



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, July 24, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, July 24, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFVRdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Report from the Rio Grande Valley Humane Society - Perez
2. Report from the Greater Mission Chamber of Commerce – Enriquez
3. Legal Department Update - V. Flores
4. Update on Drainage Projects - Terrazas
5. Departmental Reports – Perez
6. Citizen's Participation – Garza

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

7. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Medelina's Restaurant at 2224 E. Business Hwy. 83, Being a tract of land containing 1.08 acres of land, being part or portion of Lot 204, John H. Shary Subdivision, C-4, Sandalio R. Garcia, and Adoption of Ordinance#_____ - De Luna

8. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Cocktails Latin Bar & Grill at 4001 S. Shary Road, Ste. 350, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, The Best Flavored Beer, LLC, and Adoption of Ordinance# _____ - De Luna
9. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill at 608 N. Shary Road, Suites 9 & 10, Lot 1, Alba Plaza, C-3, BGD Investments, LLC, and Adoption of Ordinance# _____ - De Luna
10. Discussion and action, if any, related to an ordinance providing for a definition of “storage unit facility” and providing for the conditional use of those facilities in Interim Agricultural Use (AO-I), Office Building District (C-1), Neighborhood Commercial District (C-2), and General Business District (C-3), and permitted uses for districts, and Adoption of Ordinance# _____ - De Luna
11. Discussion and action, if any, related to an ordinance providing for amendments to the city’s Historic Preservation Ordinance under Section 1.47B of its Code of Ordinances (Appendix A) with necessary revisions to ensure compliance with state and city regulations, as recommended by the City’s Historic Preservation Commission, and Adoption of Ordinance# _____ - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

12. Approval of Minutes – Carrillo
Regular Meeting – July 10, 2023
13. Acknowledge Receipt of Minutes – Perez
Citizen’s Advisory Committee – June 27, 2023
14. Authorization to extend one-year renewal option for the purchase of Flexible Base-Commercial Caliche for the Public Works Department - Bocanegra
15. Authorization to execute first one-year renewal option for Pump Repair & Maintenance Services for Water Treatment Plants, Waste Water Treatment Plant and Water Distribution Divisions – Bocanegra
16. Approval of Resolution # _____ of the City Council of the City of Mission, Texas, suspending the August 23, 2023 effective date of the Statement of Intent of Texas Gas Service Company to increase rates within incorporated areas of its service territory to permit the city time to study the request and to establish reasonable rates – D.Flores
17. Approval of Ordinance # _____ (A) Repealing Article V of Chapter 66 of the City of Mission's Code of Ordinances (Curfew for Minors) to comply with HB 1819, recently adopted by the 88th Texas Legislature - Torres

18. Authorization to purchase a total of forty-seven (47) Standard Duty Front Load Containers from Wastequip via BuyBoard Contract #686-22 - Mendiola
19. Pre-negotiated hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units - Mendiola
20. Authorization to submit a grant application to Firehouse Subs Public Safety Foundation - Elizalde
21. Authorization to submit a grant application to the Walmart Foundation for the Local Community Grant Program - Elizalde
22. Authorization to Execute First One Year Renew Option for Pest Control Services for City of Mission Buildings. - Hinojosa

APPROVALS AND AUTHORIZATIONS

23. Appointment of City Council Representative and Alternate to serve on the Board of Directors for the Texas Citrus Fiesta Board - Carrillo
24. Authorization to purchase Class “A” uniforms for Fire Department personnel through Co-op vender Webb’s Uniforms LLC – Garcia
25. Approval of Ordinance # _____ of the City Council of the City of Mission, Texas Amending City of Mission Code of Ordinances Section 30-164 Master Fee Schedule for the Mission Fire Department EMS – Garcia
26. Authorization to purchase 1000 Residential Refuse Carts from Otto Environmental Systems via HGAC Contract #RC01-21 – Mendiola
27. Authorization to purchase 15 (fifteen) 30 Cubic Yard Standard Duty Roll Off Container from Wastequip via BuyBoard Contract 686-22 – Mendiola
28. Approval of Ordinance No. _____ providing for a Three-Way Stop intersection at Sierra Court and Stonegate Drive - Torres
29. Approval of Final Five-Year Consolidated Plan & Strategy 2023-27, Final Annual Action Plan 2023-24 and Authorize City Manager to execute Subrecipient Agreements for those receiving FY’23 CDBG Allocations - Longoria
30. Authorize Staff to engage in negotiations with the architect for Lions Park Improvements Project Phase II and Authorize City Manager to execute contract incident thereto – Geddes
31. Authorization to approve Change Order #1 & #2 for Tulip Drainage Improvements Project for the City of Mission – Bocanegra
32. May 2023 Tax Collection Report - Vela
33. Approval of May 2023 Financial Statements – Vela
34. Approval of Ordinance # _____ amending Ordinance #5223 adopting six (6) additional personnel to the classified position of firefighter for the Mission Fire Department – J. Lerma
35. Approval of Budget Amendment: General Fund - Vela
36. Presentation of the Preliminary Budget for the Fiscal Year 2023-2024 - Perez
37. Set Public Hearing date for FY 2023-24 Annual Budget - Perez

[38.](#) Authorization to approve Change Order #2 HCRMA Utility Move Project - Terrazas

[39.](#) Authorization to approve Change Order #3 HCRMA Utility Move Project- Terrazas

UNFINISHED BUSINESS

[40.](#) TABLED 07/10/2023: Rezoning: Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Martin Vega, and Adoption of Ordinance# _____ - De Luna

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.087 (Economic Development Negotiations) related to the following:

- a. Project Pliers
- b. Project Superman, and
- c. Project Placita.

(City Attorney V. Flores, City Manager R. Perez, and MEDC CEO T. Garcia)

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) related to pending litigation; specifically, City of Mission v. Warehouse Event Center LLC dba Blackout Private Social Club (CL-23-2429-H, County Court at Law #8). (City Attorney V. Flores)

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, related to Project Pliers, Superman, and/or Placita.

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 21st day of July, 2023 at 3:30 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **24th day of July, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **21st day of July, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:30 p.m. on said date.



 Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:
 Mission Police Department – June 2023
 Mission Historical Museum – June 2023
 Sanitation Department – June 2023
 Community Development – June 2023
 Purchasing Department – June 2023
 Speer Memorial Library – June 2023
 Risk Management – June 2023
 Public Works Department – June 2023

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Mission Police Department



Monthly Report June 2023



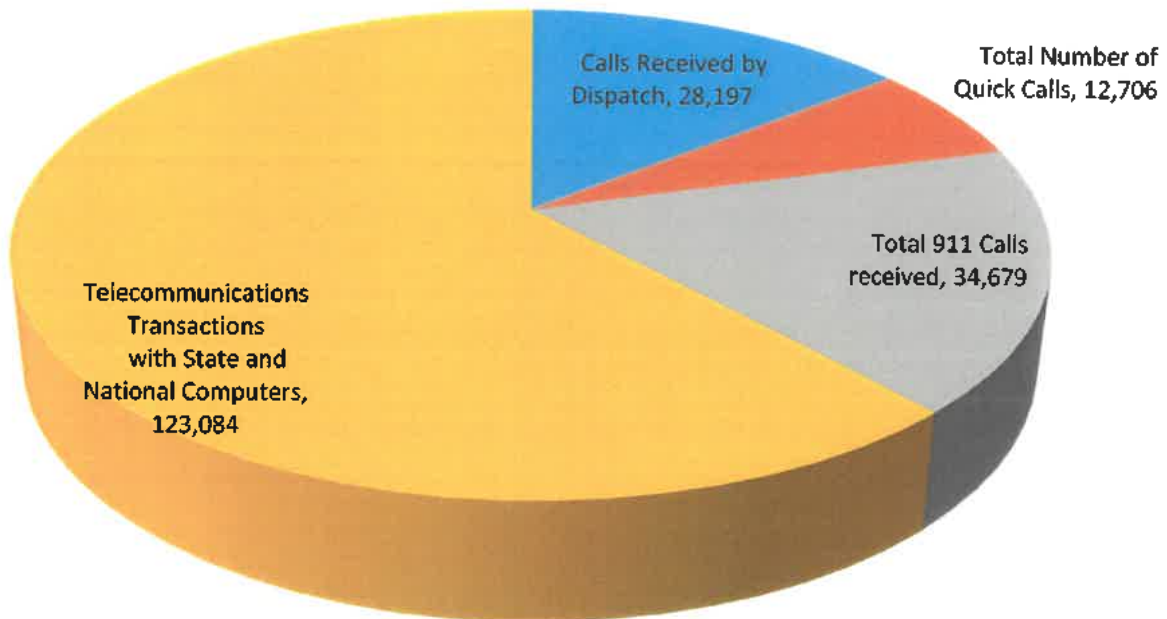
Mission Police Department

Monthly Report for June 2023



Communications Division

	June 23	FY 22-23 YTD
Calls Received by Dispatch	3,042	28,197
Total Number of Quick Calls	1,001	12,706
Total 911 Calls received	4,467	34,679
Telecommunications Transactions with State and National Computers	11,719	123,084



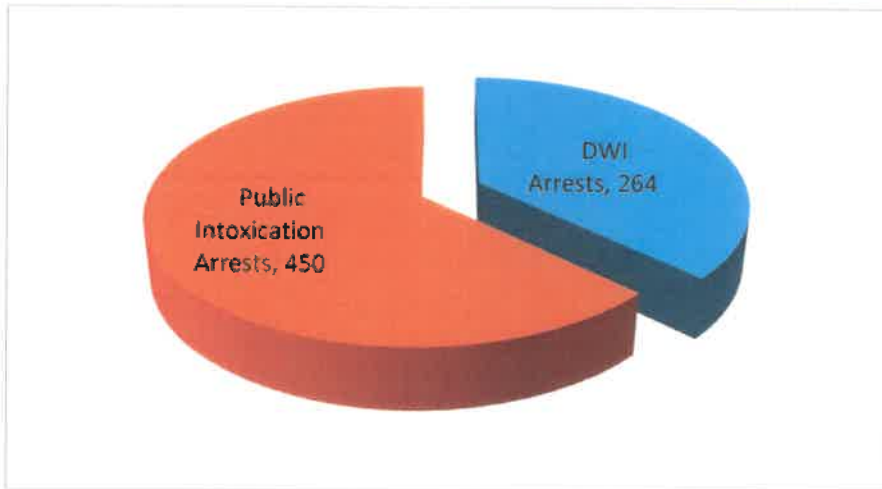


Mission Police Department Monthly Report for June 2023



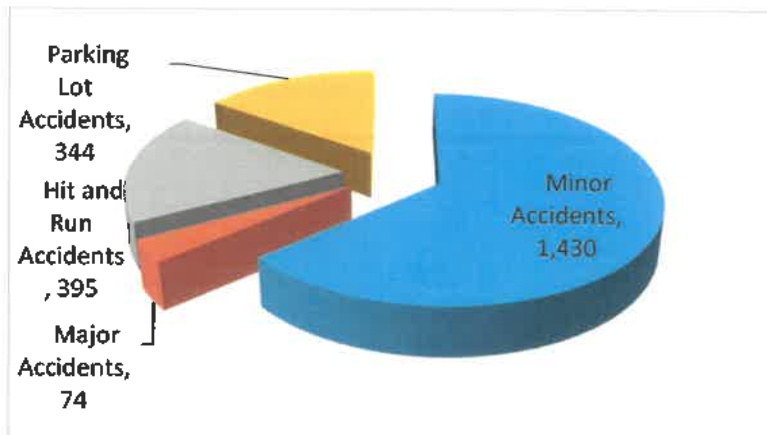
Patrol Division

	June 23	FY 22-23 YTD
DWI Arrests	19	264
Public Intoxication Arrests	33	450



Traffic Division

	June 23	FY 22-23 YTD
Minor Accidents	132	1,430
Major Accidents	1	74
Hit and Run Accidents	47	395
Parking Lot Accidents	45	344



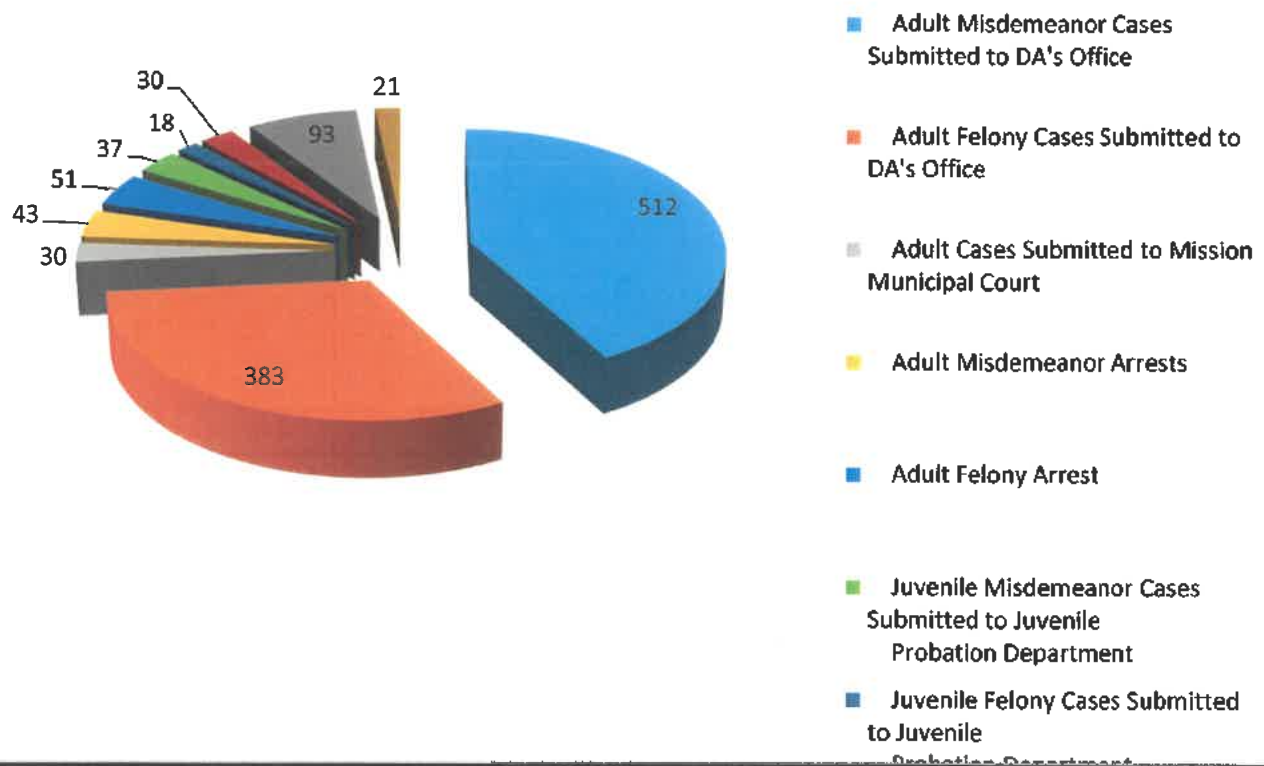


Criminal Investigations Criminal Case Submissions



	June 23	FY 22-23 YTD
Adult Misdemeanor Cases Submitted to DA's Office	42	512
Adult Felony Cases Submitted to DA's Office	33	383
Adult Cases Submitted to Mission Municipal Court	1	30
Adult Misdemeanor Arrests	3	43
Adult Felony Arrest	4	51
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	2	37
Juvenile Felony Cases Submitted to Juvenile Probation Department	3	18
Juvenile Cases Submitted to Mission Municipal Court	1	30
Juvenile Misdemeanor Arrests	2	93
Juvenile Felony Arrests	3	21
Total Open Cases	1,831	1,831

June 23





Mission Police Department

Monthly Report for June 2023



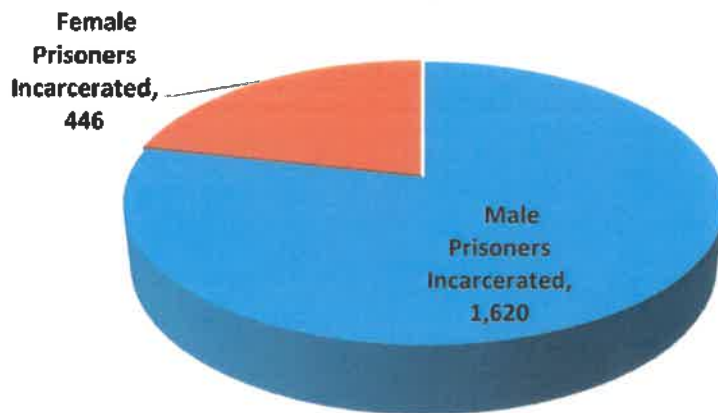
Jail Division

Adults

Male Prisoners Incarcerated
Female Prisoners Incarcerated

Total

	<u>June 23</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	126	1,620
Female Prisoners Incarcerated	43	446
Total	169	2,066

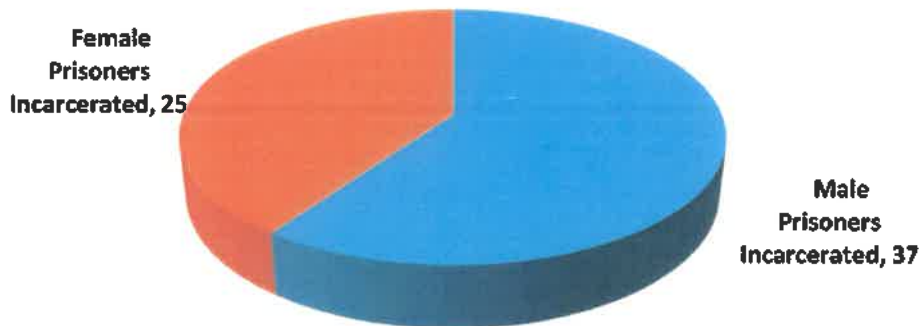


Juveniles

Male Prisoners Incarcerated
Female Prisoners Incarcerated

Total

	<u>June 23</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	3	37
Female Prisoners Incarcerated	1	25
Total	4	62





Narcotics Division -DEA

	June 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0.11	370.14
(Street Value -\$506.00 per pound)	\$56.61	\$187,291.79
Cocaine (kilos)	19.71	693.02
(Street Value -\$21,000.00 per Kilo)	\$413,910.00	\$14,553,420.00
Fentanyl	0.0582	16.81
(Street Value -\$30,000.00 per Kilo)	\$1,746.00	\$504,246.00
Heroin (kilos)	0	57.85
(Street Value -\$34,200.00 per Kilo)	\$0.00	\$1,978,470.00
Methamphetamine (kilos)	0.028	0.21
(Street Value -\$19,900.00 per Kilo)	\$557.20	\$4,159.10
Currency Seizures:	\$15,840.00	\$700,190.00
Vehicle Seizures:	3	19
Arrest:	8	47

Narcotics Division -Immigration & Customs Enforcement

	June 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	14.2	305.71
(Street Value -\$21,000.00 per Kilo)	\$298,200.00	\$6,419,910.00
Heroin (kilos)	0	0.00
(Street Value -\$34,200.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	1402.00
(Street Value -\$19,900.00 per Kilo)	\$0.00	\$27,899,800.00
Currency Seizures:	\$0.00	\$2,596,321.00
Vehicle Seizures:	0	4
Arrest:	6	40



Mission Police and Criminal Investigations

Narcotics

	June 23	FY 22-23 YTD
Marihuana (pounds)	0.00	2.21
(Street Value -\$506.00 per pound)	\$0.00	\$1,118.26
Cocaine (kilos)	0.0252	153.85
(Street Value -\$21,000.00 per Kilo)	\$529.20	\$3,230,782.80
Currency	\$200.00	\$8,198.13

U.S. Marshal Task Force

	June 23	FY 22-23 YTD
Fugitive Apprehension	108	940
Mission CIB Warrants	4	33
68-A Vehicle Inspections	5	18



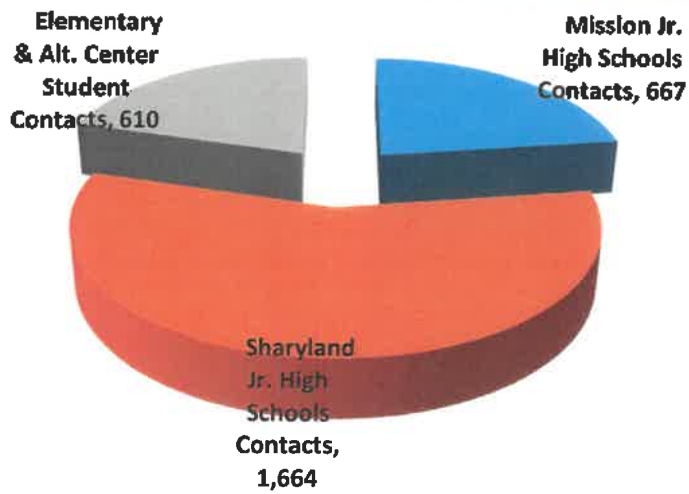
Mission Police Department Monthly Report for June 2023



Educational Resource Officer Program

Mission Jr. High Schools Contacts
 Sharyland Jr. High Schools Contacts
 Elementary & Alt. Center Student Contacts

	<u>June 23</u>	<u>FY 22-23 YTD</u>
Mission Jr. High Schools Contacts	0	667
Sharyland Jr. High Schools Contacts	0	1,664
Elementary & Alt. Center Student Contacts	0	610



Mission High Schools Contacts
 Sharyland High Schools Contacts

	<u>June 23</u>	<u>FY 22-23 YTD</u>
Mission High Schools Contacts	0	1,339
Sharyland High Schools Contacts	0	1,061





Mission Police Department

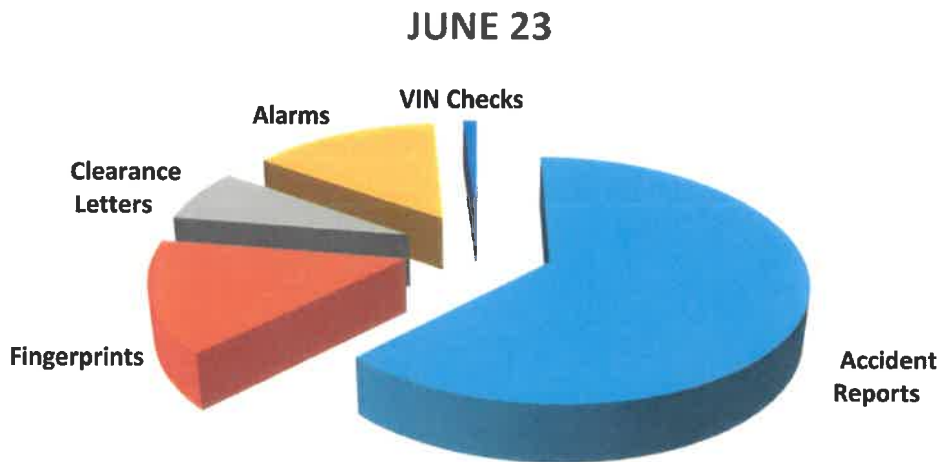
Monthly Report for June 2023



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	June 23	FY 22-23 YTD
Accident Reports	89	851
Fingerprints	32	203
Clearance Letters	17	99
Alarms	11	195
VIN Checks	2	14
TOTAL	151	1,362





Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrests

Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

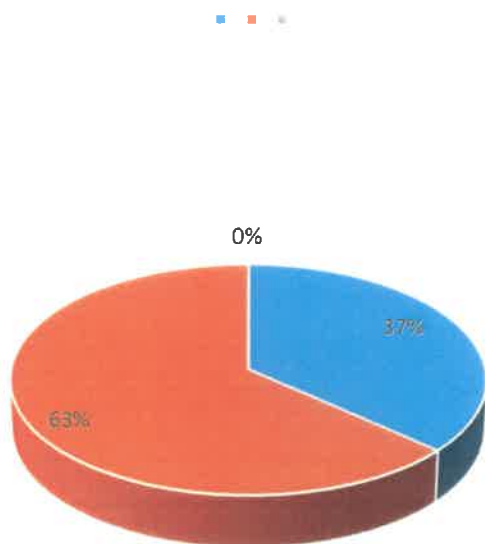
Juvenile Cases Submitted to JP Court

Juvenile Misdemeanor Arrests

Juvenile Felony Arrests

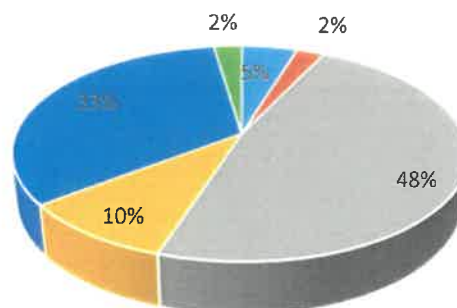
	<u>June 23</u>	<u>FY 22-23 YTD</u>
Adult Cases Submitted to Mission Municipal Court	0	34
Adult Misdemeanor Arrests	0	59
Adult Felony Arrests	0	0
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	0	12
Juvenile Felony Cases Submitted to Juvenile Probation Department	0	6
Juvenile Cases Submitted to Mission Municipal Court	0	121
Juvenile Cases Submitted to JP Court	0	24
Juvenile Misdemeanor Arrests	0	84
Juvenile Felony Arrests	0	6

FY 22-23 YTD



FY 22-23 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests



MISSION HISTORICAL MUSEUM

Departmental Report June 2023

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

FY 2022-2023									
Performance Indicators	October	November	December	January	February	March	April	May	June
General Attendance	62	20	65	72	111	267	30	106	51
Programs	1,000	0	123	40	185	0	0	40	0
Tours	0	5	0	0	2	0	0	0	0
Social Media	3,789	3289	9,179	3,783	2,839	12,261	8,996	13,497	24,453
Outreach	0	60	20	0	165	0	20	625	0
Meetings Hosted	0	0	0	0	20	0	0	0	40
Total:	4,851	3,374	9,387	3,895	3,322	12,528	9,046	14,270	24,544

of people served (June 1– June 30)

Public and Educational Programs/Events

Past Programs/Events:

June 23rd THC Award of Merit in Historic Preservation

Upcoming Programs/Events:

July 6th Preview Party: Leagues of Our Own
 July 7th Leagues of Our Own Exhibit Opening
 July 7th Craft Days at the Annex
 July 14th Craft Days at the Annex
 July 20th Movie at the Club: Super Mario Brothers
 July 21st Craft Days at the Annex
 July 28th Craft Days at the Annex

Other Items:

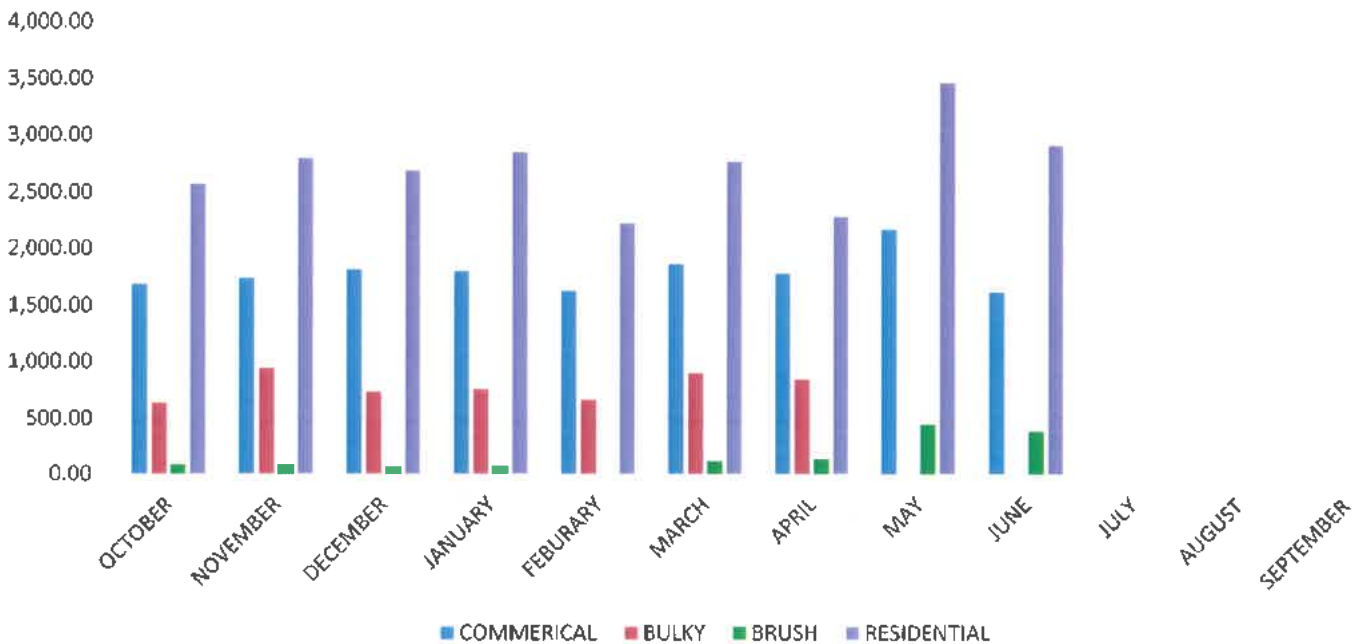
Ongoing History of Mission Loteria (possible work with chamber
 Summer Sports Exhibit w/Sharyland High School
 Fall Mini Ofrenda Project w/Girl Scout Troop

SANITATION DEPARTMENT

For the month of June 2023, the City of Mission Sanitation Department disposed of a combined **4587.11** tons of trash/bulky items. In addition, 28672 cubic yards of brush was collected at our sanitation landfill.

Month	TONS	CUBIC YARDS	TONS	TONS	TONS
	RESIDENTIAL	BRUSH	BULKY	COMMERICAL	BRUSH
OCTOBER	2,574.99	6,552.00	636.00	1,688.36	88.452
NOVEMBER	2,804.30	6440.00	944.89	1740.00	86.94
DECEMBER	2,694.88	4648.00	735.00	1815.41	62.748
JANUARY	2,853.87	4928.00	758.30	1802.34	66.528
FEBURARY	2,225.51	380.18	662.74	1628.01	5.13243
MARCH	2773.08	8876.00	901.03	1865.25	119.826
APRIL	2285.99	10360	845.49	1782.01	139.86
MAY	3472.73	33,068.00	0	2172.34	446.418
JUNE	2917.36	28672.00	0.00	1616.70	387.072
JULY					0
AUGUST					0
SEPTEMBER					0
Total	24602.71	103924.18	5483.45	16110.42	1402.97643

2022 - 2023 SANITATION PICK UP (TONS)



**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2022-09/30/2023**

Item 5.

PROGRESS REPORT CDBG	JUNE, 2023 UNOFFICIAL				
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS \$20,000.00 Funds will be utilized to provide meals to homebound seniors.	\$2,453.22	Agency submitted May request and monthly report; provided services to 22 homebound seniors	\$18,436.32	92%	\$1,563.68
AREA AGENCY ON AGING \$3,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies.	\$0.00	Agency submitted May request and monthly report; serving 7 participants	\$2,397.98	80%	\$602.62
CASA OF HIDALGO COUNTY, INC. \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children.	\$0.00	Agency submitted March & April request and monthly report; staff will review and process. serving 1 participant	\$395.40	40%	\$604.60
CHILDREN'S ADVOCACY CENTER \$5,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families.	\$0.00	Agency exhausted funds; serving 36 participants	\$5,000.00	100%	\$0.00
EASTER SEALS SOCIETY \$3,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy.	\$600.00	Agency submitted May request and monthly reports; serving 1 participant	\$1,660.00	55%	\$1,340.00
SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.	\$722.26	Agency submitted April & May request and monthly report; serving 10 participants	\$1,486.42	50%	\$1,513.58
C.A.M.P. UNIVERSITY \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs.	\$0.00	Agency exhausted funds; serving 4 participants	\$3,000.00	100%	\$0.00
HOPE MEDICAL SERVICES \$3,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents.	\$0.00	Agency has not submitted request and monthly report; serving 27 participants	\$2,919.00	97%	\$81.00
COMFORT HOUSE \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live.	\$0.00	Agency exhausted funds continues to serve applicants; serve 3 participants	\$3,000.00	100%	\$0.00
HOUSING ASSISTANCE PROGRAM					
REHABILITATION \$50,000.00	\$0.00	Staff re-certifying next applicant to be assisted.	\$23,000.00	46%	\$27,000.00
RECONSTRUCTION \$1,054,363.00	\$205,492.50	Processed invoices for five projects at 45% payment at 50% completion	\$551,377.05	52%	\$502,985.95
HOUSING ADMINISTRATION FY 22-23 \$115,167.00	\$7,444.87	Oversight expense of the Housing Assistance Program	\$79,739.52	69%	\$35,427.48
PROGRAM ADMINISTRATION FY 22-23 \$183,167.00	\$11,392.07	Oversight expense of the CDBG Program	\$127,447.58	70%	\$55,719.42
\$1,446,697.00	\$228,104.92		\$819,858.67	57%	\$626,838.33
	Community Development Department CDBG / HOUSING				
New Applicants (HAP)	Agencies/Contractor:	Departments:	# of referrals to other agencies/departments:	Walk-ins	
0	5	0	12	24	
New Applicants (EAP)	Re-certifications:	Previously Assisted:	Incoming Calls:	Appointments	
0	0	2	72	0	

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2022-2023 (FUNDING THRU 06/2026)**

PROGRESS REPORT CV	JUNE, 2022 UNOFFICIAL				
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS					
\$77,692.00					
Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing.	\$9,320.85	Agency submitted May's monthly request/report; YTD 74 participants.	\$47,752.65	61.46%	\$29,939.35
EMERGENCY ASSISTANCE PROGRAM					
\$100,100.00					
Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance.	\$0.00	Staff continues to process applications and promotes the program; YTD 14 participants	\$58,709.50	58.65%	\$41,390.50
PROGRAM ADMINISTRATION					
\$13,448.00					
	\$1,963.54	Oversight expense of the EAP Program; Imake clerk coordinating events for the program	\$11,214.82	83.39%	\$2,233.18
AFFORDABLE HOMES OF SOUTH TEXAS CV3					
\$142,548.00					
Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19.	\$2,343.66	Agency submitted April & May request and monthly report; YTD:24 participants	\$62,748.05	44.02%	\$79,799.95
FOOD BANK OF RGV CV3					
\$33,390.00					
Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19.	\$7,212.86	Agency submitted April & May request and monthly report; YTD:657 participants	\$20,660.67	61.88%	\$12,729.33
MISSION FIRE DEPARTMENT CV3					
\$100,478.00					
Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19	\$0.00	Staff working on obtaining concrete pad quotes and specifications for video message board.	\$0.00	0.00%	\$100,478.00
\$467,656.00	\$20,840.91		\$201,085.69	43.00%	\$266,570.31

City of Mission – Departmental Report



Item 5.

Department Name	Director Name	Date assumed position
Procurement	Peter Geddes	8/30/2021
REPORTING DATE:	JUNE 2023	

Personnel/Staffing:

Type	Budgeted	Expensed	Balance Remaining	Percent Expensed
Part Time	0	0	0	0
Full Time	\$215,099	\$157,182	\$57,917	73.1%

Welcome New Employees: N/A

Financial: This section will provide the Council with an overview of total budgeted, encumbered amounts with balance remaining and a percentage at the end. These are overall departmental numbers.

Salary & Benefits:

Budgeted	Expensed	Balance Remaining	% used
\$287,239	\$202,890	\$84,349	70.6%

Operations & Maintenance:

Budgeted	Expensed	Balance Remaining	% used
\$49,165	\$31,221	\$17,944	63.5%

Capital Outlay:

Budgeted	Expensed	Balance Remaining	% used
\$0	\$0	\$0	0.0%

Highlights:

Overall budget 71.8% used for the FY through 9 months. On track to meet budget for FY22-23.

Major Projects:

Project Name/Description	Percent Complete	Total Estimated Budgeted Cost
Vehicle Leases: Receive Round 2 vehicles (received 39 of 39)	100%	\$327k
Vehicle Leases: Receive Round 3 Vehicles; (received 18 of 31)	58%	\$270k (General Fund)
Paperless: PO's	75%	\$1535/month

Upcoming Events/Projects: 30 Days:

- Issue Notice to Proceed for Lions Park July 6th.
- Monitor new vehicles scheduled for July - Aug from Round 3 list.
- Scheduled one (1) solicitation opening in July.
- Notice to Proceed in July for 3 solicitations:
- Drainage projects: 2 pending to solicit (Elm, Leandro)
- Paperless PO's
 - Implemented ability to print to pdf with signatures in May
 - In process with DocuWare (Toshiba) to implement paperless memo approval.
 - Scheduled to begin paperless Memo approval process in July.

60 Days:

- Additional training for Travel & Training process
- Kick-off training for new paperless Memo / PO process
 - Target selected departments for initial launch
- Review and update Purchasing Policy Manual. Target for before FY end.

90 Days:

- Solicitations (ongoing)
- Paperless PO's with InCode
 - Pending implementation into inCode of scanning feature for approvals (18 months)
- Budget for FY23-24
- Strategic Plan support

Potential Issues: None to report

Statistics:

- Purchase Orders Processed for JUN 1 – JUN 30
 - a. JUN 1 – JUN 30 , 2023: 308 PO's (+ 54%)
 - b. JUN 1 – JUN 30 , 2022: 200 PO's

Solicitations

#	Type	Number	Description	Council Approval Solicit	Post Solicitation	Bid Opening	Council Approval to Award	Award and Contract	Notice to Proceed
57	RFP	23-401	Third Party Admin / Stop Loss	3/27/2023	5/12/2023	6/9/2023	6/26/2023	7/6/2023	7/19/2023
62	RFB	23-445	HAP 22-II	6/12/2023	6/16/2023	6/30/2023	7/10/2023	7/13/2023	7/26/2023
63	RFP	23-466	Sludge Removal rebid	6/26/2023	6/30/2023	7/14/2023	7/24/2023	7/27/2023	8/10/2023
65	RFB	23-	Agent of Record	6/28/2023	7/21/2023	8/2/2023	8/14/2023	8/17/2023	8/29/2023
66	RFB	23-	Vidoe Message Board CDBG	3/27/2023	7/19/2023	8/2/2023	8/14/2023	8/17/2023	8/29/2023
64	RFP	23-	International Scripts	6/26/2023	7/12/2023	8/2/2023	8/14/2023	8/17/2023	8/31/2023
38	RFB	23-	Bryan Road	8/8/2022	Missing Specs				
38	RFB	23-	Drainage Elm	8/8/2022	Missing Specs				
38	RFB	23-	Drainage Leandro	8/8/2022	Missing Specs				
51	RFP	23-	Golf Maintenance Building	5/8/2023	Hold				
38	RFB	23-	Holland Road	8/8/2022	Missing Specs				
45	RFB	23-	Parks Restrooms	6/21/2022	Missing Specs				
45	RFB	23-	Roof Replacement Parks	5/22/2023	Hold				
Complete									
Due within 1 week									
Due within 3 days									

- 58 Bid Numbers Assigned in June 2023

Row Labels	Count of Bids
Police	8
IT	8
Sanitation	7
Fleet	6
Facilities	6
MEC	5
Media	3
Public Works	2
Parks and Recreation	2
Fire	2
Boys & Girls Club	2
Golf	2
HR	1
Wastewater Treatment	1
Executive	1
CDBG	1
Meter Readers	1
Grand Total	58

- Conducted one (1) pre-bid meeting, three (3) bid openings, one (1) pre-construction meeting.
- Held ten (10) vendor meetings and processed nine (9) new vendor applications. Total vendors on ProcureWare 4,040.

SPEER MEMORIAL LIBRARY

DOOR COUNT



11,681

June 2023



27,659



BOOKS CHECKED OUT



71

ADULT PROGRAM AUDIENCE



VOLUNTEER HOURS WORKED

1,174



TEENS PROGRAM AUDIENCE 1,117

1,983



CHILDREN PROGRAM AUDIENCE

USE OUR ONLINE RESOURCES



WWW.MISSION.LIB.TX.US

Speer Memorial Library

Scavenger Hunt was inspired by the book *Dragons Love Tacos* by Adam Rubin.



P.A.W.S. 4 Help for our Story time.



koalas out of peanut butter sandwiches in our library's Cooking with Kids!
We hope everybody had a great time!



The Midnight Library by Matt Haig for last night's book discussion!



Huge thanks to our Mayor and City Council for stopping by the Speer Memorial Library for Story time and spending some time with the littler bookworms.



Risk Management Departmental Monthly Report – June 2023

General Liability Claims

There were 6 liability claims filed against the City during the month of June.

Law Enforcement Liability Claims

There was 1 law enforcement liability claim filed against the City during the month of June.

Auto Liability Claims

There was 1 auto liability claim filed against the City during the month of June.

City Property Claims

There was 0 property claims for the city during the month of June.

Worker's Comp

There have been 7 Workers' Compensation claims filed during the month of June.

- 2 were Civil Service Employees.
 - 1 was a Covid-19 Claim.
- 5 were Non-Civil Service Employees.

As of June 30th, we have 4 employees out on injury leave and 4 employees on Light/Modified Duty. A total of 6 employees returned to full duty in June.



Public Works

June 2023 Monthly Report

Water Distribution Utility Inspections



Bryan Point



Amber Grove - 8 Inch Water Line Connection



Amber Grove



Bryan to Highland Park - Alley



Street Projects



13th Street - Alley





**PUBLIC WORKS
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Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON

‡ UTILITY BILLING ‡

BILLING TYPE	June - 2023	June - 2022	Y-T-D 22-23	Y-T-D 21-22
Water Consumption (Gals.)	333,290,000	449,102,000	3,013,042,000	3,183,097,000
Number of Customers	29,960	29,483		

WATER & WASTEWATER

Water Sales	\$ 1,153,918	\$ 1,224,699	\$ 9,790,837	\$ 9,435,509
Water Sales - <i>Granjeno</i>	2,118	2,665	20,235	21,276
Connections	25,190	12,700	153,785	112,273
Reconnect Fees	6,170	12,820	46,545	84,680
Sewage Service	659,853	564,282	5,307,702	4,908,088
Sewage Service - <i>Granjeno</i>	1,193	1,440	11,265	12,823
Industrial Sewer Surcharge	1,062	448	5,337	6,427
Wastewater Assessment	10,010	7,050	68,405	57,220
Service Charge	7,325	3,644	74,198	40,503
Garage Sales & Other	50	4,785	32,846	25,939
Total	\$ 1,866,889	\$ 1,834,533	\$ 15,511,155	\$ 14,704,738

SANITATION

Garbage Fees	\$ 613,694	\$ 595,644	\$ 5,555,176	\$ 5,323,231
Brush Fees	103,124	67,824	750,042	610,640
Total	\$ 716,818	\$ 663,468	\$ 6,305,218	\$ 5,933,871

DRAINAGE ASSESSMENT FEE

Drainage Assessment Fee	\$ 104,152	\$ 84,778	\$ 858,025	\$ 762,857
Total	\$ 104,152	\$ 84,778	\$ 858,025	\$ 762,857
Total Billing	\$ 2,687,859	\$ 2,582,779	\$ 22,674,398	\$ 21,401,466

‡ UTILITY COLLECTIONS ‡

COLLECTIONS	June - 2023	June - 2022	Y-T-D 22-23	Y-T-D 21-22
Total Collections	\$ 1,632,139	\$ 1,690,981	\$ 15,209,221	\$ 14,351,307

Water Distribution

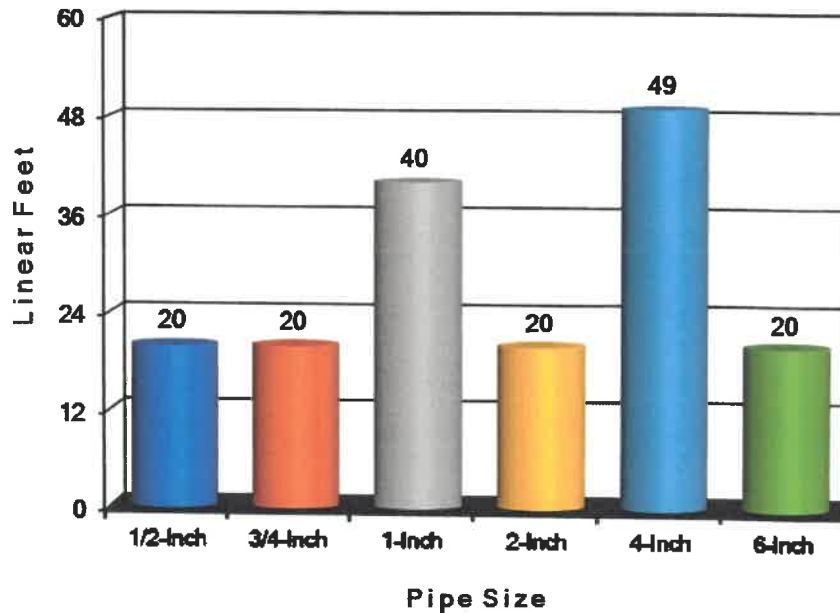
Utility Line Installation

Water Distribution Crews installed a total of 169 Linear Feet of Utility Line. And maintained eight (8) major water breaks. Below are the locations where the broken line repairs took place.

Water Distribution Utility Line Installation

1/2-Inch	3/4-Inch	1-Inch	2-Inch	4-Inch	6-Inch
3103 St Susana 20'	6628 El Camino Real 20'	3103 St Susana 20' 1813 Dolores del Rio 20'	214 Miller 20'	203 San Jacinto 35' Highland Park / Exp 14'	San Antonio / 83 20'
20 LF	20 LF	40 LF	20 LF	49 LF	20 LF

June 2023 Utility Pipe Line Installation

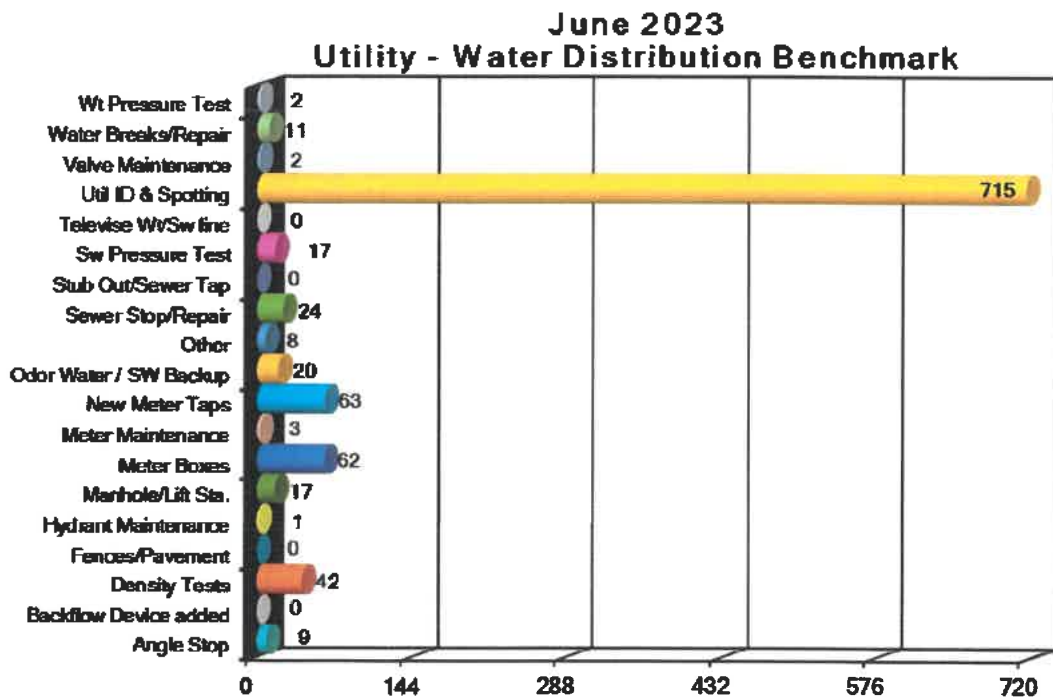


Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for June 2023.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Y-T-D 22-23	F-Y 21-22
Angle Stop	18	9	12	9	6	10	12	2	9	87	154
Backflow Device Added	0	0	0	0	0	0	0	0	0	0	1
Density Tests	64	106	47	0	0	5	36	119	42	419	235
Fences/Pavement	0	1	5	0	2	0	1	1	0	10	16
Hydrant Maintenance	110	61	0	0	61	78	3	0	1	314	307
Manhole/Lift Station	1	0	6	14	0	0	4	26	17	68	60
Meter Boxes	34	32	33	25	51	48	42	36	62	363	498
Meter Maintenance	4	4	4	9	0	4	3	2	3	33	57
New Meter Taps	36	32	35	26	51	48	42	36	63	369	503
Odor Water	26	19	35	32	33	21	25	26	20	237	294
Other	8	6	4	4	0	1	4	35	8	70	96
Sewer Stop/Repair/Tap	2	6	40	31	7	3	29	34	24	176	88
Stub Out	0	0	0	0	0	0	0	0	0	0	0
Sewer Pressure Test	0	16	17	55	8	28	10	0	17	151	23
Televise Sewer line	0	0	0	0	0	0	0	0	0	0	5
Utility ID & Spotting	636	424	538	670	686	553	659	768	715	5,649	5,298
Valve Maintenance	2	3	1	2	0	1	1	3	2	15	24
Water Break/Repair	36	44	34	23	14	19	18	12	11	211	324
Water Pressure Test	3	21	5	33	3	15	0	1	2	83	53
Totals	980	784	816	933	922	834	889	1,101	996	8,255	8,036



Water Distribution - Utility Inspections Our Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on the twenty-seven (27) sites with 715 inspections, 10 Mandrel and 7 PSI Sewer Tests, 1 PSI and 1 Bacteria Sample of Water Tests and 42 Density Tests. Final water line connection at Bryan Point; sewer line activated and eliminated existing lift station at Bentsen Palm.

2022-23 Sites Under Construction

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	All Heart Church	3/2023		3 Mile / Shary	Under Construction
2	Amber Grove	2/2023		2 ¼ Trosper	Under Construction
3	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
4	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
5	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
6	Brilliant Academy PH I	3/2023		Los Ebanos / Charles St.	Under Construction
7	Bryan Pointe PH II	2/2023		Bryan / 1 st Street	Under Construction
8	Cap Storage Victoria Drive, LLC	6/2023		Shary / Victoria	Under Construction
9	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
10	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
11	Conway Avenue Sewer Project	2/2022		2 Mile / Conway	Under Construction
12	El Milagro PH I	12/2022		Los Indios / Bryan	Under Construction
13	Garden Path	9/2022		Taylor / FM 495	Under Construction
14	IHop	2/2023		North Conway	Under Construction
15	Lantana Landing	2/2022		2 ¾ Mile / Trosper	Under Construction
16	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
17	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
18	Manok Harbor Freight	2/2023		Frontage / Conway	Under Construction
19	Juneberry Ranch	1/2023		3 Mile North Juneberry	Under Construction
20	Plantation Grove Town Homes	9/2022		Plantation Boulevard	Under Construction
21	Quest Gateway	5/2023		Frontage / Bryan	Under Construction
22	Ragland Village	1/2023		Business 83 / Ragland	Under Construction
23	Sendero Phase I	1/2023		1 Mile South	Under Construction
24	Sendero Phase II	2/2022		1 Mile South	Under Construction
25	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
26	The Shops At 495	9/2022		FM 495 / Conway	Under Construction
27	Speedy Trails	2/2022		West Mile 2 / Holland	Under Construction

2022-23 Water & Wastewater Major Ongoing Construction Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
North Conway Sewer Improvements	5,280 LF (Mile 2 to Mile 3)	90%	90%	\$ 667,110	RDH Site & Concrete LLC
Bentsen Palm Ph III Sewer Improvements	5,280 LF S. Mile 1 (Schuerbach to Inspiration)	100%	100%	\$ 1,853,205	RDH Site & Concrete LLC
SH 365 HCRMA Utility Relocations	5,280 LF South Anzalduas	100%	100%	\$ 1,207,420	Mor-Wil Co.

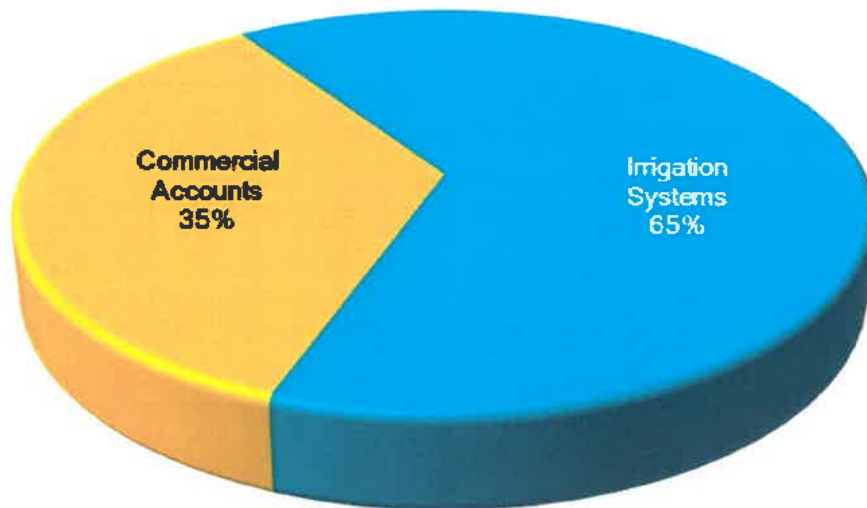
Water Distribution - Backflow Prevention Inspections

There were twenty (20) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination for June.

2022-23 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Y-T-D 22-23	F-Y 21-22
Inspection of <i>Commercial</i> Accounts	6	5	9	6	9	4	7	6	7	59	77
Inspection of <i>Sprinkler</i> Accounts	15	13	18	14	15	12	13	11	13	124	121

June 2023
Backflow Prevention Inspections



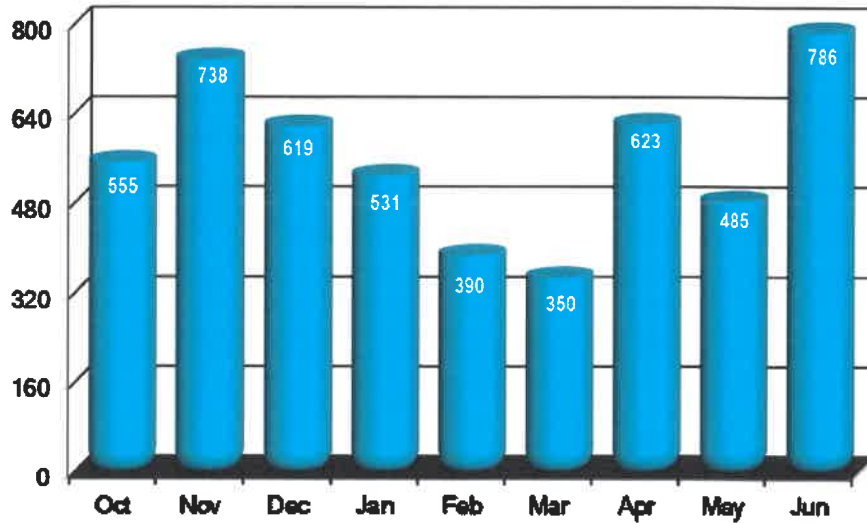
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 369 miles of sewer lines by responding to 20 sewer backups and 786 work orders this month.

2022-23 Sewer Collection Lift Station Inspections

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Y-T-D 22-23	F-Y 21-22
Lift Stations Inspections	555	738	619	531	390	350	623	485	786	5,077	4,631
Televised Sites	0	0	0	0	0	0	0	0	0	0	5
Televised Feet	0	0	0	0	0	0	0	0	0	0	600

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 409.510 million gallons of water.

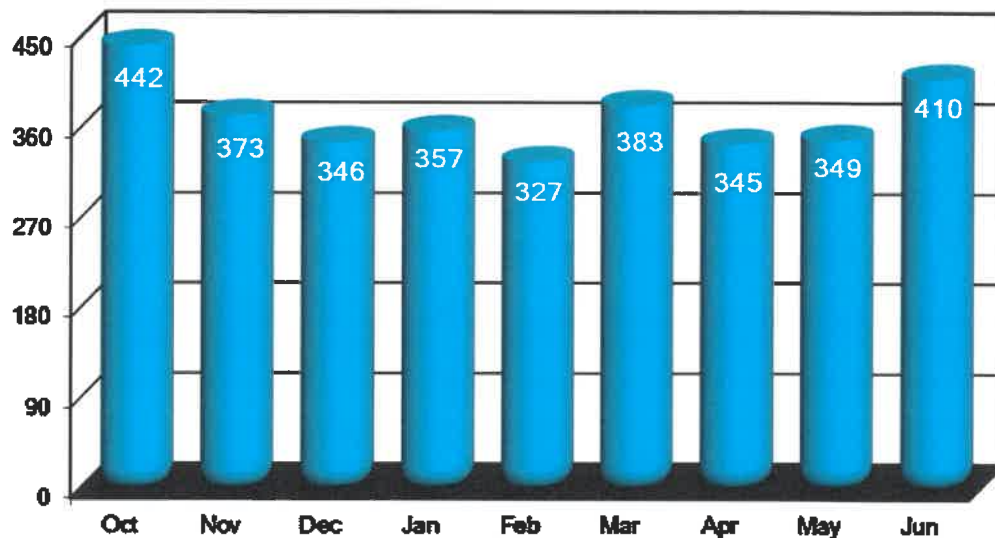
2022-23 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Y-T-D 22-23	F-Y 21-22
14	18	10	442	373	346	357	327	383	345	349	410	3,332	4,882

Parameters Exceeded: N/A

Rainfall: 0.90"

2022-23 Water Production Million Gallons (MG)



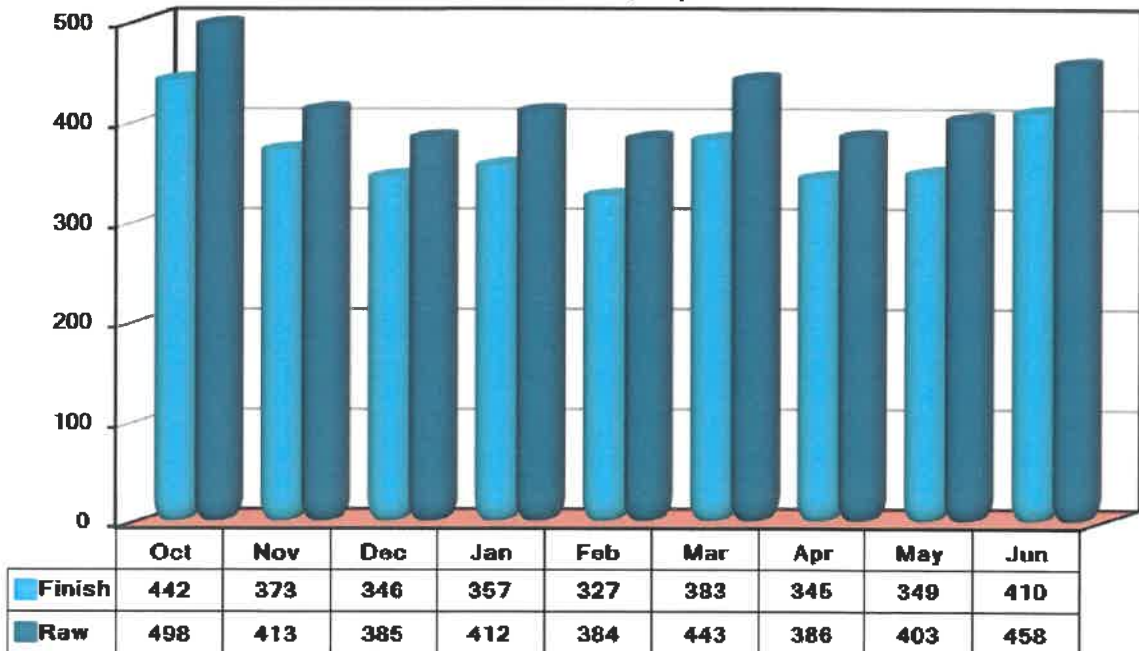
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company performed the chlorine dioxide generator monthly service and collected monthly chlorite samples.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- Coordinated weblink notice on City water bills for Water Quality Report.
- Prepared for The Progress Newspaper the 2022 Water Quality Report notice.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters. Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.

**Water Treatment Plants
2022-23 Raw & Finish Water
Million Gals. (MG)**



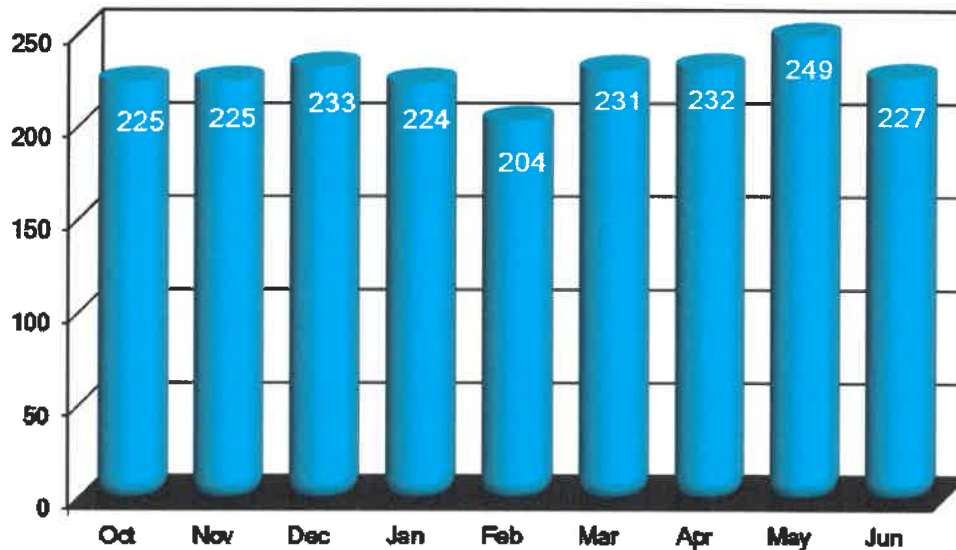
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 227.210 million gallons of Wastewater.

2022-23 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Y-T-D 22-23	F-Y 21-22
7.5	8.0	7.0	225	225	233	224	204	231	232	249	227	2,050	2,722

2022-23 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status

No violations this month. Plant operated at 55.64% capacity and is rated at 13.5 mgd; Yearly averaged 7.512 mgd; There was 1.0 inch of rainfall recorded this month.

Wastewater - Risk Management Program

Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed. Facilities Department checked all filters for buildings with climate control systems and also checked safety equipment for fire hazard preparation.

Wastewater - Staff Developments

Emilio Garcia passed test for his TCEQ Class "B" License. Saith Rodriguez, Travis Ray Dunn and Juan Cortez will soon test for their TCEQ Class "C" license. The Plant is planning to hire a Chief Operator.

Wastewater - Facility Activities

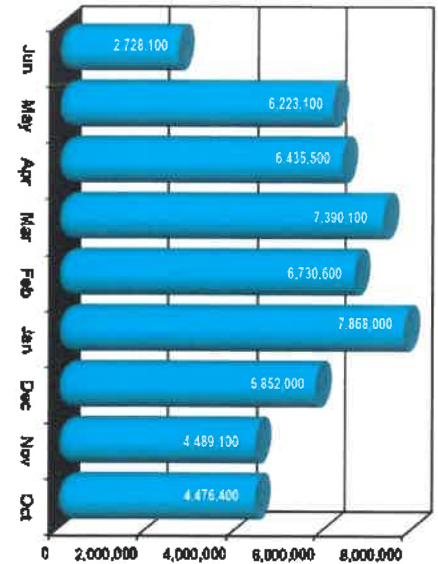
The Supervisory Staff continued to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant is starting plans on how to upgrade the Plant's UV Disinfection System. Xylem and City's Wastewater Plant have reached an agreement to start work plans on the rehabilitation of the Disinfection System. Plans to rehabilitate the disinfection system will allow the disinfection process to continue for an extended period of time without the added cost of new construction. Other Rehabilitation Projects will soon be looked at for the Main Lift Stations and Clarifier covers for the expansion side of the Plant.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary and (automatically) exercised two emergency generators once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.

2. Operators continue routine cleaning of clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators daily cleaned "Tea Cup" Grit System at head works.
5. Maintenance Crew worked on Aerator 3 for the Pretreatment Pond and installed it at the Digester.
6. Maintenance Crew set up sampler at Rio Grande Juice Company.
7. Maintenance Crew worked on oil reservoir tank for blower system for both holding tanks.
8. Maintenance Crew worked on Lift Station pump 6.
9. Work was done on Rotor 1 East by Maintenance Crew.
10. Worked on all Odor Control Systems to reduce foul odors to the community.

Pretreatment Flow (MG)



Wastewater - Contract Work Contracted out electricians worked on the following.

1. J&E did not work at the Plant this month.
2. Hill Tex work done at the Plant was as follows.
 - Worked on Clarifier lights.
 - Worked on security camera system installation.
 - Worked on Main Lift Station level meter hydro ranger.
 - Worked on Rotor Bearing 1 East at the Digester System.
 - Worked on lights for the UV control room.
 - Worked on generator maintenance for west side of Plant.

Wastewater - Other Contract Work

1. Denali continued to provide the Plant with sludge and grit removal services.
2. Cintas continued to provide uniform services, employee boot purchase option and door mat replacements.
3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on the Administration building.

Wastewater - Lab Status All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. Plant Supervisors continued using the EPA Discharge Monitoring Report Federal Reporting System to comply with the TCEQ permit. The Lab has completed the ERA Annual Study for the QMR43.

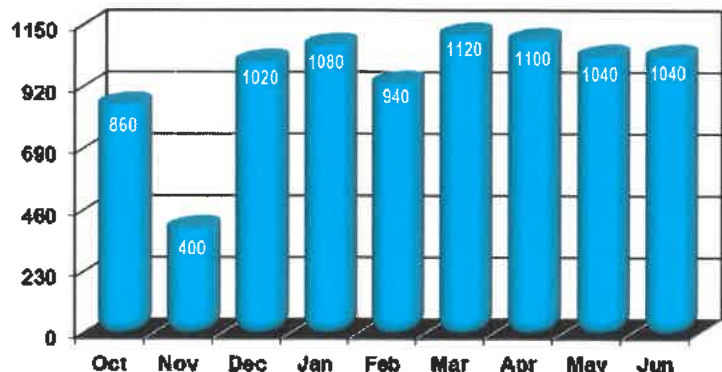
Wastewater - Special Projects Capital improvements projects include an upgrade on the UV System, covers for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our Dewatering Sludge System Belt Press. Thickener Tank 2 needs rehab; Equipment is needed for the Thickener System for daily operations and more capacity at Digester. Melden & Hunt Engineers are looking into the rehab needs for the Main Lift Station.

Pre-Treatment Five surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continued to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 42 truckloads of 210,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 2,728,100 million gallons. Total sludge hauled was 1,040 cubic yards equivalent to fifty-two (52) roll off containers.

2022-23 Sludge Removal

Month	Roll Offs	Cubic Yards
Oct	43	860
Nov	20	400
Dec	51	1,020
Jan	54	1,080
Feb	47	940
Mar	56	1,120
Apr	55	1,100
May	52	1,040
Jun	52	1,040
YTD 22-23	430	8,600
F-Y 21-22	446	8,920

2022-23 Sludge Removal - Cubic Yards



Street Division - Benchmark Summary

Our Street Crews paved 1,425 linear feet of alleyways, patched approximately 676 potholes; placed a total of 32 signs (25 stop signs), 32 poles (cemented), 32 clamps; inspected and repaired 98 traffic lights and street lights and street lamps; 509 street miles swept; removed 180 tires; street crews cleared right-of-way tree limb obstructions throughout the City. There were 369 customers and a monetary Collection of Debris totaling \$9,949.

Street Improvement & Construction Projects

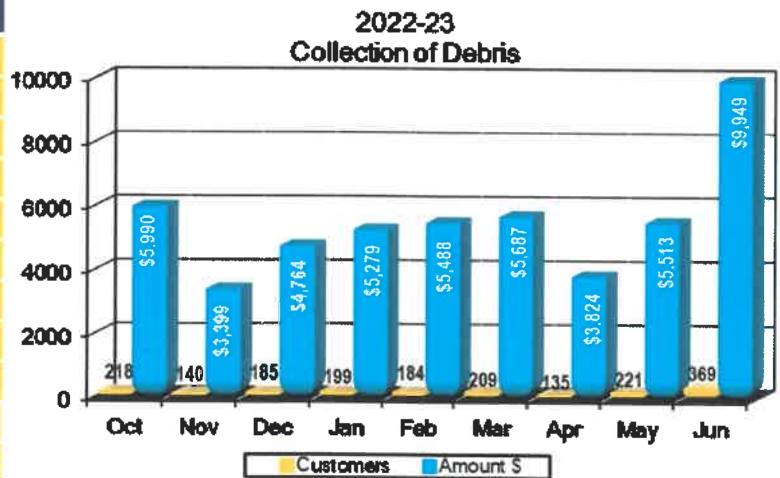
Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Bryan to Highland-alley	1,100x11.5	100%	100%	\$ 13,330	Street Department
13 th Street / Francisco-alley	325x11.5	100%	100%	\$ 4,646	Street Department
Maintenance Citywide	101.47 tons	100%	100%	\$ 8,118	Street Department

Storm Drainage Improvement Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
Esperanza Storm Drainage Improvements	13,635	80%	80%	\$ 5,736,827	Texas Cordia Const. LLC
Gabriel Storm Drainage Improvements	4,479	75%	75%	\$ 2,084,252	Texas Cordia Const. LLC
Stewart Storm Drainage Improvements	8,160	55%	55%	\$ 3,323,780	G&G Contractors.
Tulip Storm Drainage Improvements	4,991	99%	99%	\$ 1,818,646	Mor-Will Const. LLC

Collection of Debris There were 369 customers with a collection of debris totaling \$ 9,949.

Month	Customers	Amount \$
Oct	218	\$ 5,990
Nov	140	\$ 3,399
Dec	185	\$ 4,764
Jan	199	\$ 5,279
Feb	184	\$ 5,488
Mar	209	\$ 5,687
Apr	135	\$ 3,824
May	221	\$ 5,513
Jun	369	\$ 9,949
YTD 22-23	1,860	\$ 49,893
FY 21-22	2,251	\$ 60,525

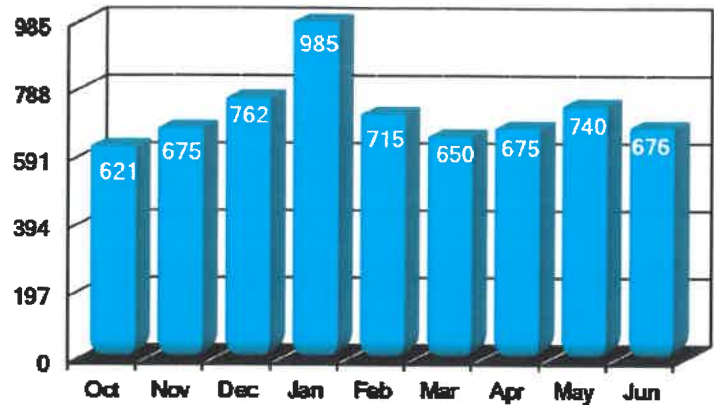


City Pothole Maintenance Street Crews filled a total of 676 potholes.

Pothole Benchmark

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	780	621
Nov	710	675
Dec	820	762
Jan	780	985
Feb	820	715
Mar	875	650
Apr	675	675
May	785	740
Jun	785	676
Totals	7,030	6,499

**2022-23
Pothole Count**

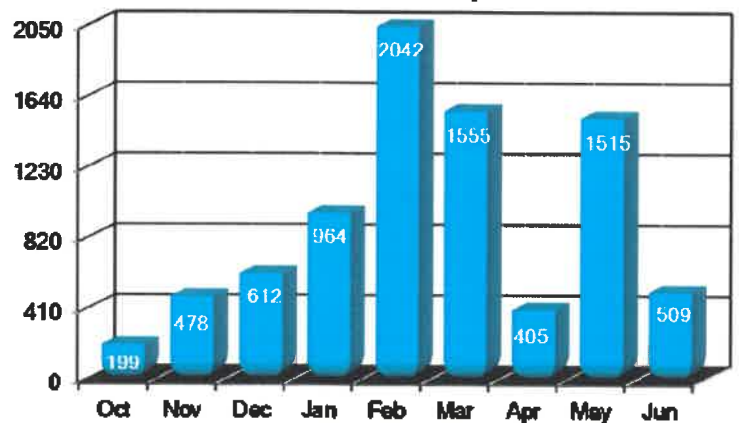


City Street Miles Swept Mr. Felipe Torres and Mr. Ruben Gutierrez, Sweeper Operators, cleaned 509 miles of curbside.

Street Sweeper Miles

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	425	199
Nov	463	478
Dec	494	612
Jan	438	964
Feb	588	2,042
Mar	470	1,555
Apr	611	405
May	431	1,515
Jun	644	509
Totals	4,564	8,279

**2022-23
Street Miles Swept**

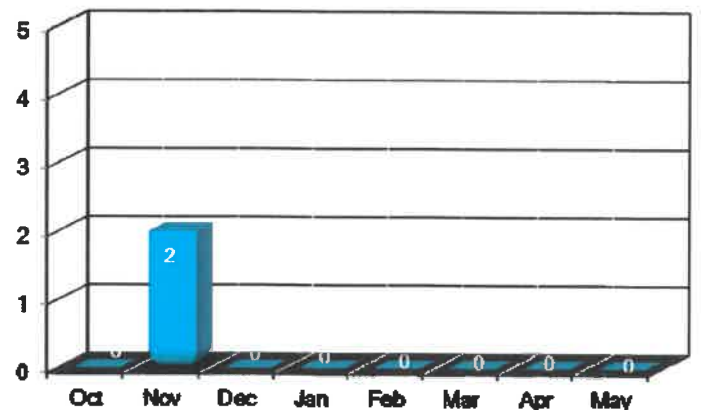


Lot Maintenance / Demolished Home There were no properties demolished.

Lot Maint. / Demolished Home

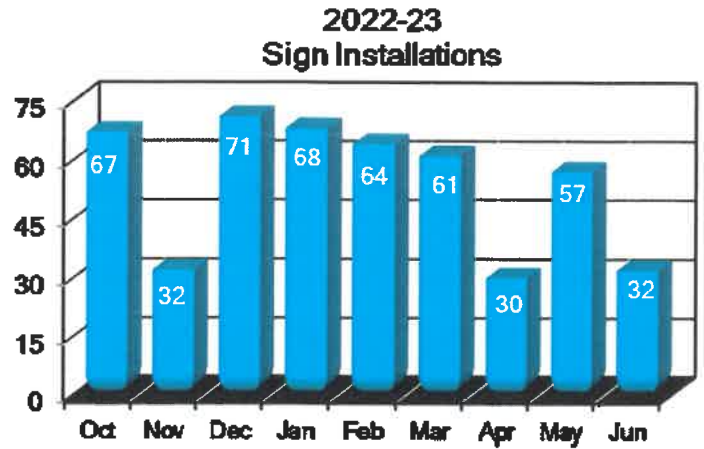
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	0	0
Nov	0	2
Dec	0	0
Jan	0	0
Feb	0	0
Mar	0	0
Apr	0	0
May	0	0
Jun	0	0
Totals	0	2

**2022-23
Lot Maintenance / Demolished Home**



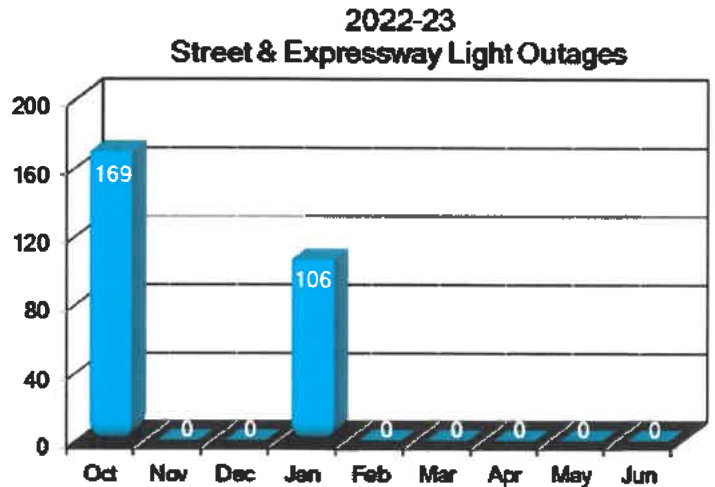
Sign Shop Output Measures Crews installed 32 signs and 32 poles (cemented), 32 clamps.

Sign Installations			
Month	Y-T-D 21-22	Y-T-D 22-23	22-23 Posts
Oct	55	67	37
Nov	40	32	34
Dec	50	71	31
Jan	45	68	58
Feb	15	64	45
Mar	54	61	40
Apr	23	30	24
May	20	57	57
Jun	25	32	32
Totals	327	482	358



Street Light Maintenance There were no Street Light inspections this month.

Street Lights		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	285	169
Nov	20	0
Dec	30	0
Jan	295	106
Feb	26	0
Mar	15	0
Apr	16	0
May	15	0
Jun	25	0
Totals	727	275



Traffic Signal Light Maintenance Pending material needed: LED's for red, yellow, green, arrows, PED push buttons and wire to replace sun damaged wire at Glasscock, Stewart at FM495.

Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	1	1	1	1	0	0	0	0	24	15	43
Nov	0	0	4	0	1	0	4	0	17	19	45
Dec	1	15	17	3	3	4	6	3	0	20	72
Jan	0	3	4	3	1	4	8	5	23	46	97
Feb	0	0	7	1	3	2	3	8	20	48	92
Mar	0	0	0	3	2	1	0	9	27	49	91
Apr	0	0	12	1	11	1	3	9	26	24	87
May	0	0	0	1	3	3	3	6	3	40	59
Jun	0	0	30	7	5	8	0	4	30	14	98
YTD 22-23	2	19	75	20	29	23	27	44	170	275	684
FY 21-22	17	10	64	14	17	13	30	46	285	386	882

Storm Drainage

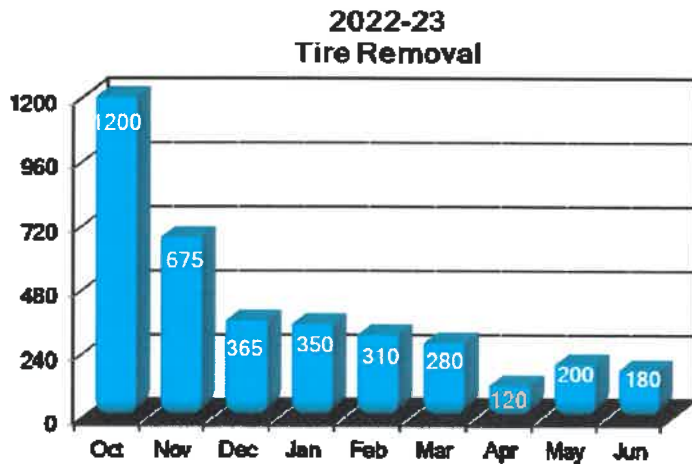
Street Crews cleared debris from storm drains and ditches throughout the City.

City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal There were 180 tires removed from the City this month.

Tire Collection

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	1,000	1,200
Nov	1,150	675
Dec	425	365
Jan	375	350
Feb	450	310
Mar	375	280
Apr	400	120
May	275	200
Jun	175	180
Totals	4,625	3,680



Fleet Department

2022-23 Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	60	60	\$ 26,500
Repairs	12	0	\$ 14,300
Totals	72	60	\$ 40,800
Y-T-D 22-23	673	520	\$ 420,500
F-Y 21-22	805	574	\$ 475,380

2022-23 Fleet Work Order Benchmark

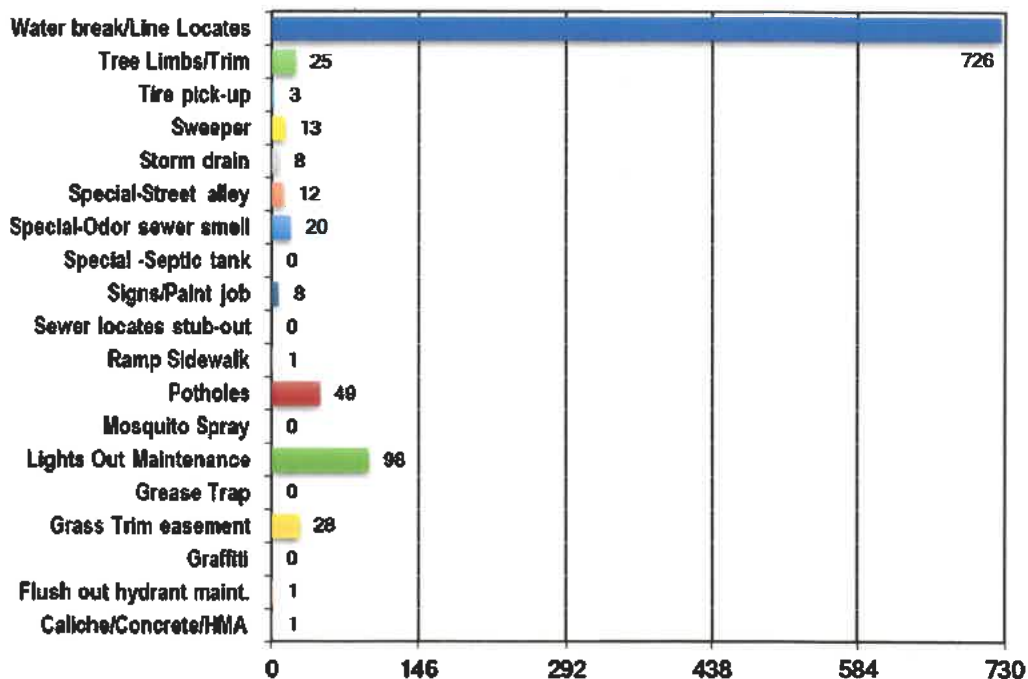


Administration

Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Y-T-D 22-23	F-Y 21-22
Caliche/Concrete/HMA	2	1	1	0	0	1	0	0	1	6	14
Flush Hydrant Maint.	110	61	0	0	61	78	3	0	1	314	305
Graffiti	0	0	0	0	0	0	0	0	0	0	2
Grass Trim easement	15	6	6	4	5	3	23	56	28	146	171
Grease Trap	0	0	0	0	0	0	0	0	0	0	8
Lights Out Maintenance	212	45	72	203	92	91	87	59	98	959	2,087
Mosquito spray	0	0	0	0	0	0	0	0	0	0	5
Potholes	114	121	105	49	80	73	106	56	49	753	1,427
Ramp Sidewalk	0	0	0	0	0	3	2	0	1	6	1
Sewer locates stub-out	0	0	0	0	0	0	0	0	0	0	0
Signs/Paint job	3	4	5	4	6	16	5	13	8	64	71
Special -Septic tank	0	0	0	0	0	0	0	0	0	0	0
Special-Odor smell	26	19	35	32	33	21	25	26	20	237	289
Special-Street alley	15	15	2	11	15	19	16	6	12	111	155
Storm drain	5	11	9	6	4	9	7	22	8	81	76
Sweeper	13	10	20	12	9	16	10	13	13	116	128
Tire pick-up	41	1	1	0	7	1	1	8	3	63	66
Tree Limbs/Trim	15	7	4	11	8	10	21	47	25	148	179
Water break/Line locates	672	468	538	670	686	572	659	780	726	5,771	5,339
Total	1,243	769	798	1,002	1,006	913	965	1086	993	8,775	10,323

June 2023 Request for Service Calls

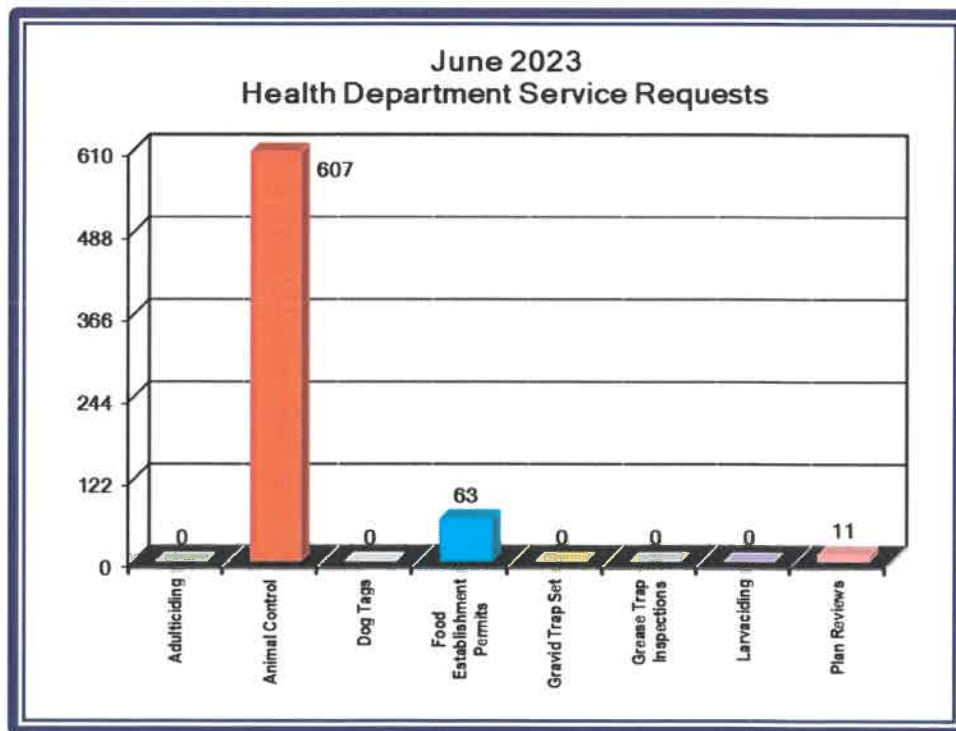


Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for June 2023.

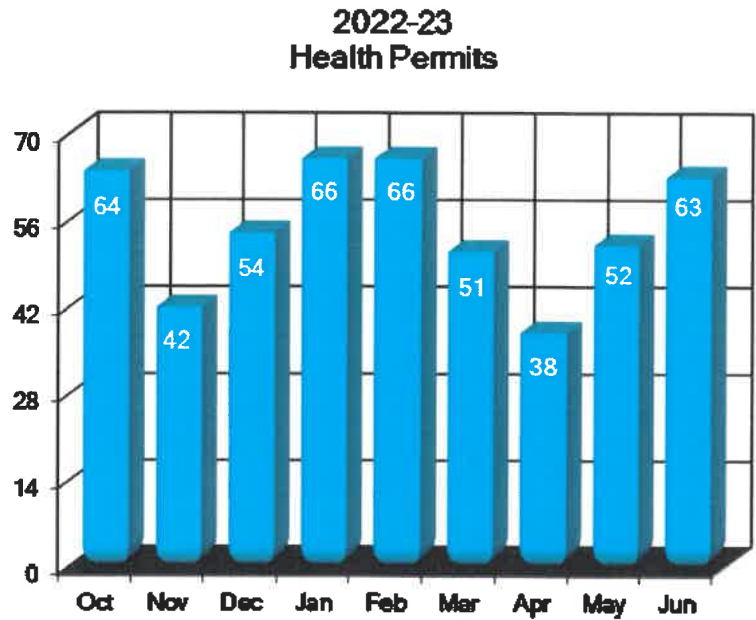
Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Y-T-D 22-23	F-Y 21-22
Adulticiding	0	0	0	0	0	0	0	5	0	5	4
Animal Control	585	394	419	489	422	618	609	677	607	4,820	5,888
Dog Tags	8	16	3	3	3	6	1	1	0	41	89
Food Est. Permits	64	42	54	66	66	51	38	52	63	496	722
Gravid Trap Set	0	0	0	0	0	0	0	0	0	0	3
Grease Trap Inspections	2	2	2	10	8	10	2	0	0	36	16
Larvaciding	0	0	0	0	0	2	3	2	0	7	8
Plan Reviews	8	8	6	7	6	4	7	6	11	63	102
Total	667	462	484	575	505	691	660	743	681	5,468	6,832



Health Permits

A total of 63 Food Establishment permits were issued this month.

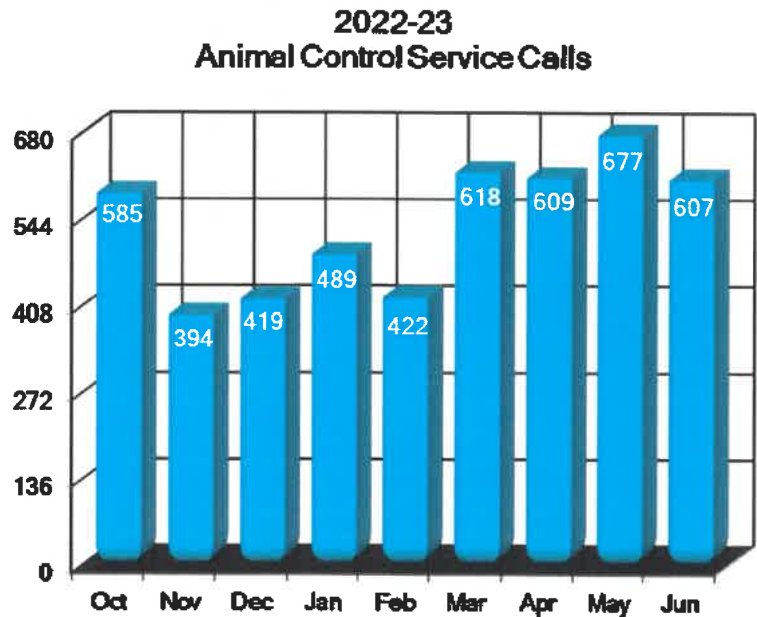
Food Establishment Permits		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	53	64
Nov	33	42
Dec	20	54
Jan	73	66
Feb	48	66
Mar	45	51
Apr	43	38
May	49	52
Jun	113	63
Totals	477	496



Animal Control Service Calls

Citizens called (607 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	479	585
Nov	501	394
Dec	511	419
Jan	546	489
Feb	482	422
Mar	531	618
Apr	541	609
May	598	677
Jun	419	607
Totals	4,608	4,820



Health Department Animal Control

Our City's Animal Wellness Officers, David, Aaron, Mabely and Ivan, along with the staff from Alton and Palmview, reported the following Animal Control for June. There were 307 service orders completed.

Dogs

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	June	YTD 22-23
Mission	113	10	0	30	10	1	164	554
Alton	3	0	0	0	0	0	3	15
Palmview	1	0	0	0	0	0	1	88
June	117	10	0	30	10	1	168	
YTD 22-23	423	32	2	99	98	3		657

Cats

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	June	YTD 22-23
Mission	89	0	0	27	2	0	118	404
Alton	0	0	0	0	0	0	0	0
Palmview	4	0	0	1	3	0	8	25
June	93	0	0	28	5	0	126	
YTD 22-23	304	1	0	104	20	0		429

Wildlife

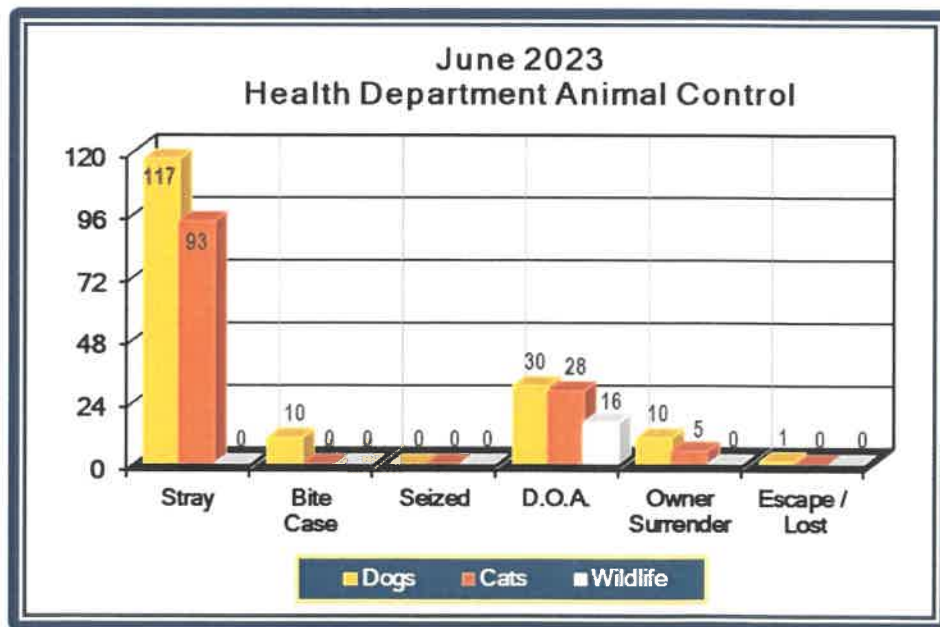
CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	June	YTD 22-23
Mission	0	0	0	16	0	0	16	89
Alton	0	0	0	0	0	0	0	0
Palmview	0	0	0	0	0	0	0	4
June	0	0	0	16	0	0	16	
YTD 22-23	19	0	0	74	0	0		93

Health Department Animal Control (continued)

Below is our Health Department Animal Control Shelter summary of dogs, cats, and wildlife.

June 2023 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape / Lost	June	22-23 Y-T-D
Dogs	117	10	0	30	10	1	168	656
Cats	93	0	0	28	5	0	126	420
Wildlife	0	0	0	16	0	0	16	93
June	210	10	0	74	15	1	310	
22-23 Y-T-D	746	33	2	277	118	3		1,179





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Medelina’s Restaurant at 2224 E. Business Hwy. 83, Being a tract of land containing 1.08 acres of land, being part or portion of Lot 204, John H. Shary Subdivision, C-4, Sandalio R. Garcia, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located on the SW corner of Glenwood Avenue and East Business Hwy 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval subject to: 1) Approval for 2 years at which time the CUP and TABC permit will need to be renewed; 2) Waiver of the 300’ separation requirement from the residential home; 3) Must comply with all requirements from our City Codes (Noise, Fire, Health, etc.) and 4) Must obtain a business license prior to occupancy.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – MEDELINA’S RESTAURANT AT 2224 E. BUSINESS HWY 83, BEING A TRACT OF LAND CONTAINING 1.08 ACRES OF LAND, BEING PART OR PORTION OF LOT 204, JOHN H. SHARY SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of July 12, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 24, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT RENEWAL BE GRANTED:

Legal Description	Type	Conditions of Approval
2224 E. Business Hwy. 83 Being a tract of land containing 1.08 acres of land, being part or portion of Lot 204, John H. Shary Subdivision	Sale & On-site Consumption of Alcoholic Beverages – Medelina’s Restaurant	<ol style="list-style-type: none"> 1) Approval for 2 years at which time the CUP and TABC permit will need to be renewed; 2) Waiver of the 300’ separation requirement from the residential homes; 3) Must comply with all requirements from our City Codes (Noise, Fire, Health, etc.) and 4) Must obtain a business license

READ, CONSIDERED AND PASSED, this the 24th day of July, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

Item# 1.1

CONDITIONAL USE PERMIT: Sale & On-Site Consumption of Alcoholic Beverages – Medelina's Restaurant
 2224 E. Business Hwy. 83
 Being a tract of land containing 1.08 acres of land, being part or portion of Lot 204, John H. Shary Subdivision
 C-4
 Sandalio R. Garcia

REVIEW DATA

The subject site is located on the SW corner of Glenwood Avenue and East Business Hwy 83. — see vicinity map. The applicant is leasing 2820 sq. ft. building to operate a First-Class family-oriented Mexican Restaurant with top quality food that provides a comfortable atmosphere resulting in a positive dining experience. The restaurant has been in operation since February 2023 but did not offer alcohol in their menu. The applicant would now like to offer alcoholic beverages with his meals. Access to the site is from 2 – 24' driveways off of Business Highway 83.

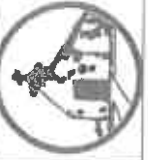
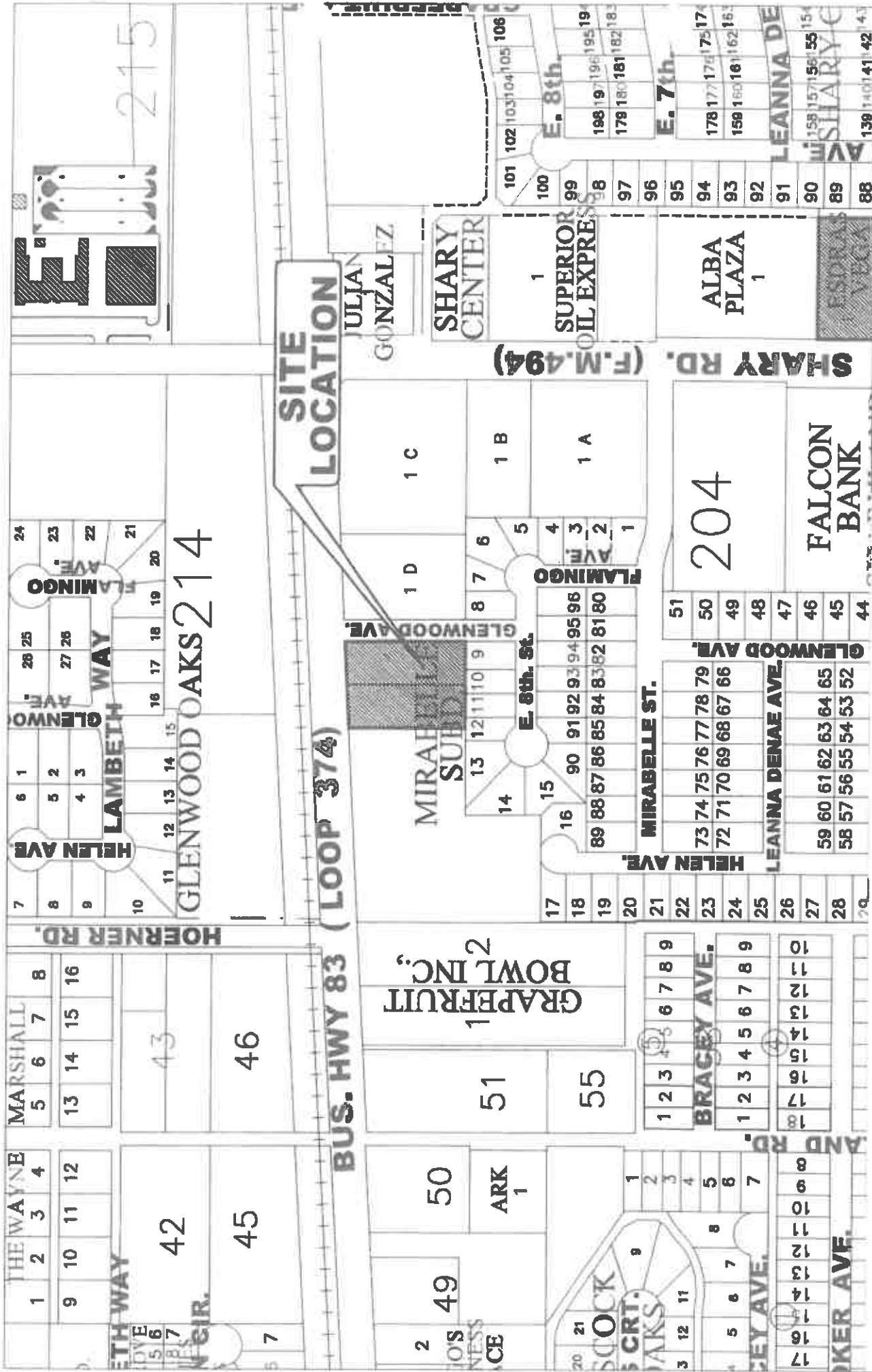
- **Hours of operation:** Monday - Sunday from 7am to 7pm.
- **Staff:** 12 employees.
- **Parking & Landscaping:** In reviewing the floor plan, the applicant is proposing 84 seats, which require a total of 28 parking spaces (84 seats/3=28 parking spaces). It is noted that there are 36 existing parking spaces that are shared with the other businesses. The applicant would need to reduce the number of seats by 30 in order to comply with the parking requirements. Landscaping requirements are being met.
- Must comply with all City codes including Health, Fire Department and TABC requirements.
- **Sale of Alcohol (Section 1.56-3):** (3a) of the Zoning code requires such uses to be at least 300' from the nearest residence, church, school or publicly owned property. There is a residential subdivision within the 300' radius, however P&Z and City Council have waived this requirement for similar businesses.

REVIEW COMMENTS: Since the sale of alcohol does not seem to be the primary intent and has worked before at this location, staff does not object to this proposal. Additionally, 24 notices were sent to property owners within a 200' radius of the site and there have been no comments in favor or against this request forwarded to the Planning Department.

RECOMMENDATION:

Staff recommends approval subject to:

1. Approval for 2 years at which time the CUP and TABC permit will need to be renewed;
2. Waiver of the 300' separation requirement from the residential home;
3. Must comply with all requirements from our City Codes (Noise, Fire, Health, etc.), and
4. Must obtain a business license prior to occupancy.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 79702
 TEL: (956) 381-6772
 FAX: (956) 386-6680

Item 7.

No.



E. BUS, HWY 83

GLENWOOD AVE.

**SITE
LOCATION**

Medelina's Restaurant Operation**2224 E BHWY 83, Mission, Texas 78572****(956) 205-5619****LETTER OF INTENT**

Medelina's Restaurant is owned by Sandalio R. Garcia located at 2224 E BHWY 83. Mission, Hidalgo County, Texas 78572

Our Businesses will operate SEVEN days a week and will be open:

Monday-Sunday----7AM till 7PM

We will employ approximately twelve (12) employees including Cooks, waitresses, cashiers, bartenders, and janitorial staff.

We feel we operate a First-Class family-oriented Mexican restaurant with top quality Food and provide a comfortable atmosphere resulting in a positive dining experience. Family, Friends, and guests enjoy Traditional Mexican Food, multiple types of Breakfast and Lunch Tacos, Hamburgers, Tortas, Fajitas, Enchiladas, Gorditas, Carne Asada, Fried Chicken, Chicken Asada, Salads, Healthy Choices, loaded Baked Potatoes, Beans and more.

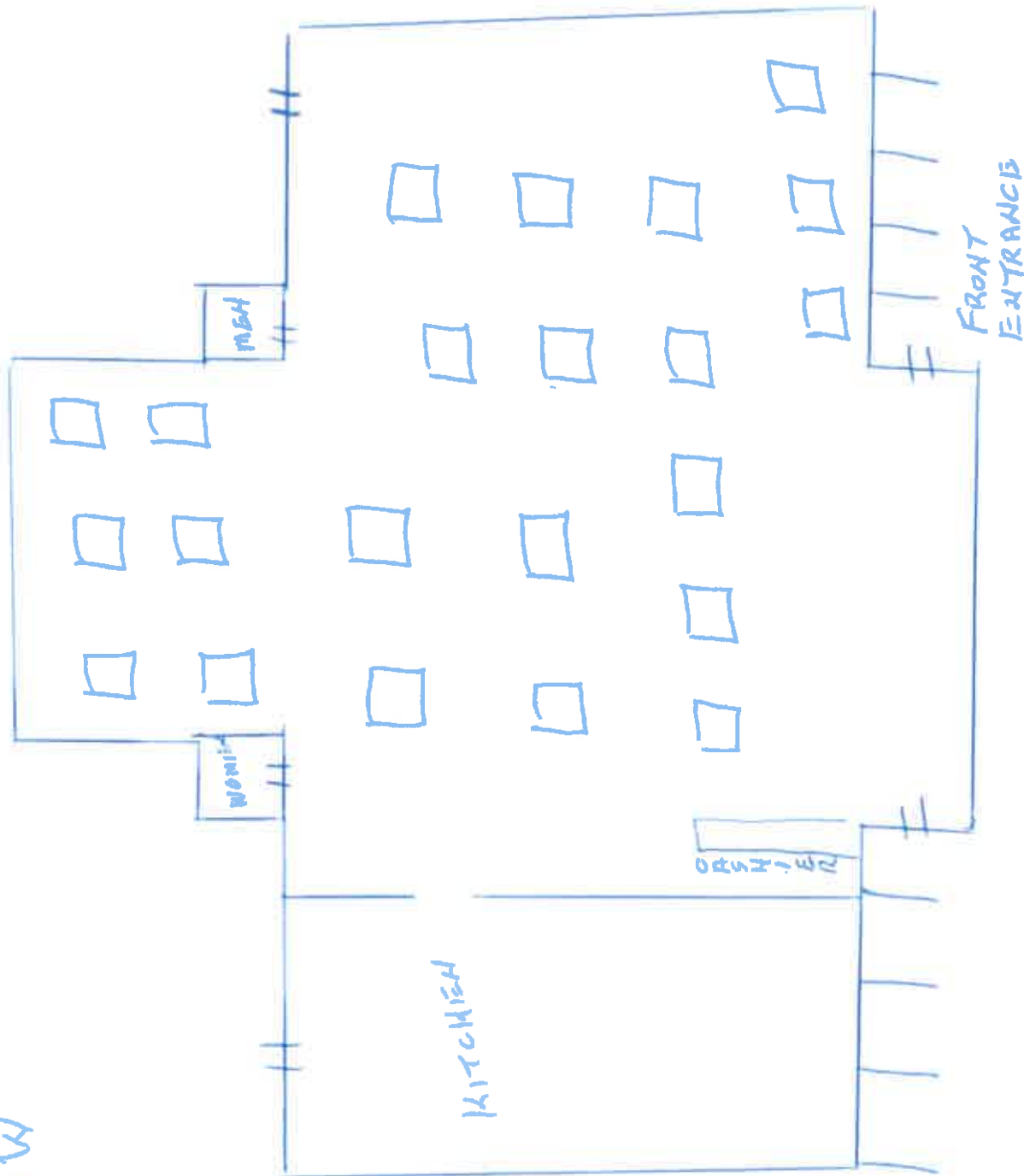
Beverages include Coffee, Tea, Soft Drinks, Mexican Sodas and Beer & Wine and Wine Based Mixed Drinks including our famous Micheladas. Our Restaurant has a large dining area where you can sit and relax and enjoy a delicious meal. We have a total of twenty-20 tables and booths in our dining area.

We plan to have a Gentleman playing Acoustic Music.

We have 22 available parking spaces as well as additional parking in our neighbors' parking lot as most of our Neighbors close for business at 5:00 PM affording us extra parking for our business.

PARKING

TBA
BIN



PARKING

MERELINA'S RESTAURANT
2224 E BHWY 83

BUSINESS 02



TEXAS ALCOHOLIC BEVERAGE COMMISSION

Texas Helping Businesses & Protecting Communities

ON-PREMISE PREQUALIFICATION PACKET

L-ON (10/2020)

Submit this packet to the proper governmental entities to obtain certification for the type of license/permit for which you are applying as required by Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13 Contact your local TABC office to verify requirements of Sections 11.391 and 61.381 as you may be required to post a sign at your proposed location 60-days prior to the issuance of your license/permit. All statutory and rule references mentioned in this application refer to and can be found in the Texas Alcoholic Beverage Code or Rules located on our website, .www.tabc.texas.gov/laws/code and rules.asp

LOCATION INFORMATION

- 1. Application for: Original Add Late Hours Only License/Permit Number
- Reinstatement Reinstatement and Change of Trade Name License/Permit Number
- Change of Location Change of Location and Trade Name License/Permit Number

- 2. Type of On-Premise License/Permit
 - BG Wine and Beer Retailer's Permit
 - BE Beer Retail Dealer's On-Premise License
 - BL Retail Dealer's On-Premise Late Hours License
 - BP Brewpub License
 - V Wine & Beer Retailer's Permit for Excursion Boats
 - MB Mixed Beverage Permit
 - O Private Carrier's Permit - Brewpubs (BP) with a BG only
 - LB Mixed Beverage Late Hours Permit
 - MI Minibar Permit
 - CB Caterer's Permit
 - FB Food and Beverage Certificate
 - PE Beverage Cartage Permit
 - RM Mixed Beverage Restaurant Permit with FB
 - E Local Cartage Permit - Wine/Beer retailers (BG) Only

- 3. Indicate Primary Business at this Location
 - Restaurant Sporting Arena, Civic Center, Hotel
 - Grocery/Market Sexually Oriented Bar
 - Miscellaneous

4. Trade Name of Location (Name of restaurant, bar, store, etc.)
Medelina's Restaurant

5. Location Address
2224 E BHWY 83

City Mission	County Hidalgo	State TX	Zip Code 78572
-----------------	-------------------	-------------	-------------------

6. Mailing Address 2224 E BHWY 83	City Hidalgo	State TX	Zip Code 78572
--------------------------------------	-----------------	-------------	-------------------

7. Business Phone No. 956-599-9945	Alternate Phone No. 956-379-4238 Cell	E-mail Address sarega79@yahoo.com
---------------------------------------	--	--------------------------------------

OWNER INFORMATION

- 8. Type of Owner
 - Individual Corporation City/County/University
 - Partnership Limited Liability Company Other
 - Limited Partnership Joint Venture
 - Limited Liability Partnership Trust

9. Owner of Business/Applicant (Name of Corporation, LLC, etc.)
Sandallo R. Garcia

PRIMARY CONTACT PERSON

The primary contact person should be a person who can answer questions TABC may have about the application. The contact phone and email are mandatory and must be active and updated regularly. If additional information is needed, it will be requested from this contact person. Delays in responding to requests may delay the processing and approval of your permit/license.

10. Contact Person: Sandallo R. Garcia	Relation to Business: Owner
Phone (mandatory): 956-379-4238	Email (mandatory): sarega79@yahoo.com

TABC DATESTAMP

11. Are you, the applicant, a veteran-owned business? Yes No
12. Are you, the applicant, a Historically Underutilized Business (HUB)? Yes No

13. As indicated on the chart, enter the individuals that pertain to your business type:
(For additional space, use Form L-OIC)

Individual/Individual Owner	Limited Liability Company/All Officers or Managers
Partnership/All Partners	Joint Venture/Venturers
Limited Partnership/All General Partners	Trust/Trustee(s)
Corporation/All Officers	City, County, University/Official

Last Name Garcia	First Name Sandafio	MI R.	Title Owner
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title

MEASUREMENT INFORMATION
Section 109.31 et seq.

14. Will your business be located within 300 feet of a church or public hospital? Yes No
NOTE: For churches or public hospitals measure from front door to front door, along the property lines of the street fronts and in a direct line across intersections.
15. Will your business be located within 300 feet of any private/public school, day care or child care facility? Yes No
If "YES," are the facilities located on different floors or stories of the building? Yes No
NOTE: For private/public schools, day care centers and child care facilities, measure in a direct line from the nearest property line of the school, day care center or child care facility to the nearest property line of the place of business, and in a direct line across intersections.
NOTE: For multistory building: businesses may be within 300 feet of a day care center or child care facility as long as the facilities are located on different floors of the building.
NOTE: If located on or above the fifth story of a multistory building: measure in a direct line from the property line of the private/public school to property line of your place of business in a direct line across intersections vertically up the building at the property line to the base of the floor on which your business is located.

16. Will your business be located within 1,000 feet of a private school? Yes No
17. Will your business be located within 1,000 feet of a public school? Yes No

60-DAY SIGN

18. If required under Section 11.381 and 61.381, provide exact date the required sign was posted at the location. Yes No
Exact Date (MM/DD/YYYY)
N/A Former Ricardo's

ALL APPLICANTS

19. IF YOUR LOCATION IS NOT WITHIN THE CITY LIMITS, CHECK HERE
I, the applicant, have confirmed I am not located in the city limits of any city, therefore, city certifications are not required.

COMPLETE THE FOLLOWING CHECKLIST BEFORE SUBMITTING YOUR APPLICATION

Per Sec. 102.01, a tied house is defined as any overlapping ownership between those engaged in the alcoholic beverage industry at different levels of the three-tier system. No person having an interest in a permit issued by TABC may secure or hold, directly or indirectly, an ownership interest in a business on a different level.

- | | |
|--|--|
| All required forms have been completed. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| I have reviewed all forms to ensure they are complete. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| I have obtained all required local and state certifications (pages 3-5). | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| All application packets have been notarized. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Phone numbers and email address for contact person are up to date. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| All additional documentation as required by the application packets is attached. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If required, out of state criminal history checks are attached (PHS #7). | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Certification of publication in local newspaper has been completed (page 5). | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
| A copy of the newspaper publication is attached (page 5). | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

WARNING AND SIGNATURE

IF APPLICANT IS SHOWN AS:

- Proprietorship
- Partnership
- Corporation
- Limited Partnership
- Limited Liability Partnership
- Limited Liability Company

WHO MUST SIGN:

- Individual Owner
- Partner
- Officer
- General Partner
- General Partner
- Officer/Manager

WARNING: Section 101.69 of the Texas Alcoholic Beverage Code states: "...a person who knowingly makes a false statement or false representation in an application for a permit or license or in a statement, report, or other instrument to be filed with the commission and required to be sworn commits an offense punishable by imprisonment in the Texas Department of Criminal Justice for not less than 2 nor more than 10 years."

I, UNDER PENALTY OF LAW, HEREBY SWEAR THAT I HAVE READ ALL THE INFORMATION PROVIDED IN THE APPLICATION AND ANY ATTACHMENTS AND THE INFORMATION IS TRUE AND CORRECT. I ALSO UNDERSTAND ANY FALSE STATEMENT OR REPRESENTATION IN THIS APPLICATION CAN RESULT IN MY APPLICATION BEING DENIED AND/OR CRIMINAL CHARGES FILED AGAINST ME. I ALSO AUTHORIZE THE TEXAS ALCOHOLIC BEVERAGE COMMISSION TO USE ALL LEGAL MEANS TO VERIFY THE INFORMATION PROVIDED.

PRINT NAME

Sandallo R. Garcia

SIGN HERE

Seeno

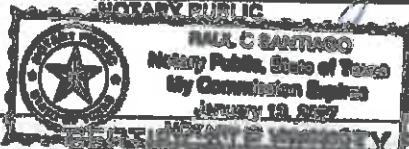
TITLE

OWNER

Before me, the undersigned authority, on this 12TH day of JUNE, 2023, the person whose name is signed to the foregoing application personally appeared and, duly sworn by me, states under oath that he or she has read the said application and that all the facts therein set forth are true and correct.

SIGN HERE

Graul C. Santiago



SEAL

SECRETARY FOR MB, RM, BG & BE

Section 11.37 & 61.37

Not later than the 30th day after the date a prospective applicant for a license or permit requests certification, the city secretary or clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the license or permit is sought is prohibited by ordinance.

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

- MB Mixed Beverage Permit
- RM Mixed Beverage Restaurant Permit with Food and Beverage Certificate
- BG Wine and Beer Retailer's Permit
- BG/FB Wine and Beer Retailer's Permit with Food and Beverage Certificate (BG must also hold a Food and Beverage Certificate)

Election for given location was held for:

- legal sale of beer/wine (17%) on-premise AFTER Sept. 1, 1999
- OR
- legal sale of beer/wine (14%) on-premise BEFORE Sept. 1, 1999

BE Beer Retail Dealer's On-Premise License

OR

I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN HERE

City Secretary/Clerk

City

TEXAS

SEAL



TEXAS ALCOHOLIC BEVERAGE COMMISSION
Enforcement, Education & Policy Division

CERTIFICATE OF CITY SECRETARY FOR: (MB, BG & BE)
Section 11.37 & 61.37
Not later than the 30th day after the date a prospective applicant for a license or permit requests certification, the city secretary or clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the license or permit is sought is prohibited by ordinance.

I hereby certify on this _____ day of _____, _____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

- MB** Mixed Beverage Permit
- MB/FB (RM)** Mixed Beverage Restaurant Permit with Food and Beverage Certificate (MB must also hold a Food and Beverage Certificate)
- BG/FB** Wine and Beer Retailer's Permit with Food and Beverage Certificate (BG must also hold a Food and Beverage Certificate)
- BG** Wine and Beer Retailer's Permit - Election for given location was held for:
legal sale of beer/wine (17%) on-premise *AFTER* Sept. 1, 1999
legal sale of beer/wine (14%) on-premise *BEFORE* Sept. 1, 1999
- BE** Beer Retail Dealer's On-Premise License

OR
I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN HERE

City Secretary/Clerk

_____, TEXAS
City

SEAL

Burgers

Mexican Burger Combo	11.00
Cheese Burger Combo	10.00
Regular Burger Combo	9.00

Kid's Menu

Nuggets (6) <i>With Fries</i>	5.95
2- Enchiladas <i>With Rice & Beans</i>	6.95

Salads

Salad Plate - 2 sides and Greens 11.00 OR 1 side and Greens 8.00
Single Scoops 4.00

Chicken and Grapes w/ Almonds
Macaroni Ham-Cheese
American Chicken

Italian Pasta
Chicken Chipotle
Raw Veggies

Crispy Chicken Salad	10.00
Buffalo Crispy Salad	10.50
Grill Chicken Salad	10.00
Buffalo Grill Chicken Salad	10.50
Loaded Grilled or Crispy Salad	15.00



Tacos

Chorizo and Egg	2.50
Papas and Egg	2.50
Machacado	3.00
Chorizo and Beans	2.50
Ham and Egg	2.50
Papa a la Mexicana	2.50
Bacon and Egg	2.50
Bean and Egg	2.50
Huevo a la Mexicana	2.50



Beef

Beef Enchiladas	12.00
Carne Guizada	12.00
Beef Tacos	11.00
Milanesa de Rez	12.00
Tacos Rojos (Beef)	11.00
Fajita Tacos	14.00
Fajitas Toreada	15.00

Drinks

Coffee	2.00
Mexican Sodas	3.50
Sweet Tea	3.50
Milk	2.00
Unsweet Tea	3.50
Orange Juice	2.50
Sodas	2.00
Lemonade	4.00
Apple Juice	2.50

Medelina's Menu

Item 7.

Breakfast

Huevos Rancheros	8.50
<i>Two eggs over easy on a crispy corn tortilla topped with ranchero salsa</i>	
Huevos a la Mexicana	8.50
<i>Two scrambled eggs with chile-onions and tomato</i>	
Chorizo con Huevos	8.50
<i>Two scrambled eggs with a Mexican sausage</i>	
Machacado con Huevos	11.00
<i>Eggs with shredded dry beef</i>	
Papas con Huevos	8.50
<i>Scrambled eggs with potatoes</i>	
Dos Huevos Estrallados	8.50
<i>With your choice of bacon or ham</i>	
Migas	9.95
<i>Scrambled eggs mixed with chopped corn tortillas</i>	

(All plates come with beans tortillas and papas fritas)

Pancakes

2 Pancakes 2 Eggs	10.00
<i>With Bacon strips or Ham</i>	
3 Pancakes	8.00
<i>With Bacon or Ham</i>	
3 Pancakes	8.50
<i>With Strawberry or Bananas on top</i>	
Oatmeal w/ Toast	5.00
Waffles	6.50
Quesadillas	9.50
<i>Flour or corn with mozzarella cheese</i>	
Mexican Plate	12.00
<i>2 Enchiladas 1 Taco 1 Tostada</i>	
Fish Plate	12.00

Special Plates

MONDAY - Pollo a la Reyna	12.00
TUESDAY - Creamy Chicken Enchiladas	12.00
WEDNESDAY - Fried Chicken	13.00
THURSDAY - Envueltos	12.00
FRIDAY - Mexican Enchiladas	12.00
Soups (Specialty of the House)	
Caldo Tlalpeño Bowl	8.50
Caldo Tlalpeño Cup	3.50
Saturdays - Barbacoa Tacos	3.50
Menudo	8.50



Chicken

Chicken Enchiladas	12.00
Chicken Flautas	12.00
Grill Chicken Plate	12.00
Chicken Tenders	10.00
Milanesa de Pollo	12.00
Pollo Toreada	15.00





Item 7.





S2950-00-000-0204-05 (281115)
 GONZALEZ A G
 2121 SUNSET LN
 MISSION TX 78572

S2950-00-000-0204-06 (281116)
 GONZALEZ ALBERTO
 2121 SUNSET LN
 MISSION TX 78572

S2950-00-000-0204-10 (281117)
 MISSION FOOD FACTORY LLC
 2140 E BUS HWY 83
 MISSION TX 78572

S2950-00-000-0204-15 (281118)
 VALLEY SHAMROCK INC
 PO BOX 52085
 DC-17
 PHOENIX AZ 85072

S2950-00-000-0214-11 (346146)
 GAMANIAA PROPERTIES LLC
 2801 SANTA LYDIA ST
 MISSION TX 78572

F2950-00-000-0001-00 (1070339)
 BIC DEVELOPMENT CORP
 3910 W FREDDY GONZALEZ DR
 EDINBURG TX 78539

M4725-00-000-0006-00 (1308071)
 SANTOS ADOLFO IV
 2305 E 8TH ST
 MISSION TX 78572

M4725-00-000-0007-00 (1308072)
 ARANZAZU AMARILIS & ODWIN LEAL
 2703 SAN ESTEBAN ST
 MISSION TX 78572

M4725-00-000-0008-00 (1308073)
 FONSECA ALBERTO & MARIA T PATINO
 2301 E 8TH ST
 MISSION TX 78572

M4725-00-000-0009-00 (1308074)
 TRIGO JONATHAN SIMON CHAPA
 2211 E 8TH ST
 MISSION TX 78572

M4725-00-000-0010-00 (1308075)
 FALAMINA LLC
 2232 EMORY CT
 MCALLEN TX 78504

M4725-00-000-0011-00 (1308076)
 ARNETT CARLOS IRAN
 2207 E 8TH ST
 MISSION TX 78572

M4725-00-000-0012-00 (1308077)
 TAYLOR MARIA G
 2205 E 8TH
 MISSION TX 78572

M4725-00-000-0013-00 (1308078)
 VALDEZ JOAQUIN H & ROSINA B
 1740 E BUSINESS HIGHWAY 83 LOT B4
 MISSION TX 78572

M4725-00-000-0014-00 (1308079)
 GUTIERREZ GABRIEL
 2201 E 8TH ST
 MISSION, TX 78572-9129

M4725-00-000-0015-00 (1308080)
 WILD MESQUITE LLC
 328 BLUEBIRD AVE
 MCALLEN TX 78504-2715

M4725-00-000-0090-00 (1308155)
 PIETRZAK ISAAC GABRIEL & EMILY ANN
 2202 E 8TH ST
 MISSION TX 78572-9129

M4725-00-000-0091-00 (1308156)
 SANTOS ALEXANDRA SORAYA
 2204 E 8TH ST
 MISSION TX 78572

M4725-00-000-0092-00 (1308157)
 TREVINO NORMA ALICIA
 2206 E 8TH ST
 MISSION TX 78572

M4725-00-000-0093-00 (1308158)
 ALVARADO KRISTIAN GERARDO AND
 2208 E 8TH ST
 MISSION TX 78572

M4725-00-000-0094-00 (1308159)
 SILVA JUAN CESAR CIENFUEGOS
 DAVID A SIQUEIROS NO 506
 REYNOSA, MX 88770

M4725-00-000-0095-00 (1308160)
 ANTRE HOMES INC
 2510 SANDSTONE DR
 MISSION TX 78574

M4725-00-000-0096-00 (1308161)
 RIVERA IRMA ISABEL PRUNEDA &
 LIZBETH DE LEON
 2214 E 8TH STREET
 MISSION, TX 78572-9129

M4725-00-000-001D-00 (1308165)
 VALLEY BELL ENTERPRISES.LLC
 101 E CHEROKEE STREET
 JACKSONVILLE, TX 75766-4807

Started: 5:37 p.m.

Ended: 5:41 p.m.

Item #1.1

Conditional Use Permit:

Sale & On-Site Consumption of Alcoholic Beverages – Medelina’s Restaurant

2224 E. Business Hwy. 83

Being a tract of land containing 1.08 acres of land, being part or portion of Lot 204,

John H. Shary Subdivision

C-4

Sandalio R. Garcia

Item 7.

Ms. De Luna went over the write-up stating the subject site is located on the SW corner of Glenwood Avenue and East Business Hwy 83. The applicant is leasing 2820 sq. ft. building to operate a First-Class family-oriented Mexican Restaurant with top quality food that provides a comfortable atmosphere resulting in a positive dining experience. The restaurant has been in operation since February 2023 but did not offer alcohol in their menu. The applicant would now like to offer alcoholic beverages with his meals. Access to the site is from 2 – 24’ driveways off of Business Highway 83.

- **Hours of operation:** Monday - Sunday from 7am to 7pm.
- **Staff:** 12 employees.
- **Parking & Landscaping:** In reviewing the floor plan, the applicant is proposing 84 seats, which require a total of 28 parking spaces (84 seats/3=28 parking spaces). It is noted that there are 36 existing parking spaces that are shared with the other businesses. The applicant would need to reduce the number of seats by 30 in order to comply with the parking requirements. Landscaping requirements are being met.
- Must comply with all City codes including Health, Fire Department and TABC requirements.
- **Sale of Alcohol (Section 1.56-3):** (3a) of the Zoning code requires such uses to be at least 300’ from the nearest residence, church, school or publicly owned property. There is a residential subdivision within the 300’ radius, however P&Z and City Council have waived this requirement for similar businesses.

REVIEW COMMENTS: Since the sale of alcohol does not seem to be the primary intent and has worked before at this location, staff does not object to this proposal. Additionally, 24 notices were sent to property owners within a 200’ radius of the site and there have been no comments in favor or against this request forwarded to the Planning Department.

RECOMMENDATION:

Staff recommends approval subject to:

1. Approval for 2 years at which time the CUP and TABC permit will need to be renewed;
2. Waiver of the 300’ separation requirement from the residential home;
3. Must comply with all requirements from our City Codes (Noise, Fire, Health, etc.), and
4. Must obtain a business license prior to occupancy.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Sandalio R. Garcia was available for any questions the board had.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Sanchez moved close the hearing. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously. Item 7.

Chairwoman Izaguirre asked if the board had any questions.

Mr. J.D. Villarreal asked if the applicant was extending his hours of operation?

Mr. Sandalio R. Garcia stated "yes" that is correct.

Mr. J. D. Villarreal asked Mr. Garcia that if his business had been operating 7:00am – 7:00pm since his business opened?

Mr. Sandalio Garcia stated "No".

Mr. J. D. Villarreal asked that if alcohol was going to be served with meals or like a bar?

Mr. Sandalio Garcia stated that alcohol was going to be served as part of the meals only.

Mr. J.D Villarreal stated that if there was a provision that indicated that alcohol can only be served with meals. Mr. Villarreal added that if a couple or a family would be restricted to consume only a certain amount of alcohol.

Ms. Susana De Luna stated that the hours of operation are only until 7:00pm. She added that if Mr. Garcia would like to extend his hours he would have to reapply for his conditional use permit.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to the approve the conditional use permit. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF
MISSION

**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 24, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Cocktails Latin Bar & Grill at 4001 S. Shary Road, Ste. 350, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, The Best Flavored Beer, LLC, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located on the SE corner of San Mateo and Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval subject to: 1) Approval for 2 years at which time the CUP and TABC permit will need to be renewed; 2) Waiver of the 300' separation requirement from the residential homes; 3) Must comply with all requirements from our City Codes (Noise, Fire, Health, etc.); 4) Must obtain a business license prior to occupancy.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – COCKTAILS LATIN BAR &
GRILL AT 4001 S. SHARY ROAD, STE. 350, LOT 1, SHARYLAND PLANTATION
GROVE TECH-CENTER #2**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of July 12, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 24, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT RENEWAL BE GRANTED:

Legal Description	Type	Conditions of Approval
4001 S. Shary Road, Ste. 350 Lot 1, Sharyland Plantation Grove Tech-Center #2	Sale & On-site Consumption of Alcoholic Beverages – Cocktails Latin Bar & Grill	<ol style="list-style-type: none"> 1) Approval for 2 years at which time the CUP and TABC permit will need to be renewed; 2) Waiver of the 300’ separation requirement from the residential home; 3) 3) Must comply with all requirements from our city codes (Noise, Fire, Health, etc.); and 4) Must obtain a business license prior to occupancy

READ, CONSIDERED AND PASSED, this the 24th day of July, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.2

CONDITIONAL USE PERMIT: Sale & On-Site Consumption of Alcoholic Beverages – Cocktails Latin Bar & Grill
 4001 S. Shary Road, Ste. 350
 Lot 1, Sharyland Plantation Grove Tech-Center #2
 PUD
 The Best Flavored Beer, LLC

REVIEW DATA

The subject site is located on the SE corner of San Mateo and Shary Road. -- see vicinity map. The applicant leased a 1,500 sq.ft. suite and is proposing to open a Bar & Grill. Access to the site can be from one primary driveway to Shary Road or from separate driveways from San Mateo or from San Gabriel. The last CUP approved by the City Council for this location was on February 13, 2023 for a period of 2 years. The applicant recently decided to change the name of the business from 1942 Bar & Grill to Cocktail Latin Bar & Grill, therefore the need to apply for a Conditional Use Permit.

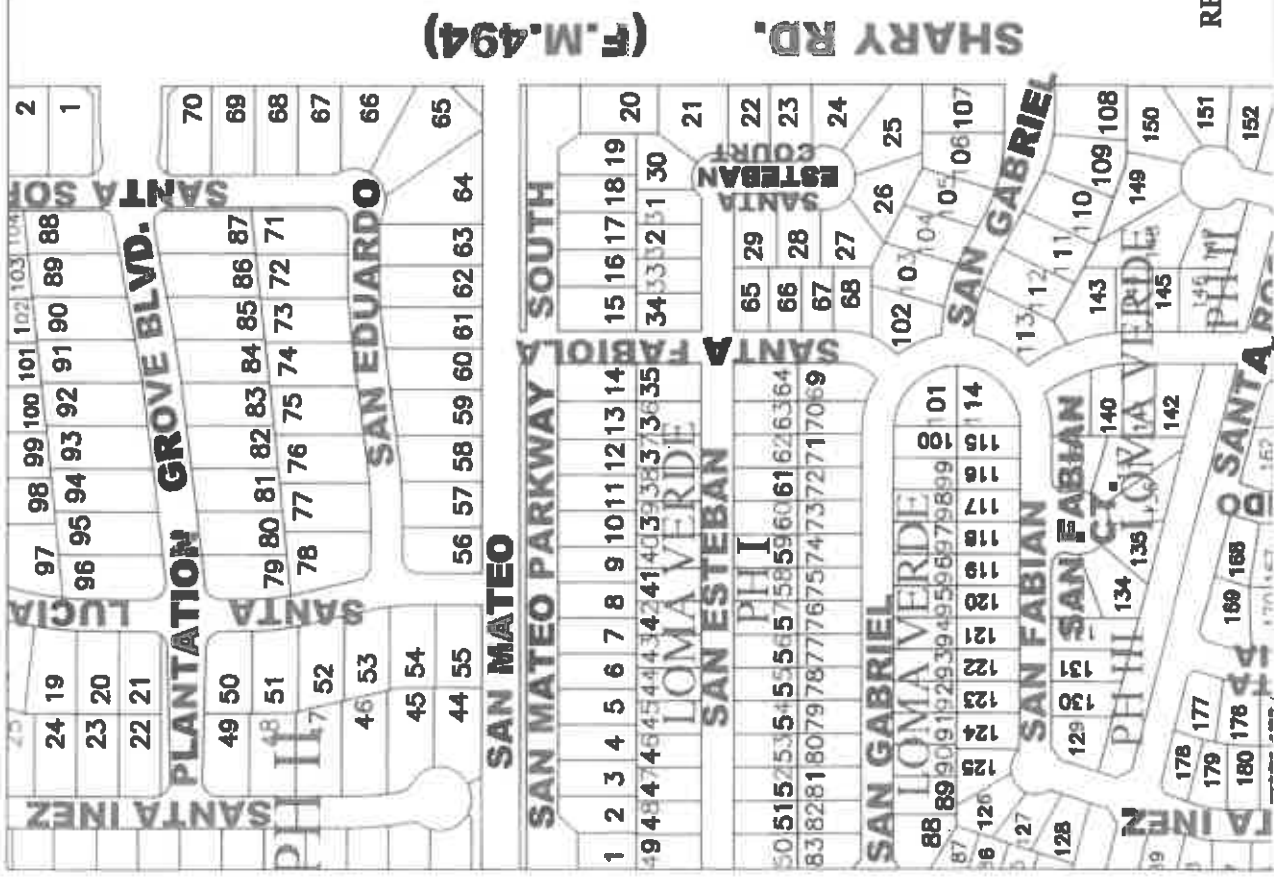
- **Hours of Operation:** Monday & Sunday from 3 p.m. – 12 a.m. and Tuesday – Saturday from 3 p.m. to 2 a.m.
- **Staff:** 7-10 employees
- **Parking:** In reviewing the floor plan, there are 65 total seating spaces, which require 22 parking spaces (65 total seating spaces/1 space for every 3 seats=22 parking spaces). It is noted that the parking area is held in common (180 existing parking spaces) and is shared with other businesses.
- **Sale of Alcohol:** The proposed restaurant does include a 'bar' component. Section 1.56 (3a) of the Zoning code requires a minimum separation of 300' from the *property line* of any churches, schools, publicly owned property, and residences. There is a single-family residential neighborhood located within the 300' radius; however, P&Z and the City Council waived this separation requirement in the CUP's previous approval.

REVIEW COMMENTS: In the past this site has been used for a restaurant but it has also been used primarily as a bar. The applicant proposes to have hamburgers, wings, hotdogs and salads in his menu aside from the alcohol. He is also proposing to have a DJ in his establishment. Staff does not object to a 2 year approval to see how this new operation will work.

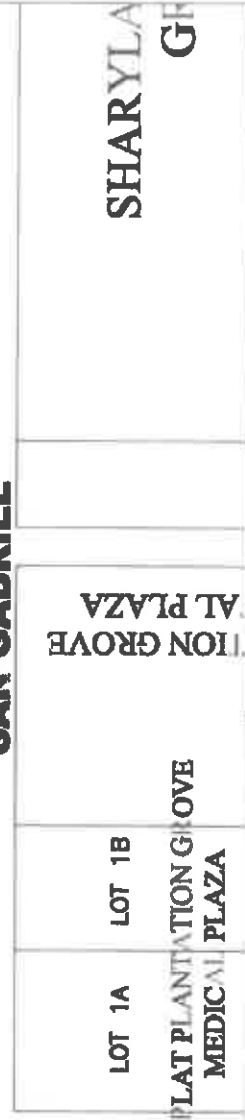
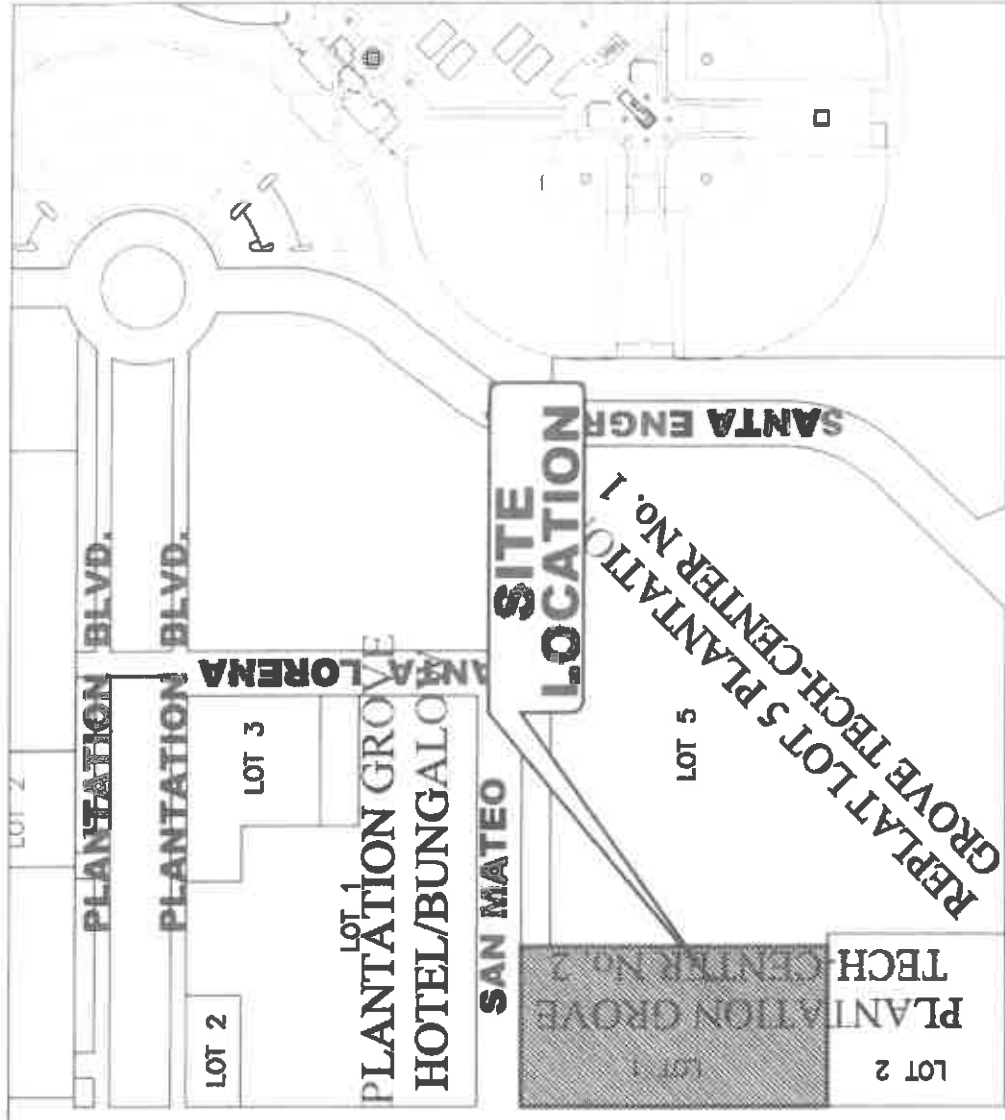
RECOMMENDATION:

Staff recommends approval subject to:

1. Approval for 2 years at which time the CUP and TABC permit will need to be renewed;
2. Waiver of the 300' separation requirement from the residential home;
3. Must comply with all requirements from our City Codes (Noise, Fire, Health, etc.), and
4. Must obtain a business license prior to occupancy.



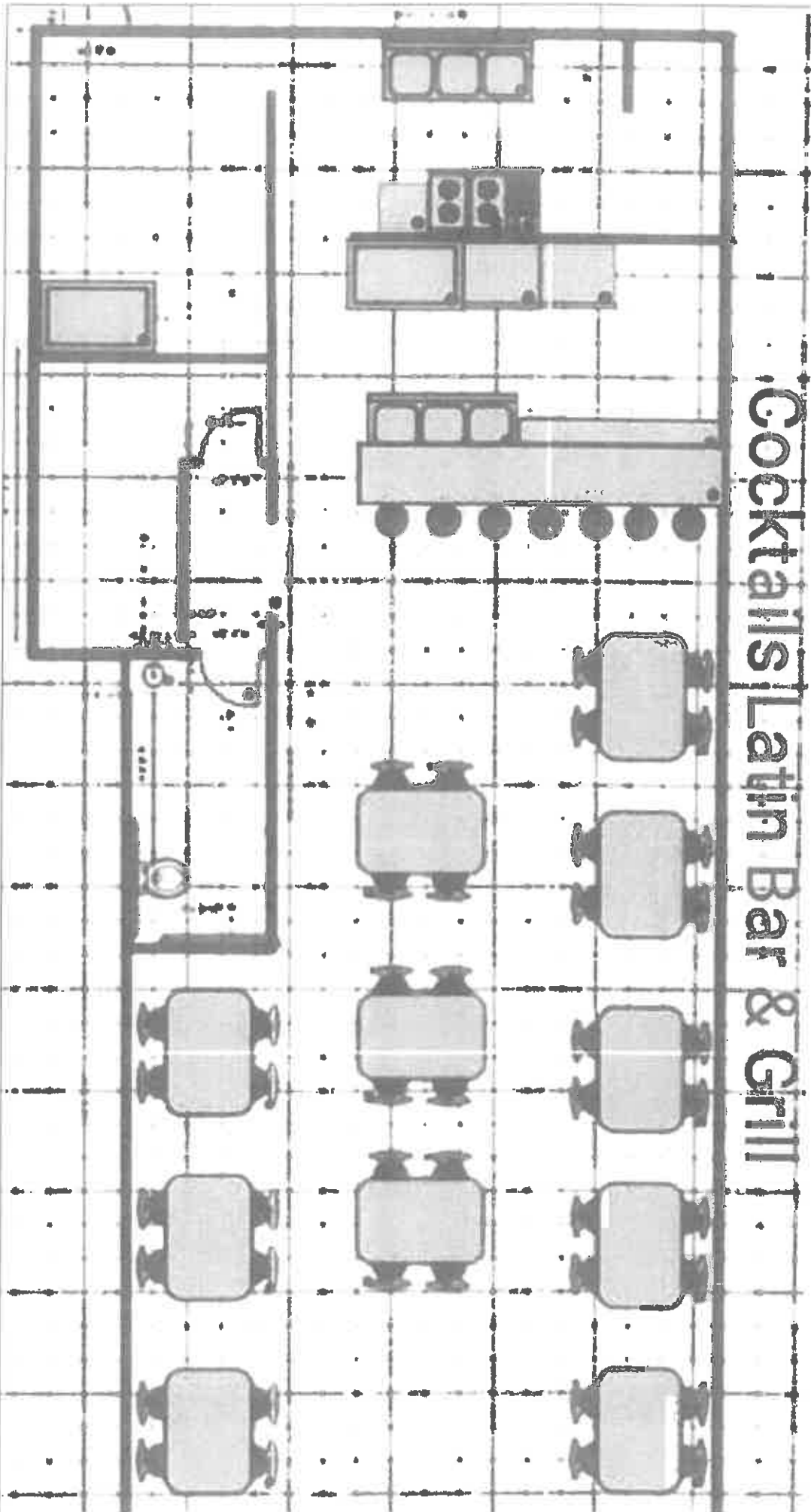
SHARY RD. (T.M.494)



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. Pk. Street
 MISSION, TX 78572
 PH: (361) 988-2572
 FAX: (361) 388-8689

Item 8.







Cocktails
Latin
Bar & Grill



	Domestic Beers	Imported Beers	Add Flavored Beer
Draft 16 oz.	\$3.49	\$4.49	\$1.20
Draft 21 oz.	\$4.00	\$5.49	\$1.35
Draft 28 oz.	\$5.49	\$6.49	\$1.50

Domestic Draft Beers
Miller Lite
Bud Light
Budweiser



Imported Draft Beers
Modelo Especial
XX Ambar (Dark Beer)



FLAVORS

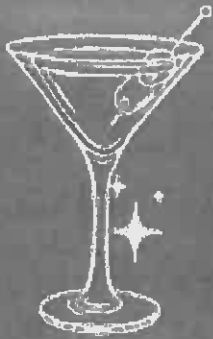
- Blueberry
- Chamoy
- Glamato
- Coconut
- Cubana
- Green Lime
- Jamaica
- Mango
- Peach
- Piña Colada
- Strawberry
- Tamarindo
- Watermelon

Bottled Beers

Miller Lite	\$3.49	Landshark	\$4.49
Bud Light	\$3.49	Tecate Light	\$4.49
Budweiser	\$3.49	Montejo	\$4.49
Coors Light	\$3.49	Indio	\$4.49
Michelob Ultra	\$3.49	Shock Top	\$4.49
Samuel Adams	\$4.49	Stella Artois	\$5.49
Oculto	\$4.49	Guinness	\$5.49
Corona Extra	\$4.49	Heineken	\$5.49
XX Lager	\$4.49		

& Beer Free Alcohol





Cocktails
Latin
Bar & Grill



	Domestic Beers	Imported Beers	Add Flavored Beer
Draft 16 oz.	\$3.49	\$4.49	\$1.20
Draft 21 oz.	\$4.00	\$5.49	\$1.35
Draft 28 oz.	\$5.49	\$6.49	\$1.50

Domestic Draft Beers

Miller Lite
Bud Light
Budweiser



Imported Draft Beers

Modelo Especial
XX Ambar (Dark Beer)



FLAVORS

Blueberry
Chamoy
Clamato
Coconut
Cubana
Green Lime
Jamaica
Mango
Peach
Piña Colada
Strawberry
Tamarind
Watermelon

Bottled Beers

Miller Lite	\$3.49	Landshark	\$4.49
Bud Light	\$3.49	Tecate Light	\$4.49
Budweiser	\$3.49	Montejo	\$4.49
Coors Light	\$3.49	Indio	\$4.49
Michelob Ultra	\$3.49	Shock Top	\$4.49
Samuel Adams	\$4.49	Stella Artois	\$5.49
Oculto	\$4.49	Guinness	\$5.49
Corona Extra	\$4.49	Heineken	\$5.49
XX Lager	\$4.49		

& Beer Free Alcohol



Mix Beverages

BOURBON / WHISKEY / SCOTCH

Buchanan's 12 yr.
Buchanan's 18 yr.
Crown Royal
Fireball Cinnamon Whiskey
Jack Daniels Black
Jim Bean Bourbon 80
Johnnie Walker Black
McAllan 12 yr.

RUM

Bacardi Light
Captain Morgan
Ron Zacapa 23 yr.

BRANDY

Torres 10

COGNAC

Hennessy VS

GIN

Tanqueray

LIQUOR

Amaretto Di Saronno
Baileys Irish Cream
Cuarenta y Tres Licor
Jaggermaister
Kahlua Coffe

VODKA

Ciroc French
Deep Eddy Ruby Red
Effer Cucumber
Grey Goose
Ketel One
Tito's

COCKTAILS

151 Punch
AMF
Bahama Momma
Black Velvet
Blue Hawaiian
Camaleon
Carlota
Corazon Azul
Cosmopolitan
Cucumber Martini
Curabrichao
Hawaiian Blue
Hurriacane
Long Island Tea
Luces de la Habana
Manhatan
Margarita
Martini ROssi
Martini Extra Dry
Mellon Ball
Mexican Martini
Miami Beach
Mojito
Orgasmo
Piero
Piña Colada
Ruso Blanco
Sergeant Pepper
Sex on the Beach
Spiderman
Splash
Tsunami
Watermelon Tini

TEQUILA

1800 Tequila
Cuervo
Don Julio 70th Anniversary
Don Julio Reposado
Herradura Reposado
Patron Silver

BFB SHOTS

ABC
Baby Mango
Cerebro
Lluvia de Estrellas
Muppet

SHOTS

Alabama Slama
Bomb Pops
Buttery Nipple
Derrame Cerebral
Esperma
Incredible Hulk
Jagger Bomb
Kamikazi
Kermit the Frog
Melon Ciego
Mexican Lollipop
Pickle Shots
Purple Gecko
Royal Flush
Surfer on Acid
The EX
Violacion

Horario de operacion

Lunes a Sabado 3:00 p.m.
a 2:00 A.M.

Domingos 3:00 p.m.
12:00 A.M.

Numero de empleados

12

Cocktails (LATIN
Bar and Grill



Menu

Appetizers

Mozzarella Sticks, Cheese-lover's dream, hot and crunchy on the outside, gooey with mozzarella cheese on the inside.

5 for 5.99 10 for 10.99 15 for 16.49

Mexican Style Nachos, Freshly cooked nacho chips served with melted cheddar cheese, Pico de Gallo and jalapeño. 6.99

Chili Style Nachos, Homemade BFB Chili over tortilla chips, onions, a blend of cheeses topped off with sour cream. 7.99

Guacamole Style Nachos, Freshly cooked nacho chips served with a creamy guacamole and cream. 8.99

BFB Style Nachos, Delicious portion of beef, cheese, and beans over tortilla chips topped off with pico de gallo. 9.99

BFB French Fries, Fresh made potatoes with melt cheddar cheese. 5.99

Olives 3.99

Wings

Finger licking-excellent!

Choose boneless or traditional wings.

Boneless, you can use your fingers or a fork.

5 for 6.99
10 for 8.99
15 for 13.99
20 for 18.99
25 for 23.99
30 for 27.99

Traditional, Lightly hand breaded and cooked to perfection

5 for 6.99
10 for 8.99
15 for 13.99
20 for 18.99
25 for 23.99
30 for 27.99

Pick your flavor

- BFB Sauce, the originals with our specialty smoky flavor that you just need to try.
- Mango Habanero
- Lemon Pepper
- Sweet Asian
- BBQ Original
- Chipotle
- Buffalo Hot

License #:	MB		
AIMS License Type:	200083380		
Address:	1942 Bar & Grill		
Owner:	The Best Flavored Beer LLC		
Location Address:	4001 S Shary Rd Ste 350 Mission, TX 78572 United States	Mailing Address:	4001 S Shary Rd Ste 350 Mission, TX 78572 United States
County:	Hidalgo	Orig. Issue Date:	4/19/2023
Status:	Active	Exp. Date:	4/18/2025
		Wine Percent:	
Location Phone No.:			
Subordination:	FBLH		
Related To:		Gun Sign:	BLUE

L5330-01-000-0020-00 (623858)
GARAY JESSICA V FALCON
3510 SAN MATEO PKWY
MISSION TX 78572

L5330-01-000-0021-00 (623857)
CANTU ROBERTO
12608 SAND PIPER
LIVEOAK TX 78233

L5330-01-000-0022-00 (623858)
CAMPOS IRENE N & SABAS
4001 SAN ESTEBAN CT
MISSION TX 78572

L5330-01-000-0023-00 (623859)
TEJEDA DAVID & PATRICIA N
4003 SAN ESTEBAN CT
MISSION TX 78572

L5330-01-000-0024-00 (623860)
US BANK TRUST NATIONAL ASSOCIATION
323 FIFTH ST
EUREKA, CA 95501

S3001-00-000-0001-00 (631926)
CANTU BUNGALOWS LLC
5221 N MCCOLL ROAD
MCALLEN TX 78504

S3001-00-000-000A-00 (631929)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

S2997-01-000-005A-00 (672733)
LAS VEGAS LUCKY INVESTMENT LLC
2930 ALDERWOOD CT
FULLERTON, CA 92835-4330

S2997-02-000-0001-00 (689411)
SOSA PROPERTIES
1301 E ROBINSON AVENUE
SPRINGDALE AR 72764

S2997-02-000-0002-00 (689412)
CASCADE REAL ESTATE OPERATING
NO 2 LP ATTN: KILLAM OIL CO LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

S2997-02-000-0002-01 (716914)
CASCADE REAL ESTATE OPERATING LP
ATTN: KILLAM OIL CO LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78042

M0955-02-000-0065-00 (819708)
CERVANTES EDUARDO CASTANEDA
3803 SANTA SOFIA CT
MISSION TX 78572

Started: 5:41 p.m.

Ended: 5:45 p.m.

Item #1.2

Conditional Use Permit:

**Sale & On-Site Consumption of Alcoholic
Beverages – Cocktails Latin Bar & Grill
4001 S. Shary Road, Ste. 350
Lot 1, Sharyland Plantation Grove Tech-Center #2
PUD
The Best Flavored Beer, LLC**

Ms. De Luna went over the write-up stating the subject site is located on the SE corner of San Mateo and Shary Road. The applicant leased a 1,500 sq.ft. suite and is proposing to open a Bar & Grill. Access to the site can be from one primary driveway to Shary Road or from separate driveways from San Mateo or from San Gabriel. The last CUP approved by the City Council for this location was on February 13, 2023 for a period of 2 years. The applicant recently decided to change the name of the business from 1942 Bar & Grill to Cocktail Latin Bar & Grill, therefore the need to apply for a Conditional Use Permit.

- **Hours of Operation:** Monday & Sunday from 3 p.m. – 12 a.m. and Tuesday – Saturday from 3 p.m. to 2 a.m.
- **Staff:** 7-10 employees
- **Parking:** In reviewing the floor plan, there are 65 total seating spaces, which require 22 parking spaces (65 total seating spaces/1 space for every 3 seats=22 parking spaces). It is noted that the parking area is held in common (180 existing parking spaces) and is shared with other businesses.
- **Sale of Alcohol:** The proposed restaurant does include a 'bar' component. Section 1.56 (3a) of the Zoning code requires a minimum separation of 300' from the *property line* of any churches, schools, publicly owned property, and residences. There is a single-family residential neighborhood located within the 300' radius; however, P&Z and the City Council waived this separation requirement in the CUP's previous approval.

REVIEW COMMENTS: In the past this site has been used for a restaurant but it has also been used primarily as a bar. The applicant proposes to have hamburgers, wings, hotdogs and salads in his menu aside from the alcohol. He is also proposing to have a DJ in his establishment. Staff does not object to a 2 year approval to see how this new operation will work.

RECOMMENDATION:

Staff recommends approval subject to:

1. Approval for 2 years at which time the CUP and TABC permit will need to be renewed;
2. Waiver of the 300' separation requirement from the residential home;
3. Must comply with all requirements from our City Codes (Noise, Fire, Health, etc.), and
4. Must obtain a business license prior to occupancy.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Sanchez moved to close the hearing. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Sanchez moved to approve the conditional use permit. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Item 8.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill at 608 N. Shary Road, Suites 9 & 10, Lot 1, Alba Plaza, C-3, BGD Investments, LLC, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval subject to: 1) 6-month re-evaluation to continue to assess this operation; 2) Waiver of the 300' separation requirement from the residential homes; 3) Continued compliance with the Building, Fire, Health, Noise and Sign Codes; 4) Continued compliance with TABC requirement; and 5) Must have at least 2 securities at all times.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – TABOO BAR & GRILL AT 608 N.
SHARY ROAD, SUITES 9 & 10, LOT 1, ALBA PLAZA**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of July 12, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 24, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT RENEWAL BE GRANTED:

Legal Description	Type	Conditions of Approval
608 N. Shary Road, Suites 9 & 10 Lot 1, Alba Plaza	Sale & On-site Consumption of Alcoholic Beverages – Taboo Bar & Grill	<ol style="list-style-type: none"> 1) 6-month re-evaluation to continue to assess this operation; 2) Waiver of the 300’ separation requirement from the residential homes; 3) Continued compliance with the Building, Fire, Health, Noise and Sign Codes; 4) Continued compliance with TABC requirement; and 5) Must have at least 2 securities at all times.

READ, CONSIDERED AND PASSED, this the 24th day of July, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.3

CONDITIONAL USE PERMIT: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill
 608 N. Shary Road, Suites 9 & 10
 Lot 1, Alba Plaza
 C-3
 BGD Investments, LLC

REVIEW DATA

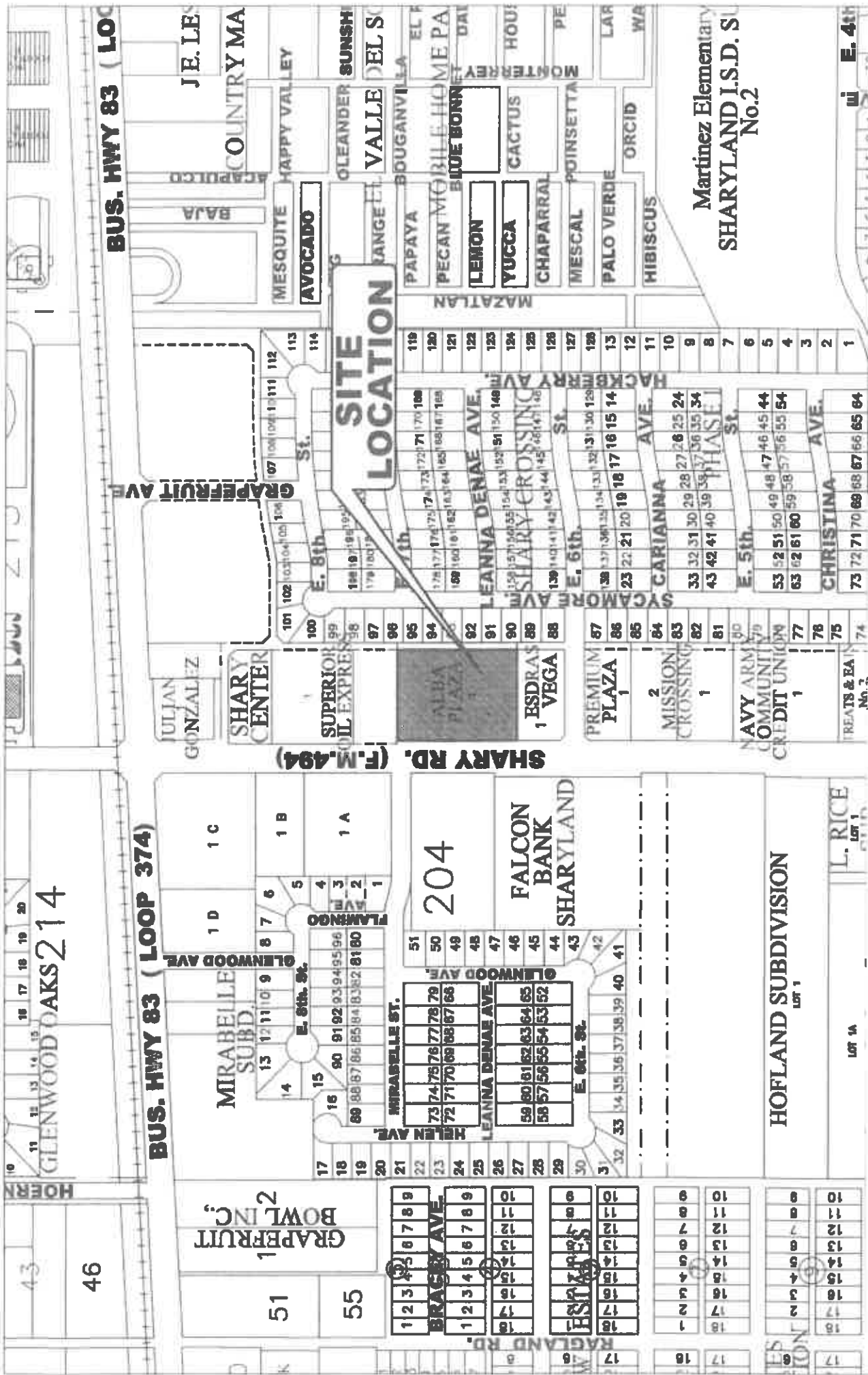
The subject site is located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of Shary Road —see vicinity map. Access to the site is via a 34' driveway off of Shary Road. The applicant is currently operating a nightclub. It is noted that a nightclub and the sale & on-site consumption of alcoholic beverages are an allowable use under the General Business Zone (C-3), but require a conditional use permit and the City Council's approval. This nightclub concept offers food, VIP areas, live music and concerts, etc. The last CUP for this location was considered by the City Council on January 9, 2023 and it was denied. Staff notes that after the City Council meeting a petition from the residents of Shary Crossing reflecting 41% in opposition to the request was submitted. The concerns voiced in the petition were in regards to the following: loud music, shot fired, speeding, burning tire, and the use of foul language in the back of the alley. Staff notes that the applicant has been trying to renew his conditional use permit but has been denied.

- **Days/Hours of Operation:** Thursday – Sunday from 6:00 p.m. to 2 a.m. Alcoholic beverages will only be served during allowable State selling hours.
- **Staff:** 15 employees
- **Parking:** It is noted that parking is held in common and there is a total of 138 total parking spaces shared with the various businesses within the commercial plaza.
- **Section 1.56-3 of the Zoning Code** cites that Bars, cocktail lounges, taverns, cantinas, saloons, dancehalls, discotheques, or nightclubs: must be 300' from the nearest residence, church, school or publicly owned property. There is a residential subdivision within 300' (see aerial); however, P&Z and the Council have waived this separation requirement in previous CUP's.

REVIEW COMMENTS: Staff mailed out 27 notices to property owners within 200' radius and staff has not received any comments in favor or against this request. In conferring with Mission PD for incidents at this location, reports indicate 6 complaints regarding noise, fights, public intoxication, and suspicious circumstances from November to present. In an effort to comply with City requirements and address these concerns the applicant has installed his own decibel reader and has restricted the entrance to patrons that have caused problems in the past.

RECOMMENDATION: Staff recommends approval subject to:

1. 6-month re-evaluation to continue to assess this operation.
2. Waiver of the 300' separation requirement from the residential homes.
3. Continued compliance with the Building, Fire, Health, Noise and Sign Codes,
4. Continued compliance with TABC requirements, and
5. Must have at least 2 securities at all times.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS

1201 E. 5th Street
 MISSION, TX 78149
 P: (512) 584-8772
 F: (512) 584-8660

Item 9.

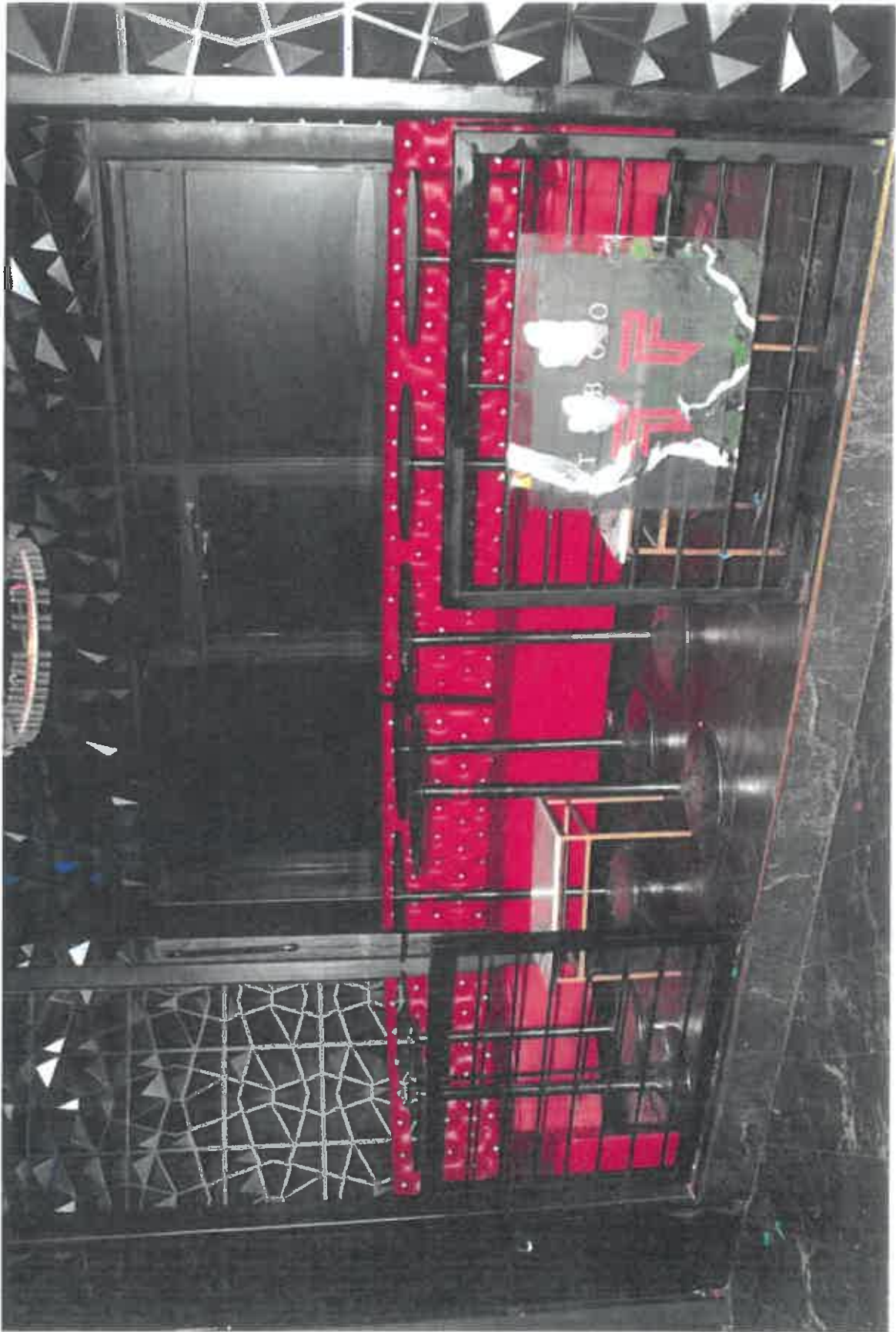


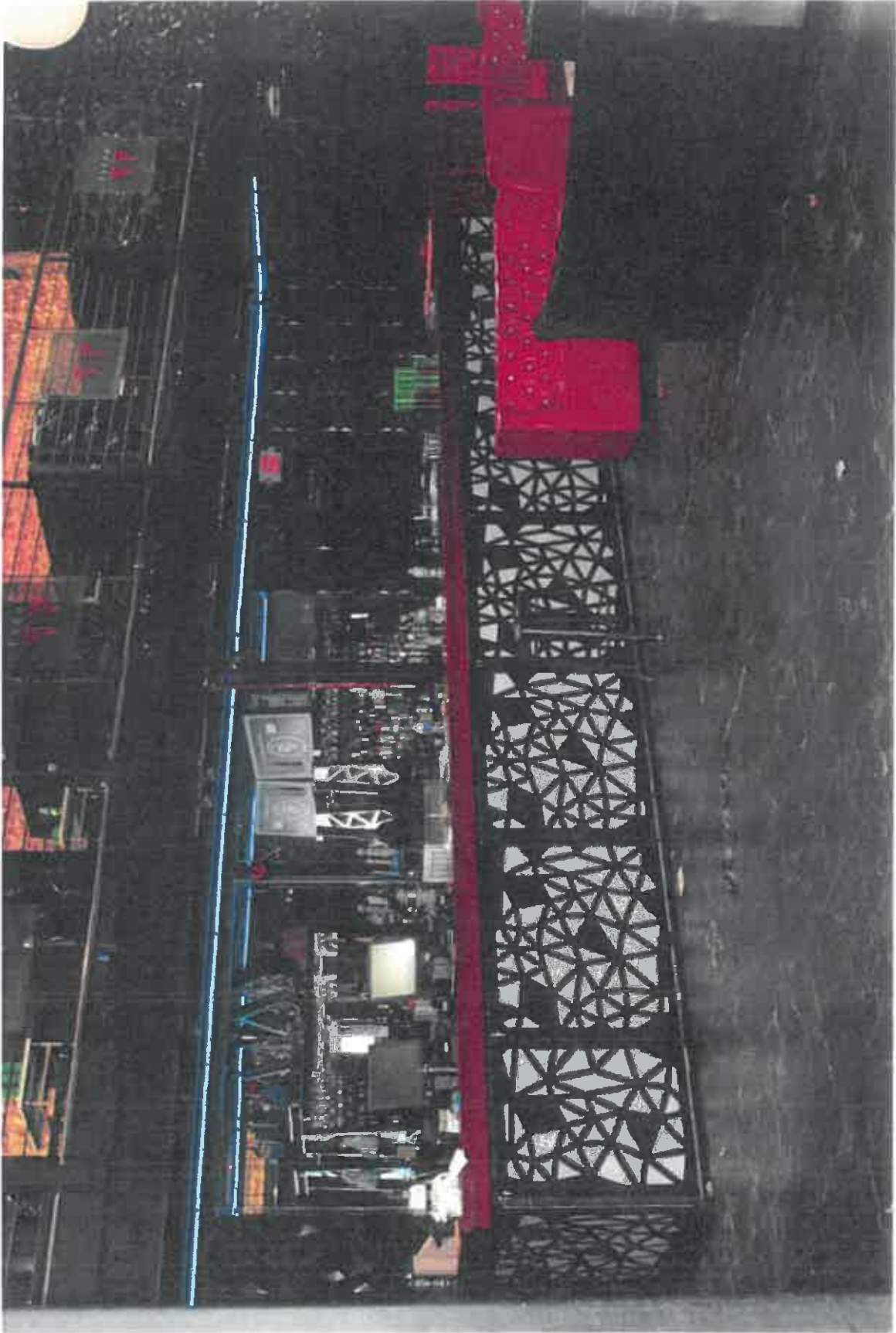
**SITE
LOCATION**

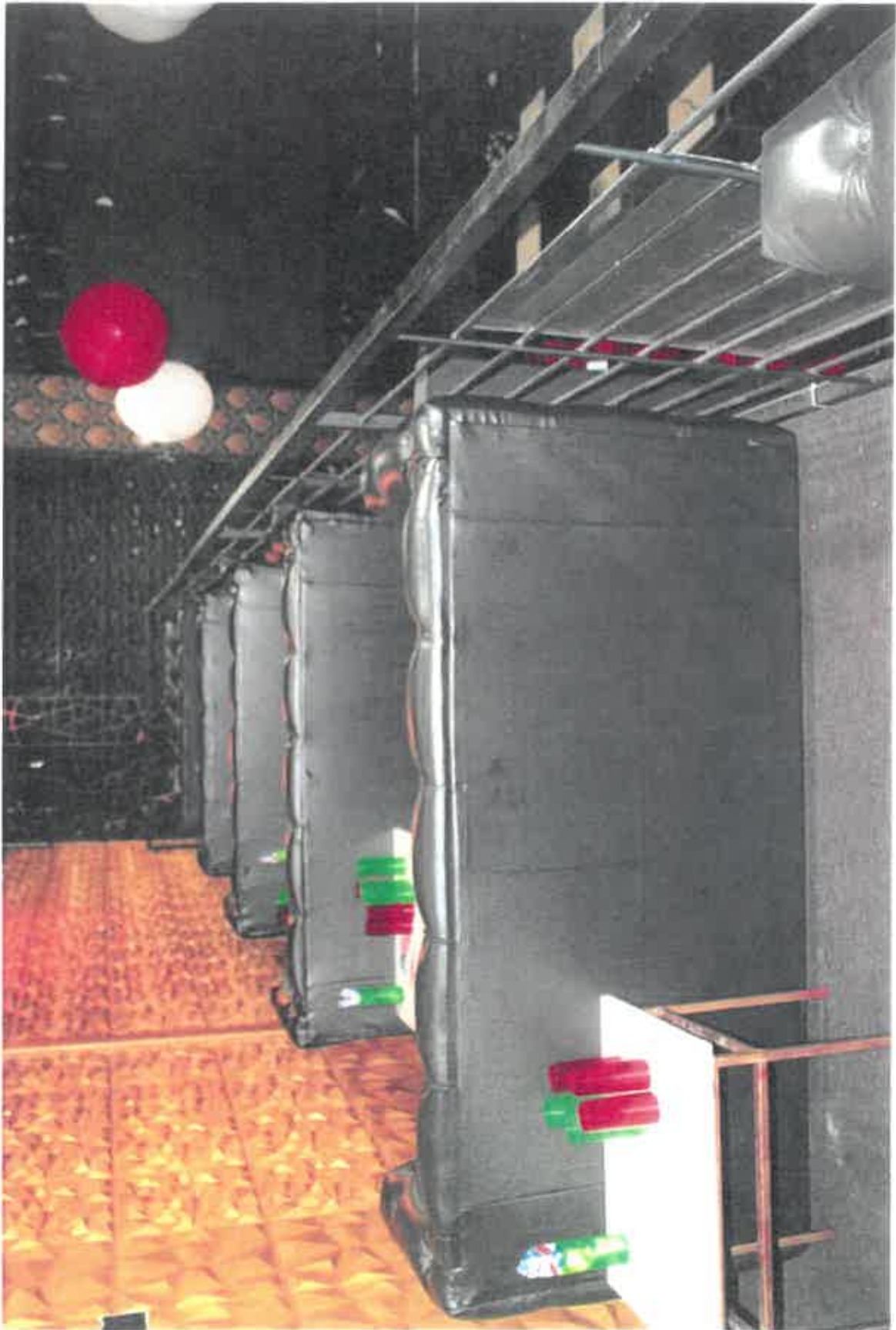
SHARY RD. (F.M. 494)

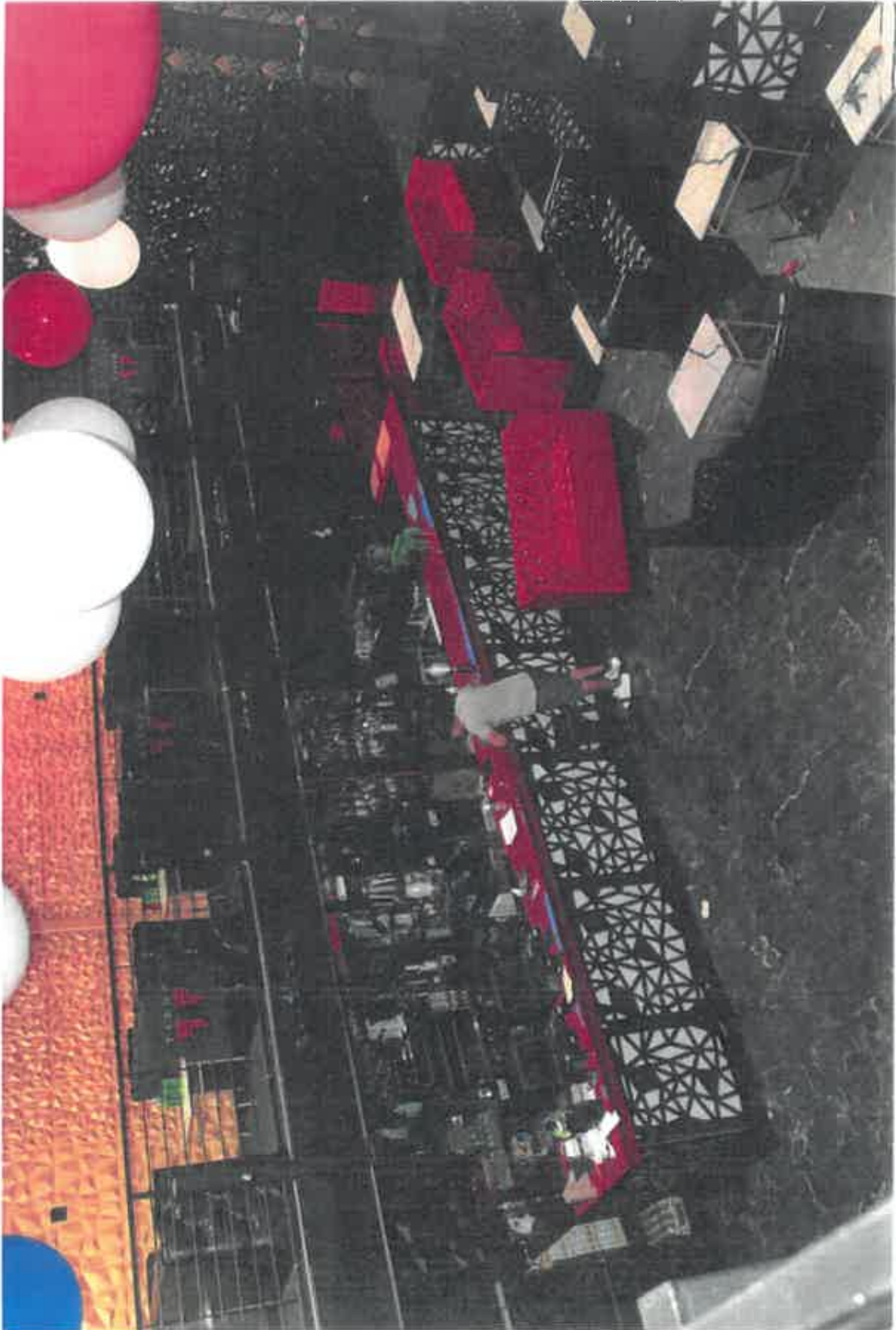
MIRABELLE ST.















S2950-00-000-0205-09 (625924)
STATE OF TEXAS
PO BOX 1717
PHARR TX 78577

S2755-02-000-0088-00 (684504)
MARTINEZ ENRIQUE C & VERONICA M
601 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0089-00 (684505)
RODRIGUEZ ILEANA
603 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0090-00 (684506)
MARTINEZ ANNETTE
605 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0091-00 (684507)
GUERRERO NANCY GONZALEZ
607 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0092-00 (684508)
GONZALEZ ARMANDO F JR
1702 JONATHON DR
MISSION TX 78572

S2755-02-000-0093-00 (684509)
ESTRADA OMAR A
611 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0094-00 (684510)
WHLL LLC
STE 5-216
808 N SHARY RD
MISSION TX 78572

S2755-02-000-0095-00 (684511)
PALACIOS CARLOS AVILA
615 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0096-00 (684512)
AVILA CARLOS & SANDRA
701 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0097-00 (684513)
GUERRERO SELENE
703 SYCAMORE AVE
MISSION TX 78572-1984

S2755-02-000-0098-00 (684514)
ZORILLA JORGE J REVILLA GUTIERRE
705 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0099-00 (684515)
CASTILLO FRANCISCO JAVIER ALVARADO
707 SYCAMORE AVE
MISSION TX 78572

S2755-02-000-0139-00 (684555)
CISNEROS KRYSTAL NALLELY
2421 E 6TH AVE
MISSION TX 78572

S2755-02-000-0158-00 (684574)
CASTELLANOS SILVIA LUCERO LAM
2420 LEANNA DENAE AVE
MISSION TX 78572

S2755-02-000-0159-00 (684575)
NUNEZ JOSE ANTONIO OVIEDO
2421 LEANNE DENAE AVE
MISSION TX 78572

S2755-02-000-0178-00 (684594)
PENA ALEJANDRO TREVINO
REINA A LOPEZ-BAZAN
2420 E 7TH AVE
MISSION TX 78572

S2755-02-000-0179-00 (684595)
ZHENG DA MEI
2421 E 7TH AVE
MISSION TX 78572

S2950-00-000-0204-45 (685429)
LERMA MIGUEL & LOURDES
2426 E 21ST
MISSION TX 78572

F1520-00-000-0001-00 (20827570)
NEW MILLENNIUM L INVESTMENTS INC
711 W NOLANA 104-A
MCALLEN TX 78504

E6840-00-000-0001-00 (980387)
YAMELS LLC
2000 WESTMINSTER CIR
BROWNSVILLE TX 78521

S7882-00-000-0001-00 (818962)
J & M VALLEY INVESTMENT LLC
710 N SHARY RD
MISSION TX 78572

P8328-00-000-0001-00 (1070342)
FLORES NORMA YOLANDA
4410 SIERRA DRIVE
PALMHURST TX 78573

S2950-00-000-0205-26 (1166603)
BRADEN & TREYTON HOLDINGS LTD
605 W JAVELINA DR
PHARR, TX 78577

A2360-00-000-0001-00 (1238655)
PRO HOME INVESTMENTS LLC
200 S 10TH ST STE 1601A
MCALLEN TX 78501

M4725-00-000-001A-00 (1308162)
AURIEL INVESTMENTS LLC
100 E NOLANA STE 130
MCALLEN TX 78504-2670

A2360-00-000-0001-05 (1471062)
ALBA HOMES LLC
200 S 10TH ST STE 1601A
MCALLEN TX 78501-4859

Started: 5:45 p.m.

Ended: 6:00 p.m.

Item #1.3

Conditional Use Permit:

**Sale & On-Site Consumption of Alcoholic
Beverages – Taboo Bar & Grill
608 N. Shary Road, Suites 9 & 10
Lot 1, Alba Plaza
C-3
BGD Investments, LLC**

Ms. De Luna went over the write-up stating the subject site is located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of Shary Road. Access to the site is via a 34' driveway off of Shary Road. The applicant is currently operating a nightclub. It is noted that a nightclub and the sale & on-site consumption of alcoholic beverages are an allowable use under the General Business Zone (C-3), but require a conditional use permit and the City Council's approval. This nightclub concept offers food, VIP areas, live music and concerts, etc. The last CUP for this location was considered by the City Council on January 9, 2023 and it was denied. Staff notes that after the City Council meeting a petition from the residents of Shary Crossing reflecting 41% in opposition to the request was submitted. The concerns voiced in the petition were in regards to the following: loud music, shot fired, speeding, burning tire, and the use of foul language in the back of the alley. Staff notes that the applicant has been trying to renew his conditional use permit but has been denied.

- **Days/Hours of Operation:** Thursday – Sunday from 6:00 p.m. to 2 a.m. Alcoholic beverages will only be served during allowable State selling hours.
- **Staff:** 15 employees
- **Parking:** It is noted that parking is held in common and there is a total of 138 total parking spaces shared with the various businesses within the commercial plaza.
- Section 1.56-3 of the Zoning Code cites that Bars, cocktail lounges, taverns, cantinas, saloons, dancehalls, discotheques, or nightclubs: must be 300' from the nearest residence, church, school or publicly owned property. There is a residential subdivision within 300' (see aerial); however, P&Z and the Council have waived this separation requirement in previous CUP's.

REVIEW COMMENTS: Staff mailed out 27 notices to property owners within 200' radius and staff has not received any comments in favor or against this request. In conferring with Mission PD for incidents at this location, reports indicate 6 complaints regarding noise, fights, public intoxication, and suspicious circumstances from November to present. In an effort to comply with city requirements and address these concerns the applicant has installed his own decibel reader and has restricted the entrance to patrons that have caused problems in the past.

RECOMMENDATION: Staff recommends approval subject to:

1. 6-month re-evaluation to continue to assess this operation.
2. Waiver of the 300' separation requirement from the residential homes.
3. Continued compliance with the Building, Fire, Health, Noise and Sign Codes,
4. Continued compliance with TABC requirements, and
5. Must have at least 2 securities at all times.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Diego Huerta representing the owner stated that all the problems they had were when the business first opened. He added that all those issues have been solved.

Mr. Blesson George owner of the business stated that he resides at 1001 Travis street. He stated that the customers that caused him problems are not allowed to go back.

Mrs. Connie Garza asked that if the business had been opened for the past 6 months?

Mr. Blesson George stated "yes" that the business was open Friday, Saturday's, and Sundays.

Mrs. Connie Gaza asked that if he would sell alcoholic beverages?

Mr. Blesson George stated "yes" we have food and alcohol. He added that his TABC license expires in December.

Ms. Susana De Luna stated that he had an active TABC license. She added that the business had been cited for operating without a conditional use permit. Ms. De Luna mentioned that Mr. George had to wait 6 months to reapply for the conditional use permit.

Chairwoman Izaguirre stated that once he renewed his Conditional Use Permit and was approved he would comply with city requirements. She added that he had to wait 6 months to reapply.

Chairwoman Izaguirre entertained a motion to close the public hearing. Ms. Garza moved to close the hearing. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Mr. Sanchez asked that what was the amount of the fine?

Ms. De Luna stated that the judge sets the fee.

Mrs. Connie Garza asked that if multiple citations had been issued?

Ms. De Luna stated that multiple citations had been issued.

Chairwoman Izaguirre asked that why didn't we wave the 6-months?

Ms. De Luna stated that Mr. George did apply for the waiver but it was denied.

Mr. Sanchez asked why was the waiver denied by city council.

Ms. De Luna stated that he had opposition.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Sanchez moved to the approve the conditional use permit for a period of 6 months, Friday-Sunday only. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Discussion and action, if any, related to an ordinance providing for a definition of “storage unit facility” and providing for the conditional use of those facilities in Interim Agricultural Use (AO-I), Office Building District (C-1), Neighborhood Commercial District (C-2), and General Business District (C-3), and permitted uses for districts, and Adoption of Ordinance#____ - De Luna

NATURE OF REQUEST:

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider this request. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

OF THE CITY OF MISSION, TEXAS AMENDING THE CODE OF ORDINANCES, APPENDIX A (ZONING), (A) ARTICLE I, SECTION 1.2 (DEFINITIONS) BY ADDING SUBSECTION 54A (STORAGE UNIT FACILITY) AND (B) ARTICLE VIII (USE DISTRICTS AND CONDITIONAL USES), SECTIONS 1.36 (AO-I INTERIM AGRICULTURAL USE DISTRICT), 1.41 (C-1 OFFICE BUILDING DISTRICT), 1.42 (C-2 NEIGHBORHOOD COMMERCIAL DISTRICT), AND 1.43 (C-3 GENERAL BUSINESS DISTRICT) TO INCLUDE STORAGE UNIT FACILITIES AS CONDITIONAL USES AND (C) ARTICLE VIII (USE DISTRICTS AND CONDITIONAL USES), SECTIONS 1.44 (C-4 HEAVY COMMERCIAL DISTRICT), 1.44(A) (C-5 ADAPTIVE COMMERCIAL DISTRICT), 1.45 (I-1 LIGHT INDUSTRIAL DISTRICT), AND 1.46 (I-2 HEAVY INDUSTRIAL DISTRICT) TO INCLUDED STORAGE UNIT FACILITIES AS PERMITTED USES, AND PROVIDING THE FOLLOWING: ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE & MEETING.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

Section 1: Enactment: Appendix A of the City of Mission’s Code of Ordinance, is hereby amended as follows:

(a) Article I, Section 1.2 (Definitions) is hereby amended by adding subsection 54A (Storage Unit Facility):

54A. Storage Unit Facility. A building or group of buildings, divided into separate compartments which are rented to meet temporary storage needs. Related activities, such as retail sale of packing and moving materials and rental of moving equipment, are allowed as incidental uses.

(b) Article VIII (Use Districts and Conditional Uses), Sections 1.36 (AO-I Interim Agricultural Use District), 1.41 (C-1 Office Building District), 1.42 (C-2 Neighborhood Commercial District), and 1.43 (C-3 General Business District) are hereby amended to include “Storage Unit Facilities” as *Conditional uses*.

(c) Article VIII (Use Districts and Conditional Uses), Sections 1.44 (C-4 Heavy Commercial District), 1.44(A) (C-5 Adaptive Commercial District), 1.45 (I-1 Light Industrial District), and 1.46 (I-2 Heavy Industrial District) are hereby amended to included “Storage Unit Facilities” as *Permitted uses*.

Section 2. Repealer: All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

Section 3: Severability: Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or

administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

Section 4: Codification: The City Secretary is hereby directed to record and publish the attached rule, regulations, and policies in the City’s Code of Ordinances.

Section 5: Effective Date: This Ordinance shall be effective immediately upon passage and publication.

Section 6: Proper Notice and Meeting: It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

CONSIDERED, PASSED, AND APPROVED this _____ day of July, 2023.

Norie Gonzalez-Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

APPROVED AS TO FORM:

Victor A. Flores, City Attorney

ITEM# 1.4

Discussion and action, if any, related to an ordinance providing for a definition of “storage unit facility” and providing for the conditional use of those facilities in Interim Agricultural Use (AO-1), Office Building District (C-1), Neighborhood Commercial District (C-2), and General Business District (C-3), and permitted uses for districts (C-4) – (I-2).

Started: 6:00 p.m.

Ended: 6:04 p.m.

Item #1.4

Discussion and action, if any, related to an ordinance providing for a definition of “storage unit facility” and providing for the conditional use of those facilities in Interim Agricultural Use (AO-I), Office Building District (C-1), Neighborhood Commercial District (C-2), and General Business District (C-3), and permitted uses for districts (C-4) – (I-2).

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked that if a minimum acreage was included? She added that at the work shop with city council and planning and zoning an acreage was discussed.

Ms. De Luna stated that it didn't include a minimum acreage but can be included. She mentioned that this ordinance is to allow storage units with a conditional use permit on a AO-I (Agricultural Open Interim) or any commercial zone that does not allow storage units.

Chairwoman Izaguirre stated that a minimum acreage should be included.

City Attorney Mr. Victor Flores stated that the way the ordinance was drafted was to include AO-I (Agricultural Open Interim) or any commercial districts as conditional use permits and for permitted uses C-3 through C-5 and all industrial zones.

Chairwoman Izaguirre stated that she would like for an acreage to be stipulated because some areas are close to residential properties.

City Attorney Mr. Victor Flores stated that the acreage can be stipulated in the draft before the item was taken to City Council.

Chairwoman Izaguirre stated that a minimum of 2 acres should be included.

Chair woman Izaguirre asked if the board had any questions.

There was none.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Austin moved to the approve the request. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Discussion and action, if any, related to an ordinance providing for amendments to the city’s Historic Preservation Ordinance under Section 1.47B of its Code of Ordinances (Appendix A) with necessary revisions to ensure compliance with state and city regulations, as recommended by the City’s Historic Preservation Commission, and Adoption of Ordinance# _____ - De Luna

NATURE OF REQUEST:

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider this amendment request. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM# 1.5

Discussion and action, if any, related to an ordinance providing for amendments to the city's Historic Preservation Ordinance under Section 1.47B of its Code of Ordinances (Appendix A) with necessary revisions to ensure compliance with state and city regulations, as recommended by the City's Historic Preservation Commission.

MISSION HISTORICAL PRESERVATION COMMISSION

ORDINANCE NO. 5036

AN ORDINANCE REPEALING ORDINANCE NO. 1662, OF THE CITY OF MISSION, REGARDING HERITAGE PRESERVATION OVERLAY DISTRICT; CREATING SECTION 1.47B IN THE CITY OF MISSION ZONING ORDINANCE ARTICLE VIII – USE DISTRICTS AND CONDITIONAL USES, TITLED "HISTORIC PRESERVATION OVERLAY DISTRICT" CREATING, ENTITLED "HISTORIC PRESERVATION OVERLAY DISTRICT" CREATING A HISTORIC PRESERVATION COMMISSION; PROVIDING DEFINITIONS AND TERMS; SETTING FORTH DUTIES AND RESPONSIBILITIES OF THE HISTORIC PRESERVATION COMMISSION; DEFINING DUTIES AND RESPONSIBILITIES OF THE HISTORIC PRESERVATION OFFICER; PROVIDING DESIGN CRITERIA FOR HISTORIC AND LANDMARK PROPERTIES; PROVIDING A PROCESS FOR DESIGNATION OF HISTORIC PROPERTIES; CREATING MINIMUM MAINTENANCE STANDARDS; PROVIDING GUIDELINES FOR OBTAINING A CERTIFICATE OF APPROPRIATENESS; PROVIDING FOR A PENALTY; PROVIDING FOR THE REPEAL OF CONFLICTING PROVISIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

WHEREAS, CH. 211 TEXAS LOCAL GOVERNMENT CODE, the Municipal Zoning Authority, specifically authorizes zoning functions and procedures for municipalities; and

WHEREAS, CH. 211 TEXAS LOCAL GOVERNMENT CODE, Section 211.003(b) provides that in the case of designated places and areas of historical, cultural, or architectural importance and significance, the governing body of a municipality may regulate the construction, reconstruction, alteration, or razing of buildings and other structures.

WHEREAS, CH. 211 TEXAS LOCAL GOVERNMENT CODE, Section 211.005(a) authorizes the governing body of a municipality to divide the municipality into districts, within which the governing body may regulate the erection, construction, reconstruction, alteration, repair, or use of buildings, other structures, or land and within which zoning regulation must be uniform for each class or kind of building in a district; however, zoning regulations may vary from district to district.

WHEREAS, CH. 214 TEXAS LOCAL GOVERNMENT CODE, Section 214.00111 provides additional authority to preserve substandard buildings as historic property which applies only to a municipality that is designated as a certified local government by the state historic preservation officer as provided by 16 U.S.C.A. Section 470 et seq.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:

City Ordinance No. 1662, dated March 23, 1992 and all subsequent amendments thereto are hereby repealed and are of no further force and effect.

That the following Mission Historic Preservation Ordinance is hereby ADOPTED pursuant to CH. 211 TEXAS LOCAL GOVERNMENT CODE.

1. PURPOSE

The City Council of Mission, Texas, hereby declares that as a matter of public policy, the protection, enhancement, and preservation of landmarks and districts of architectural

archaeological, cultural, and historic significance is necessary to promote the economic, cultural, educational, and general welfare of the public.

This ordinance is intended to:

1. protect and enhance the landmarks and districts which represent distinctive elements of Mission's historic, architectural, and cultural heritage;
2. foster civic pride in the accomplishments of the past;
3. protect and enhance Mission's attractiveness to visitors and the support and stimulus to the economy thereby provided;
4. insure the orderly, efficient, and appropriate growth and development of the City;
5. promote economic stability and prosperity of the community by encouraging the most appropriate use of historic properties within the City; and
6. encourage stabilization, restoration, and improvements of such properties and their values by offering incentives for rehabilitation.

2. DEFINITIONS

Alteration. Shall mean any exterior change, demolition, or modification to a property with historic overlay zoning, including but not limited to:

1. Exterior changes to or modifications of structures, architectural details, or visual characteristics;
2. Construction of new structures;
3. Disturbance of archeological sites or areas; or
4. Placement or removal of exterior objects that affect the exterior qualities of the property.

Applicant. The owner of record of a property with existing or proposed historic overlay zoning, the agent or lessee thereof with the approval of the owner of record in a notarized form, or a person holding a bona fide contract to purchase the property with approval of the property owner.

Archeological resource. A site with archeological or paleontological value in that it has produced or can be expected to produce data affecting theories of historic or prehistoric interest.

Architectural feature. The architectural elements embodying style, design, general arrangement, and components of the exterior of any building or structure, including, but not limited to, the kind, color, and texture of the building materials, and the style and type of all windows, doors, lights, signs, and porches.

Building. A structure for business or residential use, created to shelter people or things, such as a house, barn, church, hotel, warehouse or similar structure, including a historically related.

complex, such as a courthouse and jail or a house and barn. When separated by dividing walls without openings, each portion of such structure so separated shall be deemed a separate building.

Certificate of appropriateness. The certificate issued by the City approving alteration, rehabilitation, construction, reconstruction, or improvement of a property with historic overlay zoning.

Certified local government. A federal government program authorized by the National Historic Preservation Act, 16 U.S.C. 470 et seq., that provides for the participation of local governments in a federal/state/local government partnership.

City. The City of Mission, Texas, as represented by the Mayor and City Council.

Commission. The Historic Preservation Commission created under this section.

Construction. The addition or placement of any improvement to a property with existing or proposed historic overlay.

Contributing. A building, structure, site, or object within a designated historic district which:

- embodies the significant physical features and characteristics of the district, or adds to the historical association, historical architectural qualities, or archeological values identified for the district; and
- was present during the period of significance relating to the documented significance of the district; and
- possesses historic integrity or is capable of yielding important information about the period.

Dangerous structure. A structure that poses an imminent threat to public health or safety.

Demolition. The complete or partial removal of a building, structure, object, or site, including landscape features and archeological sites.

Demolition by neglect. Improper maintenance, neglect in the maintenance of, or lack of maintenance of any structure or property with historic overlay zoning, which results in deterioration of the structure and threatens the preservation of the structure.

Design guidelines. The "Design Guidelines for Historic Mission, Texas" as adopted by the City Council and as may be amended from time to time.

Designation. The process by which the City Council may designate certain buildings, land, areas, and districts in the City with historic overlay zoning and define, amend, and delineate the boundaries thereof.

Economic hardship. The inability of an owner to obtain a reasonable return or a reasonable beneficial use from a property with historic overlay zoning as required by the *United States Supreme Court in Penn Central Transportation Company v. New York City*, 438 U.S. 104 (1978) and subsequent decisions. A reasonable economic return does not have to be the most profitable return possible or allow the highest and best use of the property.

Historic district. An area of the City containing a grouping of historic properties that are designated with historic overlay zoning and that may contain properties that are both contributing and non-contributing, but that is united historically or aesthetically. For the purpose of this section, the entirety of an historic district shall have historic overlay zoning.

Historic landmark. Any building, structure, object, site, or portion thereof with historic overlay zoning.

Historic preservation officer. The Historic Preservation Officer for the City of Mission shall be appointed by the City Manager. This officer shall administer this Chapter and advise the Commission on matters submitted to it.

Historic resource. Any building, structure, or object with historic overlay zoning being considered for relocation.

Improvement. Any building, structure, or object constituting a physical betterment of real property, or any part of such betterment, including but not limited to streets, alleys, curbs, lighting fixtures, signs and the like.

Initiated designation. The historic designation procedure is considered to be initiated immediately when the City Council, the Planning and Zoning Commission, or the Historic Preservation Commission votes to initiate it or, in the case of initiation by the property owner(s), when the designation report is filed with the Planning Director.

Landscapes. Any improvement or vegetation including but not limited to: shrubbery, trees, plantings, outbuildings, walls, courtyards, fences, swimming pools, planters, gates, street furniture, exterior lighting, and site improvements, including but not limited to subsurface alterations, site regarding, fill deposition, and paving.

Low-income homeowner. Any homeowner that meets the U. S. Department of Housing and Urban Development (HUD) qualifications for low income.

National Historic Landmark. A district, site, building, structure, and/or object that has been formally designated as a National Historic Landmark by the U.S. Secretary of the Interior and possesses exceptional value or quality in illustrating or interpreting the heritage of the United States in history, architecture, archeology, engineering, and culture and that possesses a high degree of integrity of location, design, setting, materials, workmanship, feeling, and association. National Historic Landmarks are automatically listed in the National Register.

National Register of Historic Places. A federal list of cultural resources worthy of preservation, authorized under the National Historic Preservation Act of 1966 as part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect the nation's historic and archeological resources. The National Register Program is administered by the Commission, by the state historic preservation office, and by the National Park Service under the Department of the Interior. Significant federal benefits may accrue to owners of properties listed or determined eligible for listing in the National Register.

Noncontributing. A building, site, structure, or object that is located within a designated historic district, but does not add to the historic associations, historic architectural qualities,

or archeological values for which the district is significant because:

- it was not present during the period of significance.
- it does not relate to the documented significance of the property; and/or
- due to alterations, disturbances, additions, or other changes, it no longer possesses historic integrity and/or is capable of yielding important information about the period.

Object. A material thing of functional, cultural, historical, or scientific value that may be, by nature or design, movable, yet is related to a specific setting or environment.

Ordinary repair or maintenance. Ordinary maintenance shall be defined as any work that does not constitute a change in design, material, or outward appearance, and that includes in-kind (same original material) replacement or repair.

Relocation. Any changes in the location of a building, object, or structure, either within its present setting or to another setting.

Secretary of the Interior's Standards for the Treatment of Historic Properties. A federal document providing standards and guidelines for the appropriate rehabilitation, preservation, restoration, and reconstruction of historic buildings.

Site. The location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing, ruined, or vanished, where the location itself maintains historical or archeological value regardless of the value of any existing buildings, or objects.

Structure. A work made up of interdependent and interrelated parts in a definite pattern of organization constructed by man. The term includes, but is not limited to engineering projects, earthworks, and bridges.

3. HISTORIC PRESERVATION COMMISSION

Number of members, appointment. The Historic Preservation Commission shall consist of seven (7) members. Appointment of members shall be made by the City Council.

Make-up of the Commission. A member must be a resident of the City and have lived within the City for a minimum of twelve (12) months immediately prior to appointment.

In making appointments to the Commission, the Council shall attempt to maintain a balance of interest and skills on the Commission by assessing the individual qualifications of the candidates, including, but not limited to, their knowledge and demonstrated interest in preservation-related fields such as architecture, history, archeology, planning, or urban or community design. All members shall have a knowledge of and demonstrated interest in historic preservation. At least one member shall be an owner-occupant of a property with historic overlay zoning.

Regardless of profession, background, or experience, members of the Commission will require ongoing training and education in architectural history, historic preservation law, and other relevant topics. Initial and annual training for new members, as well as an up-to-date reference manual for Commissioners, shall be provided.

Terms. Commission members shall serve for a term of two (2) years, their terms to be staggered, with the exception that for the initial Commission members, the City Council shall appoint the three (3) current members of the Commission for two (2) years, and two (2) new members for a term of three (3) years.

The Inaugural Commission shall consist of the following members with terms expiring as stated.

<u>Name</u>	<u>Expiration of Term</u>
Member Place 1	December 31, 2021
Member Place 2	December 31, 2021
Member Place 3	December 31, 2021
Member Place 4	December 31, 2022
Member Place 5	December 31, 2022
Member Place 6	December 31, 2022
Member Place 7	December 31, 2022

Terms of members shall expire on December 31; provided, however, that members shall continue to serve until their successors are appointed.

Vacancies. Vacancies shall be filled by the Mayor, subject to ratification by the City Council, for the unexpired term of any member whose term becomes vacant.

Removal. All members of the Commission shall serve at the pleasure of the City Council and may be removed with or without cause upon a majority vote of the City Council.

Any member who misses three consecutive meetings shall forfeit his or her position, and a replacement shall be appointed by the Mayor, subject to ratification by the City Council, to fill the unexpired term.

Any member may resign by submitting a letter of intent to the City Council.

Election of chair and vice-chair. The chair and vice-chair of the Commission shall be elected by and from members of the Commission.

Compensation. Members shall serve without pay. Members may be reimbursed for actual expenses incurred in the performance of their duties from available funds approved in advance.

Quorum. Four members shall constitute a quorum for transactions of business, and no decision shall be rendered without a concurring vote of at least four members.

Regular meetings. The Commission shall meet at least every other month, if business is at hand, otherwise yearly.

Special meetings. Special meetings may be called at any time by the Commission chair, vice chair, or at the written request of at least three members, or upon notice from the historic preservation officer or zoning administrator that a matter requires the consideration of the Commission.

Compliance with Texas Open Meetings Act. All meetings shall be held in conformance with the Texas Open Meetings Act, Chapter 552 of the Texas Government Code, as amended.

Rules of Order. The Commission shall follow Robert's Rules of Order or other rules of procedure as determined by the Commission.

4. RESPONSIBILITIES OF THE COMMISSION

The Commission shall be empowered to:

1. Make recommendations to the City for the employment of professional consultants as necessary to carry out the duties of the Commission.
2. Adopt parliamentary rules and procedures necessary to carry out the business of the Commission.
3. Adopt criteria for the evaluation of significance of historic landmarks and rules for the delineation of historic district boundaries, subject to ratification by the City Council.
4. Review and take action on the designation of historic landmarks and the delineation of historic districts, subject to ratification by the City Council.
5. Recommend and confer recognition upon the owners of historic landmarks or properties within historic districts by means of certificates, plaques, or markers.
6. Review and recommend to City Council and other applicable City boards and Commissions all proposed changes to the zoning ordinance, building code, general plan or other adopted policies of the City that may affect the purpose of the ordinance.
7. Implement and maintain a system of survey or inventory of significant historic, architectural, and cultural properties or resources and all properties located within designated historic districts located in the City. Such information shall be maintained securely and made accessible to the public and should be updated at least every ten (10) years.
8. Monitor and report to the Texas Historical Commission all actions affecting any Recorded Texas Historic Landmark, State Archaeological Landmark, National Register property, and any locally designated property, as deemed necessary.
9. Create sub-committees from among its membership and delegate to these committees such responsibilities as necessary to carry out the purposes of this ordinance.
10. Maintain written meeting minutes, which are recorded by staff and demonstrate all actions taken by the Commission and the reasons for taking such actions.
11. Increase public awareness of the value of historic, cultural, and architectural preservation by developing and participating in public education programs.
12. Review and take action on all certificates of appropriateness applications.
13. Review and take action on all appeals on action taken by the historic preservation officer regarding the administrative review of certificates of appropriateness applications.
14. Develop, prepare, and adopt specific design guidelines, subject to ratification by the City Council, for use in the review of all certificates of appropriateness applications.

15. Prepare and submit annually to the City Council a report summarizing expenditures, goals and objectives, and work completed during the previous year, as well as anticipated budgetary requests.
16. Make recommendations to the City concerning the utilization of state, federal, or private funds to promote the preservation of historic properties within the City.
17. Recommend to City Council the acquisition of historic properties endangered by demolition where their preservation is essential to the purpose of this ordinance and where private preservation is not feasible.
18. Propose incentive program(s) to City Council for the owners of historic properties
19. Review and take action on all City preservation-related incentive program applications involving work on historic properties, for compliance with adopted "Design Guidelines for Historic Mission, Texas" pursuant to this ordinance.
20. Recommend whether to accept, on behalf of the City government, any donation of preservation easements and/or development rights, as well as any other gift of value for the purpose of historic preservation, subject to the approval of City Council.

5. HISTORIC PRESERVATION OFFICER

The Historic Preservation Officer for the City of Mission shall be appointed by the City Manager. This officer shall administer this Chapter and advise the Commission on matters submitted to it.

In addition to serving as representative of the Commission, the Officer is responsible for coordinating the City's preservation activities with those of state and federal agencies and with local, state and national non-profit preservation organizations.

Responsibilities. The HPO shall be empowered to:

- i. Administer this ordinance and advise the Commission on matters submitted to it.
- ii. Maintain and hold open for public inspection all documents and records pertaining to the provisions of this ordinance.
- iii. Receive and review all applications pursuant to this ordinance to ensure their completeness.
- iv. Review and forward with any recommendations all applications for certificates of appropriateness subject to review by the Commission pursuant to this ordinance.
- v. Ensure proper posting and noticing of all Commission meetings, schedule applications for Commission review, provide information packets to its members prior to the meetings, record meeting minutes, and facilitate all Commission meetings.

6. CRITERIA FOR DESIGNATION OF HISTORIC PROPERTIES OR DISTRICTS

The Commission shall use criteria for evaluation of significance of an historic landmark or historic district as established by the National Park Service for use in the administration of the National Register of Historic Places. The Commission shall refer to the National Register Bulletin No. 15, *How to Apply the National Register Criteria for Evaluation*, published by the National Park Service, for further guidance in the application of these criteria.

In addition, the following criteria shall be considered in determining whether historic overlay zoning should be applied to an individual property or historic district within the City of Mission boundaries:

- A. Association with events that have made significant contribution(s) to the broad patterns of history for the City of Mission.
- B. Association with the lives of persons significant to the City of Mission past.
- C. Embodiment of the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction for the City of Mission.
- D. Archaeological value, in the sense that the property has yielded, or may be likely to yield, information important in prehistory or history to the City of Mission.

Additional criteria for designation of historic districts. In addition to the general criteria listed above, the Commission shall consider the following.

Where the designation is made based on the general character of the proposed historic district, these findings may include, but shall not necessarily be limited to:

- a. Scale of buildings and structures typical of the area.
- b. Architectural style typical of the area.
- c. Architectural period typical of the area.
- d. Building materials typical of the area.
- e. Colors used in buildings typical of the area.
- f. Signage and street furniture typical of the area.
- g. Landscapes typical of the area.
- h. Typical relationships of buildings to the landscapes in the area.
- i. Typical relationships of buildings in the area to the street.
- j. Setbacks and other physical patterns of buildings in the area.
- k. Typical patterns of rooflines of buildings in the area.
- l. Typical patterns of porch and entrance treatments of buildings in the area.

Where the designation is made based on the character of a limited number of specific buildings in the proposed historic district, the findings may include, but shall not necessarily be limited to:

- a. Architectural style of the buildings.
- b. Architectural period of the buildings.
- c. Textures of materials used in the buildings.
- d. Colors of the materials used in the buildings.
- e. Rooflines of the buildings.

- f. Porch and entrance treatments of the buildings
- g. Height and mass of the buildings.
- h. Relative proportions of the buildings (width to height, width to depth).

Already listed properties. Properties that, as of the date of the adoption of this ordinance, are listed as a Recorded Texas Historic Landmark (RTHL) or State Archeological Landmark (SAL), or that are listed individually or within an historic district on the National Register of Historic Places (NR) shall automatically be considered eligible for designation as *historic landmarks* pursuant to this ordinance.

The historic preservation officer shall compile a list of such properties and shall initiate an application for historic overlay zoning for each property so identified, pursuant to this ordinance.

The Commission may establish a process by which it identifies additional properties that are so recognized on the National Register or by the State, either on an annual basis or as such properties are listed and that information becomes known to the Commission and may direct the historic preservation officer to initiate applications for historic overlay zoning for those properties, pursuant to this ordinance.

7. DESIGNATION PROCESS

These provisions pertaining to the designation of historic properties constitute a part of the comprehensive zoning plan of the City.

Owners of proposed historic properties shall be notified prior to the Commission hearing on the recommended designation. At the Commission's public hearing, owners, interested parties, and technical experts may present testimony or documentary evidence, which will become part of a record regarding the historic, architectural, or cultural importance of the proposed historic property. The City may designate an historic landmark without the property owner's approval.

The procedure for designating a historic landmark or to establish or amend a historic district may be initiated by the City, or by the individual property owner(s), or by at least 20% of the residents of the potential district. An application for designation shall be made on forms as prescribed by the City and shall be filed with the HPO along with any fees in accordance with the municipal fee schedule. Buildings, structures, sites, or areas located within the City which substantially comply with the criteria found in Section 20.7 may be recommended by the Commission to the City Council as historic landmarks or historic districts. The application shall contain:

- For a proposed historic landmark, the name, address, telephone number of applicants, and physical address of the property.
- For a proposed historic district, the name, address, telephone number of applicants, and no more than 50% negative responses from owners of properties in the proposed district, where a poll has been taken, each property is counted separately, and no response is considered an affirmative response.
- Site plan of the proposed landmark property, or map indicating the geographic boundaries of the proposed district, showing all affected buildings and/or structures.

- Detailed historic description and background on the proposed landmark or proposed district.
 - o Current photographs of the overall property or area, along with any historical photographs, if available.
 - o Any other information which the HPO or Commission may deem necessary.

Upon receipt of a completed designation application, the HPO shall schedule a hearing at the next available regularly scheduled Commission meeting. Notice of the application shall be mailed to the property owner(s) and advertised in the official newspaper and/or posted on the property as provided for a zoning change.

A proposed historic landmark or district for which an application for designation has been received shall be protected by and subject to all the provisions of this ordinance governing demolition, minimum maintenance standards, and penalties until a final decision by the City Council becomes effective, but not to exceed 180 days.

At the hearing, the applicant shall have an opportunity to present testimony and evidence to demonstrate the historical significance or insignificance of the subject property or district. Other interested parties and technical experts may also present testimony or documentary evidence, which will become part of a record. The burden of proof shall be upon the applicant.

The Commission may take action to approve, postpone requesting additional information, or deny the application. The HPO shall forward any final recommendation to the Planning and Zoning Commission within thirty (30) days of the hearing. Denials may be appealed directly to City Council.

The Planning and Zoning Commission shall give notice and conduct its hearing upon receipt of the recommendation from the Commission. Notice for such hearing shall be in the same manner and the hearing held according to the same procedures as specifically provided in the general zoning ordinance of the City. The Planning and Zoning Commission shall review the application to ensure that the recommended designation will not pose a conflict with the underlying land use zoning and shall forward its recommendation to the City Council within thirty (30) days after taking action on the application.

Upon receipt of the joint recommendation on the application from the Commission and the Planning and Zoning Commission, the City Council shall schedule a hearing on the application within thirty (30) days. Notice for such hearing shall be in the same manner and the hearing held according to the same procedures as specifically provided in the general zoning ordinance of the City. Significance shall be considered only on the record made before the Commission and the Planning and Zoning Commission.

Upon designation of a historic landmark or historic district by the City Council, the designation shall be recorded by legal description on the City's official zoning maps, in the records of real property of Bell County, and with the tax appraisal office.

The applicant or any persons adversely affected by any determination of the Commission may appeal the decision to City Council. Appeal requests shall be on forms as prescribed by the City and shall be filed with the HPO within seven (7) days of the Commission's decision and scheduled for the next available regularly scheduled City Council meeting. Notice for such

hearing shall be in the same manner and the hearing held according to the same procedures as specifically provided in the general zoning ordinance of the City. Appeals to the City Council shall be considered only on the record made before the Commission and may only allege that the Commission's decision was arbitrary, capricious, or illegal.

8. ORDINARY MAINTENANCE

Nothing in this ordinance shall be construed to prevent the ordinary maintenance and repair of any exterior architectural feature of an historic landmark or a property within an historic district which does not involve a change in design, material, or outward appearance that require the issuance of a building permit. In-kind repair/replacement and repainting is included in this definition of ordinary maintenance unless painting involves an exterior masonry surface that was not previously painted. The HPO shall determine what is "ordinary maintenance."

9. MINIMUM MAINTENANCE STANDARDS

No owner or person with an interest in real property designated as an historic landmark or a property located within an historic district shall permit the property to fall into a serious state of disrepair so as to result in the significant deterioration of any exterior architectural feature which would, in the judgment of the Commission, create a detrimental effect upon the historic character of the landmark or district.

Examples of serious disrepair or significant deterioration include:

- (a) Deterioration of exterior walls, foundations, or other vertical support that causes leaning, sagging, splitting, listing, or buckling.
- (b) Deterioration of external chimneys that causes leaning, sagging, splitting, listing, or buckling.
- (c) Deterioration or crumbling of exterior plaster finishes, surfaces or mortars.
- (d) Ineffective waterproofing of exterior walls, roofs, and foundations, including broken windows or doors.
- (e) Defective protection or lack of weather protection for exterior wall and roof coverings, including lack of paint, or weathering due to lack of paint or other protective covering.
- (f) Rotting, holes, and other forms of material decay.
- (g) Deterioration of exterior stairs, porches, handrails, window and door frames, cornices, entablatures, wall facings, and architectural details that causes delamination, instability, loss of shape and form, or crumbling.
- (h) Deterioration that has a detrimental effect upon the special character of the district as a whole or the unique attributes and character of the contributing structure.
- (i) Deterioration of any exterior feature so as to create or permit the creation of any hazardous or unsafe conditions to life, health, or other property.

10. DEMOLITION BY NEGLECT

Demolition by Neglect refers to the gradual deterioration of a property when routine or minimum maintenance is not performed. The HPO and the planning department staff shall work together in an effort to reduce Demolition by Neglect involving properties with historic overlay zoning. A Demolition by Neglect citation as determined by the Commission may be issued against the owner of the property for failure to comply with the minimum maintenance standards by permitting the subject property to exhibit serious disrepair or significant deterioration as outlined in Section 29.10 herein.

1) While the HPO will act as the point of contact, the planning department staff shall, when needed, assist with inspections. If there is a dispute between the HPO and planning department staff, the City Manager shall make the final determination.

2) The procedure for citing a property owner for Demolition by Neglect shall be as follows:

(a) Initial identification is made by visual inspection of the area by the HPO or a Commission member or by referral from someone in the area. All referrals shall be made in writing and shall be submitted to the HPO.

(i) Once the initial identification is made, followed by a preliminary determination by the HPO, the property owner shall be notified by U.S. mail of the defects of the building and informed of any incentive programs that may be available for repair. The owner shall be given thirty (30) days in which to respond to the preliminary determination by submitting a stabilization proposal to the HPO. The stabilization proposal will be presented to the Commission at the next available meeting. If the Commission approves the proposal, a certificate of appropriateness (if necessary) may be issued administratively by the HPO. The approval will detail the specific work that is necessary to correct the Demolition by Neglect conditions, as well as a time period to begin and complete the work. The HPO shall update the Commission on the status of the property every thirty (30) days, once work begins on the property.

(ii) If the property owner receives the letter regarding the preliminary determination, but fails to respond, a second notice shall be sent in the same manner as described above.

(iii) If the property owner fails to receive and/or respond to the letter regarding the preliminary determination after two (2) attempts, the matter returns to the Commission for a citation hearing. The HPO shall send a third notice via certified mail informing the owner of the hearing, the property shall be posted with a notice of the violation in accordance with the provisions of this Ordinance, and a public hearing on the citation shall be scheduled.

(iv) At the public hearing, the owner will be invited to address the Commission's concerns and to show cause why a citation should not be issued. The Commission may take action to approve any proposed work, defer the matter to give the owner more time either to correct the deficiencies or make a proposal for stabilization, or issue a citation to the owner of the property for failure to correct the Demolition by Neglect conditions.

(v) If the owner is cited for the condition of Demolition by Neglect of the property, he shall be given fourteen (14) days to submit a stabilization proposal to the HPO, and at the discretion of the Commission, up to one (1) year to correct the defects. The HPO

shall update the Commission on the status of the property every thirty (30) days once work begins on the property.

(vi) If the owner does not respond with a stabilization proposal, the matter shall be turned over to the City Attorney's office for recommendation to the City Council for legal action.

- (3) The City may create programs, or enter into partnerships with local non-profit organizations, to assist low-income and/or elderly homeowners with maintenance.

11. CERTIFICATES OF APPROPRIATENESS

- (a) *Applicability.* A certificate of appropriateness shall be required in the following circumstances before the commencement of development within or work upon any property with historic overlay zoning:
- (1) Whenever such work or development requires a building permit or certificate of zoning compliance issued by the City.
 - (2) Whenever such work includes the erection, moving, demolition, reconstruction, restoration, or alteration of the exterior of a property with historic overlay zoning, except when such work satisfies all the requirements of ordinary maintenance and repair as defined in Section 29.3, definitions.
- (b) *Certificate of appropriateness required.* No building permit shall be issued by the building official for any property with historic overlay zoning until the application for such permit has been reviewed and a certificate of appropriateness has been approved by the HPO or the Commission.
- (c) *Procedures.*
- (1) After an application for a certificate of appropriateness is submitted, the HPO shall determine whether the application shall be eligible for administrative review or the application shall be considered by the Commission.
 - (2) An application shall be eligible for administrative review by the HPO for the following:
 - a. Paint colors for the exterior of a structure including siding, trim, doors, steps, porches, railings, and window frames. This shall not include painting or otherwise coating previously unpainted masonry;
 - b. The placement and screening, if necessary, of roof-mounted equipment and other mechanical equipment of various types;
 - c. The placement and design of screening treatments for trash and recycling receptacles;
 - d. Fences to be installed in the rear and/or side yard;
 - e. Ground lighting;

- f. Elements attached to a facade of any building, garage or carriage house including, but not limited to door hardware, hinges, mailboxes, light fixtures, sign brackets, street address signage and historic interpretive signage.
 - g. Replacing roofing materials or color on a flat roof that will not be visible from the ground or from immediately adjacent taller buildings;
 - h. Gutters and downspouts;
 - i. Installation or removal of landscaping, including trees;
 - j. Accessibility ramps;
 - k. Changes to awning fabric color for an existing awning;
 - l. Landscape elements, including but not limited to walks, paving, benches, outdoor furniture, planters, pools, trellises, arbors and gazebos;
 - m. Installation of any elements required by other codes such as emergency lighting;
 - n. Modifications that are considered non-permanent such as, but not limited to, window films and temporary features to weatherize or stabilize a historic resource;
 - o. Minor modifications to an existing certificate of appropriateness that still meets the intent of the original approval;
 - p. Renewal of an expired certificate of appropriateness.
- (3) If an application for administrative review is approved or approved with conditions, the HPO shall issue a certificate of appropriateness pursuant to section (d) below.
- (4) If the HPO: forwards the application to the Commission because it does not meet the criteria in subsection (2) above, does not act on the application within ten (10) business days of receipt of the complete application, disapproves the application, or the applicant wishes to appeal the administrative decision or associated conditions of the certificate of appropriateness application, the Commission shall consider the application. An appeal to an administrative decision shall be filed with the Commission within ten (10) business days of said decision.
- (5) If an application is to be considered by the Commission, the HPO shall inform the applicant of the meeting date at which the application shall be considered. The applicant shall have the right to be heard and may be accompanied or represented by counsel and/or one or more construction or design professionals at the meeting.
- (6) The HPO shall review the application and make a recommendation to the Commission during the meeting at which the application shall be considered.

- (7) After hearing the applicant and any other interested parties, and considering the recommendation from the HPO, the Commission shall take one of the following actions:
- a. Approve the proposed work or development and issue a certificate of appropriateness.
 - b. Approve the proposed work or development with conditions and issue a conditional certificate of appropriateness.
 - c. Disapprove the certificate of appropriateness.
- (8) In the case of the disapproval of a certificate of appropriateness by the Commission, the Commission shall state in writing the reasons for such disapproval and may include suggestions in regard to actions the applicant might take to secure the approval of the Commission concerning future issuance of a certificate of appropriateness.
- (d) **Certificate.**
- (1) It shall be the responsibility of the HPO to issue the actual certificate of appropriateness following administrative approval or approval by the Commission with any designated conditions, and to maintain a copy of the certificate of appropriateness, together with the proposed plans. These shall be public documents for all purposes.
 - (2) Work performed pursuant to the issuance of a certificate of appropriateness shall conform to the requirements of such certificate. It shall be the duty of the building official to inspect from time to time any work performed pursuant to a certificate of appropriateness to assure such compliance. In the event that such work is not in compliance, the building official shall issue a stop work order and/or citation as prescribed by ordinance. The Commission may request that the building official inspect the work and issue a stop work order.
- (e) **Criteria.** The HPO or the Commission shall determine whether to grant a certificate of appropriateness based on the following criteria:
- (1) The effect of the proposed change upon the general historic, cultural and architectural nature of the historic property or historic district;
 - (2) The appropriateness of exterior architectural features, including parking and loading spaces, which can be seen from a public street, alley or walkway; and
 - (3) The general design, arrangement, texture, material and color of the building or structure and the relation of such factors to similar features of buildings or structures in the historic district, contrast or other relation of such factors to other buildings or structures built at or during the same period, as well as the

uniqueness of such features, considering the remaining examples of architectural, historical and cultural values.

- (f) **Guidelines.** In all of its determinations of architectural appropriateness and historical integrity in the design and construction of historic properties or signs, the HPO or the Commission shall use the most recent edition of the book entitled, "The Secretary of the Interior's Standards for the Treatment of Historic Properties: With Guidelines for Preserving, Rehabilitation, Restoring and Reconstructing Historic Buildings", attached hereto as Exhibit "A" for reference, or any future publication which replaces this book, and the following criteria as guidelines:
- (1) Every reasonable effort shall be made to provide a compatible use for a property that requires minimal alteration, or to use a property for its originally intended purpose.
 - (2) The distinguishing original qualities or character of a historic property and its environment should not be destroyed. The removal or alteration of any historic material or distinctive architectural features should be avoided when possible.
 - (3) All historic properties shall be recognized as products of their own time. Alterations that have no historic basis and which seek to create an earlier appearance shall be discouraged.
 - (4) Changes that may have taken place in the course of time are evidence of the history and development of an historic property and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.
 - (5) Distinctive stylistic features or examples of skilled craftsmanship that characterize a historic property shall be treated with sensitivity.
 - (6) Weakened architectural features that are found in kind are to be repaired rather than replaced, wherever possible. In the event replacement is necessary, the new material should match the material being replaced in composition, design, color, texture and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features, substantiated by historic physical or pictorial evidence rather than on conjectural designs or the availability of different architectural elements from other properties.
 - (7) Surface cleaning shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building material shall not be undertaken without approval from the Historic Preservation Commission.
 - (8) Every reasonable effort shall be made to protect and preserve archeological resources affected by or adjacent to any project.
 - (9) Contemporary design for alterations and additions shall not be discouraged when such alterations and additions do not destroy significant historic, architectural, or cultural material and when such design is compatible with the size, scale, color,

material, a character of the property, neighborhood or environment. Wherever possible, new additions or alterations shall be done in such a manner that if such additions or alterations were to be removed in the future, the essential form and integrity of the historic property would be unimpaired.

- (g) **Supplemental guidelines.** The HPO or the Commission may develop, and the City Council may approve, such supplemental guidelines as it may find necessary to implement the regulations of historic overlay zoning or the findings applicable to the designation of a particular historic property. Such guidelines may include, but are not limited to the following:
- (1) Charts or samples of acceptable materials for siding, foundations, roofs, or other parts of buildings;
 - (2) Illustrations of appropriate architectural details;
 - (3) Specifications of appropriate relationships to streets, sidewalks, other structures, and buildings;
 - (4) Illustrations of appropriate porch treatments or entrances; or
 - (5) Illustrations of appropriate signage or street furniture.
- (h) **Certificate of appropriateness for demolition.**
- (1) **Certificate required.** No historic property shall be demolished or removed unless such demolition shall be approved by the Commission and a certificate of appropriateness for such demolition shall be granted.
 - (2) **Procedure.**
 - a. The procedure for issuance of a certificate of appropriateness for demolition shall be the same as for the issuance of other certificates of appropriateness with the following modification.
 - b. After the hearing, the Commission may approve the certificate of appropriateness, thereby authorizing the demolition, or the Commission may disapprove the certificate of appropriateness and postpone the demolition or removal for a period of one hundred and twenty (120) days. The purpose of such a postponement would be to allow the Commission and any interested parties to explore alternatives to demolition.
 - c. The Commission may extend the postponement period for an additional sixty (60) days in order to enable the completion of ongoing negotiations.
 - d. Notwithstanding any provision of this ordinance, the City Council reserves the right to prohibit the demolition of a landmark structure with six (6) affirmative votes.

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 - c. The Commission may extend the postponement period for an additional sixty (60) days in order to enable the completion of ongoing negotiations
 - d. Notwithstanding any provision of this ordinance, the City Council reserves the right to prohibit the demolition of a landmark structure with six (6) affirmative votes.

(3) **Supplemental demolition criteria.** In determining whether to issue a certificate of appropriateness for demolition, the Commission, and, on appeal, the City Council, shall consider the following criteria, in addition to the criteria specified in this section:

- a. The uniqueness of the property as a representative type or style of architecture, historic association, or other element of the original designation criteria applicable to such structure or tract.
- b. The condition of the property from the standpoint of structural integrity and the extent of work necessary to stabilize the property.
- c. The economically viable alternatives available to the demolition applicant, including:
 1. Donation of a part of the value of the subject structure or site to a public or nonprofit agency, including the conveyance of development rights and facade easement.
 2. The possibility of sale of the property, or any part thereof, to a prospective purchaser capable of preserving such property.
 3. The potential of the property for renovation and its potential for continuing use.
 4. The potential of the property for rezoning in an effort to render such property more compatible with the physical potential of the property. The ability of the property to produce a reasonable economic return on investment for its owner; provided, however, that this factor shall not have exclusive control and effect but shall be considered along with all other criteria contained in this section.

(i) **Certificate of appropriateness for relocation.**

- (1) **Certificate Required.** No historic resource shall be relocated unless such relocation shall be approved by the Commission and a certificate of appropriateness for such relocation shall be granted. For the purposes of this subsection concerning relocation, the term "historic resource" shall be used to describe an individual building, structure, or object designated according to the procedures in Section 29.8.
- (2) **Procedure.** The procedure for issuance of a certificate of appropriateness for relocation shall be the same as for the issuance of other certificates of appropriateness with the following additions.
 - a. If the historic resource is a Recorded Texas Historical Landmark or listed on the National Register of Historic Places, the applicant shall be required to notify the appropriate party at the Texas Historical Commission and receive a response in writing, prior to submitting an application for the

relocation to the Historic Preservation Commission.

- b. Documentation shall be provided to the Commission at the time of application for a certificate of appropriateness that provides the following information:
1. Overview of the proposed relocation of the historic resource, including:
 - (a) Reasons for relocating the historic resource; and
 - (b) Reasons for selection of destination site.
 2. Photographs, which document all aspects of the historic resource. Requirements for photographs shall be provided by the Commission. At a minimum, photographs provided by the applicant shall include but are not limited to:
 - (a) Each elevation of the building;
 - (b) Street view;
 - (c) All prominent architectural features; and
 - (d) Any additional accessory buildings that also have historic overlay zoning, showing how they relate to the primary structure.
 - (e) Requirements for photographs shall be maintained and provided by the Commission.
 3. Site plan of historic resource in current location.
 4. Site plan of historic resource in new location.
- c. Public notices of the proposed relocation shall be required as follows:
1. *Signed notice.* Within five (5) business days of receipt of an application for a certificate of appropriateness for relocation, the City shall post a sign showing notice of the application on the originating location and on the proposed destination location, for the purpose of notifying the public of the proposed relocation.
 2. *Mailed notice.*
 - (a) Ten (10) business days prior to the Commission meeting when the application will be heard, written notices shall be mailed to each owner, as indicated by the most recently approved City tax roll, of real property within 300 feet of the

existing property with the resource proposed for relocation and 300 feet of the proposed new location. Notice may be served by its deposit in the U.S. Mail in the City, properly addressed with postage paid.

- (b) Mailed notices shall contain at least the following specific information:
 - (1) The general location of land that is the subject of the application and/or a location map;
 - (2) The legal description or street address;
 - (3) The substance of the application;
 - (4) The time, date and location of the Historic Preservation Commission meeting;
 - (5) A phone number to contact the City; and
 - (6) A statement that interested parties may appear at the hearing.

 - d. When a historic resource is relocated to a new site, the historic resource shall retain the historic overlay and therefore continue to be subject to the requirements of a certificate of appropriateness.
- (3) *Supplemental relocation criteria.* In determining whether to issue a certificate of appropriateness for relocation, the Commission, and, if necessary, on appeal, the City Council, shall consider the following criteria, in addition to the criteria specified in this subsection
- a. The historic resource is imminently threatened by demolition or removal of historic overlay zoning.
 - b. Reasonable alternatives have been examined to mitigate the threat to the historic resource, in lieu of relocation. Alternatives may include, but are not limited to:
 - 1. Modification of the proposed project affecting the historic resource to avoid its impact on the location of the historic resource.
 - 2. Incorporation of the historic resource, in its entirety, into the proposed project that would affect the location of the historic resource.
 - c. When relocated, the historic resource shall remain in the City of Mission.

- d. The structural condition of the historic resource has been examined so that it has been determined that the historic resource may be moved and that damage to the historic resource which would result from the move can be minimized. Stabilization of the historic resource prior to and/or during the move may be required.
- e. A new location for the historic resource has been determined that would be compatible with the architectural aspects of the historic resource, to the extent possible. Consideration shall include the review of all of the following:
1. Size of the resource and destination lot;
 2. Massing;
 3. Architectural style;
 4. Review of all adopted design guidelines by the Commission in determining compatibility; and
 5. Other historic resources, which are not the primary resource on the site, but are historically associated with the primary resource, also should be relocated, if possible, and may be considered for relocation with the primary resource on the same certificate of appropriateness
- f. Any historic resource relocated pursuant to this section shall be required to conform to any siting conditions at the new location. These siting conditions shall include, but are not limited to, setback requirements, structural alteration requirements such as enclosed parking requirements, and architectural requirements such as exterior finishes and orientation.
- g. The applicant agrees to the following additional conditions of the certificate of appropriateness:
1. The historic resource shall be secured from vandalism and other damage for the time that it remains vacant as a result of the relocation process.
 2. The applicant shall be required to display a plaque, provided and paid for by the City, which documents the historic resource's original location, date of relocation, and reason for relocation.
 3. The historic overlay shall convey with the historic resource to its new location.
 4. The historic overlay shall be removed from the originating property, unless one of the following applies:

- (a) The property is located within an historic district; or
 - (b) Only an accessory structure has been moved and the primary structure on the site remains; or
 - (c) The site itself is historically significant.
5. The City may apply the historic overlay to the destination lot(s), by following the procedures for applying historic overlay in Section 29.8 of the code. If the historic resource is being moved into an already designated historic district, the historic overlay shall remain and apply to the destination lot or lot(s).
 6. The applicant shall provide photographs to the HPO of the relocated historic resource once relocation is complete.
 7. Information regarding the relocation shall be filed in the appropriate City and county records.
- (4) **Fee Waivers.** If a certificate of appropriateness for relocation has been approved by the Commission, the following fees shall be waived:
- a. Building moving and permits fees
 - b. Notice requirement fees.

U) **Appeals.** Appeals of certificate of appropriateness decisions made by the Commission shall be made within fifteen (15) days to the City Council.

12. ECONOMIC HARDSHIP

No certificate of appropriateness for demolition involving a claim of economic hardship may be approved, nor shall a demolition permit be issued by the City unless the owner proves compliance with the following standards for economic hardship:

- (a) The property is incapable of earning a reasonable return in its current or rehabilitated state, regardless of whether that return represents the most profitable return possible; and
- (b) The property cannot be adapted for any other use, whether by the current owner or by a purchaser, which would result in a reasonable return; and
- (c) Earnest and reasonable efforts to find a purchaser interested in acquiring the property and preserving it have failed; and
- (d) The property cannot be moved or relocated to another site similar site or within the District.

1) The City shall adopt by resolution separate criteria for review in considering claims of economic hardship for investment for income-producing and non-income-producing properties, as recommended by the Commission. Non-income properties shall consist of owner-occupied single-family dwellings and non-income-producing institutional properties. All standards for review shall be made available to the owner prior to the hearing. The information to be considered by the City may include, but not be limited to, the following:

- (a) Purchase date price and financing arrangements
- (b) Current market value
- (c) Form of ownership
- (d) Type of occupancy
- (e) Cost estimates of demolition and post demolition plans for development
- (f) Maintenance and operating costs
- (g) Inspection report by licensed architect or structural engineer having experience working with historic properties
- (h) Costs and engineering feasibility for rehabilitation
- (i) Property tax information
- (j) Rental rates and gross income from the property
- (k) Other additional information as deemed appropriate

2) Claims of economic hardship by the owner shall not be based on conditions resulting from:

- (a) Evidence of demolition by neglect or other willful and negligent acts by the owner
- (b) Purchasing the property for substantially more than market value at the time of purchase
- (c) Failure to perform normal maintenance and repairs
- (d) Failure to diligently solicit and retain tenants
- (e) Failure to provide normal tenant improvements

3) Throughout the process, the applicant shall consult in good faith with the HPO, local preservation groups, and interested parties in a diligent effort to seek an alternative that will result in preservation of the property. Such efforts must be demonstrated to the Commission at the hearing.

13. ENFORCEMENT

All work performed pursuant to a certificate of appropriateness issued under this ordinance shall conform to any requirements included therein. It shall be the duty of the building inspector to inspect periodically any such work to assure compliance. If work is not being performed in accordance with the certificate of appropriateness, or upon notification of such fact by the Commission and verification by the HPO, the building inspector shall issue a stop work order and all work shall immediately cease. The property owner shall then be required to apply for a hearing before the Commission to explain the non-compliance. No further work shall be undertaken on the project if a stop work order is in effect until a decision is rendered by the Commission on the application.

14. PENALTIES

It shall be unlawful to construct reconstruct, significantly alter, restore, or demolish any building or structure designated with historic overlay zoning in violation of the provisions of this ordinance. The city, in addition to other remedies, may institute any appropriate action or proceeding to prevent such unlawful construction, reconstruction, significant alteration, or demolition to restrain, correct, or abate such violation or to prevent any illegal act, business, or maintenance in and about such premises, including acquisition of the property.

Any person, firm, or corporation violating any provision of this ordinance shall be guilty of a Class C misdemeanor, punishable by a fine of not less than two hundred and fifty dollars (\$250.00) or more than two thousand dollars (\$2,000.00). Each day the violation continues shall be considered a separate offence. Such remedy under this section is in addition to any abatement restitution.

15. SEVERABILITY CLAUSE

Should any paragraph, phrase, sentence, or clause of this ordinance be determined to be unconstitutional, said determination shall not affect the remaining paragraphs, phrases, sentences, or clauses, which shall remain in full force and effect.

16. EFFECTIVE DATE

This ordinance shall become effective after passage and publication as required by law.

17. PASSED AND APPROVED:

At a regular meeting of the City Council of the City of Mission, Texas, this 14th day of June 2021, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Local Government Code, §551, et seq.


Mayor Dr. Armando O'caña

ATTEST:


Anna Carrillo, City Secretary




Chaffie Garcia, III
Mission Historical Commission Chairperson

ATTEST:


Cynthia Stojanovic
Historic Preservation Officer

APPROVED AS TO FORM:


Gus Martinez, City Attorney

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MISSION, TEXAS AMENDING THE CODE OF ORDINANCES, APPENDIX A (ZONING), ARTICLE VIII (USE DISTRICTS AND CONDITIONAL USES), SECTION 1.47B BY PROVIDING REVISIONS TO ENSURE COMPLIANCE WITH STATE AND CITY REGULATIONS GOVERNING THE CITY’S HISTORIC PRESERVATION ORDINANCE AND PROVIDING THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE & MEETING.

WHEREAS, on March 23, 1992, the City Council of the City of Mission (“City Council”) adopted Ordinance No. 1662, creating Chapter 74, Sections 74-71 – 71-86 (Historic Landmark and District Zoning); and

WHEREAS, on May 11, 2015, the City Council adopted Ordinance No. 4228 repealing Ordinance No. 1662, removing the City’s Historic Landmark and Zoning District Ordinance; and

WHEREAS, on June 14, 2021, the City Council adopted Ordinance No. 5035, creating a new Mission Heritage Preservation Overlay District Ordinance; and

WHEREAS, on September 1, 2021, SB 1585 (providing for additional regulations for city initiated historic designations) was made effective by the State of Texas (amending Section 211.0165, restricting all Texas cities from imposing a historical designation on real property without the owner’s consent); and

WHEREAS, the City of Mission desires to make sure that the City’s Historic Preservation Overlay District Ordinance remains compliant with city and state requirements, including among others, SB 1585.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

Section 1. Findings of Fact: The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

Section 2: Enactment: Appendix A, Article VIII, Section 1.47B, is herein revised, in part, as follows. Unless otherwise stated hereunder, all other provisions of Section 1.47B shall remain unchanged and fully enforceable.

...

3. HISTORIC PRESERVATION COMMISSION

...

Terms. All Historic Preservation Commission members shall serve on the Commission as may be allowed by Section 2-73 of the City’s Code of Ordinances (Terms of boards, committees, commissions).

...

Removal. All members of the Commission shall serve at the pleasure of the City of Mission and may be removed with or without cause upon majority vote of City Council **and shall comply with Section 2-71 of the City’s Code of Ordinances (Attendance requirements)** Any member may resign by submitting a letter of intent to the City Council.

...

Compensation. Members shall serve without pay. ~~Members may be reimbursed for actual expenses incurred in the performance of their duties from available funds approved in advance.~~

...

7. DESIGNATION PROCESS

These provisions pertaining to the designation of historic properties constitute a part of the comprehensive zoning plan of the City.

Owners of proposed historic properties shall be notified prior to Commission hearing on the recommended designation. At the Commission’s public hearing, owners, interested parties, and technical experts may present testimony or documentary evidence, which will become part of a record regarding the historic, architectural, or cultural importance of the proposed historic property.

The procedure for a city-initiated designation of any property, structure, site or district within the City of Mission as a historic landmark or historic district shall be in compliance with Section 211.0165 of the Texas Local Government Code, requiring a supermajority (3/4) vote from the City’s Planning and Zoning Commission and City Council.

The procedure for designating a historic landmark or to establish or amend a historic district may be initiated by the City, by the individual property owner(s), or by at least 20% of the residents of potential district. An application for designation shall be made on forms as prescribed by the City and shall be filed with the HPO along with any fees in accordance with the municipal fee schedule. Building, structures, sites, or areas located within the City which substantially comply with **the initial Commission application process** may be recommended to the **Planning and Zoning Commission and** City Council as proposed historic landmarks or historic districts. The application shall contain:

[The remaining provisions under this section shall remain unchanged, with the exception of the following:]

Upon designation of a historic landmark or historic district by the City Council, the designation shall be recorded by legal description on the City’s official zoning maps, in the the records of real property of **Bell Hidalgo County, Texas**, and with the **Hidalgo County** Appraisal District office.

The applicant or any persons adversely affected by any determination of the Commission may appeal the decision to **the Planning & Zoning Commission, which shall submit its determination to the City Council as with all zoning matters**. Appeal requests shall be on forms as prescribed by the City and shall be filed with the HPO within seven (7) days of the Commission’s decision and scheduled for the next available regularly scheduled **Planning & Zoning Commission** meeting. Notice for such hearing shall be in the same manner and the hearing held according to the same procedures as specifically provided in the general zoning ordinance of the City. Appeals to the **Planning & Zoning Commission** shall be considered only on the record made before the Commission and may only allege that the Commission’s decision was arbitrary, capricious or illegal.

...

11. CERTIFICATES OF APPROPRIATENESS

...

(h) Certificate of appropriateness for demolition.

...

(2) Procedure.

...

(d) Notwithstanding any provision of this ordinance, the City Council reserves the right to prohibit the demolition of a landmark structure protected by this ordinance

with ~~six (6)~~ **four (4)** affirmative votes. In all cases, such requests shall comply with Section 211.0165 of the Texas Local Government Code, as may be amended from time to time.

Section 3. Repealer: All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

Section 4: Severability: Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

Section 5: Codification: The City Secretary is hereby directed to record and publish the attached rule, regulations, and policies in the City’s Code of Ordinances.

Section 6: Effective Date: This Ordinance shall be effective immediately upon passage and publication.

Section 7: Proper Notice and Meeting: It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

CONSIDERED, PASSED, AND APPROVED this ____ day of July, 2023.

Norie Gonzalez-Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

APPROVED AS TO FORM:

Victor A. Flores, City Attorney

Started: 6:04 p.m.

Ended: 6:07 p.m.

Item 11.

Item #1.5

Discussion and action, if any, related to an ordinance providing for amendments to the city's Historic Preservation Ordinance under Section 1.47B of its Code of Ordinances (Appendix A) with necessary revisions to ensure compliance with state and city regulations, as recommended by the City's Historic Preservation Commission.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Ms. Garza moved to close the hearing. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Ms. Garza moved to approve the request. Mr. J.D. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
 Regular Meeting – July 10, 2023

NATURE OF REQUEST:
 See Attached Minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:
 Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Abiel Flores, Councilman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

Ruben D. Plata, Mayor Pro-Tem

ALSO PRESENT:

Victor Anzaldua
Julio Cerda
Marta Vega
Valeria Vega
Gilbert Garza
Irene Garza
Susie Vega
Maria Munoz
Luis Figueroa
Miguel Martinez
Eznel Perez
Lea Juarez
Noel Salinas
Liz Garza
Diana Alcocer
Amancio Chapa
Gene Vaughn
Karen Wunsch
Manuel Hinojosa

STAFF PRESENT:

Joel Chapa, Police Officer
Edgar Gonzalez, EIT
Vernon Weckbacher, Achivist/Curator
Mary Ann Mariscal, Public Programs Coord.
Juan L. Garcia, Fire Lieutenant
George Wyant, Fire Engineer

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
David Flores, Asst. City Manager
Adrian Garcia, Fire Chief
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Alex Fajardo, Media Relations
Charlie Longoria, Media Relations
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Brad Bentsen, Parks & Recreation Director
Yenni Espinoza, Assistant Library Director
Cynthia Lopez, Museum Director
Kenia Gomez, Media Relations Director
Stephen Kotsatos, Health Director
Ted Rodriguez, Assistant Chief of Police
Jesse Mares, Facility Maintenance Supervisor
Mario Flores, Golf Director
Rick Venecia, Boys & Girls Club Director
Roel Mendiola, Sanitation Dept. Director
Ted Rodriguez, Assistant Chief of Police
Esther Rivera, Housing Coordinator
Chris Navarrete, Deputy Fire Chief
Maria Picazo, Museum Operations Manager

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 4:31 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Presentation of THC Award of Merit - Stojanović

Cyndi Stojanovic, Mission Historical Museum Director, stated that the Mission Historical Museum received a Texas Historical Commission Award of Merit in Historic Preservation for the “Discover Historic Mission – Virtual Interactive Map”. This award recognized the efforts and/or contributions of an individual or organization involved in preserving Texas’s cultural and historical resources.

2. May 2023 Employee of the Month – Munguia

Noemi Munguia, Human Resources Director, presented Fire Lieutenant Juan L. Garcia, Fire Engineer Samuel Carrion, Firefighter George Wyant and Firefighter Leeroy Garcia as the Employees of the Month for the month of May. The Fire Department always provides exceptional customer service to our citizens and this time was no exception. They were quick in their response and provided the necessary care.

3. Report from the Greater Mission Chamber of Commerce – Enriquez

Brenda Enriquez, Mission Chamber of Commerce CEO, reported on upcoming events such as: Power of Business Planning seminar on 7/11/23, Lunch & Learn – Organizational Improvement 7/12/23, Payroll Compliance seminar, Commerce Road Map 7/25/2023. She also mentioned that Bentsen State Park will also be having their 100 year celebration on September 27, 2023.

4. Departmental Reports – Perez

Councilwoman Jessica Ortega moved to approve the Departmental Reports. Motion was seconded by Councilman Alberto Vela and approved unanimously 4-0.

5. Citizen's Participation – Garza

Valeria Vega, 100 Alberto Trevino, has been a citizen of Mission all her life and she wanted to bring awareness to the city about the lack of sidewalks and bike routes in certain areas of the city. She wanted to speak on the touch on the topics of safety and health. She pointed out that in many school zoned areas there were no sidewalks available for the students to use. Ms. Vega also presented the council with maps outlining the areas she felt were the most affected. She added that providing continuous sidewalks city-wide could promote a healthier community.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

6. Rezoning: Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Martin Vega, and Adoption of Ordinance# _____ - De Luna

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the southwest corner of Melba Carter & Mayberry Road. There was public opposition during the P&Z Meeting. The main concerns were safety and property values. The board unanimously recommended denial. If the City Council is inclined to overturn P&Z recommendation to deny the rezoning a 4/5th vote would be needed in order to approve this request.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Irene Garza, 308 Melba Carter, stated that she was opposed to the rezoning due to various safety concerns. If approved, this would bring in more traffic and speeding vehicles as well as strangers to their neighborhood.

Maria De Jesus Vega stated that she has been a resident of Mission for many years and has lived in the same area with wonderful neighbors surrounding her. The rezoning of this property would be an advantage to the community. This property was given to her grandson and she was proud of him for trying to make something good out of it.

Upon motion by Councilman Vela seconded by Councilman Abiel Flores and approved unanimously, the public hearing was closed.

Councilman Vela moved to deny the Rezoning: Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Martin Vega, and Adoption of Ordinance# _____. Motion failed due to lack of a second.

Councilman Flores moved to table this item until all council members were present. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

7. Rezoning: A 19.06 acre tract of land, more or less, being the South 19.06 acres of Lot 28-12, West Addition to Sharyland of Porciones 53-57, (AO-I) Agricultural Open Interim to (P) Public, Vanguard Academy, Inc. (c/o Dr. Narcisco Garcia), and Adoption of Ordinance# _____ - De Luna

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 1,028' south of E. Mile 2 Road along the west side of Stewart Road. There was public opposition during the P&Z Meeting. The main concerns increase in traffic, Stewart Rd. being too narrow, no sidewalks in the area, drainage, zone not complying with Future Land Use Map, major financial issues and home investments. The board unanimously recommended denial. If the City Council is inclined to overturn P&Z recommendation to deny the rezoning a 4/5th vote would be needed to approve this request.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Julio Cerda, 2800 N. Stewart Road, read city zone ordinances and stated that this request was not within the means of the current ordinances in place. He also stated that Stewart Road is not in condition to accommodate this type of request. The request to rezone is not consistent with the city's current land use map. He was opposed to the request.

Miguel Martinez, Luis Figueroa, Maria Munoz, architects and representatives for Vanguard academy, assured the council that they have heard the concerns being voiced by the public and felt that they do not pertain to the actual site itself. Mr. Martinez added that they would be willing to work with the city to entertain plans for improvements in the area. If approved, they plan to open the elementary in 2025.

Belinda Guzman, 1410 Betty Drive, has lived in Mission and had been an active member of the community for many years. She was the principal for Vanguard and she felt that bring this educational institute to this community would offer an additional opportunity for students of the community.

Upon motion by Councilman Vela seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to deny the Rezoning: A 19.06 acre tract of land, more or less, being the South 19.06 acres of Lot 28-12, West Addition to Sharyland of Porciones 53-57, (AO-I) Agricultural Open Interim to (P) Public, Vanguard Academy, Inc. (c/o Dr. Narcisco Garcia), and Adoption of Ordinance#____. Motion was seconded by Councilman Vela and denied unanimously 4-0.

8. Rezoning: A 1.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential, Elite Development 786, LLC, and Adoption of Ordinance#____ - De Luna

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located ¼ mile South of E. Griffin Parkway (F.M. 495) along the West side of Taylor Road. There was public opposition during the P&Z Meeting. The main concerns were loss of privacy, crime, noise, traffic, and privacy. A petition reflecting 75% opposition was submitted by surrounding property owners. The board unanimously recommended denial. If the City Council was inclined to overturn P&Z recommendation to deny the rezoning a 4/5th vote would be needed in order to approve this request.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Susie de Luna, Planning Director, stated that the applicant had formally withdrawn the rezoning request on Friday, July 7, 2023.

No action was taken on this item due to the request being withdrawn by the applicant.

9. Rezoning: A 9.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential, Elite Development 786, LLC, and Adoption of Ordinance#____ - De Luna

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located ¼ mile South of E. Griffin Parkway (F.M. 495) along the West side of Taylor Road. There was public opposition during the P&Z Meeting. The main concerns were loss of privacy, crime, noise, traffic, and privacy. A petition reflecting 57% opposition to the request was submitted by surrounding property owners. The board

unanimously recommended denial. If the City Council is inclined to overturn P&Z recommendation to deny the rezoning a 4/5th vote would be needed in order to approve this request.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Susie de Luna, Planning Director, stated that the applicant had formally withdrawn the rezoning request on Friday, July 7, 2023.

No action was taken on this item due to the request being withdrawn by the applicant.

10. Conditional Use Permit: To Place a Mobile Food Truck – Taqueria El Nene at 1200 N. Conway Blvd., being a tract of land out of Lots 5 & 6, Block 201, Mission Original Townsite, C-3, Eznel Perez, and Adoption to Ordinance# 5340 - De Luna

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NE corner of Conway Blvd. and E. 12th Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Eznel Perez, applicant for this request, stated that he would like to sell food from 6pm – 12am.

Upon motion by Councilman Flores seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Councilman Vela moved to approve the Conditional Use Permit: To Place a Mobile Food Truck – Taqueria El Nene at 1200 N. Conway Blvd., being a tract of land out of Lots 5 & 6, Block 201, Mission Original Townsite, C-3, Eznel Perez, and Adoption to Ordinance#5340. Motion was seconded by Councilman Flores and approved unanimously 4-0.

ORDINANCE NO. 5340

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO PLACE A MOBILE FOOD TRUCK –
TAQUERIA EL NENE AT 1200 N. CONWAY BOULEVARD, BEING A TRACT OF LAND OUT
OF LOTS 5 & 6, BLOCK 201, MISSION ORIGINAL TOWNSITE

11. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Wing Daddy’s Sauce House at 2315 N. Conway Avenue, Suite 250, Lot 1, Shops at 495 Subdivision, C-3, M&S Group, Inc. (c/o Karen Wunsch), and Adoption of Ordinance# 5341 and Wet Zone Ordinance# 5342- De Luna

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately 430’ north of W. Griffin Parkway along the west side of Conway Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Karen Wunsch, representative for the applicant, greatly appreciated the support of the council for this project and also requested that a life of use condition be considered rather than the standard 2 year re-consideration.

Upon motion by Councilwoman Ortega seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Councilwoman moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Wing Daddy’s Sauce House at 2315 N. Conway Avenue, Suite 250, Lot 1, Shops at 495 Subdivision, C-3, M&S Group, Inc. (c/o Karen Wunsch), and Adoption of Ordinance#5341 and Wet Zone Ordinance#5342 with a life of use condition. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5341

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – WING DADDY’S SAUCE HOUSE AT 2315 N. CONWAY
STREET, SUITE 250, BEING LOT 1, SHOPS AT 495 SUBDIVISION

ORDINANCE NO. 5342

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING
ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER AND OTHER ALCOHOLIC
BEVERAGES MAY BE SOLD WITHIN THE CORPORATE LIMITS OF THE CITY OF
MISSION TO INCLUDE THE PREMISES LOCATED AT 2315 N. CONWAY STREET, SUITE
250 SHOPS AT 495 SUBDIVISION.

12. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages/Event Center – Balli’s Terrace Event Center at 1509 Industrial Way, Lot 5, Mission Business Park Subdivision, I-1, Belinda Balli Catering, LLC, and Adoption of Ordinance#5343 - De Luna

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located near the International Boulevard and Industrial Way intersection along the south side of Industrial Way. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilman Flores moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages/Event Center – Balli’s Terrace Event Center at 1509 Industrial Way, Lot 5, Mission Business Park Subdivision, I-1, Belinda Balli Catering, LLC, and Adoption of Ordinance#5343. Motion was seconded by Councilman Flores and approved unanimously 4-0.

ORDINANCE NO. 5343

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE

CONSUMPTION OF ALCOHOLIC BEVERAGES/EVENT CENTER – BALLI'S TERRACE
EVENT CENTER AT 1509 INDUSTRIAL WAY, BEING LOT 5, MISSION BUSINESS PARK
SUBDIVISION

13. Preliminary & Final Replat Approval: Edna Subdivision, being 0.42 acres of land, more or less, of the east 47' of Lot 6 and all of Lot 7, Block 3, Parkview No. 1 Subdivision, R-1, Developer: Josefina Lopez de Longoria, Engineer: I.N. Civil Designs, LLC - De Luna

On June 28, 2023 the Planning & Zoning Commission held a Public Hearing to consider the Preliminary & Final Replat Approval for Edna Subdivision. The subject site was located approximately 215' west of Highland Park Avenue on the south side of Pamela Dr. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilman Vela moved to approve the Preliminary & Final Replat Approval: Edna Subdivision, being 0.42 acres of land, more or less, of the east 47' of Lot 6 and all of Lot 7, Block 3, Parkview No. 1 Subdivision, R-1, Developer: Josefina Lopez de Longoria, Engineer: I.N. Civil Designs, LLC. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

14. Approval of Minutes – Carrillo

Regular Meeting – June 26, 2023, Special Meeting June 28, 2023

15. Acknowledge Receipt of Minutes – Perez

Mission Civil Service Commission – June 5, June 9, 2023

Mission Economic Development Corporation – May 31, 2023

Mission Tax Increment Reinvestment Zone – May 23, 2023

Mission Redevelopment Authority Board of Directors – May 23, 2023

Citizen's Advisory Committee – May 25, 2023

16. Approval of Region One Education Service Center (ESC) Memorandum of Understanding (MOU) – Espinoza

The MOU allowed Region One ESC to use our facilities and Internet services to provide adult education courses via qualified instructional personnel free to the public. Instructional materials, supplies, and assessments will be provided by Region One personnel.

17. Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 230105 and 230202- Ramirez

Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 230105 and 230202.

Annual spend estimated to be 75,000 exceeding the \$25,000 threshold requiring City Council Approval.

18. Approval of Memorandum of Understanding with South Texas College for Continuing Education Units for Firefighters related trainings – Garcia

The Mission Fire Department was seeking authorization of approval with South Texas College. The Memorandum of Understanding will commence August 1, 2023 and end on August 31, 2025.

South Texas College Continuing Education (CE) will award Continuing Education Units (CEUs) to participants of *Firefighter Related Trainings* coordinated and conducted by the City of Mission by and through the Mission Fire Department herein after referred to as “Partner.” Partner had agreed to deliver these training courses free of charge.

19. Approval of Resolution #1845 urging Mexico to comply with the terms of the 1944 Treaty and release the water due to the United States – Carrillo

At the Wednesday, June 28, 2023, LRGVDC Board of Directors meeting, the Board unanimously approved LRGVDC Resolution 2023-03 in support of Mexico paying their Water Debt. Further, the Board of Directors approved asking that the cities place a similar resolution for consideration and approval. The 1944 Treaty between the United States and Mexico allots to the United States one-third of the tributary inflow from six-named tributaries that flow into the Rio Grande above the international reservoirs and this one-third shall not be less than 350,000 acre-feet as an annual average over a cycle of five consecutive years. Mexico had accumulated over 2.9-million-acre feet of water in the reservoirs on the six-named tributaries since August 2022, and was an indication that Mexico was not in an extraordinary drought and there have been no reports of any accidents to their hydraulic systems. The United States ownership of water in the Amistad/Falcon Reservoir System was slightly less than one years’ supply of water; Mexico had sufficient water in storage in the tributaries that the United States was entitled to receive water from and could release this water as called for by the 1944 Treaty.

RESOLUTION NO. 1845

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION STRONGLY URGES MEXICO TO COMPLY WITH THE TERMS OF THE 1944 TREATY AND RELEASE THE WATER DUE TO THE UNITED STATES.

20. Authorization to submit a grant application to the National Park Service for the Underrepresented Communities Grant Program. – Elizalde

The Mission Historical Museum was requesting authorization for the submission of a grant application to the National Park Service for the Underrepresented Communities Grant Program. Through the Historic Preservation Fund, the program sought to diversify the nominations submitted to the National Register of Historic Places. The project would focus on contractual services to survey and inventory historic properties within the City of Mission for

the purpose of identifying and submitting to the National Register of Historic Places. The total grant request was up to \$75,000 and did not require a cash match.

Councilman Flores moved to approve all consent agenda items 14 thru 20 as presented. Motion was seconded by Councilman Vela and approved unanimously 4-0.

APPROVALS AND AUTHORIZATIONS

21. Approval of Ordinance # 5344 Amending the Code of Ordinances of the City of Mission, Chapter 1, Section 1-14, adding subsection (C), amending regulations of who may issue citations for city ordinance violations. - L. Gonzalez/ V. Flores

It was necessary and proper for the protection of the welfare, health, peace, temperance, and safety of the City of Mission to adopt an ordinance amending regulations of who may issue citations. Chapter 1 Section 1-14 of the Mission Code of Ordinances would be amended to add subsection (c): A citation may be issued to a person violating this Code by any of the following individuals so designated by the city council:

- (1) Health Inspector or Officer; (2) Code Enforcement Inspector or Officer; (3) Building Inspector or Official; (4) Public Works Director and (5) Animal Control Officer

Staff and City Manager recommended approval.

Councilman Flores moved to approve Ordinance # 5344 Amending the Code of Ordinances of the City of Mission, Chapter 1, Section 1-14, adding subsection (C), amending regulations of who may issue citations for city ordinance violations and to include animal control officers to the list of individuals designated to issue citations. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5344

AN ORDINANCE OF THE CITY OF MISSION, TEXAS AMENDING THE CODE OF ORDINANCES, CHAPTER 1: GENERAL PROVISIONS: SECTION 1-14: GENERAL PENALTY FOR VIOLATIONS OF CODE BY ADDING SUBSECTION (C); CONTINUING VIOLATIONS; AND PROVIDING THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE & MEETING.

22. Award Multiple Bids for Housing Assistance Program (HAP) Phase 22-II – Longoria

On June 12, 2023, City Council authorized staff to solicit bids for three homes. The City of Mission had accepted and opened four (4) bid responses. Of the four (4) bids received, there was a tie between two contractors, A-One Insulation, LLC and Calidad Construction, LLC. As per Purchasing procurement policy, to break a tie purchasing staff opted to offer both contractors the opportunity to negotiate and provide the best and final offer. Upon receipt of best and final offer, A-One Insulation, LLC was the lowest responsive and responsible bidder for each project as shown below.

A-One Insulation, LLC. \$262,497.00

Reconstruction:

202 E. El Ranchito Rd – \$87,499 (2/2 970 sq ft)

917 Rankin Street – \$87,499 (2/2 970 sq ft)

4027 E Beatty Street – \$87,499 (2/2 970 sq ft)

A-One Insulation, LLC met all the Terms & Conditions, and Specifications and came within the budget of each project. CAC met on July 10, 2023 and approved staff's recommendation to award multiple projects to the lowest responsive and responsible bidder.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to Award Multiple Bids for Housing Assistance Program (HAP) Phase 22-II. Motion was seconded by Councilman Vela and approved unanimously 4-0.

23. Authorization to approve Change Order #1 for Gabriel Drainage Improvements Project for the City of Mission – Bocanegra

The City of Mission was seeking authorization to approve Change Order #1 for Gabriel Drainage Improvements Project for the City of Mission. The United Irrigation District required casing or fusible PVC for pipe to be installed underneath its canal. Therefore, contractor would be installing 118 LF of Fusible PVC Pipe via Jack and Bore. The net amount increase for the project will be \$54,768.37 with an additional 84 calendar days. Therefore, City Staff was recommending Change Order #1 for the total amount \$2,139,027.37 and 264 calendar days with approved Change Order.

Staff and City Manager recommended approval.

Councilman Flores moved to approve Change Order #1 for Gabriel Drainage Improvements Project for the City of Mission. Motion was seconded by Councilman Vela and approved unanimously 4-0.

24. Board Appointments – Animal Rescue and Adoption Advisory Board, Citizen Advisory Committee, Downtown Revitalization Committee, Planning and Zoning Commission, Shary Golf Course Advisory Board, Special Events & Entertainment Committee, Speer Memorial Library Board, Traffic Safety Committee, Unified Community Advisory Board and Zoning Board of Adjustments – Carrillo

Attached was the list of Board and Committee Appointments along with the recommendations by Mayor Norie Garza.

Animal Rescue & Adoption Advisory Board – appoint Donna Garza, Karen Reid and John Oliva; Citizens Advisory Board – appoint Frank Cadena and Marsha Terry; Planning & Zoning Commission – appoint J.D. Villarreal; Shary Municipal Golf Course Advisory Board – appoint Javier Barrera; Speer Memorial Library Board – appoint Mayra Rocha; Traffic Safety Committee – appoint Branden Lau; Zoning Board of Adjustments – appoint Humberto Garza.

Downtown Revitalization Committee, Special Events & Entertainment Committee and Unified Community Advisory Board members would be considered at a later date.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Board Appointments – Animal Rescue and Adoption Advisory Board, Citizen Advisory Committee, Planning and Zoning Commission, Shary Golf Course Advisory Board, Speer Memorial Library Board, Traffic Safety Committee, and Zoning

Board of Adjustments. Motion was seconded by Councilman Vela and approved unanimously 4-0.

25. Authorization to execute 2nd & Final One Year Renewal Option for Auditing Services – Vela

The City Council was required by the City Charter Section 3.14 to have an independent audit of the books of accounts, records and transactions of all the administrative departments of the City at least yearly.

In addition to the City's Financial Statements, the Auditors also conduct an audit on the MEDC's Financial Statements.

The audit contract awarded in 2019 was for fiscal years ending September 30, 2019, 2020 and 2021. As part of that contract the City reserved the right to extend for two additional one-year renewal terms.

This would be the second and final extension of a one-year term with Carr Riggs Ingram LLC. Staff and City Manager recommended approval.

Councilwoman Ortega moved to authorize to execute 2nd & Final One Year Renewal Option for Auditing Services. Motion was seconded by Councilman Vela and approved unanimously 4-0.

26. Approval of April 2023 Financial Statements – Vela

April 2023 Adjusted Financials (attached)

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the April 2023 Financial Statements. Motion was seconded by Councilman Vela and approved unanimously 4-0.

27. Approval of the April 2023 Tax Collection Report – Vela

Acceptance of monthly property tax report for the month of April 2023.

The 2023 total adjusted tax levy for taxes was \$29,045,739.69 and the amount of the collections as of April 30, 2023 is \$27,453,772.16 which represents 94.52% of the total 2022 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,372,361.44 and the amount of collections as of April 30, 2023 is \$349,073.17 which represents 14.71% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the April 2023 Tax Collection Report. Motion was seconded by Councilman Vela and approved unanimously 4-0.

28. Acceptance of Quarterly Report of Investments for the Quarter ending March 31, 2023 and Interest Earned for Six Months Ending March 31, 2023 -Vela

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending March 31, 2023. The total increases to investment balances for the period were \$829,302.51 and total decreases were \$1,243,000.00, leaving a total of \$20,572,422.89 in outstanding investments

for the quarter ending March 31, 2023. The total interest earned on all funds year to date was \$224,379.24.

This report of the City's investment portfolio was in compliance with State Law and the investment strategy and policy approved by the City Council.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to accept Quarterly Report of Investments for the Quarter ending March 31, 2023 and Interest Earned for Six Months Ending March 31, 2023. Motion was seconded by Councilman Vela and approved unanimously 4-0.

29. Approval of Budget Amendment: General Fund – Vela

Approval of the attached budget amendments:

General Fund (Fire) – (\$71,356.00 Expenditures)

General Fund (Animal Welfare) – (\$132,150.00 Expenditures)

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve budget amendments for the general fund. Motion was seconded by Councilman Vela and approved unanimously 4-0.

30. Authorization to purchase furniture for Public Safety Building #6 - Geddes

Authorization to purchase furniture for Public Safety Building #6 from Texas Wilson utilizing the following contracts and amounts.

Quote #	Vendor	Co-Op	Amount
149536	Steel Case	Omnia 2019.001899	\$164,564.76
149537	Global Furniture	TIPS 230301	\$14,685.96
149538	Magnuson Group	NCPA 07-104	\$9,123.40
149668	Texas Wilson (FSF Furniture)	Open Market	\$12,637.30

Funding was approved by TIRZ board and the reimbursement agreement was approved by the City of Mission on June 12, 2023.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to authorize the purchase of furniture for Public Safety Building #6. Motion was seconded by Councilman Vela and approved unanimously 4-0.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments – Unaccompanied Veteran Burial on Thursday, July 13, 2023 at 10am at Rio Grand Valley State Veterans Cemetery, Medicaid and SNAP Renewal assistance on Thursday July 13th at the Food Bank – Mission Resources Center, Music at the Park Friday July 14th from 7pm-10pm at the Mission Food Park, Sandbag Distribution on Saturday, July 15th from 8am-12pm at Speer Memorial Library, One Stop Ship on July 19th from 9am-12pm at the CDBG office, Movies at the Club (Super Mario Bros) on July 20th at 6pm at the Boys & Girls Club, Leadership Mission Recruitment Mixer on July 20th at Brick Fire

Pizza, Pet Deposit Assistance Program Funds are now available on a first come, first serve basis

Mayor's Comments – Everyone be safe and stay hydrated.

City Council Comments – Councilwoman Ortega, stay cool out there.

At 6:02 p.m., Councilwoman Ortega moved to convene into Executive Session to executive session items 1 and 2 pursuant to Texas Gov't Code Section 551.071. Motion was seconded by Councilman Vela and approved unanimously 4-0.

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.087 (Economic Development Negotiations) related to Project Pillar. (Councilmen A. Flores and R. Plata/ City Attorney V. Flores)

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) related to pending litigation; specifically, City of Mission v. Warehouse Event Center LLC dba Blackout Private Social Club (CL-23-2429-H, County Court at Law #8). (City Attorney V. Flores)

Upon conclusion of Executive Session at 6:44 p.m., Councilwoman Ortega moved to reconvene the regular meeting. Motion was seconded by Councilman Flores and approved unanimously 4-0.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, related to proposed Project Pillar.

Councilwoman Ortega moved to authorize City Manager, City Attorney, Bond Counsel and any other necessary partners to move forward with Project Pillar as discussed in executive session. Motion was seconded by Councilman Vela and approved unanimously 4-0

ADJOURNMENT

At 6:45 p.m., Councilwoman Ortega moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 4-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
Citizen’s Advisory Committee – June 27, 2023

NATURE OF REQUEST:

See Attached Minutes

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

CITIZEN'S ADVISORY COMMITTEE
June 27, 2023
Public Hearing/Regular Meeting

Members Present

Lorenzo Garza
 Roxanne Mendez
 Alma Garcia
 Zoreida Lopez
 Victor Anzaldua
 Cynthia Pacheco

Members Absent

Alex Guerra

Staff Present

Jo Anne Longoria
 Esther G. Rivera
 Helen Torres

Guest Present

Valeria Vega
 Frank Cadena
 Irma Lopez
 Esther Salinas
 Augusto Contreras
 Belen Gonzalez
 Olivia Gaona
 Jesusita Mendez
 Oton Guerrero
 Brad Bentsen
 Dee Ochoa

Call Public Hearing/Regular Meeting to Order

Chairman Lorenzo Garza called the Public Hearing to order at 5:31 p.m. Ms. Jo Anne Longoria conducted roll call. She stated six members were present, therefore there was a quorum.

Citizens Participation

Chairman Garza asked if there were any citizens present to discuss any items on the agenda or to express their concerns on this Public Hearing.

1. Ms. Valeria Vega express concerns with the lack of sidewalks in La Cuchilla Neighborhood being a health and safety issue.
2. Ms. Jesusita Mendez express concerns with the public pools not offering senior citizens discounts and services.
3. Ms. Olivia Gaona express concerns with the light pole damaged during the storm in El Rosario Homes neighborhood and they have been without the street light.

Chairman Garza thanked everyone and he continued with the next item. No action was taken.

Discussion and Recommendation on DRAFT Five Year Consolidated Plan & Strategy 2023-2027 Proposed Annual Action Plan FY 2023-2024

Ms. Longoria mentioned the notice was published in the newspaper advising the public of two (2) Public Hearings to solicit input on the needs of the city. The first Public Hearing was held on June 12th and the second on June 27th of the DRAFT Five Year Consolidated Plan & Strategy 2023-2027 Proposed Annual Action Plan FY 2023-2024, with an allocation funding of \$962,344. She then highlighted funding recommendations for Public Service Agencies totaling \$57,000, as follows: ADV \$30,000; Area Agency on Aging \$2,000; CAMP University \$3,000; Comfort House \$3,000; HOPE Medical Services \$3,000; Children's Advocacy Center \$15,000; Silver Ribbon \$1,000; Affordable Homes of South Texas \$80,000; Housing Rehab \$25,000; Housing Recon \$512,581; Housing Administration \$103,833; and Program Administration \$183,930. Public comments were received from six (6) residents regarding the requested funding for Astroland Park improvements for restrooms, water fountains, and playground. Mr. Augusto

Contreras & Ms. Belen Gonzalez express concerns with the funding recommendations for Togive International nonprofit organization to provide children with fine arts education and training classes such as dance, visual art, theatre, or music. One (1) agencies express concern on the funding recommendation for Silver Ribbon for FY 2023/2024. After a brief discussion, Chairman Garza continue with the next item. No action was taken.

Call to Close Public Hearing and Open Regular Meeting

Chairman Garza closed the Public Hearing and opened the Regular Meeting at 6:13 p.m.

Citizen's Participation

Chairman Garza asked if there were any citizens present that wanted to express their concerns at this Regular Meeting. With no one present and no comments, he continued with the next agenda item.

Discussion and Recommendation to Approve Minutes for Special Meeting held on May 25, 2023

Ms. Helen Torres presented the minutes of the Special Meeting held on May 25, 2023. There being no questions or comments, Chairman Garza asked for a motion to approve the minutes as presented. Ms. Cynthia Pacheco motioned to approve the minutes as presented. Vice-chairwoman Zoreida Lopez seconded the motion. Motion carried. (6-0)

Presentation on Housing Assistance Program (HAP) Phase 22-I

Ms. Esther Rivera presented a PowerPoint on Housing Assistance Program (HAP) Phase 22-I. She showed the construction phase for the five projects: 209 E. Melba Carter Road at 79% complete; 128 S. Slabaugh Avenue at 87% complete; 213 Del Mar Street at 77% complete; 969 N. Los Ebanos Road at 72% complete; 415 N. Slabaugh Avenue at 87% complete. She presented the three upcoming projects for HAP Phase 22-II. After a brief discussion, Chairman Garza continue with the next agenda item. No action was taken.

Presentation on Emergency Assistance Program (EAP)

Ms. Rivera presented a PowerPoint on Emergency Assistance Program (EAP). She stated the eighth "One Stop Shop" event scheduled on April 19, 2023, three (3) households attended and on the ninth "One Stop Shop" event scheduled on May 24, 2023, four (4) households attended. In addition, Ms. Rivera mentioned staff reached out to churches, home health cares offices, and adult daycares in the City of Mission to distribute information about the program. Ms. Rivera provided a flyer of the next "One Stop Shop" event scheduled on July 19, 2023 at the Community Development Office from 9am-12pm. After a brief discussion, Chairman Garza continued with the next item. No action was taken.

Other Business

A. Progress Report – May 2023

Ms. Torres presented the Unofficial Progress Report for May 2023. After a brief discussion, Chairman Garza asked for a motion to approve the progress report. Ms. Pacheco motioned to approve the progress reports. Ms. Alma Garcia seconded the motion. Motion carried. (6-0).

B. Discussion on Ethic's Training

Chairman Garza mentioned the ethics training can be held during the next Regular Meeting on July 11, 2023. After a brief discussion, Chairman Garza asked for a motion to approve to schedule the Ethic's Training on July 11, 2023. Ms. Pacheco motioned to approve to schedule the Ethic's Training on July 11, 2023. Mr. Victor Anzaldua seconded the motion. Motion carried. (6-0).

C. Chairman's Comments

Chairman Garza thanked everyone for their participation.

D. Committee Member's Comments

All members present wished everyone Happy 4th of July Day. No other comments were made by the members present.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Mr. Anzaldua motioned to adjourn the meeting. Ms. Garcia seconded. Motion carried (6-0). The meeting was adjourned at 6:38 P.M.

Lorenzo Garza, Chairman



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to extend one-year renewal option for the purchase of Flexible Base-Commercial Caliche for the Public Works Department - Bocanegra

NATURE OF REQUEST:

The City of Mission entered into first one-year contract with Terra Firma for the purchase of Flexible Base-Commercial Caliche. The original contract term was for two-years with the option to renew for 2 additional one-year renewals. The extension includes a price change of \$11.62 per ton. Recommendation is based solely on estimated quantities and orders will be placed on an as needed basis throughout the one-year renewal term. This agreement will extend Bid No. 21-335-06-17 from July 9, 2023 thru July 8, 2024.

BUDGETED: Yes **FUND:** Streets **ACCT. #:** 01-440-64370

BUDGET: \$600,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$0

BUDGETED: Yes **FUND:** Utility (Water Distribution) **ACCT. #:** 02-412-64370

BUDGET: \$50,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$10,155

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



July 7, 2023

City of Mission
1201 E. 8th St.
Mission, TX 78572

Subject: Contract No. 21-335-06-17 Flexible Base Commercial Caliche

To whom it may concern:

We at Terra Firma Materials, LLC would like to request to extend the above referenced contract for a period of one year (July 9, 2023 – July 8, 2024) at the price of \$11.62 per ton.

As always, we value your business and appreciate your support.

Please feel free to contact us at accounting@terrafirmamaterials.com with any questions that you may have.

Thank you again for your business,
Sincerely,

A handwritten signature in blue ink, appearing to read "Nancy Davenport", with a large, sweeping flourish at the end.

Nancy Davenport
Managing Member
(956) 330 – 6220



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Abel Bocanegra Jr., P.E., City Engineer
AGENDA ITEM: Authorization to execute first one-year renewal option for Pump Repair & Maintenance Services for Water Treatment Plants, Waste Water Treatment Plant and Water Distribution Divisions – Bocanegra

NATURE OF REQUEST:

Staff is requesting authorization to extend the first one year renewal option with J&E Lift Station Services for Pump Repair & Maintenance Services at a 0% increase.

Maintenance labor Services: \$28/hr
Repair Labor/Shop Services: \$28/hr
Emergency Repair Labor/Shop Services: \$42/hr
Mark up on parts & materials: 20%

The objective is to obtain services of a Pump Repair Shop and On-site Pump Mechanic Services to perform repair and maintenance on a "as needed" basis at the Water Treatment Plants, Waste Water Treatment plant, and Water Distribution Divisions.

Table with 3 columns: BUDGETED, FUND, ACCT. #, BUDGET, EST. COST, CURRENT BUDGET BALANCE. Rows include Utility - SWTP, Utility - NWTP, Utility - WWTP, and Water Distribution.

STAFF RECOMMENDATION: Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval RP

RECORD OF VOTE: APPROVED: _____
DISAPPROVED: _____
TABLED: _____
AYES
NAYS
DISSENTING

J&E LIFT STATION SERVICES, INC.

P.O. Box 239 La Blanca, Texas 78558
Phone (956) 262-7796 / Fax (956) 262-7864

Item 15.

June 27, 2023

To Whom It May Concern;

This letter is in reference to contract **22-432-06-24 (Pump Repair and Maintenance Service)**. We would like to renew it for another year with no change in current pricing schedule.

Thank you,



Edna M. Cantu



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 24, 2023

PRESENTED BY: David Flores, Assistant City Manager

AGENDA ITEM: Approval of Resolution # _____ of the City Council of the City of Mission, Texas, suspending the August 23, 2023 effective date of the Statement of Intent of Texas Gas Service Company to increase rates within incorporated areas of its service territory to permit the city time to study the request and to establish reasonable rates – D.Flores

NATURE OF REQUEST:

The City of Mission will join other Rio Grande Valley municipalities in this proceeding and, authorizes the hiring of Thomas L. Brocato of the law firm of Lloyd Gosselink Rochelle and Townsend, P.C., Karl J. Nalepa of the consulting firm of ReSolved Energy Consulting, L.L.C., and Lane Kollen of the consulting firm of J. Kennedy and Associates, Inc., to review the Company’s filing, negotiate with the Company, make recommendations regarding reasonable rates and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action.

The City shall work with other affected Rio Grande Valley municipalities in the review and evaluation of whether the proposed rates are appropriate, fair, just, and reasonable; and, intervene as a necessary party in the Railroad Commission of Texas’ consideration of the TGS rate filing as it affects the customers in the unincorporated areas of the Rio Grande Valley region.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RF*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING

**MODEL STAFF REPORT REGARDING TEXAS GAS SERVICE
COMPANY'S STATEMENT OF INTENT TO INCREASE RATES IN THE
RIO GRANDE VALLEY SERVICE AREA**

**ACTION MUST BE TAKEN TO SUSPEND THE EFFECTIVE DATE ON OR BEFORE
AUGUST 23, 2023.**

On June 30, 2023, Texas Gas Service, a Division of ONE Gas, Inc. (TGS or Company), filed a Statement of Intent seeking to increase gas utility rates within the incorporated areas of the Rio Grande Valley Service Area (RGVSA). The affected Rio Grande Valley municipalities include the cities of Alamo, Alton, Brownsville, Combes, Donna, Edcouch, Edinburg, Elsa, Harlingen, Hidalgo, La Feria, Laguna Vista, La Joya, La Villa, Los Fresnos, Lyford, McAllen, Mercedes, Mission, Palm Valley, Palmhurst, Palmview, Penitas, Pharr, Port Isabel, Primera, Progreso, Rancho Viejo, Raymondville, Rio Hondo, San Benito, San Juan, Santa Rosa, and Weslaco, Texas (RGV Cities). In the filing, the Company asserts it is entitled to a \$9.81 million revenue increase from RGV Cities or an 25.94% increase over current adjusted revenues, excluding gas costs.

TGS has received annual rate increases in each of the past five years based on a cost-of-service (COS) tariff approved by the cities. Under the COS tariff, it was not necessary for cities to pass suspension resolutions. A traditional rate case requires cities with original jurisdiction to act to suspend, deny, or approve the Company filing before the effective date. Cities must pass the suspension resolution by August 23, 2023.

The law provides that a rate request made by a gas utility cannot become effective until at least 35 days following the filing of the application to change rates. TGS has proposed an effective date of August 23, 2023. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take action regarding the filing before the effective date, TGS' rate request is deemed administratively approved.**

The purpose of the resolution is to extend the effective date of the Company's proposed rate increase. The resolution suspends the August 23, 2023 effective date of the Company's request for the maximum period permitted by law to allow the City to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy to pursue, including settlement and ultimately to approve reasonable rates. The Resolution must be passed before August 23, 2023.

Explanation of “Be It Resolved” Paragraphs:

Section 1. This section incorporates the “whereas” provisions in preamble into the Resolution.

Section 2. This section confirms that the City is authorized to protect the interests of the City and TGS customers residing in the City.

Section 3. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective so long as the City has a legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as the “maximum period allowed by law” rather than ending by a specific date. This is because the Company controls the effective date and can extend its effective date and, therefore, extend the deadline for final city action to increase the time that the City retains jurisdiction (for example, if necessary to reach settlement on the case). If the effective date is not otherwise extended by the Company, the City must take final action on TGS’ request to raise rates by August 23, 2023.

Section 4. This section authorizes the hiring of outside attorneys and consultants to work on this matter.

Section 5. This section provides that the City shall work in coalition with the other affected Rio Grande Valley municipalities to review and evaluate TGS’s filing.

Section 6. By law, the Company must reimburse the cities for their reasonable rate case expenses. Legal counsel and consultants approved by Cities will present their invoices to the City of McAllen which will then seek reimbursement from Texas Gas Service. The City will not incur liability for payment of rate case expenses by adopting a suspension resolution.

Section 7. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the resolution was properly noticed.

Section 8. This section provides that both TGS’ designated representative and counsel for Cities will be notified of the City’s action by sending a copy of the approved and signed resolution to certain designated individuals.

Section 9. This section identifies the effective date of the Resolution as the time it is adopted.

Recommendation

The City Staff recommends adoption of the resolution suspending the effective date of TGS’s proposed rate increase.

RESOLUTION NO. _____

A RESOLUTION BY THE CITY OF MISSION, TEXAS SUSPENDING THE AUGUST 23, 2023 EFFECTIVE DATE OF THE STATEMENT OF INTENT OF TEXAS GAS SERVICE COMPANY TO INCREASE RATES WITHIN INCORPORATED AREAS OF ITS SERVICE TERRITORY TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; AUTHORIZING PARTICIPATION WITH OTHER RIO GRANDE VALLEY TEXAS MUNICIPALITIES; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, on or about June 30, 2023, Texas Gas Service Company, a Division of ONE Gas, Inc. (TGS or Company) filed with the City of Mission (City) and the other affected Rio Grande Valley municipalities a Statement of Intent seeking to increase gas utility rates within the incorporated areas of the Rio Grande Valley Service Area effective August 23, 2023; and

WHEREAS, the City is a gas utility customer of TGS and a regulatory authority with an interest in the rates and charges of TGS; and

WHEREAS, the Gas Utility Regulatory Act § 104.107 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days; and

WHEREAS, the City retains its rights as a city with original jurisdiction including the right to suspend the application; and

WHEREAS, the City's consultants and attorneys recommend that the City suspend the application for further review.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:

SECTION 1. That the findings and recitations set out in the preamble of this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. That the City is authorized to protect the interests of the City and protect the interests of TGS customers residing and conducting business within municipal limits.

SECTION 3. That the August 23, 2023 effective date of the request to increase rates submitted by TGS on or about June 30, 2023, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

SECTION 4. That the City joins the other Rio Grande Valley municipalities in this proceeding and, subject to the right to terminate employment at any time, hereby authorizes the hiring of Thomas L. Brocato of the law firm of Lloyd Gosselink Rochelle and Townsend, P.C., Karl J. Nalepa of the consulting firm of ReSolved Energy Consulting, L.L.C., and Lane Kollen of the consulting firm of J. Kennedy and Associates, Inc., to review the Company's filing, negotiate with the Company, make recommendations regarding reasonable rates and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action.

SECTION 5. That the City shall work with other affected Rio Grande Valley municipalities in the review and evaluation of whether the proposed rates are appropriate, fair, just, and reasonable; and, intervene as a necessary party in the Railroad Commission of Texas' consideration of the TGS rate filing as it affects the customers in the unincorporated areas of the Rio Grande Valley region.

SECTION 6. That the City's reasonable rate case expenses shall be reimbursed in full by TGS.

SECTION 7. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 8. That a copy of this Resolution shall be sent to Stacey McTaggart, TGS at 1301 S. MoPac Expwy., Suite 400, Austin, Texas 78746 and to Thomas L. Brocato at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

SECTION 9. That this Resolution shall be and become effective from and after its adoption.

APPROVED AS TO FORM:

VICTOR A. FLORES
CITY ATTORNEY

I, Anna Carrillo, City Secretary of the City Council of the City of Mission, Texas, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of Mission, Texas, at its regular meeting held of the 24th day of July, 2023, as the same appears in the records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Mission this 24th day of July, 2023.

City Secretary for the City Council
of the City of Mission, Texas.



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 24, 2023

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Approval of Ordinance #_____ (A) Repealing Article V of Chapter 66 of the City of Mission's Code of Ordinances (Curfew for Minors) to comply with HB 1819, recently adopted by the 88th Texas Legislature - Torres

NATURE OF REQUEST:

HB 1819 amended Chapter 370 of the Local Government Code, by adding Section 370.007 to read as follows: JUVENILE CURFEWS PROHIBITED. (a) Notwithstanding any other law, a political subdivision may not adopt or enforce an order, ordinance, or other measure that imposes a curfew to regulate the movements or actions of persons younger than 18 years of age. (b) This section does not apply to a curfew implemented under Chapter 418, Government Code, for purposes of emergency management.

HB 1819 states a violation of a juvenile curfew ordinance or order may not be prosecuted or adjudicated after the effective date of this Act. If on the effective date of this Act a criminal or civil action is pending for a violation of a juvenile curfew ordinance or order, the action is dismissed on that date. However, a final conviction or adjudication for a violation of a juvenile curfew ordinance or order that exists on the effective date of this Act is unaffected by this Act. HB 1819 takes effect on September 1, 2023.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

APPROVAL OF ORDINANCE # _____ (A) REPEALING ARTICLE V OF CHAPTER 66 OF THE CITY OF MISSION'S CODE OF ORDINANCES (CURFEW FOR MINORS) TO COMPLY WITH HB 1819, RECENTLY ADOPTED BY THE 88TH TEXAS LEGISLATURE AND (B) RESERVING ARTICLE V, SECTIONS 66-151 - 66-190 FOR CODIFICATION OF LATER ORDINANCES.

WHEREAS, the City Council adopted Ordinance No. 1653, on January 27, 2002 and Ordinance 1789, on November 22, 1993, commonly known as the Curfew Ordinance; and

WHEREAS the 88th Texas Legislature repealed the authority of a political subdivision to adopt or enforce juvenile curfews; and

WHEREAS, HB 1819 amended Chapter 370 of the Local Government Code, by adding Section 370.007 to read as follows: **JUVENILE CURFEWS PROHIBITED.** (a) Notwithstanding any other law, a political subdivision may not adopt or enforce an order, ordinance, or other measure that imposes a curfew to regulate the movements or actions of persons younger than 18 years of age. (b) This section does not apply to a curfew implemented under Chapter 418, Government Code, for purposes of emergency management; and

WHEREAS, HB 1819 states a violation of a juvenile curfew ordinance or order may not be prosecuted or adjudicated after the effective date of this Act. If on the effective date of this Act a criminal or civil action is pending for a violation of a juvenile curfew ordinance or order, the action is dismissed on that date. However, a final conviction or adjudication for a violation of a juvenile curfew ordinance or order that exists on the effective date of this Act is unaffected by this Act.

WHEREAS, HB 1819 takes effect on September 1, 2023.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

Section 1: Repeal: ARTICLE V. - Curfew for Minors and Additional Regulations Pertaining to Minors be repealed and for Secs. 66-157—66-190. be reserved for future codification of ordinances.

Section 2: Severability: Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

Section 3: Codification: The City Secretary is hereby directed to record and publish the attached rule, regulations, and policies in the City's Code of Ordinances.

Section 4: Effective Date: This Ordinance shall be effective immediately upon passage and publication.

Section 5: Proper Notice and Meeting: It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

CONSIDERED, PASSED, AND APPROVED this 24th day of July, 2023.

Norie Gonzalez-Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

APPROVED AS TO FORM:

Victor A. Flores, City Attorney



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Roel Mendiola, Sanitation Director
AGENDA ITEM: Authorization to purchase a total of forty-seven (47) Standard Duty Front Load Containers from Wastequip via BuyBoard Contract #686-22 - Mendiola

NATURE OF REQUEST:

Authorization to purchase a total of forty-seven (47) standard duty front load containers for our Commercial Division. Due to the city’s rapid growth, the Sanitation Department is requesting these commercial containers to keep up with the demand and the city’s current services. Fifteen (15) 2 cubic yard, sixteen (16) 6 cubic yard, and sixteen (16) 8 cubic yard containers will be purchased from Wastequip via BuyBoard Contract #686-22.

BUGETED: Yes **FUND:** General Fund **ACCT. #:** 05-410-64240

BUDGET: \$80,000 **EST. COST:** \$47,748 **CURRENT BUDGET BALANCE:** \$48,574

BID AMOUNT: \$47,748

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

Sell To:

Contact Name	Roel Mendiola	Ship To Name	City of Mission
Bill To Name	City of Mission	Ship To	105 Abelino Farias St
Bill To	1201 E 8th St Mission, TX 78572 United States		Mission, TX 78572 United States
Email	rmendiola@missiontexas.us		
Phone	956-583-2564		

Quote Information

Salesperson	Olivia Ramirez	Created Date	7/14/2023
Salesperson Email	oramirez@wastequip.com	Expiration Date	8/13/2023
		Quote Number	WQ-10280666
			Please Reference Quote Number on all Purchase Orders

Product	Product Description	Quantity	Sales Price	Total Price
Container - TX - 125541	2 Cubic Yard Standard Duty Slant Front Load Container - Floor: 10 gauge, Walls: 12 gauge , Pockets: Heavy Duty with Three Way Fork Entry Guide, Top Channels: Interlocking, Primed and Painted Any Standard Color	15.00	\$572.00	\$8,580.00
Container - TX - 125534	6 Cubic Yard Standard Duty Slant Front Load Container - Floor: 10 gauge, Walls: 12 gauge, Pockets: Heavy Duty with Three Way Fork Entry Guide, Interlocking Top Channels with formed 10 gauge Bottom Runners, Primed and Painted Any Standard Color	16.00	\$1,002.00	\$16,032.00
Container - TX - 125535	8 Cubic Yard Standard Duty Slant Front Load Container - Floor: 10 gauge, Walls: 12 gauge, Pockets: Heavy Duty with Three Way Fork Entry Guide, Interlocking Top Channels with formed 10 gauge Bottom Runners, Primed and Painted Any Standard Color	16.00	\$1,189.00	\$19,024.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$43,636.00
Shipping Terms	FOB Origin	Shipping	\$4,112.00
		Tax	\$0.00
		Grand Total	\$47,748.00

Special Instructions

Special Instructions Painted Mayfab Green.
Freight per load is \$1028.

Additional Information

Additional Terms Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: <https://www.wastequip.com/terms-conditions-of-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. These WQ T&Cs may be updated from time to time and are available by hard copy upon request.

Additional Information Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated,



100 East Industrial Park Blvd, Beeville, TX,
78102

PHONE: 800-242-0122 FAX: 361-358-0418

WQ-10280666

Item 18.

materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip’s practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

Special Contract Information

Pricing is based on Wastequip's Buy Board Contract No. 686-22 as awarded on December 1, 2022. Per the terms of the contract, pricing may be amended at any time with proper documentation, and subject to Buy Board approval. Pricing may change without written prior notice.

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders

Menu



Vendor Contract Information Summary

Vendor	Wastequip Mfg. Co. LLC
Contact	Vicky Connelly
Phone	704-768-2587
Email	bids@wastequip.com
Vendor Website	www.wastequip.com
TIN	223191624
Address Line 1	841 Meacham Road
Vendor City	Statesville
Vendor Zip	28677
Vendor State	NC
Vendor Country	USA
Delivery Days	10
Freight Terms	FOB Destination
Payment Terms	Net 30 Days with approved
Shipping Terms	Freight prepaid by vendor and added to invoice
Ship Via	Best Way
Designated Dealer	No
EDGAR Received	Yes
Service-disabled Veteran Owned	No
Minority Owned	No
Women Owned	No
National	Yes
No Foreign Terrorist Orgs	Yes
No Israel Boycott	Yes
MWBE	No
ESCs	All Texas Regions
States	All States
Contract Name	Refuse and Recycle Bodies, Containers and Other Transport Bodies
Contract No.	686-22
Effective	12/01/2022
Expiration	11/30/2025
Accepts RFQs	Yes
Service Fee Note	Vehicle purchase orders are subject to a \$400 service fee
Quote Reference Number	WQ-0266553
Return Policy	Return Policy is attached

Effective through: 9-30-23

Action Hydraulic Hoses

City of Mission – Price Sheet 2023

PRICE	PART NUMBER	CATEGORY
\$33.26	R16-04-04FJ-04FJ-22"	HOSE ASSEMBLY
\$36.96	R16-04-04FJ-04FJ-30"	HOSE ASSEMBLY
\$39.75	R16-04-04FJ-04FJ-37"	HOSE ASSEMBLY
\$42.97	R16-04-04FJ-04FJ-45"	HOSE ASSEMBLY
\$46.16	R16-04-04FJ-04FJ-53"	HOSE ASSEMBLY
\$48.95	R16-04-04FJ-04FJ-60"	HOSE ASSEMBLY
\$53.74	R16-04-04FJ-04FJ-72"	HOSE ASSEMBLY
\$42.77	R16-06-06FJ-06FJ-34"	HOSE ASSEMBLY
\$44.50	R16-06-06FJ-06FJ-38"	HOSE ASSEMBLY
\$45.36	R16-06-06FJ-06FJ-40"	HOSE ASSEMBLY
\$46.23	R16-06-06FJ-06FJ-42"	HOSE ASSEMBLY
\$60.92	R16-06-06FJ-06FJ-76"	HOSE ASSEMBLY
\$65.67	R16-06-06FJ-06FJ-87"	HOSE ASSEMBLY
\$69.12	R16-06-06FJ-06FJ-95"	HOSE ASSEMBLY
\$78.20	R16-06-06FJ-06FJ-116"	HOSE ASSEMBLY
\$47.85	R16-06-06FJ-06MPX-39"	HOSE ASSEMBLY
\$48.50	R16-06-06MPX-06FP-38"	HOSE ASSEMBLY
\$46.16	R16-08-08FJ-08FJ-26"	HOSE ASSEMBLY
\$51.46	R16-08-08FJ-08FJ-36"	HOSE ASSEMBLY
\$58.33	R16-08-08FJ-08FJ-49"	HOSE ASSEMBLY
\$65.21	R16-08-08FJ-08FJ-62"	HOSE ASSEMBLY
\$65.02	R16-12-12FJ-12FJ-27"	HOSE ASSEMBLY
\$68.26	R16-12-12FJ-12FJ-32"	HOSE ASSEMBLY
\$94.18	R16-12-12FJ-12FJ-72"	HOSE ASSEMBLY
\$83.11	R16-16-16FJ-16FJ-27"	HOSE ASSEMBLY
\$107.90	R16-16-16FJ-16MJ-54"	HOSE ASSEMBLY
\$41.45	J1406-06-06FSX-06FSX-50"	HOSE ASSEMBLY
\$37.74	J1406-06-06FSX-06FSX-36"	HOSE ASSEMBLY
\$35.62	J1406-06-06FSX-06FSX-28"	HOSE ASSEMBLY

Action Hydraulic Hoses
City of Mission – Price Sheet 2023

Effective through: 9-30-23

PRICE	PART NUMBER	CATEGORY
\$192.00	4SH-12-12FJ-12FJ45-79"	HOSE ASSEMBLY
\$122.65	4SH-12-12FJ-12FJ-50"	HOSE ASSEMBLY
\$184.90	4SH-12-12FJ-12FJ-96"	HOSE ASSEMBLY
\$101.20	4SH-12-12MJ-12MJ-37"	HOSE ASSEMBLY
\$114.05	4SH-12-12MJ-12MJ-47"	HOSE ASSEMBLY
\$183.65	4SH-16-16FJ-16FJ45-61"	HOSE ASSEMBLY
\$165.00	T110-10FJ-10FJ-150"	HOSE ASSEMBLY
\$0.62	C604	NYLON AIR HOSE
\$1.01	C606	NYLON AIR HOSE
\$1.38	C608	NYLON AIR HOSE
\$2.53	C610	NYLON AIR HOSE
\$2.96	C612	NYLON AIR HOSE
\$7.43	DOT-AB-SL-2403-04-04	UNION AIR FITTINGS
\$9.40	DOT-AB-SL-2403-06-06	UNION AIR FITTINGS
\$12.70	DOT-AB-SL-2403-08-08	UNION AIR FITTINGS
\$15.95	DOT-AB-SL-2403-10-10	UNION AIR FITTINGS
\$4.96	DOT-AB-SL-2404-04-02	AIR FITTINGS
\$5.88	DOT-AB-SL-2404-04-04	AIR FITTINGS
\$6.22	DOT-AB-SL-2404-06-04	AIR FITTINGS
\$6.97	DOT-AB-SL-2404-06-06	AIR FITTINGS
\$7.08	DOT-AB-SL-2404-06-08	AIR FITTINGS
\$8.77	DOT-AB-SL-2404-08-06	AIR FITTINGS
\$7.82	DOT-AB-SL-2404-08-08	AIR FITTINGS
\$14.13	DOT-AB-SL-2404-10-06	AIR FITTINGS
\$15.25	DOT-AB-SL-2404-10-08	AIR FITTINGS
\$11.72	DOT-AB-SL-2404-12-08	AIR FITTINGS
\$13.10	DOT-AB-SL-2404-12-12	AIR FITTINGS
\$8.80	DOT-AB-SL-2501-04-02	90 AIR FITTINGS
\$8.95	DOT-AB-SL-2501-04-04	90 AIR FITTINGS
\$10.45	DOT-AB-SL-2501-06-04	90 AIR FITTINGS

Effective through: 9-30-23

Action Hydraulic Hoses
City of Mission – Price Sheet 2023

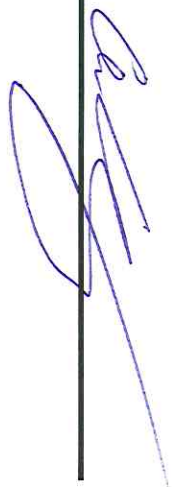
PRICE	PART NUMBER	CATEGORY
\$10.90	DOT-AB-SL-2501-06-06	90 AIR FITTINGS
\$14.40	DOT-AB-SL-2501-06-08	90 AIR FITTINGS
\$14.50	DOT-AB-SL-2501-08-06	90 AIR FITTINGS
\$15.30	DOT-AB-SL-2501-08-08	90 AIR FITTINGS
\$17.42	DOT-AB-SL-2501-10-06	90 AIR FITTINGS
\$17.61	DOT-AB-SL-2501-10-08	90 AIR FITTINGS
\$18.10	DOT-AB-SL-2501-10-12	90 AIR FITTINGS
\$19.80	DOT-AB-SL-2501-12-08	90 AIR FITTINGS
\$24.10	DOT-AB-SL-2501-12-12	90 AIR FITTINGS
\$12.70	DOT-AB-SL-2603-04-04-04	TEE AIR FITTINGS
\$13.17	DOT-AB-SL-2603-06-06-06	TEE AIR FITTINGS
\$20.56	DOT-AB-SL-2603-08-08-08	TEE AIR FITTINGS

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
South Texas Truck Centers	4301 N. Cage Blvd.	956-787-0031	M-F - 7:30am-7:00pm Saturday - 8:00am-2:00pm Sunday, closed	Juan Peña
				Juan.pena@southtexastruckcenters.com
E-mail				

Repair Services/Parts			
Estimates/Diagnostic Testing	\$ 482. ⁰⁰	Labor Rate for On-Site Repairs	\$ 198.50
In-Shop Repairs	\$ 198.50	Negotiated City's Rate	\$ 175. ⁰⁰
Labor Rate		Parts Mark Up	20 %
Emergency/After Hours	\$ N/A	Terms	One Year Agreement to begin on 11/01/2022 and end on 10/31/2023.
Shipping/Freight	<input type="checkbox"/> Included in pricing <input checked="" type="checkbox"/> Additional Charge		

Printed Name: Andy Rodriguez
 Date: 6/19/23

Signature: 



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Michael Elizalde, Grants Administrator
AGENDA ITEM: Authorization to submit a grant application to Firehouse Subs Public Safety Foundation - Elizalde

NATURE OF REQUEST:

The Mission Fire Department's is seeking authorization for the submission of a grant application to Firehouse Subs Public Safety Foundation. The grant will support its community safety initiatives by allowing the Fire Department to expand its program with the purchase of Knox Elock Systems. The system is designed to supply our emergency responders with proper equipment for reduced response time and ultimately increasing the ability to save lives and property. The total grant request is in the amount of \$46,340.43 and does not have a match requirement.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

MID VALLEY PEST CONTROL

TPCL #0774494

8002 E CURRY RD, EDINBURG, TX, 78542

PHONE: Edinburg (956)-383-2651 Weslaco (956)-969-2628

FAX: 956-287-7717

Toll: 1-866-787-2651



Item 22.

**Bid No: 22-464-07-20 Pest Control Services (08/11/2022-08/10/2023)
Extension to: 08/11/2023-08/10/2024**

Mid Valley Pest Control would like to exercise its first of two one-year extension with City of Mission contract #22-464-07-20 for pest control services that expire August 10, 2023. Our contract includes servicing buildings throughout the city of Mission and Risk Mgt. Dpt. for an additional year with no price increase (as per contract).

MID VALLEY PEST CONTROL

By: Christina Fagan

**Christina Fagan
Office Manager**

Date Signed: 7/17/2023



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023

PRESENTED BY: Anna Carrillo, City Secretary

AGENDA ITEM: Appointment of City Council Representative and Alternate to serve on the Board of Directors for the Texas Citrus Fiesta Board - Carrillo

NATURE OF REQUEST:

A representative of the Mission City Council will serve as a voting member of the Texas Citrus Fiesta Board of Directors. Recommendation is to appoint Councilwoman Jessica Ortega as the City Council representative and Mayor Norie Garza as the alternate member.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2023

PRESENTED BY: Adrian Garcia, Fire Chief

AGENDA ITEM: Authorization to purchase Class "A" uniforms for Fire Department personnel through Co-op vender Webb's Uniforms LLC –Garcia

NATURE OF REQUEST:

The Mission Fire Department is requesting authorization to purchase through Co-op vender Webb's Uniforms LLC, Buy Board # 670-22 to purchase Class "A" uniforms for all Fire Department personnel.

BUGETED: _____ **FUND:** General _____ **ACCT. #:** 01-431-64270

BUDGET: 110,000.00 **EST. COST:** 77,038.48 **CURRENT BUDGET BALANCE:** 63,394.00

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: None

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION PROCUREMENT QUOTATION

Item 24.

Acct # <u>01-431-64270</u>	Type of Quote	NOTE: Purchases \$3,000 & Up Require HUB Search
Acct Balance <u>63,394.00</u>	<input type="checkbox"/> Telephone	\$1,000.00 to \$2,999.99
Acct Name <u>Clothing & Uniforms</u>	<input type="checkbox"/> Emailed	\$3,000.01 to \$24,999.00
	<input type="checkbox"/> Sealed (In Envelope)	\$25,000.0 <City Council Approval

Department Fire Date 6/28/2023

Person Submitting Quotes: Richard A. Cruz

Product/Part Description, Brand Model: Class A Uniforms

1) Company: Webb's Uniforms LLC Date: 6/28/2023

Address: 25275 Budde Rd. Ste 1 Spring, Tx 77380 Tax ID: _____

Spoke To: Josh Webb Time: 10:00 AM Phone# 210-286-0934

Price \$ 77,038.48 Shipping \$ _____ Total \$ 77,038.48

Availability & Terms: available

2) Company: _____ Date: _____

Address: _____ Tax ID: _____

Spoke To: _____ Time: _____ Phone# _____

Price \$ _____ Shipping \$ _____ Total \$ _____

Availability & Terms: _____

3) Company: _____ Date: _____

Address: _____ Tax ID: _____

Spoke To: _____ Time: _____ Phone# _____

Price \$ _____ Shipping \$ _____ Total \$ _____

Availability & Terms: _____

[Signature]
Person Obtaining Quotes (Signature)

[Signature]
Department Director (Signature)

Company Selected (Circle One) 1 2 3

Procurement Representative (Signature) _____

REMARKS: This is to outfit each member of the Mission Fire Department with a dress suit (Class A) uniform. This is a full complete head to toe package for each individual including: Hat, coat, shirt, pants, belt, shoes and all pins and badges.

P.O. # _____
Exhibit "B" _____

BID # _____
Revised 04/26/2021

Vendor **Webb's Uniforms**
Contact **Johnny Webb**
Phone **281-364-9553**
Email **webbsuniforms@webbsuniforms.com**
Vendor Website **WWW.WEBBSUNIFORMS.COM**
TIN **81-1264833**
Address Line 1 **25275 Budde Rd. Ste. 1**
Vendor City **Spring**
Vendor Zip **77380**
Vendor State **TX**
Vendor Country **USA**
Delivery Days **10**
Freight Terms **FOB Destination**
Payment Terms **Net 30 days**
Shipping Terms **Freight prepaid by vendor and added to invoice**
Ship Via **Best Way**
Designated Dealer **No**
EDGAR Received **Yes**
Service-disabled Veteran Owned **No**
Minority Owned **No**
Women Owned **No**
National **Yes**
No Foreign Terrorist Orgs **Yes**
No Israel Boycott **Yes**
MWBE **No**
ESCs **All Texas Regions**
States **Alabama, Arizona, Arkansas, Colorado, Connecticut, Delaware, Florida, Georgia, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming**
Contract Name **Uniforms and Accessories**
Contract No. **670-22**
Effective **06/01/2022**



Vendor Contract Information Summary

Item 24.

Expiration 05/31/2025

Accepts RFQs Yes

Quote Reference Number 670-22

Return Policy NO RETURNS AFTER 30 DAYS, NO RETURNS ON CUSTOM OR PRINTED GOODS.

Webb's Uniforms LLC

25275 budde rd ste 1
 Spring, TX 77380 US
 +1 2813649553
 webbsuniforms@webbsuniforms.com
 webbsuniforms.com

**Estimate**

ADDRESS
 Mission Fire Dept

SHIP TO
 Mission Fire Dept

ESTIMATE 12422
 DATE 06/21/2023

SALES REP
 Josh

DATE	STYLE NO.	DESCRIPTION	QTY	PC. PRICE	AMOUNT
		buyboard #670-22			
	PID 1564	Black double breasted jacket-6 button 55/45 poly/wool sizes 34-46	66	292.85	19,328.10
	PID 1564	Black double breasted jacket-6 button 55/45 poly/wool sizes 48-52	21	322.13	6,764.73
	PID 1564	Black double breasted jacket-6 button 55/45 poly/wool sizes 54-58	5	351.42	1,757.10
	PID 1564	Black double breasted jacket-6 button 55/45 poly/wool sizes 60-64	1	381.00	381.00
	PID 1568	Black dress slacks 55/45 poly/wool sizes 28-42	80	115.40	9,232.00
	PID 1568	Black dress slacks 55/45 poly/wool sizes 44-54	12	125.89	1,510.68
	PID 1568	Black dress slacks 55/45 poly/wool sizes 56-62	1	138.47	138.47
	Bell Cap	Bayly Bell Cap	93	85.90	7,988.70
	Class A Hat Badge	Class A Hat Badge - Gold	93	25.00	2,325.00
	Class A Dress Shirt	Class A Flying Cross L/S Shirt	93	57.00	5,301.00
	Class A Shirt Brass	Class A Shirt Brass	93	10.50	976.50
	Class A Coat Brass	Class A Coat Brass	93	15.50	1,441.50
	Class A Tie	Class A Tie	93	12.00	1,116.00
	Class A Lighthouse Plain Leather Belt	Class A Lighthouse Plain Leather Belt	93	24.95	2,320.35
	E01842	Bates Men's Sentry High Gloss Oxford	93	89.95	8,365.35
	Class A Coat Decoration	Class A Coat Decoration add stripes, add maltese crosses, add patches,	93	85.00	7,905.00

add buttons, hem sleeves

Item 24.

Shipping

Order Non Stock Item For Customer

1

187.00

187.00

SUBTOTAL

77,038.48

TAX

0.00

TOTAL

\$77,038.48

Accepted By

Accepted Date



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Adrian Garcia, Fire Chief
AGENDA ITEM: Approval of Ordinance # ____ of the City Council of the City of Mission, Texas Amending City of Mission Code of Ordinances Section 30-164 Master Fee Schedule for the Mission Fire Department EMS – Garcia

NATURE OF REQUEST:

The Mission Fire Department EMS is requesting to amend the Emergency Medical Services master fee schedule. The amended rates are to be within the industry standards. Amended rates would be effective August 1, 2023.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING SECTION 30-164 OF THE CITY OF MISSION CODE OF ORDINANCES PROVIDING FOR AN EMERGENCY MEDICAL SERVICES MASTER FEE SCHEDULE

WHEREAS, The City Council of the City of Mission provides emergency ambulance services for the continuing health, safety, and welfare of the citizens of Mission; and

WHEREAS, the City deems it in the best interest of the Citizens to amend the Master Fee Schedule to collect fees related to the cost of providing emergency medical services in a BLS with MICU level of service that require treatment/transportation to the hospital by ambulance for both city residents and non-residents.

WHEREAS, This ordinance shall be effective on August 1, 2023.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 30-164 MASTER FEE SCHEDULE FOR THE MISSION FIRE DEPARTMENT EMS OF THE CODE OF ORDINANCES IS HEREBY AMENDED

Emergency Medical Services	Fees
ALS Emergency	\$1,600.00
ALS Non-Emergency	\$1,600.00
ALS 2 (MICU)	\$1,800.00
BLS Emergency	\$1,400.00
BLS Non-Emergency	\$1,400.00
ALS Disp	\$400.00
BLS Disp	\$350.00
Oxygen	\$150.00
Mileage (per mile)	\$24.00
Treatment/ No Transport	\$100.00

READ, CONSIDERED AND APPROVED on this the 24th day of July, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Roel Mendiola, Sanitation Director
AGENDA ITEM: Authorization to purchase 1000 Residential Refuse Carts from Otto Environmental Systems via HGAC Contract #RC01-21 – Mendiola

NATURE OF REQUEST:

Authorization to purchase 1000 residential refuse carts for our Residential Division. Due to the continuing growth of the city, the Sanitation Department is requesting these carts to help meet the demand and the city’s current services for the remainder of the current year. Carts will be purchased from Otto Environmental Systems via HGAC contract #RC01-21.

BUGETED: Yes **FUND:** Solid Waste **ACCT. #:** 05-410-64235

BUDGET: \$210,000 **EST. COST:** \$61,400 **CURRENT BUDGET BALANCE:** \$79,160

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Duramax Holdings LLC
 DBA Otto Environmental Systems
 12700 General Drive
 Charlotte, NC 28273



Quote: 22260

Roel Mendiola
 City of Mission
 105 Abelino Farias
 Mission TX 78572

Dear Roel,

Thank you for allowing Otto Environmental Systems North America, Inc. the opportunity to present this quotation to City of Mission. Please let me know if you have any questions, and thank you for your interest.

Proposal Valid: July 5, 2023 - August 31, 2023

Line	Product	Description	Quantity	Net Price	Net Value
10	9786560-F10OC000HH-TXMISSION01	95 Gal Mil Trash Cart TXMISSION (SK)	1,000 Each	57.00 USD / 1 Each	57,000.00 USD
		List Price		57.00 USD / 1 Each	57,000.00 USD
		Freight		4,400.00 USD	4,400.00 USD
Cart Style: 95 Gal Mil 10-Stack/Metal Bar/Bib/One Handle Cart Base Color: 65 - Forest Green Lid Color: 60 - Black Wheel: WHLIM10 - 10" WHEEL X .844 INJCT MLD					

Total Item Net Value	57,000.00 USD
Freight	4,400.00 USD
Total	61,400.00 USD

Payment Terms: 30 days net
All Credit Card transactions are subject to a 2.5% processing fee.

HGAC Contract number: RC01-21
 Freight is \$2200 per truck this order is 2 trucks worth of carts!

Otto Environmental Systems North America, Inc.
12700 General Drive, Charlotte, NC 28273



Quote: 22260

Page: 2 / 4

Orders containing premium colors may or may not include extended lead times.

Sincerely,

Brian Buerkett

Brian.Buerkett@otto-usa.com

Otto orders are assumed to ship when ready unless prior arrangements have been made via your Otto contact.

In the absence of prior arrangements, storage fees may accrue and be invoiced for any items held more than 30 days from the date of completion of your order.

Terms & Conditions for Quoted Freight

The quoted freight rate is for reference only and may change if shipping variables change before shipment. In the event of a change, the adjusted freight rate will be communicated ahead of shipment.

Fuel surcharges are subject to market fluctuation and actual surcharges invoiced by the carrier will be invoiced to the customer.

Quoted freight rates are based upon shipment of your order during regular shipment days (Monday - Friday). Should after hours, weekend, or holiday shipment be needed, additional fees will apply, and the corresponding freight rate will be communicated ahead of shipment.

Should you require weekend shipping, these freight rates will be quoted separately, as they are normally higher in cost than shipments during the regular workweek (Monday - Friday).

Quoted freight rates assume shipping of your order 48 hours from the time of order completion. Customer will be charged for shipment premiums requested by a customer before the minimum 48-hour notice.

Should a delivery address change before the shipment of your order, an adjusted freight rate will be communicated ahead of shipment. Should a delivery address change after the shipment of your order, a re-consignment fee will be charged once all updated charges are known by the carrier.

Detention Fees - If customer holds up driver at destination and carrier charges Otto detention fees (typically after 2 hours), customer will be invoiced the actual charge along with an administration fee.

TERMS AND CONDITIONS OF SALE

NOTICE: THE OFFER, ORDER ACKNOWLEDGEMENT, ORDER ACCEPTANCE, OR SALE OF ANY PRODUCTS DESCRIBED ON THE FRONT SIDE OF THIS DOCUMENT IS SUBJECT TO AND CONDITIONED UPON ACCEPTANCE OF THE TERMS CONTAINED IN THIS INSTRUMENT. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY PURCHASER ARE OBJECTED TO BY AND WILL NOT BE BINDING UPON OTTO ENVIRONMENTAL SYSTEMS NORTH AMERICA, LLC OR OCM SOLUTIONS, LLC (AS THE CASE MAY BE) ("OTTO") UNLESS SPECIFICALLY ASSENTED TO IN WRITING BY OTTO. UNLESS EXPLICITLY OBJECTED TO BY PURCHASER IN WRITING RECEIVED BY OTTO WITHIN FIVE (5) BUSINESS DAYS, THESE TERMS AND CONDITIONS OF SALE SHALL APPLY TO THIS OFFER, ORDER OF ACKNOWLEDGEMENT, ORDER ACCEPTANCE, OR SALE, WHETHER OR NOT THEY APPLIED TO A PRIOR PURCHASE BY PURCHASER. AS USED IN THESE TERMS AND CONDITIONS OF SALE, "PRODUCTS" MEANS THOSE PRODUCTS SET FORTH ON THE FRONT SIDE OF THIS DOCUMENT.

1. **ACCEPTANCE.** All orders received by Otto are subject to final acceptance or confirmation by Otto and no terms or orders are binding upon Otto until so accepted.
2. **DELIVERIES.** Unless otherwise specified by Otto in writing, all deliveries are F.O.B. Otto's place of business (UCC Terms). All deliveries shall be made via common carrier or some other reasonable means chosen by Otto. All risk of loss to Products sold shall pass to Purchaser upon delivery by Otto of such Products to a common carrier. Title to the Products shall remain with Otto until Purchaser pays the purchase price in full to Otto. Delivery is conditional on the timely receipt by Otto of documents necessary for the completion of the order, any down payment, and Purchaser's compliance with these terms and conditions. Delivery schedules represent Otto estimates only, and partial deliveries are permissible. Otto will use reasonable efforts to meet delivery schedules. Otto will not be liable for any delay in the performance of orders of contracts, or in the delivery or shipment of Products or for any damages suffered by Purchaser by reason of such delay. Delivery is subject to Purchaser maintaining credit satisfactory to Otto. Otto may suspend or delay performance or delivery at any time pending receipt of assurances, including full or partial prepayment or payment of any outstanding amounts owed, adequate to Otto in its discretion of Purchaser's ability to pay. Failure to provide such assurances shall entitle Otto to cancel this contract without further liability or obligation to Purchaser.
3. **RECEIVING DELAYS.** If for any reason Purchaser fails to accept delivery of any of the Products on the date set forth in the delivery schedules, or if Otto is unable to deliver the Products on such date because Purchaser has not provided appropriate instructions, documents, licenses or authorizations: (i) risk of loss to the Products shall pass to Purchaser and (ii) Otto, at its option, may store or arrange for a third party to store the Products until Purchaser picks them up, whereupon Purchaser shall be liable for all related costs and expenses (including, without limitation, storage and insurance).
4. **PRICES.** Unless otherwise specified by Otto on the front side of this document, prices are quoted F.O.B. Otto's place of business (UCC Terms). Prices are subject to change by Otto without notice to Purchaser, and those prices set forth on the front side of this document will apply to the order. Prices do not include sales, use, excise, privilege, or any similar tax levied by any government, and Purchaser shall pay any such applicable tax. Upon the request of Otto, Purchaser shall provide Otto a tax exemption certificate acceptable to the appropriate taxing authorities.
5. **TERMS OF PAYMENT.** Unless otherwise specified by Otto on the front side of this document, the purchase price shall be due in full by Purchaser thirty (30) days of tender of delivery of the Products. Extension of credit, if any, may be changed or withdrawn by Otto at any time. Invoices not paid by their due date will be subject to carrying charges. Carrying charges shall accrue and be added to the unpaid balance in the amount of one and one-half percent (1-1/2%) per month of any overdue unpaid balance, or the maximum rate permitted by law, whichever is less. Purchaser shall reimburse Otto for the costs of collection, including, without limitation, reasonable attorneys' fees, of any overdue amount owed by Purchaser to Otto, and such collection costs shall also be subject to the carrying charges. Purchaser may not hold back or set off any amounts owed to Otto in satisfaction of any claims asserted by Purchaser against Otto.
6. **RETURNED GOODS AND CLAIMS.** Within ten (10) business days of delivery to Purchaser, Purchaser must give written notice to Otto of any claim by Purchaser based upon the condition, quantity, or grade of the Products sold or of any claimed nonconformity with the Purchaser's specifications, and the notice must indicate the basis of the claim in detail. Purchaser's failure to comply with this Paragraph shall constitute irrevocable acceptance by Purchaser of the Products delivered and shall bind Purchaser to pay to Otto the full price of such Products.
7. **CANCELLATION/CHANGES.** Purchaser may not cancel or change an order once placed with and accepted by Otto except with the prior written consent of Otto and upon terms that will indemnify Otto against any loss. Otto may correct mathematical or clerical errors.
8. **WARRANTY. OTTO IS SELLING TO PURCHASER THE PRODUCTS AND PURCHASER ACCEPTS THE PRODUCTS "AS IS," AND OTTO EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, OR STATUTORY, INCLUDING BUT NOT LIMITED TO THE IMPLIED CONDITIONS AND WARRANTIES OF MERCHANTABILITY, QUALITY, FITNESS FOR A PARTICULAR PURPOSE, CORRESPONDENCE WITH DESCRIPTION OR QUALITY, TITLE, QUIET POSSESSION AND NON-INFRINGEMENT.**

Descriptions, representations and other information concerning Products contain Otto's catalogs, advertisements or other promotion materials or statements or representations made by Otto sales representatives or distributors shall not be binding upon Otto.

Item 26.

In no case shall Otto be liable for any special, incidental or consequential damages based upon breach of contract, negligence, strict liability, tort or any other legal theory, even if Otto is notified of the possibility of such damages. In all cases, Otto's maximum liability arising out of or relating to these Terms and Conditions and any Purchase Order, regardless of the legal theory, shall not exceed the contract price actually paid by Purchaser in respect of the Products supplied by Otto to which such liability relates. Otto shall not be liable for any loss, damage, detention or delay due directly or indirectly to causes beyond its reasonable control, such as acts of God, acts of Purchaser, acts of civil or military authority, fires, strikes, floods, epidemics, war, riot, delays in transportation, government restrictions or embargoes, or difficulties in obtaining necessary labor, materials, manufacturing facilities or transportation due to such causes.

9. **INDEMNIFICATION.** Purchaser will defend, indemnify and hold harmless Otto against all claims, losses, liabilities, damages and expenses on account of any damage to property or injury or death of persons caused by or arising out of or relating to Purchaser's (and/or any of Purchaser's employee's, agent's, affiliate's and customer's) distribution, storage, handling, use, or disposal of Products or caused by or arising out of: (i) any breach of contract by Purchaser; (ii) any tortious acts or omissions of Purchaser (and/or any of Purchaser's employees, agents, affiliates and customers); or (iii) any willful misconduct or any violation by Purchaser (and/or by any of Purchaser's employees, agents, affiliates and customers) of any applicable law, rule or regulation.
 10. **SECURITY AGREEMENT.** Purchaser hereby grants to Otto a continuing purchase money security interest in all Products sold and/or delivered to it and the proceeds thereof. Purchaser shall execute and deliver any financing statements and other documents that Otto may reasonably require for the perfection of Otto's security interest, and Purchaser hereby authorizes Otto to do all other acts reasonably necessary for the establishment, perfection, preservation, and enforcement of its security interest. Purchaser shall maintain adequate insurance against casualty, loss, fire, or theft of the Products for so long as the security interest is in effect.
 11. **LIMITATIONS.** Any action by Purchaser under or relating to this Agreement or the Products sold must be commenced within one (1) year after such cause of action has accrued.
 12. **GOVERNING LAW; JURISDICTION.** This Agreement, and any and all claims arising out of or related to this Agreement or any of the proposals, negotiations, communications or understandings regarding this Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina ("North Carolina") applicable to contracts made entirely within and wholly performed in North Carolina, without regard to its choice of law provisions. Any claim, action, suit or other proceeding initiated under or in connection with these Terms and Conditions or any Purchase Order may be asserted, brought, prosecuted and maintained only in any federal or state court in the State of North Carolina having jurisdiction over the subject matter thereof, and the parties hereby waive any and all right to object to the laying of venue in any such court and to any right to claim that any such court may be an inconvenient forum. The parties agree that the United Nations Convention on Contracts for the International Sale of Goods shall not apply to this Agreement.
 13. **CUMULATIVE REMEDIES; WAIVER.** Except where specifically stated to the contrary, all remedies available to the parties for breach of this Agreement under this Agreement, at law or in equity, are cumulative and may be exercised concurrently or separately, and the exercise of any one remedy shall not be deemed an election of such remedy to the exclusion of other remedies. No waiver by either party to this Agreement of any breach of any provision of this Agreement shall be deemed a course of conduct or a waiver of a subsequent breach of that or any other provision.
 14. **ENTIRE AGREEMENT.** Otto and Purchaser acknowledge that these Terms and Conditions of Sale together with Otto's invoice, constitute the entire agreement between Otto and Purchaser with regard to the sale or transfer of the Products sold and supersede all prior oral or written statements of any kind made by the parties or their representative. These Terms and Conditions of Sale may not be amended, modified, or supplemented except by written agreement executed by Otto and Purchaser.
 15. **SEVERABILITY.** If any portion of this Purchase Order is found by a court of competent jurisdiction to be invalid or unenforceable, this Purchase Order shall be construed in all respects as if the invalid or unenforceable portion had been omitted and all other portions are fully enforceable.
 16. **ACCOUNT CREDITS.** In the event that the Purchaser is entitled to a credit because of a warranty claim or a price adjustment, Otto will honor the credit for a period of six (6) months from the date of the credit invoice. Any credits claimed after six (6) months will be deemed expired. Additionally, Otto will not provide cash for any claim for credit, but will only allow credits to be redeemed for product.
- AFFIRMATIVE ACTION. This contractor and subcontractor shall abide by the requirements of 41 CFR § 60-1.4(a), 60-300.5(a), and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender**

identity, national origin, protected veteran status or disability. Rev 5/1/2019

H-GAC

Item 26.

Houston-Galveston Area Council
P.O. Box 22777 · 3555 Timmons · Houston, Texas 77227-2777

Cooperative Agreement - Otto Environmental Systems North America, Inc. - Public Services - ID: 6097

GENERAL PROVISIONS

This Agreement is made and entered into, by and between the Houston-Galveston Area Council hereinafter referred to as H-GAC having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027 and Otto Environmental Systems North America, Inc., hereinafter referred to as the Contractor, having its principal place of business at 12700 General Drive, Charlotte, NC 28273.

WITNESSETH:

WHEREAS, H-GAC hereby engages the Contractor to perform certain services in accordance with the specifications of the Agreement; and

WHEREAS, the Contractor has agreed to perform such services in accordance with the specifications of the Agreement;

NOW, THEREFORE, H-GAC and the Contractor do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The Contractor warrants and assures H-GAC that it possesses adequate legal authority to enter into this Agreement. The Contractor's governing body, where applicable, has authorized the signatory official(s) to enter into this Agreement and bind the Contractor to the terms of this Agreement and any subsequent amendments hereto.

ARTICLE 2: APPLICABLE LAWS

The Contractor agrees to conduct all activities under this Agreement in accordance with all applicable rules, regulations, directives, standards, ordinances, and laws, in effect or promulgated during the term of this Agreement, including without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the Contractor shall furnish H-GAC with satisfactory proof of its compliance therewith.

ARTICLE 3: INDEPENDENT CONTRACTOR

The execution of this Agreement and the rendering of services prescribed by this Agreement do not change the independent status of H-GAC or the Contractor. No provision of this Agreement or act of H-GAC in performance of the Agreement shall be construed as making the Contractor the agent, servant or employee of H-GAC, the State of Texas or the United States Government. Employees of the Contractor are subject to the exclusive control and supervision of the Contractor. The Contractor is solely responsible for employee related disputes and discrepancies, including employee payrolls and any claims arising therefrom.

ARTICLE 4: WHOLE AGREEMENT

The General Provisions, Special Provisions, and Attachments, as provided herein, constitute the complete Agreement ("Agreement") between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein. Except as otherwise provided herein, this Agreement cannot be modified without written consent of the parties.

ARTICLE 5: SCOPE OF SERVICES

The services to be performed by the Contractor are outlined in an Attachment to this Agreement.

ARTICLE 6: PERFORMANCE PERIOD

This Agreement shall be performed during the period which begins Jan 01 2021 and ends Dec 31 2023. All services under this Agreement must be rendered within this performance period, unless directly specified under a written change or extension provisioned under Article 14, which shall be fully executed by both parties to this Agreement.

ARTICLE 7: PAYMENT OR FUNDING

Payment provisions under this Agreement are outlined in the Special Provisions.

ARTICLE 8: REPORTING REQUIREMENTS

If the Contractor fails to submit to H-GAC in a timely and satisfactory manner any report required by this Agreement, or otherwise fails to satisfactorily render performances hereunder, H-GAC may terminate this agreement with notice as identified in Article 15 of these General Provisions. H-GAC has final determination of the adequacy of performance and reporting by Contractor. Termination of this agreement for failure to perform may affect Contractor's ability to participate in future opportunities with H-GAC. The Contractor's failure to timely submit any report may also be considered cause for termination of this Agreement.

Any additional reporting requirements shall be set forth in the Special Provisions of this Agreement.

ARTICLE 9: INSURANCE

Contractor shall maintain insurance coverage for work performed or services rendered under this Agreement as outlined and defined in the attached Special Provisions.

ARTICLE 10: SUBCONTRACTS and ASSIGNMENTS

Except as may be set forth in the Special Provisions, the Contractor agrees not to subcontract, assign, transfer, convey, sublet or otherwise dispose of this Agreement or any right, title, obligation or interest it may have therein to any third party without prior written approval of H-GAC. The Contractor acknowledges that H-GAC is not liable to any subcontractor or assignee of the Contractor. The Contractor shall ensure that the performance rendered under all subcontracts shall result in compliance with all the terms and provisions of this Agreement as if the performance rendered was rendered by the Contractor. Contractor shall give all required notices, and comply with all laws and regulations applicable to furnishing and performance of the work. Except where otherwise expressly required by applicable law or regulation, H-GAC shall not be responsible for monitoring Contractor's compliance, or that of Contractor's subcontractors, with any laws or regulations.

ARTICLE 11: AUDIT

Notwithstanding any other audit requirement, H-GAC reserves the right to conduct or cause to be conducted an independent audit of any transaction under this Agreement, such audit may be performed by the H-GAC local government audit staff, a certified public accountant firm, or other auditors designated by H-GAC and will be conducted in accordance with applicable professional standards and practices. The Contractor understands and agrees that the Contractor shall be liable to the H-GAC for any findings that result in monetary obligations to H-GAC.

ARTICLE 12: EXAMINATION OF RECORDS

The Contractor shall maintain during the course of the work complete and accurate records of all of the Contractor's costs and documentation of items which are chargeable to H-GAC under this Agreement. H-GAC, through its staff or designated public accounting firm, the State of Texas, and United States

Government, shall have the right at any reasonable time to inspect, copy and audit those records on or off the premises by authorized representatives of its own or any public accounting firm selected by H-GAC. The right of access to records is not limited to the required retention period, but shall last as long as the records are retained. Failure to provide access to records may be cause for termination of the Agreement. The records to be thus maintained and retained by the Contractor shall include (without limitation): (1) personnel and payroll records, including social security numbers and labor classifications, accounting for total time distribution of the Contractor's employees working full or part time on the work, as well as cancelled payroll checks, signed receipts for payroll payments in cash, or other evidence of disbursement of payroll payments; (2) invoices for purchases, receiving and issuing documents, and all other unit inventory records for the Contractor's stocks or capital items; and (3) paid invoices and cancelled checks for materials purchased and for subcontractors' and any other third parties' charges.

The Contractor further agrees that the examination of records outlined in this article shall be included in all subcontractor or third-party agreements.

ARTICLE 13: RETENTION OF RECORDS

The Contractor and its subcontractors shall maintain all records pertinent to this Agreement, and all other financial, statistical, property, participant records, and supporting documentation for a period of no less than seven (7) years from the later of the date of acceptance of the final payment or until all audit findings have been resolved. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the retention period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the seven (7) years, whichever is later, and until any outstanding litigation, audit, or claim has been fully resolved.

ARTICLE 14: CHANGES AND AMENDMENTS

- A. Any alterations, additions, or deletions to the terms of this Agreement, which are required by changes in federal or state law or by regulations, are automatically incorporated without written amendment hereto, and shall become effective on the date designated by such law or by regulation.
- B. To ensure the legal and effective performance of this Agreement, both parties agree that any amendment that affects the performance under this Agreement must be mutually agreed upon and that all such amendments must be in writing. After a period of no less than 30 days subsequent to written notice, unless sooner implementation is required by law, such amendments shall have the effect of qualifying the terms of this Agreement and shall be binding upon the parties as if written herein.

ARTICLE 15: TERMINATION PROCEDURES

The Contractor acknowledges that this Agreement may be terminated for Convenience or Default.

- A. *Convenience*
H-GAC may terminate this Agreement at any time, in whole or in part, with or without cause, whenever H-GAC determines that for any reason such termination is in the best interest of H-GAC, by providing written notice by certified mail to the Contractor. Upon receipt of notice of termination, all services hereunder of the Contractor and its employees and subcontractors shall cease to the extent specified in the notice of termination.

The Contractor may cancel or terminate this Agreement upon submission of thirty (30) days written notice, presented to H-GAC via certified mail. The Contractor may not give notice of cancellation after it has received notice of default from H-GAC.

- B. *Default*

H-GAC may, by written notice of default to the Contractor, terminate the whole or any part of the Agreement, in any one of the following circumstances:

- (1) If the Contractor fails to perform the services herein specified within the time specified herein or any extension thereof; or
- (2) If the Contractor fails to perform any of the other provisions of this Agreement for any reason whatsoever, or so fails to make progress or otherwise violates the Agreements that completion of services herein specified within the Agreement term is significantly endangered, and in either of these two instances does not cure such failure within a period often (10) days (or such longer period of time as may be authorized by H-GAC in writing) after receiving written notice by certified mail of default from H-GAC.

ARTICLE 16: SEVERABILITY

H-GAC and Contractor agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.

ARTICLE 17: FORCE MAJEURE

To the extent that either party to this Agreement shall be wholly or partially prevented from the performance of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 18: CONFLICT OF INTEREST

No officer, member or employee of the Contractor or subcontractor, no member of the governing body of the Contractor, and no other public officials of the Contractor who exercise any functions or responsibilities in the review or Contractor approval of this Agreement, shall participate in any decision relating to this Agreement which affects his or her personal interest, or shall have any personal or pecuniary interest, direct or indirect, in this Agreement.

ARTICLE 19: FEDERAL COMPLIANCE

Contractor agrees to comply with all federal statutes relating to nondiscrimination, labor standards, and environmental compliance. Additionally, for work to be performed under the Agreement or subcontract thereof, including procurement of materials or leases of equipment, Contractor shall notify each potential subcontractor or supplier of the Contractor's federal compliance obligations. These may include, but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) the Fair Labor Standards Act of 1938 (29 USC 676 et. seq.), (d) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps and the Americans with Disabilities Act of 1990; (e) the Age Discrimination in Employment Act of 1967 (29 USC 621 et. seq.) and the Age Discrimination Act of 1974, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (f) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to the nondiscrimination on the basis of alcohol abuse or alcoholism; (h) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in any specific statute(s)

applicable to any Federal funding for this Agreement; (k) the requirements of any other nondiscrimination statute(s) which may apply to this Agreement; (l) applicable provisions of the Clean Air Act (42 U.S.C. §7401 et seq.), the Federal Water Pollution Control Act, as amended (33 U.S.C. §1251 et seq.), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and the Environmental Protection Agency regulations at 40 CFR Part 15; (m) applicable provisions of the Davis- Bacon Act (40 U.S.C. 276a - 276a-7), the Copeland Act (40 U.S.C. 276c), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-332), as set forth in Department of Labor Regulations at 20 CFR 5.5a; (n) the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

ARTICLE 20: CRIMINAL PROVISIONS AND SANCTIONS

The Contractor agrees to perform the Agreement in conformance with safeguards against fraud and abuse as set forth by the H-GAC, the State of Texas, and the acts and regulations of any related state or federal agency. The Contractor agrees to promptly notify H-GAC of any actual or suspected fraud, abuse, or other criminal activity through the filing of a written report within twenty-four (24) hours of knowledge thereof. Contractor shall notify H-GAC of any accident or incident requiring medical attention arising from its activities under this Agreement within twenty-four (24) hours of such occurrence. Theft or willful damage to property on loan to the Contractor from H-GAC, if any, shall be reported to local law enforcement agencies and H-GAC within two (2) hours of discovery of any such act.

The Contractor further agrees to cooperate fully with H-GAC, local law enforcement agencies, the State of Texas, the Federal Bureau of Investigation and any other duly authorized investigative unit, in carrying out a full investigation of all such incidents.

The Contractor shall notify H-GAC of the threat of lawsuit or of any actual suit filed against the Contractor pertaining to this Agreement or which would adversely affect the Contractor's ability to perform services under this Agreement.

ARTICLE 21: INDEMNIFICATION AND RECOVERY

H-GAC's liability under this Agreement, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to its order processing charge. In no event will H-GAC be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. Contractor agrees, to the extent permitted by law, to defend and hold harmless H-GAC, its board members, officers, agents, officials, employees and indemnities from any and all claims, costs, expenses (including reasonable attorney fees), actions, causes of action, judgements, and liens arising as a result of Contractor's negligent act or omission under this Agreement. Contractor shall notify H-GAC of the threat of lawsuit or of any actual suit filed against Contractor relating to this Agreement.

ARTICLE 22: LIMITATION OF CONTRACTOR'S LIABILITY

Except as specified in any separate writing between the Contractor and an END USER, Contractor's total liability under this Agreement, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, but excluding its obligation to indemnify H-GAC, is limited to the price of the particular products/services sold hereunder, and Contractor agrees either to refund the purchase price or to repair or replace product(s) that are not as warranted. In no event will Contractor be liable for any loss of use, loss of time, inconvenience, commercial loss, loss of profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. Contractor understands and agrees that it shall be liable to repay and shall repay upon demand to

END USER any amounts determined by H-GAC, its independent auditors, or any agency of State or Federal government to have been paid in violation of the terms of this Agreement.

ARTICLE 23: TITLES NOT RESTRICTIVE

The titles assigned to the various Articles of this Agreement are for convenience only. Titles shall not be considered restrictive of the subject matter of any Article, or part of this Agreement.

ARTICLE 24: JOINT WORK PRODUCT

This Agreement is the joint work product of H-GAC and the Contractor. This Agreement has been negotiated by H-GAC and the Contractor and their respective counsel and shall be fairly interpreted in accordance with its terms and, in the event of any ambiguities, no inferences shall be drawn against any party.

ARTICLE 25: DISPUTES

All disputes concerning questions of fact or of law arising under this Agreement, which are not addressed within the Whole Agreement as defined pursuant to Article 4 hereof, shall be decided by the Executive Director of H-GAC or his designee, who shall reduce his decision to writing and provide notice thereof to the Contractor. The decision of the Executive Director or his designee shall be final and conclusive unless, within thirty (30) days from the date of receipt of such notice, the Contractor requests a rehearing from the Executive Director of H-GAC. In connection with any rehearing under this Article, the Contractor shall be afforded an opportunity to be heard and offer evidence in support of its position. The decision of the Executive Director after any such rehearing shall be final and conclusive. The Contractor may, if it elects to do so, appeal the final and conclusive decision of the Executive Director to a court of competent jurisdiction. Pending final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the Agreement and in accordance with H-GAC's final decision.

ARTICLE 26: CHOICE OF LAW: VENUE

This Agreement shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under or in connection with the Agreement shall lie exclusively in Harris County, Texas. Disputes between END USER and Contractor are to be resolved in accordance with the law and venue rules of the state of purchase. Contractor shall immediately notify H-GAC of such disputes.

ARTICLE 27: ORDER OF PRIORITY

In the case of any conflict between or within this Agreement, the following order of priority shall be utilized: 1) General Provisions, 2) Special Provisions, 3) Scope of Work, and, 4) Other Attachments.

SIGNATURES:

H-GAC and the Contractor have read, agreed, and executed the whole Agreement as of the date first written above, as accepted by:

Otto Environmental Systems North America, Inc.

DocuSigned by:
Michael Costello
Signature
2B6C69335F4B490...

Name Michael Costello

Title President & CEO

Date 12/29/2020

H-GAC
DocuSigned by:
Chuck Wemple
Signature
82EC270D5D61423...

Name Chuck Wemple

Title Executive Director

Date 1/4/2021

H-GAC

Houston-Galveston Area Council
P.O. Box 22777 · 3555 Timmons · Houston, Texas 77227-2777

Cooperative Agreement - Otto Environmental Systems North America, Inc. - Public Services -
01593

20-

SPECIAL PROVISIONS

Incorporated by attachment, as part of the whole agreement, H-GAC and the Contractor do, hereby agree to the Special Provisions as follows:

ARTICLE 1: BIDS/PROPOSALS INCORPORATED

In addition to the whole Agreement, the following documents listed in order of priority are incorporated into the Agreement by reference: Bid/Proposal Specifications and Contractor's Response to the Bid/Proposal.

ARTICLE 2: END USER AGREEMENTS ("EUA")

H-GAC acknowledges that the **END USER** may choose to enter into an End User Agreement ("EUA") with the **Contractor** through this Agreement, and that the term of the EUA may exceed the term of the current **H-GAC** Agreement. **H-GAC's** acknowledgement is not an endorsement or approval of the End User Agreement's terms and conditions. **Contractor** agrees not to offer, agree to or accept from the **END USER**, any terms or conditions that conflict with those in **Contractor's** Agreement with **H-GAC**. **Contractor** affirms that termination of its Agreement with **H-GAC** for any reason shall not result in the termination of any underlying EUA, which shall in each instance, continue pursuant to the EUA's stated terms and duration. Pursuant to the terms of this Agreement, termination of this Agreement will disallow the **Contractor** from entering into any new EUA with **END USERS**. Applicable **H-GAC** order processing charges will be due and payable to **H-GAC** on any EUAs, surviving termination of this Agreement between **H-GAC** and **Contractor**.

ARTICLE 3: MOST FAVORED CUSTOMER CLAUSE

Contractor shall provide its most favorable pricing and terms to **H-GAC**. If at any time during this Agreement, **Contractor** develops a regularly followed standard procedure of entering into agreements with other governmental customers within the State of Texas, and offers the same or substantially the same products/services offered to **H-GAC** on a basis that provides prices, warranties, benefits, and or terms more favorable than those provided to **H-GAC**, **Contractor** shall notify **H-GAC** within ten (10) business days thereafter, and this Agreement shall be deemed to be automatically retroactively amended, to the effective date of **Contractor's** most favorable past agreement with another entity. **Contractor** shall provide the same prices, warranties, benefits, or terms to **H-GAC** and its **END USER** as provided in its most favorable past agreement. **H-GAC** shall have the right and option at any time to decline to accept any such change, in which case the amendment shall be deemed null and void. If **Contractor** claims that a more favorable price, warranty, benefit, or term that was charged or offered to another entity during the term of this Agreement, does not constitute more favorable treatment, than **Contractor** shall, within ten (10) business days, notify **H-GAC** in writing, setting forth the detailed reasons **Contractor** believes the aforesaid offer is not in fact most favored treatment. **H-GAC**, after due consideration of **Contractor's** written explanation, may decline to accept such explanation and thereupon this Agreement between **H-GAC** and **Contractor** shall be automatically amended, effective

retroactively, to the effective date of the most favored agreement, to provide the same prices, warranties, benefits, or terms to H-GAC and the END USER.

EXCEPTION: *This clause shall not be applicable to prices and price adjustments offered by a bidder, Proposer or contractor, which are not within bidder's/proposer's control [example; a manufacturer's bid concession], or to any prices offered to the Federal Government and its agencies.*

ARTICLE 4: PARTY LIABILITY

Contractor's total liability under this Agreement, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to the price of the particular products/services sold hereunder. Contractor agrees either to refund the purchase price or to repair or replace product(s) that are not as warranted. Contractor accepts liability to repay, and shall repay upon demand to END USER, any amounts determined by H-GAC, its independent auditors, or any state or federal agency, to have been paid in violation of the terms of this Agreement.

ARTICLE 5: GOVERNING LAW & VENUE

Contractor and H-GAC agree that Contractor will make every reasonable effort to resolve disputes with the **END USER** in accord with the law and venue rules of the state of purchase. **Contractor** shall immediately notify **H-GAC** of such disputes.

ARTICLE 6: SALES AND ORDER PROCESSING CHARGE

Contractor shall sell its products to **END USERS** based on the pricing and terms of this Agreement. **H-GAC** will invoice **Contractor** for the applicable order processing charge when H-GAC receives notification of an END USER order. **Contractor shall remit to H-GAC** the full amount of the applicable order processing charge, after delivery of any product or service and subsequent END USER acceptance. Payment of the Order Processing Charge shall be remitted from Contractor to H-GAC, within thirty (30) calendar days or ten (10) business days after receipt of an END USER's payment, whichever comes first, notwithstanding Contractor's receipt of invoice. For sales made by **Contractor** based on this Agreement, including sales to entities without Interlocal Agreements, **Contractor** shall pay the applicable order processing charges to **H-GAC**. Further, **Contractor** agrees to encourage entities who are not members of H-GAC's Cooperative Purchasing Program to execute an **H-GAC** Interlocal Agreement. **H-GAC** reserves the right to take appropriate actions including, but not limited to, Agreement termination if **Contractor** fails to promptly remit the appropriate order processing charge to H-GAC. In no event shall **H-GAC** have any liability to **Contractor** for any goods or services an **END USER** procures from **Contractor**. At all times, **Contractor** shall remain liable to pay to **H-GAC** any order processing charges on any portion of the Agreement actually performed, and for which compensation was received by **Contractor**.

ARTICLE 7: LIQUIDATED DAMAGES

Contractor and H-GAC agree that Contractor shall cooperate with the END USER at the time an END USER purchase order is placed, to determine terms for any liquidated damages.

ARTICLE 8: INSURANCE

Unless otherwise stipulated in Section B of the Bid/Proposal Specifications, **Contractor** must have the following insurance and coverage minimums:

- a. **General liability** insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General Aggregate limit of at least two times the Single Occurrence limit.
Product liability insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General Aggregate limit of at least two times the Single Occurrence limit for all Products except Automotive Fire Apparatus. For Automotive Fire Apparatus, see Section B of the Bid/Proposal Specifications.
Property Damage or Destruction insurance is required for coverage of **End User** owned equipment while in **Contractor's** possession, custody or control. The minimum Single Occurrence limit is \$500,000.00 and the General Aggregate limit must be at least two times the Single Occurrence limit. This insurance may be carried in several ways, e.g. under an Inland Marine policy, as part of Automobile coverage, or under a Garage Keepers policy. In any event, this coverage must be specifically and clearly listed on insurance certificate(s) submitted to **H-GAC**.
- b. Insurance coverage shall be in effect for the length of any contract made pursuant to the Bid/Proposal, and for any extensions thereof, plus the number of days/months required to *deliver* any outstanding order after the close of the contract period.
- c. Original Insurance Certificates must be furnished to **H-GAC** on request, showing **Contractor** as the insured and showing coverage and limits for the insurances listed above.
- d. If any Product(s) or Service(s) will be provided by parties other than **Contractor**, all such parties are required to carry the minimum insurance coverages specified herein, and if requested by **H-GAC**, a separate insurance certificate must be submitted for each such party.
- e. **H-GAC** reserves the right to contact insurance underwriters to confirm policy and certificate issuance and document accuracy.

ARTICLE 9: PERFORMANCE AND PAYMENT BONDS FOR INDIVIDUAL ORDERS

H-GAC's contractual requirements DO NOT include a Performance & Payment Bond (PPB); therefore, Contractor shall offer pricing that reflects this cost savings. **Contractor** shall remain prepared to offer a PPB to cover any order if so requested by the **END USER**. **Contractor** shall quote a price to **END USER** for provision of any requested PPB, and agrees to furnish the PPB within ten business (10) days of receipt of **END USER's** purchase order.

ARTICLE 10: CHANGE OF STATUS

Contractor shall immediately notify **H-GAC**, in writing, of **ANY** change in ownership, control, dealership/franchisee status, Motor Vehicle license status, or name. Contractor shall offer written guidance to advise **H-GAC** if this Agreement shall be affected in any way by such change. **H-GAC** shall have the right to determine whether or not such change is acceptable, and to determine what action shall be warranted, up to and including cancellation of Agreement.

ARTICLE 11: TEXAS MOTOR VEHICLE BOARD LICENSING

All that deal in motor vehicles shall maintain current licenses that are required by the Texas Motor Vehicle Commission Code. If at any time during this Agreement term, any required **Contractor** license is denied,

revoked, or not renewed, **Contractor** shall be in default of this Agreement, unless the Texas Motor Vehicle Board issues a stay or waiver. Contractor shall promptly provide copies of all current applicable Texas Motor Vehicle Board documentation to **H-GAC** upon request.

Attachment A
Otto Environmental Systems North America, Inc.
Refuse and Recycling Containers & Lifters
Contract No.: RC01-21

H-GAC Product Code	Item Description	Offered Price	Minimum Qty
RC21A78	Otto Environmental Systems RC-18: curbside recycling bin, 18 gallon capacity, injection molded	\$ 7.97	100
RC21D40	Otto Environmental Systems One Cubic Yard Commercial Container: Plastic-steel hybrid "Triumph" model, 200 gallon capacity, commercial/industrial container, front load application, rotationally molded, dual hinged lid	\$ 635.00	10
RC21D41	Otto Environmental Systems Three Cubic Yard Commercial Container: Plastic-steel hybrid "Triumph" model, 600 gallon capacity, commercial/industrial container, front load application, rotationally molded, dual hinged lid	\$ 1,045.00	10
RC21D42	Otto Environmental Systems Four Cubic Yard Commercial Container: Plastic-steel hybrid "Triumph" model, 800 gallon capacity, commercial/industrial container, front load application, rotationally molded, dual hinged lid	\$ 1,390.00	10
RC21D43	Otto Environmental Systems Six Cubic Yard Commercial Container: Plastic-steel hybrid "Triumph" model, 1,200 gallon capacity, commercial/industrial container, front load application, rotationally molded, dual hinged lid	\$ 1,390.00	10
RC21D44	Otto Environmental Systems Eight Cubic Yard Commercial Container: Plastic-steel hybrid "Triumph" model, 1,600 gallon capacity, commercial/industrial container, front load application, rotationally molded, dual hinged lid	\$ 1,625.00	10
RC21D45	Otto Environmental Systems Two Cubic Yard Commercial Container: Plastic-steel hybrid "Triumph" model, 400 gallon capacity, commercial/industrial container, rear load application, rotationally molded, dual hinged lid	\$ 765.00	10
RC21E28	Otto Environmental Systems MSD-95MO: 95 gallon capacity "Momentum" model residential rollout cart: universal dumping design, injection molded, rotating or integrally molded stop bar, 10" wheels	\$ 42.97	100
RC21E29	Otto Environmental Systems MSD-95M: 94 gallon capacity "Millennium" residential rollout cart: universal dumping design, injection molded, rotating steel stop bar, 10" wheels	\$ 42.97	100
RC21E30	Otto Environmental Systems MSD-65E: 65 gallon capacity "Edge" model residential rollout cart: universal dumping design, injection molded, rotating or integrally molded stop bar, 10" wheels	39.97	100
RC21E31	Otto Environmental Systems MSD-95E: 95 gallon capacity "Edge" model residential rollout cart: universal dumping design, injection molded, rotating or integrally molded stop bar, 10" wheels	44.97	100
RC21E84	Otto Environmental Systems MSD-25E: 25 gallon capacity "Edge" model residential rollout cart: universal dumping design, injection molded, integrally molded stop bar, 8" wheels	\$ 29.97	100
RC21E85	Otto Environmental Systems MSD-45E: 45 gallon capacity "Edge" model residential rollout cart: universal dumping design, injection molded, integrally molded stop bar, 8" wheels	\$ 34.97	100
RC21F21	Otto Environmental Systems MSD-95MO: 95 gallon capacity "Momentum" model residential rollout cart: universal dumping design, injection molded, rotating or integrally molded stop bar, 10" wheels	\$ 42.97	100
RC21F22	Otto Environmental Systems MSD-95M: 94 gallon capacity "Millennium" residential rollout cart: universal dumping design, injection molded, rotating steel stop bar, 10" wheels	\$ 42.97	100
RC21F23	Otto Environmental Systems MSD-65E: 65 gallon capacity "Edge" model residential rollout cart: universal dumping design, injection molded, rotating or integrally molded stop bar, 10" wheels	\$ 39.97	100
RC21F24	Otto Environmental Systems MSD-95E: 95 gallon capacity "Edge" model residential rollout cart: universal dumping design, injection molded, rotating or integrally molded stop bar, 10" wheels	\$ 44.97	100
RC21G94	Otto Environmental Systems TR Lid: One piece design, snap-on hinged lid compatible with 95 Toter EVR and EVR II carts	\$ 13.50	100

RC21G95	Otto Environmental Systems MSD-25E: 25 gallon capacity "Edge" model residential rollout cart (organic)	\$ 29.97	100
RC21G96	Otto Environmental Systems MSD-45E: 45 gallon capacity "Edge" model residential rollout cart	\$ 34.97	100
RC21G97	Otto Environmental Systems MSD-65E: 65 gallon capacity "Edge" model residential rollout cart: universal dumping design, injection molded, rotating or integrally molded stop bar, 10" wheels	\$ 39.97	100
RC21G98	Otto Environmental Systems MSD-95MO: 95 gallon capacity "Momentum" model residential rollout cart: universal dumping design, injection molded, rotating or integrally molded stop bar, 10" wheels	\$ 42.97	100
RC21G99	Otto Environmental Systems MSD-95E: 95 gallon capacity "Edge" model residential rollout cart: universal dumping design, injection molded, rotating or integrally molded stop bar, 10" wheels	\$ 44.97	100
RC21G100	Otto Environmental Systems MSD-95M: 95 gallon capacity "Millennium" residential rollout cart: universal dumping design, injection molded, rotating steel stop bar, 10" wheels	\$ 42.97	100



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Roel Mendiola, Sanitation Director
AGENDA ITEM: Authorization to purchase 15 (fifteen) 30 Cubic Yard Standard Duty Roll Off Container from Wastequip via BuyBoard Contract 686-22 – Mendiola

NATURE OF REQUEST:

Authorization to purchase 15 (fifteen) 30 cubic yard standard duty roll off containers to reduce the cost for our Public Works landfill and for future projects with “Keep Mission Beautiful”. The future projects will help our continuing effort to incorporate the community to help keep our city clean. The roll off containers will be purchased from Wastequip via BuyBoard Contract #686-22.

BUGETED: Yes **FUND:** Solid Waste **ACCT. #:** 05-410-74950

BUDGET: \$4,462,108 **EST. COST:** \$96,135 **CURRENT BUDGET BALANCE:** \$123,906

BID AMOUNT: \$96,135

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Sell To:

Contact Name	Roel Mendiola	Ship To Name	City of Mission
Bill To Name	City of Mission	Ship To	105 Abelino Farias St
Bill To	1201 E 8th St Mission, TX 78572 USA		Mission, TX 78572 USA
Email	rmendiola@missiontexas.us		
Phone	956-583-2564		

Quote Information

Salesperson	Rebecca Delander	Created Date	7/7/2023
Salesperson Email	rdelander@wastequip.com	Expiration Date	8/6/2023
Salesperson Phone	(877) 468-9278	Quote Number	WQ-10279753
			Please Reference Quote Number on all Purchase Orders

Product	Product Description	Quantity	Sales Price	Total Price
Container - TX - 134029	30 Cubic Yard Standard Duty Rectangular Roll Off Container 22' Long - Floor: 7 gauge with 3" structural channels on 18" centers and 6" x 2" x 3/16" Structural Tubing Main Rails, Walls: 12 gauge with side columns on 36" centers and 3" x 4" x 11 gauge Top Rails, Primed and Painted any Standard Color	15.00	\$5,826.00	\$87,390.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$87,390.00
Shipping Terms	FOB Origin	Shipping	\$3,090.00
		Tax	\$5,655.00
		Grand Total	\$96,135.00

Special Instructions

Special Instructions Customer must have way to offload - forklift recommended

Additional Information

Additional Terms Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: <https://www.wastequip.com/terms-conditions-of-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. These WQ T&Cs may be updated from time to time and are available by hard copy upon request.

Additional Information Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

Special Contract Information Pricing is based on Wastequip's Buy Board Contract No. 686-22 as awarded on December 1, 2022. Per the terms of the contract, pricing may be amended at any time with proper documentation, and subject to Buy Board approval. Pricing may



100 East Industrial Park Blvd, Beeville, TX,
78102

PHONE: 800-242-0122 FAX: 361-358-0418

WQ-10279753

Item 27.

change without written prior notice.

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders

Menu



Vendor Contract Information Summary

Vendor	Wastequip Mfg. Co. LLC
Contact	Vicky Connelly
Phone	704-768-2587
Email	bids@wastequip.com
Vendor Website	www.wastequip.com
TIN	223191624
Address Line 1	841 Meacham Road
Vendor City	Statesville
Vendor Zip	28677
Vendor State	NC
Vendor Country	USA
Delivery Days	10
Freight Terms	FOB Destination
Payment Terms	Net 30 Days with approved
Shipping Terms	Freight prepaid by vendor and added to invoice
Ship Via	Best Way
Designated Dealer	No
EDGAR Received	Yes
Service-disabled Veteran Owned	No
Minority Owned	No
Women Owned	No
National	Yes
No Foreign Terrorist Orgs	Yes
No Israel Boycott	Yes
MWBE	No
ESCs	All Texas Regions
States	All States
Contract Name	Refuse and Recycle Bodies, Containers and Other Transport Bodies
Contract No.	686-22
Effective	12/01/2022
Expiration	11/30/2025
Accepts RFQs	Yes
Service Fee Note	Vehicle purchase orders are subject to a \$400 service fee
Quote Reference Number	WQ-0266553
Return Policy	Return Policy is attached



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Approval of Ordinance No. _____ providing for a Three-Way Stop intersection at Sierra Court and Stonegate Drive - Torres

NATURE OF REQUEST:

The Mission Police Department received a request for approval of an ordinance establishing a Three-Way Stop Intersection of Sierra Court and Stonegate Drive. The purpose of the Three-way stop is for increased safety for Mission I.S.D. school bus route. On June 5, 2023 the Traffic Safety Committee reviewed the request and voted to recommend the placing of a three-way stop intersection.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: Traffic Safety Committee Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, PROVIDING FOR A TRAFFIC CONTROL DEVICE BEING A THREE-WAY STOP INTERSECTION AT SIERRA COURT AND STONEGATE DRIVE; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING STOP SIGNS AND PROPER SIGNAGE THEREOF AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCE OF THE CITY OF MISSION IN REGARDS TO PENALTY FOR VIOLATION APPLICABLE THERETO;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS;

SECTION 1: From and after the passage of this ordinance, any motor vehicle traveling southbound or northbound on Sierra Court must come to a complete stop before entering the intersection of Stonegate Drive. Any vehicle traveling westbound on Stonegate Drive must come to a complete stop before entering the intersection of Sierra Court and Stonegate Drive.

SECTION 2: The City of Mission shall place proper signage on the north and south side of Sierra Court in accordance with the standards adopted by the State Department of Highways and Public Transportation.

SECTION 3: The provisions of the State of Texas Transportation Code and the Traffic Ordinances of the City of Mission shall be applicable in regard to penalties for violation of said traffic control devices, signs and markings.

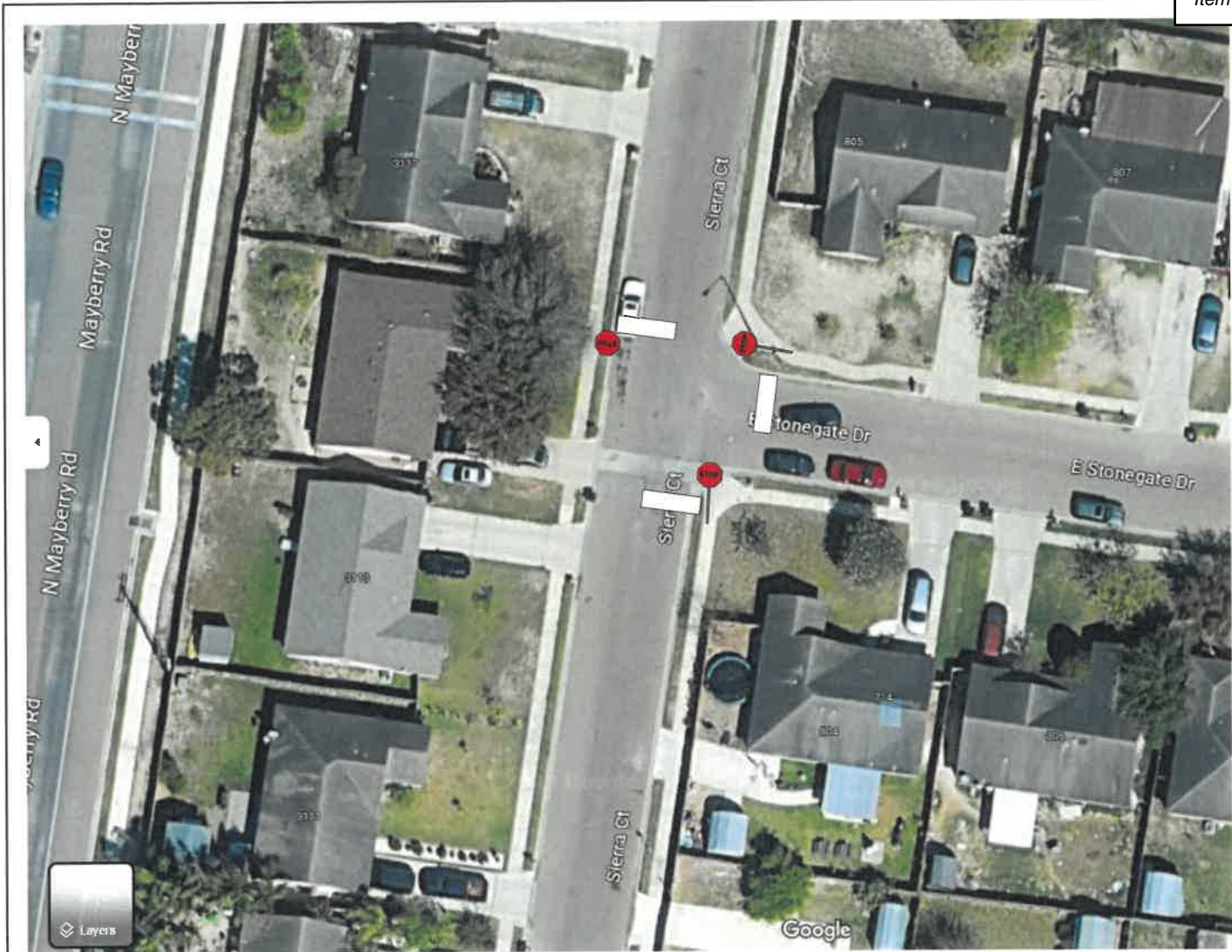
SECTION 4: The ordinance shall become effective when said traffic control devices are installed and when same has been published as prescribed by law.

READ, CONSIDERED AND APPROVED on this, the 24th day of July 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary





MEETING DATE: July 24, 2023
PRESENTED BY: Jo Anne Longoria, Community Development Director
AGENDA ITEM: Approval of Final Five-Year Consolidated Plan & Strategy 2023-27, Final Annual Action Plan 2023-24 and Authorize City Manager to execute Subrecipient Agreements for those receiving FY'23 CDBG Allocations - Longoria

NATURE OF REQUEST:

The U.S. Department of Housing and Urban Development (HUD) requires local jurisdictions to prepare and submit a Five-Year Consolidated Plan and Strategy (CPS) and Annual Action Plan (AAP) in order to receive federal funds through the Community Development Block Grant Program (CDBG). The development of the Five-Year Consolidated Plan and Strategy sets goals, objectives and outcomes, identifies the needs and priorities of the community, involved an extensive needs assessment and community outreach process. The Annual Action Plan describes the activities that will be undertaken with CDBG funds in furtherance of the objectives set forth in the CPS 2023-2027. On June 2, 2023, the DRAFT of this document was available at the Community Development Office and the City's official website.

As required by HUD, public hearings were held by City Council on June 12, 2023 and Citizen's Advisory Committee on June 27, 2023 to solicit input on CAC's proposed funding recommendations for public service agencies and city departments for the CPS and AAP. During the public hearings, several neighborhood residents expressed the need for sidewalks and street lighting in the southwest area; affordable recreational programs for seniors; playground equipment, water fountain and restroom at a neighborhood park (Astroland Park); recycle bins and additional all-inclusive park areas. Several agencies expressed concerns with decreases in funding for rent/utility assistance program for disabled individuals and seniors and services for abused/neglected children. Another agency requested reconsideration of funding for educational, music, art and dance programs for youth. The thirty-day comment period ended on July 3, 2023.

CAC recommended the following agencies and departments be funded through the FY'23 allocation of \$962,344: Amigos Del Valle (\$30,000), LRGVDC - Area Agency on Aging (\$2,000), CAMP University (\$3,000), HOPE Medical Services (\$3,000), Comfort House (\$3,000), Children's Advocacy Center (\$15,000), Silver Ribbon (\$1,000), Affordable Homes of South Texas, Inc. (\$80,000), Housing Assistance Program (\$537,581) and Administration and Project Delivery (\$183,930, \$103,833). A subrecipient orientation meeting will be scheduled to discuss their responsibilities to ensure compliance with all federal regulations. Upon approval, the Five-Year Consolidated Plan and Strategy 2023-27 and the Annual Action Plan 2023-24 will be submitted to the U.S. Department of Housing and Urban Development by August 16, 2023.

BUGETED: Yes / No / N/A FUND: CDBG ACCT. #:
BUDGET: \$ EST. COST: \$ CURRENT BUDGET BALANCE: \$
BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval RP

RECORD OF VOTE: APPROVED:
DISAPPROVED:
TABLED:
AYES
NAYS
DISSENTING

2023 ANNUAL ACTION PLAN

CDBG ALLOCATION
 REPROGRAMMED FUNDS ESTIMATED
 TOTAL AVAILABLE

\$962,344
 \$0
 \$962,344 **\$962,344**

ACTIVITY	AMOUNT FUNDED 22-23	YTD EXP	AMOUNT REQUESTED	CM/STAFF RECOMMEND	CAC RECOMMEND	CC APPROVAL
PUBLIC SERVICES/SCORE	\$1,002,485				5/25/2023	
Silver Ribbon Community Partners	\$3,000.00	\$1,486.42	\$6,000.00	\$3,000.00	\$1,000.00	\$0.00
Amigos del Valle	\$20,000.00	\$20,000.00	\$65,000.00	\$17,000.00	\$30,000.00	\$0.00
Togive International	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00
Comfort House	\$3,000.00	\$3,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$0.00
C.A.M.P University	\$3,000.00	\$3,000.00	\$6,000.00	\$3,000.00	\$3,000.00	\$0.00
C.A.S.A of Hidalgo County	\$1,000.00	\$395.40	\$1,000.00	\$1,000.00	\$0.00	\$0.00
Area Agency on Aging	\$3,000.00	\$2,397.38	\$20,000.00	\$3,000.00	\$2,000.00	\$0.00
Easters Seals RGV	\$3,000.00	\$2,160.00	\$4,000.00	\$0.00	\$0.00	\$0.00
Hope Family Health Center	\$3,000.00	\$2,919.00	\$4,000.00	\$3,000.00	\$3,000.00	\$0.00
Childrens Advocacy Center of Hidalgo	\$5,000.00	\$5,000.00	\$15,000.00	\$11,000.00	\$15,000.00	\$0.00
Subtotal	\$44,000.00	\$40,358.20	\$140,000.00	\$44,000.00	\$57,000.00	\$0.00
CITY DEPARTMENTS						
Mission Historical Museum	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00	\$0.00
Fire Department	\$0.00	\$0.00	\$39,518.00	\$0.00	\$0.00	\$0.00
Public Works Department	\$0.00	\$0.00	\$2,993,634.05	\$0.00	\$0.00	\$0.00
Parks & Recreation Department	\$0.00	\$0.00	\$365,445.00	\$0.00	\$0.00	\$0.00
Mission Police Department	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00
Housing Division:						
Affordable Homes of South Texas	\$0	\$0	\$200,000	\$100,000.00	\$80,000	\$0
Rental Assistance Program	\$0.00	\$0.00	\$25,000.00	\$15,000.00	\$0.00	\$0.00
Housing Assist Prog \$425,878/\$678,485	\$1,104,363.00	\$574,377.05	\$725,000.00	\$515,581.00	\$537,581.00	\$0.00
Housing Administration \$105,000 \$10,167	\$115,167.00	\$80,013.00	\$115,000.00	\$103,833.00	\$103,833.00	\$0.00
Program Administration \$175,000 \$8,617	\$183,167.00	\$127,622.49	\$185,000.00	\$183,930.00	\$183,930.00	\$0.00
Subtotal	\$1,402,697.00	\$782,012.54	\$4,753,597.05	\$918,344.00	\$905,344.00	\$0.00
Reprogrammed funds (0)	\$444,212.00		\$0.00	\$0.00	\$0.00	\$0.00
General Fund \$0	\$-					
Total	\$1,446,697.00	\$822,370.74	\$4,893,597.05	\$962,344.00	\$962,344.00	\$0.00
Public Services (HUD allows 15% CAP for public services \$144,351.60 FY23)						
a) Total amount allocated for public services \$44,000, 4% 2022						
Housing Administration (\$115,167 11% HUD does not have a CAP)						
b) Salary and benefits (social security, retirement, health insurance, disability insurance, unemployment, worker's compensation for Clerk (FT) and Housing Coordinator 100%; \$89,050)						
Project delivery costs (legal fees, copier rental, advertising, recording fees, telephone, postage, fuel, office supplies, safety supplies, travel & training; promotional items \$26,117)						
CD Dept Program Administration (\$183,167 18.3% 2022 HUD allows 20% CAP for administration \$192,468.80 FY23)						
c) Salary and benefits (social security, retirement, health insurance, disability insurance, unemployment, worker's compensation for Director and Admin Asst 100%; \$148,858)						
Project delivery costs (copier rental, advertising, telephone, postage, fuel, office supplies, membership dues, travel & training; promotional items \$34,309)						
d) It is estimated that approximately \$ 0.00 will be reprogrammed at the end of the 2022-23 fiscal year from the Administration accounts for the Housing Assistance Program.						



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Peter Geddes, Procurement Director
AGENDA ITEM: Authorize Staff to engage in negotiations with the architect for Lions Park Improvements Project Phase II and Authorize City Manager to execute contract incident thereto – Geddes

NATURE OF REQUEST:

The City of Mission has received qualifications from CG5 demonstrating their capabilities to design Lions Park Improvements Project Phase II. CG5 is proposed as the architect on the basis of demonstrated competence and qualifications to perform the services and the principal architect's experience with Lions Park Phase I. Architectural/Engineering Services will be charged at a fixed percentage rate of the awarded Construction Costs for Mission Lions Park Phase II.

Staff recommendation: Engage CG5 in negotiations and execute a contract for the architecture and engineering design Lions Park Improvements Project Phase II under Texas government code chapter 2254.004 contract for professional services.

BUDGETED: Yes **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** _____ **CURRENT BUDGET BALANCE:** _____

BID AMOUNT:

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023

PRESENTED BY: Abel Bocanegra, P.E., City Engineer

AGENDA ITEM: Authorization to approve Change Order #1 & #2 for Tulip Drainage Improvements Project for the City of Mission – Bocanegra

NATURE OF REQUEST:

The City of Mission is seeking authorization to approve Change Order #1 for Tulip Improvements Project, it consist of an increase of 54 calendar days due to adverse weather. Also Change Order #2, net amount increase for the project will be \$179,236.96 with an additional 40 calendar days. Therefore, City Staff is recommending Change Order # 1 and #2 for the total amount \$1,997,883.28 and 274 calendar days with approved Change Orders.

BUGETED: Yes _____ **FUND:** Drainage Ditches & Other Structures _____ **ACCT. #:** 76-440-74930 _____

BUDGET: \$ _____ **EST. COST:** \$1,997,883.28 **CURRENT BUDGET BALANCE:** \$ 0 _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing _____

Advisory Board Recommendation: N/A _____

City Manager's Recommendation: Approval *RP* _____

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

CHANGE ORDER NO. ONE (1)



Project: TULIP (ML08m) DRAINAGE IMPROVEMENTS PROJECT
DATE OF ISSUANCE: 4/20/2023 **EFFECTIVE DATE:** _____

OWNER: City of Mission, TX
OWNER'S CONTRACT NO: 22-500-08-18
CONTRACTOR: MOR-WIL LLC **ENGINEER:** HCE
808 S SHARY RD STE 5 PMB 274 MISSION TX 78672 1618 E GRIFFIN PARKWAY
MISSION TX 78672

You are directed to make the following changes in the Contract Documents.

Description: 1. EOT - 64 ADVERS WEATHER DAYS FROM 11/21/2022 - 4/20/23
 2.
 3.
 4.
 5.

Reason for Change Order: 1. ADVERS WEATHER
 2.
 3.
 4.
 5.

Attachments: Proposal, Added Days Calendar

CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:	
Original Contract Price	\$ 1,818,646.32	Original Contract Time for	Substantial Completion: 5/20/2022 180 calendar days or dates
Net Changes from previous Change Order	\$ 0	Net Change from previous Change Orders	0 calendar days
Contract Price prior to this Change Order	\$ 1,818,646.32	Contract Time prior to this Change Order	Substantial Completion: 5/20/2022 180 calendar days or dates
Net Increase(decrease) of this Change Order	\$ 0	Net Increase(decrease) of this Change Order	54 calendar days
Contract Price with all approved Change Orders	\$ 1,818,646.32	Contract Time with all approved Change Orders	Substantial Completion: 7/13/2023 234 calendar days or dates
	Net % Increase(decrease) from original contract price. 0%		

RECOMMENDED:
 By: [Signature]
 Engineer (Authorized Signature)
 Date: 05/15/2023

APPROVED:
 By: _____
 Owner (Authorized Signature)
 Date: _____

ACCEPTED:
 By: [Signature]
 Contractor (Authorized Signature)
 Date: 4/20/2023

PROPOSAL

808 S. SHARY RD SUITE 6 PMB 274
MISSION, TX. 78572
(956)458-0628

SOLD TO
City of Mission, TX
PROJECT NAME
TULIP (ML06m) DRAINAGE IMPROVEMENTS PROJECT
CPS NO HCDD1 - 22-024-08-01-RFV
SHIPPED TO:
TULIP (ML06m) DRAINAGE IMPROVEMENTS PROJECT

PROPOSAL No.	PROPOSAL DATE
1	April 20, 2023
CONTRACT No.	
22-600-08-18	

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
54	DAYS	ADVERS WEATHER DAYS FROM 11/21/2022 - 4/20/23		
		NOV. 2022 - 10 DAYS DEC. 2022 - 11 DAYS JAN. 2023 - 03 DAYS FEB. 2023 - 08 DAYS MAR. 2023 - 11 DAYS APR. 2023 - 10 DAYS		
			SUBTOTAL	\$ -
			TAX	\$ -
			FREIGHT	
			PROPOSAL TOTAL	

DIRECT ALL INQUIRIES TO:
Albert Garza
(956) 458-0628
email: albert.garza03@yahoo.com

MAKE ALL CHECKS PAYABLE TO:
MORWIL,LLC
808 S. SHARY RD. SUITE 6 PMB 274
MISSION, TX. 78572

THANK YOU FOR YOUR BUSINESS!

CHANGE ORDER NO. TWO (2)



Project: TULIP (M.L.05M) DRAINAGE IMPROVEMENTS PROJECT
DATE OF ISSUANCE: 8/18/2023 **EFFECTIVE DATE:** _____

OWNER: City of Mission, TX
OWNER'S CONTRACT NO: 22-500-08-19
CONTRACTOR: MOR-WIL LLC **ENGINEER:** HCE
908 S SHARY RD STE E PMB 274 MISSION TX 78572 1618 E GRIFFIN PARKWAY
MISSION TX 78572

You are directed to make the following changes in the Contract Documents.

- Description:**
- 1 See attached
 - 2
 - 3.
 - 4
 - 5
- Reason for Change Order:**
- 1 Site Changes
 - 2.
 - 3.
 - 4
 - 5

Attachments: Proposal, Added Days Calendar

CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:	
Original Contract Price	\$ 1,818,646.32	Original Contract Time for	180
Net Changes from previous Change Order	\$ 0	Substantial Completion:	calendar days or dates
Contract Price prior to this Change Order	\$ 1,818,646.32	Net Change from previous Change Orders	54
Net Increase(decrease) of this Change Order	\$ 178,236.96	Contract Time prior to this Change Order	calendar days
Contract Price with all approved Change Orders	\$ 1,996,883.28	Substantial Completion:	234
	Net Increase(decrease) upon original contract price 10%	Net Increase(decrease) of this Change Order	calendar days or dates
		Contract Time with all approved Change Orders	40
		Substantial Completion:	calendar days
			274
			calendar days or dates

RECOMMENDED:
 By: *Carl Garcia*
 Engineer (Authorized Signature)
 Date: 07/06/2023

APPROVED:
 By: _____
 Owner (Authorized Signature)
 Date: _____

ACCEPTED:
 By: *C. Garcia*
 Contractor (Authorized Signature)
 Date: 8/18/2023

PROPOSAL

808 S. SHARY RD. SUITE 5 PMB 274
MISSION, TX. 78572
(361)466-0628

SOLD TO
City of Mission, TX
PROJECT NAME
TULIP (ML06m) DRAINAGE IMPROVEMENTS PROJECT
SHIPPED TO:
TULIP (ML06m) DRAINAGE IMPROVEMENTS PROJECT

PROPOSAL No.	PROPOSAL DATE
2	May 15, 2023
CONTRACT No.	
22-800-08-10	
UPDATED	7/6/2023

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	1	LS		
		STATION 0+19.00 (installed north of existing curb inlet) ADDED INLET BOX TO KEEP 18" LINE IN OPERATION LINE DRAINS NORTH OF THE SCHOOL. 5300.00 Plus 6' of 24" RCP 646.96	\$5 946.96	\$ 5 946.96
2	1	LS		
		WATER MANAGEMENT OF EXISTING 36" LINE (Edelling line had to be kept active as it drains neighborhoods south of FM 496. Line runs under sidewalk east of Glasscock rd. Line was unidentified and not part of the scope of work)	\$ 2 700.00	\$ 2 700.00
3	1	LS		
		STABILIZED SAND FOR BACKFILL DUE TO EXCESS MOISTER OF SUBGRADE, THE REMOVE OF ALL EXCESS DIRT THAT WAS SUPPOSED TO BE USED FOR BACKFILL (GEO tech reported was requested prior to bid. No Geo tech reported was provide there is no way of knowing conditions of existing soil.) 350 Cy of cement stabilized sand	\$ 18 000.00	\$ 18 000.00
4	1	LS		
		ADDITIONAL TCP REQUESTED BY CITY AND SCHOOL DISTRICT	\$ 8 500.00	\$ 8 500.00
5	1	LS		
		ADDITIONAL EXCAVATION DUE TO CONDITION OF SUBGRADE MOISTER LEVEL 1,300 CY (due to the size of pipe and safety of excavation crew)GEO tech reported was requested prior to bid. No Geo tech reported was provide there is no way of knowing conditions of existing soil.) 1660 cy of dirt	\$ 7 800.00	\$ 7 800.00
6	1	LS		
		STATION 1+80 UNIDENTIFIED WATERLINE ADJUSTED (not noted on plans)	\$ 1 200.00	\$ 1 200.00
7	1	LS		
		CONCRETE DIRVEWAY OF SCHOOL ENTRANCE & SIDEWALK (As requested by COM manager)	\$ 4 800.00	\$ 4 800.00
8	1	LS		
		ADDITIONAL MILLING OF GLASSCOCK RD TO LEVEL OUT THE CROWN ADDITIONAL 5" AND 22 ADDITIONAL LOADS OF MILLING TO HAUL OFF	\$ 10 750.00	\$ 10 750.00
9	1	LS		
		IRRIGATION LINE TO BE CAPPED & LOCATED (App STA 2+00 Line A4) Line was unidentified and not part of the scope of work)	\$ 1 500.00	\$ 1 500.00

10	1	LS	STA 3+20.71 DUE TO THE TIE IN ELEVATION OF EXISTING 36" DRAIN LINE. THE JUNCTION BOX HAD TO BE BROKEN VERSUS THE RISER WITH THE STUB OUT. A RISER TO THE INLET BOX HAD TO BE ADDED IN ORDER TO TIE IN 36" LINE	\$ 10 950.00	\$ 10 950.00
11	1	LS	3 ADA RAMPS SCHOOL ENTRANCE (As Requested by COM)	\$ 10 500.00	\$ 10 500.00
12	1	LS	80' OF CURB & GUTTER South of school on Glascock (As requested by COM manager)	\$ 2 800.00	\$ 2 800.00
13	20	LF	20' SIDEWALK South of school on Glascock (As requested by COM manager)	\$ 92 000	\$ 1 840.00
14	1	LS	INITIAL INVESTIGATION OF FIBER OPTIC CABLE NEVER FOUND AS MARKED BY 811 (STA 0+18.11 LINE A6)	\$ 2 000.00	\$ 2 000.00
15	1	LS	STATION 1+00 24 1/2 ST. 4" WATERLINE ASBESTOS IN POOR CONDITION WITH 18" OF COVER COULD NOT WITHHOLD CONSTRUCTION LINE BROKE 3 TIMES (LINE WAS NOT HIT) FLOODING OUR WORK LINE & BOXES. NEEDED TO REMOVE MUD.	\$ 12 500.00	\$ 12 500.00
16	1	LS	STATION 3+61.89 NEED TO MODIFY MANHOLE DUE TO AT&T CABLE	\$ 3 200.00	\$ 3 200.00
17	1	LS	STATION 0+22.17 SUNDROP AVE MODIFY INLET DUE TO EXISTING WATERLINE (This price is in addition to the bid item)	\$ 3 200.00	\$ 3 200.00
18	1	LS	STATION 0+00 SUNDROP AVE FLOW LINE CONFLICT (MORE THAN 3'-0" DROP IN 8'-0" DISTANCE) NEEDED TO BREAK CONCRETE MANHOLE TO MAKE A HIGHER FLOW LINE	\$ 3 350.00	\$ 3 350.00
19	838	LF	Remove and Replace TULIP ST. CURB (Due to curb being in same alignment as RCP not part of scope of work)	\$ 35.00	\$ 29 250.00
20	139	SY	TULIP ST DRIVEWAY (DUE TO SAME ALIGNMENT AS RCP) (Due to Driveway being in same alignment as RCP not part of scope of work)	\$ 85.00	\$ 11 816.00
21	1	LS	TULIP ST. SPRINKLERS (Had to repair residents sprinklers not noted on plans) (Due to sprinklers being in same alignment as RCP not part of scope of work)	\$ 2 375.00	\$ 2 375.00
22	1	LS	TULIP ST. STA 3+61.75 EXISTING 6'X4' GRATE NEEDED TO BE REPLACED (see attached RFI #6) (not part of scope of work)	\$ 5 300.00	\$ 5 300.00
23	1	LS	TULIP ST. STATION 0+38.47 NEED TO MODIFY INLET DUE TO FIBER OPTIC CABLE	\$ 4 200.00	\$ 4 200.00
24	1	LS	Encountered on 24TH ST. & TULIP ST. WATER LINE IN POOR CONDITION AND DID NOT WITH HOLD CONSTRUCTION LINE BROKE MULTIPLE TIMES (LINE WAS NOT HIT BY MOR-WIL,LLC'S CREW)	\$ 3 750.00	\$ 3 750.00
25	1	LS	E 24TH ST. STATION 4+50 MODIFY MANHOLE DUE TO DIFFERENCE IN ELEVATION	\$ 3 200.00	\$ 3 200.00

27	1	LS	E 24TH ST IRRIGATION LINE HAD TO BE CAPPED. INVESTIGATION OF OWNERSHIP AND NOT NOTED ON PLANS (Line was unidentified and not part of the scope of work)	\$ 3,200.00	\$ 3,200.00
28	1	EA	E 23RD PLACE STATION 0+16.77 SWITCH INLET TO TYPE F	\$ 2,300.00	\$ 2,300.00

20	1	EA	VIOLA STATION 2+08.41 SWITCH INLET TO TYPE F	\$ 2,300.00	\$ 2,300.00
				SUBTOTAL	\$ 179,236.96
				TAX	\$ -
				FREIGHT	
				PROPOSAL TOTAL	\$ 179,236.96

DIRECT ALL INQUIRIES TO:
Albert Gerza
(956) 456-0628
email: albert.gerza03@yahoo.com

MAKE ALL CHECKS PAYABLE TO:
MORWR, LLC
808 S. SHARY RD. SUITE 6 PMB 274
MISSION, TX. 75572

THANK YOU FOR YOUR BUSINESS!



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PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
MAY 2023

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2022/2023	COLLECTED 2021/2022
2022 TAX ROLL	28,910,952.02	27,670,695.27		128,542.17	1,368,798.92	95.29%	95.92%
2021 & PRIOR YRS	2,417,440.91	394,771.84		(47,992.80)	1,974,676.27	16.66%	21.42%
ROLLBACK	2,677.08	4,823.19		18,141.31	15,995.20	23.17%	61.18%
TOTALS	31,331,070.01	28,070,290.30	-	98,690.68	3,359,470.39		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MAY 2023

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	216,923.11	(6,245.50) CURRENT
CURRENT YEAR-P&I	22,997.96	
PRIOR YEARS-BASE TAX	45,698.67	(2,913.33) PRIOR
PRIOR YEARS-P&I	21,092.99	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	7,789.31	- PURGED
TOTAL COLLECTIONS	314,502.04	(9,158.83)
LESS TRANSFERRED	141,663.17	
LESS IN TRANSIT	166,129.65	
LESS DUE TO HCAD COMM. FEE	9.22	
LESS DUE TO CO TREASURER	6,700.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF MAY 2023 IS CORRECT.

Pablo (Paul) Villarreal Jr.

ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 12TH DAY OF JUNE 2023 A.D.

Mark Martinez

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
MAY 2022

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	25,552,721.06	24,951,662.23		460,043.19	1,061,102.02	95.92%	95.56%
2020 & PRIOR YRS ROLLBACK	2,436,594.87 6,430.91	516,656.80 10,687.37		(24,996.11) 11,038.44	1,894,941.96 6,781.98	21.42% 61.18%	19.76% 84.49%
TOTALS	27,995,746.84	25,479,006.40	-	446,085.52	2,962,825.96		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MAY 2022

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	236,766.98	(6,930.00) CURRENT
CURRENT YEAR-P&I	25,764.54	
PRIOR YEARS-BASE TAX	73,277.64	(1,173.16) PRIOR
PRIOR YEARS-P&I	32,799.57	
ROLLBACK	5,326.93	8,451.75 ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	11,849.02	PURGED
TOTAL COLLECTIONS	385,784.68	348.59
LESS TRANSFERRED	234,163.29	
LESS IN TRANSIT	145,229.98	
LESS DUE TO HCAD COMM. FEE	10.41	
LESS DUE TO CO TREASURER	6,381.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF MAY 2022 IS CORRECT.

Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 16TH DAY OF JUNE 2022 A.D.

Blanca Guerra
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



City of Mission, Texas
Summary of Current Levy Tax Collections
As of May 31, 2023

2022 Tax Levy

	M&O	I&S	Total
Original	\$ 24,862,654.91	\$ 4,048,297.11	\$ 28,910,952.02
Adjustments	110,542.88	17,999.29	128,542.17
Adjusted Levy	<u>\$ 24,973,197.79</u>	<u>\$ 4,066,296.40</u>	<u>\$ 29,039,494.19</u>
Collections as of May 2023	<u>\$ 23,796,066.66</u>	<u>\$ 3,874,628.61</u>	<u>\$ 27,670,695.27</u>
Outstanding as of May 2023	<u>\$ 1,177,131.13</u>	<u>\$ 191,667.79</u>	<u>\$ 1,368,798.92</u>
Percentage of 2022 Levy Collected as of May 2023	95.29%	95.29%	95.29%

City of Mission, Texas
Summary of Delinquent Levy Tax Collections
As of May 31, 2023

	M&O	I&S	Total
Original	\$ 1,981,213.09	\$ 436,227.83	\$ 2,417,440.91
Adjustments	(39,593.39)	(8,399.41)	(47,992.80)
Adjusted Levy	<u>\$ 1,941,619.70</u>	<u>\$ 427,828.42</u>	<u>\$ 2,369,448.11</u>
Collections as of May 2023	<u>\$ 325,568.17</u>	<u>\$ 69,203.67</u>	<u>\$ 394,771.84</u>
Outstanding as of May 2023	<u>\$ 1,616,051.53</u>	<u>\$ 358,624.75</u>	<u>\$ 1,974,676.27</u>
Percentage of 2022 Levy Collected as of May 2023	16.77%	16.18%	16.66%

Delinquent Tax Levy Breakdown

Year	Beg O/S	Adjustments	Paid	Ending O/S
2021	708,464.82	(36,609.96)	(211,986.27)	459,868.59
2020	357,078.13	(5,607.30)	(64,184.04)	287,286.79
2019	268,008.17	(2,455.43)	(45,121.68)	220,431.06
2018	167,024.96	(3,335.17)	(20,685.54)	143,004.25
2017	113,951.83	15.06	(12,889.40)	101,077.49
2016	95,926.05		(7,017.37)	88,908.68
2015	86,555.77	-	(5,919.62)	80,636.15
2014	73,527.03	-	(4,760.00)	68,767.03
2013	61,599.97	-	(3,867.07)	57,732.90
2012	55,263.76	-	(2,629.02)	52,634.74
2011	53,728.89	-	(3,249.76)	50,479.13
2010	54,963.69	-	(1,798.89)	53,164.80
2009	50,115.31	-	(2,008.79)	48,106.52
2008	47,738.36	-	(1,696.93)	46,041.43
2007	36,895.24	-	(1,765.34)	35,129.90
2006	30,170.29	-	(1,776.70)	28,393.59
2005	25,323.05	-	(975.16)	24,347.89
2004	23,774.09	-	(912.36)	22,861.73
2003	16,970.19	-	(499.73)	16,470.46
2002	16,306.82	-	(395.72)	15,911.10
2001	74,054.49	-	(632.45)	73,422.04
	2,417,440.91	(47,992.80)	(394,771.84)	1,974,676.27

**CITY OF MISSION, TEXAS
COMBINED PROPERTY TAX COLLECTIONS, FY 22-23**

Item 32.

MONTH	CURRENT YEAR TAXES			PRIOR YEAR TAXES				TOTAL TAX COLLECTIONS	P & I		COSTS COLLECTED	LESS COMMISS.	Rendition Penalties	TOTAL COLLECTIONS
	General	I & S	Rollback	General	I & S	Rollback	prior yr accrual		General	I & S				
	01/08-300-31000		taxes	01/08-300-31200		taxes			01/08-300-31300		01-21880	01-417-34499	01-300-36150	
October	181,775.15	29,597.79	-	-	-	-	52,681.16	264,054.10	19,362.59	4,250.40	11,294.07	6,381.00	11.78	292,568.38
November	1,578,928.08	257,091.11	-	33,837.10	7,216.43	-	-	1,877,072.72	17,529.84	3,929.14	9,943.38	6,381.00	59.95	1,902,034.13
December	10,683,938.51	1,739,627.17	-	40,224.15	8,478.12	438.67	-	12,472,706.62	13,981.33	2,970.47	8,601.20	7,338.00	106.72	12,490,814.90
January	8,448,130.07	1,375,579.03	-	46,415.24	9,819.53	-	-	9,879,943.87	19,930.33	4,276.86	12,126.69	6,700.00	507.53	9,909,070.22
February	1,601,621.98	260,786.45	-	36,903.05	7,808.87	4,384.52	-	1,911,504.87	51,473.38	9,093.88	8,986.23	6,700.00	194.30	1,974,164.06
March	733,592.44	119,448.34	-	45,976.28	9,643.56	-	-	908,660.62	50,286.13	8,970.65	10,413.48	6,700.00	68.60	971,562.28
April	240,691.10	39,190.93	-	41,237.06	8,832.62	-	-	329,951.71	37,054.99	6,916.07	8,801.30	6,700.00	25.42	375,998.65
May	186,548.04	30,375.07	-	37,647.97	8,050.70	-	-	262,621.78	37,026.66	7,064.29	7,789.31	6,700.00	9.22	307,792.82
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Collections	23,655,225.37	3,851,695.89	-	282,240.85	59,849.83	4,823.19	52,681.16	27,906,516.29	246,645.25	47,471.76	77,955.66	53,600.00	983.52	28,224,005.44
VEHICLES	140,841.29	22,932.72	-	-	-	-	-	163,774.01	16,752.33	-	-	-	-	180,526.34
total coll tax office	23,796,066.66	3,874,628.61	-	282,240.85	59,849.83	4,823.19	52,681.16	28,070,290.30	263,397.58	47,471.76	77,955.66	53,600.00	983.52	28,404,531.78
Less revenue recognized in prior FY														-
Total curr yr rev	23,796,066.66	3,874,628.61	-	282,240.85	59,849.83	4,823.19	52,681.16	28,070,290.30						

**TAX COLLECTIONS
FOR THE MONTH OF MAY, 2023**

01-10900 01-11000 01-10900 01-21900 08-10900 08-11000 08-10900 08-21900

DATE	M&O				I&S				Total Tax Collections	P & I		Attorney Fees	Less Commission	Rendition Penalty	Total Collections
	Current 01-300-31000	Delinquent 01-300-31200	Rollback taxes	Total M&O	Current 08-300-31000	Delinquent 08-300-31200	Rollback taxes	Total I&S		M&O 01-300-31300	I & S 08-300-31300				
05/02/23	11,263.80	1,339.47		12,603.27	1,834.00	282.21		2,116.21	14,719.48	1,640.70	288.37	325.46	6,700.00		10,274.01
05/03/23	6,824.69	3,768.94		10,593.63	1,111.28	893.06		2,004.34	12,597.97	3,476.96	823.99	341.33			17,240.25
05/04/23	11,288.95	1,099.38		12,388.33	1,838.17	228.37		2,066.54	14,454.87	1,211.41	203.37	21.91			15,891.56
05/05/23	3,014.11	1,084.45		4,098.56	490.79	229.99		720.78	4,819.34	677.89	127.90	262.64			5,887.77
05/08/23	3,740.12	2,813.26		6,553.38	609.01	634.36		1,243.37	7,796.75	2,982.02	683.13	990.97			12,452.87
05/09/23	3,067.31	425.31		3,492.62	499.42	93.92		593.34	4,085.96	447.69	79.95	34.26			4,647.86
05/10/23	1,139.62	471.18		1,610.80	185.56	101.13		286.69	1,897.49	238.74	46.09	111.78			2,294.10
05/11/23	4,774.74	573.11		5,347.85	777.48	135.90		913.38	6,261.23	941.17	197.82	115.38			7,515.60
05/12/23	13,718.84	752.42		14,471.26	2,233.77	160.37		2,394.14	16,865.40	882.40	154.82	165.42			18,068.04
05/13/23	(4,374.01)	(1,182.03)		(5,556.04)	(712.17)	(250.68)		(962.85)	(6,518.89)	(30.90)	(5.14)	-			(6,554.93)
05/15/23	3,586.36	418.90		4,005.26	583.96	87.65		671.61	4,676.87	663.69	116.07	108.84			5,565.47
05/16/23	5,650.23	623.35		6,273.58	919.98	131.91		1,051.89	7,325.47	922.94	161.24	157.40			8,567.05
05/17/23	4,772.32	809.72		5,582.04	777.06	178.54		955.60	6,537.64	875.47	160.16	178.95			7,752.22
05/18/23	1,461.26	1,142.86		2,604.12	237.93	206.00		443.93	3,048.05	688.37	119.90	224.26			4,080.58
05/19/23	6,015.19	1,451.00		7,466.19	979.44	313.49		1,292.93	8,759.12	1,176.93	216.64	339.92			10,492.61
05/22/23	3,761.67	1,495.61		5,257.28	612.45	308.72		921.17	6,178.45	850.90	161.16	25.79			7,216.30
05/23/23	7,033.24	1,485.26		8,518.50	1,145.20	313.33		1,458.53	9,977.03	1,125.48	204.46	184.06			11,491.03
05/24/23	16,547.16	10,215.94		26,763.10	2,694.34	2,128.25		4,822.59	31,585.69	5,393.78	1,031.40	2,112.15			40,123.02
05/25/23	11,799.97	1,364.37		13,164.34	1,921.33	289.84		2,211.17	15,375.51	1,680.18	293.39	309.54			17,658.62
05/26/23	6,781.41	2,236.65		9,018.06	1,104.21	477.00		1,581.21	10,599.27	1,429.13	263.78	529.52			12,821.70
05/30/23	28,233.23	1,068.03		29,301.26	4,597.15	231.07		4,828.22	34,129.48	3,570.19	607.90	279.19			38,586.76
05/31/23	36,447.83	4,190.79		40,638.62	5,934.71	876.27		6,810.98	47,449.60	6,181.52	1,127.89	970.54		9.22	55,720.33
Total	186,548.04	37,647.97	-	224,196.01	30,375.07	8,050.70	-	38,425.77	262,621.78	37,026.66	7,064.29	7,789.31	6,700.00	9.22	307,792.82
JE#				-				-	-						-
				-				-	-						-
				-				-	-						-
Need to record	186,548.04	37,647.97	-	224,196.01	30,375.07	8,050.70	-	38,425.77	262,621.78	37,026.66	7,064.29	7,789.31	6,700.00	9.22	307,792.82

O/S **124,787.41**



CITY OF MISSION, TEXAS FINANCIAL SUMMARY REPORT as of May 31, 2023

Departments Funds	REVENUES			EXPENSES					YTD % Used	
	Amended Budget	Actual Amount	YTD % Received	Amended Budget	Actual Amount	Encumb.	Actual w/Encumb.	YTD % Used		
10-Legislative	-	-	0.00%	35,588	3,467	550	4,017	38.43%		
11-Executive	-	-	0.00%	998,873	(345,546)	425	(345,121)	63.71%		
12-Finance	446,000	4,241	3.23%	946,573	78,884	3,214	82,098	59.53%		
13-Municipal Court	810,500	68,915	77.58%	741,491	67,341	1,663	69,004	56.28%		
14-Planning	1,480,000	115,782	85.36% ¹	1,319,691	130,642	26,010	156,652	55.17%		
15-Facilities Maint.	-	-	0.00%	1,210,369	116,047	78,192	194,240	66.12%		
16-Fleet Maint.	-	-	0.00%	1,166,176	148,095	192,580	340,675	81.86% ¹		
17-Organizational	46,388,000	2,504,111	77.16%	2,570,736	69,083	324,647	393,730	58.32%		
18-Purchasing	-	-	0.00%	336,404	35,226	6,140	41,366	64.34%		
19-City Secretary	213,200	10,683	45.99%	431,782	41,371	8,725	50,096	63.39%		
22-Risk	25,000	-	77.48%	696,559	20,564	2,330	22,894	18.27%		
24-Civil Service	-	-	0.00%	198,300	18,151	5,181	23,332	52.24%		
25-Human Resources	-	-	0.00%	360,220	43,560	538	44,098	64.98%		
26-Information Tech.	-	-	0.00%	1,138,944	93,201	96,959	190,160	69.31%		
27-Media Relations	-	-	0.00%	324,098	37,435	479	37,913	63.27%		
28-Legal	-	-	0.00%	561,239	35,413	7,845	43,258	53.96%		
30-Police	1,417,518	61,766	55.97%	20,487,381	2,183,993	129,888	2,313,881	62.87%		
31-Fire	45,000	75,636	703.86% ²	9,690,076	958,978	4,399,934	5,358,912	105.14% ²		
32-Fire Prevention	-	-	0.00%	818,123	100,928	9,308	110,236	69.32%		
40-Streets	-	6,023	0.00%	4,736,925	539,365	261,402	800,767	69.91%		
43-Health Regulation & Inspection	89,500	3,140	46.72%	362,945	41,275	3,212	44,487	51.67%		
44-Animal Welfare	-	-	0.00%	652,690	61,442	141,955	203,396	75.01%		
51-Mission Historical Museum	-	-	0.00%	366,119	38,406	888	39,293	62.40%		
60-Parks & Rec Administration	-	-	0.00%	271,590	26,576	309	26,885	61.52%		
61-Parks	25,000	70	44.95%	2,934,585	248,816	66,448	315,264	52.86%		
63-Recreation	46,500	10,470	69.66%	408,164	18,486	7,021	25,507	29.83%		
64-Library	65,500	17,386	56.52%	1,489,140	129,038	41,349	170,386	57.68%		
65-Bannworth Pool	45,000	3,195	19.31%	283,646	17,705	13,522	31,227	46.88%		
67-Mayberry Pool	30,000	3,453	48.02%	339,212	25,209	11,273	36,481	41.91%		
98-Transfers Out	2,783,707	-	0.00%	3,305,658	-	-	-	0.00%		
GENERAL FUND	53,910,425	2,884,870	72.50%	59,183,297	4,983,149	5,841,987	10,825,135	65.38%		
SPECIAL REVENUE FUNDS	35,816,355	718,825	9.36%	38,184,174	2,284,193	9,309,724	11,593,917	49.50%		
CAPITAL PROJECTS FUNDS	14,281,634	(4,648)	12.01%	14,281,634	2,318,592	22,022,242	24,340,834	225.94%		
DEBT SERVICE FUNDS	7,036,000	45,490	63.75%	6,162,067	-	-	-	83.20%		
UTILITY FUND	25,970,339	1,932,374	54.07%	25,860,006	1,392,426	955,807	2,348,234	49.85%		
GOLF COURSE FUND	975,000	64,544	77.23%	1,598,144	119,067	90,769	209,836	51.05%		
SOLID WASTE FUND	12,118,871	724,180	42.02%	12,549,631	455,124	4,970,684	5,425,808	67.65%		
EVENT CENTER FUND	860,100	31,810	31.73%	877,333	50,208	25,826	76,033	49.65%		
INTERNAL SERVICE FUND	7,180,583	582,327	61.12%	6,831,277	610,919	2,770	613,689	62.93%		
Grand Total	158,149,307	6,979,772		165,527,563	12,213,679	43,219,808	55,433,487			
									Adjusted	
									FUND BALANCE	
									5/31/2023	
									10,369,654	
									(3,837,095)	
									17,288,963	
									832,385	
									3,687,384	
									(5,381,148)	
									5,938,703	
									(377,366)	
									34,392	
									28,555,872	

3rd Quarter
All Exp < 75%

Adjusted
FUND BALANCE
5/31/2023
10,369,654
(3,837,095)
17,288,963
832,385
3,687,384
(5,381,148)
5,938,703
(377,366)
34,392
28,555,872

¹ Increase in inspection and construction fees due to high development.

³ Received reimbursements for ambulance services.

¹ Fleet expenditures encumbered for supplies and Street vehicle repair & maintenance increased.

² Fire Encumbrance for Enforcer Pumper results in increase of budget percentage.

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 5/31/23**

	General Fund
Beginning Adjusted Fund Balance	\$ 12,467,931.98
Revenues:	
Property Taxes	261,222.67
Sales Taxes	1,926,282.69
Other Taxes	295,484.07
Licenses and permits	93,610.79
Intergovernmental Revenues	87,098.26
Charges for Services	131,605.21
Fines and Forfeits	72,116.85
Interest Earned	40.93
Miscellaneous	17,408.86
Total Revenues:	2,884,870.33
Transfers In:	-
Total Resources Available:	15,352,802.31
Expenditures:	
Legislative	3,466.55
Executive	(345,545.71)
Finance	78,884.21
Municipal Court	67,340.73
Planning	130,642.21
Facilities Maintenance	116,047.28
Fleet Maintenance	148,095.35
Organizational	69,083.29
Purchasing	35,225.69
City Secretary	41,370.91
Risk Management	20,563.90
Civil Service	18,151.12
Human Resources	43,559.83
Information Technology	93,201.36
Media Relations	37,434.82
Legal	35,412.82
Police	2,183,992.52
Fire	958,977.77
Fire Prevention	100,928.00
Streets	539,364.93
Health	41,274.75
Animal Welfare	61,441.78
Museum	38,405.58
Parks and Recreation	26,576.08
Parks	248,816.39
Recreation	18,485.67
Library	129,037.71
Bannworth Pool	17,704.69
Mayberry Pool	25,208.58
Total Expenditures:	4,983,148.81
Transfers - Out:	-
Ending Fund Balance: (adjusted)	\$ 10,369,653.50

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 5/31/23**

	General Fund
Assets:	
Cash:	12,596,309.75
Investments:	493,240.85
Prepaid items	13,911.42
Receivables:	
Taxes	1,013,994.31
Accounts	1,754,527.11
Less: allowance for uncollectibles	(1,920,860.00)
Accrued interest receivable	(297.44)
Due from other governments	293,718.00
Due from other funds	11,694,349.35
Due from component unit	394.97
Long-term receivable	6,400.00
Inventory	23,669.77
Total Assets:	25,969,358.09
Liabilities and Fund Balance:	
Accounts Payable	77,834.94
Other liabilities	(140,483.24)
Accrued payroll	(4,204.86)
Due to other funds	15,295,302.61
Deferred Revenue	371,255.14
Total Liabilities	15,599,704.59
Net Assets:	
Nonspendable	43,981.19
Committed	11,505,618.63
Unassigned	(1,179,946.32)
Total Fund Balance	\$ 10,369,653.50

FINANCIAL STATEMENT
AS OF: MAY 31, 2023

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	53,910,424.50	2,884,870.33	39,084,050.97	72.50	0.00	14,826,373.53
*** TOTAL REVENUES ***	53,910,424.50	2,884,870.33	39,084,050.97	72.50	0.00	14,826,373.53
EXPENDITURE SUMMARY						
10-LEGISLATIVE	35,588.00	3,466.55	13,126.66	38.43	550.00	21,911.34
11-EXECUTIVE	998,873.00	(345,545.71)	635,986.79	63.71	425.00	362,461.21
12-FINANCE	946,573.00	78,884.21	560,258.71	59.53	3,213.76	383,100.53
13-MUNICIPAL COURT	741,491.00	67,340.73	415,644.96	56.28	1,662.86	324,183.18
14-PLANNING	1,319,691.00	130,642.21	702,009.58	55.17	26,009.92	591,671.50
15-FACILITIES MAINTENANCE	1,210,369.00	116,047.28	722,121.08	66.12	78,192.39	410,055.53
16-FLEET MAINTENANCE	1,166,176.00	148,095.35	762,099.03	81.86	192,580.14	211,496.83
17-ORGANIZATIONAL EXPENSE	2,570,735.72	69,083.29	1,174,611.90	58.32	324,646.69	1,071,477.13
18-PURCHASING	336,404.00	35,225.69	210,288.25	64.34	6,140.00	119,975.75
19-CITY SECRETARY	431,782.00	41,370.91	264,975.69	63.39	8,725.00	158,081.31
22-RISK MANAGEMENT	696,559.00	20,563.90	124,949.21	18.27	2,330.08	569,279.71
23-ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
24-CIVIL SERVICE	198,300.00	18,151.12	98,409.93	52.24	5,181.33	94,708.74
25-HUMAN RESOURCES	360,220.00	43,559.83	233,538.19	64.98	538.15	126,143.66
26-INFORMTION TECHNOLOGY	1,138,944.00	93,201.36	692,435.72	69.31	96,958.84	349,549.44
27-MEDIA RELATIONS	324,098.00	37,434.82	204,562.63	63.27	478.52	119,056.85
28-LEGAL	561,239.00	35,412.82	295,005.14	53.96	7,845.23	258,388.63
30-POLICE	20,487,381.00	2,183,992.52	12,750,836.15	62.87	129,888.34	7,606,656.51
31-FIRE	9,690,076.00	958,977.77	5,788,503.25	105.14	4,399,934.24	(498,361.49)
32-FIRE PREVENTION	818,123.00	100,928.00	557,778.19	69.32	9,308.00	251,036.81
40-STREETS	4,736,925.00	539,364.93	3,050,295.28	69.91	261,401.82	1,425,227.90
43-HEALTH REGULATION & IN	362,945.00	41,274.75	184,318.71	51.67	3,212.38	175,413.91
44-ANIMAL CONTROL	652,690.00	61,441.78	347,599.51	0.00	141,954.66	163,135.83
51-MISSION HISTORICAL MUS	366,119.00	38,405.58	227,576.49	62.40	887.59	137,654.92
60-PARKS & RECREATION ADM	271,590.00	26,576.08	166,786.45	61.52	308.85	104,494.70
61-PARKS	2,934,585.00	248,816.39	1,484,883.92	52.86	66,447.58	1,383,253.50
63-RECREATION	408,164.00	18,485.67	114,724.77	29.83	7,021.23	286,418.00
64-LIBRARY	1,489,140.00	129,037.71	817,644.45	57.68	41,348.78	630,146.77
65-BANNWORTH POOL	283,646.00	17,704.69	119,459.61	46.88	13,522.35	150,664.04
67-MAYBERRY POOL	339,212.00	25,208.58	130,874.31	41.91	11,272.79	197,064.90
99-TRANSFERS OUT	3,305,658.00	0.00	0.00	0.00	0.00	3,305,658.00
*** TOTAL EXPENDITURES ***	59,183,296.72	4,983,148.81	32,851,304.56	65.38	5,841,986.52	20,490,005.64

CITY OF MISSION, TEXAS
SPECIAL REVENUE BONDS
FINANCIAL STATEMENTS FOR
THE MONTH ENDING 5/31/23

SPECIAL REVENUE PAGE 1

	<u>Total</u>	<u>CDBG Fund 04</u>	<u>Police State Sharing Fund 10</u>	<u>Police Federal Sharing Fund 11</u>	<u>Municipal Court Tech Fund 14</u>	<u>Designated Purpose (grants) Fund 15</u>	<u>Drainage Assessment Fund 16</u>
Beginning Adjusted Fund Balance	\$ (2,271,726.57)	\$ (547.88)	\$ 80,327.34	\$ 215,709.89	\$ 234,751.35	\$ (2,902,931.05)	\$ 436,885.45
Revenues:							
Intergovernmental Revenues	297,033.34	41,594.46	-	157,971.60	-	34,967.28	-
Other taxes	9,307.18	-	-	-	-	-	-
Charges for Services	307,269.36	-	-	-	4,110.13	-	-
Interest Earned	40.27	-	-	-	-	-	-
Miscellaneous	1,269.53	-	-	-	-	-	1,019.53
Special Assessments	103,904.94	-	-	-	-	-	103,904.94
Total Revenues:	<u>718,824.62</u>	<u>41,594.46</u>	<u>-</u>	<u>157,971.60</u>	<u>4,110.13</u>	<u>34,967.28</u>	<u>104,924.47</u>
Transfers In:	-	-	-	-	-	-	-
Total Resources Available:	<u>(1,552,901.95)</u>	<u>41,046.58</u>	<u>80,327.34</u>	<u>373,681.49</u>	<u>238,861.48</u>	<u>(2,867,963.77)</u>	<u>541,809.92</u>
Expenditures:							
Police	100,414.22	-	-	5,438.28	-	94,975.94	-
Organizational	1,876,257.85	-	-	-	-	1,800,103.55	-
Municipal Court	4,656.99	-	-	-	200.58	-	-
Fire	70,401.62	-	-	-	-	70,401.62	-
Media Capital Improvements	1,239.43	-	-	-	-	-	-
Health	1,297.00	-	-	-	-	1,297.00	-
Tourist Promotion	900.00	-	-	-	-	-	-
Drainage	17,341.67	-	-	-	-	-	17,341.67
Boys & Girls Club	96,492.33	-	-	-	-	-	-
Veteran's Cemetery	63,926.89	-	-	-	-	-	-
CDBG	51,265.48	51,265.48	-	-	-	-	-
Total Expenditures:	<u>2,284,193.48</u>	<u>51,265.48</u>	<u>-</u>	<u>5,438.28</u>	<u>200.58</u>	<u>1,966,778.11</u>	<u>17,341.67</u>
Transfers - Out:	-	-	-	-	-	-	-
Ending Adjusted Fund Balance:	<u>\$ (3,837,095.43)</u>	<u>\$ (10,218.90)</u>	<u>\$ 80,327.34</u>	<u>\$ 368,243.21</u>	<u>\$ 238,660.90</u>	<u>\$ (4,834,741.88)</u>	<u>\$ 524,468.25</u>
Assets:							
Cash	13,516,912.45	228,511.15	-	162,781.50	33,597.86	12,712,206.96	-
Investments	775,397.59	-	31,398.33	(571.60)	-	-	472,738.95
Receivables:							
Accounts	332,773.82	168.81	-	2,828.10	-	285.90	111,928.65
Less: allowance for uncollectibles	(17,797.43)	-	-	-	-	-	(17,797.43)
Accrued interest receivable	(627.68)	-	-	(33.97)	-	-	(518.12)
Due from other governments	82,435.06	(4,699.17)	-	-	-	87,134.23	-
Due from other funds	<u>3,593,418.79</u>	<u>13,237.27</u>	<u>92,051.09</u>	<u>203,239.18</u>	<u>205,263.62</u>	<u>575,505.93</u>	<u>458,530.81</u>
Total Assets	<u>18,282,512.60</u>	<u>237,218.06</u>	<u>123,449.42</u>	<u>368,243.21</u>	<u>238,861.48</u>	<u>13,375,133.02</u>	<u>1,024,882.86</u>
Liabilities and Fund Balance:							
Accounts payable	21,103.82	574.71	-	-	200.58	15,281.99	85.14
Other liabilities	21,586.37	717.84	774.69	-	-	11,491.92	249.61
Due to other funds	4,431,786.48	246,144.41	42,347.39	-	-	921,148.08	500,079.86
Deferred revenue	<u>17,645,131.36</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>17,261,952.91</u>	<u>-</u>
Total Liabilities	<u>22,119,608.03</u>	<u>247,436.96</u>	<u>43,122.08</u>	<u>-</u>	<u>200.58</u>	<u>18,209,874.90</u>	<u>500,414.61</u>
Net Assets							
Restricted Fund Balance	<u>\$ (3,837,095.43)</u>	<u>\$ (10,218.90)</u>	<u>\$ 80,327.34</u>	<u>\$ 368,243.21</u>	<u>\$ 238,660.90</u>	<u>\$ (4,834,741.88)</u>	<u>\$ 524,468.25</u>

CITY OF MISSION, TEXAS
SPECIAL REVENUE BONDS
FINANCIAL STATEMENTS FOR
THE MONTH ENDING 5/31/23

SPECIAL REVENUE PAGE 2

	Cemetery Trust Fund 17	Records Preservation Fund 20	Speer Memorial Macdonald Fund 22	Hotel/Motel Tax Fund 24	Municipal Court Bldg Security Fund 25	Speer Memorial Breyfogle Fund 26	Park Dedication Fund 27
Beginning Adjusted Fund Balance	\$ 19,751.31	\$ 9,617.77	\$ 27,476.62	\$ 735,089.18	\$ 169,475.51	\$ 6,811.75	\$ (213,607.00)
Revenues:							
Intergovernmental Revenues	-	-	-	-	-	-	-
Other taxes	-	-	-	9,307.18	-	-	-
Charges for Services	-	619.00	-	-	2,558.01	-	213,607.00
Interest Earned	-	-	-	20.13	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Special Assessments	-	-	-	-	-	-	-
Total Revenues:	-	619.00	-	9,327.31	2,558.01	-	213,607.00
Transfers In:	-	-	-	-	-	-	-
Total Resources Available:	<u>19,751.31</u>	<u>10,236.77</u>	<u>27,476.62</u>	<u>744,416.49</u>	<u>172,033.52</u>	<u>6,811.75</u>	<u>-</u>
Expenditures:							
Police	-	-	-	-	-	-	-
Organizational	-	-	-	-	-	-	-
Municipal Court	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-
Media Capital Improvements	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-
Tourist Promotion	-	-	-	900.00	-	-	-
Drainage	-	-	-	-	-	-	-
Boys & Girls Club	-	-	-	-	-	-	-
Veteran's Cemetery	-	-	-	-	-	-	-
CDBG	-	-	-	-	-	-	-
Total Expenditures:	-	-	-	900.00	-	-	-
Transfers - Out:	-	-	-	-	-	-	-
Ending Adjusted Fund Balance:	<u>\$ 19,751.31</u>	<u>\$ 10,236.77</u>	<u>\$ 27,476.62</u>	<u>\$ 743,516.49</u>	<u>\$ 172,033.52</u>	<u>\$ 6,811.75</u>	<u>\$ -</u>
Assets:							
Cash	-	64.88	27,476.62	271,930.26	60,111.89	6,811.75	-
Investments	-	-	-	65,487.10	(571.60)	-	-
Receivables:							
Accounts	-	-	-	217,097.24	-	-	-
Less: allowance for uncollectibles	-	-	-	-	-	-	-
Accrued interest receivable	-	-	-	(20.81)	(33.97)	-	-
Due from other governments	-	-	-	-	-	-	-
Due from other funds	19,751.31	10,171.89	-	189,022.70	112,527.20	-	383,178.45
Total Assets	<u>19,751.31</u>	<u>10,236.77</u>	<u>27,476.62</u>	<u>743,516.49</u>	<u>172,033.52</u>	<u>6,811.75</u>	<u>383,178.45</u>
Liabilities and Fund Balance:							
Accounts payable	-	-	-	-	-	-	-
Other liabilities	-	-	-	-	-	-	-
Due to other funds	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	383,178.45
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>383,178.45</u>
Net Assets							
Restricted Fund Balance	<u>\$ 19,751.31</u>	<u>\$ 10,236.77</u>	<u>\$ 27,476.62</u>	<u>\$ 743,516.49</u>	<u>\$ 172,033.52</u>	<u>\$ 6,811.75</u>	<u>\$ -</u>

CITY OF MISSION, TEXAS
SPECIAL REVENUE BONDS
FINANCIAL STATEMENTS FOR
THE MONTH ENDING 5/31/23

SPECIAL REVENUE PAGE 3

	Juevenile Case Manager Fund 28	Capital Asset Replacement Fund 29	PEG Capital Fund Fund 30	Boys & Girls Club Fund 32	Veteran's Cemetery Fund 35	Tax Increment Fund 81
Beginning Adjusted Fund Balance	\$ 177,694.33	\$ (549,025.59)	\$ 652,102.81	\$ (1,265,827.68)	\$ (109,035.40)	\$ 3,554.72
Revenues:						
Intergovernmental Revenues	-	-	-	-	62,500.00	-
Other taxes	-	-	-	-	-	-
Charges for Services	2,644.47	-	28,250.75	55,480.00	-	-
Interest Earned	-	-	20.14	-	-	-
Miscellaneous	-	-	-	250.00	-	-
Special Assessments	-	-	-	-	-	-
Total Revenues:	<u>2,644.47</u>	<u>-</u>	<u>28,270.89</u>	<u>55,730.00</u>	<u>62,500.00</u>	<u>-</u>
Transfers In:	-	-	-	-	-	-
Total Resources Available:	<u>180,338.80</u>	<u>(549,025.59)</u>	<u>680,373.70</u>	<u>(1,210,097.68)</u>	<u>(46,535.40)</u>	<u>3,554.72</u>
Expenditures:						
Police	-	-	-	-	-	-
Organizational	-	76,154.30	-	-	-	-
Municipal Court	4,456.41	-	-	-	-	-
Fire	-	-	-	-	-	-
Media Capital Improvements	-	-	1,239.43	-	-	-
Health	-	-	-	-	-	-
Tourist Promotion	-	-	-	-	-	-
Drainage	-	-	-	-	-	-
Boys & Girls Club	-	-	-	96,492.33	-	-
Veteran's Cemetery	-	-	-	-	63,926.89	-
CDBG	-	-	-	-	-	-
Total Expenditures:	<u>4,456.41</u>	<u>76,154.30</u>	<u>1,239.43</u>	<u>96,492.33</u>	<u>63,926.89</u>	<u>-</u>
Transfers - Out:	-	-	-	-	-	-
Ending Adjusted Fund Balance:	<u>\$ 175,882.39</u>	<u>\$ (625,179.89)</u>	<u>\$ 679,134.27</u>	<u>\$ (1,306,590.01)</u>	<u>\$ (110,462.29)</u>	<u>\$ 3,554.72</u>
Assets:						
Cash	-	-	-	-	13,419.58	-
Investments	-	-	206,916.41	-	-	-
Receivables:						
Accounts	-	-	-	465.12	-	-
Less: allowance for uncollectibles	-	-	-	-	-	-
Accrued interest receivable	-	-	(20.81)	-	-	-
Due from other governments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Due from other funds	<u>176,493.96</u>	<u>520,887.76</u>	<u>472,380.23</u>	<u>8,333.34</u>	<u>-</u>	<u>152,844.05</u>
Total Assets	<u>176,493.96</u>	<u>520,887.76</u>	<u>679,275.83</u>	<u>8,798.46</u>	<u>13,419.58</u>	<u>152,844.05</u>
Liabilities and Fund Balance:						
Accounts payable	-	-	141.56	4,201.58	618.26	-
Other liabilities	553.65	-	-	5,435.79	2,362.87	-
Due to other funds	57.92	1,146,067.65	-	1,305,751.10	120,900.74	149,289.33
Deferred revenue	-	-	-	-	-	-
Total Liabilities	<u>611.57</u>	<u>1,146,067.65</u>	<u>141.56</u>	<u>1,315,388.47</u>	<u>123,881.87</u>	<u>149,289.33</u>
Net Assets						
Restricted Fund Balance	<u>\$ 175,882.39</u>	<u>\$ (625,179.89)</u>	<u>\$ 679,134.27</u>	<u>\$ (1,306,590.01)</u>	<u>\$ (110,462.29)</u>	<u>\$ 3,554.72</u>

**CITY OF MISSION, TEXAS
UTILITY ENTERPRISE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 05/31/23
ADJUSTED**

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility I&S Funds	Utility Capital Project Fund
Beginning Adjusted Retain Earnings	\$ 3,147,436.75	\$ 501,767.53	\$ 777,784.36	\$ 1,696,889.68	\$ 170,995.18
Revenues:					
Charges for Services	1,759,166.73	1,759,166.73	-	-	-
Reimbursements	164,778.66	164,778.66	-	-	-
Interest Earned	1,445.20	1,414.50	-	30.70	-
Miscellaneous	463.00	463.00	-	-	-
Special Assessments	6,520.00	6,520.00	-	-	-
Total Revenues:	<u>1,932,373.59</u>	<u>1,932,342.89</u>	<u>-</u>	<u>30.70</u>	<u>-</u>
Transfers In:	405,715.37	-	-	405,715.37	-
Total Resources Available:	<u>5,485,525.71</u>	<u>2,434,110.42</u>	<u>777,784.36</u>	<u>2,102,635.75</u>	<u>170,995.18</u>
Expenditures:					
Administration	103,045.40	103,045.40	-	-	-
Water Distribution	368,081.24	368,081.24	-	-	-
Water Treatment	210,131.21	210,131.21	-	-	-
Wastewater Treatment	345,784.88	345,784.88	-	-	-
Industrial Pre-Treatment	48,697.74	48,697.74	-	-	-
Utility Billing and Collecting	70,465.51	70,465.51	-	-	-
Organizational Expense	28,024.12	28,024.12	-	-	-
Meter Readers	56,028.20	56,028.20	-	-	-
North Water Plant	162,168.13	162,168.13	-	-	-
Golf Course:					
Club House	-	-	-	-	-
Grounds	-	-	-	-	-
Restaurant	-	-	-	-	-
Organizational	-	-	-	-	-
Solid Waste	-	-	-	-	-
Event Center	-	-	-	-	-
Bond Payments & Fees	-	-	-	-	-
Total Expenditures:	<u>1,392,426.43</u>	<u>1,392,426.43</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers - Out:	405,715.37	405,715.37	-	-	-
Ending Retain Earnings: (adjusted)	<u>\$ 3,687,383.91</u>	<u>\$ 635,968.62</u>	<u>\$ 777,784.36</u>	<u>\$ 2,102,635.75</u>	<u>\$ 170,995.18</u>
Assets:					
Cash:	46,584.68	46,584.68	-	-	-
Investments:	1,159,855.89	1,159,855.89	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
Receivables:					
Accounts	1,929,855.94	1,929,855.94	-	-	-
Less: allowance for uncollectibles	(332,950.18)	(332,950.18)	-	-	-
Accrued interest receivable	(531.65)	(531.65)	-	-	-
Due from other funds	5,926,478.48	5,829,591.93	95,833.00	1,000.00	53.55
Inventory	186,866.82	186,866.82	-	-	-
Total Current Assets	<u>8,922,259.98</u>	<u>8,825,373.43</u>	<u>95,833.00</u>	<u>1,000.00</u>	<u>53.55</u>
Non-Current Assets					
Restricted Assets:					
Cash and cash equivalents	14,770,516.26	13,035,825.83	353,413.48	1,210,335.32	170,941.63
Investments	1,739,399.27	519,560.96	328,537.88	891,300.43	-
Accrued interest	(1,476.73)	(1,476.73)	-	-	-
Deferred charges	639,980.02	639,980.02	-	-	-
Long-term receivable	19,486.06	19,486.06	-	-	-
Capital Assets:					
Land, water rights, and construction in progress	37,872,790.05	37,872,790.05	-	-	-
Other capital assets, net of accumulated depreciation	56,397,305.94	56,397,305.94	-	-	-
Total Non-current assets	<u>111,438,000.87</u>	<u>108,483,472.13</u>	<u>681,951.36</u>	<u>2,101,635.75</u>	<u>170,941.63</u>
Total Assets:	<u>120,360,260.85</u>	<u>117,308,845.56</u>	<u>777,784.36</u>	<u>2,102,635.75</u>	<u>170,995.18</u>
Liabilities:					
Accounts Payable	116,858.14	116,858.14	-	-	-
Retainage payable	308,667.82	308,667.82	-	-	-
Accrued interest payable	240,975.69	240,975.69	-	-	-
Other liabilities	40,085.88	40,085.88	-	-	-
Compensated absences	174,111.23	174,111.23	-	-	-
Accrued payroll	15,310.83	15,310.83	-	-	-
Due to other funds	5,999,697.94	5,999,697.94	-	-	-
Customer deposits	2,861,934.74	2,861,934.74	-	-	-
Deferred Revenue	885,584.50	885,584.50	-	-	-
Current portion of long-term	1,262,139.65	1,262,139.65	-	-	-
Subdividers deposits	2,989,618.30	2,989,618.30	-	-	-
Capital Leases	883,688.67	883,688.67	-	-	-
Long-term obligations:	39,090,131.95	39,090,131.95	-	-	-
Total Liabilities	<u>54,868,805.34</u>	<u>54,868,805.34</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets:					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	3,051,415.29	-	777,784.36	2,102,635.75	170,995.18
Committed	1,996,975.36	1,996,975.36	-	-	-
Unassigned	(1,361,006.74)	(1,361,006.74)	-	-	-
	<u>\$ 65,491,455.51</u>	<u>\$ 62,440,040.22</u>	<u>\$ 777,784.36</u>	<u>\$ 2,102,635.75</u>	<u>\$ 170,995.18</u>

FINANCIAL STATEMENT
AS OF: MAY 31, 2023

02 -UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	25,970,339.00	1,932,373.59	14,042,534.11	54.07	0.00	11,927,804.89
*** TOTAL REVENUES ***	25,970,339.00	1,932,373.59	14,042,534.11	54.07	0.00	11,927,804.89
EXPENDITURE SUMMARY						
10-ADMINISTRATION	1,159,438.00	103,045.40	610,876.32	52.69	0.00	548,561.68
12-WATER DISTRIBUTION/SEW	4,801,072.00	368,081.24	2,543,479.03	63.75	517,015.01	1,740,577.96
13-SOUTH WATER PLANT	2,225,649.00	210,131.21	1,150,636.83	57.37	126,244.52	948,767.65
14-WASTEWATER TREATMENT	4,747,199.00	345,784.88	2,648,578.91	58.09	109,071.82	1,989,548.27
15-INDUSTRIAL PRE-TREATME	321,395.00	48,697.74	108,530.41	33.87	330.00	212,534.59
16-UTILITY BILLING AND CO	775,792.00	70,465.51	371,919.51	50.36	18,801.30	385,071.19
17-ORGANIZATIONAL EXPENSE	5,603,160.00	28,024.12	4,729,644.41	84.75	18,949.00	854,566.59
18-METER READERS	665,233.00	56,028.20	343,391.87	52.06	2,948.52	318,892.61
30-NORTH WATER PLANT	2,777,361.00	162,168.13	2,068,168.46	80.31	162,447.30	546,745.24
61-2015 TWDB BONDS	0.00	0.00	0.00	0.00	0.00	0.00
63-2021 PSI BOND	0.00	0.00	0.00	0.00	0.00	0.00
99-TRANSFERS OUT	2,783,707.00	0.00	0.00	0.00	0.00	2,783,707.00
98-CONTRA ACCOUNTS	0.00	0.00	(2,640,000.00)	0.00	0.00	2,640,000.00
*** TOTAL EXPENDITURES ***	25,860,006.00	1,392,426.43	11,935,225.75	49.85	955,807.47	12,968,972.78

CITY OF MISSION, TEXAS
ALL OTHER ENTERPRISE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 05/31/23
ADJUSTED

	Golf Course Fund 03	Solid Waste Fund 05	Event Center Fund 23
Beginning Adjusted Retain Earnings	\$ (5,326,625.34)	\$ 5,669,647.18	\$ (358,968.18)
Revenues:			
Charges for Services	64,543.96	724,150.35	31,809.79
Reimbursements	-	-	-
Interest Earned	-	-	-
Miscellaneous	0.26	30.00	-
Special Assessments	-	-	-
Total Revenues:	<u>64,544.22</u>	<u>724,180.35</u>	<u>31,809.79</u>
Transfers In:	-	-	-
Total Resources Available:	<u>(5,262,081.12)</u>	<u>6,393,827.53</u>	<u>(327,158.39)</u>
Expenditures:			
Administration	-	-	-
Water Distribution	-	-	-
Water Treatment	-	-	-
Wastewater Treatment	-	-	-
Industrial Pre-Treatment	-	-	-
Utility Billing and Collecting	-	-	-
Organizational Expense	-	-	-
Meter Readers	-	-	-
North Water Plant	-	-	-
Golf Course:			
Club House	44,623.51	-	-
Grounds	62,086.25	-	-
Restaurant	6,719.02	-	-
Organizational	1,545.74	-	-
Solid Waste	-	455,124.09	-
Event Center	-	-	50,207.60
Bond Payments & Fees	4,092.26	-	-
Total Expenditures:	<u>119,066.78</u>	<u>455,124.09</u>	<u>50,207.60</u>
Transfers - Out:	-	-	-
Ending Retain Earnings: (adjusted)	<u>\$ (5,381,147.90)</u>	<u>\$ 5,938,703.44</u>	<u>\$ (377,365.99)</u>
Assets:			
Cash:	650.00	1,512,358.25	2,500.00
Investments:	-	473,150.50	-
Prepaid items	5,000.00	-	4,115.00
Receivables:			
Accounts	7,251.28	839,306.98	6,187.33
Less: allowance for uncollectibles	-	(138,518.77)	-
Accrued interest receivable	-	(1,251.54)	-
Due from other funds	39,140.83	711,807.73	-
Inventory	44,737.92	-	17,713.00
Total Current Assets	<u>96,780.03</u>	<u>3,396,853.15</u>	<u>30,515.33</u>
Non-Current Assets			
Restricted Assets:			
Cash and cash equivalents	-	-	-
Investments	-	-	-
Accrued interest	-	-	-
Deferred charges	59,646.51	142,787.49	19,500.33
Long-term receivable	3,448.47	8,255.26	1,127.41
Capital Assets:			
Land, water rights, and construction in progress	1,642,918.52	-	-
Other capital assets, net of accumulated depreciation	1,729,435.13	3,867,694.29	62,621.10
Total Non-current assets	<u>3,435,448.63</u>	<u>4,018,737.04</u>	<u>83,248.84</u>
Total Assets:	<u>3,532,228.66</u>	<u>7,415,590.19</u>	<u>113,764.17</u>
Liabilities:			
Accounts Payable	2,566.80	194,087.03	2,531.17
Retainage payable	-	-	-
Accrued interest payable	424.43	1,224.09	1.87
Other liabilities	71,904.86	116,613.46	5,154.69
Compensated absences	12,345.44	14,610.92	-
Accrued payroll	1,066.11	2,070.49	-
Due to other funds	3,099,914.17	467,656.45	381,191.60
Customer deposits	-	-	-
Deferred Revenue	182,058.94	375,177.70	65,588.13
Current portion of long-term	100,737.53	12,665.07	3,041.67
Subdividers deposits	-	-	-
Capital Leases	300,164.99	55,797.01	5,409.36
Long-term obligations:	110,374.38	236,984.53	28,211.67
Total Liabilities	<u>3,881,557.65</u>	<u>1,476,886.75</u>	<u>491,130.16</u>
Net Assets:			
Nonspendable	5,035,419.86	3,385,654.48	17,713.00
Restricted	39,140.83	-	-
Committed	-	2,004,718.38	-
Unassigned	(5,381,147.90)	548,330.58	(395,078.99)
	<u>\$ (306,587.21)</u>	<u>\$ 5,938,703.44</u>	<u>\$ (377,365.99)</u>

**CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 05/31/23**

	<u>Total</u>	<u>Capital Projects Fund 09</u>	<u>2018 CO Fund 75</u>	<u>2021 CO Fund 76</u>
Beginning Adjusted Fund Balance	\$ 19,612,203.43	\$ (1,805,812.59)	\$ 5,198,193.63	\$ 16,219,822.39
Revenues:				
Interest Earned	4,698.18	-	-	4,698.18
MRA Reimb.	(9,346.25)	(9,346.25)	-	-
Total Revenues:	(4,648.07)	(9,346.25)	-	4,698.18
Transfers In:	-	-	-	-
Total Resources Available:	<u>19,607,555.36</u>	<u>(1,815,158.84)</u>	<u>5,198,193.63</u>	<u>16,224,520.57</u>
Expenditures:				
Public Safety - Substation No. 6	243,129.50	243,129.50	-	-
Streets-S Inspiraton Military Rd Project	36,101.12	36,101.12	-	-
Streets-Taylor Road Project	678,445.42	678,445.42	-	-
Facilities - Tom Landry Offices	14,732.81	-	14,732.81	-
Drainage - Esperanza	990,473.60	-	-	990,473.60
Drainage - Stewart	335,854.22	-	-	335,854.22
Drainage - Tulip	19,855.68	-	-	19,855.68
Total Expenditures:	<u>2,318,592.35</u>	<u>957,676.04</u>	<u>14,732.81</u>	<u>1,346,183.50</u>
Transfers - Out:	-	-	-	-
Ending Adjusted Fund Balance:	<u>\$ 17,288,963.01</u>	<u>\$ (2,772,834.88)</u>	<u>\$ 5,183,460.82</u>	<u>\$ 14,878,337.07</u>
Assets:				
Cash:	4,028,931.19	-	1,113,202.30	2,915,728.89
Investments:	14,113,680.35	-	4,085,402.52	10,028,277.83
Receivables:				
Accounts	1,990,757.93	1,990,757.93	-	-
Accrued interest receivable	(1,898.66)	-	-	(1,898.66)
Due from other governments	875,577.55	875,577.55	-	-
Due from other funds	2,727,091.95	487,740.97	-	2,239,350.98
Total Assets	<u>23,734,140.31</u>	<u>3,354,076.45</u>	<u>5,198,604.82</u>	<u>15,181,459.04</u>
Liabilities and Fund Balance:				
Retainage Payable	602,508.41	285,921.38	13,465.06	303,121.97
Due to other funds	5,059,292.88	5,057,613.94	1,678.94	-
Deferred Revenue	783,376.01	783,376.01	-	-
Total Liabilities	<u>6,445,177.30</u>	<u>6,126,911.33</u>	<u>15,144.00</u>	<u>303,121.97</u>
Net Assets				
Restricted Fund Balance	<u>\$ 17,288,963.01</u>	<u>\$ (2,772,834.88)</u>	<u>\$ 5,183,460.82</u>	<u>\$ 14,878,337.07</u>

**CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 5/31/23**

	Debt Service Fund 08
Beginning Adjusted Fund Balance	\$ 786,895.36
Revenues:	
Property Taxes	45,490.06
Total Revenues:	45,490.06
Transfers In:	-
Total Resources Available:	832,385.42
Expenditures:	
Organizational Costs	-
Total Expenditures:	-
Transfers - Out:	-
Adjusted Fund Balance:	\$ 832,385.42
Assets:	
Cash:	(131,909.93)
Investments:	235,424.52
Receivables:	
Taxes	2,344,334.64
Less: allowance for uncollectibles	(192,141.30)
Due from Other Funds:	950,000.00
Total Assets	3,205,707.93
Liabilities and Fund Balance:	
Due to Other Funds	221,129.17
Deferred Revenue	2,152,193.34
Total Liabilities	2,373,322.51
Net Assets:	
Restricted Fund Balance	\$ 832,385.42

**CITY OF MISSION, TEXAS
INTERNAL SERVICE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 5/31/23**

	Internal Service Fund 19
Beginning Adjusted Fund Balance	\$ 62,983.30
Revenues:	
Charges for Services	476,196.73
Stop Loss & Other Rebates	105,005.56
Miscellaneous	1,125.00
Total Revenues:	582,327.29
Transfers In:	-
Total Resources Available:	645,310.59
Expenditures:	
Insurance claim drafts	332,500.89
Premium payments	237,628.23
Organizational Cost	40,789.91
Total Expenditures:	610,919.03
Transfers - Out:	-
Ending Adjusted Fund Balance:	\$ 34,391.56
Assets:	
Cash	136,429.01
Investments	4,489.05
Receivables:	
Accounts receivable	4,527.87
Due from Other Funds	1,793,769.05
Total Assets:	1,939,214.98
Liabilities:	
Claims Payable	71,942.66
Due to General Funds	1,832,880.76
Total Liabilities	\$ 1,904,823.42
Net Assets:	
Restricted Fund Balance	\$ 34,391.56



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Jesse Lerma, Civil Service Director
AGENDA ITEM: Approval of Ordinance #_____ amending Ordinance #5223 adopting six (6) additional personnel to the classified position of firefighter for the Mission Fire Department – J. Lerma

NATURE OF REQUEST:

On September 12, 2022, the Mission Fire Department had requested and established 42 positions for the classified position of Firefighter by the adoption of Ordinance #5223 for the FY 2022-23. The department is now requesting an additional six (6) positions to the Firefighter position. These additional firefighters will assist with the transition to a fully functional Fire Based EMS Fire Department.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Fire

Advisory Board Recommendation: Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE #5223 ADOPTING THE ADDITION OF SIX (6) PERSONNEL TO THE CLASSIFIED POSITION OF FIREFIGHTER FOR THE MISSION FIRE DEPARTMENT FOR FISCAL YEAR 2022-23

Whereas, the City Council in Ordinance 5223 established 42 (forty-two) positions for the classified position of Firefighter for the Mission Fire Department for FY 2022-23

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT,

SECTION 1: The classified positions for the Mission Fire Department will increase to 48 (forty-eight) with the addition of 6 (six) personnel.

SECTION 2: This ordinance shall be effective on August 1, 2023 and shall be subject to amendment or repeal in accordance with the fiscal year for the City of Mission which shall expire on September 30, 2023.

SECTION 3: The City Secretary of the City of Mission is hereby authorized and directed to publish such ordinance in a newspaper having circulation in Mission, Texas in Hidalgo County.

SECTION 4: If any part or parts of this ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this ordinance is considered severable.

CONSIDERED, PASSED, AND APPROVED this 24th day of July, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

**CIVIL SERVICE CLASSIFICATIONS
FY 2022-23**

MISSION FIRE DEPARTMENT

	22-23	22-23 AMENDED
DEPUTY CHIEF	5	5
CPT	6	6
LT	18	18
ENGINEERS	15	15
FIREFIGHTERS	42 +6	48
Total	86	92
Chief	1	1
Total	87	93



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Angie Vela, Finance Director
AGENDA ITEM: Approval of Budget Amendment: General Fund - Vela

NATURE OF REQUEST:
Approval of the attached budget amendments:
General Fund (Fire) – (\$85,536.00 Expenditures)

BUGETED: N/A FUND: ACCT. #:
BUDGET: \$ EST. COST: \$ CURRENT BUDGET BALANCE: \$
BID AMOUNT: \$

STAFF RECOMMENDATION:
Approval

Departmental Approval: N/A
Advisory Board Recommendation: N/A
City Manager’s Recommendation: Approval RP

RECORD OF VOTE: APPROVED:
DISAPPROVED:
TABLED:
AYES
NAYS
DISSENTING



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Presentation of the Preliminary Budget for the Fiscal Year 2023-2024 - Perez

NATURE OF REQUEST:

As per City Charter, the City Manager, between sixty (60) and ninety (90) days prior to the beginning of each fiscal year, shall submit to the City Council a proposed budget, in which the budget shall provide a complete financial plan for the fiscal year.

Presented is the Preliminary Budget with City Manager recommendations.

BUDGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Presentation of Preliminary Budget for Fiscal Year 2022-2023

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**City of Mission, Texas
2023-2024 Estimated Fund Balance Analysis-All Funds**

	Estimated Beginning Fund Balance 10/1/2023	Projected Revenues	Transfers In	Total Estimated Resources	Appropriations	Transfers Out	Total Appropriations	Ending Fund Balance 9/30/2024
General Fund								
General Fund	\$ 1,048,285	\$ 56,693,718	\$ 3,350,179	\$ 61,092,182	\$ 57,003,569	\$ 2,255,219	\$ 59,258,788	\$ 1,833,394
Total General Fund	<u>1,048,285</u>	<u>56,693,718</u>	<u>3,350,179</u>	<u>61,092,182</u>	<u>57,003,569</u>	<u>2,255,219</u>	<u>59,258,788</u>	<u>1,833,394</u>
Special Revenue Funds								
CDBG	-	1,425,571	-	1,425,571	1,425,571	-	1,425,571	-
Police Dept. State Sharing FD	76,603	-	-	76,603	-	-	-	76,603
Police Dept. Federal Sharing FD	305,155	-	-	305,155	-	-	-	305,155
Municipal Court Technology FD	175,545	30,400	-	205,945	74,407	-	74,407	131,538
Designated Purpose Fund	36,016	12,974,149	219,364	13,229,529	13,193,513	-	13,193,513	36,016
Drainage Assessment Fund	317,917	1,354,600	-	1,672,517	606,382	500,000	1,106,382	566,135
Cemetery Fund	17,751	-	-	17,751	5,650	-	5,650	12,101
Records Preservation Fund	8,172	6,000	-	14,172	7,500	-	7,500	6,672
Speer Memorial Library Fund	27,477	-	-	27,477	-	-	-	27,477
Hotel/Motel Tax Fund	339,587	600,100	-	939,687	408,500	500,000	908,500	31,187
Municipal Court Building Security	130,838	20,000	-	150,838	50,000	-	50,000	100,838
Park Dedication Fund	-	531,331	-	531,331	531,331	-	531,331	-
Municipal Court Juvenile Case Mrg	163,784	30,000	-	193,784	43,941	-	43,941	149,843
Capital Assets Replacement Fund	-	-	750,000	750,000	750,000	-	750,000	-
PEG Capital Fee	694,554	120,100	-	814,654	800,000	-	800,000	14,654
Boys and Girls Club Fund	(1,117,140)	164,500	500,000	(452,640)	973,097	-	973,097	(1,425,737)
Veteran's Cemetery Fund	-	750,000	-	750,000	750,000	-	750,000	-
Tax Increment Redevelopment FD	3,555	9,560,000	-	9,563,555	9,560,000	-	9,560,000	3,555
Total Special Funds	<u>1,179,814</u>	<u>27,566,751</u>	<u>1,469,364</u>	<u>30,215,929</u>	<u>29,179,892</u>	<u>1,000,000</u>	<u>30,179,892</u>	<u>36,037</u>
Enterprise Funds								
Utility Fund	1,130,606	22,706,000	-	23,836,606	20,471,944	2,850,179	23,322,123	514,484
Golf Course Fund	-	934,000	-	934,000	1,531,594	-	1,531,594	(597,594)
Capital Golf Course Fund	35,085	43,000	-	78,085	49,107	-	49,107	28,978
Solid Waste Fund	910,667	8,831,500	-	9,742,167	7,823,050	950,000	8,773,050	969,117
Event Center Fund	(87,373)	400,100	700,000	1,012,727	1,008,529	-	1,008,529	4,198
Total Enterprise Funds	<u>1,988,985</u>	<u>32,914,600</u>	<u>700,000</u>	<u>35,603,585</u>	<u>30,884,224</u>	<u>3,800,179</u>	<u>34,684,403</u>	<u>919,183</u>
Debt Service								
Debt Service Fund	1,854,774	5,676,000	950,000	8,480,774	6,255,452	-	6,255,452	2,225,322
Total Debt Service Fund	<u>1,854,774</u>	<u>5,676,000</u>	<u>950,000</u>	<u>8,480,774</u>	<u>6,255,452</u>	<u>-</u>	<u>6,255,452</u>	<u>2,225,322</u>
Capital Projects Fund								
Capital Projects	-	-	-	-	-	-	-	-
Total Capital Projects Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Internal Service Fund								
Group Health Insurance Fund	(363,223)	7,782,771	-	7,419,548	8,731,277	-	8,731,277	(1,311,729)
Total Trust Fund	<u>(363,223)</u>	<u>7,782,771</u>	<u>-</u>	<u>7,419,548</u>	<u>8,731,277</u>	<u>-</u>	<u>8,731,277</u>	<u>(1,311,729)</u>
TOTALS	<u>\$ 5,708,635</u>	<u>\$ 130,633,840</u>	<u>\$ 6,469,543</u>	<u>\$ 142,812,018</u>	<u>\$ 132,054,414</u>	<u>\$ 7,055,398</u>	<u>\$ 139,109,812</u>	<u>\$ 3,702,207</u>

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2022-2023 BUDGET SUMMARY**

		FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES									
UNASSIGNED FUND BALANCE		\$ 7,446,716	\$ 6,173,100	\$ 3,485,544	\$ 3,485,544	\$ 1,048,285	\$ 1,833,394	\$ 1,048,285	\$ 1,048,285
<u>Estimated Revenues:</u>									
<u>Taxes</u>									
<i>Ad Valorem Taxes:</i>									
Current	01-300-31000	17,968,884	21,760,000	21,760,000	22,000,000	24,550,000	-	24,550,000	-
Delinquent	01-300-31200	502,464	475,000	475,000	400,000	475,000	-	475,000	-
Penalty and Interest	01-300-31300	429,935	400,000	400,000	400,000	400,000	-	400,000	-
<i>Sales and Use Taxes:</i>									
Sales Tax	01-300-31400	12,206,101	13,700,000	13,700,000	12,400,000	13,700,000	-	13,700,000	-
Sales Tax Abatement	01-300-31410	6,103,050	6,850,000	6,850,000	6,200,000	6,850,000	-	6,850,000	-
Bingo Tax	01-300-31420	60,078	80,000	80,000	45,000	80,000	-	80,000	-
Franchise Business Tax	01-300-31500	2,901,538	2,800,000	2,800,000	3,000,000	3,000,000	-	3,000,000	-
Telecommunication Access Fee	01-300-31520	48,550	75,000	75,000	55,000	75,000	-	75,000	-
Mixed Drink Tax	01-300-31700	54,508	50,000	50,000	50,000	50,000	-	50,000	-
TOTAL TAXES		40,275,108	46,190,000	46,190,000	44,550,000	49,180,000	-	49,180,000	-
<u>LICENSES AND PERMITS</u>									
<i>Occupational Licenses and Permits</i>									
Occupational Licenses	01-300-32000	44,000	40,000	40,000	20,000	40,000	-	40,000	-
Health Permit	01-300-32025	52,635	35,000	35,000	35,000	35,000	-	35,000	-
Moving & Building Permits	01-300-32100	656,943	625,000	625,000	675,000	675,000	-	675,000	-
Electrical Permits	01-300-32200	215,795	200,000	200,000	200,000	200,000	-	200,000	-
Mechanical Permits	01-300-32250	73,386	70,000	70,000	70,000	70,000	-	70,000	-
Plumbing Permits	01-300-32300	128,464	125,000	125,000	125,000	125,000	-	125,000	-
Misc. Lic. & Permits	01-300-32400	39,290	35,000	35,000	40,000	40,000	-	40,000	-
Alarm Permits	01-300-34750	4,962	9,500	9,500	9,500	9,500	-	9,500	-
TOTAL LICENSES AND PERMITS		1,215,475	1,139,500	1,139,500	1,174,500	1,194,500	-	1,194,500	-
<u>INTERGOVERNMENTAL REVENUES</u>									
MCISD & SISD-Dare Prog.	01-300-33090	821,178	1,242,859	1,242,859	1,242,859	1,242,859	-	1,242,859	-
Rural Fire Protection	01-300-33250	33,836	30,000	30,000	35,000	35,000	-	35,000	-
County Restitution Reimb.	01-300-33260	790	500	500	200	500	-	500	-

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2022-2023 BUDGET SUMMARY**

		FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
Overhead MRA	01-300-33281	338,472	371,000	371,000	377,000	422,000	-	422,000	-
Reimbursement-TIRZ	01-300-33282	946,444	-	-	42,000	-	-	-	-
Task Force Program	01-300-33640	55,402	25,000	25,000	25,000	25,000	-	25,000	-
Peace Officers-All Fire Pre.	01-300-33660	811	1,000	1,000	1,000	1,000	-	1,000	-
DEA Overtime Task Force	01-300-33680	7,569	36,000	36,000	36,000	36,000	-	36,000	-
Library-Hidalgo County	01-300-35340	75,000	15,000	15,000	89,588	15,000	-	15,000	-
TOTAL INTERGOVERNMENTAL REVENUES		2,279,502	1,721,359	1,721,359	1,848,647	1,777,359	-	1,777,359	-
<u>CHARGES FOR SERVICES</u>									
<i>General Government:</i>									
Municipal Court Corp Fee	01-300-31600	36,542	45,000	45,000	45,000	45,000	-	45,000	-
Inspection Fee	01-300-32320	203,272	120,000	120,000	300,000	300,000	-	300,000	-
Planning Technology Fee	01-300-32325	18,914	15,000	15,000	15,000	15,000	-	15,000	-
Construction Material Testing Fee	01-300-32330	149,631	85,000	85,000	250,000	300,000	-	300,000	-
Lease-Serv Center Complex	01-300-34300	15,221	15,000	15,000	15,000	15,000	-	15,000	-
Rent City Buildings	01-300-34350	6,014	6,000	6,000	3,000	3,000	-	3,000	-
Cemetery Charges	01-300-34500	85,232	100,000	100,000	20,000	20,000	-	20,000	-
Zoning & Subd. Fees	01-300-34600	69,950	65,000	65,000	70,000	70,000	-	70,000	-
5% Credit Card Fee	01-300-34801	29,590	25,000	25,000	30,000	30,000	-	30,000	-
<i>Public Safety:</i>									
Truancy Prevention & Diversion	01-300-31625	29,697	25,000	25,000	30,000	30,000	-	30,000	-
Fire Inspection Fees	01-300-33252	14,970	15,000	15,000	15,000	15,000	-	15,000	-
Police Dept. Service Charge	01-300-34700	11,081	10,000	10,000	10,000	10,000	-	10,000	-
Fire EMS Response Fees	01-300-34710	-	-	-	1,000,000	2,000,000	-	2,000,000	-
Arrest Fees - MPD	01-300-34725	33,880	35,000	35,000	35,000	35,000	-	35,000	-
Detaining Contract Services	01-300-34765	6,480	15,000	15,000	4,000	5,000	-	5,000	-
Abandoned Motor Vehicle Fee	01-300-34775	620	1,000	1,000	1,000	1,000	-	1,000	-
Security Event Fee	01-300-34790	2,625	2,000	2,000	4,000	2,000	-	2,000	-
<i>Sanitation:</i>									
Lot Cleaning	01-300-34150	111,039	100,000	100,000	45,000	100,000	-	100,000	-
Lot Cleaning-Admin. Fee	01-300-34155	41,519	50,000	50,000	15,000	50,000	-	50,000	-
<i>Health:</i>									
Birth Certificate Service	01-300-31620	2,318	1,700	1,700	1,700	1,700	-	1,700	-
Vital Statistics	01-300-34550	125,222	110,000	110,000	125,000	125,000	-	125,000	-

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2022-2023 BUDGET SUMMARY**

		FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
Burial Transit Permit	01-300-34580	890	1,500	1,500	1,500	1,500	-	1,500	-
Animal Adoption Fees	01-300-34584	4,253	3,000	3,000	3,000	3,000	-	3,000	-
Animal Control and Shelter fee	01-300-34585	5,801	4,500	4,500	4,500	4,500	-	4,500	-
Contracted Animal Service Fee	01-300-34586	80,240	45,000	45,000	25,000	45,000	-	45,000	-
Food Manager/Handler ID Fee	01-300-34650	-	2,000	2,000	-	-	-	-	-
<i>Recreation:</i>									
TAAF - Summer Programs	01-300-34489	20,190	23,000	23,000	23,000	23,000	-	23,000	-
Mayberry Pool Fees	01-300-34490	34,442	30,000	30,000	35,000	35,000	-	35,000	-
Basketball Fees and Charges	01-300-34491	3,035	5,000	5,000	2,285	5,000	-	5,000	-
Softball Fees and Charges	01-300-34492	3,515	3,500	3,500	1,100	3,500	-	3,500	-
Football Fees and Charges	01-300-34493	1,600	2,000	2,000	1,300	2,000	-	2,000	-
Volleyball Fees and Charges	01-300-34495	3,850	6,000	6,000	2,600	6,000	-	6,000	-
Park Facility Rentals	01-300-34496	21,272	25,000	25,000	25,000	25,000	-	25,000	-
Bannworth Pool Fees	01-300-34497	26,432	45,000	45,000	20,000	20,000	-	20,000	-
Year-round swim program	01-300-34498	6,580	5,000	5,000	16,000	5,000	-	5,000	-
Other Recreational Fees and Charges	01-300-34499	110	2,000	2,000	-	2,000	-	2,000	-
Library Copies	01-300-35310	21,629	35,000	35,000	24,000	25,000	-	25,000	-
Library Reservations Fee	01-300-35311	-	100	100	-	100	-	100	-
Library Rentals	01-300-35312	75	200	200	-	200	-	200	-
TOTAL CHARGES FOR SERVICES		1,227,731	1,078,500	1,078,500	2,217,985	3,378,500	-	3,378,500	-
<u>FINES AND FORFEITS</u>									
Warrant Execution Fee	01-300-34800	126,388	110,000	110,000	126,000	125,000	-	125,000	-
Corporation Court Fines	01-300-35000	687,789	625,000	625,000	700,000	650,000	-	650,000	-
Library Fines	01-300-35300	15,409	15,000	15,000	15,000	15,000	-	15,000	-
TOTAL FINES AND FORFEITS		829,586	750,000	750,000	841,000	790,000	-	790,000	-
<u>INTEREST</u>									
Interest on Investments	01-300-36050	11,055	25,000	25,000	12,000	25,000	-	25,000	-
Interest on Demand Dep.	01-300-36100	521	-	-	-	-	-	-	-
TOTAL INTEREST		11,576	25,000	25,000	12,000	25,000	-	25,000	-

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2022-2023 BUDGET SUMMARY**

		FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
<u>MISCELLANEOUS REVENUES</u>									
REIMB.-LRGVDC	01-300-33181	12,630	39,659	39,659	-	39,659	-	39,659	-
Reimb-Other State Agencies	01-300-33182	315,261	100,000	100,000	186,101	100,000	-	100,000	-
Local Jury Fee	01-300-34802	576	1,500	1,500	500	1,500	-	1,500	-
Child Safety Fees	01-300-35010	3,656	4,000	4,000	5,500	5,000	-	5,000	-
Library Donation/Memorial	01-300-35320	407	200	200	50	200	-	200	-
Coke Machine & Misc.	01-300-36000	4,621	2,000	2,000	2,000	2,000	-	2,000	-
Other Misc. Income	01-300-36150	146,212	150,000	150,000	200,000	175,000	-	175,000	-
Misc. Insurance-Settlements	01-300-36160	39,707	25,000	25,000	25,000	25,000	-	25,000	-
Contributions & Donations	01-300-36510	60	-	-	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES		523,130	322,359	322,359	419,151	348,359	-	348,359	-
TOTAL REVENUES		46,362,108	51,226,718	51,226,718	51,063,283	56,693,718	-	56,693,718	-
<u>OTHER FINANCING RESOURCES</u>									
Sale of City Equipment	01-300-39000	(17,863)	-	-	15,488	-	-	-	-
Capital Leases	01-300-39050	775,166	-	-	-	-	-	-	-
TOTAL FINANCING RESOURCES		757,303	-	-	15,488	-	-	-	-
<u>OPERATING TRANSFERS IN:</u>									
Utility Fund	01-300-39900	1,281,876	2,783,707	2,783,707	2,654,780	2,850,179	-	2,850,179	-
Solid Waste	01-300-39905	-	-	-	-	500,000	-	500,000	-
TOTAL OPERATING TRANSFERS IN		1,281,876	2,783,707	2,783,707	2,654,780	3,350,179	-	3,350,179	-
TOTAL ESTIMATED REV. & TRANSFERS		48,401,287	54,010,425	54,010,425	53,733,551	60,043,897	-	60,043,897	-
TOTAL AVAILABLE RESOURCES		\$ 55,848,003	\$ 60,183,525	\$ 57,495,969	\$ 57,219,095	\$ 61,092,182	\$ 1,833,394	\$ 61,092,182	\$ 1,048,285

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2022-2023 BUDGET SUMMARY**

		FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
APPROPRIATIONS:									
General Government									
Legislative	01-410	\$ 20,792	\$ 35,588	\$ 35,588	\$ 29,223	\$ 38,013	\$ -	\$ 38,013	\$ -
Executive	01-411	895,857	998,873	998,873	926,957	785,128	-	785,128	-
Finance	01-412	757,120	946,573	946,573	835,071	1,018,639	51,552	1,018,639	-
Municipal Court	01-413	651,119	741,491	741,491	630,471	505,633	146,140	505,633	-
Planning	01-414	1,080,313	1,319,691	1,319,691	1,700,883	1,421,951	236,534	1,421,951	-
Facilities Maintenance	01-415	920,296	1,210,369	1,210,369	1,539,562	1,464,333	151,182	1,464,333	-
Fleet Maintenance	01-416	1,116,267	1,166,176	1,166,176	1,167,331	1,307,664	-	1,307,664	-
Organizational Expense	01-417	2,687,559	2,570,736	2,570,736	2,091,770	2,664,125	90,000	2,664,125	-
Purchasing	01-418	317,111	336,404	23,100	325,452	338,164	8,887	338,164	-
City Secretary	01-419	406,529	431,782	431,782	415,587	422,690	-	422,690	-
Risk Management	01-422	605,762	696,559	696,559	653,179	760,929	54,265	760,929	-
Elections	01-423	104,146	-	-	-	78,050	-	78,050	-
Civil Service	01-424	148,551	198,300	198,300	181,935	207,310	-	207,310	-
Human Resources	01-425	332,638	360,220	360,220	353,324	433,805	36,459	433,805	-
Information Technology	01-426	480,968	1,138,944	1,138,944	1,011,803	1,128,403	778,000	1,128,403	-
Media Relations	01-427	306,017	324,098	324,098	326,316	333,405	167,407	333,405	-
Legal	01-428	694,358	561,239	561,239	478,769	570,574	-	570,574	-
Total General Government		11,525,403	13,037,043	12,723,739	12,667,632	13,478,816	1,720,426	13,478,816	-
Public Safety									
Police	01-430	18,028,602	20,487,381	20,487,381	19,131,978	19,923,045	1,424,431	19,923,045	-
Fire	01-431	9,224,301	9,618,720	9,618,720	9,186,552	9,931,285	1,558,861	9,931,285	-
Fire Prevention	01-432	789,500	818,123	818,123	865,358	826,250	275,821	826,250	-
Total Public Safety		28,042,403	30,924,224	30,924,224	29,183,888	30,680,580	3,259,113	30,680,580	-
Highways and Streets									
Streets	01-440	4,265,275	4,736,925	4,736,925	4,899,127	5,025,334	457,261	5,025,334	-
Total Highways and Streets		4,265,275	4,736,925	4,736,925	4,899,127	5,025,334	457,261	5,025,334	-

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2022-2023 BUDGET SUMMARY**

		FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
Health and Welfare									
Health	01-443	741,243	362,945	20,850	315,595	428,720	5,000	428,720	-
Animal Control	01-444	-	520,540	520,540	615,091	856,877	36,459	856,877	-
Total Health and Welfare		741,243	883,485	541,390	930,686	1,285,597	41,459	1,285,597	-
Culture and Recreation									
Museum	01-451	302,698	366,119	366,119	355,800	380,722	83,402	380,722	-
Parks & Recreation Admn.	01-460	250,500	271,590	271,590	267,385	271,855	77,542	271,855	-
Parks	01-461	2,536,358	2,934,585	2,934,585	2,481,660	3,295,061	3,443,827	3,295,061	-
Recreation	01-463	362,122	408,164	408,164	376,734	406,923	65,145	406,923	-
Library	01-464	1,433,570	1,489,140	1,489,140	1,365,651	1,473,428	94,429	1,473,428	-
Banworth Pool	01-465	179,314	283,646	283,646	220,310	322,712	11,505	322,712	-
Mayberry Pool	01-467	283,897	339,212	339,212	346,719	382,541	9,752	382,541	-
Total Culture and Recreation		5,348,459	6,092,456	6,092,456	5,414,259	6,533,242	3,785,602	6,533,242	-
Total Operations		49,922,783	55,674,133	55,018,734	53,095,592	57,003,569	9,263,861	57,003,569	-
<u>TRANSFERS-OUT</u>									
Capital Projects	01-499-56909	487,741	745,520	745,520	685,855	685,855	-	685,855	-
Designated Fund	01-499-56915	710,788	960,138	960,138	960,138	219,364	-	219,364	-
Event Center Fund	01-499-56923	300,000	300,000	300,000	300,000	200,000	-	200,000	-
Future Asset Replacement Fund	01-499-56929	441,147	800,000	800,000	629,225	650,000	-	650,000	-
Boys & Girls Club Fund	01-499-56932	500,000	500,000	500,000	500,000	500,000	-	500,000	-
TIRZ Fund	01-499-56981	-	-	-	-	-	-	-	-
Total Transfers Out		2,439,676	3,305,658	3,305,658	3,075,218	2,255,219	-	2,255,219	-
TOTAL APPROPRIATIONS		52,362,459	58,979,791	58,324,392	56,170,810	59,258,788	9,263,861	59,258,788	-
UNRESERVED, UNDESIGNATED									
FUND BALANCE		\$ 3,485,544	\$ 1,203,734	\$ (828,423)	\$ 1,048,285	\$ 1,833,394	\$ (7,430,467)	\$ 1,833,394	\$ 1,048,285

**CITY OF MISSION, TEXAS
UTILITY FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-22 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES									
BEGINNING WORKING CAPITAL		\$ 548,965	\$ -	\$ 1,168,319	\$ 1,168,319	\$ 1,130,606	\$ -	\$ 1,130,606	\$ -
<u>Estimated Revenues:</u>									
Water Sales	02-300-31000	12,566,683	14,200,000	14,200,000	13,500,000	14,000,000	-	14,000,000	-
Water Sales - Granjeno	02-300-31025	28,690	27,000	27,000	27,000	27,000	-	27,000	-
Connection Fees	02-300-31100	145,783	200,000	200,000	230,000	300,000	-	300,000	-
Reconnect Fees	02-300-31200	95,462	150,000	150,000	95,000	150,000	-	150,000	-
Sewage Service	02-300-31300	6,251,974	7,300,000	7,300,000	7,000,000	7,300,000	-	7,300,000	-
Sewage Service - Sharyland Water	02-300-31305	249,556	250,000	250,000	250,000	250,000	-	250,000	-
Sewage Service - AGUA SUD	02-300-31310	25,862	30,000	30,000	120,000	90,000	-	90,000	-
Sewage Service - Granjeno	02-300-31325	16,274	17,000	17,000	17,000	17,000	-	17,000	-
Industrial Sewer Surcharge	02-300-31350	8,215	30,000	30,000	10,000	15,000	-	15,000	-
W/W Syst. Cap. Recovery Fee	02-300-31380	36,200	55,000	55,000	150,000	70,000	-	70,000	-
Wastewater Assessment	02-300-31400	74,405	80,000	80,000	80,000	80,000	-	80,000	-
Service Charge	02-300-31500	52,897	60,000	60,000	75,000	75,000	-	75,000	-
Miscellaneous Income	02-300-33000	91,236	25,000	25,000	20,000	25,000	-	25,000	-
Waterline & Sewer Reimb.	02-300-33050	-	2,000	2,000	2,000	2,000	-	2,000	-
RMA Reimbursement	02-300-33280	-	650,000	650,000	520,839	-	-	-	-
TIRZ Reimbursement	02-300-33282	1,965,103	2,589,339	2,589,339	1,770,522	-	-	-	-
5% Credit Card Fee	02-300-34801	27,603	30,000	30,000	30,000	30,000	-	30,000	-
Interest on Investments	02-300-36050	(72,964)	25,000	25,000	5,000	25,000	-	25,000	-
Misc.-Insurance Settlements	02-300-36160	89,437	-	-	-	-	-	-	-
Gain/Loss on Sale of F.A.	02-300-39002	(6,682)	-	-	-	-	-	-	-
Capital Asset Contribution	02-300-39701	329,544	250,000	250,000	250,000	250,000	-	250,000	-
Total Revenues		21,975,278	25,970,339	25,970,339	24,152,361	22,706,000	-	22,706,000	-
Total Estimated Revenues		21,975,278	25,970,339	25,970,339	24,152,361	22,706,000	-	22,706,000	-
TOTAL AVAILABLE RESOURCES		\$ 22,524,243	\$ 25,970,339	\$ 27,138,658	\$ 25,320,680	\$ 23,836,606	\$ -	\$ 23,836,606	\$ -

**CITY OF MISSION, TEXAS
UTILITY FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-22 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
APPROPRIATIONS:									
<u>Operating Expenses:</u>									
Water Administration	02-410	\$ 692,599	\$ 1,159,438	\$ 1,159,438	\$ 952,201	\$ 1,131,571	\$ -	\$ 1,131,571	\$ -
Water Distrib/Sewer Collections	02-412	3,940,866	4,801,072	4,801,072	4,214,012	3,628,083	624,185	3,628,083	-
South Water Treatment Plant	02-413	2,273,994	2,225,649	2,225,649	2,298,779	2,649,044	93,778	2,649,044	-
Wastewater Treatment	02-414	4,520,906	4,747,199	4,747,199	3,864,220	2,269,098	134,951	2,269,098	-
Industrial Pre-Treatment	02-415	230,806	321,395	321,395	298,772	338,373	61,000	338,373	-
Utility Billing & Collecting	02-416	623,727	775,792	775,792	673,851	734,539	-	734,539	-
Organizational Expenses	02-417	4,442,918	5,603,160	5,603,160	5,486,912	5,771,281	-	5,771,281	-
Meter Readers	02-418	521,222	665,233	665,233	637,412	666,370	15,261	666,370	-
Northside Water Treatment Plant	02-430	2,827,010	2,777,361	2,777,361	3,109,136	3,283,585	2,181,798	3,283,585	-
Total Operations		<u>20,074,048</u>	<u>23,076,299</u>	<u>23,076,299</u>	<u>21,535,295</u>	<u>20,471,944</u>	<u>3,110,973</u>	<u>20,471,944</u>	<u>-</u>
<u>Transfers-Out</u>									
General Fund	02-499-56900	1,281,876	2,783,707	2,783,707	2,654,780	2,850,179	-	2,850,179	-
Total Transfers-Out		<u>1,281,876</u>	<u>2,783,707</u>	<u>2,783,707</u>	<u>2,654,780</u>	<u>2,850,179</u>	<u>-</u>	<u>2,850,179</u>	<u>-</u>
TOTAL APPROPRIATIONS		<u>21,355,924</u>	<u>25,860,006</u>	<u>25,860,006</u>	<u>24,190,075</u>	<u>23,322,123</u>	<u>3,110,973</u>	<u>23,322,123</u>	<u>-</u>
ENDING WORKING CAPITAL		<u>\$ 1,168,319</u>	<u>\$ 110,333</u>	<u>\$ 1,278,652</u>	<u>\$ 1,130,606</u>	<u>\$ 514,483</u>	<u>\$ (3,110,973)</u>	<u>\$ 514,483</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
GOLF COURSE FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approved
BEGINNING WORKING CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>									
Pro-Shop Sales	03-300-31000	72,280	60,000	60,000	70,000	60,000	-	60,000	-
Cart Rental	03-300-31100	214,160	200,000	200,000	200,000	200,000	-	200,000	-
Food and Beverage Sales	03-300-31200	121,284	100,000	100,000	102,000	100,000	-	100,000	-
Daily Green Fees	03-300-31300	390,269	370,000	370,000	377,000	370,000	-	370,000	-
Driving Range	03-300-31320	29,138	35,000	35,000	30,000	35,000	-	35,000	-
Prepaid Members	03-300-31400	152,655	105,000	105,000	153,000	105,000	-	105,000	-
Pull Carts & Club Rentals	03-300-31500	1,599	1,500	1,500	1,500	1,500	-	1,500	-
JR's Fees	03-300-31520	2,689	25,000	25,000	2,700	25,000	-	25,000	-
Trail Fees	03-300-31600	35,214	35,000	35,000	37,000	35,000	-	35,000	-
Miscellaneous Income	03-300-31700	12,393	2,500	2,500	2,500	2,500	-	2,500	-
Gain/Loss on Fixed Assets	03-300-39002	(542)	-	-	-	-	-	-	-
Capital Contributions	03-300-39701	40,873	-	-	-	-	-	-	-
Total Revenues		<u>1,072,012</u>	<u>934,000</u>	<u>934,000</u>	<u>975,700</u>	<u>934,000</u>	<u>-</u>	<u>934,000</u>	<u>-</u>
Transfers In		-	-	-	-	-	-	-	-
Total Estimated Revenues and Transfers		<u>1,072,012</u>	<u>934,000</u>	<u>934,000</u>	<u>975,700</u>	<u>934,000</u>	<u>-</u>	<u>934,000</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 1,072,012</u>	<u>\$ 934,000</u>	<u>\$ 934,000</u>	<u>\$ 975,700</u>	<u>\$ 934,000</u>	<u>\$ -</u>	<u>\$ 934,000</u>	<u>\$ -</u>
<u>APPROPRIATIONS:</u>									
Operating Expenses:									
Club House	03-410	\$ 500,013	\$ 662,965	\$ 664,965	\$ 543,897	\$ 738,638	\$ -	\$ 738,638	\$ -
Grounds	03-411	629,880	713,708	713,708	591,447	616,213	204,803	616,213	-
Restaurant	03-412	106,833	138,131	138,131	138,920	128,243	-	128,243	-
Organizational Expenses	03-417	110,508	42,000	42,000	44,754	48,500	-	48,500	-
Total Operations		<u>1,347,234</u>	<u>1,556,804</u>	<u>1,558,804</u>	<u>1,319,018</u>	<u>1,531,594</u>	<u>204,803</u>	<u>1,531,594</u>	<u>-</u>
Total Appropriations		<u>1,347,234</u>	<u>1,556,804</u>	<u>1,558,804</u>	<u>1,319,018</u>	<u>1,531,594</u>	<u>204,803</u>	<u>1,531,594</u>	<u>-</u>
ENDING WORKING CAPITAL		<u>\$ (275,222)</u>	<u>\$ (622,804)</u>	<u>\$ (624,804)</u>	<u>\$ (343,318)</u>	<u>\$ (597,594)</u>	<u>\$ (204,803)</u>	<u>\$ (597,594)</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
GOLF CAPITAL FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recommend	FY 2023-2024 City Council Approval
BEGINNING WORKING CAPITAL	\$ 35,302	\$ 27,405	\$ 32,562	\$ 32,562	\$ 35,085	\$ 28,978	\$ 35,085	\$ 35,085
<u>ESTIMATED REVENUES:</u>								
Daily Green Fees 53-300-31300	39,667	35,000	35,000	32,000	35,000	-	35,000	-
Prepaid Members 53-300-31400	14,006	6,000	6,000	8,000	8,000	-	8,000	-
Total Revenues	53,673	41,000	41,000	40,000	43,000	-	43,000	-
Operating Transfers In	-	-	-	-	-	-	-	-
Total Estimated Revenues and Transfers	53,673	41,000	41,000	40,000	43,000	-	43,000	-
TOTAL AVAILABLE RESOURCES	<u>\$ 88,975</u>	<u>\$ 68,405</u>	<u>\$ 73,562</u>	<u>\$ 72,562</u>	<u>\$ 78,085</u>	<u>\$ 28,978</u>	<u>\$ 78,085</u>	<u>\$ 35,085</u>
<u>APPROPRIATIONS:</u>								
Operating Expenses:								
Club House 53-410	56,413	41,340	41,340	37,477	49,107	-	49,107	-
Total Operations	56,413	41,340	41,340	37,477	49,107	-	49,107	-
Transfers Out - Golf Course Fund	-	-	-	-	-	-	-	-
Total Appropriations	56,413	41,340	41,340	37,477	49,107	-	49,107	-
ENDING WORKING CAPITAL	<u>\$ 32,562</u>	<u>\$ 27,065</u>	<u>\$ 32,222</u>	<u>\$ 35,085</u>	<u>\$ 28,978</u>	<u>\$ 28,978</u>	<u>\$ 28,978</u>	<u>\$ 35,085</u>

**CITY OF MISSION, TEXAS
C.D.B.G. FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
<u>ESTIMATED REVENUES:</u>									
Drawdown's -B-21	04-300-33608	\$ 577,988	\$ 444,212	\$ 444,212	\$ 444,212	\$ -	\$ -	\$ -	\$ -
Drawdown's -B-22	04-300-33609	-	1,002,485	1,002,485	1,002,485	-	-	-	-
Drawdown's -B-23	04-300-33600	-	-	-	-	1,425,571	-	1,425,571	-
Drawdown's -B-20	04-300-33601	356,539	-	-	-	-	-	-	-
Drawdown's -COVID	04-300-33700	461,823	467,656	467,656	467,656	-	-	-	-
Total Estimated Revenues		<u>1,396,351</u>	<u>1,914,353</u>	<u>1,914,353</u>	<u>1,914,353</u>	<u>1,425,571</u>	<u>-</u>	<u>1,425,571</u>	<u>-</u>
Total Estimated Revenues & Transfers		<u>\$ 1,396,351</u>	<u>\$ 1,914,353</u>	<u>\$ 1,914,353</u>	<u>\$ 1,914,353</u>	<u>\$ 1,425,571</u>	<u>\$ -</u>	<u>\$ 1,425,571</u>	<u>\$ -</u>
<u>APPROPRIATIONS:</u>									
Operating Expenses:									
COVID - CARES	04-452	\$ 461,823	\$ 467,656	\$ 467,656	\$ 467,656	\$ 467,656	\$ -	\$ 467,656	\$ -
Housing Administrative	04-472	98,648	115,167	115,167	115,167	115,167	-	115,167	-
CDBG Administrative	04-482	152,645	183,167	183,167	183,167	183,167	10,097	183,167	-
Projects	04-462	683,235	1,148,363	1,148,363	1,148,363	659,581	-	659,581	-
Total Appropriations		<u>1,396,351</u>	<u>1,914,353</u>	<u>1,914,353</u>	<u>1,914,353</u>	<u>1,425,571</u>	<u>10,097</u>	<u>1,425,571</u>	<u>-</u>
Total Appropriations		<u>\$ 1,396,351</u>	<u>\$ 1,914,353</u>	<u>\$ 1,914,353</u>	<u>\$ 1,914,353</u>	<u>\$ 1,425,571</u>	<u>\$ 10,097</u>	<u>\$ 1,425,571</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

PENDING TO CHANGE

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approved
BEGINNING WORKING CAPITAL		\$ (689,116)	\$ (245,718)	\$ 565,510	\$ 565,510	\$ 910,667	\$ 969,117	\$ 910,667	\$ 910,667
<u>ESTIMATED REVENUES:</u>									
Garbage Fees	05-300-30000	4,469,603	4,700,000	4,700,000	4,700,000	4,800,000	-	4,800,000	-
Commercial Fees	05-300-30010	2,444,505	2,550,000	2,550,000	2,700,000	2,800,000	-	2,800,000	-
Brush Fees	05-300-30020	784,476	810,000	810,000	1,000,000	1,100,000	-	1,100,000	-
Roll-off Fees	05-300-30040	60,377	50,000	50,000	60,000	60,000	-	60,000	-
Garbage Fees-Granjeno	05-300-31025	17,521	17,000	17,000	17,000	17,000	-	17,000	-
Brush Fees-Granjeno	05-300-31125	3,392	3,500	3,500	3,500	3,500	-	3,500	-
Franchise Fee	05-300-31500	47,016	45,000	45,000	45,000	45,000	-	45,000	-
Miscellaneous Income	05-300-33000	7,572	3,500	3,500	3,500	3,500	-	3,500	-
Interest-Investments	05-300-36050	(18,998)	2,500	2,500	2,500	2,500	-	2,500	-
Insurance Settlement	05-300-36160	650	-	-	-	-	-	-	-
Other Financing Sources - CL	05-300-39050	-	3,937,371	3,937,371	3,937,371	-	-	-	-
Total Revenues	-7661637	<u>7,816,113</u>	<u>12,118,871</u>	<u>12,118,871</u>	<u>12,468,871</u>	<u>8,831,500</u>	<u>-</u>	<u>8,831,500</u>	<u>-</u>
Capital Contributions	05-300-39701	<u>331,575</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues and Transfers		<u>8,147,688</u>	<u>12,118,871</u>	<u>12,118,871</u>	<u>12,468,871</u>	<u>8,831,500</u>	<u>-</u>	<u>8,831,500</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 7,458,572</u>	<u>\$ 11,873,153</u>	<u>\$ 12,684,381</u>	<u>\$ 13,034,381</u>	<u>\$ 9,742,167</u>	<u>\$ 969,117</u>	<u>\$ 9,742,167</u>	<u>\$ 910,667</u>
<u>APPROPRIATIONS:</u>									
Operating Expenses:									
Solid Waste	05-410	\$ 6,431,011	\$ 11,209,591	\$ 11,219,591	\$ 10,778,452	\$ 6,927,787	\$ 828,204	\$ 6,927,787	\$ -
Organizational	05-417	<u>12,051</u>	<u>890,040</u>	<u>890,040</u>	<u>895,262</u>	<u>895,263</u>	<u>-</u>	<u>895,263</u>	<u>-</u>
Total Operations		<u>6,443,062</u>	<u>12,099,631</u>	<u>12,109,631</u>	<u>11,673,714</u>	<u>7,823,050</u>	<u>828,204</u>	<u>7,823,050</u>	<u>-</u>
Other Financing Use									
Transfers out-General Fund	05-499-56901	-	-	-	-	500,000	-	500,000	-
Transfers out-Debt Service Fund	05-499-56908	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>-</u>	<u>450,000</u>	<u>-</u>
Transfers Out		<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>950,000</u>	<u>-</u>	<u>950,000</u>	<u>-</u>
Total Appropriations		<u>6,893,062</u>	<u>12,549,631</u>	<u>12,559,631</u>	<u>12,123,714</u>	<u>8,773,050</u>	<u>828,204</u>	<u>8,773,050</u>	<u>-</u>
ENDING WORKING CAPITAL		<u>\$ 565,510</u>	<u>\$ (676,478)</u>	<u>\$ 124,750</u>	<u>\$ 910,667</u>	<u>\$ 969,117</u>	<u>\$ 140,913</u>	<u>\$ 969,117</u>	<u>\$ 910,667</u>

**CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 City Council Approved
RESOURCES							
RESTRICTED FUND BALANCE		\$ 1,018,253	\$ 1,568,885	\$ 1,473,691	\$ 1,473,691	\$ 1,854,774	\$ 1,854,774
<u>Estimated Revenues</u>							
Current Property Taxes	08-300-31000	3,874,914	4,400,000	4,400,000	3,950,000	4,000,000	-
Delinquent Property Taxes	08-300-31200	103,376	110,000	110,000	65,000	100,000	-
Penalty and Interest	08-300-31300	92,047	75,000	75,000	75,000	75,000	-
Reimbursement - MEDC	08-300-33281	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-
Reimbursement - MRA	08-300-33282	500,000	500,000	500,000	500,000	500,000	-
Interest - Investments	08-300-36050	372	1,000	1,000	-	1,000	-
Interest - Demand Dep.	08-300-36051	(11,643)	-	-	-	-	-
Total Revenues		<u>5,559,066</u>	<u>6,086,000</u>	<u>6,086,000</u>	<u>5,590,000</u>	<u>5,676,000</u>	<u>-</u>
Transfer In - Solid Waste	08-399-39905	450,000	450,000	450,000	450,000	450,000	-
Transfer In - Drainiage	08-399-39916	500,000	500,000	500,000	500,000	500,000	-
Total Estimated Revenues and Transfers		<u>6,509,066</u>	<u>7,036,000</u>	<u>7,036,000</u>	<u>6,540,000</u>	<u>6,626,000</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u><u>\$ 7,527,319</u></u>	<u><u>\$ 8,604,885</u></u>	<u><u>\$ 8,509,691</u></u>	<u><u>\$ 8,013,691</u></u>	<u><u>\$ 8,480,774</u></u>	<u><u>\$ 1,854,774</u></u>
APPROPRIATIONS:							
<u>Operating Expenditures</u>							
Principal	3,705,000	3,705,000	3,995,000	3,995,000	3,995,000	4,290,000	-
Interest	2,345,628	2,345,628	2,161,067	2,161,067	2,161,067	1,959,452	-
Fiscal Fees	3,000	3,000	6,000	6,000	2,850	6,000	-
Total Expenditures		<u>6,053,628</u>	<u>6,162,067</u>	<u>6,162,067</u>	<u>6,158,917</u>	<u>6,255,452</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u><u>\$ 1,473,691</u></u>	<u><u>\$ 2,442,818</u></u>	<u><u>\$ 2,347,624</u></u>	<u><u>\$ 1,854,774</u></u>	<u><u>\$ 2,225,322</u></u>	<u><u>\$ 1,854,774</u></u>

**CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approved
BEGINNING NET ASSETS		\$ -	\$ (936,721)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>									
Reimb - Other Agencies	09-300-30400	-	-	-	-	-	-	-	-
TXDOT Reimbursement									
Taylor Road ROW	09-300-33146	1,153,398	-	-	4,922,240	-	-	-	-
Hidalgo County Taylor Rd	09-300-33177	85,193	175,313	175,313	434,339	-	-	-	-
City McAllen Taylor Rd	09-300-33178	462,748	260,523	260,523	1,371,711	-	-	-	-
MRA Reimbursement									
Other Projects - Hoerner St.	09-300-33282	-	327,911	327,911	327,911	-	-	-	-
Fire/PD Substation	09-300-33282	2,290,394	4,933,278	4,933,278	3,615,500	-	-	-	-
Military & So. Inspiration	09-300-33282	2,055,679	1,626,787	1,626,787	1,626,787	-	-	-	-
Total Revenues		6,047,412	7,323,812	7,323,812	12,298,488	-	-	-	-
Transfers In- General Fund	09-399-39901	487,741	745,520	745,520	1,371,710	-	-	-	-
Total Estimated Revenues and Transfers		6,535,153	8,069,332	8,069,332	13,670,198	-	-	-	-
TOTAL AVAILABLE RESOURCES		\$ 6,535,153	\$ 7,132,611	\$ 8,069,332	\$ 13,670,198	\$ -	\$ -	\$ -	\$ -
<u>APPROPRIATIONS:</u>									
Operating Expenses:									
North Inspiration Road	09-411	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taylor Road Project	09-413	2,163,346	696,358	696,358	8,100,000	-	-	-	-
Military & So. Inspiration	09-414	2,055,679	1,626,787	1,626,787	1,626,787	-	-	-	-
Other Projects	09-417	2,316,128	5,746,187	5,746,187	3,943,411	-	-	-	-
Total Operations		6,535,153	8,069,332	8,069,332	13,670,198	-	-	-	-
Transfers Out		-	-	-	-	-	-	-	-
Total Appropriations		6,535,153	8,069,332	8,069,332	13,670,198	-	-	-	-
ENDING WORKING CAPITAL		\$ -	\$ (936,721)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT STATE SHARING FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESTRICTED FUND BALANCE	\$ 84,172	\$ 26,246	\$ 117,197	\$ 117,197	\$ 76,603	\$ 76,603	\$ 76,603	\$ 76,603
<u>ESTIMATED REVENUES:</u>								
State Seizures 10-300-33500	29,694	-	-	-	-	-	-	-
Interest-Investments 10-300-36050	216	-	-	494	-	-	-	-
Misc. Income 10-300-36150	2,861	-	-	-	-	-	-	-
Sale of City Equipment 10-300-39000	15,899	-	-	4,284	-	-	-	-
Total Revenues	48,670	-	-	4,778	-	-	-	-
Operating Transfers In	-	-	-	-	-	-	-	-
Total Estimated Revenues and Transfers	48,670	-	-	4,778	-	-	-	-
TOTAL RESOURCES AVAILABLE	\$ 132,842	\$ 26,246	\$ 117,197	\$ 121,975	\$ 76,603	\$ 76,603	\$ 76,603	\$ 76,603
<u>APPROPRIATIONS:</u>								
Operating Expenses:								
Police Dept. Special Fund 10-410	\$ 15,645	\$ -	\$ 105,000	\$ 45,372	\$ -	\$ -	\$ -	\$ -
Total Operations	15,645	-	105,000	45,372	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-
Total Appropriations	15,645	-	105,000	45,372	-	-	-	-
RESTRICTED FUND BALANCE	\$ 117,197	\$ 26,246	\$ 12,197	\$ 76,603	\$ 76,603	\$ 76,603	\$ 76,603	\$ 76,603

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT FEDERAL SHARING-US FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESTRICTED FUND BALANCE	\$ 93,179	\$ 79,191	\$ 240,894	\$ 240,894	\$ 305,155	\$ 305,155	\$ 305,155	\$ 305,155
ESTIMATED REVENUES:								
Federal Sharing U.S. Treasury 11-300-35300	94,679	-	-	157,972	-	-	-	-
Federal Sharing ICE 11-300-35301	79,794	-	-	12,822	-	-	-	-
Interest-Investments 11-300-36050	(201)	-	-	198	-	-	-	-
Interest-Demand Dep. 11-300-36100	-	-	-	-	-	-	-	-
Miscellaneous 11-300-37000	-	-	-	-	-	-	-	-
Sale of City Equipment 11-300-39000	-	-	-	-	-	-	-	-
Total Revenues	174,272	-	-	170,992	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-
Total Estimated Revenues and Transfers	174,272	-	-	170,992	-	-	-	-
TOTAL RESOURCES AVAILABLE	\$ 267,451	\$ 79,191	\$ 240,894	\$ 411,886	\$ 305,155	\$ 305,155	\$ 305,155	\$ 305,155
APPROPRIATIONS:								
Operating Expenses:								
Police Dept. Federal Sharing 11-410	\$ 26,557	\$ -	\$ 230,000	\$ 106,731	\$ -	\$ -	\$ -	\$ -
Police Dept. Ice 11-411	-	-	-	-	-	-	-	-
Total Operations	26,557	-	230,000	106,731	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-
Total Appropriations	26,557	-	230,000	106,731	-	-	-	-
RESTRICTED FUND BALANCE	\$ 240,894	\$ 79,191	\$ 10,894	\$ 305,155	\$ 305,155	\$ 305,155	\$ 305,155	\$ 305,155

**CITY OF MISSION, TEXAS
MUNICIPAL COURT TECHNOLOGY FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES									
RESTRICTED FUND BALANCE		\$ 171,910	\$ 195,765	\$ 204,952	\$ 204,952	\$ 175,545	\$ 131,538	\$ 175,545	\$ 175,545
<u>Estimated Revenues</u>									
Court Technology Fee	14-300-34110	51,209	30,000	30,000	45,000	30,000	-	30,000	-
Interest on Investments	14-300-36050	-	400	400	-	400	-	400	-
Interest on Demand	14-300-36100	-	-	-	-	-	-	-	-
Total Estimated Revenues		<u>51,209</u>	<u>30,400</u>	<u>30,400</u>	<u>45,000</u>	<u>30,400</u>	<u>-</u>	<u>30,400</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 223,119</u>	<u>\$ 226,165</u>	<u>\$ 235,352</u>	<u>\$ 249,952</u>	<u>\$ 205,945</u>	<u>\$ 131,538</u>	<u>\$ 205,945</u>	<u>\$ 175,545</u>
APPROPRIATIONS:									
<u>Operating Expenses:</u>									
Municipal Court Technology	14-413	\$ 18,167	\$ 74,407	\$ 74,407	\$ 74,407	\$ 74,407	\$ -	\$ 74,407	\$ -
Total Operations		<u>18,167</u>	<u>74,407</u>	<u>74,407</u>	<u>74,407</u>	<u>74,407</u>	<u>-</u>	<u>74,407</u>	<u>-</u>
Transfers Out	14-499-56901	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS		<u>18,167</u>	<u>74,407</u>	<u>74,407</u>	<u>74,407</u>	<u>74,407</u>	<u>-</u>	<u>74,407</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 204,952</u>	<u>\$ 151,758</u>	<u>\$ 160,945</u>	<u>\$ 175,545</u>	<u>\$ 131,538</u>	<u>\$ 131,538</u>	<u>\$ 131,538</u>	<u>\$ 175,545</u>

**CITY OF MISSION, TEXAS
DESIGNATED GRANT FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
UNRESERVED, UNDESIGNATED FUND BALANCE	\$ -	\$ -	\$ 36,016	\$ 36,016	\$ 36,016	\$ 36,016	\$ 36,016	\$ 36,016
<u>ESTIMATED REVENUES:</u>								
Various Grants 15-300	8,654,920	21,044,438	21,044,438	21,044,438	12,974,149	-	12,974,149	-
TIRZ Reimbursements 15-300	-	-	-	-	-	-	-	-
Total Revenues	8,654,920	21,044,438	21,044,438	21,044,438	12,974,149	-	12,974,149	-
Transfers In	-	960,138	960,138	960,138	219,364	-	219,364	-
Total Estimated Revenues and Transfers	8,654,920	22,004,576	22,004,576	22,004,576	13,193,513	-	13,193,513	-
TOTAL AVAILABLE RESOURCES	\$ 8,654,920	\$ 22,004,576	\$ 22,040,592	\$ 22,040,592	\$ 13,229,529	\$ 36,016	\$ 13,229,529	\$ 36,016
<u>APPROPRIATIONS:</u>								
Operating Expenses:								
General Government	\$ 6,329,281	\$ 18,370,500	\$ 18,370,500	\$ 18,370,500	\$ 11,394,534	\$ -	\$ 11,394,534	\$ -
Public Safety	2,224,802	2,066,423	2,066,423	2,066,423	1,768,979	-	1,768,979	-
Health & Welfare	64,821	33,500	33,500	33,500	30,000	-	30,000	-
Community Development	-	-	-	-	-	-	-	-
Streets	-	-	-	-	-	-	-	-
Culture and Recreation	-	1,534,153	1,534,153	1,534,153	-	-	-	-
Total Operations	8,618,904	22,004,576	22,004,576	22,004,576	13,193,513	-	13,193,513	-
Transfers Out - General Fund	-	-	-	-	-	-	-	-
Total Appropriations	8,618,904	22,004,576	22,004,576	22,004,576	13,193,513	-	13,193,513	-
UNRESERVED, UNDESIGNATED FUND BALANCE	\$ 36,016	\$ -	\$ 36,016	\$ 36,016	\$ 36,016	\$ 36,016	\$ 36,016	\$ 36,016

**CITY OF MISSION, TEXAS
DRAINAGE ASSESSMENT FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESTRICTED FUND BALANCE	\$ 773,433	\$ 995,978	\$ 964,799	\$ 964,799	\$ 317,917	\$ 566,135	\$ 317,917	\$ 317,917
<u>ESTIMATED REVENUES:</u>								
Drainage-Granjeno 16-300-31025	2,926	3,000	3,000	3,000	3,500	-	3,500	-
Drainage Assessment Fee 16-300-36000	997,646	1,100,000	1,100,000	1,100,000	1,350,000	-	1,350,000	-
Drainage Reimb.-Subdividers 16-300-36020	-	-	-	-	-	-	-	-
Interest - Investments 16-300-36050	3,384	1,000	1,000	1,000	1,000	-	1,000	-
Net Increase (decrease) 16-300-36051	(24,056)	-	-	-	-	-	-	-
MEDC Reimbursement 16-300-39300	-	-	-	-	-	-	-	-
Miscellaneous Income 16-300-36150	70	100	100	100	100	-	100	-
Total Revenues	979,970	1,104,100	1,104,100	1,104,100	1,354,600	-	1,354,600	-
<u>OTHER FINANCING RESOURCES</u>								
Capital Leases 16-300-39050	-	-	-	-	-	-	-	-
Total Estimated Revenues	979,970	1,104,100	1,104,100	1,104,100	1,354,600	-	1,354,600	-
TOTAL AVAILABLE RESOURCES	\$ 1,753,403	\$ 2,100,078	\$ 2,068,899	\$ 2,068,899	\$ 1,672,517	\$ 566,135	\$ 1,672,517	\$ 317,917
<u>APPROPRIATIONS:</u>								
Operating Expenses:								
Drainage Assessment Fund 16-410	\$ 288,604	\$ 1,557,169	\$ 1,557,169	\$ 1,250,982	\$ 606,382	\$ 325,000	\$ 606,382	\$ -
Total Operations	288,604	1,557,169	1,557,169	1,250,982	606,382	325,000	606,382	-
Transfers Out 16-499-56908	500,000	500,000	500,000	500,000	500,000	-	500,000	-
Total Appropriations	788,604	2,057,169	2,057,169	1,750,982	1,106,382	325,000	1,106,382	-
RESTRICTED FUND BALANCE	\$ 964,799	\$ 42,909	\$ 11,730	\$ 317,917	\$ 566,135	\$ 241,135	\$ 566,135	\$ 317,917

**CITY OF MISSION, TEXAS
CEMETERY FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES								
RESTRICTED FUND BALANCE	\$26,297	\$19,995	\$ 20,253	\$ 20,253	\$ 17,751	\$ 12,101	\$ 17,751	\$ 17,751
<u>Estimated Revenues</u>								
Interest on Investments 17-300-36050	-	-	-	-	-	-	-	-
Interest on Demand Account 17-300-36100	-	-	-	-	-	-	-	-
Perpetual Care 17-300-36110	8,300	-	-	-	-	-	-	-
Total Estimated Revenues	<u>8,300</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OTHER FINANCING RESOURCES								
Capital Leases 17-300-39050	-	-	-	-	-	-	-	-
Total Other Financing Resources	-	-	-	-	-	-	-	-
TOTAL AVAILABLE RESOURCES	<u>\$ 34,597</u>	<u>\$ 19,995</u>	<u>\$ 20,253</u>	<u>\$ 20,253</u>	<u>\$ 17,751</u>	<u>\$ 12,101</u>	<u>\$ 17,751</u>	<u>\$ 17,751</u>
APPROPRIATIONS:								
<u>Operating Expenses:</u>								
Cemetery 17-410	<u>\$ 14,344</u>	<u>\$ 18,150</u>	<u>\$ 18,150</u>	<u>\$ 2,502</u>	<u>\$ 5,650</u>	<u>\$ -</u>	<u>\$ 5,650</u>	<u>\$ -</u>
TOTAL APPROPRIATIONS	<u>14,344</u>	<u>18,150</u>	<u>18,150</u>	<u>2,502</u>	<u>5,650</u>	<u>-</u>	<u>5,650</u>	<u>-</u>
RESTRICTED FUND BALANCE	<u>\$ 20,253</u>	<u>\$ 1,845</u>	<u>\$ 2,103</u>	<u>\$ 17,751</u>	<u>\$ 12,101</u>	<u>\$ 12,101</u>	<u>\$ 12,101</u>	<u>\$ 17,751</u>

**CITY OF MISSION, TEXAS
GROUP HEALTH INSURANCE FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES									
NET ASSETS		\$ 28,391	\$ 681,798	\$ (57,960)	\$ (57,960)	\$ (363,223)	\$ (1,311,729)	\$ (363,223)	\$ (363,223)
<u>Estimated Revenues:</u>									
Insurance Premiums	19-300-31200	5,503,558	5,512,883	5,512,883	5,512,883	5,773,635	-	5,773,635	-
Employee Direct Payment	19-300-31250	796,530	800,000	800,000	800,000	884,000	-	884,000	-
Council Direct Payment Premium	19-300-31275	10,850	5,000	5,000	17,449	17,436	-	17,436	-
COBRA Insurance Premium	19-300-31300	17,069	10,000	10,000	25,000	30,000	-	30,000	-
Retiree Insurance Premium	19-300-31350	200,815	50,000	50,000	130,000	75,000	-	75,000	-
Reimb-Stop Loss Insurance	19-300-31400	315,698	500,000	500,000	550,000	500,000	-	500,000	-
Insurance Rebates	19-300-31410	445,265	300,000	300,000	500,000	500,000	-	500,000	-
Interest on Investments	19-300-36050	31	200	200	75	200	-	200	-
Miscellaneous	19-300-36150	8,200	2,500	2,500	3,600	2,500	-	2,500	-
Total Estimated Revenues		<u>7,298,016</u>	<u>7,180,583</u>	<u>7,180,583</u>	<u>7,539,007</u>	<u>7,782,771</u>	<u>-</u>	<u>7,782,771</u>	<u>-</u>
		0.75	0.77	0.77	0.73	0.74			
Total Estimated Revenues		<u>7,298,016</u>	<u>7,180,583</u>	<u>7,180,583</u>	<u>7,539,007</u>	<u>7,782,771</u>	<u>-</u>	<u>7,782,771</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 7,326,407</u>	<u>\$ 7,862,381</u>	<u>\$ 7,122,623</u>	<u>\$ 7,481,047</u>	<u>\$ 7,419,548</u>	<u>\$ (1,311,729)</u>	<u>\$ 7,419,548</u>	<u>\$ (363,223)</u>
APPROPRIATIONS									
<u>Operating Expenses:</u>									
Group Health	19-410	\$ 7,384,367	\$ 6,831,277	\$ 6,831,277	\$ 7,844,270	\$ 8,731,277	\$ -	\$ 8,731,277	\$ -
Total Operating Expenses		<u>7,384,367</u>	<u>6,831,277</u>	<u>6,831,277</u>	<u>7,844,270</u>	<u>8,731,277</u>	<u>-</u>	<u>8,731,277</u>	<u>-</u>
TOTAL APPROPRIATIONS		<u>7,384,367</u>	<u>6,831,277</u>	<u>6,831,277</u>	<u>7,844,270</u>	<u>8,731,277</u>	<u>-</u>	<u>8,731,277</u>	<u>-</u>
NET ASSETS		<u>\$ (57,960)</u>	<u>\$ 1,031,104</u>	<u>\$ 291,346</u>	<u>\$ (363,223)</u>	<u>\$ (1,311,729)</u>	<u>\$ (1,311,729)</u>	<u>\$ (1,311,729)</u>	<u>\$ (363,223)</u>

**CITY OF MISSION, TEXAS
RECORDS PRESERVATION FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES								
RESTRICTED FUND BALANCE	\$ 7,284	\$ 10,329	\$ 10,172	\$ 10,172	\$ 8,172	\$ 6,672	\$ 8,172	\$ 8,172
<u>Estimated Revenues</u>								
Vital Statistics Preservation Fee 20-300-34575	6,706	6,000	6,000	6,000	6,000	-	6,000	-
Interest on Investments 20-300-36050	-	-	-	-	-	-	-	-
Interest on Demand 20-300-36100	-	-	-	-	-	-	-	-
Total Estimated Revenues	<u>6,706</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>-</u>	<u>6,000</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 13,990</u>	<u>\$ 16,329</u>	<u>\$ 16,172</u>	<u>\$ 16,172</u>	<u>\$ 14,172</u>	<u>\$ 6,672</u>	<u>\$ 14,172</u>	<u>\$ 8,172</u>
APPROPRIATIONS:								
<u>Operating Expenses:</u>								
Records Preservation 20-419	\$ 3,818	\$ 6,500	\$ 6,500	\$ 8,000	\$ 7,500	\$ -	\$ 7,500	\$ -
TOTAL APPROPRIATIONS	<u>3,818</u>	<u>6,500</u>	<u>6,500</u>	<u>8,000</u>	<u>7,500</u>	<u>-</u>	<u>7,500</u>	<u>-</u>
RESTRICTED FUND BALANCE	<u>\$ 10,172</u>	<u>\$ 9,829</u>	<u>\$ 9,672</u>	<u>\$ 8,172</u>	<u>\$ 6,672</u>	<u>\$ 6,672</u>	<u>\$ 6,672</u>	<u>\$ 8,172</u>

**CITY OF MISSION, TEXAS
SPEER MEMORIAL LIBRARY FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES								
RESTRICTED FUND BALANCE	\$27,477	\$ 27,477	\$ 27,477	\$ 27,477	\$ 27,477	\$ 27,477	\$ 27,477	\$ 27,477
<u>Estimated Revenues</u>								
Interest on Investments 22-300-36050	-	-	-	-	-	-	-	-
Net Increase (decrease) 22-300-36051	-	-	-	-	-	-	-	-
Interest on Demand Deposits 22-300-36100	-	-	-	-	-	-	-	-
Total Estimated Revenues	-	-	-	-	-	-	-	-
TOTAL AVAILABLE RESOURCES	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>
APPROPRIATIONS:								
<u>Operating Expenses:</u>								
Speer Memorial Department 22-410	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	-	-	-	-	-	-	-	-
RESTRICTED FUND BALANCE	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>	<u>\$ 27,477</u>

**CITY OF MISSION, TEXAS
EVENT CENTER FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES									
RESTRICTED FUND BALANCE		\$ (437,615)	\$ -	\$ (297,473)	\$ (297,473)	\$ (87,373)	\$ 24,198	\$ (87,373)	\$ (87,373)
<u>Estimated Revenues</u>									
Rent - Event Center	23-300-34350	194,514	200,000	200,000	250,000	300,000	-	300,000	-
Interest on Investments	23-300-36050	-	100	100	100	100	-	100	-
Interest on Demand	23-300-36100	-	-	-	-	-	-	-	-
Miscellaneous Income	23-300-36150	5,042	-	-	-	-	-	-	-
Miscellaneous Insurance	23-300-36160	3,550	-	-	-	-	-	-	-
Beverage Sales	23-300-39000	60,204	60,000	60,000	75,000	100,000	-	100,000	-
Total Estimated Revenues		<u>263,310</u>	<u>260,100</u>	<u>260,100</u>	<u>325,100</u>	<u>400,100</u>	<u>-</u>	<u>400,100</u>	<u>-</u>
Capital Contributions	23-300-39701	-	-	-	-	-	-	-	-
<u>Transfers In</u>									
General Fund	23-399-39901	300,000	300,000	300,000	300,000	200,000	-	200,000	-
Hotel Motel Fund	23-399-39924	225,000	300,000	300,000	400,000	500,000	-	500,000	-
Total Capital Contributions & Transfers-In		<u>525,000</u>	<u>600,000</u>	<u>600,000</u>	<u>700,000</u>	<u>700,000</u>	<u>-</u>	<u>700,000</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 350,695</u>	<u>\$ 860,100</u>	<u>\$ 562,627</u>	<u>\$ 727,627</u>	<u>\$ 1,012,727</u>	<u>\$ 24,198</u>	<u>\$ 1,012,727</u>	<u>\$ (87,373)</u>
APPROPRIATIONS:									
<u>Operating Expenses:</u>									
Event Center	23-410	648,168	877,333	877,333	815,000	988,529	127,132	1,008,529	-
Total Operations		<u>648,168</u>	<u>877,333</u>	<u>877,333</u>	<u>815,000</u>	<u>988,529</u>	<u>127,132</u>	<u>1,008,529</u>	<u>-</u>
Total Transfers-out		-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS		<u>648,168</u>	<u>877,333</u>	<u>877,333</u>	<u>815,000</u>	<u>988,529</u>	<u>127,132</u>	<u>1,008,529</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ (297,473)</u>	<u>\$ (17,233)</u>	<u>\$ (314,706)</u>	<u>\$ (87,373)</u>	<u>\$ 24,198</u>	<u>\$ (102,934)</u>	<u>\$ 4,198</u>	<u>\$ (87,373)</u>

**CITY OF MISSION, TEXAS
HOTEL/MOTEL TAX FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES									
RESTRICTED FUND BALANCE		\$ 449,793	\$ 271,994	\$ 536,387	\$ 536,387	\$ 339,587	\$ 31,187	\$ 339,587	\$ 339,587
<u>Estimated Revenues</u>									
Hotel/Motel Occupancy Tax	24-300-31800	632,363	475,000	475,000	571,000	600,000	-	600,000	-
Interest on Investments	24-300-36050	245	100	100	100	100	-	100	-
Miscellaneous Income	24-300-36150	(4,102)	-	-	-	-	-	-	-
Total Estimated Revenues		<u>628,506</u>	<u>475,100</u>	<u>475,100</u>	<u>571,100</u>	<u>600,100</u>	<u>-</u>	<u>600,100</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 1,078,299</u>	<u>\$ 747,094</u>	<u>\$ 1,011,487</u>	<u>\$ 1,107,487</u>	<u>\$ 939,687</u>	<u>\$ 31,187</u>	<u>\$ 939,687</u>	<u>\$ 339,587</u>
APPROPRIATIONS:									
<u>Operating Expenses:</u>									
Tourist Promo & Advertising	24-450	<u>\$ 316,912</u>	<u>\$ 408,500</u>	<u>\$ 408,500</u>	<u>\$ 367,900</u>	<u>\$ 408,500</u>	<u>\$ -</u>	<u>\$ 408,500</u>	<u>\$ -</u>
Total Operations		<u>316,912</u>	<u>408,500</u>	<u>408,500</u>	<u>367,900</u>	<u>408,500</u>	<u>-</u>	<u>408,500</u>	<u>-</u>
<u>Transfers Out</u>									
Event Center Fund	24-499-56923	<u>225,000</u>	<u>300,000</u>	<u>300,000</u>	<u>400,000</u>	<u>500,000</u>	<u>-</u>	<u>500,000</u>	<u>-</u>
TOTAL APPROPRIATIONS		<u>541,912</u>	<u>708,500</u>	<u>708,500</u>	<u>767,900</u>	<u>908,500</u>	<u>-</u>	<u>908,500</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 536,387</u>	<u>\$ 38,594</u>	<u>\$ 302,987</u>	<u>\$ 339,587</u>	<u>\$ 31,187</u>	<u>\$ 31,187</u>	<u>\$ 31,187</u>	<u>\$ 339,587</u>

**CITY OF MISSION, TEXAS
MUNICIPAL COURT BUILDING SECURITY FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approved
RESOURCES								
RESTRICTED FUND BALANCE	\$ 126,651	\$ 149,781	\$ 151,838	\$ 151,838	\$ 130,838	\$ 100,838	\$ 130,838	\$ 130,838
<u>Estimated Revenues</u>								
Security Fee 25-300-34110	32,040	20,000	20,000	29,000	20,000	-	20,000	-
Interest on Investments 25-300-36050	400	-	-	-	-	-	-	-
Net Increase (Decrease) 25-300-36051	(601)	-	-	-	-	-	-	-
Total Estimated Revenues	31,839	20,000	20,000	29,000	20,000	-	20,000	-
TOTAL AVAILABLE RESOURCES	<u>\$ 158,490</u>	<u>\$ 169,781</u>	<u>\$ 171,838</u>	<u>\$ 180,838</u>	<u>\$ 150,838</u>	<u>\$ 100,838</u>	<u>\$ 150,838</u>	<u>\$ 130,838</u>
APPROPRIATIONS:								
<u>Operating Expenses:</u>								
Building Security 25-413	6,652	50,000	50,000	50,000	50,000	-	50,000	-
Total Operations	6,652	50,000	50,000	50,000	50,000	-	50,000	-
Transfers Out	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	<u>\$ 6,652</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>
RESTRICTED FUND BALANCE	<u>\$ 151,838</u>	<u>\$ 119,781</u>	<u>\$ 121,838</u>	<u>\$ 130,838</u>	<u>\$ 100,838</u>	<u>\$ 100,838</u>	<u>\$ 100,838</u>	<u>\$ 130,838</u>

**CITY OF MISSION, TEXAS
PARK DEDICATION FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

	Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>								
Zone 1-NW 27-300-36351	-	62,545	62,545	7,348	277,706	-	277,706	-
Zone 2-NE 27-300-36352	14,545	258,556	258,556	213,607	-	-	-	-
Zone 3-SW 27-300-36353	-	8,610	8,610	-	106,110	-	106,110	-
Zone 4-SE 27-300-36354	-	147,515	147,515	-	147,515	-	147,515	-
Total Revenues	14,545	477,226	477,226	220,955	531,331	-	531,331	-
Transfers In	-	-	-	-	-	-	-	-
Total Estimated Revenues and Transfers	14,545	477,226	477,226	220,955	531,331	-	531,331	-
TOTAL RESOURCES AVAILABLE	<u>\$ 14,545</u>	<u>\$ 477,226</u>	<u>\$ 477,226</u>	<u>\$ 220,955</u>	<u>\$ 531,331</u>	<u>\$ -</u>	<u>\$ 531,331</u>	<u>\$ -</u>
<u>APPROPRIATIONS:</u>								
Operating Expenses:								
Zone 1-NW 27-451	\$ -	\$ 62,545	\$ 62,545	\$ 7,348	\$ 277,706	\$ -	\$ 277,706	\$ -
Zone 2-NE 27-452	14,545	258,556	258,556	213,607	-	-	-	-
Zone 3-SW 27-453	-	8,610	8,610	-	106,110	-	106,110	-
Zone 4-SE 27-454	-	147,515	147,515	-	147,515	-	147,515	-
Total Operations	14,545	477,226	477,226	220,955	531,331	-	531,331	-
Transfers Out	-	-	-	-	-	-	-	-
Total Appropriations	14,545	477,226	477,226	220,955	531,331	-	531,331	-
RESTRICTED FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
MUNICIPAL COURT JUVENILE CASE MANAGER FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approved
RESOURCES									
RESTRICTED FUND BALANCE		\$ 153,563	\$ 149,435	\$ 177,719	\$ 177,719	\$ 163,784	\$ 149,843	\$ 163,784	\$ 163,784
<u>Estimated Revenues</u>									
Juvenile Case Manager Fee	28-300-35015	33,594	30,000	30,000	30,000	30,000	-	30,000	-
Interest on Investments	28-300-36050	-	-	-	-	-	-	-	-
Interest on Demand	28-300-36100	-	-	-	-	-	-	-	-
Total Estimated Revenues		<u>33,594</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>-</u>	<u>30,000</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 187,157</u>	<u>\$ 179,435</u>	<u>\$ 207,719</u>	<u>\$ 207,719</u>	<u>\$ 193,784</u>	<u>\$ 149,843</u>	<u>\$ 193,784</u>	<u>\$ 163,784</u>
APPROPRIATIONS:									
<u>Operating Expenses:</u>									
Juvenile Case Manager Dept.	28-413	\$ 9,438	\$ 43,935	\$ 43,935	\$ 43,935	\$ 43,941	\$ 2,421	\$ 43,941	\$ -
TOTAL APPROPRIATIONS		<u>9,438</u>	<u>43,935</u>	<u>43,935</u>	<u>43,935</u>	<u>43,941</u>	<u>2,421</u>	<u>43,941</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 177,719</u>	<u>\$ 135,500</u>	<u>\$ 163,784</u>	<u>\$ 163,784</u>	<u>\$ 149,843</u>	<u>\$ 147,422</u>	<u>\$ 149,843</u>	<u>\$ 163,784</u>

**CITY OF MISSION, TEXAS
CAPITAL ASSET REPLACEMENT FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approved
RESOURCES									
ASSIGNED FUND BALANCE		\$ 138,659	\$ 40,894	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Estimated Revenues</u>									
Capital Lease Financing	29-300-39050	685,549	-	-	-	-	-	-	-
Total Estimated Revenues		685,549	-	-	-	-	-	-	-
<u>Transfers In</u>									
General Fund	29-399-39901	441,138	800,000	800,000	629,225	650,000	-	650,000	-
Total Transfers In		441,138	800,000	800,000	629,225	650,000	-	650,000	-
Total Revenues and Transfers In		1,126,687	800,000	800,000	629,225	650,000	-	650,000	-
TOTAL AVAILABLE RESOURCES		<u>\$ 1,265,346</u>	<u>\$ 840,894</u>	<u>\$ 800,000</u>	<u>\$ 629,225</u>	<u>\$ 650,000</u>	<u>\$ -</u>	<u>\$ 650,000</u>	<u>\$ -</u>
APPROPRIATIONS:									
<u>Operating Expenses:</u>									
Capital Asset Replacement	29-410	\$ 1,265,346	\$ 629,225	\$ 629,225	\$ 629,225	\$ 650,000	\$ -	\$ 650,000	\$ -
TOTAL APPROPRIATIONS		1,265,346	629,225	629,225	629,225	650,000	-	650,000	-
ASSIGNED FUND BALANCE		<u>\$ -</u>	<u>\$ 211,669</u>	<u>\$ 170,775</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
PEG CAPITAL FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
RESOURCES									
RESTRICTED FUND BALANCE		\$ 727,775	\$ 746,452	\$ 814,454	\$ 814,454	\$ 694,554	\$ 14,654	\$ 694,554	\$ 694,554
<u>Estimated Revenues</u>									
PEG Capital Fee	30-300-31505	149,330	120,000	120,000	120,000	120,000	-	120,000	-
Interest on Investments	30-300-36050	652	100	100	100	100	-	100	-
Net Increase (Decrease)	30-300-36051	(10,950)	-	-	-	-	-	-	-
Total Estimated Revenues		<u>139,032</u>	<u>120,100</u>	<u>120,100</u>	<u>120,100</u>	<u>120,100</u>	<u>-</u>	<u>120,100</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 866,807</u>	<u>\$ 866,552</u>	<u>\$ 934,554</u>	<u>\$ 934,554</u>	<u>\$ 814,654</u>	<u>\$ 14,654</u>	<u>\$ 814,654</u>	<u>\$ 694,554</u>
APPROPRIATIONS:									
<u>Operating Expenses:</u>									
PEG Capital	30-410	\$ 52,353	\$ 800,000	\$ 800,000	\$ 240,000	\$ 800,000	\$ -	\$ 800,000	\$ -
TOTAL APPROPRIATIONS		<u>52,353</u>	<u>800,000</u>	<u>800,000</u>	<u>240,000</u>	<u>800,000</u>	<u>-</u>	<u>800,000</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 814,454</u>	<u>\$ 66,552</u>	<u>\$ 134,554</u>	<u>\$ 694,554</u>	<u>\$ 14,654</u>	<u>\$ 14,654</u>	<u>\$ 14,654</u>	<u>\$ 694,554</u>

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2024-2025 Operating Budget	FY 2024-2025 Additional Dept Request	FY 2024-2025 City Manager Recomm.	FY 2024-2025 City Council Approved
RESOURCES:									
UNASSIGNED FUND BALANCE		\$ (862,288)	\$ (919,320)	\$ (913,076)	\$ (913,076)	\$ (1,117,140)	\$ (1,425,737)	\$ (1,117,140)	\$ (1,117,140)
<u>CHARGES FOR SERVICES</u>									
Recreation:									
Basketball Fees	32-300-32001	8,720	10,000	10,000	15,000	10,000	-	10,000	-
Baseball Fees	32-300-32002	10,235	15,000	15,000	18,300	15,000	-	15,000	-
Soccer Fees	32-300-32003	17,690	15,000	15,000	-	15,000	-	15,000	-
Flag Football	32-300-32004	8,580	7,000	7,000	4,320	7,000	-	7,000	-
Volleyball	32-300-32005	6,310	7,000	7,000	1,800	7,000	-	7,000	-
Summer Program	32-300-32008	26,525	35,000	35,000	45,840	35,000	-	35,000	-
Membership Fees	32-300-32011	12,545	12,000	12,000	7,710	12,000	-	12,000	-
After School Program	32-300-32012	9,360	10,000	10,000	5,320	10,000	-	10,000	-
Camps	32-300-32013	150	-	-	-	-	-	-	-
TOTAL CHARGES FOR SERVICES		100,115	111,000	111,000	98,290	111,000	-	111,000	-
<u>INTERGOVERNMENTAL</u>									
United Way	32-300-33001	53,500	50,000	50,000	50,000	50,000	-	50,000	-
TOTAL INTERGOVERNMENTAL		53,500	50,000	50,000	50,000	50,000	-	50,000	-
<u>CONTRIBUTIONS AND DONATIONS</u>									
Other Contributions	32-300-34004	1,805	-	-	480	-	-	-	-
TOTAL CONTRIBUTIONS & DONATIONS		1,805	-	-	480	-	-	-	-
<u>FUNDRAISING & SPONSORSHIPS</u>									
Sponsorships:									
Basketball	32-300-34201	-	500	500	600	500	-	500	-
Baseball	32-300-34202	50	500	500	1,500	500	-	500	-
Soccer	32-300-34203	-	500	500	-	500	-	500	-
Flag Football	32-300-34204	30	500	500	-	500	-	500	-
Volleyball	32-300-34205	20	500	500	1,800	500	-	500	-
TOTAL FUNDRAISING & SPONSORSHIPS		100	2,500	2,500	3,900	2,500	-	2,500	-

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2024-2025 Operating Budget	FY 2024-2025 Additional Dept Request	FY 2024-2025 City Manager Recomm.	FY 2024-2025 City Council Approved
<u>MISCELLANEOUS</u>									
Miscellaneous	32-300-36150	3,220	1,000	1,000	-	1,000	-	1,000	-
TOTAL MISCELLANEOUS		3,220	1,000	1,000	-	1,000	-	1,000	-
Total Revenues		158,740	164,500	164,500	152,670	164,500	-	164,500	-
Transfers In-General	32-300-39901	500,000	500,000	500,000	500,000	500,000	-	500,000	-
Total Estimated Revenues and Transfers		658,740	664,500	664,500	652,670	664,500	-	664,500	-
TOTAL RESOURCES AVAILABLE		\$ (203,548)	\$ (254,820)	\$ (248,576)	\$ (260,406)	\$ (452,640)	\$ (1,425,737)	\$ (452,640)	\$ (1,117,140)
<u>APPROPRIATIONS:</u>									
Operating Expenses:									
Administration	32-470	\$ 643,986	\$ 884,733	\$ 884,733	\$ 758,271	\$ 852,497	\$ 79,442	\$ 852,497	\$ -
Baseball	32-471	19,790	34,900	34,900	38,072	39,100	-	39,100	-
Basketball	32-472	13,468	20,000	20,000	24,840	25,000	-	25,000	-
Football	32-473	7,017	13,000	13,000	12,940	14,000	-	14,000	-
Soccer	32-474	10,742	11,500	11,500	2,500	11,500	-	11,500	-
Other	32-475	12,654	17,000	17,000	10,855	17,000	-	17,000	-
Volleyball	32-477	1,870	14,000	14,000	9,256	14,000	-	14,000	-
Total Operations		709,528	995,133	995,133	856,734	973,097	79,442	973,097	-
Total Appropriations		\$ 709,528	\$ 995,133	\$ 995,133	\$ 856,734	\$ 973,097	\$ 79,442	\$ 973,097	\$ -
UNASSIGNED FUND BALANCE		\$ (913,076)	\$ (1,249,953)	\$ (1,243,709)	\$ (1,117,140)	\$ (1,425,737)	\$ (1,505,179)	\$ (1,425,737)	\$ (1,117,140)

**CITY OF MISSION, TEXAS
VETERANS CEMETERY FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approval
BEGINNING WORKING CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>									
State Funds	35-300-33100	\$ 877,312	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ -	\$ 750,000	\$ -
						-	-	-	-
Total Estimated Revenues		<u>877,312</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>	<u>-</u>	<u>750,000</u>	<u>-</u>
<u>TRANSFERS IN</u>									
General Fund		-	-	-	-	-	-	-	-
Total Estimated Revenues & Transfers		<u>\$ 877,312</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	<u>\$ -</u>	<u>\$ 750,000</u>	<u>\$ -</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 877,312</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	<u>\$ -</u>	<u>\$ 750,000</u>	<u>\$ -</u>
<u>APPROPRIATIONS:</u>									
Operating Expenses:									
Cemetery Operations	35-410	\$ 877,312	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ -	\$ 750,000	\$ -
Total Appropriations		<u>\$ 877,312</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	<u>\$ -</u>	<u>\$ 750,000</u>	<u>\$ -</u>
<u>TRANSFERS OUT</u>									
General Fund									
ENDING WORKING CAPITAL		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
TAX INCREMENT FUND
FISCAL YEAR 2023-2024 BUDGET SUMMARY**

		Adjusted FY 2021-2022 Actual	FY 2022-2023 Original Budget	FY 2022-2023 Amended Budget	FY 2022-2023 Estimate	FY 2023-2024 Operating Budget	FY 2023-2024 Additional Dept Request	FY 2023-2024 City Manager Recomm.	FY 2023-2024 City Council Approved
RESOURCES									
RESTRICTED FUND BALANCE		\$ 3,555	\$ 3,555	\$ 3,555	\$ 3,555	\$ 3,555	\$ 3,555	\$ 3,555	\$ 3,555
<u>Estimated Revenues</u>									
Current Ad Valerom	81-300-31000	3,473,630	3,980,000	3,980,000	3,920,000	4,620,000	-	4,620,000	-
Deliquent Ad Valerom	81-300-31200	50,848	40,000	40,000	40,000	40,000	-	40,000	-
Hidalgo County	81-300-33901	3,244,952	3,400,000	3,400,000	4,200,000	4,900,000	-	4,900,000	-
Interest on Investments	81-300-36050	-	-	-	-	-	-	-	-
Interest on Demand	81-300-36100	-	-	-	-	-	-	-	-
Total Estimated Revenues		<u>6,769,430</u>	<u>7,420,000</u>	<u>7,420,000</u>	<u>8,160,000</u>	<u>9,560,000</u>	<u>-</u>	<u>9,560,000</u>	<u>-</u>
<u>Transfers In</u>									
General Fund	81-399-33801	-	-	-	-	-	-	-	-
I&S Fund	81-399-33808	-	-	-	-	-	-	-	-
Total Transfers-In		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Transfers In		<u>6,769,430</u>	<u>7,420,000</u>	<u>7,420,000</u>	<u>8,160,000</u>	<u>9,560,000</u>	<u>-</u>	<u>9,560,000</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 6,772,985</u>	<u>\$ 7,423,555</u>	<u>\$ 7,423,555</u>	<u>\$ 8,163,555</u>	<u>\$ 9,563,555</u>	<u>\$ 3,555</u>	<u>\$ 9,563,555</u>	<u>\$ 3,555</u>
APPROPRIATIONS:									
<u>Operating Expenses:</u>									
TIRZ	81-465	6,769,430	7,420,000	7,420,000	8,160,000	9,560,000	-	9,560,000	-
TOTAL APPROPRIATIONS		<u>6,769,430</u>	<u>7,420,000</u>	<u>7,420,000</u>	<u>8,160,000</u>	<u>9,560,000</u>	<u>-</u>	<u>9,560,000</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 3,555</u>	<u>\$ 3,555</u>	<u>\$ 3,555</u>	<u>\$ 3,555</u>	<u>\$ 3,555</u>	<u>\$ 3,555</u>	<u>\$ 3,555</u>	<u>\$ 3,555</u>



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Set Public Hearing date for FY 2023-24 Annual Budget - Perez

NATURE OF REQUEST:

City Manager is requesting to set the Public Hearing on FY 2023-24 Annual Budget on Monday, August 14, 2023 as required by City Charter.

Section 9.06 – Notice of public hearing on budget. At the meeting of the City Council at which the budget is being submitted, the City Council shall fix the time and place of a public hearing on the budget and shall cause to be published in newspaper of general circulation within the City of Mission, a notice of the hearing setting forth the time and place thereof at least ten (10) days before the date of such hearing. The public hearing is to give interested parties the opportunity to be heard.

The public hearing date, time and location will be published in the local newspaper.

BUDGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approve Public Hearing date for FY 2023-24 Annual Budget on August 14, 2023.

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval RP

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Notice of Public Hearing
FY 2023-2024 Budget

Notice is hereby given that the City Council of the City of Mission will conduct a public hearing on Monday, August 14, 2022 at 4:30 p.m. at the Council Chambers of City Hall, 1201 E. 8th Street, Mission, Texas and via Zoom to consider the City's FY 2022-2023 Annual Budget. The proposed budget is available for inspection by the public on regular business days from 8:00 a.m. to 5:00 p.m. at the office of the City Secretary, 1201 E. 8th Street or on the city's website at www.missiontexas.us. Everyone interested is invited to attend and present comments.

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFV RdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Publication Date: July 28, 2023

Anna Carrillo, City Secretary

Aviso de Audiencia Pública
FY 2023-2024 Presupuesto

Se da aviso del presupuesto que el Concejo Municipal de la Ciudad de Mission conducirá una audiencia pública el lunes 14 de agosto de 2023 a las 4:30 p.m. en las Cámaras del Concejo Municipal, 1201 E. 8th Street, Mission, Texas y por Zoom para considerar el presupuesto anual de la ciudad para el año fiscal 2023-2024. El presupuesto propuesto está disponible para inspección por el público en días hábiles regulares de 8:00 a.m. a 5:00 p.m. en la oficina de la Secretaria de la Ciudad, 1201 E. 8th Street o en el web de la ciudad www.missiontexas.us. Todos los interesados están invitados a asistir y presentar comentarios.

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFV RdENzWXI5VUxFT1ZUQT09>

ID de la reunión: 990 466 2781 - Contraseña: 833227

Fecha de publicación: 28 de julio de 2023

Anna Carrillo, Secretaria de la Ciudad



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Authorization to approve Change Order #2 HCRMA Utility Move Project- Terrazas

NATURE OF REQUEST:

The City of Mission is seeking authorization to approve Change Order #2 for HCRMA Utilities Move Project for the Public Works Department. There were unexpected changes on field and adjustments on field operations. City Staff is recommending Change Order #2 for the amount of \$237,727.58.

BUDGETED: Yes **FUND:** Utility **ACCT. #:** 02-412-74934

BUDGET: \$740,000.00 **EST. COST:** \$1.5M **CURRENT BUDGET BALANCE:** \$

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *JP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

APPLICATION FOR PAYMENT NO. 7

To: City of Mission (OWNER)
 From: MOR-WL, LLC (CONTRACTOR)
 Contract: _____
 Project: HCRMA UTILITES MOVE
 Owner's Contract No. _____ Engineer's Project No. _____
 For Work accomplished through the date of: 3/30/2023-6/7/2023

1. Original Contract Price:	\$ 1,207,420.10
2. Net change by Change Order and Written Agreements(+or-):	\$ 348,813.83
3. Current Contract Price (1 plus 2):	\$ 1,556,233.93
4. Total completed and stored to date:	\$ 1,556,139.93
5. Retainage (per Agreement):	
<u>10%</u> of completed Work:	\$ 155,613.99
_____ of stored material	_____
Total Retainage:	\$ 155,613.99
6. Total completed and stored to date less retainage (4 minus 5)	\$ 1,400,525.94
7. Less previous Application for Payments:	\$ 1,110,879.59
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7)	\$ 289,646.35

Accompanying Documentation:

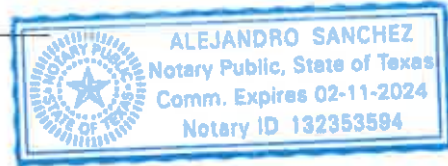
CONTRACTOR'S Certification:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: A. Garza PRINT NAME: Albert Garza III, Authorized Signatory DATE: 6/13/2023
 BY: _____

State of Texas
 County of Hidalgo
 Subscribed and sworn to before me this 13TH day of JUNE 2023

NOTARY PUBLIC
Alejandro Sanchez
 Notary Public
 My Commission expires: 02/11/2024



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 289,646.35

Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation sheet that are changed to conform to the amount certified)

ENGINEER BY: [Signature] PRINT NAME: Victor H Trevino DATE: 7/19/23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract

Estimate Quantity Update Worksheet

Colonias: HICKMA UTILITIES MOVE
 Date Begun: 7/11/2022
 PROJECT # BID NO: 22-312-04-20

COUNTY Hidalgo
 PAY APPLICATION 7
 Work Type UTILITIES MOVE
 Limits

Date: 6/12/2023

Contractor: Mor-Wil, LLC

Contract Price: \$1,556,239.93
 Work Done this Mo: \$1,556,199.93
 % Complete: 100%

Date Begun: 7/11/2022

Contract Time: 131 Days
 Time Charged: 111 Days
 % Time Used: 100%



ITEM NO.	DESCRIPTION	UNIT	PROJECT CITY	Unit Price	Project Amount	THIS MONTH NO. 7			PREVIOUS MONTHS NO. 1-6		
						Monthly Quantity	Item Cost Monthly	QTY left to Date	Monthly Quantity	Item Cost Monthly	QTY left to Date
1	8" PVC WL (C-900 DR-1B)	LF	6,219.30	\$ 44.26	\$275,257.37		\$0.00		6219.1	\$ 275,257.37	0.00
2	4" PVC WL (C-900 DR-1B)	LF	10.00	\$ 67.81	\$678.10		\$0.00		10	\$ 678.10	0.00
3	16" STEEL CASING	LF	1,196.90	\$ 111.86	\$133,883.23		\$0.00		1196.9	\$ 133,883.23	0.00
4	EXIST. 2" WL TO BE REMOVED	LF	319.00	\$ 2.72	\$867.68		\$0.00		319	\$ 867.68	0.00
5	EXIST. 4" WL TO BE REMOVED	LF	4,030.00	\$ 5.12	\$20,633.60		\$0.00		4030	\$ 20,633.60	0.00
6	EXIST. 6" WL TO BE REMOVED	LF	6,072.00	\$ 4.81	\$29,206.32		\$0.00		6072	\$ 29,206.32	0.00
7	8" MJ GV W/BOX ASSEMBLY	EA	9.00	\$ 3,316.84	\$29,851.56		\$0.00		9	\$ 29,851.56	0.00
8	8" MJ TEE	EA	10.00	\$ 1,588.66	\$15,886.60		\$0.00		10	\$ 15,886.60	0.00
9	FN ASSEMBLY	EA	12.00	\$ 8,252.85	\$99,034.20		\$0.00		12	\$ 99,034.20	0.00
10	2" FLUSH VALVE	EA	4.00	\$ 2,332.16	\$9,328.64		\$0.00		4	\$ 9,328.64	0.00
11	8" 50' MJ ELBOW	EA	2.00	\$ 1,356.27	\$2,712.54		\$0.00		2	\$ 2,712.54	0.00
12	8" 45' MJ ELBOW	EA	8.00	\$ 1,900.61	\$15,204.88		\$0.00		8	\$ 15,204.88	0.00
13	2" WATER SERVICE CONNL. (LONG)	EA	3.00	\$ 3,194.22	\$9,582.66		\$0.00		3	\$ 9,582.66	0.00
14	2" WATER SERVICE CONNL. (SHORT)	EA	3.00	\$ 2,517.78	\$7,553.34		\$0.00		3	\$ 7,553.34	0.00
15	3" PVC CASING	LF	606.00	\$ 18.05	\$10,938.30		\$0.00		606	\$ 10,938.30	0.00
16	8" to 4" REDUCER	EA	1.00	\$ 1,027.27	\$1,027.27		\$0.00		1	\$ 1,027.27	0.00
17	8" to 12" Reducer	EA	1.00	\$ 1,912.59	\$1,912.59		\$0.00		1	\$ 1,912.59	0.00
18	10" FM (C-900 DR-1B)	LF	5,079.55	\$ 67.58	\$343,275.99		\$0.00		5079.55	\$ 343,275.99	0.00
19	20" STEEL CASING	LF	137.50	\$ 151.89	\$20,884.88		\$0.00		137.5	\$ 20,884.88	0.00
20	EXIST. 6" FM TO BE REMOVED	LF	5,690.66	\$ 4.19	\$23,843.87		\$0.00		5690.66	\$ 23,843.87	0.00
21	EXIST. 10" FM TO BE REMOVED	LF	5,079.81	\$ 4.79	\$24,332.29		\$0.00		5079.81	\$ 24,332.29	0.00
22	10" 45' MJ ELBOW	EA	6.00	\$ 2,107.81	\$12,646.86		\$0.00		6	\$ 12,646.86	0.00
23	10" 22.5 DEGREE MJ ELBOW	EA	1.00	\$ 2,170.27	\$2,170.27		\$0.00		1	\$ 2,170.27	0.00
24	AIR RELEASE BALLVE	EA	3.00	\$ 7,447.09	\$22,341.27		\$0.00		3	\$ 22,341.27	0.00
25	TRAFFIC CONTROL	LS	1	\$ 23,700.00	\$23,700.00		\$0.00		1	\$ 23,700.00	0.00
26	STORM WATER POLLUTION PREVENTION PLAN	LS	1	\$ 26,243.80	\$26,243.80		\$0.00		1	\$ 26,243.80	0.00
27	ALLOWANCE	LS	1	\$50,000.00	\$50,000.00		\$49,000.00	1		\$	0.00
CHANGE ORDER #1											
MAT. CHANGE FROM 10" PVC PIPE TO 12" PVC PIPE											
			1	\$ 76,890.55	\$76,890.55		\$0.00		1	\$ 76,890.55	0.00

CHANGE ORDER #2									
DESCRIPTION	QTY	UNIT	PRICE	TOTAL	AMOUNT	DATE	STATUS	REMARKS	AMOUNT
16" STEEL CASING STA 649+06.60+81	54	LF	\$ 111.86	\$6,040.44	\$6,040.44				0.00
8" 45 MJ ELBOW STA 675	1	EA	\$ 1,300.61	\$1,300.61	\$1,300.61				0.00
8" 90 MJ ELBOW STA 653	1	EA	\$ 1,356.27	\$1,356.27	\$1,356.27				0.00
2" WATER SERVICE CONN. (SHORT) STA 666+690 (4 HOMES)	4	EA	\$ 2,517.78	\$10,071.12	\$10,071.12				0.00
2" FLUSH VALVE STA 669	1	EA	\$ 2,332.16	\$2,332.16	\$2,332.16				0.00
2" GATE VALVE STA 671,673	2	EA	\$ 2,500.00	\$5,000.00	\$5,000.00				0.00
16" BORE STA 5+88,686+90,670+29	380	LF	\$ 290.00	\$110,200.00	\$110,200.00				0.00
1" BORE STA 669+18,671+25,673+88	300	LF	\$ 135.00	\$40,500.00	\$40,500.00				0.00
8" MJ GV W/BOX ASSEMBLY STA 664,670	2	EA	\$ 3,116.84	\$6,633.68	\$6,633.68				0.00
8" TO 2" REDUCER STA 670	1	EA	\$ 2,000.00	\$2,000.00	\$2,000.00				0.00
8" TO 6" REDUCER STA 670	1	EA	\$ 700.00	\$700.00	\$700.00				0.00
CONCRETE COLLAR STA 654	6	LF	\$ 975.00	\$5,850.00	\$5,850.00				0.00
SPRINKLER SYSTEM REPAIRS STA 654	1	LS	\$ 5,000.00	\$5,000.00	\$5,000.00				0.00
5 DAY DELAY PER RFI 2A	1	LF	\$ 8,500.00	\$8,500.00	\$8,500.00				0.00
10 DAY DELAY	1	LF	\$ 17,000.00	\$17,000.00	\$17,000.00				0.00
CREDIT SEE ATTACHED	1	LS	\$ (2,756.70)	-\$2,756.70	-\$2,756.70				0.00
Change at station 652+00 with proposed storm pipe and force main force main should be moved up with a clearance of 1 foot between the storm pipe and force main on the following stations with the proposed flow line 651+81 (45 elbow) FL=100.61 651+92 (45 elbow) FL=101.70 652+32 (45 elbow) FL= 101.70	1	LS	\$ 18,000.00	\$18,000.00	\$18,000.00				0.00
CHANGE ORDER #3									
FIRE HYDRANTS ASSEMBLY RELOCATE	2	EA	\$ 9,052.85	\$18,105.70	\$18,105.70				0.00
FLUSH VALE - RELOCATE	1	EA	\$ 1,270.00	\$1,270.00	\$1,270.00				0.00
RELOCATE 3 VALVE BOXES	1	LS	\$ 1,170.00	\$1,170.00	\$1,170.00				0.00

15 SY OF 4-INCH CONCRETE	LS	1	\$	4,600.00	\$4,600.00	1	\$	4,600.00	0.00
50 LF OF COVER FOR 16-INCH CASING	LS	1	\$	5,300.00	\$5,300.00	1	\$	5,300.00	0.00
ADJUSTMENT OF 3 HYDRANTS	LS	1	\$	3,750.00	\$3,750.00	1	\$	3,750.00	0.00
QUANTITY ORDER SUMMARY									
									\$371,829.28
Total									\$1,214,110.65

Total to Date _____ **Total to Date \$1,556,139.93**

Prepared and Checked By: _____ **Signature:** Agarza **Printed Name:** Albert Garza III **Date:** 6/13/2023

7/1/2022 Starting Date
 10/1/2022 Project Ending Date
 10% Retainage Percent

Application No: 7
 Application Date: 6/1/2023
 Period To: 3/30/2023
 Engineer Firm: South Texas Infrastructure

CS#	PROJECT NAME	Original Schedule Value	Revised Schedule Value	This Period	Per App 1-6	JACO	Total To Date	Balance To Finish	Retainage	Net	Payment To Date	Payment Due
	HCRMA UTILITIES MOVE	\$ 1,307,420.10	\$ 1,307,420.10	\$ 145,448.14		\$ 451,721.08	\$ 451,721.08	\$ 755,648.42	\$ 45,177.37	\$ 406,544.51		\$ 406,544.51
	HCRMA UTILITIES MOVE	\$ 1,207,420.10	\$ 1,207,420.10	\$ 247,041.77	\$ 145,448.14	\$ 371,447.44	\$ 516,890.78	\$ 695,278.22	\$ 51,480.08	\$ 464,201.70	\$ 464,201.70	\$ 464,201.70
	HCRMA UTILITIES MOVE	\$ 1,207,420.10	\$ 1,207,420.10	\$ 147,790.42	\$ 145,448.14	\$ 286,138.88	\$ 679,303.79	\$ 228,116.31	\$ 67,940.08	\$ 611,273.41	\$ 611,273.41	\$ 611,273.41
	HCRMA UTILITIES MOVE	\$ 1,307,420.10	\$ 1,307,420.10	\$ 610,799.57	\$ 145,448.14	\$ 245,063.08	\$ 785,492.21	\$ 421,517.69	\$ 78,588.22	\$ 207,903.99	\$ 207,903.99	\$ 207,903.99
	HCRMA UTILITIES MOVE	\$ 1,307,420.10	\$ 1,307,420.10	\$ 35,890.55	\$ 137,420.10	\$	\$ 1,234,310.65	\$ 50,000.00	\$ 123,433.07	\$ 1,110,877.58	\$ 1,110,877.58	\$ 1,110,877.58
	HCRMA UTILITIES MOVE	\$ 1,207,420.10	\$ 1,207,420.10	\$ 221,879.20	\$ 1,210,110.63	\$	\$ 1,556,199.49	\$ 94.00	\$ 195,611.99	\$ 1,460,587.50	\$ 1,460,587.50	\$ 1,460,587.50

Contingency Exhibit

HCRMA Utilities Relocation

Item	Description	Total		Unit	Price	Total		Unit	Cost
		Completed	Unit			Completed	Unit		
1	Five Hydrant Extension	5	EA		\$1,400.00	5	EA		\$7,000.00
2	12" to 10" Reducer	2	EA		\$2,600.00	2	EA		\$5,200.00
3	4" MJ GV W/Box Assembly	1	EA		\$1,750.00	1	EA		\$1,750.00
4	8" 22 MJ Bend	1	EA		\$850.00	1	EA		\$850.00
5	Removal and Replace of Asphalt at Mcallen PD Entrance. 1' of Concrete under the existing asphalt had to be saw cut and removed as well. (RFI 5)	1	LS		\$12,750.00	1	LS		\$12,750.00
6	Caliche	111	SY		\$18.00	111	SY		\$1,998.00
7	Stabilized Sand	94	CY		\$57.00	94	CY		\$5,358.00
8	Dewatering (RFI 6)	1	LS		\$15,000.00	1	LS		\$15,000.00
TOTAL EXHIBIT CO 1 ITEM 1 \$49,908.00									
									\$49,906.00



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Authorization to approve Change Order #3 HCRMA Utility Move Project- Terrazas

NATURE OF REQUEST:

The City of Mission is seeking authorization to approve Change Order #3 for HCRMA Utilities Move Project for the Public Works Department. Fire hydrants need to be relocated and replaced. City Staff is recommending Change Order #3 for the amount of \$34,195.70.

BUDGETED: Yes **FUND:** Utility **ACCT. #:** 02-412-74934

BUDGET: \$740,000.00 **EST. COST:** \$1.5M **CURRENT BUDGET BALANCE:** \$

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *JP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

APPLICATION FOR PAYMENT NO. 7

To: City of Mission (OWNER)
 From: MOR-WIL LLC (CONTRACTOR)
 Contract: _____
 Project: HCRMA UTILITES MOVE
 Owner's Contract No. _____ Engineer's Project No. _____
 For Work accomplished through the date of: 3/30/2023-6/7/2023

1. Original Contract Price:	\$ 1,207,420.10
2. Net change by Change Order and Written Agreements(+or-):	\$ 348,613.83
3. Current Contract Price (1 plus 2):	\$ 1,556,033.93
4. Total completed and stored to date:	\$ 1,556,139.93
5. Retainage (per Agreement):	
<u>10%</u> of completed Work:	\$ 155,613.99
_____ of stored material	_____
Total Retainage:	\$ 155,613.99
6. Total completed and stored to date less retainage (4 minus 5)	\$ 1,400,525.94
7. Less previous Application for Payments:	\$ 1,110,879.59
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7)	\$ 289,646.35

Accompanying Documentation:

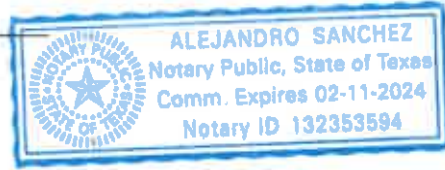
CONTRACTOR'S Certification:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: A. Garza
 BY: _____ PRINT NAME: Albert Garza III, Authorized Signatory DATE: 6/13/2023

State of Texas
 County of Hidalgo
 Subscribed and sworn to before me this 13TH day of JUNE 2023

NOTARY PUBLIC
Alejandro Sanchez
 Notary Public
 My Commission expires: 02/11/2024



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 289,646.35

Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation sheet that are changed to conform to the amount certified)

ENGINEER
 BY: [Signature] PRINT NAME: Victor H Trevino DATE: 7/19/23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract

Estimate Quantity Update Worksheet

Colonier: HCRUMA UTILITIES MOVE
 Date Began: 7/1/2022
 PROJECT #: BID NO: 22-312-04-20
 COUNTY: Hidalgo
 PAY APPLICATION: 7
 UTILITIES MOVE
 Work Type: Landfill



Date: 6/13/2023

Contractor: Mor-Wil, LLC
 Contract Price: \$1,556,233.93
 Work Done this Mo: \$1,556,139.93
 % Complete: 100%

Date Began: 7/11/2022

Contract Time: 331 Days
 Time Charged: 331 Days
 % Time Used: 100%

From: 3/09/2023
 To: 6/7/2023

ITEM NO.	DESCRIPTION	UNIT	PROJECT QTY	Unit Price	Project Amount	THIS MONTH NO. 7		PREVIOUS MONTHS NO. 1-6		
						Monthly Quantity	Item Cost Monthly	Monthly Quantity	Item Cost Monthly	QTY left to Date
1	8" PVC WL (C-900 DR-1B)	LF	6,219.10	\$ 44.26	\$275,357.37		\$0.00	6219.1	\$ 275,257.37	0.00
2	4" PVC WL (C-500 DR-1M)	LF	10.00	\$ 67.81	\$678.10		\$0.00	10	\$ 678.10	0.00
3	16" STEEL CASING	LF	1,196.90	\$113.86	\$136,885.23		\$0.00	1196.9	\$ 133,885.23	0.00
4	EXIST. 2" WL TO BE REMOVED	LF	319.00	\$ 2.72	\$867.68		\$0.00	319	\$ 867.68	0.00
5	EXIST. 4" WL TO BE REMOVED	LF	4,030.00	\$ 5.12	\$20,633.60		\$0.00	4030	\$ 20,633.60	0.00
6	EXIST. 8" WL TO BE REMOVED	LF	6,072.00	\$ 4.81	\$29,206.32		\$0.00	6072	\$ 29,206.32	0.00
7	8" MJ GV W/ROX ASSEMBLY	EA	9.00	\$ 3,316.94	\$29,852.46		\$0.00	9	\$ 29,851.96	0.00
8	8" MJ TEE	EA	10.00	\$ 1,588.66	\$15,886.60		\$0.00	10	\$ 15,886.60	0.00
9	RH ASSEMBLY	EA	12.00	\$ 8,252.85	\$99,034.20		\$0.00	12	\$ 99,114.20	0.00
10	2" FLUSH VALVE	EA	4.00	\$ 2,332.16	\$9,328.64		\$0.00	4	\$ 9,128.64	0.00
11	8" 90° MJ ELBOW	EA	2.00	\$ 1,356.37	\$2,712.74		\$0.00	2	\$ 2,712.74	0.00
12	8" 45° MJ ELBOW	EA	8.00	\$ 1,300.61	\$10,404.88		\$0.00	8	\$ 10,404.88	0.00
13	2" WATER SERVICE CONN. (LONG)	EA	3.00	\$ 3,134.22	\$9,402.66		\$0.00	3	\$ 9,402.66	0.00
14	2" WATER SERVICE CONN. (SHORT)	EA	3.00	\$ 2,517.78	\$7,553.34		\$0.00	3	\$ 7,553.34	0.00
15	3" PVC CASING	LF	606.00	\$ 18.05	\$10,938.30		\$0.00	606	\$ 10,938.30	0.00
16	8" to 4" REDUCER	EA	1.00	\$ 1,027.27	\$1,027.27		\$0.00	1	\$ 1,027.27	0.00
17	11" to 12" Reducer	EA	1.00	\$ 1,312.59	\$1,312.59		\$0.00	1	\$ 1,312.59	0.00
18	30" FM (C-900 DR-1H)	LF	5,079.55	\$ 67.58	\$343,275.99		\$0.00	5079.55	\$ 343,275.99	0.00
19	20" STEEL CASING	LF	137.50	\$ 151.89	\$20,884.88		\$0.00	137.5	\$ 20,884.88	0.00
20	EXIST. 6" FM TO BE REMOVED	LF	5,690.66	\$ 4.19	\$23,843.87		\$0.00	5690.66	\$ 23,843.87	0.00
21	EXIST. 10" FM TO BE REMOVED	LF	5,079.81	\$ 4.79	\$24,332.29		\$0.00	5079.81	\$ 24,332.29	0.00
22	30" 45° MJ ELBOW	EA	6.00	\$ 2,107.81	\$12,646.86		\$0.00	6	\$ 12,646.86	0.00
23	10" 22.5 DEGREE MJ ELBOW	EA	1.00	\$ 2,170.27	\$2,170.27		\$0.00	1	\$ 2,170.27	0.00
24	AIR RELEASE BALLVE	EA	3.00	\$ 7,497.09	\$22,491.27		\$0.00	3	\$ 22,341.27	0.00
25	TRAFFIC CONTROL	LS	1	\$ 0.00	\$0.00		\$0.00	1	\$ 0.00	0.00
26	STORM WATER POLLUTION PREVENTION PLAN	LS	1	\$ 23,700.00	\$23,700.00		\$0.00	1	\$ 23,700.00	0.00
27	ALLOWANCE	LS	1	\$ 26,243.80	\$26,243.80		\$0.00	1	\$ 26,243.80	0.00
					\$50,000.00		\$49,999.00		\$	0.00
CHANGE ORDER #1										
	WAT. CHANGE FROM 10" PVC PIPE TO 12" PVC PIPE	LS	1	\$ 76,890.55	\$76,890.55		\$0.00	1	\$ 76,890.55	0.00

CHANGE ORDER #1 SUBTOTAL \$5,940.55										
CHANGE ORDER #1										
16" STEEL CASING STA 649+46.650+43	LF	54	\$	111.84	\$	6,040.44	54	\$	6,040.44	0.00
8" 45 MJ ELBOW STA 675	EA	1	\$	1,300.61	\$	1,300.61	1	\$	1,300.61	0.00
8" 90 MJ ELBOW STA 653	EA	1	\$	1,356.27	\$	1,356.27	1	\$	1,356.27	0.00
2" WATER SERVICE CONN (SHORT) STA 666-690 (4 HOMES)	EA	4	\$	2,517.78	\$	10,071.12	4	\$	10,071.12	0.00
2" FLUSH VALVE STA 669	EA	1	\$	2,392.16	\$	2,392.16	1	\$	2,392.16	0.00
2" GATE VALVE STA 671,673	EA	2	\$	2,500.00	\$	5,000.00	2	\$	5,000.00	0.00
16" BORE STA 5+88.686+90.670+29	LF	380	\$	290.00	\$	110,200.00	380	\$	110,200.00	0.00
1" BORE STA 669+18.671+25.673+88	LF	300	\$	135.00	\$	40,500.00	300	\$	40,500.00	0.00
8" MJ GV W/BOX ASSEMBLY STA 664,670	EA	2	\$	3,316.84	\$	6,633.68	2	\$	6,633.68	0.00
8" TO 2" REDUCER STA 670	EA	1	\$	2,000.00	\$	2,000.00	1	\$	2,000.00	0.00
8" TO 6" REDUCER STA 670	EA	1	\$	700.00	\$	700.00	1	\$	700.00	0.00
CONCRETE COLLAR STA 654	LF	6	\$	975.00	\$	5,850.00	6	\$	5,850.00	0.00
SPRINKLER SYSTEM REPAIRS STA 654	LS	1	\$	5,000.00	\$	5,000.00	1	\$	5,000.00	0.00
5 DAY DELAY PER RF 2A	LF	1	\$	8,500.00	\$	8,500.00	1	\$	8,500.00	0.00
10 DAY DELAY	LF	1	\$	17,000.00	\$	17,000.00	1	\$	17,000.00	0.00
CONCRETE SEE ATTACHED	LS	1	\$	(2,756.70)	\$	(2,756.70)	1	\$	(2,756.70)	0.00
Conflict at station 652+00 with proposed storm pipe and force main Force main should be moved up with a clearance of 1 foot between the storm pipe and force main on the following stations with the proposed flow line 651+81 (45 elbow), PL=100.61 651+92 (45 elbow) PL=101.70 652+32 (45 elbow) PL= 101.70 (STA 645.65+33.315+81)	LS	1	\$	18,000.00	\$	18,000.00	1	\$	18,000.00	0.00
CHANGE ORDER #2 SUBTOTAL \$2,723.55										
FIRE HYDRANTS ASSEMBLY RELOCATE	EA	2	\$	9,052.85	\$	18,105.70	2	\$	18,105.70	0.00
FLUSH VALVE - RELOCATE	EA	1	\$	1,270.00	\$	1,270.00	1	\$	1,270.00	0.00
RELOCATE 3 VALVE BOXES	LS	1	\$	1,170.00	\$	1,170.00	1	\$	1,170.00	0.00

15 SY OF 4-INCH CONCRETE	LS	1	\$	4,600.00	\$4,600.00	1	\$	4,600.00	0.00
50 LF OF COVER FOR 16-INCH CASING	LS	1	\$	5,300.00	\$5,300.00	1	\$	5,300.00	0.00
ADJUSTMENT OF 3 HYDRANTS	LS	1	\$	3,750.00	\$3,750.00	1	\$	3,750.00	0.00
								50.00	0.00
								30.00	0.00
Total				\$1,556,233.93				\$321,829.28	\$1,234,410.65

Total to Date: \$1,556,139.93

Total to Date: \$321,829.28

Total to Date

Signature: Albert Garza III 6/13/2023

Prepared and Checked By: Albert Garza III

7710222 Starting Date
 10/1/00 Project Ending Date
 10% Retainage Percent

Application No.: 7
 Application Date: 6/13/02
 Period To: 11/01/01 - 6/30/02
 Program Name: South Texas Infrastructure

Summary												
CSI#	PROJECT NAME	Original Schedule Value	Revised Schedule Value	This Period	Pay App 1-6	MCSI	Total To Date	Balance To Finish	Retainage	Net	Payment To Date	Payment Due
	ICRMA UTIL UTIL MOVE	\$ 1,111,420.10		3,145,448.34		\$ 401,771.68	\$ 451,771.68	\$ 356,648.42	\$ 45,177.47	\$ 606,548.51		\$ 406,548.51
	ICRMA UTILITES MOVE	\$ 1,111,420.10		3,171,842.04		\$ 371,842.04	\$ 1,690,767.00	\$ 690,729.32	\$ 54,489.08	\$ 845,201.70		\$ 545,007.19
	ICRMA UTILITES MOVE	\$ 1,207,420.10		2,977,441.77		\$ 286,411.08	\$ 879,103.79	\$ 338,116.31	\$ 67,940.38	\$ 811,371.41		\$ 146,171.74
	ICRMA UTILITES MOVE	\$ 1,207,420.10		3,107,095.11		\$ 245,361.68	\$ 719,882.21	\$ 421,577.89	\$ 78,148.22	\$ 402,793.99		\$ 402,793.99
	ICRMA UTILITES MOVE	\$ 1,207,420.10		3,107,095.11		\$ 586,626.51	\$ 1,157,420.10	\$ 50,000.00	\$ 335,742.01	\$ 1,041,678.09		\$ 894,304.10
	ICRMA UTILITES MOVE	\$ 1,207,420.10		3,107,095.11		\$ 1,157,420.10	\$ 1,234,206.65	\$ 10,000.00	\$ 335,433.07	\$ 1,110,879.59		\$ 894,304.10
	ICRMA UTILITES MOVE	\$ 1,207,420.10		3,107,095.11		\$ 1,157,420.10	\$ 1,156,114.91	\$ 94.00	\$ 1,156,613.88	\$ 1,490,575.94		\$ 339,460.70

Contingency Exhibit

HCRMA Utilities Relocation

Item	Description	Total	Unit	Unit Price	Total Cost	Total Completed	Unit	Cost
1	Fine Hydrant Extension	5	EA	\$1,400.00	\$7,000.00	5	EA	\$7,000.00
2	12" to 10" Reducer	2	EA	\$2,600.00	\$5,200.00	2	EA	\$5,200.00
3	4" MJ GV W/Box Assembly	1	EA	\$1,750.00	\$1,750.00	1	EA	\$1,750.00
4	8" 22 MJ Bend	1	EA	\$850.00	\$850.00	1	EA	\$850.00
5	Removal and Replace of Asphalt at Mcallen PD Entrance. 1' of Concrete under the existing asphalt had to be saw cut and removed as well. (RFI 5)	1	LS	\$12,750.00	\$12,750.00	1	LS	\$12,750.00
6	Caliche	111	SY	\$18.00	\$1,998.00	111	SY	\$1,998.00
7	Stabilized Sand	94	CY	\$57.00	\$5,358.00	94	CY	\$5,358.00
8	Dewatering (RFI 6)	1	LS	\$15,000.00	\$15,000.00	1	LS	\$15,000.00
TOTAL EXHIBIT CO 1 ITEM 1 \$49,906.00								
								\$49,906.00



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 24, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: TABLED 07/10/2023: Rezoning: Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Martin Vega, and Adoption of Ordinance# _____ - De Luna

NATURE OF REQUEST:

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located at the southwest corner of Melba Carter & Mayberry Road. There was public opposition during the P&Z Meeting. The main concerns were safety and property values. The board unanimously recommended denial. If the City Council is inclined to overturn P&Z recommendation to deny the rezoning a 4/5th vote would be needed in order to approve this request.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Denial

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Denial

City Manager's Recommendation: Denial *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A TRACT CONTAINING 0.36 ACRE OF LAND SITUATED OUT OF THE SOUTH ONE-HALF OF BLOCK 15-8, OF THE WEST ADDITION TO SHARYLAND OF PORCIONES 53, 54, 55, 56 & 57, AND FURTHER BEING OUT OF LOT 61, OF THE UNRECORDED MELBA CARTER SUBDIVISION, FROM (R-1) SINGLE FAMILY RESIDENTIAL TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of June 28, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 10, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision	AO-I	R-2

READ, CONSIDERED AND PASSED, this the 24th day of July, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.6**REZONING:**

Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision
R-1 to R-2
Martin Vega

REVIEW DATA

The subject site is located at the southwest corner of Melba Carter & Mayberry Road – see vicinity map.

SURROUNDING ZONES:

N: I-1 - Light Industrial
E: I-1 - Light Industrial
W: R-1 - Single Family Residential
S: R-1 - Single Family Residential

EXISTING LAND USES:

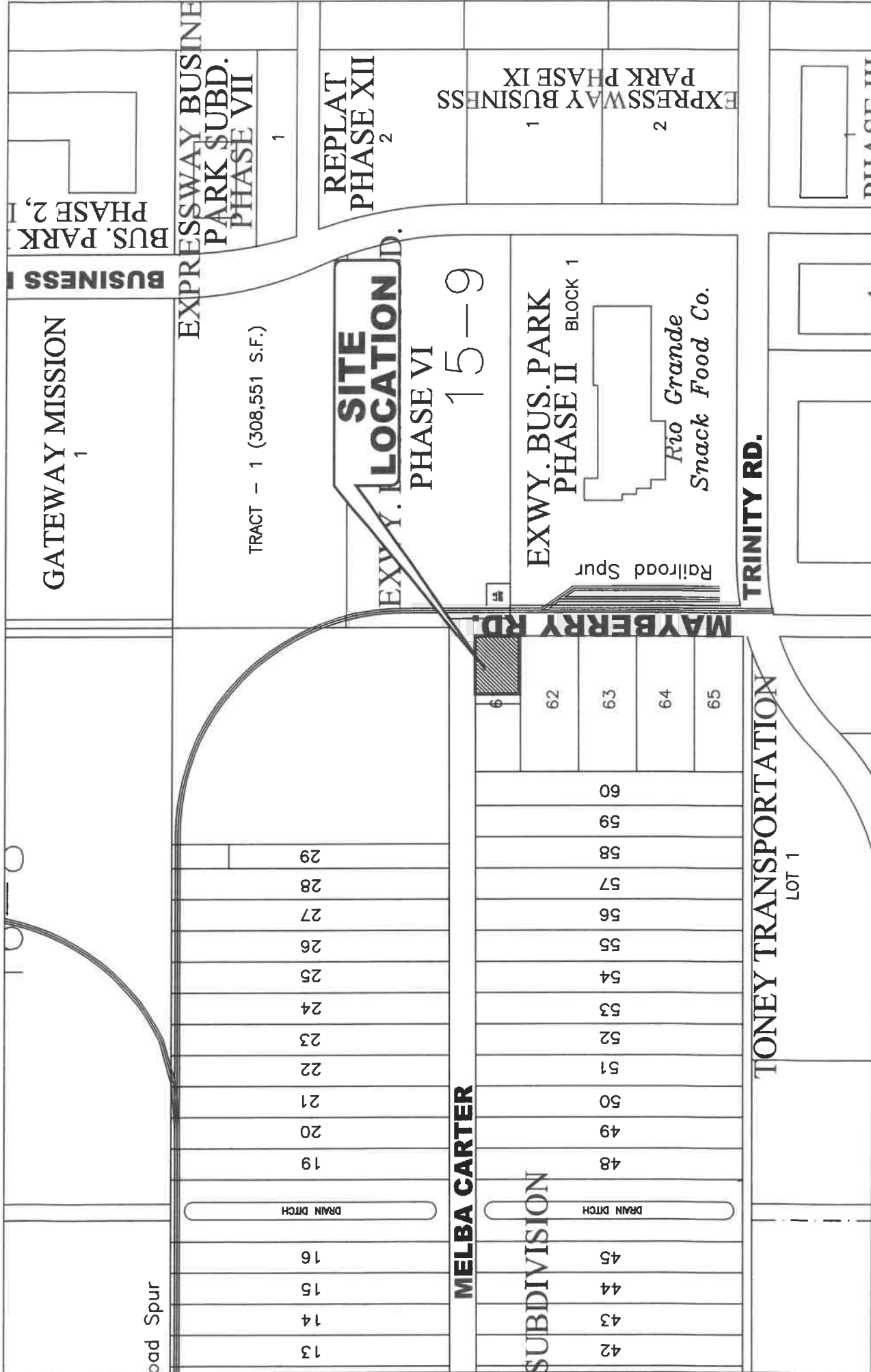
N: Vacant
E: Warehouses
W: Single Family Home
S: Single Family Home
Site: Vacant

FLUM:

Industrial (I)

REVIEW COMMENTS: This subdivision has considered several rezoning in the past ranging from commercial, industrial and residential. It is staff understanding from the surrounding residents and the City Council that they would like to keep this area residential with the exception of the lots off of Conway which are already zoned commercial. Staff notes that the proposed zone does not comply with the City's Future Land Use Map nor surrounding land uses.

RECOMMENDATION: Staff recommends denial.

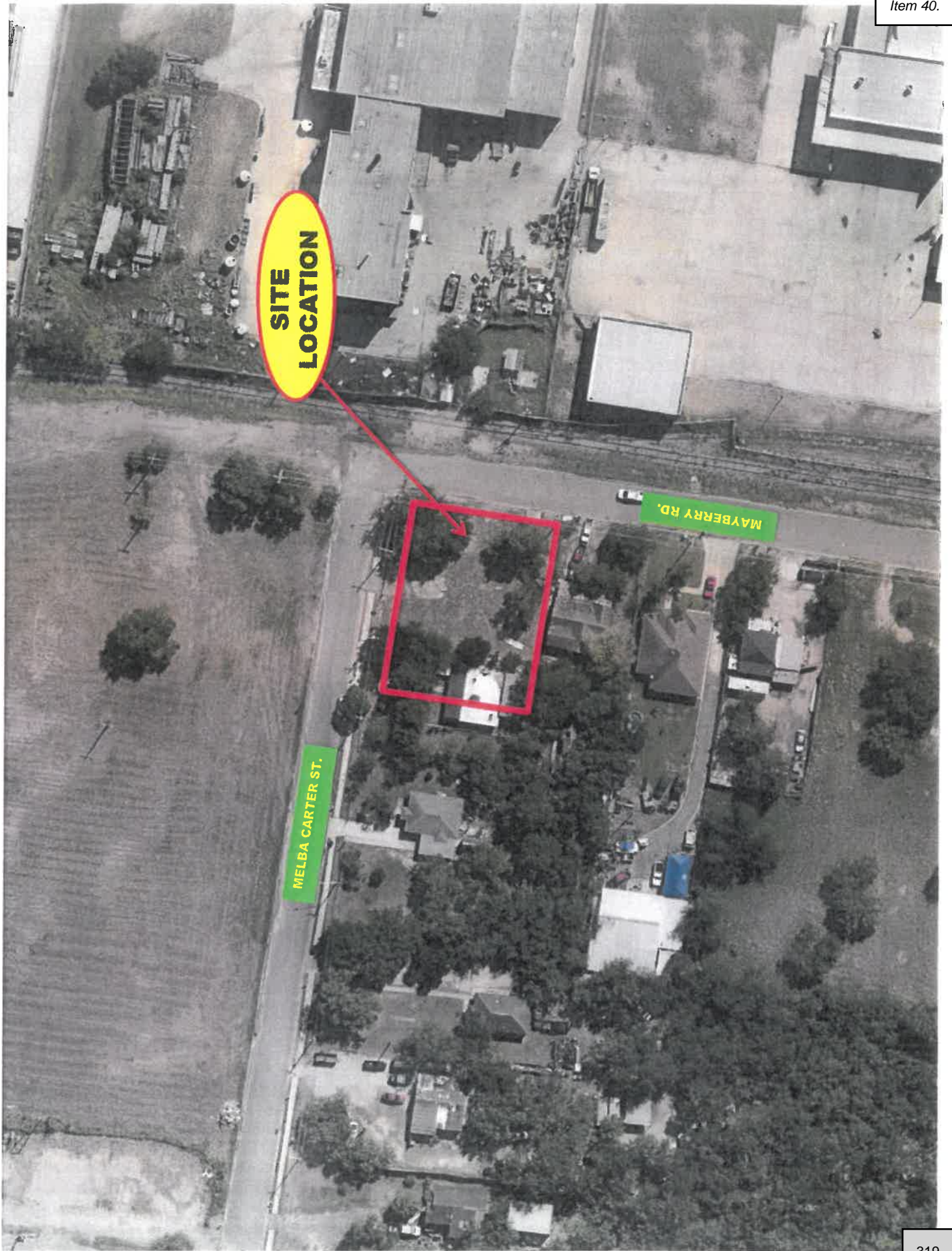


Item 40.

No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 5th Street
 MISSION, TX 78572
 PH: (956) 380-8672
 FAX: (956) 380-8680





E8465-02-001-0000-00 (537279)
 ROLESA INVESTMENTS LLC
 5220 S EXPY 281
 EDINBURG TX 78542

M3300-00-000-0060-00 (233610)
 PERALEZ REBECCA G
 704 MELBA CARTER ST
 MISSION TX 78572

M3300-00-000-0061-00 (233611)
 GUERRA RICARDO & JUANITA V
 706 MELBA CARTER ST
 MISSION TX 78572

M3300-00-000-0061-10 (233612)
 CHAVEZ EVANGELINA
 708 MELBA CARTER ST
 MISSION TX 78572

M3300-00-000-0061-20 (233613)
 SALINAS SERGIO & SONIA
 1410 S BUNNY ST
 ALTON TX 78573

M3300-00-000-0062-00 (233614)
 CASTRO MIGUEL A & CARLA A GUERRI
 1314 S MAYBERRY ST
 MISSION TX 78572

M3300-00-000-0062-10 (233615)
 VEGA MARIA DE JESUS
 401 E 2ND ST
 MISSION TX 78572

M3300-00-000-0063-00 (233616)
 ESQUIVEL EUSTACIO JR
 2037 AVENUE B
 GRAND PRAIRIE TX 75051

M3300-00-000-0063-10 (233617)
 ESQUIVEL EUSTACIO JR
 2037 AVENUE B
 GRAND PRAIRIE TX 75051

M3300-00-000-0063-11 (233618)
 JASSO SAN JUANITA
 202 OBLATE AVE
 MISSION TX 78572

E8465-06-000-0001-00 (604797)
 SOUTH SOONER HOLDING LLC
 1801 BOREN BLVD
 SEMINOLE OK 74868

E8465-06-000-0001-01 (604798)
 CITY OF MISSION
 1201 E 8TH ST
 MISSION TX 78572

E0200-00-000-0006-05 (622037)
 MARA PRO LOGISTICS LLC
 1001 S CAPITAL OF TEXAS
 HWY BLDG L
 WEST LAKE HILLS TX 78746

Started: 6:31 p.m.

Ended: 6:37 p.m.

Item #1.6

Rezoning:

**Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision
R-1 to R-2
Martin Vega**

Ms. De Luna went over the write-up stating the subject site is located at the southwest corner of Melba Carter & Mayberry Road

SURROUNDING ZONES:

N:	I-1	- Light Industrial
E:	I-1	- Light Industrial
W:	R-1	- Single Family Residential
S:	R-1	- Single Family Residential

EXISTING LAND USES:

N:	Vacant
E:	Warehouses
W:	Single Family Home
S:	Single Family Home
Site:	Vacant

FLUM: Industrial (I)

REVIEW COMMENTS: This subdivision has considered several rezoning in the past ranging from commercial, industrial and residential. It is staff understanding from the surrounding residents and the City Council that they would like to keep this area residential with the exception of the lots off of Conway which are already zoned commercial. Staff notes that the proposed zone does not comply with the City's Future Land Use Map nor surrounding land uses.

RECOMMENDATION: Staff recommends denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Irene Garza who resides at 308 Melba Carter stated she was opposed to the request. Her main concerns were safety, home rates, and property values.

Mr. Vega the applicant was present. He stated the duplex was for his kids. He added he has been renting for 8 years and wants to have his own place for his kids.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Alaniz moved to close the hearing. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to the deny the rezoning. Mrs. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.