



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, May 22, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, May 22, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFVRdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Presentation of VMHS Patriots Stars Drill Team - Perez
- [2.](#) Proclamation - Elder Abuse Prevention Month - Carrillo
- [3.](#) Proclamation - Motorcycle Safety Awareness Month - Carrillo
4. Presentation of Cayla Garza Boys & Girls Club "National Professional of the Year" - Venecia
5. April 2023 Employee of the Month - Munguia
6. Report from the Greater Mission Chamber of Commerce – Enriquez
- [7.](#) Departmental Reports – Perez
8. Citizen's Participation – Garza

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

9. Rezoning: Lot 36, Freeway Subdivision Unit No. 4, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Rogelio Castillo, and Adoption of Ordinance#_____ - De Luna
10. Rezoning: Lots 47 thru 54, Block 2, Madero, (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Ruben Sanchez, and Adoption of Ordinance#_____ - De Luna
11. Rezoning: Tract 1: The North 7.19 acres of Lot 39, Bell-Woods Company's Subdivision "C", Tract 2: A 10 acre tract of land out of Lot 40, Bell-Woods Company's Subdivision "C", and Tract 3: 8.45 acre tract of land out of Lot 41, Bell-Woods Company's Subdivision "C", (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, DS3 Development, and Adoption of Ordinance#_____ - De Luna
12. Conditional Use Permit: Home Occupation – Licensed Child Day Care at 4204 San Roman, Lot 26, Paseo Lindo Phase 2 Subdivision, PUD, Nora Arguelles, and Adoption of Ordinance#_____ - De Luna
13. Conditional Use Permit: Drive- Thru Service Window – Taco Bell at 408 W. Griffin Parkway, A 2.48-acre tract of land out of Lot 25-5, West Addition to Sharyland, C-3, Valley Bell Enterprises (c/o AEC Engineering, LLC), and Adoption of Ordinance#_____ - De Luna
14. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Still Tap at 600 N. Shary Road, Ste. C, Lot 1, Esdras Vega Subdivision, C-3, Richard Gomez, and Adoption of Ordinance#_____ - De Luna
15. Conditional Use Permit Renewal: Drive-Thru Service Window – Tortilleria Carmelita at 600 N. Shary Road, Ste. F, Lot 1, Esdras Vega Subdivision, C-3, Luz Del Carmen Rivera, and Adoption of Ordinance#_____ - De Luna
16. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – 100% Antojitos Mexicanos at 2306 E. Expressway 83, Ste. 1 & 2, Lot 1, Cimarron Crossing Ph. I Subdivision, C-3, 100% Antojitos Mexicanos, and Adoption of Ordinance#_____ - De Luna
17. Conditional Use Permit: Mother's Retirement Home/Guest Home on Property Zoned R-1 (Single Family Residential) at 1911 Adams, Being 2.06 acres of land, more or less, out of Lot 23-1, West Addition to Sharyland, R-1, Jose J. Villegas, and Adoption of Ordinance#_____ - De Luna
18. TABLED 05/08/2023 - Conditional Use Permit: Drive-Thru Service Windows – Snowball Express #2 at 3124 N. Mayberry Road, Being a tract of land out of the Northwest 1.0 acres of the West 5.18 acres of the North 11.03 acres of Lot 28-9, West Addition to Sharyland, C-2, Elgin Xavier, and Adoption of Ordinance# _____ - De Luna
19. TABLED 05/08/2023 - Conditional Use Permit: Home Occupation – Sale of Firearms at 3106 Granite Drive, Being Lot 14, Stonegate Subdivision, R-1, David Balderas, and Adoption of Ordinance# _____ - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions;

Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

20. Approval of Minutes – Carrillo
Special Meeting – May 5, 2023 and Regular Meeting – May 8, 2023
21. Acknowledge Receipt of Minutes – Perez
Parks & Recreation Board – April 11, 2023
Shary Golf Advisory Board – March 14, 2023
Citizens Advisory Committee – April 18, 2023
22. Authorization to purchase Body Armor Carriers from Gall's through Buy Board contract number 670-22 - Torres
23. Authorization to purchase K9 safety equipment for Mission Police Canine Units from Dana Safety Supply through Buy Board contract number 698-23 - Torres
24. Authorization to purchase a 30 Cubic Yard Standard Duty Roll Off Container from Wastequip via BuyBoard Contract 686-22 – Mendiola
25. Authorization to Execute 1st One Year Renewal for Palm Tree Trimming - Bentsen
26. Approval of Resolution No. _____ authorizing the submission of a grant application to the U.S. Environmental Protection Agency, Office of Air and Radiation for funding under the Climate Pollution Reduction Grants (CPRG) Program. - Elizalde
27. Approval of Resolution No. _____ authorizing the submission of a grant application to the Rio Grande Valley Metropolitan Planning Organization for the FY24 Transportation Alternative Set-Aside Program. – Elizalde
28. Authorization to surplus machinery and equipment - Vela
29. Authorization to approve Change Order #1 for Taylor Rd Phase 1 for the City of Mission - Bocanegra
30. Authorization to solicit bids for Sludge Management Services for Public Works Department - Bocanegra

APPROVALS AND AUTHORIZATIONS

31. Final Plat Approval: Amber Grove Subdivision, Being a subdivision of a tract of land containing 5.000 acres, being a part or portion out of Lot 42, Bell-Woods Co's Subdivision "C", R-2, Developer: Real Estate Investment, LLC, Engineer: Melden & Hunt, Inc. - De Luna
32. Authorization to award contract for UltraViolet (UV) Disinfection System Refurbishment to XYLEM for Wastewater Plant - Bocanegra
33. Authorization to Ratify Emergency Expenditures applicable to Disaster Declaration regarding severe weather beginning 04/28/2023 (Rental of two (2) Grapple Trucks)– Mendiola
34. Authorization to approve Emergency Brush Pick-up Services contract in an amount not to exceed \$100,000 - Mendiola

- [35.](#) Authorization to execute an Economic Incentives Agreement between the City of Mission, Mission Economic Development Corporation and Olive Garden Holdings, LLC. – T. Garcia
- [36.](#) Approval of the March 2023 Tax Collection Report - Vela
- [37.](#) Approval of March 2023 Financial Statements – Vela

UNFINISHED BUSINESS

- [38.](#) TABLED 05/08/2023: Discussion and Action to Rescind Parking on the Grass Ordinance No. 5001, and Adoption of Ordinance#_____ - De Luna
- [39.](#) TABLED: 05/08/2023 - Variance request by Quintanilla, Headley & Associates on behalf of Ricardo Salinas to the Subdivision Code for unrecorded Papillion Square Subdivision, A 1.977 acre tract of land being a 2.00 acre tract out of Lot 25-11, West Addition to Sharyland a/k/a Papillion Square Subdivision - De Luna

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

EXECUTIVE SESSION

Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) regarding the City of Mission Organizational Chart. (City Attorney V. Flores, City Manager R. Perez)

Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) regarding the evaluation, duties, compensation and/or contract of the City Manager. (City Attorney V. Flores, City Manager R. Perez)

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

TABLED: 02/27/2023: Consideration and action, if any, regarding the evaluation, duties, compensation and/or contract of the City Manager.

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 19th day of May, 2023 at 4:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **22nd day of May, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **19th day of May, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 4:00 p.m. on said date.

Anna Carrillo

Anna Carrillo, City Secretary

Proclamation

City of Mission



WHEREAS, older adults and people with disabilities of diverse backgrounds contribute to the wellbeing of this city by working, caregiving, volunteering and actively preserving customs, rituals, and traditions; and

WHEREAS, as we age, we build momentum by accumulating knowledge, experience, insight, and wisdom that can be shared to enrich our community; and

WHEREAS, abuse of older adults and people with disabilities is a community concern, affecting thousands of people across Texas; and

WHEREAS, abuse affected more than 119,448 older adults and people with disabilities in Texas in 2022; and

WHEREAS, abuse against older adults and people with disabilities is grossly underreported because of social stigma, embarrassment, and fear; and

WHEREAS, adult abuse effects men and women of all income and ability levels, all cultural and ethnic backgrounds, in all communities; and

WHEREAS, elder abuse is everyone’s business, it’s important to strengthen our efforts to prevent, report and address elder abuse.

NOW, THEREFORE, we the City Council of the City of Mission do hereby proclaim the month of June 2023 to be:

“ELDER ABUSE PREVENTION MONTH”

In Mission, Texas and urge all citizens to work together to help reduce abuse and neglect of people who are elderly or have disabilities.

PROCLAIMED on this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Abiel Flores, Councilman

Alberto Vela, Councilman

Proclamation

City of Mission



WHEREAS, motorcycle riding is a popular form of recreation and transportation for thousands of people across the state and nation; and

WHEREAS, motorcycles are a common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

WHEREAS, the National Highway Traffic Safety Administration and the Motorcycle Safety Foundation have named May as Motorcycle Safety Awareness Month; and

WHEREAS, states and motorcycle organizations across this country will be conducting a variety of activities to promote the importance of motorist awareness and safely sharing the road with motorcycles and remind riders to make themselves more visible to others; and

WHEREAS, the City of Mission, wishes to promote the safety campaign of the National Highway Traffic Safety Administration in their effort to ensure the safety and wellbeing of all; and

WHEREAS, all highway users should unite in the safe sharing of roadways throughout the City of Mission, Hidalgo County and Calaveras MC of Texas with all others on the roadways

NOW, THEREFORE, We, the City Council of the City of Mission do hereby proclaim the month of May 2023 as

“MOTORCYCLE SAFETY AWARENESS MONTH”

and urge all motor vehicle operators to join in this effort to keep our highways safe.

PROCLAIMED on this the 22nd day of May, 2023

Norie Gonzalez Garza, Mayor

Jessica Ortega-Ochoa, Councilwoman

Ruben Plata, Mayor Pro Tem

Abiel Flores, Councilman

Alberto Vela, Councilman



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:
 Mission Fire Prevention – April 2023
 Mission Historical Museum – April 2023
 Public Works – April 2023
 Community Development – April 2023
 Purchasing – April 2023
 Mission Fire Department – April 2023
 Human Resources – March 2023
 Office of Emergency Management – April 2023

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____



Mission Fire Prevention Bureau
415 W. Tom Landry Ave.
Mission, TX 78572
Phone 956-580-8711
Fax 956-580-8712

Item 7.

Mission Fire Prevention

Monthly Activity Report: April 2023

FIRE INVESTIGATIONS

There were ten (10) fire investigations for the month of April.

- On April 1, 2023, Lieutenant Jose O. Alanis was called to document a sofa fire at 1350 Thompson Rd. Accidental.
- On April 6, 2023, Lieutenant Eric Lopez was called to document a lightning strike at 1301 Morwil Apartment #8. Natural.
- On April 7, 2023, Lieutenant Eric Lopez investigated a car fire at 1005 Rosa Ave. Incendiary.
- On April 8, 2023, Lieutenant Eric Lopez was called to document smoke inside of Wal-Mart located at 2410 E. Expressway 83. Undetermined.
- On April 10, 2023, Lieutenant Omar Salinas investigated a house fire at 3007 N. Cummings Ave. Accidental.
- On April 15, 2023, Lieutenant Omar Salinas investigated a bathroom fire at the Executive Inn & Suite Motel room #138. Undetermined.
- On April 17, 2023, Captain Frank Chaires investigated a structure fire at 121 S. Nicholson Apartment #2. Undetermined.
- On April 29, 2023, Lieutenant Jose O. Alanis was called to document a dryer on fire at 2418 Nicole Dr. Accidental.
- On April 29, 2023, Lieutenant Jose O. Alanis was called to document a building fire at 100 Melba Carter. Natural.
- On April 30, 2023, Lieutenant Jose O. Alanis investigated an attic fire at 1219 Oak Drive. Undetermined.

Full Investigation: 5 Total

Call out to document of Incident: 5 Total

Year to Date: 16 Total

SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of April.

Our assistance was requested: 0

Assistance Requested by us: 0

0 Total 0 Total

Year to Date: 0 Total

INSPECTIONS

There were two hundred and one (201) inspections conducted for the month of April:
Thirty - four (34) occupancy, one hundred fifty - two (152) annual and fifteen (15) other forms of inspections.

Year to Date: 1,347 Total 292 Occupancy 901 Annual 154 Other

Inspection rate to date: 27%

COMPLAINTS

There were zero (0) complaints for the month of April.

There were zero (0) complaints resolved within this month.

Year to Date: 0 Total

SUBDIVISION REVIEWS

For the month of April there were twenty (20) subdivision plan reviews.

Year to Date: 168 Total

SPRINKLER SYSTEM REVIEWS

For the month of April there were three (3) sprinkler system plan reviews.

Year to Date: 10 Total

FIRE ALARM SYSTEM REVIEWS

For the month of April there were eleven (11) fire alarm system plan reviews.

Year to Date: 30 Total

EXHAUST HOOD CANOPY PLAN REVIEWS

For the month of April there were zero (0) exhaust hood canopy plan reviews.

Year to Date: 4 Total

HOOD SUPPRESSION PLAN REVIEWS

For the month of April there were two (2) hood suppression plan reviews.

Year to Date: 8 Total

LP TANK PERMITS

For the month of April there were zero (0) LP tank permits issued.

Year to Date: 6 Total

UNDERGROUND STORAGE TANK REMOVAL PERMITS

There were zero (0) underground storage tank removal permits issued for the month of April.

Year to Date: 5 Total

ABOVEGROUND STORAGE TANK REMOVAL PERMITS

There were zero (0) aboveground storage tank removal permits issued for the month of April.

Year to Date: 0 Total

BURNING PERMITS

There were four (4) city burning permits issued for the month of April.

Year to Date: 27 Total

PLAN REVIEWS

We had five (5) plan reviews for the month of April.

- 1942 Bar & Grill – 4001 S. Shary Suite 350
- Brillante Academy Building B – 706 Los Ebanos
- Brillante Academy Building B – 706 Los Ebanos
- Food Truck Santa Lucia – 2509 Colorado
- Chick Fil A – 2501 E. Expressway 83

Year to Date: 60 Total

FIRE DRILLS

There were zero (0) fire drills conducted for the month of April.

Year to Date: 3 Total

TRAINING

There were two (2) trainings in the month of April.

- Fire Marshal Frank Cavazos, Captain Joel Saenz, and Captain Frank Chaires attended a WebEOC training in Edinburg, Texas on April 5, 2023.
- Fire Marshal Frank Cavazos and Captain Joel Saenz attended a report writing class in Pharr, Texas on April 12, 2023.

Year to Date: 15 Total

MEETINGS ATTENDED

For the month of April there were twenty - two (22) meetings attended by the Fire Prevention Office.

- April 3, 2023 – Fire Marshal Frank Cavazos City ID's
- April 4, 2023 – Fire Marshal Frank Cavazos Staff meeting
- April 5, 2023 – Fire Marshal Frank Cavazos had an interview with Camila from Univision
- April 6, 2023 – Fire Marshal Frank Cavazos met with Fire Chief Adrian Garcia
- April 10, 2023 – Fire Marshal Frank Cavazos City ID's
- April 11, 2023 – Fire Marshal Frank Cavazos Staff meeting
- April 13, 2023 – Fire Marshal Frank Cavazos SRC meeting
- April 17, 2023 – Fire Marshal Frank Cavazos City ID's
- April 19, 2023 – Fire Marshal Frank Cavazos Staff meeting
- April 20, 2023 – Fire Marshal Frank Cavazos SRC meeting
- April 20, 2023 – Fire Marshal Frank Cavazos met with EM3 regarding Suicide Prevention event
- April 20, 2023 – Fire Marshal Frank Cavazos met with Sandra Gonzalez regarding food bank deliveries.
- April 20, 2023 – Fire Marshal Frank Cavazos met with Tecló Garcia and Shane Mata regarding fire lanes at CEED building.
- April 21, 2023 – Fire Marshal Frank Cavazos, Captain Frank Chaires and Administrative Assistant Jackie Charles attended an EOC walk through meeting at Central Fire Station.
- April 21, 2023 – Fire Marshal Frank Cavazos and Administrative Assistant Jackie Charles had a meeting with Fire Chief Adrian Garcia.
- April 24, 2023 – Fire Marshal Frank Cavazos City ID's
- April 24, 2023 – Fire Marshal Frank Cavazos City Council meeting
- April 25, 2023 – Fire Marshal Frank Cavazos Staff meeting
- April 25, 2023 – Fire Marshal Frank Cavazos met with Jennifer Moya from Taylor Senior Village regarding pool gate.
- April 26, 2023 – Fire Marshal Frank Cavazos and Captain Frank Chaires had a meeting with Fire Chief Adrian Garcia.
- April 27, 2023 – Fire Marshal Frank Cavazos SRC meeting
- April 28, 2023 – Fire Marshal Frank Cavazos, Captain Frank Chaires, Captain Joel Saenz had a meeting with Fire Chief Adrian Garcia.

Year to Date: 112 Total

PUBLIC EDUCATION

During the month of April there were ten (10) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events/ Parade
4/5/2023	Shary Wal-mart	20				
4/6/2023	Jose de Escandon Elementary				450	
4/11/2023	Ringgold Elementary				150	
4/14/2023	O'Grady Elementary				442	
4/14/2023	Mission Housing Resource Fair				60	
4/15/2023	City of Mission Spring Rally		300			
4/15/2023	City of Mission Superheroes Day		300			
4/19/2023	IDEA North Mission Career Day				100	
4/21/2023	Mims Elementary Career on Wheels				300	
4/25/2023	Flores Funeral Home				5	

Year to Date:	60 Presentations	16,677 Audience
Year to Date w/The Tutor	4 Presentations	105 Audience
Year to Date w/F.S.T.	8 Presentations	2,210 Audience
Year to Date w/City Events	2 Presentations	600 Audience
Year to Date - Other	Presentations	Audience
Year to Date Grand Total	74 Presentations	19,592 Audience

Frank Cavazos, Deputy Chief/Fire Marshal



"Dedicated to the Community We Protect... and Serve"

MISSION HISTORICAL MUSEUM

Departmental Report April 2023

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

FY 2022-2023							
Performance Indicators	October	November	December	January	February	March	April
General Attendance	62	20	65	72	111	267	30
Programs	1,000	0	123	40	185	0	0
Tours	0	5	0	0	2	0	0
Social Media	3,789	3289	9,179	3,783	2,839	12,261	8,996
Outreach	0	60	20	0	165	0	20
Meetings Hosted	0	0	0	0	20	0	0
Total:	4,851	3,374	9,387	3,895	3,322	12,528	9,046

of people served (April 1– April 30)

Public and Educational Programs/Events

Past Programs/Events:

April Spring Rally

Upcoming Programs/Events:

May 14th Mother's Day Program (cancelled)
 Summer Sports Exhibits
 June Summer Programs
 July Movies on the Lawn

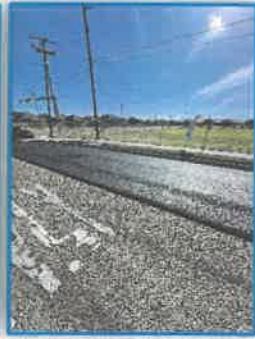
Other Items:

Ongoing History of Mission Loteria (possible work with chamber)
 Dec Humanities Texas Relief Grant (in production)
 Summer Sports Exhibit w/Sharyland High School
 Fall Mini Ofrenda Project
 THC Merit Award Nomination



Public Works

April 2023 Monthly Report



Francisco / Mile 2

Olmo Street



Plant Maintenance



Street Projects



Waste Water Plant

Kika Loop





**PUBLIC WORKS
Table of Contents
April 2023**

T I T L E	P A G E
Utility Billing & Collection	1
Analytical Statistical Comparison - Utility Billing & Collection	1
Water Distribution	2
Water Distribution Utility Line Maintenance	2
Water Distribution Maintenance Benchmark Summary	3
Utility Inspections	4
Subdivision Inspections	4
Utility Construction Projects.....	5
Backflow Prevention Inspections.....	5
Sewer Collection Maintenance	6
Sewer Collection - Inspections Benchmark	6
Water Treatment Plant Production	7
Water Production.....	7
General Operations & Maintenance - North Water Treatment Plant.....	7
General Operations & Maintenance - South Water Treatment Plant	8
Waste Water Treatment Plant Production	9
Waste Water - Plant Status	9
Waste Water - Staff Developments	9
Waste Water - General Operations & Maintenance	9-10
Waste Water - Contract Work.....	10
Waste Water - Special Projects.....	10
Pre-Treatment Plant - Operations & Maintenance	10
Sludge Removal Cubic Yards.....	10
Street Department	11
Street Improvement & Construction Projects	11
Street City Pothole Maintenance	12
Street City Miles Swept	12
Lot Maintenance/Demolished Home	12
Sign Shop Output Measures	13
Street Traffic Light Maintenance.....	13
Storm Drainage Division Projects	14
Alley Debris Collection & Mowing.....	14
Tire Removal	14
Fleet Department	14
Administration - Request for Service Calls	15
Health Department	16
Health Department Benchmark	16
Health Permits.....	17
Animal Control Service Calls	17
Animal Control	18-19

Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON

‡ UTILITY BILLING ‡

BILLING TYPE	Apr - 2023	Apr - 2022	Y-T-D 22-23	Y-T-D 21-22
Water Consumption (Gals.)	347,732,000	322,391,000	2,392,030,000	2,393,756,000
Number of Customers	30,553	30,123		

WATER & WASTEWATER

Water Sales	\$ 1,191,641	\$ 984,198	\$ 7,589,540	\$ 7,174,162
Water Sales - <i>Granjeno</i>	2,451	2,223	15,997	15,942
Connections	1,455	13,865	106,335	86,208
Reconnect Fees	6,250	4,560	36,900	66,700
Sewage Service	670,499	537,008	4,042,618	3,804,348
Sewage Service - <i>Granjeno</i>	1,254	-1,418	8,868	9,949
Industrial Sewer Surcharge	1,209	405	3,312	5,574
Wastewater Assessment	5,410	7,195	51,875	43,505
Service Charge	6,015	4,045	59,818	33,232
Garage Sales & Other	1,920	3,670	29,906	18,239
Total	\$ 1,888,104	\$ 1,558,587	\$ 11,945,169	\$ 11,257,859

SANITATION

Garbage Fees	\$ 619,306	\$ 597,832	\$ 4,324,612	\$ 4,132,993
Brush Fees	104,850	68,445	543,143	474,961
Total	\$ 724,156	\$ 666,277	\$ 4,867,755	\$ 4,607,954

DRAINAGE ASSESSMENT FEE

Drainage Assessment Fee	\$ 104,733	\$ 84,715	\$ 649,968	\$ 593,364
Total	\$ 104,733	\$ 84,715	\$ 649,968	\$ 593,364

Total Billing	\$ 2,716,993	\$ 2,309,579	\$ 17,462,892	\$ 16,459,177
----------------------	---------------------	---------------------	----------------------	----------------------

‡ UTILITY COLLECTIONS ‡

COLLECTIONS	Apr - 2023	Apr - 2022	Y-T-D 22-23	Y-T-D 21-22
Total Collections	\$ 1,993,721	\$ 1,417,167	\$ 11,711,110	\$ 11,123,745

Water Distribution

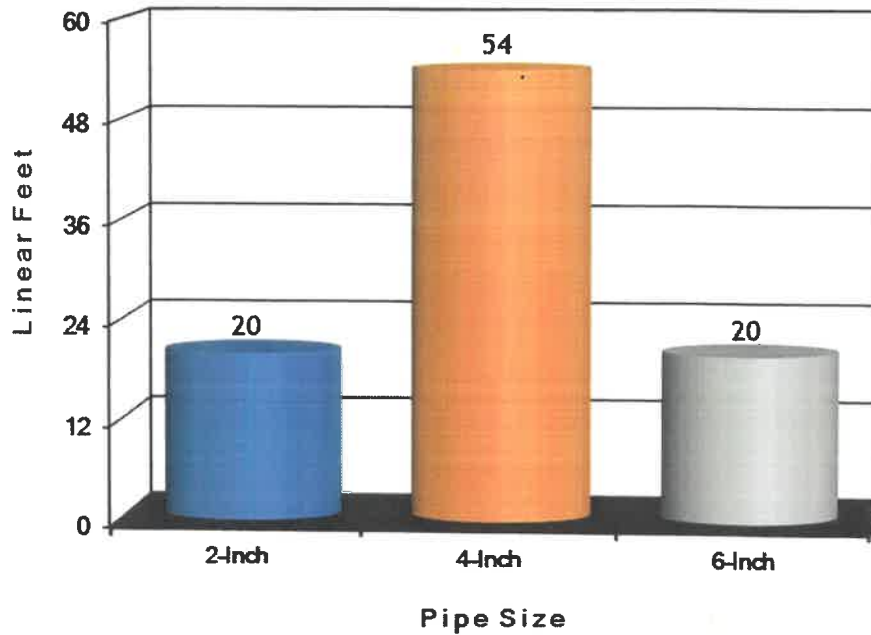
Utility Line Installation

Water Distribution Crews installed a total of 94 Linear Feet of Utility Line. And maintained this month 12 major water breaks.

Water Distribution
Utility Line Installation

2-Inch		4-Inch		6-Inch	
2013 Thornton	20'	Oblate / 8 th St	20'	4 th St / Conway	20'
		1009 Country Club	20'		
		2101 Clavel	14'		
20 LF		54 LF		20 LF	

April 2023
Utility Pipe Line Installation

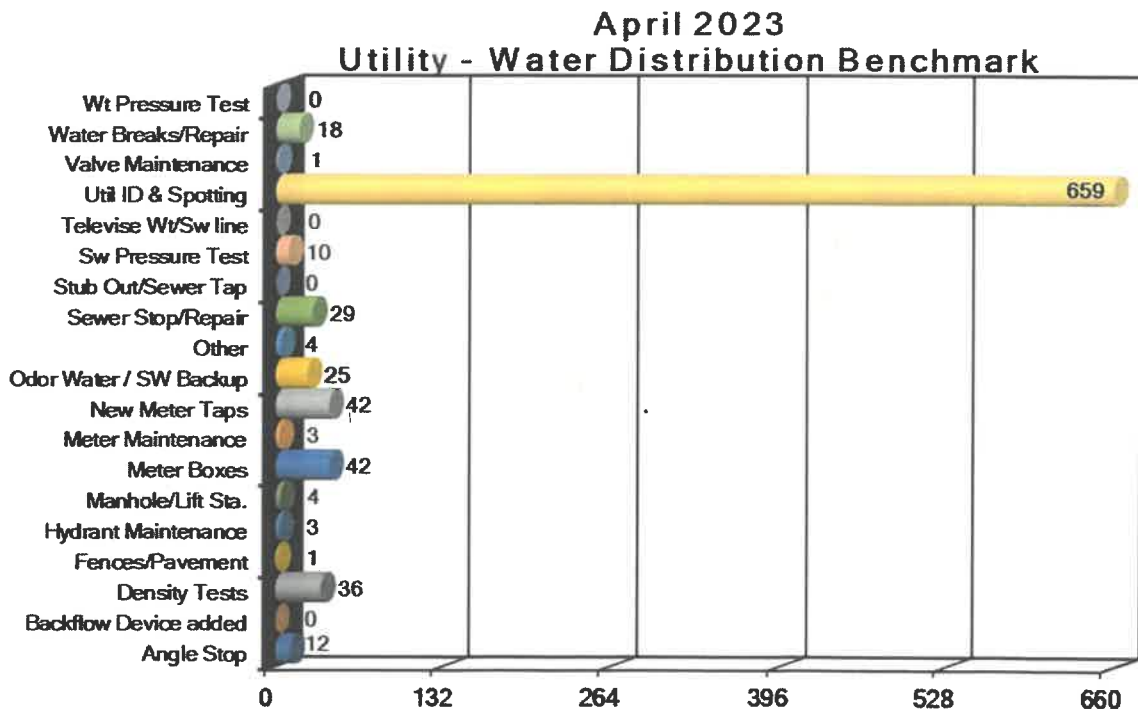


Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution’s maintenance benchmark summary for April 2023.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Y-T-D 22-23	F-Y 21-22
Angle Stop	18	9	12	9	6	10	12	76	154
Backflow Device Added	0	0	0	0	0	0	0	0	1
Density Tests	64	106	47	0	0	5	36	258	235
Fences/Pavement	0	1	5	0	2	0	1	9	16
Hydrant Maintenance	110	61	0	0	61	78	3	313	307
Manhole/Lift Station	1	0	6	14	0	0	4	25	60
Meter Boxes	34	32	33	25	51	48	42	265	498
Meter Maintenance	4	4	4	9	0	4	3	28	57
New Meter Taps	36	32	35	26	51	48	42	270	503
Odor Water	26	19	35	32	33	21	25	191	294
Other	8	6	4	4	0	1	4	27	96
Sewer Stop/Repair/Tap	2	6	40	31	7	3	29	118	88
Stub Out	0	0	0	0	0	0	0	0	0
Sewer Pressure Test	0	16	17	55	8	28	10	134	23
Televise Sewer line	0	0	0	0	0	0	0	0	5
Utility ID & Spotting	636	424	538	670	686	553	659	4,166	5,298
Valve Maintenance	2	3	1	2	0	1	1	10	24
Water Break/Repair	36	44	34	23	14	19	18	188	324
Water Pressure Test	3	21	5	33	3	15	0	80	53
Totals	980	784	816	933	922	834	889	6,158	8,036



Water Distribution - Utility Inspections Our Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on the twenty-eight (28) sites with 659 inspections, 4 Mandrel Tests, 6 PSI Tests for Sewer and 36 Density Tests.

2022-23 Sites Under Construction

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	All Heart Church	3/2023		3 Mile / Shary	Under Construction
2	Amber Grove	2/2023		2 ¼ Trosper	Under Construction
3	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
4	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
5	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
6	Brilliant Academy PH I	3/2023		Los Ebanos / Charles St.	Under Construction
7	Bryan Pointe PH II	2/2023		Bryan / 1 st Street	Under Construction
8	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
9	Capricorn Estates	5/2022	4/2023	FM495 / Moorefield	Utilities Complete
10	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
11	Conway Avenue Sewer Project	2/2022		2 Mile / Conway	Under Construction
12	El Milagro PH I	12/2022		Los Indios / Bryan	Under Construction
13	Garden Path	9/2022		Taylor / FM 495	Under Construction
14	IHop	2/2023		North Conway	Under Construction
15	Laguna Oaks	2/2022	4/2023	1 Mile South / Inspiration	Utilities Complete
16	Lantana Landing	2/2022		2 ¾ Mile / Trosper	Under Construction
17	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
18	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
19	Manok Harbor Freight	2/2023		Frontage / Conway	Under Construction
20	Mayberry Ranch	1/2023		3 Mile North Mayberry	Under Construction
21	Plantation Grove Town Homes	9/2022		Plantation Boulevard	Under Construction
22	Ragland Village	1/2023		Business 83 / Ragland	Under Construction
23	Sendero Phase I	1/2023		1 Mile South	Under Construction
24	Sendero Phase II	2/2022		1 Mile South	Under Construction
25	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
26	The Shops At 495	9/2022		FM495 / Conway	Under Construction
27	Speedy Trails	2/2022		West Mile 2 / Holland	Under Construction
28	Stablewood	2/2022	4/2023	Taylor / FM 495	Utilities Complete

2022-23 Water & Wastewater Major Ongoing Construction Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
North Conway Sewer Improvements	5,280 LF (Mile 2 to Mile 3)	90%	90%	\$ 667,110	RDH Site & Concrete LLC
Bentsen Palm Ph III Sewer Improvements	5,280 LF S. Mile 1 (Schuerbach to Inspiration)	97%	97%	\$ 1,853,205	RDH Site & Concrete LLC
SH 365 HCRMA Utility Relocations	5,280 LF South Anzalduas	99%	99%	\$ 1,207,420	Mor-Wil Co.

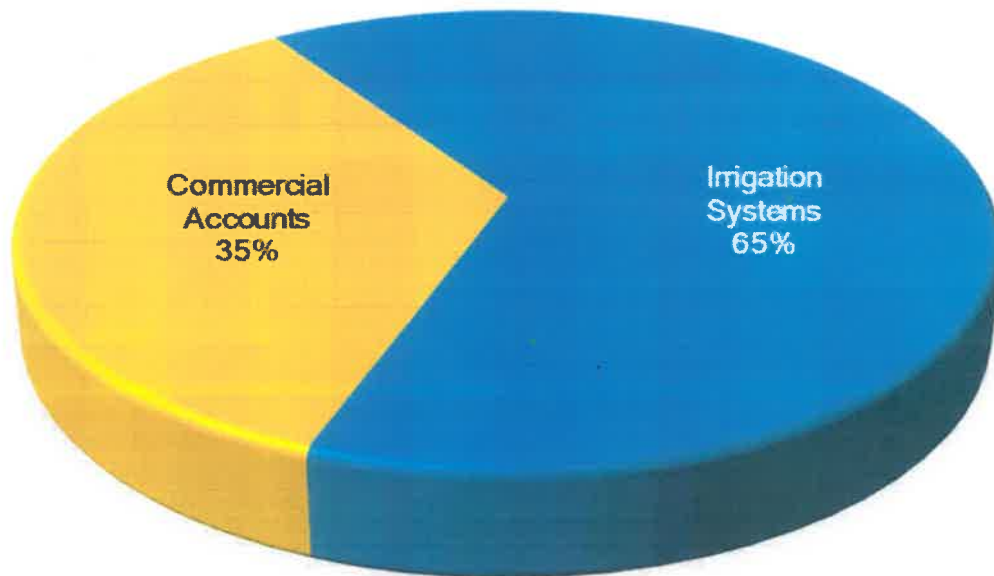
Water Distribution - Backflow Prevention Inspections

Listed below are the twenty (20) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination.

2022-23 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Y-T-D 22-23	F-Y 21-22
Inspection of <i>Commercial</i> Accounts	6	5	9	6	9	4	7	46	77
Inspection of <i>Sprinkler</i> Accounts	15	13	18	14	15	12	13	100	121

April 2023
Backflow Prevention Inspections



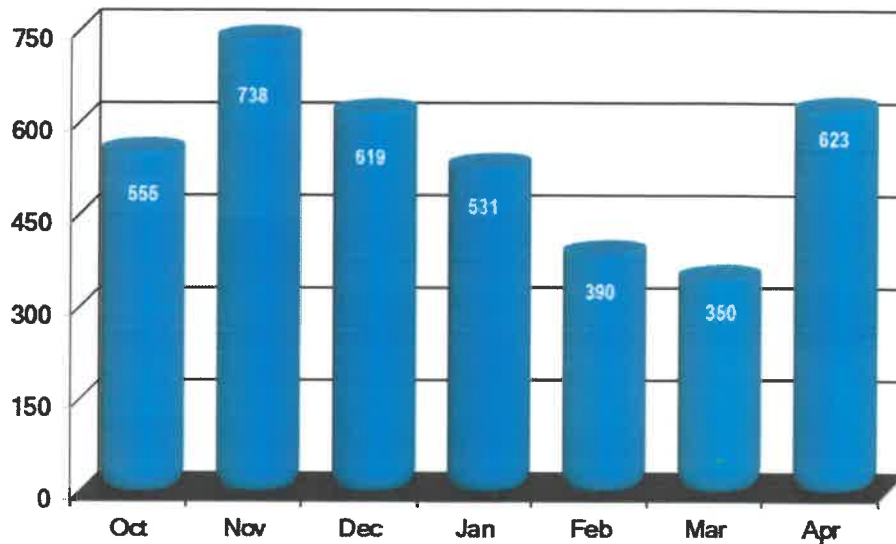
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 369 miles of sewer lines by responding to 25 sewer backups and 623 work orders this month.

2022-23 Sewer Collection Lift Station Inspections

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Y-T-D 22-23	F-Y 21-22
Lift Stations Inspections	555	738	619	531	390	350	623	3,806	4,631
Televised Sites	0	0	0	0	0	0	0	0	5
Televised Feet	0	0	0	0	0	0	0	0	600

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 344.631 million gallons of water.

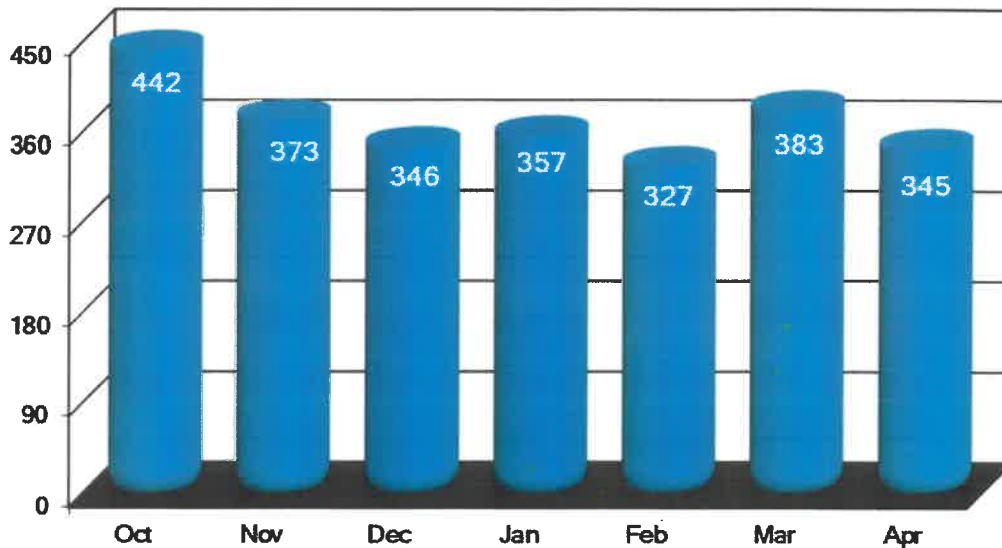
2022-23 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Y-T-D 22-23	F-Y 21-22
11	13	8	442	373	346	357	327	383	345	2,573	4,882

Parameters Exceeded: N/A

Rainfall: 6.20"

2022-23 Water Production Million Gallons (MG)



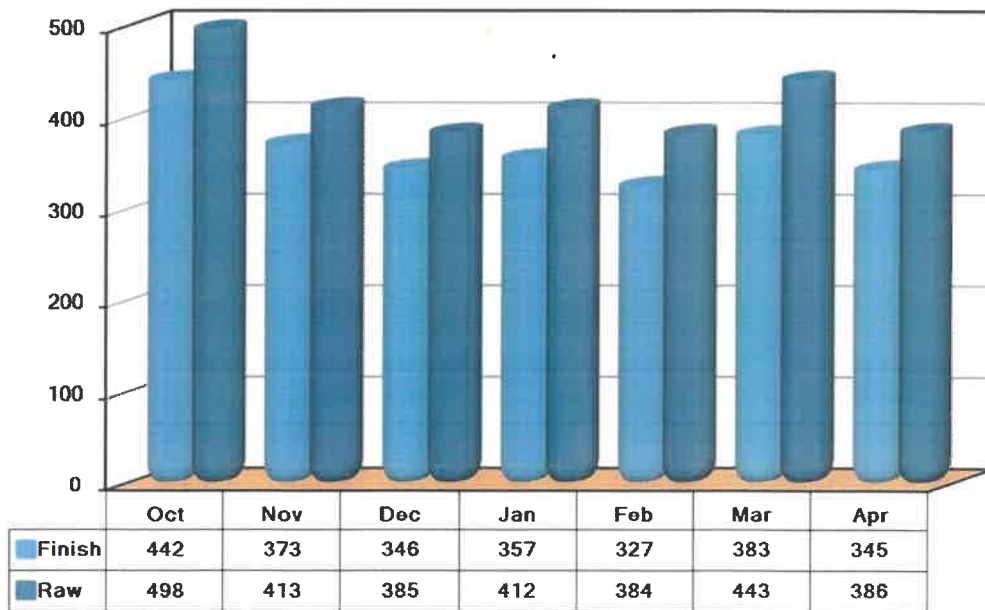
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company performed the chlorine dioxide generator monthly service and the collected monthly chlorite samples.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- JMJ Contractor completed the removal of underdrain, sand, and media on all three (3) Trains, A, B and C.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters. Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.

**Water Treatment Plants
2022-23 Raw & Finish Water
Million Gals. (MG)**



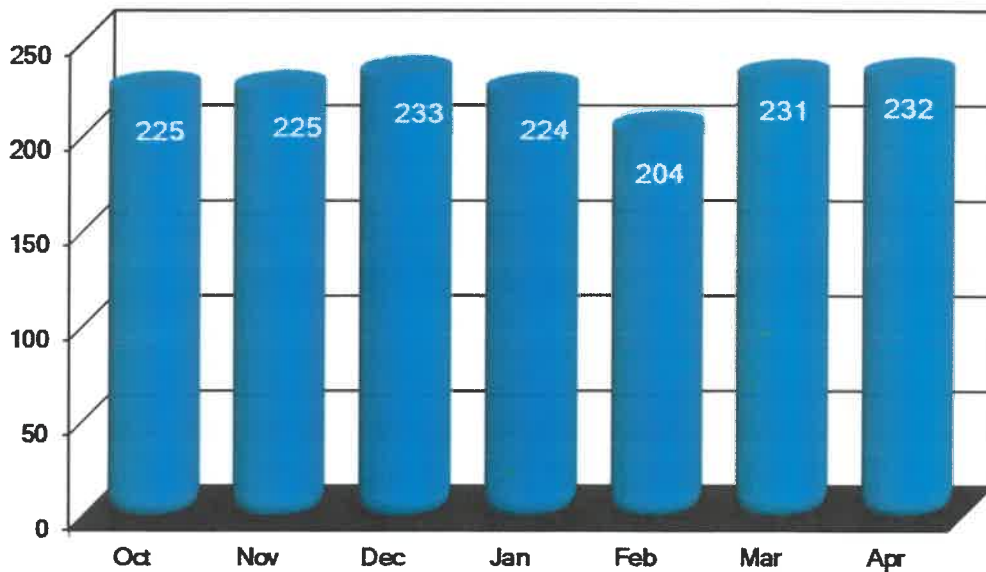
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 232.330 million gallons of Wastewater.

2022-23 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Y-T-D 22-23	F-Y 21-22
7.7	10.0	6.6	225	225	233	224	204	231	232	1,574	2,722

2022-23 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status

No violations this month. Plant operated at 55.08% capacity and is rated at 13.5 mgd; Yearly averaged 7.436 mgd; There was 7.25 inches of rainfall recorded this month.

Wastewater - Risk Management Program

Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed.

Wastewater - Staff Developments

Emilio Garcia completed a TWUA Collection course and will prepare to test for his TCEQ B license. Travis Ray Dunn and Juan Cortez will soon test for their TCEQ C license. We hired one Operator trainee and are seeking a Wastewater Plant Laborer.

Wastewater - Facility Activities

The Supervisory Staff continued to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant is starting plans on how to upgrade the Plant's UV Disinfection System. Xylem delivered a quote to the City's Wastewater Plant. Plans to rehabilitate the disinfection system will allow the disinfection process to continue for an extended period of time without the added cost of new construction. Other Rehabilitation Projects are being planned for the Main Lift Stations and Clarifier Covers.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary and (automatically) exercised two emergency generators once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continue routine cleaning of clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works daily.
5. Maintenance Crew worked on Aerator 3 for the Pretreatment Pond and checked for oil leakage.

6. Maintenance Crew set up sampler at Rio Grande Juice Company.
7. Maintenance Crew worked on Clarifier 3 for proper function.
8. Plant equipment hours were logged down for the month.
9. Worked on Lift Station while storm conditions minimize.
10. Debris was gathered from broken branches and up rooted trees.
11. Worked on Odor Control Systems 4, to reduce foul odors to the community.

Wastewater - Contract Work The City's contracted electricians worked and/or are working on the following:

1. J&E worked on a quote for VFD installation at carousel old side.
2. Hill Tex work done at the Plant was as follows.
 - Worked on exhaust fan for thickener pump room.
 - Worked on Main Lift Station pumps 1,4 and 5.
 - Worked on pump controls for pretreatment system.
 - Worked on holding tank gate.
 - Worked on Hydro range 200.
 - Worked on VFD at blower system.

Wastewater - Other Contract Work

1. Denali continues to provide the Plant with sludge and grit removal services.
2. Cintas continued to provide uniform services, employee boot purchase option and door mat replacements.
3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on after the storm walk throughs for damages.

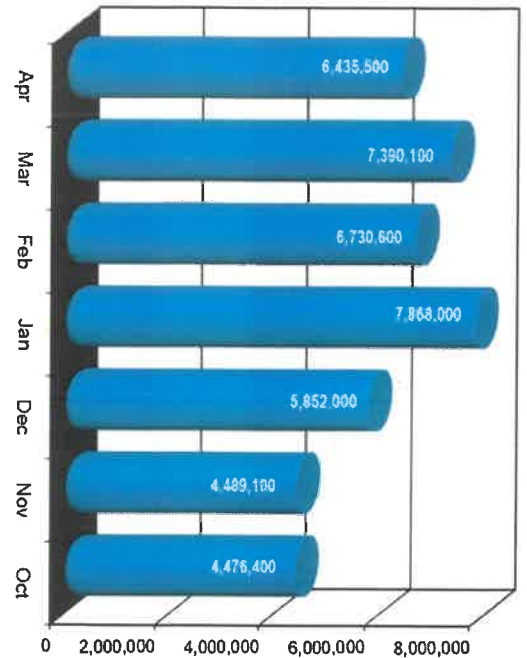
Wastewater - Lab Status All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. Plant Supervisors continue using the EPA Discharge Monitoring Report Federal Reporting System to comply with the TCEQ permit. The Lab is in the process to purchase a DO meter probe.

Wastewater - Special Projects Capital improvements are being discussed for future improvements on Plant's efficiency and promote the permit renewal process. Projects include an upgrade on the UV System, reuse water distribution line, cover for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our dewatering sludge system Belt Press. Equipment is needed for the thickener system to be able to be used for daily operations. Main Lift Station work is also being looked at for repairs.

Pre-Treatment

Five surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continue to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 42 truckloads of 210,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 6,435,500 million gallons. Total sludge hauled was 1,100 cubic yards equivalent to fifty-five (55) roll off containers.

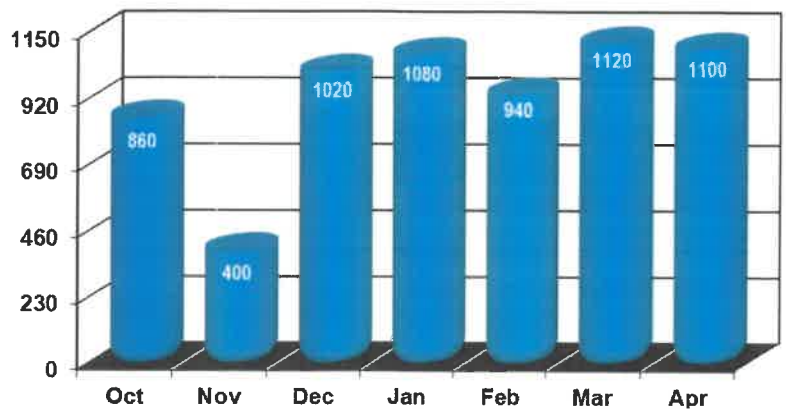
Pretreatment Flow (MG)



2022-23 Sludge Removal

Month	Roll Offs	Cubic Yards
Oct	43	860
Nov	20	400
Dec	51	1,020
Jan	54	1,080
Feb	47	940
Mar	56	1,120
Apr	55	1,100
YTD 22-23	326	6,520
F-Y 21-22	446	8,920

2022-23 Sludge Removal - Cubic Yards



Street Division - Benchmark Summary

Our Street Crews paved 1,380 LF, patched approximately 675 potholes; placed 30 signs, 24 poles (cemented), 24 clamps, 6 tees/cross pieces; inspected and repaired 87 traffic lights and street lights and street lamps; 405 street miles swept; removed 120 tires; street crews cleared right-of-way tree limb obstructions throughout the City. There were 135 customers and a monetary Collection of Debris totaling \$3,824.

Street Improvement & Construction Projects

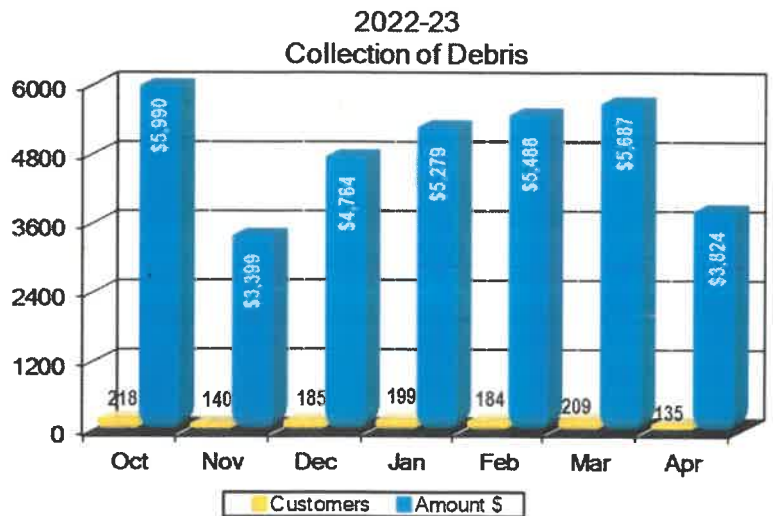
Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Francisco / Mile 2	890 149.89 tons	100%	100%	\$ 12,590	Street Department
Olmo Street	490 143.5 tons	100%	100%	\$ 12,054	Street Department
Kika Loop (patching)	19.92 tons	100%	100%	\$ 1,673	Street Department
Maintenance Citywide	63.79 tons	100%	100%	\$ 5,358	Street Department

Storm Drainage Improvement Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
Esperanza Storm Drainage Improvements	13,635	70%	70%	\$ 5,736,827	Texas Cordia Const, LLC
Gabriel Storm Drainage Improvements	4,479	60%	60%	\$ 2,084,252	Texas Cordia Const. LLC
Stewart Storm Drainage Improvements	8,160	35%	35%	\$ 3,323,780	G&G Contractors.
Tulip Storm Drainage Improvements	4,991	90%	90%	\$ 1,818,646	Mor-Will Const. LLC

Collection of Debris There were 135 customers with a collection of debris totaling \$ 3,824.

Month	Customers	Amount \$
Oct	218	\$ 5,990
Nov	140	\$ 3,399
Dec	185	\$ 4,764
Jan	199	\$ 5,279
Feb	184	\$ 5,488
Mar	209	\$ 5,687
Apr	135	\$ 3,824
YTD 22-23	1,270	\$ 34,431
FY 21-22	2,251	\$ 60,525

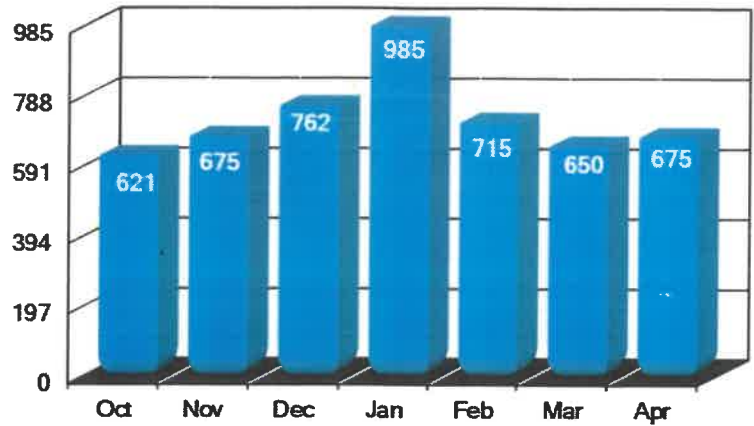


City Pothole Maintenance Street Crews filled a total of 675 potholes.

Pothole Benchmark

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	780	621
Nov	710	675
Dec	820	762
Jan	780	985
Feb	820	715
Mar	875	650
Apr	675	675
Totals	5,460	5,083

**2022-23
Pothole Count**

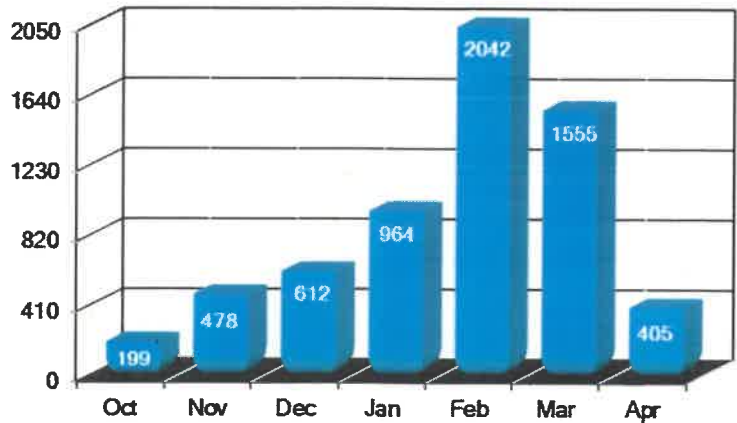


City Street Miles Swept Mr. Felipe Torres and Mr. Ruben Gutierrez, Sweeper Operators, cleaned 405 miles of curbside.

Street Sweeper Miles

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	425	199
Nov	463	478
Dec	494	612
Jan	438	964
Feb	588	2,042
Mar	470	1,555
Apr	611	405
Totals	3,489	6,255

**2022-23
Street Miles Swept**

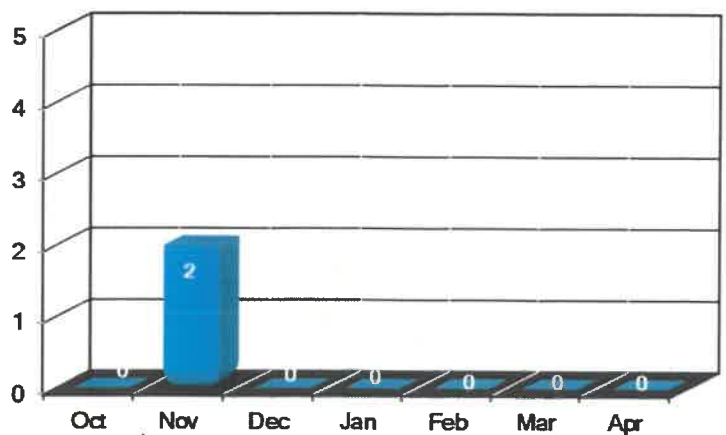


Lot Maintenance / Demolished Home There were no properties demolished.

**Lot Maintenance/
Demolished Home**

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	0	0
Nov	0	2
Dec	0	0
Jan	0	0
Feb	0	0
Mar	0	0
Apr	0	0
Totals	0	2

**2022-23
Lot Maintenance / Demolished Home**



Sign Shop Output Measures Crews installed 30 signs and 24 poles (cemented), 24 clamps, 6 tees and cross pieces.

Sign Installations

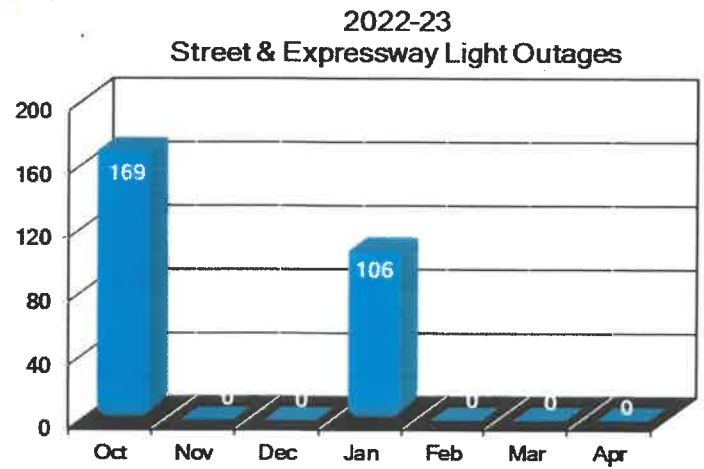
Month	Y-T-D 21-22	Y-T-D 22-23	22-23 Posts
Oct	55	67	37
Nov	40	32	34
Dec	50	71	31
Jan	45	68	58
Feb	15	64	45
Mar	54	61	40
Apr	23	30	24
Totals	282	393	269



Street Light Maintenance There were no Street Light inspections this month.

Street Lights

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	285	169
Nov	20	0
Dec	30	0
Jan	295	106
Feb	26	0
Mar	15	0
Apr	16	0
Totals	687	275



Traffic Signal Light Maintenance Assisted with placing stop signs at random intersections during thunderstorm and updated all software through Orvie.

Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	1	1	1	1	0	0	0	0	24	15	43
Nov	0	0	4	0	1	0	4	0	17	19	45
Dec	1	15	17	3	3	4	6	3	0	20	72
Jan	0	3	4	3	1	4	8	5	23	46	97
Feb	0	0	7	1	3	2	3	8	20	48	92
Mar	0	0	0	3	2	1	0	9	27	49	91
Apr	0	0	12	1	11	1	3	9	26	24	87
YTD 22-23	2	19	45	12	21	12	24	34	137	221	527
FY 21-22	17	10	64	14	17	13	30	46	285	386	882

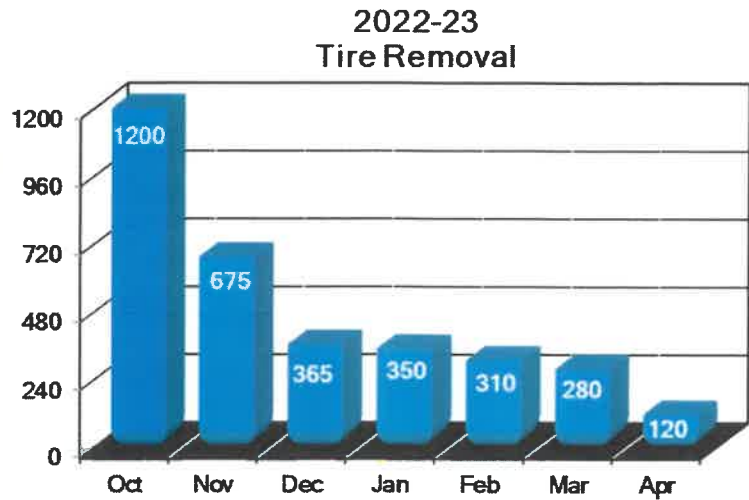
Storm Drainage

Street Crews cleared debris from storm drains and ditches throughout the City.

City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal There were 120 tires removed from the City this month.

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	1,000	1,200
Nov	1,150	675
Dec	425	365
Jan	375	350
Feb	450	310
Mar	375	280
Apr	400	120
Totals	4,175	3,300

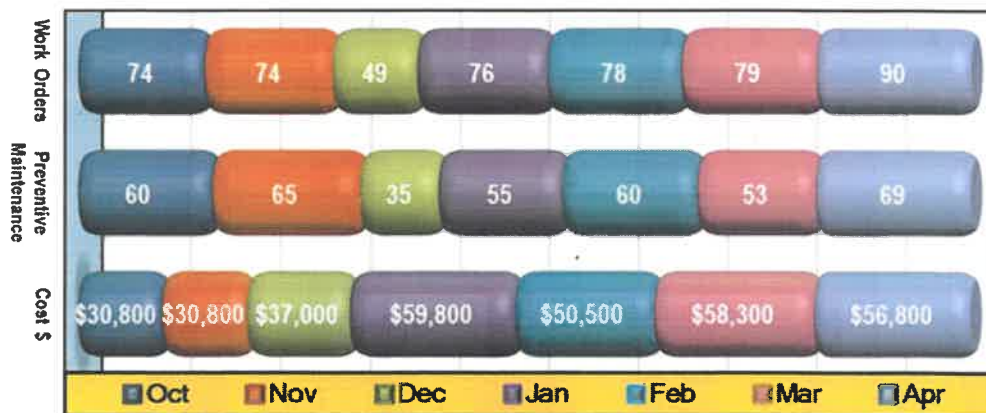


Fleet Department

2022-23 Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	69	69	\$ 32,300
Repairs	21	0	\$ 24,500
Totals	90	69	\$ 56,800
Y-T-D 22-23	520	397	\$ 324,000
F-Y 21-22	805	574	\$ 475,380

2022-23 Fleet Work Order Benchmark

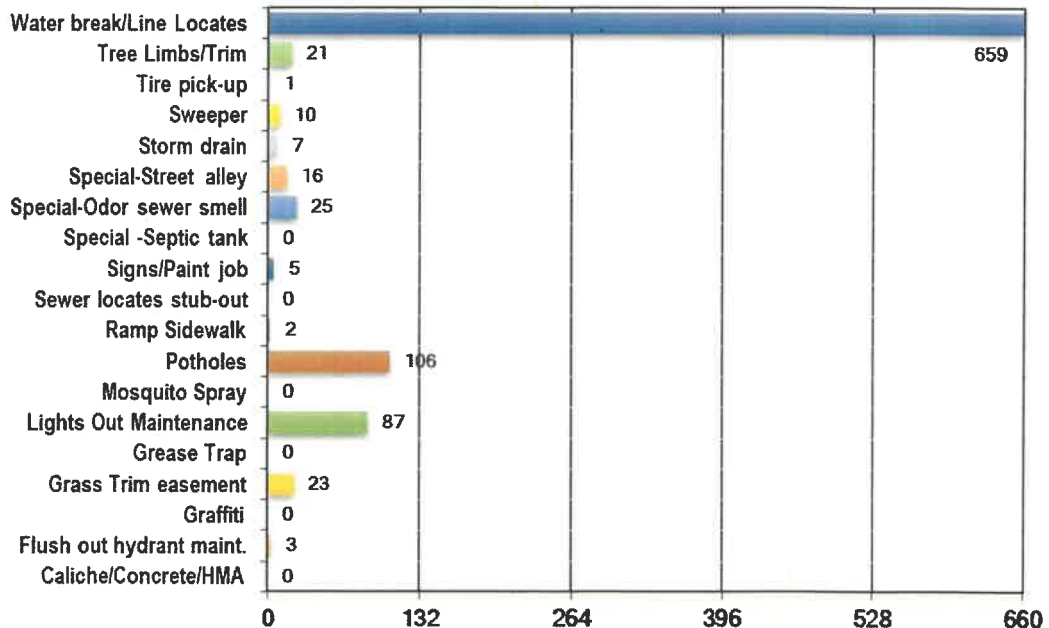


Administration

Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Y-T-D 22-23	F-Y 21-22
Caliche/Concrete/HMA	2	1	1	0	0	1	0	5	14
Flush Hydrant Maintenance	110	61	0	0	61	78	3	313	305
Graffiti	0	0	0	0	0	0	0	0	2
Grass Trim easement	15	6	6	4	5	3	23	62	171
Grease Trap	0	0	0	0	0	0	0	0	8
Lights Out Maintenance	212	45	72	203	92	91	87	802	2,087
Mosquito spray	0	0	0	0	0	0	0	0	5
Potholes	114	121	105	49	80	73	106	648	1,427
Ramp Sidewalk	0	0	0	0	0	3	2	5	1
Sewer locates stub-out	0	0	0	0	0	0	0	0	0
Signs/Paint job	3	4	5	4	6	16	5	43	71
Special -Septic tank	0	0	0	0	0	0	0	0	0
Special-Odor smell	26	19	35	32	33	21	25	191	289
Special-Street alley	15	15	2	11	15	19	16	93	155
Storm drain	5	11	9	6	4	9	7	51	76
Sweeper	13	10	20	12	9	16	10	90	128
Tire pick-up	41	1	1	0	7	1	1	52	66
Tree Limbs/Trim	15	7	4	11	8	10	21	76	179
Water break/Line locates	672	468	538	670	686	572	659	4,265	5,339
Total	1,243	769	798	1,002	1,006	913	965	6,696	10,323

April 2023 Request for Service Calls

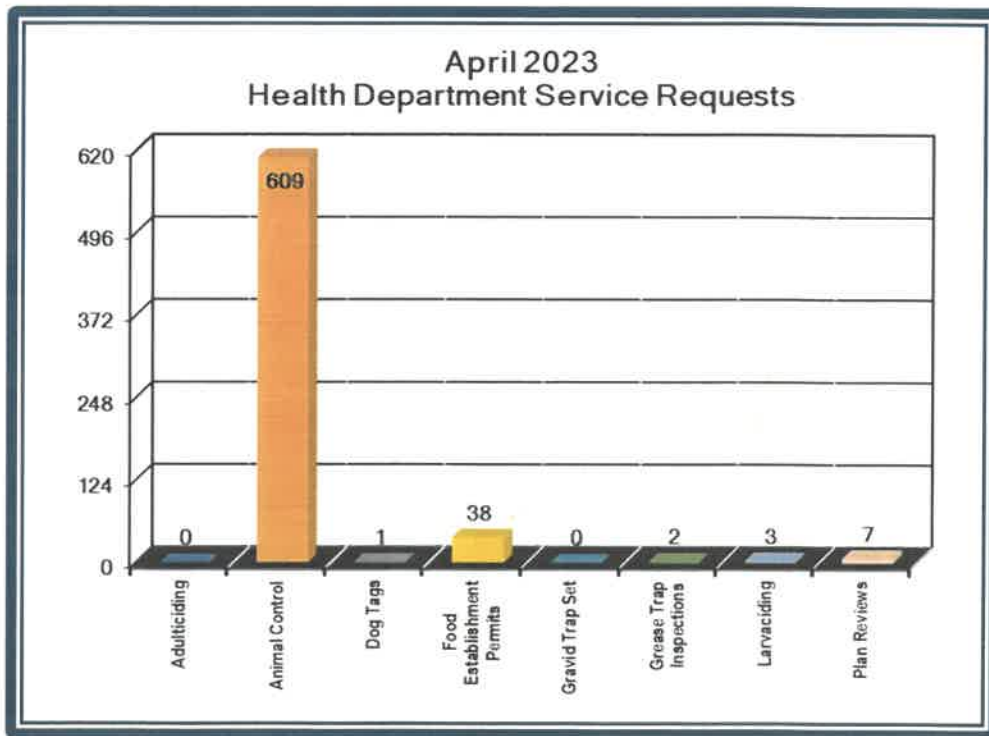


Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for April 2023.

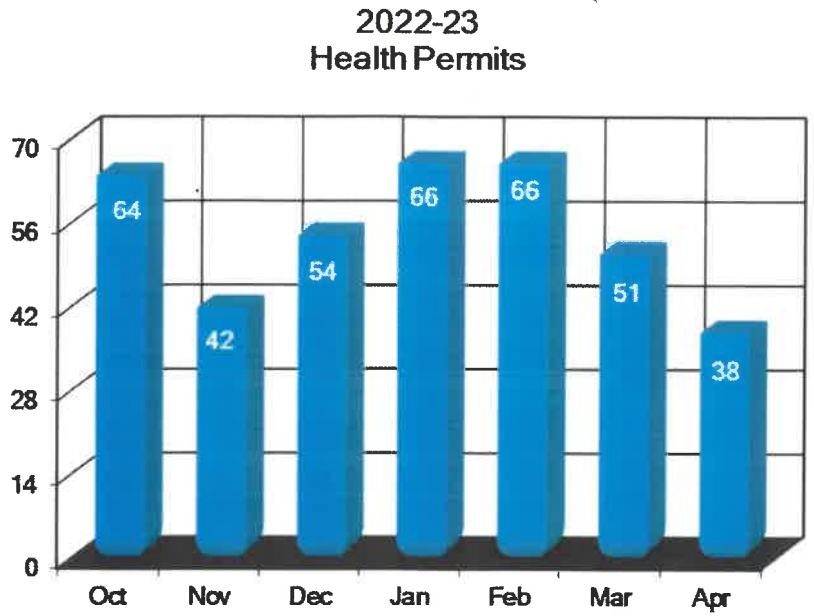
Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Y-T-D 22-23	F-Y 21-22
Adulticiding	0	0	0	0	0	0	0	0	4
Animal Control	585	394	419	489	422	618	609	3,536	5,888
Dog Tags	8	16	3	3	3	6	1	40	89
Food Est. Permits	64	42	54	66	66	51	38	381	722
Gravid Trap Set	0	0	0	0	0	0	0	0	3
Grease Trap Inspections	2	2	2	10	8	10	2	36	16
Larvaciding	0	0	0	0	0	2	3	5	8
Plan Reviews	8	8	6	7	6	4	7	46	102
Total	667	462	484	575	505	691	660	4,044	6,832



Health Permits

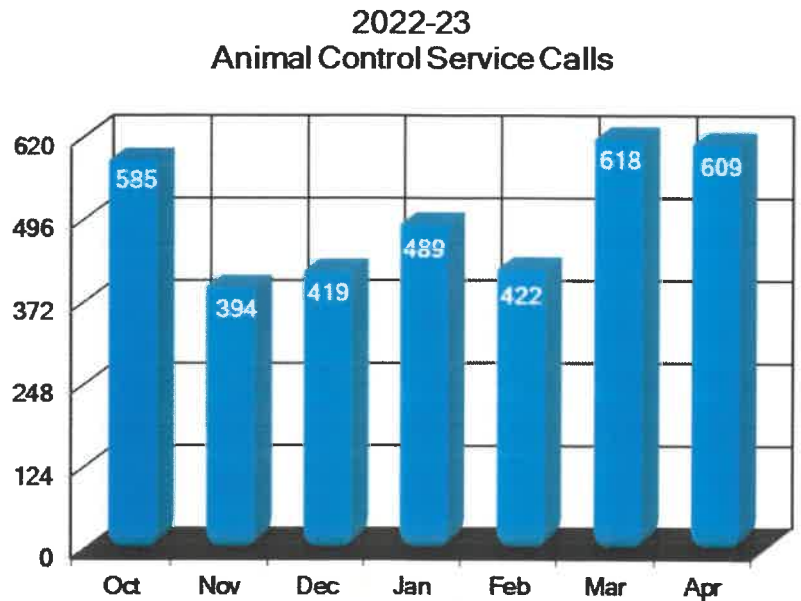
A total of 38 Food Establishment permits were issued this month.

Food Establishment Permits		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	53	64
Nov	33	42
Dec	20	54
Jan	73	66
Feb	48	66
Mar	45	51
Apr	43	38
Totals	315	381



Animal Control Service Calls Citizens called (609 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	479	585
Nov	501	394
Dec	511	419
Jan	546	489
Feb	482	422
Mar	531	618
Apr	541	609
Totals	3,591	3,536



Health Department Animal Control

Our City's Animal Wellness Officers, David, Aaron, Mabely and Ivan, along with the staff from Alton and Palmview, reported the following Animal Control for April. There were 213 service orders completed.

Dogs

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	April	YTD 22-23
Mission	50	1	8	21	6	0	86	196
Alton	1	0	0	0	0	0	1	10
Palmview	11	0	0	4	3	0	18	43
April	62	1	8	25	9	0	105	
YTD 22-23	162	8	9	41	27	2		249

Cats

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	April	YTD 22-23
Mission	41	0	0	35	3	0	79	151
Alton	0	0	0	0	0	0	0	0
Palmview	1	0	0	1	1	0	3	6
April	42	0	0	36	4	0	82	
YTD 22-23	103	0	0	46	8	0		157

Wildlife

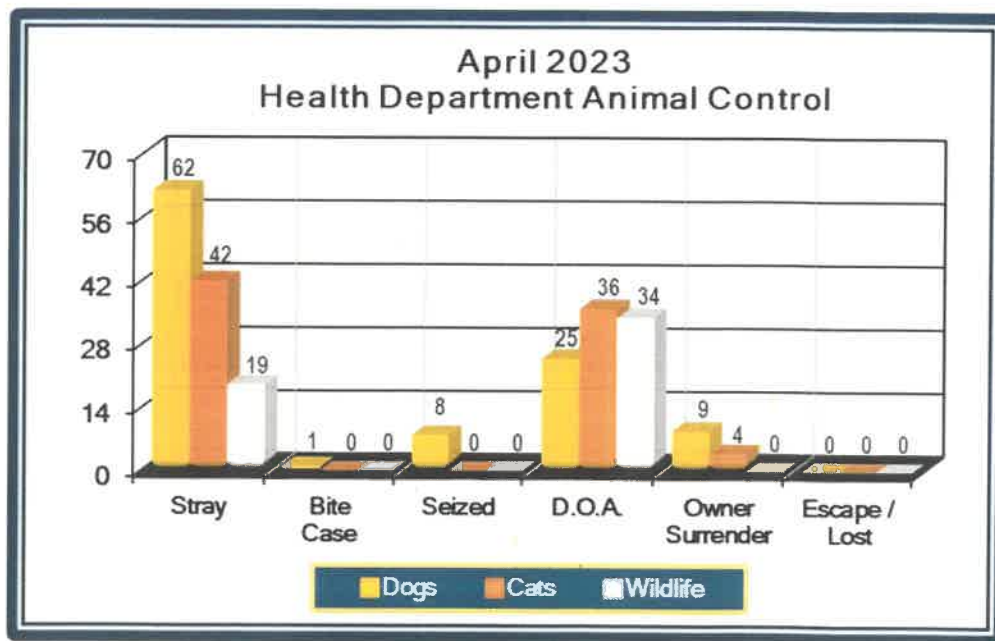
CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	April	YTD 22-23
Mission	19	0	0	32	0	0	51	61
Alton	0	0	0	0	0	0	0	0
Palmview	0	0	0	2	0	0	2	4
April	19	0	0	34	0	0	53	
YTD 22-23	19	0	0	46	0	0		65

Health Department Animal Control (continued)

Below is our Health Department Animal Control Shelter recap of dogs, cats, and wildlife.

April 2023 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape / Lost	April	22-23 Y-T-D
Dogs	62	1	8	25	9	0	105	249
Cats	42	0	0	36	4	0	82	157
Wildlife	19	0	0	34	0	0	53	65
April	123	1	8	95	13	0	240	
22-23 Y-T-D	284	8	9	133	35	2		471



**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2022-09/30/2023**

Item 7.

PROGRESS REPORT CDBG	APRIL, 2023 UNOFFICIAL				
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS \$20,000.00 Funds will be utilized to provide meals to homebound seniors.	\$2,469.15	Agency submitted March request and monthly report; provided services to 22 homebound seniors	\$13,864.41	69.32%	\$6,135.59
AREA AGENCY ON AGING \$3,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies.	\$1,200.00	Agency submitted March request and monthly report; serving 7 participants	\$2,397.38	79.91%	\$602.62
CASA OF HIDALGO COUNTY, INC. \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children.	\$0.00	Agency submitted request and monthly reports; staff will review and process; serving 1 participant	\$0.00	0.00%	\$1,000.00
CHILDREN'S ADVOCACY CENTER \$5,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families.	\$0.00	Agency exhausted funds; serving 36 participants	\$5,000.00	100.00%	\$0.00
EASTER SEALS SOCIETY \$3,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy.	\$360.00	Agency submitted March request and monthly reports; serving 1 participant	\$360.00	12.00%	\$2,640.00
SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.	\$0.00	Agency submitted March request and monthly report; serving 6 participants	\$764.16	25.47%	\$2,235.84
C.A.M.P. UNIVERSITY \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs.	\$0.00	Agency exhausted funds; serving 4 participants	\$3,000.00	100.00%	\$0.00
HOPE MEDICAL SERVICES \$3,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents.	\$0.00	Agency has not submitted April request and monthly report; serving 22 participants	\$1,640.00	54.67%	\$1,360.00
COMFORT HOUSE \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live.	\$0.00	Agency exhausted funds continues to serve applicants; serve 3 participants	\$3,000.00	100.00%	\$0.00
HOUSING ASSISTANCE PROGRAM					
REHABILITATION \$50,000.00	\$0.00	Staff recertifying next three applicants to be assisted.	\$23,000.00	46.00%	\$27,000.00
RECONSTRUCTION \$1,054,363.00	\$0.00	Staff prepared and executed contracts with the five applicants to be assisted, in process of moving out & having utilities disconnected.	\$345,884.55	32.81%	\$708,478.45
HOUSING ADMINISTRATION FY 22-23 \$115,167.00	\$8,481.41	Oversight of the HAP	\$61,132.02	53.08%	\$54,034.98
PROGRAM ADMINISTRATION FY 22-23 \$183,167.00	\$13,402.86	Staff recertifying next three applicants to be assisted.	\$97,075.90	53.00%	\$86,091.10
\$1,446,697.00	\$25,913.42		\$557,118.42	38.51%	\$889,578.58
	Community Development Department CDBG / HOUSING				
	New Applicants (HAP)	Agencies/Contractor:	Departments:	# of referrals to other agencies/departments:	Walk-ins
	2	4	2	6	11
	New Applicants (EAP)	Re-certifications:	Previously Assisted:	Incoming Calls:	Appointments
	3	1	4	70	0

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2022-2023 (FUNDING THRU 06/2026)
(80% SPENT BY JULY, 2023)**

PROGRESS REPORT CV	APRIL, 2023 UNOFFICIAL				
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS					
\$77,692.00					
Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing.	\$8,523.90	Agency submitted March request and monthly report; serving 63 participants.	\$29,096.10	37.45%	\$48,595.90
EMERGENCY ASSISTANCE PROGRAM					
\$100,100.00					
Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance.	\$229.54	Staff continues to process applications and assisted 1 participant.	\$54,605.65	54.55%	\$45,494.35
PROGRAM ADMINISTRATION					
\$13,448.00					
	\$1,984.51	Oversight expense of the EAP Program; Intake clerk coordinating events for the program	\$6,112.35	45.45%	\$7,335.65
AFFORDABLE HOMES OF SOUTH TEXAS CV3					
\$142,548.00					
Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19.	\$0.00	Agency has not submitted request and monthly report; serving 23 participants	\$60,404.39	42.37%	\$82,143.61
FOOD BANK OF RGV CV3					
\$33,390.00					
Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19.	\$5,103.97	Agency submitted February & March request and monthly report, serving 657 participants.	\$13,447.81	40.27%	\$19,942.19
MISSION FIRE DEPARTMENT CV3					
\$100,478.00					
Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19	\$0.00	Staff solicit bids no bids received; working with concrete pad quotes.	\$0.00	0.00%	\$100,478.00
\$467,656.00	\$15,841.92		\$163,666.30	35.00%	\$303,989.70

City of Mission – Departmental Report



Item 7.

Department Name	Director Name	Date assumed position
Procurement	Peter Geddes	8/30/2021
REPORTING DATE:	APRIL 2023	

Personnel/Staffing:

Type	Budgeted	Expensed	Balance Remaining	Percent Expensed
Part Time	0	0	0	0
Full Time	\$215,099	\$116,695	\$98,403	54.3%

Welcome New Employees: N/A

Financial: This section will provide the Council with an overview of total budgeted, encumbered amounts with balance remaining and a percentage at the end. These are overall departmental numbers.

Salary & Benefits:

Budgeted	Expensed	Balance Remaining	% used
\$287,239	\$151,364	\$135,875	52.7%

Operations & Maintenance:

Budgeted	Expensed	Balance Remaining	% used
\$49,165	\$24,183	\$24,982	49.2%

Capital Outlay:

Budgeted	Expensed	Balance Remaining	% used
\$0	\$0	\$0	0.0%

Highlights:

Overall budget 52.2% used for the FY through 7 months. On track to meet budget for FY22-23.

Major Projects:

Project Name/Description	Percent Complete	Total Estimated Budgeted Cost
Vehicle Leases: Receive Round 2 vehicles (received 38 of 39)	97%	\$327k
Vehicle Leases: Receive Round 3 Vehicles; (received 1 of 29)	3%	\$270k (General Fund)
Paperless: PO's	35%	\$1535/month

Upcoming Events/Projects: 30 Days:

- Complete negotiations and award contract for Lions Park
- Scheduled three (3) solicitation openings in May.
- Notice to Proceed in May for 4 solicitations:
- Drainage projects: 2 pending to solicit (Elm, Leandro)
- Paperless PO's
 - Implemented ability to print to pdf with signatures in May
 - Receiving quotes from software providers through DIR for paperless memo approvals to use until full InCode process can be implemented.
 - Scheduled to begin paperless Memo approval process

60 Days:

- Additional training for Travel & Training process
- Kick-off training for new paperless Memo / PO process
 - Target selected departments for initial launch
- Review and update Purchasing Policy Manual. Target for May.

90 Days:

- Solicitations (ongoing)
- Paperless PO's with InCode
 - Pending implementation into InCode of scanning feature for approvals (18 months)
- Budget for FY23-24
- Strategic Plan support

Potential Issues: None to report

Statistics:

- Purchase Orders Processed for APR 1 – APR 30
 - a. APR 1 – APR 30, 2023: 292 PO's
 - b. APR 1 – APR 30, 2022: 264 PO's

City of Mission – Departmental Report

Solicitations

#	Type	Number	Description	Council Approval Solicit	Post Solicitation	Bid Opening	Council Approval to Award	Award and Contract	Notice to Proceed
56	RFB	23-284	HAP Phase 22-I	2/27/2023	3/3/2023	3/17/2023	3/27/2023	3/30/2023	5/15/2023
53	RFP	23-256	Delinquent Tax Collector	1/23/2023	2/13/2023	3/6/2023	5/8/2023	5/15/2023	5/23/2023
31	RFP	23-218	Lions Park Construction	10/24/2022	1/23/2023	2/22/2023	4/24/2023	5/18/2023	5/30/2023
55	RFB	23-323	ROW Mowing	2/13/2023	3/31/2023	4/24/2023	5/8/2023	5/11/2023	5/25/2023
60	RFB	23-387	Chlorine Gas	4/24/2023	5/3/2023	5/17/2023	6/12/2023	6/15/2023	6/29/2023
58	RFB	23-392	Cold Water Meters	4/24/2023	5/4/2023	5/18/2023	6/12/2023	6/15/2023	6/29/2023
59	RFB	23-393	Meter Connect Supplies	4/24/2023	5/4/2023	5/18/2023	6/12/2023	6/15/2023	6/29/2023
57	RFP	23-401	Third Party Admin / Stop Loss	3/27/2023	5/12/2023	6/2/2023	6/12/2023	6/15/2023	6/29/2023
51	RFP	23-	Golf Maintenance Building	5/8/2023	5/18/2023	6/8/2023	6/26/2023	6/29/2023	7/13/2023
51	RFP	23-	Parks Roof Replacement	5/22/2023	5/29/2023	6/19/2023	7/10/2023	7/13/2023	7/27/2023
45	RFB	23-	Parks Restrooms	6/21/2022	5/30/2023	6/20/2023	7/10/2023	7/14/2023	7/26/2023
38	RFB	23-	Bryan Road	8/8/2022					
38	RFB	23-	Drainage Elm	8/8/2022					
38	RFB	23-	Drainage Leandro	8/8/2022					
38	RFB	23-	Holland Road	8/8/2022					
Complete									
Due within 1 week									
Due within 3 days									

- 58 Bid Numbers Assigned for April 1 – April 30, 2023

Department	Count of Bids
Sanitation	14
Fleet	12
Facilities	5
Parks and Recreation	5
Fire	5
Police	3
Water Treatment Plant	3
Media	2
MEC	2
Boys & Girls Club	1
Streets	1
IT	1
Fleet	1
Water Distribution	1
Golf	1
Executive	1
Risk	1
Grand Total	59

- Conducted two (2) pre-bid meetings, four (4) bid openings.
- Held nineteen (19) vendor meetings and processed nine (9) new vendor applications. Total vendors on ProcureWare 3,988.

MISSION FIRE DEPARTMENT

MONTHLY REPORTS

APRIL 2023



“Dedicated to the Community we Protect... and Serve”

Mission Fire Department

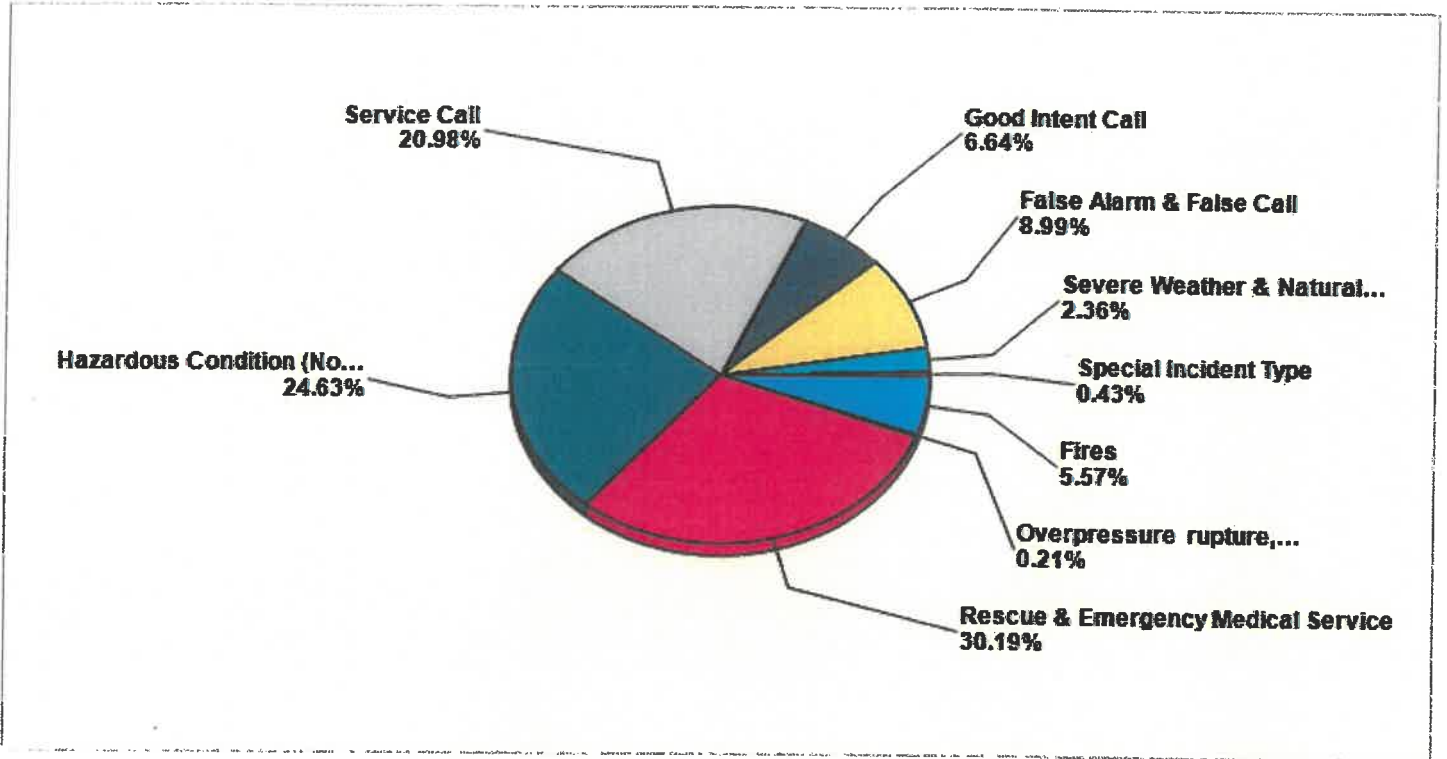
Mission, TX

This report was generated on 5/8/2023 2:28:03 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2023 | End Date: 04/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	26	5.57%
Overpressure rupture, explosion, overheating - no fire	1	0.21%
Rescue & Emergency Medical Service	141	30.19%
Hazardous Condition (No Fire)	115	24.63%
Service Call	98	20.98%
Good Intent Call	31	6.64%
False Alarm & False Call	42	8.99%
Severe Weather & Natural Disaster	11	2.36%
Special Incident Type	2	0.43%
TOTAL	467	100%

Mission Fire Department

Mission, TX

This report was generated on 5/9/2023 10:20:42 AM



Item 7.

Incident Type Count per Station for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023

INCIDENT TYPE	# INCIDENTS
Station: 1 - CENTRAL	
111 - Building fire	4
113 - Cooking fire, confined to container	1
118 - Trash or rubbish fire, contained	1
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	1
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	3
320 - Emergency medical service, other	7
321 - EMS call, excluding vehicle accident with injury	34
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	1
331 - Lock-in (if lock out , use 511)	1
400 - Hazardous condition, other	1
412 - Gas leak (natural gas or LPG)	5
444 - Power line down	10
445 - Arcing, shorted electrical equipment	15
461 - Building or structure weakened or collapsed	3
500 - Service Call, other	28
510 - Person in distress, other	1
511 - Lock-out	1
522 - Water or steam leak	1
550 - Public service assistance, other	2
554 - Assist invalid	15
600 - Good intent call, other	2
611 - Dispatched & cancelled en route	3
651 - Smoke scare, odor of smoke	1
661 - EMS call, party transported by non-fire agency	1
721 - Bomb scare - no bomb	1
733 - Smoke detector activation due to malfunction	3
735 - Alarm system sounded due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	1
800 - Severe weather or natural disaster, other	3
815 - Severe weather or natural disaster standby	2
# Incidents for 1 - Central:	160

ly REVIEWED incidents included.



emergencyreporting.com
Doc Id: 857
Page # 1 of 4

INCIDENT TYPE	# INCIDENTS
Station: 2 - STATION 2	
100 - Fire, other	2
112 - Fires in structure other than in a building	1
113 - Cooking fire, confined to container	1
161 - Outside storage fire	1
251 - Excessive heat, scorch burns with no ignition	1
311 - Medical assist, assist EMS crew	3
320 - Emergency medical service, other	4
321 - EMS call, excluding vehicle accident with injury	22
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	2
331 - Lock-in (if lock out , use 511)	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	6
445 - Arcing, shorted electrical equipment	15
500 - Service Call, other	9
510 - Person in distress, other	2
511 - Lock-out	1
540 - Animal problem, other	1
542 - Animal rescue	1
553 - Public service	4
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	1
653 - Smoke from barbecue, tar kettle	1
730 - System malfunction, other	1
733 - Smoke detector activation due to malfunction	1
740 - Unintentional transmission of alarm, other	2
743 - Smoke detector activation, no fire - unintentional	4
745 - Alarm system activation, no fire - unintentional	1
815 - Severe weather or natural disaster standby	1
# Incidents for 2 - Station 2:	94

Station: 3 - STATION 3	
131 - Passenger vehicle fire	1
140 - Natural vegetation fire, other	1
160 - Special outside fire, other	1
321 - EMS call, excluding vehicle accident with injury	18
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	2
331 - Lock-in (if lock out , use 511)	1
412 - Gas leak (natural gas or LPG)	8
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	14
445 - Arcing, shorted electrical equipment	11

ly REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
500 - Service Call, other	1
522 - Water or steam leak	1
554 - Assist invalid	11
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	1
730 - System malfunction, other	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	3
736 - CO detector activation due to malfunction	1
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3
813 - Wind storm, tornado/hurricane assessment	4
# Incidents for 3 - Station 3:	96

Station: 4 - STATION 4	
111 - Building fire	3
118 - Trash or rubbish fire, contained	1
143 - Grass fire	1
154 - Dumpster or other outside trash receptacle fire	1
311 - Medical assist, assist EMS crew	1
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	14
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	1
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	4
445 - Arcing, shorted electrical equipment	4
500 - Service Call, other	11
511 - Lock-out	3
554 - Assist invalid	3
561 - Unauthorized burning	1
600 - Good intent call, other	2
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	4
650 - Steam, other gas mistaken for smoke, other	1
651 - Smoke scare, odor of smoke	1
661 - EMS call, party transported by non-fire agency	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
745 - Alarm system activation, no fire - unintentional	1
814 - Lightning strike (no fire)	1

ly REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
911 - Citizen complaint	1

Item 7.

Incidents for 4 - Station 4: 68

Station: 5 - STATION 5

143 - Grass fire	1
150 - Outside rubbish fire, other	1
151 - Outside rubbish, trash or waste fire	1
321 - EMS call, excluding vehicle accident with injury	8
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	1
412 - Gas leak (natural gas or LPG)	1
413 - Oil or other combustible liquid spill	1
440 - Electrical wiring/equipment problem, other	3
442 - Overheated motor	1
444 - Power line down	6
445 - Arcing, shorted electrical equipment	3
461 - Building or structure weakened or collapsed	1
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	2
732 - Extinguishing system activation due to malfunction	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	2
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	5
911 - Citizen complaint	1

Incidents for 5 - Station 5: 48

Only REVIEWED incidents included.

Mission Fire Department

Mission, TX

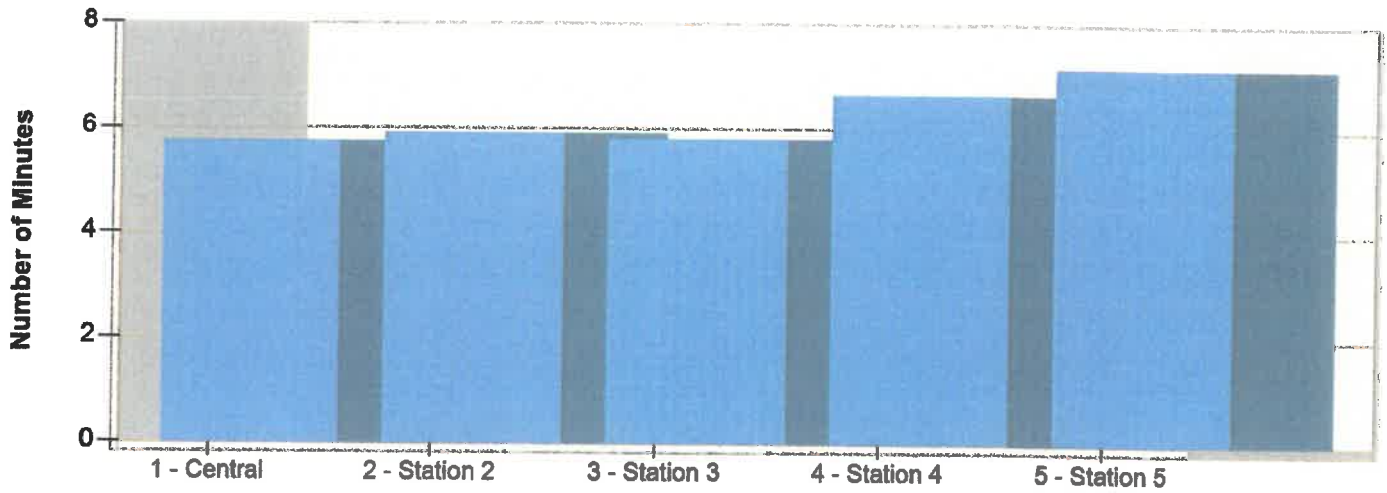
This report was generated on 5/9/2023 10:40:02 AM



Item 7.

Average Response Time per Station for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
1 - Central	5:45
2 - Station 2	5:55
3 - Station 3	5:48
4 - Station 4	6:39
5 - Station 5	7:10

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 56
Page # 1 of 1



Mission Fire Department

Training Division

Monthly Report for April 2023

To: Adrian Garcia, Fire Chief
From: Richard A. Cruz, Captain
Re: Training Division Report for April 2023

The training topics for the month were Pediatric Assessment for the EMS portion, and Salvage and Overhaul for the Fire portion. Each topic counts for 2 hours of continuing education hours for the yearly total. The trainings were posted on our online Training software and each personnel completed the trainings on their assigned shift days.

EMS training has been our top priority this month. We have been training around the clock to keep our skills sharp. We have been utilizing our newly purchased training equipment to be able to perform hands-on skills and train. The Training Division has also been ordering new medical supplies and training equipment for our new EMS program. As the supplies and equipment have been coming in, we are organizing them for future usage.

This month, three of our staff members who are already Emergency Medical Technicians at the Basic level, are in month three of a six-month Paramedic course that is being held in Mercedes, TX. These students will be attending class 8 to 12 hours each day, Monday through Friday each week for the duration of the program. The course includes classroom instruction, hands-on skills, hospital rotations, and ambulance ride-outs. When students complete the course in July of this year, they will be eligible to test out with the National Registry of EMTs and be certified as Paramedics. In turn, they will be able to fill in the role of "lead" medic on our ambulance unit. This is to maintain the level of Mobile Intensive Care Unit status and provide the best care possible to the citizens of Mission.

This month, several of our crews attended a Pre-Fire plan / hazard assessment and identification tour of our cities Water Treatment facility. Crews were able to identify potential safety hazards in the event of an emergency at the facility. These opportunities help keep our crews up to date on these facilities.

Several of our EMS personnel attended the annual South Texas Health Care Symposium at South Padre Island. This training opportunity had speakers and presenters from around the area and state. These health care professionals were able to deliver several classes on health care including: Child birth, mental health, DSHS operations update, EMS Rules & Regulations, and Community Paramedicine. With this information, our medics are able to come back and help keep our department up to speed and up to date with EMS Operations.

A few of our staff members are part of the Emergency Operations Center for the city. This included personnel from the fire department and other city departments as well. We hosted

"Train Like Your Life Depends on it...Because It Does!"

several EOC Demonstrations/meetings with our city staff. This is in preparation for the upcoming Hurricane Season. Trainings like these helps improve our abilities to assist in the event that the EOC is activated.

At the end of the month, Air Methods came in and gave us an EMS class. This class was ECG & 12 Lead familiarization. Both fire and EMS crews attended. This class will help our medics better understand heart rhythms and help better treat the patients out in the field.

South Texas College hosted a Public Safety & First Responders Expo. Training division and 2 of our EMS crew members attended. We were able to showcase our ambulance and meet with about 300 students who were interested in a career in public safety.

Crews at their respective stations also have been doing in-service training as single-engine companies. Training has included: SCBA's, search and rescue, rescue equipment familiarization, ropes and knots, pumping fire apparatus, hose practices, ladders, and other topics.

Training Hours for April 2023 - TOTAL: 1,079.5

Fire: 368.5 hours
Classroom/Online: 55.5 hours
Hands-On/Skills: 313 hours Drone: 0 hours
EMS: 711 hours
Special Ops: 0 hours
Haz-Mat: 0 hours

Training Hours for Year-to-Date 2023 - TOTAL: 6,851.5

Fire: 2,295 hours
Classroom/Online: 351 hours
Hands-On/Skills: 1,839 hours Drone: 85 hours
EMS: 3,862.5 hours
Special Ops: 78 hours
Haz-Mat: 616 hours

Respectfully,



Richard A. Cruz
Captain - Training Division

“Train Like Your Life Depends on it...Because It Does!”

MISSION FIRE DEPARTMENT

Emergency Ambulance Response Report

APRIL 2023



“Dedicated to the Community we Protect... and Serve”



Previous Month v Apr 1, 2023 - Apr 30, 2023 v

Item 7.

Counts	% Rows		% Columns		+ All									
Week Ending	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	6/4/23	6/11/23	6/18/23	6/25/23	Total
Abdominal Pain		1.27%	1.27%		2.53%									5.06%
Acute Respiratory Distress (Dyspnea)		1.27%		1.27%										2.53%
Altered Mental Status			1.27%		1.27%									2.53%
Anxiety reaction/Emot... Upset			1.27%											1.27%
Back Pain				1.27%										1.27%
Cardiac arrhythmia/dy..		1.27%												1.27%
Chest Pain / Discomfort		1.27%		2.53%	2.53%									6.33%
Common Cold					1.27%									1.27%
Dehydration				1.27%										1.27%
Diabetic Hyperglycemia				1.27%										1.27%
Dizziness			1.27%											1.27%
Extremity Pain		2.53%		2.53%	1.27%									6.33%
Fever				1.27%										1.27%
Foreign Body in Respiratory Tract	1.27%													1.27%
Generalized Weakness	1.27%	1.27%	1.27%	2.53%	2.53%									8.86%
Inhalation Injury (Toxic Gas)				1.27%										1.27%
Injury		2.53%	6.33%	6.33%	11.39%									26.58%
Laceration/Ab... (minor surface trauma)	1.27%													1.27%
Multiple Injuries	1.27%			2.53%										3.8%
No Complaints or Injury/Illness Noted		1.27%		2.53%	1.27%									5.06%
Overdose - Unspecified			1.27%											1.27%
Pain (Non-Traumatic)			2.53%											2.53%
Pregnancy related conditions		1.27%			1.27%									2.53%
Respiratory disorder		1.27%		1.27%										2.53%
Respiratory Failure		1.27%												1.27%

Sepsis/Septice..				1.27%										1.27%
ST elevation (STEMI) myocardial infarction of other sites							1.27%							1.27%
Stroke							1.27%							1.27%
Syncope / Fainting		1.27%												1.27%
Urinary system disorder		1.27%	1.27%		1.27%									3.8%
Total	5.06%	18.99%	17.72%	27.85%	30.38%									100%

Item 7.



Previous Month v Apr 1, 2023 - Apr 30, 2023 v

Item 7.

07:13

MM:SS
Average Response Time

11:00

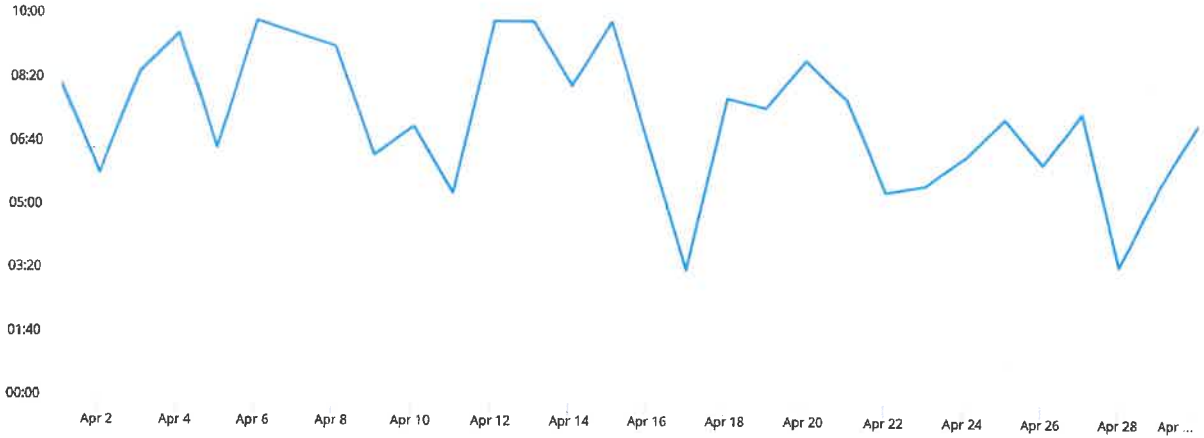
MM:SS
90th Percentile Response Time

30

DAYS
In Selected Time Slice

81

UNIT RESPONSES
In Selected Time Slice



	Counts	% Rows	% Columns	% All										
Week Ending	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	6/4/23	6/11/23	6/18/23	6/25/23	Total
00:00 - 04:59		1.23%	2.47%	7.41%	9.88%									20.99%
05:00 - 07:59	2.47%	7.41%	4.94%	12.35%	9.88%									37.04%
08:00 - 08:59	1.23%	2.47%	1.23%	3.7%	2.47%									11.11%
09:00 - 09:59		1.23%	1.23%	3.7%	2.47%									8.64%
10:00 - 11:59	1.23%	3.7%	4.94%	1.23%	1.23%									12.35%
12:00 - 14:59		2.47%	2.47%	1.23%	3.7%									9.88%
15:00 - 16:59														
17:00 - 17:59														
18:00 - 19:59														
20:00 - 29:59														
30:00 - 59:59														
Total	4.94%	18.52%	17.28%	29.63%	29.63%									100%
Exceptions														4.71%



Previous Month v Apr 1, 2023 - Apr 30, 2023 v

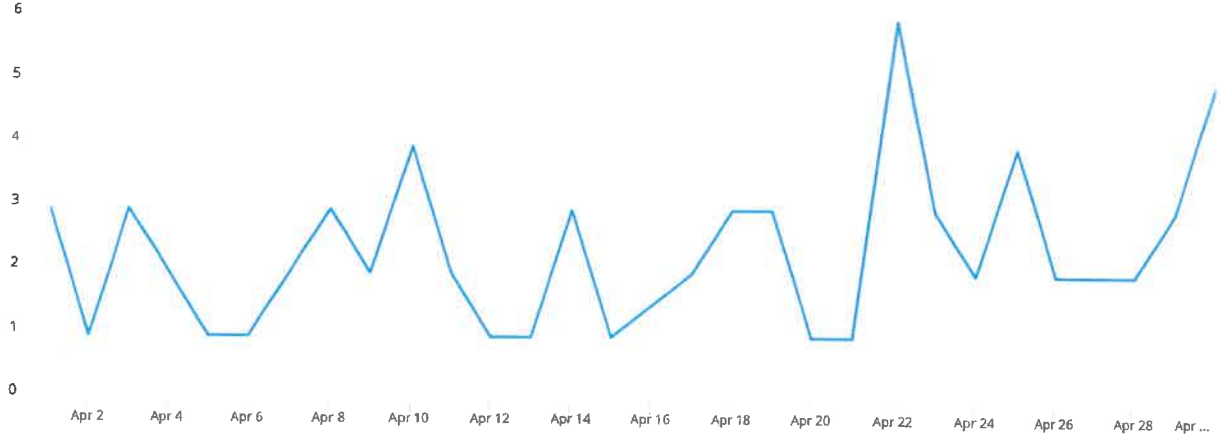
Item 7.

67

RECORDS
In Selected Time Slice

30

DAYS
In Selected Time Slice



	Counts	% Rows	% Columns	% All								Total		
Week Ending	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	6/4/23	6/11/23	6/18/23	6/25/23	Total
CHRISTUS Spohn Hospital Corpus Christi - South		1.49%												1.49%
DHR Health		5.97%	1.49%	1.49%	1.49%									10.45%
Mission Regional Medical Center	2.99%	8.96%	7.46%	7.46%	7.46%									34.33%
Rio Grande Regional ER 24/7 McAllen				1.49%										1.49%
Rio Grande Regional Hospital		1.49%	1.49%	5.97%	5.97%									14.93%
South Texas Health System ER - Mission	2.99%		1.49%	2.99%	1.49%									8.96%
South Texas Health System Heart			1.49%	1.49%	1.49%									4.48%
South Texas Health System McAllen Hospital			4.48%	7.46%	10.45%									22.39%
The Women's Hospital at Renaissance					1.49%									1.49%
Total	5.97%	17.91%	17.91%	28.36%	29.85%									100%



Item 7.

Previous Month ▾

Apr 1, 2023 - Apr 30, 2023 ▾

78%

TRANSPORTS
Percentage of Patient Encounters

14%

NON TRANSPORTS
Percentage of Patient Encounters

8%

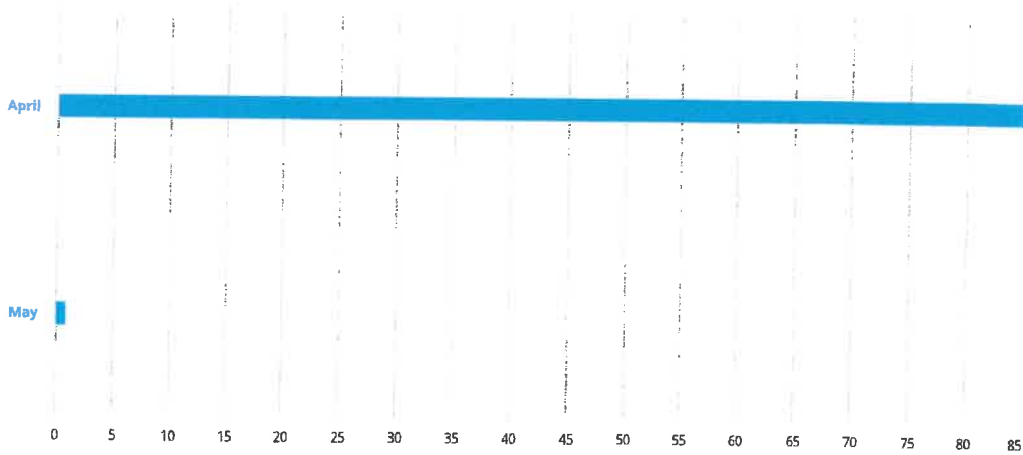
OTHER DISPOSITIONS
Percentage of Patient Encounters

86

RECORDS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Week Ending	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	6/4/23	6/11/23	6/18/23	6/25/23	Total
April	4	15	15	26	25									85
May					1									1
Total	4	15	15	26	26									86

05/05/23

Page

Transaction Date	GreaterThanOrEqualTo	4/1/2023
Transaction Date	LessThanOrEqualTo	4/30/2023
Company Code	Equal	216 City of Mission

216 City of Mission

AR Previous Balance:

\$564,427.6

Charges in Period	\$45,340.00
Credits	(\$160,270.87)
Charge Adjustments	\$18,980.00
Total AR Change for	(\$95,950.87)

Charges in Period	\$45,340.00
Credits	(\$160,270.87)
Charge Adjustments	\$18,980.00
Accounts Receivable Change	(\$95,950.87)

Total Balance Forward:

\$468,476.77



216 City of Mission
Summary - 10/01/22 to 04/30/23

Execut

	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	Totals
Gross Charges	\$51,680.01	\$81,700.00	\$142,000.00	\$170,920.00	\$120,770.00	\$161,835.00	\$64,320.00	\$793,225.01
Cash Collections	(\$17,877.22)	(\$7,893.66)	(\$17,522.13)	(\$11,501.85)	(\$30,908.26)	(\$17,204.57)	(\$49,321.23)	(\$152,229.91)
Gross Charge/Txp	\$1,435.56	\$1,361.67	\$1,405.94	\$1,400.98	\$1,404.30	\$1,395.13	\$1,461.82	\$1,403.94
Cash/Txp (CPT)	\$496.59	\$131.56	\$173.49	\$94.28	\$359.41	\$148.32	\$1,120.94	\$268.43
Payer Mix								
Medicare	44.4%	55.0%	44.6%	42.6%	39.5%	50.9%	31.8%	44.8%
Medicaid	25.0%	10.0%	19.8%	22.1%	29.1%	19.0%	13.6%	20.4%
Insurance	13.9%	15.0%	13.9%	16.4%	8.1%	9.5%	4.5%	12.0%
Private Pay	13.9%	18.3%	21.8%	17.2%	20.9%	16.4%	9.1%	17.7%
Level of Service								
ALS - Advanced Life Support A0427	91.67%	63.33%	78.22%	79.51%	84.88%	77.59%	79.55%	78.76%
ALS-2 Emergency A0433	0.00%	5.00%	1.98%	4.10%	1.16%	1.72%	2.27%	2.48%
BLS - Basic Life Support A0429	8.33%	31.67%	19.80%	16.39%	13.95%	20.69%	18.18%	18.76%
Level of Service Volume								
Total	36	60	101	122	86	116	44	565
ALS - Advanced Life Support A0427	33	38	79	97	73	90	35	445
ALS-2 Emergency A0433	0	3	2	5	1	2	1	14
BLS - Basic Life Support A0429	3	19	20	20	12	24	8	106
Ground Mileage A0425	259	328	654	711	463	636	404	3,455

HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
March 2023

Item 7.

PERSONNEL								Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others:	HIRED	TRANSFERRED	RESIGNED	DISMISSED	RETIRED	DECEASED	OTH		
Regular Full-Time (566 budgeted slots for fiscal year)	10		4	1	2			693	737
Regular Part-Time (65 budgeted slots for fiscal year)								52	53
Temporary Full-Time								1	1
Temporary Part-Time								0	0
	66		37	5	14	1		746	791
Reserve Police Officers								15	15
Volunteer Firefighters								25	25
Texas Workforce Solutions/Work Experience								0	0
AARP Participants							0	6	16
Community Service - Processed								0	0
Volunteers							36	126	214
								172	270
Staffing									
Request for Positions Processed								10	78
Positions Advertised								38	161
Application for Employment Processed								242	879
Volunteer Applications Processed								36	98
Interviews Processed								21	239
Job Offers Processed								10	66
New Hire Enrollments Processed								10	66
Pre-Employment Screenings									
Driver License Checks (MVR)								10	64
Mission Police/Mission Municipal Court Record Check								10	64
Hidalgo County Courthouse								10	64
Criminal History Background/Sex Offender Check (DPS)								46	162
Drug Testing, Physical and Pre-placement Screening								10	66
Human Resources Department Visitors:									
Employees, Citizens, Vendors/Representatives Assisted								257	1394
Exit Interviews Conducted:									
Employee Exit Interview								2	25
Supervisor Exit Interview								1	13
Family and Medical Leave Act (FMLA) Forms Processed:									
FMLA Requests								9	57
-- Employee's Serious Health Condition								6	32
-- Family Member's Serious Health Condition								0	11
-- Birth of a Child								3	14
-- Military Family Leave								0	0
-- Injury or Illness of Covered Servicemember								0	0
FMLA Approvals								10	49
FMLA Denials/Withdrawals								2	4
FMLA Return-to-Work								6	31
Employees out on FMLA								19	86
Forms Processed									
Employee Change of Status Forms Processed								46	1007
Employee Requests for Personnel Information Processed								12	26
Employee Disciplinary Forms Processed								15	42
Employee Grievance's Processed								0	1
Employment Verifications Processed								13	72
Unemployment Claims Processed								0	1
Public Information Requests Processed								10	45

HUMAN RESOURCES DEPARTMENT
 MONTHLY REPORT
 March 2023

Item 7.

HEALTH & WELLNESS SEMINARS/EVENTS, cont						Training Seminars	Employees Attended
02/25/2023 - Bike Riding						1	5
03/06/2023 - CPR Training						1	25
03/07/2023 - Airrosti - Back Pain						1	3
03/09/2023 - Airrosti - Back Pain						1	4
03/21/2023 - Airrosti - Back Pain						1	2
03/23/2023 - Airrosti - Back Pain						1	3
Fiscal YTD Totals:						56	3276
EMPLOYEE RECOGNITION EVENTS						Training Seminars	Employees Attended
Fiscal YTD Employee Recognition Events							
11/10/2022 - Veterans Luncheon						1	60
11/15/2022 - Employee Appreciation Luncheon						1	250
11/16/2022 - Employee Turkey Distribution						1	600
02/27/2023 - Employee Appreciation Luncheon						1	400
02/28/2023 - Employee of the Month Annual Luncheon						1	28
02/28/2023 - Engineer Appreciation						1	10
03/14/2023 - Risk Management Appreciation						1	12
03/27/2023 - Procurement Appreciation						1	10
Fiscal YTD Totals:						8	1370

Office of Emergency Management



Overall Status: **Green**

Month end status report

April 2023

Status Code Legend

- On Track: Mission capable to date
- High Risk: At risk, with a high risk of going off track
- At Risk: Milestones missed but date intact
- Off Track: Date will be missed if action not taken

OEM Monthly Status:

- STEAR Registration message is pushed out to public and getting responses
- LiveU (drone live feed to EOC) will be operable
- Began ICS Training for EOC Staff
- Back-up EOC at PD operable and communication with Primary EOC
- Declared Disaster by Mission, Hidalgo County and State: 23-0012 26APR Severe Weather Incident DSO 051623; **Threshold: \$5.5/\$3.9M met**; Still collecting data towards this DSO
- Hurricane Preparedness message has begun, this will be on going up to the start of Hurricane Season

Issues:

- Connectivity between EOCs
- City of Mission EM Org Chart
- City asset list (pumps, generators and other equipment)

Accomplishments:

- Used 23-0012 26APR Severe Weather Incident DSO 051623 as a live "Real World" exercise
- Trained staff with TDEM on the iSTAT and pSTAT system, still need to train more personnel
- EOC fully operational
- Completed some ICS training for key EOC Staff
- Open lines of communication with State & Local Partners

Milestones for the next 30 days:

- Hurricane preparedness media push (Cable TV, Social Media, Website etc.) educating the public
- City of Mission EM Org Chart complete
- Recruit City Staff and Volunteers to fill EOC positions
- City asset list (pumps, generators and other equipment)
- Coordinate with LEPC on the Full-Scale Exercise
- Community Emergency Response Teams (CERT)
- Incident Management Team (IMT)
- Make improvements in the hourly and equipment reporting

Milestones for the next 60 days:

- Continue with EOC staff training and proficiency
- Build depth in iSTAT & pSTAT trained staff
- Continue in rehearsing key EM elements
- Review overall EM reporting processes to be more efficient

Areas/questions for discussion:

Volunteer Operations Center (VOC), Volunteer Organizations Active in Disaster (VOAD) Long Term Recovery Committee,

Last month's issues forwarded to this month:

N/A

Contact Information

If you want to add any important info about the contacts that follow, you can do that here. If not, just select this placeholder and press Delete to remove it.

David Flores, EMC

Office: 956-580-8662

Mobile: 956-432-9369

Email: dflores@missiontexas.us

Chief Adrian Garcia, Deputy EMC

Office: 956-580-8704

Mobile: 956-929-8704

Email: algarcia@missiontexas.us

Project Abstract

The Office of Emergency Management (OEM) coordinates with Hidalgo County emergency management program to prepare, prevent, plan, respond and recover from all-hazard events. The OEM develops, maintains and implements the ability to direct, control, manage and coordinate emergency operations in cooperation with local, State and Federal governmental and private sector agencies.

Preparing the County for Emergencies

- County wide Incident Management System: All emergencies within the county are managed in accordance with NIMS/ICS principles.
- Continuity of Operations Planning (COOP): OEM manages the County COOP program, which ensures essential public services are available during/following emergencies.
- Emergency Planning: OEM develops, maintains, and coordinates a comprehensive emergency management plan with Hidalgo County and neighboring Municipalities within the County.
- Training and Exercises: OEM conducts responder and staff training and exercises to test plans and response capabilities to identify areas of improvement.
- Incident Monitoring: OEM monitors local, regional, national incidents for their impact on the county in order to provide decision makers with vital information and warning.

Coordinating Emergency Response and Recovery

- Emergency Operations Center (EOC): During major events the EOC is the focal point for information coordination, resource requests, and decision making.
- Incident Management: OEM provides on-scene command, control, and communications.
- Incident Management Team (IMT): OEM participates in regional Incident Management Team providing regional local jurisdictions with a cadre of NIMS trained staff support to local Incident Commanders.
- Public Warning: OEM coordinates with elected/appointed decision makers, Public Information Officer, and surrounding entities to provide vital warning and information to the public.
- Recovery and Relief: Following an emergency, OEM works with government agencies, businesses, and non-profit organizations providing assistance and relief to citizens in Hidalgo County.



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: Lot 36, Freeway Subdivision Unit No. 4, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Rogelio Castillo, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On May 10, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located on the southwest corner of Western Street and Alma Avenue. There was public opposition during the P&Z Meeting the concerns voiced were in regards to safety and increase in traffic. A petition reflecting 28% in favor of the request was submitted on 5/10/23. The board unanimously recommended denial.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____
BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Denial

Departmental Approval: N/A
Advisory Board Recommendation: P&Z Denial
City Manager’s Recommendation: Denial *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING LOT 36, FREEWAY SUBDIVISION UNIT NO. 4, FROM (R-1) SINGLE FAMILY RESIDENTIAL TO (R-2) DUPLEX-FOURPLEX FAMILY RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of May 10, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 22, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Lot 36, Freeway Subdivision Unit No. 4	R-1	R-2

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.1

REZONING: Lot 36, Freeway Subdivision Unit No. 4
R-1 to R-2
Rogelio Castillo

REVIEW DATA

The subject site is located on the southwest corner of Western Street and Alma Avenue. – see vicinity map.

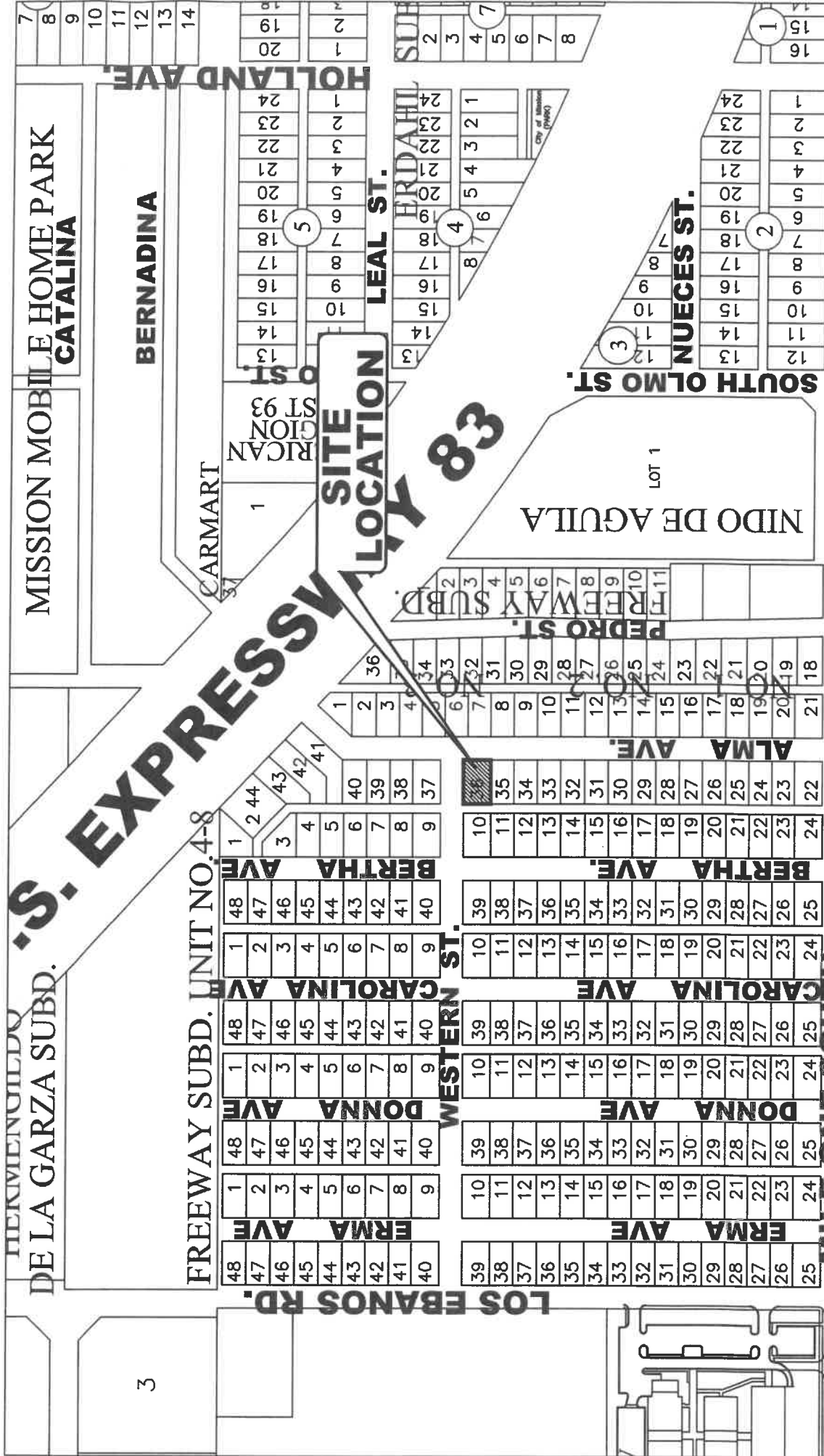
SURROUNDING ZONES: N: R-1 - Single-Family Residential
E: R-1 - Single-Family Residential
W: R-1 - Single-Family Residential
S: R-1 - Single-Family Residential

EXISTING LAND USES: N: Single-Family Home
E: Single-Family Home
W: Single-Family Home
S: Single-Family Home
Site: Vacant

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses. Approving an R-2 zone in this location would be detrimental to the surrounding single-family residential properties. Staff received a letter in opposition to this request. The concerns voiced in this letter are regarding safety and increase in traffic.

RECOMMENDATION: Staff recommends denial.



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-6672
FAX: (956) 580-8660

Item 9.

No.



F6750-02-000-0027-00 (175943)
VILLARREAL MARIA ELOISA
304 S PEDRO RD
MISSION TX 78572

F6750-03-000-0030-00 (175950)
PLATA GILBERTO & FLORESTELA
300 S PEDRO RD
MISSION TX 78572

F6750-03-000-0031-00 (175951)
DE LEON ABEL & STEPHANIE
NORMA ALICIA DE LEON
210 S PEDRO ST
MISSION TX 78572

F6750-03-000-0032-00 (175952)
BRAVO CAROLINA
2501 AUGUSTA DR
MISSION TX 78574

F6750-03-000-0033-00 (175953)
BRAVO MARIA C AGUIRRE & NYDIA AGUIRRE
206 S PEDRO ST
MISSION TX 78572

F6750-03-000-0035-00 (175954)
CONTRERAS VICKI ET AL
416 BRIARWAY ST
MISSION TX 78574

F6750-04-000-0001-00 (175957)
GARZA LAZARO & MARIA ELENA
1206 E PALMA VISTA DR
PALMVIEW TX 78572

F6750-04-000-0004-00 (175959)
ZAPATA FRANCISCA & JOSE BERRONES JR
209 ALMA AVE
MISSION TX 78572

F6750-04-000-0005-00 (175960)
ZAPATA PABLO EFRAIN
PO BOX 1383
MISSION TX 78573

F6750-04-000-0006-00 (175961)
GARCIA MONICA
211 ALMA AVE
MISSION TX 78572

F6750-04-000-0007-00 (175962)
GOMEZ BERONICA
6745 BLUE BIRD DR
FORT WORTH TX 76135

F6750-04-000-0008-00 (175963)
GOMEZ MARIA GUADALUPE
SIMONA DOMINGUEZ
303 ALMA AVE
MISSION TX 78572

F6750-04-000-0009-00 (175964)
SANCHEZ MARIA M
305 ALMA AVE
MISSION TX 78572

F6750-04-000-0010-00 (175965)
ALANIS FERNANDO
311 ALMA AVE
MISSION TX 78572

F6750-04-000-0012-00 (175967)
CARDENAS VIRGINIA
10105 N 12TH ST
MCALLEN TX 78504

F6750-04-000-0031-00 (175984)
ZAMBRANO ALVILDA
308 ALMA AVE
MISSION TX 78572

F6750-04-000-0033-00 (175986)
GARCIA ANNABELLE & MARIA P
306 ALMA AVE
MISSION TX 78572

F6750-04-000-0034-00 (175987)
GOMEZ NOE
303 ALMA AVE
MISSION TX 78572

F6750-04-000-0035-00 (175988)
CASTILLO ROGELIO & GRISELDA
5604 W MILE 6 ROAD
MISSION TX 78574-6019

F6750-04-000-0037-00 (175990)
ZAPATA PABLO P & MARIA
208 ALMA AVE
MISSION TX 78572

F6750-04-000-0038-00 (175991)
ZAPATA MARIA LOURDES
208 ALMA AVE
MISSION TX 78572

F6750-04-000-0039-00 (175992)
ZAPATA MARIA LOURDES
208 ALMA AVE
MISSION TX 78572

F6750-05-000-0007-00 (176004)
PALOMARES ELISEO
213 BERTHA AVE
MISSION TX 78572

F6750-05-000-0008-00 (176005)
NACIANCENO LUIS A & CONSUELO B
215 BERTHA AVE
MISSION TX 78572

F6750-05-000-0009-00 (176006)
GARZA LILIA & ARNOLDO
202 BERTHA AVE
MISSION TX 78572

F6750-05-000-0010-00 (176007)
CASTILLO LUIS R & MARIA DLL
301 BERTHA AVE
MISSION TX 78572

F6750-05-000-0011-00 (176008)
BECHO JUAN R JR
303 BERTHA AVE
MISSION TX 78572

F6750-05-000-0012-00 (176009)
SOLIS NAPOLEON T & BLANCA JUAREZ
305 BERTHA AVE
MISSION TX 78572

F6750-05-000-0013-00 (176010)
PINON NICOLAS & OCTAVIA
307 BERTHA AVE
MISSION TX 78572

F6750-05-000-0014-00 (176011)
CAMARGO MARIA
309 BERTHA AVE
MISSION TX 78572

F6750-05-000-0015-00 (176012)
CASTILLO RAY
2502 WERNECKE AVE
MISSION TX 78574

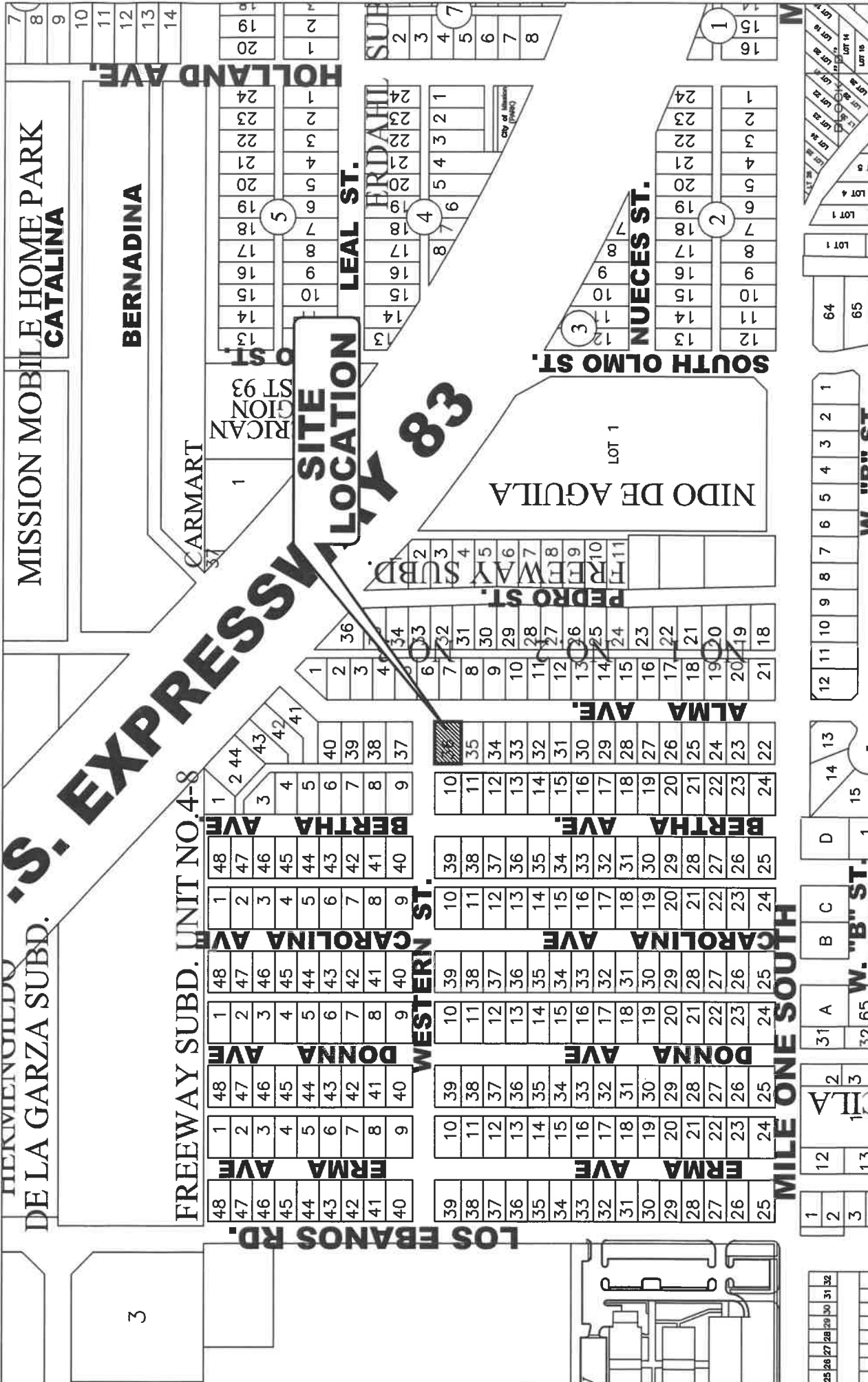
F6750-05-000-0036-00 (176033)
ALANIS DAVID R
306 BERTHA AVE
MISSION TX 78572

F6750-05-000-0038-00 (346616)
TORRES VIRGINIA
302 BERTHA AVE
MISSION TX 78572

F6750-05-000-0039-00 (176035)
GONZALEZ CLEMENTE DBA LAKEVIEW
615 WEST 27TH ST
MISSION TX 78574

F6750-05-000-0040-00 (176036)
LOPEZ MARIA DEL CARMEN
MARIA E LOPEZ
216 BERTHA AVE
MISSION TX 78572

F6750-04-000-0032-00 (175985)
ZAMBRANO ALBILDA
308 ALMA AVE
MISSION TX 78572



Item 9.

No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 380-8672
 FAX: (956) 380-8680

71

Started: 5:32 p.m.
Ended: 5:41 p.m.
Item #1.1
Rezoning:

Lot 36, Freeway Subdivision Unit No. 4
R-1 to R-2
Rogelio Castillo

Ms. De Luna went over the write-up stating the subject site is located on the southwest corner of Western Street and Alma Avenue.

SURROUNDING ZONES:

N:	R-1	- Single-Family Residential
E:	R-1	- Single-Family Residential
W:	R-1	- Single-Family Residential
S:	R-1	- Single-Family Residential

EXISTING LAND USES:

N:	Single-Family Home
E:	Single-Family Home
W:	Single-Family Home
S:	Single-Family Home
Site:	Single-Family Home

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses. Approving an R-2 zone in this location would be detrimental to the surrounding single-family residential properties. Staff received a letter in opposition to this request. The concerns voiced in this letter are regarding safety and increase in traffic.

RECOMMENDATION: Staff recommends denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Virginia Alanis Cardenas who resides at 311 Alma Avenue was in opposition to the request. Her main concerns were neighborhood safety, more citizens in the area, cars parked on the side of the street, no space on lot for parking, school buses not being able to navigate through the street due to cars parked on the side of the street, and safety of children.

Mrs. Natalia Garay who resides at 317 Alma Avenue was in opposition to the request. Her main concerns kids’ safety and that the area is only for single-family residential homes.

Mr. Roel Benavides who was present to represent the owner stated the owner intended to build a duplex for his two daughters. He added the total square footage would be 1,400 sq. ft.

Mrs. Austin asked that if the existing house would be demolished.

Mr. Benavides stated that it was an empty lot.

Chairwoman Izaguirre asked if the petition was brought by Mr. Castillo.

Mr. Benavides confirmed “yes”.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Arcuate moved to close the hearing. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Ms. De Luna staff had an old map. She added that the applicant owned two lots but he only wanted to rezone one lot.

Chairwoman Izaguirre asked if the 28% of the petition was within the 200' radius.

Ms. De Luna confirmed "yes".

Ms. Garza stated that since it's a single-family home area the board should follow staff recommendation.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to the deny the rezoning. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: Lots 47 thru 54, Block 2, Madero, (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Ruben Sanchez, and Adoption of Ordinance#_____
 - De Luna

NATURE OF REQUEST:

On May 10, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 275' south of Main Street along the west side of Beatty Street. There was public opposition during the P&Z Meeting the concerns voiced were in regards to safety, increase in traffic, sewer and drainage problems. A Petition reflecting 38% in opposition was submitted to staff on 5/5/23. The board unanimously recommended denial.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Denial

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Denial

City Manager's Recommendation: Denial *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING LOTS 47 THRU 54, BLOCK 2, MADERO, FROM (AO-I)
AGRICULTURAL OPEN INTERIM TO (R-2) DUPLEX-FOURPLEX FAMILY
RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of May 10, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 22, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Lots 47 thru 54, Block 2, Madero	AO-I	R-2

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.2

REZONING: Lots 47 thru 54, Block 2, Madero
AO-I to R-2
Ruben Sanchez

REVIEW DATA

The subject site is located approximately 275’ south of Main Street along the west side of Beatty Street. – see vicinity map.

SURROUNDING ZONES: N: AO-I - Agricultural Open Interim
E: AO-I - Agricultural Open Interim
W: AO-I - Agricultural Open Interim
S: AO-I - Agricultural Open Interim

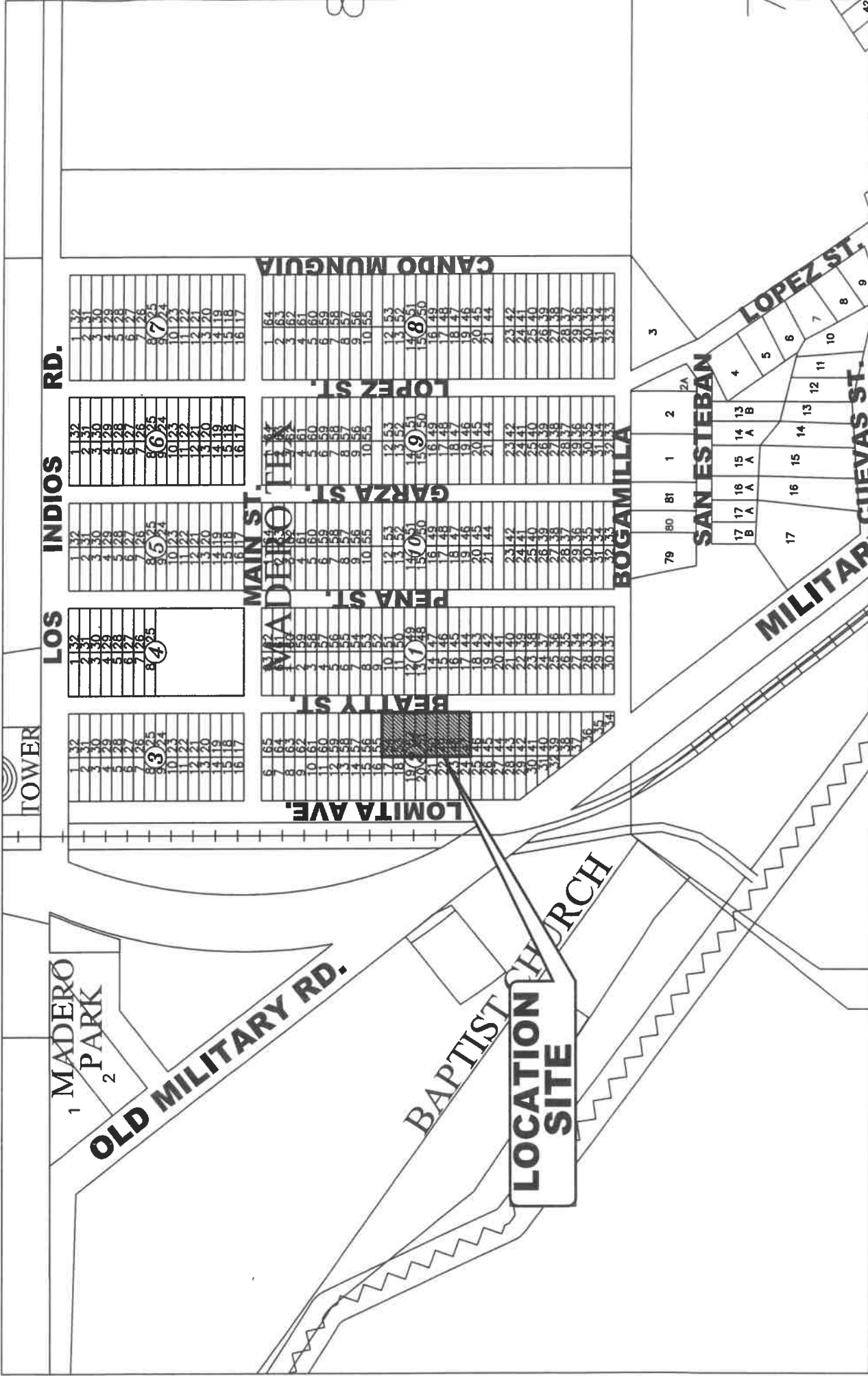
EXISTING LAND USES: N: Single-Family Home
E: Single-Family Home
W: Single-Family Home
S: Single-Family Home
Site: Single-Family Home

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses. Approving an R-2 zone in this location would be detrimental to the surrounding single-family residential properties. On May 5, 2023 staff received a petition against the request reflecting 38% opposition. The concerns voiced in the petition are the following: property tax increase, cause financial strain, flooding, no proper drainage nor gutters for water to drain, and additional traffic.

RECOMMENDATION: Staff recommends denial.

CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 380-8672
FAX: (956) 580-8680





May 5, 2023

HAND DELIVERED TO PLANNING AND ZONING

Susana De Luna, Planning Director

Planning and Zoning Committee

City of Mission

1218 E. 8th Street

Mission, TX 78572

Re: Notice of Public Hearing, Reclassification of the property from its present zoning (AO-I)

Agricultural Open Interim to (R2) Duplex-Fourplex Residential Lots 47 thru 54 , Block 2, Madero REZ23-14

Dear Ms. De Luna:

Enclosed in this package please find a letter from the property owners and residents opposing the Reclassification of the property from its present zoning (AO-I) Agricultural Open Interim to (R2) Duplex-Fourplex Residential Lots 47 thru 54, Block 2 Madero REZ23-13.

I have enclosed the following copies of the Notice of Public Hearing, the list of the property owners and residents (names are highlighted in yellow) and original signatures of the opposing property owners, a copy of a black and white picture (attached to Noe Ochoa's signature page) of FLOODING on March 28, 2023 submitted by Noe Ochoa , owner of Lots 55 & 56 BLK 2 which are next (North) to the lots 47 thru 54 BLK 2.

Page 2 , out of 2 continue

May 5, 2023

Re: Notice of Public Hearing, Reclassification of the property from its present zoning (AO-I)

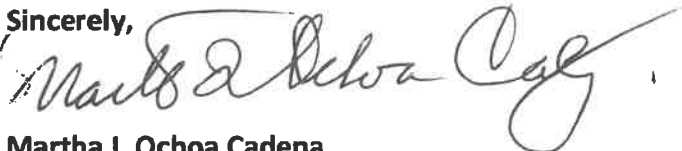
Agricultural Open Interim to (R2) Duplex-Fourplex Residential Lots 47 thru 54 , Block 2, Madero REZ23-14

In addition, there are several other property owners that are out of town and will be attending the meeting on Wednesday , May 10, 2023 and some are bedridden, others live out of town or state and some have not received the Notice of Public Hearing letter.

I/We ask that you/ Planning Zoning Commission/ Planning and Zoning Committe give this your most prompt attention and consideration regarding this serious opposing concerns.

Thank you

Sincerely,



Martha I. Ochoa Cadena

Enclosure

cc:

Maria Saldana, Margarito De Anda, Ricardo and Leticia Trevino

Nelly Orquida Martinez, Leticia Pena, Heir of (Alejandro and Ruth Pena deceased)

Maria Del Rosario Ochoa, Christina P. Trevino , Maria E. Rios, Noe Ochoa, Alejo Cabrera

May 4, 2023

City of Mission

Planning and Zoning Commision and Planning and Zoning Committee

1218 E 8th Street

Mission Texas 78572

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

To whom it may Concern:

We the following property owners of the following lots hereby OPPOSE the reclassification of the above mentioned property from its present zoning (AO-1) Agricultural Open Intermin to (R2) Duplex-Fourplex Residential.

The following are our reasons and concerns for such rezoning in our family neighborhood.

- 1. The majority of the property owners are elderly, some have no income, others are on a fixed income and yet others have terminal illness and disabilities.**
- 2. There are several property owners that are widows and living on fixed monthly Social security check and another widow (age 72) who has no income and relays on family for financial help due her husband who passed away in 2020 from COVID.**
- 3. A commercial property and/or any building or duplex being built in those lots would cause property taxes to increase and cause a financial strain on us the surrounding property owners.**
- 4. If any such concrete Duplex-Fourplex would be built on LOTS 47 thru 54 Block 2 Madero our property would suffer the overflow of such of the concrete elevation and ADDITIONAL flooding would overflow to our properties due to the fact we do not have proper drainage nor gutters for water to drain. Pictures are available upon request of flooding on March 28,2023.**
- 5. The streets (Which were paved in January/ February 2000) in Madero are not wide enough nor designed to handle the overflow of additional traffic and parking of such Duplex-Fourplex Residential. This would be hazardous in case of an emergency and/ or disaster.**

We the property/residents of Madero come from a long time of generation of families and and have lived here more than 50 years or more. We ask that you give this your most prompt attention and consideration to this opposition and hear our voice.

Thank you.

Opposing Property Owner Signature

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Jorge A Saldana Ramirez __deceased in 2020_____ Date_____

Maria P Saldana Maria P Saldana Date 5/4/2023

3727 Beatty St Mission, TX 78572

Madero Tex Townsite Lot 1 Blk 1

Opposing Property Owner Signature

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Margarito de Anda Jr  Date 05-04-23

3733 Beatty St Mission, TX 78572

Madero Tex Townsite Lot s 3 & 4 Blk 1

Margarito de Anda Jr _____ Date _____

3733 Beatty St Mission, TX 78572

Madero Tex Townsite Lot 5 Blk 1

Opposing Property Owner Signatures

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Leticia Trevino *Leticia Trevino* Date 5/4/23

3736 Beatty St Mission, TX 78572

Madero Tex Twonsite Lot 59 & 60 Blk 2

Ricardo Trevino *Ricardo Trevino* Date 5/4/23

Leticia Trevino *Leticia Trevino* Date 5/4/23

3736 Beatty St Mission, TX 78572

Madero Tex Townsite Lots 11 & 12 Blk 1

May 4, 2023

Opposing Property Owners Signatures

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Nelly Orquidea Martinez  **Date** 5/4/23

3927 Beatty Street

Mission TX 78572

Madero TEX Townsite Lots 13, 14, 15, 46, 47 48 BLK 1

May 4, 2023

Opposing Property Owners Signatures

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Ruth Pena deceased,
 Leticia Pena, *Leticia Pena* Date *5/4/23*
 Heir of Ruth Pena
 4013 Pena Street
 Mission TX 78572

LP
4026 Pena St.

Madero TEX Townsite Lot 37 BKL 1

Alejandro Pena and Ruth Pena Deceased
 Leticia Pena, *Leticia Pena* date *5/4/23*
 Heir of Alejandro and Ruth Pena
 4013 Pena Street
 Mission TX 78572

LP
4026 Pena St.

Madero TEX townsite Lots 38 & 39 Block 1

May 4, 2023

Opposing Property Owners Signatures

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Alejandro Pena and Ruth Pena Deceased

Leticia Pena, *Leticia Pena* date *5/04/23*

Heir of Alejandro and Ruth Pena

4013 Pena Street (Previous address RR 4 box M-56)

4026 Pena St. SP

Mission TX 78572

Madero TEX townsite Lots 40 & 41 Block 1

Ruth Pena deceased

Leticia Pena, *Leticia Pena* Date *5/04/23*

Heir of Ruth Pena

4013 Pena Street (Previous address RR 4 box M-56)

Mission TX 78572

SP - 4026 Pena St.

Madero TEX Townsite Lot 42 BKL 1

May 4, 2023

Opposing Property Owners Signatures

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Ruth Pena deceased

Leticia Pena,  Date 5/04/23

Heir of Ruth Pena

4026 Pena^{St.} St. JP

4013 Pena Street (Previous address RR 4 box M-56)R

Mission TX 78572

Madero TEX Townsite Lot 43 BKL 1

11

May 4, 2023

Opposing Property Owner Signature

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Maria Del Rosario Ochoa Maria del Rosario Ochoa Date 5-4-23

3731 La Lomita St Mission, TX 78572

Madero Tex Townsite Lot 9 and 10 BLK 2

Maria Del Rosario Ochoa Maria del Rosario Ochoa Date 5-4-23

3731 La Lomita St Mission, TX 78572

Madero Tex Townsite Lot 11 BKL 2

Maria Del Rosario Ochoa Maria del Rosario Ochoa Date 5-4-23

3731 La Lomita St Mission, TX 78572

Madero Tex Townsite Lot 12 BLK 2

Maria Del Rosario Ochoa Maria del Rosario Ochoa Date: 5-4-23

3731 La Lomita St Mission, TX 78572

Madero Tex Townsite Lot 13 BKL 2

Maria del Rosario Ochoa Maria del Rosario Ochoa Date 5-4-23

3731 La Lomita St Mission TX 78572

Madero Tex Townsite Lot 57 Blk 2

Maria del Rosario Ochoa Maria del Rosario Ochoa Date 5-4-23

3731 La Lomita St Mission TX 78572

Madero Tex Townsite Lot 58 Blk 2

Maria del Rosario Ochoa Maria del Rosario Ochoa Date 5-4-23

3731 La Lomita St Mission TX 78572

Madero Tex Townsite Lot 61 & 62 Blk 2

Madero Tex Townsite Lot 61 & 62 Blk 2

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Opposing Property Owner Signature

Martha I Cadena *Martha Cadena* Date 5-4-2023
3825 La Lomita Mission Tx 78572

Madero Tex Townsite Lot 14 Blk 2

Martha I Ochoa *Martha Ochoa* Date 5-4-2023
P O Box 2926 Mission TX 78572

Madero Tex Townsite Lot 15 Blk 2

Martha I Ochoa *Martha Ochoa* Date 5-4-2023
P O Box 2926 Mision TX 78572

Madero Tex Townsite Lot 16 Blk 2

Opposing Property Owners Signatures

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Christina P. Trevino *Christina P. Trevino* Date 5-4-2023

Maria E. Rios *Maria E. Rios* Date 5-4-2023

3938 Beatty St Mission TX 78572

Madero Tex Townsite All Lots 41,42,43, & 44 Blk 2

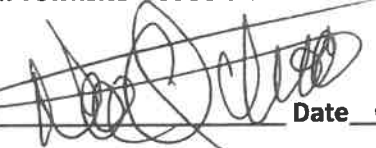
Opposing Property Owner Signature

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Noe Ochoa  Date 05-05-23

329 E Mile 11 N Weslaco, TX 78596

Madero Tex Townsite Lot 55 Blk 2

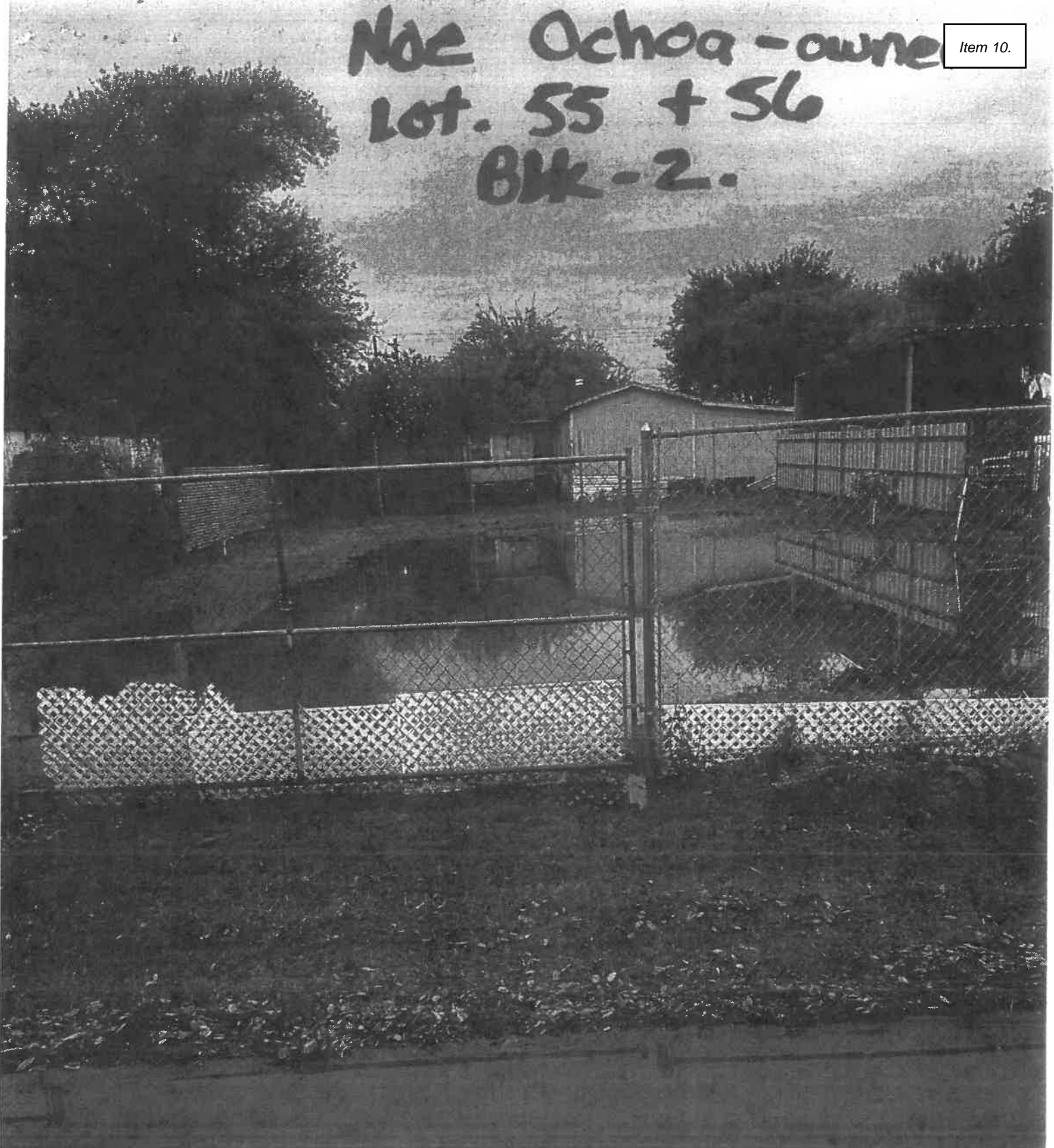
Noe Ochoa  Date 05-05-23

329 E Mile 11 N Weslaco, TX 78596

Madero Tex Townsite Lot 56 Blk 2

Noe Ochoa - owner
lot. 55 + 56
Bk - 2.

Item 10.



M0350-00-002-0055-00
M0350-00-002-0056-00

May 4, 2023

Opposing Property Owners Signatures

Re: Reclassification of the property for Lots 47 thru 54, Block 2 Madero REZ23-14

Alejo Cabrera *AJ Cabrera* Date 5-5-23

3725 La Lomita St Mission Tx 78572

Madero Tex Townsite Lots 6-8 Blk 2

Alejo Cabrera *AJ Cabrera* Date 5-5-23

3725 La Lomita St Mission Tx 78572

Madero Tex Lots 63-65 Blk 2

M0350-00-001-0001-00 (225799)
SALDANA JORGE A RAMIREZ & MARIA P
3727 BEATTY ST
MISSION TX 78572

M0350-00-001-0003-00 (225800)
DE ANDA MARGARITO JR
3733 BEATTY ST
MISSION TX 78572

M0350-00-001-0005-00 (225801)
DE ANDA MARGARITO JR
3733 BEATTY ST
MISSION TX 78572

M0350-00-001-0006-00 (225802)
RODRIGUEZ SEVERO & JOSEFA L
3835 PENA ST
MISSION TX 78572

M0350-00-001-0009-00 (225805)
LOZANO FRANCISCO & SAN JUANITA
3830 PENA STREET
MISSION TX 78572

M0350-00-001-0011-00 (225807)
TREVINO RICARDO & LETICIA
3736 BEATTY ST
MISSION TX 78572

M0350-00-001-0013-00 (225809)
MARTINEZ NELLY ORQUIDEA
3927 BEATTY ST
MISSION TX 78572

M0350-00-001-0016-00 (225810)
GUERRA REYMUNDO & LORENZA VASQUEZ
3903 BEATTY ST
MISSION TX 78572

M0350-00-001-0020-00 (225811)
ARIZPE HOMERO JR & GABRIEL
HOMERO & BELEN C ARIZPE
3939 BEATTY ST
MISSION TX 78572

M0350-00-001-0023-00 (225813)
GOMEZ MEDARDO ROEL
4003 BEATTY ST
MISSION TX 78572

M0350-00-001-0025-00 (458417)
GOMEZ MEDARDO ROEL
4003 BEATTY ST
MISSION TX 78572

M0350-00-001-0026-00 (225814)
RAMIREZ REYNA I & RAMIRO V
4033 BEATTY ST
MISSION TX 78572

M0350-00-001-0037-00 (225819)
PENA RUTH
4013 PENA ST
MISSION TX 78572

M0350-00-001-0038-00 (225820)
PENA ALEJANDRO & RUTH
RR 4 BOX M-56
MISSION TX 78574

M0350-00-001-0040-00 (225821)
PENA ALEJANDRO & RUTH
RR 4 BOX M-56
MISSION TX 78574

M0350-00-001-0042-00 (225822)
PENA RUTH
RR 4 BOX M-56
MISSION TX 78574

M0350-00-001-0043-00 (225823)
PENA RUTH
RR 4 BOX M-56
MISSION TX 78574

M0350-00-001-0044-00 (225824)
GONZALEZ SANTOS & NICOMEDES
3918 PENA ST
MISSION TX 78572

M0350-00-002-0006-00 (225841)
CABRERA ALEJO
3725 LA LOMITA ST
MISSION TX 78572

M0350-00-002-0009-00 (225844)
OCHOA MA DEL ROSARIO
3731 LA LOMITA ST
MISSION TX 78572

M0350-00-002-0011-00 (225845)
OCHOA MA DEL ROSARIO
3731 LA LOMITA ST
MISSION TX 78572

M0350-00-002-0012-00 (225846)
OCHOA MARIA DEL ROSARIO
3731 LA LOMITA ST
MISSION TX 78572

M0350-00-002-0015-00 (225848)
OCHOA MARTHA I
PO BOX 2926
MISSION TX 78573

M0350-00-002-0016-00 (225849)
OCHOA MARTHA I
PO BOX 2926
MISSION TX 78573

M0350-00-002-0017-00 (225850)
RAMIREZ HORACIO & ARTURO E JR
3833 LA LOMITA ST
MISSION TX 78572

M0350-00-002-0019-00 (225851)
RODRIGUES MARTIN JR & DELAILHA
1902 PASEO ENCANTADO
MISSION TX 78572

M0350-00-002-0020-00 (225852)
MARTINEZ MARLYN LEE
3544 CANDO MUNGUIA ST
MISSION TX 78572

M0350-00-002-0022-00 (225853)
ORTIZ VICTORIA M & DAVID SR
3929 LA LOMITA ST
MISSION TX 78572

M0350-00-002-0025-00 (225854)
LUNA FELIPE JR
949 W 18TH ST
CHICAGO IL 60608

M0350-00-002-0027-00 (225855)
PEREZ LUCILA GUERRA & AMADOR
3937 LA LOMITA ST
MISSION TX 78572

M0350-00-002-0029-00 (225856)
 ALMAGUER NOE
 1265 SOMERSET CROSSING LN
 KERNERSVILLE NC 27284

M0350-00-002-0031-00 (225857)
 HERNANDEZ MARIA V
 4010 BEATTY ST
 MISSION TX 78572

M0350-00-002-0033-00 (225858)
 HERNANDEZ THERESA L
 4010 BEATTY ST
 MISSION TX 78572

M0350-00-002-0038-00 (225860)
 HERNANDEZ TERESA L
 4010 BEATTY ST
 MISSION TX 78572

M0350-00-002-0040-00 (225862)
 HERNANDEZ MARIA V
 4010 BEATTY ST
 MISSION TX 78572

M0350-00-002-0041-00 (225863)
 TREVINO CHRISTINA P
 MARIA E RIOS
 3938 BEATTY ST
 MISSION TX 78572

M0350-00-002-0045-00 (225865)
 LUNA FELIPE JR
 949 W 18TH ST
 CHICAGO IL 60608

M0350-00-002-0046-00 (225866)
 LUNA FELIPE JR
 949 W 18TH ST
 CHICAGO IL 60608

M0350-00-002-0047-00 (225867)
 SANCHEZ ADOLFO RUBEN & ANNA
 2004 TANGELO ST
 MISSION TX 78572

M0350-00-002-0050-00 (225869)
 SANCO GROUP LLC
 2004 TANGELO AVE
 MISSION TX 78572

M0350-00-002-0052-00 (225870)
 SANCHEZ ADOLFO RUBEN & ANNA
 2004 TANGELO ST
 MISSION TX 78572

M0350-00-002-0054-00 (225871)
 SANCHEZ RUBEN & ANNA A LVNG TRT
 2004 TANGELO ST
 MISSION TX 78572

M0350-00-002-0055-00 (225872)
 OCHOA NOE
 329 E MILE 11 N
 WESLACO TX 78599

M0350-00-002-0056-00 (225873)
 OCHOA NOE
 329 E MILE 11 N
 WESLACO TX 78599

M0350-00-002-0057-00 (225874)
 OCHOA MA DEL ROSARIO
 3731 LA LOMITA ST
 MISSION TX 78572

M0350-00-002-0058-00 (225875)
 OCHOA MA DEL ROSARIO
 3731 LA LOMITA ST
 MISSION TX 78572

M0350-00-002-0059-00 (225876)
 TREVINO LETICIA
 3736 BEATTY ST
 MISSION TX 78572

M0350-00-002-0061-00 (225878)
 OCHOA MARIA DEL ROSARIO
 3731 LA LOMITA ST
 MISSION TX 78572

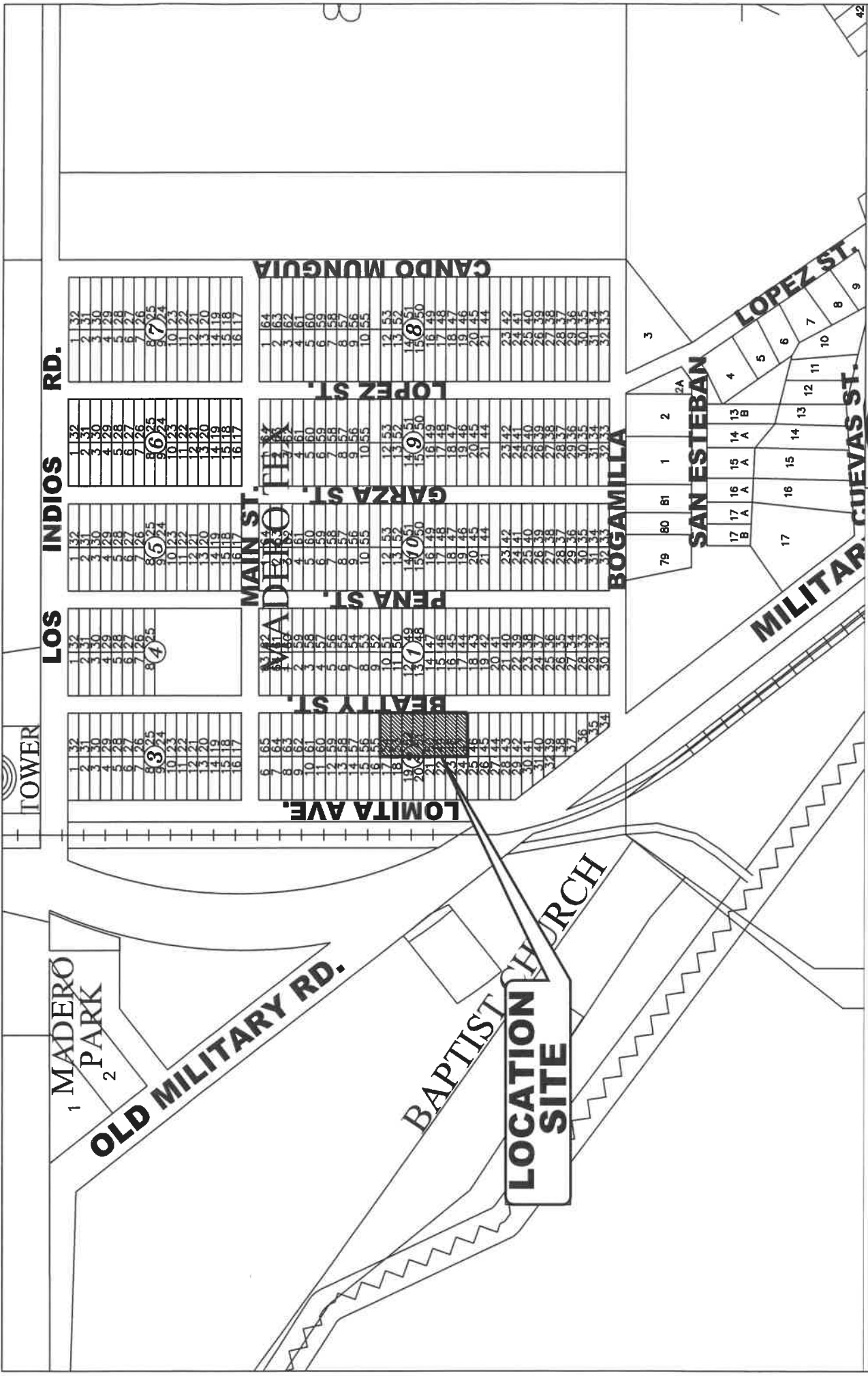
M0350-00-002-0063-00 (225880)
 CABRERA ALEJO
 3725 LA LOMITA ST
 MISSION TX 78572

M0350-00-001-0002-05 (610171)
 DE ANDA MARGARITO
 3733 BEATTY ST
 MISSION TX 78572

M0350-00-002-0013-05 (673918)
 OCHOA MARIA DEL ROSARIO
 3731 LA LOMITA ST
 MISSION TX 78572

M0350-00-002-0014-01 (673920)
 CADENA MARTHA I
 3825 LA LOMITA ST
 MISSION TX 78572

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572



LOS INDIOS RD.

1	32
2	31
3	30
4	29
5	28
6	27
7	26
8	25
9	24
10	23
11	22
12	21
13	20
14	19
15	18
16	17

CANDO MUNGUA

1	64
2	63
3	62
4	61
5	60
6	59
7	58
8	57
9	56
10	55
11	54
12	53
13	52
14	51
15	50
16	49
17	48
18	47
19	46
20	45
21	44
22	43
23	42
24	41
25	40
26	39
27	38
28	37
29	36
30	35
31	34
32	33

LOPEZ ST.

1	64
2	63
3	62
4	61
5	60
6	59
7	58
8	57
9	56
10	55
11	54
12	53
13	52
14	51
15	50
16	49
17	48
18	47
19	46
20	45
21	44
22	43
23	42
24	41
25	40
26	39
27	38
28	37
29	36
30	35
31	34
32	33

GARZA ST.

1	64
2	63
3	62
4	61
5	60
6	59
7	58
8	57
9	56
10	55
11	54
12	53
13	52
14	51
15	50
16	49
17	48
18	47
19	46
20	45
21	44
22	43
23	42
24	41
25	40
26	39
27	38
28	37
29	36
30	35
31	34
32	33

PENA ST.

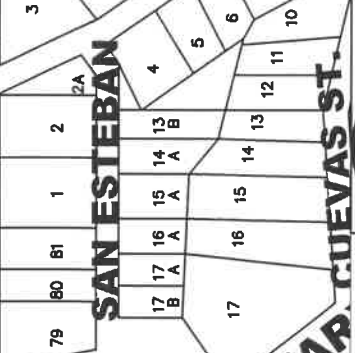
1	64
2	63
3	62
4	61
5	60
6	59
7	58
8	57
9	56
10	55
11	54
12	53
13	52
14	51
15	50
16	49
17	48
18	47
19	46
20	45
21	44
22	43
23	42
24	41
25	40
26	39
27	38
28	37
29	36
30	35
31	34
32	33

BEATY ST.

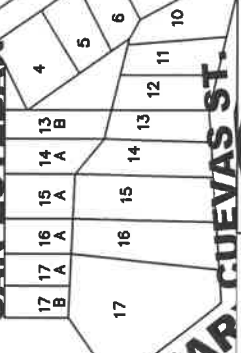
1	64
2	63
3	62
4	61
5	60
6	59
7	58
8	57
9	56
10	55
11	54
12	53
13	52
14	51
15	50
16	49
17	48
18	47
19	46
20	45
21	44
22	43
23	42
24	41
25	40
26	39
27	38
28	37
29	36
30	35
31	34
32	33

LOMITA AVE.

BOGAMILLA



SAN ESTEBAN



MILITAR. CUEVAS ST.

MADERO PARK

OLD MILITARY RD.

BAPTIST CHURCH

LOCATION SITE

Started: 5:41 p.m.
Ended: 5:47 p.m.
Item #1.2
Rezoning:

Lots 47 thru 54, Block 2, Madero
AO-I to R-2
Ruben Sanchez

Ms. De Luna went over the write-up stating the subject site is located approximately 275' south of Main Street along the west side of Beatty Street.

SURROUNDING ZONES:
N: AO-I - Agricultural Open Interim
E: AO-I - Agricultural Open Interim
W: AO-I - Agricultural Open Interim
S: AO-I - Agricultural Open Interim

EXISTING LAND USES:
N: Single-Family Home
E: Single-Family Home
W: Single-Family Home
S: Single-Family Home
Site: Single-Family Home

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map nor surrounding land uses. Approving an R-2 zone in this location would be detrimental to the surrounding single-family residential properties. On May 5 2023 staff received a petition against the request reflecting 38% opposition. The concerns voiced in the petition are the following: property tax increase, cause financial strain, flooding, no proper drainage nor gutters for water to drain, and additional traffic.

RECOMMENDATION: Staff recommends denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Leticia Trevino who resides at 3736 Beatty Street was opposed to the request. Her main concerns were street being narrow, drainage and sewer system being bad, streets have not been resurfaced, elderly and fixed income residents living in the area, and increase in taxes.

Mrs. Nelly Martinez who resides at 3927 Beatty Lane was opposed to the request. Her main concern was the size of the lot.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Arcuate moved to close the hearing. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.

Mr. Arcaute stated that the citizens have valid points.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to the deny the rezoning. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Rezoning: Tract 1: The North 7.19 acres of Lot 39, Bell-Woods Company's Subdivision "C", Tract 2: A 10 acre tract of land out of Lot 40, Bell-Woods Company's Subdivision "C", and Tract 3: 8.45 acre tract of land out of Lot 41, Bell-Woods Company's Subdivision "C", (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, DS3 Development, and Adoption of Ordinance# _____
- De Luna

NATURE OF REQUEST:

On May 10, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 1,475' North of W. Mile 2 Road on the West side of Compton Drive. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING TRACT 1: THE NORTH 7.19 ACRES OF LOT 39, BELL-WOODS COMPANY’S SUBDIVISION “C”, TRACT 2: A 10 ACRE TRACT OF LAND OUT OF LOT 40 BELL-WOODS COMPANY’S SUBDIVISION “C”, TRACT 3: 8.45 ACRE TRACT OF LAND OUT OF LOT 41, BELL-WOODS COMPANY’S SUBDIVISION “C”, FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (R-2) DUPLEX-FOURPLEX FAMILY RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of May 10, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 22, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Tract 1: The North 7.19 acre of Lot 39, Bell-Woods Company’s Subdivision “C”, Tract 2: A 10 acre tract of land out of Lot 40, Bell-Woods Company’s Subdivision “C”, and Tract 3: 8.45 acre tract of land out of Lot 41, Bell-Woods Company’s Subdivision “C”	AO-I	R-2

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.3

REZONING:

Tract 1: The North 7.19 acres of Lot 39, Bell-Woods Company’s Subdivision “C”

Tract 2: A 10 acre tract of land out of Lot 40, Bell-Woods Company’s Subdivision “C”

Tract 3: 8.45 acre tract of land out of Lot 41, and Bell-Woods Company’s Subdivision “C”
AO-I to R-2
DS3 Development, LLC

REVIEW DATA

The subject site is located approximately 1,475’ North of W. Mile 2 Road on the West side of Compton Drive. – see vicinity map.

SURROUNDING ZONES:

N:	County & AO-I - Agricultural Open Interim
E:	AO-I - Agricultural Open Interim
W:	AO-I & R-2 - Agricultural Open Interim & Duplex-Fourplex Residential
S:	AO-I & R-2 - Agricultural Open Interim & Duplex-Fourplex Residential

EXISTING LAND USES:

N:	Vacant
E:	Vacant & Single Family Residential
W:	Vacant & Apartments
S:	Vacant & Apartments
Site:	Vacant

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map. However, it complies with the fairly new existing land uses. Staff notes that the City has approved two rezoning’s for Duplex-Fourplex off of Trosper Road. If approved, the applicant is proposing to develop a private subdivision that would have an entrance from Trosper Road only similar to what has currently been developed in the area. There would be no entrance thru Compton Road.

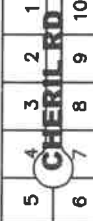
RECOMMENDATION: Staff recommends approval.

SUBD. "D"

48

STREET

47



JESSAN SUBD.

30-4

ESCOBAR / RIOS
ELEMENTARY SCHOOL

29-4

42

14 13 12 11 10 9

THOMPSON RD. 8

1 2 3 4 5 6 7

GILBERTO GUTIERREZ

1 OJEDA

2 SUBD.

43

40

BELL-WOODS C.O.S SUBD. "C"

39

38

COMPTON RD

34

35

32

**SITE
LOCATION**

31

LEAL ACRES

30

36

PALMHURST E.T.J.

MISSION CITY LIMITS

33

CONWAY (S.H. 107)

(UNRE)

(UNRE)

FIRST CASH
PAWN



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 11.

No.



B2225-00-00C-0033-00 (123509)
 CABRERA BROTHERS TRUCKING CO
 C/O GUADALUPE CABRERA ET AL
 6584 S FM 494
 MISSION TX 78572

B2225-00-00C-0034-00 (123510)
 VALDEZ JAIME ANTONIO
 1015 W KIKA DE LA GARZA ST
 MISSION TX 78572

B2225-00-00C-0034-10 (123511)
 VALDEZ JAIME A CUSTODIAN FOR
 DANIELA A VALDEZ
 1015 W KIKA DE LA GARZA ST
 MISSION TX 78572

B2225-00-00C-0035-20 (123512)
 SALINAS MA ESTER
 715 MILLER ST
 MISSION TX 78572

B2225-00-00C-0035-31 (123514)
 SALINAS MARIA ESTER
 5231 N CONWAY AVE
 MISSION TX 78573

B2225-00-00C-0039-00 (123521)
 BALLI AARON
 1620 E GRIFFIN PKWY
 MISSION TX 78572

B2225-00-00C-0039-10 (123522)
 SALINAS-VALDEZ DINA
 3608 COMPTON DR
 MISSION TX 78573

B2225-00-00C-0040-00 (123523)
 SALINAS-VALDEZ DINA
 3608 COMPTON DR
 MISSION TX 78573

B2225-00-00C-0041-00 (123524)
 SALIANS-VALDEZ DINA
 3608 COMPTON DR
 MISSION TX 78573

B2225-00-00C-0042-00 (123525)
 AMBER DEVELOPMENT LLC
 801 W NOLANA AVENUE NO 340
 MCALLEN TX 78504

J5200-00-000-0001-00 (199336)
 GARZA OMAR
 800 CHERIL RD
 MISSION TX 78573

J5200-00-000-0002-00 (199337)
 RAMON ABIEL
 550 W 3 MILE LN
 PALMHURST TX 78572

J5200-00-000-0009-00 (199344)
 SANCHEZ JOSE
 801 CHERIL RD
 MISSION TX 78573

J5200-00-000-0010-00 (199346)
 SANCHEZ JOSE
 801 CHERIL RD
 MISSION TX 78573

W0100-00-030-0004-01 (317353)
 LEO IRMA M
 3627 N TROSPER RD
 MISSION TX 78573

W0100-00-030-0004-02 (317354)
 LEO IRMA I TRUSTEE IRMA I LEO LIVING
 3627 N TROSPER RD
 MISSION TX 78573

W0100-00-030-0004-03 (317355)
 LEO RAVEN & CASH CASIA
 3625 TROSPER RD
 MISSION TX 78573

W0100-00-030-0004-08 (640384)
 RODRIGUEZ DAVID & MELINDA A
 3301 TROSPER RD
 MISSION TX 78573

W0100-00-030-0004-09 (654808)
 RANGEL RUBY LYNN
 3411 N TROSPER RD
 MISSION TX 78573

W0100-00-030-0004-10 (790033)
 PENA SYLVIA A
 PO BOX 891
 MISSION TX 78573

G3905-00-000-0006-00 (1371172)
 HALCON HOLDINGS INC
 PO BOX 2172
 MISSION TX 78573

G3905-00-000-0007-00 (1371173)
 HALCON HOLDINGS INC
 PO BOX 2172
 MISSION TX 78573

G3905-00-000-0008-00 (1371174)
 HALCON HOLDINGS INC
 PO BOX 2172
 MISSION TX 78573

G3905-00-000-0009-00 (1371175)
 HALCON HOLDINGS INC
 PO BOX 2172
 MISSION TX 78573

G3905-00-000-0010-00 (1371176)
 HALCON HOLDINGS INC
 PO BOX 2172
 MISSION TX 78573

SUBD. "D"

48

STREET

47

CHERIL RD

1 2 3 4 5 6 7 8 9 10

JESSAN SUBD.

30-4

ESCOBAR / RIOS
ELEMENTARY SCHOOL

29-4

TROSPER RD.

42

THOMPSON RD. 8

1 2 3 4 5 6 7

GILBERTO GUTIERREZ

1 OJEDA

2 SUBD.

43

COMPTON RD

38

40

39

BELL-WOODS CO.S SUBD. "C"

34

32

31

LEAL ACRES

30

36

PALMHURST E.T.J.

MISSION CITY LIMITS

33

CONWAY (S.H. 107)

SITE
LOCATION

(UNRE

(UNRE

FIRST CASH
PAYM



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th. Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

Item 11.

No.

Started: 5:47 p.m.

Ended: 5:51 p.m.

Item #1.3

Rezoning:

**Tract 1: The North 7.19 acres of Lot 39,
Bell-Woods Company's Subdivision "C"**
**Tract 2: A 10 acre tract of land out of Lot 40,
Bell-Woods Company's Subdivision "C"**
**Tract 3: 8.45 acre tract of land out of Lot 41,
Bell-Woods Company's Subdivision "C"**
AO-I to R-2
DS3 Development, LLC

Ms. De Luna went over the write-up stating the subject site is located approximately 1,475' North of W. Mile 2 Road on the West side of Compton Drive.

SURROUNDING ZONES:

N: County & AO-I - Agricultural Open Interim
E: AO-I - Agricultural Open Interim
W: AO-I & R-2 - Agricultural Open Interim &
 Duplex-Fourplex Residential
S: AO-I & R-2 - Agricultural Open Interim &
 Duplex-Fourplex Residential

EXISTING LAND USES:

N: Vacant
E: Vacant & Single Family Residential
W: Vacant & Apartments
S: Vacant & Apartments
Site: Vacant

FLUM:

Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map. However, it complies with the fairly new existing land uses. Staff notes that the City has approved two rezoning's for Duplex-Fourplex off of Trospen Road. If approved, the applicant is proposing to develop a private subdivision that would have an entrance from Trospen Road only similar to what has currently been developed in the area. There would be no entrance thru Compton Road.

RECOMMENDATION: Staff recommends approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Esther Salinas who resides at 3318 Compton Drive stated she was not in opposition but she wanted to know the specs on the apartments they were going to build, if they would be required a buffer fence, and if they would have access through Compton Drive.

Chairwoman Izaguirre stated a buffer fence is required and it can be cedar or masonry. She added there would be no traffic through Compton Drive.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Alaniz moved to close the hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcaute moved to the approve the rezoning. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Home Occupation – Licensed Child Day Care at 4204 San Roman, Lot 26, Paseo Lindo Phase 2 Subdivision, PUD, Nora Arguelles, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On May 10, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 400' east of Santa Engracia along the south side of San Roman. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval for life of use subject to: 1) Compliance with all City Codes (Building, Fire and Health); 2) Continued to be DHS certified; and 3) Must continue to comply with the Home Occupation portion of the Zoning Code.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A HOME OCCUPATION –
LICENSED CHILD DAY CARE AT 4204 SAN ROMAN, LOT 26, PASEO LINDO
PHASE 2 SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 10, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 22, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
4204 San Roman Lot 26, Paseo Lindo Phase 2 Subdivision	Home Occupation – Licensed Child Day Care	1) Compliance with all City Codes (Building, Fire and Health) 2) Continued to be DHS certified; and 3) Must continue to comply with the Home Occupation portion of the Zoning Code

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.5

CONDITIONAL USE PERMIT: Home Occupation – Licensed Child DayCare
 4204 San Roman
 Lot 26, Paseo Lindo Phase 2 Subdivision
 PUD
 Nora Arguelles

REVIEW DATA

The subject site is located approximately 400' east of Santa Engracia along the south side of San Roman - **see vicinity map**. The applicant wishes to re-apply for a Home Occupation CUP, originally approved February 2015, for a licensed child care home. The home has a two-car driveway off of San Roman capable of accommodating the safe drop off and pick up of children. There is a six-foot opaque buffer fence surrounding the rear of the residence to maximize protection of the children. Mrs. Arguelles has primarily used her living room to care for the children. The last conditional use permit for this location was approved on July 24, 2019 for a period of 3 years.

- **Hours of operation:** Monday – Friday from 8a.m. to 4p.m
- **Staff:** Herself and her daughter run the registered home.
- Active Business license for the child day care (12 children max).
- Up to date DHS certification.
- Must continue to comply with Sec.1.56-1, Zoning Code (home occupations regulation.), inclusive of sign requirements.

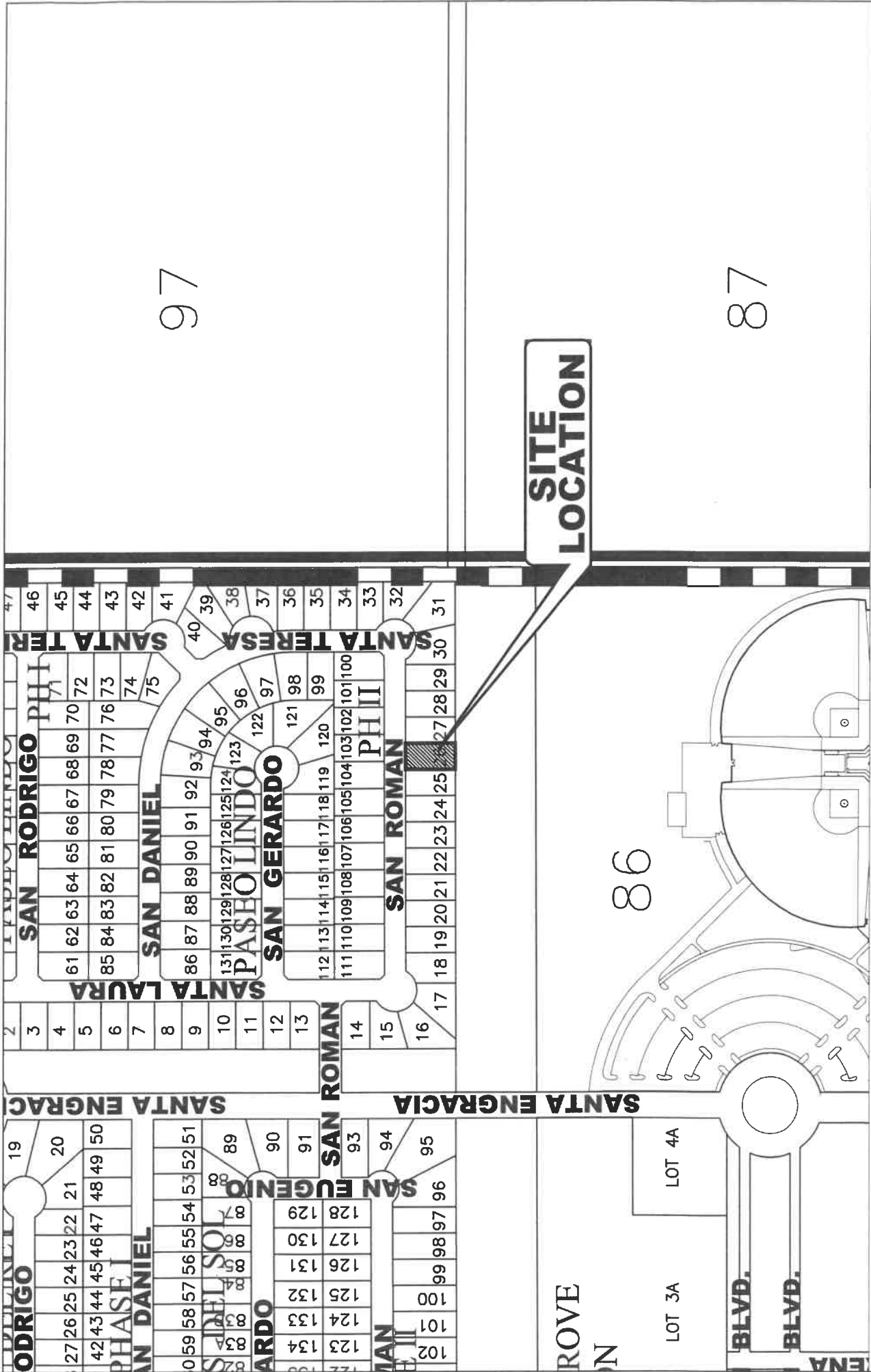
REVIEW COMMENTS: The applicant has been in operation for this location since 2015 with no issues or complaints to report. She has no signage on her property indicating that there is a business. Staff has received/reviewed several of these types of CUPs in the past and have not had any problems with previous others. Staff mailed out 25 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Approval for life of use subject to:

1. Compliance with all City Codes (Building, Fire and Health),
2. Continued to be DHS certified; and
3. Must continue to comply with the Home Occupation portion of the Zoning Code

Note: Applicant CUP history for Home Occupation – Licensed Child Care Home at 4204 San Roman
 2015 CUP approved for 1 year – no issues
 2016 CUP approved for 3 years – no issues
 2019 CUP approved for 3 years – no issues

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 PH: (956) 380-8672
 1201 E. 8th Street
 MISSION, TX 78572
 FAX: (956) 380-8680

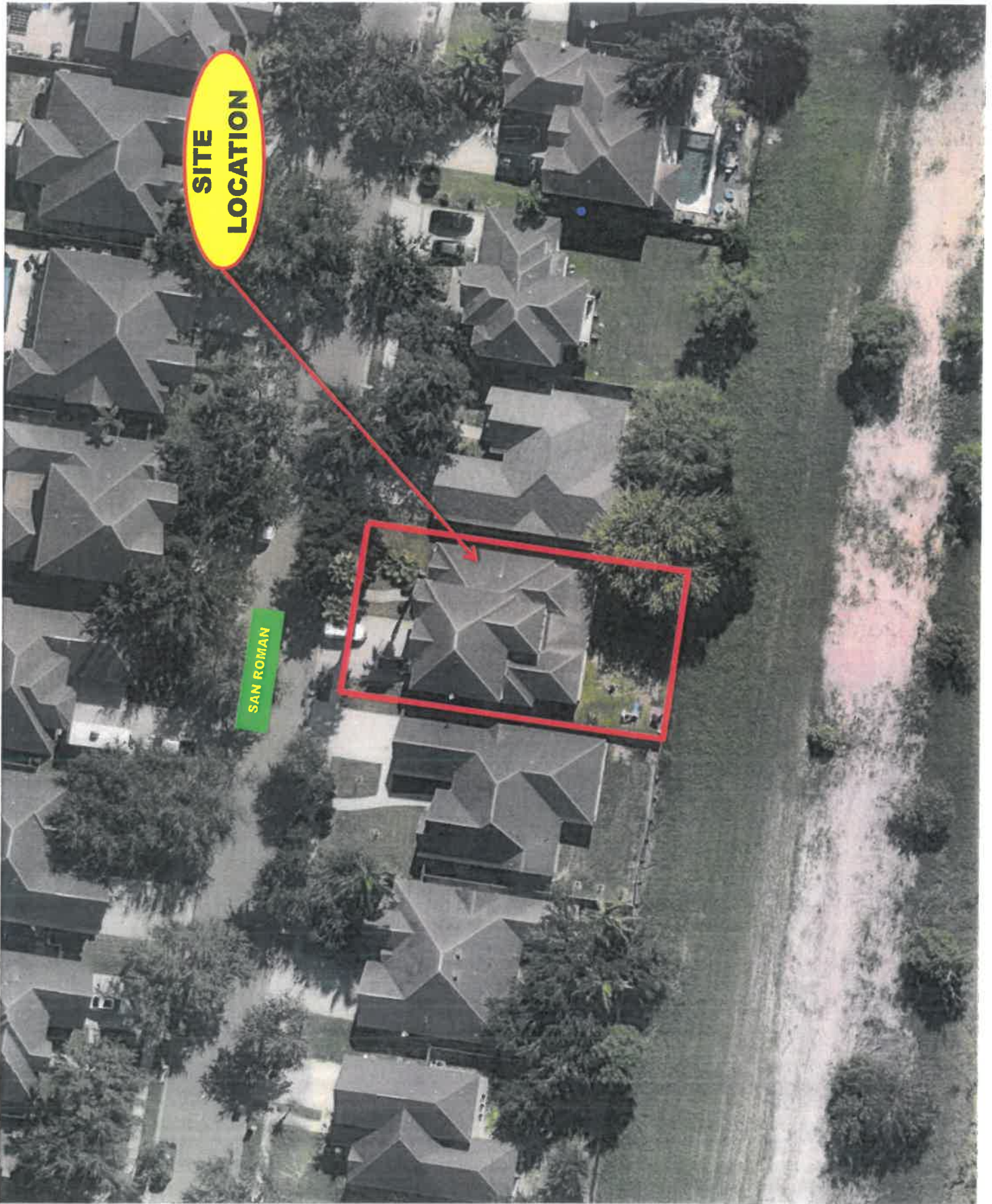


97

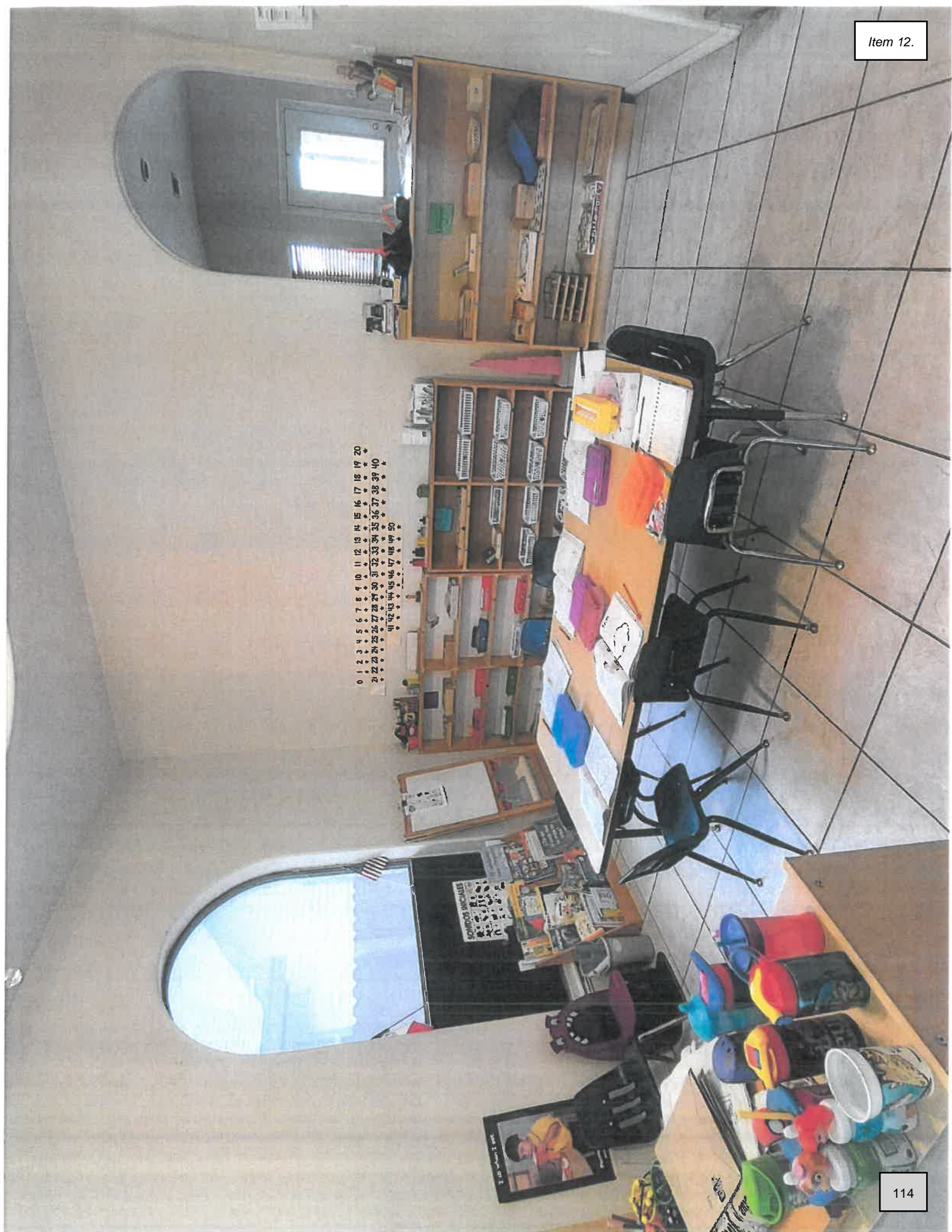
87

**SITE
 LOCATION**

86







0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20
21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40
41 42 43 44 45 46 47 48 49 50





P7055-00-000-0000-00 (631933)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

P7055-00-000-0001-00 (631934)
CASCADE REAL ESTATE OPERATING No 2 LI
ATTN: KILLAM OLD CO LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

P4404-02-000-0022-00 (639708)
BALDANA CARLA JANETH
4110 SAN ROMAN ST
MISSION TX 78572

P4404-02-000-0023-00 (639709)
FONSECA RAMON F & JUANA A GOMEZ
4112 SAN ROMAN
MISSION TX 78572

P4404-02-000-0024-00 (639710)
SALDANA OSCAR & MARIA MICAELA
4200 SAN ROMAN
MISSION TX 78572

P4404-02-000-0025-00 (639711)
RODRIGUEZ LORENA LUNA
4202 SAN ROMAN ST
MISSION TX 78572

P4404-02-000-0026-00 (639712)
SOUTHMOST INVESTMENTS
2800 SANTA ILIANA
MISSION TX 78572

P4404-02-000-0027-00 (639713)
MCCLLOUD KRYSTAL
4206 SAN ROMAN
MISSION TX 78572-7307

P4404-02-000-0028-00 (639714)
SERNA HECTOR & GABRIELA GUADALI
4208 SAN ROMAN
MISSION TX 78572

P4404-02-000-0029-00 (639715)
GONZALEZ SAUL & SAN JUANITA
4210 SAN ROMAN
MISSION TX 78572

P4404-02-000-0030-00 (639716)
GONZALEZ MARIO DE JESUS
4300 SAN ROMAN ST
MISSION TX 78572

P4404-02-000-0099-00 (639723)
RUIZ ANTONIO FERNANDO
800 SUNSET DR APT C23
MCALLEN TX 78503

P4404-02-000-0100-00 (639724)
CORONA KARLA PAOLA
4211 SAN ROMAN ST
MISSION TX 78572

P4404-02-000-0101-00 (639725)
GARZA LUIS ANTONIO & KAREN L ESPINO
4209 SAN ROMAN ST
MISSION TX 78572

P4404-02-000-0102-00 (639726)
SANCHEZ JAIME A
TAMMY L RATLIFF
4207 SAN ROMAN
MISSION TX 78572

P4404-02-000-0103-00 (639727)
PARHAM JON
4205 SAN ROMAN
MISSION TX 78572

P4404-02-000-0104-00 (639728)
FERNANDEZ MAYRA GONZALEZ
4203 SAN RAMON
MISSION TX 78572

P4404-02-000-0105-00 (639729)
GUERRA GRISELDA
4201 SAN ROMAN
MISSION TX 78572

P4404-02-000-0106-00 (639730)
ESPINOSA LEONEL & MELISSA MAYER
4111 SAN ROMAN ST
MISSION TX 78572

P4404-02-000-0107-00 (639731)
PENA JORGE R ARANDA
4109 SAN ROMAN
MISSION TX 78572

P4404-02-000-0117-00 (639741)
RIOS RAFAEL & MARICELA
4110 SAN GERARDO
MISSION TX 78572

P4404-02-000-0118-00 (639742)
RIOS MARCO A & CLARISSA A
4200 SAN GERARDO
MISSION TX 78572

P4404-02-000-0119-00 (639743)
MARTINEZ KARLA G CARDENAS
4202 SAN GERARDO
MISSION TX 78572

P4404-02-000-0120-00 (639744)
SEGURA GERMAN & ELSA J
4204 SAN GERARDO
MISSION TX 78572

P4404-02-000-0121-00 (639745)
ORTIZ JESUS
4206 SAN GERARDO
MISSION TX 78572

Started: 5:54 p.m.

Ended: 5:56 p.m.

Item #1.5

Conditional Use Permit:

**Home Occupation – Licensed Child Day Care
4204 San Roman
Lot 26, Paseo Lindo Phase 2 Subdivision
PUD
Nora Arguelles**

Ms. De Luna went over the write-up stating the subject site is located approximately 400' east of Santa Engracia along the south side of San Roman. The applicant wishes to re-apply for a Home Occupation CUP, originally approved February 2015, for a licensed child care home. The home has a two-car driveway off of San Roman capable of accommodating the safe drop off and pick up of children. There is a six-foot opaque buffer fence surrounding the rear of the residence to maximize protection of the children. Mrs. Arguelles has primarily used her living room to care for the children. The last conditional use permit for this location was approved on July 24, 2019 for a period of 3 years.

- **Hours of operation:** Monday – Friday from 8a.m. to 4p.m
- **Staff:** Herself and her daughter run the registered home.
- Active Business license for the child day care (12 children max).
- Up to date DHS certification.
- Must continue to comply with Sec.1.56-1, Zoning Code (home occupations regulation.), inclusive of sign requirements.

REVIEW COMMENTS: The applicant has been in operation for this location since 2015 with no issues or complaints to report. She has no signage on her property indicating that there is a business. Staff has received/reviewed several of these types of CUPs in the past and have not had any problems with previous others. Staff mailed out 25 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Approval for life of use subject to:

1. Compliance with all City Codes (Building, Fire and Health),
2. Continued to be DHS certified; and
3. Must continue to comply with the Home Occupation portion of the Zoning Code

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none

Chairwoman Izaguirre entertained a motion to close the public hearing. Mrs. Garza moved to close the hearing. Mr. Arcaute seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcaute moved to the approve the conditional use permit. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Drive- Thru Service Window – Taco Bell at 408 W. Griffin Parkway, A 2.48-acre tract of land out of Lot 25-5, West Addition to Sharyland, C-3, Valley Bell Enterprises (c/o AEC Engineering, LLC), and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On May 10, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 970' east of Holland Road along the north side of W. Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval subject to: 1) Waiving section 1.54(4) of the Zoning Code as long as construction starts before December 2025; 2) Compliance with all City Codes (Building, Fire, and Health Codes, etc.); 3) CUP not transferable to other; and 3) Acquire a Business License prior to business occupancy.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE
WINDOW – TACO BELL, 408 W. GRIFFIN PARKWAY, BEING A 2.48 ACRE TRACT
OF LAND OUT OF LOT 25-5, WEST ADDITION TO SHARYLAND**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 10, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 22, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
408 W. Griffin Parkway A 2.48 acre tract of land out of Lot 25-5, West Addition to Sharyland	Drive-Thru Service Window – Taco Bell	<ol style="list-style-type: none"> 1) Waiving section 1.54(4) of the Zoning Code as long as construction starts before December 2025; 2) Compliance with all City Codes (Building, Fire, and Health Codes, etc.); 3) CUP not transferable to others; and 4) Acquire a Business License prior to business occupancy.

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.6

CONDITIONAL USE PERMIT: Drive-Thru Service Window
 - Taco Bell
 408 W. Griffin Parkway
 A 2.48 acre tract of land out of
 Lot 25-5, West Addition to Sharyland
 C-3
 Valley Bell Enterprises
 (c/o AEC Engineering, LLC)

REVIEW DATA

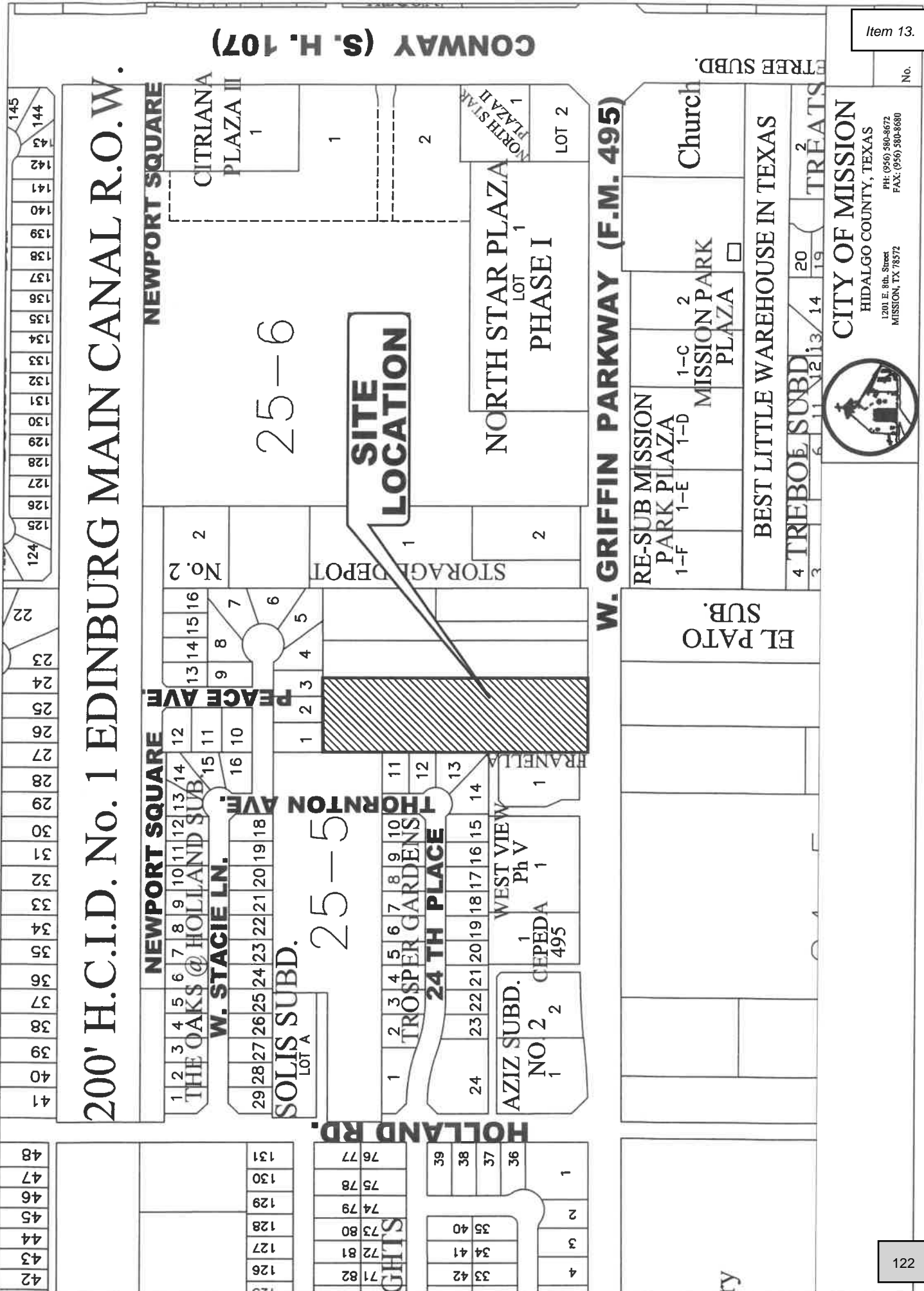
The subject site is located approximately 970' east of Holland Road along the north side of W. Griffin Parkway (F.M. 495) - **see vicinity map**. The applicant is proposing to construct a 2,520 sq.ft. building with a drive-thru service window. Access to the site will be via 30' driveway off of W. Griffin Parkway and via a 28' shared access easement that will connect with the adjacent businesses on both sides.

- **Hours of operation:** Monday – Sunday from 9:00 a.m. to 2:00 a.m.
- **Staff:** 20-25 full & part-time employees
- **Parking & Landscaping:** In reviewing the floor plan, there are a total of 54 seating spaces, which require 18 parking spaces (54 seats/1 space for every 3 seats = 18 parking spaces). The applicant is proposing 23 parking spaces and 12 on the drive-thru lane for a total of 35 parking spaces. They will be complying with the landscaping requirements.
- **Other Requirements:** Must continue to comply with all Building, Fire and Health Codes.

REVIEW COMMENTS: Staff mailed out 28 notices to property owners within 200' radius and staff has not received any comments in favor or against this request. The applicant has requested that Section 1.54(4) of the Zoning Code which states that "if a use permit has not been used within one year after the date granted, the permit is automatically canceled" be waived. The reason for the request is that they are in the process of purchasing the above-mentioned land and their current lease on the existing building end in 2025. They just want to make sure that once the land is purchased they are not going to have any trouble having the drive-thru service window.

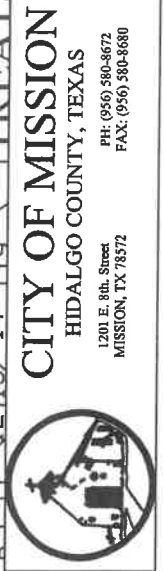
RECOMMENDATION: Staff recommends approval for life of use subject to:

1. Compliance with all City Codes (Building, Fire, and Health Codes, etc.),
2. CUP not transferable to others,
3. Acquire a Business License prior to business occupancy, and
4. Waving Section 1.54(4) of the Zoning Code as long as construction commence before December 2025.



Item 13.

No.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 30th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680



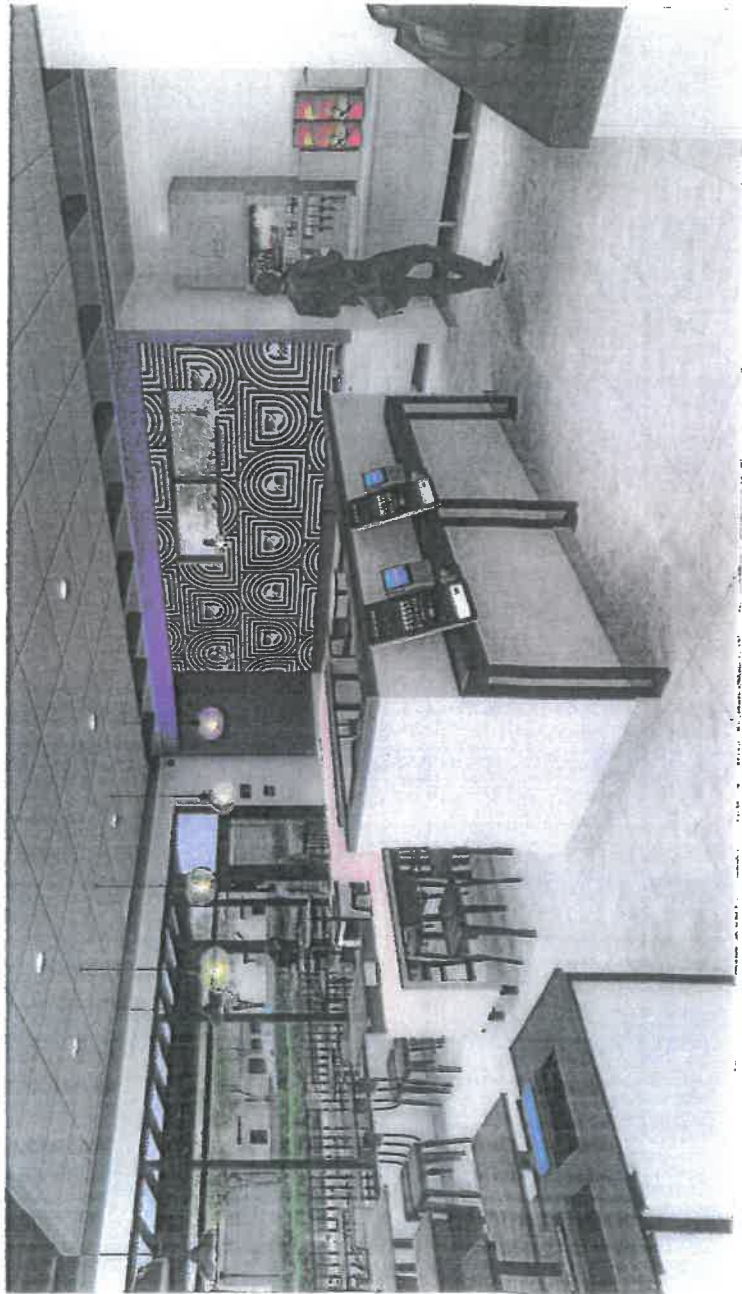


Exterior Building Elevation





Proposed Building- Interior





Proposed Building- Interior

Digital Menu Boards

Kiosks

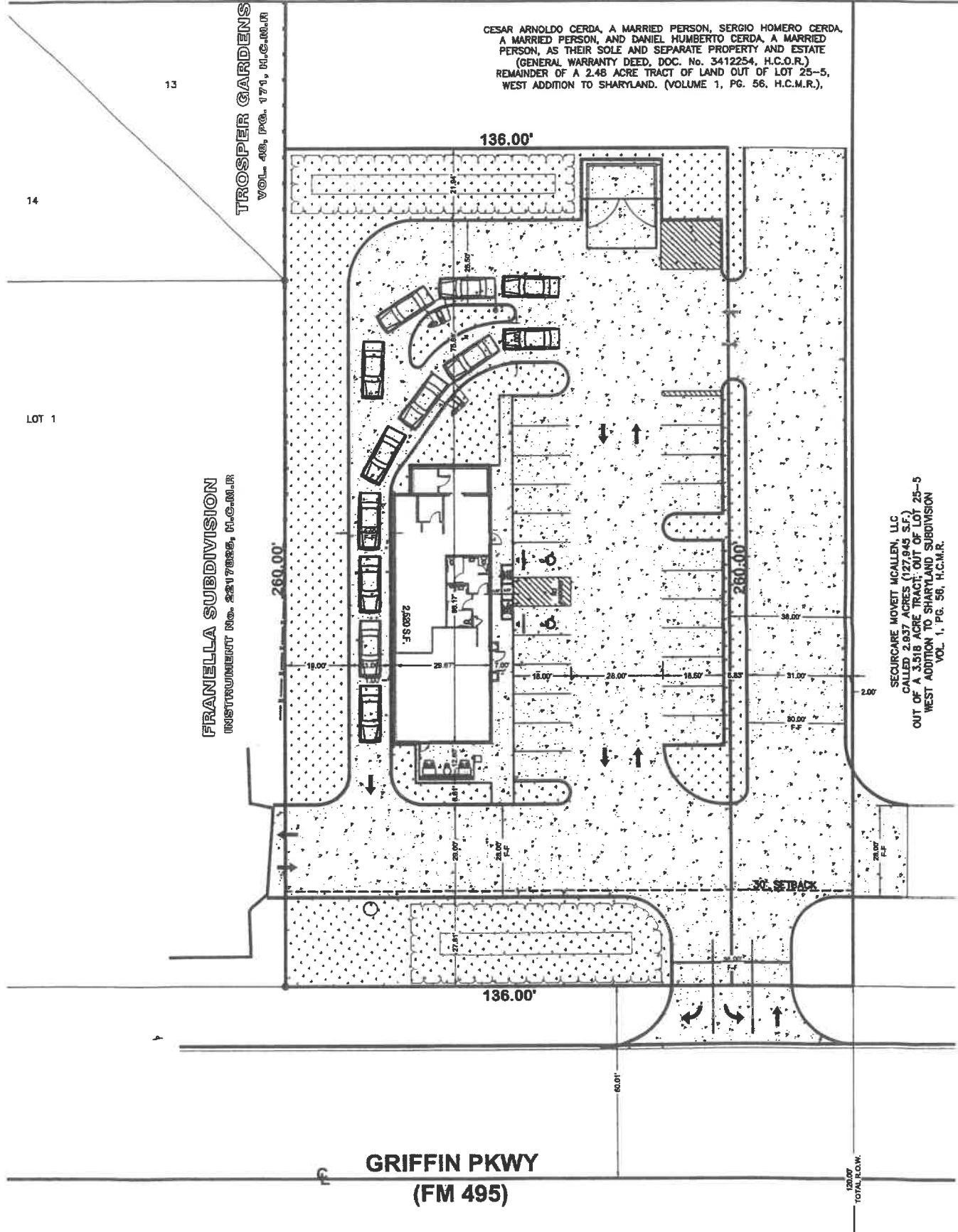
Modern Décor





Proposed Building- Interior







Restaurant Information

- ▶ SMI will employ 20-25 full & part-time employees.
- ▶ Will secure twenty-five year franchise agreement from Taco Bell Corporate.



Frequently Asked Questions

1. Will Taco Bell be open 24 hours?

Answer: No, hours will be 9:00 am to 2:00 am.

2. Will Taco Bell cause traffic congestion?

Answer: No, we will have a dual drive through that will accommodate at least 10 cars contained on the Taco Bell property.

3. How long does construction take once we break ground?

Answer: Typically, construction timeline is 90-100 days.



Valley Bell Enterprises, LLC
101 E. Cherokee St.
Jacksonville, TX 75766
Phone (903) 586-1524
Fax (903) 586-9644

May 8, 2023

City of Mission
Attn: Planning Department
1201 E. 8th Street
Mission, Texas 78572
Via Email cgonzalez@missiontexas.us

RE: Taco Bell Conditional Use Permit and Waiver of Article X, Section 1.54(4)

Dear Ms. Gonzalez:

Thank you for your assistance with our application for a Conditional Use Permit for a Taco Bell with a drive through at 408 W. Griffin Parkway in Mission, Texas. Please allow this letter to serve as supplemental information to the Planning and Zoning Application previously submitted by Valley Bell Enterprises, LLC ("VBE"). VBE is under contract to purchase the property located at 408 W. Griffin Parkway, which is approximately 2.45 acres. VBE intends to construct a new Taco Bell building with a drive through on the subject property.

In addition to requesting a Conditional Use Permit, VBE is also requesting a waiver of Article X, Section 1.54(4), which states that if a use permit has not been used within one year after the date granted, then the permit is automatically canceled. Our company currently operates the Taco Bell / Long John Silvers located at 107 W. Griffin Parkway. This location is a lease site and our lease agreement does not expire until October of 2025. VBE intends to wait until the Summer of 2025 to begin constructing a new Taco Bell at 408 W. Griffin Parkway, and is therefore requesting a waiver of Article X, Section 1.54(4) since the permit cannot be used within one year.

We look forward to presenting the Conditional Use Permit request and waiver of Section 1.54(4) to Planning and Zoning and City Council. Thank you for your assistance with this matter. Should you have any questions, please do hesitate to contact me at 903-586-1524, ext. 112.

Regards,

Michael A. Stansberry
General Counsel

MAS

W0100-00-024-0005-03 (316899)
 FARIAS BARBARITA S
 302 N PALM
 PHARR TX 78577

W0100-00-024-0005-05 (316901)
 ELIZONDO JESUS ELOY & THELMA
 503 W GRIFFIN PKWY
 MISSION TX 78572

W0100-00-024-0005-06 (316902)
 J.S KAWAMOTO LLC
 2602 N BRYAN RD
 MISSION TX 78574

W0100-00-025-0005-04 (316980)
 JJAB FAMILY LIMITED PARTNERSHIP
 PO BOX 279
 MISSION TX 78573-0005

W0100-00-025-0005-08 (316984)
 CERDA CESAR ARNOLDO ET AL
 3206 SAN GABRIEL
 MISSION TX 78572

W0100-00-025-0005-09 (316985)
 ZVINGIT PROSPERITY LLC
 4315 LABURNAM RD
 RICHMOND TX 77407

E4585-00-000-0001-00 (691014)
 EL PATO PROPERTIES LP
 1300 E TAMARACK AVE
 MCALLEN TX 78501

T8030-00-000-0010-00 (693044)
 LONGORIA SAUL S & MARIA SALINAS
 616 W 24TH PL
 MISSION TX 78574

T8030-00-000-0011-00 (693045)
 GARZA ADAN JR & CLARIBEL GARZA
 2314 THORNTON
 MISSION TX 78574

T8030-00-000-0012-00 (693046)
 REYNA MARIA A
 2312 THORNTON ST
 MISSION TX 78574

T8030-00-000-0013-00 (693047)
 LOPEZ LUIS LAURO & MARIA INEZ
 3200 TRUMAN ST
 MISSION TX 78573

T8030-00-000-0014-00 (693048)
 MENDOZA JOSUE ADAM & ROSA MARIA
 615 W 24TH PL
 MISSION TX 78574

T8030-00-000-0015-00 (693049)
 DE HOYOS SAN JUANITA
 6973 IOWA RD
 MISSION TX 78574

T3638-00-000-0018-00 (709952)
 GARCIA RODOLFO V & AURELIA BENAVIDEZSOLIS PRISCILLA
 617 STACIE LANE
 MISSION TX 78574

T3638-02-000-0001-00 (790604)
 611 ROSE MARIE ST
 MISSION TX 78574

T3638-02-000-0002-00 (790605)
 GONZALEZ RENE & NORMA A TOVAR
 609 ROSE MARIE ST
 MISSION TX 78574

T3638-02-000-0003-00 (790606)
 RODRIGUEZ DANIEL
 607 ROSE MARIE ST
 MISSION TX 78574

T3638-02-000-0004-00 (790607)
 VASQUEZ HILDA ALEIDA
 605 ROSE MARIE ST
 MISSION TX 78574

T3638-02-000-0005-00 (790608)
 GARZA NATHAN D & NICOLE P RESENDEZ
 603 ROSE MARIE ST
 MISSION TX 78574

T3638-02-000-0006-00 (790609)
 GALAVIZ BALDEMAR JR & YAHAIRA M
 601 ROSE MARIE ST
 MISSION TX 78574

T3638-02-000-0007-00 (790610)
 RAMOS ALBERTO
 602 ROSE MARIE AVE
 MISSION TX 78574

T3638-02-000-0008-00 (790611)
 RODRIGUEZ JUAN L ZAMORA & CLEMENTE
 604 ROSE MARIE AVE
 MISSION TX 78574

T3638-02-000-0009-00 (790612)
 SALINAS MARIA DE JESUS
 PO BOX 1611
 LOS JOYA TX 78560

T3638-02-000-0010-00 (790613)
 GONZALEZ JUAN
 416 GARDENIA ST
 SULLIVAN CITY TX 78595

F6448-00-000-0001-00 (815012)
 PRINCESS MILI INVESTMENTS LLC
 3913 S J ST
 MCALLEN TX 78503

T3638-02-000-016A-00 (958366)
 CAVAZOS JOE GILBERT & RUBY
 2406 THORNTON AVE
 MISSION TX 78574

W3910-05-000-0001-00 (1069238)
 LUBIN PROPERTIES LLC
 PO BOX 2978
 MCALLEN TX 78502

W0100-00-025-0005-17 (1242748)
 SECURCARE MOVE IT MCALLEN LLC
 ATTN: MOVE IT STORAGE
 12655 N CNETRAL EXPRESSWAY STE 925
 DALLAS TX 75243

Started: 5:54 p.m.

Ended: 6:03 p.m.

Item #1.6

Conditional Use Permit: Drive-Thru Service Window
- Taco Bell
408 W. Griffin Parkway
A 2.48 acre tract of land out of
Lot 25-5, West Addition to Sharyland
C-3
ETX Bell Properties
(c/o AEC Engineering, LLC)

Ms. De Luna went over the write-up stating the subject site is located approximately 970' east of Holland Road along the north side of W. Griffin Parkway (F.M. 495). The applicant is proposing to construct a 2,520 sq.ft. building with a drive-thru service window. Access to the site will be via 30' driveway off of W. Griffin Parkway and via a 28' shared access easement that will connect with the adjacent businesses on both sides.

- **Hours of operation:** Monday – Sunday from 9:00 a.m. to 2:00 a.m.
- **Staff:** 20-25 full & part-time employees
- **Parking & Landscaping:** In reviewing the floor plan, there are a total of 54 seating spaces, which require 18 parking spaces (54 seats/1 space for every 3 seats = 18 parking spaces). The applicant is proposing 23 parking spaces and 12 on the drive-thru lane for a total of 35 parking spaces. They will be complying with the landscaping requirements.
- **Other Requirements:** Must continue to comply with all Building, Fire and Health Codes.

REVIEW COMMENTS: Staff mailed out 28 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval for life of use subject to:

1. Compliance with all City Codes (Building, Fire, and Health Codes, etc.),
2. CUP not transferable to others, and
3. Acquire a Business License prior to business occupancy.
4. Waiver of section 1.54(4)

Mr. Arcaute asked that how long was staff recommending approval.

Ms. De Luna stated that they are applying for life of use, however if they do not start construction within a year they would have to reapply.

Chairwoman Izaguirre asked if the waiver would apply to them only or to other owners.

Ms. De Luna stated it would be for Taco Bell only. She added that the reason for the waiver was because at the current location their contract ends in Summer of 2025 and they would start construction right before the lease is over.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Michael Stansberry the Director of the development was present. He stated they had 113 locations for Taco Bell in Texas. He added the current location has been opened since 2005 and they had a 20 year lease which will expire in 2024. He mentioned the plans are to purchase this

new property down the street and build a new Taco Bell. He added that he wants to make sure they can operate the Drive-Thru Service window before they purchase the property.

City Attorney, Victor Flores mentioned that even though we are approving a waiver he would like to see an end date on the permit.

Mr. Carlos Garza the Civil Engineer was present. He stated they are replatting the property, so even though they will not submit a building permit yet they would still be working on the subdivision process. He added the owner wanted to reassure the Conditional Use Permit so they could continue with the rest of the process and the closing of the property.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mrs. Austin moved to close the hearing. Mr. Arcaute seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcaute moved to the approve the conditional use permit subject to an expiration date of December 2025. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Still Tap at 600 N. Shary Road, Ste. C, Lot 1, Esdras Vega Subdivision, C-3, Richard Gomez, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On May 10, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located at the NE corner of E. 6th Street and Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval subject to: 1) 1 year approval 2) Removing 13 seats; 3) Compliance with all City Codes (Building, Fire, and Health Codes, etc.); 4) CUP not transferable to others; and 5) Acquire a Business License prior to business occupancy.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – STILL TAP, 600 N. SHARY ROAD,
STE. C, LOT 1, EDRAS VEGA SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 10, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 22, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
600 N. Shary Road, Ste. C Lot 1, Esdras Vega Subdivision	Sale & On-Site Consumption of Alcoholic Beverages – Still Tap	1) 1-year approval, 2) Removing 13 seats; 3) Compliance with City Codes (Building, Fire, and Health Codes, etc.); 4) CUP not transferable to others; 5) Acquire a Business License prior to business occupancy

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.7

CONDITIONAL USE PERMIT: Sale & On-Site Consumption of
Alcoholic Beverages – Still Tap
600 N. Shary Road, Ste. C
Lot 1, Esdras Vega Subdivision
C-3
Richard Gomez

REVIEW DATA

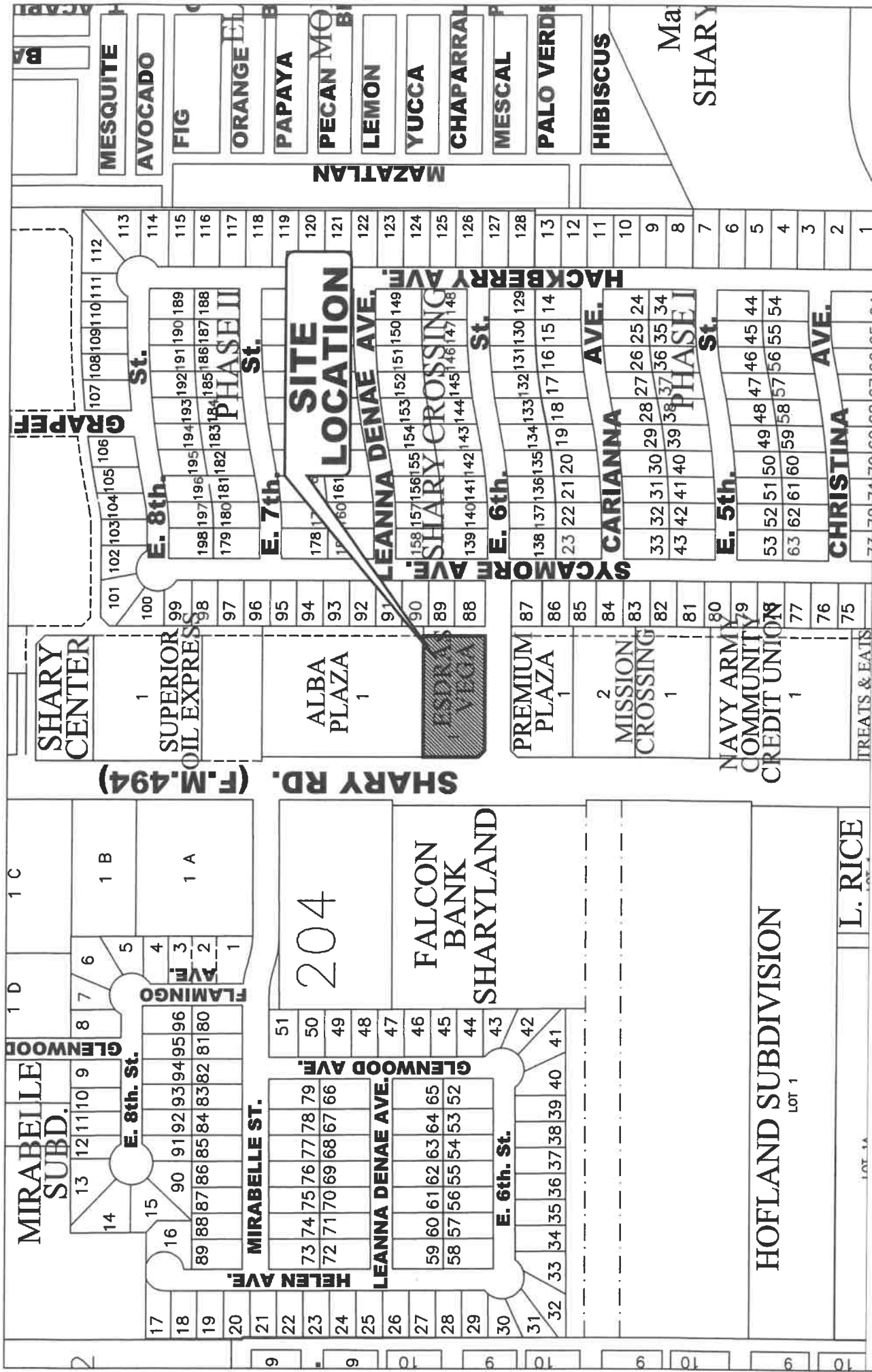
SITE: The subject site is located at the NE corner of E. 6th Street and Shary Road—see **vicinity map**. The applicant leased a suite within a commercial plaza for his proposed bar. The applicant is not proposing to offer any food in his menu. Access to the site will be provided off E. 6th Street, through an existing 24' driveway. A bar is allowed under the C-3 (General Business) zone as long as they apply for a conditional use permit and they require the approval of the City Council.

- **Days / Hours of operation:** Wednesday – Friday from 6:00p.m. to 12:00a.m. and Saturday from 4:00p.m. to 12:00a.m.
- **Staff:** 3 employees will man this operation
- **Parking:** In reviewing the floor plan, there are a total of 66 seating spaces, which require 22 parking spaces (66 seats/1 space for every 3 seats = 22 parking spaces). It is noted that the parking area is held in common for the entire plaza and there is a total of 58 parking spaces.
- **Landscaping:** The landscaping, paving, and drainage for the entire plaza meets code.

REVIEW COMMENTS: Staff notes that the floor plan shows a bar component. Section 1.56-3 states that Bars, cocktail lounges, taverns, cantinas, saloons, dancehalls, discotheques, discos or nightclubs: must be at least 300' from the nearest residence, church, school or publicly owned property. Staff notes that there is a residential subdivision within 300' radius, however P&Z and City Council have waived this separation requirement in previous CUP but only for restaurants.

RECOMMENDATION: Denial, staff feels that due to the complexity of the parking; this bar proposal would be detrimental to the plaza. Staff also considers that if this business succeeds there would not be enough parking spaces considering that all the suites are rented out.

*Note: If P&Z is inclined to approve the request then staff would suggest the following: 1) 1 year approval to assess the new operation, 2) reduce the # of seating spaces, 2) comply with all city codes, 3) CUP not be transferable to others, and 4) acquisition of a business license prior to business occupancy.

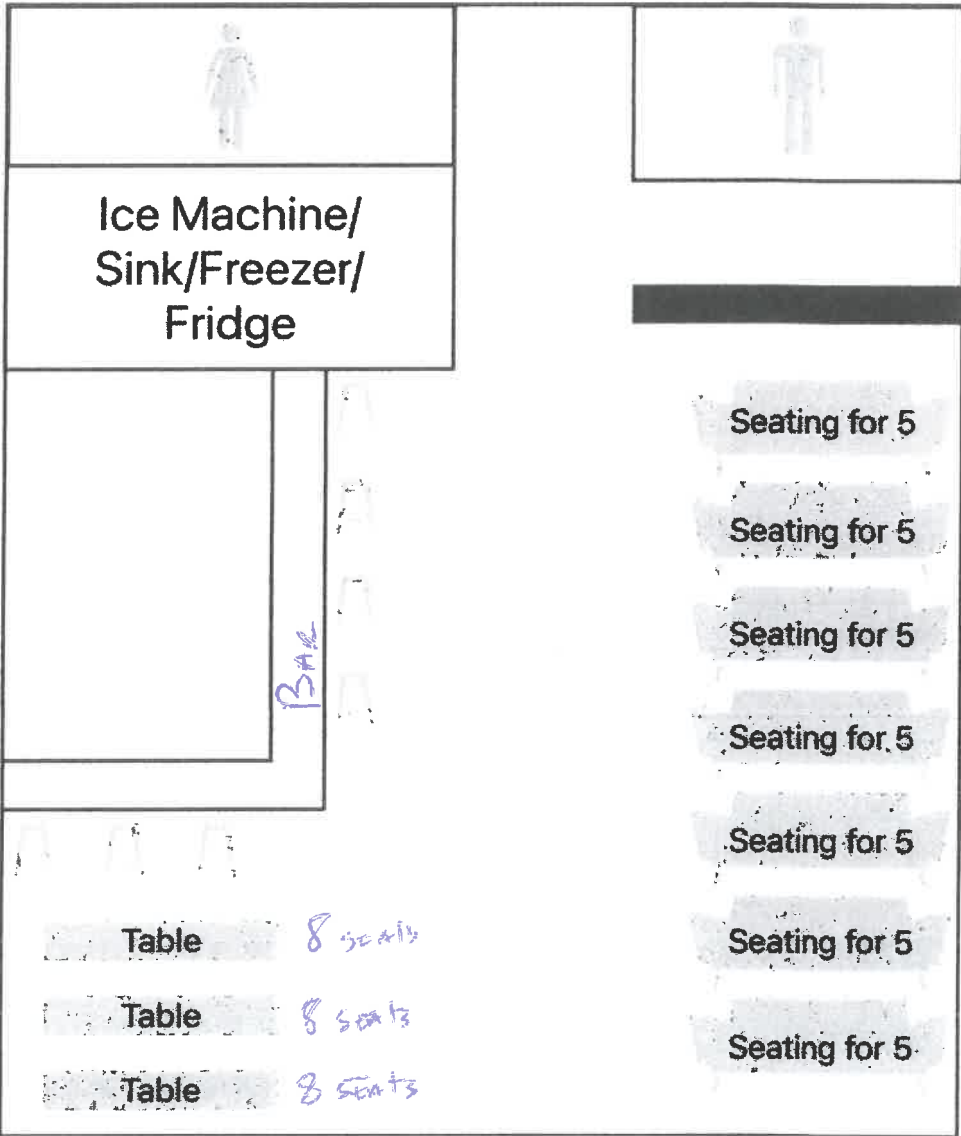


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (361) 580-8672
 FAX: (361) 580-8680

Item 14.

No.





Hours of Operation:
Wednesday - Friday 6PM - 12AM
Saturday: 4PM - 12AM

Number of Employees: 3



PROHIBITION ERA

WHISKEY SMITH	\$12.00	WHISKEY COCKTAILS	
Fresh lemon juice infused premium whiskey and lime.		GENERATOR	\$12.00
		White rum mixed with whiskey and sugar.	
SEE SPINNY	\$10.00	TOU + VERMOUTH	\$10.00
Gin, lemon juice, and honey syrup shaken with ice and strained		Bourbon, Campari, sweet vermouth, garnished with an orange twist.	
MARY MCKENNA	\$10.00	WHISKEY FLIT	\$10.00
Rum, pineapple juice, grenadine, and maraschino liqueur		Premium whiskey, lime mixed with sugar syrup.	
ROCKAWAY	\$10.00	OLD FASHIONED	\$10.00
Brandy, lemon juice, and triple sec glass rimmed with cinnamon		Brown sugar, lime and sugar mixed with whiskey.	
SI DEFLAW	\$10.00	PAPER PLANE	\$10.00
Rye whiskey, dry vermouth, lemon juice, and grenadine		Premium whiskey mixed with lime and sugar.	
GIN FIZZ	\$10.00	WHISKEY GINGER	\$10.00
Gin, lemon juice, sugar syrup, and soda water		Bourbon, ginger beer, fresh lime juice, garnished with a lime wheel.	
MARY LIGHT	\$10.00	WHISKEY TIGHT	\$10.00
Rye whiskey, lemon juice, orange juice, and grenadine		Selection of three different whiskeys for tasting and comparison.	



Document reference ID : 184725

Licensing Application Summary

You must review your application and confirm that the information displayed here is correct. Select **Review and Confirm** to continue and make the payment. If the information is not correct, select **Next** to return to the application, edit the data as needed and finalize the submission. If you need to store the application packet for your records, select **Download**.

Application ID: 184725
Applicant Name: Still Tap
License Type applied for: Mixed Beverage Permit (MB)

Entity Information

Business Structure: Limited liability company
FEIN/SSN Number: 920525011
Member Managed or Manager Managed: Member Managed
Historically Underutilized Business: No
Veteran-owned business: Yes
Fraternal Owned: No
Secretary of State Filing Number: 804745774
Date Filed: 9/29/2022
Filing State: TX

Primary Business Entity Contact Information

Legal First Name: Herman
Legal Middle Name: Sledge IV
Email Address: the_still_tap@outlook.com
Phone Number: 956-888-6777

Initial Application Information

Authority Type: I am a principal or authorized user with binding authority

Prefix: Mr

Legal First Name: Herman

Legal Middle Name: Foree

Legal Last Name: Sledge

Suffix: IV

Email Address: the_still_tap@outlook.com

Phone Number: 956-888-6777

Principal Parties

Principal Parent Entity	Principal Party	Role	%Ownership
Still Tap	Cecilio Chapa	Member	10
Still Tap	Herman Sledge	Member	50
Still Tap	Herman Sledge	Member	20
Still Tap	Jorge Yanez	Member	10
Still Tap	Richard Gomez	Member	10

Basic Business information

Business/Trade Name: The Still Tap

What is your primary business at this location? Bar

Location's Phone Numbers

Business Phone Number 956-888-6777

Location Address

Address: 600 N Shary Rd, Suite C, Mission, TX, United States, Hidalgo 78572

Is your location within city limits? Yes

Mailing Address Information

Address: 301 N Shary Rd, Lot 135, Mission, TX, United States, Hidalgo 78572

Measurement Information

Measuring from the public entrance of your location along street lines and directly across intersections, will your location be within 1,000 feet of the nearest property line of a public or private school? No

Is a residential address or established neighborhood association located within 300 feet of any property line of your premises? No

Sixty Day Sign Requirements

Posted the 60 day sign: No

Refuting reason: Complex currently hosts liquor store in Suite G. Name of business is Liquor Shop with contact number 956-598-8997 as well as Han's Katsuya Japanese Restaurant with contact number 956-997-0188.

Projected Sales Information

Sales Year: 2023

Alcohol Sale: \$75,000.00

Other Sales: \$45,000.00

Total Sales: \$120,000.00

Property Ownership

Do you, the applicant, own the land, building, and/or warehouse at this proposed licensed location? No

Are you operating under? Lease

Franchise Agreement

Do you or anyone else at the location operate under a franchise agreement? No

Are there any agreements, exclusive of a franchise agreement, which involve alcohol in any way? No

Shared premise information

Do you share the premises with another business entity?

No

Property Ownership Details

Property Type

Property Ownership Type

Entity Name

Building

Lessor

Still Tap

S2950-00-000-0205-09 (625924)
STATE OF TEXAS
PO BOX 1717
PHARR TX 78577

S2755-01-000-0085-00 (684489)
MARES GLORIA C
511 SYCAMORE AVE
MISSION TX 78572

S2755-01-000-0086-00 (684490)
GARZA PERLA MARLEN
513 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0087-00 (684493)
RIOS REYNOL & MARIA
515 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0088-00 (684504)
MARTINEZ ENRIQUE C & VERONICA M
601 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0089-00 (684505)
RODRIGUEZ ILEANA
603 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0090-00 (684506)
MARTINEZ ANNETTE
605 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0091-00 (684507)
GUERRERO NANCY GONZALEZ
607 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0092-00 (684508)
GONZALEZ ARMANDO F JR
1702 JONATHON DR
MISSION TX 78572

S2755-02-000-0093-00 (684509)
ESTRADA OMAR A
611 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0138-00 (684554)
REGO MARIA A & RAFAEL A
2420 E 6TH AVE
MISSION TX 78572

S2755-02-000-0139-00 (684555)
CISNEROS KRYSTAL NALLELY
2421 E 6TH AVE
MISSION TX 78572

S2755-02-000-0158-00 (684574)
CASTELLANOS SILVIA LUCERO LAM
2420 LEANNA DENAE AVE
MISSION TX 78572

S2950-00-000-0204-45 (685429)
LERMA MIGUEL & LOURDES
2426 E 21ST
MISSION TX 78572

F1520-00-000-0001-00 (20827570)
NEW MILLENNIUM L INVESTMENTS INC
711 W NOLANA 104-A
MCALLEN TX 78504

E6640-00-000-0001-00 (960387)
YAMELS LLC
2000 WESTMINSTER CIR
BROWNSVILLE TX 78521

M4937-00-000-0002-00 (962410)
MMCG DBR OTX LLC
5750 GENESIS CTE STE 103
FRISCO TX 75034

P8328-00-000-0001-00 (1070342)
FLORES NORMA YOLANDA
4410 SIERRA DRIVE
PALMHURST TX 78573

A2360-00-000-0001-00 (1238655)
PRO HOME INVESTMENTS LLC
200 S 10TH ST STE 1601A
MCALLEN TX 78501

S3015-99-000-0001-00 (20404494)
SHARYLAND STORAGE LLC
2018 E BUSINESS HIGHWAY 83
MISSION TX 78572-9206

Started: 6:03 p.m.

Ended: 6:13 p.m.

Item #1.7

Conditional Use Permit:

**Sale & On-Site Consumption of
Alcoholic Beverages – Still Tap
600 N. Shary Road, Ste. C
Lot 1, Esdras Vega Subdivision
C-3
Richard Gomez**

Ms. De Luna went over the write-up stating the subject site is located at the NE corner of E. 6th Street and Shary Road. The applicant leased a suite within a commercial plaza for his proposed bar. The applicant is not proposing to offer any food in his menu. Access to the site will be provided off E. 6th Street, through an existing 24' driveway. A bar is allowed under the C-3 (General Business) zone as long as they apply for a conditional use permit and they require the approval of the City Council.

- **Days / Hours of operation:** Wednesday – Friday from 6:00p.m. to 12:00a.m. and Saturday from 4:00p.m. to 12:00a.m.
- **Staff:** 3 employees will man this operation
- **Parking:** In reviewing the floor plan, there are a total of 66 seating spaces, which require 22 parking spaces (66 seats/1 space for every 3 seats = 22 parking spaces). It is noted that the parking area is held in common for the entire plaza and there is a total of 58 parking spaces.
- **Landscaping:** The landscaping, paving, and drainage for the entire plaza meets code.

REVIEW COMMENTS: Staff notes that the floor plan shows a bar component. Section 1.56-3 states that Bars, cocktail lounges, taverns, cantinas, saloons, dancehalls, discotheques, discos or nightclubs: must be at least 300' from the nearest residence, church, school or publicly owned property. Staff notes that there is a residential subdivision within 300' radius, however P&Z and City Council have waived this separation requirement in previous CUP but only for restaurants.

RECOMMENDATION: Denial, staff feels that due to the complexity of the parking; this bar proposal would be detrimental to the plaza. Staff also considers that if this business succeeds there would not be enough parking spaces considering that all the suites are rented out.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Herman Sledge was present to represent the applicant. He stated this was not a typical bar with food and live music. He added it was more of a whiskey lounge/cocktail lounge setting. He mentioned the only reason they were not going to offer food was because the location was not suited for food and they would have to add expensive equipment. He added they were willing to reduce the number of seating. He added they would have no live music and it would be more of a quiet setting.

Mr. Cecilio Chapa another representative stated most businesses in the plaza are closed early in the evening.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Arcuate moved to close the hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Mr. Alaniz asked if the 6th Street could be used for public parking.

Ms. De Luna said it could be used for public parking however, staff wants applicants to secure parking within the plaza.

Chairwoman Izaguirre asked if the other business there close after 5p.m.

Ms. De Luna stated that there was a restaurant that closes at 10p.m.

Mr. Chapa stated most of them close at 6p.m. or 7p.m. some days earlier than others.

Chairwoman Izaguirre stated that if other businesses close early than he should not have problems with the parking.

Ms. De Luna stated that Mr. Sledge mentioned he would remove sitting area which would be an option for the business. She added that if the board would want to approve the conditional use permit that would be a recommendation.

Chairwoman Izaguirre asked for the square footage of the building.

Mr. Sledge stated the square footage was about 1,200 square feet.

Chairwoman Izaguirre asked if they were willing to reduce the seating.

Mr. Sledge confirmed "yes".

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcaute moved to the approve the conditional use permit subject to reducing the seating area by 13 chairs. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit Renewal: Drive-Thru Service Window – Tortilleria Carmelita at 600 N. Shary Road, Ste. F, Lot 1, Esdras Vega Subdivision, C-3, Luz Del Carmen Rivera, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On May 10, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request renewal. The subject site is located at NE corner of E. 6th Street and Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval for life of use subject to: 1) Compliance with all City Codes (Building, Fire, and Health Codes, etc.); and 2) CUP not transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE
WINDOW – TORTILLERIA CARMELITA AT 600 N. SHARY ROAD, STE. F, LOT 1,
ESDRAS VEGA SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 10, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 22, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
600 N. Shary Road, Ste. F Lot 1, Esdras Vega Subdivision	Drive-Thru Service Window – Tortilleria Carmelita	1) Life of Use 2) Compliance with all City Codes (Building, Fire, and Health Codes, etc.); and 3) CUP not transferable to others

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.8

CONDITIONAL USE PERMIT RENEWAL: Drive-Thru Service Window
 - Tortilleria Carmelita
 600 N. Shary Road, Ste. F
 Lot 1, Esdras Vega Subdivision
 C-3
 Luz Del Carmen Rivera

REVIEW DATA

SITE: The subject site is located at the NE corner of E. 6th Street and Shary Road—see **vicinity map**. The applicant has been in operation at this location since 2016. The last CUP approved by P&Z for this location was on April 22, 2020 for a period of 3 years. The applicant is seeking to renew this conditional use permit for the use of the Drive-thru Service Window and would like the board to consider approving for life of use. Access to the site is off E. 6th Street, through an existing 24' driveway. Customers either park within the shared parking area to walk in and purchase items, or they use the drive-thru service window. Staff notes that this would be there 3rd renewal.

- **Days/Hours of operation:** Monday – Saturday from 7:00a.m. to 9:00p.m. and Sunday from 7:00 a.m. to 7:00 p.m.
- **Staff:** 4 employees man this operation
- **Parking:** There is a total of 58 parking spaces held in common for this commercial plaza. In talking to the applicant, close to 100% of her business is by take-out, thus staff parking has not been an issue at this location.
- **Landscaping:** The landscaping, paving, and drainage for the entire plaza meets code.
- **Menu:** Tortillas, sodas, milk, and other basic snacks will be the only items sold Monday through Friday. On Saturdays & Sundays, they offer barbacoa, carnitas and menudo (all items are to go).

REVIEW COMMENTS: Staff notes that the applicant has complied with Health, Fire, Building and Sign Codes. Staff mailed out 20 notices to property owners within 200' radius and staff has not received any comments in favor or against this request. Since there has been no issues or concerns with this establishment staff does not object to approving for conditional use permit for life of use.

RECOMMENDATION: Staff recommends approval for life of use subject to:
 1. Compliance with all City Codes (Building, Fire, and Health Codes, etc.), and
 2. CUP not transferable to others.



Item 15.

No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS

1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 360-6672
 FAX: (956) 360-6680







Item 15.





S2950-00-000-0205-09 (625924)
STATE OF TEXAS
PO BOX 1717
PHARR TX 78577

S2755-01-000-0085-00 (684489)
MARES GLORIA C
511 SYCAMORE AVE
MISSION TX 78572

S2755-01-000-0086-00 (684490)
GARZA PERLA MARLEN
513 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0087-00 (684493)
RIOS REYNOL & MARIA
515 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0088-00 (684504)
MARTINEZ ENRIQUE C & VERONICA M
601 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0089-00 (684505)
RODRIGUEZ ILEANA
603 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0090-00 (684506)
MARTINEZ ANNETTE
605 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0091-00 (684507)
GUERRERO NANCY GONZALEZ
607 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0092-00 (684508)
GONZALEZ ARMANDO F JR
1702 JONATHON DR
MISSION TX 78572

S2755-02-000-0093-00 (684509)
ESTRADA OMAR A
611 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0138-00 (684554)
REGO MARIA A & RAFAEL A
2420 E 6TH AVE
MISSION TX 78572

S2755-02-000-0139-00 (684555)
CISNEROS KRYSTAL NALLELY
2421 E 6TH AVE
MISSION TX 78572

S2755-02-000-0158-00 (684574)
CASTELLANOS SILVIA LUCERO LAM
2420 LEANNA DENAE AVE
MISSION TX 78572

S2950-00-000-0204-45 (685429)
LERMA MIGUEL & LOURDES
2426 E 21ST
MISSION TX 78572

F1520-00-000-0001-00 (20827570)
NEW MILLENNIUM L INVESTMENTS INC
711 W NOLANA 104-A
MCALLEN TX 78504

E6640-00-000-0001-00 (960387)
YAMELS LLC
2000 WESTMINSTER CIR
BROWNSVILLE TX 78521

M4937-00-000-0002-00 (962410)
MMCG DBR OTX LLC
5750 GENESIS CTE STE 103
FRISCO TX 75034

P8328-00-000-0001-00 (1070342)
FLORES NORMA YOLANDA
4410 SIERRA DRIVE
PALMHURST TX 78573

A2360-00-000-0001-00 (1238655)
PRO HOME INVESTMENTS LLC
200 S 10TH ST STE 1601A
MCALLEN TX 78501

S3015-99-000-0001-00 (20404494)
SHARYLAND STORAGE LLC
2018 E BUSINESS HIGHWAY 83
MISSION TX 78572-9206

Started: 6:14 p.m.

Ended: 6:16 p.m.

Item #1.8

Conditional Use Permit

Renewal:

Drive-Thru Service Window

- Tortilleria Carmelita

600 N. Shary Road, Ste. F

Lot 1, Esdras Vega Subdivision

C-3

Luz Del Carmen Rivera

Ms. De Luna went over the write-up stating the subject site is located at the NE corner of E. 6th Street and Shary Road. The applicant has been in operation at this location since 2016. The last CUP approved by P&Z for this location was on April 22, 2020 for a period of 3 years. The applicant is seeking to renew this conditional use permit for the use of the Drive-thru Service Window and would like the board to consider approving for life of use. Access to the site is off E. 6th Street, through an existing 24' driveway. Customers either park within the shared parking area to walk in and purchase items, or they use the drive-thru service window. Staff notes that this would be there 3rd renewal.

- **Days/Hours of operation:** Monday – Saturday from 7:00a.m. to 9:00p.m. and Sunday from 7:00 a.m. to 7:00 p.m.
- **Staff:** 4 employees man this operation
- **Parking:** There is a total of 58 parking spaces held in common for this commercial plaza. In talking to the applicant, close to 100% of her business is by take-out, thus staff parking has not been an issue at this location.
- **Landscaping:** The landscaping, paving, and drainage for the entire plaza meets code.
- **Menu:** Tortillas, sodas, milk, and other basic snacks will be the only items sold Monday through Friday. On Saturdays & Sundays, they offer barbacoa, carnitas and menudo (all items are to go).

REVIEW COMMENTS: Staff notes that the applicant has complied with Health, Fire, Building and Sign Codes. Staff mailed out 20 notices to property owners within 200' radius and staff has not received any comments in favor or against this request. Since there has been no issues or concerns with this establishment staff does not object to approving for conditional use permit for life of use.

RECOMMENDATION: Staff recommends approval for life of use subject to:

1. Compliance with all City Codes (Building, Fire, and Health Codes, etc.), and
2. CUP not transferable to others.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Arcuate moved to close the hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Austin moved to the approve the conditional use permit. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – 100% Antojitos Mexicanos at 2306 E. Expressway 83, Ste. 1 & 2, Lot 1, Cimarron Crossing Ph. I Subdivision, C-3, 100% Antojitos Mexicanos, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On May 10, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request renewal. The subject site is located near the SE corner of J.R. Drive and Expressway 83 along the Frontage Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval for life of use subject to: 1) Compliance with all City Codes (Building, Fire, and Health Codes, etc.); and 2) CUP not transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – 100% ANTOJITOS MEXICANOS,
2306 E. EXPRESSWAY 83, STE. 1 & 2, LOT 1, CIMARRON CROSSING PH, I
SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 10, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 22, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2306 E. Expressway 83, Ste. 1 & 2 Lot 1, Cimarron Crossing Ph. I Subdivision	Sale & On-Site Consumption of Alcoholic Beverages – 100% Antojitos Mexicanos	1) Life of Use; 2) Compliance with all City Codes (Building, Fire, and Health Codes, etc.); and 3) CUP not transferable to others

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

Item# 1.9

CONDITIONAL USE PERMIT RENEWAL: Sale and On-Site Consumption of Alcoholic Beverages – 100% Antojitos Mexicanos
 2306 E. Expressway 83, Ste. 1 & 2
 Lot 1, Cimarron Crossing Ph. I Subdivision
 C-3
 100% Antojitos Mexicanos

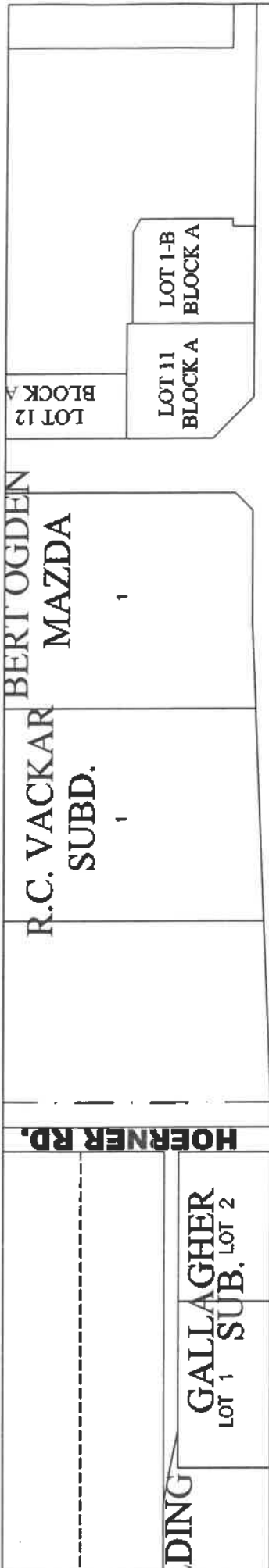
REVIEW DATA

SITE: The subject site is located near the SE corner of J.R. Drive and Expressway 83 along the Frontage Road - see **vicinity map**. The restaurant with the drive-thru service window is located at the east end of the plaza. This restaurant has been in operation since 2012. On May 8, 2017 they were granted a CUP for life of use of the drive-thru service window. The last CUP for the Sale & On-Site Consumption of Alcoholic Beverages at this location was approved by P&Z on October 28, 2020 for a period of 2 years. The applicant is seeking to renew their conditional use permit to keep offering alcohol with their meals. Staff notes that this would be their fourth renewal.

- **Hours of Operation:** Sunday – Thursday from 10:30a.m. to 10:00p.m., and Friday & Saturday from 10:30a.m. to 11:00p.m. Alcoholic beverages are only served during allowable State selling hours.
- **Staff:** 8 - 10 employees (in shifts)
- **Parking & Landscaping:** There are 122 total seating spaces, which require 41 parking spaces (122 seats/1 space for every 3 seats = 40.6 parking spaces). It is noted that the parking area is held in common (105 existing parking spaces) and is shared with other businesses. Landscaping is currently exceeding City requirements and is maintained.
- Must continue to comply with all Building, Fire, and Health codes.

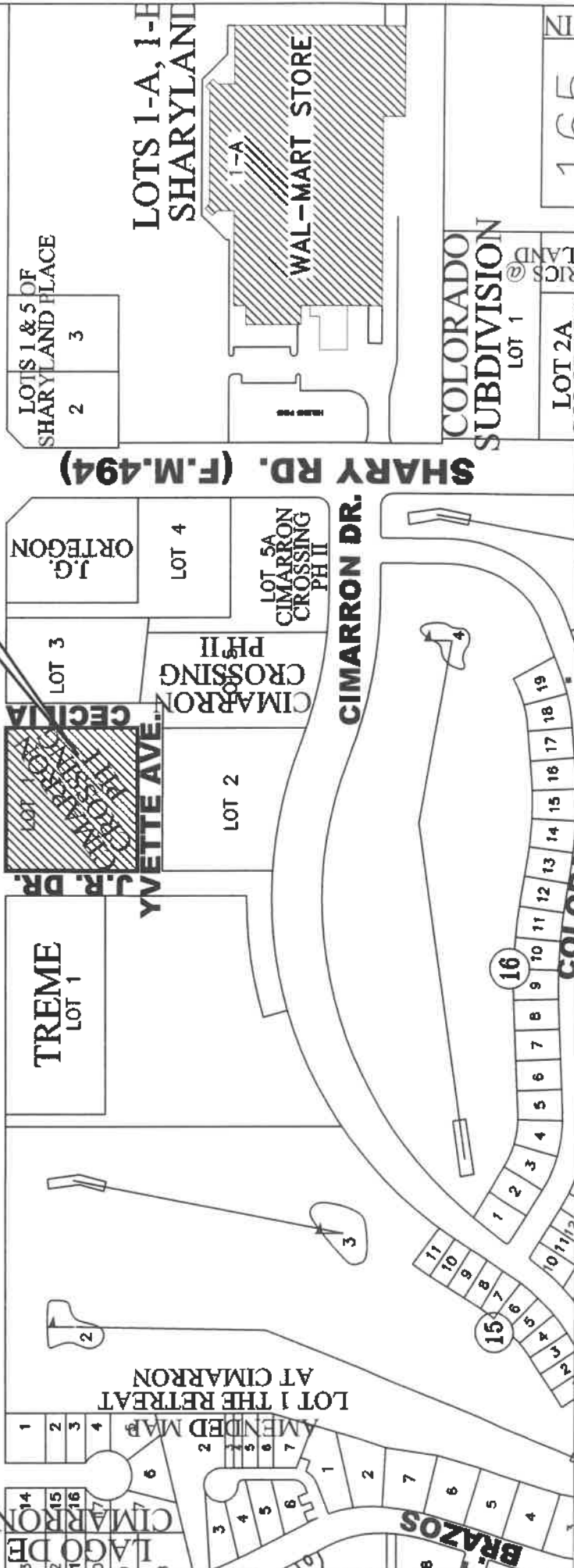
REVIEW COMMENTS: Staff notes that the applicant has complied with Health, Fire, Building and Sign Codes. Staff mailed out 7 notices to property owners within 200' radius and staff has not received any comments in favor or against this request. Since there has been no issues or concerns with this establishment staff does not object to approving for conditional use permit for life of use.

RECOMMENDATION: Staff recommends approval for life of use subject to:
 1. Compliance with all City Codes (Building, Fire, and Health Codes, etc.), and
 2. CUP not transferable to others.



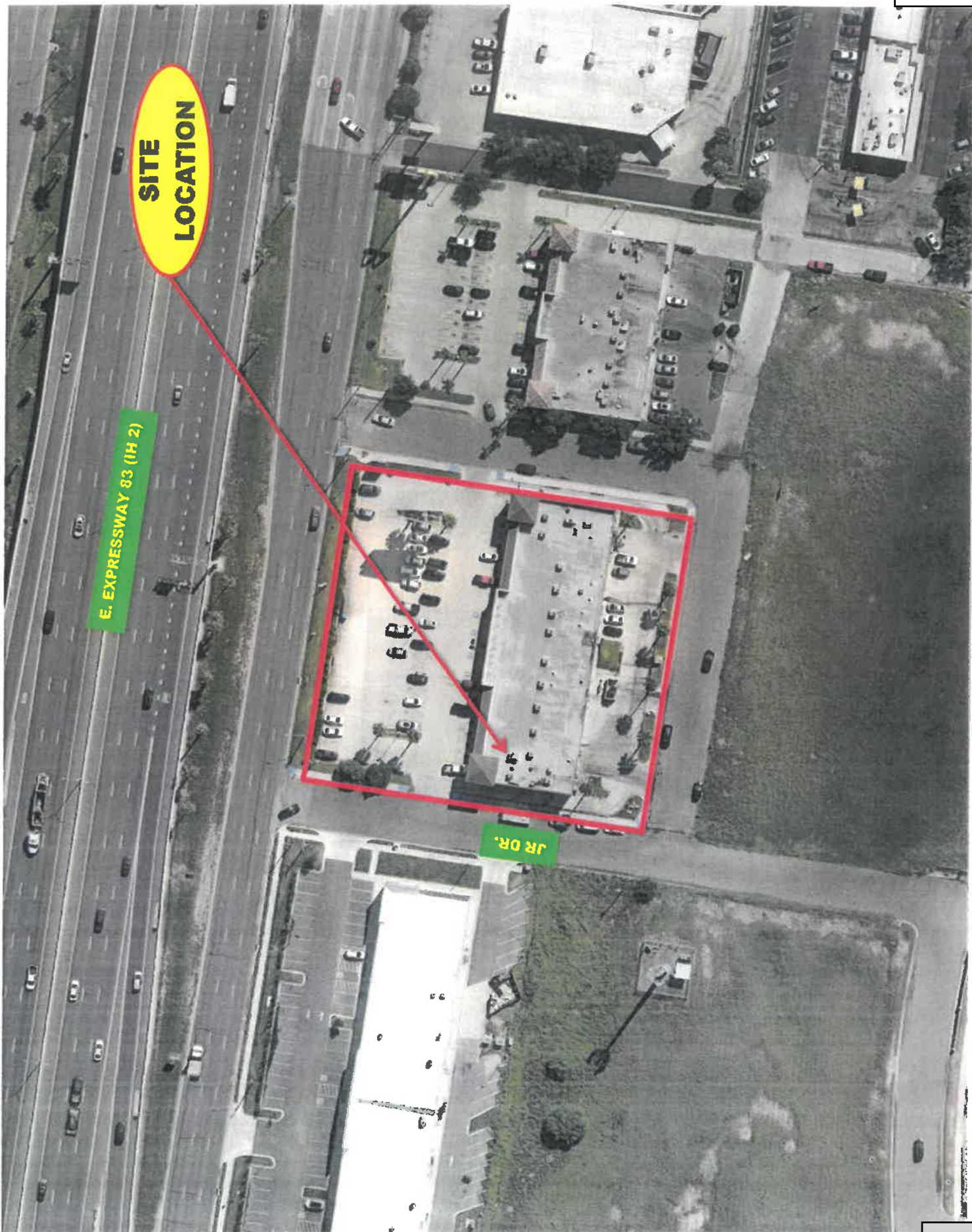
U.S. EXPRESSWAY 83

SITE LOCATION



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 4th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

Item 16.









ENCHILADAS

\$7.63 2 complementos a elección

ENCHILADAS VERDES

\$7.63 2 complementos a elección

ENTOMATADAS

\$7.63 2 complementos a elección

ENMOLADAS

\$7.63 2 complementos a elección

BLANDITOS

\$7.63 2 complementos a elección

TOSTADAS

\$7.63 2 complementos a elección

SOPES

\$7.63 2 complementos a elección

FLAUTAS

\$7.63 2 complementos a elección

PLATO SURTIDO

\$10.53

PANCHOS

\$10.53 Fajita +1 dll

FARIJOLES ANTOJITOS

\$7.99 Oo. \$4.29 Fajita \$4.99 CDE Fajita \$6.99

TORTA

\$7.63 Fajita +1 dll

TACOS DE BISTEC

\$7.63 Fajita +1 dll

TACOS DE TROMPO

\$7.63

TACOS DE ALAMBRE

\$7.63

TACOS A LA PLANCHA

\$7.63 Desahizada o Pavo Fajita +1 dll

ESPADAS

\$7.63 Fajita +1 dll

SINCRONIZADA

\$7.63 2 complementos a elección Fajita +1 dll

TACO ANTOJITOS

\$5.35

PAPA ASADA

\$6.89 Sencilla \$4.89 Fajita \$7.89

CHAROLA

\$59.99 Tapiza o Antojitos

KIDS MENU
 Incluye papas y refresco

- COMPLEMENTOS**
 Orden de Papitas.....\$1.99
 Guacamole.....\$2.49
 Orden de Gueritos en Vinagre.....\$2.49
- POSTRES**
 Pay de Queso, Flan, Chocoflan, Empanadas, Paletas de Hielo y Dulce Mexicano.....C.99
- 2 Quesadillas \$4.99
 2 Tacos de Fajita \$4.99
 6 Nuggets de Pollo \$4.99
 2 Flautas \$4.99

El Rio Advertising 956-735-1013

[Back](#)[Export to Excel](#)

Item 16.

[Print Results](#)

License #:	BG821420		
AIMS License Type:	BG		
AIMS License #:	103330261		
Trade Name:	100% ANTOJITOS MEXICANOS		
Owner:	100% ANTOJITOS MEXICANOS INC.		
Location Address:	2306 E INTERSTATE HIGHWAY 2 STE 1-2 MISSION , TX 785722108 UNITED STATES	Mailing Address:	2306 E INTERSTATE HIGHWAY 2 STE 1-2 MISSION , TX 785722108
County:	Hidalgo	Orig. Issue Date:	10/8/2012
Status:	Active	Exp. Date:	10/7/2024
		Wine Percent:	Upto 17%
Location Phone No.:			
Subordinates:			
Related To:		Gun Sign:	BLUE

TEXAS ALCOHOLIC BEVERAGE COMMISSION

BG -103330261

Expires:10/7/2024

17% WINE

WINE AND MALT BEVERAGE RETAILER'S ON-PREMISE PERMIT (BG)



100% ANTOJITOS MEXICANOS INC.

EXECUTIVE DIRECTOR

PERMIT IS NOT TRANSFERABLE, MUST BE PUBLICLY DISPLAYED AT ALL TIMES AND USED ONLY AT PLACE OF BUSINESS INDICATED HEREON THE ACCEPTANCE HEREOF CONSTITUTES AN EXPRESS AGREEMENT TO PERMIT ANY AUTHORIZED REPRESENTATIVE OF THE COMMISSION OR ANY PEACE OFFICER TO FREELY ENTER UPON PERMITTEES TO PERFORM ANY DUTY IMPOSED UPON HIM.

C4443-01-000-0001-00 (629915)
SEPEC LLC
2306 E EXPRESSWAY 83 STE 5
MISSION TX 78572

C4443-01-000-0002-00 (629916)
QUIRICH0 LTD &
JOSE R & SYLVIA Y CARRERA
210 S BRYAN RD STE 5-A
MISSION TX 78572

C4443-02-000-0003-00 (629917)
OOS INVESTMENTS LLC
3107 MOSSHALL WAY
SAN JOSE CA 95135

C4443-02-000-0005-00 (629920)
QUIRICH0 LTD &
JOSE R & SYLVIA Y CARRERA
210 S BRYAN RD STE 5-A
MISSION TX 78572

C4443-02-000-005A-00 (683075)
808 SOUTH SHARY ROAD LLC
302 JUAREZ AVE
LAREDO TX 78040

P1650-01-000-0000-05 (840959)
CARRERAS JOSE R & SYLVIA Y
1016 E GRIFFIN PKWY
MISSION TX 78572

B1865-00-000-000C-00 (1129584)
ARI LLC
801 N MAIN ST STE 501
MCALLEN TX 78501

Started: 6:16 p.m.

Ended: 6:19 p.m.

Item #1.9

Conditional Use Permit

Renewal:

Sale & On-Site Consumption of Alcoholic

Beverages – 100% Antojitos Mexicanos

2306 E. Expressway 83, Ste. 1 & 2

Lot 1, Cimarron Crossing Ph. I Subdivision

C-3

100% Antojitos Mexicanos

Ms. De Luna went over the write-up stating the subject site is located near the SE corner of J.R. Drive and Expressway 83 on along the Frontage Road. The restaurant with the drive-thru service window is located at the east end of the plaza. This restaurant has been in operation since 2012. On May 8, 2017 they were granted a CUP for life of use of the drive-thru service window. The last CUP for the Sale & On-Site Consumption of Alcoholic Beverages at this location was approved by P&Z on October 28, 2022 for a period of 2 years. The applicant is seeking to renew their conditional use permit to keep offering alcohol with their meals. Staff notes that this would be there fourth renewal.

- **Hours of Operation:** Sunday – Thursday from 10:30a.m. to 10:00p.m., and Friday & Saturday from 10:30a.m. to 11:00p.m. Alcoholic beverages are only served during allowable State selling hours.
- **Staff:** 8 - 10 employees (in shifts)
- **Parking & Landscaping:** There are 122 total seating spaces, which require 41 parking spaces (122 seats/1 space for every 3 seats = 40.6 parking spaces). It is noted that the parking area is held in common (105 existing parking spaces) and is shared with other businesses. Landscaping is currently exceeding City requirements and is maintained.
- Must continue to comply with all Building, Fire, and Health codes.

REVIEW COMMENTS: Staff notes that the applicant has complied with Health, Fire, Building and Sign Codes. Staff mailed out 7 notices to property owners within 200' radius and staff has not received any comments in favor or against this request. Since there has been no issues or concerns with this establishment staff does not object to approving for conditional use permit for life of use.

RECOMMENDATION: Staff recommends approval for life of use subject to:

1. Compliance with all City Codes (Building, Fire, and Health Codes, etc.), and
2. CUP not transferable to others.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Arcuate moved to close the hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to the approve the conditional use permit. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Mother’s Retirement Home/Guest Home on Property Zoned R-1 (Single Family Residential) at 1911 Adams, Being 2.06 acres of land, more or less, out of Lot 23-1, West Addition to Sharyland, R-1, Jose J. Villegas, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On May 10, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 200’ south of W. 20th Street along the west side of Adams Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval subject to: 1) The Structure may not have a kitchen nor separate utility and electrical connections; 2) Transferability to other future owners imposing the same conditions imposed to this applicant; 3) Not to be used for rental purposes; and 4) Single lot variance if property does not pre-exist 1974.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A MOTHER’S RETIREMENT HOME/GUEST HOUSE ON PROPERTY ZONED R-1 SINGLE FAMILY RESIDENTIAL AT 1911 ADAMS, BEING 2.06 ACRES OF LAND MORE OR LESS, OUT OF LOT 23-1, WEST ADDITION TO SHARYLAND

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 10, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 22, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
1911 Adams Being 2.06 acres of land, more or less, out of Lot 23-1, West Addition to Sharyland	Mother’s Retirement Home/Guest House on Property Zoned R-1	<ol style="list-style-type: none"> 1) The structure may not have a kitchen nor separate utility and electrical connections; 2) Transferability to other future owners imposing the same conditions imposed to this applicant; 3) Not to be used for rental purposes; and 4) Single lot variance if property does not pre-exist 1974.

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.4

CONDITIONAL USE PERMIT: Mother's Retirement Home/Guest House
 on Property Zoned R-1
 Single Family Residential
 1911 Adams
 Being 2.06 acres of land, more or less,
 out of Lot 23-1, West Addition to Sharyland
 R-1
 Jose J. Villegas

REVIEW DATA

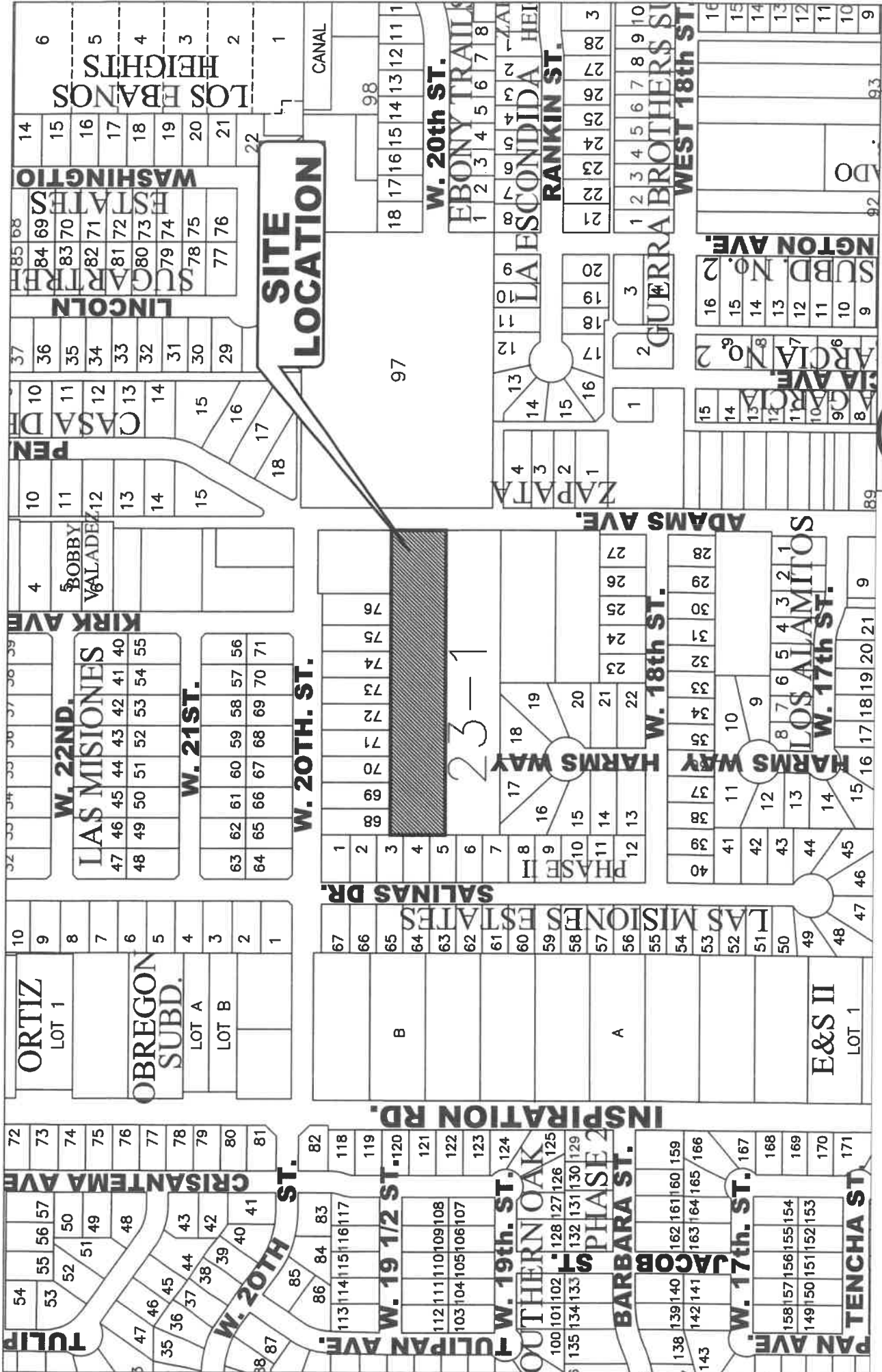
The subject site is located approximately 200' south of W. 20th Street along the west side of Adams Avenue. The request before the Board is to allow the construction of a mother's retirement home/guest house. The proposed structure will have 953 sq. ft. It will consist of (2 bedrooms with walk-in closets), 1 bathroom, a game room, utility room, and a porch. Guest Homes are allowed under the R-1 (Single Family Residential) Code as long as they apply for a conditional use permit and comply with the following conditions:

- Lot be a minimal of 12,000 sq. ft.
- Cannot be made available or used for lease, rent, hire, and the owner of such use may not receive remuneration for the use of one of the above
- Proposal must be clearly secondary to the primary residence
- Shall not have access to a public street (No shared/extended driveway)
- Shall not have separate kitchen area or utilities

REVIEW COMMENTS: The lot measures 125' x 717' for a total of 89,625 sq.ft. Staff notes that this is an un-subdivided tract of land and might trigger a single lot variance requirement prior to any new construction depending on the history of the acreage. All building setbacks are being met. The driveway is more than sufficient to accommodate any guest vehicle. The guest home must be connected to the same water and electrical meters, i.e., no separate utilities. Staff mailed out 38 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

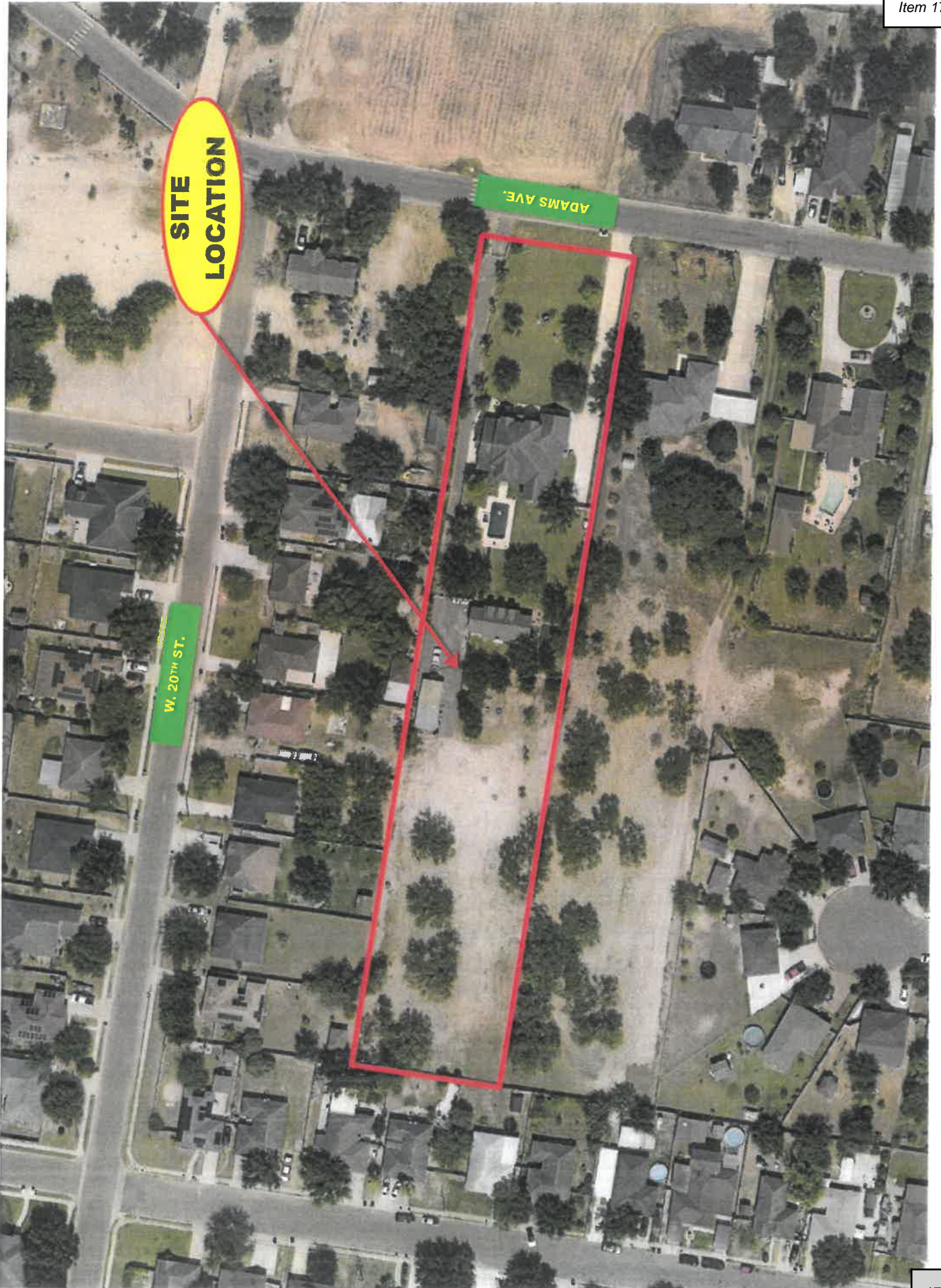
RECOMMENDATION: Staff recommends approval subject to:

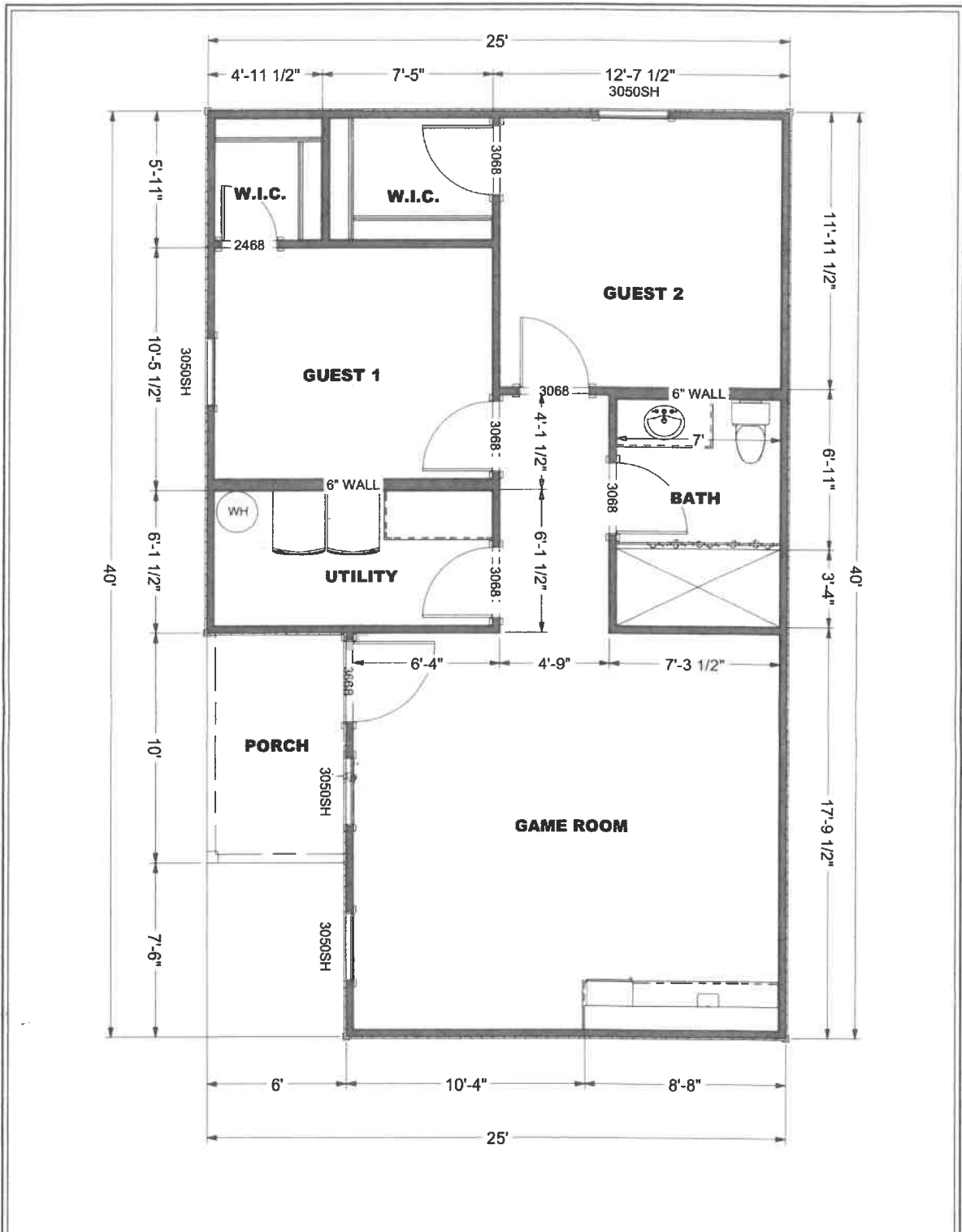
1. The structure may not have a kitchen nor separate utility and electrical connections,
2. Transferability to other future owners imposing the same conditions imposed to this applicant,
3. Not to be used for rental purposes, and
4. Single lot variance if property does not pre-exist 1974.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 9th Street
 MISSION, TX 78372
 PH: (956) 580-3672
 FAX: (956) 580-3680

Item 17.





AREA	
LIVING	895 SQ. FT.
PORCH	58 SQ. FT.
TOTAL	953 SQ. FT.

A-4	SHEET	SCALE	DATE: 4/13/2023	DRAWINGS PROVIDED BY:	BUILDER/CONTRACTOR:	SHEET TITLE: FLOOR PLAN PRELIMINARY	ORDONEK PLAN DESIGNS <small>408-568-1131</small>

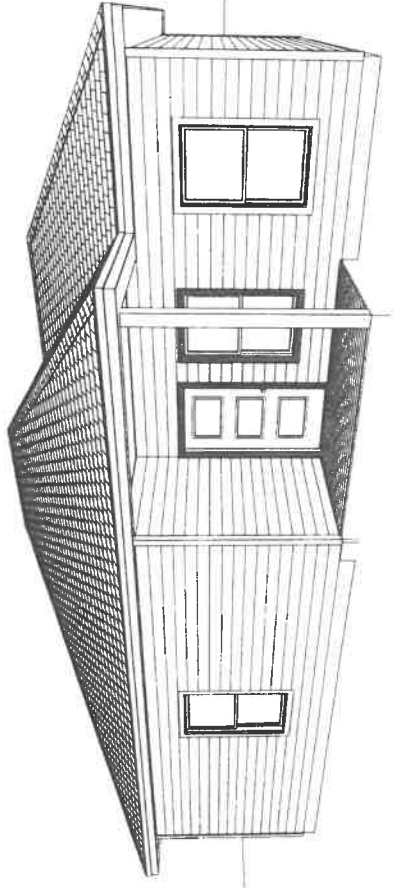
ORDONNE
PLAN
DESIGNERS
555-550-1321

SHEET TITLE: PRELIMINARY

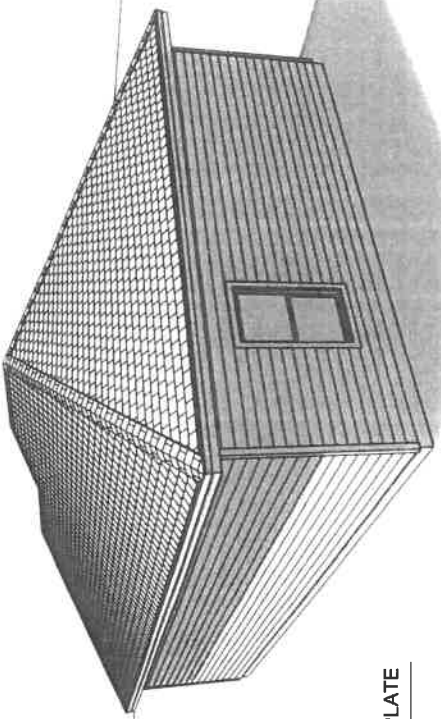
BUILDER/CONTRACTOR:

DRAWINGS PROVIDED BY:

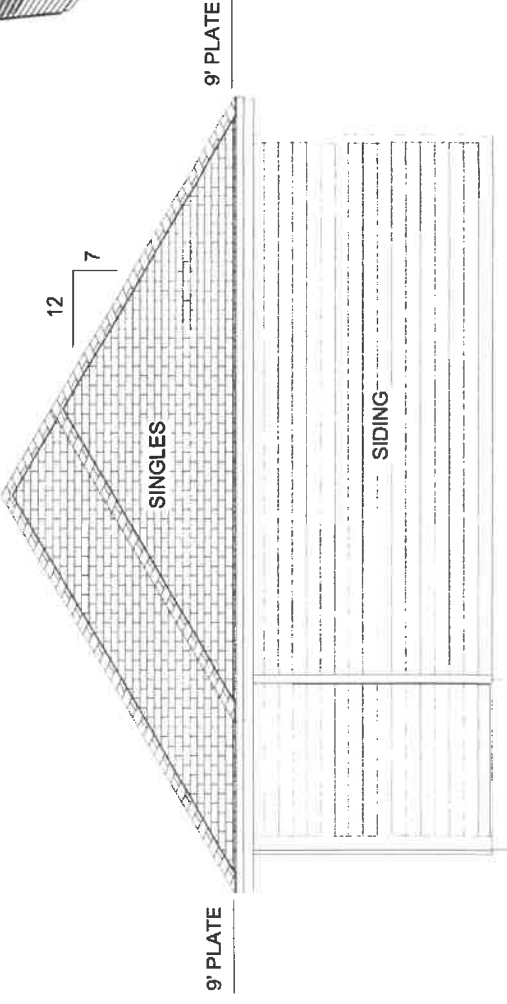
DATE: 4/13/2023
SCALE:
SHEET
A-5



3D FRONT VIEW



3D REAR VIEW



FRONT ELEVATION

M4900-00-000-0097-00 (238025)
 MATUS OBED
 PO BOX 363
 MCALLEN TX 78505

M4900-00-000-0097-01 (238026)
 CANTU OSCAR & MARIA ELOISA
 1800 ADAMS ST
 MISSION TX 78572

T5900-02-023-0001-07 (305812)
 VILLEGAS BELINDA
 1911 ADAMS ST
 MISSION TX 78572

T5900-02-023-0001-08 (305813)
 HINOJOSA MARCO A & THELMA M
 1607 ADAMS ST
 MISSION TX 78572

T5900-02-023-0001-09 (305814)
 GONZALEZ SAMUEL & MARIA E
 1605 ADAMS ST
 MISSION TX 78572

T5900-02-023-0001-10 (305815)
 HINOJOSA MARCO A & THELMA M
 1607 ADAMS ST
 MISSION TX 78572

T5900-02-023-0001-20 (305824)
 ORTIZ TOMASA
 1913 ADAMS ST
 MISSION TX 78572

T5900-02-023-0001-21 (305825)
 ORTIZ TOMASA
 1913 ADAMS ST
 MISSION TX 78572

Z4000-00-000-0003-01 (332155)
 PEREZ PASCUAL A & MARIA DEL CARM
 1604 ADAMS ST
 MISSION TX 78572

Z4000-00-000-0004-01 (332157)
 CANTU ASCENCIO S & LINDA G
 1606 N ADAMS
 MISSION TX 78572

L3340-02-000-0001-00 (599360)
 RODRIGUEZ MIRIAM G
 1910 SALINAS DR
 MISSION TX 78572

L3340-02-000-0002-00 (599361)
 VILLARREAL SANDRA VERONICA
 1908 SALINAS ST
 MISSION TX 78572

L3340-02-000-0003-00 (599362)
 LERMA FLOR E
 1906 SALINAS ST
 MISSION TX 78572

L3340-02-000-0004-00 (599363)
 CARDANOZA CLAUDIA
 1904 SALINAS ST
 MISSION TX 78572

L3340-02-000-0005-00 (599364)
 GARZA MARIBEL & MARIA E
 1912 FAIR OAKS DR
 MISSION TX 78574

L3340-02-000-0006-00 (599365)
 CANTU JOEL
 1900 SALINAS ST
 MISSION TX 78572

L3340-02-000-0007-00 (599366)
 HERNANDEZ FELECIA ANN
 1810 SALINAS ST
 MISSION TX 78572

L3340-02-000-0008-00 (599367)
 GARCIA NEREYDA
 1808 SALINAS ST
 MISSION TX 78572

L3340-02-000-0016-00 (599375)
 CASTILLO CANDIDO S & AIDA
 1807 HARMS WAY
 MISSION TX 78572

L3340-02-000-0017-00 (599376)
 GARCIA RODOLFO GARCIA
 1901 W 40TH STREET
 MISSION TX 78573

L3340-02-000-0018-00 (599377)
 BARAJAS RAUL & MARIA
 1808 HARMS WAY ST
 MISSION TX 78572

L3340-02-000-0019-00 (599378)
 MARTINEZ SYLVIA R
 1806 HARMS WAY ST
 MISSION TX 78572

L3340-02-000-0061-00 (599420)
 DE LA GARZA SERGIO & MARIA
 PO BOX 2293
 MISSION TX 78573

L3340-02-000-0062-00 (599421)
 CANO CONSUELO BEATRIZ
 1901 SALINAS ST
 MISSION TX 78572

L3340-02-000-0063-00 (599422)
 LOPEZ EFRAIN JR
 1903 SALINAS ST
 MISSION TX 78572

L3340-02-000-0064-00 (599423)
 RIVERA GUMARO & MACRINA
 9653 N MINNESOTA RD
 PALMVIEW TX 78574

L3340-02-000-0065-00 (599424)
 RODRIGUEZ ADA
 1907 SALINAS ST
 MISSION TX 78572

L3340-02-000-0066-00 (599425)
 DE LEON SYLVIA NORA
 1909 SALINAS ST
 MISSION TX 78572

L3340-02-000-0067-00 (599426)
 GUAJARDO JAVIER JR & SANDRA
 PO BOX 3192
 MISSION TX 78573

L3340-02-000-0068-00 (599427)
 TORRES AMERICA
 2804 JOHN ST
 MISSION TX 78574

L3340-02-000-0069-00 (599428)
GARCIA NORMA
1715 W 20TH ST
MISSION TX 78572

L3340-02-000-0070-00 (599429)
SILVA LEONARDO CAVAZOS & EDNA
1713 W 20TH ST
MISSION TX 78572

L3340-02-000-0071-00 (599430)
ISIDRO LUISA A
1711 W 20TH ST
MISSION TX 78572

L3340-02-000-0072-00 (599431)
MENDEZ RODRIGO
1709 W 20TH ST
MISSION TX 78572

L3340-02-000-0073-00 (599432)
FLORES RAUL JR
1707 W 20TH ST
MISSION TX 78572

L3340-02-000-0074-00 (599433)
GUTIERREZ RITA L & MYRTHA GONZAL
1705 W 20TH ST
MISSION TX 78572

L3340-02-000-0075-00 (599434)
CARRILLO SALVADOR & EMMA
1703 W 20TH ST
MISSION TX 78572

L3340-02-000-0076-00 (599435)
PEREZ MARIO JR & MARIA ISABEL
1701 W 20TH ST
MISSION TX 78572

Started: 5:51 p.m.

Ended: 5:54 p.m.

Item #1.4

Conditional Use Permit:

**Mother's Retirement Home/Guest House
on Property Zoned R-1**

Single Family Residential

1911 Adams

**Being 2.06 acres of land, more or less,
out of Lot 23-1, West Addition to Sharyland
R-1**

Jose J. Villegas

Ms. De Luna went over the write-up stating the subject site is located approximately 200' south of W. 20th Street along the west side of Adams Avenue. The request before the Board is to allow the construction of a mother's retirement home/guest house. The proposed structure will have 953 sq. ft. It will consist of (2 bedrooms with walk-in closets), 1 bathroom, a game room, utility room, and a porch. Guest Homes are allowed under the R-1 (Single Family Residential) Code as long as they apply for a conditional use permit and comply with the following conditions:

- Lot be a minimal of 12,000 sq. ft.
- Cannot be made available or used for lease, rent, hire, and the owner of such use may not receive remuneration for the use of one of the above
- Proposal must be clearly secondary to the primary residence
- Shall not have access to a public street (No shared/extended driveway)
- Shall not have separate kitchen area or utilities

REVIEW COMMENTS: The lot measures 125' x 717' for a total of 89,625 sq.ft. Staff notes that this is an un-subdivided tract of land and might trigger a single lot variance requirement prior to any new construction depending on the history of the acreage. All building setbacks are being met. The driveway is more than sufficient to accommodate any guest vehicle. The guest home must be connected to the same water and electrical meters, i.e., no separate utilities. Staff mailed out 38 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

1. The structure may not have a kitchen nor separate utility and electrical connections,
2. Transferability to other future owners imposing the same conditions imposed to this applicant,
3. Not to be used for rental purposes, and
4. Single lot variance if property does not pre-exist 1974.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Jose Villegas the applicant was present. He stated he wanted to build a home for his mother instead of her going to a retirement home.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Arcuate moved to close the hearing. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcuate moved to the approve the conditional use permit. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: TABLED 05/08/2023 - Conditional Use Permit: Drive-Thru Service Windows – Snowball Express #2 at 3124 N. Mayberry Road, Being a tract of land out of the Northwest 1.0 acres of the West 5.18 acres of the North 11.03 acres of Lot 28-9, West Addition to Sharyland, C-2, Elgin Xavier, and Adoption of Ordinance# _____ - De Luna

NATURE OF REQUEST:

On April 26, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located at the SE corner of Mayberry Road and E. Mile 2 Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval of the drive-thru service windows subject to:
 1) 6-month re-evaluation in order to assess compliance, 2) Must comply with all City Codes (repair fence, potholes within 30 days), 3) hire off-duty police officers to help address the traffic and noise concerns; and 4) Closing time to be at 10:00p.m.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE DRIVE-THRU SERVICE WINDOWS – SNOWBALL EXPRESS #2 AT 3124 N. MAYBERRY ROAD, BEING A TRACT OF LAND OUT OF THE NORTHWEST 1.0 ACRES OF THE WEST 5.18 ACRES OF THE NORTH 11.03 ACRES OF LOT 28-9, WEST ADDITION TO SHARYLAND

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of April 26, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 8, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
3124 N. Mayberry Road, Being a tract of land out of the Northwest 1.0 acres of the West 5.18 acres of Lot 28-9, West Addition to Sharyland	Drive-Thru Service Windows	1) 6-month re-evaluation in order to assess compliance, 2) Must comply with all City Codes (repair fence, potholes within 30 days), 3) hire off-duty police officers to help address the traffic and noise concerns, and 4) Closing time to be at 10:00 pm

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.5

CONDITIONAL USE PERMIT: Drive-Thru Service Windows
 Snowball Express #2
 3124 N. Mayberry Road
 Being a tract of land out of the Northwest
 1.0 acres of the West 5.18 acres of the North 11.03
 acres of Lot 28-9, West Addition to Sharyland
 C-2
 Elgin Xavier

REVIEW DATA

The subject site is located at the SE corner of Mayberry Road and E. Mile 2 Road. The applicant has a 1400 sq.ft. building for his snack shop and is requesting a conditional use permit for the use of the 4 drive-thru service windows at this location. The building has two windows on each side 2 to place an order and 2 to deliver the order. Entrance to the site is derived from a driveway cut along Mayberry Road. The drive-thru lane allows for stacking of approximately 9 vehicles.

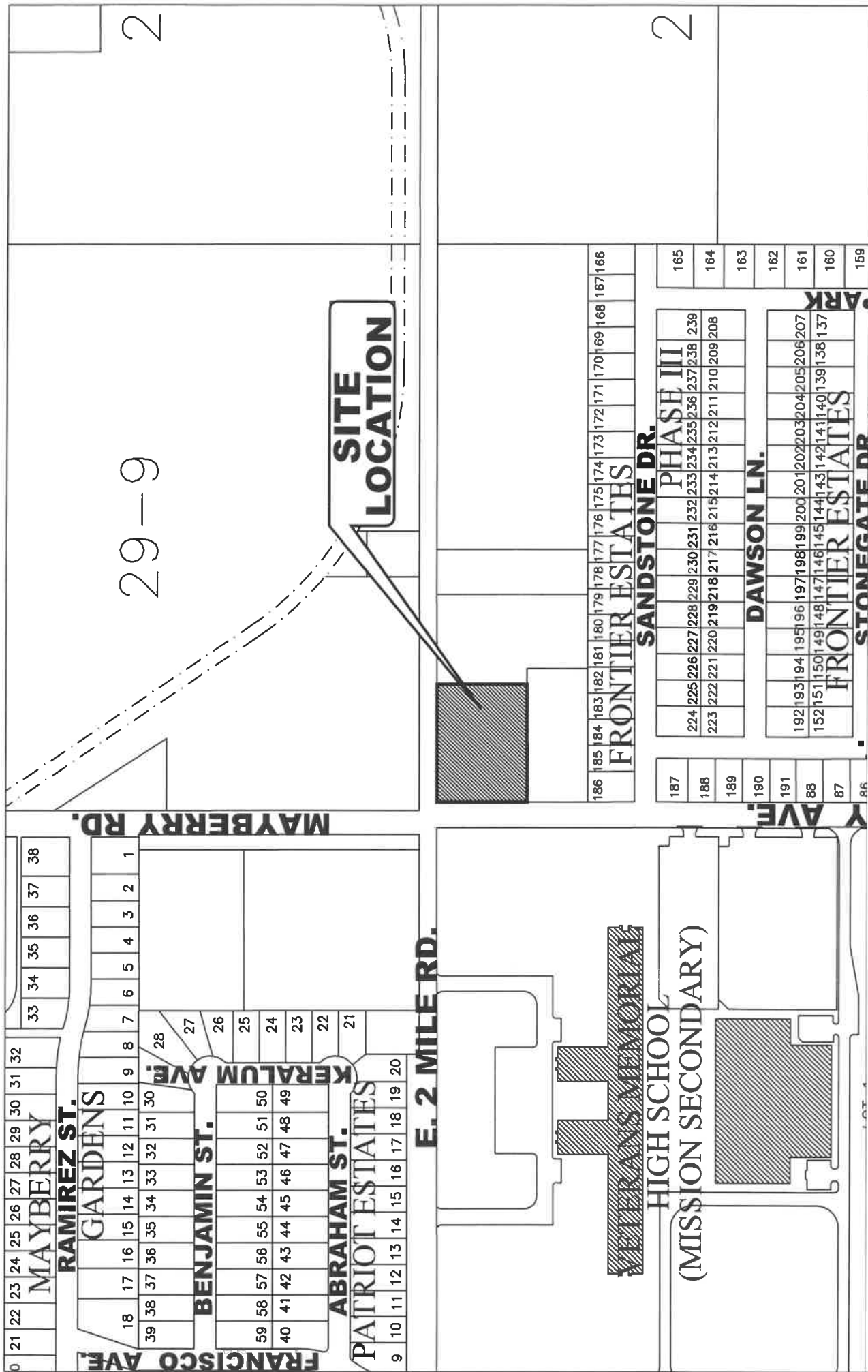
- **Days/Hours of Operation:** Everyday from 11:00 a.m. to 1:30 a.m.
- **Number of Employees:** 4
- **Parking:** There is a total of 34 seating spaces in the patio area, which would require 11 parking spaces (34 seats/3 = 11.3 spaces). Currently, there is a total of 20 striped parking spaces and a drive-thru lane that allows for the stacking of 9 vehicles for a total of 29 parking spaces.
- **Landscaping:** The landscaping requirement is meeting code, except it needs to be maintained.
- Must continue to comply with all City Codes. (Fenced must be repaired, and potholes on parking lot need to be fixed).

REVIEW COMMENTS: Staff notes that this business has been in operation since 2017. Staff has received several concerns regarding the hours of operations staying open until 2:00 a.m., customers using the drive-thru windows will idle waiting for their orders with load exhaust mufflers and loud music playing from their vehicles. Staff supports this local business and would like the applicant to continue his use of drive-thru windows. However, staff also recommends keeping the hours of the drive-thru windows until 10:00 p.m. on weekdays and until midnight on weekends. The long-established residential community directly south and residential lot just east of this business is being impacted by the noise being created by the late hour traffic. The city has a noise ordinance and an obligation to protect these citizens, who have been there long before the business.

Staff has suggested for them to hire off-duty police officers to address the noise and traffic concerns but suggestions have been ignored. Staff notes that the applicant had applied for a conditional use permit back in 2019 and was denied due to noncompliance. Staff mailed out 17 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends denial of the extended hours past 10:00 p.m. Staff is also requesting that the fence, potholes be repaired within 30 days to be in compliance with all city ordinances.

Note: If the P&Z Board is incline to approve the request, staff would recommend the following: 1) 6-month re-evaluation in order to assess compliance, 2) Must comply with all City Codes (repair fence, potholes within 30 days), and 3) hire off-duty police officers to help address the traffic and noise concerns.

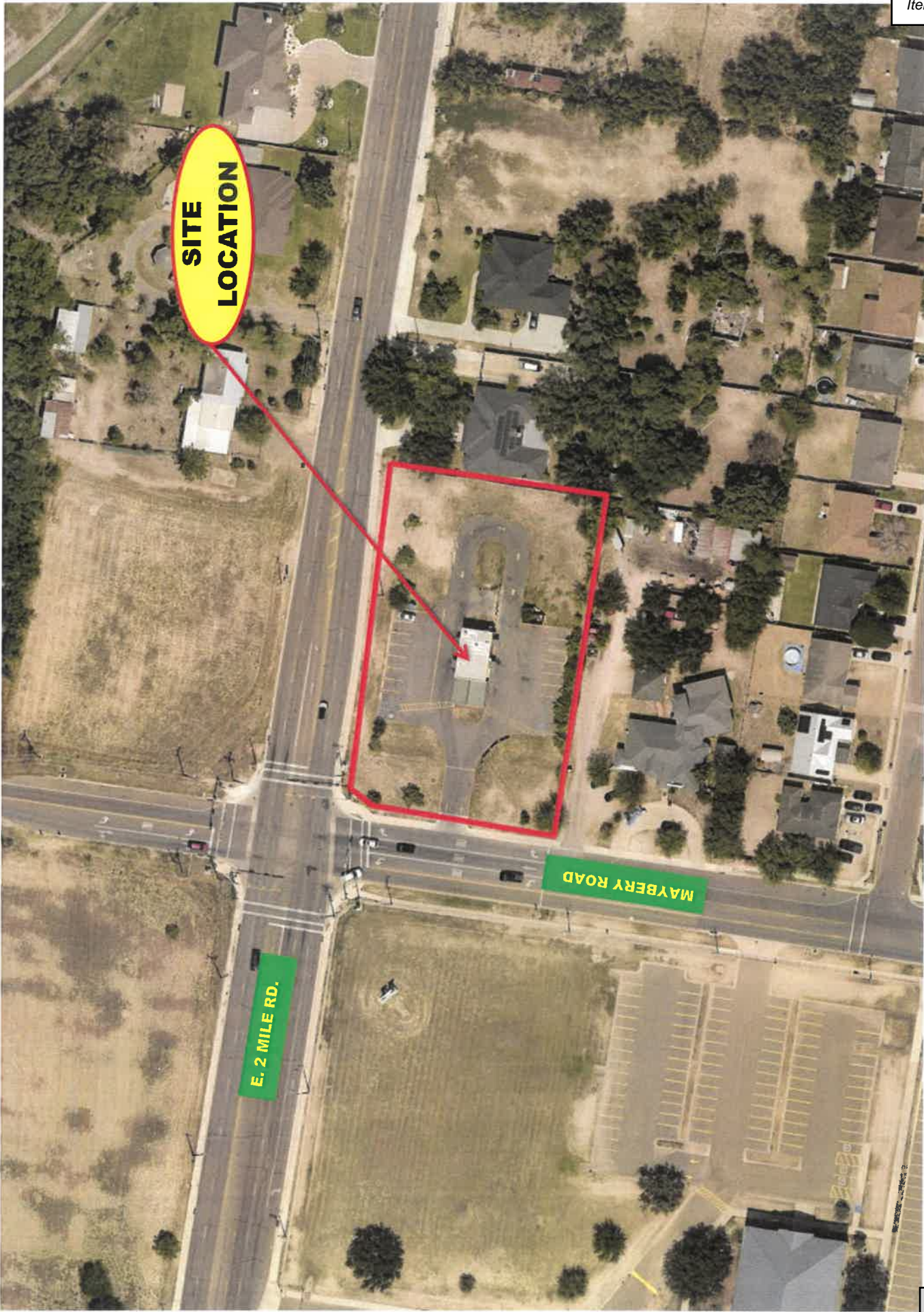


Item 18.

No.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680





Item 18.

189









M5235-00-000-0001-00 (550720)
MISSION CONSOLIDATED ISD
1116 N CONWAY AVE
MISSION TX 78572

W0100-00-028-0009-05 (317207)
ELGINZ INVESTMENTS LLC
2709 NASSAU ST
EDINBURG TX 78541

W0100-00-028-0009-06 (317208)
AREVALO GONZALO JR & ADELITA
3120 N MAYBERRY RD
MISSION TX 78574

W0100-00-028-0009-07 (317209)
REYNA MARIA GRACIELA
900 E MILE 2 RD
MISSION TX 78574

W0100-00-028-0009-08 (317210)
VASQUEZ HECTOR S
904 E MILE 2 RD
MISSION TX 78574

W0100-00-029-0009-02 (317281)
BURT GARY C
901 E MILE 2 RD
MISSION TX 78574

W0100-00-029-0009-03 (317282)
BURT GARY C LAY
CAROLYN LOU BERT
901 E MILE 2 RD
MISSION TX 78574

W0100-00-029-0009-04 (317283)
AVILA JUAN CARLOS & CRYSTAL G
400 SOLAR DR
MISSION TX 78574

F7495-03-000-0180-00 (626369)
RODRIGUEZ MA ELENA & PEDRO
813 E SANDSTONE DR
MISSION TX 78574

F7495-03-000-0181-00 (626370)
CASTRO ISAAC & YANCY I PIZANO
811 E SANDSTONE DR
MISSION TX 78574

F7495-03-000-0182-00 (626371)
GONZALEZ LUZ ELISA & GLORIA E GARZA
809 E SANDSTONE DR
MISSION TX 78574-1755

F7495-03-000-0183-00 (626372)
TREJO JESUS L & CYNTHIA TREVINO
807 E SANDSTONE DR
MISSION TX 78574

F7495-03-000-0184-00 (626373)
VASQUEZ MILTON D
805 E SANDSTONE DR
MISSION TX 78574

F7495-03-000-0185-00 (626374)
RIOS JOSE HUMBERTO MARIO OSIO &
803 E SANDSTONE DR
MISSION TX 78574

F7495-03-000-0186-00 (626375)
LLANAS JOSE & MARISA
801 E SANDSTONE DR
MISSION TX 78574

W0100-00-029-0008-10 (657721)
PENA ROSA MARIA
PO BOX 1771
DONNA TX 78537

S3015-99-000-0001-00 (20404494)
SHARYLAND STORAGE LLC
2018 E BUSINESS HIGHWAY 83
MISSION TX 78572-9206

Started: 5:47 p.m.

Ended: 5:52 p.m.

Item #1.5

Conditional Use Permit:

Drive-Thru Service Windows

Snowball Express #2

3124 N. Mayberry Road

Being a tract of land out of the Northwest

**1.0 acres of West 5.18 acres of the North 11.03
acres of Lot 28-9, West Addition to Sharyland**

C-2

Elgin Xavier

Ms. Dimas went over the write-up stating the subject site is located at the SE corner of Mayberry Road and E. Mile 2 Road. The applicant has a 1400 sq.ft. building for his snack shop and is requesting a conditional use permit for the use of the 4 drive-thru service windows at this location. The building has two windows on each side 2 to place an order and 2 to deliver the order. Entrance to the site is derived from a driveway cut along Mayberry Road. The drive-thru lane allows for stacking of approximately 9 vehicles.

- **Days/Hours of Operation:** Everyday from 11:00 a.m. to 1:30 a.m.
- **Number of Employees:** 4
- **Parking:** There is a total of 34 seating spaces in the patio area, which would require 11 parking spaces ($34 \text{ seats} / 3 = 11.3 \text{ spaces}$). Currently, there is a total of 20 striped parking spaces and a drive-thru lane that allows for the stacking of 9 vehicles for a total of 29 parking spaces.
- **Landscaping:** The landscaping requirement is meeting code, except it needs to be maintained.
- Must continue to comply with all City Codes. (Fenced must be repaired, and potholes on parking lot need to be fixed).

REVIEW COMMENTS: Staff notes that this business has been in operation since 2017. Staff has received several concerns regarding the hours of operations staying open until 2:00 a.m., customers using the drive-thru windows will idle waiting for their orders with load exhaust mufflers and loud music playing from their vehicles. Staff supports this local business and would like the applicant to continue his use of drive-thru windows. However, staff also recommends keeping the hours of the drive-thru windows until 10:00 p.m. on weekdays and until midnight on weekends. The long-established residential community directly south and residential lot just east of this business is being impacted by the noise being created by the late hour traffic. The city has a noise ordinance and an obligation to protect these citizens, who have been there long before the business.

Staff has suggested for them to hire off-duty police officers to address the noise and traffic concerns but suggestions have been ignored. Staff notes that the applicant had applied for a conditional use permit back in 2019 and was denied due to noncompliance. Staff mailed out 17 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends denial of the extended hours past 10:00 p.m. Staff is also requesting that the fence, potholes be repaired within 30 days to be in compliance with all city ordinances.

Note: If the P&Z Board is incline to approve the request, staff would recommend the following: 1) 6-month re-evaluation in order to assess compliance, 2) Must comply with all City Codes (repair fence, potholes within 30 days), and 3) hire off-duty police officers to help address the traffic and noise concerns.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Sanchez moved to close the hearing. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

Mrs. Garza asked how does the traffic flow?

Ms. Dimas stated that it was the same entrance and exit.

Mrs. Austin asked that if more complaints had been made?

Ms. Dimas stated that only in regards to the loud music.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Sanchez moved to the approve the conditional use permit as per staff recommendation. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

City Attorney Victor Flores stated to go back to item 1.4., and clarify the motion if it was approved for life of use.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: TABLED 05/08/2023 - Conditional Use Permit: Home Occupation – Sale of Firearms at 3106 Granite Drive, Being Lot 14, Stonegate Subdivision, R-1, David Balderas, and Adoption of Ordinance# _____ - De Luna

NATURE OF REQUEST:

On April 26, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 342’ north of Stonegate Drive along the east side of Granite Drive. On March 22, 2023 staff received a petition reflecting 50% opposition to the request. The concerns voiced on the petition refer to their being no infrastructure to support commercial enterprise, draw additional traffic to the subdivision, which only has a single outlet and no through traffic, increasing danger for children and pets, no available parking for business, business hours would increase burden on neighborhood, disrupt the peace and quiet neighborhood, and finally the gun shop would adversely affect the value of the homes. There was public opposition during the P&Z Meeting. The main concerns voiced during the hearing were regarding safety, traffic, and property values. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Based on the substantial amount of opposition staff was seeking direction. Note: If P&Z was inclined to approve then staff would suggest the following: 1) Limit to online & gun show sales; 2) 6-months re-evaluation in order to assess this new operation; 3) No Direct Person Sales; 4) No signage; 5) Must comply with all City Codes (Building, Fire, etc.); 6) Compliance with Section 1.56-1 of the Zoning Ordinance; and 7) Must acquire a business license after securing the Firearms License.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE DRIVE-THRU SERVICE WINDOWS – SNOWBALL EXPRESS #2 AT 3124 N. MAYBERRY ROAD, BEING A TRACT OF LAND OUT OF THE NORTHWEST 1.0 ACRES OF THE WEST 5.18 ACRES OF THE NORTH 11.03 ACRES OF LOT 28-9, WEST ADDITION TO SHARYLAND

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of April 26, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, May 8, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
3124 N. Mayberry Road, Being a tract of land out of the Northwest 1.0 acres of the West 5.18 acres of Lot 28-9, West Addition to Sharyland	Drive-Thru Service Windows	1) 6-month re-evaluation in order to assess compliance, 2) Must comply with all City Codes (repair fence, potholes within 30 days), 3) hire off-duty police officers to help address the traffic and noise concerns, and 4) Closing time to be at 10:00 pm

READ, CONSIDERED AND PASSED, this the 22nd day of May, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.8**TABLED**

CONDITIONAL USE PERMIT: Home Occupation – Sale of Firearms
 3106 Granite Drive
 Lot 14, Stonegate Subdivision
 R-1
 David Balderas

REVIEW DATA

The subject site is located approximately 342' north of Stonegate Drive along the east side of Granite Drive. - vicinity map. The applicant has his single-family residence thereon with a paved driveway off of Mile 2 Road. A 6' wooden fence is in place along the residence and covers the backyard. Mr. Balderas has his office in the dining area where he proposes to use as a Firearm Licensing Business. This business will only be used for online fulfillment and order of gun accessories. No customers would be visiting the home. The firearms would be stored in a safe at his home but will only be sold in trade shows. Mr. Balderas long term goals is to move into a commercial location once he has the funds to do so.

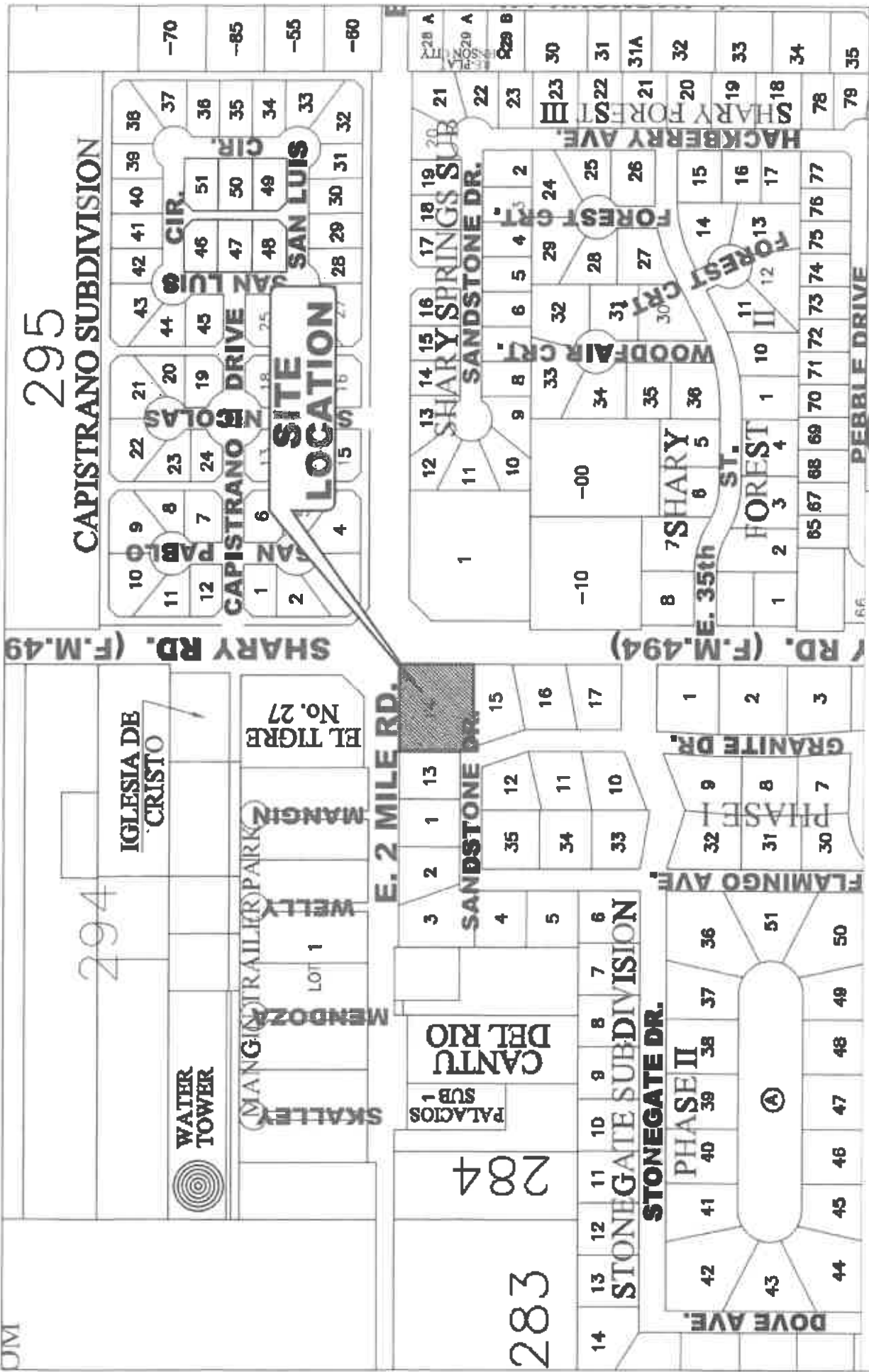
- **Hours of Operation:** Monday - Saturday from 1 pm to 6 pm
- **Staff:** Mr. Balderas will be the only person running the operation
- **Must continue to comply with Sec. 1.56-1, Zoning Code (Home Occupation regulations)**

REVIEW COMMENTS: Mr. Balderas is in the process of obtaining a type 01 (Firearms Dealers License) which would allow him to buy and sell firearms, do repairs and/or custom work on the firearms for customers, sell at gun shows and do online sales. However, before Mr. Balderas is issued a license, he is required to have the approval from the City for a home occupation. Staff mailed out 14 notices to property owners within 200' radius to get any comments in favor or against the request. Staff received one call in opposition to this request. In staff's assessment, the proposed service will not increase traffic and there will be no signage indicating that the site is anything else other than a residence. Staff notes that the City has approved three other Firearms Dealers License in the past for the sale of firearms without any issues.

During the March 22, 2023 P&Z meeting staff received a petition reflecting 50% opposition to the CUP request of property owners within the 200' radius. Staff notes that this petition also included other residents within the Stonegate Subdivisions but are outside the 200' radius. The concerns voiced in the petition refer to their being no infrastructure to support a commercial enterprise, draw additional traffic to the subdivision which only has a single outlet and no through traffic, increasing danger for children and pets, no available parking for business, business hours would increase burden on neighborhood, disrupt the peace and quiet neighborhood, and finally the gun shop would adversely affect the value of the homes.

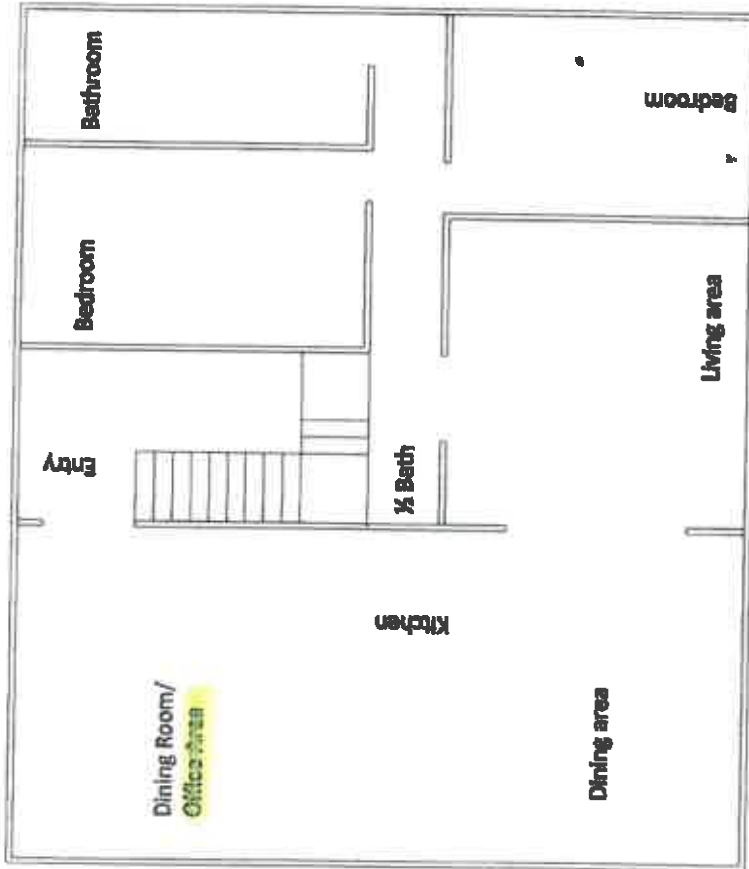
RECOMMENDATION: Based on the substantial amount of opposition staff is seeking direction.

Note: If the P&Z Board is incline to approve the request, staff would recommend the following: 1) 6-month re-evaluation in order to assess this new operation, 2) Must comply with all City Codes (Building, Fire, etc.), 3) Compliance with Section 1.56-1 of the Zoning Ordinance, and 4) Must acquire a business license after securing the Firearm License.

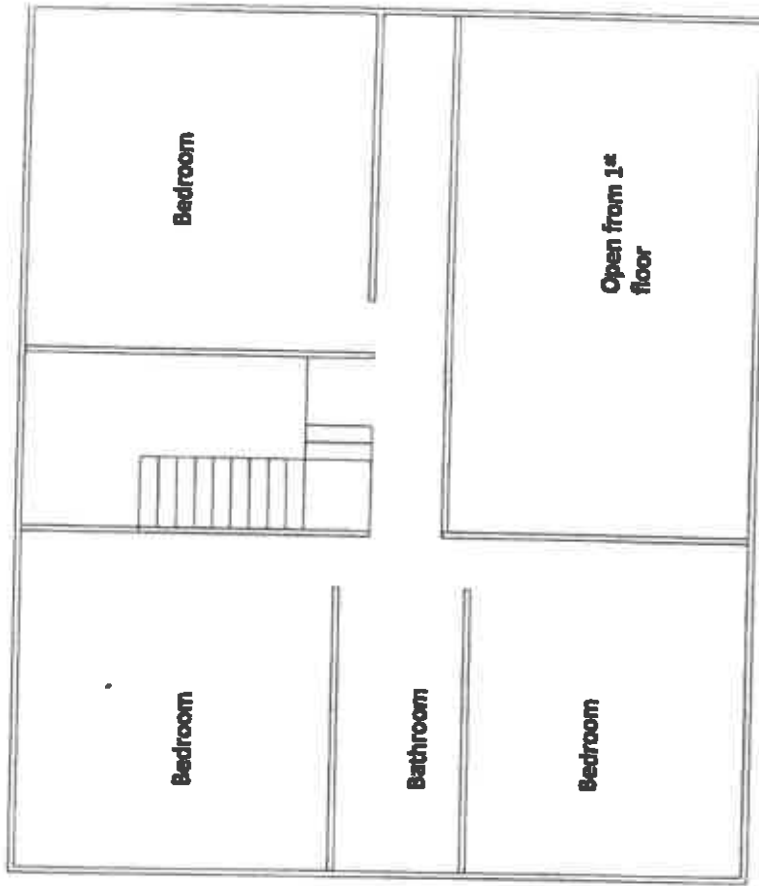




First Floor
3106 Granite Drive
Mission, TX 78574



2nd Floor



RECEIVED
3/23

Dean + Nancy Lirkhead
956-212-5197

Item 19.

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:
Melina Paul Gonzalez
Gabriel Gonzalez

ADDRESS:
3205 San Pablo Mission, Tx. 78577
3205 San Pablo Mission, Tx. 78577

RECEIVED
4-17-23
CG

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

Maria Teresa Sandoval

3201 San Pablo St.

Rolando Perez / R. -

3206 N Shart Rd.

3 (Thelma Garcia)

3203 San Pablo St

Alexandra Garcia

3203 San Pablo St

Armando Garcia

3203 San Pablo St Mission, TX

Original set

Item # 1.8 Petition

Received 3/22/23
Item 19.

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

<u>Dean & Nancy Knight (Fair Petition)</u>	<u>3105 Granite Dr, Mission</u>
<u>Dominica Esperanza Flores</u>	<u>2313 Sandstone Dr, Mission, TX</u>
<u>Bertha & Jorge Serano</u>	<u>3103 Granite Dr Mission</u>
<u>Tammy and Joseph Castillo</u>	<u>3102 Granite Dr Mission</u>
<u>Mario Del Bosque</u>	<u>3100 Granite Dr. Mission</u>
<u>DON & LIZ WHITSON</u>	<u>2305 STONEGATE DR, MISSION</u>
<u>Raul & Lizette Acevedo</u>	<u>3104 Fleming Ave, MISSION</u>

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

Amalia Granados

3004 Granite Dr.

Luis Reynaga

3002 Granite Dr.

F. Roberto Rodriguez

3006 Granite Dr.

Victor Duro

2310 Pebble St.

Khonda Sakina

2308 Pebble St.

Kristle East

2361 Pebble St

Lois Young

2300 Pebble St

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

Rocio Jimenez
[Signature]
[Signature]
Delany Lopez
David Rojas Jr
Chris Ledee
Sofia Bebie

2200 Stonegate
2201 Stonegate
308 Dove Ave
2202 Pebble Dr.
2204 Pebble Dr.
2303 Pebble, Mission
2303 Pebble, Mission

page 3 of 9

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

Carin M. Goyalez

3100 Flamingo Ave, Mission TX 78574

Guillermo Gonzalez

3106 Flamingo Ave

MANUEL CADRETA

3102 Flamingo Ave

Juan Treviño

2208 Stonegate Dr.

Rocio Ramirez

2207 Stonegate Dr.

Archy Delgado

2204 Stonegate Dr.

Greg & Blanca Martinez
Sarah M. M.

2205 Stonegate Dr. Mission TX 78574

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

Richard Dany
 Felipe Alvarez
 Way Bean
 Belan McKinney
 Luis Alvarado
 [Signature]
 [Signature]

3105 FLAMINGO
~~2026~~ 2307 Sandstone Dr.
 2309 SANDSTONE DR
 3104 Granite Dr Mission
 3005 Granite Dr Mission
 3006 Granite Dr Mission
 3006 Flamingo Ave., Mission

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

Raymond Juarez

2211 Pebble St.

Kenneth Westerman

2210 Pebble St.

[Signature]

2209 Pebble St.

Isabel Sabal

2209 Pebble St

Travis Lester

3002 FURNECO AVE.

Jessica Lester

3002 FURNECO AVE.

AARON HELLER

3003 GRANITE DR

page 6 of 9

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

Kelley Hellewell

2311 Pebble Dr, Mission, TX 78574

Jayna Nelson

2306 Pebble Dr Mission 78574

J. Luna

2207 Pebble Dr, Mission, TX 78574

Rumaldo Guerra, Jr

2205 Pebble St Mission, TX 78574

Antonio Jones

2200 PEBBLE ST. MISSION, TX

Carlotta White

3001 DOVE AVE. MISSION, TX

Alma N. Gonzalez

3004 Dove Ave. Mission, TX

page 7 of 9

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

Agnes Sanchez
 Jeff Respondek
 Anita J Respondek
 Angela M. Sanchez
 ✓ Jeff. Aguilar
 Heather Jones
 Lowell Lee

3007 Dove Ave. - Mission - TX.
2203 Stonegate Dr. Mission
2203 Stonegate Dr. Mission TX
2211 Stonegate Dr. TX
22301 Stonegate Dr. TX
2300 Stonegate Dr. Mission TX.
2303 Stonegate Dr. Mission

page 8 of 9

March 18, 2023

This petition is against the request for a Conditional Use permit for home occupation – sale of firearms at 3106 Granite Drive, lot 14, in the Stonegate Subdivision, submitted by David Balderas.

We, the neighboring residents, oppose this Conditional Use Permit for the following reasons:

This is a residential neighborhood with no infrastructure to support a commercial enterprise.

The address on Granite Drive would draw additional traffic to a neighborhood that has only a single outlet and no through traffic, which would pose an increased danger to children and small pets in the area.

There is no available parking/infrastructure to support a business, and the business patrons would likely block neighboring houses and driveways and potentially trespass on neighbors' property to find parking.

The business hours would also likely correspond to times when neighboring residents and their families would be home, such as evenings and weekends, further increasing the burden on the limited infrastructure in the neighborhood.

The homeowners in the neighborhood purchased their residences because of the quiet, established nature of the subdivision and do not want to see a commercial enterprise disrupt that.

The addition of a gun shop within the neighborhood would also adversely affect home prices in the area at the very least because of the increased traffic, potentially imposing an undue economic burden on some residents.

NAME:

ADDRESS:

Roy M. Sanguante

2305 Sandstone Dr.

fd sc

2208 Pebble St. Mission, TX

Maria D.R. Lunde

2206 Pebble St. Mission, TX

Thomas Hobbs Jr

2206 Stonegate Dr. Mission, TX

Carol Blase

3101 Granite, Mission

Jim Blase

3101 Granite Dr. Mission

Hannah McKinney

3104 Granite Dr. Mission, TX

**CITY OF MISSION
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the **Planning and Zoning Commission** will hold a **Regular Meeting on March 22, 2023 at 5:30 p.m.** at the **Mission Council Chambers, 1201 E. 8th Street, Mission, Texas** to consider the following **Conditional Use Permit**.

David Balderas desires a Conditional Use Permit for a Home Occupation - Sale of Firearms at 3106 Granite Drive, being Lot 14, Stonegate Subdivision

(See Vicinity Map)

CUP23-18

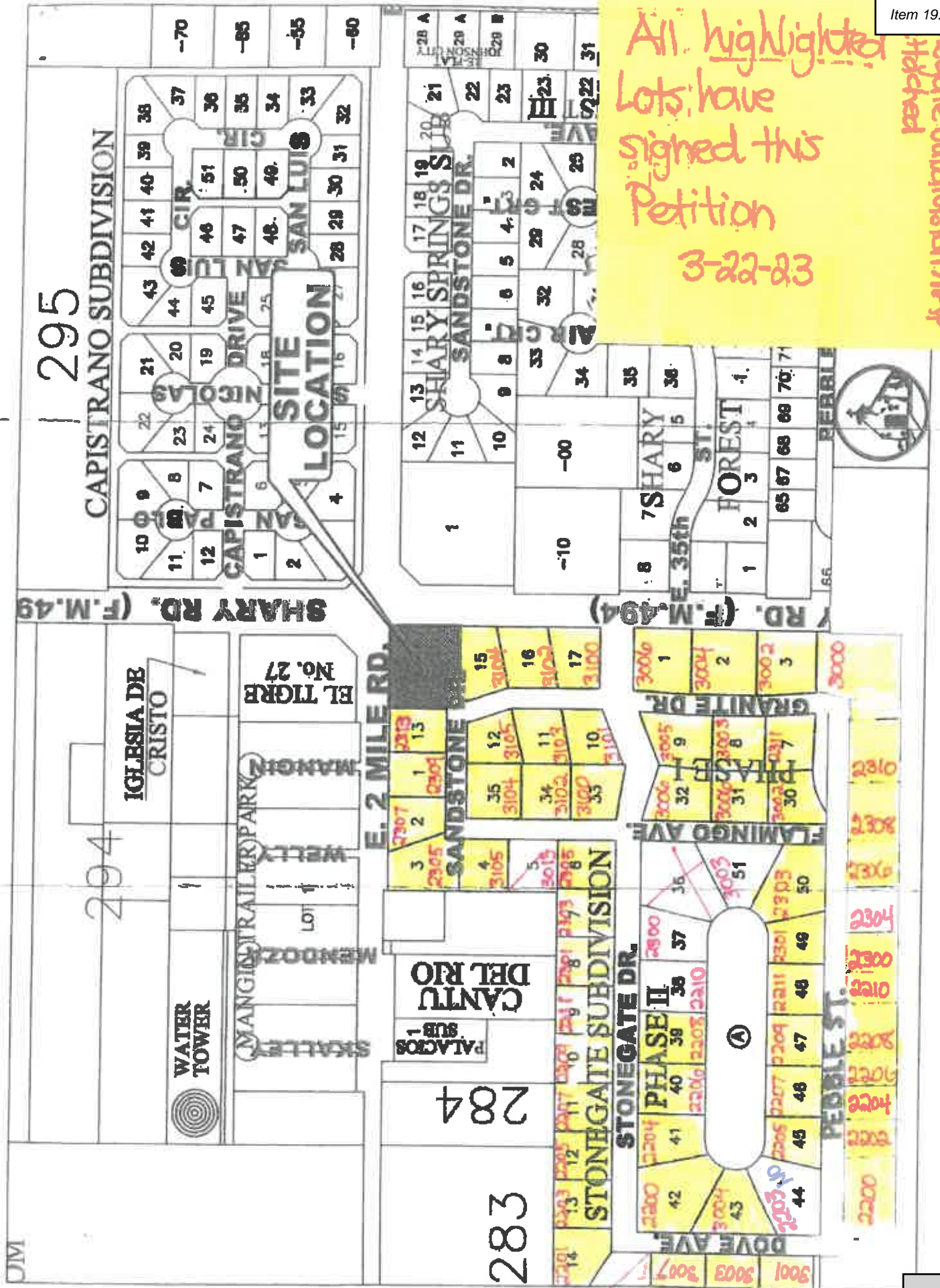
Thereafter, the **Mission City Council** will decide whether to approve or disapprove the **Conditional Use Permit on April 10, 2023 at 4:30 p.m.** at the same **City Hall's Council Chambers or by Teleconference**. The **Mission City Council** is the final authority as to the approval or disapproval of the **Conditional Use Permit**.

For additional information, please call the **Planning Department at 580-8672**.

Susana De Luna
Susana De Luna,
Planning Director

3/10/23
Date

All highlighted lots have signed this Petition
3-22-23
regate Subdivision Map
petition



295

294

284

283

RECEIVED
4-5-23
C.O.

City of Mission
Planning Dept.

Both Domingo & Esperanza Flores
living at: 2313 Sandstone Dr
Mission Tx 78574

oppose having David Baldemar
be given a conditional use permit
for a time occupation sale of
fire arms at 3106 Granite Dr., being
lot 14, Stonegate Subdivision -

Reasons being:

- ① It's a residential neighborhood
- ② Too much nightly traffic between our home
and his home - people & cars passing
thru the easement between both houses
at all hours of day and night.
- ③ Enough traffic and noise with the trailer
park & the El Signe gas station across
the street.
- ④ There is only 1 entrance into the
neighborhood and the traffic will double.
- ⑤ Gun sales belong in a business not a residence!

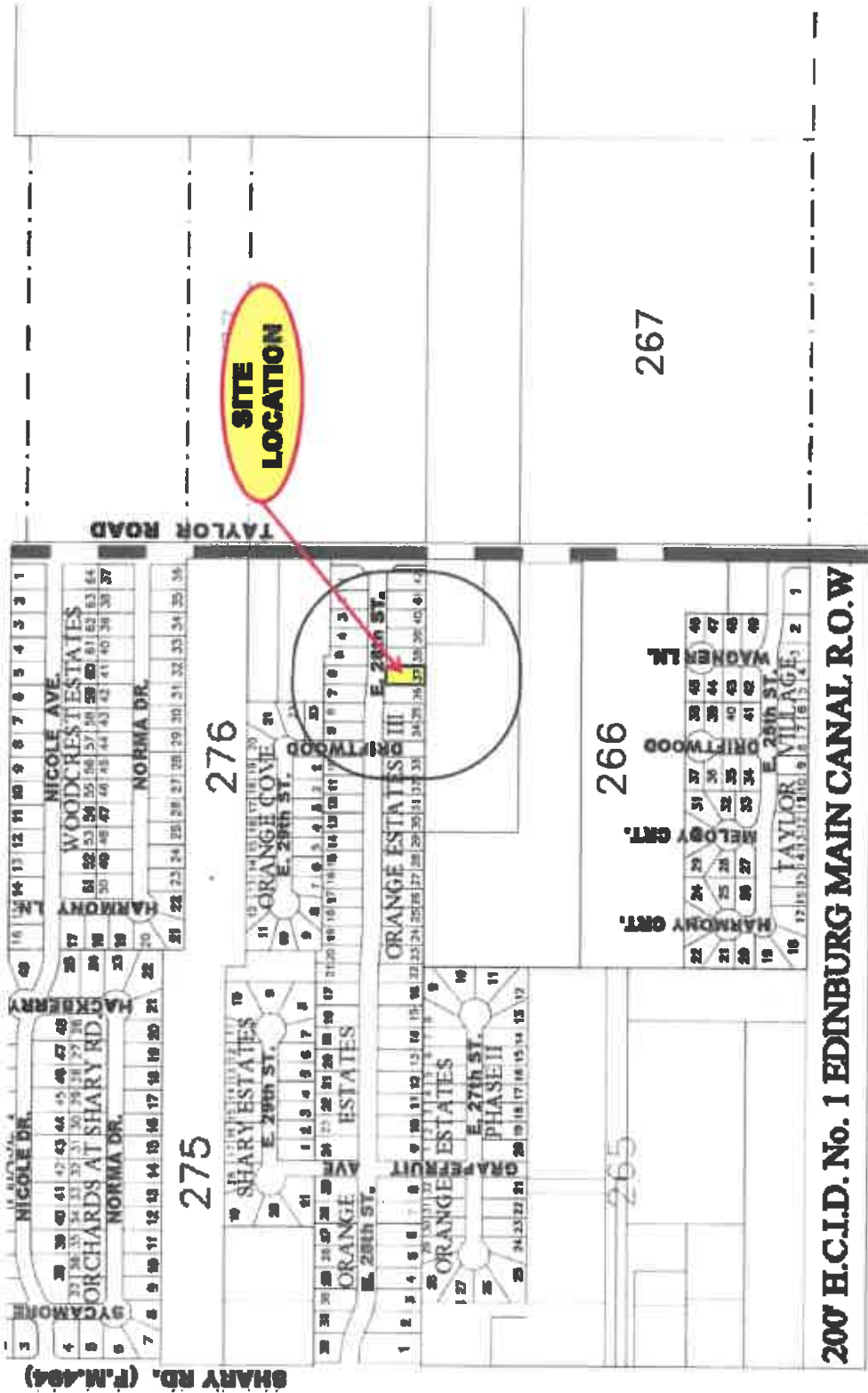
Esperanza Flores (972) 279 6215
Domingo Flores 956-802-2730

HOME OCCUPATION DATABASE - FIREARM BUSINESSES

Applicant	Address	Legal Description	Conditional Use Permit Request	Zone	P&Z
1 John Elmer	2407 Mirman	Lot 72, Terra Grande Estates	Home Occupation - Firearm Business / John's Gunz	R-1	Prior to Ordinance Adoption
2 George Sligo, Jr.	2706 E. 28th Street	Lot 37, Omega Estates Ph. III	Home Occupation - Small Hunting Supply Shop Renewal - Home Occupation Small Hunting Supply Shop	R-1	1/14/2004 No Opposition 12/8/2004 No Opposition
3 Robert D. Russell	2208 Monaco Drive	Lot 19, Monaco Subdivision	Home Occupation - Operate a Federal Firearms Licensed Business	R-1A	9/14/2011 No Opposition
4 Rogelio Diaz	503 Olego Street	Lot 71, Bouganville Estates	Home Occupation - Gunsmithing Operation	R-1	12/12/2006 No Opposition
5 David Batiers	3106 Granite Drive	Lot 14, Stonegate Subdivision	Home Occupation - Operate a Federal Firearms Licensed Business	R-1	4/26/2023

Note: 11/18/1981 Zoning & Home Occupations Ordinance was adopted

2706 E. 28th Street



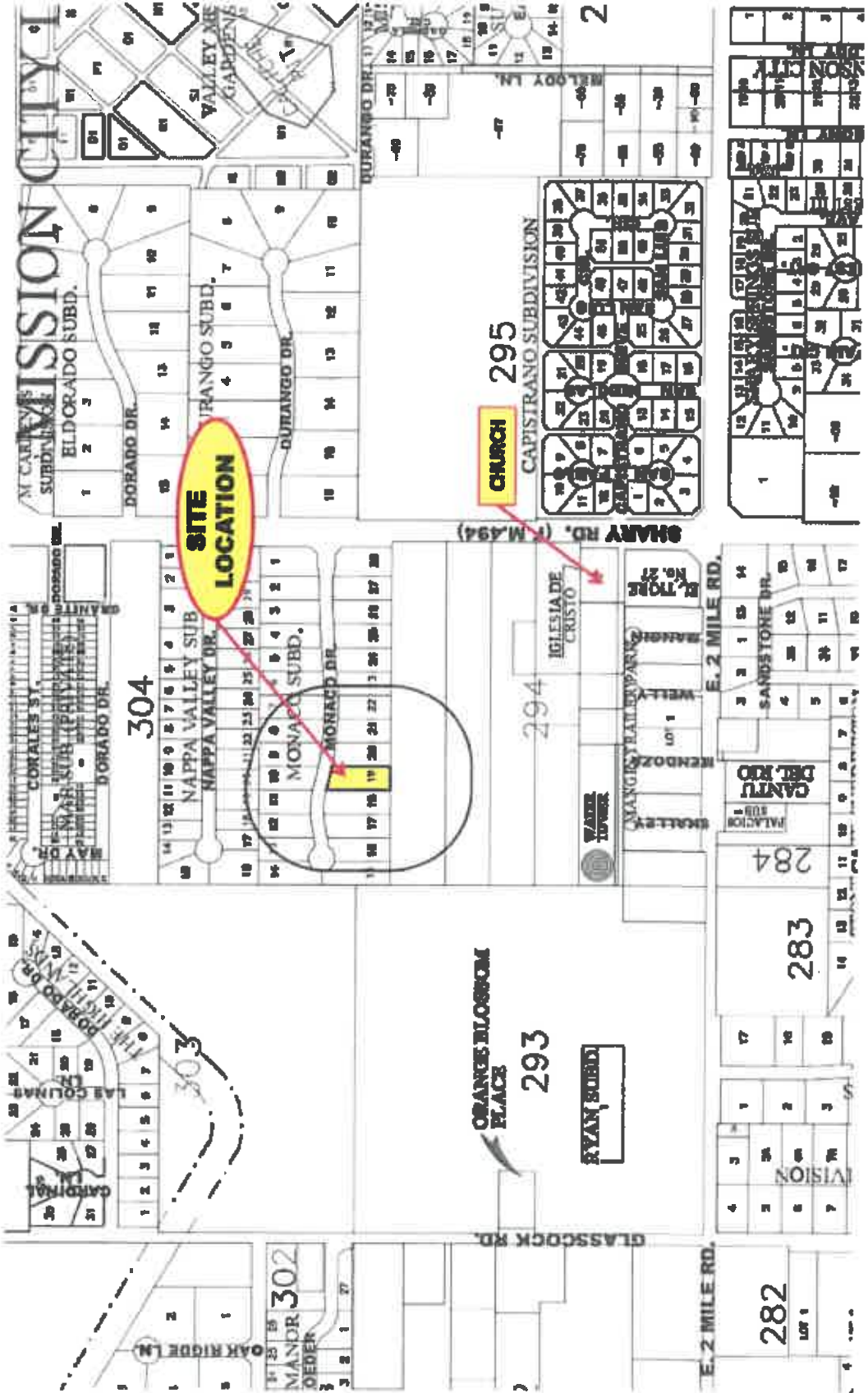
267

266

200 H.C.I.D. No. 1 EDINBURG MAIN CANAL R.O.W

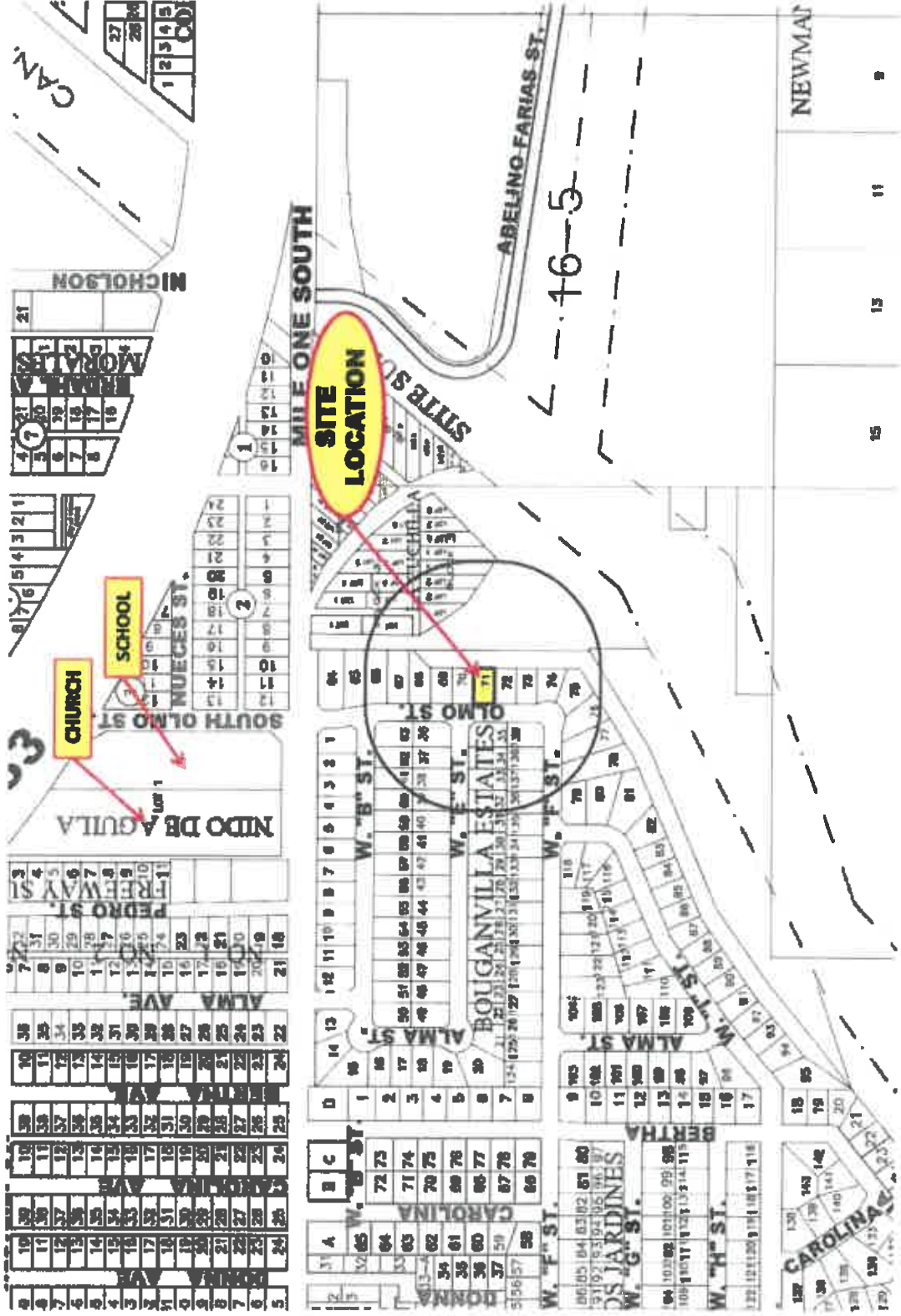


2208 Monaco Drive





503 OLMO STREET







3106 GRANITE DRIVE





Susie De Luna

From: Munoz, Carmelita M (ATF) <Carmelita.Munoz@atf.gov>
Sent: Monday, April 10, 2023 9:16 AM
To: Susie De Luna
Subject: RE: David Balderas - 3106 Granite Drive

Morning,

Here is a list of the home dealers I have for the Mission area. There are not too many. If there is anything else you need please let me know.

Russell Development Inc (dba) Guns & More
 2208 Monaco Dr, Mission, TX 78573
 (956)627-0789

John Charles Ebner (dba) John's Guns
 2407 Mimosa, Mission, TX 78574
 (956)458-8859

Andres Trevino (dba) 3V Firearms
 408 Tangerine Dr, Mission, TX 78573
 (956)566-4193

Reynaldo Trevino
 6845 West Military Rd, Mission, TX 78572
 (956)227-0638

Pablo Enrique Cantu (dba) Cantus Guns
 8855 Western Ave, Mission, TX 78574
 (956)534-3376

Thank you,

Carmelita Muñoz

Industry Operations Investigator
 Bureau of Alcohol, Tobacco, Firearms, and Explosives
 McAllen Field Office
 Cell Phone (956)566-5320

From: Susie De Luna <sdeluna@missiontexas.us>
Sent: Monday, April 10, 2023 8:28 AM
To: Munoz, Carmelita M (ATF) <Carmelita.Munoz@atf.gov>
Subject: [EXTERNAL] RE: David Balderas - 3106 Granite Drive

Good Morning Mrs. Muñoz,

Susie De Luna

From: Munoz, Carmelita M (ATF) <Carmelita.Munoz@atf.gov>
Sent: Monday, April 24, 2023 9:39 AM
To: Susie De Luna
Subject: Home business firearm dealers

Morning,

I spoke with my supervisor and he said that if zoning does not renew the conditional use permit after we issue a firearms license, it would be best for zoning to contact us directly and we will flag the license and we will not renew the license unless they fix the zoning issues. Once the license expires, they will not be able to conduct business. The licenses are good for 3 years and require a renewal application prior to expiration and a renewal fee.

Thank you,

Carmelita Muñoz

Industry Operations Investigator
Bureau of Alcohol, Tobacco, Firearms, and Explosives
McAllen Field Office
Cell Phone (956)566-5320

C1525-00-000-0002-00 (537839)
 GARZA ARMANDO & THELMA
 3203 SAN PABLO ST
 MISSION TX 78573

C1525-00-000-0003-00 (537840)
 SANDOVAL ELIAMAR L & MARIA T
 3201 SAN PABLO ST
 MISSION TX 78573

S2950-00-000-0285-00 (281461)
 PENA ROLANDO M & OLIVIA R
 3206 N SHARY RD
 MISSION TX 78574

S8450-00-000-0011-00 (291015)
 SERRANO BERTHA L & JORGE A
 3103 GRANITE DR
 MISSION TX 78574

S8450-00-000-0012-00 (291018)
 PEHRSON-FOIX NANCY MAE
 3106 GRANITE DR
 MISSION TX 78574

S8450-00-000-0013-00 (291017)
 FLORES DOMINGO & ESPERANZA L
 2313 SANDSTONE DR
 MISSION TX 78574

S8450-00-000-0014-00 (291018)
 BALDERAS MA ISABEL & ALBERTO
 3106 GRANITE DR
 MISSION TX 78574

S8450-00-000-0015-00 (291019)
 CONFIDENTIAL
 3104 GRANITE DR
 MISSION TX 78574

S8450-00-000-0016-00 (291020)
 CASTILLO JOSEPH & TAMMY
 3102 GRANITE DR
 MISSION TX 78574

S8450-02-000-0001-00 (291022)
 PEARSON WAYNE GORDON
 2309 SANDSTONE DR
 MISSION TX 78574

S8450-02-000-0035-00 (291056)
 ACEVEDO RAUL & LIZETTE
 5010 HAVEN PL APT 302
 DUBLIN CA 94568

M0630-00-000-0001-05 (617482)
 MANGIN RICHARD ALLEN & MICHELLE C
 1706 OAKLAND DR
 MISSION TX 78573

S2974-00-000-0001-00 (701322)
 SHARY 2 MILE RETAIL PARTNERS LTD
 1207 ANTOINE DR
 HOUSTON, TX 77065

E4924-27-000-0001-00 (717116)
 MMC PROPERTIES INC
 2106 REMINGTON AVE
 EDINBURG TX 78539

Started: 6:17 p.m.

Ended: 6:57 p.m.

Item #1.8

Tabled Conditional Use Permit:

Home Occupation – Sale of Firearms

3106 Granite Drive

Lot 14, Stonegate Subdivision

R-1

David Balderas

Ms. De Luna went over the write-up stating the subject site is located approximately 342' north of Stonegate Drive along the east side of Granite Drive. - **vicinity map**. The applicant has his single-family residence thereon with a paved driveway off of Mile 2 Road. A 6' wooden fence is in place along the residence and covers the backyard. Mr. Balderas has his office in the dining area where he proposes to use as a Firearm Licensing Business. This business will only be used for online fulfillment and order of gun accessories. No customers would be visiting the home. The firearms would be stored in a safe at his home but will only be sold in trade shows. Mr. Balderas long term goals is to move into a commercial location once he has the funds to do so.

- **Hours of Operation:** Monday - Saturday from 1 pm to 6 pm
- **Staff:** Mr. Balderas will be the only person running the operation
- Must continue to comply with Sec. 1.56-1, Zoning Code (Home Occupation regulations)

REVIEW COMMENTS: Mr. Balderas is in the process of obtaining a type 01 (Firearms Dealers License) which would allow him to buy and sell firearms, do repairs and/or custom work on the firearms for customers, sell at gun shows and do online sales. However, before Mr. Balderas is issued a license, he is required to have the approval from the City for a home occupation. Staff mailed out 14 notices to property owners within 200' radius to get any comments in favor or against the request. Staff received one call in opposition to this request. In staff's assessment, the proposed service will not increase traffic and there will be no signage indicating that the site is anything else other than a residence. Staff notes that the City has approved three other Firearms Dealers License in the past for the sale of firearms without any issues.

During the March 22, 2023 P&Z meeting staff received a petition reflecting 50% opposition to the CUP request of property owners within the 200' radius. Staff notes that this petition also included other residents within the Stonegate Subdivisions but are outside the 200' radius. The concerns voiced in the petition refer to their being no infrastructure to support a commercial enterprise, draw additional traffic to the subdivision which only has a single outlet and no through traffic, increasing danger for children and pets, no available parking for business, business hours would increase burden on neighborhood, disrupt the peace and quiet neighborhood, and finally the gun shop would adversely affect the value of the homes.

RECOMMENDATION: Based on the substantial amount of opposition staff is seeking direction.

Note: If the P&Z Board is incline to approve the request, staff would recommend the following: 1) 6-month re-evaluation in order to assess this new operation, 2) Must comply with all City Codes (Building, Fire, etc.), 3) Compliance with Section 1.56-1 of the Zoning Ordinance, and 4) Must acquire a business license after securing the Firearm License.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Nancy Lougheed who resides at 3105 Granite Drive stated she was in opposition. She stated that the last petition that was submitted to the Planning department included the last three homes within the 200' radius. She mentioned that her neighborhood doesn't want this type of business in their quiet subdivision. She added that internet sales require customers to pick up firearms and that is what there trying to avoid, Mission has better locations for this type of business.

Mrs. Thelma Garza who resides at 3203 San Pablo stated that she was in opposition. She stated that she was a realtor and that mission has 37 commercial properties for lease some as low as a dollar per sq. ft. She mentioned that there was no reason for this subdivision to turn into commercial.

Mrs. Sylvia Riddle who resides at 2703 Pebble stated that she was in opposition. Her main concern were guns all over the news. She added that she prefers this type of business be taken to a storefront location and not a residential one.

Mrs. Bertha Serrano who resides at 3103 Granite Drive stated that she has lived in that subdivision for five years and would like for this subdivision to remain a quiet neighborhood.

Mrs. Maria Sandoval who resides at 3201 San Pablo stated that she was in opposition. She added that mixing residential with commercial was not a good idea.

Mr. Deal Lougheed who resides at 3105 Granite Drive stated he was in opposition. He stated that he walked around the neighborhood and spoke to the neighbors, and everyone said they were against this request. He added that this business would cause more traffic to the neighborhood and it wouldn't be safe for kids.

Mr. Dario Rivas who resides at 2204 Pebble Drive stated that he was in opposition. He stated that if we give permission to the applicant to sell firearms that it would be like gas stations popping up everywhere.

Mr. Sergio Garcia who resides at 2010 E. 29th Street stated that he didn't believe what they were arguing was valid. He mentioned that no traffic was going to created since everything was done online. He added that all equipment would be stored in safes, and no firearms would be displayed. He stated that the whole purpose of this license was to sell online legally and at trade shows.

Mrs. Isabel Balderas who resides at 3106 Granite Drive stated that this was a conditional use permit not commercial property permit. She added that this would only be an online store, and no signage would be posted that guns are for sale. She mentioned that her main entrance is on mile 2 where all the traffic is at.

The applicant David Balderas who resides at 3106 Granite Drive stated that he is not the only person with an FFL License. He stated he is not selling to just any individual and he makes sure they have a clean record. He mentioned he is trying to be responsible and have everything right. He added that eventually he would like to have a business in a commercial area.

Mr. Joe Gonzalez who resides at 3007 Dove Ave stated that his main concern was that this was made public that he has firearms at his house.

Mr. Albert Balderas who resides at 3106 Granite Drive stated that everyone had a misconception of selling guns out of our home. He mentioned that all his guns are stored safely in safes. He mentioned that his sons license would be used for online sales and trade shows only.

Mr. Manuel Cadriel who resides at 3102 Flamingo stated that he likes firearms as well. His main concern is that it was a residential neighborhood and accidents can happen everywhere. He added that this business should be away from the public.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Sanchez motioned to close the hearing. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Ms. Garza asked that if other residents within the 1- or 2-mile radius to his location have permits?

Ms. De Luna stated not to his residence. She mentioned that the only two that are active are the one on Monoco and Mimosa.

Mr. Barrera asked that if the other FFL License holders have had problems like break ins?

Ms. De Luna stated that no problems have been addressed. She mentioned that the existing license holders didn't have opposition when presented.

Ms. Garza stated that she just wanted clarification from the applicant. She asked when a customer purchases a firearm where would the customer pick it up.

Mr. David Balderas stated that the customer would pick it up. He added that he wouldn't have that service that he would only use it for tradeshow. He mentioned that at tradeshow he would have his laptop and run his orders. He mentioned that he would only ship to other FFL license holders.

Mr. Sanchez asked that if a customer wants to see the firearm he wants to purchase, can the customer go to the applicant's house?

Mr. David Balderas stated that the customer could but he wouldn't offer those services. He added that he would only show at tradeshow or online.

Ms. De Luna stated that she spoke to ATF and stated that at one point the customer has to contact the seller to sign all paper work.

Mr. Sanchez asked that if the signature had to be a wet one.

Ms. De Luna stated that it had to be a signature. She added that it didn't have to be at the residence but at one-point contact had to be made.

Ms. Garza asked that if Mr. Balderas was not allowing customers to his residence, what were his plans for delivery.

Mr. David Balderas stated that he would ship out to another FFL license holder only. He mentioned if someone in Las Vegas wanted a firearm, he could only ship it to an FFL license holder.

Mr. Sanchez asked hypothetically if I would purchase a firearm from you where would I pick it up.

Mr. David Balderas stated that he would go to a store that holds an FFL license and tell them I want to order a firearm through Mr. Balderas.

Mr. Sanchez asked that where would the paper work that needs to be signed, where would I sign it.

Mr. David Balderas stated at the store where you're at, where I would ship the firearm too.

Mr. Sanchez stated that if at tradeshows everything would be onsite.

Mr. David Balderas stated that everyone has a booth and sets up. He added that he would run a background check and once everything was clear, the exchange would happen.

Mr. Sanchez stated if I purchase a firearm and wanted shipped to point blank, I would pick it up there.

Mr. David Balderas stated "yes".

Mr. Sanchez stated that what if he didn't want to go through that process and wanted to pick up the firearm at Mr. Balderas residence.

Mr. Balderas stated that he could but wouldn't offer those services.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Barrera moved to approve the conditional use permit subject to 1) Limit to online & gun show sales; 2) 6-month re-evaluation; 3) No direct person sales; 4) No signage; 5) Must comply with all City Codes (Building, Fire, etc.); 6) Compliance with Section 1.56-1 of the Zoning Ordinance; and 7) Must acquire a business license after securing the Firearms License; Mr. Alanis seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
 Special Meeting – May 5, 2023 and Regular Meeting – May 8, 2023

NATURE OF REQUEST:
 See Attached Minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

PARKS AND RECREATION BOARD MEETINGApril 11, 2023

<u>BOARD MEMBERS PRESENT</u>	<u>STAFF</u>
Tony Guerrero	Brad Bentsen
Chris Voss	JC Calderon
Jesus Mendiola	Jorge R. Chapa
Maggie Guajardo Pena	Rick Contreras
Mark Minton	
Melissa Reyna	
Karina Garza	

Call to Order

Tony Guerrero called the meeting to order.

Another Opportunity

Mr. Bentsen let everyone know Juanita Alvarez would be transferring to the Human Resources Department. After a brief sharing of thank yous and good lucks Ms. Alvarez departed the room. Everyone wishes Juanita the best of luck at her new position.

Roll Call

Mr. Guerrero called roll and a quorum was met.

Prayer

Chris Voss led us in prayer.

Approval of Minutes

The Board Members approved the minutes for the March 14, 2023 Board Meeting were unanimously approved. Mark Minton made the motion to approve seconded by Maggie Guajardo Pena.

Update on Parks

The Parks Department helped out Virgen de Guadalupe Catholic Church in gathering 2 trailers of palm leaves, maintaining La Lomita Chapel grounds, trash cans and other items that would be needed to make this ceremony successful.

Library had an Easter Egg Hunt, Mission Chamber of Commerce had a rummage sale at Market Square, Pantry had a Food Distribution. For all these events the Parks Department provided setup to include chairs, tables, sound system, trash cans that were necessary to make the event(s) successful.

2 ADA ramps were built at Speer Memorial Library. This item had been brought to the attention of several people.

The Strike Team installed posts at several locations at Laurel Hill Cemetery as vehicles were observed driving our some loved ones plots.

Irrigation Crew finished installing a system for the recently planted Oak and Mesquite trees at Bentsen Palm Park.

After heavy rains came down in the Mission area our Heavy Equipment Operators were out scraping and sweeping the paved trails at Mission Hike and Bike Trails.

The Horticulture Crew is busy maintaining the Butterfly Gardens at the main building as this heavy rain has been keeping everyone busy.

Jose Dominguez and his crew have been busy squaring up the fields at Jaycee, Nell Tolle and Bentsen Palm in preparation of the upcoming Boys and Girls Club leagues. Children able to fill out 60 teams was the turnout for these leagues making it incredible.

UPDATE OF RECREATION

Finished Men's Wednesday Night Basketball league with the Cyclones beating the Ball Hogs in the championship game. 5 of the 6 teams confirmed they will be playing in our next league. We are trying to also trying to start a Monday Night Basketball league.

We will start for our summer leagues which will include, in addition to Basketball, coed softball, softball and kickball. Teams have shown interest but none have come in to pay. We hope to start 2-3 leagues by the week of June 5, 2023.

Have been making sure that the Parks crews have the right dimensions for the Boys and Girls Club games. It will be rewarding to get the children out in the sun and getting exercise.

Winter Texans are continuing to go back home for the summer but we have blessed by averaging 21 people a session and up to 30 when we host Monday Nights.

Continue to monitor the tennis courts around the City. The Courts at Birdwell Tennis Center require more attention with the windscreens, basketball nets and the light messages we receive from Musco to check fuses.

Music at the Park will once again be a great show. Layoz, Alexis Chapa, Mission Cheerleaders will again put on a great show. A Rock band and Cresendo will close out the show. Come by you will have a great time.

Spring High School Volleyball league started April 2, 2023. We have 12 teams from Rio Grande City to PSJA and Edinburg coming to our league.

Aquatics Update

Lap Swimming continues both mornings and afternoons.

USA Swim Team went to a meet in Brownsville and took 15 swimmers and did very well. Many Gold, Silver and Bronze medals earned by many.

Bannworth Pool is being used the Sharyland Jr. High swim teams. The groups of people enrolled in swimming are big with over 100 swimmers.

The irrigation system is now complete with a system covering the whole area of Bannworth. The landscape will now be looking up.

Rick Contreras, Aquatics Manager, has started with his lifeguard classes. He will give these classes in the hopes of hiring many of them on as summer staff. There was plenty of response this year after last years down here. Aquatics had to close 12 sessions last year due to not enough lifeguards.

Other Business

Mr. Bentsen advised he Board there are 3 finalists for the Lions Park project. The group tasked with seeing this project through will now evaluate the 3 and ask review questions

We received a \$200,000.00 grant for work at Mission Hike and Bike Trails. This will include 1 ½ to a 2 ½ inch overlay for the whole 5 miles and work on the bank to protect from the mudslides we now have there. That project will wait a bit as most of the work will be done inhouse by Parks and Public Works.

Tatan, Jaycee and Hollis Rutledge are getting shade structures over the playgrounds and the contractor has already set some poles at all 3 Parks. He was working at a rapid pace when rains came to slow him down. Mr. Bentsen asked him to go work other projects so he left for 3 days but is now back.

The Board decided to raise the entry fee at the Pools from \$1.50 to \$2.00 or the 20 swim pass from \$22.50 to \$30.00.

2 big events will be hosted right after the Music at the Park include a Autism Superhero day to be hosted at Bannworth Park from 10 to 2 pm. Many people are expected to be there. Later the day with City will host Spring Rally at the area City Hall and 5 by 5 Brewing. Expected to be in attendance or being celebrated will be Dia del Nino, CDBG, Library, and many more organizations.

After much discussion the Board decided Oblate Park would be the best park to include Pickleball courts on the tennis courts.

Adjournment

Mark Minton made a motion to adjourn the meeting and was seconded by Chris Voss. The Board voted unanimously to approve.

SHARY GOLF ADVISORY BOARD

March 14, 2023

MINUTES

Item 20.

I. CALL TO ORDER

- Mr. Ben Lau called the meeting to order.

II. ROLL CALL

- The following board members were present: Mr. Martinez, Mr. Salinas, Mr. Lau, Mr. Flores, Mr. C. Garza
- The following board members were absent: Mr. Ocana, and Mr. T. Garza
- The following staff members were present: Mr. Flores, Golf Director

III. Approval of Minutes

- The minutes from February 21, 2023 were approved

IV. Public Participation

- Mr. Victor Salazar is a current member of the golf course, the survey mentioned the golf advisory board meeting. He asked if as a citizen he could attend the City Council meeting to raise any concerns. He would like to see the conditions of the tee boxes, fairways and greens. He feels that he thinks he could accomplish things together.
- Mr. Charles Hiller, he offered his help to improve course conditions
- Mr. John Riley winter Texan that brings in a Sunday Couples league for Bentsen Grove RV park. Mr. Riley mentioned that most of the golfers have left Shary to play other courses because of the conditions of the greens. He also thinks we should have Marshals to watch over the course. He also thinks we need more help behind the counter and said that there was a time when there was no beer.
- Mr. Robert Flores has the same concerns as the previous speakers.
- Mr. Martinez introduced new board member Mr. Carlo Garza

V. ADMINISTRATIVE REPORTS

- Golf Director's Report
 - Golf is good, sold a lot of beer. We made \$ 104,696 in February 2023 which is \$ 17,247 more than the previous fiscal year.
 - We had almost 300 more golf rounds in this fiscal year.
 - The winter Texan season was excellent, lots of rounds
 - We had large high school golf tournaments in February.

VI. NEW BUSINESS

- Discussion on Duties, Responsibilities and Expectations of Greens Superintendent
 - Mr. Efrain Gutierrez was introduced as the new Superintendent. He has over 30 years of experience in the golf business. He is happy to take on the challenge of making the golf course back to his prime. Mr. Martinez feels like the golf course is in the worst shape it has been in a long time, and there are many issues like pumps and extra play that factor in to that but he is excited to start on this new journey as we make the course better. Mr. Martin Flores he is excited to have Mr. Gutierrez on board and he understands that resources are always an issue and he would like to hold a fundraising golf tournament to get some things we might need to help out. Mr. Salinas mentioned that he had played golf at Pharr's city golf course and they had not always been in good condition but did see improvement of the years. Mr. Gutierrez feels that Shary has a lot of character and believes he can bring it back up to a gem of the upper valley. Mr. Lau mentioned that the irrigation is a big issue and in the past we have been cut off of water for 40 days from the United Irrigation District. It is our main issue but Mr. Lau is here to support in any way. Mr. Mario Flores will be expecting a monthly report for the advisory board meeting and an overall plan for the improvement of the golf course. Mr. Mario Flores will need this plan to work on the budget correctly.

VII. OLD BUSINESS

- Golf Course Needs
 - None

VIII. DIRECTOR'S COMMENTS

- Mr. Mario Flores is excited to have Mr. Gutierrez on board and the season is ending and has been extremely busy. We are trying to get sand and get the pumps working again Mr. Gutierrez reached out to the previous superintendent to help adjust the gallons per minute to allow us to run on one pump. The hiring of the missing positions has continued to be a struggle.

IX. CHAIRMAN'S COMMENTS

- Mr. Martinez would like to see a plan of action to adjust for the seasons. We need to plan better for the use of the funds and a good report of the machinery and materials needed. We have to work through different Mayors and council members , he would like Mr. Gutierrez to work closely with the golf director and please bring up any needs to the Advisory Board.

X. ADJOURNMENT

CITIZEN'S ADVISORY COMMITTEE
April 18, 2023
Teleconference
Special Meeting

Members Present

Lorenzo Garza
 Roxanne Mendez
 Alma Garcia
 Zoreida Lopez
 Alex Guerra (Virtual)
 Victor Anzaldua

Members Absent

Elizabeth Segovia
 Cynthia Pacheco

Staff Present

Jo Anne Longoria
 Helen Torres
 Esther Rivera

Call Public Hearing to Order

Chairman Lorenzo Garza called the Special Meeting to order at 5:38 p.m. Ms. Jo Anne Longoria conducted roll call. She stated six members were present, therefore there was quorum.

Invocation

Ms. Roxanne Mendez provided a "Prayer" before the meeting. Chairman Garza continue with the next item.

Citizens Participation

Chairman Garza asked if there were any citizens present to discuss any items on the agenda or to express their concerns on this Special Meeting. With no one present and no comments, he continued with the next item.

Discussion and Recommendation to Approve Minutes for Public Hearing/Regular Meeting held on March 28, 2023

Ms. Helen Torres presented the minutes for Public Hearing/Regular Meeting held on March 28, 2023. There being no questions or comments, Chairman Garza asked for a motion to approve the minutes as presented. Mr. Victor Anzaldua motioned to approve the minutes as presented. Ms. Alma Garcia seconded the motion. Motion carried. (6-0)

Discussion and Recommendation on Status of Housing Assistance Program Applicant Waiting List

Ms. Esther Rivera presented the Status of Housing Assistance Program Applicant Waiting List. She provided a list of the applicants on the waiting list and advised the applicant #5 at 917 Rankin St. and applicant #8 at 604 Nicholson Ave are pending title clearance. She informed applicants 10 through 19 are eligible and applicants 20 and 21 are pending evaluation. After a brief discussion, Chairman Garza asked for a motion to approve the Status of Housing Assistance Program Waiting List as presented. Mr. Anzaldua motioned to approve the Status of Housing Assistance Program Waiting List as presented. Ms. Roxanne Mendez seconded the motion. Motion carried. (6-0)

Presentation on Emergency Assistance Program (EAP)

Ms. Rivera presented a PowerPoint on Emergency Assistance Program (EAP). She stated the last "One Stop Shop" event scheduled on March 22, 2023 there were six (6) households attended. She informed one (1) applicant is under review and the other five (5) did not qualify and/or were referred to other agencies. In addition, Ms. Rivera mentioned staff reached out to clinics and attended a parents' liaison meeting (Mission ISD) to distribute information about the program. Ms. Rivera provided a flyer with the next "One Stop Shop" event scheduled on April 19, 2023 at Mission City Hall Community Room from 9am-12pm. After a brief discussion, Chairman Garza continued with the next item. No action was taken.

Discussion and Recommendation on Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan FY 2023-24

Mr. Alex Guerra disclosed Conflict of Interest to this item and he would not be participating in discussion. Ms. Longoria presented the Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan FY 2023-24. She stated that there were no funding recommendations by City Manager and Staff. She explained that the 2023 CDBG allocation is \$962,344. After a brief discussion, Chairman Garza asked for a motion to approve the Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan FY 2023-24 proposed amounts for the following agencies: Silver Ribbon \$1,200; Amigos del Valle \$15,000; Togive International \$0; Comfort House \$3,000; C.A.M.P University \$6,000; CASA of Hidalgo \$0; Area Agency on Aging \$2,000; Eater Seals \$0; Hope Family Health Center \$3,000; Affordable Homes of South Texas \$0; Children's Advocacy Center of Hidalgo \$10,000. Ms. Mendez motioned to approve the Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan FY 2023-24 proposed amounts for the agencies. Mr. Anzaldúa seconded the motion. Motion carried. (5-0) (1- abstention)

Discussion on CDBG Year to Date Expenses

Ms. Longoria presented the CDBG Program Year to Date Expenditures. After a brief discussion, Chairman Garza continue with the next item. No action was taken.

Discussion on CDBG-CV Expenses

Ms. Longoria presented the Expense Report for CDBG-CV. She stated that the Year to Date Percentage for the following agencies were as follows: Amigos del Valle at 62.59%; Emergency Assistance Program at 80.46%; Affordable Homes of South Texas at 67.14%; Mission Food Pantry CV3 at 100%; Food Bank of RGV at 59.90%; Mission Food Pantry CV3 at 100%; Mission Fire Department at 69.05%; General Program Administration at 69.05% overall at 71.18%. She explained that to meet the 80% goal by July 2023 we need to spend \$95,929.04. She mentioned that the agencies continue to utilize their funds. After a brief discussion, Chairman Garza continued with the next item. No action was taken.

Other Business

A. Progress Reports- March 2023

Ms. Torres presented the Unofficial Progress Reports for March 2023. After a brief discussion, Chairman Garza asked for a motion to approve the progress report. Mr. Anzaldúa motion to approve the progress reports as presented. Ms. Mendez seconded the motion. Motion carried. (6-0)

B. Discussion on Invocation

Chairman Garza presented the Discussion on “Invocation” and asked if everyone was in agreement to remove this item. After a brief discussion, Chairman Garza asked for a motion to approve removal of “Invocation” from Agenda. Vicechairman Zoreida Lopez motioned to approve to remove “Invocation” from the Agenda. Ms. Garcia seconded the motion. Motion carried. (6-0)

C. Discussion on Scheduling Ethics Training

Chairman Garza recommended that the ethics training be held on May 9, 2023 and all members present agreed.

D. Chairman’s Comments

Chairman Garza no comments.

E. Committee Member’s Comments

Ms. Longoria informed the members present that on May 11, 2023 the COVID-19 public health emergency is expected to expire and that there will be no more virtual meetings. Some members commented that the option should remain. Ms. Longoria explained that the virtual option was allowed through a revision recommended by HUD due to COVID-19. No other comments were made from the members present.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Vicechairman Lopez motioned to adjourn meeting. Mr. Anzaldua seconded. Motion carried (6-0). The meeting was adjourned at 7:07 P.M.

Lorenzo Garza, Chair-person



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
Parks & Recreation Board – April 11, 2023
Shary Golf Advisory Board – March 14, 2023
Citizens Advisory Committee – April 18, 2023

NATURE OF REQUEST:

See Attached Minutes

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval RP

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

PARKS AND RECREATION BOARD MEETINGApril 11, 2023

<u>BOARD MEMBERS PRESENT</u>	<u>STAFF</u>
Tony Guerrero	Brad Bentsen
Chris Voss	JC Calderon
Jesus Mendiola	Jorge R. Chapa
Maggie Guajardo Pena	Rick Contreras
Mark Minton	
Melissa Reyna	
Karina Garza	

Call to Order

Tony Guerrero called the meeting to order.

Another Opportunity

Mr. Bentsen let everyone know Juanita Alvarez would be transferring to the Human Resources Department. After a brief sharing of thank yous and good lucks Ms. Alvarez departed the room. Everyone wishes Juanita the best of luck at her new position.

Roll Call

Mr. Guerrero called roll and a quorum was met.

Prayer

Chris Voss led us in prayer.

Approval of Minutes

The Board Members approved the minutes for the March 14, 2023 Board Meeting were unanimously approved. Mark Minton made the motion to approve seconded by Maggie Guajardo Pena.

Update on Parks

The Parks Department helped out Virgen de Guadalupe Catholic Church in gathering 2 trailers of palm leaves, maintaining La Lomita Chapel grounds, trash cans and other items that would be needed to make this ceremony successful.

Library had an Easter Egg Hunt, Mission Chamber of Commerce had a rummage sale at Market Square, Pantry had a Food Distribution. For all these events the Parks Department provided setup to include chairs, tables, sound system, trash cans that were necessary to make the event(s) successful.

2 ADA ramps were built at Speer Memorial Library. This item had been brought to the attention of several people.

The Strike Team installed posts at several locations at Laurel Hill Cemetery as vehicles were observed driving our some loved ones plots.

Irrigation Crew finished installing a system for the recently planted Oak and Mesquite trees at Bentsen Palm Park.

After heavy rains came down in the Mission area our Heavy Equipment Operators were out scraping and sweeping the paved trails at Mission Hike and Bike Trails.

The Horticulture Crew is busy maintaining the Butterfly Gardens at the main building as this heavy rain has been keeping everyone busy.

Jose Dominguez and his crew have been busy squaring up the fields at Jaycee, Nell Tolle and Bentsen Palm in preparation of the upcoming Boys and Girls Club leagues. Children able to fill out 60 teams was the turnout for these leagues making it incredible.

UPDATE OF RECREATION

Finished Men's Wednesday Night Basketball league with the Cyclones beating the Ball Hogs in the championship game. 5 of the 6 teams confirmed they will be playing in our next league. We are trying to also trying to start a Monday Night Basketball league.

We will start for our summer leagues which will include, in addition to Basketball, coed softball, softball and kickball. Teams have shown interest but none have come in to pay. We hope to start 2-3 leagues by the week of June 5, 2023.

Have been making sure that the Parks crews have the right dimensions for the Boys and Girls Club games. It will be rewarding to get the children out in the sun and getting exercise.

Winter Texans are continuing to go back home for the summer but we have blessed by averaging 21 people a session and up to 30 when we host Monday Nights.

Continue to monitor the tennis courts around the City. The Courts at Birdwell Tennis Center require more attention with the windscreens, basketball nets and the light messages we receive from Musco to check fuses.

Music at the Park will once again be a great show. Layoz, Alexis Chapa, Mission Cheerleaders will again put on a great show. A Rock band and Cresendo will close out the show. Come by you will have a great time.

Spring High School Volleyball league started April 2, 2023. We have 12 teams from Rio Grande City to PSJA and Edinburg coming to our league.

Aquatics Update

Lap Swimming continues both mornings and afternoons.

USA Swim Team went to a meet in Brownsville and took 15 swimmers and did very well. Many Gold, Silver and Bronze medals earned by many.

Bannworth Pool is being used the Sharyland Jr. High swim teams. The groups of people enrolled in swimming are big with over 100 swimmers.

The irrigation system is now complete with a system covering the whole area of Bannworth. The landscape will now be looking up.

Rick Contreras, Aquatics Manager, has started with his lifeguard classes. He will give these classes in the hopes of hiring many of them on as summer staff. There was plenty of response this year after last years down here. Aquatics had to close 12 sessions last year due to not enough lifeguards.

Other Business

Mr. Bentsen advised he Board there are 3 finalists for the Lions Park project. The group tasked with seeing this project through will now evaluate the 3 and ask review questions

We received a \$200,000.00 grant for work at Mission Hike and Bike Trails. This will include 1 ½ to a 2 ½ inch overlay for the whole 5 miles and work on the bank to protect from the mudslides we now have there. That project will wait a bit as most of the work will be done inhouse by Parks and Public Works.

Tatan, Jaycee and Hollis Rutledge are getting shade structures over the playgrounds and the contractor has already set some poles at all 3 Parks. He was working at a rapid pace when rains came to slow him down. Mr. Bentsen asked him to go work other projects so he left for 3 days but is now back.

The Board decided to raise the entry fee at the Pools from \$1.50 to \$2.00 or the 20 swim pass from \$22.50 to \$30.00.

2 big events will be hosted right after the Music at the Park include a Autism Superhero day to be hosted at Bannworth Park from 10 to 2 pm. Many people are expected to be there. Later the day with City will host Spring Rally at the area City Hall and 5 by 5 Brewing. Expected to be in attendance or being celebrated will be Dia del Nino, CDBG, Library, and many more organizations.

After much discussion the Board decided Oblate Park would be the best park to include Pickleball courts on the tennis courts.

Adjournment

Mark Minton made a motion to adjourn the meeting and was seconded by Chris Voss. The Board voted unanimously to approve.

SHARY GOLF ADVISORY BOARD

March 14, 2023

MINUTES

Item 21.

I. CALL TO ORDER

- Mr. Ben Lau called the meeting to order.

II. ROLL CALL

- The following board members were present: Mr. Martinez, Mr. Salinas, Mr. Lau, Mr. Flores, Mr. C. Garza
- The following board members were absent: Mr. Ocana, and Mr. T. Garza
- The following staff members were present: Mr. Flores, Golf Director

III. Approval of Minutes

- The minutes from February 21, 2023 were approved

IV. Public Participation

- Mr. Victor Salazar is a current member of the golf course, the survey mentioned the golf advisory board meeting. He asked if as a citizen he could attend the City Council meeting to raise any concerns. He would like to see the conditions of the tee boxes, fairways and greens. He feels that he thinks he could accomplish things together.
- Mr. Charles Hiller, he offered his help to improve course conditions
- Mr. John Riley winter Texan that brings in a Sunday Couples league for Bentsen Grove RV park. Mr. Riley mentioned that most of the golfers have left Shary to play other courses because of the conditions of the greens. He also thinks we should have Marshals to watch over the course. He also thinks we need more help behind the counter and said that there was a time when there was no beer.
- Mr. Robert Flores has the same concerns as the previous speakers.
- Mr. Martinez introduced new board member Mr. Carlo Garza

V. ADMINISTRATIVE REPORTS

- Golf Director's Report
 - Golf is good, sold a lot of beer. We made \$ 104,696 in February 2023 which is \$ 17,247 more than the previous fiscal year.
 - We had almost 300 more golf rounds in this fiscal year.
 - The winter Texan season was excellent, lots of rounds
 - We had large high school golf tournaments in February.

VI. NEW BUSINESS

- Discussion on Duties, Responsibilities and Expectations of Greens Superintendent
 - Mr. Efrain Gutierrez was introduced as the new Superintendent. He has over 30 years of experience in the golf business. He is happy to take on the challenge of making the golf course back to his prime. Mr. Martinez feels like the golf course is in the worst shape it has been in a long time, and there are many issues like pumps and extra play that factor in to that but he is excited to start on this new journey as we make the course better. Mr. Martin Flores he is excited to have Mr. Gutierrez on board and he understands that resources are always an issue and he would like to hold a fundraising golf tournament to get some things we might need to help out. Mr. Salinas mentioned that he had played golf at Pharr's city golf course and they had not always been in good condition but did see improvement of the years. Mr. Gutierrez feels that Shary has a lot of character and believes he can bring it back up to a gem of the upper valley. Mr. Lau mentioned that the irrigation is a big issue and in the past we have been cut off of water for 40 days from the United Irrigation District. It is our main issue but Mr. Lau is here to support in any way. Mr. Mario Flores will be expecting a monthly report for the advisory board meeting and an overall plan for the improvement of the golf course. Mr. Mario Flores will need this plan to work on the budget correctly.

VII. OLD BUSINESS

- Golf Course Needs
 - None

VIII. DIRECTOR'S COMMENTS

- Mr. Mario Flores is excited to have Mr. Gutierrez on board and the season is ending and has been extremely busy. We are trying to get sand and get the pumps working again Mr. Gutierrez reached out to the previous superintendent to help adjust the gallons per minute to allow us to run on one pump. The hiring of the missing positions has continued to be a struggle.

IX. CHAIRMAN'S COMMENTS

- Mr. Martinez would like to see a plan of action to adjust for the seasons. We need to plan better for the use of the funds and a good report of the machinery and materials needed. We have to work through different Mayors and council members , he would like Mr. Gutierrez to work closely with the golf director and please bring up any needs to the Advisory Board.

X. ADJOURNMENT

CITIZEN'S ADVISORY COMMITTEE
April 18, 2023
Teleconference
Special Meeting

Members Present

Lorenzo Garza
 Roxanne Mendez
 Alma Garcia
 Zoreida Lopez
 Alex Guerra (Virtual)
 Victor Anzaldua

Members Absent

Elizabeth Segovia
 Cynthia Pacheco

Staff Present

Jo Anne Longoria
 Helen Torres
 Esther Rivera

Call Public Hearing to Order

Chairman Lorenzo Garza called the Special Meeting to order at 5:38 p.m. Ms. Jo Anne Longoria conducted roll call. She stated six members were present, therefore there was quorum.

Invocation

Ms. Roxanne Mendez provided a "Prayer" before the meeting. Chairman Garza continue with the next item.

Citizens Participation

Chairman Garza asked if there were any citizens present to discuss any items on the agenda or to express their concerns on this Special Meeting. With no one present and no comments, he continued with the next item.

Discussion and Recommendation to Approve Minutes for Public Hearing/Regular Meeting held on March 28, 2023

Ms. Helen Torres presented the minutes for Public Hearing/Regular Meeting held on March 28, 2023. There being no questions or comments, Chairman Garza asked for a motion to approve the minutes as presented. Mr. Victor Anzaldua motioned to approve the minutes as presented. Ms. Alma Garcia seconded the motion. Motion carried. (6-0)

Discussion and Recommendation on Status of Housing Assistance Program Applicant Waiting List

Ms. Esther Rivera presented the Status of Housing Assistance Program Applicant Waiting List. She provided a list of the applicants on the waiting list and advised the applicant #5 at 917 Rankin St. and applicant #8 at 604 Nicholson Ave are pending title clearance. She informed applicants 10 through 19 are eligible and applicants 20 and 21 are pending evaluation. After a brief discussion, Chairman Garza asked for a motion to approve the Status of Housing Assistance Program Waiting List as presented. Mr. Anzaldua motioned to approve the Status of Housing Assistance Program Waiting List as presented. Ms. Roxanne Mendez seconded the motion. Motion carried. (6-0)

Presentation on Emergency Assistance Program (EAP)

Ms. Rivera presented a PowerPoint on Emergency Assistance Program (EAP). She stated the last "One Stop Shop" event scheduled on March 22, 2023 there were six (6) households attended. She informed one (1) applicant is under review and the other five (5) did not qualify and/or were referred to other agencies. In addition, Ms. Rivera mentioned staff reached out to clinics and attended a parents' liaison meeting (Mission ISD) to distribute information about the program. Ms. Rivera provided a flyer with the next "One Stop Shop" event scheduled on April 19, 2023 at Mission City Hall Community Room from 9am-12pm. After a brief discussion, Chairman Garza continued with the next item. No action was taken.

Discussion and Recommendation on Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan FY 2023-24

Mr. Alex Guerra disclosed Conflict of Interest to this item and he would not be participating in discussion. Ms. Longoria presented the Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan FY 2023-24. She stated that there were no funding recommendations by City Manager and Staff. She explained that the 2023 CDBG allocation is \$962,344. After a brief discussion, Chairman Garza asked for a motion to approve the Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan FY 2023-24 proposed amounts for the following agencies: Silver Ribbon \$1,200; Amigos del Valle \$15,000; Togive International \$0; Comfort House \$3,000; C.A.M.P University \$6,000; CASA of Hidalgo \$0; Area Agency on Aging \$2,000; Eater Seals \$0; Hope Family Health Center \$3,000; Affordable Homes of South Texas \$0; Children's Advocacy Center of Hidalgo \$10,000. Ms. Mendez motioned to approve the Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan FY 2023-24 proposed amounts for the agencies. Mr. Anzaldúa seconded the motion. Motion carried. (5-0) (1- abstention)

Discussion on CDBG Year to Date Expenses

Ms. Longoria presented the CDBG Program Year to Date Expenditures. After a brief discussion, Chairman Garza continue with the next item. No action was taken.

Discussion on CDBG-CV Expenses

Ms. Longoria presented the Expense Report for CDBG-CV. She stated that the Year to Date Percentage for the following agencies were as follows: Amigos del Valle at 62.59%; Emergency Assistance Program at 80.46%; Affordable Homes of South Texas at 67.14%; Mission Food Pantry CV3 at 100%; Food Bank of RGV at 59.90%; Mission Food Pantry CV3 at 100%; Mission Fire Department at 69.05%; General Program Administration at 69.05% overall at 71.18%. She explained that to meet the 80% goal by July 2023 we need to spend \$95,929.04. She mentioned that the agencies continue to utilize their funds. After a brief discussion, Chairman Garza continued with the next item. No action was taken.

Other Business

A. Progress Reports- March 2023

Ms. Torres presented the Unofficial Progress Reports for March 2023. After a brief discussion, Chairman Garza asked for a motion to approve the progress report. Mr. Anzaldúa motion to approve the progress reports as presented. Ms. Mendez seconded the motion. Motion carried. (6-0)

B. Discussion on Invocation

Chairman Garza presented the Discussion on “Invocation” and asked if everyone was in agreement to remove this item. After a brief discussion, Chairman Garza asked for a motion to approve removal of “Invocation” from Agenda. Vicechairman Zoreida Lopez motioned to approve to remove “Invocation” from the Agenda. Ms. Garcia seconded the motion. Motion carried. (6-0)

C. Discussion on Scheduling Ethics Training

Chairman Garza recommended that the ethics training be held on May 9, 2023 and all members present agreed.

D. Chairman’s Comments

Chairman Garza no comments.

E. Committee Member’s Comments

Ms. Longoria informed the members present that on May 11, 2023 the COVID-19 public health emergency is expected to expire and that there will be no more virtual meetings. Some members commented that the option should remain. Ms. Longoria explained that the virtual option was allowed through a revision recommended by HUD due to COVID-19. No other comments were made from the members present.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Vicechairman Lopez motioned to adjourn meeting. Mr. Anzaldua seconded. Motion carried (6-0). The meeting was adjourned at 7:07 P.M.

Lorenzo Garza, Chair-person



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to purchase Body Armor Carriers from Gall's through Buy Board contract number 670-22 - Torres

NATURE OF REQUEST:

The Mission Police Department is requesting authorization to purchase body armor carriers from Gall's. The purchase is to provide criminal investigators a body armor carrier for safety, visibility and to ensure the use of body armor.

BUGETED: No **FUND:** General **ACCT. #:** 01-430-64270
BUDGET: \$45,000.00 **EST. COST:** \$3500.00 **CURRENT BUDGET BALANCE:** \$17,419.00

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Quote

Customer: (1000945580) MISSION POLICE DEPT
Date: 03/31/2023
Sales Rep: CAMERON LORD

Page 1 of 1
Quote Number: 23274105
Quote Expiration: 04/30/2023

Sold To:
MISSION POLICE DEPT
ACCOUNTS PAYABLE
1201 EAST 8TH ST
MISSION, TX 78572
VICTOR SOLIS

Ship To:
MISSION POLICE DEPT
1200 EAST 8TH ST
MISSION, TX 78572
VICTOR SOLIS

Line	Item	Description	Qty	Retail	Your Price	Ext Total
1	BP3803 BLK CSTM 00	PBE GEN 3 DUTY CARRIER	15		230.00	3,450.00
1.1	BP0001	BODY ARMOR CARRIERS Buy board # 670-22	15			

Quote is valid for 30 days

SUBTOTAL:	3,450.00
SHIPPING:	50.00
TAX.....:	
TOTAL....:	3,500.00

Galls is required to collect sales tax on shipments to certain states. Sales tax will be added where applicable. For tax exempt customers, state laws require us to have signed tax exemption or resale certificates on file at our office. If you are tax exempt, please email or fax this information, (including your Galls account number) to Tax@galls.com or fax 859-268-5946.

Export Restrictions - This may contain commodities restricted in the United States International Trade Regulations.

1340 Russell Cave Rd
Lexington, KY 40505
Tel: 800-876-4242 Fax:877-914-2557

CFD
out camera
3/31/23
✓



Vendor Contract Information Summary

Vendor Galls, LLC
Contact Kenneth Hudson
Phone 859-800-1195
Email hudson-kenneth@galls.com
Vendor Website www.galls.com
TIN 20-3545989
Address Line 1 1340 Russell Cave Rd.
Vendor City Lexington
Vendor Zip 40505
Vendor State KY
Vendor Country USA
Delivery Days 10
Freight Terms FOB Destination
Payment Terms Net 30 days
Shipping Terms Freight prepaid by vendor and added to invoice
Ship Via Best Way
Designated Dealer No
EDGAR Received Yes
Service-disabled Veteran Owned No
Minority Owned No
Women Owned No
National Yes
No Foreign Terrorist Orgs Yes
No Israel Boycott Yes
MWBE No
ESCs All Texas Regions
States All States
Contract Name Uniforms and Accessories
Contract No. 670-22
Effective 06/01/2022
Expiration 05/31/2025
Accepts RFQs Yes
Quote Reference Number 670-22
Return Policy See Extended Exceptions for return policy



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to purchase K9 safety equipment for Mission Police Canine Units from Dana Safety Supply through Buy Board contract number 698-23 - Torres

NATURE OF REQUEST:

The Mission Police Department is requesting authorization to purchase K9 safety equipment for Mission Police K9 patrol units. The purchase is to provide for safe on-duty transport and ensure the safety of the K9 partner from the heat.

BUGETED: No **FUND:** General **ACCT. #:** 01-430-49645

BUDGET: \$124,000.00 **EST. COST:** \$24,932.87 **CURRENT BUDGET BALANCE:** \$47,310.00

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	480038-D
Customer No.	MISSION PD

Bill To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Ship To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Contact: REYNALDO PEREZ
Telephone: 956-584-5177

E-mail: rperez@missionpolice.org

Contact: REYNALDO PEREZ
Telephone: 956-584-5177

E-mail: rperez@missionpolice.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
03/23/23	GROUND SHIPMENT	QUOTED FREIGHT		NET30	
Entered By	Salesperson	Ordered By	Resale Number		
Maria Rivera	Maria Rivera - La Feria				
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	INFO BUY BOARD# 698-23 Warehouse: LAFE Vin #:	0.0000	0.00
1	1	N	INFO 2022 CHEVY TAHOE Warehouse: LAFE Vin #:	0.0000	0.00
3	3	N	REMOVAL REMOVAL OF BELOW LISTED EMERGENCY EQUIPMENT Warehouse: LAFE Vin #: PER CUSTOMER REQUESTS	250.0000	750.00
3	3	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: LAFE Vin #: INSTALLATION OF K-9 SYSTEM AND COOL GUARD AND PAGER	2,000.0000	6,000.00
3	3	Y	COOLGUARDPLUSM910 AA E/Z-Cool Guard System PLUS M910 Warehouse: LAFE Vin #:	1,910.0000	5,730.00
3	3	Y	COOLGUARDRESCUEADDON AA Cool Guard M910 Rescue Add On Warehouse: LAFE Vin #: RESCUE module and wire harness for M910 Cool Guard PLUS	500.0000	1,500.00

Print Date	04/28/23
Print Time	04:47:01 PM
Page No.	1

Printed By: Maria Rivera

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	480038-D
Customer No.	MISSION PD

Bill To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Ship To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Contact: REYNALDO PEREZ
Telephone: 956-584-5177

E-mail: rperez@missionpolice.org

Contact: REYNALDO PEREZ
Telephone: 956-584-5177

E-mail: rperez@missionpolice.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
03/23/23	GROUND SHIPMENT	QUOTED FREIGHT		NET30	
Entered By	Salesperson	Ordered By	Resale Number		
Maria Rivera	Maria Rivera - La Feria				
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
3	3	Y	EZPF_TAH_2021-C AMEALAC K-9 INSERT FOR 21-22 TAHOE Warehouse: LAFE Vin #:	2,500.0000	7,500.00
3	3	Y	COOL PAGER AMEALAC COOL GUARD PAGER SYSTEM Warehouse: LAFE Vin #: WORKS IN CONJUNCTION WITH COOL GUARD MONITORING SYSTEM	484.2900	1,452.87

Approved By: _____
 Approve All Items & Quantities

Quote Good for 30 Days

Print Date	04/28/23
Print Time	04:47:01 PM
Page No.	2

Subtotal	22,932.87
Freight	1,400.00
Order Total	24,332.87

Printed By: Maria Rivera



Vendor Contract Information Summary

Vendor Dana Safety Supply, Inc.
 Contact Chuck Geocaris
 Phone 713-202-4465
 Phone Extension n/a
 Email buyboard@danasafetysupply.com
 Vendor Website www.danasafetysupply.com
 TIN 27-1557226
 Address Line 1 6525 Goforth St.
 Vendor City Houston
 Vendor Zip 77021
 Vendor State TX
 Vendor Country USA
 Delivery Days 10
 Freight Terms FOB Destination
 Payment Terms Net 30 days
 Shipping Terms Freight prepaid by vendor and added to invoice
 Ship Via Common Carrier
 Designated Dealer No
 EDGAR Received Yes
 Service-disabled Veteran Owned No
 Minority Owned No
 Women Owned No
 National No
 No Foreign Terrorist Orgs Yes
 No Israel Boycott Yes
 MWBE No
 ESCs All Texas Regions
 States All States
 Contract Name Public Safety and Firehouse Supplies and Equipment
 Contract No. 698-23
 Effective 04/01/2023
 Expiration 03/31/2026
 Accepts RFQs Yes



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Roel Mendiola, Sanitation Director
AGENDA ITEM: Authorization to purchase a 30 Cubic Yard Standard Duty Roll Off Container from Wastequip via BuyBoard Contract 686-22 – Mendiola

NATURE OF REQUEST:

Authorization to purchase a 30 cubic yard standard duty roll off container for our Recycling Drop-Off center open to Mission Residents. This will allow for residents to continue helping keep the city clean and increase the amount of recycling. This purchase is being made through the LRGVDC grant that was awarded to the city as part of completion of this project (Recycling Drop-Off Center). The roll off container will be purchased from Wastequip via BuyBoard Contract #686-22.

BUGETED: Yes **FUND:** Solid Waste **ACCT. #:** 15-461-74950
BUDGET: \$18,600 **EST. COST:** \$6,546 **CURRENT BUDGET BALANCE:** \$12,759

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____



100 East Industrial Park Blvd, Beeville, TX,
78102

PHONE: 800-242-0122 FAX: 361-358-0418

WQ-10273616

Item 24.

Sell To:

Contact Name	Roel Mendiola	Ship To Name	City of Mission
Bill To Name	City of Mission	Ship To	105 Abelino Farias St
Bill To	1201 E 8th St Mission, TX 78572 USA		Mission, TX 78572 USA
Email	rmendiola@missiontexas.us		
Phone	956-583-2564		

Quote Information

Salesperson	Olivia Ramirez	Created Date	5/11/2023
Salesperson Email	oramirez@wastequip.com	Expiration Date	5/26/2023
		Quote Number	WQ-10273616
			Please Reference Quote Number on all Purchase Orders

Product	Product Description	Quantity	Sales Price	Total Price
Container - TX - 134029	30 Cubic Yard Standard Duty Rectangular Roll Off Container 22' Long - Floor: 7 gauge with 3" structural channels on 18" centers and 6" x 2" x 3/16" Structural Tubing Main Rails, Walls: 12 gauge with side columns on 36" centers and 3" x 4" x 11 gauge Top Rails, Primed and Painted any Standard Color	1.00	\$5,826.00	\$5,826.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$5,826.00
Shipping Terms	FOB Origin	Shipping	\$720.00
		Tax	\$0.00
		Grand Total	\$6,546.00

Special Instructions

Special Instructions Painted Wastequip standard color.

Additional Information

Additional Terms Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: <https://www.wastequip.com/terms-conditions-of-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. These WQ T&Cs may be updated from time to time and are available by hard copy upon request.

Additional Information Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip’s practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

Special Contract Information Pricing is based on Wastequip's Buy Board Contract No. 686-22 as awarded on December 1, 2022. Per the terms of the contract, pricing may be amended at any time with proper documentation, and subject to Buy Board approval. Pricing may



100 East Industrial Park Blvd, Beeville, TX,
78102

PHONE: 800-242-0122 FAX: 361-358-0418

WQ-10273616

Item 24.

change without written prior notice.

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders



Vendor Contract Information Summary

Vendor Wastequip Mfg. Co. LLC
 Contact Vicky Connelly
 Phone 704-768-2587
 Email bids@wastequip.com
 Vendor Website www.wastequip.com
 TIN 223191624
 Address Line 1 841 Meacham Road
 Vendor City Statesville
 Vendor Zip 28677
 Vendor State NC
 Vendor Country USA
 Delivery Days 10
 Freight Terms FOB Destination
 Payment Terms Net 30 Days with approved
 Shipping Terms Freight prepaid by vendor and added to invoice
 Ship Via Best Way
 Designated Dealer No
 EDGAR Received Yes
 Service-disabled Veteran Owned No
 Minority Owned No
 Women Owned No
 National Yes
 No Foreign Terrorist Orgs Yes
 No Israel Boycott Yes
 MWBE No
 ESCs All Texas Regions
 States All States
 Contract Name Refuse and Recycle Bodies, Containers and Other Transport Bodies
 Contract No. 686-22
 Effective 12/01/2022
 Expiration 11/30/2025
 Accepts RFQs Yes
 Service Fee Note Vehicle purchase orders are subject to a \$400 service fee
 Quote Reference Number WQ-0266553
 Return Policy Return Policy is attached





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Brad Bentsen, Director
AGENDA ITEM: Authorization to Execute 1st One Year Renewal for Palm Tree Trimming - Bentsen

NATURE OF REQUEST:

On August 8, 2022, the City of Mission entered into a contract agreement for the trimming and “skinning” of palm trees on and within city owned properties (Parks/City Facilities) and Right of Ways (ROW) with Belmares Lawn Care Service. Services are to include all supervision, labor, materials, supplies, tools and equipment necessary for the trimming, skinning and disposal of all leaves and shavings. The contract terms were for one, one-year primary with two, one-year options based on a 0% increase on the subsequent renewals. Staff is seeking authorization to execute this 1st renewal.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-461-94810

BUDGET: \$113,500.00 **EST. COST:** \$25,000.00 **CURRENT BUDGET BALANCE:** \$37,909.00

BID AMOUNT: \$12,576.00

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: _____

City Manager’s Recommendation: _____

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Belmares Lawncare Service
Residential & Commercial
General Maintenance
887 W. Earling Road
Donna, Texas 78537
(956) 472-2187
belmareslawncare@yahoo.com

May 15, 2023

I, Jose R. Belmares (Belmares Lawncare Service) would like to exercise the 1st of two (2), one (1) year renewal options for our contract with the City of Mission, Bid No: 22-466-07-22 Palm Tree Trimming Services at 0% price increase as stated in original bid documents dated July 22, 2022.

Current Contract is scheduled to expire August 10, 2023.

For any questions or concerns, please feel free to call me at 956-685-0673 or email at belmareslawncare@yahoo.com

Best Regards,
Jose R. Belmares



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Michael Elizalde, Grants Administrator

AGENDA ITEM: Approval of Resolution No. _____ authorizing the submission of a grant application to the U.S. Environmental Protection Agency, Office of Air and Radiation for funding under the Climate Pollution Reduction Grants (CPRG) Program. - Elizalde

NATURE OF REQUEST:

The U.S. Environmental Protection Agency, Office of Air and Radiation, through the Climate Pollution Reduction Grants (CPRG) program provides funding for Metropolitan Statistical Areas (MSA) to develop and implement plans for reducing greenhouse gas emissions and other harmful air pollution. As one of the sixty-seven most populous MSAs, the McAllen-Edinburg-Mission MSA qualifies for a set-aside.

The City of Mission, in collaboration with the Cities of McAllen and Edinburg, will seek funding to plan and implement climate, energy, and/or environmental sustainability plans. Grant award is \$1 Million with no local match.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION # _____

AUTHORIZATION OF THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. ENVIRONMENTAL PROTECTION AGENCY, OFFICE OF AIR AND RADIATION FOR FUNDING UNDER THE CLIMATE POLLUTION REDUCTION GRANTS (CPRG) PROGRAM.

WHEREAS, The Climate Pollution Reduction Grants (CPRG) program was established in the Inflation Reduction Act of 2022; and

WHEREAS, Section 60114 of the Inflation Reduction Act appropriates \$5 billion to EPA to support efforts by states, U.S. territories, municipalities, air pollution control agencies, tribes, and groups thereof to develop and implement plans to reduce GHGs; and

WHEREAS, The McAllen-Edinburg-Mission metropolitan area, is eligible to apply to the Climate Pollution Reduction Grants (CPRG), which provides \$1 million to MSAs to address greenhouse gas emissions and other harmful air pollution.

NOW, THEREFORE, BE IT RESOLVED BY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

- 1) The Grant Administration Office is hereby directed to submit an application to the U.S. Environmental Protection Agency, Office of Air and Radiation, through the Climate Pollution Reduction Grants (CPRG) program for a \$1 Million request to plan and implement climate, energy, or environmental sustainability plans.
- 2) Upon the approval of this application, the City Manager is authorized to execute all legal documents necessary, and to perform any acts necessary to implement the project.
- 3) In the event of loss or misuse of funds, the governing body assures that all funds will be returned to the U.S. Environmental Protection Agency in full.

READ, CONSIDERED, AND APPROVED on this the 22nd of May 2023.

Norie Gonzalez Garza, Mayor

Attest:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Michael Elizalde, Grants Administrator

AGENDA ITEM: Approval of resolution No. _____ authorizing the submission of a grant application to the Rio Grande Valley Metropolitan Planning Organization for the FY24 Transportation Alternative Set-Aside Program. – Elizalde

NATURE OF REQUEST:

Through the FY24 Transportation Alternative Set-Aside (TASA) Program, the city will seek funding under the competitive planning projects category. The city seeks to utilize such funding for the implementation of a city-wide assessment and development of a comprehensive study that will identify alternative transportation networks and modes throughout city limits. The program supports 80% federal funds with a 20% minimum local cash match.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Executive _____

Advisory Board Recommendation: Enter Recommendation _____

City Manager’s Recommendation: Enter Recommendation _____

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION # _____

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE RIO GRANDE VALLEY METROPOLITAN PLANNING ORGANIZATION UNDER THE FISCAL YEAR 2023-2024 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) PROGRAM.

WHEREAS, the City of Mission finds it is the best interest of the residents to submit a grant application to the Rio Grande Valley Metropolitan Planning Organization, under the Fiscal Year 2023-2024 Transportation Alternatives Set-Aside (TASA) Program Transportation Alternative Grant; and,

WHEREAS, the grant requires a 20% local cash match; and,

WHEREAS, the City of Mission agrees to comply with applicable grant requirements for the said project as required by the funding source; and,

WHEREAS, the City of Mission agrees that in the event of loss or misuse of the Rio Grande Valley Metropolitan Planning Organization funds, the City assures that the funds will be returned to the Rio Grande Valley Metropolitan Planning Organization in full; and

WHEREAS, the City of Mission wishes to designate the City Manager, as the City’s authorized official, to accept, alter, terminate and execute any and all documents related to the grant on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED BY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

1. The City of Mission hereby authorizes and designates the City Manager, as the City’s authorized official, to submit a grant application to the Rio Grande Valley Metropolitan Planning Organization, under the Fiscal Year 2023-2024 Transportation Alternatives Set-Aside (TASA) Program.

READ, CONSIDERED, AND APPROVED on this the 22nd of May 2023.

Norie Gonzalez Garza, Mayor

Attest:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Angie Vela, Finance Director
AGENDA ITEM: Authorization to surplus machinery and equipment - Vela

NATURE OF REQUEST:

The City of Mission attached list contains items staff has determined is no longer of use to the city. All surplus items will be sold at online auction and those items with no resale value will be disposed. Finance Department is requesting authorization to surplus attached list of machinery and equipment.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: None

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

INVENTORY TO SURPLUS FY 2022-2023

Machinery/Equipment	Identifier	Asset Tag No.	Department
M202 Plus Ethernet Print Server	N/A	000190	Municipal Court
APC Smart UPS	WS9629156640	001884	IT
(18) Kronos Time Clock Machines	N/A	N/A	IT
ToughDog Security Cameras	TDNVR16P8	011104	IT
HP Server	2UA9160G9T	007868	IT
IBM Server Tower	KP-DHC14	003837	IT
Epson Receipt Printer	A950003661	001457	IT
Barracuda Cloudgen FireWall	BAR-NG-1219336	014635	IT
Total Control Netserver Modem	LR64979	000406	IT
Microtek Monitor	N/A	002693	IT
Chair	M3NH86	003376	IT
Chair	MONH36	003387	IT
Chair	M5NH86	003377	IT
Netgear 48 Port Switch	3H35727S80B86	012488	IT
Netgear 48 Port Switch	3H35727W80D68	012487	IT
Netgear 48 Port Switch	2H31173D0038F	008509	IT
(16) Epson Reciept Printers	N/A	N/A	IT
(6) Box of Printronix Gold 2000 Ribbons	N/A	N/A	IT
Dell Computer Speakers	N/A	N/A	IT
(2) Large Surveillance Cameras	N/A	N/A	IT
(13) Small Surveillance Cameras	N/A	N/A	IT
Large Metal Rack/Shelf	N/A	N/A	IT
(22) Dell Computer Monitors	N/A	N/A	IT
(6) UPS Machines	N/A	N/A	IT
(2) Color Laser Printers	N/A	N/A	IT
(5) Internet Routers	N/A	N/A	IT
(2) Laptops	N/A	N/A	IT
(10) Keyboards	N/A	N/A	IT
Large Amplifiers	N/A	N/A	IT
Tripplite	N/A	N/A	IT
Extron Switcher	N/A	N/A	IT
Dell Vostro all in one	N/A	N/A	IT
Computer Mouse	N/A	N/A	IT
(106) Cables / Wires	N/A	N/A	IT
Chair	N/A	003386	IT
Chair	N/A	003387	IT
Dell Latitude E5500 Laptop	7PY23J1	007674	Finance
Dell Latitude E5500 Laptop	8PY23J1	007675	Purchasing
Cisco Catalyst Switch	FD01315X0XU	007836	Library
Dell Optiplex 390	C9S2PS1	008692	Planning
Epson Receipt Printer	N/A	014983	Utility Billing
Dell Ultrasharp Monitor	N/A	006956	Utility Admin
HP BubleJet Printer	XAAK07831	002322	Fire
HP BubleJet Printer	XAAK07889	002323	Fire
Laptop	37769529061	004753	Fire
Laptop	20355270373	004754	Fire
Laptop	35532280549	004755	Fire
Brother Pocket Jet Printer	31000803	005520	Fire Prevention
Brother Pocket Jet Printer	31000804	005521	Fire Prevention
Brother Pocket Jet Printer	31000793	005522	Fire Prevention
Brother Pocket Jet Printer	31000795	005523	Fire Prevention
Brother Pocket Jet Printer	31000845	005524	Fire Prevention
Brother Pocket Jet Printer	31000797	005525	Fire Prevention
Laptop	5GKSA22765	005526	Fire Prevention
Laptop	5GKSA22737	005527	Fire Prevention
Laptop	5GKSA22798	005528	Fire Prevention

INVENTORY TO SURPLUS FY 2022-2023

Machinery/Equipment	Identifier	Asset Tag No.	Department
Laptop	5GKSA22758	005529	Fire Prevention
Laptop	5GKSA22802	005531	Fire Prevention
Firebox Firewall Protection	6.06279E+12	005701	Fire Prevention
DVD VHS Player	N/A	006245	Fire
AMX Endeleo Module System	N/A	006247	Fire
17" Starboard Annotation	N/A	006265	Fire
2 Channel Audio Amplifier	N/A	006266	Fire
MLC Controller	N/A	006316	Fire
Desktop	CXZ4CD1	006410	Fire
32" HD LCD TV	Y81B0737009087	006470	Fire
32" HD LCD TV	N/A	006472	Fire
Desktop	936GYF1	007017	Fire
Desktop	D36GYF1	007018	Fire
Desktop	5F44DKI	007892	Executive
Toughbook	9CKYA11347	007954	Fire
32" LCD TV	N/A	008357	Fire
26" LCD TV	N/A	008359	Fire
Desktop	987YXR1	008593	Fire
Desktop	9871YR1	008594	Fire
Desktop	G1WG8P1	009148	Fire
Desktop	G1VH8P1	009147	Fire
Desktop	G1WH8P1	009149	Fire
Toughbook	OKKYA11814	009152	Fire Prevention
Toughbook	OKKYA11844	009153	Fire Prevention
Toughbook	OKKYAX1M	009154	Fire Prevention
Brother Pocket Jet Printer	U62281-BOT116034	009155	Fire Prevention
Brother Pocket Jet Printer	U62281-BOT116033	009156	Fire Prevention
SC Firewall Module	902376	009253	Library
EvertideVR725 Recorder	7000696	006425	Fire
Dell Color Laser Printer	7TVBN751	005273	Fire
Avervision U70 Document Camera	5.30915E+12	014403	Organization
Desktop	CWJ46Q2	014319	Fire
Motorola Radio	N/A	002393	Fire
Motorola Radio	722AAG1090	005741	Fire
Brother Pocket Jet Printer	U62281-BOT115796	009158	Fire Prevention
Sony Joystick Bundle	N/A	006304	Fire
PowerVault114t Tape Backup	4K9L0C1	006411	Fire
32" HD LCD TV	Y81B0737009485	006469	Fire



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Abel Bocanegra, P.E., City Engineer

AGENDA ITEM: Authorization to approve Change Order #1 for Taylor Rd Phase 1 for the City of Mission - Bocanegra

NATURE OF REQUEST:

The City of Mission is seeking authorization to approve Change Order #1 for Taylor Rd Phase 1 for the City of Mission.

Contractor encountered a concrete casing around the irrigation pipe. Because of these the contractor will be compensated for the removal of concrete slab and increase contract days, the amount for the project increased by \$5,835.21. Therefore, City Staff is recommending Change Order for the total amount of \$6,218,135.52 with all approved Change Orders.

BUGETED: Yes **FUND:** Taylor Road Project **ACCT. #:** 09-413-74910

BUDGET: \$ 696,358 **EST. COST:** \$ 6,218,135.52 **CURRENT BUDGET BALANCE:** \$ -6,866,428

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



May 17, 2023

Juan Pablo Terrazas, P.E.
City of Mission Assistant City Manager
1201 E. 8th St.
Mission, TX 78572

Project: CR 2023(147)
CSJ: 0921-02-327
Hwy: Taylor Rd.
Limits: From I-2 (US 83) to BUS 83
County: Hidalgo

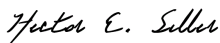
RE: Change Order No.1

Dear Mr. Terrazas,

TxDOT is in concurrence with the Taylor Rd change order listed above. As per the executed Advance Funding Agreement (AFA) for this project, the local government, City of Mission, is responsible for any costs above the approved funding.

If you have any questions or comments concerning this matter, please feel free to contact Jose Luis Lozano, P.E. Project Manager at (956) 238-0531.

Sincerely,

DocuSigned by:

BD1D9DF7CC55415...
Hector Siller, P.E.
Pharr Area Engineer

CC: Pharr District Construction Office
Project File

Form 2146-L
(Rev. 10/11)
Page 1 of 1

CONSTRUCTION CONTRACT CHANGE ORDER NUMBER: 01

- 1. CONTRACTOR: Texas Cordia Construction, LLC
- 2. Change Order Work Limits: Sta. 106+93 to Sta. 106+93
- 3. Type of Change (on federal-aid non-exempt projects): Minor (Major/Minor)
- 4. Describe the change and the reason for the change order. When necessary, include exceptions to this agreement.

While excavating to remove/replace existing pipe from irrigation crossing at STA 106+93, Contractor encountered a concrete casing around the irrigation pipe. The plans does not reflect actual existing conditions, therefore this item was not accounted on the proposed work. This change order will compensate contractor for the removal of concrete slab around the irrigation pipe and increase contract days due to activity identified as a critical path activity.

CCSJ: 0921-02-327

Project: Taylor Rd Phase 1

Highway: Taylor Rd

County: Hidalgo

District: 21- Pharr

Contract Number: 22-472-09-12

5. New or revised plan sheet(s) are attached and numbered: N/A

Each signatory hereby warrants that each has the authority to execute this Change Order.

<p>By signing this change order, the contractor agrees to waive any and all claims for additional compensation due to any and all other expenses; additional charges for time, overhead and profit; or loss of compensation as a result of this change. Further, the contractor agrees that this agreement is made in accordance with Item 4 and the Contract. Exceptions should be noted in the response for #5 above.</p>	<p>The following information must be provided</p> <p>Time Ext. #: <u>1</u> Days added on this C.O.: <u>2</u></p> <p>Amt. added by this change order: <u>\$5,835.21</u></p>
<p>THE CONTRACTOR</p> <p>By <u>[Signature]</u> Date <u>5/12/23</u></p> <p>Typed/Printed Name <u>Yara M. Corbitt, PE, CEO</u></p> <p>Typed/Printed Title <u>Yara M. Corbitt, PE, CEO</u></p>	<p>For TxDOT use only:</p> <p>Days participating: _____</p> <p>Amount participating: _____</p> <p>Signature _____ Date _____</p> <p>Name/Title _____</p>

RECOMMENDED FOR EXECUTION:

Juan Pablo Terrazas, PE 5/12/2023
 Name/Title Assistant City Manager Date

Name/Title _____ Date _____
 APPROVED REQUEST APPROVAL

Name/Title _____ Date _____

Name/Title _____ Date _____
 APPROVED REQUEST APPROVAL

Name/Title _____ Date _____

Name/Title _____ Date _____
 APPROVED REQUEST APPROVAL

Name/Title _____ Date _____

Name/Title _____ Date _____
 APPROVED

Engineer's Seal:

CONSTRUCTION CONTRACT CHANGE ORDER NUMBER: 01

Estimated Cost: \$5,835.21

CCSJ: 0921-02-327

Paid by invoice? (Yes No)

TABLE A: Force Account Work and Materials Placed into Stock

LABOR	HOURLY RATE	EQUIPMENT	HOURLY RATE

TABLE B: Contract Items

ITEM	DESCRIPTION	UNIT	UNIT PRICE	ORIGINAL + PREVIOUSLY REVISED		NEW		OVERRUN/ UNDERRUN
				QUANTITY	ITEM COST	QUANTITY	ITEM COST	
96086001	UNIQUE CHANGE ORDER ITEM 1: Removal of Irrigation Concrete Slab	LS	5,835.21	0.00	0.00	1.00	5,835.21	5,835.21
TOTALS					0.00		5,835.21	5,835.21

Change Order #1

Taylor Road Project – City of Mission

TO: Texas Cordia Construction, LLC
 3149-A Center Pointe Drive
 Edinburg, TX, 78539

From Owner: City of Mission

And: SAM-CS

Project: Taylor Road

Contract: 22-472-09-12

CSJ: 0921-02-327

Limits: From I-5 (US 83) To BUS 83

Change Order #1 – in the amount of **\$5,835.21** has been reviewed and approved by City of Mission to make the following contract changes.

Purpose:

Change Order #1 introduces UNIQUE CHANGE ORDER ITEM 1 – Removal of Irrigation concrete slab not the contract and adjust contract days due to additional work required.

City of Mission has reviewed Change Order #1 and approves the changes provided herein.

Description:

While excavating to remove/replace existing pipe from irrigation crossing at STA 106+93, Contractor encountered a concrete casing around the irrigation pipe. The plans does not reflect actual existing conditions, therefore this item was not accounted on the proposed work. This change order will compensate contractor for the removal of concrete slab around the irrigation pipe and increase contract days due to activity identified as a critical path activity.

The City of Mission reviewed proposal submitted by the contractor and found prices to be fair and reasonable for the amount of work to be performed. This item is crucial for the completion of Taylor Road project since it directly impacts Critical Path activities on the project as reflected under Contract Schedule.

This Change Order is within the scope of the original environmental assessments and reviews.

ADDITIONAL TIME: 2 DAYS

Modified Sheet No. included: N/A

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Contract Price <u>\$6,212,300.31</u>	Original Contract Time <u>215 Working Days</u>
Previous Change Orders <u>\$0.00</u>	Previous Change Orders <u>0 Working Days</u>

Contract Price prior to this Change Order <u>\$6,212,300.31</u>	Contract Time prior to this Change Order <u>215 Working Days</u>
Net increase/decrease of the Change Order <u>\$5,835.21</u>	Net increase/decrease of the Change Order <u>2 Working Days</u>
Contract Price with all approved Change Orders <u>\$6,218,135.52</u>	Contract Time with all approved Change Orders <u>217 Working Days</u>



CHANGE ORDER SUBMITTAL

PROJECT Taylor Raod Improvements
COUNTY: Hidalgo
C.O. NO: 001
TCC NO: 1119

CSJ: 0921-02-327
HWY: Taylor Road
DATED: 04/26/23
QUANTITY: 1.00 LS

CHANGE ORDER DESCRIPTION

Removal for the concrete slab on irrigation crossing

CHANGE ORDER TOTALS

LABOR	\$	880.00	+	25% compensation	\$	220.00	
				+ 55% premium	\$	484.00	
				TOTAL LABOR	\$		1,584.00
EQUIPMENT	\$	2,413.86	+	15% compensation	\$	362.08	
				TOTAL EQUIPMENT	\$		2,775.94
MATERIAL	\$	-	+	25% compensation	\$	-	
				TOTAL MATERIAL	\$		-
SUBCONTRACT	\$	1,350.00	+	5% administrative	\$	67.50	
				TOTAL SUBCONTRACT	\$		1,417.50
BOND				1% of sub total			\$ 57.77
TOTAL					\$		5,835.21
				UNIT PRICE		5,835.21	/LS
				TOTAL PAYMENT	\$		5,835.21

I hereby certify that the above is a true and correct statement of the amounts payable to **Texas Cordia Construction, LLC**, which are just charges as contingency expenditures incurred on this project.

Michael Luna

 Authorized Signer

4/26/2023

 Date

THE PRICES QUOTED FOR THE REFERENCED PROJECT ARE VALID FOR A PERIOD OF THIRTY (30) DAYS.

CONTROL NO: 22-472-09-12
 PROJECT NAME: Taylor Raod Improvements
 TCC NO: 1119
 C.O. NO: 001
 DATE: 04/26/23



CHANGE ORDER DESCRIPTION

Removal for the concrete slab on irrigation crossing

Labor	Pieces	HR	Rate	Base Total	Taxes/insur 55%	Markup 25%	Total Cost
Common Labors	2	10	\$ 13.50	\$ 270.00	\$ 148.50	\$ 67.50	\$ 486.00
Excavtor operator	1	10	\$ 19.00	\$ 190.00	\$ 104.50	\$ 47.50	\$ 342.00
Loader operator	1	10	\$ 15.00	\$ 150.00	\$ 82.50	\$ 37.50	\$ 270.00
Forman	1	6	\$ 45.00	\$ 270.00	\$ 148.50	\$ 67.50	\$ 486.00
	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
				\$ 880.00	\$ 484.00	\$ 220.00	\$ 1,584.00

Equipment	Pieces	HR	Rate	Base Total	Markup 15%	Total Cost
238 Komatsu	1	10	\$ 135.46	\$ 1,354.60	\$ 203.19	\$ 1,557.79
938M Loader	1	10	\$ 80.00	\$ 800.00	\$ 120.00	\$ 920.00
Forman pick up	1	6	\$ 43.21	\$ 259.26	\$ 38.89	\$ 298.15
	0	0	\$ -	\$ -	\$ -	\$ -
	0	0	\$ -	\$ -	\$ -	\$ -
				\$ 2,413.86	\$ 362.08	\$ 2,775.94

Subcontractor	Unit	Quantity	Unit Price	Sub Cost	Markup 5%	Total Cost
Debris Removal	LDS	3	\$ 450.00	\$ 1,350.00	\$ 67.50	\$ 1,417.50
	EA	0	\$ -	\$ -	\$ -	\$ -
	EA	0	\$ -	\$ -	\$ -	\$ -
	EA	0	\$ -	\$ -	\$ -	\$ -
	EA	0	\$ -	\$ -	\$ -	\$ -
	EA	0	\$ -	\$ -	\$ -	\$ -
				\$ 1,350.00	\$ 67.50	\$ 1,417.50

Subtotal \$ 5,777.44
 1% Bond Cost \$ 57.77
Total \$ 5,835.21

www.equipmentwatch.com

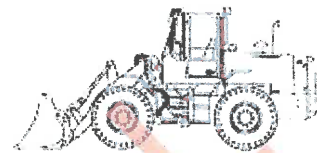
All prices shown in US dollars (\$)

Rental Rate Blue Book®

April 14, 2023

Caterpillar 938M
4-Wd Articulated Wheel Loaders

Size Class:
175 - 199 hp
Weight:
N/A



Configuration for 938M

Operator Protection ROPS/FOPS Power Mode Diesel

Blue Book Rates

** FHWA Rate is equal to the monthly ownership cost divided by 176 plus the hourly estimated operating cost.

	Ownership Costs				Estimated Operating Costs Hourly	FHWA Rate** Hourly
	Monthly	Weekly	Daily	Hourly		
Published Rates	USD \$8,540.00	USD \$2,390.00	USD \$600.00	USD \$90.00	USD \$31.48	USD \$80.00
Adjustments						
Region (100%)	-	-	-	-		
Model Year (2023: 100%)	-	-	-	-		
Adjusted Hourly Ownership Cost (100%)	-	-	-	-		
Hourly Operating Cost (100%)						
Total:	USD \$8,540.00	USD \$2,390.00	USD \$600.00	USD \$90.00	USD \$31.48	USD \$80.00

Non-Active Use Rates

	Hourly
Standby Rate	USD \$32.51
Idling Rate	USD \$61.80

Rate Element Allocation

Element	Percentage	Value
Depreciation (ownership)	39%	USD \$3,330.60/mo
Overhaul (ownership)	33%	USD \$2,818.20/mo
CFC (ownership)	16%	USD \$1,366.40/mo
Indirect (ownership)	12%	USD \$1,024.80/mo
Fuel (operating) @ USD 4.25	42%	USD \$13.28/hr

Revised Date: 2nd quarter 2023

These are the most accurate rates for the selected Revision Date(s). However, due to more frequent online updates, these rates may not match Rental Rate Blue Book Print. Visit the Cost Recovery Product Guide on our Help page for more information.

The equipment represented in this report has been exclusively prepared for YARA CORBITT
(yara@texascordia.com)



www.equipmentwatch.com

All prices shown in US dollars (\$)

Rental Rate Blue Book®

April 14, 2023

Ford F-150 XLT 4x4 Gas
Light Duty Trucks

Size Class:
2
Weight:
N/A



Configuration for F-150 XLT 4x4 Gas

Power Mode: Gasoline
Model Trim: XLT
Wheelbase: 122.8 Inches
Gross Vehicle Weight Rating: 6050 Pounds

Blue Book Rates

** FHWA Rate is equal to the monthly ownership cost divided by 176 plus the hourly estimated operating cost.

	Ownership Costs				Estimated Operating Costs Hourly USD \$27.56	FHWA Rate** Hourly USD \$43.21
	Monthly	Weekly	Daily	Hourly		
Published Rates	USD \$2,755.00	USD \$770.00	USD \$195.00	USD \$29.00		
Adjustments						
Region (100%)	-	-	-	-		
Model Year (2023: 100%)	-	-	-	-		
Adjusted Hourly Ownership Cost (100%)	-	-	-	-		
Hourly Operating Cost (100%)						
Total:	USD \$2,755.00	USD \$770.00	USD \$195.00	USD \$29.00	USD \$27.56	USD \$43.21

Non-Active Use Rates

	Hourly
Standby Rate	USD \$8.92
Idling Rate	USD \$34.17

Rate Element Allocation

Element	Percentage	Value
Depreciation (ownership)	25%	USD \$688.75/mo
Overhaul (ownership)	43%	USD \$1,184.65/mo
CFC (ownership)	15%	USD \$413.25/mo
Indirect (ownership)	17%	USD \$468.35/mo
Fuel (operating) @ USD 3.46	67%	USD \$18.52/hr

Revised Date: 2nd quarter 2023

These are the most accurate rates for the selected Revision Date(s). However, due to more frequent online updates, these rates may not match Rental Rate Blue Book Print. Visit the Cost Recovery Product Guide on our Help page for more information.

The equipment represented in this report has been exclusively prepared for YARA CORBITT (yara@texascordia.com)

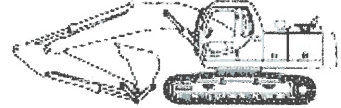
www.equipmentwatch.com

All prices shown in US dollars (\$)

Rental Rate Blue Book®

April 14, 2023

Komatsu PC238USLC-11
Crawler Mounted Hydraulic Excavators



Size Class:
24.5 - 28.4 mt
Weight:
N/A

Configuration for PC238USLC-11

Operating Weight **54230.0 lbs** Power Mode **Diesel**

Blue Book Rates

** FHWA Rate is equal to the monthly ownership cost divided by 176 plus the hourly estimated operating cost.

	Ownership Costs				Estimated Operating Costs Hourly USD \$53.58	FHWA Rate** Hourly USD \$135.46
	Monthly	Weekly	Daily	Hourly		
Published Rates	USD \$14,410.00	USD \$4,035.00	USD \$1,010.00	USD \$150.00		
Adjustments						
Region (100%)	-	-	-	-		
Model Year (2023: 100%)	-	-	-	-		
Adjusted Hourly Ownership Cost (100%)	-	-	-	-		
Hourly Operating Cost (100%)						
Total:	USD \$14,410.00	USD \$4,035.00	USD \$1,010.00	USD \$150.00	USD \$53.58	USD \$135.46

Non-Active Use Rates

	Hourly
Standby Rate	USD \$46.67
Idling Rate	USD \$95.26

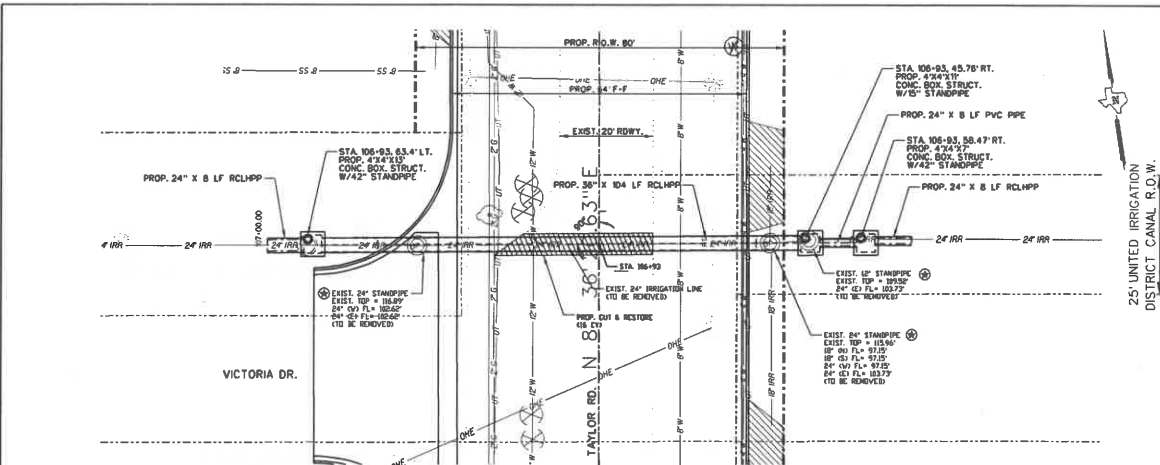
Rate Element Allocation

Element	Percentage	Value
Depreciation (ownership)	33%	USD \$4,755.30/mo
Overhaul (ownership)	43%	USD \$6,196.30/mo
CFC (ownership)	14%	USD \$2,017.40/mo
Indirect (ownership)	10%	USD \$1,441.00/mo
Fuel (operating) @ USD 4.25	25%	USD \$13.39/hr

Revised Date: 2nd quarter 2023

These are the most accurate rates for the selected Revision Date(s). However, due to more frequent online updates, these rates may not match Rental Rate Blue Book Print. Visit the Cost Recovery Product Guide on our Help page for more information.

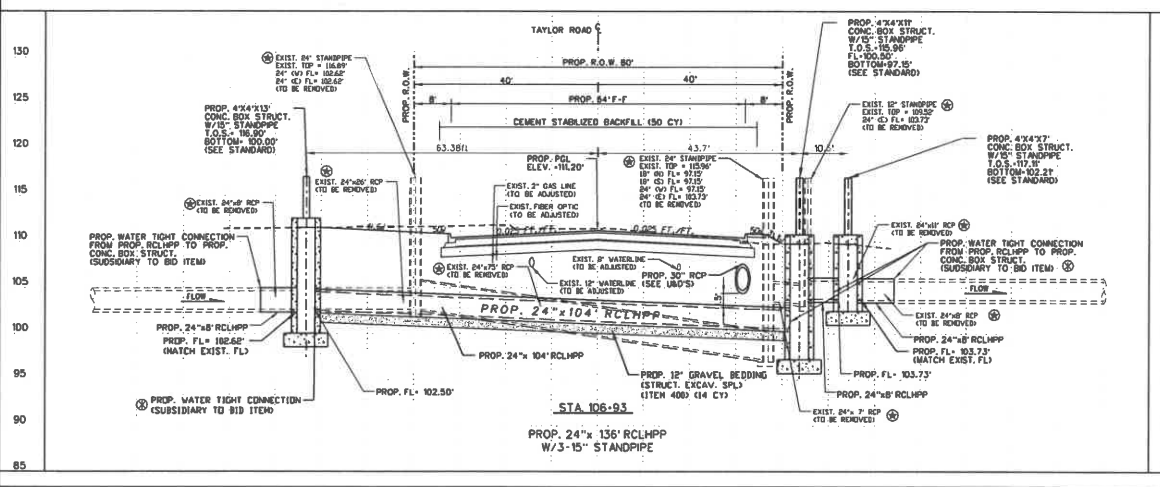
The equipment represented in this report has been exclusively prepared for YARA CORBITT
(yara@texascordia.com)




SHEET SUMMARY		
ITEM	DESCRIPTION	UNIT QUANTITY
400	STRUCTURAL EXCAVATION	CY 432
402	STRUCTURAL EXCAVATION (SPL)	CT 14
400	CONC. BOX STRUCT.	CT 18
402	CEMENT STABILIZED BACKFILL	CT 50
402	TRENCH PROTECTION	LF 104
406	REMOVE STRUCTURE (DPE)	LF 137
1007	CONC. BOX WELL (24"x24")	EA 3
4024	RCLHPP (CL. 12"x24")	LF 136


- LEGEND:**
- Ⓜ NON-PAY, SUBSIDIARY TO PERTINENT BID ITEMS.
 - Ⓢ TO BE REMOVED UNDER ITEM 406 INCLUDES PAYMENT FOR REMOVAL OF ALL APPURTENANCES.
 - Ⓣ NON-PAY ITEM FOR CONTRACTOR'S INFORMATION ONLY.
 - Ⓤ THE CONTRACTOR SHALL CONFIRM THAT THE TOP ELEVATION ON THE PROPOSED STANDPIPE IS AT THE SAME ELEVATION AS THE EXISTING STANDPIPE.
 - Ⓡ ROCK FILTER DAM TYP 2
 - Ⓡ TOP OF STRUCTURE

- NOTES:**
1. THE CONTRACTOR WILL COORDINATE AND CONTACT UNITED IRRIGATION DISTRICT, THE CITY OF MISSION, THE CITY OF McALLEN AND L&G ENGINEERING 48 HOURS PRIOR TO ANY WORK DONE ON OR NEAR THE IRRIGATION STRUCTURES.
 2. PRIOR TO WORKING OUTSIDE THE ROW, THE CONTRACTOR SHALL NOTIFY PROPERTY OWNERS. CAUTION SHALL BE TAKEN NOT TO DAMAGE EXISTING FENCES, TREES, ETC. ANY DAMAGES DONE TO THEIR PROPERTY SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE.
 3. THE CONTRACTOR SHALL CONFIRM THAT CONFLICTS WITH EXISTING UTILITIES HAVE BEEN RESOLVED IN ADVANCE OF CONSTRUCTION. DAMAGES CAUSED BY OR TO EXISTING UTILITIES ARE THE RESPONSIBILITY OF THE CONTRACTOR.
 4. ALL PVC ELBOWS AND CONNECTIONS SHALL BE SUBSIDIARY TO PERTINENT BID ITEMS.
 5. DURING CUT & RESTORE OPERATIONS, CONTRACTOR SHALL UTILIZE ADEQUATE TRAFFIC CONTROL MEASURES INCLUDING A FLAG PERSON.






3/30/2022



CITY OF MISSION



CITY OF McALLEN

L & G Engineering

Highway / Civil
Structural / Bridge
Environmental

Firm No.: F-4105

**TAYLOR RD.
IRRIGATION CROSSING LAYOUT
(UNITED IRRIGATION DISTRICT)
STA. 106-93**

SCALE:
HOR: 1" = 20'
VER: 1" = 10'

DATE: 3/30/2022		DATE	BY	JOB	SHEET
DR	DR	03	237	TAYLOR RD.	1
CHK	CHK				
APP	APP				

SHEET 1 OF 1









Texas Cordia CONSTRUCTION

Task — Summary — Progress — Milestone • Critical — Contingency —

Project: Taylor Rd February & March Schedule
 Date: 3/31/2022

NOTE: This schedule update has not been approved by City of Mission as of 5/10/2023.



CITY OF
MISSION

**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: May 22, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to solicit bids for Sludge Management Services for Public Works Department - Bocanegra

NATURE OF REQUEST:

Authorization to solicit bids for Sludge Management Services for the Waste Water Treatment Plant, Pre-Treatment Plant, North Water Plant and South Water Plant. Services are needed for the transport and disposed of sludge in liquid and solid form.

BUDGETED: Yes **FUND:** Utility **ACCT. #:** 02-414-94807

BUDGETED: Yes **FUND:** Utility **ACCT. #:** 02-415-94807

BUDGETED: Yes **FUND:** Utility **ACCT. #:** 02-413-94807

BUDGETED: Yes **FUND:** Utility **ACCT. #:** 02-430-94807

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2022

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Final Plat Approval: Amber Grove Subdivision, Being a subdivision of a tract of land containing 5.000 acres, being a part or portion out of Lot 42, Bell-Woods Co's Subdivision "C", R-2, Developer: Real Estate Investment, LLC, Engineer: Melden & Hunt, Inc. # - De Luna

NATURE OF REQUEST:

On February 13, 2023 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Amber Grove Subdivision. The subject site is located 1,857' north of the intersection of Mile 2 North Road & Troser Road. There was no public opposition during the City Council meeting. The Board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fees; 2) Payment of Park Fees (\$500 x 14Lots = \$7,000.00); 3) Water District Exclusion; 4) Compliance with all other format findings.

Departmental Approval: Fire Marshal, Public Works Director, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Enter Recommendation

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM# 3.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Amber Grove Subdivision
 Being a subdivision of a tract of land containing 5.000 acres,
 being a part or portion out of Lot 42,
 Bell-Woods Co's Subdivision "C"
 R-2
 Developer: Real Estate Investments, LLC
 Engineer: Melden & Hunt, Inc.

REVIEW DATA**PLAT DATA**

The proposed subdivision is located 1,857' north of the intersection of Mile 2 North Road & Trospers Road. – see vicinity map. The developer is proposing fourteen (14) four plex lots and 1 detention pond. - see plat for actual dimensions, square footages, and land uses.

WATER

The developer shall connect to an existing 8" water line located along the east side of Trospers Rd. just south of this site and extend into the subdivision. The water line will be 8" located on the south side of the ROW to be looped providing water service for each lot. There are 2 proposed fire hydrants via direction of the Fire Marshal's office. – see utility plan

SEWER

Sanitary sewer service for this subdivision will tie into a proposed manhole located on the east side of Trospers Rd. The sewer line will extend into the subdivision along the north side of the ROW and collect from each lot thru a 6" stub out into the proposed 8" sewer main. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$2,800.00 (\$200.00 x 14Lots).

STREETS & STORM DRAINAGE

The proposed internal street is a 40' back-to-back within a 60' Right of Way. Access will be from Trospers Rd. Proposed runoff after development is 25.56 cfs during the 50-yr storm frequency. Drainage shall consist of surface runoff from the lots into the proposed streets and collected by type "A" inlets. Pipe size diameter will be 24". The proposed storm system shall discharge into a proposed detention pond on the south side of the site which will then discharge into an existing City of Mission storm system network, located on the southwest corner of the site and on the west ROW of Trospers Rd. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

Water District Exclusion
 Must comply with all other format findings
 Installation of street lighting as per City Standards

RECOMMENDATION

Staff recommends approval subject to:

1. Payment of Capital Sewer Recovery Fees
2. Payment of Park Fees (\$500 x 14Lots = \$7,000.00)
3. Water District Exclusion
4. Compliance with all other format findings

PALMHURST E.T.J.

SITE LOCATION

BELL-WOODS CO.S SUBD. "C"

CHERIL RD. 1-10

JESSAN SUBD.

ESCOBAR / RIOS
ELEMENTARY SCHOOL

GILBERTO GUTIERREZ

1 OJEDA
2 SUBD.

TROSPER FAIR HTS.
RAMIREZ ST.

UNITED
IRRIG. DIST.

CORNERSTONE
CROSSING

COUNTRY
BREEZE
RV PARK

U.S.R.C.
MISSION

PETER
PIPER
PIZZA

W. 2 MILE RD.

ROLLIN



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

CONWAY (S.H. 107)

FIRST CASH
TARRANT
ZIMMER
POLL

(UNIT)

STREET

47
48

47
48

5
6
7
8
9
10

JESSAN SUBD.

TROSPER RD.

30-4

30-3

14 13 12 11 10 9
THOMPSON RD. 8
1 2 3 4 5 6 7

31
LEAL ACRES

30

33

34

35

36

41

40

39

38

37

43

GODINA 44

1

29-4

11 10 9 8 7 6 5 4 3 2 1
12 13 14 15 16 17 18 19 20 21 22

205 204
DR. 203
187 202
188 201
79 178 200
73 176 177 196
68 167 166 195
194
183
162 163 164 165
151 150 149 148
189
145 146 147 105
108 107 106 104
103
102
101
100

JOYCE DR.
187 202
188 201
79 178 200
73 176 177 196
68 167 166 195
194
183
162 163 164 165
151 150 149 148
189
145 146 147 105
108 107 106 104
103
102
101
100

JOYCE DR.
187 202
188 201
79 178 200
73 176 177 196
68 167 166 195
194
183
162 163 164 165
151 150 149 148
189
145 146 147 105
108 107 106 104
103
102
101
100

JOYCE DR.
187 202
188 201
79 178 200
73 176 177 196
68 167 166 195
194
183
162 163 164 165
151 150 149 148
189
145 146 147 105
108 107 106 104
103
102
101
100

JOYCE DR.
187 202
188 201
79 178 200
73 176 177 196
68 167 166 195
194
183
162 163 164 165
151 150 149 148
189
145 146 147 105
108 107 106 104
103
102
101
100

JOYCE DR.
187 202
188 201
79 178 200
73 176 177 196
68 167 166 195
194
183
162 163 164 165
151 150 149 148
189
145 146 147 105
108 107 106 104
103
102
101
100

JOYCE DR.
187 202
188 201
79 178 200
73 176 177 196
68 167 166 195
194
183
162 163 164 165
151 150 149 148
189
145 146 147 105
108 107 106 104
103
102
101
100

JOYCE DR.
187 202
188 201
79 178 200
73 176 177 196
68 167 166 195
194
183
162 163 164 165
151 150 149 148
189
145 146 147 105
108 107 106 104
103
102
101
100

JOYCE DR.
187 202
188 201
79 178 200
73 176 177 196
68 167 166 195
194
183
162 163 164 165
151 150 149 148
189
145 146 147 105
108 107 106 104
103
102
101
100

47
48

47
48

47
48

47
48

47
48

47
48

47
48

47
48

47
48

47
48

47
48

47
48

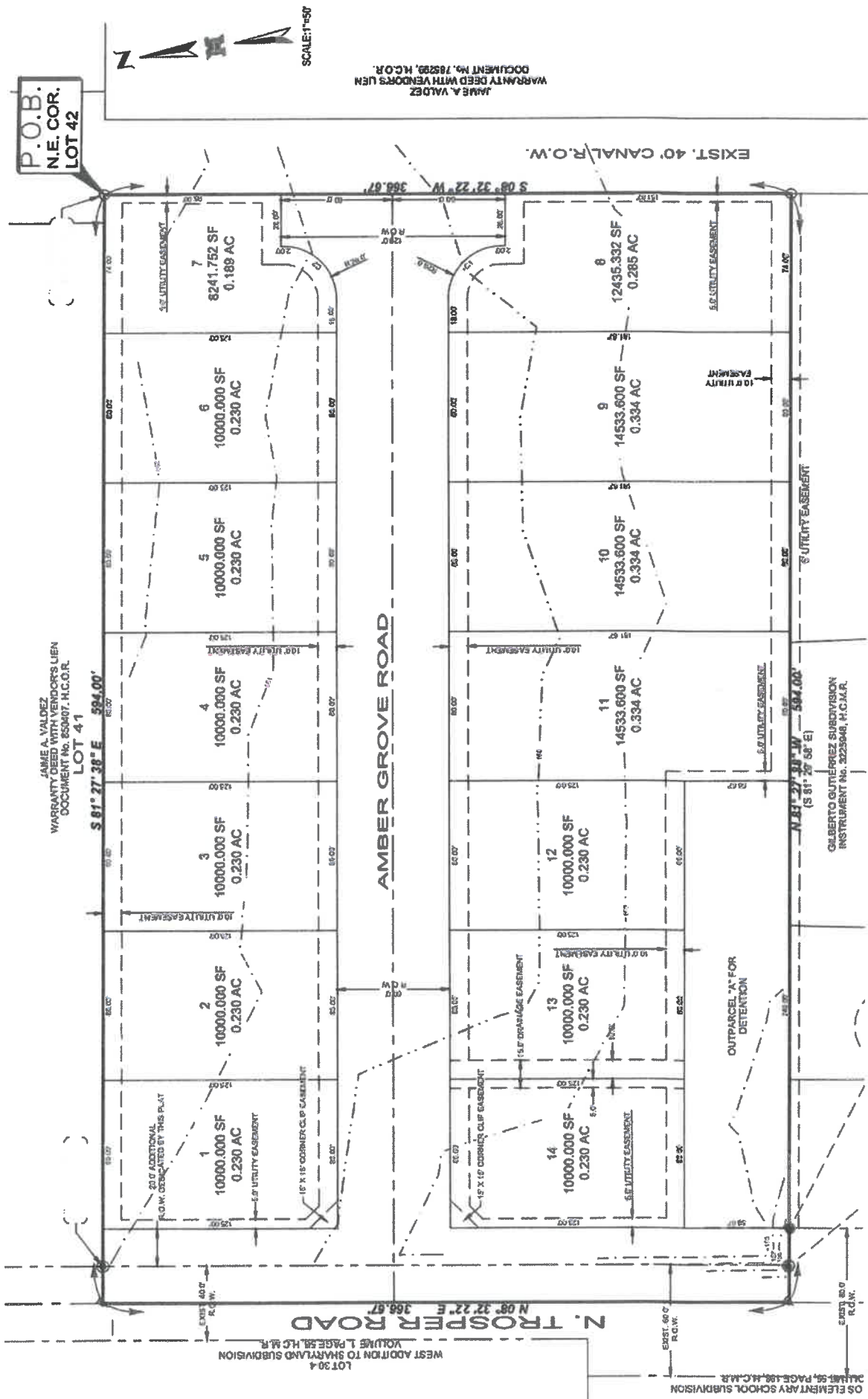
47
48

47
48

47
48

47
48





P.O.B.
N.E. COR.
LOT 42

JAMIE A. VALDEZ
WARRANTY DEED WITH VENDORS LIEN
DOCUMENT NO. 850407, H.C.O.R.
LOT 41

S 81° 27' 28" E 594.00'

AMBER GROVE ROAD

N. TROSPER ROAD
N 08° 32' 22" E 368.67'

WEST ADDITION TO SHARPLAND SUBDIVISION
VOLUME 1, PAGE 58, H.C.M.R.

LOT 30.4

OS ELEMENTARY SCHOOL SUBDIVISION
PLAT 59, PAGE 188, H.C.M.R.

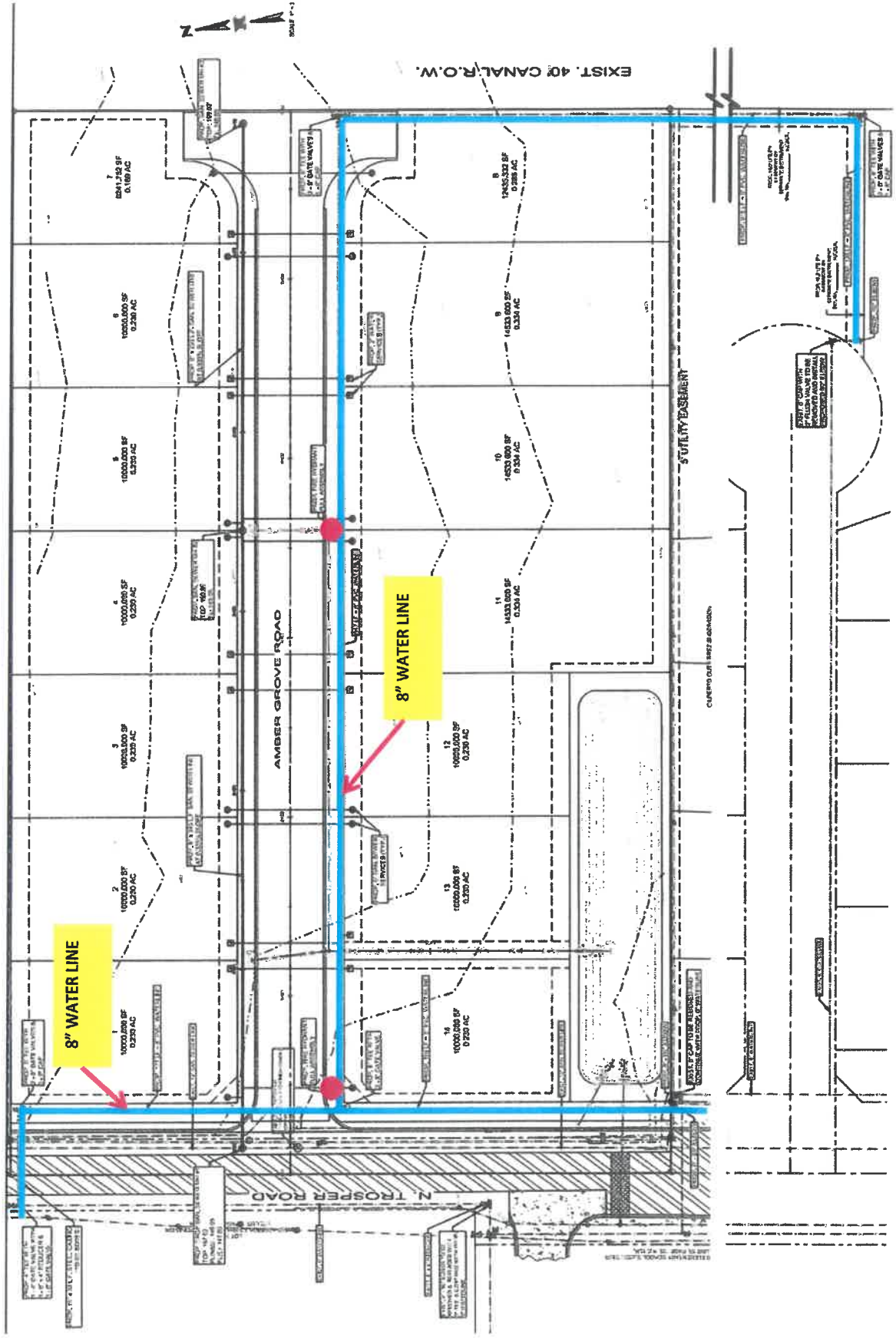
GILBERTO GUTIERREZ SUBDIVISION
INSTRUMENT NO. 322848, H.C.M.R.

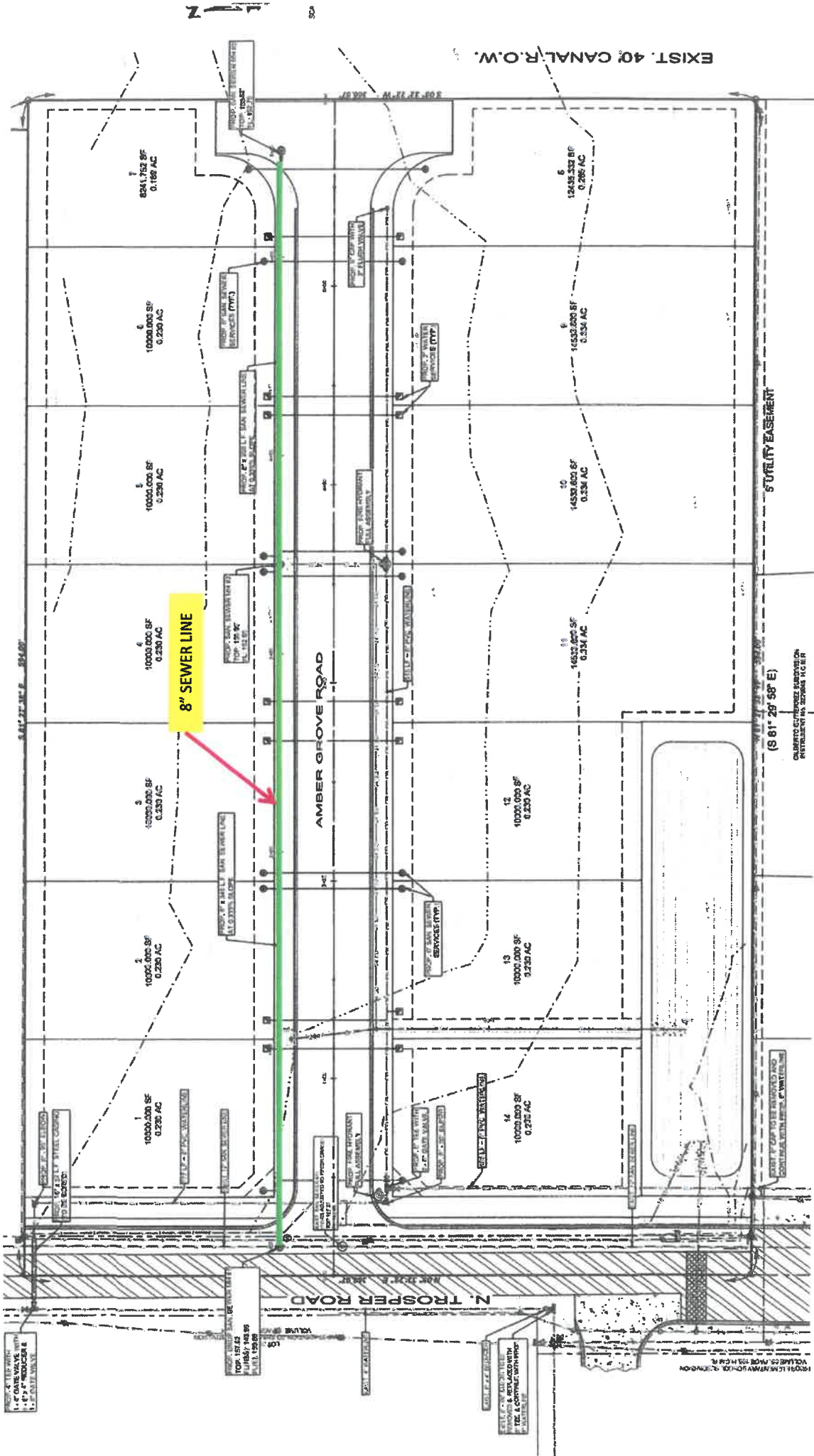
N 81° 27' 58" E 594.00'

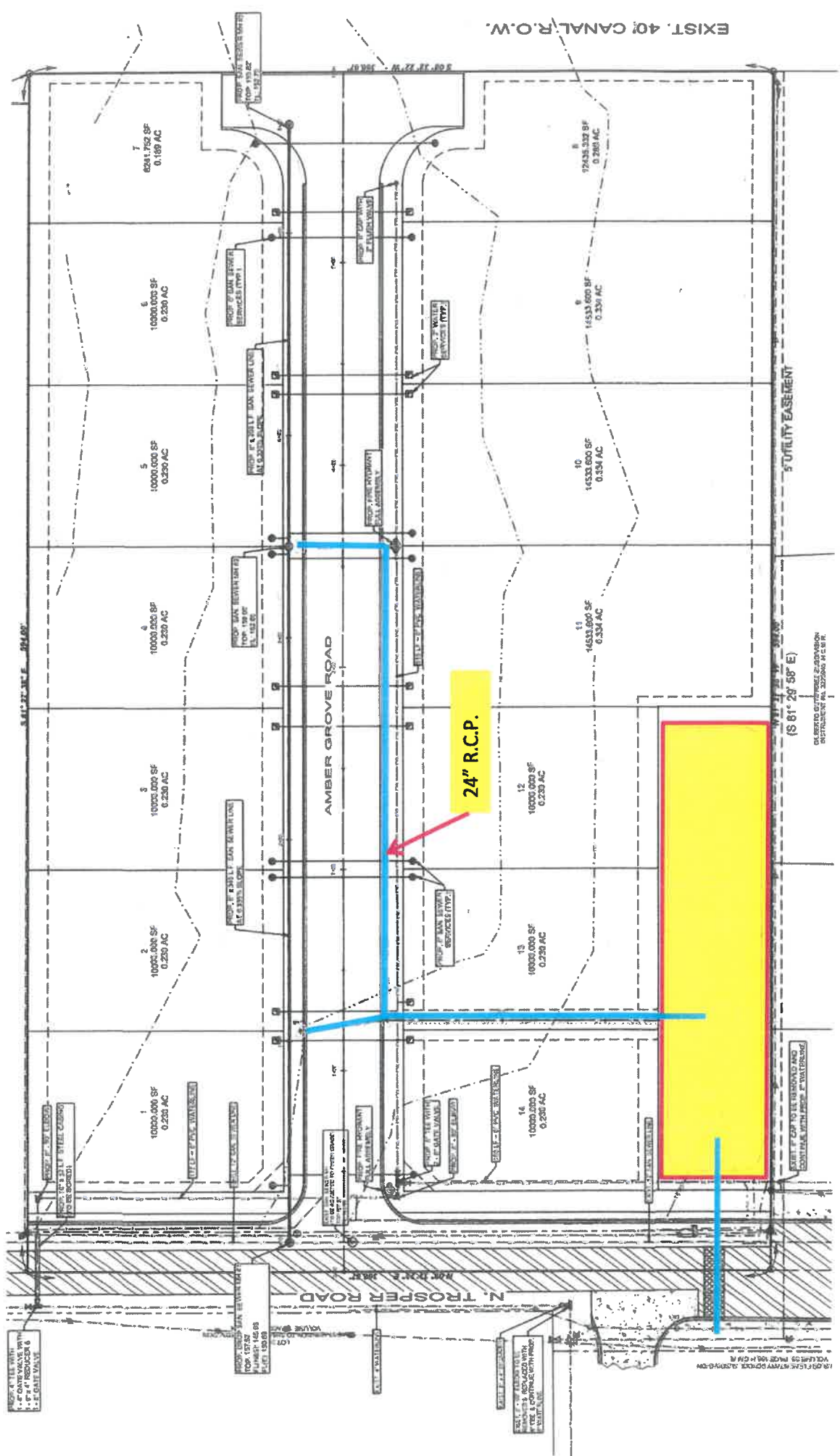
JAMIE A. VALDEZ
WARRANTY DEED WITH VENDORS LIEN
DOCUMENT NO. 788299, H.C.O.R.

SCALE: 1"=50'











TBPELS Firm # F-1435
TBPELS # 10096900

MELDEN & HUNT INC.

CONSULTANTS • ENGINEERS • SURVEYORS

FRED L. KURTH • ALLAN F. BOOE • KELLEY A. HELLER-VELA • ROBERTO N. TAMEZ • MARIO A. REYNA • RUBEN JAMES DE JESUS

Drainage Statement AMBER GROVE SUBDIVISION Project #22127.00 Date: August 03, 2022 Revised: August 16, 2022



AMBER GROVE SUBDIVISION A tract of land containing 5.000 acres situated in the City of Mission, County of Hidalgo, Texas, being a part or portion out of Lot 42, Bell-Woods Co's Subdivision "C", according to the plat thereof recorded in Volume 5, Page 22, Hidalgo County Map Records. This subdivision lies in Zone "C", which is defined as areas of minimal flooding. Community Panel No. 480334 0400 C; Map Revised: November 16, 1982. The property is located 1857 feet north of the intersection of Mile 2 North Road & Trospen Road. The property is currently open with a proposed use of 14 four plex lots and 1 detention pond, currently inside the City of Mission, Texas.

The soils in this area (4) Brenan fine sandy loam and (25) Hidalgo fine sandy loam, which are in Hydrologic Group "B". These soils are moderately pervious and have a relatively low plasticity index. (See excerpts from "Soil Survey of Hidalgo County, Texas").

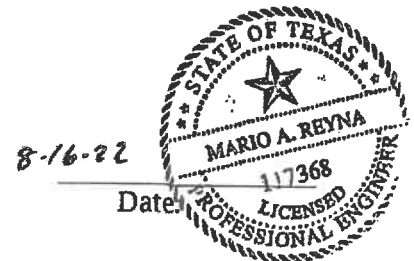
Existing runoff is in a northeasterly direction, with a runoff of 4.44 c.f.s. during the 10-year storm frequency as per the attached calculations. Proposed runoff after development is 25.56 c.f.s., during the 50-year storm frequency, per the attached calculation, which is an increase of 21.12 c.f.s.

The proposed drainage for this subdivision shall consist of surface runoff from the lots into the proposed streets and collected by type "A" inlets located at key points within the subdivision. The pipe size diameters shall range at 24". The proposed storm system shall discharge into a proposed detention pond on the South side of the site, which will then discharge into an existing City of Mission storm system network, located on the southwest corner of the site and on the west right of way of Trospen Road.

In accordance with the City of Mission drainage policy, the peak rate of runoff in this subdivision will not be increased during the 50-year rainfall event due to the building of this subdivision. Therefore, as per attached calculations the required 32,409 cubic feet of detention will be provided within the proposed detention pond.

<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input checked="" type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER _____	
	1-29-22
H.C.D.D. NO. 1	DATE


Mario A. Reyna, P.E. #117368





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to award contract for UltraViolet (UV) Disinfection System Refurbishment to XYLEM for Wastewater Plant - Bocanegra

NATURE OF REQUEST:

The City of Mission has accepted XYLEM for the UV system upgrade. Staff recommends awarding the contract to XYLEM, since they are sole source providers of all equipment and software systems.

BUGETED: Yes / No / N/A **FUND:** Other Structures & Improvements (WWTP) **ACCT. #:** 15-411-74940

BUDGET: \$3,367,499 **EST. COST:** \$530,000 **CURRENT BUDGET BALANCE:** \$1,538,015

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

UV Budget Proposal

City of Mission, TX

UV System Refurbishment



prepared for:

Moises Lopez

April 26, 2023

Xylem Water Solutions USA, Inc.
4828 Parkway Plaza Blvd, Suite 200
Charlotte, NC
28217

April 26, 2023

City of Mission
Mission WWTP

Project Name: City of Mission WWTP UV System Refurbishment
Account Number: 116653
Quote Numbers: J18010336731
Revision Number: 2

We are pleased to submit the following proposal for the City of Mission WWTP UV System Refurbishment based on the information provided in your inquiry.

As Xylem is the OEM for the Ultraviolet Disinfection System at your site, the City can be assured that all work performed will be of the highest quality, utilizing OEM parts coupled with OEM service procedures. In the following pages you will find a proposed scope of work for the UV System refurbishment upgrade process.

We trust this information meets your expectations. Please don't hesitate to contact us if you have any questions.

We value your business and look forward to working with you.

Sincerely,

Mike Leverett
Aftermarket Territory Manager - Treatment
(817) 905-2879

Table of Contents

1	Xylem Overview	4
2	General Process Description	6
2.1	Design.....	6
2.2	Process Description	6
3	Technical Description	7
4	Benefits of the system refurbishment.....	7
5	Price & Scope of Supply	8
5.1	Xylem Scope of Supply	8
5.2	Price summary	9
6	Commercial Terms & Conditions	10
7	Additional Information.....	12
7.1	New and Improved Air cylinder.....	12
7.2	Module replacement.....	12
7.2.1	Lamp Cable, Harness and flex Conduit Replacement.....	12
7.2.2	Quartz Sleeve Replacement.....	12
7.2.3	Intensity Sensor Upgrade	12
7.3	Ballast upgrade	13

1 Xylem Overview

Xylem is a leading global water technology provider, enabling customers to transport, treat, test and efficiently use water in public utility, residential and commercial building services, industrial and agricultural settings. The company does business in more than 150 countries through a number of market-leading product brands, and its people bring broad applications expertise with a strong focus on finding local solutions to the world's most challenging water and wastewater problems.



Xylem's treatment business offers a portfolio of products and systems designed to effectively meet the demands and challenges of treating water and wastewater. From smarter aeration to advanced filtration to chemical-free disinfection, Xylem leverages its well-known Treatment brands, Flygt, Leopold, Sanitaire, and Wedeco, to offer hundreds of solutions backed by a comprehensive, integrated portfolio of services designed to ensure we can meet our customers' needs in a number of different industries including municipal water and wastewater, aquaculture, biogas and agriculture, food and beverages, pharmaceuticals, and mining.

Our scientists and engineers utilize their deep applications expertise and continually listen and learn from our customers' situations to create solutions that not only use less energy and reduce life-cycle costs, but also promote the smarter use of water.



Wedeco has accepted the challenge of the 21st century. With the Wedeco brand for UV Disinfection, ozone oxidation & AOP solutions, we own the advanced technologies for chemical-free and environmentally friendly treatment of drinking water, wastewater and process water as well as further industrial treatment processes. We constantly invest

a large portion of our energy in the development of high-tech components, systems and equipment, as well as in the study of new areas of application for UV, ozone & AOP. In doing so, we have always given special attention to the increase in energy efficiency of our Products equipped with our unique UV lamps and ozone electrodes.



The special characteristics of the Wedeco Ecoray UV lamp are its special doping and the unique long-life coating. Because of these features, a constantly high UV light yield is achieved with a substantially extended lamp service life at the same time. In addition, by using this technology it is not necessary to apply liquid mercury inside the lamp. Wedeco UV lamps cannot be surpassed in economic efficiency.

In relation to expenditure of energy, the High-Intensity/Low-Pressure Technology provides a light yield three times higher than comparable UV lamps of widely used Medium Pressure Technology. A higher light yield also means a lower heat generation at the same time.

Thanks to this, Wedeco UV lamps become less susceptible to varying water temperatures. Even the formation of deposits on the quartz sleeves as well as lamp aging is considerably lower than with alternative UV lamp technologies in Herford and Essen.



WEDECO Ecoray UV lamp



Xylem's Wedeco ozone systems combine maximum flexibility and reliable operating characteristics for small to large ozone capacities. The ozone generator system and control unit can be combined and supplemented with option sets that allow for various application requirements.

Effizon evo 2G ozone electrodes are the core of our technology and achieve an unmatched level of reliability and energy efficiency. The electrodes are manufactured completely from inert materials, without the need for fuses or coatings, making them highly resistant to corrosion. This means that the Wedeco ozone generators are practically maintenance free with no need for regular cleaning or replacement of the electrodes.

We rely on consistently high-quality standards in all divisions of the company. Moreover, product quality and manufacturing operations are constantly monitored and optimized in continuous improvement processes. Established quality controls give Xylem and you the security of knowing that Wedeco UV, Ozone & AOP systems will always operate reliably.

For more information please visit us at <http://www.xylem.com/treatment/>



**WEDECO Effizon® evo 2G
Ozone electrode**

2 General Process Description

2.1 DESIGN

DESCRIPTION	UNITS	VALUE
DESIGN FLOW:	MGD	
Peak		18.0
Average		6
UV DOSE	mJ/cm ²	>37*
BOD5	mg/l	15.0
SUSPENDED SOLIDS:	mg/l	15.0
UV TRANSMITTANCE RANGE (253.7 nm):	%	65.0 (minimum)
EFFLUENT FECAL COLIFORM STANDARD:	FC/100 ml	
30 day geometric mean		200
7 day geometric mean		400
Single Sample Maximum		800.0
EFFLUENT TEMPERATURE:	Min./max. °F	40/100

NOTE

The stated dose of 37 mJ/cm² was calculated at peak flow with the following factors:

- 0.70 Lamp Aging**
- 0.92 Quartz Transparency**
- 0.9 Overall Safety Factor**

Dose is based on the intensity at the end of the guaranteed lamp life.

2.2 PROCESS DESCRIPTION

The proposed UV System is based on a direct replacement to the original design criteria, designed to impart the same UV intensity as the original TAK55L 8-4X2I2W UV system. If the design criteria has changed at all since the original installation, Xylem reserves the right to modify the design, scope and price once the design criteria has been confirmed and a full process review has been performed by Xylem.

3 Technical Description

CONFIGURATION:	TAK55L 8-4X2I2W	
DESCRIPTION	UNITS	VALUE
Total Number of lamps		256
Number of lamps per channel		128
Number of channels		2
Number of banks per channel		2
Number of modules per bank		4
Number of lamps per module		16
CHANNEL DIMENSIONS:	Inches	
Total width		40.56
Water depth		40.56
Total depth		69.0
Approx. length	Feet	38
HEADLOSS (at 13.5 MGD per channel)	Inches	
Across baffle plate		2.0
Across lamp banks (per bank)		0.69
Across level control		21.9

4 Benefits of the system refurbishment

The system refurbishment will replace and upgrade significant control components with newer, more modern technology, provide all new UV channel modules, all new wiper system pneumatic and electrical components, new UV sensors, and replace all ballasts and significant electronics with Xylem staff expertise. This solution will address system concerns that are necessary for reliable operation, maintenance and efficiency. The controls improvement will be fairly direct in existing cabinets and will allow continued operation to meet dose needs for disinfection. The upgrade will ultimately provide longer system life and bring the system up to xylem operating standards. This system refurbishment will afford the plant additional value beyond relief from existing system conditions.

- 5.1.9 **SCE, PDE-1, PDE-2 interconnecting wiring (1 lot):** New Ethernet cable between SCE, PDE-1 and PDE-2 will be supplied, installed and terminated.
- 5.1.10 **Documentation (1):** Control panel and ballast panel as-built drawings and supplement bill of material (BOM) will be provided for insertion into Owners existing O&M manuals.
- 5.1.11 **Field Services:** Xylem will provide the services of one (1) factory trained Service Technician for up to sixteen (16) days, four (4) trips for ballast panel refurbishment, junction box refurbishment, new module installation and level transmitter installation and one (1) factory trained Controls Engineer for up to three (3) days, one (1) trip for SCE control panel legacy hardware de-termination and removal, new hardware installation, interconnecting Ethernet cable installation, wire re-termination, point to point testing, loop checks, start-up, commissioning, and operator training of one (1) TAK55L 8-4X2I2W UV System.

5.2 PRICE SUMMARY

DESCRIPTION	PRICE
UV System Model TAK 55 as defined in scope of supply	
<u>Channel One Phase will include:</u> <ul style="list-style-type: none"> • One (1) ballast cabinet refurbishment • One (1) junction box refurbishment • Eight (8) complete modules, two (2) new UV sensors w/ hardware • Two (2) trips for eight (8) days total of Field Service Technician to install ballast panel refurbishment, junction box refurbishment, new module installation, level transmitter installation 	\$209,366
<u>Channel Two Phase will include:</u> <ul style="list-style-type: none"> • One (1) ballast cabinet refurbishment • One (1) junction box refurbishment • Eight (8) complete modules, two (2) new UV sensors w/ hardware • Two (2) trips for eight (8) days total of Field Service Technician to install ballast panel refurbishment, junction box refurbishment, new module installation, level transmitter installation 	\$209,366
<u>Controls Upgrade Phase will include:</u> <ul style="list-style-type: none"> • The controls upgrade hardware and PLC & HMI programming • One (1) factory trained Controls Engineer for up to three (3) days, one (1) trip to install controls upgrade and provide operator training 	\$41,200
TOTAL:	\$459,932

<u>Option 1</u> <ul style="list-style-type: none"> • Lamp cables, Two hundred fifty-six (256) 25m in length each Actuator (Material only, installation by Mission WWTP provided labor) 	\$61,000
<u>Option 2</u> <ul style="list-style-type: none"> • Outlet Gate Actuator, One (1) Auma Gate Actuator (Actuator only, installation by Mission WWTP provided labor) 	\$7,500

NOTE:

- Parts suggested are based on the nature of the issues reported. All parts may not be used.
- Phased approach and option pricing are subject to inflationary increases after validity date.
- Existing UV system commodity items such as fuse holders, fuses, miscellaneous panel wire, terminals etc. are expected to be in proper working condition and evaluation of these items will be possible once the major components of the system, which are included in this proposal, have been installed.

6 Commercial Terms & Conditions

Incoterm: DAP - Delivered At Place **Named Place:** Jobsite

Incoterms 2010 clarify responsibility for costs, risks, & tasks associated with the shipment of goods to the named place.

Validity: This Quote is valid for forty-five (45) days.

Terms of payment:

Price is based upon the following payment terms (net 30 days):

- a. 30% net 30 days upon receipt of purchase order
- b. 60% net 30 days from shipment of the product
- c. 10% installation of the Xylem equipment, NTE 150 days after shipment (whichever comes first)

Please make purchase orders out to:

Xylem Water Solutions USA, Inc.
 4828 Parkway Plaza Blvd., Suite 200
 Charlotte NC 28217
 704-409-9700
 Fax 704-409-9839

Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by Xylem Inc.

General Equipment / Workmanship Warranty: Standard warranty terms apply to the items in this quotation.

Schedule: Submittals will be provided for record purposes only. Delivery lead times for service are subject to technician availability after order acceptance.

Due to the continuing disruptions of COVID-19, including extended production timeframes from our suppliers as a result of raw materials shortages, related labor constraints, and transportation and logistics-related delays due to a shortage of both truckers and containers, we can at this time only state what our current lead-time is expected to be. Once an order is received we will work closely with you to meet your needs as best possible in this uncertain time.

Terms of Delivery: PP/Add Actual Surcharge

Terms and Conditions: This quotation is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx> and are incorporated herein by reference and made a part of the agreement between the parties

Back charges: Purchaser shall not make purchases nor shall Purchaser incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Shortages: Seller will not be responsible for any apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Taxes: The prices quoted above do not include any state, federal, or local sales tax or use taxes. Any such taxes as applicable must be added to the quoted prices.

Customer Acceptance: A signed facsimile copy of this quote is acceptable as a binding contract.

Signature: _____ Name: _____
(PLEASE PRINT)

Email: _____ Phone: _____

Date: _____ PO#: _____

7 Additional Information

7.1 NEW AND IMPROVED AIR CYLINDER

Wedeco has a new and improved wiper cylinder available that should be considered even if you currently are not having issues but are approaching the expected end of life. What differentiates the new cylinder are the new polyurethane sealing band and piston seals which reduce air leakage by up to 93%. The efficiency of the new wiper cylinder may then be further maximized by installing new air tubing and pneumatic connectors. This provides for the three-fold benefit of lower energy costs, reduced maintenance and increased compressor life. Since the wiper system keeps the quartz sleeves clean, upgrading the wiper system in the prescribed manner provides for optimal system efficiency by allowing maximum UV energy to pass through to the water.

7.2 MODULE REPLACEMENT

7.2.1 LAMP CABLE, HARNESS AND FLEX CONDUIT REPLACEMENT

A proactive lamp cable service can be performed at this time as well. This option will provide for the most reliable system performance, ensuring all lamps are operating properly. Such a refurbishment involves replacing the entire cable assembly including the flexible conduit, Harting connector and all wiring/air lines within the conduit. With this option, all the cables have already been fed through the flex conduit and terminated in the Harting connector prior to being shipped to site. The benefit of reduced labor commitments and decreased margin for error make this pre-fabricated unit the best option for servicing lamp cables.

7.2.2 QUARTZ SLEEVE REPLACEMENT

The quartz sleeves provided with the system are warranted for 20 years for manufacturing defects. The quartz is very resistant to photochemical degradation affecting UV output. Complete replacement should however be considered when the sleeves become excessively scratched. The contaminants in the water and manual cleaning methods used will dictate the time when replacement is necessary. Scratched sleeves can't be cleaned as well by the wiper rings and additional manual cleanings become necessary. The benefit for complete replacement is reduced labor time from the additional manual cleaning and increased UV disinfection performance due to peak UV transmission through the sleeves.

7.2.3 INTENSITY SENSOR UPGRADE

An accurate UV intensity sensor is vital to properly determining the UV dose being applied to treated wastewater and ensuring compliance with discharge permits. Upgrading the UV intensity sensor to the latest technology can optimize the accuracy of dose calculations. The proposed UCT sensor is 99% selective at 254 nm, the wavelength most intensely emitted by Wedeco low pressure UV lamps. This selectivity translates to a highly accurate determination of lamp output.

In addition to accuracy improvements, the new UCT sensor is also more reliable when performing maintenance on your UV system. Compared to the M-type sensor, which requires recalibration when

changing out a bank of lamps, the UCT sensor is able to maintain accurate calibration when being pulled from a module to perform maintenance on lamps. Implementation of a new sensor involves installation of a new module, a KOME control board, and ancillary mounting/wiring equipment to provide for highly improved accuracy and reliability of UV output calculation. The legacy module then gains new value as a spare non-sensor module

7.3 BALLAST UPGRADE

Wedeco's latest electronic TDS ballast technology provides for more robust and efficient operation of ECORAY high power, low-pressure UV-C germicidal lamps when compared to previous version ballasts. Increased robustness of your Wedeco UV system is bolstered by three key ballast improvements. The new TDS models can operate in a broad range of ambient cabinet temperatures from 32 to 122°F. Within air conditioned cabinets, increased air flow can also be observed due to the fact that the TDS ballasts require 30% less space than previous models. Lamp life is significantly increased, especially after 7,000 hours, when upgrading to the TDS ballasts due to the change from a sinusoidal waveform signal to a rectangular waveform signal used to trigger the lamps.

The shift to a rectangular waveform signal can also decrease lamp energy consumption by up to 10% as compared to previous ballast technology while maintaining the same UV output levels. Energy savings may be further harnessed when installing the new TDS ballasts by taking advantage of the TDS ballast's ability to vary UV output from 50 to 100%, depending upon flow conditions and target dose. Increased reliability of your Wedeco UV system may be observed since the new TDS ballasts enable at least one of the two lamps to remain in operation even when one lamp fails. When lamp failures do arise, troubleshooting the ballasts is assisted by three LED indicators on the ballasts, indicating whether the supply power is engaged and whether the lamps are on. Additional ballast status and troubleshooting information is also provided via these LED's on the ballast card.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Roel Mendiola, Sanitation Director
AGENDA ITEM: Authorization to Ratify Emergency Expenditures applicable to Disaster Declaration regarding severe weather beginning 04/28/2023 (Rental of two (2) Grapple Trucks)– Mendiola

NATURE OF REQUEST:

On May 11th, 2023 the Governor issued a disaster declaration for Hidalgo County in wake of recent weather event that began on April 28, 2023. Hidalgo County judge issued his own disaster declaration on May 1st, 2023 shortly following the weekend weather event. In accordance with Local Government Code, General Exceptions, Paragraph 252.022 (a)(1)(2) “a procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality’s residents or to preserve the property of the municipality” and “a procurement necessary to preserve or protect the public health or safety of the municipality’s residents”, hence staff is seeking authorization to ratify emergency expenditures for all severe weather disaster recovery efforts. Rental of two (2) Grapple Trucks was required to assist the Sanitation Department’s efforts to clear debris from City streets. Grapple Trucks were rented from Big Truck Rental from 05/12/23-06/08/23.

BUGETED: Yes **FUND:** Solid Waste **ACCT. #:** 05-410-44660

BUDGET: \$200,000 **EST. COST:** \$29,495 **CURRENT BUDGET BALANCE:** \$170,352

BID AMOUNT: \$29,495

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Company Address 4221 W. Boy Scout Blvd
Suite 400
Tampa, FL 33607

Prepared By Mark Rentschlar

Phone 8135708685

Created Date 5/5/2023

Email mark@bigtruckrental.com

Quote Number 00034686

CUSTOMER INFORMATION

Billing Customer City of Mission, TX

Billing Contact Roel Mendiola

Billing Address 1201 E. 8th Street
Mission TX 78572

Billing Email rmendiola@missiontexas.us

Billing Phone (956)583-2564

Billing Mobile 9562702250

Rental Customer City of Mission, TX

Shipping Contact Roel Mendiola

Shipping Address 105 Abelino Farias
Mission TX 78572
USA

Shipping Email rmendiola@missiontexas.us

Shipping Phone (956)583-2564

Shipping Mobile 9562702250

Product Details

Asset Number	Year	Chassis Make	Chassis Model	Chassis Vin	Product Family	License Plate	Miles	Hours	Truck Location
8022011	2023	Freightliner	M2 106	1FVACXFC2PHNZ8839	GRAPPLE TRUCK	DB13FT	4,506	651	Tampa, FL
8022003	2023	Freightliner	M2 106	1FVACXFC8PHNZ8831	GRAPPLE TRUCK	DB43AC	2,329	68	Pelham, AL

Pricing Details

Asset Number	Quantity	Sales Price	Total Product Price	Transportation Cost	Security Deposit	Rental Start Date	Rental End Date
8022011	4.00	\$2,225.00	\$8,900.00	\$4,347.75	\$1,500.00	5/12/2023	6/8/2023
8022003	4.00	\$2,225.00	\$8,900.00	\$4,347.75	\$1,500.00	5/12/2023	6/8/2023

RENTAL CONTRACT PRICING SUMMARY

Order Subtotal	\$17,800.00	Total Amount Due	\$29,495.50
Total Security Deposit	\$3,000.00		
Total Transportation Cost	\$8,695.50		

NOTES/EXPLANATION OF ADDITIONAL COSTS:

Special Terms Transport is one way. BTR will quote return freight at termination of rental.

RENTAL REMINDERS

MASTER RENTAL AGREEMENT: This document supplements the Master Rental Agreement, which the Customer signed and is subject to all provisions therein.



INSURANCE: This Supplemental Rental Agreement utilizes the insurance information provided in the Master Rental Agreement. Customer is required to provide continued proof of insurance at the inception of this Supplemental Rental Agreement and through the duration of the same.

RENTAL RATE: Customer is to use the Vehicle for a maximum of one-shift, which is defined as not more than 50 hours per week. If Customer uses the Vehicle beyond one-shift, Customer agrees that it will pay an additional charge for such use. The additional charge shall be calculated in the following manner: (a) If the Customer uses the Vehicle more than 50 hours per week but less than 80 hours per week, then Customer shall pay an additional charge equal to one-half (1/2) times the Rental Rate; (b) If the Customer uses the Vehicle 80 or more hours per week, then Customer shall pay an additional charge equal to one (1) times the Rental Rate.

MAINTENANCE: Customer is responsible for all routine maintenance of the truck and body while it is in the care and control of the Customer. Refer to Section 6 of the Master Agreement for detailed responsibility.

DAMAGE: Customer will be back billed for any damage to the rented property which Big Truck Rental determines to be beyond normal wear and tear. In addition, if the damage to a rented vehicle prevents Big Truck Rental from reletting the vehicle resulting in additional downtime and lost rental revenue for Big Truck Rental, then this Supplemental Rental Agreement shall automatically extend and Customer shall be billed for a reasonable period of time with which to make the necessary repairs. The customer is responsible for collection of prepaid security deposit. Uncollected security deposits older than one year, will be forfeited.

TIRES: As a tire is a consumable item, Big Truck Rental documents the condition of the tires on its trucks at the inception of the rental and at the time that the truck is returned. It is the Customer's responsibility to assure that the tires are in substantially the same condition at the end of the rental as when the truck is received by the Customer. Tires worn substantially more at the time they are returned than at the rental inception shall be back billed. In addition, any Non-Steer Tires(s) replaced during the duration of the rental period shall be replaced with a recappable casing. All Steer Tires must be replaced with a virgin tire. No exceptions. If Customer fails to replace the tire(s) as outlined herein, Big Truck Rental shall back bill for the cost of replacing said tire(s). Any casing deemed un-recappable by our tire vendor will be back billed.

FUEL: Short-term rentals are not subject to IFTA, all fuel tax and the reporting thereof is the responsibility of the renter. Any violations or fines of that nature are the responsibility of the Customer.

GOVERNMENT: All trucks rented from Big Truck Rental are owned by Big Truck Rental. Customer shall not cover or remove any truck identification, other than DOT numbers. Big Truck Rental's vehicles are legally licensed on the federal highways of 48 states, however, any state or local permits for state or county road use and waste pick up and/ or disposal are the sole and absolute responsibility of the Customer. Customer agrees Big Truck Rental is not the motor carrier operator and will display customer's DOT number as required by law.

By execution of this Rental Agreement, Customer acknowledges that the Vehicle described herein is rented to and in accordance with the terms, conditions, and provisions of the Master Rental Agreement and Rental Extension Agreement previously signed by the Customer and also those terms found in this Supplemental Rental Agreement. Customer evidences such knowledge by signing below.

CUSTOMER

CUSTOMER NAME:
city of mission

PURCHASE ORDER #:

BY:

(Signature)

DATE:

TAX ID #:

PRINT NAME:
Roel Mendiola

STATE:

TITLE:
Director

_____ Initial here acknowledging you have read Section 6 on maintenance responsibility in the Master Agreement.

Please sign quote and email to btrsales@bigtruckrental.com or fax to (813) 261-0821.



4221 Boy Scout Road Suite 400, Tampa FL 33607
Phone: (813) 261-0820; Fax (813) 261-0821

Request for Certificate of Insurance

Loss Payee Info:

Big Truck Rental, LLC
4221 Boy Scout Road
Suite 400
Tampa, FL 33607

Additional Insured Info:

Big Truck Rental, LLC
4221 Boy Scout Road
Suite 400
Tampa, FL 33607

Truck Info: Value Includes FET

Year	Chassis Make	Chassis Model	Chassis Vin	Actual Cash Value	Total GVW Weight
2023	Freightliner	M2 106	1FVACXFC2PHNZ8839	\$212,370.10	33,000
2023	Freightliner	M2 106	1FVACXFC8PHNZ8831	\$212,370.10	33,000

Issue One Certificate with the Following:

- Truck VIN(s) and Value(s)
- \$10,000,000 aggregate general & automobile liability coverage
- Big Truck Rental, LLC as certificate holder
- Big Truck Rental, LLC list as "Additionally Insured"
- Big Truck Rental "As Loss Payee"
- Minimum \$300,000 physical damage coverage
- Date of Expiration
- Notification of Cancellation



Company Address 4221 W. Boy Scout Blvd
Suite 400
Tampa, FL 33607

Prepared By Mark Rentschlar

Created Date 5/5/2023
Quote Number 00034686

CUSTOMER'S INFORMATION

Billing Customer City of Mission, TX
Billing Contact Roel Mendiola
Billing Address 1201 E. 8th Street
Mission TX 78572
Billing Phone (956)583-2564
Billing Mobile 9562702250
Billing Email rmendiola@missiontexas.us

Rental Customer City of Mission, TX
Shipping Contact Roel Mendiola
Shipping Address 105 Abelino Farias
Mission TX 78572
USA
Shipping Phone (956)583-2564
Shipping Mobile 9562702250
Shipping Email rmendiola@missiontexas.us

TERMS & CONDITIONS

This Master Rental Agreement ("Master Agreement") is between BIG TRUCK RENTAL, LLC, a Florida limited liability company, ("Big Truck Rental") and the customer named on the first page of this Master Agreement ("Customer"). Big Truck Rental and Customer shall sometimes be collectively referred to as the "Parties." This Master Agreement provides the basic terms of every rental contract between Big Truck Rental and Customer, however, the specifics of each rental contract shall be found in the Supplemental Rental Agreement(s) ("Supplemental Agreement(s)") or the Rental Extension Agreement(s) ("Extension Agreement (s)"). All capitalized terms are defined herein or in the Supplement Agreement or Extension Agreement.

1. Vehicles Covered: Big Truck Rental agrees to rent to Customer and Customer agrees to rent from Big Truck Rental certain vehicles (the "Vehicle(s)") subject to all terms, conditions and provisions set forth herein.

2. Payment of Rental: Customer agrees that it will pay the rental rate and other charges as set forth in the Supplemental Agreement(s) and Extension Agreement(s) (the "Rental Charges"), including, but not limited to, time, mileage, fuel, service, transportation, delivery, pick-up and all other charges, in advance on the day specified. In addition to the Rental Charges, Customer shall pay and/or reimburse Big Truck Rental for any sales tax, use tax, personal property tax, license fee, registration fee or fees levied or based upon the rental, use or operation of the Vehicle. During the term of this Master Agreement, the rental rate set forth in the corresponding Supplemental Agreement or Extension Agreement (the "Rental Rate") shall entitle Customer to use the Vehicle for a maximum of one-shift, which is defined as not more than 50 hours per week. If Customer uses the Vehicle beyond one-shift, Customer agrees that it will pay an additional charge for such use, calculated in the following manner: more than 50 hours per week but less than 80 hours per week, Customer shall pay an additional charge equal to one-half (½) times the Rental Rate; 80 or more hours per week, Customer shall pay an additional charge equal to one (1) times the Rental Rate. All Rentals Charges shall be paid by Customer to Big Truck Rental at its address set forth in the Supplemental Agreement or Extension Agreement or in such other manner or at such other place as Big Truck Rental notifies the Customer. Customer shall make all payments under this Master Agreement, all Supplemental Agreements and Extension Agreements without set-off, counterclaim or defense.

3. Security for Customer's Performance: Concurrently with the execution of this Master Agreement, Big Truck Rental may demand delivery of a valid credit card account (the "Credit Card Account") to secure the performance by the Customer of its financial obligations under this Master Agreement, Supplemental Agreement(s) and Extension Agreement(s). Customer hereby authorizes Big Truck Rental to charge the Credit Card Account in an amount equal to one (1) times the Rental Rate as additional Security Deposit for Customer's obligations on each vehicle rented, which amount shall be credited to the Credit Card Account within five (5) days of the return of the Vehicle, less any unpaid Rental Charges or damages assessments. Additionally, Customer hereby authorizes Big Truck Rental to charge the Credit Card Account in the event of default, loss, damage or other occurrence of default, including, but not limited to, failure to pay the Rental Charges, notwithstanding Big Truck Rental may avail itself of any other available remedies hereunder. The customer is responsible for collection of prepaid security deposit. Uncollected security deposits older than one year, will be forfeited.

4. Big Truck Rental's Disclaimer of Warranty; Customer's Obligations Unconditional: THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED, BY BIG TRUCK RENTAL TO THE CUSTOMER, EXCEPT AS CONTAINED IN THIS MASTER AGREEMENT OR ANY SUPPLEMENTAL AGREEMENT OR EXTENSION AGREEMENT, AND BIG TRUCK RENTAL SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE TO CUSTOMER, NOR TO ANYONE ELSE, OF ANY KIND AND HOWSOEVER CAUSED, WHETHER BY THE VEHICLE, OR THE REPAIR, MAINTENANCE, OR EQUIPMENT OF THE VEHICLE, OR BY THE FAILURE OF THE VEHICLE, OR INTERRUPTION OF SERVICE OR USE OF THE VEHICLE RENTED UNDER THIS AGREEMENT. CUSTOMER HAS INSPECTED AND IS FULLY FAMILIAR WITH THE VEHICLE AND ACCEPTS THE VEHICLE "AS IS" AND "WITH ANY AND ALL FAULTS". NO DEFECT IN OR UNFITNESS OF THE VEHICLE AND NO LOSS OR DAMAGE THERETO AND NO OTHER CONDITION CIRCUMSTANCE WHATSOEVER, INCLUDING, WITHOUT LIMITATION, THE UNAVAILABILITY THEREOF FOR ANY REASON WHATSOEVER, SHALL RELIEVE CUSTOMER OF ITS OBLIGATIONS UNDER THIS AGREEMENT OR RESULT IN THE ABATEMENT OR SUSPENSION OF ANY SUCH



OBLIGATIONS, WHICH ARE ABSOLUTE AND UNCONDITIONAL. TO THE MAXIMUM EXTENT PERMITTED BY LAW, BIG TRUCK RENTAL SHALL INCUR NO LIABILITY WHATSOEVER TO CUSTOMER ARISING OUT OF OR IN CONNECTION WITH ANY DEFECT IN OR CONDITION OF THE VEHICLE OR THE USE, OPERATION OR FUNCTIONING OF THE VEHICLE. In addition to, and without limiting the provisions of this Section, Customer confirms that in entering into this Master Agreement and by accepting each Vehicle rented (1) it has relied solely on (i) its knowledge and (ii) its inspection of each Vehicle, and (2) it has not relied on any promise, affirmation, description, or other statement by Big Truck Rental, all of which are superseded by this Master Agreement. Customer authorizes the deletion of any safety equipment and accepts all liability for injury or loss incurred thereby.

5. Location of the Vehicle; Inspections: Customer shall keep each Vehicle in Customer's possession and control at Customer's place of business or job site, except that the Vehicle may be moved in the normal course of Customer's business or to such other location to which the Vehicle may be moved with the prior written consent of Big Truck Rental. Big Truck Rental may, without notice to Customer, at any time during normal business hours, enter the premises where any Vehicle owned by Big Truck Rental is located and inspect the same.

6. Repairs; Maintenance; Use; Alterations: Customer shall perform and pay for all normal, periodic and other basic service, adjustments, and lubrication of any Vehicle in its control and possession, including, but not limited to: checking the fuel, oil and water levels of the Vehicle before each daily shift, and supplying same; checking cooling system (engine only); and checking tire pressures and battery fluid and charge levels weekly. Customer shall, at its sole expense and cost, keep any and all Vehicles in good repair, condition and working order and furnish, at its sole expense and cost, all labor, parts, materials and supplies required therefor; including performing, or having performed, an A service on each Vehicle, replacing engine fuel filters, air filters and oil filters, every six hundred (600) hours and providing all service suggested by the manufacturer of the Vehicle. Customer is responsible for inspecting and greasing both the body and the Chassis every (150) hours. Customer will maintain accurate and complete records and logs of all repairs to and maintenance on each Vehicle; Customer will furnish copies thereof to Big Truck Rental and will allow Big Truck Rental to inspect such records and logs at any time during normal business hours. Each Vehicle shall at all times be used solely for commercial or business purposes, and shall be operated in a careful, safe and proper manner and in compliance with all applicable laws, rules, regulations, ordinances and insurance requirements. All Vehicles rented are licensed for travel on the Federal Highways in 48 States. Any and all state or local permits for state or county road use, waste pickup or disposal is the responsibility of the Customer. Any modifications or additions to the Vehicle required by any governmental entity shall be promptly made by Customer at its sole expense and cost. No Vehicle shall be used, operated, or driven (i) to carry person other than the driver, or employees of the Customer, or (ii) to transport property for hire, unless the necessary and applicable permits and licenses have been obtained by Customer which are the sole and exclusive responsibility of Customer. The Vehicles rented under this Master Agreement and the corresponding Supplemental Agreement(s) and Extension Agreement(s) are owned by Big Truck Rental. No Vehicle identification, other than DOT numbers, shall be removed, covered, or defaced in any way. Customer agrees that they will be the motor carrier operator during the rental period and will display their DOT numbers on said rental vehicle. If the Vehicle is used in violation of any part of this Section, or is obtained from Big Truck Rental by fraud or misrepresentation, or is used in furtherance of any illegal purpose, all use of the Vehicle is and shall be deemed without Big Truck Rental's permission. Each Vehicle shall be operated only by a qualified operator, licensed where required by the law of the state or states in which the Vehicle is being operated in, who is either the Customer or an authorized operator and employee of Customer. The use of a Vehicle by Customer or its employees shall be at Customer's sole risk and subject to the terms and conditions of this Master Agreement. Without the prior written consent of Big Truck Rental, Customer shall not make any modifications or additions to or changes in any Vehicle except as may be required in order to comply with or under this Section. All modifications or additions to or changes in a Vehicle shall belong to and immediately become the property of Big Truck Rental, without charge or cost to Big Truck Rental, and shall be returned to Big Truck Rental with the Vehicle upon the expiration or earlier termination of this Master Agreement unless Big Truck Rental notifies Customer to remove any of the same, in which case Customer shall promptly do so at its sole expense and cost without causing damage to the Vehicle or impairing its operation in any way. Short term rentals are not subject to the International Fuel Tax Agreement (IFTA). Therefore, all fuel tax and reporting thereof is the responsibility of the Customer. Any violations and/ or fines due to violation of the laws regarding fuel taxes and reporting shall be the sole responsibility of the Customer.

7. Risk of Loss; Damage: Big Truck Rental documents the condition of the Vehicle(s) rented upon delivery to the Customer, and again when the Vehicle(s) is returned. If the Vehicle is damaged or partially lost or destroyed, Customer shall, at its sole expense and cost, promptly repair the Vehicle in a permanent manner and in its same condition and working order as at the acceptance of the Vehicle by the Customer, using parts and materials of comparable quality. Failure for the Customer to repair the Vehicle before returning it to Big Truck Rental shall result in Big Truck Rental back billing the Customer for the damages, and the Customer shall continue to be obligated to pay the Rental Charges, under and in accordance with Section 2 hereof, until such time as the Vehicle is again operable. If the Vehicle is totally lost (including by theft) or destroyed or if it becomes a constructive, agreed or compromised total loss, Customer shall promptly pay Big Truck Rental the current market value of the Vehicle (the "Termination Payment"). Without relieving Customer of its obligation to make the Termination Payment and without deferring that obligation, Big Truck Rental will apply toward the Termination Payment any amounts received by and payable to Big Truck Rental under this Master Agreement or any Supplemental Agreement or Extension Agreement and any payments with Big Truck Rental receives on account of such total loss or such constructive, agreed or compromised total loss under the insurance maintained pursuant to Section 8. Upon receipt of the Termination Payment and performance by Customer of all of its other obligations under the Master Agreement and corresponding Supplemental Agreement(s) and Extension Agreement(s), Big Truck Rental will transfer and assign to Customer, without recourse, any remaining rights which Big Truck Rental has under such insurance and, to the extent permitted by the insurer in writing, any title and interest which Big Truck Rental has in the Vehicle. Big Truck Rental's transfer of any title and interest in the Vehicle will be "AS IS, WHERE IS", SUBJECT TO THE PROVISIONS OF SECTION 4. All replacements, repairs, or substitutions of parts or equipment shall be at the cost and expense of the Customer and shall be accessions to the Vehicle and shall belong to and immediately become the property of Big Truck Rental.

8. Insurance: Until all of Customer's obligations under this Master Agreement and all corresponding Supplemental Agreements and Extension Agreements have been paid and performed in full, Customer will, at its sole cost and expense, maintain in force and effect the following insurance policies: Auto Liability in the limits of not less than \$10,000,000 per occurrence. Customer may use primary plus umbrella coverage to reach required limits. General liability and property damage with bodily injury and death liability limits of not less than \$1,000,000 per occurrence and in the aggregate and property damage liability limits of at least \$1,000,000 on a primary and not excess or contributory bases against its liability for damages sustained by any person or persons as a result of the maintenance, use, operation, storage, erection, dismantling, servicing or transportation of all Vehicles rented hereunder; but, in any event, the amount and terms of the insurance will be such



that no insured under the policy will be a co-insurer of any of the risks covered by the policy. The coverage may have only such exceptions as Big Truck Rental approves in writing. The insurance will be maintained only with insurers which are licensed in the state or states in which the Vehicles will be operated and which are rated not lower than "A" in Best's Insurance Reports ("Best's") with a Financial Category Size of at least "XII" in Best's ("Approved Insurers"). Big Truck Rental will be a named insured without liability for premiums and will be the sole loss payee under the insurance. The insurance will provide for prompt written notice to Big Truck Rental of any failure to pay a premium and for at least thirty (30) days' prior written notice to Big Truck Rental of cancellation or non-renewal of the policy and of any material change in or to the coverage or in any of the other terms of the insurance. On the execution of this Master Agreement and at any other time on request by Big Truck Rental, Customer will furnish Big Truck Rental with a certificate issued by the insurer or by an insurance broker licensed in the state or states in which the Vehicles will be operated confirming that the insurance coverage required under this Section is maintained and in full force and effect, and upon Big Truck Rental's request shall provide Big Truck Rental with a true and correct copy of the policy in effect. Customer irrevocably appoints Big Truck Rental as its attorney-in-fact to make claim for and to execute any documents in connection with any claim for, to receive payment of, and to execute and endorse all checks, drafts or other instruments received as payment for any loss, damage or destruction covered by the insurance. Customer will not settle any claim under the insurance without Big Truck Rental's prior written consent, and Big Truck Rental may settle any claim under the insurance for such amount and on such terms as Big Truck Rental, in its sole and absolute discretion, determines; and Big Truck Rental will incur no liability to Customer by reason of any settlement which it makes. Customer will execute such documents as Big Truck Rental requests to confirm or effect the provisions of this entire Section 8.

9. Customer's Indemnity: Customer will indemnify and hold Big Truck Rental harmless from any liability loss, damage, cost, expense, fee, fine or penalty (including, without limitation, attorneys' fees as provided in Section 16), regardless of whether the same is also indemnified against by any other person, which Big Truck Rental in any way incurs arising from or in connection with (i) this Master Agreement or any corresponding Supplemental Agreement or Extension Agreement, or (ii) the delivery, possession, use, operation or return of any Vehicle, or (iii) any condition relating to any Vehicle delivered to the possession of customer REGARDLESS OF HOW OR WHEN THE CONDITION ARISES AND REGARDLESS OF WHETHER IT ARISES OUT OF ANY ACT, OMISSION OR NEGLIGENCE OF Big Truck Rental, or (iv) any other matter relating to any Vehicle after the term of this Master Agreement to the extent such matter arises from a condition that arose or a modification, addition or change that was made during the term of this Master Agreement or any extension hereof or at any other time when the Vehicle was in the possession or under the control of Customer, or (v) the failure by Customer to perform any of its obligations under this Master Agreement, Supplemental Agreement or Extension Agreement. Customer will pay any expenses and costs (including, without limitation, attorneys' fees as provided in Section 16) which Big Truck Rental incurs in enforcing or defending (i) any of its rights or remedies under this Master Agreement or otherwise granted to it by law or in equity, or (ii) any provision of this Master Agreement, or (iii) any of Customer's obligations under this Master Agreement. The provisions of this Section 9 will survive the termination or expiration of this Master Agreement.

10. Return of Vehicles: At the expiration of each Supplemental Agreement or Extension Agreement, Customer shall, at its expense, return the Vehicle rented under the Supplemental Agreement or Extension Agreement to and into the custody of Big Truck Rental, at its business location set forth on the first page of this Master Agreement or at such other place as Big Truck Rental specifies in writing, in the same repair, condition and working order as at the commencement of the Supplemental Agreement, reasonable wear and tear resulting from proper use excepted. Failure for the Customer to repair the Vehicle before returning it to Big Truck Rental shall result in Big Truck Rental back billing the Customer for the damages, and the Customer shall continue to be obligated to pay the Rental Charges, under and in accordance with Section 2 hereof, until such reasonable time as the Vehicle is again operable. All Vehicles shall be returned free of trash in the cab, body, hopper, and behind the packing blades or they will be subject to a clean out fee and any related disposal costs. Security deposit will be applied to any and all damages.

11. Tires: As a tire is a consumable item, Big Truck Rental documents the condition of the tires on its trucks at the inception of the rental and at the time that the truck is returned. It is the Customer's responsibility to assure that the tires are in substantially the same condition at the end of the rental as when the truck is received by the Customer. Tires worn substantially more at the time they are returned than at the rental inception shall be back billed. In addition, any Non-Steer Tires(s) replaced during the duration of the rental period shall be replaced with a recappable casing. All Steer Tires must be replaced with a virgin tire. No exceptions. If Customer fails to replace the tire(s) as outlined herein, Big Truck Rental shall back bill for the cost of replacing said tire(s). Any casing deemed un-recappable by our tire vendor will be back billed.

12. Default by Customer; Remedies of Big Truck Rental; Waiver of Bond: Any of the following events or conditions shall constitute an event of default: (1) Customer's failure to pay when due any Rental Charges or any other amount payable; (2) Customer's failure to perform, or its violation of any other term, covenant or condition of this Master Agreement or any Supplemental Agreement or Extension Agreement and the failure to cure same within five days after the occurrence; (3) seizure of the Vehicle under legal process; (4) failure of Customer to report, at the beginning of each week or at the request of Big Truck Rental, the miles and hours on the truck or (5) any reasonable ground for insecurity on the behalf of Big Truck Rental with respect to the performance of Customer's obligations hereunder. While an event of default exists, Big Truck Rental shall have the right to exercise any one or more of the following remedies: (1) terminate this Master Agreement and all Supplemental Agreements and Extension Agreements held with the Customer; (2) sue for any damages incurred by Big Truck Rental due to the event of default and/or termination of the contract between Big Truck Rental and Customer; (3) require Customer to redeliver any and all rented Vehicles immediately to Big Truck Rental as provided in Section 10; or (4) repossess any and all Vehicles without notice, legal process, prior judicial hearing, or liability for trespass or other damage, Customer voluntarily and knowingly agrees to and waives the same. If Big Truck Rental attempts but is unable to repossess the Vehicle for any reason whatsoever, Big Truck Rental may, at its option, declare the Vehicle to be a total loss, in which case Customer shall pay to Big Truck Rental the Termination Payment and the provisions of Section 7 will apply. All of the foregoing remedies are cumulative and are in addition to any other rights or remedies available to Big Truck Rental at law or in equity. Big Truck Rental may enforce any of its rights separately or concurrently and in such order as Big Truck Rental determines. In any proceeding by Big Truck Rental to recover possession of the Vehicle, Big Truck Rental shall not be required to post a bond or other security or undertaking, and Customer hereby waives any right to require, and any requirement for, any such bond or other security or undertaking.

13. Payments by Big Truck Rental; Interest: If Customer fails to pay any amount which it is required to pay or to perform any of its obligations under this Master Agreement and the corresponding Supplemental Agreement(s) and Extension Agreement(s), Big Truck Rental may, at its option, pay such amount or perform such obligation; and Customer shall, on demand by Big Truck Rental, reimburse Big Truck Rental for the amount of such payment or the cost of such performance. Customer shall pay Big Truck Rental interest at one- and-a-half



percent (1½%) per month or at the highest lawful rate that may be charged, whichever is lower, on amounts payable by Customer under any provision of this Agreement (i) from the due date thereof until it is paid, or (ii) in the case of any amount paid or any cost incurred by Big Truck Rental, from the date of such payment or the expenditure of such cost until Big Truck Rental receives reimbursement therefor.

14. **Assignment:** This Master Agreement and all Supplemental Agreement(s) and Extension Agreement(s) are agreements for rental only and Customer shall not be deemed an agent or employee of Big Truck Rental for any purpose. Customer will not sell, assign, transfer, lease, pledge or otherwise encumber any Vehicle or any of Customer's rights under this Master Agreement or corresponding Supplemental Agreement(s) or Extension Agreement(s) or in or to the Vehicle, or permit any of its rights under this Master Agreement or corresponding Supplemental Agreement(s) or Extension Agreement(s) to be subject to any lien, charge or encumbrance of any nature. Big Truck Rental may, subject to the terms of this Master Agreement and corresponding Supplemental Agreement(s) or Extension Agreement(s), sell, transfer or assign any of its rights in or to any Vehicle or under this Master Agreement. Subject to the provisions of this Section, this Agreement shall inure to the benefit of and be binding upon the successors and assigns of Big Truck Rental and Customer.

15. **Termination:** This Master Agreement will become effective upon its execution and continues until it is terminated by an affirmative revocation by either party or as provided herein. Each Supplemental Agreement terminates at the expiration of the rental term as set forth in the terms of the Supplemental Agreement (the "Rental Term"), or at the expiration of any mutually agreed upon Extension Agreement. If the Customer wishes to terminate its Supplemental or Extension Agreement prior to the stated expiration ("Early Termination") it must either (a) return the Vehicle to Big Truck Rental in a rentable condition, or (b) inform Big Truck Rental five (5) days prior to the proposed Early Termination date that the Customer wishes for Big Truck Rental to pick up its Vehicle.

16. **Governing Law; Jurisdiction; Venue:** This Master Agreement and all Supplemental Agreements and Extension Agreements shall be governed by and construed in accordance with the law of the State of Florida and jurisdiction and venue shall properly lie in the County Court in and for Hillsborough County, the Thirteenth Judicial Circuit Court of the State of Florida, or in the United States District Court for the Middle District of Florida (Tampa Division).

17. **Attorneys' Fees:** Should the parties not agree on resolution of any issues surrounding this agreement, the successful party will be entitled to collect fees and costs associated with enforcement of this agreement.

18. **Severability of Provisions:** If any provision of this Master Agreement or the Supplemental Agreement(s) or Extension Agreement(s), or the application of any such provision to any person or circumstance is held invalid, the remainder of this Master Agreement or Supplemental Agreement(s) or Extension Agreement(s) and the application of such provision, other than to the extent it is held invalid, will not be invalidated or affected thereby.

19. **Entire Agreement; Amendment and Waiver; Facsimile and Counterparts:** This Master Agreement and the corresponding Supplemental Agreement(s) and Extension Agreement(s) constitute the entire agreement and understanding between Big Truck Rental and Customer relating to the Vehicle and the subject matter hereof, and supersedes all prior agreements or understandings, whether written or oral, among the Parties to this Master Agreement and the with respect to the subject matter hereof. This Master Agreement and any Supplemental Agreement and Extension Agreement may be amended only by written agreement executed by all of the Parties hereto, and no provision of this Master Agreement or corresponding Supplemental Agreement (s) or Extension agreement(s) and no right or obligation of either party under this Master Agreement or corresponding Supplemental Agreement(s) or Extension Agreement(s) may be waived except by written agreement executed by the party waiving the provision, right or obligation. A facsimile of this Master Agreement and/ or corresponding Supplemental Agreement(s) and Extension Agreement(s), or any part of thereof, shall be enforceable as an original. This Master Agreement or corresponding Supplemental Agreement (s) or extension Agreement(s) may be executed and enforced in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

20. **Section Headings:** Section headings contained in this Agreement are for purposes of reference only and shall not affect the meaning or interpretation of any provision of this Master Agreement.

21. **Waiver of Trial by Jury:** THE CUSTOMER HEREBY EXPRESSLY CONSENTS TO THE WAIVER OF THE CUSTOMER'S RIGHT TO TRIAL BY JURY.

By execution of this Master Rental Agreement, Customer acknowledges that all Vehicles rented hereunder are rented to and in accordance with the terms, conditions, and provisions of this Agreement and evidences such Agreement by signing below. DRIVER'S LICENSE INFORMATION IS MANDATORY FOR RENTAL.

Customer Acknowledgement

CUSTOMER NAME city of mission

(Company Name)

BY:

[Signature]

(Signature)

DRIVER'S LICENSE #: _____

DATE: _____

TAX ID #: _____

STATE: _____



PRINT NAME: Roei Mendiola

TITLE: Director

Initial here acknowledging you have read Section 6 on maintenance responsibility.

Please sign quote and email to btrsales@bigtruckrental.com or fax to (813) 261-0821.

Customer's Agents who are Authorized to Effectuate the Rental of a Vehicle under this Master Agreement are:

Agent's Name: _____ Driver's License #: _____ State: _____

Agent's Name: _____ Driver's License #: _____ State: _____

Agent's Name: _____ Driver's License #: _____ State: _____

Agent's Name: _____ Driver's License #: _____ State: _____

GUARANTY

To induce Big Truck Rental LLC ("Big Truck") to enter into this Master Rental Agreement with Customer, the undersigned Guarantor unconditionally and personally guarantees the payment and performance of all current and future obligations and sums due to be paid by Customer pursuant to the Master Rental Agreement, including any subsequent Extension Rental Agreements or Supplemental Rental Agreements. Therefore, Guarantor agrees:

- Guarantor is directly benefitting from Big Truck's decision to enter into the Master Rental Agreement with Customer.
• Guarantor acknowledges this Guaranty is absolute, irrevocable, unconditional, unlimited and continuing in nature.
• The terms and conditions of the Master Rental Agreement, including length and number of rental vehicles included thereunder, whether through Extension Rental Agreements, Supplemental Rental Agreements or otherwise, and Customer's obligations and liabilities, may be increased without notice to Guarantor and without limiting Guarantor's liability therefor.
• Guarantor waives notices of the acceptance of this agreement, presentment, protest, notice of protest and all demands for performance and all notices of nonperformance or nonpayment which might otherwise be a condition precedent to Guarantor's liability. In the event Customer fails to make a payment when due or perform a performance obligation, Big Truck may proceed directly against Guarantor without first proceeding or making claim or exhausting any remedy against Customer. To this extent, Guarantor acknowledges this is a guaranty of payment and performance, not collection.
• Guarantor agrees to pay all of Big Truck's costs, expenses and reasonable attorney's fees incurred to enforce the Master Rental Agreement, in addition to any costs, expenses or reasonable attorney's fees incurred by Big Truck to enforce this Guaranty against Guarantor.
• Guarantor's liability under this Guaranty shall not be deemed waived, released, discharged, mitigated or in any way affected by release or discharge of Customer's obligations through bankruptcy, reorganization, or other insolvency proceedings.
• This Guaranty shall inure to the benefit and shall be binding on the successors and assigns Big Truck. This Guaranty may not be assigned by Guarantor without the express written consent of Big Truck.
• This Guaranty shall be construed and enforced under Florida law. Guarantor irrevocably submits to the jurisdiction and venue of the state and federal courts located in Tampa, Florida, specifically the County Court of Hillsborough County, Florida; the Circuit Court of the Thirteenth Judicial Circuit of the State of Florida; or the United States District Court for the Middle District of Florida, for any action or proceeding regarding this Guaranty. Guarantor irrevocably waives the right to a trial by jury arising out of or relating to this Guaranty or enforcement of this Guaranty.
• If any provision of this Guaranty, or the application of any such provision to any person or circumstance is held to be illegal, invalid or unenforceable, the remainder of this Guaranty shall not be affected and shall remain enforceable as drafted.

In the event this signature is delivered by facsimile or email, such signature shall create a binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or emailed signature page were an original.



GUARANTOR:

I have read this Guarantee and agree to its terms:

(Signature)

(Print Name)



CITY OF
MISSION

**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: May 22, 2023
PRESENTED BY: Roel Mendiola, Sanitation Director
AGENDA ITEM: Authorization to approve Emergency Brush Pick-up Services contract in an amount not to exceed \$100,000 - Mendiola

NATURE OF REQUEST:

Staff is seeking authorization to approve Emergency Brush Pick-up services to support our current fleet of Grapple Trucks to expedite the City efforts to pick-up a high volume of brush throughout the city due to the April 29, 2023 severe storm. Exemption from competitive bidding requirements, pursuant to Texas LGC 262.024(a)(1): an item that must be purchased in case of a public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens; (2) an item necessary to preserve and protect the public health and safety of the citizens.

BUGETED: Yes / No / N/A **FUND:** Solid Waste **ACCT. #:** 05-410-94810
BUDGET: \$100,000 **EST. COST:** \$100,000 **CURRENT BUDGET BALANCE:** \$100,000
BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

**ECONOMIC INCENTIVES AGREEMENT BETWEEN
CITY OF MISSION,
MISSION ECONOMIC DEVELOPMENT CORPORATION
AND OLIVE GARDEN HOLDINGS, LLC**

This Economic Incentives Agreement (“Agreement”) by and between the **CITY OF MISSION**, a home-rule Texas municipal corporation (the “**CITY**”), **MISSION ECONOMIC DEVELOPMENT CORPORATION**, a Texas 4B economic development corporation (the “**MEDC**”), and **OLIVE GARDEN HOLDINGS, LLC**, a Florida limited liability company with a principal place of business located at 1000 Darden Center Drive, Orlando, Florida, doing business in Texas (hereinafter “**COMPANY**”) (collectively, hereinafter, the “**Parties**”), is effective as of the date of the last of the signatures herein (“**Effective Date**”).

WHEREAS, the **COMPANY** proposes to construct a \$4.9 million, 7,800 square-foot Olive Garden Italian Restaurant (the “**Restaurant**”) in Mission, Texas, on approximately 1.76 acres at New Quest Mission Gateway Lot 3, which is located at the Northeast corner of East Expressway 83 and South Bryan Road (the “**Project**”); and

WHEREAS, the Mission City Council and MEDC Board of Directors recognize the positive benefits which accrue to the **CITY** and **MEDC** through **COMPANY**’s efforts to cause development of land that is located in the City of Mission, Hidalgo County, Texas; and

WHEREAS, the **CITY** and **MEDC** have adopted programs for promoting economic development; and

WHEREAS, the consideration and benefits to the **CITY** and **MEDC** resulting from **COMPANY**’s proposed development of real property will benefit the **CITY** and **MEDC**, and the **CITY** and **MEDC** believe that the proposed development will contribute and promote state and local economic development by stimulating business and commercial activity within Mission, Texas, by increasing ad valorem taxes, increasing sales and use taxes, and increasing employment; and

WHEREAS, Article III, Section 52(a) of the Texas Constitution provides that the Texas legislature may provide for the creation of programs and the making of loans and grants of public

money, other than money otherwise dedicated by the Constitution to use for a different purpose, for the public purposes of development and diversification of the economy of the state; and

WHEREAS, the **CITY** and **MEDC** have determined that finalizing an economic incentive agreement with **COMPANY** in accordance with the terms included herein below will further the objectives of the **CITY** and **MEDC**, will create employment opportunities in the City, will benefit the **CITY** and **MEDC** by creating additional sales and ad valorem taxes, will benefit Mission residents, and will otherwise promote local economic development and stimulate business and commercial activity in the City of Mission.

NOW THEREFORE, in accordance with the foregoing, and in consideration of the mutual promises and covenants contained herein, and in order to obtain the mutual benefits provided hereunder, the Parties agree as follows:

ARTICLE 1 DEFINITIONS

New Local Full-Time Equivalent Jobs. The term "New Local Full-Time Equivalent Jobs" shall mean a full-time (at least 35 hours per week) job (part-time positions may be combined), employed by **COMPANY** at the Restaurant, with an average wage of \$17.00 per hour, which job is dependent on the location of the Restaurant in Mission, Texas. All New Local Full-Time Equivalent Jobs shall be maintained during the Term of this Agreement.

Restaurant. The Term "Restaurant" shall have the meaning assigned in the Recitals.

Sales Tax Annual Payment. The words "Sales Tax" mean amount received from the State Comptroller's Office of a (i) one and one half percent (1.5%) municipal sales tax remitted to the **CITY** and (ii) a one half percent (.50) sales tax remitted to the **MEDC** on the sale of taxable items consummated at the Restaurant, to be used only as a measurement for computation of the grant to be paid to **COMPANY** as an economic incentive as further described below.

Sales Tax Receipts. The words "Sales Tax Receipts" mean receipts of Sales Tax revenue remitted from the State Comptroller based upon the **COMPANY**'s collection of Sales Tax during the Term of this Agreement, which are generated by and solely attributable to the **COMPANY**'s sale of Taxable Items consummated at the Restaurant.

State Comptroller. The words "State Comptroller" mean the office of the Texas Comptroller of Public Accounts.

ARTICLE 2 TERM

The term of this Agreement shall begin on the date that **COMPANY** receives its certificate of occupancy for the Project from the **CITY** and is open for business to the general public (the "Commencement Date") and shall continue until a period of five (5) years after the Commencement Date.

ARTICLE 3 JOB CREATION AND OTHER COMMITMENTS GUARANTEED BY COMPANY

COMPANY agrees to the following commitments and conditions precedent set forth in exchange for the economic incentives provided by the **CITY** and **MEDC**:

- A. **COMPANY** agrees to build the Restaurant on the Property and to create at least 50 "New Local Full-Time Equivalent Jobs" during the Term of this Agreement.
- B. **COMPANY** shall complete construction of the Restaurant not later than February 28, 2025. Any delays shall be communicated in writing to **CITY** and **MEDC**. Any reasonable requests by **COMPANY** for an extension of such completion deadline will not be withheld when such the cause of such delay is through no fault of the **COMPANY**.
- C. Within 180 days after the opening of the Restaurant to the public, and for the duration of this Agreement, **COMPANY** commits to donating food through Darden's Harvest program with a minimum annual value of \$5,000.00 to benefit the City of Mission as agreed by the **COMPANY**, Mission City Council and MEDC Board of Directors, during the Term of this Agreement, so long as Darden's Harvest program remains in place and a suitable recipient agency is available.
- D. **COMPANY** agrees to encourage the Restaurant's General Manager to secure and maintain a Membership with the Mission Chamber of Commerce during the Term of this Agreement.

**ARTICLE 4
ECONOMIC INCENTIVES AND OTHER SERVICES
PROVIDED BY CITY AND MEDC**

4.1 (a) The **CITY** and **MEDC** shall pay to **COMPANY** the “Sales Tax Annual Payment”, as further described in Article 1, as the Economic Incentives in exchange for the **COMPANY**’s cost of construction of the Restaurant, the creation of at least 50 New Local Full-Time Equivalent Jobs, and other commitments guaranteed by **COMPANY**. Such Sales Tax Annual Payment shall be made on an annual basis but shall not exceed the aggregate amount of \$500,000.00 during the Term of this Agreement.

(b) The Sales Tax Annual Payment will be rebated at a participation rate of:

(i) 100 percent (100%) local sales tax rebate for Years 1, 2 and 3; and

(ii) 50 percent (50%) local sales tax rebate for Years 4 and 5.

(c) In no event shall the **CITY** and **MEDC** be required to pay **COMPANY** a Sales Tax Annual Payment beyond the Term of this Agreement.

4.2 **Clarification on Economic Incentives.** **COMPANY** will only be entitled to claim incentives for the cost of construction of the Restaurant, as described herein, the creation of New Local Full-Time Equivalent Jobs by **COMPANY** at the Restaurant, and other commitments guaranteed by **COMPANY**.

4.3 **Acknowledgement.** **COMPANY** agrees that the incentives being provided to **COMPANY** by the **CITY** and **MEDC** are economic incentives for the construction of the Restaurant, as described herein, creation of New Local Full-Time Equivalent Jobs by **COMPANY** at the Restaurant, and other commitments guaranteed by **COMPANY**. **COMPANY** further acknowledges that the benefits to the **CITY** and **MEDC** will be lost if **COMPANY** terminates its operations in Mission, Texas, prematurely without satisfying the job creation and other requirements set forth in this Agreement and no further Sales Tax Annual Payments will be made to **COMPANY**.

4.4 **Reporting Requirements.** **COMPANY** shall provide an annual performance compliance report to the **CITY** and **MEDC**. The reports shall provide all information requested by the **CITY** and **MEDC** to verify compliance with the terms of this Agreement, including, but not limited to, an attestation of employment by a representative of the **COMPANY**, as applicable.

4.5 **Claw Back.** COMPANY stipulates that the Economic Incentives and other services provided by the CITY and MEDC under this Agreement are conditional upon COMPANY's compliance with commitments guaranteed by COMPANY in Article 3. In the event of default by COMPANY of any of the terms of this Agreement, the CITY and/or MEDC shall provide notice of default to COMPANY. COMPANY shall have thirty (30) days from the date of written notice to remedy such default. Should COMPANY fail to remedy the default(s) within the 30-day remedial period provide herein, CITY and MEDC shall have the right, as its sole and exclusive remedy, to (a) terminate this Agreement by written notice to the COMPANY and (b) withhold amounts owed, which have accrued prior to the termination of this Agreement.

4.6 **Other Services Provided by CITY and MEDC.** The CITY and MEDC shall coordinate with COMPANY to arrange a ground-breaking ceremony for the Restaurant, and/or ribbon cutting event when the restaurant opens to the public.

ARTICLE 5 DEFAULT AND TERMINATION

5.1 **Notice and Opportunity to Cure.** Unless otherwise stated in this Agreement, a default occurs when a party fails to perform any of its obligations hereunder. The non-defaulting party shall give the defaulting party written notice of the default with a thirty (30) day opportunity to cure. If the defaulting party fails to cure the default within the thirty (30) day opportunity to cure period, then the non-defaulting party may terminate this Agreement.

5.2 **Limitation on Remedies.** In the event of a termination of this Agreement prior to the expiration, the sole and exclusive remedy (a) for the CITY and MEDC, in the event of a termination resulting from a breach by or failure on the part of COMPANY, shall be such termination and (b) for COMPANY, in the event of a termination resulting from a breach by or failure on the part of the CITY and/or MEDC, shall be actual monetary damages, together with reasonable attorney's fees and, if applicable, court costs.

ARTICLE 6 CHOICE OF LAW, JURISDICTION AND VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and as per the agreement of the parties, mandatory venue shall lie in the courts of Hidalgo County, Texas.

**ARTICLE 7
NOTICES**

Any notice required by or permitted under this Agreement must be in writing. Any notice required by this Agreement will be deemed to be delivered (whether actually received or not) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address shown in this Agreement. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, e-mail or other commercially reasonable means and will be effective when actually received, provided that (a) any notice received on a Saturday, Sunday or holiday will be deemed to have been received on the next day that is not a Saturday, Sunday or holiday, and (b) any notices received after 5:00 P.M. local time at the place of delivery on a day that is not a Saturday, Sunday or holiday will be deemed to have been received on the next day that is not a Saturday, Sunday or holiday. Any address for notice purposes herein may be changed by the parties not less than ten (10) days prior to any written notice delivered as provided herein.

To COMPANY:

Marty Wilson,
Manager, Development Incentives and Property Tax
Darden Restaurants, Inc.
1000 Darden Center Drive
Orlando, Florida 32837
mbwilson@darden.com

To MEDC:

Tecló J. Garcia
Chief Executive Officer
Mission Economic Development Corporation
801 N. Bryan Road,
Mission, Texas 78572
tgarcia@missionedc.com

Copy To:

Eugene R. Vaughan, III
Jones, Galligan, Key & Lozano, L.L.P.

P.O. Drawer 1247
 Weslaco, Texas 78599-1247
 evaughan@jgkl.com

To CITY:

Randy Perez
 City Manager
 City of Mission
 1201 East 8th Street,
 Mission, Texas 78572
 rperez@missiontexas.us

Copy To:

Victor A. Flores
 City Attorney
 City of Mission
 1201 East 8th Street,
 Mission, Texas 78572
 vaflores@missiontexas.us

**ARTICLE 8
 ASSIGNMENT**

Prohibition of Assignment. COMPANY may not assign this Agreement or any of COMPANY's rights under it without prior written consent from the CITY and MEDC. Any attempted assignment without the written consent of the CITY and MEDC is void. The consent by the CITY and MEDC to any assignment by COMPANY will not release COMPANY of its obligations under this Agreement, and COMPANY and the assignee will be jointly and severally liable for the performance of those obligations after any such assignment.

**ARTICLE 9
 MISCELLANEOUS PROVISIONS**

9.1 **Relationship of the Parties.** This contract is to promote job creation and other economic incentives and does not establish a joint venture, principal agent or employer-employee relationship between the parties.

9.2 **Compliance with Laws.** COMPANY shall comply with all laws, ordinances, rules and regulations (including, without limitation, all labor laws) that are applicable to its activities and operations in Mission, Texas.

9.3 **Force Majeure.** The time which any party to this Agreement shall be required to perform any act under this Agreement shall be extended by a period of time equal to the number of days during which performance of such act is delayed by condemnation, casualty, damage, strikes or lockouts, acts of God, Governmental restrictions, failure or inability to secure materials or labor, reasons of priority or similar regulations or order of any governmental or regulator body, enemy action, terrorism, civil disturbance, fire, unavoidable casualties or any other cause beyond the reasonable control of the party seeking the delay.

9.4 **Successors and Assigns.** Subject to the provisions in Article 8, the provisions hereof shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Except as expressly provided herein, this Agreement may not be assigned without the prior written consent of the other party.

9.5 **Entire Agreement.** This Agreement shall constitute the full and entire understanding and agreement between the parties with regard to the subject matter hereof. This Agreement may not be altered, modified or amended except by a writing executed by both parties hereto.

9.6 **Severability.** A determination that any provision of this Agreement is unenforceable or invalid shall not affect the enforceability or validity of any other provision.

9.7 **Contract Interpretation.** Although this Agreement is drafted by the **CITY**, should any part be in dispute, the **CITY**, **MEDC** and **COMPANY** agree that this Agreement shall not be construed more favorably for either party.

9.9 **Authority.** The parties to this Agreement warrant that the signatories below are authorized to act on behalf of the respective parties to this instrument, that they have signed the Agreement in their proper capacity and that the execution of this Agreement constitutes a binding act of each party to this Agreement.

9.10 **UNDOCUMENTED WORKERS.** During the term of this Agreement and in accordance with Chapter 2264 of the Texas Government Code, **COMPANY** agrees to not knowingly employ any undocumented worker and if company is convicted of a violation under 8 U.S.C § 1324a(f), grant payments otherwise payable hereunder shall terminate.

9.11 **NOT ENGAGED IN BUSINESS WITH SUDAN, IRAN OR FOREIGN TERRORSIST ORGANIZATION.** Pursuant to Section 22.152, Texas Government Code,

COMPANY warrants, represents, and agrees that **COMPANY** is not identified on a list prepared and maintained by the Texas Comptroller of Public Accounts as a company that engaged in business with Sudan, Iran or a foreign terrorist organization.

8.14 VERIFICATION OF NO BOYCOTT OF ISRAEL. Pursuant to Section 2271.002, Texas Government Code, neither the **MEDC** nor the **CITY** may enter into a contract for goods or services unless the contract contains a written verification that the contracting party: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. By executing this Agreement, **COMPANY** verifies that **COMPANY** does not boycott Israel and will not boycott Israel during the term of this Agreement.

9.13 Changes in Economic Conditions. The covenants and obligations of the **MEDC** and the **CITY** contained in this Agreement are based on projections regarding the local, state, and national economy. In the event that either **MEDC** or the **CITY** are temporarily unable to perform their obligations under this Agreement due to a lack of funding caused by material changes in the economy, payments required by **MEDC** and/or the **CITY** may be temporarily abated until such time as funds are again available to **MEDC** and/or the **CITY**, and the term of this Agreement shall be extended based on the number of such payments actually abated. Alternatively, if there is a material change in the economy that causes a reduction in the funding available to either **MEDC** or the **CITY** so that **MEDC** and/or the **CITY** are unable to satisfy their obligations under this Agreement and under all other similar agreements to which **MEDC** and/or the **CITY** are parties, **MEDC**'s and the **CITY**'s obligations under this Agreement shall be reduced so that the funds available to **MEDC** and/or the **CITY** to perform under all similar incentive agreements are allocated proportionately among all such agreements, and the term of this Agreement shall be extended until such time as **MEDC** and/or the **CITY** are able to fully perform their obligations hereunder.

[Remainder of Page Intentionally Left Blank: Signature Pages Follow]

CITY:

CITY OF MISSION

By: _____
RANDY PEREZ,
CITY MANAGER

Date: _____

MEDC:

MISSION ECONOMIC DEVELOPMENT CORPORATION

By: _____
TECLO J. GARCIA,
CHIEF EXECUTIVE OFFICER

Date: _____

COMPANY:

OLIVE GARDEN HOLDINGS, LLC

By: Angela Simmons

Name: Angela Simmons

Title: Senior Vice President, Corporate Tax

Date: May 3, 2023

CORPORATE ACKNOWLEDGEMENT

STATE OF FLORIDA §
COUNTY OF Orange §

This instrument was acknowledged before me by Angela M. Simmons
Managing Member, for **OLIVE GARDEN HOLDINGS, LLC**, a limited liability company
authorized to do business in the State of Texas, on behalf of said company, this 3rd day of
~~April~~ May, 2023.



Jeanette Rivera
Notary Public – State of Florida

CORPORATE ACKNOWLEDGEMENT

STATE OF TEXAS §
COUNTY OF HIDALGO §

This instrument was acknowledged before me by **RANDY PEREZ**, City Manager for the **CITY OF MISSION**, a home-rule Texas municipal corporation, on behalf of said corporation, this _____ day of April, 2023.

Notary Public – State of Texas



CORPORATE ACKNOWLEDGEMENT

STATE OF TEXAS §
COUNTY OF HIDALGO §

This instrument was acknowledged before me by **TECLO J. GARCIA**, Chief Executive Officer for the **MISSION ECONOMIC DEVELOPMENT CORPORATION**, a Texas 4B economic development corporation, on behalf of said corporation, this _____ day of April, 2023.

Notary Public – State of Texas

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
MARCH 2023

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2022/2023	COLLECTED 2021/2022
2022 TAX ROLL	28,910,952.02	27,173,890.13		134,405.45	1,871,467.34	93.56%	93.93%
2021 & PRIOR YRS ROLLBACK	2,417,440.91 2,677.08	299,003.49 4,823.19		(45,191.22) 4,384.52	2,073,246.20 2,238.41	12.60% 68.30%	14.68% 67.55%
TOTALS	31,331,070.01	27,477,716.81	-	93,598.75	3,946,951.95		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MARCH 2023

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	853,040.78	(11,380.07) CURRENT
CURRENT YEAR-P&I	38,918.58	
PRIOR YEARS-BASE TAX	55,619.84	(1,890.76) PRIOR
PRIOR YEARS-P&I	20,338.20	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	10,413.48	- PURGED
TOTAL COLLECTIONS	978,330.88	(13,270.83)
LESS TRANSFERRED	727,564.77	
LESS IN TRANSIT	243,997.51	
LESS DUE TO HCAD COMM. FEE	68.60	
LESS DUE TO CO TREASURER	6,700.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF MARCH 2023 IS CORRECT.

Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 12TH DAY OF APRIL 2023 A.D.

Jose E Jaramillo
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
MARCH 2022**

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	25,552,721.06	24,443,631.80		470,564.83	1,579,654.09	93.93%	93.77%
2020 & PRIOR YRS ROLLBACK	2,436,594.87 6,430.91	354,226.97 4,961.83		(23,240.15) 914.58	2,059,127.75 2,383.66	14.68% 67.55%	15.36% 81.09%
TOTALS	27,995,746.84	24,802,820.60	-	448,239.26	3,641,165.50		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MARCH 2022

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	541,528.34	(12,508.89) CURRENT
CURRENT YEAR-P&I	42,532.85	
PRIOR YEARS-BASE TAX	81,404.78	(1,983.89) PRIOR
PRIOR YEARS-P&I	39,486.32	
ROLLBACK	-	914.58 ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	15,611.03	PURGED
TOTAL COLLECTIONS	720,563.32	(13,578.20)
LESS TRANSFERRED	531,631.14	
LESS IN TRANSIT	182,513.25	
LESS DUE TO HCAD COMM. FEE	37.93	
LESS DUE TO CO TREASURER	6,381.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF MARCH 2022 IS CORRECT.

Pablo (Paul) Villarreal

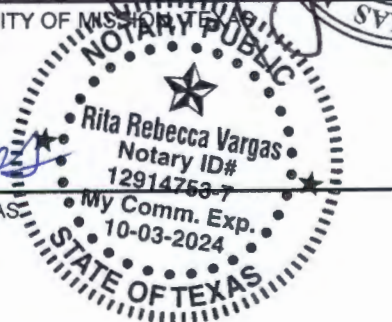
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 14TH DAY OF APRIL 2022 A-D

Rita Rebecca Vargas

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



City of Mission, Texas
Summary of Current Levy Tax Collections
As of March 31, 2023

2022 Tax Levy

	M&O	I&S	Total
Original	\$ 24,862,654.91	\$ 4,048,297.11	\$ 28,910,952.02
Adjustments	115,585.14	18,820.31	134,405.45
Adjusted Levy	<u>\$ 24,978,240.05</u>	<u>\$ 4,067,117.42</u>	<u>\$ 29,045,357.47</u>
Collections as of March 2023	<u>\$ 23,368,827.52</u>	<u>\$ 3,805,062.61</u>	<u>\$ 27,173,890.13</u>
Outstanding as of March 2023	<u>\$ 1,609,412.53</u>	<u>\$ 262,054.81</u>	<u>\$ 1,871,467.34</u>
Percentage of 2022 Levy Collected as of March 2023	93.56%	93.56%	93.56%

City of Mission, Texas
Summary of Delinquent Levy Tax Collections
As of March 31, 2023

	M&O	I&S	Total
Original	\$ 1,981,213.09	\$ 436,227.83	\$ 2,417,440.91
Adjustments	(37,279.12)	(7,912.10)	(45,191.22)
Adjusted Levy	<u>\$ 1,943,933.97</u>	<u>\$ 428,315.73</u>	<u>\$ 2,372,249.69</u>
Collections as of March 2023	<u>\$ 246,683.14</u>	<u>\$ 52,320.35</u>	<u>\$ 299,003.49</u>
Outstanding as of March 2023	<u>\$ 1,697,250.83</u>	<u>\$ 375,995.38</u>	<u>\$ 2,073,246.20</u>
Percentage of 2022 Levy Collected as of March 2023	12.69%	12.22%	12.60%

Delinquent Tax Levy Breakdown

Year	Beg O/S	Adjustments	Paid	Ending O/S
2021	708,464.82	(34,833.73)	(160,127.57)	513,503.52
2020	357,078.13	(4,809.65)	(51,089.72)	301,178.76
2019	268,008.17	(2,252.04)	(34,896.79)	230,859.34
2018	167,024.96	(3,310.86)	(15,769.02)	147,945.08
2017	113,951.83	15.06	(9,857.48)	104,109.41
2016	95,926.05		(5,075.08)	90,850.97
2015	86,555.77	-	(3,849.83)	82,705.94
2014	73,527.03	-	(3,306.47)	70,220.56
2013	61,599.97	-	(2,364.04)	59,235.93
2012	55,263.76	-	(2,045.23)	53,218.53
2011	53,728.89	-	(2,639.61)	51,089.28
2010	54,963.69	-	(1,100.46)	53,863.23
2009	50,115.31	-	(1,392.14)	48,723.17
2008	47,738.36	-	(992.78)	46,745.58
2007	36,895.24	-	(1,298.97)	35,596.27
2006	30,170.29	-	(1,486.21)	28,684.08
2005	25,323.05	-	(680.88)	24,642.17
2004	23,774.09	-	(573.45)	23,200.64
2003	16,970.19	-	(164.02)	16,806.17
2002	16,306.82	-	(77.68)	16,229.14
2001	74,054.49	-	(216.06)	73,838.43
	2,417,440.91	(45,191.22)	(299,003.49)	2,073,246.20

City of Mission, Texas
Combined Property Tax Reconciliation - Receivable Accounts
FY 2022-23

Item 36.

As of September 30, 2023

	01/08-10900 Current Property Tax Receivable	01/08-11000 Delinquent Property Tax Receivable	combined Rollback Tax Receivable	Outstanding Taxes Prior to Allowance	01/08-11100 Allowance for Uncollectable Property tax	01/08-21900 Outstanding Taxes After Allowance	Deferred Property Tax Revenue	Difference
Beginning Balance	-	2,417,440.91	2,677.08	2,420,117.99	1,051,274.01	1,368,843.98	1,374,740.20	(5,896.21)
Auditors Adjustments	-	-	-	-	-	-	-	-
Adjusted Beginning Balance	-	2,417,440.91	2,677.08	2,420,117.99	1,051,274.01	1,368,843.98	1,374,740.20	(5,896.21)
Plus Levy	28,910,952.02	-	-	28,910,952.02	-	28,910,952.02	28,910,952.02	-
Plus Rollback taxes	-	-	4,384.52	4,384.52	-	4,384.52	4,384.52	-
Less Collections	(27,010,116.12)	(299,003.49)	(4,823.19)	(27,313,942.80)	-	(27,313,942.80)	(27,313,942.80)	-
Less Special Inventory	(163,774.01)	-	-	(163,774.01)	-	(163,774.01)	(163,774.01)	-
Adjustments to tax roll	134,405.45	(45,191.22)	-	89,214.23	-	89,214.23	89,214.23	-
Ending Balance	<u>1,871,467.34</u>	<u>2,073,246.20</u>	<u>2,238.41</u>	<u>3,946,951.95</u>	<u>1,051,274.01</u>	<u>2,895,677.94</u>	<u>2,901,574.16</u>	<u>(5,896.21)</u>
Adjustments to allowance	-	-	-	-	-	-	0.00	-
Adjusted Ending Balance	<u>1,871,467.34</u>	<u>2,073,246.20</u>	<u>2,238.41</u>	<u>3,946,951.95</u>	<u>1,051,274.01</u>	<u>2,895,677.94</u>	<u>2,901,574.16</u>	<u>(5,896.21)</u>
Accrual for September (prior yr)	-	-	-	-	-	-	55,269.34	(55,269.34)
Posted to G/L at 9/30 (Oct 2021)	-	-	-	-	-	-	-	-
Propose audit adj.	-	-	-	-	-	-	-	-
Reconciled to Tax Office Report	<u>1,871,467.34</u>	<u>2,073,246.20</u>	<u>2,238.41</u>	<u>3,946,951.95</u>	<u>1,051,274.01</u>	<u>2,895,677.94</u>	<u>2,956,843.50</u>	<u>(61,165.55)</u>
							2,956,843.50	

	01/08-10900	01/08-11000	
COLLECTIONS AGAINST RECEIVABLE			
collections up to 9/30/22	27,010,116.12	299,003.49	27,309,119.61
reverse prior year accrual	-	-	-
rollback taxes	-	4,823.19	4,823.19
motor vehicle taxes	163,774.01	-	163,774.01
accrual for Sept-coll in Oct	-	-	-
Total Collections	<u>27,173,890.13</u>	<u>303,826.68</u>	<u>27,477,716.81</u>
RECONCILIATION of RECEIVABLES			
Adjusted balance 9/30/22	-	2,420,117.99	2,420,117.99
Levy	28,910,952.02	-	28,910,952.02
adjustments to tax roll	134,405.45	(45,191.22)	89,214.23
Roll back taxes	-	4,384.52	4,384.52
Total tax collections	<u>(27,173,890.13)</u>	<u>(303,826.68)</u>	<u>(27,477,716.81)</u>
Total outstanding taxes 9/30/23	<u>1,871,467.34</u>	<u>2,075,484.61</u>	<u>3,946,951.95</u>

0.9356
% collection

0.9474

	01/08-300-31000	01/08-300-31200	
COLLECTIONS -REVENUE ACCOUNTS			
collections up to 9/30/22	27,010,116.12	299,003.49	27,309,119.61
reverse prior year accrual	-	(55,269.34)	(55,269.34)
rollback taxes	-	4,823.19	4,823.19
motor vehicle taxes	163,774.01	-	163,774.01
accrual for Sept-coll in Oct	-	-	-
Total Collections	<u>27,173,890.13</u>	<u>248,557.34</u>	<u>27,422,447.47</u>
	-	-	-
	27,173,890.13	248,557.34	27,422,447.47
	-	-	-
	-	-	-
	27,173,890.13	248,557.34	27,422,447.47

county of hidalgo

october collections
G/L at 9/30/23
audit adj.
adjusted total

RECONCILIATION:			
rollback tax receivables	1,888.26	-	1,888.26
O/S taxes w/out rollback	<u>1,869,579.08</u>	<u>2,075,484.61</u>	<u>3,945,063.69</u>
Total outstanding taxes 9/30/23	<u>1,871,467.34</u>	<u>2,075,484.61</u>	<u>3,946,951.95</u>

**CITY OF MISSION, TEXAS
COMBINED PROPERTY TAX COLLECTIONS, FY 22-23**

Item 36.

MONTH	CURRENT YEAR TAXES			PRIOR YEAR TAXES				TOTAL TAX COLLECTIONS	P & I		COSTS COLLECTED 01-21880	LESS COMMISS. 01-417-34499	Rendition Penalties 01-300-36150	TOTAL COLLECTIONS
	General 01/08-300-31000	I & S	Rollback taxes	General 01/08-300-31200	I & S	Rollback taxes	prior yr accrual		General 01/08-300-31300	I & S				
October	181,775.15	29,597.79	-	-	-	-	52,681.16	264,054.10	19,362.59	4,250.40	11,294.07	6,381.00	11.78	292,568.38
November	1,578,928.08	257,091.11	-	33,837.10	7,216.43	-	-	1,877,072.72	17,529.84	3,929.14	9,943.38	6,381.00	59.95	1,902,034.13
December	10,683,938.51	1,739,627.17	-	40,224.15	8,478.12	438.67	-	12,472,706.62	13,981.33	2,970.47	8,601.20	7,338.00	106.72	12,490,814.90
January	8,448,130.07	1,375,579.03	-	46,415.24	9,819.53	-	-	9,879,943.87	19,930.33	4,276.86	12,126.69	6,700.00	507.53	9,909,070.22
February	1,601,621.98	260,786.45	-	36,903.05	7,808.87	4,384.52	-	1,911,504.87	51,473.38	9,093.88	8,986.23	6,700.00	194.30	1,974,164.06
March	733,592.44	119,448.34	-	45,976.28	9,643.56	-	-	908,660.62	50,286.13	8,970.65	10,413.48	6,700.00	68.60	971,562.28
April	-	-	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Collections	23,227,986.23	3,782,129.89	-	203,355.82	42,966.51	4,823.19	52,681.16	27,313,942.80	172,563.60	33,491.40	61,365.05	40,200.00	948.88	27,540,213.97
VEHICLES	140,841.29	22,932.72	-	-	-	-	-	163,774.01	16,752.33	-	-	-	-	180,526.34
total coll tax office	23,368,827.52	3,805,062.61	-	203,355.82	42,966.51	4,823.19	52,681.16	27,477,716.81	189,315.93	33,491.40	61,365.05	40,200.00	948.88	27,720,740.31
Less revenue recognized in prior FY								-						
Total curr yr rev	23,368,827.52	3,805,062.61	-	203,355.82	42,966.51	4,823.19	52,681.16	27,477,716.81						

**TAX COLLECTIONS
FOR THE MONTH OF MARCH, 2023**

	01-10900	01-11000	01-10900	01-21900	08-10900	08-11000	08-10900	08-21900							
	M&O				I&S				Total	P & I		Attorney	Less	Rendition	Total
DATE	Current 01-300-31000	Delinquent 01-300-31200	Rollback taxes	Total M&O	Current 08-300-31000	Delinquent 08-300-31200	Rollback taxes	Total I&S	Tax Collections	General 01-300-31300	I & S 08-300-31300	Fees 01-2188	Commission 01-417-34499	Penalty 01-300-36150	Total Collections
03/01/23	45,150.42	919.67		46,070.09	7,351.70	185.89		7,537.59	53,607.68	1,618.02	277.84	197.98	6,700.00		49,001.52
03/02/23	19,656.76	8,453.26		28,110.02	3,200.65	1,750.10		4,950.75	33,060.77	4,731.32	914.49	2,082.62			40,789.20
03/03/23	20,871.40	1,126.36		21,997.76	3,398.35	240.69		3,639.04	25,636.80	1,721.76	290.22	106.48			27,755.26
03/06/23	26,288.42	856.20		27,144.62	4,280.47	179.67		4,460.14	31,604.76	2,043.74	346.88	207.76			34,203.14
03/07/23	21,678.39	2,450.38		24,128.77	3,529.78	516.63		4,046.41	28,175.18	2,608.12	477.60	567.12			31,828.02
03/08/23	71,302.13	820.05		72,122.18	11,609.86	172.67		11,782.53	83,904.71	1,680.70	293.53	196.54			86,075.48
03/09/23	20,806.73	2,620.85		23,427.58	3,387.91	556.14		3,944.05	27,371.63	2,378.66	429.63	561.64			30,741.56
03/10/23	11,314.11	290.71		11,604.82	1,842.22	59.16		1,901.38	13,506.20	722.96	123.78	67.23			14,420.17
03/13/23	11,165.37	869.43		12,034.80	1,818.02	186.31		2,004.33	14,039.13	1,214.04	214.95	199.88			15,668.00
03/14/23	14,993.22	490.49		15,483.71	2,441.30	103.60		2,544.90	18,028.61	1,626.99	274.16	124.02			20,053.78
03/15/23	6,004.91	2,013.46		8,018.37	977.79	415.71		1,393.50	9,411.87	1,323.91	253.00	512.41			11,501.19
03/16/23	7,232.33	614.38		7,846.71	1,177.59	129.70		1,307.29	9,154.00	763.51	139.05	149.85			10,206.41
03/17/23	11,585.70	1,801.24		13,386.94	1,886.43	382.97		2,269.40	15,656.34	1,559.24	282.49	411.02			17,909.09
03/20/23	228,603.54	2,140.47		230,744.01	37,222.70	442.43		37,665.13	268,409.14	1,926.31	342.98	500.06			271,178.49
03/21/23	17,519.77	2,510.88		20,030.65	2,852.73	542.54		3,395.27	23,425.92	2,213.76	407.32	444.89			26,491.89
03/22/23	11,085.37	947.77		12,033.14	1,804.98	201.22		2,006.20	14,039.34	1,257.85	218.94	251.00			15,767.13
03/23/23	16,099.17	697.92		16,797.09	2,621.44	149.23		2,770.67	19,567.76	1,463.56	248.35	155.93			21,435.60
03/24/23	11,252.96	696.12		11,949.08	1,832.31	147.18		1,979.49	13,928.57	1,060.25	182.94	135.69			15,307.45
03/25/23	(9,288.36)	(1,561.11)		(10,849.47)	(1,512.39)	(331.03)		(1,843.42)	(12,692.89)	(55.22)	(10.41)	(10.09)			(12,768.61)
03/27/23	22,581.36	1,546.54		24,127.90	3,676.85	325.17		4,002.02	28,129.92	2,506.87	439.52	395.32			31,471.63
03/28/23	19,878.27	1,963.44		21,841.71	3,236.70	412.53		3,649.23	25,490.94	1,869.15	308.37	109.98			27,778.44
03/29/23	18,141.92	2,711.03		20,852.95	2,953.94	580.36		3,534.30	24,387.25	2,394.27	442.81	563.40			27,787.73
03/30/23	27,957.26	2,391.27		30,348.53	4,552.20	478.33		5,030.53	35,379.06	3,221.89	558.33	416.49			39,575.77
03/31/23	81,711.29	8,605.47		90,316.76	13,304.81	1,816.36		15,121.17	105,437.93	8,434.47	1,513.88	2,066.26		68.60	117,383.94
Total	733,592.44	45,976.28	-	779,568.72	119,448.34	9,643.56	-	129,091.90	908,660.62	50,286.13	8,970.65	10,413.48	6,700.00	68.60	971,562.28
JE#				-				-	-						-
				-				-	-						-
				-				-	-						-
Need to rec	733,592.44	45,976.28	-	779,568.72	119,448.34	9,643.56	-	129,091.90	908,660.62	50,286.13	8,970.65	10,413.48	6,700.00	68.60	971,562.28

O/S **212,525.88**



CITY OF MISSION, TEXAS

FINANCIAL SUMMARY REPORT as of March 31, 2023

Departments Funds	REVENUES			EXPENSES					YTD % Used
	Amended Budget	Actual Amount	YTD % Received	Amended Budget	Actual Amount	Encumb.	Actual w/Encumb.	YTD % Used	
10-Legislative	-	-	0.00%	35,588	3,470	1,779	5,250	26.24%	
11-Executive	-	-	0.00%	998,873	69,972	721	70,693	90.04%	
12-Finance	446,000	472	2.02%	946,573	57,758	10,685	68,443	45.60%	
13-Municipal Court	810,500	105,532	59.57% ¹	741,491	47,072	641	47,713	40.73%	
14-Planning	1,480,000	162,388	69.68% ²	1,319,691	81,694	37,793	119,486	39.42%	
15-Facilities Maint.	-	-	0.00%	1,210,369	97,284	60,162	157,446	46.57%	
16-Fleet Maint.	-	-	0.00%	1,166,176	71,105	229,929	301,034	63.93% ¹	
17-Organizational	46,388,000	2,397,314	67.83% ³	2,570,736	182,900	253,165	436,065	48.40%	
18-Purchasing	-	-	0.00%	336,404	22,586	-	22,586	45.70%	
19-City Secretary	213,200	15,976	35.61%	431,782	30,583	9,172	39,755	47.35%	
22-Risk	25,000	-	77.48% ⁴	696,559	12,759	2,323	15,082	13.38%	
24-Civil Service	-	-	0.00%	198,300	13,905	6,315	20,220	36.57%	
25-Human Resources	-	-	0.00%	360,220	27,471	387	27,858	45.47%	
26-Information Tech.	-	-	0.00%	1,138,944	229,015	133,662	362,677	61.66% ²	
27-Media Relations	-	-	0.00%	324,098	25,566	1,317	26,883	43.55%	
28-Legal	-	-	0.00%	561,239	54,695	2,720	57,415	40.77%	
30-Police	1,417,518	240,371	41.13%	20,487,381	1,443,717	116,090	1,559,806	44.55%	
31-Fire	45,000	122,015	499.12% ⁵	9,618,720	641,602	4,345,348	4,986,950	88.02% ³	
32-Fire Prevention	-	-	0.00%	818,123	62,787	2,568	65,355	47.03%	
40-Streets	-	506,000	0.00%	4,736,925	397,806	454,114	851,919	54.07%	
43-Health Regulation & Inspection	89,500	5,632	40.84%	362,945	16,157	3,844	20,002	33.73%	
44-Animal Welfare	-	-	0.00%	520,540	86,556	208,947	295,503	84.30% ⁴	
51-Mission Historical Museum	-	-	0.00%	366,119	26,741	3,271	30,012	44.83%	
60-Parks & Rec Administration	-	-	0.00%	271,590	20,195	697	20,892	44.13%	
61-Parks	25,000	2,229	41.65%	2,934,585	177,849	68,529	246,378	38.01%	
63-Recreation	46,500	3,370	35.96%	408,164	11,807	3,020	14,827	20.83%	
64-Library	65,500	3,140	25.62%	1,489,140	90,258	41,366	131,624	42.45%	
65-Bannworth Pool	45,000	175	12.21%	283,646	16,362	9,920	26,282	33.81%	
67-Mayberry Pool	30,000	1,540	33.19%	339,212	16,478	8,682	25,161	28.54%	
98-Transfers Out	2,783,707	-	0.00%	3,305,658	-	-	-	0.00%	
GENERAL FUND	53,910,425	3,566,153	63.99%	58,979,791	4,036,149	6,017,169	10,053,317	50.67%	14,969,051
SPECIAL REVENUE FUNDS	35,816,355	386,555	5.85%	38,184,174	1,347,117	10,677,443	12,024,560	45.27%	(2,114,070)
CAPITAL PROJECTS FUNDS	8,069,332	33,759	21.04%	8,069,332	1,479,102	27,254,486	28,733,588	399.43%	22,539,756
DEBT SERVICE FUNDS	7,036,000	138,063	55.22%	6,162,067	-	-	-	83.19%	232,756
UTILITY FUND	25,970,339	2,455,510	39.64%	25,860,006	1,567,357	1,331,805	2,899,161	35.23%	1,878,359
GOLF COURSE FUND	975,000	114,872	65.26%	1,598,144	103,121	57,957	161,079	35.64%	(5,295,832)
SOLID WASTE FUND	12,118,871	736,334	30.01%	12,549,631	377,463	4,402,743	4,780,206	55.37%	5,454,982
EVENT CENTER FUND	860,100	58,292	25.02%	877,333	50,184	24,281	74,464	38.69%	(339,972)
INTERNAL SERVICE FUND	7,180,583	560,082	44.68%	6,831,277	740,539	3,406	743,945	46.18%	(180,447)
Grand Total	151,937,005	8,049,618		159,111,755	9,701,032	49,769,289	59,470,320		37,144,582

2nd Quarter
All Exp < 50%

Unadjusted
FUND BALANCE
3/31/2023

¹ Increase in collections due to amnesty program.

² Increase in inspection and construction fees due to high development.

³ Receive majority of property tax revenues in December & January.

⁴ Received insurance claims in October for PD Unit repair.

⁵ Received reimbursements for special state deployments.

¹ Fire Encumbrance for Enforcer Pumper results in increase of budget percentage.

² Some software annual subscriptions paid in full at mid year.

³ Fire Encumbrance for Enforcer Pumper results in increase of budget percentage.

⁴ Increase due to fee to RGV Humane Society requiring budget amendment.

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 3/31/23**

	General Fund
Beginning Adjusted Fund Balance	\$ 15,395,775.35
Adjustment to Prior Year Fund Balance	43,271.08
	Unadjusted Fund Balance
	\$ 15,439,046.43
 Revenues:	
Property Taxes	829,854.85
Sales Taxes	1,417,301.66
Other Taxes	132,696.13
Licenses and permits	76,392.91
Intergovernmental Revenues	781,438.77
Charges for Services	205,454.79
Fines and Forfeits	109,791.05
Interest Earned	271.52
Miscellaneous	12,951.68
Total Revenues:	3,566,153.36
Transfers In:	-
Total Resources Available:	19,005,199.79
 Expenditures:	
Legislative	3,470.43
Executive	69,972.39
Finance	57,758.09
Municipal Court	47,071.59
Planning	81,693.96
Facilities Maintenance	97,284.18
Fleet Maintenance	71,104.94
Organizational	182,899.97
Purchasing	22,585.74
City Secretary	30,582.58
Risk Management	12,759.11
Civil Service	13,904.70
Human Resources	27,470.61
Information Technology	229,014.59
Media Relations	25,566.09
Legal	54,695.07
Police	1,443,716.59
Fire	641,601.82
Fire Prevention	62,787.43
Streets	397,805.57
Health	16,157.49
Animal Welfare	86,555.96
Museum	26,741.15
Parks and Recreation	20,194.79
Parks	177,848.53
Recreation	11,807.26
Library	90,257.73
Bannworth Pool	16,361.85
Mayberry Pool	16,478.31
Total Expenditures:	4,036,148.52
Transfers - Out:	-
Ending Fund Balance: (unadjusted)	\$ 14,969,051.27

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 3/31/23**

	General Fund
Assets:	
Cash:	16,424,094.65
Investments:	495,950.41
Prepaid items	13,669.71
Receivables:	
Taxes	1,515,884.75
Accounts	1,767,585.14
Less: allowance for uncollectibles	(1,920,860.00)
Accrued interest receivable	(297.44)
Due from other governments	293,718.00
Due from other funds	12,598,942.36
Due from component unit	394.97
Long-term receivable	6,800.00
Inventory	24,018.83
Total Assets:	31,219,901.38
Liabilities and Fund Balance:	
Accounts Payable	(71,675.91)
Other liabilities	366,651.98
Accrued payroll	(4,204.86)
Due to other funds	15,159,217.02
Deferred Revenue	800,861.88
Total Liabilities	16,250,850.11
Net Assets:	
Nonspendable	44,488.54
Committed	15,694,482.55
Unassigned	(769,919.82)
Total Fund Balance	\$ 14,969,051.27

FINANCIAL STATEMENT
AS OF: MARCH 31, 2023

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	53,910,424.50	3,566,153.36	34,495,037.41	63.99	0.00	19,415,387.09
*** TOTAL REVENUES ***	53,910,424.50	3,566,153.36	34,495,037.41	63.99	0.00	19,415,387.09
EXPENDITURE SUMMARY						
10-LEGISLATIVE	35,588.00	3,470.43	7,557.96	26.24	1,779.22	26,250.82
11-EXECUTIVE	998,873.00	69,972.39	898,651.94	90.04	721.01	99,500.05
12-FINANCE	946,573.00	57,758.09	420,931.25	45.60	10,685.00	514,956.75
13-MUNICIPAL COURT	741,491.00	47,071.59	301,347.31	40.73	641.28	439,502.41
14-PLANNING	1,319,691.00	81,693.96	482,367.76	39.42	37,792.51	799,530.73
15-FACILITIES MAINTENANCE	1,210,369.00	97,284.18	503,567.25	46.57	60,162.08	646,639.67
16-FLEET MAINTENANCE	1,166,176.00	71,104.94	515,663.86	63.93	229,929.36	420,582.78
17-ORGANIZATIONAL EXPENSE	2,570,735.72	182,899.97	991,104.51	48.40	253,164.64	1,326,466.57
18-PURCHASING	336,404.00	22,585.74	153,733.98	45.70	0.00	182,670.02
19-CITY SECRETARY	431,782.00	30,582.58	195,293.08	47.35	9,172.20	227,316.72
22-RISK MANAGEMENT	696,559.00	12,759.11	90,902.15	13.38	2,322.68	603,334.17
23-ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
24-CIVIL SERVICE	198,300.00	13,904.70	66,200.02	36.57	6,315.35	125,784.63
25-HUMAN RESOURCES	360,220.00	27,470.61	163,406.21	45.47	386.94	196,426.85
26-INFORMTION TECHNOLOGY	1,138,944.00	229,014.59	568,635.47	61.66	133,662.15	436,646.38
27-MEDIA RELATIONS	324,098.00	25,566.09	139,828.50	43.55	1,317.19	182,952.31
28-LEGAL	561,239.00	54,695.07	226,091.60	40.77	2,719.99	332,427.41
30-POLICE	20,487,381.00	1,443,716.59	9,011,512.81	44.55	116,089.79	11,359,778.40
31-FIRE	9,618,720.00	641,601.82	4,121,428.08	88.02	4,345,348.48	1,151,943.44
32-FIRE PREVENTION	818,123.00	62,787.43	382,174.28	47.03	2,567.68	433,381.04
40-STREETS	4,736,925.00	397,805.57	2,107,172.00	54.07	454,113.81	2,175,639.19
43-HEALTH REGULATION & IN	362,945.00	16,157.49	118,579.33	33.73	3,844.12	240,521.55
44-ANIMAL CONTROL	520,540.00	86,555.96	229,894.40	0.00	208,946.54	81,699.06
51-MISSION HISTORICAL MUS	366,119.00	26,741.15	160,852.14	44.83	3,271.06	201,995.80
60-PARKS & RECREATION ADM	271,590.00	20,194.79	119,167.02	44.13	697.32	151,725.66
61-PARKS	2,934,585.00	177,848.53	1,046,987.33	38.01	68,529.30	1,819,068.37
63-RECREATION	408,164.00	11,807.26	81,997.59	20.83	3,020.00	323,146.41
64-LIBRARY	1,489,140.00	90,257.73	590,761.80	42.45	41,366.29	857,011.91
65-BANNWORTH POOL	283,646.00	16,361.85	85,979.68	33.81	9,920.17	187,746.15
67-MAYBERRY POOL	339,212.00	16,478.31	88,131.77	28.54	8,682.45	242,397.78
99-TRANSFERS OUT	3,305,658.00	0.00	0.00	0.00	0.00	3,305,658.00
*** TOTAL EXPENDITURES ***	58,979,790.72	4,036,148.52	23,869,921.08	50.67	6,017,168.61	29,092,701.03

CITY OF MISSION, TEXAS
SPECIAL REVENUE BONDS
FINANCIAL STATEMENTS FOR THE
MONTH ENDING 3/31/23

	SPECIAL REVENUE PAGE 1					
	Total	CDBG Fund 04	Police State Sharing Fund 10	Police Federal Sharing Fund 11	Municipal Court Tech Fund 14	Designated Purpose (grants) Fund 15
Beginning Adjusted Fund Balance	\$ (1,017,145.93)	\$ (29,380.68)	\$ 78,003.28	\$ 233,622.82	\$ 225,981.14	\$ (1,858,344.78)
Adjustment to Prior Year Fund Balance	(136,362.26)	-	-	-	-	-
Adjusted Fund Balance	\$ (1,153,508.19)	\$ (29,380.68)	\$ 78,003.28	\$ 233,622.82	\$ 225,981.14	\$ (1,858,344.78)
Revenues:						
Intergovernmental Revenues	232,200.36	98,995.30	-	-	-	70,705.06
Other taxes	7,398.47	-	-	-	-	-
Charges for Services	35,285.40	-	-	12,822.10	5,510.34	-
Interest Earned	4,766.08	-	-	32.87	-	4,163.03
Sale of City Equip. & Assets	2,324.06	-	2,324.06	-	-	-
Special Assessments	104,580.78	-	-	-	-	-
Total Revenues:	386,555.15	98,995.30	2,324.06	12,854.97	5,510.34	74,868.09
Transfers In:	-	-	-	-	-	-
Total Resources Available:	(766,953.04)	69,614.62	80,327.34	246,477.79	231,491.48	(1,783,476.69)
Expenditures:						
Police	219,603.80	-	-	4,803.78	-	214,800.02
Organizational	773,454.18	-	-	-	-	636,874.26
Municipal Court	5,019.69	-	-	-	200.58	-
Fire	41,337.92	-	-	-	-	41,337.92
Media	11,239.14	-	-	-	-	-
Tourist Promotion	77,499.99	-	-	-	-	-
Drainage	31,736.02	-	-	-	-	-
Boys & Girls Club	69,432.90	-	-	-	-	-
Veteran's Cemetery	42,993.06	-	-	-	-	-
CDBG	74,800.35	74,800.35	-	-	-	-
Total Expenditures:	1,347,117.05	74,800.35	-	4,803.78	200.58	893,012.20
Transfers - Out:	-	-	-	-	-	-
Ending Adjusted Fund Balance:	\$ (2,114,070.09)	\$ (5,185.73)	\$ 80,327.34	\$ 241,674.01	\$ 231,290.90	\$ (2,676,488.89)
Assets:						
Cash:	15,187,027.17	181,444.58	-	39,040.40	26,027.28	14,756,804.16
Investments:	775,397.59	-	31,398.33	(571.60)	-	-
Receivables:						
Accounts	325,020.62	168.81	-	-	-	285.90
Less: allowance for uncollectibles	(17,766.68)	-	-	-	-	-
Accrued interest receivable	(627.68)	-	-	(33.97)	-	-
Due from other governments	187,134.23	-	-	-	-	187,134.23
Due from other funds	2,945,620.39	13,237.27	49,703.70	203,239.18	205,263.62	575,505.93
Total Assets	19,401,805.64	194,850.66	81,102.03	241,674.01	231,290.90	15,519,730.22
Liabilities and Fund Balance:						
Accounts Payable	1,386,987.70	280.89	-	-	-	3,066.78
Other liabilities	23,383.86	5,253.85	774.69	-	-	10,051.34
Due to other funds	2,246,765.81	194,501.65	-	-	-	921,148.08
Deferred Revenue	17,858,738.36	-	-	-	-	17,261,952.91
Total Liabilities	21,515,875.73	200,036.39	774.69	-	-	18,196,219.11
Net Assets						
Restricted Fund Balance	\$ (2,114,070.09)	\$ (5,185.73)	\$ 80,327.34	\$ 241,674.01	\$ 231,290.90	\$ (2,676,488.89)

CITY OF MISSION, TEXAS
SPECIAL REVENUE BONDS
FINANCIAL STATEMENTS FOR THE
MONTH ENDING 3/31/23

SPECIAL REVENUE PAGE 2

	Drainage Assessment Fund 16	Cemetery Trust Fund 17	Records Preservation Fund 20	Speer Memorial Macdonald Fund 22	Hotel/Motel Tax Fund 24	Municipal Court Bldg Security Fund 25	Speer Memorial Breyfogle Fund 26
Beginning Adjusted Fund Balance	\$ 781,699.43	\$ 19,751.31	\$ 8,220.27	\$ 27,476.62	\$ 740,694.06	\$ 165,564.76	\$ 6,811.75
Adjustment to Prior Year Fund Balance	(500,000.00)	-	-	-	(77,500.03)	-	-
Adjusted Fund Balance	\$ 281,699.43	\$ 19,751.31	\$ 8,220.27	\$ 27,476.62	\$ 663,194.03	\$ 165,564.76	\$ 6,811.75
Revenues:							
Intergovernmental Revenues	-	-	-	-	-	-	-
Other taxes	-	-	-	-	7,398.47	-	-
Charges for Services	-	-	821.00	-	-	3,447.91	-
Interest Earned	499.71	-	-	-	18.80	32.88	-
Sale of City Equip. & Assets	-	-	-	-	-	-	-
Special Assessments	104,580.78	-	-	-	-	-	-
Total Revenues:	105,080.49	-	821.00	-	7,417.27	3,480.79	-
Transfers In:	-	-	-	-	-	-	-
Total Resources Available:	<u>386,779.92</u>	<u>19,751.31</u>	<u>9,041.27</u>	<u>27,476.62</u>	<u>670,611.30</u>	<u>169,045.55</u>	<u>6,811.75</u>
Expenditures:							
Police	-	-	-	-	-	-	-
Organizational	-	-	-	-	-	-	-
Municipal Court	-	-	-	-	-	1,850.00	-
Fire	-	-	-	-	-	-	-
Media	-	-	-	-	-	-	-
Tourist Promotion	-	-	-	-	77,499.99	-	-
Drainage	31,736.02	-	-	-	-	-	-
Boys & Girls Club	-	-	-	-	-	-	-
Veteran's Cemetery	-	-	-	-	-	-	-
CDBG	-	-	-	-	-	-	-
Total Expenditures:	31,736.02	-	-	-	77,499.99	1,850.00	-
Transfers - Out:	-	-	-	-	-	-	-
Ending Adjusted Fund Balance:	<u>\$ 355,043.90</u>	<u>\$ 19,751.31</u>	<u>\$ 9,041.27</u>	<u>\$ 27,476.62</u>	<u>\$ 593,111.31</u>	<u>\$ 167,195.55</u>	<u>\$ 6,811.75</u>
Assets:							
Cash:	-	-	-	-	121,525.08	55,273.92	6,811.75
Investments:	472,738.95	-	-	-	65,487.10	(571.60)	-
Receivables:							
Accounts	106,862.72	-	-	-	217,097.24	-	-
Less: allowance for uncollectibles	(17,766.68)	-	-	-	-	-	-
Accrued interest receivable	(518.12)	-	-	-	(20.81)	(33.97)	-
Due from other governments	-	-	-	-	-	-	-
Due from other funds	303,639.21	19,751.31	9,041.27	27,476.62	189,022.70	112,527.20	-
Total Assets	<u>864,956.08</u>	<u>19,751.31</u>	<u>9,041.27</u>	<u>27,476.62</u>	<u>593,111.31</u>	<u>167,195.55</u>	<u>6,811.75</u>
Liabilities and Fund Balance:							
Accounts Payable	9,711.64	-	-	-	-	-	-
Other liabilities	120.68	-	-	-	-	-	-
Due to other funds	500,079.86	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-	-
Total Liabilities	<u>509,912.18</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets							
Restricted Fund Balance	<u>\$ 355,043.90</u>	<u>\$ 19,751.31</u>	<u>\$ 9,041.27</u>	<u>\$ 27,476.62</u>	<u>\$ 593,111.31</u>	<u>\$ 167,195.55</u>	<u>\$ 6,811.75</u>

CITY OF MISSION, TEXAS
SPECIAL REVENUE BONDS
FINANCIAL STATEMENTS FOR THE
MONTH ENDING 3/31/23

SPECIAL REVENUE PAGE 3

	Park Dedication Fund 27	Juevenile Case Manager Fund 28	Capital Asset Replacement Fund 29	PEG Capital Fund Fund 30	Boys & Girls Club Fund 32	Veteran's Cemetery Fund 35	Tax Increment Fund 81
Beginning Adjusted Fund Balance	\$ (213,607.00)	\$ 177,222.15	\$ (775,621.51)	\$ 682,628.37	\$ (1,147,173.29)	\$ (144,249.35)	\$ 3,554.72
Adjustment to Prior Year Fund Balance	-	-	441,137.77	-	-	-	-
Adjusted Fund Balance	\$ (213,607.00)	\$ 177,222.15	\$ (334,483.74)	\$ 682,628.37	\$ (1,147,173.29)	\$ (144,249.35)	\$ 3,554.72
Revenues:							
Intergovernmental Revenues	-	-	-	-	-	62,500.00	-
Other taxes	-	-	-	-	-	-	-
Charges for Services	-	3,889.05	-	-	8,795.00	-	-
Interest Earned	-	-	-	18.79	-	-	-
Sale of City Equip. & Assets	-	-	-	-	-	-	-
Special Assessments	-	-	-	-	-	-	-
Total Revenues:	-	3,889.05	-	18.79	8,795.00	62,500.00	-
Transfers In:	-	-	-	-	-	-	-
Total Resources Available:	<u>(213,607.00)</u>	<u>181,111.20</u>	<u>(334,483.74)</u>	<u>682,647.16</u>	<u>(1,138,378.29)</u>	<u>(81,749.35)</u>	<u>3,554.72</u>
Expenditures:							
Police	-	-	-	-	-	-	-
Organizational	-	-	136,579.92	-	-	-	-
Municipal Court	-	2,969.11	-	-	-	-	-
Fire	-	-	-	-	-	-	-
Media	-	-	-	11,239.14	-	-	-
Tourist Promotion	-	-	-	-	-	-	-
Drainage	-	-	-	-	-	-	-
Boys & Girls Club	-	-	-	-	69,432.90	-	-
Veteran's Cemetery	-	-	-	-	-	42,993.06	-
CDBG	-	-	-	-	-	-	-
Total Expenditures:	-	2,969.11	136,579.92	11,239.14	69,432.90	42,993.06	-
Transfers - Out:	-	-	-	-	-	-	-
Ending Adjusted Fund Balance:	<u>\$ (213,607.00)</u>	<u>\$ 178,142.09</u>	<u>\$ (471,063.66)</u>	<u>\$ 671,408.02</u>	<u>\$ (1,207,811.19)</u>	<u>\$ (124,742.41)</u>	<u>\$ 3,554.72</u>
Assets:							
Cash:	-	-	-	-	-	100.00	-
Investments:	-	-	-	206,916.41	-	-	-
Receivables:							
Accounts	-	-	-	-	465.12	140.83	-
Less: allowance for uncollectibles	-	-	-	-	-	-	-
Accrued interest receivable	-	-	-	(20.81)	-	-	-
Due from other governments	-	-	-	-	-	-	-
Due from other funds	383,178.45	178,526.52	49,817.60	464,512.42	8,333.34	-	152,844.05
Total Assets	<u>383,178.45</u>	<u>178,526.52</u>	<u>49,817.60</u>	<u>671,408.02</u>	<u>8,798.46</u>	<u>240.83</u>	<u>152,844.05</u>
Liabilities and Fund Balance:							
Accounts Payable	-	-	520,881.26	-	853,047.13	-	-
Other liabilities	-	326.51	-	-	4,992.76	1,864.03	-
Due to other funds	-	57.92	-	-	358,569.76	123,119.21	149,289.33
Deferred Revenue	596,785.45	-	-	-	-	-	-
Total Liabilities	<u>596,785.45</u>	<u>384.43</u>	<u>520,881.26</u>	<u>-</u>	<u>1,216,609.65</u>	<u>124,983.24</u>	<u>149,289.33</u>
Net Assets							
Restricted Fund Balance	<u>\$ (213,607.00)</u>	<u>\$ 178,142.09</u>	<u>\$ (471,063.66)</u>	<u>\$ 671,408.02</u>	<u>\$ (1,207,811.19)</u>	<u>\$ (124,742.41)</u>	<u>\$ 3,554.72</u>

**CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 03/31/23**

	Total	Capital Projects Fund 09	2018 CO Fund 75	2021 CO Fund 76
Beginning Adjusted Fund Balance	\$ 20,568,755.79	\$ (3,579,440.76)	\$ 5,600,306.04	\$ 18,547,890.51
Adjustment to Prior Year Fund Balance	3,416,343.34	3,416,343.34	-	-
Adjusted Fund Balance	\$ 23,985,099.13	\$ (163,097.42)	\$ 5,600,306.04	\$ 18,547,890.51
Revenues:				
MRA Reimbursement	29,320.52	29,320.52	-	-
Interest Earned	4,438.04	-	384.04	4,054.00
Total Revenues:	33,758.56	29,320.52	384.04	4,054.00
Transfers In:	-	-	-	-
Total Resources Available:	24,018,857.69	(133,776.90)	5,600,690.08	18,551,944.51
Expenditures:				
Streets-Taylor Road Project	38,599.17	38,599.17	-	-
Streets-S Inspiraton/Military Rd Project	9,875.64	9,875.64	-	-
Facilities - Substation #6	708,535.95	708,535.95	-	-
Facilities - City Hall Roof Repairs	62,016.00	-	62,016.00	-
Drainage - Stewart A	650,284.57	-	-	650,284.57
Drainage - Esperanza	9,790.33	-	-	9,790.33
Total Expenditures:	1,479,101.66	757,010.76	62,016.00	660,074.90
Transfers - Out:	-	-	-	-
Ending Adjusted Fund Balance:	\$ 22,539,756.03	\$ (890,787.66)	\$ 5,538,674.08	\$ 17,891,869.61
Assets:				
Cash:	6,959,847.46	-	1,454,950.50	5,504,896.96
Investments:	14,362,680.35	-	4,085,402.52	10,277,277.83
Receivables:				
Accrued interest receivable	(1,898.66)	-	-	(1,898.66)
Due from other governments	1,218,007.46	1,218,007.46	-	-
Due from other funds	2,277,398.83	38,047.85	-	2,239,350.98
Due from component unit	1,990,820.58	1,990,820.58	-	-
Total Assets	26,806,856.02	3,246,875.89	5,540,353.02	18,019,627.11
Liabilities and Fund Balance:				
Retainage Payable	327,534.29	199,776.79	-	127,757.50
Due to other funds	2,813,759.78	2,812,080.84	1,678.94	-
Deferred Revenue	1,125,805.92	1,125,805.92	-	-
Total Liabilities	4,267,099.99	4,137,663.55	1,678.94	127,757.50
Net Assets				
Restricted Fund Balance	\$ 22,539,756.03	\$ (890,787.66)	\$ 5,538,674.08	\$ 17,891,869.61

**CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 3/31/23**

	Debt Service Fund 08
Beginning Adjusted Fund Balance	\$ (855,306.81)
Adjustment to Prior Year Fund Balance	<u>950,000.00</u>
Adjusted Fund Balance	\$ 94,693.19
Revenues:	
Property Taxes	138,062.55
Total Revenues:	<u>138,062.55</u>
Transfers In:	-
Total Resources Available:	<u><u>232,755.74</u></u>
Expenditures:	
Organizational Costs	-
Total Expenditures:	-
Transfers - Out:	-
Unadjusted Fund Balance:	<u><u>\$ 232,755.74</u></u>
Assets:	
Cash:	218,460.39
Investments:	235,424.52
Receivables:	
Taxes	2,429,925.76
Less: allowance for uncollectibles	<u>(192,141.30)</u>
Total Assets	<u><u>2,691,669.37</u></u>
Liabilities and Fund Balance:	
Due to Other Funds	221,129.17
Deferred Revenue	<u>2,237,784.46</u>
Total Liabilities	<u><u>2,458,913.63</u></u>
Net Assets:	
Restricted Fund Balance	<u><u>\$ 232,755.74</u></u>

**CITY OF MISSION, TEXAS
UTILITY ENTERPRISE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 03/31/23
UNADJUSTED**

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility I&S Funds	Utility Capital Project Fund
Beginning Adjusted Retain Earnings	\$ 9,994,225.37	\$ 8,166,333.73	\$ 777,694.40	\$ 879,245.65	\$ 170,951.59
Adjustment to Prior Year Retain Earnings	(6,770,208.38)	(6,770,208.38)	-	-	-
Adjusted Retain Earnings	\$ 3,224,016.99	\$ 1,396,125.35	\$ 777,694.40	\$ 879,245.65	\$ 170,951.59
Revenues:					
Charges for Services	2,152,782.27	2,152,782.27	-	-	-
Reimbursements	289,162.74	289,162.74	-	-	-
Interest Earned	4,329.56	4,125.55	89.96	70.46	43.59
Miscellaneous	315.00	315.00	-	-	-
Special Assessments	8,920.00	8,920.00	-	-	-
Total Revenues:	2,455,509.57	2,455,305.56	89.96	70.46	43.59
Transfers In:	405,715.37	-	-	405,715.37	-
Total Resources Available:	6,085,241.93	3,851,430.91	777,784.36	1,285,031.48	170,995.18
Expenditures:					
Administration	69,572.20	69,572.20	-	-	-
Water Distribution	572,296.57	572,296.57	-	-	-
Water Treatment	179,751.42	179,751.42	-	-	-
Wastewater Treatment	231,230.44	231,230.44	-	-	-
Industrial Pre-Treatment	5,275.88	5,275.88	-	-	-
Utility Billing and Collecting	37,729.16	37,729.16	-	-	-
Organizational Expense	162,900.08	162,900.08	-	-	-
Meter Readers	39,097.10	39,097.10	-	-	-
North Water Plant	269,503.98	269,503.98	-	-	-
Golf Course:					
Club House	-	-	-	-	-
Grounds	-	-	-	-	-
Restaurant	-	-	-	-	-
Organizational	-	-	-	-	-
Solid Waste	-	-	-	-	-
Event Center	-	-	-	-	-
Principal and Interest Payments	-	-	-	-	-
Total Expenditures:	1,567,356.83	1,567,356.83	-	-	-
Transfers - Out:	405,715.37	405,715.37	-	-	-
Ending Retain Earnings: (Unadjusted)	\$ 4,112,169.73	\$ 1,878,358.71	\$ 777,784.36	\$ 1,285,031.48	\$ 170,995.18
Assets:					
Cash:	840,969.38	840,969.38	-	-	-
Investments:	1,159,855.89	1,159,855.89	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
Receivables:					
Accounts	2,204,491.98	2,204,491.98	-	-	-
Accounts - Sales Tax	-	-	-	-	-
Less: allowance for uncollectibles	(332,038.46)	(332,038.46)	-	-	-
Accrued interest receivable	(531.65)	(531.65)	-	-	-
Due from other funds	5,926,478.48	5,829,591.93	95,833.00	1,000.00	53.55
Inventory	186,866.82	186,866.82	-	-	-
Total Current Assets	9,992,192.44	9,895,305.89	95,833.00	1,000.00	53.55
Non-Current Assets					
Restricted Assets:					
Cash and cash equivalents	13,672,540.70	12,755,454.54	353,413.48	392,731.05	170,941.63
Investments	1,988,399.27	768,560.96	328,537.88	891,300.43	-
Accrued interest	(1,476.73)	(1,476.73)	-	-	-
Deferred charges	302,938.70	302,938.70	-	-	-
Net Pension Asset	19,486.06	19,486.06	-	-	-
Defer Outflows-Pension & OPEB	337,041.32	337,041.32	-	-	-
Capital Assets:					
Land, water rights, & construction in progress	37,872,790.05	37,872,790.05	-	-	-
Other capital assets, net of accumulated depr.	56,398,891.28	56,398,891.28	-	-	-
Total Non-current assets	110,590,610.65	108,453,686.18	681,951.36	1,284,031.48	170,941.63
Total Assets:	120,582,803.09	118,348,992.07	777,784.36	1,285,031.48	170,995.18
Liabilities:					
Accounts Payable	23,880.22	23,880.22	-	-	-
Retainage payable	281,592.97	281,592.97	-	-	-
Accrued interest payable	240,975.69	240,975.69	-	-	-
Other liabilities	34,882.21	34,882.21	-	-	-
Compensated absences	174,111.23	174,111.23	-	-	-
Accrued payroll	15,310.83	15,310.83	-	-	-
Due to other funds	5,914,822.44	5,914,822.44	-	-	-
Customer deposits	2,841,369.74	2,841,369.74	-	-	-
Deferred Revenue	-	-	-	-	-
Deferred Inflows - Pension & OPEB	885,584.50	885,584.50	-	-	-
Current portion of long-term	1,262,139.65	1,262,139.65	-	-	-
Subdividers deposits	3,018,071.66	3,018,071.66	-	-	-
Lease Payable	883,688.67	883,688.67	-	-	-
Long-term obligations:	39,090,131.95	39,090,131.95	-	-	-
Total Liabilities	54,666,561.76	54,666,561.76	-	-	-
Net Assets:					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	2,233,811.02	-	777,784.36	1,285,031.48	170,995.18
Committed	2,406,464.62	2,406,464.62	-	-	-
Unassigned	(528,105.91)	(528,105.91)	-	-	-
Total Net Assets	\$ 65,916,241.33	\$ 63,682,430.31	\$ 777,784.36	\$ 1,285,031.48	\$ 170,995.18

FINANCIAL STATEMENT
AS OF: MARCH 31, 2023

02 -UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	25,970,339.00	2,455,509.57	10,295,550.01	39.64	0.00	15,674,788.99
*** TOTAL REVENUES ***	25,970,339.00	2,455,509.57	10,295,550.01	39.64	0.00	15,674,788.99
EXPENDITURE SUMMARY						
10-ADMINISTRATION	1,159,438.00	69,572.20	428,751.47	37.00	242.97	730,443.56
12-WATER DISTRIBUTION/SEW	4,801,072.00	572,296.57	1,762,596.24	47.69	526,983.53	2,511,492.23
13-SOUTH WATER PLANT	2,225,649.00	179,751.42	800,029.59	45.31	208,417.34	1,217,202.07
14-WASTEWATER TREATMENT	4,747,199.00	231,230.44	2,059,294.75	50.66	345,865.30	2,342,038.95
15-INDUSTRIAL PRE-TREATME	321,395.00	5,275.88	46,878.79	27.89	42,770.38	231,745.83
16-UTILITY BILLING AND CO	775,792.00	37,729.16	250,253.37	35.70	26,703.66	498,834.97
17-ORGANIZATIONAL EXPENSE	5,603,160.00	162,900.08	3,238,416.49	58.08	15,779.00	2,348,964.51
18-METER READERS	665,233.00	39,097.10	244,275.68	37.69	6,474.46	414,482.86
30-NORTH WATER PLANT	2,777,361.00	269,503.98	1,588,256.01	62.90	158,567.86	1,030,537.13
61-2015 TWDB BONDS	0.00	0.00	0.00	0.00	0.00	0.00
63-2021 PSI BOND	0.00	0.00	0.00	0.00	0.00	0.00
99-TRANSFERS OUT	2,783,707.00	0.00	0.00	0.00	0.00	2,783,707.00
98-CONTRA ACCOUNTS	0.00	0.00	(2,640,000.00)	0.00	0.00	2,640,000.00
*** TOTAL EXPENDITURES ***	25,860,006.00	1,567,356.83	7,778,752.39	35.23	1,331,804.50	16,749,449.11

**CITY OF MISSION, TEXAS
ALL OTHER ENTERPRISE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 03/31/23
UNADJUSTED**

	Golf Course	Solid Waste	Event Center
	Fund 03	Fund 05	Fund 23
Beginning Adjusted Retain Earnings	\$ (5,010,698.31)	\$ 6,339,629.04	\$ (268,984.74)
Adjustment to Prior Year Retain Earnings	(296,883.63)	(1,243,518.47)	(42,882.95)
Adjusted Retain Earnings	\$ (5,307,581.94)	\$ 5,096,110.57	\$ (311,867.69)
Revenues:			
Charges for Services	114,821.68	734,880.85	22,079.15
Reimbursements	-	-	-
Interest Earned	-	1,209.42	-
Miscellaneous	49.83	244.04	-
Special Assessments	-	-	-
Total Revenues:	114,871.51	736,334.31	22,079.15
Transfers In:	-	-	-
Total Resources Available:	(5,192,710.43)	5,832,444.88	(289,788.54)
Expenditures:			
Administration	-	-	-
Water Distribution	-	-	-
Water Treatment	-	-	-
Wastewater Treatment	-	-	-
Industrial Pre-Treatment	-	-	-
Utility Billing and Collecting	-	-	-
Organizational Expense	-	-	-
Meter Readers	-	-	-
North Water Plant	-	-	-
Golf Course:			
Club House	46,135.98	-	-
Grounds	41,622.77	-	-
Restaurant	8,974.48	-	-
Organizational	2,943.24	-	-
Solid Waste	-	377,463.37	-
Event Center	-	-	50,183.58
Principal and Interest Payments	3,444.75	-	-
Total Expenditures:	103,121.22	377,463.37	50,183.58
Transfers - Out:	-	-	-
Ending Retain Earnings: (Unadjusted)	\$ (5,295,831.65)	\$ 5,454,981.51	\$ (339,972.12)
Assets:			
Cash:	650.00	1,172,287.60	2,500.00
Investments:	-	229,150.50	-
Prepaid items	5,000.00	-	4,115.00
Receivables:			
Accounts	3,628.99	741,836.66	9,046.27
Accounts - Sales Tax	-	58,223.78	-
Less: allowance for uncollectibles	-	(138,255.67)	-
Accrued interest receivable	-	(1,251.54)	-
Due from other funds	38,874.09	711,807.73	-
Inventory	44,737.92	-	17,713.00
Total Current Assets	92,891.00	2,773,799.06	33,374.27
Non-Current Assets			
Restricted Assets:			
Cash and cash equivalents	-	-	-
Investments	-	-	-
Accrued interest	-	-	-
Deferred charges	-	-	-
Net Pension Asset	3,448.47	8,255.26	1,127.41
Defer Outflows-Pension & OPEB	59,646.51	142,787.49	19,500.33
Capital Assets:			
Land, water rights, & construction in progress	1,642,918.52	-	-
Other capital assets, net of accumulated depr.	1,499,638.43	3,867,721.43	60,289.25
Total Non-current assets	3,205,651.93	4,018,764.18	80,916.99
Total Assets:	3,298,542.93	6,792,563.24	114,291.26
Liabilities:			
Accounts Payable	-	48,655.01	-
Retainage payable	-	-	-
Accrued interest payable	424.43	1,224.09	1.87
Other liabilities	62,538.19	122,740.46	3,313.51
Compensated absences	12,345.44	14,610.92	-
Accrued payroll	1,066.11	2,070.49	-
Due to other funds	3,011,220.03	467,656.45	355,679.61
Customer deposits	-	-	-
Deferred Revenue	32,415.85	-	61,413.13
Deferred Inflows - Pension & OPEB	156,722.70	375,177.70	28,211.67
Current portion of long-term	33,666.59	12,665.07	2,816.04
Subdividers deposits	-	-	-
Lease Payable	141,781.95	55,797.01	2,827.55
Long-term obligations:	110,374.38	236,984.53	-
Total Liabilities	3,562,555.67	1,337,581.73	454,263.38
Net Assets:			
Nonspendable	5,035,419.86	3,630,736.90	78,002.25
Restricted	38,874.09	-	-
Committed	-	1,520,969.33	-
Unassigned	(5,295,831.65)	303,275.28	(417,974.37)
Total	\$ (221,537.70)	\$ 5,454,981.51	\$ (339,972.12)

**CITY OF MISSION, TEXAS
INTERNAL SERVICE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 3/31/23**

	Total
Beginning Unadjusted Fund Balance	\$ (787.14)
Adjustments to Prior Year Fund Balance	797.54
Unadjusted Fund Balance	\$ 10.40
Revenues:	
Charges for Services	560,081.58
Total Revenues:	560,081.58
Transfers In:	-
Total Resources Available:	560,091.98
Expenditures:	
Insurance claim drafts	458,206.26
Premium payments	281,891.49
Organizational Cost	441.65
Total Expenditures:	740,539.40
Transfers - Out:	-
Ending Unadjusted Fund Balance:	\$ (180,447.42)
Assets:	
Cash:	101,248.90
Investments:	4,489.05
Receivables:	
Accounts receivable	4,527.87
Due from other funds	1,614,110.18
Total Assets:	1,724,376.00
Liabilities:	
Accounts Payable	-
Due to other funds	1,832,880.76
Claims Payable	71,942.66
Total Liabilities	\$ 1,904,823.42
Net Assets:	
Restricted Fund Balance	\$ (180,447.42)



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: TABLED 05/08/2023: Discussion and Action to Rescind Parking on the Grass Ordinance No. 5001, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

This ordinance was created because our Code Enforcement Officers were enforcing based on a definition “off-street parking requirements” and not with an actual ordinance restricting the parking on the grass. This ordinance was adopted by the City Council on March 22, 2021. Shortly, after the adoption of this ordinance staff received numerous complaints regarding the adoption of the ordinance. The complaints referred to city was only targeting the older subdivisions that don’t have room for a 2-car driveway. City official received negative feedback. The Post Master had a concern because the residents were parking on the street and blocking the mailboxes making it impossible to deliver the mail. On February 28, 2022 this ordinance was reconsidered either to enforce or rescind and during the meeting the City Council tabled the item and put a moratorium on issuing citations in the meantime while the ordinance was revised. During a workshop held on April 3, 2023 with the City Council the No Parking on the Grass Ordinance was discussed. The consensus from the City Council was to rescind the ordinance but still enforce the junk vehicles parked on the property.

There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM# 2.3**Discussion and Action to Rescind Parking on the Grass Ordinance No. 5001**

This ordinance was created because our Code Enforcement Officers were enforcing based on a definition “off-street parking requirements” and not with an actual ordinance restricting the parking on the grass. This ordinance was adopted by the City Council on March 22, 2021. Shortly, after the adoption of this ordinance staff received numerous complaints regarding the adoption of the ordinance. The complaints referred to city was only targeting the older subdivisions that don’t have room for a 2-car driveway. City official received negative feedback. The Post Master had a concern because the residents were parking on the street and blocking the mailboxes making it impossible to deliver the mail. On February 28, 2022 this ordinance was reconsidered either to enforce or rescind and during the meeting the City Council tabled the item and put a moratorium on issuing citations in the meantime while the ordinance was revised. During a workshop held on April 3, 2023 with the City Council the No Parking on the Grass Ordinance was discussed. The consensus from the City Council was to rescind the ordinance but still enforce the junk vehicles parked on the property.

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF MISSION TO RESCIND ORDINANCE NO. 5001 AMENDING SECTION 110-463(A), OF THE CODE OF ORDINANCES OF THE CITY OF MISSION, TEXAS, NOT TO ALLOW THE PARKING OF VEHICLES WITHIN THE FRONT, SIDE, AND REAR YARDS OF RESIDENTIALLY ZONED PROPERTIES, AND PROVIDING A PUBLICATION DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, COUNTY OF HIDALGO, TEXAS THAT:

1. Ordinance No. 5001 to Amend Section 110-463(a), of the Code of Ordinances of the city of Mission, Texas, not to allow the parking of vehicles within the front, side, and rear yards or residentially zoned properties is hereby rescinded and repealed in its entirety.

READ, CONSIDERED AND PASSED, THIS THE ____ DAY OF _____, 2023.

NORIE GONZALEZ GARZA, MAYOR

ATTEST:

ANNA CARRILLO, CITY SECRETARY

Started: 7:14 p.m.

Ended: 7:17 p.m.

Item #2.3

Discussion and Action to Rescind Parking on the Grass Ordinance No. 5001

Ms. De Luna went over the write-up stating that this ordinance was created because our Code Enforcement Officers were enforcing based on a definition “off-street parking requirements” and not with an actual ordinance restricting the parking on the grass. This ordinance was adopted by the City Council on March 22, 2021. Shortly, after the adoption of this ordinance staff received numerous complaints regarding the adoption of the ordinance. The complaints referred to city was only targeting the older subdivisions that don’t have room for a 2-car driveway. City official received negative feedback. The Post Master had a concern because the residents were parking on the street and blocking the mailboxes making it impossible to deliver the mail. On February 28, 2022 this ordinance was reconsidered either to enforce or rescind and during the meeting the City Council tabled the item and put a moratorium on issuing citations in the meantime while the ordinance was revised. During a workshop held on April 3, 2023 with the City Council the No Parking on the Grass Ordinance was discussed. The consensus from the City Council was to rescind the ordinance but still enforce the junk vehicles parked on the property.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Sanchez moved to close the hearing. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked what is considered a junk vehicle?

Ms. De Luna stated that a junk vehicle was an inoperable vehicle.

City Attorney Victor Flores mentioned that a junk vehicle was defined in our code of ordinances.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Austin moved to approve to rescind the ordinance. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: May 22, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: TABLED: 05/08/2023 - Variance request by Quintanilla, Headley & Associates on behalf of Ricardo Salinas to the Subdivision Code for unrecorded Papillion Square Subdivision, A 1.977 acre tract of land being a 2.00 acre tract out of Lot 25-11, West Addition to Sharyland a/k/a Papillion Square Subdivision - De Luna

NATURE OF REQUEST:

On August 18, 2022 staff received an application for Papillion Square Subdivision. This proposed subdivision is located at the northeast corner of Griffin Parkway (FM 495) and Bryan Road. The developer is proposing a 1-lot subdivision. It is commercially zoned and he would like to do a commercial plaza at this location. On April 20, 2023, Mr. Quintanilla subdivision a new variance request letter and is now asking for the following variances from the Subdivision Requirements:

- Bryan Road Paving widening plus curb and gutter
- Replacement and size increase from 4" to 8" waterline along Bryan Road
- Drainage Improvements along Bryan Road

There was no public opposition during the P&Z Meeting. The Board unanimously recommended denial.

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends denial.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Denial

City Manager's Recommendation: Denial *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM# 2.4

Variance request by Quintanilla, Headley & Associates on behalf of Ricardo Salinas to the Subdivision Code for unrecorded Papillion Square Subdivision, A 1.977 acre tract of land being a 2.00 acre tract out of lot 25-11, West Addition to Sharyland a/k/a Papillion Square Subdivision

On August 18, 2022 staff received an application for Papillion Square Subdivision. This proposed subdivision is located at the northeast corner of Griffin Parkway (FM 495) and Bryan Road. The developer is proposing a 1-lot subdivision. It is commercially zoned and he would like to do a commercial plaza at this location. On November 7, 2022 the Project Engineer, Alfonso Quintanilla submitted a letter for a variance request to the Subdivision Requirements for the following:

- Bryan Road Paving widening plus curb and gutter
- Replacement and size increase from 4” to 8” waterline along Bryan Road.

Now, due to the nature of the proposed use, amount of people working in the subdivision, effects on traffic, health, safety and convenience in the vicinity it was determine by staff that there were no hardships to consider that would prevent this development therefore full compliance would be required for the Subdivision approval. Staff is requiring the same requirements that would be imposed on any new subdivision. After conferring with the developer, on staff's recommendation he would still like these variances to go before the P&Z Board and City Council for their consideration.

On April 20, 2023, Mr. Quintanilla subdivision a new variance request letter and is now asking for the following variances from the Subdivision Requirements:

- Bryan Road Paving widening plus cub and gutter
- Replacement and size increase from 4” to 8” waterline along Bryan Road
- Drainage Improvements along Bryan Road

RECOMMENDATION: Staff recommends denial.

*Note: If P&Z is incline to approve the variance requests, then we would suggest that a contractual agreement be made and allow the developer to proceed with the understanding that once the improvements are required then he would have to comply.

KICKAPOO CREEK

CONCHO ESTATES

8	7	6	5	4	3
11	12	13	14	15	16

RIO CONCHO

25	24	23	22	21	20
32	31	30	34	35	19

CONCHO ESTATES PHYL

30	31
----	----

25-10

BODINE SUBD.
NO. ONE
3 2 1

WOODLANDS

9	1
10	2
17	18

WARJEBO

35	19
36	38
37	39

BRYAN RD.

HER-VILLA SUB.

1

2

W. RUS
BARNE
(AC
1

ROSE MARIE AVE.

SITE LOCATION

ORANGE AVE
HEIGHTS
BELL AIR
1 2 3 4

5 4 3 2 1

YESSICA PEDRAZA
1 2

10 11 12 13 14 15 16 17 18

9 8 7 6 5 4 3 2 1

LILAC AVE
SUBD.
VALENCIA HEIGHTS

E. GRIFFIN PARKWAY (F.M. 495)

CAMILLAS
SUBDIVISION
25-10

BRYAN RD.
MEDICAL PLAZA

ENCHANTED VALLEY

LOS LAURELES
SUBD. C
SIEGEL SUBD. 4 5 6 7 8 9 10

2 3 1 2 3

EMERALD
5 4 3 2 1

TONI LN.
16 17 18 19 20 21

9 10 11 12 13 14 15

SUGAR LN.
27 26 25 24 23 22

USTINTOWN
1 2 3 4 5

ROBYN LN.
1 2 3 4 5 6 7 8

CLINTON AVE
4 3 2 1

5 6 7 8

E. GRIFFIN

MILLER
SUBD.
1 2 3 4

11 5

NO. 2
NO. 9
NO. 8

NO. 4
NO. 3
NO. 6
NO. 5

PALM DR.

TANGALO



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78702
PH: (956) 580-8672
FAX: (956) 580-8680

Item 39.

No.





QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers * Land Surveyors
Alfonso Quintanilla, P.E. # 95634 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062
Engineering Firm Registration No. F-1513
Surveying Firm Registration No. 100411-00
Municipal & County Projects * Subdivisions * Surveys

April 20, 2023

Ms. Susana De Luna
Planning Director
City of Mission
1201 E. 8th Street
Mission, Texas 78572

Re: Papillon Square Subdivision

Dear Ms. De Luna,

On behalf of the developer Mr. Ricardo Salinas and after our meeting at city hall this past Tuesday, I am requesting the following variances from the Subdivision Requirements:

- Bryan Road Paving widening plus curb and gutter
- Replacement and size increase from 4" to 8" waterline along Bryan Road
- Drainage Improvements along Bryan Road

Please present this request to the Planning and Zoning Commission and the City Commission for their consideration.

Please let me know if you need anything else or if you have any questions, feel free to call me at (956) 381-6480.

Respectfully,

Alfonso Quintanilla, P.E., R.P.L.S.
President

Started: 7:17 p.m.

Ended: 7:37 p.m.

Item #2.4

Variance request by Quintanilla, Headley & Associates on behalf of Ricardo Salinas to the Subdivision Code for unrecorded Papillion Square Subdivision, A 1.977 acre tract of land being a 2.00 acre tract out of lot 25-11, West Addition to Sharyland a/k/a Papillion Square Subdivision

Ms. De Luna went over the write-up stating that On August 18, 2022 staff received an application for Papillion Square Subdivision. This proposed subdivision is located at the northeast corner of Griffin Parkway (FM 495) and Bryan Road. The developer is proposing a 1-lot subdivision. It is commercially zoned and he would like to do a commercial plaza at this location. On November 7, 2022 the Project Engineer, Alfonso Quintanilla submitted a letter for a variance request to the Subdivision Requirements for the following:

- Bryan Road Paving widening plus curb and gutter
- Replacement and size increase from 4" to 8" waterline along Bryan Road.

Now, due to the nature of the proposed use, amount of people working in the subdivision, effects on traffic, health, safety and convenience in the vicinity it was determine by staff that there were no hardships to consider that would prevent this development therefore full compliance would be required for the Subdivision approval. Staff is requiring the same requirements that would be imposed on any new subdivision. After conferring with the developer, on staff's recommendation he would still like these variances to go before the P&Z Board and City Council for their consideration.

On April 20, 2023, Mr. Quintanilla subdivision a new variance request letter and is now asking for the following variances from the Subdivision Requirements:

- Bryan Road Paving widening plus cub and gutter
- Replacement and size increase from 4" to 8" waterline along Bryan Road
- Drainage Improvements along Bryan Road

RECOMMENDATION: Staff recommends denial.

*Note: If P&Z is incline to approve the variance requests, then we would suggest that a contractual agreement be made and allow the developer to proceed with the understanding that once the improvements are required then he would have to comply.

Vice Chairman Barrera asked if the board had any questions.

Mr. Lalo Ramirez who works for Quintanilla, Headley & Associates is representing the developer stated that the improvements that are being requested through the variance request should've been done by the city a long time ago. He added that a major expense would be imposed for the developer by extending the water line and drainage improvements and expanding Bryan road only on one side wouldn't do anything for the area.

Mr. Sanchez stated that the city is requiring these improvements to be done and you don't want to do it.

Mr. Lalo Ramirez stated "yes" these requirements are from the city and the developer is requesting a variance.

Mr. Sanchez stated if Mr. Ramirez thinks that the city is responsible for these improvements.

Mr. Lalo Ramirez stated that the 4" waterline is under sized, and has been there for a long time. He added that the developer thinks that the city should've upgraded a long time ago. Mr. Ramirez stated that fire hydrants can't be placed on a 4" waterline. He mentioned that widening one side of Bryan would require an inlet and that is part of the drainage improvements.

Mr. Sanchez asked if only the east side of Bryan would be widening.

Mr. Lalo Ramirez stated only the east side and the frontage, which is part of the subdivision process.

City Engineer Mr. Abel Bocanegra stated that requirements for new development are depending on the area. He added that a 4" waterline is not enough for fire protection and require the developer to upgrade the waterline. He mentioned that a detention pond is also required onsite to help with any flooding issues.

Mr. Sanchez asked if these variances have been approved in the past?

Ms. De Luna stated that she didn't recall any variances that have been approved. Ms. De Luna added that she met with the applicant and he stated that these improvements are to costly for him. She mentioned that an alternative would be if the board would consider a contractual agreement to start development to get revenue to pay the improvements.

Mr. Lalo Ramirez stated if the developer ends up selling the property, and the property is rezoned residential the same improvements are required.

Mr. Abel Bocanegra stated that for residential no outside waterline is required, but if the fire marshal requires a fire hydrant then one would need to be installed. He added that if the fire hydrant is required on the north west corner then the developer would need to extend the water line and drainage.

Mr. Sanchez stated if he would purchase the property, and rezone it single family residential. He mentioned that if he would have to pay to upgrade all improvements.

Mr. Abel Bocanegra stated "yes" all improvements would need to me done.

Ms. Garza asked if this was required for all developers?

Ms. De Luna stated that these are required when developing a new subdivision.

Ms. Garza asked how did the developer feel about your recommendation?

Ms. De Luna stated that the developer wants all variances to be granted.

City Attorney Mr. Victor Flores stated that the proposal are 3 variances if the board wants to approve only one or all three.

Mr. Abel Bocanegra stated that the property requires onsite dentition.

There being no further discussion, Vice Chairman Barrera entertained a motion. Mr. Sanchez moved to deny all variances. Mrs. Austin seconded the motion. Upon a vote, the motion passed 3-1 unanimously.