Decks
13	\$46,800.00	\$1,313.15	Carports/Concrete
18	\$67,092.00	\$856.05	Porches/Driveways/Sidewalks
			Garages/Canopies
			Hobby Shops
71	\$1,729,721.81	\$11,976.20	Totals

Total Building Permits	133
Total Building Valuation	\$11,757,366.81
Total Building Permit Fees	\$40,743.75

Prepared By: RACHEL ALVAREZ
Date: 5/1/2025

Page 2
Monthly Report for April 2025

I. Permits Issued

A. Building

Number	133
Value	\$11,757,366.81
Permit Fees	\$40,743.75

B. Electrical, T-Pole, & T-Clear

Number	157
Permit Fees	\$17,714.00

C. Mechanical

Number	54
Value	\$898,221.00
Permit Fees	\$7,034.50

D. Plumbing, Gas & Sprinkler System

Number	105
Permit Fees	\$12,710.50

TOTALS

Total Permits Issued	449
Total Valuation	\$12,655,587.81
Total Permit Fees	\$78,202.75

II. Number of Inspections Conducted

688

Page 3
Monthly Report for April 2025

III. Other Fees

A. Business License Application

Number	31
Permit Fees	\$1,550.00

B. Garage Sale Permits

Number	341
Permit Fees	\$3,530.00

C. Health Cards

Number	0
Permit Fees	\$0.00

D. Builder Registration

Number	20
Permit Fees	\$1,700.00

E. Electrician Registration

Number	0
Permit Fees	\$0.00

F. Plumbing Registration

Number	0
Permit Fees	\$0.00

G. Mechanical Registration

Number	6
Permit Fees	\$475.00

H. House Inspections

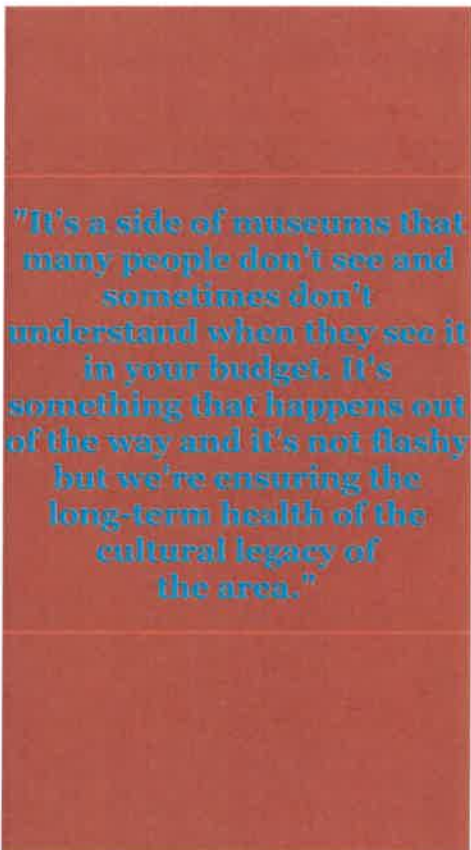
Number	
Permit Fees	

I. Planning & Zoning Applications

Number	48
Permit Fees	\$10,500.00

MISSION HISTORICAL MUSEUM

Departmental Report April 2025



PERFORMANCE INDICATORS:

FY 2024-2025							
Performance Indicators	October	November	December	January	February	March	April
General Attendance	101	270	67	176	256	145	45
Programs	13	750	82	100	190	156	19
Tours	23	0	0	0	0	0	0
Social Media	10,100	7000	7,100	14,500	14,600	7,000	2,300
Outreach	0	0	0	0	0	1270	455
Meetings Hosted	7	0	0	0	0	0	5
Total:	10,244	8,020	7,249	14,776	15,046	8,571	2,824

(# of people served April 1– April 30)

Public and Educational Programs/Events

Past Programs/Events:

November 2	Dia de los Muertos Folklife Festival
November 9	MHM Lecture Series (cancelled due to parade)
December 14	MHM Lecture Series
December	Christmas Craft Day
January 11 th	MHM Lecture Series
January 15 th	Quilt Show Opening
January 21 & 22	She Came to the Valley Movie Screenings
January 28 & 29	She Came to the Valley Movie Screenings
February 8 th	MHM Lecture Series
February 13 th	Time capsule ceremony
March 8 th	MHM Lecture Series
March 18 & 19	Staycation
March 17-24	Spring Break Scavenger Hunt
April 14 th	MHM Lecture Series

Upcoming Programs/Events:

April 14 th	MHM Lecture Series
May 2 nd	Hosting MHS Student Art Show
June 2 nd	She Came to the Valley Summer Exhibit
Summer	Ancient Landscapes Exhibit (UTRGV)
June-July	Summer Craft days (every Wednesday)

Other Items:

Ongoing	M.C.I.S.D. projects
Ongoing	Epidemic Exhibit (Funding received from McCoys)
Ongoing	New Database CatalogIt (Received/Doing clean up)
Ongoing	Moorefield Exhibit (Seeking Quotes)
November-March	Brick paver Campaign
January	4Imprint Grant: Baseball Exhibit Banners

SPEER MEMORIAL LIBRARY

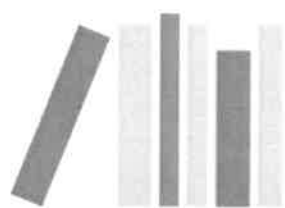
DOOR COUNT



8,650



APRIL
2025



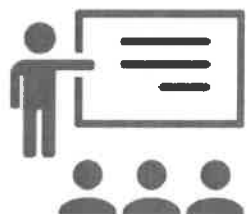
4,222

BOOKS CHECKED OUT



1,936

Live Virtual Program views



1,478

ADULT PROGRAM AUDIENCE



VOLUNTEER HOURS
WORKED

514



TEENS PROGRAM AUDIENCE

56



1,474

GENERAL AUDIENCE

1,709



CHILDREN PROGRAM AUDIENCE

USE OUR
ONLINE RESOURCES

WWW.MISSION.LIB.TX.US



Speer Memorial Library added 2 new photos.
 Posted by Magaly Garcia
 Apr 17

Thank you for joining us for our annual Bunny, Easter Bash! We had over 10,000 eggs for our egg hunt, craft games, snacks and raffle prizes. Thank you to all who attended! See more



Speer Memorial Library added 1 new photo.
 Posted by Magaly Garcia
 Apr 17

The Teen Department closed our April activities with Teen Anime Night! Our past Wednesday where our participating teens voted to continue 'manga', 'anime', and 'otaku'. See more



Speer Memorial Library added 4 new photos.
 Posted by Speer Lib
 Apr 17

A huge thank you to Evangelina Garza Elementary book club for visiting our library today! We had such a great time showing you around on the tour, getting creative with painting, and relaxing with a movie and raffling some fun prizes! We loved having you here and hope to see you all again soon!



Speer Memorial Library added 4 new photos.
 Posted by Magaly Garcia
 Apr 26

This past Wednesday, our teens went through some feelings during our Ramen & Anime Movie Night event where we played Lonely Castle in the Mirror! We hope to see everyone again in our next Ramen & Anime Movie Night!



Speer Memorial Library added 20 new photos.
 Posted by Magaly Garcia
 Apr 21

Look at all these fluffy bunnies (and a piggy!) our teens made during last Wednesday's... See more



Speer Memorial Library added 1 new photo.
 Posted by Magaly Garcia
 Apr 21

The celebration continues through April 12. Let's keep celebrating the power of books, learning and community! See more



Speer Memorial Library added 1 new photo.
 Posted by Isabelle Murillo
 Apr 21

Special shout out to all the parents that brought their children to today's event celebrating Dia Del Nino!! Dia de Libro. So many happy faces!!!



Speer Memorial Library added 1 new photo.
 Posted by Magaly Garcia
 Apr 27

A huge thank you to everyone who participated in today's 3:30 PM! We hope to see more of you at all the remaining special events we have planned for National Library Week!



Speer Memorial Library added 11 new photos.
 Posted by Magaly Garcia
 Apr 19

Thank you to all the wonderful parents that brought their children out for today's event! See more



Speer Memorial Library added 26 new photos.
 Posted by Magaly Garcia
 Apr 19

During National Library Week, the Teen Department collaborated with the Upp... See more



Speer Memorial Library added 10 new photos.
 Posted by Magaly Garcia
 Apr 24

Our Teens' Golden Egg Hunt sponsored by McDonald's Play Van took place last T... See more



Speer Memorial Library added 1 new photo.
 Posted by Speer Lib
 Apr 27

For today's little sprouts, we did seed bombs! The children got to take the seed bombs home to watch them grow! For the month of May little sprouts will be on Saturdays at 2pm! Don't forget to come by and join us!



Item 7.



Public Works

**April 2025
Monthly Report**

Water Treatment Plant



New Walkway for
Chemical Spills - NWTP



Chemical Day Tanks &
Spill Protector -SWTP

Streets Department Mowing Projects



Golf Courses



Public Works Projects



PUBLIC WORKS

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Animal Control Service Calls.....	17
Animal Control	18-19

Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON

‡ UTILITY BILLING ACCRUALS ‡

BILLING TYPE	APR - 2025	APR - 2024	FYTD 24-25	FYTD 23-24
Water Consumption (Gals.)	356,428,000	338,726,000	2,427,234,000	2,479,923,000
Number of Customers	31,679	30,995		

WATER & WASTEWATER

Water Sales	\$ 1,204,255	\$ 1,176,184	\$ 8,247,904	\$ 8,495,023
Water Sales - <i>Granjeno</i>	2,290	2,178	15,834	16,931
Water Connections	38,270	18,975	338,349	159,185
Reconnect Fees	9,050	11,150	72,250	62,500
Sewage Service	691,580	662,564	4,789,466	4,710,642
Sewage Service - <i>Granjeno</i>	1,249	1,250	8,721	8,842
Industrial Sewer Surcharge	1,447	1,046	11,690	4,734
Wastewater Connections	10,675	7,830	91,325	56,540
Service Charge	8,208	7,795	69,318	62,289
Total	\$ 1,967,024	\$ 1,888,972	\$ 13,644,857	\$ 13,576,686

SANITATION

Garbage Fees	\$ 703,083	\$ 685,285	\$ 4,890,163	\$ 4,696,894
Brush Fees	108,117	104,683	747,512	731,600
Total	\$ 811,200	\$ 789,968	\$ 5,637,675	\$ 5,428,494

DRAINAGE ASSESSMENT FEE

Drainage Assessment Fee	\$ 108,383	\$ 106,048	\$ 752,858	\$ 739,727
Total	\$ 108,383	\$ 106,048	\$ 752,858	\$ 739,727

Total Billing	\$ 2,886,607	\$ 2,784,988	\$ 20,035,390	\$ 19,744,907
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‡ UTILITY COLLECTIONS CASH ‡

COLLECTIONS	APR - 2025	APR - 2024	FYTD 24-25	FYTD 23-24
Total Collections	\$ 1,847,625	\$ 1,846,252	\$ 13,495,668	\$ 13,886,539

Water Distribution

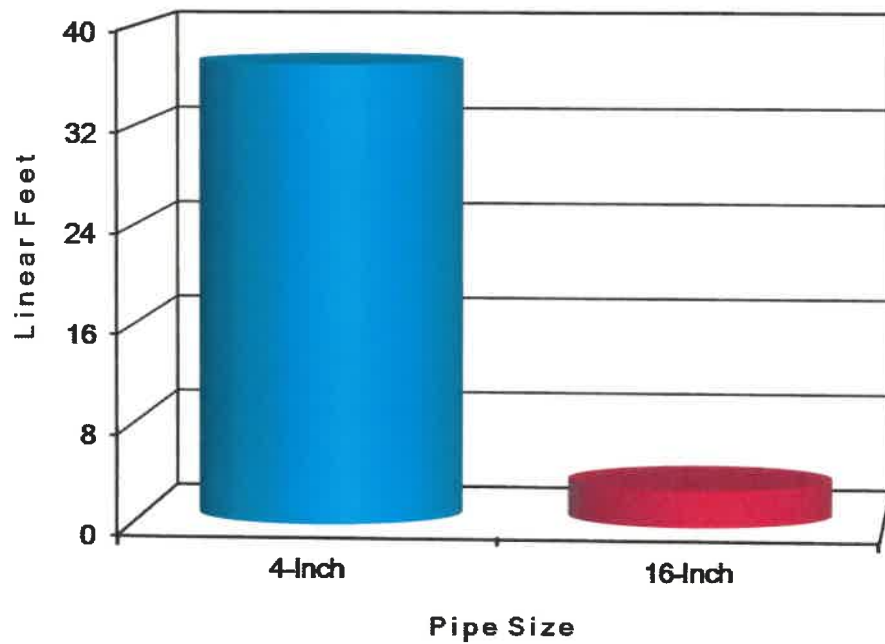
Utility Line Installation

Water Distribution Crews installed 40 Linear Feet of Utility Line. Below are the locations where the broken line repairs took place. There were eight (8) major water line breaks repaired.

Water Distribution - April 2025 Utility Line Installation

4-Inch		16-Inch	
1509 Morales Dr	20'	S. Shary Road / Colorado St	3'
2311 E 27 th St.	5'		
109 Encino	10'		
321 Erma	2'		
37 LF		3 LF	

April 2025 Utility Pipe Line Installation

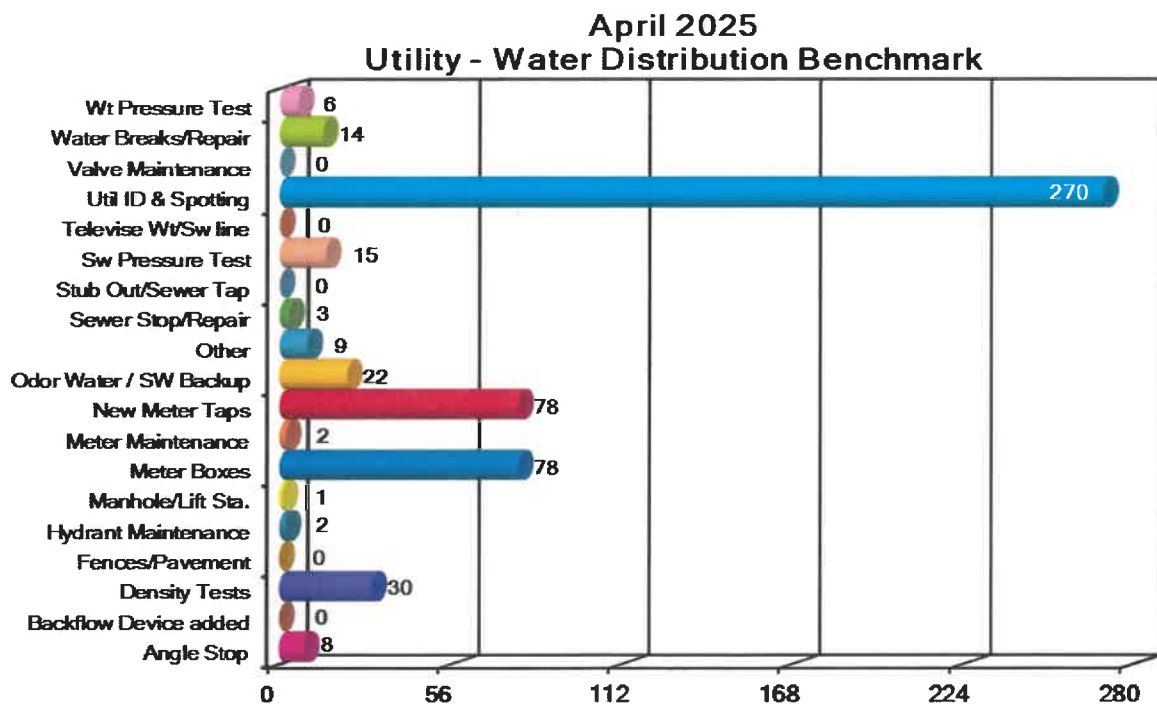


Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark fiscal year-to-date summary.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FYTD 24-25	FY 23-24
Angle Stop	4	13	17	13	3	9	8	67	155
Backflow Device	0	0	1	0	0	0	0	1	1
Density Tests	18	10	25	10	25	30	30	148	144
Fences/Pavement	0	0	0	0	0	0	0	0	0
Hydrant Maintenance	2	0	0	1	3	2	2	10	505
Manhole/Lift Station	1	4	4	11	0	7	1	28	76
Meter Boxes	22	61	55	52	113	75	78	456	711
Meter Maintenance	1	3	5	0	1	2	2	14	127
New Meter Taps	29	72	56	59	113	74	78	481	744
Odor Water	7	17	20	22	11	20	22	119	190
Other	0	1	6	1	8	2	9	27	232
Sewer Stop/Repair/Tap	9	21	6	21	7	20	3	87	150
Stub Out Sewer	0	0	0	0	0	0	0	0	10
Sewer Pressure Test	5	2	28	27	3	3	15	83	89
Televise Sewer line	6	3	9	21	6	14	0	59	28
Utility ID & Spotting	720	533	451	512	388	278	270	3,152	7,764
Valve Maintenance	1	1	1	1	0	0	0	4	27
Water Break/Repair	50	27	28	28	14	9	14	170	450
Water Pressure Test	11	5	29	25	3	3	6	82	36
Totals	886	773	741	804	698	548	538	4,988	11,439



Water Distribution - Utility Inspections Utility Inspectors, Mr. Lupe Vela conducted inspections on thirty-six (36) sites, see below, performed 30 Density Tests, 20 Air Tests, 6 Hydrostatic Tests, and 15 Mandrel Tests. Inspector worked on 270 line locates.

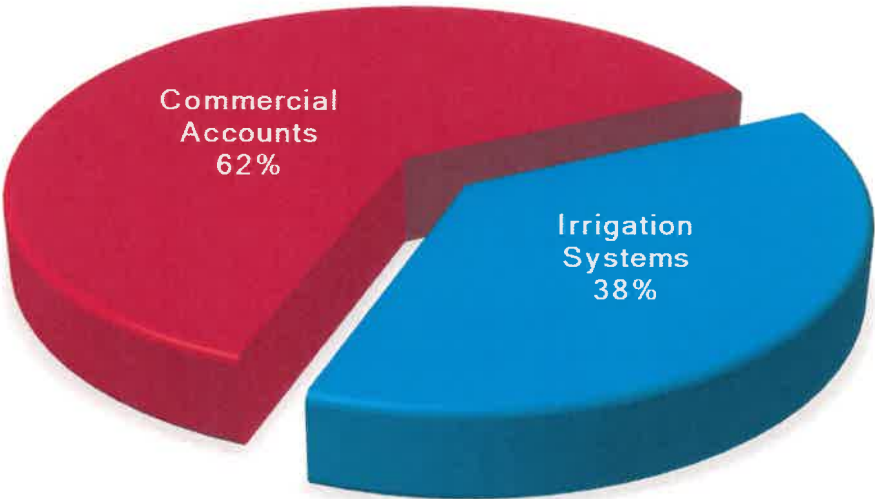
	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	Anacua Village	7/2024		Mayberry / 8 th St.	Under Construction
2	Anzalduas Industrial Park PH 1	4/2024		Military / Bryan	Under Construction
3	Anzalduas Industrial Park PH 7	3/2024		Military / Bryan	Under Construction
4	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
5	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
6	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
7	Bryan Landing	7/2024		Bryan / N. 2 Mile	Under Construction
8	Camelias Plaza	9/2023		FM 495 / Bryan	Under Construction
9	Cap Storage Victoria Drive, LLC	6/2023		Shary / Victoria	Under Construction
10	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
11	Conway Village	1/2025		4 Mile / Conway	Under Construction
12	Cross Church	7/2023		Expressway / Glasscock	Under Construction
13	Crystal Estates	9/2023		Inspiration Rd / Esperanza	Under Construction
14	Deleon-Zamora	7/2024		4 Mile / Conway	Under Construction
15	El Milagro PH I	12/2022		Los Indios / Bryan	Under Construction
16	Excel Carriers	7/2023		3 Mile / La Homa	Under Construction
17	Granada Subdivision PH II	11/2024		Los Indios / Grand Canal Dr	Under Construction
18	Holland Terrace	7/2024		Holland / 25 th St.	Under Construction
19	Khit Chiropractic	7/2024		Bryan / Bus 83	Under Construction
20	Las Cumbres Terrace	1/2025		2 Mile / Trosper	Under Construction
21	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
22	Las Misiones De San Jorge	9/2023		S Conway / Military	Under Construction
23	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
24	Mayfair at Trinity	5/2024		Bryan / Trinity	Under Construction
25	Monarza Estates	9/2023		3 ½ N Mayberry	Under Construction
26	Retama Village VI	1/2025		Bentsen Palm Dr.	Under Construction
27	Sendero Phase I	1/2023		1 Mile South	Under Construction
28	Sendero Phase II	2/2022		1 Mile South	Under Construction
29	Sendero Ranch	3/2025		N 2 ¼ Mile / Trosper	Under Construction
30	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
31	Sonoma Ranch	1/2025		Mayberry / 2 ½ Mile	Under Construction
32	Springwood Manor Estates	6/2024		Stewart / School Lane	Under Construction
33	Tee Time	3/2025		Mayberry / N Bolz St	Under Construction
34	Tierra Dorada Lift Station	7/2024		Tierra Dorada	Under Construction
35	Top Site Storage	3/2025		Trinity / Commerce	Under Construction
36	Trosper Creek	3/2025		2 Mile / Trosper	Under Construction

Water Distribution - Backflow Prevention Inspections

The table and graph below show the twenty-four (24) Backflow Prevention Assembly Inspections performed by Mr. Ignacio Salazar to keep our water lines free from back siphonages and water pressure backflow contamination.

2024-25 Backflow Inspections									
Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FYTD 24-25	FY 23-24
Inspection of <i>Commercial</i> Accts	4	6	5	7	6	17	15	60	71
Inspection of <i>Sprinkler</i> Accts	16	10	14	16	7	5	9	77	137

April 2025
Backflow Prevention Inspections



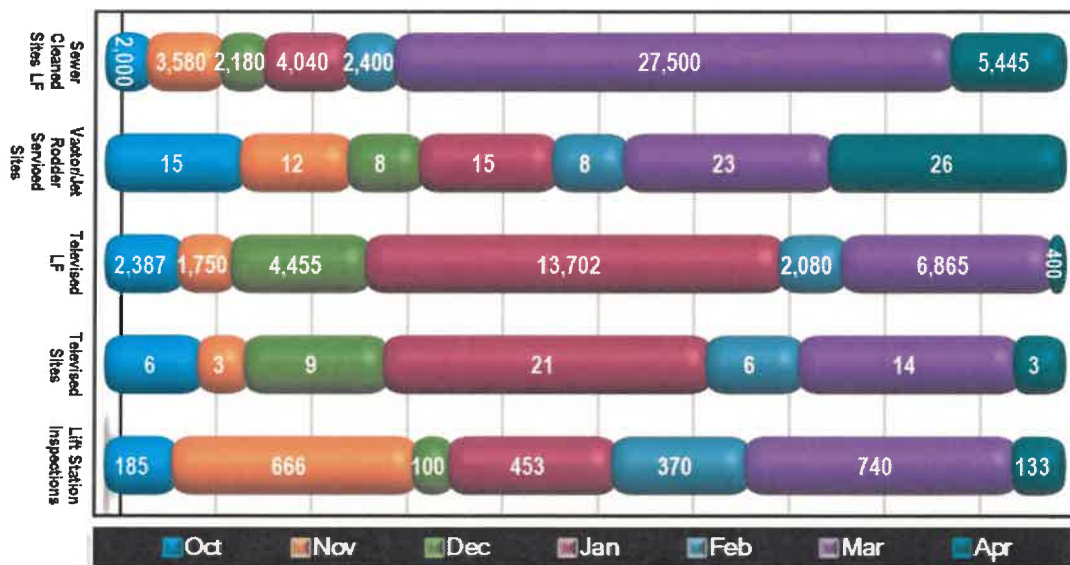
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 374.58 miles of sewer lines by responding to 22 sewer backups, 3 sewer line televised sites, cleaned 26 sewer line sites (7 Vactor / 19 Jet Rodder) and 133 lift station work orders for this month.

Sewer Lift Station Inspections Vactor / Jet Rodder Cleaning Services

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FYTD 24-25	FY 23-24
Lift Stations Inspections	185	666	100	453	370	740	133	2647	5889
Televised Serviced Sites	6	3	9	21	6	14	3	62	28
Televised Linear Feet (LF)	2387	1750	4455	13702	2080	6865	400	31639	15519
Vactor/Jet Rodder Serviced Sites	15	12	8	15	8	23	26	107	23
Vactor/Jet Rodder Serviced Linear Feet (LF)	2000	3580	2180	4040	2400	27500	5445	47145	4428

2024-25 Sewer Collection Lift Station Inspections, Televised & Serviced Sites



Water Treatment Plant

Water Production

Water Plant Operators at our North and South Water Treatment Plants treated 388.038 million gallons of water.

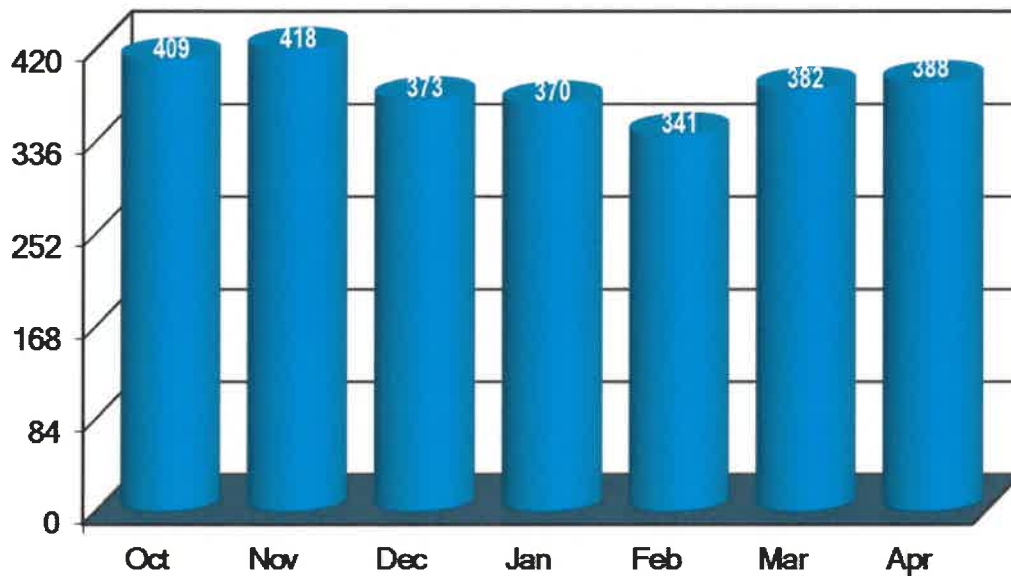
2024-25 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FYTD 24-25	FY 23-24
13	14	11	409	418	373	370	341	382	388	2,681	4,915

Parameters Exceeded: N/A

Rainfall: 0.0"

2024-25 Water Production Million Gallons (MG)



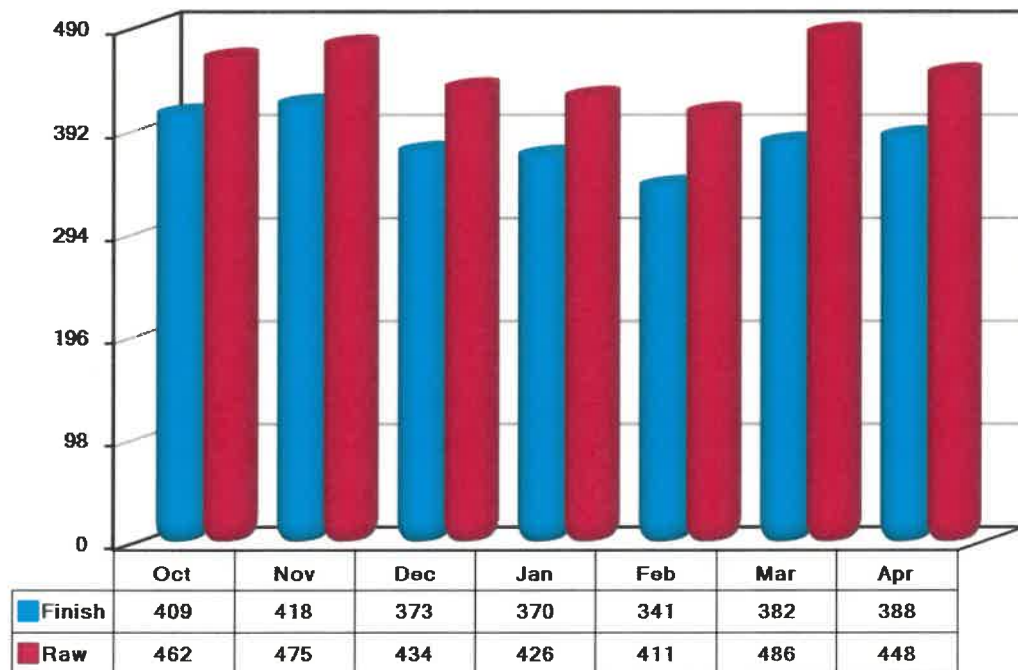
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide Company (IDI) collected the monthly chlorite samples.
- Staff continued with performing maintenance on pumps and motors.
- Staff installed new walkway to hold chemical spills.
- Water Distribution started working on the Dewatering Sludge Project on North Plant Blow-offs; installing concrete boxes. These boxes are to help us work on valves when valves have problems or need to get replaced.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide Company (IDI) collected the monthly chlorite samples.
- Operators continued with regular maintenance of pump and motors, as well as, kept up with mowing grass in the facilities and towers.
- South Plant Chemical Day tank was installed and the spill protector for Alum.
- As of May 7, 2025, the Falcon Reservoir water level is at 14.5% and the Amistad Reservoir water level is at 25.5%, respectively. The average of both reservoir levels is at 20%, according to the Brownsville Area Reservoirs Monitor.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters.
- Staff performed necessary Water Plant and Reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution Water Towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised Emergency Generators weekly.

**Water Treatment Plants
2024-25 Raw & Finish Water
Million Gals. (MG)**



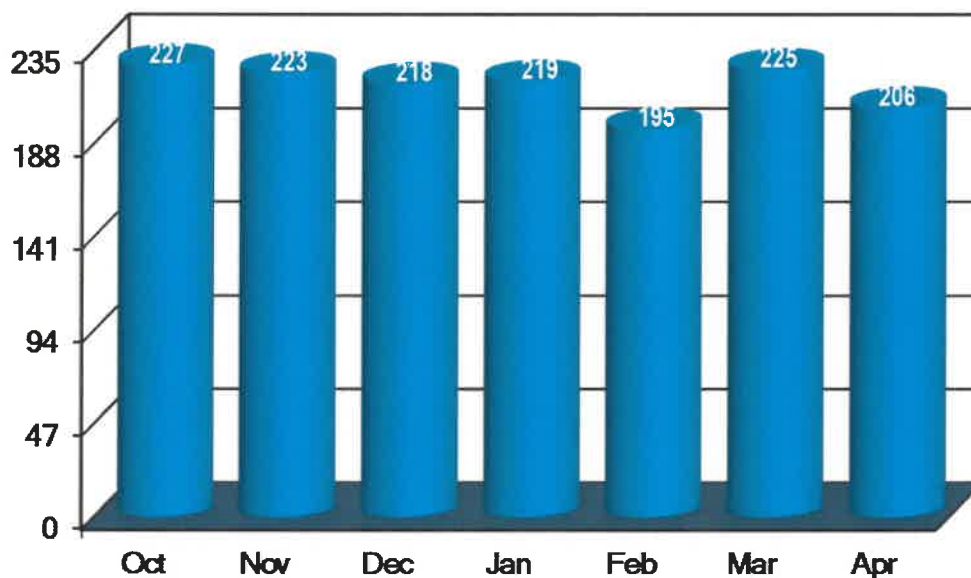
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 205.820 million gallons of Wastewater.

2024-25 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FYTD 24-25	FY 23-24
6.8	7.3	6.0	227	223	218	219	195	225	206	1,513	2,719

2024-25 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status No violations for April. Plant operated at 53.84% capacity; Plant is rated at 13.5 mgd; and Plant Yearly Averaged was 7.268 mgd. There was no rainfall.

Wastewater - Risk Management Program The Staff followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed. All cleaning and disinfection are done by janitorial staff. Facilities checked all filters for all buildings with climate control systems and also checked safety equipment for fire hazard preparation. Staff was instructed to inform authorities if unauthorized personnel were in the Plant after work hours.

Wastewater - Staff Developments Yoandy Alvarez has started training with TWUA on-line courses and will soon be taking his class for Basic Wastewater. Eric Hernandez passed his first required exam and is now being trained for other process control operations.

Wastewater - Facility Activities Supervisory Staff continues to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. Other rehabilitation projects are being discussed for future developments and are pending approvals. These projects will allow the Plant to continue to provide effective sewage treatment and environmental protection of water for the State of Texas.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary; and (automatically) exercised two emergency generators once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continued routine cleaning of Clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works on a weekly basis.
5. Maintenance Crew worked on the Lift Station pumps and exercised all pumps at the Main Lift Station.
6. Maintenance Operators worked on thickener pump leaks, repairs and adjustments.

7. Operators worked on maintaining a proper level at the Pretreatment Pond.
8. Maintenance greased bearings on schedule.
9. Staff worked on Aerator 4 control panel fan.
10. Grounds keeping was done by all Operators.

Wastewater - Contract Work

City's Contracted out electricians worked on the following.

1. J&E had no work at the Plant.
2. Hill-Tex work done at the Plant was as follows.
 - Worked on Aerator 4 soft starter.
 - Worked on South Wet Well for the new side of Lift Station, level sensor.
 - Worked on MCC Room 1, Lift Station 5.
 - Worked on Air Condition System.
 - Worked on Plant locker room.
 - Worked on MCC A/C for UV (old side).
 - Worked on disconnecting wires for Aeration Pond.

Wastewater - Other Contract Work

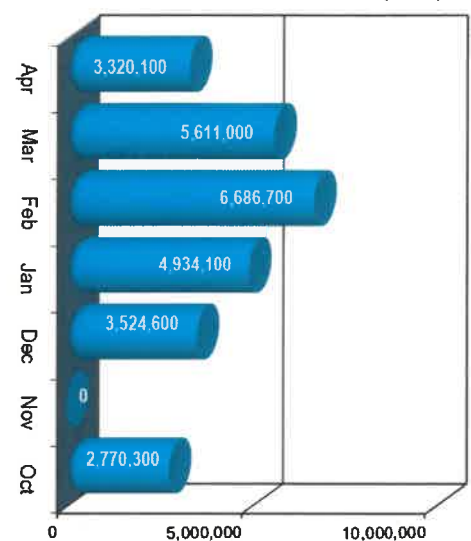
1. CB3 continued to provide the Plant with sludge and grit removal services.
2. Cintas provided uniform services, entrance door mat replacements on a weekly basis.
3. Polydine supplied us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on the Administration building and air filter exchanges for Plant.

Wastewater - Lab Status All equipment and supplies met TCEQ standards for analysis and are concurrent with Standard Method Procedures. ERA annual testing was completed and the City's Lab passed all analysis categories. Reports were finalized and sent to TCEQ for annual compliance. Plant Supervisor continued using the EPA Discharge Monitoring Report Federal Reporting System to comply with TCEQ regulations; Plant is dedicated to the cleaning and disinfection of water and its reintroduction back to the environment.

Wastewater - Special Projects The Capital Improvement Projects include clarifier covers for UV Protection Industrial Pond Rehab, Digester Aeration upgrade and other needed projects; Being discussed are future improvements for redundancy at our Dewatering Sludge System (Belt Press). Clarifier Covers or equipment needed for algae removal is a project that the Plant is initializing; the removal of algae buildup at the clarifier walls and weirs; This treatment process gains a significant increase in disinfection. Equipment downstream of the Clarifier System is cleaner and decreases wear and tear of UV light bulbs and will eliminate Operator man hours and reduces the risk of injury.

Pre-Treatment Four surface Aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continue to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 24 truckloads of 120,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) was 3,320,100 million gallons. Total sludge hauled was 854 cubic yards equivalent to 61 roll off containers.

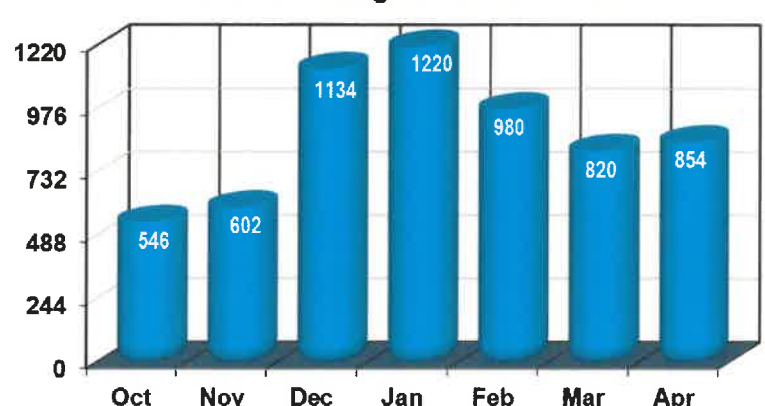
2024-25
Pretreatment Flow (MG)



2024-25 Sludge Removal

Month	Roll Offs	Cu/Yds
Oct	39	546
Nov	43	602
Dec	63	1,134
Jan	61	1,220
Feb	49	980
Mar	41	820
Apr	61	854
FYTD 24-25	357	6,156
FY 23-24	530	7,365

2024-25 Sludge Removal - Cubic Yards



Street Division - Benchmark Summary

Our Street Crews patched approximately 775 Potholes; placed a total of 24 Signs, 21 Poles (cemented), inspected and repaired 89 Traffic Lights and Street Lamps; 1,408 Street Miles was Swept; removed 320 Tires; Street Crews cleared right-of-way tree limb obstructions. There were 250 customers and a monetary Collection of Debris totaling \$8,443.

Street Improvement & Construction Projects

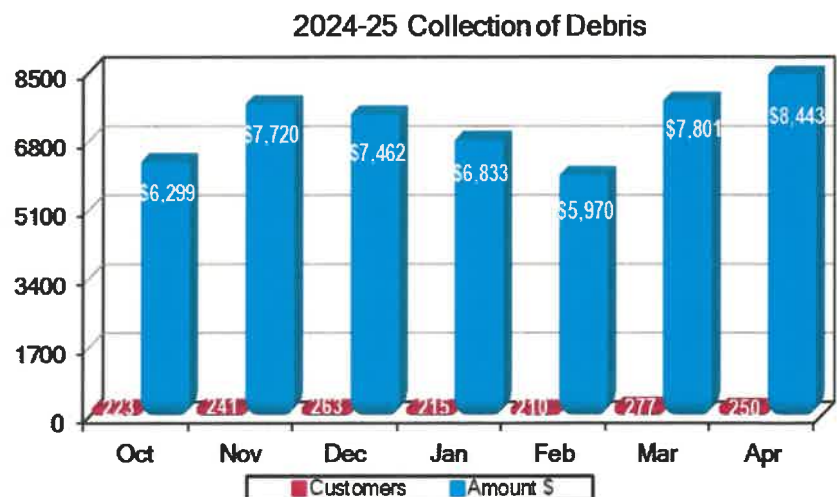
Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Patching Citywide		No Street Paving Projects			Street Department

Collection of Debris

There were 250 City of Mission customers with a monetary collection of debris totaling \$ 8,443.

Collection of Debris

Month	Customers	Amount \$
Oct	223	\$ 6,299
Nov	241	\$ 7,720
Dec	230	\$ 7,462
Jan	215	\$ 6,833
Feb	210	\$ 5,970
Mar	277	\$ 7,801
Apr	250	\$ 8,443
FYTD 24-25	1,646	\$ 50,528
FY 23-24	2,582	\$ 71,496

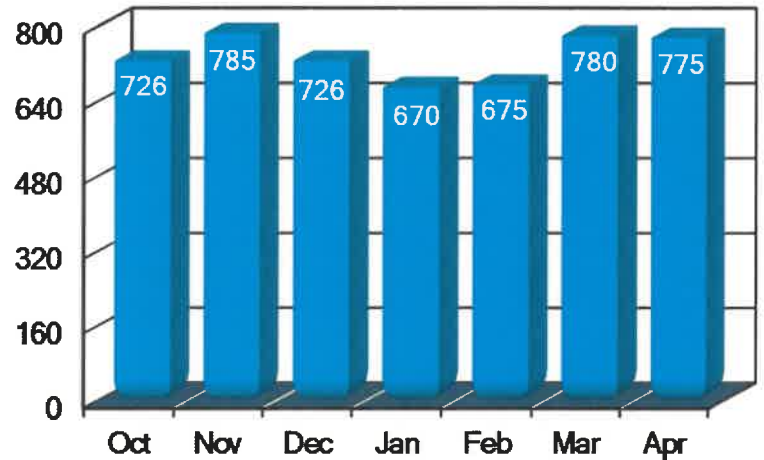


City Pothole Maintenance

Street Crews filled a total of 775 potholes.

Month	FYTD 23-24	FYTD 24-25
Oct	767	726
Nov	789	785
Dec	675	726
Jan	780	670
Feb	787	675
Mar	775	780
Apr	664	775
Totals	5,237	5,137

2024-25 Pothole Count

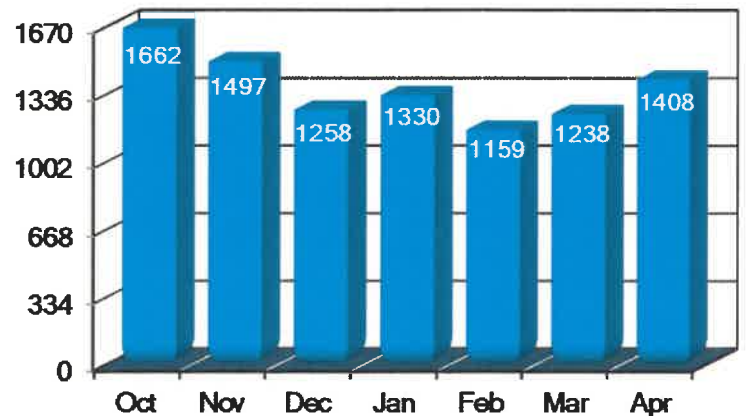


City Street Miles Swept

Mr. Torres, Mr. Gutierrez, Mr. Medina, Sweeper Operators, cleaned 1,408 street miles.

Month	FYTD 23-24	FYTD 24-25
Oct	1,048	1,662
Nov	837	1,497
Dec	1,239	1,258
Jan	1,043	1,330
Feb	985	1,159
Mar	735	1,238
Apr	888	1,408
Totals	6,775	9,552

2024-25 Street Miles Swept

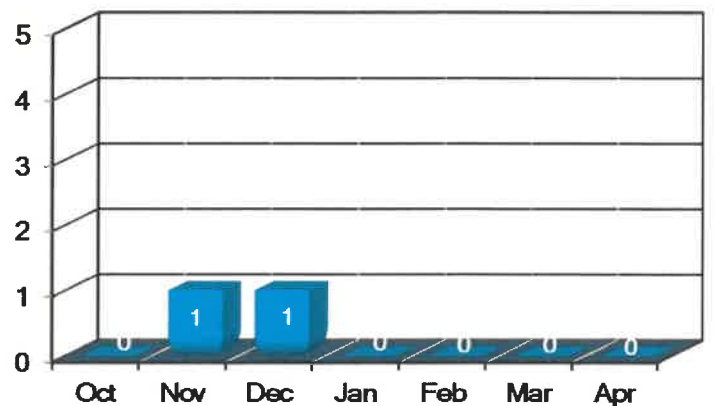


Lot Maintenance / Demolished Home

There were no demolished home or lot maintenance.

Month	FYTD 23-24	FYTD 24-25
Oct	0	0
Nov	0	1
Dec	0	1
Jan	1	0
Feb	0	0
Mar	0	0
Apr	0	0
Totals	1	2

2024-25 Lot Maintenance/ Demolished Home



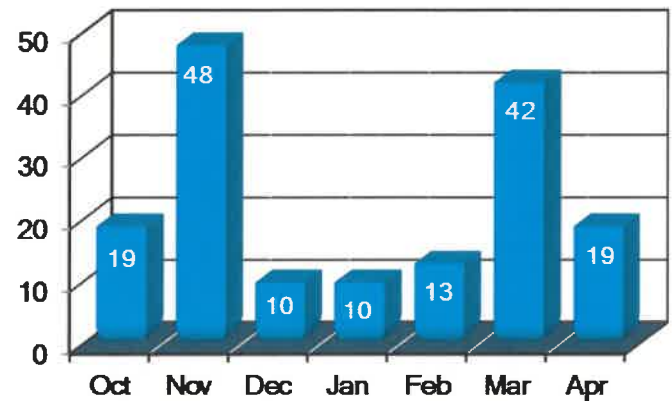
Sign Shop Output Measures

Crews installed 19 signs (7 stop signs) and 21 cemented poles.

2024-25 Sign Installation

Month	FYTD 23-24	FYTD 24-25	Posts
Oct	33	19	11
Nov	24	48	28
Dec	50	10	13
Jan	23	10	10
Feb	19	13	8
Mar	52	42	32
Apr	43	19	21
Totals	244	161	123

2024-25 Sign Installations



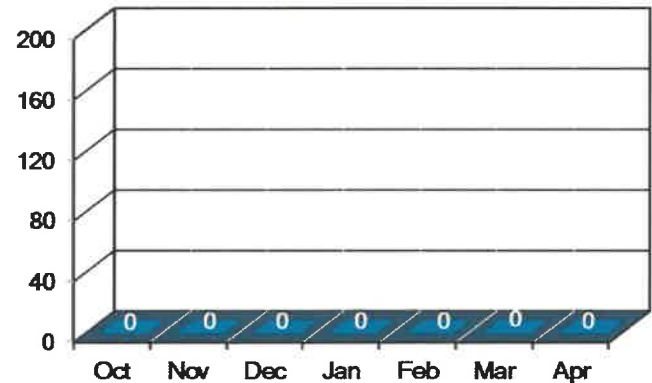
Street Light Maintenance

There were no Street Light inspections this month.

2024-25 Light Maintenance

Month	FYTD 23-24	FYTD 24-25
Oct	0	0
Nov	0	0
Dec	0	0
Jan	0	0
Feb	0	0
Mar	0	0
Apr	0	0
Totals	0	0

2024-25 Street & Expressway Light Outages



Traffic Signal Maintenance

Assisted Code Enforcement with illegal dumping signs and cameras; with road closures installing road barriers due to Water Breaks. Staff trained at TxDOT, "Electrical Traffic Signal Controller Cabinets" course.

School Zone				Traffic Signals Light Changes							
Month	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	0	0	8	1	1	0	0	6	37	45	98
Nov	0	0	0	2	0	2	1	5	28	23	61
Dec	2	2	2	1	0	3	0	7	24	28	69
Jan	1	2	8	0	2	1	3	5	18	36	76
Feb	0	2	11	1	1	1	2	5	20	17	60
Mar	0	1	6	1	1	1	2	11	15	38	76
Apr	2	0	13	0	2	0	1	1	26	44	89
24-25	5	7	48	6	7	8	9	40	168	231	529
23-24	19	43	146	14	14	15	29	60	365	459	1164

Storm Drainage Street Crews cleared debris from storm drains and ditches throughout the City.

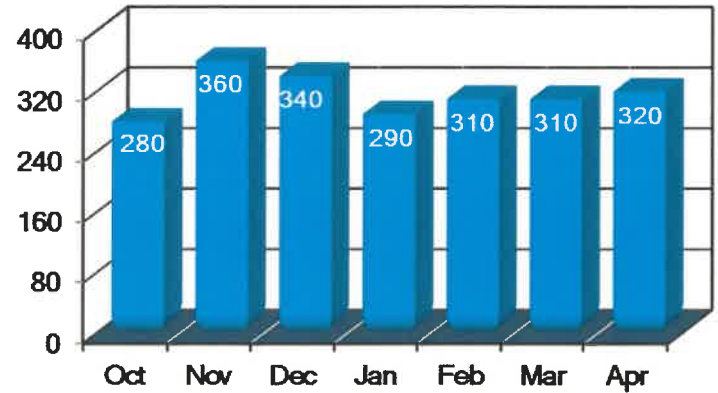
City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal Our Streets Crew removed 320 tires from the City this month.

2024-25 Tire Collection

Month	FYTD 23-24	FYTD 24-25
Oct	210	280
Nov	432	360
Dec	210	340
Jan	80	290
Feb	210	310
Mar	225	310
Apr	118	320
Totals	1,485	2,210

2024-25 Tire Removal



2024-25 Fleet Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	61	61	\$ 24,500
Repairs	16	0	\$ 29,000
April	77	61	\$ 53,500
FYTD 24-25	411	320	\$ 258,600
FY 23-24	1,012	717	\$ 492,800

2024-25 Fleet Work Order Benchmark

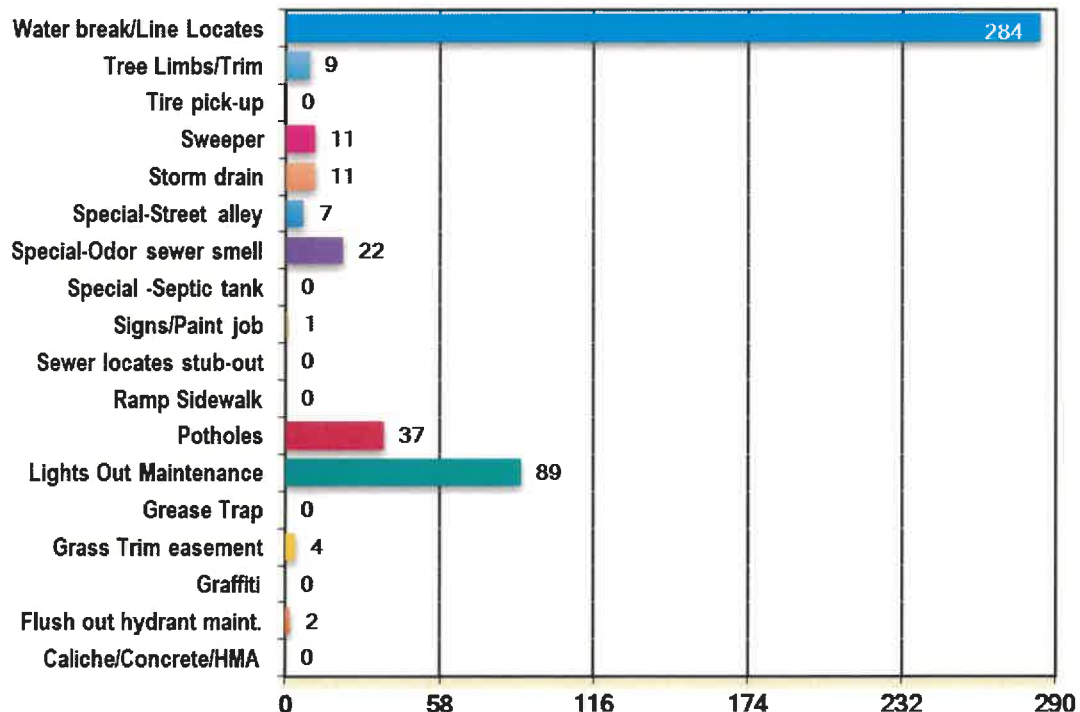


Administration Request for Service Calls

2024-25 Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FYTD 24-25	FY 23-24
Caliche/Concrete/HMA	0	0	0	0	0	0	0	0	8
Flush Hydrant Maintenance	2	0	0	1	3	2	2	10	505
Graffiti	0	0	0	0	0	0	0	0	0
Grass Trim easement	9	1	1	0	3	2	4	20	115
Grease Trap	0	0	0	0	0	0	0	0	0
Lights Out Maintenance	90	61	69	76	60	76	89	521	1,164
Potholes	121	53	61	38	72	32	37	414	592
Ramp Sidewalk	1	0	0	4	4	0	0	9	11
Sewer locates stub-out	0	0	0	0	0	0	0	0	9
Signs/Paint job	6	1	8	1	4	4	1	25	43
Special -septic tank	0	0	0	0	0	0	0	0	0
Special-Odor smell	7	17	20	22	11	20	22	119	189
Special-Street alley	9	1	5	4	2	4	7	32	75
Storm drain	8	4	2	6	2	8	11	41	79
Sweeper	11	3	6	1	2	23	11	57	109
Tire pick-up	0	19	0	0	0	6	0	25	62
Tree Limbs/Trim	19	4	4	2	3	8	9	49	204
Water break/Line locates	770	560	479	540	402	287	284	3,322	8,214
Total	1,053	724	655	695	568	472	477	4,644	11,379

April 2025 - Request for Service Calls

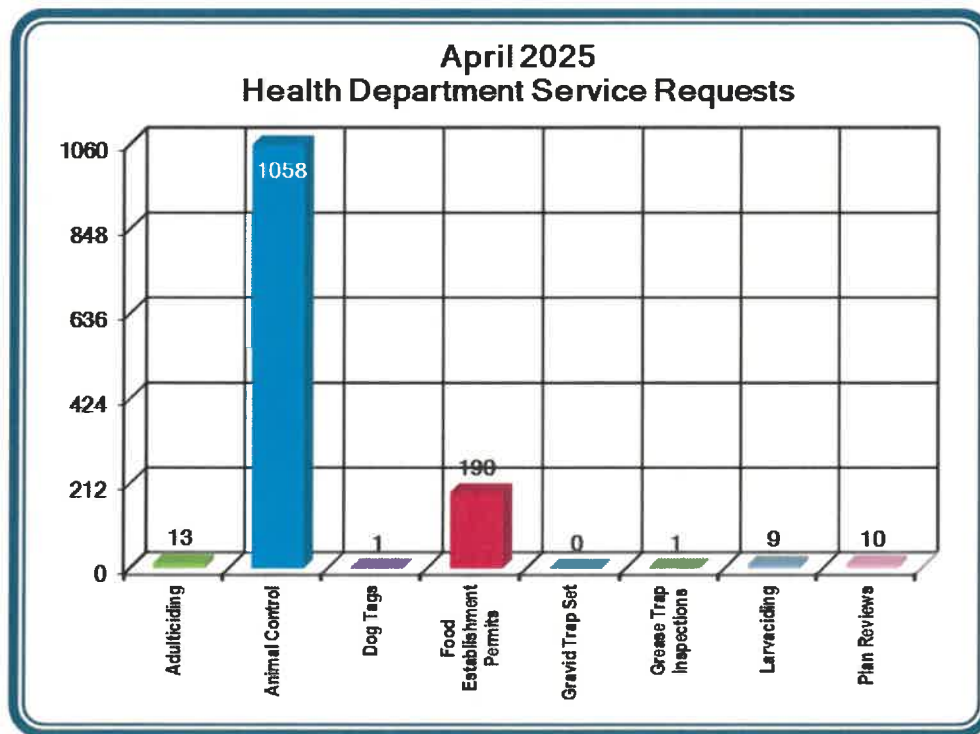


Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for April.

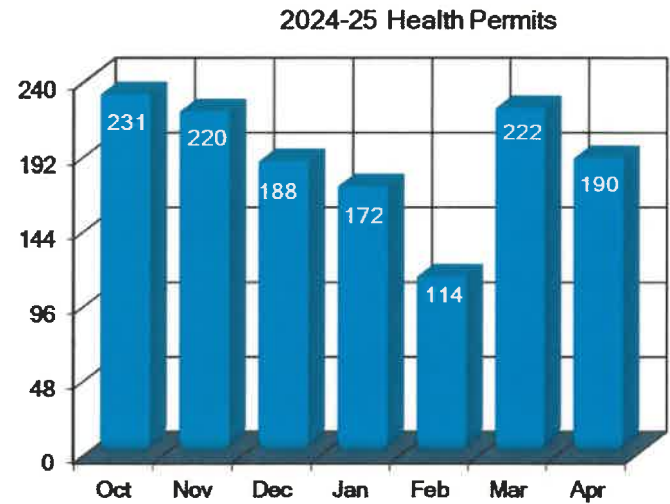
Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FYTD 24-25	FY 23-24
Adulticiding	0	0	0	0	0	0	13	13	123
Animal Control	970	770	791	748	761	852	1,058	5,950	9,269
Dog Tags	0	0	0	10	3	16	1	30	33
Food Est. Permits	231	220	188	172	114	222	190	1,337	1,054
Gravid Trap Set	0	0	0	0	0	0	0	0	0
Grease Trap Inspections	0	0	0	0	0	0	1	1	0
Larvaciding	0	0	0	0	0	0	9	9	12
Plan Reviews	7	10	8	6	8	6	10	55	87
Total	1,208	1,000	987	936	886	1,096	1,282	7,395	10,578



Health Permits

A total of 190 Food Establishment permits were issued this month.

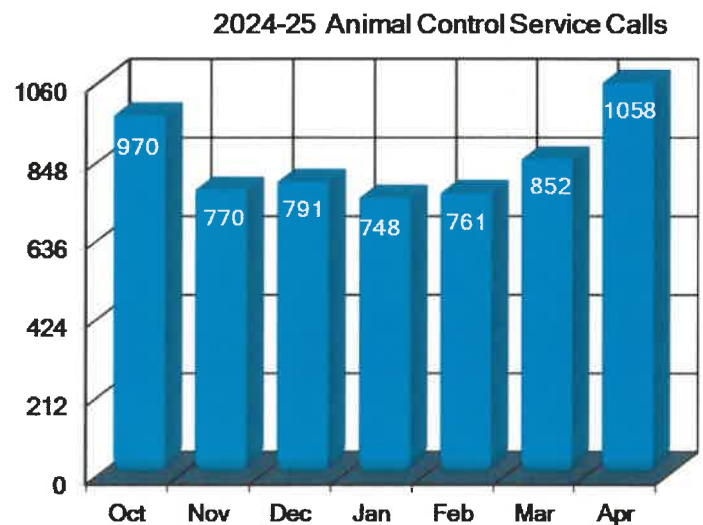
Food Establishment Permits		
Month	FY 23-24	FY 24-25
Oct	114	231
Nov	66	220
Dec	41	188
Jan	96	172
Feb	70	114
Mar	47	222
Apr	105	190
Totals	539	1,337



Animal Control Service Calls

Citizens called (1,058 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	FY 23-24	FY 24-25
Oct	756	970
Nov	560	770
Dec	600	791
Jan	644	748
Feb	675	761
Mar	894	852
Apr	974	1,058
Totals	5,103	5,950



Health Department Animal Control

Our City's Animal Wellness Officers, Jesus, Ivan and Daniel reported the following Animal Control for April. The staff from Alton and Palmview did not report for April. There were 24 requests for intake service orders completed by City staff this month.

Dogs

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Apr	YTD 24-25
Mission	10	4	0	0	3	1	18	439
Alton	0	0	0	0	0	0	0	1
Palmview	0	0	0	0	0	0	0	0
Apr	10	4	0	0	3	1	18	
YTD 24-25	304	42	0	85	7	2		440
FY 23-24	1067	86	7	173	61	0		1394

Cats

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Apr	YTD 24-25
Mission	5	1	0	0	0	0	6	301
Alton	0	0	0	0	0	0	0	0
Palmview	0	0	0	0	0	0	0	0
Apr	5	1	0	0	0	0	6	
YTD 24-25	152	6	0	142	0	1		301
FY 23-24	799	5	3	253	8	0		1068

Wildlife

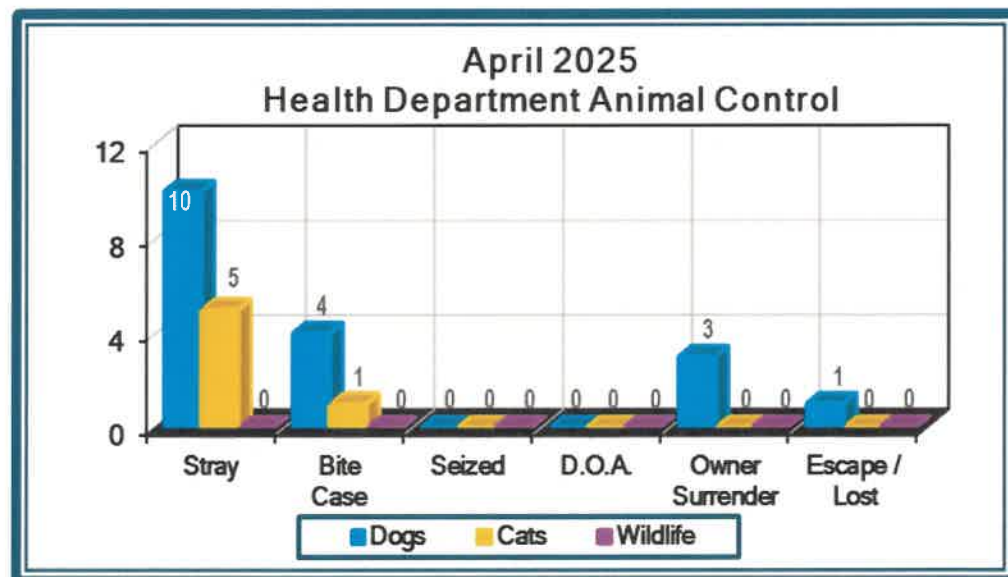
CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Apr	YTD 24-25
Mission	0	0	0	0	0	0	0	76
Alton	0	0	0	0	0	0	0	0
Palmview	0	0	0	0	0	0	0	0
Apr	0	0	0	0	0	0	0	
YTD 24-25	0	0	0	76	0	0		76
FY 23-24	23	0	0	143	0	0		166

Health Department Animal Control Summary

Below is our Health Department Animal Control Shelter Intake Summary of Dogs, Cats, and Wildlife.

April 2025 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape / Lost	Apr	YTD 24-25
Dogs	10	4	0	0	3	1	18	440
Cats	5	1	0	0	0	0	6	301
Wildlife	0	0	0	0	0	0	0	76
Apr	15	5	0	0	3	1	24	
YTD 24-25	456	48	0	303	7	3		817
FY 23-24	1,889	91	10	569	69	0		2,628



MISSION FIRE PREVENTION MONTHLY REPORT

April 2025



“Dedicated to the Community we Protect... and Serve”

FIRE INVESTIGATIONS

There were three (3) fire investigations for the month of April.

Full Investigation: 3 Total

Call out to document of Incident: 0 Total

Call out to document of Incident: 0 Total

Year to Date: 14 Total

SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of April.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

COMPLAINTS

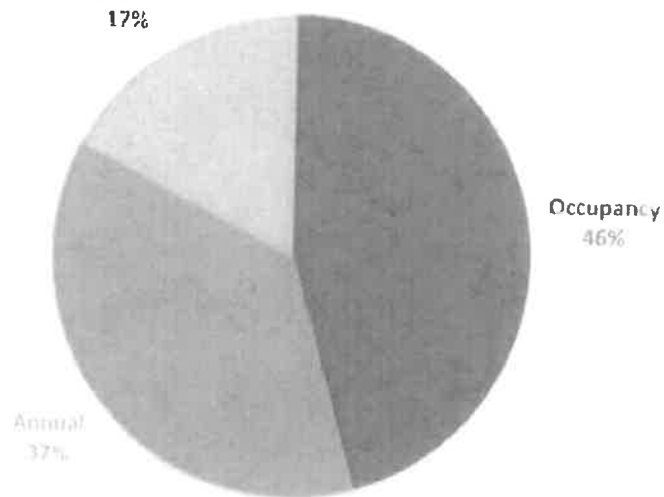
There were five (5) complaints for the month of April.

There were five (5) complaints resolved within this month.

Year to Date: 18 Total

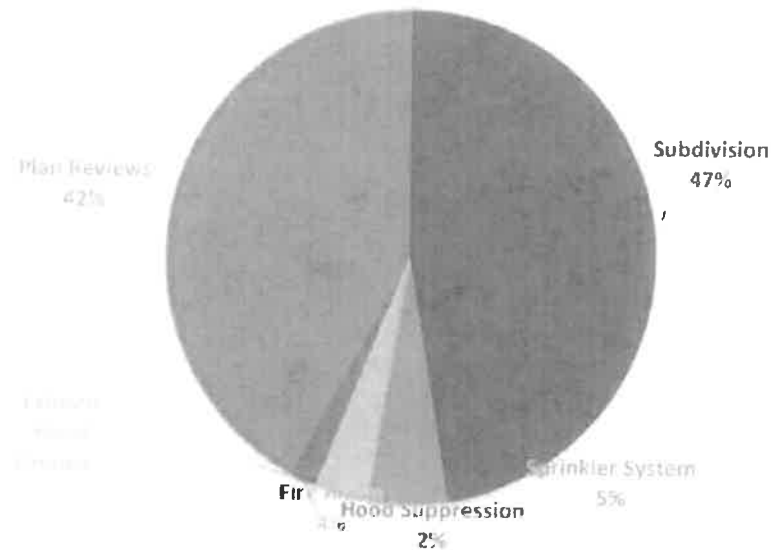
- April 1, 2025 at 1424 Los Ebanos
- April 14, 2025 at 1201 St. Claire
- April 15, 2025 at 201 S. Stewart
- April 15, 2025 at 2016 E Griffin
- April 22, 2025 at Bryan Landing Subdivision

FIRE INSPECTIONS - APRIL 2025



- 63 Occupancy
- 51 Annual
- 24 Other
- Year to Date: 766 Total
- **Inspection rate to date: 34%**

PLAN REVIEWS - APRIL 2025



- Subdivision Reviews: 27 - Year to Date: 142
- Sprinkler System Plan Reviews: 3 - Year to Date: 27
- Fire Alarm System Plan Reviews: 2 - Year to Date: 13
- Exhaust Hood Canopy Plan Reviews: 0 - Year to Date: 2
- Hood Suppression Plan Reviews: 1 - Year to Date: 14
- Plan Reviews: 29 - Year to Date: 132

PERMITS - APRIL 2025

Underground Storage Tanks 0%	LP Tank 0%
Aboveground Storage Tanks 0%	

Burning
0%

- LP Tanks Permits: 0 – Year to Date: 2
- Underground Storage Tank Removal Permits: 0 – Year to Date: 0
- Aboveground Storage Tank Removal Permits: 0 – Year to Date: 0
- Burning Permits: 1 – Year to Date: 16

FIRE DRILLS

There was zero (0) fire drill conducted for the month of April.

Year to Date: 0 Total

TRAINING

There were two (2) trainings in the month of April.

- April 10, 2025- Fire Prevention team attended Webinar training at Central Station for Forensic course.
- April 13-16, 2025- Fire Marshal Frank Cavazos and Lt. Omar Salinas will be attending PEER training in New Braunfels.

Year to Date: 30 Total

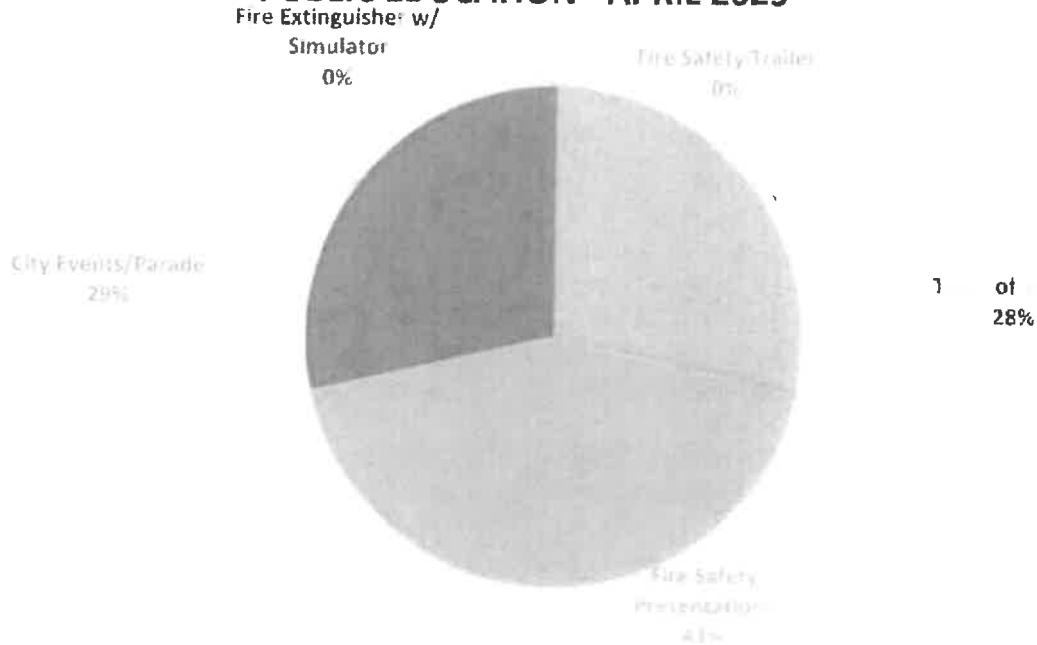
MEETINGS ATTENDED

For the month of April there were fifteen (15) meetings attended by the Fire Prevention Office.

- April 1, 2025-Fire Marshal Frank Cavazos attended meeting at MCISD Safety and Security Inspection.
- April 1, 2025-Fire Marshal Frank Cavazos attended walk through for Terrace Subdivision at Holland.
- April 1, 2025-Fire Marshal Frank Cavazos attended meeting at Mission Veterans High School.
- April 3, 2025-Fire Marshal Frank Cavazos attended SRC meeting at City Hall.
- April 3, 2025-Fire Marshal Frank Cavazos attended Grand Opening for Siddons Martin in Edinburg.
- April 4, 2025-Fire Marshal Frank Cavazos attended retirement meeting for Abel Trevino in Admin. Conference room.
- April 9, 2025-Fire Marshal Frank Cavazos attended meeting with DPS for Background Audit checks at Central Station.
- April 10, 2025-Fire Marshal Frank Cavazos attended SRC meeting at City Hall.
- April 11, 2025-Fire Marshal Frank Cavazos attended Agility Exam meeting at Admin Conference room.
- April 17, 2025-Fire Marshal Frank Cavazos attended SRC meeting at City Hall.
- April 17, 2025-Fire Marshal Frank Cavazos attended Final Walk through for Bryan Landing Subdivision.
- April 23, 2025-Fire Marshal Frank Cavazos attended After Action briefing at Central Training room.
- April 23, 2025-Fire Marshal Frank Cavazos attended a meeting at City Hall for Fence at Subdivision.
- April 24, 2025-Fire Marshal Frank Cavazos attended meeting at Central Station conference for ICS Tabletop.
- April 25, 2025- Fire Marshal Frank Cavazos attended briefing at Central Station training room.

Year to Date: 115 Total

PUBLIC EDUCATION - APRIL 2025



During the month of April there were six (6) presentations conducted

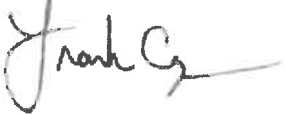
- Year to Date: 46 Presentations 20300 Audience
- Year to Date w/ The Tutor: 0 Presentations 0 Audience
- Year to Date w/ F.S.T.: 4 Presentations 2,390 Audience
- Year to Date w/ City Events: 5 Presentations 7300 Audience
- Year to Date – Other: 1 Presentations 40 Audience
- Year to Date Grand Total: 56 Presentations 30030 Audience

PUBLIC EDUCATION

During the month of April there were six (6) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events/ Parade
4/07/2025	Brillante Academy				320	
4/10/2025	Spring Rally-Leo Palcita Park				100	
4/12/2025	Mayberry Pool/Trash Bash					300
4/17/2025	Girl Scout Station Tour at Central			30		
4/25/2025	Ruben Hinojosa Elem. Station tour			60		
4/26/2025	Dia de Los Niños at HEB				100	

Frank Cavazos, Deputy Chief/Fire Marshal



"Dedicated to the Community We Protect... and Serve"

MISSION FIRE DEPARTMENT

Emergency Ambulance Response Report

April 2025



“Dedicated to the Community we Protect... and Serve”



Previous Month ▾ Apr 1, 2025 - Apr 30, 2025 ▾

Counts	% Rows	% Columns	% All											
Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
Abdominal Pain	1.37%	1.95%	1.37%	1.56%	0.78%									7.03%
Acute Pain, not elsewhere classified	0.2%	0.2%		0.2%										0.59%
Acute Respiratory Distress (Dyspnea)	1.17%	1.37%	0.98%	0.78%	0.2%									4.49%
Allergic Reaction	0.2%		0.2%	0.2%	0.2%									0.78%
Altered Mental Status	0.2%	0.98%	0.2%	0.78%										2.15%
Anxiety reaction/Emot... upset	0.2%	0.78%	0.98%	0.59%	0.98%									3.52%
Back Pain	1.56%	1.95%	0.59%	0.59%	0.2%									4.88%
Bedridden			0.2%											0.2%
Cardiac arrest	0.2%	0.2%	0.2%											0.59%
Cardiac arrhythmia/dy..	0.2%	0.2%												0.39%
Chest Pain / Discomfort	1.17%	0.2%	0.59%	1.17%	0.59%									3.71%
Chest pain on breathing	0.2%													0.2%
Chest Pain, Other (Non-Cardiac)	0.2%	0.39%												0.59%
Congestive heart failure (CHF)				0.2%										0.2%
Constipation		0.39%												0.39%
Convulsions		0.2%												0.2%
Dehydration				0.2%										0.2%
Diabetic Hyperglycemia	0.2%	0.39%			0.2%									0.78%
Diabetic Hypoglycemia	0.39%	0.39%												0.78%
Diarrhea	0.2%	0.2%	0.2%	0.2%										0.78%
Dizziness	0.2%	0.2%	0.39%	1.17%										1.95%
Extremity Pain	0.39%	1.17%	1.56%	1.17%	0.78%									5.08%
Eye Injury	0.2%													0.2%
Eye Pain		0.2%												0.2%
Febrile Seizures				0.39%										0.39%

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total	Item 7.
Fever	0.39%		0.59%		0.2%									1.17%	
Foreign Body in Respiratory Tract		0.2%												0.2%	
Gastrointestin.. hemorrhage					0.2%									0.2%	
Generalized Weakness	0.78%	2.34%	1.95%	1.56%	0.59%									7.23%	
Headache	0.39%	0.2%	0.78%	0.39%	0.59%									2.34%	
Hematoma (Non- Traumatic)				0.2%										0.2%	
Hemorrhage	0.2%		0.2%	0.2%										0.59%	
Hypertension	0.2%	0.2%	0.39%	0.39%										1.17%	
Hypotension	0.39%	0.39%	0.2%	0.2%										1.17%	
Inhalation Injury (Toxic Gas)				0.2%										0.2%	
Injury	2.34%	3.32%	1.95%	2.54%	1.17%									11.33%	
Laceration/Ab... (minor surface trauma)	0.2%	0.2%		0.78%	0.59%									1.76%	
Medical device failure			0.2%											0.2%	
Mental disorder	0.2%													0.2%	
Multiple injuries	0.39%		0.39%	0.2%										0.98%	
Nausea	0.39%	0.59%	0.39%	0.39%	0.39%									2.15%	
No Complaints or Injury/Illness Noted	2.34%	2.54%	2.54%	2.54%	1.37%									11.33%	
Overdose - Alcohol			0.2%											0.2%	
Overdose - Unspecified		0.59%	0.39%	0.2%										1.17%	
Pain (Non- Traumatic)	0.59%	0.59%			0.78%									1.95%	
Patient assist only	0.2%													0.2%	
Pelvic and Perineal Pain	0.2%	0.2%	0.39%	0.2%										0.98%	
Poisoning / Drug Ingestion			0.2%											0.2%	
Pregnancy related conditions				0.2%										0.2%	
Respiratory disorder	0.98%	0.2%	0.39%											1.56%	
Seizure	0.98%	0.78%	0.78%	0.39%										2.93%	
Sepsis/Septice..		0.39%		0.2%										0.59%	
Stroke	0.2%	0.78%	0.39%											1.37%	

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total	Item 7.
Substance abuse	0.2%	0.2%												0.39%	
Suicidal Ideation		0.78%	0.2%	0.39%										1.37%	
Syncope / Fainting	0.39%	0.2%												0.59%	
Unconscious		0.39%	0.2%	0.59%	0.39%									1.56%	
Urinary system disorder		0.39%												0.39%	
Vaginal Hemorrhage	0.39%		0.2%											0.59%	
Visual Disturbance		0.2%												0.2%	
Vomiting	0.39%	0.2%		0.39%										0.98%	
Total	21.09%	27.15%	20.31%	21.29%	10.16%									100%	

Previous Month ▾ Apr 1, 2025 - Apr 30, 2025 ▾

77%

TRANSPORTS
Percentage of Patient
Encounter



19%

NON TRANSPORTS
Percentage of Patient
Encounter

4%

OTHER DISPOSITIONS
Percentage of Patient
Encounter



532

RECORDS
In Selected Time Slice



30

DAYS
In Selected Time Slice

Counts

% Rows

% Columns

% All

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
April	114	143	109	112	51									529
May					3									3
Total	114	143	109	112	54									532

Previous Month ▾ Apr 1, 2025 - Apr 30, 2025 ▾

411

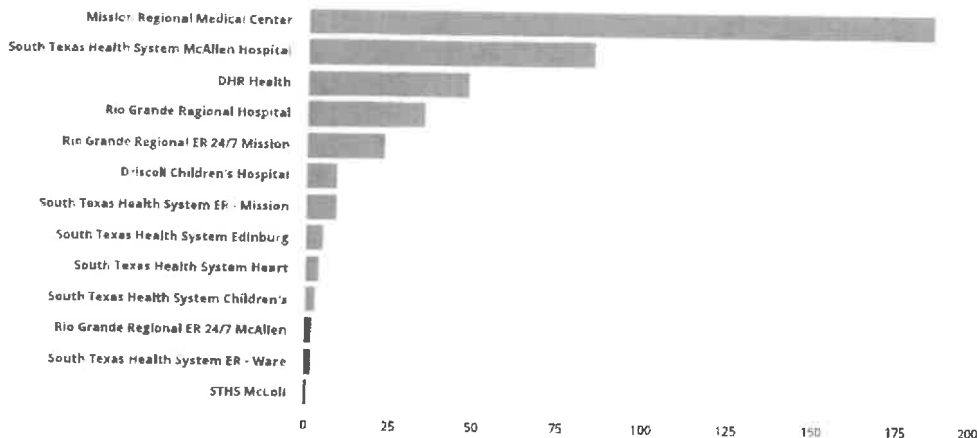
RECORDS

Breakdown by Date

30

DAYS

Breakdown by Date



Counts

% Rows

% Columns

% All

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
DHR Health	1.46%	4.38%	0.97%	3.16%	1.7%									11.68%
Driscoll Children's Hospital	0.49%	0.73%	0.24%	0.24%	0.49%									2.19%
Mission Regional Medical Center	9.49%	10.46%	10.22%	9.98%	4.87%									45.01%
Rio Grande Regional ER 24/7 McAllen		0.24%	0.24%											0.49%
Rio Grande Regional ER 24/7 Mission	1.22%	1.46%	1.46%	1.22%	0.24%									5.6%
Rio Grande Regional Hospital	2.19%	3.16%	1.7%	0.73%	0.73%									8.52%
STHS McCall					0.24%									0.24%
South Texas Health System Children's	0.49%		0.24%											0.73%
South Texas Health System ER - Mission	0.49%	0.24%	0.49%	0.97%										2.19%
South Texas Health System ER - Ware			0.24%	0.24%										0.49%
South Texas Health System Edinburg	0.24%	0.97%												1.22%
South Texas Health System Heart	0.24%	0.24%	0.24%	0.24%										0.97%
South Texas Health System McAllen Hospital	4.87%	6.33%	4.38%	4.14%	0.97%									20.68%
Total	21.17%	28.22%	20.44%	20.92%	9.25%									100%



Previous Month ▾

Apr 1, 2025 - Apr 30, 2025 ▾

07:09

MM:SS

100%

59%

OF RESPONSES

Response Time

30

DAYS

30 Days

408

UNIT RESPONSES

For Selected Time Slice

08:20

06:40

05:00

03:20

01:40

00:00

Apr 2

Apr 4

Apr 6

Apr 8

Apr 10

Apr 12

Apr 14

Apr 16

Apr 18

Apr 20

Apr 22

Apr 24

Apr 26

Apr 28

Apr 30



Counts

% Rows

% Columns

% All

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
00:00 - 04:59	5.15%	4.41%	3.92%	3.43%	1.47%									18.38%
05:00 - 07:59	9.31%	9.31%	7.11%	9.8%	4.9%									40.44%
08:00 - 08:59	1.96%	5.64%	3.92%	1.47%	1.23%									14.22%
09:00 - 09:59	1.72%	2.94%	1.72%	2.21%	0.98%									9.56%
10:00 - 11:59	1.23%	3.19%	1.72%	1.96%	0.25%									8.33%
12:00 - 14:59	0.74%	2.45%	2.45%	1.72%	0.25%									7.6%
15:00 - 16:59	0.49%	0.25%												0.74%
17:00 - 17:59														
18:00 - 19:59		0.25%												0.25%
20:00 - 29:59				0.25%	0.25%									0.49%
30:00 - 59:59														
Total	20.59%	28.43%	20.83%	20.83%	9.31%									100%
Exceptions														0.24%

Balance Report for 216 - Mission - April 2025



Undeclared	
Charge Adjustments	\$19,994.00
Charges in Period	\$789,842.00
Credits	(\$671,945.26)
Total AR Change for Undeclared	\$137,890.74
Mission	
Previous Balance for Mission	\$3,127,819.80
Charge Adjustments	\$19,994.00
Charges in Period	\$789,842.00
Credits	(\$671,945.26)
Accounts Receivable Change for Mission - 202504	\$137,890.74
Total Balance Forward for Mission	\$3,265,710.54



Executive Summary for 216 - Mission

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	Grand Total
Gross Charges	\$879,013	\$859,064	\$894,700	\$838,928	\$751,248	\$764,604	\$809,836	\$5,797,394
Cash Collections	(\$242,272)	(\$182,251)	(\$315,376)	(\$178,538)	(\$164,774)	(\$219,555)	(\$198,928)	(\$1,501,694)
Gross Charge per Trip	\$1,894	\$1,909	\$1,884	\$1,894	\$1,907	\$1,869	\$1,990	\$1,906
Cash/Trip (CPT)	\$522	\$405	\$664	\$403	\$418	\$537	\$489	\$494
Payer Mix								
Insurance	19.2%	19.1%	18.1%	18.1%	20.8%	20.0%	11.3%	18.1%
Medicaid	13.8%	12.7%	12.8%	13.3%	17.3%	12.2%	8.8%	13.0%
Medicare	51.3%	47.8%	50.3%	55.3%	47.5%	50.6%	25.1%	47.1%
Private Pay	17.0%	20.2%	18.1%	13.3%	12.2%	11.5%	5.4%	14.2%
Govt Misc	0.0%	1.6%	0.4%	1.4%	0.5%	1.2%	0.5%	0.8%
Payer Research	0.0%	0.2%	0.6%	0.0%	2.3%	5.6%	49.4%	7.6%
Level of Service								
ALS Non-Emergency	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.5%	0.1%
ALS Emergency	77.4%	72.7%	73.7%	76.5%	79.7%	77.0%	77.9%	76.3%
ALS-2	1.1%	1.6%	3.2%	2.0%	2.5%	1.2%	0.2%	1.7%
BLS Non-Emergency	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
BLS Emergency	21.6%	25.8%	23.2%	21.4%	17.8%	21.8%	21.4%	21.9%
SCT A0429	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Facility Base	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Level of Service Volume								
Total Service Volume	464	450	475	443	394	409	407	3,042
ALS Non-Emergency TXP	0	0	0	0	0	0	2	2
ALS Emergency TXP	359	327	350	339	314	315	317	2,321
ALS-2 Emergency TXP	5	7	15	9	10	5	1	52
BLS Non-Emergency TXP	0	0	0	0	0	0	0	0
BLS Emergency TXP	100	116	110	95	70	89	87	667
Sct A0429 TXP	0	0	0	0	0	0	0	0
Service Others Cnt	0	0	0	0	0	0	0	0
Facility Base TXP	0	0	0	0	0	0	0	0
Ground Mileage	2,735	2,377	2,513	2,579	2,427	2,472	2,546	17,649

05/07/2025 04:40 PM

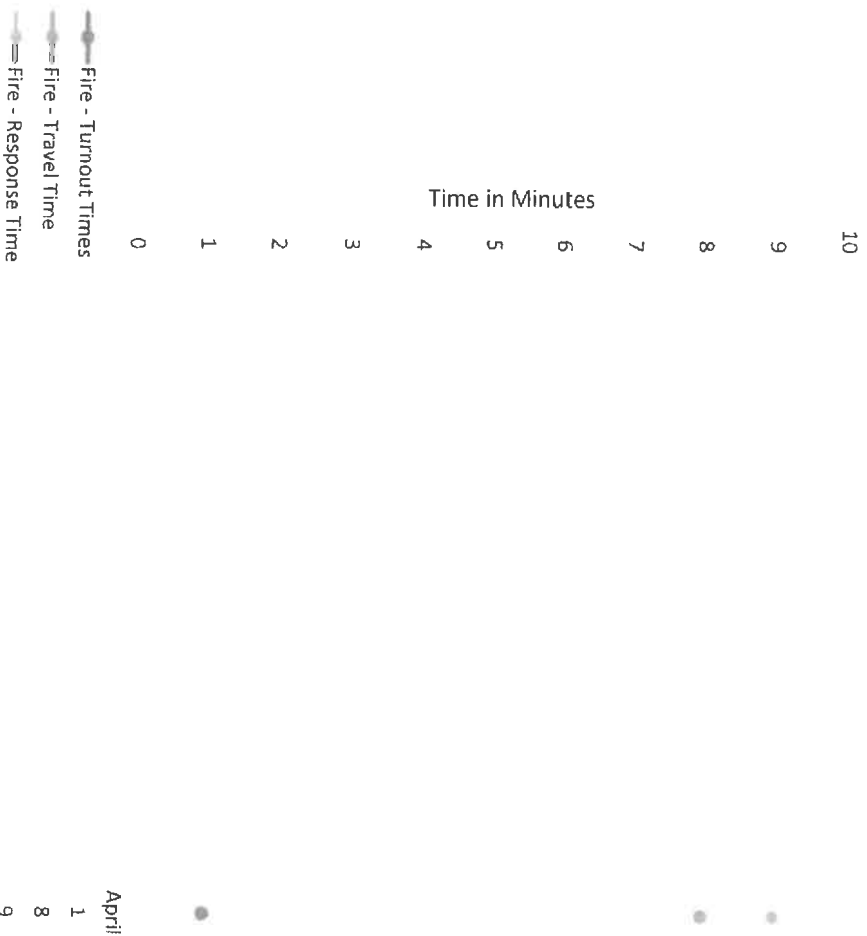
MISSION FIRE DEPARTMENT MONTHLY REPORT

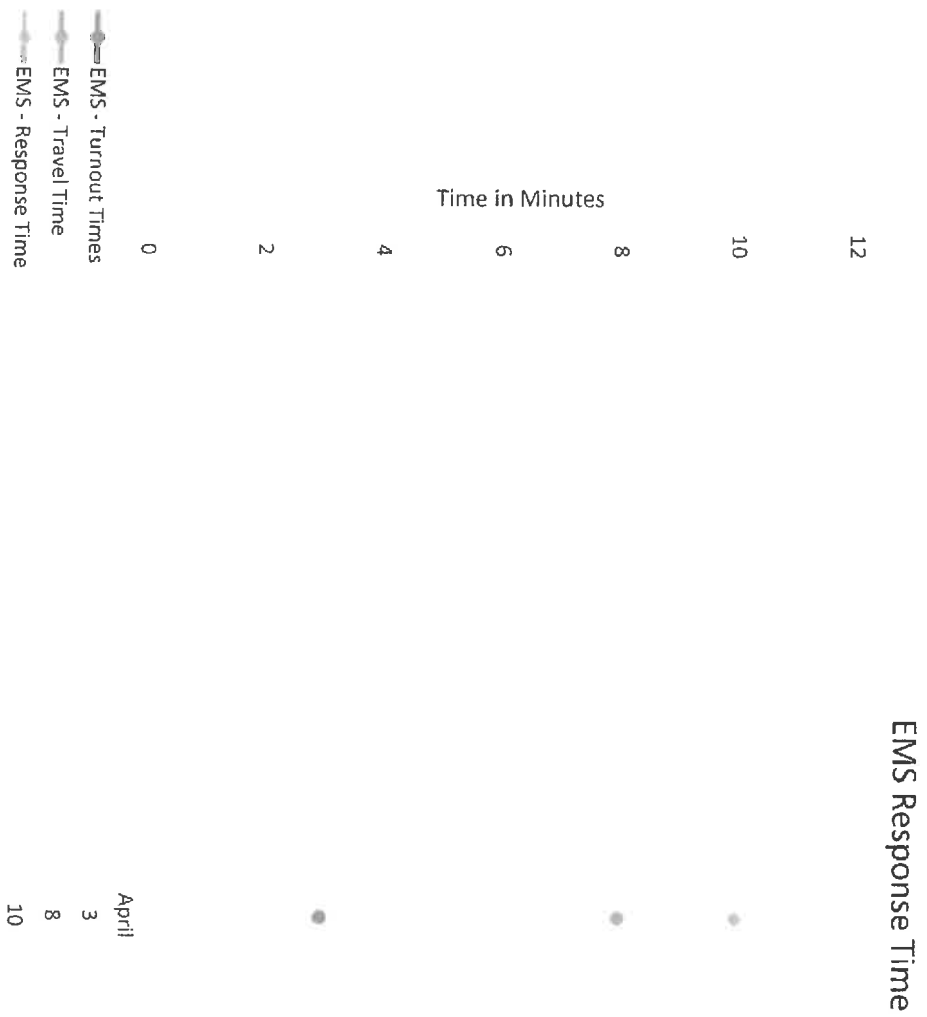
April 2025



“Dedicated to the Community we Protect... and Serve”

Fire Response Time





Fire Index - Incident Types

Account of Total Incidents & Exposures

Download our report, <https://www.madisonfire.com/reports/2021-fire-report>

Aid Given/Received

Count of Incidents

568

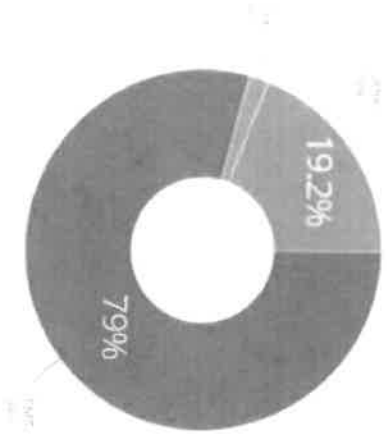
Additional Exposures 0

Aid Given

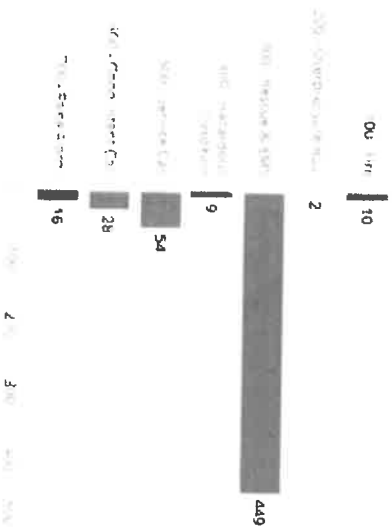
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Aid Received 5

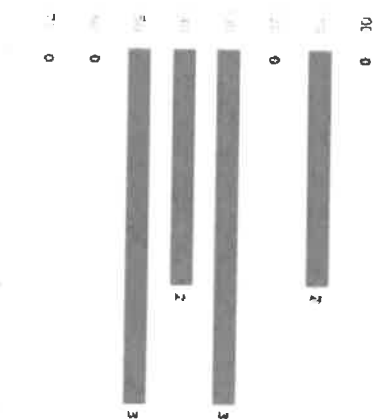
EMS/First Incident Breakdown



Count of incidents by incident type



Count of fire incidents by type



Filters

Date Range
1/1/2021 to 12/31/2021

15 Locked

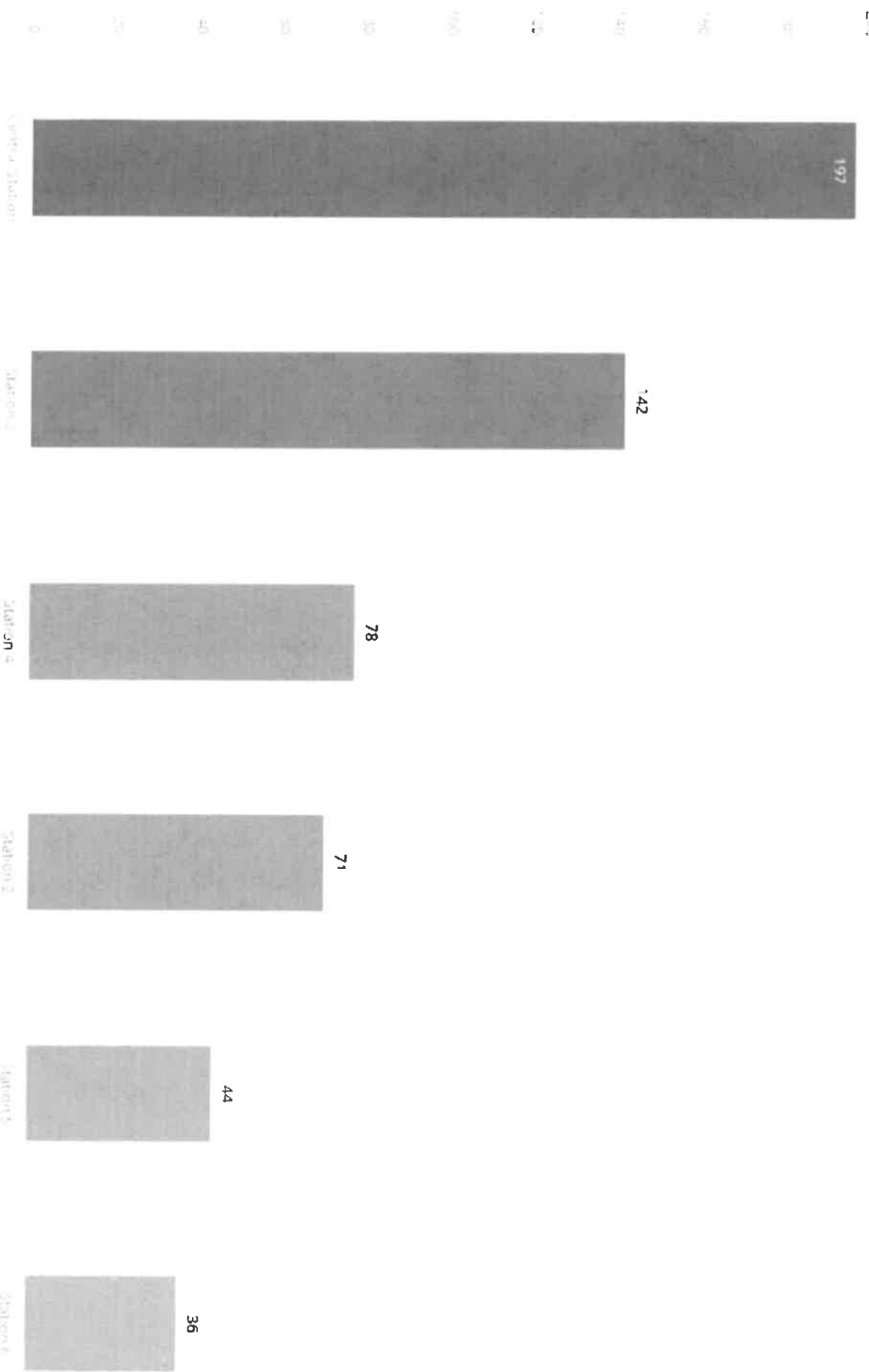
100%

5 Active

100%

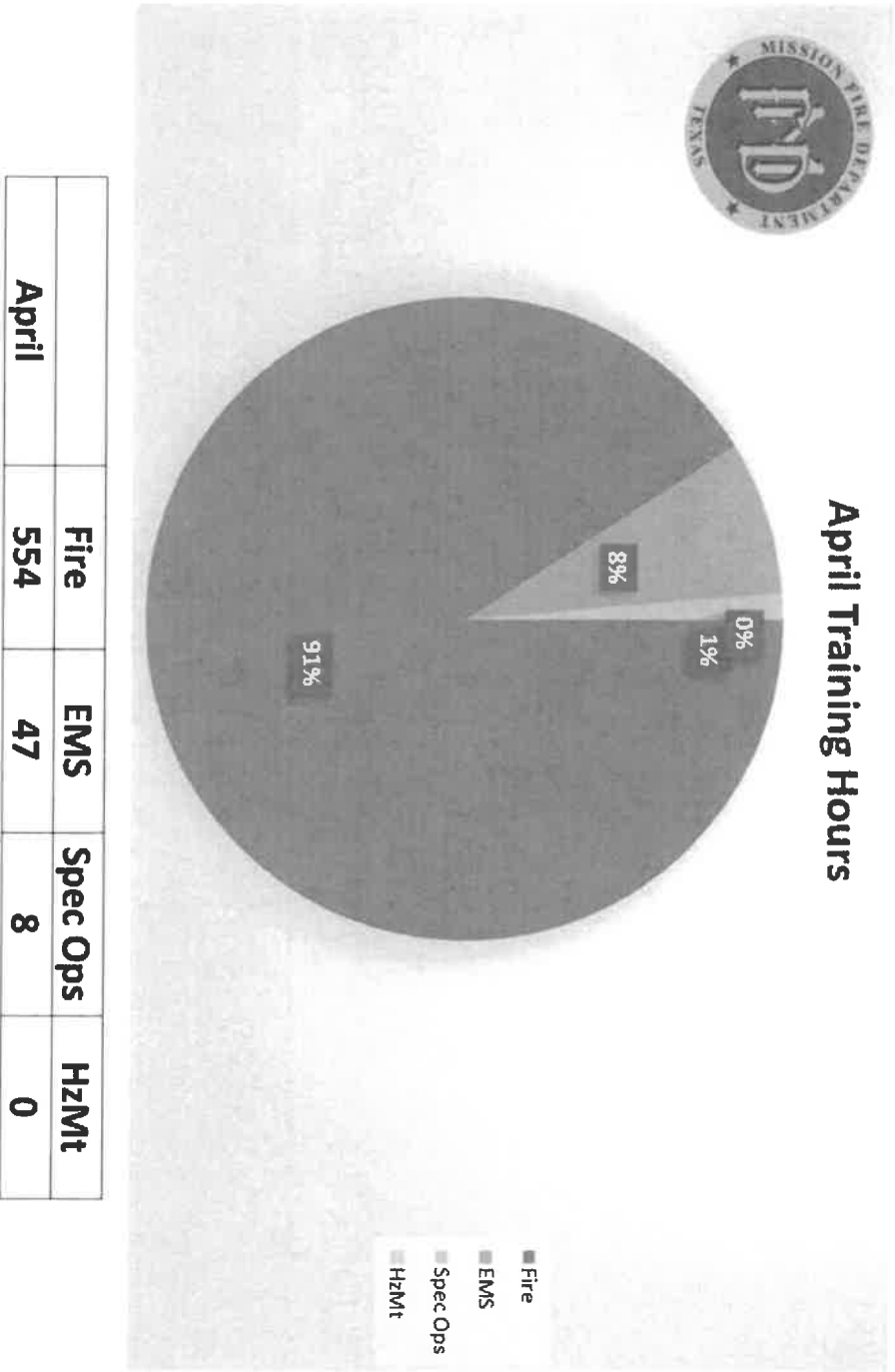
dent Count by Station

dent Count by Station



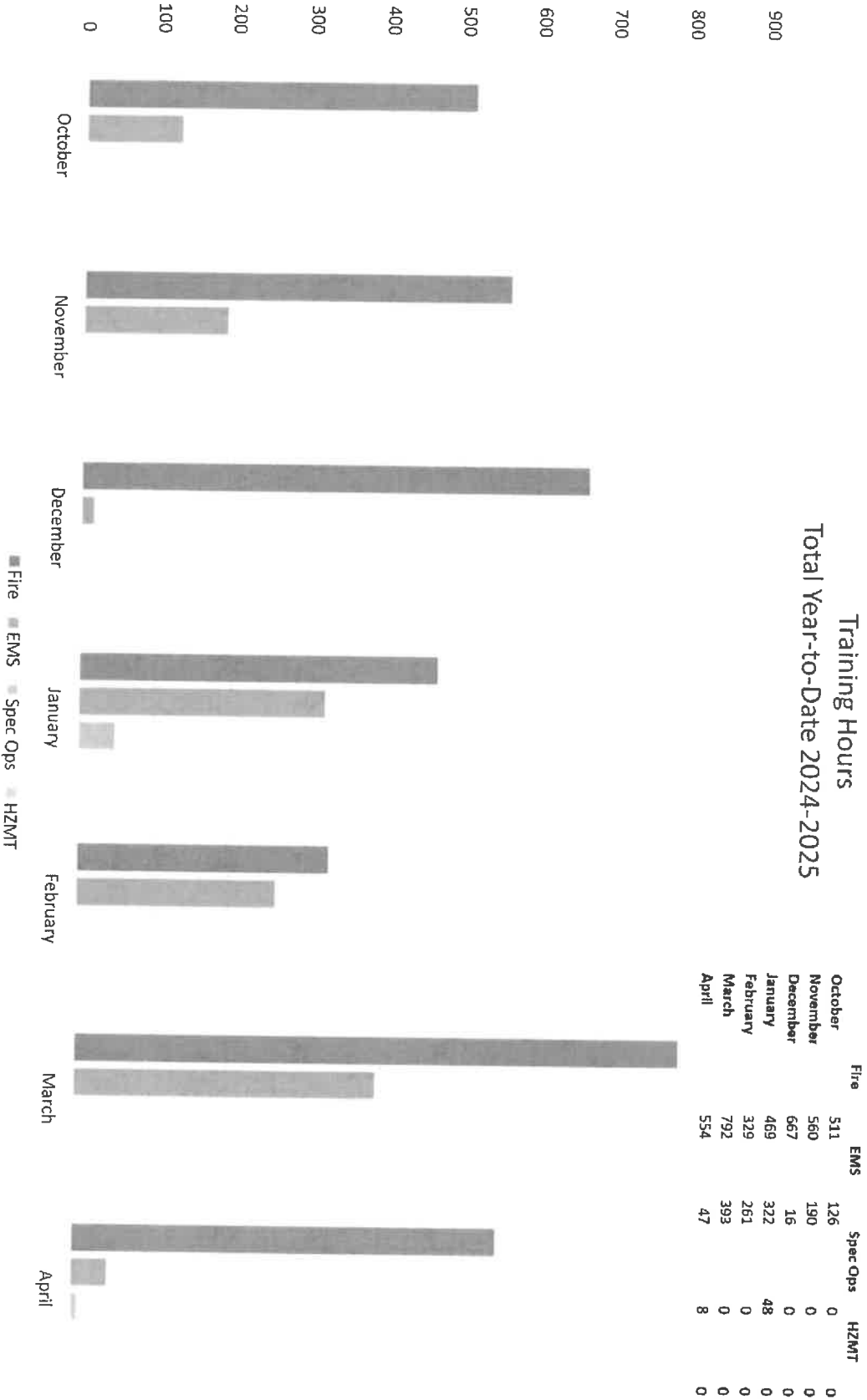
Apply

Cancel





Training Hours
Total Year-to-Date 2024-2025





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
 Regular Meeting – May 12, 2025

NATURE OF REQUEST:

See attached minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Patricia A. Rigney, City Attorney
Mike R. Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Javier Lara
Hollis Rutledge
Norma Rodriguez
Crystal Lugo
Sarah Segundo
Rogelio Gonzalez
Beto De La Garza
Rolando Muniz
Veronica Longoria
Abel Bocanegra
Gabriel Reyna
Sheila Valles-Pankratz
John Pankratz

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Assistant City Manager
Edgar Gonzalez, Engineer
Vidal Roman, Finance Director
Alex Hernandez, Assistant Planning Director
Xavier Cervantes, Planning Director
Abram Ramirez, IT Director
Yenni Espinoza, Library Director
Roel Mendiola, Sanitation Director
Cesar Torres, Chief of Police
Ruben Hernandez, Media Relations
Brad Bentsen, Parks & Rec Director
Michael Fernuik, Golf Director
Judith E. Garcia, Deputy Media Relations Director
Sydney Hernandez, Media Relations Director
Humberto Garcia, Media Relations
Patty Ramon, Director of Governmental Affairs
Susie De Luna, Assistant Planning Director
JC Avila, Fleet Director
Belen Guerrero, Chief Operating Officer
Joel Chapa, Police Officer
Casey Venegas, Police Officer

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 3:35 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Councilwoman Marissa Gerlach led the invocation and Pledge of Allegiance

DISCLOSURE OF CONFLICT OF INTEREST

Mayor Pro Tem Ruben Plata had one on file for items and executive session item #2.

PRESENTATIONS

1. Recognition of Mission High School Construction Club Members – Hernandez

Sydney Hernandez, Director of Media Relations, introduced the Mission High School Construction Club's members. This group of individuals had competed at the state level and came home with the championship. They were now moving on to compete in Nationals. All of the students were proud of their accomplishments and were looking forward to competing in Nationals. As a result of bringing home, the state championship, each student received a \$10,000 tuition scholarship.

Councilwoman Jessica Ortega joined the meeting at 3:38 p.m.

2. Proclamation - Elder Abuse Prevention Month – Carrillo

Mayor Pro Tem Plata moved to approve the Proclamation – Elder Abuse Prevention Month. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

3. Proclamation - South Texas Border Chapter Texas Master Naturalist 10th Anniversary – Carrillo

Councilwoman Ortega moved to approve the Proclamation – South Texas Border Chapter Texas Master Naturalist 10th Anniversary. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

4. Proclamation - Stroke Awareness Month – Carrillo

Mayor Pro Tem Plata moved to approve the Proclamation – Stroke Awareness Month. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

5. Proclamation - Emergency Medical Services Week – Silva

Councilwoman Ortega moved to approve the Proclamation – Emergency Medical Services Week. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

6. Report from Mission Economic Development Corporation - Teclo Garcia

Belen Guerrero, MEDC Chief Operating Officer, updated council on the ongoing operations of the EDC. In recognition of Small Business Week, they EDC had several events and hosted an open-house for local, small businesses. There were a total of 13 start up businesses that were selected to be a part of the competition for Ruby Red Ventures. Mr. Teclo Garcia had the opportunity to attend the Viva Fresh Regional Produce Conference last week where he represented the City of Mission. This week, Mr. Teclo and other members of the EDC team were in Washington DC at the Select USA Conference. They joined this conference as part of Team Texas and it was a great opportunity for the EDC to promote our region and our city.

7. Departmental Reports – Perez

Mayor Pro Tem Plata moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

At 4:15 p.m., Mayor Garza called for a recess.

During the recess, two of our firefighters were recognized by South Texas Health Systems for their valiant efforts and swift action when it came to providing aid to a citizen who was suffering a stroke. Due to their professionalism and work ethic, they were able to save a life. South Texas Health Systems awarded them with a "Hometown Hero" award.

Mayor Garza called the meeting to order again at 4:30 p.m.

8. Citizen's Participation – Garza

None

CONSENT AGENDA

9. Approval of Minutes – Carrillo

Regular Meeting – April 28, 2025

10. Acknowledge Receipt of Minutes – Perez

Mission Tax Increment Reinvestment Zone – March 25, 2025

Mission Redevelopment Authority – March 25, 2025

Mission Economic Development Corporation – March 25, 2025

Mission Education Development Council – January 22, 2025

Mission Economic Development Authority – January 22, 2025

Mission Civil Service Commission – March 28, 2025

11. Ratification of Solicitation RFB 25-367-05-29 for Taylor Road Improvements Phase II in accordance with Texas Local Government Code Chapter 252- Terrazas

On April 28th, the Texas Department of Transportation approved the City of Mission the Release to Advertise Taylor Road Improvements Phase II as per the Advance Funding Agreement. On May 2nd, 2025, the City issued Solicitation RFB 25-367-05-29 for the construction of Taylor Road Improvements Phase II. Per City policy and Texas Local Government Code, ratification of the solicitation by the City Council was required when solicitations are issued prior to formal Council approval.

12. Approval of Resolution # 1984 of the City of Mission, Texas suspending the June 24, 2025 effective date of the proposal by Texas Gas Service Company – Rio Grande Valley Service Area, to implement interim GRIP rate adjustments for utility investment in 2024 – Carrillo

On April 25, Texas Gas Service Company made Interim Rate Adjustment or “GRIP” filings with the cities in its Rio Grande Valley Service Area. The current filing will increase rates to residential customers by \$2.63 per month. This will increase the current residential customer charge from \$21.01 to \$23.64 per month.

The increase is currently scheduled to go into effect on June 24, 2025.

Under the GRIP statute, cities may not challenge the Company’s request. Approval of the Resolution will suspend the effective date of the rate increase allowed by the Texas Utilities Code to permit adequate time to review the proposed increases, analyze all necessary information and take appropriate action related to the proposed increases.

RESOLUTION NO. 1984

A RESOLUTION BY THE CITY OF MISSION, TEXAS SUSPENDING THE JUNE 24, 2025 EFFECTIVE DATE OF THE PROPOSAL BY TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC. – RIO GRANDE VALLEY SERVICE AREA, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2024 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL

13. Approval of Resolution No. 1985 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Speedy 5k run – Torres

The agreement was required by the Texas Department of Transportation for the closure of the northbound shoulder and lane of travel of FM 494 (Shary Road) from Victoria Drive to U.S. Business 83, and the eastbound shoulder and lane of travel of U.S. Business 83 from FM 494 to Taylor Road on Saturday, June 7th, 2025, from 5:00 a/m to 11:00a/m. The Mission Police Department would be responsible for securing the event route and would control traffic for the road closure, ensuring the safety of motorists, pedestrians, and all other participants involved.

RESOLUTION NO. 1985

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF FM 494 (SHARY ROAD) (NORTHBOUND LANE AND SHOULDER) FROM VICTORIA DRIVE TO U.S. BUSINESS 83, AND U.S. BUSINESS 83 (EASTBOUND LANE AND SHOULDER) FROM FM 494 TO TAYLOR ROAD, FOR THE SPEEDY 5K EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE

14. Authorization to award bid for Tire Installation, Repair and Service Calls for City Vehicles and Special Equipment- Avila

The City of Mission had accepted and received five (5) bid responses for the Tire Installation, Repair and Service Calls for City Vehicles and Special Equipment. Staff recommended awarding of bid to: Scott's Tire Center who was the lowest responsible bidder meeting all specifications. The term of the contract was for two (2) years with two (2) One-Year Renewals.

15. Approval of Change Order #2 to Service Agreement with Siddons Martin Emergency Group, LLC. regarding the Second and Final One-Year Renewal option to service the City of Mission Fire Department's apparatuses and special equipment- Avila

On April 10, 2023, the City Council authorized staff to enter into a Service Agreement with Siddons Martin Emergency Group, LLC for a one-year term, not to exceed three (3) years including renewals. Staff was seeking authorization to approve Change Order #2 (amendment to Exhibit A, "Service & Fees To Be Included: Aerial, Pumper, Rescue") regarding the Second and Final One-Year Renewal option to service the City of Mission Fire Department's apparatuses and special equipment at an increase rate of 6%. The services would be used on an as-needed basis by the Fire Department with an estimated cost of \$15,000. The extension of this contract would be from April 27, 2025 through April 27, 2026.

16. Approval of Alamo Regional Security Operations Center Participation Agreement between City of San Antonio, CPS Energy and City of Mission at no cost to the city – Ramirez

Approval of Alamo Regional Security Operations Center Participation Agreement between City of San Antonio, CPS Energy and City of Mission at no cost to the city.

The ARSOC vision was centralized security operations providing real-time, collaborative, cyber-security information sharing among municipal and local government entities. The ARSOC was a 24x7 collaborative ecosystem committed to providing operational and training environment where partners can come together to enhance the protection of each other's systems from threats. The

ARSOC would focus on strategic and tactical approaches to collaborative defense using advanced and emerging technology, developing public-private partnerships in support of cyber security, collaborative skills development, and regular training exercises for regional municipal organizations.

17. Authorization to Solicit for Bids for Pump Repair & Maintenance Services for City's Utility Divisions – Terrazas

The City's Water Treatment Plants, Wastewater Treatment Plant, Pre-Treatment Plant, and Water Distribution Division required reliable access to pump repair and maintenance services to ensure uninterrupted operations. These services were needed on an as-needed basis, including emergency and non-emergency repairs, preventive maintenance, diagnostics, and full rebuilds of various pump types.

In accordance with Texas Local Government Code Chapter 252, a formal bid process was required for services exceeding the competitive bidding threshold.

18. Authorization to engage GIGNAC a professional architectural firm for the design of the Sanitation/Fleet Department Facility pursuant to Texas Government Code Chapter 2254 – Terrazas

The City sought to engage GIGNAC to provide professional architectural services for design of the Sanitation and Fleet Department Facility. Services will include, but are not limited to, schematic design, design development, construction documents, permitting assistance, and construction administration.

In accordance with Texas Government Code Chapter 2254 – Professional Services Procurement Act, the City must engage professional service providers such as architects based on demonstrated competence and qualifications, not competitive bidding. GIGNAC was selected following a qualifications-based selection process in compliance with this requirement.

19. Amended Plat: Los Olivos Subdivision, a recorded subdivision within the City of Mission city limits, Applicant: Francisco Garcia and wife Mariana Garcia, Engineer: Rene Barrera, - Cervantes

The applicant proposed to amend the recorded plat of Los Olivos Subdivision by removing plat note # 19 which stated that a maximum of 5 residential lots were permitted for this subdivision. The purpose of this amendment was ultimately replat Lot 2 of Los Olivos Subdivision and making a 7 lot resubdivision. The property had streets and infrastructure in place and is ready for building permits. The proposed replat would require a zoning change to comply with the new lot design and allowed the issuance of building permits for the new lots created. This amended plat would not require conditions or preapprovals from other City departments since it was only removing a single plat note. Approval and issuance of this amending plat did not require notice therefore no public hearing was needed.

20. Plat Approval: Holland Terrace, being a subdivision of a 4.5-acre tract of land out of Lot 25-6, West Addition to Sharyland, R-1T, Developer: JJAB Family Limited Partnership, L.P., Engineer: Spoor Engineering Consultants, Inc., - Cervantes

The subdivision was located along the East side of N. Holland Road, approximately 600' North of W. Griffin Parkway (F.M. 495). This development consisted of thirty-four townhome lots and one lot designated for storm water detention. Water service was extended from an existing 10" water line located along the West side of N. Holland Road into the subdivision and looped to the East

teeing into valves on W. Rose Marie Ave. and N. Thornton Avenue. There were 2 fire hydrants as per the Fire Marshall's directive. The sanitary sewer line ran to and thru the subdivision collecting from 4" sewer stubouts at each lot. The internal public street (W. 25th Street) was 40 feet back-to-back within a 60-foot right-of-way accessible only from N. Thornton Avenue. The drainage for this subdivision consisted of a detention pond, 2 inlets, and a 24" RCP. Collected storm water would have an ultimate outfall to the City of mission detention area North of Chaparral Heights.

21. Reschedule Monday, May 26, 2025 City Council regular meeting to Tuesday, May 27, 2025 due to City Hall being closed for Memorial Day holiday – Carrillo

The office of the City Manager was requesting to reschedule the Monday, May 26, 2025 City Council regular meeting to Tuesday, May 27, 2025 due to City Hall being closed on Monday for Memorial Day Holiday.

22. Authorization to Secure Funds for the Purchase of Minor Equipment to be Utilized for our Engines at an Estimated Cost of \$91,537.00 with Respective Budget Amendment to be presented the second meeting of May – Silva

The Mission Fire Department was seeking authorization to secure funds for the purchase of minor equipment to be utilized for our engines at an estimated cost of \$91,537.00 with respected budget amendment. This equipment was critical to enhancing the operational efficiency, safety, and readiness of our engine crews. It would ensure our personnel are properly equipped to respond effectively to emergency situations, maintain compliance with current standards, and support the longevity and performance of our apparatus.

23. Acceptance of Quarterly Report of Investments for the Quarter March 31, 2025 and including interest earned. -Roman

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending March 31, 2025. The total increases to investment balances for the period were \$5,000,000 and total decreases were \$1,247,090.37 leaving a total of \$8,532,174.78 in outstanding investments for the quarter ending March 31, 2025. The total interest earned on all funds year to date was \$178,106.49.

This report of the City's investment portfolio was in compliance with State Law and the investment strategy and policy approved by the City Council.

24. Possible Acceptance of January to March 2025 Unaudited Financial Statements – Roman

January to March 2025 Unaudited Financials.

Mayor Pro Plata moved to approve all consent agenda items 9 thru 24 as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

25. Conduct a public hearing and consideration of a rezoning request from Agricultural Open Interim ("AO-I") to Multifamily Residential District ("R-3") for a tract of land containing 4.000 acres, being out of Lot 10-7, West Addition to Sharyland Subdivision, located along the East side of Conway Boulevard (F.M. 1016) approximately 283' North of Los Indios Parkway. Applicant: Charco Land Sales c/o Radcliffe Killam II, Adoption of Ordinance # 5637 – Cervantes

The applicant was requesting to rezone the subject property from Agricultural Open Interim (“AO-I”) to Multifamily Residential District (“R-3”) to allow the construction of a Mission Housing Authority multi-family development. The property was currently vacant. The Mission Housing Authority had applied for housing tax credits with the Texas Department of Housing and Community Affairs for an apartment development named Conway Village. Some of the units would need to be rented to low-to-moderate income families. The subject property measured 370.84’ along the Railroad right-of-way along the East side of Conway Boulevard and it has depth of 470.08’. There was a physical connection from Conway Boulevard to the property through the railroad right-of-way from the property just South. This would be used to access the site. The surrounding zones were Agricultural Open Interim District (“AO-I”) to the South and North, Planned Unit Development District (“PUD”) to the East and Light Industrial District (“LI”) to the West. The existing land uses were: Open acreage to the West, a single-family subdivision under construction to the East, commercial structures to the South and a single-family home to the North. The Future Land Use Map showed the subject property as General Commercial District. The subject property was in transition and staff found multifamily residential uses as an acceptable land use alternative. Notices were mailed to five (5) surrounding property owners. To this date there had been no objections to the rezoning request

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve a rezoning request from Agricultural Open Interim (“AO-I”) to Multifamily Residential District (“R-3”) for a tract of land containing 4.000 acres, being out of Lot 10-7, West Addition to Sharyland Subdivision, located along the East side of Conway Boulevard (F.M. 1016) approximately 283’ North of Los Indios Parkway. Applicant: Charco Land Sales c/o Radcliffe Killam II, Adoption of Ordinance # 5637. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5637

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING FOR A TRACT OF LAND CONTAINING 4.000 ACRES, BEING OUT
OF LOT 10-7, WEST ADDITION TO SHARYLAND SUBDIVISION, LOCATED ALONG THE
EAST SIDE OF CONWAY BOULEVARD (F.M. 1016) APPROXIMATELY 283’ NORTH OF LOS
INDIOS PARKWAY, FROM AO-I (AGRICULTURAL OPEN INTERIM) TO R-3 (MULTI-FAMILY
RESIDENTIAL)

Mayor Pro Tem Plata stepped out of the meeting at 4:37 p.m.

26. Conduct a public hearing and consideration of a rezoning request from Agricultural Open Interim (“AO-I”) to Heavy Commercial District (“C-4”) for a tract of land containing 2.531 acres, being out of Lot 10-7, West Addition to Sharyland Subdivision, located at the Northeast corner of Conway Boulevard (F.M. 1016) and Los Indios Parkway. Applicant: Charco Land Sales c/o Radcliffe Killam II, Adoption of Ordinance # 5638 – Cervantes

The applicant was requesting to downzone the subject property from Neighborhood Commercial District (“C-2”) to Single-family Residential District (“R-1”) to allow the construction of a single family home in the vacant lot. The property was located along the East side of Mayberry Road

approximately 170 feet North of E. 1st Street. The subject property measured 53.6' along Mayberry Road with a depth of 139' for a total area of 7,450.4 square feet. The surrounding zones were Neighborhood Commercial (C-2) to the south and Single-family Residential District (R-1) to the east, west and north. The existing land uses were: single-family homes to the north, west and east and a small commercial plaza to the south. The Future Land Use Map showed the Low Density Residential District for the neighborhood. The requested rezoning was in line with the designation in the Future Land Use Map. Notices were mailed to twenty-three (23) surrounding property owners. To this date there had been no objections to the rezoning request. Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Gerlach moved to approve a rezoning request from Agricultural Open Interim ("AO-I") to Heavy Commercial District ("C-4") for a tract of land containing 2.531 acres, being out of Lot 10-7, West Addition to Sharyland Subdivision, located at the Northeast corner of Conway Boulevard (F.M. 1016) and Los Indios Parkway. Applicant: Charco Land Sales c/o Radcliffe Killam II, Adoption of Ordinance # 5638. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5638

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING FOR A TRACT OF LAND CONTAINING 2.531 ACRES, BEING OUT
OF LOT 10-7, WEST ADDITION TO SHARYLAND SUBDIVISION, LOCATED AT THE
NORTHEAST CORNER OF CONWAY BOULEVARD (F.M. 1016) & LOS INDIOS PARKWAY,
FROM AO-I (AGRICULTURAL OPEN INTERIM) TO C-4 (HEAVY COMMERCIAL)

27. Conduct a public hearing and consideration of a rezoning request from Neighborhood Commercial District ("C-2") to Single-family Residential District ("R-1"), all of lot 50, Mayberry Plaza Unit No. 2 Subdivision, located at 112 North Mayberry Road. Applicant: AMS Management & Properties, LLC, Adoption of Ordinance #5639 – Cervantes

The applicant was requesting to downzone the subject property from Neighborhood Commercial District ("C-2") to Single-family Residential District ("R-1") to allow the construction of a single family home in the vacant lot. The property was located along the East side of Mayberry Road approximately 170 feet North of E. 1st Street. The subject property measures 53.6' along Mayberry Road with a depth of 139' for a total area of 7,450.4 square feet. The surrounding zones were Neighborhood Commercial (C-2) to the south and Single-family Residential District (R-1) to the east, west and north. The existing land uses were: single-family homes to the north, west and east and a small commercial plaza to the south. The Future Land Use Map showed the Low Density Residential District for the neighborhood. The requested rezoning was in line with the designation in the Future Land Use Map. Notices were mailed to twenty-three (23) surrounding property owners. To this date there had been no objections to the rezoning request.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve a rezoning request from Neighborhood Commercial District (“C-2”) to Single-family Residential District (“R-1”), all of lot 50, Mayberry Plaza Unit No. 2 Subdivision, located at 112 North Mayberry Road. Applicant: AMS Management & Properties, LLC, Adoption of Ordinance #5639. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

ORDINANCE NO. 5639

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING ALL OF LOT 50, MAYBERRY PLAZA UNIT NO. 2 SUBDIVISION,
LOCATED AT 112 N. MAYBERRY ROAD, FROM C-2 (NEIGHBORHOOD COMMERCIAL) TO
R-1 (SINGLE FAMILY RESIDENTIAL)

Mayor Pro Tem Plata re-joined the meeting at 4:40 p.m.

28. Conduct a public hearing and consideration of a rezoning request from Townhouse Residential District (“R-1T”) to General Business District (“C-3”) being a 1.067 acre tract of land, more or less, being the remainder tract at the Northeast corner out of that portion of Lot 304, John H. Shary Subdivision, located at the Northwest corner of Shary Road (F.M. 494) and Dorado Drive. Applicant: LAC Enterprises, (c/o Leonel Cantu), Adoption of Ordinance # 5640 – Cervantes

The applicant requested to rezone the subject property from Townhouse Residential District (“R-1T”) to General Business District (“C-3”). The applicant was interested in developing a two-story storage building with possible suites for lease. Staff noted that if the request was approved, and the applicant desired to build the storage units he would have to apply for a conditional use permit for the storage units. The subject property measured 210.46 feet in width by 171.89 feet in length for a total of 36,175.97 square feet. The surrounding zones consisted of: Single Family Residential District (R-1) to the east, Townhouse Residential District to the west and south, and City of Palmhurst to the north, which did not have a zone. The Existing Land Uses were Single-Family Residential to the east and north, townhomes to the west, and commercial to the south. The subject property was currently vacant with large oak trees. The Future Land Use Map showed the subject property as Lower Density Residential. This designation included areas in which future residential growth may occur. There was an attempt in 2021 by MAR Designs & Construction, Inc. to rezone the property to General Business District, but it was disapproved by the City Council. Staff noted that there was a commercial building to the south of the site, which existed prior to being annexed to the City in 1998. The building was constructed in 1978 according to HCAD records. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (23) legal notices to surrounding property owners.

The board could consider a less intense commercial use which is Office Building or Neighborhood Commercial.

Staff and City Manager recommended denial of the C-3 zoning but approval to a less intense commercial zoning.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve a rezoning request from Townhouse Residential District (“R-1T”) to Neighbord Commercial (“C-2”) being a 1.067 acre tract of land, more or less, being the remainder tract at the Northeast corner out of that portion of Lot 304, John H. Shary Subdivision, located at the Northwest corner of Shary Road (F.M. 494) and Dorado Drive. Applicant: LAC Enterprises, (c/o Leonel Cantu), Adoption of Ordinance # 5640. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5640

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING FOR A 1.067 ACRE TRACT OF LAND, MORE OR LESS, BEING
THE REMAINDER TRACT AT THE NORTHEAST CORNER OUT OF THAT PORTION OF LOT
304, JOHN H. SHARY SUBDIVISION, FROM (R-1T) TOWNHOUSE RESIDENTIAL DISTRICT
TO (C-2) NEIGHBORHOOD COMMERCIAL

29. Conduct a public hearing and consideration of a rezoning request from Mobile & Modular Home District (“R-4”) to General Business District (“C-3”), being 5.155 acres tract of land out of Lot 28-6, West Addition to Sharyland Subdivision, located at the Southwest corner of Conway Boulevard (S.H. 107) and West Mile 2 Road. Applicant: Victor Trevino, Adoption of Ordinance # 5641 – Cervantes

The applicant was requesting to rezone the subject property from Mobile & Modular Home District (“R-4”) to General Business District (“C-3”) to allow the redevelopment of the site for commercial uses. The subject property was the East one-half of the Rollin Home RV Park. The property was located at the intersection of two major commercial thoroughfares and, therefore, had much potential for commercial uses such as a commercial plaza or for separate lots for restaurants or other individual businesses. The subject property measured 269.81’ from East to West and it measured 849.68’ from South to North. If the rezoning was approved the applicant would need to comply with the Texas Department of Transportation (TxDOT) access standards to Conway Avenue for the land redevelopment. The surrounding zones were Mobile & Modular Home District (R-4) to the west, General Commercial District (C-3) to the south and north and Single-family Residential District (R-1) to the east. The existing land uses were: The Rollin Home RV Park to the West, Peter Piper Pizza and TrueFit to the north, Mims Elementary School to the east and a commercial plaza to the south. The Future Land Use Map showed the subject property as General Commercial District. The requested rezoning was in line with the commercial designation of the property in the Future Land Use Map. Notices were mailed to eight (8) surrounding property owners. To this date there had been no objections to the rezoning request.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve a rezoning request from Mobile & Modular Home District (“R-4”) to General Business District (“C-3”), being 5.155 acres tract of land out of Lot 28-6, West Addition to Sharyland Subdivision, located at the Southwest corner of Conway Boulevard (S.H. 107) and West Mile 2 Road. Applicant: Victor Trevino, Adoption of Ordinance # 5641. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5641

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING A 5.155 ACRES TRACT OUT OF LOT 28-6, WEST ADDITION TO
SHARYLAND SUBDIVISION, LOCATED AT THE SOUTHWEST CORNER OF CONWAY
BOULEVARD (S.H. 107) AND WEST 2 MILE ROAD, FROM
R-4 (MOBILE & MODULAR HOME DISTRICT) TO C-3 (GENERAL BUSINESS)

30. Conduct a public hearing and consideration of a rezoning request from General Business District (“C-3”) to Multi-Family Residential District (“R-3”) being the North 195.66 feet out of the East one (1) acre of the West 6 acres of the North 16.65 acres of the South 21.65 acres, of Lot 195, John H. Shary Subdivision, located along the South side of East 4th Street approximately 512 feet East of Shary Road (F.M. 494). Applicant: Abiel Ramon, Adoption of Ordinance # 5642 – Cervantes

The applicant was requesting to rezone the subject property from General Business District (C-3) to Multi-Family Residential District (R-3) to allow the construction of an apartment complex. The applicant also owned the property just south of the subject property. The site was located along the South side of East 4th Street approximately 512 feet East of Shary Road (F.M. 494). The surrounding zones consisted of: Single Family Residential District (R-1) to the north, Agricultural Open Interim (AO-I) to the east, and Multi-Family Residential District (R-3) to the west and south. Existing Land Uses were: Single Family Residential to the north, an electrical substation to east, open acreage to the west and south. The subject property had 2 single family homes. The Future Land Use Map showed the subject property as General Commercial (GC). The property was in transition and staff found multifamily residential uses acceptable for the area. Multifamily Residential zoning allowed: one single family dwelling, one duplex-fourplex, apartments, condominiums, and townhomes. Staff noted that this property was zoned (R-3) before getting the “(C-3) zone in 2019. The request was consistent with the existing surrounding zones to the west and south. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (13) legal notices to surrounding property owners. Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve a rezoning request from General Business District (“C-3”) to Multi-Family Residential District (“R-3”) being the North 195.66 feet out of the East one (1) acre of the West 6 acres of the North 16.65 acres of the South 21.65 acres, of Lot 195, John H. Shary Subdivision, located along the South side of East 4th Street approximately 512 feet East of Shary Road (F.M. 494). Applicant: Abiel Ramon, Adoption of Ordinance # 5642. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5642

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING FOR THE NORTH 195.66 FEET OUT OF THE EAST ONE (1) ACRE
OF THE WEST 6 ACRES OF THE NORTH 16.65 ACRES OF THE SOUTH 21.65 ACRES, OF
LOT 195, JOHN H. SHARY SUBDIVISION, FROM (C-3) GENERAL BUSINESS DISTRICT TO

(R-3) MULTIFAMILY RESIDENTIAL DISTRICT

31. Conduct a public hearing and consideration of a rezoning request from Single Family Residential District (“R-1”) to Townhouse Residential District (“R-1T”) being a 4.100 acre tract, being comprised of the following tracts of land; Tract 1: A tract of land containing 1.0 acres, more or less, out of Lot 18-4, West Addition to Sharyland Subdivision; Tract II: A tract of land out of Lot 18-4, West Addition to Sharyland Subdivision, located along the North side of West 1st Street approximately 256 feet West of Holland Avenue. Applicant: Mario Salinas, Adoption of Ordinance # _____ – Cervantes

The applicant was requesting to rezone the subject property from Single Family Residential District (R-1) to Townhouse Residential District (R-1T) to pursue the development of a townhomes subdivision. The site was located along the North side of West 1st Street approximately 256 feet West of Holland Avenue. The surrounding zones consisted of: Single Family Residential District (R-1) to the east, north, and west, and Multi-Family Residential District (R-3) to the south. Existing Land Uses were: Single Family Residential to the east and north, vacant to the west, and Apartments to the south. The subject property was vacant. The Future Land Use Map showed the subject property as Moderate Density Residential. Moderate Density Residential uses generally include those specified in Townhouse Residential District (R-1T), Duplex-Fourplex Residential District (R-2), and the Mobile and Modular Home District (R-4) zoning. The requested zoning was in line with the Future Land Use Map. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (62) legal notices to surrounding property owners.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Xavier Cervantes, Director of Planning, requested that this item be tabled as per the applicant's request; however, he asked that the public hearing be held as there were residents present who would like to speak on the item.

Olga Munguia, 801 W. 2nd Street, stated that there were many residents in that area varying in age from 4 to 101 years old. She was in opposition of the rezoning request and suggested that they use the property to create something for the community's youth. She stated there was a lot of crime in the area and high traffic.

Silvia Munguia was in opposition of the request. She also suggested that they should invest in possibly creating a Christian Youth Program.

Councilwoman Ortega asked City Manager and Chief Torres to patrol the area more often in order to address the safety concerns of the residents in the area.

Mayor Pro Tem Plata moved to table this item. Motion was seconded by Councilman Vela and approved unanimously 5-0.

32. Conduct a public hearing and consideration of a Conditional Use Permit for the Sale & On-Site Consumption of Alcoholic Beverages – Doce Wine & Bar, being the West 50 feet of Lots 16, 17, and 18, Block 161, Original Townsite of Mission Subdivision in a (C-3) General Business District, located at 214 E. Tom Landry Street, Suite B. Applicant: Myra Anzaldúa, Adoption of Ordinance # 5643 and Wet Zone Ordinance #5644 – Cervantes

The subject site was located 100 feet West of Miller Avenue along the South side of E. Tom Landry Street. The applicant proposed opening a wine bar and restaurant at this location. Pursuant to Section 1.43 (3) (F) of the City of Mission Code of Ordinances, a wine bar and restaurant required the approval of a Conditional Use Permit by the City Council. The applicant proposed 60 percent of alcoholic beverages and 40 percent of food sales. The proposed hours of operation were as follows: Sunday - Wednesday from 2:00 p.m. to 8:00 p.m. and Thursday - Saturday from 2:00 p.m. to 10:00 p.m. The working staff would be 2. Parking: Four parking spaces were required due to the 12 proposed chairs. There were 6 existing parking spaces on the rear and side of the building. However, this property was located within the Mission's Central Business District and was exempt from parking requirements for the existing structure. Tom Landry shoulder would be available for customer parking as well. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (21) legal notices to surrounding property owners.

Staff and City Manager recommended approval subject to the following conditions: 2-year approval at which time the applicant will have to renew their C.U.P. and TABC License, with the understanding that the permit can be revoked, Must comply with all City Codes (Building, Fire, Health, etc.) Must acquire a business license prior to occupancy. The hours of operation were Sunday through Wednesday from 2:00 p.m. to 8:00 p.m. and Thursday through Saturday from 2:00 p.m. to 10:00 p.m., C.U.P. is not transferable to others.

Mayor Garza asked if there were any comments for or against the request.

Myra Anzaldua, applicant, stated that this would be a nice wine bar that would host plenty of community events and would also include a wine list exclusive to the City of Mission.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit for the Sale & On-Site Consumption of Alcoholic Beverages – Doce Wine & Bar, being the West 50 feet of Lots 16, 17, and 18, Block 161, Original Townsite of Mission Subdivision in a (C-3) General Business District, located at 214 E. Tom Landry Street, Suite B. Applicant: Myra Anzaldua, Adoption of Ordinance # 5643 and Wet Zone Ordinance #5644. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5643

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A SALE AND ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – DOCE WINE BAR, BEING THE WEST 50 FEET OF LOTS 16, 17,
AND 18, BLOCK 161, ORIGINAL TOWNSITE OF MISSION SUBDIVISION LOCATED AT 214 E.
TOM LANDRY, SUITE B

ORDINANCE NO. 5644

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING
ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER AND OTHER ALCOHOLIC
BEERAGES MAY BE SOLD WITHIN THE CORPORATE LIMITS OF THE CITY OF MISSION TO
INCLUDE THE PREMISES LOCATED AT
214 E. TOM LANDRY WEST 50 FT OF LOTS 16, 17, AND 18, BLOCK 161 – DOCE WINE BAR

33. Conduct a public hearing and consideration of a Conditional Use Permit for an Event Center – Epix Venue Event Center, being Lot 9, Adams Crossing Subdivision in a (C-3) General Business District, located at 2711 E. Griffin Parkway, Applicant: Ricardo Sanchez, Jr., Adoption of Ordinance #5645 - Cervantes

Dr. Marisol Rocha, the applicant, was requesting a Conditional Use Permit for the placement of two (2) portable buildings at the East end of the El Divino Redentor property to be used as classrooms by the Vanguard Monet Academy. According to the applicant the enrollment for the Monet Elementary School at the church premises was projected to grow by 78 students for the 2025-2026 school year. The four classrooms (two per building) will house 5th and 6th grades. Based on the site plan, the applicant would need to pave a driveway which would connect to the existing Jaycees Park parking lot and would be required to overlay the alley along the east side of Jaycee Park to Barnes Street as a condition to the license to encroach. A previous similar request was granted in 2012 to Excellence Leadership Academy Charter School within the Luz Para Las Naciones Church at 915 W. Interstate 2. They have received renewals over the years but during the last renewal of July 2024, the applicant was given one year to apply for permanent classroom structures. Even though 188 parking spaces were required by code, the church only has 170 total parking spaces. With the installation of the classrooms 29 parking spaces would be lost. The 188 required parking spaces were based on a church capacity of 750 people. For a church the code required one parking space for every four person capacity. A connection to the Jaycee city park parking lot was allowed in 2006. On occasion the church patrons use the park parking for services.

Staff and City Manager recommended approval subject to the following conditions: The permit to be for a two-year period; The applicant must obtain all necessary permits and approvals prior to the use of the property.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve the Conditional Use Permit for an Event Center – Epix Venue Event Center, being Lot 9, Adams Crossing Subdivision in a (C-3) General Business District, located at 2711 E. Griffin Parkway, Applicant: Ricardo Sanchez, Jr., Adoption of Ordinance #5645. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5645

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR AN EVENT CENTER – EPIX VENUE EVENT CENTER, BEING LOT 9, ADAMS CROSSING SUBDIVISION IN A (C-3) GENERAL BUSINESS DISTRICT, LOCATED AT 2711 E. GRIFFIN PARKWAY

34. Conduct a public hearing and consideration of a Conditional Use Permit to place two (2) portable buildings for use as a classroom and to allow El Divino Redentor church to have 141 parking spaces as compared to the 188 parking spaces required by code, being all out of the El Divino Redentor Subdivision in a (R-1) Single-family Residential District, located at 1020 N. Los Ebanos Road. Applicant: Dr. Marisol Rocha, Vanguard Superintendent of Schools Adoption of Ordinance #5646 – Cervantes

The site was located approximately 354' West of Taylor Road along the North side of E. Griffin Parkway. Per Code of Ordinance, an Event Center required the approval of a Conditional Use

Permit by the City Council. The applicant was leasing a 1,375-square-foot suite within a commercial plaza for an event center. The applicant proposed to hold small-scale events such as birthday parties, graduations, business meetings, etc. Access to the site would be provided via a 30-foot driveway off Griffin Parkway. The hours of operation will vary depending on the type of event, but between the hours of 10:00 am to 1:00 am every day. Staff: 2 employees, Parking: In reviewing the floor plan, the event center had 56 total seating spaces, which required 19 parking spaces ($56 \text{ total seating spaces} / 3 = 18.6 \text{ parking spaces}$). There were 62 existing parking spaces in the commercial plaza that were shared with the other businesses. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (58) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

Staff and City Manager recommended approval subject to the following conditions: 2-year re-evaluation to assess this new business; Continued compliance with all City Codes (Building, Fire, Health, Noise, etc.); CUP is not to be transferable to others; Hours of operation will vary depending on the type of event, but between the hours of 10:00 am to 1:00 am every day

Mayor Garza asked if there were any comments for or against the request.

Rogelio Garcia, Vanguard Academy Representative, stated that he was in favor of the request. This was a temporary solution for only two years as a way to accommodate for their projected attendance for this upcoming year.

Councilwoman Ortega moved to approve the Conditional Use Permit to place two (2) portable buildings for use as a classroom and to allow El Divino Redentor church to have 141 parking spaces as compared to the 188 parking spaces required by code, being all out of the El Divino Redentor Subdivision in a (R-1) Single-family Residential District, located at 1020 N. Los Ebanos Road. Applicant: Dr. Marisol Rocha, Vanguard Superintendent of Schools Adoption of Ordinance #5646. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5646

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO PLACE 2 PORTABLE BUILDINGS FOR USE AS A CLASSROOM AND TO ALLOW EL DIVINO REDENTOR SUBDIVISION IN A (R-1) SINGLE FAMILY RESIDENTIAL DISTRICT, LOCATED AT 1020 N. LOS EBANOS ROAD

35. Conduct a public hearing and consideration of a renewal of a Conditional Use Permit for a Home Occupation – Beauty Salon, being Lot 5, Block 7, Erdahl Subdivision in a (R-1) Single Family Residential District, located at 317 S. Holland Avenue. Applicant: Gloria Hernandez, Adoption of Ordinance # 5647 – Cervantes

The subject site was located 200 feet south of Leal Street along the east side of S. Holland Avenue. The applicant had been running a 1-chair beauty salon from her residence since January 2020. All of her customers were by appointment only to eliminate the accumulation of vehicles on her property. Access to the site was from S. Holland Avenue, where customers can park on the applicant's driveway, which was wide and deep enough to accommodate up to four vehicles safely. Pursuant to Section 1.56 (1) of the City of Mission Code of Ordinances, a home occupation must comply with regulations. The proposed hours of operation are as follows:

Monday – Saturday from 9:00 am to 6:00 pm. The working staff would be 1. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (25) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a conditional use permit was compatible and complementary to adjacent properties.

Staff and City Manager recommended approval subject to the following conditions: 2 Approval for Life of Use, as this would be her 3rd. Renew. Must comply with all City Codes (Building, Fire, Health, etc.), C.U.P. was not transferable to others.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit for a Home Occupation – Beauty Salon, being Lot 5, Block 7, Erdahl Subdivision in a (R-1) Single Family Residential District, located at 317 S. Holland Avenue. Applicant: Gloria Hernandez, Adoption of Ordinance # 5647. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

ORDINANCE NO. 5647

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A HOME OCCUPATION – BEAUTY SALON
AT 317 S. HOLLAND AVENUE, LOT 5, BLOCK 7, ERDAHL SUBDIVISION

36. Conduct a public hearing and consideration of a renewal of a Conditional Use Permit for the Sale & On-Site Consumption of Alcoholic Beverages – J.A.L.L.'s Sports Bar & Grill, being Lots 7 & 8, Inspiration Point Subdivision Phase I in a (C-3) General Business District, located at 1810 W. Griffin Parkway, Suites B, C, & D, Applicant: J.A.L.L.'s Sports Bar & Grill, Adoption of Ordinance #5648 – Cervantes

The site was located along the North side of W. Griffin Parkway approximately 300 feet West of Inspiration Road. As per the applicant, the sales of alcohol are greater than the sales of food. Therefore, this business was considered a bar. Per Code of Ordinance, the Sale and On-Site Consumption of Alcoholic Beverages required the approval of a Conditional Use Permit by the City Council. This business had been in operation at this location since May 2014. Access to the site was from Griffin Parkway. The last conditional use permit approved for this location was on March 27, 2023, for 2 years. Staff noted that this would be their 4th re-evaluation. The proposed hours of operation are as follows: Monday–Friday from 4:00 pm to 12:00 am, Saturday from 4:00 pm to 1:00 am, and Sunday from 5:00 pm to 12:00 am. Staff: 3 employees; Parking: In reviewing the floor plan, the sports bar had 59 total seating spaces, which required 20 parking spaces (59 total seating spaces/3 = 19.6 parking spaces). There were 98 existing parking spaces in the commercial plaza that are shared with the other businesses. Landscaping: There were existing green areas and landscape islands with trees within the parking lot along Griffin Parkway that must be maintained by the property owner or the applicant. Sale of Alcohol: The applicant did have a full bar available. Section 1.56(3)(a) states that bars must be at least 300' from the nearest residence. Staff noted that there was an existing residential subdivision along the north side of the site. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (34) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose

requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit was compatible and complementary to adjacent properties.

Staff and City Manager recommended approval subject to the following conditions: 2-year re-evaluation to continue to assess this business; Continued compliance with all City Codes (Building, Fire, Health, Noise, etc.); Waiver of the 300' separation requirement from the residential neighborhoods; Uniform Security must be provided only during special events; CUP was not to be transferable to others; Hours of operation: Monday–Friday from 4:00 pm to 12:00 am, Saturday from 4:00 pm to 1:00 am, and Sunday from 5:00 pm to 12:00 am.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit for the Sale & On-Site Consumption of Alcoholic Beverages – J.A.L.L.'s Sports Bar & Grill, being Lots 7 & 8, Inspiration Point Subdivision Phase I in a (C-3) General Business District, located at 1810 W. Griffin Parkway, Suites B, C, & D, Applicant: J.A.L.L.'s Sports Bar & Grill, Adoption of Ordinance #5648. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5648

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – J.A.L.L.'S SPORTS BAR & GRILL, BEING LOTS 7 & 8, INSPIRATION POINT SUBDIVISION PHASE I IN A (C-3) GENERAL BUSINESS DISTRICT, LOCATE AT 1810 W. GRIFFIN PARKWAY, SUITES B, C, & D

37. Conduct a public hearing and consideration of a Conditional Use Permit for an Event Center - Elevated Events R.G.V., being Lot 12, Block 92, Mission Original Townsite, located at 523 N. Conway Avenue, Suite 3. Applicant: Savannah Pankratz, Adoption of Ordinance #5649 – Cervantes

The site was located at the Southwest corner of N. Conway Ave and W. 6th Street. Pursuant to Section 1.43(3)(F) of the City of Mission Code of Ordinances, an Event Center required the approval of a conditional use permit by the City Council. The building was built in 1932, 1st floor was used as a restaurant and the 2nd floor was used as office space. The applicant was leasing the second floor for an Event Center. According to the applicant she would be providing services for a variety of gatherings. The applicant desires to have corporate meetings, small weddings, social celebrations and community functions at this site. Proposed activities: The venue features several distinct event spaces, The Terrace lounge (indoor and outdoor area), the Grand Hall (main corridor), Vista Lounge, Solace Lounge, the Cathedral Hall (the largest event space), the Magnolia Room and Conway Suites serve as additional space for meetings, workshops, or private gatherings. The proposed hours of operation were as follows: Every day from 8:00am to 12:00am; Staff: 1 employee; Parking: Due to the total of 177 proposed chairs, a total of 59 parking spaces are required. There was a total of 8 parking spaces along the west side of the building. This property was located within the Mission's Central Business District and, therefore, was exempt from parking requirements for the existing structure. The priest of the Our Lady of Guadalupe Church had allowed the use of the church parking lot for the venue's use, when not in use by the church. The church parking lot has 59 parking spaces across the street from the proposed venue to the north. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (25) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval

as are needed to ensure that a use requested by a conditional use permit was compatible and complementary to adjacent properties.

Staff and City Manager recommended approval subject to the following conditions: 2 year permit to evaluate the parking situation; Must comply with all City Codes (Building, Fire, Health, Signage, etc.); Must acquire a business license prior to occupancy; Hours of operation are Every day from 8:00 am to 12:00am; Must comply with the noise ordinance.

Mayor Garza asked if there were any comments for or against the request.

Sheila Valles-Pankratz, via zoom, stated that there would be parking available across the street from the Church as well across the street on Conway. They also had additional parking in the back of the building as they had 8 parking spaces. Additional parking would also be available along Conway. She requested that this CUP be considered for two years instead of one.

John Prankratz, via zoom, stated that due the establishment being in the downtown area, they had a parking exemption. However, they did have verbal confirmation from Father Roy to allow for patrons to park in their lot. He didn't think that parking would create an issue.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit for the Sale & On-Site Consumption of Alcoholic Beverages – J.A.L.L.'s Sports Bar & Grill, being Lots 7 & 8, Inspiration Point Subdivision Phase I in a (C-3) General Business District, located at 1810 W. Griffin Parkway, Suites B, C, & D, Applicant: J.A.L.L.'s Sports Bar & Grill, Adoption of Ordinance #5648. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5649

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR AN EVENT CENTER - ELEVATED EVENTS R.G.V., BEING LOT 12, BLOCK 92, MISSION ORIGINAL TOWNSITE, LOCATED AT 523 N. CONWAY AVENUE STE. 3

38. Conduct a public hearing and consideration of Resolution No. 1986 for a license to encroach to keep a gate in a public alley at the Southwest corner of the Tolle Subdivision. Applicant: Jose and Jeanette Muniz – Cervantes

Mr. and Mrs. Muniz desired the keep the desired gate at the Southwest corner of their subdivision for safety purposes. They resided at the property located Northeast of the gate. According to Mr. Muniz, the alley was being used as a street and as a shortcut to the nearby highway, creating significant safety concerns for the residents.

Staff and City Manager recommended approval subject to the following conditions: The City reserves the right at any time now or in the future to remove the proposed improvements within the public alley for any reason, and shall not be required to provide reimbursement for the improvements; The proposed improvements shall conform to City standards and shall not be constructed in such a manner as to cause a nuisance or storm water runoff onto adjacent properties; That Jose and Jeanette Muniz, its representatives, heirs, administrators, successors and assigns shall indemnify and hold the City of Mission harmless from any claim, suit, demand, or judgement arising from the encroachment of said items as described in this Revocable License To Encroach regardless of whether or not such claim, suit demand, or judgement results from injuries, death or property damage caused by the sole, joint or concurrent negligence or gross negligence of the City of Mission; The Licensee must obtain all necessary permits and approvals

prior to the use of the property. The Licensee must maintain the said property area in a safe and clean condition.

Mayor Garza asked if there were any comments for or against the request.

Jose Muniz, requestor, stated that the alley was being used as a way to get to the highway. It was a high trafficked area, and the vehicles would speed through the area. He was assaulted in that alley after the store (Aguilar's Meat Market) was closed. He would like to keep the gate as a safety measure.

Sarah, property owner adjacent to Mr. Muniz, agreed with this request.

Gabriel Reyna, 923 Chester, stated that the traffic was very bad in that area and that vehicles traveled through there at a very high speed. The residents within the park as well as vehicles using the alley as a main road, did not respect the speed. He was in favor of the request.

Councilwoman Ortega moved to approve Resolution No. 1986 for a license to encroach to keep a gate in a public alley at the Southwest corner of the Tolle Subdivision. Applicant: Jose and Jeanette Muniz. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

RESOLUTION NO. 1986

THE CITY OF MISSION, TEXAS A HOME RULE MUNICIPAL CORPORATION OF 1208 E. 8TH STREET, MISSION TEXAS 78572, HEREIN AFTER REFERRED TO AS GRANTOR HAS HEREBY GRANTED, AND CONVEYED AND BY THESE PRESENT DOES GRANT, AND CONVEY UNTO JOSE AND JEANETTE MUNIZ A REVOCABLE LICENSE TO ENCROACH BY ALLOWING A GATE IN A PUBLIC ALLEY AT THE SOUTHWEST CORNER OF THE TELLO SUBDIVISION, CITY OF MISSION, HIDALGO COUNTY, TEXAS, SAID ENCROACHMENT CONSISTING OF A METAL GATE ON SAID STRIP OF LAND AS DESCRIBED ON THE ATTACHED MAP HERETO AND INCORPORATED HEREIN BY REFERENCE AS EXHIBIT "A".

APPROVALS AND AUTHORIZATIONS

39. Approval of proposed site location for Sanitation/Fleet Department Facility – Terrazas

The proposed site under consideration was a 10-acre, city-owned property located approximately ¼ mile north of Conway Avenue on Abelino Farias Street.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the proposed site location for Sanitation/Fleet Department Facility. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

40. Request for the implementation of a speed hump in the area of 2400 Pebble Drive, in accordance with the City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354 – Torres

The Mission Police Department received a request for a speed hump in the area of 2400 Pebble Drive. Representatives of the area previously filed an application with the City of Mission for the aforementioned speed hump. After review of the application by the City of Mission Planning Department, it was confirmed that over sixty-six percent of the homeowners were in favor of the placing of speed humps on their street. On March 05, 2025, the Traffic Safety Committee met

and reviewed the request. The Traffic Safety Committee recommended implementing the requested speed humps in the area of 2400 Pebble Drive. Staff recommended denial based on traffic study results.

Staff and City Manager recommended denial based on the traffic study results.

Mayor Pro Tem Plata moved to deny the implementation of a speed hump in the area of 2400 Pebble Drive, in accordance with the City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354. Motion was seconded by Councilwoman Ortega and approved 4-1, with Councilman Vela voting against.

41. Presentation of January 2025 thru March 2025 Budget to actual Report – Roman

January to March 2025 Budget to actual Report.

Staff and City Manager recommended approval.

No action taken on this item as it was only a presentation.

UNFINISHED BUSINESS

Mayor Pro Tem Plata moved to remove item from the table. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

42. Tabled 04/28/2025: Approval of Resolution No.1978 for a license to encroach into a City of Mission owned 24 feet by 40 feet strip of land for the property located at 1020 Los Ebanos Road bearing a legal description of a 0.02 acre tract of land, more or less, being a portion of a 40-foot by 640-foot strip of land adjacent to Mission Jaycees Park out of Lot 21-3, West Addition to Sharyland Subdivision. Applicant: Dr. Marisol Rocha, Vanguard Superintendent of Schools – Cervantes

Dr. Marisol Rocha, the applicant, was requesting a license to encroach 24'x40', more or less, onto a 40'x640' City owned strip of land north of the El Divino Redentor property to allow for a driveway as emergency egress as required by the Fire Department for the installation of two proposed portable buildings to be used by Vanguard Academy. The City owned land measured approximately 40'x640' and is currently vacant primarily used for utilities. Based on the site plan, the applicant would need to pave the driveway which would connect to the existing Jaycees Park parking lot and would be required to overlay the alley along the east side of Jaycee Park to Barnes Street. The request had been reviewed by the Staff Review Committee. There was no objection to the requested license to encroach with conditions.

A previous similar request was granted to the El Divino Church resulting in a driveway connection from the church parking lot to the City park

Staff recommended approval of the request subject to: Ownership of the property shall remain accessible to the city at all times. The City reserved the right at any time now or in the future to remove the proposed improvements within the property for any reason, and shall not be required to provide reimbursement for the improvements. The proposed improvements shall conform to City standards and shall not be constructed in such a manner as to cause a nuisance or storm water runoff onto adjacent properties. That Vanguard School at El Divino Redentor, its representatives, heirs, administrators, successors and assigns shall indemnify and hold the CITY OF MISSION harmless from any claim, suit, demand, or judgement arising from the encroachment of said items as described in this Revocable License To Encroach regardless of whether or not such claim, suit demand, or judgement results from injuries, death or property

damage caused by the sole, joint or concurrent negligence or gross negligence of the City of Mission.

The Licensee must obtain all necessary permits and approvals prior to the use of the property. The Licensee shall provide an overlay of asphalt over the existing alley along the east side of Jaycee Park to Barnes Street. The Licensee must maintain the said property area in a safe and clean condition. The granting of the license agreement does not guarantee the conditional use permit for the two portable buildings

Councilwoman Ortega moved to approve Resolution No.1978 for a license to encroach into a City of Mission owned 24 feet by 40 feet strip of land for the property located at 1020 Los Ebanos Road bearing a legal description of a 0.02 acre tract of land, more or less, being a portion of a 40-foot by 640-foot strip of land adjacent to Mission Jaycees Park out of Lot 21-3, West Addition to Sharyland Subdivision. Applicant: Dr. Marisol Rocha, Vanguard Superintendent of Schools. Motion was seconded by Councilman Vela and approved unanimously 5-0.

RESOLUTION NO. 1987

THE CITY OF MISSION, TEXAS A HOME RULE MUNICIPAL CORPORATION OF 1208 E. 8TH STREET, MISSION TEXAS 78572, HEREIN AFTER REFERRED TO AS GRANTOR HAS HEREBY GRANTED, AND CONVEYED AND BY THESE PRESENT DOES GRANT, AND CONVEY UNTO VANGUARD SCHOOL AT EL DIVINO REDENTOR A REVOCABLE LICENSE TO ENCROACH BY ENCROACHING 24 FEET BY 40 FEET, MORE OR LESS, INTO THE CITY OF MISSION OWNED STRIP OF LAND FOR THE PROPERTY LOCATED AT 1020 LOS EBANOS RD, MISSION, TX 78572 BEARING A LEGAL DESCRIPTION OF 0.02 ACRE TRACT OF LAND, MORE OR LESS, BEING A PORTION OF A 40-FOOT BY 640-FOOT STRIP OF LAND ADJACENT TO MISSION JAYCEES PARK OUT OF LOT 21-3, WEST ADDITION TO SHARYLAND SUBDIVISION, CITY OF MISSION, HIDALGO COUNTY, TEXAS, SAID ENCROACHMENT CONSISTING OF AN ASPHALT DRIVEWAY ON SAID STRIP OF LAND AS DESCRIBED ON THE ATTACHED SITE PLAN AND ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE AS **EXHIBIT "A"**.

ROUTINE MATTERS

City Manager Comments – Unveiling of the new Texas Citrus Float tomorrow May 13th at 10:30 a.m. at Texas Citrus Mutual, Boys & Girls Club Fundraiser Tournament on Saturday, May 17th.

City Council Comments – Councilwoman Ortega wanted to congratulate all families and friends who had children that were graduating this month as her son would be graduating as an Engineer. Mayor Pro Tem Plata also had to daughters graduating this year from a nursing program and congratulated all graduates as well. Councilwoman Gerlach thanked everyone who attended the Police Memorial and she also touched based on the SWAT exercise that they had the opportunity to participate in. She thanked all law enforcement for their hard work. Councilman Vela congratulated all graduates.

Mayor's Comments – Thanked everyone who attended the Evening of Prayer last week at the Mission Event Center. It was a great night, and this year's focus was on first responders. She was proud to be a part of this one-of-a-kind community.

At 5:23 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

EXECUTIVE SESSION

Upon conclusion of Executive Session at 6:42 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Evaluation of City Manager relating to goals and objectives

No Action

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) related to Cimarron

No Action

3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 related to adoption of Resolution # 1988 in response to the petition submitted by the Mission Police Association Local 293 requesting recognition as the sole and exclusive bargaining agent for the covered police officers of the Mission Police Department for the purpose of engaging in the Meet and Confer Process

Councilwoman Ortega moved to recognize Mission Police Association Local 293 as the sole and exclusive bargaining representative for the employees in the defined bargaining unit. The petition was reviewed by the City Attorney and it met all requirements, and that such recognition does not constitute an agreement to engage in Meet and Confer at this time. Motion was second by Councilman Vela and approved unanimously 5-0.

RESOLUTION NO. 1988

A RESOLUTION OF THE CITY COUNCIL OF MISSION, TEXAS, ACCEPTING THE PETITION SUBMITTED BY THE MISSION POLICE ASSOCIATION REQUESTING RECOGNITION AS THE SOLE AND EXCLUSIVE BARGAINING AGENT FOR THE MEMBERS OF THE CITY OF MISSION POLICE DEPARTMENT PURSUANT TO SUBCHAPTER B, CHAPTER 142 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE, AND PROVIDING AN EFFECTIVE DATE.

ADJOURNMENT

At 6:43 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Mike R. Perez, City Manager
AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
 Citizen's Advisory Committee – March 25, April 10, April 22, 2025
 Parks & Recreation Board – April 8, 2025

NATURE OF REQUEST:

See attached minutes.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

CITIZEN'S ADVISORY COMMITTEE
March 25, 2025
Public Hearing/Regular Meeting

Members Present

Emigdio Villanueva, Jr.-Vice-Chairman
 Roxanne Méndez
 Zoreida Lopez
 Marsha Terry
 Monika Rosales-Flores
 Ruben Davila Lozano

Members Absent

Lorenzo Garza-Chairman
 Francisco Cadena

Staff Present

Michael J. Elizalde
 Esther G. Rivera
 Monica Gonzalez

Guests Present

Rolando Flores – LRGVDC-Area Agency on Aging
 Abigail Cruz – LRGVDC-Aging & Disability Resource Center
 Karla Montemayor – Affordable Homes of South Texas, Inc.
 Pam Voss – C.A.M.P. University
 Yenni Espinoza – Speer Memorial Library
 Keyla Lopez – Speer Memorial Library
 Teodoro Rodriguez – Mission Police Department
 Rick Venecia – Boys & Girls Club
 Veronica V. Whitacre – C.A.S.A. of Hidalgo County, Inc.
 David Perez – Comfort House
 Monica Villarreal – Amigos Del Valle, Inc.
 Ayssa DeAlejandro – Amigos Del Valle, Inc.
 Douglas Williams – Mission Fire Department
 Frank Cavazos – Mission Fire Department
 Edgar Gonzalez – Mission Public Works
 Xavier Cervantes – Mission
 Brad Bentsen – Parks & Recreation Department
 Virginia Passamentt – Mission Police Department
 Bobbie Krynicki – Capable Kids Foundation
 Janie Vela – Affordable Homes of South Texas, Inc.
 Dee Ochoa – Silver Ribbon Community Partners
 Moises Luna – Silver Ribbon Community Partners
 Valerie Solis – Silver Ribbon Community Partners
 Jeannie Lopez – Silver Ribbon Community Partners
 Daniela Elizondo – Silver Ribbon Community Partners

Call Public Hearing/Regular Meeting to Order and Establish Quorum.

Vice-Chairman Villanueva called the Public Hearing/Regular Meeting to order at 5:39 pm. Esther G. Rivera conducted roll call. She stated that six (6) members were present, therefore there was a quorum.

Citizens Participation

Vice-Chairman Villanueva asked if any citizens were present to discuss any items on the agenda or express their concerns. No citizens were present and no comments were received. Vice-Chairman Villanueva continued to the next agenda item.

Presentation on the Needs of City for Annual Action Plan FY 2025/2026

Vice-Chairman Villanueva stated that each presenter has approximately three (3) minutes to present their request and to state their name and the agency/department they are representing. He then informed that he would be calling each agency as listed in the agenda.

Public Service Agencies:

Capable Kids Foundation

Vice-Chairman Villanueva called on Capable Kids Foundation. Mr. Bobbie Krynicki introduced himself and presented a brief description on Capable Kids Foundation. He stated that their program provides adaptive sports, life skills training, and social inclusion for participants with disabilities from low-income backgrounds and promoting empowerment and community integration. The program aims to reduce barriers to inclusion and accessibility for individuals with disabilities in Mission, especially those from Low- and Moderate-income households. After a brief discussion, Vice-Chairman Villanueva thanked Mr. Krynicki and proceeded with the next presentation.

C.A.M.P. University

Vice-Chairman Villanueva called on C.A.M.P. University. Ms. Pam Voss, Executive Director introduced herself and described C.A.M.P. University. She stated that C.A.M.P. stands for Can Achieve Maximum Potential and is a day habilitation program that provides opportunities for young adults with special needs to continue developing life and social skills after high school. She explained the program promotes staying active socially, mentally, and physically in order to reach their own maximum potential. Ms. Voss then mentioned that the requested amount of \$9,000.00 would cover the salaries for the teachers and help minimize the cost per beneficiary attending for twelve (12) special needs individuals. After a brief discussion, Vice-Chairman thanked Ms. Voss and proceeded with the next presentation.

Court Appointed Special Advocates (CASA) of Hidalgo County, Inc.

Vice-Chairman Villanueva called on Court Appointed Special Advocates of Hidalgo County, Inc. Ms. Veronica Whitacre, Executive Director introduced herself and thanked the committee for their support in prior years. She provided a brief summary of the request for \$5,000.00 to provide services to eleven (11) abused and neglected children by representing them during court proceedings. She explained that funds are utilized for salaries for Case Managers. After a brief discussion, Vice-Chairman Villanueva thanked Ms. Whitacre and proceeded with the presentation.

Comfort House Services, Inc.

Vice-Chairman Villanueva called on Comfort House Services, Inc. Mr. David Perez, Administrator introduced himself and thanked the members for their support. He explained the agency is requesting \$5,000.00 to pay for small salary portion for caregivers that will provide terminally ill individuals with the best support and care before the patient passes. The agency provides twenty-four-hour palliative care and will assist five (5) terminally ill individuals who have a prognosis of four months or less to live. He stated there is a ten-bedroom home in McAllen where they house individuals from the Rio Grande Valley and surrounding counties. After a brief discussion, Vice-Chairman Villanueva thanked Mr. Perez and proceeded with the next presentation.

Amigos Del Valle, Inc.

Vice-Chairman Villanueva called on Amigos Del Valle, Inc. Ms. Monica Villarreal, Finance Director and Ms. Ayssa DeAlejandro, Nutrition Clerk introduced themselves to the committee

members. Ms. Villarreal explained that they are requesting \$65,000.00 to serve 10,062 daily hot meals to forty (40) homebound seniors. Funding will cover 250 serving days at a reimbursement rate \$6.46 per meal. Ms. Villarreal provided a brief summary of services they offer for senior housing assistance, congregate meals, meals on wheels, transportation, and free meals for veterans. After a brief discussion, Vice-Chairman Villanueva thanked Ms. Villarreal and Ms. DeAlejandro and proceeded with the next presentation.

Silver Ribbon Community Partners

Vice-Chairman Villanueva called on Silver Ribbon Community Partners. Ms. Dee Ochoa, Executive Director introduced herself and thanked the committee for their support. She provided a brief summary of their request for \$6,000.00 to provide services to fifteen (15) disabled and elderly individuals with financial assistance for rent, rent deposits, utilities, utility deposits, which prevents them from eviction and becoming homeless and provide medical equipment. The program is designed to support the elderly adults (62+) and adults with disabilities (18+) who are facing a crisis, including financial hardship, medical emergencies, or experiences of abuse. After a brief discussion, Vice-Chairman Villanueva thanked Ms. Ochoa and proceeded with the next presentation.

LRGVDC-Area Agency on Aging

Vice-Chairman Villanueva called on the LRGVDC Area Agency on Aging. Mr. Rolando Flores, Contract Specialist IV introduced himself, thanked everyone for their support and explained that they are requesting \$30,000.00 to assist forty (40) elderly senior citizens for health maintenance services such as prescribed medication, nutritional supplements, diabetic footwear, and medical supply equipment; and residential repairs/modifications like ADA-compliant commodes, grab bars, door widening as well as medical supplies, equipment, housekeeping, home management and other devices necessary to maintain the health and safety of the residents. Direct Services provided to elderly individuals over the age of 60. Mr. Flores mentioned the areas covered by the agency include Hidalgo, Cameron, and Willacy counties. After a brief discussion, Vice-Chairman Villanueva thanked Mr. Flores and proceeded with the next presentation.

LRGVDC-Aging and Disability Resource Center

Vice-Chairman Villanueva called on the LRGVDC Aging and Disability Resource Center. Ms. Abigail Cruz, Accounting Tech I and Mr. Rolando Flores, Contract Specialist IV presented the Aging and Disability Resource Center with a request of \$30,000.00 to assist forty (40) individuals. They would provide services to residents with severe disabilities of all ages. The assistance will include handicapped services, including medications, nutritional supplements, diabetic footwear, ADA-commodes, grab bars, and other devices; including homemaker services that help with housekeeping and meal preparation for clients who need support in this area, helping them sustain independent living in a safe and healthy home environment. After a brief discussion, Vice-Chairman Villanueva thanked Ms. Cruz and Mr. Flores and proceeded with the next presentation.

Departments:

City of Mission-Fire Department: Inflatable Fire Safety House

Vice-Chairman Villanueva called on the Fire Department for the Inflatable Fire Safety House. Mr. Frank Cavazos, Fire Marshal introduced himself and explained that they are requesting \$12,000.00 for the purchase of an Inflatable Fire Safety House to use as an educational tool for fire prevention and emergency preparedness in an engaging and accessible way. He further explained that it can

be taken to neighborhoods, schools, and community centers, eliminating transportation barriers for families who might not otherwise attend fire safety workshops. Moreover, by bringing this resource to underserved communities, the Fire Department can help reduce fire-related injuries and fatalities while empowering families with life-saving knowledge. After a brief discussion, Vice-Chairman Villanueva thanked Mr. Cavazos and proceeded with the next presentation.

City of Mission-Fire Department: Portable Radios

Vice-Chairman Villanueva called on the Fire Department for the Portable Radios. Mr. Mike Silva, Fire Chief, introduced himself and explained the request of \$400,000.00 to purchase forty (40) portable radios that are essential in the department to enable clear communication and coordination among firefighters, commanders, and other emergency responders. The new portable communication devices are equipped with GPS that provide real-time updates on the situation, improving situational awareness and track firefighters' locations. The devices reduce miscommunication, allow remote support from specialists, and are crucial for efficient and safe firefighting operations. After a brief discussion, Vice-Chairman Villanueva thanked Fire Chief Silva and proceeded with the next presentation.

City of Mission-Speer Memorial Library

Vice-Chairman Villanueva called on Speer Memorial Library. Ms. Yenni Espinosa, Library Director introduced herself and explained that the library currently has thirty (30) laptops for public use but have become outdated and no longer support the latest software and technology systems. Ms. Espinosa responded that the last time the library received new computers was in 2009. Ms. Espinosa is requesting \$42,062.10 to purchase new computers for the study rooms and install up to date software to provide City of Mission residents with efficient resources within the community. After a brief discussion, Vice-Chairman Villanueva thanked Ms. Espinosa and proceeded with the next presentation.

City of Mission-Planning and Code Enforcement Department

Vice-Chairman Villanueva called on the Planning and Code Enforcement Department. Mr. Xavier Cervantes introduced himself and informed the Committee members that his department is requesting \$100,000.00 to assist with the cost to demolish approximately 13 dilapidated/unsafe structures. He informed that its estimated cost to demolish the structures is from \$4,000.00 to \$8,000.00 to pay for city crew to conduct this work. For commercial properties the cost estimate is \$30,000.00 to \$40,000.00 due to the asbestos survey on possible removal. He further stated that by demolishing these sites, it would reduce the risk of fires, trespassers, and reduce slum and blight area of the neighborhoods. After a brief discussion, Vice-Chairman Villanueva thanked Mr. Cervantes and proceeded with the next presentation.

City of Mission-Police Department

Vice-Chairman Villanueva called on the Mission Police Department. Officer Teodoro Rodriguez introduced himself and presented the request of \$50,000.00 to provide mental health training to officers and canine who respond to mental health crisis in the community. The idea is to equip officers with enough training tools to "fight how they train" during mental health calls for service, without using force. These funds will also fund Milo, Mental Health Canine Officer, to attend obedience and group therapy canine training. The officers would attend the Crisis Intervention Conference, Mental health Response Team Site Visits, Other Agency Mental Health Training course, and training courses that would help improve our mental health response in the community. After a brief discussion, Vice-Chairman Villanueva thanked Officer Rodriguez and proceeded with the next presentation.

City of Mission-Boys and Girls Club

Vice-Chairman Villanueva called on the Mission Boys and Girls Club. Mr. Rick Venecia, Chief Executive Officer introduced himself and presents the FutureReady Teen Program. Mr. Venecia stated the program would provide after school and during seasonal vacation breaks with activities that challenge members academically, provide outside of the box thinking, and provide a safe place where they are allowed to reach their full potential as productive, caring, responsible individuals. Funds requests in the amount of \$125,000.00 to pay for salaries and administrative cost and would assist 750 individuals. After a brief discussion, Vice-Chairman Villanueva thanked Officer Rodriguez and proceeded with the next presentation.

City of Mission-Parks and Recreation Department: Astroland Park-Rocket Ship Playscape

Vice-Chairman Villanueva called on the Mission Parks and Recreation Department. Mr. Brad Bentsen, Parks and Recreation Director introduced himself and presented the Astroland Park-Rocket Ship Playscape. Mr. Bentsen stated that they are requesting \$250,000.00 to purchase and install a new rocket ship and associated playground equipment with padded synthetic safe-fall material. Mr. Bentsen informed they have been doing fund raising and received \$50,000.00 from the Park Land Development Funding to conduct various improvements. After a brief discussion, Chairman Garza thanked Mr. Bentsen and proceeded to the next presentation.

City of Mission-Parks and Recreation Department: CWV Park Trail-Trail Lighting

Vice-Chairman Villanueva called on the Mission Parks and Recreation Department. Mr. Brad Bentsen, Parks and Recreation Director introduced himself and presented the CWV Park-Trail Lighting Project. Mr. Bentsen stated that they are requesting \$53,000.00 to purchase and install twenty-one (21) solar lights for the park trail located around the perimeter of ball fields, picnic structures and garden. The installation of lights will increase visibility, trail access, sense of security and prevent accidents. After a brief discussion, Chairman Garza thanked Mr. Bentsen and proceeded to the next presentation.

City of Mission-Public Works Department

Vice-Chairman Villanueva called on the Public Works Department. Mr. Edgar Gonzalez, Engineer introduced himself and thanked the Committee for giving them the opportunity to present their request. He informed that the City needs funds to continue with improving sanitary sewer/manholes throughout the city. He explained that many of the sewer manholes are old and in need of replacement to improve the sewer system. The Public Works Department is requesting \$250,000.00 to replace approximately eleven (11) manholes at various locations within the city. After a brief discussion, Chairman Garza thanked Mr. Gonzalez and proceeded to the next presentation.

Affordable Homes of South Texas, Inc.

Vice-Chairman Villanueva then called on Affordable Homes of South Texas, Inc. Ms. Karla Montemayor, Grants Specialist introduced herself and explained their request for \$200,000.00 will assist eligible low to moderate income families to become first-time homeowners by subsidizing the mortgage principal amounts to make loan payments affordable. The program is geared towards ensuring long-term stability and continued access to vital community resources that would make first-time homebuyers successful at becoming homeowners. She mentioned the funds would benefit twelve (12) families with a projected subsidy of \$15,000.00. She stated that \$180,000.00

would be used for the homeownership assistance and \$20,000.00 would be for administrative costs. Furthermore, the families to be assisted would be for the Speedy Trails Subdivision, in Mission, Texas. After a brief discussion, Vice-Chairman Villanueva thanked Ms. Montemayor and proceeded with the presentation.

City of Mission-Community Development Department: Housing Assistance Program

Vice-Chairman Villanueva then called on CDBG Department. Ms. Esther G. Rivera stated for the Housing Assistance Program the request of \$180,000.00 is for four (4) rehabilitated homes to eligible low/moderate-income families. She further explained that there is still the need to assistance residents with home repairs due to mostly the applicants are elderly with low incomes and unable to obtain loans to make home repairs. After a brief discussion, Vice-Chairman Villanueva thanked Ms. Rivera and proceeded with the presentation.

City of Mission-Community Development Department: Program Administration

Ms. Rivera stated the Program Administration funds request in the amount of \$196,111.00 is to cover staffs' cost for administration, operations, and maintenance expenses relative to the development and implementation of the overall CDBG programs. After a brief discussion, Vice-Chairman Villanueva thanked Ms. Rivera and proceeded with the presentation.

Close Public Hearing Open Regular Meeting

Vice-Chairman Villanueva thanked the agencies and city departments for their presentations and for assisting Mission residents. He asked for a motion to close the Public Hearing and Open the Regular Meeting. Ms. Mendez motioned to close the Public Hearing and Open the Regular Meeting. Ms. Lopez seconded the motion. Motion carried unanimously (6-0). Vice-Chairman Villanueva closed the Public Hearing and opened the Regular Meeting at 7:09 p.m.

Citizens Participation

Vice-Chairman Villanueva asked if any citizens were present to discuss any items on the agenda or express their concerns. No citizens were present and no comments were received. Vice-Chairman Villanueva continued to the next agenda item.

Discussion and Recommendation to Approve Minutes for Regular Meeting held on February 25, 2025.

Ms. Rivera asked the members if they had reviewed the minutes of the Regular Meeting held on February 25, 2025. She inquired if there were any questions or comments. After a brief discussion, Vice-Chairman Villanueva asked for a motion to approve the minutes as presented. Ms. Mendez motioned to approve the minutes as presented. Ms. Lopez seconded the motion. Motion carried unanimously (6-0).

Other Business

A. Progress Report: CDBG-February

Ms. Rivera presented February Unofficial Progress Report for CDBG expenditures received to date for the agencies, housing, and administration. Ms. Rivera discussed the agencies submitted request for reimbursement (Invoice) and administrative cost for the month. After a brief discussion, Vice-Chairman Villanueva asked for a motion to approve the CDBG February progress report as presented. Mr. Rosales-Flores motioned to approve the reports as presented. Ms. Mendez seconded the motion. Motion carried unanimously (6-0).

B. Progress Report: CDBG-CV February

Ms. Rivera presented February Unofficial Progress Report for CDBG-CV expenditures received to date for the agency and department. Ms. Rivera discussed that the progress report one agency submitted a request for reimbursement (Invoice) and continue to reach out to the department on status of exhausting their funds. After a brief discussion, Vice-Chairman Villanueva asked for a motion to approve the CDBG-CV February progress report as presented. Mr. Rosales-Flores motioned to approve the reports as presented. Ms. Mendez seconded the motion. Motion carried unanimously (6-0).

Citizen's Advisory Committee Members/Director's Comments

A. Chairman's Comments

Vice-Chairman Villanueva thanked the members for attending and having a productive and successful meeting. Proceeded to inquire if any of the members had any comments or concerns.

B. Committee Member's Comments

All members had the same sentiment of thanking everyone for attending and have a great meeting and inquired on having a meeting to review the applicants and recommendations for the allocation of funds. After a brief discussion, members proceeded to the next agenda item.

C. Director's Comments

Mr. Elizalde thanked CAC members for their time and dedication to the city and committee. Mr. Elizalde informed members that the department is continuing to promote the Community Survey on services and requesting the members assistance to promote with family, friends, and co-workers to obtain good results on community needs to assist with the Annual Action Plan for FY 2025/2026. After a brief discussion, members proceeded to adjourn the meeting.

Adjourn

Vice-Chairman Villanueva asked for a motion to adjourn the meeting. Ms. Lopez motioned to adjourn the meeting. Ms. Mendez seconded the motion. Motion carried (6-0). The meeting was adjourned at 7:30 p.m.

Lorenzo Garza, Chairman

CITIZEN'S ADVISORY COMMITTEE
April 10, 2025
Workshop Meeting

Members Present

Lorenzo Garza-Chairman
 Emigdio Villanueva, Jr.-Vice-Chairman
 Roxanne Méndez
 Zoreida Lopez
 Francisco Cadena
 Ruben Davila Lozano

Members Absent

Marsha Terry
 Monika Rosales-Flores

Staff Present

Michael J. Elizalde
 Esther G. Rivera

Call Workshop Meeting to Order and Establish Quorum.

Chairman Garza called the Workshop Meeting to order at 5:33 pm. Esther G. Rivera conducted roll call. She stated that six (6) members were present, therefore there was a quorum.

Citizens Participation

Chairman Garza asked if any citizens were present to discuss any items on the agenda or express their concerns. No citizens were present and no comments were received. Chairman Garza continued to the next agenda item.

Discussion and Recommendations for FY 2025/2026 Funding Allocation.

Chairman Garza stated the workshop was scheduled to review Fiscal Year 2025/2026 agencies and departments requests for funds and as Citizens Advisory Committee members, it was their responsibility to review and recommend the most suitable funding to agencies/departments that provide services to low-/mod-income Mission residents. Committee members discussed the estimated budget and recommended the amounts to those agencies/departments that could exhaust their funding with no issues and provide substantial services to the residents. Also, considering the agencies' history with the City as recipients of CDBG funding.

The following were their recommended amounts for each agency/department: Capable Kids Foundation \$3,500.00; C.A.M.P. University \$7,000.00; C.A.S.A. of Hidalgo County \$2,000.00; Comfort House \$5,000.00; Amigos Del Valle, Inc. \$30,000.00; Silver Ribbon Community Partners \$3,000.00; LRGVDC-Area Agency on Aging \$5,000.00; LRGVDC-Aging & Disability Resource Center \$5,000.00; Boys & Girls Club \$71,881.90; Fire Department-Inflatable Fire Safety House \$12,000.00; Fire Department-Portable Radios \$100,000.00; Speer Memorial Library \$42,062.10; Planning & Code Enforcement Department \$25,000.00; Mission Police Department \$40,000.00; Parks & Recreation Department-Catholic War Veterans (CWV) Park \$53,000.00; Public Works Department-Sewer/Manholes Improvements \$150,000.00; Affordable Homes of South Texas, Inc. (AHSTI) \$50,000.00; Housing Assistance program (Rehabilitation-4 Projects)

\$180,000.00; and CDBG Program Administration \$196,111.00 that would total \$980,555.00 allocated funds.

Mr. Elizalde advised that their recommendations would assist him in approaching the City Manager and provided explanation on their reasons for the funding amounts. After a brief discussion, Chairman Garza asked for any further discussion, there being none proceeded to adjourn meeting.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Ms. Mendez motioned to adjourn the meeting. Mr. Villanueva seconded the motion. Motion carried unanimously (6-0). The meeting was adjourned at 6:57 p.m.

Lorenzo Garza, Chairman

CITIZEN'S ADVISORY COMMITTEE
April 22, 2025
Public Hearing Meeting

Members Present

Lorenzo Garza-Chairman
 Emigdio Villanueva, Jr.-Vice-Chairman
 Roxanne Méndez
 Zoreida Lopez
 Francisco Cadena
 Monika Rosales-Flores

Members Absent

Marsha Terry
 Ruben Davila Lozano

Staff Present

Michael J. Elizalde
 Esther G. Rivera

Call Public Hearing Meeting to Order and Establish Quorum.

Chairman Garza called the Public Hearing Meeting to order at 5:31 pm. Esther G. Rivera conducted roll call. She stated that six members were present, therefore there was a quorum.

Citizens Participation

Chairman Garza asked if any citizens were present to discuss any items on the agenda or express their concerns. Three (3) citizens were present to express their comments. Ms. Guadalupe Maldonado was the first resident to express concern on behalf of Mr. Mario Guerra whose home burned and applied for housing assistance to reconstruct his home. She stated that Mr. Guerra is requesting for this assistance and for the committee members to consider providing funds for this program. Next, Mrs. Maria Fuentes stated she is a Mission resident with three (3) children living in a two (2) bedroom home in need of home repairs. Ms. Fuentes is also pleading with the committee members for funding to assist with home repairs or possible reconstruction of their home due to the damaged state of the home. Mrs. Fuentes' son, Gerardo Fuentes, stated they also needed assistance to determine property lines due to having issues with a neighbor that claims their property line is further towards their home. Ms. Rosales-Flores inquired how soon staff could provide information to clear their concern on the matter. Mr. Elizalde informed that he could reach out to the city department that could assist and would provide the family's information. After a brief discussion, Chairman Garza asked for any further discussion, there being none proceeded to closing the public hearing. Chairman Garza closed the public hearing at 5:43 p.m. and continued with the next agenda item.

Presentation on the Needs of City for Annual Action Plan FY 2025/2026.

Mr. Elizalde stated that staff would begin to work on the Annual Action Plan for Fiscal Year 2025/2026 and were presenting the Executive Summary and Synopsis of the agencies and departments that applied for funding. Committee members discussed the recommendations made at the previous workshop and inquired if staff knew the amount to be awards for next fiscal year. Mr. Elizalde advised that a meeting was held with City's HUD representative and were advised that in late May the City would receive the award letter. The Committee members inquire about

having another review on the recommendations for possible changes. Chairman Garza stated he would like to meet with the City Manager to discuss the allocations. Committee members thanked the residents for coming to the public hearing and voicing their concerns. Furthermore, informed the residents that their comments would be taken into consideration and relay their concerns to the City Manager and Council members. After a brief discussion, Chairman Garza asked for any further discussion, there being none proceeded to adjourn meeting.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Mr. Villanueva motioned to adjourn the meeting. Ms. Mendez seconded the motion. Motion carried unanimously (6-0). The meeting was adjourned at 6:04 p.m.

Lorenzo Garza, Chairman

PARKS AND RECREATION BOARD MEETING
April 8, 2025

<u>BOARD MEMBERS PRESENT</u>		<u>STAFF</u>
Tony Guerrero	Mark Minton	Brad Bentsen
Chris Voss		Pete Lopez
Gilberto Sotelo		Pete Charles
Maggie Guajardo Pena		Rick Contreras
Julissa Martin		
Melissa Reyna		
Jesus Mendiola		

Call to Order

Tony Guerrero called the meeting to order.

Roll Call

Roll call was taken and quorum was met.

Prayer

Julissa Martin led us in prayer.

Approval of Minutes

The Board Members approved the minutes for the March 11, 2025 Board meeting. Motion to approve was made by Mark Minton and seconded by Maggie Guajardo Pena. The motion to approve minutes passed unanimously.

CITIZEN PARTICIPATION

N/A

New Business

B. Bentsen gave an update on what was discussed at the last Advisory Board meeting, which will be presented to the City Council on the week of April 28th. One of the main concerns discussed was the soccer academies using the Shimotsu and Hinojosa City School Parks for their training academies. The constant use of these fields has destroyed the grass and has prevented any chance of regrowth. We currently do not have an active role as the Park is still not under the City's authority, but B. Bentsen suggested to present to the Council to limit these academies to using the area once or twice a week.

A lot of time and attention has been given to the Sharyland Plantation Parks such as transferring a playscape to the Hinojosa School Park, but community members are now wanting more attention to Sendero and Nogales Park. However, the Strike Team is currently a team of only 4 employees instead of 5 and are busy working on projects at the Jaycee and Nelltole Parks.

Suggested to hold a meeting with the Superintendent of Sharyland ISD and other members of the school district and the City to be able to come to an agreement on the upkeep and establish regulations of these city school parks. The Board suggested to table this discussion until the Council can accept the proposal to be able to move forward.

Lighting at some of the parks is still pending due to lack of funding, it was suggested to be able to use other avenues such as asking Businesses like Payne or Spikes Ford to be able to donate or sponsor.

B. Bentsen presented to the Board the issue with Parks staff working overtime due to special events that do not pertain to the Department. It was estimated that 2,170 hours are put in for Parks employees for these special events that go beyond just mowing.

Due to several complaints for cleanliness at Parks Restrooms, Council gave additional staff to be the janitorial team for the Parks restrooms. They are hoping this team can check and clean restrooms at least 2-3 times a day to maintain the cleanliness. A Park Ranger position was denied due to lack of funding but 3 custodial positions were given for the restrooms.

After having a walkthrough with the Contractor at Lions Park, he will install 3 flood lights and wall packs around the playscape and splash pad area due to insufficient lighting.

Vandalism continues at City Parks, around Parks and in the restrooms, to detour the vandalism it was suggested to put up a sign that reads "smile, you're on camera."

They currently put a skywatch tower at Lions Park to limit any type of vandalism or graffiti, also with the help of Public Works to create signs to be displayed at the Park.

B. Bentsen was part of a drive around workshop with the Mayor and City Council to see what improvements need to be made at the Parks, they are hoping to have another workshop within the next 2 months to see what changes have been made.

One of the main changes that need to be made at the Bannworth Park is the removal of the ducks, it is difficult because many of those ducks are protected and can not be relocated. Currently the Pier is closed for repairs and Council is hoping for the Pier to be cleaned, repaired, and most ducks relocated by the time they have their drive through again. However, the repair of the pier was removed from the Parks budget.

All improvements and suggestions that were made by the Council are expected to be completed but also reimbursed to the Parks Department.

For the next Phase of Lions Park, the Boys and Girls Club will be partnering with the Parks Department to help maintain the facility and provide better funding. The Director of the Boys and Girls Club is wanting to have two soccer fields and a "Miracle Field." However, the Parks Advisory Board was wondering why would we would only limit Lions Park to two baseball fields and other soccer fields, it was suggested to invest more money into more baseball fields since they are in demand. With the expansion of Lions Park, additional parking would be necessary.

The Advisory Board suggested separating sports to different parks such as Nelltole Park for Softball, Lions Park for Soccer, Bentsen Palm Park for Baseball. Bentsen Palm Park needs updating of the fields, possibly installing turf would also help increase rentals.

Other improvements that could be made at BPP would be updating the walking trails, lighting, adding a restroom in the front area, replacing toilets, toilet seats, and re-painting.

The City has now obtained the Pump House, the Council will be signing the papers officially to acquire the 8 acres. Hoping to use this area to make a park to be able to host events and concerts.

Astroland Park is no longer in discussion to be used as a water retention facility, instead they are thinking of using an Elementary school. The purchase of the rocket ship playscape is still pending, as B. Bentsen is hoping to apply for a grant for the safe fall material and playscape.

At the Bannworth Park an idea of using the open area to build pickleball courts, the only concern would be lack of parking. Also replacing towel dispensers with hand dryers for the restrooms.

M. Reyna suggested if we are not granted a Park Ranger maybe a Park Manager for each Park to make sure the restrooms and areas area clean and following regulations.

Council decided for Lions Park to have a no dogs allowed sign created and displayed at the Park but wait to see what the backlash is before making it into a City ordinance.

The Parks employees are scheduled to set up a date to work and clean up the Hike and Bike Trials.

Adjournment

Maggie Guajardo Pena made a motion to adjourn the meeting and was seconded by **Melissa Reyna**. The Board voted unanimously to approve.



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Aida Lerma, Event Center Director
AGENDA ITEM: Approval of Resolution # _____ of the City Council of the City of Mission, Texas repealing Resolution No. 1840 which established the Special Events and Entertainment Committee - Lerma

NATURE OF REQUEST:

On June 12, 2023, the City of Mission adopted Resolution No. 1840, establishing the Special Events and Entertainment Committee to promote the Mission Event Center and tourism, the Mission Event Center has since grown into a thriving venue, hosting a diverse array of successful events including conferences, expos, weddings, community celebrations, corporate meetings, and citywide initiatives. Due to the growth and the current level of activity at the Event Center, the original need for a formal committee to generate promotional recommendations has been fulfilled. The City Council has determined that the objectives of the Special Events and Entertainment Committee can now be effectively managed through existing staff resources.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION REPEALING RESOLUTION NO. 1840, WHICH ESTABLISHED THE SPECIAL EVENTS AND ENTERTAINMENT COMMITTEE

WHEREAS, on June 12, 2023, the City of Mission adopted Resolution No. 1840, establishing the Special Events and Entertainment Committee to promote the Mission Event Center and tourism, the Mission Event Center has since grown into a thriving venue, hosting a diverse array of successful events including conferences, expos, weddings, community celebrations, corporate meetings, and citywide initiatives; and

WHEREAS, due to the growth and the current level of activity at the Event Center, the original need for a formal committee to generate promotional recommendations has been fulfilled; and

WHEREAS, the City Council has determined that the objectives of the Special Events and Entertainment Committee can now be effectively managed through existing staff resources; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mission as follows:

SECTION 1: Repeal of Resolution No. 1840

Resolution No. 1840, adopted on June 12, 2023 which established the Special Events and Entertainment Committee, is hereby repealed in its entirety.

SECTION 2: Effective Date

This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 27th day of May, 2025 by the City Council of the City of Mission.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF
MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Anna Carrillo, City Secretary

AGENDA ITEM: Approval of Resolution # _____ of the City of Mission, Texas authorizing intervention in AEP Texas Inc.'s application to amend its Rider Mobile Temporary Emergency Electric Energy Facilities before the commission - Carrillo

NATURE OF REQUEST:

The City will join other Cities Served by AEP Texas in this proceeding and, authorizes the hiring of Jamie Mauldin of Lloyd Gosselink Rochelle and Townsend, P.C, and consultants to review the Company's filing, negotiate with the Company, make recommendations regarding a reasonable revenue requirement and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action.

The rate case expenses shall be reimbursed by AEP Texas.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION NO. _____

RESOLUTION OF THE CITY OF MISSION AUTHORIZING INTERVENTION IN AEP TEXAS INC.'S APPLICATION TO AMEND ITS RIDER MOBILE TEMPORARY EMERGENCY ELECTRIC ENERGY FACILITIES BEFORE THE COMMISSION; APPROVING COOPERATION WITH THE CITIES SERVED BY AEP TEXAS; HIRING LLOYD GOSSELINK ATTORNEYS AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING REIMBURSEMENT OF CITIES' RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO LEGAL COUNSEL

WHEREAS, on or about May 7, 2025, AEP Texas Inc. ("AEP Texas" or "Company"), pursuant to Public Utility Regulatory Act ("PURA") §§ 36.001 and 39.918 filed with the Public Utility Commission of Texas an Application to Amend its Rider Mobile Temporary Emergency Electric Energy Facilities to change the revenue requirement related to its Rider Mobile TEEF Facilities, effective September 1, 2025; and

WHEREAS, the City is a member of the Cities Served by AEP Texas ("Cities"), a membership of similarly situated cities served by AEP that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in AEP Texas' service area; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:

SECTION 1. That the City joins other Cities Served by AEP Texas ("Cities") in this proceeding and, subject to the right to terminate employment at any time, hereby authorizes the hiring of Jamie Mauldin of Lloyd Gosselink Rochelle and Townsend, P.C, and consultants to review the Company's filing, negotiate with the Company, make recommendations regarding a reasonable revenue requirement and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action.

SECTION 2. That the City shall work with Cities Served by AEP Texas in the review and evaluation of whether the proposed revenue requirement is appropriate, fair, just, and reasonable; and intervene as a necessary party in the Public Utility Commission of Texas' consideration of AEP Texas' Application in Docket No. 58076 as it affects the customers in AEP Texas' service territory.

SECTION 3. That the City's reasonable rate case expenses shall be reimbursed by AEP Texas.

SECTION 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5. A copy of this Resolution shall be sent to Jamie Mauldin, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 (jmauldin@lglawfirm.com).

PASSED AND APPROVED this 27th day of May, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

APPROVED AS TO FORM:

Patricia A. Rigney, City Attorney



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Approval of Interlocal Agreement between Agua Special Utility District and the City of Mission regarding an emergency water interconnect- Terrazas

NATURE OF REQUEST:

City agrees to sell treated water to Agua through the water main emergency interconnection in the event of an emergency that debilitates Agua's water distribution system or water treatment plant. An event arising from fire, flood, storm, or other calamity directly affecting Agua's water distribution system or water treatment plant; or maintenance of Agua's water treatment plant that causes the plant to be offline and unable to produce water for an extended period of time, which would cause an immediate threat to the life, health, or property of the customers and users of Agua's water system. The City Manager may discontinue the supply of water to Agua through the emergency interconnection at any time, if, in the opinion of the City, discontinuing the supply of water is necessary for the health, safety, and welfare of the City's water customers and users. Agua agrees to that it will use its best efforts to resolve the Emergency as soon as possible. Agua agrees to immediately discontinue obtaining emergency water service from the City when the Emergency ceases to exist. Agua shall notify the City's City Manager, or his designee, in writing at the end of the Emergency to terminate the emergency water service. The City's personnel will close the emergency interconnection and read the meter within 24 hours after Agua's termination notice is received by the City. Agua agrees to pay for the water that passes through the emergency interconnection at the then-adopted commercial water usage rates for an eight (8) inch meter by the City.

Agua approved the agreement at their May 5, 2025 meeting.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**INTERLOCAL AGREEMENT FOR EMERGENCY WATER SERVICE
BETWEEN AGUA SPECIAL UTILITY DISTRICT AND THE CITY OF
MISSION, TEXAS**

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

This Interlocal Agreement (the "Agreement") is made and entered into pursuant to Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code this ____ day of _____, 2025 between AGUA SPECIAL UTILITY DISTRICT (hereinafter "Agua") and the City of Mission, Texas (hereinafter "City").

WHEREAS, Agua desires to use the existing and longstanding interconnection between Agua and the City for the purpose of providing emergency water service to Agua during the term of this Agreement; and

WHEREAS, the governing bodies of the City and Agua believe that this Agreement is necessary for the benefit of the public and that each has the legal authority to provide the governmental function that is the subject of this Agreement; and

WHEREAS, for and in consideration of the mutual promises, covenants, and agreement contained herein, City agrees to provide Agua with a source of treated domestic water during times of emergency; and

NOW THEREFORE, in consideration of the premises and the agreements, covenants and promises herein set forth, it is agreed as follows:

SECTION 1. EMERGENCY PROVISION OF WATER

- (a) City agrees to sell treated water to Agua through the water main interconnection identified in Section 4 of this Agreement in the event of an emergency that debilitates Agua's water distribution system or water treatment plant. "Emergency," for purposes of this Agreement, shall mean the following:
- 1) an event arising from fire, flood, storm, or other calamity directly affecting Agua's water distribution system or water treatment plant, and causing an immediate threat to the life, health, or property of the customers and users of Agua's water supply system; or
 - 2) maintenance of Agua's water treatment plant that causes the plant to be offline and unable to produce water for an extended period of time, which would cause an immediate threat to the life, health, or property of the customers and users of Agua's water system.

- (b) To initiate emergency water service from the City, Agua shall provide notice to the City in accordance with Section 2. Upon receipt of notice provided in accordance with Section 2, the City shall read the meter, and open the interconnection between Agua's and the City's water systems.
- (c) Either City or Agua personnel may operate the interconnection to release water into Agua's system, upon written notice and approval from each Party.
- (d) The City's City Manager may discontinue the supply of water to Agua through the interconnection at any time, if, in the opinion of the City, discontinuing the supply of water is necessary for the health, safety, and welfare of the City's water customers and users.
- (e) Agua agrees to that it will use its best efforts to resolve the Emergency as soon as possible. Agua agrees to immediately discontinue obtaining emergency water service for Agua when the Emergency ceases to exist. Agua shall notify the City's City Manager, or his designee, in writing at the end of the Emergency to terminate the emergency water service. The City's personnel will close the interconnection and read the meter within 24 hours after Agua's termination notice is received by the City.
- (f) Unless terminated earlier, the provision of emergency water service shall terminate on the thirtieth (30) day after the date the City initiates emergency water service to Agua under this Agreement.

SECTION 2. NOTIFICATION

- (a) In the event of an Emergency for which Agua needs to initiate an emergency water service, Agua shall contact the City's City Manager, or his designee, in writing to request approval to open the interconnection between the City's and Agua's water supply systems, and to read the meter. The City agrees to respond to the request within at least four (4) hours of being notified of the Emergency. If the Emergency occurs after regular business hours or on the weekend, and Agua is unable to contact the City's City Manager or his designee, Agua may contact the City's operator on-call through the City's business answering service by calling the City's main telephone number.
- (b) By 5:00 p.m. the next business day after notification and initiation of emergency water service by Agua, Agua shall provide written notice of the Emergency to The City that includes the information as set out in (c) below.
- (c) Written notification under this Section (2) shall include a description of the Emergency, actions Agua is taking to address and abate the Emergency, and the duration Agua anticipates needing emergency water service.

SECTION 3. DROUGHT CONTINGENCY PLAN IMPLEMENTATION

During the period in which the City is providing emergency water service to Agua under Section 1 of this Agreement, Agua shall implement and enforce its most stringent drought contingency level contained in its Drought Contingency Plan. The City may terminate the provision of emergency water service to Agua for failure by Agua to implement and enforce its most stringent level of its drought contingency plan.

SECTION 4. EMERGENCY INTERCONNECTION AND WATER METER

- (a) The interconnection between Agua's water system and the City's water system has been and is located at the location designated in Exhibit A, which is attached hereto and incorporated herein. The City shall be responsible for the maintenance, testing, and operation of the interconnection assembly up to and including the meter. To the extent possible, the City shall notify Agua, in writing in accordance with Section 17, whenever it is working on the interconnection prior to such activity. Agua shall be responsible for the maintenance, and testing of its side of the interconnection, including the backflow prevention device. With respect to the interconnection, Agua shall comply at all times with the City's backflow and cross-contamination prevention requirement contained in the City's rules.
- (b) Water delivered to Agua through the interconnection is measured by an eight (8) inch meter installed at the interconnection. The interconnection is and shall continue to be equipped with a backflow prevention device of an eight (8) inch double check valve of a make, model, and serial approved by Agua's General Manager.
- (c) The City will operate, maintain, and will calibrate the metering equipment when requested by Agua and when necessary. Agua shall be responsible for any expense associated with the repair or replacement of the meter. If requested by Agua, any calibrations of the meter by the City will be done at Agua's expense. The City will provide Agua with a copy of the calibration report within ten (10) days of the City's receipt of same. Any meter registering within the standards established by the American Water Works Association ("AWWA") will be deemed to be accurate. If the meter does not register within AWWA standards for accuracy, the City will repair or replace the meter at the expense of Agua.
- (d) The City shall be the owner of and responsible for the water only to meter on the emergency interconnection. After the water has passed through the interconnection, it becomes the property and responsibility of Agua. Unless otherwise provided in this Agreement, responsibility for damages arising from the improper treatment, transportation, and delivery of water provided under this Agreement shall remain with the City to the interconnection. Upon passing

through the interconnection, liability for all damages arising from improper transportation and delivery of the water after it passes through the interconnection to Agua's water system shall pass to Agua. The City's sole responsibility is to provide to Agua at the interconnection potable water meeting the minimum quality requirements for human consumption as prescribed by the Texas Commission on Environmental Quality ("TCEQ") or other appropriate governing agency.

SECTION 5. PAYMENT FOR EMERGENCY WATER SERVICE

- (a) The City agrees to take a water meter reading before and after the Emergency to calculate the water flow that occurred as a result of the emergency water service.
- (b) Agua agrees to pay for the water that passes through the interconnection pursuant to this Agreement at the mutually agreed upon rate of \$2.50 per kgal. The City's commercial base rate shall not apply to water sold to Agua during periods in which the City is providing emergency water service to Agua.
- (c) The City will bill Agua for the water sold to Agua within sixty (60) days after the termination of the emergency water service. Agua shall pay the bill by the due date indicated on the bill, which will be no fewer than thirty (30) days from the date the bill is mailed to Agua. If the due date is on a weekend or holiday, the due dates for payment purposes shall be the next day business day.
- (d) The bill is delinquent if not paid by the due date. All amounts due and owing to the City by Agua shall, if not paid when due, bear eight percent (8%) interest from the due date until paid, provided that if such rate is found to be usurious, the interest will be the maximum rate permitted by law.
- (e) The City may terminate this Agreement if Agua fails to pay any undisputed amounts owed within ninety (90) days after the due date without any additional notice to Agua.
- (f) Agua's obligation to pay for water that passes through the interconnection pursuant to this Agreement plus any accrued interest shall survive the termination of this Agreement.

SECTION 6. TERM

This Agreement will be in force and effect from the date of execution by both Parties and will continue in effect for five (5) years thereafter. This Agreement may be renewed or extended for such term or terms as may be mutually agreed upon by the Parties.

SECTION 7. DEFAULT

Except as otherwise provided by Section 5(e), if either party defaults in the observance or performance of any of the provisions, agreements or conditions to be observed or performed on its part under this Agreement, the other party may give written notice to the party in default of its intention to terminate this Agreement, specifying the failure or default relied upon. Upon the expiration of forty-five (45) days after the receipt of such notice, this Agreement shall automatically terminate, unless, within such forty-five (45) day period, or such longer period as may be specified in such notice or any amendment of or supplement to such notice, the default specified in such notice shall have been fully cured to the reasonable satisfaction of the non-defaulting party.

SECTION 8. WAIVER AND AMENDMENT

- (a) Failure to enforce or the waiver any provision of this Agreement or any breach or nonperformance by Agua or the City shall not be deemed a waiver by the City or Agua of the right in the future to demand strict compliance and performance of any provision of this Agreement. Regardless of any provision contained in this Agreement to the contrary, any right or remedy or any default under this Agreement, except the right of the City to receive the payments specified in Section 5 which shall never be determined to be waived, shall be deemed to be conclusively waived unless asserted by a proper proceeding at law or in equity within two (2) years plus one (1) day after the occurrence of the default.
- (b) No officer or agent of Agua or the City is authorized to waive or modify any provision of this Agreement. No modifications to or rescission of this Agreement may be made except by a written document signed by the authorized representatives of Agua and the City.

SECTION 9. REMEDIES

It is not intended hereby to specify, and this Agreement shall not be considered as specifying, an exclusive remedy for any default, but all such other remedies (other than termination) existing at law or in equity may be availed of by any party hereto and shall be cumulative. Recognizing, however, that failure in the performance of any party's obligations hereunder could not be adequately compensated in money damages alone, each party agrees in the event of any default on its part that each party shall have available to it the equitable remedy of mandamus and specific performance, in addition to any other legal or equitable remedies which also may be available.

SECTION 10. INDEMNITY

To the extent allowed by law, each party agrees to release, defend, indemnify, and hold harmless the other (and its officers, agents, and employees) from and against all claims or causes of action for injuries (including death), property damages (including loss of use), and

any other losses, demands, suits, judgments and costs, including reasonable attorneys' fees and expenses, in any way arising out of, related to, or resulting from its performance under this Agreement, or caused by its negligent acts or omissions (or those of its respective officers, agents, employees, or any other third parties for whom it is legally responsible) in connection with performing this Agreement.

SECTION 11. FORCE MAJEURE

If, for any reason of force majeure, either Agua or the City shall be rendered unable, wholly or in part, to carry out its obligation under this Agreement, other than the obligation of Agua to make the payments required under the terms of this Agreement, then if the party shall give notice of the reasons in writing to the other party within a reasonable time after the occurrence of the event or cause relied on, the obligation of the party giving the notice, so far as it is affected by the "force majeure," shall be suspended during the continuance of the inability then claimed, but for no longer period. The term "force majeure," as used in this Agreement, shall mean acts of God, strikes, lockouts, or other industrial disturbances, acts of public enemy, orders or actions of any kind of government of the United States or of the State of Texas, or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraints of government and people, civil disturbances, explosions, breakage or accident to dams, machinery, pipelines, canals, or other structures, partial or entire failure of water supply, including pollution (accidental or intentional), and any inability on the part of the City to deliver water, or of Agua to receive water, on account of any other cause not reasonably within the control of the party claiming the inability.

SECTION 12. NON-ASSIGNABILITY

No right or interest in this Agreement shall be assigned by either party without the written permission of the other party, and any attempted assignment shall be wholly void and totally ineffective for all purposes.

SECTION 13. NO THIRD-PARTY BENEFICIARIES

This Agreement shall inure only to the benefit of the parties hereto and third persons not privy hereto shall not, in any form or manner, be considered a third-party beneficiary of this Agreement. Each party hereto shall be solely responsible for the fulfillment of its customer contracts or commitments, and the City shall not be construed to be responsible for contracts or commitments of Agua by virtue of this Agreement or any provision contained herein.

SECTION 14. RELATIONSHIP OF THE PARTIES

This Agreement is by and between Agua and the City and is not intended, and shall

not be construed to create, the relationship of agent, servant, employee, partnership, joint venture, or association as between Agua and the City nor between Agua and any officer, employee, contractor, or representative of the City. No joint employment is intended or created by this Agreement for any purpose. The City agrees to so inform its employees, agents, contractors, and subcontractors who are involved in the implementation of or construction under this Agreement.

SECTION 15. SOLE AGREEMENT

This Agreement constitutes the sole and only agreement of the City and Agua and supersedes any prior understanding or oral or written agreements between Agua and the City respecting the subject matter of this Agreement, including any oral or written agreement with Agua that the City obtained by assignment.

SECTION 16. SEVERABILITY

The provisions of this Agreement are severable, and if, for any reason, any one or more of the provisions contained in this Agreement shall be held to be invalid, illegal, or unenforceable in any respect the invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall remain in effect and be construed as if the invalid, illegal, or unenforceable provision had never been contained in the Agreement.

SECTION 17. NOTICES

All notices, payments, and communications (collectively "notices") required or allowed by this Agreement to be in writing may be given: (i) by depositing the notice in the United States Mail, postage paid, certified, and addressed to the party to be notified with return receipt requested; (ii) by delivering the notice to the party, or an agent of the party or (iii) by confirmed facsimile, provided that a copy of the notice is also given in one of the manners specified in (i) or (ii). Notice deposited in the mail in the previously described manner shall be conclusively deemed to be effective from and after the expiration of three (3) days after the notice is deposited in the mail. For the purposes of notice, the addresses of the parties will, until changed as provided below, be as follows:

AGUA:	Agua Special Utility District Attn: District Manager (robertos@aguasud.com) PO Box 4379 Mission, TX 78573-0075 (956) 585-2459 (956) 585-1188 (Fax)
--------------	---

CITY:	City of Mission
--------------	-----------------

Mission City Hall
 Attn: City Manager
 1201 E. 8th Street
 Mission, Texas 78572
 (956) 580-8650

Either party may change its address by giving written notice of the change to the other party at least fifteen (15) days before the change becomes effective. The City may only rely on a designee of Agua's General Manager for performance of the terms under this Agreement if the current General Manager has named that designee in writing.

SECTION 18. APPLICABLE LAW AND VENUE

This Agreement will be construed under and in accordance with Texas law. Venue for any action arising hereunder will be in Hidalgo County, Texas.

SECTION 19. DUPLICATE ORIGINALS

The City and Agua, acting under the authority of their respective governing bodies, shall authorize the execution of this Agreement in several counterparts, each of which shall be an original.

SECTION 20. AGREEMENT DRAFTED EQUALLY.

This Agreement shall be deemed drafted equally by the parties hereto. The language of all parts of this Agreement shall be construed as a whole according to its fair meaning, and any presumption or principle that the language herein is to be construed against either Party shall not apply.

SECTION 21. AUTHORITY.

The respective signatories to this Agreement covenant that they are fully authorized to sign this Agreement on behalf of their respective party.

SECTION 22. PREAMBLE AND RECITALS.

The preamble and preliminary recitals in this Agreement are incorporated by reference.

SECTION 23. ADDITIONAL REPRESENTATIONS.

Pursuant to Chapter 791, the Texas Interlocal Cooperation Act, Agua and the City agree as follows:

- (a) This is an interlocal contract between Agua and the City for

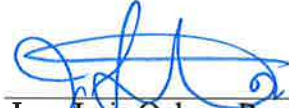
governmental functions and services to be provided for their mutual aid and benefit.

- (b) In order to serve the public interest, Agua and the City are mutually interested in the governmental functions and services described in this Agreement.
- (c) Agua and the City acknowledge that their performance of this Agreement shall accomplish the worthwhile public purposes herein described.
- (d) Agua and the City are authorized by law to contract for and perform the mutual obligations described in this Agreement.
- (e) This Agreement may be renewed by the written consent of Agua and the City, and if so, may be renewed for a specified term of years.

EFFECTIVE as of the date signed by the authorized representative of Agua.

AGUA SPECIAL UTILITY DISTRICT

BY:



Jose Luis Ochoa, President

5/5/2025

Date

ATTEST:



Gerardo Perez, Secretary

CITY OF MISSION
City Manager
1201 E. 8th Street
Mission, Texas 78572
(956) 580-8650

By: _____

Mike R. Perez, City Manager

Date .

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Authorization to extend First One-Year Renewal for Chlorine Gas for North & South Water Treatment Plants - Terrazas

NATURE OF REQUEST:

Seeking authorization to exercise the First One-Year Renewal with PVS DX, Inc; this is the first of two renewal options. The contract term is for one (1) year with the option to renew for two additional one-year renewals. Recommendation is based solely on estimated quantities and orders will be placed on as needed basis. The agreement will extend Bid No. 24-570-06-26 from July 11th, 2025 through July 10th, 2026.

Chlorine Gas price remains the same \$2,378 per ton cylinder

BUGETED: Yes **FUND:** Utility -North Plant **ACCT. #:** 02-430-64220

BUDGET: \$ 1,000,000 **EST. COST:** \$ 130,000 **CURRENT BUDGET BALANCE:** \$ 137,095

BUGETED: Yes **FUND:** Utility -South Plant **ACCT. #:** 02-413-64220

BUDGET: \$ 800,000 **EST. COST:** \$ 100,000 **CURRENT BUDGET BALANCE:** \$ 114,133

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

PVS
chemistry for daily life®
5245 Sunbelt
Corpus Christi, Tx. 78408

May 5th, 2025

Attn: Andy Garcia
Assist. City Manager
City of Mission
1201 E. 8th
Mission, TX 78592

RE: Request to extend Contract #24-570-06-26
Chlorine Gas for Water Treatment Plants

Mr. Garcia:

As stated in the above referenced formal bid and Contract, PVS DX, Inc., Inc. agrees to exercise a contract renewal/extension contained herein.

Whereas the City of Mission and PVS DX, Inc. have agreed to exercise this contractual clause, PVS DX, Inc. agrees to this contract renewal/extension with a delivered price of \$2378.00 per ton cylinder.

PVS DX, Inc. agrees that this extension shall be on the same terms, conditions, and specifications as contained in the original Contract/Agreement Award Letter dated July 11th, 2024, from the City of Mission. Said Contract/Agreement will be extended for 1 year commencing on July 11th, 2025, and expiring on July 10th, 2026.

Company: PVS DX, Inc.
Agent Name: COOPER DAVIS
Agent Signature: [Signature]
Address: 5245 SUNBELT
City: CORPUS CHRISTI State: TX Zip: 78408

Respectfully submitted,

Cooper Davis
RGV - Territory Manager
PVS DX, Inc.
956 466-7126
cdavis@dxgroup.com

BID NAME/NUMBER: 24-570-06-26 / Chlorine Gas for Water Treatment Plants

OPEN DATE: June 26, 2024 2:00 PM CST



Vendor Name:	PVS DX, Inc.	QuipCo Global, Inc.	Brenntag Southwest, Inc.
Street address:	5245 Sunbelt	2010 N. Central Avenue	704 E. Wintergreen Rd.
City, State:	Corpus Christi, TX 78408	Brownsville, TX 78521	Lancaster, TX 75134
Phone:	361-289-6947	956-350-8176/ 956-703-4433	972-218-3500/ 255-802-1389
Fax:	361-289-7709	NA	972-218-3501
Contact:	Cooper Davis	Claudio A. Reyes, President	Ben Stoneking, vice President Materials Management
Email:	Cdavis@dxgroup.com	claudio@quipcoglobal.com	gayle.tullier@brenntag.com

DESCRIPTION:	UOM	Qty.	Unit Price	Ext.				
1 Chlorine Gas	1-ton Container	312	\$2,378.00	\$741,936.00	\$3,500.00	\$1,092,000.00	\$2,850.00	\$889,200.00
1st Year Renewal Term Increase			0.00%		7.00%		12.00%	
2nd Year Renewal Term Increase			0.00%		7.00%		12.00%	
Addendums			None		None		None	
Number of Days to Deliver Chlorine Gas			3-5		12		5-7	
ANSI Certification			Yes		Not included		Yes	

Please Note: Apparent Lowest Responsible Bidder for Chlorine Gas for Water Treatment Plants: PVS DX, Inc.

BID NAME/NUMBER: 24-570-06-26 / Chlorine Gas for Water Treatment Plants



OPEN DATE: June 26, 2024 2:00 PM CST

Vendor Name:	PVS DX, Inc.	QuipCo Global, Inc.	Brenntag Southwest, Inc
Street address:	5245 Sunbelt	2010 N. Central Avenue	704 E. Wintergreen Rd.
City, State:	Corpus Christi, TX 78408	Brownsville, TX 78521	Lancaster, TX 75134
Phone:	361-289-6947	956-350-8176/ 956-703-4433	972-218-3500/ 255-802-
Fax:	361-289-7709	NA	972-218-3501
Contact:	Cooper Davis	Claudio A. Reyes, President	Jeff Stoneking, Vice
Email:	Cdavis@dxgroup.com	claudio@quipcoglobal.com	gayle.tullier@brenntag.com

DESCRIPTION of FORMS:				
	Solicitation Signed		Yes	Yes
	Terms & Conditions Included		Yes	Yes
	Pricing Schedule		Yes	Yes
	Non-Collusive		Yes	Yes
	Addenda(s)		None	None
	Gen. Business Questionare		Yes	Yes
	References		Yes	None
	CIQ			
	ASI 60 Certificate		Yes	None



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Brad Bentsen, Director Parks and Recreation
AGENDA ITEM: Authorization to Solicit Bids for Palm Tree Trimming - Bentsen

NATURE OF REQUEST:

Staff is seeking authorization to solicit bids for the trimming and “skinning” of palm trees on and within city owned properties (Parks/City Facilities) and Right of Ways (ROW). Services will include all supervision, labor, materials, supplies, tools and equipment necessary for the trimming, skinning and disposal of all leaves and shavings.

BUGETED: YES **FUND:** General **ACCT. #:** 01-461-94810

BUDGET: \$237,958.00 **EST. COST:** \$25,000.00 **CURRENT BUDGET BALANCE:** \$91,650.00

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

TRIMMING AND SKINNING OF PALM TREES

This work will consist of the trimming and skinning of palm trees and the disposal of all palm fronds and debris associated with the trimming of palm trees on and within City owned properties *ie: Parks, City Facilities and Right of Ways* in accordance to the following specifications. Attached you will find an attached listing of all locations, quantities and palm types. Trimming of all palms will be under the guidance of Parks Manager.

- Trimming of palms is to be accomplished thru use of a bucket truck or similar means unless otherwise allowed by City Staff Representative. Use of climbing spikes is prohibited.
- Mission Parks Staff will identify palms to be trimmed prior to start of work at each location.
- Pricing and invoicing to be determined by price per individual location. Price separately trimming only with option to skin as noted.
- Washingtonia Robusta Palms will be trimmed and “skinned” to within three (3) feet of the first live frond unless otherwise requested and noted on inventory list. Washingtonia Robusta Palms will be trimmed to that of a “2:00 o’clock / 10:00 o’clock” fashion.
- Sabal Texana Palms will be skinned a minimum of 2’ per palm unless otherwise requested at said location. Sabal Texana Palms will be trimmed to a “3:00 o’clock / 9:00 o’clock” fashion.
- Contractor is to provide a proposed weekly trimming schedule and a weekly log as to number of locations complete.
- At owner’s discretion, certain locations may be omitted and option may also be to trim certain palms and choose not to “skin”.
- Palm trimmings gathered from this contract are to be disposed of at City Brush Collection Area located at 105 Abalino Farias St. at no additional charge to the contractor. Prior to disposal, arrangements are to be made daily between contractor and Mission Parks Staff.
- Guidelines with regards to signage and traffic control set forth by Texas Department of Transportation will be followed at all times by Contractor.

PARKS:	ADDRESS	WASHINGTONIA ROBUSTA	TOTAL PRICE	SABAL TEXANA	TOTAL PRICE
Alex D. Gonzalez Park	2610 W. Expressway 83	8			
Bannworth Park	1822 N. Shary Rd.	3			
Bannworth Pool		8 + skinning		3 + 6' skinning	
Bannworth Gym		3 + skinning		12 + 6' skinning	
Bentsen Palm Community Park	1801 S. Inspiration Rd.	87			
Birdwell Park	2400 N. Stewart Rd.	31			
CWV Park	115 South Mayberry	1			
Hollis Rutledge Sr. Park	3404 N. Inspiration Rd.	15			
Jaycee Park	974 N. Los Ebanos Rd.	28			
Los Nogales Park	3300 Santa Fe	10			
Nell Tolle Park	1119 Adams Avenue.	20			
Norberto "Beto" Salinas Park	115 E. Los Indios Rd.	7			
Ruben Hinojosa	4201 Los Indios Parkway	7			

FACILITIES:					
City Hall	1201 E. 8th St.			18	
Police Department	1200 E. 8th St.	42		15 + 5' skinning	
Central Fire Station	415 W. Tom Landry St.	2			
Fire Station #4	3408 N. Inspiration Rd.	2			
Henry Cuellar's Office	117 E. Tom Landry St.	10		1	
Museum Annex	200 E. Tom Landry St.			6 + 6' skinning	
Citrus Fiesta Office	220 E. 9th St.	8			
Indoor Recreation Center	729 N. Bryan Rd.	1			
Access to Public Works	2801 North Holland	26			

R.O.W's					
Conway Street Scape		5			
Conway Ave by Foy's				10	

Bryan Rd. at Bus. Hwy 83		14			
Bus Hwy 83 Shopping Plaza		31			
Inspiration @ Expressway 83		19	skinned		
Los Ebanos Overpass		36		2	
Highway 83 West Entrance		14			
Highway 83 Taylor Rd. to Bryan Rd				50	
Shary Road N of Bannworth Park		24		2	



CITY OF
MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Brad Bentsen, Parks and Recreation Director

AGENDA ITEM: Approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District for Summer Pool Use – Bentsen

NATURE OF REQUEST:

City of Mission and Mission CISD desire to enter into an Interlocal Agreement for the purpose for the use of MCISD Aquatic Center located at 1500 North Nicholson Ave., Mission, Texas. The agreement is for the 2025 Texas Amateur Athletic Federation (TAAF) summer swim season. No monetary fees shall be charged by either Party. This Agreement is based solely on the exchange of services described therein.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____ N/A

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ **AYES**

_____ **NAYS**

_____ **DISSENTING** _____

INTERLOCAL COOPERATION AGREEMENT
Between
Mission Consolidated Independent School District
and
City of Mission, Texas

This Interlocal Cooperation Agreement (“Agreement”) is made and entered into effective as of May 12, 2025 (the “Effective Date”), by and between Mission Consolidated Independent School District, a political subdivision of the State of Texas (“MCISD”), and the City of Mission, Texas, a Texas home-rule municipality (“City”). MCISD and the City are referred to collectively as the “Parties” and individually as a “Party.”

1. RECITALS

1.1 MCISD owns and operates the MCISD Aquatic Center located at 1500 Nicholson Avenue, Mission, Texas (the “Facility”).

1.2 The City operates a Texas Amateur Athletic Federation youth aquatics program (“TAAF”) and in a cooperative agreement with MCISD desires to expand the TAAF Swim Program while encouraging swim participation in the school year for MCISD youth access to aquatics instruction and practice on the west end of the City.

1.2 MCISD is willing to provide access to the Facility in exchange for the City’s agreement to schedule coaches, handle athlete registration, and comply with all MCISD policies, subject to the terms set forth below.

1.3 The Parties enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code.

2. TERM AND RENEWAL

2.1 Term. This Agreement shall commence on May 12, 2025, and shall automatically expire on July 30, 2025, unless earlier terminated as provided herein.

2.2 Renewal. This Agreement may be renewed only by mutual written approval of authorized representatives of both Parties, specifying any modifications to term or scope.

3. SCOPE OF SERVICES

3.1 MCISD Responsibilities.

a. Grant the City non-exclusive use of the Facility during the practice times set forth in Section 3.3.

b. Permit City Aquatics Manager to oversee the implementation of the TAAF Swim Program.

c. Provide qualified, MCISD-certified lifeguards on duty during all City-scheduled practices.

- d. Ensure all MCISD Facility rules, regulations, and policies (“MCISD Policies”) are available to City coaches and participants.
- e. Ensure pool water quality meets chemical balances and water quality.
- f. Coordinate equipment use (e.g., lane lines, kickboards) through the Facility Manager, subject to availability.
- g. Retain priority use of the Facility for MCISD-sponsored events and emergencies; City use is secondary and may be rescheduled or canceled on one week’s notice.

3.2 City Responsibilities.

- a. Schedule all City coaches and manage athlete registration for the TAAF Program.
- b. Ensure City-affiliated coaches and volunteers comply with MCISD volunteer requirements, including background checks and training.
- c. Require all participants to adhere to MCISD Policies while on MCISD premises.
- d. Promptly reimburse MCISD for any damage to the Facility or equipment caused by City participants.
- e. Maintain general liability insurance (minimum \$1 million per occurrence, \$2 million aggregate) naming MCISD as an Additional Covered Party - Other Governmental Entity.
- f. Indemnify, defend, and hold harmless to the greatest extent allowed by Texas law, MCISD, its trustees, officers, employees, and agents from any claims, liabilities, or expenses arising from City’s use of the Facility, except to the extent caused by MCISD’s negligence.

3.3 Practice Schedule.

- a. May 12–30, 2025: Monday–Thursday, 5:30 p.m. to 7:00 p.m.
- b. June 2–July 30, 2025: Monday–Thursday, 8:00 a.m. to 10:00 a.m. and 4:30 p.m. to 6:00 p.m.
- c. Any proposed modifications to this schedule must be submitted in writing and approved by the MCISD Athletic Director at least 7 days in advance.

4. CONSIDERATION

4.1 No monetary fees shall be charged by either Party. This Agreement is based solely on the exchange of services described herein.

5. TERMINATION

5.1 For Convenience. Either Party may terminate this Agreement at any time, with or without cause, by giving thirty (30) days' prior written notice to the other Party.

5.2 For Cause. Either Party may immediately terminate this Agreement upon written notice if the other Party materially breaches its obligations and fails to cure such breach within ten (10) days after receipt of written notice specifying the breach.

6. MISCELLANEOUS

6.1 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

6.2 Amendment. No amendment or modification to this Agreement shall be effective unless in writing and signed by authorized representatives of both Parties.

6.3 No Waiver of Sovereign Immunity. Neither Party by executing this agreement waives any of its Immunity that enjoys as governmental entities.

6.4 Notices. All notices required under this Agreement shall be in writing and delivered to the respective contacts below, either by hand, certified mail (return receipt requested), or commercial courier:

6.5 Entire Agreement. This Agreement constitutes the entire understanding between the Parties regarding the subject matter and supersedes all prior negotiations or agreements, whether written or oral.

6.6 Severability. If any provision hereof is held invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

By:  Criselda Valdez (May 1, 2025 15:02 CDT)

Name: Dr. Cris Valdez

Title: Superintendent of Schools

Date: May 1, 2025


Reviewed and Approved



Thomas Lee (May 1, 2025 12:03 CDT)

Thomas Lee

Director for Athletics



Sylvia Cruz (May 1, 2025 14:27 CDT)

Sylvia Cruz

Executive Director for Business and Finance

CITY OF MISSION, TEXAS

By: _____

Name: Norie Garza Gonzalez

Title: Mayor

Date: _____

ATTEST:

By: _____

Name: Anna Carrillo

Title: City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Vidal Roman, Finance Director
AGENDA ITEM: Approval of Interlocal Agreement with Goodbuy Cooperative- Roman

NATURE OF REQUEST:

In accordance with Texas Government Code Chapter 791, which governs interlocal cooperation contracts, the City of Mission seeks to enter into an interlocal agreement with the Goodbuy Purchasing Cooperative, operated by the Education Service Center, Region 2. Goodbuy provides competitively procured purchasing contracts that meet state procurement requirements and offer efficiency, cost savings, and streamlined access to goods and services.

BUGETED: _____ **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** _____ **CURRENT BUDGET BALANCE:** _____

BUGETED: _____ **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** _____ **CURRENT BUDGET BALANCE:** _____

STAFF RECOMMENDATION:

Staff recommends approval of the interlocal agreement with the Goodbuy Purchasing Cooperative.

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Interlocal Participation Agreement for the GoodBuy Purchasing Cooperative

The GoodBuy Purchasing Cooperative (“GoodBuy”), is a Purchasing Cooperative authorized by Tex. Gov’t Code §§ 791.001 *et seq.* as amended, operated by the Education Service Center, Region 2 (“Region 2 ESC”), a state agency, as authorized by Tex. Educ. Code (“TEC”) §8.002 and TEC §44.031(a)(4). The purpose of this Agreement is to facilitate compliance with state bidding requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Program Members. Program Members may purchase goods and services from any and all GoodBuy vendors, under the same terms, conditions, and price as stated in each GoodBuy awarded contract. GoodBuy excludes engineering, architectural, land surveyors, doctors, nurses and construction services. The purchase of goods through GoodBuy includes the purchase of any services reasonably required for the installation, operation, or maintenance of purchased goods, where such services are included in the awarded Vendor contract.

MEMBERSHIP

1. **Program Members.** Program Members must be qualifying local governmental entities of the State of Texas or another State; or qualifying private non-profit entities with tax exempt status under IRS Code Section 501(c)(3), operating private schools or child care facilities.
2. To become a Program Member requires the approval of this Agreement by the governing body of the Member, and by the Region 2 ESC Board of Directors. Each Program member must submit a copy of this Agreement signed by an authorized representative of the Member, along with a signed copy of a Resolution approved by the Program Member’s governing body, to Region 2 ESC, as a condition of membership, as set forth below.
3. **Non-governmental Members.** In addition to the membership requirements set forth in Paragraph 2 above, all non-governmental entities seeking membership in GoodBuy must produce such documents as may be required from time to time by GoodBuy, to demonstrate each such non-governmental entity is eligible to become a Program Member under applicable law.
4. **Membership Term.** This Agreement shall be for one calendar year, which shall run from September 1 through August 31 of each calendar year, and shall become effective upon approval by both the Program Member’s governing body, and the Region 2 ESC Board of Directors. This Agreement shall automatically renew for successive one-year terms, unless sooner terminated as provided in this Agreement. The terms and conditions of this Agreement shall apply to the initial term of Membership and all renewals, unless the terms and conditions are modified in writing, and approved by the governing body of GoodBuy, the Region 2 ESC Board of Directors. There is no fee for Program Membership.
5. **Termination of Membership.** Either the Program Member or Region 2 ESC may elect to non-renew this Agreement by sixty (60) days written notice of non-renewal delivered to the designated representative of the other party, as set forth below. This Agreement may also be terminated by either party upon thirty (30) days prior written notice to the designated representative set forth below, with or without cause. If the Program Member terminates its participation during the term of this Agreement or if GoodBuy terminates participation of the Program Member under any provision of this Article, the Program Member shall bear the full financial responsibility for any purchases by the Program Member occurring after the termination date.



Purchasing Program of the Education Service Center, Region 2

Services Provided by GoodBuy:

GoodBuy will:

- Provide the organization and administrative structure of the program, including all staff necessary for the efficient operation of the program;
- Solicit requests from Program Members for adding categories/commodities and relevant specifications, and quantity demands for goods and services that could be included in the GoodBuy program;
- Prepare specifications for procurement of goods and services to be included in the GoodBuy program;
- Publish solicitations for prices and bids from potential Vendors of goods and services to be included in the GoodBuy program;
- Qualify potential Vendors and their goods or services, based on published bid criteria, and including the conducting of due diligence of potential Vendors;
- Tabulate price quotes, unit prices, and other information provided by potential Vendors of goods and services, to determine awarded Vendors for specific goods and services;
- Making all Vendor background research information and bids, and GoodBuy awarded Vendor contract analysis information available to Program Members;
- Maintain and publish the list of all GoodBuy awarded contracts, including all relevant information about the goods and services available under each awarded Vendor contract; and
- Provide Members with procedures for ordering, delivery, and billing for Member purchases from GoodBuy vendors.

Region 2 ESC is the designated entity that shall supervise the GoodBuy performance of this Agreement.

Any written notice to the GoodBuy Purchasing Cooperative shall be made by first class mail, postage prepaid, and delivered to: GoodBuy Purchasing Cooperative, Education Service Center, Region 2, 209 N. Water St., Corpus Christi, Texas 78401-2528 or by e-mail sent and actually received by GoodBuy to a GoodBuy Relations Representative at goodbuy@esc2.net.

Member Obligations:

- Each Program Member warrants that all Vendor payments, or other disbursements required under this Agreement will be made from current revenues budgeted and available to that Member.
- Program Members commit to purchase goods and services that become part of the official GoodBuy products and services list when it is in the best interest of the member entity.
- Each Program Member agrees to prepare purchase orders or provide other documentation issued to the appropriate vendor from the official awarded Vendor list provided by GoodBuy clearly noting contract number on it, as may be required by Member policy and procedures; provide a copy of each such Purchase Order, or Member approved order confirmation, Vendor Invoice or other proof of purchase for a purchase to the GoodBuy representative no later than 60 business days of the Member purchase from a GoodBuy Vendor;
- Accept shipments of products or delivery of services ordered from vendors in accordance with standard GoodBuy purchasing procedures.



Purchasing Program of the Education Service Center, Region 2

- Pay Vendors in a timely manner for all goods and services received.
- Report promptly in writing to GoodBuy any and all instances in which a Program Member has rejected goods or services delivered to the Member by any awarded GoodBuy Vendor, or has cancelled any previously approved Purchase Order or invoice Order for goods or services to be provided by any awarded GoodBuy Vendor, to the designated GoodBuy representative.
- It is also a condition precedent to the approval of this Agreement for each Program Member by the Board of Directors of Region 2 ESC, that each prospective Program Member shall designate the person or persons who have express authority to represent and bind the Program Members in the administration and operation of this Agreement, with respect to GoodBuy purchasing, and Region 2 ESC will not be obligated to contact any other individual(s) regarding GoodBuy matters. A Program Member may change the designated Member representative listed below at any time by submitting written notice to goodbuy@esc2.net.

Program Member Name: _____

Program Member Designated GoodBuy representative(s):

Name: _____

Contact Information: _____

Title: _____

(Address) _____

Email: _____

City: _____

Telephone: _____

State: _____

Facsimile: _____

The Program Member shall provide proof of goods and services purchased via any GoodBuy contract (purchase orders, monthly activity reports, order confirmations, invoices, etc.) to GoodBuy (all purchases conducted through GoodBuy Awarded Vendor contracts). These reports may be modified from time to time as deemed appropriate by GoodBuy.

GENERAL TERMS AND CONDITIONS

- 1. Governing Law and Venue.** The Program Member and GoodBuy agree that this Agreement is governed by the law of the State of Texas and the published policies and procedures of GoodBuy. Any and all suits arising from this Agreement shall be brought in a court of competent jurisdiction and venue shall lie in Nueces County, Texas.
- 2. Cooperation and Access.** The Program Member and GoodBuy agree that they will cooperate in compliance with any reasonable requests for information and/or records made by GoodBuy or the Program Member. GoodBuy reserves the right to audit the relevant records of any Program Member, and vice-versa.
- 3. Defense and Prosecution of Claims.** The ESC shall not be responsible or obligated to defend any claims against the Member or prosecute any claims on behalf of the Member.
- 4. Legal Counsel.** The Region 2 ESC shall not be responsible or obligated to provide or act as legal counsel to the Member with respect to any matter regarding this Agreement.
- 5. Purchase Contracts.** The Region 2 ESC and GoodBuy shall not be a party to any contracts made by the Member for the purchase of goods or services with any vendor through the GoodBuy program.



6. No Warranty. The Region 2 ESC and/or GoodBuy does not warrant, sponsor, or endorse the goods or services of any GoodBuy Vendor.
7. It is the responsibility of the Program Member purchasing from GoodBuy awarded vendors ensure that the applicable purchasing requirements for the Member are met in accordance with all applicable local, state and federal procurement law.
8. Mediation. All claims and disputes arising under this Agreement shall be submitted to non-binding mediation before a neutral mediator in Nueces County, Texas, with the party demanding mediation of a claim being obligated to pay all costs and expenses of mediation.
9. Compliance with Procurement Laws. GoodBuy shall use its best effects to solicit prices for goods and services in compliance with all applicable laws and regulations governing purchase contracts by Members, and will keep a record of its procurement methodology for inspection by any Member. Each Member is responsible for determining, in consultation with its legal counsel, whether purchasing through this cooperative will satisfy the requirements of any applicable law or regulation governing the Program Member.
10. This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.
11. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect
12. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its directors, officers, employees, representatives and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.
13. **THE GOODBUY PURCHASING COOPERATIVE, ITS ENDORSERS, AND SERVICING CONTRACTORS HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**
14. **THE PARTIES AGREE THAT IN REGARD TO ANY AND ALL CAUSES OF ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER UNDER ANY CIRCUMSTANCES FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES**
15. **GoodBuy and Region 2 ESC, their ENDORSERS AND SERVICING CONTRACTORS, DO NOT WARRANT THAT THE OPERATION OR USE OF PROGRAM SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE.**



Purchasing Program of the Education Service Center, Region 2

16. Merger: The Interlocal Participation Agreement, Board Resolution, Terms and Conditions, and General Provisions represent the complete understanding of the GoodBuy Purchasing Cooperative, and Program Member electing to participate in the Program.

17. Representation of Authorization: By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.

TO BE COMPLETED BY THE GOODBUY PURCHASING COOPERATIVE, as acting on behalf of all other Program Members

By: _____ Date: _____
GoodBuy Relations Representative, Region 2 ESC

Email: _____ Telephone: _____

Facsimile: _____

(Name of Program Member)

TO BE COMPLETED BY PROGRAM MEMBER

By: _____ Date: _____
(Signature of authorized representative of Program Member)



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Xavier Cervantes, Director of Planning

AGENDA ITEM: Plat Approval: Sharyland Business Park Subdivision, 175.221 acres out of Porcion 57, Light Industrial Zoning, Developer: Cascade Real Estates Operating, L.P., Engineer: Melden & Hunt, Inc., - Cervantes

NATURE OF REQUEST:

Project Timeline:

- June 28, 2021 – City Council convened for Preliminary Approval
- February 25, 2022 – A Notice-to-Proceed was issued by the Purchasing Department
- November 22, 2024 – A Final Walk-Thru was scheduled and conducted on-site with all parties involved for inspection.
- May 27, 2025 – Consideration of the requested Plat Approval by the City Council.

Summary:

- The subject site is located at the Northwest corner of Anzalduas Highway and F.M. 494 Shary Road.
- This development consists of 15 lots and 1 drain ditch.
- Water service is provided from an existing 12" main located along the West side of Anzalduas Highway and from an existing 8" line along F.M. 494 Road. There is a total of 20 fire hydrants as per the Fire Marshall's directive.
- The sanitary sewer line runs to and thru the subdivision collecting from 8" sewer stub outs.
- The internal streets range from 50' B-B on a 70' ROW and 80' B-B on a 120' ROW.
- Storm drainage for this site is compliant for a 50-year storm event. The Engineering Department has approved the drainage construction as built.

STAFF RECOMMENDATION:

Staff recommends approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

AERIAL PHOTO



STATEMENT OF COMPLETION - ENGINEERING



Public Works Department

To: Xavier Cerventes Planning Director
 Project/Subdivision Sharyland Business Park Subdivision
 Project/Subdivision Contractor Posillico Civil Inc.
 Project/Subdivision Engineer Melden and Hunt Inc.
 From: Juan Pablo "JP" Terrazas, P.E., CPM Assistant City Manager
 Date: 4/30/2025

STATEMENT OF COMPLETION

The infrastructure installed has been inspected and accepted by the City of Mission (Public Works) Utility, Streets & Drainage Department. As-builts are due for review.

Streets:

Sharyland Business Park has been inspected by ☒ Joaquín Gonzalez and or ☐ Antonio Serna.
 The infrastructure installed by Posillico Civil Inc. and the methods for testing and approval have complied with the City Subdivision Standards Manual revised September 2023.

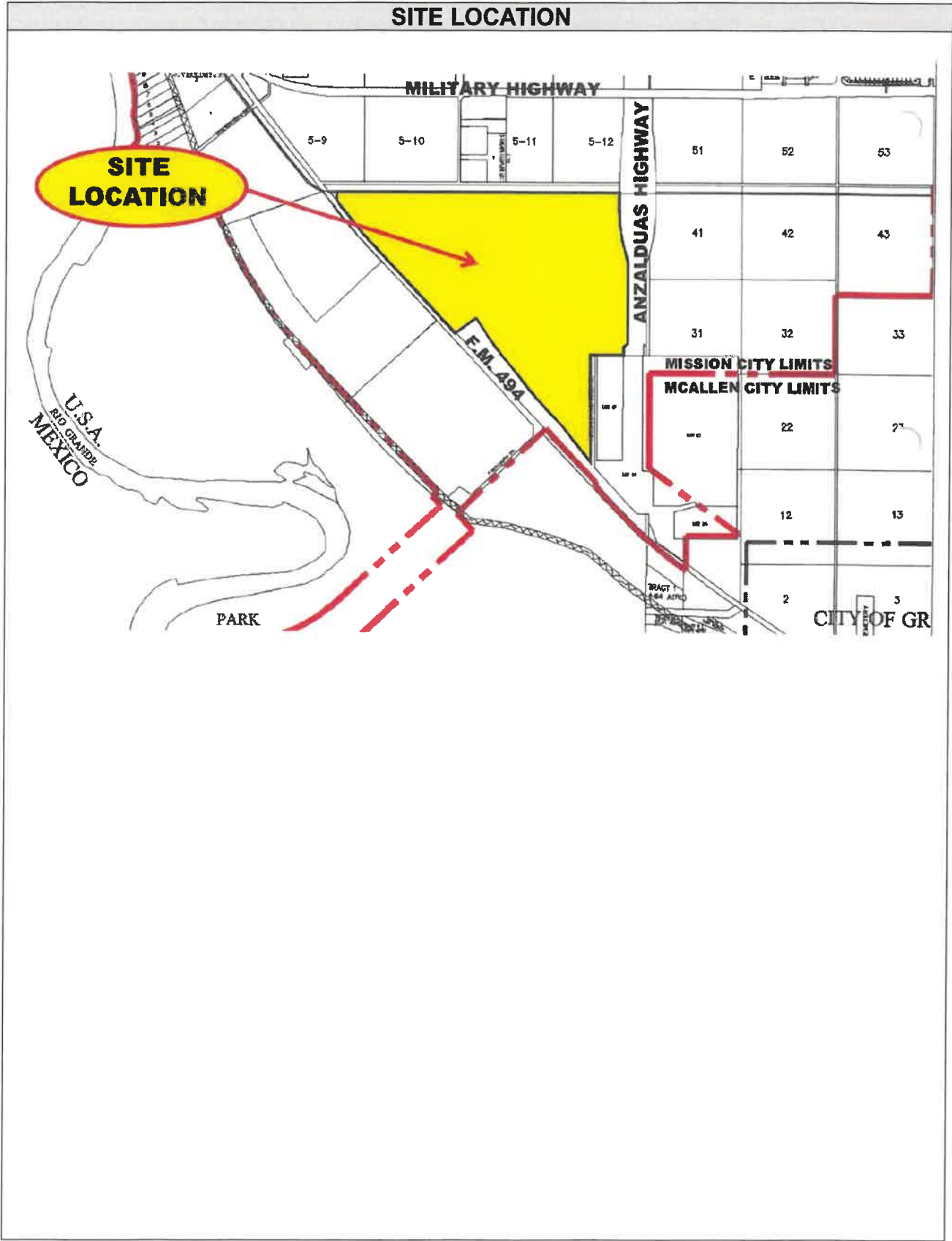
Inspector (s) Joaquín Gonzalez

Strom Drain:

Sharyland Business Park has been inspected by ☒ Joaquín Gonzalez and or ☐ Antonio Serna.
 The infrastructure installed by Posillico Civil Inc. and the methods for testing and approval have complied with the City Subdivision Standards Manual revised September 2023.

Inspector (s) Joaquín Gonzalez

Juan Pablo "JP" Terrazas, P.E., CPM
 Assistant City Manager



STORM WATER DRAINAGE STATEMENT



MELDEN & HUNT INC.

CONSULTANTS • ENGINEERS • SURVEYORS

FRED L. KURTH • ALLAN F. BOYD • HEARTY A. MILLER, JR. • ROBERT D. TAMEZ • DAVID J. REYN • RUBEN JAMES DE JESUS

TEPELS Form # 7-1435
TEPELS # 10000000

Drainage Statement SHARYLAND BUSINESS PARK SUBDIVISION PHASE I Project #20075.00 Date: May 19, 2021

SHARYLAND BUSINESS PARK SUBDIVISION PHASE I, A tract of land containing 175.22 acres of land situated in the City of Mission, Hidalgo County, Texas, being a part or portion out of Porcion 57. This subdivision lies in Zone "C", which is defined as areas of minimal flooding. Community Panel No. 480334 0400 C; Map Revised: November 16, 1982. The property is located northwest of the corner of Military Highway & F.M. 396. The property is currently open with a proposed use of 15 commercial lots and 1 drain ditch, currently inside the City of Mission, Texas.

The soils in this area (7) Cameron silty clay, (19) Harlingen clay, (55) Reynosa silty clay loam, and (64) Rumm silty clay, which are in Hydrologic Groups "B", "C" and "D". These soils are moderately pervious and have a relatively low plasticity index. (See excerpts from "Soil Survey of Hidalgo County, Texas").

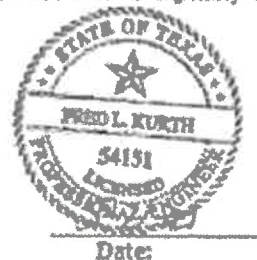
Existing runoff is in a southeasterly direction, with a runoff of 43.91 c.f.s. during the 10-year storm frequency as per the attached calculations. Proposed runoff after development is 202.99 c.f.s., during the 50-year storm frequency, per the attached calculation, which is an increase of 159.08 c.f.s.

The proposed drainage for this subdivision shall consist of surface runoff from the lots into the proposed streets and collected by type "A" inlets located at key points within the subdivision. The pipe size diameters shall be 24". The proposed storm system shall discharge into a proposed detention ditch to be constructed in the center of the site, which will then discharge into an existing City of Mission drain ditch A-5.

In accordance with the City of Mission drainage policy, the peak rate of runoff in this subdivision will not be increased during the 50-year rainfall event due to the building of this subdivision. Therefore, as per attached calculations the required 2,042,258.17 cubic feet of detention will be provided within the proposed detention ditch which has a total capacity of 4, 960, 000 cubic feet.

<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input checked="" type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input checked="" type="checkbox"/> EXCHANGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
Hector Garcia	
H.C.D., NO. 1	DATE 6/10/21

Fred L. Kurth, P.E. #54151



Date:



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Authorization to lease/purchase (2) 2025 Silverado Crew Cab pickup trucks for the Mission Police Department fleet from D&M Leasing Company (buyboard contract #744-24), totaling \$113,113.28, using the Stonegarden FY2024 Grant funds, federal asset forfeiture treasury funds, and capital outlay – Torres

NATURE OF REQUEST:

The Mission Police Department is seeking authorization to lease and later purchase (2) 2025 Silverado Crew Cab pickup trucks for the Mission Police Department fleet from D&M Leasing Company (buyboard contract #744-24). The (2) 2025 Silverado Crew Cab pickup trucks will be leased for a 12-month period and paid off after the leasing period ends. The principal purchase cost amount of each vehicle is \$54,595.75. The interest to be paid for each vehicle is \$1,960.89. The purchase cost amount is \$113,113.28, including the interest paid during the leasing period. The lease expenditure will be made with \$100,000.00 deriving from Stonegarden FY2024 Grant funds and \$13,113.28 deriving from federal asset forfeiture treasury funds. Any remainder costs will derive from capital outlay.

BUGETED: No **FUND:** Designated Purpose **ACCT. #:** 15-491-84800

BUDGET: \$96,078.22 **EST. COST:** \$113,113.28 **CURRENT BUDGET BALANCE:** \$

BUGETED: No **FUND:** Designated Purpose **ACCT. #:** 15-491-84820

BUDGET: \$3,921.78 **EST. COST:** \$113,113.28 **CURRENT BUDGET BALANCE:** \$

BUGETED: No **FUND:** Federal Forfeiture Funds **ACCT. #:** 11-410-84800

BUDGET: \$13,111.26 **EST. COST:** \$113,113.28 **CURRENT BUDGET BALANCE:** \$

BUGETED: No **FUND:** Federal Forfeiture Funds **ACCT. #:** 11-410-84820

BUDGET: \$0.02 **EST. COST:** \$113,113.28 **CURRENT BUDGET BALANCE:** \$

BUGETED: No **FUND:** Federal Forfeiture Funds **ACCT. #:** 11-410-74950

BUDGET: \$2.00 **EST. COST:** \$113,113.28 **CURRENT BUDGET BALANCE:** \$

\$

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval.

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Open-End (Equity) Lease Quote

Quote: 29194

Prepared For: City of Mission, TX

Date: 05/01/2025

Unit#: 29194

Unit: 2025 Silverado Crew Cab PPV 4WD X 2 UNITS

Order Type: IN STOCK Term: 12 State: TX

Customer#: 6606

Schedule#: 0.00

54075.00	Capitalized Cost of Vehicle ¹
0.00	Up Front Sales Tax Rate <u>0.0625</u> State <u>TX</u>
21.75	Initial License and Registration Fees
499.00	Added Equipment (See Page 2)
0.00	Acquisition Fee
0.00	Other Capitalized Fees Tax
0.00	on Gain on Prior Vehicle
0.00	Inventory Tax Extended
0.00	Service Contract Gross
54595.75	Capitalized Cost LESS:
0.00	Cash Down
0.00	Trade Equity
0.00	Rebate
54595.75	Total Capitalized Cost (Delivered Price)

All language and acknowledgements contained in the signed quote apply to all vehicles ordered under this signed quote

Order Information

Driver
Ext Color **BLACK**
Int Color
License
GVWR 0



Contract # 744-24

4549.56 Depreciation Reserve @ 0.08333
202.42 Monthly Lease Charge (Based on Rate - Subject to a Floor)²
4751.98 Total Monthly Rental Excluding Additional Services

Additional Fleet Management and Services

0.00 Full Maintenance Program³
0.00 Miscellaneous

Contract Miles 0
Incl: #Brake Sets (1 set = 1 axle) 0

Over Mileage Charge 0.00 / Mile
#Tires 0 Loaner Vehicle Not Incl

0.00 Additional Services Sub Total

0.00 Monthly Sales Tax 0

0.00 Total Monthly Insurance

4751.98 Total Monthly Rental Including Additional Services

1.00 Reduced Book Value at 12 Months

250.00 Service Charge Due at Lease Termination

Monthly Insurance Premiums and Disclosures

0.00 Commercial Liability Enrollment (Estimate Only)0.00 Physical Damage (Estimate Only)Liability Limit 0.00Comprehensive/Collision Deductible: 0.00 / 0.00Quote based on estimated annual mileage of 15000 and a Security Deposit of 0.00

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Terms:

Commercial Vehicle Leasing, L.L.C., d/b/a D&M Leasing Commercial (Lessor) will be the owner of the vehicle(s) covered by this Quote, and shall have all rights and remedies arising under the Master Lease. By signing below, Lessee authorizes Lessor to order the vehicle(s), and Lessee agrees to accept delivery and lease the vehicle(s) pursuant to the Master Lease. In the event Lessee fails or refuses to accept delivery of the vehicle(s), Lessor shall have the right to recover from Lessee any damages (whether actual, general consequential, special, incidental or otherwise) and seek any other available relief, at law or in equity, arising from such failure or refusal. The terms of the Master Lease are referenced and incorporated herein. Lessee acknowledges and agrees that Lessor makes no promises, representations or warranties concerning the manufacture or delivery date for the vehicle(s). Lessee certifies that it intends for more than 50% of the use of the vehicle is to be in a trade or business of Lessee. **ALL TAX AND LICENSE FEES TO BE BILLED TO Lessee AS THEY OCCUR.**

LESSEE City of Mission, TX

BY

TITLE

DATE 05/01/2025

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Cost of Vehicle may be adjusted to reflect final manufacturer's invoice. Lessee hereby assigns to LESSOR any Manufacturer Rebates and/or Manufacturer incentives intended for the Lessee, which Rebates and/or incentives have been used by LESSOR to reduce the Capitalized Cost of the Vehicle.

2 Monthly Lease Charge will be adjusted to reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of the Lessee. Notwithstanding the inclusion of such references in this (Invoice/Schedule /Quote) all such maintenance services are to be performed by LESSOR and all such maintenance fees are payable by Lessee solely for the account of LESSOR pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and LESSOR; provided that such maintenance fees are being billed by LESSOR and are payable at the direction of LESSOR solely as an authorized agent for collection on behalf of LESSOR.

Open-End (Equity) Lease Quote

Quote: 29194

Prepared For: City of Mission, TX

Date: 05/01/2025

Unit#: 29194

Unit: 2025 Silverado Crew Cab PPV 4WD X 2 UNITS

ADDED EQUIPMENT / OTHER TOTALS

Description	(B)illed or (C)apped	Price
Bedliner	C	499.0000
Total Charges (B)illed		0
Total Charges (C)apitalized		499.0000
Total of All Added Equipment and Other Charges		499.0000

**TRAC Lease Amortization Schedule**

Unit Number: 29194 Origination Date: 05/01/2025 Finance Amount: \$54,595.75 Term: 12 Lease Number:
Termination Date: 05/01/2026 Total Payments: \$56,555.64 Total Interest: \$1,960.89
Customer: City of Mission, TX Schedule Number: 0
Unit: 2025 Silverado Crew Cab PPV 4WD x 2 Units VIN:

LEASE AMORTIZATION					
Event	Date	Payment	Interest	Principal	New Balance
Lease Amount					\$54,595.75
Payment 1	05/01/2025	4,712.97	323.33	4,389.64	50,206.11
Payment 2	06/01/2025	4,712.97	294.87	4,418.10	45,788.01
Payment 3	07/01/2025	4,712.97	266.24	4,446.73	41,341.28
Payment 4	08/01/2025	4,712.97	237.42	4,475.55	36,865.73
Payment 5	09/01/2025	4,712.97	208.41	4,504.56	32,361.17
Payment 6	10/01/2025	4,712.97	179.21	4,533.76	27,827.41
Payment 7	11/01/2025	4,712.97	149.82	4,563.15	23,264.26
Payment 8	12/01/2025	4,712.97	120.24	4,592.73	18,671.53
Payment 9	01/01/2026	4,712.97	90.48	4,622.49	14,049.04
Payment 10	02/01/2026	4,712.97	60.51	4,652.46	9,396.58
Payment 11	03/01/2026	4,712.97	30.36	4,682.61	4,713.97
Payment 12	04/01/2026	4,712.97	0.01	4,712.96	1.01
Payment 13	05/01/2026	1.00	0.00	1.00	0.00
Payment 14		0.00	0.00	0.00	0.00
Payment 15		0.00	0.00	0.00	0.00
Payment 16		0.00	0.00	0.00	0.00
Payment 17		0.00	0.00	0.00	0.00
Payment 18		0.00	0.00	0.00	0.00
Payment 19		0.00	0.00	0.00	0.00
Payment 20		0.00	0.00	0.00	0.00
Payment 21		0.00	0.00	0.00	0.00
Payment 22		0.00	0.00	0.00	0.00
Payment 23		0.00	0.00	0.00	0.00
Payment 24		0.00	0.00	0.00	0.00
Payment 25		0.00	0.00	0.00	0.00
Payment 26		0.00	0.00	0.00	0.00
Payment 27		0.00	0.00	0.00	0.00
Payment 28		0.00	0.00	0.00	0.00
Payment 29		0.00	0.00	0.00	0.00
Payment 30		0.00	0.00	0.00	0.00
Payment 31		0.00	0.00	0.00	0.00
Payment 32		0.00	0.00	0.00	0.00
Payment 33		0.00	0.00	0.00	0.00
Payment 34		0.00	0.00	0.00	0.00
Payment 35		0.00	0.00	0.00	0.00
Payment 36		0.00	0.00	0.00	0.00



TRAC Lease Amortization Schedule (continued)

Unit Number: 29194 Origination Date: 05/01/2025 Finance Amount: \$54,595.75 Term: 12 Lease Number:
 Termination Date: 05/01/2026 Total Payments: \$56,555.64 Total Interest: \$1,960.89
 Customer: City of Mission, TX Schedule Number: 0
 Unit: 2025 Silverado Crew Cab PPV 4WD x 2 Units VIN:

PROJECTED AMORTIZATION					
Event	Date	Payment	Interest	Principal	New Balance
Payment 37		0.00	0.00	0.00	0.00
Payment 38		0.00	0.00	0.00	0.00
Payment 39		0.00	0.00	0.00	0.00
Payment 40		0.00	0.00	0.00	0.00
Payment 41		0.00	0.00	0.00	0.00
Payment 42		0.00	0.00	0.00	0.00
Payment 43		0.00	0.00	0.00	0.00
Payment 44		0.00	0.00	0.00	0.00
Payment 45		0.00	0.00	0.00	0.00
Payment 46		0.00	0.00	0.00	0.00
Payment 47		0.00	0.00	0.00	0.00
Payment 48		0.00	0.00	0.00	0.00
Payment 49		0.00	0.00	0.00	0.00
Payment 50		0.00	0.00	0.00	0.00
Payment 51		0.00	0.00	0.00	0.00
Payment 52		0.00	0.00	0.00	0.00
Payment 53		0.00	0.00	0.00	0.00
Payment 54		0.00	0.00	0.00	0.00
Payment 55		0.00	0.00	0.00	0.00
Payment 56		0.00	0.00	0.00	0.00
Payment 57		0.00	0.00	0.00	0.00
Payment 58		0.00	0.00	0.00	0.00
Payment 59		0.00	0.00	0.00	0.00
Payment 60		0.00	0.00	0.00	0.00
Payment 61		0.00	0.00	0.00	0.00
Payment 62		0.00	0.00	0.00	0.00
Payment 63		0.00	0.00	0.00	0.00
Payment 64		0.00	0.00	0.00	0.00
Payment 65		0.00	0.00	0.00	0.00
Payment 66		0.00	0.00	0.00	0.00
Payment 67		0.00	0.00	0.00	0.00
Payment 68		0.00	0.00	0.00	0.00
Payment 69		0.00	0.00	0.00	0.00
Payment 70		0.00	0.00	0.00	0.00
Payment 71		0.00	0.00	0.00	0.00
Payment 72		0.00	0.00	0.00	0.00
Payment 73		0.00	0.00	0.00	0.00



Vendor Contract Information Summary

Item 19.

Vendor	Commercial Vehicle Leasing LLC dba D&M Leasing Commercial
Contact	Ed Cain
Phone	214-412-1656
Email	ecain@dmautoleasing.com
Vendor Website	https://www.dmfleets.org/
TIN	90-0996325
Address Line 1	1400 W. 7th Street, #200
Vendor City	Fort Worth
Vendor Zip	76102
Vendor State	TX
Vendor Country	USA
Delivery Days	10
Freight Terms	FOB Destination
Payment Terms	Payment terms are net 30.
Shipping Terms	Freight prepaid by vendor and added to invoice
Ship Via	Common Carrier
Designated Dealer	No
EDGAR Received	Yes
Service-disabled Veteran Owned	No
Minority Owned	Yes
Women Owned	No
Certificate Number	1900996325700
Certifying Agency	The Texas Comptroller of Public Accounts
National	Yes
No Foreign Terrorist Orgs	Yes
No Israel Boycott	Yes
MWBE	No
ESCs	All Texas Regions
States	All States
Contract Name	Vehicle & Bus Fleet Leasing & Management Services
Contract No.	744-24
Effective	10/01/2024
Expiration	09/30/2027
Accepts RFQs	Yes
Service Fee Note	Vehicle purchase orders are subject to a \$400 service fee



Vendor Contract Information Summary

Item 19.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Xavier Cervantes, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a Conditional Use Permit to Neva P. Masengale for a Home Occupation - Daycare in a (R-1) Single Family Residential District, being Lot 37, Woodcrest Estates, located at 2807 Norma Drive, Adoption of Ordinance #_____ – Cervantes

NATURE OF REQUEST:

Project Timeline:

- May 2, 2025 – Application for Conditional Use Permit (“CUP”) submitted to the City.
- May 8, 2025 – In accordance with State and local law, notice of required public hearings was mailed to all property owners within 200 feet of the subject tract, and notice of public hearings was published in the Progress Times.
- May 21, 2025 – Public hearing and consideration of a Conditional Use Permit by the Planning and Zoning Commission.
- May 27, 2025 – Public hearing and consideration of a Conditional Use Permit by the City Council.

Summary:

- The site is located at the Northwest corner of Taylor Road and Norma Drive.
- Per Code of Ordinance, a Home Occupation requires the approval of a Conditional Use Permit by the City Council.
- The applicant proposes a home daycare for parents to leave their children in a safe and caring environment. The applicant is proposing a daycare where the children can learn skills needed for school and life lessons taught by trained individuals in early childhood development.
- The proposed hours of operation are as follows: Monday–Friday from 7:30 am to 5:30 pm
- Staff: 5 employees (*Note: Sec.1.56(1)(d) states: There shall be no more than one additional unrelated employee other than immediate members of the family residing on the premises.)
- Parking: The applicant proposes to utilize the two existing parking spaces on the driveway for drop-off and pickup. Staff is concerned that this proposed home occupation could create traffic concerns due to being too close to the stop sign and Shary Road.
- During the Planning and Zoning Meeting, there was public opposition. The concerns voiced were in regards to traffic, and children’s safety. Staff mailed out (23) legal notices to surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

Staff recommends approval of the request subject to the following conditions:

1. 1 year re-evaluation to continue to assess this new home occupation.

2. Applicant to be limited to one (1) employee at a time, or must submit a petition reflecting 90% of the property owners within 200 foot radius in favor of the variance to the number of employees allowed.
3. Pickup and Dropoff of children must be within the private property.
4. Continued compliance with all City Codes (Building, Fire, Health, Noise, etc.)
5. CUP is not to be transferable to others.
6. Hours of operation: Monday–Friday from 7:30 am to 5:30 pm

Departmental Approval: N/A

Advisory Board Recommendation: Denial

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A HOME OCCUPATION FOR A DAYCARE IN A (R-1) SINGLE FAMILY RESIDENTIAL DISTRICT, BEING LOT 37, WOODCREST ESTATES, AT 2807 NORMA DRIVE**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 21, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, May 27, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2807 Norma Drive Lot 37, Woodcrest Estates Subdivision	Home Occupation for a Daycare – Puerta Del Sol Daycare	<ol style="list-style-type: none"> 1. 1 year re-evaluation to continue to assess this new home occupation, 2. Applicant to be limited to one (1) employee at a time, or must submit a petition reflecting 90% of the property owners within 200 feet radius in favor of the variance to the number of employees allowed. 3. Pick up and drop off of children must be within the private property. 4. Must comply with all City Codes (Building, Fire, Health, Noise, etc.) 5. CUP not transferable to others 6. Hours of operation are Monday – Friday from 7:30 am to 5:30 pm

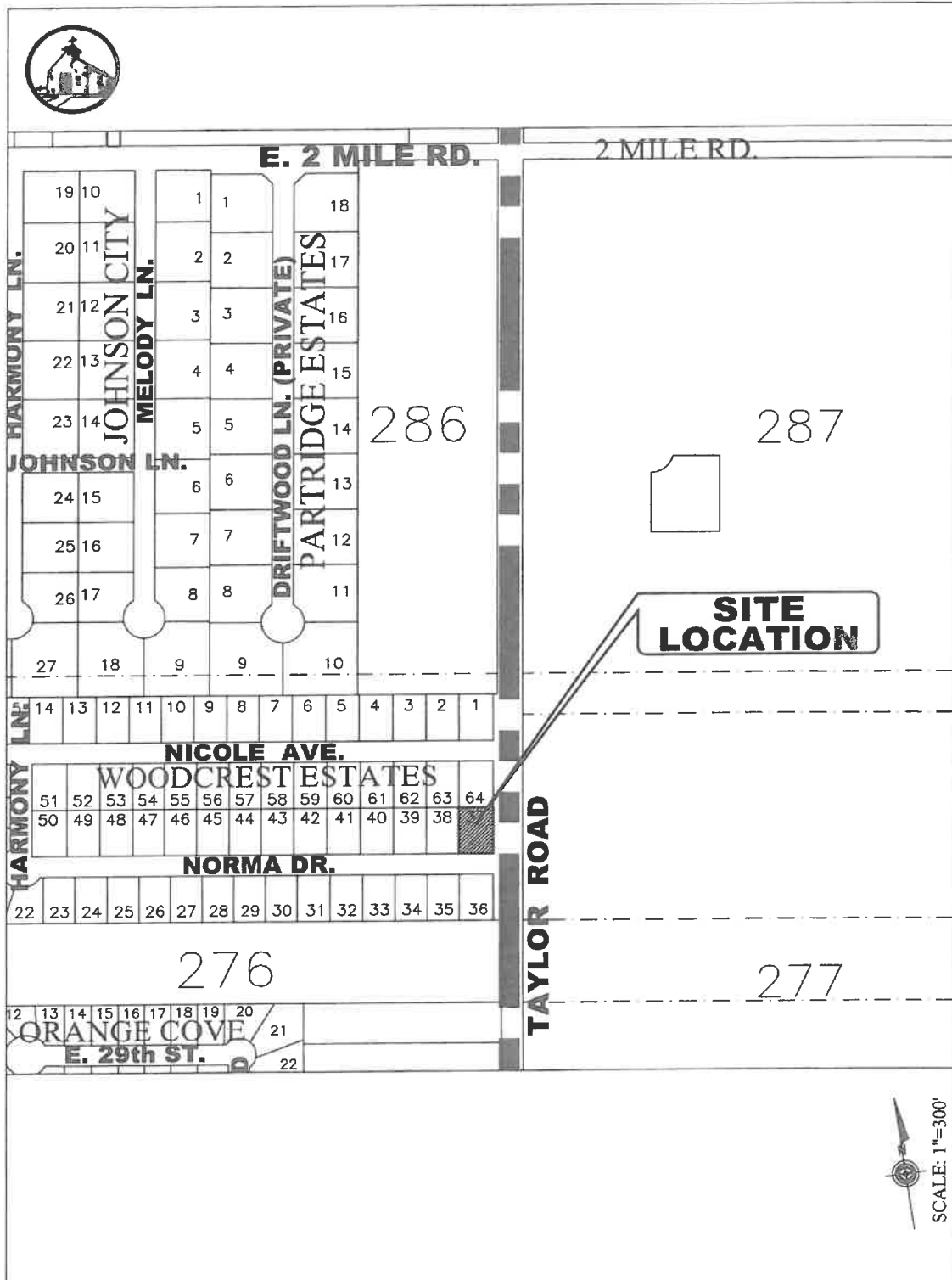
READ, CONSIDERED AND PASSED, this the 27th day of May, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

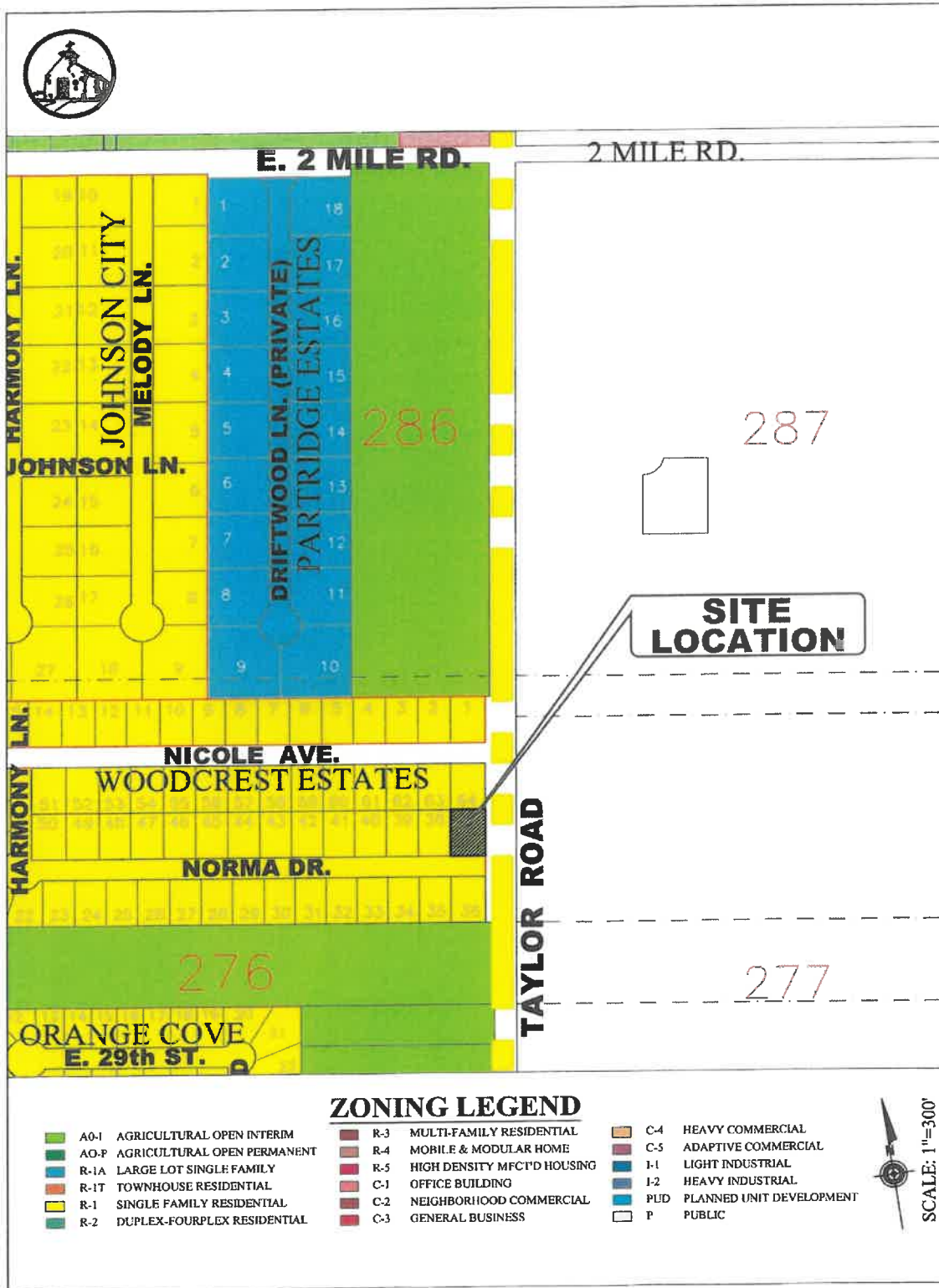
VICINITY MAP



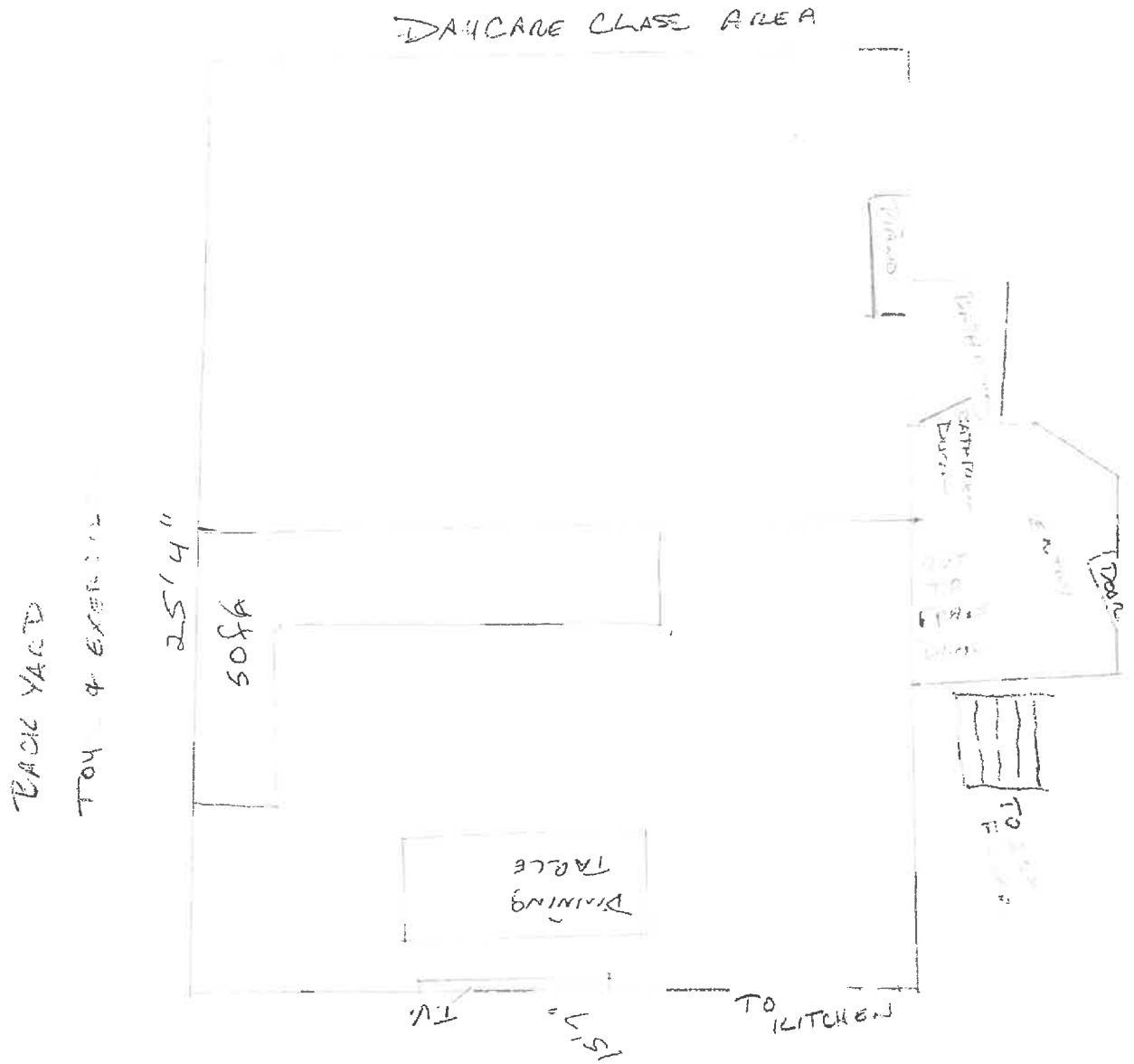
ARIEL MAP



ZONING MAP



FLOOR PLAN



PICTURES



PICTURES



CONDITIONAL USE PERMIT**Section 1.56. - Conditions of conditional use.**

1. Home occupations:
 - a. The area used in conducting the home occupation will be clearly secondary to the residential use. Such permitted occupation shall not create offensive noise, vibration, smoke, dust, odor, heat or glare or require more than four parking spaces.
 - b. A sign may be posted within a maximum size of 24 inches × 118 inches and must be non-illuminated.
 - c. There shall be no exterior display or alterations indicating that the building is being used for any purpose other than that of a dwelling.
 - d. There shall be no more than one additional unrelated employee other than immediate members of the family residing on the premises.
 - e. There shall be no outside storage of materials or products.
 - f. The permitted use shall not create frequent or heavy traffic greater than ten percent of the average load per hour, per street.
 - g. The planning and zoning commission may, under extenuating or special circumstances unique to the home occupation, recommend waiver of this provision on a temporary or permanent basis to the city council who shall have the ultimate authority on the matter. With regard to proposed variances to subsections [1.56](#) 1.a., d. and/or f., a minimum of 90 percent of the property owners within 200 feet mailout radius shall provide written support for the proposed home occupation to request variance. Should the 90 percent threshold not be provided, no variance shall be considered.

MAILOUT LIST

PROP_ID	file_as_na	addrDeliveryLine	addrCity	addrState	addrZip
649908	FUENTES ROLANDO & JUAN RAMIREZ	2804 NORMA DR	MISSION	TX	78574-3556
649909	CANTU JOSE A VILLARREAL & NORA CAMACHO	2806 NORMA DR	MISSION	TX	78574-3556
649875	VELA LENNY & KARLA A	2805 NICOLE DR	MISSION	TX	78574-6593
649911	VILLARREAL RUBEN OSCAR	2805 NORMA DR	MISSION	TX	78574-3556
649913	GARZA SYLVIA I	2801 NORMA DR	MISSION	TX	78574-3556
649936	GARZA ROGELIO	PO BOX 720074	MCALLEN	TX	78504-0074
454375	HIDALGO COUNTY DRAINAGE DISTRICT NO. 1	902 N DOOLITTLE RD	EDINBURG	TX	78542
649873	LEAL ADALGISA SAENZ	2807 NICOLE DR	MISSION	TX	78574-6593
649876	MONTERO JUAN V & JACQUELINE	2803 NICOLE DR	MISSION	TX	78574-6593
649910	MASENGALE STEVEN WAYNE & NEVA D PARRILLA EYZAGUIRRE	2807 NORMA DR	MISSION	TX	78574-3556
649912	TREVINO NANCY T	2803 NORMA DR	MISSION	TX	78574-3556
649935	RESTO GONZALO & ADA N	2802 NICOLE DR	MISSION	TX	78574-6593
649937	YOUNGBLOOD RUDY & MELINDA	2806 NICOLE DR	MISSION	TX	78574-6593
649906	STAEHELY PATRICK WILLIAM & JENNIFER R	2800 NORMA DR	MISSION	TX	78574-3556
649907	VARELA RICARDO	1104 W 23RD ST	MISSION	TX	78574-2235
649934	CONFIDENTIAL	<Null>	<Null>	<Null>	<Null>
281423	HIDALGO COUNTY DRAINAGE DISTRICT NO. 1	902 N DOOLITTLE RD	EDINBURG	TX	78542
281427	MARTIN FREDERICK H III & MELAYNE	2524 N TAYLOR RD	MCALLEN	TX	78501-5404
958823	FLORES ARAM & ALEXIA HUERTA	5113 W HIGHLAND AVE	MCALLEN	TX	78501-2238
958822	WHETSTONE ADDISON GRANT & CASSANDRA SALINAS	5109 HIGHLAND AVE	MCALLEN	TX	78501-2238
958787	SOSA JUAN C GURROLA & ANGELICA FELIX	5108 W HIGHLAND AVE	MCALLEN	TX	78501-2237
958786	PENA ESPERANZA	5112 W HIGHLAND AVE	MCALLEN	TX	78501
958824	MV TAYLOR HOMEOWNERS ASSOCIATION	620 S 12TH ST	MCALLEN	TX	78501-4928



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Xavier Cervantes, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a Conditional Use Permit for a Drive-Thru Service Window for Hiro, LLC aka Pura Vida Snacks & Drinks, being Lot C1-A, Replat of Lots C1 thru C11, Taurus Estates No. 3 Subdivision in a (C-3) General Business District, located at 3009 N. Inspiration Road, Suite A, Applicant: Hiram Cisneros, Adoption of Ordinance #_____ –Cervantes

NATURE OF REQUEST:

Project Timeline:

- April 23, 2025 – Application for Conditional Use Permit (“CUP”) submitted to the City.
- May 8, 2025 – In accordance with State and local law, notice of required public hearings was mailed to all property owners within 200 feet of the subject tract, and notice of public hearings was published in the Progress Times.
- May 21, 2025 – Public hearing and consideration of a Conditional Use Permit by the Planning and Zoning Commission.
- May 27, 2025 – Public hearing and consideration of a Conditional Use Permit by the City Council.

Summary:

- The site is located at the NW corner of Inspiration Road and Giselle Street.
- Per Code of Ordinance, a Drive-Thru Service Window requires the approval of a Conditional Use Permit by the City Council.
- The applicant has operated a snack shop at this location since 2018 under Xquinkles Snackland Inspiration. The last conditional use permit approved for the drive-thru service window for this location was on June 10, 2024 for life of use. The applicant would now like to change the name of the business to Pura Vida Snacks & Drinks, and that requires a new conditional use permit.
- The proposed hours of operation are as follows: Monday – Sunday from 11:00 am to 9:00 pm
- Staff: 1 employee
- Parking: There are 19 seating spaces, which require 6 parking spaces (19 total seating spaces/3 = 6.33 parking spaces). There are 138 existing parking spaces in the commercial plaza that are shared with the other businesses.
- Staff notes that there is landscaping in front of the business and along Giselle Street which must be maintained by the property owner or the applicant.
- Sale of Alcohol Section 6-4: of the Zoning Code requires such uses to be 300 feet from the nearest residence, church, school, or publicly owned property. There is a residential subdivision directly behind the alley that fall within the 300 feet, however, P&Z and City Council have waived the separation requirement in the previous approval.
- The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (32) legal notices to surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

Staff recommends approval of the request subject to compliance with the following conditions:

1. Life of use with the understanding that the permit can be revoked due to non-compliance.
2. Acquire a new business license.
3. Continued compliance with all City Codes (Building, Fire, Health, etc.)
4. Compliance with TABC requirements.
5. Waiver of the 300' separation requirement from the residential neighborhoods.
6. CUP is not to be transferable to others.
7. Hours of operation: Monday – Sunday from 11:00 am to 9:00 pm

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW - HIRO, LLC AKA PURA VIDA SNACKS & DRINKS, BEING LOT C1-A, REPLAT OF LOTS C1 TRHU C11, TAURUS ESTATES NO. 3 SUBDIVISION IN A (C-3) GENERAL BUSINESS DISTRICT, LOCATED AT 3009 N. INSPIRATION ROAD, SUITE A

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 21, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, May 27, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
3009 N. Inspiration Road, Suite A Lot C1-A, Replat of Lots C1 thru C11, Taurus Estates No. 3 Subdivision	Drive-Thru Service Window - Hiro, LLC aka Pura Vida Snacks & Drinks	<ol style="list-style-type: none"> 1. Life of the use with the understanding that the permit can be revoked due to non-compliance. 2. Acquire a new business license 3. Must comply with all City Codes (Building, Fire, Health, etc.) 4. Compliance with TABC requirements 5. Waiver of the 300' separation requirement from the residential neighborhoods 6. CUP not transferable to others 7. Hours of operation are Monday – Sunday from 11:00 am to 9:00 pm

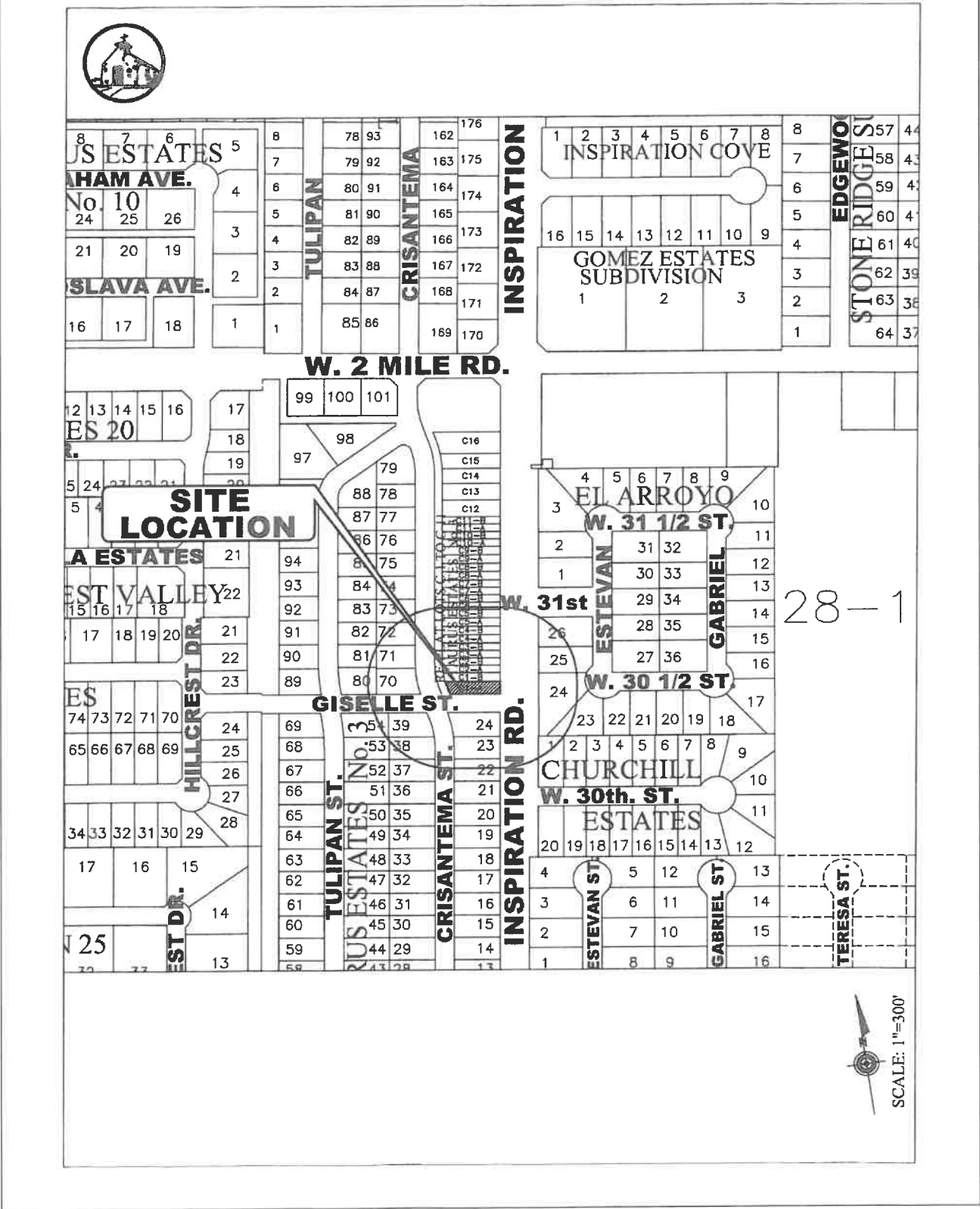
READ, CONSIDERED AND PASSED, this the 27th day of May, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

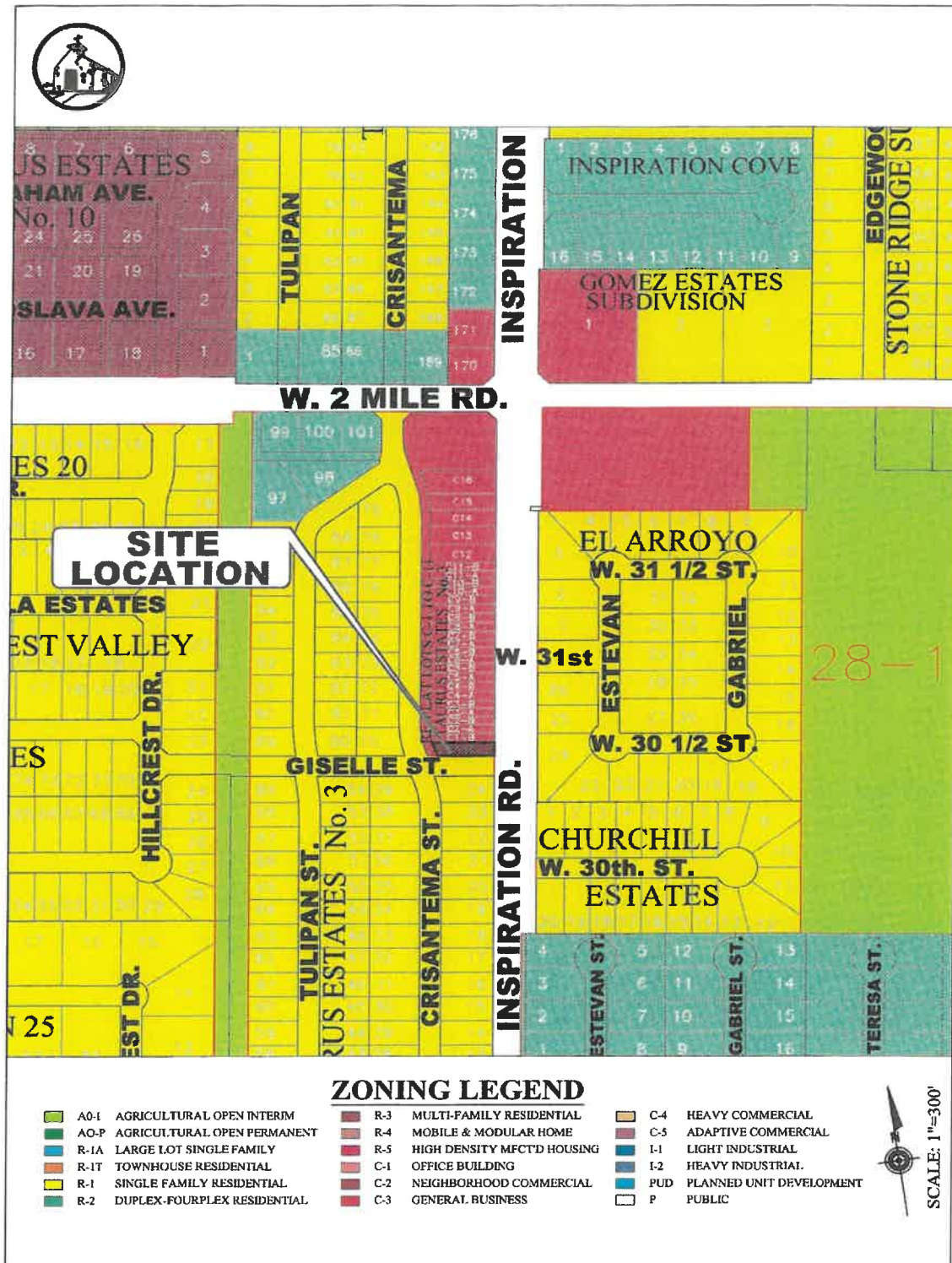
VICINITY MAP



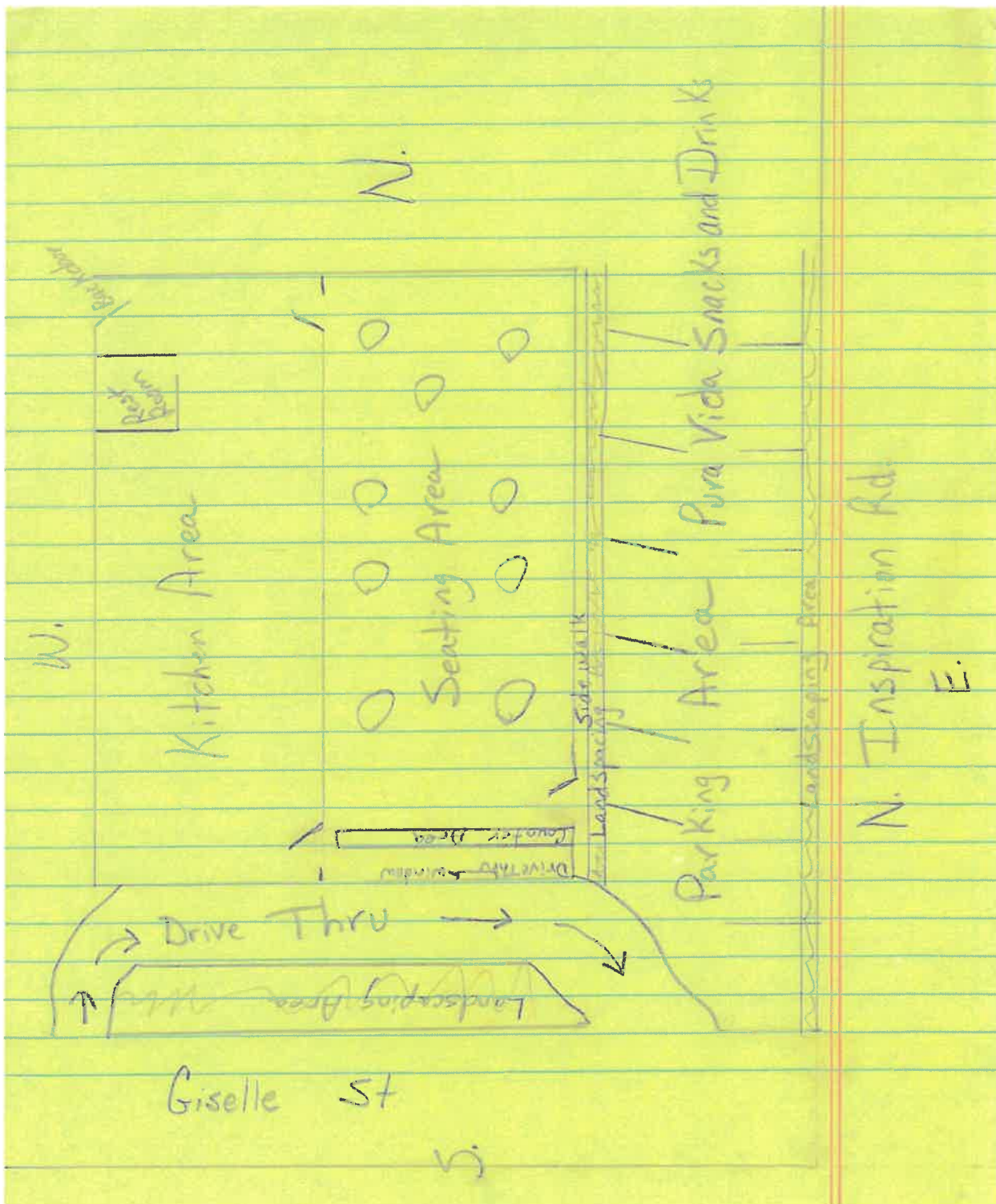
ARIEL MAP



ZONING MAP



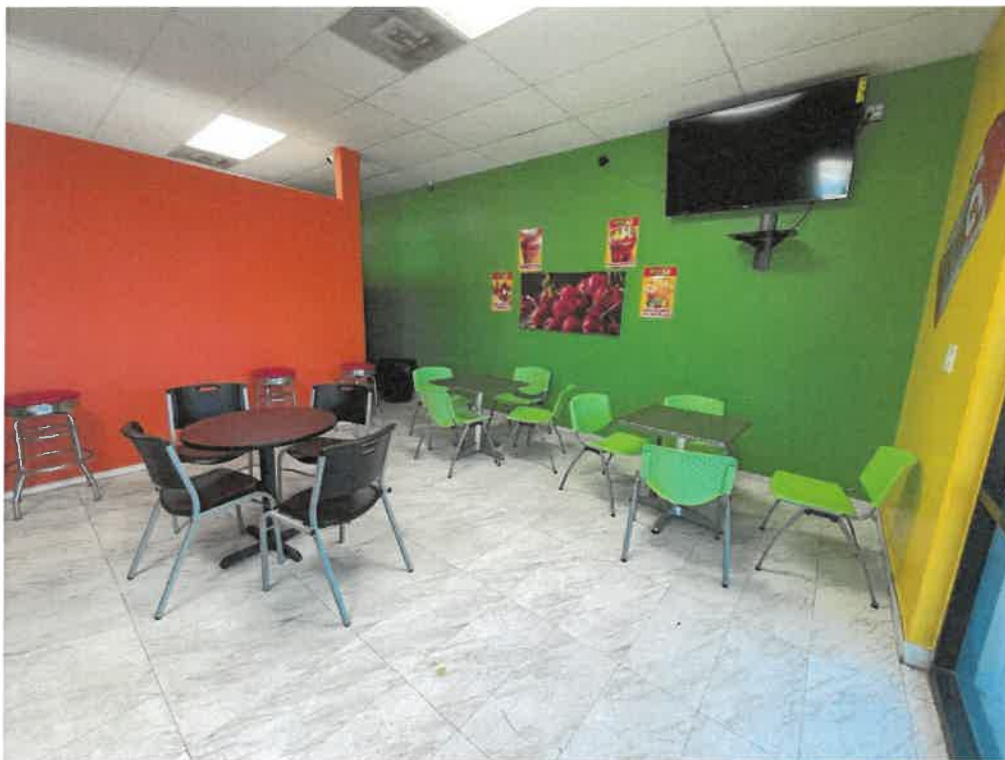
FLOOR PLAN



PICTURES



PICTURES



MENU

Flavor Snow Cones

Banana
Blue Bubbie Gum
Blue Coco
Blue Raspberry
Chamoy
Cherry
Cotton Candy
Green Apple
Limon Blanco
Limon Verde
Mango
Melon
Piña Colada
Sandia
Strawberry
Strawberry-Mango
Tigers Blood
Vanilla
Wild Cherry

Milk Flavors

Pink Milk
Banana Milk
Melon Milk
Mango Milk

Specialty Snow Cones

Chamoyada Chamoy-Rasero Marañónado Marañónado Decor Fresas Doble Uva de la SANCHE Uva de la SANCHE Uva de la SANCHE
Picosito Tirofute Pickle Dilly Mini Panqueas Slush Tamarindo Loco
Diabito Fresas y Crema Pink Deluxe Supreme Rasero De Fresa Supreme Rasero De Mango Oreo Creamer Smurf
Tostadas de Camaron Pasaño Cookie Monster Minion Root Beer Float Banana Split Gansito Pater
Piña Colada Sundae Choco Banana Uzo Riezo

Snacks

Elote en Uzo Elote Chorrado Elote Entero Elote Callejero
Marichan Prep Tostitos Rosta Tacos Juveniles Cucumber Supreme
Cucumber Soas Manana Loca Cornitos/Chamoy Revuelto Fruit Cup Nachos Chicharron Prep
Cocktail de Camaron Cereas Fruit Granola Marañónado/Mini Marañónado
Frito Pie Boques de Fritos con o sin Queso Fruit Plate Furbolera Hot Dog Chili o Mexicano
Pickle Russa

Drinks

Chamoy Prep Chamoy Martelo Agua Fresca (Variedad) Agua Mineral Prep Agua Mineral Agua Gatorade Cola

COMBOS

1 Chicharron Preparado Mini Pizzas con Crema Soda de Lata o Agua de Limonada

2 2 Hot Dogs (Mex o Queso) Papas con Mayonesa y Queso 1 Refresco de Lata

3 Mini Marañónado con Crema y Queso 1 Refresco de Lata

4 Mini Bananita Pater Creamy Bites Slush

5 Mini White Chocorondo Mini Pizzas con Crema 1 Refresco de Lata

6 Mini Gato Callejero Tacos Chinos de Sazon 1 Refresco de Lata

7 Marañónado Deluxe Mini Hot Chitos Bag with Cheese

MAILOUT LIST

PROP_ID	file_as_na	addrDeliveryLine	addrCity	addrState	addrZip
614003	PEREZ ROBERT	1811 W 30TH 1/2 ST	MISSION	TX	78574-8000
614004	SALINAS JUAN F	3001 ESTEBAN ST	MISSION	TX	78574-6732
599339	RIVERA EDGAR	1818 W 30TH ST	MISSION	TX	78574-8289
614005	AGUIRRE OSCAR ANGEL	3003 ESTEVAN ST	MISSION	TX	78574
614006	GONZALEZ IRMA SANCHEZ	3005 ESTEBAN ST	MISSION	TX	78574-6732
592327	CUELLAR MARGOT GONZALEZ	5430 CENICA ST	RIO GRANDE CITY	TX	78582-9659
592412	CITY OF MISSION	1201 E 8TH ST	MISSION	TX	78572-5812
592387	LUNA ARTURO JR & ELIDA	3012 TULIPAN ST	MISSION	TX	78574-7808
592358	GUERRERO ADRIAN	3004 TULIPAN ST	MISSION	TX	78574-7152
592359	VILLANUEVA LEANDRA M & JUAN P ELIZONDO	3006 TULIPAN ST	MISSION	TX	78574-7808
592386	AGUILAR JOSE TOSTADO	C POTRERO DEL LLANO 136	MEXICO	NULL	NULL
592385	TAMEZ RIGOBERTO & MIRNA A	3008 TULIPAN ST	MISSION	TX	78574-7808
592342	GONZALEZ GRACIELA JANET	3003 CRISANTEMA ST	MISSION	TX	78574-8236
592343	GARCIA STEVAN & MELISSA	3005 CRISANTEMA ST	MISSION	TX	78574-8236
592344	PAZ MANUEL CERDA	7900 N INSPIRATION	MISSION	TX	78573-4429
592328	MARTINEZ ZACARIAS O JR & IMELDA E	3006 CRISANTEMA ST	MISSION	TX	78574-8236
592376	ZAMORA JOSE & MARIBEL	3103 CRISANTEMA ST	MISSION	TX	78574-8239
592378	DOMINGUEZ MARIA DEL CARMEN MUNOZ	3101 CRISANTEMA ST	MISSION	TX	78574-8239
592375	SEPULVEDA HUGO R	3009 CRISANTEMA ST	MISSION	TX	78574-8236
592377	HIBARGUEN GUADALUPE JR	310 DONNA AVE	MISSION	TX	78572-6119
1123411	CISNEROS HIRAM & ROSA MARIA U	2207 E 19TH ST	MISSION	TX	78572-3248
1123421	CISNEROS HIRAM & ROSA MARIA U	2207 E 19TH ST	MISSION	TX	78572-3248
1123422	SALAZAR JUAN ENRIQUE JR & MYRIAM M MARTINEZ	3315 AMETHYST AVE	MISSION	TX	78573-2120
1123424	V-JAC LLC	2011 NORTH CONWAY	MISSION	TX	78572-2965
1123425	V-JAC LLC	2011 NORTH CONWAY	MISSION	TX	78572-2965
1123432	JANETH E MUNOZ	1705 TONI LN	MISSION	TX	78572-3373
1123433	JANETH E MUNOZ	1705 TONI LN	MISSION	TX	78572-3373
1123426	V-JAC LLC	2011 NORTH CONWAY	MISSION	TX	78572-2965
1123427	V-JAC LLC	2011 NORTH CONWAY	MISSION	TX	78572-2965
1123434	V-JAC LLC	2011 NORTH CONWAY	MISSION	TX	78572-2965
1123435	CANTU HILDA	2207 PERKINS AVE	MISSION	TX	78572-2841
1123423	SALAZAR JUAN ENRIQUE JR & MYRIAM M MARTINEZ	3315 AMETHYST AVE	MISSION	TX	78573-2120



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Xavier Cervantes, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a Conditional Use Permit for an Event Center – Florence Events, being Lot 5, Northtown Unit No. 1 Subdivision in a C-3 zone General Business District, located at 2722 N. Conway Avenue. Applicant: Erica Veronica Perez, Adoption of Ordinance #_____ – Cervantes

NATURE OF REQUEST:

Project Timeline:

- April 21, 2025 – Application for a Conditional Use Permit (“CUP”) submitted to the City.
- May 08, 2025 – Following State and local law, notice of the required public hearings mailed to all property owners within 200 feet of the subject tract.
- May 21, 2025 - Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z).
- May 27, 2025 – Public hearing and consideration of the requested Conditional Use Permit by the City Council.

Summary:

- The site is located approximately 75 feet South of E. 28th Street along the East side of N. Conway Avenue, S.H. 107.
- Pursuant to Section 1.43 (3)(F) of the City of Mission Code of Ordinances, an Event Center requires the approval of a conditional use permit by the City Council.
- The applicant is leasing a 2,250.00 square foot suite for an Event Center that will be named “Florence Events”.
- Proposed activities: The venue features several types of events and private gatherings.
- The proposed hours of operation are as follows: Monday thru Sunday from 9:00 am to 12:00 am.
- Staff will be 1 employee
- Parking: Due to the total of 80 proposed chairs, a total of 27 parking spaces are needed. There are a total of 41 parking spaces held in common for the plaza.
- The Planning Staff has not received any objections to the request from the surrounding property owners. Staff mailed out (23) legal notices to the surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as are needed to ensure that a use requested by a conditional use permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

- Staff recommends Approval for 2 years subject to:
- Must comply with all City Codes (Building, Fire, Health, etc.),
- Hours of operation are Monday thru Sunday from 9:00 am to 12:00 am

- Must comply with the noise ordinance
- Acquisition of a business license prior to occupancy,
- CUP is not transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR AN EVENT CENTER – FLORENCE EVENTS, BEING LOT 5, NORTHTOWN UNIT NO. 1 SUBDIVISION IN A C-3 ZONE GENERAL BUSINESS DISTRICT, LOCATED AT 2722 N. CONWAY AVENUE

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 21, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, May 27, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2722 N. Conway Avenue, Being Lot 5, Northtown Unit No. 1 Subdivision	Event Center – Florence Events	<ol style="list-style-type: none"> 1. 2 year re-evaluation in order to assess this new operation; 2. Must comply with all City Codes (Building, Fire, Health, etc.) 3. Hours of operation are Monday thru Sunday from 9:00 a.m. to 12:00 a.m. 4. Must comply with the noise ordinance, 5. Acquire a new business license, 6. CUP not transferable to others.

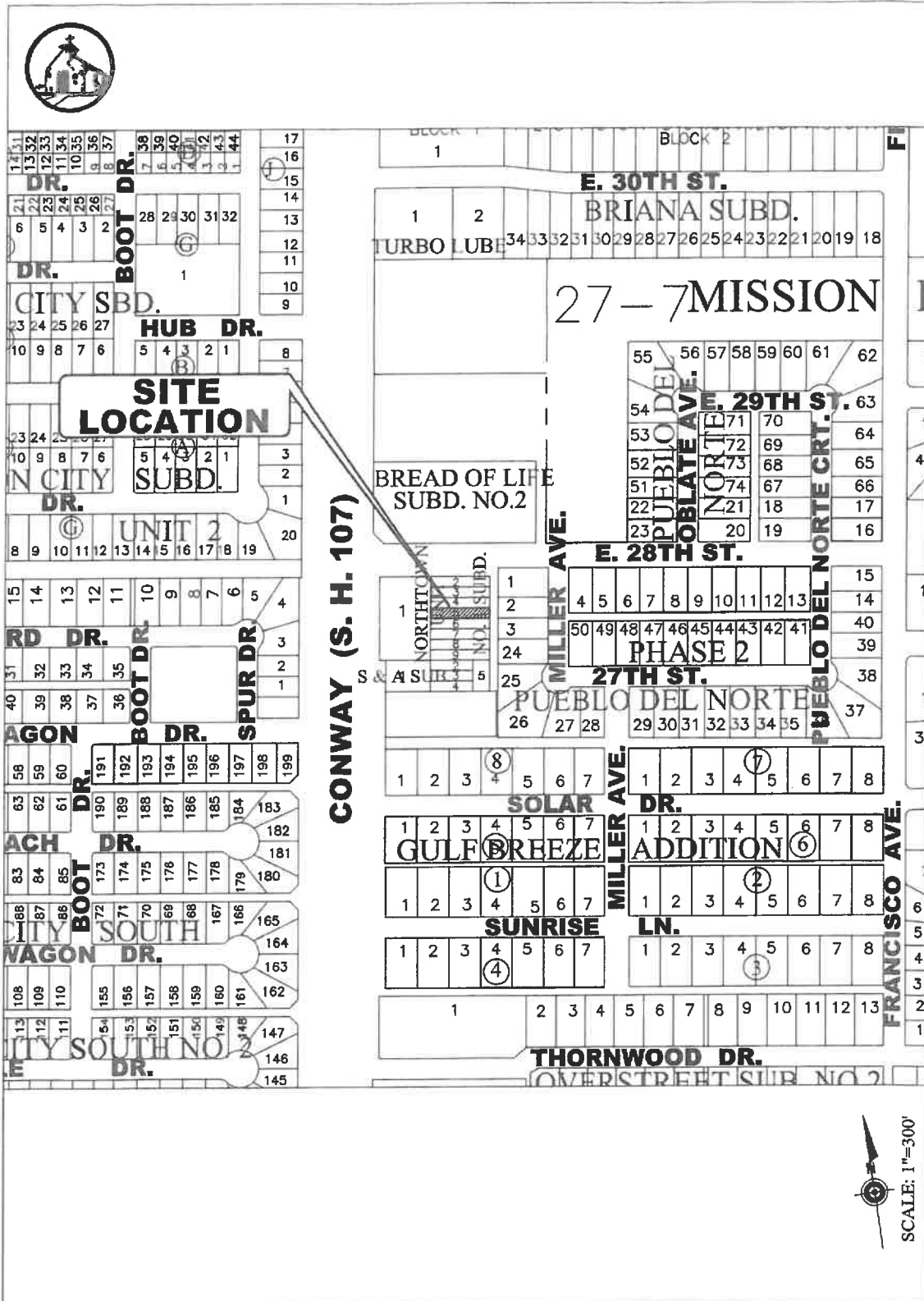
READ, CONSIDERED AND PASSED, this the 27th day of May, 2025.

Norie Gonzalez Garza, Mayor

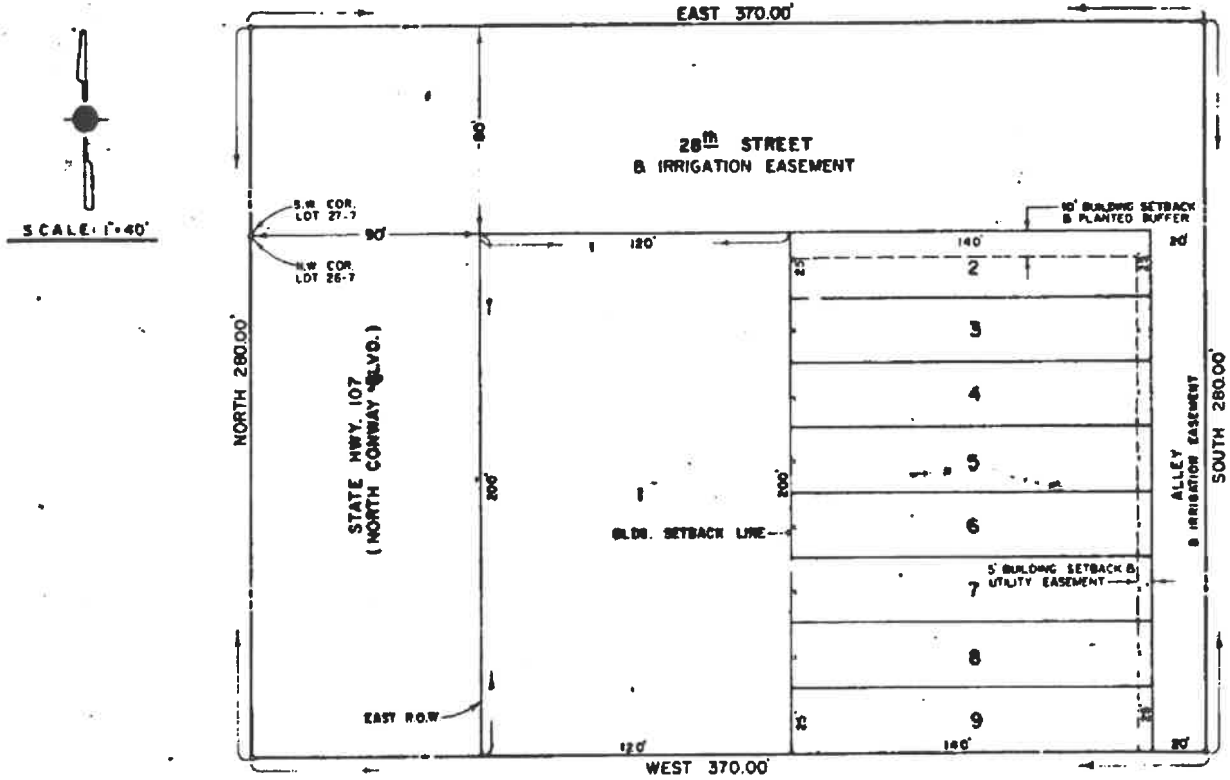
ATTEST:

Anna Carrillo, City Secretary

SITE LOCATION



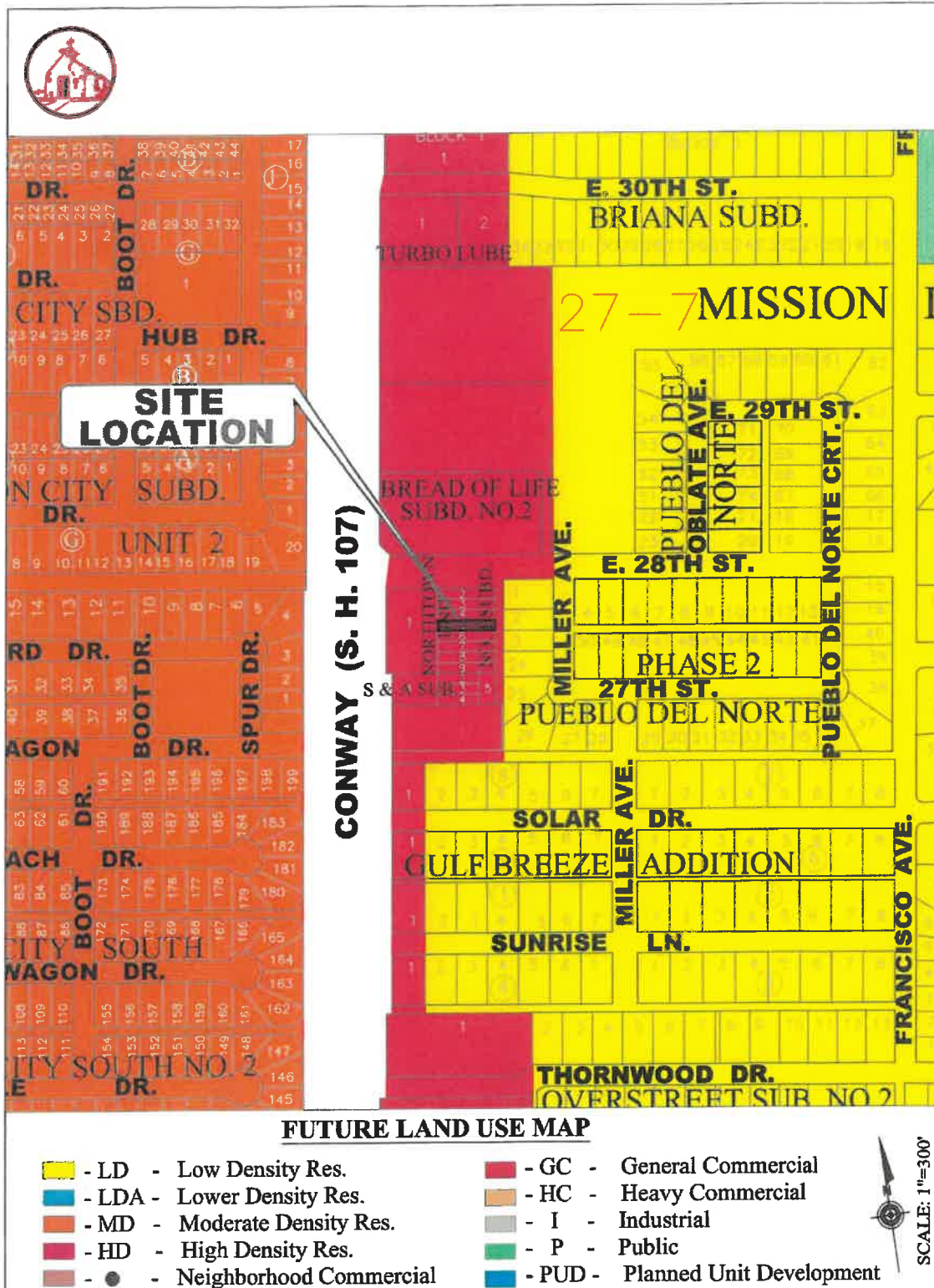
PLAT OF LOT 5, NORTHTOWN UNIT NO.1 SUBDIVISION



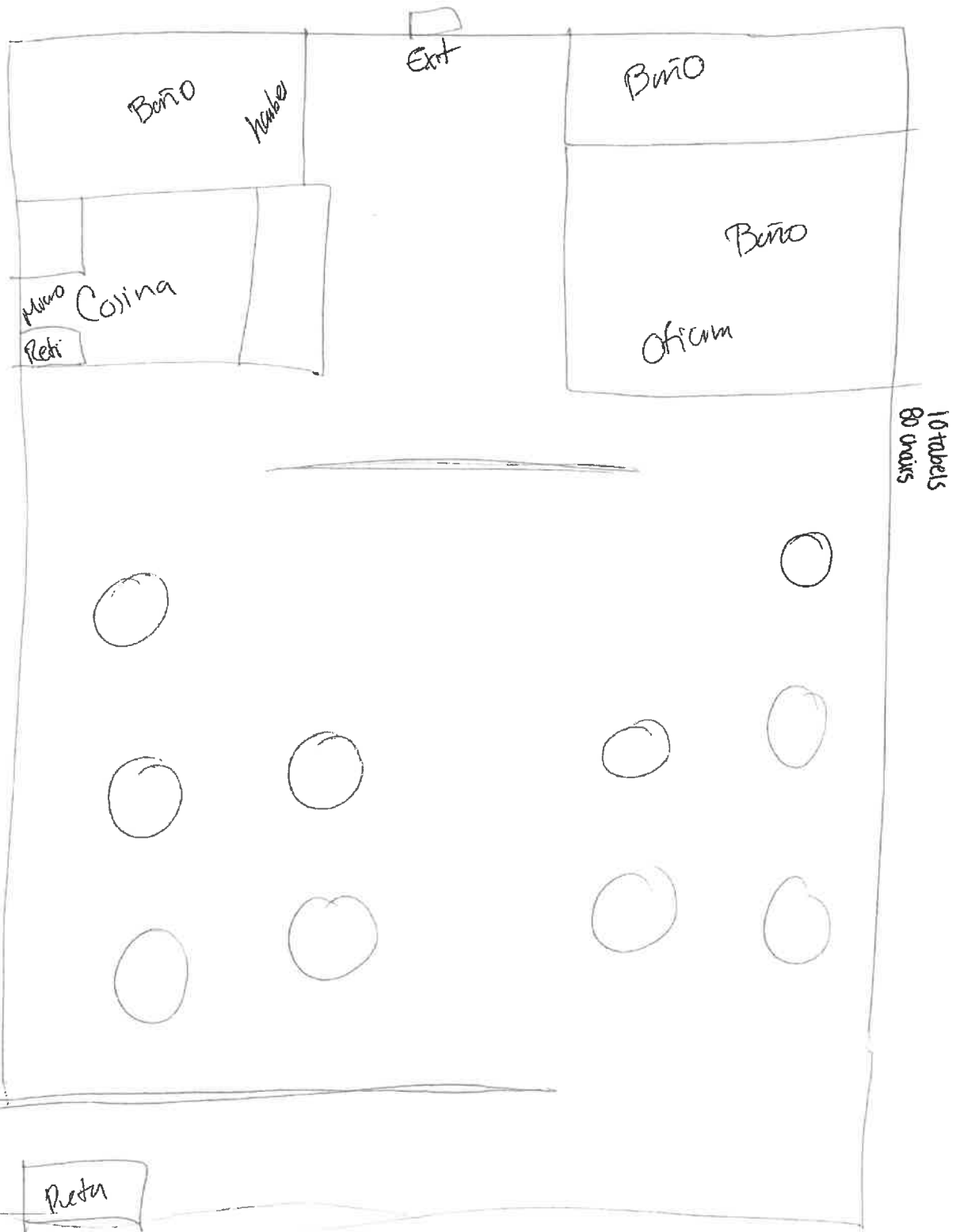
AERIAL MAP



ZONING MAP



SITE PLAN



PHOTOS



PHOTOS



MAILOUT LIST

PROP_ID	file_as_na	addrDeliveryLine	addrCity	addrState	addrZip
127319	BREAD OF LIFE CHURCH	2820 N CONWAY AVE	MISSION	TX	78574-2114
249476	TORRES HESQUIO & PALMIRA	2305 BRIARWOOD DR	MISSION	TX	78574-2307
249475	COBOS MIGUEL & JUANA A	2116 GOLD CREST	MCALLEN	TX	78504-3909
513242	MONTALVO ANNA M	2723 MILLER AVE	MISSION	TX	78574-2145
519691	CEJUDO MANUEL E & MYRIAM CEJUDO	2717 MILLER AVE	MISSION	TX	78574-2145
519692	HERNANDEZ LUIS E	110 W 22ND ST	MISSION	TX	78572-2814
249471	GRUPO REYNA LLC	301 SOLAR DR	MISSION	TX	78574-2356
249472	OCHOA VANESSA	1616 E GRIFFIN PKWY NO 221	MISSION	TX	78572-3180
249473	TREVINO PEDRO	224 SHERRY LN	BURLESON	TX	76028-1348
249468	NORTHTOWN LOT OWNERS ASSOC	2716 N CONWAY AVE	MISSION	TX	78574-2143
249474	MORALES MARY O	1506 MORALES DR	MISSION	TX	78573-8472
513243	GONZALEZ MARIA A	2721 MILLER AVE	MISSION	TX	78574-2145
513241	BLACK JOSHUA & GLORIA	210 E 28TH ST	MISSION	TX	78574
527134	BREAD OF LIFE CHURCH	2820 N CONWAY AVE	MISSION	TX	78574-2114
521778	CANTU SEVERO & ANITA	2710 N CONWAY AVE	MISSION	TX	78574-2143
519746	SANCHEZ GERARDO & ERIN GAYLE	301 E 27TH ST	MISSION	TX	78574-2122
513245	URESTI-CORTEZ INVESTMENTS LLC	1604 THORNWOOD DR	MISSION	TX	78574-4038
519688	LOPEZ MARIA DE JESUS & GILDARDO	3714 BROADWAY ST	GALVESTON	TX	77550-4039
548160	CANTU SEVERO & ANITA	2710 N CONWAY AVE	MISSION	TX	78574-2143
548156	CANTU SEVERO & ANITA	2710 N CONWAY AVE	MISSION	TX	78574-2143
548159	CANTU SEVERO & ANITA	2710 N CONWAY AVE	MISSION	TX	78574-2143
249469	GRUPO REYNA LLC	301 SOLAR DR	MISSION	TX	78574-2356
317059	HIDALGO CO R/O/W DEPT	902 N DOOLITTLE RD	EDINBURG	TX	78542-7470



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Xavier Cervantes, AICP, CPM, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a Conditional Use Permit to allow a Mobile Food Unit – Elotes & More, being the East 300 feet of the South 300 feet of the North 300 feet of the East 479.4 feet of the West 1249.4 feet of Lot 24-6, West Addition to Sharyland Subdivision, in a (C-2) Neighborhood Commercial District, located at 2215 N. Conway Avenue. Applicant: Ricardo Martinez, Adoption of Ordinance # _____ – Cervantes

NATURE OF REQUEST:

Project Timeline:

- May 2, 2025 – Application for a Conditional Use Permit (“CUP”) submitted to the City.
- May 08, 2025 – Following State and local law, notice of the required public hearings mailed to all property owners within 200 feet of the subject tract.
- May 21, 2025 - Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z).
- May 27, 2025 – Public hearing and consideration of the requested Conditional Use Permit by the City Council.

Summary:

- The site is located at the Southwest corner of N. Conway and Griffin Parkway within the property of the Conway Avenue Baptist Church.
- Pursuant to Section 1.56 of the City of Mission Code of Ordinances, a Mobile Food Unit requires the approval of a conditional use permit by the City Council.
- The applicant proposes to place a 9 foot by 18 foot mobile food unit using three church parking spaces to allow the unit owners to sell their corn products.
- The church pastor has allowed the use of the building restrooms to be accessible to the employees and customers while the church is in service only.
- The proposed hours of operation are as follows: Wednesday from 7:00 p.m. to 8:30 p.m. & Sunday from 10:00 a.m. to 12:00 p.m.
- Staff: 4 to 6 employees.
- Parking: The church has a total of 60 parking spaces available. Based on the capacity of the church 50 parking spaces required, exceeding code by 10. (1 parking spaces for every 4 seats in the auditorium 200 seats/4 = 50 parking spaces).
- The application for this conditional use permit was submitted after the April 28, 2025 ordinance amendment placing limitations for new mobile food units to be located with a one-mile minimum distance separation from existing mobile food units.
- The proposed location is 1,040 feet of the existing mobile food unit located at 1625 N. Conway.
- The Planning Staff has not received any objections to the request from the surrounding property owners. Staff mailed out (10) legal notices to the surrounding property owners.

- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as are needed to ensure that a use requested by a conditional use permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

Staff recommends denial to the Conditional Use Permit since it does not comply with the new minimum distance requirement from other existing mobile food units.

However, if the board or Council is inclined to approve the request, then staff recommends the following conditions:

- 1-year re-evaluation in order to assess this new operation;
- Must comply with all City Codes (Building, Fire, Health, Sign, etc.),
- Add landscaping with a drip irrigation system along Griffin Parkway.
- Restrooms must be accessible to the employees and patrons at all times.
- Acquisition of a business license prior to occupancy.
- CUP is not transferable to others
- Hours of operation are Wednesday from 7:00 p.m. to 8:30 p.m. & Sunday from 10:00 a.m. to 12:00 p.m.

Departmental Approval: N/A

Advisory Board Recommendation: Denial

City Manager's Recommendation: Denial *MRP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO ALLOW A MOBILE FOOD UNIT – ELOTES & MORE, BEING THE EAST 300 FEET OF THE SOUTH 300 FEET OF THE NORTH 300 FEET OF THE EAST 479.4 FEET OF THE WEST 1249.4 FEET OF LOT 24-6, WEST ADDITION TO SHARYLAND SUBDIVISION, IN A (C-2) NEIGHBORHOOD COMMERCIAL DISTRICT, LOCATED AT 2215 N. CONWAY AVENUE

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 21, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, May 27, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2215 N. Conway Avenue, Being the East 300 feet of the South 300 feet of the North 300 feet of the East 479.4 feet of the West 1249.4 feet of Lot 24-6, West Addition to Sharyland Subdivision	Mobile Food Unit - Elotes & More	<ol style="list-style-type: none"> 1 year re-evaluation in order to assess this new operation; Must comply with all City Codes (Building, Fire, Health, etc.) Add landscaping with a drip irrigation system along Griffin Parkway. Restrooms must be accessible to the employees and patrons at all times. Acquire a new business license CUP not transferable to others Hours of operation are Wednesday from 7:00 p.m. to 8:30 p.m. & Sunday from 10:00 a.m. to 12:00 p.m.

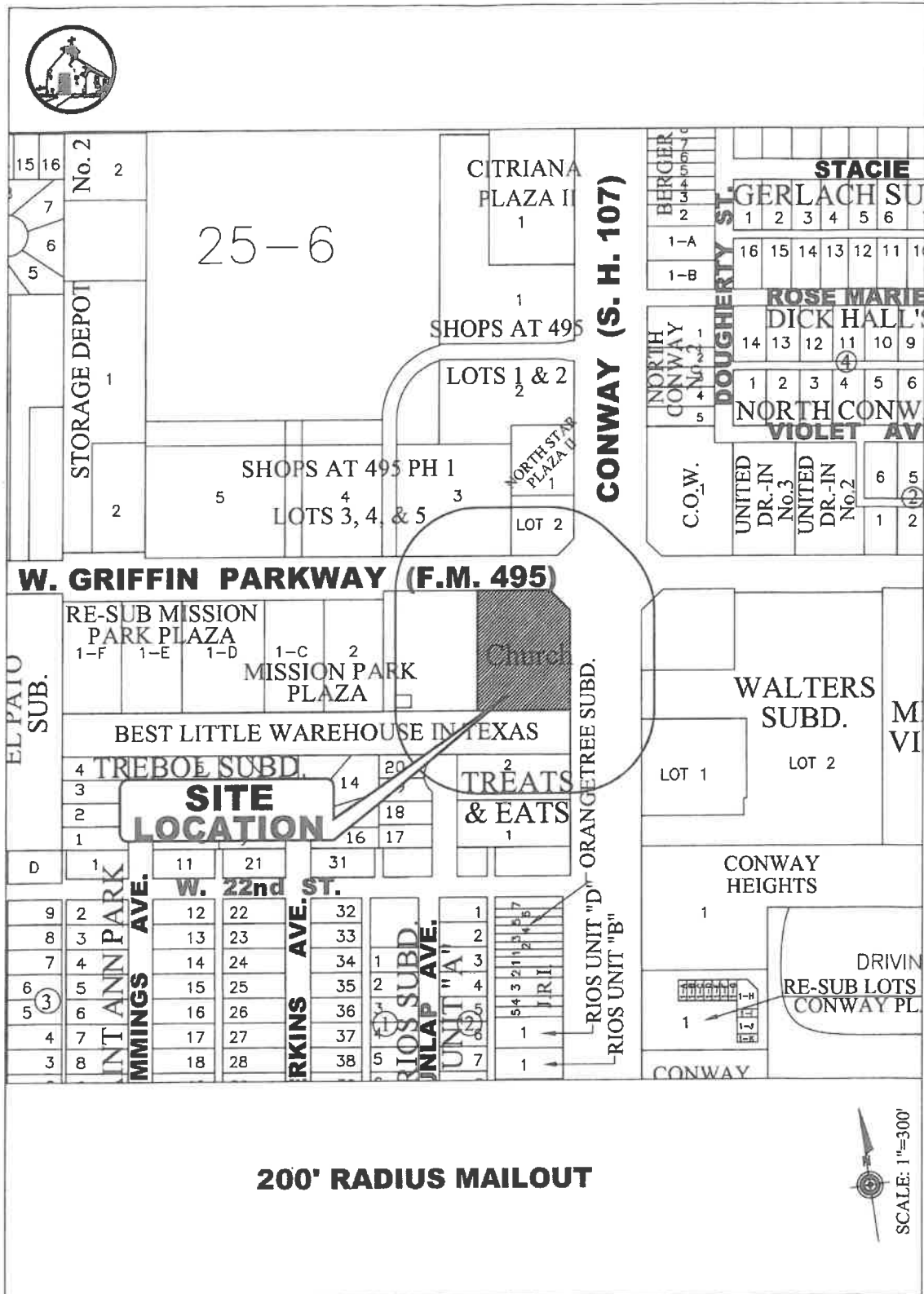
READ, CONSIDERED AND PASSED, this the 27th day of May, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

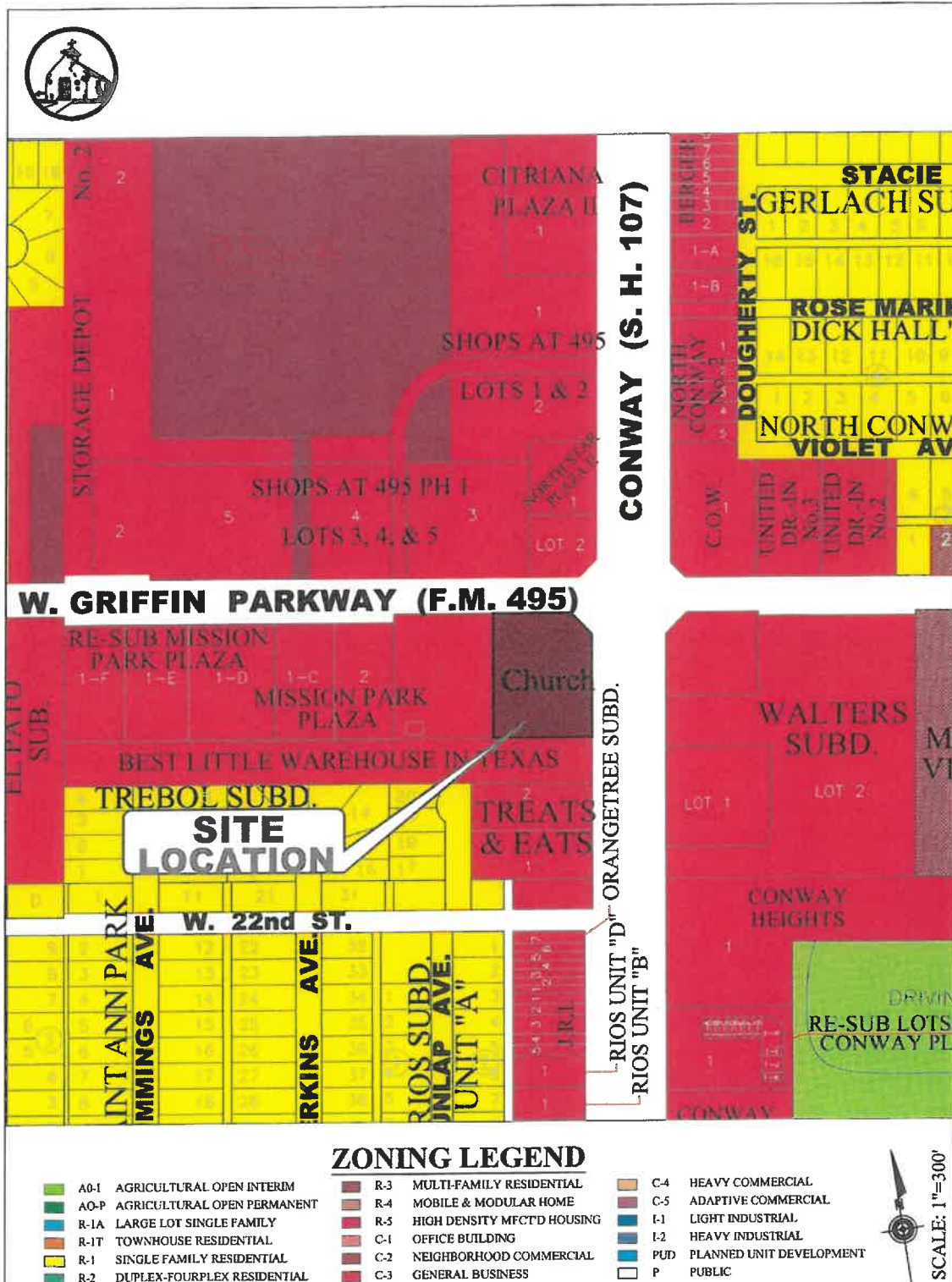
LEGAL NOTICE MAP



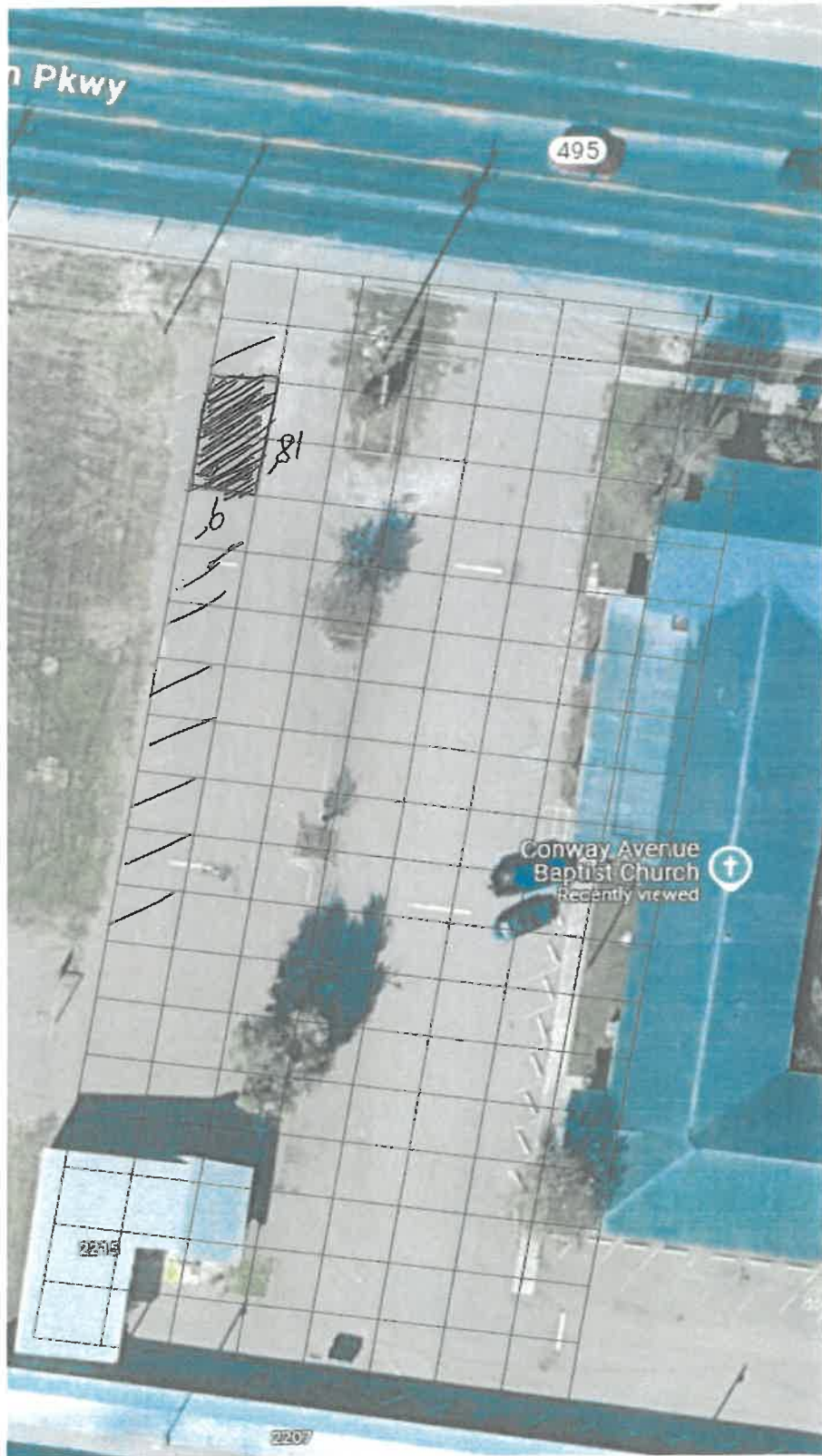
AERIAL MAP



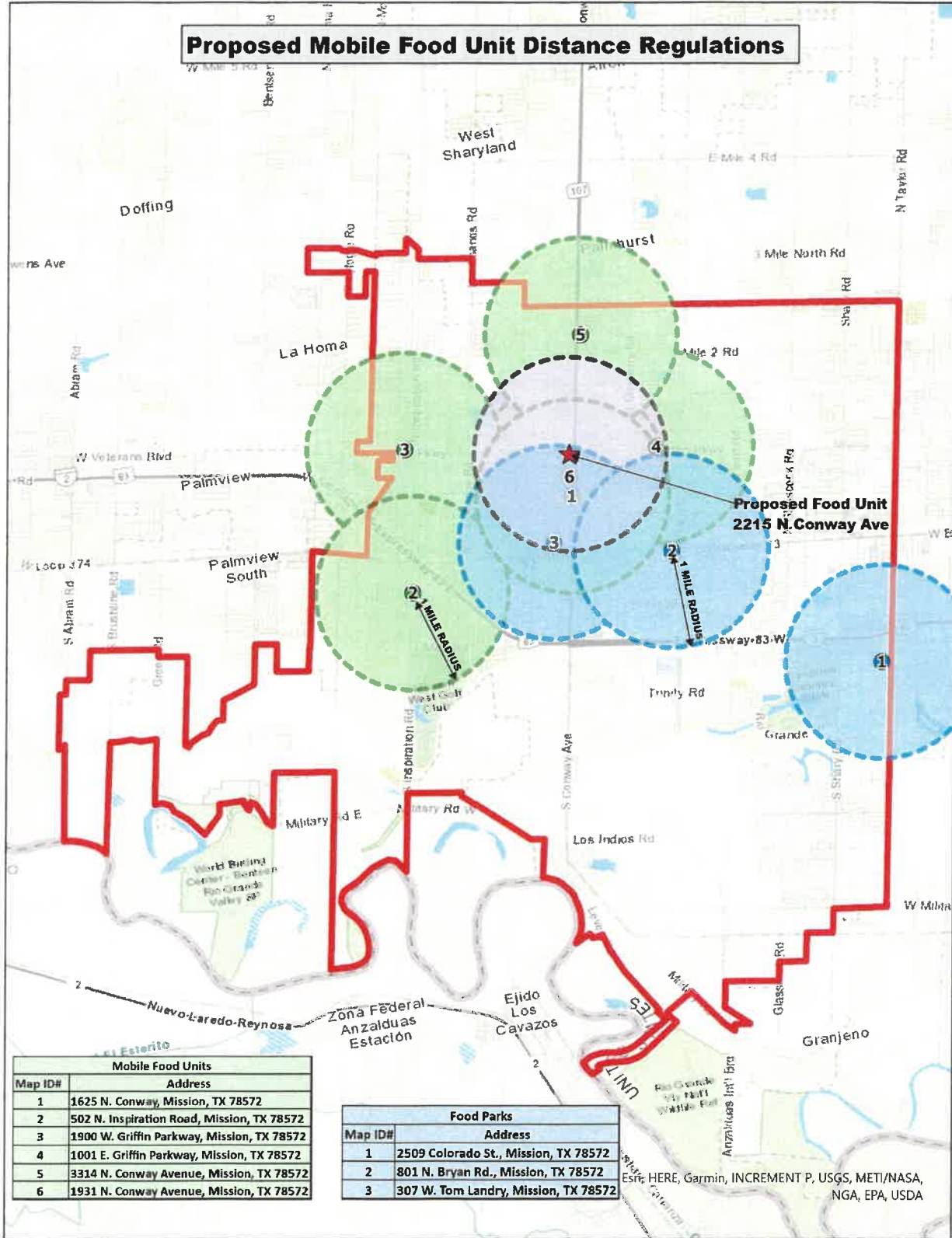
ZONING MAP



SITE PLAN



MAP SHOWING THE EXISTING MOBILE FOOD UNITS AND THE ONE MILE RADIUS



PHOTOS



RESTROOM PERMISSION

Dear city of Mission,

Conway Avenue Baptist Church will provide restrooms for "Elotes and More" during their hours of operations.

Sincerely,

A handwritten signature in black ink, which appears to read "Juan R Mora".

Pastor Juan R Mora

2215 N. Conway
Mission TX, 78572
1-956-279-6589
conwaybaptistoffice@gmail.com

MENU



STEP 1

	8 oz	12 oz
ELOTE CUP -----	\$6.00	\$8.00
ELOTE ENTERO -	\$6.00	

STEP 2

BASICS

- Mayonnaise
- Butter
- Queso Fresco
- Lime juice
- Crema Mexicana (Buttermilk & Heavy Cream)

STEP 3

***EXTRA TOPPINGS**
.50 cents extra

- Nacho Cheese
- Hot Cheetos
- Takis
- Doritos

STEP 4

HOT SAUCE

-  Classic: mild
-  Tapatio: medium
-  Cholula: medium
-  Siracha: Hot

956

ELOTES & MORE

MAILOUT LIST

PROP_ID	file_as_na	addrDeliveryLine	addrCity	addrState	addrZip
559996	MARCLYN DEV CO LTD	304 W NOLANA AVE	MCALLEN	TX	78504-2528
560072	CANTU HECTOR J & CECILIA A TORRES	2209 N DUNLAP AVE	MISSION	TX	78572-2838
580362	BRADEN & TREYTON HOLDINGS LTD	605 W JAVELINA DR	PHARR	TX	78577-9470
658376	STORE-MORE MISSION	6646 IRON HORSE BLVD	NORTH RICHLAND HILLS	TX	76180-6037
316920	CONWAY AVENUE BAPTIST CHURCH	2215 N CONWAY AVE	MISSION	TX	78572-2969
620125	H E BUTT GROCERY COMPANY	PO BOX 839999	SAN ANTONIO	TX	78283-3999
564154	H E BUTT GROCERY COMPANY	PO BOX 839999	SAN ANTONIO	TX	78283-3999
598722	MISSION TOWN CENTER LTD	2290 W PIKE BLVD STE 100	WESLACO	TX	78596-4967
316916	HIDALGO CO R/O/W DEPT	902 N DOOLITTLE RD	EDINBURG	TX	78542-7470
1466415	SHOPS AT 495 - LOT 3 LTD	4040 BROADWAY STE 508	SAN ANTONIO	TX	78209-6351



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Xavier Cervantes, AICP, CPM, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a renewal of a Conditional Use Permit to AM PM Roadside & Recovery LLC to allow a portable building for office use, being Lot 4, Henry Saenz Subdivision, in a (C-4) Heavy Commercial District, located at 1519 E. Expressway 83, Adoption of Ordinance #_____ – Cervantes

NATURE OF REQUEST:

Project Timeline:

- April 24, 2025 – Application for a Conditional Use Permit (“CUP”) submitted to the City.
- May 08, 2025 – Following State and local law, notice of the required public hearings mailed to all property owners within 200 feet of the subject tract.
- May 21, 2025 - Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z).
- May 27, 2025 – Public hearing and consideration of the requested Conditional Use Permit by the City Council.

Summary:

- The site is located along the North side of US Expressway 83 approximately 600 feet West of Stewart Road.
- On April 11, 2022, the applicant was issued a renewal of a Conditional Use Permit for three (3) years to allow the portable building for office use.
- The applicant is requesting a one-year extension of the Conditional Use Permit to keep the 14’ by 72’ portable building to be used as office space. The applicant states that if the property owner does not grant him permission to build a permanent structure he has plans to relocate the business.
- The portable building is setback 103 feet from the front property line and the rest of the property is being used for the storage and repair of vehicles.
- The business has three (3) employees, and the hours of operation for the office will be Monday thru Friday from 8:00 a.m. to 5:00 p.m.
- Staff has not received any objections to the request from the surrounding property owners. Staff mailed out 35
- The Planning Staff has not received any objections to the request from the surrounding property owners. Staff mailed out 35 legal notices to the surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as are needed to ensure that a use requested by a conditional use permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

- Staff recommends Approval for a 1-year only;
- Must comply with all City Codes (Building, Fire, Landscaping and Signs);
- Hours of operation for the office are Monday thru Friday from 8:00 am to 5:00 pm
- CUP is not transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:**APPROVED:**

DISAPPROVED:

TABLED:

 AYES

 NAYS

 DISSENTING

ORDINANCE NO. ____**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR AM PM ROADSIDE & RECOVERY LLC TO ALLOW A PORTABLE BUILDING FOR OFFICE USE, BEING LOT 4, HENRY SAENZ SUBDIVISION, IN A (C-4) HEAVY COMMERCIAL DISTRICT, LOCATED AT 1519 E. EXPRESSWAY 83**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 21, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, May 27, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
1519 E. Expressway 83 Lot 4, Henry Saenz Subdivision	Allow a Portable Building for Office Use -AM PM Roadside & Recovery LLC	<ol style="list-style-type: none"> 1 year re-evaluation to continue to assess this occupation, Must comply with all City Codes (Building, Fire, Health, Noise, etc.) Hours of operation for the office are Monday - Friday from 8:00 am to 5:00 pm, CUP not transferable to others

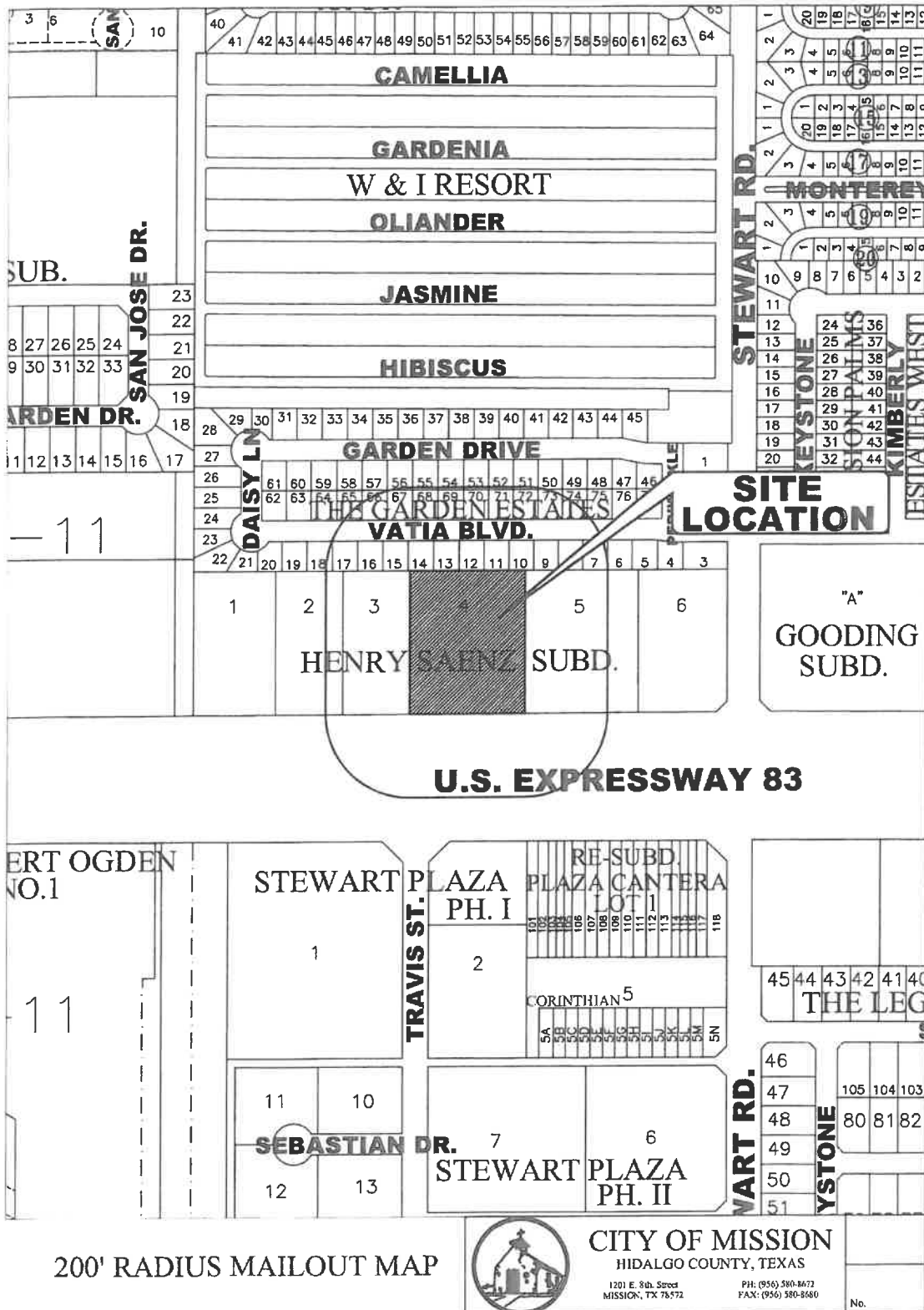
READ, CONSIDERED AND PASSED, this the 27th day of May, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

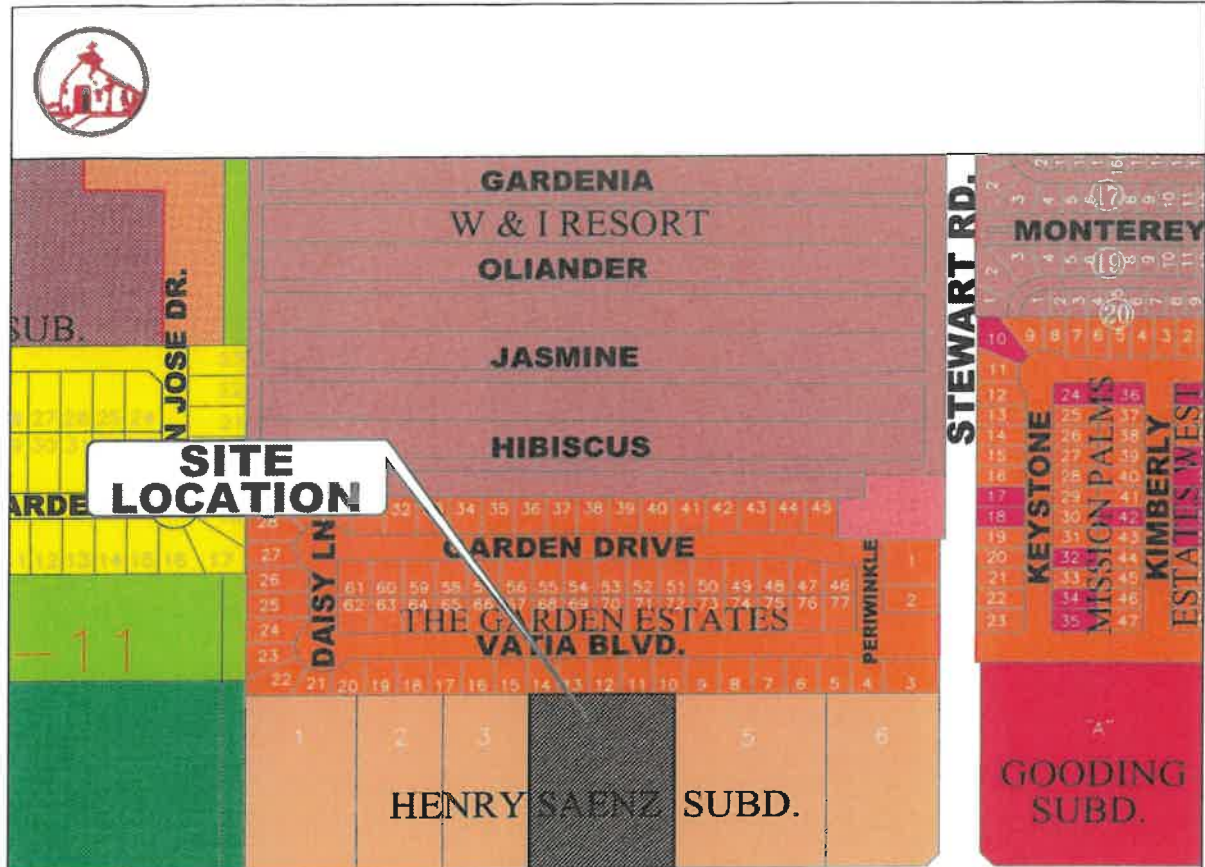
LEGAL NOTICE MAP



AERIAL MAP


















ZONING MAP



U.S. EXPRESSWAY 83



ZONING LEGEND

	AO-I	AGRICULTURAL OPEN INTERIM		R-3	MULTI-FAMILY RESIDENTIAL		C-4	HEAVY COMMERCIAL
	AO-P	AGRICULTURAL OPEN PERMANENT		R-4	MOBILE & MODULAR HOME		C-5	ADAPTIVE COMMERCIAL
	R-1A	LARGE LOT SINGLE FAMILY		R-5	HIGH DENSITY MFCTD HOUSING		I-1	LIGHT INDUSTRIAL
	R-1T	TOWNHOUSE RESIDENTIAL		C-1	OFFICE BUILDING		I-2	HEAVY INDUSTRIAL
	R-1	SINGLE FAMILY RESIDENTIAL		C-2	NEIGHBORHOOD COMMERCIAL		PUD	PLANNED UNIT DEVELOPMENT
	R-2	DUPLEX-FOURPLEX RESIDENTIAL		C-3	GENERAL BUSINESS		P	PUBLIC

SCALE: 1"=300'

PICTURES



PICTURES



MAILOUT LIST

PROP_ID	file_as_na	addrDeliveryLine	addrCity	addrState	addrZip
550781	INFANTE MARIA PATRICIA	1414 GARDEN DR	MISSION	TX	78572-6511
550782	GONZALEZ GUILLERMO & MARIA GUEVARA	1412 GARDEN DR	MISSION	TX	78572-6511
550793	GARZA SERGIO SALINAS	1415 VATIA BLVD	MISSION	TX	78572-6562
550780	UECKERT CARMEN P	1416 GARDEN DR	MISSION	TX	78572-6511
550799	FERNANDEZ ELIA M	1509 VATIA BLVD	MISSION	TX	78572-6561
550739	LOPEZ HOMERO & OLGA L SALINAS	1416 VATIA BLVD	MISSION	TX	78572
550798	MARTINEZ JESUS	1507 VATIA BLVD	MISSION	TX	78572-6561
550734	GARCIA MIRNA GABRIELA	1506 VATIA BLVD	MISSION	TX	78572-6566
550795	DURAN ABIU OSMAR	1501 VATIA BLVD	MISSION	TX	78572-6561
550742	PEREZ MARIA D	1410 VATIA BLVD	MISSION	TX	78572-6565
550741	VERA EDGAR G & LIZBETH RAMIREZ	1412 VATIA BLVD	MISSION	TX	78572
550791	LOPEZ AMY E & ESTEBAN A MEZA	1411 VATIA BLVD	MISSION	TX	78572-6562
550800	MENDOZA MARTIN & MARTHA A	1511 VATIA BLVD	MISSION	TX	78572-6561
550732	TORRES ANTONIO & BEATRIZ	3706 FALCON DR	MISSION	TX	78572-4977
550731	VEGA ALEJANDRO & PATRICIA VEGA	1512 VATIA BLVD	MISSION	TX	78572-6566
550792	QUINTANILLA EVELIA L	1413 VATIA BLVD	MISSION	TX	78572-6562
550777	D N R INVESTMENTS LLC	2600 BLUEBIRD AVE	MCALLEN	TX	78504-4763
550775	MONTEMAYOR CESAR F JR	1506 GARDEN DR	MISSION	TX	78572-6564
550737	MORENO EDITH	1500 VATIA BLVD	MISSION	TX	78572-6566
550733	RIVERA BRANDON	1508 VATIA BLVD	MISSION	TX	78572-6566
550794	TE ROY ROGER SECUYA	1417 VATIA BLVD	MISSION	TX	78572-6562
550776	CARDENAS VIRGINIA T	1504 GARDEN DR	MISSION	TX	78572-6564
550790	GARCIA JESUS OSCAR	1409 VATIA BLVD	MISSION	TX	78572-6562
507921	SAENZ JESUS HENRY	2604 BRAZOS AVE	MCALLEN	TX	78504-6330
550743	MARQUEZ RODRIGO CANO & LUCIA	1408 VATIA BLVD	MISSION	TX	78572-6565
507923	RAMIREZ YOLANDA S	111 LAKE ESTATES DR	MONTGOMERY	TX	77356-8069
507924	FIGUEROA DIANA S	1818 NORTHGATE LANE	MCALLEN	TX	78504-9389
550740	ALBERT NANCY A & SELENE GUILLERMINA	1414 VATIA BLVD	MISSION	TX	78572
550738	MARTINEZ MARIA ESTHER	1418 VATIA BLVD	MISSION	TX	78572-6565
550735	SORIANO GUILLERMO & ELENA	PO BOX 2933	MISSION	TX	78573-0050
550736	MORALES HERMINIO JR & MARGARITA	612 S SOL DORADO ST	MISSION	TX	78572-6880
550796	CELESTINO ARTURO G & ABIGAIL	1616 E GRIFFIN PARKWAY #153	MISSION	TX	78572-3180
550797	MORALES HERMINIO M & EUSEBIA C	1502 VATIA BLVD	MISSION	TX	78572-6566
550779	PEREZ JESUS RAMOS	1418 GARDEN DR	MISSION	TX	78572-6511
550778	HERNANDEZ ELVIRA RAYMUNDO & ALMA R	1307 SWEET LN	EDINBURG	TX	78539



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Xavier Cervantes, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a renewal of a Conditional Use Permit for the Le Petite Pastries Restaurant in a (C-2) Neighborhood Commercial District, being Lot 1, Bannworth Business Center, located at 1821 N. Shary Road, Ste. 7, Applicant: Cesia Alfaro, Adoption of Ordinance #_____ –Cervantes

NATURE OF REQUEST:

Project Timeline:

- April 24, 2025 – Application for Conditional Use Permit (“CUP”) submitted to the City.
- May 8, 2025 – In accordance with State and local law, notice of required public hearings was mailed to all property owners within 200 feet of the subject tract, and notice of public hearings was published in the Progress Times.
- May 21, 2025 – Public hearing and consideration of a Conditional Use Permit by the Planning and Zoning Commission.
- May 27, 2025 – Public hearing and consideration of a Conditional Use Permit by the City Council.

Summary:

- The site is located along the West side of Shary Road between Village Drive and Mulberry Street.
- Per Code of Ordinance, in a C-2 (Neighborhood Commercial) zone a Restaurant requires the approval of a Conditional Use Permit by the City Council.
- The applicant would like to renew the conditional use permit for the restaurant in order to continue to offer coffee, cookies, brownies, cheesecakes, and other items on the menu. The business has been in operation since April 25, 2024. Access to the site is via a 30' access driveway off Shary Road. The last conditional use permit approved for this location was on April 8, 2024 for 1 year.
- The proposed hours of operation are as follows: Monday–Saturday from 9:00 am to 7:00 pm, closed Sundays.
- Staff: 3 employees
- Parking: In reviewing the floor plan, there are 13 total seating spaces, which require 4 parking spaces ($13 \text{ total seating spaces} / 3 = 4.33 \text{ parking spaces}$). There are 58 existing parking spaces in the commercial plaza that are shared with the other businesses.
- Landscaping: Staff notes that additional landscaping will need to be added along Shary Road and must be maintained by the property owner or the applicant.
- The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (20) legal notices to surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

Staff recommends approval of the request subject to compliance with the following conditions:

1. Life of the use contingent on the additional landscaping with a drip irrigation system along Shary Road.
2. Continued compliance with all City Codes (Building, Fire, Health, Noise, etc.)
3. Restrooms must be accessible to employees and patrons at all times.
4. CUP is not to be transferable to others.
5. Hours of operation: Monday–Saturday from 9:00 am to 7:00 pm, Closed Sundays

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE LE PETITE PASTRIES RESTAURANT IN A (C-2) NEIGHBORHOOD COMMERCIAL DISTRICT, BEING LOT 1, BANNWORTH BUSINESS CENTER SUBDIVISION, LOCATED AT 1821 N. SHARY ROAD, SUITE 7**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 21, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, May 27, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description

1821 N. Shary Road, Suite 7
Lot 1, Bannworth Business
Center Subdivision

Type

The Le Petite Pastries
Restaurant in a (C-2)
Neighborhood Commercial
District

Conditions of Approval

1. Life of the use contingent on the additional landscaping with drip irrigation system along Shary Road,
2. Must comply with all City Codes (Building, Fire, Health, Noise, etc.)
3. Restrooms must be accessible to employees and patrons at all times.
4. CUP not transferable to others
5. Hours of operation are Monday – Saturday from 9:00 am to 7:00 pm, Closed Sundays

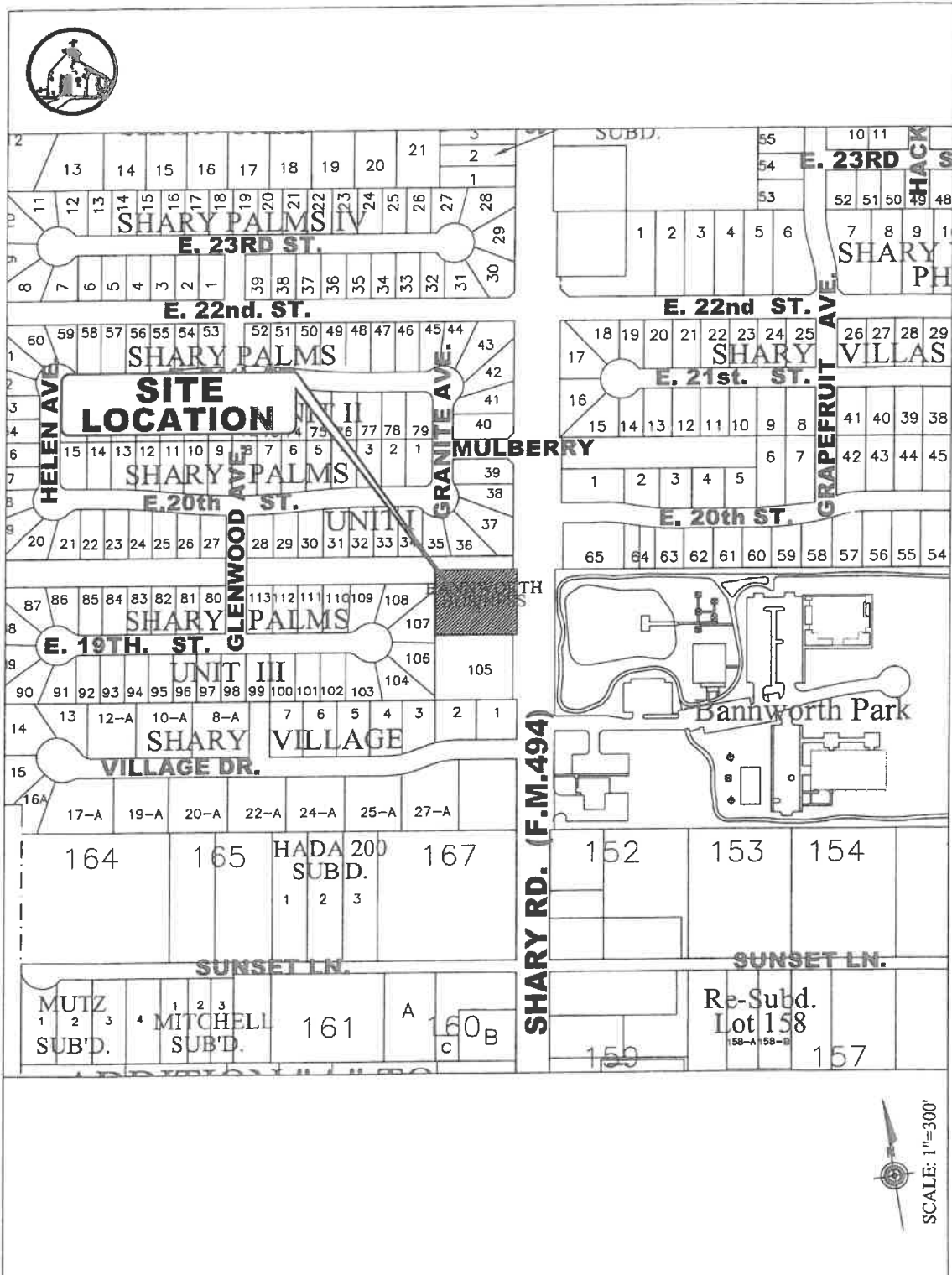
READ, CONSIDERED AND PASSED, this the 27th day of May, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

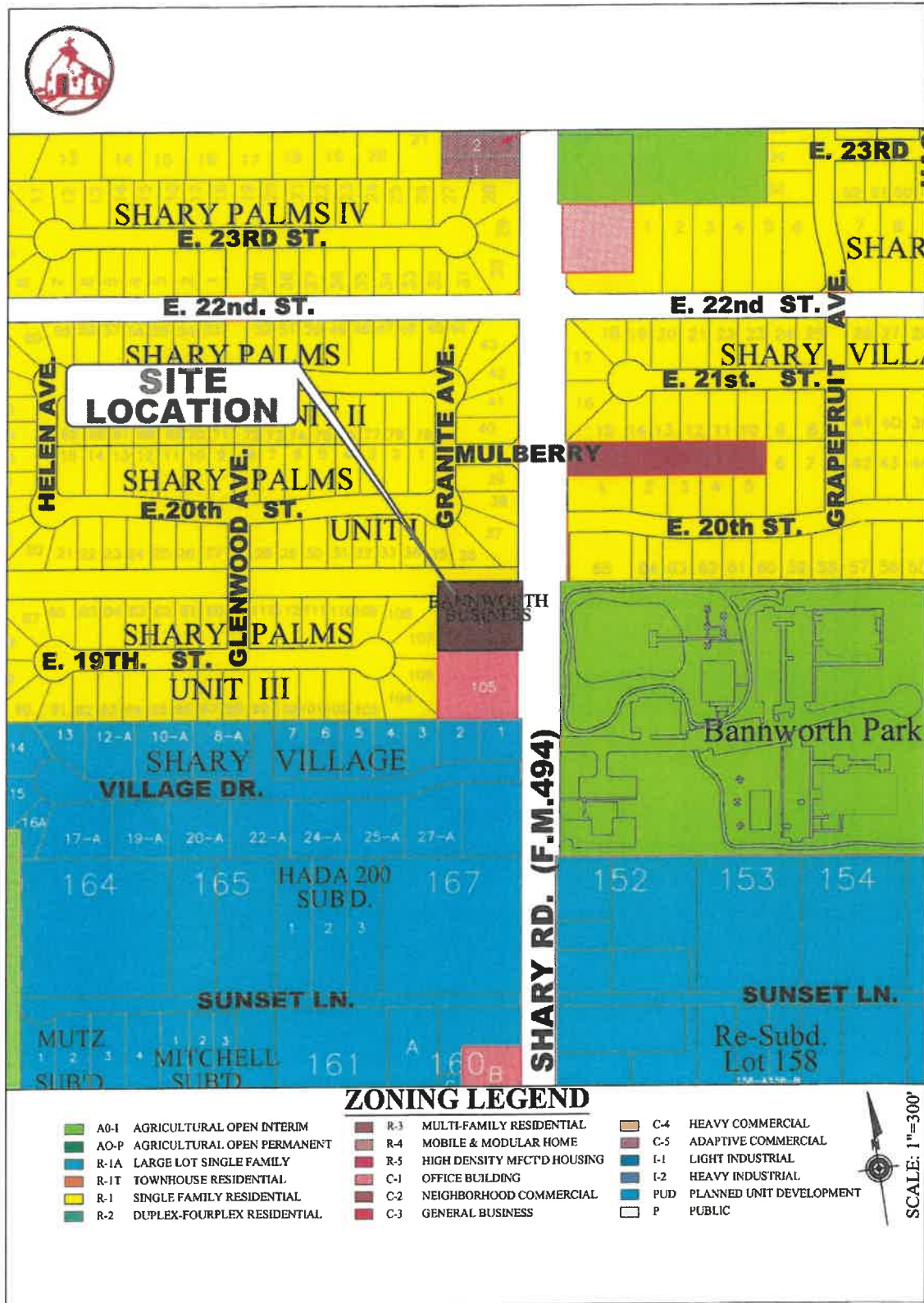
VICINITY MAP



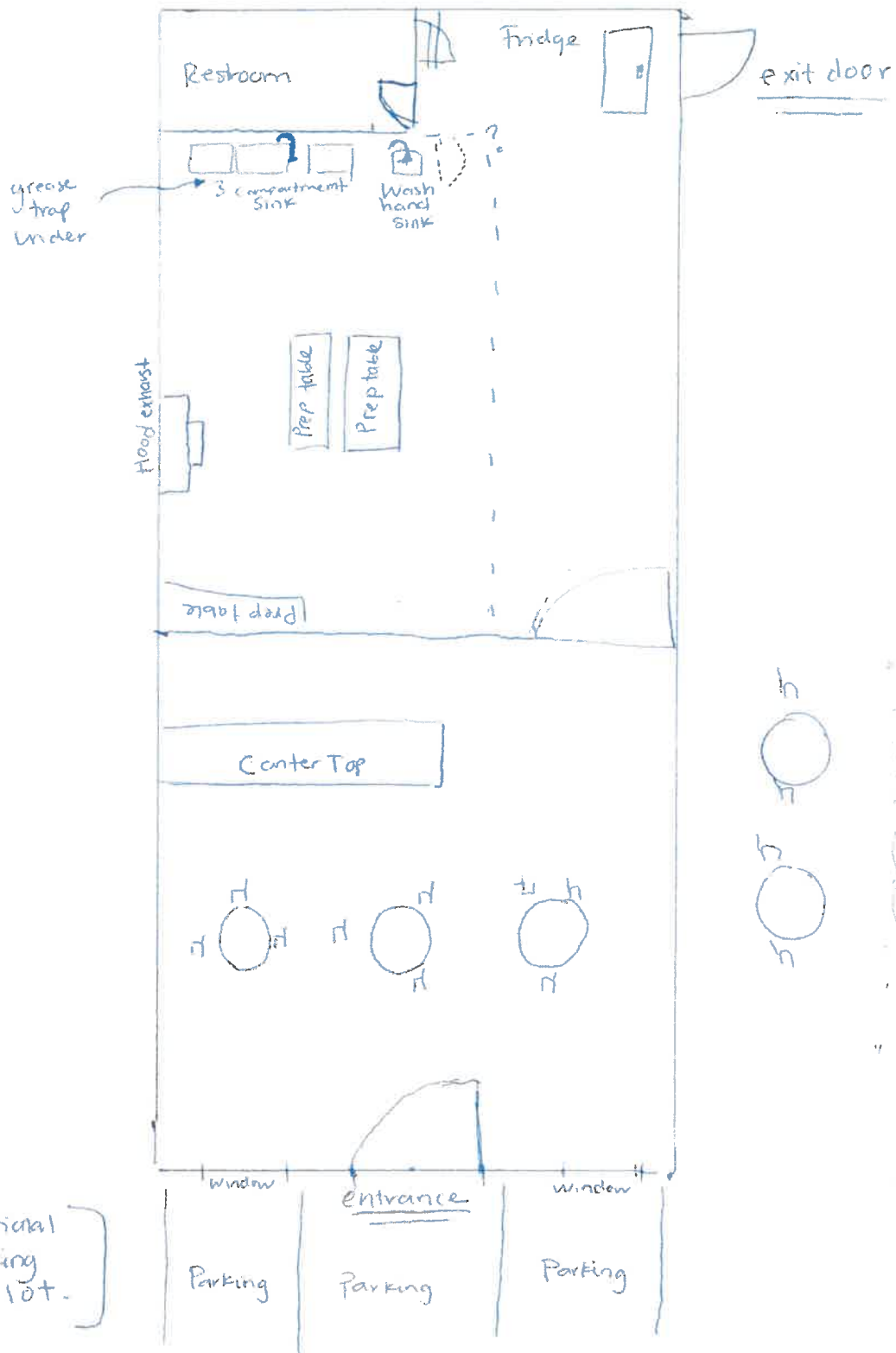
ARIEL MAP



ZONING MAP



FLOOR PLAN



PICTURES



MENU

EATERY

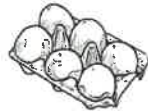
AVOCADO TOAST

-  **JUST AVO TOAST** 7.00
HALF AVOCADO ON ARTISAN BREAD
- LOADED AVO TOAST** 12.00
HALF AVO ON ARTISAN WITH 2 EGGS, BACON, ONION, CILANTRO AND SALSA ON SIDE
-  **BRUSCHETTA TOMATO** 9.00
AVOCADO, ON ARTISAN BREAD TOPPED WITH TOMATO, AND BALSAMIC

BREAKFAST SANDOS

SANDWICHES INCLUDE SIDE OF POTATOES

- JUST SANDWICH - STARTING AT** 9.00
- DENVER MELT** 13.00
ARTISAN BREAD, 2 EGGS, GRILLED GREEN PEPPERS, ONIONS, HAM, PEPPER JACK • RED POTS
- BEC CROISSANT** 12.00
FLAKY CROISS, 2 EGGS, AMERICAN CHEESE, 2 STRIPS BACON • RED POTS
- BRIOCHE HAM + EGG** 12.00
SLICED HOMEMADE BRIOCHE MELTED WITH PEPPERJACK, MICKELBERRY HAM, 2 EGGS • RED POTS
- BAGEL & BACON** 12.50
2 EGGS, 2 BACON STRIPS & AMERICAN CHEESE
- SAVORY BAGEL** 14.00
CREAM CHEESE SPREAD, ONION, BACON STRIP, EGGS, & AVOCADO



TACOS

- BREAKFAST TACO** 4.00
TWO EGGS, CHOICE OF FILLING, ON A HANDROLLED TORTILLA
 - CHORIZO & EGG
 - BACON & EGG
 - HAM & EGG
 - DENVER MIX
 - POTATO & EGGS
- TACO MONTERREY** 6.00
2 EGGS MIXED WITH CHORIZO & PAPAS WITH QUESO FRESCO & SALSA ROJA & CILANTRO
- PORK TACO** 4.00
HOUSE PULLED PORK, GRILLED WITH GREEN SALSA, ON A HOMEMADE TORTILLA
- BIG BREAKFAST QUESADILLA** 12.00
3 EGGS SCRAMBLED WITH CHEESE WITH 1 CHOICE: HAM / CHORIZO / BACON / PORK & RED POTS

CHILAQUILES

- ORANGE OR GREEN SALSA** 15.00
CRISP TORTILLA CHIPS TOPPED WITH SALSA, 2 EGGS, AVOCADO, QUESO FRESCO, SILKY CREAM, AND GARNISHED WITH ONION, AND CILANTRO & SESAME SEEDS

KIDS

- CHICKEN QUESADILLA** 7.00
- CHEESEBURGER & FRENCH FRIES** 10.00
- FLOUR QUESADILLA** 5.00
- OG GRILLED CHEESE** 7.00

SIDES

- RED POTATOES** 4.00
- REGULAR FRIES** 4.00
- TRUFFLE FRIES** 6.00

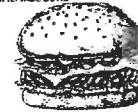


LUNCH

- CHICKEN CLUB** 13.00
GRILLED CHICKEN, BACON, PEPPERJACK, LETTUCE, TOMATO, PICKLES, MAYO, SERVED ON HOMEMADE SLICED BRIOCHE
- GRILLED CHICKEN QUESADILLA** 14.00
GRILLED CHICKEN, GREEN PEPPERS, ONIONS, MEXICAN SHREDDED BLEND, ON A LARGE HOMEMADE TORTILLA, (SERVED WITH TOTOPOS OR FRIES)
- THE CUBANO** 14.00
PULLED PORK, HAM, SWISS CHEESE, PICKLES, MUSTARD, SERVED ON SLICED ARTISAN BREAD.
- EL CLASICO CLUB** 12.50
HAM, BACON, PEPPERJACK CHEESE, LETTUCE, TOMATO, MAYO SERVED ON ARTISAN BREAD.

SPECIALTY BURGERS

- THE WEEKEND STEAKBURGER** 15.00
10OZ CHUCK ANGUS ROAST, CHEESE, BACON, LETTUCE, TOMATO, SAUCE, PICKLES, SERVED ON HOMEMADE EVERYTHING BRIOCHE BUNS
- LA MEXICANA** 16.00
10OZ CHUCK ANGUS ROAST, CHEESE, HAM, LETTUCE, TOMATO, SAUCE, PICKLES, AVOCADO, SERVED ON HOMEMADE EVERYTHING BRIOCHE BUNS
- CHEF SMASH BURGER** 15.00
2 SMASHED 4 OZ CHUCK ROAST PATTIES, WITH CHEESE IN BETWEEN, BACON, JALAPEÑOS, GRILLED ONIONS, & OUR FRY SAUCE ON HOMEMADE BUNS
- THE BIG TEXAS** 20.99
EVERYTHING IS BIGGER IN TEXAS. 1 POUND TOTAL CHUCK ANGUS ROAST HANDCRAFTED PATTIES, BACON, CHEESE, PICKLES, TOM, SAUCE, LETTUCE, ONION, SERVED ON HOMEMADE BUNS



MENU

DRINKS

COFFEE

small large

ESPRESSO 2 SHOTS	--	3.00
CORTADO	4.00	--
LATTE	5.00	6.00
CAPPUCCINO	5.50	6.50
POUR OVER	5.00	--
AERO PRESS	6.00	--
AMERICANO	4.00	4.50

- MILK SUB \$0.50
- SYRUPS/DRIZZLE \$0.50
- COLD FOAM \$1.50

THE CLASSICS

STRAWBERRY MATCHA	6.50	7.25
STRAWBERRY CHAI	7.00	7.50
AURORAS OBSESSION	6.50	7.25
MATCHA LOVE	6.50	7.25
DIRTY CHAI	7.00	7.50
PISTACHIO VANILLA BEAN	7.00	7.50

REFRESHERS

large

FRESH SQUIZED LIME-MADE	3.50
STRAWBERRY LIME	5.00
HIBISCUS LIME	5.00
GUAVA STRAWBERRY	5.50
BERRY BASIL MIST	6.00
THE PURPLE SMOTHIE	7.00
SPICED PEACH TEA	5.00
TULSI MANGO TEA	5.00
BERRY TEA	5.00
COKE/ SPRITE	2.50
FILTERED WATER CUP	1.00

WHIPPED COFFEE

CUBANITO

SMALL 6.50
LARGE \$7.00

HONEY WHIP

SMALL \$7.00
LARGE \$7.75

MAILOUT LIST

PROP_ID	file_as_na	addrDeliveryLine	addrCity	addrState	addrZip
672882	ONIVERT INVESTMENTS FAMILY LIMITED PARTNERSHIP	2211 MONACO DR	MISSION	TX	78573-8476
534291	RODRIGUEZ ALFREDO& MARIA C RODRIGUEZ ALMA ROSA TRUSTEE FAMILY TRUST	2000 GRANITE AVE	MISSION	TX	78572-3255
539977	ZOROLA JESUS R & LUZ M	2313 E 19TH ST	MISSION	TX	78572-3250
283656	BAZAN CHRISTOPHER D	2309 VILLAGE DR	MISSION	TX	78572-3283
534287	RODRIGUEZ ESTHER APOLONIA PEREZ	2310 E 20TH ST	MISSION	TX	78572-3210
539973	GALVAN AGUSTIN & RAQUEL	2308 E 19TH ST	MISSION	TX	78572-3249
534286	MAGNIFICAT HOLDINGS LLC	3225 MCLEOD DR STE 100	LAS VEGAS	NV	89121-2257
539979	HINOJOSA ROLANDO	2309 E 19TH ST	MISSION	TX	78572-3250
539978	GONZALEZ NICHOLAS & CRISTINA A	2311 E 19TH ST	MISSION	TX	78572-3250
539974	VIELMA MAURO A & ELIZABETH E	2310 E 19TH ST	MISSION	TX	78572-3249
539976	AGUIRRE MARTHA T	2312 E 19TH ST	MCALLEN	TX	78572-3249
534292	BECERRA LAURA LUZ	2002 GRANITE AVE	MISSION	TX	78572
283654	GONZALEZ JESUS F & MARIA D ROSARIO	617 BEAUMONT AVE	MCALLEN	TX	78501
534288	PANIAGUA JOHNNY	12011 E BORDER OAK DR	MAGNOLIA	TX	77354-6104
534289	KELLEY DONALD E JR & MARY F	2314 E 20TH ST	MISSION	TX	78572-3210
534290	MARIN JHIMMY & GUADALUPE	3225 MCLEOD DR STE 777	LAS VEGAS	NV	89121-2257
539975	TREVINO JOSE ANGEL	2404 E 20TH ST	MISSION	TX	78572-3389
281198	CITY OF MISSION	1201 E 8TH ST	MISSION	TX	78572-5812
281199	CITY OF MISSION	1201 E 8TH ST	MISSION	TX	78572-5812
1238476	T-JAM DEVELOPMENT LTD	2404 E 20TH ST	MISSION	TX	78502



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Xavier Cervantes, AICP, CPM, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a renewal and an amendment of a Conditional Use Permit for the sale and on-site consumption of alcoholic beverages and to allow late hours – Tommasino Pizza Pasta & Vino, being Lots 1 & 2, Block 2, Springfield Phase I Commercial Subdivision, in a (C-3) General Business District, located at 2100 E. Griffin Parkway. Applicant: Javier Covarrubias, Adoption of Ordinance #_____ – Cervantes

NATURE OF REQUEST:

Project Timeline:

- April 24, 2025 – Application for a Conditional Use Permit (“CUP”) submitted to the City.
- May 08, 2025 – Following State and local law, notice of the required public hearings mailed to all property owners within 200 feet of the subject tract.
- May 21, 2025 - Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z).
- May 27, 2025 – Public hearing and consideration of the requested Conditional Use Permit by the City Council.

Summary:

- The site is located at the Southeast corner of E. Griffin Parkway and Creek Run Street in a suite within a multi-tenant commercial plaza for the Italian restaurant.
- Pursuant to the City of Mission Code of Ordinances, a restaurant with alcohol sales requires the approval of a conditional use permit by the City Council.
- On January 10, 2024, the applicant obtained a Conditional Use Permit for two years.
- The applicant would like to extend the hours for the sale and consumption of alcoholic beverages to obtain a late hours license from TABC. In 2024, the Council approved for alcoholic beverages to be sold at the restaurant even though the restaurant is within 300 feet of a residential subdivision.
- The proposed hours of operation are as follows: Every day from 8:00 a.m. to 2:00 a.m.
- Parking: In reviewing the floor plan, there is a total of 116 seating spaces resulting in 39 parking spaces required. There are 72 parking spaces available in the commercial plaza and the parking is shared with the other businesses.
- Landscaping is meeting code.
- The Planning Staff has not received any objections to the request from the surrounding property owners. Staff mailed out 50 notices to the surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as are needed to ensure that a use requested by a conditional use permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

- Staff recommends approval for a 2-year period in order to assess this operation;
- Must comply with all City Codes (Building, Fire, Health, Sign, etc.),
- Wet zone property
- CUP is not transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:**APPROVED:** _____**DISAPPROVED:** _____**TABLED:** _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE AND ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES AND TO ALLOW LATE HOURS – TOMMASINO PIZZA PASTA & VINO, BEING LOTS 1 & 2, BLOCK 2, SPRINGFIELD PHASE I COMMERCIAL SUBDIVISION, IN A (C-3) GENERAL BUSINESS DISTRICT, LOCATED AT 2100 E. GRIFFIN PARKWAY

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 21, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, May 27, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2100 E. Griffin Parkway Lots 1 & 2, Block 2, Springfield Phase 1 Commercial Subdivision	Sale & On-Site Consumption of Alcoholic Beverages and to allow late hours - Tommasino Pizza Pasta & Vino-	<ol style="list-style-type: none"> 1. 2 year re-evaluation to continue to assess this occupation, 2. Must comply with all City Codes (Building, Fire, Health, Noise, etc.) 3. CUP not transferable to others 4. Monday - Sunday from 8:00 a.m. to 2:00 a.m.

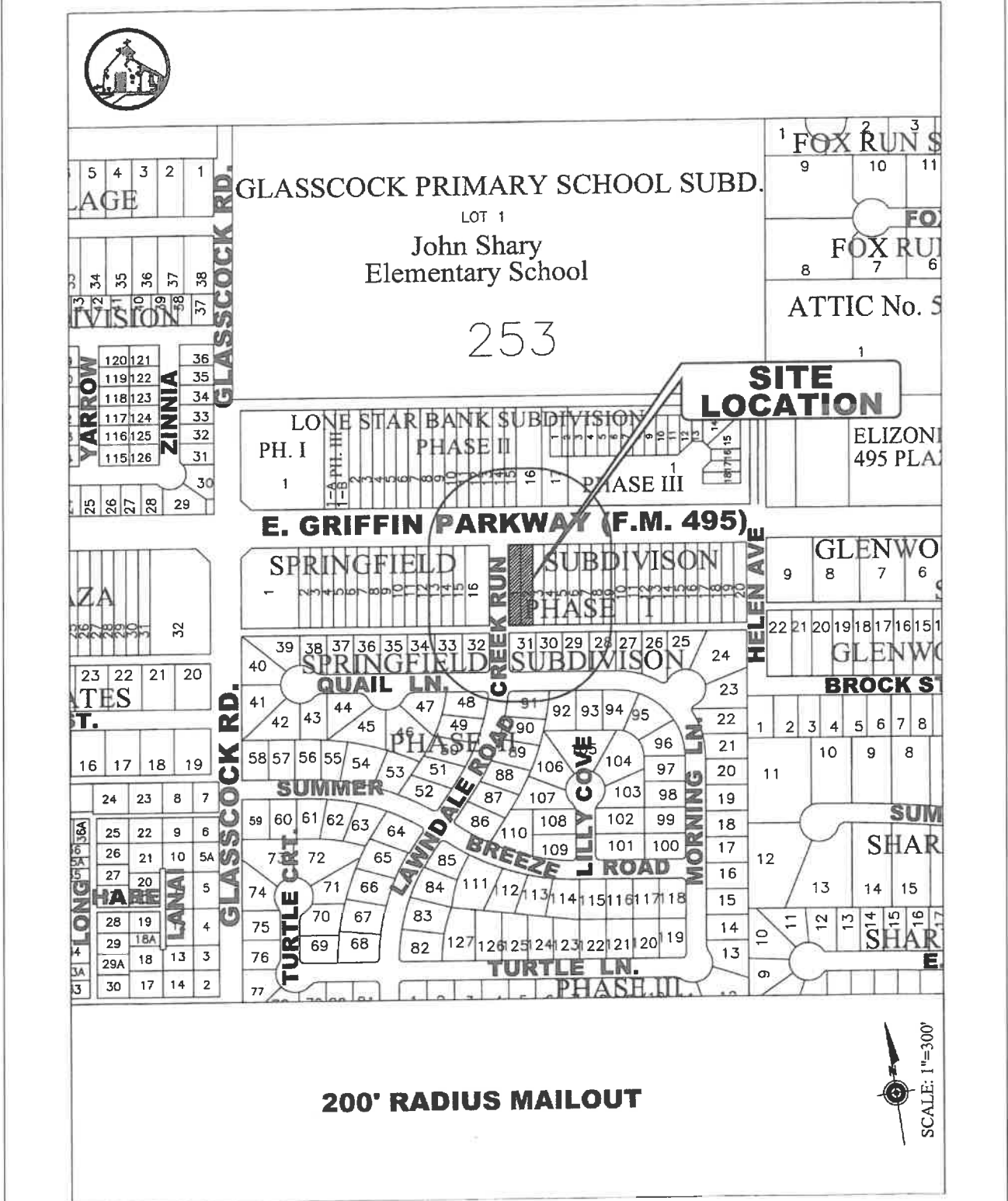
READ, CONSIDERED AND PASSED, this the 27th day of May, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

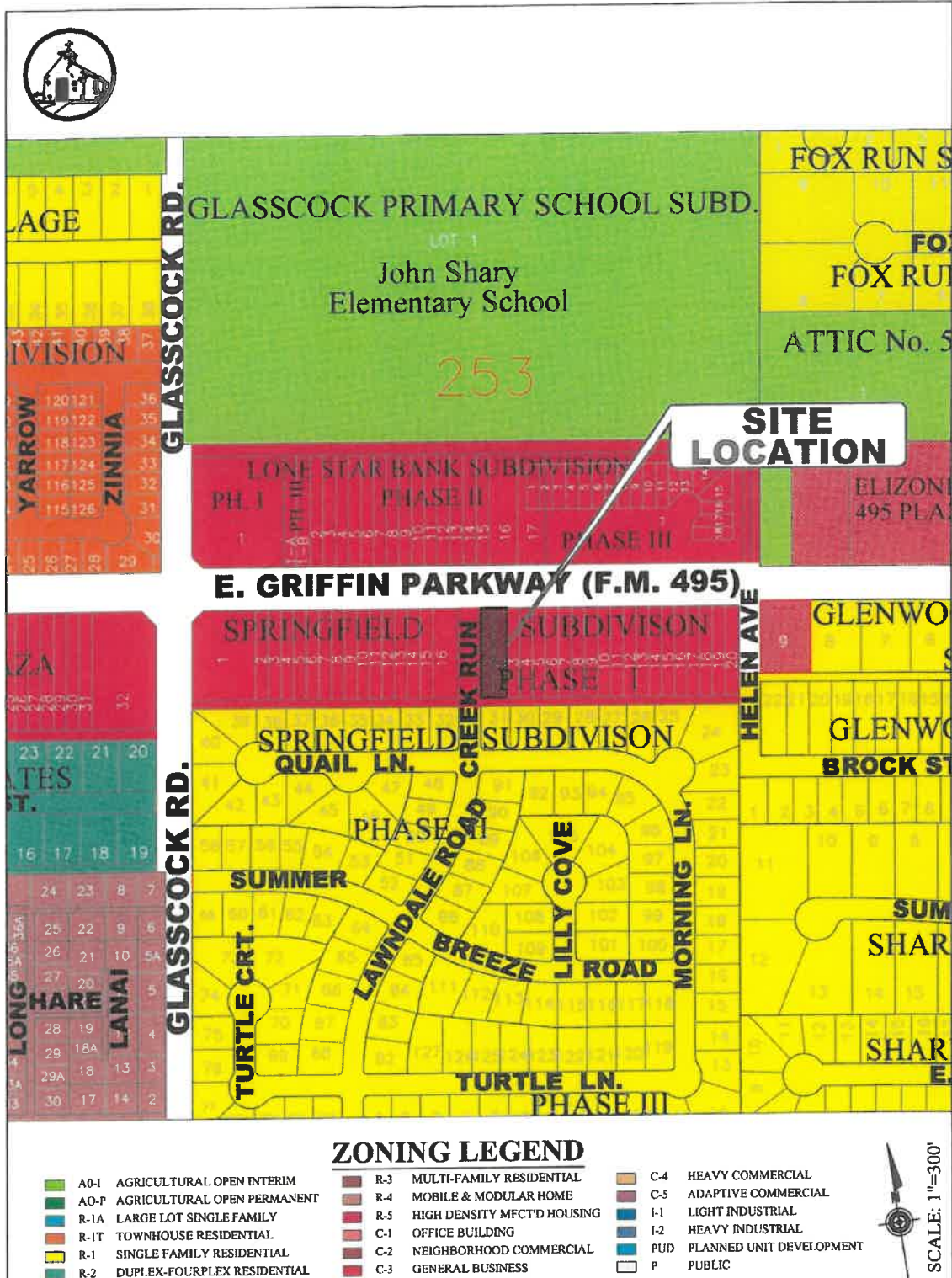
LEGAL NOTICE MAP



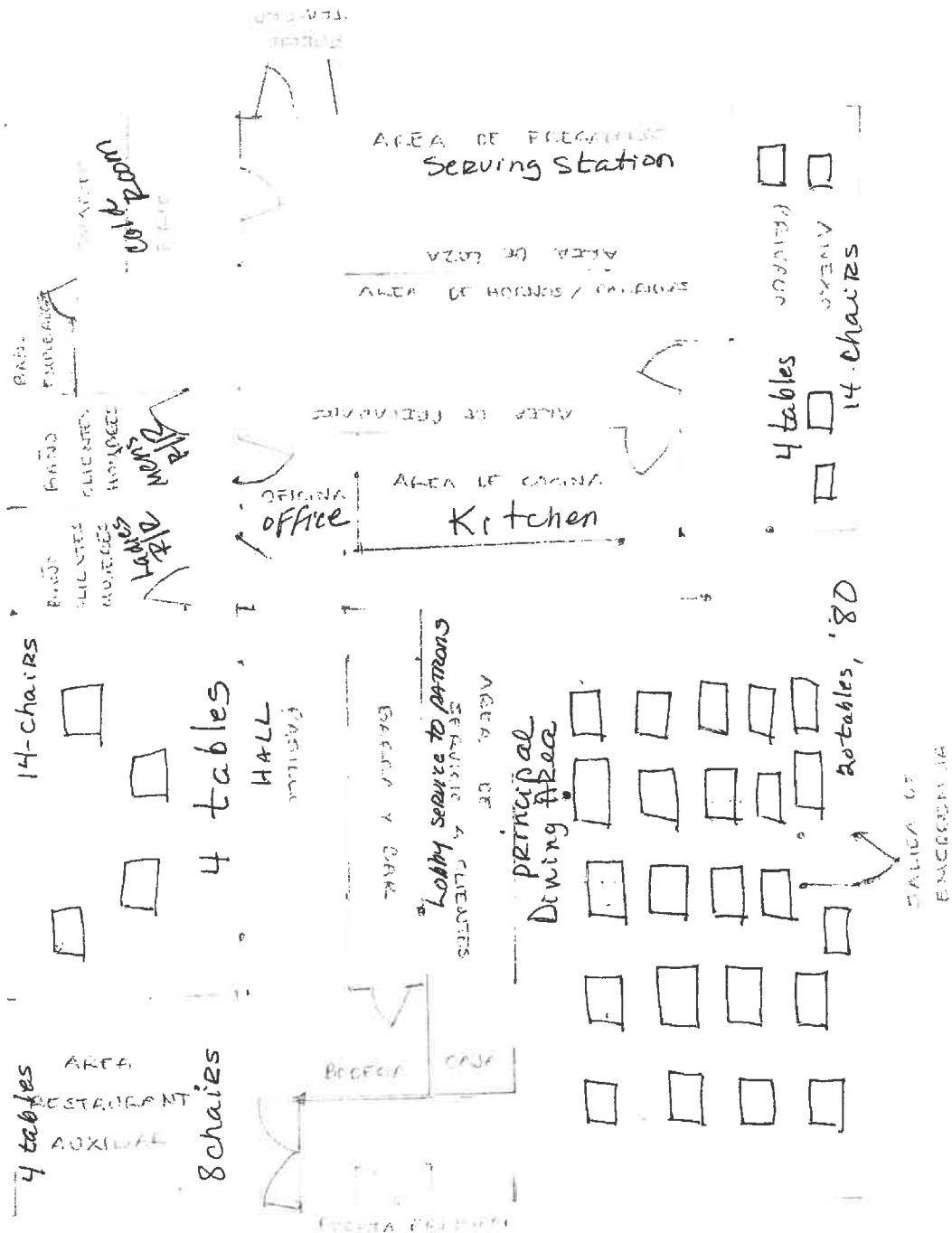
AERIAL MAP



ZONING MAP



FLOOR PLAN



PHOTO



MENU

Pizza

Margherita	\$17.99
Tomato sauce, mozzarella cheese and basil.	
Pepperoni	\$17.99
Tomato sauce, mozzarella cheese and pepperoni.	
Vegetarian	\$19.99
Tomato sauce, mozzarella cheese, black olives, mushrooms, bell peppers, onions, and artichoke.	
4 Formaggi	\$19.99
Tomato sauce, mozzarella, parmigiano, asiago, and gorgonzola cheese.	
Hawaiian	\$22.99
Tomato sauce, mozzarella cheese, sliced pineapple, and ham.	
Meat Lovers	\$24.99
Tomato base, mozzarella cheese, prosciutto, pepperoni, ham and Italian sausage.	
Pizza Genovese	\$24.99
Tomato base, salami, provolone cheese, mozzarella cheese and pesto (contains pinions and nuts).	
Caprese	\$25.99
Tomato sauce, fresh mozzarella, sliced tomatoes, pesto sauce and basil.	
Prosciutto w/vegetables	\$29.99
Tomato sauce, mozzarella cheese, prosciutto, artichokes and mushrooms.	
Prosciutto Fresh	\$28.99
Tomato sauce, mozzarella cheese and sliced prosciutto.	

Kids Menu

Spaghetti Marinara	\$6.99
Marinara sauce.	
Cheese Pizza	\$8.99
Tomato sauce, mozzarella cheese.	
Spaghetti al Burro	\$5.99
Spaghetti with butter.	
Pepperoni Pizza	\$9.99
Tomato sauce, mozzarella cheese and pepperoni.	
Fettucini Alfredo w/Chicken	\$9.99
Alfredo sauce with parmigiano and asiago cheese with chicken.	

SPECIALITÀ Pastas

Chicken Piccata 	\$19.99
Chicken breast on a bed of spaghetti with wine, capers, onions, artichokes, fresh parsley and a touch of lemon.	
Chicken Parmigiana	\$19.99
Breaded chicken breast with tomato sauce and melted mozzarella cheese with a choice side of spaghetti pomodoro or spaghetti al burro.	
Chicken Marsala	\$19.99
Chicken breast with mushrooms and onions sautéed with marsala liquor with a side of fettuccini al burro with parmesan cheese.	
Tortellini a la Bolognese	\$19.99
Tortellini stuffed with cheese with our signature bolognese sauce made with ground beef, carrots, celery, onions and red wine.	
Penne Gamberi allá Diabola	\$23.99
Sautéed shrimp with chipotle sauce, onions, cream, parsley, and asiago cheese.	
Fusilli al Salmon	\$23.99
Sautéed smoked salmon, onions, parsley, garlic, white wine, cream, capers and pomodoro sauce.	
Scampi Shrimp TOMMASINO 	\$23.99
Sautéed shrimp on a bed of spaghetti with garlic, butter and olive oil with a touch of lemon and white wine with a peperoncino and fresh parsley.	

Pizzas

Mauna Loa	\$22.99
Tomato sauce, mozzarella cheese, pineapple, ham, bacon and chipotle.	
Salty Pear	\$24.99
Oil base, fresh mozzarella cheese, gorgonzola, thinly sliced pear, bacon, walnuts and balsamic glaze.	
Prosciutto Arugula	\$29.49
Tomato sauce, mozzarella cheese, prosciutto and fresh arugula.	
Gamberi allá Diabola	\$28.99
Tomato and chipotle sauce, mozzarella cheese and shrimp.	
GOAT	\$29.99
Light red base, fresh mozzarella, goat cheese, prosciutto, thinly sliced fig and balsamic glaze.	
Big Burrata	\$34.99
Pesto sauce, fresh mozzarella, prosciutto, burrata, balsamic glaze and fresh basil.	

- All card transactions are subject to a 3% charge.
- Gratuity of 18% will be applied to parties of 6 or more.
- Caution food may contain traces of nuts.

TABC APPLICATION



**TEXAS ALCOHOLIC
BEVERAGE COMMISSION**
Texas Helping Businesses & Protecting Communities

**Required
Certifications**

Join TABC in the fight against human trafficking

L-CERT (7/2022)

Submit this form to the proper officials to obtain certification for the type of license/permit for which you are applying as required by TX Alc. Bev. Code, Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13. This Required Certifications form must be submitted with your Initial Application form.
Contact your local TABC office for assistance.

LOCATION INFORMATION

1. Trade Name of Location (Name of restaurant, bar, store, etc.) Tommasino Pizza, Pasta & Vino			
2. Owner of Business/Applicant (Name of Corporation, LLC, etc.) Tommasino Ristorante LLC			
3. Type of Owner <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Other: _____			
4. Location Address 2100 E Griffin Parkway			
City Mission		County Hidalgo	State TX
Zip Code 78572			
5. Mailing Address 2001 Santa Ana Ave			
City Rancho Viejo		County Cameron	State TX
Zip Code 78575			
6. Business Telephone Number		Alternate Telephone Number	E-mail Address
7. Application for:			
<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Reinstatement	License/Permit Number	<input type="checkbox"/> Reinstatement and Change of Trade Name
<input type="checkbox"/> Change of Location	License/Permit Number	<input type="checkbox"/> Change of Location and Trade Name	License/Permit Number
8A. Type of Off-Premise Retailer License/Permit:			
<input type="checkbox"/> BF Retail Dealer's Off-Premise License	<input type="checkbox"/> E Local Cartage Permit	<input type="checkbox"/> P Package Store Permit	
<input type="checkbox"/> BQ Wine and Malt Beverage Retail Dealer's Off-Premise Permit	<input type="checkbox"/> ET Third-Party Local Cartage Permit	<input type="checkbox"/> Q Wine Only Package Store	
<input type="checkbox"/> LP Local Distributor's Permit			
8B. Type of On-Premise Retailer License/Permit:			
<input type="checkbox"/> BE Retail Dealer's On-Premise License	<input type="checkbox"/> E Local Cartage Permit	<input checked="" type="checkbox"/> MB Mixed Beverage	
<input type="checkbox"/> BG Wine and Malt Beverage Retail Dealer's On-Premise Permit	<input checked="" type="checkbox"/> FB Food and Beverage Certificate	<input type="checkbox"/> WP Waterpark Permit	
<input type="checkbox"/> BP Brewpub License	<input checked="" type="checkbox"/> LH Late Hours Certificate		
8C. Type of Wholesaler's, Distributor's, or Manufacturer's License/Permit:			
<input type="checkbox"/> BB General Distributor's License	<input type="checkbox"/> D Distillers and Rectifiers Permit - allows on-premise consumption	<input type="checkbox"/> S Nonresident Seller's Permit	
<input type="checkbox"/> BC Branch Distributor's License	<input type="checkbox"/> DS Out-of-State Winery Direct Shipper's Permit	<input type="checkbox"/> SD Brewer's Self-Distribution License	
<input type="checkbox"/> BN Nonresident Brewer's License	<input type="checkbox"/> G Winery - allows on-premise consumption	<input type="checkbox"/> W Wholesaler's Permit	
<input type="checkbox"/> BW Brewer's License	<input type="checkbox"/> J Bonded Warehouse	<input type="checkbox"/> X General Class B Wholesaler Permit	
<input type="checkbox"/> JD Bonded Warehouse (Dry Area)			
9. For On or Off-Premise Applicants, Indicate Primary Business Type at this Location			
<input type="checkbox"/> Bar	<input type="checkbox"/> Grocery/Market	<input type="checkbox"/> Package Store	<input type="checkbox"/> Sexually Oriented
<input type="checkbox"/> Civic Center	<input type="checkbox"/> Hotel	<input type="checkbox"/> Public Entertainment Fac. (PEF as defined in Sec. 108.73)	<input type="checkbox"/> Sporting Arena
<input type="checkbox"/> Convenience Store	<input type="checkbox"/> Motel	<input type="checkbox"/> Racetrack	
<input type="checkbox"/> Delivery Company	<input type="checkbox"/> Movie Theater	<input checked="" type="checkbox"/> Restaurant	

TABC APPLICATION

Trade Name: Tommasino Pizza, Pasta & Vino
 Location Address: 2100 E Griffin Parkway City: Mission County: Hidalgo

Off-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit...requests certification, the city secretary...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary: P, Q, BF, BQ

TX Alc. Bev. Code, Section 11.37 & 61.37

☐ CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> BF	The legal sale of malt beverages for off-premise consumption only <input type="checkbox"/> greater than 5% alcohol by volume OR <input type="checkbox"/> 5% or less alcohol by volume
<input type="checkbox"/> BF, BQ, Q	The legal sale of malt beverages and wine for off-premise consumption only
<input type="checkbox"/> BF, BQ, Q, P	The legal sale of all alcoholic beverages for off-premise consumption only

OR

☐ I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN
 HERE _____, TEXAS
 City Secretary/Clerk City

SEAL

On-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit...requests certification, the city secretary...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)

TX Alc. Bev. Code, Section 11.37 & 61.37

I hereby certify on this _____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> MB	Mixed Beverage Permit
<input type="checkbox"/> MB/FB	Mixed Beverage Restaurant Permit with required Food and Beverage Certificate
<input type="checkbox"/> BG*	Wine and Malt Beverage Retail Dealer's On-Premise Permit
<input type="checkbox"/> BG/FB*	Wine and Malt Beverage Retail Dealer's On-Premise Permit with required Food and Beverage Certificate
<input type="checkbox"/> BE*	Retail Dealer's On-Premise License
<input type="checkbox"/> BE/FB*	Retail Dealer's On-Premise License with required Food and Beverage Certificate
*Mark box on right for BE and/or BE/FB	<input type="checkbox"/> greater than 5% alcohol by volume OR <input type="checkbox"/> 5% or less alcohol by volume
*Mark box on right for any of the following license or permit types BG, BG/FB BE, BE/FB	Election for given location was held for: <input type="checkbox"/> legal sale of malt beverage/wine (17%) on-premise AFTER Sept. 1, 1999 OR <input type="checkbox"/> legal sale of malt beverage/wine (14%) on-premise BEFORE Sept. 1, 1999

SIGN
 HERE _____, TEXAS
 City Secretary/Clerk City

SEAL

Certification for Late Hours Certificate (LH)

TX Alc. Bev. Code, Chapters 29 & 70 et seq.

I hereby certify on this _____ day of _____, 20____, that one of the below is correct:

<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <i>mixed beverages</i> between midnight and 2:00 A.M.;
OR	
<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <i>malt beverage</i> between midnight and _____ A.M.;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 500,000 or more according to the 24 th Decennial Census of the United States as released by the Bureau of the Census on April 1, 2020;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2020).

SIGN
 HERE _____, TEXAS
 City Secretary/Clerk City

SEAL

TABC APPLICATION

Trade Name: Tommasino Pizza, Pasta & Vino

Location Address: 2100 E Griffin Parkway City: Mission County: Hidalgo

Wholesaler, Distributor or Manufacturer Certifications

Per Sec. 11.037, not later than the 90th day after the date a prospective applicant for a permit requests certification, the city secretary shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary for: J

☐ CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

SIGN

HERE _____, TEXAS
City Secretary/Clerk City

SEAL

Certificate of City Secretary for Winery (G) Applicants

Per Sec. 16.011, "A winery permit may be issued for premises in an area in which the sale of wine has not been authorized by a local option election..."

I hereby certify on this ____ day of _____, 20____, that this location address ☐ is ☐ is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

☐ I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____, TEXAS
City Secretary/Clerk City

SEAL

Certificate of City Secretary for: BW & D

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages, and

☐ does ☐ does not allow for on-premise consumption and

☐ does ☐ does not allow for off-premise consumption in accordance with 501.035 of the Election Code.

OR

☐ I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____, TEXAS
City Secretary/Clerk City

SEAL

Certificate of City Secretary for: BB, BC, W & X

Applicants Per Sec. 251.79 "a wholesaler's permit, general class B wholesaler's permit, or a general or branch distributor's license may be issued and licensed premises maintained in any area where the sale of any alcoholic beverage is legal."

I hereby certify on this ____ day of _____, 20____, that this location address ☐ is ☐ is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

☐ I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____, TEXAS
City Secretary/Clerk City

SEAL

TABC APPLICATION

Trade Name: Tommasino Pizza, Pasta & Vino
 Location Address: 2100 E Griffin Parkway City: Mission County: Hidalgo

Off-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit...requests certification, the county clerk...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order....

Certificate of County Clerk: P, Q, BF, BQ

TX Alc. Bev. Code, Section 11.37 & 61.37

☐ CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses/We'll For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> BF	The legal sale of malt beverages for off-premise consumption only <input type="checkbox"/> greater than 5% alcohol by volume OR <input type="checkbox"/> 5% or less alcohol by volume
<input type="checkbox"/> BF, BQ, Q	The legal sale of malt beverages and wine for off-premise consumption only
<input type="checkbox"/> BF, BQ, Q, P	The legal sale of all alcoholic beverages for off-premise consumption only

OR

☐ I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN

HERE _____ County Clerk _____ County

SEAL

On-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit...requests certification, the county clerk...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order....

Certificate of County Clerk (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)

TX Alc. Bev. Code, Section 11.37 & 61.37

I hereby certify on this _____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses/We'll For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> MB	Mixed Beverage Permit
<input type="checkbox"/> MB/FB	Mixed Beverage Restaurant Permit with required Food and Beverage Certificate
<input type="checkbox"/> BG*	Wine and Malt Beverage Retail Dealer's On-Premise Permit
<input type="checkbox"/> BG/FB*	Wine and Malt Beverage Retail Dealer's On-Premise Permit with required Food and Beverage Certificate
<input type="checkbox"/> BE*	Retail Dealer's On-Premise License
<input type="checkbox"/> BE/FB*	Retail Dealer's On-Premise License with required Food and Beverage Certificate
*Mark box on right for BE and/or BE/FB	
<input type="checkbox"/> greater than 5% alcohol by volume	
OR	
<input type="checkbox"/> 5% or less alcohol by volume	
*Mark box on right for any of the following license or permit types	
BG, BG/FB	
BE, BE/FB	
Election for given location was held for:	
<input type="checkbox"/> legal sale of malt beverage/wine (17%) on-premise AFTER Sept. 1, 1999	
OR	
<input type="checkbox"/> legal sale of malt beverage/wine (14%) on-premise BEFORE Sept. 1, 1999	

SIGN

HERE _____ County Clerk _____ County

SEAL

Certification for Late Hours Certificate (LH)

TX Alc. Bev. Code, Chapters 29 & 70 et seq.

I hereby certify on this _____ day of _____, 20____, that one of the below is correct:

<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <i>mixed beverages</i> between midnight and 2:00 A.M.:
OR	
<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <i>malt beverage</i> between midnight and _____ A.M.:
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 500,000 or more according to the 24 th Decennial Census of the United States as released by the Bureau of the Census on April 1, 2020:
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2020).

SIGN

HERE _____ County Clerk _____ County

SEAL

TABC APPLICATION

Trade Name: Tommasino Pizza, Pasta & Vino

Location Address: 2100 E Griffin Parkway City: Mission County: Hidalgo

Wholesaler, Distributor or Manufacturer Certifications

Per Sec. 11.37, not later than the 90th day after the date a prospective applicant for a permit requests certification, the county clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order...

Certificate of County Clerk for: J

☐ CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

SIGN

HERE _____, _____ County
County Clerk

SEAL

Certificate of County Clerk for Winery (G) Applicants

Per Sec. 16.011, "A winery permit may be issued for premises in an area in which the sale of wine has not been authorized by a local option election..."

I hereby certify on this ____ day of _____, 20____, that this location address ☐ is ☐ is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

☐ I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____, _____ County
County Clerk

SEAL

Certificate of County Clerk for: BW & D

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages, and

☐ does ☐ does not allow for on-premise consumption and

☐ does ☐ does not allow for off-premise consumption in accordance with 501.035 of the Election Code.

OR

☐ I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____, _____ County
County Clerk

SEAL

Certificate of County Clerk for: BB & BC, W & X

Applicants Per Sec. 251.79 "a wholesaler's permit, general class B wholesaler's permit, or a general or branch distributor's license may be issued and licensed premises maintained in any area where the sale of any alcoholic beverage is legal."

I hereby certify on this ____ day of _____, 20____, that this location address ☐ is ☐ is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____, _____ County
County Clerk

SEAL

TABC APPLICATION

Trade Name: Tommasino Pizza, Pasta & Vino

Location Address: 2100 E Griffin Parkway City: Mission County: Hidalgo

Publisher's Affidavit for All Applicants Except BN, DS, S TX Alc. Bev. Code, Section 11.39 and 61.38

Name of newspaper	
City, County	
Dates notice published in daily/weekly newspaper (MM/DD/YYYY)	
<i>Publisher or designee certifies attached notice was published in newspaper stated on dates shown.</i>	
Signature of publisher or designee	
Sworn to and subscribed before me on this date (MM/DD/YYYY)	
Signature of Notary Public	

ATTACH PRINTED

COPY OF THE

NOTICE HERE

[Click here to see example of newspaper publication](#)

SEAL

Comptroller of Public Accounts Certificate for All Applicants TX Alc. Bev. Code, Section 11.46 (b) & 61.42 (b)

This is to certify on this _____ day of _____, 20____, the applicant holds or has applied for and satisfies all legal requirements for the issuance of a Sales Tax Permit under the Limited Sales, Excise and Use Tax Act or the applicant as of this date is not required to hold a Sales Tax Permit and that none of the persons making this application are indebted to the State of Texas.

Sales Tax Permit Number _____ Outlet Number _____

Print Name of Comptroller Employee _____

Print Title of Comptroller Employee _____

SIGN HERE

FIELD OFFICE

SEAL

MAILOUT LIST

PROP_ID	file_as_na	addrDeliveryLine	addrCity	addrState	addrZip
537005	JASSO GREGORIO	2103 QUAIL LN	MISSION	TX	78572-3261
537004	MILLER MARYELLEN T	408 VIRGO	MISSION	TX	78572-6518
574264	LOPEZ ELIUD	2027 E GRIFFIN PKWY	MISSION	TX	78572-3222
574262	KALGAR SERIES LLC - SERIES C	2405 SAN MIGUEL	MISSION	TX	78572-1449
574266	DELCA INVESTMENT GROUP LLC	2031 E GRIFFIN PKWY STE B	MISSION	TX	78572-3222
574267	FERNANDEZ & SON INVESTMENTS LLC	100 CONDOR AVE	MCALLEN	TX	78504-2219
574265	SUBHASH & SAROJINI BOSE LP	7007 N 1ST LANE	MCALLEN	TX	78504-1931
574263	P & N SHAH FAMILY LIMITED PRTRNSHP	2405 SAN MIGUEL	MISSION	TX	78572-1449
574268	FERNANDEZ & SON INVESTMENTS LLC	100 CONDOR AVE	MCALLEN	TX	78504-2219
574261	VIIA INVESTMENTS LLC	2017 E GRIFFIN PARKWAY	MISSION	TX	78572-3222
534338	MARTINEZ JOEL & NORMA	600 N MAIN ST	MCALLEN	TX	78501-4639
534341	DAVIS CARL	2030 E GRIFFIN PKWY	MISSION	TX	78572-3223
534339	LONGORIA OSCAR L JR & JENNIFER	3500 OAK RIDGE LN	MISSION	TX	78573-3922
534342	GARZA IRENE	2004 QUAIL LN	MISSION	TX	78572-3262
537006	BRIONES EVA IBARRA	2101 QUAIL LN	MISSION	TX	78572-3261
537047	RENTERIA JUAN & PATRICIA	2104 QUAIL LN	MISSION	TX	78572-3260
534343	VILLARREAL JAVIER & NOEMI	2034 E GRIFFIN PKWY	MISSION	TX	78572-3223
537009	BAEGJO LLC	3004 SAN CLEMENTE	MISSION	TX	78572-7640
669278	LUGO JOSE E & ARACELI T CO-TRUSTEES	7301 N 5TH ST	MCALLEN	TX	78504-1856
537007	AMARO RUBEN & VIVIANA P	2017 QUAIL LN	MISSION	TX	78572-3262
537023	CAIN BRITTANY	2219 LAWNDAL RD	MISSION	TX	78572-3396
669277	BKG PROPERTIES LLC	PO BOX 720563	MCALLEN	TX	78504-0563
537003	ORTEGA CONNIE & LEONEL	2107 QUAIL LN	MISSION	TX	78572-3261
537008	MILLER GEORGE III & BERTHA L	2015 QUAIL LN	MISSION	TX	78572-3262
537046	HERNANDEZ RUBEN G & NILDA L	2220 LAWNDAL RD	MISSION	TX	78572-3397
534346	LONGORIA OSCAR & JENNIFER	3500 OAK RIDGE LN	MISSION	TX	78573-3922
534344	MUMAS GRIFFIN RENTAL LLC	109 JACKLYN CIR	RANCHO VIEJO	TX	78575-9803
540055	LOPEZ ELIUD	2027 E GRIFFIN PKWY	MISSION	TX	78572-3222
534350	DOUGLAS-FAREY INVESTMENTS LLC	5007 SOUTH MCCOLL RD	EDINBURG	TX	78539-8080
663767	HEALTHY VALLEY PROPERTIES LP	2121 E GRIFFIN PKWY STE 10	MISSION	TX	78572-3072
663769	HEALTHY VALLEY PROPERTIES LP	2121 E GRIFFIN PKWY STE 10	MISSION	TX	78572-3072
663774	DHR REAL ESTATE PARTNERS LTD	PO BOX 3293	MCALLEN	TX	78502-3293
663776	MISSION GASTRO CENTER LTD	PO BOX 3293	MCALLEN	TX	78502-3293
663766	GABMAC LTD	2121 E GRIFFIN PKWY STE 6	MISSION	TX	78572-3072
663760	REGALADO FAMILY INVESTMENTS LTD	108 ZENAI DA AVE	MCALLEN	TX	78504-1621
663763	RUGAMA FRANCISCO C MD & SANDRA L	110 E SAVANNAH AVE BLDG C STE 201	MCALLEN	TX	78503-1110
663764	0789 INVESTMENTS LLC	PO BOX 609	MISSION	TX	78573
663765	GABMAC LIMITED	2301 N BRYAN RD	MISSION	TX	78574-2428
663768	HEALTHY VALLEY PROPERTIES LP	2121 E GRIFFIN PKWY STE 10	MISSION	TX	78572-3072
663775	DHR REAL ESTATE MANAGEMENT LLC	PO BOX 3293	MCALLEN	TX	78502-3293
663777	ECS BUSINESS LLC	PO BOX 214	PENITAS	TX	78576-0214
717894	IZAGUIRRE EDUARDO ALEJANDRO	2121 E GRIFFIN PKWY STE 2	MISSION	TX	78572-3072
717902	2121 E GRIFFIN PARKWAY LLC	595 W SESAME DR	HARLINGEN	TX	78550-7962
663770	VIMA PROPERTIES LLC	2121 E GRIFFIN PARKWAY STE 10	MISSION	TX	78572-3072
663771	VIMA PROPERTIES LLC	2121 E GRIFFIN PARKWAY STE 10	MISSION	TX	78572-3072
663772	PADULA LUIS E MD	4912 VERMONT AVE	MCALLEN	TX	78504
663773	DOCTORS HOSPITAL AT RENAISSANCE LTD	PO BOX 3293	MCALLEN	TX	78502-3293
719532	MEJIA OCTAVIO JR & DESIREE C	1305 N 48TH ST	MCALLEN	TX	78501-3746



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Approval of Memorandum of Understanding between the City of Mission and Mission Consolidated Independent School District related to real estate transactions and land donations for flood mitigation purposes - Terrazas

NATURE OF REQUEST:

The District and City has experienced increasing incidents of localized flooding that negatively affect residents' quality of life, public safety, and access to essential services, including the ability of students within Mission CISD to attend school, protect personal belongings, and maintain academic continuity. The City will utilize district properties for Flood Mitigation Purposes. Mission CISD has identified the following two properties that may assist in address local flooding: Parcel 1: A tract of District-owned land located at the corner of Francisco Avenue and Citriana Drive and Parcel 2: The athletic field located at Bryan Elementary School, used for instructional, extracurricular, and community purposes.

The City agrees to donate to Mission CISD a tract of land located at the northeast corner of Bryan Road and Elm Drive which the District intends to develop for overflow parking to support Bryan Elementary School.

The parties acknowledge and agree that ongoing collaboration and good-faith communication shall be maintained throughout the planning and implementation process to ensure alignment with their shared goals and responsibilities to the community.

MOU was approved by Mission CISD on May 21, 2025.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF MISSION, TEXAS, &
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
RELATED TO REAL ESTATE TRANSACTIONS AND LAND DONATIONS FOR
FLOOD MITIGATION PURPOSES**

WHEREAS, the City of Mission, Texas (the “City”), is a home-rule municipality operating under the authority granted by Article XI of the Texas Constitution and its City Charter, which authorizes the City to take all actions necessary and proper to preserve the government, interests, health, welfare, and good order of the City and its inhabitants, including but not limited to the construction and maintenance of storm drainage and flood control infrastructure; and

WHEREAS, Mission Consolidated Independent School District (the “District” or “Mission CISD”) is a political subdivision of the State of Texas governed by a Board of Trustees, which holds the exclusive authority to manage and oversee the District’s operations, including the authority to acquire, hold, and dispose of real property in the name of the District in accordance with Texas Education Code §§ 11.151 and 11.051; and

WHEREAS, the District and City has experienced increasing incidents of localized flooding that negatively affect residents’ quality of life, public safety, and access to essential services, including the ability of students within Mission CISD to attend school, protect personal belongings, and maintain academic continuity; and

WHEREAS, both the City and the District recognize that flooding also causes secondary harms to students, including damage to homes, school supplies, and personal items, thereby impeding the educational mission of Mission CISD and placing additional burdens on families and school resources; and

WHEREAS, the City currently lacks available land suitable for the development of necessary flood control infrastructure, such as water retention basins or similar improvements, while Mission CISD possesses certain properties located within or near affected areas that may be suitable for cooperative use or transfer to mitigate flooding risks; and

WHEREAS, the City and the District share a mutual interest in addressing flooding for the collective benefit of their constituents, including students, families, and the broader community, and agree that collaboration is necessary to identify land solutions and pursue long-term infrastructure strategies to reduce or eliminate flood-related harms; and

WHEREAS, the District also owns three landlocked parcels, with little to no economic value, of property located near the Mission Pump House, along Canal Street and Old U.S. Highway 83 adjacent to the railroad tracks, which are not currently used for educational purposes and which the City of Mission seeks to incorporate into its planned expansion and improvement of Leo Peña Placita Park, a community-serving recreational facility; and

WHEREAS, the parties intend through this Memorandum of Understanding to outline a cooperative framework to explore and ultimately execute a land transaction—whether by donation,

Page | 1 of 3

*MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF MISSION, TEXAS, &
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT*

exchange, or other lawful means—that furthers their shared objectives, enhances the public welfare, and complies with all applicable laws, policies, and procedures governing each party.

NOW, THEREFORE, BE IT RESOLVED, by and between the City of Mission and the Mission Consolidated Independent School District (“Mission CISD” or “District”), that this Memorandum of Understanding is adopted to serve as a framework for cooperative planning and implementation of real estate transactions and public improvements intended to mitigate flooding in residential areas near school district campuses, subject to the following understandings:

- 1. Identification of District Properties for Flood Mitigation Purposes: Mission CISD has identified two properties that may assist in addressing local flooding:**
 - Parcel 1: A tract of District-owned land located at the corner of Francisco Avenue and Citriana Drive.
 - Parcel 2: The athletic field located at Bryan Elementary School, used for instructional, extracurricular, and community purposes.
- 2. Use of District Property Near Castro Elementary: The City of Mission shall use Parcel 1 to address flooding in the area surrounding Castro Elementary School.**
 - The City shall bear all costs associated with the planning, demolition, clearing, development, and construction of flood control improvements on Parcel 1 (Francisco Ave & Citriana Dr.) The improvements must include a high-security perimeter fence and be designed in consideration of the proximity to the adjacent school campus.
- 3. Use of District Property Near Bryan Elementary: The City shall use Parcel 2 (Bryan Elementary athletic field) to address localized flooding through a shallow retention basin consistent with the following conditions:**
 - Parcel 2 (Bryan Elementary athletic field), the site may be used to construct a shallow, temporary-use stormwater retention area that will retain water only during rainfall events and drain promptly thereafter. The design must:
 - Preserve full use of the athletic field during non-rain days.
 - Include ADA-compliant ramps and access paths to ensure accessibility for all students, including those receiving special education services.
 - Ensure the area surrounding the track remains properly graded, leveled, and re-grassed following construction to maintain student safety and usability.
 - Be developed in a manner that does not pose ongoing risk to students, staff, or the public.
- 4. Reciprocal Land Donation from the City of Mission to Mission CISD:**

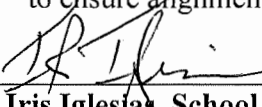
As part of this arrangement, the City agrees to donate to Mission CISD in fee simple a tract of land located at the northeast corner of Bryan Road and Elm Drive (as identified in Exhibit A) which the District intends to develop for overflow parking to support Bryan Elementary School and surrounding educational activities.

5. Donation of Landlocked Parcels Near Mission Pump House:

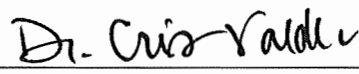
Mission CISD agrees to donate to the City of Mission three District-owned, landlocked parcels located near the Mission Pump House, along Canal Street and Old U.S. Highway 83, as generally identified in Exhibit B, for the public purpose of expanding and improving Leo Peña Placita Park. The District affirms that these parcels are not needed for current or foreseeable instructional use. The City shall assume all costs related to the conveyance, development, environmental review, or future improvements on these parcels.

BE IT FURTHER RESOLVED that this Memorandum of Understanding shall serve solely as a preliminary framework for cooperative planning and coordination between the parties. No land transfer, development, or construction activity shall commence until formal approvals are obtained as follows:

- Final real estate transactions, including conveyances or easements for any of the identified parcels, must be expressly approved by both the Mission CISD Board of Trustees and the Mission City Council in accordance with applicable law.
- The City of Mission shall bear all expenses related to the planning, design, construction, environmental permitting (if applicable), and long-term maintenance of the flood mitigation improvements. With respect to Parcel 2 (Bryan Elementary athletic field), Mission CISD shall remain responsible for maintaining the fields, including mowing and general grounds upkeep, in the same manner as other District athletic fields. However, the District shall not be responsible for any maintenance, repair, or operational costs related to the flood mitigation infrastructure or its drainage functions.
- The District shall retain final approval authority over the design and use of any District-owned land proposed for flood control use. All plans must be submitted in writing and receive written consent from the District prior to implementation.
- All construction or land work occurring on District property must be coordinated in advance with the District's administration to ensure safety, minimize disruption, and protect existing campus operations.
- The parties acknowledge and agree that ongoing collaboration and good-faith communication shall be maintained throughout the planning and implementation process to ensure alignment with their shared goals and responsibilities to the community.


Mrs. Iris Iglesias, School Board President
 Mission Consolidated Independent School District

Hon. Norie Gonzalez Garza, Mayor
 City of Mission, Texas


Dr. Cris Valdez, Superintendent
 Mission Consolidated Independent School District

Mr. Mike R. Perez, City Manager
 City of Mission, Texas

Approved by Mission Consolidated Independent School District on: May 21, 2025

Approved by the City of Mission City Council on: _____

Page | 3 of 3

MEMORANDUM OF UNDERSTANDING
 BETWEEN THE CITY OF MISSION, TEXAS, &
 MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager

AGENDA ITEM: Approval of Ordinance # ____ amending Chapter 114-Utilities, Article I. Section 114-21.- Connection of Discharge Lines to City Sanitary Sewer Lines by repealing Subsections (A) through (G); by adding new Sections (A)-(D) - Terrazas

NATURE OF REQUEST:

Chapter 114-Utilities, Article I. Section 114-21

(a) Any structure located on property within 80 feet of a sanitary sewer line, by way of a public right-of-way, public or private easement, must connect any discharge lines to such sanitary sewer line within 60 calendar days of when the improvement first became within such distance of the sanitary sewer line. No one may have a discharge line connected to a septic tank whenever any discharge line is required to be connected to a sanitary sewer line.

(b) If the property owner/occupant fails to connect in a timely manner the city is authorized to charge the property owner/tenant for the sewer service.

(c) Any person violating any provision of this section within the corporate limits of the city shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in section 1-14 of this code. Each day that such a violation continues shall be a separate offense. Prosecution or conviction under this provision shall never be a bar to any remedy or relief for violations of this section.

(d) If any health issue/complaints arise due to the septic tank overflowing, the property owner/occupant may be subject to a misdemeanor violation or other violation as provided by law.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO _____

AN ORDINANCE AMENDING CHAPTER 114-UTILITIES, ARTICLE I. SECTION 114-21.-CONNECTION OF DISCHARGE LINES TO CITY SANITARY SEWER LINES BY REPEALING SUBSECTIONS (A) THROUGH (G); BY ADDING NEW SECTIONS (A)-(D); REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING EFFECTIVE DATE.

WHEREAS, the City of Mission is a home-rule municipality possessing the full power of local self-governance pursuant to Article XI, Section 5 of the Texas Constitution; and

WHEREAS, pursuant to the laws of the State of Texas Section 51.001 of the Texas Local Government Code, the City Council has the authority to adopt an ordinance that, among other things, is for good government, peace, or order of the City of Mission; and

WHEREAS, the City hereby desires to amend Chapter 114-Utilities, Article I. Section 114-21-Connection of Discharge Lines to City Sanitary Sewer Lines as set forth below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

SECTION 1. That the City of Mission Chapter 114-Utilities, Article I. Section 114-21 is amended as follows:

Section 114-21 subsections (a)-(g) are hereby repealed and replaced as follows:

Section 114-21.-Connection of discharge lines to city sanitary sewer lines.

- (a) Any structure located on property within 80 feet of a sanitary sewer line, by way of a public right-of-way, public or private easement, must connect any discharge lines to such sanitary sewer line within 60 calendar days of when the improvement first became within such distance of the sanitary sewer line. No one may have a discharge line connected to a septic tank whenever any discharge line is required to be connected to a sanitary sewer line.
- (b) If the property owner/occupant fails to connect in a timely manner the city is authorized to charge the property owner/tenant for the sewer service.
- (c) Any person violating any provision of this section within the corporate limits of the city shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in section 1-14 of this code. Each day that such a violation continues shall be a separate offense. Prosecution or conviction under this provision shall never be a bar to any remedy or relief for violations of this section.

- (d) If any health issue/complaints arise due to the septic tank overflowing, the property owner/occupant may be subject to a misdemeanor violation or other violation as provided by law.

SECTION 2. REPEALER All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. SEVERABILITY If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and any remaining provision shall continue in effect notwithstanding the invalidity of such section, subsection, clause, phrase or portion.

SECTION 4. EFFECTIVE DATE This ordinance shall take effect immediately upon its passage and publication as required by law.

PASSED, APPROVED, AND ADOPTED THIS 27th day of May, 2025, at a regular meeting of the City Council Elective Commission of the City of Mission, Texas at which a quorum was present and which was held in accordance with TEXAS GOVERNMENT CODE, CHAPTER 551.

CITY OF MISSION

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

APPROVED AS TO FORM:

Patricia A. Rigney, City Attorney



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Juan Pablo Terrazas, Assistant City Manager
AGENDA ITEM: Authorization to award bid for Manhole Rehabilitation Project to Renoworks, LLC in the amount of \$228,010.00 – Terrazas

NATURE OF REQUEST:

The City of Mission has accepted and opened six (6) bid responses for, Manhole Rehabilitation Project for the Public Works Department. Staff recommends to award Bid 25-455-05-07 to Renoworks, LLC. In the amount of \$228,010.00 who is the lowest responsible bidder meeting all specifications.

BUDGETED: Yes **FUND:** CDBG **ACCT. #:** 04-462-74936

BUDGET: \$214,000 **EST. COST:** \$228,010 **CURRENT BUDGET BALANCE:** \$214,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

25-445-05-07 / Manhole Rehabilitation Project Throughout

BID NAME/NUMBER: the City of Mission**OPEN DATE:** May 14, 2025 2:00 PM CST

Vendor Name:	Calidad Construction,	4MA Construction	2LG Construction, LLC.
Street address:	7512 N. 17th St.	810 N. Alton Blvd.	5084 Padre Island Hwy
City, State:	McAllen, TX 78504	Alton, TX 78573	Brownsville, TX 78521
Phone:	(956) 460-3614	(956) 221-2400	(956) 525-7111
Fax:			
Contact:	Arturo Garza III, Pres.	Manuel Anaya	Leonel Gonzalez
Email:	agarza@vsstx.net	manny@4ma.llc	PCleionel182@yahoo.com

No.	Qty	DESCRIPTION/Location	UOM	Total Unit Price	Total Bid Price	Total Bid Price
1	1	Sauz Ave. and Alley between Reynosa St. and Sonora St.	Each	\$36,521.00	\$20,296.87	\$45,595.63
2	1	Intersection of Sonora St. and Souz Ave.	Each	\$35,154.00	\$20,296.87	\$43,063.94
3	1	Intersection of Sonora St. and N. Palma Ave.	Each	\$37,363.80	\$20,296.87	\$45,595.63
4	1	Intersection of E. 4th St. and Doherty ave.	Each	\$41,759.90	\$20,296.87	\$51,061.29
5	1	Ebano Ave. between E. 1st and Rio St.	Each	\$39,886.80	\$20,296.87	\$55,215.19
6	1	Alley just north of E. 14th St. between Conway and Doherty Ave.	Each	\$35,530.70	\$20,296.87	\$40,877.67
7	1	Intersection of N. Holland Ave. and W. 11th St.	Each	\$39,018.00	\$20,296.87	\$49,749.53
8	1	Intersection of Greenlawn Dr. and Truman St.	Each	\$40,144.90	\$20,296.87	\$50,842.66
9	1	936 Truman St.	Each	\$41,564.70	\$27,000.00	\$51,837.41
10	1	966 Truman St.	Each	\$39,923.60	\$27,000.00	\$51,837.41
11	1	Open field to Jose M Lopez Park next to RR south of 4th St.	Each	\$35,918.30	\$20,296.87	\$44,290.43
12	1	West 8th St. and Alley between Perkins Ave. and N. Dunlap Ave.	Each	\$37,910.00	\$20,296.87	\$52,930.55

25-445-05-07 / Manhole Rehabilitation Project Throughout

BID NAME/NUMBER: the City of Mission**OPEN DATE:** May 14, 2025 2:00 PM CST

Vendor Name:	Calidad Construction,	4MA Construction	2LG Construction, LLC.
Street address:	7512 N. 17th St.	810 N. Alton Blvd.	5084 Padre Island Hwy
City, State:	McAllen, TX 78504	Alton, TX 78573	Brownsville, TX 78521
Phone:	(956) 460-3614	(956) 221-2400	(956) 525-7111
Fax:			
Contact:	Arturo Garza III, Pres.	Manuel Anaya	Leonel Gonzalez
Email:	agarza@vsstx.net	manny@4ma.llc	PCLeionel182@yahoo.com

No.	Qty	DESCRIPTION/Location	UOM	Total Unit Price	Total Bid Price	Total Bid Price
13	1	314 Glasscock Rd.	Each	\$39,094.90	\$27,000.00	\$52,930.55
14	1	304 Glasscock Rd.	Each	\$37,910.00	\$27,000.00	\$50,842.66
15	1	South of Cassandra St. and Glasscock Rd.	Each	\$38,787.80	\$27,000.00	\$52,930.55
Total Amount (Line Items 1-15):				\$576,488.40	\$337,968.70	\$739,601.10
Allowance Amount:				\$10,000.00	\$10,000.00	\$10,000.00
Total Bid Price:				\$586,488.40	\$347,968.70	\$749,601.10
Addendums				Yes (2)	Yes (2)	Yes (2)
Number of Days to Complete Work				60 Calendar Days	60 Calendar Days	60 Calendar Days
Bid Bond				Yes	Yes	Yes

Please Note:

Lowest Responsible, and Responsive Bidder: Renoworks, LLC.

25-445-05-07 / Manhole Rehabilitation Project Throughout

BID NAME/NUMBER: the City of Mission**OPEN DATE:** May 14, 2025 2:00 PM CST

Vendor Name:	RDH Site &	Renoworks, LLC.	RDZ Group
Street address:	3809 Clavel St., Ste. D.	2705 E. Davis Rd.	1100 E. Expressway
City, State:	Palmview, TX 78572	Edinburg, TX 78542	Donna, TX 78537
Phone:	(956) 502-5426	(956) 513-1849	(956) 672-3086
Fax:	(956) 475-3917		
Contact:	Teresa Puente	Rene Olivarez	Renato Rodriguez
Email:	teri@rdhcompany.com	rene@renoworksfs.com	renato@rdz-group.com

No.	Qty	DESCRIPTION/Location	UOM	Total Bid Price	Total Bid Price	Total Bid Price
1	1	Sauz Ave. and Alley between Reynosa St. and Sonora St.	Each	\$19,000.00	\$10,400.00	\$19,000.00
2	1	Intersection of Sonora St. and Souz Ave.	Each	\$19,000.00	\$10,400.00	\$19,000.00
3	1	Intersection of Sonora St. and N. Palma Ave.	Each	\$19,000.00	\$10,400.00	\$19,000.00
4	1	Intersection of E. 4th St. and Doherty ave.	Each	\$19,000.00	\$13,000.00	\$19,000.00
5	1	Ebano Ave. between E. 1st and Rio St.	Each	\$19,000.00	\$11,700.00	\$19,000.00
6	1	Alley just north of E. 14th St. between Conway and Doherty Ave.	Each	\$19,000.00	\$9,100.00	\$19,000.00
7	1	Intersection of N. Holland Ave. and W. 11th St.	Each	\$19,000.00	\$13,260.00	\$19,000.00
8	1	Intersection of Greenlawn Dr. and Truman St.	Each	\$19,000.00	\$14,300.00	\$19,000.00
9	1	936 Truman St.	Each	\$19,000.00	\$15,600.00	\$19,000.00
10	1	966 Truman St.	Each	\$19,000.00	\$16,900.00	\$26,500.00
11	1	Open field to Jose M Lopez Park next to RR south of 4th St.	Each	\$19,000.00	\$9,100.00	\$19,000.00
12	1	West 8th St. and Alley between Perkins Ave. and N. Dunlap Ave.	Each	\$19,000.00	\$19,500.00	\$19,000.00

25-445-05-07 / Manhole Rehabilitation Project Throughout

BID NAME/NUMBER: the City of Mission**OPEN DATE:** May 14, 2025 2:00 PM CST

Vendor Name:	RDH Site &	Renoworks, LLC.	RDZ Group
Street address:	3809 Clavel St., Ste. D.	2705 E. Davis Rd.	1100 E. Expressway
City, State:	Palmview, TX 78572	Edinburg, TX 78542	Donna, TX 78537
Phone:	(956) 502-5426	(956) 513-1849	(956) 672-3086
Fax:	(956) 475-3917		
Contact:	Teresa Puente	Rene Olivarez	Renato Rodriguez
Email:	teri@rdhcompany.com	rene@renoworksfs.com	renato@rdz-group.com

No.	Qty	DESCRIPTION/Location	UOM	Total Bid Price	Total Bid Price	Total Bid Price
13	1	314 Glasscock Rd.	Each	\$19,000.00	\$23,400.00	\$26,500.00
14	1	304 Glasscock Rd.	Each	\$19,000.00	\$19,500.00	\$19,000.00
15	1	South of Cassandra St. and Glasscock Rd.	Each	\$19,000.00	\$21,450.00	\$19,000.00
Total Amount (Line Items 1-15):				\$285,000.00	\$218,010.00	\$300,000.00
Allowance Amount:				\$10,000.00	\$10,000.00	\$10,000.00
Total Bid Price:				\$295,000.00	\$228,010.00	\$310,000.00
Addendums				Yes (2)	Yes (2)	Yes (2)
Number of Days to Complete Work				45 Calendar Days	45 Calendar Days	45 Calendar Days
Bid Bond				Yes	Yes	Yes

Plese Note

Lowest Re:

25-445-05-07 / Manhole Rehabilitation Project Throughout the

BID NAME/NUMBER: City of Mission**OPEN DATE:** May 14, 2025 2:00 PM CST

Vendor Name:	Calidad Construction,	4MA Construction	2LG Construction, LLC.
Street address:	7512 N. 17th St.	810 N. Alton Blvd.	5084 Padre Island Hwy
City, State:	McAllen, TX 78504	Alton, TX 78573	Brownsville, TX 78521
Phone:	(956) 460-3614	(956) 221-2400	(956) 525-7111
Fax:			
Contact:	Arturo Garza III, Pres.	Manuel Anaya	Leonel Gonzalez
Email:	agarza@vsstx.net	manny@4ma.llc	PCLeionel182@yahoo.com

DESCRIPTION of FORMS:			
Solicitation Signed	Yes	Yes	Yes
Terms & Conditions Included	Yes	Yes	Yes
Non-Collusive Bidding Certification	Yes	Yes	Yes
Subcontractor(s)/Subconsultant(s)	Yes	Yes	Yes
Contractor Site Visit Checklist	Yes	Yes	Yes
Pricing Schedule	Yes	Yes	Yes
Addenda(s)	Yes (2)	Yes (2)	Yes (2)
Gen. Business Questionare	Yes	Yes	Yes
References	Yes	Yes	Yes
CIQ			
Bid Bond	Yes	Yes	Yes - Copy

25-445-05-07 / Manhole Rehabilitation Project Throughout the

BID NAME/NUMBER: City of Mission**OPEN DATE:** May 14, 2025 2:00 PM CST

Vendor Name:	RDH Site & Construction	Renoworks, LLC.	RDZ Group
Street address:	3809 Clavel St., Ste. D.	2705 E. Davis Rd.	1100 E. Expressway 83,
City, State:	Palmview, TX 78572	Edinburg, TX 78542	Donna, TX 78537
Phone:	(956) 502-5426	(956) 513-1849	(956) 672-3086
Fax:	(956) 475-3917		
Contact:	Teresa Puente	Rene Olivarez	Renato Rodriguez
Email:	teri@rdhcompany.com	rene@renoworksfs.com	renato@rdz-group.com

DESCRIPTION of FORMS:			
Solicitation Signed	Yes	Yes	Yes
Terms & Conditions Included	Yes	Yes	Yes
Non-Collusive Bidding Certification	Yes	Yes	Yes
Subcontractor(s)/Subconsultant(s)	Yes	Yes	Yes
Contractor Site Visit Checklist	Yes	Yes	Yes
Pricing Schedule	Yes	Yes	Yes
Addenda(s)	Yes (2)	Yes (2)	Yes (2)
Gen. Business Questionare	Yes	Yes	Yes
References	Yes	Yes	Yes
CIQ			
Bid Bond	Yes	Yes	Yes



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Michael Elizalde, Director of Grants & Strategic Development

AGENDA ITEM: Authorization to accept grant award from Texas Parks & Wildlife Department for the Recreational Trails Grant in the amount of \$250,000 with a 20% cost share supported by in-kind services - Elizalde

NATURE OF REQUEST:

The City of Mission Parks & Recreation Department is seeking authorization to accept grant award from TPWD for the Recreational Trails Grant in the amount of \$250,000 with a 20% cost share in the amount of \$50,000. The city will support its required cost share with in-kind services to include labor for the project's trail overlay and vegetation clearing.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Parks

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

TEXAS PARKS AND WILDLIFE

Recreation Grant Agreement Federal Sub-Award

TPWD P.O. Number: CA-0007683

Project Number: RT-20013

Sponsor Name: City of Mission - Parks and Recreation

Project Name: City of Mission Hike and Bike Trail Expansion

Federal Award Identification Number (FAIN): 693JJ22230000Z940TXRT20013

Sponsor Unique Entity Identifier: N5ELUNS44TE1

Catalogue of Federal Domestic Assistance Number (CFDA): 20.219

Agreement Term / Period of Performance: 02/07/2022 - 06/30/2027

Federal Share: \$200,000.00

Sponsor Share: \$50,000.00

Total Project Cost: \$250,000.00

SECTION 1 - PROJECT DESCRIPTION AND LOCATION

This subaward agreement (Grant Agreement) is entered into by the Texas Parks and Wildlife Department (Department), and the City of Mission - Parks and Recreation (Sponsor). This sub-award is funded through U.S. Department of Transportation – Federal Highway Administration issued to the Department on 02/07/2022

The scope of this Grant Agreement includes:

City of Mission Hike and Bike Trail Expansion: Renovation of 5.3 mile +/- recreational trail with retaining wall, erosion controls, trail signage, resource surveys, and engineering.

Project Location: Military Road at Los Ebanos Rd, City of Mission, TX 78752 in Hidalgo County.

Latitude: 26.180652

Longitude: -98.357018

Sponsor match to be a combination of cash, in-kind labor/equipment utilizing FEMA equipment rates and volunteer labor at \$21.35 per hour.

This sub-award is not for research and development.

SECTION 2 - SPECIAL CONDITIONS APPLICABLE TO THIS AGREEMENT

N/A. None.

SECTION 3 - APPROVED INDIRECT COST RATE

SECTION 4 - KEY OFFICIALS

FOR TEXAS PARKS AND WILDLIFE DEPARTMENT:

Dana Lagarde
Director of Recreation Grants
4200 Smith School Road
Austin, Texas 78744
(512)389-8224
Dana.Lagarde@tpwd.texas.gov

Grant Manager:

Chris Sheffield
Recreation Grants Branch
4200 Smith School Road
Austin, Texas 78744
(512) 389-8224
chris.sheffield@tpwd.texas.gov

Grant Coordinator:

Erick Hetzel
Recreation Grants Branch
4200 Smith School Road
Austin, Texas 78744
(512) 389-8224
erick.hetzel@tpwd.texas.gov

FOR PROJECT SPONSOR:

Official Point of Contact

Brad Bentsen
Director
721 North Bryan Road
Mission, Texas 78572
Mission, Texas, 78572
(956) 580-8760
bbentsen@missiontexas.us

Project Coordinator

Brad Bentsen
Director
721 North Bryan Road
Mission, Texas 78572
Mission, Texas, 78572
(956) 580-8760
bbentsen@missiontexas.us

Fiscal Contact

Michael Elizalde
Grants Administrator
721 North Bryan Road

SECTION 5 - AWARD AND PAYMENT

- A. The Department will provide funding to the Sponsor in an amount not to exceed \$200,000.00 for the project described under Project Description and Location above and in accordance with the Department-approved budget summary attached.
- B. The Sponsor shall obtain prior approval from the Department for budget and program revisions, and shall request reimbursement via payment in accordance with the most current version of the Instructions for Approved Projects Recreation Grant Programs on form PWD BK P4000-1146.
- C. In order to receive a financial assistance award and to ensure proper payment, it is required that Sponsor maintain their registration with the System for Award Management (SAM), accessed at <http://www.sam.gov>. Failure to maintain registration can impact obligations and payments under this Grant Agreement and/or any other financial assistance or procurement documents the Sponsor may have with the Federal government.
- D. Expenses charged against awards under the Grant Agreement may not be incurred prior to the beginning of the Grant Agreement and may be incurred only as necessary to carry out the approved objectives, scope of work and budget with prior approval from the Department Key Officials. The Sponsor shall not incur costs or obligate funds for any purpose pertaining to the operation of the project, program, or activities beyond the expiration date stipulated in the award.
- E. Indirect costs will not be allowable charges against the award unless specifically included as a line item in the approved budget incorporated into the award.
- F. The Sponsor must meet their cost share commitment over the life of the award. At least 20% non-federal cost-share is required for costs incurred under this Grant Agreement.

SECTION 6 - MODIFICATION, REMEDIES FOR NON-COMPLIANCE TERMINATION

- A. This Agreement may be modified only by a written instrument executed by the parties. Modifications will be in writing and approved by the Department and the authorized representative of Sponsor.
- B. Additional conditions may be imposed by the Department if it is determined that the Sponsor is non-compliant with the terms and conditions of this agreement.
- C. The Department may suspend program assistance under the project pending corrective action by the Sponsor or pending a decision to terminate the grant by the Department.
- D. The Sponsor may unilaterally terminate the project prior to the first payment on the project or within 90 days of the TPWD Approval Date, whichever occurs earlier. After the initial payment, the project may be terminated, modified, or amended by the Sponsor only by agreement with the Department.
- E. The Department may terminate the project in whole, or in part, at any time before the date of completion, whenever it is determined that the Sponsor has failed to comply with the conditions of the grant. The Department will promptly notify the Sponsor in writing of the determination and the reasons for termination, together with the effective date. Payments made to the Sponsor or recoveries by the Department under projects terminated for cause shall be in accord with the legal rights and liabilities of the parties.
- F. The Department or Sponsor may terminate grants in whole, or in part, at any time before the date of completion, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and, in the case of partial termination, the portions to be terminated. The Sponsor shall not incur new obligations for the terminated portion after the

effective date and shall cancel as many outstanding obligations as possible. The Department may allow full credit to the Sponsor for the State/Federal share of the non-cancelable obligations, property incurred by the Sponsor, pending written receipt of the determination and the reasons for termination, together with the effective date. Payments made to the Sponsor or recoveries by the Department under projects terminated for cause shall be in accord with the legal rights and liabilities of the parties.

- G. Termination either for cause or for convenience requires that the project in question be brought to a state of recreational usefulness agreed upon by the Sponsor and the Department, or that all funds provided by the Department be returned.
- H. If the Sponsor does not comply with provisions as set forth in the grant agreement and the Recreation Grants Manual regarding both active project compliance and compliance at previously assisted grant sites, the following actions may be taken:
 1. The Department may withhold payment to the Sponsor;
 2. The Department may withhold action on pending projects proposed by the Sponsor

SECTION 7 - CLOSEOUT

Sponsor will follow closeout procedures in the Instructions for Approved Projects Recreation Grant Programs PWD BK P4000-1146.

SECTION 8 - TERMS OF ACCEPTANCE

By accepting funds under this grant, the Sponsor agrees to comply with the terms and conditions of this Grant Agreement, and the terms and conditions of all attachments that are applicable to the Sponsor. Sponsor also agrees to comply with assurances and certifications made in its approved grant application submitted via Recreation Grants Online, and applicable federal statutes, regulations and guidelines. Sponsor agrees to fulfill the grant in accordance with the approved grant application, budgets, supporting documents, and all other representations made in support of the approved grant application.

Signature Authority

The person or persons signing this Grant Agreement on behalf of the Sponsor hereby warrant and guarantee that they are duly authorized by the Sponsor to execute this Grant Agreement on behalf of the Sponsor and to validly and legally bind the Sponsor to all the terms of this agreement.

Entire Agreement; Modifications Must Be in Writing

This Grant Agreement and each of its provisions will be binding upon the parties and may not be waived, modified, amended or altered unless with prior written approval by both parties.

Venue; Governing Law

This Grant Agreement shall be governed by the laws of the State of Texas. The proper place of venue for suit on or in respect of the Agreement shall be Travis County.

SECTION 9 – ATTACHMENTS INCORPORATED BY REFERENCE

The Federal regulations titled “2 CFR, Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” are incorporated by reference into this Agreement (full text can be found at <http://www.ecfr.gov>)

The following completed documents are attached to and made part of this Agreement:
 Construction Assurances - Signature Required (Upload with Signed Grant Agreement)
 TPWD Assurances for Federal Subawards – Signature Required (Upload with Signed Grant Agreement)
 RTP Instructions for Approved Projects

SECTION 10 – SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) set forth below.

TEXAS PARKS AND WILDLIFE DEPARTMENT

Signature: Dana Lagarde

Date: 05/08/2025

SAM Date/Initials: 05/02/2025 / C.S.

Federal Aid Date/Initials: 04/29/2025 / H.M.

City of Mission - Parks and Recreation

Name: _____

Title: _____

Signature: _____

Date: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Michael Elizalde, Director of Grants & Strategic Development

AGENDA ITEM: Authorization to accept grant award from TDEM for the FY22 Building Resilient Infrastructure and Communities Grant Program in the amount of \$404,710 with a cost share of 28% – Elizalde

NATURE OF REQUEST:

The City of Mission is seeking authorization to accept grant award from TDEM/FEMA for the FY22 Building Resilient Infrastructure and Communities Grant Program in the amount of \$404,710. The Federal share is \$290,143.89 and the city's local share is \$114,566.11 (28%). The purpose of this program is to provide support to communities for hazard mitigation activities that promote climate adaptation and resilience with respect to the growing hazards associated with climate change. The city will utilize the funding for the engineering and design of the Sunset & Astroland Drainage Project.

BUGETED: Yes **FUND:** CDBG **ACCT. #:** 04-462-74930

BUDGET: \$136,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$136,000

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



May 9, 2025

Mike Perez
City Manager
City of Mission
1201 E. 8th Street, Mission, TX 78572

Subject: Sub-Grant Award

Dear Mike Perez:

The Texas Division of Emergency Management (TDEM) has issued a sub-grant for the FY 22 Building Resilient Infrastructure and Communities (BRIC) grant program. EMT-2022-BR-016-0001, FY 22 BRIC. The following is the information related to this award:

Sub-Recipient Information:

UEI Number: N5ELUNS44TE1
TINS Number: 74-6001738
FIPS Number: 215-48768-00

Award Information:

Catalog of Federal Domestic Assistance: 97.047
FEMA Project Number: EMT-2022-BR-016-0001
Project Title: City of Mission Sunset & Astroland Drainage Engineering Design
Period of Performance (POP): January 22, 2025, to July 11, 2027

PROJECT FUNDS OBLIGATIONS						
Version/ Amendment	Date	Total Subgrant Amount	Federal Share %	Federal Share Amount	Local Share %	Local Share Amount
0	1/22/2025	\$404,710.00	71.69%	\$290,143.89	28.31%	\$114,566.11

Please Note: This award is not for research or development as defined in 2 Code of Federal Regulations (C.F.R.) § 200.87.

The eligible management costs for a reimbursement request are calculated by multiplying the eligible direct project costs submitted by the percentage of obligated management costs (up to 5%) for the project. In some cases, the management costs submitted for a reimbursement

will exceed the eligible management cost amount. In this instance, the management costs will be trapped until additional eligible direct project costs are submitted for reimbursement.

MANAGEMENT COSTS OBLIGATIONS						
Version/ Amendment	Date	Total Management Costs	Federal Share %	Federal Share Amount	Local Share %	Local Share Amount
0	1/22/2025	\$0.00	100%	\$0.00	0%	\$0.00

The approved Scope of Work (SOW) follows and the terms and conditions of this award are attached. It is important that the sub-recipient read, understand and comply with the SOW and all terms and conditions. It is also vital that this information be disseminated to sub-recipient's staff and contractors involved in work related to this project.

FEMA is providing Project Scoping funds to the sub-applicant through the BRIC Grant to develop and obtain data to prioritize, select, and develop Benefit Cost Analysis (BCA) and complete applications in a timely manner that result in either an improvement in the capability to identify appropriate mitigation projects or in the development of an application-ready mitigation project for BRIC or another funding opportunity. This project involves data gathering and technical analysis.

In accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; this project has been determined to be Categorically Excluded (CATEX A4). FEMA concludes that the project is categorically excluded from the National Environmental Policy Act (NEPA) requirement to prepare further environmental documentation. No extraordinary conditions in accordance with DHS Instruction 023-01-001-01 exist involving this project.

Signing and returning this award letter indicates sub-recipient's acceptance of the SOW of the sub-award, the ability to pay the local cost share, and all grant terms and conditions outlined in the attached documents.

The sub-recipient must ensure that:

1. The initial quarterly progress report for the project is submitted at the end of the approving quarter. Please include the project number (provided above) in your future quarterly reports. Note that 44 C.F.R. § 206.438(c) indicates the state must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report must include any problems or circumstances affecting

completion dates, SOW, or project cost that may result in non-compliance with the approved grant conditions.

2. In accordance with HMGP rules and policy, TDEM requires the submittal of all closeout documentation within 90-days of the project completion not to exceed the POP. The Governor's Authorized Representative (GAR) "shall certify that reported costs were incurred in the performance of eligible work, that the approved work was completed and that the mitigation measure is in compliance with the provisions of the FEMA-State Agreement" in accordance with 44 C.F.R. § 206.438(d).

If changes are needed to the SOW for the sub-award, period of performance or costs associated to the sub-award, the sub-recipient should immediately contact TDEM. No change to the sub-award will be considered approved until the sub-recipient is notified in writing by TDEM.

This signed and dated award letter and attached grant terms and conditions must be returned to TDEM before payment on the sub-award can be processed. Your signature is required on this award letter and on the last page of the attached grant terms and conditions. You must also initial each exhibit on the last page of the grant terms and conditions. Please sign, date, and return both the award letter along with the attached grant terms and conditions acknowledging acceptance of this sub-award via email to the assigned Mitigation Coordinator, Yolanda Cardona at yolanda.cardona@tdem.texas.gov.

Mike Perez, City Manager

Date

Should you wish to appeal any determination related to this sub-award you must do so within 60 days of receipt of the notice of the action. You will need to provide your appeal with any documentation supporting your position to your assigned TDEM Mitigation Coordinator within the allotted time.

If you have any questions please contact your Mitigation Coordinator, Yolanda Cardona at 956-414-9167 or yolanda.cardona@tdem.texas.gov.

Respectfully,



W. Nim Kidd, MPA, CEM®

Chief - Texas Division of Emergency Management
Vice Chancellor for Disaster and Emergency Services
The Texas A&M University System

ATTACHMENTS: Grant Terms and Conditions
FEMA Approval Letter
FY 2022 BRIC FEMA GO Award Amendment Package



FEMA

January 22, 2025

W. Nim Kidd, MPA CEM
Chief, Texas Division of Emergency Management
Vice Chancellor – The Texas A&M University System
2883 Highway 71 East.
P.O. Box 285
Del Valle, TX 78617-9998

Attn: Ms. Jennifer Charlton-Faia, Acting State Hazard Mitigation Officer

RE: EMT-2022-BR-016
FY 22 Building Resilient Infrastructure and Communities Project Approvals
Assistance Listing 97.047 Building Resilient Infrastructure and Communities

Dear Chief Kidd,

This letter provides official notification that the Federal Emergency Management Agency (FEMA) approves the following projects submitted by the Texas Division of Emergency Management as part of the FY 22 Building Resilient Infrastructure and Communities Grant (BRIC). The award was obligated on January 16, 2025. Agreement articles and conditions of approval are identified within the FEMA GO system.

EMT-2022-BR-016-0001, City of Mission Sunset & Astroland Drainage Engineering Design Project, through the Building Resilient Infrastructure and Communities (BRIC) Grant Program for Fiscal Year 2022.

The approved project cost for the project is \$404,710.00

The following is the approved Scope of Work (SOW) for the above-referenced project.

- FEMA is providing Project Scoping funds to the sub-applicant through the BRIC Grant to develop and obtain data to prioritize, select, and develop Benefit Cost Analysis (BCA) and complete applications in a timely manner that result in either an improvement in the capability to identify appropriate mitigation projects or in the development of an application-ready mitigation project for BRIC or another funding opportunity. This project involves data gathering and technical analysis.

Federal funding in the amount of \$290,143.89 is available through the FY 2022 Building Resilient Infrastructure and Communities Program (BRIC). The non-federal match requirement of \$114,566.11 will be provided by City of Mission.

Chief Kidd
January 22, 2025
Page 2

This project has been determined to be Categorically Excluded (CATEX) in accordance with FEMA Instruction 108-1-1 and Department of Homeland Security (DHS) Instruction 023-01-001-01; CATEX A4 from the need to prepare either an Environmental Impact Statement or Environmental Assessment (EA). No extraordinary circumstances in accordance with DHS Instruction 023-01-001-01 have been identified regarding this action. The applicant must comply with all conditions set forth in the attached Record of Environmental Consideration (REC). Failure to comply with these conditions may jeopardize federal assistance including funding. This Categorical Exclusion only covers the Project Scoping portion of this project.

EMT-2022-BR-016-0004, Alton Recreation Center Solar Microgrid Project, through the Building Resilient Infrastructure and Communities (BRIC) Grant Program for Fiscal Year 2022.

The approved project cost for the project is \$ \$1,146,421.18

The following is the approved Scope of Work (SOW) for the above-referenced project.

- The City of Alton proposes to install a new grid-tied solar photovoltaic system to the roof of the Recreation Center, located at 349 W. Dawes, Alton, Hidalgo County, TX (26.28143, -98.31699). The system would have the ability to power the entire building in the event of grid disturbances and would ensure continuity of life safety services during emergencies. All equipment will be roof-mounted and therefore no ground disturbance will take place.

Conditions of the Sub-award at Closeout-

- Provide signed and sealed as built plans, and should include all material specifications as built.
- Provide all required Local, State and Federal permits.

Federal funding in the amount of \$859,815.88 is available through the FY 2022 Building Resilient Infrastructure and Communities Program (BRIC). The non-federal match requirement of \$ 286,605.30 will be provided by City of Alton.

This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX N7. No extraordinary circumstances in accordance with DHS Instruction 023-01-001-01 have been identified regarding this action. The applicant must comply with all conditions set forth in the attached REC. Failure to comply with these conditions may jeopardize federal assistance including funding.

Summary of funding for the project is listed below:

Chief Kidd
January 22, 2025
Page 3

Project Number	Federal Share	Non-Federal Share	Total
EMT-2022-BR-016-0001	\$290,143.89	\$114,566.11	\$404,710.00
EMT-2022-BR-016-0004	\$859,815.88	\$286,605.30	\$1,146,421.18
Total FY 22 BRIC Award Obligation	\$3,834,510.60	\$3,682,080.58	\$7,516,591.18

Any change to the approved projects SOW requires prior approval from FEMA. Implementation of any modifications to the approved SOW before receipt of FEMA approval would jeopardize grant funding. The NEPA stipulates that additions or amendments to a Non-Disaster Grant SOW shall be reviewed by all state/tribal and federal agencies participating in the NEPA process. NEPA sign-off for all SOW additions or amendments is essential before the revised SOW can be approved by FEMA or implemented by the Non-Disaster Grant subrecipient.

The first quarterly reports are due within 30 calendar days of the end of the first federal quarter following the initial award, or April 30, 2025. Please submit the quarterly reports through FEMA Go. Note that title 44 Code of Federal Regulations § 206.438(c) indicates Recipients must submit quarterly financial and progress reports to FEMA on Jan. 30, April 30, July 30, and Oct. 30 for each project funded. The report will include any problems or circumstances affecting completion dates, SOW, or project cost that may result in non-compliance with the approved grant conditions. The Recipient must submit quarterly financial and progress reports thereafter until the award is closed out. Failure to submit timely financial and progress reports to FEMA may result in an inability to access any assistance until FEMA receives the proper reports.

The Period of Performance of July 12, 2024, through July 11, 2027, has been established for this grant program. The Period of Performance is in accordance with Hazard Mitigation Assistance Program and Policy Guide dated March 23, 2023 (HMA PAPG), Part 8. Award Administrative Requirements, G. Period of Performance. The Recipient will administer this subgrant within the grant program Period of Performance.

Upon completion, the Recipient and subrecipient are required to close out the subaward or federal award. In accordance with Title 2 Code of Federal Regulations § 200.344, the subrecipient has 90 calendar days from the end date of the subaward period of performance to provide all final reports to the Recipient, and the Recipient has 120 calendar days following the end of the award Period of Performance to submit all final reports for the federal award. Closeout requirements are defined in the HMA PAPG, Part 9. Award Monitoring and Closeout Requirements, C. Closeout Requirements.

The FEMA GO Award Package is included for your records.

Chief Kidd
January 22, 2025
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If you have any questions regarding the information, please contact Matthew Rollins, Grant Management Specialist, Hazard Mitigation Assistance, at (202) 674-8430 or Matthew.Rollins@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink that reads "Amanda Adaire". The signature is written in a cursive, flowing style.

FOR Marty Chester
Hazard Mitigation Non-Disaster Branch Chief
FEMA Region 6

Enclosure: FY 2022 BRIC FEMA GO Award Amendment Package



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025
PRESENTED BY: Vidal Roman, Finance Director
AGENDA ITEM: Approval of Budget Amendment: General, Fire Replacement and Event Center Fund– Roman

NATURE OF REQUEST:

Approval of the attached budget amendments:

General Fund – (\$2,221,931 Net Balance Revenue over Expenditures)

Fire Replacement Fund – (\$50,537 Net Expenditures over Revenue)

Event Center Fund – (\$30,592 Net Balance on Expenditures)

BUDGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: None

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**GENERAL FUND
BUDGET AMENDMENT
FY 2024-2025**

BA-25-34

Dept / Function	Account Number	Description	DR	CR
Revenue	300-31400	Sales Tax		100,000
	300-33252	Fire Inspection Fees		15,000
	300-33282	TIRZ Reimbursement		706,000
	300-33500	FEMA Reimbursement		13,000
	300-34497	Banworth Pool Fees		6,000
	300-34750	Alarm Permits		4,000
	300-35010	Child Safety Fees		500
	300-36000	Coke and Vending Machine		1,000
	300-36050	Interest-Investments		80,000
	300-36150	Miscellaneous Income		30,000
	300-36160	Misc. - Insurance Settlement		34,176
	300-39000	Sale of Assets		4,000
Legislative	10-410-54500	Travel & Training	15,000	
Executive	11-411-14030	Exempt Wages	29,000	5 months salary (OGA)
	11-411-24060	Social Sec	2,219	
	11-411-24070	Health Insurance	2,030	
	11-411-24080	Employee Retirement	2,030	
	11-411-24100	Unemployment	261	
	11-411-24110	Workers Comp	128	
Finance	12-412-14030	Exempt Wages	(78,462)	Internal Auditor 80,000
	12-412-24060	Social Sec	(6,000)	
	12-412-24070	Health Insurance	(7,451)	
	12-412-24080	Employee Retirement	(5,400)	
	12-412-24100	Unemployment	(261)	
	12-412-24110	Workers Comp	(328)	
	12-412-94810	Contractual Svcs not	65,000	Auditing Services
			-	
Organizational	17-417-34420	Architectural & Engineering	12,000	L & G Consulting
	17-417-74870	Land Acquisition	55,000	Cimarron
	17-417-84800	Principal	401,292	Lease Payment
	17-417-84810	Interest	23,461	
	17-417-84820	Other Interest	139,747	
	17-417-94677	Aid to Others - Economic Support	45,000	380 Agreement
	17-417-94700	Dues and Memberships	27,000	
			-	
Purchasing	18-418-44660	Rental of Equipment	800	Color printer
	18-418-54500	Travel & Training	2,000	CPM classes
Risk Mangmnt	22-422-14020	Salaries - Dept Head	27,044	Payout of Director
	22-422-24060	Social Sec	2,069	
	22-422-24080	Employee Retirement	1,893	
	22-422-54540	Building Insurance	26,000	TIRZ bldg
	22-422-94690	Judgements & Damages	9,100	Sanitation vehicle
Civil Services	24-424-14020	Salaries - Dept Head	85,963	Payout of Director
	24-424-24060	Social Sec	6,576	
	24-424-24070	Health Insurance	168	
	24-424-24080	Employee Retirement	72,189	
	24-424-24090	Unemployment	20	
	24-424-24110	Workers Comp	24	
	24-424-34430	Legal Services	45,000	Legal Services - Hearings

Media Relations	27-427-14020	Salary adjustment	22,000	
	27-427-24060	Social Sec	1,683	
	27-427-24080	Employee Retirement	1,540	
	27-427-24110	Workers Comp	90	
Police	30-430-14030	Salaries	18,720	Events Aide Position
	30-430-24060	Social Security	1,432	
	30-430-24070	Health Insurance	7,451	
	30-430-24080	Retirement	1,625	
	30-430-24100	Unemployment	261	
	30-430-24110	Workers Compensation	77	
	30-430-34430	Overtime	350,000	
	30-430-44640	Repairs/Mntnce - Equipment	168,000	\$128K is for Cohesity backup(cyber)
Fire	31-431-14030	Firefighters	39,750	3 Experience FF w/EMS experience
	31-431-24060	Social Security	3,041	(3 months)
	31-431-24070	Health Insurance	5,565	
	31-431-24080	Retirement	3,486	-
	31-431-24100	Unemployment	783	
	31-431-24110	Workers Compensation	2,107	
	31-431-14040	Overtime	1,600,000	
	31-431-64285	Emergency Medical Supplies	28,535	
	31-431-64390	Minor Equipment		
	31-431-74950	Machinery & Equipment		
Animal Control	44-444-14030	Wages - 2 Veterinarian Tech	28,080	
	44-444-14050	Extra Help (8)	43,680	
	44-444-24060	Social Sec	5,490	
	44-444-24070	Health Insurance	7,451	
	44-444-24080	Employee Retirement	1,966	
	44-444-24100	Unemployment	1,305	
	44-444-24110	Workers Comp	4,579	
	44-444-74950	Machinery & Equipment	17,800	
	44-444-94810	Contractual svcs not other	(200,000)	RGV humane contract
Parks	61-461-74940	Other Structures	40,000	Lions Park
Recreation	63-463-14050	Summer Extra Help	9,000	
			-	
			3,215,607	993,676
		Impact on Fund Balance	(2,221,931)	2,221,931

FIRE REPLACEMENT FUND

Account Number	Dept / Function	Description	Expenditure	Revenue	
XXX-300-34710	Revenue	Fire EMS Response Fees	\$ -	\$ 700,000	
31-431-64390	Fire Dept	Minor Equipment	91,537		
31-431-74950	Fire Dept	Machinery & Equipment	659,000		Ambulance (402K and Skeeter \$257K)
			750,537	700,000	
		Impact on Fund Balance		<u>\$ (50,537)</u>	

EVENT CENTER FUND

Account Number	Dept / Function	Description	Expenditure	Revenue	
Event Center	23-452-14030	Exempt Wages	20,280		Hire 3 custodians
	23-452-24060	Social Sec	1551		
	23-452-24070	Health Insurance	5588		
	23-452-24080	Employee Retirement	1,702		
	23-452-24100	Unemployment	351		
	23-452-24110	Workers Comp	1,120		
			30,592		
		Impact on Fund Balance	<u>\$ (30,592)</u>		



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 27, 2025

PRESENTED BY: Xavier Cervantes, AICP, CPM, Director of Planning

AGENDA ITEM: Tabled 05/12/2025: Conduct a public hearing and consideration of a rezoning request from Single Family Residential District ("R-1") to Townhouse Residential District ("R-1T") being a 4.100 acre tract, being comprised of the following tracts of land; Tract 1: A tract of land containing 1.0 acres, more or less, out of Lot 18-4, West Addition to Sharyland Subdivision; Tract II: A tract of land out of Lot 18-4, West Addition to Sharyland Subdivision, located along the North side of West 1st Street approximately 256 feet West of Holland Avenue. Applicant: Mario Salinas, Adoption of Ordinance # _____ – Cervantes

NATURE OF REQUEST:

Project Timeline:

- April 14, 2025 – Application for rezoning submitted for processing.
- April 23, 2025 – In accordance with State and local law, notice of the required public hearings was mailed to all the property owners within 200 feet of the subject tract and notice of hearings was published in the Progress Times.
- May 7, 2025 – Public hearing and consideration of the requested rezoning by the Planning and Zoning Commission
- May 12, 2025 – Public hearing and consideration of the requested rezoning ordinance by the City Council

Summary:

- The applicant is requesting to rezone the subject property from Single Family Residential District (R-1) to Townhouse Residential District (R-1T) to pursue the development of a townhomes subdivision.
- The site is located along the North side of West 1st Street approximately 256 feet West of Holland Avenue.
- The surrounding zones consist of: Single Family Residential District (R-1) to the east, north, and west, and Multi-Family Residential District (R-3) to the south.
- Existing Land Uses are: Single Family Residential to the east and north, vacant to the west, and Apartments to the south. The subject property is vacant.
- The Future Land Use Map shows the subject property as Moderate Density Residential.
- Moderate Density Residential uses generally include those specified in Townhouse Residential District (R-1T), Duplex-Fourplex Residential District (R-2), and the Mobile and Modular Home District (R-4) zoning. The requested zoning is in line with the Future Land Use Map.
- The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (62) legal notices to surrounding property owners.

STAFF RECOMMENDATION:

Staff recommends approval of the rezoning request.

Departmental Approval: N/A

Advisory Board Recommendation: Denial

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED:

DISAPPROVED:

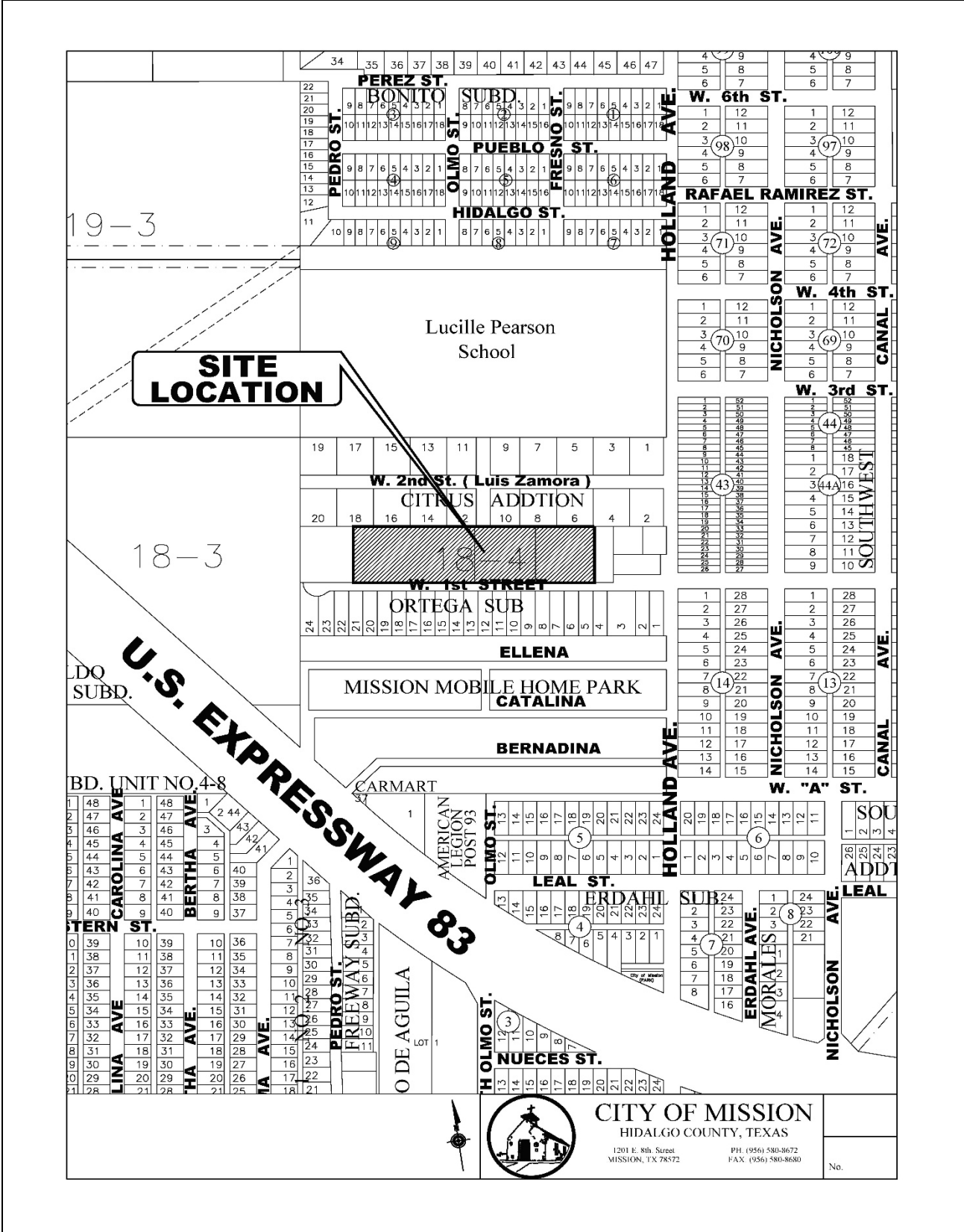
TABLED:

_____ AYES

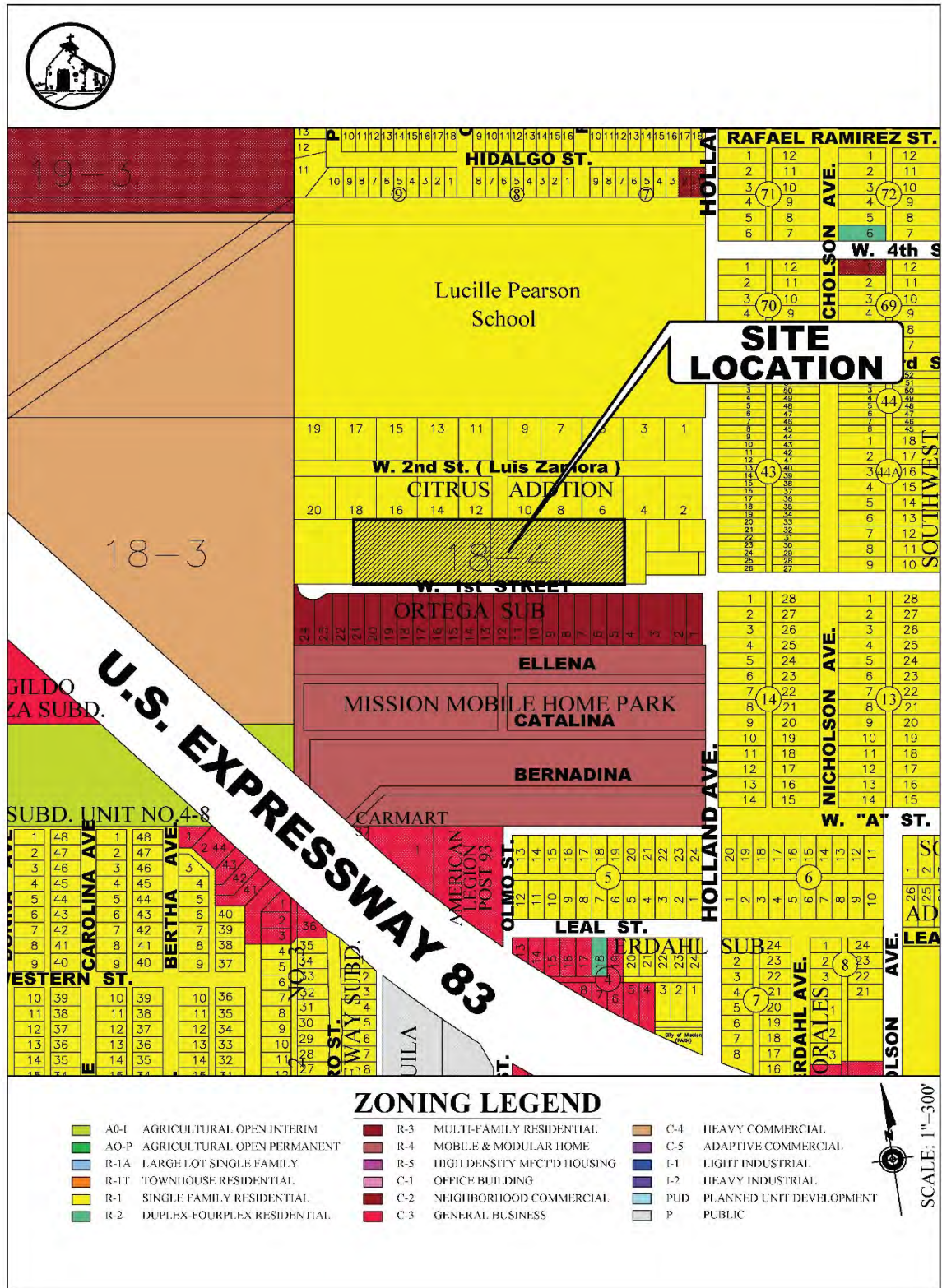
_____ NAYS

_____ DISSENTING _____

VICINITY MAP



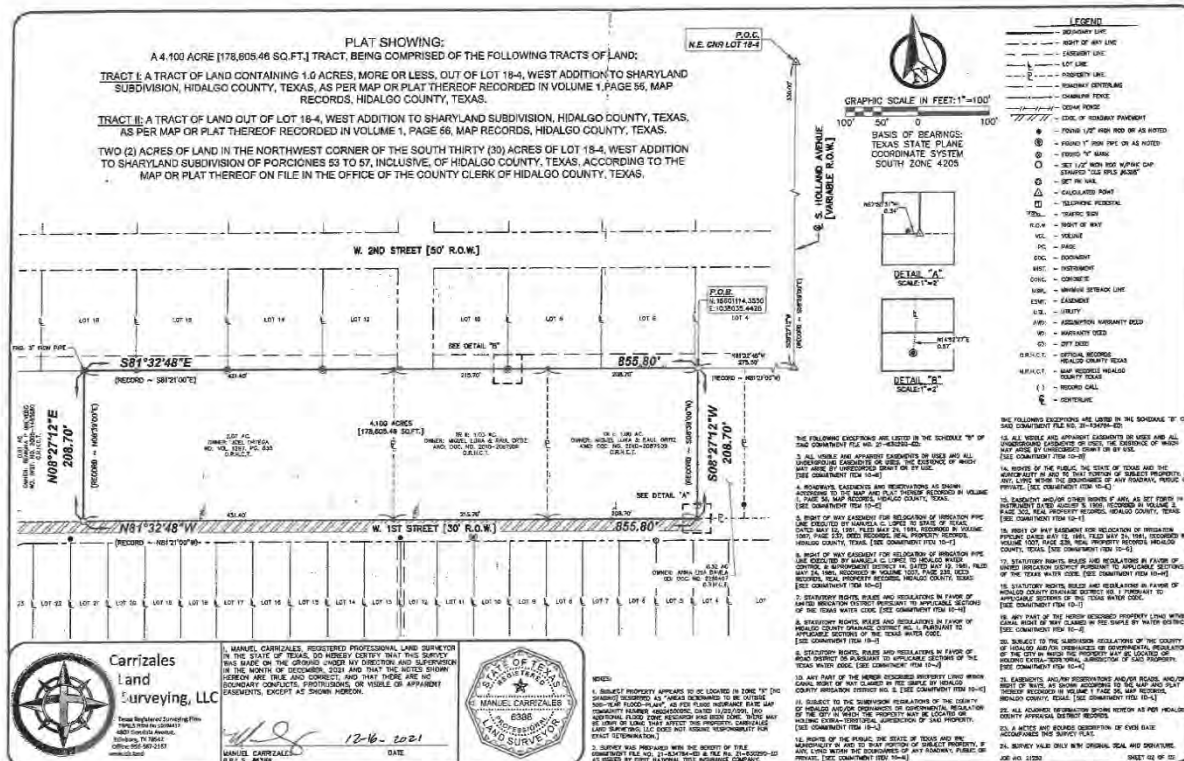
ZONING MAP



AERIAL



PROPERTY SURVEY



MAILOUT LIST

PROP_ID	Property Owner (REZ25-23)	addrDeliveryLine	addrCity	addrState	addrZip
715923	TORRES MARCO ANTONIO & CASANDRA NICOLE	915 W 2ND ST	MISSION	TX	78572-4948
715922	GARZA CRISTINA	915 W 2ND ST	MISSION	TX	78572-4948
136357	BECHO RAQUEL	827 W 2ND ST	MISSION	TX	78572-4946
136358	GARZA ARTINO	903 W 2ND ST	MISSION	TX	78572-4948
136362	GARZA PABLO	905 W 2ND ST	MISSION	TX	78572-4948
136361	GARCIA OSCAR	909 W 2ND ST	MISSION	TX	78572-4948
136349	ANZALDUA CECILIO	814 W 2ND ST	MISSION	TX	78572-4947
136346	GONZALEZ CARMEN NIEVES A/K/A ANZALDUA	810 W 2ND ST	MISSION	TX	78572-4947
136348	GUERRA JOSE D & SYLVIA	811 1/2 W 2ND ST	MISSION	TX	78572-4946
136347	GOMEZ GUADALUPE & ANA MARIA	813 W 2ND ST	MISSION	TX	78572-4946
136345	ONTIVEROS MARIO & MARIBEL	809 1/2 W 2ND ST	MISSION	TX	78572-4946
136355	DE LA GARZA ESTEFANA L & ALBERTO ZAVALA	825 W 2ND ST	MISSION	TX	78572-4946
136365	PINALES JOSE LUIS	918 W 2ND ST	MISSION	TX	78572-4949
136351	ZAMORA LUIS	1408 COLOSIO	MISSION	TX	78572-7564
136350	SANCHEZ MARIA	813 W 2ND ST	MISSION	TX	78572-4946
136342	MUNGUJA OLGA & SYLVIA M INMAN	809 W 2ND ST	MISSION	TX	78572-4946
136344	MUNGUJA OLGA & SYLVIA M INMAN	801 W 2ND ST	MISSION	TX	78572
136339	MUNGUJA REYMUNDO	805 W 2ND ST	MISSION	TX	78572-4946
136354	GARCIA JUAN D & AMANDA	821 W 2ND ST	MISSION	TX	78572-4946
136366	SAUCEDA MIGUEL & MARIA D R	917 W 2ND ST	MISSION	TX	78572-4948
136363	TREVINO ARMANDO JR & ROXANNE CARDONA	916 W 2ND ST	MISSION	TX	78572-4949
136353	LEAL SAN JUANA	3277 MOUNT CHARLESTON DR	PAHRUMP	NV	89048-1050
136352	GOMEZ NANCY ERICA	819 W 2ND ST	MISSION	TX	78572-4946
136343	MUNGUJA OLGA & GUADALUPE	805 W 2ND ST	MISSION	TX	78572-4946
136341	GARZA ANNETTE & ADALBERTO JAIME JR	806 W 2ND ST	MISSION	TX	78572-4947
136340	MUNGUJA OLGA	801 W 2ND ST	MISSION	TX	78572-4946
607615	VALDEZ EMETERIO & SONIA	914 W 2ND ST	MISSION	TX	78572-4949
136359	GONZALEZ RAFAEL N GRACIANO & MARGARITA	55 GARDEN ST	LODI	NJ	07644-1405
136360	GARZA GILBERTO D	908 W 2ND ST	MISSION	TX	78572-4949
136356	BENAVIDES JOSE R & CECILIA M	906 W 2ND ST	MISSION	TX	78572-4949
252569	RIVERA ROBERT JR & DIONICIA	3641 NASSAU DR	SAN DIEGO	CA	92115-7138
252568	DIAZ DAISY	807 W 1ST ST	MISSION	TX	78572-4943
252565	FMU VENTURES LLC	5708 NIGHTINGALE UNIT 4	MISSION	TX	78573-1760

MAILOUT LIST

252567	DLP VI INC	8749 THE ESPLANADE CT APT 21	ORLANDO	FL	32836-7735
252566	FMU VENTURES LLC	5708 NIGHTINGALE UNIT 4	MISSION	TX	78573-1760
252585	PEREZ URBANO & ROSA	917 W 1ST ST	MISSION	TX	78572-4945
252583	SANCHEZ MARCOS A & BLANCA AGUILAR	1012 HOLLYFIELD ST	MISSION	TX	78572-3644
252581	HERRERA OSCAR H	1012 JENNA CIR	PALMHURST	TX	78573-1188
252582	SANCHEZ EDUARDO	911 W 1ST ST	MISSION	TX	78572-4945
252580	PORTFOLIO ENTERPRISE LLC	701 N INTL BLVD STE 119-4581	HIDALGO	TX	78557-2582
252588	PEREZ DAVID	923 W 1ST ST	MISSION	TX	78572-4945
252587	SANCHEZ MIGUEL A & LIDIA YALED	921 W 1ST ST	MISSION	TX	78572-4945
252586	TORRES HECTOR MANUEL & LETICIA	919 W 1ST ST	MISSION	TX	78572-4945
252584	DE ANDA FRANCISCA G	915 W 1ST ST	MISSION	TX	78572-4945
316690	QUEVEDO BENIGNA P	713 ERNEST ST	FORT WORTH	TX	76105-1310
316691	ADAME SILVIA & ELISEO REYES	607 ABRAHAM ST	MISSION	TX	78573-2101
252577	ACUNA ALBA PALACIOS	8108 BELLS ST	FRISCO	TX	75035-7321
252575	RIVERA ROBERT JR & DIONICIA	3641 NASSAU DR	SAN DIEGO	CA	92115-7138
252574	PENA ERNESTO III III	PO BOX 308	MISSION	TX	78573-0006
252579	SANCHEZ JOSE A JR	905 W 1ST ST	MISSION	TX	78572-4957
252578	RIVERA ROBERT JR & DIONICIA	3641 NASSAU DR	SAN DIEGO	CA	92115-7138
252576	RODRIGUEZ ELIZABETH FAMILY LP	2808 THUNDERBIRD AVE	MCALLEN	TX	78504-4267
252570	GUERRERO CLEMENTE & YOLANDA	1620 W ZINNIA AVE	ALTON	TX	78573-1249
252573	PENA ERNESTO III III	PO BOX 308	MISSION	TX	78573-0006
252572	SUAREZ RODOLFO	514 N 16TH ST	MCALLEN	TX	78501
252571	GUERRERO CLEMENTE & YOLANDA	1620 W ZINNIA AVE	ALTON	TX	78573-1249
316682	FLORES RAMIRO J	2804 N SHARY RD	MISSION	TX	78574-3672
546552	CITY OF MISSION	1201 E 8TH ST	MISSION	TX	78572-5812
316687	SPENCER LAWRENCE D & BETTY JEAN	111 N HOLLAND AVE	MISSION	TX	78572-4907
316686	SALINAS SAN JUANITA & RAUL	115 N HOLLAND AVE	MISSION	TX	78572-4907
316688	DAVILA ANNA LISA	806 W 1ST ST	MISSION	TX	78572-4942
316689	ADAME SILVIA & ELISEO REYES	607 ABRAHAM ST	MISSION	TX	78573-2101