



## **AGENDA**

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, July 10, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, July 10, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFVRdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

## **REGULAR MEETING**

### **CALL TO ORDER AND ESTABLISH QUORUM**

### **INVOCATION AND PLEDGE ALLEGIANCE**

### **DISCLOSURE OF CONFLICT OF INTEREST**

### **PRESENTATIONS**

1. Presentation of THC Award of Merit - Stojanović
2. May 2023 Employee of the Month - Munguia
3. Report from the Greater Mission Chamber of Commerce – Enriquez
4. Departmental Reports – Perez
5. Citizen's Participation – Garza

### **PUBLIC HEARING**

### **PLANNING & ZONING RECOMMENDATIONS**

6. Rezoning: Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Martin Vega, and Adoption of Ordinance#\_\_\_\_\_ - De Luna

7. Rezoning: A 19.06 acre tract of land, more or less, being the South 19.06 acres of Lot 28-12, West Addition to Sharyland of Porciones 53-57, (AO-I) Agricultural Open Interim to (P) Public, Vanguard Academy, Inc. (c/o Dr. Narcisco Garcia), and Adoption of Ordinance# \_\_\_\_\_ - De Luna
8. Rezoning: A 1.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential, Elite Development 786, LLC, and Adoption of Ordinance# \_\_\_\_\_ - De Luna
9. Rezoning: A 9.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential, Elite Development 786, LLC, and Adoption of Ordinance# \_\_\_\_\_ - De Luna
10. Conditional Use Permit: To Place a Mobile Food Truck – Taqueria El Nene at 1200 N. Conway Blvd., being a tract of land out of Lots 5 & 6, Block 201, Mission Original Townsite, C-3, Eznal Perez, and Adoption to Ordinance# \_\_\_\_\_ - De Luna
11. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Wing Daddy’s Sauce House at 2315 N. Conway Avenue, Suite 250, Lot 1, Shops at 495 Subdivision, C-3, M&S Group, Inc. (c/o Karen Wunsch), and Adoption of Ordinance# \_\_\_\_\_ and Wet Zone Ordinance# \_\_\_\_\_ - De Luna
12. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages/Event Center – Balli’s Terrace Event Center at 1509 Industrial Way, Lot 5, Mission Business Park Subdivision, I-1, Belinda Balli Catering, LLC, and Adoption of Ordinance# \_\_\_\_\_ - De Luna
13. Preliminary & Final Replat Approval: Edna Subdivision, being 0.42 acres of land, more or less, of the east 47’ of Lot 6 and all of Lot 7, Block 3, Parkview No. 1 Subdivision, R-1, Developer: Josefina Lopez de Longoria, Engineer: I.N. Civil Designs, LLC - De Luna

## CONSENT AGENDA

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

14. Approval of Minutes – Carrillo  
Regular Meeting – June 26, 2023, Special Meeting June 28, 2023
15. Acknowledge Receipt of Minutes – Perez  
Mission Civil Service Commission – June 5, June 9, 2023  
Mission Economic Development Corporation – May 31, 2023  
Mission Tax Increment Reinvestment Zone – May 23, 2023  
Mission Redevelopment Authority Board of Directors – May 23, 2023  
Citizen’s Advisory Committee – May 25, 2023

- [16.](#) Approval of Region One Education Service Center (ESC) Memorandum of Understanding (MOU) - Espinoza
- [17.](#) Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 230105 and 230202- Ramirez
- [18.](#) Approval of Memorandum of Understanding with South Texas College for Continuing Education Units for Firefighters related trainings – Garcia
- [19.](#) Approval of Resolution # \_\_\_\_ urging Mexico to comply with the terms of the 1944 Treaty and release the water due to the United States - Carrillo
- [20.](#) Authorization to submit a grant application to the National Park Service for the Underrepresented Communities Grant Program. – Elizalde

### **APPROVALS AND AUTHORIZATIONS**

- [21.](#) Approval of Ordinance # \_\_\_\_ Amending the Code of Ordinances of the City of Mission, Chapter 1, Section 1-14, adding subsection (C), amending regulations of who may issue citations for city ordinance violations. - L. Gonzalez/ V. Flores
- [22.](#) Award Multiple Bids for Housing Assistance Program (HAP) Phase 22-II - Longoria
- [23.](#) Authorization to approve Change Order #1 for Gabriel Drainage Improvements Project for the City of Mission - Bocanegra
- [24.](#) Board Appointments – Animal Rescue and Adoption Advisory Board, Citizen Advisory Committee, Downtown Revitalization Committee, Planning and Zoning Commission, Shary Golf Course Advisory Board, Special Events & Entertainment Committee, Speer Memorial Library Board, Traffic Safety Committee, Unified Community Advisory Board and Zoning Board of Adjustments - Carrillo
- [25.](#) Authorization to execute 2nd & Final One Year Renewal Option for Auditing Services - Vela
- [26.](#) Approval of April 2023 Financial Statements – Vela
- [27.](#) Approval of the April 2023 Tax Collection Report - Vela
- [28.](#) Acceptance of Quarterly Report of Investments for the Quarter ending March 31, 2023 and Interest Earned for Six Months Ending March 31, 2023 -Vela
- [29.](#) Approval of Budget Amendment: General Fund - Vela
- [30.](#) Authorization to purchase furniture for Public Safety Building #6 - Geddes

### **UNFINISHED BUSINESS**

None

### **ROUTINE MATTERS**

City Manager Comments

Mayor's Comments

City Council Comments

**EXECUTIVE SESSION**

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.087 (Economic Development Negotiations) related to Project Pillar. (Councilmen A. Flores and R. Plata/ City Attorney V. Flores)
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) related to pending litigation; specifically, City of Mission v. Warehouse Event Center LLC dba Blackout Private Social Club (CL-23-2429-H, County Court at Law #8). (City Attorney V. Flores)

**POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

1. Consideration and action, if any, related to proposed Project Pillar.

**ADJOURNMENT**

## C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 7th day of July, 2023 at 3:30 p.m.



\_\_\_\_\_  
Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

## NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **10th day of July, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **07th day of July, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:30 p.m. on said date.

*Anna Carrillo*

Anna Carrillo, City Secretary



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Randy Perez, City Manager  
**AGENDA ITEM:** Departmental Reports – Perez

**NATURE OF REQUEST:**  
 Information Technology – June 2023  
 City Secretary – June 2023  
 Civil Service Department – June 2023  
 311 – June 2023  
 Grants Department – June 2023  
 Community Development – June 2023  
 Mission Fire Prevention – June 2023  
 Planning & Zoning – June 2023  
 Code Enforcement – June 2023  
 Permits & Inspections – June 2023

**BUDGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_  
**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
    **DISAPPROVED:** \_\_\_\_\_  
    **TABLED:** \_\_\_\_\_  
 \_\_\_\_\_ AYES  
 \_\_\_\_\_ NAYS  
 \_\_\_\_\_ DISSENTING \_\_\_\_\_



# Information Technology

## *Departmental Report June 2023*

### **Information Technology Department Overview**

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

#### **Patrol Unit Dash Cams and Body Cams**

Replace end of life dash cam systems on patrol units. Equipment has arrived. Server has been installed and configured. Training complete. 95% Complete

#### **Update all Nodes**

Install latest OS, Patch Management, update antivirus, update applications on all systems to include PD. 90% Complete

#### **New Public Safety Building**

Install door access control, security cameras, wireless access points, data cables, phones, and multimedia. 25% Complete

#### **Replace end of Life Computers**

Purchasing computers to replace end of life computers that pose a security risk. Implementation phase of the project to include PD. 90% Complete

#### **Cyber Security**

Configure 24X7 SOC monitoring service and patch management system. Implementation phase of the project. 99% Complete

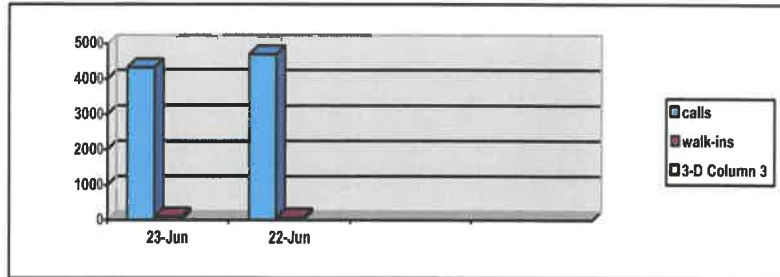
#### **City Hall Security Surveillance System**

Purchasing Phase of project. Estimated completion 7/28/23

## CITY SECRETARY MONTHLY REPORT JUNE 2023

**Reception:**

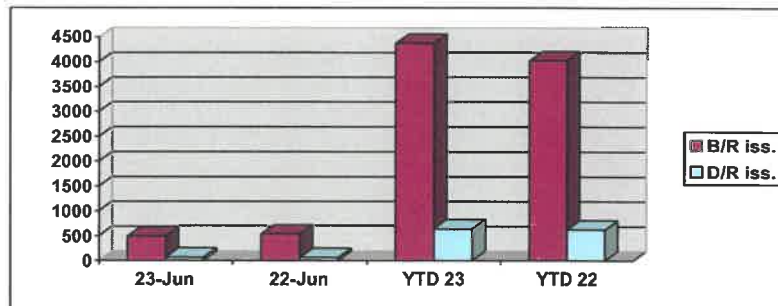
Calls received: 4,328  
Walk-ins: 98



**Vital Statistics:**

Birth Records Registered  
Birth Records Issued  
Death Records Registered  
Death Records Issued  
Funds Received

Jun-23	Jun-22		YTD 23	YTD 22
146	152		1278	1556
484	531		4369	4020
38	44		391	540
68	62		640	621
\$11,825.00	\$12,794.00		\$ 106,541.00	\$114,948.00



**Cemetery:**

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 22/23
Burials:	2	0	0	0	43
Sold Spaces:	0	0	0	0	0

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 21/22
Burials:	1	0	7	0	109
Sold Spaces:	0	0	0	0	76

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## MEMORANDUM

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**TO:** MAYOR AND CITY COUNCIL  
**THROUGH:** RANDY PEREZ, CITY MANAGER  
**FROM:** JESSE LERMA, CIVIL SERVICE DIRECTOR  
**SUBJECT:** CIVIL SERVICE REPORT, JUNE 2023  
**DATE:** JULY 3, 2023



1. Civil Service Commission met and approved entry level examination for the Mission Fire Department on June 29, 2023. Two open positions to be filled.
2. Civil Service Commission met and started the process to fill the position of ENG Manuel Salinas that retired effectively June 16, 2023. ENG's promotional examination will be held on September 28, 2023
3. The Civil Service Commission met and approved entry level examination scores for the Mission Police Department on June 29, 2023. Ten (10) open positions to be filled.
4. The Civil Service Commission met and approved scores for a LT's position at the Mission Police Department. We had four (4) individuals that participated and all four passed. Sgt Sal Trevino was the high score (81) and will be promoted immediately. The eligibility list will reflect the following:
  1. David Garcia
  2. Vidal Farias
  3. Hiram FloresList is valid for one (1) year or when exhausted

Thank you!

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## MEMORANDUM

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**TO:** MAYOR AND CITY COUNCIL  
**THROUGH:** RANDY PEREZ, CITY MANAGER  
**FROM:** JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR  
**SUBJECT:** 311 REPORT, JUNE 2023  
**DATE:** JULY 3, 2023

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We have a total of 131 submission for June of 2023 with a total of 3188 since we began. The system is fully functional and very user friendly. We are able to customize the system to meet the needs of our daily operations. Our staff has bought into the system and working on improvements every day. We are able to find problematic areas using the system and it allows for us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

Our media department has been pushing the 311 program with an interview with City Manager Randy Perez encouraging our citizens to utilize the program.

Thank you!

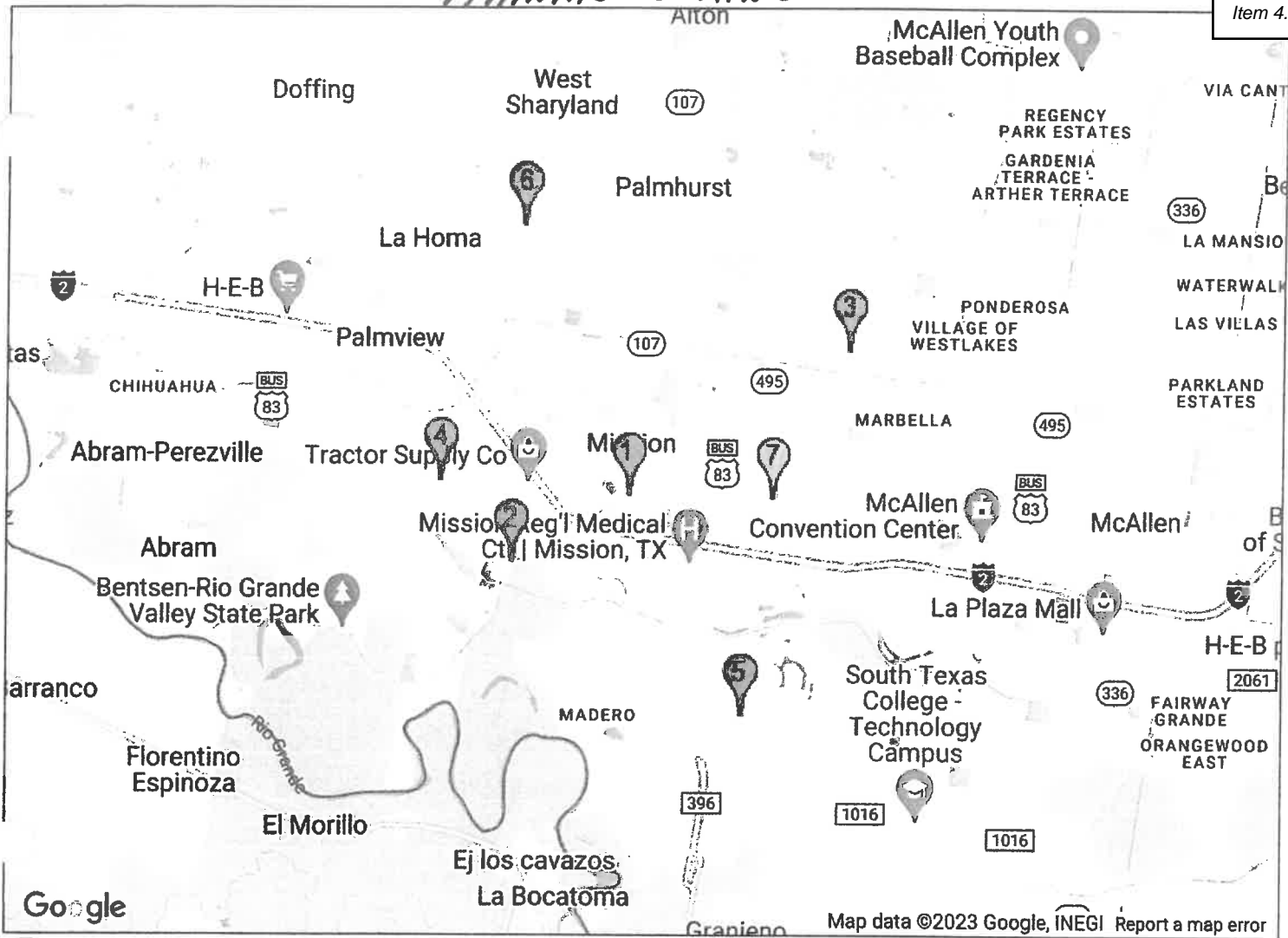
Topic Counts of Opened Requests  
For Date Period From 06/01/2023 Through 06/30/2023

Topic	Count
<i>Health</i>	
Animal Control	9
Mosquitoes	6
<b>Total - Health</b>	<b>15</b>
<i>Obstructions -Tree/Branches</i>	
MOWING	9
<b>Total - Obstructions -Tree/Branches</b>	<b>9</b>
<i>Parks &amp; Rec</i>	
Graffiti	0
Mowing	0
Parks	3
Restrooms	1
Right of way ( mowing )	0
Trails	0
<b>Total - Parks &amp; Rec</b>	<b>4</b>
<i>Planning</i>	
Construction Concerns	3
Dilapidated Home/Structure	0
Garage Sales	0
Health & Sanitation	1
Illegal Dumping	0
Junked Vehicle on private property	0
Sewer Concerns	2
Unsafe Building	0
Weedy Lot	14
<b>Total - Planning</b>	<b>20</b>
<i>Police Department</i>	
Illegal Parking	12
<b>Total - Police Department</b>	<b>12</b>
<i>Public Works</i>	
Flooded area/Roadway and streets	1
Foul smell	0
Junk Vehicle	0
Lift Station	2
Low Water Pressure	2
Obstruction-Trees/Branches	12
Pot Holes	10
Side Walk	2
Street Light	6
Streets/Signs	3
Tires	1
Traffic Signals	0
Water Leaks	0
<b>Total - Public Works</b>	<b>39</b>
<i>Sanitation</i>	
Brush	22
Bulky Items	7
Garbage	0
Trash	3
<b>Total - Sanitation</b>	<b>32</b>
<i>All Topics</i>	
<b>Total All Topics</b>	<b>131</b>

request #	Topic	Status	Date Entered	Expected Close	Assigned To	Request By
<u>3173</u>	Animal Control	Closed	06/08/2023		Garza,Griselda	Gomez ,Macario
	<i>I have been calling in reference to this dog/ two identical dogs several times. Trash pickup this morning at 500 san...</i>					
<u>3176</u>	Animal Control	Closed	06/08/2023		Garza,Griselda	COWBOUYS,DALLAS
	<i>Walmart on 3 Mile pick up curbside 2 puppies for medium dogs</i>					
<u>3191</u>	Animal Control	Open	06/12/2023	06/27/2023	Garza,Griselda	Martin,Julissa
	<i>Not sure the proper department, but there's a dead kitten in the street by our home. I hope someone can come by and...</i>					
<u>3206</u>	Animal Control	Open	06/17/2023	07/02/2023	Garza,Griselda	Contreras,Mikie
	<i>dog died</i>					
<u>3207</u>	Animal Control	Open	06/17/2023	07/02/2023	Garza,Griselda	Lopez,Andres
	<i>Buenos dias ay un gato muerto en la calle Del Oro Dr. esta en la calle para que manden a alguien que lo levante Gracias</i>					
<u>3215</u>	Animal Control	Open	06/20/2023	07/05/2023	Garza,Griselda	Johnson,Melissa
	<i>white small dog</i>					
<u>3216</u>	Animal Control	Open	06/21/2023	07/06/2023	Garza,Griselda	Lopez,Annabel
	<i>multiple stray cats fighting</i>					
<u>3220</u>	Animal Control	Open	06/21/2023	07/06/2023	Garza,Griselda	Sordal,Maria
	<i>Residents on 3301 grand canal dr. are keeping their dogs outside in their non shaded backyard all day long in 120 degree...</i>					
<u>3243</u>	Animal Control	Open	06/27/2023	07/12/2023	Garza,Griselda	Lopez,Annabel
	<i>cats fighting near apt doors and vehicles (mid day to evening)</i>					

# ANIMAL CONTROL

Item 4.



- 1 120 South Doherty Avenue, Mission
- 2 1523 Oasis Ave, Mission
- 3 2200 E 27th St, Mission
- 4 2803 Del Oro Drive, Mission
- 5 3303 Grand Canal Dr, Mission
- 6 3600 Tulipan St, Mission
- 7 407 San Antonio Avenue, Mission

ANIMAL CONTROL

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Request By
<u>3135</u>	Mosquitoes	Closed	06/01/2023		Zamora,Jennifer	Rodriguez ,Gerard
	<i>Can we please get some mosquito spraying in this section, Thank You</i>					
<u>3142</u>	Mosquitoes	Closed	06/02/2023		Zamora,Jennifer	Leal,Abelino
	<i>Renter moved out for some time now they cut light and water: no way to empty pool now Needing is to treat water to kill...</i>					
<u>3152</u>	Mosquitoes	Open	06/06/2023	06/21/2023	Zamora,Jennifer	Leal,Lino
	<i>Mosquitoes are really bad in this 55 and older community.Please come spray if you have employee that can. thank you</i>					
<u>3155</u>	Mosquitoes	Open	06/06/2023	06/21/2023	Zamora,Jennifer	Tirado,Monica
	<i>with the recent thunderstorms there are a lot of mosquitos in my backyard</i>					
<u>3169</u>	Mosquitoes	Open	06/07/2023	06/22/2023	Zamora,Jennifer	Reyes De Ortiz,Claudia Anahi
	<i>many mosquitoes backyard and front patio</i>					
<u>3181</u>	Mosquitoes	Open	06/09/2023	06/24/2023	Zamora,Jennifer	Leal,Abelino
	<i>corner of 2 1/2 st and 4th st</i>					

# MOSQUITOS

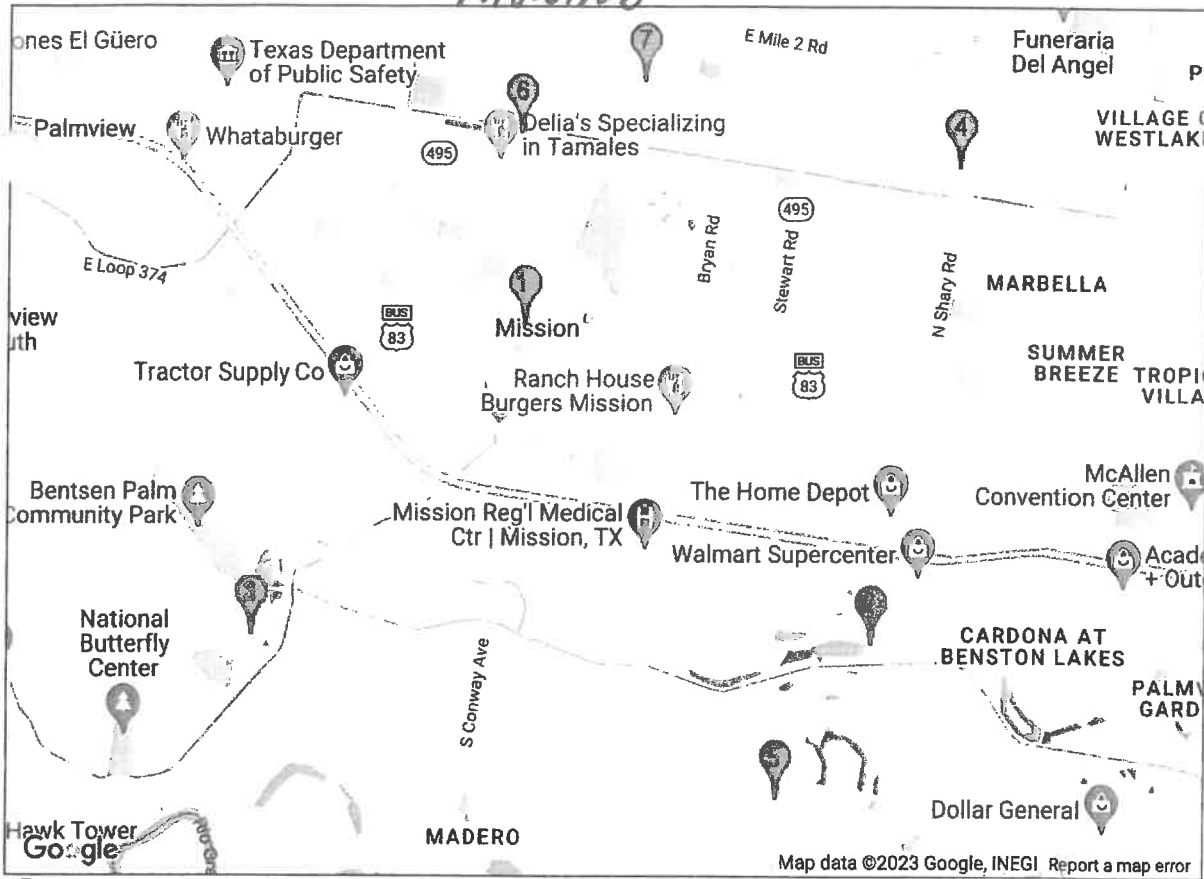
Item 4.










- 1 1303 Reynosa St, Mission
- 2 1609 East 21st Street, Mission
- 3 1620 E Gastel Cir, Mission
- 4 2605 N Shary Rd, Mission
- 5 305 Toledo Avenue, Mission
- 6 3708 San Gerardo, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Request By
<u>3146</u>	MOWING	Open	06/04/2023	06/09/2023	Diaz,Gabriel	Martinez,Abe:
	<i>Mowing needed asap.</i>					
<u>3157</u>	MOWING	Open	06/06/2023	06/11/2023	Diaz,Gabriel	Sambrano ,Armando
	<i>Needs a good cleaning please. Weeds are as tall as the fence and there's small kids in the neighborhood. There's too...</i>					
<u>3180</u>	MOWING	Open	06/09/2023	06/14/2023	Diaz,Gabriel	Prewitt,Karen
	<i>over 4 foot thigh and hasn't been mowed for at least 6 months</i>					
<u>3187</u>	MOWING	Open	06/10/2023	06/15/2023	Diaz,Gabriel	Martin,Julissa
	<i>Tall weeds obstructing view when exiting Solar Drive onto Shary Rd</i>					
<u>3203</u>	MOWING	Open	06/15/2023	06/20/2023	Diaz,Gabriel	Ortiz,Eric
	<i>please mow area on Mayberry between veterans HS and alameda dr thank you</i>					
<u>3217</u>	MOWING	Open	06/21/2023	06/26/2023	Diaz,Gabriel	MPM,Irene
	<i>Overgrown grass at golf course. (Cimarron Golf Course)</i>					
<u>3252</u>	MOWING	Open	06/29/2023	07/04/2023	Diaz,Gabriel	Garcia ,Angel
	<i>Photo attached</i>					

*Mowing*

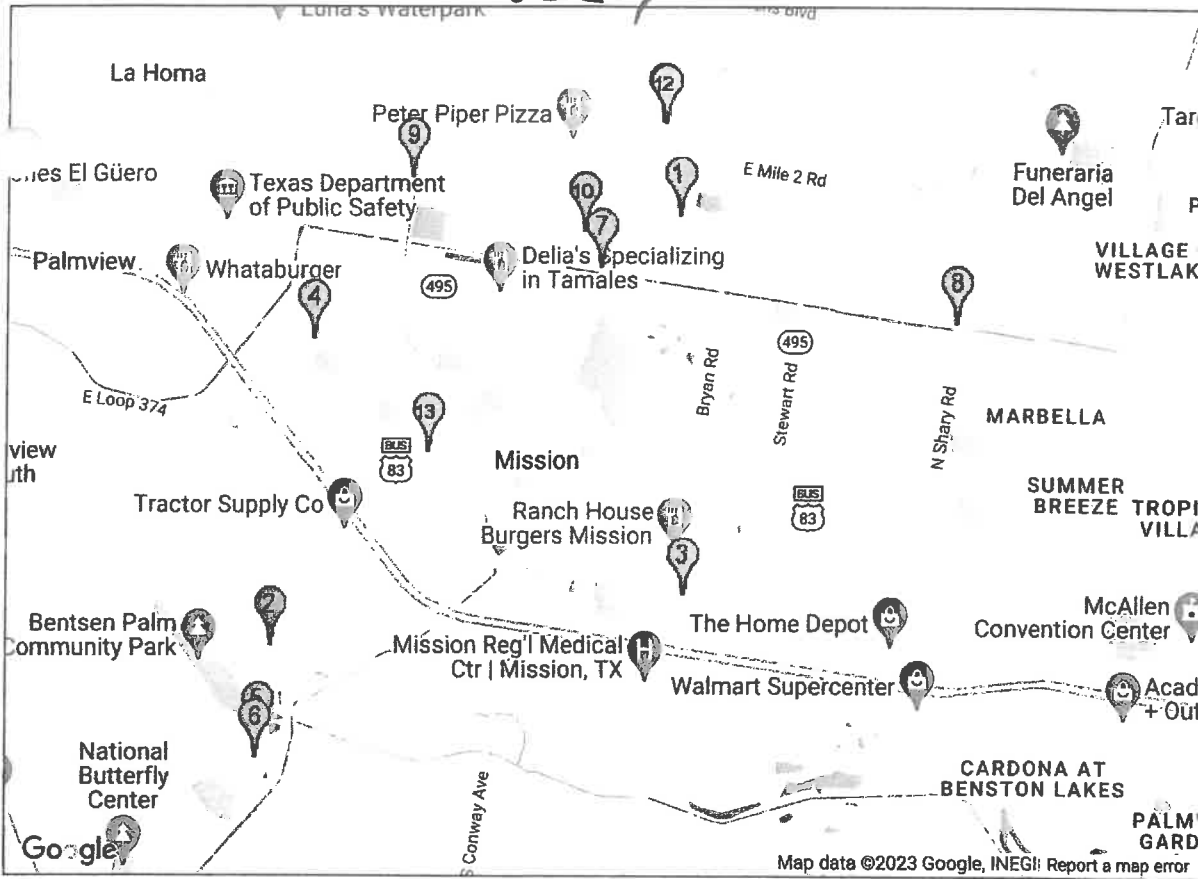


-  116w West Tom Landry Street, Mission
-  1200 S Shary Rd
-  2102 Crystal Dr, Mission
-  2204-2298 Solar Dr, Mission
-  2706 San Efrain, Mission
-  601 Newport Square, Mission
-  701 Alameda Dr, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Request By
<u>3141</u>	Weedy Lot	Closed	06/02/2023		Villarreal,Yvette	Dunn,Darrell
	<i>exiting 3401 N Mayberry rd to the left. The grass that is very high. You can not see the vehicles causing a dangerous...</i>					
<u>3145</u>	Weedy Lot	Closed	06/04/2023		Villarreal,Yvette	montoya,ariana
	<i>grass is way to tall</i>					
<u>3148</u>	Weedy Lot	Closed	06/05/2023		Villarreal,Yvette	Salas,Veronica
	<i>unattended overgrown weeds behind all houses along east 30th street fence that runs along the drain ditch east side of...</i>					
<u>3163</u>	Weedy Lot	Closed	06/07/2023		Villarreal,Yvette	Mendez,Francisco
	<i>Photo attached</i>					
<u>3165</u>	Weedy Lot	Closed	06/07/2023		Villarreal,Yvette	Wolf,ka,
	<i>Photo attached</i>					
<u>3171</u>	Weedy Lot	Closed	06/07/2023		Villarreal,Yvette	Reyes De Ortiz,Claudia Anahi
	<i>the lot is full of weeds and tall grass that when rain pours theres plenty of mosquitoes please fix thank you</i>					
<u>3186</u>	Weedy Lot	Closed	06/09/2023		Villarreal,Yvette	Dunn,Darrell
	<i>the issue persist, the road is not visible because the property to the north has very tall grass. North of 3401...</i>					
<u>3189</u>	Weedy Lot	Closed	06/12/2023		Villarreal,Yvette	Escamilla,Rolando
	<i>weedy lot</i>					
<u>3200</u>	Weedy Lot	Closed	06/14/2023		Villarreal,Yvette	Flores,Rudy
	<i>Grass on lot is approaching 3 feet and there are trees along north fence line that will damage fence if not cut.</i>					
<u>3201</u>	Weedy Lot	Closed	06/15/2023		Villarreal,Yvette	Huntley,Perri
	<i>did not mow</i>					
<u>3219</u>	Weedy Lot	Closed	06/21/2023		Villarreal.Yvette	Carrillo.Anna
	<i>Photo attached</i>					
<u>3229</u>	Weedy Lot	Closed	06/24/2023		Villarreal,Yvette	Ruiz,Rosie
	<i>house on corner has weedy lot. corner of Francisco and thornwood. also has lots of stray cats. dumps trash behind arrow...</i>					
<u>3235</u>	Weedy Lot	Open	06/26/2023	07/21/2023	Villarreal,Yvette	Ruiz,Javier
	<i>very weedy and overgrown trees</i>					
<u>3236</u>	Weedy Lot	Open	06/26/2023	07/21/2023	Villarreal,Yvette	Prewitt,Karen
	<i>needs to be mowed.</i>					

# WEEDY LOTS

Item 4.



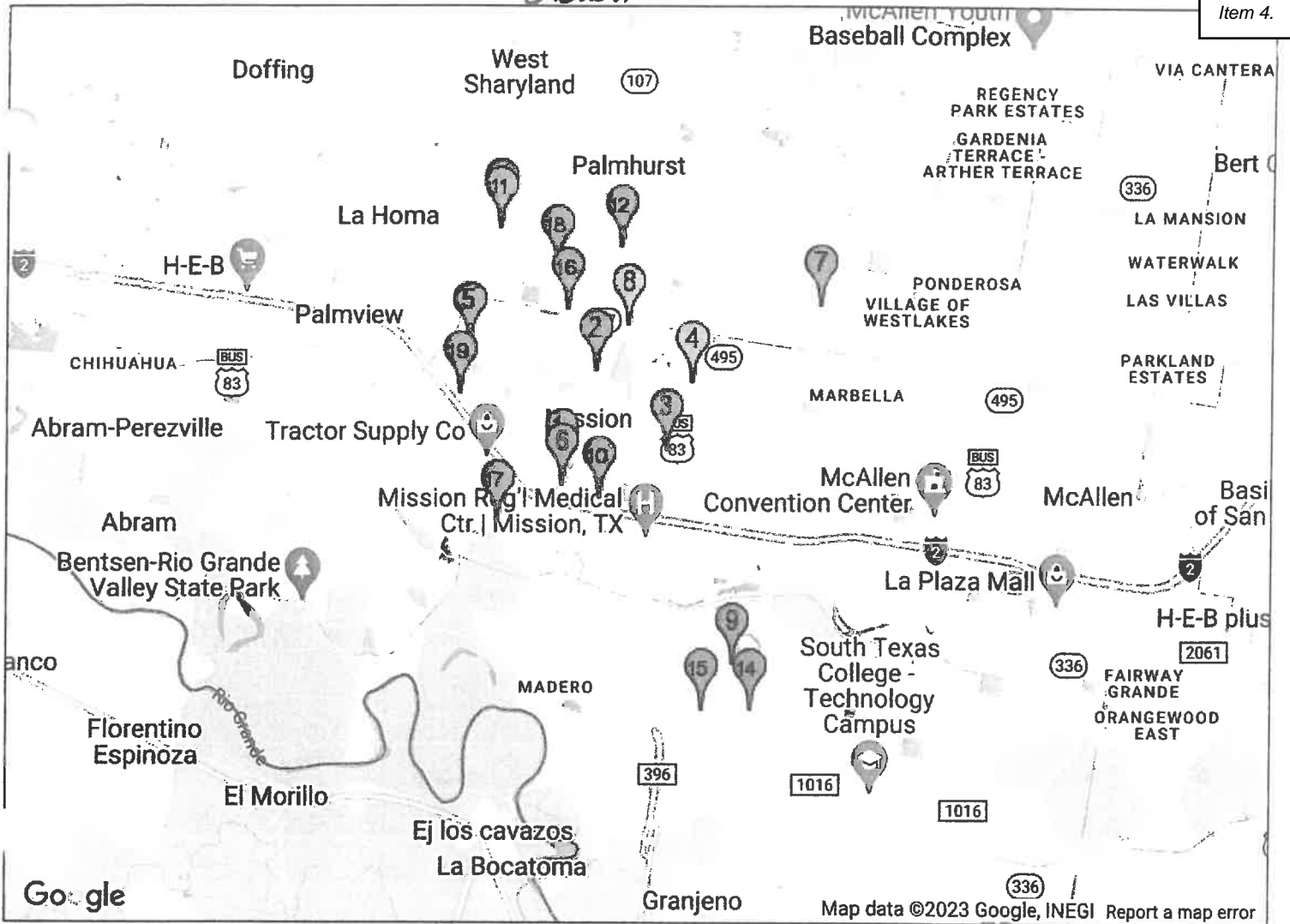
Map data ©2023 Google, INEGI. Report a map error

- 1 1004 E 30th St, Mission
- 2 1117 Lake View Dr, Mission
- 3 1352h 1st Lane, Mission
- 4 1700 N Inspiration Rd, Mission
- 5 2100 Crystal Dr, Mission
- 6 2100 Mauve Ln, Mission
- 7 224 Thornwood Dr, Mission
- 8 2330 E 25th St, Mission
- 9 2904 Truman Street, Mission
- 10 301 E 27th St, Mission
- 11 3309 North Mayberry Road, Mission
- 12 707 Ramirez Lane, Mission
- 13 923 Greenlawn St, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Request By
<u>3130</u>	Brush	Open	06/01/2023	06/11/2023	Pena,Yaritza	Vera.Claudia <i>brush hasn't been picked up since the storm</i>
<u>3131</u>	Brush	Open	06/01/2023	06/11/2023	Pena,Yaritza	Delgadillo ,Mike <i>sorry to bother you all , I know you all have lots of work but my Elderly parents are having problems accessing the gate...</i>
<u>3134</u>	Brush	Open	06/01/2023	06/11/2023	Pena.Yaritza	Luna.Fior <i>Photo attached</i>
<u>3137</u>	Brush	Open	06/02/2023	06/12/2023	Pena,Yaritza	Ames,Jennifer <i>brush pick up please. has been out for a few weeks and didn't get picked up during our scheduled time frame</i>
<u>3139</u>	Brush	Open	06/02/2023	06/12/2023	Pena,Yaritza	Fair,Larry <i>Photo attached</i>
<u>3151</u>	Brush	Open	06/05/2023	06/15/2023	Pena,Yaritza	leija,olga <i>Photo attached</i>
<u>3159</u>	Brush	Open	06/07/2023	06/17/2023	Pena,Yaritza	Burberg,Gonzalo <i>since April 21 all street is like this</i>
<u>3168</u>	Brush	Open	06/07/2023	06/17/2023	Pena,Yaritza	Flores,Joseph <i>Photo attached</i>
<u>3174</u>	Brush	Open	06/08/2023	06/18/2023	Pena,Yaritza	Sanchez,Richard <i>heavy brush in alley needs to be picked up no more room.</i>
<u>3177</u>	Brush	Open	06/08/2023	06/18/2023	Pena.Yaritza	O'caña.Ramiro <i>Do you have a time table as to when brush will be picked up? . . .</i>
<u>3179</u>	Brush	Open	06/08/2023	06/18/2023	Pena,Yaritza	Castaneda,Laura <i>1900 Inspiration Rd. Mission Tx. we piled it high because we thought they were coming at the beginning of the month.</i>
<u>3183</u>	Brush	Open	06/09/2023	06/19/2023	Pena,Yaritza	Perez,Anastasia <i>These branches are here from the fallen trees from the wind storms in late April. They are still on the curb along with...</i>
<u>3185</u>	Brush	Open	06/09/2023	06/19/2023	Pena,Yaritza	Chapa ,Letty <i>tree branches along the road way making it difficult to drive thru on Francisco ave.</i>
<u>3190</u>	Brush	Open	06/12/2023	06/22/2023	Pena,Yaritza	Station5,MissionFD <i>brush</i>
<u>3199</u>	Brush	Open	06/14/2023	06/24/2023	Pena,Yaritza	M,Monica <i>Please pick up it's been a long time. Thank you.</i>
<u>3211</u>	Brush	Open	06/20/2023	06/30/2023	Pena.Yaritza	Estrada.Manuel <i>brush hasn't been picked up in this area, and it's falling on the roadway also</i>
<u>3212</u>	Brush	Open	06/20/2023	06/30/2023	Pena,Yaritza	Sanchez,Richard <i>it's been 12 weeks since the storm. some of our neighbors and I still have mountains of brush in our designated brush...</i>
<u>3214</u>	Brush	Open	06/20/2023	06/30/2023	Pena,Yaritza	Leal,Rogelio <i>brush has been waiting to get picked up for 2 months. the whole street has brush to get picked up.</i>
<u>3223</u>	Brush	Closed	06/22/2023		Pena,Yaritza	Vargas,Aaron <i>Photo attached</i>
<u>3226</u>	Brush	Open	06/23/2023	07/03/2023	Pena,Yaritza	Torres ,Frank <i>brush blocking the road in Fairmont estates on w 30 1/2 st</i>
<u>3227</u>	Brush	Open	06/24/2023	07/04/2023	Pena.Yaritza	Garcia .Ande <i>Photo attached</i>
<u>3247</u>	Brush	Closed	06/28/2023		Pena,Yaritza	Leal,Abelino <i>If they came the 2nd week as per dept; they forgot all this! I saw the pickup unit that week and it didn't pickup but...</i>

Brewt

Item 4.



- 1 100 North Cummings Avenue, Mission
- 2 104 Bougainvillea St, Mission
- 3 1401 Evergreen Ave, Mission
- 4 1700 Rio Drive, Mission
- 5 1900 Inspiration Road, Alton
- 6 217 South Canal Street, Mission
- 7 2403 Nicole Drive, Mission
- 8 2409 Briarwood Drive, Mission
- 9 2800 Santa Lydia St, Mission
- 10 305 East Expressway 83, Mission

11 3206 Edgewood Dr, Mission

12 3213 Black Oak Ln, Mission

13 3306 Edgewood Drive, Mission

14 3504 Santa Sofia Ct, Mission

15 3605 Santa Erica St, Mission

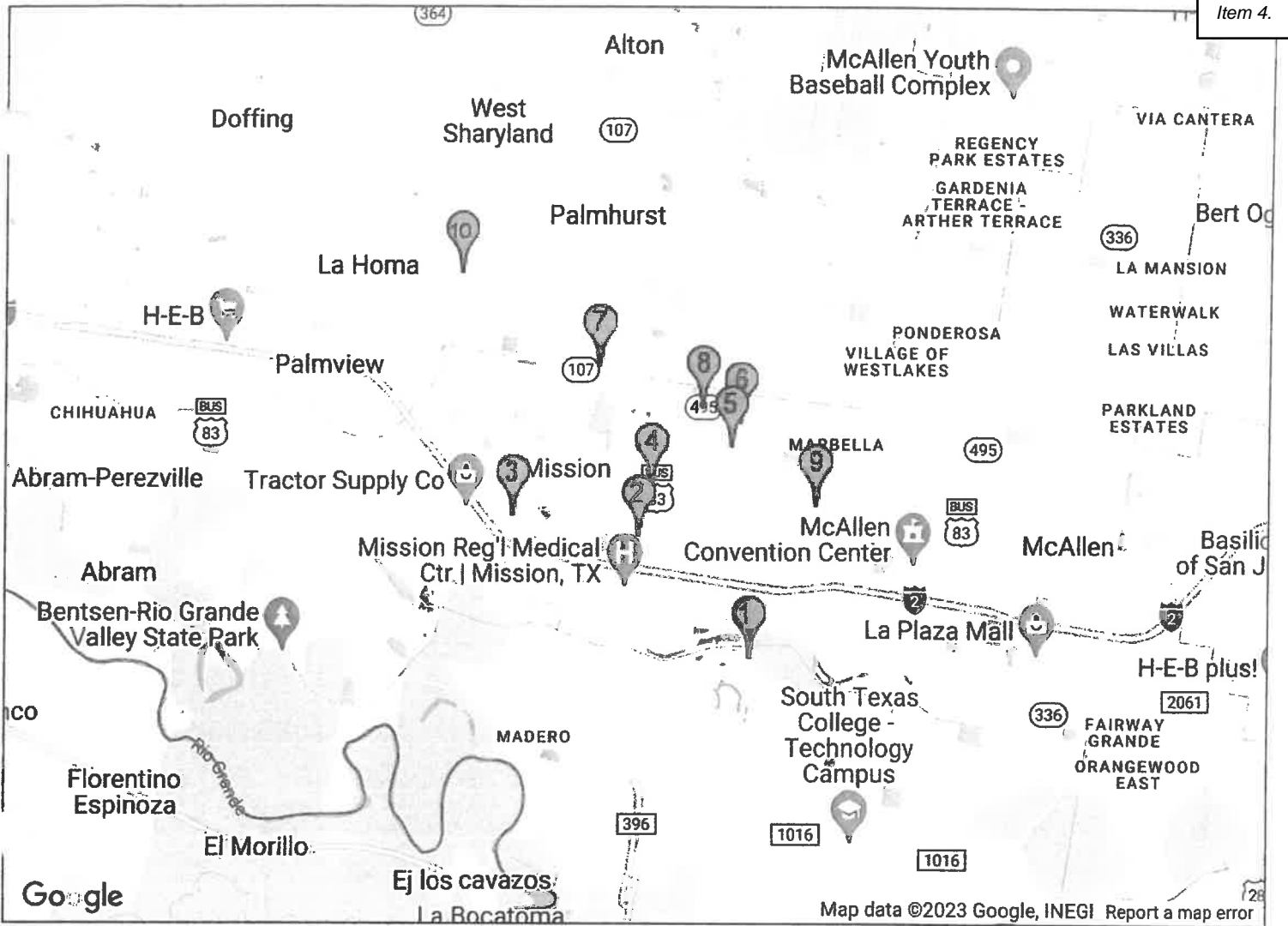
16 705 Fairview Drive, Mission

17 805 Bertha Ave, Mission

18 907 West 30th 1/2 Street, Mission

18 936 N Inspiration Rd, Mission

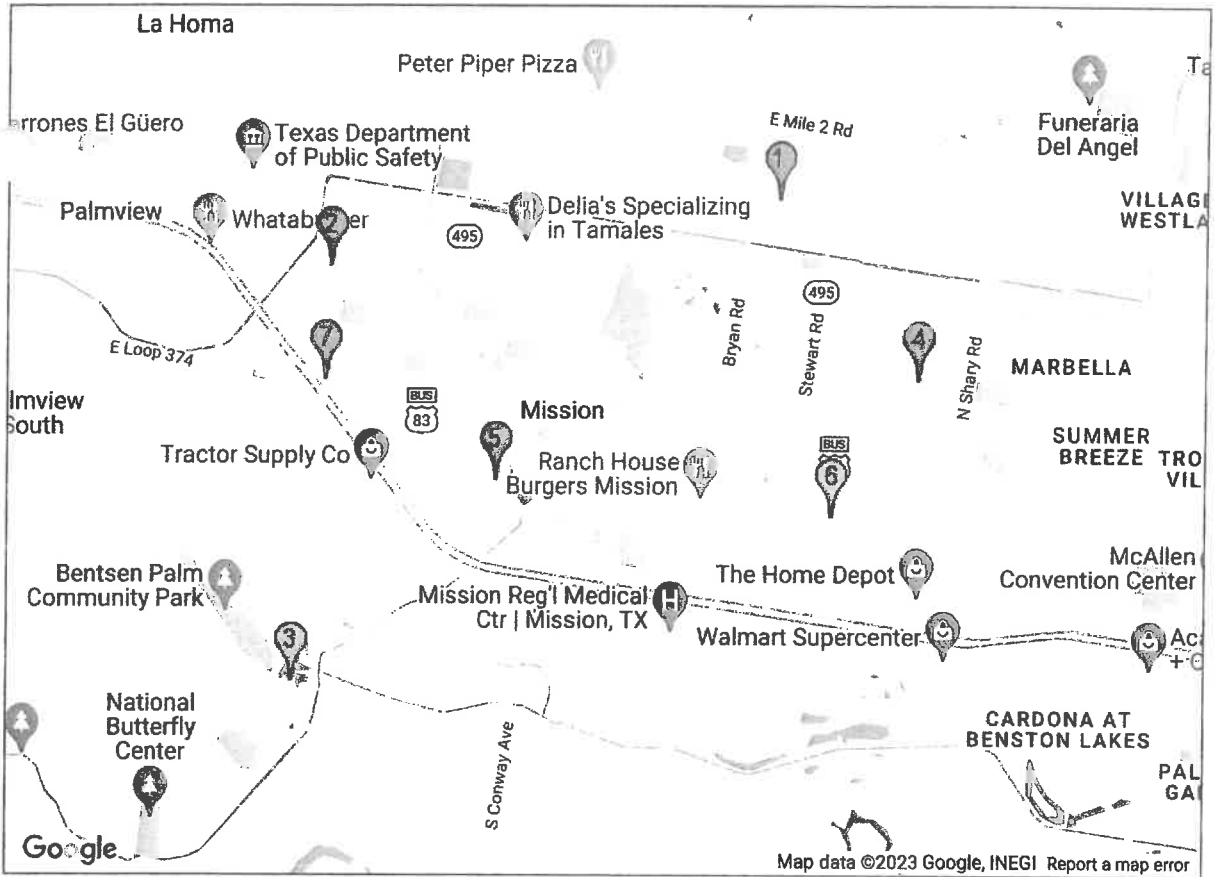
Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Request E
<u>3129</u>	Pot Holes	Open	06/01/2023	06/06/2023	Hernandez,Baldo	Ayala,Diana
	<i>these pot holes are on the mission side of Taylor rd &amp; bus 83</i>					
<u>3144</u>	Pot Holes	Open	06/03/2023	06/08/2023	Hernandez,Baldo	Chapa ,Letty
	<i>somewhere along this area the street asphalt is cracked.</i>					
<u>3156</u>	Pot Holes	Open	06/06/2023	06/11/2023	Hernandez,Baldo	Contreras,Mikie
	<i>pot hole</i>					
<u>3160</u>	Pot Holes	Open	06/07/2023	06/12/2023	Hernandez,Baldo	Canales,R X
	<i>DEEP &amp; WIDE pothole on Southbound Lane of Stewart(South of 495 intersection)</i>					
<u>3192</u>	Pot Holes	Open	06/12/2023	06/17/2023	Hernandez,Baldo	V,Roy
	<i>garbage truck keeps making holes</i>					
<u>3209</u>	Pot Holes	Open	06/17/2023	06/22/2023	Hernandez,Baldo	Acosta,Celia
	<i>various pot holes in alleyway</i>					
<u>3230</u>	Pot Holes	Open	06/24/2023	06/29/2023	Hernandez,Baldo	Ruiz,Rosie
	<i>corner of Thornwood and Francisco pothole right at stop sign area heading east on thornwood.</i>					
<u>3233</u>	Pot Holes	Open	06/24/2023	06/29/2023	Hernandez,Baldo	Garza,Jose Luis
	<i>pot hole</i>					
<u>3238</u>	Pot Holes	Open	06/27/2023	07/02/2023	Hernandez,Baldo	Chapa ,Letty
	<i>there is a pot hole right at the turning lane on 1st street as you turn north on Bryan Rd.</i>					
<u>3248</u>	Pot Holes	Open	06/28/2023	07/03/2023	Hernandez,Baldo	Espinoza,Ezequiel
	<i>There are like 3 pot hole in middle of the road .</i>					



- 1 107 Sabine Court, Mission
- 2 107 South Bryan Road, Mission
- 3 111 North Holland Avenue, Mission
- 4 1240 U.S. 83 Business, Mission
- 5 1809 Lauren Ln, Mission
- 6 1926 Summer Breeze Road, Mission
- 7 224 Thornwood Dr, Mission
- 8 2269-2299 N Stewart Rd, Mission
- 9 2520 E Highway 83 Business, Mission
- 10 3300 Crisantema St, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Request B
<u>3132</u>	Street Light <i>street light is out w796</i>	Closed	06/01/2023		acevedo,Yahaira	Rodriguez ,Gilbert
<u>3140</u>	Street Light <i>Photo attached</i>	Closed	06/02/2023		acevedo,Yahaira	Fair,Larry
<u>3197</u>	Street Light <i>light is out on southwest corner</i>	Closed	06/13/2023		acevedo,Yahaira	Luna,Retired Lt Joe
<u>3198</u>	Street Light <i>stree light out On Mayberry and Las Brisas northwest corner</i>	Closed	06/13/2023		acevedo,Yahaira	Luna,Retired Lt Joe
<u>3232</u>	Street Light <i>Street light not working.</i>	Closed	06/24/2023		acevedo,Yahaira	Garza,Jose Luis
<u>3244</u>	Street Light <i>W777 street light is out</i>	Closed	06/27/2023		acevedo,Yahaira	Alvarez,Sonia

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Request By
<u>3166</u>	Bulky Items <i>311 n. slabough st. is accumulating wooden palates. besides being a fire hazard subjects are hiding there and scoping...</i>	Open	06/07/2023	06/17/2023	Pena,Yaritza	Arredondo,Norman
<u>3178</u>	Bulky Items <i>Bulky items has not been picked up had it out there since May 2</i>	Open	06/08/2023	06/18/2023	Pena,Yaritza	Castaneda,Laura
<u>3222</u>	Bulky Items <i>Photo attached</i>	Open	06/21/2023	07/01/2023	Pena,Yaritza	Garcia ,Angei
<u>3225</u>	Bulky Items <i>401 san Antonio ave apartment complex: stack of bed mattresses were moved yesterday by maintenance personnel from around...</i>	Closed	06/23/2023		Pena,Yaritza	Gomez ,Macario
<u>3251</u>	Bulky Items <i>items from storm haven't been picked up everyone keeps dumping on it. would appreciate it to be picked up. city...</i>	Closed	06/29/2023		Pena,Yaritza	Huntley,Perri
<u>3254</u>	Bulky Items <i>Sofa left on sidewalk</i>	Open	06/29/2023	07/09/2023	Pena,Yaritza	Hinojosa,Robert
<u>3256</u>	Bulky Items <i>obstruction alley and front of home</i>	Open	06/29/2023	07/09/2023	Pena,Yaritza	Garza,Irene



- 1 1304 E 28th St, Mission
- 2 1906 Crisantema Avenue, Mission
- 3 1907 Circle Lake Dr, Mission
- 4 2109 Village Dr, Mission
- 5 311 North Slabaugh Avenue, Mission
- 6 407 San Antonio Avenue, Mission
- 7 916 Inspiration Road, Mission



**Grants** Activity Report- June 2023

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Due Date	Status
FY22 FEMA Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 1,000,000		25%		Submitted-Tracking
FY22 Building Resilient Infrastructure and Communities (BRIC)	TDEM	Executive	\$ 415,000		25%		Submitted-Tracking
FY23 SHSP Regular	OOG	Fire	\$ 123,927.18		None		Submitted-Tracking
FY23 SHSP LETPA	OOG	Police	\$ 56,142.35		None		Submitted-Tracking
FY22 AFG	DHS	Fire	\$ 172,873.50		10%		Submitted-Tracking
FY24 General Victim Assistance Grant Program	OOG	Police	\$ 50,000		None		Submitted-Tracking
FY24 Texas Reads	TSLAC	Library	\$ 10,000		None		Submitted-Tracking
Staffing for Adequate Fire and Emergency Response Grants (SAFER)	DHS	Fire	\$ 2,322,424		None		Submitted-Tracking
FY24 Local Border Security Program	OOG	Police	\$ 190,000		None		Submitted-Tracking
FY22 Fire Prevention and Safety	DHS	Fire	\$ 22,440.49		5%		Submitted-Tracking
OVAG-Victim Services	OAG	Police	\$ 84,000		None		Submitted-Tracking
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1,771,398.16		25%		Submitted-Tracking
FY23 Transportation Alternatives	RGVMPO	Executive	\$ 250,000		25%		Submitted-Tracking



**Grants** Activity Report- June 2023

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
FY22 Operation Stonegarden Program	OOG	Police	\$ 350,000	\$ 350,000	None	Awarded/Active
Wal-Mart Community Grant	Wal-Mart	Fire/Police	\$ 2,000	\$ 2,000	None	Awarded/Active
Animal Welfare Organization	Petco Love	Health	\$ 35,000	\$ 30,000	None	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 999,162	1%	Awarded/Active
Trail Connectivity Project	VBLF	Park	\$ 500,000	\$ 500,000	None	Awarded/Active
Southwest Border (SWB) Rural Law Enforcement Assistance Program	BJA	Police	\$ 93,000	\$ 93,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38	\$ 229,962.91	(Year 1) 20%	Awarded/Active
Bullet-Resistant Shield Grant Program, FY23	OOG	Police	\$ 77,644	\$ 73,761.80	None	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000	\$ 20,000	None	Awarded/Active
FY23 Justice Assistance Grant Program	OOG	Police	\$ 30,000	\$ 30,000	None	Awarded/Active
Lions Park Development	AEP	Parks	\$ 30,000	\$ 30,000	None	Awarded/Active
FY22 State Homeland Security Program-LETPA	OOG	Police	\$ 35,480	\$ 13,060	None	Awarded/Active
FY23 Local Border Security	OOG	Police	\$ 190,000	\$ 190,000	None	Awarded/Active
FY22-23 Solid Waste Grant	LRGVDC	Sanitation	\$ 25,000	\$ 25,000	10%	Awarded/Active
COPS Accreditation Program	DOJ COPS	Police		\$ 21,116.34	None	Awarded/Active
OVAG-Victim Services	OAG	Police	\$ 89,908	\$ 44,954(YR2)	None	Awarded/Active
All-Inclusive Lions Park	TPWD	Parks	\$ 1,500,000	\$ 750,000	\$750,000	Awarded/Active
Border Zone Fire Dept.	OOG	Fire	\$ 250,000	\$ 78,735.25	None	Awarded/Active
FY21 Operation Stonegarden	OOG	Police	\$ 380,000	\$ 380,000	None	Closed

Grand Total: \$ 4,857,989.05

**COMMUNITY DEVELOPMENT DEPARTMENT  
PROGRESS REPORT  
FISCAL YEAR 10/01/2022-09/30/2023**

PROGRESS REPORT CDBG	MAY, 2023 UNOFFICIAL				
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
<b>AMIGOS DEL VALLE - MEALS</b> \$20,000.00 Funds will be utilized to provide meals to homebound seniors.	\$2,118.69	Agency submitted April request and monthly report; provided services to 22 homebound seniors	\$15,983.10	79.92%	\$4,016.90
<b>AREA AGENCY ON AGING</b> \$3,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies.	\$0.00	Agency has not submitted request and monthly report; serving 7 participants	\$2,397.38	79.91%	\$602.62
<b>CASA OF HIDALGO COUNTY, INC.</b> \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children.	\$395.40	Agency submitted Oct-Feb request and monthly report; serving 1 participant	\$395.40	39.54%	\$604.60
<b>CHILDREN'S ADVOCACY CENTER</b> \$5,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families.	\$0.00	Agency exhausted funds; serving 36 participants	\$5,000.00	100.00%	\$0.00
<b>EASTER SEALS SOCIETY</b> \$3,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy.	\$700.00	Agency submitted March request and monthly reports; serving 1 participant	\$1,060.00	35.33%	\$1,940.00
<b>SILVER RIBBON</b> \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.	\$0.00	Agency has not submitted request and monthly report; serving 6 participants	\$764.16	25.47%	\$2,235.84
<b>C.A.M.P. UNIVERSITY</b> \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs.	\$0.00	Agency exhausted funds; serving 4 participants	\$3,000.00	100.00%	\$0.00
<b>HOPE MEDICAL SERVICES</b> \$3,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents.	\$1,279.00	Agency submitted April & May request and monthly report; serving 27 participants	\$2,919.00	97.30%	\$81.00
<b>COMFORT HOUSE</b> \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live.	\$0.00	Agency exhausted funds continues to serve applicants; serve 3 participants	\$3,000.00	100.00%	\$0.00
<b>HOUSING ASSISTANCE PROGRAM</b>					
<b>REHABILITATION</b> \$50,000.00	\$0.00	Staff recertifying next applicant to be assisted.	\$23,000.00	46.00%	\$27,000.00
<b>RECONSTRUCTION</b> \$1,054,363.00	\$0.00	Staff prepared and executed contracts with the next three applicants to be assisted.	\$345,884.55	32.81%	\$708,478.45
<b>HOUSING ADMINISTRATION FY 22-23</b> \$115,167.00	\$11,162.63	Oversight of the HAP	\$72,294.65	62.77%	\$42,872.35
<b>PROGRAM ADMINISTRATION FY 22-23</b> \$183,167.00	\$18,979.61	Oversight of the CDBG Program	\$116,055.51	63.36%	\$67,111.49
<b>\$1,446,697.00</b>	<b>\$34,635.33</b>		<b>\$591,753.75</b>	<b>40.90%</b>	<b>\$854,943.25</b>
	<b>Community Development Department CDBG / HOUSING</b>				
	New Applicants (HAP)	Agencies/Contractor:	Departments:	# of referrals to other agencies/departments:	Walk-ins
	0	2	1	2	5
	New Applicants (EAP)	Re-certifications:	Previously Assisted:	Incoming Calls:	Appointments
	26	0	10	41	1

**COMMUNITY DEVELOPMENT DEPARTMENT  
PROGRESS REPORT CV AND CV-3  
FISCAL YEAR 2022-2023 (FUNDING THRU 06/2026)**

<b>PROGRESS REPORT CV</b>	<b>MAY, 2023 UNOFFICIAL</b>				
<b>AGENCY / DEPARTMENT / DESCRIPTION / BUDGET</b>	<b>MONTHLY EXPENDITURE</b>	<b>ACCOMPLISHMENT</b>	<b>YEAR TO DATE</b>	<b>%</b>	<b>BALANCE</b>
<b>AMIGOS DEL VALLE - MEALS</b> <b>\$77,692.00</b>					
Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing.	\$9,335.70	Agency submitted April request and monthly report; serving 63 participants.	\$38,431.80	49.47%	\$39,260.20
<b>EMERGENCY ASSISTANCE PROGRAM</b> <b>\$100,100.00</b>					
Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance.	\$4,103.85	Staff continues to process applications.	\$58,709.50	58.65%	\$41,390.50
<b>PROGRAM ADMINISTRATION</b> <b>\$13,448.00</b>					
	\$3,101.94	Oversight expense of the EAP Program; Intake clerk coordinating events for the program	\$9,251.28	0.00%	\$4,196.72
<b>AFFORDABLE HOMES OF SOUTH TEXAS CV3</b> <b>\$142,548.00</b>					
Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19.	\$0.00	Agency has not submitted request and monthly report; YTD:23 participants	\$60,404.39	42.37%	\$82,143.61
<b>FOOD BANK OF RGV CV3</b> <b>\$33,390.00</b>					
Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19.	\$0.00	Agency has not submitted April request and monthly report; serving 657 participants	\$13,447.81	40.27%	\$19,942.19
<b>MISSION FIRE DEPARTMENT CV3</b> <b>\$100,478.00</b>					
Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19	\$0.00	Staff working on obtaining concrete pad quotes and specifications for video message board.	\$0.00	0.00%	\$100,478.00
<b>\$467,656.00</b>	<b>\$16,541.49</b>		<b>\$180,244.78</b>	<b>39.70%</b>	<b>\$287,411.22</b>

Mission Fire Prevention Bureau  
415 W. Tom Landry Ave.  
Mission, TX 78572  
Phone 956-580-8711  
Fax 956-580-8712



# Mission Fire Prevention

## Monthly Activity Report: June 2023

### FIRE INVESTIGATIONS

There were one (1) fire investigations for the month of June.

3930 Plantation Groove

Full Investigation: 10 Total

Call out to document of Incident: 0 Total

Year to Date: 21 Total

### SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of June.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

### INSPECTIONS

There were two hundred and fifty-seven (257) inspections conducted for the month of June: thirty-six (36) occupancy, one hundred and seventy-eight (178) annual and forty three (43) other forms of inspections.

Year to Date: 1,750 Total 340 Occupancy 1,187 Annual 223 Other

Inspection rate to date: 35%

**COMPLAINTS**

There were zero (0) complaints for the month of June.

There were zero (0) complaints resolved within this month.

Year to Date: 0 Total

**SUBDIVISION REVIEWS**

For the month of June there were seventeen (17) subdivision plan reviews.

Year to Date: 206 Total

**SPRINKLER SYSTEM REVIEWS**

For the month of June there were zero (0) sprinkler system plan reviews.

Year to Date: 12 Total

**FIRE ALARM SYSTEM REVIEWS**

For the month of June there were one (1) fire alarm system plan reviews.

Year to Date: 35 Total

**EXHAUST HOOD CANOPY PLAN REVIEWS**

For the month of June there was zero (0) exhaust hood canopy plan reviews.

Year to Date: 5 Total

**HOOD SUPPRESSION PLAN REVIEWS**

For the month of June there were two (2) hood suppression plan reviews.

Year to Date: 12 Total

**LP TANK PERMITS**

For the month of June there were six (6) LP tank permits issued.

Year to Date: 12 Total

**UNDERGROUND STORAGE TANK REMOVAL PERMITS**

There were zero (0) underground storage tank removal permits issued for the month of June.

Year to Date: 5 Total

**ABOVEGROUND STORAGE TANK REMOVAL PERMITS**

There were zero (0) aboveground storage tank removal permits issued for the month of June.

Year to Date: 0 Total

**BURNING PERMITS**

There were zero (0) city burning permits issued for the month of June.

Year to Date: 30 Total

**PLAN REVIEWS**

We had nineteen (19) plan reviews for the month of May.

- 4 Plex-904 Hidden Hills
- 4 Plex-1002 Hidden Hills
- 4 Plex-1004 Hidden Hills
- Thrive Drip Spa-805 N. Shary Rd. Ste. 200
- Mission Automotive Repair-100 S. Dunlap
- Roberto Romero Building-622 N. Conway
- Additional Parking-2215 N. Shary
- Storage Room-1420 N. Conway
- Juan Humberto Marquez-511 N. Shary
- JR's Tires and Wheels-2609 W. Expressway 83
- Barber Shop-1812 E. Griffin Parkway
- Castro Elementary-200 S. Mayberry
- Bryan Elementary-1300 N. Bryan
- Los Primitos Adult Daycare-715 E. 6th
- Owner Edgar Silva DCF Capital Group LLC-1352 E. 1<sup>st</sup> Ste. M,N & O
- Parking Lot-308 S. Shary Rd.
- Flamingo Plaza-3115, 3117 &3119 N. Inspiration Rd.
- Robert's Auto Repair-900 W. Business Hwy. 83
- Sprintech Fire Systems-710 N. Schuerbach

Year to Date: 98 Total

**FIRE DRILLS**

There were zero (0) fire drills conducted for the month of May.

Year to Date: 3 Total

**TRAINING**

There were zero (0) trainings in the month of May.

Year to Date: 17 Total

**MEETINGS ATTENDED**

For the month of June there were nineteen (19) meetings attended by the Fire Prevention Office.

- June 5, 2023 - Fire Marshal Frank Cavazos City fireworks meeting
- June 6, 2023 – Fire marshal Frank Cavazos staff meeting
- June 7, 2023 – Fire Marshal Frank Cavazos PSTrax meeting
- June 8, 2023 – Fire Marshal Frank Cavazos Lexipol follow up meeting
- June 8, 2023 – Fire Marshal Frank Cavazos SRC meeting
- June 12, 2023 – Fire Marshal Frank Cavazos meeting with Chief Garcia
- June 12, 2023 – Fire Marshal Frank Cavazos City ID’s
- June 13, 2023 – Fire Marshal Frank Cavazos staff meeting
- June 14, 2023 – Fire Marshal Frank Cavazos Codepal meeting
- June 14, 2023 – Fire Marshal Frank Cavazos meeting with Chief Garcia
- June 15, 2023 – Fire Marshal Frank Cavazos City Red, White & Blue meeting
- June 15, 2023 – Fire Marshal Frank Cavazos SRC meeting
- June 16, 2023 – Fire Marshal Frank Cavazos Hexagon Energy meeting
- June 19, 2023 – Fire Marshal Frank Cavazos city id’s
- June 20, 2023 – Fire Marshal Frank Cavazos City staff meeting
- June 21, 2023 – Fire Marshal Frank Cavazos Budget meeting
- June 22, 2023 - Fire Marshal Frank Cavazos meeting with Chief Garcia
- June 28, 2023 - Fire Marshal Frank Cavazos admin. Asst. Interview
- June 29, 2023 - Fire Marshal Frank Cavazos SRC meeting

Year to Date: 147 Total

**PUBLIC EDUCATION**

During the month of May there were seven (7) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events/ Parade
6/09/2023	Walmart Re-grand opening				500	
6/16/2023	Speer Memorial Library					30
6/30/2023	Speer Memorial Library					30


Year to Date: 63 Presentations 17,237 Audience  
Year to Date w/The Tutor 4 Presentations 105 Audience  
Year to Date w/F.S.T. 8 Presentations 2,210 Audience  
Year to Date w/ City Events 4 Presentations 660 Audience  
Year to Date – Other Presentations Audience  
Year to Date Grand Total 79 Presentations 20,212 Audience

Frank Cavazos, Deputy Chief/Fire Marshal



*"Dedicated to the Community We Protect... and Serve"*

**MEMORANDUM**

**TO:** RANDY PEREZ, CITY MANAGER  
**FROM:** SUSANA DE LUNA, PLANNING DIRECTOR  
**DATE:** JULY 5, 2023  
**SUBJ:** MONTHLY REPORT APRIL 2023

\*\*\*\*\*  
**ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.**

**JUNE 2023**

<b>REZONINGS:</b>	<b>7</b>
<b>CONDITIONAL USE PERMIT:</b>	<b>9</b>
<b>HOMESTEAD APPROVALS:</b>	<b>0</b>
<b>SUBDIVISIONS:</b>	<b>2</b>
<b>SINGLE LOT VARIANCES:</b>	<b>2</b>
<b>VARIANCES (ZBA):</b>	<b>14</b>
<b>SITE PLAN APPROVALS:</b>	<b>0</b>
<b>OTHER P&amp;Z REQUESTS:</b>	<b>1</b>

**CODE ENFORCEMENT**  
**MONTHLY REPORT**  
**JUNE 2023**

	<b>Notices Sent</b>
COMPLAINTS RECEIVED	234
WEEDY LOT LETTERS	134
PROPERTIES SENT TO MOWER'S LIST	95
PROPERTIES MOWED	51
SIGNS	248
JUNKED VEHICLES / BOATS	22
CONSTRUCTION W/OUT A PERMIT/SETBACKS	25
HEALTH & SANITATION/STAGNANT WATER/OVERGROWN VEG./GARBAGE/ DEAD TREES	44
HOME OCCUPATION/SIGNAGE	2
SIGHT OBSTRUCTION (SIDEWALKS / RIGHT-A-WAY)	2
UNSAFE/UNSECURED BLDG	4
DOUBLE OCCUPANCY/HOOKED UP RV	1
ILLEGAL DUMPING	0
NON RESIDENTIAL PARKING/SEMI TRUCKS	0
NO BUSINESS LICENSE/CUP REQ'D / NO GARAGE SALE PERMITS-WARNINGS	22
STORAGE OF VEHICLES/BOATS/TRAILERS	1
DEMOLITION FOR UNSAFE BUILDINGS	0
POTHoles /PARKING LOT MAINTENANCE/LIGHTING	0
IPMC VIOLATIONS	13
ZBA VIOLATIONS / ZONING / DAILY VIOLATIONS	14
POLITICAL SIGNS	0
<b>CASES FILED IN COURT / PENDING APPROVAL WITH ATTORNEY 45</b>	<b>52</b>
<b>CASES SEEN IN COURT</b>	<b>52</b>
<b>CASES CLOSED</b>	<b>77</b>
CALL IN'S	157
WALK-IN'S	22
311-COMPLAINTS	30
INTERNAL COMPLAINTS/ E-MAILS	25

**Building Permit and Inspections  
Activity Report for  
The Month of June 2023**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
48	\$8,120,073.00	\$14,449.25	New Dwelling
6	\$3,560,000.00	\$14,769.96	Commercial
3	\$520,000.00	\$3,658.76	Assembly Apartments Warehouse
1	\$2,300.00	\$105.00	Move Out Houses/Move Within Move In Houses
1	\$2,500.00	\$105.00	Move in Mobile Homes Schools
6	\$203,000.00	\$1,930.00	Swimming Pools
11	\$34,841.00	\$385.00	Sheds
14	\$138,250.00	\$1,175.00	Signs
15	\$46,900.00	\$467.00	Fence Tower
3	\$26,000.00	\$165.00	Gas Tanks Pumps Demolition Water Well/Recreation Const.
<b>108</b>	<b>\$12,653,864.00</b>	<b>\$37,209.97</b>	<b>Totals</b>

Additions / Remodeling			
110	\$4,091,140.12	\$5,136.40	Residential Buildings
7	\$385,400.00	\$2,250.00	Commercial Buildings Apartment Buildings Assembly Buildings School Buildings
2	\$3,000.00	\$100.00	Awnings/Decks
25	\$143,850.00	\$1,530.50	Carports/Concrete
18	\$76,205.00	\$1,476.00	Porches/Driveways/Sidewalks
1	\$17,000.00	\$180.50	Garages/Canopies Hobby Shops
<b>163</b>	<b>\$4,716,595.12</b>	<b>\$10,673.40</b>	<b>Totals</b>

<b>Total Building Permits</b>	<b>271</b>
<b>Total Building Valuation</b>	<b>\$17,370,459.12</b>
<b>Total Building Permit Fees</b>	<b>\$47,883.37</b>

Prepared By: Rachel Alvarez  
Date: 7/3/2023

Page 2  
 Monthly Report for June 2023

**I. Permits Issued**

**A. Building**

Number	271
Value	<u>\$17,370,459.12</u>
Permit Fees	<u>\$47,883.37</u>

**B. Electrical, T-Pole, & T-Clear**

Number	151
Permit Fees	<u>\$15,658.00</u>

**C. Mechanical**

Number	62
Value	<u>\$450,055.84</u>
Permit Fees	<u>\$5,473.00</u>

**D. Plumbing, Gas & Sprinkler System**

Number	109
Permit Fees	<u>\$9,498.50</u>

**TOTALS**

<b>Total Permits Issued</b>	<u>593</u>
<b>Total Valuation</b>	<u>\$17,820,514.96</u>
<b>Total Permit Fees</b>	<u>\$78,512.84</u>

**II. Number of Inspections Conducted**

713

Monthly Report for June 2023

### III. Other Fees

<b>A. Business License Application</b>	
Number	32
Permit Fees	<u>\$1,600.00</u>
<b>B. Garage Sale Permits</b>	
Number	464
Permit Fees	<u>\$4,640.00</u>
<b>C. Health Cards</b>	
Number	0
Permit Fees	<u>\$0.00</u>
<b>D. Builder Registration</b>	
Number	0
Permit Fees	<u>\$0.00</u>
<b>E. Electrician Registration</b>	
Number	0
Permit Fees	<u>                    </u>
<b>F. Plumbing Registration</b>	
Number	0
Permit Fees	<u>                    </u>
<b>G. Mechanical Registration</b>	
Number	0
Permit Fees	<u>\$0.00</u>
<b>H. House Inspections</b>	
Number	2
Permit Fees	<u>\$200.00</u>
<b>I. Planning &amp; Zoning Applications</b>	
Number	33
Permit Fees	<u>\$8,350.00</u>



CITY OF  
**MISSION**

**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Susana De Luna, Planning Director  
**AGENDA ITEM:** Rezoning: Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Martin Vega, and Adoption of Ordinance#\_\_\_\_\_ - De Luna

**NATURE OF REQUEST:**

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located at the southwest corner of Melba Carter & Mayberry Road. There was public opposition during the P&Z Meeting. The main concerns were safety and property values. The board unanimously recommended denial. If the City Council is inclined to overturn P&Z recommendation to deny the rezoning a 4/5<sup>th</sup> vote would be needed in order to approve this request.

**BUGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Denial

**Departmental Approval:** N/A

**Advisory Board Recommendation:** P&Z Denial

**City Manager's Recommendation:** Denial *RP*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A TRACT CONTAINING 0.36 ACRE OF LAND SITUATED OUT OF THE SOUTH ONE-HALF OF BLOCK 15-8, OF THE WEST ADDITION TO SHARYLAND OF PORCIONES 53, 54, 55, 56 & 57, AND FURTHER BEING OUT OF LOT 61, OF THE UNRECORDED MELBA CARTER SUBDIVISION, FROM (R-1) SINGLE FAMILY RESIDENTIAL TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of June 28, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 10, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

<b>Legal Description</b>	<b>From</b>	<b>To</b>
Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision	AO-I	R-2

READ, CONSIDERED AND PASSED, this the 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

**ITEM# 1.6**

**REZONING:**

Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision  
R-1 to R-2  
Martin Vega

**REVIEW DATA**

The subject site is located at the southwest corner of Melba Carter & Mayberry Road – see vicinity map.

**SURROUNDING ZONES:**

N: I-1 - Light Industrial  
E: I-1 - Light Industrial  
W: R-1 - Single Family Residential  
S: R-1 - Single Family Residential

**EXISTING LAND USES:**

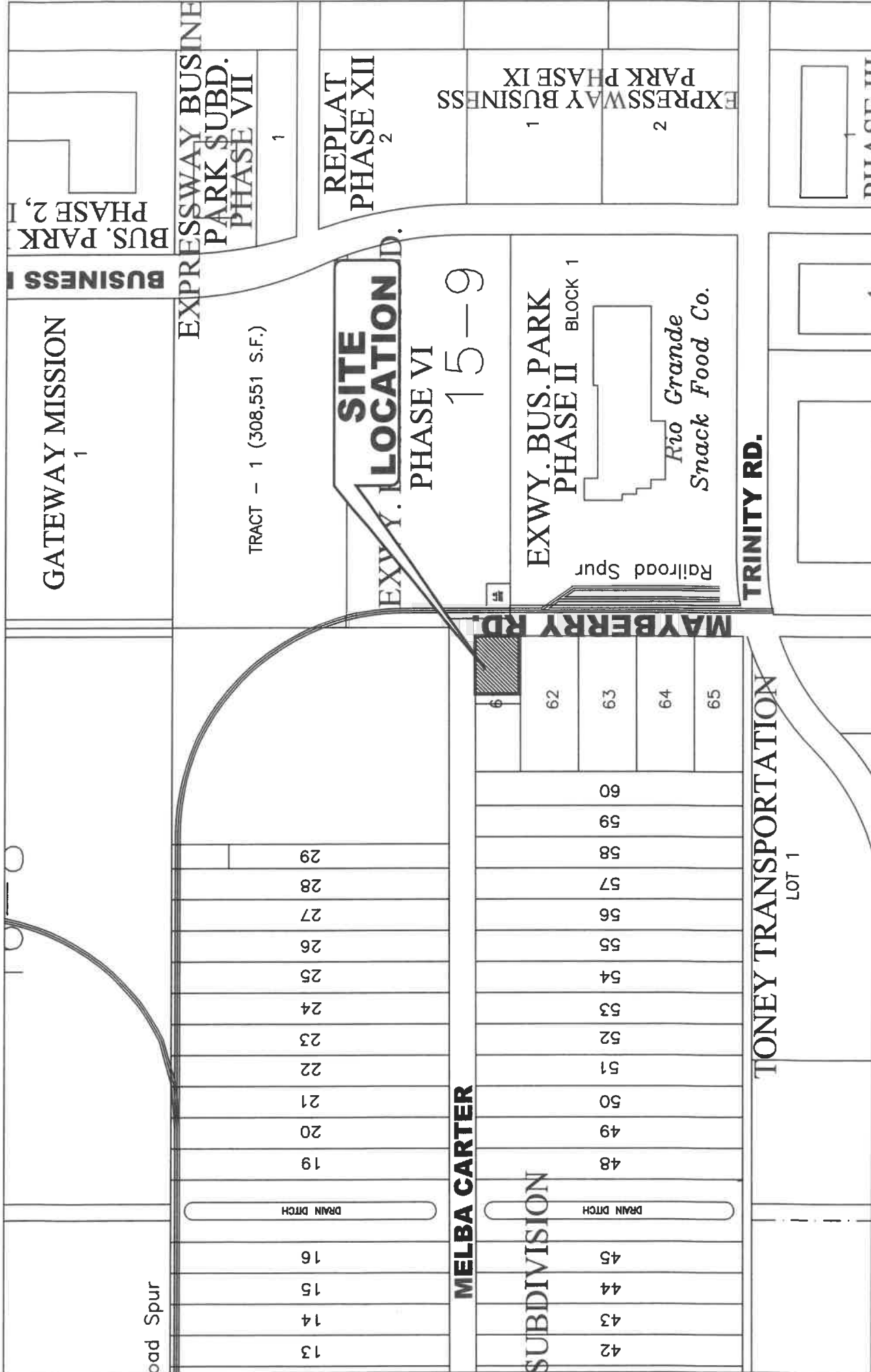
N: Vacant  
E: Warehouses  
W: Single Family Home  
S: Single Family Home  
Site: Vacant

**FLUM:**

Industrial (I)

**REVIEW COMMENTS:** This subdivision has considered several rezoning in the past ranging from commercial, industrial and residential. It is staff understanding from the surrounding residents and the City Council that they would like to keep this area residential with the exception of the lots off of Conway which are already zoned commercial. Staff notes that the proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses.

**RECOMMENDATION:** Staff recommends denial.

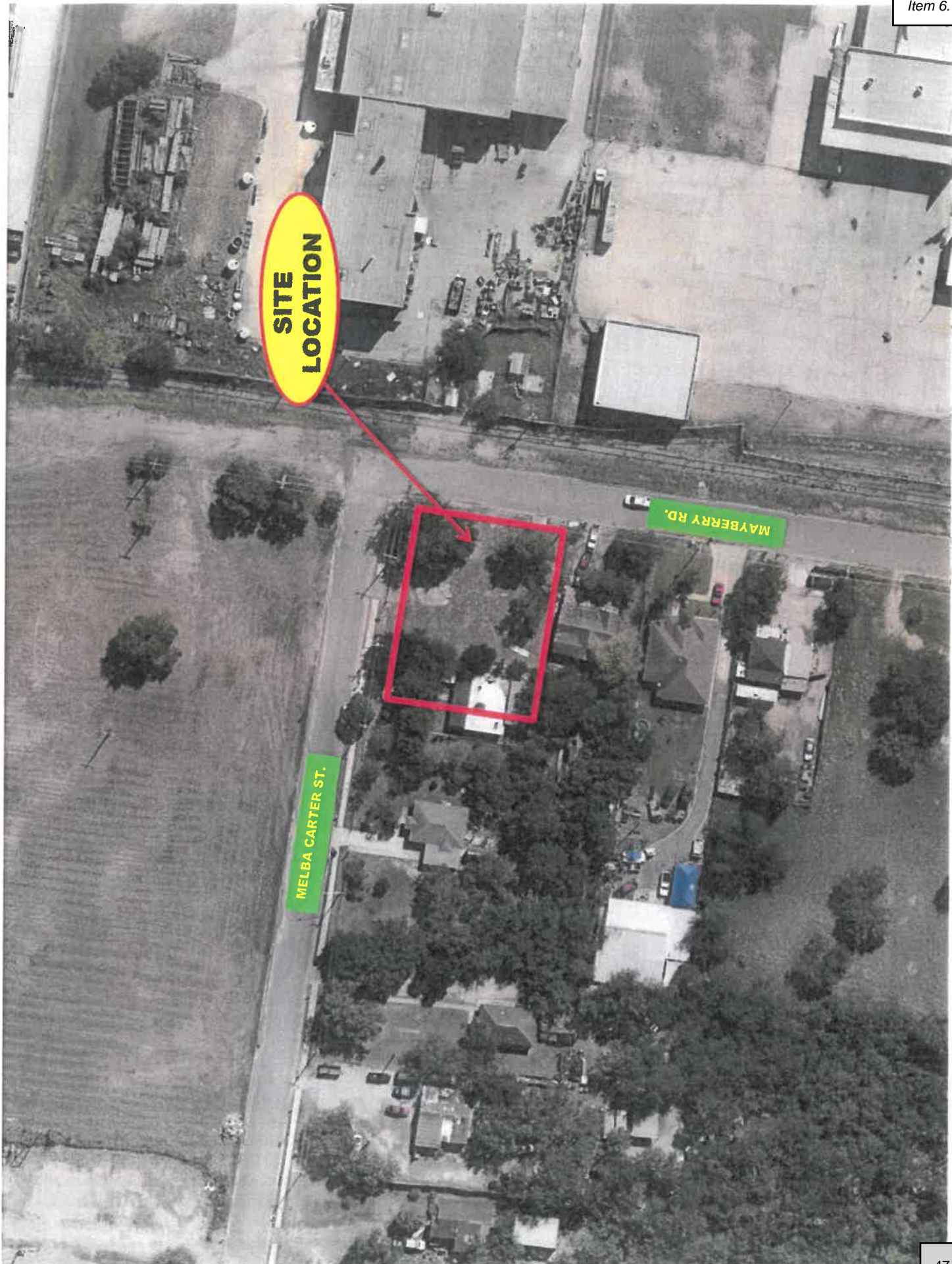


Item 6.

No.

**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 5th Street  
 MISSION, TX 78702  
 PH: (956) 380-8672  
 FAX: (956) 380-8680





E8465-02-001-0000-00 ( 537279)  
ROLESA INVESTMENTS LLC  
5220 S EXPY 281  
EDINBURG TX 78542

M3300-00-000-0060-00 ( 233610)  
PERALEZ REBECCA G  
704 MELBA CARTER ST  
MISSION TX 78572

M3300-00-000-0061-00 ( 233611)  
GUERRA RICARDO & JUANITA V  
706 MELBA CARTER ST  
MISSION TX 78572

M3300-00-000-0061-10 ( 233612)  
CHAVEZ EVANGELINA  
708 MELBA CARTER ST  
MISSION TX 78572

M3300-00-000-0061-20 ( 233613)  
SALINAS SERGIO & SONIA  
1410 S BUNNY ST  
ALTON TX 78573

M3300-00-000-0062-00 ( 233614)  
CASTRO MIGUEL A & CARLA A GUERRI  
1314 S MAYBERRY ST  
MISSION TX 78572

M3300-00-000-0062-10 ( 233615)  
VEGA MARIA DE JESUS  
401 E 2ND ST  
MISSION TX 78572

M3300-00-000-0063-00 ( 233616)  
ESQUIVEL EUSTACIO JR  
2037 AVENUE B  
GRAND PRAIRIE TX 75051

M3300-00-000-0063-10 ( 233617)  
ESQUIVEL EUSTACIO JR  
2037 AVENUE B  
GRAND PRAIRIE TX 75051

M3300-00-000-0063-11 ( 233618)  
JASSO SAN JUANITA  
202 OBLATE AVE  
MISSION TX 78572

E8465-06-000-0001-00 ( 604797)  
SOUTH SOONER HOLDING LLC  
1801 BOREN BLVD  
SEMINOLE OK 74868

E8465-06-000-0001-01 ( 604798)  
CITY OF MISSION  
1201 E 8TH ST  
MISSION TX 78572

E0200-00-000-0006-05 ( 622037)  
MARA PRO LOGISTICS LLC  
1001 S CAPITAL OF TEXAS  
HWY BLDG L  
WEST LAKE HILLS TX 78746

**Started:** 6:31 p.m.  
**Ended:** 6:37 p.m.  
**Item #1.6**  
**Rezoning:**

**Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision  
R-1 to R-2  
Martin Vega**

Ms. De Luna went over the write-up stating the subject site is located at the southwest corner of Melba Carter & Mayberry Road

**SURROUNDING ZONES:** N: I-1 - Light Industrial  
E: I-1 - Light Industrial  
W: R-1 - Single Family Residential  
S: R-1 - Single Family Residential

**EXISTING LAND USES:** N: Vacant  
E: Warehouses  
W: Single Family Home  
S: Single Family Home  
Site: Vacant

**FLUM:** Industrial (I)

**REVIEW COMMENTS:** This subdivision has considered several rezoning in the past ranging from commercial, industrial and residential. It is staff understanding from the surrounding residents and the City Council that they would like to keep this area residential with the exception of the lots off of Conway which are already zoned commercial. Staff notes that the proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses.

**RECOMMENDATION:** Staff recommends denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Irene Garza who resides at 308 Melba Carter stated she was opposed to the request. Her main concerns were safety, home rates, and property values.

Mr. Vega the applicant was present. He stated the duplex was for his kids. He added he has been renting for 8 years and wants to have his own place for his kids.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Alaniz moved to close the hearing. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to the deny the rezoning. Mrs. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Susana De Luna, Planning Director

**AGENDA ITEM:** Rezoning: A 19.06 acre tract of land, more or less, being the South 19.06 acres of Lot 28-12, West Addition to Sharyland of Porciones 53-57, (AO-I) Agricultural Open Interim to (P) Public, Vanguard Academy, Inc. (c/o Dr. Narcisco Garcia), and Adoption of Ordinance#\_\_\_\_\_ - De Luna

### NATURE OF REQUEST:

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 1,028' south of E. Mile 2 Road along the west side of Stewart Road. There was public opposition during the P&Z Meeting. The main concerns increase in traffic, Stewart Rd. being too narrow, no sidewalks in the area, drainage, zone not complying with Future Land Use Map, major financial issues and home investments. The board unanimously recommended denial. If the City Council is inclined to overturn P&Z recommendation to deny the rezoning a 4/5<sup>th</sup> vote would be needed to approve this request.

**BUGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Staff seeks direction.

**Departmental Approval:** N/A

**Advisory Board Recommendation:** P&Z Denial

**City Manager's Recommendation:** Denial *RP*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING FOR A 19.06 ACRE TRACT OF LAND, MORE OR LESS,  
BEING THE SOUTH 19.06 ACRES OF LOT 28-12, WEST ADDITION TO  
SHARYLAND OF PORCIONES 53-57, FROM (AO-I) AGRICULTURAL OPEN  
INTERIM TO (P) PUBLIC**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of June 28, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 10, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

<b>Legal Description</b>	<b>From</b>	<b>To</b>
A 19.06 acre tract of land, more or less, being the South 19.06 acres of Lot 28-12, West Addition to Sharyland of Porciones 53-57	AO-I	P

READ, CONSIDERED AND PASSED, this the 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

**Started:** 5:51 p.m.

**Ended:** 6:09 p.m.

**Item #1.3**

**Rezoning:**

**A 19.06 acre tract of land, more or less,  
being the South 19.06 acres of Lot 28-12,  
West Addition to Sharyland of Porciones 53-57  
AO-I to P  
Vanguard Academy, Inc.  
c/o Dr. Narcisco Garcia**

Ms. De Luna went over the write-up stating the subject site is located approximately 1,028' south of E. Mile 2 Road along the west side of Stewart Road.

**SURROUNDING ZONES:**

N:	R-1A	– Large Lot Single Family
E:	R-1A	– Large Lot Single Family
W:	AO-I	– Agricultural Open Interim
S:	AO-I	– Agricultural Open Interim

**EXISTING LAND USES:**

N:	Single Family Home
E:	Single Family Home
W:	Vacant
S:	Single Family Home
Site:	Vacant

**FLUM:** Lower Density Residential (LDA)

**REVIEW COMMENTS:** This item was previously considered on December 24, 2022 by the City Council and it was denied due to the substantial amount of opposition to the P (Public) zone. During that meeting the residents submitted a petition reflecting 49% opposition. The concerns expressed in the petition refer to being in contravention to the City's purpose in establishing zone districts, the current road that will be used for ingress and egress is not designated to sustain additional heavy traffic and subsequent congestion, and would further complicate the drainage issues.

Staff notes that schools have been allowed in Agricultural, and Single-Family Residential zones in the past. On August 13, 2012, City Council created a new zone which requires all public facilities such as City, County, Federal buildings, Churches and Schools to fall within this zone. Vanguard wishes to comply with this new zoning requirement. The school use is exactly what the P zone is intended to regulate.

The applicant submitted a traffic count for Stewart Road and a site plan showing compliance with all the required setbacks, two entrances to the school off of Stewart Road.

In regards to schools, Former Attorney General, Greg Abbott explained that a home rule city "may enforce its reasonable land development regulations and ordinances against an independent school district for the purpose of aesthetics and the maintenance of property values.

**RECOMMENDATION:** Staff seeks direction.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Ridolfo who resides at 2907 N. Stewart stated she was opposed to the request. her main concerns were traffic, Stewart road being narrow, no sidewalks in the area, drainage issues, dip on street, and the construction of the school.

Mr. Julio Cerda who resides at 2800 N. Stewart Road stated he was opposed to the request. His main concerns were the (P) zone not being consistent to the area, the Future Land Use Map, and major financial issues. He mentioned this property should be R-1A.

Mr. Juan Rosel who resides at 1608 Pebble Drive stated he was opposed to the request. His main concerns drainage, home investments, and traffic.

Mr. Miguel Martinez the architect for the school was present. He stated the design for the school would be made to comply with all city requirements and codes. He added they did a traffic study within a 1 mile radius and it complied. He mentioned the school would be for about 800 students.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Alaniz moved to close the hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Mrs. Austin asked where would be the 5-12 graders.

Mr. Martinez stated some buildings would be 2 floors.

Chairwoman Izaguirre asked if the traffic study was complying with city requirements.

Ms. De Luna stated the study was done for Stewart Road. She added it also has to be done for 2 Mile Road. She added the current traffic study showed it would alleviate traffic.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Austin moved to the deny the rezoning. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

**ITEM# 1.3**

**REZONING:**

A 19.06 acre tract of land, more or less,  
being the South 19.06 acres of Lot 28-12,  
West Addition to Sharyland of Porciones 53-57  
AO-I to P  
Vanguard Academy, Inc.  
c/o Dr. Narcisco Garcia

**REVIEW DATA**

The subject site is located approximately 1,028' south of E. Mile 2 Road along the west side of Stewart Road. – see vicinity map.

**SURROUNDING ZONES:**

N:	R-1A	– Large Lot Single Family
E:	R-1A	– Large Lot Single Family
W:	AO-I	– Agricultural Open Interim
S:	AO-I	– Agricultural Open Interim

**EXISTING LAND USES:**

N:	Single Family Home
E:	Single Family Home
W:	Vacant
S:	Single Family Home
Site:	Vacant

**FLUM:**

Lower Density Residential (LDA)

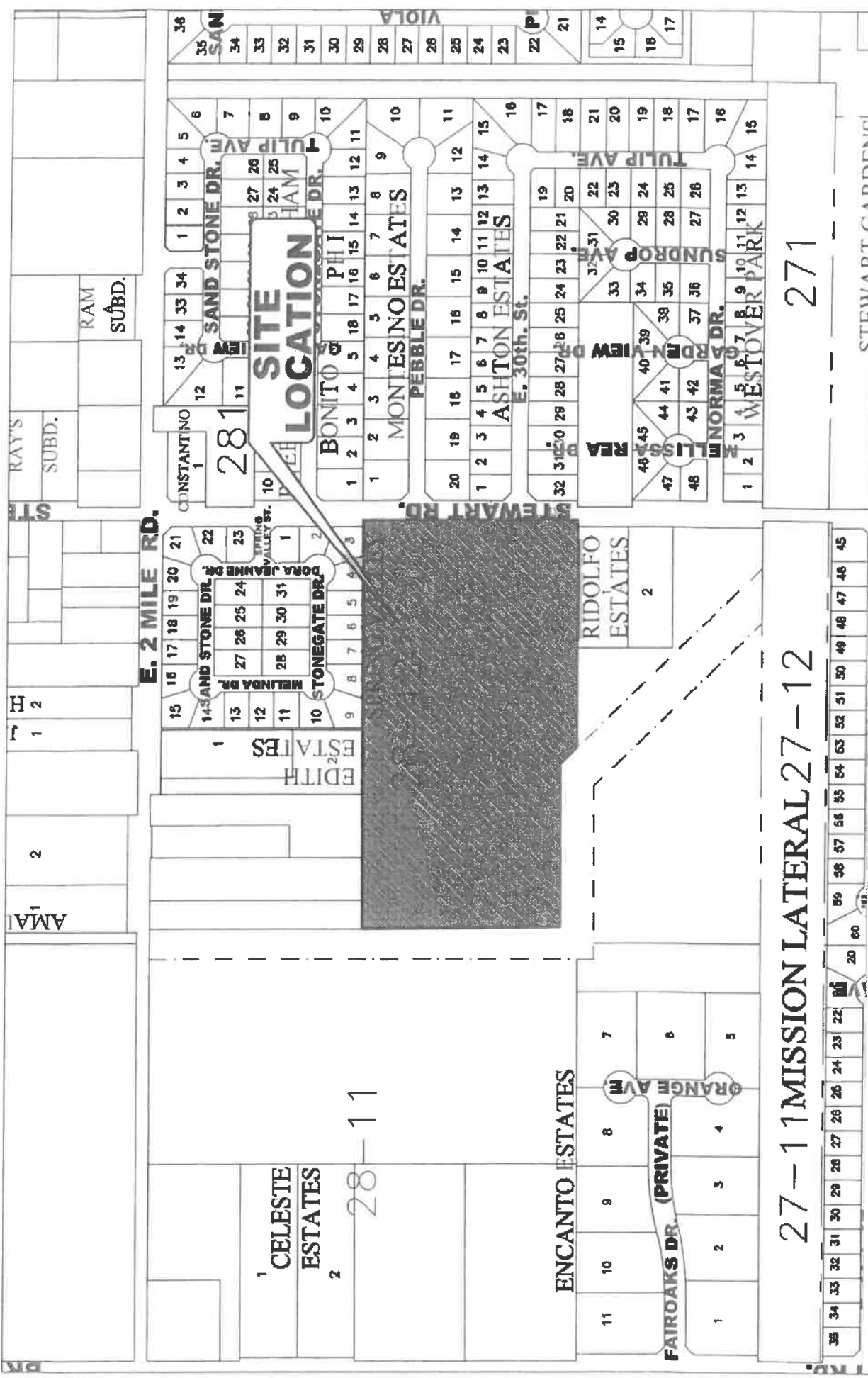
**REVIEW COMMENTS:** This item was previously considered on December 24, 2022 by the City Council and it was denied due to the substantial amount of opposition to the P (Public) zone. During that meeting the residents submitted a petition reflecting 49% opposition. The concerns expressed in the petition refer to being in contravention to the City’s purpose in establishing zone districts, the current road that will be used for ingress and egress is not designated to sustain additional heavy traffic and subsequent congestion, and would further complicate the drainage issues.

Staff notes that schools have been allowed in Agricultural, and Single-Family Residential zones in the past. On August 13, 2012, City Council created a new zone which requires all public facilities such as City, County, Federal buildings, Churches and Schools to fall within this zone. Vanguard wishes to comply with this new zoning requirement. The school use is exactly what the P zone is intended to regulate.

The applicant submitted a traffic count for Stewart Road and a site plan showing compliance with all the required setbacks, two entrances to the school off of Stewart Road.

In regards to schools, Former Attorney General, Greg Abbott explained that a home rule city “may enforce its reasonable land development regulations and ordinances against an independent school district for the purpose of aesthetics and the maintenance of property values.

**RECOMMENDATION:** Staff seeks direction.

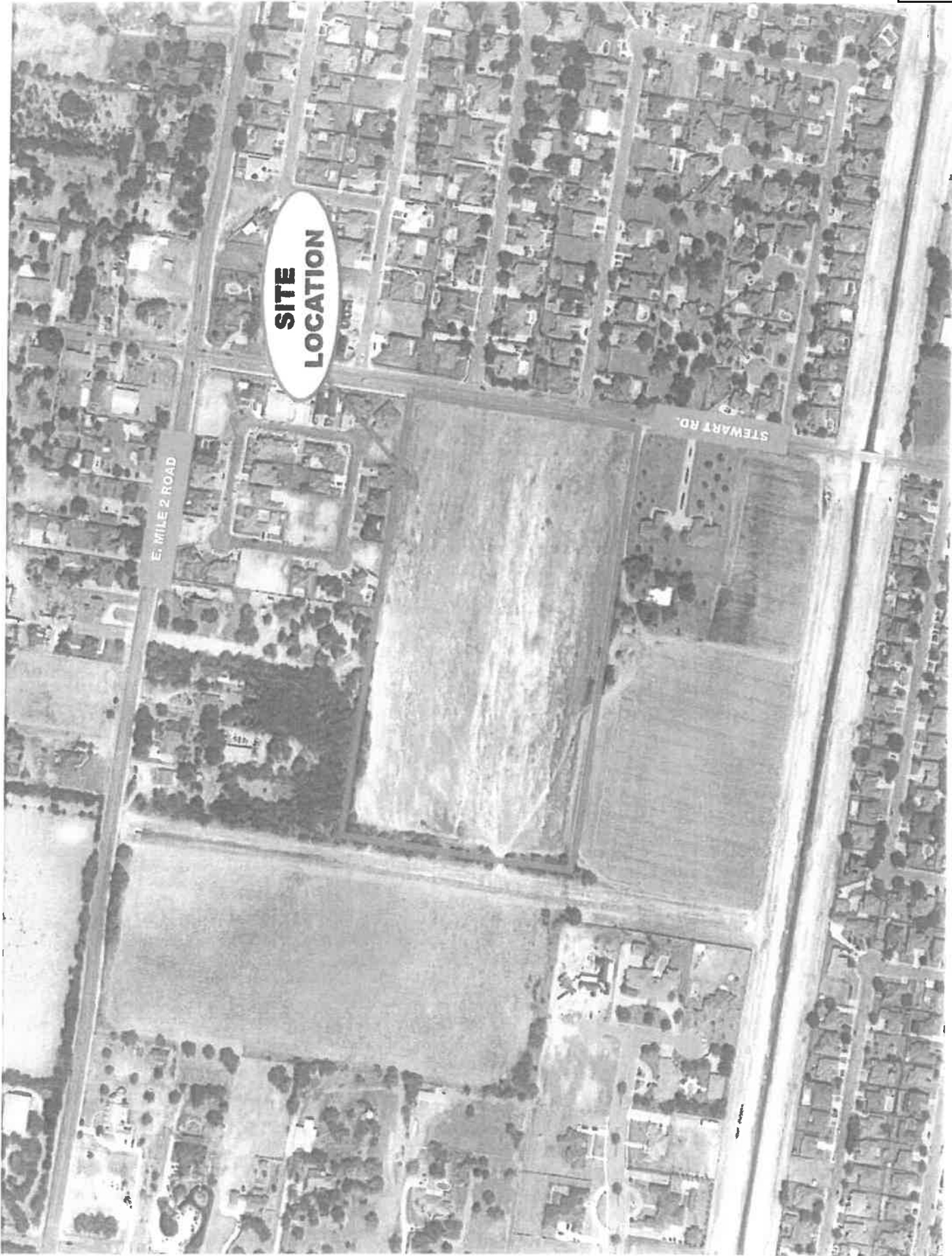


Item 7.

No.

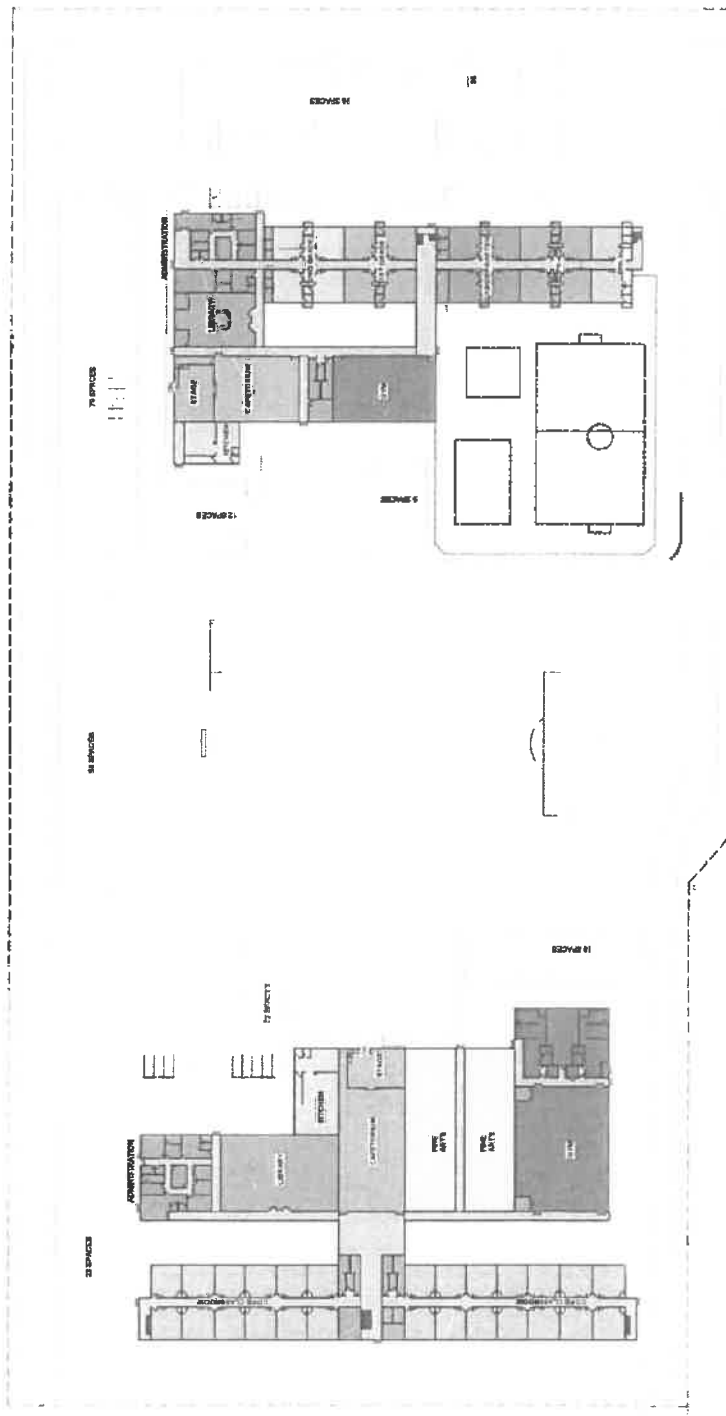
STEWART GARDENS

**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 8th Street  
 MISSION, TX 75702  
 PH: (956) 380-8672  
 FAX: (956) 380-8688



# OPTION 2

- Room Legend**
- 1ST GRADE
  - 2ND GRADE
  - ADMINISTRATION
  - ART CLASSROOM
  - CAFETERIA
  - CIRCULATION
  - CLASSROOM
  - GYMNASIUM
  - KINDERGARTEN
  - KITCHEN
  - LIBRARY
  - PRE-K3
  - PRE-K4
  - SUPPORT BUILDING SPACES



**rofa**  
ARCHITECTS

1000 - 10th Ave - Suite 1000  
Denver, CO 80202  
Tel: 303.733.1000  
Fax: 303.733.1001  
www.rofa.com

NO.	DATE	DESCRIPTION

VANGUARD ACADEMY  
MONET MISSION CAMPUS  
VANGUARD ACADEMY CHARTER SCHOOLS

PROJECT NO. 100000000000  
DATE: 08/14/2014  
PROJECT: VANGUARD ACADEMY CHARTER SCHOOLS  
ARCHITECTURAL -  
SITE PLAN

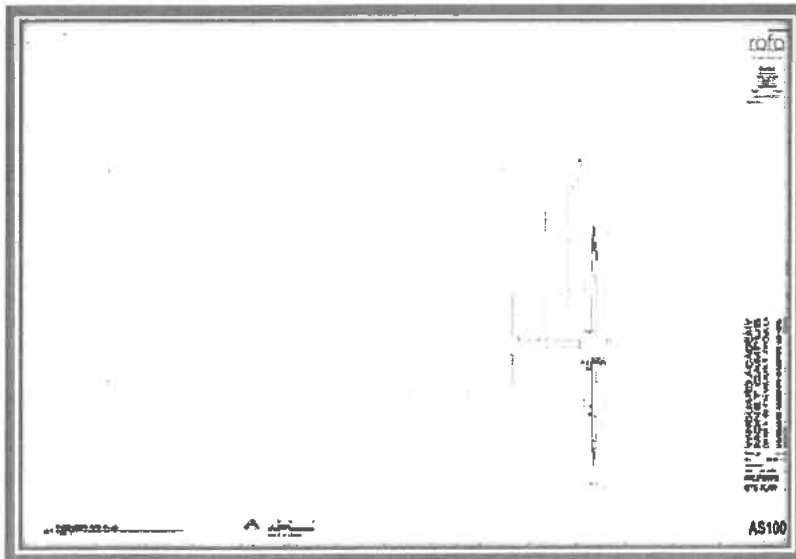
AS1.1

OVERALL ARCHITECTURAL SITE PLAN

**PARKING**  
TOTAL GARAGE AREA 28,000 SQ FT



# VANGUARD ACADEMY MONET SCHOOL in Mission, Texas



***Aldana* ENGINEERING & TRAFFIC DESIGN, LLC**

**ENGINEERING CONSULTANTS  
TEXAS REGISTERED ENGINEERING FIRM # F-9769**

922 W Mile 11N  
Weslaco, Texas 78599

Tel: (956) 272-1496

[www.aetdengineers.com](http://www.aetdengineers.com)

May 15, 2023

**VANGUARD ACADEMY  
MONET SCHOOL  
MISSION, TEXAS  
Traffic Impact Analysis**

**The Impact of the Proposed Improvements to  
Monet School  
in Mission, TX**



*Alberto J. Aldana*

May 15, 2023



***A*LDANA ENGINEERING & TRAFFIC DESIGN, LLC**

**ENGINEERING CONSULTANTS**

**TEXAS REGISTERED ENGINEERING FIRM # F-9769**

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## VANGUARD ACADEMY MONET CAMPUS Traffic Impact Analysis

### EXECUTIVE SUMMARY

Vanguard Academy proposes to expand the Monet campus located on Stewart Rd between E Mile 2 Rd and Norma Dr in the City of Mission, Texas. The new Vanguard Monet campus will be built on an existing 19-acre parcel of land and will include construction of an Elementary school.

Vanguard Monet consists of an existing Elementary School, currently located at a distinct location, with an enrollment of 1,200 students in grades PK through 10<sup>th</sup> grade. The proposed Elementary school will provide for a maximum enrollment of approximately 1,200 students. Overall, it is expected that after completion of the proposed Elementary school, the total enrollment at Vanguard Monet will be approximately 2,400 students.

This traffic impact study evaluated the impacts of the traffic that will be generated by the proposed Vanguard Monet Campus Project. The conclusions, and recommendations for the proposed project are as follows:

- Analysis of post-project conditions revealed that the existing and projected traffic along Stewart Rd, during the AM peak hour, will remain at a LOS B, which is acceptable. Mitigation improvements are required to provide more capacity for northbound and southbound traffic during morning student drop-off and pick-up movements. Stewart Rd should be widened to a 62-foot roadway. This recommendation is graphically depicted in Figure 4 in Appendix A.
- The proposed elementary school will provide approximately 3,000 LF of queuing length internally, removing approximately 150 vehicles from Stewart Rd during the peak hour school rush.
- The two-way stop intersection at Stewart Rd and E Mile 2 Rd is expected to deteriorate to a Level of Service D during school hours of operation. Although there aren't sufficient vehicular volumes to justify a traffic signal at this location, a traffic signal should be programmed for the next 2-5 years.
- Security Patrols should direct traffic flows into and out of Monet Academy during morning and afternoon arrival and departure times. This includes the driveways for ingress and egress movements to Monet Elementary.
- With the widening of Stewart Rd, the intersection of Stewart Rd and 30<sup>th</sup> Street should operate adequately at LOS A. However, if excessive delays result from congestion during school hours of operation, a traffic signal should be considered.
- It is recommended that start/end times be staggered by approximately 30 minutes to reduce the number of vehicles queuing on Stewart Rd.

This proposed project will not have a detrimental impact on Stewart Rd, with the mitigations recommended. It is recommended that the proposed Vanguard Monet Elementary School project be approved as proposed with the mitigating recommendations.

## VANGUARD ACADEMY MONET CAMPUS Traffic Impact Analysis

---

### 1.0 INTRODUCTION

This *traffic impact analysis* was requested to perform an in-depth examination of the traffic to be generated by the proposed Vanguard Monet Elementary Campus located on Stewart Rd, South of E Mile 2 Rd in the City of Mission, Texas.

Monet Elementary campus will be built on nineteen acres of undeveloped land. The campus will include a large gymnasium building, soccer field, parking, and internal circulation drives.

The proposed campus will begin with elementary grade students and will be gradually expanded in phases to accommodate elementary and high school students.

Overall, it is expected that the Vanguard Academy Monet School enrollment will reach a maximum of 1,200 students.

The project site is located on the west side of Stewart Rd, South of E Mile 2 Rd.

The study limits for this project include Stewart Rd within the southern school boundary and E Mile 2 Rd.

**Figure 1 in Appendix A illustrates the study area for this traffic impact analysis.**

#### 1.1 PURPOSE AND SCOPE

The purpose of this study was to evaluate the vehicular impacts of the proposed construction of the Vanguard Monet Elementary School on Stewart Rd.

The scope of this analysis included estimating the trip generation for this project during the A.M. and P.M. peak hours and preparing trip distribution and assignment. The following scenario and locations were evaluated:

The study scenario is as follows:

1. Existing Year 2023
2. Projected Year 2024 with Project

The study intersections were:

1. Stewart Rd at E Mile 2 Rd

The following roadway segments are analyzed:

1. Stewart Rd, south of E Mile 2 Rd

## VANGUARD ACADEMY MONET CAMPUS Traffic Impact Analysis

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### 1.2 PROJECT APPROACH

Aldana Engineering & Traffic Design (AETD) received specific information pertaining to this proposed project. The information included the proposed site plan for the proposed construction of Vanguard Monet Campus.

Next AETD calculated the trip generation based on Trip Generation Rates published by the Institute of Transportation Engineers, for the A.M. peak hour and the P.M. peak hour of generator.

Then AETD prepared trip distribution and trip assignment for the proposed project. The trip distribution and trip assignment considered the proposed access locations and specific arriving and departing movements in estimating the arrival and departure patterns.

Following this, AETD added the newly assigned trips to the A.M peak hour traffic volumes--the A.M. peak hour was the worst case as determined during the trip generation calculations and the existing traffic counts.

Finally, AETD evaluated the Level of Service (LOS) at the study intersections and roadway segment. LOS analysis was performed for existing and post project conditions.

This study evaluated traffic operations during the roadway peak hours of 7:00 A.M. to 9:00 A.M. and 3:00 P.M. to 5:00 P.M. timeframe. The A.M. peak hour was determined to be the worst case, and thus it was used to perform specific analyses throughout.

## VANGUARD ACADEMY MONET CAMPUS Traffic Impact Analysis

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### 2.0 EXISTING CONDITIONS

This section covers the existing conditions within the study area and the existing development site access and circulation conditions. The existing conditions were verified in field visits conducted by Aldana Engineering & Traffic Design on February 6<sup>th</sup> and 10<sup>th</sup>, 2023.

#### 2.1 EXISTING ROADWAY CONDITIONS

##### Stewart Rd

The Stewart Rd segment under consideration runs North and South between Norma Dr and E Mile 2 Rd. Stewart Rd is 55-foot wide and presently is marked to accommodate one lane of traffic in each direction. The roadway is presently centered on eighty feet right-of-way. Stewart Rd is classified as a minor collector road and there are no programmed or planned roadway improvements near the project site. The existing speed limit along Stewart Rd South of E Mile 2 Rd is 40 MPH.

Per traffic counts performed by AETD, Stewart Rd carries approximately 6,200 vehicles per day.

#### 2.2 EXISTING SITE ACCESS AND CIRCULATION CONDITIONS

The project site is located on approximately nineteen acres of undeveloped land. Monet Elementary School will be located on the West side of Stewart Rd and will provide one ingress access driveway and one egress access driveway along Stewart Rd.

Monet Elementary School will be accessed from one driveway along southbound Stewart Rd. The ingress access point provides two inbound lanes with sufficient vehicle queue storage. The egress driveway intersects Stewart Rd/30<sup>th</sup> St and may be controlled by stop signs on the eastbound and westbound approaches.

The proposed Monet school will provide approximately 3,000 LF of queue storage length internally. This is expected to remove approximately 150 vehicles from Stewart Rd during the peak hours when student pickup and drop-off operations are occurring.

**VANGUARD ACADEMY MONET CAMPUS**  
**Traffic Impact Analysis**

**3.0 TRIP CHARACTERISTICS**

This section covers the trip characteristics of the proposed Monet Elementary School that will be added to Stewart Rd. It is projected that the proposed improvements will trigger approximately 2,300 daily vehicle trips. Trip generation, trip distribution, and trip assignment are covered.

**3.1 TRIP GENERATION**

**3.1.1 Input Parameters**

The proposed Monet Elementary school improvements will provide for a maximum enrollment of 1,200 students and is expected to generate additional vehicle trips on Stewart Rd. The corresponding Institute of Transportation Engineers (ITE) land use code and independent variable, namely, number of students are summarized and illustrated in Table 3.1-1 below.

**Table 3.1-1**  
**Proposed Land Use**

Land Use	ITE Code	# Of Students
538-Charter School (K-12)	538	1,200

Institute of Transportation Engineers (ITE)

**3.1.2 Trip Generation Values**

Table 3.1-2 shows the estimated trip generation values for the proposed Monet Elementary School Project. These values were estimated based on student enrollment and vehicle counts at the proposed Monet Campus.

**Table 3.1-2**  
**Trip Generation Values**

Land Use	Trip Generation								
	Average Weekday			AM Peak Hour			PM Peak Hour		
	In	Out	Total	In	Out	Total	In	Out	Total
538-Charter School (K-12)	1,156	1,156	2,312	623	552	1,175	456	457	913

Aldana Engineering & Traffic Design

## VANGUARD ACADEMY MONET CAMPUS Traffic Impact Analysis

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### 3.2 TRIP DISTRIBUTION

Vanguard Monet Campus masterplan has developed a well-established traffic flow plan for drop-off and pick-up movements. The proposed traffic flow provides one inbound lane of traffic at both ingress and egress locations. Inbound traffic will come in off two driveways on Stewart Rd and will exit back to Stewart Rd at the intersection of 30<sup>th</sup> St.

Parent drop-offs and pick-ups for the elementary school occur via three driveways on Stewart Rd. Traffic circulates in a counterclockwise flow and provides internal queueing. The traffic circulation will remain unchanged for the existing elementary school.

Parent drop-offs and pick-up movements for the elementary school will be accommodated by the driveway furthest north via counterclockwise flow. Vehicles will exit onto Stewart Rd on the south side of campus at 30<sup>th</sup> St.

Figure 2 in Appendix A graphically illustrates the trip distribution for the proposed Monet School Campus.

### 3.3 TRIP ASSIGNMENT

It was observed that the worst hour of the day was the AM peak hour. During the AM peak hour, it is expected that out of the projected 1,175 vehicles, approximately 623 will be entering and 552 will be exiting. Table 3.3-1 shows AM peak hour trip assignments at each campus access location.

**Table 3.3-1  
AM Peak Hour Trip Assignments**

Access Driveways Distribution	Entering	Exiting
Driveway#1	503	432
Driveway#2	120	120
<b>TOTAL</b>	<b>623</b>	<b>552</b>

Figure 3 in Appendix A graphically illustrates the trip assignment for this project.

## VANGUARD ACADEMY MONET CAMPUS Traffic Impact Analysis

### 4.0 ANALYSES

This section presents analysis of the traffic volumes and Level of Service for the existing 2023 and projected 2024 conditions—when the project is expected to be completed and fully operational.

#### 4.1 TRAFFIC VOLUMES

Twenty-four-hour counts were collected for Stewart Rd, south of E Mile 2 Rd. The ADT counts were collected between Tuesday, February 7th and Thursday, February 9th, 2023. Projected 2024 conditions were developed using existing traffic counts as well as trip assignment volumes. These volumes serve as the input parameters for the Level of Service analysis to follow.

Table 4.1-1 shows average daily traffic (ADT) counts collected.

**Table 4.1-1  
ADT Traffic Counts**

No.	Roadway Segment	ADT	
		NB/SB	TOTAL
1	Stewart Rd	3,048 / 3,168	6,216

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Turning movement counts (TMC) were also collected at the intersection of Stewart Rd and E Mile 2 Rd. TMC's were collected on Wednesday, February 8<sup>th</sup> during the AM and PM Peak Hours.

TMC counts during the AM and PM peak hours are included in Appendix B.

#### 4.2 LEVEL OF SERVICE ANALYSIS

**Level of Service (LOS)** is defined as a quality measure describing operational conditions within a traffic stream, generally in terms of service measures such as speed and travel time, freedom to maneuver, traffic interruptions, and comfort and convenience.

Six LOS are defined for each type of facility that has analysis procedures available. Letters designate each level, from "A" to "F", with LOS "A" representing the best operating conditions and "F" the worst. Each LOS represents a range of operating conditions and the driver's perception of those conditions. A LOS "C" rating is commonly considered acceptable.

**VANGUARD ACADEMY MONET CAMPUS**  
**Traffic Impact Analysis**

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**4.2.1 INTERSECTION ANALYSIS**

Synchro Software was used to analyze existing and projected conditions for the study intersection during the A.M. peak hour of school operation.

LOS analysis for existing conditions at the study intersection shows that operations at this intersection is acceptable.

**Table 4.2-1** summarizes the LOS result per approach for analysis of the intersection based on the existing A.M. peak hour traffic (worst case).

**Table 4.2-1**  
**Existing Intersection Level of Service**

Intersection LOS Analysis (Unsignalized)			
		A.M. Peak Hour	
No.	Intersection	ICU (%)	LOS
1	Stewart Rd at E Mile 2 Rd	59.1	B

Reported Level of Service is for unsignalized Intersection, Synchro Software

A LOS analysis of post project conditions was also performed at the study intersection.

Per analysis of conditions after the project is completed, the study intersection is projected to operate at an unacceptable Level of Service as shown in **Table 4.2-2** below.

**Table 4.2-2**  
**Post-Project Intersection Level of Service**

Intersection LOS Analysis (Unsignalized)			
		A.M. Peak Hour	
No.	Intersection	ICU (%)	LOS
1	Stewart Rd at E Mile 2 Rd	75.3	D

Reported Level of Service is for unsignalized Intersection, Synchro Software

Synchro LOS Output Sheets are found in **Appendix C**.

VANGUARD ACADEMY MONET CAMPUS  
Traffic Impact Analysis

#### 4.2.2 ROADWAY SEGMENT ANALYSIS

A Volume to Capacity Ratio analysis was used to analyze existing and projected conditions for the study roadway segments. LOS analysis for existing conditions for roadway segments resulted in acceptable LOS. All existing roadways presently operate at LOS B.

Table 4.2-3 summarizes the Level of Service result for each study roadway segment for existing conditions.

**Table 4.2-3  
Existing Roadway Segment Level of Service**

Roadway Segment LOS Analysis			
No.	Segment	Existing	
		V/C	LOS
1	Stewart Rd	0.62	B

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Per analysis of conditions after the proposed Vanguard Monet Project is completed, the study roadway segments are projected to operate at a good LOS as shown in Table 4.2-4 below.

**Table 4.2-4  
Projected Roadway Segment Level of Service**

Roadway Segment LOS Analysis			
No.	Segment	Existing	
		V/C	LOS
1	Stewart Rd	0.67	B

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Table 4.2-4 above shows that Stewart Rd has sufficient roadway capacity to handle projected traffic.

## VANGUARD ACADEMY MONET CAMPUS

### Traffic Impact Analysis

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#### 4.3 TRAFFIC OPERATIONS

It is possible that traffic flows during afternoon peak hour of school operations may cause traffic build up on Stewart Rd. This is due to current parent trends to arrive early to pick up students in the afternoon.

The morning school operations during the parent/student drop-offs, typically operate efficiently.

However, during the afternoon release times, vehicles may queue on Stewart Rd up to an hour in advance and possibly create traffic flow issues. The southbound Stewart Rd queues hinder southbound flow as well as traffic safety. This is typical of most school campuses as this problem persists for approximately 45 minutes until vehicle queues begin to move when students are released, and parents begin picking up students.

##### Post Project Traffic Operations

Traffic flowing into and out of the Monet School may cause traffic queues on Stewart Rd to build up.

Internal queue storage will be provided to accommodate school traffic internally and reduce queueing on Stewart Rd. Stewart Rd should be widened to accommodate an additional southbound lane and a dedicated left turn lane should be added to provide for northbound left turn movements into the proposed elementary school. See recommendations depicted in Figure 4 in Appendix A.

If the afternoon pickup movement causes detrimental impact to traffic operations on Stewart Rd, the use of staggered start/end times could be implemented to reduce the number of vehicles that queue along Stewart Rd and help with congestion during peak school hours of operation.

## VANGUARD ACADEMY MONET CAMPUS Traffic Impact Analysis

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### 5.0 CONCLUSIONS & RECOMMENDATIONS

This *traffic impact analysis* was requested to perform an in-depth examination of the traffic to be generated by the proposed Vanguard Monet Elementary School in Mission, Texas. This study evaluated existing and post project conditions to determine if any mitigations are necessary resulting from the construction of this project. The study findings and recommendations are as follows:

#### Vanguard Monet Elementary School Trip Generation (2023):

- ❖ Average Weekday: 2,312 Trips
- ❖ A.M. Peak Hour: 1,175 Trips
- ❖ P.M. Peak Hour: 913 Trips

#### Existing Conditions Analyses:

##### Stewart Rd

- Stewart Rd presently carries approximately 6,216 vehicles per day in the segment south of E Mile 2 Rd. Stewart Rd has ample capacity and can carry up to 10,000 vehicles per day. Additionally, the Stewart Rd study segment operates at LOS "B" which is an adequate LOS.

##### Study Intersection

- The intersection of Stewart Rd at E Mile 2 Rd presently operates at LOS "B" during morning peak period which is adequate.

#### Post Project Analyses:

##### Stewart Rd

- Analysis of projected conditions for the study roadway segment results in an acceptable Level of Service. Stewart Rd segment is expected to continue operating at an adequate LOS of "B". The roadway may experience traffic queues between E Mile 2 Rd Dr and Norma Dr due to Vanguard Monet Academy.

## VANGUARD ACADEMY MONET CAMPUS

### Traffic Impact Analysis

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#### o Study Intersection

- o After the project is complete, the unsignalized intersection of Stewart Rd and E Mile 2 Rd is projected to operate at LOS "D" which is unacceptable.

Proposed Vanguard Monet Elementary School improvements include internal driveways that provide approximately 3,000 LF storage length. It is estimated that approximately 150 vehicles will be stored within the Monet Campus proposed internal loops for drop-off and pick-up maneuvers and will be subtracted from possible queues on Stewart Rd.

#### Recommendations

The following recommendations are made to improve traffic operations along Stewart Rd at the project site:

- Stewart Rd should be widened to a 62-foot pavement width to accommodate three southbound lanes, and two northbound lanes. This improvement will provide sufficient capacity for traffic moving along Stewart Rd during morning and afternoon student drop-off and pick-up movements. This improvement would improve the level of service from LOS "D" to LOS "A". This recommendation is graphically depicted in Figure 4 in Appendix A.
- Security Patrols should direct traffic flows into and out of Vanguard Monet Elementary School during morning and afternoon arrival and departure times.
- It is anticipated that vehicular queues will form along southbound Stewart Rd between E Mile 2 Rd and Norma Dr during the afternoon release hours as parents may begin to arrive approximately 45 minutes to an hour prior to student release time. If this occurs, to help offset this impact, it is recommended that start/end times be staggered by approximately 30 minutes to reduce the number of vehicles queuing on Stewart Rd.
- The proposed elementary school will provide approximately 3,000 LF of queuing length internally, removing approximately 150 vehicles from Stewart Rd during the peak hour school rush.
- The two-way stop intersection at Stewart Rd and E Mile 2 Rd is expected to deteriorate to a Level of Service D during school hours of operation. Although there aren't sufficient vehicular volumes to justify a traffic signal at this location, a traffic signal should be programmed for the next 2-5 years.
- With the widening of Stewart Rd, the intersection of Stewart Rd and 30<sup>th</sup> Street should operate adequately at LOS A. However, if excessive delays result from congestion during school hours of operation, a traffic signal should be considered.

VANGUARD ACADEMY MONET CAMPUS  
Traffic Impact Analysis

---

**Overall Impacts and Conclusion:**

- Based on traffic analyses for the study roadway segments and study intersection, it is expected that this project will not have a detrimental impact on Stewart Rd with the recommended improvements. As a result, it is recommended that the mitigating improvements be implemented with this project.
  
- This project should be approved with the mitigating recommendations presented herein.

VANGUARD ACADEMY MONET CAMPUS  
Traffic Impact Analysis

---

## 6.0 PROJECT TEAM AND REFERENCES

### Project Team:

Project Manager: Angela Gonzalez  
VANGUARD ACADEMY

Traffic Engineer: Albert J. Aldana, P.E.  
ALDANA ENGINEERING & TRAFFIC DESIGN, LLC

### References:

*HCM2010 Highway Capacity Manual*, Transportation Research Board, 2010.

*Procedures for Establishing Speed Zones*, Texas Department of Transportation, 2015.

*Synchro plus SimTraffic*, software, Version 10.0, Trafficware, 2017.

*Trip Generation Manual*, Institute of Transportation Engineers (ITE)

*Texas Manual of Uniform Traffic Control Devices (TxMUTCD)*, Texas Department of Transportation, 2011.

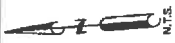
# APPENDIX A

## FIGURES

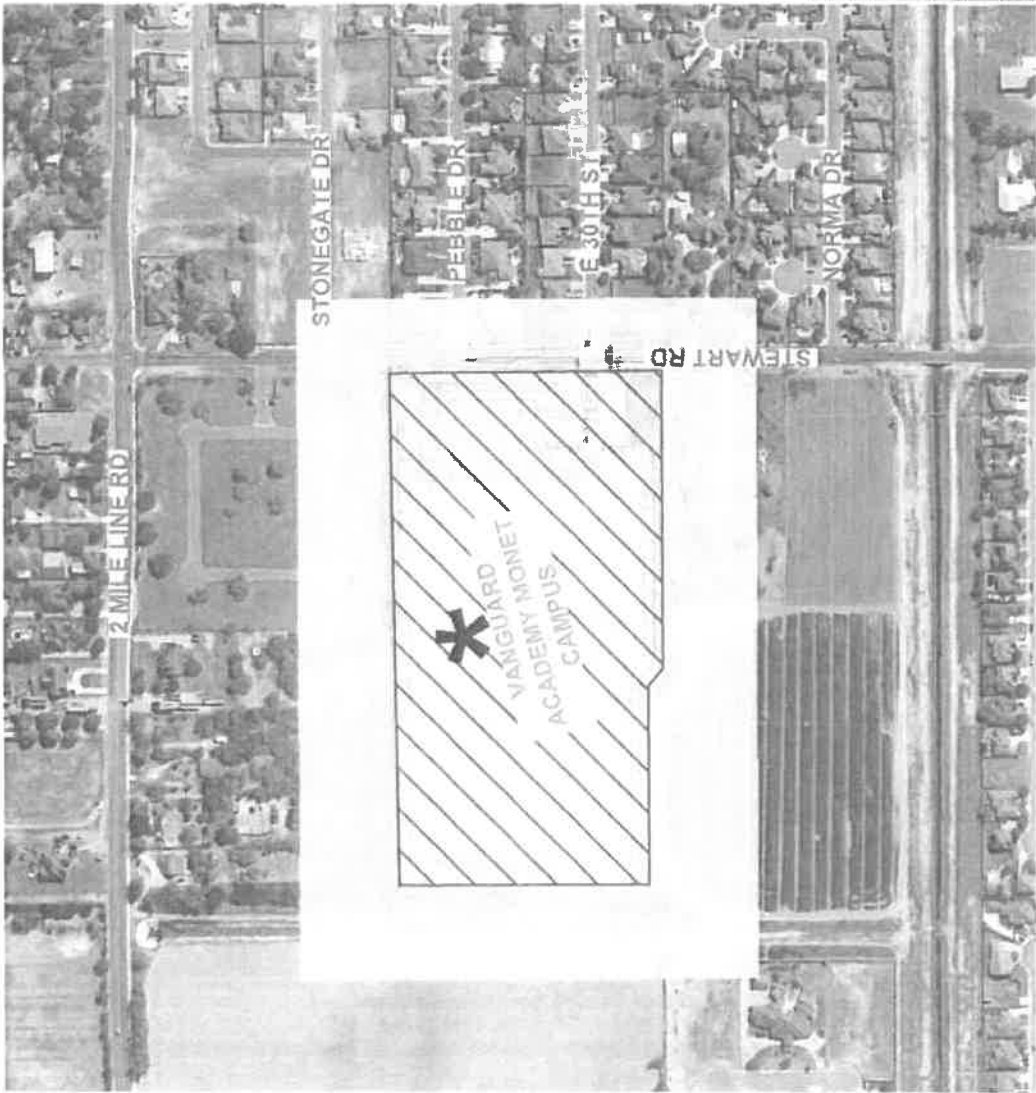
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 Date: 02-10-23  
 Sheet No: 1  
 Title: VICINITY MAP  
 Client: WELDEN & MUNT, INC.  
 Project: VANGUARD ACADEMY MONET CAMPUS TIA  
 City: CITY OF MISSION, TEXAS

**VANGUARD ACADEMY  
MONET CAMPUS TIA  
VICINITY MAP**

**LDVNA ENGINEERING & TRAFFIC DESIGN, LLC**  
 922 W. Mile 11 N  
 Mission, Texas 75709  
 Tel: 817-523-7744  
 Fax: 817-523-7744  
 info@lvdna.com



**VICINITY MAP**



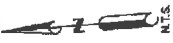
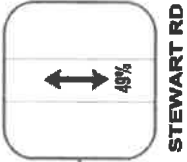
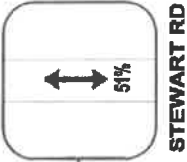
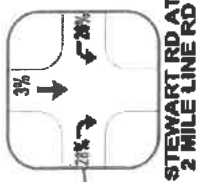
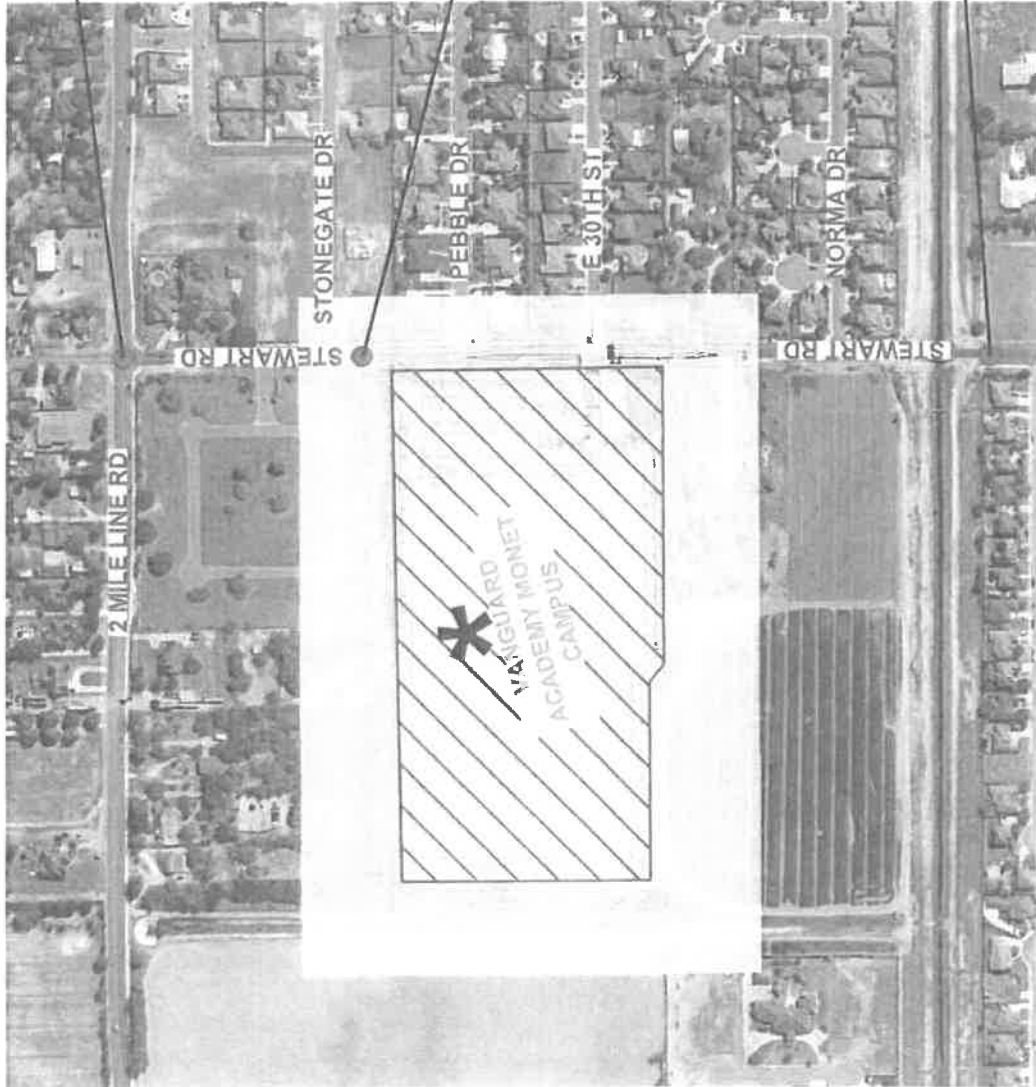
TRIP GENERATION			
VANGUARD ACADEMY MONET CAMPUS			
VEHICLE TRIPS GENERATED	AM PEAK HOUR (1 HOUR)	PM PEAK HOUR (1 HOUR)	AVERAGE THROUGHPUT
ITE CODE 558 QUARTER 1-13 SCHOOL	913 (9AM/4PM)	887 (3PM/4PM)	1,600 (500/500)
<b>SUMMARY</b>	913 (9AM/4PM)	887 (3PM/4PM)	1,600 (500/500)

City:	CITY OF MISSION, TEXAS
Project:	VANGUARD ACADEMY MONET CAMPUS TIA
Client:	WELDEN & HUNTER, INC.
Type:	TRIP DISTRIBUTION
Exhibit No.:	2
Date:	02-10-23
Project Number:	220315

**VANGUARD ACADEMY  
MONET CAMPUS TIA  
TRIP DISTRIBUTION**

**ALDANA ENGINEERING & TRAFFIC DESIGN, LLC**  
 TRAFFIC ENGINEERING CONSULTANTS  
 999 W. N.W. 11th St.  
 Webster, Texas 77598  
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 traffic@aldanaengineering.com


**TRIP DISTRIBUTION**



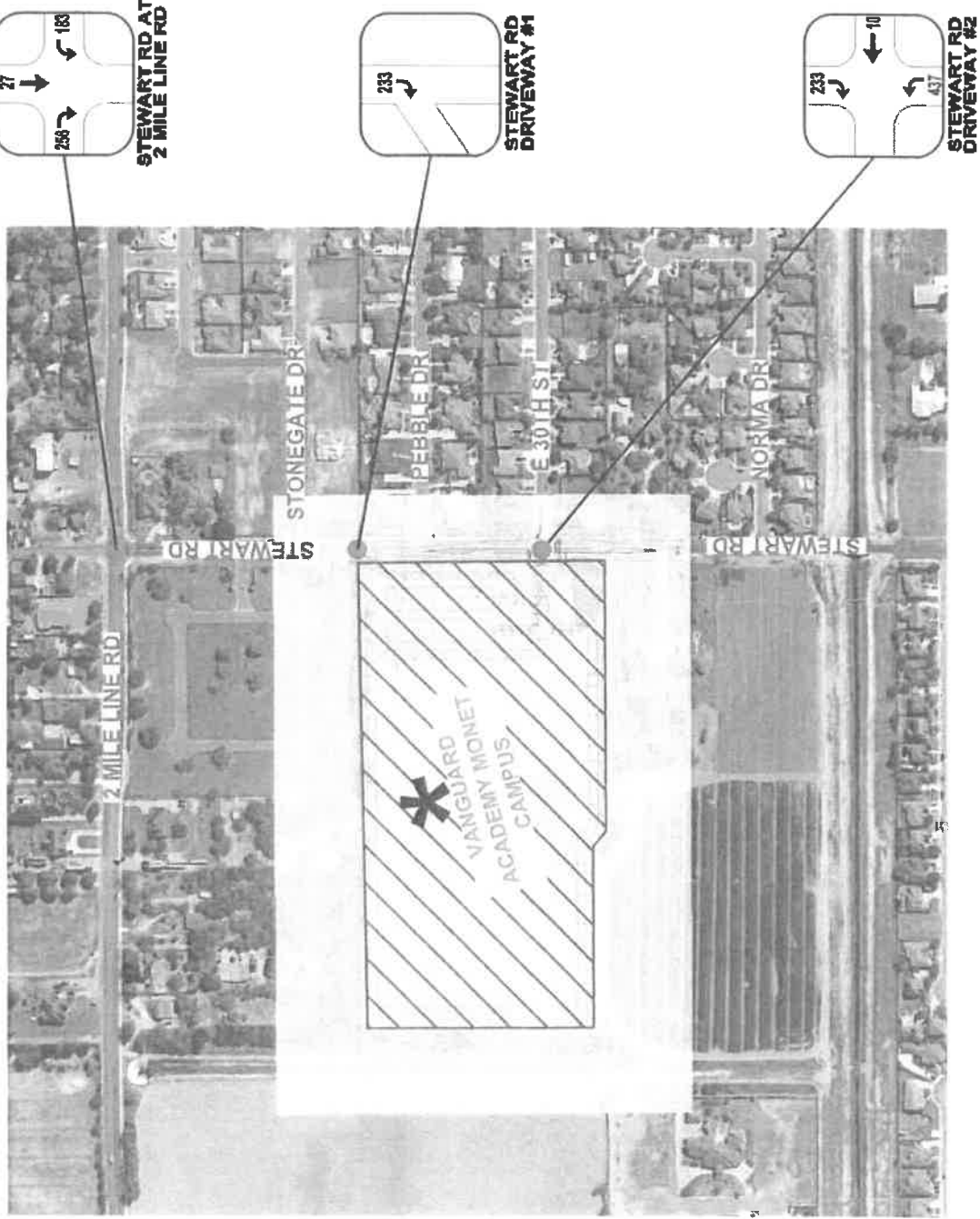
City: CITY OF MISSION, TEXAS
Project: VANGUARD ACADEMY MONET CAMPUS TIA
Client: MILDEN & HUNT, INC.
Title: TRIP ASSIGNMENT
Exhibit No.: 2
Date: 02-10-23
Project Number: 220315

**VANGUARD ACADEMY  
MONET CAMPUS TIA  
TRIP ASSIGNMENT**

**LDANA ENGINEERING & TRAFFIC DESIGN, LLC**  
 705 S. Highway 170, Suite 100  
 P.O. Box 111 N  
 Waco, Texas 76798  
 (817) 773-1395  
 info@ldanaengineering.com




**TRIP ASSIGNMENT**

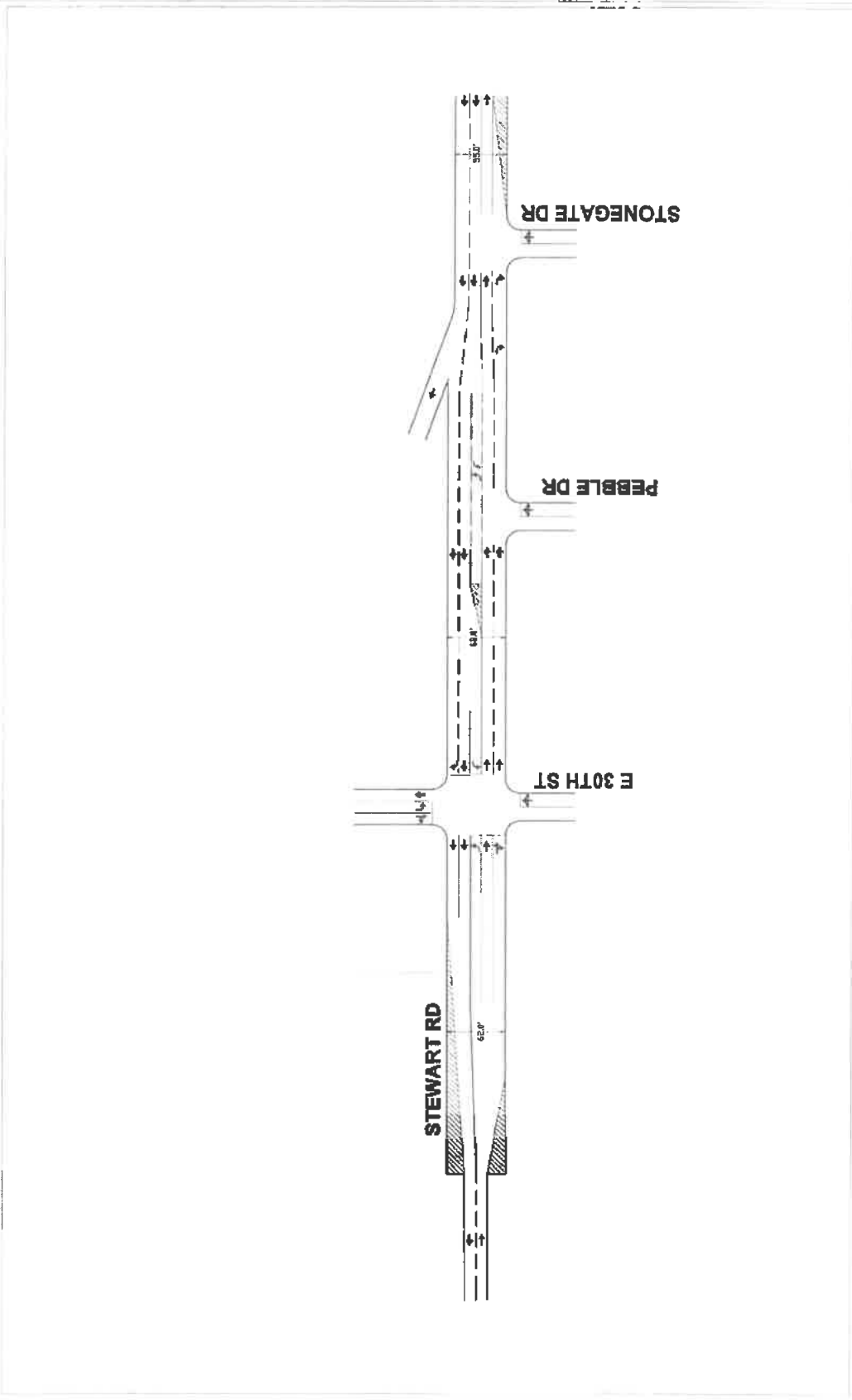


City: CITY OF MISSION, TEXAS  
 Project: VANGUARD ACADEMY MONET CAMPUS TIA  
 Client: MELDEN & HUNT, INC.  
 Title: RECOMMENDATIONS  
 Sheet No: 4  
 Date: 02-14-23  
 Project Number: 220315

**VANGUARD ACADEMY  
 MONET CAMPUS TIA  
 RECOMMENDATIONS**

**LDANA ENGINEERING & TRAFFIC DESIGN, LLC**  
 982 W. 14th St. N  
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**RECOMMENDATIONS**



# APPENDIX B

## TRAFFIC DATA

## TURNING MOVEMENT COUNTS Stewart Rd at 2 Mile Line Rd AM

TimePeriod	NBL	NBT	NBR	SBL	SBT	SBR	WBL	WBT	WBR	EBL	EBT	EBR	Total Vehicles
2/8/23 7:00 AM	9	24	21	2	28	7	7	41	2	3	60	5	209
2/8/23 7:15 AM	17	28	54	15	43	18	17	58	1	8	105	11	375
2/8/23 7:30 AM	19	44	57	7	40	22	29	37	1	7	128	14	405
2/8/23 7:45 AM	8	33	46	10	49	17	21	56	2	18	126	19	405
<b>Totals</b>	<b>53</b>	<b>129</b>	<b>178</b>	<b>34</b>	<b>160</b>	<b>64</b>	<b>74</b>	<b>192</b>	<b>6</b>	<b>36</b>	<b>419</b>	<b>49</b>	<b>1394</b>
2/8/23 8:00 AM	17	19	30	6	44	9	30	48	6	9	111	8	337
2/8/23 8:15 AM	8	33	15	9	43	6	30	39	2	5	105	6	301
2/8/23 8:30 AM	5	25	16	10	41	3	17	29	1	5	62	16	230
2/8/23 8:45 AM	4	18	12	4	21	6	13	25	1	5	56	5	170
<b>Totals</b>	<b>34</b>	<b>95</b>	<b>73</b>	<b>29</b>	<b>149</b>	<b>24</b>	<b>90</b>	<b>141</b>	<b>10</b>	<b>24</b>	<b>334</b>	<b>35</b>	<b>1038</b>
<b>Combined Total</b>	<b>87</b>	<b>224</b>	<b>251</b>	<b>63</b>	<b>309</b>	<b>88</b>	<b>164</b>	<b>333</b>	<b>16</b>	<b>60</b>	<b>753</b>	<b>84</b>	<b>2432</b>

## TURNING MOVEMENT COUNTS Stewart Rd at 2 Mile Line Rd PM

TimePeriod	NBL	NBT	NBR	SBL	SBT	SBR	WBL	WBT	WBR	EBL	EBT	EBR	Total Vehicles
2/8/23 3:00 PM	5	20	14	3	22	5	14	48	0	1	38	2	172
2/8/23 3:15 PM	9	39	13	6	18	2	30	43	4	5	51	5	225
2/8/23 3:30 PM	5	31	30	7	23	3	34	58	7	9	64	11	282
2/8/23 3:45 PM	7	36	17	7	22	8	31	66	6	7	68	6	283
<b>Totals</b>	<b>26</b>	<b>128</b>	<b>74</b>	<b>23</b>	<b>85</b>	<b>18</b>	<b>109</b>	<b>215</b>	<b>17</b>	<b>22</b>	<b>221</b>	<b>24</b>	<b>962</b>
2/8/23 4:00 PM	7	23	16	5	30	9	16	53	3	7	48	10	227
2/8/23 4:15 PM	8	29	21	6	36	25	32	61	4	13	94	4	333
2/8/23 4:30 PM	8	36	31	8	29	13	33	80	5	16	112	13	384
2/8/23 4:45 PM	7	33	21	4	30	6	22	77	9	12	87	17	325
<b>Totals</b>	<b>30</b>	<b>121</b>	<b>89</b>	<b>23</b>	<b>125</b>	<b>53</b>	<b>103</b>	<b>271</b>	<b>21</b>	<b>48</b>	<b>341</b>	<b>44</b>	<b>1269</b>
<b>Combined Total</b>	<b>56</b>	<b>249</b>	<b>163</b>	<b>46</b>	<b>210</b>	<b>71</b>	<b>212</b>	<b>486</b>	<b>38</b>	<b>70</b>	<b>562</b>	<b>68</b>	<b>2231</b>



# Aldana Engineering & Traffic Design

5832 N FM 88  
Westlake, TX 78596  
956-272-1496  
aaldana@aetdengineers.com

Time	2/6/2023		2/7/2023		2/8/2023		2/9/2023		2/10/2023		2/11/2023		2/12/2023		Site Code: STEWART SO 2 MILE
	South, Lane 1	North, Lane 1	South, Lane 2	North, Lane 2	South, Lane 1	North, Lane 1	South, Lane 2	North, Lane 2	South, Lane 1	North, Lane 1	South, Lane 2	North, Lane 2	South, Lane 1	North, Lane 2	
12:00 AM	6	19	14	14	14	8	14	8	11	14	*	*	*	*	
1:00	9	10	6	6	6	10	9	8	8	9	*	*	*	*	
2:00	6	3	2	6	6	3	4	5	5	4	*	*	*	*	
3:00	7	7	5	9	6	6	7	6	6	7	*	*	*	*	
4:00	13	7	16	9	11	9	8	13	13	8	*	*	*	*	
5:00	31	22	29	20	31	17	20	30	30	20	*	*	*	*	
6:00	95	93	91	97	88	90	90	91	91	93	*	*	*	*	
7:00	266	342	295	349	282	349	349	281	281	347	*	*	*	*	
8:00	262	156	264	191	262	192	180	263	263	180	*	*	*	*	
9:00	190	64	178	153	179	149	122	182	182	122	*	*	*	*	
10:00	146	51	147	133	169	143	109	154	154	109	*	*	*	*	
11:00	159	139	160	145	167	155	146	162	162	146	*	*	*	*	
12:00 PM	149	164	169	158	148	184	169	156	156	169	*	*	*	*	
1:00	167	152	190	150	184	193	165	180	180	165	*	*	*	*	
2:00	190	189	177	187	195	207	194	187	187	194	*	*	*	*	
3:00	204	197	217	230	225	250	226	215	215	226	*	*	*	*	
4:00	278	245	266	237	248	235	239	264	264	239	*	*	*	*	
5:00	241	298	275	249	276	278	275	264	264	275	*	*	*	*	
6:00	245	234	261	255	220	206	232	242	242	232	*	*	*	*	
7:00	148	170	130	162	165	146	159	148	148	159	*	*	*	*	
8:00	119	154	155	142	124	135	144	133	133	144	*	*	*	*	
9:00	103	87	87	84	105	106	82	98	98	82	*	*	*	*	
10:00	46	62	43	67	41	60	63	43	43	63	*	*	*	*	
11:00	32	34	35	28	26	32	31	31	31	31	*	*	*	*	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>3112</b>	<b>2900</b>	<b>3213</b>	<b>3081</b>	<b>3178</b>	<b>3164</b>	<b>0</b>	<b>0</b>	<b>3168</b>	<b>3048</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Day</b>	<b>0</b>	<b>6012</b>	<b>6294</b>	<b>6342</b>	<b>6214</b>	<b>6214</b>	<b>6214</b>	<b>6214</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>AM Peak</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>	<b>7:00</b>
<b>Volume</b>	<b>266</b>	<b>342</b>	<b>285</b>	<b>349</b>	<b>282</b>	<b>348</b>	<b>281</b>	<b>347</b>	<b>281</b>	<b>347</b>	<b>281</b>	<b>347</b>	<b>281</b>	<b>347</b>	<b>281</b>
<b>PM Peak</b>	<b>4:00</b>	<b>5:00</b>	<b>5:00</b>	<b>5:00</b>	<b>5:00</b>	<b>5:00</b>	<b>4:00</b>	<b>5:00</b>	<b>4:00</b>	<b>5:00</b>	<b>4:00</b>	<b>5:00</b>	<b>4:00</b>	<b>5:00</b>	<b>4:00</b>
<b>Volume</b>	<b>278</b>	<b>288</b>	<b>275</b>	<b>255</b>	<b>276</b>	<b>278</b>	<b>264</b>	<b>275</b>	<b>264</b>	<b>275</b>	<b>264</b>	<b>275</b>	<b>264</b>	<b>275</b>	<b>264</b>
<b>Comb Total</b>	<b>0</b>	<b>5012</b>	<b>6294</b>	<b>6342</b>	<b>6214</b>	<b>6214</b>	<b>6214</b>	<b>6214</b>	<b>0</b>	<b>0</b>	<b>6214</b>	<b>6214</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADT</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>	<b>ADT: 6,216</b>

# APPENDIX C

## SYNCHRO ANALYSIS

**Lanes, Volumes, Timings**  
**3: N Stewart Rd & E Mile 2**

05/14/2023










Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	36	419	49	74	192	6	53	129	178	34	160	64
Future Volume (vph)	36	419	49	74	192	6	53	129	178	34	160	64
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Storage Length (ft)	0		0	0		0	0		50	0		0
Storage Lanes	0		0	0		0	0		1	0		0
Taper Length (ft)	25			25			25			25		
Lane Util. Factor	0.95	0.95	0.95	0.95	0.95	0.95	1.00	1.00	1.00	1.00	1.00	1.00
Frt		0.985			0.996				0.850		0.966	
Frt Protected		0.996			0.987			0.986			0.993	
Satd. Flow (prot)	0	3472	0	0	3479	0	0	1837	1583	0	1787	0
Frt Permitted		0.996			0.987			0.986			0.993	
Satd. Flow (perm)	0	3472	0	0	3479	0	0	1837	1583	0	1787	0
Link Speed (mph)		45			45			40			40	
Link Distance (ft)		2604			2108			803			886	
Travel Time (s)		39.5			31.9			13.7			15.1	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	39	455	53	80	209	7	58	140	193	37	174	70
Shared Lane Traffic (%)												
Lane Group Flow (vph)	0	547	0	0	296	0	0	198	193	0	281	0
Enter Blocked Intersection	No	No	No	No	No	No	No	No	No	No	No	No
Lane Alignment	Left	Left	Right	Left	Left	Right	Left	Left	Right	Left	Left	Right
Median Width(ft)		0			0			0			0	
Link Offset(ft)		0			0			0			0	
Crosswalk Width(ft)		16			16			16			16	
Two way Left Turn Lane												
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15		9	15		9	15		9	15		9
Sign Control		Stop			Stop			Stop			Stop	

**Intersection Summary**

Area Type: Other  
 Control Type: Unsignalized  
 Intersection Capacity Utilization 59.1%      ICU Level of Service B  
 Analysis Period (min) 15

Lanes, Volumes, Timings  
6: N Stewart Rd & E 30th St










05/14/2023

						
Lane Group	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Volume (vph)	10	10	255	3	3	287
Future Volume (vph)	10	10	255	3	3	287
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00
Frt	0.932		0.999			
Flt Protected	0.976					
Satd. Flow (prot)	1694	0	1861	0	0	1863
Flt Permitted	0.976					
Satd. Flow (perm)	1694	0	1861	0	0	1863
Link Speed (mph)	30		40			40
Link Distance (ft)	1077		822			328
Travel Time (s)	24.5		14.0			5.6
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	11	11	277	3	3	312
Shared Lane Traffic (%)						
Lane Group Flow (vph)	22	0	280	0	0	315
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Right	Left	Right	Left	Left
Median Width(ft)	12		0			0
Link Offset(ft)	0		0			0
Crosswalk Width(ft)	16		16			16
Two way Left Turn Lane						
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15	9		9	15	
Sign Control	Stop		Free			Free

Intersection Summary	
Area Type:	Other
Control Type:	Unsignalized
Intersection Capacity Utilization	27.5%
Analysis Period (min)	15
	ICU Level of Service A

**Lanes, Volumes, Timings**  
**7: N Stewart Rd & Pebble Dr**

05/14/2023

						
Lane Group	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Volume (vph)	7	9	360	2	3	280
Future Volume (vph)	7	9	360	2	3	280
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00
Fit	0.925		0.999			
Fit Protected	0.978					
Satd. Flow (prot)	1685	0	1861	0	0	1863
Fit Permitted	0.978					
Satd. Flow (perm)	1685	0	1861	0	0	1863
Link Speed (mph)	30		40			40
Link Distance (ft)	1088		328			803
Travel Time (s)	24.7		5.6			13.7
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	8	10	391	2	3	304
Shared Lane Traffic (%)						
Lane Group Flow (vph)	18	0	393	0	0	307
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Right	Left	Right	Left	Left
Median Width(ft)	12		0			0
Link Offset(ft)	0		0			0
Crosswalk Width(ft)	16		16			16
Two way Left Turn Lane						
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15	9		9	15	
Sign Control	Stop		Free			Free

**Intersection Summary**

Area Type: Other

Control Type: Unsignalized

Intersection Capacity Utilization 29.1%

Analysis Period (min) 15

ICU Level of Service A

Lanes, Volumes, Timings  
3: N Stewart Rd & E Mile 2

05/14/2023







Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	36	419	305	257	192	6	53	129	178	34	187	64
Future Volume (vph)	36	419	305	257	192	6	53	129	178	34	187	64
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Storage Length (ft)	0		0	0		0	0		60	0		0
Storage Lanes	0		0	0		0	0		1	0		0
Taper Length (ft)	25			25		25				25		
Lane Util. Factor	0.95	0.95	0.95	0.95	0.95	0.95	1.00	1.00	1.00	1.00	1.00	1.00
Frt		0.940			0.998				0.850		0.970	
Flt Protected		0.998			0.973			0.986			0.994	
Satd. Flow (prot)	0	3320	0	0	3437	0	0	1837	1583	0	1796	0
Flt Permitted		0.998			0.973			0.986			0.994	
Satd. Flow (perm)	0	3320	0	0	3437	0	0	1837	1583	0	1796	0
Link Speed (mph)		45			45			40			40	
Link Distance (ft)		2604			2108			643			886	
Travel Time (s)		39.5			31.9			11.0			15.1	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	39	455	332	279	209	7	58	140	193	37	203	70
Shared Lane Traffic (%)												
Lane Group Flow (vph)	0	826	0	0	495	0	0	198	193	0	310	0
Enter Blocked Intersection	No	No	No	No	No	No	No	No	No	No	No	No
Lane Alignment	Left	Left	Right	Left	Left	Right	Left	Left	Right	Left	Left	Right
Median Width(ft)		0			0			0			0	
Link Offset(ft)		0			0			0			0	
Crosswalk Width(ft)		16			16			16			16	
Two way Left Turn Lane												
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15		9	15		9	15		9	15		9
Sign Control		Stop			Stop			Stop			Stop	

Intersection Summary

Area Type: Other  
 Control Type: Unsignalized  
 Intersection Capacity Utilization 75.3%      ICU Level of Service D  
 Analysis Period (min) 15

**Lanes, Volumes, Timings**  
**5: N Stewart Rd & Driveway 1**

05/14/2023

						
Lane Group	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations				↑	↓	
Traffic Volume (vph)	0	0	0	0	516	233
Future Volume (vph)	0	0	0	0	516	233
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00
Frt					0.958	
Flt Protected						
Satd. Flow (prot)	0	0	0	1863	1785	0
Flt Permitted						
Satd. Flow (perm)	0	0	0	1863	1785	0
Link Speed (mph)	30			40	40	
Link Distance (ft)	400			160	643	
Travel Time (s)	9.1			2.7	11.0	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	0	0	0	0	561	253
Shared Lane Traffic (%)						
Lane Group Flow (vph)	0	0	0	0	814	0
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Right	Left	Left	Left	Right
Median Width(ft)	0			0	0	
Link Offset(ft)	0			0	0	
Crosswalk Width(ft)	16			16	16	
Two way Left Turn Lane						
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15	9	15			9
Sign Control	Stop			Free	Free	

**Intersection Summary**

Area Type: Other  
Control Type: Unsignalized  
Intersection Capacity Utilization 44.7% ICU Level of Service A  
Analysis Period (min) 15

**Lanes, Volumes, Timings**  
**6: N Stewart Rd & Driveway 2/E 30th St**

05/14/2023

Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations					↕			↕			↕	
Traffic Volume (vph)	0	0	0	10	10	10	437	255	3	3	287	233
Future Volume (vph)	0	0	0	10	10	10	437	255	3	3	287	233
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Frt					0.955			0.999			0.940	
Flt Protected					0.984			0.970				
Satd. Flow (prot)	0	0	0	0	1750	0	0	1805	0	0	1751	0
Flt Permitted					0.984			0.970				
Satd. Flow (perm)	0	0	0	0	1750	0	0	1805	0	0	1751	0
Link Speed (mph)		30			30			40			40	
Link Distance (ft)		598			1077			822			328	
Travel Time (s)		13.6			24.5			14.0			5.6	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	0	0	0	11	11	11	475	277	3	3	312	253
Shared Lane Traffic (%)												
Lane Group Flow (vph)	0	0	0	0	33	0	0	755	0	0	568	0
Enter Blocked Intersection	No	No	No	No	No	No	No	No	No	No	No	No
Lane Alignment	Left	Left	Right	Left	Left	Right	Left	Left	Right	Left	Left	Right
Median Width(ft)		0			0			0			0	
Link Offset(ft)		0			0			0			0	
Crosswalk Width(ft)		16			16			16			16	
Two way Left Turn Lane												
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15		9	15		9	15		9	15		9
Sign Control:		Stop			Stop			Free			Free	

**Intersection Summary**

Area Type: Other










Control Type: Unsignalized

Intersection Capacity Utilization 80.6%      ICU Level of Service D

Analysis Period (min) 15

**Lanes, Volumes, Timings**  
**7: N Stewart Rd & Pebble Dr**

05/14/2023


















						
Lane Group	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Volume (vph)	7	9	360	2	3	516
Future Volume (vph)	7	9	360	2	3	516
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00
Frt	0.925		0.999			
Flt Protected	0.978					
Satd. Flow (prot)	1685	0	1861	0	0	1863
Flt Permitted	0.978					
Satd. Flow (perm)	1685	0	1861	0	0	1863
Link Speed (mph)	30		40			40
Link Distance (ft)	1088		328			160
Travel Time (s)	24.7		5.6			2.7
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	8	10	391	2	3	561
Shared Lane Traffic (%)						
Lane Group Flow (vph)	18	0	393	0	0	564
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Right	Left	Right	Left	Left
Median Width(ft)	12		0			0
Link Offset(ft)	0		0			0
Crosswalk Width(ft)	16		16			16
Two way Left Turn Lane						
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15	9		9	15	
Sign Control	Stop		Free			Free

**Intersection Summary**

Area Type: Other  
 Control Type: Unsignalized  
 Intersection Capacity Utilization 39.5%      ICU Level of Service A  
 Analysis Period (min) 15

Lanes, Volumes, Timings  
3: N Stewart Rd & E Mile 2

05/14/2023







												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	36	419	305	257	192	6	53	129	178	34	187	64
Future Volume (vph)	36	419	305	257	192	6	53	129	178	34	187	64
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Storage Length (ft)	0		0	0		0	0		60	0		0
Storage Lanes	0		0	0		0	0		1	0		0
Taper Length (ft)	25			25			25			25		
Lane Util. Factor	0.95	0.95	0.95	0.95	0.95	0.95	1.00	1.00	1.00	1.00	1.00	1.00
Frt		0.940			0.998				0.850		0.970	
Flt Protected		0.998			0.973			0.986			0.994	
Satd. Flow (prot)	0	3320	0	0	3437	0	0	1837	1583	0	1796	0
Flt Permitted		0.998			0.973			0.986			0.994	
Satd. Flow (perm)	0	3320	0	0	3437	0	0	1837	1583	0	1796	0
Link Speed (mph)		45			45			40			40	
Link Distance (ft)		2604			2108			473			886	
Travel Time (s)		39.5			31.9			8.1			15.1	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	39	455	332	279	209	7	58	140	193	37	203	70
Shared Lane Traffic (%)												
Lane Group Flow (vph)	0	826	0	0	495	0	0	198	193	0	310	0
Enter Blocked Intersection	No	No	No	No	No	No	No	No	No	No	No	No
Lane Alignment	Left	Left	Right	Left	Left	Right	Left	Left	Right	Left	Left	Right
Median Width(ft)		0			0			0			0	
Link Offset(ft)		0			0			0			0	
Crosswalk Width(ft)		16			16			16			16	
Two way Left Turn Lane												
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15		9	15		9	15		9	15		9
Sign Control		Stop			Stop			Stop			Stop	

Intersection Summary

Area Type: Other  
 Control Type: Unsignalized  
 Intersection Capacity Utilization 75.3% ICU Level of Service D  
 Analysis Period (min) 15

Lanes, Volumes, Timings  
5: N Stewart Rd & Driveway 1

05/14/2023

						
Lane Group	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations				↑↑	↑↓	
Traffic Volume (vph)	0	0	0	0	516	233
Future Volume (vph)	0	0	0	0	516	233
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Lane Util. Factor	1.00	1.00	1.00	0.95	0.95	0.95
Frt					0.953	
<b>Flt Protected</b>						
Satd. Flow (prot)	0	0	0	3539	3373	0
<b>Flt Permitted</b>						
Satd. Flow (perm)	0	0	0	3539	3373	0
Link Speed (mph)	30			40	40	
Link Distance (ft)	400			160	170	
Travel Time (s)	9.1			2.7	2.9	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	0	0	0	0	561	253
<b>Shared Lane Traffic (%)</b>						
Lane Group Flow (vph)	0	0	0	0	814	0
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Right	Left	Left	Left	Right
Median Width(ft)	0			12	0	
Link Offset(ft)	0			0	0	
Crosswalk Width(ft)	16			16	16	
Two way Left Turn Lane				Yes		
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15	9	15			9
Sign Control	Stop			Free	Free	

**Intersection Summary**

Area Type: Other  
 Control Type: Unsignalized  
 Intersection Capacity Utilization 25.1% ICU Level of Service A  
 Analysis Period (min) 15

**Lanes, Volumes, Timings**  
**6: N Stewart Rd & Driveway 2/E 30th St**

05/14/2023











Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	0	0	0	10	10	10	437	255	3	3	287	233
Future Volume (vph)	0	0	0	10	10	10	437	255	3	3	287	233
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Storage Length (ft)	0		0	0		0	0		0	100		0
Storage Lanes	1		0	0		0	1		0	1		1
Taper Length (ft)	25			25			25			25		
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.95	0.95	1.00	1.00	1.00
Frt					0.955			0.998				0.850
Flt Protected					0.984		0.950			0.950		
Satd. Flow (prot)	1863	1863	0	0	1750	0	1770	3532	0	1770	1863	1583
Flt Permitted					0.984		0.950			0.950		
Satd. Flow (perm)	1863	1863	0	0	1750	0	1770	3532	0	1770	1863	1583
Link Speed (mph)		30			30			40			40	
Link Distance (ft)		598			1077			409			328	
Travel Time (s)		13.6			24.5			7.0			5.6	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	0	0	0	11	11	11	475	277	3	3	312	253
Shared Lane Traffic (%)												
Lane Group Flow (vph)	0	0	0	0	33	0	475	280	0	3	312	253
Enter Blocked Intersection	No	No	No	No	No	No	No	No	No	No	No	No
Lane Alignment	Left	Left	Right	Left	Left	Right	Left	Left	Right	Left	Left	Right
Median Width(ft)		12			0			12			12	
Link Offset(ft)		0			0			0			0	
Crosswalk Width(ft)		16			16			16			16	
Two way Left Turn Lane												Yes
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15		9	15		9	15		9	15		9
Sign Control		Stop			Stop			Free			Free	

**Intersection Summary**

Area Type:	Other
Control Type:	Unsignalized
Intersection Capacity Utilization	52.6%
Analysis Period (min)	15
	ICU Level of Service A

Lanes, Volumes, Timings  
7: N Stewart Rd & Pebble Dr

05/14/2023

						
Lane Group	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Volume (vph)	7	9	360	2	3	516
Future Volume (vph)	7	9	360	2	3	516
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Storage Length (ft)	0	0		0	50	
Storage Lanes	1	0		0	1	
Taper Length (ft)	25				25	
Lane Util. Factor	1.00	1.00	0.95	0.95	1.00	0.95
Fit	0.925		0.999			
Fit Protected	0.978				0.950	
Satd. Flow (prot)	1685	0	3536	0	1770	3539
Fit Permitted	0.978				0.950	
Satd. Flow (perm)	1685	0	3536	0	1770	3539
Link Speed (mph)	30		40			40
Link Distance (ft)	1088		328			180
Travel Time (s)	24.7		5.6			2.7
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Adj. Flow (vph)	8	10	391	2	3	561
Shared Lane Traffic (%)						
Lane Group Flow (vph)	18	0	393	0	3	561
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Right	Left	Right	Left	Left
Median Width(ft)	12		12			12
Link Offset(ft)	0		0			0
Crosswalk Width(ft)	16		16			16
Two way Left Turn Lane			Yes			Yes
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15	9		9	15	
Sign Control	Stop		Free			Free

Intersection Summary

Area Type: Other  
 Control Type: Unsignalized  
 Intersection Capacity Utilization 24.3% ICU Level of Service A  
 Analysis Period (min) 15

# APPENDIX D

## PHOTOS

**VANGUARD ACADEMY MONET SCHOOL  
Traffic Impact Analysis**

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**Facing North on Stewart Rd, North of 30<sup>th</sup> St**



**Facing South on Stewart Rd, South of E. Mile 2 Rd**

E3340-00-000-0002-00 ( 576545)  
SOLIS HORACIO III & GEORGINA  
2408 BROCK STREET SUITE 11-7  
MISSION TX 78572

W0100-00-028-0011-00 ( 317221)  
GARCIA FMLY RVCBL TRST  
CASTULO P & DOLORES M GARCIA TRT  
1211 S 16TH AVE  
EDINBURG TX 78539

W0100-00-028-0012-06 ( 317231)  
VANGUARD ACADEMY INC  
2510 S VETERANS BLVD  
EDINBURG TX 78538

W0100-00-028-0011-04 ( 624134)  
CITY OF MISSION  
1201 E 8TH ST  
MISSION TX 78572

M6070-00-000-0019-00 ( 630005)  
GRUN PRISCILLA & ANGEL RODRIGUEZ JR  
1604 PEBBLE DR  
MISSION TX 78574

A6095-00-000-0002-00 ( 695678)  
GUERRA JESUS III & LIZETTE G  
1603 E 30TH ST  
MISSION TX 78574

W4295-00-000-0046-00 ( 689465)  
VO HUNG T  
2508 E BUS HWY 83 NO 2  
MISSION TX 78572

R2755-00-000-0002-00 ( 692844)  
RIDOLFO JAMES EXC  
NORMA ANN RIDOLFO ESTATE  
2907 N STEWART RD  
MISSION TX 78574

P9274-00-000-0002-00 ( 1068171)  
RODRIGUEZ BRENDA EDITH  
3802 ANDREW AVE  
ALTON TX 78573

S5481-00-000-0003-00 ( 1238097)  
AGUILAR SONIA YVETTE  
1512 STONEGATE DR  
MISSION TX 78574

S2950-00-000-0271-16 ( 539847)  
BAZAN ELIAS JR & MARIA DELIA  
BAZAN FAMILY REVOCABLE LVG TRUST  
2316 N CONWAY AVE  
MISSION TX 78574

W0100-00-028-0012-01 ( 317226)  
BARRERA RENE C  
1402 E MILE 2 RD  
MISSION TX 78574

W0100-00-028-0012-09 ( 317233)  
UNITED IRRIGATION DISTRICT  
PO BOX 687  
MISSION TX 78573

M6070-00-000-0001-00 ( 629987)  
GARZA SONYA & GILBERTO  
1601 PEBBLE DR  
MISSION TX 78574

M6070-00-000-0020-00 ( 630006)  
VASQUEZ MOISES  
1600 PEBBLE DR  
MISSION TX 78574

A6095-00-000-0031-00 ( 695707)  
GALINDO MARILU  
PO BOX 819  
HIDALGO TX 78557

W4295-00-000-0047-00 ( 689466)  
KING ANTONIA  
2905 MELISSA REA DR  
MISSION TX 78574

E5662-00-000-0000-05 ( 712206)  
HIDALGO COUNTY DRAINAGE DISTRICT NO.FOMBON-NAMBOUH BRIDGET K  
902 N DOOLITTLE RD  
EDINBURG TX 78542

S5481-00-000-0001-00 ( 1238091)  
RIOJAS RUIZ HUGO A  
OSCAR ENRIQUEZ  
3102 DORA JEANNE DR  
MISSION TX 78574

S5481-00-000-0004-00 ( 1238098)  
ROSALES PEGGY RAMON & MARK  
1001 S TAYLOR ROAD APT 1023  
MCALLEN TX 78501-8599

W0100-00-027-0012-01 ( 317142)  
RIDOLFO JAMES EXC  
NORMA ANN RIDOLFO ESTATE  
2907 N STEWART RD  
MISSION TX 78574

W0100-00-028-0012-03 ( 317228)  
LEON LUIS E  
1410 E MILE 2 RD  
MISSION TX 78574

W0100-00-028-0012-10 ( 347178)  
BARRERA ELVA & GUADALUPE  
1400 E MILE 2 RD  
MISSION TX 78574

M6070-00-000-0002-00 ( 629988)  
FLORES TANYA K & JOSE TORRES  
1605 PEBBLE DR  
MISSION TX 78574

A6095-00-000-0001-00 ( 695677)  
RIOS LEONARDO & SANDRA  
1601 E 30TH ST  
MISSION TX 78574

A6095-00-000-0032-00 ( 695708)  
OCHOA MIGUEL & DIANA E  
1800 E 30TH ST  
MISSION TX 78574

R2755-00-000-0001-00 ( 692842)  
RIDOLFO JAMES JR & GENEVIEVE L  
2911 N STEWART RD  
MISSION TX 78574

P9274-00-000-0001-00 ( 1068169)  
RIDOLFO JAMES EXC  
NORMA ANN RIDOLFO ESTATE  
2907 N STEWART RD  
MISSION TX 78574

S5481-00-000-0002-00 ( 1238096)  
VILLARREAL ROBERTO C & ESTRELLA  
3100 DORA JEANNE DR  
MISSION TX 78574

S5481-00-000-0005-00 ( 1238099)  
TRIGO MARIO A SOLIS & JAHAIRA A  
1508 STONEGATE DR  
MISSION TX 78574

S5481-00-000-0006-00 ( 1238100)  
CORTES JESUS DORIA & VERONICA L  
1506 STONEGATE DR  
MISSION TX 78574-2701

S5481-00-000-0007-00 ( 1238101)  
VALADEZ SANCHEZ JAIME F  
1504 STONEGATE DR  
MISSION TX 78574

S5481-00-000-0008-00 ( 1238102)  
TRINITY SAAB GROUP LLC  
1208 CIMARRON DR  
MISSION TX 78572

S5481-00-000-0009-00 ( 1238103)  
MUNIZ ALEJANDRO H & MARCELA  
1500 STONEGATE DR  
MISSION TX 78574-2701

S5481-00-000-0010-00 ( 1238104)  
LOPEZ AMAIRANY  
4405 S SHARY RD APT 827  
MISSION TX 78572

S5481-00-000-0028-00 ( 1238122)  
MONTROYA ADRIENNE & MINERVA  
18024 ALEPPO PINE TRAIL  
ELGIN TX 78621

S5481-00-000-0029-00 ( 1238123)  
TAFOLLA FRANCISCO GUADALUPE &  
608 W EISENHOWER AVE  
ALTON TX 78573

S5481-00-000-0030-00 ( 1238124)  
DE LEON OSBALDO JR  
1507 STONEGATE DR  
MISSION TX 78574

S5481-00-000-0031-00 ( 1238125)  
GARZA URIEL & LISSETTE A PENAFLO  
1509 STONEGATE DR  
MISSION TX 78574



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Susana De Luna, Planning Director

**AGENDA ITEM:** Rezoning: A 1.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential, Elite Development 786, LLC, and Adoption of Ordinance#\_\_\_\_\_ - De Luna

### NATURE OF REQUEST:

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located ¼ mile South of E. Griffin Parkway (F.M. 495) along the West side of Taylor Road. There was public opposition during the P&Z Meeting. The main concerns were loss of privacy, crime, noise, traffic, and privacy. A petition reflecting 75% opposition was submitted by surrounding property owners. The board unanimously recommended denial. If the City Council is inclined to overturn P&Z recommendation to deny the rezoning a 4/5<sup>th</sup> vote would be needed in order to approve this request.

**BUGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Based on the substantial amount of opposition, staff is seeking direction.

**Departmental Approval:** N/A

**Advisory Board Recommendation:** P&Z Denial

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR A 1.000 ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 236, JOHN H. SHARY SUBDIVISION, FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (R-1T) TOWNHOUSE RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of June 28, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 10, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

<b>Legal Description</b>	<b>From</b>	<b>To</b>
A 1.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision	AO-I	R-1T

READ, CONSIDERED AND PASSED, this the 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

**ITEM# 1.4**

**REZONING:**

A 1.000 acre tract of land, more or less,  
out of Lot 236, John H. Shary Subdivision  
AO-I to R-1T  
Elite Development 786, LLC

**REVIEW DATA**

The subject site is located ¼ mile South of E. Griffin Parkway (F.M. 495) along the West side of Taylor Road – see vicinity map.

**SURROUNDING ZONES:**

- N: AO-I – Agricultural Open Interim
- E: AO-I – Agricultural Open Interim & City of McAllen
- W: AO-I – Agricultural Open Interim
- S: R-1 – Single Family Residential

**EXISTING LAND USES:**

- N: Vacant
- E: Single Family Home
- W: Vacant
- S: Single Family Home
- Site: Vacant

**FLUM:**

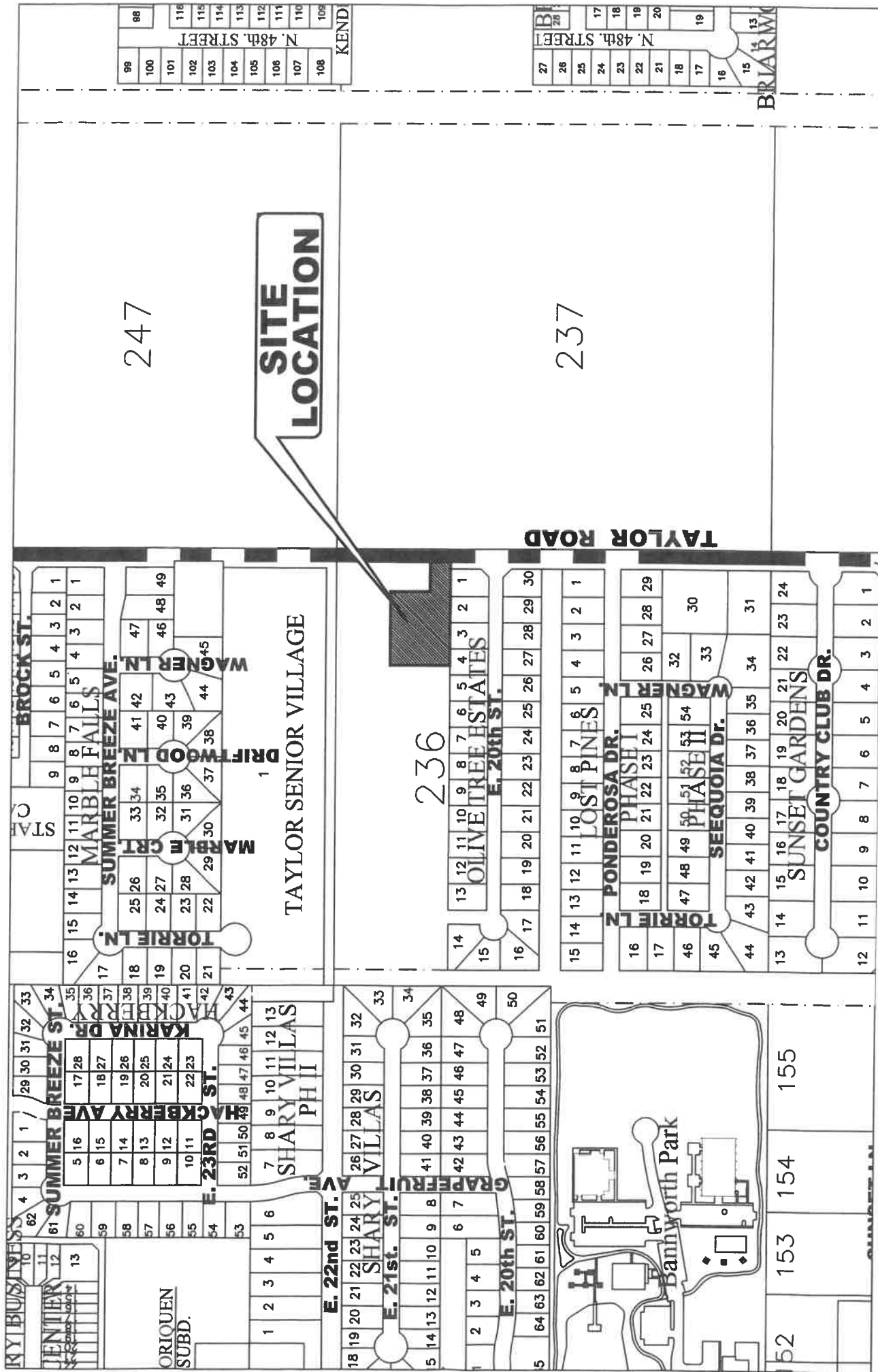
Low Density Residential (LD)

**REVIEW COMMENTS:** The 1 acre is mostly surrounded by Single Family Residences with the exception of the Taylor Senior Village. P&Z may recall seeing a 10-acre tract that included this property before for an R-3 (Multi-family residential) zone in November 16, 2022. Due to the significant amount of opposition from the surrounding property owners this item was denied.

Staff notes that this is a new applicant and the request before the Board is to consider this tract for Townhomes. The proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses. Staff also notes that there are not too many areas designated as Moderate Density Residential which is the zone for Townhomes. This area is designed for single family homes; however, it is not uncommon to see townhomes in between residential subdivisions just like Shary Gardens Subdivision, and Mission Manor. A similar request for R-1T was approved on September 27, 2001 by the City Council for an 8-acre tract further north on Taylor just south of E. 28<sup>th</sup> Street.

On June 22, 2023 staff received a petition from surrounding property owners reflecting 75% in opposition to this request. The concerns voiced are regarding the proposed change is not consistent to the 2010 Future Land Use Map that was adopted by the City Council in which they designate this area as Single Family Residential.

**RECOMMENDATION:** Based on the significant amount of opposition staff is seeking direction.



99	100	101	102	103	104	105	106	107	108	109
110	111	112	113	114	115	116	117	118	119	120

N. 48th STREET

KEND

27	28	29	30	31	32	33	34	35	36	37
38	39	40	41	42	43	44	45	46	47	48

N. 48th STREET

BIRCHWOOD

Item 8.

No.



**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 8th Street  
 MISSION, TX 78572  
 PH: (956) 580-8672  
 FAX: (956) 580-8680





## Susie De Luna

---

**From:** Eugene Vaughan <evaughan@jgkl.com>  
**Sent:** Thursday, June 22, 2023 10:44 AM  
**To:** Susie De Luna  
**Cc:** Global Fox Financial; William Ueckert; Sarah Segura  
**Subject:** Olive Tree Estates letter opposing requested zoning changes (REZ23-24 and REZ23-25)  
**Attachments:** p and z letter-06222023-SIGNED.pdf

Ms. De Luna,

Good morning.

I have attached a scanned copy of a letter signed by the residents of the Olive Tree Estates Subdivision opposing the zoning change request Nos. REZ23-24 and REZ23-25. I grouped both requests into one letter because some of the residents in our neighborhood received both notices and some only received the notice for REZ23-25. I believe that everyone in our neighborhood should have received REZ23-25, but some of my neighbors have not yet received any notice (although I don't doubt that they were mailed). The physical copy of our letter, with original signatures, will be delivered to your office.

Thanks for your help with this.

Gene

**Eugene R. Vaughan, III**  
 Attorney at-law

**Jones, Galligan, Key & Lozano, L.L.P.**  
 2300 West Pike Blvd., Suite 300  
 P.O. Drawer 1247  
 Weslaco, Texas 78599-1247  
 Website: [www.jgkl.com](http://www.jgkl.com)  
 Switchboard: (956) 968-5402  
 Direct Line: (956) 973-1138  
 Fax: (956) 968-6089

**Brownsville Office:**  
 1400 East Madison, Suite 4  
 Brownsville, Texas 78520  
 Phone: (956) 621-0710



\*\*\* Notice \*\*\*

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Members of the Planning and Zoning Committee:

We, the undersigned homeowners who reside adjacent to the requested zone changes (REZ23-24 and REZ23-25, as applicable to each lot), are against the zone change from AO-I (Agricultural Open Interim) to R1-T Townhouse Residential) for the following property:

**Tract 1: A 1.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivison (REZ23-24); and**

**Tract 2: A 9.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision (REZ23-25)**

The zone change that is being considered is not consistent with the 2010 Future Land Use Map that was adopted in 2010 by the Mission City Council. The Land Use Map identifies the zone as Low Density Residential. We, the homeowners, agree with this designation.

Attached is a map indicating that the majority of the properties adjacent to the requested zone change are Single Family Residential.

**[Signatures of Homeowners are attached on the following pages.]**

Cc: Mission City Council

11/22, 5:13 PM

Hinds County Map Search

1. Complete  
 2. Legal  
 3. Course  
 4. Parcel  
 5. Address  
 6. Service  
 7. Other

1. Complete  
 2. Legal  
 3. Course  
 4. Parcel  
 5. Address  
 6. Service  
 7. Other



Map: https://www.hindscountymississippi.gov/arcgis/rest/services/MapSearch/MapServer/0

3/14/22, 5:13 PM

Hidalgo County Map Search



<https://pmapsystem.hidalgo.net/psal/psalmapsearch/?q=1>

Rodolfo Leal  
RODOLFO LEAL

Lot 1, Olive Tree Estates

Esteban Phillips  
\* ESTEBAN PHILLIPS

Gwendolyn Phillips  
GWENDOLYN PHILLIPS

Lot 2, Olive Tree Estates

Eduardo Arias  
EDUARDO ARIAS

Diana Arias  
DIANA ARIAS

Lot 3, Olive Tree Estates

Erick Ramirez  
ERICK RAMIREZ

Luisa Ramirez  
LUISA RAMIREZ

Lot 4, Olive Tree Estates

Reynaldo Hernandez, Jr.  
REYNALDO HERNANDEZ, JR.

Alicia M. Hernandez  
ALICIA M. HERNANDEZ

Lot 5, Olive Tree Estates

Susana S. Aguilar  
SUSANA S. AGUILAR

Lot 6, Olive Tree Estates

Francisco Ariel Trevino  
FRANCISCO ARIEL TREVINO

Lot 7, Olive Tree Estates

Eugene R. Vaughan, III  
EUGENE R. VAUGHAN, III

Elvira Vaughan  
ELVIRA VAUGHAN

Lot 8, Olive Tree Estates

Rolando Martinez  
\* ROLANDO MARTINEZ

Lot 9, Olive Tree Estates

Marcos Perez  
\* MARCOS PEREZ

Norma Perez  
NORMA PEREZ

Lot 10, Olive Tree Estates

*William F. Ueckert*  
WILLIAM UECKERT

*Dolores G. Ueckert*  
DOLORES G. UECKERT

Lot 11, Olive Tree Estates

*Harry Kong*  
HARRY KONG

*Alicia Kong*  
ALICIA KONG

Lot 12, Olive Tree Estates

*Robert D. Amador, Jr.*  
ROBERT D. AMADOR, JR.

*Maribel Amador*  
MARIBEL AMADOR

Lot 13, Olive Tree Estates

*Marcos Esparza*  
MARCOS ESPARZA

*Fernanda Esparza*  
FERNANDA ESPARZA

Lot 14, Olive Tree Estates

*Arturo Villarreal*  
ARTURO VILLARREAL

*Maria G. Villarreal*  
MARIA G. VILLARREAL

Lot 15, Olive Tree Estates

*Amador Garcia, Jr.*  
AMADOR GARCIA, JR.

*Liza M. Garcia*  
LIZA M. GARCIA

Lot 16, Olive Tree Estates

*Nadya Rios*  
NADYA RIOS

Lot 17, Olive Tree Estates

*Joel Cura*  
JOEL CURA

Lot 18, Olive Tree Estates

*Daniel O. Rodriguez*  
DANIEL O. RODRIGUEZ

*Paola Torres*  
PAOLA TORRES

Lot 19, Olive Tree Estates

*Juan Quintanilla*  
JUAN QUINTANILLA

*Olivia Quintanilla*  
OLIVIA QUINTANILLA

Lot 20, Olive Tree Estates

*Leticia Flores*  
LETICIA FLORES

Lot 21, Olive Tree Estates

*Nelda Rodriguez*  
NELDA RODRIGUEZ

Lot 22, Olive Tree Estates

  
PRINTED NAME JUAN A. BOBATO


Lot 23, Olive Tree Estates

  
ASENCION MARTINEZ

Lot 24, Olive Tree Estates

JUAN JOSE GUAJARDO

Lot 25, Olive Tree Estates

  
ROGELIO CASTILLO

Lot 26, Olive Tree Estates

  
JOEL GARCIA

Lot 27, Olive Tree Estates

  
PALOMA PADILLA

JOEL GARCIA, JR.

Lot 28, Olive Tree Estates

  
ROSA GARCIA



  
EDGAR SANDOVAL

Lot 29, Olive Tree Estates

  
EUGENIO A. OLIVARES

  
YOLANDA I. OLIVARES

Lot 30, Olive Tree Estates

S2950-00-000-0236-15 ( 453963)  
ELITE DEVELOPMENT 786 LLC  
3244 TURQUIA  
BROWNSVILLE TX 78520

S2950-00-000-0236-24 ( 555256)  
JRJ INVESTMENT HOLDINGS LLC  
5433 WESTHEIMER RD STE 1100  
HOUSTON TX 77056

O3450-00-000-0001-00 ( 620025)  
LEAL RODOLFO  
2805 E 20TH ST  
MISSION TX 78572

O3450-00-000-0002-00 ( 620026)  
PHILLIPS ESTEBAN & GWENDOLYN  
2803 EAST 20TH ST  
MISSION TX 78572

O3450-00-000-0003-00 ( 620027)  
ARIAS EDUARDO A & DIANA  
2422 MIMOSA ST  
MISSION TX 78574

O3450-00-000-0004-00 ( 620028)  
RAMIREZ ERICK & LUISA  
2707 E 20TH ST  
MISSION TX 78572

O3450-00-000-0005-00 ( 620029)  
HERNANDEZ REYNALDO JR & ALICIA M  
2705 E 20TH ST  
MISSION TX 78572

O3450-00-000-0006-00 ( 620030)  
AGUILAR SUSANA S  
2703 E 20TH ST  
MISSION TX 78572

O3450-00-000-0007-00 ( 620031)  
TREVINO FRANCISCO ARIEL  
2701 E 20TH ST  
MISSION TX 78572

O3450-00-000-0025-00 ( 620049)  
GUAJARDO JUAN JOSE  
1702 OAKLAND DR  
MISSION TX 78573

O3450-00-000-0026-00 ( 620050)  
CASTILLO ROGELIO  
2704 E 20TH ST  
MISSION TX 78572

O3450-00-000-0027-00 ( 620051)  
GARCIA JOEL & ROSA  
2706 E 20TH ST  
MISSION TX 78572

O3450-00-000-0028-00 ( 620052)  
PADILLA PALOMA & JOEL GARCIA JR  
2800 E 20TH ST  
MISSION TX 78572

O3450-00-000-0029-00 ( 620053)  
SANDOVAL EDGAR  
PO BOX 695  
WESLACO TX 78599

O3450-00-000-0030-00 ( 620054)  
OLIVARES EUGENIO A & YOLANDA I  
2810 ERNESTO DR  
EDINBURG TX 78539-7810

T1043-00-000-0001-00 ( 1125524)  
BAH TAYLOR SENIOR VILLAGE LTD  
6517 MAPLERIDGE  
HOUSTON TX 77081

**Started:** 6:09 p.m.  
**Ended:** 6:21 p.m.  
**Item #1.4**  
**Rezoning:**

**A 1.000 acre tract of land, more or less,  
 out of Lot 236, John H. Shary Subdivision  
 AO-I to R-1T  
 Elite Development 786, LLC**

Ms. De Luna went over the write-up stating the subject site is located ¼ mile South of E. Griffin Parkway (F.M. 495) along the West side of Taylor Road

**SURROUNDING ZONES:**

N:	AO-I – Agricultural Open Interim
E:	AO-I – Agricultural Open Interim & City of McAllen
W:	AO-I – Agricultural Open Interim
S:	R-1 – Single Family Residential

**EXISTING LAND USES:**

N:	Vacant
E:	Single Family Home
W:	Vacant
S:	Single Family Home
Site:	Vacant

**FLUM:** Low Density Residential (LD)

**REVIEW COMMENTS:** The 1 acre is mostly surrounded by Single Family Residences with the exception of the Taylor Senior Village. P&Z may recall seeing a 10-acre tract that included this property before for an R-3 (Multi-family residential) zone in November 16, 2022. Due to the significant amount of opposition from the surrounding property owners this item was denied.

Staff notes that this is a new applicant and the request before the Board is to consider this tract for Townhomes. The proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses. Staff also notes that there are not too many areas designated as Moderate Density Residential which is the zone for Townhomes. This area is designed for single family homes; however, it is not uncommon to see townhomes in between residential subdivisions just like Shary Gardens Subdivision, and Mission Manor. A similar request for R-1T was approved on September 27, 2001 by the City Council for an 8-acre tract further north on Taylor just south of E. 28<sup>th</sup> Street.

On June 22, 2023 staff received a petition from surrounding property owners reflecting 75% in opposition to this request. The concerns voiced are regarding the proposed change is not consistent to the 2010 Future Land Use Map that was adopted by the City Council in which they designate this area as Single Family Residential.

**RECOMMENDATION:** Based on the significant amount of opposition staff is seeking direction.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Dolores Ueckert who resides at 2601 E. 20<sup>th</sup> Street stated she was opposed to the request. Her main concerns were more people, loss of privacy, crimes, noise, traffic, and a negative impact for the community.

Mrs. Zeneth Perez who resides at 2603 E. 20<sup>th</sup> Street stated she was opposed to the request. Her main concerns were noise, privacy and traffic.

Mr. Rey Hernandez who resides at 2705 E. 20<sup>th</sup> Street stated he was opposed to the request. His main concerns were the applicant's name not being the same as the owner on the appraisal.

Mr. Erick Ramirez who resides at 2707 E. 20<sup>th</sup> Street stated he was opposed to the request.

Mr. Mario Reyna the engineer from Melden & Hunt was present to represent the applicant. He stated this would be a gated community with a masonry fence. He added no lots would be backing up to the subdivision.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mrs. Garza moved to close the hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Mr. Alaniz asked how many units were being proposed.

Ms. De Luna stated it would be 100.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to the deny the rezoning. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Susana De Luna, Planning Director

**AGENDA ITEM:** Rezoning: A 9.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential, Elite Development 786, LLC, and Adoption of Ordinance#\_\_\_\_\_ - De Luna

### NATURE OF REQUEST:

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located ¼ mile South of E. Griffin Parkway (F.M. 495) along the West side of Taylor Road. There was public opposition during the P&Z Meeting. The main concerns were loss of privacy, crime, noise, traffic, and privacy. A petition reflecting 57% opposition to the request was submitted by surrounding property owners. The board unanimously recommended denial. If the City Council is inclined to overturn P&Z recommendation to deny the rezoning a 4/5<sup>th</sup> vote would be needed in order to approve this request.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Based on the significant amount of opposition, staff is seeking direction.

**Departmental Approval:** N/A

**Advisory Board Recommendation:** P&Z Denial

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR A 9.000 ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 236, JOHN H. SHARY SUBDIVISION, FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (R-1T) TOWNHOUSE RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of June 28, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 10, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

<b>Legal Description</b>	<b>From</b>	<b>To</b>
A 9.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision	AO-I	R-1T

READ, CONSIDERED AND PASSED, this the 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

**ITEM# 1.5**

**REZONING:** A 9.000 acre tract of land, more or less,  
out of Lot 236, John H. Shary Subdivision  
AO-I to R-1T  
Elite Development 786, LLC

**REVIEW DATA**

The subject site is located ¼ mile South of E. Griffin Parkway (F.M. 495) along the West side of Taylor Road – see vicinity map.

**SURROUNDING ZONES:** N: R-3 – Multi-Family Residential  
E: – City of McAllen  
W: R-1 – Single Family Residential  
S: R-1 – Single Family Residential

**EXISTING LAND USES:** N: Taylor Senior Village  
E: City of McAllen  
W: Single Family Home  
S: Single Family Home  
Site: Vacant

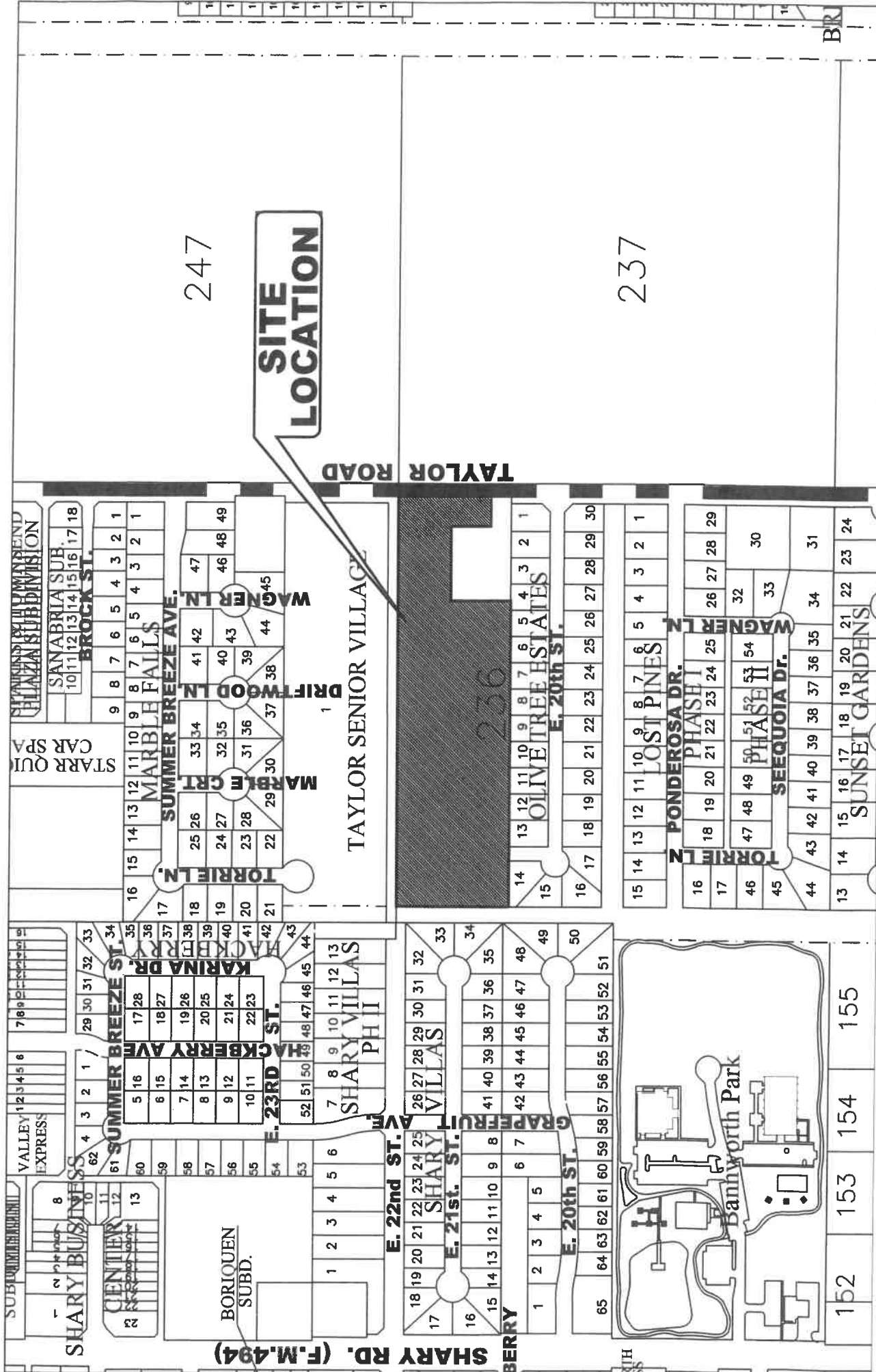
**FLUM:** Low Density Residential (LD)

**REVIEW COMMENTS:** The 9 acres are mostly surrounded by Single Family Residences with the exception of the Taylor Senior Village. P&Z may recall seeing the entire 10-acre tract before for an R-3 (Multi-family residential) zone in November 16, 2022. Due to the significant amount of opposition from the surrounding property owners this item was denied.

Staff notes that this is a new applicant and the request before the Board is to consider this tract for Townhomes. The proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses. Staff also notes that there are not too many areas designated as Moderate Density Residential which is the zone for Townhomes. This area is designed for single family homes; however, it is not uncommon to see townhomes in between residential subdivisions just like Shary Gardens and Mission Manor. A similar request for R-1T was approved on September 27, 2001 by the City Council for an 8-acre tract further north on Taylor just south of E. 28<sup>th</sup> Street. If the request is approved, the applicant is proposing to do a subdivision with 100 R-1T lots.

On June 22, 2023 staff received a petition from surrounding property owners reflecting 57% in opposition to this request. The concerns voiced are regarding the proposed change is not consistent to the 2010 Future Land Use Map that was adopted by the City Council in which they designate this area as Single Family Residential. opposition to this request.

**RECOMMENDATION:** Based on the significant amount of opposition staff is seeking direction.



247

**SITE  
LOCATION**

237

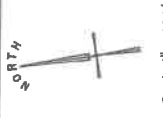


**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 8th Street  
 MISSION, TX 78572  
 PH: (956) 580-8672  
 FAX: (956) 580-8680

Item 9.

No.

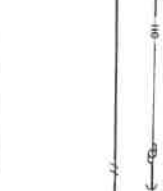




TAYLOR SENIO VILLAGE SUBDIVISION  
(INSTRUMENT #2778096, H.C.M.R.)  
LOT 1  
EAST 22nd STREET  
(30.00' R.O.W.)

1.000-acre Gross  
0.034-of an acre Road R.O.W. Easement  
0.966-acres Net

Theresa L. Brown, Independent Easement  
of the State of Texas  
Warranty Deed (S.O.D.)  
Document #1830882, H.C.O.R.



50.00' H.C.W.I.D. CANAL R.O.W.  
West line of Lot 236

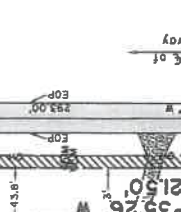
30.00' Road R.O.W.  
1000' City of Mission  
Document #503842, H.C.O.R.  
28.3' EOP to R.O.W.

P.O.C. NE corner of Lot 236

Griffin Parkway

INSET "A" 1-Story Brick Residence

30.00' Road R.O.W. 50.00' H.C.W.I.D. CANAL R.O.W.



IMPROVEMENT SURVEY PLAT SHOWING A LOT 236, JOHN H. SHARY SUBDIVISION, HIDALGO COUNTY, TEXAS, VOLUME 1, PAGE 17, H.C.M.R. (See Exhibit "A" for Metes and Bounds description)

OLIVE TREE ESTATES SUBDIVISION (VOLUME 36, PAGE 187, H.C.M.R.)

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

30.00' Road R.O.W. 1000' City of Mission Document #503842, H.C.O.R. 28.3' EOP to R.O.W.

P.O.C. NE corner of Lot 236

Griffin Parkway

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

30.00' Road R.O.W. 1000' City of Mission Document #503842, H.C.O.R. 28.3' EOP to R.O.W.

P.O.C. NE corner of Lot 236

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30.00' Road R.O.W. 1000' City of Mission Document #503842, H.C.O.R. 28.3' EOP to R.O.W.

P.O.C. NE corner of Lot 236

Griffin Parkway

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INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

INSET "A" 1-Story Brick Residence

General Notes:  
1. Survey is valid only if print has original electronic seal and signature of surveyor.  
2. Bearing bolts as per the NAD 1983 State Plane Texas South FIPS 4205 Feet.  
3. Commitment of Title Insurance issued by Sierra Title Insurance Guaranty Company, Inc. Reference: Theresa L. Brown  
To:  
GF: No. 0003192167  
Also, see Schedule B, 10.a thru 10.j for additional assessment and property matters.  
4. Homero L. Gutierrez did not research or prepare a title report or abstract of title on the above property.  
5. Building, zoning, platting and regulatory laws and/or ordinances of any municipal and/or other governmental authority will apply.  
6. The existence of any underground utilities not shown on this survey should be thoroughly investigated by the owner prior to any construction on this site. The Surveyor has limited its investigation of underground utilities on this site to that which can be seen.  
7. Surveyor's statement: The property corners of the tract surveyed were staked out based on the best fit of monuments found for this property and others within the immediate vicinity, taking into account the intent of the surveyors' original foot steps. A survey of the original mother tracts to correctly establish minor discrepancies that were found in the property corners would not be a feasible option for the parties concerned. The client has been made aware of any discrepancies found and the respective action taken to stake out his property as per the found and set monuments shown herein.  
8. Flood Zone "X" (shaded) - Areas determined to be outside 500-year floodplain.  
Community Panel No. 480345 0005C  
Map Revised: November 20, 1991

Legend  
Hidalgo County Map Records  
Hidalgo County Official Records  
Point of Beginning  
Right-of-Way  
Right-of-Way  
Found No. 4 Rebar  
Set No. 4 Rebar w/ plastic cap stamped 2791  
Edge of pavement  
Edge to Edge  
Found No. 4 Rebar  
Found Iron pipe  
Found No. 4 Rebar w/cap  
Existing wrought iron fence  
Existing cedar fence  
Existing chainlink fence  
Existing overhead power line  
Existing power pole  
Existing down guy  
Existing electric meter  
Existing mailbox  
Existing gas meter  
Existing other meter  
Existing other meter hydrant  
Existing irrigation standpipe  
A/C Unit  
Asphalt pavement  
Concrete pavement  
City of Mission R.O.W.

Homero L. Gutierrez, a registered Professional Land Surveyor in the State of Texas, hereby states that this survey is true and was correctly made on the ground on 10/28/2021 under my direction. That the existing improvements on the ground are as shown, and that there are no visible encroachments, protrusions, apparent conflicts and viable easements, except as shown hereon.

STATE OF TEXAS  
REGISTERED  
LAND SURVEYOR  
HOMERO LUIS GUTIERREZ  
NO. 2791  
EXPIRES 10/28/2022  
Abner Luis Gutierrez  
Homero Luis Gutierrez, RPLS No. 2791  
Date: 11/03/2021  
HOMERO L. GUTIERREZ  
P.O. Box 548  
McAllen, Texas 78505  
(956) 369-0888  
DATE: 11/03/2021 JOB No. 1 HL

**Susie De Luna**

**From:** Eugene Vaughan <evaughan@jgkl.com>  
**Sent:** Thursday, June 22, 2023 10:44 AM  
**To:** Susie De Luna  
**Cc:** Global Fox Financial; William Ueckert; Sarah Segura  
**Subject:** Olive Tree Estates letter opposing requested zoning changes (REZ23-24 and REZ23-25)  
**Attachments:** p and z letter-06222023-SIGNED.pdf

Ms. De Luna,

Good morning.

I have attached a scanned copy of a letter signed by the residents of the Olive Tree Estates Subdivision opposing the zoning change request Nos. REZ23-24 and REZ23-25. I grouped both requests into one letter because some of the residents in our neighborhood received both notices and some only received the notice for REZ23-25. I believe that everyone in our neighborhood should have received REZ23-25, but some of my neighbors have not yet received any notice (although I don't doubt that they were mailed). The physical copy of our letter, with original signatures, will be delivered to your office.

Thanks for your help with this.

Gene

**Eugene R. Vaughan, III**  
**Attorney at-law**

**Jones, Galligan, Key & Lozano, L.L.P.**  
 2300 West Pike Blvd., Suite 300  
 P.O. Drawer 1247  
 Weslaco, Texas 78599-1247  
 Website: [www.jgkl.com](http://www.jgkl.com)  
 Switchboard: (956) 968-5402  
 Direct Line: (956) 973-1138  
 Fax: (956) 968-6089

**Brownsville Office:**  
 1400 East Madison, Suite 4  
 Brownsville, Texas 78520  
 Phone: (956) 621-0710



\*\*\* Notice \*\*\*

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Members of the Planning and Zoning Committee:

We, the undersigned homeowners who reside adjacent to the requested zone changes (REZ23-24 and REZ23-25, as applicable to each lot), are against the zone change from AO-I (Agricultural Open Interim) to R1-T Townhouse Residential) for the following property:

**Tract 1: A 1.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivison (REZ23-24); and**

**Tract 2: A 9.000 acre tract of land, more or less, out of Lot 236, John H. Shary Subdivision (REZ23-25)**

The zone change that is being considered is not consistent with the 2010 Future Land Use Map that was adopted in 2010 by the Mission City Council. The Land Use Map identifies the zone as Low Density Residential. We, the homeowners, agree with this designation.

Attached is a map indicating that the majority of the properties adjacent to the requested zone change are Single Family Residential.

**[Signatures of Homeowners are attached on the following pages.]**

Cc: Mission City Council

1/18/2012 2:02 PM

Mapbox County Map Search



Mapbox County Map Search

3/14/22, 5:13 PM

Hidolga County Map Search



https://www.hidolga.com/MapSearch/MapSearch.aspx?MapSearch=1

William F. Ueckert  
WILLIAM UECKERT

Dolores G. Ueckert  
DOLORES G. UECKERT

Lot 11, Olive Tree Estates

Harry Kong  
HARRY KONG

Alicia Kong  
ALICIA KONG

Lot 12, Olive Tree Estates

Robert D. Amador, Jr.  
\* ROBERT D. AMADOR, JR.

Maribel Amador  
MARIBEL AMADOR

Lot 13, Olive Tree Estates

Marcos Esparza  
MARCOS ESPARZA

Fernanda Esparza  
FERNANDA ESPARZA

Lot 14, Olive Tree Estates

Arturo Villarreal  
\* ARTURO VILLARREAL

Maria G. Villarreal  
MARIA G. VILLARREAL

Lot 15, Olive Tree Estates

Amador Garcia, Jr.  
AMADOR GARCIA, JR.

Liza M. Garcia  
\* LIZA M. GARCIA

Lot 16, Olive Tree Estates

Nadya Rios  
NADYA RIOS

Lot 17, Olive Tree Estates

Joel Cura  
JOEL CURA

Lot 18, Olive Tree Estates

Daniel O. Rodriguez  
DANIEL O. RODRIGUEZ

Paola Torres  
PAOLA TORRES

Lot 19, Olive Tree Estates

Juan Quintanilla  
JUAN QUINTANILLA

Olivia Quintanilla  
OLIVIA QUINTANILLA

Lot 20, Olive Tree Estates

Leticia Flores  
LETICIA FLORES

Lot 21, Olive Tree Estates

Nelda Rodriguez  
\* NELDA RODRIGUEZ

Lot 22, Olive Tree Estates

  
PRINTED NAME JUAN A BERRU


Lot 23, Olive Tree Estates

  
ASENCION MARTINEZ

Lot 24, Olive Tree Estates

JUAN JOSE GUAJARDO

Lot 25, Olive Tree Estates

  
ROGELIO CASTILLO

Lot 26, Olive Tree Estates

  
JOEL GARCIA

Lot 27, Olive Tree Estates

  
PALOMA PADILLA

  
ROSA GARCIA

  
JOEL GARCIA, JR.

Lot 28, Olive Tree Estates

  
EDGAR SANDOVAL

Lot 29, Olive Tree Estates

EUGENIO A OLIVARES  
EUGENIO A. OLIVARES

  
YOLANDA I. OLIVARES

Lot 30, Olive Tree Estates

S2950-00-000-0236-15 ( 453963)  
ELITE DEVELOPMENT 786 LLC  
3244 TURQUIA  
BROWNSVILLE TX 78520

S2950-00-000-0236-24 ( 555256)  
JRJ INVESTMENT HOLDINGS LLC  
5433 WESTHEIMER RD STE 1100  
HOUSTON TX 77056

O3450-00-000-0001-00 ( 620025)  
LEAL RODOLFO  
2805 E 20TH ST  
MISSION TX 78572

O3450-00-000-0002-00 ( 620026)  
PHILLIPS ESTEBAN & GWENDOLYN  
2803 EAST 20TH ST  
MISSION TX 78572

O3450-00-000-0003-00 ( 620027)  
ARIAS EDUARDO A & DIANA  
2422 MIMOSA ST  
MISSION TX 78574

O3450-00-000-0004-00 ( 620028)  
RAMIREZ ERICK & LUISA  
2707 E 20TH ST  
MISSION TX 78572

O3450-00-000-0005-00 ( 620029)  
HERNANDEZ REYNALDO JR & ALICIA M  
2705 E 20TH ST  
MISSION TX 78572

O3450-00-000-0006-00 ( 620030)  
AGUILAR SUSANA S  
2703 E 20TH ST  
MISSION TX 78572

O3450-00-000-0007-00 ( 620031)  
TREVINO FRANCISCO ARIEL  
2701 E 20TH ST  
MISSION TX 78572

O3450-00-000-0008-00 ( 620032)  
VAUGHAN EUGENE III & ELVIRA A  
2607 E 20TH ST  
MISSION TX 78572

O3450-00-000-0009-00 ( 620033)  
MARTINEZ ROLANDO  
2605 E 20TH ST  
MISSION TX 78572

O3450-00-000-0010-00 ( 620034)  
PEREZ MARCOS & NORMA  
2603 E 20TH ST  
MISSION TX 78572

O3450-00-000-0011-00 ( 620035)  
UECKERT WILLIAM & DOLORES G  
2601 E 20TH ST  
MISSION TX 78572

O3450-00-000-0012-00 ( 620036)  
KONG HARRY & ALICIA  
2507 E 20TH ST  
MISSION TX 78572

O3450-00-000-0013-00 ( 620037)  
AMADOR ROBERT D JR & MARIBEL  
2505 E 20TH ST  
MISSION TX 78572

O3450-00-000-0014-00 ( 620038)  
ESPARZA MARCOS & FERNANDA  
2001 CARDINAL ST  
MISSION TX 78572

O3450-00-000-0015-00 ( 620039)  
VILLARREAL ARTURO & MARIA G  
2501 E 20TH ST  
MISSION TX 78572

O3450-00-000-0016-00 ( 620040)  
GARCIA AMADOR JR & LIZA M  
2500 E 20TH ST  
MISSION TX 78572

O3450-00-000-0017-00 ( 620041)  
RIOS NADYA  
2502 E 20TH ST  
MISSION TX 78572

O3450-00-000-0018-00 ( 620042)  
CURA JOEL  
2504 E 20TH ST  
MISSION TX 78572

O3450-00-000-0019-00 ( 620043)  
RODRIGUEZ DANIEL O & PAOLA TORRI  
2506 E 20TH ST  
MISSION TX 78572

O3450-00-000-0020-00 ( 620044)  
QUINTANILLA JUAN & OLIVIA  
2600 E 20TH ST  
MISSION TX 78572

O3450-00-000-0021-00 ( 620045)  
FLORES LETICIA  
2602 E 20TH ST  
MISSION TX 78572

O3450-00-000-0022-00 ( 620046)  
RODRIGUEZ NELDA  
2604 E 20TH ST  
MISSION TX 78572

O3450-00-000-0023-00 ( 620047)  
CONFIDENTIAL  
2606 E 20TH STREET TRUST  
1100 AZIE MORTON RD APT 1105  
AUSTIN TX 78704

O3450-00-000-0024-00 ( 620048)  
MARTINEZ ASENCION  
2700 E 20TH ST  
MISSION TX 78572

O3450-00-000-0025-00 ( 620049)  
GUAJARDO JUAN JOSE  
1702 OAKLAND DR  
MISSION TX 78573

O3450-00-000-0026-00 ( 620050)  
CASTILLO ROGELIO  
2704 E 20TH ST  
MISSION TX 78572

O3450-00-000-0027-00 ( 620051)  
GARCIA JOEL & ROSA  
2706 E 20TH ST  
MISSION TX 78572

O3450-00-000-0028-00 ( 620052)  
PADILLA PALOMA & JOEL GARCIA JR  
2800 E 20TH ST  
MISSION TX 78572

S2950-00-000-0245-38 ( 640409)  
 MARQUEZ GLADIS  
 2222 KARINA DR  
 MISSION TX 78572

S3011-00-000-0031-00 ( 672834)  
 PACHECO NARDA L & LUIS E  
 2429 E 21ST ST  
 MISSION TX 78572

S3011-00-000-0032-00 ( 672835)  
 GARCIA MARTHA VALDEZ  
 2129 EARTH LN  
 MISSION TX 78573-9819

S3011-00-000-0033-00 ( 672836)  
 LOPEZ-MARROQUIN ANA  
 2433 E 21ST  
 MISSION TX 78572

S3011-00-000-0034-00 ( 672837)  
 MARQUEZ JUAN HUMBERTO & SILVIA  
 3205 PAISAJE RD  
 MISSION TX 78573-4514

S3011-00-000-0035-00 ( 672838)  
 MOYA MARITONA  
 2430 E 21ST ST  
 MISSION TX 78572

S3011-00-000-0036-00 ( 672839)  
 ESPARZA LUIS F CASTRO & VIRIDIANA L  
 2428 EAST 21ST ST  
 MISSION TX 78572

S3011-00-000-0047-00 ( 672850)  
 GONZALEZ RUBEN & MARIA M  
 2429 E 20TH ST  
 MISSION TX 78572

S3011-00-000-0048-00 ( 672851)  
 QUIROGA JOSE DAVID & DEYANIRA  
 2431 E 20TH ST  
 MISSION TX 78572

S3011-00-000-0049-00 ( 672852)  
 AVALOS OCTAVIO AUGUSTO & YAIME  
 2203 E 21ST ST  
 MISSION TX 78572

S3011-00-000-0050-00 ( 672853)  
 RUVALCABA LORENA S & JOSE L  
 4002 N 42ND LN  
 MCALLEN TX 78504

S3011-00-000-0051-00 ( 672854)  
 RUVALCABA LORENA S & JOSE L  
 4002 N 42ND LN  
 MCALLEN TX 78504

S3011-00-000-0052-00 ( 672855)  
 CARRERA MIRIAM  
 2428 E 20TH ST  
 MISSION TX 78572

S3011-02-000-0013-00 (20829909)  
 MONTES JAIME GERARDO  
 2431 E 22ND ST  
 MISSION TX 78572

T1043-00-000-0001-00 ( 1125524)  
 BAH TAYLOR SENIOR VILLAGE LTD  
 6517 MAPLERIDGE  
 HOUSTON TX 77081

S3011-02-000-0012-00 (20829908)  
 JUAREZ ROSA M & MANUEL  
 1909 N 45TH  
 MCALLEN TX 78501-3043

**Started: 6:21 p.m.**

**Ended: 6:31 p.m.**

**Item #1.5**

**Rezoning:**

**A 9.000 acre tract of land, more or less,  
out of Lot 236, John H. Shary Subdivision  
AO-I to R-1T  
Elite Development 786, LLC**

Ms. De Luna went over the write-up stating the subject site is located ¼ mile South of E. Griffin Parkway (F.M. 495) along the West side of Taylor Road

**SURROUNDING ZONES:**

N:	R-3	– Multi-Family Residential
E:		– City of McAllen
W:	R-1	– Single Family Residential
S:	R-1	– Single Family Residential

**EXISTING LAND USES:**

N:	Taylor Senior Village
E:	City of McAllen
W:	Single Family Home
S:	Single Family Home
Site:	Vacant

**FLUM:** Low Density Residential (LD)

**REVIEW COMMENTS:** The 9 acres are mostly surrounded by Single Family Residences with the exception of the Taylor Senior Village. P&Z may recall seeing the entire 10-acre tract before for an R-3 (Multi-family residential) zone in November 16, 2022. Due to the significant amount of opposition from the surrounding property owners this item was denied.

Staff notes that this is a new applicant and the request before the Board is to consider this tract for Townhomes. The proposed zone does not comply with the City's Future Land Use Map nor surrounding land uses. Staff also notes that there are not too many areas designated as Moderate Density Residential which is the zone for Townhomes. This area is designed for single family homes; however, it is not uncommon to see townhomes in between residential subdivisions just like Shary Gardens and Mission Manor. A similar request for R-1T was approved on September 27, 2001 by the City Council for an 8-acre tract further north on Taylor just south of E. 28<sup>th</sup> Street. If the request is approved, the applicant is proposing to do a subdivision with 100 R-1T lots.

On June 22, 2023 staff received a petition from surrounding property owners reflecting 75% in opposition to this request. The concerns voiced are regarding the proposed change is not consistent to the 2010 Future Land Use Map that was adopted by the City Council in which they designate this area as Single Family Residential. opposition to this request.

**RECOMMENDATION:** Based on the significant amount of opposition staff is seeking direction.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. William Ueckert who resides at 2601 E. 20<sup>th</sup> Street stated he was opposed to the request. His main concerns were the lot sizes, excessive amounts of units, the 0' rear setback and privacy.

Mrs. Norma Perez who resides at 2603 E. 20<sup>th</sup> Street stated she was opposed to the request.

Mrs. Asencion who resides at 2707 E. 20<sup>th</sup> Street stated he was opposed to the request. His main concerns were traffic and property taxes.

Mr. Raul Zarate who resides at 2413 E. 20<sup>th</sup> Street stated he was opposed to the request.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the hearing. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to deny the rezoning. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Susana De Luna, Planning Director

**AGENDA ITEM:** Conditional Use Permit: To Place a Mobile Food Truck – Taqueria El Nene at 1200 N. Conway Blvd., being a tract of land out of Lots 5 & 6, Block 201, Mission Original Townsite, C-3, Eznal Perez, and Adoption to Ordinance# - De Luna

### NATURE OF REQUEST:

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located near the NE corner of Conway Blvd. and E. 12<sup>th</sup> Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Approval subject to: 1) 1 year re-evaluation in order to assess this new operation; 2) Must comply with all City Codes (Building, Parking, Fire, Health, etc.); and 3) Must acquire a business license prior to occupancy.

**Departmental Approval:** Enter Department Name \_\_\_\_\_

**Advisory Board Recommendation:** P&Z Approval \_\_\_\_\_

**City Manager's Recommendation:** Enter Recommendation \_\_\_\_\_

<b>RECORD OF VOTE:</b>	<b>APPROVED:</b> _____
	<b>DISAPPROVED:</b> _____
	<b>TABLED:</b> _____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO PLACE A MOBILE FOOD TRUCK – TAQUERIA EL NENE AT 1200 N. CONWAY BOULEVARD, BEING A TRACT OF LAND OUT OF LOTS 5 & 6, BLOCK 201, MISSION ORIGINAL TOWNSITE**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 28, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Wednesday, July 10, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

<b>Legal Description</b>	<b>Type</b>	<b>Conditions of Approval</b>
1200N. Conway Boulevard – Being a tract of land out of Lots 5 & 6, Block 201, Mission Original Townsite	To Place a Mobile Food Truck -Taqueria El Nene	<ol style="list-style-type: none"> <li>1) 1 year re-evaluation to assess this new operation</li> <li>2) Must comply with all City Codes (Building, Parking, Fire, Health, etc.); and</li> <li>3) Must acquire a business license prior to occupancy</li> </ol>

READ, CONSIDERED AND PASSED, this the 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

**ITEM# 2.0**

**CONDITIONAL USE PERMIT:** To Place a Mobile Food Truck- Taqueria El Nene  
 1200 N. Conway Blvd.  
 Being a tract of land out of  
 Lots 5 & 6, Block 201,  
 Mission Original Townsite  
 C-3  
 Eznel Perez

**REVIEW DATA**

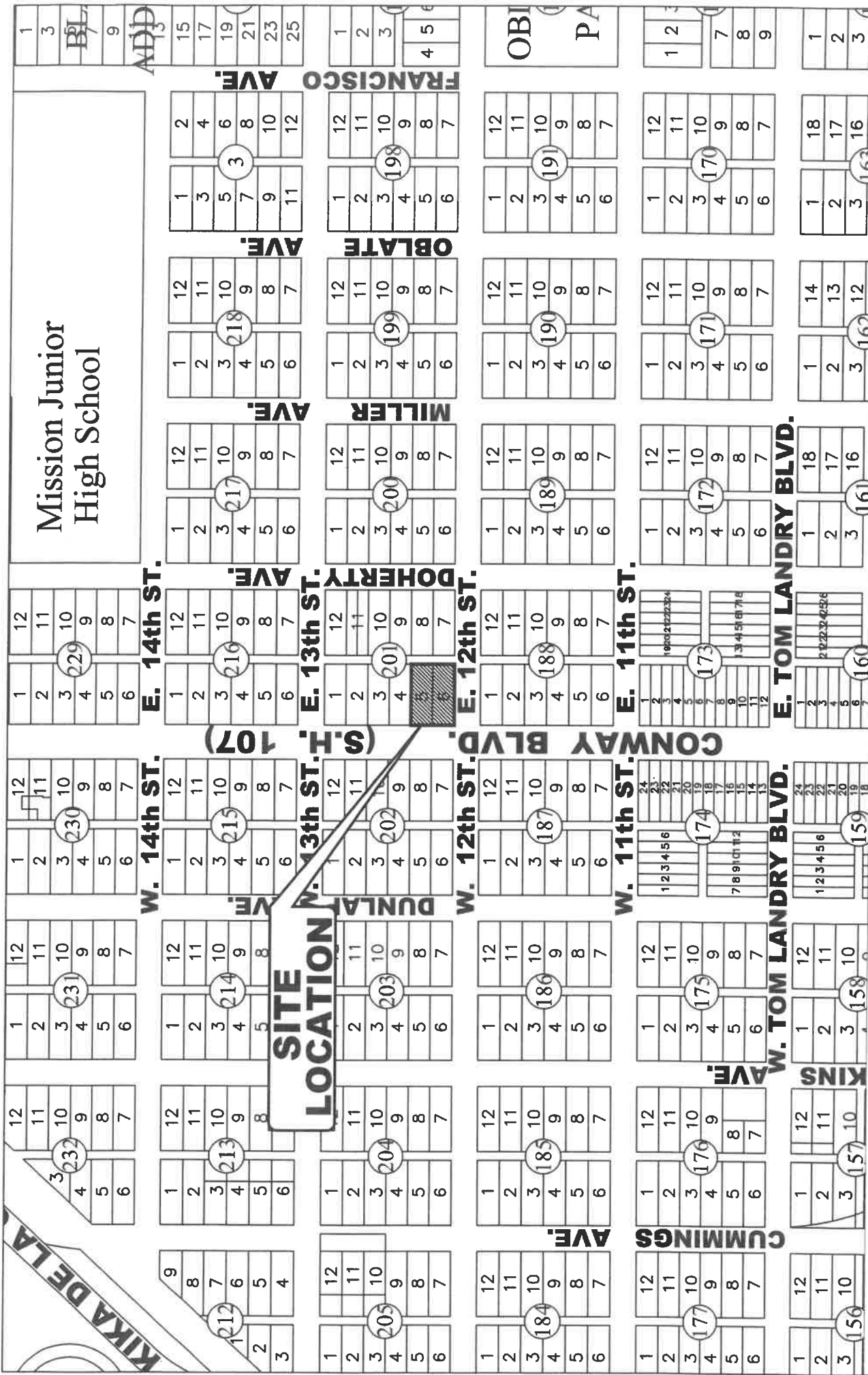
The subject site is located near the NE corner of Conway Blvd. and E. 12<sup>th</sup> Street – see vicinity map. The applicant is leasing an 8’x12’ space from the existing landscaping business to place his mobile food truck to offer hamburgers, hotdogs, and tortas, etc. Access to the site will be provided off of Conway Blvd.

- **Days & Hours of Operation:** Tuesday – Sunday from 5:00 pm to 12:00 am
- **Employees:** 2
- **Parking & Landscaping:** In reviewing the site plan, the existing office measures 15’x21’ for a total of 315 sq.ft. Based on size of the building, there is a total of 4 parking spaces required for the building and 4 parking spaces for the mobile food unit for a total of 8 parking spaces. If request is approved, it is noted that the parking will need to be resurface in order to meet the City’s minimum parking lot standards. Landscaping is in compliance.
- **Other Requirements:** Comply with all Building, Fire and Health Codes.

**REVIEW COMMENTS:** Staff notes that the hours of operation will not coincide with the main business, however the applicant has obtained a written approval from the business owner for the use of the restroom after hours. Staff mailed out 18 notices to property owners within 200’ radius and staff has not received any comments in favor or against the request.

**RECOMMENDATION:** Staff recommends approval subject to:

- 1) 1 yr. re-evaluation in order to assess this new operation,
- 2) Must comply with all City Codes (Building, Parking, Fire, Health, etc.) and
- 3) Must acquire a business license prior to occupancy.



Mission Junior High School



**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 8th Street  
 MISSION, TX 78572  
 PH: (956) 580-9672  
 FAX: (956) 580-8680

Item 10.

No.



Eznel perez  
1200 N conway mission tx

Yo Roberto dominguez autoriso para que  
puedan dar uso de el baño de mi  
condominio en los diaz que laboren,  
también por igual el parqueadero pueden  
darle uso .



## TAQUERIA EL NENE

- TORTAS
- HAMBURGUESA COMBO Y SENCILLA
- HOD DOG BEICON
- HOD DOG SENCILLO





M5200-00-187-0001-00 ( 239954)  
 MARQUEE HOLDINGS LLC  
 2401 WILD FLOWER DR STE B  
 BROWNSVILLE TX 78526

M5200-00-187-0010-00 ( 239957)  
 KADA LLC  
 3716 PECAN BLVD  
 MCALLEN TX 78501

M5200-00-187-0011-00 ( 239959)  
 GUERRA JUAN E & ESTHER  
 7318 STEEPLE COURSE  
 SAN ANTONIO TX 78256

M5200-00-188-0001-00 ( 239962)  
 ORTEGON BLANCA Z TRUSTEE  
 BLANCA Z ORTEGON LVN TRUST  
 401 W HIBISCUS AVE  
 MCALLEN TX 78501

M5200-00-188-0004-00 ( 239964)  
 CITY OF MISSION  
 1201 E 8TH ST  
 MISSION TX 78572

M5200-00-188-0007-00 ( 239967)  
 METHODIST CHURCH  
 1101 DOHERTY AVE  
 MISSION TX 78572

M5200-00-188-0011-00 ( 239968)  
 FIRST UNITED METHODIST CHURCH  
 BOARD OF TRUSTEES  
 1101 DOHERTY AVE  
 MISSION TX 78572

M5200-00-188-0012-00 ( 239969)  
 ZIMMERMAN RALPH & CAROL CO-TR  
 RALPH & CAROL ZIMMERMAN LV TR  
 1123 DOHERTY AVE  
 MISSION TX 78572

M5200-00-201-0001-00 ( 240062)  
 GARZA DANIEL H CERDA & SERGIO H  
 DANIEL J & CESAR A CERDA GUZMAN  
 3206 SAN GABRIEL  
 MISSION TX 78572

M5200-00-201-0003-01 ( 240065)  
 J PENA LAND COMPANY LTD  
 5211 S MCCOLL RD STE E  
 EDINBURG TX 78539

M5200-00-201-0007-00 ( 240067)  
 PAPERMAN LLC  
 1103 PERKINS AVE  
 MISSION TX 78572

M5200-00-201-0010-00 ( 240070)  
 GUERRERO SARA K & SALVADOR  
 1215 DOHERTY AVE  
 MISSION TX 78572

M5200-00-201-0011-00 ( 240071)  
 GARZA BRIAN A  
 1811 SUNDANCE ST  
 PALMHURST TX 78573

M5200-00-202-0007-00 ( 240077)  
 PLANNED PARENTHOOD ASSN  
 916 E HACKBERRY AVE  
 MCALLEN TX 78501

M5200-00-202-0008-00 ( 240078)  
 BROWN LOUIS C TRSTEE  
 1207 N CONWAY AVE  
 MISSION TX 78572

M5200-00-202-0010-00 ( 240080)  
 SAENZ GERARDO H JR & JULIE A  
 1213 N SAINT MARIE ST  
 MISSION TX 78572

M5200-00-202-0012-00 ( 240081)  
 BRUNSON JAMES MONROE  
 6211 PLAINVIEW RD  
 MIDLOTHIAN TX 76065

M5200-00-201-0003-10 ( 655282)  
 SOLIS JAVIER  
 3605 SAN GERARDO  
 MISSION TX 78572

**Started: 6:41 p.m.**

**Ended: 6:43 p.m.**

**Item #2.0**

**Conditional Use Permit:**

**To Place a Mobile Food Truck- Taqueria El Nene  
1200 N. Conway Blvd.  
Being a tract of land out of  
Lots 5 & 6, Block 201,  
Mission Original Townsite  
C-3  
Eznel Perez**

Ms. De Luna went over the write-up stating the subject site is located near the NE corner of Conway Blvd. and E. 12<sup>th</sup> Street. The applicant is leasing an 8'x12' space from the existing landscaping business to place his mobile food truck to offer hamburgers, hotdogs, and tortas, etc. Access to the site will be provided off of Conway Blvd.

- **Days & Hours of Operation:** Tuesday – Sunday from 5:00 pm to 12:00 am
- **Employees:** 2
- **Parking & Landscaping:** In reviewing the site plan, the existing office measures 15'x21' for a total of 315 sq.ft. Based on size of the building, there is a total of 4 parking spaces required for the building and 4 parking spaces for the mobile food unit for a total of 8 parking spaces. If request is approved, it is noted that the parking will need to be resurface in order to meet the City's minimum parking lot standards. Landscaping is complying.
- **Other Requirements:** Comply with all Building, Fire and Health Codes.

**REVIEW COMMENTS:** Staff notes that the hours of operation will not coincide with the main business, however the applicant has obtained a written approval from the business owner for the use of the restroom after hours. Staff mailed out 18 notices to property owners within 200' radius and staff has not received any comments in favor or against the request.

**RECOMMENDATION:** Staff recommends approval subject to:

- 1) 1 yr. re-evaluation in order to assess this new operation,
- 2) Must comply with all City Codes (Building, Parking, Fire, Health, etc.) and
- 3) Must acquire a business license prior to occupancy.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the hearing. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to the approve the conditional use permit. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Susana De Luna, Planning Director

**AGENDA ITEM:** Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Wing Daddy’s Sauce House at 2315 N. Conway Avenue, Suite 250, Lot 1, Shops at 495 Subdivision, C-3, M&S Group, Inc. (c/o Karen Wunsch), and Adoption of Ordinance#\_\_\_\_\_ and Wet Zone Ordinance#\_\_\_\_\_ - De Luna

### NATURE OF REQUEST:

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 430’ north of W. Griffin Parkway along the west side of Conway Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Approval subject to: 1) 2 year re-evaluation at which time the applicant will have to renew the CUP and TABC license; 2) Must comply with all City Codes (Fire, Health and Building Code Requirements); 3) CUP not to be transferable to others, and 4) Must acquire a business license prior to occupancy.

**Departmental Approval:** N/A

**Advisory Board Recommendation:** P&Z Approval

**City Manager’s Recommendation:** Approval *RP*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE  
CONSUMPTION OF ALCOHOLIC BEVERAGES – WING DADDY’S SAUCE HOUSE  
AT 2315 N. CONWAY STREET, SUITE 250, BEING LOT 1, SHOPS AT 495  
SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 28, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Wednesday, July 10, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

<b>Legal Description</b>	<b>Type</b>	<b>Conditions of Approval</b>
2315 N. Conway Street, Suite 250 – Lot 1, Shops at 495 Subdivision	Sale & On-site Consumption of Alcoholic Beverages – Wing Daddy’s Sauce House	<ol style="list-style-type: none"> <li>1) 2 year re-evaluation at which applicant will have to renew the CUP and TABC License</li> <li>2) Must comply with all City Codes (Fire, Health, and Building requirements)</li> <li>3) CUP not to be transferable to others</li> <li>4) Must acquire a business license prior to occupancy</li> </ol>

READ, CONSIDERED AND PASSED, this the 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER  
AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE  
CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE  
PREMISES LOCATED AT 2315 N. CONWAY STREET, SUITE 250  
SHOPS AT 495 SUBDIVISION.**

WHEREAS, City Ordinance No.780, passed and approved by the City Council of the City of Mission on October 7, 1974 designates certain places where beer and other alcoholic beverages may be sold within the corporate limits of the city; and

WHEREAS, a request has been submitted for the designation of a "wet area", for the property located at:

2315 N. CONWAY STREET, SUITE 250  
SHOPS AT 495 SUBDIVISION

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

1. The property located at 2315 N. Conway Street, Suite 250, Lot 1, Shops at 495 Subdivision is designated as "wet area".
2. Said property located at 2315 N. Conway Street, Suite 250, Lot 1, Shops at 495 Subdivision, shall be included in the designated areas where alcoholic beverages may be sold within the city.

READ, CONSIDERED AND APPROVED this 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

**ITEM# 2.2**

**CONDITIONAL USE PERMIT:** Sale & On-Site Consumption of Alcoholic Beverages – Wing Daddy’s Sauce House  
 2315 N. Conway Street, Suite 250  
 Lot 1, Shops at 495 Subdivision  
 C-3  
 M&S Group, Inc.  
 c/o Karen Wunsch

**REVIEW DATA**

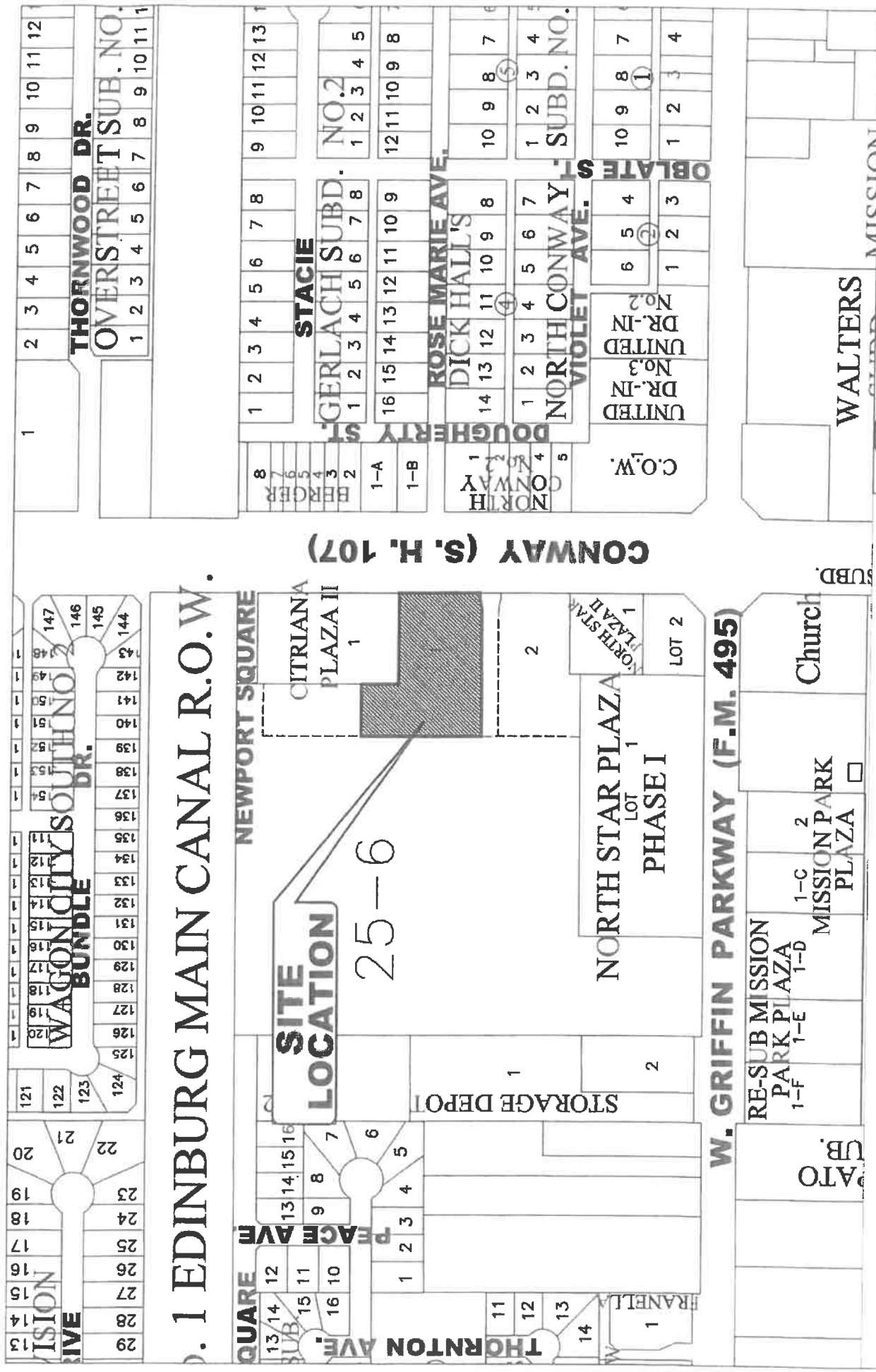
The subject site is located approximately 430’ north of W. Griffin Parkway (FM 495) along the west side of Conway Street - see vicinity map. The applicant leased a 4,203 sq.ft. building with an outdoor patio for a proposed Wing Daddy’s Sauce House Restaurant and would like to offer Alcoholic Beverages in their menu. Access to the site is off of Conway Street.

- **Days & Hours of Operation:** Sunday – Thursday from 11:00 am to 12:00 am and Friday & Saturday from 11:00 am to 1:00 am
- **Staff:** 50 employees location to work different shifts
- **Parking:** In viewing the floor plan, there are 174 seating spaces in the interior portion of the restaurant/bar and 12 seating spaces in the patio for a total of 186 seating spaces, which require 62 parking spaces (186 seats/1 space for every 3 seats = 62 parking spaces). It is noted that the parking area is held in common (78 existing parking spaces) and will be shared with other businesses.

The site plan shows that the restaurant will have a bar component. Sec. 1.56 (3a.) of the Zoning Code states: *Bars, cocktail lounges, taverns, cantinas, saloons, dancehalls, discotheques, discos or nightclub*: “the property line of the lot of any of the above-mentioned businesses which have late hours (after 10:00 p.m.) must be at least 300 feet from the nearest residence, church, school or publicly owned property...”. Staff notes that there no residences within 300 feet.

**REVIEW COMMENTS:** Staff mailed out 13 notices to property owners within 200’ radius of the site, and as of this writing, staff has not received any comments in favor or against this request.

**RECOMMENDATION:** Staff recommends approval subject to: 1) 2 year re-evaluation at which time the applicant will have to renew the CUP and TABC License, and 2) Must comply with all City Codes (Fire, Health, and Building Code requirements), 3) CUP not to be transferable to others.



**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 8th Street  
 MISSION, TX 78572  
 PH: (956) 380-6672  
 FAX: (956) 380-6680

No.



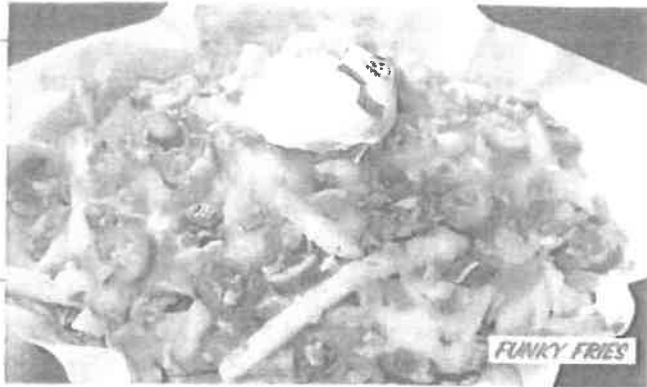


**WING DADDY**  
**• SAUCE HOUSE •**

### APPETIZERS

#### **FUNKY FRIES.....**

**-FRENCH FRIES AT THEIR FINEST! FRESH CRISP FRIES SMOTHERED IN A CULMINATION OF SHREDDED JACK AND CHEDDAR CHEESE PERFECTED WITH A MOUNTAIN OF MOUTHWATERING TOPPINGS. TOPPINGS INCLUDE: JALAPEÑOS, SLICED GREEN ONION, DICED TOMATOES, BACON BITS, AND A SCOOP OF SOUR CREAM.**



#### **QUESO AND CHIPS.....**

**-A BOWL OF OUR SPICY CHILE CON QUESO ACCOMPANIED BY OUR HOMEMADE TORTILLA CHIPS.**

#### **FRIED PICKLES.....**

**-THIS SOUTHERN STAPLE GIVES YOU THE CRUNCH WITH A CRINKLE. ACCOMPANIED BY RANCH DIPPING SAUCE.**

#### **BUFFALO CAULIFLOWER.....REG. LRG.**

**-CAULIFLOWER FLORETS DUSTED WITH OUR PROPRIETARY BREADING, FLASH FRIED, AND TOSSED IN ANY OF OUR TWENTY PLUS HOMEMADE SAUCES. SERVED WITH RANCH.**



#### **BUFFALO CHICKEN FRIES.....**

**-A HEAP OF OUR SEASONED FRIES, TOPPED WITH CRISPY CHICKEN, TANGY BUFFALO SAUCE, AND HOMEMADE RANCH. CHANGE IT UP!! REQUEST YOUR FAVORITE SAUCE.**

#### **SAUCE HOUSE NACHOS.....**

**-WORLD'S BEST!! WE START WITH HOMEMADE CHIPS, SMOTHER THEM IN OUR CHILE CON QUESO, JALAPEÑOS, PICCO DE GALLO, SOUR CREAM, AND GUACAMOLE. YOU'LL BEG FOR SECONDS. ADD BEEF OR CHICKEN ADDITIONAL \$.**

#### **SLOPPY QUESO FRIES.....**

**-OUR SEASONED TO PERFECTION FRIES DRENCHED IN OUR SPICY CHILE CON QUESO.**

#### **FRIED MOZZARELLA.....**

**-CHEESE TO PLEASE! CRISP FRIED MELT-IN-YOUR-MOUTH MOZZARELLA MADNESS SERVED WITH A SIDE OF DELECTABLE MARINARA DIPPING SAUCE.**

#### **FRIED GATOR.....**

**-DON'T BE A GATOR WAFER! TASTES LIKE CHICKEN, WITH MORE OF A BITE! ACCOMPANIED BY OUR ZESTY COCKTAIL SAUCE.**



#### **TEXAS TOOTHPICKS.....**

**-FRESH (NOT SPICY) JALAPEÑO STRIPS, BREADED AND DEEP FRIED, COVERED IN MELTED CHEDDAR CHEESE. SERVED WITH A SIDE OF HOMEMADE RANCH.**

#### **SAUCE HOUSE SAMPLER PLATTER.....**

**-A SIZZLING SAMPLE OF 5 WINGS, 8 BONELESS BITES, 4 MOZZARELLA STICKS, AND A HEAP OF FRIED PICKLES. A DUO OF OUR TASTE BUD TINGLING SAUCES ARE SERVED ON THE SIDE. CHOICE OF TWO WING SAUCES.**

#### **SLEEZEBALLS.....**

**OUR VERSION OF THE TATER TOT ON STEROIDS. FULLY LOADED POTATO BALLS STUFFED WITH THREE CHEESES, BACON, AND CHIVES, SERVED WITH COOL AND SPICY RANCH FIRE SAUCE. BETTER ORDER TWO!**



#### **STUFFED SHROOMS.....**

**-SAVORY MUSHROOM CAPS STUFFED WITH OUR FANTASY SHARP AND CRAB STUFFING AND FRIED TO PERFECTION SERVED WITH HOMEMADE RANCH DRESSING.**

CONSUMING RAW OR UNDERCOOKED MEAT, POULTRY, SEAFOOD, SHELLFISH, OR EGGS MAY INCREASE THE RISK OF FOODBORNE ILLNESS.

### SALADS

#### SLEEZY STEAK SALAD.....

-7 OUNCES OF OUR RIB-EYE ATOP A GENEROUS PORTION OF MIXED GREENS AND WEDGE TOMATOES. WE ADD TWO OF OUR FAMOUS SLEEZEBALLS, GRILLED ONIONS AND BLUE CHEESE TO MAKE THIS A TRUE MASTERPIECE. SPICY RANCH FIRE SAUCE IS SERVED ON THE SIDE.



SLEEZY STEAK SALAD

#### CHEF SALAD.....

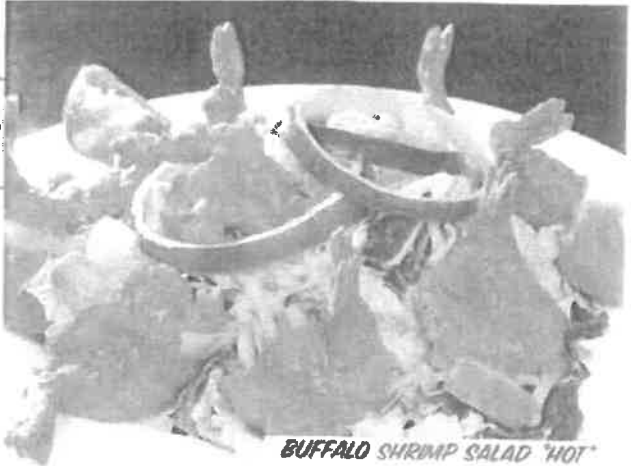
-EVERYTHING A SALAD NEEDS AND THEN SOME! ICEBERG LETTUCE JAZZED UP WITH CHEDDAR CHEESE, BACON, SLICED TURKEY BREAST, DICED EGGS AND HAM.

#### GRILLED CHICKEN CAESAR SALAD.....

-A GENEROUS SERVING OF ROMAINE LETTUCE TOSSED IN CAESAR DRESSING, AGED SHREDDED PARMESAN AND CROUTONS, GARNISHED WITH SAVORY GRILLED CHICKEN.

#### GRILLED CHICKEN SALAD.....

-BREAST OF CHICKEN GRILLED TO PERFECTION AND SERVED SERVED ON TOP OF FRESH ICEBERG LETTUCE



BUFFALO SHRIMP SALAD 'HOT'

#### BUFFALO SALAD.....

-ADD SOME SPICE TO YOUR SALAD WITH YOUR CHOICE OF BUFFALO SHRIMP OR CHICKEN. DON'T BE AFRAID TO GET A LITTLE SAUCY WHEN CHOOSING YOUR WING DADDY'S SAUCE.

#### UPTOWN SALAD.....

-SWEET BABY GREEN LETTUCE MIX, WALNUTS, CRANBERRIES, AND A MILD FETA CHEESE, TOPPED WITH A BAKED PARMESAN CRISP. TOSSED IN RASPBERRY WHANGRETTE DRESSING. ADD CHICKEN!

#### SOUTHWEST CHICKEN SALAD.....

-ICEBERG LETTUCE, DICED GRILLED CHICKEN, SHREDDED CHEDDAR, BLACK BEAN AND CORN SALSA, AVOCADO, TORTILLA CHIPS, JALAPENO CILANTRO WHANGRETTE

#### SIDE SALAD.....

-A SMALLER VERSION OF OUR LARGER SALADS WHICH INCLUDES CARROT STRINGS, CABBAGE, RED ONION AND TOMATO WEDGES.



UPTOWN SALAD

### KID'S MENU FOR CHILDREN 12 AND UNDER....DON'T MAKE US CARD YOU.

#### BURGER, FRIES AND DRINK .....

BONELESS BITES, FRIES AND DRINK.....

GRILLED CHEESE SANDWICH, FRIES AND DRINK.....



GRILLED CHEESE SANDWICH WITH FRIES



BURGER AND FRIES



**WINGS**

-THEY DON'T CALL US WING DADDY'S FOR NOTHING! THESE WINGS ARE THE FRESHEST, BIGGEST, BADDEST TO THE BONEST THAT HAVE EVER PASSED YOUR LIPS! WHETHER YOU LIKE THEM SWEET OR SIZZLING HOT, WE'RE KNOWN FOR OUR FRESH, FLAVORFUL WINGS!

**BONELESS BITES**

- EVERYTHING YOU LOVE ABOUT THE WING WITHOUT THE BONE!
- 8 (1 SAUCE).....
- 12 (1 SAUCE).....
- 18 (2 SAUCES).....
- 24 (2 SAUCES).....
- 36 (3 SAUCES).....

**BONELESS STRIPS**

- 3 (1 SAUCE).....
- 5 (1 SAUCE).....
- 8 (2 SAUCES).....
- 15 (3 SAUCES).....

**WINGS BONE-IN**

- 5 (1 SAUCE).....
- 10 (1 SAUCE).....
- 20 (2 SAUCES).....
- 50 (3 SAUCES).....

ADD \$ FOR EVERY 10 WINGS "ALL DRUM"

**RUFFALO CAULIFLOWER**

-CAULIFLOWER FLORETS DUSTED WITH OUR PROPRIETARY BREADING, FLASH FRIED, AND TOSSED IN ANY OF OUR TWENTY PLUS HOMEMADE SAUCES. SERVED WITH RANCH.

- REGULAR.....
- LARGE.....



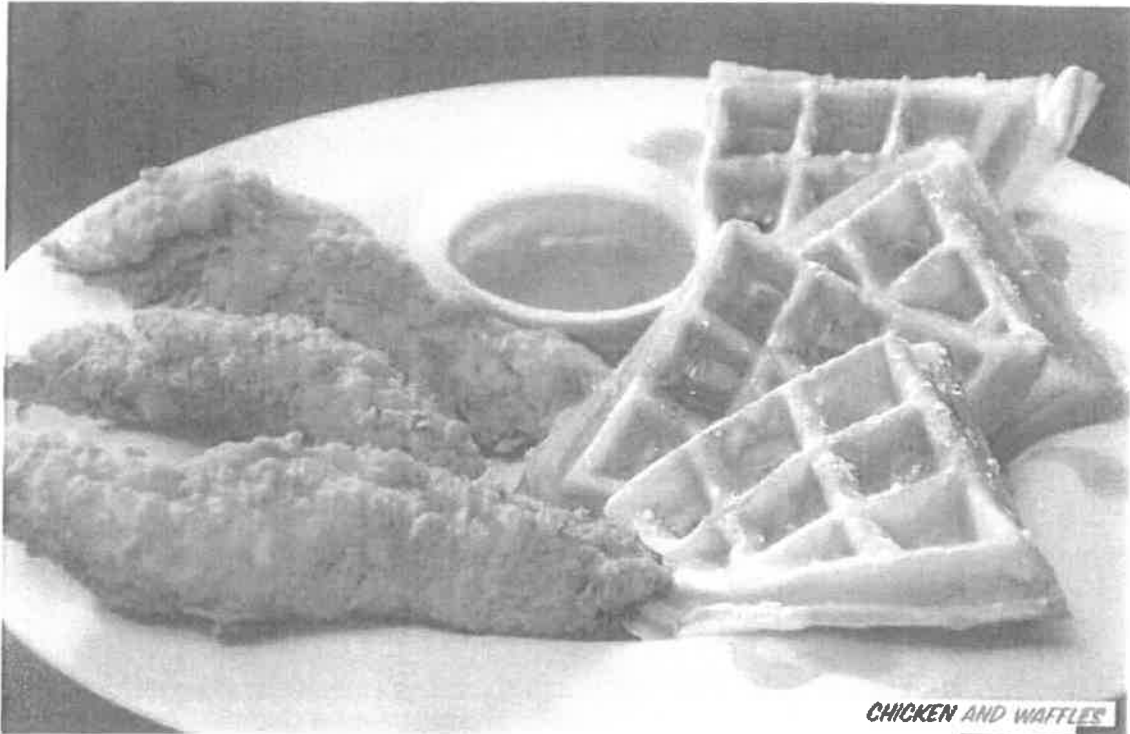
**WING DADDY'S SAUCES**

- |                    |                 |                          |
|--------------------|-----------------|--------------------------|
| *BBQ               | *CAJUN          | *CHIPOTLE RASPBERRY      |
| *GIRLY             | *HONEY HOT      | *CHERRY CHIPOTLE BBQ     |
| *LEMON PEPPER      | *HELLFIRE       | *PECKER WRECKER          |
| *GARLIC PARMESAN   | *TANGASAURUS    | *BLASPHEMOUS BACON       |
| *HONEY BBQ         | *GHOST RUSH     | *SCORCHIN' CILANTRO LIME |
| *GENERAL TSO       | *FLAMIN' BBQ    | *BLACKBERRY HABANERO     |
| *HOT               | *SWEET JALAPEÑO | *ASIAN PERSUASION        |
| *ZESTY BLOODY MARY |                 | *MANGO HABANERO          |

## CHICKEN AND WAFFLES.....

THEY SAID IT COULDN'T BE DONE. THE BAR WAS TOO HIGH, THEY SAID. BUT WING DADDY'S BEAT THE ODDS AND BROKE THE FORT SPEED RECORD FOR COMFORT FOOD. THICK AND DELICIOUS BELGIAN WAFFLES, 3 STRIPS OF OUR BONELESS HAND BREADED CHICKEN, A SPRINKLING OF POWDERED SUGAR, SERVED WITH HONEY HOT SAUCE AND MAPLE SYRUP? POUR IT ON, START THE ADDICTION...

Item 11.



CHICKEN AND WAFFLES

## BABY BACK RIBS

HALF RACK.....

FULL RACK.....

TENDER, TASTY AND TOP SECRET! OUR SAVORY, FALL OFF THE BONE RIBS ARE DOUSED IN OUR ULTRA TOP SECRET BBQ SAUCE...SO SECRET WE BLINDFOLD OUR COOKS! ALSO AVAILABLE WITH OUR OTHER SAUCY TEMPTATIONS: HONEY HOT, FLAMIN' BBQ, AND HONEY BBQ. -SERVED WITH 2 OF THE FOLLOWING: POTATO SALAD, COLESLAW, OR FRIES.



BABY BACK RIBS- HALF RACK "BBQ"

## RIBLETS

RIBLET BASKET.....

THREE SAUCE SMOTHERED SLABS WITH FRIES

RIBLET PLATTER .....

FIVE SAUCE SMOTHERED SLABS, FRIES, AND COLESLAW



BUFFALO SHRIMP "TANGASOURIS"

## BUFFALO SHRIMP

-MAY WE RECOMMEND: HONEY HOT, TANGASOURIS, AND LEMON PEPPER. THESE BUTTERFLIED AND BATTERED BAD BOYS ARE FRIED UNTIL CRISPY AND TOSSED IN ANY OF OUR SAVORY SAUCES.

6 (1 SAUCE).....

10 (1 SAUCE).....

20 (2 SAUCES).....

30 (3 SAUCES).....

**WING DADDY'S HAMBURGERS** SERVED WITH FRIES, SWEET POTATO FRIES ADD \$1

**LOCKJAW BURGER**.....

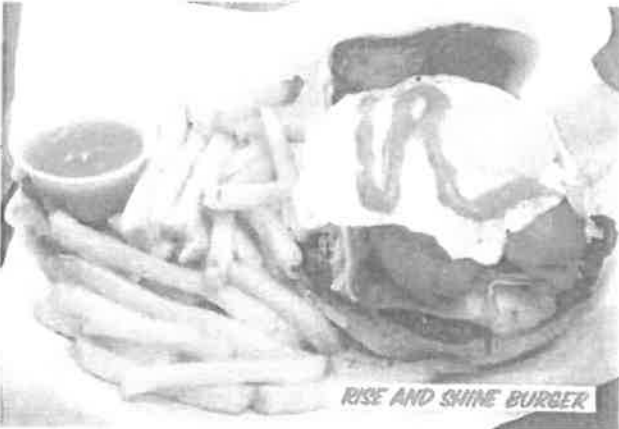
-OUR HALF POUND BURGER, TOPPED WITH CRISPY CUBES OF BRISKET, DRENCHED IN FLAMIN' BBQ SAUCE THEN DRIZZLED WITH TANGY THOUSAND ISLAND DRESSING. SERVED WITH PICKLES AND ONIONS. PREPARE FOR BURGER UTOPIA.

**MUSHROOM SWISS BURGER**.....

-MOUTHWATERING SAUTÉED MUSHROOMS WITH MELTED SWISS CHEESE ATOP OUR 1/2 LB. SEASONED BEEF PATTY. HEAVEN ON A BUN!

**RISE AND SHINE BURGER**

.....  
-WAKE UP THOSE TASTE BUDS! WE TOP OUR 1/2 POUND BEEF PATTY WITH AMERICAN CHEESE, HASH BROWNS, A GRILLED BREAKFAST DOG, AND A FRIED EGG. TOPPED OFF WITH OUR MONEY HOT WING SAUCE. NOT JUST FOR BREAKFAST ANYMORE.... 🍷



RISE AND SHINE BURGER

**BORDER BURGER**.....

-PUT ONE FOOT OVER THE BORDER WITH THIS SEASONED 1/2 LB. PATTY. ADORNED WITH MELTED CHEESE, GUACAMOLE, PICO DE GALLO, JALAPEÑOS AND SOUR CREAM, THIS BURGER WILL LEAVE YOU CRAVING TIME SOUTH OF THE BORDER. 🍷

**SMOKEY BBQ BACON BURGER**.....

-OUR 1/2 LB. SEASONED BEEF PATTY SLATHERED IN OUR SECRET AND SALTRY BBQ SAUCE AND TOPPED WITH SMOKEY PROVOLONE AND SIZZLING BACON. 🍷

**INFERNO BURGER**.....

-LIGHT IT UP WITH THIS INSANELY TASTY BURGER. WE SMOTHER A 1/2 POUND BEEF PATTY AND PULLED PORK WITH MELTY SWISS AND AMERICAN CHEESES, GRILLED ONIONS, FLAMIN' BBQ SAUCE, CRISP BACON, FRIED JALAPEÑO SNAP CAPS, AND HELLFIRE SAUCE. GET READY TO ORDER ANOTHER BEER! 🍷

**SAUCY BLUE BURGER**.....

-BOOM! OUR 1/2 POUND PATTY SMOTHERED WITH BLUE CHEESE AND WING DADDY'S FAMOUS HOT SAUCE WILL HEAD BUTT YOUR MOUTH WITH POWERFUL FLAVORS. 🍷

**SLOPPY QUESO BURGER**.....

-GET READY TO GET SOME ON YA! THIS MONSTER BURGER STARTS WITH OUR 1/2 POUND SEASONED BEEF PATTY, WHICH IS TOPPED WITH OUR TASTY FRIES, AND THEN DRENCHED IN OUR TOP NOTCH CHILE CON QUESO. 🍷

**FIXER UPPER**.....

-WE'RE NOT THE BOSS OF YOU! FIX IT UP AND CHOW DOWN ON A PERFECTLY SEASONED 1/2 LB. BEEF PATTY DESIGNED AND DEVoured HOWEVER YOU WANT!

**FIERY GREEN CHILE CHEESEBURGER**

.....  
1/2 POUND SEASONED BEEF PATTY COVERED IN MELTY PEPPER JACK CHEESE, A CRISPY BREADED HATCH GREENS CHILE AND CRISPY ONIONS. FINISHED OFF WITH A SPICY GREEN CHILE CREAM SAUCE THAT WILL HAVE YOU DOWNING THAT FIRST BEER. BRING IT!

**BURGER FIXINS**.....

-SAUTÉED ONIONS,  
SAUTÉED MUSHROOMS,  
AMERICAN CHEESE, PROVOLONE CHEESE, SWISS CHEESE,  
PEPPER JACK CHEESE, FRESH JALAPEÑO, PICKLED JALAPEÑO

**SPECIAL FIXINS**.....

-GUACAMOLE, BACON, FRIED EGG

**GLUTEN FREE BUN**.....

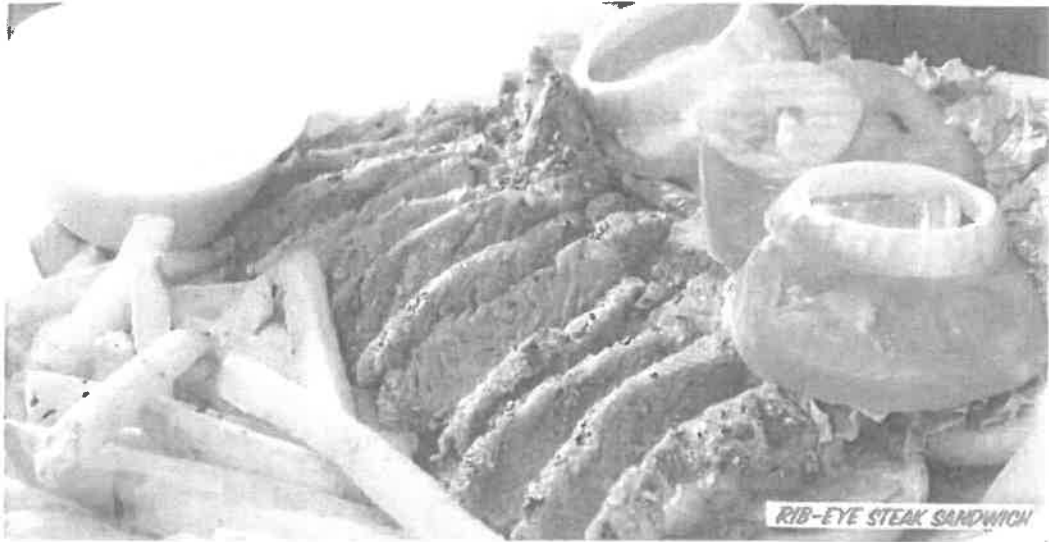


FIERY GREEN CHILE BURGER

**SANDWICHES** SERVED WITH FRIES, SWEET POTATO FRIES ADD

**RIB-EYE STEAK SANDWICH.....**

*-THE STEAK SANDWICH OF YOUR DREAMS! BITE INTO OUR JUICY RIB-EYE PREPARED TO YOUR SPECS. SERVED WITH OUR DJJON HORSE RADISH SAUCE.*



**SOUTHWEST CHICKEN SANDWICH.....**

*-SO GRILLED AND BE GUILTY! OUR GRILLED CHICKEN BREAST SEASONED TO PERFECTION. TOPPED WITH SLICED FRESH AVOCADO, HATCH GREEN CHILE AND SWISS CHEESE.*

**PHILLY CHEESESTEAK.....**

*-A CHEESY CLASSIC! THINLY SLICED RIB-EYE STEAK, SAUTEED ONIONS, PEPPERS, MUSHROOMS AND MELTED PROVOLONE, SERVED ON A FRENCH ROLL.*

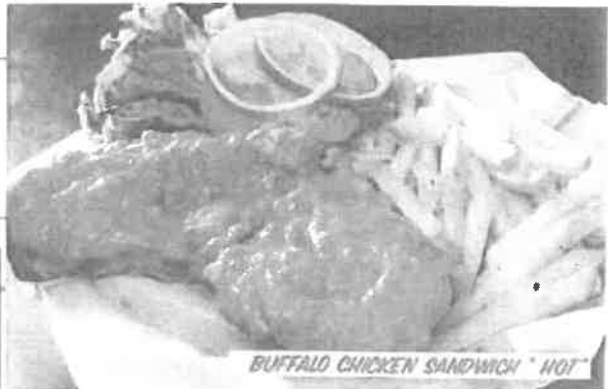
**BRISKET SANDWICH.....**

*-IT'S NOT COMPLICATED. TENDER AND JUICY BEEF BRISKET, BBQ SAUCE OVER TOP. CHOOSE ANY OF OUR THREE BBQ CHARGES, OR GET CRAZY AND DO SOME MONEY HOT. SERVED WITH PICKLES AND ONIONS.*



**BUFFALO CHICKEN SANDWICH.....**

*-DON'T BE CHICKEN. GET SAUCY! OUR CLASSIC BREADED AND FRIED CHICKEN BREAST, SERVED IN YOUR FAVORITE WING SAUCE.*



**WING DADDY CLUB.....**

*-EVERYBODY WANTS TO BE A MEMBER WHEN IT COMES TO THIS SANDWICH! AMERICAN AND SWISS CHEESE, HAM, TURKEY AND BACON SERVED WITH ITALIAN VINAIGRETTE ON THE SIDE.*



**SIDES**

- SWEET POTATO FRIES.....
- ONION RINGS.....
- CARROTS AND CELERY.....
- FRIES.....
- COLESLAW.....
- POTATO SALAD.....
- RANCH, BLUE CHEESE, OR ADDITIONAL WING SAUCE.....

**DESSERTS**

**FRIED CHEESECAKE**

CHOCOLATE CAKE.....  
 FRIED COOKIE DOUGH WITH SCOOP OF VANILLA ICE CREAM.....  
 ADD A SCOOP OF VANILLA ICE CREAM TO ANY DESSERT.....

**BACON COOKIE PIE**

WAFFLE STUFFED WITH CRISPY BACON, SURROUNDED ON EACH SIDE BY CRISP COOKIE, BATTER DIPPED, SPRINKLED WITH BACON AND FRIED UNTIL GOLDEN BROWN. SERVED WITH A SCOOP OF ICE CREAM.



BACON COOKIE PIE

**BEVERAGES**

ICED TEA, SWEET TEA, COKE, DIET COKE, SPRITE, DR PEPPER, DIET DR PEPPER, ORANGE SODA, LEMONADE, ROOT BEER

[WWW.WINGDADDYSUSA.COM](http://WWW.WINGDADDYSUSA.COM)



FRANCHISE INFORMATION @ [WINGDADDYS.COM](http://WINGDADDYS.COM)

- |   |   |  |  |
|---|---|--|--|
| <p>1215 MONTWOOD DR.<br/>EL PASO, TEXAS 79936<br/>(915) 856-WING (19464)</p>    | <p>2120 JACKSON KELLER RD<br/>SAN ANTONIO, TX 78213<br/>(210)366-WING (19464)</p>                     | <p>3115 W. PARKER ROAD STE 400<br/>PLANO, TX 75083<br/>(469) 969-0584</p>    | <p>CENTRO COMMERCIAL<br/>LAS MISIONES<br/>CD. JUAREZ, CHIH. MX<br/>(656) 648-WING (19464)</p>  |
| <p>1100 SEAN HUGHERTY DR.<br/>EL PASO, TX 79934<br/>(915) 821-WING (19464)</p>  | <p>1115 SE MILITARY DR.<br/>SAN ANTONIO, TX 78214<br/>(202) 922-WING (19464)</p>                      | <p>7706 MINNAPOLIS AVE. STE 800<br/>LUBBOCK, TX 79424<br/>(806) 828-9454</p> | <p>CENTRO CITADELLA<br/>SAN LUIS POTOSI, SLP. MX<br/>+52 (444) 688-0500</p>  |
| <p>7500 N. MEESA<br/>EL PASO, TX 79912<br/>(915) 585-WING (19464)</p>           | <p>10730 POTRANCO RD.<br/>SAN ANTONIO, TX 78251<br/>(210) 256-WING (19464)</p>                        | <p>2831 TOWN CENTER DRIVE<br/>NEW BRAUNFELS, TX 78130<br/>(830) 625-9464</p> | <p>AV. REFORMA 4400 LOC SA-02-5<br/>COL. MEXICO<br/>NUEVO LAREDO, TAMALIPAS MX<br/>+52 (867) 715-7473</p>                                    |
| <p>1201 AIRWAY BLVD.<br/>EL PASO, TX 79925<br/>(915) 771-WING (19464)</p>       | <p>903 E BITTERS RD<br/>SAN ANTONIO, TX 78216<br/>210-496-9400</p>                                    | <p>2445 SAN ISIDRO<br/>LAREDO, TX 78045<br/>(361) 771-9464</p>               | <p>CENTRO COMMERCIAL UP TOWN<br/>QUERETARO, QRO. MX<br/>442-688-9808</p>   |
| <p>1461 N. LEE TREVINO<br/>EL PASO, TX 79936<br/>(915) 592-WING (19464)</p>     | <p>6430 BANDERA RD.<br/>LEON VALLEY, TX 78238<br/>(202) 630-WING (19464)</p>                          | <p>601 S. JACKSON<br/>PHARR, TX 78577<br/>(361) 783-7500</p>                 | <p>PLAZA MONUMENTAL<br/>CD. JUAREZ, CHIH. MX<br/>656-611-5490</p>  |
| <p>13700 EASTLAKE BLVD. STE 100<br/>HURDON CITY TX 79928<br/>1915) 852-4834</p> | <p>2763 E. EL DORADO PKWY. STE. 105<br/>LITTLE ELM, TX 75068<br/>(972) 987-4562</p>                   | <p>7911 ARTCRAFT RD<br/>EL PASO, TX 79982<br/>915-537-WING (19464)</p>       | <p>AVE. VALLES HIJOS COLONIA<br/>FLAMBOYANES, 89030 TAMPICO, MX<br/>+52 (833) 116-5565</p>   |
| <p>775 S. TELSHOR<br/>LAS CRUCES, NM 88001<br/>(575) 532-5041</p>               | <p>9811 S W 35 SWRD NIB<br/>AUSTIN, TX 78744<br/>ACROSS FROM SOUTHMARK MEADOWS<br/>(512) 292-9000</p> | <p>700 N. ZARAGOZA<br/>EL PASO, TX 79907<br/>915-858-WING (19464)</p>        | <p>AVE. ROARULO GARZA N 410,<br/>630 CON AVE MIGUEL ALEMAN,<br/>CENTRO COMERCIAL PLAZA ESTRELLA<br/>MONTERREY, MX<br/>+52 (818) 486-5108</p> |
| <p>12302 MONTANA AVE.<br/>EL PASO, TX 79938<br/>915-855-WING (19464)</p>        | <p>5230 DE ZAMALA RD.<br/>SAN ANTONIO, TX 78249<br/>210-691-WING (19464)</p>                          |  | <p>AVE PEDRO CARDENAS<br/>#100 FRACC VICTORIA,<br/>CENTRO COMERCIAL PLAZA FIESTA<br/>CP 87390<br/>+52 (868) 819-1912</p>                     |

VISIT OUR AFFILIATES:

CONSUMING RAW OR UNDERCOOKED MEAT, POULTRY, SEAFOOD, SHELLFISH, OR EGGS MAY INCREASE THE RISK OF FOODBORNE ILLNESS.



[TOROBURGERBAR.COM](http://TOROBURGERBAR.COM)



[CHAROALERDRIVE.COM](http://CHAROALERDRIVE.COM)



**TEXAS ALCOHOLIC BEVERAGE COMMISSION**  
*Taxons Helping Businesses & Protecting Communities*

**Required Certifications**

*Join TABC in the fight against human trafficking*

L-CERT (7/2022)

Submit this form to the proper officials to obtain certification for the type of license/permit for which you are applying as required by TX Alc. Bev. Code, Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13. This Required Certifications form must be submitted with your Initial Application form.  
 Contact your local TABC office for assistance.

**LOCATION INFORMATION**

1. Trade Name of Location (Name of restaurant, bar, store, etc.) <b>WING DADDY'S SAUCE HOUSE</b>			
2. Owner of Business/Applicant (Name of Corporation, LLC, etc.) <b>M&amp;S GROUP INC</b>			
3. Type of Owner <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Other: _____			
4. Location Address <b>2315 N CONWAY AVE</b>			
City <b>MISSION</b>	County <b>HIDALGO</b>	State <b>TX</b>	Zip Code <b>78574-2346</b>
5. Mailing Address <b>2021 E YANDELL DR</b>			
City <b>EL PASO</b>	County <b>EL PASO</b>	State <b>TX</b>	Zip Code <b>79903-3513</b>
6. Business Telephone Number <b>PENDING</b>	Alternate Telephone Number <b>(915) 544-9464</b>	E-mail Address <b>accountspayable1@wingdaddys.com</b>	
7. Application for:			
<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Reinstatement	License/Permit Number	<input type="checkbox"/> Reinstatement and Change of Trade Name
	<input type="checkbox"/> Change of Location	License/Permit Number	<input type="checkbox"/> Change of Location and Trade Name
8A. Type of Off-Premise Retailer License/Permit:			
<input type="checkbox"/> BF Retail Dealer's Off-Premise License	<input type="checkbox"/> E Local Cartage Permit	<input type="checkbox"/> P Package Store Permit	
<input type="checkbox"/> BQ Wine and Malt Beverage Retail Dealer's Off-Premise Permit	<input type="checkbox"/> ET Third-Party Local Cartage Permit	<input type="checkbox"/> Q Wine Only Package Store	
<input type="checkbox"/> LP Local Distributor's Permit			
8B. Type of On-Premise Retailer License/Permit:			
<input type="checkbox"/> BE Retail Dealer's On-Premise License	<input type="checkbox"/> E Local Cartage Permit	<input checked="" type="checkbox"/> MB Mixed Beverage	
<input type="checkbox"/> BG Wine and Malt Beverage Retail Dealer's On-Premise Permit	<input checked="" type="checkbox"/> FB Food and Beverage Certificate	<input type="checkbox"/> WP Waterpark Permit	
<input type="checkbox"/> BP Brewpub License	<input checked="" type="checkbox"/> LH Late Hours Certificate		
8C. Type of Wholesaler's, Distributor's, or Manufacturer's License/Permit:			
<input type="checkbox"/> BB General Distributor's License	<input type="checkbox"/> D Distillers and Rectifiers Permit - allows on-premise consumption	<input type="checkbox"/> S Nonresident Seller's Permit	
<input type="checkbox"/> BC Branch Distributor's License	<input type="checkbox"/> DS Out-of-State Winery Direct Shipper's Permit	<input type="checkbox"/> SD Brewer's Self-Distribution License	
<input type="checkbox"/> BN Nonresident Brewer's License	<input type="checkbox"/> G Winery - allows on-premise consumption	<input type="checkbox"/> W Wholesaler's Permit	
<input type="checkbox"/> BW Brewer's License	<input type="checkbox"/> J Bonded Warehouse	<input type="checkbox"/> X General Class B Wholesaler Permit	
<input type="checkbox"/> JD Bonded Warehouse (Dry Area)			
9. For On or Off-Premise Applicants, indicate Primary Business type at this Location:			
<input type="checkbox"/> Bar	<input type="checkbox"/> Grocery/Market	<input type="checkbox"/> Package Store	<input type="checkbox"/> Sexually Oriented
<input type="checkbox"/> Civic Center	<input type="checkbox"/> Hotel	<input type="checkbox"/> Public Entertainment Fac. (PEF as defined in Sec. 108.73)	<input type="checkbox"/> Sporting Arena
<input type="checkbox"/> Convenience Store	<input type="checkbox"/> Motel	<input type="checkbox"/> Racetrack	
<input type="checkbox"/> Delivery Company	<input type="checkbox"/> Movie Theater	<input checked="" type="checkbox"/> Restaurant	

Trade Name: WING DADDY'S SAUCE HOUSE

Location Address: 2315 N CONWAY AVE City: MISSION County: HIDALGO

Off-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit...requests certification, the city secretary...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary: P, Q, BF, BQ

TX Alc. Bev. Code, Section 11.37 & 61.37

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this \_\_\_ day of \_\_\_, 20\_\_\_, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Table with 2 columns: Permits/Licenses Wet For, Based on most recent local option election, area is wet for. Rows include BF, BF, BQ, Q, and BF, BQ, Q, P.

OR

I hereby refuse on this \_\_\_ day of \_\_\_, 20\_\_\_ to certify this location.

SIGN

HERE City Secretary/Clerk, City, TEXAS

SEAL

On-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit...requests certification, the city secretary... shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)

TX Alc. Bev. Code, Section 11.37 & 61.37

I hereby certify on this \_\_\_ day of \_\_\_, 20\_\_\_, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Table with 2 columns: Permits/Licenses Wet For, Based on most recent local option election, area is wet for. Rows include MB, MB/FB, BG\*, BG/FB\*, BE\*, and BE/FB\* with various permit descriptions.

SIGN

HERE City Secretary/Clerk, City, TEXAS

SEAL

Certification for Late Hours Certificate (LH)

TX Alc. Bev. Code, Chapters 29 & 70 et seq.

I hereby certify on this \_\_\_ day of \_\_\_, 20\_\_\_, that one of the below is correct:

Table with 2 columns: checkbox, description. Rows describe governing body authorization and population criteria.

SIGN

HERE City Secretary/Clerk, City, TEXAS

SEAL

Trade Name: WING DADDY'S SAUCE HOUSE

Location Address: 2315 N CONWAY AVE City: MISSION County: HIDALGO

**Wholesaler, Distributor or Manufacturer Certifications**  
Per Sec. 11.037, not later than the 30<sup>th</sup> day after the date a prospective applicant for a permit...requests certification, the city secretary...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

**Certificate of City Secretary for: J**

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

**SIGN**  
HERE \_\_\_\_\_, \_\_\_\_\_, TEXAS  
City Secretary/Clerk City

**SEAL**

**Certificate of City Secretary for Winery (G) Applicants**

Per Sec. 16.011, "A winery permit may be issued for premises in an area in which the sale of wine has not been authorized by a local option election..."

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, that this location address  is  is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

**OR**  
 I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ to certify this location.

**SIGN**  
HERE \_\_\_\_\_, \_\_\_\_\_, TEXAS  
City Secretary/Clerk City

**SEAL**

**Certificate of City Secretary for: BW & D**

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages, and

does  does not allow for on-premise consumption and  
 does  does not allow for off-premise consumption in accordance with 501.035 of the Election Code.

**OR**  
 I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ to certify this location.

**SIGN**  
HERE \_\_\_\_\_, \_\_\_\_\_, TEXAS  
City Secretary/Clerk City

**SEAL**

**Certificate of City Secretary for BE, BIC, W & X**

Applicants Per Sec. 251.79 "a wholesaler's permit, general class B wholesaler's permit, or a general or branch distributor's license may be issued and licensed premises maintained *in any area where the sale of any alcoholic beverage is legal.*"

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, that this location address  is  is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

**OR**  
I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ to certify this location.

**SIGN**  
HERE \_\_\_\_\_, \_\_\_\_\_, TEXAS  
City Secretary/Clerk City

**SEAL**

Trade Name: WING DADDY'S SAUCE HOUSE

Location Address: 2315 N CONWAY AVE

City: MISSION

County: HIDALGO

Off-Premise Certifications

Per Sec. 11.37, not later than the 30<sup>th</sup> day after the date a prospective applicant for a permit requests certification, the county clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order...

Certificate of County Clerk: P, Q, BF, BQ

TX Alc. Bev. Code, Section 11.37 & 61.37

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> BF	The legal sale of malt beverages for off-premise consumption only <input type="checkbox"/> greater than 5% alcohol by volume OR <input type="checkbox"/> 5% or less alcohol by volume
<input type="checkbox"/> BF, BQ, Q	The legal sale of malt beverages and wine for off-premise consumption only
<input type="checkbox"/> BF, BQ, Q, P	The legal sale of all alcoholic beverages for off-premise consumption only

OR

I hereby refuse on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ to certify this location.

SIGN

HERE \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

SEAL

On-Premise Certifications

Per Sec. 11.37, not later than the 30<sup>th</sup> day after the date a prospective applicant for a permit requests certification, the county clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order....

Certificate of County Clerk (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)

TX Alc. Bev. Code, Section 11.37 & 61.37

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> MB	Mixed Beverage Permit
<input type="checkbox"/> MB/FB	Mixed Beverage Restaurant Permit with required Food and Beverage Certificate
<input type="checkbox"/> BG*	Wine and Malt Beverage Retail Dealer's On-Premise Permit
<input type="checkbox"/> BG/FB*	Wine and Malt Beverage Retail Dealer's On-Premise Permit with required Food and Beverage Certificate
<input type="checkbox"/> BE*	Retail Dealer's On-Premise License
<input type="checkbox"/> BE/FB*	Retail Dealer's On-Premise License with required Food and Beverage Certificate
	<input type="checkbox"/> greater than 5% alcohol by volume OR <input type="checkbox"/> 5% or less alcohol by volume
*Mark box on right for BE and/or BE/FB	
*Mark box on right for any of the following license or permit types BG, BG/FB BE, BE/FB	Election for given location was held for: <input type="checkbox"/> legal sale of malt beverage/wine (17%) on-premise AFTER Sept. 1, 1999 OR <input type="checkbox"/> legal sale of malt beverage/wine (14%) on-premise BEFORE Sept. 1, 1999

SIGN

HERE \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

SEAL

Certification for Late Hours Certificate (LH)

TX Alc. Bev. Code, Chapters 29 & 70 et seq.

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that one of the below is correct:

<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <i>mixed beverages</i> between midnight and 2:00 A.M.;
OR	
<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <i>malt beverage</i> between midnight and _____ A.M.;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 500,000 or more according to the 24 <sup>th</sup> Decennial Census of the United States as released by the Bureau of the Census on April 1, 2020;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2020).

SIGN

HERE \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

SEAL

Trade Name: WING DADDY'S SAUCE HOUSE

Location Address: 2315 N CONWAY AVE City: MISSION County: HIDALGO

**Wholesaler, Distributor or Manufacturer Certifications**  
Per Sec. 11.37, not later than the 30<sup>th</sup> day after the date a prospective applicant for a permit...requests certification, the county clerk...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order...

**Certificate of County Clerk for: J**

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

SIGN  
HERE \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

**SEAL**

**Certificate of County Clerk for Winery (C) Applicants**

Per Sec. 16.011, "A winery permit may be issued for premises in an area in which the sale of wine has not been authorized by a local option election..."

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that this location address  is  is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR  
 I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ to certify this location.  
SIGN  
HERE \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

**SEAL**

**Certificate of County Clerk for: BW & D**

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages, and

does  does not allow for on-premise consumption and  
 does  does not allow for off-premise consumption in accordance with 501.035 of the Election Code.

OR  
 I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ to certify this location.  
SIGN  
HERE \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

**SEAL**

**Certificate of County Clerk for: BB & BC, W & X**

Applicants Per Sec. 251.79 "a wholesaler's permit, general class B wholesaler's permit, or a general or branch distributor's license may be issued and licensed premises maintained *in any area where the sale of any alcoholic beverage is legal.*"

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that this location address  is  is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR  
I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ to certify this location.  
SIGN  
HERE \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

**SEAL**

Trade Name: WING DADDY'S SAUCE HOUSE

Location Address: 2315 N CONWAY AVE City: MISSION County: HIDALGO

**Publisher's Affidavit for All Applicants Except BN, DS, S  
TX Alc. Bev. Code, Section 11.39 and 61.38**

Name of newspaper	
City, County	
Dates notice published in daily/weekly newspaper (MM/DD/YYYY)	
<i>Publisher or designee certifies attached notice was published in newspaper stated on dates shown.</i>	
Signature of publisher or designee Sworn to and subscribed before me on this date (MM/DD/YYYY)	
Signature of Notary Public	

ATTACH PRINTED  
COPY OF THE  
NOTICE HERE  
[Click here to see example of newspaper publication](#)

**SEAL**

**Comptroller of Public Accounts Certificate for All Applicants  
TX Alc. Bev. Code, Section 11.46 (b) & 61.42 (b)**

This is to certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, the applicant holds or has applied for and satisfies all legal requirements for the issuance of a Sales Tax Permit under the Limited Sales, Excise and Use Tax Act or the applicant as of this date is not required to hold a Sales Tax Permit and that none of the persons making this application are indebted to the State of Texas.

Sales Tax Permit Number \_\_\_\_\_ Outlet Number \_\_\_\_\_

Print Name of Comptroller Employee \_\_\_\_\_

Print Title of Comptroller Employee \_\_\_\_\_

**SIGN HERE**

**FIELD OFFICE**

**SEAL**

C4555-02-000-0001-00 ( 550706)  
 FIRST VALLEY BANK  
 WELLS FARGO BANK  
 PO BOX 193775  
 SAN FRANCISCO CA 94119

N4200-02-000-0003-00 ( 247257)  
 DEJABRI HOLDINGS LP  
 3900 W MILE 3  
 MISSION TX 78574

B2638-00-000-001B-00 ( 620403)  
 BAZAN ELIAS JR & MARIA DELIA  
 BAZAN FAMILY REVOCABLE LVG TRUST  
 2316 N CONWAY AVE  
 MISSION TX 78574

S3293-00-000-0001-00 ( 1371327)  
 SHOPS AT 495-LOT 1 LTD  
 4040 BROADWAY STE 508  
 SAN ANTONIO TX 78209

N2055-00-000-0001-00 ( 1469981)  
 NEWQUEST PROPERTIES  
 8827 W SAM HOUSTON PARKWAY N SUITE  
 HOUSTON TX 77040

N4200-02-000-0001-00 ( 247255)  
 BAZAN ELIAS JR & MARIA DELIA  
 BAZAN FAMILY REVOCABLE LVG TRUST  
 2316 N CONWAY AVE  
 MISSION TX 78574

W0100-00-025-0006-02 ( 316994)  
 SHOPS AT 495 LTD  
 4040 BROADWAY STE 508  
 SAN ANTONIO TX 78209

N6830-02-000-0001-00 ( 1072101)  
 EPLNM LLC  
 304 W NOLANA AVE  
 MCALLEN TX 78504

S3293-00-000-0000-05 ( 1371326)  
 SHOPS AT 495-LOT 1 LTD  
 4040 BROADWAY STE 508  
 SAN ANTONIO TX 78209

N4200-02-000-0002-00 ( 247256)  
 BAZAN ELIAS JR & MARIA DELIA  
 BAZAN FAMILY REVOCABLE LVG TRU:  
 2316 N CONWAY AVE  
 MISSION TX 78574

B2638-00-000-001A-00 ( 620401)  
 STARS RESTAURANTS LLC  
 2941 NW 156TH ST  
 EDMOND OK 73013

S3293-00-000-0000-00 ( 1371325)  
 SHOPS AT 495 LTD  
 4040 BROADWAY STE 508  
 SAN ANTONIO TX 78209

S3293-00-000-0002-00 ( 1371328)  
 SHOPS AT 495 LTD  
 4040 BROADWAY STE 508  
 SAN ANTONIO TX 78209

**Started: 6:45 p.m.**

**Ended: 6:46 p.m.**

**Item #2.2**

**Conditional Use Permit:**

**Sale & On-Site Consumption of Alcoholic Beverages – Wing Daddy’s Sauce House  
2315 N. Conway Street, Suite 250  
Lot 1, Shops at 495 Subdivision  
C-3  
M&S Group, Inc.  
c/o Karen Wunsch**

Ms. De Luna went over the write-up stating the subject site is located approximately 430’ north of W. Griffin Parkway (FM 495) along the west side of Conway Street. The applicant leased a 4,203 sq.ft. building with an outdoor patio for a proposed Wing Daddy’s Sauce House Restaurant and would like to offer Alcoholic Beverages in their menu. Access to the site is off of Conway Street.

- **Days & Hours of Operation:** Sunday – Thursday from 11:00 am to 12:00 am and Friday & Saturday from 11:00 am to 1:00 am
- **Staff:** 50 employees location to work different shifts
- **Parking:** In viewing the floor plan, there are 174 seating spaces in the interior portion of the restaurant/bar and 12 seating spaces in the patio for a total of 186 seating spaces, which require 62 parking spaces (186 seats/1 space for every 3 seats = 62 parking spaces). It is noted that the parking area is held in common (78 existing parking spaces) and will be shared with other businesses.

The site plan shows that the restaurant will have a bar component. Sec. 1.56 (3a.) of the Zoning Code states: *Bars, cocktail lounges, taverns, cantinas, saloons, dancehalls, discotheques, discos or nightclub:* “the property line of the lot of any of the above-mentioned businesses which have late hours (after 10:00 p.m.) must be at least 300 feet from the nearest residence, church, school or publicly owned property...”. Staff notes that there no residences within 300 feet.

**REVIEW COMMENTS:** Staff mailed out 13 notices to property owners within 200’ radius of the site, and as of this writing, staff has not received any comments in favor or against this request.

**RECOMMENDATION:** Staff recommends approval subject to: 1) 2 year re-evaluation at which time the applicant will have to renew the CUP and TABC License, and 2) Must comply with all City Codes (Fire, Health, and Building Code requirements), 3) CUP not to be transferable to others.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the hearing. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to the approve the conditional use permit. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Susana De Luna, Planning Director

**AGENDA ITEM:** Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages/Event Center – Balli’s Terrace Event Center at 1509 Industrial Way, Lot 5, Mission Business Park Subdivision, I-1, Belinda Balli Catering, LLC, and Adoption of Ordinance#\_\_\_\_\_ - De Luna

### NATURE OF REQUEST:

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located near the International Boulevard and Industrial Way intersection along the south side of Industrial Way. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Approval subject to: 1) 4 years re-evaluation in order to assess the business at which time the applicant will have to renew the CUP and TABC license; 2) Must continue to comply with all City Codes (Building, Fire, etc.); and 3) Must comply with noise ordinance.

**Departmental Approval:** N/A

**Advisory Board Recommendation:** P&Z Approval

**City Manager’s Recommendation:** Approval *RP*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES/EVENT CENTER – BALLI’S TERRACE EVENT CENTER AT 1509 INDUSTRIAL WAY, BEING LOT 5, MISSION BUSINESS PARK SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit renewal request of June 28, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit renewal shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Wednesday, July 10, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit renewal:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT RENEWAL BE GRANTED:

<b>Legal Description</b>	<b>Type</b>	<b>Conditions of Approval</b>
1509 Industrial Way – Lot 5, Mission Business Park Subdivision	Sale & On-site Consumption of Alcoholic Beverages/Event Center - Balli’s Terrace Event Center	<ol style="list-style-type: none"> <li>1) 4 year re-evaluation in order to assess the business at which applicant will have to renew the CUP and TABC License</li> <li>2) Must continue to comply with all City Codes (Building, Fire, etc.)</li> <li>3) Must comply with Noise Ordinance</li> </ol>

READ, CONSIDERED AND PASSED, this the 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

**ITEM# 2.5**

**CONDITIONAL USE PERMIT RENEWAL:** Sale & On-site Consumption of Alcoholic Beverages/Event Center – Balli’s Terrace Event Center  
1509 Industrial Way  
Lot 5, Mission Business Park Subdivision  
I-1  
Belinda Balli Catering, LLC

**REVIEW DATA**

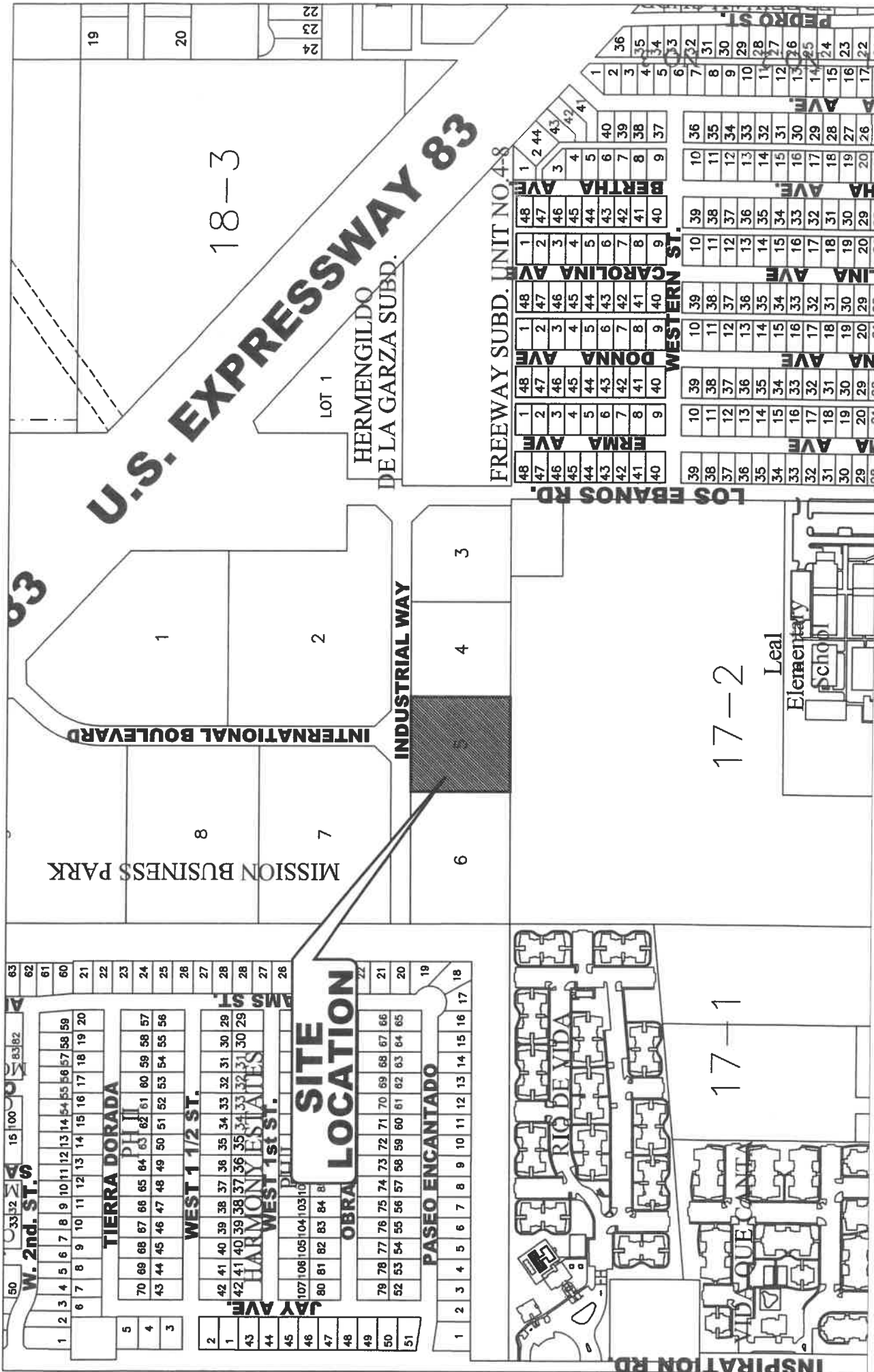
The subject site is located near the International Boulevard and Industrial Way intersection along the south side of Industrial Way—see **vicinity map**. A CUP for the Sale & On-Site Consumption of Alcoholic Beverages was previously approved at this location on April 12, 2021 for a period of 2 years. Ms. Balli would like to renew her conditional use permit for the Sale & On-Site Consumption of Alcoholic Beverages. Staff notes that this would be her 2<sup>nd</sup> renewal.

- **Hours of Operation:** The hours of operation vary depending of the type of activity; however, most events are during the evenings and on weekends and typically take place during the hours of 5:00 pm till 2:00 am
- **Staff:** 2 employees plus contracted staff to man the operation.
- **Parking and Landscaping:** Parking and Landscaping are existing and exceed the minimum City Codes for an event center of this size. There is a total of 79 parking spaces.
- **Alcoholic Beverages:** This request is compliant with Sec. 6-4 which requires that no alcoholic beverages be sold within 300’ of a church, public school, private school, or hospital. There are no residences within 300’ of this event center.

**REVIEW COMMENTS:** The types of activities that Ms. Balli host range from weddings, Quinceañeras, Christmas parties, reunions, birthday parties, seminars, and business conferences. Staff has checked with PD for any incident reports and as of this date no reports regarding alcohol have been reported. Staff mailed out 7 notices to the property owners within a 200’ radius of the site and there have been no comments in favor or against this request forwarded to the Planning Department.

**RECOMMENDATION:** Staff recommends approval subject to:

- 1) 4 years re-evaluation in order to assess the business at which time the applicant will have to renew the CUP and TABC license.
- 2) Must continue to comply with all City Codes (Building, Fire, etc.), and
- 3) Must comply with Noise Ordinance.



**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS

1201 E. 8th Street  
 MISSION, TX 78572  
 PH: (956) 380-8672  
 FAX: (956) 380-8680

Item 12.

No.





**TEXAS ALCOHOLIC BEVERAGE COMMISSION**  
*Texans Helping Businesses & Protecting Communities*

**Required Certifications**

*Join TABC in the fight against human trafficking*

L-CERT (10/2021)

Submit this form to the proper officials to obtain certification for the type of license/permit for which you are applying as required by TX Alc. Bev. Code, Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13. This Required Certifications form must be submitted with your Initial Application form.  
 Contact your local TABC office for assistance.

**LOCATION INFORMATION**

<b>1. Trade Name of Location (Name of restaurant, bar, store, etc.)</b>			
Belinda Balli Catering			
<b>2. Owner of Business/Applicant (Name of Corporation, LLC, etc.)</b>			
Belinda Balli Catering LLC			
<b>3. Type of Owner</b>			
<input type="checkbox"/> Corporation		<input checked="" type="checkbox"/> Limited Liability Company	
<input type="checkbox"/> Limited Partnership		<input type="checkbox"/> Partnership	
		<input type="checkbox"/> Limited Liability Partnership	
		<input type="checkbox"/> Other: _____	
<b>4. Location Address</b>			
1509 Industrial Blvd			
City	County	State	Zip Code
Mission	<del>USA</del> Hidalgo	TX	78572
<b>5. Mailing Address</b>			
973 Hollyfield St.			
City	County	State	Zip Code
Mission	<del>USA</del> Hidalgo	TX	78572
<b>6. Business Telephone Number</b>		<b>Alternate Telephone Number</b>	<b>E-mail Address</b>
<b>7. Application for:</b>			
<input type="checkbox"/> Original	<input type="checkbox"/> Reinstatement	License/Permit Number	<input type="checkbox"/> Reinstatement and Change of Trade Name
	<input type="checkbox"/> Change of Location	License/Permit Number	<input type="checkbox"/> Change of Location and Trade Name
		License/Permit Number	License/Permit Number
<b>8A. Type of Off-Premise Retailer License/Permit:</b>			
<input type="checkbox"/> BF	Retail Dealer's Off-Premise License	<input type="checkbox"/> E	Local Cartage Permit
<input type="checkbox"/> BQ	Wine and Malt Beverage Retail Dealer's Off-Premise Permit	<input type="checkbox"/> ET	Third-Party Local Cartage Permit
<input type="checkbox"/> LP	Local Distributor's Permit	<input type="checkbox"/> P	Package Store Permit
		<input type="checkbox"/> Q	Wine Only Package Store
<b>8B. Type of On-Premise Retailer License/Permit</b>			
<input type="checkbox"/> BE	Retail Dealer's On-Premise License	<input type="checkbox"/> E	Local Cartage Permit
<input checked="" type="checkbox"/> BG	Wine and Malt Beverage Retail Dealer's On-Premise Permit	<input type="checkbox"/> FB	Food and Beverage Certificate
<input type="checkbox"/> BP	Brewpub License	<input type="checkbox"/> LH	Late Hours Certificate
		<input type="checkbox"/> MB	Mixed Beverage
		<input type="checkbox"/> WP	Waterpark Permit
<b>8C. Type of Wholesaler's, Distributor's, or Manufacturer's License/Permit</b>			
<input type="checkbox"/> BB	General Distributor's License	<input type="checkbox"/> D	Distillers and Rectifiers Permit - allows on-premise consumption
<input type="checkbox"/> BC	Branch Distributor's License	<input type="checkbox"/> DS	Out-of-State Winery Direct Shipper's Permit
<input type="checkbox"/> BN	Nonresident Brewer's License	<input type="checkbox"/> G	Winery - allows on-premise consumption
<input type="checkbox"/> BW	Brewer's License	<input type="checkbox"/> J	Bonded Warehouse
<input type="checkbox"/> JD	Bonded Warehouse (Dry Area)	<input type="checkbox"/> S	Nonresident Seller's Permit
		<input type="checkbox"/> SD	Brewer's Self-Distribution License
		<input type="checkbox"/> W	Wholesaler's Permit
		<input type="checkbox"/> X	General Class B Wholesaler Permit
<b>9. For On or OFF-Premise Applicants, Indicate Primary Business Type at this Location</b>			
<input type="checkbox"/> Bar	<input type="checkbox"/> Grocery/Market	<input type="checkbox"/> Package Store	<input type="checkbox"/> Sexually Oriented
<input type="checkbox"/> Civic Center	<input type="checkbox"/> Hotel	<input type="checkbox"/> Public Entertainment Fac. (PEF as defined in Sec. 108.73)	<input type="checkbox"/> Sporting Arena
<input type="checkbox"/> Convenience Store	<input type="checkbox"/> Motel	<input type="checkbox"/> Racetrack	
<input type="checkbox"/> Delivery Company	<input type="checkbox"/> Movie Theater	<input type="checkbox"/> Restaurant	

Trade Name: \_\_\_\_\_

Location Address: \_\_\_\_\_

City: \_\_\_\_\_

County: \_\_\_\_\_

**Off-Premise Certifications**

Per Sec. 11.37, not later than the 30<sup>th</sup> day after the date a prospective applicant for a permit...requests certification, the city secretary...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

**Certificate of City Secretary: P, Q, BF, BQ**

TX Alc. Bev. Code, Section 11.37 & 61.37

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> BF	The legal sale of malt beverages for off-premise consumption only <input type="checkbox"/> greater than 5% alcohol by volume OR <input type="checkbox"/> 5% or less alcohol by volume
<input type="checkbox"/> BF, BQ, Q	The legal sale of malt beverages and wine for off-premise consumption only
<input type="checkbox"/> BF, BQ, Q, P	The legal sale of all alcoholic beverages for off-premise consumption only

OR

I hereby refuse on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ to certify this location.

SIGN

HERE \_\_\_\_\_

City Secretary/Clerk \_\_\_\_\_

City \_\_\_\_\_

, TEXAS

SEAL

**On-Premise Certifications**

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**Certificate of City Secretary (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)**

TX Alc. Bev. Code, Section 11.37 & 61.37

I hereby certify on this 2nd day of June, 2023 that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> MB	Mixed Beverage Permit
<input type="checkbox"/> MB/FB	Mixed Beverage Restaurant Permit with required Food and Beverage Certificate
<input type="checkbox"/> BG*	Wine and Malt Beverage Retail Dealer's On-Premise Permit
<input type="checkbox"/> BG/FB*	Wine and Malt Beverage Retail Dealer's On-Premise Permit with required Food and Beverage Certificate
<input type="checkbox"/> BE*	Retail Dealer's On-Premise License
<input type="checkbox"/> BE/FB*	Retail Dealer's On-Premise License with required Food and Beverage Certificate
*Mark box on right for BE and/or BE/FB	
<input type="checkbox"/> greater than 5% alcohol by volume	
OR	
<input type="checkbox"/> 5% or less alcohol by volume	
Election for given location was held for:	
<input type="checkbox"/> legal sale of malt beverage/wine (17%) on-premise AFTER Sept. 1, 1999	
OR	
<input type="checkbox"/> legal sale of malt beverage/wine (14%) on-premise BEFORE Sept. 1, 1999	

Mark box on right for any of the following

license for beer/wine  
MB, BG/FB  
BE, BE/FB



Parrell

City Secretary/Clerk \_\_\_\_\_

Mason

City \_\_\_\_\_

, TEXAS

**Certification for Late Hours Certificate (LH)**

TX Alc. Bev. Code, Chapters 29 & 70 et seq.

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that one of the below is correct:

<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <b>mixed beverages</b> between midnight and 2:00 A.M.;
OR	
<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <b>malt beverage</b> between midnight and _____ A.M.;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 500,000 or more according to the 22 <sup>nd</sup> Decennial Census of the United States as released by the Bureau of the Census on March 12, 2001;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN

HERE \_\_\_\_\_

City Secretary/Clerk \_\_\_\_\_

City \_\_\_\_\_

, TEXAS

SEAL

Trade Name: \_\_\_\_\_

Location Address: \_\_\_\_\_ City: \_\_\_\_\_ County: \_\_\_\_\_

**Wholesaler, Distributor or Manufacturer Certifications**

Per Sec. 11.37, not later than the 30<sup>th</sup> day after the date a prospective applicant for a permit...requests certification, the city secretary...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

**Certificate of City Secretary for: BB, BC, J, W & X**

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

**SIGN**

HERE \_\_\_\_\_, \_\_\_\_\_, TEXAS  
City Secretary/Clerk City

**SEAL**

**Certificate of City Secretary for Winery (G) Applicants**

Per Sec. 16.011, "A winery permit may be issued for premises in an area in which the sale of wine has not been authorized by a local option election..."

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, that this location address  is  is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

**OR**

I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ to certify this location.

**SIGN**

HERE \_\_\_\_\_, \_\_\_\_\_, TEXAS  
City Secretary/Clerk City

**SEAL**

**Certificate of City Secretary for: BW & D**

I hereby certify on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages, and

does  does not allow for on-premise consumption and

does  does not allow for off-premise consumption in accordance with 501.035 of the Election Code.

**OR**

I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ to certify this location.

**SIGN**

HERE \_\_\_\_\_, \_\_\_\_\_, TEXAS  
City Secretary/Clerk City

**SEAL**

Trade Name: \_\_\_\_\_

Location Address: \_\_\_\_\_ City: \_\_\_\_\_ County: \_\_\_\_\_

### Off-Premise Certifications

Per Sec. 11.37, not later than the 30<sup>th</sup> day after the date a prospective applicant for a permit...requests certification, the county clerk...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order....

### Certificate of County Clerk: P, Q, BF, BQ

TX Alc. Bev. Code, Section 11.37 & 61.37

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OR

I hereby refuse on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ to certify this location.

SIGN

HERE \_\_\_\_\_, \_\_\_\_\_ County Clerk \_\_\_\_\_ County

SEAL

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TX Alc. Bev. Code, Section 11.37 & 61.37

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Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
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*Mark box on right for BE and/or BE/FB	<input type="checkbox"/> greater than 5% alcohol by volume OR <input type="checkbox"/> 5% or less alcohol by volume
*Mark box on right for any of the following license or permit types BG, BG/FB BE, BE/FB	Election for given location was held for: <input type="checkbox"/> legal sale of malt beverage/wine (17%) on-premise AFTER Sept. 1, 1999 OR <input type="checkbox"/> legal sale of malt beverage/wine (14%) on-premise BEFORE Sept. 1, 1999

SIGN

HERE \_\_\_\_\_, ARTURO GUAJARDO, JR. County Clerk HIDALGO County



SEAL

### Certification for Late Hours Certificate (LH)

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OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN

HERE \_\_\_\_\_, \_\_\_\_\_ County Clerk \_\_\_\_\_ County

SEAL

Trade Name: \_\_\_\_\_

Location Address: \_\_\_\_\_ City: \_\_\_\_\_ County: \_\_\_\_\_

**Wholesaler, Distributor or Manufacturer Certifications**

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**Certificate of County Clerk for: BB, BC, J, W & X**

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**SIGN**  
**HERE** \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

**S E A L**

**Certificate of County Clerk for Winery (G) Applicants**

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**OR**

I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ to certify this location.

**SIGN**  
**HERE** \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

**S E A L**

**Certificate of County Clerk for: BW & D**

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does  does not allow for on-premise consumption and  
 does  does not allow for off-premise consumption in accordance with 501.035 of the Election Code.

**OR**

I hereby refuse on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ to certify this location.

**SIGN**  
**HERE** \_\_\_\_\_, \_\_\_\_\_ County  
County Clerk

**S E A L**

Trade Name: \_\_\_\_\_

Location Address: \_\_\_\_\_ City: \_\_\_\_\_ County: \_\_\_\_\_

**Publisher's Affidavit for All Applicants Except BN, DS, S  
TX Alc. Bev. Code, Section 11.39 and 61.38**

Name of newspaper		<p>ATTACH PRINTED COPY OF THE NOTICE HERE</p> <p><a href="#">Click here to see example of newspaper publication</a></p>
City, County		
Dates notice published in daily/weekly newspaper (MM/DD/YYYY)		
<b>Publisher or designee certifies attached notice was published in newspaper stated on dates shown.</b>		
Signature of publisher or designee Sworn to and subscribed before me on this date (MM/DD/YYYY)		
Signature of Notary Public		
<b>SEAL</b>		

**Comptroller of Public Accounts Certificate for All Applicants**  
TX Alc. Bev. Code, Section 11.46 (b) & 61.42 (b)

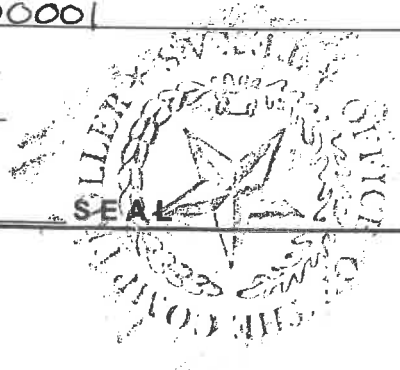
This is to certify on this 2 day of June, 2023, the applicant holds or has applied for and satisfies all legal requirements for the issuance of a Sales Tax Permit under the Limited Sales, Excise and Use Tax Act or the applicant as of this date is not required to hold a Sales Tax Permit and that none of the persons making this application are indebted to the State of Texas.

Sales Tax Permit Number 32068666133 Outlet Number 00001

Print Name of Comptroller Employee Adrian Cantu

Print Title of Comptroller Employee Tax Compliance Officer

SIGN HERE  FIELD OFFICE 2425



M4932-00-000-0004-00 ( 516547)  
R & R COOLING & HEATING LLC  
1505 INDUSTRIAL WAY UNIT A  
MISSION TX 78572

M4932-00-000-0005-00 ( 516548)  
BALLI AARON H  
923 HOLLYFIELD  
MISSION TX 78572

M4932-00-000-0006-00 ( 516550)  
IM INVESTMENTS LLC  
1513 INDUSTRIAL WAY  
MISSION TX 78572

M4932-00-000-0007-00 ( 516551)  
PAEZ PROPERTY HOLDING LLC  
2220 S 48TH ST  
MCALLEN TX 78503

W0100-00-017-0002-02 ( 316626)  
WALSH J PATRICK JR INVESTMENTS  
FAMILY LIMITED PARTNERSHIP  
210 LAKEWOOD DR  
KERRVILLE TX 78028

M4932-00-000-002A-00 ( 1463056)  
B2Z ENGINEERING LLC  
900 S STEWART RD STE 4  
MISSION TX 78572-6461

M4932-00-000-002B-00 ( 1463057)  
MTMETALS RECYCLING LLC  
1500 IND WAY  
MISSION TX 78574

**Started: 6:49 p.m.**

**Ended: 6:50 p.m.**

**Item #2.5**

**Conditional Use Permit**

**Renewal:**

**Sale & On-site Consumption of Alcoholic**

**Beverages/Event Center – Balli’s Terrace Event Center**

**1509 Industrial Way**

**Lot 5, Mission Business Park Subdivision**

**I-1**

**Belinda Balli Catering, LLC**

Ms. De Luna went over the write-up stating the subject site is located near the International Boulevard and Industrial Way intersection along the south side of Industrial Way. A CUP for the Sale & On-Site Consumption of Alcoholic Beverages was previously approved at this location on April 12, 2021 for a period of 2 years. Ms. Balli would like to renew her conditional use permit for the Sale & On-Site Consumption of Alcoholic Beverages. Staff notes that this would be her 2<sup>nd</sup> renewal.

- **Hours of Operation:** The hours of operation vary depending of the type of activity; however, most events are during the evenings and on weekends and typically take place during the hours of 5:00 pm till 2:00 am
- **Staff:** 2 employees plus contracted staff to man the operation.
- **Parking and Landscaping:** Parking and Landscaping are existing and exceed the minimum City Codes for an event center of this size. There is a total of 79 parking spaces.
- **Alcoholic Beverages:** This request is compliant with Sec. 6-4 which requires that no alcoholic beverages be sold within 300’ of a church, public school, private school, or hospital. There are no residences within 300’ of this event center.

**REVIEW COMMENTS:** The types of activities that Ms. Balli host range from weddings, Quinceañeras, Christmas parties, reunions, birthday parties, seminars, and business conferences. Staff has checked with PD for any incident reports and as of this date no reports regarding alcohol have been reported. Staff mailed out 7 notices to the property owners within a 200’ radius of the site and there have been no comments in favor or against this request forwarded to the Planning Department.

**RECOMMENDATION:** Staff recommends approval subject to:

- 1) 4 years re-evaluation in order to assess the business at which time the applicant will have to renew the CUP and TABC license.
- 2) Must continue to comply with all City Codes (Building, Fire, etc.), and
- 3) Must comply with Noise Ordinance.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mrs. Garza moved to close the hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to the approve the conditional use permit. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Susana De Luna, Planning Director

**AGENDA ITEM:** Preliminary & Final Replat Approval: Edna Subdivision, being 0.42 acres of land, more or less, of the east 47' of Lot 6 and all of Lot 7, Block 3, Parkview No. 1 Subdivision, R-1, Developer: Josefina Lopez de Longoria, Engineer: I.N. Civil Designs, LLC - De Luna

### NATURE OF REQUEST:

On June 28, 2023 the Planning & Zoning Commission held a Public Hearing to consider the Preliminary & Final Replat Approval for Edna Subdivision. The subject site is located approximately 215' west of Highland Park Avenue on the south side of Pamela Dr. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fee, Park Fees, and Approval of the variance request.

**Departmental Approval:** Fire Marshal, Public Works, City Engineer

**Advisory Board Recommendation:** P&Z Approval

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ITEM # 4.0**

**PRELIMINARY & FINAL  
REPLAT APPROVAL:**

Edna Subdivision  
A 0.42 acres of land, more or less, of the east  
47' of Lot 6 and all of Lot 7, Block 3, Parkview  
No. 1 Subdivision  
R-1  
Developer: Josefina Lopez de Longoria  
Engineer: I.N. Civil Designs, LLC

**REVIEW DATA**

**PLAT DATA**

The site is located approximately 215' west of Highland Park Ave. on the south side of Pamela Dr. - **see vicinity map**. The proposed Edna Subdivision will consist of 2 single family residential lots. The developer is requesting a variance for the minimum lot frontage from 60' to 54.5', per Zoning Code, Appendix A, Area requirements. - see plat for actual dimensions, square footages, and land uses.

**WATER**

The developer will propose a new water meter to Lot 1 by connecting to an existing water line located at the alley. – **see utility plan**

**SEWER**

A proposed sanitary sewer service connection will be provided for Lot 2 by connecting to an existing 6" sanitary sewer line located within the rear alley. The Capital Sewer Recovery Fee is required at \$200.00/Lot.

**STREETS & STORM DRAINAGE**

Lots 1 and 2 will abut Pamela Dr. which is an existing city owned and maintained curb & gutter roadway complete within a paved ROW. Drainage calculations reveal a total of 1,705 cubic feet of storm runoff should be detained within the property's green areas (852.50 cubic feet per lot). The City Engineer has reviewed and approved the drainage report.

**OTHER COMMENTS**

Escrow Park fees (\$500/Lot)

**RECOMMENDATION**

Staff recommends approval subject to payment of Capital Sewer Recovery Fee, Park Fee, and Approval of the variance requested.



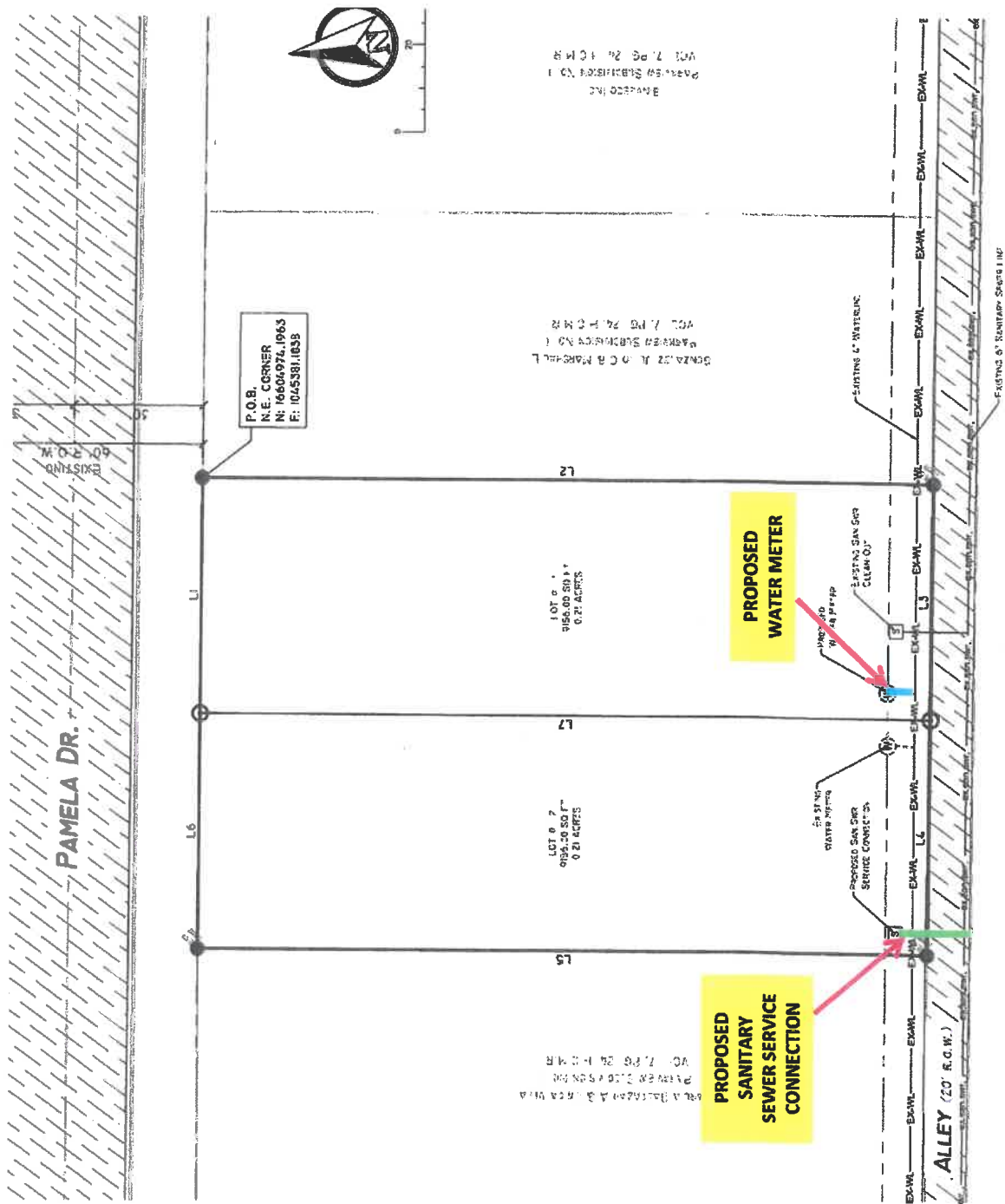
**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 8th Street  
 MISSION, TX 78572  
 PH: (956) 580-8672  
 FAX: (956) 580-8680

Item 13.

No.







**DRAINAGE STATEMENT**  
**For**  
**Subdivision Plat of Edna Subdivision**  
**Mission, Texas**

**Edna Subdivision** is located within the Mission City Limits, approximately 215 feet west of the Highland Park Ave. / Pamela Drive intersection, and is described as follows: A 0.42 acre of land, more or less, of the East 47' Lot 6 and all Lot 7, Block 3, Parkview No.1 Subdivision, Hidalgo County, Texas, according to the Map or Plat thereof recorded in Volume 7, Page 24, Map Records of Hidalgo County, Texas.

**Flood Zone Designation:**

By graphical plotting, this property falls in Flood Zone "X" (shaded), which is described as areas of 100-year flood with average depths of less than one (1) foot or with drainage areas of less than one square mile; and the area of protected by levees from 100-year flood, according to FEMA's Floor Insurance Rate Map Community Panel No. 480345 0005 C, revised November 20, 1991.

**Existing Soils:**

Per the USDA Soil Survey of Hidalgo County, the soils in this area consist predominantly of (31) Hidalgo-Urban land complexes, which are Hydrologic Group "B." These soils are moderately pervious and have a relatively low plasticity index. (See excerpts from "Soil Survey of Hidalgo County, Texas").

**Existing Conditions:**


The land comprising the Edna Subdivision is currently occupied by a single-story brick home. The site's topography reveals the subdivision site has an average existing grade of approximately (0 - 1%) towards the east, with an estimated pre-developed runoff of 0.39 cubic feet per second.

**Future Conditions:**

Expected future use for this subdivision will consist of 2 Single-Family lots. Drainage calculations for a pre-development 10-year frequency storm versus a post-development 50-year frequency storm using the modified rational formula reveal a total maximum volume of additional run-off of 1,705 cubic feet (.039 acre-feet) and a future Q of 2.06 cubic feet per second. Tables and calculations are attached.

In accordance with the County's drainage requirements of not increasing the amount of existing runoff, we have calculated that 1,705 cubic feet of storm runoff should be detained within the property's green areas (852.50 cubic feet per lot).



<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER _____	
H.C.D.D. NO. 1	DATE 5-14-23

P4200-01-002-0002-00 ( 257011)  
 RUIZ RICARDO III  
 905 PAMELA DR  
 MISSION TX 78572

P4200-01-002-0004-01 ( 584968)  
 PEREZ JOSE & NORMA Y  
 301 N SHARY RD UNIT NO 1  
 MISSION TX 78572

P4200-01-002-0006-00 ( 257012)  
 ALLEN RENE MICHELE  
 TRUSTEE LIVING TRUST  
 917 PAMELA DR  
 MISSION TX 78572

P4200-01-002-0007-00 ( 257013)  
 ALANIS STEPHANIE E RAMOS  
 919 PAMELA DR  
 MISSION TX 78572

P4200-01-002-0009-00 ( 257014)  
 HENSLEY GENEVIEVE M  
 921 PAMELA  
 MISSION TX 78572

P4200-01-002-0010-00 ( 257015)  
 MCCREA BRIAN H & REBECCA A  
 923 PAMELA DR  
 MISSION TX 78572

P4200-01-003-0001-00 ( 257016)  
 HILBERY KYLE JAMES  
 902 PAMELA DR  
 MISSION TX 78572

P4200-01-003-0002-00 ( 257017)  
 CRUZ NINFA  
 904 PAMELA DR  
 MISSION TX 78572

P4200-01-003-0004-00 ( 257018)  
 HERNANDEZ DELINDA Y  
 908 PAMELA DR  
 MISSION TX 78572

P4200-01-003-0005-00 ( 257019)  
 GARCIA BALTAZAR A & ERICA VELA  
 910 PAMELA DR  
 MISSION TX 78572

P4200-01-003-0006-00 ( 257020)  
 DE LONGORIA EDNA JOSEFINA LOPEZ  
 914 PAMELA DR  
 MISSION TX 78572-4337

P4200-01-003-0008-00 ( 257021)  
 GONZALEZ JULIO C & MARSHAL L  
 2117 LINCOLN ST  
 MISSION TX 78572

P4200-01-003-0009-00 ( 257022)  
 BINVESCO INC  
 1305 SAN FELIPE DR  
 MISSION TX 78572

P4200-01-003-0010-00 ( 257023)  
 FAIRHAVEN MANAGEMENT GROUP LLC  
 PO BOX 4545  
 MISSION TX 78573

P4200-02-002-0001-00 ( 257038)  
 BERNAL CARLOS I & ELIZABETH M  
 901 BRYCE DR  
 MISSION TX 78572

P4200-02-002-0002-00 ( 257039)  
 RIVERA IRMA  
 903 BRYCE DR  
 MISSION TX 78572

P4200-02-002-0003-00 ( 257040)  
 CARMONA CAMILO ROJAS & CUAHTEMOC  
 804 BERTHA AVE  
 MISSION TX 78572

P4200-02-002-0004-00 ( 257041)  
 PUTZ JUDY SUE  
 C/O MAYES  
 907 BRYCE DR  
 MISSION TX 78572

P4200-02-002-0005-00 ( 257042)  
 PRIETO SANDRA L STEPHENS  
 PO BOX 2031  
 MISSION TX 78573

P4200-02-002-0006-00 ( 257043)  
 PRIETO SANDRA L STEPHENS  
 PO BOX 2031  
 MISSION TX 78573

P4200-02-002-0008-00 ( 257044)  
 MENDOZA LUIS & BLANCA  
 915 BRYCE DR  
 MISSION TX 78572

P4200-02-002-0009-00 ( 257045)  
 CANTU GREGORIO ALBERTO  
 1317 PAMELA DR  
 MISSION TX 78572

P4200-02-002-0010-00 ( 257046)  
 LESTER DON  
 919 BRYCE DR  
 MISSION TX 78572

P4200-01-002-0005-01 ( 584966)  
 OLIVAREZ NATHON ANTHONY  
 1613 E FILMORE AVE  
 ALTON, TX 78573-0822

**Started: 6:51 p.m.**

**Ended: 6:52 p.m.**

**Item #4.0**

**Preliminary & Final**

**Replat Approval:**

**Edna Subdivision**

**A 0.42 acres of land, more or less, of the east  
47' of Lot 6 and all of Lot 7, Block 3, Parkview**

**No. 1 Subdivision**

**R-1**

**Developer: Josefina Lopez de Longoria**

**Engineer: I.N. Civil Designs, LLC**

Ms. De Luna went over the write-up stating the site is located approximately 215' west of Highland Park Ave. on the south side of Pamela Dr. The proposed Edna Subdivision will consist of 2 single family residential lots. The developer is requesting a variance for the minimum lot frontage from 60' to 54.5', per Zoning Code, Appendix A, Area requirements.

### **WATER**

The developer will propose a new water meter to Lot 1 by connecting to an existing water line located at the alley.

### **SEWER**

A proposed sanitary sewer service connection will be provided for Lot 2 by connecting to an existing 6" sanitary sewer line located within the rear alley. The Capital Sewer Recovery Fee is required at \$200.00/Lot.

### **STREETS & STORM DRAINAGE**

Lots 1 and 2 will abut Pamela Dr. which is an existing city owned and maintained curb & gutter roadway complete within a paved ROW. Drainage calculations reveal a total of 1,705 cubic feet of storm runoff should be detained within the property's green areas (852.50 cubic feet per lot). The City Engineer has reviewed and approved the drainage report.

### **OTHER COMMENTS**

Escrow Park fees (\$500/Lot)

### **RECOMMENDATION**

Staff recommends approval subject to payment of Capital Sewer Recovery Fee, Park Fee, and Approval of the variance requested.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mrs. Austin moved to close the hearing. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Austin moved to the approve the Preliminary & Final Replat Approval. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF  
**MISSION**

**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Anna Carrillo, City Secretary  
**AGENDA ITEM:** Approval of Minutes – Carrillo  
Regular Meeting – June 26, 2023, Special Meeting June 28, 2023

**NATURE OF REQUEST:**

See Attached Minutes

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



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## MINUTES

### PRESENT:

Norie Gonzalez Garza, Mayor  
Jessica Ortega, Councilwoman  
Ruben D. Plata, Mayor Pro-Tem  
Abiel Flores, Councilman  
Alberto Vela, Councilman  
Victor A. Flores, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

### ABSENT:

### ALSO PRESENT:

Jim & Beth Barnes  
Manuel A. Garcia  
Adela Ortega  
Dora de la Garza  
Minnie Rodgers  
Ron D  
Tim Milam  
Mary Clary  
Victor Anzaldua  
Dee Rendon  
Lisa Rivera  
Orlando Rodriguez  
Florentino Chapa  
David Escalera  
Irma Flores Lopez  
Pete Jaramillo  
David Escalera  
Rocio Vallejo  
Lea Juarez  
Jalene Guzman

### STAFF PRESENT:

Anais Chapa, Assistant City Secretary  
David Flores, Asst. City Manager  
Juan Pablo Terrazas, Asst. City Manager  
Angie Vela, Finance Director  
Kenia Gomez, Media Relations Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Planning Director  
Alex Hernandez, Assistant Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Management Director  
Peter Geddes, Procurement Director  
Joe Enriquez, Utilities Manager  
Alex Fajardo, Media Relations  
Charlie Longoria, Media Relations  
Abram Ramirez, IT Director  
Abel Bocanegra, P.E., City Engineer  
Brad Bentsen, Parks & Recreation Director  
Cesar Torres, Chief of Police  
Adrian Garcia, Fire Chief  
Tecló Garcia, MEDC Director  
Joanne Longoria, CDBG Director  
Yenni Espinoza, Library Director  
Cynthia Lopez, Museum Director  
Mario Flores, Golf Director  
Stephen Kotsatos, Health Director  
Jesse Mares, Facility Maintenance Supervisor  
Roel Mendiola, Sanitation Dept. Director  
J. C. Avila, Fleet Director  
Nereyda Pena, Assistant HR Director  
Erik Rodriguez, Police Officer  
Jose E. Garcia, Police Officer

## REGULAR MEETING

### **CALL TO ORDER AND ESTABLISH QUORUM**

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 4:34 p.m.

### **INVOCATION AND PLEDGE ALLEGIANCE**

City Manager Randy Perez led the invocation and Pledge of Allegiance.

### **DISCLOSURE OF CONFLICT OF INTEREST**

None

### **PRESENTATIONS**

#### **1. Presentation by Mission Lions Club – Perez**

Mission Lions Club presented the City of Mission with a \$40,000 donation. This generous donation would be utilized for the renovation of the All-Inclusive Lion's Park. The Mission Lions Club had been in existence since 1926. They also thanked city leaders past and present for all their support throughout the years. The donated money was raised by the Mission Lion's Club.

#### **2. Status Presentation on Fire and Police Substation – Terrazas**

J.P. Terrazas, Assistant City Manager, introduced Crystal Chavez from the Warren Group Architects to give a status update on the Public Safety Building #6. Thus far, this project is about 80% complete. Currently, they are waiting for the panels for the A/C units to be installed so that they can install all of the flooring. There are also a few minor details that need completion as well. Overall, the project is on track.

#### **3. Proclamation - Park & Recreation Month – Bentsen**

Councilwoman Jessica Ortega moved to approve the Proclamation – Park & Recreation Month. Motion was seconded by Mayor Pro Tem Ruben Plata and approved unanimously 5-0.

#### **4. Report from the Greater Mission Chamber of Commerce – Enriquez**

Brenda Enriquez, Mission Chamber of Commerce CEO, reported on upcoming events such as: Thursday, June 29<sup>th</sup> – Entrepreneur Bootcamp in partnership with Texas Workforce Solutions, Friday, June 30<sup>th</sup> – Ribbon Cutting for Schlotzsky's Deli, the Mission Chamber will be partnering with RGV Partnership for a joint mixer. Ms. Enriquez also announced that the Chamber was now accepting applications for board nominations.

#### **5. Departmental Reports – Perez**

Councilwoman Ortega moved to approve the Departmental Reports. Motion was seconded by Councilman Abiel Flores and approved unanimously 5-0.

#### **6. Citizen's Participation – Garza**

Irma Flores Lopez, 1201 Keralum, spoke about the demolition of Roosevelt Auditorium. She, again, was concerned why there were no red flags when the permit was issued for the demolition. This was such a historical site and an effort could have been made to preserve it. Ms. Flores suggested that they do something to commemorate the school such as naming the surrounding streets over some of the founders of the school.

David Escalera, 712 W. 27<sup>TH</sup> Street, voiced his concern over the provisions that are being recommended to amend the current wrecker ordinance. He stated that he felt as though he was being affected the most. He had four different companies operating under the same address. His business is within city limits and his lot is also in the City of Mission. He has always provided excellent service for the city and does not understand why they want other vendors that are from surrounding cities to come in.

## **PUBLIC HEARING**

### **PLANNING & ZONING RECOMMENDATIONS**

#### **7. Rezoning: A 19.00 acre composite tract of land being compromised of the West 627.0' of the North ½ of the East ½ of Lot 15-11, West Addition to Sharyland, and all of Lot 3, and the West 297.0' of Lot 4, Rees Subdivision, (C-1) Office Building & (C-3) General Business to (R-1) Single Family Residential, Oscar L. Cantu, and Adoption to Ordinance#5332 - De Luna**

On June 19, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 600' east of Bryan Road along the north side of Trinity Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Orlando Rodriguez, 1200 Travis St., questioned whether single family meant one story or two-story homes. He was concerned because he lived directly across from the property.

Susie De Luna, Planning Director, advised Mr. Rodriguez that it could be either one for single family homes and that it would depend on the applicant.

The applicant, Oscar L. Cantu, was present and addressed Mr. Rodriguez's concern. He advised him that this project was identical to one that was done on Trinity so there would be no issues.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Rezoning: A 19.00 acre composite tract of land being compromised of the West 627.0' of the North ½ of the East ½ of Lot 15-11, West Addition to Sharyland, and all of Lot 3, and the West 297.0' of Lot 4, Rees Subdivision, (C-1) Office Building & (C-3) General Business to (R-1) Single Family Residential, Oscar L. Cantu, and Adoption to Ordinance#5332. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **ORDINANCE NO. 5332**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING FOR A 19.00 ACRE COMPOSITE TRACT OF LAND BEING  
COMPROMISED OF THE WEST 627.0' OF THE NORTH ½ OF THE EAST ½ OF LOT 15-11,  
WEST ADDITION TO SHARYLAND, AND ALL OF LOT 3 AND THE WEST 297.0' OF LOT 4,  
REES SUBDIVISION, FROM (C-1) OFFICE BUILDING &  
(C-3) GENERAL BUSINESS TO (R-1) SINGLE FAMILY RESIDENTIAL

**CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

**8. Approval of Minutes – Carrillo**

Regular Meeting – June 12, 2023

**9. Acknowledge Receipt of Minutes – Perez**

Parks and Recreation – May 09, 2023

**10. Approval of Resolution #1841 appointing an Alternate to serve on the Board of Directors for Amigos Del Valle – Carrillo**

Mayor Norie Gonzalez serves as the official representative of Amigos del Valle.

Recommendation is to appoint David Flores, Assistant City Manager as the alternate member in the absence of the Mayor.

**RESOLUTION NO. 1841**

A RESOLUTION DESIGNATING AMIGOS DEL VALLE, INC. BOARD MEMBERS WHEREAS, THE CITY OF MISSION IS A MEMBER OF THE AMIGOS DEL VALLE, INC. BOARD; AND WHEREAS, THE CITY OF MISSION, IS ASKED TO APPOINT A BOARD REPRESENTATIVE & ALTERNATE.

**11. Authorization to purchase via sole source from Cloudfink by Bibliotheca for electronic services and library material – Espinoza**

Bibliotheca provides certain products that can only be acquired through them; namely the CloudLibrary platform and CloudLink subscription, which was designed and manufactured exclusively by Bibliotheca. These funds were from the County of Hidalgo who funds our county eLibrary project. This agreement allowed the County to continue to pay funds on behalf of and disburse funds to Speer Memorial Library for contractual services and library materials.

**12. Approval of a resolution authorizing the Mission Police Department to enter in to a multiple use agreement with the Texas Department of Transportation (TXDOT) for the placement of automated license plate readers – Torres**

The agreement was required by the Texas Department of Transportation for the placement of Motorola police mounted license plate readers on certain areas that are deemed state roadways. The governing body for the City of Mission required a resolution authorizing the participation in this agreement with the State.

**RESOLUTION NO. 1842**

THIS RESOLUTION IS TO AUTHORIZE THE CITY OF MISSION POLICE DEPARTMENT TO ENTER INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE PLACEMENT OF MOTOROLA L6Q POLE MOUNTED LICENSE PLATE READERS/SPEED SYSTEM (LPR'S) ON THE INTERSECTIONS IN MISSION, TEXAS. THE PLACEMENT WITHOUT CERTAIN COORDINATES WILL BE AS FOLLOWS: BREYFOGLE

AND BUSINESS 83 MISSION, TX; TX 107 AND FM 495 MISSION, TX; BUSINESS 83 AND FM 494 MISSION, TX.

**13. Authorization to submit and accept grant award from the Walmart Foundation for the Local Community Grant Program – Elizalde**

The Mission Police Department and Mission Fire Department was requesting authorization to request and accept a grant award to the Walmart Foundation for the Local Community Grant Program. The grant funds would be used to assist first responders with supplies and equipment needed for community outreach efforts pertaining to public safety. The total grant award was \$2,000 and required no match.

**14. Authorization to accept grant award for the FY22 Operation Stonegarden Program from the Office of the Governor – Elizalde**

The grant would allow the Mission Police Officers the opportunity to work overtime to increase patrol presence throughout the City of Mission and especially around the U.S./Mexico border. The grant would further allow the Department to purchase three (3) SkyCop Towers for its operations. The total amount of the grant awarded was \$350,000.00 and does not require a match.

**15. Authorization to execute one-year renewal option for Roadside Mowing and Litter Removal Services for Public Works Department – Bocanegra**

The City of Mission entered into a one-year renewal contract with RBM Contractors, Inc. for Roadside Mowing and Litter Removal Services. The contract term was for one year with the option to renew for one additional year renewals at a 5% increase in price. This agreement would extend Bid No. 22-431-06-23 from July 19, 2023 thru July 18, 2024.

**16. Authorization to Reject and Resolicit Bids for Sludge Management Services for Public Works Department – Bocanegra**

Staff was requesting authorization to Reject and Resolicit Bids for Sludge Management Services for the Waste Water Treatment Plant, Pre-Treatment Plant, North Water Plant and South Water Plant. Staff recommended to resolicit for bids to increase the participation and to reduce cost.

**17. Authorization to Solicit RFP's for International Sourcing of FDA Approved Prescription Drugs – Munguia**

Seeking authorization to solicit RFP's for International sourcing of FDA approved prescription drugs for our prescription drug benefit under our health plan. This would be another option for our employees and the City to obtain prescription drugs at an even lower cost.

**18. Authorization to surplus machinery and equipment – Vela**

The City of Mission attached list contains items staff had determined was no longer of use to the city. All surplus items would be sold at online auction and those items with no resale value would be disposed. Finance Department was requesting authorization to surplus attached list of machinery and equipment

**19. Authorization to purchase video surveillance cameras utilizing TIPS contract #230105 – Ramirez**

Authorization to purchase video surveillance cameras from Telepro at a cost of \$44,928.08 utilizing TIPS Contract #230105. Cameras would be used to replace current end of life video surveillance cameras at City Hall.

Mayor Pro Tem Plata moved to approve all consent agenda items 8 thru 19 as presented. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

## APPROVALS AND AUTHORIZATIONS

### **20. Variance Request to the Subdivision Code to allow multiple uses in an un-subdivided tract of land being the East ½ of the West 4.7 acres of the East 9.6 acres of the North 19 acres of Lot 24-5, West Addition to Sharyland, and Adoption of Ordinance# - De Luna**

On May 16, 2023 staff received a written request to allow an Auto Repair Shop and a Used Car Dealer on an un-subdivided acreage out of Lot 24-5, West Addition to Sharyland. The subject site was located approximately ¼ of a mile west of Conway Avenue along the south side of W. Griffin Parkway. Staff notes that currently the property has multiple uses such as residential, multi-family and commercial

- 2/27/02 – CUP for portable building to be used as sales office for plumbing business approved for life of use
- 4/9/03 – CUP to build two 4-plexes on property zoned C-3 approved for life of use
- Currently, Mr. Elizondo would like to add 2 more businesses, which triggered the subdivision process.

Mr. Elizondo would like the Board to consider allowing staff to issue any type of permit during the subdivision process. Staff notes that no subdivision had been submitted as of this write-up.

There was no public opposition during the P&Z Meeting. The board unanimously recommended denial.

Staff and City Manager recommended denial.

Councilman Flores moved to deny the Variance Request to the Subdivision Code to allow multiple uses in an un-subdivided tract of land being the East ½ of the West 4.7 acres of the East 9.6 acres of the North 19 acres of Lot 24-5, West Addition to Sharyland, and Adoption of Ordinance#. Motion was seconded by Councilman Vela and denied unanimously 5-0.

### **21. Preliminary Plat Approval: El Crucero III Subdivision, being a resubdivision of a 21.50 acre tract of land out of Lot 18 and 19, Block 11, Texan Gardens Subdivision, Suburban E.T.J., Developer: Pena Chapa Development, Inc., Engineer: South Texas Infrastructure Group - De Luna**

On June 19, 2023 the Planning & Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for El Crucero III Subdivision. The subject site was located on the SW corner of 5 Mile Rd. and Texan Road (Mission Suburban E.T.J.). There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

There was no public opposition during the P&Z Meeting. The board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval: El Crucero III Subdivision, being a resubdivision of a 21.50 acre tract of land out of Lot 18 and 19, Block 11, Texan Gardens Subdivision, Suburban E.T.J., Developer: Pena Chapa Development, Inc., Engineer:

South Texas Infrastructure Group. Motion was seconded by Councilman Flores and approved unanimously 5-0.

**22. Approval of a Joint Resolution #1843 by the cities of McAllen and Mission, determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire real property, giving notice of an official determination to the acquire following tracts of land, all situated in the City of McAllen, Hidalgo County, Texas: (a) Parcel 19, owned by GOTU Development, LLC, generally described as 0.0551 of an acre out of Lot 247 John H. Shary Subdivision, recorded in Vol. 1, Page 17, Map of Records, Hidalgo County, Texas, and (b) Parcel 37, owned by Eliseo Leija, generally described as 0.0072 of an acre out of Lot 1, Taylor Heights Subdivision, recorded in Vol. 46, Page 118, Map of Records, Hidalgo County, Texas, for the Taylor Road Phase II Project from Brentwood drive to Mile 2 North Project. – Terrazas**

Acquire real property, giving notice of an official determination to the acquire following tracts of land, all situated in the City of McAllen, Hidalgo County, Texas: (a) Parcel 19, owned by GOTU Development, LLC, generally described as 0.0551 of an acre out of Lot 247 John H. Shary Subdivision, recorded in Vol. 1, Page 17, Map of Records, Hidalgo County, Texas, and (b) Parcel 37, owned by Eliseo Leija, generally described as 0.0072 of an acre out of Lot 1, Taylor Heights Subdivision, recorded in Vol. 46, Page 118, Map of Records, Hidalgo County, Texas, for the Taylor Road Phase II Project from Brentwood drive to Mile 2 North Project.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Joint Resolution #1843 by the cities of McAllen and Mission, determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire real property, giving notice of an official determination to the acquire following tracts of land, all situated in the City of McAllen, Hidalgo County, Texas: (a) Parcel 19, owned by GOTU Development, LLC, generally described as 0.0551 of an acre out of Lot 247 John H. Shary Subdivision, recorded in Vol. 1, Page 17, Map of Records, Hidalgo County, Texas, and (b) Parcel 37, owned by Eliseo Leija, generally described as 0.0072 of an acre out of Lot 1, Taylor Heights Subdivision, recorded in Vol. 46, Page 118, Map of Records, Hidalgo County, Texas, for the Taylor Road Phase II Project from Brentwood drive to Mile 2 North Project. Motion was seconded by Councilman Vela and approved as follows: Councilwoman Ortega – Aye, Mayor Pro Tem Plata – Aye, Mayor Norie Garza – Aye, Councilman Flores – Aye, and Councilman Vela – Aye. Motion was approved unanimously 5-0.

**RESOLUTION NO. 1843**

JOINT RESOLUTION BY THE CITY OF MCALLEN AND THE CITY OF MISSION  
PERTAINING TO THE EMINENT DOMAIN PROCEEDINGS FOR CERTAIN LANDS  
LOCATED IN THE CITY OF MCALLEN FOR THE TAYLOR ROAD - PHASE 2 PROJECT

**23. Approval of Resolution # 1844 of the City Council of the City of Mission, Texas, determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire real property, giving notice of an official determination to acquire the following tracts of land, all situated in the City of Mission, Hidalgo County Texas: (a) Parcel 52, owned by Wallace E. Anderson and Alta L. Anderson Grantor Trust, generally described as 0.0459 of an acre out of Lot 276 John H. Shary Subdivision; (b) Parcel 59, owned by the United Irrigation District, generally**

**described as 0.0046 of an acre of land out of Lot 277 John H. Shary Subdivision; and (c) Parcel 63, owned by the United Irrigation District, generally described as 0.0011 of an acre out of Lot 276 and 286 John H. Shary Subdivision, each respectively recorded in Vol. 1, Page 17, Map of Records, Hidalgo County, Texas, for the Taylor Road Phase II Project from Brentwood drive to Mile 2 North Project. – Terrazas**

Acquire real property, giving notice of an official determination to acquire the following tracts of land, all situated in the City of Mission, Hidalgo County Texas: (a) Parcel 52, owned by Wallace E. Anderson and Alta L. Anderson Grantor Trust, generally described as 0.0459 of an acre out of Lot 276 John H. Shary Subdivision; (b) Parcel 59, owned by the United Irrigation District, generally described as 0.0046 of an acre of land out of Lot 277 John H. Shary Subdivision; and (c) Parcel 63, owned by the United Irrigation District, generally described as 0.0011 of an acre out of Lot 276 and 286 John H. Shary Subdivision, each respectively recorded in Vol. 1, Page 17, Map of Records, Hidalgo County, Texas, for the Taylor Road Phase II Project from Brentwood drive to Mile 2 North Project.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution # 1844 of the City Council of the City of Mission, Texas, determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire real property, giving notice of an official determination to acquire the following tracts of land, all situated in the City of Mission, Hidalgo County Texas: (a) Parcel 52, owned by Wallace E. Anderson and Alta L. Anderson Grantor Trust, generally described as 0.0459 of an acre out of Lot 276 John H. Shary Subdivision; (b) Parcel 59, owned by the United Irrigation District, generally described as 0.0046 of an acre of land out of Lot 277 John H. Shary Subdivision; and (c) Parcel 63, owned by the United Irrigation District, generally described as 0.0011 of an acre out of Lot 276 and 286 John H. Shary Subdivision, each respectively recorded in Vol. 1, Page 17, Map of Records, Hidalgo County, Texas, for the Taylor Road Phase II Project from Brentwood drive to Mile 2 North Project. Motion was seconded by Councilman Vela and approved as follows: Councilwoman Ortega – Aye, Mayor Pro Tem Plata – Aye, Mayor Norie Garza – Aye, Councilman Flores – Aye, and Councilman Vela – Aye. Motion was approved unanimously 5-0.

#### **RESOLUTION NO. 1844**

A RESOLUTION OF THE CITY OF MISSION, TEXAS, DETERMINING A PUBLIC NECESSITY TO ACQUIRE CERTAIN PROPERTY; GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE THE PROPERTIES DESCRIBED AS THE FOLLOWING PARCEL OF LAND: (A) PARCEL 52, OWNED BY WALLACE E. ANDERSON AND ALTA L. ANDERSON GRANTOR TRUST, GENERALLY DESCRIBED AS 0.0459 OF AN ACRE OUT OF LOT 276 JOHN H. SHARY SUBDIVISION; (B) PARCEL 59, OWNED BY THE UNITED IRRIGATION DISTRICT, GENERALLY DESCRIBED AS 0.0046 OF AN ACRE OF LAND OUT OF LOT 277 JOHN H. SHARY SUBDIVISION; AND (C) PARCEL 63, OWNED BY THE UNITED IRRIGATION DISTRICT, GENERALLY DESCRIBED AS 0.0011 OF AN ACRE OUT OF LOT 276 AND 286 JOHN H. SHARY SUBDIVISION, EACH RESPECTIVELY RECORDED IN VOL. 1, PAGE 17, MAP OF RECORDS, HIDALGO COUNTY, TEXAS, (THE “PROPERTIES”) FOR THE TAYLOR ROAD PHASE II PROJECT FROM BRENTWOOD DRIVE TO MILE 2 NORTH PROJECT.

#### **24. Authorization to Award Contract for Third Party Administrator – Munguia**

On 03/27/2023, City Council authorized staff to solicit Request for Proposals (RFP's) for Third

Party Administrator, PPO Network and Pharmacy Benefit Management (PBM). After careful evaluation and assessment, it had been determined that the following recommendation for award would be the best and most advantageous to the City of Mission as per Local Government Code 252.043(h), "Award of Contract": Group Health Insurance TPA (Self-Funded)/PBM – BlueCross BlueShield for a period of a three (3) year base term with a maximum two (2) one-year renewal options for a total term not to exceed five (5) years.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the authorization to Award Contract for Third Party Administrator to BlueCross BlueShield. Motion was seconded by Councilman Flores and approved unanimously 5-0.

#### **25. Authorization to Award Contract for Stop Loss Insurance – Munguia**

In 2022 the City of Mission entered into a contractual agreement for Stop Loss Insurance. Due to industry standards, the contract term was for one (1) year. City Council authorized staff to solicit for proposals for Stop Loss Insurance for the 2023-2024 fiscal year to cap any excess costs exceeding our specific deductible for medical and prescription costs. After evaluation, staff was recommending we award contract to BlueCross BlueShield for a period of a one (1) year base term with up to four (4) one-year renewal periods for a term not to exceed five (5) years. Staff was seeking authorization to Award.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the authorization to Award Contract for Stop Loss Insurance to BlueCross BlueShield. Motion was seconded by Councilman Flores and approved unanimously 5-0.

#### **26. Authorization to purchase networking equipment, AP's, audio / visual, door access control system, and security cameras for Public Safety Building #6.- Ramirez**

Authorization to purchase networking equipment, WAP's, audio / visual, door access control system, and security cameras for Public Safety Building #6 from Telepro utilizing TIPS contract # 230105 for the amount of \$312,491.20. Funding was approved by TIRZ board and the reimbursement agreement was approved by the City of Mission on June 12, 2023.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the authorization to purchase networking equipment, AP's, audio / visual, door access control system, and security cameras for Public Safety Building #6. Motion was seconded by Councilman Vela and approved unanimously 5-0.

#### **UNFINISHED BUSINESS**

#### **27. TABLED 06/12/2023: Reconsideration and action, if any related to Agenda Item Number 18 (Conditional Use Permit: Drive-Thru Service Windows – Snowball Express #2 at 3124 N. Mayberry Road, Being a tract of land out of the Northwest 1.0 acres of the West 5.18 acres of the North 11.03 acres of Lot 28-9, West Addition to Sharyland, C-2, Elgin Xavier, and Adoption of Ordinance#5333 - De Luna) as discussed and acted upon during the City Council Regular Meeting held on May 22, 2023.**

On April 26, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located at the SE corner of Mayberry Road

and E. Mile 2 Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to remove this item from the table. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Councilwoman Ortega moved to deny the reconsideration of this item. Motion was seconded by Mayor Garza. Motion failed due to a 2-3 vote.

Mayor Pro Tem Plata advised that the applicant had reached out to him in reference to this request and he wanted to consider the item even if the applicant was not present.

Concerns were expressed by Councilwoman Ortega and Mayor Garza about the owner not abiding by the current conditional use permit and continuing to operate outside of the approved business hours. They were also concerned that he had not taken care of his municipal court citations as he had been asked to do at the previous meeting.

Councilman Flores stated that he was not opposed to considering having the business open until midnight so long as the applicant took care of all outstanding citations and abided the current conditional use permit with closing hours of 10 p.m. until doing so.

Councilman Flores moved to approve the reconsideration and action, if any related to Agenda Item Number 18 (Conditional Use Permit: Drive-Thru Service Windows – Snowball Express #2 at 3124 N. Mayberry Road, Being a tract of land out of the Northwest 1.0 acres of the West 5.18 acres of the North 11.03 acres of Lot 28-9, West Addition to Sharyland, C-2, Elgin Xavier, and Adoption of Ordinance#5333 with the conditions that the applicant must pay and all outstanding citations and must adhere to previous ordinance (closing at 10 p.m.) until conditions are met and upon all citations being paid, closing time shall be at 12:00 a.m.. Motion was seconded by Mayor Pro Tem Plata and approved 3-2 with Mayor Garza and Councilwoman Ortega voting against.

### **ORDINANCE NO. 5333**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE DRIVE-THRU SERVICE WINDOWS – SNOWBALL EXPRESS #2 AT 3124 N. MAYBERRY ROAD, BEING A TRACT OF LAND OUT OF THE NORTHWEST 1.0 ACRES OF THE WEST 5.18 ACRES OF THE NORTH 11.03 ACRES OF LOT 28-9, WEST ADDITION TO SHARYLAND

### **ROUTINE MATTERS**

City Manager Comments – Tuesday June 27<sup>th</sup>, RGV Food Bank will be hosting a food distribution at Leo Pena Placita Park, Monday, July 3<sup>rd</sup> will be our first annual Red, White and Blue Festival at the Mission Event Center, Tuesday, July 4<sup>th</sup> our offices will be closed in observance of Independence Day, July 7<sup>th</sup> there will be a street dedication for Sandra Coronado, July 14<sup>th</sup> will be Music at the Food Park at Mission's Food Park.

Mayor's Comments – Thanked all of the staff for everything they do to make the City shine.

City Council Comments – Councilwoman Ortega wanted to recognize two departments for which she attended events for. The first was the Mission Police Department for their "Donuts with Chief" event. She said it was an amazing event and the children really enjoyed it and asked that they possibly have it more often. She also recognized the Parks & Recreation Department for their Lion's Park Kick-Off Event.

Councilman Abiel Flores commended both chief, Fire Chief Garcia and Police Chief Torres, for their work and recognized that our public safety is getting stronger. He reminded them that budget meetings are coming up and for them to bring forth any items they deem necessary to continue improving their departments.

At 5:49 p.m., Mayor Pro Tem Plata moved to convene into Executive Session to executive session item 1 pursuant to Texas Gov't Code Section 551.071. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **EXECUTIVE SESSION**

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.087 (Economic Development Negotiations) related to proposed amendments to an Economic Development Agreement with A-S 135 HWY 83-Bryan Rd., LP. (City Attorney V. Flores/ City Manager R. Perez)

Upon conclusion of Executive Session at 6:07 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilman Flores and approved unanimously 5-0.

### **POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

1. Consideration and action, if any, regarding proposed amendment(s) to an Economic Development Agreement with A-S 135 HWY 83-Bryan Rd., LP.

Councilman Flores moved to approve amendment as discussed in Executive Session. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **ADJOURNMENT**

At 6:08 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Mayor Councilman Flores and approved unanimously 5-0.



## MINUTES

### PRESENT:

Norie Gonzalez Garza, Mayor  
Ruben D. Plata, Mayor Pro-Tem  
Abiel Flores, Councilman  
Alberto Vela, Councilman  
Victor A. Flores, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

### ABSENT:

Jessica Ortega, Councilwoman

### ALSO PRESENT:

Mark Reyes  
Noel Salinas

### STAFF PRESENT:

David Flores, Asst. City Manager  
Juan Pablo Terrazas, Asst. City Manager  
Angie Vela, Finance Director  
Susie De Luna, Planning Director  
Alex Hernandez, Asst. Planning Director  
Charlie Longoria, Media Relations  
Abel Bocanegra, P.E., City Engineer  
Chris Garza, Accountant  
Joe Salazar, Accountant

### CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 7:14 p.m.

### DISCLOSURE OF CONFLICT OF INTEREST

None

### CITIZEN'S PARTICIPATION

None

## SPECIAL MEETING

### PUBIC HEARING

### PLANNING AND ZONING RECOMMENDATIONS

#### 1. Rezoning: Being a 5.93 acre tract of land, being out of Lot 97, Mission Acres, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential, Daniel E. Estrada, and Adoption to Ordinance# \_\_\_\_\_

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located on the Southeast corner of W. 20<sup>th</sup> Street and Adams Avenue (aka Pena Avenue). The proposed zone did not comply with the City's Future Land Use Map, and surrounding land uses. There was public opposition during the P&Z Meeting. The board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Crystal Reyes, 1511 W. 20<sup>th</sup> Street, Deisy Garza, 1514 W. 20<sup>th</sup> Street, Elvia Esquivel, 1510 W. 20<sup>th</sup> Street, Everardo Garcia, 1517 W. 20<sup>th</sup> Street Diana de la Garza, 1501 W. 20<sup>th</sup> Street, spoke against the request citing concerns of increased traffic and safety concerns in the neighborhood.

Upon motion by Councilman Abiel Flores seconded by Mayor Pro Tem Ruben Plata and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to deny the Rezoning: Being a 5.93 acre tract of land, being out of Lot 97, Mission Acres, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential. Motion was seconded by Councilman Flores and approved unanimously 4-0.

**2. Rezoning: Lot 65 and the West ½ of Lot 64, Shary Villas Subdivision, (R-1) Single Family Residential to (C-1) Office Building, Jesus Trevino, and Adoption to Ordinance #**

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the Southeast corner of N. Shary Road and E. 20<sup>th</sup> Street. The proposed zone did not comply with the City's Future Land Use Map, and surrounding land uses. The item was presented to Planning & Zoning on December 21, 2022 and no action was taken to give the applicant the opportunity to speak with the neighbors to discuss his proposal due to the opposition. There was public opposition during the P&Z Meeting. The board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Ciro Ochoa, Jr. attorney representing Jose Angel Trevino and his family who resides next door to the subject site. His concerns were parking and increased traffic.

Mike Trevino, 2401 E. 20<sup>th</sup>, stated that many families and children walk to Bannworth Park and the increase in traffic from a business would be negligent. He also stated there was a Subdivision Plat note stating that no driveway permitted onto Shary Road. Declaration of Covenants Conditions and Restrictions for Shary Villas Subdivision, Phase 1 also states use restrictions are residential purposes only. No building of structure intended for or adapted to business purposes and no professional, business, or commercial activity to which the general public is invited or allowed shall be conducted on any lot.

Raul Zarate, 2413 E. 20<sup>th</sup> Street, stated a petition had been filed when the item was heard six months ago and the residents were still against the rezoning.

Jesus Trevino, applicant and owner of the property stated the purpose of the C-1 was to create a buffer between the residences and high traffic areas. A proposal was to open an entrance off of Shary Road.

Jose Trevino, 2420 E. 20<sup>th</sup> Street, stated his opposition to the request.

Upon motion by Councilman Alberto Vela seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilman Vela moved to deny Rezoning: Lot 65 and the West ½ of Lot 64, Shary Villas Subdivision, (R-1) Single Family Residential to (C-1) Office Building. Motion was seconded by Councilman Flores and approved unanimously 4-0.

**3. Conditional Use Permit: D'Lux Event Center at 507, N. Conway Avenue, Lot 8, Block 92, Mission Original Townsite, C-3, Nora N. Garcia, and Adoption to Ordinance # 5334**

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located just off the NW corner of Conway and 5<sup>th</sup> Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval

Staff recommended approval for life of use subject to 1) Must comply with all City Code (Building, Fire, Health, etc.) 2) Must acquire a business license prior to occupancy; and 3) CUP not to be transferable to others.

City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve CUP and Ordinance # 5334 D’Lux Event Center at 507, N. Conway Avenue, Lot 8, Block 92, Mission Original Townsite. Motion was seconded by Councilman Vela and approved unanimously 4-0.

#### **ORDINANCE NO. 5334**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT D’LUX EVENT CENTER AT 507 N. CONWAY AVENUE, LOT 8, BLOCK 92, MISSION ORIGINAL TOWNSITE

#### **4. Conditional Use Permit: Mobile Food Truck - FrizzFries at 2509 Colorado Street, Lot 1, Block 2, Santa Lucia Development, C-3, Martha L. Urena Reyes, and Adoption to Ordinance # 5335**

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff recommended approval subject to 1) 1 year re-evaluation in order to assess this new operation; 2) Must comply with all City Codes (Building, Fire, Health, etc.); and 3) Must acquire a business license prior to occupancy.

City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve CUP and Ordinance # 5335 Mobile Food Truck - FrizzFries at 2509 Colorado Street. Motion was seconded by Councilman Vela and approved unanimously 4-0.

#### **ORDINANCE NO. 5335**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT MOBILE FOOD TRUCK - FRIZZFRIES AT 2509 COLORADO STREET, LOT 1, BLOCK 2, SANTA LUCIA DEVELOPMENT

**5. Conditional Use Permit: Mobile Food Truck – Midtown Ceviche Bar at 2509 Colorado Street, Lot 1, Block 2, Santa Lucia Development, C-3, Juan Pinera, and Adoption to Ordinance # 5336**

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff recommended approval subject to 1) 1 year re-evaluation in order to assess this new operation; 2) Must comply with all City Codes (Building, Fire, Health, etc.); and 3) Must acquire a business license prior to occupancy.

City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve CUP and Ordinance # 5336 Midtown Ceviche Bar at 2509 Colorado Street. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**ORDINANCE NO. 5336**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT MOBILE FOOD TRUCK – MIDTOWN CEVICHE BAR AT 2509 COLORADO STREET, LOT 1, BLOCK 2, SANTA LUCIA DEVELOPMENT

**6. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Suerte Bar & Grill at 205 N. Shary Road, Suites A & B, Lot 1, South Shry Commercial, C-3, Suerte Bar & Grill on Shary, LLC, c/o Jessica Aguilar, and Adoption to Ordinance # 5337**

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Shary Road and Selena Street (E. 1<sup>st</sup> Street) along the west side of Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff recommended approval subject to 1) 2 year re-evaluation at which time the applicant will have to renew his CUP and TABC License; 2) Waiver of the 300' separation requirement from the residential homes; and 3) Must continue to comply with all City Codes (Fire, Health, and Building Code requirements).

City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve CUP and Ordinance # 5337 Sale & On-Site Consumption of Alcoholic Beverages for four (4) years – Suerte Bar & Grill at 205 N. Shary Road. Motion was seconded by Councilman Flores and approved unanimously 4-0.

**ORDINANCE NO. 5337**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – SUERTE BAR & GRILL AT 205 N. SHARY ROAD, SUITES A & B, LOT 1, SOUTH SHARY COMMERCIAL

**7. Conditional Use Permit: Storage Units for Lease on property zoned C-1 (Office Building), Being the North 330' of Lot 25-11, West Addition to Sharyland, C-1, Robby Gonzalez, and Adoption to Ordinance # 5338**

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 660' E. of Bryan Road along the north side of E. Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff recommended approval subject to 1) Must comply with all City Codes (Building, Fire, Lighting, etc.) 2) Must comply with solid buffer, 3) Comply with City's detention requirements, and 4) Must acquire a business license prior to occupancy.

City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Julio Cerda representing the applicant spoke in favor of the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve CUP and Ordinance # 5338 Storage Units for Lease on property zoned C-1 (Office Building), Being the North 330' of Lot 25-11. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**ORDINANCE NO. 5338**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR STORAGE UNITS FOR LEASE ON PROPERTY ZONED C-1 (OFFICE BUILDING), BEING THE NORTH 330' OF LOT 25-11, WEST ADDITION TO SHARYLAND

**8. Conditional Use Permit Renewal: Auto Mechanic Shop in an AO-I Zone at 1603 Adams Avenue, A .85 acre tract of land out of Lot 23-1, West Addition to Sharyland Subdivision, AO-I, Marco A. Hinojosa, Sr., and Adoption to Ordinance # 5339**

On June 28, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located 105' north of W. 18<sup>th</sup> Street along the west side of Adams Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff recommended approval subject to 1) 4 years re-evaluation to continue to assess the business; 2) Continued compliance with all City Codes; and 3) CUP not to be transferred to others.

City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Flores seconded by Mayor Pro Tem Plata and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve CUP and Ordinance # 5339 Auto Mechanic Shop in an AO-I Zone at 1603 Adams Avenue. Motion was seconded by Councilman Vela and approved unanimously 4-0.

### **ORDINANCE # 5339**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A  
CONDITIONAL USE PERMIT RENEWAL AUTO MECHANIC SHOP IN AN AO-I ZONE AT  
1603 ADAMS AVENUE, A .85 ACRE TRACT OF LAND OUT OF LOT 23-1, WEST ADDITION  
TO SHARYLAND SUBDIVISION

### **APPROVALS AND AUTHORIZATIONS**

#### **9. Acceptance of the Comprehensive Annual Financial Report (AFR) for the fiscal year ended September 30, 2022**

Angie Vela, Finance Director presented the Comprehensive Annual Financial Report (AFR) for fiscal year ended 09/30/22 for the City of Mission.

Esmerada Yniguez, Mr. Chad Young, and Aashna Khatwani with Carr, Riggs & Ingram, LLC, were available to present and answer any questions from the council in reference to the audit.

The city received an Unmodified Opinion.

Mayor Pro Tem Plata asked how the numbers compared with the financial statements approved in September 2022. Ms. Yniguez stated numerous adjustments were made to the cash pool to cover intergovernmental activities. Mayor Pro Tem Plata questioned why the Audit was being presented nine months after the end of the fiscal year. Staff had been tasked to help Mission Economic Development Corporation and the Tax Increment Reinvestment Zone with their audit which was about four months behind, this was a primary reason for the delay.

Staff and City Manager recommended approval.

Councilman Flores moved to approve the Acceptance of the Comprehensive Annual Financial Report (AFR) for the fiscal year ended September 30, 2022. Motion was seconded by Councilman Vela and approved 3-1 with Mayor Pro Tem Plata voting against.

### **ADJOURNMENT**

At 8:12 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 4-0.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Randy Perez, City Manager

**AGENDA ITEM:** Acknowledge Receipt of Minutes – Perez  
Mission Civil Service Commission – June 5, June 9, 2023  
Mission Economic Development Corporation – May 31, 2023  
Mission Tax Increment Reinvestment Zone – May 23, 2023  
Mission Redevelopment Authority Board of Directors – May 23, 2023  
Citizen’s Advisory Committee – May 25, 2023

**NATURE OF REQUEST:**

See Attached Minutes

**BUGETED:** N/A      **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval RP

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
   **DISAPPROVED:** \_\_\_\_\_  
   **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**MINUTES FOR THE  
MISSION CIVIL SERVICE COMMISSION  
June 5, 2023**

**Commission-Present**

**Jerry Saenz-Chairman  
Polo Garza--Vice-Chair  
Michael Davis-Member**

**Staff Present**

**Jesse Lerma Jr-CS Director  
Noemi Munguia-HR Director**

**Call to Order**

Mr. Jerry Saenz called the meeting to order at 9:00 a.m.

**Approval of Minutes-May 22, 2023**

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Davis made a motion to approve the minutes as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

**Approval of Mission Fire Department DC's Promotional Examination Scores and the Creation of an Eligibility List**

Mr. Lerma advised the Commission that they held a promotional examination for DC on May 25, 2023. They had three (3) individuals that participated and only one passed.

1. Randy Cruz-89 plus ten seniority points-99
2. Joel Saenz-59
3. Frank Chairez-53

Mr. Lerma was requesting approval of the scores to create a new eligibility list. Mr. Cruz would be promoted immediately once approved. After a brief discussion, Mr. Garza made a motion to approve the scores and to create a new eligibility list. Mr. Davis seconded the motion. Motion was approved the unanimously

**Approval of Mission Fire Department Promotional Examination Resource List For CPT**

Mr. Lerma advised the Commission that with CPT Cruz being promoted we had to fill the position. Mr. Lerma advised the Commission that Chief Garcia was recommending the following sources for approval:

1. Fire Officer Handbook of Tactics, 5<sup>th</sup> Edition
2. Effective Supervisory Practices, 5<sup>th</sup> Edition
3. Fire and Emergency Company Officer, 6<sup>th</sup> Edition

After a brief discussion, Mr. Davis made a motion to approve the list as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

**Approval of Mission Fire Department Promotional Examination Schedule for CPT**

Mr. Lerma submitted the following promotional examination schedule for approval:

1. Post Resource List-June 5, 2023
2. 30 Day Notice-July 7, 2023
3. Last Day to Submit MOI-July 28, 2023
4. Date of Examination-August 10, 2023

After a brief discussion, Mr. Davis made a motion to approve the schedule as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

**Pending Business**

No pending business

**Adjourn**

Meeting was adjourned at 9:15 a.m.

**MINUTES FOR THE  
MISSION CIVIL SERVICE COMMISSION  
June 9, 2023**

**Commission-Present**

**Jerry Saenz-Chairman  
Polo Garza--Vice-Chair  
Michael Davis-Member**

**Staff Present**

**Jesse Lerma Jr-CS Director  
Noemi Munguia-HR Director**

**Call to Order**

Mr. Jerry Saenz called the meeting to order at 9:00 a.m.

**Approval of Mission Fire Department Promotional Examination Schedule for CPT**

Mr. Lerma submitted the corrected promotional examination schedule for approval:

1. Post Resource List-June 9, 2023
2. 30 Day Notice-August 7, 2023
3. Last Day to Submit MOI-August 23, 2023
4. Date of Examination-September 7, 2023

After a brief discussion, Mr. Davis made a motion to approve the schedule as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

**Pending Business**

No pending business

**Adjourn**

Meeting was adjourned at 9:05 a.m.

**NOTICE OF REGULAR MEETING & PUBLIC HEARING  
MISSION ECONOMIC DEVELOPMENT CORPORATION  
MAY 31, 2023 4:00 PM  
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

**PRESENT:**

Richard Hernandez, President  
Jose G. Vargas, Vice President  
Deborah Cordova, Secretary  
Estella Saenz, Treasurer  
Noel Salinas  
Carl Davis

**ABSENT:**

Mayor Norie Gonzalez Garza

**ALSO PRESENT:**

Eugene Vaughan, JGKL LLP  
Tony Barrera, Progress Times  
Austin Arnold, Ryan LLC  
Marty Wilson, Darden Restaurants  
Lee McCormick, CDA  
Juan Garza, Pieology

**STAFF PRESENT:**

Tecló J. Garcia, Chief Executive Officer  
Joel Garza, Chief Operating Officer  
Judy Vega, Executive Assistant  
Stepanie Palacios, Financial Officer  
Naxiely Lopez-Puente, Director of Marketing & Communications  
Blanca Davila, Director of Economic Development  
Belen Guerrero-Aguirre, Director of Strategic Partnership & Program Development  
Randy Perez, City Manager  
Angie Vela, Finance Director  
Stephanie Palacios, Financial Officer  
Ezeiza Garcia, Assistant Finance Director  
Joe Salazar, Accountant

**1. Call to Order and Establish Quorum**

With a quorum being present, President Richard Hernandez called the meeting to order at 4:04 PM. President Hernandez asked for a moment of silence in memory of the recent passing of former City of Mission Mayor Norberto "Beto" Salinas, who passed away on May 26, 2023.

**2. Approval of Minutes: Meeting of April 26, 2023**

Vice Chairman Jose G. Vargas moved for approval of the meeting minutes of April 26, 2023. Motion was seconded by Carl Davis and approved 6-0.

**3. Deliberation & possible action to accept Adjusted Financial Statements for March 2023**

Financial Officer Stephanie Palacios presented and recommended approval of the adjusted financial statement for March 2023.

Secretary Deborah L. Cordova moved for acceptance of the Adjusted Financial Statements for March 2023. Motion was seconded by Treasurer Estella Saenz and approved 6-0.

**4. Deliberation & possible action for approval of Resolution No. 2023-04, Resolution of the Mission Economic Development Corporation regarding request of Precision Wire Products, Inc., for the issuance of one or more series of revenue bonds; authorizing the filing of an application for allocation of volume cap for private activity bonds with the Texas Bond Review Board; authorizing public hearings regarding the bonds; and authorizing other action related thereto**

Lee McCormick, President with Community Development Associates, presented this item by saying that Precision Wire Products, Inc. is a California wire company that manufactures shopping carts and racks used at stores like Walmart, Costco, and Target. The company plans to relocate part of their company to Texas near Dallas into an existing building. The bond amount requested today in this resolution is an amount not to exceed \$10 million. This is an inducement resolution meaning the legal documents are being prepared and once they are ready to close on the bond, a final resolution will be presented to the Board for approval. Bond counsel for this transaction is Bracewell LLP. Mr. McCormick said that the Texas Bond Review Board is not approving applications for bonds at this time, but that for this type of transaction, they have \$60 million available on a first come first served basis.

As with the previous resolutions related to bonds, this is a conduit transaction for the MEDC. The borrower is responsible for repayment of the debt. Approval of this resolution does not impose any payment or obligation on MEDC or the City of Mission. There is potential “reputational risk” if the borrower defaults since the MEDC name is included on the bonds. Assuming a bond issuance of \$10 million, at closing the MEDC is expected to receive approximately \$32,500 for serving as issuer of the bonds and an annual fee of \$5,000 until maturity. The MEDC CEO recommends the adoption of this resolution in the amount not to exceed \$10 million of tax-exempt private activity bonds to finance the proposed Project.

Vice President Jose G. Vargas moved for approval of Resolution No. 2023-04 as presented. Motion was seconded by Noel Salinas and approved 6-0.

**Resolution No. 2023-04**

Resolution of the Mission Economic Development Corporation regarding request of Precision Wire Products, Inc., for the issuance of one or more series of revenue bonds; authorizing the filing of an application for allocation of volume cap for private activity bonds with the Texas Bond Review Board; authorizing public hearings regarding the bonds; and authorizing other action related thereto

**5. Public Hearing: MEDC FY 2022-2023 proposed project consideration concerning an economic incentive for a restaurant to be located at New Quest Mission Gateway Lot 3, located at the northeast corner of east Expressway 83 and south Bryan Road, Mission, Texas**

MEDC, 5/31/2023, Pg. 3

At 4:27 PM President Richard Hernandez opened the public hearing for MEDC FY 2022-2023 proposed project consideration concerning an economic incentive for a restaurant to be located at New Quest Mission Gateway Lot 3, located at the northeast corner of east Expressway 83 and south Bryan Road, Mission, Texas.

There being no comments, President Richard Hernandez closed the public hearing at 4:29 PM.

**6. Deliberation & possible action related to an Economic Development Performance Agreement between the City of Mission, Mission Economic Development Corporation, and Olive Garden Holdings, LLC**

CEO Tecló J. Garcia introduced this item by saying that this performance agreement is for a new Olive Garden Italian restaurant in Mission, a project that staff has been working on for several months. President Hernandez mentioned that the agreement has been signed by City Manager Randy Perez, as well as representatives of Olive Garden Holdings, LLC. Mr. Garcia said that it was because it is a joint agreement between MEDC, the City of Mission, and Olive Garden and that they have approved the agreement separately. Legal counsel Gene Vaughn mentioned that if this agreement is approved, the MEDC is required by Local Government Code, Section 505.160, to publish a notice of intention and notice of public hearing in a newspaper and then wait 60 days before paying out any funds. Mr. Garcia said that the restaurant does not need funding now and that this incentive is based on a sales tax rebate. Being that they are not here yet, the 60-day comment period would have passed by the time they are due funding.

Carl Davis moved to approve an Economic Development Performance Agreement between the City of Mission, Mission Economic Development Corporation, and Olive Garden Holdings, LLC, subject to publishing the required notices in the newspaper and waiting 60 days to release any funds. Motion was seconded by Secretary Deborah L. Cordova and approved 6-0.

**7. Olive Garden Recognition**

CEO Tecló J. Garcia introduced Marty Wilson with Darden Restaurants, who did a short power point presentation to the Board to introduce Olive Garden, one of their eight restaurant brands. Ms. Wilson's presentation contained information related to the new Olive Garden, to be located in Mission (north/east corner of Bryan Rd & Frontage Rd), including the restaurants' renderings, economic impact, and overall, the logistics of the restaurant. An investment of \$5 million, this location will create 50 full-time positions and up to 80 soon after. Average wages will be \$17+ per hour with an annual payroll of \$1.8 million. Permits for construction will be in place by October 2023 and construction should be completed in May 2024. Darden Restaurants expect to announce an opening in June 2024. After her presentation, Ms. Wilson thanked the Board and the City of Mission for their support. No action was taken or required.

## **8. IHOP Recognition**

Mr. Garcia introduced and welcomed Isaac Garza, Director of Operation, with IHOP Restaurant. Mr. Garza said he and franchiser Walid Haidar were excited to bring a second IHOP location to the City of Mission with the first restaurant located on Shary Road. The second location will be Conway Street and the new building, of approximately 5,000 sq. ft., will be a new IHOP prototype building. The new location will create 90 jobs, with 50 overall once established. The building is about 95% complete and an opening is expected in the third week of June 2023.

At 4:54 PM President Richard Hernandez called for a recess. At 5:06 PM, President Hernandez called the meeting to order with quorum present.

## **9. Deliberation & possible action for the approval of an Economic Development Performance Agreement between Mission Economic Development Corporation and Brand Geniuz**

Mr. Garcia mentioned that this item was brought before the Board about two months ago when the Board acted on a preliminary approval of this project. He mentioned that a notice of intention and notice of public hearing were published with no opposition voiced at the public hearing. He is recommending approval of the performance agreement. Vice President Jose G. Vargas asked a question related to the agreement. On the agenda item it reads the amount is \$55,000 over a period of three years, but on the agreement, it reads \$85,000 to be paid in two installments. The \$55,000 to be paid in two installments was determined to be correct.

Subject to a correction on the amount of the incentive from \$85,000 to \$55,000, Secretary Deborah L. Cordova moved to approve an Economic Development Performance Agreement between the City of Mission, Mission Economic Development Corp., and Brand Geniuz. Motion was seconded by and approved Treasurer Estella Saenz and approved 6-0.

## **10. Deliberation & possible action for approval of Invoice #12 from the City of Mission related to an EDA grant project, in the amount of \$157,407.72**

Accountant Joe Salazar presented and recommended approval.

Carl Davis moved for approval of Invoice #12 from the City of Mission related to an EDA grant project, in the amount of \$157,407.72. Motion was seconded by Vice President Jose G. Vargas and approved 6-0.

## **11. Deliberation & possible action for the approval of an Amendment to MEDC's Purchasing Policy**

Mr. Garcia said that he was requesting an amendment to MEDC's Purchasing Policy to align with the City of Mission's purchasing policy in relation to services provided for procurement and amend the threshold amount from \$10,000 to \$25,000.

MEDC, 5/31/2023, Pg. 5

Vice President Jose G. Vargas moved for approval of an Amendment to MEDC's Purchasing Policy. Motion was seconded by Treasurer Estella Saenz and approved 6-0.  
At 6:06 PM, President Richard Hernandez announced that the MEDC Board of Directors would be convening in executive session.

## **12. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001**

**Deliberation and possible action regarding commercial or financial information received the Mission EDC from a business prospect with which the Mission EDC is conducting economic development negotiations or with which the Mission EDC seeks to have to locate, stay, or expand operations in or near the City of Mission (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to the following:**

- A. Report from CEO as to potential prospects**
- B. Mission Food Park**

**Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:**

### **M.E.D.C. Land**

The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any actions necessary.

At 6:20 PM, President Richard Hernandez announced the MEDC Board was convening in open session.

No action was taken.

## **13. CEO Report on Economic Activity**

Mr. Garcia briefly reported the following: He and Blanca Davila, Director of Economic Development, attended the ICSC Retail Convention in Las Vegas from May 20-23, 2023; Brand Geniuz had a ribbon cutting on May 25, 2023; MEDC visited South Texas College Tech Campus, where MEDC's Naxiely Lopez and Belen Guerrero visited with the dean at the college. Mr. Garcia met with Texas Governor Greg Abbotts' new regional representative, Mallory McCoy, who came to introduce herself and visit the MEDC office. He also mentioned that that MEDC had sponsored the Small Business Association "Small Business of the Year" Luncheon recently hosted by the RGV Partnership. UTRGV had their ribbon cutting on May 3, 2023 at the CEED building and that MEDC had marked Small Business Development Week and Economic Development Week with Proclamations presented at a City Council meeting recently. Both proclamations are framed and will be displayed at the CEED building. MEDC was invited to participate in STC's Workforce Summit. On CEED news, Mr. Garcia reported that Wayland Baptist University celebrates moving into the CEED building, and CineSol will soon hold their 24-hour film dash competition at CEED. Staff is also preparing to present a Memorandum of Understanding between CineSol and MEDC since they would like to hold their annual film festivals here moving forward. Various events that staff is focusing on are

MEDC, 5/31/2023, Pg. 6

follows: A Tesla Takeover on July 1<sup>st</sup>; a CEED tenant mixer is being planned on June 1<sup>st</sup>, and a Welcoming event for the City of Mission's Grants' Department into our building on June 13<sup>th</sup>. MEDC staff will be attending Mexico's Nearshoring Auto Industry Summit in San Luis Potosi, Mexico July 20-21, 2023. McAllen EDC will be joining MEDC on this trip. The RGV Partnership has a legislative trip scheduled next week, June 6-8, 2023, in which Mr. Garcia will be participating. Nothing further was reported.

#### **14. President Comments**

President Richard Hernandez thanked the Board of Directors for their participation at this meeting, Mr. Garcia, and MEDC staff for the preparation of this meeting.

#### **15. Adjournment**

At 6:21 PM, Carl Davis moved to adjourn the meeting. Motion was seconded by Treasurer Estella Saenz and approved 6-0.

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Richard Hernandez, President

ATTEST

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Deborah L. Cordova, Secretary

Mission Tax Increment Reinvestment Zone  
Board of Directors Meeting  
May 23, 2023

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission TIRZ #1, held a regular meeting, open to the public, May 23, 2023, at 801 N. Bryan Road, Mission, Texas and at 7:02 PM, the roll was called of the duly appointed members of the Board, to-wit:

- David Penoli, Chairman
- Martin Garza, Vice Chairman
- Aissa I. Garza, Secretary
- Amanda O’Caña
- Albert X. Chapa
- Efrain Reyna Jr.
- Hector Moreno

All the above were present except Vice Chairman Garza and Director O’Caña. Participating via Zoom teleconference were Angie Vela, Karla Rubio, David Flores, Mayor Norie Gonzalez Garza, Stephanie Palacios, Geraldo Perez, and Tim Austin. Participating in person were Joe Morin, J.P. Terrazas, Dr. Rolando Ortiz, Crystal Chavez, Joe Salazar, Cristian Garza, Colby Eckols, Randy Perez, Damien B. Tijerina, Jody Tittle, Ruben James de Jesus, and Judy Vega.

I. Consider Consent Agenda

- A. Call meeting to order and establish quorum
- B. Approve Minutes of the April 25, 2023 meeting and Special Meeting of May 11, 2023 of the TIRZ#1
- C. Ratify all actions taken by the Mission Redevelopment Authority Board of Directors at the May 23, 2023 meeting

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Chapa, the Board unanimously approved the minutes of April 25, 2023 meeting and Special Meeting of May 11, 2023 of the TIRZ#1

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Reyna, the Board unanimously approved the consent agenda.

II. Adjournment

As there was no further business for the board to consider, upon a motion made by Secretary Aissa I. Garza and seconded by Director Reya, the Board unanimously voted to adjourn the meeting at 7:03 PM.

By: \_\_\_\_\_

Attest: \_\_\_\_\_

Printed Name: David Penoli

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Mission Redevelopment Authority  
Board of Directors Meeting  
May 23, 2023**

**MINUTES**

**Call to Order, Establishment of Quorum**

The Board of Directors of the Mission Redevelopment Authority (MRA) held a regular meeting open to the public, on May 23, 2023, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

David Penoli, Chairman  
Martin Garza, Vice Chairman  
Aissa I. Garza, Secretary  
Amanda O'Caña  
Albert X. Chapa  
Efrain Reyna Jr.  
Hector Moreno

All the above were present except Vice Chairman Garza and Director O'Caña. Participating via Zoom teleconference were Angie Vela, Karla Rubio, David Flores, Mayor Norie Gonzalez Garza, Stephanie Palacios, Geraldo Perez, and Tim Austin. Participating in person were Joe Morin, J.P. Terrazas, Dr. Rolando Ortiz, Crystal Chavez, Joe Salazar, Cristian Garza, Colby Eckols, Randy Perez, Damien B. Tijerina, Jody Tittle, Ruben James de Jesus, and Judy Vega.

**Call Meeting to Order at 4:01 PM**

With a quorum present, Chairman Penoli opened the meeting with a welcome to all.

**Approve minutes of the April 25, 2023, and Special Meeting of May 11, 2023 meetings of the Mission Redevelopment Authority**

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Reyna, the Board unanimously approved the April 25, 2023, and Special Meeting of May 11, 2023 meetings of the Mission Redevelopment Authority as presented.

**Project Reports**

Chairman Penoli recognized Engineer Ruben James de Jesús with Melden & Hunt to report on the **Bentsen Palm Development Phase III Project**. Mr. De Jesús reported that the project is 90% complete. The project description involves design and construction related services for a new sanitary sewer line extension Mile 1 South and Inspiration Rd. Sewer line extension will expand sewer service area and eliminate two existing lift stations within Meadow Creek. Line A (Runs through Sendero Ph D): Sewer line is completed. Line B (runs along the south side of Amigos del Valle): Sewer line is completed. Pending Tie-in. Line C (runs along south side of park): Bore crossing has been completed and is pending final tie-in. 95% of the sewer line has been installed. The contractor, RDH Site & Concrete LLC, is to work on line testing and final tie-ins. Chairman Penoli requested that construction start dates, and date the TIRZ agreed to reimbursement of the city, are reported on this and every project approved by the TIRZ.

Chairman Penoli recognized Mr. de Jesús to report on the **Tierra Dorada Sanitary Sewer Improvements Project**. Mr. de Jesús reported that this project involves the design to eliminate existing Lift Stations No. 13 and 14 within Tierra Dorada Subdivision and construct a new proposed lift station to reroute sewer discharge into existing sanitary sewer trunkline along Los Ebanos Road. The design survey has been completed along the proposed route for the sanitary sewer line and force main. Design plans for this project are 90% complete. Final plans have been submitted to Hidalgo County Drainage District #1 and City of Mission staff. Pending is a permit from Hidalgo County Drainage District #1. Melden & Hunt anticipates sending requests for bids for the construction phase of the project this month. Chairman Penoli asked if the \$1,549,500 on the report was for design, only, or included construction costs. Mr. de Jesús mentioned that the \$1,549,500 shown in the report is an estimate for construction costs, but he will look into project costs and present a breakdown at the next Board meeting. Chairman Penoli requested that construction and design costs are included on all project reports funded by MRA. Assistant City Manager J.P. Terrazas mentioned that on page 90 of the meeting packet, a breakdown of the engineering and design costs was included. A design survey was listed at \$25,000.00; engineering design was \$232,425.00, and general engineering services for the regional master plan was \$110,000.00, a total of \$367,925.00. The budgeted amount for this project is 2,072,375, minus engineering costs of \$367,925.00 leaves us a total of \$1,704,450.00 for construction costs. No further comments were made.

Chairman Penoli recognized Mr. de Jesús to report on **the Inspiration Road Trunklines (Sanitary Sewer Master Plan)**. Mr. de Jesús said that he will have a draft of an identified alternate plan in June, which is to install a parallel line within Inspiration Road, rather than rerouting the sewer with a force main. Melden & Hunt has been working jointly with the City of Mission related to Lift Station #10, located on Mile 2 & FM 495 (El Valle Subdivision), which produces sewer overflow through Inspiration Road. Mr. De Jesús will be presenting costs associated with the proposed plan at the next Board meeting. Nothing further was reported.

Chairman Penoli recognized P.E. Damien D. Tijerina with L&G Engineering to report on the **Inspiration Rd./Military Parkway Loop Ph. I & II**. On **Phase I**, Mr. Tijerina mentioned that the project involves environmental assessment, public involvement, and schematics. He reported that on March 8, 2023, the firm submitted environmental documents to TxDOT, from comments received on February 27<sup>th</sup>. Public hearings for this project were held virtually without opposition from 5:30 PM on April 25<sup>th</sup> to May 10<sup>th</sup> at 11:59 PM. The in-person public hearing was held from 5:30 to 7:30 PM on April 26, 2023 at Leal Elementary School Cafeteria on Los Ebanos Road. The City of Mission nor TxDOT received any comments. Next step is to prepare a public hearing summary for submittal to TxDOT for approval. Once approval is received by TxDOT, the summary will become part of the Environmental Assessment document which is then submitted federally for environmental clearance. The City of Mission may begin their Right-of-Way acquisition process soon after. Mr. Tijerina said he will share some of the maps displayed at the public hearings at the next MRA meeting in June. Chairman Penoli asked about Hidalgo County's Metropolitan Planning Organization (MPO) funding for this project, about \$20M. Mr. Terrazas said that 80% of ROW for the project will be funded by the MPO and 20% by the City of Mission as stipulated in an Advanced Funding Agreement (AFA) between the State of Texas through TxDOT and the City of Mission. He said 98% of construction costs will also be reimbursed to the City of Mission. Mr. Terrazas said he will provide a copy of the AFA agreement at the next meeting.

MRA 5/23/2023, Pg. 3

On **Phase II**, Mr. Tijerina mentioned that Right of Way maps were submitted to L&G on May 12, 2023 for review. The final review was completed, and they will be submitted to TxDOT on May 26, 2023. L&G submitted a 90% PS&E (plans & design) submittal to the City of Mission on May 23, 2023. This project has not been funded and is being made part of the bond series the Authority is working on securing. Phase II was approved by the Board last year at \$3.7 million for ROW, design and plans. JP Is this correct? No further comments were made.

Chairman Penoli recognized Dr. Rolando Ortiz with **Killam Development** to report on El Milagro Phase I Project. Dr. Ortiz said that at last month's meeting there were some questions regarding cumulative cost expenses for each listing. Dr. Ortiz shared a report with the Board that included work done to date, amounts paid for each category from December 2022 to April 2023. There are eight (8) areas included in El Milagro Phase I Project including Los Indios Blvd., Minor Arterial (Green Street), Minor Arterial (Mayberry Street), Principal Arterial 1-Residential, Principal Arterial 1-Commercial, Minor Arterial (2-Way Bike), Local Alley & Streets, and Alley Commercial, a total of \$12,574,934 reimbursable by the TIRZ. The infrastructure improvements started in December 2022. The project's contract calls for a completion date of November 2023, but they would like to extend it to March 2024. A lot of activity is ongoing at this time and Dr. Ortiz said he has spoken to the contractor, Posillico LLC, who informed him that the project is on schedule. Within the next 60-90 days, curbs and gutters, asphalt, will be installed within the project. No further comments were made.

Chairman Penoli recognized Crystal Chavez, Project Manager with The Warren Group to report on the **Fire & Police Sub-Station #6**, Ms. Chavez mentioned that the project is 74.82% complete. On the site construction side, Ms. Chavez reported that the contractor is working on the installation of concrete masonry units at the gate islands and the brick cap above the perimeter block wall. Flag poles have been installed and asphalt at parking areas have been delayed to rain. On the building construction side, ongoing are installation of parapet wall coping gypsum board, the wall at the entrance lobby, doors and hardware, restroom ceramic tile installation, ceiling can lights, electrical wire termination at panel boards, electrical HVAC, and plumbing work, as well as concrete slab being sealed. Pending are the storefront glazing doors. A total of 28 weather days were reported as of May 23, 2023. The Warren Group submitted Pay Application #11 to the City of Mission for the pay period of April 24, 2023 in the amount of \$230,973.03. On construction scheduling, three lead items will extend the date of completion from February 2023 to September 2023 as follows with no changes on delivery dates:

- 1) PA Panel that powers AC units, estimated delivery date of June 13, 2023;
- 2) Main disconnect switchboard has an estimated delivery of April 19, 2023;
- 3) Rooftop units estimated delivery by the end of April 2023.

Ms. Chavez shared some images of the project's progress. No further comments were made.

**Walsh Street Project:** No update.

**Mayberry Road Extension:** No update.

**1<sup>st</sup> Street Extension:** Las Esperanzas Subdivision. Mr. Terrazas mentioned that the contractor, River Side Construction, is about 75% complete on drainage and about 90% complete on sewer line installation. The project has been delayed due to rain, but they're on schedule. They will soon be ordering the materials for the lift station that is going to service the subdivision. The contractor informed Mr. Terrazas that due to the depth of the lift station, 28', sand was found inside the hole, so the contractor is going to hire some assistance to dewater the area, which will probably take about two

MRA 5/23/2023, Pg. 4

months to complete. Dirt (or sand) needs to be removed in order to pour into the foundation where the lift station will sit. Chairman Penoli asked if the needed assistance was something at the expense of the contractor or if the Board should expect a change order later? Mr. Terrazas said no change orders are expected with this project as it'll be at the contractors' expense. He also shared some images with the Board that he took today of the work area.

**Discussion & possible action for the acceptance of Change Endorsement No. 1 to the Directors & Officers Commercial Insurance Policy – Karla Rubio, HUB Insurance Group**

Chairman Penoli recognized Karla Rubio with HUB Insurance Group to present this item. Ms. Rubio said that she was presenting Endorsement No. 1 to the Directors & Officer's (D&O) Commercial Insurance Policy for their consideration. At the meeting of March 7, 2023, the policy presented by HUB Insurance Group Representative Steve Urbina had a general liability limitation for D&Os of \$3,000,000 per incident related to accidents involving directors and officers to and from meetings or projects. Chairman Penoli questioned whether there would be a change in premium amounts if the limitation was lowered. Ms. Rubio presented an offer to lower the limitation amount from \$3,000,000 to \$2,000,000; however, she informed the Board that there would be no change in premium amounts. Chairman Penoli said that since there was no difference in the policy's premium, he recommended to the Board no to accept the new offer.

Upon a motion duly made by Director Chapa and seconded by Director Reyna, the Board denied Change Endorsement No. 1 to Directors & Officers Insurance Policy from HUB Insurance Group and keep what was already in place.

**Deliberation & possible action related to a financing plan for the issuance of tax increment revenue bonds by Mission Redevelopment Authority – Colby Eckols, Hilltop Securities**

Chairman Penoli recognized Colby Eckols, Senior Vice President/Investment Banker, with Hilltop Securities to present this item. Mr. Eckols said that since some numbers were calculated and presented to the Board last month, the market has not been favorable; however, in spite of the market not doing so well at this time, the information received from staff was better than what they expected in that they were able to increase the bond proceeds. Chairman Penoli asked Mr. Eckols about what was expected at this meeting and if Eckols expected the Board would be ready to vote on a plan? Mr. Eckols said that he was able to create three scenarios for the review based on the two options that were presented last month, the open market and private placement.

Scenario 1 - Projected Open Market with Insurance;  
 Scenario 2 - Projected Open Market without Insurance; and  
 Scenario 3 - Projected Subordinate Lien Bank Placement.

An Open Market Bond Sale generally has lower interest rates than a Direct Placement Bond; however, overall costs may not be less after factoring in the preparation of documents and a longer process to execute. Mr. Eckols shared a slide presentation for the Board's review in which the three scenarios were prepared based on what was presented by city staff. Discussion took place regarding possible issuance scenarios while maintaining a current rating of A- based on current market conditions. After reviewing all scenarios. Legal counsel Tim Austin asked whether bond documents require that reserved funds not be spent. Mr. Eckols said that although it is not a requirement, it is recommended that reserved funds are not depleted completely, or that at least 25-50% is available; however, available cash on hand can be used as the Board's discretion as long as debt service payments are made. Secretary

MRA 5/23/2023, Pg. 5

Aissa I. Garza asked if the Board could review the bond once issued, and can it be amended? Mr. Eckols said that once the bond is issued, the Board can bring it back as often as desired if revenue projections change. Secretary Aissa I. Garza asked Mr. Eckols and Interim Executive Director for their recommendation on the least risky scenario(s). Mr. Eckols said Scenario 3 accomplishes the goals of the TIRZ since it offers the highest proceeds while maintaining the current A- rating. Mr. Perez said he was recommending a bank placement to maximize the proceeds and was concerned about offset costs, inquiring how much more will the TIRZ pay in interest to get a bond proceeds upfront? Mr. Eckols said it will be about \$3M over one year to get proceeds upfront. Chairman Penoli asked about the projects that would be funded from the bond proceeds. Mr. Perez said that some of the projects are pending (didn't say which), and some there are other needed general projects that may qualify or fall onto the original project list. Mr. Austin explained that if a project is not on the original approved project list from the inception of the TIRZ, then it can't be added. He added that when he works on reimbursement agreements, he checks to make sure the project is in the original list; otherwise, the list will need to be amended.

Chairman Penoli stated that he wanted a full quorum of the Board to decide on which option to choose. Mr. Eckols recommended that a comparable be obtained for Scenario 1 & 3 with a cost of issuance from several banks as well as on interest rates to see the offsets side by side of what the cost will actually be. Secretary Aissa I. Garza said that it appeared the decision falls on Scenario 1 & 3; however, she was not ready to make an important decision without numbers she has not seen. Director Reyna asked Mr. Perez if he could have the Finance Department run numbers on the Scenarios (1 & 3) for comparison purposes. Mr. Eckols said he would like to also include Scenario 2, only because he has no guarantee that the bond will be insured even though he knows the existing 2017 Bond was insured, he has no guarantee that this new issuance will. Mr. Eckols said he will need Board authorization to solicit from banks. The only bank that has provided an interest rate is Frost Bank and it is because it is the bank that has underwritten two of the Authority prior bonds; however, no other solicitations have been made. Once authorization is granted, Eckols explained he will start solicitations. Mr. Eckols provided a list of the top 25 banks that participate in bond direct placements. Director Reyna asked about Scenario 2 and what happens if the bonds aren't insured with Scenarios 1 & 3; however, Mr. Eckols said he did not believe that would happen since Frost Bank has already expressed an interest in participating. He also said that there is a high percentage that they will be insured. Chairman Penoli said, it is clear that questions needed to be answered and represented before the Board can decide. The difference in Scenarios 1 & 3, less processing fees and cash upfront; a list of projects that will be included in the bond issue; and the gathering of interest rate and pricing from banking institutions.

Upon a motion duly made by Director Reyna and seconded by Director Chapa, the Board unanimously authorized Hilltop Securities' Financial Advisor Colby Eckols to solicit informal pricing from various banking institutions.

### **Deliberation & possible action on approval of Change Order #1 related to Police & Fire Sub Station #6**

Chairman Penoli recognized Assistant City Manager J.P. Terrazas to present this item. Mr. Terrazas mentioned that at the Special Board meeting of May 11, 2023 the Board requested an itemized list of furniture that will be placed at the Police & Fire Sub Station #6. Mr. Terrazas provided an itemized list as well as renderings on where the furniture will be placed. The total request for the furniture is an amount not to exceed \$300,000. Chairman Penoli asked whether the other Change Orders that were previously approved at the April 25, 2023 and May 11, 2023 Board meetings were different change

MRA 5/23/2023, Pg. 6

orders? Mr. Terrazas said the Change Orders approved at those two meetings were part of this same Change Order No. 1. The Change Order numbers were internally created by the contractor; however, all are within this same Change Order No. 1. Mr. Perez commented that this project was approved at \$6.1M with an additional allowance of \$500,000 in contingency/allowances, but as items were presented, the allowance was reduced until there was no more allowance, causing the original project amount to increase. There was discussion among the board, and confusion in regard to the use of the terminology and understanding the change order numbering sequence presented.

TIRZ Attorney Mr. Austin then explained that he has written all of the reimbursement agreements for the Authority stating that it can get a bit confusing because the term change orders is what is used by the contractors, and not the documents in the reimbursement agreements. Mr. Austin said that what was approved at the last meeting was a Third Amendment to the Reimbursement Agreement, but it could imply that it was rejected because the furniture was not approved. Austin continued by saying the most efficient way to document these amendments, now presented, would be to approve a Fourth Amendment to the reimbursement agreement that will include the furniture costs, if approved. Austin then asked the Board would the board prefer to finalize a Third Amendment to include the furniture costs in it and have City Council approve it, or would they like to approve a Fourth Amendment. Chairman Penoli said he now understood this item to either be Change Order 1, or the Fourth Amendment to the Reimbursement Agreement. Mr. Terrazas then proceeded to describe the furniture items listed room by room. Secretary Aissa I. Garza asked if these expenses were allowed under the TIRZ statute and if TIRZ had funded furniture before. Mr. Austin said yes to her first question and Mr. Perez said yes to her second question, clarifying that the furniture at the Fire Station on Glasscock & Military was funded by TIRZ, as well as the Fire Station on Tom Landry Street.

Upon a motion duly made by Secretary Aissa I. Garza and being seconded by Director Chapa, the Board approved an additional amount not to exceed \$300,000 within Change Order No. 1 for furniture for Police & Fire Sub Station #6, 4-1 with Chairman Penoli voting against. The amount will be added to a Third Amendment to Reimbursement Agreement, Item 8 on this agenda.

**Deliberation & possible action on approval of Amendment to FY 2022-2023 Budget related to Change Order #1 related to Police & Fire Sub Station #6**

Upon a motion duly made by Director Reyna and seconded by Director Chapa, the Board approved an Amendment to FY 2022-2023 Budget related to Change Order #1 related to Police & Fire Sub Station #6 in an amount not to exceed \$300,000 for furniture expenses, 4-1, with Chairman Penoli voting against.

**Deliberation & possible action regarding the process for incorporating any future costs, such as furniture expenses, into the Third Amendment to Reimbursement Agreement for the Police & Fire Sub Station #6 improvements, pending submission and approval of such costs**

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Chapa, the Board approved the process for incorporating any future costs, such as furniture expenses in an amount not to exceed \$300,000 into the **Third Amendment** to Reimbursement Agreement for the Police & Fire Sub Station #6, 4-1, with Chairman Penoli voting against.

MRA 5/23/2023, Pg. 7

**Discussion & possible action related to the transfer of the following projects to their respective governmental entities:**

- A. US 83 Overpass at Inspiration Road Phase I (TxDOT)**
- B. US 83 Overpass at Inspiration Road Phase II (TxDOT)**
- C. US 83 Overpass at Inspiration Road Phase III, (TxDOT)**
- D. Military Highway W. Wastewater & Water (City of Mission)**
- E. Anzalduas Lift Station (City of Mission)**
- F. Hoerner Rd. Project (City of Mission)**

Secretary Aissa I. Garza moved to table this item. The motion was seconded by Director Chapa and approved by the Board unanimously.

**Deliberation & possible action for acceptance of Financial Report for April 2023**

Bookkeeper Joe Morin presented and recommended acceptance of the Financial Report for April 2023.

Upon a duly made motion by Director Reyna and seconded by Secretary Aissa I. Garza, the Board unanimously accepted the Financial Report for April 2023.

**Approval of invoices for May 2023**

Bookkeeper Joe Morin presented and recommended approval of all invoices for May 2023.

Upon a motion duly made by Reyna and seconded by Director Chapa, the Board unanimously approved all invoices for the month of May 2023.

**Deliberation & possible action related to MRA's engagement with Morin Business Services LLC**

Interim Director Perez, discussed with the Board various problems that the City has experienced with Mr. Morin business services, including bookkeeping/entry delays, omissions and timeliness issues surrounding the completion of the audit & accounting work. Mr. Perez concluded by saying that it was his recommendation that the TIRZ terminate the contract with Morin Business Services.

At 6:46 PM, Secretary Aissa I. Garza moved to convene into Executive Session, under Texas Government Code Sec. 551.071, Consultation with Attorney, regarding legal matters related to contract term negotiations. Motion was seconded by Director Chapa and approved unanimously.

The Mission Redevelopment Authority Board of Directors will convene in open session to take any actions necessary.

At 7:00 PM, Chairman Penoli announced that the Mission Redevelopment Authority Board of Directors was convene in open session.

MRA 5/23/2023, Pg. 8

Upon a motion duly made by Chairman Penoli, and seconded by Director Chapa, the Board unanimously approved to terminate the Authority’s engagement with Morin Bookkeeping Services as soon as the transition to the City of Mission bookkeeping services can be reasonably made, with a termination of payment effective June 30, 2023.

**Adjournment**

As there was no further business for the board to consider, upon a motion made by Director Chapa and being seconded by Director Reyna, the Board unanimously voted to adjourn the meeting at 7:01 PM.

**Follow up items:**

**All projects:** Binders with project reports as presented each month. In progress.

**Inspiration Rd./Military Parkway Loop Ph. I:** Mr. Tijerina will share maps displayed at the public hearings for Phase I at the MRA meeting in June. Mr. Terrazas will provide a copy of an Advanced Funding Agreement between the City of Mission and TxDOT for this project.

**Mayberry Extension:** Approved amount: \$96,486.00. The Development Agreement (May 2022) was not signed by the developer. Board direction is pending.

By: \_\_\_\_\_

Attest: \_\_\_\_\_

Printed Name: David Penoli

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: June 27, 2023

Date: June 27, 2023

**CITIZEN'S ADVISORY COMMITTEE**  
**May 25, 2023**  
**Special Meeting**

**Members Present**

Lorenzo Garza  
 Roxanne Mendez  
 Alma Garcia  
 Zoreida Lopez  
 Victor Anzaldua  
 Cynthia Pacheco

**Members Absent**

Alex Guerra

**Staff Present**

Jo Anne Longoria  
 Esther Rivera

**Call Public Hearing to Order**

Chairman Lorenzo Garza called the Special Meeting to order at 12:15 p.m. Ms. Jo Anne Longoria conducted roll call. She stated six members were present, therefore there was quorum.

**Citizens Participation**

Chairman Garza asked if there were any citizens present to discuss any items on the agenda or to express their concerns on this Special Meeting. With no one present and no comments, she continued with the next item.

**Discussion and Recommendation to Approve Minutes for Regular Meeting held on May 9, 2023**

Ms. Longoria presented the minutes for Regular Meeting held on May 9, 2023. There being no questions or comments, Chairman Garza asked for a motion to approve the minutes as presented. Ms. Cynthia Pacheco motioned to approve the minutes as presented. Ms. Alma Garcia seconded the motion. Motion carried. (6-0)

**Discussion and Recommendation on the Tentative Schedule Five Year Consolidated Plan & Strategy 2023-27/Annual Action Plan 2023-24**

Ms. Longoria presented the Tentative Schedule Five Year Consolidated Plan & Strategy 2023-27/Annual Action Plan 2023-24. After a brief discussion, Chairman Garza asked for a motion to approve the Tentative Schedule Five Year Consolidated Plan & Strategy 2023-27/Annual Action Plan 2023-24 as presented. Ms. Roxanne Mendez motioned to approve the item as presented. Mr. Victor Anzaldua seconded the motion. Motion carried. (6-0)

**Discussion and Reconsideration on Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-27 Annual Action Plan 2023-24**

Ms. Longoria presented the Proposed Funding Allocations for Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan FY 2023-24 for reconsideration. She informed that City manager and staff recommended for the following agencies: Silver Ribbon \$3,000; Amigos del Valle \$17,000; Togive International \$0; Comfort House \$3,000; C.A.M.P University \$3,000; CASA of Hidalgo \$0; Area Agency on Aging \$3,000; Eater Seals \$0; Hope Family Health Center \$3,000; Affordable Homes of South Texas \$100,000; Children's Advocacy Center of Hidalgo \$12,000. The members discussed the funding recommendations and commented on the agency/departments requests. After a brief discussion, Chairman Garza asked for a motion to

approve the Funding Allocations for DRAFT Five-Year Consolidated Plan & Strategy 2023-2027 Proposed Annual Action Plan FY 2023-24 allocations for the following agencies: Silver Ribbon \$1,000; Amigos del Valle \$30,000; Togive International \$0; Comfort House \$3,000; C.A.M.P University \$3,000; CASA of Hidalgo \$0; Area Agency on Aging \$2,000; Eater Seals \$0; Hope Family Health Center \$3,000; Affordable Homes of South Texas \$80,000; Children’s Advocacy Center of Hidalgo \$15,000. Ms. Pacheco motioned to approve the Proposed Funding Allocations for DRAFT Five-Year Consolidated Plan & Strategy 2023-2027 Proposed Annual Action Plan FY 2023-24 as presented. Mr. Anzaldua seconded the motion. Motion carried. (6-0)

**Discussion and Recommendation on Status of Housing Assistance Program Applicant Waiting List**

Ms. Esther Rivera presented the Status of Housing Assistance Program Applicant Waiting List. She provided a list of the applicants on the waiting list and state there was one applicant at 604 N Nicholson Ave. that was pending title clearance. After a brief discussion, Chairman Garza asked for a motion to approve the Status of Housing Assistance Program Waiting List as presented. Ms. Mendez motioned to approve the Status of Housing Assistance Program Waiting List as presented. Vicechairman Zoreida Lopez seconded the motion. Motion carried. (6-0)

**Discussion and Recommendation to Approve Applicants for Housing Assistance Program HAP Phase 22-II**

Ms. Esther Rivera presented a memo requesting to approve applicants for Housing Assistance Program HAP Phase 22-II. She stated that three applicants have cleared titles and is requesting approval to present to city council for solicit of bids for the following locations at: 202 E El Ranchito Road; 917 Rankin Street; 4027 E. Beatty Street. After a brief discussion, Chairman Garza asked for a motion to approve Applicants for Housing Assistance Program HAP Phase 22-II as presented. Ms. Pacheco motioned to approve item as presented. Ms. Garcia seconded the motion. Motion carried. (6-0)

**Other Business**

**A. Chairman’s Comments**

Chairman Garza no comments.

**B. Committee Member’s Comments**

Ms. Mendez informed that the neighborhood residents expressed their gratitude for the Sanitation Departments’ immediate response for trash and brush pick-up after the thunderstorm. Ms. Garcia wished everyone Happy Holiday (Memorial Day). No other comments were made from the members present.

**Adjourn**

Chairman Garza asked for a motion to adjourn the meeting. Ms. Pacheco motioned to adjourn meeting. Mr. Anzaldua seconded. Motion carried (6-0). The meeting was adjourned at 12:46 P.M.

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Lorenzo Garza, Chairman





## Memorandum of Understanding

**Region One Education Service Center  
Office of Adult Education  
and  
City of Mission-  
Speer Memorial Library**

This Agreement is entered into between the Region One Education Service Center's Adult Education Program, hereinafter as "Region One ESC" and City of Mission-Speer Memorial Library a nonprofit organization hereinafter referred to as City of Mission-Speer Memorial Library to establish an adult education and literacy program for eligible participants under provisions of the Adult Education and Family Literacy Act, Title II of the Workforce Innovation and Opportunity Act for a period beginning July 1, 2023 and ending June 30, 2024.

### I. SCOPE OF SERVICES

**Region One ESC agrees to provide:**

- Qualified instructional and administrative personnel to provide a well-designed adult education and literacy instructional program.
- Professional development for adult education personnel.
- Instructional materials for adult education courses.
- Instructional supplies as appropriate based on course offerings.
- Assessment instruments to establish academic functional levels and/or progress of participants.
- Will ensure fiscal accountability and provide end-of-year programmatic performance reports.

**City of Mission-Speer Memorial Library agrees to provide:**

- Safe and secure facilities for the implementation of instructional services to adult learners.
- Assistance to Region One staff with recruitment of adult learners, within and outside of their service area. If the program is housed at a school system facility, adult learners are not required to reside and/or be zoned to the system to attend adult classes provided by Region One.
- Access to Internet services and facilities as deemed necessary for the program.

**Facility to be used 2023-2024:**

City of Mission-Speer Memorial Library  
801 E. 12th St.  
Mission, TX 78572

### II. CIVIL RIGHTS STATEMENT

The parties to this agreement shall: Comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), The American Disabilities Act of 1990 (P.L. 101-336), and all amendments to each, and all requirements imposed by the regulations issued pursuant to these acts. In addition, the parties agree to comply with Title 40, Chapter 73, of the Texas Administrative Code. These provide in part that no person shall, on the grounds of race, color, national origin, sex, age, disability, political, or religious beliefs be excluded from participation in, or denied, any aid, care, service, or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination and the Texas Revised Civil Statutes Article 4419b-4, Section 5.03 and 5.04 (relating to workplace and confidentiality guidelines regarding AIDS and HIV).

**III. TERMINATION OF MEMORANDUM OF UNDERSTANDING**

During the term of this Agreement, if either party becomes unable or fails to satisfactorily provide the services under this Agreement or decides to terminate for no cause, the Agreement may be terminated by either party with a thirty (30) day written notice.

The validity of this agreement and of any of its terms and provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Texas.

Executed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Grantor:

Contractor:

City of Mission-Speer Memorial Library  
Address: 801 E. 12<sup>th</sup> St.  
City/St/Zip: Mission, TX 78572

Region One Education Service Center  
1900 W. Schunior  
Edinburg, TX 78541

Sign: \_\_\_\_\_  
Print: \_\_\_\_\_  
Authorized Designee

\_\_\_\_\_  
Dr. Daniel P. King, Executive Director  
Region One Education Service Center



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Abram Ramirez, Information Technology Director  
**AGENDA ITEM:** Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 230105 and 230202- Ramirez

**NATURE OF REQUEST:**

Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 230105 and 230202.  
 Annual spend estimated to be 75,000 exceeding the \$25,000 threshold requiring City Council Approval.

**BUDGETED:** Yes      **FUND:** General      **ACCT. #:** 01-426-44640  
**BUDGET:** 852,750      **EST. COST:** 75,000      **CURRENT BUDGET BALANCE:** 150,000

**BID AMOUNT:** \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Purchasing, Finance

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *RP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



Printed 28 June 2023

www.teleprocommunications.com

## TELEPRO COMMUNICATIONS

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM  
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	12005 N. Bryan Rd.	NAME Charlie Martin
CITY	Mission	PHONE (866) 839-8477
STATE	Texas	FAX (866) 839-8472
ZIP	78573	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N      HUB: Y

### SERVING STATES

TX

### Overview

*Telepro Communications provides, installs, services, and programs structured cabling systems, fiber optics, intercom systems, audio/visual systems, intercom systems, surveillance camera systems, network switches, wireless access points, access control systems, and security systems.*

**AWARDED CONTRACTS "View EDGAR Doc" on Website**

<b>Contract</b>	<b>Comodity</b>	<b>Exp Date</b>	<b>EDGAR</b>
23010402	Trades, Labor, and Materials (JOC)	04/30/2025	See EDGAR Certification Doc.
230202	Security Systems Products and Services	04/30/2026	See EDGAR Certification Doc.
230105	Technology Solutions Products and Services	05/31/2028	See EDGAR Certification Doc.
23010401	Trades, Labor, and Materials (NON-JOC)	04/30/2028	See EDGAR Certification Doc.
211001	Job Order Contracting	01/31/2024	See EDGAR Certification Doc.

**CONTACTS BY CONTRACTS****211001**

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	Project Manager	(956) 618-2360	earias@teleprocommunications.com

**230105**

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

**230202**

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

**23010401**

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

**23010402**

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Adrian Garcia, Fire Chief

**AGENDA ITEM:** Approval of Memorandum of Understanding with South Texas College for Continuing Education Units for Firefighters related trainings – Garcia

**NATURE OF REQUEST:**

The Mission Fire Department is seeking authorization of approval with South Texas College. The Memorandum of Understanding will commence August 1, 2023 and end on August 31, 2025.

South Texas College Continuing Education (CE) will award Continuing Education Units (CEUs) to participants of *Firefighter Related Trainings* coordinated and conducted by the City of Mission by and through the Mission Fire Department herein after referred to as "Partner." Partner has agreed to deliver these training courses free of charge.

**BUGETED:** \_\_\_\_\_ **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \_\_\_\_\_ **EST. COST:** \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Purchasing, Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

# MEMORANDUM OF UNDERSTANDING

*Between the City of Mission and  
South Texas College*

## *Continuing Education Units for Firefighter Related Trainings*

Scope of the Project: South Texas College Continuing Education (CE) will award Continuing Education Units (CEUs) to participants of *Firefighter Related Trainings* coordinated and conducted by the City of Mission by and through the Mission Fire Department herein after referred to as “Partner.” Partner has agreed to deliver these training courses free of charge.

Terms of Agreement:

**Prior to Training:**

1. Partner will provide CE with a copy of the curriculum, syllabus, and qualifications of trainer (resume and transcript) in order to determine whether, in CE’s sole, reasonable discretion, they meet Continuing Education Program Criteria stipulated in the Guidelines for Instructional Programs in Workforce Education. Partner will provide CE with trainer’s email and a Special Assignment MOU.
2. Partner will decide on training location, dates, and times and relay the decisions and information to CE.
3. CE will set up courses in CE Registration System for \$0 per participant.
4. CE will provide Partner with blank participant registration forms or a registration database.
5. Partner will provide CE with completed participant registration forms or a completed registration database.
6. CE will register participants.
7. CE will provide Partner with admission documentation to be filled out during training:
  - a. Class Roster
  - b. Sign-in Sheets
  - c. Satisfaction Surveys
  - d. Grading Protocol: S for Satisfactory and U for Unsatisfactory. A Satisfactory grade and Certificate of Completion will be issued to participants who (a) attend at least 75% of the total number of hours comprising the training program and (b) earn a minimum grade of 80 (type of assessment to be determined by CE and Partner). All others will receive an Unsatisfactory grade and no Certificate of Completion.

**During Training:**

8. Partner will provide approved syllabus to participants and will conduct training.
9. CE will observe trainer and fill out the Trainer Observation form.

**At the end of Training:**

10. Partner will turn in admission documentation to CE:
  - a. Class Roster graded by the trainer
  - b. Sign-in Sheets
  - c. Satisfaction Surveys
11. CE will issue Certificates of Completion to participants based on the Grading Protocol.
12. CE will file documentation for auditing purposes: curriculum, syllabus, trainer qualifications, and admission documentation (see #11 above).
13. The initial term of this MOU shall begin on August 1, 2023 and end on August 31, 2025, provided however, that Partner and CE shall have the mutual right to renew the term by up to three (3) additional twelve month renewal periods by each party executing a written notice of their joint election to renew the term hereof, such notice to be provided at least sixty (60) days prior to the expiration of the initial term or any renewal term, In all circumstances, this MOU may be terminated by either party thirty (30) days written notice to the other, however, unless such termination is based on a mutual breach of this MOU, under no circumstances shall the termination become effective prior to the conclusion of any on-going training courses.

In Agreement:

By \_\_\_\_\_  
Mr. Randy Perez  
City of Mission, City Manager

Date \_\_\_\_\_

By \_\_\_\_\_  
Adrian Garcia, City of Mission Fire Chief

Date \_\_\_\_\_

By \_\_\_\_\_  
Olivia De La Rosa  
STC Director of Professional and Workforce Education

Date \_\_\_\_\_

By \_\_\_\_\_  
Dr. Ricardo J. Solis, STC President

Date \_\_\_\_\_



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 26, 2023
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Resolution # \_\_\_\_\_ urging Mexico to comply with the terms of the 1944 Treaty and release the water due to the United States - Carrillo

NATURE OF REQUEST:

At the Wednesday, June 28, 2023, LRGVDC Board of Directors meeting, the Board unanimously approved LRGVDC Resolution 2023-03 in support of Mexico paying their Water Debt. Further, the Board of Directors approved asking that the cities place a similar resolution for consideration and approval. The 1944 Treaty between the United States and Mexico allots to the United States one-third of the tributary inflow from six-named tributaries that flow into the Rio Grande above the international reservoirs and this one-third shall not be less than 350,000 acre-feet as an annual average over a cycle of five consecutive years. Mexico has accumulated over 2.9-million-acre feet of water in the reservoirs on the six-named tributaries since August 2022, and is an indication that Mexico is not in an extraordinary drought and there have been no reports of any accidents to their hydraulic systems. The United States ownership of water in the Amistad/Falcon Reservoir System is slightly less than one years' supply of water; Mexico has sufficient water in storage in the tributaries that the United States is entitled to receive water from and could release this water as called for by the 1944 Treaty.

BUGETED: Yes / No / N/A FUND: \_\_\_\_\_ ACCT. #: \_\_\_\_\_

BUDGET: \$ \_\_\_\_\_ EST. COST: \$ \_\_\_\_\_ CURRENT BUDGET BALANCE: \$ \_\_\_\_\_

BID AMOUNT: \$ \_\_\_\_\_

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval RP

RECORD OF VOTE: APPROVED: \_\_\_\_\_
DISAPPROVED: \_\_\_\_\_
TABLED: \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the Rio Grande is the only source of fresh water for the Rio Grande Valley of Texas; and,

**WHEREAS**, the Rio Grande flows are greatly dependent on inflows from Mexican tributaries that flow into the Rio Grande above Amistad and Falcon Reservoirs; and,

**WHEREAS**, the 1944 Treaty between the United States and Mexico allots to the United States one-third of the tributary inflow from six-named tributaries that flow into the Rio Grande above the international reservoirs and this one-third shall not be less than 350,000 acre-feet as an annual average over a cycle of five consecutive years; and,

**WHEREAS**, the only exception to the annual delivery of this water is if Mexico is experiencing extraordinary drought or has experienced serious accident to the hydraulic systems on the six-named tributaries; and,

**WHEREAS**, Mexico has accumulated over 2.9-million-acre feet of water in the reservoirs on the six-named tributaries since August 2022, and is an indication that Mexico is not in an extraordinary drought and there have been no reports of any accidents to their hydraulic systems; and,

**WHEREAS**, the current five-year Treaty Delivery Cycle commenced October 25, 2020, and Mexico is behind in their deliveries to the United States by over 550,000-acre feet of water; and,

**WHEREAS**, the United States ownership of water in the Amistad/Falcon Reservoir System is slightly less than one years' supply of water; and,

**WHEREAS**, Mexico has sufficient water in storage in the tributaries that the United States is entitled to receive water from and could release this water as called for by the 1944 Treaty.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Mission strongly urges Mexico to comply with the terms of the 1944 Treaty and release the water due to the United States.

**ADOPTED** and **APPROVED** by the Mission City Council on this 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

**ATTEST:**

\_\_\_\_\_  
Anna Carrillo, City Secretary



*Regional Council of Governments & Economic Development District serving Cameron, Hidalgo, and Willacy County*

### **RESOLUTION 2023-03**

**WHEREAS**, The Lower Rio Grande Valley Development Council (LRGVDC) is the Regional Council of Governments for Cameron, Hidalgo, and Willacy Counties; and,

**WHEREAS**, the LRGVDC is the administrative agent for the Rio Grande Regional Water Planning Group (RGRWPG) (Region M) which is comprised of the following eight (8) counties: Cameron, Hidalgo, Jim Hogg, Maverick, Starr, Webb, Willacy, and Zapata; and,

**WHEREAS**, Region M's purpose is to optimize the supply of water available from the Rio Grande; and,

**WHEREAS**, the Rio Grande is the only source of fresh water for the Rio Grande Valley of Texas; and,

**WHEREAS**, the Rio Grande flows are greatly dependent on inflows from Mexican tributaries that flow into the Rio Grande above Amistad and Falcon Reservoirs; and,

**WHEREAS**, the 1944 Treaty between the United States and Mexico allots to the United States one-third of the tributary inflow from six-named tributaries that flow into the Rio Grande above the international reservoirs and this one-third shall not be less than 350,000 acre-feet as an annual average over a cycle of five consecutive years; and,

**WHEREAS**, the only exception to the annual delivery of this water is if Mexico is experiencing extraordinary drought or has experienced serious accident to the hydraulic systems on the six-named tributaries; and,

**WHEREAS**, Mexico has accumulated over 2.9-million-acre feet of water in the reservoirs on the six-named tributaries since August 2022, and is an indication that Mexico is not in an extraordinary drought and there have been no reports of any accidents to their hydraulic systems; and,

**WHEREAS**, the current five-year Treaty Delivery Cycle commenced October 25, 2020, and Mexico is behind in their deliveries to the United States by over 550,000-acre feet of water; and,

**WHEREAS**, the United States ownership of water in the Amistad/Falcon Reservoir System is slightly less than one years' supply of water; and,

**WHEREAS**, Mexico has sufficient water in storage in the tributaries that the United States is entitled to receive water from and could release this water as called for by the 1944 Treaty.

**NOW, THEREFORE, BE IT RESOLVED THAT** the LRGVDC strongly urges Mexico to comply with the terms of the 1944 Treaty and release the water due to the United States.

**Adopted and approved by the Lower Rio Grande Valley Development Council Board of Directors this 28<sup>th</sup> day of June 2023**

\_\_\_\_\_  
Mayor Norma Sepulveda  
1<sup>st</sup> Vice President





## Underrepresented Community Grant Program (URC)



W.R. Dorsey grocery store in Helena, MT. Courtesy of Montana Historical Society, Helena.

### Who May Apply

- State Historic Preservation Offices (SHPOs)
- Indian Tribes that meet the definition in 54 USC 300309 and Native Hawaiian Organizations that meet the definition in 54 USC 300314
- Certified Local Governments (CLG). A current list of CLGs is found at [go.nps.gov/clglist](http://go.nps.gov/clglist).
- Non-profit Organizations
- Eligible applicants may partner with other local government jurisdictions.

### What Is Funded

- Grant projects support the survey, inventory, and designation of historic properties that are associated with communities currently underrepresented in the National Register of Historic Places and among National Historic Landmarks.
- Projects must result in the submission of a new nomination to the National Register of Historic Places or National Historic Landmark Program, or an amendment to an existing National Register or National Historic Landmark nomination to include underrepresented communities.

### What Is Not Funded

- Construction of new buildings
- Acquisition of collections or historic sites
- Conservation of collections, except as part of gathering oral history documentation
- Long-term maintenance or curatorial work beyond the grant period
- Reconstructing historic properties (recreating all or a significant portion that no longer exists)
- Moving or work on moved historic properties that are no longer eligible for listing in the NRHP
- Cash reserves, endowments, revolving funds, or fund-raising costs
- Work performed prior to announcement of award
- Lobbying or advocacy activities
- Costs for work already completed or funded through other federal programs
- Administrative costs may not be over 25% of project budget
- Miscellaneous costs, contingencies, reserves, and overhead
- Nominations of sites not previously determined eligible by the SHPO or that may have owner objection to listing.

## Grant Amounts

The minimum grant request is \$15,000 Federal share. The maximum grant request is \$75,000 Federal share. Please note that the selection panel may, at its discretion, award less than the minimum grant request. Matching funds are not required, but may be considered as part of the evaluation process.

Item 20.

## Selection Process

NPS personnel and when required, qualified Federal employees will review all complete proposals using the criteria outlined below. Reviewers' evaluations are based solely on the material provided in the application. **Additional materials not specifically required by the application, and materials sent separately from the application, will not be considered.** A summary of the review panel comments may be provided to the applicant if requested after the grant process is complete. Panel recommendations will be made to the Secretary of the Interior who will select successful applicants and forward to the House and Senate Committees on Appropriations. NPS will conduct risk assessments on all projects prior to funding.

## Evaluation and Selection Criteria

Project descriptions must address, and applications will be rated on, each of the criteria listed below. NPS will evaluate and consider only **complete** applications that separately address each of the criteria. You are required to provide a detailed narrative of these elements using the project description and budget justification worksheets.

- 1. Significance:** Describe the community and the historic resources affected by this project, including a description of why they are determined to be underrepresented in your jurisdiction. Include whether they are listed in the National Register of Historic Places and/or designated at the State, Tribal, or local level, and if not currently listed, why they should be. Applicants must include concurrence of eligibility from the State Historic Preservation Office (SHPO), such as a determination of eligibility from the SHPO or a completed survey that was reviewed by the SHPO.
- 2. Planning:** Describe how the project meets the goals of a local, state, or tribal preservation plan or comparable planning document for your jurisdiction.
- 3. Feasibility:** Describe all tasks and their results. Discuss your timeline and budget justification to show that costs are necessary, reasonable, and allowable. Demonstrate how you will successfully complete the project within the given timeframe (2-3 years) and with the given resources, while meeting all Federal requirements and guidelines. Briefly describe who will be involved in carrying out the project and their qualifications, attach resumes/CVs as applicable.
- 4. Sustainability:** Describe the impacts of the project after completion including long lasting effects. Describe the public-private partnerships and community engagement involved in the project and how these partnerships will sustain and continue to support the resource(s) after the grant project is complete.

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## Process and Deadlines

This program is administered by the National Park Service. Congress has appropriated \$1.25 million for this grant program in Fiscal Year 2023. Applications are anticipated to open in Spring of 2023 and are due Summer of 2023. All applications must be submitted through grants.gov. No paper applications will be accepted. Registration in Grants.gov, SAM.gov, and other federal systems can take up to four weeks, so please start early. Extensions will not be granted due to incomplete registrations in these systems.

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## Additional Information

Visit <http://go.nps.gov/urc> for more information about this grant program.

For more information on our other programs, please visit [www.nps.gov/stlpg](http://www.nps.gov/stlpg).

**For application assistance:**  
National Park Service  
STLPG@nps.gov  
202-354-2020

**For Grants.gov assistance:**  
support@grants.gov  
1-800-518-4726



**ORDINANCE NO. 5344**

**AN ORDINANCE OF THE CITY OF MISSION, TEXAS AMENDING THE CODE OF ORDINANCES, CHAPTER 1: GENERAL PROVISIONS: SECTION 1-14: GENERAL PENALTY FOR VIOLATIONS OF CODE BY ADDING SUBSECTION (C); CONTINUING VIOLATIONS; AND PROVIDING THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE & MEETING.**

**WHEREAS**, the City Council of the City of Mission (“City Council”) seeks to promote public health, safety, and general welfare of the municipality and the safe, orderly and healthful development of the municipality; and within its extraterritorial jurisdiction, as prescribed by state law, through the enforcement of the city's ordinances and the efficient disposition of cases arising from such ordinances; and

**WHEREAS**, the City Council finds that state law does not provide rules and regulations relating to issuance of citations in criminal cases stemming from local ordinances by non-peace officers; and

**WHEREAS**, the City Council has determined that the local administration of justice requires that such rules and regulations exist; and

**WHEREAS**, the City Council has established a municipal court for the efficient disposition of cases arising from the city's ordinances; and

**WHEREAS**, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or policy regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

**WHEREAS**, the City Council finds it desirable that the any City Health Inspector, City Code Enforcement Inspector, Building Official or Inspector, and Public Works Director have the power to issue citations for violations of the City’s Code of Ordinances, including any appendix incorporated therein; and

**WHEREAS**, the City Council finds that it is necessary and proper for the protection of the welfare, health, peace, temperance, and safety of the City of Mission to adopt an ordinance amending regulations of who may issue citations.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:**

**Section 1. Findings of Fact:** The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

**Section 2: Enactment:** Chapter 1 Section 1-14 of the Mission Code of Ordinances is hereby amended to add subsection (c) as provided herein:

(c) Pursuant to this section, and the scope of their assigned duties, a citation may be issued to a person violating this Code by any of the following individuals so designated by the city council:

- (1) Health Inspector or Officer;
- (2) Code Enforcement Inspector or Officer;
- (3) Building Inspector or Official;
- (4) Public Works Director;
- (5) Animal Control Officers.

**Section 3. Repealer:** All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

**Section 4: Severability:** Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

**Section 5: Codification:** The City Secretary is hereby directed to record and publish the attached rule, regulations, and policies in the City’s Code of Ordinances.

**Section 6: Effective Date:** This Ordinance shall be effective immediately upon passage and publication.

**Section 7: Proper Notice and Meeting:** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

CONSIDERED, PASSED, AND APPROVED this \_\_\_\_ day of July, 2023.

\_\_\_\_\_  
Norie Gonzalez-Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carillo, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Victor A. Flores, City Attorney

**ORDINANCE NO. 5344**

**AN ORDINANCE OF THE CITY OF MISSION, TEXAS AMENDING THE CODE OF ORDINANCES, CHAPTER 1: GENERAL PROVISIONS: SECTION 1-14: GENERAL PENALTY FOR VIOLATIONS OF CODE BY ADDING SUBSECTION (C); CONTINUING VIOLATIONS; AND PROVIDING THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE & MEETING.**

**WHEREAS**, the City Council of the City of Mission (“City Council”) seeks to promote public health, safety, and general welfare of the municipality and the safe, orderly and healthful development of the municipality; and within its extraterritorial jurisdiction, as prescribed by state law, through the enforcement of the city's ordinances and the efficient disposition of cases arising from such ordinances; and

**WHEREAS**, the City Council finds that state law does not provide rules and regulations relating to issuance of citations in criminal cases stemming from local ordinances by non-peace officers; and

**WHEREAS**, the City Council has determined that the local administration of justice requires that such rules and regulations exist; and

**WHEREAS**, the City Council has established a municipal court for the efficient disposition of cases arising from the city's ordinances; and

**WHEREAS**, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or policy regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

**WHEREAS**, the City Council finds it desirable that the any City Health Inspector, City Code Enforcement Inspector, Building Official or Inspector, and Public Works Director have the power to issue citations for violations of the City’s Code of Ordinances, including any appendix incorporated therein; and

**WHEREAS**, the City Council finds that it is necessary and proper for the protection of the welfare, health, peace, temperance, and safety of the City of Mission to adopt an ordinance amending regulations of who may issue citations.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:**

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(c) Pursuant to this section, and the scope of their assigned duties, a citation may be issued to a person violating this Code by any of the following individuals so designated by the city council:

- (1) Health Inspector or Officer;
- (2) Code Enforcement Inspector or Officer;
- (3) Building Inspector or Official;
- (4) Public Works Director;
- (5) Animal Control Officers.

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**Section 7: Proper Notice and Meeting:** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

CONSIDERED, PASSED, AND APPROVED this 10th day of July, 2023.

  
Norie Gonzalez-Garza, Mayor

ATTEST:

  
Anna Carillo, City Secretary



APPROVED AS TO FORM:

  
Victor A. Flores, City Attorney



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Jo Anne Longoria, Community Development Director  
**AGENDA ITEM:** Award Multiple Bids for Housing Assistance Program (HAP) Phase 22-II - Longoria

**NATURE OF REQUEST:**

On June 12, 2023, City Council authorized staff to solicit bids for three homes. The City of Mission has accepted and opened four (4) bid responses. Of the four (4) bids received, there was a tie between two contractors, A-One Insulation, LLC and Calidad Construction, LLC. As per Purchasing procurement policy, to break a tie purchasing staff opted to offer both contractors the opportunity to negotiate and provide the best and final offer. Upon receipt of best and final offer, A-One Insulation, LLC was the lowest responsive and responsible bidder for each project as shown below.

A-One Insulation, LLC. \$262,497.00

Reconstruction:

- 202 E. El Ranchito Rd – \$87,499 (2/2 970 sq ft)
- 917 Rankin Street – \$87,499 (2/2 970 sq ft)
- 4027 E Beatty Street – \$87,499 (2/2 970 sq ft)

A-One Insulation, LLC met all the Terms & Conditions, and Specifications and came within the budget of each project. CAC met on July 10, 2023 and approved staff's recommendation to award multiple projects to the lowest responsive and responsible bidder.

**BUGETED:** Yes / No / N/A    **FUND:** Community Development    **ACCT. #:** 04-462-79202

**BUDGET:** \$1,054,363    **EST. COST:** \$296,419.90    **CURRENT BUDGET BALANCE:** \$249,028.45

**BID AMOUNT:** \$262,497.00

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

<b>RECORD OF VOTE:</b>	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



BID NAME/NUMBER: 23-445-06-30 / Housing Assistance Program HAP Phase 22-II

OPEN DATE: June 30, 2023 2:00 PM CST

<b>Vendor Name:</b>	DSW Homes, LLC	Calidad Construction	Andrew Salinas, dba A-One Insulation	Gustavo Garcia dba Tavo Construction
<b>Street address:</b>	1650 E. Winding Way Dr., Bldg. B	7512 N 17th St	3500 N. Birch St.	
<b>City, State:</b>	Friendswood, TX 77546	McAllen, TX 78504	Pharr, TX 78577	
<b>Phone:</b>	(409) 744-3400	(956) 460-3614	(956) 702-7511	(956) 451-8691
<b>Fax:</b>	(409) 744-3404	-	(956) 702-7558	
<b>Contact:</b>	Donald Gerratt	Arturo Garza	Andrew Salinas	Gustavo Garcia
<b>Email:</b>	<a href="mailto:donald.gerratt@dswhomes.com">donald.gerratt@dswhomes.com</a>	<a href="mailto:agarza@vsstx.net">agarza@vsstx.net</a>	<a href="mailto:andrews@integrityrgv.com">andrews@integrityrgv.com</a>	<a href="mailto:tavoconstruction@hotmail.com">tavoconstruction@hotmail.com</a>

DESCRIPTION:		# Days for Completion	Bid Bond/ Check Submitted?	Total Bid Price	# Days for Completion	Bid Bond/ Check Submitted?	Total Bid Price	# Days for Completion	Bid Bond/ Check Submitted?	Total Bid Price	# Days for Completion	Bid Bond/ Check Submitted?	Total Bid Price
Reconstruction													
1	202 E. El Ranchito Rd.	90	Yes	\$190,847.50	90	Yes	\$87,975.00 (BAFO)	90		\$87,499.00 (BAFO)	90		\$110,985.00
2	917 Rankin St.	90	Yes	\$190,847.50	90	No	\$87,975.00 (BAFO)	90		\$87,499.00 (BAFO)	90		\$101,285.00
3	4027 E. Beatty St.	90	Yes	\$190,847.50	90	No	\$87,975.00 (BAFO)	90		\$87,499.00 (BAFO)	90		\$98,250.00
<b>Addendums</b>		None			None			None			None		
<b>Bid Bonds</b>		Yes (3)			Yes (1)			Yes (3)			None		

Apparent Low Bidder: Andrew Salinas, dba A-One Insulation (after BAFO)

Note: Gustavo Garcia, dba TAVO Construction found unresponsive, they failed to submit the bid bonds, and acknowledge all forms

**BID NAME/NUMBER:** 23-445-06-30 / Housing Assistance Program HAP Phase 22-II



**OPEN DATE:** June 30, 2023 2:00 PM CST

<b>Vendor Name:</b>	DSW Homes, LLC	Calidad Construction	Andrew Salinas, dba A-One Insulation	Gustavo Garcia dba Tavo Construction
<b>Street address:</b>	1650 E. Winding Way Dr., Bldg. B	7512 N 17th St	3500 N. Birch St.	
<b>City, State:</b>	Friendswood, TX 77546	McAllen, TX 78504	Pharr, TX 78577	
<b>Phone:</b>	(409) 744-3400	(956) 460-3614	(956) 250-5857	(956) 451-8691
<b>Fax:</b>	(409) 744-3404		(956) 702-7558	
<b>Contact:</b>	Donald Gerratt	Arturo Garza	Andrew Salinas	Gustavo Garcia
<b>Email:</b>	<a href="mailto:donald.gerratt@dswhomes.com">donald.gerratt@dswhomes.com</a>	<a href="mailto:agarza@vsstx.net">agarza@vsstx.net</a>	<a href="mailto:andrews@integrityrgv.com">andrews@integrityrgv.com</a>	<a href="mailto:tavoconstruction@hotmail.com">tavoconstruction@hotmail.com</a>

<b>DESCRIPTION of FORMS:</b>						
	Solicitation Signed		Yes	Yes	Yes	Yes
	Terms & Conditions Included		Yes	Yes	Yes	Yes
	Sub-Contractor List		Yes	Yes	Yes	<b>Yes not signed</b>
	Non-Collusive		Yes	Yes	Yes	Yes
	Pricing Schedule		Yes	Yes	Yes	Yes
	Addenda(s)		None	None	None	None
	Contractor Visit List		Yes	Yes	Yes	<b>Yes not signed</b>
	Gen. Business Questionare		Yes	Yes	Yes	Yes
	References		Yes	Yes	Yes	1 reference
	CIQ					
	Bid Bond		Yes (3)	Yes (1)	Yes (3)	<b>No</b>
	Debarment					



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Abel Bocanegra, P.E., City Engineer

**AGENDA ITEM:** Authorization to approve Change Order #1 for Gabriel Drainage Improvements Project for the City of Mission - Bocanegra

### NATURE OF REQUEST:

The City of Mission is seeking authorization to approve Change Order #1 for Gabriel Drainage Improvements Project for the City of Mission. The United Irrigation District required casing or fusible PVC for pipe to be installed underneath its canal. Therefore, contractor will be installing 118 LF of Fusible PVC Pipe via Jack and Bore. The net amount increase for the project will be \$54,768.37 with an additional 84 calendar days. Therefore, City Staff is recommending Change Order #1 for the total amount \$2,139,027.37 and 264 calendar days with approved Change Order.

**BUGETED:** Yes      **FUND:** Drainage      **ACCT. #:** 15-411-74930

**BUDGET:** \$1,860,462    **EST. COST:** \$2,139,027.37 **CURRENT BUDGET BALANCE:** \$ 0

**BID AMOUNT:** \$54,768.37

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

### RECORD OF VOTE:

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

CHANGE ORDER NO. ONE (1)



**Project:** Gabriel ML05b Drainage Project  
**DATE OF ISSUANCE:** 7/5/2023 **EFFECTIVE DATE:** \_\_\_\_\_

**OWNER:** City of Mission, TX  
**OWNER'S CONTRACT NO:** 22-423-06-28  
**CONTRACTOR:** Texas Cordia Construction, LLC  
3149-A Center Pointe Dr.  
Edinburg, TX 78539  
**ENGINEER:** M2 Engineering, PLLC  
1810 E. Griffin Pkwy  
Mission, TX 78572

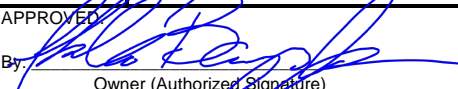
You are directed to make the following changes in the Contract Documents.

- |              |  |    |                                      |
|--------------|--|----|--------------------------------------|
| Description: | <ol style="list-style-type: none"> <li>1. Reduce 5 EA water services</li> <li>2. Reduce 7 EA sewer services</li> <li>3. Additional 937 LF of 24 Inch RCP</li> <li>4. Reduce 446 LF of 30 Inch RCP</li> <li>5. Reduce 430 LF of 36 Inch RCP</li> <li>6. Reduce 3 EA 60 Inch Storme MH</li> <li>7. Reduce 4 EA Type A Inlets</li> <li>8. Reduce 24 SY of Cut &amp; Restore</li> <li>9. Reduce 78 LF of Trench Protection</li> <li>10. Reduce 1 EA 48 Inch Storm MH</li> <li>11. Additional 1 EA Conflict MH</li> <li>12. Additional 6 EA Type M MH</li> <li>13. Add 104 LF of 18 Inch RCP</li> <li>14. Add 4 EA Type CC Inlets</li> <li>15. Additional 4 - 8 Inch Water Line Adj.</li> </ol> | 16 | Jack & Bore w/ 24" Fusible Pipe C900 |
|--------------|--|----|--------------------------------------|

- Reason for Change Order:
1. Quantites adjustment on 27th & Silver Oak due to revision in plans to address sewer service conflicts
  2. Water line quantities adjustment on 26 and 26 1/2 St.
  3. SS conflicts at Girasol
  4. Jack & Bore 24 Inch Fusible RCP
  5. Additional days due to weather, supplier delays

Attachments: J&B Proposal, Qua

CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:	
Original Contract Price		Original Contract Time for	
\$ 2,084,252.00		Substantial Completion:	<u>180 days - 05/16/2023</u> calendar days or dates
Net Changes from previous Change Order		Net Change from previous Change Orders	calendar days
\$		Contract Time prior to this Change Order	
Contract Price prior to this Change Order		Substantial Completion:	<u>180 days - 5/16/2023</u> calendar days or dates
\$ 2,084,252.00		Net Increase(decrease) of this Change Order	<u>84 Days</u> calendar days
Net Increase(decrease) of this Change Order		Contract Time with all approved Change Orders	
\$ 54,768.37		Substantial Completion:	<u>264 Days - 08/08/2023</u> calendar days or dates
Contract Price with all approved Change Orders	Net % increase(decrease)from original contract price.		
\$ 2,139,020.37	2.6		

<b>RECOMMENDED:</b>	<b>APPROVED:</b>	<b>ACCEPTED:</b>
By: _____ Engineer (Authorized Signature)	By:  Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Date: _____	Date: <u>07/03/2023</u>	Date: _____



CHANGE ORDER COVER SHEET

PROJECT 22-423-06-28  
COUNTY: Hidalgo  
C.O. NO: 001  
TCC NO: 1118

CSJ: 22-423-06-28  
HWY: Gabriel (ML05b) Drainage Improvements Project  
DATED: 06/20/23

CONTRACT AMOUNT INFORMATION


Original Contract Amount:	\$	2,084,252.00
Current Contract Amount:	\$	2,084,252.00
Change Order Amount:	\$	151,298.04
New Contract Amount:	\$	<b>2,235,550.04</b>

CHANGE ORDER LIST

Item No	Description	Quantity	Unit	Price	Amount
	Jack and Bore w/ 24" FUSIBLE PIPE C900	118.00	LF	\$ 1,250.88	\$ 147,603.33
	<b>Existing Item On Contract</b>				
	<b>Furnish and Install 24" RCP by Jack and Bor</b>	(118.00)	LF	\$ 717.00	\$ (84,606.00)
					\$ -
	Bond Cost	1.00	EA	\$ 1,476.03	\$ 1,476.03

**TOTAL CHANGE ORDER \$ 64,473.37**

I hereby certify that the above is a true and correct statement of the amounts payable to **Texas Cordia Construction, LLC**, which are just charges as contingency expenditures incurred on this project.

  
Authorized Signer

6/21/23  
Date

THE PRICES QUOTED FOR THE REFERENCED PROJECT ARE VALID FOR A PERIOD OF THIRTY (30) DAYS.



CHANGE ORDER SUBMITTAL

PROJECT 22-423-06-28  
COUNTY: Hidalgo  
C.O. NO: 001  
TCC NO: 1118

CSJ: 22-423-06-28  
HWY: Gabriel (ML05b) Drainage Improvem  
DATED: 06/20/23  
QUANTITY: 118.00 LF

CHANGE ORDER DESCRIPTION

118 LF of Jack and Bore ; Clean Up & Prep 12x 21.22

CHANGE ORDER TOTALS

<b>LABOR</b>	\$ 7,195.00	+ 25% compensation	\$ 1,798.75	
		+ 55% premium	\$ 3,957.25	
			<b>TOTAL LABOR</b>	\$ 12,951.00
<b>EQUIPMENT</b>	\$ 16,531.00	+ 15% compensation	\$ 2,479.65	
			<b>TOTAL EQUIPMENT</b>	\$ 19,010.65
<b>MATERIAL</b>	\$ 66,910.15	+ 25% compensation	\$ 16,727.54	
			<b>TOTAL MATERIAL</b>	\$ 83,637.69
<b>SUBCONTRACT</b>	\$ 30,480.00	+ 5% administrative	\$ 1,524.00	
			<b>TOTAL SUBCONTRACT</b>	\$ 32,004.00
<b>BOND</b>		1%		\$ 1,476.03
<b>TOTAL</b>				\$ 149,079.37

UNIT PRICE 1,263.38 /LF  
TOTAL PAYMENT \$ 149,079.37

I hereby certify that the above is a true and correct statement of the amounts payable to Texas Cordia Construction, LLC, which are just charges as contingency expenditures incurred on this project.

Authorized Signer

Date

THE PRICES QUOTED FOR THE REFERENCED PROJECT ARE VALID FOR A PERIOD OF THIRTY (30) DAYS.

CONTROL NO: 22-423-06-28  
 PROJECT NAME: Gabriel (ML05b) Drainage Improvements Project  
 TCC NO: 1118  
 C.O. NO: 001  
 DATE: 06/20/23



CHANGE ORDER DESCRIPTION

118 LF Jack and Bore w/24" FUSIBLE PIPE DR 18; Clean Up & Prep

Labor	Pieces	HR	Rate	Base Total	Taxes/Insur 55%	Markup 25%	Total Cost
Foreman	1	50	\$ 45.00	\$ 2,250.00	\$ 1,237.50	\$ 562.50	\$ 4,050.00
General Labor	3	50	\$ 13.00	\$ 1,950.00	\$ 1,072.50	\$ 487.50	\$ 3,510.00
Concrete Labor	3	10	\$ 14.00	\$ 420.00	\$ 231.00	\$ 105.00	\$ 756.00
Concrete Finisher	1	10	\$ 14.75	\$ 147.50	\$ 81.13	\$ 36.88	\$ 265.50
Carpenter	1	10	\$ 14.75	\$ 147.50	\$ 81.13	\$ 36.88	\$ 265.50
Backhoe Operator	1	50	\$ 16.00	\$ 800.00	\$ 440.00	\$ 200.00	\$ 1,440.00
Excavator Operator	1	50	\$ 20.00	\$ 1,000.00	\$ 550.00	\$ 250.00	\$ 1,800.00
Roller Operator	1	30	\$ 16.00	\$ 480.00	\$ 264.00	\$ 120.00	\$ 864.00
				<b>\$ 7,195.00</b>	<b>\$ 3,957.25</b>	<b>\$ 1,798.75</b>	<b>\$ 12,951.00</b>

Equipment	Pieces	HR	Rate	Base Total	Markup 15%	Total Cost
Backhoe	1	50	\$ 91.48	\$ 4,574.00	\$ 686.10	\$ 5,260.10
Excavator	1	50	\$ 141.22	\$ 7,061.00	\$ 1,059.15	\$ 8,120.15
Foreman Crew Pick Up	1	50	\$ 36.79	\$ 1,839.50	\$ 275.93	\$ 2,115.43
Compactor Roller	1	30	\$ 89.62	\$ 2,688.60	\$ 403.29	\$ 3,091.89
Concrete Crew truck	1	10	\$ 36.79	\$ 367.90	\$ 55.19	\$ 423.09
			\$ -	\$ -	\$ -	\$ -
				<b>\$ 16,531.00</b>	<b>\$ 2,479.65</b>	<b>\$ 19,010.65</b>

Materials / Other	Unit	Quantity	Unit Price	Material Cost	Markup 25%	Total Cost
Concrete	CY	7.00	\$ 130.00	\$ 910.00	\$ 227.50	\$ 1,137.50
brms,#4 rebar,skill saw blades,cu	LS	1.00	\$ 2,690.00	\$ 2,690.00	\$ 672.50	\$ 3,362.50
Fusible Pipe C900	LF	135.00	\$ 376.14	\$ 50,778.90	\$ 12,694.73	\$ 63,473.63
Freight Charge	EA	1.00	\$ 4,500.00	\$ 4,500.00	\$ 1,125.00	\$ 5,625.00
Per Day Fusion Rate	EA	2.00	\$ 2,518.00	\$ 5,036.00	\$ 1,259.00	\$ 6,295.00
Pull Head	EA	1.00	\$ 2,995.25	\$ 2,995.25	\$ 748.81	\$ 3,744.06
				<b>\$ 66,910.15</b>	<b>\$ 16,727.54</b>	<b>\$ 83,637.69</b>

Subcontractor	Unit	Quantity	Unit Price	Sub Cost	Markup 5%	Total Cost
G&S Directional Drilling	LS	1	\$ 27,980.00	\$ 27,980.00	\$ 1,399.00	\$ 29,379.00
Remove Spoil	LD	2	\$ 350.00	\$ 700.00	\$ 35.00	\$ 735.00
Trench Protection	EA	1	\$ 1,800.00	\$ 1,800.00	\$ 90.00	\$ 1,890.00
		0	\$ -	\$ -	\$ -	\$ -
		0	\$ -	\$ -	\$ -	\$ -
		0	\$ -	\$ -	\$ -	\$ -
				<b>\$ 30,480.00</b>	<b>\$ 1,524.00</b>	<b>\$ 32,004.00</b>

Subtotal \$ 147,603.34  
 1% Bond Cost \$ 1,476.03  
**Total \$ 149,079.37**



CHANGE ORDER COVER SHEET

PROJECT 22-423-06-28

CSJ: 22-423-06-28

COUNTY: Hidalgo

HWY: Gabriel ML05b Drainage Improvements

C.O. NO: 001

DATED: 06/27/23

TCC NO: 1118

**CONTRACT AMOUNT INFORMATION**

Original Contract Amount: \$ 2,084,252.00

Current Contract Amount: \$ 2,084,252.00

Change Order Amount: \$ (9,705.00)

New Contract Amount: \$ 2,074,547.00

**CHANGE ORDER LIST**

Item No	Description	Quantity	Unit	Price	Amount
	Water Service	EA	-5.00	\$ 1,750.00	\$ (8,750.00)
	Sewer Service	EA	-7.00	\$ 2,300.00	\$ (16,100.00)
	24" RCP	LF	937.00	\$ 72.00	\$ 67,464.00
	30" RCP	LF	-446.00	\$ 94.00	\$ (41,924.00)
	36" RCP	LF	-430.00	\$ 135.00	\$ (58,050.00)
	60" Storm MH	EA	-3.00	\$ 7,933.00	\$ (23,799.00)
	Curb Inlet Type A	EA	-4.00	\$ 4,291.00	\$ (17,164.00)
	Cut & Restore	SY	24.00	\$ 35.00	\$ 840.00
	Trench	LF	-78.00	\$ 4.00	\$ (312.00)
	48" Storm MH	EA	-1.00	\$ 5,126.00	\$ (5,126.00)
	Conflict MH	EA	1.00	\$ 32,060.00	\$ 32,060.00
	Type M MH	EA	6.00	\$ 5,112.00	\$ 30,672.00
	18 " RCP	LF	104.00	\$ 90.00	\$ 9,360.00
	TYP CC Inlet	EA	4.00	\$ 3,481.00	\$ 13,924.00
	Cut Exist 8" Water Line	EA	4.00	\$ 1,800.00	\$ 7,200.00

**TOTAL CHANGE ORDER \$ (9,705.00)**

I hereby certify that the above is a true and correct statement of the amounts payable to **Texas Cordia Construction, LLC**, which are just charges as contingency expenditures incurred on this project.

Authorized Signer

Date 6/28/2023

THE PRICES QUOTED FOR THE REFERENCED PROJECT ARE VALID FOR A PERIOD OF THIRTY (30) DAYS.

CONTROL NO: 22-423-06-28  
 PROJECT NAME: Gabriel ML05b Drainage Improvements  
 TCC NO: 1118  
 C.O. NO: 001  
 DATE: 06/27/23



CHANGE ORDER 001 Quantities adjustment on 27th & Silver Oak Ave.

Materials / Other	Unit	Quantity	Unit Price	Material Cost	Markup 0%	Total Cost
Water Service	EA	-5.00	\$ 1,750.00	\$ (8,750.00)	\$ -	\$ (8,750.00)
Sewer Service	EA	-7.00	\$ 2,300.00	\$ (16,100.00)	\$ -	\$ (16,100.00)
24" RCP	LF	937.00	\$ 72.00	\$ 67,464.00		\$ 67,464.00
30" RCP	LF	-446.00	\$ 94.00	\$ (41,924.00)		\$ (41,924.00)
36" RCP	LF	-430.00	\$ 135.00	\$ (58,050.00)		\$ (58,050.00)
60" Storm MH	EA	-3.00	\$ 7,933.00	\$ (23,799.00)	\$ -	\$ (23,799.00)
Curb Inlet Type A	EA	-4.00	\$ 4,291.00	\$ (17,164.00)	\$ -	\$ (17,164.00)
Cut & Restore	SY	24.00	\$ 35.00	\$ 840.00	\$ -	\$ 840.00
Trench	LF	-78.00	\$ 4.00	\$ (312.00)	\$ -	\$ (312.00)
48" Storm MH	EA	-1.00	\$ 5,126.00	\$ (5,126.00)	\$ -	\$ (5,126.00)
Conflict MH	EA	1.00	\$ 32,060.00	\$ 32,060.00	\$ -	\$ 32,060.00
Type M MH	EA	6.00	\$ 5,112.00	\$ 30,672.00	\$ -	\$ 30,672.00
18" RCP	LF	104.00	\$ 90.00	\$ 9,360.00	\$ -	\$ 9,360.00
TYP CC Inlet	EA	4.00	\$ 3,481.00	\$ 13,924.00	\$ -	\$ 13,924.00
Cut Exist 8" Water Line	EA	4.00	\$ 1,800.00	\$ 7,200.00	\$ -	\$ 7,200.00
				\$ (9,705.00)	\$ -	\$ (9,705.00)

Subtotal \$ (9,705.00)

Total \$ (9,705.00)

## Business Date Calculator: Business Days from Today or Any Date

What date will it be 10, 30, or 90 business days from today or any other date, including or excluding weekends or [public holidays](#)

[Count Days](#)
[Add Days](#)
[Workdays](#)
[Add Workdays](#)
[Weekday](#)
[Week No](#)

From Tuesday, May 16, 2023 + 84 days  
 Excluding No days  
 in United States – Texas. [Change Country](#) /  
[Change State](#)

84 days in calendar - no days were skipped in this period

**Result: Tuesday, August 8, 2023**

### Make a new calculation

- [Modify the current calculation](#)
- [New calculation with Tuesday, May 16, 2023 as starting point](#)
- [New calculation \(no time\)](#)



#### Time & Date Calculator App for iOS

See how long remains before a deadline or exactly when those 30 days are up.



#### Calendar with Logo (PDF)

Add your company logo to our printable calendars.



#### Date Calculator API

Find a specific business date and calculate the working days in a given period.



© Time and Date AS 1995–2023



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Anna Carrillo, City Secretary

**AGENDA ITEM:** Board Appointments – Animal Rescue and Adoption Advisory Board, Citizen Advisory Committee, Downtown Revitalization Committee, Planning and Zoning Commission, Shary Golf Course Advisory Board, Special Events & Entertainment Committee, Speer Memorial Library Board, Traffic Safety Committee, Unified Community Advisory Board and Zoning Board of Adjustments - Carrillo

**NATURE OF REQUEST:**

Attached is the list of Board and Committee Appointments along with the recommendations by Mayor Norie Garza

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *RP*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

## BOARD VACANCIES AS OF 07/01/2023

### **ANIMAL RESCUE & ADOPTION ADVISORY BOARD**

3 Vacant Positions

Appoint

1. Donna Garza
2. Karen Reid
3.

### **CITIZENS ADVISORY COMMITTEE**

2 Vacant Positions

Appoint

1. Frank Cadena
2. Marsha Terry

### **DOWNTOWN REVITALIZATION COMMITTEE**

5 Positions

Appoint

1. Dee Rendon
2.
3.
4.
5. - Ruben Plata – Council Position

### **PLANNING & ZONING COMMISSION**

1 Vacancy

Appoint

1.
----

### **SHARY MUNICIPAL GOLF COURSE**

1 Vacancy

Appoint

1. Javier Barrera
-------------------

**SPECIAL EVENTS & ENTERTAINMENT COMMITTEE**

5 Positions to be filled

Appoint

1. Omar Guevara
2. Kay Wolf
3.
4.
5. – Jessica Ortega – Council Position

**SPEER MEMORIAL LIBRARY BOARD**

1 Vacancy

Appoint

1. Mayra Rocha
----------------

**TRAFFIC SAFETY COMMITTEE**

1 Vacancy

Appoint

1.
----

**UNIFIED COMMUNITY ADVISORY BOARD**

7 Positions

Appoint

1. Maria Ester Salinas
2. Meri Lizet Gomez
3.
4.
5.
6.
7. Alberto Vela – Council position

**ZONING BOARD OF ADJUSTMENTS**

1 Vacancy

Appoint

1. Humberto Garza
-------------------

**APPLICATIONS ON FILE****Ruby Cardona – 3125 Sierra Ct.**

- 1<sup>st</sup> Choice – Downtown Revitalization
- 2<sup>nd</sup> Choice – MEDC
- 3<sup>rd</sup> Choice – Keep Mission Beautiful
- 4<sup>th</sup> Choice – Parks & Recreation Board

**Joel Garcia – 2800 E. 20<sup>th</sup> Street (currently serves on Boys & Girls Club)**

Mission Economic Development Corporation

**Leticia Garcia – 1717 Pebble Drive**

- 1<sup>st</sup> Choice – Planning & Zoning Commission

**Meri Lizet Gomez – 1502 Melinda Drive**

- 1<sup>st</sup> Choice – Special Events & Entertainment Board
- 2<sup>nd</sup> Choice – MEDC

**Omar Guevara – 3509 Los Indios Parkway**

- 1<sup>st</sup> Choice – MEDC
- 2<sup>nd</sup> Choice – Planning & Zoning Commission
- 3<sup>rd</sup> Choice – MEDA

**Diego Gutierrez – 307 Mockingbird Ave.**

- 1<sup>st</sup> Choice – Parks & Recreation Board

**Branden Lau – 1214 E. 29<sup>th</sup> Street**

- 1<sup>st</sup> Choice – Traffic Safety Committee
- 2<sup>nd</sup> Choice – Parks & Recreation Board

**Oscar Martinez – 1507 Melinda Drive**

- 1<sup>st</sup> Choice – Planning & Zoning – 2<sup>nd</sup> Choice Mission Housing Authority
- 3<sup>rd</sup> Choice Special Events & Entertainment Committee

**John Oliva – 2903 Tulip Ave.**

- Animal Rescue & Adoption Advisory Board
- Citizens Advisory Committee
- Downtown Revitalization
- MEDC
- Mission Housing Authority
- Parks & Recreation
- Special Events & Entertainment Committee
- Youth Advocacy (Boys & Girls Club)

**Lisa Rivera – 1305 E. 28<sup>th</sup> Street**

- 1<sup>st</sup> Choice – Special Events & Entertainment Committee

**Maira Elisette Salinas – 1500 Pamela Dr.**

- 1<sup>st</sup> Choice – Keep Mission Beautiful Beautification Committee

**Elizabeth Thatcher – 1906 W. 27<sup>th</sup> Street**

1<sup>st</sup> Choice – Planning & Zoning

**Isauro Trevino – 826 Volz Lane**

1<sup>st</sup> Choice – Planning & Zoning

**JD Villarreal – 1608 Madison Hope Dr.**

1<sup>st</sup> Choice – Planning & Zoning

**Kay Wolf, CFEE – 2100 Mauve**

1<sup>st</sup> Choice – Special Events & Entertainment Advisory Board



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Angie Vela, Finance Director  
**AGENDA ITEM:** Authorization to execute 2<sup>nd</sup> & Final One Year Renewal Option for Auditing Services - Vela

### NATURE OF REQUEST:

The City Council is required by the City Charter Section 3.14 to have an independent audit of the books of accounts, records and transactions of all the administrative departments of the City at least yearly.

In addition to the City's Financial Statements, the Auditors also conduct an audit on the MEDC's Financial Statements.

The audit contract awarded in 2019 was for fiscal years ending September 30, 2019, 2020 and 2021. As part of that contract the City reserved the right to extend for two additional one-year renewal terms. This would be the second and final extension of a one-year term with Carr Riggs Ingram LLC.

**BUDGETED:** FY23-24      **FUND:** General, MEDC      **ACCT. #:** 01-417-34400/21-410-34400

**BUDGET:** \$135,000      **EST. COST:** \$115,000      **CURRENT BUDGET BALANCE:** \$

**BID AMOUNT:** \$

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



Carr, Riggs & Ingram, LLC  
4100 North 23rd Street  
McAllen, TX 78504

956.686.3701  
956.686.6830 (fax)  
CRlcpa.com

Angie Vela  
Finance Director  
City of Mission  
1201 E 8<sup>th</sup> St  
Mission, TX 78572

RE: Renewal of Auditing Services (RFQ-19-247-07-26)

Dear Mrs. Vela,

As stated in our original proposal, CRI believes in developing long-term, mutually beneficial relationships. As such, we hope that you consider extending the contract for an additional one-year renewal term. We will honor the terms specified in the contract for the second renewable term for your fiscal year ending September 30, 2023. We look forward to continue to serve you.

If you have any questions, please contact Esmeralda Yniguez, CPA at 956-686-3701 or [eyniguez@cricpa.com](mailto:eyniguez@cricpa.com).

Very truly yours,

*Carr, Riggs & Ingram, L.L.C.*

McAllen, Texas  
June 5, 2023



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Angie Vela, Finance Director  
**AGENDA ITEM:** Approval of April 2023 Financial Statements – Vela

**NATURE OF REQUEST:**

April 2023 Adjusted Financials (attached)

**BUGETED:** N/A                      **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_  
**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_  
   **DISAPPROVED:** \_\_\_\_\_  
   **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ DISSENTING \_\_\_\_\_



# CITY OF MISSION, TEXAS FINANCIAL SUMMARY REPORT as of April 30, 2023

Departments Funds	REVENUES			EXPENSES				
	Amended Budget	Actual Amount	YTD % Received	Amended Budget	Actual Amount	Encumb.	Actual w/Encumb.	YTD % Used
10-Legislative	-	-	0.00%	35,588	2,102	1,279	3,381	30.74%
11-Executive	-	-	0.00%	998,873	82,881	425	83,306	98.31%
12-Finance	446,000	1,154	2.28%	946,573	60,443	2,205	62,648	51.09%
13-Municipal Court	810,500	77,067	69.08%	741,491	46,957	1,663	48,620	47.20%
14-Planning	1,480,000	116,311	77.53% <sup>1</sup>	1,319,691	89,000	36,510	125,510	46.06%
15-Facilities Maint.	-	-	0.00%	1,210,369	102,507	77,301	179,808	56.46%
16-Fleet Maint.	-	-	0.00%	1,166,176	98,340	251,720	350,060	74.24%
17-Organizational	46,388,000	1,821,176	71.76%	2,570,736	114,424	337,390	451,814	56.13%
18-Purchasing	-	-	0.00%	336,404	21,329	-	21,329	52.04%
19-City Secretary	213,200	11,460	40.98%	431,782	28,312	8,725	37,037	53.81%
22-Risk	25,000	-	77.48% <sup>2</sup>	696,559	13,483	3,527	17,010	15.49%
24-Civil Service	-	-	0.00%	198,300	14,059	7,328	21,386	44.17%
25-Human Resources	-	-	0.00%	360,220	26,572	294	26,866	52.82%
26-Information Tech.	-	-	0.00%	1,138,944	30,599	138,035	168,633	64.73%
27-Media Relations	-	-	0.00%	324,098	27,299	479	27,778	51.71%
28-Legal	-	-	0.00%	561,239	33,501	2,190	35,691	46.64%
30-Police	1,417,518	148,557	51.61%	20,487,381	1,555,331	121,318	1,676,648	52.17%
31-Fire	45,000	16,494	535.78% <sup>3</sup>	9,618,720	708,097	4,384,668	5,092,765	95.79% <sup>1</sup>
32-Fire Prevention	-	-	0.00%	818,123	74,676	1,159	75,835	55.98%
40-Streets	-	(500,000)	0.00%	4,736,925	403,758	311,529	715,287	59.58%
43-Health Regulation & Inspection	89,500	2,120	43.21%	362,945	24,465	4,091	28,556	40.54%
44-Animal Welfare	-	-	0.00%	520,540	56,263	175,518	231,781	88.69% <sup>2</sup>
51-Mission Historical Museum	-	-	0.00%	366,119	28,319	3,081	31,400	52.51%
60-Parks & Rec Administration	-	-	0.00%	271,590	21,043	500	21,543	51.81%
61-Parks	25,000	755	44.67%	2,934,585	189,080	68,463	257,543	44.45%
63-Recreation	46,500	5,200	47.14%	408,164	14,242	2,520	16,762	24.20%
64-Library	65,500	2,854	29.98%	1,489,140	97,845	41,090	138,935	49.00%
65-Bannworth Pool	45,000	-	12.21%	283,646	15,775	13,191	28,966	40.52%
67-Mayberry Pool	30,000	995	36.51%	339,212	17,534	10,857	28,391	34.35%
98-Transfers Out	2,783,707	-	0.00%	3,305,658	-	-	-	0.00%
<b>GENERAL FUND</b>	<b>53,910,425</b>	<b>1,704,143</b>	<b>67.15%</b>	<b>58,979,791</b>	<b>3,998,235</b>	<b>6,007,054</b>	<b>10,005,288</b>	<b>57.44%</b>
<b>SPECIAL REVENUE FUNDS</b>	<b>35,816,355</b>	<b>386,555</b>	<b>7.36%</b>	<b>38,184,174</b>	<b>1,347,117</b>	<b>10,598,104</b>	<b>11,945,221</b>	<b>46.89%</b>
<b>CAPITAL PROJECTS FUNDS</b>	<b>8,069,332</b>	<b>22,113</b>	<b>21.31%</b>	<b>8,069,332</b>	<b>2,949,665</b>	<b>25,238,523</b>	<b>28,188,189</b>	<b>411.01%</b>
<b>DEBT SERVICE FUNDS</b>	<b>7,036,000</b>	<b>554,940</b>	<b>63.11%</b>	<b>6,162,067</b>	<b>800</b>	<b>-</b>	<b>800</b>	<b>83.20%</b>
<b>UTILITY FUND</b>	<b>25,970,339</b>	<b>1,814,611</b>	<b>46.63%</b>	<b>25,860,006</b>	<b>2,764,047</b>	<b>1,237,335</b>	<b>4,001,382</b>	<b>45.55%</b>
<b>GOLF COURSE FUND</b>	<b>975,000</b>	<b>52,177</b>	<b>70.61%</b>	<b>1,598,144</b>	<b>94,393</b>	<b>69,007</b>	<b>163,400</b>	<b>42.24%</b>
<b>SOLID WASTE FUND</b>	<b>12,118,871</b>	<b>731,941</b>	<b>36.05%</b>	<b>12,549,631</b>	<b>517,248</b>	<b>4,595,449</b>	<b>5,112,697</b>	<b>61.03%</b>
<b>EVENT CENTER FUND</b>	<b>860,100</b>	<b>25,864</b>	<b>28.03%</b>	<b>877,333</b>	<b>44,385</b>	<b>29,935</b>	<b>74,319</b>	<b>44.39%</b>
<b>INTERNAL SERVICE FUND</b>	<b>7,180,583</b>	<b>597,731</b>	<b>53.01%</b>	<b>6,831,277</b>	<b>533,959</b>	<b>3,406</b>	<b>537,364</b>	<b>54.00%</b>
<b>Grand Total</b>	<b>151,937,005</b>	<b>5,890,073</b>		<b>159,111,755</b>	<b>12,249,848</b>	<b>47,778,812</b>	<b>60,028,660</b>	

3rd Quarter  
All Exp < 75%

Adjusted  
**FUND BALANCE**  
4/30/2023  
12,467,932  
(2,271,727)  
19,612,203  
786,895  
3,147,437  
(5,326,625)  
5,669,647  
(358,968)  
62,983  
**33,789,778**

<sup>1</sup> Increase in inspection and construction fees due to high development.

<sup>2</sup> Received insurance claims in October for PD Unit repair.

<sup>3</sup> Received reimbursements for ambulance services.

<sup>1</sup> Fire Encumbrance for Enforcer Pumper results in increase of budget percentage.

<sup>2</sup> Increase due to fee to RGV Humane Society requiring budget amendment.

CITY OF MISSION, TEXAS  
GENERAL FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 4/30/23

	<b>General Fund</b>
<b>Beginning Unadjusted Fund Balance</b>	\$ 14,969,051.27
<b>Adjustment to Prior Year Fund Balance</b>	(207,027.85)
<b>Adjusted Fund Balance</b>	\$ 14,762,023.42
<b>Revenues:</b>	
Property Taxes	318,983.15
Sales Taxes	1,358,216.46
Other Taxes	147,108.06
Licenses and permits	73,325.54
Intergovernmental Revenues	(355,209.54)
Charges for Services	88,052.71
Fines and Forfeits	65,769.73
Interest Earned	253.78
Miscellaneous	7,643.34
<b>Total Revenues:</b>	<u>1,704,143.23</u>
<b>Transfers In:</b>	-
<b>Total Resources Available:</b>	<u><u>16,466,166.65</u></u>
<b>Expenditures:</b>	
Legislative	2,102.15
Executive	82,880.56
Finance	60,443.25
Municipal Court	46,956.92
Planning	88,999.61
Facilities Maintenance	102,506.55
Fleet Maintenance	98,339.82
Organizational	114,424.10
Purchasing	21,328.58
City Secretary	28,311.70
Risk Management	13,483.16
Civil Service	14,058.79
Human Resources	26,572.15
Information Technology	30,598.89
Media Relations	27,299.31
Legal	33,500.72
Police	1,555,330.82
Fire	708,097.40
Fire Prevention	74,675.91
Streets	403,758.35
Health	24,464.63
Animal Welfare	56,263.33
Museum	28,318.77
Parks and Recreation	21,043.35
Parks	189,080.20
Recreation	14,241.51
Library	97,844.94
Bannworth Pool	15,775.24
Mayberry Pool	17,533.96
<b>Total Expenditures:</b>	<u>3,998,234.67</u>
<b>Transfers - Out:</b>	-
<b>Ending Fund Balance: (adjusted)</b>	<u><u>\$ 12,467,931.98</u></u>

**CITY OF MISSION, TEXAS  
GENERAL FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 4/30/23**

	<b>General Fund</b>
<b>Assets:</b>	
<b>Cash:</b>	15,000,663.02
<b>Investments:</b>	493,240.85
<b>Prepaid items</b>	15,554.37
<b>Receivables:</b>	
Taxes	1,233,956.59
Accounts	1,766,719.42
Less: allowance for uncollectibles	(1,920,860.00)
Accrued interest receivable	(297.44)
<b>Due from other governments</b>	293,718.00
<b>Due from other funds</b>	11,686,633.95
<b>Due from component unit</b>	24,561.25
<b>Long-term receivable</b>	6,600.00
<b>Inventory</b>	23,852.80
<b>Total Assets:</b>	28,624,342.81
 <b>Liabilities and Fund Balance:</b>	
<b>Accounts Payable</b>	30,852.05
<b>Other liabilities</b>	218,927.33
<b>Accrued payroll</b>	19,961.42
<b>Due to other funds</b>	15,295,452.61
<b>Deferred Revenue</b>	591,217.42
<b>Total Liabilities</b>	16,156,410.83
 <b>Net Assets:</b>	
<b>Nonspendable</b>	46,007.17
<b>Committed</b>	13,400,391.11
<b>Unassigned</b>	(978,466.30)
<b>Total Fund Balance</b>	\$ 12,467,931.98

FINANCIAL STATEMENT  
AS OF: APRIL 30, 2023

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
<b>REVENUE SUMMARY</b>						
	53,910,424.50	1,704,143.23	36,199,180.64	67.15	0.00	17,711,243.86
<b>*** TOTAL REVENUES ***</b>	<b>53,910,424.50</b>	<b>1,704,143.23</b>	<b>36,199,180.64</b>	<b>67.15</b>	<b>0.00</b>	<b>17,711,243.86</b>
<b>EXPENDITURE SUMMARY</b>						
10-LEGISLATIVE	35,588.00	2,102.15	9,660.11	30.74	1,279.22	24,648.67
11-EXECUTIVE	998,873.00	82,880.56	981,532.50	98.31	425.00	16,915.50
12-FINANCE	946,573.00	60,443.25	481,374.50	51.09	2,204.76	462,993.74
13-MUNICIPAL COURT	741,491.00	46,956.92	348,304.23	47.20	1,662.86	391,523.91
14-PLANNING	1,319,691.00	88,999.61	571,367.37	46.06	36,510.38	711,813.25
15-FACILITIES MAINTENANCE	1,210,369.00	102,506.55	606,073.80	56.46	77,301.34	526,993.86
16-FLEET MAINTENANCE	1,166,176.00	98,339.82	614,003.68	74.24	251,719.76	300,452.56
17-ORGANIZATIONAL EXPENSE	2,570,735.72	114,424.10	1,105,528.61	56.13	337,389.90	1,127,817.21
18-PURCHASING	336,404.00	21,328.58	175,062.56	52.04	0.00	161,341.44
19-CITY SECRETARY	431,782.00	28,311.70	223,604.78	53.81	8,725.00	199,452.22
22-RISK MANAGEMENT	696,559.00	13,483.16	104,385.31	15.49	3,526.67	588,647.02
23-ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
24-CIVIL SERVICE	198,300.00	14,058.79	80,258.81	44.17	7,327.54	110,713.65
25-HUMAN RESOURCES	360,220.00	26,572.15	189,978.36	52.82	294.00	169,947.64
26-INFORMTION TECHNOLOGY	1,138,944.00	30,598.89	599,234.36	64.73	138,034.54	401,675.10
27-MEDIA RELATIONS	324,098.00	27,299.31	167,127.81	51.71	478.52	156,491.67
28-LEGAL	561,239.00	33,500.72	259,592.32	46.64	2,190.00	299,456.68
30-POLICE	20,487,381.00	1,555,330.82	10,566,843.63	52.17	121,317.54	9,799,219.83
31-FIRE	9,618,720.00	708,097.40	4,829,525.48	95.79	4,384,667.74	404,526.78
32-FIRE PREVENTION	818,123.00	74,675.91	456,850.19	55.98	1,158.73	360,114.08
40-STREETS	4,736,925.00	403,758.35	2,510,930.35	59.58	311,528.80	1,914,465.85
43-HEALTH REGULATION & IN	362,945.00	24,464.63	143,043.96	40.54	4,090.97	215,810.07
44-ANIMAL CONTROL	520,540.00	56,263.33	286,157.73	0.00	175,517.75	58,864.52
51-MISSION HISTORICAL MUS	366,119.00	28,318.77	189,170.91	52.51	3,081.06	173,867.03
60-PARKS & RECREATION ADM	271,590.00	21,043.35	140,210.37	51.81	500.00	130,879.63
61-PARKS	2,934,585.00	189,080.20	1,236,067.53	44.45	68,462.65	1,630,054.82
63-RECREATION	408,164.00	14,241.51	96,239.10	24.20	2,520.00	309,404.90
64-LIBRARY	1,489,140.00	97,844.94	688,606.74	49.00	41,090.32	759,442.94
65-BANNWORTH POOL	283,646.00	15,775.24	101,754.92	40.52	13,191.17	168,699.91
67-MAYBERRY POOL	339,212.00	17,533.96	105,665.73	34.35	10,857.45	222,688.82
99-TRANSFERS OUT	3,305,658.00	0.00	0.00	0.00	0.00	3,305,658.00
<b>*** TOTAL EXPENDITURES ***</b>	<b>58,979,790.72</b>	<b>3,998,234.67</b>	<b>27,868,155.75</b>	<b>57.44</b>	<b>6,007,053.67</b>	<b>25,104,581.30</b>

CITY OF MISSION, TEXAS  
SPECIAL REVENUE BONDS  
FINANCIAL STATEMENTS FOR THE  
MONTH ENDING 4/30/23

	SPECIAL REVENUE PAGE 1					
	Total	CDBG Fund 04	Police State Sharing Fund 10	Police Federal Sharing Fund 11	Municipal Court Tech Fund 14	Designated Purpose Fund 15
<b>Adjusted Fund Balance</b>	\$ (2,114,070.09)	\$ (5,185.73)	\$ 80,327.34	\$ 241,674.01	\$ 231,290.90	\$ (2,676,488.89)
<b>Revenues:</b>						
Intergovernmental Revenues	286,708.84	41,841.58	-	-	3,661.03	174,051.23
Other taxes	141,957.06	-	-	-	-	-
Charges for Services	5,257.46	-	-	-	-	-
Interest Earned	41.62	-	-	-	-	-
Miscellaneous	14.00	-	-	-	-	-
Special Assessments	104,733.03	-	-	-	-	-
<b>Total Revenues:</b>	<u>538,712.01</u>	<u>41,841.58</u>	<u>-</u>	<u>-</u>	<u>3,661.03</u>	<u>174,051.23</u>
Transfers In:	-	-	-	-	-	-
<b>Total Resources Available:</b>	<u>(1,575,358.08)</u>	<u>36,655.85</u>	<u>80,327.34</u>	<u>241,674.01</u>	<u>234,951.93</u>	<u>(2,502,437.66)</u>
<b>Expenditures:</b>						
Police	94,612.09	-	-	25,964.12	-	68,647.97
Organizational	363,170.43	-	-	-	-	285,194.50
Municipal Court	3,049.34	-	-	-	200.58	-
Media	19,326.02	-	-	-	-	-
Fire	46,585.92	-	-	-	-	46,585.92
Health	65.00	-	-	-	-	65.00
Drainage	22,891.48	-	-	-	-	-
Boys & Girls Club	62,671.49	-	-	-	-	-
Veteran's Cemetery	46,792.99	-	-	-	-	-
CDBG	37,203.73	37,203.73	-	-	-	-
<b>Total Expenditures:</b>	<u>696,368.49</u>	<u>37,203.73</u>	<u>-</u>	<u>25,964.12</u>	<u>200.58</u>	<u>400,493.39</u>
Transfers - Out:	-	-	-	-	-	-
<b>Ending Adjusted Fund Balance:</b>	<u>\$ (2,271,726.57)</u>	<u>\$ (547.88)</u>	<u>\$ 80,327.34</u>	<u>\$ 215,709.89</u>	<u>\$ 234,751.35</u>	<u>\$ (2,902,931.05)</u>
<b>Assets:</b>						
Cash:	15,147,744.16	207,202.23	-	10,248.18	29,487.73	14,531,076.70
Investments:	775,397.59	-	31,398.33	(571.60)	-	-
<b>Receivables:</b>						
Taxes	217,097.24	-	-	-	-	-
Accounts	111,815.00	(4,530.36)	-	2,828.10	-	285.90
Less: allowance for uncollectibles	(17,775.98)	-	-	-	-	-
Accrued interest receivable	(627.68)	-	-	(33.97)	-	-
<b>Due from other governments</b>	<u>187,134.23</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>187,134.23</u>
<b>Due from other funds</b>	<u>3,441,207.21</u>	<u>13,237.27</u>	<u>49,703.70</u>	<u>203,239.18</u>	<u>205,263.62</u>	<u>575,505.93</u>
<b>Total Assets</b>	<u>19,861,991.77</u>	<u>215,909.14</u>	<u>81,102.03</u>	<u>215,709.89</u>	<u>234,751.35</u>	<u>15,294,002.76</u>
<b>Liabilities and Fund Balance:</b>						
Accounts Payable	1,384,505.70	833.61	-	-	-	3,066.78
Other liabilities	15,680.25	634.24	774.69	-	-	6,526.88
Due to other funds	2,874,794.03	214,989.17	-	-	-	925,387.24
Deferred Revenue	17,858,738.36	-	-	-	-	17,261,952.91
<b>Total Liabilities</b>	<u>22,133,718.34</u>	<u>216,457.02</u>	<u>774.69</u>	<u>-</u>	<u>-</u>	<u>18,196,933.81</u>
<b>Net Assets</b>						
<b>Restricted Fund Balance</b>	<u>\$ (2,271,726.57)</u>	<u>\$ (547.88)</u>	<u>\$ 80,327.34</u>	<u>\$ 215,709.89</u>	<u>\$ 234,751.35</u>	<u>\$ (2,902,931.05)</u>

CITY OF MISSION, TEXAS  
SPECIAL REVENUE BONDS  
FINANCIAL STATEMENTS FOR THE  
MONTH ENDING 4/30/23

SPECIAL REVENUE PAGE 2

	Drainage Assessment Fund 16	Cemetery Trust Fund 17	Records Preservation Fund 20	Speer Memorial Macdonald Fund 22	Hotel/Motel Tax Fund 24	Municipal Court Bldg Security Fund 25	Speer Memorial Fund 26
<b>Adjusted Fund Balance</b>	\$ 355,043.90	\$ 19,751.31	\$ 9,041.27	\$ 27,476.62	\$ 593,111.31	\$ 167,195.55	\$ 6,811.75
<b>Revenues:</b>							
Intergovernmental Revenues	-	-	-	-	-	-	-
Other taxes	-	-	-	-	141,957.06	-	-
Charges for Services	-	-	576.50	-	-	2,279.96	-
Interest Earned	-	-	-	-	20.81	-	-
Miscellaneous	-	-	-	-	-	-	-
Special Assessments	104,733.03	-	-	-	-	-	-
<b>Total Revenues:</b>	<u>104,733.03</u>	<u>-</u>	<u>576.50</u>	<u>-</u>	<u>141,977.87</u>	<u>2,279.96</u>	<u>-</u>
Transfers In:	-	-	-	-	-	-	-
<b>Total Resources Available:</b>	<u>459,776.93</u>	<u>19,751.31</u>	<u>9,617.77</u>	<u>27,476.62</u>	<u>735,089.18</u>	<u>169,475.51</u>	<u>6,811.75</u>
<b>Expenditures:</b>							
Police	-	-	-	-	-	-	-
Organizational	-	-	-	-	-	-	-
Municipal Court	-	-	-	-	-	-	-
Media	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-
Drainage	22,891.48	-	-	-	-	-	-
Boys & Girls Club	-	-	-	-	-	-	-
Veteran's Cemetery	-	-	-	-	-	-	-
CDBG	-	-	-	-	-	-	-
<b>Total Expenditures:</b>	<u>22,891.48</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers - Out:	-	-	-	-	-	-	-
<b>Ending Adjusted Fund Balance:</b>	<u>\$ 436,885.45</u>	<u>\$ 19,751.31</u>	<u>\$ 9,617.77</u>	<u>\$ 27,476.62</u>	<u>\$ 735,089.18</u>	<u>\$ 169,475.51</u>	<u>\$ 6,811.75</u>
<b>Assets:</b>							
Cash:	-	-	-	27,476.62	263,502.95	57,553.88	6,811.75
Investments:	472,738.95	-	-	-	65,487.10	(571.60)	-
<b>Receivables:</b>							
Taxes	-	-	-	-	217,097.24	-	-
Accounts	112,766.24	-	-	-	-	-	-
Less: allowance for uncollectibles	(17,775.98)	-	-	-	-	-	-
Accrued interest receivable	(518.12)	-	-	-	(20.81)	(33.97)	-
<b>Due from other governments</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Due from other funds</b>	<u>374,746.48</u>	<u>19,751.31</u>	<u>9,617.77</u>	<u>-</u>	<u>189,022.70</u>	<u>112,527.20</u>	<u>-</u>
<b>Total Assets</b>	<u>941,957.57</u>	<u>19,751.31</u>	<u>9,617.77</u>	<u>27,476.62</u>	<u>735,089.18</u>	<u>169,475.51</u>	<u>6,811.75</u>
<b>Liabilities and Fund Balance:</b>							
Accounts Payable	4,864.32	-	-	-	-	-	-
Other liabilities	127.94	-	-	-	-	-	-
Due to other funds	500,079.86	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-	-
<b>Total Liabilities</b>	<u>505,072.12</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Assets</b>							
<b>Restricted Fund Balance</b>	<u>\$ 436,885.45</u>	<u>\$ 19,751.31</u>	<u>\$ 9,617.77</u>	<u>\$ 27,476.62</u>	<u>\$ 735,089.18</u>	<u>\$ 169,475.51</u>	<u>\$ 6,811.75</u>

CITY OF MISSION, TEXAS  
SPECIAL REVENUE BONDS  
FINANCIAL STATEMENTS FOR THE  
MONTH ENDING 4/30/23

SPECIAL REVENUE PAGE 3

	Park Dedication Fund 27	Juevenile Case Manager Fund 28	Capital Asset Replacement Fund 29	PEG Capital Fund Fund 30	Boys & Girls Club Fund 32	Veteran's Cemetery Fund 35	Tax Increment Fund 81
<b>Adjusted Fund Balance</b>	<u>\$(213,607.00)</u>	<u>\$ 178,142.09</u>	<u>\$(471,063.66)</u>	<u>\$ 671,408.02</u>	<u>\$(1,207,811.19)</u>	<u>\$(124,742.41)</u>	<u>\$ 3,554.72</u>
<b>Revenues:</b>							
Intergovernmental Revenues	-	-	-	-	4,655.00	62,500.00	-
Other taxes	-	-	-	-	-	-	-
Charges for Services	-	2,401.00	-	-	-	-	-
Interest Earned	-	-	-	20.81	-	-	-
Miscellaneous	-	-	14.00	-	-	-	-
Special Assessments	-	-	-	-	-	-	-
<b>Total Revenues:</b>	<u>-</u>	<u>2,401.00</u>	<u>14.00</u>	<u>20.81</u>	<u>4,655.00</u>	<u>62,500.00</u>	<u>-</u>
Transfers In:	-	-	-	-	-	-	-
<b>Total Resources Available:</b>	<u>(213,607.00)</u>	<u>180,543.09</u>	<u>(471,049.66)</u>	<u>671,428.83</u>	<u>(1,203,156.19)</u>	<u>(62,242.41)</u>	<u>3,554.72</u>
<b>Expenditures:</b>							
Police	-	-	-	-	-	-	-
Organizational	-	-	77,975.93	-	-	-	-
Municipal Court	-	2,848.76	-	-	-	-	-
Media	-	-	-	19,326.02	-	-	-
Fire	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-
Drainage	-	-	-	-	-	-	-
Boys & Girls Club	-	-	-	-	62,671.49	-	-
Veteran's Cemetery	-	-	-	-	-	46,792.99	-
CDBG	-	-	-	-	-	-	-
<b>Total Expenditures:</b>	<u>-</u>	<u>2,848.76</u>	<u>77,975.93</u>	<u>19,326.02</u>	<u>62,671.49</u>	<u>46,792.99</u>	<u>-</u>
Transfers - Out:	-	-	-	-	-	-	-
<b>Ending Adjusted Fund Balance:</b>	<u>\$(213,607.00)</u>	<u>\$ 177,694.33</u>	<u>\$(549,025.59)</u>	<u>\$ 652,102.81</u>	<u>\$(1,265,827.68)</u>	<u>\$(109,035.40)</u>	<u>\$ 3,554.72</u>
<b>Assets:</b>							
Cash:	-	-	-	-	-	14,384.12	-
Investments:	-	-	-	206,916.41	-	-	-
Receivables:							
Taxes	-	-	-	-	-	-	-
Accounts	-	-	-	-	465.12	-	-
Less: allowance for uncollectibles	-	-	-	-	-	-	-
Accrued interest receivable	-	-	-	(20.81)	-	-	-
Due from other governments	-	-	-	-	-	-	-
Due from other funds	383,178.45	178,141.24	520,887.76	445,207.21	8,333.34	-	152,844.05
<b>Total Assets</b>	<u>383,178.45</u>	<u>178,141.24</u>	<u>520,887.76</u>	<u>652,102.81</u>	<u>8,798.46</u>	<u>14,384.12</u>	<u>152,844.05</u>
<b>Liabilities and Fund Balance:</b>							
Accounts Payable	-	-	520,881.26	-	854,329.92	529.81	-
Other liabilities	-	388.99	-	-	5,238.54	1,988.97	-
Due to other funds	-	57.92	549,032.09	-	415,057.68	120,900.74	149,289.33
Deferred Revenue	596,785.45	-	-	-	-	-	-
<b>Total Liabilities</b>	<u>596,785.45</u>	<u>446.91</u>	<u>1,069,913.35</u>	<u>-</u>	<u>1,274,626.14</u>	<u>123,419.52</u>	<u>149,289.33</u>
<b>Net Assets</b>							
<b>Restricted Fund Balance</b>	<u>\$(213,607.00)</u>	<u>\$ 177,694.33</u>	<u>\$(549,025.59)</u>	<u>\$ 652,102.81</u>	<u>\$(1,265,827.68)</u>	<u>\$(109,035.40)</u>	<u>\$ 3,554.72</u>

**CITY OF MISSION, TEXAS  
CAPITAL PROJECTS FUNDS  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 04/30/23**

	<b>Total</b>	<b>Capital Projects Fund 09</b>	<b>2018 CO Fund 75</b>	<b>2021 CO Fund 76</b>
<b>Adjusted Fund Balance</b>	\$ 22,539,756.03	\$ (890,787.66)	\$ 5,538,674.08	\$ 17,891,869.61
<b>Revenues:</b>				
MRA Reimbursement	18,677.18	18,677.18	-	-
Interest Earned	3,435.41	-	-	3,435.41
<b>Total Revenues:</b>	<u>22,112.59</u>	<u>18,677.18</u>	<u>-</u>	<u>3,435.41</u>
Transfers In:	-	-	-	-
<b>Total Resources Available:</b>	<u><u>22,561,868.62</u></u>	<u><u>(872,110.48)</u></u>	<u><u>5,538,674.08</u></u>	<u><u>17,895,305.02</u></u>
<b>Expenditures:</b>				
Streets-Taylor Road Project	539,860.04	539,860.04	-	-
Streets-S Inspiraton/Military Rd Project	23,682.41	23,682.41	-	-
Facilities - PD/Fire Substation	370,159.66	370,159.66	-	-
Facilities - City Hall Roof Project	269,301.21	-	269,301.21	-
Facilities - Golf Course Improvements	4,987.00	-	4,987.00	-
Facilities - Tom Landry Building	6,192.24	-	6,192.24	-
Parks - Lios Park Project	60,000.00	-	60,000.00	-
Drainage - Management	-	-	-	-
Drainage - Stewart A	16,128.33	-	-	16,128.33
Drainage - Esperanza	997,042.64	-	-	997,042.64
Drainage - Tulip	662,311.66	-	-	662,311.66
<b>Total Expenditures:</b>	<u>2,949,665.19</u>	<u>933,702.11</u>	<u>340,480.45</u>	<u>1,675,482.63</u>
Transfers - Out:	-	-	-	-
<b>Ending Adjusted Fund Balance:</b>	<u><u>\$ 19,612,203.43</u></u>	<u><u>\$ (1,805,812.59)</u></u>	<u><u>\$ 5,198,193.63</u></u>	<u><u>\$ 16,219,822.39</u></u>
<b>Assets:</b>				
Cash:	5,072,986.12	-	1,127,935.11	3,945,051.01
Investments:	14,362,680.35	-	4,085,402.52	10,277,277.83
<b>Receivables:</b>				
Accrued interest receivable	(1,898.66)	-	-	(1,898.66)
Due from other governments	875,577.55	875,577.55	-	-
Due from other funds	2,727,091.95	487,740.97	-	2,239,350.98
Due from component unit	1,990,757.93	1,990,757.93	-	-
<b>Total Assets</b>	<u><u>25,027,195.24</u></u>	<u><u>3,354,076.45</u></u>	<u><u>5,213,337.63</u></u>	<u><u>16,459,781.16</u></u>
<b>Liabilities and Fund Balance:</b>				
Accounts Payable	-	-	-	-
Retainage	494,034.64	240,610.81	13,465.06	239,958.77
Other liabilities	-	-	-	-
Due to other funds	4,137,581.16	4,135,902.22	1,678.94	-
Deferred Revenue	783,376.01	783,376.01	-	-
<b>Total Liabilities</b>	<u><u>5,414,991.81</u></u>	<u><u>5,159,889.04</u></u>	<u><u>15,144.00</u></u>	<u><u>239,958.77</u></u>
<b>Net Assets</b>				
<b>Restricted Fund Balance</b>	<u><u>\$ 19,612,203.43</u></u>	<u><u>\$ (1,805,812.59)</u></u>	<u><u>\$ 5,198,193.63</u></u>	<u><u>\$ 16,219,822.39</u></u>

**CITY OF MISSION, TEXAS  
DEBT SERVICE FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 4/30/23**

	<b>Debt Service Fund 08</b>
<b>Beginning Adjusted Fund Balance</b>	\$ 232,755.74
<b>Revenues:</b>	
Property Taxes	54,939.62
<b>Total Revenues:</b>	54,939.62
Transfers - In:	500,000.00
<b>Total Resources Available:</b>	787,695.36
<b>Expenditures:</b>	
Fiscal fees	800.00
<b>Total Expenditures:</b>	800.00
Transfers - Out:	-
<b>Adjusted Fund Balance:</b>	\$ 786,895.36
<b>Assets:</b>	
Cash:	(177,399.99)
Investments	235,424.52
<b>Receivables:</b>	
Taxes	2,381,902.21
Less: allowance for uncollectibles	(192,141.30)
<b>Due from Other Funds</b>	950,000.00
<b>Total Assets</b>	3,197,785.44
<b>Liabilities and Fund Balance:</b>	
Due to Other Funds	221,129.17
Deferred Revenue	2,189,760.91
<b>Total Liabilities</b>	2,410,890.08
<b>Net Assets:</b>	
<b>Restricted Fund Balance</b>	\$ 786,895.36

**CITY OF MISSION, TEXAS**  
**UTILITY ENTERPRISE FUND**  
**FINANCIAL STATEMENTS FOR THE MONTH ENDING 04/30/23**  
**ADJUSTED**

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility I&S Funds	Utility Capital Project Fund
<b>Beginning Unadjusted Retain Earnings</b>	\$ 4,112,169.73	\$ 1,878,358.71	\$ 777,784.36	\$ 1,285,031.48	\$ 170,995.18
<b>Adjustment to Prior Year Retain Earnings</b>	(15,296.56)	(15,296.56)	-	-	-
<b>Adjusted Retained Earnings</b>	\$ 4,096,873.17	\$ 1,863,062.15	\$ 777,784.36	\$ 1,285,031.48	\$ 170,995.18
<b>Revenues:</b>					
Charges for Services	1,736,002.95	1,736,002.95	-	-	-
Reimbursements	65,508.25	65,508.25	-	-	-
Interest Earned	7,401.81	1,258.98	-	6,142.83	-
Miscellaneous	287.50	287.50	-	-	-
Special Assessments	5,410.00	5,410.00	-	-	-
<b>Total Revenues:</b>	1,814,610.51	1,808,467.68	-	6,142.83	-
Transfers In:	405,715.37	-	-	405,715.37	-
<b>Total Resources Available:</b>	6,317,199.05	3,671,529.83	777,784.36	1,696,889.68	170,995.18
<b>Expenditures:</b>					
Administration	79,079.45	79,079.45	-	-	-
Water Distribution	412,801.55	412,801.55	-	-	-
Water Treatment	140,476.03	140,476.03	-	-	-
Wastewater Treatment	243,499.28	243,499.28	-	-	-
Industrial Pre-Treatment	12,953.88	12,953.88	-	-	-
Utility Billing and Collecting	51,200.63	51,200.63	-	-	-
Organizational Expense	1,463,203.80	1,463,203.80	-	-	-
Meter Readers	43,087.99	43,087.99	-	-	-
North Water Plant	317,744.32	317,744.32	-	-	-
<b>Total Expenditures:</b>	2,764,046.93	2,764,046.93	-	-	-
Transfers - Out:	405,715.37	-	-	-	-
<b>Ending Retain Earnings: (adjusted)</b>	\$ 3,147,436.75	\$ 501,767.53	\$ 777,784.36	\$ 1,696,889.68	\$ 170,995.18
<b>Assets:</b>					
Cash:	(340,993.01)	(340,993.01)	-	-	-
Investments:	1,159,855.89	1,159,855.89	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
Receivables:					
Accounts	2,125,674.65	2,125,674.65	-	-	-
Less: allowance for uncollectibles	(332,402.96)	(332,402.96)	-	-	-
Accrued interest receivable	(531.65)	(531.65)	-	-	-
<b>Due from other funds</b>	5,932,315.64	5,835,429.09	95,833.00	1,000.00	53.55
Inventory	186,866.82	186,866.82	-	-	-
<b>Total Current Assets</b>	8,736,885.38	8,639,998.83	95,833.00	1,000.00	53.55
<b>Non-Current Assets</b>					
<b>Restricted Assets:</b>					
Cash and cash equivalents	14,364,687.67	13,035,743.31	353,413.48	804,589.25	170,941.63
Investments	1,739,399.27	519,560.96	328,537.88	891,300.43	-
Accrued interest	(1,476.73)	(1,476.73)	-	-	-
Deferred charges	639,980.02	639,980.02	-	-	-
Long-term receivable	19,486.06	19,486.06	-	-	-
<b>Capital Assets:</b>					
Land, water rights, and construction in progress	37,872,790.05	37,872,790.05	-	-	-
Other capital assets, net of accumulated depreciation	56,397,305.94	56,397,305.94	-	-	-
<b>Total Non-current assets</b>	111,032,172.28	108,483,389.61	681,951.36	1,695,889.68	170,941.63
<b>Total Assets:</b>	119,769,057.66	117,123,388.44	777,784.36	1,696,889.68	170,995.18
<b>Liabilities:</b>					
Accounts Payable	94,882.26	94,882.26	-	-	-
Retainage payable	295,832.85	295,832.85	-	-	-
Accrued interest payable	240,975.69	240,975.69	-	-	-
Other liabilities	37,760.70	37,760.70	-	-	-
Compensated absences	174,111.23	174,111.23	-	-	-
Accrued payroll	15,310.83	15,310.83	-	-	-
Due to other funds	5,991,982.54	5,991,982.54	-	-	-
Customer deposits	2,847,814.74	2,847,814.74	-	-	-
Deferred Revenue	885,584.50	885,584.50	-	-	-
Current portion of long-term	1,262,139.65	1,262,139.65	-	-	-
Subdividers deposits	2,997,333.70	2,997,333.70	-	-	-
Lease Payables	883,688.67	883,688.67	-	-	-
Long-term obligations	39,090,131.95	39,090,131.95	-	-	-
<b>Total Liabilities</b>	54,817,549.31	54,817,549.31	-	-	-
<b>Net Assets:</b>					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	2,645,669.22	-	777,784.36	1,696,889.68	170,995.18
Committed	1,457,028.20	1,457,028.20	-	-	-
Unassigned	(955,260.67)	(955,260.67)	-	-	-
	\$ 64,951,508.35	\$ 62,305,839.13	\$ 777,784.36	\$ 1,696,889.68	\$ 170,995.18

FINANCIAL STATEMENT  
AS OF: APRIL 30, 2023

02 -UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
<b>REVENUE SUMMARY</b>						
	25,970,339.00	1,814,610.51	12,110,160.52	46.63	0.00	13,860,178.48
<b>*** TOTAL REVENUES ***</b>	<b>25,970,339.00</b>	<b>1,814,610.51</b>	<b>12,110,160.52</b>	<b>46.63</b>	<b>0.00</b>	<b>13,860,178.48</b>
<b>EXPENDITURE SUMMARY</b>						
10-ADMINISTRATION	1,159,438.00	79,079.45	507,830.92	43.82	242.97	651,364.11
12-WATER DISTRIBUTION/SEW	4,801,072.00	412,801.55	2,175,397.79	54.99	464,763.12	2,160,911.09
13-SOUTH WATER PLANT	2,225,649.00	140,476.03	940,505.62	51.47	205,048.29	1,080,095.09
14-WASTEWATER TREATMENT	4,747,199.00	243,499.28	2,302,794.03	54.92	304,476.47	2,139,928.50
15-INDUSTRIAL PRE-TREATME	321,395.00	12,953.88	59,832.67	31.79	42,330.00	219,232.33
16-UTILITY BILLING AND CO	775,792.00	51,200.63	301,454.00	42.44	27,804.37	446,533.63
17-ORGANIZATIONAL EXPENSE	5,603,160.00	1,463,203.80	4,701,620.29	84.25	18,949.00	882,590.71
18-METER READERS	665,233.00	43,087.99	287,363.67	43.88	4,566.46	373,302.87
30-NORTH WATER PLANT	2,777,361.00	317,744.32	1,906,000.33	74.72	169,154.15	702,206.52
61-2015 TWDB BONDS	0.00	0.00	0.00	0.00	0.00	0.00
63-2021 PSI BOND	0.00	0.00	0.00	0.00	0.00	0.00
99-TRANSFERS OUT	2,783,707.00	0.00	0.00	0.00	0.00	2,783,707.00
98-CONTRA ACCOUNTS	0.00	0.00	(2,640,000.00)	0.00	0.00	2,640,000.00
<b>*** TOTAL EXPENDITURES ***</b>	<b>25,860,006.00</b>	<b>2,764,046.93</b>	<b>10,542,799.32</b>	<b>45.55</b>	<b>1,237,334.83</b>	<b>14,079,871.85</b>

CITY OF MISSION, TEXAS  
ALL OTHER ENTERPRISE FUNDS  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 04/30/23  
ADJUSTED

	Golf Course Fund 03	Solid Waste Fund 05	Event Center Fund 23
<b>Beginning Unadjusted Retain Earnings</b>	\$ (5,295,831.65)	\$ 5,454,981.51	\$ (339,972.12)
<b>Adjustment to Prior Year Retain Earnings</b>	11,422.33	(27.14)	(475.59)
<b>Adjusted Retained Earnings</b>	\$ (5,284,409.32)	\$ 5,454,954.37	\$ (340,447.71)
<b>Revenues:</b>			
Charges for Services	52,107.62	731,602.11	25,863.94
Reimbursements	-	-	-
Interest Earned	-	-	-
Miscellaneous	69.11	338.44	0.17
Special Assessments	-	-	-
<b>Total Revenues:</b>	52,176.73	731,940.55	25,864.11
<b>Transfers In:</b>	-	-	-
<b>Total Resources Available:</b>	(5,232,232.59)	6,186,894.92	(314,583.60)
<b>Expenditures:</b>			
<b>Golf Course:</b>			
Club House	40,558.16	-	-
Grounds	42,990.62	-	-
Restaurant	8,036.27	-	-
Organizational	2,807.70	-	-
<b>Solid Waste</b>	-	517,247.74	-
<b>Event Center</b>	-	-	44,384.58
<b>Contra Account</b>	-	-	-
<b>Bond Payments &amp; Fees</b>	-	-	-
<b>Total Expenditures:</b>	94,392.75	517,247.74	44,384.58
<b>Transfers - Out:</b>	-	-	-
<b>Ending Retain Earnings: (adjusted)</b>	\$ (5,326,625.34)	\$ 5,669,647.18	\$ (358,968.18)
<b>Assets:</b>			
<b>Cash:</b>	650.00	1,482,107.53	2,500.00
<b>Investments:</b>	-	229,150.50	-
<b>Prepaid items</b>	5,000.00	-	4,115.00
<b>Receivables:</b>			
Accounts	760.66	849,039.03	15,079.71
Less: allowance for uncollectibles	-	(138,319.38)	-
Accrued interest receivable	-	(1,251.54)	-
<b>Due from other funds</b>	40,949.09	711,807.73	-
<b>Inventory</b>	44,737.92	-	17,713.00
<b>Total Current Assets</b>	92,097.67	3,132,533.87	39,407.71
<b>Non-Current Assets</b>			
<b>Restricted Assets:</b>			
Cash and cash equivalents	-	-	-
Investments	-	-	-
Accrued interest	-	-	-
Deferred charges	59,646.51	142,787.49	19,500.33
Long-term receivable	3,448.47	8,255.26	1,127.41
<b>Capital Assets:</b>			
Land, water rights, and construction in progress	1,642,918.52	-	-
Other capital assets, net of accumulated depreciation	1,729,435.13	3,867,694.29	62,621.10
<b>Total Non-current assets</b>	3,435,448.63	4,018,737.04	83,248.84
<b>Total Assets:</b>	3,527,546.30	7,151,270.91	122,656.55
<b>Liabilities:</b>			
Accounts Payable	2,085.61	194,312.12	1,179.46
Retainage payable	-	-	-
Accrued interest payable	424.43	1,224.09	1.87
Other liabilities	66,484.78	121,125.35	4,716.41
Compensated absences	12,345.44	14,610.92	-
Accrued payroll	1,066.11	2,070.49	-
Due to other funds	3,046,610.52	467,656.45	376,476.16
Customer deposits	-	-	-
Deferred Revenue	182,058.94	375,177.70	62,588.13
Current portion of long-term	100,737.53	12,665.07	-
Subdividers deposits	-	-	-
Lease Payables	300,164.99	55,797.01	5,409.36
Long-term obligations	110,374.38	236,984.53	31,253.34
<b>Total Liabilities</b>	3,822,352.73	1,481,623.73	481,624.73
<b>Net Assets:</b>			
<b>Nonspendable</b>	5,035,419.86	3,329,857.47	17,713.00
<b>Restricted</b>	40,949.09	-	-
<b>Committed</b>	-	265,911.51	-
<b>Unassigned</b>	(5,326,625.34)	2,073,878.20	(376,681.18)
	\$ (250,256.39)	\$ 5,669,647.18	\$ (358,968.18)

**CITY OF MISSION, TEXAS  
INTERNAL SERVICE FUNDS  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 4/30/23**

	<b>Internal Service Fund 19</b>
<b>Beginning Unadjusted Fund Balance</b>	\$ (180,447.42)
<b>Adjustment to Prior Year Fund Balance</b>	179,658.87
<b>Adjusted Fund Balance</b>	\$ (788.55)
<b>Revenues:</b>	
Charges for Services	487,717.70
Stop Loss & Other Rebates	110,012.94
<b>Total Revenues:</b>	597,730.64
<b>Transfers In:</b>	-
<b>Total Resources Available:</b>	596,942.09
<b>Expenditures:</b>	
Insurance claim drafts	262,278.90
Premium payments	231,880.09
Organizational Cost	39,799.80
<b>Total Expenditures:</b>	533,958.79
<b>Transfers Out:</b>	-
<b>Adjusted Fund Balance:</b>	\$ 62,983.30
<b>Assets:</b>	
Cash	165,020.75
Investments	4,489.05
<b>Receivables:</b>	
Accounts receivable	4,527.87
<b>Due From Other Funds</b>	1,793,769.05
<b>Total Assets:</b>	1,967,806.72
<b>Liabilities:</b>	
Claims Payable	71,942.66
Due to Other Funds	1,832,880.76
<b>Total Liabilities</b>	\$ 1,904,823.42
<b>Net Assets:</b>	
<b>Restricted Fund Balance</b>	\$ 62,983.30



CITY OF  
**MISSION**

**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Angie Vela, Finance Director  
**AGENDA ITEM:** Approval of the April 2023 Tax Collection Report - Vela

**NATURE OF REQUEST:**

Acceptance of monthly property tax report for the month of April 2023.

The 2023 total adjusted tax levy for taxes was \$29,045,739.69 and the amount of the collections as of April 30, 2023 is \$27,453,772.16 which represents 94.52% of the total 2022 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,372,361.44 and the amount of collections as of April 30, 2023 is \$349,073.17 which represents 14.71% of the total tax levies from previous years.

**BUDGETED:** N/A      **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_  
**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *RP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
    **DISAPPROVED:** \_\_\_\_\_  
    **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

PREPARED BY: JOHN M GONZALEZ

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
CITY OF MISSION TAXES COLLECTED FOR:  
APRIL 2023

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2022/2023	COLLECTED 2021/2022
2022 TAX ROLL	28,910,952.02	27,453,772.16		134,787.67	1,591,967.53	94.52%	94.99%
2021 & PRIOR YRS ROLLBACK	2,417,440.91 2,677.08	349,073.17 4,823.19		(45,079.47) 18,141.31	2,023,288.27 15,995.20	14.71% 23.17%	18.38% 59.44%
TOTALS	31,331,070.01	27,807,668.52	-	107,849.51	3,631,251.00		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF APRIL 2023

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	279,882.03	382.22 CURRENT
CURRENT YEAR-P&I	25,061.62	
PRIOR YEARS-BASE TAX	50,069.68	111.75 PRIOR
PRIOR YEARS-P&I	18,909.44	
ROLLBACK	-	13,756.79 ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	8,801.30	- PURGED
TOTAL COLLECTIONS	382,724.07	14,250.76
LESS TRANSFERRED	238,081.23	
LESS IN TRANSIT	137,917.42	
LESS DUE TO HCAD COMM. FEE	25.42	
LESS DUE TO CO TREASURER	6,700.00	
BALANCE	-	

\*\*\*\*\*AFFIDAVIT\*\*\*\*\*

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF APRIL 2023 IS CORRECT.

*Pablo Paul Villarreal Jr.*  
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 9TH DAY OF MAY 2023 A.D.

*Mark Martinez*  
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



PREPARED BY: *M.A.M.* Mark Martinez

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
CITY OF MISSION TAXES COLLECTED FOR:  
APRIL 2022**

**COMPARATIVE RATE OF COLLECTIONS**

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	25,552,721.06	24,714,895.25		466,973.19	1,304,799.00	94.99%	94.92%
2020 & PRIOR YRS	2,436,594.87	443,379.16		(23,822.95)	1,969,392.76	18.38%	17.56%
ROLLBACK	6,430.91	5,360.44		2,586.69	3,657.16	59.44%	83.47%
<b>TOTALS</b>	<b>27,995,746.84</b>	<b>25,163,634.85</b>	<b>-</b>	<b>445,736.93</b>	<b>3,277,848.92</b>		

**BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF APRIL 2022**

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	271,263.45	(3,591.64) CURRENT
CURRENT YEAR-P&I	24,484.88	
PRIOR YEARS-BASE TAX	89,152.19	(582.80) PRIOR
PRIOR YEARS-P&I	39,579.33	
ROLLBACK	398.61	1,672.11 ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	16,529.97	PURGED
<b>TOTAL COLLECTIONS</b>	<b>441,408.43</b>	<b>(2,502.33)</b>
LESS TRANSFERRED	326,323.73	
LESS IN TRANSIT	108,672.04	
LESS DUE TO HCAD COMM. FEE	31.66	
LESS DUE TO CO TREASURER	6,381.00	
<b>BALANCE</b>	<b>-</b>	

\*\*\*\*\*AFFIDAVIT\*\*\*\*\*

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF APRIL 2022 IS CORRECT.

*Pablo Paul Villarreal Jr.*  
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 11TH DAY OF MAY 2022 A.D.

*Jose Edgar Jaramillo*  
NOTARY-PUBLIC, HIDALGO COUNTY, TEXAS



**City of Mission, Texas**  
**Summary of Current Levy Tax Collections**  
**As of April 30, 2023**

**2022 Tax Levy**

	<u>M&amp;O</u>	<u>I&amp;S</u>	<u>Total</u>
Original	\$ 24,862,654.91	\$ 4,048,297.11	\$ 28,910,952.02
Adjustments	115,913.84	18,873.83	134,787.67
Adjusted Levy	<u>\$ 24,978,568.75</u>	<u>\$ 4,067,170.94</u>	<u>\$ 29,045,739.69</u>
Collections as of April 2023	<u>\$ 23,609,518.62</u>	<u>\$ 3,844,253.54</u>	<u>\$ 27,453,772.16</u>
Outstanding as of April 2023	<u>\$ 1,369,050.13</u>	<u>\$ 222,917.40</u>	<u>\$ 1,591,967.53</u>
Percentage of 2022 Levy Collected as of April 2023	94.52%	94.52%	94.52%

**City of Mission, Texas**  
**Summary of Delinquent Levy Tax Collections**  
**As of April 30, 2023**

	M&O	I&S	Total
Original	\$ 1,981,213.09	\$ 436,227.83	\$ 2,417,440.91
Adjustments	(37,187.19)	(7,892.28)	(45,079.47)
Adjusted Levy	<u>\$ 1,944,025.90</u>	<u>\$ 428,335.55</u>	<u>\$ 2,372,361.44</u>
Collections as of April 2023	<u>\$ 287,920.20</u>	<u>\$ 61,152.97</u>	<u>\$ 349,073.17</u>
Outstanding as of April 2023	<u>\$ 1,656,105.70</u>	<u>\$ 367,182.58</u>	<u>\$ 2,023,288.27</u>
Percentage of 2022 Levy Collected as of April 2023	14.81%	14.28%	14.71%

**Delinquent Tax Levy Breakdown**

Year	Beg O/S	Adjustments	Paid	Ending O/S
2021	708,464.82	(34,721.98)	(189,983.27)	483,759.57
2020	357,078.13	(4,809.65)	(56,394.63)	295,873.85
2019	268,008.17	(2,252.04)	(40,805.06)	224,951.07
2018	167,024.96	(3,310.86)	(17,983.96)	145,730.14
2017	113,951.83	15.06	(11,186.20)	102,780.69
2016	95,926.05		(5,839.99)	90,086.06
2015	86,555.77	-	(4,774.10)	81,781.67
2014	73,527.03	-	(4,134.20)	69,392.83
2013	61,599.97	-	(3,328.82)	58,271.15
2012	55,263.76	-	(2,197.72)	53,066.04
2011	53,728.89	-	(2,964.26)	50,764.63
2010	54,963.69	-	(1,425.12)	53,538.57
2009	50,115.31	-	(1,712.39)	48,402.92
2008	47,738.36	-	(1,345.52)	46,392.84
2007	36,895.24	-	(1,446.35)	35,448.89
2006	30,170.29	-	(1,486.21)	28,684.08
2005	25,323.05	-	(680.88)	24,642.17
2004	23,774.09	-	(666.31)	23,107.78
2003	16,970.19	-	(217.49)	16,752.70
2002	16,306.82	-	(131.15)	16,175.67
2001	74,054.49	-	(369.54)	73,684.95
	<b>2,417,440.91</b>	<b>(45,079.47)</b>	<b>(349,073.17)</b>	<b>2,023,288.27</b>

**City of Mission, Texas**  
**Combined Property Tax Reconciliation - Receivable Accounts**  
**FY 2022-23**

Item 27.

As of September 30, 2023

	01/08-10900 Current Property Tax Receivable	01/08-11000 Delinquent Property Tax Receivable	combined Rollback Tax Receivable	Outstanding Taxes Prior to Allowance	01/08-11100 Allowance for Uncollectable Property tax	01/08-21900 Outstanding Taxes After Allowance	Deferred Property Tax Revenue	Difference
<b>Beginning Balance</b>	-	2,417,440.91	2,677.08	2,420,117.99	1,051,274.01	1,368,843.98	1,374,740.20	(5,896.21)
Auditors Adjustments	-	-	-	-	-	-	-	-
<b>Adjusted Beginning Balance</b>	-	2,417,440.91	2,677.08	2,420,117.99	1,051,274.01	1,368,843.98	1,374,740.20	(5,896.21)
Plus Levy	28,910,952.02	-	-	28,910,952.02	-	28,910,952.02	28,910,952.02	-
Plus Rollback taxes	-	-	18,141.31	18,141.31	-	18,141.31	18,141.31	-
Less Collections	(27,289,998.15)	(349,073.17)	(4,823.19)	(27,643,894.51)	-	(27,643,894.51)	(27,643,894.51)	-
Less Special Inventory	(163,774.01)	-	-	(163,774.01)	-	(163,774.01)	(163,774.01)	-
Adjustments to tax roll	134,787.67	(45,079.47)	-	89,708.20	-	89,708.20	89,708.20	-
<b>Ending Balance</b>	<u>1,591,967.53</u>	<u>2,023,288.27</u>	<u>15,995.20</u>	<u>3,631,251.00</u>	<u>1,051,274.01</u>	<u>2,579,976.99</u>	<u>2,585,873.21</u>	<u>(5,896.21)</u>
<b>Adjustments to allowance</b>	-	-	-	-	-	-	0.00	-
<b>Adjusted Ending Balance</b>	<u>1,591,967.53</u>	<u>2,023,288.27</u>	<u>15,995.20</u>	<u>3,631,251.00</u>	<u>1,051,274.01</u>	<u>2,579,976.99</u>	<u>2,585,873.21</u>	<u>(5,896.21)</u>
Accrual for September (prior yr)							55,269.34	(55,269.34)
Posted to G/L at 9/30 (Oct 2021)	-	-	-	-	-	-	-	-
Propose audit adj.	-	-	-	-	-	-	-	-
Reconciled to Tax Office Report	<u>1,591,967.53</u>	<u>2,023,288.27</u>	<u>15,995.20</u>	<u>3,631,251.00</u>	<u>1,051,274.01</u>	<u>2,579,976.99</u>	<u>2,641,142.55</u>	<u>(61,165.55)</u>

	01/08-10900	01/08-11000	
<b>COLLECTIONS AGAINST RECEIVABLE</b>			
collections up to 9/30/22	27,289,998.15	349,073.17	27,639,071.32
reverse prior year accrual	-	-	-
rollback taxes	-	4,823.19	4,823.19
motor vehicle taxes	163,774.01	-	163,774.01
accrual for Sept-coll in Oct	-	-	-
Total Collections	<u>27,453,772.16</u>	<u>353,896.36</u>	<u>27,807,668.52</u>
<b>RECONCILIATION of RECEIVABLES</b>			
Adjusted balance 9/30/22	-	2,420,117.99	2,420,117.99
Levy	28,910,952.02	-	28,910,952.02
adjustments to tax roll	134,787.67	(45,079.47)	89,708.20
Roll back taxes	-	18,141.31	18,141.31
Total tax collections	<u>(27,453,772.16)</u>	<u>(353,896.36)</u>	<u>(27,807,668.52)</u>
Total outstanding taxes 9/30/23	<u>1,591,967.53</u>	<u>2,039,283.47</u>	<u>3,631,251.00</u>

	01/08-300-31000	01/08-300-31200	
<b>COLLECTIONS -REVENUE ACCOUNTS</b>			
collections up to 9/30/22	27,289,998.15	349,073.17	27,639,071.32
reverse prior year accrual	-	(55,269.34)	(55,269.34)
rollback taxes	-	4,823.19	4,823.19
motor vehicle taxes	163,774.01	-	163,774.01
accrual for Sept-coll in Oct	-	-	-
Total Collections	<u>27,453,772.16</u>	<u>298,627.02</u>	<u>27,752,399.18</u>
county of hidalgo			
october collections	-	-	-
G/L at 9/30/23	27,453,772.16	298,627.02	27,752,399.18
audit adj.	-	-	-
adjusted total	<u>27,453,772.16</u>	<u>298,627.02</u>	<u>27,752,399.18</u>

<b>RECONCILIATION:</b>		
rollback tax receivables	15,645.05	15,645.05
O/S taxes w/out rollback	1,576,322.48	3,615,605.95
Total outstanding taxes 9/30/23	<u>1,591,967.53</u>	<u>3,631,251.00</u>

**CITY OF MISSION, TEXAS  
COMBINED PROPERTY TAX COLLECTIONS, FY 22-23**

Item 27.

MONTH	CURRENT YEAR TAXES			PRIOR YEAR TAXES				TOTAL TAX COLLECTIONS	P & I		COSTS COLLECTED	LESS COMMISS.	Rendition Penalties	TOTAL COLLECTIONS
	General	I & S	Rollback	General	I & S	Rollback	prior yr accrual		General	I & S				
	01/08-300-31000		taxes	01/08-300-31200		taxes			01/08-300-31300		01-21880	01-417-34499	01-300-36150	
October	181,775.15	29,597.79	-	-	-	-	52,681.16	264,054.10	19,362.59	4,250.40	11,294.07	6,381.00	11.78	292,568.38
November	1,578,928.08	257,091.11	-	33,837.10	7,216.43	-	-	1,877,072.72	17,529.84	3,929.14	9,943.38	6,381.00	59.95	1,902,034.13
December	10,683,938.51	1,739,627.17	-	40,224.15	8,478.12	438.67	-	12,472,706.62	13,981.33	2,970.47	8,601.20	7,338.00	106.72	12,490,814.90
January	8,448,130.07	1,375,579.03	-	46,415.24	9,819.53	-	-	9,879,943.87	19,930.33	4,276.86	12,126.69	6,700.00	507.53	9,909,070.22
February	1,601,621.98	260,786.45	-	36,903.05	7,808.87	4,384.52	-	1,911,504.87	51,473.38	9,093.88	8,986.23	6,700.00	194.30	1,974,164.06
March	733,592.44	119,448.34	-	45,976.28	9,643.56	-	-	908,660.62	50,286.13	8,970.65	10,413.48	6,700.00	68.60	971,562.28
April	240,691.10	39,190.93	-	41,237.06	8,832.62	-	-	329,951.71	37,054.99	6,916.07	8,801.30	6,700.00	25.42	375,998.65
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Collections</b>	<b>23,468,677.33</b>	<b>3,821,320.82</b>	<b>-</b>	<b>244,592.88</b>	<b>51,799.13</b>	<b>4,823.19</b>	<b>52,681.16</b>	<b>27,643,894.51</b>	<b>209,618.59</b>	<b>40,407.47</b>	<b>70,166.35</b>	<b>46,900.00</b>	<b>974.30</b>	<b>27,916,212.62</b>
VEHICLES	140,841.29	22,932.72	-	-	-	-	-	163,774.01	16,752.33	-	-	-	-	180,526.34
total coll tax office	23,609,518.62	3,844,253.54	-	244,592.88	51,799.13	4,823.19	52,681.16	27,807,668.52	226,370.92	40,407.47	70,166.35	46,900.00	974.30	28,096,738.96
Less revenue recognized in prior FY														-
<b>Total curr yr rev</b>	<b>23,609,518.62</b>	<b>3,844,253.54</b>	<b>-</b>	<b>244,592.88</b>	<b>51,799.13</b>	<b>4,823.19</b>	<b>52,681.16</b>	<b>27,807,668.52</b>						

**TAX COLLECTIONS  
FOR THE MONTH OF APRIL, 2023**

01-10900    01-11000    01-10900    01-21900    08-10900    08-11000    08-10900    08-21900

DATE	M&O			Total M&O	I&S			Total I&S	Total Tax Collections	P & I		Attorney Fees 01-2188	Less Commission 01-417-34499	Rendition Penalty 01-300-36150	Total Collections
	Current 01-300-31000	Delinquent 01-300-31200	Rollback taxes		Current 08-300-31000	Delinquent 08-300-31200	Rollback taxes			General 01-300-31300	I & S 08-300-31300				
04/03/23	12,221.43	1,615.38		13,836.81	1,989.97	341.98		2,331.95	16,168.76	1,992.61	368.06	269.26	6,700.00		12,098.69
04/04/23	16,563.98	227.50		16,791.48	2,697.03	47.88		2,744.91	19,536.39	1,260.92	209.96	63.22			21,070.49
04/05/23	9,555.38	1,247.09		10,802.47	1,555.89	264.67		1,820.56	12,623.03	1,236.05	219.07	293.74			14,371.89
04/06/23	22,793.78	1,651.91		24,445.69	3,711.44	338.02		4,049.46	28,495.15	2,692.75	469.86	433.17			32,090.93
04/10/23	15,696.32	3,723.14		19,419.46	2,555.82	789.28		3,345.10	22,764.56	2,779.83	508.86	717.30			26,770.55
04/11/23	5,509.68	602.62		6,112.30	897.12	128.13		1,025.25	7,137.55	780.93	138.95	137.84			8,195.27
04/12/23	5,620.15	438.69		6,058.84	915.12	90.10		1,005.22	7,064.06	743.58	127.15	99.43			8,034.22
04/13/23	5,418.56	372.47		5,791.03	882.29	78.38		960.67	6,751.70	679.93	115.55	68.85			7,616.03
04/14/23	9,114.71	2,244.79		11,359.50	1,484.13	480.40		1,964.53	13,324.03	1,701.35	314.73	545.03			15,885.14
04/17/23	2,972.83	4,448.20		7,421.03	484.04	943.14		1,427.18	8,848.21	2,354.11	522.42	591.25			12,315.99
04/18/23	20,547.28	2,298.13		22,845.41	3,345.62	491.29		3,836.91	26,682.32	2,664.94	463.81	492.74			30,303.81
04/19/23	6,620.67	2,424.50		9,045.17	1,078.03	560.58		1,638.61	10,683.78	2,090.77	461.44	362.93			13,598.92
04/20/23	13,079.39	2,366.55		15,445.94	2,129.67	503.80		2,633.47	18,079.41	1,964.95	364.12	570.73			20,979.21
04/21/23	8,023.51	2,420.02		10,443.53	1,306.43	511.47		1,817.90	12,261.43	1,613.25	298.36	577.05			14,750.09
04/24/23	9,416.77	3,044.36		12,461.13	1,533.25	657.38		2,190.63	14,651.76	1,792.18	339.39	715.81			17,499.14
04/25/23	7,855.81	996.79		8,852.60	1,279.12	212.43		1,491.55	10,344.15	1,032.78	187.35	233.98			11,798.26
04/26/23	19,025.77	1,450.29		20,476.06	3,097.88	305.12		3,403.00	23,879.06	1,474.95	270.20	377.03			26,001.24
04/27/23	8,905.98	1,043.80		9,949.78	1,450.16	225.70		1,675.86	11,625.64	881.48	157.90	212.08			12,877.10
04/28/23	41,749.10	8,620.83		50,369.93	6,797.92	1,862.87		8,660.79	59,030.72	7,317.63	1,378.89	2,039.86		25.42	69,741.68
Total	240,691.10	41,237.06	-	281,928.16	39,190.93	8,832.62	-	48,023.55	329,951.71	37,054.99	6,916.07	8,801.30	6,700.00	25.42	375,998.65
JE# 340	240,691.10	41,237.06	-	281,928.16	39,190.93	8,832.62	-	48,023.55	329,951.71	37,054.99	6,916.07	8,801.30	6,700.00	25.42	375,998.65
				-				-	-						-
				-				-	-						-
Need to recd	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

O/S **126,046.73**



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Angie Vela, Finance Director

**AGENDA ITEM:** Acceptance of Quarterly Report of Investments for the Quarter ending March 31, 2023 and Interest Earned for Six Months Ending March 31, 2023 -Vela

### NATURE OF REQUEST:

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending March 31, 2023. The total increases to investment balances for the period were \$829,302.51 and total decreases were \$1,243,000.00, leaving a total of \$20,572,422.89 in outstanding investments for the quarter ending March 31, 2023. The total interest earned on all funds year to date was \$224,379.24.

This report of the City's investment portfolio is in compliance with State Law and the investment strategy and policy approved by the City Council.

**BUGETED:** N/A                      **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**City of Mission, Texas  
Quarterly Investment Report-Summary  
For the Quarter Ending March 31, 2023**

	<u>TEXPOOL</u> <u>(Detail Attached)</u>	<u>Agencies</u> <u>(Detail Attached)</u>	<u>Total</u>
<b>Market Value</b>			
Beginning of Period	\$ 9,755,916.11	\$ 11,213,000.00	\$ 20,968,916.11
Change during Period	\$ 68,960.00	\$ (494,000.00)	\$ (425,040.00)
End of Period	<u>\$ 9,824,876.11</u>	<u>\$ 10,719,000.00</u>	<u>\$ 20,543,876.11</u>
<b>Book Value</b>			
Beginning of Period	\$ 9,755,916.11	\$ 11,230,204.27	\$ 20,986,120.38
Change during Period	\$ 68,960.00	\$ (482,657.49)	\$ (413,697.49)
End of Period	<u>\$ 9,824,876.11</u>	<u>\$ 10,747,546.78</u>	<u>\$ 20,572,422.89</u>
<b>Net Change during Period</b>			
Purchases	\$ 68,960.00	\$ 749,000.00	\$ 817,960.00
Maturities	\$ -	\$ 1,243,000.00	\$ 1,243,000.00
Increase (Decrease) in Accrued Interest	\$ -	\$ 11,342.51	\$ 11,342.51
Net Change during Period	<u>\$ 68,960.00</u>	<u>\$ (482,657.49)</u>	<u>\$ (413,697.49)</u>

Prepared By:  \_\_\_\_\_  
 Angie Vela, Finance Director

Approved By:  \_\_\_\_\_  
 Ezeiza Garcia, Assistant Finance Director

Approved By:  \_\_\_\_\_  
 Randy Perez, City Manager

CITY OF MISSION, TEXAS  
**OUTSTANDING INVESTMENTS BY FUND**  
AS of March 31, 2023

SECURITY NUMBER	TYPE	DATE PURCHASED	MATURITY DATE	DAYS INVESTED	INTEREST RATE	AMOUNT INVESTED	INTEREST @ MATURITY	INVESTMENT ACCOUNT NO.	DAYS OF ACCRUAL	ACCRUED INT. THROUGH March 31, 2023	
1	740367MU8	Agencies	12/30/22	1/29/24	395.00	0.2000	249,000.00	538.93	01-10200	91	124.16
2	07371AH89	Agencies	10/6/22	4/2/25	909.00	2.2000	247,000.00	13,532.89	01-10200	176	2,620.23
3	05580AYG3	Agencies	1/29/23	1/29/24	365.00	0.2500	100,000.00	250.00	02-10200	61	41.78
4	336460DN7	Agencies	2/3/23	2/3/26	1,096.00	0.1000	249,000.00	747.68	02-10200	56	38.20
5	39573LCG1	Agencies	1/14/23	2/12/24	394.00	0.2500	249,000.00	671.96	02-10200	76	129.62
6	633368FA8	Agencies	1/30/23	9/29/23	242.00	0.2500	249,000.00	412.73	02-10200	60	102.33
7	066519QU6	Agencies	1/31/23	4/1/24	426.00	0.4500	249,000.00	1,307.76	02-10200	59	181.12
8	889538AV6	Agencies	1/26/23	2/26/24	396.00	0.1500	249,000.00	405.22	02-10210	64	65.49
9	3134GYEQ1	Agencies	1/30/23	10/28/25	1,002.00	5.0000	500,000.00	68,630.14	02-10210	60	4,109.59
10	90348JM64	Agencies	1/16/23	6/17/24	518.00	0.3500	109,000.00	541.42	02-10230	74	77.35
11	410493FE5	Agencies	1/16/23	4/16/24	456.00	0.2500	249,000.00	777.70	02-10230	74	126.21
12	654062KJ6	Agencies	1/17/23	4/17/23	90.00	1.2000	249,000.00	736.77	02-10250	73	597.60
13	58517JAL6	Agencies	12/22/22	6/24/24	550.00	2.0000	249,000.00	7,504.11	02-10370	99	1,350.74
14	3130AQT37	Agencies	8/28/22	2/28/25	915.00	1.5000	249,000.00	9,363.08	05-10200	215	2,200.07
15	549104WA1	Agencies	8/20/22	2/20/24	549.00	0.1500	249,000.00	561.78	08-10200	223	228.19
16	50625LAY9	Agencies	1/30/23	3/21/25	781.00	2.2000	249,000.00	11,721.42	16-10200	60	900.49
17	20415QHL6	Agencies	1/29/23	1/29/24	365.00	0.2500	249,000.00	622.50	16-10200	61	104.03
18	90348JM64	Agencies	1/16/23	6/17/24	518.00	0.3500	70,000.00	347.70	24-10200	74	49.67
19	90348JM64	Agencies	1/16/23	6/17/24	518.00	0.3500	70,000.00	347.70	30-10200	74	49.67
20	05580AYG3	Agencies	1/29/23	1/29/24	365.00	0.2500	149,000.00	372.50	30-10200	61	62.25
21	3130AQT37	Agencies	8/28/22	2/28/25	915.00	1.5000	250,000.00	9,400.68	41-10250	215	2,208.90
22	649447UT4	Agencies	12/30/22	7/1/24	549.00	0.3500	249,000.00	1,310.83	41-10250	91	217.28
23	3130ALD92	Agencies	9/15/22	3/15/24	547.00	0.2500	570,000.00	2,135.55	76-10200	197	769.11
24	3133EMDV1	Agencies	10/5/22	4/5/24	548.00	0.3300	930,000.00	4,607.70	76-10200	177	1,488.25
25	3133EMXB3	Agencies	10/22/22	4/22/24	548.00	0.3400	1,000,000.00	5,104.66	76-10200	160	1,490.41
26	32110YTJ4	Agencies	1/27/23	4/29/24	458.00	0.2000	249,000.00	624.89	76-10200	63	85.96
27	33651JAB7	Agencies	1/28/23	10/27/23	272.00	0.1500	249,000.00	278.33	76-10200	62	63.44
28	538036PQ1	Agencies	1/1/23	4/22/24	477.00	0.3500	249,000.00	1,138.92	76-10200	89	212.50
29	3130ALLM4	Agencies	9/28/22	3/28/24	547.00	0.3500	500,000.00	2,622.60	76-10200	184	882.19
30	06417NYP2	Agencies	1/7/23	11/7/23	304.00	0.1500	249,000.00	311.08	76-10200	83	84.93
31	319267JB7	Agencies	11/7/22	5/7/24	547.00	0.2000	249,000.00	746.32	76-10200	144	196.47
32	02772JCN8	Agencies	1/30/23	4/30/24	456.00	0.2500	249,000.00	777.70	76-10200	60	102.33
33	254673E69	Agencies	11/24/22	5/27/25	915.00	3.1000	246,000.00	19,117.23	76-10200	127	2,653.43
34	52168UHS4	Agencies	10/30/22	4/30/24	548.00	0.3000	249,000.00	1,121.52	76-10200	152	311.08
35	3130AQTTO	Agencies	8/28/22	2/28/25	915.00	1.5500	500,000.00	19,428.08	76-10200	215	4,565.07
36	320337EF1	Agencies	1/7/23	5/8/23	121.00	0.1000	249,000.00	82.55	76-10200	83	56.62
<b>Subtotal</b>						<b>10,719,000.00</b>					<b>28,546.78</b>
Texpool	Year to Date					25,208.45		01-10200		-	
Texpool	Year to Date					156,532.08		02-10210		-	
Texpool	Year to Date					116,520.98		02-10215		-	
Texpool	Year to Date					26,733.87		02-10230		-	
Texpool	Year to Date					166,179.78		02-10250		-	
Texpool	Year to Date					96,281.39		02-10370		-	
Texpool	Year to Date					31,398.33		10-10200		-	
Texpool	Year to Date					4,489.05		19-10200		-	
Texpool	Year to Date					4,085,402.52		75-10200		-	
Texpool	Year to Date					5,116,129.66		76-10200		-	
<b>Subtotal</b>						<b>9,824,876.11</b>					<b>0.00</b>
Total	36.00			19,517.00		<b>20,543,876.11</b>					28,546.78
AVERAGE INVESTMENT PERIOD				542.14 DAYS							
AVERAGE YIELD				0.75 PERCENT							
AVERAGE INVESTMENT AMOUNT				570,663.23							
TOTAL AMOUNT INVESTED (PRINCIPLE PLUS ACCURED INTEREST)						<b>20,572,422.89</b>					

\*TEXPOOL investments are paid out interest on a monthly basis.

CITY OF MISSION, TEXAS  
 INVESTMENTS **PURCHASED** BY FUND  
 For the Quarter Ending March 31, 2023

<u>SECURITY NUMBER</u>	<u>TYPE</u>	<u>DATE PURCHASED</u>	<u>MATURITY DATE</u>	<u>DAYS INVESTED</u>	<u>INTEREST RATE</u>	<u>AMOUNT INVESTED</u>	<u>INTEREST @ MATURITY</u>	<u>INVESTMENT ACCOUNT NO.</u>
	Texpool	Interest				176.89		01-10200
	Texpool	Interest				1,098.70		02-10210
	Texpool	Interest				817.83		02-10215
	Texpool	Interest				187.63		02-10230
	Texpool	Interest				1,166.40		02-10250
	Texpool	Interest				675.73		02-10370
	Texpool	Interest				220.39		10-10200
	Texpool	Interest				31.52		19-10200
	Texpool	Interest				28,675.17		75-10200
	Texpool	Interest				35,909.74		76-10200
<b>Total Texpool</b>						<b>68,960.00</b>		
336460DN7	Agency	02/03/23	02/03/26	1096	4.550	249,000.00	34,019.54	02-10200
3134GYEQ1	Agency	01/30/23	10/28/25	1002	5.000	500,000.00	68,630.14	02-10210
<b>Total Agency</b>						<b>749,000.00</b>		
<b>Total Purchased Investments</b>						<b>817,960.00</b>		

CITY OF MISSION, TEXAS  
**MATURED INVESTMENTS BY FUND**  
 For the Quarter Ending March 31, 2023

Item 28.

<u>SECURITY NUMBER</u>	<u>TYPE</u>	<u>DATE PURCHASED</u>	<u>MATURITY DATE</u>	<u>DAYS INVESTED</u>	<u>INTEREST RATE</u>	<u>AMOUNT INVESTED</u>	<u>INTEREST @ MATURITY</u>	<u>INVESTMENT ACCOUNT NO.</u>
32026UWH5	Agency	02/05/21	02/03/23	728	0.100	249,000.00	496.64	02-10200
14042TCX3	Agency	03/25/20	03/27/23	1097	1.000	248,000.00	7,453.59	02-10200
064824AE5	Agency	03/30/20	03/30/23	1095	1.000	169,000.00	5,070.00	02-10230
14042RNX5	Agency	03/25/20	03/27/23	1097	1.000	248,000.00	7,453.59	02-10230
89214PCL1	Agency	03/27/20	03/27/23	1095	1.000	248,000.00	7,440.00	05-10200
3130AQT37	Agency	02/28/22	01/01/23	307		1,000.00	Audit Adjustment	05-10200
064824AE5	Agency	03/30/20	03/30/23	1095	1.000	40,000.00	1,200.00	11-10200
064824AE5	Agency	03/30/20	03/30/23	1095	1.000	40,000.00	1,200.00	25-10200
<b>Total Agency</b>						<b>1,243,000.00</b>		
<b>Total Matured Investments</b>						<b>1,243,000.00</b>		

Interest Earned for the Quarter Ending on March 2023-YTD

Fund Number	Fund Description	Interest On Investments	Interest On Demand Accounts	Total Interest
01	General Fund	\$ 4,722.18	\$ -	\$ 4,722.18
02	Utility Fund	14,102.44	3,409.92	\$ 17,512.36
05	Solid Waste Fund	2,746.74	-	\$ 2,746.74
08	Debt Service	146.33	-	\$ 146.33
10	Police Dept. Special Fund	494.37	-	\$ 494.37
11	Police Federal Sharing US	198.36	-	\$ 198.36
15	ARPA Funds	-	25,243.18	\$ 25,243.18
16	Drainage Assessment Fund	3,020.05	-	\$ 3,020.05
19	Group Health -Employee	70.74	-	\$ 70.74
24	Hotel/Motel Tax Fund	112.09	-	\$ 112.09
25	Muni.Crt Bldg.Security Fund	198.36	-	\$ 198.36
30	PEG Capital Fund	235.59	-	\$ 235.59
41	MEDC Debt Service Fund	1,754.59	143.63	\$ 1,898.22
75	2018 CO	64,323.96	2,260.76	\$ 66,584.72
76	2021 CO	88,130.42	13,065.53	\$ 101,195.95
<b>Total All Funds</b>		<b>\$ 180,256.22</b>	<b>\$ 44,123.02</b>	<b>\$ 224,379.24</b>

Approved By:   
 Randy Perez, City Manager

Approved By:   
 Ezeiza Garcia, Assistant Finance Director

Approved By:   
 Angie Vela, Finance Director



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Angie Vela, Finance Director  
**AGENDA ITEM:** Approval of Budget Amendment: General Fund - Vela

**NATURE OF REQUEST:**

Approval of the attached budget amendments:

General Fund (Fire) – (\$71,356.00 Expenditures)  
 General Fund (Animal Welfare) – (\$132,150.00 Expenditures)

**BUGETED:** N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** None

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *RP*

**RECORD OF VOTE:**            **APPROVED:** \_\_\_\_\_  
    **DISAPPROVED:** \_\_\_\_\_  
    **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES  
 \_\_\_\_\_ NAYS  
 \_\_\_\_\_ DISSENTING \_\_\_\_\_







# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 10, 2023  
**PRESENTED BY:** Peter Geddes, Procurement Director  
**AGENDA ITEM:** Authorization to purchase furniture for Public Safety Building #6.- Geddes

**NATURE OF REQUEST:**

Authorization to purchase furniture for Public Safety Building #6 from Texas Wilson utilizing the following contracts and amounts.

Quote #	Vendor	Co-Op	Amount
149536	Steel Case	Omnia 2019.001899	\$164,564.76
149537	Global Furniture	TIPS 230301	\$14,685.96
149538	Magnuson Group	NCPA 07-104	\$9,123.40
149668	Texas Wilson (FSF Furniture)	Open Market	\$12,637.30

Funding was approved by TIRZ board and the reimbursement agreement was approved by the City of Mission on June 12, 2023.

**BUDGETED:** Yes **FUND:** \_\_\_\_\_ **ACCT. #:** 09-417-74890

**BUDGET:** \$300,000.00 **EST. COST:** \$201,011.42 **CURRENT BUDGET BALANCE:** \_\_\_\_\_

**BID AMOUNT:** \$201,011.42

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Purchasing, Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



texaswilson.com  
 6812 fairgrounds pkwy  
 san antonio, texas 78238  
 p: 210.647.8800  
 f: 210.647.3110

**Quotation 149536**

Item 30.

**Quote Date** 07/06/23  
**Customer** MZAP10  
**Terms** C.O.D.  
**Account Representative** GLORIA RIVAS

**Quote To**

Peter Geddes  
 City of Mission  
 1201 E 8th St  
 Mission TX 78572-5812

**Ship To**

Peter Geddes  
 Patrol Station #6  
 1201 E 8th St  
 Mission TX 78572-5812

**Phone** +1 (956) 580-8650

**Phone** +1 (956) 580-8650

Patrol Station # 6 - AMQ & Steelcase

Steelcase -  
 Omnia Partners Contract #2019.001899 was used in the pricing of this quote

Installation in this quote is for this quote and quotes:  
 149537  
 149538


Description	Quantity	Unit Price	Extended Price
CID 106			
1 USWS - Worksurface-Straight, Laminate, Plastic edge profile <b>Size Option:</b> Modular <b>Depth:</b> 24.00000 <b>Width:</b> 48.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2410 - GRAPHITE WALNUT (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT <b>Power Access:</b> No Power Access <b>Scallop:</b> With Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> No Cord Drop STEELCASE <b>Tag For</b> CID 106 24/48	6	134.19	805.14
2 USWS - Worksurface-Straight, Laminate, Plastic edge profile <b>Size Option:</b> Modular	6	190.49	1,142.94

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE

Description	Quantity	Unit Price	Extended Price
<p>2    <b>Depth:</b> 24.00000 <b>Width:</b> 72.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2410 - GRAPHITE WALNUT (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT <b>Power Access:</b> No Power Access <b>Scallop:</b> With Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> No Cord Drop STEELCASE <b>Tag For</b>      CID 106                     24/72</p>			
<p>3    <b>T521328SR</b> - Spring Clip-Top Cap, Thin Trim, Quantity1 STEELCASE <b>Tag For</b>      CID 106</p>	18	2.35	42.30
<p>4     <b>RPF2427AF</b> - Pedestal-Fixed, 2 box / 1 file, Flush steel front, 22 5/8D x 15W x 27H <b>BASIC:</b> 7360 MERLE <b>LOCK:</b> 9201 POLISHED CHROME <b>KEYS:</b> SK RAND <b>DWR OPT:</b> *OPT:DRAWER FEATURE OPTIONS <b>FULL DWR:</b> STD:FULL DRAWER <b>PULLS:</b> *OPT:PULL OPTIONS <b>INT PULL:</b> STD:INTEGRAL J, PULL <b>LOCK OPT:</b> *OPT:LOCK OPTIONS <b>SINGLELK:</b> STD:SINGLE LOCK STEELCASE <b>Tag For</b>      CID 106                     BBF/15</p>	6	312.36	1,874.16
<p>5     <b>RPF2427BF</b> - Pedestal-Fixed, 2 file, Flush steel front, 22 5/8D x 15W x 27H <b>BASIC:</b> 7360 MERLE <b>LOCK:</b> 9201 POLISHED CHROME <b>KEYS:</b> SK RAND <b>PULLS:</b> *OPT:PULL OPTIONS <b>INT PULL:</b> STD:INTEGRAL J, PULL <b>LOCK OPT:</b> *OPT:LOCK OPTIONS</p>	6	303.22	1,819.32

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
 6812 fairgrounds pkwy  
 san antonio, texas 78238  
 p: 210.647.8800  
 f: 210.647.3110

Quotation 149536  
 Page 3 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>5 SINGLELK: STD:SINGLE LOCK</b> STEELCASE Tag For CID 106 FF/15			
<b>6 RPXFTAKFP - Filler-Flush steel front pedestal, Technology /</b> Answer / Kick application <b>BASIC: 7360 MERLE</b> STEELCASE Tag For CID 106 PF	8	33.73	269.84
<b>7 RPCW - Counterweight-Pedestal</b> STEELCASE Tag For CID 106 CW	6	69.66	417.96
<b>8 TS724THF - Frame, Horizontal package, Thin, 24W</b> <b>BASIC: 7360 MERLE</b> ✓ TC OPT: *OPT:TOP CAP OPTIONS OMIT CAP: TOP CAP, OMITTED CABLEOPT: *OPT:CABLE TRAY OPTION NO TRAY: NO CABLE TRAY BASE OPT: *OPT:BASE TRIM OPTIONS KO BOTH: STD:KNOCKOUT BASE BOTH SIDES TRAY OPT: *OPT:BASE TRAY OPTION NO TRAY: NO BASE TRAY STEELCASE Tag For CID 106 24/30	3	39.28	117.84
<b>9 TS736THF - Frame, Horizontal package, Thin, 36W</b> <b>BASIC: 7360 MERLE</b> ✓ TC OPT: *OPT:TOP CAP OPTIONS OMIT CAP: TOP CAP, OMITTED CABLEOPT: *OPT:CABLE TRAY OPTION NO TRAY: NO CABLE TRAY BASE OPT: *OPT:BASE TRIM OPTIONS KO BOTH: STD:KNOCKOUT BASE BOTH SIDES TRAY OPT: *OPT:BASE TRAY OPTION NO TRAY: NO BASE TRAY STEELCASE	12	44.51	534.12

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
 6812 fairgrounds pkwy  
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 p: 210.647.8800  
 f: 210.647.3110

Quotation 149536  
 Page 4 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>9</b> Tag For CID 106 36/30			
<b>10</b> TS748THF - Frame, Horizontal package, Thin, 48W <b>BASIC:</b> 7360 MERLE <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>OMIT CAP:</b> TOP CAP, OMITTED <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE Tag For CID 106 48/30	3	54.00	162.00
<b>11</b> TS772TTC - Top cap, Thin, 72W <b>BASIC:</b> 7360 MERLE <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap STEELCASE Tag For CID 106 TC/72	9	18.98	170.82
<b>12</b> TS742TTPJ - Junction-T, Thin, 42H <b>TRIM:</b> *OPT:TRIM PACKAGE <b>PAINT:</b> PAINTED TRIM PKG <b>UPRIGHT:</b> UPRIGHT <b>TEXT PNT:</b> *UPRIGHT:TEXTURED PAINT <b>7360:</b> MERLE STEELCASE Tag For CID 106 T42	1	79.21	79.21
<b>13</b> TS742TXPJ - Junction-X, Thin, 42H <b>TRIM:</b> *OPT:TRIM PACKAGE <b>PAINT:</b> PAINTED TRIM PKG <b>UPRIGHT:</b> UPRIGHT <b>TEXT PNT:</b> *UPRIGHT:TEXTURED PAINT <b>7360:</b> MERLE	2	79.21	158.42

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**Quotation 149536**  
 Page 5 / 43 (cont'd)

Item 30.






Description	Quantity	Unit Price	Extended Price
<b>13</b> STEELCASE Tag For CID 106 X42			
<b>14</b> TS742TEPJ - Junction-End of run, Thin, 42H TRIM: *OPT:TRIM PACKAGE PAINT: PAINTED TRIM PKG UPRIGHT: UPRIGHT TEXT PNT: *UPRIGHT:TEXTURED PAINT 7360: MERLE STEELCASE Tag For CID 106 E42	6	50.73	304.38
<b>15</b> TS730TIPJ - Junction-In line, Thin, 30H STEELCASE Tag For CID 106 I30	9	36.00	324.00
<b>16</b> TS742WPJ - Junction-Wall start, 42H STEELCASE Tag For CID 106 WS42	1	105.72	105.72
<b>17</b> TS72424TK - Panel skin-Tackable acoustical, 24H x 24W SURFACE: 5F16 GREY FAB DIR: *OPT:FABRIC DIRECTION HORZ: STD:HORIZONTAL APPLICATION STEELCASE Tag For CID 106	6	55.31	331.86
<b>18</b> TS72436TK - Panel skin-Tackable acoustical, 24H x 36W SURFACE: 5F16 GREY FAB DIR: *OPT:FABRIC DIRECTION HORZ: STD:HORIZONTAL APPLICATION STEELCASE Tag For CID 106	12	62.19	746.28
<b>19</b> TS72448TK - Panel skin-Tackable acoustical, 24H x 48W SURFACE: 5F16 GREY FAB DIR: *OPT:FABRIC DIRECTION HORZ: STD:HORIZONTAL APPLICATION STEELCASE Tag For CID 106	6	71.02	426.12

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Description	Quantity	Unit Price	Extended Price
<b>20 TS72436HS - Panel skin-Hard surface, 24H x 36W</b>  <b>SURFACE: 7360 MERLE</b> <b>SURF OPT: *OPT:SURFACE OPTIONS</b> <b>PLAINSTL: STD:PLAIN STEEL SURFACE</b> <b>PWRDATA: POWER/DATA CUTOUTS</b> <b>NO PWR: NO POWER</b> <b>NO DATA: NO DATA</b> STEELCASE <b>Tag For</b> CID 106	12	59.57	714.84
<b>21 TS71272SPW - Window-Single pane, 12H x 72W</b>  <b>GLASS: 6500 CLEAR GLASS</b> <b>TRIM: 7360 MERLE</b> STEELCASE <b>Tag For</b> CID 106 ST72-12	9	357.41	3,216.69
<b>22 TS7SWS - In line support-Spanning window</b>  STEELCASE <b>Tag For</b> CID 106	9	23.57	212.13
<b>23 TS76BPX - Power infeed, 3+1, 6L in ft</b>  <b>PLASTIC: 6000 BLACK</b> STEELCASE <b>Tag For</b> CID 106 BPI/6	1	126.99	126.99
<b>24 TS7PK24X - Kit-Power, 3+1, 24W</b> STEELCASE <b>Tag For</b> CID 106 PK	3	101.79	305.37
<b>25 TS7PK48X - Kit-Power, 3+1, 48W</b> STEELCASE <b>Tag For</b> CID 106 PK	3	101.79	305.37
<b>26 TS72SSX - Receptacle-System ground, Line 2, 3+1</b>  <b>PLASTIC: 6000 BLACK</b> <b>CSTMPOPT: *OPT:Controlled Stamp Option</b> <b>NOSTAMP: STD:No Stamp</b> STEELCASE <b>Tag For</b> CID 106	8	20.62	164.96

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**Quotation 149536**  
 Page 7 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>27 TS73SSX - Receptacle-System ground, Line 3, 3+1</b> PLASTIC: 6000 BLACK CSTMPOPT: *OPT:Controlled Stamp Option NOSTAMP: STD:No Stamp STEELCASE Tag For CID 106	4	20.62	82.48
<b>28 USSBR - Bracket-Side support</b> STEELCASE Tag For CID 106 SS	3	18.98	56.94
<b>29 TS7WKSPT54 - Reinforcing channel, 54W</b> STEELCASE Tag For CID 106 RC/54	6	24.87	149.22
<b>30 UFB - Bracket-Flush mount</b> STEELCASE Tag For CID 106 FMB	6	13.09	78.54
<b>Sub Total</b>			15,245.96
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>15,245.96</b>
<b>Captain 153 and Lieutenant 154</b>			
<b>31 AMQTSATP27 - Tektis</b> Post leg Glides Leg Finish: Textured Paint 7207 - BLACK AMQ SOLUTI Tag For Captain 153 and Lieutenant 154 PL	8	73.39	587.12
<b>32 AMQTSAWLR - Tektis</b> Worksurface Straight Width: 36.00000 Depth: 30.00000 Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT AMQ SOLUTI Tag For Captain 153 and Lieutenant 154 30/36	2	110.09	220.18

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Quotation 149536  
 Page 8 / 43 (cont'd)

Item 30.




Description	Quantity	Unit Price	Extended Price
<b>33 TIZUNEST - Tizu Nesting Chair Multipurpose</b> Frame: Black Frame, Black Back Back Type: Mesh Back Seat Cover Finish: Brisa BR14 - Pompeian Red Armrests: Fixed Loop Base: CM:Chrome Base Castors or Glides: Soft, Black Packaging: Knocked Down AMQ SOLUTI Tag For Captain 153 and Lieutenant 154 TIZU	2	290.22	580.44
<b>34 AMQTSAEGROM - Tektis</b> Grommet Package AMQ SOLUTI	2	32.11	64.22
<b>Sub Total</b>			1,451.96
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>1,451.96</b>
<b>Commander 107</b>			
<b>35 AMQDSTRAYLG - Universal Cable Management Kit, Large</b> AMQ SOLUTI Tag For Commander 107 TS	1	61.74	61.74
<b>36 AMQTSATRC - Embank</b> Channel- Reinforcing Width: 48.00000 AMQ SOLUTI Tag For Commander 107 RC/48	1	26.80	26.80
<b>37 AMQCRTB - EMBANK</b> Tackboard Height 20.25000 Width: 72.00000 Tackboard Finish: Buzz2 5F16 - GREY Application: Wall Mount Fabric Direction: Horizontal AMQ SOLUTI Tag For Commander 107 TB/72/20.2500	1	260.85	260.85

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Description	Quantity	Unit Price	Extended Price
<b>38 AMQCRBRG - EMBANK</b>  Bridge Depth: 24.00000 Width: 48.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Modesty Panel: Quarter Height Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Commander 107 24/48	1	224.00	224.00
<b>39 AMQCRDSKSPR - EMBANK</b>  Desk Single Pedestal, Right Hand Depth: 36.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Support - Right: Box/Box/File Pedestal Support - Left: Full Depth End Panel Modesty Panel: Full Counterweight: With Counterweight Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Commander 107 36/72	1	877.18	877.18
<b>40 AMQCROHHD - EMBANK</b>  15" H Overhead - Hinged Doors Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Storage Type: Personal Door Type: Hinged Doors Attachment Brackets: Wall Mount Brackets Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME AMQ SOLUTI	1	663.22	663.22

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Description	Quantity	Unit Price	Extended Price
<b>40</b> <b>Tag For</b> Commander 107 OH/72/15			
<b>41</b> <b>AMQCRCD2HKSSPL - EMBANK</b> Credenza Two High with Kneespace, Single Left Hand Pedestal Depth: 24.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top: With Top Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Application: Full Modesty Panel: Full Support - Left: File/File Pedestal Keys: Standard Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Commander 107 24/72	1	856.66	856.66
<b>42</b> <b>AMQRTWFFL - EMBANK</b> Tower- Single Door,File/File, Hinged Left Depth: 24.00000 Width: 15.75000 Height: 66.50000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Drawer Configuration: File/File Door Type: Door Hinged Left Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK AMQ SOLUTI <b>Tag For</b> Commander 107 ST/66	1	983.94	983.94
<b>43</b> <b>CRRTBL - Table, Round</b> Diameter: 36.00000 Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Base Type: X-Base	1	423.55	423.55

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Description	Quantity	Unit Price	Extended Price
<b>43</b> <b>X-Base Finish:</b> Textured Paint 7360 - MERLE <b>Column Finish:</b> Textured Paint 7360 - MERLE <b>Worksurface Thickness:</b> 1.12500 STEELCASE <b>Tag For</b> Commander 107 36/XB			
<b>44</b> <b>WESMDC4WA</b> - Sterling; Chair-Guest, 4 legs, Arm  <b>Color Scheme:</b> Contrasting <b>Back Finish:</b> Graded In Prc. Grp. 3 59DC - GRADED IN PR. GRP. 3 THE DESIGNTEX GROUP Purchaser: VENDOR Pattern: TWEED MULTI -3722 Color: DARK BLUE -403 Direction: HORIZONTAL <b>Seat Finish:</b> Brisa BR11 - CAMBRIDGE <b>Base Finish:</b> Rift Cut/Low Sheen VP03 - BLACK OAK STEELCASE <b>Tag For</b> Commander 107 STERLING	2	789.26	1,578.52
<b>45</b> <b>WESMDC5NA</b> - Sterling; Chair-Conference, 5 star, Armless  <b>Color Scheme:</b> Non Contrasting <b>Back Finish:</b> Brisa BR11 - CAMBRIDGE <b>Seat Finish:</b> Brisa BR11 - CAMBRIDGE <b>Base Finish:</b> Smooth Paint PG2 0835 - BLACK <b>Caster or Glide Type:</b> Hard Casters <b>Tilt Mechanism:</b> With Tilt STEELCASE <b>Tag For</b> Commander 107 STERLING	4	846.82	3,387.28

<b>Sub Total</b>	9,343.74
TEXAS NON-TAXABLE	0.00
<b>Total</b>	<b>9,343.74</b>

Dining 139			
<b>46</b> <b>TS4WSQ</b> - 28 1/2" H Working Height Square Table  <b>Size Option:</b> Modular <b>Width:</b> 42.00000 <b>Top Finish:</b> Solid LPL 2L30 - ARCTIC WHITE LPL <b>Base Type:</b> Column	4	570.98	2,283.92

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Description	Quantity	Unit Price	Extended Price
<b>46</b> <b>Base Finish: Textured Paint 7360 - MERLE</b> STEELCASE <b>Tag For</b> Dining 139 42/42/28.5-C			
<b>47</b> <b>490410 - Move; Chair, Plastic back, No arms, Glides</b>  <b>FRAME:</b> 0835 BLACK <b>SHELL:</b> 6009 ARCTIC WHITE <b>UPHSTRY:</b> 5880 SEAL <b>GLIDES:</b> *OPT:GLIDES <b>HARD GLD:</b> STD:HARD GLIDES STEELCASE <b>Tag For</b> Dining 139 MOVE	4	209.07	836.28
<b>48</b> <b>490410 - Move; Chair, Plastic back, No arms, Glides</b>  <b>FRAME:</b> 0835 BLACK <b>SHELL:</b> 6338 CHILI <b>UPHSTRY:</b> 5880 SEAL <b>GLIDES:</b> *OPT:GLIDES <b>HARD GLD:</b> STD:HARD GLIDES STEELCASE <b>Tag For</b> Dining 139 MOVE	10	209.07	2,090.70
<b>Sub Total</b>			5,210.90
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>5,210.90</b>
Fire Admin 134			
<b>49</b> <b>JAKU002 - Jaku Chair with Step Sync Mechanism, 3-Way</b>  Adjustable Arms, Polished Aluminum Base, White/Grey <b>Seat Cover Finish:</b> Brisa BR14 - Pompeian Red <b>Packaging:</b> Knocked Down AMQ SOLUTI <b>Tag For</b> Fire Admin 134 JAKU	3	390.60	1,171.80
<b>50</b> <b>USWS - Worksurface-Straight, Laminate, Plastic edge profile</b> <b>Size Option:</b> Modular <b>Depth:</b> 30.00000 <b>Width:</b> 60.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2410 - GRAPHITE	3	197.36	592.08

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Quotation 149536  
 Page 13 / 43 (cont'd)

Description	Quantity	Unit Price	Extended Price
<p>50 WALNUT (HPL)  <b>Grain Direction:</b> Long Grain  <b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT  <b>Power Access:</b> No Power Access  <b>Scallop:</b> With Scallop  <b>Grommet:</b> No Grommet  <b>Cord Drop:</b> No Cord Drop                      STEELCASE  <b>Tag For</b> Fire Admin 134                      30/60</p>			
<p>51  <b>TS2PBBF28U</b> - Pedestal, Box / box / file, Under worksurface, 28D  <b>BASIC:</b> 7360 MERLE  <b>KEYS:</b> SK PLUG  <b>PULLS:</b> *OPT:PULL OPTIONS  <b>LEDGE:</b> LEDGE PULL  <b>PULL:</b> PULL  <b>TEXT PNT:</b> *PULL:TEXTURED PAINT  <b>7207:</b> BLACK                      STEELCASE  <b>Tag For</b> Fire Admin 134                      BBF</p>	3	257.03	771.09
<p>52  <b>RLF18302F</b> - Universal; Lateral file, 2 drawers, Flush steel front, 18D x 30W x 28H  <b>BASIC:</b> 7360 MERLE  <b>LOCK:</b> 9201 POLISHED CHROME  <b>KEYS:</b> SK RAND  <b>TOP OPT:</b> *OPT:TOP OPTIONS  <b>NO TOP:</b> NO TOP  <b>LOCK OPT:</b> *OPT:DRAWER LOCK OPTIONS  <b>CENTRAL:</b> STD:CENTRAL LOCKING DWR  <b>DWR ACC:</b> *OPT:FILE DWR ACCESSORIES  <b>HF:</b> STD:DRAWERS WITH HF'S  <b>CNTRWT:</b> *OPT:COUNTERWEIGHT PKG  <b>UNIV:</b> UNIVERSAL COUNTERWEIGHT  <b>BASE OPT:</b> *OPT:BASE OPTIONS  <b>UNIVBASE:</b> UNIVERSAL BASE                      STEELCASE</p>	2	484.97	969.94

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Description	Quantity	Unit Price	Extended Price
<b>52</b> <b>Tag For</b> Fire Admin 134 LF/2/30			
<b>53</b> <b>RATCL1860F</b> - Top-Common, Square edge profile, Laminate, Flush steel front, 18D x 60W <b>EDGE:</b> 6231 GRAPHITE WALNUT <b>TOP-SURF:</b> 2410 GRAPHITE WALNUT (HPL) STEELCASE <b>Tag For</b> Fire Admin 134 CT/18/60	1	172.03	172.03
<b>54</b> <b>UPL4</b> - Post leg, Package quantity 4, Glides, 28 1/2H <b>LEGS:</b> 7360 MERLE STEELCASE <b>Tag For</b> Fire Admin 134 PL	1	248.75	248.75

<b>Sub Total</b>	3,925.69
TEXAS NON-TAXABLE	0.00
<b>Total</b>	<b>3,925.69</b>

IT Office 129

<b>55</b> <b>ACTVDESKS2</b> - AMQ Activ Desk Stage 2 <b>Depth:</b> 30.00000 <b>Width:</b> 58.00000 <b>Worksurface Finish:</b> Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) <b>Base Finish:</b> Paint F4 - Merle <b>Leg Type:</b> C-Leg <b>Castors or Glides:</b> Glides AMQ SOLUTI <b>Tag For</b> IT Office 129 30/58	4	544.32	2,177.28
<b>56</b> <b>JAKU002</b> - Jaku Chair with Step Sync Mechanism, 3-Way Adjustable Arms, Polished Aluminum Base, White/Grey <b>Seat Cover Finish:</b> Brisa BR10 - Night Navy <b>Packaging:</b> Knocked Down AMQ SOLUTI <b>Tag For</b> IT Office 129 JAKU	4	390.60	1,562.40
<b>57</b> <b>DSPINTRO</b> - POWERSTRIP INTRO <b>Power Configuration:</b> 2 Power, 1 USB A, 1 USB C 20W <b>Power Finish:</b> Plastic - PG1 6527 - MERLE	4	96.72	386.88

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Quotation 149536  
 Page 15 / 43 (cont'd)

Description	Quantity	Unit Price	Extended Price
<b>57 Power Mount: C-Clamp</b> Utility Power: No Utility Power Cord: 9' Standard Cord Power Plug Type: STANDARD NEMA 5-15 3-PRONG PVC: With PVC STEELCASE Tag For IT Office 129 PS/2P1AC20			
<b>58 TS2PBF19M - Ped-Mbl,B/F,19D</b>  BASIC: 7360 MERLE KEYS: SK PLUG CASTER: *OPT:CASTERS STANDARD: STANDARD SMALL CASTER TRIM OPT: *OPT:TRIM STRIP PULL OPTION NO TRIM: STD:NO TRIM PULLS: *OPT:PULL OPTIONS LEDGE: LEDGE PULL PULL: PULL TEXT PNT: *PULL:TEXTURED PAINT 7207: BLACK STEELCASE Tag For IT Office 129 BF	4	225.85	903.40
<b>59 TS2PPT - Pencil tray-Storage</b> STEELCASE Tag For IT Office 129	4	5.89	23.56
<b>Sub Total</b>			5,053.52
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>5,053.52</b>

Interview 111

<b>60 TIZUNEST - Tizu Nesting Chair Multipurpose</b>  Frame: Black Frame, Black Back Back Type: Mesh Back Seat Cover Finish: Brisa BR10 - Night Navy Armrests: Armless Base: CM:Chrome Base Castors or Glides: Soft, Black	2	272.16	544.32
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Quotation 149536  
 Page 16 / 43 (cont'd)

Item 30.




Description	Quantity	Unit Price	Extended Price
<b>60</b> <b>Packaging:</b> Knocked Down AMQ SOLUTI <b>Tag For</b> Interview 111 TIZU			
<b>61</b> <b>CRDSK - Desk</b>  <b>Depth:</b> 24.00000 <b>Width:</b> 54.00000 <b>Support - Right:</b> Full Depth End Panel <b>Support - Left:</b> Full Depth End Panel <b>Modesty Panel:</b> Full <b>Worksurface Thickness:</b> 1.12500 <b>Case Finish:</b> Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) <b>Top Surface Finish:</b> Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) <b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT STEELCASE <b>Tag For</b> Interview 111 24/54	1	323.79	323.79
<b>Sub Total</b>			868.11
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>868.11</b>
<b>Investigator Office 132</b>			
<b>62</b> <b>AMQDSTRAYLG - Universal Cable Management Kit, Large</b> AMQ SOLUTI <b>Tag For</b> Investigator Office 132 TS	1	61.74	61.74
<b>63</b> <b>AMQTSATRC - Embank</b>  Channel- Reinforcing <b>Width:</b> 48.00000 AMQ SOLUTI <b>Tag For</b> Investigator Office 132 RC/48	1	26.80	26.80
<b>64</b> <b>AMQCRTB - EMBANK</b>  Tackboard <b>Height:</b> 20.25000 <b>Width:</b> 72.00000 <b>Tackboard Finish:</b> Buzz2 5F16 - GREY <b>Application:</b> Wall Mount <b>Fabric Direction:</b> Horizontal	1	260.85	260.85

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Description	Quantity	Unit Price	Extended Price
<b>64</b> AMQ SOLUTI <b>Tag For</b> Investigator Office 132 TB/72/20.2500			
<b>65</b> <b>AMQCRBRG - EMBANK</b>  Bridge Depth: 24.00000 Width: 48.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Modesty Panel: Quarter Height Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Investigator Office 132 24/48	1	224.00	224.00
<b>66</b> <b>AMQCRDSKSPL - EMBANK</b>  Desk Single Pedestal, Left Hand Depth: 36.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Support - Right: Full Depth End Panel Support - Left: Box/Box/File Pedestal Modesty Panel: Full Counterweight: With Counterweight Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Investigator Office 132 36/72	1	877.18	877.18
<b>67</b> <b>AMQCROHHD - EMBANK</b>  15" H Overhead - Hinged Doors Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Storage Type: Personal Door Type: Hinged Doors Attachment Brackets: Wall Mount Brackets Keys: Key Plug	1	663.22	663.22

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Quotation 149536  
 Page 18 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>67</b> Lock Finish: Polished Chrome 9201 - POLISHED CHROME AMQ SOLUTI <b>Tag For</b> Investigator Office 132 OH/72/15			
<b>68</b> <b>AMQCRCD2HKSSPR - EMBANK</b> Credenza Two High with Kneespace, Single Right Hand Pedestal Depth: 24.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top: With Top Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Application: Full Modesty Panel: Quarter Height Support - Right: File/File Pedestal Keys: Standard Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Investigator Office 132 24/72	1	856.66	856.66
<b>69</b> <b>AMQCRTWFFR - EMBANK</b> Tower- Single Door,File/File, Hinged Right Depth: 24.00000 Width: 15.75000 Height: 66.50000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Drawer Configuration: File/File Door Type: Door Hinged Right Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK AMQ SOLUTI <b>Tag For</b> Investigator Office 132 ST/66	1	983.94	983.94
<b>70</b> <b>WESMDC4WA - Sterling; Chair-Guest, 4 legs, Arm</b> <b>Color Scheme:</b> Contrasting <b>Back Finish:</b> Graded In Proc. Grp. 3 59DC - GRADED IN PR. GRP. 3	2	789.26	1,578.52

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Quotation 149536  
 Page 19 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>70</b> THE DESIGNTEX GROUP Purchaser: VENDOR Pattern: TWEED MULTI -3722 Color: DARK BLUE -403 Direction: HORIZONTAL <b>Seat Finish:</b> Brisa BR11 - CAMBRIDGE <b>Base Finish:</b> Rift Cut/Low Sheen VP03 - BLACK OAK STEELCASE <b>Tag For</b> Investigator Office 132 STERLING			
<b>71</b> WESMDC5NA - Sterling; Chair-Conference, 5 star, Armless  <b>Color Scheme:</b> Non Contrasting <b>Back Finish:</b> Brisa BR11 - CAMBRIDGE <b>Seat Finish:</b> Brisa BR11 - CAMBRIDGE <b>Base Finish:</b> Smooth Paint PG2 0835 - BLACK <b>Caster or Glide Type:</b> Hard Casters <b>Tilt Mechanism:</b> With Tilt STEELCASE <b>Tag For</b> Investigator Office 132 STERLING	2	846.82	1,693.64
<b>72</b> BFR30 - Table-Round, 30 dia  <b>EDGE:</b> 6231 GRAPHITE WALNUT <b>TOP-SURF:</b> 2410 GRAPHITE WALNUT (HPL) STEELCASE <b>Tag For</b> Investigator Office 132 30	1	209.14	209.14
<b>73</b> BX26 - Base-X, 26W  <b>BASE:</b> 7360 MERLE <b>COLUMN:</b> 7360 MERLE STEELCASE <b>Tag For</b> Investigator Office 132 XB	1	173.80	173.80
<b>Sub Total</b>			7,609.49
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>7,609.49</b>
Lobby 101			

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Quotation 149536  
 Page 20 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>74 TSBLNTRD - Bassline; Table-Round</b>  <b>Size Option:</b> Modular <b>Diameter:</b> 39.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2410 - GRAPHITE WALNUT (HPL) <b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT <b>Base Finish:</b> Textured Paint 7360 - MERLE STEELCASE <b>Tag For</b> Lobby 101 39	1	474.75	474.75
<b>75 451-7460FI - Circa; Lounge, 2 seat, 60 degree wedge, Inside facing</b>  <b>UPHOLS:</b> 5880 SEAL <b>LEGOPT:</b> *OPT:LEG OPTION <b>3LEGS:</b> 3 LEGS <b>CYLOAK:</b> CYLINDER OAK LEG <b>LEGSELT:</b> LEG SELECTIONS <b>OAK WD:</b> *LEGSELT:OAK WOOD FINISHES <b>V3EK:</b> RC/LS BLACK BROWN OAK <b>FAB BACK:</b> *OPT:ACRYLIC LATEX BACKING <b>NOBACKER:</b> FABRIC BACKER NOT REQUIRED <b>COALESSE</b> <b>Tag For</b> Lobby 101 CIRCA/L2	1	1,573.50	1,573.50
<b>76 451-7460FI - Circa; Lounge, 2 seat, 60 degree wedge, Inside facing</b>  <b>UPHOLS:</b> 5880 SEAL <b>LEGOPT:</b> *OPT:LEG OPTION <b>5LEGS:</b> 5 LEGS <b>CYLOAK:</b> CYLINDER OAK LEG <b>LEGSELT:</b> LEG SELECTIONS <b>OAK WD:</b> *LEGSELT:OAK WOOD FINISHES <b>V3EK:</b> RC/LS BLACK BROWN OAK <b>FAB BACK:</b> *OPT:ACRYLIC LATEX BACKING <b>NOBACKER:</b> FABRIC BACKER NOT REQUIRED <b>COALESSE</b> <b>Tag For</b> Lobby 101 CIRCA/L2	2	1,708.50	3,417.00

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Quotation 149536  
 Page 21 / 43 (cont'd)




Description	Quantity	Unit Price	Extended Price
<b>77 451-B7460FI - Circa; Bench-Modular, 60 degree wedge, inside facing</b> UPHOLS: 5880 SEAL LEGOPT: *OPT:LEG OPTION 5LEGS: 5 LEGS CYLOAK: CYLINDER OAK LEG LEGSELT: LEG SELECTIONS OAK WD: *LEGSELT:OAK WOOD FINISHES V3EK: RC/LS BLACK BROWN OAK FAB BACK: *OPT:ACRYLIC LATEX BACKING NOBACKER: FABRIC BACKER NOT REQUIRED COALESSE Tag For Lobby 101 CIRCA/B	1	1,310.50	1,310.50
<b>78 451-GANGPKG - Circa; Ganging Kit</b> COALESSE Tag For Lobby 101 GB	1	28.00	28.00
<b>79 45-T1815HG - Circa; Table-Ganging, 15 degree wedge, High, No legs, 28D x 18 1/2W x 22 1/2H</b> WDFRAME: 2410 GRAPHITE WALNUT (HPL) COALESSE Tag For Lobby 101 CIRCA/TABLE-H	2	1,114.50	2,229.00
<b>80 TS4TLH40 - Campfire; Big Table-Half depth, 96W x 24D x 40H</b> TOP OPT: *OPT:TOP OPTION LPL TOP: LPL TOP TOP-SURF: TOP SURFACE LAM LPL: *TOP-SURF:LAMINATE (LPL) 24L0: GRAPHITE WALNUT (LPL) CON OPT: *OPT:CONTRASTING MODESTY PNL OPTION NOCONMOD: NO CONTRASTING MODESTY PANEL STEELCASE Tag For Lobby 101 24/96	1	1,243.32	1,243.32
<b>Sub Total</b>			10,276.07
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>10,276.07</b>

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Description	Quantity	Unit Price	Extended Price
Lounge 127			
<b>81</b>  <b>TS4WSQ - 28 1/2" H Working Height Square Table</b> <b>Size Option:</b> Modular <b>Width:</b> 36.00000 <b>Top Finish:</b> Solid LPL 2L30 - ARCTIC WHITE LPL <b>Base Type:</b> Column <b>Base Finish:</b> Textured Paint 7360 - MERLE STEELCASE <b>Tag For</b> Lounge 127 36/36/28.5-C	2	502.55	1,005.10
<b>82</b>  <b>490410 - Move; Chair, Plastic back, No arms, Glides</b> <b>FRAME:</b> 0835 BLACK <b>SHELL:</b> 6336 JAZZ <b>UPHOLSTRY:</b> 5880 SEAL <b>GLIDES:</b> *OPT:GLIDES <b>HARD GLD:</b> STD:HARD GLIDES STEELCASE <b>Tag For</b> Lounge 127 MOVE	7	209.07	1,463.49
<b>Sub Total</b>			2,468.59
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>2,468.59</b>
Patrol Briefing 113			
<b>83</b>  <b>TIZUNEST - Tizu Nesting Chair Multipurpose</b> <b>Frame:</b> Black Frame, Black Back <b>Back Type:</b> Mesh Back <b>Seat Cover Finish:</b> Brisa BR10 - Night Navy <b>Armrests:</b> Armless <b>Base:</b> CM:Chrome Base <b>Castors or Glides:</b> Soft, Black <b>Packaging:</b> Knocked Down AMQ SOLUTI <b>Tag For</b> Patrol Briefing 113 - STC Option TIZU	17	272.16	4,626.72
<b>84</b>  <b>TS4INFEED - Power-Infeed</b> <b>Power Plug Type:</b> Thread Low Profile Plug STEELCASE	2	287.24	574.48

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Quotation 149536  
 Page 23 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
84 Tag For Patrol Briefing 113 - STC Option			
85 <b>TS4FLIP2 - Table-Rectangle, Flip-top</b>  <b>Size Option:</b> Modular <b>Width:</b> 60.00000 <b>Depth:</b> 24.00000 <b>Top Surface Finish:</b> Solid HPL 2730 - ARCTIC WHITE <b>Grain Direction:</b> No Grain Direction <b>Edge Finish:</b> Plastic - PG1 6009 - ARCTIC WHITE <b>Leg:</b> Cast Leg <b>Leg Finish:</b> Textured Paint 7360 - MERLE <b>Mobility:</b> Mobile - 4 Standard Casters <b>Caster:</b> 2 Lk Casters & 2 NonLk Casters <b>Underside:</b> Light <b>Modesty Panel:</b> No Modesty Panel <b>Power Access:</b> With Flush Power <b>Power Position:</b> Center <b>Power Configuration:</b> 2 Power 2 USB A <b>Power:</b> Modular Power <b>Flush Power Finish:</b> Plastic - PG1 6527 - MERLE <b>Cable Manager Application:</b> No Cable Manager <b>Ganging:</b> Ganging STEELCASE Tag For Patrol Briefing 113 - STC Option 24/60-FP-CL/F-M	8	1,195.83	9,566.64
86 <b>VTSC3050L - Verb; Teaching station-Personal caddy, Left hand,</b>  30D x 50W <b>BASIC:</b> 7360 MERLE <b>EDGE:</b> 6009 ARCTIC WHITE <b>LEGS:</b> 7360 MERLE <b>MOD PNL:</b> 7360 MERLE <b>SURFACE:</b> 6059 STERLING DARK SOLID <b>TOP-SURF:</b> 2730 ARCTIC WHITE <b>LEG OPT:</b> *OPT:LEG OPTIONS <b>NLCASTER:</b> STD:ACCESS LEG W/NO LK CASTERS <b>CUP OPT:</b> *OPT:CUPHOLDER OPTIONS <b>NO CUP:</b> STD:NO CUPHOLDER STEELCASE	1	1,303.04	1,303.04

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**Quotation 149536**  
 Page 24 / 43 (cont'd)

Item 30.

Description		Quantity	Unit Price	Extended Price
86	<b>Tag For</b> Patrol Briefing 113 - STC Option TS/30/50-L			
<b>Sub Total</b>				16,070.88
TEXAS NON-TAXABLE				0.00
<b>Total</b>				<b>16,070.88</b>
Patrol Open Office 114				
87	<b>WKSSFU</b> - Screen Side Universal Worksurface 1.185 Fabric <b>Height:</b> 19.50000 <b>Width:</b> 24.00000 <b>Screen Finish:</b> Buzz2 5F16 - GREY <b>Screen Bracket Finish:</b> Textured Paint 7360 - MERLE STEELCASE <b>Tag For</b> Patrol Open Office 114 WSS/19.5/24.0	4	498.83	1,995.32
88	<b>USWS</b> - Worksurface-Straight, Laminate, Plastic edge profile <b>Size Option:</b> Modular <b>Depth:</b> 24.00000 <b>Width:</b> 66.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2410 - GRAPHITE WALNUT (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT <b>Power Access:</b> No Power Access <b>Scallop:</b> With Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> No Cord Drop STEELCASE <b>Tag For</b> Patrol Open Office 114 24/66	6	170.52	1,023.12
89	 <b>TS2PBBF22U</b> - Pedestal, Box / box / file, Under worksurface, 22D <b>BASIC:</b> 7360 MERLE <b>KEYS:</b> SK PLUG <b>PULLS:</b> *OPT:PULL OPTIONS <b>LEDGE:</b> LEDGE PULL <b>PULL:</b> PULL <b>TEXT PNT:</b> *PULL:TEXTURED PAINT <b>7207:</b> BLACK	6	236.24	1,417.44

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Quotation 149536  
 Page 25 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>89</b> STEELCASE <b>Tag For</b> Patrol Open Office 114 BBF			
<b>90</b> UPL4 - Post leg, Package quantity 4, Glides, 28 1/2H  <b>LEGS:</b> 7360 MERLE STEELCASE <b>Tag For</b> Patrol Open Office 114 PL	3	248.75	746.25
<b>Sub Total</b>			5,182.13
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>5,182.13</b>
<b>Patrol Supervisor 118</b>			
<b>91</b> AMQDSTRAYLG - Universal Cable Management Kit, Large AMQ SOLUTI <b>Tag For</b> Patrol Supervisor 118 TS	1	61.74	61.74
<b>92</b> AMQTSATRC - EMBANK Channel- Reinforcing Width: 48.00000 AMQ SOLUTI <b>Tag For</b> Patrol Supervisor 118 RC/48	1	26.80	26.80
<b>93</b> AMQCRTB - EMBANK  Tackboard Height: 20.25000 Width: 72.00000 Tackboard Finish: Buzz2 5F16 - GREY Application: Wall Mount Fabric Direction: Horizontal AMQ SOLUTI <b>Tag For</b> Patrol Supervisor 118 TB/72/20.2500	1	260.85	260.85
<b>94</b> AMQCRBRG - EMBANK  Bridge Depth: 24.00000 Width: 48.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Modesty Panel: Quarter Height Worksurface Thickness: 1.12500	1	224.00	224.00

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Quotation 149536  
 Page 28 / 43 (cont'd)



Description	Quantity	Unit Price	Extended Price
<b>94</b> AMQ SOLUTI <b>Tag For</b> Patrol Supervisor 118 24/48			
<b>95</b> <b>AMQCRDSKSPL - EMBANK</b>  Desk Single Pedestal, Left Hand Depth: 36.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Support - Right: Full Depth End Panel Support - Left: Box/Box/File Pedestal Modesty Panel: Full Counterweight: With Counterweight Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Patrol Supervisor 118 36/72	1	877.18	877.18
<b>96</b> <b>AMQCROHHD - EMBANK</b>  15" H Overhead - Hinged Doors Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Storage Type: Personal Door Type: Hinged Doors Attachment Brackets: Wall Mount Brackets Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME AMQ SOLUTI <b>Tag For</b> Patrol Supervisor 118 OH/72/15	1	663.22	663.22
<b>97</b> <b>AMQCRCD2HKSSPR - EMBANK</b>  Credenza Two High with Kneespace, Single Right Hand Pedestal Depth: 24.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top: With Top Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL)	1	856.66	856.66

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Description	Quantity	Unit Price	Extended Price
<p><b>97</b> Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Application: Full Modesty Panel: Full Support - Right: File/File Pedestal Keys: Standard Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Patrol Supervisor 118 24/72</p>			
<p><b>98</b>  <b>AMQCRTWFFR - EMBANK</b> Tower- Single Door,File/File, Hinged Right Depth: 24.00000 Width: 15.75000 Height: 66.50000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Drawer Configuration: File/File Door Type: Door Hinged Right Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK AMQ SOLUTI <b>Tag For</b> Patrol Supervisor 118 ST/66</p>	1	983.94	983.94
<p><b>99</b>  <b>WESMDC4WA - Sterling; Chair-Guest, 4 legs, Arm</b> <b>Color Scheme:</b> Contrasting <b>Back Finish:</b> Graded In Proc. Grp. 3 59DC - GRADED IN PR. GRP. 3 THE DESIGNTEX GROUP Purchaser: VENDOR Pattern: TWEED MULTI -3722 Color: DARK BLUE -403 Direction: HORIZONTAL <b>Seat Finish:</b> Brisa BR11 - CAMBRIDGE <b>Base Finish:</b> Rift Cut/Low Sheen VP03 - BLACK OAK STEELCASE <b>Tag For</b> Patrol Supervisor 118 STERLING</p>	2	789.26	1,578.52

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Quotation 149536  
 Page 28 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>Sub Total</b>			5,532.91
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>5,532.91</b>

Police Report 106

<b>100</b>	<b>TIZUNEST - Tizu Nesting Chair Multipurpose</b>	<b>2</b>	<b>272.16</b>	<b>544.32</b>
	<b>Frame:</b> Black Frame, Black Back			
	<b>Back Type:</b> Mesh Back			
	<b>Seat Cover Finish:</b> Brisa BR10 - Night Navy			
	<b>Armrests:</b> Armless			
	<b>Base:</b> CM:Chrome Base			
	<b>Castors or Glides:</b> Soft, Black			
	<b>Packaging:</b> Knocked Down			
	AMQ SOLUTI			
	<b>Tag For</b> Police Report 106			
	TIZU			

<b>101</b>	<b>CRDSK - Desk</b>	<b>1</b>	<b>323.79</b>	<b>323.79</b>
	<b>Depth:</b> 24.00000			
	<b>Width:</b> 54.00000			
	<b>Support - Right:</b> Full Depth End Panel			
	<b>Support - Left:</b> Full Depth End Panel			
	<b>Modesty Panel:</b> Full			
	<b>Worksurface Thickness:</b> 1.12500			
	<b>Case Finish:</b> Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL)			
	<b>Top Surface Finish:</b> Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL)			
	<b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT			
	STEELCASE			
	<b>Tag For</b> Police Report 106			
	24/54			

<b>Sub Total</b>			868.11
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>868.11</b>

Records 105



<b>102</b>	<b>JAKU002 - Jaku Chair with Step Sync Mechanism, 3-Way Adjustable Arms, Polished Alu minum Base, White/Grey</b>	<b>7</b>	<b>390.60</b>	<b>2,734.20</b>
	<b>Seat Cover Finish:</b> Brisa BR10 - Night Navy			

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Description	Quantity	Unit Price	Extended Price
<b>102</b> <b>Packaging:</b> Knocked Down AMQ SOLUTI <b>Tag For</b> Records 105 JAKU			
<b>103</b> <b>TS2PBBF22U</b> - Pedestal, Box / box / file, Under worksurface, 22D  <b>BASIC:</b> 7360 MERLE <b>KEYS:</b> SK PLUG <b>PULLS:</b> *OPT:PULL OPTIONS <b>LEDGE:</b> LEDGE PULL <b>PULL:</b> PULL <b>TEXT PNT:</b> *PULL:TEXTURED PAINT <b>7207:</b> BLACK STEELCASE <b>Tag For</b> Records 105 BBF	5	236.24	1,181.20
<b>104</b> <b>TS2F236UL</b> - Lateral file-Under worksurface, 2 drawers, 36W  <b>BASIC:</b> 7360 MERLE <b>KEYS:</b> SK PLUG <b>PULLS:</b> *OPT:PULL OPTIONS <b>LEDGE:</b> LEDGE PULL <b>PULL:</b> PULL <b>TEXT PNT:</b> *PULL:TEXTURED PAINT <b>7207:</b> BLACK STEELCASE <b>Tag For</b> Records 105 LF/2/36	2	422.95	845.90
<b>Sub Total</b>			4,761.30
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>4,761.30</b>

Statement Observation 110

<b>105</b> <b>TS2PBBF22U</b> - Pedestal, Box / box / file, Under worksurface, 22D  <b>BASIC:</b> 7360 MERLE <b>KEYS:</b> SK PLUG <b>PULLS:</b> *OPT:PULL OPTIONS <b>LEDGE:</b> LEDGE PULL <b>PULL:</b> PULL <b>TEXT PNT:</b> *PULL:TEXTURED PAINT	2	236.24	472.48
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Quotation 149536  
 Page 30 / 43 (cont'd)

Item 30.




Description	Quantity	Unit Price	Extended Price
<b>105 7207: BLACK</b> STEELCASE <b>Tag For</b> Statement Observation 110 BBF			
<b>Sub Total</b>			472.48
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>472.48</b>
Supervisor 109			
<b>106 AMQDSTRAYLG - Universal Cable Management Kit, Large</b> AMQ SOLUTI <b>Tag For</b> Supervisor 109 TS	1	61.74	61.74
<b>107 AMQTSATRC - EMBANK</b> Channel- Reinforcing Width: 48.00000 AMQ SOLUTI <b>Tag For</b> Supervisor 109 RC/48	1	26.80	26.80
<b>108 AMQCRTB - EMBANK</b> Tackboard Height: 20.25000 Width: 72.00000 Tackboard Finish: Buzz2 5F16 - GREY Application: Wall Mount Fabric Direction: Horizontal AMQ SOLUTI <b>Tag For</b> Supervisor 109 TB/72/20.2500	1	260.85	260.85
<b>109 AMQCRBRG - EMBANK</b> Bridge Depth: 24.00000 Width: 48.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Modesty Panel: Quarter Height Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Supervisor 109 24/48	1	224.00	224.00

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Description	Quantity	Unit Price	Extended Price
<b>110 AMQCRDSKSPR - EMBANK</b>  Desk Single Pedestal, Right Hand Depth: 36.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Support - Right: Box/Box/File Pedestal Support - Left: Full Depth End Panel Modesty Panel: Full Counterweight: With Counterweight Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Supervisor 109 36/72	1	877.18	877.18
<b>111 AMQCROHHD - EMBANK</b>  15" H Overhead - Hinged Doors Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Storage Type: Personal Door Type: Hinged Doors Attachment Brackets: Wall Mount Brackets Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME AMQ SOLUTI <b>Tag For</b> Supervisor 109 OH/72/15	1	663.22	663.22
<b>112 AMQCRC2HKSSPL - EMBANK</b>  Credenza Two High with Kneespace, Single Left Hand Pedestal Depth: 24.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top: With Top Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Application: Full Modesty Panel: Quarter Height	1	856.66	856.66

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Quotation 149536  
 Page 32 / 43 (cont'd)

Description	Quantity	Unit Price	Extended Price
<b>112</b> Support - Left: File/File Pedestal Keys: Standard Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK Worksurface Thickness: 1.12500 AMQ SOLUTI Tag For Supervisor 109 24/72			
<b>113</b>  <b>AMQCRTWFFL - EMBANK</b> Tower- Single Door,File/File, Hinged Left Depth: 24.00000 Width: 15.75000 Height: 66.50000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Drawer Configuration: File/File Door Type: Door Hinged Left Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK AMQ SOLUTI Tag For Supervisor 109 ST/66	1	983.94	983.94
<b>114</b>  <b>WESMDC4WA - Sterling; Chair-Guest, 4 legs, Arm</b> Color Scheme: Contrasting Back Finish: Graded In Proc. Grp. 3 59DC - GRADED IN PR. GRP. 3 THE DESIGNTEX GROUP Purchaser: VENDOR Pattern: TWEED MULTI -3722 Color: DARK BLUE -403 Direction: HORIZONTAL Seat Finish: Brisa BR11 - CAMBRIDGE Base Finish: Rift Cut/Low Sheen VP03 - BLACK OAK STEELCASE Tag For Supervisor 109 STERLING	2	789.26	1,578.52
<b>Sub Total</b>			5,532.91
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>5,532.91</b>





Traffic Bureau Supervisor 115

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Description	Quantity	Unit Price	Extended Price
<b>115 AMQTSATRC - EMBANK</b>  Channel- Reinforcing Width: 48.00000 AMQ SOLUTI <b>Tag For</b> Traffic Bureau Supervisor 115 RC/48	1	26.80	26.80
<b>116 AMQCRTB - EMBANK</b>  Tackboard Height: 20.25000 Width: 72.00000 Tackboard Finish: Buzz2 5F16 - GREY Application: Wall Mount Fabric Direction: Horizontal AMQ SOLUTI <b>Tag For</b> Traffic Bureau Supervisor 115 TB/72/20.2500	1	260.85	260.85
<b>117 AMQCRBRG - EMBANK</b>  Bridge Depth: 24.00000 Width: 48.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Modesty Panel: Quarter Height Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Traffic Bureau Supervisor 115 24/48	1	224.00	224.00
<b>118 AMQCRDSKSPR - EMBANK</b>  Desk Single Pedestal, Right Hand Depth: 36.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Support - Right: Box/Box/File Pedestal Support - Left: Full Depth End Panel Modesty Panel: Full Counterweight: With Counterweight Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK	1	877.18	877.18

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Description	Quantity	Unit Price	Extended Price
<b>118</b> Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Traffic Bureau Supervisor 115 36/72			
<b>119</b> <b>AMQCROHHD - EMBANK</b> 15" H Overhead - Hinged Doors  Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Storage Type: Personal Door Type: Hinged Doors Attachment Brackets: Wall Mount Brackets Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME AMQ SOLUTI <b>Tag For</b> Traffic Bureau Supervisor 115 OH/72/15	1	663.22	663.22
<b>120</b> <b>AMQCRCD2HKSSPL - EMBANK</b>  Credenza Two High with Kneespace, Single Left Hand Pedestal Depth: 24.00000 Width: 72.00000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Top: With Top Top Surface Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Edge Finish: Plastic - PG1 6231 - GRAPHITE WALNUT Application: Full Modesty Panel: Quarter Height Support - Left: File/File Pedestal Keys: Standard Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK Worksurface Thickness: 1.12500 AMQ SOLUTI <b>Tag For</b> Traffic Bureau Supervisor 115 24/72	1	856.66	856.66
<b>121</b> <b>AMQCRTWFFL - EMBANK</b>  Tower- Single Door,File/File, Hinged Left Depth: 24.00000 Width: 15.75000 Height: 86.50000 Case Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Headset Finish: Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) Drawer Configuration: File/File	1	983.94	983.94

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Quotation 149536  
 Page 35 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>121</b> Door Type: Door Hinged Left Keys: Key Plug Lock Finish: Polished Chrome 9201 - POLISHED CHROME Pull Option: Ledge Pull Pull Finish: Textured Paint 7207 - BLACK AMQ SOLUTI <b>Tag For</b> Traffic Bureau Supervisor 115 ST/66			
<b>122</b>  <b>CRRTBL</b> - Table, Round <b>Diameter:</b> 36.00000 <b>Top Surface Finish:</b> Woodgrain LPL 24L0 - GRAPHITE WALNUT (LPL) <b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT <b>Base Type:</b> X-Base <b>X-Base Finish:</b> Textured Paint 7360 - MERLE <b>Column Finish:</b> Textured Paint 7360 - MERLE <b>Worksurface Thickness:</b> 1.12500 STEELCASE <b>Tag For</b> Traffic Bureau Supervisor 115 36/XB	1	423.55	423.55
<b>123</b>  <b>WESMDC4WA</b> - Sterling; Chair-Guest, 4 legs, Arm <b>Color Scheme:</b> Contrasting <b>Back Finish:</b> Graded In Proc. Grp. 3 59DC - GRADED IN PR. GRP. 3 THE DESIGNTEX GROUP Purchaser: VENDOR Pattern: TWEED MULTI -3722 Color: DARK BLUE -403 Direction: HORIZONTAL <b>Seat Finish:</b> Brisa BR11 - CAMBRIDGE <b>Base Finish:</b> Rift Cut/Low Sheen VP03 - BLACK OAK STEELCASE <b>Tag For</b> Traffic Bureau Supervisor 115 STERLING	2	789.26	1,578.52
<b>124</b>  <b>WESMDC5NA</b> - Sterling; Chair-Conference, 5 star, Armless <b>Color Scheme:</b> Non Contrasting <b>Back Finish:</b> Brisa BR11 - CAMBRIDGE <b>Seat Finish:</b> Brisa BR11 - CAMBRIDGE <b>Base Finish:</b> Smooth Paint PG2 0835 - BLACK <b>Caster or Glide Type:</b> Hard Casters	2	846.82	1,693.64

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Quotation 149536  
 Page 36 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>124 Tilt Mechanism: With Tilt</b> STEELCASE Tag For Traffic Bureau Supervisor 115 STERLING			
<b>Sub Total</b>			7,588.36
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>7,588.36</b>
Training 102			
<b>125 TIZUNEST - Tizu Nesting Chair Multipurpose</b>  <b>Frame:</b> Black Frame, Black Back <b>Back Type:</b> Mesh Back <b>Seat Cover Finish:</b> Brisa BR14 - Pompeian Red <b>Armrests:</b> Armless <b>Base:</b> CM:Chrome Base <b>Castors or Glides:</b> Soft, Black <b>Packaging:</b> Knocked Down AMQ SOLUTI Tag For Training 102 - STC Option TIZU	33	272.16	8,981.28
<b>126 TS4INFEED - Power-Infeed</b>  <b>Power Plug Type:</b> STANDARD NEMA 5-15 3-PRONG STEELCASE Tag For Training 102 - STC Option	8	270.04	2,160.32
<b>127 TS4FLIP2 - Table-Rectangle, Flip-top</b>  <b>Size Option:</b> Modular <b>Width:</b> 66.00000 <b>Depth:</b> 24.00000 <b>Top Surface Finish:</b> Solid HPL 2730 - ARCTIC WHITE <b>Grain Direction:</b> No Grain Direction <b>Edge Finish:</b> Plastic - PG1 6009 - ARCTIC WHITE <b>Leg:</b> Cast Leg <b>Leg Finish:</b> Textured Paint 7360 - MERLE <b>Mobility:</b> Mobile - 4 Standard Casters <b>Caster:</b> 2 Lk Casters & 2 NonLk Casters <b>Underside:</b> Light <b>Modesty Panel:</b> No Modesty Panel <b>Power Access:</b> With Flush Power	4	1,213.89	4,855.56

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Quotation 149536  
 Page 37 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>127</b> <b>Power Position:</b> Center <b>Power Configuration:</b> 2 Power 2 USB A <b>Power:</b> Modular Power <b>Flush Power Finish:</b> Plastic - PG1 6527 - MERLE <b>Cable Manager Application:</b> No Cable Manager <b>Ganging:</b> Ganging STEELCASE <b>Tag For</b> Training 102 - STC Option 24/66-FP-CL/F-M			
<b>128</b> <b>TS4FLIP2 - Table-Rectangle, Flip-top</b>  <b>Size Option:</b> Modular <b>Width:</b> 72.00000 <b>Depth:</b> 24.00000 <b>Top Surface Finish:</b> Solid HPL 2730 - ARCTIC WHITE <b>Grain Direction:</b> No Grain Direction <b>Edge Finish:</b> Plastic - PG1 6009 - ARCTIC WHITE <b>Leg:</b> Cast Leg <b>Leg Finish:</b> Textured Paint 7360 - MERLE <b>Mobility:</b> Mobile - 4 Standard Casters <b>Caster:</b> 2 Lk Casters & 2 NonLk Casters <b>Underside:</b> Light <b>Modesty Panel:</b> No Modesty Panel <b>Power Access:</b> With Flush Power <b>Power Position:</b> Center <b>Power Configuration:</b> 2 Power 2 USB A <b>Power:</b> Modular Power <b>Flush Power Finish:</b> Plastic - PG1 6527 - MERLE <b>Cable Manager Application:</b> No Cable Manager <b>Ganging:</b> Ganging STEELCASE <b>Tag For</b> Training 102 - STC Option 24/72-FP-CL/F-M	12	1,229.80	14,757.60
<b>129</b> <b>RSC18363CF - Cabinet-Storage, 2 adjustable shelves, Flush steel</b>  <b>front, 18D x 36W x 40H</b> <b>BASIC:</b> 7360 MERLE <b>LOCK:</b> 9201 POLISHED CHROME <b>KEYS:</b> SK RAND	4	733.64	2,934.56

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Quotation 149536  
 Page 38 / 43 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>129 TOP OPT: *OPT:TOP OPTIONS</b> <b>NO TOP: NO TOP</b> <b>STEELCASE</b> <b>Tag For Training 102 - STC Option</b> <b>SC/40</b>			
<b>130 RATCL1872F - Top-Common, Square edge profile, Laminate,</b> <b>Flush steel front, 18D x 72W</b> <b>EDGE: 6009 ARCTIC WHITE</b> <b>TOP-SURF: 2730 ARCTIC WHITE</b> <b>STEELCASE</b> <b>Tag For Training 102 - STC Option</b> <b>CT/18/72</b>	2	223.71	447.42
<b>131 VTSC3050L - Verb; Teaching station-Personal caddy, Left hand,</b> <b>30D x 50W</b> <b>BASIC: 7360 MERLE</b> <b>EDGE: 6009 ARCTIC WHITE</b> <b>LEGS: 7360 MERLE</b> <b>MOD PNL: 7360 MERLE</b> <b>SURFACE: 6059 STERLING DARK SOLID</b> <b>TOP-SURF: 2730 ARCTIC WHITE</b> <b>LEG OPT: *OPT:LEG OPTIONS</b> <b>NLCASTER: STD:ACCESS LEG W/NO LK CASTERS</b> <b>CUP OPT: *OPT:CUPHOLDER OPTIONS</b> <b>CUPHOLD: CUPHOLDER</b> <b>STEELCASE</b> <b>Tag For Training 102 - STC Option</b> <b>TS/30/50-L</b>	1	1,325.81	1,325.81
<b>Sub Total</b>			<b>35,462.55</b>
<b>TEXAS NON-TAXABLE</b>			<b>0.00</b>
<b>Total</b>			<b>35,462.55</b>
<b>132 LABOR - Field Cut Grommets for Private Offices (2) per office</b> <b>TEXAS</b>	10	29.41	294.10
<b>133 INSTALLATION - Labor to receive, deliver and install product per</b> <b>quotes 149536, 149537, and 149538.</b> <b>Work to be done during normal business hours and areas of install</b> <b>to be free and clear of debris and trades. Any hardwire electrical</b> <b>connections to be the responsibility of the customer.</b>	1	21,345.00	21,345.00

Delivery and Installation is quoted to be done in one phase.  
 Installation site is to be free and clear of debris and any trades. If site

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**Quotation 149536**  
**Page 39 / 43 (cont'd)**

Description	Quantity	Unit Price	Extended Price
<p><b>133</b> has a loading dock and/or freight elevator, customer shall provide exclusive access during unloading. Access to the building is to be no more than 40' from Texas Wilson's delivery truck. All cabling and electrical hook ups are to be provided by the customer. Anything outside the scope of work may result in additional labor fees. Labor to install product at customer's site. The following assumptions apply and anything outside of the standard scope may result in additional installation fees.</p> <p>Assumptions: delivery and installation during normal business hours on non-holidays with no stair carries. Installation is to be completed in one phase. All cabling and electrical hookups are to be provided by the customer. Installation site shall be clear of all other trades. Customer to provide a product staging area.</p> <p>If customer site has loading dock and/or freight elevator, customer shall provide exclusive access during unloading TEXAS</p>			

<b>Quotation Totals</b>		
Sub Total		164,564.76
TEXAS NON-TAXABLE		0.00
<b>Grand Total</b>		<b>164,564.76</b>

*Select images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.*

**End of Quotation**




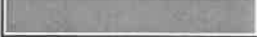

















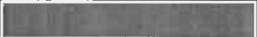





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TITLE \_\_\_\_\_

DATE \_\_\_\_\_

### Finish Summary





















Product Type	Finish Group Description	Finish Description	Finish
	Worksurface Finish	24L0 - GRAPHITE WALNUT (LPL)	No Image Available
	Seat Cover Finish	BR10 - Night Navy	
	Seat Cover Finish	BR10 - Night Navy	
	Seat Cover Finish	BR14 - Pompeian Red	
	Seat Cover Finish	BR14 - Pompeian Red	
	Base Finish	F4 - Merle	
Table	WOOD FRAME	GRAPHITE WALNUT (HPL)	
Seating	UPHOLSTERY	SEAL	
	LEG SELECTIONS	RC/LS BLACK BROWN OAK	
Panel	BASIC (PRIMARY FINISH)	MERLE	
Connector	UPRIGHT	MERLE	
Panel Accessory	PLASTIC	BLACK	
	GLASS	CLEAR GLASS	
	BASIC (PRIMARY FINISH)	MERLE	
	TRIM FINISH	MERLE	
Tile or Screen	Screen Finish	5F16 - GREY	
	SURFACE	GREY	
	SURFACE	MERLE	
	Screen Bracket Finish	7360 - MERLE	
Worksurface	TOP SURFACE	GRAPHITE WALNUT (HPL)	
	Top Surface Finish	2410 - GRAPHITE WALNUT (HPL)	
	Top Surface Finish	24L0 - GRAPHITE WALNUT (LPL)	
	Case Finish	24L0 - GRAPHITE WALNUT (LPL)	
	Edge Finish	6231 - GRAPHITE WALNUT	
	EDGE	GRAPHITE WALNUT	
	Edge Finish	6231 - GRAPHITE WALNUT	
Support or Bracket	COLUMN	MERLE	
	LEGS	MERLE	

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	BASE	MERLE	
Freestanding Storage	BASIC (PRIMARY FINISH)	MERLE	
	LOCK	POLISHED CHROME	
Storage Accessory	TOP SURFACE	GRAPHITE WALNUT (HPL)	
	TOP SURFACE	ARCTIC WHITE	
	EDGE	ARCTIC WHITE	
	EDGE	GRAPHITE WALNUT	
	BASIC (PRIMARY FINISH)	MERLE	
Pedestal	BASIC (PRIMARY FINISH)	MERLE	
	BASIC (PRIMARY FINISH)	MERLE	
	LOCK	POLISHED CHROME	
	PULL	BLACK	
File	BASIC (PRIMARY FINISH)	MERLE	
	BASIC (PRIMARY FINISH)	MERLE	
	LOCK	POLISHED CHROME	
	PULL	BLACK	
Casegood	BASIC (PRIMARY FINISH)	MERLE	
	PULL	BLACK	
Table	Top Surface Finish	2410 - GRAPHITE WALNUT (HPL)	
	Top Surface Finish	24L0 - GRAPHITE WALNUT (LPL)	
	Top Surface Finish	2730 - ARCTIC WHITE	
	TOP SURFACE	ARCTIC WHITE	
	Top Finish	2L30 - ARCTIC WHITE LPL	
	Edge Finish	6009 - ARCTIC WHITE	
	EDGE FINISH	ARCTIC WHITE	
	SURFACE	STERLING DARK SOLID	
	Edge Finish	6231 - GRAPHITE WALNUT	
	Edge Finish	6231 - GRAPHITE WALNUT	
	Flush Power Finish	6527 - MERLE	
	Column Finish	7360 - MERLE	
	X-Base Finish	7360 - MERLE	
	MODESTY PANEL	MERLE	
	Base Finish	7360 - MERLE	

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	Base Finish	7360 - MERLE	
	Leg Finish	7360 - MERLE	
	LEG FINISH	MERLE	
	BASIC (PRIMARY FINISH)	MERLE	
	TOP SURFACE	GRAPHITE WALNUT (LPL)	
Seating	FRAME	BLACK	
	Base Finish	0835 - BLACK	
	UPHOLSTERY	SEAL	
	Back Finish	59DC - GRADED IN PR. GRP. 3	No Image Available
	SHELL	ARCTIC WHITE	
	SHELL	JAZZ	
	SHELL	CHILI	
	Back Finish	BR11 - CAMBRIDGE	
	Seat Finish	BR11 - CAMBRIDGE	
	Base Finish	VP03 - BLACK OAK	
Miscellaneous	Power Finish	6527 - MERLE	

*Select images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings; color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.*

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Quotation 149536  
Page 43 / 43 (cont'd)

### UNIFORM CONDITIONS OF SALE

05/01/19 #104A

1. Prices quoted are valid for a period of thirty days (30) unless otherwise indicated.
2. Payments are due upon receipt. Customer agrees to pay Texas Wilson in full for any portion of the merchandise Customer has received. Merchandise held in Texas Wilson's warehouse over 25 days will be invoiced to the Customer.
3. Texas Wilson has the ability to charge interest on any past due invoice amounts at the highest rate permitted by applicable law. In the event that Texas Wilson retains legal counsel to collect any past-due payments, customer agrees to pay reasonable legal or collection fees, plus court costs and other disbursements required for the collection of past-due debt of Customer.
4. A customer representative must be present at time of delivery of goods to sign for and acknowledge count and condition of the merchandise being delivered. After delivery of merchandise all risk of loss or damage shall pass to the customer, including, but not limited to any loss or damage by weather, other trades, other person, customer, fire or other elements. The customer agrees to hold Texas Wilson harmless from loss for any and all reasons.
5. Orders may not be canceled once the manufacturer receives the order unless said manufacturer(s) agrees in writing to accept the cancellation.
6. Texas Wilson continually expedites orders and has influence with manufacturers' delivery schedules, however, we shall not be responsible for manufacturers' lead-times or freight companies' delivery time and shall not be liable for any failure delay or interruption in performance caused by strikes, fires, shortages of labor or materials, or any other cause beyond our control. The Customer cannot cancel any order due to lead-time or delayed delivery unless we receive written authorization from the manufacturer.
7. Merchandise may not be returned for refund of purchase price, credit or replacement except upon the specific written approval of Texas Wilson.
8. Texas Wilson is not liable for any failure, delay or interruption in the performance of this contract, which may result due to causes beyond our control. Delays beyond our control shall not release the customer from their obligations to accept and pay for the merchandise.
9. Pricing for orders is based on shipping product direct to the location designated by the customer where it will be unloaded and installed by Texas Wilson, unless otherwise specified. If the product is diverted to Texas Wilson's warehouse, the cost of the additional handling may be passed on to the customer.
10. If a Customer is not ready to receive or accept the merchandise upon its arrival from the manufacturer, Texas Wilson will store it for a fee of 85 cents per square foot per month or portion thereof. The charge per square foot may be subject to change.
11. Installation, if applicable, will be performed during Texas Wilson's regular (non holiday) business hours and business days. If installation is required outside of these times, the Customer shall be required to pay Texas Wilson additional charges for this work.
12. Texas Wilson accepts no responsibility for the accuracy or practicality thereof, if the products and quantities are specified or inventoried by others.
13. All responsibilities involving medications of the building structure or electrical connection, which incorporates product specified herein, shall be borne by the Customer.
14. All new merchandise sold by Texas Wilson is warranted per manufacturer's stated warranty. If the merchandise is defective due to workmanship or material, Texas Wilson will either repair or replace the merchandise. The Customer must promptly notify Texas Wilson in writing of any claim with respect to defects in the merchandise by specifically noting the alleged defect in the merchandise and affording Texas Wilson and the manufacturer a reasonable opportunity to examine the merchandise and investigate the alleged defect. Under no circumstance shall Texas Wilson be liable for damage beyond the Purchase Price paid by Buyer for such defective merchandise.
15. Texas Wilson will warrant their shop service for a period of 12 months from date of delivery.
16. Texas Wilson carries all insurance coverage common to and considered necessary for the operation of a multi-line office furniture dealership. Certificates of Insurance will be provided upon request prior to contract. Should any additional insurance and/or bid bond coverage be required, cost of such coverage will be invoiced to the customer as a separate charge. Said cost of additional insurance is in no way included in the pricing on our proposals.
17. Title to and ownership of all merchandise is and shall remain in Texas Wilson's name, notwithstanding delivery or possession of the customer, until the entire invoice is paid in full.
18. This agreement shall be governed in accordance with the laws of the State of Texas.
19. This agreement contains all the terms, provisions, conditions and warranties of the purchase agreement and no extension, modification, amendment or assignment of this agreement shall be valid unless approved in writing by an officer of Texas Wilson.
20. The Uniform Conditions of Sale are subject to change at any time at the discretion of Texas Wilson Office Furniture & Services.
21. Credit card transactions will incur a 3% buyer convince fee.

This is to certify that I have read and hereby agree to the Uniform Condition of Sale as stated in this document.

SELLER: TEXAS WILSON

Signature: \_\_\_\_\_

BUYER: \_\_\_\_\_

(Please Print Name): \_\_\_\_\_

Date: \_\_\_\_\_

(Please Print Title): \_\_\_\_\_

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
 6812 fairgrounds pkwy  
 san antonio, texas 78238  
 p: 210.647.8800  
 f: 210.647.3110

**Quotation 149537**  
**Quote Date 06/22/23**  
**Customer MZAP10**  
**Terms C.O.D.**  
**Account Representative GLORIA RIVAS**

Item 30.

**Quote To**

Peter Geddes  
 City of Mission  
 1201 E 8th St  
 Patrol Station #6  
 Mission TX 78572-5812

**Ship To**

Peter Geddes  
 City of Mission  
 1201 E 8th St  
 Patrol Station #6  
 Mission TX 78572-5812

Phone +1 (956) 580-8667

Phone +1 (956) 580-8667

Patrol Station #6 - Global Seating

**The Interfocal Purchasing System (TIPS)**  
**Global Contract #230301 for Furniture, Furnishings & Services**

**Contract Period: 6/1/2023-5/31/2028**

Installation on Quote 149536

Description	Quantity	Unit Price	Extended Price
<b>CID 106</b>			
<b>1 2512-3 - SAXON, Heavy Duty, High Back, Multi-Tilter, Fold Up/ Std Adj. Height T-arms, Vari-Width Arm Extensions are Std , Std Molded Black Base, Std 2" Integrated Dual Wheel Carpet Casters, 24/7 Applications, Weight Rated Up To 350 lbs. , GLOBAL SEATING USA Textile {10 04}:            ~02: Grade 02            ~ALLA: Allante Free (Global)            A12F: 1-Gibraltar  <b>Arm Type {45}:            4J: A-Height Adj., Kidney Shaped Comfort Foam Armcap, Pad Rotate  <b>Frame Finish {20}:            BK: F-Black [TBL]  <b>Caster Type or Leg Type {60}:            C10: C-(STD) Black, 2" Integrated Dual Wheel Caster  <b>Seat Foam {70}:            SF: M-Standard Seat Foam  <b>Packaging Type {75}:            PK: M-(STD) RTA Code in Pricebook per Model</b> </b></b></b></b></b>	6	863.88	5,183.28

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
 6812 fairgrounds pkwy  
 san antonio, texas 78238  
 p: 210.647.8800  
 f: 210.647.3110

Quotation 149537  
 Page 2 / 8 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
-------------	----------	------------	----------------

1 GLOBAL  
 Tag For CID 106  
 2512-3

Sub Total			5,183.28
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>5,183.28</b>

Commander 107

2 2512-3 - SAXON, Heavy Duty, High Back, Multi-Tilter, Fold Up/ Std Adj. Height T-arms, Vari-Width Arm Extensions are Std , Std Molded Black Base, Std 2" Integrated Dual Wheel Carpet Casters, 24/7 Applications, Weight Rated Up To 350 lbs. , GLOBAL SEATING USA  
**Textile {10|04}:**  
 ~02: Grade 02  
 ~ALLA: Allante Free (Global)  
 A12F: 1-Gibraltar  
**Arm Type {45}:**  
 4J: A-Height Adj., Kidney Shaped Comfort Foam Armcap, Pad Rotate  
**Frame Finish {20}:**  
 BK: F-Black [TBL]  
**Caster Type or Leg Type {60}:**  
 C10: C-(STD) Black, 2" Integrated Dual Wheel Caster  
**Seat Foam {70}:**  
 SF: M-Standard Seat Foam  
**Packaging Type {75}:**  
 PK: M-(STD) RTA Code in Pricebook per Model  
 GLOBAL  
 Tag For Commander 107  
 2512-3

Sub Total			863.88
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>863.88</b>

Investigator Office 132

3 2512-3 - SAXON, Heavy Duty, High Back, Multi-Tilter, Fold Up/ Std Adj. Height T-arms, Vari-Width Arm Extensions are Std , Std Molded Black Base, Std 2" Integrated Dual Wheel Carpet Casters, 24/7 Applications, Weight Rated Up To 350 lbs. , GLOBAL SEATING USA  
**Textile {10|04}:**  
 ~02: Grade 02

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
 6812 fairgrounds pkwy  
 san antonio, texas 78238  
 p : 210.647.8800  
 f : 210.647.3110

Quotation 149537  
 Page 3 / 8 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>3</b> -ALLA: Allante Free (Global) A12F: 1-Gibraltar <b>Arm Type (45):</b> 4J: A-Height Adj., Kidney Shaped Comfort Foam Armcap, Pad Rotate <b>Frame Finish (20):</b> BK: F-Black (TBL) <b>Caster Type or Leg Type (60):</b> C10: C-(STD) Black, 2" Integrated Dual Wheel Caster <b>Seat Foam (70):</b> SF: M-Standard Seat Foam <b>Packaging Type (75):</b> PK: M-(STD) RTA Code in Pricebook per Model GLOBAL <b>Tag For</b> Investigator Office 132 2512-3			
<b>Sub Total</b>			863.88
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>863.88</b>

Patrol Open Office 114

<b>4</b> 2512-3 - SAXON, Heavy Duty, High Back, Multi-Tilter, Fold Up/ Std Adj. Height T-arms, Vari-Width Arm Extensions are Std , Std Molded Black Base, Std 2" Integrated Dual Wheel Carpet Casters, 24/7 Applications, Weight Rated Up To 350 lbs. , GLOBAL SEATING USA <b>Textile (10 04):</b> -02: Grade 02 -ALLA: Allante Free (Global) A14F: 1-Garden Green <b>Arm Type (45):</b> 4J: A-Height Adj., Kidney Shaped Comfort Foam Armcap, Pad Rotate <b>Frame Finish (20):</b> BK: F-Black (TBL) <b>Caster Type or Leg Type (60):</b> C10: C-(STD) Black, 2" Integrated Dual Wheel Caster <b>Seat Foam (70):</b> SF: M-Standard Seat Foam <b>Packaging Type (75):</b>	6	863.88	5,183.28
--	---	--------	----------

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
 6812 fairgrounds pkwy  
 san antonio, texas 78238  
 p: 210.647.8800  
 f: 210.647.3110

Quotation 149537  
 Page 4 / 8 (cont'd)

Description	Quantity	Unit Price	Extended Price
<b>4</b> PK: M-(STD) RTA Code in Pricebook per Model GLOBAL Tag For Patrol Open Office 114 2512-3			
<b>Sub Total</b>			5,183.28
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>5,183.28</b>

Patrol Supervisor 118			
<b>5</b> 2512-3 - SAXON, Heavy Duty, High Back, Multi-Tilter, Fold Up/ Std Adj. Height T-arms, Vari-Width Arm Extensions are Std , Std Molded Black Base, Std 2" Integrated Dual Wheel Carpet Casters, 24/7 Applications, Weight Rated Up To 350 lbs. , GLOBAL SEATING USA <b>Textile {10 04}:</b> -02: Grade 02 ~ALLA: Allante Free (Global) A12F: 1-Gibraltar <b>Arm Type {45}:</b> 4J: A-Height Adj., Kidney Shaped Comfort Foam Armcap, Pad Rotate <b>Frame Finish {20}:</b> BK: F-Black [TBL] <b>Caster Type or Leg Type {60}:</b> C10: C-(STD) Black, 2" Integrated Dual Wheel Caster <b>Seat Foam {70}:</b> SF: M-Standard Seat Foam <b>Packaging Type {75}:</b> PK: M-(STD) RTA Code in Pricebook per Model GLOBAL Tag For Patrol Supervisor 118 2512-3	1	863.88	863.88
<b>Sub Total</b>			863.88
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>863.88</b>

Supervisor 109			
<b>6</b> 2512-3 - SAXON, Heavy Duty, High Back, Multi-Tilter, Fold Up/ Std Adj. Height T-arms, Vari-Width Arm Extensions are Std , Std Molded Black Base, Std 2" Integrated Dual Wheel Carpet Casters, 24/7 Applications, Weight Rated Up To 350 lbs. , GLOBAL SEATING USA <b>Textile {10 04}:</b>	1	863.88	863.88

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



texaswilson.com  
 6812 fairgrounds pkwy  
 san antonio, texas 78238  
 p :: 210.647.8800  
 f :: 210.647.3110

Quotation 149537  
 Page 5 / 8 (cont'd)

Description	Quantity	Unit Price	Extended Price
<b>6</b> ~02: Grade 02 ~ALLA: Allante Free (Global) A12F: 1-Gibraltar <b>Arm Type {45}:                      4J: A-Height Adj., Kidney Shaped Comfort Foam Armcap,                      Pad Rotate  <b>Frame Finish {20}:                      BK: F-Black [TBL]  <b>Caster Type or Leg Type {60}:                      C10: C-(STD) Black, 2" Integrated Dual Wheel Caster  <b>Seat Foam {70}:                      SF: M-Standard Seat Foam  <b>Packaging Type {75}:                      PK: M-(STD) RTA Code in Pricebook per Model                      GLOBAL                      Tag For Supervisor 109                      2512-3                 </b></b></b></b></b>			
<b>Sub Total</b>			863.88
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>863.88</b>

Traffic Bureau Supervisor 115

<b>7</b> 2512-3 - SAXON, Heavy Duty, High Back, Multi-Tilter, Fold Up/ Std Adj. Height T-arms, Vari-Width Arm Extensions are Std , Std Molded Black Base, Std 2" Integrated Dual Wheel Carpet Casters, 24/7 Applications, Weight Rated Up To 350 lbs. , GLOBAL SEATING USA <b>Textile {10}04):                      ~02: Grade 02                      ~ALLA: Allante Free (Global)                      A12F: 1-Gibraltar  <b>Arm Type {45):                      4J: A-Height Adj., Kidney Shaped Comfort Foam Armcap,                      Pad Rotate  <b>Frame Finish {20):                      BK: F-Black [TBL]  <b>Caster Type or Leg Type {60):                      C10: C-(STD) Black, 2" Integrated Dual Wheel Caster  <b>Seat Foam {70):                      SF: M-Standard Seat Foam                 </b></b></b></b></b>	1	863.88	863.88
---	---	--------	--------

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
 6812 fairgrounds pkwy  
 san antonio, texas 78238  
 p :: 210.647.8800  
 f :: 210.647.3110

**Quotation 149537**  
 Page 6 / 8 (cont'd)

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>7 Packaging Type {75}:            PK: M-(STD) RTA Code in Pricebook per Model            GLOBAL            Tag For Traffic Bureau Supervisor 115            2512-3</b>			
<b>Sub Total</b>			863.88
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>863.88</b>
<b>Quotation Totals</b>			
<b>Sub Total</b>			14,685.96
TEXAS NON-TAXABLE			0.00
<b>Grand Total</b>			<b>14,685.96</b>

*Select images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.*

End of Quotation

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
 6612 fairgrounds pkwy  
 san antonio, texas 78238  
 p :: 210.647.8800  
 f :: 210.647.3110

Quotation 149537  
 Page 7 / 8 (cont'd)

Item 30.

## Finish Summary

Product Type	Finish Group Description	Finish Description	Finish
	Arm Type {45}	A-Height Adj., Kidney Shaped Comfort Foam Armcap, Pad Rotate	No Image Available
	Textile {10 04}	1-Gibraltar	No Image Available
	Textile {10 04}	1-Garden Green	No Image Available
	Frame Finish {20}	F-Black [TBL]	No Image Available
	Caster Type or Leg Type {60}	C-(STD) Black, 2" Integrated Dual Wheel Caster	No Image Available
	Packaging Type {75}	M-(STD) RTA Code in Pricebook per Model	No Image Available
	Seat Foam {70}	M-Standard Seat Foam	No Image Available

*Select images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.*

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
6812 fairgrounds pkwy  
san antonio, texas 78238  
p: 210.647.8800  
f: 210.647.3110

Quotation 149537  
Page 8 / 8 (cont'd)

Item 30.

### UNIFORM CONDITIONS OF SALE

05/01/19 #104A

1. Prices quoted are valid for a period of thirty days (30) unless otherwise indicated.
2. Payments are due upon receipt. Customer agrees to pay Texas Wilson in full for any portion of the merchandise Customer has received. Merchandise held in Texas Wilson's warehouse over 25 days will be invoiced to the Customer.
3. Texas Wilson has the ability to charge interest on any past due invoice amounts at the highest rate permitted by applicable law. In the event that Texas Wilson retains legal counsel to collect any past-due payments, customer agrees to pay reasonable legal or collection fees, plus court costs and other disbursements required for the collection of past-due debt of Customer.
4. A customer representative must be present at time of delivery of goods to sign for and acknowledge count and condition of the merchandise being delivered. After delivery of merchandise all risk of loss or damage shall pass to the customer, including, but not limited to any loss or damage by weather, other trades, other person, customer, fire or other elements. The customer agrees to hold Texas Wilson harmless from loss for any and all reasons.
5. Orders may not be canceled once the manufacturer receives the order unless said manufacturer(s) agrees in writing to accept the cancellation.
6. Texas Wilson continually expedites orders and has influence with manufacturers' delivery schedules, however, we shall not be responsible for manufacturers' lead times or freight companies' delivery time and shall not be liable for any failure delay or interruption in performance caused by strikes, fires, shortages of labor or materials, or any other cause beyond our control. The Customer cannot cancel any order due to lead-time or delayed delivery unless we receive written authorization from the manufacturer.
7. Merchandise may not be returned for refund of purchase price, credit or replacement except upon the specific written approval of Texas Wilson.
8. Texas Wilson is not liable for any failure, delay or interruption in the performance of this contract, which may result due to causes beyond our control. Delays beyond our control shall not release the customer from their obligations to accept and pay for the merchandise.
9. Pricing for orders is based on shipping product direct to the location designated by the customer where it will be unloaded and installed by Texas Wilson, unless otherwise specified. If the product is diverted to Texas Wilson's warehouse, the cost of the additional handling may be passed on to the customer.
10. If a Customer is not ready to receive or accept the merchandise upon its arrival from the manufacturer, Texas Wilson will store it for a fee of 85 cents per square foot per month or portion thereof. The charge per square foot may be subject to change.
11. Installation, if applicable, will be performed during Texas Wilson's regular (non holiday) business hours and business days. If installation is required outside of these times, the Customer shall be required to pay Texas Wilson additional charges for this work.
12. Texas Wilson accepts no responsibility for the accuracy or practicality thereof, if the products and quantities are specified or inventoried by others.
13. All responsibilities involving modifications of the building structure or electrical connection, which incorporates product specified herein, shall be borne by the Customer.
14. All new merchandise sold by Texas Wilson is warranted per manufacturer's stated warranty. If the merchandise is defective due to workmanship or material, Texas Wilson will either repair or replace the merchandise. The Customer must promptly notify Texas Wilson in writing of any claim with respect to defects in the merchandise by specifically noting the alleged defect in the merchandise and affording Texas Wilson and the manufacturer a reasonable opportunity to examine the merchandise and investigate the alleged defect. Under no circumstance shall Texas Wilson be liable for damage beyond the Purchase Price paid by Buyer for such defective merchandise.
15. Texas Wilson will warrant their shop services for a period of 12 months from date of delivery.
16. Texas Wilson carries all insurance coverage common to and considered necessary for the operation of a multi-line office furniture dealership. Certificates of Insurance will be provided upon request prior to contract. Should any additional insurance and/or bid bond coverage be required, cost of such coverage will be invoiced to the customer as a separate charge. Said cost of additional insurance is in no way included in the pricing on our proposals.
17. Title to and ownership of all merchandise is and shall remain in Texas Wilson's name, notwithstanding delivery or possession of the customer, until the entire invoice is paid in full.
18. This agreement shall be governed in accordance with the laws of the State of Texas.
19. This agreement contains all the forms, provisions, conditions and warranties of the purchase agreement and no extension, modification, amendment or assignment of this agreement shall be valid unless approved in writing by an officer of Texas Wilson.
20. The Uniform Conditions of Sale are subject to change at any time at the discretion of Texas Wilson Office Furniture & Services.
21. Credit card transactions will incur a 3% buyer convince fee.

This is to certify that I have read and hereby agree to the Uniform Condition of Sale as stated in this document.

SELLER: TEXAS WILSON

Signature: \_\_\_\_\_

BUYER: \_\_\_\_\_

(Please Print Name): \_\_\_\_\_

Date: \_\_\_\_\_

(Please Print Title): \_\_\_\_\_

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



texaswilson.com  
 6612 fairgrounds pkwy  
 san antonio, texas 78238  
 p :: 210.647.8800  
 f :: 210.647.3110

**Quotation 149668**  
**Quote Date 07/07/23**  
**Customer MZAP10**  
**Terms C.O.D.**  
**Account Representative GLORIA RIVAS**

Item 30.

**Quote To**

Peter Geddes  
 City of Mission  
 1201 E 8th St  
 Patrol Station # 6  
 Mission TX 78572-5812

**Ship To**

Peter Geddes  
 City of Mission  
 1201 E 8th St  
 Patrol Station #6  
 Mission TX 78572-5812

Phone +1 (956) 580-8667

Phone +1 (956) 580-8667

Patrol Station # 6 - RECLINERS

**OPEN MARKET PRICING used on this quote mirrors the Contract TXMAS-18-7109 - End user Purchase pricing**

Installation on Quote 149536

Description	Quantity	Unit Price	Extended Price
<b>Day RM 142 - Open Market</b>			
<b>1 Duty- Built Recliner - FIRE FSF STATION FURNITURE.COM</b>  Duty-Built® Ultimate Firefighter Recliner, Rocking / Black - NO EMBLEM  Suitable for taller firefighters  Available in Non-rocking wallsaver design (5" wall clearance) or Rocking Full lumbar, leg and head support  Antimicrobial hospitality-grade synthetic leather (NO BONDED LEATHER) Can be safely disinfected with bleach + water solution  Tested to 400 lb. weight capacity  Furniture-grade plywood frame CNC routed for fit and strength  Proprietary metal seat box designed for added strength  Dimensions: 43"W x 42"D x 45"H Seating area dimensions: 22"SH x 21"SW x 22"SD  Open depth 73"	10	1,263.73	12,637.30

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_



texaswilson.com  
 6812 Fairgrounds pkwy  
 san antonio, texas 78238  
 p :: 210.647.8800  
 f :: 210.647.3110

**Quotation 149668**  
**Page 2 / 3 (cont'd)**

Item 30.

Description	Quantity	Unit Price	Extended Price
<b>1</b> Free from fire-retardant chemicals TEXAS <b>Tag For</b> Day RM 142 - Open Market Duty- Built Recliner			
<b>Sub Total</b>			12,637.30
TEXAS NON-TAXABLE			0.00
<b>Total</b>			<b>12,637.30</b>
<b>Quotation Totals</b>			
<b>Sub Total</b>			12,637.30
TEXAS NON-TAXABLE			0.00
<b>Grand Total</b>			<b>12,637.30</b>

End of Quotation

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_



texaswilson.com  
6512 Fairgrounds plwy  
san antonio, texas 78238  
p: 210.647.8800  
f: 210.647.3110

Quotation 149668  
Page 3 / 3 (confd)

**UNIFORM CONDITIONS OF SALE**

05/01/19 #104A

1. Prices quoted are valid for a period of thirty days (30) unless otherwise indicated.
2. Payments are due upon receipt. Customer agrees to pay Texas Wilson in full for any portion of the merchandise Customer has received. Merchandise held in Texas Wilson's warehouse over 25 days will be invoiced to the Customer.
3. Texas Wilson has the ability to charge interest on any past due invoice amounts at the highest rate permitted by applicable law. In the event that Texas Wilson retains legal counsel to collect any past due payments, customer agrees to pay reasonable legal or collection fees, plus court costs and other disbursements required for the collection of past due debt of Customer.
4. A customer representative must be present at time of delivery of goods to sign for and acknowledge count and condition of the merchandise being delivered. After delivery of merchandise all risk of loss or damage shall pass to the customer, including, but not limited to any loss or damage by weather, other trades, other person, customer, fire or other elements. The customer agrees to hold Texas Wilson harmless from loss for any and all reasons.
5. Orders may not be canceled once the manufacturer receives the order unless said manufacturer(s) agrees in writing to accept the cancellation.
6. Texas Wilson continually expedites orders and has influence with manufacturers' delivery schedules, however, we shall not be responsible for manufacturers' lead-times or freight companies' delivery time and shall not be liable for any failure delay or interruption in performance caused by strikes, fires, shortages of labor or materials, or any other cause beyond our control. The Customer cannot cancel any order due to lead-time or delayed delivery unless we receive written authorization from the manufacturer.
7. Merchandise may not be returned for refund of purchase price, credit or replacement except upon the specific written approval of Texas Wilson.
8. Texas Wilson is not liable for any failure, delay or interruption in the performance of this contract, which may result due to causes beyond our control. Delays beyond our control shall not release the customer from their obligations to accept and pay for the merchandise.
9. Pricing for orders is based on shipping product direct to the location designated by the customer where it will be unloaded and installed by Texas Wilson, unless otherwise specified. If the product is diverted to Texas Wilson's warehouse, the cost of the additional handling may be passed on to the customer.
10. If a Customer is not ready to receive or accept the merchandise upon its arrival from the manufacturer, Texas Wilson will store it for a fee of 85 cents per square foot per month or portion thereof. The charge per square foot may be subject to change.
11. Installation, if applicable, will be performed during Texas Wilson's regular (non holiday) business hours and business days. If installation is required outside of these times, the Customer shall be required to pay Texas Wilson additional charges for this work.
12. Texas Wilson accepts no responsibility for the accuracy or practicality thereof, if the products and quantities are specified or inventoried by others.
13. All responsibilities involving medications of the building structure or electrical connection, which incorporates product specified herein, shall be borne by the Customer.
14. All new merchandise sold by Texas Wilson is warranted per manufacturer's stated warranty. If the merchandise is defective due to workmanship or material, Texas Wilson will either repair or replace the merchandise. The Customer must promptly notify Texas Wilson in writing of any claim with respect to defects in the merchandise by specifically noting the alleged defect in the merchandise and affording Texas Wilson and the manufacturer a reasonable opportunity to examine the merchandise and investigate the alleged defect. Under no circumstance shall Texas Wilson be liable for damage beyond the Purchase Price paid by Buyer for such defective merchandise.
15. Texas Wilson will warrant their shop services for a period of 12 months from date of delivery.
16. Texas Wilson carries all insurance coverage common to and considered necessary for the operation of a multi-line office furniture dealership. Certificates of Insurance will be provided upon request prior to contract. Should any additional insurance and/or bid bond coverage be required, cost of such coverage will be invoiced to the customer as a separate charge. Said cost of additional insurance is in no way included in the pricing on our proposals.
17. Title to and ownership of all merchandise is and shall remain in Texas Wilson's name, notwithstanding delivery or possession of the customer, until the entire invoice is paid in full.
18. This agreement shall be governed in accordance with the laws of the State of Texas.
19. This agreement contains all the forms, provisions, conditions and warranties of the purchase agreement and no extension, modification, amendment or assignment of this agreement shall be valid unless approved in writing by an officer of Texas Wilson.
20. The Uniform Conditions of Sale are subject to change at any time at the discretion of Texas Wilson Office Furniture & Services.
21. Credit card transactions will incur a 3% buyer convince fee.

This is to certify that I have read and hereby agree to the Uniform Condition of Sale as stated in this document.

SELLER: TEXAS WILSON

Signature: \_\_\_\_\_

BUYER: \_\_\_\_\_

(Please Print Name): \_\_\_\_\_

Date: \_\_\_\_\_

(Please Print Title): \_\_\_\_\_

I acknowledge that I have read and accepted this contract and the complete conditions of sale.

ACCEPTED BY

TITLE

DATE



July 6, 2023  
 Rolanda Warren  
 Texas Wilson  
 San Antonio, TX  
 Project Name: Mission RGV Patrol Station #6

Dear Rolanda,

We are pleased to provide the following REVISED quote for product to be purchased under NCPA contract# 07-104. Customer must be registered with NCPA to purchase. Pricing is as follows:



**Product:** Pictor  
**Model:** VA100  
**Description:** Showcase with tempered glass, 2 side opening doors (on short sides) with cylinder lock, 4 fully adjustable glass shelves, and 2 LED spotlights, 2.3W.  
**Dimensions:** 71 11/16" H x 39 3/8" W x 15 3/4" D  
**Finish:** Black frame.  
**List Price/Each:** \$7,865.00  
**Discount:** 42%  
**Net Price/Each:** \$4,561.70  
**Quantity:** 1  
**Extended Net Price:** \$4,561.70

**Freight:** FOB Woodridge IL. Standard delivery for a single order and shipment for the above requirement is included in NCPA pricing. Accessorial charges (i.e. Call Before Delivery, Inside Delivery, Liftgate Service, Limited Access, Residential Delivery) are not included in freight and are additional.

**Please Note:** In light of the nationwide truck driver shortage, carriers are currently experiencing longer than normal transit times. We apologize for this but have no control over the situation once the product leaves our warehouse.

**Total Delivered Price: \$4,561.70 – [Tax Not Included]**

**Tax:** Not Included.

**Terms:** Net 30 days.

**Lead Time:** Standard lead time for this quote is 8-10 Weeks. Actual Lead Time may vary depending on when PO is received and will be provided on the Order Acknowledgement.

**Quote:** This price is good for a purchase order received no later than September 30, 2023.

**Dealer Commission:** 10% of product ordered.

Thank you for choosing Magnuson Group. We value your business and hope you will contact us if we can be of further assistance. We're available 8:00am until 5:00pm CST, Monday through Friday.

Sincerely,

MAGNUSON GROUP INC.

*Jennifer Aryee*

Jennifer Aryee, Lead, Customer Support & Relationship Team

1400 INTERNATIONALE PARKWAY WOODRIDGE, IL 60517-4942 • TEL 800.342.5725 • FAX 888.329.4729 • WWW.MAGNUSONGROUP.COM  
 Stites Gorman Associates | ryan@suegormanlp.com | felicia@suegormanlp.com



Global Furniture Group  
17 West Stow Road, PO Box 562, Marlton, New Jersey, USA 08053  
t 856.596.3390 or 800.220.1900 | f 856.596-5684 | globalfurnituregroup.com



June 20, 2023

To Whom It May Concern,

This letter is to serve as notification that Texas Wilson can sell Global Furniture Products (Global, Offices To Go, And Evolve) on Interlocal Purchasing System (TIPS).

If you have any questions about this matter please reach out to Robert Rutherford (Senior Territory Manager Austin, San Antonio, and West Texas). Robert can be reached at 512-845-6417 or [rrutherford@globalfurnituregroup.com](mailto:rrutherford@globalfurnituregroup.com)

Sincerely,

Robert Rutherford

global  
furniture  
group

## LIMITED LIFETIME WARRANTY

## HEALTHCARE

Global warrants that all commercial products are free from defects in material and workmanship for the life of the product to the original purchaser.

Global will repair or replace, at Global's option, as the sole remedy for any defect covered by the warranty. The warranty applies to products manufactured after March 22, 2016.

Global makes no warranty that any of its products are suitable for any particular purpose and makes no other warranties, express or implied, other than those set out here. As codes and standards vary from one jurisdiction to another, references to compliance are solely for convenience and without any representation as to accuracy or suitability. Users must verify the suitability of such information or product for their specific application. In no event shall Global be liable in either tort or contract for any loss or direct, special, incidental, consequential, or exemplary damages.

### General Healthcare Seating

Global's healthcare **warranty** for general seating covers all chair components including pneumatic cylinders, bases, casters, glides, frames, arms, plastic seats, backs and other structural components.

The warranty applies to single shift, standard usage, defined as a standard eight (8) hour day, four (40) hour week as noted with each model number.

Exceptions to the warranty for general seating are as follows:

- Foam, upholstery, textiles (as sampled on Global branded and textile program cards), mesh material and electrical devices are warranted for five (5) years.
- Control mechanisms are warranted for twelve (12) years.
- Heavy Duty Seating is not defined as General Healthcare Seating (see below for warranty exceptions).

### Heavy Duty / Bariatric Seating

Global offers products designed for multiple shift applications (24 hours a day / 7 days a week) and larger individuals, weighing up to 250 and/or 500 lbs or 750 lbs (depending on series and/or model). Global warrants these products for twelve (12) years to the original Purchaser. All components including control mechanisms, pneumatic cylinders, bases, casters, glides, frames, arms, plastic seats/backs, etc. are covered for 24/7 applications under the warranty. The exceptions are foam and textiles, which are covered for five (5) years. Fabric or upholstery material on these products must exceed 100,000 double rubs for the textile portion of the warranty to apply. Please refer to [www.globalfurnituregroup.com](http://www.globalfurnituregroup.com) for an up-to-date list of series and/or applicable models.

### Files, Desks, Modular Furniture, Tables, Panels & Accessories

Global warrants all components of metal storage and filing, laminate and wood veneer desks, laminate and wood veneer tables, metal leg components and panels for the lifetime of the product to the original Purchaser.

#### Seating Warranty Summary

Seating Type	Components Warranty For Original Purchaser	Use Time For Warranty Coverage	Exceptions
General healthcare seating	lifetime	8 hours/5 days per week	foam/upholstery/textiles/mesh/electrical devices - 5 Years control mechanisms - 12 years
Heavy duty / bariatric seating	12 years	24 hours/7 days per week	foam/upholstery/textiles - 5 years

#### Files, Desks, Modular Furniture, Tables & Accessories Warranty Summary

Product Type	Components Warranty For Original Purchaser	Exceptions
Metal storage and filing	lifetime	none
Laminate/wood veneer desks and modular furniture	lifetime	backboard textiles, electrical devices, task lights - 5 years
Boardroom, conference and training tables	lifetime	electrical devices - 5 years moving parts - 5 years

Global's healthcare warranty does not apply (for any product category) to the following:

- Normal or normal amount of wear and tear that can occur over time
- Failures which result from negligence, abuse, accident or misuse
- Failure to apply, install or maintain products according to Global's written instructions and warnings
- Modifications, attachments or repair methods not approved by Global
- Damage caused by a carrier in transit, or delivery/installation contractors
- The matching of colors, grains or textures (wood, leather, etc.) of natural materials
- Products exposed to extreme hot or cold temperatures or excessively dry or humid environments
- Colorfastness or the matching of color of textiles, dye lots of textile can vary
- Damage by markings or staining, damage by sharp objects or engraving from instruments
- Damage to textiles or laminate and wood surfaces/edges from exposure to sunlight (including UV rays)
- Products used for rental purposes
- Purchased parts are warranted for one (1) year
- Failure to follow specific cleaning and disinfecting instructions by the textile supplier

Warranty does not cover the costs of transportation or labor. Repair or replacement will be at Global's discretion.

### Textiles and Finishes

Global warrants Global branded textiles and Global carded textile programs inclusive of fabrics, vinyls and leather products for five (5) years. Global does not warrant OEM (Customer's Own Material) or GPM (Global Purchased Materials) that are customer specified materials, or graded-in and purchased by Global for a customer. For GPM or OEM products, please contact the textile supplier for performance information and warranty details. Please refer to our website at [www.globalfurnituregroup.com](http://www.globalfurnituregroup.com) for a link to the supplier's recommendation for cleaning and disinfecting procedures. Improper usage of disinfecting/cleaning products may void the warranty.

Global textiles and finishes are updated periodically to meet the demand and trends of the market. As a result, some textiles and finishes may be discontinued by Global or the manufacturer. In the event that a strike or finish is discontinued, Global will make every reasonable effort to provide an alternative product(s) of comparable function.



## Region XIV Education Service Center

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1850 Highway 351  
Abilene, TX 79601-4750  
325-675-8600  
FAX 325-675-8659

Thursday, September 1<sup>st</sup>, 2022

Magnuson Group  
ATTN: Colin Quackenbush  
1400 Internationale Pkwy  
Woodridge, IL 60517

Dear Colin:

Region XIV Education Service Center is happy to announce that Magnuson Group has been awarded an annual contract for Furniture based on the proposal submitted to Region XIV ESC.

The contract is effective immediately and will expire on September 30<sup>th</sup>, 2025. The contract can then be renewed annually for an additional five years, if mutually agreed on by Region XIV ESC and Magnuson Group.

We look forward to a long and successful partnership underneath this contract.

If you have any questions or concerns, feel free to contact m at 325-675-8600.

Sincerely,

A handwritten signature in cursive script that reads 'Shane Fields'.

Shane Fields  
Region XIV, Executive Director



**UC OFFICE FURNITURE AND RELATED SERVICES**  
Executive Summary

**Lead Agency:** University of California

**Solicitation:** #001218

**RFP Issued:** July 8, 2019

**Pre-Proposal Date:** July 25, 2019

**Response Due Date:** August 21, 2019

**Proposals Received:** #11

**Awarded to: Steelcase, Inc. – Purchasing Agreement #2019.001899**

The University of California, Office of the President (UC) issued RFP #001218 on July 8, 2019 to select a supplier to support UC locations including campuses, medical centers, national laboratories, the Office of the President its affiliates and California State College (CSU) for office furniture and related services.

The Regents of the University of California partnered with OMNIA Partners to include a national cooperative purchasing opportunity:

*The purpose of this Request for Proposal (the "RFP") is to invite qualified furniture manufacturers to prepare and submit proposals to the University of California ("UC") to provide Office Furniture ("Goods") and related services, either directly or through a subcontracted dealer network; such services to include (but are not limited to) design/consultation, delivery, and installation ("Services") (together, the "Goods and Services") all in accordance with Federal and State of California laws and the requirements of the UC as further detailed in this RFP. Potential proposers shall note, the UC has partnered with OMNIA Partners, Public Sector to make the resultant agreement a national cooperative agreement which public agencies, across the country, will be able to utilize.*

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- CalUSource website
- OMNIA Partners, Public Sector website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI
- The Advocate – New Orleans, LA
- New Jersey Herald, NJ
- Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Houston Community Newspapers, Cy Creek Mirror, TX
- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA
- Helena Independent Record, MT

On August 21, 2019 proposals were received from the following offerors:

- Allsteel Inc.
- The HON Company LLC
- Haworth
- Herman Miller, Inc.
- Irwin Seating Company
- Kimball Office, Inc.
- Knoll, Inc.
- Krueger International, Inc.
- Office Depot, Inc.
- Steelcase, Inc.
- Teknion LLC

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to award Kimball Office, Inc. Steelcase, Inc. and Herman Miller, Inc.

Contract includes:

- Systems Furniture, Freestanding, Storage, Seating, Tables, Architectural Elements, Accessories and Technology Support, Fixed Seating & Higher Education Classroom Furniture.
- Services for an additional fee: Design, Project Management, Asset Management, Demolition, Storage, Labor/Installation.

Term:

Initial five (5) year agreement from May 21, 2020 through April 30, 2024 with the option to renew for five (5) successive years (Renewal Terms), exercised individually, in combinations, and/or as a single block of 5 years through April 30, 2029.

Pricing/Discount: Discount off List.

OMNIA Partners, Public Sector Web Landing Pages:<https://www.omniapartners.com/publicsector/suppliers/steelcase/contract-documentation>

# The Interlocal Purchasing System

Purchasing Made Personal



Printed 7 July 2023

www.globalfurnituregroup.com



## Global Furniture Group

**EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM PO AND QUOTE MUST REFERENCE VENDOR'S TIPS CONTRACT NUMBER ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT**

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	17 West Stow Road	NAME Charlie Martin
CITY	Marlton	PHONE (866) 839-8477
STATE	NJ	FAX (866) 839-8472
ZIP	08053	EMAIL tips@tips-usa.com

**DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N      HUB: N**

### SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT | NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WY | PR

### Overview

*Global Industries, Inc., a part of the Global Furniture Group ("Global"), is a worldwide manufacturer and distributor of office, educational, institutional, hospitality, healthcare and specialty-markets furniture and related ergonomic accessories. Our vast product assortment and myriad options cover the needs of workplace, education, and healthcare facilities. The quality of our products is evidenced by our lifetime warranties.*

**AWARDED CONTRACTS "View EDGAR Doc" on Website**

<b>Contract</b>	<b>Comodity</b>	<b>Exp Date</b>	<b>EDGAR</b>
230301	Furniture, Furnishings, and Services	05/31/2028	See EDGAR Certification Doc.

**CONTACTS BY CONTRACTS****230301**

Katie Higgins	Contracts Supervisor	(856) 552-3784	khiggins@globalfurnituregroup.com
Randi Tirado	Contracts Specialist	(856) 596-3390	rtirado@globalfurnituregroup.com



MAGNUSON GROUP • 1400 INTERNATIONALE PARKWAY • WOODRIDGE, IL 60517-4942

July 5, 2023

Texas Wilson Office Furniture  
6812 Fairgrounds Pkwy  
San Antonio, TX 78238

Re: Authorized Magnuson Group Dealer

To Whom it May Concern:

This letter is to certify that Texas Wilson Office Furniture is an authorized dealer for Magnuson Group Inc. in good standing.

Texas Wilson Office Furniture, as our dealer, is authorized to bid and sell our entire product line under NCPA contract. All warranties will be honored on Magnuson Group Inc. products purchased through Texas Wilson Office Furniture.

Texas Wilson Office Furniture is authorized to provide installation service, warranty service work and/or maintenance service work.

If additional information is needed, please do not hesitate to contact us.

Sincerely,

MAGNUSON GROUP, INC.

A handwritten signature in cursive script that reads 'Cynthia G. Flores'.

Cynthia Flores  
Manager, Customer Support & Relationship Team

**From:** [Stewart, Melanie](#)  
**To:** [Rolanda Warren](#)  
**Subject:** RE: Mission Public Safety Station 6 Project REQUEST  
**Date:** Tuesday, June 20, 2023 10:28:13 AM

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Yes, Texas Wilson is authorized to use the OMNIA contract for Steelcase and AMQ products. AMQ is a Steelcase owned company.

Melanie

**Melanie Stewart, CBES**  
Steelcase  
Client Business Manager  
San Antonio Market  
713.320.3537  
[Mstewar2@steelcase.com](mailto:Mstewar2@steelcase.com)  
[Steelcase.com](http://Steelcase.com)

**From:** Rolanda Warren <[rwarren@texaswilson.com](mailto:rwarren@texaswilson.com)>  
**Sent:** Tuesday, June 20, 2023 10:24 AM  
**To:** Stewart, Melanie <[MSTEWAR2@steelcase.com](mailto:MSTEWAR2@steelcase.com)>; Jamie Manceaux <[Jamie@amqsolutions.com](mailto:Jamie@amqsolutions.com)>  
**Subject:** Mission Public Safety Station 6 Project REQUEST

Good morning Melanie, Jamie,

Gloria is working on the referenced project and will be utilizing the OMNIA contract for Steelcase and AMQ.

We need a letter or email stating that Texas Wilson is an authorized STC and AMQ dealer to sell on your OMNIA contract.

Her presentation is tomorrow, so receiving today would be GREAT!

THX

Rolanda Warren  
asst director customer sales support

6812 fairgrounds pkwy  
san antonio, tx 78238  
m :: 210-689-1190  
w :: 210-647-2058