



## **AGENDA**

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Tuesday, June 9, 2026 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas to consider the following matters.

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

### **REGULAR MEETING**

#### **CALL TO ORDER AND ESTABLISH QUORUM**

#### **INVOCATION AND PLEDGE ALLEGIANCE**

#### **DISCLOSURE OF CONFLICT OF INTEREST**

#### **PRESENTATIONS**

1. Recognition of Sharyland Rattlers Baseball Team - Hernandez
2. Proclamation - Elder Abuse Prevention Month - Carrillo
3. Proclamation - Men's Health Month - Carrillo
4. Report from Mission Economic Development Corporation - Teclo Garcia
5. Departmental Reports – Terrazas / A. Garcia
6. Citizen's Participation on Specific Agenda Items – Garza

#### **ANNOUNCEMENTS - CITY COUNCIL / CITY MANAGER**

#### **PUBLIC HEARING**

#### **PLANNING & ZONING RECOMMENDATIONS**

7. Conduct a public hearing and consideration of a Conditional Use Permit for a Home Occupation for the Sale of Firearms – Shooters Haven in a (R-1) Single Family District, being Lot 7, Glenwood Terrace Subdivision, located at 2309 Brock Street, Applicants: Shooters Haven, c/o Randy C. Davila & Ana G. Bazaldua, Adoption of Ordinance #\_\_\_\_\_ - Cervantes

#### **CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

8. Approval of Minutes – Carrillo  
Regular Meeting – May 26, 2026
9. Acknowledge Receipt of Minutes – Terrazas / A. Garcia  
Citizen’s Advisory Committee – March 26, April 29, 2026  
Mission Civil Service Commission – February 26, 2026  
Planning and Zoning Commission – May 6, 2026  
Speer Memorial Library Board – March 10, 2026  
Traffic Safety Committee – March 19, 2026
10. Discussion and possible action on matters related to the approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District for Summer Pool Use – Bentsen
11. Discussion and possible action on matters related to the approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District for use of Tom Landry Stadium – Bentsen
12. Discussion and possible action on matters related to the authorization to accept the FY 2025 Patrick Leahy Bulletproof Vest Partnership Grant from the Bureau of Justice Assistance, in the amount of \$57,166.20 - Torres
13. Discussion and possible action on matters related to Resolution# \_\_\_\_ authorizing the submittal of a grant application for the FY25 FP&S Grant through the U.S. Department of Homeland Security (DHS) in the amount not to exceed \$124,700, requiring a 5% local cost share in the amount of \$5,938 - Elizalde
14. Discussion and possible action on matters related to the authorization to submit a grant application for the Rio Grande Valley Policy Initiative Program to the Hogg Foundation for Mental Health in the amount of \$210,000 with no match requirement – Elizalde.
15. Discussion and possible action on matters related to Resolution# \_\_\_\_ authorizing the submittal of a grant application for the FY25 AFG Program through the U.S. Department of Homeland Security in the amount not to exceed \$462,654, with a required 10% cost share of \$42,059 – Elizalde.

## **APPROVALS AND AUTHORIZATIONS**

16. Discussion and possible action on matters related to seeking council direction on the implementation of a speed hump in the area of Cimarron Drive and Rio Grande Drive, in accordance with the City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354 – Torres
17. Discussion and possible action on matters related to the approval of Ordinance No. \_\_\_\_ providing for a Four-Way Stop intersection at S. Inspiration Road and One Mile South - Torres
18. Discussion and possible action on matters related to the acceptance of the conveyance of two tracts of land totaling 7.85 acres from the Mission Economic Development Authority, Inc.; authorizing Mayor to execute a Special Warranty Deed, and providing an effective date – T. Garcia

19. Discussion and possible action on matters related to the authorization of staff to award and enter into a contract with GrantWorks, Inc. for Grant Writing, Administration, Management, and Consulting Services pertaining to RFP 26-410-05-13 - Elizalde
20. Discussion and possible action on matters related to Resolution# \_\_\_\_ authorizing the submittal of a grant application for the FY25 SAFER Program through the U.S. Department of Homeland Security (DHS) in the amount of \$683,782, with a required cost share of 25% for years one and two, and 65% for year three for a total cost share of \$265,696 - Elizalde.
21. Discussion and possible action to hear presentations, select a firm for Delinquent Tax Collection Services under RFP No. 26-361-04-20, and authorize the Co-Interim City Manager to negotiate and execute a contract and all related documents incident thereto - Roman
22. Discussion and possible action on matters related to presentation of unaudited Financial Statements for the month of April 2026 – Roman
23. Discussion and possible action on matters related to the presentation and selection of a firm for Insurance Consulting Services (RFQ No. 26-446-06-01) and authorization for the Co-Interim City Manager to negotiate and execute a contract and any related documents incident thereto.- Munguia
24. Discussion and possible action to approve an Ordinance # \_\_\_\_\_ amending Chapter 14, “Animals,” of the City of Mission Code of Ordinances by adding Article VIII, “Wildlife Habitat Areas”; authorizing the designation of wildlife habitat areas by separate ordinance, authorizing related public safety measures, warning signage, reasonable access restrictions, and enforcement; and providing for codification, publication, severability, and an effective date - Martinez
25. Discussion and possible action to approve an ordinance # \_\_\_\_\_ designating the stormwater retention/detention pond and associated shoreline habitat located generally within the 1000 block of Casino Drive, Mission, Hidalgo County, Texas, as the “Casino Drive Wildlife Habitat Area” pursuant to Chapter 14, Article VIII of the City of Mission Code of Ordinances; authorizing public safety signage, reasonable access restrictions, monitoring, and related administrative measures; preserving the City’s authority to operate and maintain stormwater and drainage infrastructure; and providing for publication, severability and an effective date - Martinez

## **UNFINISHED BUSINESS**

26. Tabled 05-26-2026- Discussion and possible action on matters related to approval of Ordinance No. \_\_\_\_\_ repealing Ordinance No. 5035 (Mission Historical Preservation Commission Ordinance), abolishing the Historic Preservation Commission, creating a Historic Preservation Advisory Committee, and providing for related matters, pursuant to City Council direction from Executive Session on May 12, 2026. – A. Garcia

## **EXECUTIVE SESSION**

1. Consultation and deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, compensation, resignation, complaints involving, or dismissal of public officers and employees, including discussions regarding City organizational structure, staffing matters, Council-appointed officials, and related personnel issues pursuant to Texas Government Code § 551.074.

2. Consultation with legal counsel and deliberation regarding governance matters, Council operations, duties and responsibilities of elected officials, charter interpretation, ethics matters, board and commission appointments, intergovernmental relations, and other matters involving the official conduct or responsibilities of the City Council pursuant to Texas Government Code §§ 551.071 and 551.074.
3. Deliberation regarding the purchase, exchange, lease, value, acquisition, disposition, development, use, or potential acquisition or disposition of real property interests and related negotiations pursuant to Texas Government Code § 551.072.
4. Consultation with the City Attorney regarding pending or contemplated litigation, settlement offers, contractual matters, legal risks, privileged communications, statutory interpretation, charter interpretation, enforcement matters, and other legal issues in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Act pursuant to Texas Government Code § 551.071.
5. Discussion regarding complaints, grievances, allegations, administrative investigations, workplace conduct matters, and related personnel or employment issues involving City officers or employees pursuant to Texas Government Code §§ 551.071 and 551.074.

**POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

**ADJOURNMENT**

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 03rd day of June, 2026 and will remain posted continuously for at least three business days preceding the scheduled date of said meeting, in compliance with Chapter 551 of the Government Code.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

## NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **09th day of June, 2026** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **03rd day of June, 2026** this Notice was emailed to news media who had previously requested such notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street on said date and will remain posted continuously for at least three business days preceding the scheduled date of said meeting, in compliance with Chapter 551 of the Government Code.

  
 \_\_\_\_\_  
 Anna Carrillo, City Secretary

# Proclamation

## City of Mission



**WHEREAS**, older adults and people with disabilities of diverse backgrounds contribute to the wellbeing of this city by working, caregiving, volunteering and actively preserving customs, rituals, and traditions; and

**WHEREAS**, abuse of older adults and people with disabilities is a community concern, affecting thousands of people across Texas; and

**WHEREAS**, there were 125,382 reports of abuse older adults and people with disabilities in Texas in 2025; and

**WHEREAS**, abuse against older adults and people with disabilities is grossly underreported because of social stigma, embarrassment, and fear; and

**WHEREAS**, adult abuse effects men and women of all income and ability levels, all cultural and ethnic backgrounds, in all communities; and

**WHEREAS**, elder abuse is everyone’s business, it’s important to strengthen our efforts to prevent, report and address elder abuse.

**NOW, THEREFORE**, We the City Council of the City of Mission do hereby proclaim the month of June 2026 to be:

### ***“Elder Abuse Awareness Month”***

In in the City of Mission and urge all residents to work together to reduce abuse and neglect of older adults and people with disabilities.

**PROCLAIMED** on this the 9<sup>th</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

\_\_\_\_\_  
Jessica Ortega, Councilwoman

\_\_\_\_\_  
Ruben Plata, Mayor Pro Tem

\_\_\_\_\_  
Marissa Ortega Gerlach, Councilwoman

\_\_\_\_\_  
Alberto Vela, Councilman

# Proclamation

## City of Mission



**WHEREAS**, men live an average of five years less than women, in spite of advances in medical technology and research; and

**WHEREAS**, educating the public and health care providers about the importance of healthy lifestyle and early detection of male health problems will result in reducing rates of mortality from disease; and

**WHEREAS**, men who are educated about the value of preventative health will be more likely to participate in health screenings; and

**WHEREAS**, awareness is needed on a broad range of men’s health issues, including heart disease, diabetes, prostate, testicular and colon cancer, breast cancer; and

**WHEREAS**, while breast cancer is known predominately as a leading cause of death for women, it is important to realize that in some cases it can also affect men; and

**WHEREAS**, Mission Regional Medical Center and its clinics, include Monarch Family Medicine and Mission Heart & Vascular, provide important medical check-ups for men, as well as encouraging healthier lifestyles and regular exercise; and

**WHEREAS**, Mission Regional Medical Center provides free screening mammograms for both women and men who are uninsured and need such a screening, utilizing funds generated through the annual “Mission Pink” community event; with this charity event sponsored by Mission Regional Medical Center, in partnership with the City of Mission year-after-year;

**NOW, THEREFORE** we the City Council of the City of Mission do hereby, extend our deepest respect for survivors and those advocating for prevention and cures for a broad range of men’s health issues, and in so doing hereby proclaim June 2026 as:

### “MEN’S HEALTH MONTH”

**PROCLAIMED** on this the 9<sup>th</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

\_\_\_\_\_  
Jessica Ortega, Councilwoman

\_\_\_\_\_  
Ruben Plata, Mayor Pro Tem

\_\_\_\_\_  
Marissa Ortega Gerlach, Councilwoman

\_\_\_\_\_  
Alberto Vela, Councilman



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Juan Pablo "JP" Terrazas / Andy Garcia – Assistant City Managers

**AGENDA ITEM:** Departmental Reports – Terrazas / A. Garcia

**NATURE OF REQUEST:**

- Grants – May 2026
- CDBG – March, April 2026
- Mission Event Center – March, April 2026
- 311 – May 2026
- Civil Service – May 2026
- Information Technology – May 2026
- RGV Veterans State Cemetery – May 2026
- City Secretary – May 2026

**BUDGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JP7 / AG*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



**Grants** Activity Report- May 2026

Grant Name	Funding Agency	Department	Application Amount	Matching Amount	Due Date	Status
FY25 SHSP LETPA	OOG	Police	\$ 50,000	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Fire	\$ 200,527	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Police	\$ 100,000	None		Submitted-Tracking
FY25 SHSP LETPA	OOG	Fire	\$ 158,900	None		Submitted-Tracking
Resilient Communities Program	TX GLO	Planning	\$ 250,000	None		Submitted-Tracking
FY23 FMA-Spike and Jupitar Construction	TWDB/FEMA	Executive	\$ 9,056,388	10%		Submitted-Tracking
FY23 FMA-Astroland Construction	TWDB/FEMA	Executive	\$ 3,886,409	10%		Submitted-Tracking
FY27 General Victim Assistance	OOG	Police	\$ 50,000	20%		Submitted-Tracking
FY27 Body Worn Camera Program	OOG	Police	\$ 40,000	25%		Submitted-Tracking
FY27 Peace Officer Mental Health	OOG	Fire	\$ 73,550	None		Submitted-Tracking
FY27 Criminal Justice Grant	OOG	Police	\$ 250,000	None		Submitted-Tracking
FY27 Peace Officer Mental Health	OOG	Police	\$ 410,000	None		Submitted-Tracking
FY27 Project Safe Neighborhood	OOG	Police	\$ 650,000	None		Submitted-Tracking
FY27 State Crisis Intervention Grant	OOG	Police	\$ 200,000	None		Submitted-Tracking
FY27 Juvenile Justice & Youth Diversion	OOG	Police	\$ 200,000	None		Submitted-Tracking
FY25 SHSP LETPA	OOG	Police	\$ 110,000	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Police	\$ 100,000	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Fire	\$ 50,000	None		Submitted-Tracking
FY25 SHSP LETPA	OOG	Fire	\$ 50,000	None		Submitted-Tracking
FY27 Operation Lone Star Grant	OOG	Police	\$ 3,000,000	None		Submitted-Tracking
FY27 Operation Lone Star Grant	OOG	Fire	\$ 2,000,000	None		Submitted-Tracking
FY27 Border Zone Fire Department	OOG	Fire	\$ 250,000	None		Submitted-Tracking
Animal Welfare Organization	Petco Love	Health	\$ 50,000	None		Submitted-Tracking
FY25 Edward Byrne Memorial Justice Assistance Grant Program (JAG)	DOJ	Police	\$ 15,749.00	None		Submitted-Tracking



**Grants Activity Report- May 2026**

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
FY26-27 Solid Waste Grant	LRGVDC	Sanitation	\$ 30,000	\$ 30,000	10%	Awarded/Active
FY26 General Victim Assistance Program	OOG	Police	\$ 40,000	\$ 40,000	None	Awarded/Active
FY26 Rifle-Resistant Body Armor	OOG	Police	\$ 278,747.10	\$ 194,862.48	None	Awarded/Active
FY26 Border Zone Fire Department	OOG	Fire	\$ 250,000	\$ 234,604.98	None	Awarded/Active
FY25 Fire Responder Mental Health	OOG	Fire	\$ 70,000	\$ 70,000	20% (In-Kind)	Awarded/Active
FY26 Operation Lone Star Grant	OOG	Police	\$ 1,839,262.35	\$ 350,000	None	Awarded/Active
FY26 Body Worn Camera	OOG	Police	\$ 37,500	\$ 28,125	25%	Awarded/Active
OVAG-Victim Services	OAG	Police	\$ 49,500	\$ 49,500	None	Awarded/Active
FY22 Building Resilient Infrastructure and Communities (Bric)	TDEM	Executive	\$ 415,000	\$ 404,710	25%	Awarded/Active
Energy Efficiency & Conservation Grant	DOE	Executive	\$ 140,450	\$ 140,450	None	Active/Awarded
Recreational Trails Grant	TPWD	Parks	\$ 250,000	\$ 250,000	20%	Awarded/Active
FY25 Rifle Resistant Body Armor	OOG	Police	\$ 189,505	\$ 47,325	None	Awarded/Active
FY24 Operation Stonegarden	OOG	Police	\$ 300,000	\$ 300,000	None	Award/Active
FY25 Project Safe Neighborhood	OOG	Police	\$ 49,680	\$ 49,680	None	Awarded/Active
FY24 Edward Byrne Memorial Justice Assistance Grant (JAG)	BJA	Police	\$ 12,134	\$ 12,134	None	Awarded/Active
FY25 Local Border Security Program	OOG	Police	\$ 180,000	\$ 180,000	None	Awarded/Active
DWI Phlebotomy Program Grant	TXDOT	Police	\$ 187,557.88	\$ 187,557.88	20%	Awarded/Active
FY22 FEMA Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 288,000	\$ 288,000	10%	Awarded/Active
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1,771,398.16	\$ 1,000,000	25%	Awarded/Active
FY23 Transportation Alternatives	RGVMPD	Executive	\$ 200,000	\$ 200,000	25%	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 999,162	1%	Awarded/Active
Trail Connectivity Project	VBLLF	Park	\$ 500,000	\$ 500,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38	\$ 229,962.91	(Year 1) 20%	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000	\$ 20,000	None	Awarded/Active
				Grand Total: \$	6,803,311	

**COMMUNITY DEVELOPMENT DEPARTMENT  
PROGRESS REPORT FISCAL YEAR 10/01/2025 -- 09/30/2026**

Item 5.

AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MARCH, 2026 - UNOFFICIAL				
	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
<b>AMIGOS DEL VALLE, INC.</b>		Received Feb. invoice for \$2,067.64			
\$25,000.00	\$2,067.20		\$13,152.56	53%	\$11,847.44
Funds will be utilized to provide meals to homebound seniors.		<b>Serviced YTD 19 Meals Served YTD 2,036</b>			
<b>AREA AGENCY ON AGING</b>		Received Feb. invoice for \$500.00			
\$4,000.00	\$500.00		\$500.00	13%	\$3,500.00
Funds will be utilized to provide assist to seniors with minor repairs/modifications and medical supplies.		<b>Serviced YTD 1</b>			
<b>AGING &amp; DISABILITY RESOURCE CENTER</b>		Received Feb. invoice for \$500.50			
\$4,000.00	\$500.50		\$500.50	13%	\$3,499.50
Funds will be utilized to assist low-income and/or disable individuals with health maintenance services and minor repairs.		<b>Serviced YTD 1</b>			
<b>COMFORT HOUSE</b>		Received Oct.-Nov. 2025 invoices for \$5,000.00, exhausting all funds awarded.			
\$5,000.00	\$5,000.00		\$5,000.00	100%	\$0.00
Funds will be utilized to provide 24 hour palliative care to patients who have a prognosis of 4 months or less to live.		<b>Serviced YTD 1</b>			
<b>CASA OF HIDALGO COUNTY, INC.</b>		Agency exhausted all funds awarded.			
\$1,000.00	\$0.00		\$1,000.00	100%	\$0.00
Funds will be utilized for expenses generated in advocating for children.		<b>Serviced YTD 21</b>			
<b>SILVER RIBBON</b>		Agency serving clients and gathering required documents to submit request.			
\$3,000.00	\$0.00		\$0.00	0%	\$3,000.00
Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.		<b>Serviced YTD 0</b>			
<b>PARKS &amp; RECREATION DEPARTMENT</b>					
\$53,000.00	\$0.00	Dept. ready to order, pending waiver clearance from HUD on the BABA regulations.	\$0.00	0%	\$53,000.00
Funds will be utilized to install 21 Solar Lights throughout Catholic War Veterans (CWV) Park					
<b>PUBLIC WORKS DEPARTMENT</b>					
\$401,562.00	\$0.00	Dept. preparing to bidding out project.	\$0.00	0%	\$401,562.00
Funds will be utilized for the rehabilitation of sanitary sewers/manholes Phase 2					
<b>FIRE DEPARTMENT</b>					
\$12,000.00	\$0.00	Dept. order the inflatable fire safety house and pending delivery and invoice to process.	\$0.00	0%	\$12,000.00
Funding will be utilized to purchase an inflatable fire safety house to provide fire safety workshops.					
<b>FIRE DEPARTMENT</b>					
\$220,000.00	\$0.00	Department obtaining quotes from various companies.	\$0.00	0%	\$220,000.00
Funding will be utilized to purchase portable communication devices to replace old equipment.					
<b>PLANNING &amp; CODE ENFORCEMENT DEPT.</b>					
\$37,139.00	\$0.00	Pending Environmental Clearance.	\$0.00	0%	\$37,139.00
Funding will be utilized to demolish approximately 13 dilapidated/unsafe structures and remove debris.					
<b>REHABILITATION</b>					
\$90,000.00	\$0.00	2-Application under review for final eligibility	\$0.00	0%	\$90,000.00
<b>PROGRAM ADMINISTRATION</b>	\$12,628.37	Oversight Expenses of the CDBG Program	\$75,812.10	35%	\$138,112.90
\$213,925.00					
<b>\$1,069,626.00</b>	<b>\$20,696.07</b>		<b>\$95,965.16</b>	<b>9%</b>	<b>\$973,660.84</b>

**COMMUNITY DEVELOPMENT DEPARTMENT  
PROGRESS REPORT FISCAL YEAR 10/01/2025 -- 09/30/2026**

Item 5.

AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	APRIL, 2026 - UNOFFICIAL				
	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
<b>AMIGOS DEL VALLE, INC.</b>					
\$25,000.00		Received March invoice for \$2,558.16 05/12/26_Rec'd RFR \$2,112.42 (71%)			
Funds will be utilized to provide meals to homebound seniors.	\$2,558.16	<b>Serviced YTD 19 Meals Served YTD 2,432</b>	\$15,710.72	63%	\$9,289.28
<b>AREA AGENCY ON AGING</b>					
\$4,000.00		Received March invoice for \$500.00 05/12/26_Rec'd RFR \$830.96 (45%)			
Funds will be utilized to provide assist to seniors with minor repairs/modifications and medical supplies.	\$500.00	<b>Serviced YTD 2</b>	\$1,000.00	25%	\$3,000.00
<b>AGING &amp; DISABILITY RESOURCE CENTER</b>					
\$4,000.00		Received March invoice for \$1,001.00 05/12/26_Rec'd RFR \$672.00 (54%)			
Funds will be utilized to assist low-income and/or disable individuals with health maintenance services and minor repairs.	\$1,001.00	<b>Serviced YTD 3</b>	\$1,501.50	38%	\$2,498.50
<b>COMFORT HOUSE</b>					
\$5,000.00		Agency exhausted all funds awarded.			
Funds will be utilized to provide 24 hour palliative care to patients who have a prognosis of 4 months or less to live.	\$0.00	<b>Serviced YTD 1</b>	\$5,000.00	100%	\$0.00
<b>CASA OF HIDALGO COUNTY, INC.</b>					
\$1,000.00		Agency exhausted all funds awarded.			
Funds will be utilized for expenses generated in advocating for children	\$0.00	<b>Serviced YTD 21</b>	\$1,000.00	100%	\$0.00
<b>SILVER RIBBON</b>					
\$3,000.00		Received invoice for Dec. 2025 (\$381.98) and Jan. 2026 (\$629.99). Director out on medical leave & hopes to return late in May.			
Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.	\$1,011.97	<b>Serviced YTD 8</b>	\$1,011.97	34%	\$1,988.03
<b>PARKS &amp; RECREATION DEPARTMENT</b>					
\$53,000.00		Dept. ready to order, pending BABA waiver clearance from HUD. Followed up on status with HUD & pending reply on the waiver.			
Funds will be utilized to install 21 Solar Lights throughout Catholic War Veterans (CWV) Park	\$0.00		\$0.00	0%	\$53,000.00
<b>PUBLIC WORKS DEPARTMENT</b>					
\$401,562.00		Dept. preparing to bidding out project.			
Funds will be utilized for the rehabilitation of sanitary sewers/manholes Phase 2	\$0.00		\$0.00	0%	\$401,562.00
<b>FIRE DEPARTMENT</b>					
\$12,000.00		Received on 03/23/2026 invoice for \$7,120.00, will be processed in May (59% expensed, balance of \$4,880.00).			
Funding will be utilized to purchase an inflatable fire safety house to provide fire safety workshops	\$0.00		\$0.00	0%	\$12,000.00
<b>FIRE DEPARTMENT</b>					
\$220,000.00		City Council approved purchase on May 12, 2026 & Department will proceed to place the order and expect to receive equipment in June, 2026,			
Funding will be utilized to purchase portable communication devices to replace old equipment	\$0.00		\$0.00	0%	\$220,000.00
<b>PLANNING &amp; CODE ENFORCEMENT DEPT.</b>					
\$37,139.00		Pending Final Step on the Environmental Clearance.			
Funding will be utilized to demolish approximately 13 dilapidated/unsafe structures and remove debris.	\$0.00		\$0.00	0%	\$37,139.00
<b>REHABILITATION</b>					
\$90,000.00		Appl. 1 after review determine more beneficial to recon.; Appl. 2&3 awaiting receipt of paid prop. taxes, clear liens, or pending doc.			
Funding will be utilized to purchase portable communication devices to replace old equipment	\$0.00		\$0.00	0%	\$90,000.00
<b>PROGRAM ADMINISTRATION</b>					
\$213,925.00		Oversight Expenses of the CDBG Program			
Funding will be utilized to purchase portable communication devices to replace old equipment	\$13,511.41		\$89,323.51	42%	\$124,601.49
<b>TOTAL</b>	<b>\$1,069,626.00</b>		<b>\$114,547.70</b>	<b>11%</b>	<b>\$955,078.30</b>

Mission Event Center Revenue Ledger  
 Function Date 03/01/2026 - 03/31/2026  
 Source: RESERVE (event management software)

Event - Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Equipment Charges	Refundable Damage Deposit	F&B Kitchen Fee Charges	Function Total	Total Adjustments and Discounts	Total Payments Received	Balance Due	Estimated attendance
City of Mission Fire Department Retirement Ceremony	03/03/2026	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	90
City of Mission Employee Appreciation Day	03/04/2026	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	350
Hispanic Chamber of Commerce Women of Distinction	03/05/2026	\$1,500.00	\$847.00	\$350.00	\$500.00	\$375.00	\$3,572.00	\$0.00	\$3,572.00	\$0.00	300
Make a Wish Foundation Financial Literacy Program for High School Students	03/06/2026	\$5,300.00	\$14,344.00	\$700.00	\$500.00	\$375.00	\$21,219.00	\$0.00	\$21,219.00	\$0.00	600
City of Mission hosts TAAF Meeting	03/10/2026	\$1,500.00	\$0.00	\$0.00	\$500.00	\$375.00	\$2,375.00	\$0.00	\$2,375.00	\$0.00	220
Texas Conjunto Showdown	03/11/2026	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	50
UMOS Staff Meeting	03/12/2026	\$0.00	\$42.00	\$0.00	\$0.00	\$0.00	\$42.00	(\$12,950.00)	\$42.00	\$0.00	500
UMOS Staff Meeting	03/16/2026	\$7,500.00	\$0.00	\$0.00	\$0.00	\$1,125.00	\$8,625.00	\$0.00	\$8,625.00	\$0.00	500
UMOS Staff Meeting	03/19/2026	\$5,300.00	\$0.00	\$350.00	\$500.00	\$375.00	\$7,525.00	\$0.00	\$7,525.00	\$0.00	500
Women on a Mission	03/24/2026	\$1,250.00	\$196.00	\$350.00	\$0.00	\$375.00	\$2,171.00	\$0.00	\$2,171.00	\$0.00	
City of Mission Staycation Committee meeting	03/24/2026	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	300
Builders First Fish Fry	03/26/2026	\$2,500.00	\$0.00	\$350.00	\$500.00	\$375.00	\$3,375.00	\$0.00	\$3,375.00	\$0.00	40
Teach for America Gala	03/27/2026	\$4,000.00	\$7,108.00	\$350.00	\$500.00	\$375.00	\$12,333.00	\$0.00	\$12,333.00	\$0.00	500
<b>TOTAL:</b>		<b>\$29,850.00</b>	<b>\$22,537.00</b>	<b>\$2,100.00</b>	<b>\$3,000.00</b>	<b>\$3,750.00</b>	<b>\$61,237.00</b>	<b>(\$12,950.00)</b>	<b>\$61,237.00</b>	<b>\$0.00</b>	<b>3,950</b>
<i>13 events hosted</i>											
Mar-25		\$53,250.00	\$43,571.00	\$3,430.00	\$5,000.00	\$3,000.00	\$108,251.00	(\$5,225.00)	\$108,251.00	\$0.00	
<i>13 events hosted</i>											



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## MEMORANDUM

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**TO:** MAYOR AND CITY COUNCIL  
**THROUGH:** ANDY GARCIA, CO-CITY MANAGER  
**FROM:** JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR  
**SUBJECT:** 311 REPORT, MAY 2026  
**DATE:** MAY 26, 2026

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We have a total of 851 submissions for May 2026, with a total of 28,185 since we began. The system is fully functional and very user friendly. We can customize the system to meet the needs of our daily operations. Our staff have bought into the system and are working on improvements every day. We can find problematic areas using the system and it allows us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

1. Meeting with residents city wide with the T-Mobile internet project.
2. Meeting with residents along the Bryan Rd project.
3. Started with the delivery of sandbags for the elderly

Our media department has been pushing the 311-program encouraging our citizens to utilize the program.

Thank you!

Topic Counts of Opened Requests  
For Date Period From 05/01/2026 Through 05/26/2026

Item 5.

Topic	Count
Animal Control	
Animal Control	540
Bee Complaint	15
<b>Total - Animal Control</b>	<b>555</b>
Code Enforcement	
Accumulation of Items	2
Commercial Parking Lot Maintenance	1
Demolition For Unsafe Buildings	0
Double Occupancy/Hooked RV	1
Health & Sanitation (Nuisance)	20
Home Occupation (Business in a Residential)	5
Illegal Dumping	3
Illegal Signs (Right of Ways, Bandit, Telephone and Garage)	0
IPMC Violations (Property Maintenance)	1
Junked Vehicle on private property	3
No Garage Sales Permit	2
Non Residential Parking/Semi-Truck	1
Parking on Lawn - Grass	5
Sight Obstruction/Sidewalks/Right of Way/Driveway	16
Storage of Vehicles/Boats/Trailers	1
Unsafe/Unsecured Building	4
Weedy Lot	113
<b>Total - Code Enforcement</b>	<b>178</b>
Health	
Food Complaint	2
Food Truck Complaint	0
Grease Trap Complaint	0
Mosquitoes	8
<b>Total - Health</b>	<b>10</b>
Obstructions -Tree/Branches	
MOWING	5
<b>Total - Obstructions -Tree/Branches</b>	<b>5</b>
Parks & Rec	
Graffiti	0
Parks	1
Restrooms	0
Right of way ( mowing )	5
Trails	0
<b>Total - Parks &amp; Rec</b>	<b>6</b>
Planning	
Commercial Landscaping	1
Construction Concerns	5
No Business License	0
No Conditional Use Permit	0
P&Z Zoning Violations/Subdivision	0
<b>Total - Planning</b>	<b>6</b>
Police Department	
Illegal Parking	8
Junk/Abandon Vehicle on street	2
<b>Total - Police Department</b>	<b>10</b>
Public Works	
Flooded area/Roadway and streets	3
Foul smell	1
Lift Station	0
Low Water Pressure	1
Mowing (Drainage & Alleys)	9
Obstruction Tree Signs/Tree Trimming	1
Pot Holes	10
Sandbag ( Elderly And Disabled )	1
Sewer Concerns	0
Side Walk	6
Street Light	12
Streets/Signs	6
Tires	0
Traffic Signals	1
Water Leaks	4
	1

Item 5.


<b>Total - Public Works</b>	
Sanitation	
Brush	10
Bulky Items	6
Garbage	3
Obstruction/ Brush	3
Trash	4
<b>Total - Sanitation</b>	<b>26</b>
All Topics	
<b>Total All Topics</b>	<b>851</b>

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## MEMORANDUM

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**TO:** MAYOR AND CITY COUNCIL  
**THROUGH:** ANDY GARCIA, CO-CITY MANAGER  
**FROM:** JESSE LERMA, CIVIL SERVICE DIRECTOR  
**SUBJECT:** CIVIL SERVICE REPORT, MAY 2026  
**DATE:** MAY 26, 2026



1. Mission Fire Department has an entry level examination scheduled for June 9, 2026. Deadline to submit applications is June 2, 2026.
2. Mission Fire Department has eight (8) openings that need to be filled.
3. Mission Police Department has seven (7) openings. They have an active eligibility list.

1. FF Randy Alvarez-Indefinite Suspension-Requested to hold hearing after the disposition of criminal case-we accepted the delay with no back pay.
2. FF Enrique Lozano-Indefinite Suspension-Requested to hold hearing after disposition of criminal case-we accepted the delay with no back pay.
3. FF (ENG) Jessica Quintanilla-Indefinite Suspension-started process for hearing with Third Party Hearing Examiner
4. PO Javier Lara-Indefinite Suspension-started process for hearing with Third Party Hearing Examiner

THANKS



# Information Technology

## *Departmental Report May 2026*

### **Information Technology Department Overview**

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

#### **Work Orders**

IT goal is to address tickets within 12 business hours. Priority work orders are worked on first. About 325 Work orders closed May 2026.

#### **Technology Equipment and Application Inventory**

Confirm all technology inventory city wide. In progress

#### **Data Integrity**

Review accounts on all systems. In progress

#### **IT Policies and Procedures**

Review and introduce new policies as needed. In progress.

#### **Strengthen Security Posture**

In progress.

#### **Internal Pen Testing**

Complete.

#### **Replace Yearly End of life Computers**

In progress



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**RIO GRANDE VALLEY STATE VETERANS CEMETERY**

**MONTHLY REPORT**

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# RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887

## Interments May

May - 2026	Double Depth	Standard	Colunbarium	In Ground	Scatter Garden	Memorial Garden	Total
Veterans	2	12	2	2			18
Spouses	1	2	1				4
Family Members							0
<b>Total</b>	<b>3</b>	<b>14</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>22</b>
Percentage of Total	13.64%	63.64%	13.64%	9.09%	0.00%	0.00%	100.00%

## Rio Grande Valley State Veterans Cemetery - Plot Availability and Utilization Report

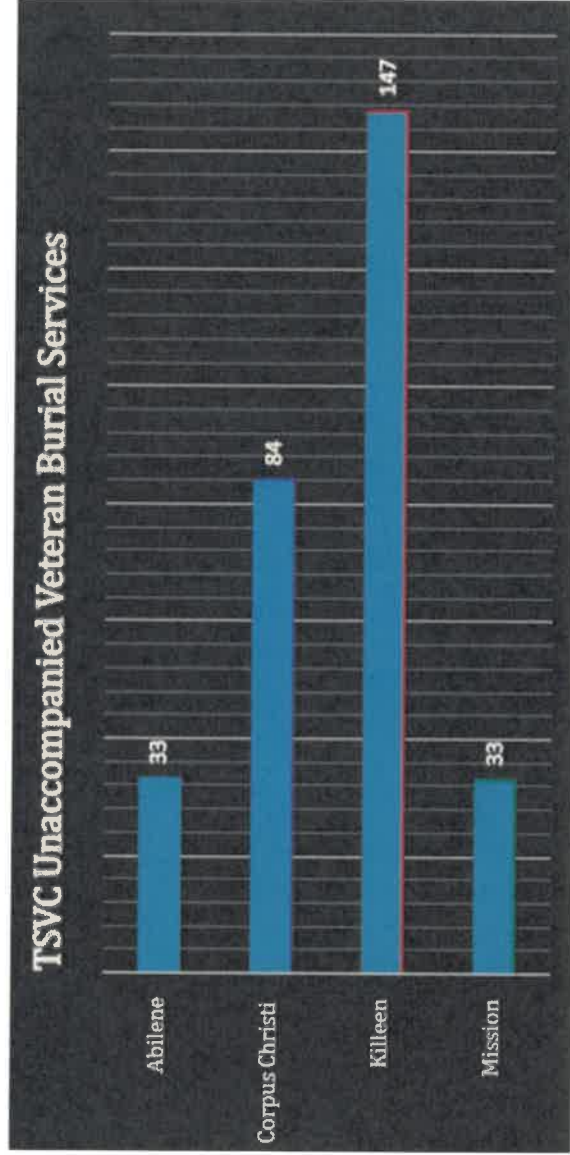
	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available
Estimate of Total Plots Planned for RGVSVCS	25,090	4,477	20,613	17.84%	82.16%
RGVSVCS - Total Plots In Developed Areas	9,255	4,477	4,778	48.37%	51.63%
<b>RGVSVCS - Availability of Casketed Burial Option In Developed Areas</b>	<b>Total Plots</b>	<b>Plots Utilized</b>	<b>Plots Available</b>	<b>% Utilized</b>	<b>% Available</b>
	4,430	2,558	1,872	57.74%	42.26%
<b>RGVSVCS - Availability of Cremation Burial Option In Developed Areas</b>	<b>Total Plots</b>	<b>Plots Utilized</b>	<b>Plots Available</b>	<b>% Utilized</b>	<b>% Available</b>
	3,825	1,879	1,946	49.12%	50.88%
<b>RGVSVCS - Availability of Memorial Plot Option In Developed Areas</b>	<b>Total Plots</b>	<b>Plots Utilized</b>	<b>Plots Available</b>	<b>% Utilized</b>	<b>% Available</b>
	1,000	40	960	4.00%	96.00%



## RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956)-583-7887



Current interments as of May 2026 -5399



## RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956)-583-7887



### Events and Ceremonies Information:

**Federal Inspection 2/23/2026 to 2/24/2026 Completed**

Memorial Day Event May 25, 2026, 9am  
200 + attendees– no issues.

### Upcoming Events:

Veterans Day Event November 2026, TBD



# RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



### Completed Projects:

- Irrigation Audit for January 2026 completed
- 2020 File Migration Completed- pending VLB direction
- 2021 File Migration Completed- pending VLB direction
- Water Conservation Action Plan –On-going 4/2024
- Electronic Reporting on IPADs- for all staff (7)
- Working on Section 31-Realignment & Resetting
- CSR in training for 180 days-Completed
- Prepping for NCA inspection 2/2026- Completed**
- Roof construction to commence –10/6/2025-Completed**

### Ongoing Projects Pending- VLB OAR- Funded:

- Power washing areas with mold with the cemetery
- Maintenance Tech II in training for 180 days-Training Plan
- Winterization Plan Pending approval City of Mission
- Working on Section 35-Realignment & Resetting
- Removal of 30% non-usable equipment 11/24/2023
- Ongoing Projects Pending:**
- Monthly Irrigation Audit-replace broken lines/equipment
- 100% Pre-registration eligibility review-on going project
- Headstone setting vehicle – revamp 4/2024 in use
- Staff cross-training -2026
- Clearing/Mowing of 43.17 acres on the NW side-48% done
- Digital reporting option (for staff)- currently using this method
- 2023 File Migration pending completion 1/2026
- Water Conservation Action Plan –On-going 1/2026
- Irrigation Audit for September 2025 on-going
- Maintenance Plan for 2026 on-going
- Electronic Reporting on IPADs- PM Reporting for equipment
- Current interments 5399 as of May 27, 2026**

### VLB Funded (In-Progress)

- Re-alignment on 44 Flat Marker/ Headstone
- 100% Eligibility Review-Headstone 80% Completed
- Construction on Roof/Gates/Service Seals till 5/2026-Completed**

### VLB Funded (Pending)

- Casket Transport Vehicle Hearse (Flat)
- Water Station – on Cemetery Grounds
- 2026-2027 Budget Approved

### VLB Funded (Approved)

- Bobcat Tool Cat UW56 -2
- Electrical Services for Garrison Flag and offices 8/24-Completed
- Administration Building Roofing Replacement insurance approved
- Administration Building Roofing Replacement 11/2025 on-going
- Installation of Automatic and Remotely Controlled Entry Gate 11/2025

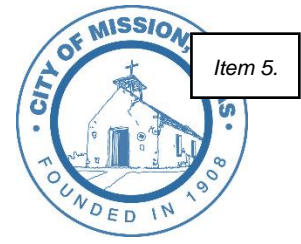
### VLB Funded (Received)

- Administration Building Roofing Replacement 11/2025 on-going
- Installation of Automatic and Remotely Controlled Entry Gate 11/2025

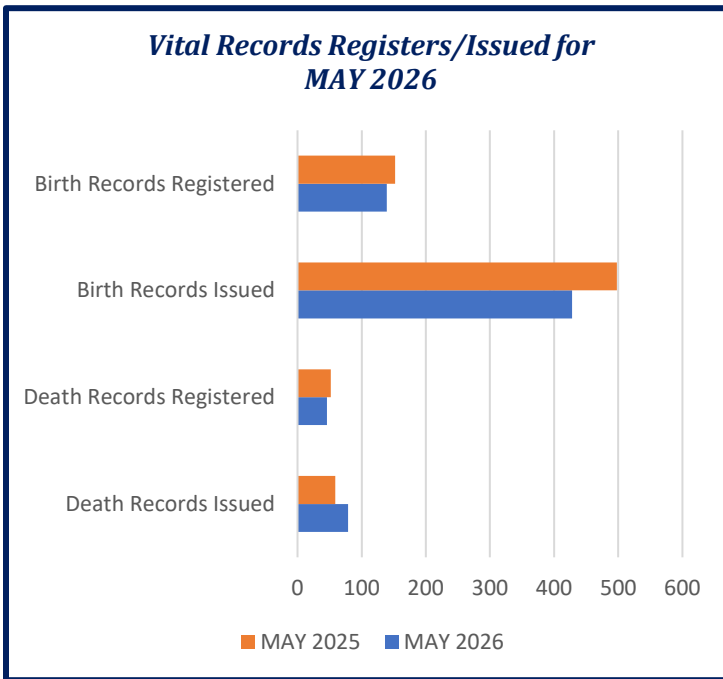
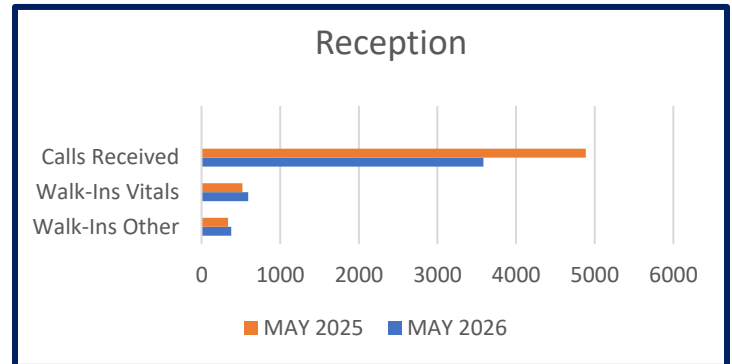
### VA Grant Applications Pending:

- Public Water Fountains Installed Throughout Grounds
- Remotely Controlled Public Digital Display Board for Schedules and Events

# CITY SECRETARY MONTHLY REPORT – MAY 2026



<i>Reception</i>		
<b>MAY</b>	<b>2026</b>	<b>2025</b>
<b>Calls Received</b>	<b>3,584</b>	<b>4,888</b>
<b>Walk-Ins-Vitals</b>	<b>592</b>	<b>522</b>
<b>Walk-Ins Other Departments</b>	<b>376</b>	<b>336</b>



<i>Vital Statistics</i>				
	<b>MAY 2026</b>	<b>YTD 2026</b>	<b>MAY 2025</b>	<b>YTD 2025</b>
<b>Birth Records Registered</b>	<b>139</b>	<b>1047</b>	<b>152</b>	<b>1172</b>
<b>Birth Records Issued</b>	<b>428</b>	<b>3536</b>	<b>490</b>	<b>4031</b>
<b>Death Records Registered</b>	<b>46</b>	<b>394</b>	<b>52</b>	<b>341</b>
<b>Death Records Issued</b>	<b>79</b>	<b>530</b>	<b>59</b>	<b>495</b>
<b>Funds Received</b>	<b>\$10,571</b>	<b>\$86,886</b>	<b>\$11,877</b>	<b>\$100,354</b>

<i>Cemetery</i>					
<b>2025-2026</b>	<b>Laurel Hill</b>	<b>San Jose</b>	<b>Catholic</b>	<b>Baby Space</b>	<b>YTD 25/26</b>
<b>Burials</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>47</b>
<b>Sold Spaces</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b> </b>					
<b>2024-2023</b>	<b>Laurel Hill</b>	<b>San Jose</b>	<b>Catholic</b>	<b>Baby Space</b>	<b>YTD 24/25</b>
<b>Burials</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>40</b>
<b>Sold Spaces</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



CITY OF  
**MISSION**

**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM – Director of Planning

**AGENDA ITEM:** Conduct a public hearing and consideration of a Conditional Use Permit for a Home Occupation for the Sale of Firearms – Shooters Haven in a (R-1) Single Family District, being Lot 7, Glenwood Terrace Subdivision, located at 2309 Brock Street, Applicants: Shooters Haven, c/o Randy C. Davila & Ana G. Bazaldua, Adoption of Ordinance #\_\_\_\_\_ - Cervantes

**NATURE OF REQUEST:**

Project Timeline:

- April 24, 2026 – Application for Conditional Use Permit (“CUP”) submitted to the City.
- May 7, 2026 – In accordance with State and local law, notice of required public hearings was mailed to all property owners within 200 feet of the subject tract, and notice of public hearings was published in the Progress Times.
- May 20, 2026 – Public hearing and consideration of a Conditional Use Permit by the Planning and Zoning Commission.
- June 9, 2026 – Public hearing and consideration of a Conditional Use Permit by the City Council.

Summary:

- The subject site is located approximately 350’ west of Shary Road along the north side of Brock Street.
- Per Code of Ordinance, a home occupation requires the approval of a Conditional Use Permit by the City Council.
- The applicants are applying for a Federal Firearm License (FFL), and one of the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) requirements is that they have permission from the City to utilize their home address to obtain the license.
- The applicant intends to open a shooting range outside the city limits once they have obtained their FFL license.
- In a letter from the applicants they state that there will be no gun sales of any kind from the residence.
- As per the letter, the applicant’s key motivation for pursuing the FFL license is to gain access to training resources, materials, and equipment at reduced costs. This resource will help support the development of a broader project focused on education, safety awareness, and responsible firearm handling within the community.
- The City Council Commission has seen and approved similar requests for the following addresses: 1706 Sandstone Drive & 2208 Monaco Drive.
- The Planning staff received letters and a petition in opposition to the Conditional Use Permit citing safety concerns. After the Planning and Zoning Commission meeting the leader of the opposition after learning there would not be gun sales from the house verbally withdrew her objections.
- Staff mailed out (24) legal notices to surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is

compatible and complementary to adjacent properties. The Planning and Zoning Commission recommended approval but added condition number 6. The applicant had no objections.

**STAFF RECOMMENDATION:**

Staff recommends approval of the request subject to compliance with the following conditions:

1. 1 year approval to assess this new operation
2. Compliance with Section 1.56-1 (Home Occupations) of the Zoning Ordinance
3. Must comply with all City Codes (Building, Fire, Health, Landscaping, etc.)
4. Acquire a business license
5. CUP is not transferable to others
6. Sign an affidavit stating that no sales of firearms shall be allowed in person or online from residence.

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**Departmental Approval:** N/A

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**Advisory Board Recommendation:** Approval

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**City Manager's Recommendation:** Approval *JPT*

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<b>RECORD OF VOTE:</b>	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A HOME OCCUPATION FOR THE SALE OF FIREARMS – SHOOTERS HAVEN IN A (R-1) SINGLE FAMILY DISTRICT, BEING LOT 7, GLENWOOD TERRACE SUBDIVISION, LOCATED AT 2309 BROCK STREET**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of May 20, 2026 the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Tuesday, June 9, 2026 in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT “A”

<b>Legal Description</b>	<b>Type</b>	<b>Conditions of Approval</b>
2309 Brock Street Lot 7, Glenwood Terrace Subdivision	Home Occupation for the Sale of Firearms – Shooters Haven in a (R-1) Single Family Residential District	<ol style="list-style-type: none"> <li>1. 1 year approval to assess this new operation,</li> <li>2. Compliance with Section 1.56-1 (Home Occupations) of the Zoning Ordinance</li> <li>3. Must comply with all City Codes (Building, Fire, Health, Landscaping, etc.)</li> <li>4. Acquire a business license</li> <li>5. CUP is not transferable to others</li> <li>6. Sign an affidavit stating that no sales of firearms shall be allowed in person or online from residence.</li> </ol>

READ, CONSIDERED AND PASSED, this the 9<sup>th</sup> day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary





**LETTER FROM APPLICANT**



City of Mission, Planning Department:

This letter is intended to clarify the purpose and scope of the Conditional Use Permit (CUP) application submitted with The City of Mission to be used as supportive documentation for the development of the Shooters Haven Training Facility outside City limits.

The requested permit is part of a broader long-term development and financing process associated with the establishment of a professional training facility in the Hidalgo County area. At this stage, the CUP application should not be interpreted as authorization or intent to conduct retail sales or commercial sales activity in the residence or online. Rather as supporting documentation for the project's development.

Shooters Haven is a project that's slowly coming to life and as founders we are committed to developing and operating responsibly and in full compliance with all applicable state, county, and local regulations. As part of this process, we acknowledge and agree that no sales-related operations will be conducted under this permit application.

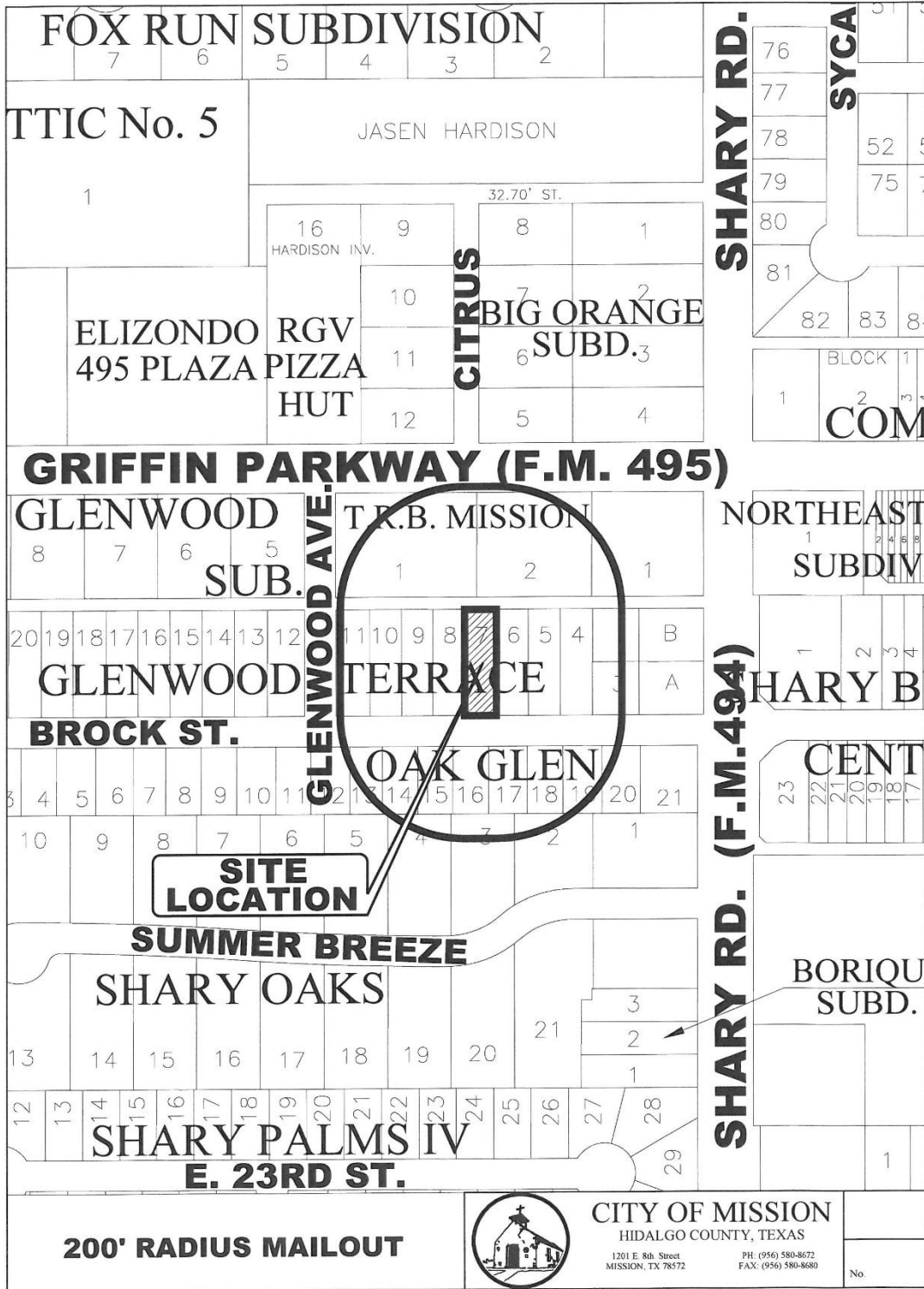
The purpose of pursuing this CUP at this time is primarily to support ongoing financial, lending, planning, and development processes necessary for the future establishment of the facility. This permit represents one component of a larger project intended to create a safe, structured, and professionally managed training environment for our local law enforcement officers and our community.

We appreciate your consideration and remain committed to cooperating fully throughout the review and approval process.

Sincerely,

Ana G. Bazaldua  
Randy C. Davila

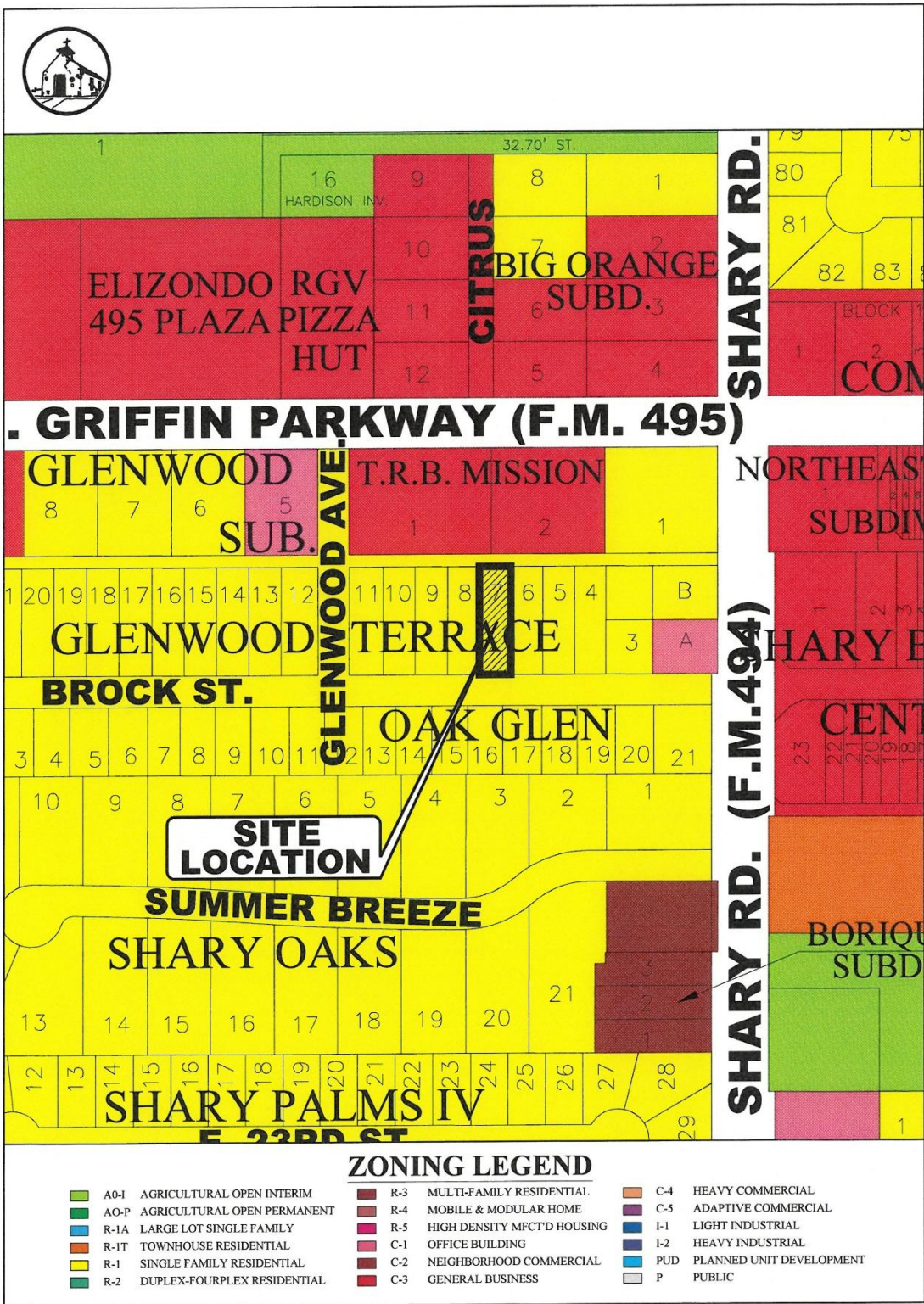
VICINITY MAP



### AERIAL MAP



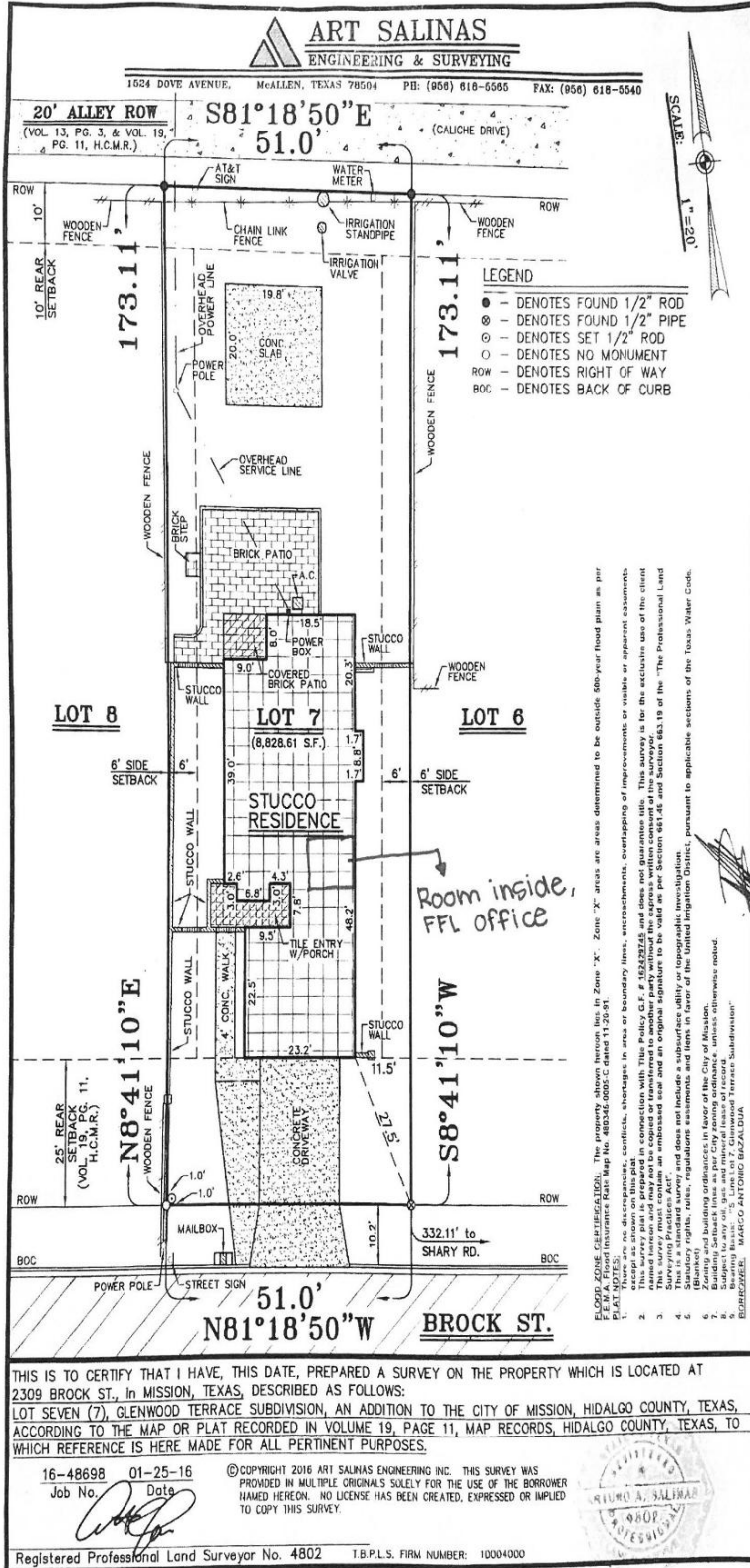
ZONING MAP



ZONING LEGEND

	A0-I AGRICULTURAL OPEN INTERIM		R-3 MULTI-FAMILY RESIDENTIAL		C-4 HEAVY COMMERCIAL
	AO-P AGRICULTURAL OPEN PERMANENT		R-4 MOBILE & MODULAR HOME		C-5 ADAPTIVE COMMERCIAL
	R-1A LARGE LOT SINGLE FAMILY		R-5 HIGH DENSITY MFCT'D HOUSING		I-1 LIGHT INDUSTRIAL
	R-1T TOWNHOUSE RESIDENTIAL		C-1 OFFICE BUILDING		I-2 HEAVY INDUSTRIAL
	R-1 SINGLE FAMILY RESIDENTIAL		C-2 NEIGHBORHOOD COMMERCIAL		PUD PLANNED UNIT DEVELOPMENT
	R-2 DUPLEX-FOURPLEX RESIDENTIAL		C-3 GENERAL BUSINESS		P PUBLIC

# PROPERTY SURVEY



THIS IS TO CERTIFY THAT I HAVE, THIS DATE, PREPARED A SURVEY ON THE PROPERTY WHICH IS LOCATED AT 2309 BROCK ST., in MISSION, TEXAS, DESCRIBED AS FOLLOWS:  
LOT SEVEN (7), GLENWOOD TERRACE SUBDIVISION, AN ADDITION TO THE CITY OF MISSION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT RECORDED IN VOLUME 19, PAGE 11, MAP RECORDS, HIDALGO COUNTY, TEXAS, TO WHICH REFERENCE IS HERE MADE FOR ALL PERTINENT PURPOSES.

16-48698 Job No. 01-25-16 Date

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Registered Professional Land Surveyor No. 4802 T.B.P.L.S. FIRM NUMBER: 10004000

EXTERIOR PHOTOS



## MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
545440	CISNEROS OMAR & DORA A MORALES	1811 MARIGOLD	MISSION	TX	78572-3154
179625	BAZALDUA MARCO ANTONIO & ANA G	4301 S SHARY RD 1214	MISSION	TX	78572-1679
179622	VELA ESTHER & GUILLERMO	2315 BROCK ST	MISSION	TX	78572-3218
179612	RIOS ALVARO JR	2219 N SHARY RD	MISSION	TX	78572-3238
179626	NICOLAS WILBERT LEE & GRACIELA	7300 N 54TH ST	MISSION	TX	78573-1801
545437	CALAZA MARIA	2404 GARDEN VIEW DR	MISSION	TX	78574-7919
179624	MEAR JOHN DOUGLAS & JENELLE TOLSTEAD	2311 BROCK ST	MISSION	TX	78572-3218
179621	PEREZ CRISELDA	5012 QUINCE AVE	MCALLEN	TX	78501-8188
179629	CANTU JESUS I	3402 AMARETTO DR	PHARR	TX	78577-7521
179628	OLIVAREZ CLODIN	2303 BROCK ST	MISSION	TX	78572-3218
179623	GARZA OSCAR ARTURO & MAIELA RENEE	2313 BROCK ST	MISSION	TX	78572-3218
545455	RAMON FRANKLIN R & RAISA	3024 S CASA LINDA ST	MCALLEN	TX	78503-1307
179627	HRI INVESTMENT GROUP LLC	1023 RIDGE RD	ALAMO	TX	78516-9518
545436	ESPINO DANA MARIE	2302 BROCK STREET	MISSION	TX	78572-3219
545438	SAYAVEDRA ROBERTO ANGEL VALLARINO	1532 PAYTON FALLS DR	AUSTIN	TX	78754-5814
545443	RAMOS RICARDO & MYRA L	2316 BROCK ST	MISSION	TX	78572-3219
545441	CONTRERAS ELVA M	2312 BROCK ST	MISSION	TX	78572-3219
545442	PENARANDA MARIA FLORA MAY V	2314 BROCK STREET	MISSION	TX	78572-3219
545439	LOPEZ JOSE F DOMINGUEZ	2308 BROCK ST	MISSION	TX	78572-3219
545435	TELLO JOSE LUIS NUNEZ & ANA ALICIA	2300 BROCK ST	MISSION	TX	78572-3219
545457	CARRILLO JOSE LUIS TERRAZAS	2303 SUMMER BREEZE RD	MISSION	TX	78572-3273
545456	CAMPBELL MATTHEW & ALICE TRT	3954 LAKE STAR DR	LEAGUE CITY	TX	77573-3534
959043	TEXAS REGIONAL BANK	PO BOX 5555	MCALLEN	TX	78502-5555
959044	MJ 2 FAMILY LIMITED PARTNERSHIP	2001 S D ST	MCALLEN	TX	78503-1854

ATTACHMENT



May 19, 2026

2312 Brock Street  
Mission, Texas 78572

Phone:  
956-295-6455

City of Mission  
Planning and Zoning Commission  
1201 East 8<sup>th</sup> Street  
Mission, Texas 78572

Re: Formal Objection to the granting of Application of Randy C. Davila and Ana G. Bazaldua for a Conditional Use Permit (“CUP”) for a Home Occupation for the Sale of Firearms in a R-1 Single Family Residential District, described as Lot 7, Glennwood Terrace Subdivision, Mission, Texas, commonly known as 2309 Brock Street, Mission, Texas

Dear Honorable Commissioners:

I am writing as the resident/owner of Lot 18, Oak Glen Subdivision, in Mission, Texas commonly known as 2312 Brock Street, which is located across Brock Street and two residences east of 2309 Brock Street. I request that the Planning and Zoning Commission deny the CUP for firearms sales and distribution in our residential zone.

While I respect the applicants’ right to operate a lawful business, a residential neighborhood is entirely incompatible with commercial firearms operations and related activities. The following are a few of my objections to the granting of this permit:

- \* Incompatible Land Use and Precedent: The primary intent of our R-1 zoning is to maintain a safe, quiet, and predictable environment for families. Granting a commercial retail variance sets an adverse precedent that compromises the integrity of our neighborhood’s master plan.
- \* Proximity to Sensitive Uses: The proposed location is in a quiet residential area, with nearby schools, banks, restaurants, and parks, among others. Introducing commercial firearm traffic and a high-value inventory of weapons, accessories and ammunition and related activities near these areas creates unnecessary anxiety and spatial conflicts.
- \* Traffic and Infrastructure Constraints: Our narrow residential streets and limited

ATTACHMENT

May 19, 2026  
Page 2

curbside parking are not engineered for commercial foot traffic or frequent courier deliveries of supplies. Increased congestion poses a direct safety hazard to neighborhood children and restricts emergency vehicle access.

- \* Nuisance and Diminished Property Values: The commercial modification required for this business – including high-intensity security lighting, commercial signage, and reinforced windows - create visual blight. Furthermore, localized data indicates that introducing commercial gun sales directly inside a residential fabric can negatively impact surrounding property values.
- \* Emotional and Physical Well-Being. The knowledge that a business selling firearms or involved in activities involving firearms is operating next door can lead to a reduced sense of security for many residents, causing anxiety and stress, affecting our well being and health.
- \* Fear of Crime: For elderly residents, this can lead to decreased comfort in engaging in daily activities, such as taking walks in the neighborhood, walking their pets, socializing outdoors, or feeling comfortable leaving their home or walking down the block, as noted in studies on firearm violence and elderly residents.

The proposed use fails to meet the legal criteria for a Conditional Use Permit, as it is detrimental to the public health, safety, and general welfare of the immediate residential community. I strongly urge the Commission to protect our neighborhood and deny this application.

Sincerely,



Elva M. Contreras

ATTACHMENT



May 12, 2026

Alexis R. Contreras  
2818 Millington Drive  
Highland Village, TX. 75077  
469-586-6823

Planning and Zoning Commission  
City of Mission  
Mission City Hall's Council Chambers  
1201 East 8<sup>th</sup> Street  
Mission, Texas 78572

Attention: Xavier Cervantes (Director of Planning)

Re: Randy C. Davila and Ana G. Bazaldua's intention to sell firearms in a neighborhood.

It has come to my attention that the above individuals are trying to obtain a license to sell firearms in a (R-1) single family home neighborhood (Glenwood Terrace Subdivision) in Mission Texas. The neighborhood is made up of young families with children and older retired individuals as my mother is who has lived there for approximately 30 years.

While I recognize the legal right to own and sell firearms, the location of a firearms retailer must be appropriate for the surrounding area. I believe this location is unsuitable for the following reasons:

- **Safety Concerns:** Allowing a gun store here increases the risk of theft-motivated break-ins and brings increased traffic of guns and ammunition into a high-density residential area.
- **Neighborhood Character:** Our community is a quiet, residential area, and this business does not match the nature of the surroundings, which will likely affect property values and overall quality of life.

The street (Brock St) which the business is proposing to reside on, is a small 2 lane street with limited parking for residents, let alone additional customer parking for business transactions.

I believe in the Second Amendment and the Constitution, and I am a license to carry (LTC) owner and a part time employee at gun retail store in North Texas.

The following link has business leases that are available at reasonable prices in the area.

[Mission Retail Space For Rent | Commercial Leasing | Crexi.com](#)

Regards,

*Alexis R. Contreras*

Alexis R. Contreras

**ATTACHMENT**



PETITION IN OBJECTION TO CONDITIONAL USE PERMIT  
FOR A HOME OCCUPATION FOR THE SALE OF  
FIREARMS IN AN R-1 SINGLE FAMILY RESIDENTIAL DISTRICT  
IN THE CITY OF MISSION, TEXAS

SUBJECT PROPERTY ADDRESS: 2309 Brock Street, Mission, Texas 78572

APPLICANTS: Randy C. Davila and Ana G. Bazaldua

Zoning District: R-1 (Single Family Residential District)

We, the undersigned residents and property owners in the vicinity of the subject property, hereby submit our formal objection to the granting of the above described request for a Conditional Use permit (CUP) for the sale of firearms in this R-1 Single-Family Residential District in the City of Mission, Texas.

We respectfully request the Planning and Zoning Commission of the City of Mission, Texas, to DENY this request based on the following concerns regarding public health, safety, and neighborhood character.

The following constitutes a partial list only of our objections, based on the following concerns:

1. Incompatibility with Residential Zoning (R-1): The purpose of a R-1 zoning is to provide quiet, safe low-density/residential environments. A commercial business involving the storage and sale of firearms is inherently inconsistent with a residential neighborhood, potentially lowering property values and negatively affect potential sales.
2. Public Safety Risk: The storage of significant quantities of firearms and ammunition in residential home increases the risk of theft and poses a hazard to neighboring families in the immediate vicinity.
3. Traffic and Privacy: Increased traffic from prospective buyers (even by appointment) is inappropriate for a residential street, reducing the privacy and safety of surrounding homeowners.
4. Character of the Neighborhood: The introduction of commercial gun dealers alters the character of the neighborhood which should be preserved for families and quiet enjoyment, not commercial activity.

ATTACHMENT



May 19, 2026

2312 Brock Street  
Mission, Texas 78572

Phone:  
956-295-6455

City of Mission  
Planning and Zoning Commission  
1201 East 8<sup>th</sup> Street  
Mission, Texas 78572

Re: Formal Objection to the granting of Application of Randy C. Davila and Ana G. Bazaldua for a Conditional Use Permit (“CUP”) for a Home Occupation for the Sale of Firearms in a R-1 Single Family Residential District, described as Lot 7, Glennwood Terrace Subdivision, Mission, Texas, commonly known as 2309 Brock Street, Mission, Texas

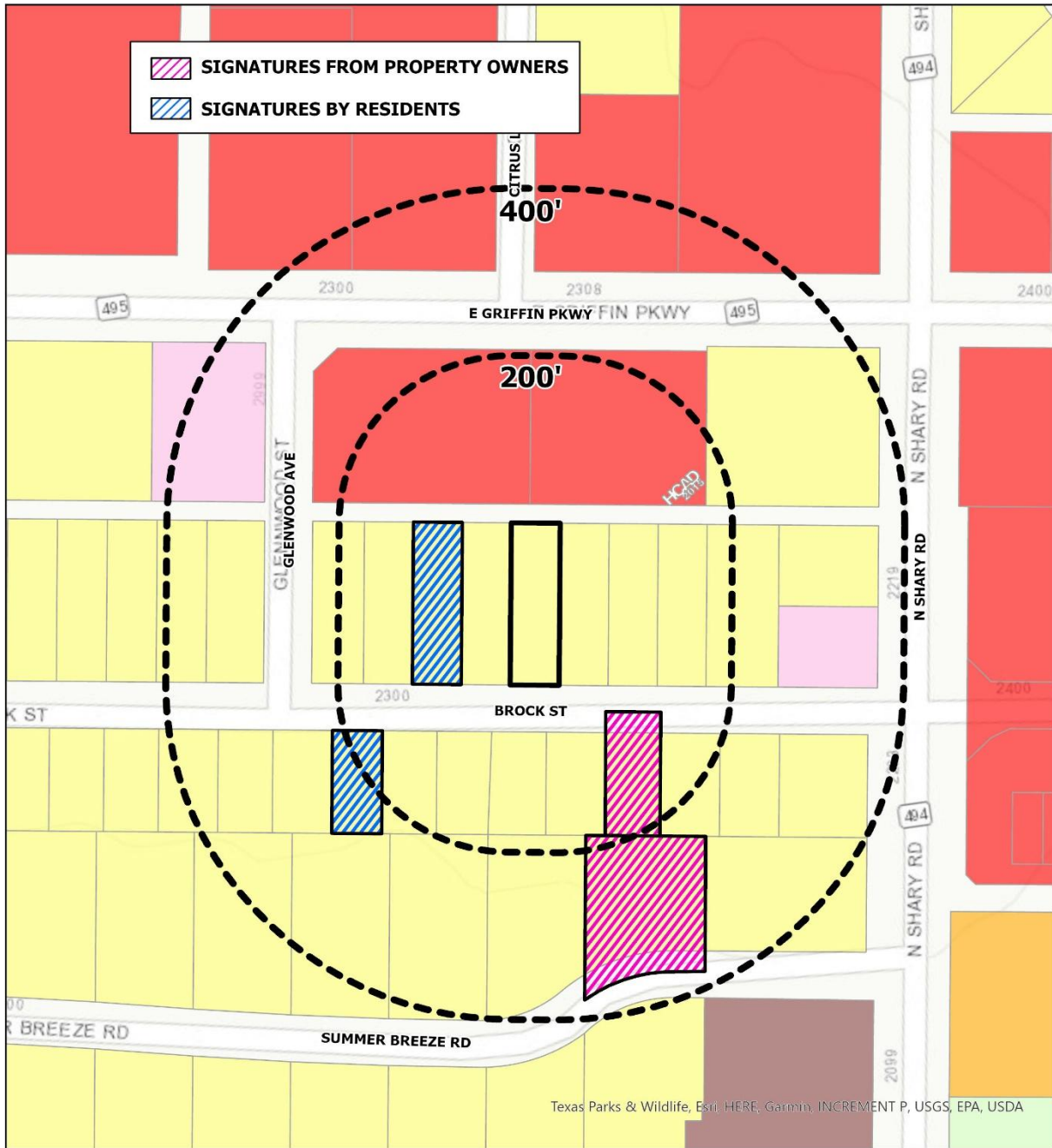
Dear Honorable Commissioners:

I am writing as the resident/owner of Lot 18, Oak Glen Subdivision, in Mission, Texas commonly known as 2312 Brock Street, which is located across Brock Street and two residences east of 2309 Brock Street. I request that the Planning and Zoning Commission deny the CUP for firearms sales and distribution in our residential zone.

While I respect the applicants’ right to operate a lawful business, a residential neighborhood is entirely incompatible with commercial firearms operations and related activities. The following are a few of my objections to the granting of this permit:

- \* Incompatible Land Use and Precedent: The primary intent of our R-1 zoning is to maintain a safe, quiet, and predictable environment for families. Granting a commercial retail variance sets an adverse precedent that compromises the integrity of our neighborhood’s master plan.
- \* Proximity to Sensitive Uses: The proposed location is in a quiet residential area, with nearby schools, banks, restaurants, and parks, among others. Introducing commercial firearm traffic and a high-value inventory of weapons, accessories and ammunition and related activities near these areas creates unnecessary anxiety and spatial conflicts.
- \* Traffic and Infrastructure Constraints: Our narrow residential streets and limited

### OPPOSITION MAP



    	AGRICULTURAL OPEN INTERIM (AO - I) AGRICULTURAL OPEN PERMANENT (AO - P) LARGE LOT SINGLE FAMILY (R1 - A) TOWNHOUSE RESIDENTIAL (R1 - T) SINGLE FAMILY RESIDENTIAL (R - 1) DUPLEX FOUR-PLEX RESIDENTIAL (R - 2) MULTI-FAMILY RESIDENTIAL (R - 3) MOBILE & MODULAR HOME (R - 4) HIGH DENSITY MFCT'D HOUSING (R - 5)	OFFICE BUILDING (C - 1) NEIGHBORHOOD COMMERCIAL (C - 2) GENERAL BUSINESS (C - 3) HEAVY COMMERCIAL (C - 4) ADAPTIVE COMMERCIAL (C - 5) LIGHT INDUSTRIAL (I - 1) HEAVY INDUSTRIAL (I - 2) PLANNED UNIT DEVELOPMENT (PUD) PUBLIC (P)	This map has been produced by the City of Mission for the sole purpose of locating jurisdiction boundaries and is not intended for any other. The map data is compiled from various sources including imagery, engineer plans, plat surveys, and other sources. This map is intended for graphic representation only. No warranty is made by the city regarding its accuracy or completeness. Before relying on information, check with the Planning Department.
	Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA		

**OPPOSITION CALCULATIONS**

**2309 BROCK ST**

<b>Area of 200 ft. Radius and Subject Property</b>	<b>5.43 Acres</b>
<b>Area of Subject Property</b>	<b>0.25 Acres</b>
<b>Notification Area</b>	<b>5.18 Acres</b>
<b>Area of Opposition</b>	<b>0.25 Acres</b>

---

$.25 \text{ acres} / 5.18 = .0482 = 4.82\%$

<b>Area of 400 ft. Radius and Subject Property</b>	<b>16.38 Acres</b>
<b>Area of Subject Property</b>	<b>0.25 Acres</b>
<b>Notification Area</b>	<b>16.13 Acres</b>
<b>Area of Opposition</b>	<b>0.54 Acres</b>

---

$.54 \text{ acres} / 16.13 = .0334 = 3.34\%$



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026  
**PRESENTED BY:** Anna Carrillo, City Secretary  
**AGENDA ITEM:** Approval of Minutes – Carrillo  
 Regular Meeting – May 26, 2026

**NATURE OF REQUEST:**

See attached minutes

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *JP7 / AG*

**RECORD OF VOTE:**

	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



## MINUTES

### PRESENT:

Norie Gonzalez Garza, Mayor  
Ruben D. Plata, Mayor Pro-Tem  
Jessica Ortega, Councilwoman  
Marissa Ortega-Gerlach, Councilwoman  
Alberto Vela, Councilman  
Matt Tynan, City Attorney  
Anna Carrillo, City Secretary  
Juan Pablo Terrazas, Co-Interim City Manager  
Andy Garcia, Co-Interim City Manager

### ALSO PRESENT:

Esther Salinas  
Victor Gutierrez  
Lorena Perez  
Marisol Gomez  
Stefanny Jimenez  
Junduk Hon  
Geoff Alger  
Gabriel Ozuna  
Aaron Balli

### ABSENT:

### STAFF PRESENT:

Anais Chapa, Assistant City Secretary  
Noemi Munguia, Human Resources Director  
Cesar Torres, Chief of Police  
Ezeiza Garcia, Assistant Finance Director  
Xavier Cervantes, Planning Director  
Alex Hernandez, Asst Planning Director  
Ruben Hernandez, Media Relations  
Nereyda Peña, Asst. Human Resources Dir.  
Douglas Williams, Deputy Fire Chief  
Michael Elizalde, Dir. Of Grants & Strategic Dev.  
Edgar Gonzalez, Deputy City Engineer  
S. Monjarras, Police Officer  
R. Cano, Police Officer

## REGULAR MEETING

### CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:33 p.m.

### INVOCATION AND PLEDGE ALLEGIANCE

Councilman Alberto Vela led the invocation and Pledge of Allegiance

### DISCLOSURE OF CONFLICT OF INTEREST

None

### PRESENTATIONS

#### 1. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez

Brenda Enriquez, Greater Mission Chamber of Commerce President gave a recap on events that had occurred throughout the month such as: Ribbon Cutting for Buena Vida and Quality Spin Laundry that was bringing new technology for laundromats. The Chamber also hosted a very successful 2026 Mission Citrus Golf Classic Tournament where they were able to raise

funding. They also held their Educational Development series with a session on AI. Upcoming events were: 2026 Rio Grande Valley Community Shoe Drive going on now through the end of the month, Ribbon Cutting Ceremony for Candlewood Suites on Wednesday, May 27<sup>th</sup>, and GMCC and RGV Hispanic Chamber Member Mixer on Thursday, June 18<sup>th</sup> at Casa Del Taco. The Chamber welcomed three new members this month, and the Annual Member Award Nominations were now open.

## **2. Departmental Reports – Terrazas / A. Garcia**

Mayor Pro Tem Ruben Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

## **3. Citizen's Participation on Specific Agenda Items – Garza**

Gabriel Ozuna, Donna, Texas, currently served as the Historic Preservation Officer Hidalgo County, spoke in reference to item 15. He stated that at some point he had been hired to adjust the ordinance regarding historic preservation. Through his expertise, he had been able to assist various surrounding cities in securing funding for preservation. Recently, Mission had been mentioned in the newspaper for recognizing two cemeteries as historical landmarks. With the recognition that the city had recently received, he felt it was not a good time to repeal this ordinance. Mr. Ozuna also offered his services to the city and asked council to vote against repealing the ordinance.

Geoff Alger, McAllen Texas, also spoke in reference to item 15. Mr. Alger had worked in various museums and had spent the last 5 years working at the Mission Historical Museum. While working there, he was able to fill two buildings with chronological exhibits highlighting Mission's rich history and culture. He stated that many people cared and were interested in Mission's history, and he was in opposition of this request.

## **ANNOUNCEMENTS - CITY COUNCIL / CITY MANAGER**

City Manager – Self Serve Sand Bag Operation has begun. It will be held at 15<sup>th</sup> & Perkins St, by the Recycling Drop Off Center, from 8am-1pm every Saturday throughout hurricane season.

City Council – Councilwoman Jessica Ortega wanted to give a shout out to our Chief of Police Cesar Torres for providing hands on knowledge during a traffic accident on the expressway earlier today.

Mayor – No comments.

## **PUBLIC HEARING**

## **PLANNING & ZONING RECOMMENDATIONS**

### **4. Conduct a public hearing and consideration of a rezoning request from Single-Family Residential District (“R-1”) to Office Building District (“C-1”), being the East 134’ of Lot 9 and the East 146.80’ of Lot 10, Block 113, Original Townsite of Mission Subdivision, located along the West side of Mayberry Road approximately 100 feet South of 8th Street, Applicant: Julian Arellano & Noe Salinas, Adoption of Ordinance #5816 - Cervantes**

The applicant was requesting to rezone the subject property from Single-family Residential District (“R-1”) to Office Building District (“C-1”) to develop an office complex. The code of ordinances stated that the main purpose of the office building zoning was to provide office uses, office sales uses and certain personal services of a nature that would not have a blighting effect on adjacent residential areas. The portion of the lots of record measured 100 feet along Mayberry and have a

depth of 134 feet along the South side and 146.80 feet along the North side for a total area of 14,040 square feet (0.32 acres). The surrounding zones were General Business (C-3) District to the North and Single-family Residential (R-1) District to the South, East and West. The property was vacant. The surrounding land uses were the Evaristo Olivarez Community Center to the East, the Jasmine Commercial Plaza to the North and single-family homes to the South and West. The Future Land Use Map showed the property designated for low density residential uses. The requested rezoning was not in line with the comprehensive plan designation, but staff found the area to be in transition to light commercial uses. Notices were mailed to twenty-two (22) surrounding property owners. Planning staff received no phone calls from the surrounding property owners.

Staff and Co-Interim City Managers recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Garza inquired if this property was part of the old townsite and what the parking requirements were.

Mr. Xavier Cervantes, Planning Director, stated that there were no parking requirements; however, they would have parking.

Mayor Pro Tem Plata moved to approve a rezoning request from Single-Family Residential District (“R-1”) to Office Building District (“C-1”), being the East 134’ of Lot 9 and the East 146.80’ of Lot 10, Block 113, Original Townsite of Mission Subdivision, located along the West side of Mayberry Road approximately 100 feet South of 8th Street, Applicant: Julian Arellano & Noe Salinas, Adoption of Ordinance #5816. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

#### **ORDINANCE NO. 5816**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR BEING THE EAST 134’ OF LOT 9 AND THE EAST 146.80’ OF LOT 10, BLOCK 113, ORIGINAL TOWNSITE OF MISSION SUBDIVISION, LOCATED ALONG THE WEST SIDE OF MAYBERRY ROAD APPROXIMATELY 100 FEET SOUTH OF 8TH STREET, FROM R-1 (SINGLE FAMILY RESIDENTIAL DISTRICT) TO C-1 (OFFICE BUILDING DISTRICT)

**5. Conduct a public hearing and consideration of a rezoning request from Agricultural Open Interim District (“AO-I”) to Single Family Residential District (“R-1”), being the North 5.539 acres and forming a part of a 9.04 acre tract out of Lot 14, Block 4, Mission Groves Estates Subdivision, located along the East side of Moorefield Road approximately 1,850 feet North of U.S. Expressway 83, Applicant: LLAAG, LLC, c/o Lyonel A. Adame Garza, Adoption of Ordinance #5817 - Cervantes**

The applicant was requesting to rezone the subject property from Agricultural Open Interim District (“AO-I”) to Single-family Residential District (“R-1”) for a proposed single-family subdivision development. The property was annexed to the City limits on March 24, 2026 after a voluntary annexation request. The tract of land had 5.539 acres in area and measured 318 feet along Moorefield Road and had a depth of 779 feet. The surrounding zones were Single-family Residential District (R-1) and Agricultural Open Interim district (AO-I) to the North, and outside the city limits to the South, East and West. The surrounding land uses were apartments and single-

family homes to the North, and single-family homes to the East, South and West. The Capricorn Phase 2 single-family subdivision was proposed at the site and would connect to Capricorn Phase 1 that was developed just North. The subject property was vacant. The Future Land Use Map showed the property designated for low-density residential uses. The requested rezoning was in line with the comprehensive plan designation. Notices were mailed to 30 surrounding property owners. Planning staff received no phone calls in opposition to the rezoning.

Staff and Co-Interim City Managers recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve a rezoning request from Agricultural Open Interim District (“AO-I”) to Single Family Residential District (“R-1”), being the North 5.539 acres and forming a part of a 9.04 acre tract out of Lot 14, Block 4, Mission Groves Estates Subdivision, located along the East side of Moorefield Road approximately 1,850 feet North of U.S. Expressway 83, Applicant: LLAAG, LLC, c/o Lyonel A. Adame Garza, Adoption of Ordinance #5817. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

#### **ORDINANCE NO. 5817**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR BEING THE NORTH 5.539 ACRES AND FORMING A PART OF A 9.04 ACRE TRACT OUT OF LOT 14, BLOCK 4, MISSION GROVES ESTATES SUBDIVISION, LOCATED ALONG THE EAST SIDE OF MOOREFIELD ROAD APPROXIMATELY 1,850 FEET NORTH OF U.S. EXPRESSWAY 83, FROM AO-I (AGRICULTURAL OPEN INTERIM DISTRICT) TO R-1 (SINGLE FAMILY RESIDENTIAL DISTRICT)

**6. Conduct a public hearing and consideration of a rezoning request from Duplex-Fourplex Residential District (“R-2”) to Townhouse Residential District (“R-1T”), being the South 2.85 acres out of Lot 39, Bell-Woods Company’s Subdivision “C”, located along the West side of Compton Road approximately 1,288 feet North of Mile 2 Road, Applicant: Aaron Balli, Adoption of Ordinance #5818 - Cervantes**

Due to changing market conditions, the applicant was requesting to rezone the subject property located along the West side of Compton Road from Duplex-Fourplex Residential District (“R-2”) to Townhouse Residential (R-1T) District to develop a townhouse subdivision. The tract of land measured 180.97 feet along Compton Road and had a depth of 666 feet for a total acreage of 2.85 acres. The property was zoned Duplex-Fourplex Residential (R-2) District on June 24, 2024. The surrounding zones were Agricultural Open Interim (AO-I) District to the East and South, Duplex-fourplex Residential (R-2) District to the West and Single-family Residential (R-1) District to the North. The surrounding land uses were a fourplex apartments subdivision to the West and agricultural land to the South and East. The Bellwood Manor single-family subdivision was under construction to the North. The Future Land Use Map showed the property designated for low-density residential uses. Staff believed that the area was in transition to higher density residential uses. Notices were mailed to 16 surrounding property owners. Planning staff received no phone calls in opposition to the rezoning.

Staff and Co-Interim City Managers recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Esther Salinas, owner of the 3 acres in front of this property, stated that she was against the destruction of the trees in the area. She was against having duplexes in the area and instead preferred master planning and bigger homes on a larger lot size to preserve the trees. She was concerned in regards to the lack of infrastructure in the area.

Aaron Balli, applicant, stated that he was looking forward to make more areas of Mission better with his projects. He saw an opportunity to develop this area and decided to move forward with it, and he hoped to continue to do so in other areas as well.

Mayor Pro Tem Plata asked what the future plans were for the infrastructure of Compton Drive.

Mayor Garza stated that the area was being developed as projects were being presented.

Councilwoman Marissa Gerlach moved to approve a rezoning request from Duplex-Fourplex Residential District (“R-2”) to Townhouse Residential District (“R-1T”), being the South 2.85 acres out of Lot 39, Bell-Woods Company’s Subdivision “C”, located along the West side of Compton Road approximately 1,288 feet North of Mile 2 Road, Applicant: Aaron Balli, Adoption of Ordinance #5818. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

#### **ORDINANCE NO. 5818**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR BEING THE SOUTH 2.85 ACRES OUT OF LOT 39, BELL-WOODS COMPANY’S SUBDIVISION “C”, LOCATED ALONG THE WEST SIDE OF COMPTON ROAD APPROXIMATELY 1,288 FEET NORTH OF MILE 2 ROAD, FROM R-2 (DUPLEX-FOURPLEX RESIDENTIAL DISTRICT) TO R-1T (TOWNHOUSE RESIDENTIAL DISTRICT)

**7. Conduct a public hearing and consideration of a Conditional Use Permit to place one (1) portable building for use as a classroom in a property zoned (R-2) Duplex-Fourplex Residential District & (R-1) Single Family Residential District, being a 1.97-acre tract out of the remainder of Lot 21-3, West Addition to Sharyland Subdivision, located at 1005 Kenwood Avenue. Applicant: Vanguard Charter School c/o Ernie Villarreal, PMSI Inc. Project Manager, Adoption of Ordinance #5819 - Cervantes**

Ernie Villarreal, the applicant, representing Vanguard Academy Charter School, was requesting a Conditional Use Permit for the placement of one (1) portable building on the North side of the 1.97-acre tract of land out of Lot 21-3, West Addition to Sharyland Subdivision property to be used as a classroom by the Vanguard Monet Academy. According to the applicant, the enrollment for the Monet Elementary School at the church premises was projected to grow for the 2026-2027 school year. The two classrooms (one per building) will house 2nd and 7<sup>th</sup> grades. A previous request was granted on May 14, 2025, to Vanguard Monet Academy Charter School within the El Divino Redentor Subdivision Church at 1020 N. Los Ebanos Road. They received a two-year approval to place two (2) portable buildings for use as classrooms. No parking spaces would be lost as a result of this request. The building permit for the Vanguard Academy School along N. Stewart Road was issued on March 16, 2026. Once the school was operational, all the portable buildings at the church property would be removed.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: The permit was for two years; The applicant must obtain all necessary permits and approvals prior to the use of the property.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve a Conditional Use Permit to place one (1) portable building for use as a classroom in a property zoned (R-2) Duplex-Fourplex Residential District & (R-1) Single Family Residential District, being a 1.97-acre tract out of the remainder of Lot 21-3, West Addition to Sharyland Subdivision, located at 1005 Kenwood Avenue. Applicant: Vanguard Charter School c/o Ernie Villarreal, PMSI Inc. Project Manager, Adoption of Ordinance #5819. Motion was seconded by Councilman Vela and approved unanimously 5-0.

### **ORDINANCE NO. 5819**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO PLACE ONE (1) PORTABLE BUILDING FOR USE AS A CLASSROOM IN A PROPERTY ZONED (R-2) DUPLEX-FOURPLEX RESIDENTIAL DISTRICT & (R-1) SINGLE FAMILY RESIDENTIAL DISTRICT, BEING A 1.97 ACRE TRACT OUT OF THE REMAINDER OF LOT 21-3, WEST ADDITION TO SHARYLAND SUBDIVISION, LOCATED AT 1005 KENWOOD AVENUE

#### **8. Conduct a public hearing and consideration of a Conditional Use Permit for a Restaurant in a Property Zoned (C-2) Neighborhood Commercial District - Vex Kitchen, being Lots 88 & 89, Mayberry Plaza UT No. 3, located at 800 E. 1st Street, Applicant: VEX Kitchen, LLC, c/o Victor Gutierrez, Adoption of Ordinance #5820 - Cervantes**

The subject site was at the southeast corner of Mayberry Road and E. 1<sup>st</sup> Street within a small commercial plaza. Per the Code of Ordinance, a Restaurant in a C-2 zone required the approval of a Conditional Use Permit by the City Council. The applicant was proposing to open a Mexican Restaurant. Access to the site was off Mayberry and East 1<sup>st</sup> Street, through an existing 24-foot driveways. The last conditional use permit approved by City Council for a Restaurant at this location was on July 8, 2024 for a period of 1 year. The hours of operation were as followed: Monday – Sunday from 7:00 a.m. to 11:00 p.m. Staff: 7 employees per shift. Parking: There were a total of 64 seating spaces proposed, which required 21 parking spaces (64 seating spaces/3 = 21.3 parking spaces). It was noted that parking was held in common; there werw 17 parking spaces that were shared with the other business within the commercial plaza. The applicant would need to reduce the number of seating spaces by 13 in order to comply with the parking requirements. The applicant would need to comply with the landscaping requirements. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (20) legal notices to the surrounding property owners. Staff noted that there had been no incidents reported to the Police Department. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensured that a use requested by a Conditional Use Permit was compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: 2 year revaluation in order to continue to assess this new operation. Must comply with all City Codes (Building, Fire, Health, etc.). Acquired a business license prior to occupancy. CUP not to be transferable to others. Hours of operation: Monday – Sunday from 7:00 a.m. to 11:00 p.m.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve a Conditional Use Permit for a Restaurant in a Property Zoned (C-2) Neighborhood Commercial District - Vex Kitchen, being Lots 88 & 89, Mayberry Plaza UT No. 3, located at 800 E. 1st Street, Applicant: VEX Kitchen, LLC, c/o Victor Gutierrez, Adoption of Ordinance #5820. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ORDINANCE NO. 5820**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A  
CONDITIONAL USE PERMIT FOR A RESTAURANT IN A PROPERTY ZONED (C-2)  
NEIGHBORHOOD COMMERCIAL DISTRICT – VEX KITCHEN, BEING LOTS 88 & 89,  
MAYBERRY PLAZA UT NO. 3, LOCATED AT 800 E. 1<sup>ST</sup> STREET

**9. Conduct a public hearing and consideration of a Conditional Use Permit Renewal for a Home Occupation for the sale of firearms – Guns & More in a (R-1A) Large Lot Single Family District, being Lot 19, Monaco Subdivision, located at 2208 Monaco Drive, Applicant: Robert D. Russell, Adoption of Ordinance #5821 - Cervantes**

The subject site was located 820' west of Shary Road along the south side of Monaco Drive, in a gated private street. Per Code of Ordinance, a home occupation required the approval of a Conditional Use Permit by the City Council. The applicant would like renew his conditional use permit to be in compliance with the Federal Bureau of Alcohol, Tobacco, and Firearms for his Federal Firearms license. The applicant had informed staff that that he had not made any sales in the past year. The applicant's home had a 100-foot-long driveway that led to a detached 3-car garage, thus having plenty of space for 2 off-street parking spaces for residential areas. The applicant had his office next to the front foyer where he would conduct business. The applicant was the only person operating the business and there was no advertising on the premises. The proposed gun sales were strictly via online sales and by appointment only; walk-ins were not welcome but may happen on occasion. The applicant made the majority of his sales at Gun Shows. The applicant's home had an alarm system, and the firearms were safely stored in a safe. Staff noted that a conditional use permit was first approved for a home occupation - sale of Firearms for this same location on September of 2011 for a period of 1 year. Shortly after his approval, the applicant moved his business to a commercial location. In 2018, the applicant closed his business due to health reasons. The applicant obtained a letter from the Monaco Homeowners Association stating that he was approved to move his ATF license to his residence. The business license was obtained on November 1, 2011. The last conditional use permit approved for this location for the sale of firearms was on June 18, 2025 for a period of one year. Staff noted that during his CUP tenure there were no complaints filed with staff nor the police department. The P&Z Commission had seen and approved a similar request for 2706 E. 28<sup>th</sup> Street. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (17) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit was compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: 3 year approval to be in alignment with the ATF license with the understanding that the permit can be revoked due to non-compliance; Compliance with Section 1.56-1 (Home Occupations) of the

Zoning Ordinance; Must comply with all City Codes (Building, Fire, Health, Landscaping, etc.); CUP was not transferable to others

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega asked if this type of permit would have to be approved for only three years or if there was a way to make the time frame longer. They had seen this item several times and had never had issues before.

Mayor Garza suggested that they approve the conditional use permit for five years.

Councilwoman Ortega moved to approve a Conditional Use Permit Renewal for a Home Occupation for the sale of firearms – Guns & More in a (R-1A) Large Lot Single Family District, being Lot 19, Monaco Subdivision, located at 2208 Monaco Drive, Applicant: Robert D. Russell, Adoption of Ordinance #5821 with a five-year re-evaluation. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **ORDINANCE NO. 5821**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR A HOME OCCUPATION FOR THE SALE OF FIREARMS – GUNS & MORE IN A (R-1A) LARGE LOT SINGLE FAMILY DISTRICT, BEING LOT 19, MONACO SUBDIVISION, LOCATED AT 2208 MONACO DRIVE

**10. Conduct a public hearing and consideration of a Conditional Use Permit Renewal for the Sale & On-Site Consumption of Alcoholic Beverages – Han’s Katsuya Restaurant in a property zoned (C-3) General Business (C-3) District, being Lot 1, Esdras Vega Subdivision, located at 600 N. Shary Road, Ste. D Applicant: The BAB, LLC, c/o Junduck Han, Adoption of Ordinance #5822 – Cervantes**

The subject site was located at the northeast corner of Shary Road and 6<sup>th</sup> Street. Per the Code of Ordinance, the Sale & On-Site Consumption of Alcoholic Beverages required the approval of a Conditional Use Permit by the City Council. The applicant was leasing a 1,488 square foot suite within a commercial plaza for a Japanese Cuisine Restaurant. Access to the site was off East 6<sup>th</sup> Street, through an existing 24-foot driveway. This business had been in operation since May 2018, and the applicant would like to continue to offer alcoholic beverages with their meals. The business license was obtained on May 8, 2018. The last conditional use permit approved for the Sale & On-Site Consumption of Alcoholic Beverages for this location was approved by City Council on June 21, 2022, for a period of 4 years. The hours of operation were as followed: Monday – Friday from 11:00 a.m. to 2:00 p.m. & 5:30 p.m. to 9:00 p.m., and Saturday from 12:00 p.m. to 3:00 p.m., Closed Sundays; Staff: 4 employees; Parking: There were a total of 26 seating spaces available, which require 9 parking spaces (26 seating spaces/3 = 8.6 parking spaces). It was noted that parking was held in common; there were 56 parking spaces that were shared with the other businesses within the commercial plaza. Sale of Alcohol: Section 1.56(3)(a) of the Zoning Code required a minimum separation of 300’ from the property line of any church, school, publicly owned property, or residence. There was a residential subdivision within 300 feet; however, P&Z and City Council have waived this separation requirement in previous conditional use permits. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (20) legal notices to the surrounding property owners. Staff notes that there have been no incidents reported to the Police Department. In accordance with the zoning

ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: Life of Use, with the understanding that the conditional use permit can be revoked due to non-compliance. Continued compliance with all City Codes (Building, Fire, Health, etc.). Waiver of the 300' separation requirement from the residential homes. Continued compliance with TABC requirements. CUP was not transferable to others. Must have security cameras inside and outside with a minimum 30-day retention. Must comply with the noise ordinance. Hours of operation: Monday – Friday from 11:00 a.m. to 2:00 p.m. & 5:30 p.m. to 9:00 p.m., and Saturday from 12:00 p.m. to 3:00 p.m. Closed on Sundays.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve a Conditional Use Permit Renewal for the Sale & On-Site Consumption of Alcoholic Beverages – Han's Katsuya Restaurant in a property zoned (C-3) General Business (C-3) District, being Lot 1, Esdras Vega Subdivision, located at 600 N. Shary Road, Ste. D Applicant: The BAB, LLC, c/o Junduck Han, Adoption of Ordinance #5822. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **ORDINANCE NO. 5822**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – HAN'S KATSUYA RESTAURANT IN A PROPERTY ZONED (C-3) GENERAL BUSINESS DISTRICT, BEING LOT 1, ESDRAS VEGAS SUBDIVISION, LOCATED AT 600 N. SHARY ROAD, STE. D

### **CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

#### **11. Approval of Minutes – Carrillo**

Regular Meeting – May 12, 2026

#### **12. Acknowledge Receipt of Minutes – Terrazas / A. Garcia**

Parks & Recreation Advisory Board – April 21, 2026

Mission Tax Increment Reinvestment Zone – March 25, 2026

Mission Redevelopment Authority – March 25, 2026

Mission Economic Development Authority – February 26, 2026

Mission Education Development Council – January 22, 2026

Mission Economic Development Corporation – March 26, 2026

Audit Committee – March 25, 2026

Planning & Zoning Board – April 15, 2026

**13. Discussion and possible action regarding authorization for the remainder of Fiscal Year 2025–2026 to continue purchases from vendors with forecasted cumulative expenditures exceeding the \$25,000 threshold through approved cooperative contracts and verified sole source procurements — Ramirez**

Discussion and possible action regarding authorization for the remainder of Fiscal Year 2025–2026 to continue purchases from vendors with forecasted cumulative expenditures exceeding the \$25,000 threshold through approved cooperative contracts and sole source procurements, based on current operational needs. These vendors provided a range of essential goods and services, including but not limited to equipment, maintenance and support, software licensing and subscriptions, cybersecurity services, cloud services, and network infrastructure support. Exhibit “A” included the complete list of vendors and applicable procurement methods.

**14. Discussion and possible action on matters related to the authorization to accept grant funds from the Texas Department of Transportation for the FY 2026 Mini Grant – Operation Slow Down in the total amount of \$9,903.57, with a 20% match accepted by TXDOT via in-kind match through fringe benefits and administrative costs – Torres**

The Mission Police Department requested authorization to accept grant funds from the Texas Department of Transportation for the FY 2026 Mini Grant – Operation Slow Down, in the amount of \$9,903.57. This grant would require an in-kind 20% match from the City of Mission, which was accepted by TXDOT through fringe benefits and administrative costs. This grant would assist the police department during a two-week enforcement operation focused on reducing roadway deaths caused by speeding.

**15. Discussion and possible action on matters related to approval of Ordinance No. \_\_\_\_\_ repealing Ordinance No. 5035 (Mission Historical Preservation Commission Ordinance), pursuant to City Council direction from Executive Session on May 12, 2026 – Carrillo**

City Council, during executive session on May 12, 2026, provided direction to repeal Ordinance No. 5035, entitled “Mission Historical Preservation Commission Ordinance.” The repeal included all provisions related to the Historic Preservation Overlay District, Historic Preservation Commission, Historic Preservation Officer duties, design criteria, designation processes, maintenance standards, certificate of appropriateness procedures, and any amendments thereto. Upon approval, Ordinance No. 5035 would be repealed in its entirety and shall be of no further force and effect.

Councilwoman Ortega asked to remove item 15 from the list and be discussed individually.

Mayor Pro Tem Plata moved to approve all consent agenda items 11 thru 14 as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Mr. Andy Garcia, Co-Interim City Manager, explained the nature of this request and clarified a few of the questions and concerns that were brought up during the citizen’s participation portion of the meeting.

After some discussion, Mayor Garza stated that she would like for the item to be tabled.

Councilwoman Ortega motioned to table item 15. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

## APPROVALS AND AUTHORIZATIONS

### **16. Discussion and possible action on matters related to the adoption and approval of the updated City of Mission Title VI Non-Discrimination Plan, including the designation of an Americans with Disabilities Act (ADA) Title II Coordinator, to ensure compliance with federal civil rights requirements – Carrillo**

The City of Mission had updated its Title VI Non-Discrimination Plan to ensure compliance with federal regulations prohibiting discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance. As part of these efforts, the City was also required to designate an Americans with Disabilities Act (ADA) Title II Coordinator to oversee compliance with ADA requirements and to serve as a point of contact for accessibility-related concerns and complaints. Approval of this item would formalize the adoption of the Title VI Plan and the designation of the ADA Coordinator, reinforcing the City's commitment to equal access, nondiscrimination, and inclusive service delivery.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve the adoption and approval of the updated City of Mission Title VI Non-Discrimination Plan, including the designation of an Americans with Disabilities Act (ADA) Title II Coordinator, to ensure compliance with federal civil rights requirements. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 5-0.

### **17. Discussion and possible action on matters related to presentation of unaudited Financial Statements for the month of February and March 2026 – Roman**

Unaudited Financial Statements for month of February and March 2026.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve the presentation of unaudited Financial Statements for the month of February and March 2026. Motion was seconded by Councilman Vela and approved unanimously 5-0.

## UNFINISHED BUSINESS

### **18. Tabled 05/12/2026 - Authorization to Solicit Requests for Proposals for Third-Party Administrator (TPA) Services (Including Pharmacy Benefit Management), Stop-Loss Insurance, and Voluntary Supplemental Products – Munguia**

In 2023, the City of Mission entered into a contractual agreement with Blue Cross Blue Shield of Texas to provide Third-Party Administrator (TPA) services (including Pharmacy Benefit Management (PBM) and a PPO network), as well as Stop-Loss Insurance. The TPA services were established for a three-year term with two one-year renewal options, while Stop-Loss Insurance was established for a one-year term with four one-year renewal options.

In 2024, the City entered into a separate contractual agreement with Colonial to provide Voluntary Supplemental Products for a three-year term with two one-year renewal options.

Staff was now seeking authorization to solicit Requests for Proposals (RFPs) for Third-Party Administrator (TPA) services (including PBM and PPO network), Stop-Loss Insurance, and Voluntary Supplemental Products.

Staff and Co-Interim City Managers recommended approval.

Mayor Garza stated that this item would not be discussed.

At 5:25 p.m., Mayor Pro Tem Plata motioned to move into Executive Session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

### **EXECUTIVE SESSION**

At 5:46 p.m., Mayor Pro Tem Plata motioned to move reconvene. Motion was seconded by Councilman Vela and approved unanimously 5-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), regarding the possible license to encroach or sale of City property described as Sharyland Plantation Village Los Milagros PH I N300' & S170'-E480' D/D R/O/W 9.15 ac net
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) regarding C-4509-23-H, Ramiro Cantu Jr., v. City of Mission, Texas, et al.
3. Consultation and deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, compensation, resignation, complaints involving, or dismissal of public officers and employees, including discussions regarding City organizational structure, staffing matters, Council-appointed officials, and related personnel issues pursuant to Texas Government Code § 551.074.
4. Consultation with legal counsel and deliberation regarding governance matters, Council operations, duties and responsibilities of elected officials, charter interpretation, ethics matters, board and commission appointments, intergovernmental relations, and other matters involving the official conduct or responsibilities of the City Council pursuant to Texas Government Code §§ 551.071 and 551.074.
5. Deliberation regarding the purchase, exchange, lease, value, acquisition, disposition, development, use, or potential acquisition or disposition of real property interests and related negotiations pursuant to Texas Government Code § 551.072.
6. Consultation with the City Attorney regarding pending or contemplated litigation, settlement offers, contractual matters, legal risks, privileged communications, statutory interpretation, charter interpretation, enforcement matters, and other legal issues in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Act pursuant to Texas Government Code § 551.071.
7. Discussion regarding complaints, grievances, allegations, administrative investigations, workplace conduct matters, and related personnel or employment issues involving City officers or employees pursuant to Texas Government Code §§ 551.071 and 551.074.

### **POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

1. Consideration and action if any, regarding the possible license to encroach or sale of City property described as Sharyland Plantation Village Los Milagros

Mayor Pro Tem Plata moved to proceed as discussed in executive session regarding the possible license to encroach or sale of City property described as Sharyland Plantation Village Los Milagros. Motion was seconded by Councilman Vela and approved unanimously 5-0.

2. Consideration and action if any, regarding C-4509-23-H, Ramiro Cantu Jr., v. City of Mission, Texas, et al.

Mayor Pro Tem Plata moved to proceed as discussed in executive session regarding C-4509-23-H, Ramiro Cantu Jr., v. City of Mission, Texas. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ADJOURNMENT**

At 5:47 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary



**CITIZEN'S ADVISORY COMMITTEE**  
**March 26, 2026**  
**Regular Meeting**

**Members Present**

Lorenzo Garza-Chairman  
 Emigdio Villanueva Jr. -Vice Chairman  
 Roxanne Mendez  
 Zoreida Lopez  
 Ruben Davila Lozano  
 Monika Rosales-Flores

**Member Absent**

Clarisa Y. Rios  
 Marsha Terry  
 Berenice Gonzalez

**Staff Present**

Michael Elizalde  
 Esther Rivera  
 Martha Lopez  
 Monica Gonzalez

**Call Public Meeting to Order and Establish Quorum**

The meeting was called to order by Chairman Garza at 5:32 p.m. Roll was taken by Ms. Rivera, who reported that six members were present. With a quorum established, the meeting proceeded as scheduled.

**Citizen Participation**

Chairman Garza invited any citizens present to address the Board regarding items on the agenda or other concerns. No citizens were in attendance, and no public comments were received. Chairman Garza then proceeded to the next agenda item.

**Presentation on the Needs of the City for Annual Action Plan FY2026-2027**

Chairman Garza opened the discussion by welcoming those present and thanked each of them for their interest in serving the City of Mission through the vast services their agencies provide. Chairman Garza then began the presentations with Public Service Agencies.

- A. Amigos Del Valle, Inc. – Ms. Evelyn Rodriguez presented on the organization's services and their agency request of \$50,000 which would serve 31 citizens in mission, which is over 7,700 home delivery meals. Currently servicing 16 clients over the \$30,000 received previously. 441 on the waiting list for services.
- B. Affordable Homes of South Texas, Inc.- Ms. Janie Vela presented the organization's services and its request for \$200,000 for first-time homebuyer's assistance program. 12 newly constructed homes at the Speedy Trail Neighborhood. \$108,000 will go to assisting low-mod income families while the remaining would be used for administration.
- C. C.A.M.P University- Ms. Voss presented the organizations services and its request for \$8,000 to serve 9 adults with intellectual and developmental abilities.
- D. Court Appointed Special Advocates (CASA) of Hidalgo County- Ms. Stephanie Vandever presented the organization's services and its request for \$5,000 to be able to support partial salaries, fringe benefits and other expenses generated in servicing 23 abused and/or neglected children.
- E. HOPE Family Health Care- Ms. Esther Rivera, city staff provided an overview of the request on the agency's behalf due to their absence. She explained the services the agency provides and their request for \$7,000 to support medical and counseling services to 12 uninsured lo-mod income families.
- F. Comfort House Services, Inc.- Mr. David Perez provided an overview of the services the organization provides and their request for \$5,000 to serve 5 terminally ill patients with 24-hour palliative care.
- G. LRGVDC Aging and Disability Resource Center- Mr. Rolando Flores provided an overview of the services the organization provides and their request for \$30,000 which would assist 30 low-mod income and/or disabled residents within health maintenance services.
- H. LRGVDC Area Agency and Aging- Mr. Rolando Flores provided an overview of the services the organization provides and their request for \$30,000 to assist 30 seniors with health maintenance and minor residential repairs (ADA compliant).
- I. Silver Ribbon- Ms. Dee Ochoa provided an overview of the services the organization provides and their request for \$8,000 to assist 20 elderly and persons with disabilities with the cost of rent, house deposits, utilities, and purchase of essential durable medical equipment.

Chairman Garza then began the presentations for City Departments.

- J. Mission Fire Department: First Aid/Triage Trent Project - Fire Chief Mike Silva introduced Deputy Chief Douglas Williams who would be presenting. Mr. Williams provided an overview of the department's needs and project requests. The request of \$88,169.33 would be used to purchase a Rapid Deployment Shelter to be used at emergency scenes as needed.
- K. Mission Fire Department: Hoses- Deputy Chief Williams provided an overview of the department's needs and project request. The request of \$128,690 would allow the purchase of fire hoses for 4 Engines to replace 25+ year old hoses that are approaching end of life.
- L. Mission Fire Department: Hoses- Fire Marshal Frank Cavazos provided an overview of the department's needs and project requests. The request of \$17,046.62 would allow the purchasing of 7 Fire Investigator PPE gear that would prevent exposure to harmful contaminants on field investigations.
- M. Mission Parks and Recreation: Astroland Park Rocket Ship Playscape- Mr. Pete Lopez provided an overview of the department's needs and project request. The request of \$297,949.40 would allow the purchasing of 2 ADA compliance playscapes at Astroland Park.
- N. Mission Police Department Youth Recruits- Corporal Virginia Passamentt provided an overview of the department's needs and project request. The request of \$25,000 would allow the support of the youth recruits program by providing essential supplies to the registered members.
- O. Mission Public Works Lift Stations- Mr. Edgar Gonzalez provided an overview of the department's needs and project request. The request of \$250,000 will allow the reconstruction of 2 lift stations to improve necessary aged infrastructures.
- P. Mission Community Development Department (Housing Assistance Program)- Mr. Elizalde provided an overview of the department's needs and project request. The request of \$240,000 would allow the department to do one reconstruction, two rehabs and a vehicle for the department.
- Q. Mission Community Development Department (Salaris/Dept. needs)-Mr. Elizalde provide and overview of the department's needs and project request. The request of \$194,080.88 would allow staff salaries and day-to-day needs.

**Closing Public Hearing and Open Regular Meeting.**

Chairman Garza motion to close the public hearing and open regular meeting. Vice chair Villanueva motions, and Ms. Mendez second. (6-0)

**Citizen Participation**

Chairman Garza invited any citizens present to address the Board regarding items on the agenda or other concerns. No citizens were in attendance, and no public comments were received. Chairman Garza then proceeded to the next agenda item.

**Discussion and Recommendation to Approve Minutes for Regular Meeting Held on February 25, 2026.**

Vice Chairman Villanueva asked the members if they had reviewed the minutes of the Public Hearing/Regular Meeting held on February 25, 2026. Following a brief discussion, Chairman Garza requested a motion for approval. Vice chair Villanueva moved to approve the minutes as presented, and Ms. Lopez seconded the motion. The motion carried unanimously (6-0).

**Other Business**

**A. Progress Report: CDBG- February**

Ms. Rivera presented the February unofficial CDBG Expenditure Progress Report, providing updates on funded agencies, housing activities, administrative costs, and City department expenditures. She reported that Amigos Del Valle had expended 44% of its funds, while Silver Ribbon reported 12% in expenditure. Area Agency on Aging and Disability had no expenditure for the month of February; however, expenses have since been submitted and are expected to reflect 13% in the next report. Comfort House submitted expenses for October and November, which will appear in next month's report. CASA has fully exhausted its funds. Ms. Rivera also reported that City departments have not expended any funds at this time due to procurement policies and pending purchase order approvals. Additionally, she discussed the two rehabilitation homes currently being assisted through the program this year. Staff is in the process of recertifying the applicants to ensure they continue to meet eligibility requirements. She further reported that Public Administration expenditures are currently at

30%. Following a brief discussion, Chairman Garza called for a motion to approve the February CDBG Progress Report as presented. Vice Chairman Villanueva made the motion for approval, and Ms. Mendez seconded. The motion carried unanimously, 6–0.

**B. CDBG Week (April 6-10,2026) and Fair Housing Month**

Mr. Elizalde informed the committee about CDBG Week, and the proclamation presented during the City Council meeting.

**Citizen’s Advisory Committee Member/Director Comments.**

**A. Chairman’s Comments**

Chairman Garza thanked everyone for a productive meeting and stated he had no further comments at this time.

**B. Committee Member’s Comments**

No comments were made by the committee members.

**C. Director’s Comments**

Mr. Elizalde thanked the committee for their hard work and dedication, acknowledging the effort they continue to put into serving the community.

**Adjourn**

Chairman Garza inquired if there were any additional items for discussion. Hearing none, he requested a motion to adjourn the meeting. Ms. Lopez moved to adjourn, and Ms. Mendez seconded the motion. The motion carried unanimously (6–0), and the meeting was adjourned at 8:35 p.m.

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Lorenzo Garza, Chairman

**CITIZEN'S ADVISORY COMMITTEE**  
**April 29, 2026**  
**Regular Meeting**

**Members Present**

Lorenzo Garza-Chairman  
 Emigdio Villanueva Jr. -Vice Chairman  
 Roxanne Mendez  
 Zoreida Lopez  
 Ruben Davila Lozano  
 Marsha Terry  
 Berenice Gonzalez

**Member Absent**

Monika Rosales-Flores  
 Clarisa Y. Rios

**Staff Present**

Michael Elizalde  
 Esther Rivera  
 Martha Lopez

**Call Public Meeting to Order and Establish Quorum**

The meeting was called to order by Chairman Garza at 5:31 p.m. Roll was taken by Ms. Rivera, who reported that seven members were present. With a quorum established, the meeting proceeded as scheduled.

**Citizen Participation**

Chairman Garza invited any citizens present to address the Board regarding items on the agenda or other concerns. No citizens were in attendance, and no public comments were received. Chairman Garza then proceeded to the next agenda item.

**Presentation on the Needs of the City for Annual Action Plan FY2026-2027**

Chairman Garza opened the discussion pertaining to Annual Action Plan presentation. Mr. Elizalde began the presentation to provide an overview of the needs of the City and informed members of the notification from HUD of its FY26-27 funding allocations in the amount of \$889,523. Mr. Elizalde expressed that the department received a total funding request of approximately \$1.5 million from public service agencies, interdepartmental requests, and program administration. Chairman Garza entertained any questions from committee members. Ms. Zoreida Lopez inquired about how clerical staff pay rates are reviewed and administered. Mr. Elizalde informed the members that staff rates are currently being evaluated across nearby communities for comparable duties and pay. Any recommended changes to staff compensation would be recommended based on merit and comparable analysis. With no further comments or questions, Chairman Garza requested a motion to close public hearing at 5:41pm. Ms. Mendez moved to close public hearing and Vice Chairman Villanueva seconded the motion. The motion carried unanimously (7-0)

**Call Public Hearing Open Workshop Meeting**

The meeting was called to order by Chairman Garza at 5:41pm.

**Citizens Participation**

Chairman Garza invited any citizens present to address the Board regarding items on the agenda or other concerns. No citizens were in attendance, and no public comments were received. Chairman Garza then proceeded to the next agenda item.

**Presentation on the Needs of City for Annual Action Plan FY26-27**

Mr. Elizalde began the presentation by explaining the total amount available to be allocated to projects for FY26-27. He explained that the HUD allocations was approved for \$889,523 and had Program income FY25-26 recaptured in the amount of \$67,530; and estimated reprogrammed funds from FY25-26 in the amount of \$13,351.38 for a grand total available of \$970,404.38. Mr. Elizalde provided an overview of staff and Director allocation recommendations, which included \$58,000 for public services, \$493,736.62 for interdepartmental requests, and \$418,667.76 for program administration and Housing Assistance. After discussing project requests and allocation recommendations, Mr. Elizalde informed members that it will be the recommendation to identify secondary projects during the AAP publication if in the scenario that primary projects are unable to be completed or face unforeseen barriers. Mr. Lozano recommended using the secondary projects to consider some of the prior agencies who have raised concerns for project management such as Affordable Homes of South Texas, Inc. After discussion, the committee chose to vote with a hand vote to determine the recommended funding amount to AHSTI. The consensus was agreed to

recommend funding to AHSTI in the amount of \$40,000. The final recommendations of CAC members was as follows: Amigos Del Valle: \$ 35,000; CAM.P University: \$8,000; C.A.S.A. of Hidalgo County, Inc. \$44,000; Comfort House Service Inc. \$5,000; HOPE \$7,000; LRGVDC-Aging & Disability Resource Center \$44,000; LRGVDC Area Agency on Aging \$5,000; Silver Ribbon Community Partners \$3,000; Mission Fire Department Fire Aid Triage Tent \$0.00; Mission Fire Department Fire Hose \$128,690; Mission Fire Department Prevention Protection Gear \$17,046; Mission Police Dept. Police Youth Recruits Program \$16,000; Mission Park and Rec. Dept. Astroland Park (Playscape) \$0.00. Housing Assist Program \$253,588.38, and Program Administration \$194,080. Motion Villanueva recommended approval as presented, Ms. Mendez seconded. (7-0)

**Citizens' Advisory Committee Members/Director's Comments:**

**A. Chairman's Comments**

Chairman Garza thanked everyone for a productive meeting and stated he had no further comments at this time.

**B. Committee Member's Comments**

Vice Chairman Villanueva thanked everyone for participation and recalled a concern for the safe haven homes and to ensure the city does not let the homes deteriorate before selling. Ms. Mendez raised concerns about major flooding yesterday near Lions Park, which was reported to have been caused by a line break but has now been repaired. Ms. Lopez had no comments. Ms. Terry mentioned and invited members to an upcoming Gala for her Leadership Mission Class. Mr. Lozano mentioned the need to look more into using contingent projects as means of presenting projects to awards. Ms. Gonzalez had no comments.

**C. Director's Comments**

Mr. Elizalde thanked the committee for their hard work and dedication, acknowledging the effort they continue to put into serving the community.

**Adjourn**

Chairman Garza inquired if there were any additional items for discussion. Hearing none, he requested a motion to adjourn the meeting. Ms. Mendez moved to adjourn, and Ms. Lopez seconded the motion. The motion carried unanimously (7-0), and the meeting was adjourned at 7:15 p.m.

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Lorenzo Garza, Chairman

**MINUTES FOR THE  
MISSION CIVIL SERVICE COMMISSION  
February 26, 2026**

Commission-Present  
**Polo Garza-Chairman**  
**Memo Delgadillo-Vice Chair**  
**Robert Pena-Member**

Staff Present  
**Noemi Munguia-HR Director**  
**Rey Perez- Asst Chief of Police**  
**Mike Silva-Fire Chief**  
**Jesse Lerma Jr-CS Director**

**Call to Order**

Mr. Polo Garza called the meeting to order at 8:15 a.m.

**Roll Call**

All present

**Pledge of Allegiance**

Mr. Garza led the Pledge of Allegiance

**Approval of Minutes-January 9, 2026**

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Delgadillo made a motion to approve the minutes as submitted. Mr. Pena seconded the motion. Motion was approved unanimously.

**Approval of Mission Police Department Entry Level Scores and the Creation of a New Eligibility List**

Mr. Lerma advised the Commission that they held the exam on February 18, 2026. They had 38 applicants with 34 showing up, 30 passed and 4 failed. Mr. Lerma advised the Commission that the ones that passed would proceed to the physical agility next weekend to continue the hiring process. After a brief discussion, Mr. Delgadillo made a motion to approve the scores as presented and to create the new list. Mr. Pena seconded the motion. Motion was approved unanimously.

**Pending Business**

No pending business

**Adjourn**

Meeting was adjourned at 8:30 a.m.

**PLANNING AND ZONING COMMISSION  
MAY 06, 2026  
CITY HALL'S COUNCIL CHAMBERS @ 5:30 P.M.**

**P&Z PRESENT**  
Irene Thompson  
Diana Izaguirre  
Kevin Sanchez  
Connie Garza  
David Villarreal

**P&Z ABSENT**  
Steven Alaniz  
Raquenel Austin

**STAFF PRESENT**  
Gabriel Ramirez  
Susie De Luna  
Xavier Cervantes  
Alex Hernandez  
Ana Bazaldua

**GUEST PRESENT**  
Juan Jose De La Rosa  
Norma B. De La Rosa  
Maria E. Salinas  
Noralinda G. Garza  
Robert D. Russell  
Curtis Whatley  
Noe Salinas  
Julian Arellano  
Victor Gutierrez  
Ernie Villarreal  
Francisco Rios  
Marialoe Hinojosa  
Virgilio Cantu  
Jesus Molina  
Nora E. Ayala

**CALL TO ORDER**

Chairwoman Izaguirre called the meeting to order at 5:30 p.m.

**DISCLOSURE OF CONFLICT OF INTEREST**

There was none.

**CITIZENS PARTICIPATION**

There was none.

**APPROVAL OF MINUTES FOR APRIL 15, 2026**

Chairwoman Izaguirre asked if there were any corrections to the minutes for April 15, 2026. Ms. Austin moved to approve the minutes as presented. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

**Started: 5:31 p.m.**

**Ended: 5:36 p.m.**

**Item #2**

**Rezoning:**

**Being Lot 1, Block 4,  
Bryan Park Addition Subdivision  
This property is located along the East side of Bryan Road  
approximately 1,500 feet North of U.S Business 83.  
R-2 to C-1  
Noralinda Gonzalez Garza**

The applicant is requesting to rezone the subject property from Single-family Residential District ("R-1") to Office Building District ("C-1") to develop an office complex. The code of ordinances states that the main purpose of the office building zoning is to provide office uses, office sales uses and certain personal services of a nature that will not have a blighting effect on adjacent residential areas. The portion of the lots of record measure 100 feet along Mayberry and have a depth of 134 feet along the South side and 146.8 feet along the North side for a total area of 14,040 square feet (0.32 acres). The surrounding zones are General Business (C-3) District to the North and Single-family Residential (R-1) District to the South, East and West. The property is vacant. The surrounding land uses are the Evaristo Olivarez Community Center to the East, the Jasmine Commercial Plaza to the North and single-family homes to the South and West. The Future Land Use Map shows the property designated for low density residential uses. The requested rezoning is not in line with the comprehensive plan designation, but staff finds the area to be in transition to light commercial uses. Notices were mailed to twenty-two (22) surrounding property owners. Planning staff received no phone calls from the surrounding property owners. Staff recommends approval.

5:33 Mr. Sanchez withdrew from voting due to conflict of interest.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Juan de la Rosa at 1303 Claiborne Street. Expressed his concern in regards of the buildings being 2-3 stories high and having the possibility to looking down inside his yard

Mr. Cervantes stated that due to size of the property amongst parking and landscaping the a has stated that because the property is so small, and because of the parking and landscaping requirements, only a one-story office building could be accommodated in the property based on the size.

Mr. Juan de la Rosa stated if it was projected to be a just a flat building. One story. He wouldn't be opposed to that.

Chairwoman Izaguirre asked if there was any other input in favor or against the request.

Mr. Curtis Whatley at 1400 North Bryan Road, he expressed concern about the abandoned portion on Bryce Road and the access to the power transformers and the service access. As well as paving and flooding due to previous history of those areas to be known as flood zones.

Mr. Whatley also expressed concern regarding the final use of the office building showing concern regarding the building being used as a Medical Office building and the high volume of traffic that those establishments bring a long during business hours.

Mr. Cervantes explained to the board that citizens concerns are not taken lightly and the residents are invited to attend planning meetings with engineers and project developers to express any questions and concerns regarding the project.

Chairwoman Izaguirre asked if there was any other input in favor or against the request.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Ms. Thompson moved to approve the rezoning request. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

**Started: 5:36 p.m.**

**Ended: 5:40 p.m.**

**Item #3**

**Rezoning:**

**being the East of 134' of Lot 9 and the East of 146.8' of Lot 10, Block 113, Original Townsite of Mission, This property is located along the West side of Mayberry Road approximately 100 feet South of 8<sup>th</sup> Steet, R-1 to C-1  
Juan Arellano and Noe Salinas**

The applicant is requesting to rezone the subject property from Single-family Residential District ("R-1") to Office Building District ("C-1") to develop an office complex. The code of ordinances states that the main purpose of the office building zoning is to provide office uses, office sales uses and certain personal services of a nature that will not have a blighting effect on adjacent residential areas. The portion of the lots of record measure 100 feet along Mayberry and have a depth of 134 feet along the South side and 146.8 feet along the North side for a total area of 14,040 square feet (0.32 acres). The surrounding zones are General Business (C-3) District to the North and Single-family Residential (R-1) District to the South, East and West. The property is vacant. The surrounding land uses are the Evaristo Olivarez Community Center to the East, the Jasmine Commercial Plaza to the North and single-family homes to the South and West. The Future Land Use Map shows the property designated for low density residential uses. The requested rezoning is not in line with the comprehensive plan designation, but staff finds the area to be in transition to light commercial uses. Notices were mailed to twenty-two (22) surrounding property owners. Planning staff received no phone calls from the surrounding property owners. Staff recommends approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Ms. Thompson moved to close the public hearing. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There being no further discussion, Vice-Chairman Sanchez entertained a motion. Ms. Garza moved to approve the rezoning request. Ms. Thompson seconded the motion. Upon a vote, the motion passed unanimously. 5:33

**Started: 5:41 p.m.**

**Ended: 5:43 p.m.**

**Item #4****Rezoning:**

**Being the North 5.539 acres and forming a part of a 9.04 acre Lot 14, Block 4, Mission Groves Estates Subdivision, This property is located along the East side of Moorefield Road approximately 1,850 feet North of U.S. Expressway 83, AO-I – R-1  
LLAAG, LLC c/o Lyonel A. Adame Garza**

The applicant is requesting to rezone the subject property from Agricultural Open Interim District (“AO-I”) to Single-family Residential District (“R-1”) for a proposed single-family subdivision development. The property was annexed to the City limits on March 24, 2026 after a voluntary annexation request. The tract of land has 5.539 acres in area and measures 318 feet along Moorefield Road and has a depth of 779 feet. The surrounding zones are Single-family Residential District (R-1) and Agricultural Open Interim district (AO-I) to the North, and outside the city limits to the South, East and West. The surrounding land uses are apartments and single-family homes to the North, and single-family homes to the East, South and West. The Capricorn Phase 2 single-family subdivision is proposed at the site and will connect to Capricorn Phase 1 that was developed just North. The subject property is vacant. The Future Land Use Map shows the property designated for low-density residential uses. The requested rezoning is in line with the comprehensive plan designation. Notices were mailed to 30 surrounding property owners. Planning staff received no phone calls in opposition to the rezoning. Staff recommends approval of the rezoning request.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Ms. Thompson moved to close the public hearing. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no further discussion, Chairwoman entertained a motion. Ms. Thompson moved to approve the Conditional Use Permit request. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

**Started: 5:43 p.m.**

**Ended: 5:51 p.m.**

**Item #5****Rezoning:**

**Being the South 2.85 acres out of Lot 39 Bell-Woods Company’s Subdivision “C” This property is located along the West Side of Compton Road approximately 1,255 feet**

**North of Mile 2 Road,  
R2 – R-1T  
Aaron Balli**

Due to changing market conditions, the applicant is requesting to rezone the subject property located along the West side of Compton Road from Duplex-Fourplex Residential District (“R-2”) to Townhouse Residential (R-1T) District to develop a townhouse subdivision. The tract of land measures 180.97 feet along Compton Road and has a depth of 666 feet for a total acreage of 2.85 acres. The property was zoned Duplex-Fourplex Residential (R-2) District on June 24, 2024. The surrounding zones are Agricultural Open Interim (AO-I) District to the East and South, Duplex-fourplex Residential (R-2) District to the West and Single-family Residential (R-1) District to the North. The surrounding land uses are a fourplex apartments subdivision to the West and agricultural land to the South and East. The Bellwood Manor single-family subdivision is under construction to the North. The Future Land Use Map shows the property designated for low-density residential uses. Staff believes that the area is in transition to higher density residential uses. Notices were mailed to 16 surrounding property owners. Planning staff received no phone calls in opposition to the rezoning. Staff recommends approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was some.

Mr. Salinas, a resident out of 3318 Compton Drive, stated her concerns being damages to the agriculture and the exit and entry to the development plan presented. Her acres are directly in front of the mentioned rezoning and she requested in depth explanation of who will be covering the expenses of developing the land as far as water lines, electrical cabling and all the resources and utilities developing land requires.

Chairwoman Izaguirre entertained a motion to close the public hearing. Ms. Thompson moved to close the public hearing. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

Ms. Garza questioned the entrance to the property and to what Mr. Cervantes replied the entry would be Compton Drive; Ms. Garza then questioned how many units are projected from this development.

Mr. Cervantes confirmed there was no set layout as of yet, however they are capped at 30 Town Homes due to the entry via Compton Drive only permitting only for low flow of traffic.

Ms. Thompson stated her concerns are in regards to traffic on Compton Drive as it is very narrow.

Ms. Cervantes stated all matters concerning streets will be brought up before the corresponding committees and development groups that will be involved with the project.

There being no further discussion, Chairwoman Izaguirre entertained a motion Ms. Thompson moved to approve the ordinance amendment. Mr. Villarreal seconded the motion. Upon a vote, Ms. Garza voted nay. The motion passed in a 4-1 vote.

**Started: 5:51 p.m.**

**Ended: 6:03 p.m.**

**Item #6**

**Conditional Use Permit: To place one (1) portable building for use as a classroom in a property zoned (R-2) Duplex- Fourplex Residential District, being a 1.97-acre tract out of the remainder of Lot 21- 3, West Addition to Sharyland Subdivision, located at 1005 Kenwood Avenue. Ernie Villarreal, PMSI Inc. Project Manager**

Ernie Villarreal, the applicant, representing Vanguard Academy Charter School, is requesting a Conditional Use Permit for the placement of one (1) portable building on the North side of the 1.97-acre tract of land out of Lot 21-3, West Addition to Sharyland Subdivision property to be used as a classroom by the Vanguard Monet Academy. According to the applicant, the enrollment for the Monet Elementary School at the church premises is projected to grow for the 2026-2027 school year. The two classrooms (one per building) will house 2nd and 7th grades. A previous request was granted on May 14, 2025, to Vanguard Monet Academy Charter School within the El Divino Redentor Subdivision Church at 1020 N. Los Ebanos Road. They received a two-year approval to place two (2) portable buildings for use as classrooms. No parking spaces will be lost as a result of this request. The building permit for the Vanguard Academy School along N. Stewart Road was issued on March 16, 2026. Once the school is operational, all the portable buildings at the church property will be removed. Staff recommends approval of the request, subject to: 1. The permit is for two years. 2. The applicant must obtain all necessary permits and approvals prior to the use of the property

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was some.

Ms. Marilae Hinojosa Diaz, resident at 1104 Burney Dr. expressed her concern in regards to her property and her neighbors being near the properties owned by the Vanguard development and there being restriction or obstruction due to the lack of an alley way.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Ernie Villarreal representative of Vanguard Academy and project manager, stated that there was not going to be an alley way, however he stated that the portable buildings will not be obstructing anyone's property, since they would be placed in an area that does not restrict anyone from having access to their property. Mr. Villarreal furthermore elaborated in regards to the portable building just being a temporary as the school is actively being built and all students will be transferred to the new facility in the near future.



business within the commercial plaza. The applicant will need to reduce the number of seating spaces by 13 in order to comply with the parking requirements. The applicant will need to comply with the landscaping requirements. The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (20) legal notices to the surrounding property owners. Staff notes that there have been no incidents reported to the Police Department. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties. Staff recommends approval of the conditional use permit with the conditions listed below: 1. 2-year revaluation in order to continue to assess this new operation. 2. Must comply with all City Codes (Building, Fire, Health, etc.). 3. Acquire a business license prior to occupancy. 4. CUP not to be transferable to others. 5. Hours of operation: Monday – Sunday from 7:00 a.m. to 11:00 p.m.

There being no further discussion, Chairwoman Izaguirre entertained a motion Ms. Thompson moved to approve the request. Mr. Sanchez seconded the motion. The motion passed unanimously.

**Started: 6:03 p.m.**

**Ended: 6:04 p.m.**

**Item #8**

**Conditional Use Permit  
Renewal:**

**A Home Occupation for the sale of  
firearms – Guns & More in a (R-1A) Large  
Lot Single Family District,  
being Lot 19, Monaco Subdivision,  
located at 2208 Monaco Drive,  
Robert D. Russell**

The subject site is located 820' west of Shary Road along the south side of Monaco Drive, in a gated private street. Per Code of Ordinance, a home occupation requires the approval of a Conditional Use Permit by the City Council. The applicant would like renew his conditional use permit to be in compliance with the Federal Bureau of Alcohol, Tobacco, and Firearms for his Federal Firearms license. The applicant's home has a 100-foot-long driveway that leads to a detached 3-car garage, thus having plenty of space for 2 off-street parking spaces for residential areas. The applicant has his office next to the front foyer where he would conduct business. The applicant is the only person operating the business and there is no advertising on the premises. The proposed gun sales are strictly via online sales and by appointment only; walk-ins are not welcome but may happen on occasion. The applicant makes the majority of his sales at Gun Shows. The applicant's home has an alarm system, and the firearms are safely stored in a safe. The applicant has informed staff that although he has not made any sales in the past year, he would like to keep his license current. Staff notes that during his CUP tenure there were no complaints filed with staff nor the police department. The P&Z Commission has seen and approved a similar request for 2706 E. 28th Street. The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (17) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirement and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties. Staff recommends approval of the request subject to compliance with the following conditions: 1. 3-year approval to be in alignment with the ATF license with the understanding that the permit can be revoked due to non-compliance. 2. Compliance with Section 1.56-1 (Home

Occupations) of the Zoning Ordinance 3. Must comply with all City Codes (Building, Fire, Health, Landscaping, etc.) 4. CUP is not transferable to others

There being no further discussion, Chairwoman Izaguirre entertained a motion Ms. Garza moved to approve the request. Mr. Sanchez seconded the motion. The motion passed unanimously.

**Started: 6:04 p.m.**

**Ended: 6:05 p.m.**

**Item #9**

**Conditional Use Permit  
Renewal:**

**The Sale & On-Site Consumption of  
Alcoholic Beverages – Han’s Katsuya  
Restaurant in a property zoned  
General Business (C-3) District,  
being Lot 1, Esdras Vega Subdivision,  
located at 600 N. Shary Road, Ste. D  
The BAB, LLC,  
c/o Junduck Han**

The subject site is located at the northeast corner of Shary Road and 6th Street. Per the Code of Ordinance, the Sale & On-Site Consumption of Alcoholic Beverages requires the approval of a Conditional Use Permit by the City Council. The applicant is leasing a 1,488 square foot suite within a commercial plaza for a Japanese Cuisine Restaurant. Access to the site is off East 6th Street, through an existing 24-foot driveway This business has been in operation since May 2018, and the applicant would like to continue to offer alcoholic beverages with their meals. The last conditional use permit approved for the Sale & On-Site Consumption of Alcoholic Beverages for this location was approved by City Council on June 21, 2022, for a period of 4 years. The hours of operation are as follows: Monday – Friday from 11:00 a.m. to 2:00 p.m. & 5:30 p.m. to 9:00 p.m., and Saturday from 12:00 p.m. to 3:00 p.m., Closed Sundays Staff: 4 employees Parking: There are a total of 26 seating spaces available, which require 9 parking spaces (26 seating spaces/3 = 8.6 parking spaces). It is noted that parking is held in common; there are 56 parking spaces that are shared with the other businesses within the commercial plaza. Sale of Alcohol: Section 1.56(3)(a) of the Zoning Code requires a minimum separation of 300’ from the property line of any church, school, publicly owned property, or residence. There is residential subdivision within 300 feet; however, P&Z and City Council have waived this separation requirement in previous conditional use permits. The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (20) legal notices to the surrounding property owners. Staff notes that there have been no incidents reported to the Police Department. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties. Staff recommends approval of the conditional use permit renewal with the conditions listed below:

1. Life of Use, with the understanding that the conditional use permit can be revoked due to noncompliance.
2. Continued compliance with all City Codes (Building, Fire, Health, etc.)
3. Waiver of the 300’ separation requirement from the residential homes.
4. Continued compliance with TABC requirements.
5. CUP is not transferable to others.
6. Must have security cameras inside and outside with a minimum 30-day retention.
7. Must comply with the noise ordinance.
8. Hours of operation: Monday – Friday from 11:00 a.m. to 2:00 p.m. & 5:30 p.m. to 9:00 p.m., and Saturday from 12:00 p.m. to 3:00 p.m. Closed on Sundays.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There being no discussion, Chairwoman Izaguirre entertained a motion. Ms. Thompson moved to adjourn the meeting. Mr. Sanchez seconded the motion. Upon a vote, the motion to adjourn passed unanimously.

**Started: 6:05 p.m.**

**Ended: 6:07 p.m.**

**Item #10**

**Site Plan Approval:**

**Construction of a Multi-Tenant Building  
named The Mix, on Lot 1, Blk 2,  
Santa Lucia Subdivision,  
located at 2509 Colorado Street.  
MDM Real Estate Dev., LLC.**

The property is located at the Northwest corner of Taylor Road and Colorado Street. This site will have access from Taylor Road and Colorado Street, both being public streets and retrofitted and prepped to fit existing thru traffic lanes, curb and gutters, drainage, and utilities. This project will be built in a C-3 (General Business) zoned property where the structure is allowed by right as stipulated within the City’s zoning ordinance to include permitted signs and dumpster specifications and locations. The proposed building will have a maximum height of 24’ and will meet all the setback requirements set forth on this plan. The structure will be a 2 story structures with 14 suites on the first floor and an additional 8 suites on the second floor for a grand total of 22 suites. The site has 51 existing parking spaces (2 being handclapped) available complying with the minimum number of paved, off-street parking spaces for this project. No more than two permanent signs shall be allowed on one lot, except those lots with double frontage, in which case a maximum of three permanent signs will be permitted with at least one sign on each frontage. The site has existing landscaping and lighting which is compliant with subdivision ordinances and regulations therefore no additional requirements will be imposed other than maintenance and upkeep of this section.

Staff recommends approval of the Site Plan as submitted Chairwoman Izaguirre asked if there was any input in favor or against the request.

There being no discussion, Chairwoman Izaguirre entertained a motion. Ms. Thompson moved to adjourn the meeting. Mr. Garza seconded the motion. Upon a vote, the motion to adjourn passed unanimously.

**Started: 6:07 p.m.**

**Ended: 6:07 p.m.**

**Item #11**

**Single Lot Variance:**

**A 0.14-acre tract of land, being the North 125 feet  
of the East 50 feet of Lot 6, Mission Acres Subdivision,  
located at 1523 Green Lawn Drive.  
Jose G. Villarreal**

This property is located along the South side of Green Lawn Street intersecting Truman Street approximately 300 feet West of Washington Avenue. The land measures 50 feet wide by 125 feet in depth, being a 0.14-acre tract of land out of Lot 6, Mission Acres Subdivision per map records. The owner proposes to build a commercial building on this currently vacant land zoned for general business (C-3). A building permit will be requested separately and apart from and upon approval from this single lot variance request. This site has frontage to Green Lawn Drive and access to all city utilities and services to include street lighting (NE corner/intersection), fire hydrants (East side of lot), and drainage meeting the criteria set forth on Sec. 98-8 – Single-lot Variance; approval and procedures (b). A Site Plan Approval shall be required prior to any issuance of permits including signage. There is a provision in the subdivision to allow single-lot variances to assist property owners develop small tracts of land without going through the subdivision process. The applicant meets the criteria in the ordinance. Staff recommends approval. Staff recommends approval of the Site Plan as submitted. Chairwoman Izaguirre asked if there was any input in favor or against the request.

There being no discussion, Chairwoman Izaguirre entertained a motion. Ms. Thompson moved to adjourn the meeting. Mr. Sanchez seconded the motion. Upon a vote, the motion to adjourn passed unanimously.

#### **ITEM#12**

#### **ADJOURNMENT**

There being no discussion, Chairwoman Izaguirre entertained a motion. Ms. Thompson moved to adjourn the meeting. Mr. Villarreal seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 5:56 p.m.



Diana Izaguirre, Chairwoman  
Planning and Zoning Commission

## SPEER MEMORIAL LIBRARY BOARD

The Speer Memorial Library Board met for its regularly scheduled meeting on March 10th, 2026, at Speer Memorial Library.

### A. Call to order

The Meeting was called to order by Cynthia Leon at 5:20 p.m. Attendance was taken.

#### Present:

Cynthia Leon  
 Rose Mary Gallagher  
 Elizabeth Garza  
 Perri Ann Huntley  
 Mayra Rocha  
 Jeff Taylor  
 Lina Cruz

#### Absent:

#### Library Staff Present:

Yenni Espinoza, Library Director

### 1. Approval/Disapproval of Absences

There was no need for approval or disapproval of absences, as everyone was present.

### 2. Board Minutes

Cynthia moved to approve the minutes as presented for the December 9th, 2025, Speer Memorial Library Board Meeting. Lina seconded the motion, and the motion passed unanimously.

### 3. Treasurer's Report

Jeff presented the treasurer's report and confirmed that the library currently has a remaining balance of \$610.45 in the MacDonald Investment Interest Account and \$5 in the MacDonald Investment Account. He clarified that the Shush booths have already been purchased and delivered, and that the remaining funds are available because the booths were discounted at the time of purchase.

It was noted that the \$610.45 is not restricted and may be used to purchase any items the library may need to support its services. At this time, no specific purchases have been determined, and the group will discuss potential uses for the remaining funds in a future meeting. Perry Arrived

## **B. Routine Business**

### **4. HCLS**

Mayra outlined several concerns involving the McAllen and Edinburg libraries. Both libraries recently separated from the county's unified library system, and they are now requesting increased funding from the county. This request disrupts the county's usual method of distributing funds evenly among all libraries. As a result, the county will allocate slightly more funding to the McAllen and Edinburg libraries this year, though not the full amount they requested.

Mayra also highlighted challenges that patrons may face due to the current system requiring multiple library cards. Now because the McAllen and Edinburg libraries operating independently, users must maintain separate cards instead of having a single card that provides access to all libraries in the county.

### **5. Librarian's Report**

Yenni Espinoza informed the Board members with the monthly reports for January and February. She highlighted the numerous library activities held across all departments, including the Author's Con event, which welcomed more than 3,000 attendees. She also noted that planning is already underway for next year's event and discussed the potential benefits of establishing it as a nonprofit. Additionally, Yenni provided an update on the upcoming "Día de los Niños" celebration, mentioning that several young authors will be participating as special guests."

## **C. Any Discussion or Action on Board Items-**

There is no discussion on board items.

## **D. Unfinished Business –**

There is no unfinished business.

**E. New Business –**

Yenni Espinosa informed members that there is a required document that must be signed for a state report in order to meet state requirements for receiving grants, discounts, and other benefits for the library.

Yenni made a motion to approve application for accreditation and affective library systems. Mayra Rocha seconded the motion. The motion was passed unanimously.

**F. Announcements or Remarks**

Yenni announced that the upcoming Story Walk Unveiling at Lions Park will take place on March 17th at 1:30 p.m. She explained that the Story Walk is an extension of the library designed to promote literacy, and that all-inclusive park is the ideal location for this purpose. The Story Walk will feature children's book stories, along with a scannable QR code that allows visitors to listen to the story to support accessibility and inclusivity. Yenni also noted that a committee needs to be formed to select the stories to be featured, with at least one member coming from the Board. Further discussion, including the appointment of a Board representative to the Story Walk Committee, will take place at the next meeting.

**G. Adjournment**

Elizabeth Garza made a motion to adjourn the meeting, and Mayra Rocha seconded the motion which passed unanimously. Cynthia Leon adjourned the meeting at 6:07 p.m.

Library Board Secretary *Rose Mary Gallagher* Date 5-19-26  
(Rose Gallagher)

# Minutes

**TRAFFIC SAFETY COMMITTEE**  
**Thursday March 19, 2026 12:00 Noon**  
**Mission Police Department – Conference Room**  
**1200 E. 8<sup>th</sup> Street**  
**Mission, Texas 78572**

**MEMBERS PRESENT**

Orlando Barrera  
Luis Dovalina  
Apolinar Solis  
Manuel Salinas

**MEMBERS ABSENT**

Gilbert Salinas  
Luis Moreno  
Rodolfo Treviño

**STAFF PRESENT**

Chief Rodriguez  
Maribel Castellanos  
Edgar Gonzalez  
Cpl. Victor Arispe  
Milly Perez

**GUESTS PRESENT**

Lisa Tovar  
Maria Alcantar  
Erica Garcia  
Samantha Martinez

**Call To Order**

With a quorum being present, Mr. Luis Dovalina called the Regular Meeting to order at 12:04 p.m.

**Invocation**

Mr. Apolinar Solis led the Invocation

**Pledge of Allegiance**

Mr. Luis Dovalina led the pledge of allegiance.

**Citizens’ Participation**

Mr. Luis Dovalina asked if there was any citizen’s participation.

There was none.

**Approval of Minutes for Thursday, January 22, 2026**

Mr. Luis Dovalina asked if there were any corrections to the minutes. Mr. Apolinar Solis moved to approve of the minutes as presented. Mr. Orlando Barrera seconded the motion. Upon a vote, the motion passed unanimously.

**New Business**

**Item 1.1 Discussion and possible action on placing speed humps on Ramirez Lane and Francisco Avenue (tabled item)**

Due to couple of accidents and people speeding by Ramirez Lane, Traffic Safety Board recommended a survey be done. Board asked Mrs. Maria Johnson Alcantar the time that she prefers the survey and she said morning around 8 am and after school around 4:00 pm. Based on the survey, the Board recommended rumble sticks for Ramirez Lane and hope that it brings attention to the people speeding and hopefully slow down. There being no further discussion, Mr. I

Dovalina entertained a motion for the installation of rumble sticks on Ramirez Lane and Mr. Apolinar Solis seconded the motion. Upon a vote, the motion passed unanimously. Item 9.

### **Item 1.2 discussion and possible action on the placing of speed humps on Pamela Drive.**

Mr. Luis Dovalina asked the Board after reviewing the survey that was included in the package if they all agreed that speed is a factor based on the facts of the survey, everyone agreed. Mrs. Erica Garcia explained that she is mostly worried about kids playing outside, especially one that has autism and he always walks outside with his dad. People speed mostly at night. There being no further discussion, Mr. Manuel Salinas entertained a motion for the installation of speed humps on Pamela Drive and Mr. Orlando Barrera seconded the motion. Upon a vote, the motion passed unanimously.

### **Old Business**

Mr. Luis Dovalina asked if there was any old business.

There was none.

### **Adjournment**

There being no further discussion, Mr. Luis Dovalina entertained a motion to adjourn. Mr. Apolinar Solis seconded the motion. Upon a vote, the meeting was adjourned at 12:47 pm.



\_\_\_\_\_  
Cesar Torres, Chief of Police



## **INTERLOCAL COOPERATION AGREEMENT**

**Between**

**Mission Consolidated Independent School District**

**and**

**City of Mission, Texas**

This Interlocal Cooperation Agreement (“Agreement”) is made and entered into effective as of May 18, 2026 (the “Effective Date”), by and between Mission Consolidated Independent School District, a political subdivision of the State of Texas (“MCISD”), and the City of Mission, Texas, a Texas home-rule municipality (“City”). MCISD and the City are referred to collectively as the “Parties” and individually as a “Party.”

### **1. RECITALS**

1.1 MCISD owns and operates the MCISD Aquatic Center located at 1500 Nicholson Avenue, Mission, Texas (the “Facility”).

1.2 The City operates a Texas Amateur Athletic Federation youth aquatics program (“TAAF”) and in a cooperative agreement with MCISD desires to expand the TAAF Swim Program while encouraging swim participation in the school year for MCISD youth access to aquatics instruction and practice on the west end of the City.

1.2 MCISD is willing to provide access to the Facility in exchange for the City’s agreement to schedule coaches, handle athlete registration, and comply with all MCISD policies, subject to the terms set forth below.

1.3 The Parties enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code.

### **2. TERM AND RENEWAL**

2.1 Term. This Agreement shall commence on May 18, 2026, and shall automatically expire on July 31, 2026, unless earlier terminated as provided herein.

2.2 Renewal. This Agreement may be renewed only by mutual written approval of authorized representatives of both Parties, specifying any modifications to term or scope.

### **3. SCOPE OF SERVICES**

#### **3.1 MCISD Responsibilities.**

- a. Grant the City non-exclusive use of the Facility during the practice times set forth in Section 3.3.
- b. Permit City Aquatics Manager to oversee the implementation of the TAAF Swim Program.
- c. Provide qualified, MCISD-certified lifeguards on duty during all City-scheduled practices.
- d. Ensure all MCISD Facility rules, regulations, and policies ("MCISD Policies") are available to City coaches and participants.
- e. Ensure pool water quality meets chemical balances and water quality.
- f. Coordinate equipment uses (e.g., lane lines, kickboards) through the Facility Manager, subject to availability.
- g. Retain priority use of the Facility for MCISD-sponsored events and emergencies; City use is secondary and may be rescheduled or canceled on one week's notice.

#### **3.2 City Responsibilities.**

- a. Schedule all City coaches and manage athlete registration for the TAAF Program.
- b. Ensure City-affiliated coaches and volunteers comply with MCISD volunteer requirements, including background checks and training.
- c. Require all participants to adhere to MCISD Policies while on MCISD premises.
- d. Promptly reimburse MCISD for any damage to the Facility or equipment caused by City participants.
- e. Maintain general liability insurance (minimum \$1 million per occurrence, \$2 million aggregate) naming MCISD as an Additional Covered Party - Other Governmental Entity.
- f. Indemnify, defend, and hold harmless to the greatest extent allowed by Texas law, MCISD, its trustees, officers, employees, and agents from any claims, liabilities, or expenses arising from City's use of the Facility, except to the extent caused by MCISD's negligence.

### 3.3 Practice Schedule.

- a. May 18–28, 2026: Monday–Thursday, 5:30 p.m. to 7:00 p.m.
- b. June 1–July 30, 2026: Monday–Thursday, 8:00 a.m. to 10:00 a.m. and 4:30 p.m. to 6:00 p.m.
- c. Any proposed modifications to this schedule must be submitted in writing and approved by the MCISD Athletic Director at least 7 days in advance.

## **4. CONSIDERATION**

4.1 No monetary fees shall be charged by either Party. This Agreement is based solely on the exchange of services described herein.

## **5. TERMINATION**

5.1 For Convenience. Either Party may terminate this Agreement at any time, with or without cause, by giving thirty (30) days' prior written notice to the other Party.

5.2 For Cause. Either Party may immediately terminate this Agreement upon written notice if the other Party materially breaches its obligations and fails to cure such breach within ten (10) days after receipt of written notice specifying the breach.

## **6. MISCELLANEOUS**

6.1 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

6.2 Amendment. No amendment or modification to this Agreement shall be effective unless in writing and signed by authorized representatives of both Parties.

6.3 No Waiver of Sovereign Immunity. Neither Party by executing this agreement waives any of its Immunity that enjoys as governmental entities.

6.4 Notices. All notices required under this Agreement shall be in writing and delivered to the respective contacts below, either by hand, certified mail (return receipt requested), or commercial courier.

6.5 Entire Agreement. This Agreement constitutes the entire understanding between the Parties regarding the subject matter and supersedes all prior negotiations or agreements, whether written or oral.

6.6 Severability. If any provision hereof is held invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.**

**MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

By:  Criselda King (May 15, 2026 09:04:26 CDT)

Name: Dr. Criselda King

Title: MCISD Superintendent of Schools

Date: May 18<sup>th</sup> 2026

**Reviewed and Approved:**

By: Thomas Lee (May 14, 2026 08:26:16 CDT)

Thomas Lee

Director of Athletics

By: Sylvia Cruz (May 14, 2026 08:46:48 CDT)

Sylvia Cruz

Executive Director for Business and Finance

**CITY OF MISSION, TEXAS**

**ATTEST:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Norie Garza Gonzalez

Name: Anna Carillo

Title: Mayor

Title: City Secretary



## **MEMORANDUM OF UNDERSTANDING**

### **Between Mission Consolidated Independent School District and City of Mission Parks and Recreation**

This Memorandum of Understanding (“MOU”) is made and entered into effective as of the latest date of execution below (June 1, 2026), by and between Mission Consolidated Independent School District, a political subdivision of the State of Texas (“MCISD”), and The City of Mission. MCISD and City of Mission Parks and Recreation are referred to collectively as the “Parties” and individually as a “Party.”

#### **1. RECITALS**

1.1 MCISD owns and operates Tom Landry Stadium located at 702 W 15<sup>th</sup> Street, Mission, Hidalgo County, Texas (the “Facility”).

1.2 Mission Parks and Recreation Summer TAAF Track Program.

1.3 The Parties desire to cooperate on the Summer TAAF Track Program on the terms set forth in this MOU.

1.4 The Parties enter this MOU pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code.

#### **2. TERM**

2.1 **Term.** This MOU commences on June 1<sup>st</sup>, 2026, and terminates on July 31<sup>st</sup>, 2026, unless earlier terminated as provided herein.

2.2 **Renewal.** This MOU may be renewed only by a written instrument signed by authorized representatives of both Parties. No renewal shall occur by holdover or implication.

#### **3. SCOPE OF COOPERATION AND RESPONSIBILITIES**

3.1 **MCISD Responsibilities.** MCISD shall:

- a. Provide Mission Parks and Recreation with access to the Facility on the dates and at the times set forth in Section 3.3.
- b. [ADDITIONAL MCISD OBLIGATION, e.g., provide a Facility Manager during scheduled use].
- c. [ADDITIONAL MCISD OBLIGATION, e.g., make designated equipment available].
- d. Ensure all MCISD Facility rules, regulations, and policies (“MCISD Policies”) are made available to Mission Parks and recreation personnel and program participants.
- e. Coordinate scheduling and equipment use through the Facility Manager and any applicable MCISD personnel, subject to availability.
- f. Retain priority use of the Facility for MCISD-sponsored events and emergencies; Mission Parks and recreations use is secondary and may be rescheduled or canceled on [SEVEN (7)] days’ prior written notice, except in cases of emergency or unforeseen District need.

3.2 **Mission Parks and Recreation Responsibilities.** Mission Parks and Recreation shall:

- a. Operate the Program in accordance with this MOU and applicable law.

- b. Provide all coaches, instructors, supervisors, volunteers, and other personnel necessary to operate the Mission Parks and recreation Summer TAAF Program.
- c. Handle all participant registration, fee collection (if any), and recordkeeping for the Program.
- d. Ensure that Mission Parks and recreation Personnel and Program participants comply with all MCISD Policies while at the Facility.
- e. Be solely responsible for supervision of Program participants during use of the Facility.
- f. Promptly notify MCISD in writing of any injury, accident, property damage, or law-enforcement incident occurring on the Facility during or arising from the Program.
- g. [ADDITIONAL City of Mission Parks and Recreation OBLIGATION, AS NEEDED].

**3.3 Use Schedule.** The Program shall occur on the following dates and times, subject to Section 3.1(f):

- (a) Summer TAAF Practice Schedules: June 1<sup>st</sup>- July 31<sup>st</sup>, 2026, from 8:30am to 11:00am and from 5:30pm-7:30pm
- (b) TAAF Summer Track Meet: July2-3, 2026, from 7:00am to 1:00pm

#### **4. CONSIDERATION**

**4.1 No Monetary Exchange.** The Parties intend this MOU to be a cooperative arrangement involving no exchange of monetary consideration. Each Party shall bear its own costs of performance, except as expressly provided otherwise herein.

**4.2 Direct Costs.** If either Party incurs direct out-of-pocket costs attributable to the other Party's use or activities (for example, additional custodial, security, or utility costs), the incurring Party may invoice the other Party for actual costs, and the invoiced Party shall pay within thirty (30) days of receipt. [Delete if not applicable.]

#### **5. RESPONSIBILITY FOR LOSS; INSURANCE**

**5.1 Each Party Responsible for Its Own Acts.** To the extent permitted by Texas law, each Party shall be responsible for the acts, omissions, and negligence of its own officers, employees, agents, volunteers, and contractors, and for any damage, losses, or claims arising therefrom. Nothing in this Section creates any obligation on either Party to indemnify the other beyond the limits of Texas law.

**5.2 Insurance or Self-Insurance.** Each Party should maintain such insurance or self-insurance coverage as that Party determines is appropriate to cover its potential liabilities arising under this MOU. Upon request, each Party shall furnish the other with reasonable evidence of such coverage.

**5.3 Sovereign Immunity Preserved.** Nothing in this Section 5 waives, or shall be construed as waiving, any governmental, sovereign, or official immunity, defense, or limitation on liability available to either Party under the Constitution and laws of the State of Texas or the United States.

#### **6. TERMINATION**

**6.1 Termination for Convenience.** Either Party may terminate this MOU at any time, with or without cause, upon thirty (30) days' prior written notice to the other Party.

**6.2 Termination for Cause.** Either Party may terminate this MOU immediately upon written notice if the other Party materially breaches this MOU and fails to cure such breach within ten (10) days after receipt of written notice specifying the breach.

**6.3 Effect of Termination.** Upon termination or expiration, each Party shall cease all activities at the other Party's facility under this MOU and shall remove its property. Sections 5, 7, and any other provisions that by their nature should survive shall survive termination.

## **7. GENERAL PROVISIONS**

**7.1 Governing Law and Venue.** This MOU is governed by the laws of the State of Texas. Venue for any action arising under or relating to this MOU lies exclusively in the state district courts of Hidalgo County, Texas, or, where applicable, in the United States District Court for the Southern District of Texas, McAllen Division.

**7.2 Independent Status.** Each Party is an independent governmental entity. Nothing in this MOU creates any partnership, joint venture, employment, or agency relationship between the Parties or between either Party and the personnel of the other.

**7.3 No Third-Party Beneficiaries.** This MOU is for the sole benefit of the Parties and shall not confer any rights or remedies on any other person or entity.

**7.4 Notices.** All notices required under this MOU shall be in writing and delivered by hand, by certified mail (return receipt requested), or by commercial overnight courier to the contacts below, or to such other addresses as a Party designates by notice.

**If to MCISD:** Mission Consolidated Independent School District

Attn: Sylvia Cruz

1201 Bryce Drive

Mission, Texas 78572

Email: [scruz04@mcisd.org](mailto:scruz04@mcisd.org)

**If to City of Mission:** Mission Parks and Recreation

Attn: Anna Carillo

1201 E 8<sup>th</sup> Street

Mission Texas 78572

Email: [acarillo@missiontexas.us](mailto:acarillo@missiontexas.us)

**7.5 Amendment.** No amendment, modification, or waiver of any provision of this MOU is effective unless in writing and signed by authorized representatives of both Parties.

**7.6 Entire Agreement.** This MOU contains the entire agreement between the Parties on the subject matter and supersedes all prior negotiations, representations, and agreements, whether oral or written.

**7.7 Severability.** If any provision of this MOU is held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

**7.8 Force Majeure.** Neither Party shall be liable for any failure or delay in performance caused by acts of God, natural disasters, public health emergencies, governmental orders, civil

disturbance, fire, or other causes beyond such Party's reasonable control. The affected Party shall give prompt written notice and use reasonable efforts to resume performance.

**7.9 Counterparts; Electronic Signatures.** This MOU may be executed in counterparts, and signatures delivered by electronic transmission (including PDF and Docu Sign) shall be deemed original signatures.

**7.10 Authority.** Each person signing this MOU represents and warrants that he or she is authorized to do so on behalf of the Party for whom he or she signs and that the MOU is binding on that Party.

**IN WITNESS WHEREOF, the Parties have executed this MOU effective as of the Effective Date.**

**MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**City of Mission Parks and Recreation**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Cesar Torres, Chief of Police

**AGENDA ITEM:** Discussion and possible action on matters related to the authorization to accept the FY 2025 Patrick Leahy Bulletproof Vest Partnership Grant from the Bureau of Justice Assistance, in the amount of \$57,166.20 - Torres

**NATURE OF REQUEST:**

The Bureau of Justice Assistance Patrick Leahy Bulletproof Vest Partnership (BVP) Program requires a strict 50% cash match. The Mission Police Department has been awarded \$57,166.20, with \$26,377.68 allocated through the grant for the purchase of bulletproof vests. This funding will provide the department the opportunity to purchase a total of sixty (60) body armor vests for Mission Police Department officers. A corresponding budget amendment will be introduced quarterly.

**BUGETED:** No                      **FUND:** Designated Purpose                      **ACCT. #:** 15-300-33133

**BUDGET:** \$16,500                      **EST. COST:** \$26,377.68                      **CURRENT BUDGET BALANCE:** \$0

**BUGETED:** No                      **FUND:** Designated Purpose                      **ACCT. #:** 15-436-74950

**BUDGET:** \$33,000                      **EST. COST:** \$57,166.20                      **CURRENT BUDGET BALANCE:** \$0

**BID AMOUNT:** \$

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *PT*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



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**CS0890762 - [EXTERNAL] Fw: BJA FY 2025 BVP Funding Award Notice**

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**From** OJP Service Portal <ojp@servicenowservices.com>  
**Date** Mon 5/25/2026 11:51 AM  
**To** Virginia Passamentt <vpassamentt0741@missiontexas.us>

Hello,

Thanks for contacting the BVP Service Desk.

Per your request, the 2025 Application Award Number is

[2025BUBX25044826](#)

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Thank you

**BVP Service Desk**

Office of the Chief Information Officer (OCIO)

Office of Justice Programs (OJP)

U.S. Department of Justice (DOJ)

Toll Free: (877) 758-3787

Email: [Vests.Vests@ojp.usdoj.gov](mailto:Vests.Vests@ojp.usdoj.gov)

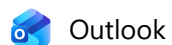
Web: <http://www.ojp.usdoj.gov/bvpbasi/>

**Service Desk Hours**

Monday through Friday: 8am–8pm EST



Ref:MSG7431606\_2UxIhooWnhm0cqPwl0Xq



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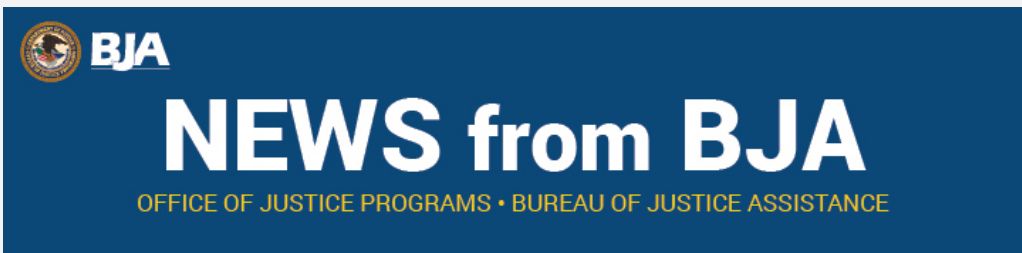
## BJA FY 2025 BVP Funding Award Notice

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**From** Bureau of Justice Assistance <BJA@public.govdelivery.com>

**Date** Fri 5/22/2026 3:30 PM

**To** Virginia Passamentt <vpassamentt0741@missiontexas.us>



Dear Applicant,

The Office of Justice Programs' Bureau of Justice Assistance (BJA) is pleased to inform you that your jurisdiction will receive an award under the fiscal year (FY) 2025 Bulletproof Vest Partnership (BVP) program. These funds have been posted to your account in the [BVP System](#). A complete list of FY 2025 BVP awards is available online here: <https://bja.ojp.gov/funding/fy25-bvp-awards.pdf>.

**Important: Jurisdictions *must* be registered and include updated banking information in the [System for Award Management \(SAM\)](#) to receive reimbursement.**

**For more information about renewing and updating your existing SAM registration, or registering in SAM as a new entity, please visit <https://sam.gov/content/help>.**

The FY 2025 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2025. The deadline to request payments from the FY 2025 award is August 31, 2027 or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

As a reminder, body armor vests purchased with BVP funds must have been tested through the NIJ [Compliance Testing Program](#) and found to comply with the most current NIJ body armor standards, appear on the [NIJ Compliant Products List](#) as of the date the body armor was ordered, be uniquely fitted, and be made in the United States. In addition, a written mandatory wear policy for uniformed patrol officers must have been in place at the time of application.

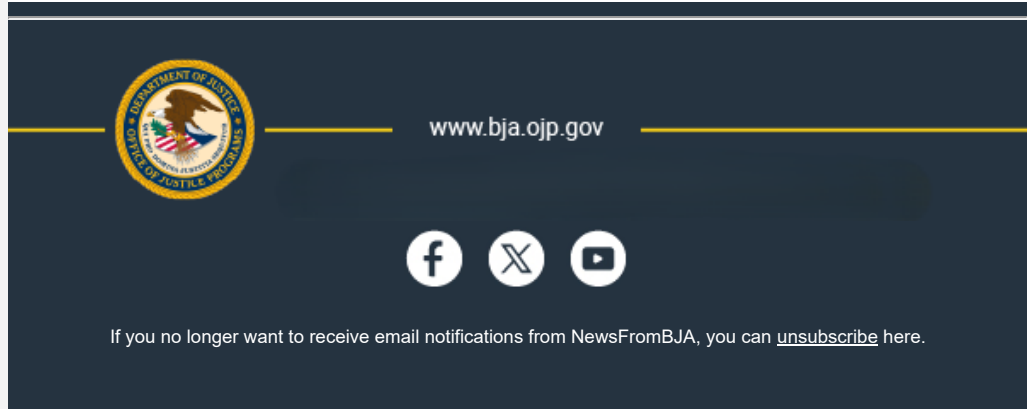
The federal portion of the costs for body armor vests purchased under the BVP Program may not exceed 50 percent. However, jurisdictions may request a financial or natural disaster hardship waiver during the payment request process and receive up to 100 percent of the cost of each body armor vest submitted for reimbursement. Additional information regarding match waivers can be found in the [BVP FAQs](#). Detailed instructions on the process for requesting a waiver and the documentation required can be found in the [Submitting Payment Requests in BVP User Guide](#).

Please contact the BVP Help Desk at 1-877-758-3787 or email [vests@usdoj.gov](mailto:vests@usdoj.gov) if you have any questions regarding the above information. Please also visit the [BVP website](#) for additional information regarding the BVP Program.

Sincerely,

BVP Program Support Team  
Bureau of Justice Assistance

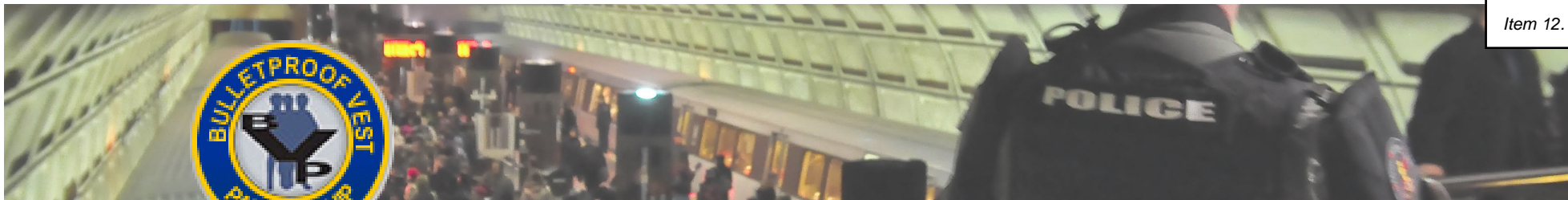
You are receiving this email because you signed up for grants and funding information from the Office of Justice Programs. If you no longer wish to receive Funding News, you may update your [Subscriber Preferences](#) to remove your subscription.



The footer banner features the Department of Justice logo on the left, the website URL [www.bja.ojp.gov](http://www.bja.ojp.gov) in the center, and icons for Facebook, X, and YouTube below. At the bottom, it contains the text: "If you no longer want to receive email notifications from NewsFromBJA, you can [unsubscribe](#) here."

This email was sent to [vpassamentt0741@missiontexas.us](mailto:vpassamentt0741@missiontexas.us) using GovDelivery Communications Cloud on behalf of Department of Justice · Washington, DC





# STATUS

1. AGENCY PROFILE

2. APPLICATION

3. PAYMENT

4. STATUS

5. PERSONAL INFO

HELP

This "Status" page shows any pending actions that must be completed prior to program deadlines. It also provides you with payment(s) status for tracking your requests for approved funds.

- Red **!**'s indicate your attention is needed in order to complete a task for action.

## CURRENT ACTIVITY STATUS

Application ✔ Approved by BVP [View Details](#)

## AVAILABLE AWARDS

ATTN	Fiscal Year ↕	Award Amount ↕	Total Paid ↕	Total Requests ↕	Eligible Balance ↕	Expiration Date
	2023	\$11,286.00	\$11,286.00	\$0.00	\$0.00	06/25/2026
<b>!</b>	2024	\$14,723.16	\$14,512.36	\$0.00	\$210.80	08/31/2026
	2025	\$26,377.68	\$0.00	\$0.00	\$26,377.68	08/31/2028

JUR: MISSION CITY, TX

LOGOUT

OMB #1121-0235  
(Expires: 01/31/2026)



# APPLICATION SUMMARY

1. AGENCY PROFILE

2. APPLICATION

3. PAYMENT

4. STATUS

5. PERSONAL INFO

HELP

JUR: MISSION CITY, TX

LOGOUT

Date Submitted to BVP: 11/13/25

Application Status: Approved by BVP

## APPLICATION SUMMARY FOR FY 2025 REGULAR SOLICITATION

Applicant	Quantity	Total Cost	Date Submitted	Status
MISSION CITY	60	\$57,166.20	11/13/25	Approved by BVP <a href="#">View Details</a>
<b>Grand Totals:</b>	60	\$57,166.20		

**AWARD SUMMARY FOR FY 2025 REGULAR SOLICITATION**

<b>Funds Type</b>	<b>Eligible Amount</b>	<b>Award</b>	<b>Date Approved</b>	<b>Status</b>
Regular Fund	\$57,166.20	\$26,377.68	05/14/26	Approved by BVP
<b>Grand Totals:</b>	\$57,166.20	\$26,377.68		



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to Resolution# \_\_\_\_ authorizing the submittal of a grant application for the FY25 FP&S Grant through the U.S. Department of Homeland Security (DHS) in the amount not to exceed \$124,700, requiring a 5% local cost share in the amount of \$5,938 - Elizalde

### NATURE OF REQUEST:

The Mission Fire Prevention Bureau is requesting resolution authorizing the submittal of a grant application to DHS/FEMA under the FY25 Fire Prevention and Safety (FP&S) Grant Program. The proposed project will support an increase in fire and life-safety inspections within high-risk occupancies through personnel overtime, mobile inspection devices and Bluebeam software, a fire inspection management program. The total grant request is in the amount not to exceed \$124,700, with the City responsible for the required 5% cost share in the amount of \$5,938.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS,** The City of Mission finds it in the best interest of the citizens of Mission, Texas that the City of Mission Fire Prevention and Safety Grant Project be operated for the 2026-2027 Fiscal Year; and

**WHEREAS,** The City of Mission agrees to provide applicable cost share funds for the said project as required by DHS, FEMA; and

**WHEREAS,** The City of Mission agrees that in the event of loss or misuse of funds, The City of Mission assures that the funds will be returned to DHS, FEMA in full.

**WHEREAS,** The City of Mission designates the City of Mission Mayor as the recipient authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**WHEREAS,** The City of Mission Designates the City of Mission Finance Director as the grantee’s financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the application agency.

**NOW THEREFORE, BE IT RESOLVED** that The City of Mission approves submission of the grant application, designates City Mayor as its subrecipient authorized official, and commits to provide applicable cost share funds for the Fire Prevention and Safety Program to DHS, FEMA.

**READ, CONSIDERED AND APPROVED,** this 9<sup>th</sup> day of June 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

Attest:

\_\_\_\_\_  
Anna Carrillo, City Secretary

## Assistance to Firefighters Grant Program

### EXAMPLE COST SHARE FORMULA

X = Federal Funding Assistance

Y = Total Project Cost

P = Local Cost Share percentage (decimals used in the calculation)

$X + (P)(X) = Y$

X = Federal Funding Assistance

Y = \$100,000

P = 15% or 1.15

$X + (P)(X) = Y$

$X = Y/1.15$

X = Federal Funding Assistance

Y = \$100,000

P = 15%

$X = \$100,000/1.15$  X = \$86,956.52

Local Cost Share = \$13,043.48

### Use the Calculator Below to Determine the Local Cost Share for your Organization

Total Project Cost:	\$ 160,000.00
Local Cost Share Percentage:	5%

*Example: For 15% enter .15 into the calculator, for 10% enter .10, for 5% enter .05*

Federal Funding Assistance:	\$ 152,380.952
Local Cost Share:	\$ 7,619.048



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to the authorization to submit a grant application for the Rio Grande Valley Policy Initiative Program to the Hogg Foundation for Mental Health in the amount of \$210,000 with no match requirement – Elizalde.

### NATURE OF REQUEST:

The Mission Police Department is seeking authorization to submit a grant application for the Rio Grande Valley Policy Initiative Program to the Hogg Foundation for Mental Health. The project will support the department’s initiatives toward community policy engagement. Specifically, the project will provide opportunities for community members to learn about public issues related to mental health and well-being through outreach materials and supplies. The total project request is for \$210,000 over a 3-year grant period and has no match requirement.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approved *AG*

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



## Rio Grande Valley Policy Initiative

Request for proposals from eligible organizations in South Texas to support organizations engaged in local policy work and to build local organizational capacity to enable sustained, strategic engagement in policy processes that advance mental wellness and address non-medical drivers of health.

The Hogg Foundation for Mental Health invites eligible organizations in South Texas, especially those in the Rio Grande Valley (Cameron, Hidalgo, Starr, or Willacy Counties), to submit a proposal to support organizations engaged in local policy work, and to build local organizational capacity to enable sustained, strategic engagement in policy processes that advance mental wellness and address non-medical drivers of health. Each grantee partner will receive a three-year grant, with an award amount of up to \$70,000 per year divided equally across the grant term. Each selected organization will have access to additional capacity building support through the University of Texas Rio Grande Valley's Nonprofit Resource Center.

### **On this page:**

- [Grant Proposal Details](#)
- [About the Initiative](#)
- [Key Dates](#)
- [Submit a Grant Proposal](#)
- [Training and Support](#)
- [Background and Definitions](#)
- [Frequently Asked Questions](#)
- [Webinar Video](#)

**Grant Application Questions**

- Organizations who do any of the following:
  - Engage at any stage of issue education or policy engagement, including organizations that understand how public systems impact their clients or communities
  - Provide opportunities for community members to learn about public issues, such as hosting informational sessions, distributing educational materials, offering digital or in-person outreach, or raising awareness of how policies relate to mental health and well-being
  - Help community members understand and navigate public processes, including introducing residents to school board or county commissioner meetings, supporting the preparation of public testimony, or offering civic learning workshops
  - Cultivate community leadership or collaboration around shared issues, including convening listening sessions, forming advisory groups, building partnerships, or engaging residents with lived experience in shaping local conversations about community priorities

## **We Cannot Fund:**

- Organizations whose mission statement or programs are solely focused on race/ethnicity, sexual orientation, or gender identity (as a part of The University of Texas System, the Hogg Foundation’s funding follows the University of Texas at Austin’s internal governance framework and complies with Texas Senate Bill 17)
- Projects or proposals that are solely clinical, recreational, or programmatic in nature and do not incorporate any components related to public issues, policy topics, or civic engagement
  - **NOTE:** Organizations that offer clinical/direct programs and services may still apply if their proposal relates to local policy engagement. Awarded funds cannot be used to support clinical/direct programs or services.
- Capital campaigns
- Private foundation endowments
- Individuals

## About the Initiative

As Texas communities navigate an increasingly complex and uncertain landscape, strengthening policy engagement and advocacy capacity is essential. By investing in organizations that advocate for their communities, the Rio Grande Valley Policy Initiative (VPI) seeks to amplify the voices of Rio Grande Valley (RGV) residents and ensure that policies reflect the lived experiences of those most affected.

The Hogg Foundation for Mental Health invites eligible organizations in South Texas, especially those in the Rio Grande Valley (Cameron, Hidalgo, Starr, or Willacy Counties), to submit a proposal to support organizations engaged in local policy work, and to build local organizational capacity to enable sustained, strategic engagement in policy processes that advance mental wellness and address non-medical drivers of health. Each selected organization will have access to additional capacity building support through the University of Texas Rio Grande Valley’s Nonprofit Resource Center.

## Initiative Goals

The VPI aims to achieve the following:

- To support forward-looking strategies that empower local leaders
- To expand participation in policymaking
- To advance sustainable, community-driven solutions for the RGV and surrounding South Texas counties

## Key Dates

Event	Date and Time
<p><b>Webinar Questions Due</b>  <a href="#">Send questions</a> for the webinar up to 24 hours in advance.</p>	<p>Wednesday, May 13, 2026            10:30 am, Central Standard Time (CST)</p>
<p><b><a href="#">Webinar Registration Deadline</a></b>            Optional training from <a href="#">Texas Grants Resource Center</a>.</p>	<p>Thursday, May 14, 2026            10:30 am, CST</p>

## How Applications Are Reviewed

Proposals (including proposed budget) will be reviewed and scored based on the following criteria:

*Table: proposal rating criteria*

Rating Categories	Possible Points
<p><b>Mental Health and Well-being:</b> The proposal shows that the organization’s work aligns with the Hogg Foundation’s mission to support Texas communities’ capacity to advance mental health in everyday life by addressing upstream issues that impact mental health and well-being. This includes showing how proposed policy efforts address key non-medical drivers of mental health.</p>	5
<p><b>Policy Need:</b> The proposal clearly identifies the policy issues impacting its community’s mental health and the organization’s areas for growth in local policy engagement. This includes explaining how the grant will strengthen its capacity to participate effectively in policy processes.</p>	5
<p><b>Impact:</b> The proposal demonstrates strong potential to generate meaningful and sustainable impact through local policy engagement. This includes contributions to long-term systems improvement, stronger civic participation, shifts in local narratives or decision-making, strengthened community power, or concrete policy outcomes.</p>	15
<p><b>Capacity Need:</b> The proposal shows that the organization clearly identifies its areas for growth and describes how this grant will enhance its ability to fulfill its mission and serve its community.</p>	15
<p><b>Impact:</b> The proposal predicts measurable outcomes that will improve community mental health and well-being.</p>	15
<p><b>Budget:</b> The proposed budget shows that expenses are justified.</p>	5
<p><b>Total</b></p>	60



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to Resolution# \_\_\_\_ authorizing the submittal of a grant application for the FY25 AFG Program through the U.S. Department of Homeland Security in the amount not to exceed \$462,654, with a required 10% cost share of \$42,059 – Elizalde.

### NATURE OF REQUEST:

The Mission Fire Department is seeking resolution authorizing the submittal of a grant application to the U.S. Department of Homeland Security, FEMA, for the FY 2025 Assistance to Firefighters Grant Program (AFG) for the purchase of an ambulance vehicle type 1- MXP153 and ten (10) P25 Portable Radios in the amount not to exceed \$462,654. The program requires a 10% cost share of \$42,059. The ambulance vehicle and portable radio equipment will increase the Fire/EMS operations and capabilities.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** Enter Recommendation

**City Manager's Recommendation:** Enter Recommendation

**RECORD OF VOTE: APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS,** The City of Mission finds it in the best interest of the citizens of Mission, Texas that the City of Mission Assistance to Firefighters Grant Project be operated for the 2026-2027 Fiscal Year; and

**WHEREAS,** The City of Mission agrees to provide applicable cost share funds for the said project as required by DHS, FEMA; and

**WHEREAS,** The City of Mission agrees that in the event of loss or misuse of funds, The City of Mission assures that the funds will be returned to DHS, FEMA in full.

**WHEREAS,** The City of Mission designates the City of Mission Mayor as the recipient authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**WHEREAS,** The City of Mission Designates the City of Mission Finance Director as the grantee’s financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the application agency.

**NOW THEREFORE, BE IT RESOLVED** that The City of Mission approves submission of the grant application, designates City Mayor as its subrecipient authorized official, and commits to provide applicable cost share funds for the Assistance to Firefighters Grant Program to DHS, FEMA.

**READ, CONSIDERED AND APPROVED,** this 9<sup>th</sup> day of June 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

Attest:

\_\_\_\_\_  
Anna Carrillo, City Secretary

## Assistance to Firefighters Grant Program

# Assistance to Firefighters Grant Program Cost Share Calculator

To assist with determining your organization's Local Cost Share for Assistance to Firefighters Grant (AFG) Program funding, a calculator and explanation of the formula is provided below. All applicants should ensure they are familiar with FEMA's administration of cost sharing requirements. Applicants are not required to have their cost share available when submitting the application, but the cost share should be available when the application is accepted. For additional information, refer to the Cost Share and Maintenance of Effort Requirements section of the Notice of Funding Opportunity.

## Determine the Organization's Local Cost Share Percentage

Per the Assistance to Firefighters Grant statute at 15 U.S.C. § 2229(k)(1), the non-federal cost share must be "an amount equal to not less than" (i.e., at least) 5%, 10%, or 15% depending on the population being served. In order to meet statutory requirement, FEMA develops the mathematical formula to support grant recipients in determining the appropriate minimum amount of cost share required for the awarded items they receive. In addition, FEMA will round down any decimals where the cost share calculations produce an amount with more than two digits after the decimal. For example, if the calculation of a 5% cost share leads to \$66,666.6667 for the federal share and \$33,333.3333 for the non-federal share, FEMA will round down the federal share to \$66,666.66 (and round up the non-federal share to \$33,333.34) to ensure that the non-federal share is at least 5%, 10%, or 15% as applicable. The final awarded activity included in an award package is considered the total project cost of that award, and it is used as the baseline to establish the federal share amount as well as the recipient share derived thereof. Cost share requirements for AFG Program Grants are based on census population. To determine the Local Cost Share Percentage, use the guide below:

**15%**—When serving a jurisdiction of more than 1 million residents, the applicant shall agree to provide non-federal funds in an amount equal to and not less than 15% of the grant awarded.

**10%**—When serving a jurisdiction of more than 20,000 residents, but not more than 1 million residents, the applicant shall agree to provide non-federal funds in an amount equal to and not less than 10% of the grant awarded.

**5%**—When serving a jurisdiction of 20,000 residents or fewer, the applicant shall agree to provide non-federal funds in an amount equal to and not less than 5% of the grant awarded.

Once you have determined your Organization's Local Cost Share Percentage, use the formula below to determine the Organization's Local Cost Share.

### Example Cost Share Calculation

Total Project Cost:	\$100,000.00
Local Cost Share Percentage:	15%
Federal Funding Assistance:	\$86,956.52
Local Cost Share:	\$13,043.48



# FEMA

## Assistance to Firefighters Grant Program

### EXAMPLE COST SHARE FORMULA

X = Federal Funding Assistance

Y = Total Project Cost

P = Local Cost Share percentage (decimals used in the calculation)

$X + (P)(X) = Y$

X = Federal Funding Assistance

Y = \$100,000

P = 15% or 1.15

$X + (P)(X) = Y$

$X = Y/1.15$

X = Federal Funding Assistance

Y = \$100,000

P = 15%

$X = \$100,000/1.15$  X = \$86,956.52

Local Cost Share = \$13,043.48

### Use the Calculator Below to Determine the Local Cost Share for your Organization

Total Project Cost:	462654
Local Cost Share Percentage:	.10

*Example: For 15% enter .15 into the calculator, for 10% enter .10, for 5% enter .05*

Federal Funding Assistance:	420594.54545454
Local Cost Share:	42059.454545454



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Cesar Torres, Chief of Police

**AGENDA ITEM:** Discussion and possible action on matters related to seeking council direction on the implementation of a speed hump in the area of Cimarron Drive and Rio Grande Drive, in accordance with the City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354 – Torres

### NATURE OF REQUEST:

The Mission Police Department received a request for a speed hump in the area of Cimarron drive and Rio Grande drive. After review of the analysis collected by the City of Mission Police Department, on May 21st, 2026, the Traffic Safety Committee met and denied the request. The Traffic Safety Committee recommended not to implement the requested speed humps in area of Cimarron Drive and Rio Grande drive. The request is being forwarded to you for your review and consideration.

**BUDGETED:** \_\_\_\_\_ **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \_\_\_\_\_ **EST. COST:** \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Seeking Council Direction

**Departmental Approval:** N/A

**Advisory Board Recommendation:** Denied

**City Manager's Recommendation:** Seeking Council Direction *JP7*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

# Traffic Speed Analysis Report

## Mission Police Department

### Traffic Bureau

#### 1. Project Overview

**Field**

**Information**

Project Name:

**Cimarron Dr / Rio Grande Dr**

Location / Corridor:

**1100 block Cimarron to Rio Grande Dr / 200 block Rio Grande Dr to 900 block Rio Grande**

Study Limits: (From – To):

**7am - 8am / 4:30pm 5:30pm**

Prepared By:

**Traffic Detective J. Salinas 815**

**Traffic Detective J. Flores 368**

**Traffic Detective A. Garcia 562**

Analysis Period:

**3 days**

Data Source:

**On site by Officer**

Date Prepared:

**May 15-16-18, 2026**

Notes:

#### 2. Study Objectives

The purpose of this traffic speed analysis is to evaluate vehicular speed characteristics within the study area to support traffic enforcement, safety assessments, and operational decision-making.

**Objectives (check all that apply):**

- Identify speeding trends
- Evaluate compliance with posted speed limits
- Identify congestion or bottleneck locations
- Support enforcement deployment
- Support safety or traffic calming initiatives

**Key Questions / Focus Areas:**

- Speeding

**3. Study Area Description**

Segment ID	Road Name:	From	To	Road Classification:	Number of Lanes:	Posted Speed (mph):
	Cimarron Dr	1200 block	1100 block	Residential	Two lanes	30mph
	Rio Grande Dr	200 Block	900 Block	Residential	Two lanes	30mph

**4. Data Collection & Sources**

Item	Description
Speed Data Collection Method:	Handheld Radar Gun
Equipment / Technology Used	
Data Source (Radar, GPS, Sensors, etc.):	Stalker LIDAR RLR
Sample Size	
Data Resolution (e.g., 5-min, 15-min):	1 hr. morning / 1 hr. afternoon
Assumptions	



Segment ID	Avg Speed (mph)	Median Speed (mph)	85th % Speed (mph)	Min Speed (mph)	Max Speed (mph)	Sample Size
	27			8	52	223

### 7.2 Speed Compliance Evaluation

Segment ID	Period	Posted Speed (mph)	Avg Speed (mph)	% Below Posted	% Above Posted	Compliance Notes
	3 day	30	27	69%	31%	

### 7.3 Temporal Speed Analysis

Describe speed variations by time of day, peak vs. off-peak conditions, and day-of-week trends.

- The above data collected was done during the mornings and afternoon. Data indicates that there were more vehicles on the afternoon hrs.

### 7.4 Spatial Speed Analysis

Identify roadway segments with consistently low speeds, high speeds, or recurring bottlenecks.

- The consistency of the road segment was 52.91% on vehicles traveling on Cimarron Dr and 47.53 % on vehicles traveling Rio Grande Dr.

## 8. Performance Assessment

### Performance Measure

### Assessment

Speed Limit Compliance

-150 vehicles complied with speed limit

Performance Measure	Assessment
Presence of Speeding Issues	-73 vehicles were over posted limit
Congestion Indicators	-Afternoons
Safety Concerns	-Citizens concerned of vehicles speeding
Enforcement Considerations	

**9. Key Findings**

Finding ID	Category (Speeding / Congestion / Safety)	Description	Severity (Low / Medium / High)
	Speeding		Low

**10. Conclusions**

Summarize overall findings related to traffic speed behavior, enforcement relevance, and roadway performance.

The analysis showed that the speed severity was low. Additionally, another violation was noted by multiple vehicles, which involved disregarding the STOP sign at the intersection of Cimarron Dr and Rio Grande Dr.

**11. Recommendations**

Recommendation ID	Segment ID	Issue Identified	Recommended Action	Priority Notes
-------------------	------------	------------------	--------------------	----------------



# Mission Police Department

## Speed Survey Log

Date: 5/16/26
562 A.M.

Location:
1100 CIMARRON DRIVE

Veh #	Time	Speed	Direction
1	8:02	25	SB
2	8:02	28	SB
3	8:05	20	NB
4	8:08	26	NB
5	8:11	32	SB
6	8:11	20	SB
7	8:14	25	NB
8	8:15	27	NB
9	8:22	27	NB
10	8:24	22	SB
11	8:27	30	NB
12	8:30	20	NB
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Veh #	Time	Speed	Direction
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# Page 3

Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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190			

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Total Vehicles		<input type="text" value="12"/>
Vehicles traveling >30		<input type="text" value="1"/>
Vehicles traveling <31		<input type="text" value="11"/>
% of Speeders		<input type="text" value="8.33%"/>
Highest Speed		<input type="text" value="32"/>

# Mission Police Department

## Speed Survey Log

Date:	
5/15/26 A.M.	815

Location:	
CIMARRON DRIVE	

Veh #	Time	Speed	Direction
1	6:07	36	SB
2	6:02	24	SB
3	6:32	22	SB
4	6:52	36	SB S
5			
6			
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Veh #	Time	Speed	Direction
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### Page 3

Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Total Vehicles		4
Vehicles traveling >30		2
Vehicles traveling <31		2
% of Speeders		50.00%
Highest Speed		36

## Mission Police Department Speed Survey Log

Date: 5/15/26
368 <span style="float: right;">P.M.</span>

Location:
1100 CIMARRON DRIVE

Veh #	Time	Speed	Direction
1	4:27	32	SB
2	4:27	27	SB
3	4:27	34	SB
4	4:28	29	SB
5	4:29	17	SB
6	4:29	8	SB
7	4:30	23	SB
8	4:30	26	NB
9	4:30	26	SB
10	4:30	26	SB
11	4:31	34	SB
12	4:31	34	SB
13	4:32	27	SB
14	4:33	29	SB
15	4:39	36	SB
16	4:34	27	SB
17	4:34	28	SB
18	4:35	32	SB
19	4:35	24	SB
20	4:36	33	SB
21	4:36	31	SB
22	4:37	28	NB
23	4:37	22	SB
24	4:37	20	NB
25	4:37	32	SB
26	4:38	26	SB
27	4:38	27	SB
28	4:38	23	NB
29	4:39	26	NB
30	4:40	37	SB
31	4:41	31	SB
32	4:41	37	SB
33	4:42	32	SB
34	4:42	23	SB
35	4:42	27	SB
36	4:42	30	SB

Veh #	Time	Speed	Direction
37	4:42	34	SB
38	4:43	22	SB
39	4:43	19	SB
40	4:43	25	SB
41	4:43	19	SB
42	4:44	22	SB
43	4:45	27	SB
44	4:45	28	NB
45	4:47	27	SB
46	4:47	29	SB
47	4:49	32	SB
48	4:49	30	SB
49	4:51	33	SB
50	4:53	31	SB
51	4:53	19	SB
52	4:53	19	SB
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Total Vehicles		52
Vehicles traveling >30		17
Vehicles traveling <31		35
% of Speeders		32.69%
Highest Speed		37

# Mission Police Department

## Speed Survey Log

Date:
5/18/26 A.M. <span style="float: right;">815</span>

Location:
CIMARRON DRIVE

Veh #	Time	Speed	Direction	
1	7:11	23	SB	
2	7:20	28	SB	
3	7:32	31	SB	
4	7:36	30	SB	
5	7:44	30	SB	
6	7:46	Ran Stop	SB	S
7	7:48	38	SB	
8	7:57	33	SB	
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Total Vehicles		<input type="text" value="7"/>
Vehicles traveling >30		<input type="text" value="3"/>
Vehicles traveling <31		<input type="text" value="4"/>
% of Speeders		<input type="text" value="42.86%"/>
Highest Speed		<input type="text" value="38"/>

# Mission Police Department

## Speed Survey Log

Date: 5/18/26
562 <span style="float: right;">P.M.</span>

Location:
1100 CIMARRON

Veh #	Time	Speed	Direction
1	4:30	22	NB
2	4:30	25	SB
3	4:31	20	SB
4	4:31	20	SB
5	4:31	35	NB
6	4:31	29	SB
7	4:32	26	SB
8	4:33	22	SB
9	4:33	22	SB
10	4:33	30	NB
11	4:35	22	SB
12	4:35	22	SB
13	4:35	21	SB
14	4:38	39	SB
15	4:38	30	SB
16	4:38	29	SB
17	4:38	29	SB
18	4:38	28	SB
19	4:39	28	NB
20	4:39	28	SB
21	4:39	25	SB
22	4:39	25	SB
23	4:40	29	SB
24	4:41	31	NB
25	4:42	26	NB
26	4:42	26	NB
27	4:45	26	NB
28	4:46	26	NB
29	4:47	30	NB
30	4:47	30	SB
31	4:49	35	NB
32	4:49	33	SB
33	4:51	33	SB
34	4:55	33	NB
35	4:56	29	SB
36	4:56	28	SB

Veh #	Time	Speed	Direction
37	4:56	27	SB
38	4:58	35	NB
39	4:58	35	NB
40	4:59	32	NB
41	4:59	29	SB
42	4:59	29	SB
43			
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Total Vehicles		42
Vehicles traveling >30		10
Vehicles traveling <31		32
% of Speeders		23.81%
Highest Speed		39

# Mission Police Department

## Speed Survey Log

Date: 5/15/26
368 P.M.

Location:
900 RIO GRANDE

Veh #	Time	Speed	Direction
1	5:00	44	EB
2	5:00	36	EB
3	5:00	23	EB
4	5:00	39	EB
5	5:00	33	EB
6	5:01	34	EB
7	5:01	26	EB
8	5:02	27	EB
9	5:02	32	EB
10	5:02	36	EB
11	5:02	38	WB
12	5:03	31	WB
13	5:03	33	EB
14	5:03	28	EB
15	5:03	26	WB
16	5:05	36	EB
17	5:05	34	WB
18	5:08	42	WB
19	5:05	40	WB
20	5:08	33	EB
21	5:08	33	EB
22	5:09	31	WB
23	5:09	33	EB
24	5:05	34	EB
25	5:10	38	WB
26	5:10	31	EB
27	5:10	27	WB
28	5:11	39	EB
29	5:11	34	EB
30	5:11	35	WB
31	5:12	29	EB
32	5:12	29	EB
33	5:12	33	EB
34	5:12	16	WB
35	5:13	30	EB
36	5:13	52	WB

Veh #	Time	Speed	Direction
37	5:15	28	WB
38	5:15	28	WB
39	5:16	34	WB
40	5:16	31	WB
41	5:17	48	WB
42	5:18	30	WB
43	5:19	34	EB
44	5:20	36	EB
45	5:21	30	EB
46	5:21	30	EB
47	5:21	30	EB
48	5:21	31	WB
49			
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Total Vehicles		48
Vehicles traveling >30		32
Vehicles traveling <31		16
% of Speeders		66.67%
Highest Speed		52

# Mission Police Department

## Speed Survey Log

Date: 5/16/26
562 A.M.

Location:
200 RIO GRANDE

Veh #	Time	Speed	Direction
1	8:35	26	WB S
2	8:42	17	WB S
3	8:42	28	EB S
4	8:43	23	WB
5	8:43	18	WB S
6	8:46	35	WB S
7	8:50	26	WB S
8	8:50	20	WB
9	8:53	27	WB S
10	8:57	27	WB S
11	9:00	25	WB S
12	9:00	25	WB S
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Total Vehicles		12
Vehicles traveling >30		1
Vehicles traveling <31		11
% of Speeders		8.33%
Highest Speed		35

# Mission Police Department

## Speed Survey Log

Date:	
5/18/26 A.M.	815

Location:	
RIO GRANDE	

Veh #	Time	Speed	Direction
1	7:29	25	EB
2	7:31	25	EB
3			
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Total Vehicles		<input type="text" value="2"/>
Vehicles traveling >30		<input type="text" value="0"/>
Vehicles traveling <31		<input type="text" value="2"/>
% of Speeders		<input type="text" value="0.00%"/>
Highest Speed		<input type="text" value="25"/>

# Mission Police Department

## Speed Survey Log

Date: 5/18/26
562 <span style="float: right;">P.M.</span>

Location:
200 RIO GRANDE

Veh #	Time	Speed	Direction
1	5:00	32	WB S
2	5:00	32	WB S
3	5:00	32	WB S
4	5:02	29	WB S
5	5:03	32	WB S
6	5:03	25	EB S
7	5:03	25	EB
8	5:04	25	WB S
9	5:05	20	EB
10	5:06	33	WB S
11	5:06	26	EB
12	5:07	28	EB S
13	5:08	28	WB S
14	5:08	25	EB
15	5:09	33	EB S
16	5:11	25	WB S
17	5:11	25	WB S
18	5:12	25	WB S
19	5:12	20	WB S
20	5:13	23	WB S
21	5:13	23	WB S
22	5:14	26	WB S
23	5:15	26	WB S
24	5:15	26	WB S
25	5:17	28	WB S
26	5:18	29	WB S
27	5:18	29	WB S
28	5:18	28	WB S
29	5:18	28	WB S
30	5:19	27	WB S
31	5:19	27	WB S
32	5:20	28	WB S
33	5:21	29	WB S
34	5:21	29	WB S
35	5:22	32	WB S
36	5:23	30	EB

Veh #	Time	Speed	Direction
37	5:23	25	W
38	5:23	25	WB S
39	5:24	27	EB S
40	5:25	27	WB S
41	5:26	28	EB
42	5:26	28	WB S
43	5:30	30	EB S
44	5:30	29	WB S
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Veh #	Time	Speed	Direction
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Veh #	Time	Speed	Direction
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Total Vehicles		44
Vehicles traveling >30		7
Vehicles traveling <31		37
% of Speeders		15.91%
Highest Speed		33



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026  
**PRESENTED BY:** Cesar Torres, Chief of Police  
**AGENDA ITEM:** Discussion and possible action on matters related to the approval of Ordinance No.\_\_\_\_ providing for a Four-Way Stop intersection at S. Inspiration Road and One Mile South - Torres

**NATURE OF REQUEST:**

The Mission Police Department received a request for approval of an ordinance establishing a Four-Way Stop Intersection of S. Inspiration Road and One Mile South. On May 21, 2026, the Traffic Safety Committee reviewed the request and voted to recommend the placing of a four-way stop intersection.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** Approval

**City Manager's Recommendation:** Approval *JP7*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, PROVIDING FOR A TRAFFIC CONTROL DEVICE BEING A FOUR-WAY STOP INTERSECTION AT S. INSPIRATION ROAD AND ONE MILE SOUTH ROAD; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING STOP SIGNS AND PROPER SIGNAGE THEREOF AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCE OF THE CITY OF MISSION IN REGARDS TO PENALTY FOR VIOLATION APPLICABLE THERETO;**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS;**

**SECTION 1:** From and after the passage of this ordinance, any motor vehicle traveling southbound or northbound on S. Inspiration road must come to a complete stop before entering the intersection of One Mile South road. Any vehicle traveling eastbound on One Mile South road must come to a complete stop before entering the intersection of S. Inspiration Road and One Mile South road.

**SECTION 2:** The City of Mission shall place proper signage on the north and south side of S. Inspiration Road in accordance with the standards adopted by the State Department of Highways and Public Transportation.

**SECTION 3:** The provisions of the State of Texas Transportation Code and the Traffic Ordinances of the City of Mission shall be applicable in regard to penalties for violation of said traffic control devices, signs and markings.

**SECTION 4:** The ordinance shall become effective when said traffic control devices are installed and when same has been published as prescribed by law.

**READ, CONSIDERED AND APPROVED** on this, the 9<sup>th</sup> day of June 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

**ATTEST:**

\_\_\_\_\_  
Anna Carrillo, City Secretary

# Notice of Special Meeting

Item 17.

## TRAFFIC SAFETY COMMITTEE

May 21, 2026 12:00 Noon


Mission Police Department – 1200 E. 8<sup>th</sup> Street, Mission, Texas

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. Seq., the Traffic Safety Committee of the City of Mission, Texas will hold a Special meeting on Thursday, May 21, 2026, at 12:00 noon at the Mission Police Department, 1200 E. 8<sup>th</sup> Street, Mission, Texas to consider the following matters.

Mission Police – Special Traffic Safety Meeting  
Thursday, May 21, 2026 12:00 PM - 1:00 PM (CDT)

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Citizens' Participation
- V. Selection of Chairman
- VI. Old Business
- VII. New Business
  - A. Discussion and possible action on matters related to placing speed humps on Cimarron Subdivision.
  - B. Discussion and possible action on matters related to placing a 4 way stop sign on the Intersection of Inspiration and Mile 1 South Rd.
- VIII. Approval of Minutes
- IX. Adjournment

Witnessed by my hand this 13<sup>th</sup> day of May, 2026.

  
Cesar Torres, Chief of Police  
Traffic Safety Coordinator

### CERTIFICATE

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of the City Hall, 1201 E. 8<sup>th</sup> Street, Mission, Texas on this the 13<sup>th</sup> day of May, 2026 and will remain posted continuously for at least three business days preceding the scheduled date of said meeting, in compliance with Chapter 551 of the Government Code.

  
Anna Carrillo, City Secretary

Item 17.





Mission Police

**Report Time:** 04/17/2021 **Login ID:** ahermand **Jurisdiction:**  
**Incident Number:** **Call Number:** **Agencies:** Police, Fire, EMS  
**From Date:** 01/01/2021 **To Date:** 12/31/2021 **Phone Number:**  
**Last Name:** **First Name:** **Location:** S INSPIRATION RD @ MILE 1 SOUTH RD, I  
**Plate #:** **Plate State:** **Include Canceled:** No  
**Type:** Accident **Priority:** **Source:**  
**Disposition:** **Unit:** **Officer:**

**Narrative:**

Create Date/Time	Call Type	Location	Primary Unit	Primary Incident
11/11/2023 14:52	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0696	2023-00044352
8/22/2023 19:01	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0680	2023-00034644
7/11/2023 10:23	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0696	2023-00028666
7/5/2023 15:57	Accident Minor	MILE 1 SOUTH RD / S INSPIRATION RD, MISSION	0781	2023-00027899
4/5/2023 14:56	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0725	2023-00014980
4/1/2023 16:02	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0738	2023-00014501
3/12/2023 18:34	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0661	2023-00011653
2/13/2023 13:39	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0303	2023-00006989



Mission Police

**Report Time:** 04/17/2021 **Login ID:** ahermand **Jurisdiction:** Police, Fire, EMS  
**Incident Number:** **Call Number:** **Agencies:**  
**From Date:** 01/01/202 **To Date:** 12/31/202 **Phone Number:**  
**Last Name:** **First Name:** **Location:** S INSPIRATION RD @ MILE 1 SOUTH RD, I  
**Plate #:** **Plate State:** **Include Canceled:** No  
**Type:** **Accident #** **Priority:** **Source:**  
**Disposition:** **Unit:** **Officer:**

**Narrative:**

Create Date/Time	Call Type	Location	Primary Unit	Primary Incident
10/15/2024 18:29	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0823	2024-00042916
9/21/2024 8:27	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0685	2024-00039089
8/31/2024 11:41	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0417	2024-00036286
2/29/2024 19:08	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0781	2024-00008611



Mission Police

**Report Time:** 04/17/2024 **Login ID:** ahermand **Jurisdiction:** Police, Fire, EMS  
**Incident Number:** **Call Number:** **Agencies:**  
**From Date:** 01/01/2021 **To Date:** 12/31/2021 **Phone Number:**  
**Last Name:** **First Name:** **Location:** S INSPIRATION RD @ MILE 1 SOUTH RD, I  
**Plate #:** **Plate State:** **Include Canceled:** No  
**Type:** Accident **Priority:** **Source:**  
**Disposition:** **Unit:** **Officer:**  
**Narrative:**

Create Date/Time	Call Type	Location	Primary Unit	Primary Incident
12/23/2025 18:27	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0827	2025-00058226
10/12/2025 23:27	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0838	2025-00046853
8/22/2025 20:52	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0678	2025-00039051
8/21/2025 18:08	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0780	2025-00038847
7/29/2025 17:35	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0727	2025-00033596
6/19/2025 13:18	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0370	2025-00017246
6/18/2025 21:27	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0655	2025-00017046
5/30/2025 14:06	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0842	2025-00034111
5/11/2025 14:04	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0417	2025-00031959
1/3/2025 17:15	Accident Minor	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0661	2025-00000481



Mission Police

**Report Time:** 04/17/2022 **Login ID:** ahermand **Jurisdiction:**  
**Incident Number:** **Call Number:** **Agencies:** Police, Fire, EMS  
**From Date:** 01/01/2022 **To Date:** 12/31/2022 **Phone Number:**  
**Last Name:** **First Name:** **Location:** S INSPIRATION RD @ MILE 1 SOUTH RD,  
**Plate #:** **Plate State:** **Include Canceled:** No  
**Type:** Accident **I Priority:** **Source:**  
**Disposition:** **Unit:** **Officer:**  
**Narrative:**

Create Date/Time	Closed Date/Time	Call Type	Location	Primary Unit	Primary Incident
3/20/2025 14:11	03/20/2025 14:16:00	Accident Major	S INSPIRATION RD / MILE 1 SOUTH RD, MISSION	0842	2025-00013277



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Teclo J. Garcia, MEDC CEO

**AGENDA ITEM:** Discussion and possible action on matters related to the acceptance of the conveyance of two tracts of land totaling 7.85 acres from the Mission Economic Development Authority, Inc.; authorizing Mayor to execute a Special Warranty Deed, and providing an effective date – T. Garcia

### NATURE OF REQUEST:

On May 28, 2026, the Mission EDA Board approved the conveyance of two tracts of land totaling 7.85 acres to the City of Mission. The Mayor is hereby authorized to execute the Special Warranty Deed conveying the tracts of land. Attached is a Special Warranty Deed, along with supporting exhibits.

**BUGETED:** N/A                      **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Acceptance

**Departmental Approval:** N/A

**Advisory Board Recommendation:** MEDA Approval

**City Manager's Recommendation:** Approval JP7 | AG

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**SPECIAL WARRANTY DEED**

**DATE:** June 9, 2026

**GRANTOR:** MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC., a Texas non-profit corporation

**ADDRESS:**

801 N. Bryan  
Mission, Texas 78572

**GRANTEE:** CITY OF MISSION, a Texas home rule city and municipal corporation

**GRANTEE'S MAILING ADDRESS:**

1201 E. 8<sup>th</sup> Street  
Mission, Texas 78572

**CONSIDERATION:** The donation of the Property for public purposes and other good and valuable consideration paid by the Grantee named above, the receipt and sufficiency of which are acknowledged by Grantor.

**PROPERTY (INCLUDING ANY IMPROVEMENTS):**

**Tract 1:** Being 5.31 acres of land out of the 19.70 Acre Second Lift Pump Tract conveyed to Hidalgo County Water Control and Improvement District No. 7 and Hidalgo County Water Control and Improvement District No. 14 in Volume 736, Page 82, Deed Records of Hidalgo County, Texas, filed 2 January, 1952 and being within the Townsite of Mission, Hidalgo County, Texas, recorded in Volume 2, Pages 21-22, Map Records of Hidalgo County, Texas; said 5.31 acres being more particularly described by metes and bounds description attached as **Exhibit A** and made a part hereof.

**Tract 2:** Being 2.54 acres of land out of the 19.70 Acre Second Lift Pump Tract conveyed to Hidalgo County Water Control and Improvement District No. 7 and Hidalgo County Water Control and Improvement District No. 14 in Volume 736, Page 82, Deed Records of Hidalgo County, Texas, filed 2 January, 1952 and being within the Townsite of Mission, Hidalgo County, Texas, recorded in Volume 2, Pages 21-22, Map Records of Hidalgo County, Texas; said 2.54 acres being more particularly described by metes and bounds description attached as **Exhibit A** and made a part hereof.

**RESERVATIONS FROM CONVEYANCE:**

None.

**EXCEPTIONS TO CONVEYANCE AND WARRANTY:**

1. Easements, rules, regulations and rights in favor of United Irrigation District.
2. Roads as shown on the map of Original Townsite of Mission, recorded in Volume 2, Pages 21-22, Map Records of Hidalgo County, Texas.
3. Water Contract as shown by instrument dated December 21, 1915, recorded in Volume "B", Page 349, Miscellaneous Deed Records of Hidalgo County, Texas.
4. Right of Way easement in favor of Valley Pipe Line Company as shown by instrument dated August 10, 1935, recorded in Volume 417, Page 398, Deed Records of Hidalgo County, Texas.
5. Right of Way easement in favor of Sharyland Water Supply Corporation as shown by instrument dated August 8, 1969, recorded in Volume 1243, Page 62, Deed Records of Hidalgo County, Texas.
6. Right of Way easement in favor of Sharyland Water Supply Corporation as shown by instrument dated August 14, 1969, recorded in Volume 1243, Page 66, Deed Records of Hidalgo County, Texas.
7. Easement and Right of Way in favor of Central Power and Light Company as shown by instrument dated July 11, 1986, recorded in Volume 2339, Page 821, Official Records of Hidalgo County, Texas.
8. All leases, grants, exceptions or reservations of the geothermal energy and associated resources (as defined in the Texas Natural Resources Code) below the surface of the land, together with all rights, privileges, and immunities relating thereto, appearing in the Public Records.
9. Mineral and/or royalty reservation contained in deed dated June 25, 1948, recorded in Volume 90, Page 246, Oil and Gas Records of Hidalgo County, Texas.
10. Mineral and/or royalty reservation contained in deed dated December 1, 1948, recorded in Volume 95, Page 327, Oil and Gas Records of Hidalgo County, Texas.
11. Terms, stipulations and conditions contained in a Non-Drilling Agreement, dated December 31, 1951, recorded in Volume 736, Page 82, Deed Records of Hidalgo County, Texas.
12. Easement reserved in Special Warranty Deed recorded under Document No. 2025-3660807, Official Records, Hidalgo County, Texas.
13. Any claim or allegation that the Property was or is to be conveyed in violation of state statutes or any county or municipal ordinances requiring the platting of the land or affecting subdivisions, or any loss of the use of the land by reason thereof.
14. Any portion of the property described herein within the limits or boundaries of any public or private roadway and/or highway.
15. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the land.
16. Visible and apparent easements on or across the property herein described.
17. Standby fees, taxes and assessments by any taxing authority for the year **2025**, and subsequent years; and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership, but not those taxes or assessments for prior years because of an exemption granted to a previous owner of the property under Section 11.13, Texas Tax Code, or because of improvements not assessed for a previous tax year.

Grantor, for and in consideration and subject to the reservations from and exceptions to the conveyance and warranty, herein grants sells, and conveys to Grantee the Property, together

with all and singular the rights and appurtenances thereto in anyway belonging, to have and to hold it to Grantee, Grantee's heirs, executor's, administrators, successors or assigns forever. Grantor binds Grantor and Grantor's successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, executors, administrators, successors or assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, by through or under Grantor, but not otherwise, except as to the reservations from and exceptions to conveyance and warranty.

Grantor has executed and delivered this deed and has granted, bargained, assigned and conveyed the Property, and Grantee has accepted this deed and has purchased the property, as is where is, and with all faults, and without any representation or warranties whatsoever, express or implied, written or oral, it being the intention of Grantor and Grantee to expressly negate and exclude all representations and warranties, including, but not limited to (I) the condition of the property or any element thereof, including, without limitations, warranties related to the habitation, merchantability or fitness for a particular purpose; (II) the soil conditions, drainage or other conditions existing at the property with respect to any particular purpose, development potential or otherwise; (III) all warranties created by affirmation or fact or promise by Grantor or by any description of the property; and (IV) all other warranties and representations whatsoever, except the warranty of title expressly set forth herein.

**[Signature page follows.]**

**GRANTOR:**

**MISSION ECONOMIC DEVELOPMENT  
AUTHORITY, INC., a Texas non-profit  
corporation**

By: \_\_\_\_\_  
**RICHARD HERNANDEZ, Chairman**

**ACKNOWLEDGMENT**

THE STATE OF TEXAS           §  
COUNTY OF HIDALGO       §

This instrument was acknowledged before me on this the day of \_\_\_\_\_ 2026,  
by **RICHARD HERNANDEZ**, President of **MISSION ECONOMIC DEVELOPMENT AUTHORITY,  
INC., a Texas non-profit corporation**, on behalf of said corporation.

\_\_\_\_\_  
Notary Public in and for the State of Texas

**ACCEPTED BY GRANTEE:**

**CITY OF MISSION, a Texas home rule city and municipal corporation**

By: \_\_\_\_\_  
**NORIE GONZALEZ-GARZA, Mayor**

**ACKNOWLEDGMENT**

THE STATE OF TEXAS           §  
COUNTY OF HIDALGO       §

This instrument was acknowledged before me on this the day of \_\_\_\_\_ 2026,  
by **NORIE GONZALEZ-GARZA**, Mayor of **CITY OF MISSION, a Texas home rule city and  
municipal corporation**, on behalf of said city.

\_\_\_\_\_  
Notary Public in and for the State of Texas

## Exhibit A The Property

### Tract 1:

#### METES AND BOUNDS 5.31 ACRES OF LAND

**BEING 5.31 ACRES** of land out of the 19.70 Acre Second Lift Pump Tract conveyed to Hidalgo County Water Control and Improvement District No. 7 and Hidalgo County Water Control and Improvement District No. 14 in Volume 736, Page 82, Deed Records of Hidalgo County, Texas, filed 2 January 1952 and being within Townsite of Mission, Hidalgo County, Texas, recorded in Volume 2, Pages 21-22, Map Records of Hidalgo County, Texas; said 5.31 Acres of land being more particularly described by metes and bounds as follows:

**COMMENCING** at a bent 1/2-inch iron rod found for the Southwest corner of Lot 6, Block 96, Townsite of Mission, being at the intersection of the East right of way of Canal Avenue (Having 60.00 feet of Right of Way) and the North Right of way of West 5<sup>th</sup> Street (Having 60 Feet of right of way), from which a 1/2-inch iron rod found bears South 17 Deg. 12 Min. 15 Sec. West a distance of 1.99 Feet; for the Southwest corner and **POINT OF BEGINNING** of the tract herein described; (Having coordinate values of X = 1039257.2355 Y = 16602207.6919 based on the Texas State Plane Coordinate System, South Zone, NAD83)

- 1) **THENCE** along the West boundary of Lot 1-6, Block 96, Townsite of Mission and the East Right of Way of Canal Avenue, **North 08 Deg. 33 Min. 56 Sec. East**, a distance of **360.00 feet** to a 1/2-inch iron rod with plastic cap stamped MOORE 6370 found for the Southwest corner of Lot 6, Block 101, Townsite of Mission from which another 1/2-inch iron rod found bears South 13 Deg. 45 Min. 09 Sec. East a distance of 0.93 Feet; and a corner of the tract herein described;
- 2) **THENCE** leaving the East Right of Way of Canal Avenue and along the South boundary of Lot 6, Block 101, Townsite of Mission, **South 81 Deg. 26 Min. 04 Sec. East** a distance of **40.00 feet** to a 1/2-inch iron rod found, for a corner of the tract herein described;
- 3) **THENCE** leaving the South boundary of Lot 6, Block 101, Townsite of Mission, **North 08 Deg. 33 Min. 56 Sec. East**, a distance of **300.00 feet** to a 1/2-inch iron rod found on the North boundary of Lot 1, Block 101, Townsite of Mission, for a corner of the tract herein described;
- 4) **THENCE** along the North boundary of Lot 1, Block 101, Townsite of Mission, **North 81 Deg. 26 Min. 04 Sec. West** a distance of **40.00 feet** to a 1/2-inch iron pipe found for the Northwest corner of Lot 1, Block 101, Townsite of Mission and being on the East Right of Way of Canal Avenue, for a corner of the tract herein described;
- 5) **THENCE** along the West boundary of Lot 1-6, Block 124, Townsite of Mission and the East Right of Way of Canal Avenue, **North 08 Deg. 33 Min. 56 Sec. East** a distance of **465.26 feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set on the West boundary of Lot 3, Block 129, Townsite of Mission, for the Northwest corner of the tract herein described;
- 6) **THENCE** leaving the West boundary of Lot 3, Block 129, Townsite of Mission and leaving the East Right of Way of Canal Avenue, **South 11 Deg. 30 Min. 21 Sec. East** a distance of **555.09 feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set, for the Northeast corner of the tract herein described;
- 7) **THENCE** **South 07 Deg. 08 Min. 53 Sec. East** a distance of **231.90 feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719, for a corner of the tract herein described;
- 8) **THENCE** **South 14 Deg. 10 Min. 03 Sec. East** a distance of **87.00 feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719, for a corner of the tract herein described;
- 9) **THENCE** **South 34 Deg. 15 Min. 39 Sec. East** a distance of **136.91 feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set at the Northwest corner of Lot 3, Block 95, for a corner of the tract herein described;
- 10) **THENCE** **South 12 Deg. 28 Min. 19 Sec. East** a distance of **278.57 feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set on the South Right of Way of Rafael Ramirez Street and being on the North boundary of Lot 1 Block 74, Townsite of Mission, for the Southeast corner of the tract herein described;
- 11) **THENCE** along the North boundary of Lot 1, Block 74, Townsite of Mission and being the South Right of Way of Rafael Ramirez Street, **North 81 Deg. 26 Min. 04 Sec. West** at a distance of 60.00 feet, pass a concrete monument found, a total distance of **100.00 feet** to a concrete monument found for the Northwest of Lot 1, Block 74, Townsite of Mission and being on the South Right of Way of Rafael Ramirez Street, a corner of the tract herein described;
- 12) **THENCE** leaving the South Right of Way of Rafael Ramirez Street, **North 08 Deg. 33 Min. 56 Sec. East** a distance of **60.00 feet** to a point being the Southwest corner of Lot 6, Block 95, Townsite of Mission and being on the North Right of Way of Rafael Ramirez Street from which a 1/2-inch iron rod bears South 21 Deg. 45 Min. 52 Sec. West a distance of 1.27 Feet, for a corner of the tract herein described;
- 13) **THENCE** along the North Right of Way of Rafael Ramirez Street (West 5<sup>th</sup> Street), **North 81 Deg. 26 Min. 04 Sec. West** a distance of **380.00 feet** to the **POINT OF BEGINNING**; Containing 5.31 Acres of land within these metes and bounds.

**Tract 2:****METES AND BOUNDS  
2.54 ACRES OF LAND**

**BEING 2.54 ACRES** of land out of the 19.70 Acre Second Lift Pump Tract conveyed to Hidalgo County Water Control and Improvement District No. 7 and Hidalgo County Water Control and Improvement District No. 14 in Volume 736, Page 82, Deed Records of Hidalgo County, Texas, filed 2 January 1952 and being within Townsite of Mission, Hidalgo County, Texas, recorded in Volume 2, Pages 21-22, Map Records of Hidalgo County, Texas; said 2.54 Acres of land being more particularly described by metes and bounds as follows:

**COMMENCING** at a bent 1/2-inch iron rod found for the Southwest corner of Lot 6, Block 96, Townsite of Mission, being at the intersection of the East right of way of Canal Avenue (Having 60.00 feet of Right of Way) and the North Right of way of West 5<sup>th</sup> Street (Having 60 Feet of right of way), from which a 1/2-inch iron rod found bears South 17 Deg. 12 Min. 15 Sec. West a distance of 1.99 Feet;

**THENCE** along the East Right of Way of Canal Avenue, **North 08 Deg. 33 Min. 56 Sec. East**, a distance of **1180.00 feet** to a point being the Northwest corner of Lot 2, Block 129, Townsite of Mission;

**THENCE** leaving the East Right of way of Canal Avenue, **South 81 Deg. 26 Min. 04 Sec. East** a distance of **123.00 Feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719, for the Northwest corner and **POINT OF BEGINNING** of the tract herein described; (Having coordinate values of X = 1039554.5208 Y = 16603356.2092 based on the Texas State Plane Coordinate System, South Zone, NAD83)

- 1) **THENCE** along the North boundary of Lot 2 and Lot 5, Block 129, Townsite of Mission, **South 81 Deg. 26 Min. 04 Sec. East** a distance of **128.75 Feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set, for the Northeast corner of the tract herein described;
- 2) **THENCE South 14 Deg. 32 Min. 04 Sec. East** a distance of **326.68 Feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set on the West boundary of Block 123, Townsite of Mission, for a corner of the tract herein described;
- 3) **THENCE** along the West boundary of Block 123, Townsite of Mission, **South 08 Deg. 33 Min. 56 Sec. West** a distance of **159.33 Feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set, for a corner of the tract herein described;
- 4) **THENCE South 81 Deg. 26 Min. 04 Sec. East** a distance of **320.00 Feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set on the West Right of Way of Cummings Avenue (Having 60 Feet of Right of way), for a corner of the tract herein described;
- 5) **THENCE** along the West Right of Way of Cummings Avenue, **South 08 Deg. 33 Min. 56 Sec. West** a distance of **81.80 Feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set, for the Southeast corner of the tract herein described;
- 6) **THENCE North 81 Deg. 26 Min. 04 Sec. West** a distance of **415.57 Feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719 set, for the Southwest corner of the tract herein described;
- 7) **THENCE North 11 Deg. 30 Min. 21 Sec. West** a distance of **470.36 Feet** to a 1/2-inch iron rod with plastic cap stamped MEDINA 5719, for a corner of the tract herein described;
- 8) **THENCE North 08 Deg. 33 Min. 56 Sec. East** a distance of **100.00 Feet** to the **POINT OF BEGINNING**; Containing 2.54 Acres of land within these metes and bounds.



**SURVEYOR CERTIFICATE**

I, JOSE D. MEDINA, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS DRAWING WAS PREPARED FROM AN ON THE GROUND SURVEY PERFORMED BY ME OR BY MEN UNDER MY SUPERVISION. THIS SURVEY CONFORMS TO THE MINIMUM STANDARDS OF PRACTICE PROMULGATED BY THE TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS.



JOSE D. MEDINA, R.P.L.S.  
REGISTERED PROFESSIONAL  
LAND SURVEYOR NO. 5719  
DATE: 30 October 2024

LEGEND	
IRON ROD FOUND	⊙
NAIL FOUND	⊙
IRON ROD SET WITH CAP STAMPED MEDINA 5719	⊙
TELEPHONE PEDESTAL	⊙
WATER METER	⊙
TRANSFORMER	⊙
CABLE PEDESTAL	⊙
A/C UNIT	⊙
MAILBOX	⊙
CLEANOUT	⊙
IRRIGATION STRUCTURE	⊙
PLAT BLOCK NUMBER	( )

**BOUNDARY SURVEY OF:**

2.54 ACRES OF LAND OUT OF THE 19.70 ACRE SECOND LIFT PUMP TRACT CONVEYED TO HIDALGO COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 7 AND HIDALGO COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 14 IN VOLUME 736, PAGE 82, DEED RECORDED IN VOLUME 0, PAGES 49-50 AND JANUARY 1852 AND BEING WITHIN THE TOWNSHIP OF MISSION, HIDALGO COUNTY, TEXAS. RECORDED IN VOLUME 0, PAGES 49-50 AND VOLUME 2, PAGES 21-22, MAP RECORDS OF HIDALGO COUNTY, TEXAS

FOR: UNITED IRRIGATION DISTRICT

FERRIS, FLINN & MEDINA, LLC

ENGINEERS SURVEYORS

1405 N. STUART PLACE ROAD  
FERRIS, TEXAS 75001  
PHONE: 817.884.2226 FAX: 817.884.1033

TEXAS BOARD OF PROFESSIONAL LAND SURVEYORS  
1005 WEST 11TH STREET, SUITE 1000  
DALLAS, TEXAS 75204  
PHONE: 214.762.2200 FAX: 214.762.2201

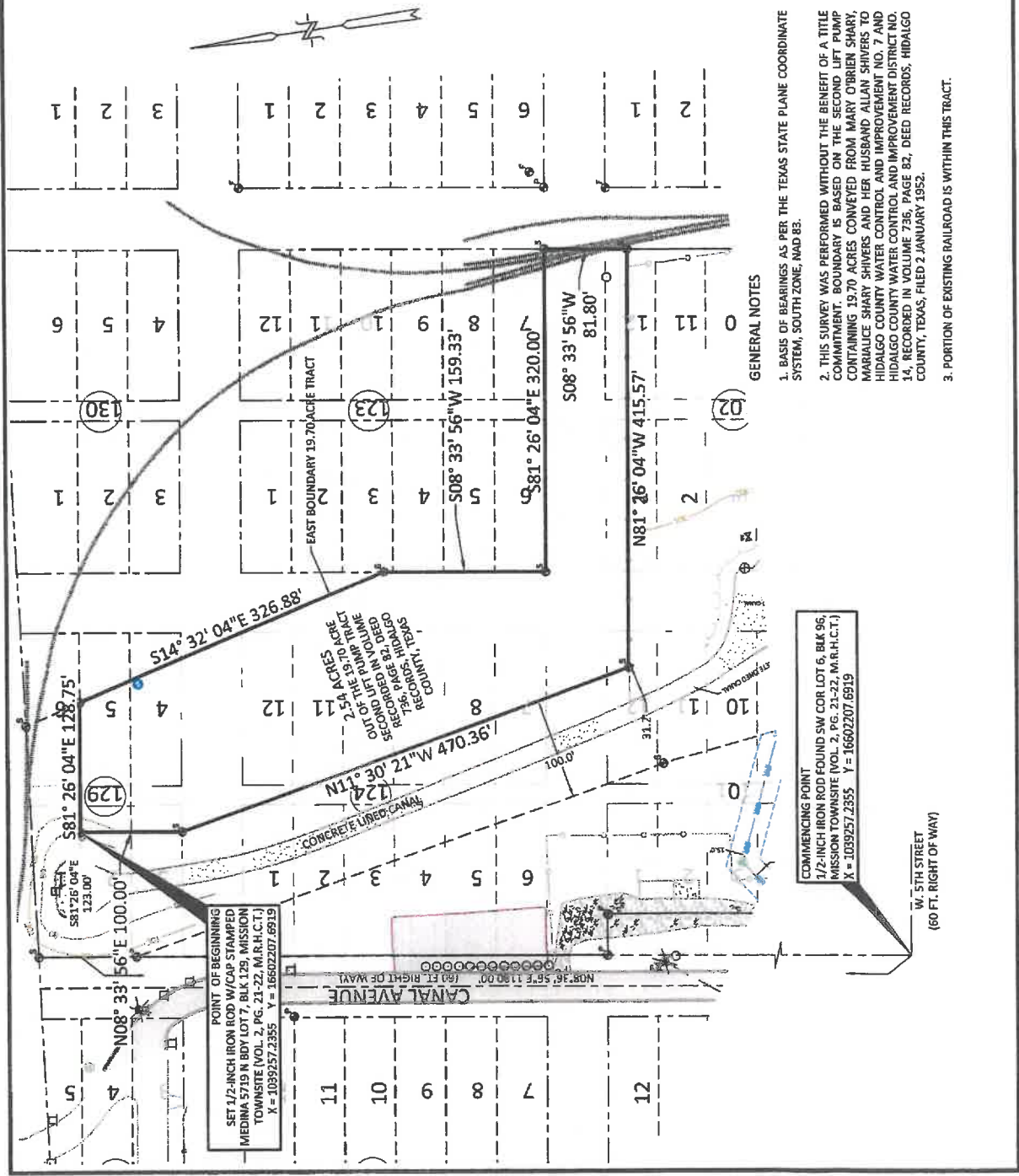
F = 100' DRAWN BY: JDM 30 OCTOBER 2024 JOB NO: 202-095

CREW: FRANK SHAMUS / MICK GARTU

LONGITUDE: W 96° 19' 55"

100' 0 100' 200'

Scale: 1" = 100'



**GENERAL NOTES**

1. BASIS OF BEARINGS AS PER THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NAD 83.
2. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. BOUNDARY IS BASED ON THE SECOND LIFT PUMP CONTAINING 19.70 ACRES CONVEYED FROM MARY O'BRIEN SHARY, MARALICE SHARY SHIVERS AND HER HUSBAND ALLAN SHIVERS TO HIDALGO COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 7 AND HIDALGO COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 14, RECORDED IN VOLUME 736, PAGE 82, DEED RECORDS, HIDALGO COUNTY, TEXAS, FILED 2 JANUARY 1952.
3. PORTION OF EXISTING DAILROAD IS WITHIN THIS TRACT.

COMENCING POINT  
1/2-INCH IRON ROD FOUND SW COR LOT 6, BLK 96,  
MISSION TOWNSHIP (VOL. 2, PG. 21-22, M.R.H.C.T.)  
X = 1039257.2355 Y = 16602207.6919

14.5TH STREET  
(60 FT. RIGHT OF WAY)

Item 18.





# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to the authorization of staff to award and enter into a contract with GrantWorks, Inc. for Grant Writing, Administration, Management, and Consulting Services pertaining to RFP 26-410-05-13 - Elizalde

### NATURE OF REQUEST:

City Council previously authorized staff to solicit qualifications for Grant Writing, Administration, Management, and Consulting Services. A total of nine (9) proposals were received pertaining to RFP 26-410-05-13, of which three (3) were deemed incomplete and disqualified from review. Six (6) proposals were determined to be responsive and reviewed by an evaluation committee appointed for this purpose. Based on the committee's evaluation, GrantWorks, Inc. was identified as the highest-ranked firm. Staff is requesting authorization to award and enter into a contract for services with GrantWorks, Inc. as outlined in their cost proposal sheet under RFP 26-410-05-13.

**BUGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**PROPOSAL NAME/NUMBER:** 26-410-05-13 / Grant Writing, Administration, Management, and Consulting Services

**OPEN DATE:** May 13, 2026 2:00 PM CST

Firm	Average Evaluation Score
<b>Grantworks, Inc.</b>	95.0
<b>Colliers, Engineering &amp; Design, Inc.</b>	88.0
<b>CCM Advisers, LLC.</b>	81.0
<b>Ascend Nonprofit &amp; Business Solutions, LLC.</b>	78.0
<b>Maywell Solutions, dba Demoma Consulting, LLC.</b>	76.0
<b>South Texas Economic Advisors &amp; Management, LLC.</b>	73.0

## SECTION 5 – COST PROPOSAL

### Base Services

#### Grant Consulting & Research – Hourly Rates

Figure 12 outlines the hourly rates for GrantWorks personnel providing grant research for the City of Mission. These rates reflect the expertise and experience of each role in delivering comprehensive, compliant, and high-quality grant research services.

Figure 12: Hourly Fee for Grant Consulting & Research

STAFF TITLE/ CLASSIFICATION	HOURLY RATE (\$/HOUR)
Program Executive	\$0.00
Subject Matter Expert	\$179.00
Client Services Research Team Manager	\$152.00
Program Manager – Grant Research & Client Services	\$147.00
Grant Researchers	\$108.00

#### Grant Application Preparation – Flat Fee

Figure 13 presents flat fees for GrantWorks’ grant application preparation services for the City of Mission. These fees are designed to provide a clear, predictable cost structure for preparing complete, competitive grant applications across federal, state, and local funding programs. GrantWorks leverages extensive experience in municipal grant writing and administration to deliver high-quality applications that meet all program requirements. The flat fee approach ensures transparency, facilitates budgeting, and allows the City to efficiently plan for grant opportunities while benefiting from expert guidance and strategic support throughout the application process.

Figure 13: Flat Fee for Grant Application Preparation

GRANT MINIMUM	GRANT MAXIMUM	FLAT FEE PER APPLICATION
<b>Tier 1 – Small Grant Application (Planning/Small)</b>		
\$0.00	\$150,000.00	\$1,950.00
\$150,001.00	\$250,000.00	\$3,460.00
<b>Tier 2 – Medium Grant Application (Medium Infrastructure/Equipment Grant)</b>		
\$250,001.00	\$1,000,000.00	\$5,830.00
\$1,000,001.00	\$3,000,000.00	\$9,950.00
<b>Tier 3 – Large or Complex Grant Application (Large/Multi-Phase Project)</b>		
\$3,000,001.00	\$5,000,000.00	\$11,890.00
\$5,000,001.00	\$10,000,000.00	\$14,920.00
>\$10,000,000.00		Negotiable, based on grant type

**Condition:** Flat fees for grant application preparation exclude any third-party services, including engineering.

For **Tier 1**, GrantWorks provides support for straightforward grant opportunities that have minimal complexity. This includes preparing the grant narrative, a basic budget, and standard supporting documentation, while coordinating with City staff and project engineers to gather all necessary project information. Tier 1 services are designed for smaller grants or programs with limited requirements.

For **Tier 2**, GrantWorks addresses moderate-complexity grants that require more detailed technical, financial, or demographic information. Services include developing comprehensive narratives, detailed budgets, and multiple supporting attachments. Tier 2 may also involve consultation with subject matter experts and coordination with multiple City departments and project engineers, making it ideal for mid-sized grants or projects with moderate administrative and compliance requirements.

For **Tier 3**, GrantWorks provides full support for highly complex or large-scale grants with extensive regulatory, technical, or compliance requirements. This tier includes development of complete narratives, detailed multi-year budgets, sophisticated supporting documentation, and full compliance assurance. Tier 3 often requires extensive coordination with subject matter experts, engineers, and multiple City departments, and is appropriate for high-dollar or multi-jurisdictional grants that demand a turnkey application solution.

**Grant Administration – Percentage and/or Hourly – Percentage of Award (Where Allowable)**

**Figure 14** outlines GrantWorks’ proposed fees for grant administration services, calculated as a percentage of the total grant award, for the City of Mission. This approach provides a transparent, performance-based structure that aligns GrantWorks’ compensation with the scope and scale of each awarded grant. GrantWorks brings extensive experience in managing municipal grant-funded projects, including compliance monitoring, reporting, budget management, and coordination with stakeholders. By using a percentage-of-award fee structure, the City benefits from predictable, scalable costs that reflect the level of effort required to ensure successful grant execution, full compliance, and optimal utilization of awarded funds.

*Figure 14: Percentage for Grant Administration for Federal or State Grants*

GRANT MINIMUM	GRANT MAXIMUM	PERCENTAGE
\$0.00	\$10,000,000.00	6.79%
	>\$10,000,000.00	Negotiable

**Conditions:**

1. Flat fees for grant administration exclude any third-party services, including engineering.
2. Grants subject to programmatic fee caps will be adjusted accordingly.

**Hourly Rates for Grant Administration**

**Figure 15** outlines GrantWorks’ hourly rates for grant administration services for the City of Mission.

*Figure 15: Hourly Rate Schedule for Grant Administration*

STAFF TITLE/CLASSIFICATION	HOURLY RATE FOR ADMINISTRATION (\$/HOUR)
Subject Matter Expert	\$179.00
Project Manager – Grant Writing and Applications	\$133.00
Project Manager – Grant Administration	\$144.00
Senior Specialist	\$126.00
Specialist	\$102.00
Analyst II	\$90.00
Analyst I	\$81.00
Administrative Assistant	\$58.00

**Sample Contract**

A sample contract is attached as Section 7 – Completed Forms. All contracts will be modified to reflect each grant’s particular terms and conditions.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Discussion and possible action on matters related to Resolution# \_\_\_\_ authorizing the submittal of a grant application for the FY25 SAFER Program through the U.S. Department of Homeland Security (DHS) in the amount of \$683,782, with a required cost share of 25% for years one and two, and 65% for year three for a total cost share of \$265,696 - Elizalde.

### NATURE OF REQUEST:

The Mission Fire Department is seeking resolution authorizing the submittal of a grant application for the FY25 Staffing for Adequate Fire and Emergency Response (SAFER) grant program with U.S. Department of Homeland Security (DHS) & FEMA, in the total amount of \$683,782. The awarding of the grant will support the hiring of three (3) firefighters over a three-year grant period. The city will be responsible for a 25% cost share of the for year 1&2 and 65% cost share for year 3, which brings the total city cost-share of \$265,696.

**BUGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS,** The City of Mission finds it in the best interest of the citizens of Mission, Texas that the City of Mission Staffing for Adequate Fire and Emergency Response Project be operated for the 2026-2027 Fiscal Year; and

**WHEREAS,** The City of Mission agrees to provide applicable cost share funds for the said project as required by DHS, FEMA; and

**WHEREAS,** The City of Mission agrees that in the event of loss or misuse of funds, The City of Mission assures that the funds will be returned to DHS, FEMA in full.

**WHEREAS,** The City of Mission designates the City of Mission Mayor as the recipient authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**WHEREAS,** The City of Mission Designates the City of Mission Finance Director as the grantee’s financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the application agency.

**NOW THEREFORE, BE IT RESOLVED** that The City of Mission approves submission of the grant application, designates City Mayor as its subrecipient authorized official, and commits to provide applicable cost share funds for the Staffing for Adequate Fire and Emergency Response Program to DHS, FEMA.

**READ, CONSIDERED AND APPROVED,** this 9<sup>th</sup> day of June 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

Attest:

\_\_\_\_\_  
Anna Carrillo, City Secretary

**Projected Fire Fighter Salaries  
and Benefits for the next 3 Years**

**Fiscal Year: 2025-2026**

Entry Level Firefighter	
Annual Salary	\$ 42,000.00
Incentive Pays-	
Longevity	\$ -
EMS Certificate	\$ 1,500.00
EMS Assignment	\$ 5,000.00
College Pay	\$ 1,800.00
N/A	\$ -
<b>Total Salary</b>	<b>\$ 50,300.00</b>
Benefits-	
FICA 6.20%	\$ 3,118.60
Medicare 1.45%	\$ 729.35
TMRS 8.77%	\$ 4,411.31
Workers Comp 5.30%	\$ 2,665.90
Health Insurance 618.33	\$ 7,419.96
Life Ins. & EAP Budget	\$ 27.72
Unemployment Budget	\$ 261.00
<b>Total Benefits</b>	<b>\$ 18,633.84</b>
<b>Total Salary &amp; Benefits</b>	<b>\$ 68,933.84</b>
No. of Firefighter	3
<b>FY Total Cost</b>	<b>\$ 206,801.52</b>

**Fiscal Year: 2026-2027**

Firefighter after Probation	
Annual Salary	\$ 53,783.88
Incentive Pays -	
Longevity	\$ 60.00
EMS Certificate	\$ 1,500.00
EMS Assignment	\$ 5,000.00
College	\$ 1,800.00
N/A	\$ -
<b>Total Salary</b>	<b>\$ 62,143.88</b>
Benefits-	
FICA 6.20%	\$ 3,852.92
Medicare 1.45%	\$ 901.09
TMRS 8.77%	\$ 5,450.02
Workers Comp 5.30%	\$ 3,293.63
Health Insurance 618.33	\$ 7,419.96
Life Ins. & EAP Budget	\$ 27.72
Unemployment Budget	\$ 261.00
<b>Total Benefits</b>	<b>\$ 21,206.33</b>
<b>Total Salary &amp; Benefits</b>	<b>\$ 83,350.21</b>
No. of Firefighter	3
<b>FY Total Cost</b>	<b>\$ 250,050.63</b>

**Fiscal Year: 2027-2028**

Firefighter	
Annual Salary	\$ 53,783.88
Incentive Pays-	
Longevity	\$ 120.00
EMS Certificate	\$ 1,500.00
EMS Assignment	\$ 5,000.00
College	\$ 1,800.00
N/A	\$ -
<b>Total Salary</b>	<b>\$ 62,203.88</b>
Benefits-	
FICA 6.20%	\$ 3,856.64
Medicare 1.45%	\$ 901.96
TMRS 8.77%	\$ 5,455.28
Workers Comp 5.30%	\$ 3,296.81
Health Insurance 618.33	\$ 7,419.96
Life Ins. & EAP Budget	\$ 27.72
Unemployment Budget	\$ 261.00
<b>Total Benefits</b>	<b>\$ 21,219.36</b>
<b>Total Salary &amp; Benefits</b>	<b>\$ 83,423.24</b>
No. of Firefighter	3
<b>FY Total Cost</b>	<b>\$ 250,269.73</b>

**Fiscal Year: 2028-2029**

Firefighter	
Annual Salary	\$ 55,397.40
Incentive Pays-	
Longevity	\$ 180.00
EMS Certificate	\$ 1,500.00
EMS Assignment	\$ 5,000.00
College	\$ 1,800.00
Seniority	\$ 2,500.00
<b>Total Salary</b>	<b>\$ 66,377.40</b>
Benefits-	
FICA 6.20%	\$ 4,115.40
Medicare 1.45%	\$ 962.47
TMRS 8.77%	\$ 5,821.30
Workers Comp 5.30%	\$ 3,518.00
Health Insurance 618.33	\$ 7,419.96
Life Ins. & EAP Budget	\$ 27.72
Unemployment Budget	\$ 261.00
<b>Total Benefits</b>	<b>\$ 22,125.85</b>
<b>Total Salary &amp; Benefits</b>	<b>\$ 88,503.25</b>
No. of Firefighters	3
<b>FY Total Cost</b>	<b>\$ 265,509.75</b>

**Per Firefighter**

75% Grant Match	\$ 51,700.38
25% City Match	\$ 17,233.46

**Per Firefighter**

75% Grant Match	\$ 62,512.66
25% City Match	\$ 20,837.55

**Per Firefighter**

35% Grant Match	\$ 29,198.13
65% City Match	\$ 54,225.11

**Per Firefighter**

0% Grant Match	\$ -
100% City Match	\$ 88,503.25

**For 3 Firefighters**

75% Grant Match	\$ 155,101.14
25% City Match	\$ 51,700.38

**For 3 Firefighter**

75% Grant Match	\$ 187,537.97
25% City Match	\$ 62,512.66

**For 3 Firefighters**

35% Grant Match	\$ 87,594.40
65% City Match	\$ 162,675.32

**For 3 Firefighters**

0% Grant Match	\$ -
100% City Match	\$ 265,509.75

<b>Total Cost for three (3) years- Grant Matching:</b>	\$ 430,233.52
<b>Total Cost for three (3) years- City Matching:</b>	\$ 276,888.36
<b>Total Cost(100%) for 3 Firefighter for the next three (3) years:</b>	<b>\$ 707,121.88</b>

Note: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Vidal Roman, Finance Director

**AGENDA ITEM:** Discussion and possible action to hear presentations, select a firm for Delinquent Tax Collection Services under RFP No. 26-361-04-20, and authorize the Co-Interim City Manager to negotiate and execute a contract and all related documents incident thereto - Roman

**NATURE OF REQUEST:**

The City of Mission received three (3) proposals in response to RFP No. 26-361-04-20, Delinquent Tax Collection Services. An Evaluation Committee reviewed and evaluated all proposals in accordance with the criteria established in the solicitation documents. Based on the evaluation and scoring process, the following firms were identified as the highest-ranked respondents and are recommended to provide presentations before the City Council:

1. Perdue Brandon Fielder Collins & Mott, LLP – Average Evaluation Score: 94
2. Linebarger Goggan Blair & Sampson, LLP – Average Evaluation Score: 91

The selected firm will provide professional delinquent tax collection services, including the collection of delinquent taxes, penalties and interest costs on behalf of the City of Mission in accordance with the Texas Tax Code and other applicable laws and regulations.

Following presentations and consideration of the evaluation results, City Council may select a firm to provide Delinquent Tax Collection Services and authorize the Co-Interim City Manager to negotiate and execute a contract and all documents necessary and incident thereto.

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

PROPOSAL NAME/NUMBER: 26-361-04-20 / Delinquent Tax Collection Services

OPEN DATE: April 23, 2026 2:00 PM CST

Firm	Average Evaluation Score
<b>Perdue Brandon Fielder Collins &amp; Mott, LLP.</b>	94.0
<b>Linebarger Goggan Blair &amp; Sampson, LLP.</b>	91.0
<b>Tolteca Enterprises dba Phoenix Recovery Group</b>	59.0

PROPOSAL NAME/NUMBER: 26-361-04-20 / Delinquent Tax Collection Services



OPEN DATE: April 23, 2026 2:00 PM CST

Proposer	Evaluator #1		Evaluator #2		Evaluator #3		Average
	Rating	Points	Rating	Points	Rating	Points	
<b>Perdue Brandon Fielder Collins &amp; Mott, LLP.</b> 200 South 10th St., Ste. 110 McAllen, TX 78502	Acceptable		Acceptable		Acceptable		
<b>Sec. a. Statement of Organization, and Experience in providing tax collection services to other government entities (20 Total Maximum Points)</b>	Acceptable	18	Acceptable	20	Acceptable	19	
<b>Sec. b. Capacity to Perform (15 Total Maximum Points)</b>	Acceptable	13	Acceptable	15	Acceptable	15	
<b>Sec. c. Success Ratio (10 Maximum Points)</b>	Acceptable	8	Acceptable	8	Acceptable	10	
<b>Sec. d. Reputation for personal, professional integrity, and competence (10 Total Maximum Points)</b>	Acceptable	8	Acceptable	10	Acceptable	10	
<b>Sec. e. References (10 Total Maximum Points)</b>	Acceptable	8	Acceptable	10	Acceptable	9	
<b>Sec. f. Key Personnel (10 Total Maximum Points)</b>	Acceptable	9	Acceptable	9	Acceptable	10	
<b>Sec. g. Current Workload (10 Total Maximum Points)</b>	Acceptable	8	Acceptable	10	Acceptable	10	
<b>Sec. h. Knowledge of federal, state, and local regulations, policies and procedures applicable to this type of service (05 Maximum Points)</b>	Acceptable	5	Acceptable	5	Acceptable	5	
<b>Sec. i. Service fee structure and copy of contract (10 Maximum Points)</b>	Acceptable	10	Acceptable	10	Acceptable	10	
<b>Final Determination of Review</b>	Acceptable	87	Acceptable	97	Acceptable	98	94

Notes:

**Strengths: (EV1)** Yr of exp. Is high; *Staffing Present*; Good Collection Record; *Established in Field*; Very Reputable in state level; *2 attys & ParaProfessional*; *Aware of Tax Code*; Knows of limit **(EV2)** **(EV3)** Demonstrated over 56 years of delinquent tax collection experience and approximately 25 years of Rio Grande Valley experience. Serves approximately 1,842 governmental taxing entities and 318 municipalities. Provided strong technical capabilities, including proprietary collection software, automated processes, SOC 1/SOC 2 compliance, data analytics, phone analytics, reporting, and security controls.; *Provided strong technical capabilities, including proprietary collection software, automated processes, SOC 1/SOC 2 compliance, data analytics, phone analytics, reporting, and security controls. Provided a detailed implementation and work plan, including initial meeting, scope analysis, weekly meetings, testing, approval, and post-implementation follow-up. Provided a comprehensive delinquent collection program covering implementation, techniques, litigation, post-judgment collection, special delinquent taxes, and bankruptcy.*; Provided the strongest success-ratio analysis, including transition-year comparisons and examples that better controlled for taxpayer demographics and payer profile.; *Strong long-term client retention, including more than 550 clients retained over 20 years and more than 200 clients retained over 35 years.*; Provided relevant governmental references, including three cities and one school district in the Rio Grande Valley.; *Strong attorney and support team, including seven proposed attorneys, support staff, bankruptcy resources, litigation personnel, and firmwide resources. Provided strong training and professional development information, including PTEC-certified training capabilities.*; Demonstrated substantial current workload capacity with more than 470 employees, 62 attorneys, and 15 offices.; *Strong knowledge of tax collection laws and related areas, including bankruptcy, appraisal litigation, truth-in-taxation, tax abatements, condemnation, tax warrants, and tax sales.*; Competitive 15% fee structure, no direct cost to the City, sample contract provided, and more favorable mutual 60-day termination clause.

**Weaknesses: (EV1) (EV2) (EV3)** No local office within the City of Mission was identified.; Local governmental reference list appears strong but not as dominant as Linebarger’s current City of Mission relationship and nearby client base.;

PROPOSAL NAME/NUMBER: 26-361-04-20 / Delinquent Tax Collection Services



OPEN DATE: April 23, 2026 2:00 PM CST

Evaluator	Evaluator #1		Evaluator #2		Evaluator #3		Average
	Rating	Points	Rating	Points	Rating	Points	

Proposer

**Comments: (EV2)** See Backup **(EV3)** Perdue Brandon received the highest recommended score due to its combination of experience, detailed implementation plan, strong methodology, strong success-ratio support, training resources, and favorable contract structure.; Perdue Brandon received the highest recommended score due to its combination of experience, detailed implementation plan, strong methodology, strong success-ratio support, training resources, and favorable contract structure.; Perdue Brandon received the highest recommended score due to its combination of experience, detailed implementation plan, strong methodology, strong success-ratio support, training resources, and favorable contract structure.; *Perdue Brandon received the highest recommended score due to its combination of experience, detailed implementation plan, strong methodology, strong success-ratio support, training resources, and favorable contract structure.;* Perdue Brandon received the highest recommended score due to its combination of experience, detailed implementation plan, strong methodology, strong success-ratio support, training resources, and favorable contract structure.

**Linebarger Goggan Blair & Sampson, LLP.**

1512 S. Lone Star Way  
Edinburg, TX 78539

	Acceptable	Points	Acceptable	Points	Acceptable	Points	91
<b>Sec. a. Statement of Organization, and Experience in providing tax collection services to other government entities (20 Total Maximum Points)</b>	Acceptable	18	Acceptable	20	Acceptable	20	
<b>Sec. b. Capacity to Perform (15 Total Maximum Points)</b>	Acceptable	13	Acceptable	11	Acceptable	15	
<b>Sec. c. Success Ratio (10 Maximum Points)</b>	Acceptable	7	Acceptable	8	Acceptable	8	
<b>Sec. d. Reputation for personal, professional integrity, and competence (10 Total Maximum Points)</b>	Acceptable	8	Acceptable	10	Acceptable	10	
<b>Sec. e. References (10 Total Maximum Points)</b>	Acceptable	9	Acceptable	7	Acceptable	10	
<b>Sec. f. Key Personnel (10 Total Maximum Points)</b>	Acceptable	10	Acceptable	10	Acceptable	10	
<b>Sec. g. Current Workload (10 Total Maximum Points)</b>	Acceptable	8	Acceptable	10	Acceptable	10	
<b>Sec. h. Knowledge of federal, state, and local regulations, policies and procedures applicable to this type of service (05 Maximum Points)</b>	Acceptable	5	Acceptable	3	Acceptable	5	
<b>Sec. i. Service fee structure and copy of contract (10 Maximum Points)</b>	Acceptable	10	Acceptable	10	Acceptable	8	
<b>Final Determination of Review</b>	Acceptable	88	Acceptable	89	Acceptable	96	

**Notes:**

**Strengths: (EV1)** Well Experience; *Capacity is there*; Higher than competition; *Reputation has been established*; More cities represented; *Staffing*; Capable; *Familiar with Code*; Within law stipulations. **(EV2) (EV3)** Demonstrated approximately 50 years of delinquent tax collection experience and extensive governmental client base, including 1,974 taxing entities, 501 cities, 447 school districts, and 100 counties. Strong local and regional presence, including a local office in Mission and 43 years of service in South Texas. Strong technology platform with automated collection, litigation tracking, bankruptcy tracking, reporting, mailing history, title research, and tax sale management capabilities.; *Comprehensive delinquent tax collection program including DTR analysis, notices, taxpayer assistance, consolidated collections, litigation, tax sales, resale procedures, and bankruptcy services.* Strong technology platform with automated collection, litigation tracking, bankruptcy tracking, reporting, mailing history, title research, and tax sale management capabilities.; Favorable collection performance information and cumulative collection analyses were provided.; *Strong compliance structure, including a Chief Compliance Officer and legal standards review process.*; Strong references from Hidalgo County, MCISD, City of McAllen, and City of Alton.; *Strong proposed project team, including ten attorneys and significant local support personnel.*; Demonstrated capacity through extensive current taxing entity workload and firmwide resources.; *Strong knowledge of ad valorem tax collection, bankruptcy, TIRZ, eminent domain, probate, complex properties, and tax-related legal issues.*; Competitive 15% fee structure and sample contract provided.

PROPOSAL NAME/NUMBER: 26-361-04-20 / Delinquent Tax Collection Services



OPEN DATE: April 23, 2026 2:00 PM CST

Evaluator	Evaluator #1		Evaluator #2		Evaluator #3		Average
	Rating	Points	Rating	Points	Rating	Points	
Proposer							

**Weaknesses: (EV3)** *Implementation timeline was not as structured or visually clear; Success-ratio analyses were favorable but some comparisons did not fully control for demographic, taxpayer profile, or jurisdictional differences.; Contract appears less favorable to the City due to cure provisions and termination structure.*

**Comments: (EV1)** *Request monthly reports;* **(EV2)** *See Backup* **(EV3)** *Linebarger is highly qualified and demonstrated extensive experience, local presence, strong staffing, and specialized delinquent tax collection expertise. Linebarger is highly qualified and demonstrated extensive experience, local presence, strong staffing, and specialized delinquent tax collection expertise.; Existing City of Mission collection reports are helpful but provide an advantage not equally available to other proposers. The main distinctions from the highest-ranked proposer are the less controlled success-ratio analysis and less favorable contract language.; Linebarger is highly qualified and demonstrated extensive experience, local presence, strong staffing, and specialized delinquent tax collection expertise.; Linebarger is highly qualified and demonstrated extensive experience, local presence, strong staffing, and specialized delinquent tax collection expertise.; The main distinctions from the highest-ranked proposer are the less controlled success-ratio analysis and less favorable contract language.*

Tolteca Enterprises dba Phoenix Recovery Group 1045 Cheever Blvd., Ste. 200 San Antonio, TX 78217	Unacceptable		Acceptable		Unacceptable		59
	Not Acceptable	Points	Acceptable	Points	Not Acceptable	Points	
Sec. a. Statement of Organization, and Experience in providing tax collection services to other government entities (20 Total Maximum Points)	Not Acceptable	13	Acceptable	15	Not Acceptable	6	
Sec. b. Capacity to Perform (15 Total Maximum Points)	Not Acceptable	10	Acceptable	12	Not Acceptable	6	
Sec. c. Success Ratio (10 Maximum Points)	Not Acceptable	6	Acceptable	7	Not Acceptable	2	
Sec. d. Reputation for personal, professional integrity, and competence (10 Total Maximum Points)	Acceptable	7	Acceptable	10	Not Acceptable	4	
Sec. e. References (10 Total Maximum Points)	Not Acceptable	5	Acceptable	7	Not Acceptable	3	
Sec. f. Key Personnel (10 Total Maximum Points)	Acceptable	7	Acceptable	8	Not Acceptable	3	
Sec. g. Current Workload (10 Total Maximum Points)	Acceptable	7	Acceptable	10	Not Acceptable	3	
Sec. h. Knowledge of federal, state, and local regulations, policies and procedures applicable to this type of service (05 Maximum Points)	Not Acceptable	3	Acceptable	3	Not Acceptable	2	
Sec. i. Service fee structure and copy of contract (10 Maximum Points)	Not Acceptable	7	Acceptable	9	Not Acceptable	1	
Final Determination of Review	Not Acceptable	65	Acceptable	81	Not Acceptable	30	

Notes:

**Strengths: (EV1)** *Collection in other areas; Well Educated; Tolerable;* **(EV2)** **(EV3)** *No observed strengths.; No observed strengths.; No observed strengths.; No observed strengths.; No observed strengths.; No observed strengths.; No observed strengths.; No observed strengths.*

PROPOSAL NAME/NUMBER: 26-361-04-20 / Delinquent Tax Collection Services



OPEN DATE: April 23, 2026 2:00 PM CST

Proposer	Evaluator #1		Evaluator #2		Evaluator #3		Average
	Rating	Points	Rating	Points	Rating	Points	

**Weaknesses: (EV1)** No Tax Collections; *No Tax Collection History*; No History on Tax; All property mgmt; *No Experience*; 30% Rate - Higher than state allowable. **(EV3)** Proposal acknowledges the firm has not historically specialized in delinquent tax collection services. Limited demonstrated municipal delinquent tax collection experience.; *Proposal acknowledges the firm has not historically specialized in delinquent tax collection services. Limited discussion of Texas property tax law, tax foreclosure, tax warrants, tax sales, post-judgment tax collections, or ad valorem litigation.*; No meaningful delinquent tax collection success-ratio analysis identified.; Only one municipal client reference identified. Majority of references are private-sector entities.; *Only one attorney identified, with limited demonstrated tax collection legal depth.*; Current governmental workload and taxing entity workload not clearly identified.; *Limited discussion of Texas property tax law, tax foreclosure, tax warrants, tax sales, post-judgment tax collections, or ad valorem litigation.*; Proposed 30% fee is substantially higher than the 15% proposed by the other firms. Fee appears deducted from recovered funds before remittance, making it less favorable than the statutory penalty model proposed by the other firms. No visible sample contract was identified.;

**Comments: (EV2)** see backup; **(EV3)** Phoenix appears to be a general debt recovery firm rather than a specialized delinquent ad valorem tax collection firm. The proposal is materially weaker than the other two proposals in municipal experience, tax-specific collection services, legal depth, success-ratio support, references, and fee structure.; Phoenix appears to be a general debt recovery firm rather than a specialized delinquent ad valorem tax collection firm.; The proposal is materially weaker than the other two proposals in municipal experience, tax-specific collection services, legal depth, success-ratio support, references, and fee structure.; The proposal is materially weaker than the other two proposals in municipal experience, tax-specific collection services, legal depth, success-ratio support, references, and fee structure.; *The proposal is materially weaker than the other two proposals in municipal experience, tax-specific collection services, legal depth, success-ratio support, references, and fee structure.*; *Phoenix appears to be a general debt recovery firm rather than a specialized delinquent ad valorem tax collection firm.*; The proposal is materially weaker than the other two proposals in municipal experience, tax-specific collection services, legal depth, success-ratio support, references, and fee structure.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 6, 2026  
**PRESENTED BY:** Vidal Roman, Finance Director  
**AGENDA ITEM:** Discussion and possible action on matters related to presentation of unaudited Financial Statements for the month of April 2026 – Roman

**NATURE OF REQUEST:**

Unaudited Financial Statements for month of April 2026 (attached)

**BUDGETED:** N/A      **FUND:** \_\_\_\_\_      **ACCT. #:** \_\_\_\_\_  
**BUDGET:** \$ \_\_\_\_\_      **EST. COST:** \$ \_\_\_\_\_      **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_  
**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *JP7 AG*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
   **DISAPPROVED:** \_\_\_\_\_  
   **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ DISSENTING \_\_\_\_\_

CITY OF MISSION, TEXAS  
GENERAL FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 4/30/26

	<b>General Fund</b>
<b><u>REVENUES</u></b>	
Property Taxes	
Current	320,072.95
Delinquent	59,402.92
Penalty & Interest	57,166.51
Sales Taxes	1,634,209.72
Other Taxes	131,785.14
Licenses and permits	73,904.09
Intergovernmental Revenues	190,637.41
Charges for Services	413,439.24
Fines and Forfeits	114,049.85
Interest Earned	4,178.24
Miscellaneous	49,451.16
<b>Total Revenues:</b>	<b>3,048,297.23</b>
<b><u>EXPENDITURES</u></b>	
Legislative	1,768.99
Executive	25,929.40
Finance	148,783.43
Municipal Court	60,899.59
Planning	88,923.79
Facilities Maintenance	78,276.89
Fleet Maintenance	18,497.88
Organizational	62,512.25
Purchasing	29,411.83
City Secretary	34,625.85
Risk Management	7,403.78
Civil Service	264.66
Human Resources	32,383.61
Information Technology	92,712.72
Media Relations	31,978.53
Legal	46,598.08
Police	1,857,853.51
Fire	1,227,496.45
Fire Prevention	85,309.04
Streets	422,592.49
Health	49,417.50
Animal Welfare	49,217.18
Museum	28,095.17
Parks and Recreation	23,600.07
Parks	203,834.17
Recreation	7,538.68
Library	110,841.81
Bannworth Pool	13,916.56
Mayberry Pool	15,066.73
<b>Total Expenditures:</b>	<b>4,855,750.64</b>
<b>Excess (Deficiency) of Revenue Over (Under) Expenditures</b>	<b>\$ (1,807,453.41)</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>	
Transfers In	
Utility Fund	-
Solid Waste Fund	-
Transfers Out	
Event Center Fund	-
Capital Replacement Fund	-
Boys & Girls Fund	-
Golf Course Fund	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>
 <b>Net Change in Fund Balances</b>	<b>(1,807,453.41)</b>

**CITY OF MISSION, TEXAS  
UTILITY ENTERPRISE FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 4/30/2026  
UNADJUSTED**

	<b>Utility Funds 02</b>
<b><u>REVENUES:</u></b>	
<b>Charges for Services</b>	
Water Sales	1,280,296.69
Re/Connection fees	50,816.35
Sewer Sales	768,425.66
Other Services	26,587.49
Reimbursements	10,920.00
Interest Earned	25,888.34
Miscellaneous	33,281.67
Special Assessments	13,110.00
<b>Total Revenues:</b>	<b>2,209,326.20</b>
<b>Transfers In:</b>	<b>-</b>
<b><u>EXPENDITURES:</u></b>	
Administration	74,066.64
Water Distribution	301,398.87
Water Treatment	227,564.79
Wastewater Treatment	159,501.89
Industrial Pre-Treatment	14,008.86
Utility Billing and Collecting	71,304.14
Organizational Expense	121,017.99
Meter Readers	224,055.27
North Water Plant	308,016.46
Principal and Interest Payments	-
<b>Total Expenditures:</b>	<b>1,500,934.91</b>
<b>Transfers - Out:</b>	<b>-</b>
<b>Total Expenditures and Transfer Outs</b>	<b>1,500,934.91</b>
<b>Revenues Over/Under Expenditures</b>	<b>\$ 708,391.29</b>

**CITY OF MISSION, TEXAS**  
**ALL OTHER ENTERPRISE FUNDS**  
**FINANCIAL STATEMENTS FOR THE MONTH ENDING 04/30/26**  
**UNADJUSTED**

	Golf Course Fund 03	Solid Waste Fund 05	Event Center Fund 23
<b><u>REVENUES</u></b>			
Charges for Services	-	-	-
Pro shop/Beverage Sales	13,522.35	-	12,852.23
Rentals	18,043.93	-	58,289.34
Green Fees	37,027.50	-	-
Driving Range Fees	6,205.00	-	-
Membership Fees	4,387.00	-	-
Garbage Fees	-	453,876.07	-
Commercial Fees	-	271,007.80	-
Brush Fees	-	112,564.50	-
Roll off Fees	-	8,394.00	-
Reimbursements	19,300.00	-	-
Franchise Fees	-	-	-
Miscellaneous	12.53	346.48	-
Insurance Settlement	-	-	-
Bond Proceeds	-	-	-
Special Assessments	-	-	-
Other Financing Sources	-	-	-
<b>Total Revenues:</b>	<b>98,498.31</b>	<b>846,188.85</b>	<b>71,141.57</b>
<b>Transfers In:</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Transfer Ins:</b>	<b>98,498.31</b>	<b>846,188.85</b>	<b>71,141.57</b>
<b><u>EXPENDITURES</u></b>			
<b>Golf Course:</b>			
Club House	51,534.48	-	-
Grounds	57,478.80	-	-
Restaurant	4,038.12	-	-
Night Golf	-	-	-
Organizational	2,827.30	-	-
<b>Solid Waste</b>	<b>-</b>	<b>478,487.56</b>	<b>-</b>
<b>Event Center</b>	<b>-</b>	<b>-</b>	<b>98,343.60</b>
<b>Total Expenditures:</b>	<b>115,878.70</b>	<b>478,487.56</b>	<b>98,343.60</b>
<b>Transfers - Out:</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures and Transfer Outs</b>	<b>115,878.70</b>	<b>478,487.56</b>	<b>98,343.60</b>
<b>Revenues Over/Under Expenditures</b>	<b>\$ (17,380.39)</b>	<b>\$ 367,701.29</b>	<b>\$ (27,202.03)</b>



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Noemi Munguia, Human Resources Director

**AGENDA ITEM:** Discussion and possible action on matters related to the presentation and selection of a firm for Insurance Consulting Services (RFQ No. 26-446-06-01) and authorization for the Co-Interim City Manager to negotiate and execute a contract and any related documents incident thereto.- Munguia

**NATURE OF REQUEST:**

Staff received two (2) Statements of Qualifications (SOQs) in response to RFQ No. 26-446-06-01 for Insurance Consulting Services. An Evaluation Committee reviewed and scored the submissions in accordance with the evaluation criteria established in the solicitation. Based on the evaluation results, Ortegon Insurance Agency was identified as the highest-ranked respondent, receiving the highest overall evaluation score.

In accordance with the solicitation process, the highest-ranked firm has been invited to present its qualifications, experience, and proposed approach before the City Council for consideration.

The selected firm will provide professional insurance consulting services.

Following the presentation, City Council will consider the selection of the most qualified firm and authorize the Co-Interim City Manager to negotiate and execute a contract, and any related documents incident thereto, for Insurance Consulting Services.

**BUGETED:** Yes                      **FUND:** 19 – Group Health                      **ACCT. #:** 19-410-34499

**BUDGET:** \$45,000                      **EST. COST:** \$                      **CURRENT BUDGET BALANCE:** \$45,000

**BID AMOUNT:** \$45,000

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *AG*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**PROPOSAL NAME/NUMBER:** 26-446-06-01 / Insurance Consulting Services

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**OPEN DATE:** June 01, 2026 10:00 PM CST

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Firm	Average Evaluation Score
<b>Ortegon Insurance Agency</b>	95.0
<b>Newkirk &amp; Newkirk, Inc.</b>	67.0

PROPOSAL NAME/NUMBER: 26-446-06-01 / Insurance Consulting Services



OPEN DATE: June 01, 2026 2:00 PM CST

Proposer	Evaluator #1		Evaluator #2		Evaluator #3		Average
	Rating	Points	Rating	Points	Rating	Points	
<b>Ortegon Insurance Agency</b> 505 S. Texas Blvd. Weslaco, TX 78596	Acceptable		Acceptable		Acceptable		
<b>Sec. 1. Demonstrated experience advising self-funded governmental health plans, particularly Texas political subdivisions (25 Total Maximum Points)</b>	Acceptable	25	Acceptable	23	Acceptable	24	
<b>Sec. 2. Qualifications, depth, and continuity of the proposed engagement team (20 Total Maximum Points)</b>	Acceptable	20	Acceptable	20	Acceptable	18	
<b>Sec. 3. Proposed approach and methodology, including TPA RFP support and analytic capabilities (20 Maximum Points)</b>	Acceptable	17	Acceptable	19	Acceptable	19	
<b>Sec. 4. Independence and absence of conflicts of interest (15 Total Maximum Points)</b>	Acceptable	15	Acceptable	15	Acceptable	15	
<b>Sec. 5. Reasonableness of proposed compensation and overall value (15 Total Maximum Points)</b>	Acceptable	13	Acceptable	15	Acceptable	13	
<b>Sec. 6. References and demonstrated client satisfaction (05 Total Maximum Points)</b>	Acceptable	5	Acceptable	5	Acceptable	5	
<b>Final Determination of Review</b>		95		97		94	95

**Notes:**

**Strengths: (EV1)** Experience working with self-funded groups, and with approximately six(6) municipalities.; *Provided organizational chart, listing team and experience. Over 40 years of combined experience.*; Approach and methodology acceptable. RFP creation and review(support of).; *No conflict of interest found.*; cost more in line with budget.; *Municipal references, # of references provided, Case studies of achieved plan success provided.*; **(EV2)** Well represented working with municipalities & ISD's. 8 current contracts. 40 years of experience.; *Licensed & Certified*; Approach Summary provided; *Independence provide/stated; Well sted references.* **(EV3)** Extensive public-sector experience; strong self-funded expertise; documented cost savings and renewal negotiations.; *Dedicated service team with experienced insurance and employee benefits professionals supported by an internal auditor. Experienced leadership team; dedicated servicing staff; clear assignment of responsibilities.*; Detailed methodology; strong reporting and analytical capabilities; comprehensive RFP support.; *Signed independence and compensation disclosures provided.*; Fixed annual consulting fee with optional additional services.; *Strong municipal, county, and ISD references; measurable results provided..*

**Weaknesses: (EV1)** Timeline needs to be edited to meet open enrollment period and schedule.; **(EV3)** *Smaller staffing depth than larger consulting firms; reliance on key personnel.*; Timeline may require acceleration to align with City open enrollment deadlines.; Competitive annual fee; broad scope included.;

**Comments: (EV1) (EV2)** Costs is always a driving factor. Total costs stated.; **(EV3)** Extensive experience advising Texas governmental entities on employee benefits, self-funded health plans, and insurance consulting services.; *Dedicated service team with experienced insurance and employee benefits professionals supported by an internal auditor.*; Comprehensive consulting approach including analytics, budgeting, compliance, procurement support, and ongoing plan management.; Additional costs for enrollment services, ACA reporting, and out-of-scope work.; *Extensive governmental references with documented client outcomes and savings.*

PROPOSAL NAME/NUMBER: 26-446-06-01 / Insurance Consulting Services



OPEN DATE: June 01, 2026 2:00 PM CST

Proposer	Evaluator #1		Evaluator #2		Evaluator #3		Average
	Rating	Points	Rating	Points	Rating	Points	
<b>Newkirk &amp; Newkirk, Inc.</b> 3101 N. Jackson Rd. McAllen, TX 78501	Acceptable		Acceptable		Unacceptable		
Sec. 1. Demonstrated experience advising self-funded governmental health plans, particularly Texas political subdivisions (25 Total Maximum Points)	Acceptable	20	Acceptable	23	Not Acceptable	5	
Sec. 2. Qualifications, depth, and continuity of the proposed engagement team (20 Total Maximum Points)	Acceptable	13	Acceptable	20	Not Acceptable	0	
Sec. 3. Proposed approach and methodology, including TPA RFP support and analytic capabilities (20 Maximum Points)	Acceptable	14	Acceptable	19	Acceptable	10	
Sec. 4. Independence and absence of conflicts of interest (15 Total Maximum Points)	Acceptable	15	Acceptable	15	Acceptable	15	
Sec. 5. Reasonableness of proposed compensation and overall value (15 Total Maximum Points)	May be made Acceptable	5	Acceptable	13	May be Acceptable	5	
Sec. 6. References and demonstrated client satisfaction (05 Total Maximum Points)	Acceptable	3	Acceptable	4	Not Acceptable	2	
<b>Final Determination of Review</b>		70		94		37	67

**Notes:**

**Strengths:** (EV1) Experience working with self-funded groups.; *Experienced with Employee Benefits, RFP's, etc.*; Support of RFP creation and review.; *No conflict of interest found.*; *Listed 3 required references.* (EV2) Qualifications & Expertise well stated.; *Qualifications & Expertise well stated.*; *Strategy/Approach stated.*; *Independence & Conflicts of Interest documented.*; (EV3) *Independence and compensation disclosures provided.*;

**Weaknesses:** (EV1) No municipalities listed as clients/references.; *Did not list complete servicing team and experience.*; *Proposal not as in depth with information on N&N.*; No timeline with projected dates.; Cost prohibited; *No municipal references/client satisfaction.* (EV2) (EV3) No demonstrated self-funded governmental experience; no municipal experience disclosed.; *Insufficient information to evaluate qualifications, staffing depth, or continuity.*; Limited detail regarding analytics, claims reviews, benchmarking, and self-funded plan consulting. Methodology does not show detail or fluidity.; Compensation significantly higher than competing proposal with less supporting detail and scope.; *Limited references; no municipal references.*

**Comments:** (EV1) If compensation is negotiated. Cost is not feasible. (EV2) Costs is Always a major factor. Costs well stated.; *References provided.* (EV3) Limited information provided regarding governmental self-funded health plan experience.; Proposal does not provide staffing qualifications, resumes, or organizational information.; Proposal outlines a consulting process covering enrollment, compliance, negotiations, and administration.; May be acceptable if compensation is negotiated. Not economical as it stands., Fee based on \$9 per employee per month.; *Four references provided, including one water district and one educational institution.*



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Julianna Martinez, Animal Shelter Manager

**AGENDA ITEM:** Discussion and possible action to approve an Ordinance # \_\_\_\_\_ amending Chapter 14, "Animals," of the City of Mission Code of Ordinances by adding Article VIII, "Wildlife Habitat Areas"; authorizing the designation of wildlife habitat areas by separate ordinance, authorizing related public safety measures, warning signage, reasonable access restrictions, and enforcement; and providing for codification, publication, severability, and an effective date - Martinez

**NATURE OF REQUEST:**

This ordinance will allow the city to designate areas as "Wildlife Habitat Areas"

**BUGETED:** N/A                      **FUND:** N/A                      **ACCT. #:** N/A

**BUDGET:** \$ N/A                      **EST. COST:** \$ N/A                      **CURRENT BUDGET BALANCE:** \$ N/A

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING CHAPTER 14, "ANIMALS," OF THE CITY OF MISSION CODE OF ORDINANCES BY ADDING ARTICLE VIII, "WILDLIFE HABITAT AREAS"; PROVIDING PURPOSE AND DEFINITIONS; AUTHORIZING THE DESIGNATION OF WILDLIFE HABITAT AREAS BY SEPARATE ORDINANCE; AUTHORIZING PUBLIC SAFETY MEASURES, WARNING SIGNAGE, ACCESS RESTRICTIONS, AND COORDINATION WITH APPROPRIATE GOVERNMENTAL AGENCIES; PROVIDING FOR PROHIBITED CONDUCT IN POSTED AREAS; PROVIDING FOR ENFORCEMENT; PROVIDING A SAVINGS AND REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR CODIFICATION; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Mission, Texas is a home-rule municipality authorized to protect the public health, safety, and welfare of its residents and to adopt ordinances necessary for the good order and welfare of the City; and

WHEREAS, certain areas within the City, including ponds, lakes, drainage channels, stormwater facilities, wetlands, shoreline areas, parks, and open-space corridors, may provide habitat for wildlife while also being located near residential, commercial, or public areas; and

WHEREAS, the City Council recognizes the importance of preserving and responsibly managing wildlife habitat while protecting public health and safety; and

WHEREAS, wildlife occurring within the City may create public safety concerns requiring public education, warning signage, reasonable access restrictions, and coordination with appropriate state and federal agencies; and

WHEREAS, the City Council finds that the establishment of designated wildlife habitat areas and related public safety measures serves a valid municipal purpose and promotes the public health, safety, and welfare of the City and its residents.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:**

**SECTION 1. FINDINGS.**

The findings and recitals set out above are hereby found to be true and correct and are incorporated into this Ordinance for all purposes.

**SECTION 2. AMENDMENT TO CHAPTER 14.**

Chapter 14, "Animals," of the City of Mission Code of Ordinances is hereby amended by adding Article VIII, "Wildlife Habitat Areas," to read as follows:

## ARTICLE VIII. WILDLIFE HABITAT AREAS

### **Sec. 14-\_\_\_\_. Purpose.**

The purpose of this Article is to authorize the designation of wildlife habitat areas within the City and to provide reasonable public safety measures intended to reduce conflicts between wildlife and the public while protecting public health, safety, and welfare.

### **Sec. 14-\_\_\_\_. Definitions.**

For purposes of this Article, the following terms shall have the meanings assigned below:

**Designated Wildlife Habitat Area** means an area designated by separate ordinance of the City Council as a wildlife habitat area under this Article.

**Wildlife** means non-domesticated animal species occurring naturally or present within the City, including mammals, birds, reptiles, amphibians, fish, insects, and other invertebrates.

**Wildlife Habitat** means a natural, improved, or City-managed area where wildlife commonly resides, feeds, nests, breeds, travels, shelters, or otherwise occupies habitat necessary to support ecological functions.

### **Sec. 14-\_\_\_\_. Designation of Wildlife Habitat Areas.**

The City Council may designate a Wildlife Habitat Area by separate ordinance. A designated area may include lakes, ponds, stormwater retention or detention ponds, drainage channels, wetlands, shoreline areas, parks, open-space corridors, public grounds, or other areas where wildlife activity is commonly present.

A designation under this Article shall identify the general location or boundaries of the area and may include any site-specific findings, public safety measures, signage requirements, or administrative directions deemed appropriate by the City Council.

A designation under this Article is a municipal public safety and habitat-management designation only. It shall not be construed to create a conservation easement, dedicate parkland, grant public access to private property, impair stormwater or drainage operations, or create any private right of action.

### **Sec. 14-\_\_\_\_. Public Safety Measures.**

The City Manager or designee is authorized to implement reasonable public safety measures within or adjacent to a Designated Wildlife Habitat Area. The City Manager may coordinate implementation through the Health Department, Code Enforcement Department, Animal Services, Public Works Department, Parks and Recreation Department, Police Department, or any other appropriate City department.

Public safety measures may include, but are not limited to, warning signage, temporary or permanent access restrictions, placement of barriers or protective devices, public education efforts, coordination with state or federal agencies, wildlife monitoring, vegetation or shoreline management, and other measures reasonably necessary to protect public health and safety.

**Sec. 14-\_\_\_\_. Warning Signage.**

The City Manager or designee is authorized to install warning signage within or adjacent to any Designated Wildlife Habitat Area.

Approved signage may substantially state:

**WARNING – DESIGNATED WILDLIFE HABITAT  
AREA**

Wildlife may be present in this area.  
Keep children and pets away from shoreline areas and dense  
vegetation.  
Do not feed, approach, harass, capture, or disturb wildlife.  
Maintain a safe distance from wildlife.  
Report aggressive or unusual wildlife activity to local authorities.

The exact wording, size, location, and number of signs may be determined administratively based on site conditions, public safety needs, and applicable law.

**Sec. 14-\_\_\_\_. Restricted Activities in Posted Areas.**

Where authorized signage has been installed, the following activities are prohibited within a Designated Wildlife Habitat Area when identified by posted signage or other lawful notice:

1. Feeding wildlife;
2. Approaching, harassing, pursuing, capturing, trapping, relocating, disturbing, or attempting to interact with wildlife, except as authorized by law;
3. Entering shoreline areas, vegetated areas, or other restricted areas closed for public safety purposes;
4. Removing, damaging, defacing, or tampering with warning signs, barriers, fencing, or protective devices;
5. Dumping food, trash, debris, or other materials that may attract wildlife or create unsafe conditions;
6. Releasing domestic animals, fish, reptiles, or other wildlife into the area without lawful authority; and
7. Violating any posted directive reasonably intended to protect public health and safety.

**Sec. 14-\_\_\_\_. Relationship to State and Federal Law.**

Nothing in this Article authorizes any person to take, trap, capture, relocate, handle, harm, feed, or otherwise interfere with wildlife in violation of state or federal law. The City may coordinate with the Texas Parks and Wildlife Department, federal agencies, law enforcement, animal control, or other appropriate authorities when necessary to address wildlife concerns or public safety conditions.

**Sec. 14-\_\_\_\_. Enforcement.**

Violations of this Article may be enforced by any lawful means available to the City, including warnings, citations, municipal court proceedings, civil enforcement, injunctive relief, removal from restricted areas, or other remedies authorized by law.

Each violation shall constitute a separate offense. A violation of this Article shall be punishable by a fine not to exceed the maximum amount authorized by state law or by the City Code for the type of violation involved.

**Sec. 14-\_\_\_\_. No Mandatory Duty Created.**

The designation of an area as a Wildlife Habitat Area shall not be construed to guarantee the presence or absence of wildlife, create a mandatory duty to inspect, monitor, control, relocate, or remove wildlife, or create any private cause of action against the City, its officers, employees, agents, or representatives.

**SECTION 3. SAVINGS AND REPEALER.**

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict only. All provisions of the City Code not amended by this Ordinance shall remain in full force and effect.

**SECTION 4. SEVERABILITY.**

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions, which shall remain in full force and effect.

**SECTION 5. CODIFICATION.**

The City Secretary is authorized to codify this Ordinance in the City of Mission Code of Ordinances and to make non-substantive formatting and numbering changes necessary for codification.

**SECTION 6. PUBLICATION.**

The City Secretary is authorized and directed to publish this Ordinance as required by law.

**SECTION 7. EFFECTIVE DATE.**

This Ordinance shall take effect immediately upon adoption and publication as required by law.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

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Anna Carrillo, City Secretary

APPROVED AS TO FORM:

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City Attorney



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Julianna Martinez, Animal Shelter Manager

**AGENDA ITEM:** Discussion and possible action to approve an ordinance # \_\_\_\_\_ designating the stormwater retention/detention pond and associated shoreline habitat located generally within the 1000 block of Casino Drive, Mission, Hidalgo County, Texas, as the "Casino Drive Wildlife Habitat Area" pursuant to Chapter 14, Article VIII of the City of Mission Code of Ordinances; authorizing public safety signage, reasonable access restrictions, monitoring, and related administrative measures; preserving the City's authority to operate and maintain stormwater and drainage infrastructure; and providing for publication, severability and an effective date - Martinez

**NATURE OF REQUEST:**

This ordinance will designate the 1000 Block of Casino Drive as "Casino Drive Wildlife Habitat Area"

**BUGETED:** N/A      **FUND:** N/A      **ACCT. #:** N/A

**BUDGET:** \$ N/A      **EST. COST:** \$ N/A      **CURRENT BUDGET BALANCE:** \$ N/A

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

<b>RECORD OF VOTE:</b>	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, DESIGNATING THE STORMWATER RETENTION/DETENTION POND AND ASSOCIATED SHORELINE HABITAT LOCATED GENERALLY WITHIN THE 1000 BLOCK OF CASINO DRIVE, MISSION, HIDALGO COUNTY, TEXAS, AS A DESIGNATED WILDLIFE HABITAT AREA PURSUANT TO CHAPTER 14, ARTICLE VIII OF THE CITY OF MISSION CODE OF ORDINANCES; AUTHORIZING PUBLIC SAFETY SIGNAGE, REASONABLE ACCESS RESTRICTIONS, MONITORING, AND RELATED ADMINISTRATIVE MEASURES; PRESERVING THE CITY'S AUTHORITY TO OPERATE AND MAINTAIN STORMWATER AND DRAINAGE INFRASTRUCTURE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City Council of the City of Mission has adopted Chapter 14, Article VIII of the City of Mission Code of Ordinances authorizing the designation of Wildlife Habitat Areas by separate ordinance; and

WHEREAS, the City maintains or controls certain stormwater and drainage facilities that may also provide habitat for wildlife; and

WHEREAS, the stormwater retention/detention pond located generally within the 1000 block of Casino Drive in Mission, Hidalgo County, Texas serves as part of the area's stormwater management infrastructure and retains water on a permanent or semi-permanent basis during portions of the year; and

WHEREAS, the pond and surrounding area include open water, emergent vegetation, shoreline grasses, drainage appurtenances, and adjacent undeveloped or landscaped areas that may provide suitable habitat for wildlife; and

WHEREAS, the pond is located within an urbanized area near residential neighborhoods, commercial development, public roadways, and other public infrastructure; and

WHEREAS, the City Council finds that the area may support native or migratory wildlife, including waterfowl, wading birds, turtles, fish, amphibians, reptiles, and other wildlife commonly found in the Rio Grande Valley; and

WHEREAS, the proximity of the pond to residential, commercial, and public areas may increase the likelihood of human-wildlife interactions; and

WHEREAS, the City Council finds that designating the pond and associated shoreline habitat as a Wildlife Habitat Area will support public education, promote safe public conduct near the pond, and authorize reasonable public safety measures; and

WHEREAS, the City Council further finds that this designation serves a valid municipal purpose and protects the public health, safety, and welfare of the City and its residents.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:**

## **SECTION 1. FINDINGS.**

The findings and recitals set out above are hereby found to be true and correct and are incorporated into this Ordinance for all purposes.

## **SECTION 2. DESIGNATION OF CASINO DRIVE WILDLIFE HABITAT AREA.**

Pursuant to Chapter 14, Article VIII of the City of Mission Code of Ordinances, the City Council hereby designates the stormwater retention/detention pond and associated shoreline habitat located generally within the 1000 block of Casino Drive, Mission, Hidalgo County, Texas, as a Designated Wildlife Habitat Area.

The Designated Wildlife Habitat Area shall be known as the “Casino Drive Wildlife Habitat Area.”

## **SECTION 3. GENERAL DESCRIPTION OF DESIGNATED AREA.**

The Casino Drive Wildlife Habitat Area generally includes the open-water area of the stormwater retention/detention pond, its banks and shoreline, emergent vegetation, shoreline grasses, drainage and stormwater appurtenances, and immediately adjacent undeveloped or landscaped areas owned, operated, maintained, or controlled by the City.

This designation does not include private residential or commercial property surrounding the pond unless such property is owned, operated, maintained, or controlled by the City or is otherwise subject to lawful City authority. This designation does not create a right of public access to any private property or to any restricted City facility.

## **SECTION 4. PURPOSE OF DESIGNATION.**

The purpose of this designation is to recognize the pond’s function as a stormwater management facility that may also provide habitat for wildlife, and to authorize reasonable public safety measures intended to reduce unsafe human-wildlife interactions.

This designation is intended to support warning signage, public education, safe-distance practices, reasonable shoreline or access restrictions, and coordination with appropriate governmental agencies when necessary.

## **SECTION 5. PUBLIC SAFETY MEASURES AUTHORIZED.**

The City Manager or designee is authorized to implement public safety measures within or adjacent to the Casino Drive Wildlife Habitat Area, including but not limited to:

1. Installing warning signs identifying the area as a Designated Wildlife Habitat Area;
2. Posting instructions advising the public not to feed, approach, harass, capture, disturb, or interact with wildlife;
3. Posting instructions to keep children and pets away from shoreline areas and dense vegetation;
4. Installing or maintaining barriers, fencing, or other protective devices where reasonably necessary;

5. Temporarily restricting access to shoreline areas, vegetated areas, maintenance areas, or other portions of the site when necessary for public safety;
6. Coordinating with the Texas Parks and Wildlife Department, law enforcement, animal control, or other appropriate agencies regarding wildlife concerns; and
7. Taking other reasonable administrative measures necessary to protect public health and safety.

#### **SECTION 6. PROHIBITED CONDUCT.**

Within the Casino Drive Wildlife Habitat Area, and where posted by authorized signage or other lawful notice, it shall be unlawful for any person to:

1. Feed wildlife;
2. Approach, harass, pursue, capture, trap, relocate, disturb, or attempt to interact with wildlife, except as authorized by law;
3. Enter any shoreline, vegetated, maintenance, or restricted area closed for public safety purposes;
4. Remove, damage, deface, or tamper with signs, barriers, fencing, or protective devices;
5. Dump food, trash, debris, or other materials that may attract wildlife or create unsafe conditions;
6. Release domestic animals, fish, reptiles, or other wildlife into the area without lawful authority; or
7. Violate any posted directive reasonably intended to protect public health and safety.

#### **SECTION 7. PRESERVATION OF STORMWATER AND DRAINAGE OPERATIONS.**

The designation of the Casino Drive Wildlife Habitat Area shall not impair, restrict, or limit the City's authority to inspect, operate, repair, maintain, mow, dredge, improve, reconstruct, or otherwise manage the pond, drainage facilities, stormwater infrastructure, vegetation, shoreline, or related public improvements.

The City may conduct any maintenance, emergency response, public works activity, drainage activity, or public safety activity necessary to preserve the function, capacity, accessibility, safety, or integrity of the stormwater retention/detention pond and related infrastructure.

#### **SECTION 8. RELATIONSHIP TO STATE AND FEDERAL LAW.**

Nothing in this Ordinance authorizes any person to take, trap, capture, relocate, handle, harm, feed, or otherwise interfere with wildlife in violation of state or federal law. The City may coordinate with the Texas Parks and Wildlife Department, federal agencies, law enforcement, animal control, or other appropriate authorities when necessary to address wildlife concerns or public safety conditions.

**SECTION 9. ENFORCEMENT.**

Violations of this Ordinance may be enforced by any lawful means available to the City, including warnings, citations, municipal court proceedings, civil enforcement, injunctive relief, removal from restricted areas, or other remedies authorized by law.

Each violation shall constitute a separate offense. A violation of this Ordinance shall be punishable by a fine not to exceed the maximum amount authorized by state law or by the City Code for the type of violation involved.

**SECTION 10. NO MANDATORY DUTY CREATED.**

This designation shall not be construed to guarantee the presence or absence of wildlife, create a mandatory duty to inspect, monitor, control, relocate, or remove wildlife, or create any private cause of action against the City, its officers, employees, agents, or representatives.

**SECTION 11. SEVERABILITY.**

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions, which shall remain in full force and effect.

**SECTION 12. PUBLICATION.**

The City Secretary is authorized and directed to publish this Ordinance as required by law.

**SECTION 13. EFFECTIVE DATE.**

This Ordinance shall take effect immediately upon adoption and publication as required by law.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** June 9, 2026

**PRESENTED BY:** Andy Garcia, Co-Interim City Manager

**AGENDA ITEM:** Tabled 05-26-2026- Discussion and possible action on matters related to approval of Ordinance No. \_\_\_\_\_ repealing Ordinance No. 5035 (Mission Historical Preservation Commission Ordinance), abolishing the Historic Preservation Commission, creating a Historic Preservation Advisory Committee, and providing for related matters, pursuant to City Council direction from Executive Session on May 12, 2026. – A. Garcia

**NATURE OF REQUEST:**  
 In conjunction with the repeal of Ordinance No. 5035, the proposed ordinance establishes a Historic Preservation Advisory Committee to serve in an advisory capacity to the City Council. The purpose of the Committee is to review historic preservation matters, solicit public input, evaluate historic resources within the City, and provide recommendations to the City Council regarding the development of a Historic Preservation Ordinance that complies with applicable state law and protects private property rights.

Upon approval, Ordinance No. 5035 will be repealed in its entirety and shall be of no further force and effect, and the Historic Preservation Advisory Committee will be established in accordance with the provisions of the ordinance.

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, REPEALING ORDINANCE NO. 5035 AND REPEALING SECTION 1.47B OF ARTICLE VIII OF THE CITY OF MISSION ZONING ORDINANCE, ENTITLED "HISTORIC PRESERVATION OVERLAY DISTRICT"; ABOLISHING THE HISTORIC PRESERVATION COMMISSION; REPEALING ALL REGULATIONS, PROCEDURES, STANDARDS, AND REQUIREMENTS ESTABLISHED THEREUNDER; CREATING A HISTORIC PRESERVATION ADVISORY COMMITTEE TO STUDY HISTORIC PRESERVATION MATTERS AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL REGARDING THE DEVELOPMENT OF A HISTORIC PRESERVATION ORDINANCE CONSISTENT WITH APPLICABLE STATE LAW; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Mission adopted Ordinance No. 5035 creating Section 1.47B of Article VIII of the City of Mission Zoning Ordinance, entitled "Historic Preservation Overlay District"; and

**WHEREAS**, the City Council has determined that it is in the best interest of the City to repeal Ordinance No. 5035 and remove the Historic Preservation Overlay District regulations from the City Code;

**WHEREAS**, the City Council retains authority under Chapter 211 of the Texas Local Government Code to regulate zoning and land use within the City;

**WHEREAS**, the City Council finds that the repeal of Ordinance No. 5035 and the Historic Preservation Overlay District does not diminish the City's interest in preserving historically significant properties and cultural resources; and

**WHEREAS**, the City Council intends to establish a Historic Preservation Advisory Committee to study historic preservation issues and provide recommendations regarding the development of a Historic Preservation Ordinance that complies with applicable provisions of Texas law and protects the rights of property owners;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:**

**SECTION 1. REPEAL.**

Ordinance No. 5035, entitled "Historic Preservation Overlay District," and all provisions codified as Section 1.47B of Article VIII of the City of Mission Zoning Ordinance are hereby repealed in their entirety, including all provisions creating the Historic Preservation Overlay District, Historic Preservation Commission, Historic Preservation Officer duties, design criteria, designation processes, maintenance standards, certificate of appropriateness procedures, and any amendments thereto, is hereby repealed in its entirety and shall be of no further force and effect.

**SECTION 2. HISTORIC PRESERVATION ADVISORY COMMITTEE.**

The City Council establishes a Historic Preservation Advisory Committee to review historic preservation matters and make recommendations to the City Council regarding the development of a Historic Preservation Ordinance consistent with applicable state law and the public interest.

The Historic Preservation Advisory Committee shall consist of five (5) members appointed by the City Council.

To the extent practicable, membership should include individuals with knowledge, experience, or interest in architecture, history, archaeology, planning, construction, real estate, law, education, business, or community development.

Members shall serve terms and operate under procedures established by resolution or ordinance adopted by the City Council.

The Committee shall remain in existence until completion of its assigned duties or until dissolved by action of the City Council.

**SECTION 3. REPEAL OF CONFLICTING ORDINANCES.**

All ordinances, resolutions, or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**SECTION 4. SAVINGS CLAUSE.**

The repeal of Ordinance No. 5035 shall not affect any rights, obligations, liabilities, proceedings, enforcement actions, permits, approvals, or causes of action existing prior to the effective date of this Ordinance.

**SECTION 5. SEVERABILITY.**

If any section, subsection, sentence, clause, phrase, or provision of this Ordinance is held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

**SECTION 6. EFFECTIVE DATE.**

This Ordinance shall become effective immediately upon its passage and publication as required by law.

**PASSED AND APPROVED** on this 09th day of June, 2026.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary