



## **AGENDA**

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Tuesday, June 23, 2026 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas to consider the following matters.

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

### **REGULAR MEETING**

#### **CALL TO ORDER AND ESTABLISH QUORUM**

#### **INVOCATION AND PLEDGE ALLEGIANCE**

#### **DISCLOSURE OF CONFLICT OF INTEREST**

#### **PRESENTATIONS**

1. Presentation and Recognition of Leadership Mission Class 42 - Hernandez
2. Presentation - My Impact Community Challenge MCISD Bright Minds Expo. - Hernandez
3. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez
4. Departmental Reports – Terrazas / A. Garcia
5. Citizen's Participation on Specific Agenda Items – Garza

#### **ANNOUNCEMENTS - CITY COUNCIL / CITY MANAGER**

#### **PUBLIC HEARING**

6. Conduct a Public Hearing and Consideration of Proposed CDBG Annual Action Plan FY 26-27 - Elizalde

#### **PUBLIC HEARING**

#### **PLANNING & ZONING RECOMMENDATIONS**

7. Conduct a public hearing and consideration of a rezoning request from General Business District (“C-3”) to Duplex-fourplex Residential District (“R-2”), being Lot 1, Block 230, Original Townsite of Mission Subdivision, located at the Southeast corner of W. 15th Street and Dunlap Avenue, Applicant: Bel-Mar Properties, LTD c/o Martin Garza, Adoption of Ordinance # \_\_\_\_\_ - Cervantes
8. Conduct a public hearing and consideration of a Conditional Use Permit to allow a Portable Building for an Office Use in a property zoned (C-4) Heavy Commercial District, Lot 6, Henry Saenz Subdivision, located at 1523 E. Interstate Highway 2. Applicant: Pitayo Auto Sales and Auto Parts, c/o Ricardo Gomez Jr., Adoption of Ordinance # \_\_\_\_\_ – Cervantes

9. Conduct a public hearing and consideration of a Conditional Use Permit to Construct a Pool House in a (R-1A) Large Lot Single Family Residential District, being Lot 22, Malmaison Luxe at Trinity Subdivision, located at 1103 Travis Street. Applicant: María Belén Naranjo, Adoption of Ordinance # \_\_\_\_\_ - Cervantes
10. Conduct a public hearing and consideration of a Conditional Use Permit to Construct a Studio Guest House, being Lot 65, Sharyland Plantation Monte Real Phase II Subdivision, in a (PUD) Plan Unit Development Single Family Residential District, located at 2803 Grand Canal Drive, Applicant: Pilar Brito, Adoption of Ordinance # \_\_\_\_\_ - Cervantes
11. Conduct a public hearing and consideration of a Conditional Use Permit to allow a Portable Building for an Office Use in a property zoned (C-4) Heavy Commercial District, Lots 3, 4, 5, and 6, Mission Palms Plaza Subdivision, located at 1609 E. Expressway 83. Applicant: Samantha Santos, Adoption of Ordinance # \_\_\_\_\_ - Cervantes
12. Conduct a public hearing and consideration of a Conditional Use Permit to allow a 40-foot Telecommunications Tower for Internet Development in a (R-4) Mobile & Modular Home District, Wagon City South Recreation Area, Wagon City South Subdivision, along the North side of Chuck Wagon Drive, approximately 300 feet West of N. Conway Avenue, Adoption of Ordinance # \_\_\_\_\_ - Cervantes
13. Conduct a public hearing and consideration of a Conditional Use Permit for a bar named Par 5 Golf Lounge and for the Sale & On-Site Consumption of Alcoholic Beverages in a (C-3) General Business District, being Lot 1, Re-subdivision of Plaza Cantera Subdivision (aka Lots 3 and 4, Stewart Plaza Subdivision), located at 1522 E. Expressway 83, Suite 117, Applicant: Par 5 Golf Lounge, LLC, Adoption of Ordinance # \_\_\_\_\_ and Wet Zone Ordinance # \_\_\_\_\_ - Cervantes
14. Conduct a public hearing and consideration of a Conditional Use Permit Renewal for a Mobile Food Unit – Tony’s Hot Dogs & More in a property zoned (C-3) General Business District, being the South 3.86 acres out of Lot 22, New Caledonia Subdivision, located at 2120 West Mile 3 Road. Applicant: Andres Antonio Cruz Torres, Adoption of Ordinance # \_\_\_\_\_ - Cervantes

## CONSENT AGENDA

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

15. Approval of Minutes – Carrillo  
Regular Meeting – June 9, 2026
16. Acknowledge Receipt of Minutes – Terrazas / A. Garcia  
Planning & Zoning Commission – May 20, 2026  
Parks & Recreation – May 12, 2026  
Golf Course Advisory Board – May 13, 2026  
Audit Committee – April 30, 2026

17. Consideration and possible action on matters related to the request by the County of Hidalgo Elections Department for the use of Bannworth Gym and Parks and Recreation Gym as polling locations for Early Voting and Election Day for the November 3, 2026 General Election and the December 12, 2026 General Runoff Election – Carrillo
18. Discussion and possible action on matters related to Soliciting Bids for Sludge Management Services for Water Treatment Plants, Wastewater Treatment Plant, & Pre-Treatment Plant – Gonzalez
19. Discussion and Possible Action on Matters Related to Authorization to Exercise the Second and Final One-Year Renewal Option for RFB 24-570-06-26 Chlorine Gas for Water Treatment Plants – Gonzalez
20. Discussion and Possible Action on Matters Related to Authorization to Exercise the First One-Year Renewal Option for RFB 25-519-06-11 Pump Repair and Maintenance Services for the Water Treatment Plants, Wastewater Treatment Plant, Industrial Pretreatment Plant, and Water Distribution System – Gonzalez
21. Discussion and Possible Action on matters related to the Authorization to purchase Traffic Cameras from Mobotrex in the amount of \$27,940, via BuyBoard Contract #795-26 for Public Works - Gonzalez
22. Discussion and possible action on matters related to Authorization to Extend First & Final One-Year Renewal Service Agreement between the City of Mission and Lone Star Citrus Growers Agreement – Gonzalez
23. Discussion and possible action on matters related to the authorization to purchase Lawn Maintenance Equipment from MAE Power Equipment via Sourcewell Contract # 112624-SCG and Sourcewell Contract # 112624-STIHL in the amount of \$26,901.34 - Bentsen
24. Discussion and possible action on matters related to the Approval of Interlocal Agreement between City of Mission and Sharyland Independent School District for Pool Use - Bentsen
25. Discussion and possible action on matters related to the Authorization to solicit Request for Proposals for Third Party Administrator/Network, Pharmacy Benefit Management (PBM), International Sourcing of FDA Approved Prescription Drugs, Stop Loss and Voluntary Dental Insurance - Munguia
26. Discussion and possible action on matters related to the authorization to re-enter into an Interlocal Agreement for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District, in the amount of \$1,166,679.36, for the 2026–2027 school year - Torres
27. Discussion and possible action on matters related to the authorization to re-enter into an Interlocal Agreement for the Educational Resource Officer Program between the City of Mission and the Sharyland Independent School District in the amount of \$446,559.51 for the 2026-2027 school year - Torres
28. Discussion and possible action on matters related to the authorization of the honorary transfer of Corporal Jose Luis “Speedy” Espericueta’s service firearm to an eligible surviving family member pursuant to Texas Government Code § 615.102 – Torres

29. Discussion and possible action on matters related to the acceptance of a grant award for the FY25 State Homeland Security Program-Regular Project from the Office of the Governor in the amount of \$50,131.75 with no match requirement and respect to a budget amendment - Elizalde
30. Discussion and possible action on matters related to the acceptance of a grant award for the FY25 State Homeland Security Program-Regular Project from the Office of the Governor in the amount of \$26,684.65 with no match requirement and respect to a budget amendment - Elizalde

## APPROVALS AND AUTHORIZATIONS

31. Acceptance of the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended September 30, 2025 – Roman
32. Discussion and possible action on matters related to the acceptance of a grant award for the FY25 Operation Stonegarden Program from the Office of the Governor in the amount of \$300,000 with no match requirement and respect to a budget amendment - Elizalde
33. Discussion and possible action on matters related to Resolution # \_\_\_\_\_ authorizing the submittal of a grant application to the Texas General Land Office for the Disaster Recovery Reallocation Program in the amount of \$2,000,000 with a 10% cash match requirement to be paid from the 2025 CO Bond – Elizalde.
34. Discussion and possible action on matters related to Resolution No. \_\_\_\_\_ authorizing the submittal of a grant application and approval of signatory designees to the Texas Water Development Board for the Water Supply and Infrastructure Grant Program in the amount not to exceed \$21,000,000 with no match requirement – Elizalde
35. Consideration and possible action on matters related to the approval of a resolution for a License to Encroach onto a City of Mission Drainage Right-of-Way, being the Sharyland Plantation Village Los Milagros Ph 1 N300' & S170' - E480' D/D R/O/W, located just South of The Shoppes at San Marino (Riverside Plaza) at 2401 S. Shary, for the purpose of allowing the construction of a commercial parking lot. Applicant: Killam Development, Inc., - Cervantes
36. Discussion and possible action on matters related to the evaluation and ranking of proposals received in response to RFP 26-343-04-06 Bond Counsel Services and authorization for the Co-Interim City Manager to negotiate and execute a contract incident thereto - Roman
37. Recommend Council Action Required under Texas Govt. Code 2254, for the City to provide a Written Statement and Finding of the City's Need for Specialized Contingent Fee Legal Services – Roman
38. Recommend Approval of Awarding Contract for Delinquent Tax Collection Services to Linebarger Goggan Blair & Sampson, LLP – Roman
39. Discussion and possible action on matters related to presentation of unaudited Financial Statements for the month of May 2026 – Roman
40. Approval of Interlocal Cooperation Agreement between the County of Hidalgo and City of Mission concerning certain improvements to and project development activities of

the Los Ebanos Road Project from Interstate Highway 2 (IH2) to Military Parkway (Phase II) - Terrazas

- [41.](#) Consideration and possible action to ratify and approve a Food Truck Concession Agreement between the City of Mission and Pineapple Ninjaz, LLC, for the operation of a food truck concession at Shary Municipal Golf Course, authorizing the sale of prepared food items, establishing concession fees and revenue-sharing provisions, and authorizing the City Manager to execute all necessary documents. - Garcia
- [42.](#) Discussion and Possible Action on Matters Related to Authorization to Re-Solicit Bids for Odor Control Chemical for the Public Works Department Sanitary Sewer Collection System – Gonzalez

## UNFINISHED BUSINESS

None

## EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.087 (Deliberation regarding Economic Development Negotiations) related to 380 Grant Agreement by and between the City of Mission and Don Pepe's Restaurant
2. Closed session pursuant to Tex. Gov't Code Section 551.087 (Deliberation regarding Economic Development negotiations) related to Project Box, Project Cross Dock, Project Server and Project 495x
3. Closed session pursuant to Tex. Gov't Code Section 551.072 (Deliberation regarding real property) related to 1733 Dalobo Drive, Mission, Texas
4. Consultation and deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, compensation, resignation, complaints involving, or dismissal of public officers and employees, including discussions regarding City organizational structure, staffing matters, Council-appointed officials, and related personnel issues pursuant to Texas Government Code § 551.074.
5. Consultation with legal counsel and deliberation regarding governance matters, Council operations, duties and responsibilities of elected officials, charter interpretation, ethics matters, board and commission appointments, intergovernmental relations, and other matters involving the official conduct or responsibilities of the City Council pursuant to Texas Government Code §§ 551.071 and 551.074.
6. Deliberation regarding the purchase, exchange, lease, value, acquisition, disposition, development, use, or potential acquisition or disposition of real property interests and related negotiations pursuant to Texas Government Code § 551.072.
7. Consultation with the City Attorney regarding pending or contemplated litigation, settlement offers, contractual matters, legal risks, privileged communications, statutory interpretation, charter interpretation, enforcement matters, and other legal issues in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Act pursuant to Texas Government Code § 551.071.
8. Discussion regarding complaints, grievances, allegations, administrative investigations, workplace conduct matters, and related personnel or employment issues involving City officers or employees pursuant to Texas Government Code §§ 551.071 and 551.074.

**POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

1. Consideration and action if any, regarding the 380 Grant Agreement by and between the City of Mission and Don Pepe's Restaurant
2. Consideration and action if any, regarding to Project Box, Project Cross Dock, Project Server and Project 495x
3. Consideration and action if any, regarding 1733 Dalobo Drive, Mission, Texas

**ADJOURNMENT**

## C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 16th day of June, 2026 and will remain posted continuously for at least three business days preceding the scheduled date of said meeting, in compliance with Chapter 551 of the Government Code.



\_\_\_\_\_  
Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

## NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **23rd day of June, 2026** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **16th day of June, 2026** this Notice was emailed to news media who had previously requested such notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street on said date and will remain posted continuously for at least three business days preceding the scheduled date of said meeting, in compliance with Chapter 551 of the Government Code.

  
 \_\_\_\_\_  
 Anna Carrillo, City Secretary



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Juan Pablo "JP" Terrazas / Andy Garcia – Assistant City Managers  
**AGENDA ITEM:** Departmental Reports – Terrazas / A. Garcia

**NATURE OF REQUEST:**  
Mission Police Department – May 2026  
Speer Memorial Library – May 2026  
Sanitation – May 2026  
Human Resources – May 2026  
Permit & Inspections – May 2026  
Planning – May 2026  
Public Works – May 2026  
Mission Fire Department – May 2026  
Emergency Ambulance Response Report – May 2026  
Mission Fire Prevention – May 2026  
Mission Historical Museum – May 2026  
Mission Event Center – May 2026

**BUDGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_  
**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Approval

**Departmental Approval:** N/A

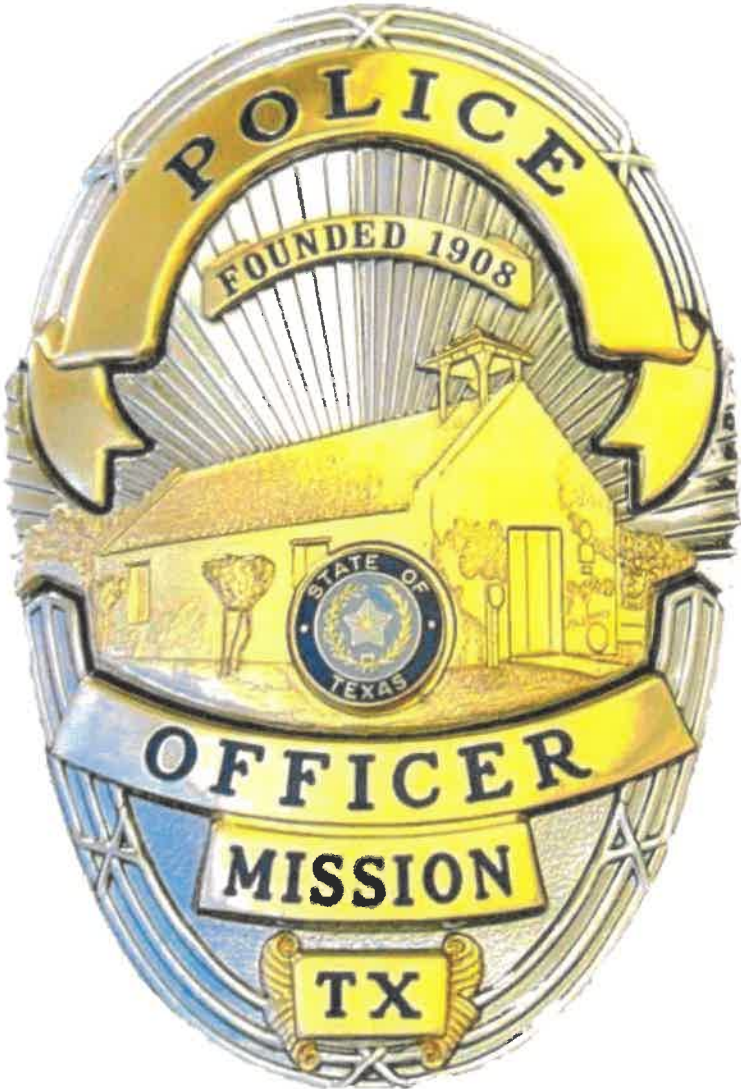
**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JP7 / AG*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
                                         **DISAPPROVED:** \_\_\_\_\_  
                                         **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ DISSENTING \_\_\_\_\_

# Mission Police Department



## Monthly Report Oct 2025 - Sept 2026



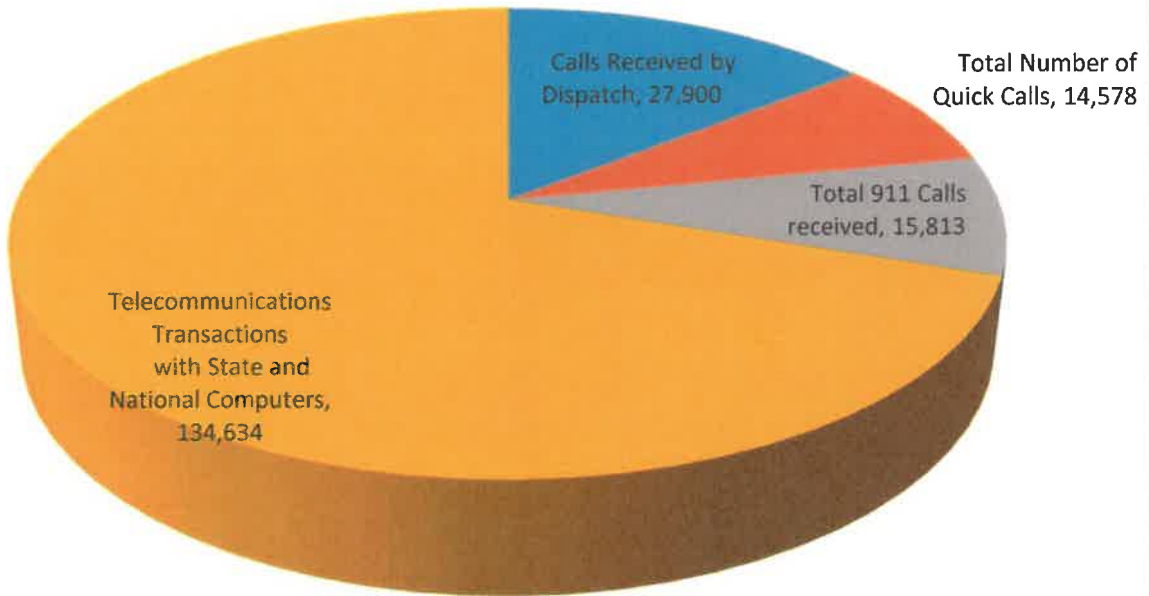
# Mission Police Department

## Monthly Report for May 2025



### ***Communications Division***

	<b>May 26</b>	<b>FY 25-26 YTD</b>
Calls Received by Dispatch	5,091	27,900
Total Number of Quick Calls	1,903	14,578
Total 911 Calls received	2,786	15,813
Telecommunications Transactions with State and National Computers	19,196	134,634





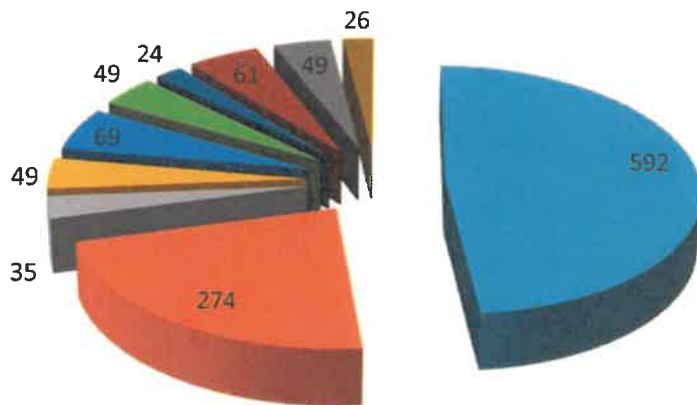
## **Criminal Investigations Criminal Case Submissions**



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests
- Total Open Cases

	<b>May 26</b>	<b>FY 25-26 YTD</b>
Adult Misdemeanor Cases Submitted to DA's Office	47	592
Adult Felony Cases Submitted to DA's Office	19	274
Adult Cases Submitted to Mission Municipal Court	8	35
Adult Misdemeanor Arrests	1	49
Adult Felony Arrest	6	69
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	10	49
Juvenile Felony Cases Submitted to Juvenile Probation Department	1	24
Juvenile Cases Submitted to Mission Municipal Court	2	61
Juvenile Misdemeanor Arrests	10	49
Juvenile Felony Arrests	1	26
<b>Total Open Cases</b>	<b>116</b>	<b>116</b>

**May 26**



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

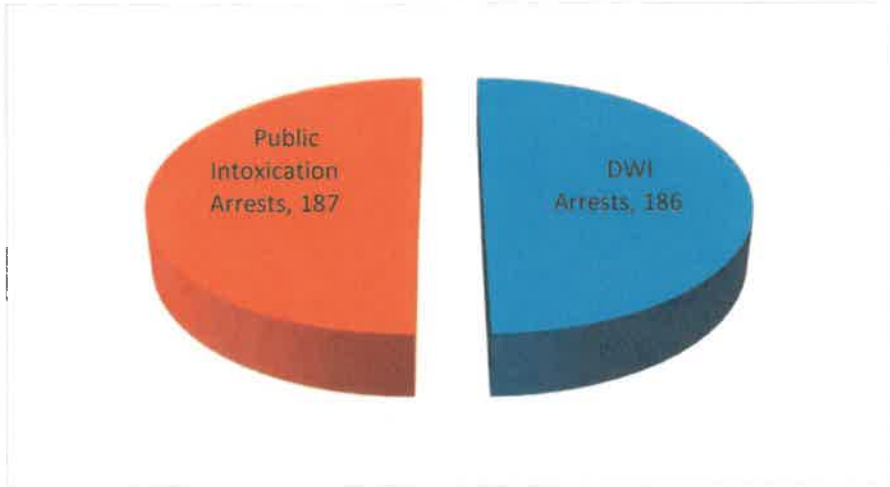


# Mission Police Department Monthly Report for May 2026



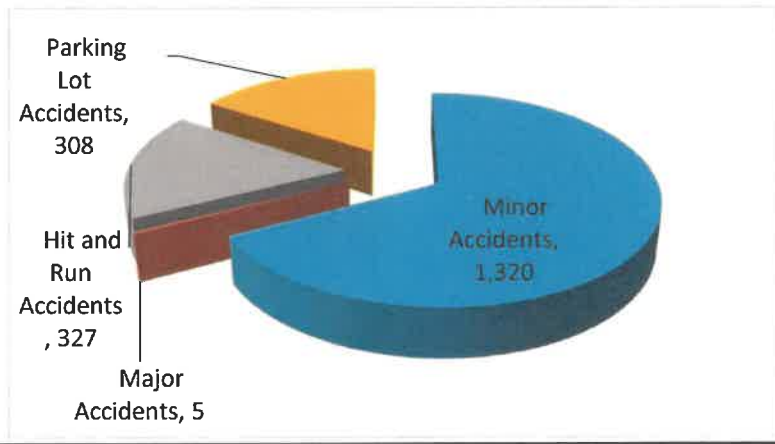
## Patrol Division

	<b>May 26</b>	<b>FY 25-26 YTD</b>
<b>DWI Arrests</b>	19	186
<b>Public Intoxication Arrests</b>	19	187



## Traffic Division

	<b>May 26</b>	<b>FY 25-26 YTD</b>
<b>Minor Accidents</b>	189	1,320
<b>Major Accidents</b>	2	5
<b>Hit and Run Accidents</b>	45	327
<b>Parking Lot Accidents</b>	27	308





# Mission Police Department

## Monthly Report for May 2025

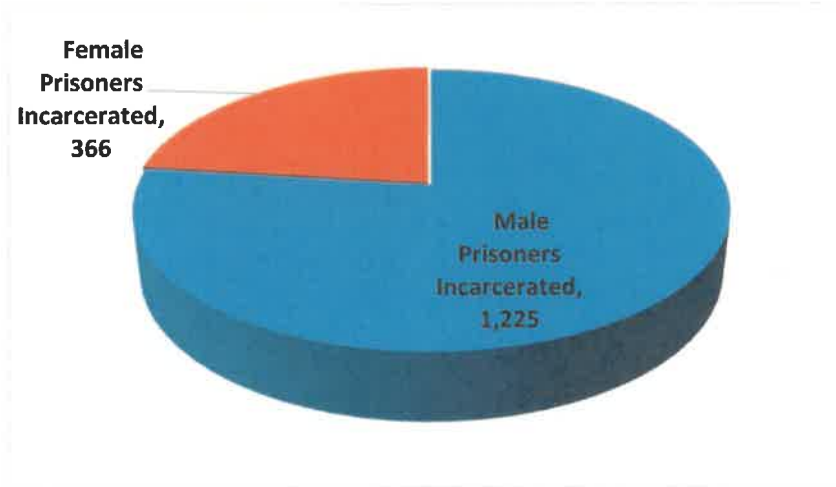


### Jail Division

**Adults**

Male Prisoners Incarcerated  
 Female Prisoners Incarcerated  
**Total**

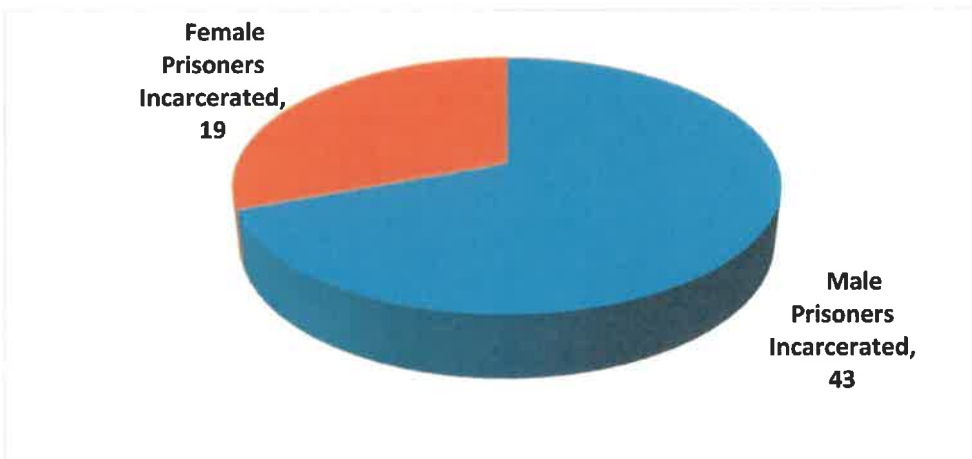
	<u>May 26</u>	<u>FY 25-26 YTD</u>
Male Prisoners Incarcerated	143	1,225
Female Prisoners Incarcerated	40	366
<b>Total</b>	<b>183</b>	<b>1,591</b>



**Juveniles**

Male Prisoners Incarcerated  
 Female Prisoners Incarcerated  
**Total**

	<u>May 26</u>	<u>FY 25-26 YTD</u>
Male Prisoners Incarcerated	12	43
Female Prisoners Incarcerated	3	19
<b>Total</b>	<b>15</b>	<b>62</b>





**Narcotics Division -DEA**

	May 26	FY 25-26 YTD
Seizures		
Marihuana (lbs)	0.00	6.30
(Street Value -\$150.00 per pound)	\$0.00	\$3,187.80
Cocaine (kilos)	107	456.30
(Street Value -\$13,000.00 per Kilo)	\$1,391,000.00	\$8,726,356.28
Fentanyl	0	0.00
(Street Value -\$30,000.00 per Kilo)	\$0.00	\$12.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	918.32
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$18,274,486.41
Currency Seizures:	\$0.00	\$254,968.00
Vehicle Seizures:	2	2
Arrest:	0	30

**Narcotics Division -Immigration & Customs Enforcement**

	May 26	FY 25-26 YTD
Seizures		
Marihuana (lbs)	0	14.61
(Street Value -\$150.00 per pound)	\$0.00	\$7,392.66
Cocaine (kilos)	27.8	366.85
(Street Value -\$13,000.00 per Kilo)	\$361,400.00	\$7,481,450.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	0.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$0.00
Currency Seizures:	\$0.00	\$2,414,078.00
Vehicle Seizures:	0	0
Arrest:	7	35



# Mission Police and Criminal Investigations

## Narcotics

	<b>May 26</b>	<b>FY 25-26 YTD</b>
Marihuana (pounds) (Street Value -\$600.00 per pound)	0.0025	6.85
	\$1.50	\$3,480.48
Cocaine (kilos) (Street Value -\$13,000.00 per Kilo)	4.1000	18.30
	\$53,300.00	\$351,486.77
Currency	\$0.00	\$2,642.41

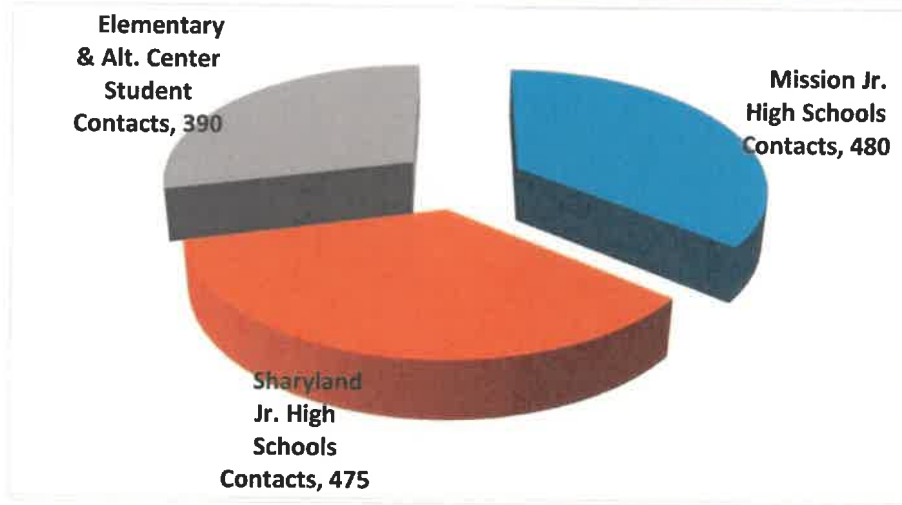


# Mission Police Department Monthly Report for May 2026



## ***Educational Resource Officer Program***

	<b>May 26</b>	<b>FY 25-26 YTD</b>
Mission Jr. High Schools Contacts	82	480
Sharyland Jr. High Schools Contacts	54	475
Elementary & Alt. Center Student Contacts	49	390



	<b>May 26</b>	<b>FY 25-26 YTD</b>
Mission High Schools Contacts	137	855
Sharyland High Schools Contacts	72	568



## Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrests

Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

Juvenile Cases Submitted to JP Court

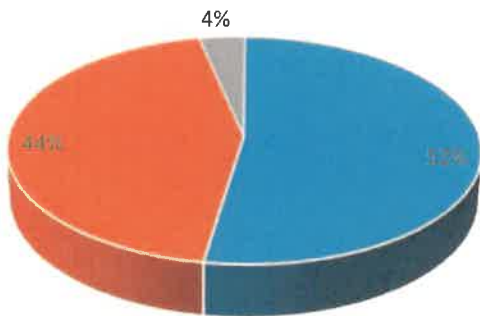
Juvenile Misdemeanor Arrests

Juvenile Felony Arrests

	<b>May 26</b>	<b>FY 25-26 YTD</b>
Adult Cases Submitted to Mission Municipal Court	10	45
Adult Misdemeanor Arrests	7	38
Adult Felony Arrests	0	3
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	6	13
Juvenile Felony Cases Submitted to Juvenile Probation Department	2	8
Juvenile Cases Submitted to Mission Municipal Court	30	139
Juvenile Cases Submitted to JP Court	0	5
Juvenile Misdemeanor Arrests	24	80
Juvenile Felony Arrests	2	8

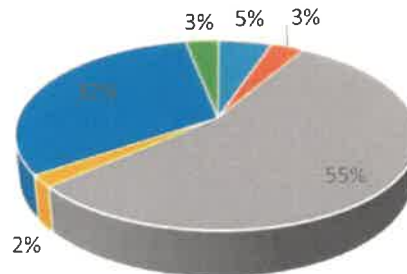
FY 25-26 YTD

- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrests



FY 25-26 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





# Mission Police Department

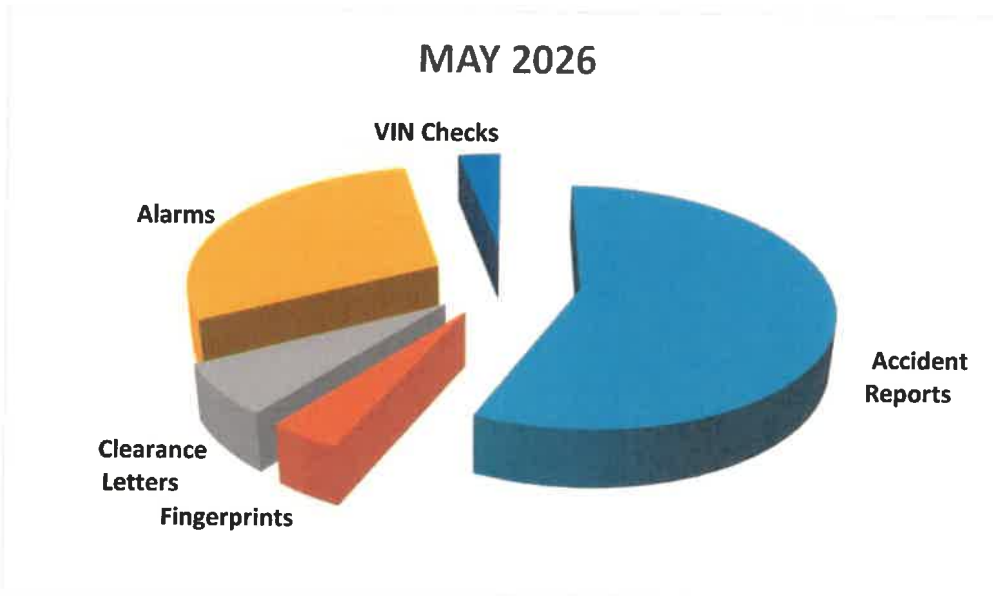
## Monthly Report for May 2026



### *Records Division*

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	<b>May 26</b>	<b>FY 25-26 YTD</b>
Accident Reports	144	1,130
Fingerprints	13	79
Clearance Letters	24	135
Alarms	51	592
VIN Checks	2	64
<b>TOTAL</b>	<b>234</b>	<b>2,000</b>



# SPEER MEMORIAL LIBRARY

Item 4.

DOOR COUNT



8,890

MAY  
2026



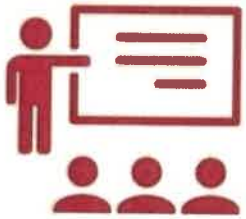
3,572

BOOKS CHECKED OUT



2,408

Computer Sessions



51

ADULT PROGRAM AUDIENCE



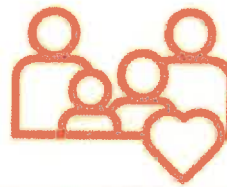
VOLUNTEER HOURS  
WORKED

675



TEENS PROGRAM AUDIENCE

134



1,436

GENERAL AUDIENCE

137



CHILDREN PROGRAM AUDIENCE

USE OUR  
ONLINE RESOURCES

[WWW.MISSION.LIB.TX.US](http://WWW.MISSION.LIB.TX.US)



Speer Memorial Library  
 ★ Favorites · May 13 at 1:51 PM



Speer Memorial Library  
 ★ Favorites · May 27 at 12:10 PM



Speer Memorial Library  
 ★ Favorites · May 6 at 11:47 AM



Item 4.

Album 2026 May Teen Activities

Speer Memorial Library added 28 new photos.  
 ★ Favorites · May 9 at 4:53 PM

The force was strong the first week of May. We began our month with Free Comic Book Day, where participants could pick up one free comic book while entering for a chance... See more



Album 2026 May Teen Activities

Speer Memorial Library added 14 new photos.  
 ★ Favorites · May 23 at 10:01 AM

This week Teens practiced their artistic skills painting on wooden bookmarks in preparation for the Summer Reading Program. They illustrated their favorite books, manga... See more



Album 2026 May Teen Activities

Speer Memorial Library added 7 new photos.  
 ★ Favorites · May 16 at 11:55 AM

This week teens got creative and decorated our library by painting bookends with illustrations based on their favorite books/manga using acrylic paints and will be on d... See more



Speer Memorial Library  
 ★ Favorites · May 19 at 8:15 AM

National Pet Month is celebrated throughout May to honor the bond between humans and their animal companions.



Speer Memorial Library  
 ★ Favorites · May 3 at 11:10 AM

Blooming creativity at the library! Our DIY Wildflower Seed Bomb activity was a hit, and we loved seeing everyone get hands-on with nature. Thanks to all who joined ... See more

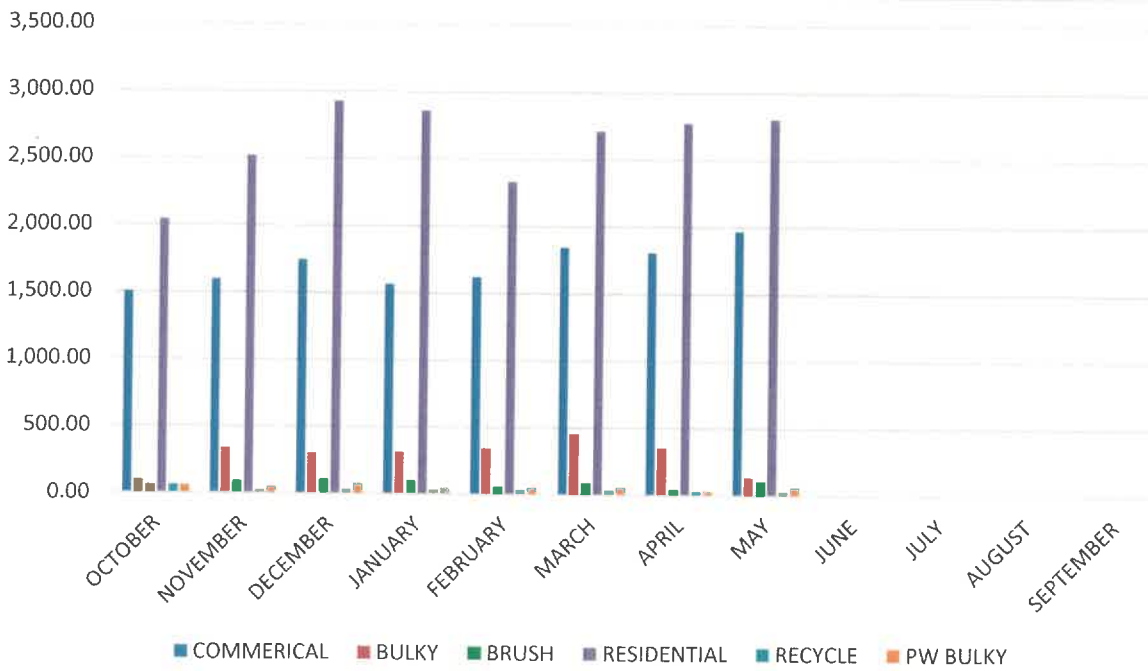


**SANITATION DEPARTMENT**

For the month of May, the City of Mission Sanitation Department disposed of a combined **4908.97** tons of trash/bulky items. In addition, 7980.00 cubic yards of brush was collected at our sanitation landfill.

Month	TONS RESIDENTIAL	CUBIC YARDS BRUSH	TONS BULKY	TONS COMMERCIAL	TONS BRUSH	TONS RECYCLE	TONS PW BULKY
OCTOBER	2,043.55	4,760.00	98.14	1,504.10	64.26	63.87	58.19
NOVEMBER	2,523.14	6888.00	333.25	1596.60	92.988	24.35	51.02
DECEMBER	2,927.50	8016.00	303.22	1744.76	108.216	31.26	72.11
JANUARY	2,859.72	7616.00	311.03	1567.13	102.816	33.29	47.16
FEBRUARY	2,334.41	4592.00	338.28	1620.36	61.992	35.34	52.23
MARCH	2714.22	6608.00	451.37	1845.20	89.208	33.27	57.40
APRIL	2774.85	3514.00	348.04	1808.29	47.439	29.03	29.50
MAY	2804.41	7,980.00	133.59	1970.97	107.73	31.11	61.49
JUNE					0		
JULY					0		
AUGUST					0		
SEPTEMBER					0		
<b>Total</b>	<b>20981.8</b>	<b>49974.00</b>	<b>2316.92</b>	<b>13657.41</b>	<b>674.649</b>	<b>281.52</b>	<b>429.10</b>

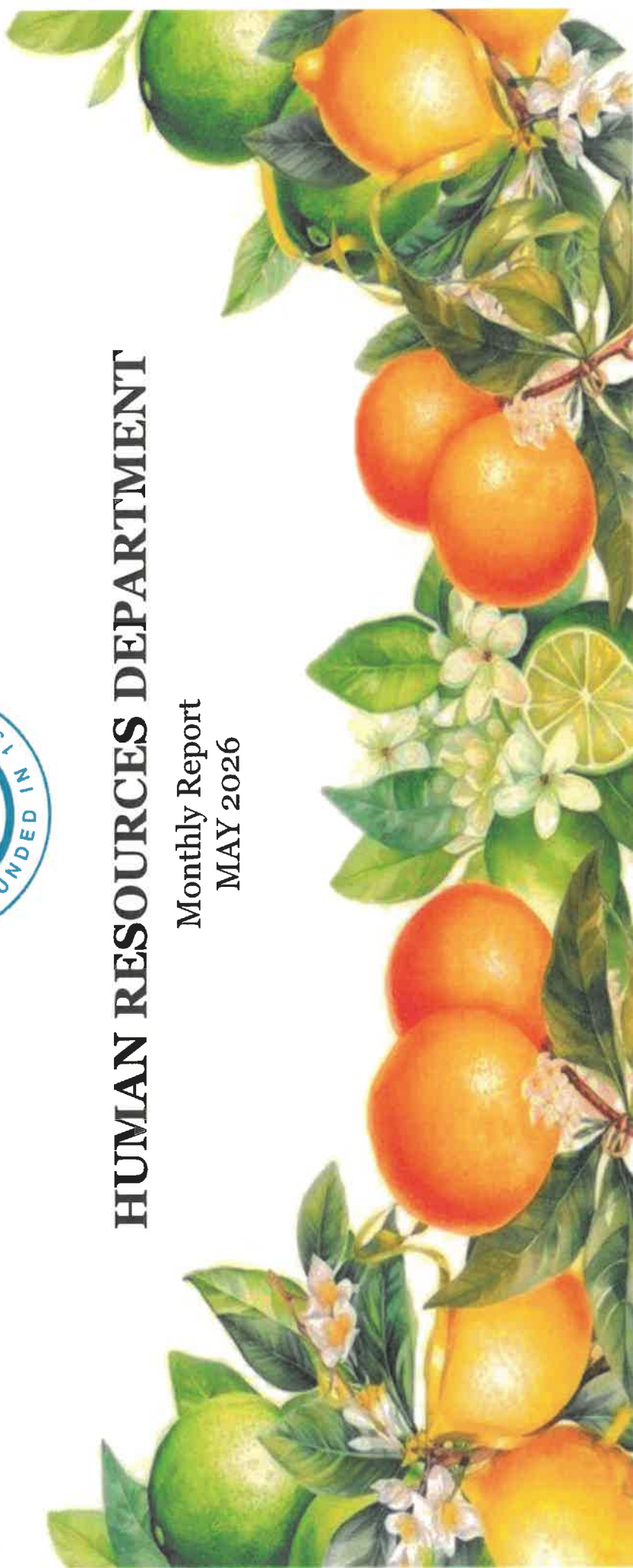
**2025 - 2026 SANITATION PICK UP (TONS)**





# HUMAN RESOURCES DEPARTMENT

Monthly Report  
MAY 2026



# OVERVIEW

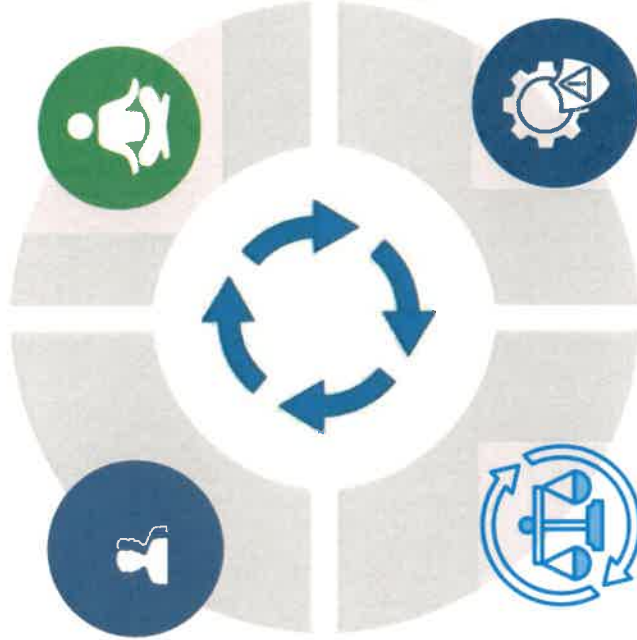
MONTHLY REPORT  
FOR PERIOD: **MAY 2026**

## PERSONNEL - STAFFING

Regular Full Time – 636  
Regular Part Time – 53  
Temporary Full Time – 0  
Temporary Part Time – 42  
**TOTAL EE's – 731**

## PERSONNEL - VACANCIES

Regular Full Time – 106  
Regular Part Time – 12  
Temporary Full Time – 3  
Temporary Part Time – 0  
**TOTAL VACANCIES – 121**



## EMPLOYEE BENEFITS/WEALTHNESS

Dependent Subscribers – 365  
EE Only – 498  
EE + Spouse – 17  
EE + Child(ren) – 78  
EE + Family – 54  
**TOTAL EE SUBSCRIBERS – 647**  
**TOTAL SUBSCRIBERS – 995**


## RISK MANAGEMENT/SAFETY

Workers' Comp Claims – 58  
General Liability Claims – 20  
Auto Liability Claims – 16  
Real & Personal Property – 0  
Cyber – 1  
**TOTAL CLAIMS – 95**

# Personnel

MAY 2026											MONTHLY TOTALS	YTD	
Number of Employees, Volunteers, and Others:	HIRED	TRANSFERRED	RESIGNED	DISMISSED	RETIRED	DECEASED	OTH						
Regular Full-Time (804 budgeted slots for fiscal year)	22		17	1	2							636	779
Regular Part-Time (69 budgeted slots for fiscal year)	2		1	1								53	58
Temporary Full-Time												0	3
Temporary Part-Time	42											42	42
<b>Employees Fiscal YTD Totals:</b>	<b>158</b>		<b>96</b>	<b>8</b>	<b>8</b>							<b>731</b>	<b>882</b>
Reserve Police Officers												13	13
Volunteer Firefighters												12	12
Texas Workforce Solutions/Work Experience												0	1
AARP Participants												2	9
Volunteers												5	294
<b>Volunteers Fiscal YTD Totals:</b>												<b>36</b>	<b>333</b>

## TOTAL VACANCIES: 121



DEPARTMENT	NUMBER OF VACANCIES	YTD	DEPARTMENT	NUMBER OF VACANCIES	YTD
AQUATICS	3	3	LEGAL	3	3
BOYS & GIRLS CLUB	0	0	LIBRARY	2	8
CDBG	1	1	MEDC	4	4
CITY SECRETARY	0	1	MEDIA	0	0
EVENT CENTER	3	3	METER READERS	1	3
EXECUTIVE	2	2	MUNICIPAL COURT	0	1
FACILITIES	7	8	MUSEUM	3	3
FINANCE	2	4	PARKS	5	6
FIRE	10	11	PLANNING	0	3
FIRE PREVENTION	0	0	POLICE	16	32
FLEET	1	1	PUBLIC WORKS	15	18
GOLF	22	24	SANITATION	8	11
HEALTH & CODE ENFORCEMENT	6	10	STREETS	3	3
HUMAN RESOURCES	0	3	UTILITY BILLING	1	3
INFORMATION TECHNOLOGY	0	0	VETERANS CEMETERY	3	3


## NEW HIRES: 66 RETENTION RATE: 79.35%

DEPARTMENT	NEW HIRES	RETENTION RATE	DEPARTMENT	NEW HIRES	RETENTION RATE
AQUATICS	15	33.33%	LEGAL	0	25%
BOYS & GIRLS CLUB	20	35.71%	LIBRARY	3	96.66%
CDBG	0	75%	MEDC	0	75%
CITY SECRETARY	1	71.42%	MEDIA	0	100%
EVENT CENTER	1	90%	METER READERS	0	87.50%
EXECUTIVE	0	71.42%	MUNICIPAL COURT	0	92.30%
FACILITIES	1	73.91%	MUSEUM	0	62.50%
FINANCE	0	85%	PARKS & RECREATION	3	97.67%
FIRE	3	90.90%	PLANNING	0	93.33%
FIRE PREVENTION	0	100%	POLICE	3	90.21%
FLEET	2	75%	PUBLIC WORKS	5	96.51%
GOLF	5	46.34%	SANITATION	1	74.28%
HEALTH & CODE	0	71.42%	STREETS	0	94.44%
HUMAN RESOURCES	2	71.42%	UTILITY BILLING	1	90.90%
INFORMATION TECHNOLOGY	0	100%	VETERANS CEMETERY	0	75%

## SEPARATION OF EMPLOYMENT: 22 TURNOVER RATE: 3.45%

DEPARTMENT	SEPARATIONS	YTD	TURNOVER RATE	DEPARTMENT	SEPARATIONS	YTD	TURNOVER RATE
AQUATICS	0	3	14.28%	LEGAL	0	1	0%
BOYS & GIRLS CLUB	0	0	0%	LIBRARY	0	3	6.66%
CDBG	0	0	0%	MEDC	0	0	0%
CITY SECRETARY	0	1	0%	MEDIA	0	0	0%
EVENT CENTER	3	3	30%	METER READERS	0	2	25%
EXECUTIVE	0	1	14.28%	MUNICIPAL COURT	0	1	0%
FACILITIES	1	3	4.34%	MUSEUM	0	0	0%
FINANCE	0	2	10%	PARKS	1	4	2.32%
FIRE	3	6	2.47%	PLANNING	0	2	13.33%
FIRE PREVENTION	0	0	0%	POLICE	7	31	2.97%
FLEET	1	2	25%	PUBLIC WORKS	4	11	4.65%
GOLF	0	5	4.87%	SANITATION	2	8	5.71%
HEALTH & CODE	0	5	3.57%	STREETS	0	4	5.55%
HUMAN RESOURCES	0	1	14.28%	UTILITY BILLING	0	4	9.09%
INFORMATION TECHNOLOGY	0	0	0%	VETERANS CEMETERY	0	3	25%

## PERFORMANCE MEASURES (KPI'S)



STAFFING	MONTHLY TOTAL	YTD
REQUESTS FOR ADVERTISED POSITIONS	26	129
JOB POSTINGS	66	273
APPLICATIONS FOR EMPLOYMENT	133	817
VOLUNTEER APPLICATIONS	5	35
INTERVIEWS	53	218
JOB OFFERS	89	189
PRE-EMPLOYMENT SCREENINGS – BACKGROUND CHECKS	90	168
PRE-EMPLOYMENT SCREENINGS – DRUG TESTS	87	180
NEW HIRE ENROLLMENTS / ONBOARDING	66	158

## PERFORMANCE MEASURES (KPI'S)

FORMS	MONTHLY TOTAL	YTD
EMPLOYEES, CITIZENS, VENDORS ASSISTED	465	2,895
EMPLOYEE CHANGE OF STATUS FORMS	129	526
EMPLOYEE REQUESTS FOR PERSONNEL INFORMATION	0	13
CORRECTIVE/DISCIPLINARY ACTION NOTICES	0	18
EMPLOYMENT VERIFICATIONS	3	112
UNEMPLOYMENT CLAIMS	0	6
PUBLIC INFORMATION REQUESTS	15	44
EXIT INTERVIEWS - EMPLOYEE	2	25
EXIT INTERVIEWS - SUPERVISOR	6	38

## PERSONNEL TRAINING SEMINARS

MAY		
	TRAINING SEMINARS	EMPLOYEES ATTENDED
10/22/2025 – TML Regional Cyber Tabletop	1	3
11/06/2025 – Supervisor Seminar	1	19
11/21/2025 – Leadership Retreat – Strategic Planning and Culture Initiative	1	42
12/01/2025 – Sexual Harassment Training	1	370
12/10/2025 – Sexual Harassment Training (Spanish)	1	80
01/21/2026 – Demystifying Cyber Attacks	1	38
01/23/2026 – Culture Initiative Meeting #1	1	39
02/11/2026 – Culture Initiative Meeting #2	1	33
02/12/2026 – Delivering Effective Performance Evaluations	1	79
02/25/2026 – Dignity in Leadership	1	11
04/15/2026 – TMRS Webinar	1	11
<b>Fiscal YTD Totals:</b>		<b>714</b>

## EMPLOYEE RECOGNITION/EVENTS

MAY	EVENTS	EMPLOYEES ATTENDED
11/13/2025 – Veteran’s Appreciation Luncheon	1	70
11/13/2025 – Employee Appreciation Luncheon	1	500
12/02/2025 – Service Awards Breakfast	1	100
02/10/2026 – Employee of the Month Luncheon	1	25
03/04/2026 – Employee Appreciation Luncheon	1	400

**Fiscal YTD Totals:            5            1,095**


# EMPLOYEE BENEFITS AND WELLNESS DIVISION



## PERFORMANCE MEASURES (KPI'S)

FAMILY MEDICAL LEAVE		MONTHLY TOTAL	YTD
FMLA REQUESTS		8	602
EMPLOYEE'S SERIOUS HEALTH CONDITION		4	30
FAMILY MEMBER'S SERIOUS HEALTH CONDITION		3	19
BIRTH OF A CHILD		1	11
MILITARY FAMILY LEAVE		0	0
INJURY OR ILLNESS OF COVERED SERVICEMEMBER		0	0
FMLA APPROVALS		6	43
FMLA DENIALS/WITHDRAWALS		1	6
FMLA RETURN-TO-WORK		7	37
EMPLOYEES OUT ON FMLA		14	74

## FAMILY MEDICAL LEAVE (FMLA): 12



DEPARTMENT	EMPLOYEES OUT ON FMLA	YTD	DEPARTMENT	EMPLOYEES OUT ON FMLA	YTD
AQUATICS	0	0	LEGAL	0	0
BOYS & GIRLS CLUB	0	1	LIBRARY	0	1
CDBG	0	1	MEDC	0	2
CITY SECRETARY	0	1	MEDIA	0	0
EVENT CENTER	0	1	METER READERS	0	0
EXECUTIVE	0	0	MUNICIPAL COURT	1	1
FACILITIES	0	1	MUSEUM	0	0
FINANCE	0	1	PARKS	0	1
FIRE	2	12	PLANNING	0	0
FIRE PREVENTION	0	0	POLICE	3	16
FLEET	1	1	PUBLIC WORKS	0	1
GOLF	1	2	SANITATION	3	5
HEALTH & CODE ENFORCEMENT	1	2	STREETS	0	3
HUMAN RESOURCES	0	2	UTILITY BILLING	0	0
INFORMATION TECHNOLOGY	0	0	VETERANS CEMETERY	0	1

## HEALTH & WELLNESS SEMINARS

APRIL		TRAINING SEMINARS	EMPLOYEES ATTENDED
10/07/2025	Breast Cancer Awareness Luncheon	1	87
10/16/2025	Airrosti Webinar -- Fundamentals of Safe and Effective Exercise	1	3
10/28/2025	Airrosti Webinar -- Fundamentals of Safe and Effective Exercise	1	4
10/29/2025	Annual Employee Health Fair	1	190
11/13/2025	Airrosti Webinar -- Headaches	1	3
11/18/2025	Airrosti Webinar -- Headaches	1	3
02/20/2026	Healthy Heart Luncheon	1	45
02/24/2026	02/26/2026 -- CT Screenings	1	21
03/24/2026	Health at Your Desk Lunch and Learn	1	4
04/09/2026	Wondr Webinar	1	18
04/16/2026	Airrosti Webinar - Carpal Tunnel Pain Management	1	5
04/22/2026	Stress Awareness Lunch and Learn	1	17
04/28/2026	Airrosti Webinar - Carpal Tunnel Pain Management	1	5
04/29/2026	Bowling Tournament	1	52
<b>Fiscal YTD Totals:</b>		<b>14</b>	<b>477</b>

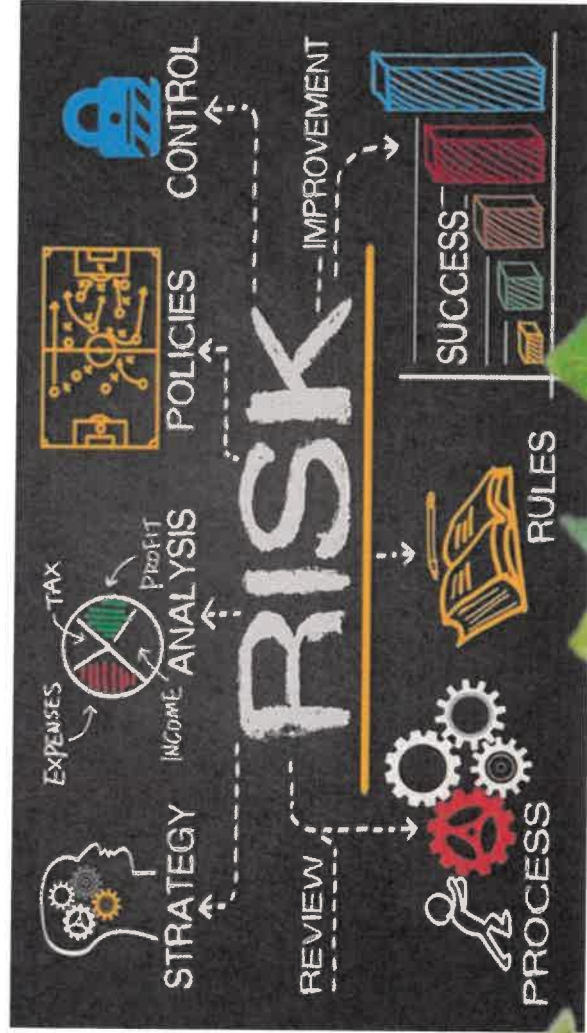
14

# HEALTH & WELLNESS SEMINARS

APRIL		TRAINING SEMINARS	EMPLOYEES ATTENDED
05/14/2026 - Airrosti Webinar – Foot Pain	1	2	
05/18/2026 – Mission Regional Hospital – Walk with A Doc	1	5	
05/19/2026 – Mental Health Awareness Luncheon	1	37	
05/26/2026 – Airrosti Webinar – Foot Pain	1	1	

Fiscal YTD Totals: 18 522

# RISK MANAGEMENT DIVISION



# CLAIMS SUMMARY

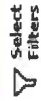


MAY – 19 CLAIMS							
Submission Type	Loss Date	Status	Loss Cause	Department	Total Paid	Open Reserves	Total Incurred
Auto Liability	5/26/2026	Open	Collision with fixed object	Solid Waste	\$0.00	\$4,000.00	\$4,000.00
General Liability	5/20/2026	Open	All perils	Public Works & Utilities	\$0.00	\$0.00	\$0.00
General Liability	5/20/2026	Open	All perils	Public Works & Utilities	\$0.00	\$0.00	\$0.00
Workers' Compensation	5/15/2026	Open	Cut, puncture, scrape, injured by	Administrative/General Services/Elected Officials	\$0.00	\$800.00	\$800.00
Workers' Compensation	5/12/2026	Open	Strain or injury by	Police	\$1,683.97	\$0.00	\$1,683.97
Auto Property	5/12/2026	Open	Collision with fixed object	Police	\$0.00	\$10,000.00	\$10,000.00
Workers' Compensation	5/11/2026	Open	Strain or injury by	Administrative/General Services/Elected Officials	\$0.00	\$1,500.00	\$1,500.00
Workers' Compensation	5/11/2026	Open	Struck or injured by	Public Services	\$44.30	\$1,955.70	\$2,000.00
Workers' Compensation	5/11/2026	Open	Caught in, under, or between	Parks/Recreation	\$0.00	\$500.00	\$500.00
Workers' Compensation	5/10/2026	Open	Struck or injured by	Animal Control	\$149.38	\$1,850.62	\$2,000.00
Workers' Compensation	5/8/2026	Open	Burn or scald - heat or cold exposures - contact with	Public Services	\$0.00	\$800.00	\$800.00
Workers' Compensation	5/8/2026	Open	Miscellaneous causes	Animal Control	\$0.00	\$800.00	\$800.00
Workers' Compensation	5/7/2026	Open	Caught in, under, or between	Public Services	\$71.71	\$728.29	\$800.00
General Liability	5/2/2026	Open	All perils	Public Works & Utilities	\$0.00	\$5,000.00	\$5,000.00
General Liability	5/1/2026	Closed	All perils	Public Works & Utilities	\$482.33	\$0.00	\$482.33
					<b>\$2,431.69</b>	<b>\$27,934.61</b>	<b>\$30,366.30</b>

# WORKERS' COMPENSATION CLAIMS



MAY - 58 OPEN CLAIMS

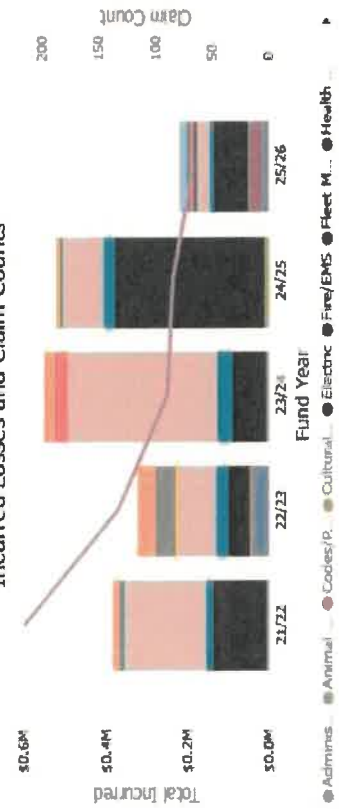


## City of Mission

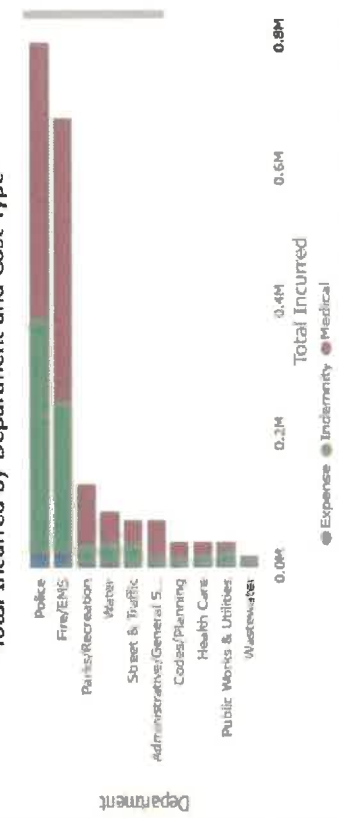
Line of Business  
Workers' Comp Line

Claim Snapshot: Workers' Comp, Property, Liability, Auto, Cyber

Incurred Losses and Claim Counts



Total Incurred by Department and Cost Type



# PROPERTY CLAIMS



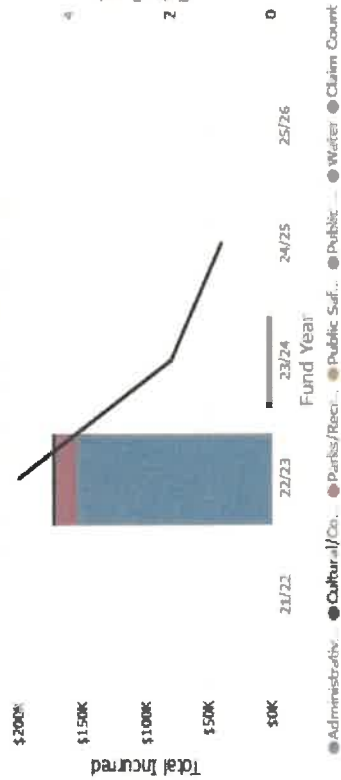
Select Filters

## City of Mission

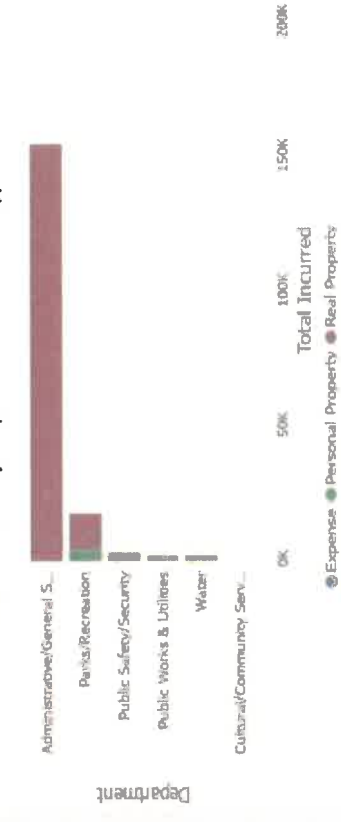
Line of Business  
Property Line

Claim Snapshot   Workers' Comp   **Property**   Liability   Auto   Cyber

Incurred Losses and Claim Counts



Total Incurred by Department and Cost Type



# LIABILITY CLAIMS



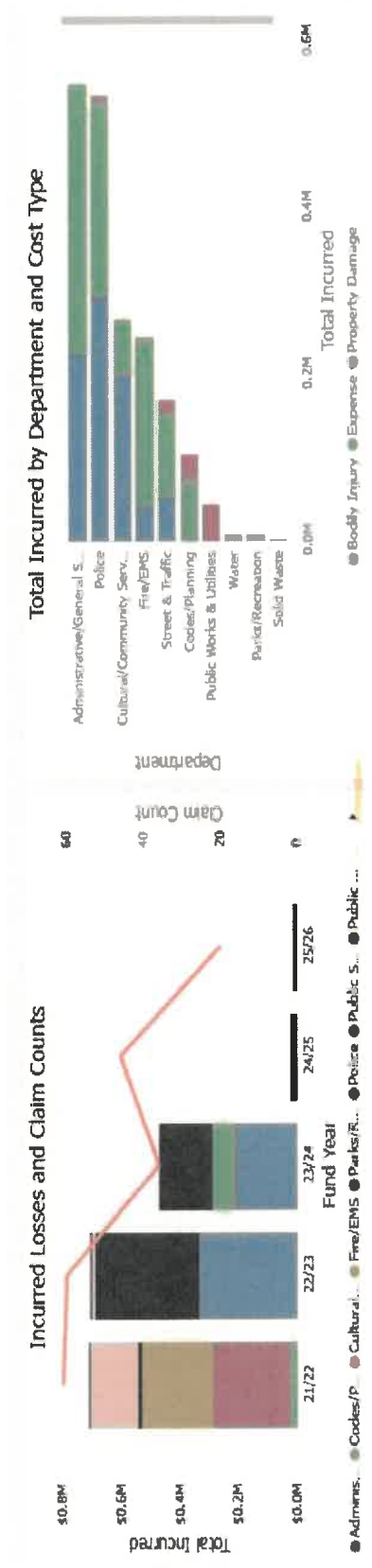
MAY - 20 OPEN CLAIMS

## City of Mission

Select Filters

Line of Business  
Liability Line

Claim Snapshot    Workers' Comp    Property    **Liability**    Auto    Cyber

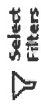


# AUTO LIABILITY CLAIMS



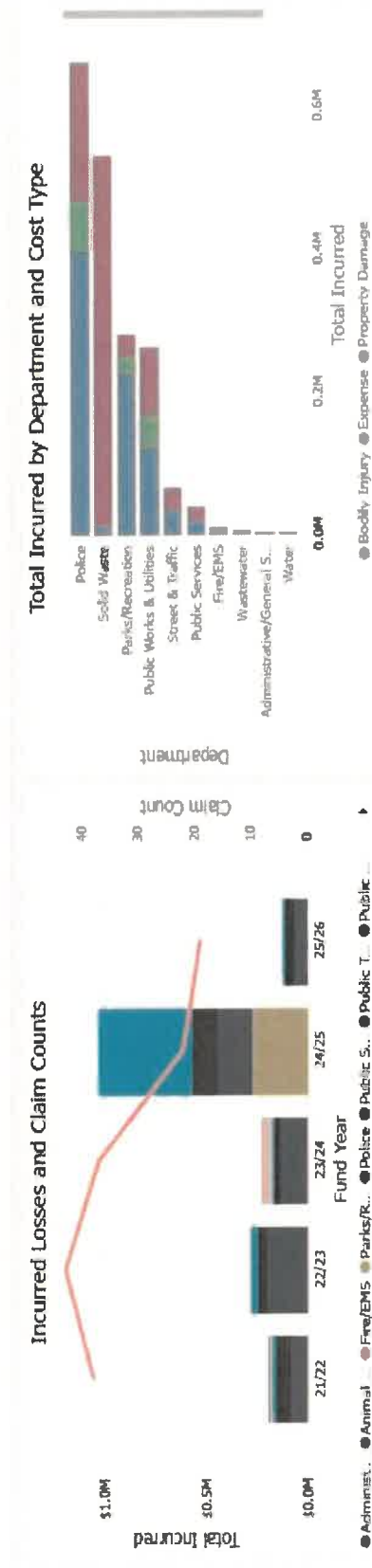
MAY - 16 OPEN CLAIMS

## City of Mission



Line of Business  
Auto Line

Claim Snapshot   Workers' Comp   Property   Liability   **Auto**   Cyber



# CYBER CLAIMS



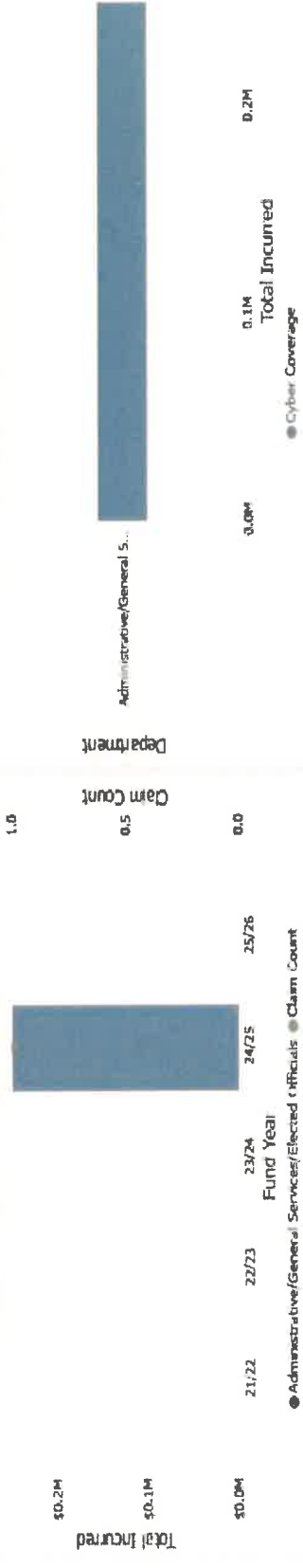
Select Filters

## City of Mission

Line of Business  
Cyber Line

Claim Snapshot    Workers' Comp    Property    Liability    Auto    Cyber

### Incurred Losses and Claim Counts



## RISK MANAGEMENT/SAFETY SEMINARS

MAY			EMPLOYEES ATTENDED
	TRAINING SEMINARS		
10/15/2026 – Safety TIPS: Fire Extinguisher Safety	1		EMAIL
12/02/2025 – Safety TIPS: Smoke Detector Safety	1		EMAIL
12/17/2026 – Safety TIPS: Are You Prepared for Winter Weather?	1		EMAIL
01/20/2026 – R.O.A.D. Ready 360 Vehicle Check	1	48	
01/27/2026 – R.O.A.D. Ready TIPS: 360 Walk-Around	1		EMAIL
01/27/2026 – R.O.A.D. Ready TIPS: Vehicle Preparedness	1		EMAIL
01/27/2026 – R.O.A.D. Ready TIPS: Vehicle Safety Checklist	1		EMAIL
02/04/2026 – TML Regional Seminar	1	12	
03/06/2026 – Concentra Telemed Seminar	1	32	
03/20/2026 – Forklift Safety	1	4	
05/21/2026 – Hydration/Heat Safety Awareness	1	35	



**Building Permit and Inspections  
Activity Report for  
The Month of May 2026**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
53	\$11,806,000.00	\$23,093.35	New Dwelling
			Commercial
			Assembly
3	\$560,000.00	\$3,115.90	Apartments- 8 UNITS
			Warehouse
1	\$500.00	\$105.00	Move Out Houses/Move Within
			Move In Houses
			Move in Mobile Homes
			Schools
8	\$389,500.00	\$2,440.00	Swimming Pools
4	\$14,600.00	\$0.00	Sheds
2	\$50,000.00	\$260.00	Signs
10	\$18,400.00	\$150.00	Fence
			Tower
			Gas Tanks Pumps
3	\$51,500.00	\$165.00	Demolition
			Water Well/Recreation Const.
<b>84</b>	<b>\$12,890,500.00</b>	<b>\$29,329.25</b>	<b>Totals</b>

<b>Additions / Remodeling</b>			
17	\$225,664.13	\$1,367.30	Residential Buildings
10	\$1,117,800.00	\$5,394.53	Commercial Buildings
			Apartment Buildings
			Assembly Buildings
			School Buildings
2	\$2,800.00	\$74.65	Awnings/Decks
6	\$9,300.00	\$317.20	Carports/Concrete
9	\$55,100.00	\$529.50	Porches/Driveways/Sidewalks
1	\$80,000.00	\$30.00	Garages/Canopies
			Hobby Shops
<b>45</b>	<b>\$1,490,664.13</b>	<b>\$7,713.18</b>	<b>Totals</b>

<b>Total Building Permits</b>	<b>129</b>
<b>Total Building Valuation</b>	<b>\$14,381,164.13</b>
<b>Total Building Permit Fees</b>	<b>\$37,042.43</b>

Prepared By: RACHEL ALVAREZ  
Date: 6/1/2026

**I. Permits Issued**

**A. Building**

Number	129
Value	<u>\$14,381,164.13</u>
Permit Fees	<u>\$37,042.43</u>

**B. Electrical, T-Pole, & T-Clear**

Number	117
Permit Fees	<u>\$13,088.00</u>

**C. Mechanical**

Number	51
Value	<u>\$427,000.55</u>
Permit Fees	<u>\$4,641.50</u>

**D. Plumbing, Gas & Sprinkler System**

Number	95
Permit Fees	<u>\$10,284.50</u>

**TOTALS**

<b>Total Permits Issued</b>	<b>392</b>
<b>Total Valuation</b>	<b><u>\$14,808,164.68</u></b>
<b>Total Permit Fees</b>	<b><u>\$65,056.43</u></b>

**II. Number of Inspections Conducted** 568

**III. Other Fees**

**A. Business License Application**

Number	23
Permit Fees	<u>\$1,150.00</u>

**B. Garage Sale Permits**

Number	<u>                    </u>
Permit Fees	<u>                    </u>

**C. Health Cards**

Number	<u>                    </u>
Permit Fees	<u>                    </u>

**D. Builder Registration**

Number	39
Permit Fees	<u>\$3,525.00</u>

**E. Electrician Registration**

Number	<u>                    </u>
Permit Fees	<u>                    </u>

**F. Plumbing Registration**

Number	<u>                    </u>
Permit Fees	<u>                    </u>

**G. Mechanical Registration**

Number	<u>                    </u>
Permit Fees	<u>                    </u>

**H. House Inspections**

Number	1
Permit Fees	<u>\$100.00</u>

**I. Planning & Zoning Applications**

Number	23
Permit Fees	<u>\$4,950.00</u>

# MEMORANDUM

**To:** J.P Terrazas, P.E., Co-Interim City Manager  
**From:** Xavier Cervantes, Director of Planning  
**Date:** June 5, 2026  
**Re:** Monthly Report MAY 2026

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ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

## MAY 2026

<b>REZONINGS:</b>	<b>4</b>
<b>CONDITIONAL USE PERMIT:</b>	<b>5</b>
<b>HOMESTEAD APPROVALS:</b>	<b>0</b>
<b>SUBDIVISIONS:</b>	<b>0</b>
<b>SINGLE LOT VARIANCES:</b>	<b>1</b>
<b>VARIANCES (ZBA):</b>	<b>3</b>
<b>SITE PLAN APPROVALS:</b>	<b>3</b>
<b>OTHER P&amp;Z REQUESTS</b>	<b>1</b>



# Public Works

## May 2026 Monthly Report

### Water Distribution Project



12<sup>th</sup> Street & Highland Park  
Repair of Water Break



### Streets Project



Sharyland Golf Course



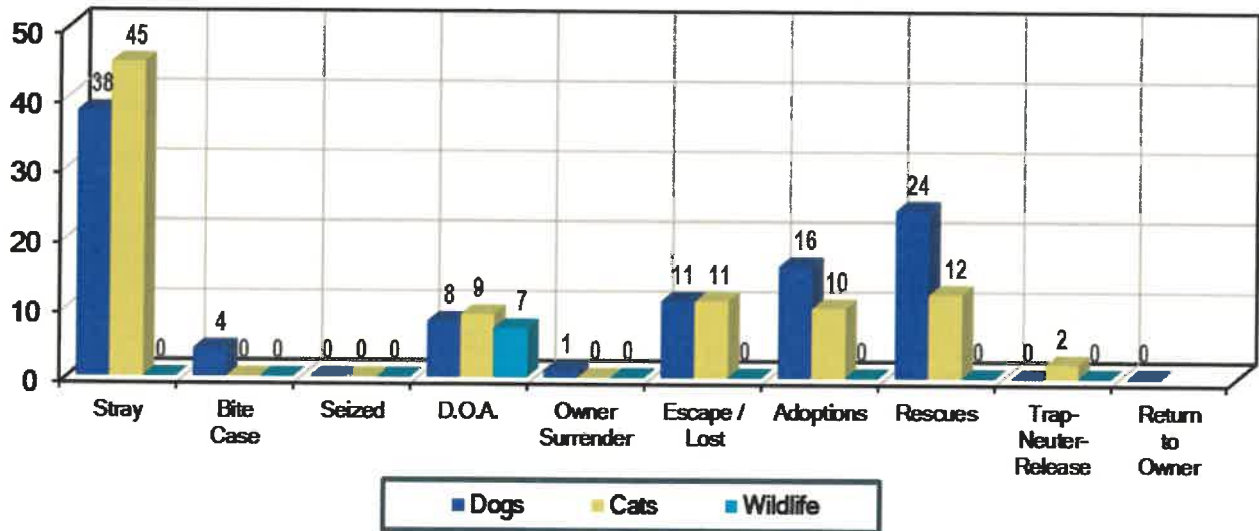
### Health Department Animal Control Summary

Below is our Health Department Animal Control Shelter Intake Summary of Dogs, Cats, and Wildlife.

#### May 2026 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape/ Lost/ Euthn.	Adopted	Rescues	Trap-Neuter-Release	Return To Owner	MAY	YTD 25-26
Dogs	38	4	0	8	1	11	16	24	0	0	102	772
Cats	45	0	0	9	0	11	10	12	2	0	89	513
Wildlife	0	0	0	7	0	0	0	0	0	0	7	69
<b>MAY</b>	<b>83</b>	<b>4</b>	<b>0</b>	<b>24</b>	<b>1</b>	<b>22</b>	<b>26</b>	<b>36</b>	<b>2</b>	<b>0</b>	<b>198</b>	
YTD25-26	406	29	0	286	56	107	231	182	46	11		1,354
FY24-25	580	71	1	322	24	37	44	13	13	0		1,105

#### May 2026 Health Department Animal Control





**PUBLIC WORKS  
Table of Contents  
May 2026**

TITLE	PAGE
<b>Utility Billing &amp; Collection</b> .....	<b>1</b>
Analytical Statistical Comparison - Utility Billing & Collection .....	1
<b>Water Distribution</b> .....	<b>2</b>
<b>Water Distribution Utility Line Maintenance</b> .....	<b>2</b>
<b>Water Distribution Maintenance Benchmark Summary</b> .....	<b>3</b>
<b>Utility Inspections</b> .....	<b>4</b>
Subdivision Inspections.....	4
Backflow Prevention Inspections .....	5
<b>Sewer Collection Maintenance</b> .....	<b>6</b>
Sewer Collection - Inspections Benchmark.....	6
<b>Water Treatment Plant Production</b> .....	<b>7</b>
Water Production & Rainfall .....	7
General Operations & Maintenance - North Water Treatment Plant.....	7
General Operations & Maintenance - South Water Treatment Plant .....	8
<b>Wastewater Treatment Plant Production</b> .....	<b>9</b>
Wastewater - Plant Status .....	9
Wastewater - Staff Developments.....	9
Wastewater - General Operations & Maintenance.....	9-10
Wastewater - Contract Work .....	9
Wastewater - Lab Status & Special Projects.....	10
<b>Pre-Treatment Plant - Operations &amp; Maintenance</b> .....	<b>10</b>
Sludge Removal Cubic Yards .....	10
<b>Street Department</b> .....	<b>11</b>
Street Improvement Projects.....	11
Street City Pothole Maintenance.....	12
Street City Miles Swept .....	12
Lot Maintenance/Demolished Home .....	12
Sign Shop Output Measures .....	13
Street Traffic Light Maintenance .....	13
<b>Storm Drainage Division Projects</b> .....	<b>14</b>
Alley Debris Collection & Mowing .....	14
Tire Removal .....	14
<b>Fleet Department</b> .....	<b>14</b>
<b>Administration - Request for Service Calls</b> .....	<b>15</b>
<b>Health Department</b> .....	<b>16</b>
Health Department Benchmark.....	16
Health Permits.....	17
Animal Control Service Calls.....	17
Animal Control .....	18-19

## Utility Billing and Collection

### ANALYTICAL STATISTICAL COMPARISON

#### ‡ UTILITY BILLING ACCRUALS ‡

BILLING TYPE	May 2026	May 2025	FYTD 25-26	FYTD 24-25
Water Consumption (Gals.)	354,413,000	347,742,000	2,987,907,000	2,774,976,000
Number of Customers	31,784	31,204		

#### WATER & WASTEWATER

Water Sales	\$ 1,206,471	\$ 1,183,008	\$ 9,993,098	\$ 9,701,388
Water Sales - <i>Granjeno</i>	2,111	2,333	18,677	19,404
Water Connections	54,250	41,870	263,036	201,080
Reconnect Fees	15,525	8,650	71,775	72,975
Sewage Service	690,877	684,883	5,666,121	5,392,964
Sewage Service - <i>Granjeno</i>	1,151	1,268	9,639	10,050
Industrial Sewer Surcharge	2,455	999	15,270	8,450
Wastewater Connections	14,940	10,840	88,090	72,240
Service Charge	8,640	8,260	76,995	70,589
<b>Total</b>	<b>\$ 1,996,420</b>	<b>\$ 1,942,111</b>	<b>\$ 16,202,701</b>	<b>\$ 15,549,140</b>

#### SANITATION

Garbage Fees	\$ 721,888	\$ 700,572	\$ 5,857,638	\$ 5,378,492
Brush Fees	111,390	107,014	891,713	835,114
<b>Total</b>	<b>\$ 833,278</b>	<b>\$ 807,586</b>	<b>\$ 6,749,351</b>	<b>\$ 6,213,606</b>

#### DRAINAGE ASSESSMENT FEE

Drainage Assessment Fee	\$ 109,410	\$ 108,372	\$ 872,766	\$ 845,895
<b>Total</b>	<b>\$ 109,410</b>	<b>\$ 108,372</b>	<b>\$ 872,766</b>	<b>\$ 845,895</b>

<b>Total Billing</b>	<b>\$ 2,939,108</b>	<b>\$ 2,858,069</b>	<b>\$ 23,824,818</b>	<b>\$ 22,608,641</b>
----------------------	---------------------	---------------------	----------------------	----------------------

#### ‡ UTILITY COLLECTIONS CASH ‡

COLLECTIONS	May 2026	May 2025	FYTD 25-26	FYTD 24-25
<b>Total Collections</b>	<b>\$ 2,981,770</b>	<b>\$ 2,899,481</b>	<b>\$ 23,791,424</b>	<b>\$ 22,751,739</b>

## Water Distribution

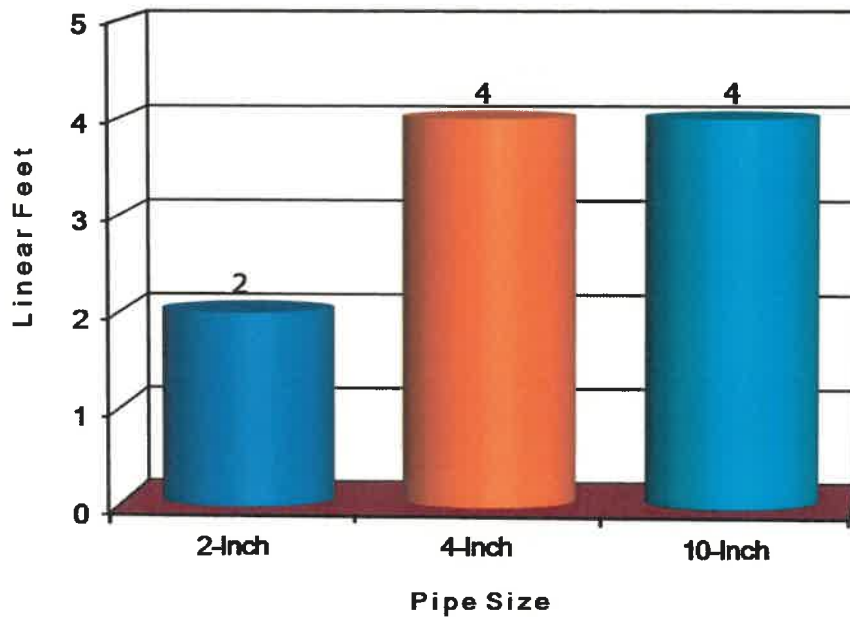
### Utility Line Installation

Water Distribution Crews installed 10 Linear Feet of Utility Line. Below are the locations where the broken line repairs took place. There were 8 (eight) major water line breaks repaired.

#### May 2026 Utility Line Installation

2-Inch		4-Inch		10-Inch	
422 Briarway Street	2'	1801 Fairway Circle	4'	12 <sup>th</sup> St / Highland Park	4'
2 LF		4 LF		4 LF	

May 2026  
Utility Pipe Line Installation

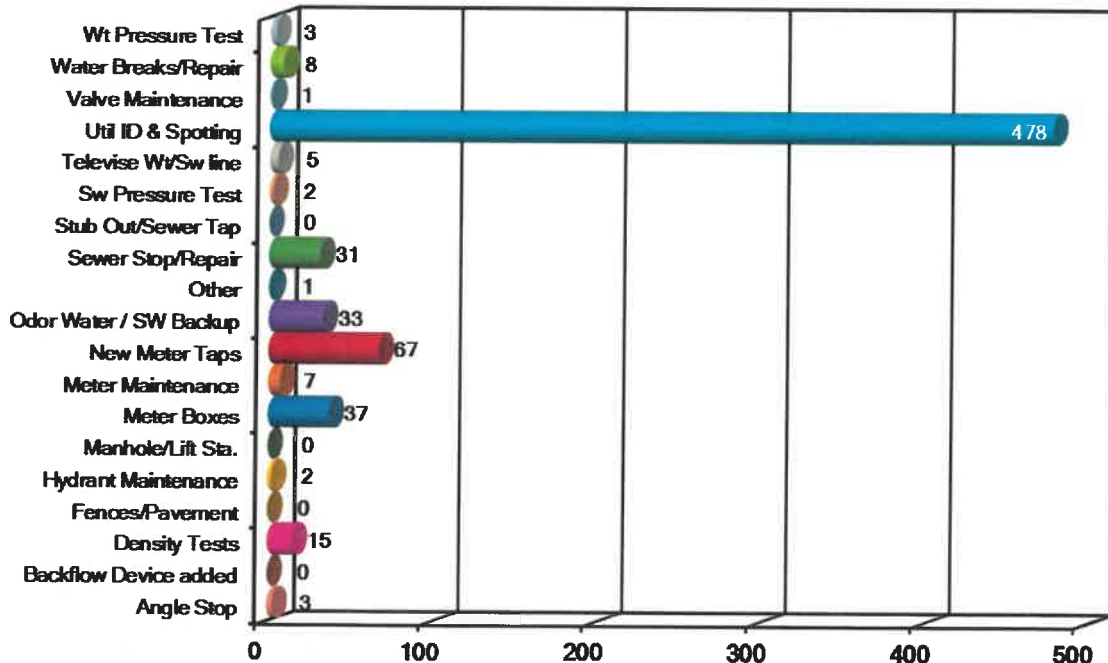


### Water Distribution - Maintenance Benchmark Summary

The following is the May 2026 Water Distribution's Maintenance Benchmark Summary.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	FYTD 25-26	FY 24-25
Angle Stop	6	14	0	7	7	4	10	3	51	149
Backflow Device	0	0	0	0	0	0	0	0	0	1
Density Tests	18	20	25	21	15	20	18	15	152	259
Fences/Pavement	0	0	0	0	0	0	0	0	0	0
Hydrant Maintenance	1	1	0	29	29	59	35	2	156	58
Manhole/Lift Station	4	4	1	1	0	1	4	0	15	36
Meter Boxes	77	33	45	34	40	49	54	37	369	713
Meter Maintenance	12	2	2	0	0	1	7	7	31	54
New Meter Taps	84	33	45	34	52	54	55	67	424	747
Odor Water	23	17	13	6	26	31	17	33	166	215
Other	2	10	3	6	0	2	10	1	34	75
Sewer Stop/Repair/Tap	23	6	2	20	7	17	19	31	125	245
Stub Out Sewer	0	0	0	0	0	0	0	0	0	0
Sewer Pressure Test	4	4	2	0	5	7	0	2	24	133
Televise Sewer line	16	8	5	4	0	13	0	5	51	91
Utility ID & Spotting	419	436	541	557	648	721	649	478	4,449	5,551
Valve Maintenance	0	0	4	0	3	0	6	1	14	4
Water Break/Repair	19	43	35	31	19	19	44	8	218	286
Water Pressure Test	10	0	1	1	1	4	1	3	21	158
<b>Totals</b>	<b>718</b>	<b>631</b>	<b>724</b>	<b>751</b>	<b>852</b>	<b>1002</b>	<b>929</b>	<b>693</b>	<b>6,300</b>	<b>8,775</b>

May 2026  
Utility - Water Distribution Benchmark



## Water Distribution - Utility Inspections

Mr. Lupe Vela and Mr. Charlie Fuentes, Utility Inspectors, conducted inspections on thirty-seven (37) sites; performed 15 Density Tests, performed 1 Water Hydrostatic Test, 2 Water Air Tests, and 2 Sewer Mandrel Tests. Inspectors worked on 80 line locates.

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	Anacua Village	7/2024		Mayberry / 8 <sup>th</sup> St.	Under Construction
2	Anzalduas Industrial Park PH 1	4/2024		Military / Bryan	Under Construction
3	Anzalduas Industrial Park PH 7	3/2024		Military / Bryan	Under Construction
4	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
5	Bellwood Manor	7/2025		2 ½ Trosper	Under Construction
6	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
7	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
8	Bryan Landing	7/2024		Bryan / N. 2 Mile	Under Construction
9	Bryan Road Reconstruction/Drain Proj	8/2025		Holland / 20 <sup>th</sup> St.	Under Construction
10	Camelias Plaza	9/2023		FM 495 / Bryan	Under Construction
11	Cap Storage Victoria Drive, LLC	6/2023		Shary / Victoria	Under Construction
12	Chipotle	9/2025		Shary / Ruby Red Blvd.	Under Construction
13	City of Palmhurst Mayberry Sewer	4/2026		3 Mile / Mayberry	Under Construction
14	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
15	Conway Village	1/2025		4 Mile / Conway	Under Construction
16	Crystal Estates	9/2023		Inspiration Rd / Esperanza	Under Construction
17	Deleon-Zamora	7/2024		4 Mile / Conway	Under Construction
18	El Milagro PH I	12/2022		Los Indios / Bryan	Under Construction
19	Esmeralda Subdivision	12/2025		Moorefield / 4 Mile Line	Under Construction
20	Excel Carriers	7/2023		3 Mile / La Homa	Under Construction
21	Holland Terrace	7/2024		Holland / 25 <sup>th</sup> St.	Under Construction
22	Imperio Vista Subd.	8/2025		Holland / 20 <sup>th</sup> St.	Under Construction
23	Khit Chiropractic	7/2024		Bryan / Bus 83	Under Construction
24	Las Cumbres Terrace	1/2025		2 Mile / Trosper	Under Construction
25	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
26	Las Misiones De San Jorge	9/2023		S Conway / Military	Under Construction
27	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
28	MHA Conway Village	4/2026		Conway / Los Indios	Under Construction
29	Monarza Estates	9/2023		3 ½ N Mayberry	Under Construction
30	Sendero Phase I	1/2023		1 Mile South	Under Construction
31	Sendero Phase II	2/2022		1 Mile South	Under Construction
32	Sonoma Ranch	1/2025		Mayberry / 2 ½ Mile	Under Construction
33	Taylor Road Water & Sewer Plan	1/2026		Bus to 2 Mile, Taylor	Under Construction
34	Tee Time	3/2025		Mayberry / N Bolz St.	Under Construction
35	Tierra Dorada Lift Station	7/2024		Tierra Dorada	Under Construction
36	Top Site Storage	3/2025		Trinity / Commerce	Under Construction
37	Van Guard Academy Monet Campus	4/2026		Stewart / 2 Mile Line	Under Construction

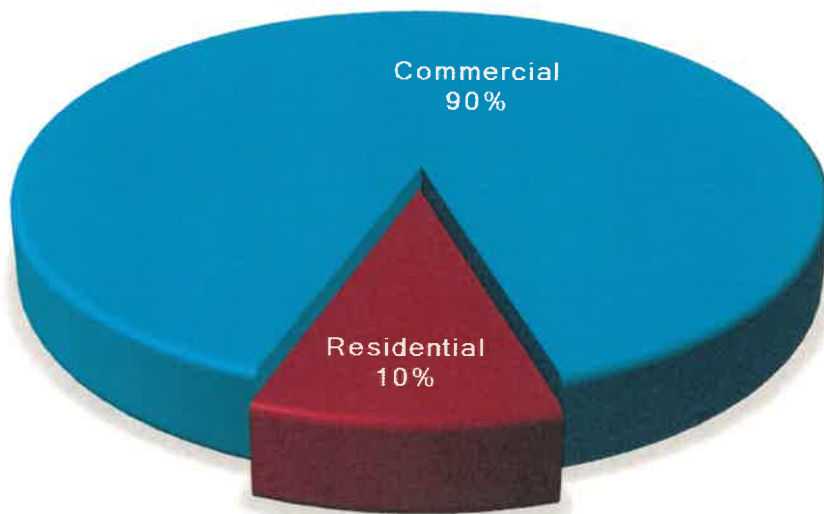
### Water Distribution - Backflow Prevention Inspections

The table and graph below show the grand total of fifty-eight (58) Backflow Prevention Assembly Inspections performed by Mr. Ignacio Salazar through access of the Envirotrax BPAT System in order to keep our water lines free from back siphonages and water pressure backflow contamination.

#### 2025-26 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	FYTD 25-26	FY 24-25
Inspection of Commercial Accts	38	16	29	40	35	66	83	52	359	181
Inspection of Residential Accts	9	2	5	2	7	8	2	6	41	143

May 2026  
Backflow Prevention Inspections



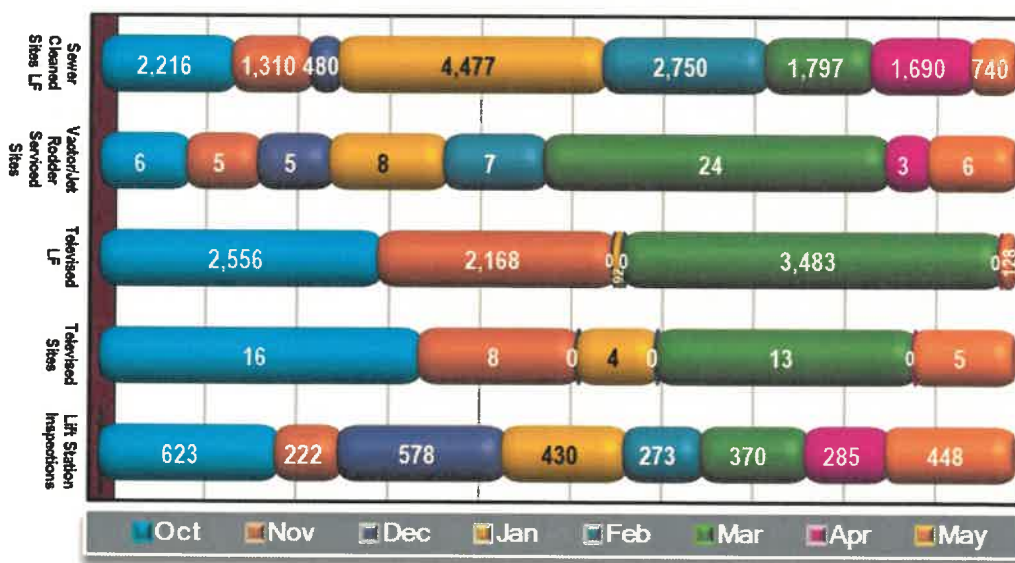
### Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 380.5 miles of sewer lines by responding to 30 sewer backups, 5 sewer lines were televised, cleaned 6 sewer line sites (3 Vector, 3 Jet Rodder) and 448 lift station work orders for this month.

#### Sewer Lift Station Inspections Vector / Jet Rodder Cleaning Services

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD 25-26	FY 24-25
Lift Stations Inspections	623	222	578	430	273	370	285	448	3229	4675
Televised Serviced Sites	16	8	0	4	0	13	0	5	46	91
Televised Linear Feet	2556	2168	0	92	0	3483	0	128	8427	45276
Vector/Jet Rodder Serviced Sites	6	5	5	8	7	24	3	6	64	147
Vector/Jet Rodder Serviced LF	2216	1310	480	4477	2750	1797	1690	740	15460	56187

#### 2025-26 Sewer Collection Lift Station Inspections, Televised & Serviced Sites



## Water Treatment Plant

**Water Production and Rainfall** Water Plant Operators at our North and South Water Treatment Plants treated 409.838 million gallons of water and our Plant Operators recorded daily there was 5.3 inches of rainfall for May.

**2025-26 Treated Water Million Gallons (MG)**

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	FYTD 25-26	FY 24-25
13	16	10	462	428	413	402	368	464	418	410	3,365	4,852

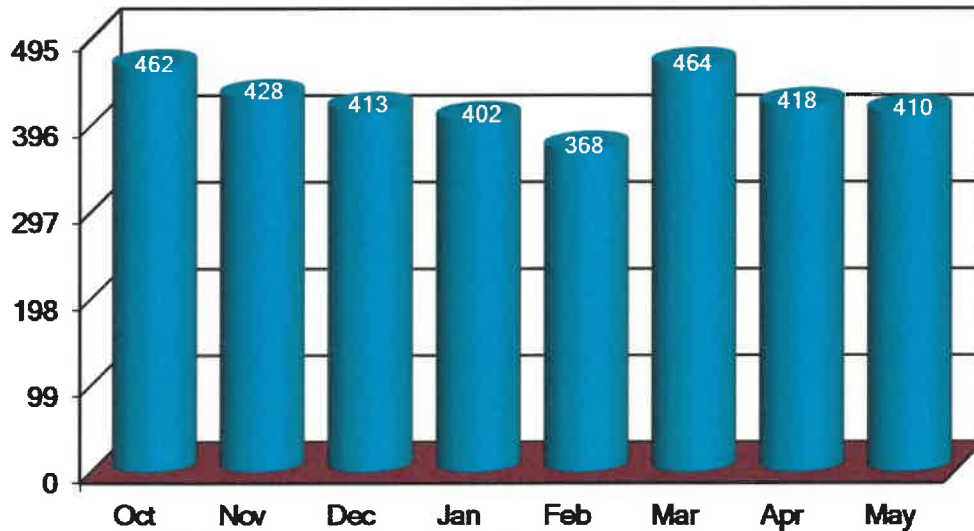
**2025-26 Rainfall (Inches)**

Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	FYTD 25-26	FY 24-25
Rainfall (Inches)	0.70	0.50	0.25	0.10	0.00	0.00	6.30	5.30	13.15"	19.3"



Parameters Exceeded: N/A

**2025-26 Water Production Million Gallons (MG)**



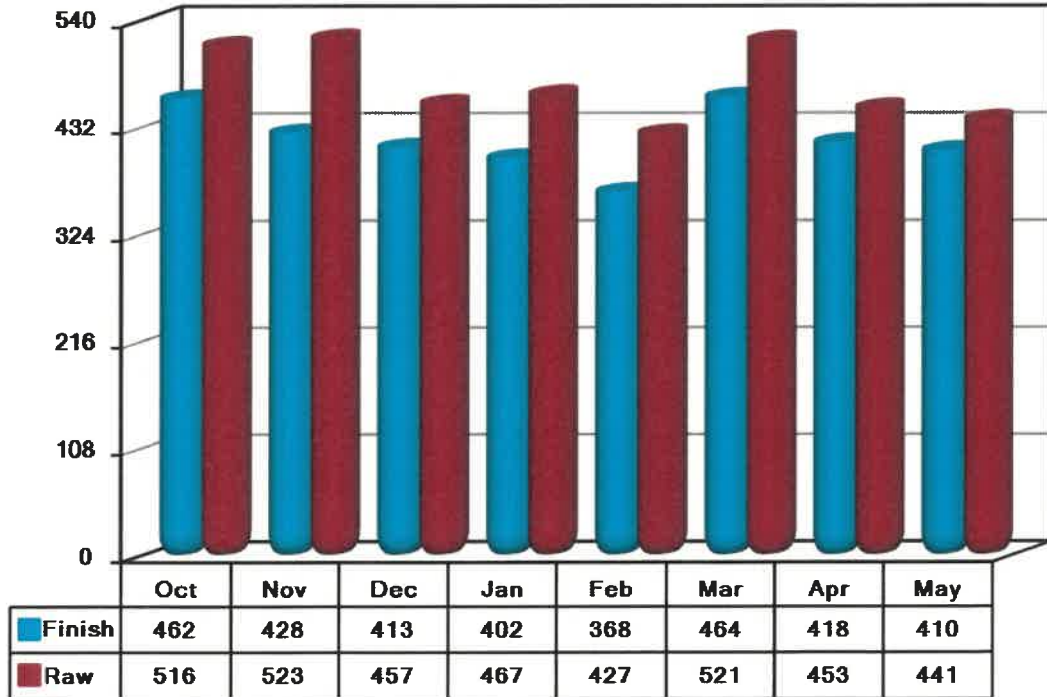
### Operations and Maintenance - North Water Treatment Plant

- The International Dioxide Company (IDI) collected the monthly chlorite samples.
- Staff continued with performing maintenance on pumps and motors.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- To stay safe on hot days, our staff is encouraged to take breaks to cool off, wear a brimmed hat or cap and to drink plenty of water to hydrate throughout the day to prevent heat-related illnesses and accidents.
- Staff performed all duties utilizing essential Proper Protection Equipment as needed for safety measures from the effects of workplace hazards.
- Staff reviewed water quality lab results from the following certified laboratories:
  1. Ana-Lab (Chlorite, TOC, SUVA)
  2. Eurofins Eaton Analytical (Chlorite)

### Operations and Maintenance - South Water Treatment Plant

- The International Dioxide Company (IDI) collected the monthly chlorite samples.
- Operators continued with regular maintenance of pump and motors, as well as, kept up with mowing grass in the facilities and towers.
- As of May 28, 2026, the Falcon Reservoir water level is at 23% and the Amistad Reservoir water level is at 29.6%, respectively. According to the Brownsville Area Reservoirs Monitor, the average of both reservoir levels is at 26.5%.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters.
- Staff performed necessary Water Plant and Reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution Water Towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised Emergency Generators weekly.

**Water Treatment Plants  
2025-26 Raw & Finish Water  
Million Gals. (MG)**



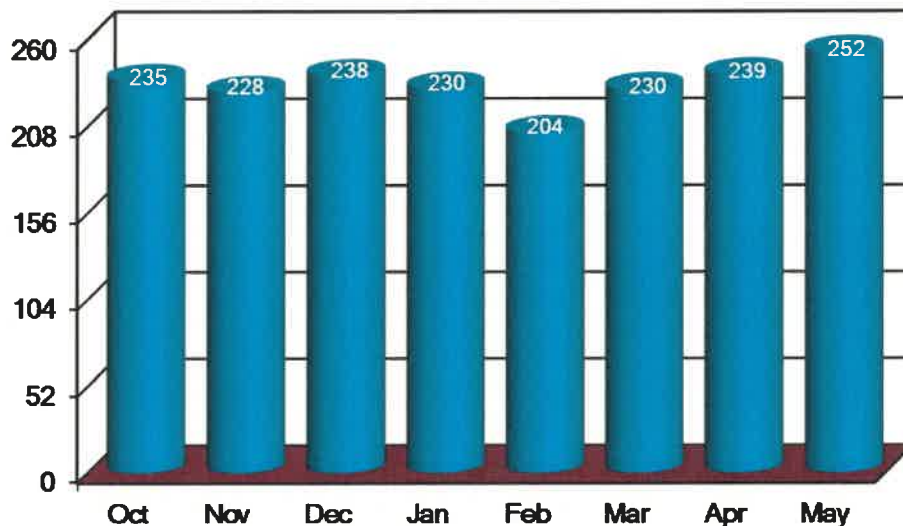
## Wastewater Treatment Plant

**Wastewater - Treatment** Wastewater Plant staff treated 251.960 million gallons of Wastewater.

2025-26 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	FYTD 25-26	FY 24-25
8.1	10.2	5.5	235	228	238	230	204	230	239	252	1,856	2,633

2025-26 Treated Wastewater Million Gallons (MG)



**Wastewater - Wastewater Plant Status** There were no violations for May. Plant operated at 55.8% capacity; Plant is rated at 13.5 mgd; and the Plant Yearly Average was 7.533 mgd. There was 7.4 inches of rainfall.

**Wastewater - Risk Management Program** The Plant buildings are maintained by Facilities department. All employees received Proper Protection Equipment as they may be exposed to hazardous environments. All cleaning and disinfection are done by janitorial staff to keep Plant disinfected as possible. Risk Reducing Training was conducted for severe heat exposure to all Plant Staff and Staff are alerted of high pollen and dust due to drought conditions.

**Wastewater - Staff Developments** Andres Garcia will continue to train to obtain his "C" license level of operating Plant. Eric Hernandez has passed his first required exam and is now being trained for other process control operations; he will be taking his "C" level license test for Wastewater Treatment processes; Mr. Angel Espinoza will be testing for the "D" level exam for Wastewater Operator.

**Wastewater - Facility Activities** Supervisory Staff continues to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. Other rehabilitation projects are being discussed for future developments and are pending approvals. These projects will allow the Plant to continue to provide effective sewage treatment and environmental protection of water for the State of Texas.

**Wastewater - General Maintenance** Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary; and (automatically) exercised two emergency generators, once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continue routine cleaning of Clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works on a weekly basis.
5. Maintenance Crew worked on the Lift Station pumps and exercised all pumps at the Main Lift Station.
6. Maintenance Operators worked on thickener pump leaks, repairs and adjustments.

7. Operators worked on maintaining a proper level at the Pretreatment Pond.
8. Maintenance greased bearings on schedule and worked on grit system timed controls.
9. Grounds keeping was done by all Operators and Grounds Keeper.
10. All safety signs were checked within the property lines of the Plant.

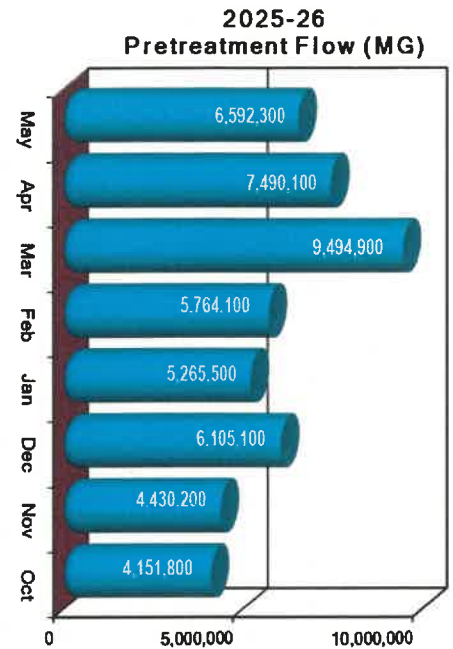
**Wastewater - Contract Work**

City's Contracted out electricians worked on the following.

1. Hill-Tex worked on gear and worked on Bar Screen for Channel 2 and Channel 3.

**Wastewater - Other Contract Work**

1. CB3 continued to provide the Plant with sludge and grit removal services.
2. Cintas provided uniform services and door mat replacement, weekly.
3. Polydine supplied us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on the Administration building and air filter exchanges for Plant.
5. Sage worked on bypass for Plant emergency repairs.
6. The 5125 Company worked on repairs for influent wastewater line.



**Wastewater - Lab Status**

All equipment and supplies met TCEQ standards for analysis and are concurrent with Standard Methods Procedures. ERA annual testing was completed and the City's Lab passed all analysis categories. Reports are pending to be finalized and sent to TCEQ for annual compliance. Plant Supervisor continues using the EPA Discharge Monitoring Report Federal Reporting System to comply with the TCEQ regulations. Staff is following TCEQ rules and regulations and is dedicated to the cleaning and disinfection of water and its reintroduction back to the environment.

**Wastewater - Special Projects**

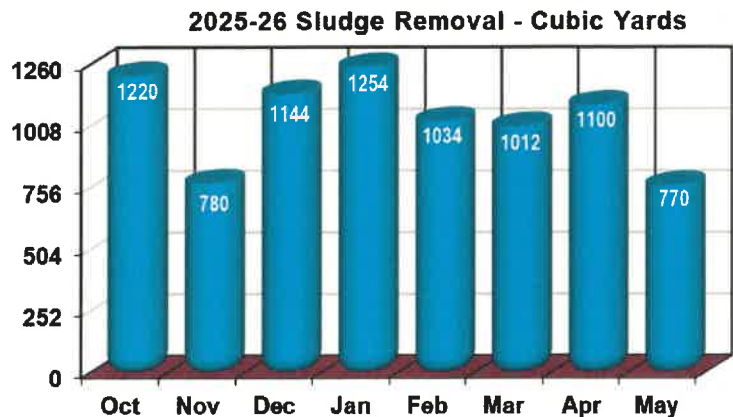
The Capital Improvement Projects include clarifier covers for UV light protection Industrial Pond rehab, Digester Aeration upgrade and other needed projects; Being discussed are future improvements for redundancy at our Dewatering Sludge System (Belt Press). Clarifier Covers or equipment needed for algae removal, is a project that the Plant is initializing. The removal of algae buildup at the clarifier walls and weirs, the treatment process gains a significant increase in disinfection; Equipment downstream of the Clarifier System is cleaner and decreases wear and tear of UV light bulbs and will eliminate Operator man hours and reduces the risk of injury.

**Pretreatment**

Three surface Aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continue to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 16 truckloads of 80,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) was 6,592,300 million gallons. Total sludge hauled was 770 cubic yards equivalent to 35 roll off containers.

**2025-26 Sludge Removal**

Month	Roll Offs	Cu/Yds
Oct	61	1,220
Nov	40	780
Dec	52	1,144
Jan	57	1,254
Feb	47	1,034
Mar	46	1,012
Apr	50	1,100
May	35	770
25-26	388	8,314
24-25	525	8,508



### Street Division - Benchmark Summary

Our Street Crews paved 1,691 Linear Feet, patched approximately 760 Potholes; placed a total of 28 Signs (15 stop signs) and 15 Poles (cemented), inspected and repaired 76 Traffic Lights and Street Lamps; 678 Street Miles was swept; and removed 210 Tires. Street Crews cleared right-of-way tree limb obstructions. For the Collection of Debris site, there were 301 customers and a monetary collection totaling \$ 6,910.

### Street Improvement & Construction Projects

Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Sharyland Golf Course 200 Tons HMA	1,691 x 8	100%	100%	\$ 14,000	Street Department

### Collection of Debris

There were 301 City of Mission customers with a monetary collection of debris totaling \$ 6,910.

#### Collection of Debris

Month	Customers	Amount \$
Oct	278	\$ 8,494
Nov	218	\$ 5,845
Dec	258	\$ 6,238
Jan	255	\$ 6,459
Feb	246	\$ 5,926
Mar	365	\$ 8,380
Apr	279	\$ 7,329
May	301	\$ 6,910
25-26	2200	\$ 55,581
24-25	2,882	\$ 87,601

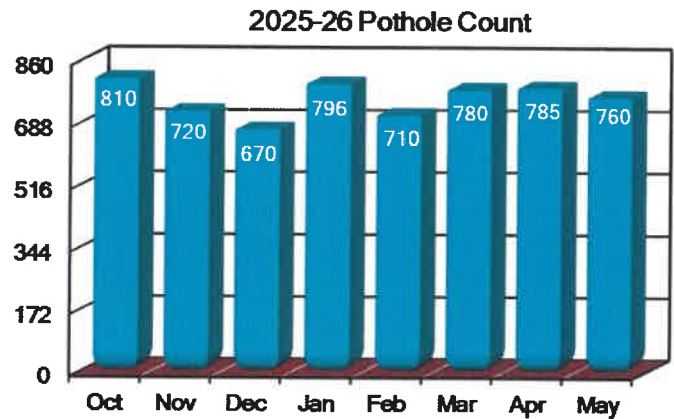
2025-26 Collection of Debris



**City Pothole Maintenance** Street Crews filled a total of 760 potholes.

**2025-26 Pothole Maintenance**

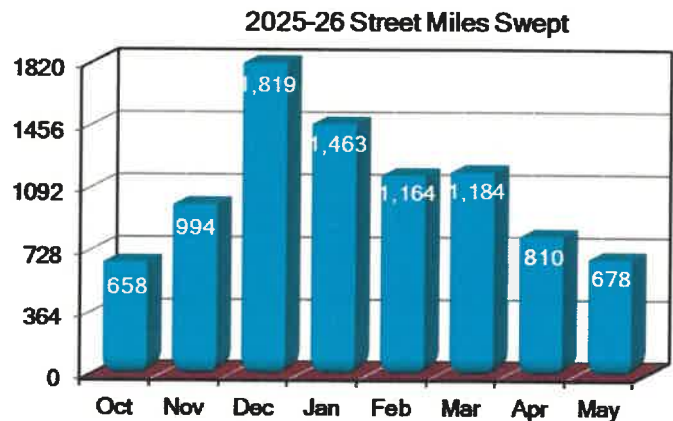
Month	24-25	25-26
Oct	726	810
Nov	785	720
Dec	726	670
Jan	670	796
Feb	675	710
Mar	780	780
Apr	775	785
May	710	760
<b>Totals</b>	<b>5,847</b>	<b>6,031</b>



**City Street Miles Swept** Mr. Torres, Mr. Gutierrez, Sweeper Operators, cleaned 678 street miles.

**2025-26 Miles Swept**

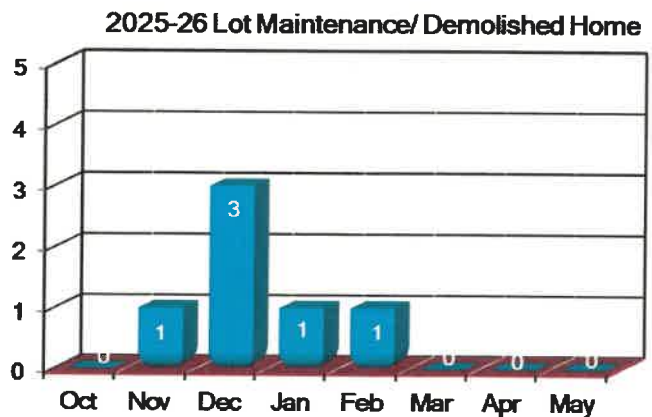
Month	24-25	25-26
Oct	1,662	658
Nov	1,497	994
Dec	1,258	1,819
Jan	1,330	1,463
Feb	1,159	1,164
Mar	1,238	1,184
Apr	1,408	810
May	1,203	678
<b>Totals</b>	<b>10,755</b>	<b>8,770</b>



**Lot Maintenance / Demolished Home** There was no Demolished Home this month.

**2025-26 Lot Maintenance**

Month	24-25	25-26
Oct	0	0
Nov	1	1
Dec	1	3
Jan	0	1
Feb	0	1
Mar	0	0
Apr	0	0
May	2	0
<b>Totals</b>	<b>4</b>	<b>6</b>



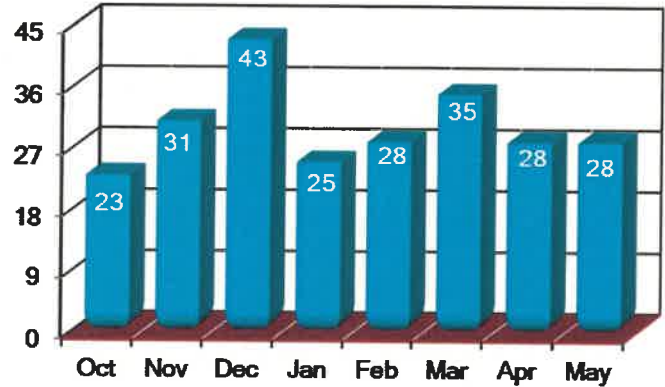
### Sign Shop Output Measures

Street Crews installed 28 signs (15 stop signs) and 15 poles.

2025-26 Sign Installation

Month	24-25	25-26	Posts
Oct	19	23	8
Nov	48	31	19
Dec	10	43	16
Jan	10	25	20
Feb	13	28	28
Mar	42	35	31
Apr	19	28	22
May	112	28	15
<b>Totals</b>	<b>273</b>	<b>241</b>	<b>159</b>

2025-26 Sign Installations



### Street Light Pole Maintenance

Street Light inspections are maintained by AEP.

### Traffic Signal Maintenance

Thunderstorms damaged Traffic Signal Equipment at Kika Loop and Conway; replaced equipment with converter.

School Zone				Traffic Signals Light Changes							
Month	Light Bulb Replace	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	2	1	1	2	1	1	1	5	35	37	86
Nov	0	0	0	5	1	0	6	3	17	27	59
Dec	0	6	6	5	5	7	0	13	7	21	70
Jan	1	1	2	1	0	1	0	3	10	46	65
Feb	0	1	4	2	0	1	0	3	19	24	54
Mar	0	0	2	3	3	0	3	5	31	58	105
Apr	0	0	0	0	0	0	0	9	11	23	43
May	0	20	0	1	1	0	1	4	28	21	76
25-26	3	29	15	19	11	10	11	45	158	257	558
24-25	9	27	116	16	28	28	36	74	507	405	1,246

**Storm Drainage** Street Crews cleared debris from storm drains and ditches throughout the City to prepare for hurricane season.

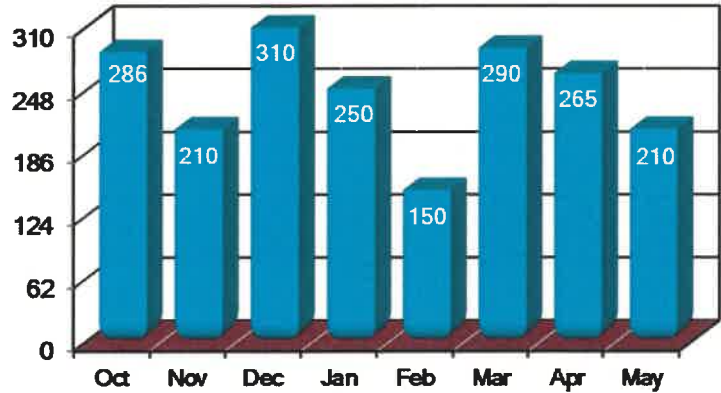
**City Crew Collect Debris** Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

**Tire Removal** Our Streets Crew removed 210 tires from the City this month.

**2025-26 Tire Collection**

Month	24-25	25-26
Oct	280	286
Nov	360	210
Dec	340	310
Jan	290	250
Feb	310	150
Mar	310	290
Apr	320	265
May	270	210
<b>Totals</b>	<b>2,480</b>	<b>1,971</b>

**2025-26 Tire Removal**



**2025-26 Fleet Maintenance & Cost Summary**

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	22	22	\$ 7,000
Repairs	76	0	\$ 34,000
<b>May</b>	<b>98</b>	<b>22</b>	<b>\$ 41,000</b>
<b>FYTD 25-26</b>	<b>550</b>	<b>341</b>	<b>\$ 313,730</b>
<b>FY 24-25</b>	<b>797</b>	<b>625</b>	<b>\$ 484,400</b>

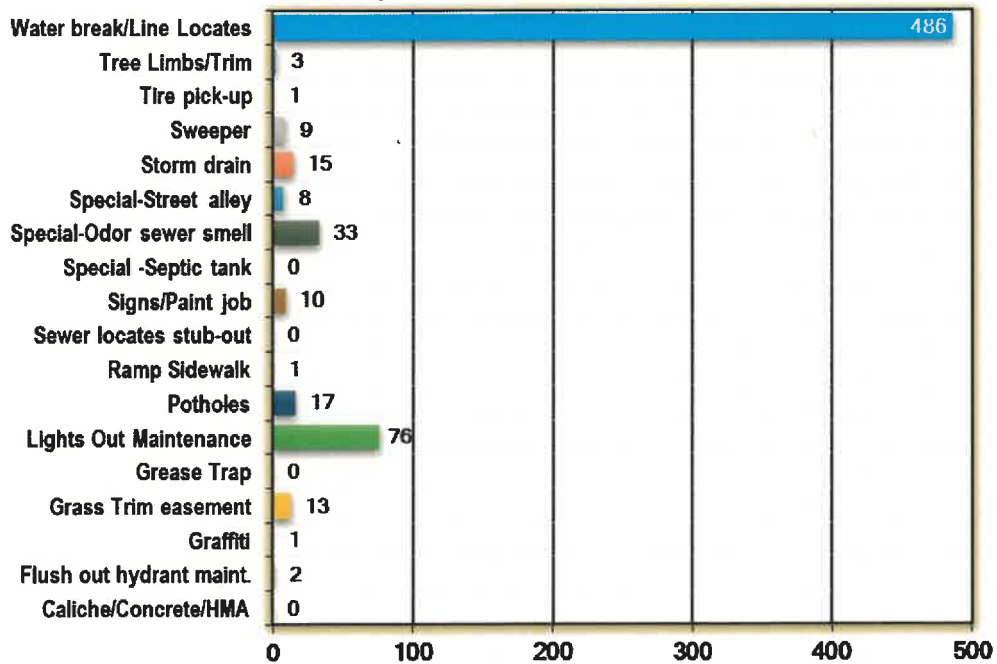
**2025-26 Fleet Work Order Benchmark**



### Administration Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	25-26	24-25
Caliche/Concrete/HMA	1	0	1	0	0	0	1	0	3	1
Flush Hydrant Maintenance	2	1	0	29	29	59	35	2	157	58
Graffiti	0	0	0	0	0	0	0	1	1	0
Grass Trim easement	7	2	0	0	0	0	2	13	24	75
Lights Out Maintenance	86	59	70	65	54	105	43	76	558	1,238
Potholes	41	29	18	22	12	36	16	17	191	592
Ramp Sidewalk	1	1	0	1	2	3	0	1	9	14
Sewer locates stub-out	0	0	0	0	0	0	0	0	0	0
Signs/Paint Job	11	8	9	4	0	0	6	10	48	36
Special -septic tank	0	0	0	0	0	0	0	0	0	0
Special-Odor smell	23	17	13	6	26	31	17	33	166	215
Special-Street alley	2	1	6	4	3	2	7	8	33	81
Storm drain	12	2	5	0	0	3	11	15	48	58
Sweeper	6	9	19	3	3	17	15	9	81	98
Tire pick-up	15	2	5	0	0	1	4	1	28	28
Tree Limbs/Trim	13	5	5	7	4	5	5	3	47	95
Water break/Line locates	438	479	541	598	648	740	693	486	4,623	5,761
<b>Total</b>	<b>658</b>	<b>615</b>	<b>692</b>	<b>739</b>	<b>781</b>	<b>1002</b>	<b>855</b>	<b>675</b>	<b>6,017</b>	<b>8,350</b>

May 2026 - Request for Service Calls



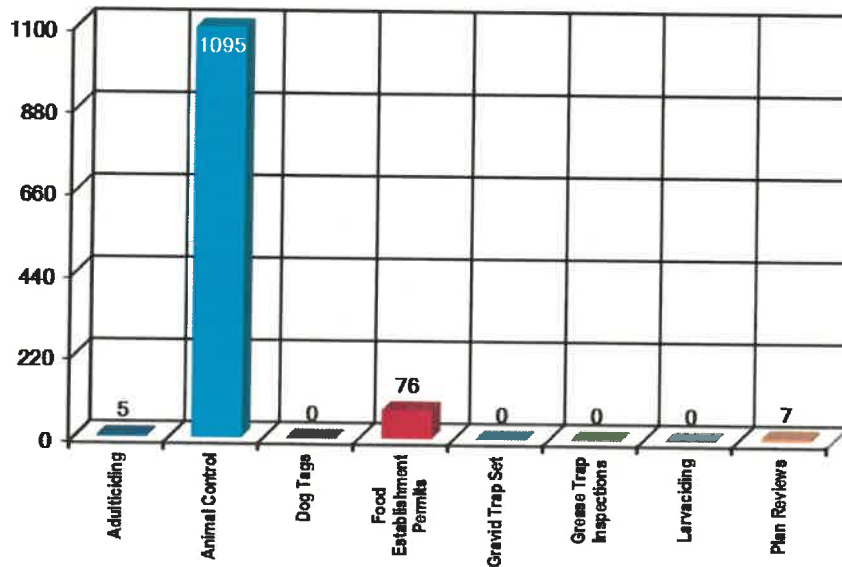
## Health Department

### Health Department Benchmark Summary

Following are the services provided by the Health Department for May.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	25-26	24-25
Adulthood	0	0	0	0	0	0	2	5	7	13
Animal Control	1048	948	977	950	793	896	1021	1095	7728	10814
Dog Tags	5	6	2	1	3	4	0	0	21	33
Food Est. Permits	216	78	145	98	73	92	77	76	855	2,172
Gravid Trap Set	0	0	0	0	0	0	0	0	0	0
Grease Trap Inspections	0	2	1	0	0	0	0	0	3	3
Larvaciding	0	0	0	0	0	0	5	0	5	9
Plan Reviews	6	5	3	6	1	4	7	7	39	112
<b>Total</b>	<b>1275</b>	<b>1039</b>	<b>1128</b>	<b>1055</b>	<b>870</b>	<b>996</b>	<b>1112</b>	<b>1183</b>	<b>8658</b>	<b>13156</b>

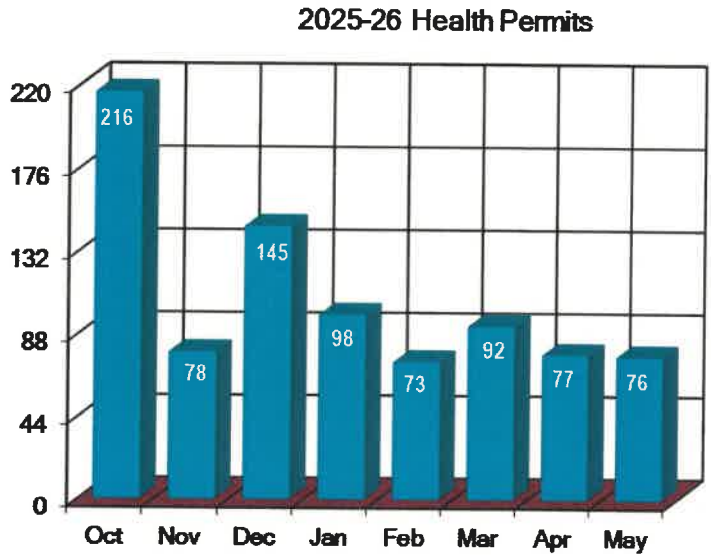
May 2026  
Health Department Service Requests



### Health Department - Permits

A total of 76 Food Establishment permits were issued this month.

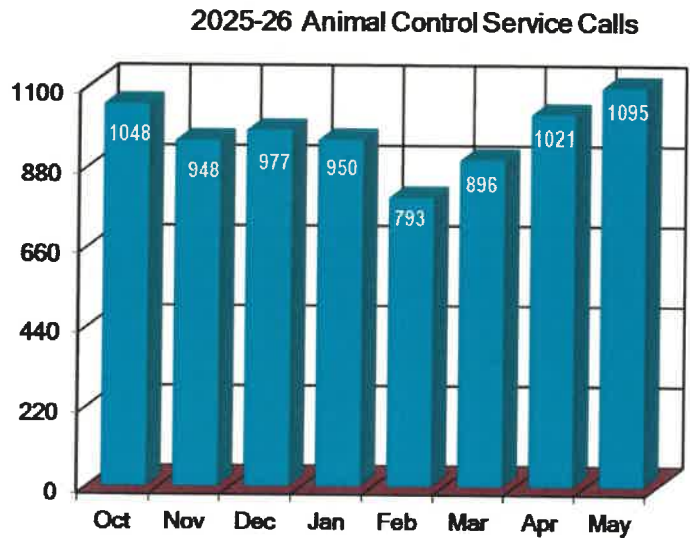
Food Establishment Permits		
Month	FY 24-25	FY 25-26
Oct	231	216
Nov	220	78
Dec	188	145
Jan	172	98
Feb	114	73
Mar	222	92
Apr	190	77
May	151	76
Totals	1,488	855



### Health Department - Animal Control Service Calls

Citizens called (1,095 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	FY 24-25	FY 25-26
Oct	970	1,048
Nov	770	948
Dec	791	977
Jan	748	950
Feb	761	793
Mar	852	896
Apr	1,058	1,021
May	940	1,095
Totals	6,890	7,728



### Health Department - Animal Care and Control

Our City's Animal Wellness Officers, Jesus, Ivan and Manuel reported the following Animal Control for May. There were 198 requests for intake service orders completed by City staff this month.

#### Dogs

Description	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape Lost Euthn.	Adopted	Rescued	Trap-Neuter-Release	Return To Owner	MAY	25-26
<b>Mission</b>	38	4	0	8	1	11	16	24	0	0	102	772
<b>MAY</b>	38	4	0	8	1	11	16	24	0	0	102	
<b>YTD 25-26</b>	250	27	0	86	51	67	143	137	0	11		772
<b>FY 24-25</b>	374	61	1	90	24	19	24	10	0	0		603

#### Cats

Description	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape Lost Euthn.	Adopted	Rescued	Trap-Neuter-Release	Return To Owner	MAY	25-26
<b>Mission</b>	45	0	0	9	0	11	10	12	2	0	89	513
<b>MAY</b>	45	0	0	9	0	11	10	12	2	0	89	
<b>YTD 25-26</b>	156	2	0	131	5	40	87	61	31	0		513
<b>FY 24-25</b>	206	10	0	151	0	18	17	9	10	0		421

#### Wildlife

Description	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape Lost Euthn.	Adopted	Rescued	Trap-Neuter-Release	Return To Owner	MAY	25-26
<b>Mission</b>	0	0	0	7	0	0	0	0	0	0	7	69
<b>MAY</b>	0	0	0	7	0	0	0	0	0	0	7	
<b>YTD 25-26</b>	0	0	0	69	0	0	0	0	0	0		69
<b>FY 24-25</b>	0	0	0	81	0	0	0	0	0	0		81

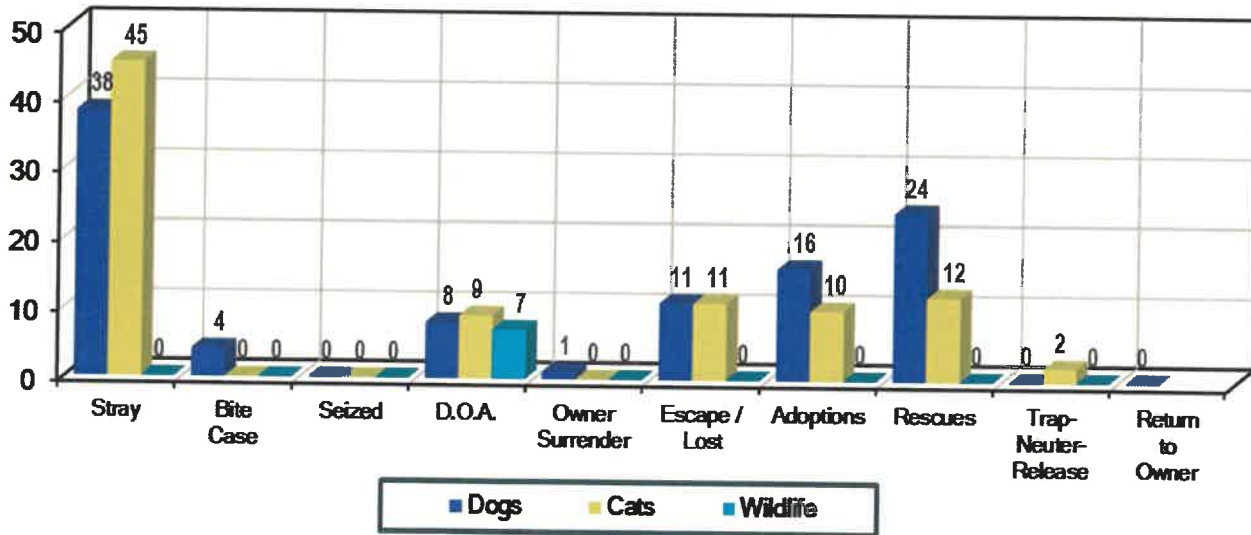
### Health Department Animal Control Summary

Below is our Health Department Animal Control Shelter Intake Summary of Dogs, Cats, and Wildlife.

#### May 2026 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape/ Lost/ Euthn.	Adopted	Rescues	Trap-Neuter-Release	Return To Owner	MAY	YTD 25-26
Dogs	38	4	0	8	1	11	16	24	0	0	102	772
Cats	45	0	0	9	0	11	10	12	2	0	89	513
Wildlife	0	0	0	7	0	0	0	0	0	0	7	69
MAY	83	4	0	24	1	22	26	36	2	0	198	
YTD25-26	406	29	0	286	56	107	231	182	46	11		1,354
FY24-25	580	71	1	322	24	37	44	13	13	0		1,105

#### May 2026 Health Department Animal Control



**MISSION FIRE DEPARTMENT**  
**MONTHLY REPORT**

**May 2026**



**“Dedicated to the Community we Protect... and Serve”**

# MFD First Arriving Unit Compliance (NERIS) Fire Incidents (NERIS)

Filter:

Incident Date Last Month Unit on scene order 1 Incident status Locked, Draft, InReview

## First Arriving Unit Compliance - NERIS

Reporting Period

Date(s)

May 2026

Turnout Time - Dispatched to En Route

Average Turnout Time - All Incidents  
**01m:10s**

Turnout Time - Medical Incidents

Total Incidents  
**548**  
Average Unit Turnout Time **01m:10s**

Turnout Time - All Other Incidents

Total Incidents  
**161**  
Average Unit Turnout Time **01m:07s**

Travel Time - En Route to Arrival

# of unique Incident ID  
**709**  
Average Travel Time - All Incidents **05m:07s**

Response Time - Dispatch to Arrival

Average Unit Response Time - All Incidents  
**06m:16s**

Response Time - Medical Incidents

Total Incidents  
**548**  
Average Unit Response Time **06m:08s**

Response Time - All Other Incidents

Total Incidents  
**161**  
Average Unit Response Time **06m:46s**

Filter by type:

Filters:

**Incident Onset Dates** Last Month **Incident status** Locked, InReview, Draft

# Fire Station Report

Summarizes activity and incident data by fire station.

## Station Report Details

Station	Count of Incidents	
	May 2026	Grand Total
Central Station	327	327
Station 2	1	1
Station 3	184	184
Station 4	102	102
Station 5	113	113
Station 6	34	34
N/A	11	11
<b>Grand Total</b>	<b>773</b>	<b>773</b>

# MFD Incident Types (NERIS) Fire Incidents (NERIS)

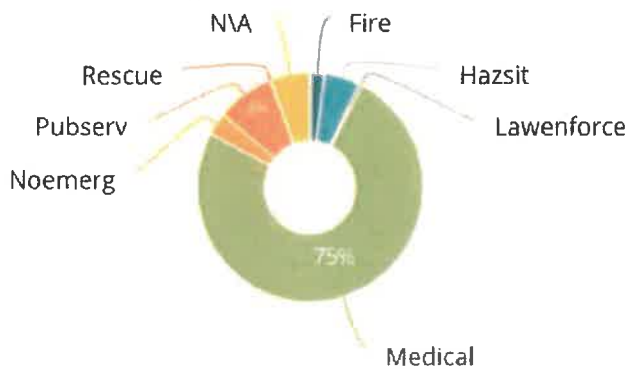
Filter Reset

Filter **Incident onset** Last Month **Incident status** Locked, InReview, Draft

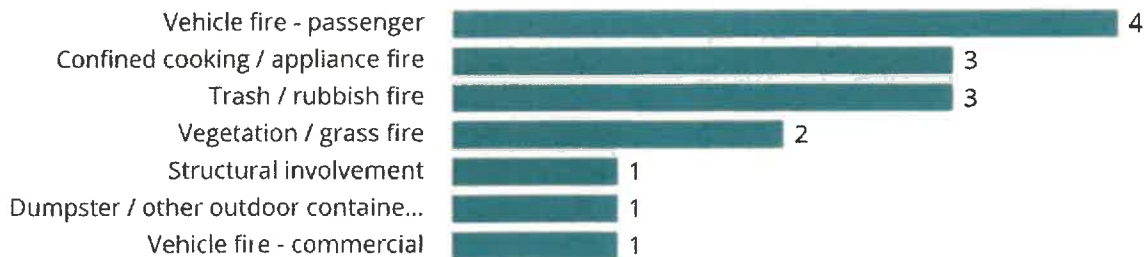
## Incident Types (NERIS)

Total Incidents	Medical Incidents	Fire Incidents	Other	Mutual Aid
Total Incidents <b>772</b>	Count of EMS Calls <b>580</b>	Count of Fire Calls <b>15</b>	Count of Other Calls <b>177</b>	Aid Given <b>0</b>
Count of Exposures <b>1</b>	Percent of EMS Calls <b>75.13%</b>	Percent of Fire Calls <b>1.94%</b>	Percent of Other C... <b>22.93%</b>	Aid Received <b>5</b>

### Primary Incident Type by Category



### Count of Fire Incidents

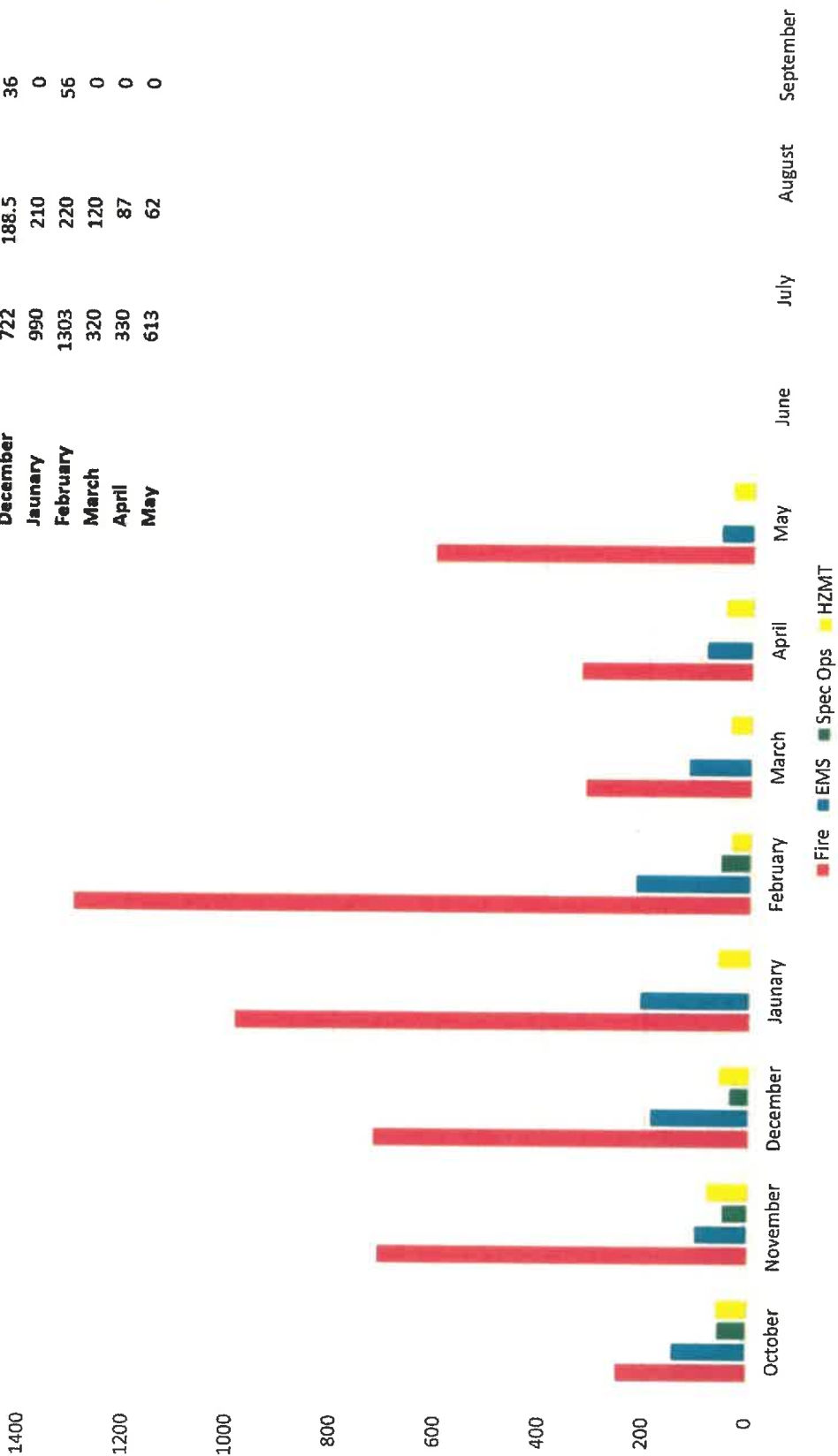


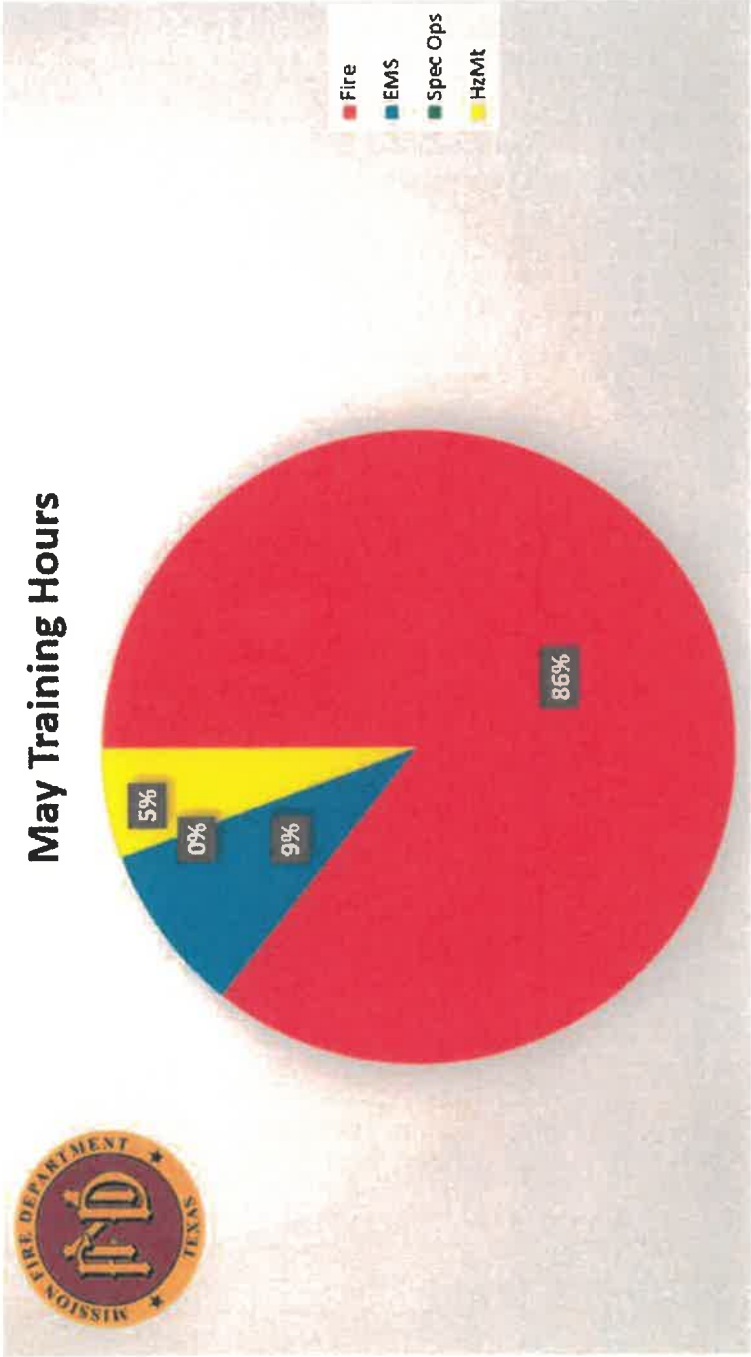


Training Hours

Total Year-to-Date 2025-2026

Month	Fire	EMS	Spec Ops	HZMT
October	252.5	143.5	55	58
November	712	100	48	78
December	722	188.5	36	56
January	990	210	0	60
February	1303	220	56	36
March	320	120	0	40
April	330	87	0	52
May	613	62	0	40





	Fire	EMS	Spec Ops	HzMt
May	613	62	0	40

# MISSION FIRE DEPARTMENT

## Emergency Ambulance Response Report

May 2026



**“Dedicated to the Community we Protect... and Serve”**



Previous Month ▾

May 1, 2026 - May 31, 2026 ▾

# 07:01

MM:SS  
Average Response Time

# 62%

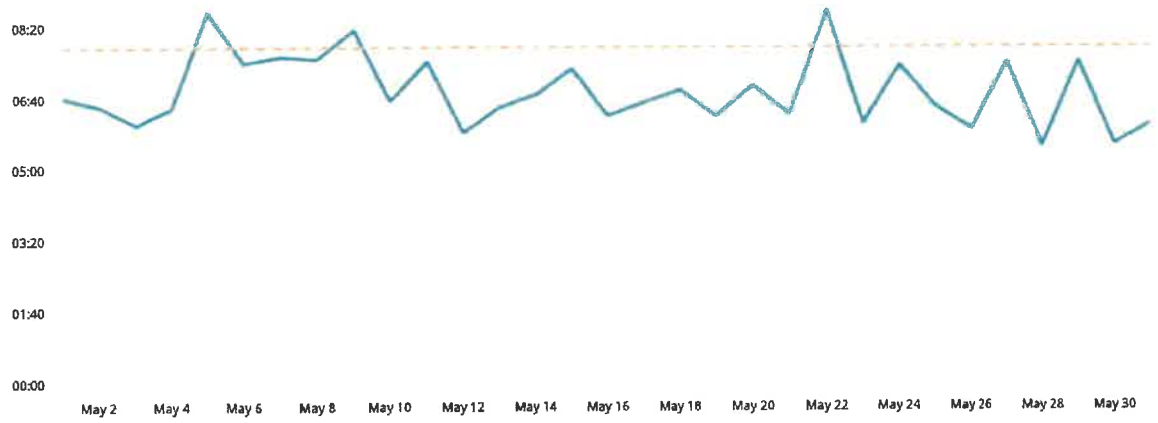
OF RESPONSES  
Response Time 08:00

# 31

DAYS  
In Selected Time Slice

# 463

UNIT RESPONSES  
In Selected Time Slice



Counts

% Rows

% Columns

All

Week Ending	5/3/26	5/10/26	5/17/26	5/24/26	5/31/26	6/7/26	6/14/26	6/21/26	6/28/26	7/5/26	7/12/26	7/19/26	7/26/26	Total
00:00 - 04:59	1.94%	2.59%	3.02%	4.1%	4.75%									16.41%
05:00 - 07:59	2.38%	9.72%	11.45%	11.66%	10.15%									45.36%
08:00 - 08:59	1.94%	3.67%	3.67%	1.94%	1.51%									12.74%
09:00 - 09:59	0.86%	1.73%	1.73%	1.94%	1.51%									7.78%
10:00 - 11:59	0.43%	2.38%	2.59%	2.38%	2.38%									10.15%
12:00 - 14:59		2.38%	0.65%	2.16%	0.86%									6.05%
15:00 - 16:59		0.43%		0.43%										0.86%
17:00 - 17:59				0.43%										0.43%
18:00 - 19:59														
20:00 - 29:59		0.22%												0.22%
30:00 - 59:59														
<b>Total</b>	<b>7.56%</b>	<b>23.11%</b>	<b>23.11%</b>	<b>25.05%</b>	<b>21.17%</b>									<b>100%</b>
Exceptions														0%



Previous Month v May 1, 2026 - May 31, 2026 v

Counts	% Rows		% Columns											
Week Ending	5/3/26	5/10/26	5/17/26	5/24/26	5/31/26	6/7/26	6/14/26	6/21/26	6/28/26	7/5/26	7/12/26	7/19/26	7/26/26	Total
Abdominal Pain	0.56%	1.12%	1.87%	1.31%	0.56%									5.43%
Abuse/Neglect, suspected			0.19%											0.19%
Acute Pain, not elsewhere classified		0.19%		0.19%										0.37%
Acute Respiratory Distress (Dyspnea)	0.37%	2.62%	1.31%	1.31%	0.75%									6.37%
Allergic Reaction		0.37%	0.19%		0.37%									0.94%
Altered Mental Status	0.19%	0.56%	0.75%	0.37%	0.19%									2.06%
Anaphylaxis			0.19%											0.19%
Anxiety reaction/Emot... upset	0.37%	0.94%	0.94%	0.75%	1.5%									4.49%
Back Pain	0.19%	0.94%	0.37%	1.31%	0.56%									3.37%
Burn					0.19%									0.19%
Cardiac arrest	0.37%	0.19%	0.19%		0.37%									1.12%
Chest Pain / Discomfort		1.12%	1.69%	2.25%	1.69%									6.74%
Chest Pain, Other (Non-Cardiac)			0.37%											0.37%
Common Cold		0.37%		0.19%										0.56%
Constipation					0.19%									0.19%
Dehydration		0.37%												0.37%
Diabetic Hyperglycemia		0.37%		0.19%	0.37%									0.94%
Diabetic Hypoglycemia		0.19%		0.19%	0.19%									0.56%
Dizziness	0.19%	0.19%	0.37%	0.94%	0.75%									2.43%
Epistaxis					0.19%									0.19%
Extremity Pain	0.19%	0.75%	0.56%	1.69%	0.56%									3.75%
Eye Injury			0.19%											0.19%
Fatigue					0.19%									0.19%
Febrile Seizures				0.19%	0.19%									0.37%
Fever	0.37%	0.19%	0.56%	0.56%										1.69%

Item 4.

Week Ending	5/3/26	5/10/26	5/17/26	5/24/26	5/31/26	6/7/26	6/14/26	6/21/26	6/28/26	7/5/26	7/12/26	7/19/26	7/26/26	Total
Foreign Body in Respiratory Tract		0.19%												0.19%
Generalized Weakness	1.12%	2.62%	2.43%	2.06%	2.81%									11.05%
Headache		0.56%	0.19%		0.56%									1.31%
Heat Exhaustion		0.75%												0.75%
Hemorrhage	0.19%	0.37%	0.37%		0.19%									1.12%
Hypertension	0.37%	0.75%	0.56%	0.37%	0.56%									2.62%
Hypotension			0.75%	0.37%										1.12%
Injury	0.75%	3%	2.43%	2.43%	3.18%									11.8%
Laceration/Ab... (minor surface trauma)		0.19%		0.19%	0.19%									0.56%
Malaise			0.19%											0.19%
Medical device failure	0.19%				0.19%									0.37%
Mental disorder				0.19%	0.19%									0.37%
Multiple injuries	0.19%	0.37%	0.37%	0.75%	0.19%									1.87%
Nausea			0.37%	0.37%	0.19%									0.94%
No Complaints or Injury/Illness Noted	0.56%	0.94%	0.75%	0.75%	0.75%									3.75%
Obvious Death	0.19%			0.37%										0.56%
Overdose - Cannabis		0.19%	0.19%											0.37%
Overdose - Other opioids				0.19%										0.19%
Overdose - Unspecified	0.19%	0.19%	0.37%											0.75%
Pain (Non-Traumatic)		0.56%	0.56%	0.37%										1.5%
Palpitations	0.19%		0.19%											0.37%
Patient assist only				0.19%										0.19%
Pelvic and Perineal Pain	0.19%			0.19%										0.37%
Poisoning / Drug Ingestion	0.19%	0.37%												0.56%
Pregnancy related conditions			0.37%											0.37%
Respiratory disorder		0.37%		0.56%										0.94%
Seizure	0.19%		1.12%	0.94%	0.37%									2.62%
Sepsis/Septice..			0.19%	0.19%	0.37%									0.75%

Week Ending	5/3/26	5/10/26	5/17/26	5/24/26	5/31/26	6/7/26	6/14/26	6/21/26	6/28/26	7/5/26	7/12/26	7/19/26	7/26/26	Total
Septic Shock		0.19%												0.19%
ST elevation myocardial infarction (STEMI)					0.19%									0.19%
Stroke	0.19%	0.19%	0.56%	0.56%										1.5%
Suicidal Ideation	0.19%	0.37%	0.19%		0.19%									0.94%
Suicide attempt				0.37%										0.37%
Syncope / Fainting		0.19%	0.37%	0.75%	0.19%									1.5%
Toothache			0.19%											0.19%
Transient Cerebral Ischemic Attack (TIA)				0.19%										0.19%
Unconscious				0.19%	0.37%									0.56%
Urinary system disorder		0.19%												0.19%
Vaginal Hemorrhage		0.56%		0.19%	0.19%									0.94%
Vomiting	0.19%	0.75%	0.37%	0.75%	0.37%									2.43%
Total	7.87%	24.34%	22.85%	24.91%	20.04%									100%



Previous Month v May 1, 2026 - May 31, 2026 v

84%

TRANSPORTS  
Percentage of Patient Encounters



12%

NON TRANSPORTS  
Percentage of Patient Encounters

4%

OTHER DISPOSITIONS  
Percentage of Patient Encounters



551

RECORDS  
In Selected Time Slice



31

DAYS  
In Selected Time Slice



Week Ending	5/3/26	5/10/26	5/17/26	5/24/26	5/31/26	6/7/26	6/14/26	6/21/26	6/28/26	7/5/26	7/12/26	7/19/26	7/26/26	Total
May	44	136	127	133	110									550
June					1									1
Total	44	136	127	133	111									551



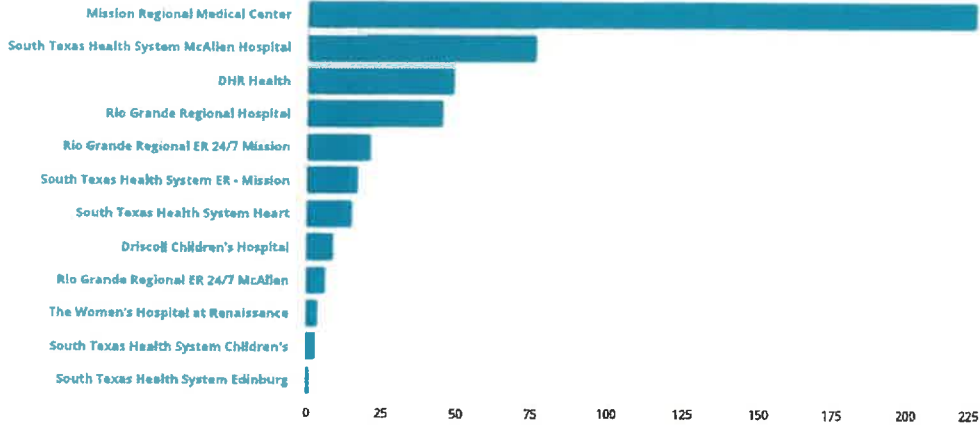
Previous Month v May 1, 2026 - May 31, 2026 v

469

RECORDS  
In Selected Time Slice

31

DAYS  
In Selected Time Slice



Counts % Rows % Columns All

Week Ending	5/3/26	5/10/26	5/17/26	5/24/26	5/31/26	6/7/26	6/14/26	6/21/26	6/28/26	7/5/26	7/12/26	7/19/26	7/26/26	Total
DHR Health	0.64%	1.28%	3.2%	3.2%	2.13%									10.45%
Driscoll Children's Hospital		0.43%	0.64%	0.85%										1.92%
Mission Regional Medical Center	4.48%	10.02%	11.09%	11.73%	10.23%									47.55%
Rio Grande Regional ER 24/7 McAllen	0.21%	0.64%	0.43%											1.28%
Rio Grande Regional ER 24/7 Mission	0.21%	2.13%	0.85%	0.64%	0.64%									4.48%
Rio Grande Regional Hospital	0.43%	2.35%	1.49%	2.35%	2.99%									9.59%
South Texas Health System Children's			0.21%	0.21%	0.21%									0.64%
South Texas Health System ER - Mission		1.49%	0.43%	1.07%	0.64%									3.62%
South Texas Health System Edinburg				0.21%										0.21%
South Texas Health System Heart		1.07%	1.07%	0.85%	0.21%									3.2%
South Texas Health System McAllen Hospital	1.92%	3.2%	3.41%	4.05%	3.62%									16.2%
The Women's Hospital at Renaissance		0.64%			0.21%									0.85%
Total	7.89%	23.24%	22.81%	25.16%	20.9%									100%



Executive Summary for 216 - Mission

	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Grand Total
Gross Charges	\$780,083	\$798,386	\$748,830	\$934,751	\$1,000,692	\$965,397	\$872,718	\$602,598	\$6,703,456
Cash Collections	(\$335,510)	(\$237,083)	(\$289,233)	(\$264,984)	(\$224,913)	(\$261,028)	(\$238,302)	(\$219,668)	(\$2,070,721)
Gross Charge per Trip	\$1,907	\$1,852	\$1,867	\$1,960	\$1,860	\$1,900	\$1,922	\$1,919	\$1,898
Cash/Txp (CPT)	\$820	\$550	\$721	\$556	\$418	\$514	\$525	\$700	\$586
Payer Mix									
Insurance	24.2%	18.1%	17.5%	16.1%	20.1%	20.9%	18.9%	18.8%	19.3%
Medicaid	14.9%	12.5%	17.0%	16.1%	18.6%	13.2%	13.0%	13.7%	15.0%
Medicare	47.9%	57.1%	59.6%	52.8%	49.6%	54.1%	49.3%	49.0%	52.5%
Private Pay	8.8%	11.4%	12.0%	13.0%	13.8%	9.6%	17.4%	11.8%	12.3%
Government Misc	1.7%	1.9%	0.2%	0.8%	1.5%	1.8%	1.3%	1.0%	1.3%
Payer Research	4.2%	0.9%	0.0%	1.9%	0.0%	2.2%	1.3%	6.7%	0.9%
Level of Service									
ALS Non-Emergency	0.0%	0.0%	0.0%	0.0%	0.0%	0.2%	0.0%	0.0%	0.0%
ALS Emergency	76.5%	81.2%	79.8%	72.5%	81.2%	79.1%	78.0%	75.8%	78.1%
ALS-2	3.7%	1.9%	0.0%	1.9%	1.7%	1.2%	2.0%	1.3%	1.6%
BLS Non-Emergency	0.2%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.3%	0.0%
BLS Emergency	19.6%	16.9%	20.9%	25.6%	17.1%	19.5%	20.0%	22.6%	20.2%
SCT A0429	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Facility Base	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Level of Service Volume									
Trip Cnt	409	431	401	477	538	508	454	314	3,532
ALS Non-Emergency TXP	0	0	0	0	0	1	0	0	1
ALS Emergency TXP	313	350	320	346	437	402	354	238	2,760
ALS-2 Emergency TXP	15	8	-2	9	9	6	9	4	58
BLS Non-Emergency TXP	1	0	-1	0	0	0	0	1	1
BLS Emergency TXP	80	73	84	122	92	99	91	71	712
Sct A0429 TXP	0	0	0	0	0	0	0	0	0
Service Others Cnt	0	0	0	0	0	0	0	0	0
Facility Base TXP	0	0	0	0	0	0	0	0	0
Ground Mileage	2,144	2,363	2,285	2,815	3,454	3,212	2,963	1,902	21,138

6/5/2026 10:40:57 PM

Balance Report for 216 - Mission - 202605

Payer Research		
Charge Adjustments		\$74,712.00
Charges in Period		\$527,886.00
Credits		(\$736,864.33)
Total AR Change for Payer Research		(\$134,266.33)
Mission		
AR Previous Balance for Mission		\$2,828,915.25
Charge Adjustments		\$74,712.00
Charges in Period		\$527,886.00
Credits		(\$736,864.33)
Accounts Receivable Change for Mission - 202605		(\$134,266.33)
Total Balance Forward for Mission		\$2,694,648.92

# **MISSION FIRE PREVENTION MONTHLY REPORT**

**May 2026**



**“Dedicated to the Community we Protect... and Serve”**

## FIRE INVESTIGATIONS

There were one (1) fire investigations for the month of May.

Full Investigation: 1 Total

Call out document of Incident: 0 Total

Call out document of Incident: 0 Total

**Year to Date: 16 Total**

**SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS**

The Hidalgo County Fire Marshal’s Office asked for our assistance in zero (0) fire investigations for the month of May.

Our assistance was requested:           0 Total

Assistance Requested by us:           0 Total

**Year to Date: 0 Total**

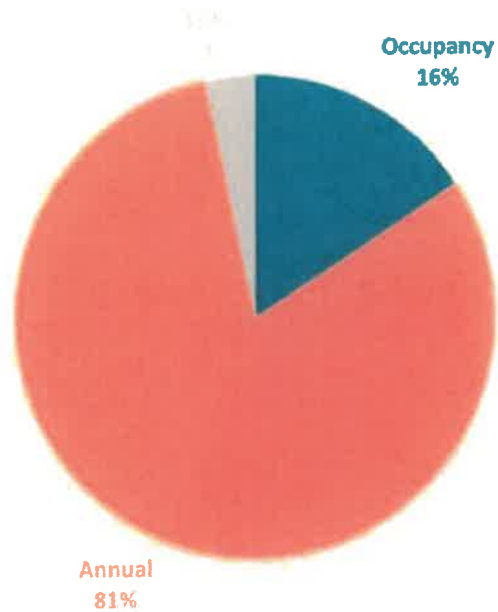
## COMPLAINTS

There were one (1) complaints for the month of May.

There were one (1) complaints resolved this month.

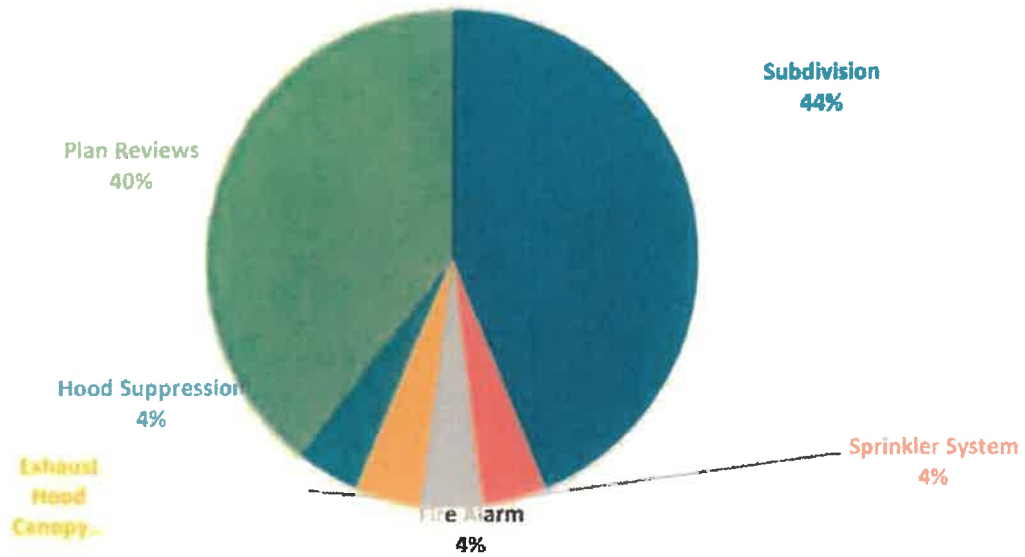
**Year to Date: 18 Total**

### FIRE INSPECTIONS - MAY 2026



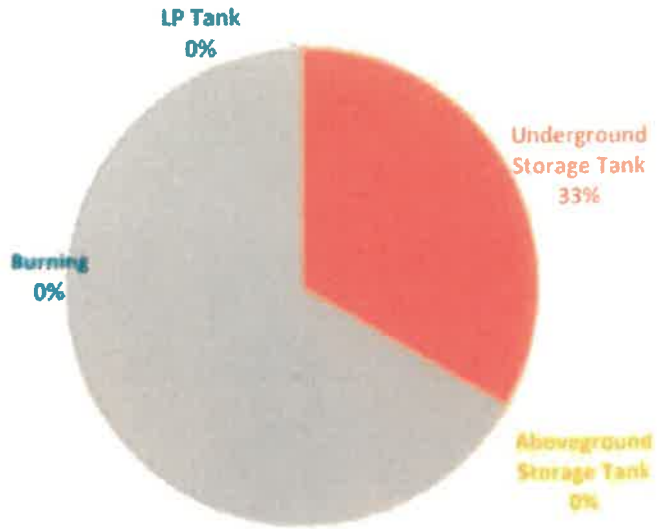
- 37 Occupancy
- 190 Annual
- 8 Other
- Year to Date: 1365 Total
- Inspection rate to date: 52%

### PLAN REVIEWS - MAY 2026



- **Subdivision Reviews: 21 - Year to Date: 167**
- **Sprinkler System Plan Reviews: 2 – Year to Date: 10**
- **Fire Alarm System Plan Reviews: 2– Year to Date: 14**
- **Exhaust Hood Canopy Plan Reviews: 2 – Year to Date: 3**
- **Hood Suppression Plan Reviews: 2 – Year to Date: 15**
- **Plan Reviews: 19 – Year to Date: 138**

### PERMITS - MAY 2026



- LP Tanks Permits: 0 – Year to Date: 6
- Underground Storage Tank Removal Permits: 1 – Year to Date: 1
- Aboveground Storage Tank Removal Permits: 0 – Year to Date: 0
- Burning Permits: 2 – Year to Date: 21

**FIRE DRILLS**

There were zero (0) fire drills conducted for the month of May.

**Year to Date: 0 Total**

## **TRAINING**

There were four (4) training courses in the month of May.

- May 21, 2026-Fire Marshal Frank Cavazos attended Public Officials Workshop training at CEED building.
- May 21, 2026-Fire Marshal Frank Cavazos attended EOC Tabletop Exercise at the Mission CISD Annex building.
- May 26-29, 2026- Fire Marshal Frank Cavazos attended TEDM Conference in Fort Worth.
- May 26-May29, 2026- Lt. Guillermo Delagarza attended Basic Instructor Course in San Juan PD.

**Year to Date: 39 Total**

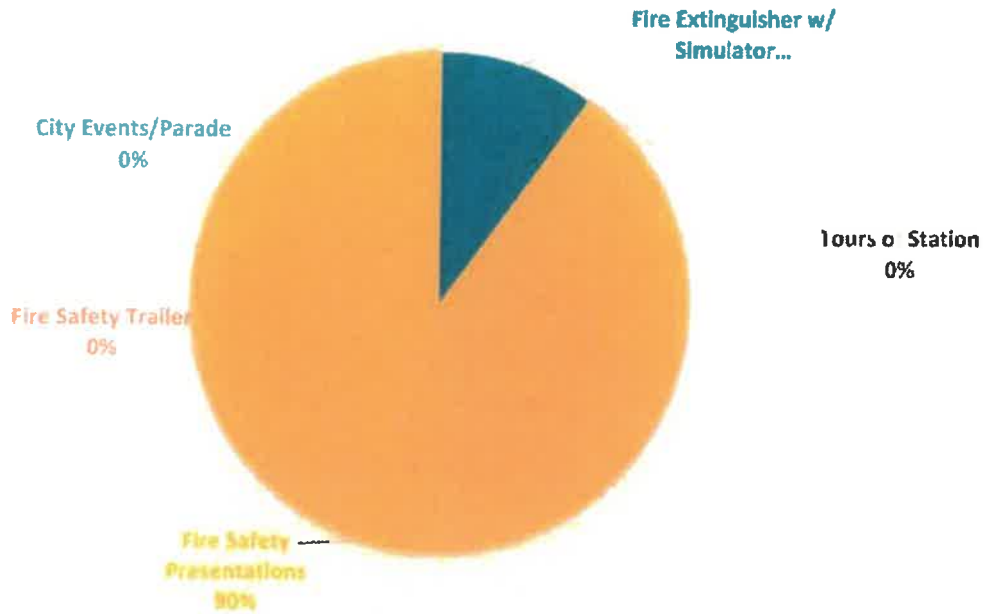
## **MEETINGS ATTENDED**

For the month of May there were twelve (12) meetings attended by the Fire Prevention Office.

- May 6, 2026- Fire Marshal Frank Cavazos attended PEER meeting at Central station.
- May 7, 2026- Fire Marshal Frank Cavazos attended SRC meeting at City Hall.
- May 11, 2026- Fire Marshal Frank Cavazos attended Mission Police for National Police week.
- May 12, 2026-Fire Marshal Frank Cavazos attended Synergy & Cohesion Mgt. with Dr. Garza at the Speer Library.
- May 14, 2026-Fire Marshal Frank Cavazos attended SRC meeting at City Hall.
- May 14, 2026-Fire Marshal Frank Cavazos attended zoom Grant meeting for PEER at Central Station Admin Conference room.
- May 18, 2026-Fire Marshal Frank Cavazos and Joel Saenz had zoom meeting with Jacob Nicholson at Central Station.
- May 20, 2026-Fire Marshal and Captain Joel Saenz attended a meeting at City Hall with Alex Hernandez for Occupancy loads.
- May 22, 2026-Captain Joel Saenz attended SRC meeting at City Hall.
- May 22, Fire Marshal Frank Cavazos attended Command Staff meeting at Central Station.
- May 25, 2026-Captain Joel Saenz attended the Logis meeting at Central Office.
- May 28, 2026- Fire Marshal Frank Cavazos attended SRC meeting at City Hall.

**Year to Date: 128 Total**

### PUBLIC EDUCATION - MAY 2026



During the month of May there were ten (10) presentations conducted

- Year to Date: 70 Presentations 22,313 Audience
- Year to Date w/ The Tutor: 0 Presentations 0 Audience
- Year to Date w/ F.S.T.: 3 Presentations 4,543 Audience
- Year to Date w/ City Events: 5 Presentations 6400 Audience
- Year to Date – Other: 0 Presentations 20 Audience
- Year to Date Grand Total: 80 Presentations 33,276 Audience

### PUBLIC EDUCATION

During the month of May there were ten (10) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events/ Parade
05/01/2026	Escobar Rios Elem.				300	
05/01/2026	Shary Elem. Career Day				100	
05/05/2026	Midkiff Elem. Career Day				400	
05/06/2026	Marcell Elem. Career Day				200	
05/12/2026	Mission Jr High School Career Day				400	
05/14/2026	Work Force Solutions				50	
05/15/2026	Vanguard Monet Career Day				230	
05/21/2026	Castro Elem. Career Day				380	
05/27/2026	Kenneth K. White Career Day				300	
05/29/2026	Wal-Mart Fire Ext. Training	40				

Frank Cavazos, Deputy Chief/Fire Marshal



*"Dedicated to the Community We Protect... and Serve"*

# MISSION HISTORICAL MUSEUM

Departmental Report May 2026

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



## PERFORMANCE INDICATORS:

Performance Indicators	October	November	December	January	February	March	April	May
General Attendance	342	65	23	109	268	275	94	58
Programs	1,104	6	24	19	96	93	22	0
Tours	0	0	0	0	0	17	0	0
Social Media	8,956	5099	3,750	8,750	6,979	4,847	4,033	4,901
Website	541	541	549	653	763	647	390	503
Outreach	3,000	650	0	0	275	350	0	180
Meetings Hosted	0	0	0	0	12	0	0	5
<b>Total</b>	<b>14,393</b>	<b>6,361</b>	<b>4,346</b>	<b>9,531</b>	<b>8,393</b>	<b>6,229</b>	<b>4,539</b>	<b>5,647</b>

(# of people served May 1– May 31)

## Public and Educational Programs/Events

### Past Programs/Events:

- Summer Ancient Landscapes Exhibit (UTRGV)
- October 7 Community Altar Exhibit Opening
- October 11 MHM Lecture Series
- October 11 Craft Day (Dia de los Muertos)
- October 25 Dia de los Muertos Folklife Festival
- November 8 MHM Lecture Series
- November 11 Veterans Day presentation at O'Grady Elementary
- November 14 Community Altar Exhibit Closing
- December 13 Christmas Craft Day w/RGV Little Elves
- January 10 MHM Lecture Series
- January 10 Leadership Mission visit
- January 13 Quilt Show Opening
- January 27, 28, 29 She Came to the Valley Movie Screenings
- February 6 Turning of the Quilts
- February 14 MHM Lecture Series
- March 14 MHM Lecture Series
- March 16 Exhibit Preview Day
- March 17 What We Wore Exhibit Opening
- March 17-20 Spring Break Scavenger Hunt
- March MHS Art Club field trip
- April 24 MHS Art show

### Upcoming Programs/Events:

- June 3 Adult Daycare visit
- June-July Summer Craft days (every Wednesday)

### Other Items:

- Ongoing Border Theater exhibit
- Ongoing DOE grant: LED lights

Event Revenue Ledger  
05/01/2026 - 05/31/2026

Source: RESERVE (event management software)

Event - Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Equipment Charges	Refundable Damage Deposit	F&B Kitchen Fee Charges	Function Total	Total Adjustments and Discounts	Total Payments Received	Balance Due	Estimated attendance
Midwest Clinicians Summit	05/01/2026	\$2,350.00		\$400.00	\$500.00	\$375.00	\$3,625.00	\$0.00	\$3,625.00	\$0.00	350
McAllen Mchl Prom	05/02/2026	\$4,850.00		\$1,050.00	\$500.00	\$375.00	\$6,775.00	\$0.00	\$6,775.00	\$0.00	500
TXDOT Safety & Wellness Fair	05/04/2026	\$5,300.00		\$350.00	\$500.00	\$375.00	\$6,525.00	\$0.00	\$0.00	\$6,525.00	800
City of Mission Mayor's Evening of Prayer	05/07/2026			\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	300
Veterans Memorial Band Banquet	05/08/2026	\$1,500.00		\$960.00	\$500.00	\$375.00	\$3,335.00	\$0.00	\$3,335.00	\$0.00	296
McAllen Memorial Prom 2026	05/09/2026	\$4,850.00		\$1,400.00	\$500.00	\$375.00	\$7,125.00	\$0.00	\$7,125.00	\$0.00	500
IMAT Mother's Day Brunch	05/12/2026	\$2,600.00		\$350.00	\$500.00	\$375.00	\$3,825.00	\$0.00	\$3,825.00	\$0.00	400
Sharyland ISD TOP 10 & TIIA Banquet	05/13/2026	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	(\$2,575.00)	\$0.00	\$0.00	300
IEM Event Planning Contractor for OOG	05/13/2026	\$2,750.00		\$0.00	\$500.00	\$375.00	\$3,625.00	\$0.00	\$3,625.00	\$0.00	200
6th Grade Graduation - Ruben Hinoposa Elementary	05/15/2026	\$1,500.00		\$0.00	\$500.00	\$375.00	\$2,375.00	\$0.00	\$2,375.00	\$0.00	200
Sharyland Pioneer HS Senior Kicker	05/16/2026	\$3,800.00	\$11,432.00	\$1,470.00	\$500.00	\$375.00	\$17,577.00	\$0.00	\$17,577.00	\$0.00	860
MCISD TIA Appreciation Dinner	05/18/2026	\$2,850.00		\$350.00	\$500.00	\$375.00	\$4,075.00	\$0.00	\$0.00	\$4,075.00	
Rowe FFA Awards Banquet	05/19/2026	\$550.00		\$0.00	\$500.00	\$375.00	\$1,425.00	\$0.00	\$1,425.00	\$0.00	
City of Mission Mental Health Luncheon	05/19/2026	\$0.00		\$0.00	\$500.00	\$0.00	\$0.00	(\$1,975.00)	\$0.00	\$0.00	37
Senior Banquet	05/20/2026	\$1,500.00		\$350.00	\$500.00	\$375.00	\$2,725.00	\$0.00	\$2,725.00	\$0.00	250
IDEA North Mission Kindergarten Graduation & 5th Grade Prom	05/21/2026	\$3,800.00		\$300.00	\$500.00	\$375.00	\$4,975.00	\$0.00	\$0.00	\$4,975.00	500
McAllen Memorial Kicker 2026 Dance	05/22/2026	\$6,850.00	\$12,894.00	\$1,050.00	\$500.00	\$375.00	\$21,669.00	\$0.00	\$21,669.00	\$0.00	1,100
Premier HS McAllen	05/26/2026	\$1,500.00		\$700.00	\$500.00		\$2,700.00	\$0.00	\$2,700.00	\$0.00	420
Mission Housing Authority FSS Inspiring Success	05/27/2026	\$1,350.00		\$350.00	\$500.00	\$375.00	\$2,575.00	\$0.00	\$0.00	\$2,575.00	150
Lavalette Kindergarten Graduation	05/27/2026	\$1,250.00		\$300.00	\$500.00		\$2,050.00	\$0.00	\$2,050.00	\$0.00	400
2026 Veterans Memorial HS Kicker	05/28/2026	\$5,300.00	\$5,594.00	\$1,050.00	\$500.00	\$375.00	\$12,819.00	\$0.00	\$12,819.00	\$0.00	1,050
Westlaco HS Kicker 2026	05/30/2026	\$4,850.00	\$3,982.00	\$1,350.00	\$500.00	\$375.00	\$7,075.00	\$0.00	\$7,075.00	\$0.00	1,020
<b>TOTAL:</b>		<b>\$59,300.00</b>	<b>\$33,882.00</b>	<b>\$11,780.00</b>	<b>\$9,500.00</b>	<b>\$6,375.00</b>	<b>\$116,875.00</b>	<b>(\$4,550.00)</b>	<b>\$98,725.00</b>	<b>\$18,150.00</b>	<b>9,633</b>
<i>23 events hosted</i>											
May-25											
<i>22 events hosted</i>		\$ 59,148.00	\$ 56,431.00	\$ 9,950.00	\$ 7,000.00	\$ 4,875.00	\$ 134,404.00	\$ (14,850.00)	\$ 134,392.00	\$ 12.00	

## MAY 2026 MONTHLY REPORT

### PARKS DIVISION:

- Our recent showers this month are received with Abundant Blessings, but certainly brings abundant grass growth. Mowing of facilities, parks and ROW's are requiring weekly mowing now instead of bi-weekly mowing.
- Daily restroom maintenance and pressure washing of pavilions where needed
- Preparation of Ballfields for Boys and Girls Club baseball season

### HORTICULTURE TEAM:

- Continued maintenance (fertilization and shaping) of Butterfly Gardens
- Assist at Shary Golf Course plant installation

### BURIALS:

- Laurel Hill Cemetery
  - 3 burials
- San Jose Cemetery
  - 1 burial
- Catholic Cemetery
  - 1 burial

### HEO Team:

- Assist with burials
- Continued assistance with removal of limestone boulders from Bannworth Park and transport to Shary Golf Course

### STRIKE TEAM:

- CEED donated 12 picnic tables that were once used by 5X5 Brewing. These tables were picked up, repaired, painted and installed in parks where needed
- Continuation of soccer goal repairs
- Working at Shary Golf Course Club House landscape

### IRRIGATION TEAM:

- Daily irrigation repairs at parks
- Main focus this month is the continuation with uncovering the non-functioning irrigation system at Shary Golf Course Club House and installation of new system for Native Plant Landscape and lawn.

- 2 -

**SPECIAL PROJECTS / EVENTS:**

- **Assisted at MEC for 3 occasions for tear down and reset after the weekend events**
  - **May 11<sup>th</sup>, weekend of May 15<sup>th</sup>**
- **Assisted Mission PD with set-up and breakdown for Police Memorial Event, May 11<sup>th</sup>**
- **Music at the Park set-up and breakdown May 15<sup>th</sup>**

- 3 -

### SHARY GOLF COURSE CLUBHOUSE LANDSCAPE PROGRESS

- Stage 1 -  
Removal of Compromised Retaining Wall



- Stage 2 -  
Removal of Diseased Trees



- 4 -

- Stage 2 -

Landscape / Irrigation Installation



Placement of Retaining wall with boulders from Bannworth Park Pond / Irrigation Mainline Installation



Soil Prep with Power Rake for the Preparation of New Lawn

- 5 -



Plant Installation

Second of trees received from Region 1 Tree Grant were installed at Shary Municipal Golf Course. Expected completion week of June 1, 2026.



- 6 -

Ruben Hinojosa City School Park is now under Bi-Weekly lawn maintenance



Installation of AED Machine Donated by Mission Lions Club at Lions Park



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development  
**AGENDA ITEM:** Conduct a Public Hearing and Consideration of Proposed CDBG Annual Action Plan FY 26-27 - Elizalde

**NATURE OF REQUEST:**

The U.S. Department of Housing and Urban Development (HUD) requires local jurisdictions to prepare and submit an Annual Action Plan in order to receive federal funds through the Community Development Block Grant (CDBG). The Annual Action Plan (AAP) describes the activities that will be undertaken with CDBG funds in furtherance of the objectives set forth in the Consolidated Plan 2023-2027. A draft of this document is available at the Community Development Office and the City's official website.

In accordance with the Citizen Participation Plan, the Citizens Advisory Committee made their recommendations for the AAP during a meeting held on May 27, 2026. A notice of public hearing was published in the Progress Times on June 5, 2026, which announced two public hearings and a thirty (30) day comment period to solicit input on the proposed projects for the AAP 2026-2027. The 2026 CDBG Allocation is \$889,523.00 with additional program income of \$102,637.67 and reprogramming of funds from FY25-26 in the amount of \$751.38 for a grand total \$992,912.05 available for FY 2026-2027. The purpose of this public hearing is to solicit public comments on the recommended funding allocations. The department will accept comments through the end of the comment period being July 7, 2026.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Public hearing item only

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**PUBLIC NOTICE AND NOTICE OF PUBLIC HEARING  
CITY OF MISSION  
PROPOSED ANNUAL ACTION PLAN FISCAL YEAR 2026/2027**

**Date Publication: June 5, 2026**

In compliance with the U.S. Department of Housing and Urban Development (HUD) rules and regulations, the City of Mission hereby announces that the **DRAFT** of the Proposed Annual Action Plan (AAP) FY 2026/2027 (43<sup>rd</sup>) is available for public review and comment. A draft of the Proposed Annual Action Plan will be available throughout the comment period at: City of Mission, City Hall, 1201 E. 8<sup>th</sup> Street, Mission, Texas 78572; Community Development Department, 1301 E. 8<sup>th</sup> Street, Suite 103, Mission, Texas 78572; Speer Memorial Library, 801 E. 12<sup>th</sup> Street, Mission, Texas 78572; and online at <https://missiontexas.us/181/Community-Development>.

Further, there will be two (2) public hearings held regarding the budget and proposed projects for the Community Development Block Grant (CDBG) Program as recommended by the Citizens Advisory Committee. All interested agencies and citizens/residents are encouraged to attend and participate in the public hearing.

**Public hearings will be held on:**

Tuesday, June 23, 2026 at 4:30 P.M.  
City Hall Council Chambers  
1201 E. 8<sup>th</sup> Street, Mission, Texas 78572

Wednesday, June 24, 2026 at 6:00 P.M.  
Speer Memorial Library Community Room  
801 E. 12<sup>th</sup> Street, Mission, Texas 78572

The thirty (30) day comment period for this document is from June 5, 2026 through July 7, 2026. Submit comments by email to: [cdbg@missiontexas.us](mailto:cdbg@missiontexas.us) or mail to: Community Development Department, c/o Michael J. Elizalde, Director of Grants & Strategic Development, 1201 E. 8<sup>th</sup> Street, Mission, Texas 78572. Oral and/or written comments will be accepted Monday through Friday, 8:30 a.m. to 5:00 p.m. until Tuesday, July 7, 2026.

On May 27, 2026 the Citizens Advisory Committee made the following funding recommendations utilizing the City’s 2026 CDBG Allocation of \$889,523.00 with additional program income of \$102,637.67 and FY 2025/2026 reprogramming income of \$751.38 for a grand total of \$992,912.05 available for Fiscal Year 2026/2027. ***All proposed activities are contingent upon funding availability, eligibility, and environmental clearance, amongst other HUD program requirements.***

<u>ACTIVITY</u>	<u>AMOUNT</u>
<b>1) 03J Water/Sewer Improvements</b>	
Lift Stations	\$268,005.00
<b>2) 03O Fire Stations/Equipment</b>	
Equipment-Hoses	\$128,690.00
Equipment-Prevention Protection Gear	\$17,046.00
<b>3) 05 Public Services</b>	
Amigos Del Valle, Inc.	\$35,000.00
C.A.M.P. University	\$8,000.00
C.A.S.A. of Hidalgo County, Inc.	\$4,000.00
Comfort House	\$5,000.00
Community HOPE Projects, Inc. dba HOPE Family Health Center	\$7,000.00
L.R.G.V.D.C.-Aging & Disability Resource Center	\$4,000.00
L.R.G.V.D.C.-Area Agency on Aging	\$5,000.00
Mission Police Department-Police Youth Recruits Program	\$16,000.00
Silver Ribbon Community Partners	\$3,000.00
<b>4) 13B Homeownership Assistance</b>	
Affordable Homes of South Texas, Inc.	\$40,000.00
<b>5) 14A Rehab: Single Unit Residential</b>	
Housing Assistance Program-Reconstruction/Rehabilitation	\$253,588.38
<b>6) 21A Community Development Program Administration</b>	
	<u>\$198,582.67</u>
<b>TOTAL</b>	<b>\$992,912.05</b>

## SECONDARY PROJECT(S)

### ACTIVITY

#### **\*Public Facilities and Improvements**

**\*NOTE:** The City may adopt Secondary Projects as part of the Annual Action Plan, to ensure timely expenditure of grant funds. A Secondary Project may be initiated in the event that a Primary Project meets unforeseen obstacles to timely implementation and expenditure of appropriated funds. Funding may also be reprogrammed from a Primary Project and redirected to the selected Secondary Project for initiation of the activity.

**In accordance with Title I of the Housing and Community Development Act of 1974, as amended, all activities proposed in the statement address one or more of the three (3) national objectives. The City of Mission's Entitlement Community Development Block Grant Program provides maximum feasible priority to activities benefiting low and moderate-income residents; will aid in the prevention or elimination of slum and blight; or meet an urgent community development need.**

Accommodations for persons with disabilities/handicapped, non-English speaking, or limited English proficiency (LEP) who may require interpreters shall be provided upon request by calling (956) 580-8670 at least three (3) days in advance of meeting. Persons who are deaf, hard of hearing, deaf-blind or speech-disabled may use Relay Texas at 1-800-735-2989, a Texas telephone (TTY) user or 711 (VOICE).

A copy of this document will be available in English and Spanish on the City's website, as shown above.  
Una copia de este documento estará disponible en inglés y en español en el sitio web de la Ciudad, indicado arriba.



MEETING DATE: June 23, 2026
PRESENTED BY: Xavier Cervantes, AICP, CPM, Director of Planning
AGENDA ITEM: Conduct a public hearing and consideration of a rezoning request from General Business District ("C-3") to Duplex-fourplex Residential District ("R-2"), being Lot 1, Block 230, Original Townsite of Mission Subdivision, located at the Southeast corner of W. 15th Street and Dunlap Avenue, Applicant: Bel-Mar Properties, LTD c/o Martin Garza, Adoption of Ordinance # \_\_\_\_\_ - Cervantes

NATURE OF REQUEST:

Project Timeline:

- May 15, 2026 - Application for rezoning submitted for processing.
May 23, 2026 - In accordance with State and local law notice of the required public hearings was mailed to all the property owners within a 200' radius of the subject tract and notice of hearings was published in the Progress Times.
June 3, 2026 - Public hearing and consideration of the requested rezoning by the Planning and Zoning Commission.
June 23, 2026 - Public hearing and consideration of the requested rezoning ordinance by the City Council.

Summary:

- The applicant is requesting to rezone the subject property from General Business District ("C-3") to Duplex-Fourplex District ("R-2") for the proposed construction of a duplex or a triplex apartment complex.
The tract of land measures 50 feet along Dunlap Avenue and 150 feet along W. 15th Street for a total of 7,500 square feet.
The surrounding zones are Single-family Residential District (R-1) to the West and General Business District (C-3) to the East, North and South.
The surrounding land uses are single-family residential homes to the West, North and South. To the East is a proposed used auto sales business.
The subject property is vacant.
The Future Land Use Map shows the subject property designated for General Commercial uses. The requested rezoning is a down zoning.
Notices were mailed to 21 surrounding property owners. Planning staff has not received any phone calls from the surrounding property owners.

STAFF RECOMMENDATION:

Staff recommends approval to the rezoning request.

Departmental Approval: Approval

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval SP7

RECORD OF VOTE: APPROVED: \_\_\_\_\_
DISAPPROVED: \_\_\_\_\_
TABLED: \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR BEING LOT 1, BLOCK 230, ORIGINAL TOWNSITE OF MISSION SUBDIVISION, LOCATED AT THE SOUTHEAST CORNER OF W. 15TH STREET AND DUNLAP AVENUE, FROM (C-3) GENERAL BUSINESS DISTRICT TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL DISTRICT**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning Request of June 3, 2026, the Planning and Zoning Commission of the City of Mission, upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, the City Council of the City of Mission held a public hearing at 4:30 p.m. Tuesday, June 23, 2026, in the Council Chambers of the City Hall, to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED: AS SHOWN IN EXHIBIT "A"

<b>Legal Description</b>	<b>From</b>	<b>To</b>
Being Lot 1, Block 230, Original Townsite of Mission Subdivision	C-3	R-2

READ, CONSIDERED, AND PASSED, this the 23<sup>rd</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

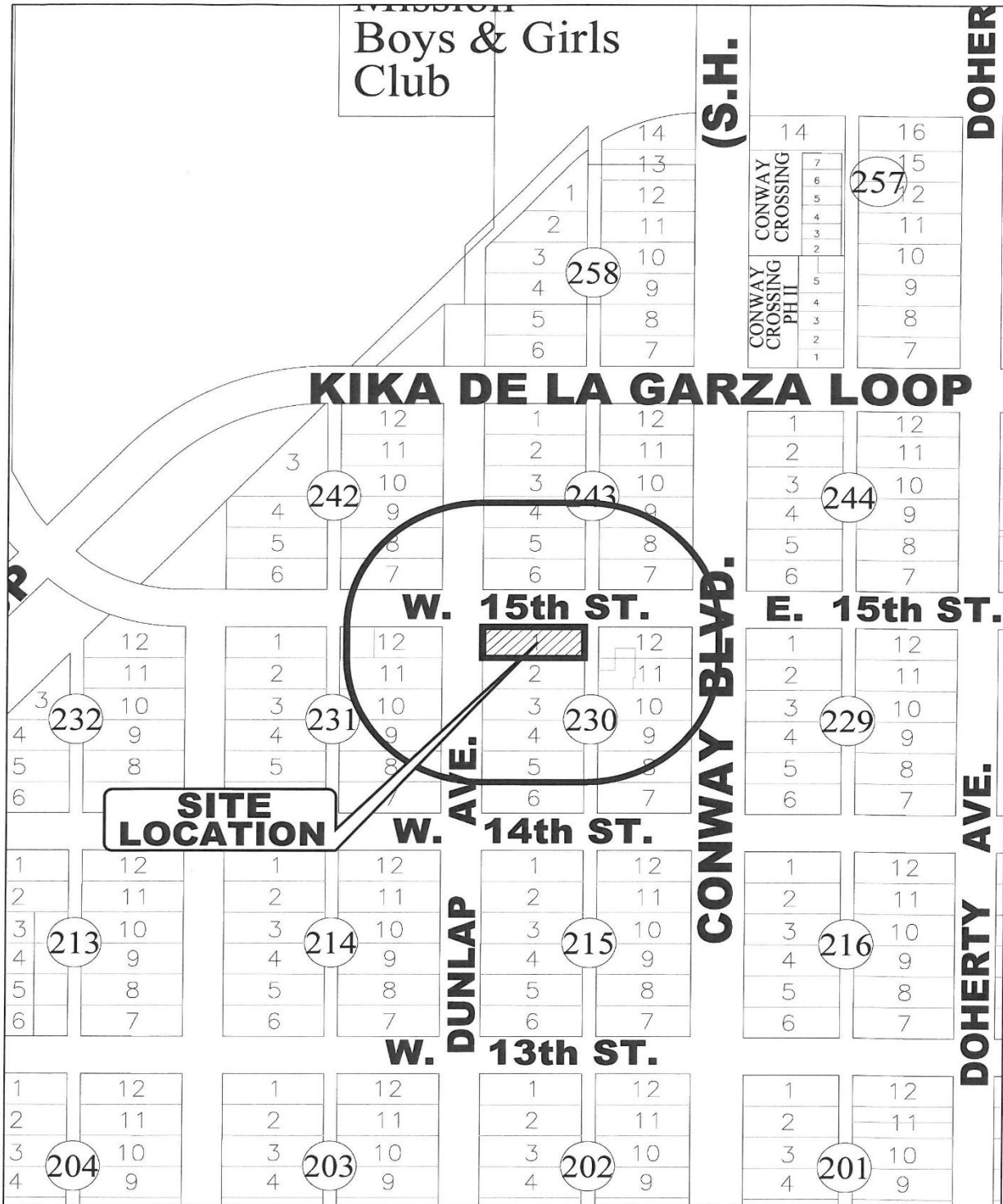
\_\_\_\_\_  
Anna Carrillo, City Secretary

EXHIBIT "A"



Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

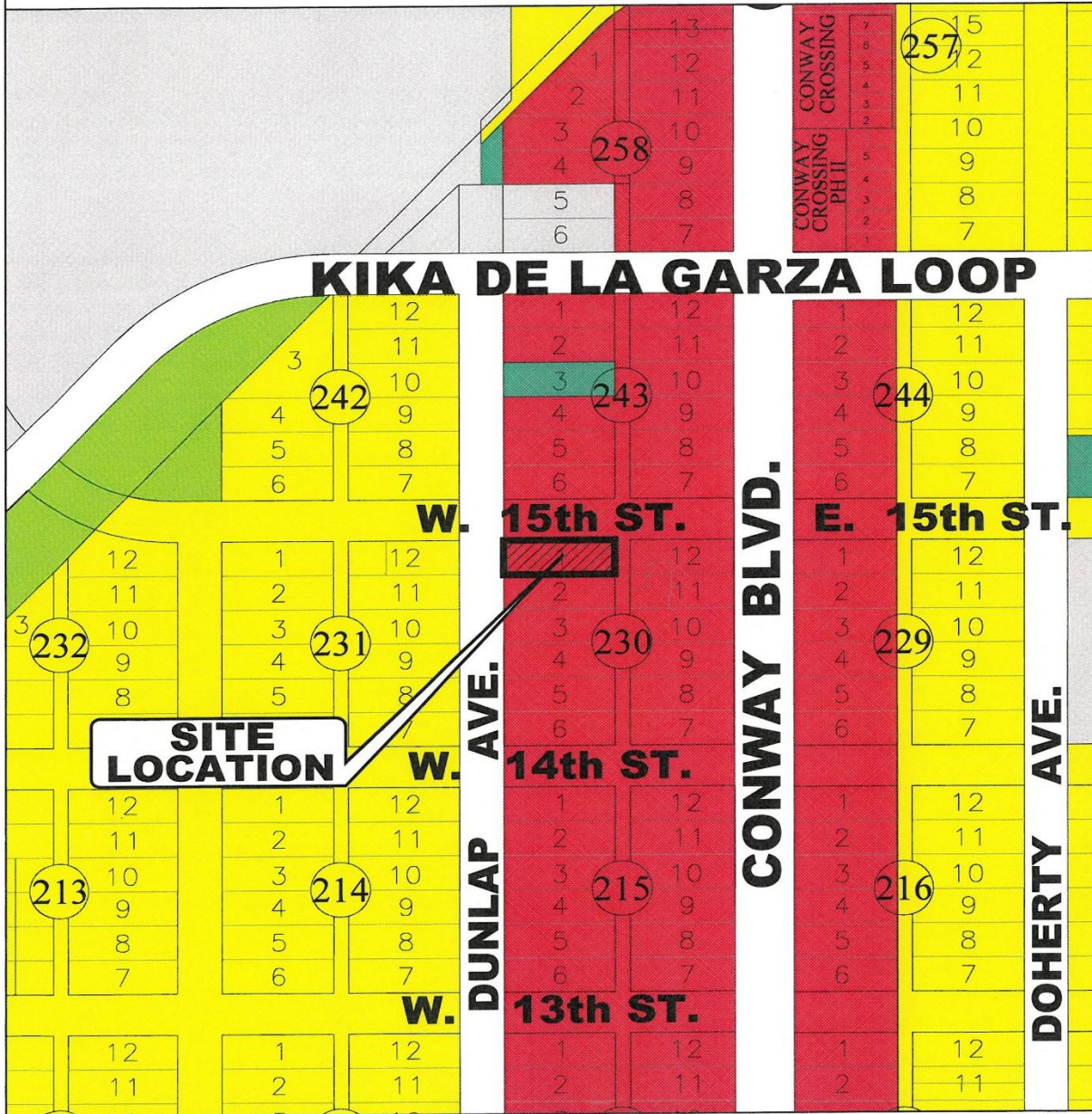
LEGAL NOTICE MAP



**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 8th Street  
 MISSION, TX 78572  
 PH: (956) 580-8672  
 FAX: (956) 580-8680

No.

# ZONING MAP



**SITE LOCATION**

## ZONING LEGEND

- |                                  |                                 |                              |
|----------------------------------|---------------------------------|------------------------------|
| A0-I AGRICULTURAL OPEN INTERIM   | R-3 MULTI-FAMILY RESIDENTIAL    | C-4 HEAVY COMMERCIAL         |
| AO-P AGRICULTURAL OPEN PERMANENT | R-4 MOBILE & MODULAR HOME       | C-5 ADAPTIVE COMMERCIAL      |
| R-1A LARGE LOT SINGLE FAMILY     | R-5 HIGH DENSITY MFCT'D HOUSING | I-1 LIGHT INDUSTRIAL         |
| R-1T TOWNHOUSE RESIDENTIAL       | C-1 OFFICE BUILDING             | I-2 HEAVY INDUSTRIAL         |
| R-1 SINGLE FAMILY RESIDENTIAL    | C-2 NEIGHBORHOOD COMMERCIAL     | PUD PLANNED UNIT DEVELOPMENT |
| R-2 DUPLEX-FOURPLEX RESIDENTIAL  | C-3 GENERAL BUSINESS            | P PUBLIC                     |

AERIAL



SUBJECT PROPERTY FROM THE RECORDED PLAT

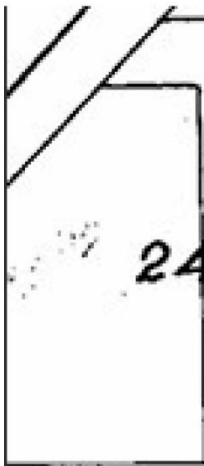
SUBJECT PROPERTY FROM THE RECORDED PLAT											
				<b>Collgan</b>							
				1	12	1	12	50	1		
				2	11	2	11	50	2		
				3	10	3	10	50	3	244	
				4	9	4	9	50	4		
				5	8	5	8	50	5		
				6	7	6	7	50	6		
<b>Anaqua</b>											
1	12	1	12	50	1						
2	11	2	11	50	2						
3	10	3	10	50	3	229					
4	9	4	9	50	4						
5	8	5	8	50	5						
6	7	6	7	50	6						
1	12	1	12	50	1						
2	11	2	11	50	2						
3	10	3	10	50	3	216					
4	9	4	9	50	4						
5	8	5	8	50	5						
6	7	6	7	50	6						
1	12	1	12	50	1						
2	11	2	11	50	2						

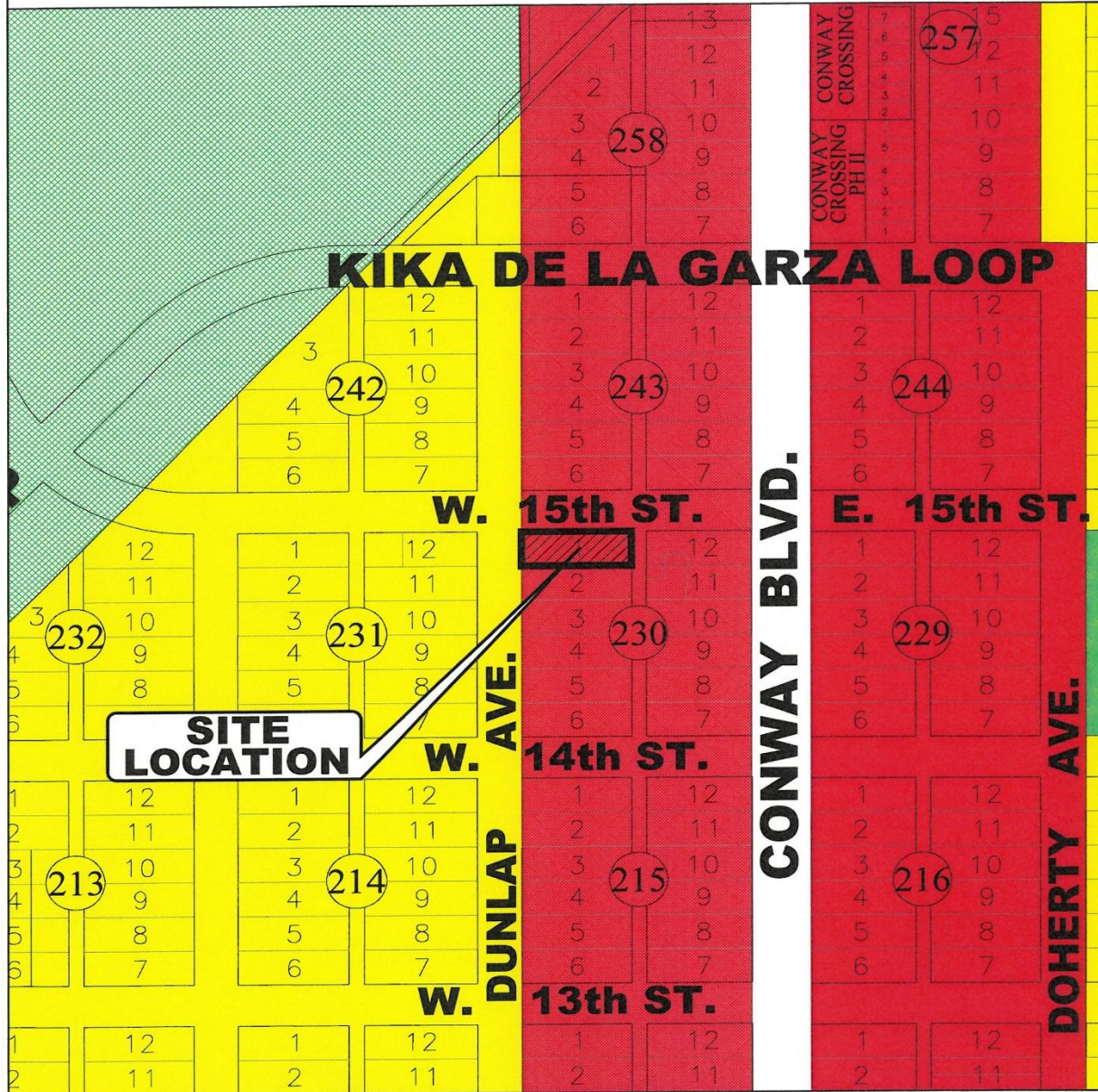
PHOTO OF THE PROPERTY FROM DUNLAP AVENUE



PHOTO OF THE PROPERTY FROM W. 15<sup>TH</sup> STREET



**FUTURE LAND USE MAP**



**FUTURE LAND USE MAP**

- |                              |                                  |
|------------------------------|----------------------------------|
| - LD - Low Density Res.      | - GC - General Commercial        |
| - LDA - Lower Density Res.   | - HC - Heavy Commercial          |
| - MD - Moderate Density Res. | - I - Industrial                 |
| - HD - High Density Res.     | - P - Public                     |
| - Neighborhood Commercial    | - PUD - Planned Unit Development |

## MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
240206	CERDA SERGIO H GUZMAN	3206 SAN GABRIEL	MISSION	TX	78572-8638
652882	FLORES JAVIER & MELVA M	506 MILLER AVE	MISSION	TX	78572-5340
240230	RODRIGUEZ JUAN R & SYLVIA	2805 LEONOR ST	MISSION	TX	78572-9429
240239	FLORES JAVIER & MELVA	506 MILLER AVE	MISSION	TX	78572-5340
240242	LONGORIA ISRAEL JR	1511 N CONWAY AVE STE B	MISSION	TX	78572-4060
240238	FLORES JAVIER & MELVA	506 MILLER AVE	MISSION	TX	78572-5340
240240	JONES LANCE LENLEE	1505 N CONWAY AVE	MISSION	TX	78572-4007
240229	GONZALEZ ARTURO R & ESTHER M	1503 N DUNLAP AVE	MISSION	TX	78572-3825
240217	CHEVAILI JOSE DE JESUS & JUANA E	1404 N FRANCISCO AVE	MISSION	TX	78572-4268
240216	SAENZ JESUS & SILVIA SALAS	1409 N DUNLAP AVE	MISSION	TX	78572
240215	REYNA AMERICO AYALA & MARTHA HERNANDEZ ALVARADO	C CERAMICA 228 COL. EL BARRO 67300	SANTIAGO NL	NULL	NULL
240202	SALINAS VERONICA	1420 N DUNLAP AVE	MISSION	TX	78572-3824
240201	BEL-MAR PROPERTIES LTD	1401 BARCELONA ST	MISSION	TX	78572-3385
240203	ALBA ALMA D	1414 N DUNLAP AVE	MISSION	TX	78572-3824
240208	CERDA MELISSA ISLE	1410 SAMANTHA ST	MISSION	TX	78574-3611
240204	VERA ROBERTO JR & ELIZABETH MONTOYA	1515 E 28TH ST	MISSION	TX	78574-4037
240205	PAVO REAL ENTERPRISES INC	923 BOWEN	MISSION	TX	78572-3606
240218	ALBA EDGAR	1417 N DUNLAP AVE	MISSION	TX	78572-3823
501846	ALBA BALTAZAR & MA DEL CARMEN	1421 N DUNLAP AVE	MISSION	TX	78572-3823
240219	SALINAS SARAH	2004 TILLIE LN	MISSION	TX	78572-4636
240210	EULER FRANCIS ROGER JR	1419 N. CONWAY	MISSION	TX	78572-4006



## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM, Director of Planning

**AGENDA ITEM:** Conduct a public hearing and consideration of a Conditional Use Permit to allow a Portable Building for an Office Use in a property zoned (C-4) Heavy Commercial District, Lot 6, Henry Saenz Subdivision, located at 1523 E. Interstate Highway 2. Applicant: Pitayo Auto Sales and Auto Parts, c/o Ricardo Gomez Jr., Adoption of Ordinance # \_\_\_\_\_ – Cervantes

### NATURE OF REQUEST:

#### Project Timeline:

- December 09, 2024 – Application for Conditional Use Permit submitted to the City.
- May 21, 2026 – In accordance with State and local law, notice of the required public hearings was mailed to all the property owners within 200 feet of the subject tract, and notice of public hearings was published in the Progress Times.
- June 3, 2026 – Public hearing and consideration of the Conditional Use Permit by the Planning and Zoning Commission.
- June 23, 2026 – Public hearing and consideration of the Conditional Use Permit ordinance by the City Council

#### Summary:

- The site is located at the Northwest corner of Interstate Highway 2 and Stewart Road.
- Pursuant to Section 1.45 (3)(F) of the City of Mission Code of Ordinances, a portable building requires the approval of a conditional use permit by the City Council.
- The applicant, Mr. Ricardo Gomez, is requesting a Conditional Use Permit for a Portable Building to be used as a sales office.
- The business license was issued on May 28, 2024.
- The Mission City Council granted the last Conditional Use Permit approved for this location on February 26, 2024, for a period of 6 months.
- The Permit expired.
- **Days/Hours of Operation:** Monday – Friday from 10:00 a.m. to 6:00 p.m. and Saturdays from 10:00 a.m. to 5:00 p.m.; Sundays are closed
- **Staff: 2**
- A 193' x 84' asphalt area exists in front of the building. It will serve as the display area for vehicles and parking for patrons.
- A minimum of 5 parking spaces is required for the proposed use based on the square footage of the building.
- The Planning Staff has not received any objections to the request from the surrounding property owners. Staff mailed out (20) legal notices to the surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as are needed to ensure that a use requested by a conditional use permit is compatible and complementary to adjacent properties.

**STAFF RECOMMENDATION:**

Staff recommends approval of the request, subject to compliance with the following conditions:

1. 1-year approval to assess this operation
2. Must continue to comply with all City Codes (Building, Fire, Health, Landscaping, etc.)
3. CUP is not transferable to others
4. Hours of Operation are from Monday – Friday from 10:00 a.m. to 6:00 p.m. and Saturdays from 10:00 a.m. to 5:00 p.m.; Sundays are closed

---

**Departmental Approval:** Approval with conditions

---

**Advisory Board Recommendation:** Approval

---

**City Manager’s Recommendation:** Approval *JP7*

---

<b>RECORD OF VOTE:</b>	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO ALLOW A PORTABLE BUILDING FOR AN OFFICE USE IN A PROPERTY ZONED (C-4) HEAVY COMMERCIAL DISTRICT, LOT 6, HENRY SAENZ SUBDIVISION, LOCATED AT 1523 E. INTERSTATE HIGHWAY 2**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 3, 2026, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, June 23, 2026, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT “A”

<b>Legal Description</b>	<b>Type</b>	<b>Conditions of Approval</b>
1523 E. Interstate Highway 2 Being Lot 6, Henry Saenz subdivision	A Portable Building for an Office Use in a property zoned (C-4) Heavy Commercial District	<ol style="list-style-type: none"> <li>1. 1-year approval to assess this operation</li> <li>2. Must continue to comply with all City Codes (Building, Fire, Health, Landscaping, etc.)</li> <li>3. CUP is not transferable to others.</li> <li>4. Hours of Operation are from Monday – Friday from 10:00 a.m. to 6:00 p.m. and Saturdays from 10:00 a.m. to 5:00 p.m.; Sundays are closed</li> </ol>

READ, CONSIDERED AND PASSED, this the 23<sup>rd</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

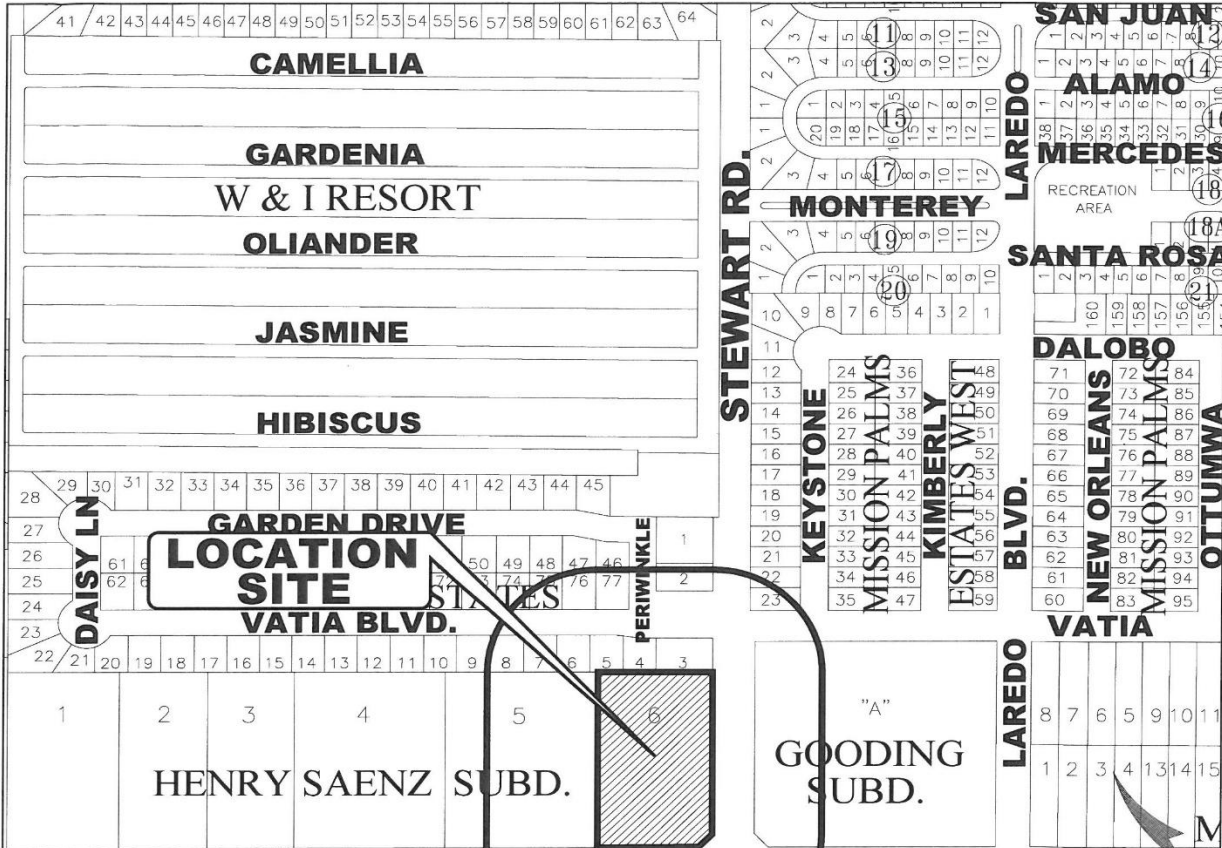
ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

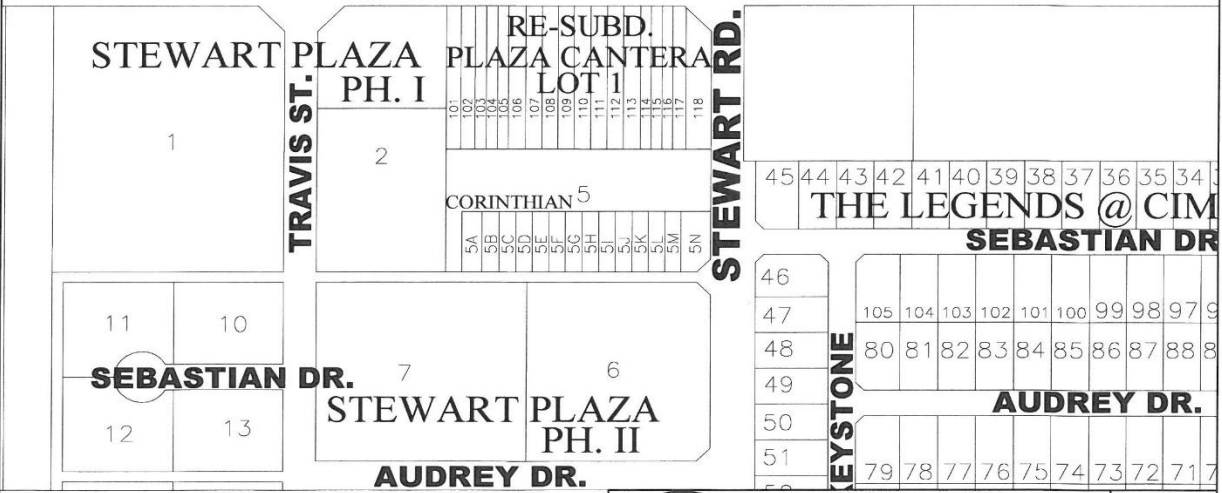
EXHIBIT "A"



**LEGAL NOTICE MAP**



**U.S. EXPRESSWAY 83**



**200' RADIUS MAILOUT**



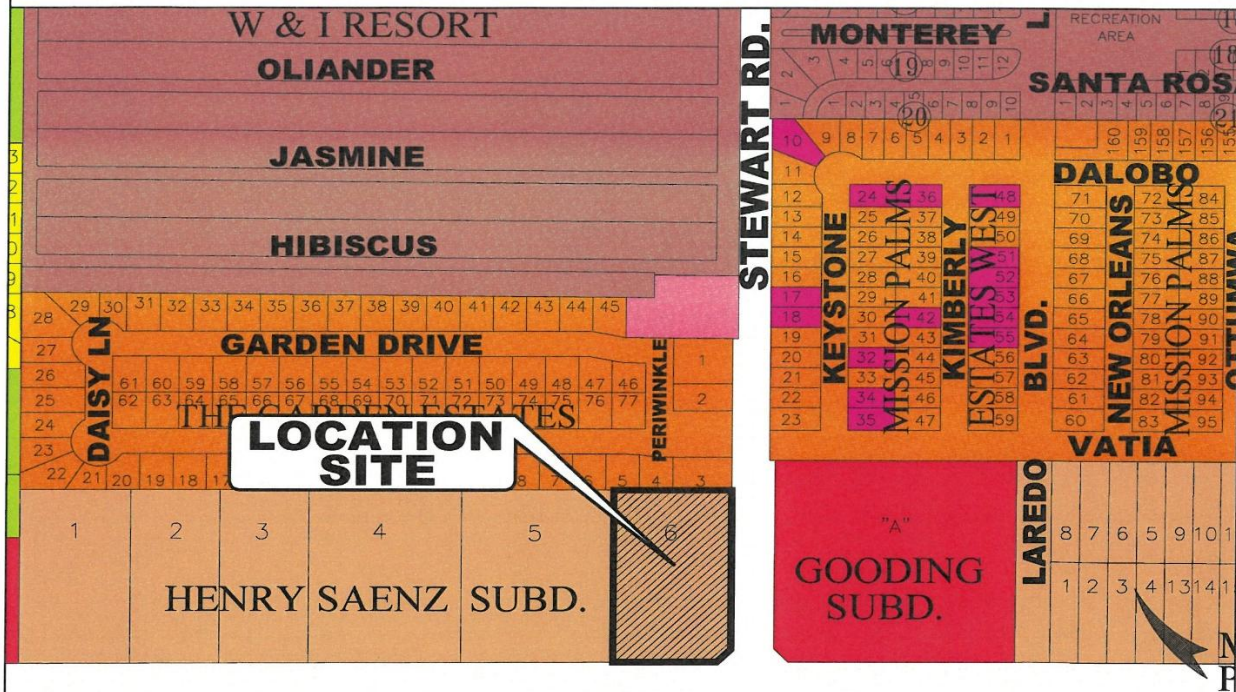
**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 8th Street MISSION, TX 78572  
 PH: (956) 580-8672 FAX: (956) 580-8680

No.

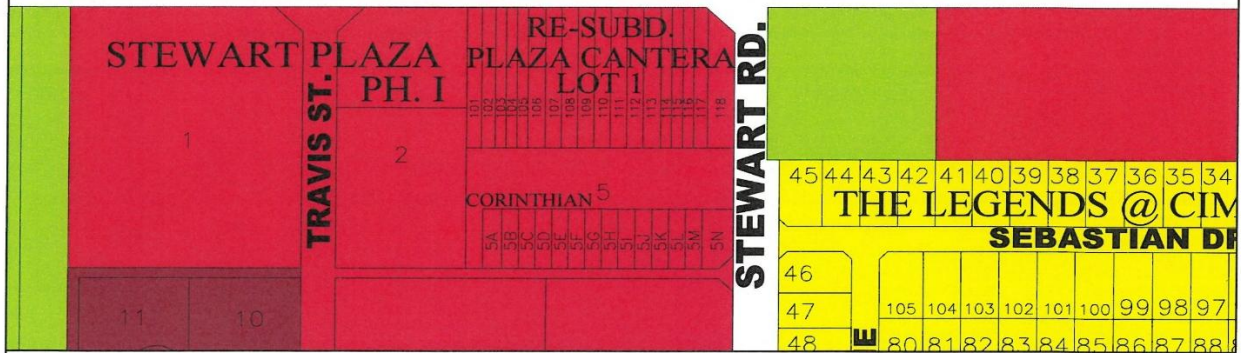
AERIAL PHOTO



ZONING MAP



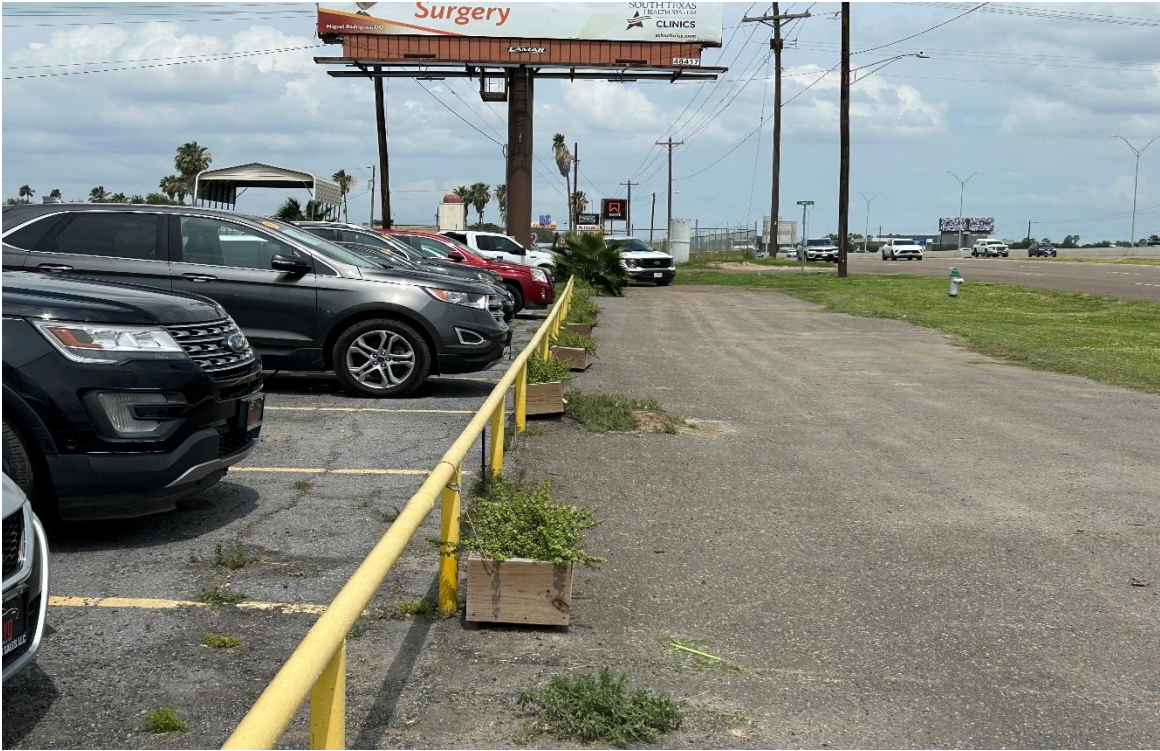
**U.S. EXPRESSWAY 83**



**ZONING LEGEND**

- |                                  |                                 |                              |
|----------------------------------|---------------------------------|------------------------------|
| A0-I AGRICULTURAL OPEN INTERIM   | R-3 MULTI-FAMILY RESIDENTIAL    | C-4 HEAVY COMMERCIAL         |
| A0-P AGRICULTURAL OPEN PERMANENT | R-4 MOBILE & MODULAR HOME       | C-5 ADAPTIVE COMMERCIAL      |
| R-1A LARGE LOT SINGLE FAMILY     | R-5 HIGH DENSITY MFCT'D HOUSING | I-1 LIGHT INDUSTRIAL         |
| R-1T TOWNHOUSE RESIDENTIAL       | C-1 OFFICE BUILDING             | I-2 HEAVY INDUSTRIAL         |
| R-1 SINGLE FAMILY RESIDENTIAL    | C-2 NEIGHBORHOOD COMMERCIAL     | PUD PLANNED UNIT DEVELOPMENT |
| R-2 DUPLEX-FOURPLEX RESIDENTIAL  | C-3 GENERAL BUSINESS            | P PUBLIC                     |

PHOTOS



PHOTOS



PHOTOS



PHOTOS



## MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
550799	FERNANDEZ ELIA M	1509 VATIA BLVD	MISSION	TX	78572-6561
550734	GARCIA MIRNA GABRIELA	1506 VATIA BLVD	MISSION	TX	78572-6566
550729	MUNOZ YRMA NAJERA	1516 VATIA BLVD	MISSION	TX	78572-6566
550772	CANTU SILVIA RUTH DE LA GARZA	1512 GARDEN DR	MISSION	TX	78572-6564
550800	MENDOZA MARTIN & MARTHA A	1511 VATIA BLVD	MISSION	TX	78572-6561
550732	TORRES ANTONIO & BEATRIZ	3706 FALCON DR	MISSION	TX	78572-4977
550801	SALINAS ISRAEL JR & MARLENE	1513 VATIA BLVD	MISSION	TX	78572-6561
550731	VEGA ALEJANDRO & PATRICIA VEGA	1512 VATIA BLVD	MISSION	TX	78572-6566
550771	ZUNIGA MIGUEL A & PALOMA J	1514 GARDEN DR	MISSION	TX	78572-6564
550733	RIVERA BRANDON	1508 VITIA BLVD	MISSION	TX	78572-6566
550802	OLIVARES CELSO DANIEL	2804 E 25TH ST	MISSION	TX	78574-7703
550730	CRISTOBAL JUANITA & ENRIQUE	1514 VATIA BLVD	MISSION	TX	78572-6566
550728	MURILLO GERARDO	8214 LANHAM LANE	HOUSTON	TX	77075-2657
550773	SMITH ITZEL	1510 GARDEN DR	MISSION	TX	78572-6564
514700	DUAL ELECTRICAL SERVICES LLC	723 RENNEE DR	KATY	TX	77450-2122
507924	FIGUEROA DIANA S	1818 NORTHGATE LANE	MCALLEN	TX	78504-9389
507925	RAMIREZ YOLANDA S	111 LAKE ESTATES DR	MONTGOMERY	TX	77356-8069
240835	GONZALEZ MARIN GRACIA	120 KEYSTONE ST	MISSION	TX	78572-6381
240836	TREVINO FELIX JR & MARIA GLORIA	1304 S YANTONST	ALTON	TX	78573
550725	MONTALVO JULIO C & MARIA DOLORES	308 PERIWINKLE ST	MISSION	TX	78572-6572



CITY OF  
**MISSION**

**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM, Director of Planning

**AGENDA ITEM:** Conduct a public hearing and consideration of a Conditional Use Permit to Construct a Pool House in a (R-1A) Large Lot Single Family Residential District, being Lot 22, Malmaison Luxe at Trinity Subdivision, located at 1103 Travis Street. Applicant: María Belén Naranjo, Adoption of Ordinance # \_\_\_\_\_ - Cervantes

**NATURE OF REQUEST:**

Project Timeline:

- May 05, 2026 – Application for a Conditional Use Permit (“CUP”) submitted to the City.
- May 21, 2026 – Following State and local law, notice of the required public hearings was mailed to all property owners within 200 feet of the subject tract.
- June 03, 2026 - Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z)
- June 23, 2026 – Public hearing and consideration of the requested Conditional Use Permit by the City Council.

Summary:

- The subject site is located along the East side of Travis Street approximately 545 feet North of Trinity Street.
- Pursuant to Section 1.371 (3) (d) of the City of Mission Code of Ordinances, a guest house or separate servant’s quarters must comply with regulations.
- The property has an area of 20,355 square feet. The code requires a 12,000-square-foot minimum lot.
- The pool house cannot be made available or used for lease, rent, hire, and the owner of such use may not receive remuneration for the use of one of the above, and must be clearly secondary to the primary residence.
- A pool house shall not have access to a public street (No shared/extended driveway) and shall not have a separate kitchen area or utilities.
- Proposed activities: The applicant is proposing to construct a pool house for the family.
- The applicant is proposing to construct a 630 square foot pool house that consists of a bedroom, bathroom, and a laundry room. Attached to a lounge area for outdoor activities.
- The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (25) legal notices to surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

Staff recommends approval with the conditions below:

1. Life of use permit with the understanding it can be revoked for noncompliance
2. The unit may not have a kitchen or separate utilities and electrical connections,
3. Transferability to other future owners, imposing the same conditions imposed on this applicant,
4. Not to be used for rental purposes.

**Departmental Approval:** Approval with conditions

**Advisory Board Recommendation:** Approval

**City Manager's Recommendation:** Approval *SP7*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO CONSTRUCT A POOL HOUSE IN A (R-1A) LARGE LOT SINGLE FAMILY RESIDENTIAL DISTRICT, BEING LOT 22, MALMAISON LUXE AT TRINITY SUBDIVISION, LOCATED AT 1103 TRAVIS STREET**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 03, 2026, the Planning and Zoning Commission of the City of Mission, upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, the City Council of the City of Mission held a public hearing at 4:30 p.m. on Tuesday, June 23, 2026, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT "A"

<b>Legal Description</b>	<b>Type</b>	<b>Conditions of Approval</b>
1103 Travis Street Being all of Lot 22, Malmaison Luxe at Trinity Subdivision	To construct a Pool house in a (R-1A) Large Lot Single Family Residential District	<ul style="list-style-type: none"> <li>• Life of use permit with the understanding it can be revoked for noncompliance</li> <li>• The unit may not have a kitchen or separate utilities and electrical connections,</li> <li>• Transferability to other future owners imposing the same conditions impose on this applicant</li> <li>• Not to be used for rental purposes.</li> </ul>

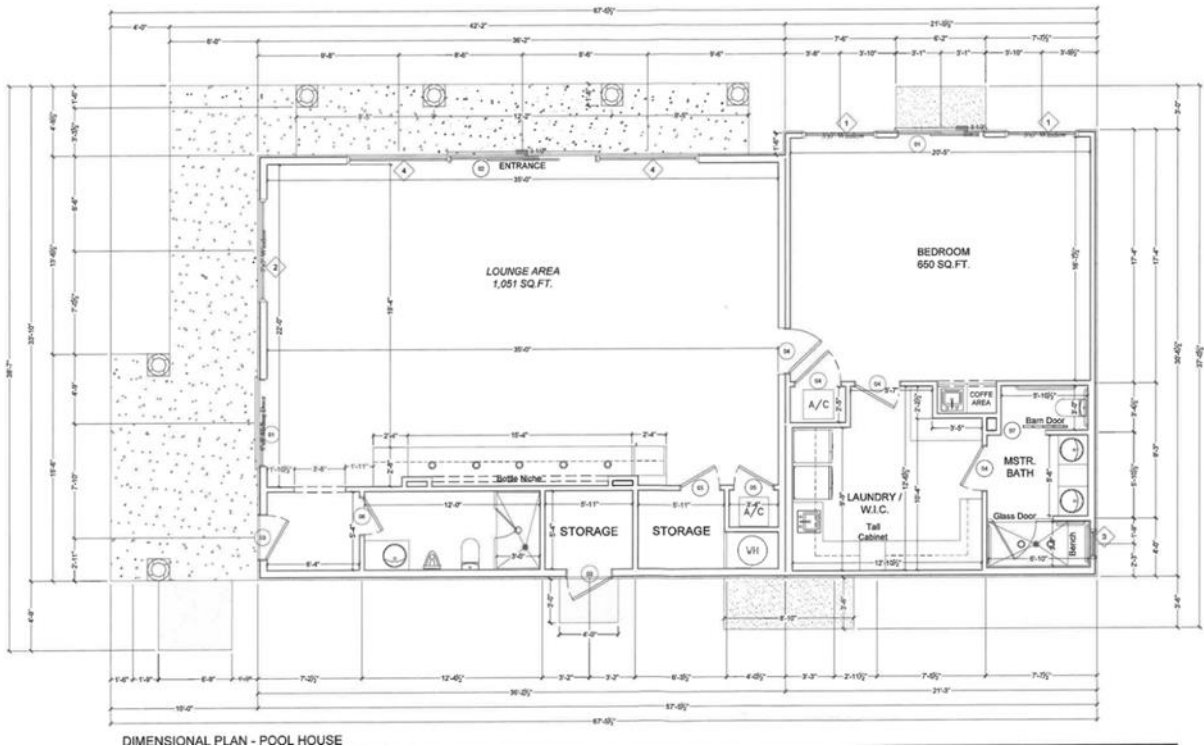
READ, CONSIDERED, AND PASSED, this the 23<sup>rd</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

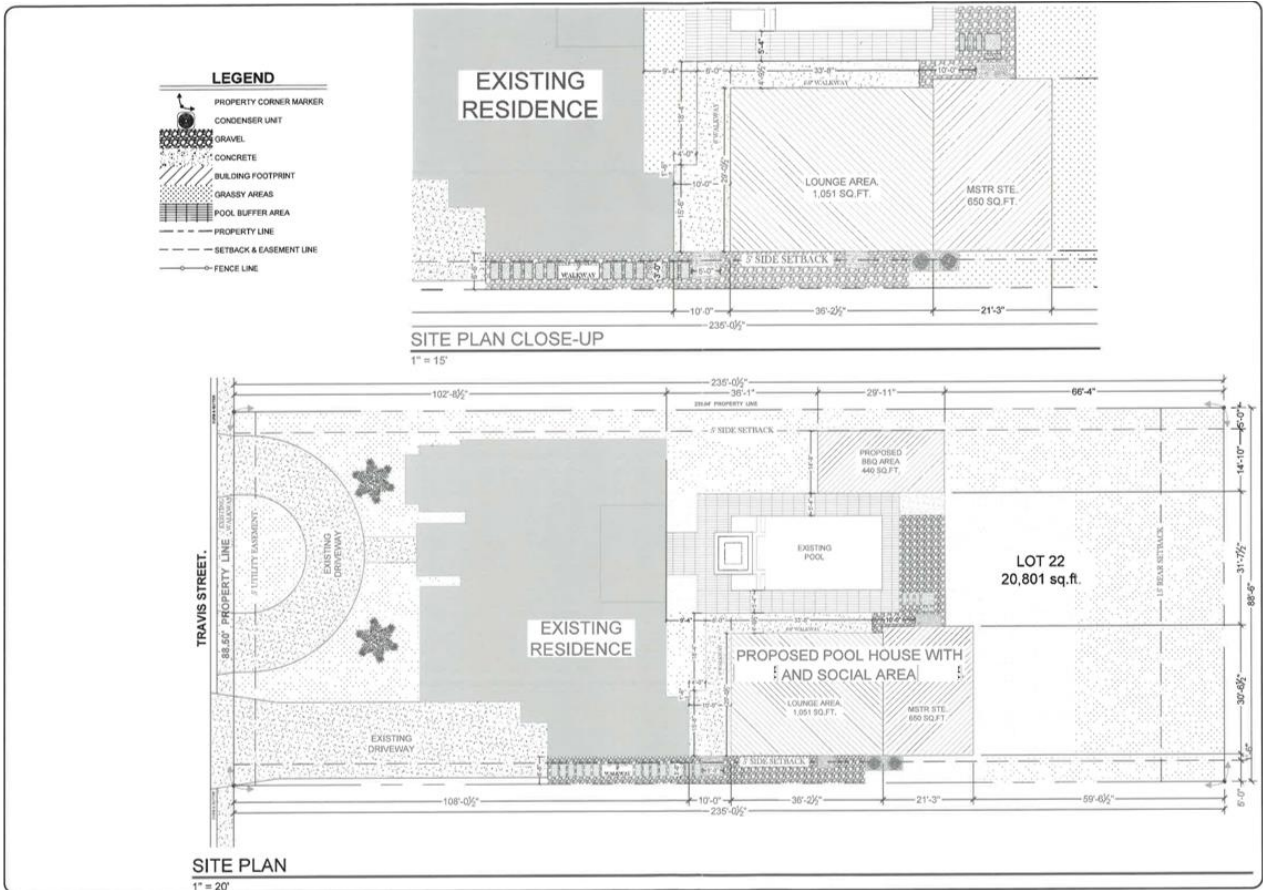
ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

### EXHIBT "A"



DIMENSIONAL PLAN - POOL HOUSE



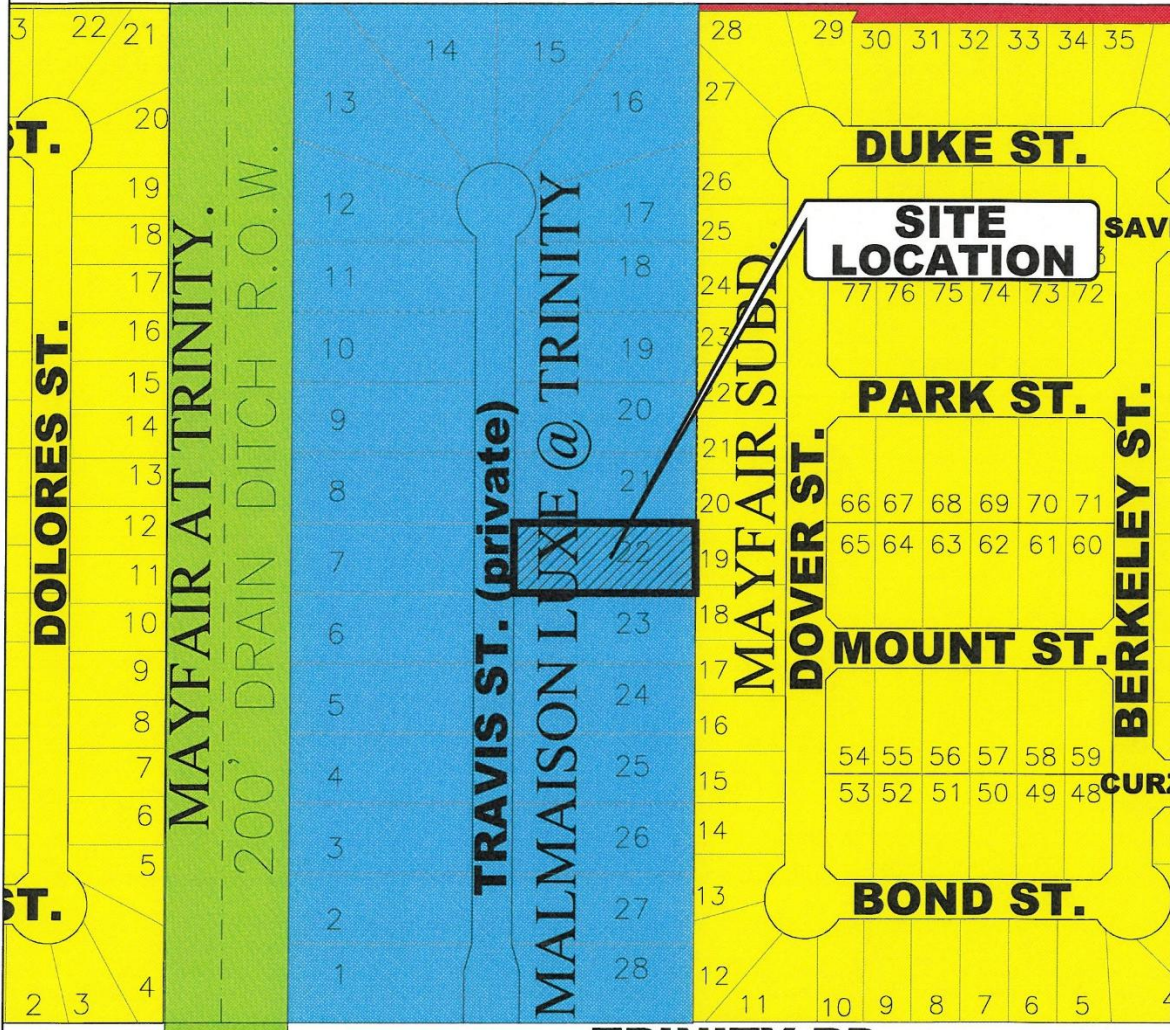
SITE PLAN

1" = 20'

### ARIEL MAP



### ZONING MAP



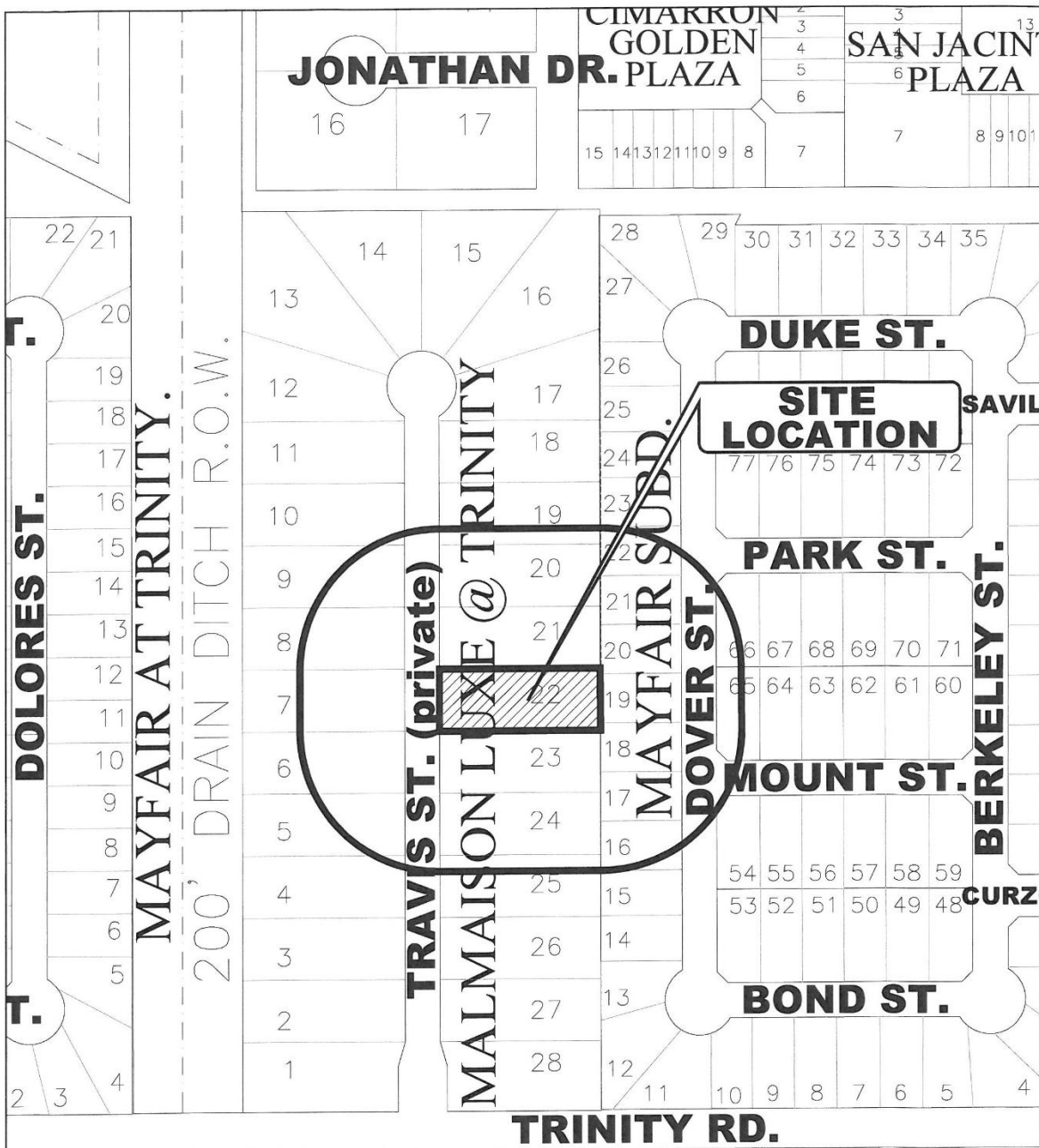
### TRINITY RD.

### REES SUBDIVISION

#### ZONING LEGEND

A0-I AGRICULTURAL OPEN INTERIM	R-3 MULTI-FAMILY RESIDENTIAL	C-4 HEAVY COMMERCIAL
AO-P AGRICULTURAL OPEN PERMANENT	R-4 MOBILE & MODULAR HOME	C-5 ADAPTIVE COMMERCIAL
R-1A LARGE LOT SINGLE FAMILY	R-5 HIGH DENSITY MFCT'D HOUSING	I-1 LIGHT INDUSTRIAL
R-1T TOWNHOUSE RESIDENTIAL	C-1 OFFICE BUILDING	I-2 HEAVY INDUSTRIAL
R-1 SINGLE FAMILY RESIDENTIAL	C-2 NEIGHBORHOOD COMMERCIAL	PUD PLANNED UNIT DEVELOPMENT
R-2 DUPLEX-FOURPLEX RESIDENTIAL	C-3 GENERAL BUSINESS	P PUBLIC

LEGAL NOTICE MAP



200' RADIUS MAILOUT



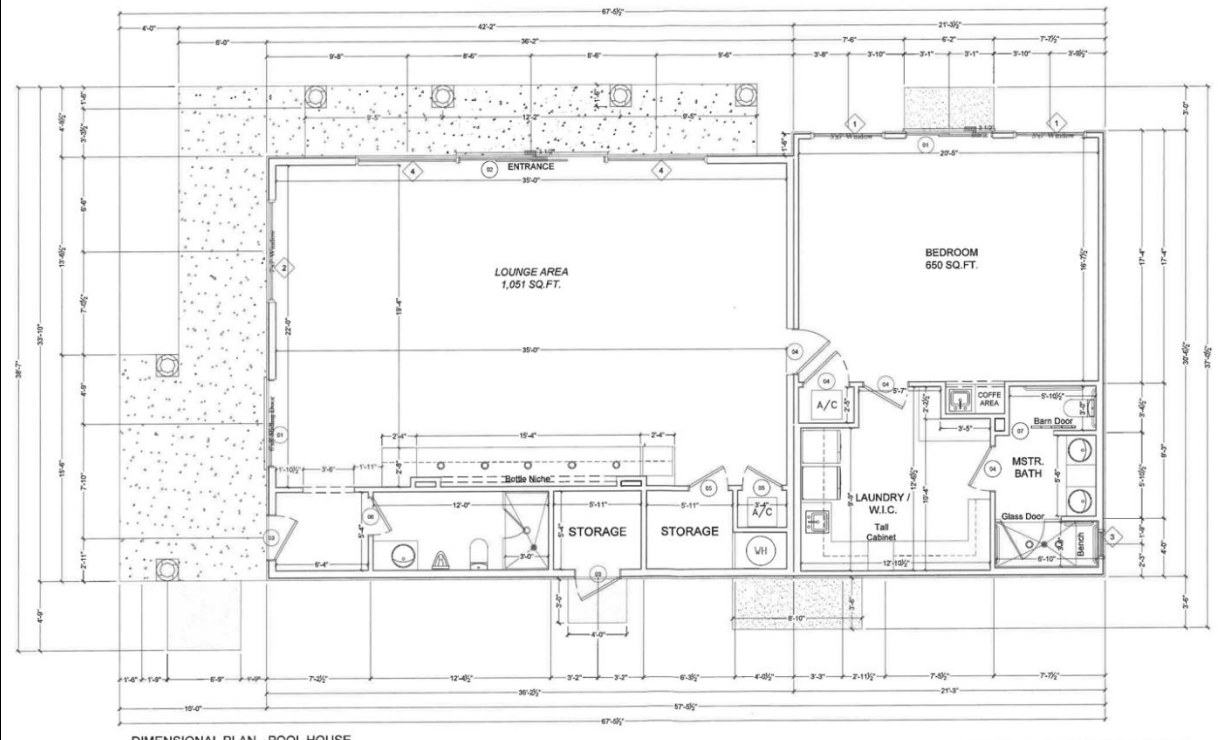
CITY OF MISSION  
HIDALGO COUNTY, TEXAS

1201 E. 8th Street  
MISSION, TX 78572

PH: (956) 580-8672  
FAX: (956) 580-8680

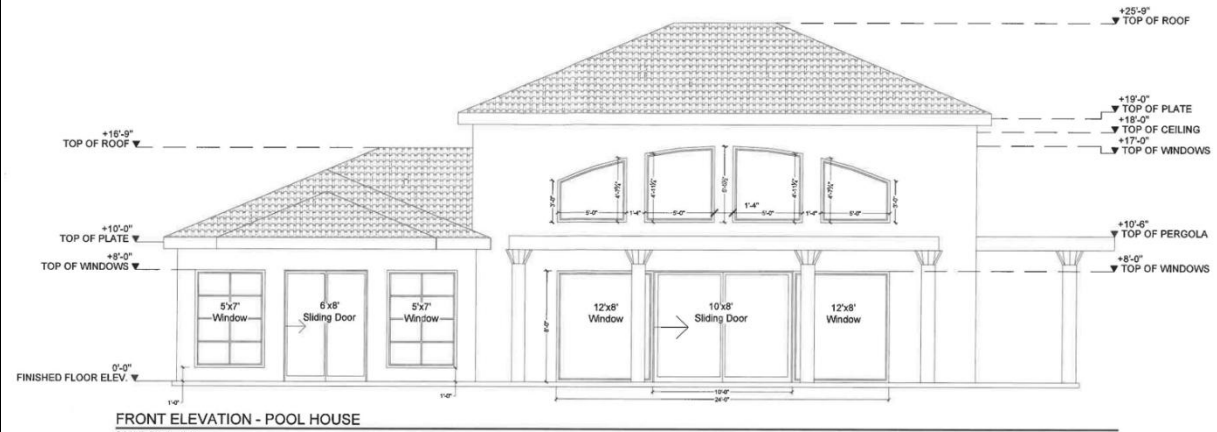
No.

# FLOOR MAP

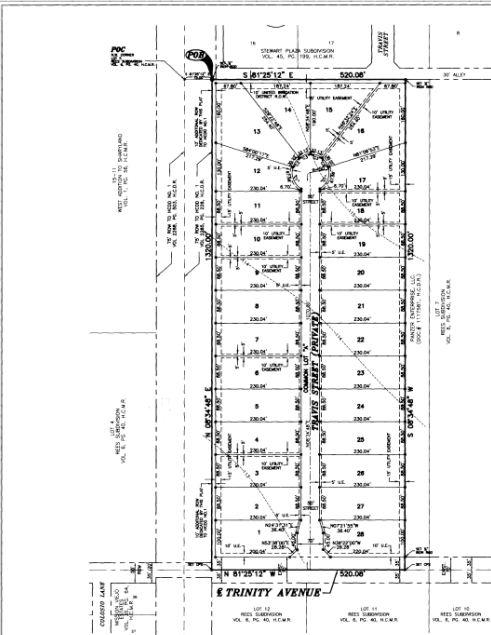


DIMENSIONAL PLAN - POOL HOUSE

# ELEVATION PLAN



# RECORDED SUBDIVISION



**GENERAL NOTES**

- THE NUMBER 8 LOCATED IN THE TOP RIGHT CORNER OF EACH LOT INDICATES THE LOT NUMBER AS SHOWN ON THE ORIGINAL PLAT OF THE CITY OF MISSION.
- MINIMUM FINISHED FLOOR ELEVATION SHALL BE EIGHT FEET (8') ABOVE THE TOP OF FINISH AS INDICATED BY THE CENTER LINE OF THE STREET.
- MINIMUM BUILDING SETBACK LINES SHALL BE AS PER ZONING ORDINANCE OF THE CITY OF MISSION, TEXAS.
- A 5' FENCE BUFFER IS REQUIRED OF THE DEVELOPER ALONG TRINITY AVENUE, CENTRAL STREET, AND THE WEST SIDE OF LOTS 1-13.
- A 5' SIDEWALK IS REQUIRED ALONG NORTH SIDE OF TRINITY AVENUE AND SOUTH SIDE OF CENTRAL STREET.
- NO BUILDING OR STRUCTURE SHALL BE CONSTRUCTED OVER ANY EASEMENT.
- RECORD OWNER (S) SHALL LOCATE THE CORNER MARKERS FOR THE CORNER OF EACH LOT LOCATED ON THE NORTH SIDE OF TRINITY AVENUE AND CENTRAL STREET.
- THE CITY OF MISSION SHALL HAVE A 10' x 10' CORNER CUP EASEMENT AT ALL STREET INTERSECTIONS.
- NO DRIVE OUT OR ACCESS SHALL BE PERMITTED FROM TRINITY AVENUE TO ANY LOT.
- ALL IRREGULAR EASEMENTS ARE EXCLUSIVE TO UNITED IRRIGATION DISTRICT AND THE CENTER ALONG THE OTHER SIDES OF THE LOT WITHOUT EXPRESS APPROVAL.
- NO LOT OR CORNER OR OTHER PERSON IS ALLOWED TO CROSS THE CENTER LINE OF ANY STREET OR EASEMENT OR TO PLACE ANY OBSTRUCTION THEREON WITHOUT EXPRESS APPROVAL.
- NO UTILITY COMPANY OR OTHER PERSON IS ALLOWED TO CONNECT ANY UTILITY LINE TO ANY LOT OR CORNER OR OTHER PERSON IS ALLOWED TO CROSS ANY STREET OR EASEMENT WITHOUT EXPRESS APPROVAL.
- THE PRIVATE STREET AND ALL WADON ISLANDS SHALL BE MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.

**IRREGULAR LOT AREAS**

LOT #	AREA (SQ. FT.)	PERCENT
1	1,234.56	0.8%
2	1,345.67	0.9%
3	1,456.78	1.0%
4	1,567.89	1.1%
5	1,678.90	1.2%
6	1,789.01	1.3%
7	1,890.12	1.4%
8	1,901.23	1.4%
9	2,012.34	1.5%
10	2,123.45	1.6%
11	2,234.56	1.7%
12	2,345.67	1.8%
13	2,456.78	1.9%
14	2,567.89	2.0%
15	2,678.90	2.1%
16	2,789.01	2.2%
17	2,890.12	2.3%
18	2,901.23	2.3%
19	3,012.34	2.4%
20	3,123.45	2.5%
21	3,234.56	2.6%
22	3,345.67	2.7%
23	3,456.78	2.8%
24	3,567.89	2.9%
25	3,678.90	3.0%
26	3,789.01	3.1%
27	3,890.12	3.2%
28	3,901.23	3.2%
29	4,012.34	3.3%
30	4,123.45	3.4%
31	4,234.56	3.5%
32	4,345.67	3.6%
33	4,456.78	3.7%
34	4,567.89	3.8%
35	4,678.90	3.9%
36	4,789.01	4.0%
37	4,890.12	4.1%
38	4,901.23	4.1%

**CURVE TABLE**

CHORD	DELTA	ARC LENGTH	CHORD
100.00	18.00	100.00	100.00
100.00	36.00	200.00	100.00
100.00	54.00	300.00	100.00
100.00	72.00	400.00	100.00
100.00	90.00	500.00	100.00
100.00	108.00	600.00	100.00
100.00	126.00	700.00	100.00
100.00	144.00	800.00	100.00
100.00	162.00	900.00	100.00
100.00	180.00	1000.00	100.00

**PRINCIPAL CONTACTS**

NAME	PHONE	ADDRESS
JAVIER HINOJOSA	512-345-6789	12345 TRINITY AVENUE, MISSION, TX 78149
...	...	...

## SUBDIVISION PLAT OF MALMAISON LUXE AT TRINITY SUBDIVISION

A TRACT OF LAND CONTAINING 15.76 ACRES, SITUATED IN THE CITY OF MISSION, HIDALGO COUNTY, TEXAS, AND BEING A PART OF PORTION OF LOTS 5 AND 6, REES SUBDIVISION, MAP REFERENCE: VOLUME 6, PAGE 40, HIDALGO COUNTY MAP RECORDS.

STATE OF TEXAS  
COUNTY OF HIDALGO

WE, THE UNDERSIGNED OWNERS OF THE LAND SHOWN ON THIS PLAT, AND BEING OF SOUND MIND AND SOUND MEMORY, DO HEREBY CERTIFY THAT THE CITY OF MISSION AND THE CITY ENGINEER HAVE REVIEWED THIS PLAT AND HAVE FOUND IT TO BE IN ACCORDANCE WITH THE CITY ENGINEER'S RECORDS AND THE CITY ENGINEER'S RECORDS AND THE CITY ENGINEER'S RECORDS AND THE CITY ENGINEER'S RECORDS.

*[Signature]*  
DATE: 5-29-07

STATE OF TEXAS  
COUNTY OF HIDALGO

WE, THE UNDERSIGNED NOTARY PUBLIC, DO HEREBY CERTIFY THAT I AM A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, AND THAT I AM QUALIFIED TO TAKE ACKNOWLEDGMENTS AND AFFIDAVITS AND TO TAKE OATHS AND TO TAKE JURORS OATHS AND TO TAKE OATHS AND TO TAKE JURORS OATHS.

*[Signature]*  
DATE: 5-29-07

STATE OF TEXAS  
COUNTY OF HIDALGO

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*[Signature]*  
DATE: 5-29-07

STATE OF TEXAS  
COUNTY OF HIDALGO

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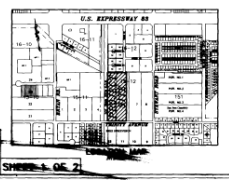
*[Signature]*  
DATE: 5-29-07

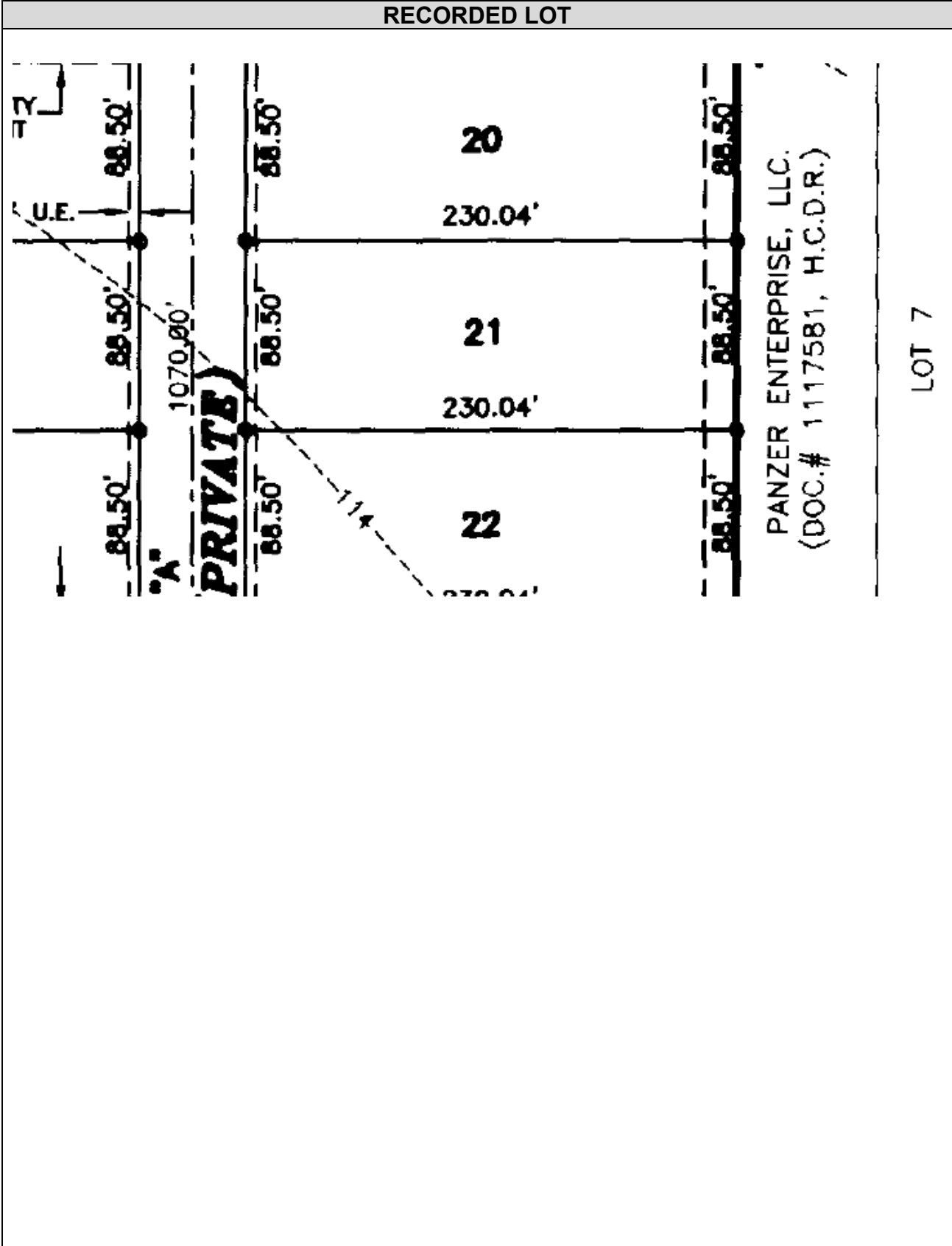
STATE OF TEXAS  
COUNTY OF HIDALGO

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*[Signature]*  
DATE: 5-29-07

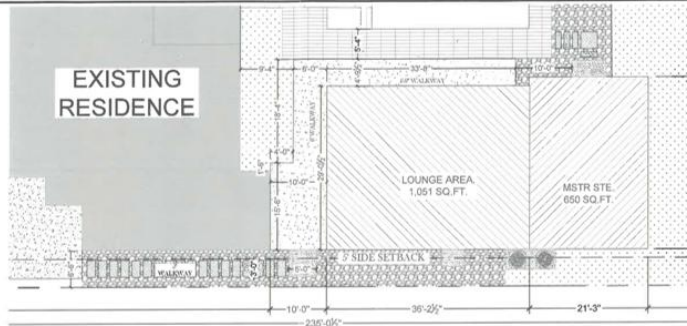
**JAVIER HINOJOSA ENGINEERING**  
12345 TRINITY AVENUE, MISSION, TX 78149  
512-345-6789



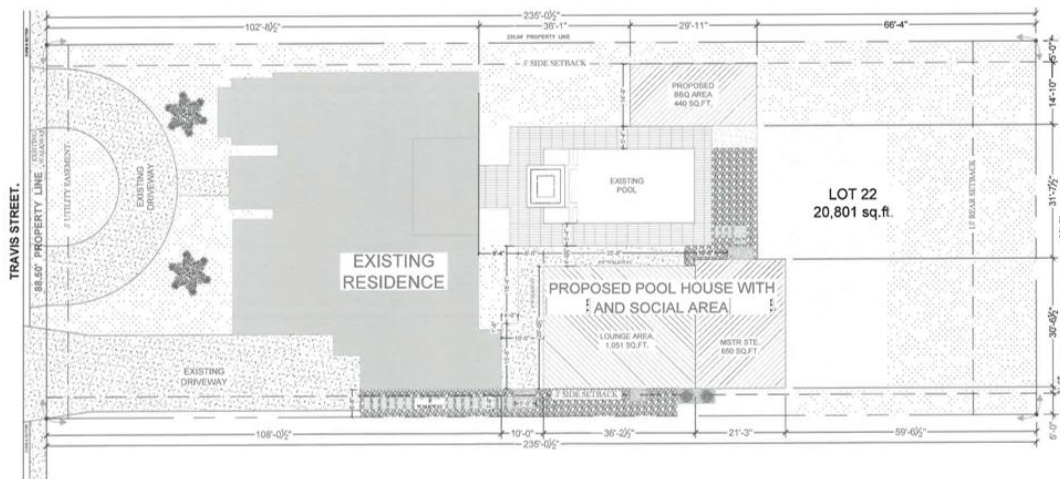


# SITE PLAN

- LEGEND**
- PROPERTY CORNER MARKER
  - CONDENSER UNIT
  - GRAVEL
  - CONCRETE
  - BUILDING FOOTPRINT
  - GRASSY AREAS
  - POOL BUFFER AREA
  - PROPERTY LINE
  - SETBACK & EASEMENT LINE
  - FENCE LINE



**SITE PLAN CLOSE-UP**  
1" = 15'



**SITE PLAN**  
1" = 20'

PICTURE



## MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
715957	MARTINEZ JUAN ROSENDO	1100 TRAVIS ST	MISSION	TX	78572
715971	HERRERA FRANKLIN D PONCE & MARIA BELEN NARANJO PALACIO	1103 TRAVIS ST	MISSION	TX	78572-2035
715968	CHAPA FLORENTINO & YADIRA B	1009 TRAVIS ST	MISSION	TX	78572-2037
715959	DE MORENO FRANCISCA VILLARREAL	1008 TRAVIS ST	MISSION	TX	78572
715958	SOLOMON GARY	9615 E MOHAWK BLVD	TULSA	OK	74117-3905
715969	PEREZ CARLOS FAVIAN MARTINEZ	3131 EMERALD VALLEY	BROWNSVILLE	TX	78526-1180
715970	GUZMAN AGUSTIN ANTONIO	1101 TRAVIS ST	MISSION	TX	78572-2035
715956	CONTRERAS OMAR & RUTCHEBETH CO-TRUSTEES	1102 TRAVIS ST	MISSION	TX	78572-2034
715972	PENA ESPERANZA	601 OFFICE CENTER DR	FORT WASHINGTON	PA	19034
715953	ALANIS RICARDO GARCIA & NANCY D DE LOS SANTOS	1202 TRAVIS ST	MISSION	TX	78572-2032
715954	RODRIGUEZ ORLANDO & NICOLE LEE	1200 TRAVIS ST	MISSION	TX	78572-2032
715973	JUAN FRANCISCO & AIDA LYDIA	1201 TRAVIS ST	MISSION	TX	78572
715974	RAMOS OSCAR & ANGELINA FLORES	1203 TRAVIS ST	MISSION	TX	78572-2033
715949	3 DIAMONDS INC	2009 N CONWAY AVE STE B	MISSION	TX	78572-2965
1307763	GONZALEZ JUAN J ORDONEZ & MONICA PERDOMO DEL BOSQUE	1500 MOUNT ST	MISSION	TX	78572-8071
1307774	PINON JUAN DAVID	1501 MOUNT ST	MISSION	TX	78572-8071
1307775	RENSENDEZ KARINA YOHANA	1500 PARK ST	MISSION	TX	78572-8070
1307731	RIOS ILISSA CRYSELLE	1010 DOVER ST	MISSION	TX	78572-6935
1307730	RODRIGUEZ JACINTO OMAR KADOUR	1100 DOVER ST	MISSION	TX	78572-6936
1307729	RIVAS ANNA ERIKA	1102 DOVER ST	MISSION	TX	78572-6936
1307728	GALVAN CRISTIAN N & DANIA NIETO	1104 DOVER ST	MISSION	TX	78572
1307727	SOBERON EDGAR & CELESTE EDITH MARTINEZ	1106 DOVER ST	MISSION	TX	78572-6936
1307726	SANCHEZ JORGE ALBERTO GONZALEZ & SILVIA GONZALEZ	1108 DOVER ST	MISSION	TX	78572
1307725	GONZALEZ LUDIVINA	1200 E DOVER ST	MISSION	TX	78572-8051
1308516	DOLCAN CONSTRUCTION INC	2307 NICOLE DRIVE	MISSION	TX	78574-9709



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM, Director of Planning

**AGENDA ITEM:** Conduct a public hearing and consideration of a Conditional Use Permit to Construct a Studio Guest House, being Lot 65, Sharyland Plantation Monte Real Phase II Subdivision, in a (PUD) Plan Unit Development Single Family Residential District, located at 2803 Grand Canal Drive, Applicant: Pilar Brito, Adoption of Ordinance # \_\_\_\_\_ - Cervantes

### NATURE OF REQUEST:

#### Project Timeline:

- May 08, 2026 – Application for a Conditional Use Permit (“CUP”) submitted to the City.
- May 21, 2026 – Following State and local law, notice of the required public hearings was mailed to all property owners within 200 feet of the subject tract.
- June 03, 2026 - Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z)
- June 23, 2026 – Public hearing and consideration of the requested Conditional Use Permit by the City Council.

#### Summary:

- The subject site is located along the North side of Grand Canal Drive, approximately 150 feet East of the intersection of Grand Canal Drive and Grande Canal Drive.
- Pursuant to Section 1.371 (3) (d) of the City of Mission Code of Ordinances, a guest house or separate servant’s quarters must comply with regulations.
- The property has an area of 16,029 square feet. The code requires a 12,000-square-foot minimum lot.
- The studio guest house cannot be made available or used for lease, rent, hire, and the owner of such use may not receive remuneration for the use of one of the above, and must be clearly secondary to the primary residence.
- A guest house shall not have access to a public street (No shared/extended driveway) and shall not have a separate kitchen area or utilities.
- Proposed activities: The applicant is proposing to construct a guest house for the family.
- The applicant is proposing to construct a 636 square feet guest house attached to a secondary 3-car detached garage from the main house.
- The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (16) legal notices to surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

Staff recommends approval with the conditions below:

1. Life of use permit with the understanding the it can be revoked for noncompliance.
2. The unit may not have a kitchen or separate utilities and electrical connections,
3. Transferability to other future owners, imposing the same conditions imposed on this applicant,
4. Not to be used for rental purposes.

---

**Departmental Approval:** Approval with conditions

---

**Advisory Board Recommendation:** Approval

---

**City Manager's Recommendation:** Approval *JP7*

---

<b>RECORD OF VOTE:</b>	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO CONSTRUCT A STUDIO GUEST HOUSE, BEING LOT 65, SHARYLAND PLANTATION MONTE REAL PHASE II SUBDIVISION, IN A (PUD) PLAN UNIT DEVELOPMENT SINGLE FAMILY RESIDENTIAL DISTRICT, LOCATED AT 2803 GRAND CANAL DRIVE**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 03, 2026, the Planning and Zoning Commission of the City of Mission, upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, the City Council of the City of Mission held a public hearing at 4:30 p.m. on Tuesday, June 23, 2026, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT “A”

<b>Legal Description</b>	<b>Type</b>	<b>Conditions of Approval</b>
2803 Grand Canal Drive, Being Lot 65, Sharyland Plantation Monte Real Phase II Subdivision	To construct a Studio Guest House in a (PUD) Plan Unit Development Single Family Residential District	<ul style="list-style-type: none"> <li>• Life of use permit with the understanding the it can be revoked for noncompliance</li> <li>• The unit may not have a kitchen area or separate utilities and electrical connections</li> <li>• Transferability to other future owners, imposing the same conditions imposed on this applicant</li> <li>• Not to be used for rental purposes.</li> </ul>

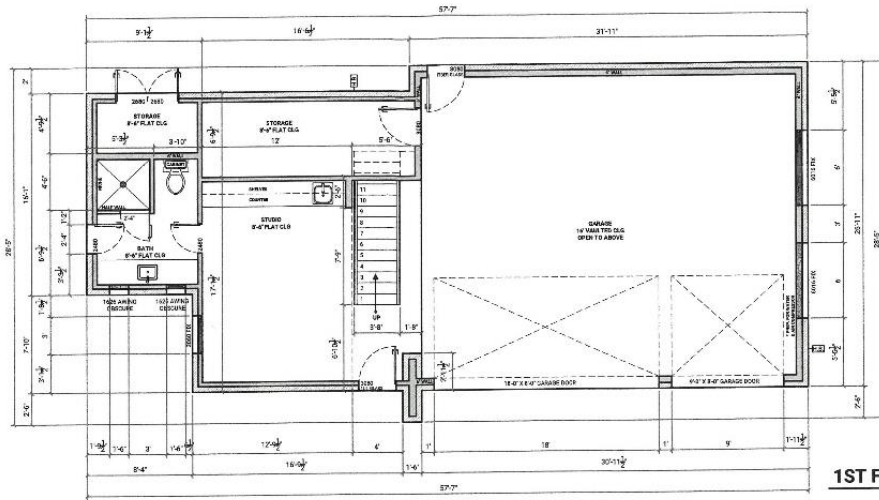
READ, CONSIDERED, AND PASSED, this the 23<sup>rd</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

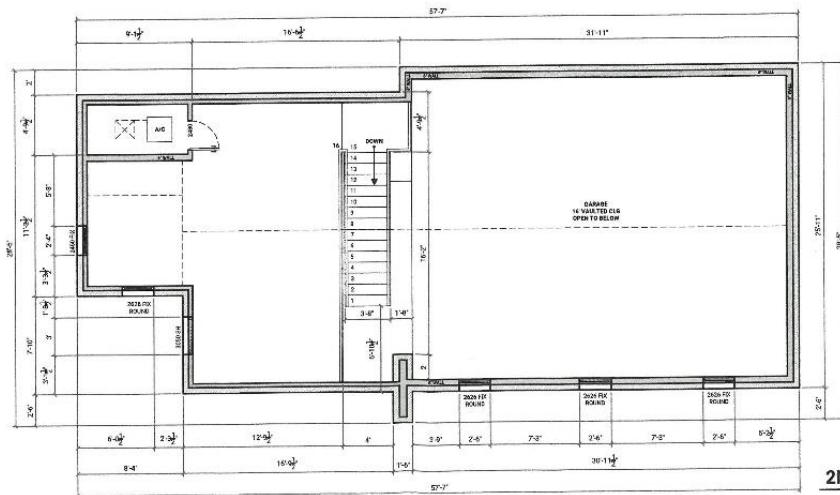
ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

# EXHIBT "A"



**1ST FLOOR PLAN**



**2ND FLOOR PLAN**

**DETACHED GARAGE FLOOR PLAN**  
SCALE: 1/4" = 1'-0"

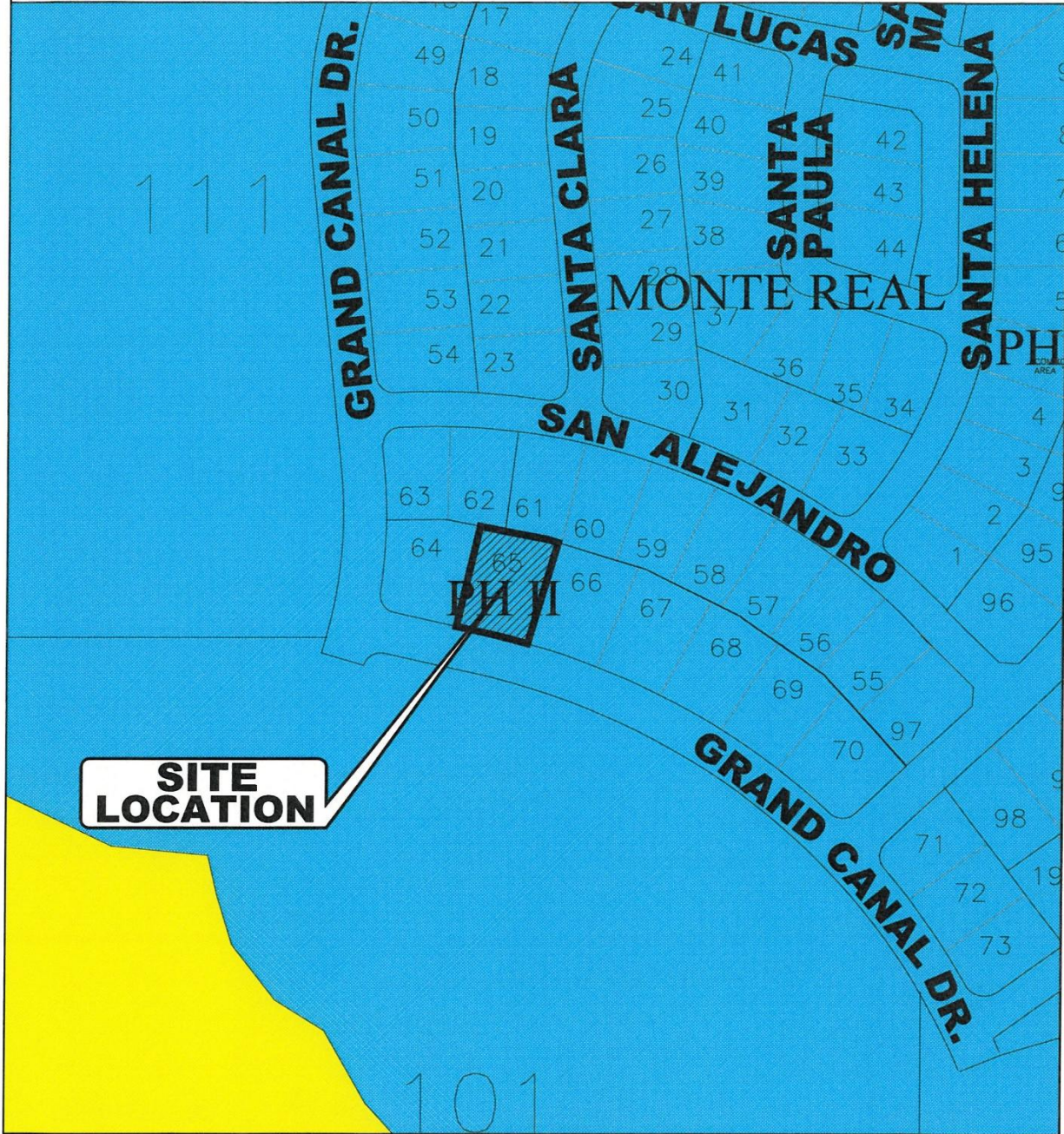


**AERIAL MAP**



Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

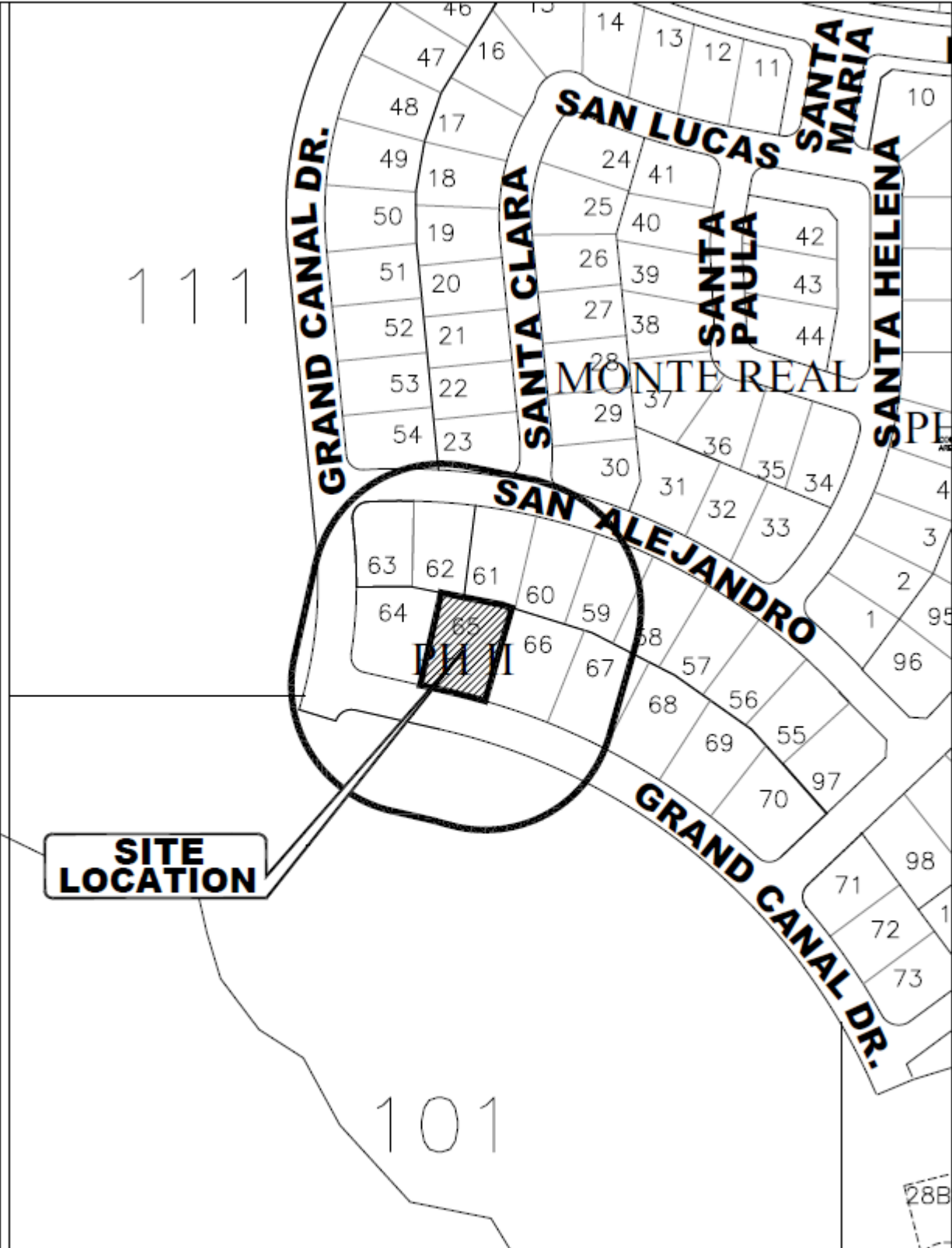
ZONING MAP



ZONING LEGEND

A0-I AGRICULTURAL OPEN INTERIM	R-3 MULTI-FAMILY RESIDENTIAL	C-4 HEAVY COMMERCIAL
A0-P AGRICULTURAL OPEN PERMANENT	R-4 MOBILE & MODULAR HOME	C-5 ADAPTIVE COMMERCIAL
R-1A LARGE LOT SINGLE FAMILY	R-5 HIGH DENSITY MFCT'D HOUSING	I-1 LIGHT INDUSTRIAL
R-1T TOWNHOUSE RESIDENTIAL	C-1 OFFICE BUILDING	I-2 HEAVY INDUSTRIAL
R-1 SINGLE FAMILY RESIDENTIAL	C-2 NEIGHBORHOOD COMMERCIAL	PUD PLANNED UNIT DEVELOPMENT
R-2 DUPLEX-FOURPLEX RESIDENTIAL	C-3 GENERAL BUSINESS	P PUBLIC

LEGAL NOTICE MAP



**SITE LOCATION**

**200' RADIUS MAILOUT**



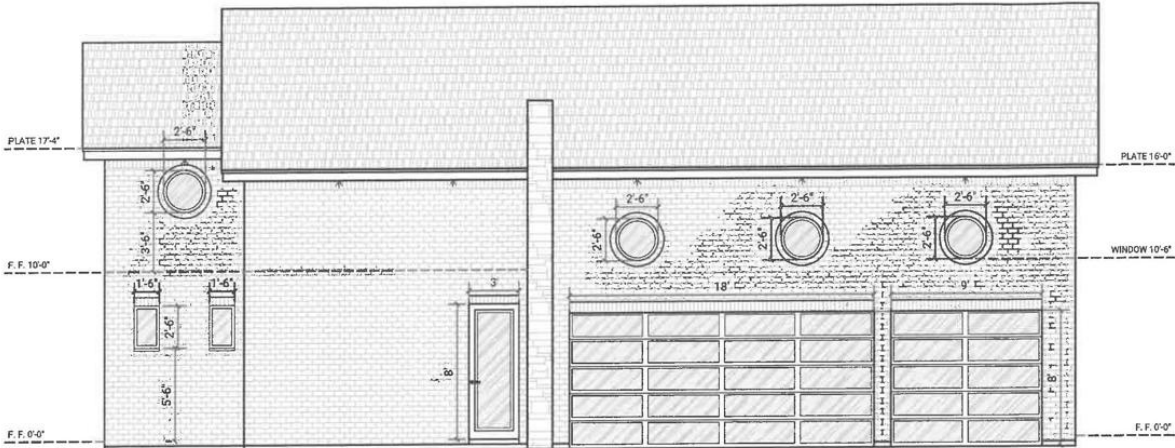
**CITY OF MISSION**  
HIDALGO COUNTY, TEXAS

1201 E. 9th Street  
MISSION, TX 78722  
PSE: (956) 580-9672  
FAX: (956) 580-8680

No.



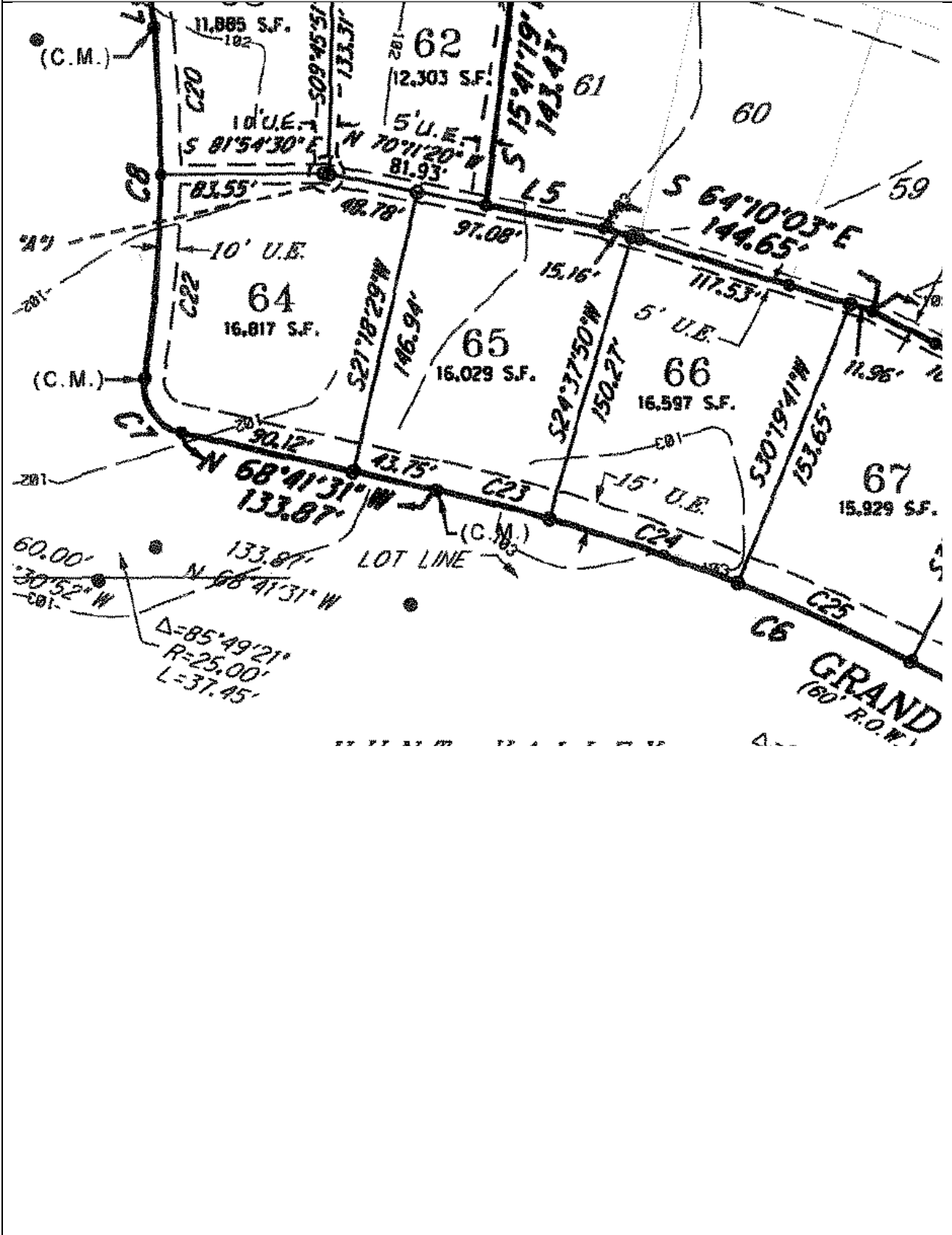
**ELEVATION PLAN**



**FRONT ELEVATION**



RECORDED LOT





**AUTHORIZE LETTER FROM OWNER**

DocuSign Envelope ID: 7DB6708F-CA1E-8F0B-82AB-F0E6E8846A61

**Carlos Rodríguez Bezanilla**  
**Liliana Torres**  
2803 Grand Canal Dr.  
Mission, TX 78572

**ATTN: City of Mission- Zoning and Planning Dept.**

**5/19/2026**

To Whom It May Concern,

We, Carlos Rdz. Bezanilla and Liliana Torres owners of the property located at 2803 Grand Canal Mission, TX 78572; authorize Pilar Brito and/or Brito Construction to act on our behalf for all conditional use permit-related matters with the City of Mission.

Sincerely,

**Carlos Rodríguez Bezanilla**  
Liliana Torres

X  Signed by:  
\_\_\_\_\_  
Carlos Rodríguez Bezanilla  
3FB9ACAD82E448B...

X  Signed by:  
\_\_\_\_\_  
Liliana Torres  
C8F2AEC230D94C8...

PICTURE



FRONT ELEVATION

MAILOUT LIST					
PROP_ID	name	addrDelive	addrCity	addrState	addrZip
280790	CHARCO LAND SALES LLC	4320 UNIVERSITY BLVD	LAREDO	TX	78041-1934
20407221	HOFFMAN HAL & ALICIA	PO BOX 2424	MCALLEN	TX	78502-2424
20407220	SALAZAR FELIPE M & SILVIA A ALANIS	2807 GRAND CANAL DR	MISSION	TX	78572
20407219	ALFRIDO DIEGO ANDRES GUTIERREZ	2906 IBIZA CT	MISSION	TX	78572-3876
20407218	BEZANILLA CARLOS RODRIGUEZ & LILIANA TORRES GAY	3309 PLANTATION GROVE BLVD	MISSION	TX	78572-2846
20407217	GALLARDO EDGAR ALLAN RAMIREZ	2801 GRAND CANAL DR	MISSION	TX	78572
20407216	CAMARILLO FERNANDO	2302 SAN ALEJANDRO	MISSION	TX	78572-4174
722778	OLIVA MARCOS D	2306 SAN ALEJANDRO	MISSION	TX	78572-4174
722777	QUINTANILLA JUAN & EMMA CAVAZOS	2400 SAN ALEJANDRO	MISSION	TX	78572-7281
722776	HUSSAIN AEJAZ & AYESHA	2402 SAN ALEJANDRO	MISSION	TX	78572-7281
722775	PAZ MICHAEL THOMAS & SUSANA	2404 SAN ALEJANDRO	MISSION	TX	78572-7281
20407215	VUONG MINH & MONG-CAM THI HUYNH	3002 SANTA LYDIA ST	MISSION	TX	78572-7636
722756	ARRIAGA ALEJANDRO RAFAEL BARBA	2703 SANTA CLARA	MISSION	TX	78572-4171
722749	CASTANO JUAN JOSE JR	2702 SANTA CLARA	MISSION	TX	78572-4171
20407214	TIJERINA JORGE SALINAS & GLADYS TREVINO CAVAZOS	809 GRAYSON AVE	MCALLEN	TX	78504-6579
280789	CHARCO LAND SALES LLC	4320 UNIVERSITY BLVD	LAREDO	TX	78041-1934



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM, Director of Planning

**AGENDA ITEM:** Conduct a public hearing and consideration of a Conditional Use Permit to allow a Portable Building for an Office Use in a property zoned (C-4) Heavy Commercial District, Lots 3, 4, 5, and 6, Mission Palms Plaza Subdivision, located at 1609 E. Expressway 83. Applicant: Samantha Santos, Adoption of Ordinance # \_\_\_\_\_ - Cervantes

### NATURE OF REQUEST:

#### Project Timeline:

- May 07, 2026 – Application for Conditional Use Permit submitted to the City.
- May 21, 2026 – In accordance with State and local law, notice of the required public hearings mailed to all the property owners within 200 feet of the subject tract and notice of public hearings was published in the Progress Times.
- June 3, 2026 – Public hearing and consideration of the Conditional Use Permit by the Planning and Zoning Commission.
- June 23, 2026 – Public hearing and consideration of the Conditional Use Permit ordinance by the City Council

#### Summary:

- The site is located approximately 600 feet East of Stewart Road along the North side of Expressway 83.
- Pursuant to Section 1.45 (3)(F) of the City of Mission Code of Ordinances, a portable building requires the approval of a conditional use permit by the City Council.
- The applicant, Ms. Samantha Santos, is requesting a Conditional Use Permit for a Portable Building to be used as an office for a retail plant nursery business. The last Conditional Use Permit approved for this location was on September 11, 2023, for Universal Landscaping.
- **Days/Hours of Operation:** Tuesday – Friday from 9:00 a.m. to 6:00 p.m. and Saturday and Sunday from 9:00 a.m. to 3:00 p.m.
- **Staff:** 2 employees
- **Parking:** The business requires a minimum of 4 parking spaces. The site has a total of 20 spaces, thus in compliance with the parking code requirements. Staff notes that the parking area needs to be re-striped.
- The Planning Staff has not received any objections to the request from the surrounding property owners. Staff mailed out (20) legal notices to the surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as are needed to ensure that a use requested by a conditional use permit is compatible and complementary to adjacent properties.

### STAFF RECOMMENDATION:

Staff recommends approval of the request, subject to compliance with the following conditions:

1. 1-year approval to assess this operation
2. Must to comply with all City Codes (Building, Fire, Health, Landscaping, etc.)

- 3. Acquire a Business License prior to occupancy.
- 4. CUP is not transferable to others
- 5. Hours of Operation are from Tuesday to Friday from 9:00 a.m. to 6:00 p.m. and Saturday and Sunday from 9:00 a.m. to 3:00 p.m.

---

**Departmental Approval:** Approval with conditions

---

**Advisory Board Recommendation:** Approval

---

**City Manager's Recommendation:** Approval *SP7*

---

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO ALLOW A PORTABLE BUILDING FOR AN OFFICE USE IN A PROPERTY ZONED (C-4) HEAVY COMMERCIAL DISTRICT, LOTS 3, 4, 5, AND 6, MISSION PALMS PLAZA SUBDIVISION, LOCATED AT 1609 E. EXPRESSWAY 83**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 3, 2026, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, June 23, 2026, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT "A"

<b>Legal Description</b>	<b>Type</b>	<b>Conditions of Approval</b>
1609 E. Expressway 83 Being Lots 3, 4, 5, and 6, Mission Palms Plaza Subdivision	A Portable Building for an Office Use in a property zoned (C-4) Heavy Commercial District	<ol style="list-style-type: none"> <li>1. 1-year approval to assess this operation</li> <li>2. Must continue to comply with all City Codes (Building, Fire, Health, Landscaping, etc.)</li> <li>3. Acquire a Business License prior to occupancy</li> <li>4. CUP is not transferable to others.</li> <li>5. Hours of Operation are from Tuesday to Friday from 9:00 a.m. to 6:00 p.m. and Saturday and Sunday from 9:00 a.m. to 3:00 p.m.</li> </ol>

READ, CONSIDERED AND PASSED, this the 23<sup>rd</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

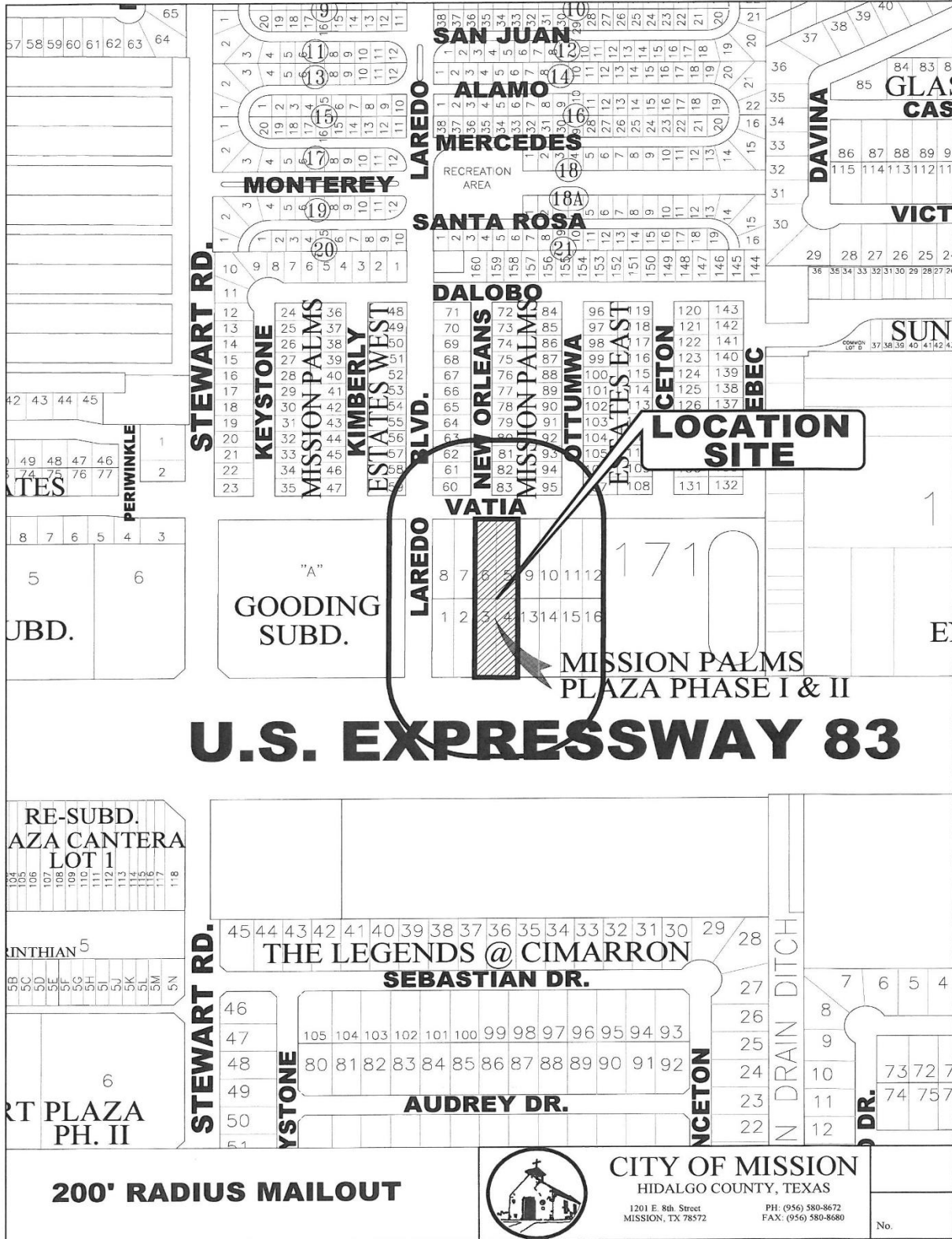
ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

EXHIBIT "A"



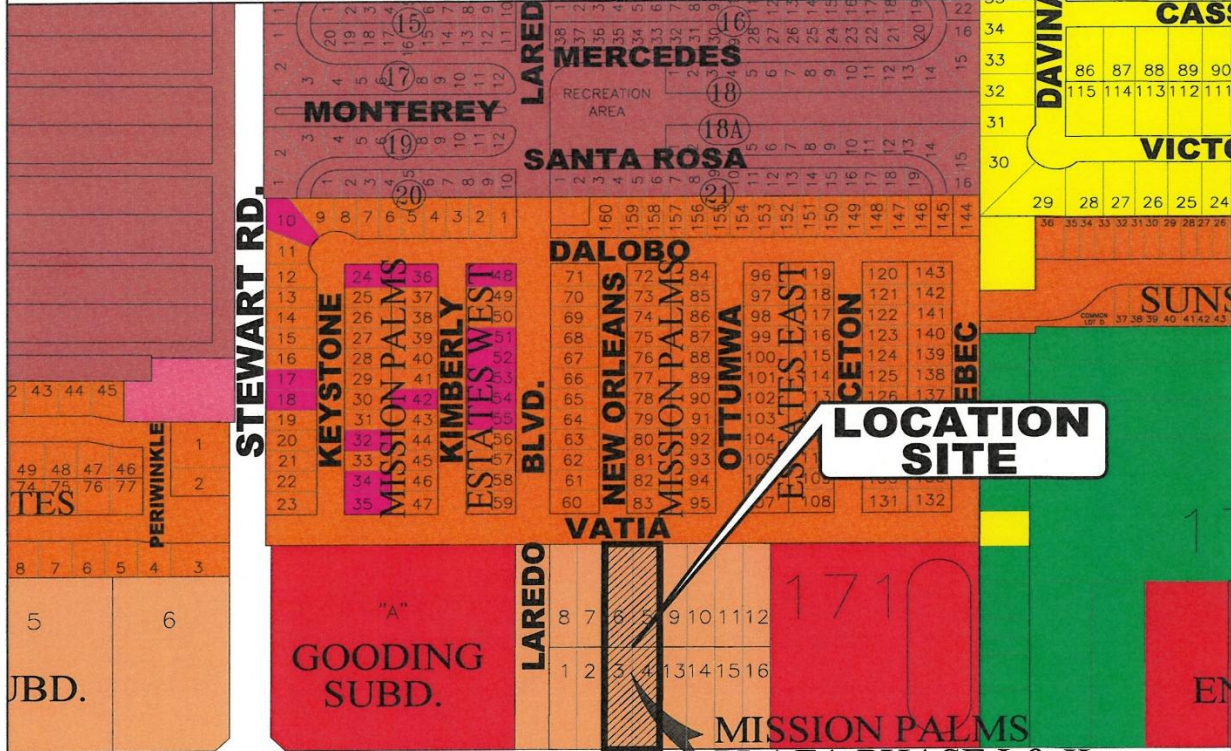
### MAILOUT MAP



AERIAL PHOTO



### ZONING MAP



## U.S. EXPRESSWAY 83

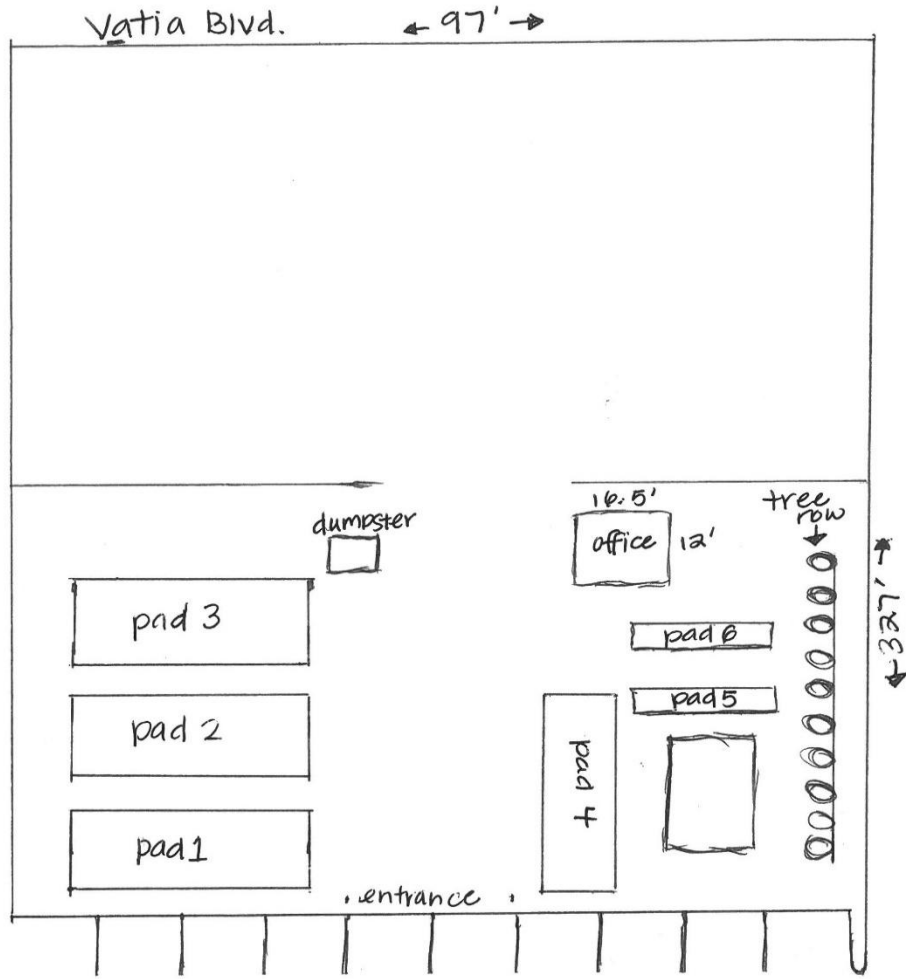


### ZONING LEGEND

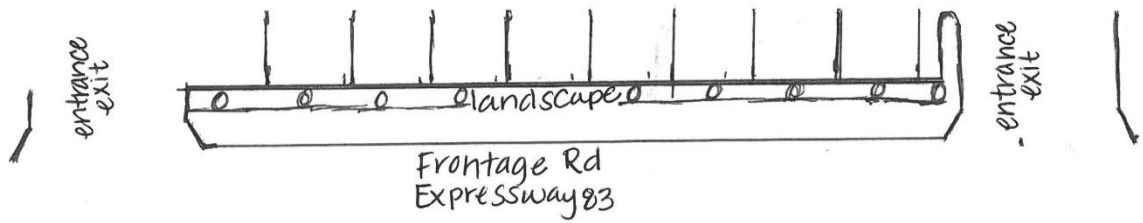
- |                                  |                                 |                              |
|----------------------------------|---------------------------------|------------------------------|
| A0-I AGRICULTURAL OPEN INTERIM   | R-3 MULTI-FAMILY RESIDENTIAL    | C-4 HEAVY COMMERCIAL         |
| A0-P AGRICULTURAL OPEN PERMANENT | R-4 MOBILE & MODULAR HOME       | C-5 ADAPTIVE COMMERCIAL      |
| R-1A LARGE LOT SINGLE FAMILY     | R-5 HIGH DENSITY MFCT'D HOUSING | I-1 LIGHT INDUSTRIAL         |
| R-1T TOWNHOUSE RESIDENTIAL       | C-1 OFFICE BUILDING             | I-2 HEAVY INDUSTRIAL         |
| R-1 SINGLE FAMILY RESIDENTIAL    | C-2 NEIGHBORHOOD COMMERCIAL     | PUD PLANNED UNIT DEVELOPMENT |
| R-2 DUPLEX-FOURPLEX RESIDENTIAL  | C-3 GENERAL BUSINESS            | P PUBLIC                     |

### PROPOSED SITE PLAN

1609 E Expressway 83 Mission, TX 78572



parking area



**PHOTO OF THE PORTABLE BUILDING**



BEFORE PHOTO



AFTER PHOTO



## MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
240871	CHAVEZ MARTHA	123 KIMBERLY ST	MISSION	TX	78572-6384
240713	ALVAREZ JUAN A & JULIA S	122 NEW ORLEANS ST	MISSION	TX	78572-6356
240745	LOPEZ ISMAEL & MARTHA	116 OTTUMWA ST	MISSION	TX	78572-6358
240746	SALINAS RICARDO & MARIA C	118 OTTUMWA ST	MISSION	TX	78572-6358
514700	DUAL ELECTRICAL SERVICES LLC	723 RENNEE DR	KATY	TX	77450-2122
240733	DE HOYOS MARTHA PATRICIA PENA	2900 SAN EFRAIN	MISSION	TX	78572-7616
240734	GONZALEZ HECTOR	1107 FAIRWAY DR	MISSION	TX	78572
240736	KILLIAN BILLY	123 NEW ORLEANS ST	MISSION	TX	78572-6357
240735	ANGULO FERNANDO RAYMUNDO & JACQUELINE LIRA	121 NEW ORLEANS ST	MISSION	TX	78503
240759	HOUSING AUTHORITY OF THE CITY OF MISSION	906 E 8TH ST	MISSION	TX	78572-5899
240874	SAENZ CONRADO & MARIA DEL CARMEN	PO BOX 1914	MISSION	TX	78573-0032
240747	CASTRO ELYJAH L	1702 W 22 1/2 ST	MISSION	TX	78572
240748	SALINAS RICARDO JR	118 OTTUMWA ST	MISSION	TX	78572-6358
240870	CHAPA ALYSSA	2914 N ABRAM RD	PLAMVIEW	TX	78572
240714	SALINAS ALMA D	120 NEW ORLEANS ST	MISSION	TX	78572-6356
240715	RAMIREZ ISELA	118 NEW ORLEANS ST	MISSION	TX	78572
240716	HOUSING AUTHORITY OF THE CITY OF MISSION	1300 E 8TH ST	MISSION	TX	78572-5817
240872	GOMEZ FELIPE DE JESUS	1605 E EXPRESSWAY 83 STE D	MISSION	TX	78572-6607
498678	MANGI ESHWAR MANGOO-KARIM LTD	1901 S 1ST ST STE 600	MCALLEN	TX	78503-1228
280859	NUMBERDAR HOSPITALITY LLC	609 E INTERSTATE HIGHWAY 2	MISSION	TX	78572



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM - Director of Planning

**AGENDA ITEM:** Conduct a public hearing and consideration of a Conditional Use Permit to allow a 40-foot Telecommunications Tower for Internet Development in a (R-4) Mobile & Modular Home District, Wagon City South Recreation Area, Wagon City South Subdivision, along the North side of Chuck Wagon Drive, approximately 300 feet West of N. Conway Avenue, Adoption of Ordinance # \_\_\_\_\_ - Cervantes

### NATURE OF REQUEST:

#### Project Timeline:

- May 13, 2026 – Application for a Conditional Use Permit (“CUP”) submitted to the City.
- May 21, 2026 – Following State and local law, notice of the required public hearings was mailed to all property owners within 200 feet of the subject tract.
- June 3, 2026 – Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z).
- June 23, 2026 – Public hearing and consideration of the requested Conditional Use Permit by the City Council.

#### Summary:

- The subject site is located approximately 300’ West of Conway Avenue along the North side of Chuck Wagon Drive.
- Per the Code of Ordinance, a Telecommunications Tower requires the approval of a Conditional Use Permit by the City Council.
- The applicant is requesting a Conditional Use Permit for the installation and operation of a 40’ wireless communications tower and broadband internet transmission facility. The proposed facility will be used to provide broadband internet and communications services to the residents of Wagon City South.
- The proposed structure will consist of a 3’ x 3’ concrete slab with a 40’ self-support communications tower with related wireless transmission equipment designed to improve network coverage, reliability, and internet accessibility in the area. The facility will comply with applicable city regulations, engineering requirements, and all FCC/FAA guidelines as required.
- The proposed use is intended to support expansion of local communications infrastructure and broadband availability for the Wagon City South community.
- The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (39) legal notices to the surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

### STAFF RECOMMENDATION:

Staff recommends approval of the request subject to compliance with the following conditions:

1. Life of use with the understanding that it could be revoked for non-compliance

- 2. Comply with insurance requirements on telecommunications towers
- 3. Must comply with all City Codes (Building, Fire, etc.)
- 4. The installation of a mesh screen or solid buffer along the perimeter of the 3' x 3' concrete slab.
- 5. Acquisition of a building permit.
- 6. Must allow for co-location by others
- 7. Transferability to others requires a new conditional use permit

---

**Departmental Approval:** Approval with conditions

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**Advisory Board Recommendation:** Approval

---

**City Manager's Recommendation:** Approval *SP7*

---

**RECORD OF VOTE:**            **APPROVED:** \_\_\_\_\_  
                                         **DISAPPROVED:** \_\_\_\_\_  
                                         **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO ALLOW A 40-FOOT TELECOMMUNICATIONS TOWER FOR INTERNET DEVELOPMENT IN A (R-4) MOBILE & MODULAR HOME DISTRICT, WAGON CITY SOUTH RECREATION AREA, WAGON CITY SOUTH SUBDIVISION, ALONG THE NORTH SIDE OF CHUCK WAGON DRIVE, APPROXIMATELY 300 FEET WEST OF N. CONWAY AVENUE**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 3, 2026, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, June 23, 2026, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT "A"

**Legal Description**

Wagon City South  
Recreation Area, Wagon  
City South Subdivision,  
along the North side of  
Chuck Wagon Drive,  
approximately 300 feet  
West of N. Conway Avenue

**Type**

40-foot Telecommunications  
Tower for Internet Development  
in a (R-4) Mobile Modular  
Home District

**Conditions of Approval**

1. Life of use with the understanding that it could be revoked for non-compliance
2. Must comply with insurance requirements on telecommunications towers
3. Must comply with all City Codes (Building, Fire, etc.)
4. The installation of a mesh screen or solid buffer along the perimeter of the 3' x 3' concrete slab
5. Acquire a building permit
6. Must allow for co-locations by others
7. Transferability to others requires a new conditional use permit

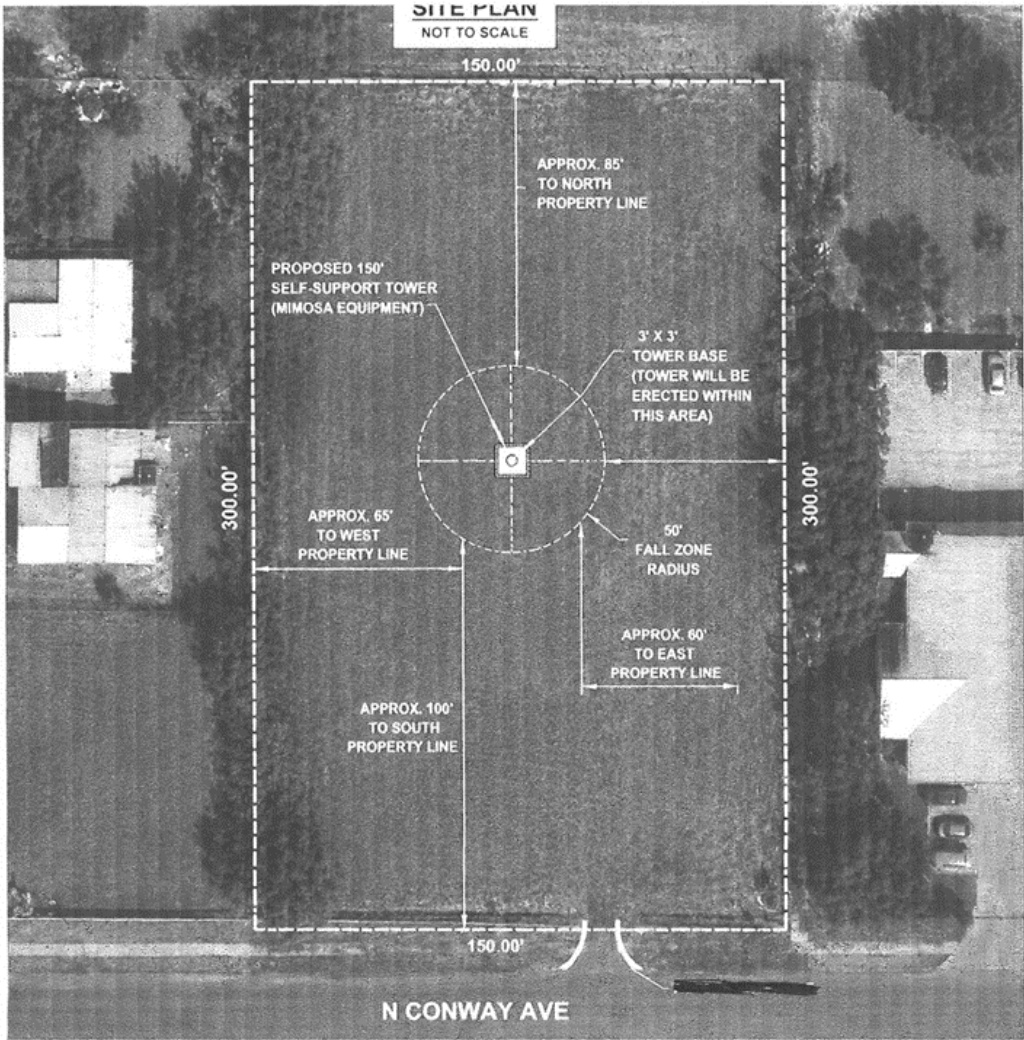
READ, CONSIDERED AND PASSED, this the 23<sup>rd</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

EXHIBIT "A"



**LEGEND**

- PROPERTY LINE
- ⊙ PROPOSED TOWER LOCATION
- SETBACK DIMENSION

**SITE INFORMATION**

**ADDRESS: 2707**  
N Conway Ave, Mission, TX 78572

**PARCEL ID:**  
320050-0000-██████

**LOT SIZE:**  
150' x 300' (0.99 Acres)

**ZONING:**  
(VERIFY WITH CITY OF MISSION)

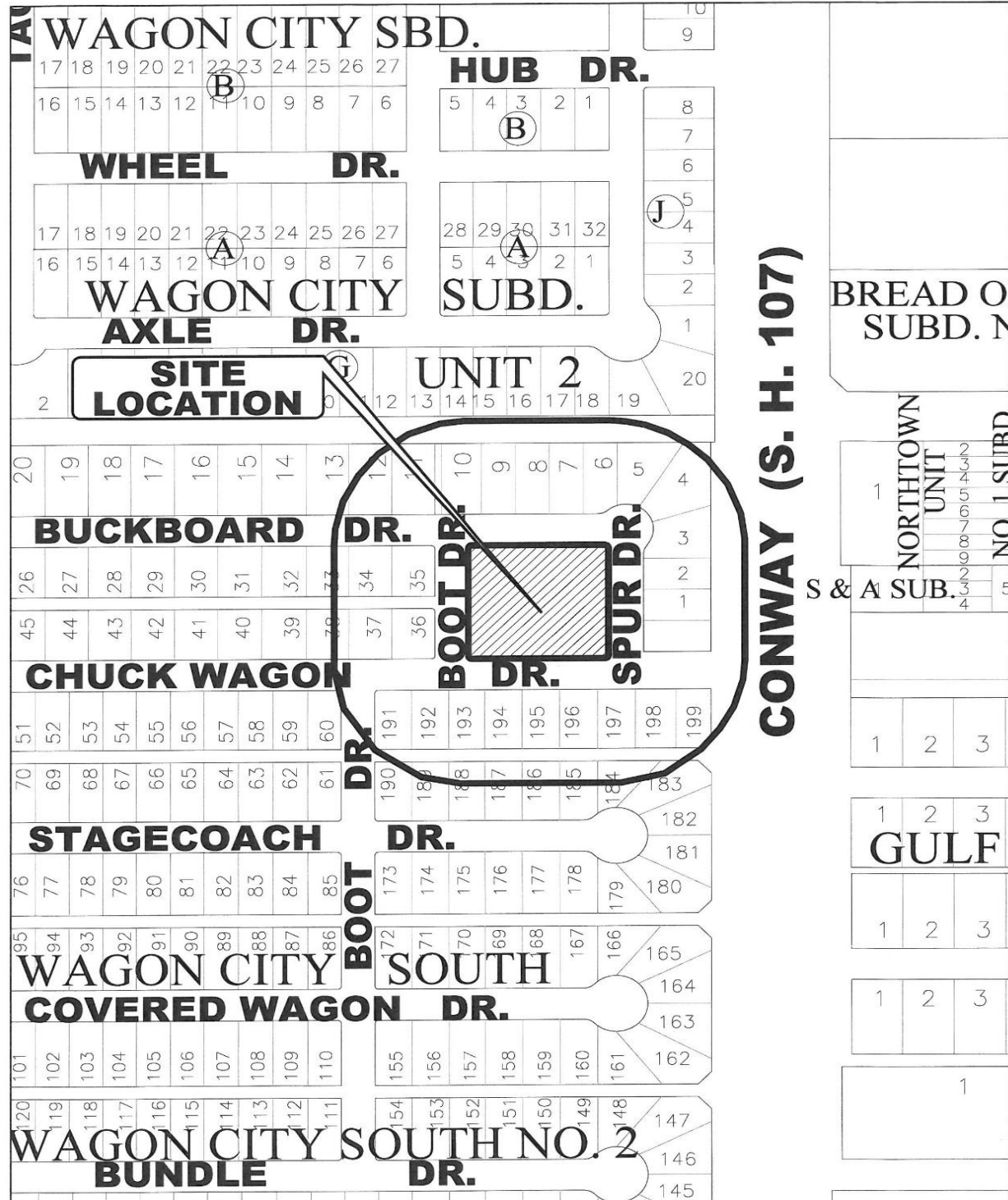
**PROPOSED USE:**  
Wireless Communications Tower  
and Broadband Internet Service

- NOTES**
1. Tower to be self-support structure with Mimosa wireless equipment.
  2. Final tower design and height subject to engineering and FAA approval.
  3. All setbacks and fall zone to comply with City of Mission requirements.





VICINITY MAP



200' RADIUS MAILOUT



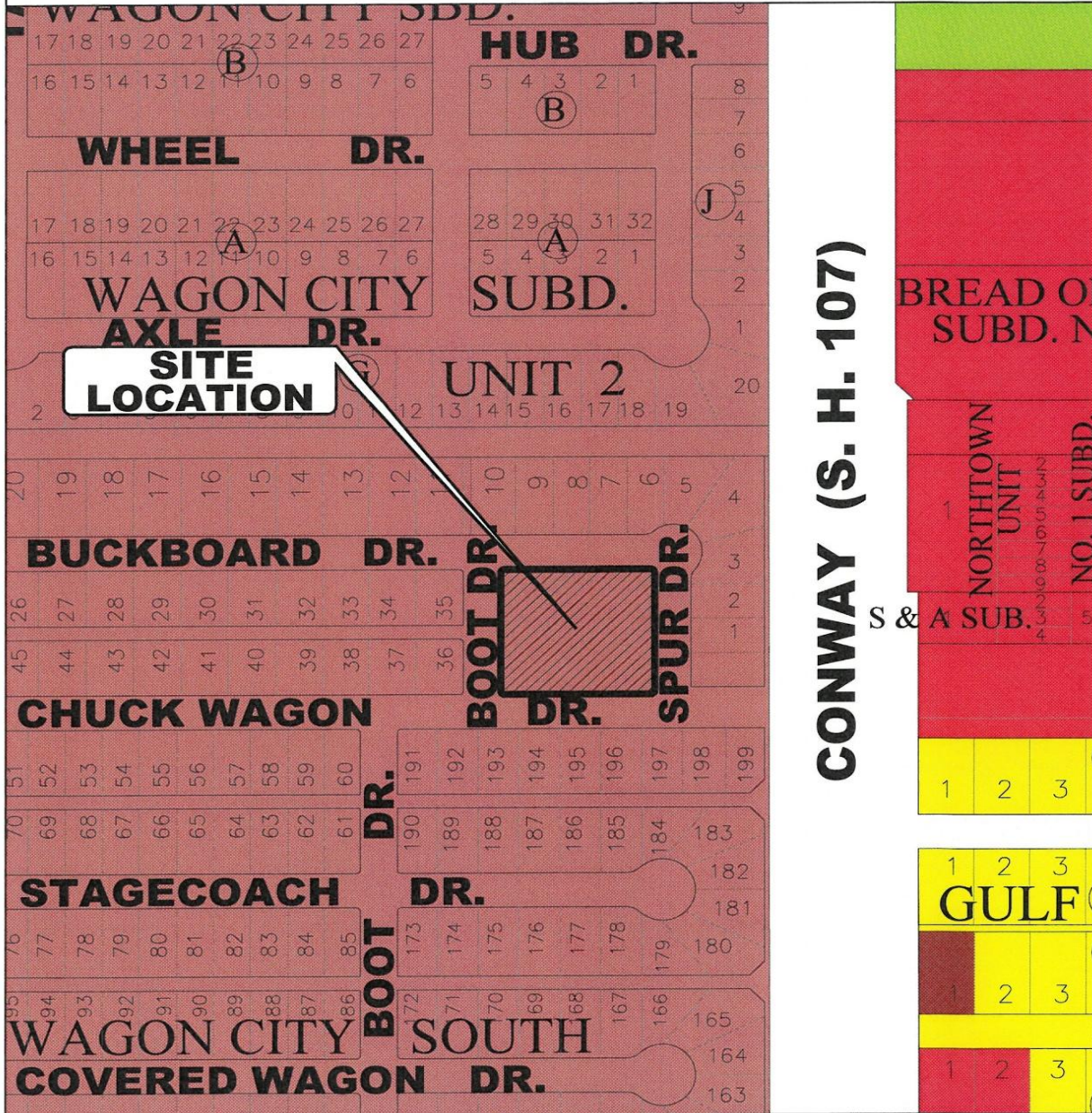
**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 8th Street  
 MISSION, TX 78572  
 PH: (956) 580-8672  
 FAX: (956) 580-8680

No.

### AERIAL MAP



ZONING MAP



CONWAY (S. H. 107)

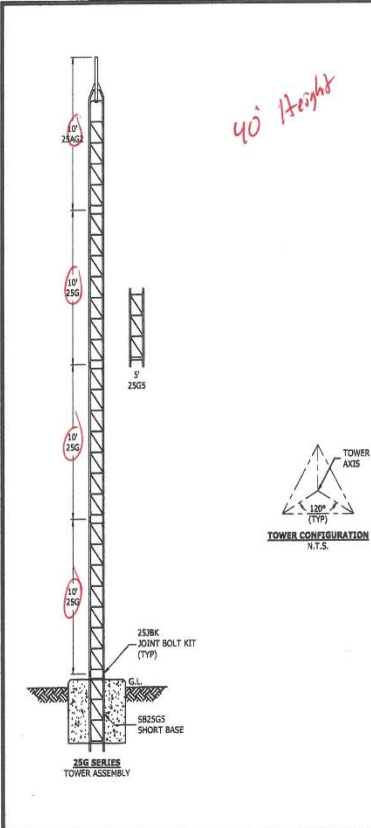
ZONING LEGEND

- |                                  |                                 |                              |
|----------------------------------|---------------------------------|------------------------------|
| A0-I AGRICULTURAL OPEN INTERIM   | R-3 MULTI-FAMILY RESIDENTIAL    | C-4 HEAVY COMMERCIAL         |
| A0-P AGRICULTURAL OPEN PERMANENT | R-4 MOBILE & MODULAR HOME       | C-5 ADAPTIVE COMMERCIAL      |
| R-1A LARGE LOT SINGLE FAMILY     | R-5 HIGH DENSITY MFCT'D HOUSING | I-1 LIGHT INDUSTRIAL         |
| R-1T TOWNHOUSE RESIDENTIAL       | C-1 OFFICE BUILDING             | I-2 HEAVY INDUSTRIAL         |
| R-1 SINGLE FAMILY RESIDENTIAL    | C-2 NEIGHBORHOOD COMMERCIAL     | PUD PLANNED UNIT DEVELOPMENT |
| R-2 DUPLEX-FOURPLEX RESIDENTIAL  | C-3 GENERAL BUSINESS            | P PUBLIC                     |

ATTACHMENTS (PICTURES)



# ATTACHMENTS



40' - 2550040 BILL OF MATERIALS			
ITEM	QTY	P/N	DESCRIPTION
1	1	25AG2	SECTION 9.75' TOP
2	3	25G	SECTION 10' STD TOWER
3	1	S825G5	SHORT BASE ASSY 5'

35' - 2550035 BILL OF MATERIALS			
ITEM	QTY	P/N	DESCRIPTION
1	1	25AG2	SECTION 9.75' TOP
2	1	25G5	SECTION 4.92' 25G KIT
3	2	25G	SECTION 10' STD TOWER
4	1	S825G5	SHORT BASE ASSY 5'

30' - 2550030 BILL OF MATERIALS			
ITEM	QTY	P/N	DESCRIPTION
1	1	25AG2	SECTION 9.75' TOP
2	2	25G	SECTION 10' STD TOWER
3	1	S825G5	SHORT BASE ASSY 5'

20' - 2550020 BILL OF MATERIALS			
ITEM	QTY	P/N	DESCRIPTION
1	1	25AG2	SECTION 9.75' TOP
2	1	25G	SECTION 10' STD TOWER
3	1	S825G5	SHORT BASE ASSY 5'

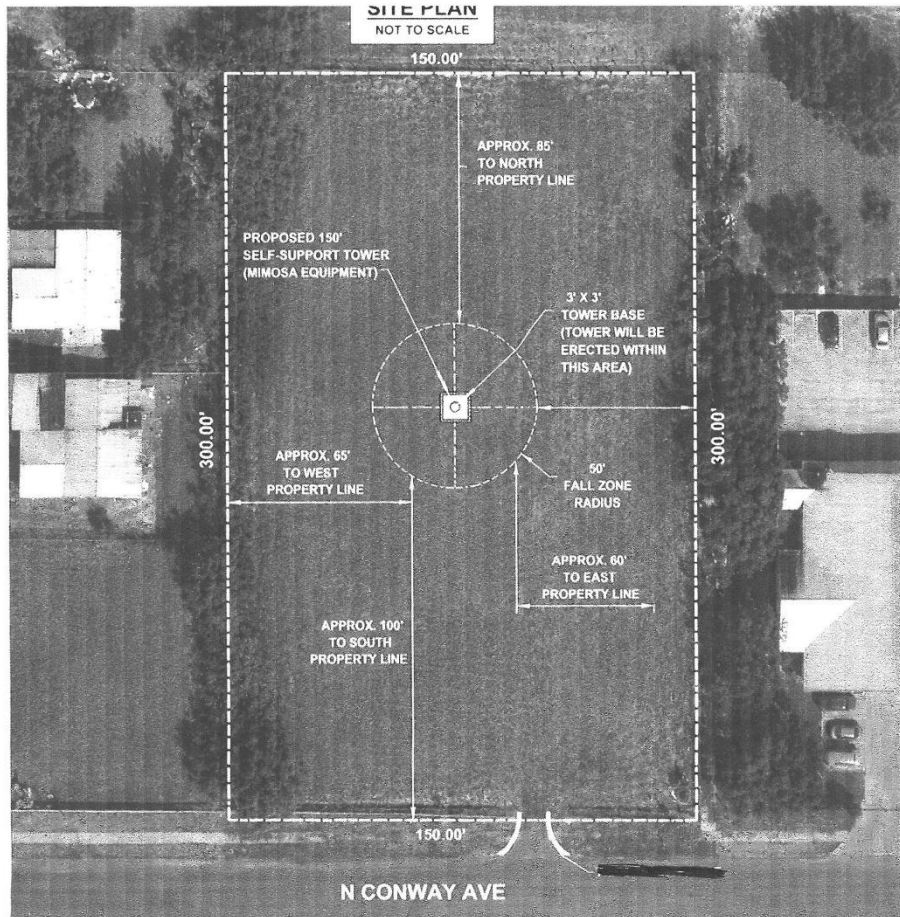
  

10' - 2550010 BILL OF MATERIALS			
ITEM	QTY	P/N	DESCRIPTION
1	1	25AG2	SECTION 9.75' TOP
2	1	S825G5	SHORT BASE ASSY 5'

- GENERAL NOTES**
- THE SUITABILITY OF THE TABULATED TOWER DESIGN CRITERIA FOR A SPECIFIC APPLICATION MUST BE VERIFIED PRIOR TO INSTALLATION BY THE PURCHASER BASED ON SITE-SPECIFIC DATA AND THE INTENDED USE OF THE STRUCTURE.
  - ALL USERS ARE SOLELY RESPONSIBLE FOR THE INSTALLATION, USE, MAINTENANCE, INSPECTION, CONDITION ASSESSMENTS AND OTHER WORK TO BE PERFORMED IN COMPLIANCE WITH ALL APPLICABLE INDUSTRY, LOCAL, STATE AND FEDERAL REQUIREMENTS.
  - THE FOLLOWING MATERIAL SPECIFICATIONS APPLY TO THE TOWER DESIGN:
    - LEG SIZE:  $\phi 1 \times 1/4"$  X 1.66A 50 KSI MINIMUM YIELD STRENGTH
    - BRACE SIZE:  $\phi 5/16"$  SOLID ROD 36 KSI MINIMUM YIELD STRENGTH
    - STRUCTURAL STEEL: 50 KSI MINIMUM YIELD STRENGTH
    - FASTENERS: 120 KSI MINIMUM TENSILE STRENGTH
    - GALVANIZED: ASTM A123
  - TOWER FABRICATION SHALL BE BY ROHN PRODUCTS, LLC, CERTIFIED AISC FABRICATOR.
  - THE TOWER DESIGN ASSUMES INSTALLATION ON A PROPERLY DRAINED LEVEL SITE. THE TOWER DESIGN MAY REQUIRE MODIFICATIONS FOR INSTALLATIONS ON SITES WITH A SLOPING GRADE OR FOR TOWERS SUPPORTED ON OTHER STRUCTURES.
  - INITIAL CONSTRUCTION INSPECTION REQUIREMENTS SHALL BE DETERMINED AND PERFORMED BY THE PURCHASER BASED ON THE LOCATION AND USE OF THE STRUCTURE.
  - SAFETY, STRENGTH AND STABILITY REQUIREMENTS FOR THE STRUCTURE FOR CONSTRUCTION AND MAINTENANCE ACTIVITIES SHALL BE IN ACCORDANCE WITH ANS/ASSE A10.46, "CRITERIA FOR SAFETY PRACTICES WITH THE CONSTRUCTION, DEMOLITION, MODIFICATION AND MAINTENANCE OF COMMUNICATION STRUCTURES" AND ALL APPLICABLE INDUSTRY, LOCAL, STATE AND FEDERAL REGULATIONS AND STANDARDS.
  - ALL RIGGING, SAFETY EQUIPMENT AND TEMPORARY SUPPORTS REQUIRED FOR CONSTRUCTION AND MAINTENANCE SHALL BE DETERMINED, FURNISHED AND INSTALLED BY THE CONTRACTOR BASED ON THE MEANS AND METHODS CHOSEN BY THE CONTRACTOR. ALL CONSTRUCTION AND MAINTENANCE ACTIVITIES SHALL BE PERFORMED BY COMPETENT, QUALIFIED AND TRAINED PERSONNEL.
  - FIELD CONNECTIONS SHALL BE BOLTED. NO FIELD WELDING SHALL BE ALLOWED.
  - UNLESS OTHERWISE SPECIFIED, BOLTS SHALL BE TIGHTENED TO A "SNUG TIGHT" CONDITION WITH A NUT-LOCKING DEVICE WITH NO MINIMUM INSTALLED BOLT TENSION OR TORQUE VALUES REQUIRED.
  - A SAFETY CLIMB SYSTEM SHALL BE USED. ALL CLIMBING FACILITIES, INCLUDING SAFETY CLIMB SYSTEMS, SHALL BE INSPECTED PRIOR TO EACH USE.
  - PURCHASER SHALL VERIFY THAT THE INSTALLATION IS IN CONFORMANCE WITH ALL APPLICABLE INDUSTRY, LOCAL, STATE, AND FEDERAL REQUIREMENTS FOR GROUNDING AND OBSTRUCTION MARKING.
  - MAINTENANCE AND CONDITION ASSESSMENTS SHALL BE PERFORMED OVER THE LIFE OF THE STRUCTURE.
  - FOUNDATIONS SHALL BE DESIGNED TO SUPPORT THE CONDITIONS EXISTING AT THE SITE.

FILE NO.			
REVISIONS			
REV	DESCRIPTION	DATE	BY
1	255G REL OF PURCHASE	3/1/13	JMK
DATE: 10/09/2013			
PO BOX 9999 PEORIA, IL 61601-9999 TOLL FREE 800-727-9098			
<small>THE DRAWING IS THE PROPERTY OF ROHN. IT IS NOT TO BE REPRODUCED, COPIED OR TRANSMITTED IN ANY MANNER WITHOUT OUR WRITTEN CONSENT.</small>			
<b>25G SERIES TOWER ASSEMBLY</b> 10'-40'			
DWN:	JHY	CHKD:	JMK
DATE: 10/09/2013			
ENGR:	NA	SHEET #:	1 OF 1
PROL. ENGR:	JMK	PROL. DRAWER:	
DRAWING NO.:	25GSS	REV:	1

# ATTACHMENTS



**LEGEND**

- PROPERTY LINE
- ⊙ PROPOSED TOWER LOCATION
- SETBACK DIMENSION

**SITE INFORMATION**

**ADDRESS: 2707**  
N Conway Ave, Mission, TX 78572

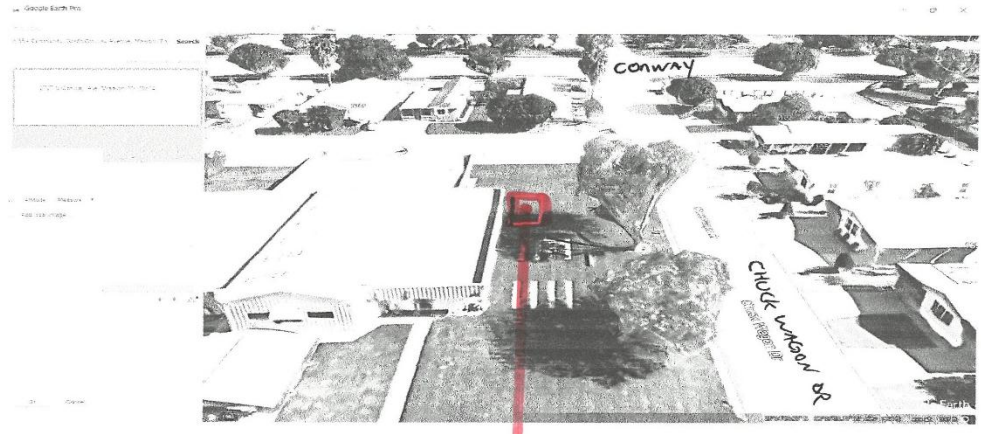
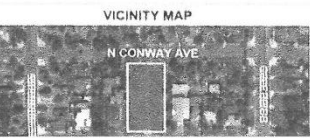
**PARCEL ID:**  
320050-0000-██████

**LOT SIZE:**  
150' x 300' (0.99 Acres)

**ZONING:**  
(VERIFY WITH CITY OF MISSION)

**PROPOSED USE:**  
Wireless Communications Tower and Broadband Internet Service

- NOTES**
1. Tower to be self-support structure with Mimosa wireless equipment.
  2. Final tower design and height subject to engineering and FAA approval.
  3. All setbacks and fall zone to comply with City of Mission requirements.



3ft x 3ft concrete slab  
for 40ft tower

**ATTACHMENTS**

Wagon City South  
2707 N Conway Ave,  
Mission, TX 78574

Wagon City South RV Park, represented by Juan Cantu current park President, is requesting approval of a Conditional Use Permit to allow the installation of a wireless communications tower and broadband internet facility on the property located 2707 N Conway Ave, Mission, TX 78574

The purpose of the proposed facility is to improve broadband internet access, communications reliability, and wireless service coverage for all residents at Wagon City South Rv Park. The proposed tower and related equipment will support expanded internet infrastructure and help provide reliable connectivity for the RV park community.

The proposed use is compatible with the property and is intended to enhance available technology and communications services within the area while complying with applicable city regulations, engineering standards, and FCC/FAA requirements.

Respectfully,

Wagon City South Rv Park

Park President 956-250-9437

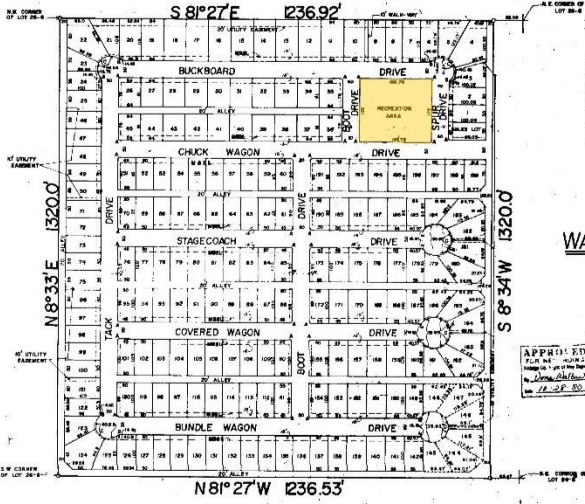
Juan Cantu

A large, stylized handwritten signature in black ink that reads "Juan Cantu". The signature is written in a cursive, flowing style.

# SUBDIVISION PLAT

VOL. 21 PAGE 131

VOL. 21 PAGE 131



NO.	DATA	RANGE	TANGENT	LENGTH
1	ARC	1500	0.00	7.85
2	SIDE	1500	1.50	15.71
3	ARC	1500	0.00	7.85
4	ARC	1500	0.00	7.85
5	ARC	1500	0.00	7.85
6	ARC	1500	0.00	7.85
7	ARC	1500	0.00	7.85
8	ARC	1500	0.00	7.85
9	ARC	1500	0.00	7.85
10	ARC	1500	0.00	7.85
11	ARC	1500	0.00	7.85
12	ARC	1500	0.00	7.85
13	ARC	1500	0.00	7.85
14	ARC	1500	0.00	7.85
15	ARC	1500	0.00	7.85
16	ARC	1500	0.00	7.85
17	ARC	1500	0.00	7.85
18	ARC	1500	0.00	7.85
19	ARC	1500	0.00	7.85
20	ARC	1500	0.00	7.85
21	ARC	1500	0.00	7.85
22	ARC	1500	0.00	7.85
23	ARC	1500	0.00	7.85
24	ARC	1500	0.00	7.85
25	ARC	1500	0.00	7.85
26	ARC	1500	0.00	7.85
27	ARC	1500	0.00	7.85
28	ARC	1500	0.00	7.85
29	ARC	1500	0.00	7.85
30	ARC	1500	0.00	7.85
31	ARC	1500	0.00	7.85
32	ARC	1500	0.00	7.85
33	ARC	1500	0.00	7.85
34	ARC	1500	0.00 </tr	

## MAP OF PHASE 1 & PHASE 2 WAGON CITY SOUTH MISSION, TEXAS

PHASE 1 comprises all Lots, Streets, Alleys and Easements as Platted with exception of Lots 162 through 168, hereinafter.

PHASE 2 comprises Lots 162 through 168, hereinafter.

APPROVED  
FILE NO. 4042  
DATE OF PLAT  
BY  
DATE

APPROVED FOR RECORDING  
COUNTY CLERK  
MISSION, TEXAS  
DATE

STATE OF TEXAS  
County of Bexar

Know All Men by These Presents:  
That the undersigned owner of the land shown on this plat and hereinafter referred to as "WAGON CITY SOUTH" in the City of Mission, Bexar County, Texas, do hereby certify that the same have been surveyed and subdivided into the lots, streets, alleys, easements and other interests shown hereon in accordance with the provisions of the laws of the State of Texas, and that the same are being offered for sale and disposal in accordance with the provisions of said laws.

9-8-80  
W.F. Cozzie

STATE OF TEXAS  
County of Bexar

Under the authority vested in me by the laws of the State of Texas, I do hereby certify that the foregoing plat is a true and correct representation of the original survey and subdivision shown hereon, and that the same are being offered for sale and disposal in accordance with the provisions of the laws of the State of Texas, and that the same are being offered for sale and disposal in accordance with the provisions of said laws.

W.F. Cozzie  
Surveyor General

STATE OF TEXAS  
County of Bexar

I, the undersigned, Chairman of the Planning and Zoning Commission of the City of Mission, Bexar County, Texas, do hereby certify that this plat is a true and correct representation of the original survey and subdivision shown hereon, and that the same are being offered for sale and disposal in accordance with the provisions of the laws of the State of Texas, and that the same are being offered for sale and disposal in accordance with the provisions of said laws.

STATE OF TEXAS  
County of Bexar

I, the undersigned, Mayor of the City of Mission, Bexar County, Texas, do hereby certify that this plat is a true and correct representation of the original survey and subdivision shown hereon, and that the same are being offered for sale and disposal in accordance with the provisions of the laws of the State of Texas, and that the same are being offered for sale and disposal in accordance with the provisions of said laws.

STATE OF TEXAS  
County of Bexar

I, the undersigned, Clerk of the County of Bexar, Texas, do hereby certify that this plat is a true and correct representation of the original survey and subdivision shown hereon, and that the same are being offered for sale and disposal in accordance with the provisions of the laws of the State of Texas, and that the same are being offered for sale and disposal in accordance with the provisions of said laws.

## MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
320059	ROSALES ROSENDO & GLORIA M	PO BOX 1421	MISSION	TX	78573-0024
320247	GONZALEZ MINERVA	2707 N CONWAY AVE UT 698	MISSION	TX	78574
320239	RAZO ARMANDO & GUADALUPE	2707 N CONWAY AVE UNIT 690	MISSION	TX	78572
320087	NOREUIL STEPHEN A & PATRICIA A	23128 BROADWAY RD	MORTON	IL	61550-9634
320238	HAYES GLORIA Y	2707 N CONWAY AVE	MISSION	TX	78574-2100
320083	SOLIS GUADALUPE & SAN JUANA	2707 N CONWAY AVE UNIT 534	MISSION	TX	78574
320061	CULLEN JAMES A & PAMELA F	202 YODER BLVD	AVON LAKE	OH	44012
320064	WADE MARILYN & DANNIE	2707 N CONWAY AVE UNIT 513	MISSION	TX	78574-2135
320234	GARZA RICARDO & OFIRA N	2707 N CONWAY AVE UNIT 685	MISSION	TX	78574-2142
320244	SOLIZ ARTURO & MARIA ELENA SOLIS	2707 N CONWAY AVE UNIT 695	MISSION	TX	78574-2142
320245	GONZALEZ-GARZA OTILIA	2707 N CONWAY AVE BOX 696	MISSION	TX	78574-2142
320109	CANTU LEOVIGILDO C	2707 N CONWAY AVE NO 560	MISSION	TX	78574-2137
320242	NOBERT RICHARD & DOROTHY	3008 W 45TH ST	MISSION	TX	78574
320085	SILLER JOSE EDILIO & LUZ MARIE	2707 N CONWAY UNIT 536	MISSION	TX	78574-2136
320233	PENA JUDITH ANN & MARIA NELLY SOTO TELLES	104 STAGE COACH DR	MISSION	TX	78574
320086	EDSALL MARK & RUTH EDSALL	2707 N CONWAY UNIT 537	MISSION	TX	78574-2136
320240	ESPARZA JUANITA L	2707 NORTH CONWAY AVE UT 691	MISSION	TX	78574
320084	WILLIAMS DONALD J	2707 N CONWAY AVE UNIT 535	MISSION	TX	78574-2136
320053	REYES OTONIEL & SANDY	2707 N CONWAY AVE NO 502	MISSION	TX	78572
320055	GORDON DONALD C & MARILYN B	2707 N CONWAY AVE UNIT 504	MISSION	TX	78574-2135
320237	MILLS DONALD & GLORIA	2707 N CONWAY UNIT 688	MISSION	TX	78574-2142
320051	BARRERA RICARDO	1802 MARIGOLD ST	MISSION	TX	78572-3153
320052	NETHERTON SHIRLEY ANN & LESLIE MARGARET	2701 N CONWAY AVE LOT 501	MISSION	TX	78574
320054	MENA FEDERICO VASQUEZ	2808 SPUR DR	MISSION	TX	78574
320082	SMITH DEAN R & DEBRA GILBERTSON	2707 N CONWAY AVE UNIT 533	MISSION	TX	78574
320060	WHITZEL DALE J	2707 N CONWAY AVE UNIT 509	MISSION	TX	78574-2135
320246	KUPFERER JOHN & BETH	2707 N CONWAY AVE BOX 697	MISSION	TX	78574
320231	5508 GULF LLC	101 W WHITEWING AVE	MCALLEN	TX	78501
320248	PALOMO JULIA	4801 N MINNESOTA	MISSION	TX	78574-1304
320241	LOPEZ NOE & BRENDA	2707 N CONWAY AVE 692	MISSION	TX	78574-2142
320236	KLEIN MICHAEL J	2707 N CONWAY AVE #687	MISSION	TX	78574
320235	RAYMER RONALD D & ARRENA M	2707 N CONWAY AVE UNIT 686	MISSION	TX	78574-2142
320243	STOY GEORGE T & MARY A	2707 N CONWAY AVE UNIT 694	MISSION	TX	78574-2142
320063	GONZALEZ MIRELLA & JORGE	2707 N CONWAY AVE UT 512	MISSION	TX	78574
320062	CHRISTOPHERSON LYNN B	PO BOX 152	HOWARD	SD	57349-0152
	o				
320058	GARZA OLIVIA	2707 N CONWAY AVE UNIT 507	MISSION	TX	78574-2135
320056	WHITZEL DALE J	2707 N CONWAY AVE UNIT 509	MISSION	TX	78574-2135
320057	WILLEMS GORDON L & CONNIE F	2707 N CONWAY NO 506	MISSION	TX	78574-2135
320050	WAGON CITY SOUTH INC	2707 N CONWAY AVE UNIT 647	MISSION	TX	78574-2140



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM - Director of Planning

**AGENDA ITEM:** Conduct a public hearing and consideration of a Conditional Use Permit for a bar named Par 5 Golf Lounge and for the Sale & On-Site Consumption of Alcoholic Beverages in a (C-3) General Business District, being Lot 1, Re-subdivision of Plaza Cantera Subdivision (aka Lots 3 and 4, Stewart Plaza Subdivision), located at 1522 E. Expressway 83, Suite 117, Applicant: Par 5 Golf Lounge, LLC, Adoption of Ordinance # \_\_\_\_\_ and Wet Zone Ordinance # \_\_\_\_\_ - Cervantes

### NATURE OF REQUEST:

#### Project Timeline:

- May 12, 2026 – Application for a Conditional Use Permit (“CUP”) submitted to the City.
- May 21, 2026 – Following State and local law, notice of the required public hearings was mailed to all property owners within 200 feet of the subject tract.
- June 3, 2026 – Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z).
- June 23, 2026 – Public hearing and consideration of the requested Conditional Use Permit by the City Council.

#### Summary:

- The subject site is located at the Southwest corner of Stewart Road and Expressway 83 Frontage Road.
- Per the Code of Ordinance, a bar and the sale & on-site consumption of alcoholic beverages require the approval of a Conditional Use Permit by the City Council.
- The applicant is leasing a 1,950 square foot suite within a commercial plaza for an indoor golf simulator entertainment venue and would like to offer the sale and on-site consumption of alcoholic beverages to his customers.
- The proposed use is recreation/entertainment in character. The guests reserve simulator bays to play virtual rounds, practice, or take lessons in a supervised environment.
- The applicant will not have live amplified outdoor music, no outdoor speakers, no drive-thru, that would conflict with adjacent uses.
- Hours of Operation: Monday – Wednesday from 12:00 pm to 12:00 a.m., Thursday – Saturday from 12:00 p.m. to 2:00 a.m., and Sunday from 1:00 p.m. to 2:00 a.m.
- Staff: 6 employees
- The parking is held in common for this commercial plaza; there is a total of 218 parking spaces that are shared with other businesses.
- The maximum capacity for this venue is 35 people.
- The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (14) legal notices to the surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

**STAFF RECOMMENDATION:**

Staff recommends approval of the request subject to compliance with the following conditions:

1. 1 year approval to continue to assess this new operation
2. Must comply with all City Codes (Building, Fire, Health, etc.)
3. Must comply with TABC requirements
4. Acquire a business license prior to occupancy
5. CUP is not transferable to others
6. Must have a minimum of one (1) Level II Security Officer from 8:00 p.m. to 2:00 a.m. or as required in Section 1.56, Subsection 3 of the Code of Ordinance
7. Maximum occupancy is 35 people
8. Must have security cameras inside and outside with a minimum 30-day retention
9. Must comply with the noise ordinance
10. Hours of operation to be as follows: Monday – Wednesday from 12:00 p.m. to 12:00 a.m., Thursday – Saturday from 12:00 p.m. to 2:00 a.m., and Sunday from 1:00 p.m. to 2:00 a.m.
11. One water closet and one lavatory required for each gender prior to the issuance of a business license

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**Departmental Approval:** Approval with conditions

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**Advisory Board Recommendation:** Approval

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**City Manager’s Recommendation:** Approval *JP7*

---

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A BAR NAMED PAR 5 GOLF LOUNGE AND FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES IN A (C-3) GENERAL BUSINESS DISTRICT, BEING LOT 1, RE-SUBDIVISION OF PLAZA CANTERA SUBDIVISION (AKA LOTS 3 AND 4, STEWART PLAZA SUBDIVISION), LOCATED AT 1522 E. EXPRESSWAY 83, SUITE 117**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 3, 2026, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, June 23, 2026, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT "A"

<b>Legal Description</b>	<b>Type</b>	<b>Conditions of Approval</b>
1522 E. Expressway 83, Suite 117 Lot 1, Re-subdivision of Plaza Cantera (aka Lots 3 and 4, Stewart Plaza Subdivision)	Bar named Par 5 Golf Lounge and Sale & On-Site Consumption of Alcoholic Beverages in a (C-3) General Business District	<ol style="list-style-type: none"> <li>1. 1 year approval to continue to assess this new operation</li> <li>2. Must comply with all City Codes (Building, Fire, Health etc.)</li> <li>3. Must comply with TABC requirements</li> <li>4. Acquire a business license prior to occupancy</li> <li>5. CUP not transferable to others</li> <li>6. Must have a minimum of one (1) Level II Security Officer from 8:00 p.m. to 2:00 a.m. or as required in Section 1.56, Subsection 3 of the Code of Ordinances</li> <li>7. Maximum occupancy is 35 people</li> <li>8. Must have security cameras inside and outside with a minimum 30-day retention</li> <li>9. Must comply with the noise ordinance</li> <li>10. Hours of operation to be as follows: Monday – Wednesday from 12:00 p.m. to 2:00 a.m., Thursday – Saturday from 12:00 p.m. to 2:00 a.m., and Sunday from 1:00 p.m. to 2:00 a.m.</li> <li>11. One water closet and one lavatory required for each gender prior to the issuance of a business license</li> </ol>

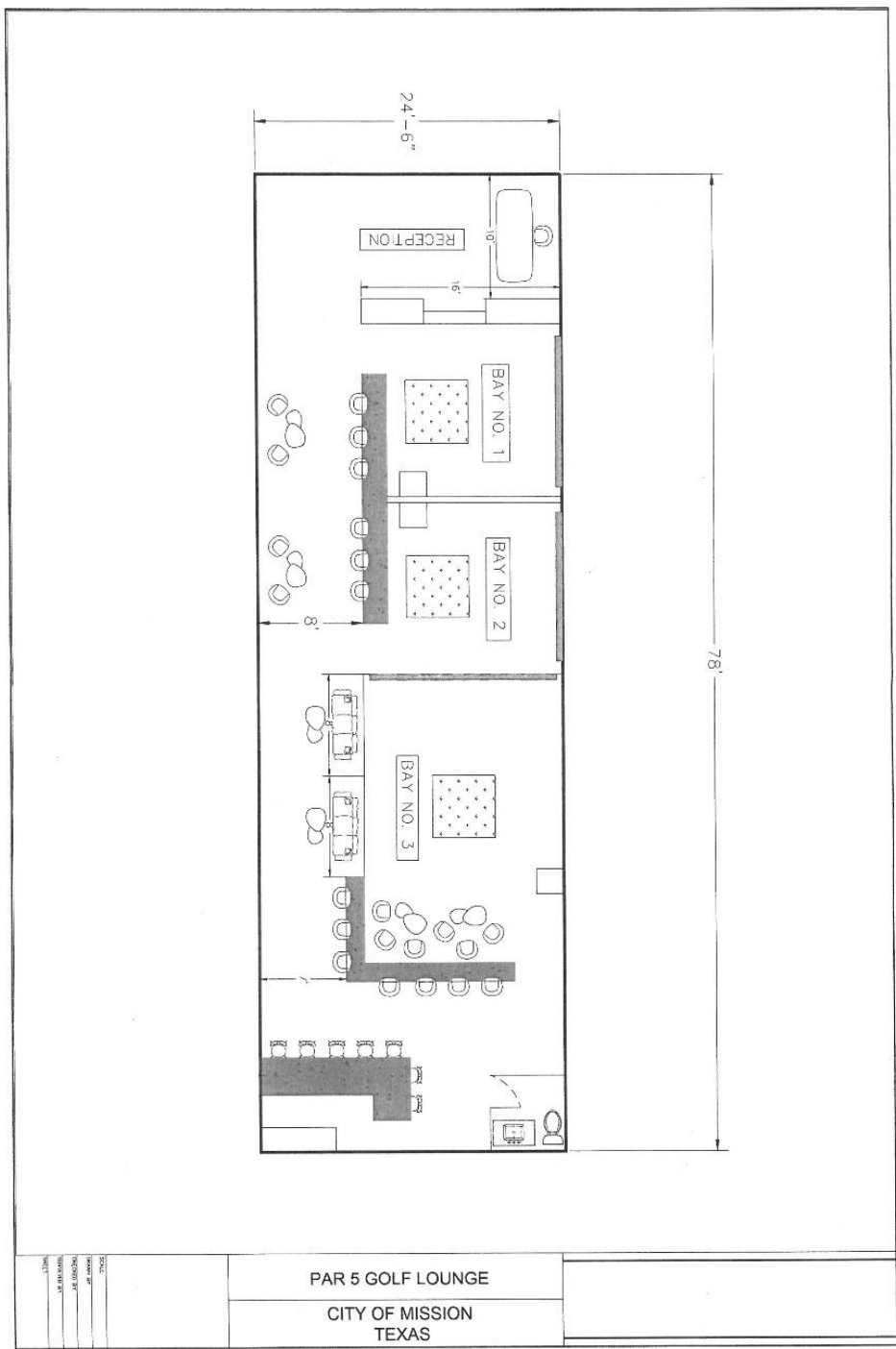
READ, CONSIDERED AND PASSED, this the 23<sup>rd</sup> day of June, 2026.

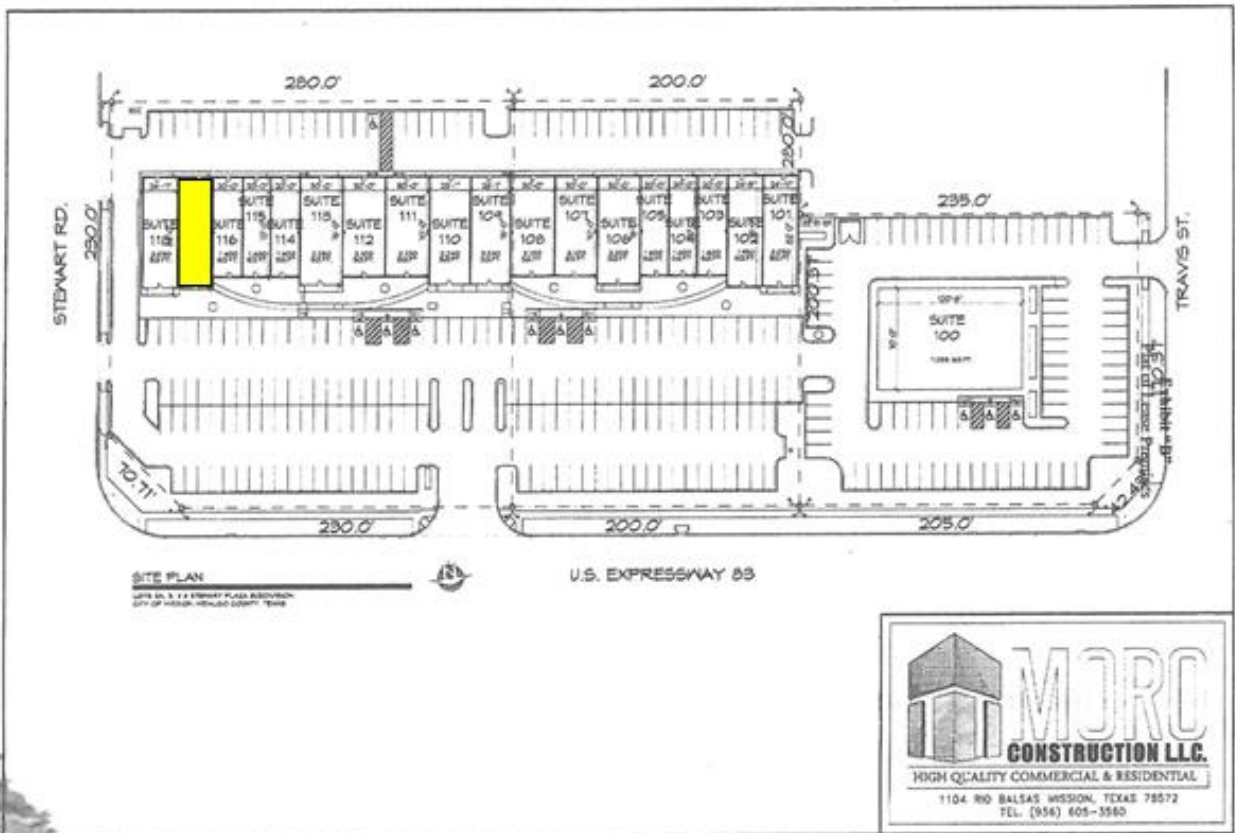
\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

EXHIBIT "A"





**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER  
AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE  
CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE  
PREMISES LOCATED AT  
1522 E. EXPRESSWAY 83, SUITE 117 – PAR 5 GOLF LOUNGE**

WHEREAS, City Ordinance No.780, passed and approved by the City Council of the City of Mission on October 7, 1974 designates certain places where beer and other alcoholic beverages may be sold within the corporate limits of the city; and

WHEREAS, a request has been submitted for the designation of a "wet area", for the property located at:

1522 E. EXPRESSWAY 83, SUITE 117  
PAR 5 GOLF LOUNGE

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

1. The property located at 1522 E. Expressway 83, Suite 11 – Par 5 Golf Lounge, is designated as "wet area".
2. Said property located at 1522 E. Expressway 83, Suite 117 – Par 5 Golf Lounge, shall be included in the designated areas where alcoholic beverages may be sold within the city.

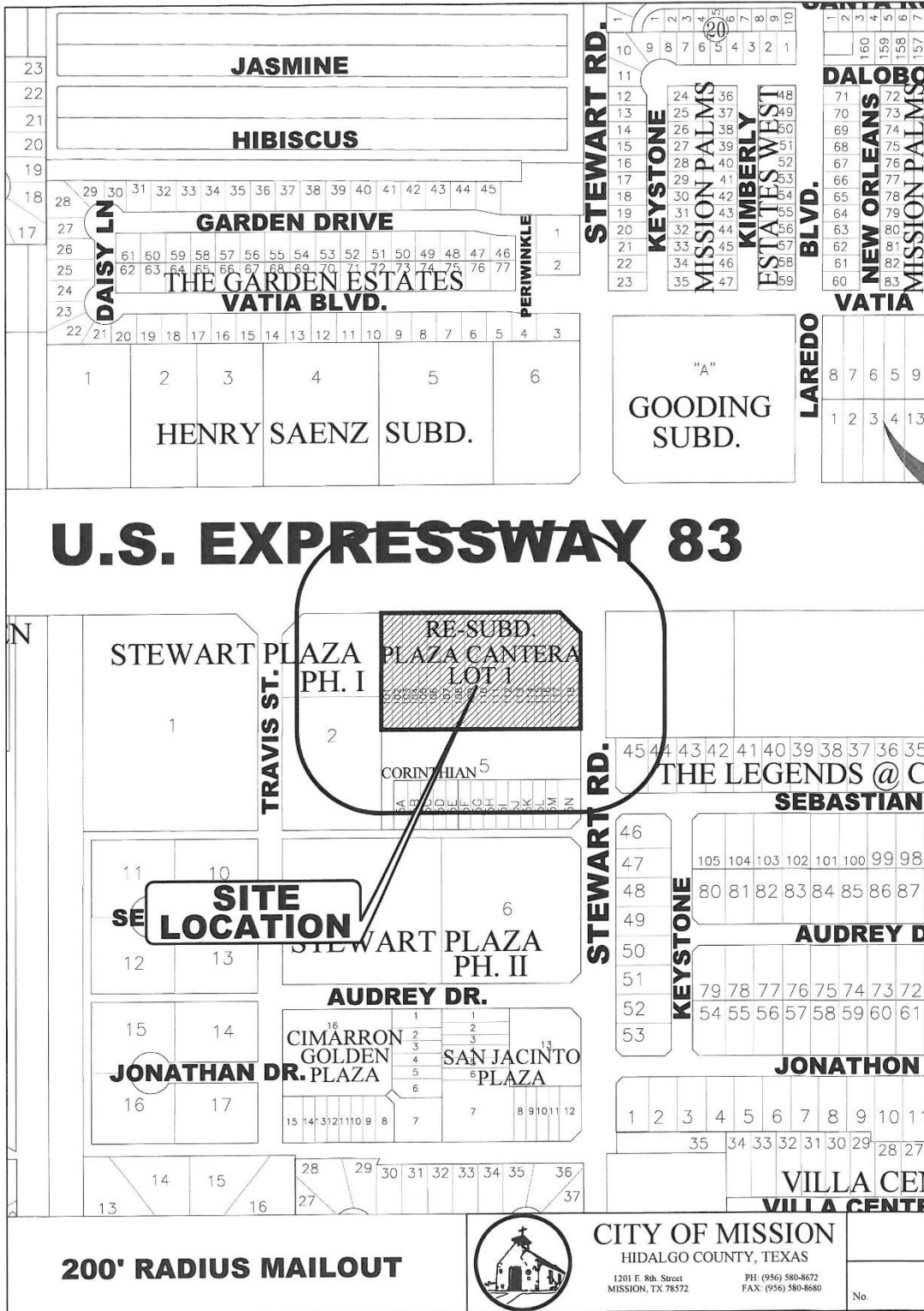
READ, CONSIDERED AND APPROVED this 23<sup>rd</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

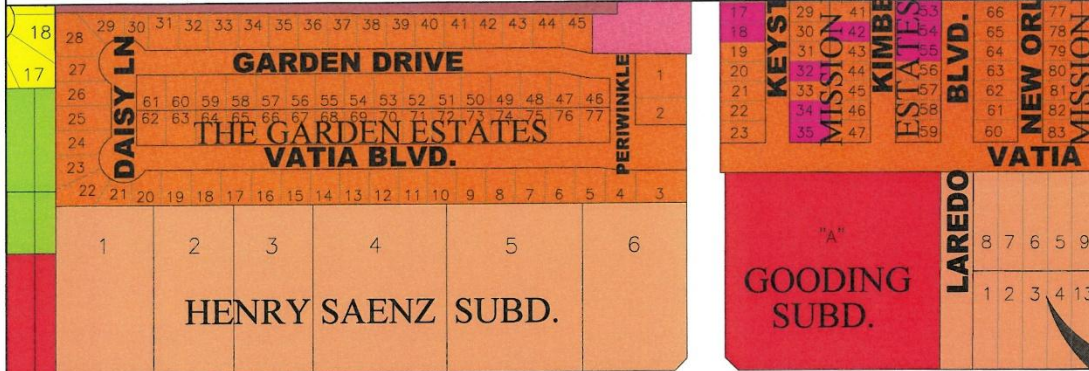
**VICINITY MAP**



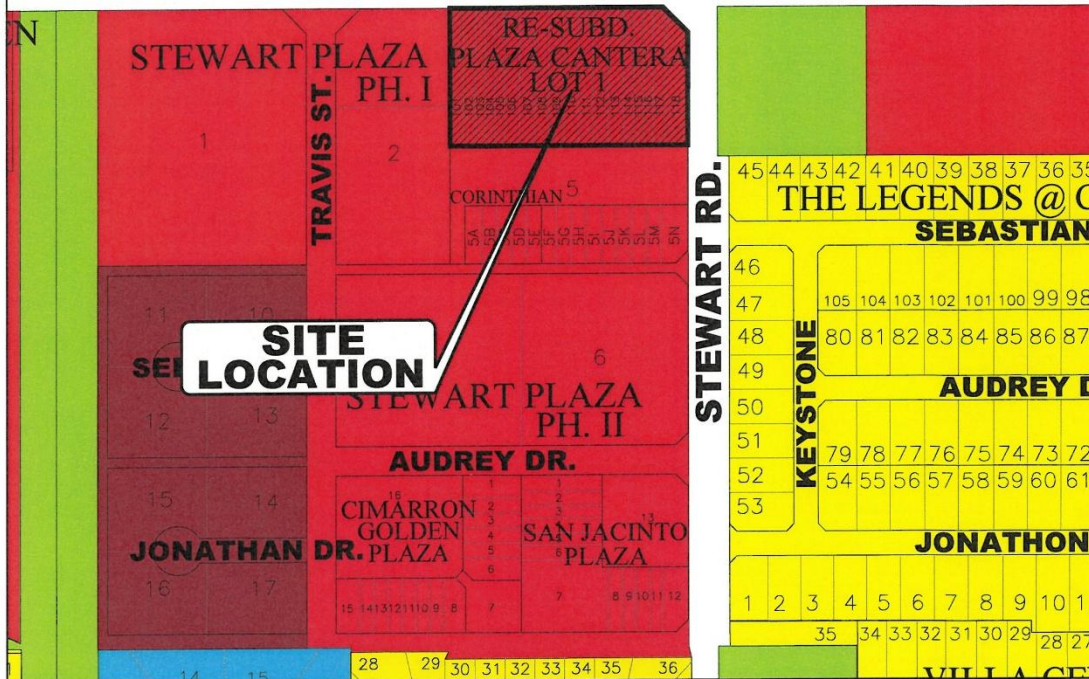
**ARIEL MAP**



# ZONING MAP



## U.S. EXPRESSWAY 83



**SITE LOCATION**

### ZONING LEGEND

- |                                                                       |                                                                      |                                                                  |
|-----------------------------------------------------------------------|----------------------------------------------------------------------|------------------------------------------------------------------|
| <span style="color: green;">■</span> A0-I AGRICULTURAL OPEN INTERIM   | <span style="color: brown;">■</span> R-3 MULTI-FAMILY RESIDENTIAL    | <span style="color: orange;">■</span> C-4 HEAVY COMMERCIAL       |
| <span style="color: green;">■</span> AO-P AGRICULTURAL OPEN PERMANENT | <span style="color: brown;">■</span> R-4 MOBILE & MODULAR HOME       | <span style="color: purple;">■</span> C-5 ADAPTIVE COMMERCIAL    |
| <span style="color: blue;">■</span> R-1A LARGE LOT SINGLE FAMILY      | <span style="color: brown;">■</span> R-5 HIGH DENSITY MFCT'D HOUSING | <span style="color: blue;">■</span> I-1 LIGHT INDUSTRIAL         |
| <span style="color: orange;">■</span> R-IT TOWNHOUSE RESIDENTIAL      | <span style="color: pink;">■</span> C-1 OFFICE BUILDING              | <span style="color: blue;">■</span> I-2 HEAVY INDUSTRIAL         |
| <span style="color: yellow;">■</span> R-1 SINGLE FAMILY RESIDENTIAL   | <span style="color: brown;">■</span> C-2 NEIGHBORHOOD COMMERCIAL     | <span style="color: blue;">■</span> PUD PLANNED UNIT DEVELOPMENT |
| <span style="color: green;">■</span> R-2 DUPLEX-FOURPLEX RESIDENTIAL  | <span style="color: red;">■</span> C-3 GENERAL BUSINESS              | <span style="color: white;">■</span> P PUBLIC                    |

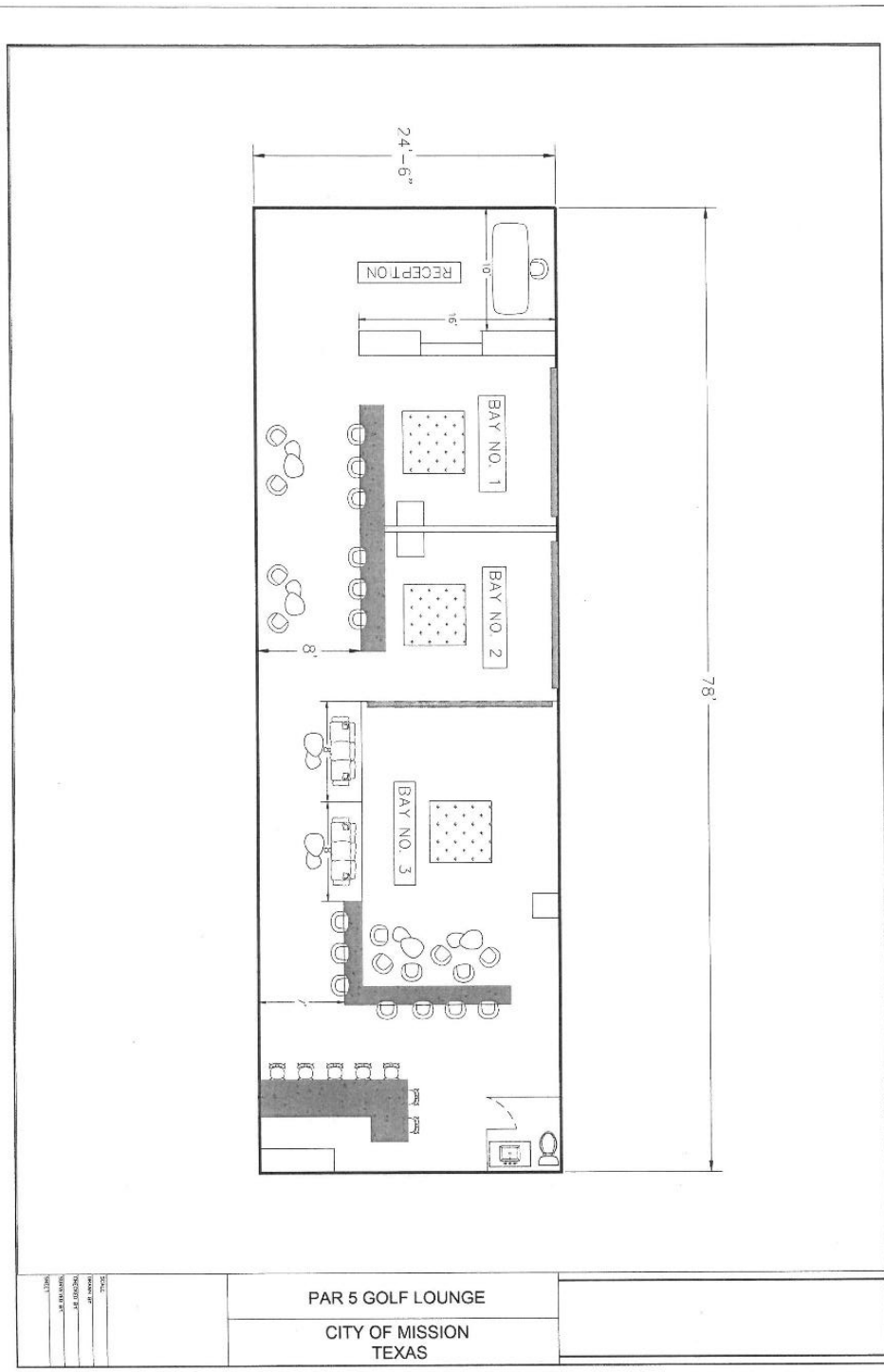
ATTACHMENTS (PICTURES)



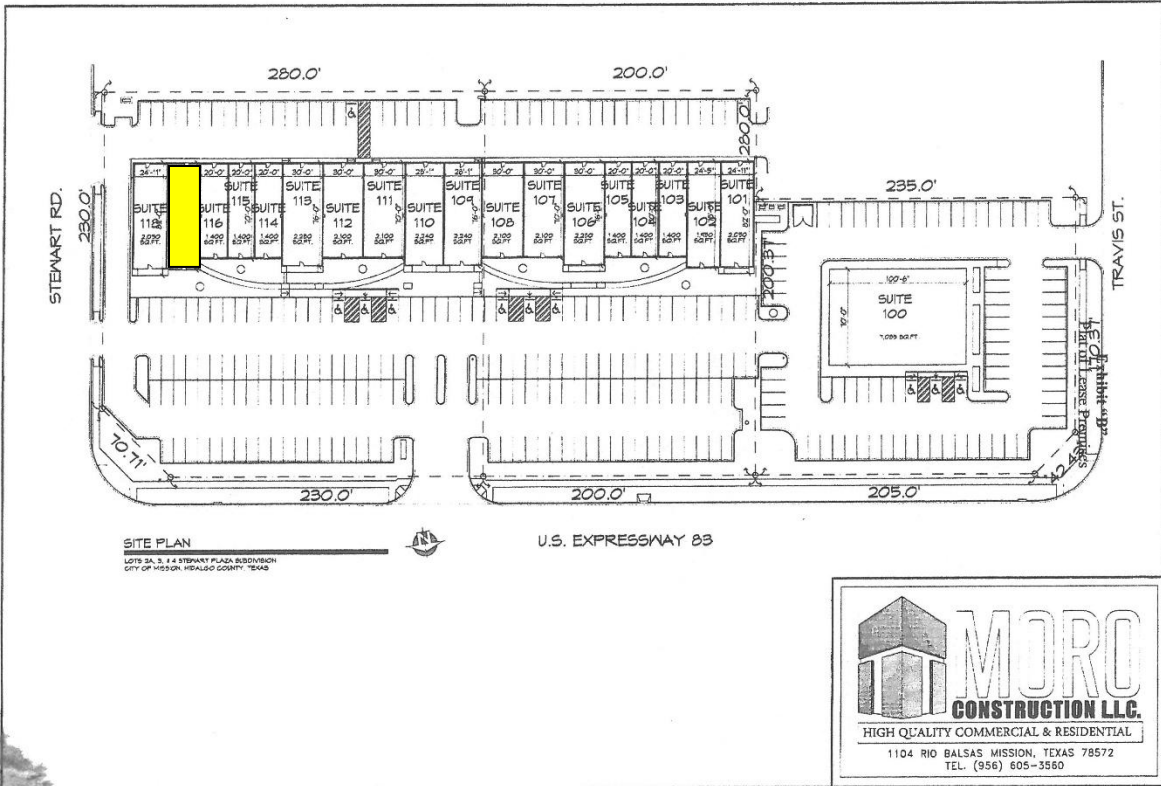
ATTACHMENTS



# ATTACHMENTS



ATTACHMENTS



**PAR 5**  
— GOLF LOUNGE —

# STARTERS

GREAT BITES. GOOD TIMES.  
*Every Round.*

<p><b>EDAMAME</b> \$6 Steamed soybeans tossed in sea salt or spicy garlic. (V)</p>	<p><b>DUMPLINGS / GYOZAS</b> \$9 Crispy chicken or pork dumplings served with soy chili dipping sauce.</p>	<p><b>LOADED FRIES</b> \$10 Crispy fries topped with queso, bacon, green onions. Add chili + \$2</p>
<p><b>PRETZEL BITES</b> \$8 Warm salted pretzel bites served with queso dip.</p>	<p><b>CHIPS &amp; QUESO</b> \$7 Warm queso served with crispy tortilla chips. Add beef or brisket + \$3</p>	<p><b>FRENCH BREAD PIZZA</b> \$9 Toasted French bread with marinara, melted cheese &amp; toppings. Pepperoni • Cheese • BBO Chicken</p>

**PERFECT BITES**  
*Between Swings*

GOOD FOOD. COLD DRINKS. GREAT COMPANY.  
THAT'S HOW WE PAR 5.

## ATTACHMENTS

5/11/26, 12:51 PM

Document

**Application ID:** 612737  
**Applicant Name:** PAR 5 GOLF LOUNGE LLC  
**License Type applied for:** Wine and Malt Beverage Retailer's On-Premise Permit (BG)

### Entity Information

**Business Structure:** Limited liability company  
**FEIN/SSN Number:** 422171911  
**Member Managed or Manager Managed:** Member Managed  
**Historically Underutilized Business:** No  
**Veteran-owned business:** No  
**Fraternal Owned:** No  
**Secretary of State Filing Number:** 806559412  
**Date Filed:** 4/21/2026  
**Filing State:** TX

### Primary Business Entity Contact Information

**Legal First Name:** Arturo  
**Legal Middle Name:** Guerrero  
**Email Address:** artgto@gmail.com  
**Phone Number:** 956-862-5810

## MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
686778	MGV INVESTMENT GROUP LLC	4712 VERMONT AVE	MCALLEN	TX	78503-7318
686779	BLUE SUNRISE INVESTMENTS LLC	312 W NOLANA LOOP	PHARR	TX	78577-8396
686790	LESKKO REAL ESTATE INVESTORS LTD	1205 TRAVIS ST	MISSION	TX	78572-2033
686792	LESKO REAL ESTATE INVESTORS LTD	1205 TRAVIS ST	MISSION	TX	78572-2033
686786	LESKKO REAL ESTATE INVESTORS LTD	1205 TRAVIS STREET	MISSION	TX	78572-2033
686793	CARDENAS OSCAR & LESVIA	1205 TRAVIS ST	MISSION	TX	78572-2033
686787	LESKKO REAL ESTATE INVESTORS LTD	1205 TRAVIS STREET	MISSION	TX	78572-2033
686784	LESKKO REAL ESTATE INVESTORS LTD	1205 TRAVIS ST	MISSION	TX	78572-2033
686785	DLT DEVELOPMENT LLC	3907 SANTA VERONICA	MISSION	TX	78572-9578
686765	LESKKO REAL ESTATE INVESTORS LTD	1205 TRAVIS STREET	MISSION	TX	78572-2033
668048	ZAPATA GERARDO DANIEL	1601 SEBASTIAN ST	MISSION	TX	78572-6067
280841	RRR DEVELOPMENT LP	PO BOX 86	HIDALGO	TX	78557-0086
668047	TRISTAN YRIS VIOLETA ROBLES	1603 SEBASTIAN ST	MISSION	TX	78572-6067
686763	MGV INVESTMENT GROUP LLC	4712 VERMONT AVE	MCALLEN	TX	78503-7318



CITY OF  
**MISSION**

**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM, Director of Planning

**AGENDA ITEM:** Conduct a public hearing and consideration of a Conditional Use Permit Renewal for a Mobile Food Unit – Tony’s Hot Dogs & More in a property zoned (C-3) General Business District, being the South 3.86 acres out of Lot 22, New Caledonia Subdivision, located at 2120 West Mile 3 Road. Applicant: Andres Antonio Cruz Torres, Adoption of Ordinance # \_\_\_\_\_ - Cervantes

**NATURE OF REQUEST:**

Project Timeline:

- May 08, 2026 – Application for a conditional use permit submitted for processing.
- May 21, 2026 – In accordance with State and local law, notice of the required public hearings was mailed to all the property owners within a 200’ radius of the subject tract, and notice of hearings was published in the Progress Times.
- June 03, 2026 – Public hearing and consideration of the Conditional Use Permit by the Planning and Zoning Commission.
- June 23, 2026 – Public hearing and consideration of the Conditional Use Permit ordinance by the City Council.

Summary:

- The subject is located at the Northeast corner of Moorefield and West 3 Mile Road. The applicant is leasing a space from the Puente Tire Center for the operation.
- Per the Code of Ordinance, a mobile food unit requires the approval of a conditional use permit by the City Council.
- The applicant has had a mobile food unit in operation since December 2011. The city annexed the property on January 14, 2013. The applicant stopped the operation of the food sales on May 11, 2025, due to a traffic accident that damaged the unit.
- The City Council approved the C.U.P. on June 23, 2025, and he resumed operations at the site. The business license was issued on July 25, 2025
- The location follows the city’s new distance regulations ordinance for mobile food units. The nearest mobile food unit is at 1900 W. Griffin Parkway (10,704 feet away) and at 3314 N. Conway (11,101 feet away).
- The proposed hours of operation are Tuesday to Saturday from 7:00 p.m. to 1:00 a.m.
- Staff: 3 employees
- Parking: The applicant is proposing to have four (4) tables with four (4) chairs each for a total of 16 seating spaces. He will be required to have 5 parking spaces (1 parking space for every 3 seats = 5.3).
- The Planning staff has not received any objections to the request from the surrounding property owners.
- Notices were mailed to 16 surrounding property owners.

**STAFF RECOMMENDATION:**

Staff recommends approval of the conditional use permit request, subject to compliance with the following conditions:

- Permit for two years to re-evaluate this operation
- Must comply with all City codes (Building, Fire, Health, and Sign, etc.)
- Restrooms must be accessible to the employees and patrons at all times
- Must provide a minimum of 5 parking spaces at all times.
- Hours of operation are Tuesday to Saturday from 7:00 p.m. to 1:00 a.m.
- The conditional use permit is not transferable to others.

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**Departmental Approval:** Approval with conditions

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**Advisory Board Recommendation:** Approval

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**City Manager’s Recommendation:** Approval *JP7*

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**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR A MOBILE FOOD UNIT – TONY’S HOT DOGS & MORE IN A PROPERTY ZONED (C-3) GENERAL BUSINESS DISTRICT, BEING THE SOUTH 3.86 ACRES OUT OF LOT 22, NEW CALEDONIA SUBDIVISION, LOCATED AT 2120 WEST MILE 3 ROAD**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 3, 2026, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, June 23, 2026, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT “A”

**Legal Description**

2120 West Mile 3 Road  
Being the South 3.86 acres out  
of Lot 22, New Caledonia  
Subdivision

**Type**

A Mobile Food Unit – Tony’s  
Hot Dogs & More in a  
property zoned (C-3) General  
Business District

**Conditions of Approval**

1. Permit for two years to re-evaluate this operation
2. Must comply with all City codes (Building, Fire, Health, and Sign, etc.)
3. Restrooms must be accessible to the employees and patrons at all times
4. Must provide a minimum of 5 parking spaces at all times.
5. Hours of operation are Tuesday to Saturday from 7:00 p.m. to 1:00 a.m.
6. The conditional use permit is not transferable to others.

READ, CONSIDERED AND PASSED, this the 23<sup>rd</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

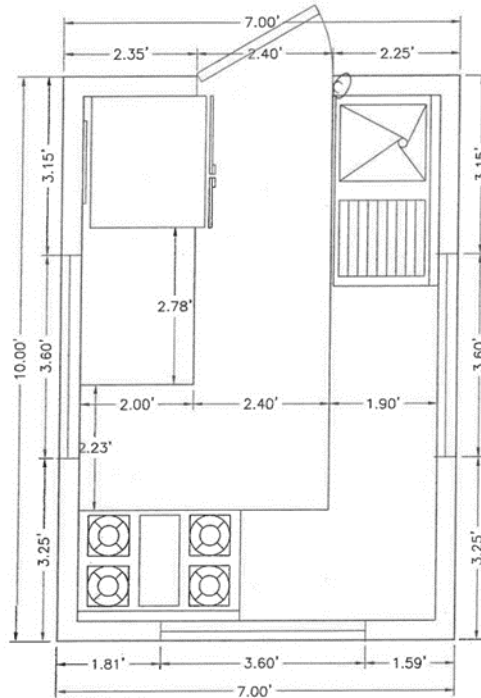
ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

### EXHIBIT "A"

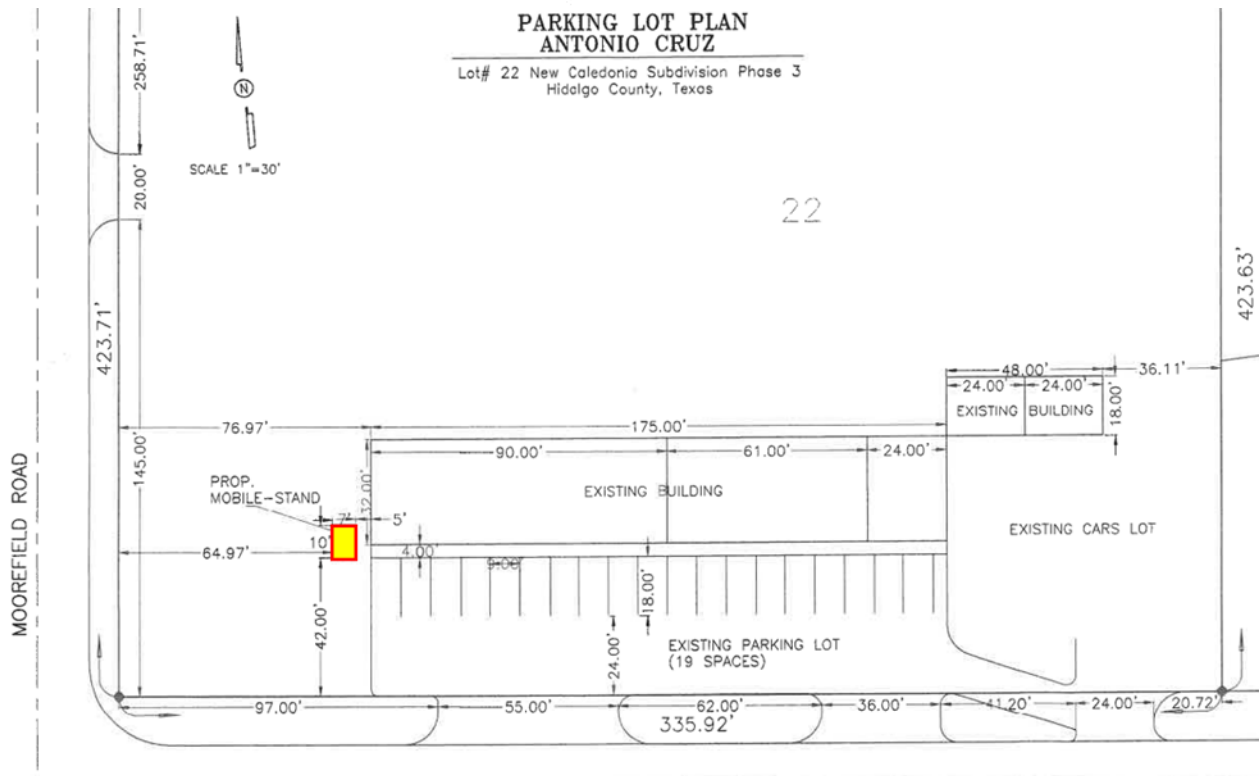
#### FLOOR PLAN ANTONIO CRUZ

Lot# 22 New Caledonia Subdivision Phase 3  
Hidalgo County, Texas



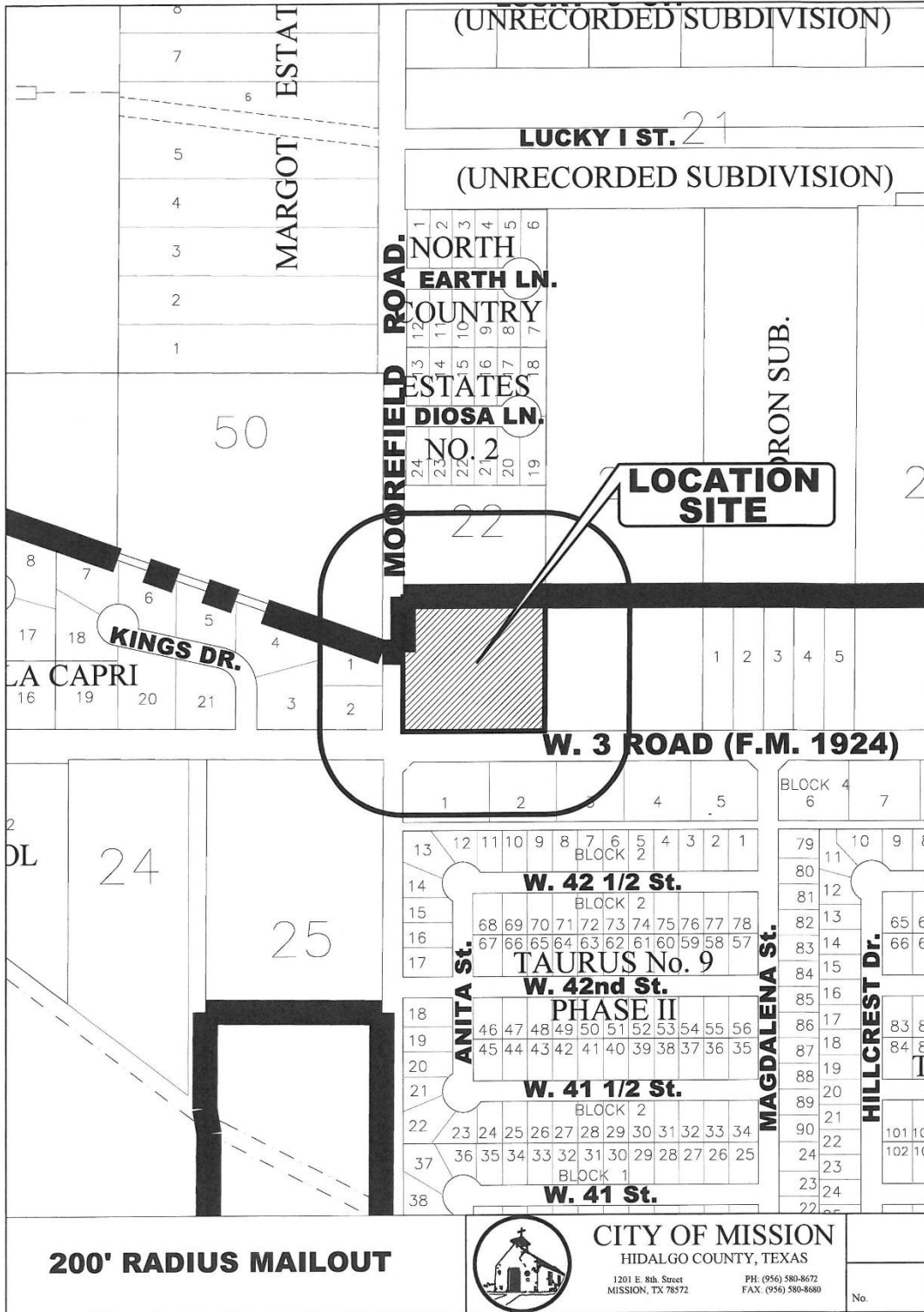
#### PARKING LOT PLAN ANTONIO CRUZ

Lot# 22 New Caledonia Subdivision Phase 3  
Hidalgo County, Texas

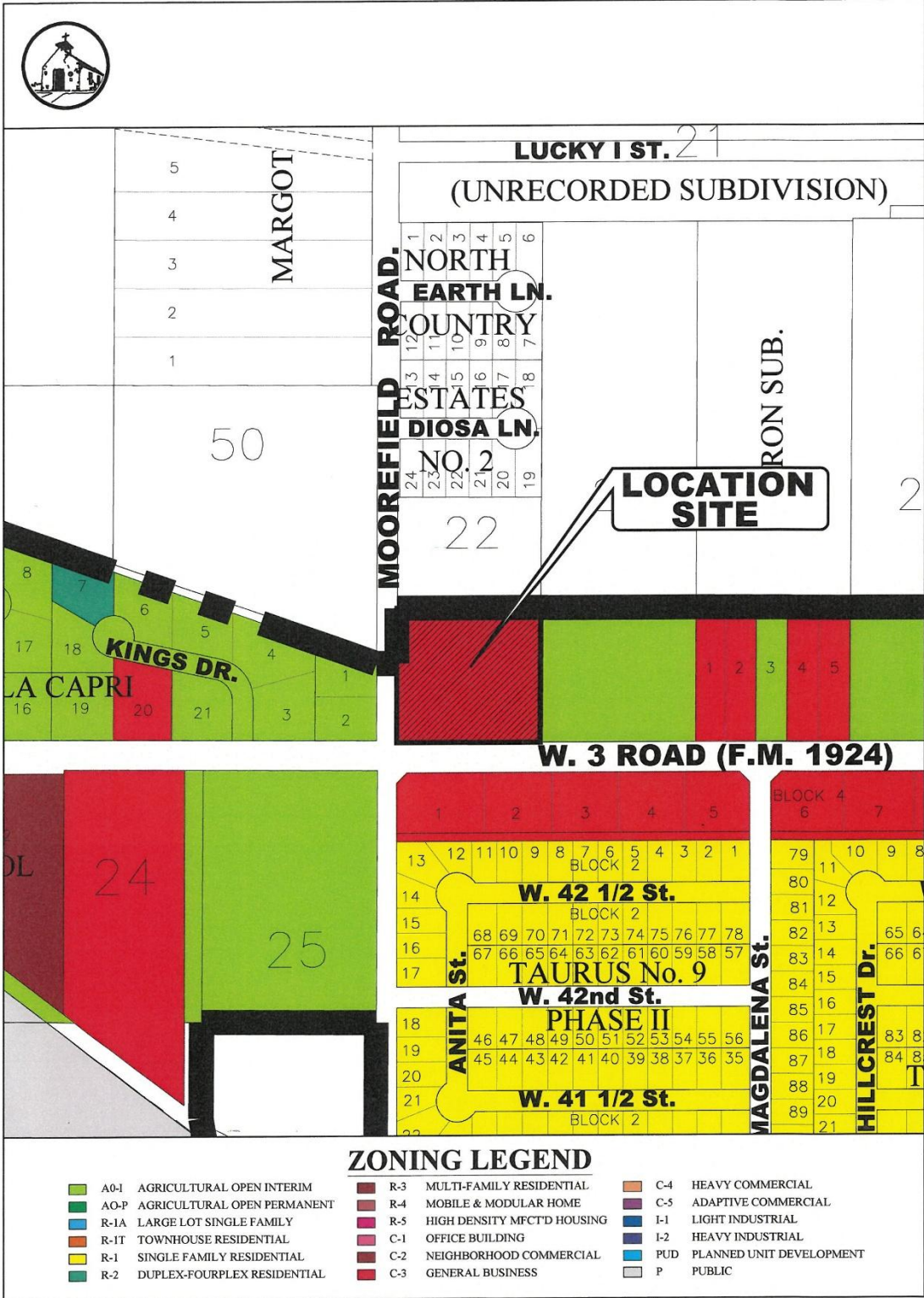


MILE 3 RD.

# LEGAL NOTICE MAP

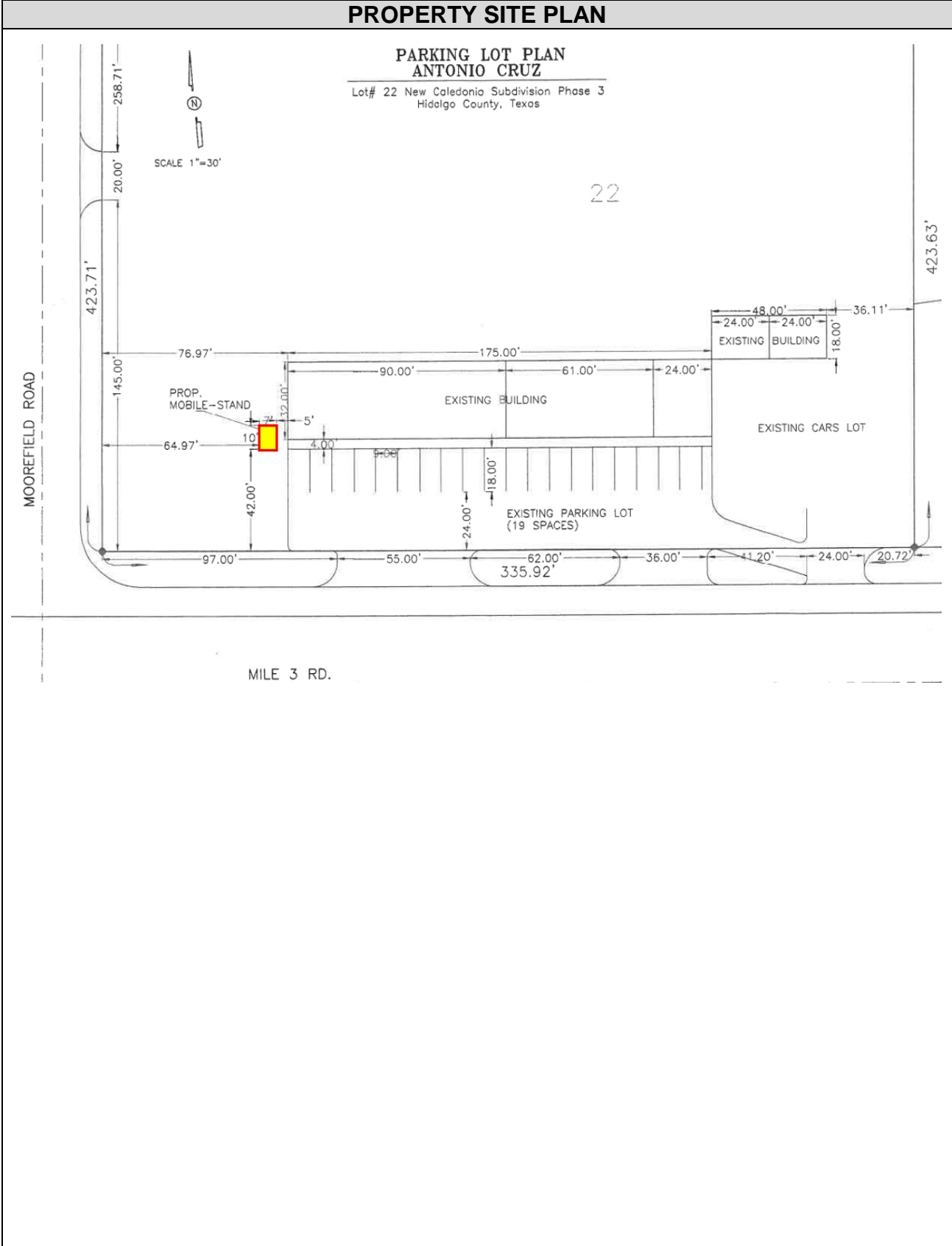


**ZONING MAP**



**AERIAL**





### FLOOR PLAN AND PHOTO OF THE MOBILE FOOD UNIT

#### FLOOR PLAN ANTONIO CRUZ

Lot# 22 New Caledonia Subdivision Phase 3  
Hidalgo County, Texas

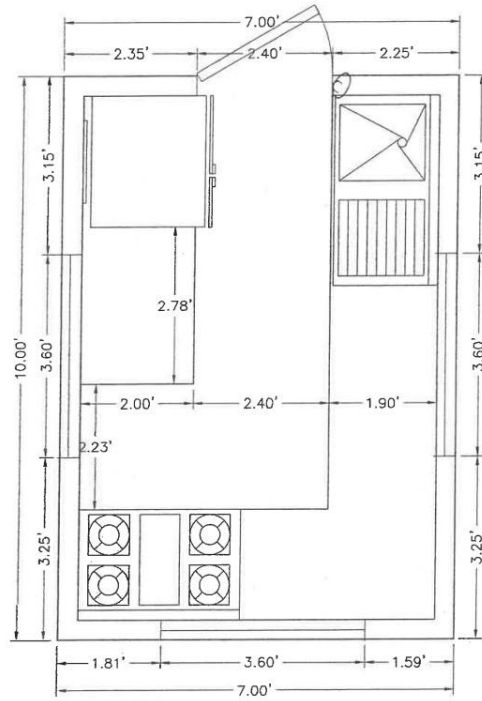


PHOTO OF THE PROPERTY



## MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
245038	PUENTE FELIX ROLANDO	2300 W 3 MILE RD	MISSION	TX	78574
245114	MONAS INVESTMENT HOLDINGS LLC	9232 BENTSEN PALM DR	PALMVIEW	TX	78574-4083
245039	MENDOZA CONCEPCION J	4400 N MOOREFIELD RD	MISSION	TX	78574-4891
649646	RTE INVESTMENTS LLC	123 S FRONT ST	MEMPHIS	TN	38103-3607
649648	SALAZAR MARIA D	PO BOX 3359	MISSION	TX	78573-0057
649647	SALAZAR MARIA D	PO BOX 3359	MISSION	TX	78573-0057
314444	LARA GUADALUPE & FRANCISCA	RR 15 BOX 6091-5	MISSION	TX	78574
314445	OVIDEO HOMERO J LARA	417 MARSHALL ST	MILFORD	DE	19963-2059
796074	SANCO DEVELOPMENT	2004 TANGELO ST	MISSION	TX	78572-3012
897553	PUENTE FELIX ROLANDO	2300 W 3 MILE RD	MISSION	TX	78574
554269	GONZALEZ PABLO	1410 W ROGERS RD	EDINBURG	TX	78541-8858
245043	GONZALEZ PABLO	1410 W ROGERS RD	EDINBURG	TX	78541-8858
245041	REYES LADISLAO	2110 W MILE 3 RD	MISSION	TX	78573-6747
245040	REYES LADISLAO	2110 W MILE 3 RD	MISSION	TX	78573-6747
245042	CHAPA JULIO CESAR	2106 W MILE 3 RD	MISSION	TX	78573-6747
244914	CORPORATIVO GARCIA SC	BLVD MIGUEL ALEMAN 20-804	BOCA DEL RIO VER MEXICO CP 94299	NULL	NULL



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Anna Carrillo, City Secretary  
**AGENDA ITEM:** Approval of Minutes – Carrillo  
 Regular Meeting – June 9, 2026

**NATURE OF REQUEST:**

See attached minutes

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JP7 / AG*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



**MINUTES**

**PRESENT:**

Norie Gonzalez Garza, Mayor  
Ruben D. Plata, Mayor Pro-Tem  
Jessica Ortega, Councilwoman  
Marissa Ortega-Gerlach, Councilwoman  
Alberto Vela, Councilman  
Eden Ramirez Jr., City Attorney  
Anna Carrillo, City Secretary  
Juan Pablo Terrazas, Co-Interim City Manager  
Andy Garcia, Co-Interim City Manager

**ABSENT:**

**ALSO PRESENT:**

Lucy Canales  
Kelly Salazar  
Alejandra Robledo  
Janelle Caso  
Juan De la Garza  
Rosie de la Garza  
Yvonne Ortegon  
Tania Fonseca  
Kane Dawson  
Randy Davila  
Ana Bazaldua  
Norma Rodriguez  
Chris Lemke  
Ramiro Trevino  
Marco Bazaldua

**STAFF PRESENT:**

Anais Chapa, Assistant City Secretary  
Edgar Gonzalez, Deputy City Engineer  
Cesar Torres, Chief of Police  
Vidal Roman, Finance Director  
Xavier Cervantes, Planning Director  
Alex Hernandez, Asst Planning Director  
Ruben Hernandez, Media Relations  
Candace Rodriguez, MEDC  
Belen Guerrero, MEDC  
Michael Silva, Fire Chief  
Michael Elizalde, Dir. Of Grants & Strategic Dev.  
Brad Bentsen, Parks & Recreation Director  
Julianna Martinez, Animal Shelter Manager  
Noemi Munguia, Human Resources Director  
Nereyda Pena, Human Resources Asst. Director  
Cynthia Lopez, Museum Director  
Teclo Garcia, MEDC CEO  
Sydney Hernandez, Media Relations Director  
Joe Cavazos, Police Officer  
Sergio Martinez, Police Officer

**REGULAR MEETING**

**CALL TO ORDER AND ESTABLISH QUORUM**

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:36 p.m.

**INVOCATION AND PLEDGE ALLEGIANCE**

Pastor Juan de La Garza led the invocation and Pledge of Allegiance.

**DISCLOSURE OF CONFLICT OF INTEREST**

None

**PRESENTATIONS**

- 1. Recognition of Sharyland Rattlers Baseball Team – Hernandez**

Sydney Hernandez, Media Relations Director, introduced the Sharyland High School's Varsity Baseball Team to be recognized for their unforgettable season and their appearance in the UIL 5A State Championship Game in Round Rock, Texas. Their determination, talent, and perseverance carried them further than any other team in South Texas and the Rio Grande Valley season. Mayor and Council congratulated all the student athletes, coaches, and families on such an incredible achievement that had made our entire community proud. Their hard work and dedication left a lasting mark on Rattler history.

Mayor Pro Tem Ruben Plata joined the meeting at 4:40 p.m.

## **2. Proclamation - Elder Abuse Prevention Month – Carrillo**

Councilwoman Jessica Ortega moved to approve the Proclamation – Elder Abuse Prevention Month as presented. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 5-0.

## **3. Proclamation - Men's Health Month – Carrillo**

Councilwoman Ortega moved to approve the Proclamation – Men's Health Month as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

## **4. Report from Mission Economic Development Corporation - Teclo Garcia**

Belen Guerrero, MEDC COO, gave an update on the overall operations of the EDC. The Downtown Assistance Program was now open and taking applications. This grant opportunity allowed for improvements to downtown businesses. The Mission Ready program had officially launched, and an orientation was conducted for 15 interns. The Ruby Red Ventures program started on May 5<sup>th</sup> and would run for a total of 14 weeks. There was a ground breaking ceremony held for Don Pepe's which would be a \$4 million dollar investment here in Mission. Cluster Automotriz would be visiting from San Luis Potosi. There was also a ribbon cutting for for Avid Candlewood Suites. Betcher Manufacturing was going to begin a \$3 million expansion project. Starlight at the Shary Municipal Golf Course would be opening up next week, and they were very excited to see this project come to life.

## **5. Departmental Reports – Terrazas / A. Garcia**

Mayor Pro Tem Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

## **6. Citizen's Participation on Specific Agenda Items – Garza**

None

## **ANNOUNCEMENTS - CITY COUNCIL / CITY MANAGER**

City Manager – **Summer Craft Day** - Wednesday, June 10, 2026, 1:00 p.m. – 4:00 p.m. at Mission Historical Museum **Spring Roundup** – free bulky item disposal event, Saturday, June 13, 2026, 8:00 am – 12:00 pm, 1400 S. Conway Avenue, Mission Residents ONLY **Sandbag Distribution** - Every Saturday (during hurricane season), 8:00 am – 100 pm, W. 15 Street & Perkins Avenue (next to recycling center)

City Council – Mayor Pro Tem Plata thanked the Speedy Foundation and the Mission Police Department for a successful 5K. It is one of the biggest races that we host.

Mayor – None

## **PUBLIC HEARING**

### **PLANNING & ZONING RECOMMENDATIONS**

#### **7. Conduct a public hearing and consideration of a Conditional Use Permit for a Home Occupation for the Sale of Firearms – Shooters Haven in a (R-1) Single Family District, being Lot 7, Glenwood Terrace Subdivision, located at 2309 Brock Street, Applicants: Shooters Haven, c/o Randy C. Davila & Ana G. Bazaldua, Adoption of Ordinance #5823 - Cervantes**

The subject site was located approximately 350' west of Shary Road along the north side of Brock Street. Per Code of Ordinance, a home occupation required the approval of a Conditional Use Permit by the City Council. The applicants were applying for a Federal Firearm License (FFL), and one of the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) requirements was that they have permission from the City to utilize their home address to obtain the license. The applicant intended to open a shooting range outside the city limits once they have obtained their FFL license. In a letter from the applicants they stated that there would be no gun sales of any kind from the residence. As per the letter, the applicant's key motivation for pursuing the FFL license was to gain access to training resources, materials, and equipment at reduced costs. This resource would help support the development of a broader project focused on education, safety awareness, and responsible firearm handling within the community. The City Council Commission had seen and approved similar requests for the following addresses: 1706 Sandstone Drive & 2208 Monaco Drive. The Planning staff received letters and a petition in opposition to the Conditional Use Permit citing safety concerns. After the Planning and Zoning Commission meeting the leader of the opposition after learning there would not be gun sales from the house verbally withdrew her objections. Staff mailed out (24) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit was compatible and complementary to adjacent properties. The Planning and Zoning Commission recommended approval but added condition number 6. The applicant had no objections.

Staff and Co-Interim City Managers recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Ana Bazaldua and Randy Davila, applicants, were in favor of this conditional use permit. The business itself would be located outside of the city limits; however, it was required that they use their home address in order to obtain the required license. Although, the business would be located outside of city limits, the dream was born in the City of Mission. They were grateful for the opportunity and intended to comply with all conditions set forth.

Mayor Pro Tem Plata moved to approve a Conditional Use Permit for a Home Occupation for the Sale of Firearms – Shooters Haven in a (R-1) Single Family District, being Lot 7, Glenwood Terrace Subdivision, located at 2309 Brock Street, Applicants: Shooters Haven, c/o Randy C. Davila & Ana G. Bazaldua, Adoption of Ordinance #5823. Motion was seconded by Councilman Vela and approved unanimously 5-0.

#### **ORDINANCE NO. 5823**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A HOME OCCUPATION FOR THE SALE OF FIREARMS –

SHOOTERS HAVEN IN A (R-1) SINGLE FAMILY DISTRICT, BEING LOT 7, GLENWOOD TERRACE SUBDIVISION, LOCATED AT 2309 BROCK STREET

## CONSENT AGENDA

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

### **8. Approval of Minutes – Carrillo**

Regular Meeting – May 26, 2026

### **9. Acknowledge Receipt of Minutes – Terrazas / A. Garcia**

Citizen’s Advisory Committee – March 26, April 29, 2026

Mission Civil Service Commission – February 26, 2026

Planning and Zoning Commission – May 6, 2026

Speer Memorial Library Board – March 10, 2026

Traffic Safety Committee – March 19, 2026

### **10. Discussion and possible action on matters related to the approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District for Summer Pool Use – Bentsen**

City of Mission and Mission CISD desired to enter into an Interlocal Agreement for the purpose for the use of MCISD Aquatic Center located at 1500 North Nicholson Ave., Mission, Texas. The agreement was for the 2025 Texas Amateur Athletic Federation (TAAF) summer swim season. No monetary fees shall be charged by either Party. This Agreement was based solely on the exchange of services described therein.

### **11. Discussion and possible action on matters related to the approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District for use of Tom Landry Stadium – Bentsen**

City of Mission and Mission CISD desired to enter into an Interlocal Agreement for the purpose for the use of MCISD Tom Landry Stadium located at 702 West 15<sup>th</sup> St., Mission, Texas. The agreement was for the 2025 Texas Amateur Athletic Federation (TAAF) track and field strengthening and training season. No monetary fees shall be charged by either Party. This Agreement was based solely on the exchange of services described therein.

### **12. Discussion and possible action on matters related to the authorization to accept the FY 2025 Patrick Leahy Bulletproof Vest Partnership Grant from the Bureau of Justice Assistance, in the amount of \$57,166.20 – Torres**

The Bureau of Justice Assistance Patrick Leahy Bulletproof Vest Partnership (BVP) Program requires a strict 50% cash match. The Mission Police Department had been awarded \$57,166.20, with \$26,377.68 allocated through the grant for the purchase of bulletproof vests. This funding would provide the department the opportunity to purchase a total of sixty (60) body

armor vests for Mission Police Department officers. A corresponding budget amendment would be introduced quarterly.

**13. Discussion and possible action on matters related to Resolution# 2061 authorizing the submittal of a grant application for the FY25 FP&S Grant through the U.S. Department of Homeland Security (DHS) in the amount not to exceed \$124,700, requiring a 5% local cost share in the amount of \$5,938 – Elizalde**

The Mission Fire Prevention Bureau was requesting resolution authorizing the submittal of a grant application to DHS/FEMA under the FY25 Fire Prevention and Safety (FP&S) Grant Program. The proposed project would support an increase in fire and life-safety inspections within high-risk occupancies through personnel overtime, mobile inspection devices and Bluebeam software, a fire inspection management program. The total grant requested was in the amount not to exceed \$124,700, with the City responsible for the required 5% cost share in the amount of \$5,938.

**RESOLUTION NO. 2061**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION OF THE GRANT APPLICATION, DESIGNATES CITY MAYOR AS ITS SUBRECIPIENT AUTHORIZED OFFICIAL, AND COMMITS TO PROVIDE APPLICABLE COST SHARE FUNDS FOR THE FIRE PREVENTION AND SAFETY PROGRAM TO DHS, FEMA

**14. Discussion and possible action on matters related to the authorization to submit a grant application for the Rio Grande Valley Policy Initiative Program to the Hogg Foundation for Mental Health in the amount of \$210,000 with no match requirement – Elizalde.**

The Mission Police Department was seeking authorization to submit a grant application for the Rio Grande Valley Policy Initiative Program to the Hogg Foundation for Mental Health. The project would support the department's initiatives toward community policy engagement. Specifically, the project would provide opportunities for community members to learn about public issues related to mental health and well-being through outreach materials and supplies. The total project request was for \$210,000 over a 3-year grant period and has no match requirement.

**15. Discussion and possible action on matters related to Resolution# 2062 authorizing the submittal of a grant application for the FY25 AFG Program through the U.S. Department of Homeland Security in the amount not to exceed \$462,654, with a required 10% cost share of \$42,059 – Elizalde.**

The Mission Fire Department was seeking resolution authorizing the submittal of a grant application to the U.S. Department of Homeland Security, FEMA, for the FY 2025 Assistance to Firefighters Grant Program (AFG) for the purchase of an ambulance vehicle type 1- MXP153 and ten (10) P25 Portable Radios in the amount not to exceed \$462,654. The program required a 10% cost share of \$42,059. The ambulance vehicle and portable radio equipment would increase the Fire/EMS operations and capabilities.

**RESOLUTION NO. 2062**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION OF THE GRANT APPLICATION, DESIGNATES CITY MAYOR AS ITS SUBRECIPIENT AUTHORIZED OFFICIAL, AND COMMITS TO PROVIDE APPLICABLE COST SHARE FUNDS FOR THE ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM TO DHS, FEMA

Mayor Pro Tem Plata moved to approve all consent agenda items 8 thru 15 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

## **APPROVALS AND AUTHORIZATIONS**

### **16. Discussion and possible action on matters related to seeking council direction on the implementation of a speed hump in the area of Cimarron Drive and Rio Grande Drive, in accordance with the City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354 – Torres**

The Mission Police Department received a request for a speed hump in the area of Cimarron drive and Rio Grande drive. After review of the analysis collected by the City of Mission Police Department, on May 21st, 2026, the Traffic Safety Committee met and denied the request. The Traffic Safety Committee recommended not to implement the requested speed humps in area of Cimarron Drive and Rio Grande drive. The request was being forwarded to you for your review and consideration.

Mayor Garza stated that she would like to move forward with a speed control device for the area requested and wanted to continue to collaborate with the residents in the area to ensure safety.

Juan Pablo “JP” Terrazas, Co-Interim City Manager recommended that the HOA pay for the speed humps since it was a cost of \$10,000 and the HOA was the one requesting they be installed.

Mayor Pro Tem Plata disagreed with Mr. Terrazas and stated he felt the city should install them as it was our responsibility to ensure the safety of the residents.

Councilman Vela stated that he would be okay with the city installing the first one to see how it works out.

Councilwoman Ortega asked what kind of controls the city would have in place to monitor the amount of requests that the received for these type of speed control devices. She felt that this would open it up to receive increased requests in the future.

Mayor Pro Tem Plata moved to approve the implementation of a speed hump in the area of Cimarron Drive and Rio Grande Drive, in accordance with the City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

### **17. Discussion and possible action on matters related to the approval of Ordinance No.5824 providing for a Four-Way Stop intersection at S. Inspiration Road and One Mile South - Torres**

The Mission Police Department received a request for approval of an ordinance establishing a Four-Way Stop Intersection of S. Inspiration Road and One Mile South. On May 21, 2026, the Traffic Safety Committee reviewed the request and voted to recommend the placing of a four-way stop intersection.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata stated that he would like to install the stop signs with the LED lighting at this intersection and inquired on the price difference.

Mr. Terrazas stated that the lit stop signs were \$2,500 each as opposed to regular stop sign which would cost \$500 making it a \$2,000 difference.

Mayor Pro Tem Plata moved to approve Ordinance No.5824 providing for a LED Lit Four-Way Stop intersection at S. Inspiration Road and One Mile South. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5824**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, PROVIDING FOR A TRAFFIC CONTROL DEVICE BEING A FOUR-WAY STOP INTERSECTION AT S. INSPIRATION ROAD AND ONE MILE SOUTH ROAD; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING STOP SIGNS AND PROPER SIGNAGE THEREOF AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCE OF THE CITY OF MISSION IN REGARDS TO PENALTY FOR VIOLATION APPLICABLE THERETO

**18. Discussion and possible action on matters related to the acceptance of the conveyance of two tracts of land totaling 7.85 acres from the Mission Economic Development Authority, Inc.; authorizing Mayor to execute a Special Warranty Deed, and providing an effective date – T. Garcia**

On May 28, 2026, the Mission EDA Board approved the conveyance of two tracts of land totaling 7.85 acres to the City of Mission. The Mayor was hereby authorized to execute the Special Warranty Deed conveying the tracts of land. Attached was a Special Warranty Deed, along with supporting exhibits.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to accept the conveyance of two tracts of land totaling 7.85 acres from the Mission Economic Development Authority, Inc.; authorizing Mayor to execute a Special Warranty Deed, and providing an effective date. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

**19. Discussion and possible action on matters related to the authorization of staff to award and enter into a contract with GrantWorks, Inc. for Grant Writing, Administration, Management, and Consulting Services pertaining to RFP 26-410-05-13 – Elizalde**

City Council previously authorized staff to solicit qualifications for Grant Writing, Administration, Management, and Consulting Services. A total of nine (9) proposals were received pertaining to RFP 26-410-05-13, of which three (3) were deemed incomplete and disqualified from review. Six (6) proposals were determined to be responsive and reviewed by an evaluation committee appointed for this purpose. Based on the committee's evaluation, GrantWorks, Inc. was identified as the highest-ranked firm. Staff was requesting authorization to award and enter into a contract for services with GrantWorks, Inc. as outlined in their cost proposal sheet under RFP 26-410-05-13.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to authorize staff to award and enter into a contract with GrantWorks, Inc. for Grant Writing, Administration, Management, and Consulting Services pertaining to RFP 26-410-05-13. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

**20. Discussion and possible action on matters related to Resolution# 2063 authorizing the submittal of a grant application for the FY25 SAFER Program through the U.S. Department of Homeland Security (DHS) in the amount of \$683,782, with a required cost**

**share of 25% for years one and two, and 65% for year three for a total cost share of \$265,696 - Elizalde.**

The Mission Fire Department was seeking resolution authorizing the submittal of a grant application for the FY25 Staffing for Adequate Fire and Emergency Response (SAFER) grant program with U.S. Department of Homeland Security (DHS) & FEMA, in the total amount of \$683,782. The awarding of the grant would support the hiring of three (3) firefighters over a three-year grant period. The city would be responsible for a 25% cost share of the for year 1&2 and 65% cost share for year 3, which brought the total city cost-share of \$265,696.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve Resolution# 2063 authorizing the submittal of a grant application for the FY25 SAFER Program through the U.S. Department of Homeland Security (DHS) in the amount of \$683,782, with a required cost share of 25% for years one and two, and 65% for year three for a total cost share of \$265,696. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**21. Discussion and possible action to hear presentations, select a firm for Delinquent Tax Collection Services under RFP No. 26-361-04-20, and authorize the Co-Interim City Manager to negotiate and execute a contract and all related documents incident thereto – Roman**

The City of Mission received three (3) proposals in response to RFP No. 26-361-04-20, Delinquent Tax Collection Services. An Evaluation Committee reviewed and evaluated all proposals in accordance with the criteria established in the solicitation documents. Based on the evaluation and scoring process, the following firms were identified as the highest-ranked respondents and are recommended to provide presentations before the City Council:

1. Perdue Brandon Fielder Collins & Mott, LLP – Average Evaluation Score: 94
2. Linebarger Goggan Blair & Sampson, LLP – Average Evaluation Score: 91

The selected firm would provide professional delinquent tax collection services, including the collection of delinquent taxes, penalties and interest costs on behalf of the City of Mission in accordance with the Texas Tax Code and other applicable laws and regulations.

Following presentations and consideration of the evaluation results, City Council may select a firm to provide Delinquent Tax Collection Services and authorize the Co-Interim City Manager to negotiate and execute a contract and all documents necessary and incident thereto.

Staff and Co-Interim City Managers recommended approval.

Each firm was given ten minutes to conduct a presentation followed by a 5-minute Q&A session from council if necessary.

Mayor Garza asked that this item be discussed in executive session.

At 5:57 p.m., Mayor Pro Tem Plata motioned to move into Executive Session. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

At 6:10 p.m., Mayor Pro Tem Plata motioned to move reconvene. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

Councilwoman Ortega moved to reject the RFQs. Motion was seconded by Councilwoman Gerlach and approved 4-1 with Mayor Pro Tem Plata voting against.

**22. Discussion and possible action on matters related to presentation of unaudited Financial Statements for the month of April 2026 – Roman**

Unaudited Financial Statements for month of April 2026 (attached).

Staff and Co-Interim City Managers recommended approval.

Councilman Vela moved to approve presentation of unaudited Financial Statements for the month of April 2026. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 5-0.

Mayor Pro Tem Plata left the meeting at 6:18 p.m.

**23. Discussion and possible action on matters related to the presentation and selection of a firm for Insurance Consulting Services (RFQ No. 26-446-06-01) and authorization for the Co-Interim City Manager to negotiate and execute a contract and any related documents incident thereto - Munguia**

Staff received two (2) Statements of Qualifications (SOQs) in response to RFQ No. 26-446-06-01 for Insurance Consulting Services. An Evaluation Committee reviewed and scored the submissions in accordance with the evaluation criteria established in the solicitation. Based on the evaluation results, Ortegon Insurance Agency was identified as the highest-ranked respondent, receiving the highest overall evaluation score.

In accordance with the solicitation process, the highest-ranked firm has been invited to present its qualifications, experience, and proposed approach before the City Council for consideration.

The selected firm would provide professional insurance consulting services.

Staff and Co-Interim City Managers recommended approval.

Firm was given ten minutes to conduct their presentation followed by a 5-minute Q&A session from council if necessary.

Councilman Vela moved to select Ortegon Insurance Agency for Insurance Consulting Services (RFQ No. 26-446-06-01) and authorized for the Co-Interim City Manager to negotiate and execute a contract and any related documents incident thereto. Motion was seconded by Councilwoman Ortega approved unanimously 4-0.

**24. Discussion and possible action to approve an Ordinance # 5825 amending Chapter 14, “Animals,” of the City of Mission Code of Ordinances by adding Article VIII, “Wildlife Habitat Areas”; authorizing the designation of wildlife habitat areas by separate ordinance, authorizing related public safety measures, warning signage, reasonable access restrictions, and enforcement; and providing for codification, publication, severability, and an effective date - Martinez**

This ordinance would allow the city to designate areas as “Wildlife Habitat Areas”.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Gerlach moved to approve Ordinance # 5825 amending Chapter 14, “Animals,” of the City of Mission Code of Ordinances by adding Article VIII, “Wildlife Habitat Areas”; authorizing the designation of wildlife habitat areas by separate ordinance, authorizing related public safety measures, warning signage, reasonable access restrictions, and enforcement; and providing for codification, publication, severability, and an effective date. Motion was seconded by Councilman and approved unanimously 4-0.

**ORDINANCE NO. 5825**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING CHAPTER 14, "ANIMALS," OF THE CITY OF MISSION CODE OF ORDINANCES BY ADDING ARTICLE VIII, "WILDLIFE HABITAT AREAS"; PROVIDING PURPOSE AND DEFINITIONS; AUTHORIZING THE DESIGNATION OF WILDLIFE HABITAT AREAS BY SEPARATE ORDINANCE; AUTHORIZING PUBLIC SAFETY MEASURES, WARNING SIGNAGE, ACCESS RESTRICTIONS, AND COORDINATION WITH APPROPRIATE GOVERNMENTAL AGENCIES; PROVIDING FOR PROHIBITED CONDUCT IN POSTED AREAS; PROVIDING FOR ENFORCEMENT; PROVIDING A SAVINGS AND REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR CODIFICATION; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

**25. Discussion and possible action to approve an ordinance #5826 designating the stormwater retention/detention pond and associated shoreline habitat located generally within the 1000 block of Casino Drive, Mission, Hidalgo County, Texas, as the "Casino Drive Wildlife Habitat Area" pursuant to Chapter 14, Article VIII of the City of Mission Code of Ordinances; authorizing public safety signage, reasonable access restrictions, monitoring, and related administrative measures; preserving the City's authority to operate and maintain stormwater and drainage infrastructure; and providing for publication, severability and an effective date - Martinez**

This ordinance would designate the 1000 Block of Casino Drive as "Casino Drive Wildlife Habitat Area".

Staff and Co-Interim City Managers recommended approval.

Councilwoman Gerlach moved to approve ordinance # 5826 designating the stormwater retention/detention pond and associated shoreline habitat located generally within the 1000 block of Casino Drive, Mission, Hidalgo County, Texas, as the "Casino Drive Wildlife Habitat Area" pursuant to Chapter 14, Article VIII of the City of Mission Code of Ordinances; authorizing public safety signage, reasonable access restrictions, monitoring, and related administrative measures; preserving the City's authority to operate and maintain stormwater and drainage infrastructure; and providing for publication, severability and an effective date. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**ORDINANCE NO. 5826**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, DESIGNATING THE STORMWATER RETENTION/DETENTION POND AND ASSOCIATED SHORELINE HABITAT LOCATED GENERALLY WITHIN THE 1000 BLOCK OF CASINO DRIVE, MISSION, HIDALGO COUNTY, TEXAS, AS A DESIGNATED WILDLIFE HABITAT AREA PURSUANT TO CHAPTER 14, ARTICLE VIII OF THE CITY OF MISSION CODE OF ORDINANCES; AUTHORIZING PUBLIC SAFETY SIGNAGE, REASONABLE ACCESS RESTRICTIONS, MONITORING, AND RELATED ADMINISTRATIVE MEASURES; PRESERVING THE CITY'S AUTHORITY TO OPERATE AND MAINTAIN STORMWATER AND DRAINAGE INFRASTRUCTURE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

**UNFINISHED BUSINESS**

Councilman Vela moved to untable item 26. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

**26. Tabled 05-26-2026- Discussion and possible action on matters related to approval of Ordinance No. 5827 repealing Ordinance No. 5035 (Mission Historical Preservation Commission Ordinance), abolishing the Historic Preservation Commission, creating a Historic Preservation Advisory Committee, and providing for related matters, pursuant to City Council direction from Executive Session on May 12, 2026. – A. Garcia**

In conjunction with the repeal of Ordinance No. 5035, the proposed ordinance established a Historic Preservation Advisory Committee to serve in an advisory capacity to the City Council. The purpose of the Committee was to review historic preservation matters, solicit public input, evaluate historic resources within the City, and provide recommendations to the City Council regarding the development of a Historic Preservation Ordinance that complied with applicable state law and protects private property rights. Upon approval, Ordinance No. 5035 would be repealed in its entirety and shall be of no further force and effect, and the Historic Preservation Advisory Committee would be established in accordance with the provisions of the ordinance.

Staff and Co-Interim City Managers recommended approval.

**ORDINANCE NO. 5827**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, REPEALING ORDINANCE NO. 5035 AND REPEALING SECTION 1.47B OF ARTICLE VIII OF THE CITY OF MISSION ZONING ORDINANCE, ENTITLED "HISTORIC PRESERVATION OVERLAY DISTRICT"; ABOLISHING THE HISTORIC PRESERVATION COMMISSION; REPEALING ALL REGULATIONS, PROCEDURES, STANDARDS, AND REQUIREMENTS ESTABLISHED THEREUNDER; CREATING A HISTORIC PRESERVATION ADVISORY COMMITTEE TO STUDY HISTORIC PRESERVATION MATTERS AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL REGARDING THE DEVELOPMENT OF A HISTORIC PRESERVATION ORDINANCE CONSISTENT WITH APPLICABLE STATE LAW; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Councilman Vela moved to approve Ordinance No. 5827 repealing Ordinance No. 5035 (Mission Historical Preservation Commission Ordinance), abolishing the Historic Preservation Commission, creating a Historic Preservation Advisory Committee, and providing for related matters, pursuant to City Council direction from Executive Session on May 12, 2026. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

**EXECUTIVE SESSION**

1. Consultation and deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, compensation, resignation, complaints involving, or dismissal of public officers and employees, including discussions regarding City organizational structure, staffing matters, Council-appointed officials, and related personnel issues pursuant to Texas Government Code § 551.074.
2. Consultation with legal counsel and deliberation regarding governance matters, Council operations, duties and responsibilities of elected officials, charter interpretation, ethics matters, board and commission appointments, intergovernmental relations, and other matters involving the official conduct or responsibilities of the City Council pursuant to Texas Government Code §§ 551.071 and 551.074.

3. Deliberation regarding the purchase, exchange, lease, value, acquisition, disposition, development, use, or potential acquisition or disposition of real property interests and related negotiations pursuant to Texas Government Code § 551.072.
4. Consultation with the City Attorney regarding pending or contemplated litigation, settlement offers, contractual matters, legal risks, privileged communications, statutory interpretation, charter interpretation, enforcement matters, and other legal issues in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Act pursuant to Texas Government Code § 551.071.
5. Discussion regarding complaints, grievances, allegations, administrative investigations, workplace conduct matters, and related personnel or employment issues involving City officers or employees pursuant to Texas Government Code §§ 551.071 and 551.074.

**POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

The City Council did not consider the Executive Session items listed on the agenda.

**ADJOURNMENT**

At 6:31 p.m., Councilwoman Gerlach moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 4-0.

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Norie Gonzalez Garza, Mayor

ATTEST:

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Anna Carrillo, City Secretary



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Juan Pablo "JP" Terrazas / Andy Garcia – Assistant City Managers  
**AGENDA ITEM:** Acknowledge Receipt of Minutes – Terrazas / A. Garcia  
 Planning & Zoning Commission – May 20, 2026  
 Parks & Recreation – May 12, 2026  
 Golf Course Advisory Board – May 13, 2026  
 Audit Committee – April 30, 2026

**NATURE OF REQUEST:**

See attached minutes.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JP7 / AG*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**PLANNING AND ZONING COMMISSION  
MAY 20, 2026  
CITY HALL'S COUNCIL CHAMBERS @ 5:30 P.M.**

**P&Z PRESENT**

Diana Izaguirre  
Kevin Sanchez  
Connie Garza  
David Villarreal  
Raquenel Austin  
Steven Alaniz

**P&Z ABSENT**

Irene Thompson

**STAFF PRESENT**

Gabriel Ramirez  
Susie De Luna  
Xavier Cervantes  
Alex Hernandez  
Ana Bazaldua  
Elisa Zurita

**GUEST PRESENT**

Randy Davila  
Marco Bazaldua  
Jose E. Lopez  
Elva M. Contreras

**CALL TO ORDER**

Chairwoman Izaguirre called the meeting to order at 5:30 p.m.

**DISCLOSURE OF CONFLICT OF INTEREST**

There was none.

**CITIZENS PARTICIPATION**

There was none.

**APPROVAL OF MINUTES FOR MAY 6, 2026**

Chairwoman Izaguirre asked if there were any corrections to the minutes for May 6, 2026. Mr. Sanchez moved to approve the minutes as presented. Ms. Austin seconded the motion. Upon a vote, the motion passed unanimously.

**Started: 5:31 p.m.**

**Ended: 5:38 p.m.**

**Item #2**

**Conditional Use Permit:**

**A Home Occupation for the Sale of Firearms  
– Shooters Haven in a (R-1) Single Family District  
Being Lot 7, Glenwood Terrace Subdivision,  
located at 2309 Brock Street.  
Shooters Haven  
c/o Randy C. Davila & Ana G. Bazaldua**

Mr. Cervantes stated the subject site is located approximately 350' west of Shary Road along the north side of Brock Street. Per Code of Ordinance, a home occupation requires the approval of a Conditional Use Permit by the City Council. The applicants are applying for a Federal Firearm License (FFL), and one of the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) requirements is that they have permission from the City to utilize their home address to obtain the license. The ATF also requires them to have an office within their home for interview purposes. The applicant intends to open a shooting range outside city limits once they have obtained their FFL license. There will be no sales, nor interior or exterior advertisement from the house. The applicant's key motivation for pursuing this license is to gain access to training resources, materials, and equipment at reduced costs. This resource will help support the development of a broader project

focused on education, safety awareness, and responsible firearm handling within the community. The P&Z Commission has seen and approved similar requests for the following addresses: 1706 Sandstone Drive & 2208 Monaco Drive. The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (24) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties. Staff recommends approval of the request subject to compliance with the following conditions: 1) 1 year approval to assess this new operation; 2) Compliance with Section 1.56-1 (Home Occupations) of the Zoning Ordinance; 3) Must comply with all City Codes (Building, Fire, Health, Landscaping, etc.); 4) Acquire a business license; 5) CUP is not transferable to others; and 6) Sign an affidavit stating that no sales of firearms shall be allowed in person or online from residence.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Ana G. Bazaldua stated she resides at 2309 Brock Street, clarified that the permit was not intended for conducting any sales but it's necessary for the process of applying for loans and pursuing financial development. She explained that the bank required certain estimates, and in order to obtain estimates and more detailed information, an application for a Federal Firearms License (FFL) was required. She noted that while the application process serves as an umbrella covering both applying and sales, she has no interest in selling at all. Ms. Bazaldua shared that her long-term plan alongside her partner, who has served the City of Mission Police Department for 16 years, is to open a training facility focused on law enforcement and the local community to provide training and promote more responsible gun ownership and handling. She described the permit as a small initial step in a larger plan. She acknowledged that the permit does not grant approval for sales, but simply allows them to begin the application process with the federal government. She concluded that there is no intention to conduct sales out of her home.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Sanchez moved to close the public hearing. Ms. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

Mr. Sanchez asked if the ATF requires you to keep an address on file.

Mr. Cervantes confirmed that the applicant had included that information in her letter. He explained that the permit was simply to pursue the project within the state and noted that she required a letter from the city indicating approval for the home occupation.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Ms. Garza moved to approve the conditional use permit with the condition to sign an affidavit stating that no sales of firearms shall be allowed in person or online from the residence. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

**Started: 5:38 p.m.**

**Ended: 5:38 p.m.**

**Item #3**

**Ordinance Amendment: Conduct a public hearing and consideration of the adoption of an ordinance amending the City of Mission Code of Ordinances Appendix A – Zoning, Article VIII – Use Districts and Conditional Uses, Section 1.43 – C-3 (General Business District), Subsection (3) Conditional Uses, section 1.47 – PUD (Planned Unit Development District), Subsection (2) Permitted Uses by Adding Car Wash Establishments as a Conditional Use. Applicant: City of Mission – Cervantes**

No Action.

**Started: 5:38 p.m.**

**Ended: 5:39 p.m.**

**Item #4**

**Site Plan Approval:**

**Construction of an industrial facility named CEBSA Warehouse and Offices in the unrecorded Lot 1, CEBSA Subdivision being a 2.42 acre tract of land out of Lot 12-6, West Addition to Sharyland Subdivision located at 2300 S. Conway Avenue  
Jose J. Mercado**

Mr. Ramirez stated the site is located along the West side of Conway Avenue approximately 2,800 feet North Military Parkway. Proposed is the construction of a privately-owned and operated storage warehouse facility within an undeveloped L-1 (Light Industrial District). The site will be compliant with its zoning requirements including setbacks and allowable uses. This facility will measure a grand total of 26,500 square feet and house a 2-story office building that will include a lobby, office, restroom, a bay/loading dock and a second unit made available for future leasing. There will be 22 parking stalls (2 designated as handicapped) allocated to this development. The rear will be accessible by driving access lanes. Landscaping is to comply with the City's regulations and code ordinances, and a lighting plan has been reviewed so that nearby residential properties will not be affected. There will be one enclosed dumpster located within the site to be screened with a solid buffer and opaque gates. No more than two permanent signs shall be allowed on one lot, except those lots with double frontage, in which case a maximum of three permanent signs will be permitted with at least one sign on each frontage. The CEBSA Subdivision is in the utility installation phase of development. Staff recommends approval of the Site Plan as presented.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Sanchez moved to approve the site plan approval. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

**Started: 5:39 p.m.**

**Ended: 5:40 p.m.**

**Item #5**

**Site Plan Approval:**

**Construction of the Post Oak Warehouse Dry Storage Facility on Lot 1,**

**Anzaldua Industrial Park Phase I Subdivision,  
located at 1300 East Military Highway  
Jose J. Mercado**

Mr. Ramirez stated the site is located at the Southeast corner of Military and Bryan Roads. Proposed is the construction of a dry storage warehouse facility within a developed L-1 (Light Industrial District). The site plan is in compliance with the zoning requirements including setbacks and allowable uses. This facility will measure a grand total of 108,825 square feet and house a 2-story office building and a 2-story shipping office that will include a lobby, restrooms, and a bay with 26 loading docks. There will be 109 parking stalls (4 designated as handicapped) allocated for this development. The rear will be accessible by driving access lanes with 3 access driveways – 2 from Military Road and 1 from Bryan Road. Landscaping is to comply with the City's regulations and code ordinances, and a lighting plan has been reviewed so that nearby residential properties will not be affected. There will be a minimum of 2 dumpster units located side-by-side within the site to be screened with a solid buffer and opaque gates. No more than two permanent signs shall be allowed on one lot, except those lots with double frontage, in which case a maximum of three permanent signs will be permitted with at least one sign on each frontage. Bryan Road South of Military Highway was recently paved with a 32 foot wide road. Staff recommend approval of the Site Plan as presented.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Sanchez moved to approve the site plan approval. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

**ITEM#6**

**ADJOURNMENT**

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Sanchez moved to adjourn the meeting. Ms. Austin seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 5:40 p.m.



\_\_\_\_\_  
Diana Izaguirre, Chairwoman  
Planning and Zoning Commission

**PARKS AND RECREATION ADVISORY BOARD MEETING**  
**May 12, 2026**

<u>BOARD MEMBERS PRESENT</u>	<u>STAFF</u>
Tony Guerrero	Brad Bentsen
Chris Voss	Pete Lopez
Mark Minton	Taylor Cavazos
Jesus Mendiola	Rick Contreras
Julissa Barrera Martin	Pete Charles

**Call to Order**

Julissa Barrera Martin called the meeting to order.

**Prayer**

Chris Voss led us in prayer.

**Roll Call**

Roll call was taken and quorum was met.

**Approval of Minutes**

The Board Members approved the minutes for the April 21, 2026 Advisory Board meeting. Motion to approve was made by Jesus Mendiola and seconded by Chris Voss. The motion to approve minutes passed unanimously.

**Citizen Participation**

N/A

**Update on Parks**

The Parks Department provided event support services, including setup and teardown, for the following community events:

- Police Department National Crime Victims Event
- Autism Awareness Event at Lions Park
- Trash Bash at Lions Park
- First Annual Trooper 5K Memorial Run at the Mission Event Center
- Tree Planting Event at the Animal Shelter

The department's assistance helped ensure the successful preparation and completion of each event.

Parks staff assisted the Boys and Girls Club by preparing fields for their baseball league.

Following the closure of 5X5, several benches were donated to the Parks Department. These benches are currently being distributed among various parks throughout the City.

In response to a complaint received at Ruben Hinojosa Park, the Strike Team constructed a sidewalk at the park's north entrance to provide a safe connection to the walking track. This improvement was made to address slippery conditions in the area during rainy weather.

Staff continues irrigation project at the Golf Course, irrigation crew installed all the valves and is just waiting to get the plants design down to be able to move on to the next step.

Recently the Irrigation Crew has been attending to many repairs throughout the City.

The Department has continued to maintain and mow city right-of-ways due to the absence of a right-of-way maintenance contract.

Staffing shortages continue within the Department, with four existing vacancies and three additional employees recently departing, resulting in a total of seven positions that need to be filled. Two new employees were hired last week and are currently awaiting clearance to begin.

### **Update on Recreation**

Men's Basketball league continues, leading in to the 4<sup>th</sup> week.

Sunday Volleyball league has started, consisting of 10 teams with 5 JV teams and 5 Varsity teams.

Looking to start a 7 on 7 league consisting of Mission High School, Veterans High School, La Joya, Palmview, Juarez Lincoln that will take place at Veterans High School.

Recreation Department finalized the summer flyer which will be printed this Friday.

Department is preparing for this Friday's rescheduled Music at the Park event at the Leo Pena Placita Park.

### **Update on Aquatics**

Lap swimming continues at the Bannworth Pool.

USA Swim team has decreased in participant as season comes to an end.

The summer TAAF swim program has started, with swim test try outs have started last Monday at the Bannworth Pool.

Border Patrol, National Guard, Navy, Texas Army and the Hildalgo County Water District all have been using the facilities for trainings.

Currently in the process of hiring enough lifeguards to be able to offer all the programs this summer.

### **New Business**

B. Bentsen presented a new project to the Board that was proposed by a Girl Scout working toward her Silver Award. The project involves providing healthy food for the ducks. During the discussion, Board members expressed concerns regarding the funding and ongoing responsibility for the feed, which were brought to B. Bentsen's attention.

. A sophomore at Sharyland High School presented his proposed "Freedom to Read" project and requested the Board's approval to proceed. The project includes the installation of a picnic table, shade covering, and a book-sharing compartment, allowing individuals to borrow and return books while promoting outdoor reading. The pilot phase of the project is planned for Ruben Hinojosa Elementary School, followed by Shimotsu Elementary School, and then Sharyland High School. The project will be funded through sponsorships and will not result in any cost to the Department. The Board was asked to approve the project. Jesus Mendiola made a motion to approve the project and allow it to move forward. Tony Guerrero seconded the motion. The motion carried

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B. Bentsen requested assistance in finalizing the framework for the Adopt-a-Park Program. The Board had previously approved program requirements, including a minimum of four visits per year, one-year participation agreements, and a minimum two-hour cleanup commitment.

B. Bentsen encouraged Board members to provide input regarding sponsorship opportunities, participant recognition, and the basic supplies needed to launch the program, such as gloves, trash bags, and litter reachers. It was proposed that recognition signage be installed following the completion of at least two park cleanups by participating groups. In addition, an online application form would be required for participation in the program. The Board also agreed that political advertising, campaigning, or propaganda would not be permitted in connection with program activities.

Based on the program's response, the Board plans to further develop sponsorship packages, establish participation tiers and associated benefits for the program. Along with also determining limitations on the number of groups assigned to each park to ensure equitable distribution among all parks.

The Board further agreed that a designated Department representative should serve as the primary point of contact for the program. This individual would be responsible for monitoring participation, coordinating with adopting groups, tracking program compliance, and serving as the Department's liaison for all Adopt-a-Park activities.

B. Bentsen requested the Board's continued support as the Adopt-a-Park Program moves into its implementation phase.

The Board discussed potential sponsorship structures for the Adopt-a-Park Program, including whether sponsorships should be established as a one-time contribution, an ongoing partnership, or an annual commitment. Additional discussion focused on whether sponsors should support the entire park system or have the option to sponsor individual parks. Julissa Barrera Martin suggested that sponsorship opportunities be structured as overall program sponsorships rather than park-specific sponsorships.

The Board agreed that these sponsorship details would be addressed at a later stage as part of the program's sponsorship package development. In the meantime, the focus will remain on identifying and securing the basic resources needed to launch the program.

Julissa Barrera Martin suggested preparing a donation request letter to seek contributions of supplies such as gloves, trash bags, and litter reachers from local businesses, including Home Depot and Lowe's. B. Bentsen recommended contacting other municipalities with established Adopt-a-Park programs to gather information on participant recognition and sponsor benefits, including potential return-on-investment opportunities such as social media recognition, plaques, signage, or other forms of acknowledgment.

The discussion concluded with a recommendation to collaborate with the Parks Department to assess the specific needs of each park. This information will help establish sponsorship levels, determine resource requirements, and develop participation tiers for the program.

### **Old Business**

N/A

### **Adjournment**

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Mark Minton made a motion to adjourn the meeting and was seconded by Jesus Mendiola. The Board voted unanimously and the meeting was adjourned.

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**GOLF COURSE ADVISORY BOARD**  
**May 13, 2026 - 5:30 PM – SHARY MUNICIPAL GOLF COURSE**  
**2201 N. MAYBERRY STREET, MISSION, TEXAS 78572**

**PRESENT:**

Benjamin Lau  
 Tom Lee  
 Toby Garza  
 Isaac Martinez  
 Jose G. Salinas  
 Ignacio Pecina  
 Javier Barrera

**STAFF PRESENT:**

Marissa Gerlach  
 Norie Gonzalez Garza, Mayor  
 Andy Garica, Co-Interim City Manager  
 Efrain Gutierrez Chapa

**ALSO PRESENT:**

Carl Davis, MEDC Chairman

1. Call to order

Mr. Ben Lau called the meeting to order at 5:30 p.m.

2. Roll Call

Present at the call to order: Mr. Tom Lee, Mr. Toby Garza, Mr. Isaac Martinez, Mr. Jose G. Salinas, Mr. Ignacio Pena, Mr. Benjamin Lau and Mr. Javier Barrera. Staff present at call to order included: Mayor Norie Gonzalez Garza, Mrs. Marissa Gerlach, Mr. Andy Garcia, Mr. Carl Davis, Mr. Michael Fernuik, and Mr. Efrain Gutierrez.

3. Public Participation

None

4. Approval of March 25, 2026, Minutes

Mr. Ignacio Pecina moved to approve the minutes presented for the Golf Course Advisory Board Meeting of March 25, 2026. The motion was seconded by Mr. Jaier Barrera and approved 7-0.

5. Golf Director's Report

a. Update and Plan for the Starlight Night Golf Course Project

Mr. Andy Garcia presented an update on the Starlight Night Golf Course Project and reviewed the Master Plan, noting that the grand opening of Starlight Night Golf was scheduled for June 4, 2026. Prior to discussing the project items, drone footage of the golf course was displayed to illustrate the areas identified for improvement when the Master Plan was initially developed and to highlight the progress achieved to date.

Following the presentation of the footage and discussion of areas requiring immediate attention, Mr. Garcia reviewed the project checklist. He stated that numerous improvements identified in the Master Plan have already been completed. Remaining items include the solicitation process for various services, decorative rock selection, and evaluation of the course's irrigation needs.

Mr. Garcia specifically discussed conditions at Hole No. 4, noting the presence of dead green areas resulting from elevated salt levels and insufficient irrigation. He informed the Board that a project punch list has been established and that weekly updates will be provided regarding project progress, beginning with irrigation findings received from the consultant. He further explained that a pump station design is needed to determine capacity requirements and that a comprehensive irrigation design for the entire golf course is necessary to meet operational needs.

The Board engaged in an extensive discussion regarding decorative rock selections for the course.

Mr. Garcia then reviewed Exhibit C of the Master Plan, explaining the areas highlighted in red and noting that an asphalt overlay is urgently needed. He stated that the work would be performed in-house by the Street Department and would include designated stopping points for tee-offs and beverage stations.

Discussion then moved to staffing needs. Mr. Garcia reported that thirteen positions are available and applications are currently being received and reviewed. He noted that a full-time Golf Course Marshal position would be necessary and emphasized the need to develop a formal marshal program and policy.

The Board also discussed the solicitation of a food vendor truck. Mr. Garcia explained that the solicitation process may need to be resolicited and that, in the interim, a temporary plan could be implemented whereby the Pro Shop Clerk would sell food items to generate additional revenue. Further discussion was held regarding menu options and food budget considerations.

Board members suggested that Mr. Garcia seek a second legal opinion regarding the acceptance of tips by employees, as the previous City Attorney recommendation was against allowing employee tipping.

Following additional discussion, Mayor Norie Gonzalez Garza suggested postponing the Ribbon Cutting Ceremony from June 4, 2026, to June 18, 2026, subject to Board consensus.

The Board also emphasized the importance of recruiting volunteers to assist with golf course operations and reiterated the need to hire a Golf Course Marshal needing to establish policies related to the Golf Course Marshal position.

## 6. Unfinished Business

None

#### 7. Chairman's Comments

During closing comments, Mr. Garcia stated that he would be working on landscaping improvements on Saturdays and welcomed volunteer participation from Board members. He also recommended conducting weekly Board meetings to provide ongoing updates regarding Master Plan implementation. After discussion, the Board agreed to schedule weekly meetings every Thursday at 5:30 p.m.

No comments were made by the Board.

#### 8. Adjournment

At about 6:55 p.m., Mr. Javier Barrera moved to adjourn. The motion was seconded by Mr. Toby Garza and approved 7-0.



**CITY OF MISSION, TEXAS  
AUDIT COMMITTEE MEETING MINUTES**

April 30, 2026 • 2:00 PM  
Mission City Hall Community Room  
1201 E. 8th Street • Mission, Texas 78572

PRESENT	ABSENT	STAFF PRESENT	ALSO PRESENT
David Penoli Dr. Charles Austin Marissa Gerlach	Ruben Plata	Andy Garcia JP Terrazas Vidal Roman Ezeiza Garcia Cesar Torres Reynaldo Perez Ted Rodriguez Virginia Passamentt Aida Lerma Jesse Mares	Guillermo Reyna Jackie Lowe Eloy Garcia

**1. Call to Order**

Chairman David Penoli called the meeting to order at approximately 2:15 p.m. Present at the call to order were Mr. David Penoli, Dr. Charles Austin, and Ms. Marissa Gerlach.

**2. Approval of Minutes - March 25, 2026**

Dr. Austin moved to approve the minutes as presented. Motion was seconded by Ms. Gerlach and approved unanimously 3-0.

**3.A. Presentation of Police Department Audit**

Mr. Guillermo Reyna presented the Police Department Level B Audit, including audit information, assessments conducted, and sampling methodologies utilized. The Committee requested additional information regarding the audit due to limited detail contained within the report. Supplemental payroll and overtime analysis was furnished. Discussion was held regarding the audit not containing sufficient detail to substantiate classification as a Level B Audit and not fully aligning with agreed upon procedures established in the Audit Plan. No action was taken pending additional work to be presented at a future meeting.

**3.B. Presentation of Event Center Department Audit**

Mr. Guillermo Reyna presented the Mission Event Center Level A Audit and discussed the audit procedures, assessments conducted, and sampling methodologies utilized. Questions were directed to Event Center Director

Aida Lerma regarding event operations and staffing levels. Chairman Penoli requested that department heads provide introductory information regarding their professional background, department operations, staffing levels, and relevant operational statistics during future presentations. Ms. Gerlach moved to accept the Mission Event Center Level A Audit as presented. Motion was seconded by Dr. Austin and approved unanimously 3-0.

### **3.C. Presentation of Golf Course Department Audit**

The Golf Course Audit findings were presented, including recommendations regarding camera resolution at cash collection points, segregation of cash handling duties, and alignment of golf cart lease terms with battery life cycles. Andy Garcia provided verbal responses noting that camera systems had previously demonstrated denomination recognition capability, daily cash collection improvements were in progress, and future golf cart lease terms would better align with battery life spans. Ms. Gerlach moved to accept the Golf Course Audit as presented. Motion was seconded by Dr. Austin and approved unanimously 3-0. Formal written responses to findings will be brought back to the Audit Committee for approval.

### **3.D. Presentation of December 2025 Financial Report**

The December 2025 financial statements for the General Fund, Utility Fund, and Other Enterprise Funds were presented and reviewed as part of the Financial Review for the Facilities Maintenance Department in accordance with the Audit Plan. The Committee discussed various financial line items with Jesse Mares, Facilities & Fleet Manager. Dr. Austin moved to accept the financial statements and financial review as presented. Motion was seconded by Ms. Gerlach and approved unanimously 3-0.

### **3.E. Discussion and Update on 2025 Comprehensive Annual Financial Report**

An update was provided regarding the Fiscal Year 2025 Annual Comprehensive Financial Report (ACFR), including a summary of activities currently in progress to complete the audit and reporting process. No action was taken.

### **3.G. Discussion of Action Item Report**

The Committee reviewed and discussed the Action Item Report, including updates regarding the Incode Bank Reconciliation System, Tyler Technologies permissions assessment, ACFR completion status, Utility Billing bad debt procedures, fixed asset reconciliation efforts, audit findings remediation, audit plan revisions, and Senate Bill 1851 financial impact assessment efforts.

## **4. Date and Time of Next Meeting**

Dr. Austin moved to set the next Audit Committee meeting for May 27, 2026, at 2:00 p.m. at the Mission City Hall Community Room. Motion was seconded by Ms. Gerlach and approved unanimously 3-0.

## **5. Chairman's Comments**

No comments were made.

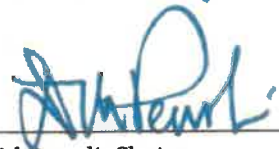
## **6. Member's Comments**

No comments were made.

## **7. Adjournment**

Ms. Gerlach moved to adjourn the meeting at approximately 5:00 p.m. Motion was seconded by Dr. Austin and approved unanimously 3-0.

APPROVED THIS 21<sup>st</sup> DAY OF May, 2026.

  
\_\_\_\_\_  
David Penoli, Chairman

ATTEST:  
  
\_\_\_\_\_  
Andy Garcia, Co-Interim City Manager



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Anna Carrillo, City Secretary

**AGENDA ITEM:** Consideration and possible action on matters related to the request by the County of Hidalgo Elections Department for the use of Bannworth Gym and Parks and Recreation Gym as polling locations for Early Voting and Election Day for the November 3, 2026 General Election and the December 12, 2026 General Runoff Election – Carrillo

**NATURE OF REQUEST:**

Approval is requested for the use of the Bannworth Gym and the Mission Parks & Recreation Gym as polling locations for the November 3, 2026 General Election and the December 12, 2026 General Runoff Election.

For the General Election, early voting will be conducted from October 19 through October 30, 2026, with Election Day on November 3, 2026.

For the General Runoff Election early voting will be conducted from November 30 through December 8, 2026, with Election Day on Saturday, December 12, 2026.

These facilities will serve as designated voting locations for both early voting and Election Day activities.

**BUDGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JPT*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



Via facsimile

# ELECTIONS DEPARTMENT

County of Hidalgo

## 2026 General Election and General Runoff Election



Item 17.

### Early Voting and Election Day Request(s)

June 5, 2026

To: Anna Carrillo, City Secretary; City of Mission  
1201 E. 8th St, Mission, TX 78572  
Via: [acarrillo@missiontexas.us](mailto:acarrillo@missiontexas.us)

Dear Ms. Carrillo,

We are requesting the use of your facility(s) as an Early Voting and/or Election Day polling location(s) for the upcoming 2026 General Election and General Runoff Election. Please review the dates below and add to your calendar.

Please note that your location will be used for the listed election and any Runoff that may be needed. Runoff Dates have been confirmed by the Texas Secretary of State.

Reminder emails will be sent once the election approaches, but if you have any questions or concerns, please feel free to reach out at any time.

Election	Early Voting	Election Day
General Election	Oct. 19, 2026 - Oct. 30, 2026	Tuesday, Nov. 3, 2026
General Runoff Election	Nov. 30, 2026 - Dec. 8, 2026	Saturday, Dec. 12, 2026

Please complete the separate request form and return by email by **July 3, 2026**. If this may require approval from your board, if you could please provide an email response confirming the use of the location(s), that will allow us to continue with our preparations for the 2026 General Election.

We truly appreciate you and the partnership we have in providing great polling locations to the voters of Hidalgo County.

If you have any questions, please do not hesitate to contact me.

Sincerely,

John Posz

Surveyor I

Office: (956)318-2570 ext. 5738

Email: [john.posz@co.hidalgo.tx.us](mailto:john.posz@co.hidalgo.tx.us)

Visit our website <https://www.hidalgocounty.us/105/Elections-Department>

*Register & Vote!*



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Edgar Gonzalez, EIT., Deputy City Engineer

**AGENDA ITEM:** Discussion and possible action on matters related to Soliciting Bids for Sludge Management Services for Water Treatment Plants, Wastewater Treatment Plant, & Pre-Treatment Plant – Gonzalez

**NATURE OF REQUEST:**

The City of Mission was in contract with C&C Waste Management dba: CB3 Hauling (BID: 23-466-07-14) from August 21, 2025, through August 20, 2026. Staff is seeking authorization to solicit bids for Sludge Management Services.

Staff is seeking authorization to solicit bids for Sludge Management Services for Water Treatment Plants, Wastewater Treatment Plant, & Pre-Treatment Plant.

**BUGETED:** Yes                      **FUND:** Utility – SWTP                      **ACCT. #:** 02-413-94807

**BUDGET:** \$160,000      **EST. COST:** \$                      **CURRENT BUDGET BALANCE:** \$160,000

**BUGETED:** Yes                      **FUND:** Utility – NWTP                      **ACCT. #:** 02-430-94807

**BUDGET:** \$20,000      **EST. COST:** \$                      **CURRENT BUDGET BALANCE:** \$20,000

**BUGETED:** Yes                      **FUND:** Utility – WWTP                      **ACCT. #:** 02-414-94807

**BUDGET:** \$250,000      **EST. COST:** \$                      **CURRENT BUDGET BALANCE:** \$23,000

**BUGETED:** Yes                      **FUND:** Utility – Pre-Treatment                      **ACCT. #:** 02-415-94807

**BUDGET:** \$100,000      **EST. COST:** \$                      **CURRENT BUDGET BALANCE:** \$100,000

**BID AMOUNT:**

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *SP7*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

Scope of Services

**Bid Name/No.: “Sludge Management Services” /**

**I. Scope of Work:** The City of Mission is accepting bids for Sludge Management Services for the Waste Water and Water Treatment Plants.

**II. General Information:**

The City of Mission produces sludge from the treatment of sewage at its wastewater plants and from the treatment of raw water at its water treatment plants. The sludge is dewatered using mechanical belt press. The sewage treated is domestic in origin and there is no large accumulation of heavy metals.

The City of Mission is seeking to contract the management and removal of sludge generated at the City of Mission Treatment Plants. With this contract the City of Mission wishes to address the economic and environmental aspects of sludge handling activities.

**III. Requirements:**

The work to be performed under the provisions of this contract documents for the City of Mission consists of furnishing all material, equipment and labor needed for the removal transportation and disposal and/or beneficial use of sludge from the City Treatment Plants. Furnishing material, equipment, labor the bidder will provide rolloff(s), excavator or back hole, the truck(s) to haul off the sludge, and the driver(s). The City of Mission Waste Water Treatment Plant (WWTP) will fill rolloff(s). It will be the responsibility of the bidder to haul away the sludge to a disposal area or landfill. It will be the responsibility of the bidder to furnishing all labor, transportation, equipment, and certified personnel necessary to load, transport, and dispose of accumulated grit from the designated facility at an approved, legally permitted landfill. The Bidder shall properly complete and provide Plant Staff with a trip ticket, also called waste manifests, for each truck transporting sludge.

Municipal sludge meeting Class B standards shall be removed from the City’s Treatment Plants and transported to and disposed of at a TCEQ permitted landfill and/or land farm site in a beneficial and environmentally sound manner. The Sludge Manager shall provide a list of TCEQ permit numbers for landfill and/or land application sites to be used for disposal with the proposal.

The Bidder shall provide the City of Mission with enough personnel, staff (drivers) and equipment to perform the transportation and disposal of sludge in a timely and professional manner. A work schedule shall be coordinated with and approved by the City of Mission. Bidder shall provide along with their proposal a detailed inventory of equipment to be used for the pickup and disposal of sludge.

It shall be the responsibility of the Bidder to meet all applicable Federal and/or State laws, City Ordinances and safety requirements while engaged in performing the pickup and disposal of sludge to include waste manifests.

Bidder shall be capable of removing sludge containers from the Treatment plants in adverse weather conditions, the exceptions being, hurricanes, and tornadoes as reported by the National Weather Service.

Neither the Bidder nor his/her employees engaged in providing the services of pick up and disposal of sludge shall be considered employees of the City of Mission and the method and manner of the performance of such undertaking shall be under the exclusive control of the Bidder’s service personnel.

Bidder proposed to provide the City of Mission with enough equipment to perform the pickup and disposal of sludge in a timely and professional manner. A work schedule shall be coordinated with and approved by the Superintendent of the Wastewater and Water Treatment Plants.

Bidder must utilize the type of equipment and/or processes that are approved to be used in the pickup and disposal of sludge by the proper authority in the State of Texas that regulates this type of work.

**Pickup Locations: City of Mission, North Water, South Water, Waste Water Treatment Plants, and City Reservoir**



\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



5245 Sunbelt  
Corpus Christi, Tx. 78408

May 21, 2026

Attn: Juan P. Terrazas  
Co - Interim City Manager  
City of Mission  
1201 E. 8th  
Mission, TX 78592

RE: Request to extend Contract #24-570-06-26  
Chlorine Gas for Water Treatment Plants

Mr. Terrazas:

As stated in the above referenced formal bid and Contract, PVS DX, Inc., Inc. agrees to exercise a contract renewal/extension contained herein.

Whereas the City of Mission and PVS DX, Inc. have agreed to exercise this contractual clause, PVS DX, Inc. agrees to this contract renewal/extension with a delivered price of \$2378.00 per ton cylinder.

PVS DX, Inc. agrees that this 2<sup>nd</sup> and final extension shall be on the same terms, conditions, and specifications as contained in the original Contract/Agreement Renewal Letter dated June 12<sup>th</sup>, 2025, from the City of Mission. Said Contract/Agreement will be extended for 1 year commencing on July 11<sup>th</sup>, 2026, and expiring on July 10<sup>th</sup>, 2027.

Company: PVS DX, INC.

Agent Name: Cooper Davis

Agent Signature: *Cooper Davis*

Address: 5245 SUNBELT

City: CORPUS CHRISTI State: TX. Zip: 78408

Respectfully submitted,

Cooper Davis  
RGV - Territory Manager  
PVS DX, Inc.  
956 466-7126  
cdavis@dxgroup.com

**BID NAME/NUMBER:** 24-570-06-26 / Chlorine Gas for Water Treatment Plants

**OPEN DATE:** June 26, 2024 2:00 PM CST



<b>Vendor Name:</b>	PVS DX, Inc.	QuipCo Global, Inc.	Brenntag Southwest, Inc.
<b>Street address:</b>	5245 Sunbelt	2010 N. Central Avenue	704 E. Wintergreen Rd.
<b>City, State:</b>	Corpus Christi, TX 78408	Brownsville, TX 78521	Lancaster, TX 75134
<b>Phone:</b>	361-289-6947	956-350-8176/ 956-703-4433	972-218-3500/ 255-802-1389
<b>Fax:</b>	361-289-7709	NA	972-218-3501
<b>Contact:</b>	Cooper Davis	Claudio A. Reyes, President	Ben Stoneking, vice President Materials Management
<b>Email:</b>	<a href="mailto:Cdavis@dxgroup.com">Cdavis@dxgroup.com</a>	<a href="mailto:claudio@quipcoglobal.com">claudio@quipcoglobal.com</a>	<a href="mailto:gayle.tullier@brenntag.com">gayle.tullier@brenntag.com</a>

DESCRIPTION:	UOM	Qty.	Unit Price	Ext.				
1 Chlorine Gas	1-ton Container	312	\$2,378.00	\$741,936.00	\$3,500.00	\$1,092,000.00	\$2,850.00	\$889,200.00
<b>1st Year Renewal Term Increase</b>				0.00%		7.00%		12.00%
<b>2nd Year Renewal Term Increase</b>				0.00%		7.00%		12.00%
<b>Addendums</b>				None		None		None
<b>Number of Days to Deliver Chlorine Gas</b>				3-5		12		5-7
<b>ANSI Certification</b>				Yes		Not included		Yes

**Please Note: Apparent Lowest Responsible Bidder for Chlorine Gas for Water Treatment Plants: PVS DX, Inc.**

**BID NAME/NUMBER:** 24-570-06-26 / Chlorine Gas for Water Treatment Plants



**OPEN DATE:** June 26, 2024 2:00 PM CST

<b>Vendor Name:</b>	PVS DX, Inc.	QuipCo Global, Inc.	Brenntag Southwest, Inc
<b>Street address:</b>	5245 Sunbelt	2010 N. Central Avenue	704 E. Wintergreen Rd.
<b>City, State:</b>	Corpus Christi, TX 78408	Brownsville, TX 78521	Lancaster, TX 75134
<b>Phone:</b>	361-289-6947	956-350-8176/ 956-703-4433	972-218-3500/ 255-802-
<b>Fax:</b>	361-289-7709	NA	972-218-3501
<b>Contact:</b>	Cooper Davis	Claudio A. Reyes, President	Jeff Stoneking, Vice
<b>Email:</b>	<a href="mailto:Cdavis@dxgroup.com">Cdavis@dxgroup.com</a>	<a href="mailto:claudio@quipcoglobal.com">claudio@quipcoglobal.com</a>	<a href="mailto:gayle.tullier@brenntag.com">gayle.tullier@brenntag.com</a>

DESCRIPTION of FORMS:				
	Solicitation Signed		Yes	Yes
	Terms & Conditions Included		Yes	Yes
	Pricing Schedule		Yes	Yes
	Non-Collusive		Yes	Yes
	Addenda(s)		None	None
	Gen. Business Questionare		Yes	Yes
	References		Yes	None
	CIQ			
	ASI 60 Certificate		Yes	None



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Edgar Gonzalez, EIT., Deputy City Engineer

**AGENDA ITEM:** Discussion and Possible Action on Matters Related to Authorization to Exercise the First One-Year Renewal Option for RFB 25-519-06-11 Pump Repair and Maintenance Services for the Water Treatment Plants, Wastewater Treatment Plant, Industrial Pretreatment Plant, and Water Distribution System – Gonzalez

### NATURE OF REQUEST:

Staff is requesting authorization to exercise the first of two available one-year renewal options under Bid No. 25-519-06-11 for Pump Repair and Maintenance Services with J&E Lift Station Services, Inc.

The original contract provides for an initial one-year term with two (2) additional one-year renewal options. This request represents the first renewal option and will extend the contract term from July 21, 2026, through July 20, 2027.

J&E Lift Station Services, Inc. has submitted a written request to renew the agreement for an additional one-year term with a 5% increase to the current pricing schedule.

The renewal is recommended based on the continued operational needs of the Water Treatment Plants, Wastewater Treatment Plant, Industrial Pretreatment Plant, and Water Distribution System. Quantities are estimated only, and services will be utilized on an as-needed basis subject to available funding.

<b>BUDGETED:</b> Yes	<b>FUND:</b> Utility-SWTP	<b>ACCT. #:</b> 02-413-44640
<b>BUDGET:</b> \$150,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$33,451
<b>BUDGETED:</b> Yes	<b>FUND:</b> Utility-NWTP	<b>ACCT. #:</b> 02-430-44640
<b>BUDGET:</b> \$265,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$79,663
<b>BUDGETED:</b> Yes	<b>FUND:</b> Utility-WWTP	<b>ACCT. #:</b> 02-414-44640
<b>BUDGET:</b> \$360,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$146,079
<b>BUDGETED:</b> Yes	<b>FUND:</b> Water Distribution	<b>ACCT. #:</b> 02-412-44625
<b>BUDGET:</b> \$850,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$224,496
<b>BUDGETED:</b> Yes	<b>FUND:</b> Pre-Treatment	<b>ACCT. #:</b> 02-415-44640
<b>BUDGET:</b> \$10,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$10,000

**STAFF RECOMMENDATION:** Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *SP7.AG*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

# J&E LIFT STATION SERVICES, INC.

P.O. Box 239 La Blanca, Texas 78558  
Phone / (956) 262-7796 / Fax / (956) 262-7864

6/01/2026

To Whom It May Concern;

This letter is in reference to contract RFB 25-519-06-11 (Pump Repair and Maintenance Services). We would like to renew it for another year from July 21, 2026 to July 20, 2027 with a 5% increase in current pricing schedule.

Thank you,



Edna M. Cantu

BID NAME/NUMBER: 25-519-06-11 / Pump Repair & Maintenance Services



OPEN DATE: June 11, 2025 2:00 PM CST

<b>Vendor Name:</b>	Texas Machine Shop Pump Services, LLC.	RAMSA Electromechanic, Inc.	J&E Lift Station Services	Hill-Tex Electric	American Water Services, LLC.
<b>Street address:</b>	6709 N. Seminary Rd.	207 W. Ryan St.	PO Box 239	P.O. Box 4464	2120 E. Richardson Rd.
<b>City, State:</b>	Edinburg, TX 78541	Laredo, TX 78041	La Blanca, TX 78558	Edinburg, TX 78573	Edinburg, TX 78542
<b>Phone:</b>	(956) 960-9602	(956) 568-1497	(956) 262-7796	(210) 324-3705	(956) 221-0080
<b>Fax:</b>			(956) 262-7864		
<b>Contact:</b>	Enrique Quintanilla Jr.	Raul Mireles Salinas	Jose Pena, VP	Florentino Vasquez, Jr.	Roberto Quiroz
<b>Email:</b>	<a href="mailto:texasmachineshop@yahoo.com">texasmachineshop@yahoo.com</a>	<a href="mailto:ramsaelectromechanic@yahoo.com">ramsaelectromechanic@yahoo.com</a>	<a href="mailto:jeliftstation@yahoo.com">jeliftstation@yahoo.com</a>	<a href="mailto:hilltexelectric@yahoo.com">hilltexelectric@yahoo.com</a>	<a href="mailto:awsrqv@outlook.com">awsrqv@outlook.com</a>

<b>DESCRIPTION:</b>						
<b>Regular Rates:</b>						
Maintenance Labor Services:(per hour)		\$24.00	\$20.00	\$17.95	\$15.90	\$45.00
Mark up/down on parts & materials		25% up	20% up	20% up	20% up	15%
<b>Regular Rates:</b>						
Repair Labor/Shop Services:(per hour)		\$24.00	\$20.00	\$17.95	\$15.90	\$95.00
Mark up/down on parts & materials		25% up	20% up	20% up	20% up	15%
<b>Emergency Rates:</b>						
Repair Labor/Shop Services:(per hour)		\$24.00	\$30.00	\$35.00	\$25.75	\$125.00
Expedited Repair Turnaround Time:		5-10 Days	ASAP	2-3 Days	ASAP	2-5
Mark up/down on parts & materials		25% up	20% up	20% up	20% up	15%
1st Year Renewal Term		10.0%	3.0%	5.0%	3.0%	3.0%
2nd Year Renewal Term		10.0%	3.0%	5.0%	3.0%	5.0%
Hours/Days to complete work after purchase order		5 Working Days	3 to 5 Days	3 Days	1 to 3 Days	40/5
Hours/Days to complete Emergency work after purchase order		5 Working Days	1 to 2 Days	3 Days	ASAP	On Call
<b>ADDENDUMS</b>		Yes	Yes	Yes	(Submitted Late)	Yes

Apperent Lowest Responsible Bidder: J&E Lift Station Services

Note: Hill-Tex Electric is found non-responsive for not submitting the addendum by bid due date and time. American Water Services is found non-responsive for not completing all required forms.

BID NAME/NUMBER: 25-519-06-11 / Pump Repair & Maintenance Services



OPEN DATE: June 11, 2025 2:00 PM CST

<b>Vendor Name:</b>	Texas Machine Shop Pump	RAMSA Electromechanic, Inc.	J&E Lift Station Services	Hill-Tex Electric	American Water Services, LLC.
<b>Street address:</b>	6709 N. Seminary Rd.	207 W. Ryan St.	PO Box 239	P.O. Box 4464	2120 E. Richardson Rd.
<b>City, State:</b>	Edinburg, TX 78541	Laredo, TX 78041	La Blanca, TX 78558	Edinburg, TX 78573	Edinburg, TX 78542
<b>Phone:</b>	(956) 960-9602	(956) 568-1497	(956) 262-7796	(210) 324-3705	(956) 221-0080
<b>Fax:</b>			(956) 262-7864		
<b>Contact:</b>	Enrique Quintanilla Jr.	Raul Mireles Salinas	Jose Pena, VP	Florentino Vasquez, Jr.	Roberto Quiroz
<b>Email:</b>	<a href="mailto:texasmachineshop@yahoo.com">texasmachineshop@yahoo.com</a>	<a href="mailto:ramsaelectromechanic@yahoo.com">ramsaelectromechanic@yahoo.com</a>	<a href="mailto:jelifstation@yahoo.com">jelifstation@yahoo.com</a>	<a href="mailto:hilltexelectric@yahoo.com">hilltexelectric@yahoo.com</a>	<a href="mailto:awsrgv@outlook.com">awsrgv@outlook.com</a>

DESCRIPTION of FORMS:						
	Solicitation Signed	Yes	Yes	Yes	Yes	Not Signed
	Terms & Conditions Included	Yes	Yes	Yes	Yes	Yes
	Pricing Schedule	Yes	Yes	Yes	Yes	Yes
	Subcontractor(s)/Subconsultant(s)	Yes	Yes	Yes	Yes	Yes
	Non-Collusive	Yes	Yes	Yes	Yes	Yes
	Addenda(s)	Yes	Yes	Yes	(Submitted Late)	Yes
	Contractor Site Visit	Yes	Yes	Yes	Yes	Yes
	Gen. Business Questionare	Yes	Yes	Yes	Yes	Yes
	References	Yes	Yes	Yes	Yes	Yes
	CIQ					



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Edgar Gonzalez, EIT., Deputy City Engineer  
**AGENDA ITEM:** Discussion and Possible Action on matters related to the Authorization to purchase Traffic Cameras from Mobotrex in the amount of \$27, 940, via BuyBoard Contract #795-26 for Public Works - Gonzalez

### NATURE OF REQUEST:

Staff is seeking authorization to purchase 2 Vide Detection Systems, 4 360 Detection Camera Units & accessories from Mobotrex via Buy Board #795-26 in the amount of \$27,940.00. As Mission grows in population and commercial activity, traffic congestion has become a major concern. This proposal recommends installing AI-powered traffic detection cameras at key intersections to improve traffic flow, enhance safety, and support the city's continued economic development.  
 Target Locations for AI Camera Deployment; Bryan Rd & Griffin Parkway (495), Holland Rd & Griffin Pkwy (495)

**BUGETED:** Yes                      **FUND:** Streets                      **ACCT. #:** 01-440-74940

**BUDGET:** \$70,000              **EST. COST:** \$27,940              **CURRENT BUDGET BALANCE:** \$54,179

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JP7*

**RECORD OF VOTE:**              **APPROVED:** \_\_\_\_\_  
                                                  **DISAPPROVED:** \_\_\_\_\_  
                                                  **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



## Vendor Contract Information Summary

Vendor MoboTrex, LLC  
 Contact Vincent Holdridge  
 Phone 512-521-3337  
 Email vholdridge@mobotrex.com  
 Vendor Website www.mobotrex.com  
 TIN 36-2656899  
 Address Line 1 109 W 55th St  
 Vendor City Davenport  
 Vendor Zip 52806  
 Vendor State IA  
 Vendor Country USA  
 Delivery Days 10  
 Freight Terms FOB Destination  
 Payment Terms NET30  
 Shipping Terms Freight prepaid by vendor and added to invoice  
 Ship Via Prepaid/Add to Invoice  
 Designated Dealer No  
 EDGAR Received Yes  
 Service-disabled Veteran Owned No  
 Minority Owned No  
 Women Owned No  
 National No  
 No Foreign Terrorist Orgs Yes  
 No Israel Boycott Yes  
 MWBE No  
 ESCs All Texas Regions  
 States Colorado, New Mexico, Oklahoma, Texas, Utah, Wyoming  
 Contract Name Traffic Signal Systems & Safety Barrier Products  
 Contract No. 795-26  
 Effective 04/01/2026  
 Expiration 03/31/2029  
 Accepts RFQs Yes

**Quote Number: 1957805**

109 West 55th Street | Davenport, IA 52806 | (563) 323-0009

**Customer:** MISS003

City of Mission TX  
 1201 E 8th St  
 Mission TX 78572-5812  
 United States

**Date:** 06/08/2026

**Expire Date:** 7/31/2026

**Prepared By:** Holdridge, Vincent V.

**Description:** Derq System – Stop Bar Detection Only

Part #	Description	Quantity	Price	Extended
A-SEN-AIDET-M33-SDLC	Video Detection System with SDLC Interface - (Edge Processing Unit w/ I	2	\$11,180.00	\$22,360.00
H-CAM-FE360	Fisheye 360 Detection Camera Unit Only (1 camera typically detects 2 ap	4	\$880.00	\$3,520.00
H-CAM-MOUNT	Candy Cane Bracket and Mounting Kit (must include 1 per camera)	4	\$390.00	\$1,560.00
D-DAT-LTELB-01	Cellular Service for Cell Router - 3 Months service	2	\$100.00	\$200.00
H-EDGE-SDLCC-TS215	SDLC output cable for TS2 applications (DB25 to DB15 cable with gender c	2	\$150.00	\$300.00

<b>Sale Amount:</b>	<b>\$27,940.00</b>
Sales Tax:	0.00
Misc Charges:	0.00
<b>Total Amount:</b>	<b>\$27,940.00</b>

**Notes:**

SHIPPING INCLUDED

ALL ITEMS ON OUR BUYBOARD CONTRACT#795-26

**Terms:**

THIS QUOTE IS BASED ON THE ENTIRE VALUE AND VOLUME OF ALL LINE ITEMS - Prices listed on this quote are valid only in the event of purchase of all line items in the quantities listed, in their entirety. Purchases of individual line items will require a new quote prior to acceptance of any purchase orders.

PAYMENT TERMS ARE NET 30 DAYS with prior approved credit. MoboTrex, LLC retains title to material until paid in full. A service charge of 1.5% per month (18% annual rate) will be assessed against all past due accounts. Prices and delivery quoted are firm for 30 days from the data of bid. The above quote does not include installation of the products quoted. On-Site technical assistance is available and will be quoted upon request.

Quotation does not include sales tax. Sales tax will be added at time of invoice unless a valid Sales Tax Exempt certificate has been provided. Sales tax exempt certificate should accompany customer Purchase Order.

Limited Warranty: MoboTrex, LLC only obligations shall be to replace such quantity of the product proven to be defective.

Warranty Period: The length of warranty manufacturers have conveyed to the seller and which can be passed on to the buyer.

Additional terms and conditions apply - See MoboTrex, LLC Terms & Conditions document at our website: [www.mobotrex.com](http://www.mobotrex.com).

Thank you for the opportunity to provide this quote.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 20226

**PRESENTED BY:** Edgar Gonzalez, EIT., Deputy City Engineer

**AGENDA ITEM:** Discussion and possible action on matters related to Authorization to Extend First & Final One-Year Renewal Service Agreement between the City of Mission and Lone Star Citrus Growers Agreement – Gonzalez

### NATURE OF REQUEST:

Staff is recommending an Extension for First & Final Renewal of Sanitary Sewer Service Agreement between the City of Mission and Lone Star Citrus Growers in accordance with Local Government Code Chapter 552, City of Mission Charter, and Code of Ordinances. The renewal authorizes Lone Star Citrus Grower to dispose of industrial wastewater at the City of Mission Industrial Pre-treatment plant for an additional one-year term, June 1, 2026 through May 31, 2027. Fees associated with disposal are based on meter readings (gallons), Industrial Waste BOD (biochemical Oxygen Demand) and SS (Suspended Solids) Surcharge as described in the agreement.

Staff and City Manager recommended approval.

**BUGETED:** \_\_\_\_\_ **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *SP7*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



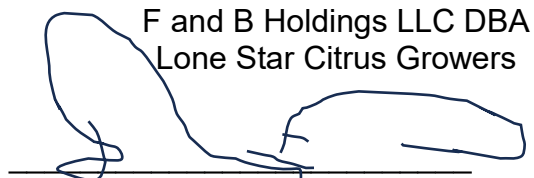
9625 N. Moorefield Rd.  
Mission, Texas 78574-4598  
Tel: 956-424-3334  
Fax: 956-583-1419

To: City of Mission – Wastewater Division  
From: Pete Torres – Lone Star Citrus Growers (Dir of Food Safety)  
Date: May 29, 2026  
Subject: “ **Extension Letter** “

Dear City of Mission,

It is F and B Holdings LLC DBA Lone Star Citrus Growers Company’s intent for a one-year extension agreement for Waste-Water services, from June, 01, 2026 through May 31, 2027.

Date: 5/29/2025

F and B Holdings LLC DBA  
Lone Star Citrus Growers  


*Jud Flowers – President / Owner*

STATE OF TEXAS       §  
COUNTY OF HIDALGO §

**SANITARY SEWER SERVICE AGREEMENT RENEWAL  
(OUTSIDE CITY LIMITS)**

This Renewal to the Sanitary Sewer Service Agreement is made on this the 28<sup>th</sup> day of **May, 2024** between the City of Mission and Lone Star Citrus Growers, as follows:

**WHEREAS**, on or about the 1st day of June, 2023 the City of Mission and Lone Star Citrus Growers entered into a Sanitary Sewer Service Agreement to use the sewer system for the disposal of industrial water.

**WHEREAS**, Lone Star Citrus Growers and the City of Mission desire to exercise the option to extend the term hereof up to one (1) additional twelve (12) month period as stipulated in Section 3 of the original agreement.


**WHEREAS**, Company desires to continue to utilize the sewer system for the disposal of industrial wastewater;

**NOW THEREFORE**, Lone Star Citrus Growers and the City of Mission agree to the renewal as follows:

1. The renewal authorizes Lone Star Citrus Growers to dispose of industrial wastewater at the City of Mission Industrial Pre-treatment plant for an additional one-year term, June 1, 2024 through May 31, 2025.
2. Fees associated with disposal are based on meter readings (gallons), Industrial Waste BOD (biochemical Oxygen Demand) and SS (Suspended Solids) Surcharge as described in the original agreement.;
3. This agreement is in accordance with Local Government Code Chapter 552, City of Mission Charter, and Code of Ordinances Article II - Rates and Charges and Article III - Industrial Waste Discharges, and any amendments thereto, whereby the city may contract for sewer service with any person outside of the city limits;
4. Except as modified herein, all other terms and conditions of the original Agreement will remain in full force and effect and Lone Star Citrus Growers and City of Mission ratify and confirm the terms and provisions of the renewal agreement, as amended.


**WITNESS THE HANDS OF THE PARTIES** effective as of the day and year first written above.

**CITY OF MISSION**

  
\_\_\_\_\_  
Mike R. Perez, City Manager

Date: 5/29/24

**LONE STAR CITRUS GROWERS**

  
\_\_\_\_\_  
Jud Flowers, President

Date: 5/31/24



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 23, 2026

PRESENTED BY: Brad Bentsen, Parks & Recreation Director

AGENDA ITEM: Discussion and possible action on matters related to the authorization to purchase Lawn Maintenance Equipment from MAE Power Equipment via Sourcewell Contract # 112624-SCG and Sourcewell Contract # 112624-STIHL in the amount of \$26,901.34- Bentsen

NATURE OF REQUEST: Seeking authorization to purchase lawn maintenance equipment from MAE Power Equipment via Sourcewell Contract # 112624-SSG and Sourcewell Contract # 112624-STIHL. Equipment to be used for the weekly lawn and tree care maintenance of City Parks, Facilities and Right of Ways. Equipment to be purchased include two Scag Tiger Cat 61" 26 HP mowers at a cost of \$21,645.24 for both along with minor lawn maintenance equipment that includes the purchase of four string line trimmers, three extendable pole pruners, one fixed pole pruner and two backpack blowers at a combined cost of \$5,256.10. Total purchase price of equipment is \$26,901.34.

BUGETED: Yes FUND: Machinery & Equipment ACCT. #: 01-461-74950
Yes Minor Equipment 01-461-64390

BUDGET: \$49,962.00 EST. COST: \$21,645.24 CURRENT BUDGET BALANCE: \$49,962.00
\$20,733.00 \$ 5,256.10 \$20,733.00

BID AMOUNT: \$26,901.34

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval JP7

RECORD OF VOTE: APPROVED: DISAPPROVED: TABLED:

AYES
NAYS
DISSENTING

# Q U O T A T I O N

Item 23.



**915 W. Bus Hwy 83 • Mission, Tx 78572**

956.581.7433(Phone) • 956.581.7436 (Fax)

PHONE #: (956)580-8765      DATE: 6/3/2026  
 CELL #: (956)522-8094      ORDER #: 1749406  
 ALT. #: (956)929-3862 Ext: CELLCUSTOMER #: 11130  
 P.O.#:      CP: P Elizondo  
 TERMS: **Net 30**      LOCATION: 1  
 SALES TYPE: **Quote**      STATUS: **Active**

**BILL TO 11130**

City Of Mission - Parks Dept.  
 1201 E. 8th Street  
 Mission, TX 78572 5812

**SHIP TO**

City Of Mission - Parks Dept.  
 1201 E. 8th Street  
 Mission, TX 78572 5812

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
STL	FS 131 R	36.3CC LOOP TRIMMER W/AUTO CUT HEAD (TWIN PACKED)	4	\$569.99	\$467.39	\$1,869.56
STL	HT 135	14"B&C EXTENDABLE POLE PRUNER	3	\$799.99	\$655.99	\$1,967.97
STL	HT 134	36.3CC 14"B&C FIXED POLE PRUNER	1	\$729.99	\$598.59	\$598.59
STL	BR 600	4-MIX BACK PACK BLOWER MAGNUM	2	\$499.99	\$409.99	\$819.98
****	SOURCE-STIHL	STIHL FOURCEWELL # 112624-STIHL	1	\$.00	\$.00	\$0.00

QUOTES GOOD FOR 30 DAYS. WORK ORDER ESTIMATE FEE DOES NOT INCLUDE REASSEMBLING. NO RETURNS ON SPECIAL ORDERS, INSTALLED ELECTRICAL PARTS, OR WITHOUT A RECEIPT. 20% RESTOCKING FEE ON ALL RETURNED PARTS.  
 \*\*\* A CONVENIENCE FEE OF 3% WILL BE APPLIED TO ALL TRANSACTIONS PAID WITH A CREDIT CARD OR DEBIT CARD. \*\*\* PLEASE NOTE THAT THIS FEE DOES NOT APPLY TO CASH OR CHECK PAYMENTS\*\*\*\*

THANK YOU FOR YOUR BUSINESS. IF THERE IS ANYTHING WE CAN DO TO BETTER SERVE YOU PLEASE NOTIFY THE MANAGEMENT.

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 "GOD BLESS OUR TROOPS"

Visit our Online Store at WWW.MAEPower.COM  
 \*\*\*\*\*EMAIL: MAEPARTS@GMAIL.COM\*\*\*\*\*

SUBTOTAL:	<b>\$5,256.10</b>
TAX:	<b>\$0.00</b>
<b>ORDER TOTAL:</b>	<b>\$5,256.10</b>

Authorized By: \_\_\_\_\_

# Q U O T A T I O N

Item 23.



**915 W. Bus Hwy 83 • Mission, Tx 78572**

956.581.7433(Phone) • 956.581.7436 (Fax)

PHONE #: (956)580-8765                      DATE: 5/27/2026  
 CELL #: (956)522-8094                      ORDER #: 1749293  
 ALT. #: (956)929-3862 Ext: CELLCUSTOMER #: 11130  
 P.O.#:                                              CP: S DLF  
 TERMS: **Net 30**                                      LOCATION: 1  
 SALES TYPE: **Quote**                                      STATUS: **Active**

**BILL TO 11130**

City Of Mission - Parks Dept.  
 1201 E. 8th Street  
 Mission, TX 78572 5812

**SHIP TO**

City Of Mission - Parks Dept.  
 1201 E. 8th Street  
 Mission, TX 78572 5812

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCE	STCII-61V-26CV-EFI	SCAG TIGER CAT II 61" 26HP KOHLER HP COMMAND PRO (870A)	2	\$13,779.00	\$10,747.62	\$21,495.24
****	SHIPPING & HANDLING	SHIPPING & HANDLING	1	\$150.00	\$150.00	\$150.00
****	SOURCE-SCAG	SCAG SOURCEWELL # 112624-SG	1	\$.00	\$.00	\$0.00

QUOTES GOOD FOR 30 DAYS. WORK ORDER ESTIMATE FEE DOES NOT INCLUDE REASSEMBLING. NO RETURNS ON SPECIAL ORDERS, INSTALLED ELECTRICAL PARTS, OR WITHOUT A RECEIPT. 20% RESTOCKING FEE ON ALL RETURNED PARTS.  
 \*\*\* A CONVENIENCE FEE OF 3% WILL BE APPLIED TO ALL TRANSACTIONS PAID WITH A CREDIT CARD OR DEBIT CARD. \*\*\* PLEASE NOTE THAT THIS FEE DOES NOT APPLY TO CASH OR CHECK PAYMENTS\*\*\*\*

THANK YOU FOR YOUR BUSINESS. IF THERE IS ANYTHING WE CAN DO TO BETTER SERVE YOU PLEASE NOTIFY THE MANAGEMENT.

"WE SELL THE BEST AND SERVICE THE REST"  
 "GOD BLESS OUR TROOPS"

Visit our Online Store at [WWW.MAEPower.COM](http://WWW.MAEPower.COM)  
 \*\*\*\*\*EMAIL: MAEPARTS@GMAIL.COM\*\*\*\*\*

SUBTOTAL:            **\$21,645.24**  
 TAX:                            **\$0.00**  
**ORDER TOTAL:        \$21,645.24**

Authorized By: \_\_\_\_\_



**MASTER AGREEMENT #112624**  
**CATEGORY: Grounds Maintenance Equipment and Related Attachments**  
**SUPPLIER: Scag Power Equipment**

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Scag Power Equipment, 1000 Metalcraft Drive, Mayville, WI 53050 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

**Article 1:**  
**General Terms**

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

112624-SCG

- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on January 31, 2029, unless it is cancelled or extended as defined in this Agreement.
- a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
- b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in RFP #112624 to Participating Entities. In Scope solutions include:
- a) Lawn and garden equipment for all types of lawn, field and turf care, golf course, landscape, sidewalk, walking path, and parking lot maintenance, and snow removal;
- b) Irrigation and aeration equipment, systems, parts, and installation; and
- c) Beach and waterfront maintenance equipment and accessories.
- 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.
- 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
- 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
- 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
- 12) **Open Market.** Supplier's open market pricing process is included within its Proposal.
- 13) Supplier Representations:**
- i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.

112624-STIHL



**MASTER AGREEMENT #112624**  
**CATEGORY: Grounds Maintenance Equipment and Related Attachments**  
**SUPPLIER: STIHL Incorporated**

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and STIHL Incorporated, 536 Viking Drive, Virginia Beach, VA 23452 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

**Article 1:**  
**General Terms**

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

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112624-STIHL

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- 13) **Supplier Representations:**
- i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.



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Enter your Postal Code or City, State/Province below to find the Scag Power Equipment dealers near you and request a demo (where available), get product availability information or schedule. After searching, you can drag the black center pin to reposition the radius of the map.

Search Location

mission texas

Category

All Categories

Distance

100 Miles

Dealers: 3

### MAE POWER EQUIPMENT

915 W HIGHWAY 83  
MISSION, TX, 78572

1.20 Miles

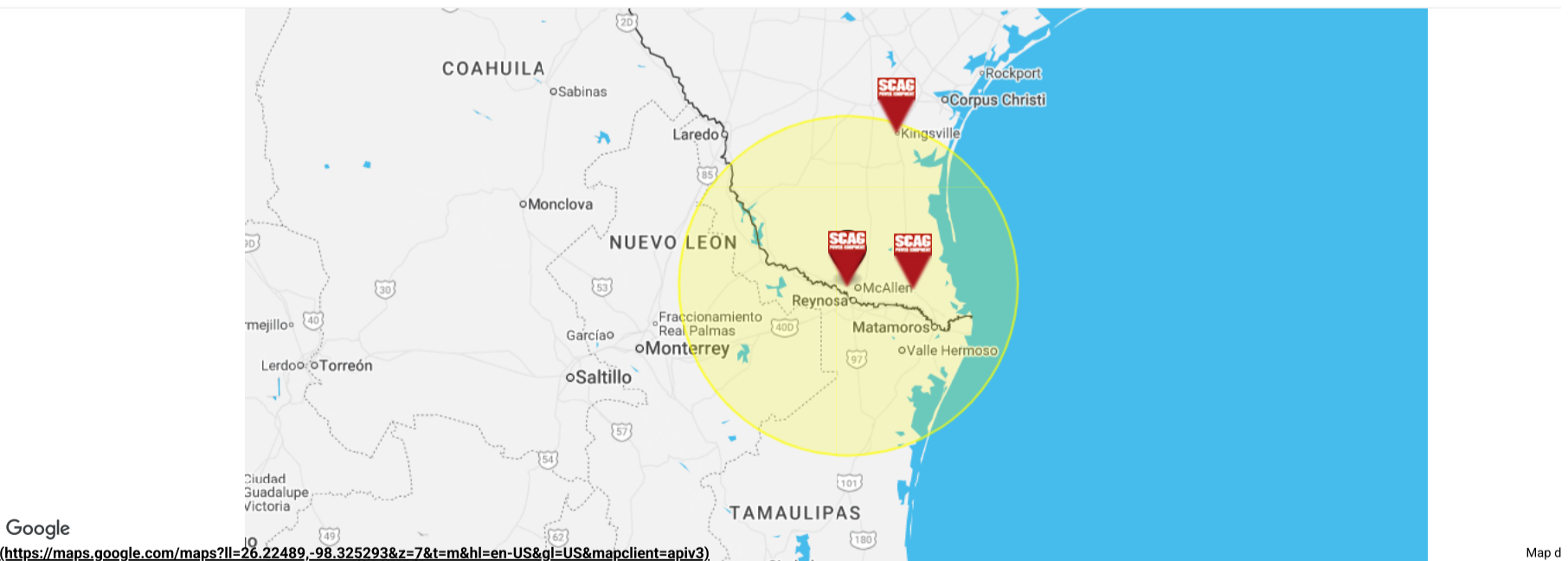
[DEALER DETAILS \(HTTPS://WWW.SCAG.COM/DEALER-DETAILS/MAE-POWER-EQUIPMENT-MISSION/\)](https://www.scag.com/dealer-details/mae-power-equipment-mission/)

### SOUTH K OUTDOOR POWER EQUIPMENT

313 SOUTH K STREET  
HARLINGEN, TX, 78550

38.32 Miles

[DEALER DETAILS \(HTTPS://WWW.SCAG.COM/DEALER-DETAILS/SOUTH-K-OUTDOOR-POWER-EQUIPMENT-HARLINGEN/\)](https://www.scag.com/dealer-details/south-k-outdoor-power-equipment-harlingen/)



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# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Brad Bentsen, Parks & Recreation Director  
**AGENDA ITEM:** Discussion and possible action on matters related to the Approval of Interlocal Agreement between City of Mission and Sharyland Independent School District for Pool Use - Bentsen

### NATURE OF REQUEST:

City of Mission and Sharyland ISD desire to enter into an Interlocal Agreement for the purpose of use of the Natatorium Facility at Bannworth Park located at 1822 North Shary Road and Mayberry Pool Facility located at 115 South Mayberry Road by both Sharyland ISD Jr. High Schools and both Sr. High Schools. The agreement is for the 2026-2027 school year at a cost of \$10,980.00

**BUGETED:** \_\_\_\_\_ **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_ N/A \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JP7*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

THE STATE OF TEXAS

§

HIDALGO COUNTY

§

§

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF MISSION, TEXAS AND SHARYLAND INDEPENDENT  
SCHOOL DISTRICT REGARDING THE NATATORIUM FACILITY AT  
BANNWORTH PARK LOCATED AT 1822 N. SHARY RD. AND MAYBERRY POOL  
LOCATED AT 115 S. MAYBERRY RD., MISSION, TEXAS, 78572**

This Interlocal Agreement under Chapter 791 of the Texas Government Code between the Sharyland Independent School District ("SISD") and the City of Mission, Texas (the "City").

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791 to enter into cooperative agreements with other local government entities of the State of Texas for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, and programs.

The Facilities that are the subject of this agreement are the City's natatorium facility at Bannworth Park located at 1822 N. Shary Rd., Mission, Texas 78572 ("Facility A") and Mayberry Pool located at 115 S. Mayberry Rd., Mission, Texas 78572 ("Facility B"). The purpose of this agreement is to provide the terms and conditions for SISD's limited use of the Facility. The services that are the subject of this agreement are a governmental function.

The parties have determined that this agreement is in the best and public interest of the parties and their respective constituents.

The parties agree as follows:

1. SISD shall have the use of the Facilities Tuesday through Friday, commencing on August 17, 2026, and ending on May 21, 2027, and pursuant to the following schedule:

- SISD agrees to comply with the usage schedule identified as Exhibit A and attached hereto and incorporated herein by reference and any Amendments to Exhibit A. Amendments may be agreed to in writing by SISD.
- 24-hour notice to City is required for any change of schedule or cancellations in order for City to properly schedule Life Guard Staff at the pool facilities.

SISD Sr. High School Students shall have the right to use Facility A on the permitted days for two sessions per day. Session I (Pioneer High School) shall commence at 6:30 AM and end at 8:15 AM. Session 2 (Sharyland High School) shall commence at 3:00 PM and end at 5:30 PM.

SISD Jr. High Schools also have the right to use Facility A or Facility B on the permitted days for one session per day each. Session shall commence at 4:00 PM and end at 5:30 PM.

2. As consideration for SISD's Sr. High right to use Facility A or Facility B, SISD shall pay to City the sum \$40.00 per session (182 total) regardless of whether SISD exercises its right to use the Facility A. The lump sum total consideration therefore is **\$7,280.00** which half of the sum will be paid to

City by SISD on or before November 1, 2026, and the other half on or before February 1, 2027. In the event SISD fails to remit payment within 15 days of the due date, the CITY reserves the right to terminate the contract. If for any unforeseen reasons of non-use, refunds will be made accordingly.

3. As consideration for SISD's Jr. High right to use Facility A or Facility B, SISD shall pay to City the sum \$50.00 per session (74 total) regardless of whether SISD exercises its right to use the Facility A for said session(s). The lump sum total consideration therefore is **\$3,700.00** will be paid to City by SISD on or before February 1, 2027. In the event SISD fails to remit payment within 15 days of the due date, the CITY reserves the right to terminate the contract.

4. As consideration for SISD's Sr. High and Jr. High right to host UIL Affiliated Swim Meets at Facility A, City Staff will control entrance to Facility with a nominal charge of \$3.00 per Adult Spectator and \$2.00 per Student Spectator. SISD is granted right to sell "Cheat Sheets" and host concessions and collect all proceeds.

5. In the event of inclement weather or mechanical failure of Mission Consolidated Independent School District's ("MCISD") pool facility, an agreement will be reached and agreed upon between Mission Parks Director and Athletic Director of both School Districts for additional shared pool use by MCISD. Equally shared time between "Facility A" and "Facility B" for the benefit of student health will be achieved thru alternating weeks between the two facilities.

6. To the extent permitted by law, SISD hereby agrees to indemnify, defend, and hold harmless, release, acquit and forever discharge City, its agents, servants and employees and all persons natural or corporate, in privity with it, from any and all claims or causes of action of any kind whatsoever resulting from SISD's presence or activity in or about the Facility(s). This hold harmless and indemnification includes the cost of defending City by attorneys acceptable to City. Furthermore, SISD shall maintain bodily injury and property damage liability insurance policies in amounts and for functions that may be liable for as provided in the Texas Tort Claims Act (V.T.C.A. Civil Practices and Remedies Code Section 101.001, et seq.) as it now provides and as it may change from time to time during the term of this agreement, and such policies shall name City as an additional insured. SISD shall provide City with certificates of insurance evidencing same prior to entering the Facility and continually updating said certificates of insurance during its presence at the Facility.

7. In the event any provision of this agreement is found to be invalid, such invalidity shall not affect the validity of any other provision of this agreement.

8. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

\* \* \*

If to City: City of Mission  
Attention: JP Terrazas, Co-Interim City Manager or his successor  
1201 E. 8th Street  
Mission, Texas 78572

If to SISD: Sharyland Independent School District  
Attention: Dr. Elaine Howard, Superintendent or her successor  
1106 N. Shary Road Mission, Texas 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee, or, if mailed, at such time as it is deposited in the United States mail.

9. The City reserves the right to terminate this agreement with or without cause upon thirty (30) day's written notice.

In witness whereof, the City and SISD have caused this agreement to be executed and attested by their respective officers here undersigned and their corporate seals to be affixed hereto, pursuant to adoption by City's City Council on June 23, 2026, and SISD's President of the Board of Trustees on \_\_\_\_\_.

**City of Mission**

**Sharyland Independent School District**

By: \_\_\_\_\_  
Norie Gonzalez Garza, Mayor

By: \_\_\_\_\_  
Hector Rivera, President of the Board of Trustees

Attest:

Attest:

By: \_\_\_\_\_  
Anna Carrillo, City Secretary

By: \_\_\_\_\_  
Andrew Riddle, Secretary Board of Trustees

# SHARYLAND INDEPENDENT SCHOOL DISTRICT

## 2026 - 2027 SHS CALENDAR

Item 24.



July 2026						
S	M	T	W	T	F	S
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August 2026						
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September 2026						
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October 2026						
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November 2026						
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December 2026						
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### Important Dates

August 3	First Day for Teachers
August 17	First Day for Students
May 26	Last Day for Students
May 27	Last Day for Teachers
Nov. 20, Dec. 18, May 26	Early Release

### Class Start/Dismissal Times

Elementary	
8:00am - 3:30pm	Breakfast 7:45
Early Dismissal 12:00pm	
Jr High	
8:15am - 4:05pm	
Jr High Early Dismissal 12:30pm	

### District Holidays

September 7	Labor Day
October 12	Columbus Day
November 23 - 27	Thanksgiving Break
December 21 - January 4	Winter Break
February 15, April 30	Bad Weather Day
March 15 - 19	Spring Break
March 26 & 29	Good Friday/Easter Monday
May 31	Memorial Day

### State Testing Dates

November 30 - Dec 11
April 5-30
June 14-25

### District PD Days & Teacher Work Days

August 4-12	August 3
Oct 2	August 13-14
Nov 6	May 27
Jan 5	
Feb 26	

January 2027						
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February 2027						
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March 2027						
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April 2027						
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May 2027						
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June 2027						
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Instructional Periods			Symbols		
Semester 1			Semester 2		
1st Progress Report	9/4/2026		4th Progress Report	1/22/2027	<span style="background-color: #f00; color: white; padding: 2px;"> </span> Holiday - Student and Staff
1st Reporting Period	9/25/2026		4th Reporting Period	2/12/2027	<span style="background-color: #fff; border: 1px solid black; padding: 2px;"> </span> SWIM DAY Jr. HIGH SCHOOL
2nd Progress Report	10/9/2026		5th Progress Report	3/12/2027	<span style="background-color: #ccc; padding: 2px;"> </span> Teacher Workday (no school)
2nd Reporting Period	10/30/2026		5th Reporting Period	4/13/2027	<span style="background-color: #90ee90; padding: 2px;"> </span> State Testing Days
3rd Progress Report	11/20/2026		6th Progress Report	5/4/2027	<span style="background-color: #add8e6; padding: 2px;"> </span> Early Release
3rd Reporting Period	12/18/2026		6th Reporting Period	5/26/2027	<span style="background-color: #d3d3d3; padding: 2px;"> </span> UIL Eligibility 7 Day Grace Period
					<span style="background-color: #f00; color: white; padding: 2px;"> </span> SWIM DAY HIGH SCHOOL

[ ] Progress & Reporting Periods

# SHARYLAND INDEPENDENT SCHOOL DISTRICT 2026 - 2027 PIONEER CALENDAR

Item 24.



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August 2026						
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February 2027						
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April 2027						
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May 2027						
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June 2027						
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					<span style="background-color: #f00; color: white; padding: 2px;"> </span> SWIM DAY HIGH SCHOOL
					<span style="border: 1px solid black; padding: 2px;"> </span> Progress & Reporting Periods



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Noemi Munguia, Human Resources Director

**AGENDA ITEM:** Discussion and possible action on matters related to the Authorization to solicit Request for Proposals for Third Party Administrator/Network, Pharmacy Benefit Management (PBM), International Sourcing of FDA Approved Prescription Drugs, Stop Loss and Voluntary Dental Insurance - Munguia

### NATURE OF REQUEST:

In 2023, the City of Mission entered into a contractual agreement with Blue Cross Blue Shield of Texas for Third Party Administrator/Network, Pharmacy Benefit Management (PBM), International Sourcing of FDA Approved Prescription Drugs, Stop Loss and Voluntary Dental Insurance. The terms for this contract were for three years with two one-year renewal options for TPA and PBM and one year with four one-year renewal options for Stop Loss Insurance. Staff is seeking authorization to solicit proposals for Third Party Administrator (TPA)/Network, Pharmacy Benefit Management (PBM), International Sourcing of FDA Approved Prescription Drugs, Stop Loss and Voluntary Dental Insurance.

**BUGETED:** Yes **FUND:** 19 Group Health **ACCT. #:** 19-410-56010

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AQ*

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

## SECTION 1 – INTRODUCTION AND PURPOSE OF SOLICITATION

The City of Mission is soliciting competitive proposals from qualified, licensed insurance carriers and Third-Party Administrators (TPAs) for the provision of Employee Benefit Plans as described herein, in accordance with the terms, conditions, and requirements set forth in this Request for Proposal (RFP). The City reserves the right to accept or reject any and all proposals and to re-solicit proposals as deemed in the best interests of the City of Mission.

Plans requested under this RFP include:

- Third Party Administrator (TPA)
- PPO & EPO Networks
- Pharmacy Benefit Management (PBM)
- International Pharmaceutical/Drug Sourcing Services
- Stop Loss Insurance
- Level-Funded Health Plan (Optional Alternative — see Section 1A)
- Fully Insured Health Plan (Optional Alternative – see Section 1B)
- Voluntary Dental Insurance

### 1A. Level-Funded Health Plan — Optional Alternative Proposal

In addition to the self-funded plan structure currently in operation, the City of Mission welcomes alternative proposals for a Level-Funded Health Plan arrangement. Carriers are encouraged to submit a Level-Funded option as a supplemental or alternative proposal to the standard self-funded TPA/Stop Loss structure, provided it meets or exceeds the current benefit plan designs.

A Level-Funded proposal must include, at a minimum, the following:

- Fixed monthly premium (level-funded amount) inclusive of claims funding, stop-loss coverage, and administrative fees
- Specific stop-loss deductible level and aggregate protection details
- Claims fund reconciliation process and surplus/deficit handling provisions
- Plan design that matches or exceeds the City's current Base Plan and Buy-Up Plan benefit structures
- Pharmacy benefit integration and network access comparable to the current PBM arrangement
- Rate guarantee period (minimum 12 months; 36-month guarantee preferred and will be evaluated favorably)
- Detailed description of financial reporting, claims transparency, and employer reporting tools

**NOTE: Level-Funded proposals are optional and supplemental. Carriers are strongly encouraged to also submit the base self-funded TPA/Stop Loss structure per the standard RFP requirements. Submission of a Level-Funded proposal alone, without a base proposal, may be considered non-responsive.**

### 1B. Fully Insured Health Plan – Optional Alternative Proposal

In addition to the self-funded plan structure currently in operation, the City of Mission welcomes alternative proposals for a Fully Insured Health Plan arrangement. Carriers are encouraged to submit a Fully Insured option



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Cesar Torres, Chief of Police  
**AGENDA ITEM:** Discussion and possible action on matters related to the authorization to re-enter into an Interlocal Agreement for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District, in the amount of \$1,166,679.36, for the 2026–2027 school year - Torres

### NATURE OF REQUEST:

A total of fifteen (15) police officers will be assigned to the Mission C. I.S.D. during the 2026-2027 school year. The total amount of the Interlocal agreement is 1,166,679.36 for the purpose of continuing the Educational Resource Officer Program at Mission Consolidated Independent School District.

**BUGETED:** Yes                      **FUND:** General                      **ACCT. #:** 01-300-33090

**BUDGET:** \_\_\_\_\_ **EST. COST:** \$1,166,679.36 **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *JP7*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF MISSION, TEXAS AND MISSION CONSOLIDATED  
INDEPENDENT SCHOOL DISTRICT FOR POLICE SERVICES**

This INTERLOCAL AGREEMENT FOR POLICE SERVICES (Agreement) is made by and between the City of Mission, Texas (Contractor) and the Mission Consolidated Independent School District (Agency) this \_\_\_ day of June 2026.

**PREMISES**

Whereas, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services, and

Whereas, the Texas Education Code §37.081 gives the Board of Trustees the power to employ security personnel and commissioned peace officers to carry out the effects of that Chapter, and

Whereas, the City of Mission, Texas is a Texas Municipality and Home Rule City as set forth in VTCA Government Code § 791.003 (4), and

Whereas, the Mission Consolidated Independent School District is a Texas School District and local governmental entity as set forth in VTCA Government Code §791.003, and

Whereas, the Mission CISD School Resource Officers and the City of Mission all have the authority to perform law enforcement functions within their respective jurisdictional areas, and

Whereas, the Parties are of the opinion that achieving the objectives of law enforcement, the protection of students, and maintenance of a safe learning environment within the Mission CISD can be facilitated by establishing a cooperative approach to law enforcement, and that the performance of this Agreement is in the common interest of both parties and that the division of cost fairly compensates the performing party for the services under this contract,

Whereas, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance, or those payments from current revenues legally available to each party:

Now therefore, in consideration of the promises and mutual covenants herein contained, it is agreed, under the authority of Section 791.001 – 791.029 of the Texas Government Code and Section 37.081 of the Texas Education Code, as follows:

## AGREEMENT

### ARTICLE 1. STATEMENT OF WORK:

CONTRACTOR agrees to perform, in a good professional manner to be approved by the AGENCY, the following:

- I. The CONTRACTOR shall assign and provide to AGENCY'S campuses fifteen (15) Texas Certified Police Officers during the 2026-2027 school year. Specific campus and time assignments will be mutually agreed to by the Operations Commander and AGENCY. Time assignments are not limited to any particular time of day. CONTRACTOR agrees that officers may be assigned to sporting events or other extra-curricular activities as coordinated by the AGENCY's Director of Safety & Security. Any officer assigned under this Agreement will be subject to the approval of the Superintendent, Director of Safety & Security and the campus Principal. The assigned officer(s) will provide services during regular school hours on each and every day classes are in session. The parties acknowledge the importance of having the same officer(s) present at the district on a day-to-day basis in order to promote continuity and familiarity with the district and students. The parties agree that any substitutions of personnel by the CONTRACTOR will be discussed and mutually agreed upon before the substitution is made.
  
- II. CONTRACTOR shall provide police presence on and around school campuses and all AGENCY property, including, without limitation, traffic enforcement and pedestrian crosswalk policing, etc. The Chief of Police and Superintendent may vary the duties of each officer taking into account the safety of each student, school district employee, and non-school person. The assigned officer(s) will coordinate and cooperate with the Director of Safety & Security and the campus Principal, but will be directly supervised by the Chief of Police. The duties, schedule and responsibilities of the assigned officer(s) on days when classes are not in session will be mutually agreed upon and determined by the Chief of Police, the Director of Safety & Security and the campus Principal.

At all times during the term of this Agreement, the law enforcement personnel provided by the CONTRACTOR will remain, and shall be considered, employees of the CONTRACTOR and not employees of the AGENCY. The CONTRACTOR will be responsible for maintaining accurate records of the dates and hours of service, and any other information regarding the personnel assigned to the AGENCY that may be necessary in connection with the performance of this Agreement.

Unless agreed to in advance in particular situations, any officer assigned to serve at any AGENCY campus will dress in a uniform identifying him/her as a member of the Police Department of the CONTRACTOR and will carry the usual equipment, such as sidearm, belt and holster, badge, and the like. At all times covered by this Agreement, any officer assigned to serve at any AGENCY campus will be a commissioned, full-time, regular-duty peace officer employed and properly trained by the CONTRACTOR.

The AGENCY's Director of Safety & Security and the Principal of each campus that uses the services of a campus peace officer will coordinate and work with that peace officer(s) with respect to the law enforcement services provided and any special issues that warrant increased attention. The Director of Safety & Security and the campus Principal will have the discretion to establish the daily tasks of the officer assigned to that campus, including designating specific campus issues to be addressed.

- III. CONTRACTOR shall ensure that assigned officers comply with all departmental policies and procedures, including, but not limited to, city policies and state and federal statutes, procedures, and directives.
- IV. Officers may execute arrest authority.
- IV. Officers shall function as Certified Peace Officers of the State of Texas and shall comply with all duties and obligations which they have under state and federal law as licensed peace officers.

## ARTICLE 2. OBJECTIVES:

CONTRACTOR'S objectives under this Agreement include, but are not limited to, the following:

- 1. Provide a safe learning environment by fulfilling their obligations as licensed peace officers.
- 2. Serve as a visible deterrent, through their presence and actions as peace officers to reduce drug abuse, alcohol abuse and other crime amongst students.
- 3. Educate faculty in the following:
  - Identification of gangs and their effects
  - Identification of drugs and their effects
- 4. Participate in other school activities and events when appropriate.
- 5. Report incidents (in writing) of a delinquent criminal nature to the Director of Safety & Security, the campus Principal and Operations Commander.
- 6. Take positive enforcement action as a law enforcement officer when confronted

by a violation of Federal Law, State Law, and any City Ordinance.

7. Promote and support organizational strategies of the District to address the causes and reduce the fear of crime and social disorder through problem-solving tactics and their work as peace officers within the District.

### ARTICLE 3. DUTIES AND RESPONSIBILITIES OF THE AGENCY:

The AGENCY will provide the following to the CONTRACTOR:

1. Work space on campus
2. Access to telephones
3. Administrative and clerical support whenever possible from the campus and central office
4. Supplies and materials within an approved budget, and
5. Other support as requested

### ARTICLE 4. JURISDICTION AND SCOPE OF DUTIES OF EMPLOYED OFFICERS:

The agency hereby determines that the jurisdiction of any officer exercising the terms under this agreement shall include all territory, within the boundaries of the School District and also all property outside the boundaries of the District that is owned, leased, or rented by or otherwise under the control of the Mission CISD. The agency further determines that the Police Officers assigned under this agreement shall have the following powers:

- I.) All the powers privileges and immunities as police officers.
- II.) The powers to enforce all laws, including municipal ordinances, county ordinances and state laws, and may, in accordance with Chapter 52, Texas Family Code take a juvenile into custody.
- III.) Enforcing any and all laws of Hidalgo County and the State of Texas and the rules of the school district which have a direct bearing on the safety and welfare of students within the District.
- IV.) The Mission Police Officers provided under the terms of this agreement shall have jurisdiction and lawful authority to provide police services under the terms of this agreement even if they are off duty. However, nothing in this Agreement shall require any Mission Police Officer to provide police services pursuant to this agreement if off duty.

### ARTICLE 5. TERMS:

The period of performance of the agreement shall commence on the 11<sup>th</sup> day of August 2026 and shall end on the 26<sup>th</sup> day of May 2027. The total number of days for payment will be 179 days.

This is based on 171 instructional and 8 staff development days. No cost will be incurred or charged on the agreement prior to the starting date or subsequent to the ending date. All days are payable based on eight (8) hour day terms.

ARTICLE 6. SUPPLEMENTAL DUTY PAY:

The CONTRACTOR will provide the services of uniformed, sworn law enforcement personnel for the purpose of providing security and crowd control for athletic and special events sponsored by the AGENCY. The CONTRACTOR will provide the number of officers reasonably necessary as requested by the AGENCY for any such event. The CONTRACTOR will designate an officer in charge at each such event, and such officer in charge will coordinate the services provided with a representative of the AGENCY.

ARTICLE 7. CONSIDERATION:

It is estimated that the total cost of the basic agreement (excluding supplemental duty pay) will not exceed **\$1,166,679.36** and the CONTRACTOR agrees to use its best effort to perform all work described for this estimated cost. If at any time the total cost for performance of said work will be greater than above estimated cost, then CONTRACTOR shall notify AGENCY to the effect, giving its revised estimate of the total cost. AGENCY is not obligated to pay any amount exceeding the estimated cost indicated in this section unless such amount is approved by AGENCY in writing before the cost is incurred.

ARTICLE 8. TRAINING:

The AGENCY will reimburse the CONTRACTOR for state-mandated training for School Resource Officers attending training in the amount that will not exceed \$1,500.00 per school year, per officer assigned to a Mission CISD campus providing duties under this agreement. It is estimated that the total cost of the basic agreement for training will not exceed **\$22,500.00**. The CONTRACTOR will provide the AGENCY with copies of documents indicating satisfactory completion of the state-mandated course. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 9. PAYMENT:

Payment for services will be processed only when proper documentation has been provided for the AGENCY business office for payment. Proper business accounting will be utilized. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 10. MEDIATION:

It is the policy of the State of Texas to encourage the resolution of any disputes through alternative dispute resolution procedures such as non-binding mediation. Any dispute between the parties to

this agreement that is not resolved through informal discussion may be submitted to a mutually acceptable mediation service or provider for non-binding mediation. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking legal or equitable relief from a court of competent jurisdiction.

ARTICLE 11. VENUE AND JURISDICTION:

The parties acknowledge that the exclusive venue for any such action for breach of this agreement shall be the County and District courts of Hidalgo County, Texas.

ARTICLE 12. MODIFICATION OF AGREEMENT:

This document constitutes the entire agreement between the AGENCY and CONTRACTOR and may be modified only by a written agreement executed by both the AGENCY and CONTRACTOR.

ARTICLE 13. DUTIES:

Officers shall only be assigned duties by the District that are consistent with their existing obligations as licensed peace officers. The AGENCY shall not assign officers duties involving:

- (1) routine student discipline or school administrative tasks; or
- (2) contact with students unrelated to the law enforcement duties of the peace officer resource officer, or security personnel.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY:

Neither the Mission Consolidated Independent School District nor the City of Mission, Texas do, by way of this contract, waive governmental immunity from suit, or from liability, except as expressly set forth by the Texas Legislature in the Texas Local Government Code. The fact that the Mission CISD and the City of Mission have entered into this agreement shall not in any way, constitute a deliberate waiver of immunity by either entity, which immunities are expressly reserved by both parties.

ARTICLE 15. RESPONSIBILITY:

This Agreement is a contract for the performance of governmental functions by governmental entities, and the parties will be engaged in the conduct of a governmental function while providing and/or performing any service under this Agreement. With respect to the services provided under this Agreement, the CONTRACTOR will be an independent contractor to the AGENCY. Any peace officer assigned to duty at any AGENCY campus pursuant to this Agreement will not be considered an employee of the AGENCY, but will at all times remain an employee of the CONTRACTOR.

It is understood and agreed between the parties that each party will be responsible for its own acts or omissions, including the acts or omissions of its employees, officers, trustees, and agents. Where injury or property damage results from the joint or concurring negligence of both parties, liability, if any, will be shared by each party on the basis of comparative responsibility in accordance with the applicable laws of the State of Texas, subject to all defenses, including governmental immunity. Under no circumstances shall AGENCY be subject to any tort liability for which it is currently immune.

The parties specifically agree that each party will be individually and respectively responsible for responding to, dealing with, insuring against, defending, and otherwise handling and managing any complaint, claim, or cause of action brought against itself, its respective employees, officers, trustees or agents, resulting from the provision of services pursuant to this Agreement.

Nothing in this Agreement will be construed to waive, modify, or amend any legal defense available to the parties, or any past or present Trustee, officer, agent, or employee, including, but not limited to governmental immunity from suit as provided by law.

#### ARTICLE 16. MISCELLANEOUS:

There are no third-party beneficiaries to this Agreement.

AGENCY may terminate this Agreement at any time and for any or no reason by providing seven days prior written notice to CONTRACTOR.

**CONTRACTOR:**

**City of Mission**

\_\_\_\_\_  
Juan Pablo Terrazas  
Co-Interim City Manager

\_\_\_\_\_  
Cesar Torres  
Chief of Police

**AGENCY:**

**Mission Consolidated Independent School District**

\_\_\_\_\_  
Natividad Sosa, President  
Mission CISD Board of Trustees

\_\_\_\_\_  
Dr. Cris Valdez  
Superintendent of Schools

### COPS in School/Mission C.I.S.D.

**187 School Days from Aug 2026 thru May 2027**

Name	Hourly Rate	Hours Worked	Overtime Rate	OT Hrs.	Base Pay	Additional Pays - Bwly						Total Salaries	7.65% FICA	8.54% TMRS	\$645.16 Health	N/A	4.69% W/C	Un-employment	Total Salaries & Benefits
						Longevity	Education	Certificate	Seniority	Training	Instruct.								
Bi-weekly Pays	0.000	0.00				37.69	0.00	115.38	403.85	68.19	36.93								
<b>Jaime C Vasquez</b>	<b>30.682</b>	<b>1496.00</b>	<b>0.00</b>	<b>0.0</b>	<b>45,900.27</b>	<b>829.18</b>	<b>0.00</b>	<b>2538.36</b>	<b>8884.70</b>	<b>1500.18</b>	<b>812.46</b>	<b>60,465.15</b>	<b>4625.58</b>	<b>5163.72</b>	<b>6451.60</b>	<b>0.00</b>	<b>2835.82</b>	<b>261.00</b>	<b>79,802.88</b>
Bi-weekly Pays	0.000	0.00				18.85	0.00	0	173.08	68.19	36.93								
<b>Brandon Monforte</b>	<b>30.682</b>	<b>1496.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,900.27</b>	<b>414.70</b>	<b>0.00</b>	<b>0.00</b>	<b>3807.76</b>	<b>1500.18</b>	<b>812.46</b>	<b>52,435.37</b>	<b>4011.31</b>	<b>4477.98</b>	<b>6451.60</b>	<b>0.00</b>	<b>2459.22</b>	<b>261.00</b>	<b>70,096.48</b>
Bi-weekly Pays	0.000	0.00				45.77	0.00	115.38	500.00	68.19	36.93								
<b>Brenda Casarez</b>	<b>30.682</b>	<b>1496.00</b>	<b>0.00</b>	<b>0.0</b>	<b>45,900.27</b>	<b>1006.94</b>	<b>0.00</b>	<b>2538.36</b>	<b>11000.00</b>	<b>1500.18</b>	<b>812.46</b>	<b>62,758.21</b>	<b>4801.00</b>	<b>5359.55</b>	<b>6451.60</b>	<b>0.00</b>	<b>2943.36</b>	<b>261.00</b>	<b>82,574.73</b>
Bi-weekly Pays	0.000	0.00				24.23	92.31	153.85	269.24	68.19	36.93								
<b>Raymundo Garza</b>	<b>30.682</b>	<b>1496.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,900.27</b>	<b>533.06</b>	<b>2030.82</b>	<b>3384.70</b>	<b>5923.28</b>	<b>1500.18</b>	<b>812.46</b>	<b>60,084.77</b>	<b>4596.49</b>	<b>5131.24</b>	<b>6451.60</b>	<b>0.00</b>	<b>2817.98</b>	<b>261.00</b>	<b>79,343.07</b>
Bi-weekly Pays	0.000	0.00				35.00	92.31	153.85	403.85	68.19	36.93								
<b>Armando Nunez</b>	<b>30.682</b>	<b>1496.00</b>	<b>0.00</b>	<b>0.0</b>	<b>45,900.27</b>	<b>770.00</b>	<b>2030.82</b>	<b>3384.70</b>	<b>8884.70</b>	<b>1500.18</b>	<b>812.46</b>	<b>63,283.13</b>	<b>4841.16</b>	<b>5404.38</b>	<b>6451.60</b>	<b>0.00</b>	<b>2967.98</b>	<b>261.00</b>	<b>83,209.25</b>
Bi-weekly Pays	0.000	0.00				18.85	30.77	115.38	173.08	68.19	36.93								
<b>Dustin Duncan</b>	<b>30.682</b>	<b>1496.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,900.27</b>	<b>414.70</b>	<b>676.94</b>	<b>2538.36</b>	<b>3807.76</b>	<b>1500.18</b>	<b>812.46</b>	<b>55,650.67</b>	<b>4257.28</b>	<b>4752.57</b>	<b>6451.60</b>	<b>0.00</b>	<b>2610.02</b>	<b>261.00</b>	<b>73,983.13</b>
Bi-weekly Pays	0.000	0.00				16.15	50.00	0.00	173.08	68.19	36.93								
<b>Pedro Ybarra</b>	<b>30.682</b>	<b>1496.00</b>	<b>0.00</b>	<b>0.0</b>	<b>45,900.27</b>	<b>355.30</b>	<b>1100.00</b>	<b>0.00</b>	<b>3807.76</b>	<b>1500.18</b>	<b>812.46</b>	<b>53,475.97</b>	<b>4090.91</b>	<b>4566.85</b>	<b>6451.60</b>	<b>0.00</b>	<b>2508.02</b>	<b>261.00</b>	<b>71,354.35</b>
Bi-weekly Pays	0.000	0.00				0	0	0	0	0	0								
	0.000	0.00		0.00	0.0	-	0.00	0.00	0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays	0.000	0.00				0	0	0	0	0	0								
	0.000	0.00		0.00	0	-	0.00	0.00	0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays	0.000	0.00				0	0	0	0	0	0								
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### COPS in School/Mission C.I.S.D.

187 Days Aug 2026-May 2027-Page 2

Name	Hourly Rate	Hours Worked	Overtime Rate	OT Hours	Base Pay	Additional Pays - Bwly						Total Salaries	7.65% FICA	8.54% TMRS	\$645.16 Health	N/A	4.69% WC	Un-employment	Total Salaries & Benefits
						Longevity	Education	Certificate	Seniority	Training	Instruct.								
Bi-weekly Pays <b>Kenneth Martinez</b>	30.682	1496.00			45,900.27	13.46 296.12	46.16 1015.52	76.93 1692.46	96.16 2115.52	68.19 1500.18	36.93 812.46	53,332.53	4079.94	4554.60	6451.60	0.00	2501.30	261.00	71,180.96
Bi-weekly Pays <b>Francisco Garza</b>	30.682	1496.00			45,900.27	24.23 533.06	0 0.00	115.38 2538.36	269.24 5923.28	68.19 1500.18	36.93 812.46	57,207.61	4376.38	4885.53	6451.60	0.00	2683.04	261.00	75,865.16
Bi-weekly Pays <b>Samantha Valdez</b>	30.682	1496.00			45,900.27	13.46 296.12	0.00 0.00	76.93 1692.46	96.16 2115.52	68.19 1500.18	36.93 812.46	52,317.01	4002.25	4467.87	6451.60	0.00	2453.67	261.00	69,953.40
Bi-weekly Pays <b>Isaac Vasquez</b>	30.682	1496.00			45,900.27	35.00 770	69.24 1523.28	153.84 3384.48	403.85 8884.7	68.19 1500.18	36.93 812.46	62,775.37	4802.32	5361.02	6451.60	0.00	2944.16	261.00	82,595.47
Bi-weekly Pays <b>Rey Medrano</b>	30.682	1496.00			45,900.27	45.77 1006.94	0.00 0.00	153.85 3384.7	500.00 11000	68.19 1500.18	36.93 812.46	63,604.55	4865.75	5431.83	6451.60	0.00	2983.05	261.00	83,597.78
Bi-weekly Pays <b>Miguel Monforte</b>	30.682	1496.00			45,900.27	43.08 947.76	92.31 2030.82	153.85 3384.7	461.54 10153.88	68.19 1500.18	36.93 812.46	64,730.07	4951.85	5527.95	6451.60	0.00	3035.84	261.00	84,958.31
Bi-weekly Pays <b>Jaime Perez</b>	30.682	1496.00			45,900.27	32.31 710.82	30.77 676.94	115.39 2538.58	326.93 7192.46	68.19 1500.18	36.93 812.46	59,331.71	4538.88	5066.93	6451.60	0.00	2782.66	261.00	78,432.77
Bi-weekly Pays <b>Juan A Vela</b>	30.682	1496.00			45,900.27	35.00 770.00	0.00 0.00	115.39 2538.58	403.85 8884.7	68.19 1500.18	36.93 812.46	60,406.19	4621.07	5158.69	6451.60	0.00	2833.05	261.00	79,731.60
Bi-weekly Pays		0			-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays		0			-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays		0			-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays		0			-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays		0			-	0	0	0	0	0	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	-
												473,705.06	36,238.44	40,454.41	51,612.80	-	22,216.77	2,088.00	626,315.47
						Longevity	Education	Certificate	Seniority	Training	Instructor	Total Salaries	FICA	TMRS	Health	N/A Workers Comp		Page 2 Total Amount	626,315.47



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Cesar Torres, Chief of Police

**AGENDA ITEM:** Discussion and possible action on matters related to the authorization to re-enter into an Interlocal Agreement for the Educational Resource Officer Program between the City of Mission and the Sharyland Independent School District in the amount of \$446,559.51 for the 2026-2027 school year - Torres

### NATURE OF REQUEST:

A total of six (6) police officers would be assigned to the Sharyland I.S.D. during the 2026-2027 school year. The total amount of the Interlocal agreement is \$446,559.51 for the purpose of continuing the Educational Resource Officer Program at Sharyland Independent School District.

**BUGETED:** Yes      **FUND:** General      **ACCT. #:** 01-300-33090

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$446,559.51 **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JP7*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF MISSION, TEXAS AND SHARYLAND INDEPENDENT  
SCHOOL DISTRICT FOR POLICE SERVICES**

This INTERLOCAL AGREEMENT FOR POLICE SERVICES (Agreement) is made by and between the City of Mission, Texas (Contractor) and the Sharyland Independent School District (Agency) this \_\_\_\_ day of June 2026.

**PREMISES**

Whereas, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services, and

Whereas, the Texas Education Code §37.081 gives the Board of Trustees the power to employ security personnel and commissioned peace officers to carry out the effects of that Chapter, and

Whereas, the City of Mission, Texas is a Texas Municipality and Home Rule City as set forth in VTCA Government Code § 791.003 (4), and

Whereas, the Sharyland Independent School District is a Texas School District and local governmental entity as set forth in VTCA Government Code §791.003, and

Whereas, the Sharyland ISD School Resource Officers and the City of Mission all have the authority to perform law enforcement functions within their respective jurisdictional areas, and

Whereas, the Parties are of the opinion that achieving the objectives of law enforcement, the protection of students, and maintenance of a safe learning environment within the Sharyland ISD can be facilitated by establishing a cooperative approach to law enforcement, and that the performance of this Agreement is in the common interest of both parties and that the division of cost fairly compensates the performing party for the services under this contract,

Whereas, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance, or those payments from current revenues legally available to each party:

Now therefore, in consideration of the promises and mutual covenants herein contained, it is agreed, under the authority of Section 791.001 – 791.029 of the Texas Government Code and Section 37.081 of the Texas Education Code, as follows:

## AGREEMENT

### ARTICLE 1. STATEMENT OF WORK:

CONTRACTOR agrees to perform, in a good professional manner to be approved by the AGENCY, the following:

- I. The CONTRACTOR shall assign and provide to AGENCY'S campuses six (6) Texas Certified Police Officers during the 2026-2027 school year. Specific campus and time assignments will be mutually agreed to by the Operations Commander and AGENCY. Time assignments are not limited to any particular time of day. CONTRACTOR agrees that officers may be assigned to sporting events or other extra-curricular activities as coordinated by the AGENCY's Director of Safety & Security. Any officer assigned under this Agreement will be subject to the approval of the Superintendent, Director of Safety & Security and the campus Principal. The assigned officer(s) will provide services during regular school hours on each and every day classes are in session. The parties acknowledge the importance of having the same officer(s) present at the district on a day-to-day basis in order to promote continuity and familiarity with the district and students. The parties agree that any substitutions of personnel by the CONTRACTOR will be discussed and mutually agreed upon before the substitution is made.
  
- II. CONTRACTOR shall provide police presence on and around school campuses and all AGENCY property, including, without limitation, traffic enforcement and pedestrian crosswalk policing, etc. The Chief of Police and Superintendent may vary the duties of each officer taking into account the safety of each student, school district employee, and non-school person. The assigned officer(s) will coordinate and cooperate with the Director of Safety & Security and the campus Principal, but will be directly supervised by the Chief of Police. The duties, schedule and responsibilities of the assigned officer(s) on days when classes are not in session will be mutually agreed upon and determined by the Chief of Police, the Director of Safety & Security and the campus Principal.

At all times during the term of this Agreement, the law enforcement personnel provided by the CONTRACTOR will remain, and shall be considered, employees of the CONTRACTOR and not employees of the AGENCY. The CONTRACTOR will be responsible for maintaining accurate records of the dates and hours of service, and any other information regarding the personnel assigned to the AGENCY that may be necessary in connection with the performance of this Agreement.

Unless agreed to in advance in particular situations, any officer assigned to serve at any AGENCY campus will dress in a uniform identifying him/her as a member of the Police Department of the CONTRACTOR and will carry the usual equipment, such as sidearm, belt and holster, badge, and the like. At all times covered by this Agreement, any officer assigned to serve at any AGENCY campus will be a commissioned, full-time, regular-duty peace officer employed and properly trained by the CONTRACTOR.

The AGENCY's Director of Safety & Security and the Principal of each campus that uses the services of a campus peace officer will coordinate and work with that peace officer(s) with respect to the law enforcement services provided and any special issues that warrant increased attention. The Director of Safety & Security and the campus Principal will have the discretion to establish the daily tasks of the officer assigned to that campus, including designating specific campus issues to be addressed.

- III. CONTRACTOR shall ensure that assigned officers comply with all departmental policies and procedures, including, but not limited to, city policies and state and federal statutes, procedures, and directives.
- IV. Officers may execute arrest authority.
- V. Officers shall function as Certified Peace Officers of the State of Texas and shall comply with all duties and obligations which they have under state and federal law as licensed peace officers.

## ARTICLE 2. OBJECTIVES:

CONTRACTOR'S objectives under this Agreement include, but are not limited to, the following:

- 1. Provide a safe learning environment by fulfilling their obligations as licensed peace officers.
- 2. Serve as a visible deterrent, through their presence and actions as peace officers to reduce drug abuse, alcohol abuse and other crime amongst students.
- 3. Educate faculty in the following:
  - Identification of gangs and their effects
  - Identification of drugs and their effects
- 4. Participate in other school activities and events when appropriate.

5. Report incidents (in writing) of a delinquent criminal nature to the Director of Safety & Security, the campus Principal and Operations Commander.
6. Take positive enforcement action as a law enforcement officer when confronted by a violation of Federal Law, State Law and any City Ordinance.
7. Promote and support organizational strategies of the District to address the causes and reduce the fear of crime and social disorder through problem solving tactics and their work as peace officers within the District.

**ARTICLE 3. DUTIES AND RESPONSIBILITIES OF THE AGENCY:**

The AGENCY will provide the following to the CONTRACTOR:

1. Office space on campus
2. Access to telephones
3. Administrative and clerical support whenever possible from the campus and central office
4. Supplies and materials within an approved budget, and
5. Other support as requested

**ARTICLE 4. JURISDICTION AND SCOPE OF DUTIES OF EMPLOYED OFFICERS:**

The agency hereby determines that the jurisdiction of any officer exercising the terms under this agreement shall include all territory, within the boundaries of the School District and also all property outside the boundaries of the District that is owned, leased, or rented by or otherwise under the control of the Sharyland Independent School District. The agency further determines that the Police Officers assigned under this agreement shall have the following powers:

- I.) All the powers privileges and immunities as police officers.
- II.) The powers to enforce all laws, including municipal ordinances, county ordinances and state laws, and may, in accordance with Chapter 52, Texas Family Code take a juvenile into custody.
- III.) Enforcing any and all laws of Hidalgo County and the State of Texas and the rules of the school district which have a direct bearing on the safety and welfare of students within the District.
- IV.) The Mission Police Officers provided under the terms of this agreement shall have jurisdiction and lawful authority to provide police services under the terms of this agreement even if they are off duty. However, nothing in this agreement shall require any Mission Police Officer to provide police services pursuant to this agreement if off duty.

ARTICLE 5. TERMS:

The period of performance of the agreement shall commence on the 17th day of August 2026 and shall end on the 26<sup>th</sup> day of May 2027. The total number of days for payment will be 179 days. This is based on 174 instructional and 5 staff development days. No cost will be incurred or charged on the agreement prior to the starting date or subsequent to the ending date. All days are payable based on eight (8) hour day terms.

ARTICLE 6. SUPPLEMENTAL DUTY PAY:

The CONTRACTOR will provide the services of uniformed, sworn law enforcement personnel for the purpose of providing security and crowd control for athletic and special events sponsored by the AGENCY. The CONTRACTOR will provide the number of officers reasonably necessary as requested by the AGENCY for any such event. The CONTRACTOR will designate an officer in charge at each such event, and such officer in charge will coordinate the services provided with a representative of the AGENCY.

ARTICLE 7. CONSIDERATION:

It is estimated that the total cost of the basic agreement (excluding supplemental duty pay) will not exceed \$446,559.51 and the CONTRACTOR agrees to use its best effort to perform all work described for this estimated cost. If at any time the total cost for performance of said work will be greater than above estimated cost, then CONTRACTOR shall notify AGENCY to the effect, giving its revised estimate of the total cost. AGENCY is not obligated to pay any amount exceeding the estimated cost indicated in this section unless such amount is approved by AGENCY in writing before the cost is incurred.

ARTICLE 8. TRAINING:

The AGENCY will reimburse the CONTRACTOR for state-mandated training for School Resource Officers attending training in the amount that will not exceed \$1,500.00 per school year, per officer assigned to a Sharyland ISD campus providing duties under this agreement. It is estimated that the total cost of the basic agreement for training will not exceed \$9,000.00. The CONTRACTOR will provide the AGENCY with copies of documents indicating satisfactory completion of the state-mandated course. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 9. PAYMENT:

Payment for services will be processed only when proper documentation has been provided for the AGENCY business office for payment. Proper business accounting will be utilized. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 10. MEDIATION:

It is the policy of the State of Texas to encourage resolution of any disputes through alternative dispute resolution procedures such as non-binding mediation. Any dispute between the parties to this agreement which is not resolved through informal discussion may be submitted to a mutually acceptable mediation service or provider for non-binding mediation. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking legal or equitable relief from a court of competent jurisdiction.

ARTICLE 11. VENUE AND JURISDICTION:

The parties acknowledge that exclusive venue for any such action for breach of this agreement shall be the County and District courts of Hidalgo County, Texas.

ARTICLE 12. MODIFICATION OF AGREEMENT:

This document constitutes the entire agreement between the AGENCY and CONTRACTOR and may be modified only by a written agreement executed by both the AGENCY and CONTRACTOR.

ARTICLE 13. DUTIES:

Officers shall only be assigned duties by the District which are consistent with their existing obligations as licensed peace officers. The AGENCY shall not assign officers duties involving:

- (1) routine student discipline or school administrative tasks; or
- (2) contact with students unrelated to the law enforcement duties of the peace officer, resource officer, or security personnel.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY:

Neither the Sharyland Independent School District nor the City of Mission, Texas do, by way of this contract, waive governmental immunity from suit, or from liability, except as expressly set forth by the Texas Legislature in the Texas Local Government Code. The fact that the Sharyland CISD and the City of Mission have entered into this agreement shall not in any way, constitute a deliberate waiver of immunity by either entity, which immunities are expressly reserved by both parties.

ARTICLE 15. RESPONSIBILITY:

This Agreement is a contract for the performance of governmental functions by governmental entities, and the parties will be engaged in the conduct of a governmental function while providing

and/or performing any service under this Agreement. With respect to the services provided under this Agreement, the CONTRACTOR will be an independent contractor to the AGENCY. Any peace officer assigned to duty at any AGENCY campus pursuant to this Agreement will not be considered an employee of the AGENCY, but will at all times remain an employee of the CONTRACTOR.

It is understood and agreed between the parties that each party will be responsible for its own acts or omissions, including the acts or omissions of its employees, officers, trustees, and agents. Where injury or property damage result from the joint or concurring negligence of both parties, liability, if any, will be shared by each party on the basis of comparative responsibility in accordance with the applicable laws of the State of Texas, subject to all defenses, including governmental immunity. Under no circumstances shall AGENCY be subject to any tort liability for which it is currently immune.

The parties specifically agree that each party will be individually and respectively responsible for responding to, dealing with, insuring against, defending, and otherwise handling and managing any complaint, claim, or cause of action brought against itself, its respective employees, officers, trustees or agents, resulting from the provision of services pursuant to this Agreement.

Nothing in this Agreement will be construed to waive, modify or amend any legal defense available to the parties, or any past or present Trustee, officer, agent or employee, including, but not limited to governmental immunity from suit as provided by law.

#### ARTICLE 16. MISCELLANEOUS:

There are no third-party beneficiaries to this Agreement.

AGENCY may terminate this Agreement at any time and for any or no reason by providing seven days' prior written notice to CONTRACTOR.

**CONTRACTOR:**

**City of Mission**

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Juan Pablo Terrazas  
Co-Interim City Manager

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Cesar Torres  
Chief of Police

**AGENCY:**

**Sharyland Independent School District**

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Maritza Venecia, President  
Sharyland ISD Board of Trustees

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Dr. Elaine Howard  
Superintendent of Schools

**City of Mission- Sharyland I.S.D./E.R.O. Program  
2026-2027 School Year/179 Days**

**Lazaro Garza Jr**

Hourly Rate (old)	0	
Hourly Rate (new)	31.99	
Regular Hours (old)	0	-
Regular Hours (new)	1432	45802.52
<b>Total Salaries</b>		<b>\$ 45,802.52</b>
FICA	7.65%	3503.89
TMRS	8.54%	3911.54
Health Insurance	645.16	6451.60
Training Active Shooter		1500.00
Worker's Comp.	4.69%	2148.14
Unemployment	Budget	261.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ 63,578.69</b>

**Robert Puga**

Hourly Rate (old)	0.00	
Hourly Rate (new)	40.86	
Regular Hours (old)	0	-
Regular Hours (new)	1432	58504.36
<b>Total Salaries</b>		<b>\$ 58,504.36</b>
FICA	7.65%	4475.58
TMRS	8.54%	4996.27
Health Insurance	645.16	6451.60
Training Active Shooter		1500.00
Worker's Comp.	4.69%	2743.85
Unemployment	Budget	261.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ 78,932.67</b>

**Pedro Wheeler**

Hourly Rate (old)	0.00	
Hourly Rate (new)	36.85	
Regular Hours (old)	0	-
Regular Hours (new)	1432	52763.472
<b>Total Salaries</b>		<b>\$ 52,763.47</b>
FICA	7.65%	4036.41
TMRS	8.54%	4506.00
Health Insurance	645.16	6451.60
Training Active Shooter		1500.00
Worker's Comp.	4.69%	2474.61
Unemployment	Budget	261.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ 71,993.08</b>

**Unknown (A)**

Hourly Rate	0.00	
<b>Unknown (B)</b>		
Hourly Rate	0.00	
Regular Hours (A)	0	-
Regular Hours (B)	0	0.00
<b>Total Salaries</b>		<b>\$ -</b>
FICA		0.00
TMRS		0.00
Health Insurance		0.00
N/A		0.00
Worker's Comp.		0.00
Unemployment		0.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ -</b>

**Jose E. Garcia**

Hourly Rate (old)	0.00	
Hourly Rate (new)	41.48	
Regular Hours (old)		-
Regular Hours (new)	1432	59399.36
<b>Total Salaries</b>		<b>\$ 59,399.36</b>
FICA	7.65%	4544.05
TMRS	8.54%	5072.71
Health Insurance	645.16	6451.60
Training Active Shooter		1500.00
Worker's Comp.	4.69%	2785.83
Unemployment	Budget	261.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ 80,014.55</b>

**Casey Venegas**

Hourly Rate (old)	0.00	
Hourly Rate (new)	39.45	
Regular Hours (old)	0	-
Regular Hours (new)	1432	56493.832
<b>Total Salaries</b>		<b>\$ 56,493.83</b>
FICA	7.65%	4321.78
TMRS	8.54%	4824.57
Health Insurance	645.16	6451.60
Training Active Shooter		1500.00
Worker's Comp.	4.69%	2649.56
Unemployment	Budget	261.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ 76,502.34</b>

**Eric Perez**

Hourly Rate	0.00	
Hourly Rate (new)	38.89	
Regular Hours	0	-
Regular Hours (new)	1432	55696.208
<b>Total Salaries</b>		<b>\$ 55,696.21</b>
FICA	7.65%	4260.76
TMRS	8.54%	4756.46
Health Insurance	645.16	6451.60
Training Active Shooter		1500.00
Worker's Comp.	4.69%	2612.15
Unemployment	Budget	261.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ 75,538.18</b>

**Unknwn (A)**

Hourly Rate	0.00	
<b>Unknwn (B)</b>		
Hourly Rate	0.00	
Regular Hours (A)	0	-
Regular Hours (B)	0	0
<b>Total Salaries</b>		<b>\$ -</b>
FICA		0.00
TMRS		0.00
Health Insurance		0.00
N/A		0.00
Worker's Comp.		0.00
Unemployment		0.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ -</b>

**Unknwn (A)**

Hourly Rate	0.00	
<b>Unknwn (B)</b>		
Hourly Rate	0.00	
Regular Hours (A)	0	-
Regular Hours (B)	0	0
<b>Total Salaries</b>		<b>\$ -</b>
FICA		0.00
TMRS		0.00
Health Insurance		0.00
N/A		0.00
Worker's Comp.		0.00
Unemployment		0.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ -</b>

**TOTAL REIMBURSEMENT..... \$ 446,559.51**



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Cesar Torres, Chief of Police

**AGENDA ITEM:** Discussion and possible action on matters related to the authorization of the honorary transfer of Corporal Jose Luis “Speedy” Espericueta’s service firearm to an eligible surviving family member pursuant to Texas Government Code § 615.102 – Torres

**NATURE OF REQUEST:**

In recognition of Corporal Jose Luis “Speedy” Espericueta’s dedicated service to the community, and pursuant to Texas Government Code § 615.102, the Mission Police Department is requesting to authorize the transfer, at no cost, of the officer's previously issued duty firearm to the eligible surviving family member. The transfer would serve as a lasting memorial of the officer's commitment to public service and sacrifice. The firearm being transferred is a Glock 17 9mm Semi Auto pistol – Serial # BACG582.

**BUDGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *JP7*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to the acceptance of a grant award for the FY25 State Homeland Security Program-Regular Project from the Office of the Governor in the amount of \$50,131.75 with no match requirement and respect to a budget amendment - Elizalde

### NATURE OF REQUEST:

The Mission Fire Department is seeking authorization to accept a grant award for the FY25 State Homeland Security Program-Regular Project from the Office of the Governor. The project will allow the acquisition of six (6) APX 6000 Series P25 Portable Radios. The total award is in the amount of \$50,131.75 and does not have a match requirement.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

### RECORD OF VOTE:

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	5352601	<b>Award Amount:</b>	\$50,131.75
<b>Date Awarded:</b>	6/4/2026	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	10/01/2025 - 09/30/2026	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	12/29/2026	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	HS-Homeland Security Grant Program (HSGP)	<b>Total Project Cost:</b>	\$50,131.75
<b>Grantee Name:</b>	Mission, City of		
<b>Project Title:</b>	Mission Fire Department Portable Communication Radios		
<b>Grant Manager:</b>	Mitch Hachey		
<b>Unique Entity Identifier (UEI):</b>	N5ELUNS44TE1		

<b>CFDA:</b>	97.067 - Homeland Security Grant Program (HSGP)		
<b>Federal Awarding Agency:</b>	U.S. Department of Homeland Security, Federal Emergency Management Agency		
<b>Federal Award Date:</b>	2/3/2026		
<b>Federal/State Award ID Number:</b>	EMW-2025-SS-05028		
<b>Total Federal Award/State Funds Appropriated:</b>	\$113,187,106.00		

**Pass Thru Entity Name:**

Texas Office of the Governor – Homeland Security Grants Division (HSGD)

**Is the Award R&D:**

No

**Federal/State Award Description:**

The purpose of the HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 31 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to the acceptance of a grant award for the FY25 State Homeland Security Program-Regular Project from the Office of the Governor in the amount of \$26,684.65 with no match requirement and respect to a budget amendment - Elizalde

### NATURE OF REQUEST:

The Mission Fire Department is seeking authorization to accept a grant award for the FY25 State Homeland Security Program-Regular Project from the Office of the Governor. The project will allow the acquisition of a 22 Ft. Big Tex Long Tilt Trailer, Haulmark Passport Enclosed pull trailer, and PPE for the fire prevention bureau. The total award is in the amount of \$26,684.65 and does not have a match requirement.

**BUGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance \_\_\_\_\_

**Advisory Board Recommendation:** Enter Recommendation \_\_\_\_\_

**City Manager's Recommendation:** Enter Recommendation \_\_\_\_\_

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	5352501	<b>Award Amount:</b>	\$26,684.65
<b>Date Awarded:</b>	6/4/2026	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	10/01/2025 - 09/30/2026	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	12/29/2026	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	HS-Homeland Security Grant Program (HSGP)	<b>Total Project Cost:</b>	\$26,684.65
<b>Grantee Name:</b>	Mission, City of		
<b>Project Title:</b>	Mission Fire Department Emergency Environmental Response		
<b>Grant Manager:</b>	Mitch Hachey		
<b>Unique Entity Identifier (UEI):</b>	N5ELUNS44TE1		
<b>CFDA:</b>	97.067 - Homeland Security Grant Program (HSGP)		
<b>Federal Awarding Agency:</b>	U.S. Department of Homeland Security, Federal Emergency Management Agency		
<b>Federal Award Date:</b>	2/3/2026		
<b>Federal/State Award ID Number:</b>	EMW-2025-SS-05028		
<b>Total Federal Award/State</b>	\$113,187,106.00		

**Funds**

**Appropriated:**

**Pass Thru Entity Name:**

Texas Office of the Governor – Homeland Security Grants Division (HSGD)

**Is the Award R&D:**

No

**Federal/State Award Description:**

The purpose of the HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 31 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Vidal Roman, Finance Director  
**AGENDA ITEM:** Acceptance of the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended September 30, 2025 – Roman

**NATURE OF REQUEST:**

Acceptance of the Annual Comprehensive Financial Report (AFR) for fiscal year ended 09/30/25 for the City of Mission.

Ricky Longoria from Burton McCumber & Longoria LLP, CPA's and Advisors, will be available to present and answer any questions from the council in reference to the audit.

**BUGETED:** N/A                      **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Acceptance

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to the acceptance of a grant award for the FY25 Operation Stonegarden Program from the Office of the Governor in the amount of \$300,000 with no match requirement and respect to a budget amendment - Elizalde

### NATURE OF REQUEST:

The Mission Police Department is seeking authorization to accept a grant award for the FY25 Operation Stonegarden Program from the Office of the Governor in the amount of \$300,000 with respect to a budget amendment. The project will allow the department to support overtime costs to increase patrol presence throughout the city and especially around the U.S. Mexico border. The program does not have a match requirement.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** Enter Recommendation

**City Manager's Recommendation:** Enter Recommendation

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	3172911	<b>Award Amount:</b>	\$300,000.00
<b>Date Awarded:</b>	6/4/2026	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	03/01/2026 - 02/28/2027	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	05/29/2027	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	HS-Homeland Security Grant Program (HSGP)	<b>Total Project Cost:</b>	\$300,000.00
<b>Grantee Name:</b>	Mission, City of		
<b>Project Title:</b>	Hidalgo-2025 OPSG		
<b>Grant Manager:</b>	Caroline Butler		
<b>Unique Entity Identifier (UEI):</b>	N5ELUNS44TE1		

<b>CFDA:</b>	97.067 - Homeland Security Grant Program (HSGP)
<b>Federal Awarding Agency:</b>	U.S. Department of Homeland Security, Federal Emergency Management Agency
<b>Federal Award Date:</b>	2/3/2026
<b>Federal/State Award ID Number:</b>	EMW-2025-SS-05028
<b>Total Federal Award/State Funds Appropriated:</b>	\$113,187,106.00

**Pass Thru Entity Name:** Texas Office of the Governor – Homeland Security Grants Division (HSGD)

**Is the Award R&D:** No

**Federal/State Award Description:** The purpose of the HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 31 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to resolution # \_\_\_\_\_ authorizing the submittal of a grant application to the Texas General Land Office for the Disaster Recovery Reallocation Program in the amount of \$2,000,000 with a 10% cash match requirement to be paid from the 2025 CO Bond – Elizalde.

### NATURE OF REQUEST:

On May 12, 2026, the City of Mission received an invitation to submit a full application from its initial submission during the call for projects pertaining to the Disaster Recovery Reallocation Program (DRRP). The project will support street improvements throughout Holand Avenue, which were identified as impacted during the 2018 flood event. The total project request is for \$2,000,000 and requires a 10% cash match of \$200,000 to be paid from the 2025 CO Bond.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE: APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



TEXAS GENERAL LAND OFFICE  
COMMISSIONER DAWN BUCKINGHAM, M.D.

May 12, 2026

The Honorable Norie Gonzalez Garza  
Mayor, City of Mission  
1201 East 8th Street  
Mission, Texas 78572

RE: Disaster Recovery Reallocation Program Invitation to Apply for Project DRRP-231-1289

Dear Mayor Garza:

The Texas General Land Office (GLO) has completed the review of all submissions from the call for projects for the Disaster Recovery Reallocation Program (DRRP). As a result of this review, the GLO is inviting the city of Mission to apply through our Texas Integrated Grant Reporting (TIGR) portal for funding of the following:

- \$2,000,000.00 for Street Improvements
- Impacted by 2018 Floods

This TIGR portal application will be required to match the call for projects submission for the above referenced project including the following:

- CDBG-DR amount: \$2,000,000.00;
- Activity type: Street Improvements;
- 2018 Floods tie-back;
- Non-CDBG leveraged amount of \$200,000.00;
- National objective utilized: Low- and Moderate-Income (LMI);
- Project located within the service area of the city of Mission;
- Contract completion timeline of 24 months; and
- Confirmation that a financial audit has been completed for the most recently completed Fiscal Year.

Changes between the initial call for project submission and the project application will jeopardize project eligibility.

The DRRP application will be available on the TIGR Portal on Friday, May 15, 2026. The application submission is due Friday, June 26, 2026, at 5:00 p.m. Failure to submit the application by the deadline will forfeit this invitation. Additional details on the application process may be

found on the GLO's website ([LINK](#)). To avoid delays with application submission, please ensure that all of the appropriate individuals for your jurisdiction have access to the TIGR Portal. Access must be requested by the jurisdiction through the TIGR Access Form located on the GLO's website. Please contact the GLO via email at [cdr@recovery.texas.gov](mailto:cdr@recovery.texas.gov) with any questions regarding the DRRP program.

To accept or decline this invitation to apply for the DRRP, please sign and return the enclosed form by Friday, May 15, 2026, at 5:00 p.m. If the enclosed form is not returned by the deadline, the invitation to apply will be withdrawn.

Sincerely,



Heather Lagrone, Senior Deputy Director  
Community Development and Revitalization

Enclosure: DRRP Funding Acknowledgement Form



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to Resolution No. \_\_\_\_\_ authorizing the submittal of a grant application and approval of signatory designees to the Texas Water Development Board for the Water Supply and Infrastructure Grant Program in the amount not to exceed \$21,000,000 with no match requirement – Elizalde

**NATURE OF REQUEST:**

The city is seeking authorization to submit a grant application to the Texas Water Development Board for the Water Supply and Infrastructure Grant Program. The WSIG Program, established through House Bill 500 of the 89th Texas Legislature, provides a one-time opportunity for eligible governmental entities to receive 100 percent grant funding for water supply and water infrastructure projects. The city further designates Mayor as the Authorized Official and appoints signatory authority designees as delegated in form TWDB-0201D. The City proposes to seek funding for improvements to its water treatment plant to enhance system reliability, operational efficiency, and long-term water supply infrastructure. The total project request will not exceed the program ceiling of \$21,000,000 with no match requirement.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE: APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

### Application Filing and Authorized Representative Resolution

A RESOLUTION by the City Council of the City of Mission, Texas requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$21,000,000 to provide for the costs of Water System Improvements.

SECTION 2: That the Mayor be and is hereby designated the authorized representative of the City of Mission for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City of Mission before any hearing held by the Texas Water Development Board on such application, to wit:

Financial Advisor: N/A

Engineer: \_\_\_\_\_

Bond Counsel: N/A

PASSED AND APPROVED, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST: \_\_\_\_\_

By: \_\_\_\_\_

(Seal)



# Application Solicitation Period for Water Supply and Infrastructure Grant Opportunity Now Open

The Texas Water Development Board (TWDB) has opened the full application solicitation period for the Water Supply and Infrastructure Grant (WSIG) Opportunity, established under House Bill 500 (HB 500) during the 89<sup>th</sup> Texas Legislative Session. Full applications are due on **Thursday, July 30, 2026, at 11:59 p.m. CST**. For more information on the WSIG opportunity, please see our [Board meeting agenda item](#).

The WSIG opportunity provides 100 percent grant funding for eligible water supply and water infrastructure projects. Eligible project types include water supply and water infrastructure improvements, as well as reuse efforts such as addressing real or apparent water loss, TCEQ violations, or upgrading or replacing water systems. Projects for reuse for non-potable uses, drainage, flood control, and wastewater are not eligible for funding under this opportunity.

To be eligible for financial assistance under the WSIG opportunity, projects must meet the requirements outlined in the WSIG Implementation Plan, including eligibility criteria, project types, funding structure, prioritization methodology, and administrative conditions governing the award of grant funds. HB 500 did not authorize the transfer of funds into an existing TWDB program or the use of funds for bond financing, which requires the WSIG opportunity to operate outside of the TWDB's existing financial assistance programs.

Full application submittal details will be released on the [WSIG webpage](#), and applicants should ensure they follow all instructions provided in the application materials. This application differs from the TWDB's traditional abridged or full applications and is needed to prioritize projects. Projects that receive priority consideration will be notified of next steps in the process. To qualify, applicants must have up-to-date financial audits, water use [surveys](#), water loss [audits](#), and water conservation [plans](#)/ annual reports, and proposed projects must be consistent with the [State Water Plan](#); no waivers are allowed.

For additional information on the WSIG opportunity and application process, visit the [TWDB website](#).

### HB 500 WSIG Application Webinars

We will host two webinars on Microsoft Teams to further discuss the application process.

- **Thursday, April 23, 2026**  
10:00 a.m. – 11:30 a.m.
  
- **Wednesday, May 13, 2026**  
10:00 a.m. – 11:30 a.m.

**Registration information will be posted on the TWDB website as it becomes available.**

*\* These dates and times are tentative and subject to change.*

TWDB-0201D

**Water Supply & Infrastructure Grant  
SIGNATORY AUTHORITY DELEGATION**

**This form must be submitted to TWDB attached to the official action taken by the governing body of the Applicant when requesting TWDB Water Supply and Infrastructure Grant funds.**

The following positions have been delegated the authority by the governing body of

**City of Mission**

to approve, sign, execute, or certify the following documents through the life of the

**TWDB WSIG Water Improvements project**

<b>Document Type</b>	<b>Responsible Position(s) (Titles Only - not individuals' names) Authorized to Approve/ Sign/ Execute/ Certify Each Document</b>
Paying Agent Agreement	Finance Director
Escrow Agreement	Finance Director
Funding Release Requests	Director of Grants & Strategic Development
Engineering Contract(s)	Co-Interim City Manager
Other Professional Services Contracts	Co-Interim City Manager
Project Budget Changes	Director of Grants & Strategic Development
Construction Contract(s)	Co-Interim City Manager
Construction Contracts Change Orders	Co-Interim City Manager
Environmental Affidavit (TWDB-0802)	Co-Interim City Manager
Monthly US Iron & Steel Certifications (TWDB-1105-A)	Co-Interim City Manager
Final US Iron & Steel Certifications (TWDB-1105-B)	Co-Interim City Manager
Final Construction Work Acceptance	Co-Interim City Manager

If any of these delegations change during the course of the project, the governing body agrees to inform TWDB in writing of the change(s) within five business days of their occurrence.

Signed by (type name and title): Norie Gonzalez Garza, Mayor

Signature \_\_\_\_\_

Date: \_\_\_\_\_



CITY OF  
**MISSION**

**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM, Director of Planning

**AGENDA ITEM:** Consideration and possible action on matters related to the approval of a resolution for a License to Encroach onto a City of Mission Drainage Right-of-Way, being the Sharyland Plantation Village Los Milagros Ph 1 N300' & S170' - E480' D/D R/O/W, located just South of The Shoppes at San Marino (Riverside Plaza) at 2401 S. Shary, for the purpose of allowing the construction of a commercial parking lot. Applicant: Killam Development, Inc., - Cervantes

**NATURE OF REQUEST:**

Project Timeline:

- May 11, 2026 – Received a formal request from the CEO of the Mission Economic Development Corporation for assistance with the project.
- June 23, 2026 – Consideration and possible action to execute License Agreement by the City Council

Summary:

- Killam Development, Inc. is requesting a license to encroach onto the City's drainage right-of-way for the construction of a commercial parking lot in roughly 0.75 acres of city property.
- The project would allow the addition of 63 parking spaces needed to accommodate an in-bound company named TTEC.
- If TTEC expands its RGV operations at The Shoppes at San Marino (Riverside Plaza) the company is projected to create approximately 250 jobs.

**STAFF RECOMMENDATION:**

Staff recommends approval of the request subject to:

1. Ownership of the property shall remain accessible to the City at all times
2. After five (5) years, the City reserves the right at any time now or in the future to remove the proposed improvements within the property for any reason, and shall not be required to provide reimbursement for the improvements
3. The proposed improvements shall conform to City standards and shall not be constructed in such a manner as to cause a nuisance or storm water runoff onto adjacent properties
4. That Killam Development, Inc., its representatives, heirs, administrators, successors and assigns shall indemnify and hold the CITY OF MISSION harmless from any claim, suit, demand, or judgement arising from the encroachment of said items as described in this Revocable License To Encroach regardless of whether or not such claim, suit demand, or judgement results from injuries, death or property damage caused by the sole, joint or concurrent negligence or gross negligence of the CITY OF MISSION.
5. The Licensee must obtain all necessary permits and approvals prior to the use of the property.
6. The Licensee must maintain the said property area in a safe and clean condition.

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**Departmental Approval:** Approval with conditions

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**Advisory Board Recommendation:** N/A

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**City Manager's Recommendation:** Approval *JP7*

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**RECORD OF VOTE:**            **APPROVED:** \_\_\_\_\_  
                                         **DISAPPROVED:** \_\_\_\_\_  
                                         **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**The RESOLUTION NO.**

**STATE OF TEXAS  
COUNTY OF HIDALGO**

**KNOW ALL MEN BY THESE PRESENTS:**

**REVOCABLE LICENSE TO ENCROACH**

The CITY OF MISSION, TEXAS a home rule municipal corporation of 1208 E. 8<sup>th</sup> Street, Mission, Texas 78572, herein after referred to as grantor has hereby GRANTED, AND CONVEYED and by these present does GRANT, AND CONVEY unto Killam Development Inc. a Revocable License to Encroach by allowing the use of the City's Drainage Right-of-Way of Sharyland Plantation Village Los Milagros Phase 1 N300' & S170'-E480' D/D R/O/W 9.15 ac net, City of Mission, Hidalgo County, Texas, said encroachment consisting of the construction of a commercial parking lot on said strip of land as described on the attached map hereto and incorporated herein by reference as EXHIBIT "A".

As a condition precedent to the granting of this license to encroach:

1. Ownership of the property shall remain accessible to the City at all times.
2. The City reserves the right at any time now or in the future to remove the proposed improvements within the property for any reason, and shall not be required to provide reimbursement for the improvements.
3. The proposed improvements shall conform to City standards and shall not be constructed in such a manner as to cause a nuisance or storm water runoff onto adjacent properties.
4. That Killam Development, Inc., its representatives, heirs, administrators, successors and assigns shall indemnify and hold the CITY OF MISSION harmless from any claim, suit, demand, or judgement arising from the encroachment of said items as described in this Revocable License to Encroach regardless of whether or not such claim, suit, demand, or judgement results from injuries, death or property damage caused by the sole, joint or concurrent negligence or gross negligence of the CITY OF MISSION.
5. The Licensee must obtain all necessary permits and approvals prior to the use of the property.

**The Licensee must maintain the said property area in a safe and clean condition.**

The License to encroach granted hereby is revocable at the will and pleasure of the CITY OF MISSION.

CONSIDERED AND APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2026 at a regular meeting of the City of Mission City Council.

CITY OF MISSION

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

ACKNOWLEDGEMENT

STATE OF TEXAS  
COUNTY OF HIDALGO

This instrument was acknowledged before me on \_\_\_\_\_, 2026 by Norie Gonzalez Garza, Mayor of the City of Mission.

\_\_\_\_\_  
Notary Public, State of Texas

My Commission Expires:

\_\_\_\_\_

ADJACENT PROPERTY OWNER

\_\_\_\_\_  
Rolando Ortiz, CEO for Real Estate  
Killam Development, Inc.

ATTEST:

\_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF TEXAS  
COUNTY OF WEBB

This instrument was acknowledged before me on \_\_\_\_\_,  
2026 by Rolando Ortiz, Killam Development, Inc.

\_\_\_\_\_

Notary Public, State of Texas

My Commission Expires:

\_\_\_\_\_

# EXHIBIT "A"





# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Vidal Roman, Finance Director

**AGENDA ITEM:** Discussion and possible action on matters related to the evaluation and ranking of proposals received in response to RFP 26-343-04-06 Bond Counsel Services and authorization for the Co-Interim City Manager to negotiate and execute a contract incident thereto - Roman

### NATURE OF REQUEST:

On February 10, 2026, the City Council authorized staff to solicit proposals for Bond Counsel Services through Request for Proposals (RFP) No. 26-343-04-06. The purpose of the solicitation was to secure qualified legal counsel to provide bond counsel services, including rendering legal opinions regarding the validity and enforceability of bonds and related financing documents, as well as other matters incidental thereto.

The solicitation process was completed in accordance with applicable procurement requirements. The City received six (6) proposals, of which five (5) were determined to be responsive and qualified for evaluation. One (1) proposal was deemed non-responsive for failure to submit all required solicitation documents.

An Evaluation Committee reviewed and scored the qualified proposals in accordance with the criteria established in the RFP. Based on the evaluation results, Cantu Harden Montoya LLP received the highest overall ranking and was determined to be the most qualified firm to provide Bond Counsel Services in the best interest of the City.

Staff recommends that the City Council authorize the Co-Interim City Manager to negotiate and execute a contract with Cantu Harden Montoya LLP, including any related documents incident thereto, for the provision of Bond Counsel Services as needed by the City.

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**PROPOSAL NAME/NUMBER:** 26-343-04-06 / Professional Services for Bond Counsel

**OPEN DATE:** April 06, 2026 2:00 PM CST

Firm	Average Evaluation Score
<b>The Law Offices of Craig W. Harvey</b>	67.0
<b>Hunton Andrews Kurth, LLP.</b>	83.0
<b>Jackson Walker, LLP.</b>	84.0
<b>Perez Law Firm</b>	75.0
<b>Cantu Harden Montoya LLP.</b>	86.0

PROPOSAL NAME/NUMBER: 26-343-04-06 / Professional Services for Bond Counsel



OPEN DATE: April 06, 2026 2:00 PM CST

Proposer	Evaluator #1		Evaluator #2		Evaluator #3		Average
	Rating	Points	Rating	Points	Rating	Points	
<b>The Law Offices of Craig W. Harvey</b> 13155 Noel Rd., Ste. 900 Dallas, TX 75240	Acceptable		Acceptable		Acceptable		67
<b>Sec. 1. Statement of Organization, Experience and Performance History (40 Total Maximum Points)</b>	Acceptable	20	Acceptable	25	Acceptable	33	
<b>Sec. 2. Method of Approach (30 Total Maximum Points)</b>	Acceptable	20	Acceptable	25	Acceptable	20	
<b>Sec. 3. Key Personnel (15 Maximum Points)</b>	Acceptable	9	Acceptable	10	Acceptable	11	
<b>Sec. 4. References (15 Maximum Points)</b>	Acceptable	7	<b>Not Acceptable</b>	8	Acceptable	13	
<b>Final Determination of Review</b>		56		68		77	

Notes:

**Strengths: (EV1)** Public finance experience; Housing authority financing experience; Red Book listing; Texas HUB certified, Comprehensive service listing; Staff training; Policy review assistance; Disclosure support, Relevant legal background; Public finance and taxation experience; Defined team responsibilities, Relevant public finance references; Large governmental housing authorities (EV2) *Request input from city.*; (EV3)

**Weaknesses: (EV1)** Limited municipal issuer experience; Limited transaction history provided; Majority of examples involve housing authorities; Limited methodology; No project management framework; Limited communication discussion; Limited staffing depth; Limited attorney information;

**Comments: (EV1)** Experience is less directly comparable to the City's financing needs.; Adequate description of services but limited implementation detail.; Resources are significantly more limited than competing firms; References support capability but are less relevant than competing

<b>Hunton Andrews Kurth, LLP.</b> 600 Travis, Ste. 4200 Houston, Tx 77002	Acceptable		Acceptable		Acceptable		
<b>Sec. 1. Statement of Organization, Experience and Performance History (40 Total Maximum Points)</b>	Acceptable	37	Acceptable	35	Acceptable	35	
<b>Sec. 2. Method of Approach (30 Total Maximum Points)</b>	Acceptable	27	Acceptable	15	Acceptable	20	
<b>Sec. 3. Key Personnel (15 Maximum Points)</b>	Acceptable	14	Acceptable	15	Acceptable	12	

<b>Sec. 4. References (15 Maximum Points)</b>	Acceptable	13	Acceptable	10	Acceptable	15
<b>Final Determination of Review</b>		91		75		82

83

**Notes:**

Strengths: (EV1) Nationally recognized public finance practice; Significant public finance resources; Strong industry leadership; Extensive transaction volume; Strong disclosure compliance focus; Staff and council training; Continuing disclosure support; Comprehensive advisory services; Dedicated public finance practice; Significant transaction experience; Strong TWDB experience; Institutional support ; Relevant municipal references; Recent projects; Significant issuance activity (EV2) +124 years exp. Number of cities involved within 5-11 yrs., Fees negotiable.; 3 partners & 4 associates; (EV3)

Weaknesses: (EV1) Limited Rio Grande Valley experience identified; Majority of representative issuances outside the region ; Limited project timeline discussion; Some associate resumes provided

Comments: (EV1) Exceptional public finance credentials and institutional depth.; Strong compliance-oriented service model.; Highly qualified team supported by a deep public finance practice.; Strong references but less locally focused.;(EV3) See Backup

<b>Jackson Walker, LLP.</b> 1900 Broadway, Ste. 1200 San Antonio, TX 78215						
	Acceptable		Acceptable		Acceptable	
<b>Sec. 1. Statement of Organization, Experience and Performance History (40 Total Maximum Points)</b>	Acceptable	37	Acceptable	30	Acceptable	35
<b>Sec. 2. Method of Approach (30 Total Maximum Points)</b>	Acceptable	24	Acceptable	25	Acceptable	20
<b>Sec. 3. Key Personnel (15 Maximum Points)</b>	Acceptable	15	Acceptable	15	Acceptable	13
<b>Sec. 4. References (15 Maximum Points)</b>	Acceptable	13	Acceptable	9	Acceptable	15
<b>Final Determination of Review</b>		89		79		83

84

**Notes:**

Strengths: (EV1) Extensive public finance experience; Significant transaction volume; Large statewide presence; Strong public finance reputation; Familiarity with Mission financing transactions; Comprehensive bond counsel services; Strong tax expertise; TWDB financing experience; Full-service legal resources; Extensive public finance expertise; Strong tax law experience; Deep support resources; Experienced bond counsel team; Relevant governmental references; Regional public finance experience; Familiarity with Mission financings; (EV2) 96+ years of experience, Good number of TWDB issuances.; *Serve as active partner.*; 4 Attorneys experience; *Two valley cities.* (EV3)

Weaknesses: (EV1) Limited Rio Grande Valley presence; Majority of representative projects outside the region; Limited project management discussion; No formal methodology presented although covered scope of service; No local Rio Grande Valley office; Fewer local references (EV2) (EV3)

Comments: (EV1) Highly qualified public finance practice supported by substantial institutional resources.; Strong technical capabilities but less detail regarding overall service delivery.; One of the strongest personnel teams reviewed.; References support qualifications but are less locally focused

<b>Perez Law Firm</b> 208 Lindberg Ave. McAllen, TX 78501						
	Acceptable		Potentially Acceptable		Acceptable	

<b>Sec. 1. Statement of Organization, Experience and Performance History (40 Total Maximum Points)</b>	Acceptable	35	Acceptable	25	Acceptable	30
<b>Sec. 2. Method of Approach (30 Total Maximum Points)</b>	Acceptable	18	Acceptable	25	Acceptable	20
<b>Sec. 3. Key Personnel (15 Maximum Points)</b>	Acceptable	13	Acceptable	5	Acceptable	11
<b>Sec. 4. References (15 Maximum Points)</b>	Acceptable	15	Acceptable	15	Acceptable	13
<b>Final Determination of Review</b>		81		70		74

75

**Notes:**

**Strengths:** (EV1) Extensive public finance experience; Significant transaction history; Strong local government experience; Broad financing expertise; Comprehensive list of bond counsel services; Understanding of bond issuance requirements; Experienced principal attorney; Experienced public finance support staff; (EV2) Previously served the City.; *Familiar with process; Represents vally cities in past* (EV3)

**Weaknesses:** (EV1) (EV2) Two persons on firm; (EV3)

**Comments:** (EV1) Strong experience and qualifications relevant to the City's needs.; Method of approach lacked sufficient detail compared to other proposals. Personnel appear qualified but resources are limited compared to larger firms.; References support the firm's qualifications. (EV3)

<b>Cantu Harden Montoya LLP.</b> 1020 NE Loop 410, Ste. 401 San Antonio, TX 78209		<b>Acceptable</b>		<b>Acceptable</b>		<b>Acceptable</b>	
<b>Sec. 1. Statement of Organization, Experience and Performance History (40 Total Maximum Points)</b>	Acceptable	37	Acceptable	25	Acceptable	35	
<b>Sec. 2. Method of Approach (30 Total Maximum Points)</b>	Acceptable	27	Acceptable	25	Acceptable	25	
<b>Sec. 3. Key Personnel (15 Maximum Points)</b>	Acceptable	15	Acceptable	15	Acceptable	11	
<b>Sec. 4. References (15 Maximum Points)</b>	Acceptable	15	Acceptable	15	Acceptable	13	
<b>Final Determination of Review</b>		94		80		84	

86

**Notes:**

**Strengths:** (EV1) Extensive transaction experience; Statewide presence; Strong public finance credentials; Experience with major issuers; Strong staffing depth; Nationally recognized tax expertise; Former city management experience; Significant public finance experience; Strong methodology; Advisory approach; Staff training; Compliance support; Strong staffing depth; Nationally recognized tax expertise; Former city management experience; Significant public finance experience; Recent

**Weaknesses:** (EV1) Firm itself is relatively new (2022) although attorneys are not; Unsupported claim regarding industry ranking; Limited timeline detail; Generic technology discussion; (EV2) (EV3)

**Comments:** (EV1) Experience level exceeds many similarly situated firms.; One of the strongest Method of Approach sections reviewed.; Among the strongest personnel qualifications reviewed.; References demonstrate successful performance and strong client relationships.(EV2) (EV3) See



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Vidal Roman, Finance Director

**AGENDA ITEM:** Recommend Council Action Required under Texas Govt. Code 2254, for the City to provide a Written Statement and Finding of the City's Need for Specialized Contingent Fee Legal Services – Roman

**NATURE OF REQUEST:**

Consideration and possible action to approve a Written Statement and Finding of the City's Need for Specialized Contingent Fee Legal Services, as required by Texas Government Code Section 2254. This statement documents the City's determination that specialized legal expertise is necessary and that such services cannot be adequately performed by City staff attorneys or attorneys retained on an hourly basis. Approval of this item will authorize the required findings and documentation in compliance with state law.

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

## NOTICE OF A PUBLIC MEETING

Notice is hereby given that a meeting of City of Mission will be held on June 23, 2026 at Mission City Hall, 1201 E. 8th Street, Mission, TX for the purpose of considering and taking action on all matters on the agenda for the meeting, including approval of an agreement with the law firm of Linebarger Goggan Blair & Sampson, LLP as special counsel to perform all legal services necessary to collect delinquent property taxes and authorizing the execution of such agreement.

The agreement to be considered is necessary for the delinquent taxes owed to City of Mission to be collected in the most effective manner. The City desires that such delinquent tax, penalties and interest be collected as provided in the Texas Tax Code.

The Linebarger Goggan Blair & Sampson, LLP firm is fully qualified to provide this representation, being the largest delinquent tax collection law firm in the State of Texas, as well as the United States and having been engaged in this specialized legal service for more than 50 years. In addition, the Linebarger Goggan Blair and Sampson, LLP firm possesses infrastructure and technology, such as call center technology, that the City does not currently possess.

Linebarger Goggan Blair & Sampson, LLP has represented the City in the past with competence and professionalism, in the collection of delinquent property taxes, beginning on May 8, 2023.

The specialized legal services required by this agreement cannot be adequately performed by the attorneys and supporting personnel of the City due to the high cost of implementing the appropriate infrastructure and technology and employing sufficient in-house attorneys and staff with the level of experience and competence necessary to perform these activities.

Linebarger will be compensated on a contingent fee basis as provided in the Texas Tax Code Sections 6.30, 33.07, 33.08, 33.11, and 33.48. These Texas Tax Code sections specifically provide for an additional penalty on delinquent taxes to compensate collection attorneys. A contract to pay inside or outside attorneys on an hourly basis would represent an additional cost to the City.

Entering into the proposed agreement is in the best interests of the residents of the City because the delinquent taxes will be professionally and competently collected without the additional costs to the City of Mission of implementing infrastructure and technology, and employing in-house personnel or paying outside counsel on an hourly fee basis which would otherwise be required.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Vidal Roman, Finance Director  
**AGENDA ITEM:** Recommend Approval of Awarding Contract for Delinquent Tax Collection Services to Linebarger Goggan Blair & Sampson, LLP – Roman

**NATURE OF REQUEST:**

Staff is requesting approval of a two (2) year contract for Tax Collection Services with Linebarger Goggan Blair & Sampson, LLP through May 8, 2028, under the same terms and conditions of the existing agreement.

Approval of this contract will allow the collection of delinquent ad valorem taxes, penalties, interest, and related costs on behalf of the City in accordance with the Texas Tax Code and other applicable laws.

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *AG*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

ACTION APPROVING CONTRACT  
WITH LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

After having provided adequate notice as required by Sec. 2254.1036 of the Texas Government Code, the Agreement for Delinquent Tax Collection Services with Linebarger Goggan Blair & Sampson, LLP is approved and the Mayor is authorized to execute this Agreement.

After exercising its due diligence The City of Mission finds that:

1. There is a substantial need for the legal services to be provided pursuant to the Agreement for Delinquent Tax Collection Services;
2. These legal services cannot be adequately performed by the attorneys and supporting personnel of the City at a reasonable cost;
3. These legal services cannot reasonably be obtained from attorneys in private practice under a contract providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of delinquent tax penalties provided by Texas Tax Code Sections 6.30, 33.07, 33.08, 33.11, and 33.48 and because the City does not have the funds to pay the estimated amounts required under a contract only for the payment of hourly fees;
4. Linebarger Goggan Blair & Sampson, LLP, is well qualified and competent to perform the legal services required to comply with the terms of this contract;
5. Linebarger Goggan Blair & Sampson, LLP has provided these specialized legal services to the City of Mission in the past and the City has been well satisfied with the quality and outcome of the legal services provided.

6. The contract with Linebarger Goggan Blair & Sampson, LLP is the result of an arm's length transaction between the City of Mission and Linebarger Goggan Blair & Sampson, LLP and is fair and reasonable.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026  
**PRESENTED BY:** Vidal Roman, Finance Director  
**AGENDA ITEM:** Discussion and possible action on matters related to presentation of unaudited Financial Statements for the month of May 2026 – Roman

**NATURE OF REQUEST:**

Unaudited Financial Statements for month of May 2026 (attached)

**BUDGETED:** N/A      **FUND:** \_\_\_\_\_      **ACCT. #:** \_\_\_\_\_  
**BUDGET:** \$ \_\_\_\_\_      **EST. COST:** \$ \_\_\_\_\_      **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *JP7 / AG*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
                                  **DISAPPROVED:** \_\_\_\_\_  
                                  **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES  
 \_\_\_\_\_ NAYS  
 \_\_\_\_\_ DISSENTING \_\_\_\_\_

CITY OF MISSION, TEXAS  
 GENERAL FUND  
 FINANCIAL STATEMENTS FOR THE MONTH ENDING 5/31/26

	<b>General Fund</b>
<b><u>REVENUES</u></b>	
Property Taxes	
Current	256,307.96
Delinquent	75,005.51
Penalty & Interest	71,652.12
Sales Taxes	2,125,499.11
Other Taxes	226,251.78
Licenses and permits	77,142.43
Intergovernmental Revenues	194,769.39
Charges for Services	265,259.87
Fines and Forfeits	99,982.16
Interest Earned	755.53
Miscellaneous	43,967.91
<b>Total Revenues:</b>	<b>3,436,593.77</b>
<b><u>EXPENDITURES</u></b>	
Legislative	191.52
Executive	28,520.77
Finance	67,239.21
Municipal Court	47,963.63
Planning	66,021.29
Facilities Maintenance	60,681.04
Fleet Maintenance	157,123.36
Organizational	91,666.49
Purchasing	19,731.96
City Secretary	29,867.43
Risk Management	1,224.88
Civil Service	434.44
Human Resources	39,249.11
Information Technology	148,511.23
Media Relations	26,739.84
Legal	22,694.46
Police	1,585,200.52
Fire	1,033,128.05
Fire Prevention	80,261.43
Streets	310,902.12
Health	43,269.39
Animal Welfare	35,341.44
Museum	29,915.10
Parks and Recreation	19,756.08
Parks	164,867.54
Recreation	8,480.09
Library	102,207.90
Bannworth Pool	10,183.42
Mayberry Pool	16,096.28
<b>Total Expenditures:</b>	<b>4,247,470.02</b>
<b>Excess (Deficiency) of Revenue Over (Under) Expenditures</b>	<b>\$ (810,876.25)</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>	
Transfers In	
Utility Fund	-
Solid Waste Fund	-
Transfers Out	
Event Center Fund	-
Capital Replacement Fund	-
Boys & Girls Fund	-
Golf Course Fund	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>(810,876.25)</b>

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
	69,935,197.00	3,436,593.77	49,180,475.28	70.32	0.00	20,754,721.72
*** TOTAL REVENUES ***	69,935,197.00	3,436,593.77	49,180,475.28	70.32	0.00	20,754,721.72
EXPENDITURE SUMMARY						
10-LEGISLATIVE	31,477.00	191.52	15,159.84	48.64	150.00	16,167.16
11-EXECUTIVE	726,179.25	28,520.77	294,707.94	40.69	801.44	430,669.87
12-FINANCE	1,871,063.34	67,239.21	1,238,555.26	69.48	61,487.92	571,020.16
13-MUNICIPAL COURT	698,001.30	47,963.63	447,934.50	64.21	239.92	249,826.88
14-PLANNING	949,465.96	66,021.29	708,894.90	74.93	2,502.08	238,068.98
15-FACILITIES MAINTENANCE	1,773,503.61	60,681.04	705,181.95	47.27	133,211.75	935,109.91
16-FLEET MAINTENANCE	1,238,301.74	157,123.36	608,848.77	73.05	295,749.03	333,703.94
17-ORGANIZATIONAL EXPENSE	1,186,017.00	91,666.49	1,065,371.56	100.28	123,934.40	( 3,288.96)
18-PURCHASING	289,530.00	19,731.96	190,277.45	66.06	998.24	98,254.31
19-CITY SECRETARY	452,117.00	29,867.43	278,164.28	63.28	7,941.78	166,010.94
22-RISK MANAGEMENT	846,580.80	1,224.88	78,372.52	9.89	5,318.36	762,889.92
23-ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
24-CIVIL SERVICE	58,159.26	434.44	10,145.54	18.98	895.00	47,118.72
25-HUMAN RESOURCES	422,288.56	39,249.11	290,702.82	73.40	19,240.90	112,344.84
26-INFORMATION TECHNOLOG	2,232,908.00	148,511.23	1,183,627.87	63.87	242,470.27	806,809.86
27-MEDIA RELATIONS	386,368.22	26,739.84	244,441.32	63.61	1,345.00	140,581.90
28-LEGAL	712,153.00	22,694.46	428,268.20	60.23	695.84	283,188.96
30-POLICE	24,684,508.96	1,585,200.52	14,583,839.70	59.89	200,869.87	9,899,799.39
31-FIRE	14,183,638.00	1,033,128.05	9,495,624.21	69.51	363,702.48	4,324,311.31
32-FIRE PREVENTION	1,034,347.00	80,261.43	641,951.64	62.59	5,488.90	386,906.46
33-FIRE EMS	0.00	0.00	0.00	0.00	0.00	0.00
40-STREETS	4,778,415.35	310,902.12	2,978,242.34	72.22	472,766.36	1,327,406.65
43-HEALTH REGULATION & IN	773,719.19	43,269.39	277,684.91	38.82	22,637.80	473,396.48
44-ANIMAL CONTROL	1,055,956.00	35,341.44	361,247.92	35.39	12,403.83	682,304.25
51-MISSION HISTORICAL MUS	432,612.00	29,915.10	195,196.24	45.26	593.76	236,822.00
60-PARKS & RECREATION ADM	296,377.27	19,756.08	171,910.85	58.36	1,050.48	123,415.94
61-PARKS	2,926,189.48	164,867.54	1,560,527.85	54.93	46,688.08	1,318,973.55
63-RECREATION	349,479.97	8,480.09	70,013.34	20.46	1,503.98	277,962.65
64-LIBRARY	1,678,867.12	102,207.90	749,095.05	46.16	25,914.85	903,857.22
65-BANNWORTH POOL	334,760.77	10,183.42	101,651.62	33.95	11,984.92	221,124.23
67-MAYBERRY POOL	478,178.01	16,096.28	111,445.32	24.28	4,679.63	362,053.06
99-TRANSFERS OUT	2,962,928.00	0.00	1,344,400.00	45.37	0.00	1,618,528.00

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
*** TOTAL EXPENDITURES ***	69,844,091.16	4,247,470.02	40,431,485.71	60.85	2,067,266.87	27,345,338.58

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
????						
300-31000	CURRENT AD VALOREM TAXES 29,781,774.00	256,307.96	27,405,126.20	92.02	0.00	2,376,647.80
300-31100	TAX ADJUSTMENTS 0.00	0.00	0.00	0.00	0.00	0.00
300-31150	TAX REFUNDS 0.00	0.00	0.00	0.00	0.00	0.00
300-31200	DELINQUENT AD VALOREM TAXES 338,356.00	75,005.51	514,111.50	151.94	0.00	( 175,755.50)
300-31300	INTEREST & PENALTIES ON TAXE 495,189.00	71,652.12	333,281.15	67.30	0.00	161,907.85
300-31400	SALES TAX 14,626,000.00	1,416,999.40	7,617,584.84	52.08	0.00	7,008,415.16
300-31410	SALES TAX-TAX ABATEMENT 7,354,263.00	708,499.71	3,808,792.44	51.79	0.00	3,545,470.56
300-31420	BINGO TAX 40,400.00	0.00	12,084.81	29.91	0.00	28,315.19
300-31500	FRANCHISE TAX 3,535,000.00	212,921.90	1,554,727.69	43.98	0.00	1,980,272.31
300-31520	TELECOMM. LINE ACCESS FEES 45,450.00	9,703.20	20,674.72	45.49	0.00	24,775.28
300-31600	CORP COURT SERVICE FEE 40,400.00	0.00	15,021.04	37.18	0.00	25,378.96
300-31620	BIRTH CERTIFICATE SERVICE FE 2,525.00	0.00	1,387.80	54.96	0.00	1,137.20
300-31625	TRUANCY PREVENTION & DIVERSI 30,300.00	3,507.77	28,060.13	92.61	0.00	2,239.87
300-31700	MIXED DRINK TAX 55,045.00	3,626.68	21,726.38	39.47	0.00	33,318.62
300-32000	OCCUPATIONAL LICENSES 51,510.00	3,525.00	25,300.00	49.12	0.00	26,210.00
300-32025	HEALTH PERMIT 50,500.00	3,470.00	35,580.00	70.46	0.00	14,920.00
300-32050	SEISMOGRAPHIC TESTING PERMIT 0.00	0.00	0.00	0.00	0.00	0.00
300-32051	OIL AND GAS PERMITS 0.00	0.00	0.00	0.00	0.00	0.00
300-32100	MOVING & BUILDING PERMITS 650,000.00	38,777.43	328,708.44	50.57	0.00	321,291.56
300-32200	ELECTRICAL PERMITS 210,000.00	12,420.00	114,865.50	54.70	0.00	95,134.50
300-32250	MECHANICAL PERMITS 69,108.00	4,781.50	40,379.00	58.43	0.00	28,729.00
300-32300	PLUMBING PERMITS 120,000.00	9,923.50	78,052.00	65.04	0.00	41,948.00
300-32320	2% INSPECTION FEE 227,250.00	5,355.00	38,930.00	17.13	0.00	188,320.00
300-32325	PLANNING TECHNOLOGY FEE 16,160.00	1,077.00	8,874.00	54.91	0.00	7,286.00
300-32330	CONST. MATERIAL TESTING FEE 252,500.00	0.00	156,385.45	61.93	0.00	96,114.55
300-32340	ROW ANNUAL TOWER FEES 0.00	0.00	0.00	0.00	0.00	0.00
300-32350	BOARD OF ADJUSTMENTS FEE 0.00	0.00	0.00	0.00	0.00	0.00
300-32400	MISC. LICENSES & PERMITS 45,000.00	0.00	2,460.00	5.47	0.00	42,540.00
300-32500	GARAGE SALE PERMITS 0.00	2,165.00	26,760.00	0.00	0.00	( 26,760.00)
300-33080	G.R.E.A.T. PROGRAM 0.00	0.00	0.00	0.00	0.00	0.00
300-33090	MCISD & SISD - DARE PROG. 1,476,585.00	146,393.39	867,064.75	58.72	0.00	609,520.25
300-33140	UNIVERSAL SERVICE FUND REBAT 0.00	0.00	0.00	0.00	0.00	0.00
300-33146	REIMB.-TXDOT/ R.O.W. 0.00	0.00	0.00	0.00	0.00	0.00
300-33160	MISSION ECONOMIC DEV AUTHORI 0.00	0.00	0.00	0.00	0.00	0.00
300-33177	REIMB. HIDALGO CO.-TAYLOR RO 0.00	0.00	0.00	0.00	0.00	0.00
300-33178	REIMB. CITY MCALLEN-TAYLOR R 0.00	0.00	0.00	0.00	0.00	0.00
300-33179	REIMB.-MCALLEN BRIDGE BOARD 0.00	0.00	0.00	0.00	0.00	0.00
300-33181	REIMBURSEMENT - LRGVDC 39,659.00	0.00	0.00	0.00	0.00	39,659.00
300-33182	REIMB - OTHER STATE AGENCIES 10,000.00	0.00	0.00	0.00	0.00	10,000.00
300-33183	REIMB - OTHER LOCAL GOV'T 0.00	0.00	0.00	0.00	0.00	0.00
300-33184	REIMB-OPIOD SETTLEMENT 0.00	0.00	0.00	0.00	0.00	0.00

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
300-33185 REIMB-B&G CLUB	0.00	0.00	60,326.88	0.00	0.00	( 60,326.88)
300-33215 REIMB.-TX CITRUS FIESTA DIRE	0.00	0.00	0.00	0.00	0.00	0.00
300-33217 STATE OF CITY ADDRESS	100,000.00	0.00	0.00	0.00	0.00	100,000.00
300-33220 REIMB. R.G.INITITIVE PART. G	0.00	0.00	0.00	0.00	0.00	0.00
300-33250 CONTRIBUTIONS--RURAL FIRES/S	20,200.00	0.00	0.00	0.00	0.00	20,200.00
300-33252 FIRE INSPECTION FEES	20,200.00	2,815.00	25,120.00	124.36	0.00	( 4,920.00)
300-33260 COUNTY RESTITUTION REIMB.	0.00	0.00	49.42	0.00	0.00	( 49.42)
300-33280 OVERHEAD VETERANS	80,000.00	36,000.00	36,000.00	45.00	0.00	44,000.00
300-33281 OVERHEAD AND INDIRECT COST	404,050.00	0.00	0.00	0.00	0.00	404,050.00
300-33282 TIRZ REIMBURSEMENT	798,512.00	12,376.00	99,008.00	12.40	0.00	699,504.00
300-33500 FEMA REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
300-33580 LEOSE - PEACE OFFICER ALLOC.	0.00	0.00	0.00	0.00	0.00	0.00
300-33600 ST. HWY. TRAFIC SIGNAL MAINT	0.00	0.00	0.00	0.00	0.00	0.00
300-33620 COPS UNIVERSAL HIRING	631,868.00	0.00	0.00	0.00	0.00	631,868.00
300-33632 FBI OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
300-33640 TASK FORCE PROGRAM	35,000.00	0.00	7,951.83	22.72	0.00	27,048.17
300-33660 PEACE OFFICERS ALL. FIRE PRE	1,510.00	0.00	0.00	0.00	0.00	1,510.00
300-33680 D.E.A. OVERTIME TASK FORCE	20,000.00	0.00	8,008.08	40.04	0.00	11,991.92
300-34150 LOT CLEANING	101,000.00	214.20	137,483.87	136.12	0.00	( 36,483.87)
300-34155 LOT CLEANING- ADMIN. FEE	30,300.00	( 300.00)	7,700.00	25.41	0.00	22,600.00
300-34300 LEASE-CITY PROPERTIES	15,150.00	1,434.11	11,307.16	74.63	0.00	3,842.84
300-34350 RENT-CITY BLDGS.	2,525.00	250.00	2,001.00	79.25	0.00	524.00
300-34489 TAAF - SUMMER PROGRAMS	24,240.00	2,930.00	2,930.00	12.09	0.00	21,310.00
300-34490 MAYBERRY POOL FEES	33,330.00	3,754.00	6,399.00	19.20	0.00	26,931.00
300-34491 BASKETBALL FEES & CHARGES	4,040.00	0.00	850.00	21.04	0.00	3,190.00
300-34492 SOFTBALL FEES & CHARGES	1,010.00	0.00	0.00	0.00	0.00	1,010.00
300-34493 FOOTBALL FEES & CHARGES	1,212.00	0.00	0.00	0.00	0.00	1,212.00
300-34494 KICKBALL FEES & CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
300-34495 VOLLEYBALL FEES AND CHARGES	2,525.00	950.00	950.00	37.62	0.00	1,575.00
300-34496 PARK FACILITY RENTALS	30,300.00	6,295.00	39,550.00	130.53	0.00	( 9,250.00)
300-34497 BANNWORTH POOL FEES	26,260.00	4,831.00	29,523.00	112.43	0.00	( 3,263.00)
300-34498 YEAR-ROUND SWIM PROGRAM	22,220.00	450.00	13,005.00	58.53	0.00	9,215.00
300-34499 SUMMER RECREATIONAL FEES	101.00	0.00	0.00	0.00	0.00	101.00
300-34500 CEMETERY CHARGES	20,200.00	2,350.00	15,651.00	77.48	0.00	4,549.00
300-34550 VITAL STATISTICS	121,200.00	9,243.00	75,820.00	62.56	0.00	45,380.00
300-34580 BURIAL TRANSIT PERMIT	1,010.00	35.00	420.00	41.58	0.00	590.00
300-34584 ANIMAL ADOPTION FEES	1,010.00	550.00	9,915.00	981.68	0.00	( 8,905.00)
300-34585 ANIMAL CONTROL & SHELTER FEE	101.00	272.00	5,460.88	406.81	0.00	( 5,359.88)
300-34586 CONTRACTED ANIMAL SVC FEE	20,200.00	0.00	0.00	0.00	0.00	20,200.00
300-34600 ZONING & SUBDIVISION FEES	75,750.00	6,100.00	54,200.00	71.55	0.00	21,550.00
300-34610 PLANS & SPECIFICATIONS	0.00	0.00	0.00	0.00	0.00	0.00
300-34650 FOOD MANAGER/HANDLER ID FEE	0.00	0.00	0.00	0.00	0.00	0.00
300-34700 POLICE DEPT. SERVICE CHARGES	9,090.00	1,081.00	8,213.00	90.35	0.00	877.00
300-34701 FIRE ACADEMY FEES/FIRE BILLI	0.00	0.00	4,684.00	0.00	0.00	( 4,684.00)

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
300-34705	FIRE DEPT TRAINING FEE	0.00	0.00	0.00	0.00	0.00
300-34710	FIRE EMS RESPONSE FEES	1,500,000.00	206,959.82	1,949,786.38	129.99	( 449,786.38)
300-34725	ARREST FEES - M.P.D.	32,320.00	746.16	7,270.79	22.50	25,049.21
300-34750	ALARM PERMITS	0.00	2,080.00	16,477.00	0.00	( 16,477.00)
300-34765	DETAINING CONTRACT SVCS	5,050.00	869.00	4,831.00	95.66	219.00
300-34775	ABANDONED MOTOR VEHICLE FEE	303.00	20.00	570.00	188.12	( 267.00)
300-34790	SECURITY EVENT FEE	4,040.00	0.00	0.00	0.00	4,040.00
300-34800	WARRANT EXECUTION FEE (102.0	127,260.00	12,386.79	100,283.52	78.80	26,976.48
300-34801	5% CREDIT CARD SERVICE FEE	30,300.00	3,499.39	30,831.13	101.75	( 531.13)
300-34802	LOCAL JURY FEE	750.00	69.16	552.47	73.66	197.53
300-35000	CORPORATION COURT FINES	706,500.00	82,413.04	687,491.84	97.31	19,008.16
300-35010	CHILD SAFETY FEES	2,500.00	681.95	6,300.25	252.01	( 3,800.25)
300-35015	COURT EXPUNCTION FEE	0.00	0.00	0.00	0.00	0.00
300-35016	RESTITUTION FEE - LOCAL	0.00	0.00	0.00	0.00	0.00
300-35017	JUDICIAL FEE - CITY	0.00	0.00	0.00	0.00	0.00
300-35300	LIBRARY FINES	10,100.00	859.24	5,998.72	59.39	4,101.28
300-35310	LIBRARY COPIES	23,230.00	3,274.40	22,974.90	98.90	255.10
300-35311	LIBRARY RESERVATION FEE	0.00	60.00	775.00	0.00	( 775.00)
300-35312	LIBRARY RENTALS	101.00	209.00	1,814.75	796.78	( 1,713.75)
300-35320	LIBRARY DONATION/MEMORIAL-SU	0.00	0.00	332.40	0.00	( 332.40)
300-35340	HIDALGO COUNTY - LIBRARY	182,060.00	0.00	713.24	0.39	181,346.76
300-36000	COKE MACHINE & VENDING COMM	2,000.00	465.03	2,576.88	128.84	( 576.88)
300-36050	INTEREST EARNED ON INVESTMEN	40,400.00	755.53	188,748.00	467.20	( 148,348.00)
300-36051	NET INCREASE (DECREASE) IN F	0.00	0.00	0.00	0.00	0.00
300-36100	INTEREST EARNED-DEMAND DEPOS	5,050.00	0.00	5.78	0.11	5,044.22
300-36150	MISCELLANEOUS INCOME	151,901.00	23,502.88	220,713.04	145.30	( 68,812.04)
300-36160	MISCELLANEOUS-INSURANCE SETT	40,000.00	0.00	0.00	0.00	40,000.00
300-36165	MISCELLANEOUS-COURT SETTLEME	0.00	0.00	0.00	0.00	0.00
300-36250	STREET LIGHTS REIMB.	0.00	0.00	0.00	0.00	0.00
300-36251	GAIN (LOSS) ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
300-36300	STREET SIGNS REIMB.	0.00	0.00	0.00	0.00	0.00
300-36330	SUBDIVIDERS REIMB. - STREETS	0.00	0.00	0.00	0.00	0.00
300-36500	OIL LEASE	0.00	0.00	0.00	0.00	0.00
300-36510	CONTRIBUTIONS AND DONATIONS	0.00	0.00	25,841.23	0.00	( 25,841.23)
300-39000	SALE OF CITY EQUIP. & ASSETS	0.00	0.00	0.00	0.00	0.00
300-39010	SALE OF CEMETERY LOTS	0.00	0.00	0.00	0.00	0.00
300-39020	REIMB-ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
300-39021	REIMB-MEDC-EMPLOYEES	0.00	0.00	0.00	0.00	0.00
300-39022	REIMB-MEDC	70,000.00	20,000.00	20,000.00	28.57	50,000.00
300-39050	OTHER FINANCING SOURCES-CL	0.00	0.00	0.00	0.00	0.00
300-39051	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
300-39900	TRANSFERS IN--UTILITY FUND	3,034,244.00	0.00	1,517,122.00	50.00	1,517,122.00
300-39905	TRANSFERS IN-SOLID WASTE FUN	1,300,000.00	0.00	650,000.00	50.00	650,000.00
300-39908	TRANSFERS IN-DEBT SERVICE FU	450,000.00	0.00	0.00	0.00	450,000.00

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

01 -GENERAL FUND  
REVENUES

		ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
300-39909	TRANSFER IN - CAPITAL PROJ	0.00	0.00	0.00	0.00	0.00	0.00
300-39911	TRANSFER IN-FEDERAL SHARING	0.00	0.00	0.00	0.00	0.00	0.00
300-39914	TRANSFER IN-TECHNOLOGY FUND	0.00	0.00	0.00	0.00	0.00	0.00
300-39916	TRANSFER IN -DRAIN. ASSESS.	0.00	0.00	0.00	0.00	0.00	0.00
300-39924	TRANSFER IN-HOTEL/MOTEL FUND	0.00	0.00	0.00	0.00	0.00	0.00
300-39925	TRANSFER IN-MC BUILDING SEC	0.00	0.00	0.00	0.00	0.00	0.00
300-39935	TRANSFERS IN-VETERANS FUND	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***		69,935,197.00	3,436,593.77	49,180,475.28	70.32	0.00	20,754,721.72

**CITY OF MISSION, TEXAS  
UTILITY ENTERPRISE FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 5/31/2026  
UNADJUSTED**

	<b>Utility Funds 02</b>
<b><u>REVENUES:</u></b>	
Charges for Services	
Water Sales	1,201,823.58
Re/Connection fees	66,775.00
Sewer Sales	736,456.92
Other Services	23,580.00
Reimbursements	98,420.00
Interest Earned	2,769.55
Miscellaneous	36,308.10
<b>Total Revenues:</b>	<b>2,166,133.15</b>
<b>Transfers In:</b>	<b>-</b>
<b><u>EXPENDITURES:</u></b>	
Administration	63,440.31
Water Distribution	455,649.06
Water Treatment	185,114.64
Wastewater Treatment	190,694.12
Industrial Pre-Treatment	11,086.57
Utility Billing and Collecting	37,218.40
Organizational Expense	47,304.91
Meter Readers	27,881.18
North Water Plant	358,205.07
Principal and Interest Payments	-
<b>Total Expenditures:</b>	<b>1,376,594.26</b>
<b>Transfers - Out:</b>	<b>-</b>
<b>Total Expenditures and Transfer Outs</b>	<b>1,376,594.26</b>
<b>Revenues Over/Under Expenditures</b>	<b>\$ 789,538.89</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>	
Transfers In	
General Fund	-
Transfers Out	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>789,538.89</b>

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

02 -UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
	28,254,980.00	2,166,133.15	17,596,852.86	62.28	0.00	10,658,127.14
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*** TOTAL REVENUES ***	28,254,980.00	2,166,133.15	17,596,852.86	62.28	0.00	10,658,127.14
	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY						
10-ADMINISTRATION	1,053,966.06	63,440.31	538,020.33	51.16	1,179.60	514,766.13
12-WATER DISTRIBUTION/SEW	6,256,933.53	455,649.06	2,997,282.32	52.52	288,912.43	2,970,738.78
13-SOUTH WATER PLANT	2,856,461.00	185,114.64	1,710,818.97	73.62	392,098.97	753,543.06
14-WASTEWATER TREATMENT	4,074,181.00	190,694.12	2,023,474.89	60.64	447,067.33	1,603,638.78
15-INDUSTRIAL PRE-TREATME	481,751.00	11,086.57	111,073.24	24.11	5,070.66	365,607.10
16-UTILITY BILLING AND CO	835,920.00	37,218.40	458,101.41	57.53	22,824.51	354,994.08
17-ORGANIZATIONAL EXPENSE	5,411,068.59	47,304.91	4,788,152.99	90.90	130,276.13	492,639.47
18-METER READERS	925,237.50	27,881.18	729,978.90	79.95	9,715.26	185,543.34
30-NORTH WATER PLANT	3,986,382.81	358,205.07	2,420,538.74	81.50	828,316.08	737,527.99
60-2014 TWDB BOND	0.00	0.00	16,500.00	0.00	0.00	( 16,500.00)
61-2015 TWDB-2015 BOND	0.00	0.00	0.00	0.00	0.00	0.00
63-2021 PSI BOND	0.00	0.00	0.00	0.00	0.00	0.00
99-TRANSFERS OUT	3,034,244.03	0.00	1,517,122.00	50.00	0.00	1,517,122.03
98-CONTRA ACCOUNTS	0.00	0.00	( 3,065,000.00)	0.00	0.00	3,065,000.00
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*** TOTAL EXPENDITURES ***	28,916,145.52	1,376,594.26	14,246,063.79	56.62	2,125,460.97	12,544,620.76
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

02 -UTILITY FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
????						
300-31000 WATER SALES	14,700,000.00	1,199,712.64	9,081,542.91	61.78	0.00	5,618,457.09
300-31025 WATER SALES-GRANJENO	29,000.00	2,110.94	15,843.43	54.63	0.00	13,156.57
300-31100 CONNECTION FEES	380,000.00	54,250.00	303,036.19	79.75	0.00	76,963.81
300-31200 RECONNECT FEES	120,000.00	12,525.00	68,775.00	57.31	0.00	51,225.00
300-31300 SEWAGE SERVICE	8,338,000.00	686,643.63	5,152,367.60	61.79	0.00	3,185,632.40
300-31305 SEWAGE-SHARYLAND WATER	310,000.00	29,537.86	182,225.29	58.78	0.00	127,774.71
300-31310 SEWAGE-AGUA SUD	150,000.00	16,669.53	125,991.54	83.99	0.00	24,008.46
300-31325 SEWAGE-GRANJENO	16,000.00	1,151.35	8,167.95	51.05	0.00	7,832.05
300-31350 INDUSTRIAL SEWER SURCHARGE	20,000.00	2,454.55	15,077.59	75.39	0.00	4,922.41
300-31360 RGSC CAPITAL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
300-31380 W/W SYST. CAP. RECOVERY FEE	138,000.00	0.00	80,230.50	58.14	0.00	57,769.50
300-31400 WASTEWATER ASSESSMENT	86,000.00	14,940.00	88,090.00	102.43	0.00	( 2,090.00)
300-31500 SERVICE CHARGE	96,000.00	8,640.00	75,812.20	78.97	0.00	20,187.80
300-33000 MISC. INCOME	100,000.00	31,557.75	255,085.35	255.09	0.00	( 155,085.35)
300-33050 WATERLINE & SEWER REIMBURSEM	1,000.00	0.00	11,435.67	143.57	0.00	( 10,435.67)
300-33133 T.W.D.B.	0.00	0.00	0.00	0.00	0.00	0.00
300-33134 PSI-PPFA LEASE PURCHASE AGRE	0.00	0.00	0.00	0.00	0.00	0.00
300-33140 AGUA UT DIST REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
300-33183 REIMBURSEMENTS - OTHER	237,000.00	0.00	237,000.00	100.00	0.00	0.00
300-33280 RMA REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
300-33282 TIRZ REIMBURSEMENT	3,459,980.00	98,420.00	992,944.53	28.70	0.00	2,467,035.47
300-34801 5% CREDIT CARD SERVICE FEE	42,000.00	4,750.35	36,216.54	86.23	0.00	5,783.46
300-36050 INTEREST EARNED ON INVESTMEN	32,000.00	2,769.55	24,916.93	77.87	0.00	7,083.07
300-36052 NET INCREASE (DECREASE) IN F	0.00	0.00	( 50,193.27)	0.00	0.00	50,193.27
300-36100 INTEREST EARNED ON DEMAND AC	0.00	0.00	73,336.91	0.00	0.00	( 73,336.91)
300-36160 MISCELLANEOUS-INSURANCE SETT	0.00	0.00	0.00	0.00	0.00	0.00
300-36251 GAIN (LOSS) ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
300-39000 SALE OF CITY EQUIP. & ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
300-39002 GAIN/LOSS ON SALE OF F. ASSE	0.00	0.00	0.00	0.00	0.00	0.00
300-39050 OTHER FINANCING SOURCES-CL	0.00	0.00	818,950.00	0.00	0.00	( 818,950.00)
300-39090 TRANSFERS IN - SUBDIVIDERS F	0.00	0.00	0.00	0.00	0.00	0.00
300-39701 CAPITAL ASSET CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
399-39915 TRANSFER IN-DESIGNATED PURPO	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	28,254,980.00	2,166,133.15	17,596,852.86	62.28	0.00	10,658,127.14

**CITY OF MISSION, TEXAS  
ALL OTHER ENTERPRISE FUNDS  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 05/31/26  
UNADJUSTED**

	<b>Golf Course</b>	<b>Solid Waste</b>	<b>Event Center</b>
	<b>Fund 03</b>	<b>Fund 05</b>	<b>Fund 23</b>
<b><u>REVENUES</u></b>			
<b>Charges for Services</b>	-	-	-
<b>Pro shop/Beverage Sales</b>	13,373.37	-	34,633.47
<b>Rentals</b>	17,259.15	-	34,999.50
<b>Green Fees</b>	36,747.60	-	-
<b>Driving Range Fees</b>	4,534.00	-	-
<b>Membership Fees</b>	21,315.00	-	-
<b>Garbage Fees</b>	-	450,826.18	-
<b>Commercial Fees</b>	-	271,061.49	-
<b>Brush Fees</b>	-	111,390.34	-
<b>Roll off Fees</b>	-	6,185.00	-
<b>Reimbursements</b>	-	-	-
<b>Franchise Fees</b>	-	2,071.45	-
<b>Miscellaneous</b>	-	-	-
<b>Insurance Settlement</b>	-	-	-
<b>Bond Proceeds</b>	-	-	-
<b>Special Assessments</b>	-	-	-
<b>Other Financing Sources</b>	-	-	-
<b>Total Revenues:</b>	<b>93,229.12</b>	<b>841,534.46</b>	<b>69,632.97</b>
<b>Transfers In:</b>	-	-	-
<b>Total Revenues and Transfer Ins:</b>	<b>93,229.12</b>	<b>841,534.46</b>	<b>69,632.97</b>
<b><u>EXPENDITURES</u></b>			
<b>Golf Course:</b>			
Club House	28,622.17	-	-
Grounds	51,817.94	-	-
Restaurant	496.05	-	-
Night Golf	-	-	-
Organizational	-	-	-
<b>Solid Waste</b>	-	516,419.79	-
<b>Event Center</b>	-	-	59,174.31
<b>Total Expenditures:</b>	<b>80,936.16</b>	<b>516,419.79</b>	<b>59,174.31</b>
<b>Transfers - Out:</b>	-	-	-
<b>Total Expenditures and Transfer Outs</b>	<b>80,936.16</b>	<b>516,419.79</b>	<b>59,174.31</b>
<b>Revenues Over/Under Expenditures</b>	<b>\$ 12,292.96</b>	<b>\$ 325,114.67</b>	<b>\$ 10,458.66</b>

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

03 -GOLF COURSE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
	2,593,198.60	93,229.12	1,144,006.87	44.12	0.00	1,449,191.73
*** TOTAL REVENUES ***	2,593,198.60	93,229.12	1,144,006.87	44.12	0.00	1,449,191.73
EXPENDITURE SUMMARY						
10-CLUB HOUSE	1,026,101.00	28,622.17	408,248.30	40.38	6,063.51	611,789.19
11-GROUNDS	889,183.00	51,817.94	607,019.43	69.98	15,224.13	266,939.44
12-RESTAURANT	270,494.00	496.05	34,172.83	15.01	6,440.48	229,880.69
13-NIGHT GOLF	0.00	0.00	0.00	0.00	0.00	0.00
17-ORGANIZATIONAL EXPENS	48,500.00	0.00	32,080.60	66.15	0.00	16,419.40
98-CONTRA ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	2,234,278.00	80,936.16	1,081,521.16	49.65	27,728.12	1,125,028.72

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

03 -GOLF COURSE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
????						
300-31000 PRO SHOP SALES	127,230.60	6,706.98	52,255.09	41.07	0.00	74,975.51
300-31100 CART RENTAL	467,415.00	16,953.94	162,735.74	34.82	0.00	304,679.26
300-31200 FOOD AND BEVERAGE SALES	191,694.20	6,666.39	62,066.02	32.38	0.00	129,628.18
300-31300 DAILY GREEN FEES	939,224.80	34,351.60	367,389.58	39.12	0.00	571,835.22
300-31320 DRIVING RANGE	66,730.00	4,534.00	62,954.25	94.34	0.00	3,775.75
300-31400 PREPAID MEMBERS	139,050.00	21,315.00	118,142.10	84.96	0.00	20,907.90
300-31500 PULL CARTS & CLUB RENTALS	1,545.00	305.21	2,613.54	169.16	0.00	( 1,068.54)
300-31520 JR'S FEES	3,090.00	571.00	4,321.00	139.84	0.00	( 1,231.00)
300-31600 TRAIL FEES	36,050.00	1,825.00	26,852.91	74.49	0.00	9,197.09
300-31700 MISCELLANEOUS INCOME	2,000.00	0.00	276.64	13.83	0.00	1,723.36
300-33500 FEMA REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
300-34801 5% CREDIT CARD SERVICE FEE	0.00	0.00	0.00	0.00	0.00	0.00
300-36050 INTEREST EARNED ON INVESTMEN	0.00	0.00	0.00	0.00	0.00	0.00
300-36100 INTEREST EARNED ON DEMAND AC	0.00	0.00	0.00	0.00	0.00	0.00
300-36160 MISCELLANEOUS-INSURANCE SETT	0.00	0.00	0.00	0.00	0.00	0.00
300-39001 SALE OF CITY EQUIP. & ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
300-39002 GAIN/LOSS ON SALE OF F. ASSE	0.00	0.00	0.00	0.00	0.00	0.00
300-39020 REIMB-ECONOMIC DEVELOPMENT	180,369.00	0.00	65,000.00	36.04	0.00	115,369.00
300-39050 OTHER FINANCING SOURCES-CL	0.00	0.00	0.00	0.00	0.00	0.00
300-39701 CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
300-39901 TRANSFER IN-GENERAL FUND	0.00	0.00	219,400.00	0.00	0.00	( 219,400.00)
300-39902 TRANSFER IN UTILITY	438,800.00	0.00	0.00	0.00	0.00	438,800.00
*** TOTAL REVENUES ***	2,593,198.60	93,229.12	1,144,006.87	44.12	0.00	1,449,191.73

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

05 -SOLID WASTE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
REVENUE SUMMARY						
	11,632,986.00	841,534.46	6,900,702.39	59.32	0.00	4,732,283.61
	-----	-----	-----	-----	-----	-----
*** TOTAL REVENUES ***	11,632,986.00	841,534.46	6,900,702.39	59.32	0.00	4,732,283.61
	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY						
10-SOLID WASTE	8,316,323.00	512,912.62	4,545,908.30	61.08	533,450.96	3,236,963.74
17-ORGANIZATIONAL	916,740.50	3,507.17	31,564.53	4.97	14,028.68	871,147.29
99-TRANSFER OUT	1,750,000.00	0.00	875,000.00	50.00	0.00	875,000.00
98-CONTRA ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00
	-----	-----	-----	-----	-----	-----
*** TOTAL EXPENDITURES ***	10,983,063.50	516,419.79	5,452,472.83	54.63	547,479.64	4,983,111.03
	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

05 -SOLID WASTE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
????						
300-30000 GARBAGE FEES	6,150,000.00	450,826.18	3,278,201.58	53.30	0.00	2,871,798.42
300-30010 COMMERCIAL DUMPSTER FEES	3,200,000.00	271,061.49	1,959,481.02	61.23	0.00	1,240,518.98
300-30020 BRUSH FEES	1,382,000.00	111,390.34	810,901.06	58.68	0.00	571,098.94
300-30040 ROLL-OFF FEES	72,100.00	6,185.00	54,966.15	76.24	0.00	17,133.85
300-31025 GARBAGE FEES-GRANJENO	1,000.00	0.00	0.00	0.00	0.00	1,000.00
300-31125 BRUSH FEES-GRANJENO	1,200.00	0.00	0.00	0.00	0.00	1,200.00
300-31500 FRANCHISE FEES	24,000.00	2,071.45	11,645.43	48.52	0.00	12,354.57
300-33000 MISCELLANEOUS INCOME	1,200.00	0.00	1,788.67	149.06	0.00	( 588.67)
300-36050 INTEREST EARNED-INVESTMENTS	3,000.00	0.00	5,658.13	188.60	0.00	( 2,658.13)
300-36051 NET INCREASE (DECREASE) IN F	0.00	0.00	( 20,425.94)	0.00	0.00	20,425.94
300-36100 INTEREST EARNED-DEMAND DEPOS	0.00	0.00	0.00	0.00	0.00	0.00
300-36160 MISCELLANEOUS-INSURANCE SETT	0.00	0.00	0.00	0.00	0.00	0.00
300-36510 CONTRIBUTIONS AND DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
300-39001 SALE OF CITY EQUIP. & ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
300-39002 GAIN/LOSS ON SALE OF F. ASSE	0.00	0.00	0.00	0.00	0.00	0.00
300-39050 OTHER FINANCING SOURCES-CL	798,486.00	0.00	798,486.29	100.00	0.00	( 0.29)
300-39701 CAPITAL ASSET CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
399-39915 TRANSFER IN-DESIGNATED PURPO	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	11,632,986.00	841,534.46	6,900,702.39	59.32	0.00	4,732,283.61

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

23 -EVENT CENTER

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
????	885,600.00	69,632.97	546,861.65	61.75	0.00	338,738.35
*** TOTAL REVENUES ***	885,600.00	69,632.97	546,861.65	61.75	0.00	338,738.35
EXPENDITURE SUMMARY						
52-EVENT CENTER	1,164,981.00	59,174.31	728,874.53	64.82	26,289.33	409,817.14
98-CONTRA ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	1,164,981.00	59,174.31	728,874.53	64.82	26,289.33	409,817.14

FINANCIAL STATEMENT  
AS OF: MAY 31ST, 2026

Item 39.

23 -EVENT CENTER  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
????						
300-34350 RENT-EVENT CENTER	360,500.00	34,999.50	268,881.44	74.59	0.00	91,618.56
300-36050 INTEREST ON INVESTMENTS	100.00	0.00	0.00	0.00	0.00	100.00
300-36100 INTEREST ON DEMAND	0.00	0.00	0.00	0.00	0.00	0.00
300-36150 MISCELLANEOUS INCOME	0.00	0.00	15.52	0.00	0.00	( 15.52)
300-36160 MISCELLANEOUS-INSURANCE SETT	0.00	0.00	0.00	0.00	0.00	0.00
300-39000 BEVERAGE SALES	225,000.00	34,633.47	127,964.69	56.87	0.00	97,035.31
300-39001 SALE OF CITY EQUIP. & ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
300-39701 CAPITAL ASSET CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
399-39901 TRANSFER IN-GENERAL FUND	50,000.00	0.00	25,000.00	50.00	0.00	25,000.00
399-39924 TRANSFER IN-HOTEL MOTEL FUND	250,000.00	0.00	125,000.00	50.00	0.00	125,000.00
*** TOTAL REVENUES ***	885,600.00	69,632.97	546,861.65	61.75	0.00	338,738.35



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Juan Pablo “JP” Terrazas, P.E., Co Interim City Manager

**AGENDA ITEM:** Approval of Interlocal Cooperation Agreement between the County of Hidalgo and City of Mission concerning certain improvements to and project development activities of the Los Ebanos Road Project from Interstate Highway 2 (IH2) to Military Parkway (Phase II) - Terrazas

**NATURE OF REQUEST:**

The City of Mission and Hidalgo County seek to cooperate in the development of Los Ebanos Road from IH-2 to Military Parkway. The roadway has been functionally classified as a major collector by TxDOT and FHWA, with Hidalgo County serving as the fiduciary agent and project development lead.

The estimated Phase II project development cost is \$2,857,900, to be funded equally by the City and County. The City's contributions are:

- \$405,933 at 4 months after execution of the agreement
- \$405,933 at 10 months after execution of the agreement
- \$617,084 at 16 months after execution of the agreement

Hidalgo County Commissioners Court approved the Interlocal Agreement on April 28, 2026. Funding for the City's share will be paid from TIRZ bond proceeds.

**BUDGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *JP7*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

STATE OF TEXAS       §  
                                  §  
COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT BETWEEN THE  
COUNTY OF HIDALGO AND CITY OF MISSION, TEXAS  
CONCERNING CERTAIN IMPROVEMENTS TO AND PROJECT  
DEVELOPMENT ACTIVITIES OF THE  
LOS EBANOS ROAD PROJECT,  
FROM INTERSTATE HIGHWAY 2 (IH-2) TO MILITARY PARKWAY  
(PHASE II)**

**THIS** agreement is made on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025 by and between the COUNTY OF HIDALGO, Texas (hereinafter referred to as “County”) and the CITY OF MISSION, Texas (hereinafter referred to as the “City”), pursuant to the provisions of the Texas Inter-local Cooperation Act (the “Act”), Chapter 791 et seq., Texas Government code, as follows:

**WITNESSETH:**

**WHEREAS** the County is defined as a “Local Government” under the Act and a political subdivision organized under the laws of the State of Texas; and

**WHEREAS** the City is a municipality defined as a “Local Government” under the Act, and a political subdivision organized under the laws of the State of Texas, within the boundary of Hidalgo County, Texas; and

**WHEREAS** the City and County, desire to cooperate in developing Los Ebanos Road, from IH-2 to Military Parkway (hereinafter referred to as the “Project”) which is located within the limits and the jurisdiction of the City and the County as shown on Exhibit A; and

**WHEREAS** the City and the County, each pursuant to its statutory and constitutional authority, are responsible for maintenance and improvements to certain public roadways within their boundaries; and

**WHEREAS** the County finds that the Project is a major public thoroughfare that serves as a connecting link of the County Road system and that the Project is in the public interest of the City and County; and

**WHEREAS** the City and the County agree it is essential to develop this very important corridor to provide connectivity from an interstate highway to the industrial areas and connection to an international bridge; and

**WHEREAS** the City and County in cooperation with Rio Grande Valley Metropolitan Planning Organization (RGVMPO) have received approval from the Texas Department of Transportation (TxDOT) and Federal Highway Administration (FHWA) in functionally classifying this road as a major collector; and

**WHEREAS** the City and the County are authorized to enter into this Agreement pursuant to the Act, which authorizes local governments to contract with each other and with agencies of the state, to perform governmental functions and services under the terms of the Act; and pursuant to Section 251.012 of the Texas Transportation Code which authorizes counties to improve roadways within the limits of the city with the City's consent; and

**WHEREAS** the City and the County now desire to cooperate in proceeding with Phase II which is developing the right of way map (ROW), surveys and plans, specifications and estimates (PS&E) as outlined in **Exhibit B** attached hereto and incorporated for all purposes.

**NOW, THEREFORE**, the City and the County in consideration of the mutual covenants expressed hereinafter, agree to enter into this agreement as follows:

1. The City agrees that the County will be the fiduciary agent for the Project and assume the role of project development lead.
2. The City, pursuant to Texas Transportation Code 251.012, authorizes the County to perform the work and services described herein within their city limits and Extraterritorial Jurisdiction (ETJ).
3. The City agrees that the County will assume the role of project sponsor to develop Phase II of the Project within the limits of the City.
4. The County agrees to complete Phase II of project development as detailed below and more particularly described in **Exhibit B**:
  - ROW Map,
  - Surveys, and
  - Plans, Specifications & Estimates (PS&E)

5. The total Phase II project development cost is estimated to be \$2,857,900 as outlined in **Exhibit B**. Upon execution of this agreement, the City and the County shall fund Phase II as follows:
  - a. On April 1, 2026, or four months after the execution of this agreement, the City shall pay the County as its contribution to Phase II, \$405,933 and the County will contribute \$405,933.
  - b. On October 1, 2026, or 10 months after the execution of this agreement, the City shall pay the County as contribution to Phase II, \$405,933 and the County will contribute \$405,933.
  - c. On April 1, 2027, or 16 months after the execution of this agreement, the City shall pay the County as contribution to Phase II, \$617,084 and the County will contribute \$617,084.
6. Any actual costs in excess of the estimated project development cost (attached to this Agreement as **Exhibit B**) shall be shared by the City and County equally. Any amount that is not utilized in Phase II shall be reimbursed back to the City and County equally.
7. Once Phase II is substantially complete, the City agrees to enter into agreement for cost sharing with the County and cooperate in proceeding with Phase III (ROW Acquisition, Easements, Permits, Compensable Utilities and Attorney Fees), and Phase IV (Construction Oversight and Letting) as outlined in **Exhibit B**. Any construction overruns shall be shared by the City and County equally.
8. Each party agrees to conform to its own applicable purchasing laws, regulations, policies, and procedures with respect to the portion of the work under this Agreement performed by each party.
9. **Term.** The term of this Agreement shall be from the effective date of this Agreement to the date indicted herein or when Phase II of the project is completed or as otherwise agreed to by the parties.
10. **Termination.** Either party may terminate this Agreement with or without cause upon thirty (30) days written notice to the other.

11. **Liability Insurance.** Each entity will carry sufficient liability insurance at the statutorily required limits, pursuant to the Texas Tort Claims Act.
12. **Nature of Relationship.** Nothing contained in this Agreement shall be deemed or construed to create the relationship of principal and agent or that of partnership or joint venture or any association between the parties, and any intention to create a joint venture or partnership relationship between the parties hereto is hereby expressly disclaimed. No provision contained in this agreement, nor any acts of the parties hereto shall be deemed to create any relationship between the City and the County other than what is specifically described within the Agreement. The County shall maintain exclusive control, direction and management of its own employees, and the City shall have no rights with respect thereto, except for the right to enforce covenants of the Agreement as set forth herein.
13. **Indemnification.** To the extent permitted under the Constitution and Laws of the State of Texas, the City agrees to indemnify and hold harmless and defend the County, its agents, employees, and officers from and against any claim, loss, damage, liability and expense including reasonable attorney's fees, incurred or suffered by it, by reason of any and all claims, demands or causes of action asserted or that may be asserted, against any or all of the above named parties, whether alleging intentional or negligent acts or omissions, and whether seeking compensatory or punitive damages, and involving arising out of, or in any manner related to this Agreement.
14. **Immunities.** It is expressly understood and agreed that, in the execution of this Agreement, neither City nor the County waive, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercising of governmental powers and functions.
15. **Conflict of Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the

parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of the Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

16. **No Waiver.** No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
17. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agreement or representative) representation or agreement in connection with this Agreement, not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the City and the County, and not otherwise.
18. **Texas Law to Apply:** This agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.
19. **Notice.** Except as maybe otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith.

If to CITY:           City of Mission  
                               Attention: Hon. Norie Gonzalez-Garza, Mayor  
                               1201 E. 8<sup>th</sup> St.  
                               Mission TX 78572

If to COUNTY:       Hidalgo County, Texas  
                               Attention: Hon. Richard F. Cortez, County Judge  
                               100 E. Cano St., Second Floor  
                               Edinburg, Texas 78539

With copy to: Hon. Everado "Ever" Villarreal, Commissioner Precinct 3  
724 Breyfogle Road  
Mission, Texas 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee, or, if mailed, at such time as it is deposited in the United States mail.

20. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this agreement.
21. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
22. **Assignment.** This Agreement shall not be assignable.
23. **Headings.** The headings and captions contained in this Agreement are solely for the convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
24. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and as often as may be appropriate.
25. **Non-Discrimination.** The Agreement and all related activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law or City and County policies, including without limitation of race, color, national origin, religion, sex, age, veteran status, disability or any other category protected under law.
26. **Governmental Purpose.** Each party hereto is entering into the Agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

- 27. Commitment or Current Revenues Only.** In the event that, during any term hereof, the Commissioner's Court does not appropriate sufficient funds to meet the obligations under this Agreement, the County may terminate this Agreement upon ninety (90) days' written notice to the City. The County agrees; however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of the County. *Agreements for the acquisition, including lease of real or personal property under Tex. Loc. Govt. Code Ann. §271.903.*
- 28. Governing Provisions.** Parties shall comply with all applicable laws and regulations. A non-exclusive list of regulations commonly applicable to Federal and State grants, and equipment can be found in the new 2 CFR 200 Uniform Administrative Requirements and Cost Principles and Audit Requirements.
- 29. Legal Construction/Severability.** In case any one or more of the provisions contained in this Agreement will for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect any other provision thereof, and this Agreement will be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 30. Prior Agreements.** This Agreement supersedes and terminates all previous Inter-local Agreement(s) between the parties hereto concerning the subject matter hereof, except for any Inter-local Agreement dated prior to this Agreement to the extent work is being performed under said Agreement at the time of executing this Agreement. Once ongoing work under any such previous Inter-local Agreement(s) is completed and payment is remitted such previous Inter-local Agreement(s) shall terminate at such time.
- 31. Authority to Execute.** The execution and performance of this Agreement by the City and the County have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the City and the County in accordance with its terms.
- 32.** The approval of this project in accordance with Texas Government Code 79 evidenced by the attached herein.

**[SIGNATURE PAGE TO FOLLOW]**

**WITNESS THE HANDS OF THE PARTIES** effective as of the day and year first written above.

**APPROVED BY COMMISSIONERS' COURT ON \_\_\_\_\_, 2025**

**Agenda Item No.** \_\_\_\_\_

**Executive Office:** \_\_\_\_\_

**COUNTY OF HIDALGO**

\_\_\_\_\_  
Hon. Richard F. Cortez, County Judge

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

**CITY OF MISSION**

\_\_\_\_\_  
Hon. Norie Gonzalez-Garza, Mayor

**ATTEST:**

\_\_\_\_\_  
Ana Carrillo, City Secretary

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Mission City Attorney

**APPROVED AS TO FORM:**  
**Office of the Criminal District Attorney,**  
**Toribio "Terry" Palacios**

\_\_\_\_\_  
**By: Michelle Lopez, Assistant District Attorney**

STATE OF TEXAS       §  
                                  §  
COUNTY OF HIDALGO   §

**APPROVAL OF  
INTERLOCAL COOPERATION AGREEMENT  
LOS EBANOS ROAD PROJECT**

In accordance with Texas Government Code §791.014, Hidalgo County, Texas, acting by and through the Hidalgo County Commissioners Court, has been advised of a proposed project regarding Los Ebanos Road, from IH-2 to Military Parkway which is in part within the city limits of Mission and in part within the jurisdiction of Hidalgo County, through an Inter-local Cooperation Agreement to be entered into between the City of Mission, Texas and Hidalgo County.

By vote on \_\_\_\_\_, 2025, the Hidalgo County Commissioners' Court has approved the project identified above.

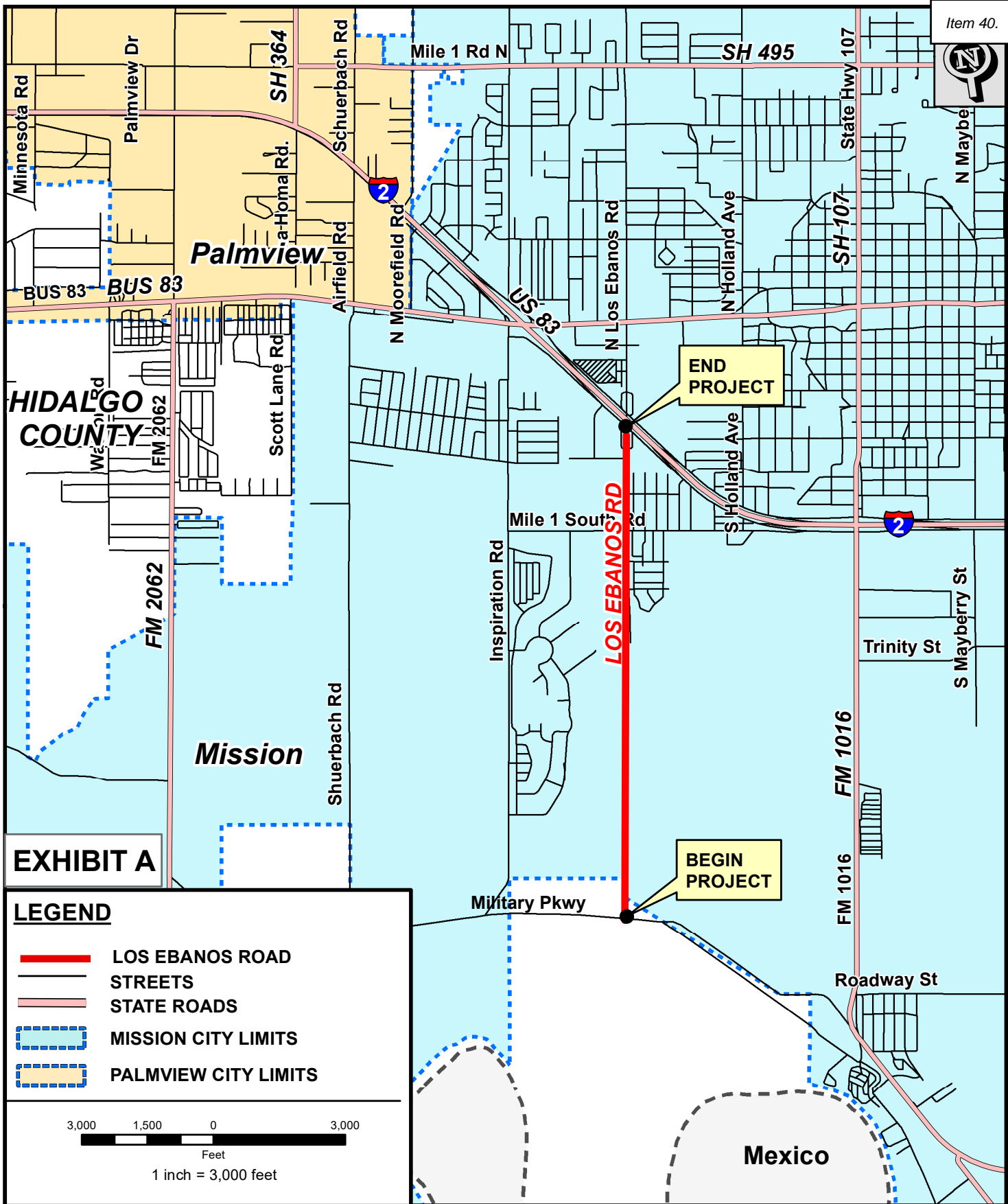
\_\_\_\_\_  
By: Richard F. Cortez, County Judge

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

**APPROVED AS TO FORM:**  
Office of the Criminal District Attorney,  
Toribio "Terry" Palacios

\_\_\_\_\_  
Michelle Lopez, Assistant District Attorney



# LOS EBANOS ROAD LOCATION MAP

FROM INTERSTATE 2 TO MILITARY HIGHWAY  
APPROX. PROJECT LENGTH 2.0 MILES

**EXHIBIT "B"**  
**Los Ebanos Road (From Military Hwy N to IH-2)**  
**ESTIMATED PROJECT COSTS**

Item 40.

ROADWAY PROJECT		LOS EBANOS RD			
LIMITS		FROM MILITARY HWY TO IH-2			
EXISTING ROADWAY		varies 2-lane rural, urban and new			
EXISTING ROW WIDTH		40' to 80' Varies and new location			
PROPOSED ROADWAY		4-lane divided urban			
PROPOSED ROW WIDTH		USUAL 80-FT (Max 156-ft)			
ESTIMATED CONSTRUCTION COST ... (ROADWAY ONLY)			\$12,800,000.00		
ESTIMATED CONSTRUCTION COST ... (BRIDGES)			\$4,080,000.00		
ESTIMATED CONSTRUCTION COST ... (OUTFALLS)			\$0.00		
ESTIMATED CONSTRUCTION COST ... (BICYCLE TRAIL)			\$800,000.00		
LENGTH FOR HIKE AND BIKE TRAIL (MILES)			2		
LENGTH FOR 4-LANE ROADWAY (MILES)			2		
LENGTH FOR OUTFALLS TO BE PURCHASED CLEANED AND IMPROVED			0.25		
ESTIMATED PROJECT COSTS		ESTIMATED % LOCAL COST	TOTAL ESTIMATED PROJECT COST	ESTIMATED LOCAL COST	
				COUNTY 50%	CITY 50%
<b>PHASE I - EA, PUBLIC INVOLVEMENT &amp; SCHEMATIC DESIGN</b>					
Determ. of Local Costs vs State Cost/Feas. Study and Agreements/ AFA with TxDOT/LPA coord. Etc	100%	\$	45,000.00	\$	22,500.00
Environmental Document with TxDOT	100%	\$	135,000.00	\$	67,500.00
Public Involvement for the project with stakeholders and 1 Public Meeting	100%	\$	67,200.00	\$	33,600.00
Archeological and Historical Research	100%	\$	56,816.50	\$	28,408.25
Cultural Resources Investigations (SUB - SWCA Environmental)	100%	\$	33,183.50	\$	16,591.75
Engineering Technical Support at Public Mtgs with Layouts etc	100%	\$	31,500.00	\$	15,750.00
Schematic for ROADWAY, BRIDGES & OUTFALLS	100%	\$	615,416.00	\$	307,708.00
Traffic Data Request as per TxDOT Directive	100%	\$	22,080.24	\$	11,040.12
Traffic Projections, Review of Existing Information, Trip Generation, Documentation & Coordination	100%	\$	37,919.76	\$	18,959.88
Level of Service Analysis to justify 4-lane	100%	\$	60,000.00	\$	30,000.00
Traffic Signal Warrants	100%	\$	17,000.00	\$	8,500.00
Hydrological Drainage Area Map identifying Outfalls	100%	\$	50,000.00	\$	25,000.00
Hydrological Model and REPORT for (TXDOT) Outfall Drain Ditches outfalls & capacities	100%	\$	140,000.00	\$	70,000.00
Office Surveys for Schematic (Prel. Ownership Identification and Property Rights) ROADWAY	100%	\$	70,000.00	\$	35,000.00
Preliminary Compensable Utilities Identification on Schematic (ROADWAY AND OUTFALLS)	100%	\$	54,000.00	\$	27,000.00
Update Schematic based on comments as provided by TxDOT/FHWA for schematic and EA update w/	100%	\$	30,000.00	\$	15,000.00
Engineering Technical Support to address Public Hearing with Layouts etc	100%	\$	22,500.00	\$	11,250.00
Field Surveys for Design and Construction OF ROADWAY	100%	\$	3,936.89	\$	1,968.45
Field Surveys for Design and Construction OF OUTFALLS	100%	\$	492.11	\$	246.06
Field Surveying Drainage Ditches, Irrigation Canal & Roadway Crossings (ROWSS)	100%	\$	119,321.00	\$	59,660.50
Either address the Public or hold 1 Public Hearing	100%	\$	27,000.00	\$	13,500.00
Sub-Surface Utility Engineering (SUE) 25 pot holes/mile	100%	\$	66,500.00	\$	33,250.00
Sub-Surface Utility Engineering (SUE) 25 holes/mile (ROWSS)	100%	\$	33,500.00	\$	16,750.00
Capacity and Level of Service Analysis	100%	\$	56,000.00	\$	28,000.00
Direct State Costs for PE, Environmental, Utility, and ROW	100%	\$	261,000.00	\$	130,500.00
<b>SUB-TOTAL</b>				\$	1,027,683.00
<b>SUB-TOTAL</b>		\$	2,055,366.00	\$	2,055,366.00
<b>PHASE II - ROW Map, Surveys, PS&amp;E</b>					
PROJECT MANAGEMENT	100%	\$	300,000.00	\$	150,000.00
Complete ROW Map (Estimated 26 Parcels & 13 easements) RDWY	100%	\$	202,800.00	\$	101,400.00
Additional Surveys for updated work required upon finalization of Schematic	100%	\$	40,000.00	\$	20,000.00
PS&E Development Roadway + Bicycle Route (8% Engineering Fee)	100%	\$	1,414,400.00	\$	707,200.00
PS&E for Irrigation Bridge and Bypass plus coordination with Irrig District	100%	\$	375,000.00	\$	187,500.00
Local letting submittal and engineering work	100%	\$	60,000.00	\$	30,000.00
Additional work associated with EA clearance	100%	\$	35,500.00	\$	17,750.00
Geotechnical and Pavement Design for approval by TxDOT	100%	\$	42,000.00	\$	21,000.00
Permanent Signal Designs	100%	\$	70,000.00	\$	35,000.00
Temporary Signal Designs during Construction	100%	\$	35,000.00	\$	17,500.00
Engineering Fee to Create 1 set of Plans and Submit through TxDOT	100%	\$	132,000.00	\$	66,000.00
Permitted Utilities Coordination to adjust	100%	\$	151,200.00	\$	75,600.00
<b>SUB-TOTAL</b>				\$	1,428,950.00
<b>SUB-TOTAL</b>		\$	2,857,900.00	\$	2,857,900.00
<b>PHASE III - FOR INFORMATION PURPOSES ONLY</b>					
<b>PHASE III - ROW Acquisition, Easements, Permits, Compensable Utilities, atty fees etc</b>					
PROJECT MANAGEMENT	100%	\$	300,000.00	\$	150,000.00
Right-of-Way Costs - Acq.Services @ (est. 26 Parcels) RDWY	100%	\$	423,800.00	\$	211,900.00
Right-of-Way Costs - Acq.Services comp utilities/JUA (est. 13 compensable easement Parcels)	100%	\$	211,900.00	\$	105,950.00
Right-of-Way Costs - Acq.Services (est. 0 Parcels) Outfalls	100%	\$	-	\$	-
Estimated Compensable Utility Mgmt for Adjusting Compensable Utility	100%	\$	172,800.00	\$	86,400.00
Estimated Relocation Cost Services (3 at 40,000.00 each)	100%	\$	120,000.00	\$	60,000.00
Re-Evaluation of EA (3-year time line)	100%	\$	30,000.00	\$	15,000.00
Est. County Atty Costs for Condemnation (\$15,000/Parcel based on 20% total of parcels) RDWY	100%	\$	78,000.00	\$	39,000.00
Est. County Atty Costs for Condemnation (\$15,000/Parcel based on 20% total of parcels) OUTFALLS	100%	\$	-	\$	-
Estimated Roadway Right-of-Way Costs for new homes to relocate families	20%	\$	1,000,000.00	\$	100,000.00
Estimated Roadway Right-of-Way Costs	20%	\$	750,000.00	\$	75,000.00
Estimated COMPENSABLE UTILITY COSTS (gas line north of Military hwy)	20%	\$	250,000.00	\$	25,000.00
<b>SUB-TOTAL</b>				\$	868,250.00
<b>SUB-TOTAL</b>		\$	3,336,500.00	\$	1,736,500.00
<b>PHASE IV - FOR INFORMATION PURPOSES ONLY</b>					
<b>PHASE IV - Construction Oversight and Letting</b>					
Eng Consultant Construction Management (30 Months)	100%	\$	240,000.00	\$	120,000.00
Determination of Asbestos Contamination	100%	\$	60,000.00	\$	30,000.00
Environmental Cleanup if there is contamination	100%	\$	-	\$	-
Construction Direct State Costs (State review and oversight of Construction Engineering)	100%	\$	80,000.00	\$	40,000.00
ROADWAY & OUTFALL CONSTRUCTION COST (Edc 3.2% per TxDOT letter dated April 9,2025)	3.2%	\$	17,680,000.00	\$	282,880.00
TxDOT/LPA Construction Inspection (11%)	3.2%	\$	1,944,800.00	\$	311,168.00
<b>SUB-TOTAL</b>				\$	503,968.00
<b>SUB-TOTAL</b>		\$	20,004,800.00	\$	1,007,993.60
<b>ESTIMATED GRAND TOTAL</b>		\$	28,254,566.00	\$	7,657,759.60

TOTAL ESTIMATED LPA COST: \$ 7,657,759.60 27.1%

COMBINED TOTAL ESTIMATED PROJECT COST: \$ 28,254,566.00

ESTIMATED LPA COSTS NOT INCLUDED IN WORK AUTHORIZATION(S): \$ 1,246,993.60



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Andy Garcia, Co-Interim City Manager

**AGENDA ITEM:** Consideration and possible action to ratify and approve a Food Truck Concession Agreement between the City of Mission and Pineapple Ninjaz, LLC, for the operation of a food truck concession at Shary Municipal Golf Course, authorizing the sale of prepared food items, establishing concession fees and revenue-sharing provisions, and authorizing the City Manager to execute all necessary documents. - Garcia

### NATURE OF REQUEST:

The City has requested Pineapple Ninjaz, LLC to provide food truck concession services at Shary Municipal Golf Course in order to enhance food service options available to golfers, visitors, and patrons of the facility. The proposed Food Truck Concession Agreement establishes the terms and conditions for the operation of the concession, including authorized food and beverage sales, concession fees, revenue-sharing provisions, insurance requirements, and compliance with applicable local, state, and federal regulations.

Approval of the agreement will formalize the concession arrangement and provide an additional amenity for golf course patrons while generating revenue for the City through concession fees and a percentage of sales as outlined in the agreement.

The City will receive concession fees and revenue-sharing payments in accordance with the terms of the agreement.

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

## **FOOD TRUCK CONCESSION AGREEMENT**

This Food Truck Concession Agreement ("Agreement") is entered into and effective June 15, 2026 ("Effective Date"), by and between the City of Mission, Texas, a Texas home-rule municipality ("City"), and Pineapple Ninjaz, LLC ("Vendor").

### **ARTICLE 1 PURPOSE**

The purpose of this Agreement is to authorize Vendor to operate a food truck concession at Shary Municipal Golf Course, located at 2201 N. Mayberry Street, Mission, Texas 78572, subject to the terms and conditions set forth herein.

This Agreement grants Vendor only a limited, revocable contractual license to operate at the location designated by the City. Nothing herein creates a leasehold, easement, franchise, tenancy, property interest, or right of exclusive possession in City property.

### **ARTICLE 2 TERM**

This Agreement shall commence on June 15, 2026, and shall remain in effect for an initial term of one (1) year.

Upon expiration of the initial term, this Agreement may be renewed for up to two (2) additional one-year terms by written agreement of the parties, subject to City authorization and applicable purchasing requirements.

### **ARTICLE 3 LOCATION**

Vendor shall operate solely within the location designated by the Golf Director or City Designee.

Vendor shall not relocate, expand, or occupy additional space without prior written approval from the City.

The City reserves the right to temporarily relocate Vendor as reasonably necessary for tournaments, special events, maintenance activities, construction projects, emergency situations, operational needs, or other purposes deemed necessary by the City.

### **ARTICLE 4 OPERATING REQUIREMENTS**

Vendor shall maintain operations and be available to serve customers during the operating days and hours set forth in the Operating Schedule attached as Exhibit A, which shall reflect daytime golf operations and evening/night operations associated with Starlight at Shary Night Golf and any successor night golf operations.

Operating hours may be modified from time to time based upon seasonal schedules, weather conditions, tournaments, maintenance activities, special events, or operational needs.

Vendor shall be open for business and available to serve customers during at least ninety-five percent (95%) of Monday through Sunday operating hours between 4 PM and 11 PM (deemed as Peak Time Hours) set forth in the Operating Schedule (Exhibit A) each calendar month.

The Golf Course Director or City Designee may require Vendor to operate additional hours during tournaments, special events, holidays, league play, or other high-demand periods upon reasonable notice.

The Golf Course Director or City Designee may approve temporary exceptions, modifications, reductions in operating hours, or temporary closures as deemed necessary for operational, maintenance, staffing, weather, tournament, special event, safety, business, or other legitimate purposes.

Any such approval may be modified, suspended, or revoked at any time upon notice to Vendor. Approval of any exception or modification shall not create a continuing right or entitlement for Vendor and shall not waive the City's right to require compliance with the operating requirements of this Agreement.

In the event Vendor is not operating during scheduled golf course operating hours, whether due to an approved exception, temporary closure, operational modification, equipment failure, staffing shortage, emergency, or any other reason, the City reserves the right to sell, provide, authorize, or otherwise make available prepared food items to patrons of the golf course during such period without compensation to Vendor and without constituting a breach of this Agreement or the non-exclusivity provisions contained herein.

Vendor shall maintain staffing levels, operational procedures, inventory, equipment, and service capabilities sufficient to meet customer demand and provide timely food service. The Golf Course Director or City Designee may establish reasonable customer service, delivery, ordering, staffing, and response time expectations based upon operational needs, customer demand, tournaments, special events, and golf course activities. Failure to maintain acceptable service levels, as determined by the Golf Course Director or City Designee, may constitute a default under this Agreement.

Vendor shall maintain a menu consisting of no fewer than five (5) prepared food items unless otherwise approved by the Golf Course Director or City Designee.

## **ARTICLE 5 AUTHORIZED PRODUCTS**

Vendor shall be authorized to sell prepared food items only.

For purposes of this Agreement:

"Prepared Food Items" shall mean meal-type products including, but not limited to:

- Hamburgers
- Hot dogs
- Sandwiches
- Tacos
- Burritos
- Wraps
- Plate meals
- Similar entrée-type food products

"Snack Items" shall mean:

- Chips
- Candy
- Gum
- Cookies
- Crackers
- Granola bars
- Trail mix
- Similar convenience snack products

Vendor shall not sell:

- Alcoholic beverages
- Beer
- Wine
- Mixed beverages
- Soft drinks
- Energy drinks
- Sports drinks
- Bottled water

- Coffee
- Tea
- Snacks

Vendor shall be authorized to sell Agua Frescas only, subject to prior written approval by the Golf Course Director or City Designee as part of the approved menu. No other beverages may be sold unless specifically authorized in writing by the Golf Course Director or City Designee. All menu items and prices shall be subject to approval by the Golf Course Director or City Designee.

The City reserves the exclusive right to sell:

- Alcoholic beverages
- Non-alcoholic beverages
- Snacks
- Golf merchandise
- Apparel
- Pro-shop merchandise
- Promotional merchandise
- Retail products
- Any products not classified as Prepared Food Items

## **ARTICLE 6 NON-EXCLUSIVITY**

During the term of this Agreement, the City shall not operate or authorize a permanent food service operation at Shary Municipal Golf Course selling prepared food items that directly compete with Vendor.

Notwithstanding the foregoing, the City may contract with, authorize, or utilize any secondary or backup food truck vendor selected through the City's solicitation process, including when Vendor is unavailable, unable to meet operational needs, in default, or when the City determines additional food service is necessary for City operations, tournaments, events, or patron demand.

However, the City expressly reserves the right to:

- Sell beverages
- Sell alcoholic beverages
- Sell snacks

- Sell merchandise
- Sell apparel
- Sell golf equipment
- Sell promotional items
- Sell any retail products not classified as Prepared Food Items

The City further reserves the right to authorize temporary food vendors, caterers, charitable organizations, community groups, food service providers, or food-related activities during tournaments, festivals, special events, community events, emergency situations, or other City-sponsored activities.

## ARTICLE 7 COMPENSATION

Vendor shall pay the City the greater of:

- A. Six Hundred Fifty Dollars (\$650.00) per month; or
- B. Five Percent (5%) of Gross Monthly Sales.

"Gross Monthly Sales" means all amounts received or receivable from sales conducted under this Agreement, excluding separately stated sales and use taxes actually remitted, refunds, chargebacks, and gratuities not retained by Vendor, but without deduction for labor, food costs, supplies, equipment, processing fees, overhead, or other business expenses.

**Lease Rate Adjustments Upon Renewal.** The parties acknowledge that the compensation established under this Agreement reflects a reduced initial concession rate intended to mitigate business risk associated with a new food service operation and uncertain customer demand. Upon each renewal term, the City reserves the right to evaluate operational performance, customer demand, revenues, and market conditions and may recommend an increase to the monthly concession fee, percentage rent, or both as a condition of renewal. No renewal shall be automatic unless mutually agreed upon by the parties.

## ARTICLE 8 MONTHLY REPORTING AND PAYMENT

No later than the tenth (10th) day of each month, Vendor shall submit documentation for the immediately preceding calendar month, including:

1. Monthly Sales Report/Point-of-Sale (POS) Sales Report;
2. Payment of all amounts due under this Agreement; and
3. Supporting documentation reasonably requested by the City.

Vendor shall provide copies of all Texas sales tax filings submitted to the Texas Comptroller that relate to operations conducted under this Agreement no later than ten (10) days following submission of such filing to the Comptroller.

## **ARTICLE 9 AUDIT RIGHTS**

The City, its auditors, accountants, employees, or authorized representatives shall have the right to inspect and audit Vendor's books, records, sales reports, point-of-sale records, receipts, bank deposits relating to golf course operations, tax filings, and other documents necessary to verify Gross Monthly Sales.

Vendor shall maintain all records relating to operations under this Agreement for a minimum period of three (3) years.

If an audit reveals underreported sales exceeding five percent (5%), Vendor shall reimburse the City for all reasonable audit costs in addition to any amounts owed.

## **ARTICLE 10 PAYMENT TERMS AND DELINQUENCIES**

Amounts due and not paid by the tenth (10th) day of the month shall be considered delinquent.

Any delinquent amount shall be subject to:

- A one-time ten percent (10%) late fee; and
- Interest at one and one-half percent (1.5%) per month on all outstanding balances thereafter until paid in full.

Failure to pay within sixty (60) days shall constitute a default.

Failure to pay within ninety (90) days shall constitute grounds for immediate termination.

Vendor shall be responsible for all reasonable collection costs, audit costs, attorney fees, and court costs to the extent permitted by Texas law.

## **ARTICLE 11 UTILITIES, WIFI, AND KITCHEN ACCESS**

### **Utilities and Internet**

The City shall provide access to electricity, water, wireless internet service (Wi-Fi), and limited kitchen facilities on an "as-is" basis.

The City makes no guarantee regarding the availability, reliability, continuity, speed, quality, interruption, outage, fluctuation, or adequacy of utility or internet services.

The City shall not be liable for spoilage, inventory loss, equipment damage, business interruption, loss of profits, or any damages resulting from utility or internet interruptions.

Water usage shall not exceed 2,000 gallons per month. If water consumption exceeds 2,000 gallons per month, the City may assess additional utility charges based upon the then-current water and wastewater utility rates approved by the City of Mission, together with any applicable administrative costs associated with monitoring, calculating, billing, or collecting such charges.

### **Kitchen Access and Use**

The City shall provide Vendor access to the existing golf course kitchen and existing kitchen equipment solely for food preparation purposes and on an "as-is" basis.

All food prepared within the golf course kitchen shall remain the property of Vendor.

Vendor may utilize the kitchen facilities based upon operational demand and customer service needs. Vendor shall establish procedures and staffing necessary to ensure customers are served at the location most convenient to the customer, whether through food truck operations, kitchen preparation, golf cart delivery service, pickup service, or other approved methods.

Access to the kitchen shall be limited to Vendor, its authorized employees, and authorized City personnel for inspection, maintenance, operational, health and safety, emergency response, or other official purposes. The City reserves the right to enter and inspect the kitchen and any related food preparation areas at any reasonable time.

The kitchen facility and any City-owned kitchen equipment are provided as a convenience to Vendor on an "as-is" and "as-available" basis.

The City may, but shall not be obligated to, repair, maintain, replace, upgrade, or provide any kitchen equipment, appliances, fixtures, furnishings, utilities, or facilities.

The City makes no representation or warranty regarding the condition, suitability, functionality, availability, or fitness of the kitchen or any equipment for Vendor's intended use.

Failure, breakdown, removal, repair, replacement, maintenance, or unavailability of any kitchen equipment or facility shall not constitute a breach of this Agreement, shall not relieve Vendor of its obligations under this Agreement, and shall not entitle Vendor to any rent reduction, fee reduction, reimbursement, damages, credits, offsets, or other compensation.

Vendor acknowledges that it has inspected the kitchen facilities and accepts them in their existing condition.

Vendor may store inventory, supplies, food products, and equipment within the kitchen or other approved storage areas at Vendor's sole risk. The City shall have no responsibility for theft, spoilage, contamination, loss, damage, or deterioration of any inventory or property left within City facilities. Vendor is encouraged to store inventory within its food truck whenever practical.

The City may utilize the kitchen facilities during periods when Vendor is not operating, provided such use does not unreasonably interfere with Vendor's operations.

### **Maintenance and Sanitation Responsibilities**

Vendor shall be responsible for maintaining the kitchen in a clean, sanitary, orderly, and safe condition at all times and shall comply with all applicable health regulations and food safety requirements.

Vendor shall immediately notify the City of any equipment malfunction, facility damage, or unsafe condition.

Vendor shall be responsible for repair or replacement costs resulting from negligent acts, misuse, abuse, intentional damage, or failure to properly operate equipment by Vendor, its employees, agents, contractors, or representatives.

Vendor shall not make modifications, alterations, repairs, or improvements to the kitchen or equipment without prior written approval from the Golf Director or City Designee.

### **Restricted Areas**

Vendor shall not access, utilize, handle, or enter:

- a. The golf course pro shop counter area;
- b. Cash handling areas;
- c. Point-of-sale systems owned by the City;
- d. Inventory storage areas belonging to the City;
- e. Alcohol storage areas;
- f. Administrative offices; or
- g. Any restricted areas not specifically authorized by the Golf Course Director or City Designee.

Unauthorized access to restricted areas shall constitute a material breach of this Agreement and may result in immediate termination.

## **ARTICLE 12 SECURITY AND PROPERTY**

Vendor shall be solely responsible for all vehicles, equipment, inventory, supplies, cash, and personal property.

The City shall not be liable for theft, vandalism, fire, weather damage, equipment failure, accidents, loss, or damage to Vendor property.

Vendor may leave equipment on-site at its sole risk.

Any security measures provided by the City shall not create any duty or liability on the part of the City.

### **ARTICLE 13 INSURANCE**

Vendor shall maintain throughout the term of this Agreement:

Commercial General Liability Insurance:

- \$1,000,000 per occurrence
- \$2,000,000 aggregate

Commercial General Liability coverage shall include products and completed operations and foodborne illness liability, and shall include contractual liability sufficient to insure the indemnification obligations set forth in Article 18.

Commercial Automobile Liability Insurance:

- \$1,000,000 combined single limit

Workers' Compensation Insurance:

- If Vendor employs one or more employees and such coverage is otherwise required by applicable law.

The City of Mission, its elected officials, officers, employees, and agents shall be named as additional insureds on the Commercial General Liability and Commercial Automobile Liability policies. Such coverage shall be primary and non-contributory with respect to any insurance or self-insurance maintained by the City, and each policy shall include a waiver of subrogation in favor of the City where available.

Vendor shall furnish certificates of insurance, together with copies of the required additional insured, primary and non-contributory, and waiver of subrogation endorsements, upon execution of this Agreement, annually, and upon each renewal. Vendor shall provide the City at least thirty (30) days' prior written notice of cancellation, non-renewal, or material change of any required coverage.

Failure to maintain insurance shall constitute an immediate default.

### **ARTICLE 14 PERMITS, LICENSES, AND REGULATORY COMPLIANCE**

Vendor shall obtain and maintain all permits, licenses, certifications, registrations, inspections, and approvals required for operation.

Vendor shall comply with all applicable federal, state, county, and local laws, regulations, ordinances, and requirements.

Vendor shall maintain all required food handler certifications and certified food manager credentials.

Beginning July 1, 2026, Vendor shall obtain and maintain a current Texas Department of State Health Services Mobile Food Vendor license for each food vending vehicle used under this Agreement, or other written authorization recognized by DSHS during any transition period. Vendor shall also comply with all non-conflicting City fire, zoning, location, sanitation, stormwater, traffic, and operational requirements applicable to Vendor's use of City property.

Vendor shall be solely responsible for identifying, securing, and maintaining any required commissary, wastewater disposal facility, grease disposal facility, discharge area, or support services required for operation.

The City shall have no obligation to provide or identify any wastewater disposal area, commissary, grease disposal facility, or support infrastructure.

#### **ARTICLE 15 SALES TAX COMPLIANCE**

Vendor shall maintain all required Texas sales tax permits and registrations.

Vendor shall accurately collect, report, and remit all applicable sales taxes.

Vendor shall identify Mission, Texas as the location from which sales are conducted to the extent required by applicable law and Texas Comptroller reporting requirements.

#### **ARTICLE 16 APPEARANCE AND CUSTOMER SERVICE STANDARDS**

Vendor shall maintain the food truck and surrounding premises in a clean, sanitary, safe, professional, and aesthetically pleasing condition.

The vehicle shall be free from:

- Excessive rust
- Major body damage
- Peeling paint
- Offensive graphics
- Fluid leaks
- Unsanitary conditions

- Conditions detrimental to the appearance of the golf course

Vendor shall not display signage, banners, flags, inflatable advertising devices, speakers, music, lighting, or promotional materials outside the designated area without prior approval of the Golf Course Director or City Designee.

The City may require corrective action within a reasonable time period.

Vendor shall provide professional and courteous customer service at all times.

Vendor and its employees shall conduct themselves in a manner that positively reflects upon the City of Mission and Shary Municipal Golf Course.

### **Marketing and Promotional Materials.**

Vendor shall be solely responsible for all marketing, advertising, promotional, menu development, QR code creation, printed materials, digital materials, signage, and related marketing costs associated with Vendor's operations.

Vendor shall provide the City with sufficient approved marketing materials, including menus, QR codes, promotional displays, and ordering instructions for placement within the clubhouse, starter shack, golf carts, beverage carts, driving range, practice facilities, and other customer areas designated by the Golf Course Director or City Designee.

All marketing materials shall be subject to approval by the Golf Course Director or City Designee prior to placement or distribution.

## **ARTICLE 17 INSPECTION RIGHTS**

The City reserves the right to inspect the kitchen facilities, food truck, service area, operations, cleanliness, aesthetics, customer service performance, food safety compliance, permits, certifications, and operational records at any reasonable time.

Vendor shall promptly correct any deficiencies identified by the City.

## **ARTICLE 18 INDEMNIFICATION**

TO THE FULLEST EXTENT PERMITTED BY LAW, VENDOR SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY OF MISSION, TEXAS, ITS ELECTED OFFICIALS, OFFICERS, EMPLOYEES, AGENTS, REPRESENTATIVES, VOLUNTEERS, AND SUCCESSORS FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, DAMAGES, LOSSES, LIABILITIES, JUDGMENTS, FINES, PENALTIES, COSTS, EXPENSES, AND ATTORNEYS' FEES OF ANY KIND OR CHARACTER ARISING OUT OF, RESULTING FROM, OR RELATING TO VENDOR'S OPERATIONS, SERVICES, ACTIVITIES, FOOD PREPARATION, FOOD SALES,

PRODUCTS, EQUIPMENT, VEHICLES, EMPLOYEES, AGENTS, CONTRACTORS, REPRESENTATIVES, OR PERFORMANCE UNDER THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO CLAIMS FOR PERSONAL INJURY, BODILY INJURY, DEATH, PROPERTY DAMAGE, FOODBORNE ILLNESS, HEALTH CODE VIOLATIONS, ENVIRONMENTAL CONTAMINATION, OR OTHER LOSSES OR DAMAGES CAUSED IN WHOLE OR IN PART BY THE ACTS, OMISSIONS, NEGLIGENCE, OR MISCONDUCT OF VENDOR OR THOSE ACTING ON VENDOR'S BEHALF. THIS INDEMNIFICATION OBLIGATION SHALL SURVIVE THE EXPIRATION OR TERMINATION OF THIS AGREEMENT.

### **ARTICLE 19 EVENTS OF DEFAULT**

The following shall constitute events of default:

- Failure to timely pay any fees, charges, reimbursements, or other amounts due under this Agreement, including failure to maintain a valid Texas Sales and Use Tax Permit, timely file or provide required sales tax reports, timely remit collected sales taxes, or submission of fraudulent, misleading, or inaccurate sales, tax, or financial information;
- Failure to maintain required insurance, permits, licenses, certifications, food safety certifications, health department approvals, or compliance with applicable federal, state, county, local, health, food service, mobile food unit, or regulatory requirements, including health code violations and failure to maintain required cleanliness, sanitation, and food safety standards;
- Failure to satisfy operational requirements of this Agreement, including the 95% operating requirement, response time and service level expectations, golf cart delivery requirements, unauthorized relocation, sale of unauthorized products, repeated substantiated customer service complaints, conduct detrimental to the reputation of the City or Shary Municipal Golf Course, unauthorized use of City facilities, unauthorized access to restricted areas, misuse of kitchen facilities or equipment, failure to maintain the kitchen in a clean and sanitary condition, negligent damage to City facilities or equipment, or failure to reimburse the City for damages caused by Vendor negligence;
- Assignment, transfer, sublicense, or subcontracting of this Agreement without prior City approval, bankruptcy, insolvency, receivership, or any material breach of this Agreement.

Vendor's failure to operate for more than seven (7) consecutive calendar days without approval from the Golf Director or City Designee shall constitute a default under this Agreement. Upon written notice from the City, Vendor shall have seventy-two (72) hours to resume operations or remove all vehicles, equipment, inventory, supplies, signage, and personal property from City property. Failure to do so may result in the City removing and storing such property at Vendor's sole cost and expense. Prior to disposing of any such property, the City shall provide written notice to Vendor and shall, when practical, prepare an inventory and photographs of the property.

The City may dispose of such property to the extent permitted by law, and the City shall have no liability for any resulting loss or damage.

The City may terminate this Agreement upon written notice and failure to cure a default within ten (10) calendar days, unless the nature of the default requires immediate termination.

**ARTICLE 20  
TERMINATION FOR CONVENIENCE**

Either party may terminate this Agreement without cause upon fourteen (14) calendar days written notice to the other party.

Upon expiration or termination of this Agreement for any reason, Vendor shall remove all vehicles, equipment, inventory, supplies, signage, and personal property from City property within seventy-two (72) hours unless otherwise approved in writing by the Golf Director or City Designee. Any property remaining on City property after such period may be removed and stored by the City at Vendor's sole cost and expense. Prior to disposing of any such property, the City shall provide written notice to Vendor and shall, when practical, prepare an inventory and photographs of the property. The City may dispose of such property to the extent permitted by law, and the City shall have no liability for any resulting loss or damage.

**ARTICLE 21  
ASSIGNMENT**

Vendor shall not assign, transfer, sublicense, or subcontract this Agreement without prior written approval of the City.

**ARTICLE 22  
INDEPENDENT CONTRACTOR**

Vendor is and shall remain an independent contractor and not an employee, agent, partner, joint venturer, or representative of the City. Nothing contained in this Agreement shall be construed as creating an employer-employee relationship between the City and Vendor or any of Vendor's employees, agents, contractors, or representatives. Vendor shall be solely responsible for all compensation, payroll taxes, benefits, insurance, permits, licenses, and other obligations arising from its operations and personnel.

**ARTICLE 23  
GOLF CART DELIVERY SERVICE**

Vendor shall provide golf cart delivery service throughout Shary Municipal Golf Course.

Vendor shall furnish, own, lease, or rent all golf carts utilized for food delivery operations at Vendor's sole expense.

All delivery carts shall be maintained in a clean and professional condition and shall display Vendor branding, logos, marketing materials, or other identifying features approved by the Golf Course Director or City Designee and visible to customers.

Vendor shall deliver food and menu items directly to customers at locations throughout the facility, including but not limited to the clubhouse, starter shack, driving range, practice range, putting greens, chipping greens, golf course, event areas, tournament locations, and other customer-accessible areas.

Deliveries within the golf course shall require the use of an approved golf cart that is clean, safe, properly maintained, and in good operating condition, and that is capable of safely accessing golf course facilities and customer locations.

Vendor shall establish procedures to ensure customers are served at the location most convenient to the customer while maintaining safe and efficient golf course operations.

The Golf Course Director or City Designee may establish additional operational procedures, routes, safety requirements, delivery standards, and service expectations as necessary.

Subject to personnel availability and approval by the Golf Course Director or City Designee, Shary Municipal Golf Course employees may provide food delivery services for Vendor throughout the golf course and related facilities. Such services are optional and may be modified, suspended, or discontinued at any time by the City. Vendor shall reimburse the City at rates established by the Golf Course Director or City Designee. The City shall have sole discretion over personnel availability, delivery procedures, service levels, scheduling, and applicable charges. Nothing herein obligates the City to provide delivery personnel or delivery services.

## ARTICLE 24 GOVERNING LAW AND VENUE

This Agreement shall be governed by the laws of the State of Texas.

Venue for any action arising under this Agreement shall lie exclusively in Hidalgo County, Texas.

**No Waiver of Governmental Immunity.** Nothing in this Agreement shall be construed as a waiver of any governmental immunity, sovereign immunity, official immunity, statutory protection, limitation of liability, or defense available to the City of Mission under Texas law.

## ARTICLE 25 STATUTORY CERTIFICATIONS AND DISCLOSURES

Vendor shall complete and submit any Conflict of Interest Questionnaire required under Chapter 176 of the Texas Local Government Code and, to the extent this Agreement requires action by

the City Council before it may be signed, any Certificate of Interested Parties (Form 1295) required under Section 2252.908 of the Texas Government Code. Vendor shall provide any other certifications, disclosures, and forms required by applicable Texas law as a condition of this Agreement and any renewal or amendment, and shall file any required Form 1295 with the Texas Ethics Commission and deliver a copy to the City prior to the City's execution of this Agreement.

**ARTICLE 26  
NOTICES**

Any notice, request, demand, consent, or other communication required or permitted under this Agreement shall be in writing and shall be deemed duly given: (a) when delivered in person; (b) one (1) business day after deposit with a nationally recognized overnight courier, charges prepaid; (c) three (3) business days after deposit in the United States mail, certified mail, return receipt requested, postage prepaid; or (d) when sent by electronic mail, provided that no error or non-delivery message is received and that a copy is sent the same day by one of the foregoing methods. Notices shall be addressed as follows:

If to the City:  
City of Mission, Texas  
Attn: City Manager

\_\_\_\_\_  
Mission, Texas 78572  
Email: \_\_\_\_\_

With a copy to:  
Office of the City Attorney

\_\_\_\_\_  
Email: \_\_\_\_\_

If to Vendor:  
Pineapple Ninjaz, LLC  
Attn: \_\_\_\_\_

\_\_\_\_\_  
Email: \_\_\_\_\_

Either party may change its notice address or electronic mail address by written notice given in accordance with this Article.

**ARTICLE 27  
PUBLIC INFORMATION AND RECORDS**

Vendor acknowledges that the City is a governmental body subject to the Texas Public Information Act, Chapter 552 of the Texas Government Code, and that records submitted to or

maintained by the City under this Agreement, including monthly sales reports, point-of-sale records, sales tax filings, and audit materials, may be subject to public disclosure. Vendor is solely responsible for conspicuously marking, at the time of submission, any information it contends is proprietary, confidential, or otherwise excepted from disclosure; the City does not guarantee the confidentiality of any information and will determine its disclosure obligations in accordance with the Act, including by seeking a ruling from the Texas Attorney General where required by law. Vendor shall comply with applicable records-retention and public-information requirements of Texas law to the extent they apply to this Agreement.

**ARTICLE 28  
ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, discussions, representations, and agreements.

No amendment shall be effective unless in writing and signed by both parties.

**CITY OF MISSION, TEXAS**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

City Secretary

**PINEAPPLE NINJAZ, LLC**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit A

### **Shary Golf Course Operating Hours:**

Monday: 7 AM – 11 PM

Tuesday: 7 AM – 11 PM

Wednesday: 7 AM – 11 PM

Thursday: 7 AM – 11 PM

Friday: 7 AM – 11 PM

Saturday: 7 AM – 11 PM

Sunday: 7 AM – 11 PM

The foregoing operating hours, including opening and closing times, may be modified by the Golf Course Director or City Designee based on daylight savings time, seasonal daylight conditions, weather, customer demand, tournaments, special events, maintenance activities, operational needs, or other factors deemed necessary by the City.

**Peak Time Hours:** Monday-Sunday from 4 PM-11 PM

### **Extended Hours Operations:**

Night golf operations are generally anticipated to occur between 6:00 PM and 11:00 PM. Such hours may be adjusted by the Golf Course Director or City Designee based on daylight savings time, seasonal daylight conditions, weather, customer demand, tournaments, special events, maintenance activities, operational needs, or other factors deemed necessary by the City.

The City reserves the right to modify the operating schedule at any time. Vendor shall comply with any revised operating schedule approved by the Golf Course Director or City Designee.



**MEETING DATE:** June 23, 2026

**PRESENTED BY:** Edgar Gonzalez, EIT., Deputy City Engineer

**AGENDA ITEM:** Discussion and Possible Action on Matters Related to Authorization to Re-Solicit Bids for Odor Control Chemical for the Public Works Department Sanitary Sewer Collection System – Gonzalez

**NATURE OF REQUEST:**

Staff is seeking authorization to re-solicit bids for the purchase of Odor Control Chemical for the Public Works Department Sanitary Sewer Collection System. Odor control chemicals are utilized throughout the City's sanitary sewer collection system and wastewater facilities to reduce and neutralize odors associated with wastewater operations.

The original solicitation, RFB No. 26-168-01-05, was authorized by City Council on December 9, 2025, and subsequently advertised and received bids. However, due to the lapse of time since the original solicitation process and the absence of a contract award, staff recommends re-soliciting the project to ensure current market pricing, maximize vendor participation, and maintain the integrity of the competitive procurement process. Purchases will be made on an as-needed basis.

Staff is requesting authorization to proceed with a new solicitation for these services.

**BUGETED:** Yes      **FUND:** Utility – Water Distribution      **ACCT. #:** 02-412-64220

**BUDGET:** \$121,999      **EST. COST:** \$80,000      **CURRENT BUDGET BALANCE:** \$53,298

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JPT, AG*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**City Of Mission  
Specifications**

**Bid Name: Odor Control Chemical for the Public Works Department Sanitary Sewer  
Collection System**

- I. Scope of Work: The City of Mission is accepting bids for chemicals for Odor Control Chemical for the Public Works Department Sanitary Sewer Collection System.
- II. General Information: The maximum plant flow at the North Water Plant is 17.5 mgd and the minimum plant flow is 7.0 mgd. The average plant flow is 10.5 mgd. The maximum plant flow at the South Water Plant is 8.0 mgd and the minimum plant flow is 6.0 mgd. The average plant flow is 7.0mgd.
- III. General Information: The maximum plant flow at the Waste Water Plant is 13.5 mgd and the minimum plant flow is 5.2mgd.
- IV. Specifications: Please read your specifications thoroughly and be sure that the Odor Control Chemical for the Public Works Department Sanitary Sewer Collection System offered complies with all requirements. Variations from the specifications will not be allowed. The City requires for a product bulletin and material safety data sheets to be included with bid.
- IV. Delivery: Deliveries of Odor Control Chemical for the Public Works Department Sanitary Sewer Collection System shall be by drivers thoroughly trained and familiar with the related hazards, safety measures, and spill clean-up procedures. **ALL SPILLS AND LEAKAGE, REGARDLESS OF SIZE, SHALL BE PROPERLY AND IMMEDIATELY CLEANED UP BY THE BIDDER'S PERSONNEL.** Proper labeling, including hazard warnings, will be required on all delivery trucks.