



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, July 22, 2024 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, July 22, 2024 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

- [1.](#) Proclamation - Mission Regional Medical Center 70th Anniversary - Carrillo
- [2.](#) Proclamation - Parks & Recreation Month - Bentsen
3. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez
4. Report from the Rio Grande Valley Humane Society - Jennifer Vasquez
- [5.](#) Departmental Reports – Perez
6. Citizen's Participation – Garza

PUBLIC HEARING

- [7.](#) Public Hearing and Approval of Proposed Substantial Amendment for Five-Year Consolidated Plan and Strategy 2023-27 – Longoria

PLANNING & ZONING RECOMMENDATIONS

- [8.](#) Rezoning: Being a 2.50 gross acre tract of land, more or less, out of Lot 43, Bell-Woods CO.'s Subdivision "C", (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Raymundo Platas, and Adoption of Ordinance# _____ - De Luna

9. Rezoning: Being a 5.39 gross acre tract of land, more or less, consisting of all of the South 342.50' out of Lot 38, Bell-Woods CO's Subdivision "C", (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Raymundo Platas, and Adoption of Ordinance# _____ - De Luna
10. Rezoning: All of Lot 6, Block 75, Original Townsite of Mission, (C-2) Neighborhood Commercial to (R-2) Duplex-Fourplex Residential, Ramiro Villegas, ROI ONE, LLC, and Adoption of Ordinance# _____ - De Luna
11. Rezoning: A 14.65 acre tract of land, more or less, being a portion of the South 15.37 acres of Lot 6-10, West Addition to Sharyland to (R-1) Single Family Residential to (I-1) Light Industrial, Victor Trevino, and Adoption of Ordinance# _____ - De Luna
12. Rezoning: A tract of land containing 35.447 acres being out of Lot 61, Amended Map of John H. Shary Subdivision from (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Charco Land Sales, c/o Radcliffe Killam II, and Adoption of Ordinance# _____ - De Luna
13. Conditional Use Permit: Home Occupation – Our Mission Primary Home Care, LLC, 802 Pamela Drive, Lot 1 & W. 52' of Lot 2, Block 4, Parkview No. 1, R-1, Arnoldo Morgan, Adoption of Ordinance # _____ - De Luna
14. Conditional Use Permit: Home Occupation – Lucio Income Tax & Health Insurance Agency, 112 E. 5th Street, Lot 12, Block 78, Mission Original Townsite, R-1, Jose Manuel Lucio III, Adoption of Ordinance # _____ - De Luna
15. Conditional Use Permit Renewal: To Keep (3) 24' x 70' Portable Buildings Luz Para Las Naciones Church, 915 W. Expressway 83, Lot 1, Nido De Aguila Subdivision, P, Excellence in Leadership, Adoption of Ordinance # _____ - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

16. Approval of Minutes – Carrillo
Regular Meeting – July 8, 2024
17. Acknowledge Receipt of Minutes – Perez
Traffic Safety Committee – February 16, 2024
Mission Civil Service Commission – May 22, 2024
Speer Memorial Library Board – March 19, 2024
18. Authorization to enter a Memorandum of Understanding with the Texas Department of Public Safety and the Office of Statewide Communications Interoperability - Torres
19. Approval of Resolution # _____ declaring a vehicle dog kennel surplus and authorizing the disposition of said property to the La Joya Police Department - Torres

- [20.](#) Authorization to purchase 1000 Residential Refuse Carts from Toter LLC via HGAC #RC01-21 – Mendiola
- [21.](#) Authorization to award bid to JF Filtration Inc. DBA Joe W. Fly Co., Inc for monthly air conditioner filter service for all city facilities - Mares
- [22.](#) Authorization to Renew Legal and ID Theft Services with Legal Shield for Employee Benefits - Munguia
- [23.](#) Authorization to execute Second & Final One-Year renewal option for Pump Repair & Maintenance Services for Water Treatment Plants, Waste Water Treatment Plant and Water Distribution Divisions – Bocanegra

APPROVALS AND AUTHORIZATIONS

- [24.](#) Preliminary Plat Approval: Sharyland Plantation Village Granada Ph. II Subdivision, Containing 10.04 acres of land, more or less, and partially located within Lot 92, & Lot 102, John H. Shary Subdivision, PUD, Developer: Charco Land Sales, LLC, Engineer: SAMES Engineering - De Luna
- [25.](#) Request from Fortis Land Co. to waive water rights requirements for Bryan Landing Subdivision, being a 27.969 acre tract of land out of Lot 29-10, West Addition to Sharyland - De Luna
- [26.](#) Approval of Public Highway At-Grade Crossing Agreement with Union Pacific Railroad Company for the existing at grade public road crossing over Taylor Road in the amount of \$72,500.00 - Terrazas
- [27.](#) Authorization to submit letter of support on behalf of the City of Mission to Texas Parks and Wildlife for the maintenance of the proposed Sendero Park - Bentsen
- [28.](#) Approval of Final Annual Action Plan 2024-25 and Authorize City Manager to Execute Subrecipient Agreements for those receiving FY'24 CDBG Allocations - Longoria
- [29.](#) Discussion and possible action on the appointment of two vacant positions on the Audit Committee - Carrillo

UNFINISHED BUSINESS

- [30.](#) TABLED: 07/08/2024 - Adoption of Fee Waiver and Discounted Rate Policy for the Mission Event Center - A. Lerma

ROUTINE MATTERS

City Manager Comments

– Report by Warren Group on Public Safety Building #6

City Council Comments

Mayor's Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Evaluation of City Manager relating to goals and objectives
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.

3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) Discussion and action, if any, regarding legal representation in City of Mission v. Performance Services, Inc., C-1712-22-C, in the 139th District Court of Hidalgo County, Texas.

4. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Real Property), in regards to a tract of land containing 20.97 acres, more or less, out of and part of Lot 16-5, West Addition to Sharyland also known as 1306 S. Conway

RECONVENE

The City Council will reconvene in open session to take any actions if necessary, on any item(s) discussed in closed session

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 19th day of July, 2024 at 3:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **22nd day of July, 2024** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **19th day of July, 2024** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:00 p.m. on said date.



 Anna Carrillo, City Secretary

Proclamation

City of Mission



WHEREAS, Founded in 1954, Mission Regional Medical Center, then Mission Municipal Hospital, opened its doors as a 35-bed City-owned facility located on Bryce Drive; and

WHEREAS, In 1987, Mission Hospital (renamed in 1981) was relocated to South Bryan Rd. and in a newly constructed 110-bed facility; and

WHEREAS, In 2005, the hospital opened a new 5-story tower for inpatient and outpatient rehabilitation services, an intensive care unit, step-down telemetry, medical/surgical care, obstetrics, and a neonatal intensive care unit, doubling the size of the hospital; and

WHEREAS, In 2008, the Neonatal Intensive Care Unit expanded to 20 beds, bringing the licensed capacity of the medical center to 297 beds; and

WHEREAS, In 2011, Mission Regional Medical Center opened a new Joint Replacement Institute and significantly upgraded cardiac and electrophysiology capabilities with the addition of a new state-of-the-art Cath Lab; and

WHEREAS, Today, Mission Regional Medical Center is proud to serve the Mission community in a beautiful 297-bed campus offering a variety of primary and specialty services; and

WHEREAS, In July 2017, Mission Regional Medical Center became part of the Prime Healthcare Foundation, a charitable health foundation that includes 15 not-for-profit hospitals and is associated with Prime Healthcare, one of the largest hospital systems in the nation with 45 acute-care hospitals in 14 states, of which 3 are located in South Texas: Knapp Medical Center, Harlingen Medical Center and Mission Regional Medical Center; and

WHEREAS, Mission Regional Medical Center is ranked among the top hospitals in the country for clinical excellence, and has received many awards, including for maternity care and orthopedic care, as well as an "A" grade for patient safety for four years in a row from the Leapfrog Group; and

WHEREAS, Mission Regional Medical Center physicians, nurses, and other healthcare workers were heroic in caring for our community during its time of greatest need, during the COVID pandemic, and saved hundreds of lives during this crisis, displaying amazing care, courage, compassion, and unselfishness on a daily basis; and

WHEREAS, Mission Regional Medical Center was previously named one of the Fortune/IBM Watson Health® 100 Top Hospitals in the nation, and recently recognized as one of 100 great community hospitals in the country by a national publication, *Becker's Hospital Review*;

NOW THEREFORE WE THE City Council of the City of Mission do hereby congratulate

Mission Regional Medical Center

for their 70 years of life-saving care for our community.

PROCLAIMED on this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Marissa Ortega Gerlach, Councilwoman

Alberto Vela, Councilman

Proclamation

City of Mission



WHEREAS, parks and recreation month began in 1985, as a way of recognizing the importance in establishing the quality of life for the people living in our community; and

WHEREAS, parks and recreation is an integral part of communities throughout this country, including the City of Mission, Texas, by promoting health, wellness, and time spent in nature; and

WHEREAS, parks and recreation positively impact mental health, cognitive performance, and well-being, while alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS, parks and recreation encourage physical activities, providing space for popular sports, hiking trails, swimming pools, and activities promoting active lifestyles; and

WHEREAS, parks and recreation open spaces ensures the ecological beauty of our community and provides a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, parks and recreation programming and education activities are critical to childhood development and inclusive play activities; and

WHEREAS, parks and recreation contribute to a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation plays a fundamental role in environmental well-being, ecological beauty, and resilience against natural disasters; and

WHEREAS, the United States House of Representatives has designated the month of July as Parks and Recreation Month and the City of Mission Texas, recognizes the vital contributions of parks and recreation to the fabric of our society.

NOW THEREFORE, we the City Council of the City of Mission recognized as the month of July as Parks and Recreation Month in The City of Mission.

PROCLAIMED on this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Marissa Ortega Gerlach, Councilwoman

Alberto Vela, Councilman



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Mike R. Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:

- Public Works – June 2024
- Mission Police Department – June 2024
- Mission Event Center – June 2024
- Mission Historical Museum – June 2024
- Sanitation Department – June 2024
- Speer Memorial Library – June 2024
- Risk Management – June 2024
- Media Relations – May 2024
- Boys & Girls Club – June 2024
- Planning – June 2024
- Code Enforcement – June 2024
- Permit & Inspections – June 2024
- Fire – June 2024
- Emergency Ambulance Response Report – June 2024

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Public Works

June 2024 Monthly Report



Streets Paving Project



**Public Works
Parking Lot**



Public Works Projects



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Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON				
‡ UTILITY BILLING ACCRUALS ‡				
BILLING TYPE	JUN - 2024	JUN - 2023	Y-T-D 23-24	Y-T-D 22-23
Water Consumption (Gals.)	371,251,000	333,290,000	3,202,336,000	3,013,042,000
Number of Customers	30,375	29,960		
WATER & WASTEWATER				
Water Sales	\$ 1,227,610	\$ 1,153,918	\$ 10,928,998	\$ 9,790,837
Water Sales - <i>Granjeno</i>	2,332	2,118	21,766	20,235
Water Connections	23,215	25,190	253,395	153,785
Reconnect Fees	6,575	6,170	86,775	46,545
Sewage Service	685,006	659,853	6,077,970	5,307,702
Sewage Service - <i>Granjeno</i>	1,214	1,193	12,502	11,265
Wastewater Connections	572	10,010	9,022	68,405
Industrial Sewer Surcharge	8,240	1,062	89,400	5,337
Service Charge	7,060	7,325	86,060	74,198
Total	\$ 1,961,824	\$ 1,866,839	\$ 17,565,888	\$ 15,478,309
SANITATION				
Garbage Fees	\$ 1,514,822	\$ 613,694	\$ 6,893,314	\$ 5,555,176
Brush Fees	103,320	103,124	1,041,488	750,042
Total	\$ 1,618,142	\$ 716,818	\$ 7,934,802	\$ 6,305,218
DRAINAGE ASSESSMENT FEE				
Drainage Assessment Fee	\$ 106,358	\$ 104,152	\$ 952,253	\$ 858,025
Total	\$ 106,358	\$ 104,152	\$ 952,253	\$ 858,025
Total Billing	\$ 3,686,324	\$ 2,687,809	\$ 26,452,943	\$ 22,641,552
‡ UTILITY COLLECTIONS CASH ‡				
COLLECTIONS	JUN - 2024	JUN - 2023	Y-T-D 23-24	Y-T-D 22-23
Total Collections	\$ 1,822,240	\$ 1,632,139	\$ 17,670,988	\$ 15,209,221

Water Distribution

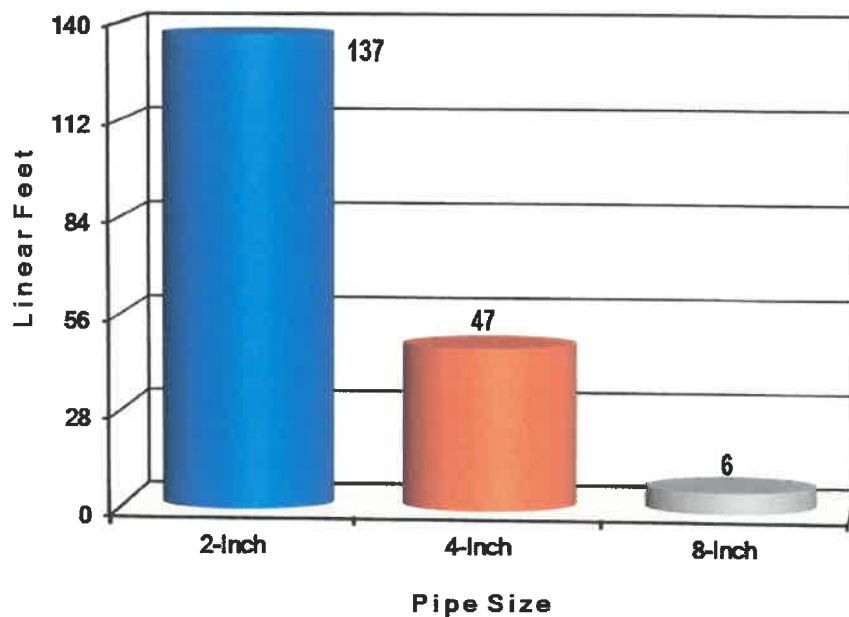
Utility Line Installation

Water Distribution Crews installed 190 Linear Feet of Utility Line. Below are the locations where the broken line repairs took place. There were fifteen (15) major water line breaks repaired.

Water Distribution - Utility Line Installation

2-Inch		4-Inch		8-Inch	
2517 S Inspiration	130	2016 W 30 th St	3	1616 W 18 th St	3
East 8 th St	5	405 Melba Carter	20	1707 Stonegate Dr	3
302 Donna Ave	2	1616 W 18 th St	4		
		2033 Pena St	15		
		117 Paseo Del Rey	5		
137 LF		47 LF		6 LF	

June 2024
Utility Pipe Line Installation

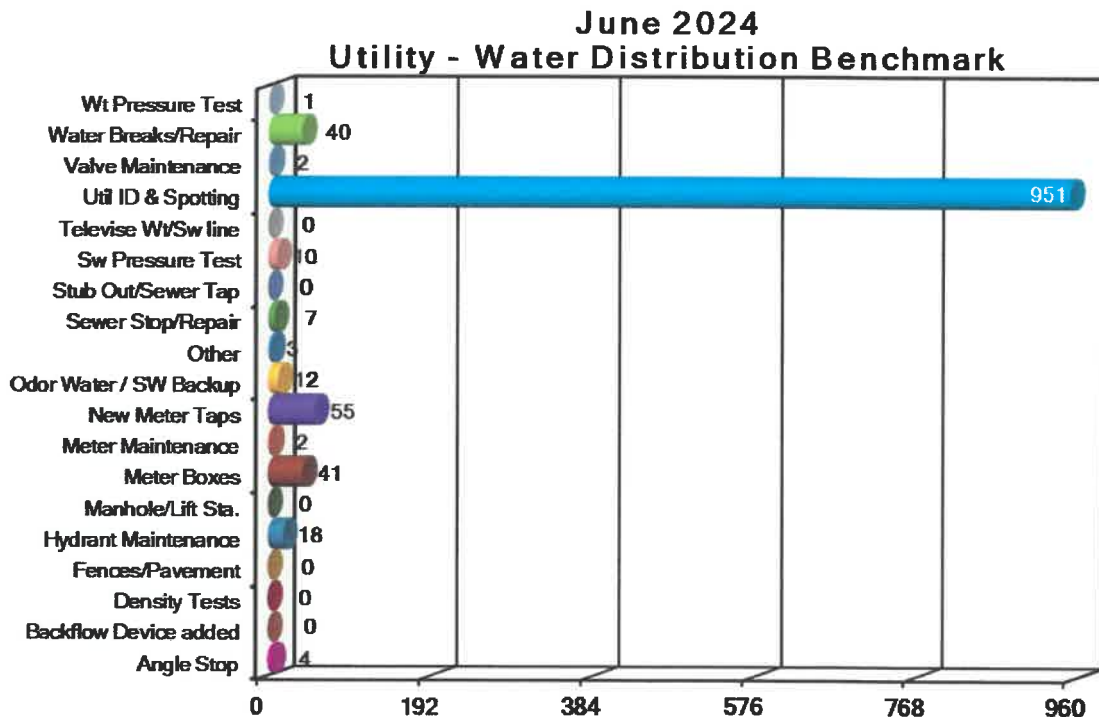


Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for June 2024.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 23-24	FY 22-23
Angle Stop	11	22	13	12	12	12	34	13	4	133	132
Backflow Device	1	0	0	0	0	0	0	0	0	1	0
Density Tests	0	2	41	14	26	8	30	3	0	124	529
Fences/Pavement	0	0	0	0	0	0	0	0	0	0	10
Hydrant Maintenance	81	64	31	17	46	65	48	112	18	482	357
Manhole/Lift Station	17	5	1	14	17	2	6	6	0	68	92
Meter Boxes	61	76	64	86	37	40	43	83	41	531	499
Meter Maintenance	4	5	18	44	4	32	4	8	2	121	67
New Meter Taps	63	77	64	86	44	45	43	82	55	559	507
Odor Water	27	13	17	23	20	19	10	18	12	159	271
Other	10	0	1	7	2	4	47	12	3	86	104
Sewer Stop/Repair/Tap	12	17	6	16	18	24	17	7	7	124	216
Stub Out	0	1	0	0	0	0	0	0	0	1	0
Sewer Pressure Test	0	13	0	0	41	1	0	11	10	76	154
Televise Sewer line	0	0	0	0	0	0	0	0	0	0	0
Utility ID & Spotting	363	504	404	535	540	609	515	654	951	5,075	7,630
Valve Maintenance	2	2	2	0	1	2	8	7	2	26	22
Water Break/Repair	19	40	52	44	31	18	35	26	40	305	340
Water Pressure Test	0	1	1	10	5	8	6	2	1	34	99
Totals	671	842	715	908	844	889	846	1044	1146	7,905	11,029



Water Distribution - Utility Inspections Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on thirty-six sites below, performed 10 Sewage Air Tests. There was 951 line locates.

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	All Heart Church	3/2023		3 Mile / Shary	Under Construction
2	Amber Grove	2/2023		2 ¼ Trosper	Under Construction
3	Anzalduas Industrial Park PH 1	4/2024		Military / Bryan	Under Construction
4	Anzalduas Industrial Park PH 7	3/2024		Military / Bryan	Under Construction
5	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
6	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
7	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
8	Brilliant Academy PH I	3/2023		Los Ebanos / Charles St.	Under Construction
9	Bryan Pointe PH II	2/2023		Bryan / 1 st Street	Under Construction
10	Camelias Plaza	9/2023		FM 495 / Bryan	Under Construction
11	Cap Storage Victoria Drive, LLC	6/2023		Shary / Victoria	Under Construction
12	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
13	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
14	Conway Avenue Sewer Project	2/2022		2 Mile / Conway	Under Construction
15	Cross Church	7/2023		Expressway / Glasscock	Under Construction
16	Crystal Estates	9/2023		Inspiration Rd / Esperanza	Under Construction
17	El Coyote	9/2023		4 Mile La Homa Rd	Under Construction
18	El Milagro PH I	12/2022		Los Indios / Bryan	Under Construction
19	Excel Carriers	7/2023		3 Mile / La Homa	Under Construction
20	IHop	2/2023		North Conway	Under Construction
21	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
22	Las Misiones De San Jorge	9/2023		S Conway / Military	Under Construction
23	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
24	Mayberry Ranch	1/2023		3 Mile North Juneberry	Under Construction
25	Mayfair at Trinity Subd	5/2024		Bryan / Trinity	Under Construction
26	Monarza Estates	9/2023		3 ½ N Juneberry	Under Construction
27	Palmetto Estates	9/2023		Barnes St	Under Construction
28	Sendero Phase I	1/2023		1 Mile South	Under Construction
29	Sendero Phase II	2/2022		1 Mile South	Under Construction
30	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
31	Shary Town Plaza	7/2023		Shary / 4 th Street	Under Construction
32	Speedy Trails	2/2022		West Mile 2 / Holland	Under Construction
33	Springwood Manor Estates	6/2024		Stewart / School Lane	Under Construction
34	The Reserve at Taylor Subdivision	4/2024		Taylor / FM 495	Under Construction
35	The Shops At 495	9/2022		FM 495 / Conway	Under Construction
36	Turtle Cove	9/2023		Mile 3 / White Oak	Under Construction

2023-24 Water & Wastewater Major Ongoing Construction Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
N. Conway Sewer Improvements	5,280 LF (Mile 2 to Mile 3)	90%	90%	\$ 667,110	RDH Site & Concrete LLC

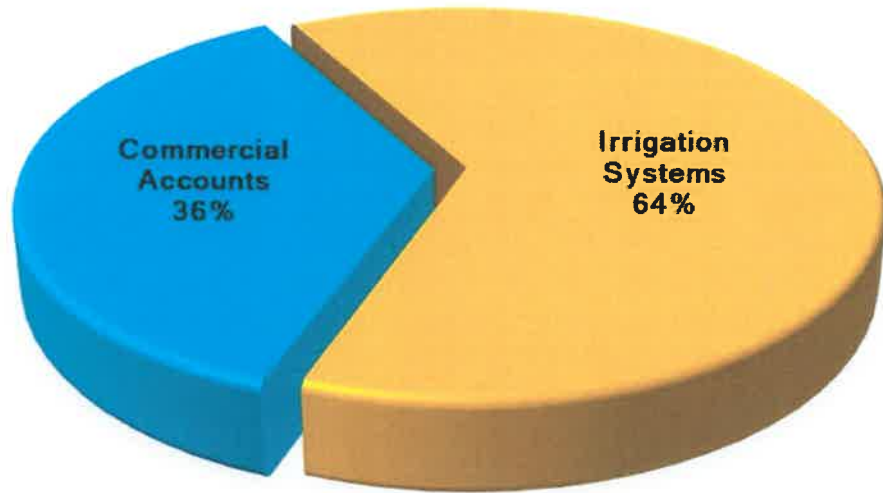
Water Distribution - Backflow Prevention Inspections

There were eleven (11) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination for June.

2023-24 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 23-24	FY 22-23
Inspection of <i>Commercial</i> Accts	9	7	5	7	8	4	3	5	4	52	80
Inspection of <i>Sprinkler</i> Accts	14	16	11	13	10	12	9	9	7	101	165

June 2024
Backflow Prevention Inspections



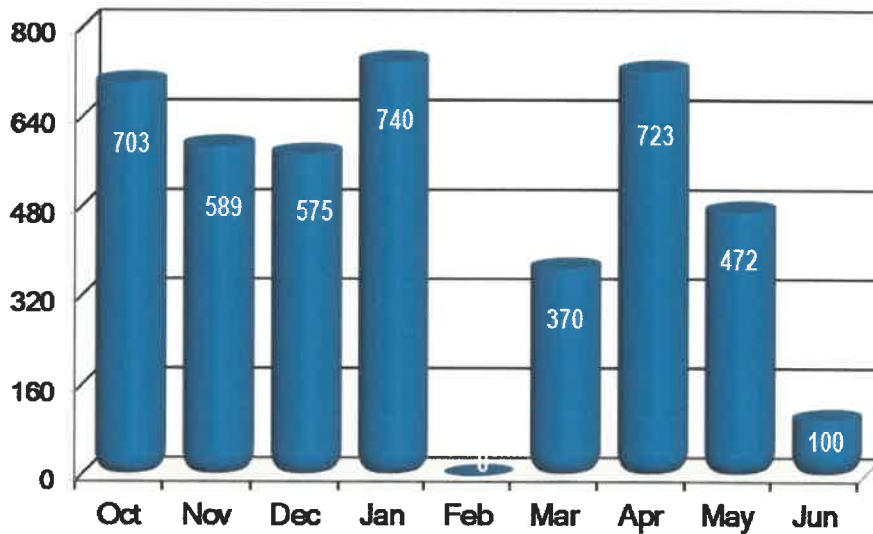
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City’s 40 active Sewer Lift Stations and approximately 374.58 miles of sewer lines by responding to 12 sewer backups and 100 work orders for this month.

2023-24 Sewer Collection Lift Station Inspections

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 23-24	FY 22-23
Lift Stations Inspections	703	589	575	740	0	370	723	472	100	4,272	6,280
Televised Sites	0	0	0	0	0	0	0	0	0	0	0
Televised Feet	0	0	0	0	0	0	0	0	0	0	0

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 411.432 million gallons of water.

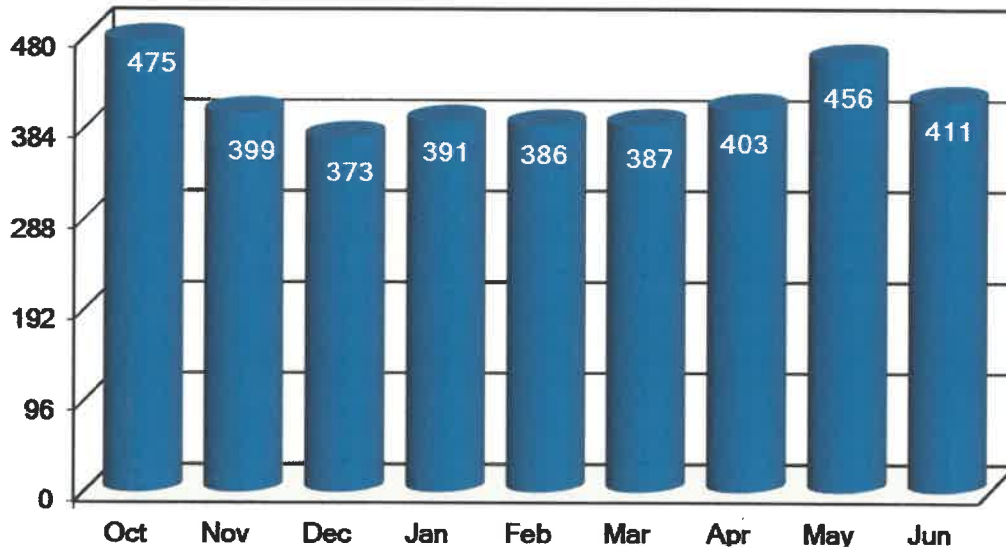
2023-24 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 23-24	FY 22-23
14	17	11	475	399	373	391	386	387	403	456	411	3,681	4,915

Parameters Exceeded: N/A

Rainfall: 5.9"

2023-24 Water Production Million Gallons (MG)



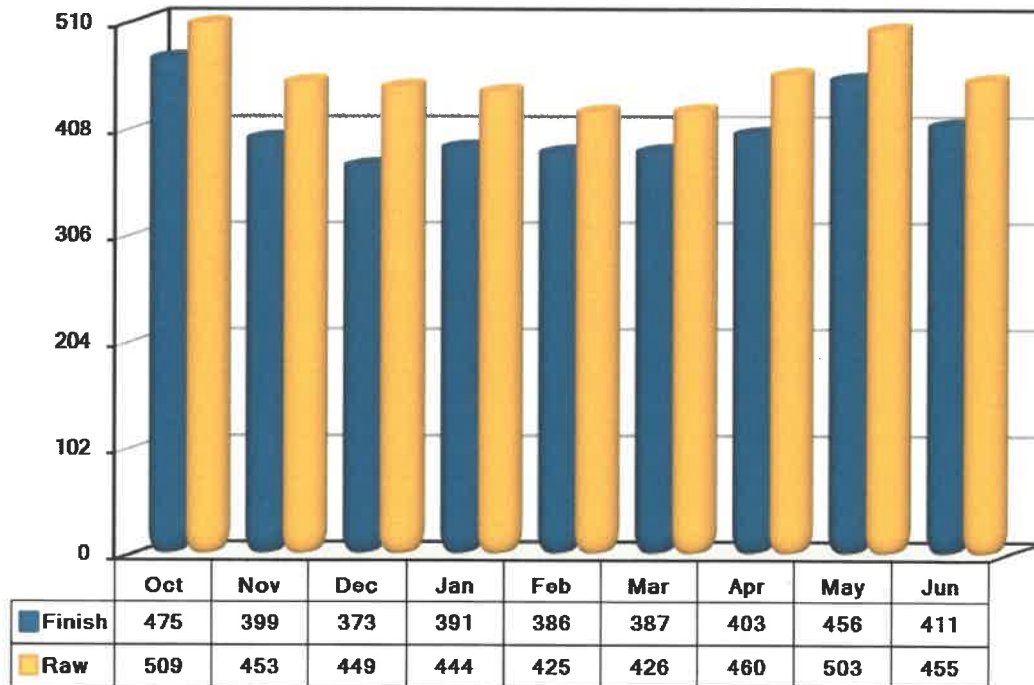
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Staff continued with performing maintenance on pumps and motors.
- Operators started cutting trees around North Plant Reservoir.
- Staff is getting prepared for emergency operations in case we receive severe storm weather.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators continued with regular maintenance of pump and motors, as well as, kept up with mowing grass in the facilities and towers.
- Raw water pump and motor 2800 got repaired and was re-installed by contractor; still waiting for motor support for 2250 motor and for the repair metal ladder to gain access to pump rooms.
- Currently, Falcon Reservoir water level is at 13.6% and Amistad Reservoir water level is at 24.2%, respectively. The average of both water reservoir levels is at 18.9%.
- Staff is getting prepared for emergency operations procedures in case we receive severe storm weather.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters.
- Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.

**Water Treatment Plants
2023-24 Raw & Finish Water
Million Gals. (MG)**



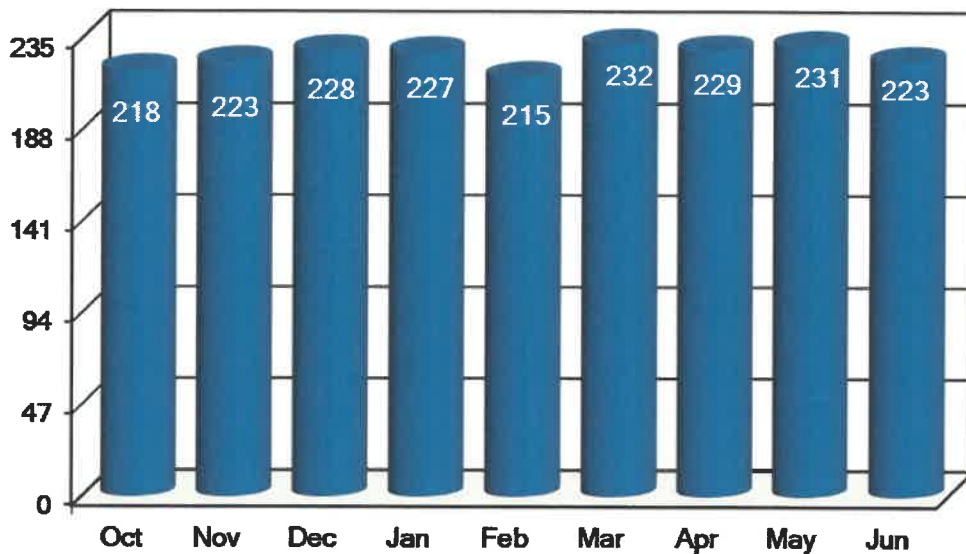
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 222.950 million gallons of Wastewater.

2023-24 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 23-24	FY 22-23
7.4	10.2	6.7	218	223	228	227	215	232	229	231	223	2,026	2,719

2023-24 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status No violations this month and Plant operated at 54.53% capacity; Plant is rated at 13.5 mgd; Yearly averaged 7.362 mgd. There was 7.2 inches of rainfall this month.

Wastewater - Risk Management Program Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed. Disinfectant spray was used to clean common areas. Facilities Department checked all filters for buildings with climate control systems and also checked safety equipment for fire hazard preparation.

Wastewater - Staff Developments Carlos Jasso and Wilson Santana are new employees in training that are working towards their first Wastewater license. Ramiro Ortiz, WWTP Chief Operator, is responsible for the process control of the Plant, all processing samples, and TCEQ compliances, a critical role for all Treatment Plant operations.

Wastewater - Facility Activities The Supervisory Staff continues to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant continues to finalize the UV Disinfection Systems Project. Plans to rehabilitate the Disinfection System will allow the disinfection process to continue for an extended period of time without the added cost of new construction to main structures. The Main Lift Station No. 2 Rehabilitation Project was completed by Mor-Wil and final report documentation will be completed.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary; (automatically) exercised two emergency generators once a week. In-house repairs were completed as follows.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continued routine cleaning of Clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works on a weekly basis.
5. Maintenance Crew worked on Lift Station; pumps were exercised at Main Well System.

6. Maintenance Operators worked clarifiers that needed the rubber skimmer parts replaced.
7. Operators worked on maintaining a proper level at the Pretreatment Pond.
8. Maintenance greased bearings on schedule.
9. Clarifiers were cleaned weekly and ground keeping done by all Operators.

Wastewater - Contract Work

City's Contracted out electricians worked on the following.

1. J&E had no work done this month.
2. Hill-Tex work done at the Plant was as follows.
 - Worked on Rotor 1 East at the digester.
 - Worked on the Air Conditioner unit at the Wedeco UV control room.
 - Worked on security system.
 - Worked on the auger screw bar screen number 2.

Wastewater - Other Contract Work

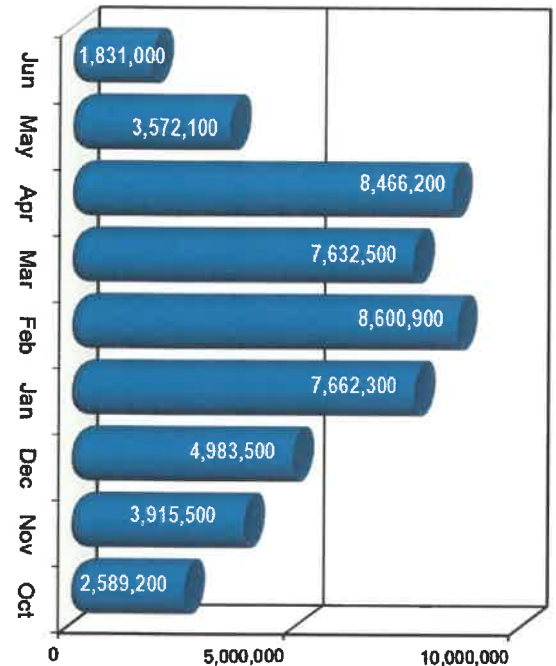
1. CB3 continued to provide the Plant with sludge and grit removal services.
2. Cintas continued to provide uniform services and entrance door mat replacements on a weekly basis.
3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on the Administration building air filter exchanges for the Plant.

Wastewater - Lab Status All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. ERA annual testing will start in June. All supplies have been received. Plant Supervisor continued using the EPA Discharge Monitoring Report federal reporting system to comply with TCEQ regulations; Plant is following all TCEQ rules and regulations, its cleaning water reintroduction back to the environment.

Wastewater - Special Projects Capital Improvement Projects include an upgrade on the UV Systems, covers for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our Dewatering Sludge System (Belt Press). Mor-Wil Engineering finalized the rehabilitation of the Plant's Main Lift Station. Lawson Products worked on Main Lift Station foundation bottom wall.

Pre-Treatment Four surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continued to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 25 truckloads of 125,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 1,831,000 million gallons. Total sludge hauled was 29 cubic yards equivalent to 406 roll off containers.

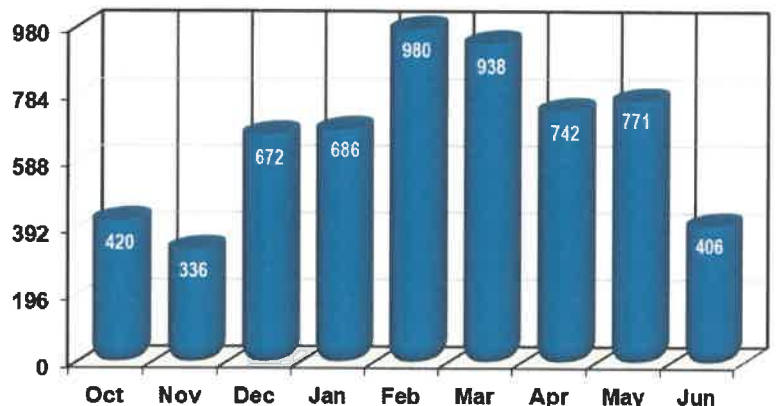
Pretreatment Flow (MG)



2023-24 Sludge Removal

Month	Roll Offs	Cu/Yds
Oct	30	420
Nov	24	336
Dec	48	672
Jan	49	686
Feb	70	980
Mar	67	938
Apr	53	742
May	56	771
Jun	29	406
YTD 23-24	426	5,951
FY 22-23	511	10,220

2023-24 Sludge Removal - Cubic Yards



Street Division - Benchmark Summary

Our Street Crews paved 186 linear feet and maintained streets utilizing 161.19 tons of hot mix asphalt (HMA), patched approximately 720 potholes; placed a total of 22 signs, 22 poles (cemented); inspected and repaired 100 traffic lights and street lamps; 1,065 street miles was swept; removed 265 tires; street crews cleared right-of-way tree limb obstructions throughout the City. There were 210 customers and a monetary Collection of Debris totaling \$ 5,788.

Street Improvement & Construction Projects

Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Public Works (parking lot)	186 LF 151 tons	100%	100%	\$ 11,135	Street Department
Citywide Maintenance	10.19 tons	100%	100%	\$ 661	Street Department

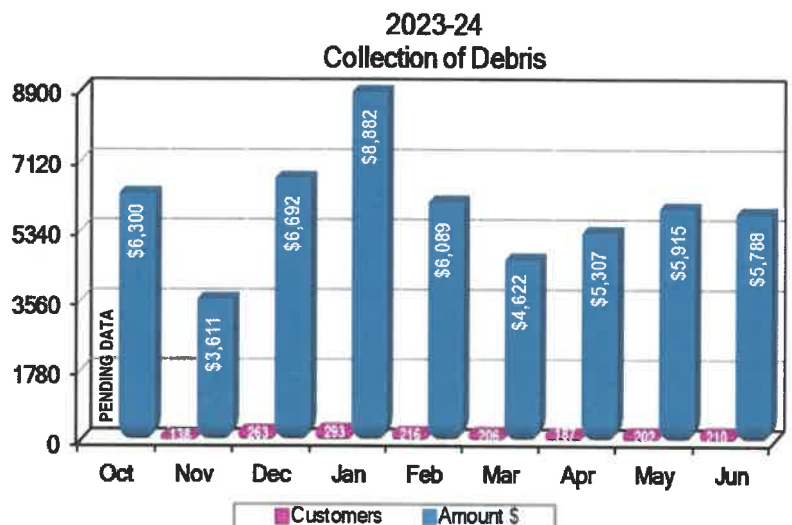
Storm Drainage Improvement Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
Glasscock Storm Drainage Improvements	11,865	96%	96%	\$ 3,712,513	Mor-Will Const. LLC

Collection of Debris There were 210 customers with a collection of debris totaling \$ 5,788.

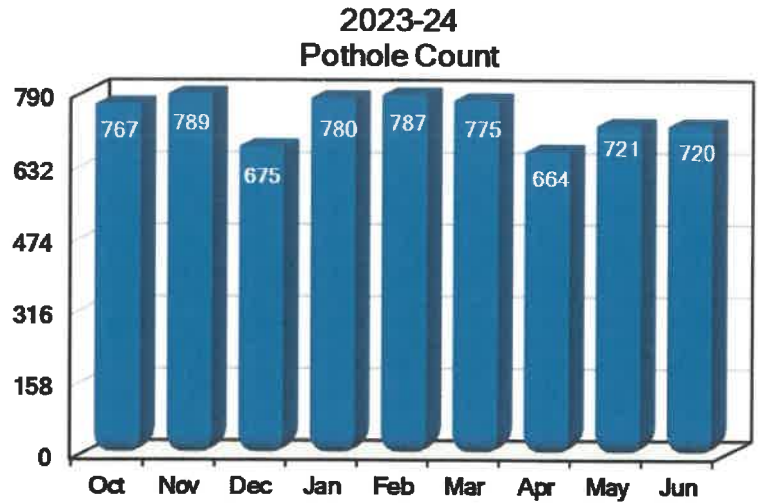
Collection of Debris

Month	Customers	Amount \$
Oct	pending	\$ 6,300
Nov	138	\$ 3,611
Dec	263	\$ 6,692
Jan	293	\$ 8,882
Feb	216	\$ 6,089
Mar	206	\$ 4,622
Apr	187	\$ 5,307
May	202	\$ 5,915
Jun	210	\$ 5,788
23-24	1,715	\$ 53,206
22-23	2,592	\$ 69,562



City Pothole Maintenance Street Crews filled a total of 720 potholes.

Month	22-23	23-24
Oct	621	767
Nov	675	789
Dec	762	675
Jan	985	780
Feb	715	787
Mar	650	775
Apr	675	664
May	740	721
Jun	676	720
Totals	6,499	6,678



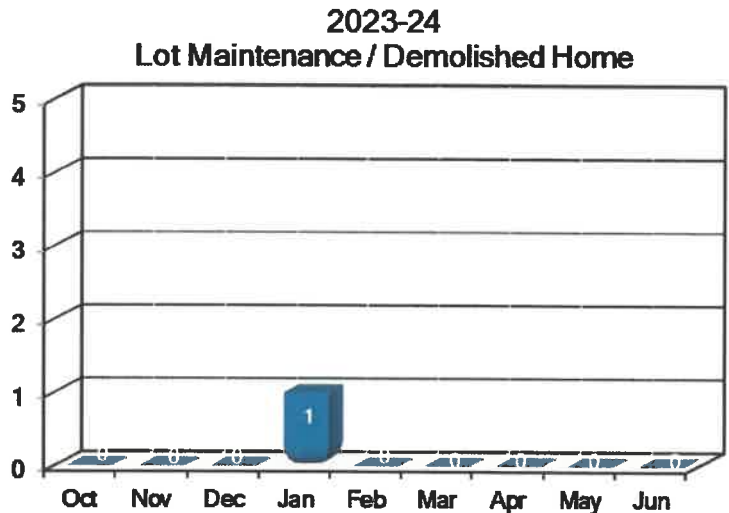
City Street Miles Swept Mr. Torres and Mr. Gutierrez, Sweeper Operators, cleaned 1,056 miles.

Month	22-23	23-24
Oct	199	1,048
Nov	478	837
Dec	612	1,239
Jan	964	1,043
Feb	2,042	985
Mar	1,555	735
Apr	405	888
May	1,515	1,252
Jun	509	1,056
Totals	8,279	9,083



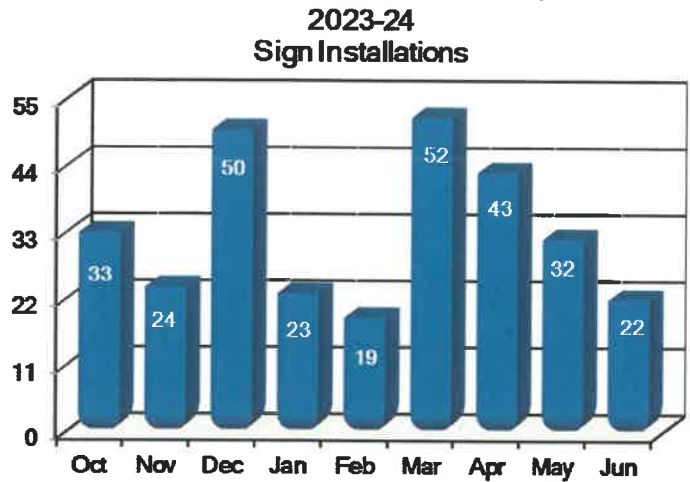
Lot Maintenance / Demolished Home There were no lot maintenance or properties demolished.

Month	22-23	23-24
Oct	0	0
Nov	2	0
Dec	0	0
Jan	0	1
Feb	0	0
Mar	0	0
Apr	0	0
May	0	0
Jun	0	0
Totals	2	1



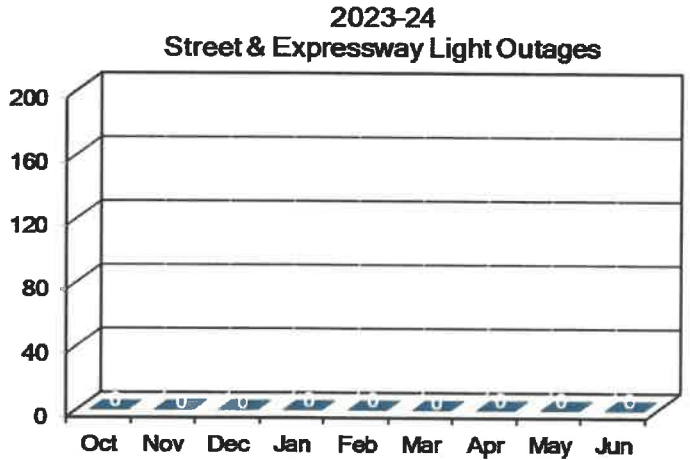
Sign Shop Output Measures Crews installed 22 signs (11 stop signs) and 22 cemented poles.

Month	22-23	23-24	Posts
Oct	67	33	33
Nov	32	24	24
Dec	71	50	50
Jan	68	23	18
Feb	64	19	24
Mar	61	52	39
Apr	30	43	45
May	57	32	28
Jun	32	22	22
Totals	482	298	283



Street Light Maintenance There were no Street Light inspections this month.

Month	22-23	23-24
Oct	169	0
Nov	0	0
Dec	0	0
Jan	106	0
Feb	0	0
Mar	0	0
Apr	0	0
May	0	0
Jun	0	0
Totals	275	0



Traffic Signal Maintenance Replaced Ped Pole at Mayberry and 2 Mile, car accident. Replaced street lamp LED's on Shary and in City intersections. Pending are flushing beacons replacement.

Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	2	0	8	1	1	0	0	4	30	38	84
Nov	0	0	26	1	1	0	0	2	26	34	90
Dec	4	1	4	2	2	4	8	6	38	44	113
Jan	2	4	10	0	2	2	4	5	26	28	83
Feb	0	2	15	2	1	1	2	6	35	45	109
Mar	3	3	6	1	2	1	6	7	46	71	146
Apr	0	0	10	1	0	1	1	0	42	41	96
May	0	0	7	1	0	1	1	9	25	34	78
Jun	0	0	0	1	2	0	2	3	51	41	100
23-24	11	10	86	10	11	10	24	42	319	376	899
22-23	9	34	119	23	38	27	40	71	242	376	979

Storm Drainage Street Crews cleared debris from storm drains and ditches throughout the City.

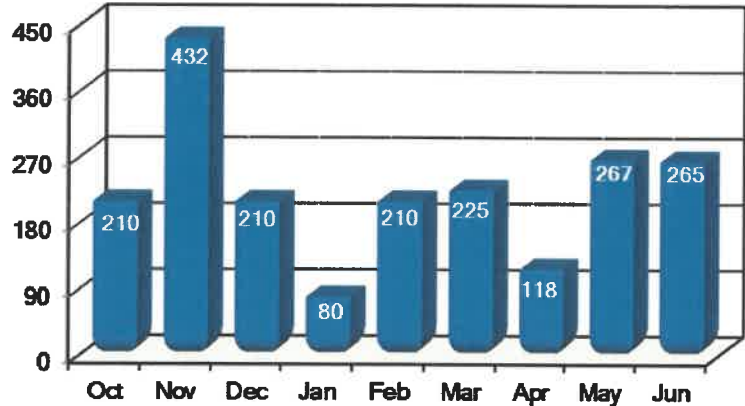
City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal Our Streets Crew removed 265 tires from the City this month.

Tire Collection

Month	22-23	23-24
Oct	1,200	210
Nov	675	432
Dec	365	210
Jan	350	80
Feb	310	210
Mar	280	225
Apr	120	118
May	200	267
Jun	180	265
Totals	3,680	2,017

**2023-24
Tire Removal**



2023-24 Fleet Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	56	56	\$ 23,000
Repairs	8	0	\$ 14,500
Totals	64	56	\$ 37,500
YTD 23-24	801	541	\$ 413,500
FY 22-23	895	715	\$ 514,600

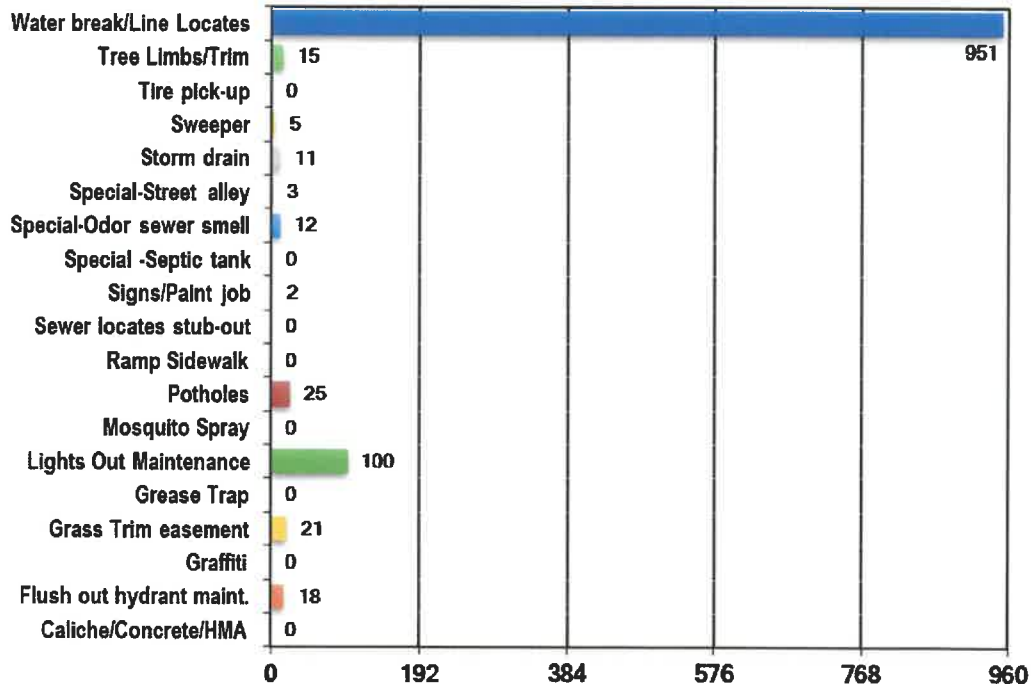
2023-24 Fleet Work Order Benchmark



Administration Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 23-24	FY 22-23
Caliche/Concrete/HMA	2	0	0	0	0	4	0	1	0	7	10
Flush Hydrant Maint.	81	64	31	17	46	65	48	112	18	482	357
Graffiti	0	0	0	0	0	0	0	0	0	0	0
Grass Trim easement	1	1	0	0	2	5	4	3	21	37	161
Grease Trap	0	0	0	0	0	0	0	0	0	0	0
Lights Out Maintenance	84	90	113	83	109	146	96	78	100	899	1,254
Mosquito spray	0	0	0	0	0	0	0	0	0	0	0
Potholes	45	82	61	36	33	54	55	30	25	421	810
Ramp Sidewalk	1	0	2	0	2	0	0	3	0	8	6
Sewer locates stub-out	0	0	0	0	0	0	0	0	0	0	0
Signs/Paint job	6	4	6	1	1	6	1	2	2	29	79
Special -Septic tank	0	0	0	0	0	0	0	0	0	0	0
Special-Odor smell	27	12	17	23	20	19	10	18	12	158	285
Special-Street alley	6	5	5	8	5	9	5	6	3	52	132
Storm drain	6	4	0	2	4	8	10	9	11	54	102
Sweeper	21	15	10	10	13	11	3	7	5	95	135
Tire pick-up	0	5	3	6	0	6	24	1	0	45	69
Tree Limbs/Trim	21	10	16	20	7	8	14	22	15	133	212
Water break/Line locates	382	544	456	579	571	627	550	680	951	5,340	7,840
Total	683	836	720	785	813	968	820	972	1163	7,760	11,452

June 2024 Request for Service Calls

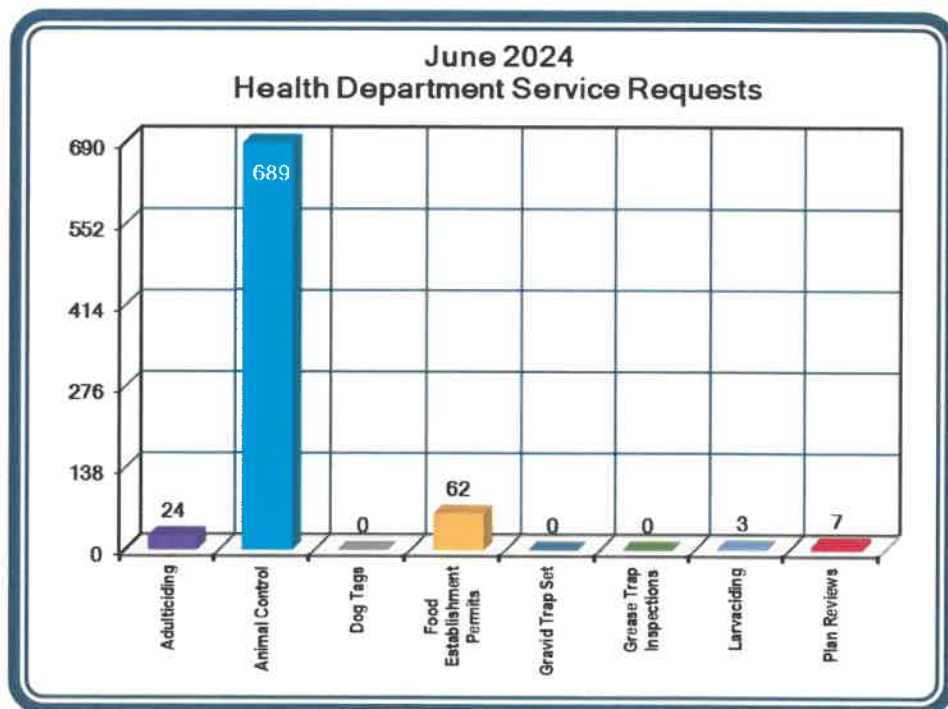


Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for June 2024.

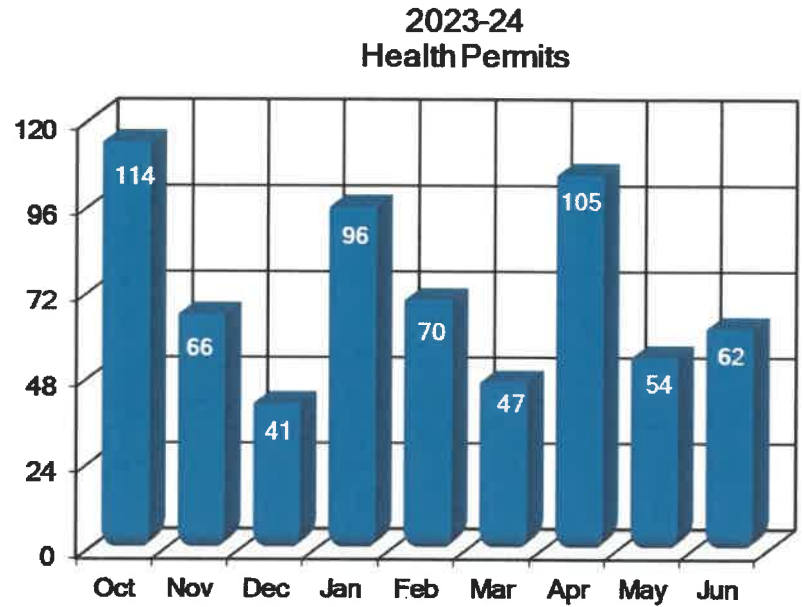
Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 23-24	FY 22-23
Adulticiding	0	0	0	0	0	37	11	0	24	72	5
Animal Control	756	560	600	644	675	894	974	858	689	6,650	6,813
Dog Tags	3	3	3	8	3	0	8	3	0	31	44
Food Est. Permits	114	66	41	96	70	47	105	54	62	655	720
Gravid Trap Set	0	0	0	0	0	0	0	0	0	0	0
Grease Trap Inspections	0	0	0	0	0	0	0	0	0	0	36
Larvaciding	0	0	2	1	0	0	0	2	3	8	7
Plan Reviews	8	7	4	7	7	7	11	5	7	63	74
Total	881	636	650	756	755	985	1109	922	785	7,479	7,699



Health Permits

A total of 62 Food Establishment permits were issued this month.

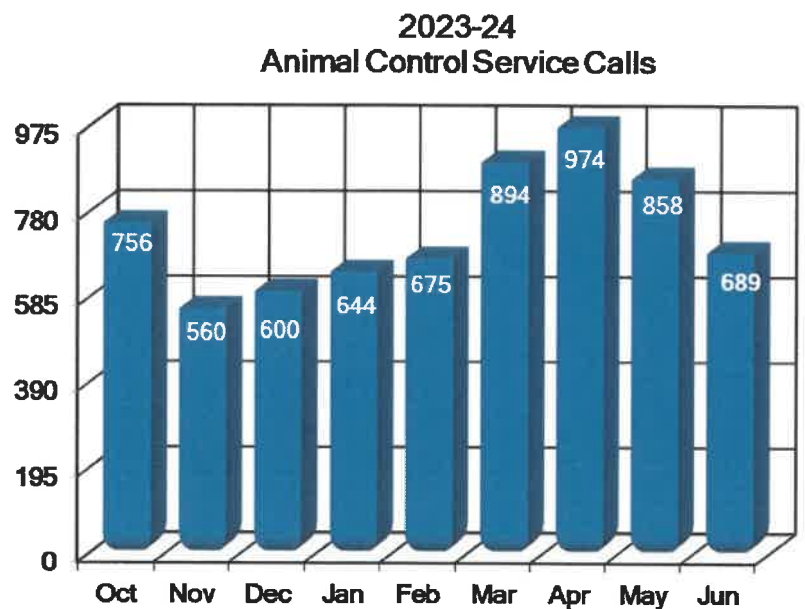
Food Establishment Permits		
Month	YTD 22-23	YTD 23-24
Oct	64	114
Nov	42	66
Dec	54	41
Jan	66	96
Feb	66	70
Mar	51	47
Apr	38	105
May	52	54
Jun	63	62
Totals	496	655



Animal Control Service Calls

Citizens called (689 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	YTD 22-23	YTD 23-24
Oct	585	756
Nov	394	560
Dec	419	600
Jan	489	644
Feb	422	675
Mar	618	894
Apr	609	974
May	677	858
Jun	607	689
Totals	4,820	6,650



Health Department Animal Control

Our City’s Animal Wellness Officers, Aaron and Ivan reported the following Animal Control for June. The staff from Alton and Palmview did not report again this month. There were 209 service orders completed by City staff this month.

Dogs

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	June	YTD 23-24
Mission	88	5	0	21	1	0	115	1,013
Alton	0	0	0	0	0	0	0	8
Palmview	0	0	0	0	0	0	0	15
June	88	5	0	21	1	0	115	
YTD 23-24	800	66	7	111	52	0		1,036
FY 22-23	675	48	3	195	122	5		1,048

Cats

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	June	YTD 23-24
Mission	40	0	0	35	0	0	75	768
Alton	0	0	0	0	0	0	0	3
Palmview	0	0	0	0	0	0	0	3
June	40	0	0	35	0	0	75	
YTD 23-24	614	4	3	145	8	0		774
FY 22-23	525	4	0	181	20	0		730

Wildlife

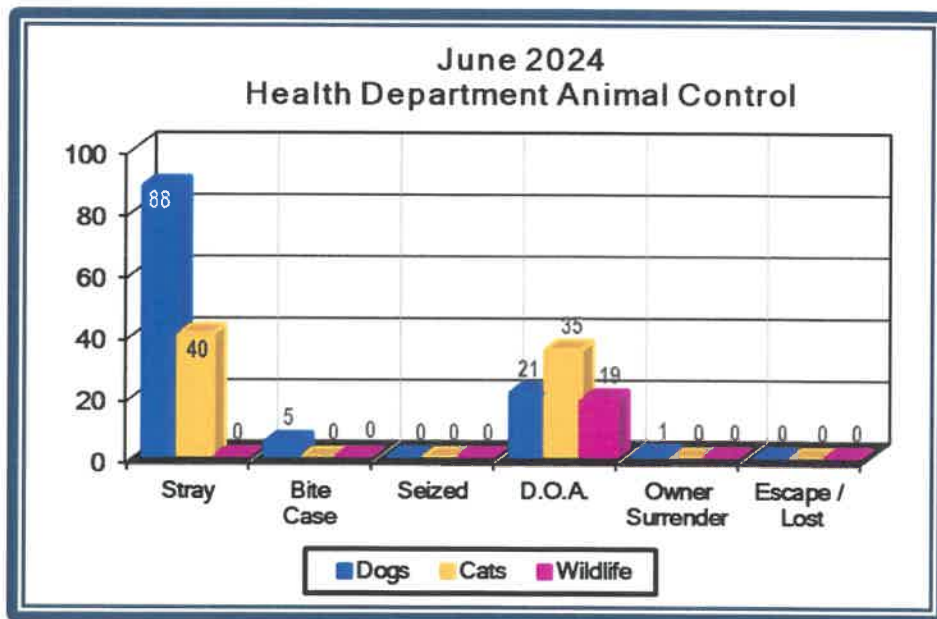
CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	June	YTD 23-24
Mission	0	0	0	19	0	0	19	113
Alton	0	0	0	0	0	0	0	1
Palmview	0	0	0	0	0	0	0	3
June	0	0	0	19	0	0	19	
YTD 23-24	23	0	0	94	0	0		117
FY 22-23	51	0	0	128	3	0		182

Health Department Animal Control Summary

Below is our Health Department Animal Control Shelter summary of dogs, cats, and wildlife.

June 2024 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape / Lost	June	YTD 23-24
Dogs	88	5	0	21	1	0	115	1,036
Cats	40	0	0	35	0	0	75	774
Wildlife	0	0	0	19	0	0	19	117
June	128	5	0	75	1	0	209	
YTD 23-24	1,437	70	10	350	60	0		1,927
FY 22-23	1,251	52	3	504	145	5		1,960



Mission Police Department



Monthly Report June 2024



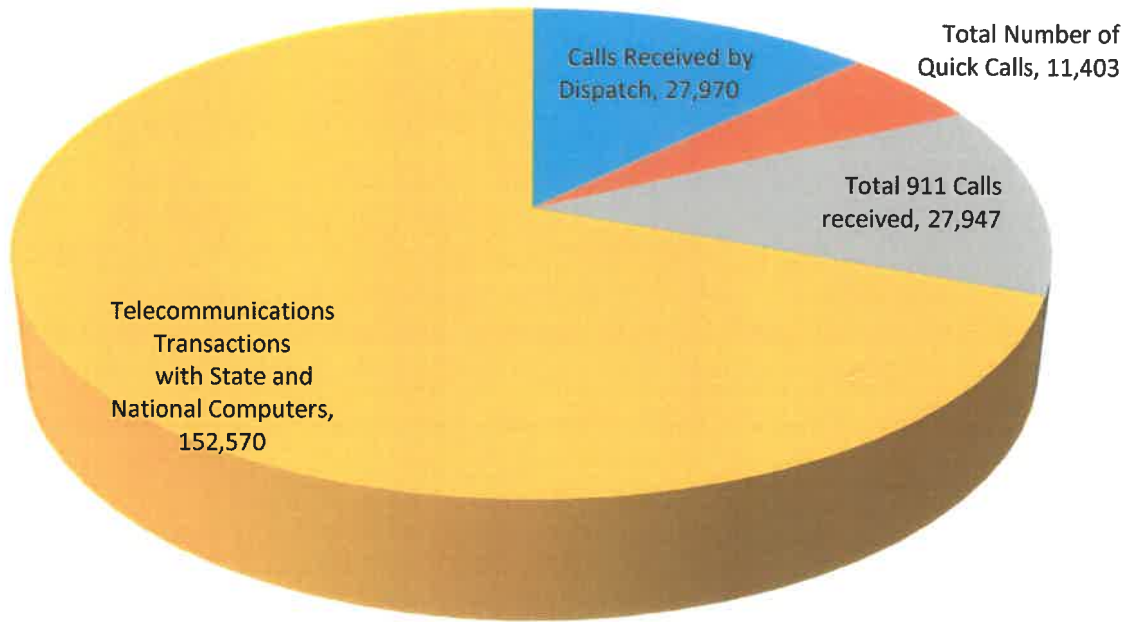
Mission Police Department

Monthly Report for June 2024



Communications Division

	June 24	FY 23-24 YTD
Calls Received by Dispatch	2,986	27,970
Total Number of Quick Calls	1,656	11,403
Total 911 Calls received	2,567	27,947
Telecommunications Transactions with State and National Computers	18,015	152,570





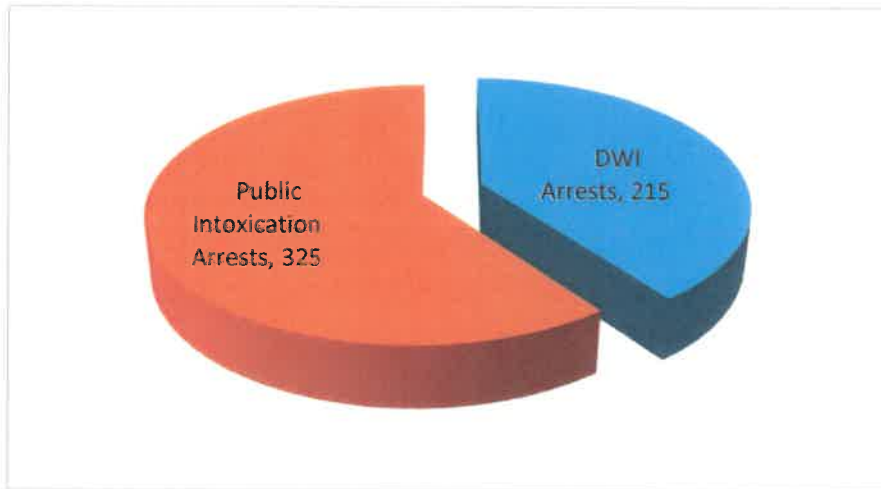
Mission Police Department Monthly Report for June 2024



Patrol Division

DWI Arrests
Public Intoxication Arrests

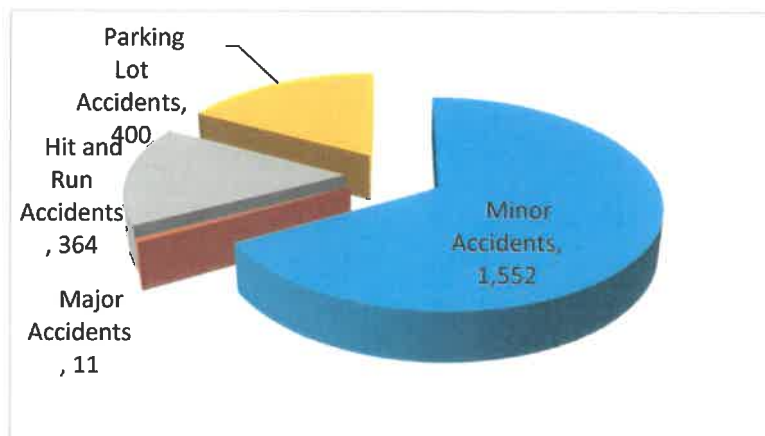
	June 24	FY 23-24 YTD
DWI Arrests	22	215
Public Intoxication Arrests	17	325



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

	June 24	FY 23-24 YTD
Minor Accidents	142	1,552
Major Accidents	1	11
Hit and Run Accidents	36	364
Parking Lot Accidents	39	400





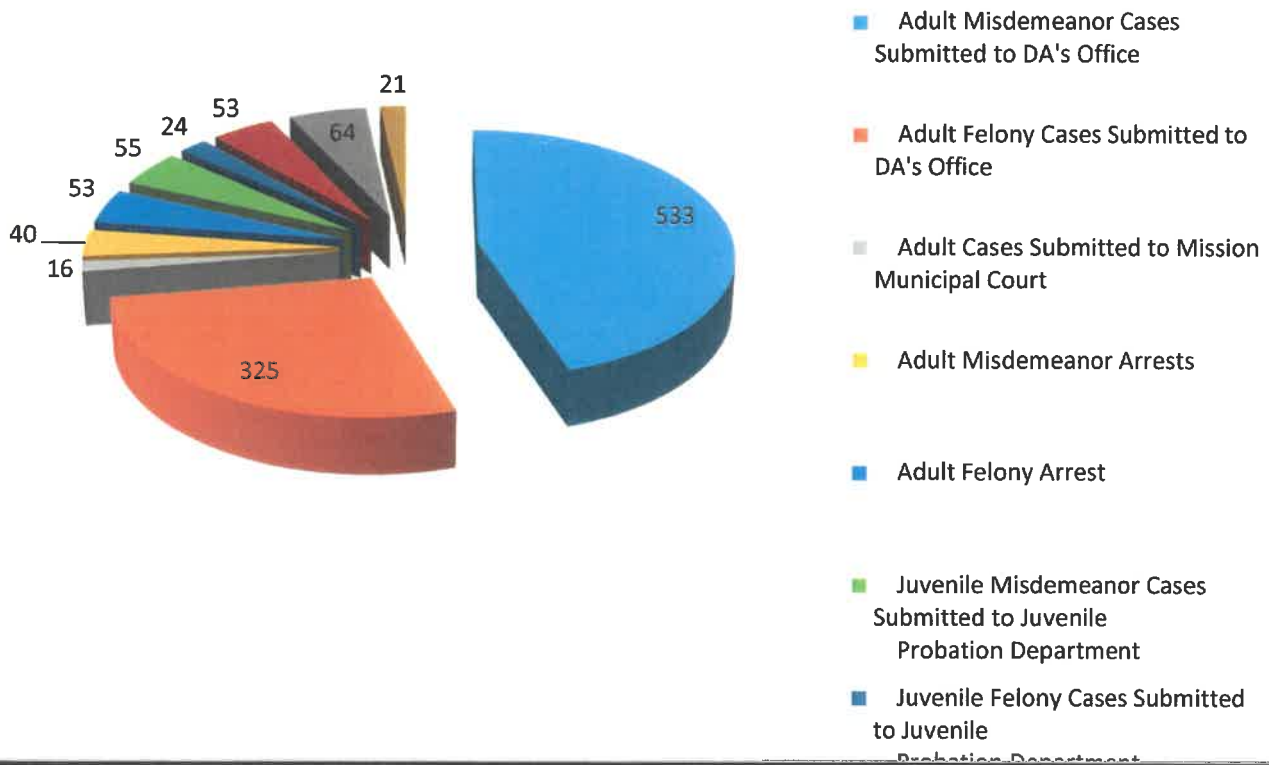
Criminal Investigations Criminal Case Submissions



Adult Misdemeanor Cases Submitted to DA's Office
 Adult Felony Cases Submitted to DA's Office
 Adult Cases Submitted to Mission Municipal Court
 Adult Misdemeanor Arrests
 Adult Felony Arrest
 Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
 Juvenile Felony Cases Submitted to Juvenile Probation Department
 Juvenile Cases Submitted to Mission Municipal Court
 Juvenile Misdemeanor Arrests
 Juvenile Felony Arrests
 Total Open Cases

	June 24	FY 23-24 YTD
Adult Misdemeanor Cases Submitted to DA's Office	60	533
Adult Felony Cases Submitted to DA's Office	31	325
Adult Cases Submitted to Mission Municipal Court	2	16
Adult Misdemeanor Arrests	8	40
Adult Felony Arrest	8	53
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	6	55
Juvenile Felony Cases Submitted to Juvenile Probation Department	3	24
Juvenile Cases Submitted to Mission Municipal Court	2	53
Juvenile Misdemeanor Arrests	6	64
Juvenile Felony Arrests	0	21
Total Open Cases	220	220

June 24





Mission Police Department

Monthly Report for June 2024



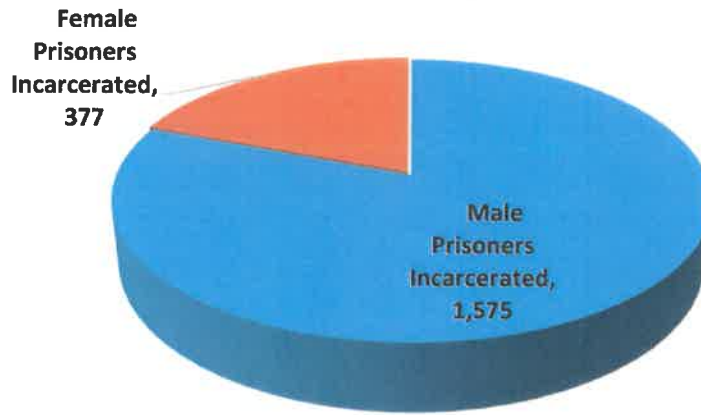
Jail Division

Adults

Male Prisoners Incarcerated
Female Prisoners Incarcerated

Total

	<u>June 24</u>	<u>FY 23-24 YTD</u>
Male Prisoners Incarcerated	162	1,575
Female Prisoners Incarcerated	31	377
Total	193	1,952

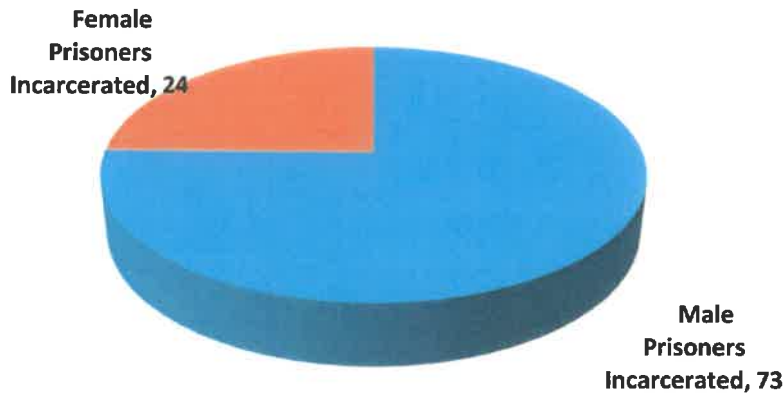


Juveniles

Male Prisoners Incarcerated
Female Prisoners Incarcerated

Total

	<u>June 24</u>	<u>FY 23-24 YTD</u>
Male Prisoners Incarcerated	4	73
Female Prisoners Incarcerated	0	24
Total	4	97





Narcotics Division -DEA

	June 24	FY 23-24 YTD
Seizures		
Marihuana (lbs)	0.00	0.13
(Street Value -\$506.00 per pound)	\$0.00	\$65.78
Cocaine (kilos)	40.71	628.72
(Street Value -\$21,000.00 per Kilo)	\$854,910.00	\$13,203,120.00
Fentanyl	0.03	0.03
(Street Value -\$30,000.00 per Kilo)	\$900.00	\$900.00
Heroin (kilos)	0	0.00
(Street Value -\$34,200.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	771.00
(Street Value -\$19,900.00 per Kilo)	\$0.00	\$15,342,900.00
Currency Seizures:	\$406,555.00	\$1,245,500.00
Vehicle Seizures:	1	7
Arrest:	5	38

Narcotics Division -Immigration & Customs Enforcement

	June 24	FY 23-24 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$197.80
Cocaine (kilos)	33.45	300.32
(Street Value -\$21,000.00 per Kilo)	\$702,450.00	\$6,306,720.00
Heroin (kilos)	0	0.00
(Street Value -\$34,200.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	1356	1401.00
(Street Value -\$19,900.00 per Kilo)	\$26,984,400.00	\$27,879,900.00
Currency Seizures:	\$351,814.78	\$2,911,895.78
Vehicle Seizures:	0	0
Arrest:	4	49



Mission Police and Criminal Investigations

Narcotics

	<u>June 24</u>	<u>FY 23-24 YTD</u>
Marihuana (pounds)	0.64	1.89
(Street Value -\$506.00 per pound)	\$325.36	\$955.83
Cocaine (kilos)	0.0600	3.78
(Street Value -\$21,000.00 per Kilo)	\$1,260.00	\$79,422.00
Currency	\$1,962.00	\$4,686.00



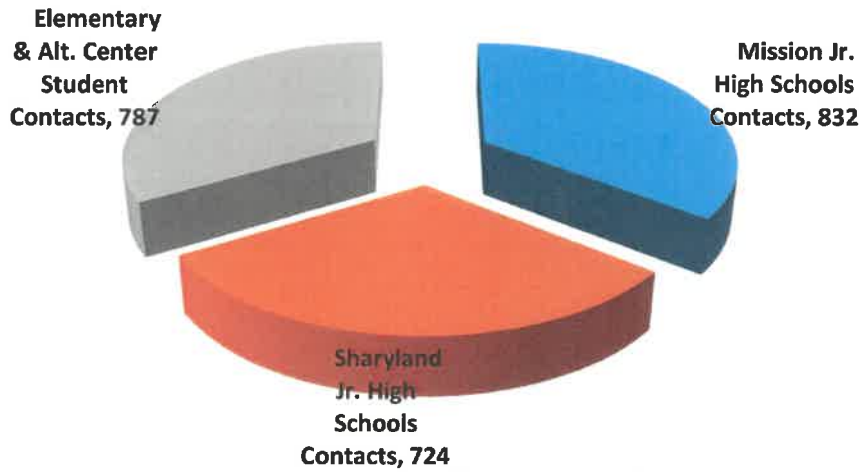
Mission Police Department

Monthly Report for June 2024



Educational Resource Officer Program

	June 24	FY 23-24 YTD
Mission Jr. High Schools Contacts	0	832
Sharyland Jr. High Schools Contacts	0	724
Elementary & Alt. Center Student Contacts	0	787



	June 24	FY 23-24 YTD
Mission High Schools Contacts	0	1,229
Sharyland High Schools Contacts	0	870



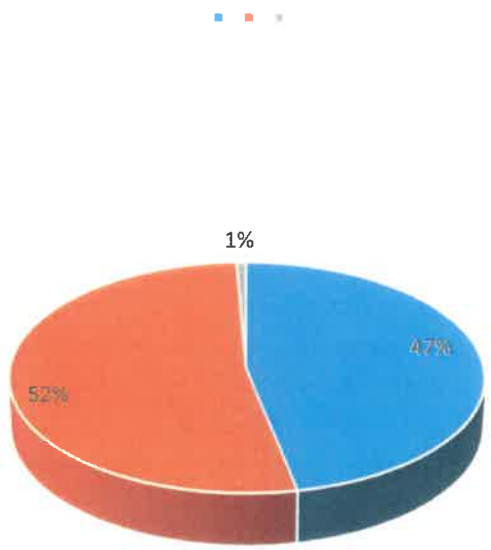


Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



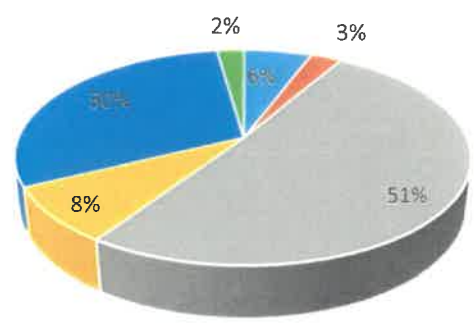
	<u>June 24</u>	<u>FY 23-24 YTD</u>
Adult Cases Submitted to Mission Municipal Court	0	66
Adult Misdemeanor Arrests	0	74
Adult Felony Arrests	0	1
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	0	20
Juvenile Felony Cases Submitted to Juvenile Probation Department	0	9
Juvenile Cases Submitted to Mission Municipal Court	0	178
Juvenile Cases Submitted to JP Court	0	29
Juvenile Misdemeanor Arrests	0	105
Juvenile Felony Arrests	0	8

FY 23-24 YTD



FY 23-24 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





Mission Police Department

Monthly Report for June 2024

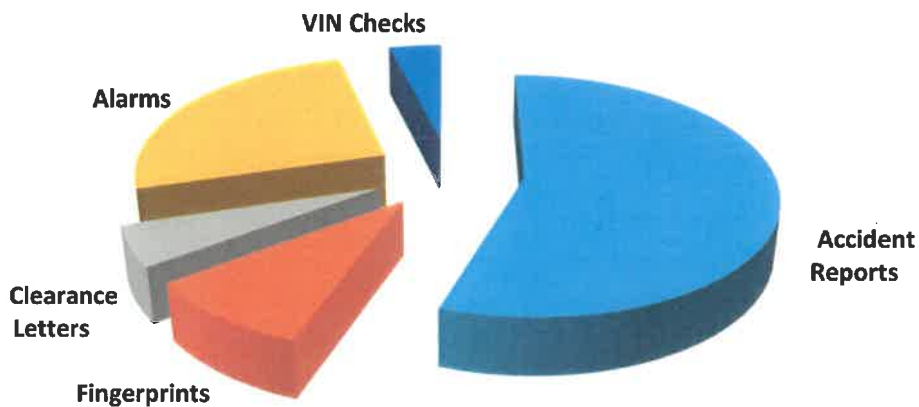


Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	June 24	FY 23-24 YTD
Accident Reports	130	925
Fingerprints	15	158
Clearance Letters	9	91
Alarms	48	429
VIN Checks	13	67
TOTAL	215	1,670

JUNE 24



Mission Event Center Revenue Ledger
06/01/2024 - 06/30/2024

Event - Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Equipment Charges	Security Fee (old rate)	Refundable Damage Deposit	Use of Kitchen Charges	Function Total	Adjustments and Discounts	Total Payments Received	Balance Due
Vestido Bojo Luncheon	06/01/2024	\$2,500.00	\$0.00	\$350.00	\$0.00	\$500.00	\$375.00	\$3,725.00	\$0.00	\$3,725.00	\$0.00
City of Mission Fire Department Photo Shoot	06/03/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IMAT Graduation	06/04/2024	\$2,500.00	\$0.00	\$350.00	\$0.00	\$500.00	\$0.00	\$3,350.00	\$0.00	\$3,350.00	\$0.00
Naturalization Ceremony	06/05/2024	\$2,850.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$3,200.00	\$0.00	\$3,200.00	\$0.00
Sharyland Pioneer High School Kicker Dance	06/06/2024	\$4,000.00	\$6,712.00	\$1,350.00	\$800.00	\$500.00	\$250.00	\$13,612.00	\$0.00	\$13,612.00	\$0.00
Speedy Memorial 5K	06/08/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,500.00)	\$0.00	\$0.00
Garza/Lemes Wedding Reception	06/08/2024	\$550.00	\$648.00	\$0.00	\$0.00	\$500.00	\$375.00	\$2,073.00	\$0.00	\$2,073.00	\$0.00
ClearWater Hiring Event	06/11/2024	\$1,100.00	\$0.00	\$0.00	\$0.00	\$500.00	\$375.00	\$1,975.00	\$0.00	\$1,975.00	\$0.00
Red Gold Recruiting	06/13/2024	\$350.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$850.00	\$0.00	\$850.00	\$0.00
IOC Company Safety Meeting	06/13/2024	\$2,500.00	\$0.00	\$350.00	\$0.00	\$500.00	\$0.00	\$3,350.00	\$0.00	\$3,350.00	\$0.00
Hernandez Graduation Party	06/14/2024	\$1,500.00	\$893.00	\$0.00	\$300.00	\$500.00	\$375.00	\$3,568.00	\$0.00	\$3,568.00	\$0.00
STS Training Seminar	06/15/2024	\$1,350.00	\$0.00	\$0.00	\$0.00	\$500.00	\$250.00	\$2,100.00	\$0.00	\$2,100.00	\$0.00
Graduation for Brianna Trevino	06/15/2024	\$1,250.00	\$1,493.05	\$0.00	\$300.00	\$500.00	\$375.00	\$3,918.05	\$0.00	\$3,918.05	\$0.00
Hispanic Chamber of Commerce Men's Conference	06/19/2024	\$2,500.00	\$614.00	\$350.00	\$0.00	\$500.00	\$375.00	\$4,339.00	\$0.00	\$4,339.00	\$0.00
City of Mission Planning Meeting - Grito Event	06/27/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,350.00)	\$0.00	\$0.00
Help Me Grow Summit	06/28/2024	\$1,250.00	\$0.00	\$350.00	\$0.00	\$500.00	\$375.00	\$2,475.00	\$0.00	\$2,475.00	\$0.00
Annual Retiree Dinner	06/29/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,425.00)	\$0.00	\$0.00
<i>IT reports fixed!</i>											
TOTAL		\$24,200.00	\$10,360.05	\$3,450.00	\$1,400.00	\$6,000.00	\$3,125.00	\$48,535.05	(\$5,275.00)	\$48,535.05	\$0.00
TOTAL		\$9,500.00	\$2,393.00	\$350.00	\$850.00	\$1,000.00	\$750.00	\$14,843.00	(\$10,400.00)	\$14,843.00	\$0.00

MISSION HISTORICAL MUSEUM

Departmental Report June 2024

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

FY 2023-2024									
Performance Indicators	October	November	December	January	February	March	April	May	June
General Attendance	62	70	55	189	123	73	59	31	62
Programs	1,350	0	65	65	63	0	42	0	17
Tours	0	6	0	0	0	0	0	80	20
Social Media	19,420	1166	8,378	13,600	5,700	1,500	6,700	5,800	7,100
Outreach	0	90	0	0	255	870	0	0	0
Meetings Hosted	0	0	0	0	0	0	0	0	2
Total:	20,832	1,332	8,498	13,854	6,141	2,443	6,801	5,911	7,201

(# of people served June 1– June 30)

Public and Educational Programs/Events

Past Programs/Events:

June-Aug Summer Scavenger Hunt event

Upcoming Programs/Events:

July Wednesday Craft Days
 August Dog Days of Summer Event

Other Items:

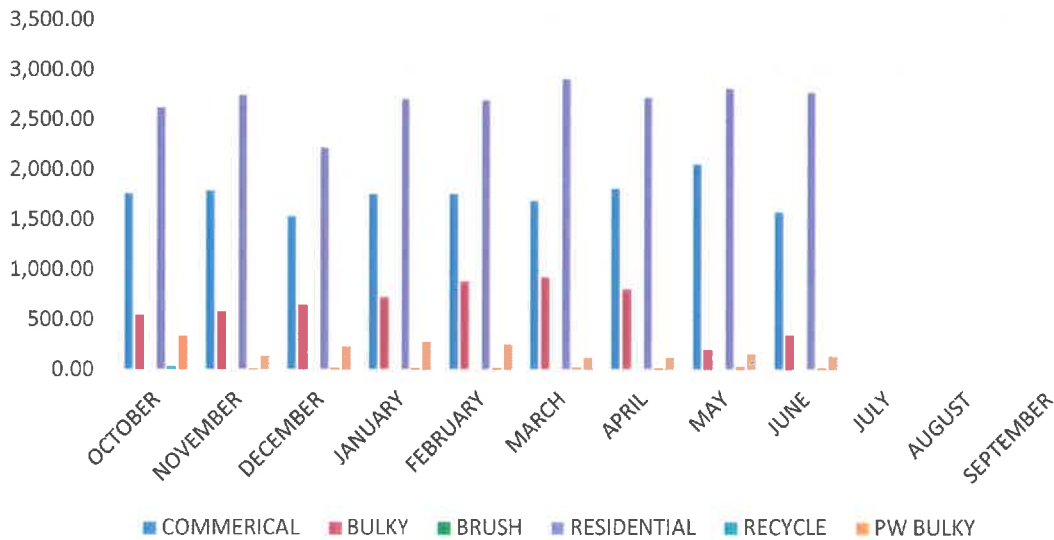
- Ongoing History of Mission Loteria /possible work with chamber
- Completed Permanent Annex Post Office Exhibit development
- Ongoing Development of Book Review Program
- Completed TML submission
- Completed BINGO report/Operator renewal
- Ongoing Epidemic Exhibit
- Ongoing Research of new Database CatalogIt
- Ongoing Boys & Girls Club project
- Ongoing Moorefield Exhibit
- Ongoing Ramirez Collection-Archiving

SANITATION DEPARTMENT

For the month of June, the City of Mission Sanitation Department disposed of a combined **4705.76** tons of trash/bulky items. In addition, a total of **9,884.00** brush was collected at our sanitation landfill.

Month	TONS RESIDENTIAL	CUBIC YARDS BRUSH	TONS BULKY	TONS COMMERCIAL	TONS RECYCLE	TONS PW BULKY
OCTOBER	2,630.89	7,952.00	541.01	1,770.93	39.12	336.86
NOVEMBER	2,756.31	7224.00	580.63	1797.15	16.47	137.01
DECEMBER	2,229.85	5964.00	642.14	1543.28	23.65	221.90
JANUARY	2,719.18	4172.00	726.11	1763.99	25.26	280.81
FEBRUARY	2,707.38	4928.00	887.67	1765.87	26.58	258.68
MARCH	2918.29	4676.00	929.59	1695.02	29.15	117.59
APRIL	2732.01	6136	806.3	1817.05	18.2	120.38
MAY	2821.84	2,296.00	193.99	2060.69	33.49	151.42
JUNE	2781.99	9884.00	340.60	1583.17	16.99	129.82
JULY						
AUGUST						
SEPTEMBER						
Total	24297.74	53232	5648	15971.15	288.91	1,754.47

2023 - 2024 SANITATION PICK UP (TONS)



SPEER MEMORIAL LIBRARY

Item 5.

DOOR COUNT



25,634

JUNE
2024



58,568
BOOKS CHECKED OUT



753

ADULT PROGRAM AUDIENCE



VOLUNTEER HOURS WORKED

504



TEENS PROGRAM AUDIENCE

181



1,105

GENERAL AUDIENCE

USE OUR
ONLINE RESOURCES

WWW.MISSION.LIB.TX.US

Kicking off for June 2024 we had our first scavenger hunts where we found dinosaurs! Thank you to everyone that participated and we hope to see you at our other events. Please view our children's calendar for more information! 🦖🦕



Thank you to everyone who participated in today's Game Day! We added a new giant checkers game to our collection and everyone enjoyed it. Join us on Sundays at 2pm for more Game Day! 🎲



A huge thank you to the Boys and Girls Club of Mission kids as well as participants who came to our Teen Department for yesterday's Adulting Tea! 🍰



Item 5.

For today's Arts & Crafts we made our very own lanterns! Join us next week for a compass craft. Remember to register for our Arts & Crafts and Cooking with Kids in order to participate. Call at (956)580-8753 to register, we hope to see you there!



Thank you to everyone who participated in our Summer Eingo and congrats to all our winners who went home with a prize. We hope to see you at our other events, please view our children's calendar for more information! 🎲



Thank you to everyone who participated in our Arts & Crafts today! It was so much fun making these cute little library passports and decorating them! Remember, be sure to register for our Arts & Crafts and Cooking with Kids in order to participate. Call at (956)580-8753 to register or if you have any questions, we hope to see you next time!



A huge thank you to Edinburg Scenic Wetlands & World Birding Center as well as everyone who stopped by to learn about and visit Regina the snake! 🐍 We hope to see y'all again next month for the tarantula presentation! 🕷️



We hope the Boys and Girls Club of Mission Athletics and all other teens who participated in this Tuesday's Morton's Cat Comedy Battle Royale had fun! 🐱



What a turnout for our Teen Ramen & Anime Movie Night! We hope everyone is enjoying their ramen and the film Dragon Ball Super: Super Hero! 🍜🎬



Speer Memorial Library
 ★ Favorites · Jun 4 at 5:11 PM

Thank you so much Maria Gomez for stopping by and reading your three wonderful books during story time. We appreciate you and you always leave us with a smile. The kids were very happy and they loved your books. 📖📖📖



Speer Memorial Library
 ★ Favorites · Jun 2 at 12:15 PM

Thank you to everyone who showed up today for our Camp Bingo! We hope you all had fun and we hope to see you next time!



Speer Memorial Library
 ★ Favorites · Jun 2 at 11:25 AM

What a huge turnout we had today for our Camp Bingo Day! Everyone was fresh, made popcorn and we watched The Bad Guys! Thank you to everyone and we hope to see you at our other showings on Mondays at 4pm in our Children's Department. 🍿📺



Item 5.

Speer Memorial Library
 ★ Favorites · Jun 6

Yesterday's Book Taste event for teens has resulted in the exploration of new genres and formats! We hope everyone had fun flipping through pages and letting us know if they would check out the book or not!



Speer Memorial Library
 ★ Favorites · Jun 6 at 1:55 PM

As always, thank you to our friends from the Food Bank for sponsoring today's Cooking with Kids! Today was an adorable car made out of bananas, grapes, a pretzel and a cookie! Remember to register for future classes at (956)580-8753. We hope to see you next time! 🍌🍇🍪



Speer Memorial Library
 ★ Favorites · Jun 21 at 11:29 AM

Don't forget that today we kick off the summer with child safety! We have community resources: child ID bracelets and of course the first 50 children get a backpack. You'll have a chance to win door prizes as well as you get to meet Chase, McGruff, and the author Ray Portales. 📖👮



Speer Memorial Library
 ★ Favorites · Jun 6

Our Teen Summer Reading Program is ready for a whole new series to venture into! Join us for anime-related activities such as framing manga panels and painting cherry blossoms, and marathoning a series chosen by teens! In order to participate, all teens (ages 12-18 only) must sign a waiver with their guardian! Each activity attended counts as 3 Participation Points for all Teen Summer Reading program participants! We hope to see you here!



Speer Memorial Library
 ★ Favorites · Jun 6

Congratulations to the winner of our Teen Summer Reading Program First Day Raffle! We hope you enjoy all the cool books and Squishmallow prizes! 📖🧸 Also! Today is the first day of our Teen Summer Reading Program activities! All Teen participants will receive participation points for every activity they attend! For any questions about our teen activities and how to register to our Teen Summer Reading Program, please call our Teen Department at (956) 580-8479. Ages 12-18 Only.



Speer Memorial Library
 ★ Favorites · Jun 23 at 14:01 PM

For today's Camp Scavenger Hunt we made little foxes and then searched for forest animals! Thank you to everyone who attended and congrats to our winners! Please view our children's calendar for more information on our other events. 🦊🌲



Speer Memorial Library would like to thank all our

Sponsors for sponsoring our

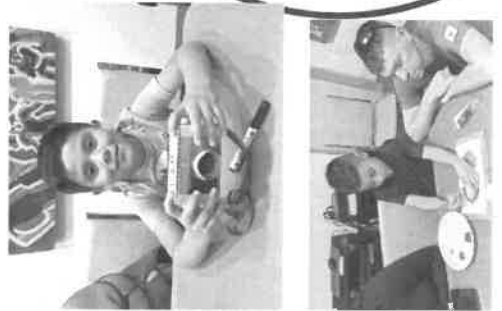
Summer Reading Program 2024

thank you



eat better. feel better.





Risk Management Departmental Monthly Report – June 2024

General Liability Claims

There were 7 liability claims filed against the City during the month of June.

Law Enforcement Liability Claims

There were 0 law enforcement liability claims filed against the City during the month of June.

Auto Liability Claims

There was 1 auto liability claim filed against the City during the month of June.

- Police

City Property Claims

There were 0 property claims for the city during the month of June.

Worker's Comp

There have been 5 Workers' Compensation claims filed during the month of June.

- 2 were a Civil Service Employee.
- 3 were Non-Civil Service Employees.

As of June 30th, we have 3 employees out on injury leave and 3 employees on Light/Modified Duty.

Media Relations- Departmental Report/May 2024

Kenia:

- Created daily content on the City of Mission's social media platforms and PEG channel- Facebook, Instagram, Twitter, and YouTube
- Created the script for the May 13th & 28th council meeting recap videos
- Created flyers for traffic alerts on social media
- Created flyer for the Paint Mission Beautiful Program seeking volunteers
- Produced video for the Mission Police Department's "Operation Chill" program
- Produced video on the first Inside Mission: Employee Spotlight highlighting a library employee
- Produced video on the Just Breathe event
- Produced video on the Mission Fire Department's Push-in Ceremony
- Produced video on Mission Police Department's Memorial Ceremony
- Produced video for hurricane preparedness
- Produced video for swearing-in ceremonies
- Created graphics for public hearings
- Attended and took photos of the Rio Grande Valley State Veterans Cemetery's new monument
- Conducted a live video at the Mission Event Center to promote the Just Breathe event
- Coordinated interviews with city staff to keep residents informed on projects, programs, and events
- Wrote talking points and welcome remarks for the Mayor for city events
- Created graphics for all social media platforms
- Conducted various interviews with the media
- Coordinated with consultant KM International for assistance when needed
- Served as MC for various city events
- Coordinated all media advisories, footage, photos, and press events for Mission City events and police department events, including...

- News release for police memorial event
- News release for the Just Breathe event
- News release for the Mission Fire Department's Push-in ceremony
- News release for Operation Chill
- News release for swearing-in ceremonies

Charlie

- Edited video on Inside Mission: Employee Spotlight
- Recorded and edited video of Mission Police Department's Memorial Ceremony
- Recorded and edited swearing-in ceremonies
- Edited multiple videos for YouTube
- Edited video/b-roll to provide to local news stations
- Carried city meetings live
- Maintained and updated the city's website
- Created graphics for all social media platforms

Alex

- Covered City Council Meetings, Special Meetings, and city-sponsored events with video and still photos
- Edited the May 13th & 28th council meeting recap videos
- Recorded video at the Hurricane Preparedness Joint Regional Press Conference
- Edited a story on the Hurricane Preparedness Joint Regional Press Conference
- Recorded and edited video on the Mission Police Department's "Operation Chill" program
- Recorded and edited video on the Meet & Confer Agreement signing at the Council Chambers
- Recorded and edited video for the "Just Breathe" event

- Recorded and edited video of the Mission Fire Department's push-in ceremony
- Recorded video at the Mission Police Department's Memorial Ceremony
- Recorded and edited video for hurricane preparedness
- Recorded and edited video for swearing-in ceremonies
- Ordered updated gear and equipment
- Responsible for purchasing procedures
- Produced graphics for all social media platforms
- Responsible for audio and video production for council meetings and continuing improvements to Master Control and PEG channel

Humberto

- Photo coverage of multiple city events, including...
 - Took photos at the Hurricane Preparedness Joint Regional Press Conference
 - Took photos at the Mission EDC and Ocean Gate Hospitality check presentation
 - Took photos for City Council Meetings
 - Took photos of the Meet & Confer Agreement signing at the Council Chambers
 - Took photos for groundbreaking and ribbon-cutting ceremonies
 - Took photos of a school touring the Recycling Drop-off Center
 - Took photos at the Just Breathe event at the Mission Event Center
 - Took photos at Music at the Park at Leo Pena Placita Park
 - Took photos at the Mission Fire Department's Push-in Ceremony
 - Took photos at the Texas Municipal League Intergovernmental Risk Pool's 22nd Texas Sergeant Academy
 - Took photos at the Mission Police Department's Memorial Ceremony

- Took photos at the Recorded and edited swearing-in ceremonies
- Took photos at the police memorial event
- Took photos at the Boys & Girls Club of Mission's Baseball Opening Ceremony
- Translated graphics, documents, and multiple posts for the City of Mission social media platforms
- Conducted interviews with staff and residents to be utilized for videos
- Photos for video creation, city proclamations, social media posts, and the City of Mission website
- Conducted various Spanish interviews with the local media



**BOYS & GIRLS CLUB
OF MISSION**

Directors Report June 2024

- **Programs**
 - BGCM began Summer Program June 10
 - BGCM registered over 500 members for summer program
 - BGCM secured summer food program partnerships with Mission CISD and Sharyland ISD.

- **Athletics**
 - Concluded baseball/softball leagues
 - BGCM had over 700 participants in baseball/softball leagues
 - BGCM began prepping for fall sports
 - BGCM athletics has reached out to Mission CISD and Sharyland ISD about merging elementary leagues

- **General**
 - BGCM continued Americorp Volunteer partnership. Will be receiving an additional spot for 24-25 year. Grant total will save 100k in staffing costs.
 - BGCM is partnering with various youth mental health organizations that are currently providing services for our summer program.
 - BGCM is assisting Casa of Hidalgo County in a shoe drive for foster children around the area. BGCM is also currently researching possibilities of providing no cost programming for foster children.

MEMORANDUM

TO: MIKE PEREZ, CITY MANAGER
FROM: SUSANA DE LUNA, PLANNING DIRECTOR
DATE: JULY 5, 2024
SUBJ: MONTHLY REPORT MAY 2024

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

JULY 2024

REZONINGS:	2
CONDITIONAL USE PERMIT:	10
HOMESTEAD APPROVALS:	0
SUBDIVISIONS:	2
SINGLE LOT VARIANCES:	0
VARIANCES (ZBA):	16
SITE PLAN APPROVALS:	0
OTHER P&Z REQUESTS:	2



CODE ENFORCEMENT
MONTHLY REPORT
JUNE 2024

COMPLAINTS RECEIVED	171
WEEDY LOT LETTERS	199
PROPERTIES SENT TO MOWER'S LIST	67
PROPERTIES MOWED	36
SIGNS	106
JUNKED VEHICLES/ BOATS	2
CONSTRUCTION W/OUT PERMIT/SETBACKS	31
HEALTH & SANITATION/STAGNANT WATER	9
HOME OCCUPATION	4
SIGHT OBSTRUCTION/SIDEWALKS/RIGHT OF WAY/DRIVEWAYS	0
UNSAFE/UNSECURED BUILDING	5
DOUBLE OCCUPANCY/HOOKED RV	0
ILLEGAL DUMPING	1
NON RESIDENTIAL PARKING/SEMI-TRUCKS	2
NO BUSINESS LICENSE/CUP REQ'D/NO GARAGE SALE PERMITS	8
STORAGE OF VEHICLES/BOATS/TRAILERS	2
DEMOLITION FOR UNSAFE BUILDINGS	0
PARKING LOT MAINTENANCE/POTHoles/LIGHTING/LANDSCAPING	11
IPMC VIOLATIONS	4
P&Z ZONING VIOLATIONS/SUBDIVISION	0
PARKING ON LAWN	28
CASES FILED IN COURT/PENDING APPROVAL WITH ATTORNEY	16
CASES SEEN IN COURT	56
CASES CLOSED	55
CALL-IN'S	117
WALK-IN'S	8
311-COMPLAINTS	29
INTERNAL COMPLAINTS/E-MAILS	17

**Building Permit and Inspections
Activity Report for
The Month of June 2024**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
29	\$7,667,410.00	\$13,395.50	New Dwelling
1	\$1,300,000.00	\$1,554.65	Commercial
6	\$470,000.00	\$6,371.25	Assembly Apartments Warehouse
1	\$6,600.00	\$105.00	Move Out Houses/Move Within
1	\$74,700.00	\$105.00	Move In Houses
3	\$130,900.00	\$315.00	Move in Mobile Homes
6	\$244,970.00	\$1,830.00	Schools
7	\$68,200.00	\$177.80	Swimming Pools
7	\$53,025.00	\$405.00	Sheds
7	\$30,080.00	\$35.00	Signs
			Fence
			Tower
			Gas Tanks Pumps
			Demolition
			Water Well/Recreation Const.
68	\$10,045,885.00	\$24,294.20	Totals

Additions / Remodeling			
16	\$1,201,197.50	\$2,294.50	Residential Buildings
8	\$3,440,673.00	\$15,964.96	Commercial Buildings
2	\$60,000.00	\$60.00	Apartment Buildings
			Assembly Buildings
			School Buildings
1	\$300.00	\$0.00	Awnings/Decks
14	\$66,343.00	\$1,018.75	Carports/Concrete
16	\$71,625.00	\$764.90	Porches/Driveways/Sidewalks
1	\$11,000.00	\$91.40	Garages/Canopies
			Hobby Shops
58	\$4,851,138.50	\$20,194.51	Totals

Total Building Permits	126
Total Building Valuation	\$14,897,023.50
Total Building Permit Fees	\$44,488.71

Prepared By: Rachel Alvarez
Date: 7/1/2024

Page 2
 Monthly Report for June 2024

I. Permits Issued

A. Building	
Number	126
Value	<u>\$14,897,023.50</u>
Permit Fees	<u>\$44,488.71</u>

B. Electrical, T-Pole, & T-Clear	
Number	118
Permit Fees	<u>\$13,275.00</u>

C. Mechanical	
Number	45
Value	<u>\$427,547.00</u>
Permit Fees	<u>\$4,158.50</u>

D. Plumbing, Gas & Sprinkler System	
Number	85
Permit Fees	<u>\$9,482.00</u>

TOTALS

Total Permits Issued	374
Total Valuation	<u>\$15,324,570.50</u>
Total Permit Fees	<u>\$71,404.21</u>

II. Number of Inspections Conducted	<u>533</u>
--	------------

Monthly Report for June 2024**III. Other Fees****A. Business License Application**

Number	24
Permit Fees	<u>\$1,200.00</u>

B. Garage Sale Permits

Number	300
Permit Fees	<u>\$3,145.00</u>

C. Health Cards

Number	0
Permit Fees	<u>\$0.00</u>

D. Builder Registration

Number	18
Permit Fees	<u>\$1,700.00</u>

E. Electrician Registration

Number	0
Permit Fees	<u> </u>

F. Plumbing Registration

Number	0
Permit Fees	<u> </u>

G. Mechanical Registration

Number	0
Permit Fees	<u>\$0.00</u>

H. House Inspections

Number	4
Permit Fees	<u>\$400.00</u>

I. Planning & Zoning Applications

Number	32
Permit Fees	<u>\$7,850.00</u>

MISSION FIRE DEPARTMENT MONTHLY REPORT

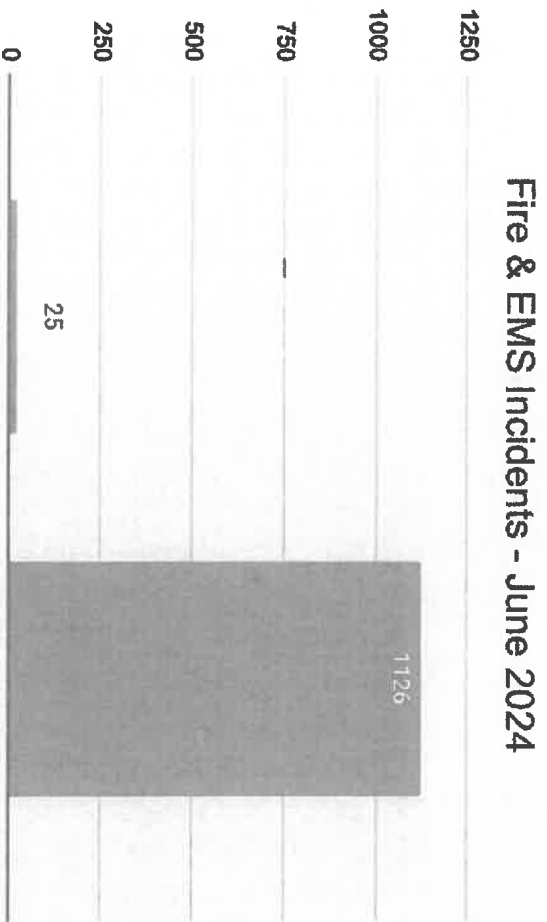
June 2024



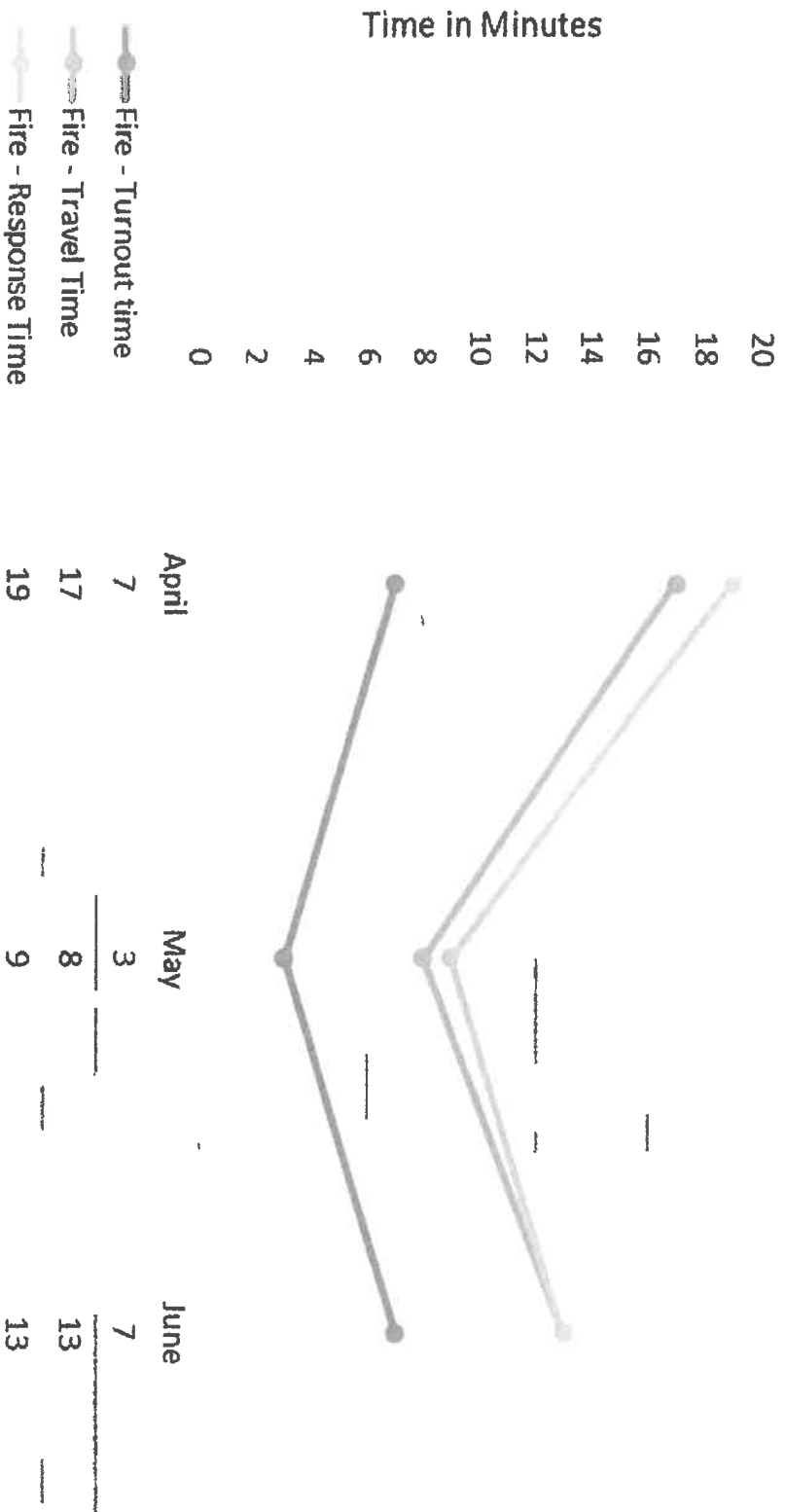
“Dedicated to the Community we Protect... and Serve”

Fire Apparatus Times

25 Fire Incidents
1126 EMS Incidents



Fire Response Time



2020-2021 Incident Type

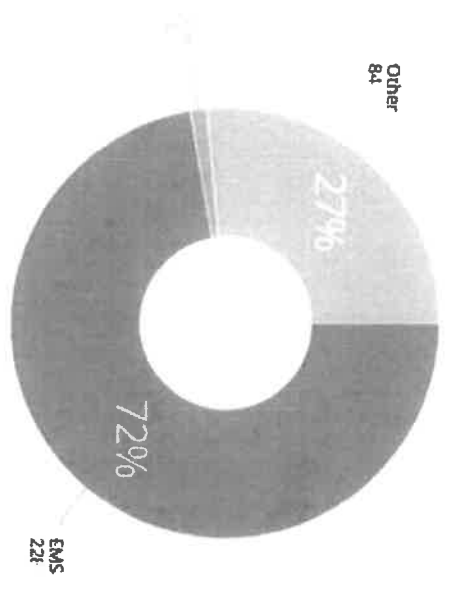
100%

Fire Index - Incident Type Breakdown

The picture comes from the ESO Fire Index. See national performance at <https://www.eso.com/resources/fireindex>

Count of Total Incidents by Occurrence

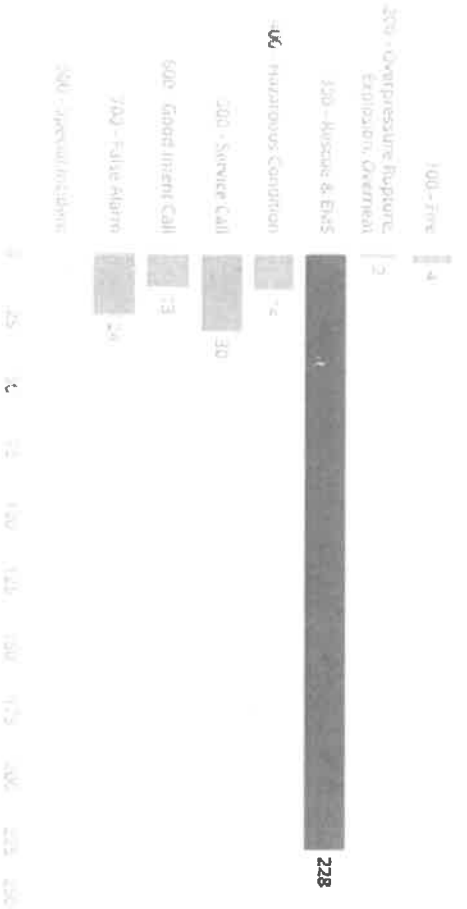
Count of Incidents
316
 Count of Expenses: 316



Aid Given/Received

Aid Given
1
 Aid Received: 315

Count of Incidents by Incident Type



June 2024





Mission Fire Department

Career Development Section

Monthly Report for June 2024

To: Adrian Garcia, Fire Chief
From: Richard A. Cruz, Deputy Chief
Re: Career Development Section Report for June 2024

The training topics for the month were Cardiology A&P for the EMS portion, and Ventilation for the Fire portion. Each topic counts for 2 hours of continuing education hours for the yearly total. The trainings were posted on our online Training software and each personnel completed the trainings on their assigned shift days.

EMS training has been our top priority this month. We have been training around the clock to keep our skills sharp. We have been utilizing our newly purchased training equipment to be able to perform hands-on skills and train.

The CDS hosted several CPR Classes throughout the month. The first was an event called "Vestido Rojo", an event specifically focused on women's heart health. Another class was for the Regional Fire Academy Cadets, which is conducted every time there is a new academy class. The CDS also hosted a class for the Boys & Girls Club staff, so they can be prepared for summer classes. The last class hosted for the month was for Mission Police Department Explorer program.

All three shifts participated in a full-scale training exercise conducted at Mission Regional Medical Center. The training focused on High Rise Operations. Fire crews simulated a fire on the roof of the hospital. Fire crews worked together with hospital staff to coordinate response efforts. Trainings like these help our staff prepare for emergency response efforts in the future.

Texas EMS school came in and hosted their Paramedic Skills Lab. Students in the Paramedic course come together and review and demonstrate the skills they have learned up to this point in the course. It also helps reinforce concepts they are learning in the course as well.

Recently some of our Special Ops personnel attend a small boat repair class. This month, those members gave a class for their respective shifts on how to identify and repair parts of our small boat we have in our fleet.

Some crews had a review of a rescue training scenario that was conducted at the city water plant last month. By doing this, it gives crews a chance to review their response efforts and see what went well and what can be improved.

The CDS coordinated an elevator training. Rio Elevator company came in and gave our crews training on safety features and rescue mode operations for elevator rescue situations. By our crews having this knowledge, it helps us attend to the rescue patient but it also helps us maintain the integrity of the elevator equipment.

The last week of the month, crews were rotated to have the NFPA Physicals done. Each year, each fire personnel has a thorough medical screening performed.

"Train Like Your Life Depends on it...Because It Does!"

Crews at their respective stations also have been doing in-service training as single-engine companies. Training has included: SCBA's, search and rescue, rescue equipment familiarization, ropes and knots, pumping fire apparatus, hose practices, ladders, and other topics.

Training Hours for June 2024 TOTAL: 725

Fire: 476 hours
Classroom/Online: 90 hours
Hands-On/Skills: 386 hours Drone: 0 hours
EMS: 249 hours
Special Ops: 0 hours
Ha.-Mat: 0 hours

Training Hours for Year-to-Date 2023 - TOTAL: 6,353

Fire: 3,619 hours
Classroom/Online: 540 hours
Hands-On/Skills: 3,051 hours Drone: 20 hours
EMS: 1,326 hours
Special Ops: 0 hours
Ha.-Mat: 905 hours

Respectfully,



Richard A. Cruz
Deputy Chief
Career Development Section

"Train Like Your Life Depends on it...Because It Does!"

MISSION FIRE DEPARTMENT

Emergency Ambulance Response Report

June 2024



Dedicated to the Community we Protect... and Serve”

Balance Report for 216 - Mission - June 2024



Undefined	
Charge Adjustments	\$57,795.81
Charges in Period	\$737,960.00
Credits	(\$516,092.13)
Total AR Change for Undefined	\$279,663.68
Mission	
AR Previous Balance for Mission	\$1,642,078.76
Charge Adjustments	\$57,795.81
Charges in Period	\$737,960.00
Credits	(\$516,092.13)
Accounts Receivable Change for Mission - 202406	\$279,663.68
Total Balance Forward for Mission	\$1,921,742.44



Executive Summary for 216 - Mission

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Grand Total
Gross Charges	\$142,800	\$85,885	\$124,960	\$105,322	\$207,260	\$381,113	\$780,712	\$830,968	\$795,756	\$3,454,776
Cash Collections	(\$40,404)	(\$15,034)	(\$37,981)	(\$31,480)	(\$27,963)	(\$8,704)	(\$62,028)	(\$209,331)	(\$198,912)	(\$631,897)
Gross Charge per Trip	\$1,373	\$1,363	\$1,358	\$1,549	\$1,818	\$1,798	\$1,791	\$1,776	\$1,851	\$1,739
Cash/Txp (CPT)	\$388	\$239	\$413	\$463	\$245	\$41	\$142	\$447	\$463	\$318
Payer Mix										
Insurance	11.5%	19.0%	19.6%	16.2%	11.4%	19.3%	19.5%	14.5%	7.7%	14.7%
Medicaid	18.3%	14.3%	14.1%	19.1%	18.4%	6.6%	11.5%	11.8%	4.2%	10.7%
Medicare	40.4%	52.4%	41.3%	58.8%	39.5%	49.5%	51.4%	50.9%	20.2%	42.9%
Private Pay	20.2%	14.3%	21.7%	20.6%	29.8%	23.6%	17.4%	16.5%	4.7%	16.2%
Govt Misc	1.0%	1.6%	0.0%	2.9%	2.6%	1.9%	0.7%	1.1%	0.0%	1.0%
Payer Research	9.6%	0.0%	3.3%	0.0%	0.9%	0.9%	0.2%	6.4%	63.3%	15.6%
Level of Service										
ALS Non-Emergency	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.2%	0.1%
ALS Emergency	76.9%	71.4%	65.2%	77.9%	72.8%	75.5%	74.3%	71.8%	77.9%	74.3%
ALS-2	0.0%	4.8%	4.3%	4.4%	4.4%	1.9%	1.1%	0.6%	0.5%	1.5%
BLS Non-Emergency	0.0%	0.0%	0.0%	0.0%	0.0%	0.5%	0.7%	0.6%	0.9%	0.6%
BLS Emergency	23.1%	23.8%	30.4%	17.6%	22.8%	22.2%	23.9%	26.9%	20.5%	23.7%
SCT A0429	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Facility Base	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Level of Service Volume										
Total Service Volume	104	63	92	68	114	212	436	468	430	1,987
ALS Non-Emergency TXP	0	0	0	0	0	0	0	0	1	1
ALS Emergency TXP	80	45	60	53	83	160	324	336	335	1,476
ALS-2 Emergency TXP	0	3	4	3	5	4	5	3	2	29
BLS Non-Emergency TXP	0	0	0	0	0	1	3	3	4	11
BLS Emergency TXP	24	15	28	12	26	47	104	126	88	470
Sct A0429 TXP	0	0	0	0	0	0	0	0	0	0
Service Others Cnt	0	0	0	0	0	0	0	0	0	0
Facility Base TXP	0	0	0	0	0	0	0	0	0	0
Ground Mileage	506	354	408	410	668	1,165	2,697	2,809	2,601	11,618

07/09/2024 03:38 PM

eso Primary Impression Breakdown

Previous Month v Jun 1, 2024 - Jun 30, 2024 v

Counts	% Rows		% Columns		% All									Total
Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
Abdominal Pain	0.19%	1.51%	2.08%	1.89%	1.13%									6.79%
Abuse/Neglect, suspected				0.19%										0.19%
Acute Pain, not elsewhere classified		0.38%	0.19%											0.57%
Acute Respiratory Distress (Dyspnea)		0.57%	0.38%	0.75%	1.32%									3.02%
Alcohol use	0.19%		0.19%											0.38%
Allergic Reaction	0.19%	0.75%	0.19%	0.19%	0.38%									1.7%
Altered Mental Status	0.38%	0.75%	0.75%	0.19%	0.94%									3.02%
Anxiety reaction/Emot... upset	0.19%	0.57%	1.51%	0.57%	1.32%									4.15%
Back Pain		1.32%	0.38%	1.32%	0.57%									3.58%
Bedridden		0.19%												0.19%
Cardiac arrest		0.19%	0.19%											0.38%
Cardiac arrhythmia/dy..				0.19%										0.19%
Chest Pain / Discomfort		1.32%	0.57%	0.94%	1.32%									4.15%
Chest pain on breathing	0.19%													0.19%
Chest Pain, Other (Non-Cardiac)		0.38%			0.19%									0.57%
Chronic Obstructive Pulmonary Disease (COPD)			0.38%											0.38%
Common Cold		0.19%			0.19%									0.38%
Confusion/De..	0.19%		0.19%											0.38%
Congestive heart failure (CHF)			0.19%											0.19%
Constipation		0.19%			0.38%									0.57%
Convulsions		0.19%		0.38%	0.19%									0.75%
Dehydration		0.57%		0.19%										0.75%
Diabetic Hyperglycemia		0.38%	0.19%	0.94%	0.19%									1.7%
Diabetic Hypoglycemia		0.19%	0.19%	0.19%	0.57%									1.13%
Diarrhea	0.19%		0.19%											0.38%

Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
Dizziness	0.19%	0.19%	0.75%	0.57%	0.38%									2.08%
Electrocution	0.19%													0.19%
Epistaxis					0.19%									0.19%
Extremity Pain	0.19%	1.32%	0.57%	1.13%	0.94%									4.15%
Eye Injury			0.38%											0.38%
Eye Pain	0.19%													0.19%
Fatigue					0.19%									0.19%
Fever				0.38%	0.19%									0.57%
Foreign Body in Nostril		0.19%												0.19%
Generalized Weakness	0.19%	1.89%	1.89%	2.26%	1.89%									8.11%
Headache	0.19%	0.38%		0.38%										0.94%
Heat Exhaustion		0.19%												0.19%
Hemorrhage			0.19%											0.19%
Hypertension		0.38%	0.57%	0.19%	0.38%									1.51%
Hypotension			0.19%	0.19%										0.38%
Injury	1.12%	2.26%	2.26%	3.21%	3.21%									12.08%
Laceration/Abr... (minor surface trauma)		0.38%	0.38%	0.75%	1.13%									2.64%
Medical device failure		0.38%	0.19%		0.19%									0.75%
Mental disorder			0.38%		0.57%									0.94%
Multiple injuries	0.38%	0.19%		0.19%	0.19%									0.94%
Nausea	0.19%	0.57%	0.38%		0.19%									1.32%
No Complaints or Injury/Illness Noted	1.32%	2.45%	2.08%	1.51%	3.02%									10.38%
Obvious Death				0.19%	0.38%									0.57%
Overdose - Other opioids		0.19%												0.19%
Overdose - Unspecified					0.38%									0.38%
Pain (Non-Traumatic)	0.38%	0.57%	0.38%	0.19%	0.75%									2.26%
Palpitations			0.19%											0.19%
Patient assist only					0.19%									0.19%

Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
Pelvic and Perineal Pain			0.38%	0.19%										0.57%
Poisoning / Drug Ingestion			0.19%	0.19%										0.38%
Respiratory disorder		0.19%	0.19%	0.19%										0.57%
Seizures with status epilepticus		0.38%	0.19%	0.75%	0.57%									1.89%
Sepsis/Septice			0.19%											0.19%
ST elevation myocardial infarction (STEMI)		0.19%	0.19%											0.38%
Stroke			0.38%	0.94%	0.19%									1.51%
Suffocation or Asphyxia				0.19%										0.19%
Suicidal Ideation		0.38%	0.19%	0.19%										0.75%
Suicide attempt					0.19%									0.19%
Syncope / Fainting	0.19%	0.75%	0.38%	0.57%	1.13%									3.02%
Unconscious	0.19%			0.19%	0.38%									0.75%
Vaginal Hemorrhage				0.19%	0.38%									0.57%
Vomiting		0.57%	0.19%		0.38%									1.13%
Total	6.6%	23.58%	20.94%	22.64%	26.23%									100%

Previous Month v Jun 1, 2024 - Jun 30, 2024 v

77%

TRANSPORTS
Percentage of Patient Encounters

17%

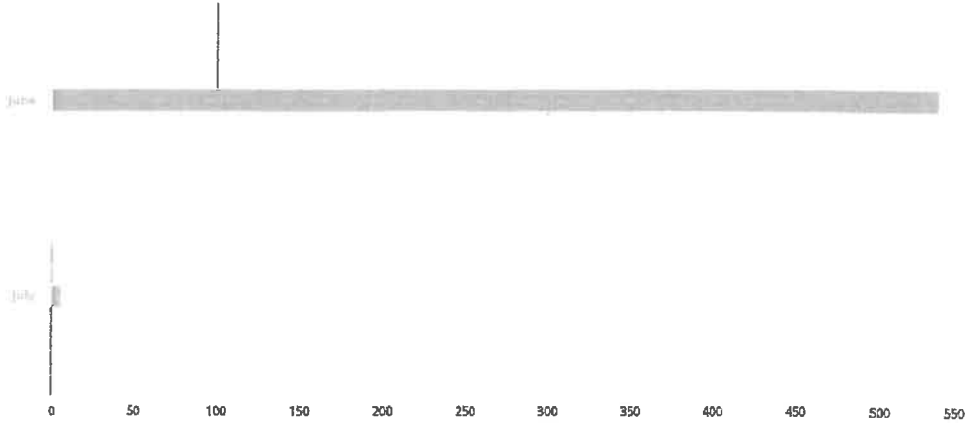
NON TRANSPORTS
Percentage of Patient Encounters

3%

OTHER DISPOSITIONS
Percentage of Patient Encounters

540

RECORDS
In Selected Time Slice



30

DAYS
In Selected Time Slice

Counts % Rows % Columns % All

Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
June	37	127	111	123	136									534
July					6									6
Total	37	127	111	123	142									540

↑ eso **TRANSPORTS** Transports By Destination Name (Bar)

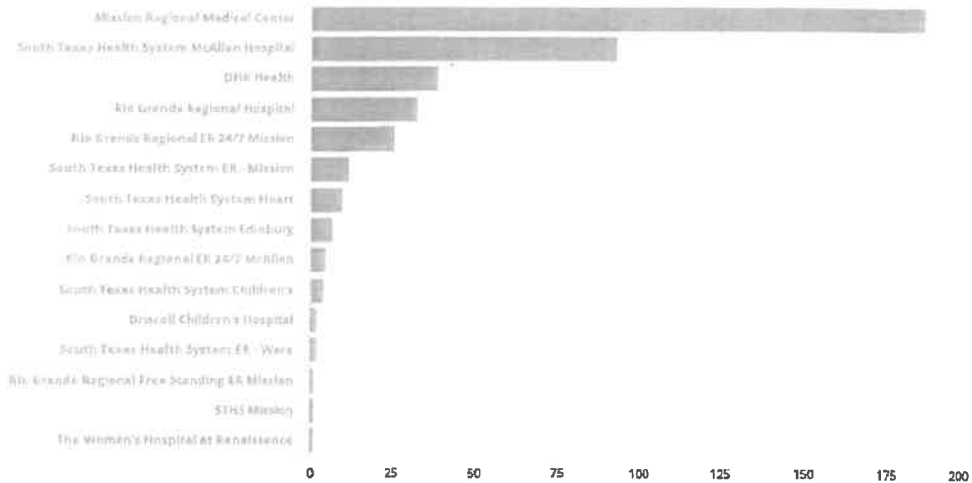
Previous Month ▾ Jun 1, 2024 - Jun 30, 2024 ▾

422

RECORDS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Counts	% Rows	% Columns	All											
Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
DHR Health	0.71%	1.66%	3.32%	1.66%	1.9%									9.24%
Driscoll Children's Hospital	0.24%			0.24%										0.47%
Mission Regional Medical Center	1.42%	11.85%	9.72%	9.48%	11.61%									44.08%
Rio Grande Regional ER 24/7 McAllen		0.24%	0.24%	0.24%	0.47%									1.18%
Rio Grande Regional ER 24/7 Mission	0.47%	2.13%	1.42%	1.18%	0.95%									6.16%
Rio Grande Regional Free Standing ER Mission					0.24%									0.24%
Rio Grande Regional Hospital	0.24%	2.84%	0.95%	2.13%	1.66%									7.82%
STHS Mission			0.24%											0.24%
South Texas Health System Children's		0.24%	0.24%	0.47%										0.95%
South Texas Health System ER - Mission		0.47%		0.95%	1.42%									2.84%
South Texas Health System ER - Ware		0.24%		0.24%										0.47%
South Texas Health System Edinburg		0.47%	0.71%	0.47%										1.66%
South Texas Health System Heart	0.24%	0.47%	0.47%	0.95%	0.24%									2.37%
South Texas Health System McAllen Hospital	1.9%	3.79%	5.45%	5.45%	5.45%									22.04%
The Women's Hospital at Renaissance				0.24%										0.24%
Total	5.21%	24.41%	22.75%	23.7%	23.93%									100%

Previous Month ▾ Jun 1, 2024 - Jun 30, 2024 ▾

07:17

MM:SS
Average Response Time

60%

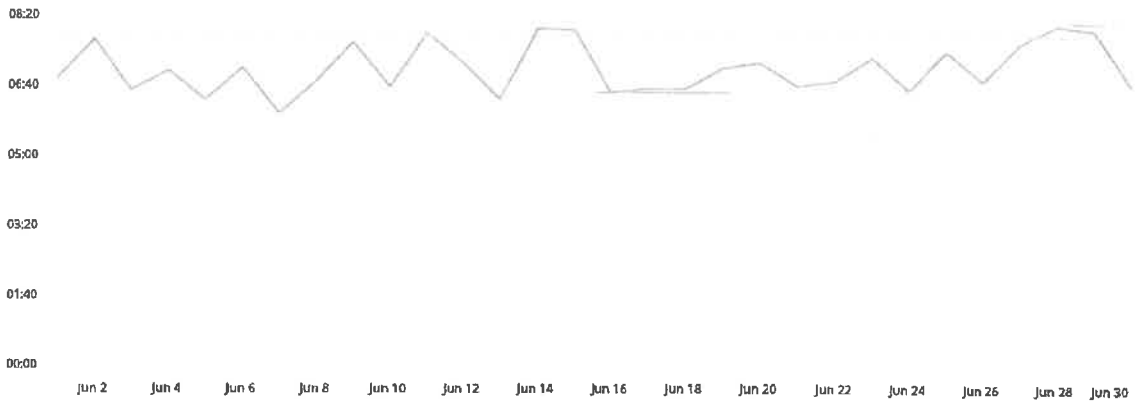
OF RESPONSES
Response Time < 08:00

30

DAYS
In Selected Time Slice

414

UNIT RESPONSES
In Selected Time Slice



Counts	% Rows	% Columns	All											
Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
00:00 - 04:59	0.24%	4.59%	2.66%	3.14%	2.9%									13.53%
05:00 - 07:59	2.66%	10.63%	11.11%	10.63%	11.11%									46.14%
08:00 - 08:59	0.72%	3.62%	2.42%	4.11%	2.42%									13.29%
09:00 - 09:59	0.48%	1.21%	2.42%	4.35%	2.66%									11.11%
10:00 - 11:59	0.72%	2.66%	1.69%	1.21%	2.42%									8.7%
12:00 - 14:59	0.48%	1.21%	1.21%	0.48%	1.21%									4.59%
15:00 - 16:59		0.24%	0.24%	0.24%	0.24%									0.97%
17:00 - 17:59					0.24%									0.24%
18:00 - 19:59			0.48%		0.24%									0.72%
20:00 - 29:59		0.24%	0.24%		0.24%									0.72%
30:00 - 59:59														
Total	5.31%	24.4%	22.46%	24.15%	23.67%									100%
Exceptions														0.24%



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Jo Anne Longoria, Community Development Director
AGENDA ITEM: Public Hearing and Approval of Proposed Substantial Amendment for Five-Year Consolidated Plan and Strategy 2023-27 – Longoria

NATURE OF REQUEST:

The U.S. Department of Housing and Urban Development (HUD) requires local jurisdictions to prepare and submit a Five-Year Consolidated Plan and Strategy (CPS) and Annual Action Plan (AAP) in order to receive federal funds through the Community Development Block Grant Program (CDBG). The development of the CPS sets goals, objectives and outcomes, identifies the needs and priorities of the community, involved an extensive needs assessment and community outreach process. The AAP describes the activities that will be undertaken with CDBG funds in furtherance of the objectives set forth in the CPS 2023-2027.

The DRAFT Proposed Substantial Amendment for CPS 2023-27 was available on June 7, 2024 at the Community Development Office and the City's official website. On June 25, 2024 the Citizen's Advisory Committee (CAC) held a public hearing and recommended approval of the proposed Substantial Amendment for the CPS 2023-27 to address a change in its strategic direction to impact more residents by allocating funds to infrastructure improvements opposed to direct assistance to homeowners, change the priority for improving public infrastructure from low to high and increase goals for beneficiaries from 0 to 5000 people and keep the priority for rehabilitation of housing stock as high and decrease goals from 30 to 10 households due to re-allocation of funds. The proposed substantial amendment will allow for the CPS 2023-27 to revise priorities to include infrastructure improvements, such as drainage, sanitary and storm sewer, and parks, recreational facilities and revise goals for beneficiaries of funded projects.

The thirty-day comment period commenced on June 7, 2024 and ended on July 10, 2024; The following comments were received: A resident voiced the need for providing support services and housing assistance to homeless individuals. Received written comments on the importance to continue funding the Housing Assistance Program which improves the living conditions primarily for elderly and disabled individuals who lack the resources to maintain their homes. CAC members stressed the continued need for housing as there are several applicants that went through the eligibility process and are waiting to be assisted. They also expressed the need for infrastructure improvements, such as streets, drainage, sanitary and storm sewer, and parks, recreational facilities throughout the city.

BUGETED: Yes / No / N/A FUND: CDBG ACCT. #: _____

BUDGET: \$ _____ EST. COST: \$ _____ CURRENT BUDGET BALANCE: \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Public Hearing Item; Approval after closing Public Hearing

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval MRP

RECORD OF VOTE: APPROVED: _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**NOTICE OF PUBLIC HEARING
PROPOSED SUBSTANTIAL AMENDMENT TO
FIVE YEAR CONSOLIDATED PLAN AND STRATEGY 2023-2027**

Date of Publication: 6/07/2024

The City of Mission is a designated entitlement community by the U.S. Department of Housing and Urban Development (HUD) and recipient of Community Development Block Grant Program. The City of Mission is initiating a public hearing and comment period on a proposed substantial amendment to its Five-Year Consolidated Plan and Strategy (CPS) 2023-2027 which will impact the funding for fiscal year 2024 through 2027. In accordance with 24 CFR 91.105 of the federal regulations relative to citizen participation plan requirements for CPD programs, substantial amendments are considered if there is 1) a change in one or more of the priorities presented on the Priority Table or a change in the use of CDBG funding from one activity to another of \$50,000 or more; 2) creation or deletion of an activity not previously mentioned in the Consolidated Plan (CPS) or Annual Action Plan (AAP); 3) change in the purpose, scope, location, or beneficiaries of an activity; 4) reduction of more than 25% of the proposed beneficiaries when the proposed number of beneficiaries is greater than 10.

The City of Mission is proposing a Substantial Amendment to the Five-Year Consolidated Plan and Strategy 2023-2027 impacting project funding for Annual Action Plans 2024-2027 to address a change in its strategic direction to impact more residents by allocating funds to infrastructure improvements, such as, streets, water, sewer, drainage, parks, etc. opposed to direct assistance to homeowners.

For the Consolidated Plan period, this represents the re-allocation of \$2,477,656 in CDBG funding from Housing Rehabilitation to Public Infrastructure Improvements and changes to priorities and goals as follows:

EXISTING PRIORITY/LEVEL

PROVIDE DECENT SAFE AFFORDABLE HOUSING/HIGH

Rehabilitation of existing stock/Housing units/30/Households

Rehabilitation Administration/Other/5

PROPOSED PRIORITY/LEVEL

PROVIDE DECENT SAFE AFFORDABLE HOUSING/HIGH

Rehabilitation of existing stock/Housing units/10/Households

Rehabilitation Administration/Other/1

PROVIDE NEIGHBORHOOD REVITALIZATION EFFORTS/LOW

Improving Public Infrastructure/*Infrastructure/0/People

PROVIDE NEIGHBORHOOD REVITALIZATION EFFORTS/HIGH

Improving Public Infrastructure/*Infrastructure/5,000/People

*Infrastructure: Streets, Parks, Recreational Facilities; Solid Waste/Disposal; Flood Drainage; Water/Sewer; Sidewalks, etc.

The City of Mission is soliciting comments on the Substantial Amendment to the Five-Year CPS 2023-2027 during a thirty-day comment period from Friday, June 7, 2024 through Wednesday, July 10, 2024. Any individual, group, or agency wishing to comment on the proposed Substantial Amendment may submit written comments to the address listed or by email to City Hall Council Chambers cdgdept@missiontexas.us. A public hearing will be on

Tuesday, June 25, 2024

Mission Resource Center

115 S Mayberry St

5:30 P.M.

Additionally, as required by HUD, the City of Mission is holding a second Public Hearing on

Monday, July 22, 2024

City Hall Council Chambers

1201 E 8th Street

4:30 P.M.

All comments received by July 22, 2024 will be reviewed and considered by the City of Mission prior to City Council approval of the Substantial Amendment to the Five-Year CPS 2023-2027.

A summary of the substantial amendment is available for review at the Community Development Office, 1301 E. 8th St. Suite 103 Mission, Texas 78572 from 8:00 am to 5:00 pm or on the city's website www.missiontexas.us.

Accommodations for persons with disabilities/handicapped, non-English speaking, or limited English proficiency (LEP) who may require interpreters shall be provided upon request by calling (956) 580-8670 at least three days in advance of meeting. Persons who are deaf, hard-of-hearing, deaf-blind or speech-disabled may use Relay Texas at 1-800-735-2989, a text telephone (TTY) user or 711 (VOICE).

A copy of this document will be available in English and Spanish on the city's website, as shown above.

Una copia de este documento estará disponible en inglés y en español en el sitio web de la Ciudad, indicado arriba.



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 22, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Rezoning: Being a 2.50 gross acre tract of land, more or less, out of Lot 43, Bell-Woods CO.'s Subdivision "C", (AO-1) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Raymundo Platas, and Adoption of Ordinance#____ - De Luna

NATURE OF REQUEST:

On July 17, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 640' North of W. Mile 2 Road and the East side of N. Trospen Road. There was public opposition during the P&Z meeting the concerns voiced were in regards to increased traffic congestion, vandalism, and illegal dumping. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A 2.50 GROSS ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 43, BELL-WOODS CO.’S SUBDIVISION “C”, (AO-I) AGRICULTURAL OPEN INTERIM TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of July 17, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 22, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Being a 2.50 gross acre tract of land, more or less, out of Lot 43, Bell-Woods CO.’s Subdivision “C”	AO-I	R-2

READ, CONSIDERED AND PASSED, this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ESCOBAR / RIOS
ELEMENTARY SCHOOL

42

14 13 12 11 10 9

THOMPSON RD. 8

1 2 3 4 5 6 7

GILBERTO GUTIERREZ

1 OJEDA

2 SUBD.

43

**SITE
LOCATION**

29-4

11 10 9 8 7 6 5 4 3 2 1

TROSPER FAIR HTS.

RAMIREZ ST.

20

12 13 14 15 16 17 18 19 20 21

UNITED
IRRIG. DIST.

W. 2 MILE RD.

GODINA

44

1

39

35

36

37

COUNTRY
BREEZE
RV PARK

BENTLEY ACRES

1A

1

3



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

SITE LOCATION MAP

Item 8.

ITEM# 1.1

REZONING: Being a 2.50 gross acre tract of land,
more or less, out of Lot 43,
Bell-Woods CO.'s Subdivision "C"
AO-I to R-2
Raymundo Platas

REVIEW DATA

The subject site is located approximately 640' North of W. Mile 2 Road on the East side of N. Trospen Road. – see vicinity map.

SURROUNDING ZONES:	N:	AO-I	- Agricultural Open Interim
	E:	AO-I	- Agricultural Open Interim
	W:	C-1	- Office Building Commercial
	S:	AO-I	- Agricultural Open Interim

EXISTING LAND USES:	N:	House
	E:	Vacant
	W:	Vacant
	S:	Vacant
	Site:	Vacant

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map. However, it complies with the fairly new existing land uses. Staff notes that the Future Land Use Map can be amended to reflect the proposed zone. The City Council has approved other rezoning's for Duplex-Fourplex just approximately 500' north of this site and off of Compton Road. Staff mailed 15 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.

ESCOBAR / RIOS
ELEMENTARY SCHOOL

42

14 13 12 11 10 9

THOMPSON RD. 8

1 2 3 4 5 6 7

GILBERTO GUTIERREZ

1 OJEDA

2 SUBD.

43

**SITE
LOCATION**

29-4

11 10 9 8 7 6 5 4 3 2 1

TROSPER FAIR HTS.

RAMIREZ ST.

12 13 14 15 16 17 18 19 20 21

UNITED
IRRIG. DIST.

1
GODINA 44

1

39

35

36

37

COMPTON RD.

COUNTRY
BREEZE
RV PARK

W. 2 MILE RD.

BENTLEY ACRES

1A

1

2A

3



CITY OF MISSION
HIDALGO COUNTY, TEXAS

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SITE LOCATION MAP

Item 8.

No.



ESCOBAR / RIOS
ELEMENTARY SCHOOL

42

14 13 12 11 10 9

THOMPSON RD. 8

1 2 3 4 5 6 7

GILBERTO GUTIERREZ

1 OJEDA

2 SUBD.

43

SITE
LOCATION

TROSPER RD.

TROSPER FAIR HTS.

RAMIREZ ST.

11 10 9 8 7 6 5 4 3 2 1
12 13 14 15 16 17 18 19 20 21

UNITED
IRRIG. DIST.

W. 2 MILE RD.

GODINA

44

1

39

35

36

37

COUNTRY
BREEZE
RV PARK

COMPTON RD.

BENTLEY ACRES

1A

1

3

2A



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

200' RADIUS MAILOUT MAP

Item 8.

No.

SALINAS ENGINEERING & ASSOCIATES
CONSULTING ENGINEERS & SURVEYORS
 2221 DAFFODIL AVE. - MCALLEN, TEXAS 78501
 (956) 682-9081 (956) 686-1489 (FAX)
 dsalinas@salinasengineering.com
 TBPLS 12100 PARK 35 CIRCLE BLDG. A, SUITE 156, MC-230, AUSTIN, TEXAS 78753 (512) 399-5283

LEGEND
 FOUND 1/2" IRON ROD
 SET 1/2" IRON ROD WITH YELLOW CAP MARKED "SEA 5782"
 SET NAIL
 P.O.C. POINT OF COMMENCEMENT
 P.O.B. POINT OF BEGINNING
 H.C.S.R. HIDALGO COUNTY OFFICIAL RECORDS
 H.C.M.R. HIDALGO COUNTY MAP RECORDS

ADDOINER: PEDRO PADRON SANCHEZ
 PROPERTY I.D. NO.: 518929
 WEST ADDN. TO SHARYLAND
 S106-24-14636-24-ED05 LOTS 29-4
 0.87 ACRES
 DEATH CERTIFICATE
 DOCUMENT NO. 142-13-158131, H.C.D.R.
 (WARRANTY DEED)
 VOL. 3409, PG. 351, H.C.D.R.

ADDOINER: EDUARDO & MARIA G. SANCHEZ
 PROPERTY I.D. NO.: 302540
 BELL WOODS CO.'S SUBDIVISION "C"
 EXC. 1106-24-ED05 LOTS 43
 2.87 ACRES
 WARRANTY DEED
 DOCUMENT NO. UNDETERMINED

ADDOINER: REDLINE DEVELOPMENT LLC
 PROPERTY I.D. NO.: 317251
 WEST ADDN. TO SHARYLAND
 EXC. 5330-14636-24 LOTS 29-4
 0.87 ACRES
 GENERAL WARRANTY DEED
 DOCUMENT NO. 3445910, H.C.D.R.

ADDOINER: HUMBERTO & FERNANDO JIMENEZ
 PROPERTY I.D. NO.: 23519
 BELL WOODS CO.'S SUBDIVISION "C"
 EXC. 1106-24-ED05 LOTS 38
 55-ACRES OF LOT 38
 DEED WITHOUT WARRANTY
 DOCUMENT NO. 3095921, H.C.D.R.



NOT A PART OF THIS SURVEY
 37,814.40 SQ. FT.
 0.87 ACRES

TRACT-1
 2.60 GROSS ACRES
 - 0.73 B.U. ACRES
 - 2.47 NET ACRES

ADDOINER: PEDRO PADRON SANCHEZ
 PROPERTY I.D. NO.: 518929
 WEST ADDN. TO SHARYLAND
 S106-24-14636-24-ED05 LOTS 29-4
 0.87 ACRES
 DEATH CERTIFICATE
 DOCUMENT NO. 142-13-158131, H.C.D.R.
 (WARRANTY DEED)
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 2.87 ACRES
 WARRANTY DEED
 DOCUMENT NO. UNDETERMINED

ADDOINER: HUMBERTO & FERNANDO JIMENEZ
 PROPERTY I.D. NO.: 23519
 BELL WOODS CO.'S SUBDIVISION "C"
 EXC. 1106-24-ED05 LOTS 38
 55-ACRES OF LOT 38
 DEED WITHOUT WARRANTY
 DOCUMENT NO. 3095921, H.C.D.R.

ADDOINER: REDLINE DEVELOPMENT LLC
 PROPERTY I.D. NO.: 317251
 WEST ADDN. TO SHARYLAND
 EXC. 5330-14636-24 LOTS 29-4
 0.87 ACRES
 GENERAL WARRANTY DEED
 DOCUMENT NO. 3445910, H.C.D.R.

ADDOINER: HUMBERTO & FERNANDO JIMENEZ
 PROPERTY I.D. NO.: 23519
 BELL WOODS CO.'S SUBDIVISION "C"
 EXC. 1106-24-ED05 LOTS 38
 55-ACRES OF LOT 38
 DEED WITHOUT WARRANTY
 DOCUMENT NO. 3095921, H.C.D.R.

GENERAL PLAT NOTES:

1. Bearing Basis: Bell-Woods Co.'s Subdivision "C", An Addition to the City of Mission, Hidalgo County, Texas.
2. This survey was prepared without the benefit of a title policy. The research of any easements is not within the scope of this boundary/improvement survey. Any easement shown herein were taken from the plat of record. This survey is for the exclusive use of the client named herein and may not be copied or transferred to another party without the express written consent of the surveyor.
3. There are no discrepancies, conflicts, excesses or shortages in area, encroachments or any overlapping improvements, visible or apparent easements except as shown or noted herein.
4. The surveyor has made no attempt to locate or define wetlands, hazardous waste areas, habitats, or other natural resources. The surveyor is not responsible for the accuracy of any data or information that is not shown herein. Nor does this survey make any representations of being an environmental assessment of the tract of land shown herein.
5. The surveyor has made no attempt to locate or define archeological sites, historical sites, or undocumented cemeteries on the tract of land shown herein. Nor does this survey make any representations of being an archeological or historical survey of the tract of land shown herein.
6. The surveyor has made no attempt to locate or define other wells on the tract of land shown herein. Nor has the surveyor made any attempt to research some with the Railroad Commission of Texas or any other State agency. Nor has the surveyor investigated any mineral or royalty interests in the tract of land shown herein.
7. This is a standard survey and does not include a subsurface utility or topographic investigation.
8. If this is a standard survey and does not include a subsurface utility or topographic investigation, and Section 603.19 of the "The Professional Land Surveying Practices Act" enacted under Article 5282c, Vernon's Texas Civil Statutes.

BEARING BASIS: BELL-WOODS CO.'S SUBDIVISION "C", AN ADDITION TO THE CITY OF MISSION, TEXAS.

SEE METES AND BOUNDS DESCRIPTION
 OF AN ADDITION TO THE CITY OF MISSION
 HIGHLD. CO. CO.

Lot 43, Block 5, of the MAP **Records of**
Hidalgo County, Texas. I further certify that this property lies in Zone C, as per FIRM (Flood
Insurance Rate Map) dated NOV. 16, 1982 Community Panel No. 4803334

DRN. BY **DATE**
 A.E. **MAY 06, 2024**

JOB NO.
 SP-24-26115A

REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5782

DAVID OMAR SALINAS
 LICENSE NO. 5782
 PROFESSIONAL LAND SURVEYOR

METES AND BOUNDS DESCRIPTION

BEING A 2.50 GROSS ACRE TRACT OF LAND, MORE OR LESS, OUT OF

THIS IS TO CERTIFY THAT I HAVE, THIS DATE, MADE A CAREFUL AND ACCURATE STANDARD LAND SURVEY ON THE GROUND

OF PROPERTY WHICH IS LOCATED AT 3406 N. TROSPER ROAD IN MISSION, TEXAS,

DESCRIBED AS FOLLOWS: BEING A 2.50 GROSS ACRE TRACT OF LAND, MORE OR LESS, OUT OF

Lot 43, Block 5, of the MAP, Records of Hidalgo County, Texas. I further certify that this property lies in Zone C, as per FIRM (Flood Insurance Rate Map) dated NOV. 16, 1982 Community Panel No. 4803334.

DRN. BY A.E. DATE MAY 06, 2024

JOB NO. SP-24-26115A

REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5782

DAVID OMAR SALINAS LICENSE NO. 5782 PROFESSIONAL LAND SURVEYOR

B2225-00-00C-0037-20 (123518)
 SALINAS-VALDEZ DINA
 3608 COMPTON DR
 MISSION TX 78573

B2225-00-00C-0038-00 (123519)
 JIMENEZ HUMBERTO & FERNANDO
 3112 HAWK AVE
 MCALLEN TX 78504

B2225-00-00C-0038-10 (123520)
 JACOBSON STANLEY
 1505 DOHERTY AVE
 MISSION TX 78572

B2225-00-00C-0043-05 (123529)
 GONZALEZ JOSE LUIS
 717 TIERRA LINDA CIR E
 MISSION TX 78572

B2225-00-00C-0043-09 (502540)
 SANCHEZ EDUARDO & MARIA G
 3406 N TROSPER RD
 MISSION TX 78573

O2000-00-000-0001-00 (513179)
 OJEDA RAFAEL
 3418 N TROSPER RD
 MISSION TX 78573

O2000-00-000-0002-00 (513180)
 TOBIAS FERNANDO GABRIEL & LAURA
 513 RAMIREZ LN
 MISSION TX 78573

W0100-00-029-0004-03 (317251)
 REDLINE DEVELOPMENT LLC
 1618 E GRIFFIN PKWY
 MISSION TX 78572

W0100-00-029-0004-06 (518929)
 SANCHEZ PEDRO PADRON
 3413 N TROSPER RD
 MISSION TX 78573

G4520-00-000-0001-00 (674224)
 NINO RAMIRO & SANDRA A
 3300 N TROSPER RD
 MISSION TX 78573

B2225-00-00C-0044-40 (815404)
 NINO RAMIRO & SANDRA A
 3300 N TROSPER RD
 MISSION TX 78573

T8025-00-000-0001-00 (1470669)
 BELANI CONSTRUCTION LLC
 2712 CHESTERFIELD AVE
 EDINBURG TX 78539

T8025-00-000-0002-00 (1470670)
 BELANI CONSTRUCTION LLC
 2712 CHESTERFIELD AVE
 EDINBURG TX 78539

T8025-00-000-0003-00 (1470671)
 EXCLUSIVE PLATINUM HOME BUILDERS LL
 1611 STONEGATE DR
 MISSION TX 78574

T8025-00-000-0000-00 (1470668)
 HORIZON SKY DEVELOPMENT LLC
 1712 E GRIFFIN PARKWAY
 MISSION TX 78572-3104



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 22, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Rezoning: Being a 5.39 gross acre tract of land, more or less, consisting of all of the South 342.50' out of Lot 38, Bell-Woods CO's Subdivision "C", (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Raymundo Platas, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On July 17, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 640' North of W. Mile 2 Road and the west side of N. Compton Road. There was public opposition during the P&Z meeting the concerns voiced were in regards to increased traffic congestion, vandalism, and illegal dumping. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A 5.39 GROSS ACRE TRACT OF LAND, MORE OR LESS, CONSISTING OF ALL OF THE SOUTH 342.50' OUT OF LOT 38, BELL-WOODS CO.'S SUBDIVISION "C", (AO-I) AGRICULTRUAL OPEN INTERIM TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of July 17, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 22, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Being a 5.39 gross acre tract of land, more or less, consisting of all of the South 342.50' out of Lot 38, Bell-Woods CO.'s Subdivision "C"	AO-I	R-2

READ, CONSIDERED AND PASSED, this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

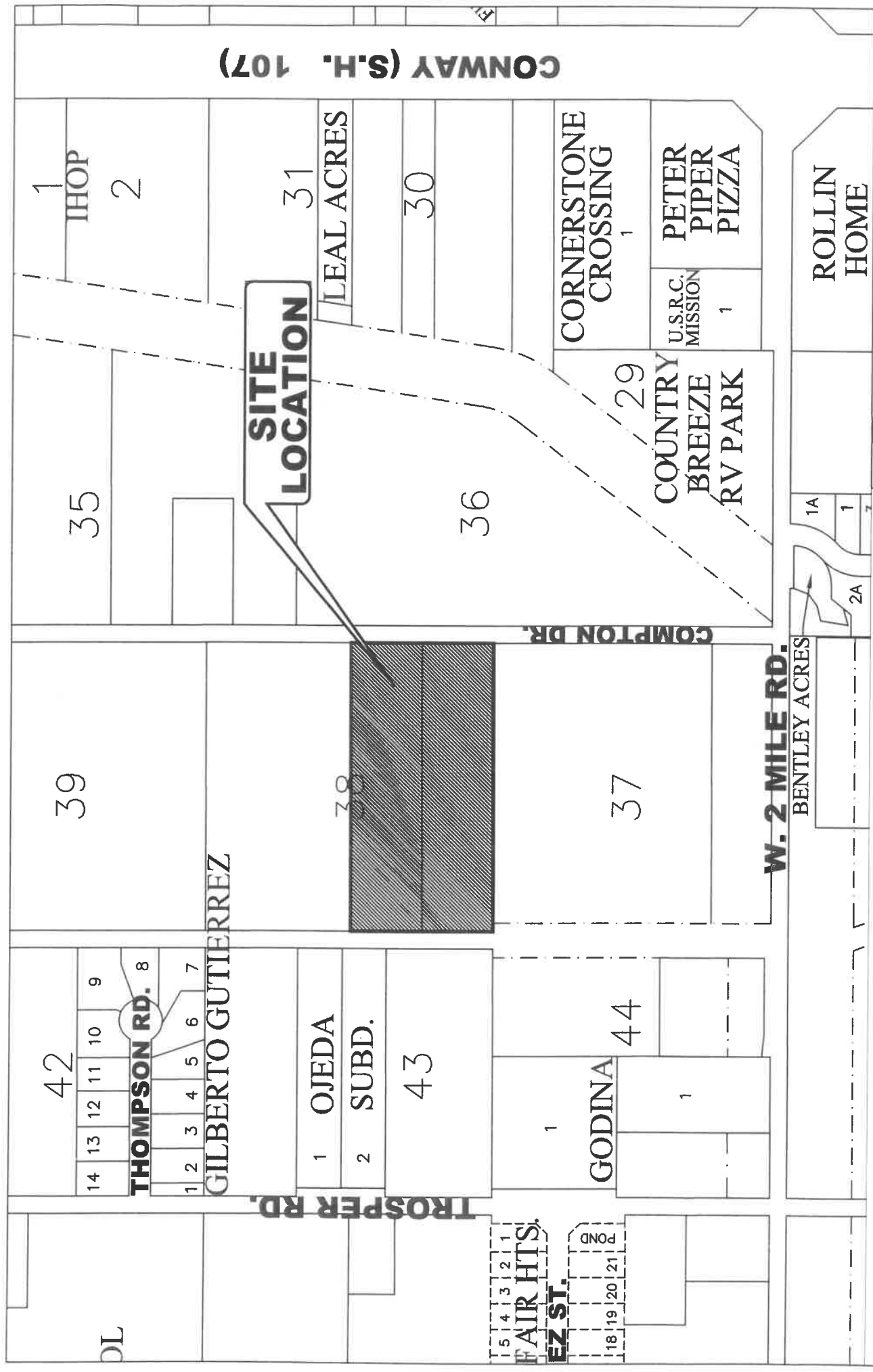
ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

SITE LOCATION MAP



CONWAY (S.H. 107)

SITE LOCATION

W. 2 MILE RD.

THOMPSON RD. 8

GILBERTO GUTIERREZ

COMPTON DR.

FAIR HTS.

EZ ST.

1 IHOP

2

31

LEAL ACRES

30

CORNERSTONE CROSSING 1

PETER PIPER PIZZA

U.S.R.C. MISSION 1

COUNTRY BREEZE RV PARK 29

ROLLIN HOME

39

38

37

43

44

42

14 13 12 11 10 9

1 2 3 4 5 6 7

1 OJEDA
2 SUBD.

1

GODINA

1

BENTLEY ACRES

1A

1

2A

DL

ITEM# 1.2

REZONING:

Being a 5.39 gross acre tract of land,
more or less, consisting of all of the
South 342.50' out of Lot 38,
Bell-Woods CO.'s Subdivision "C"
AO-I to R-2
Raymundo Platas

REVIEW DATA

The subject site is located approximately 640' North of W. Mile 2 Road on the West side of N. Compton Road. – see vicinity map.

SURROUNDING ZONES:

N:	AO-I	- Agricultural Open Interim
E:	AO-I	- Agricultural Open Interim
W:	AO-I	- Agricultural Open Interim
S:	AO-I	- Agricultural Open Interim

EXISTING LAND USES:

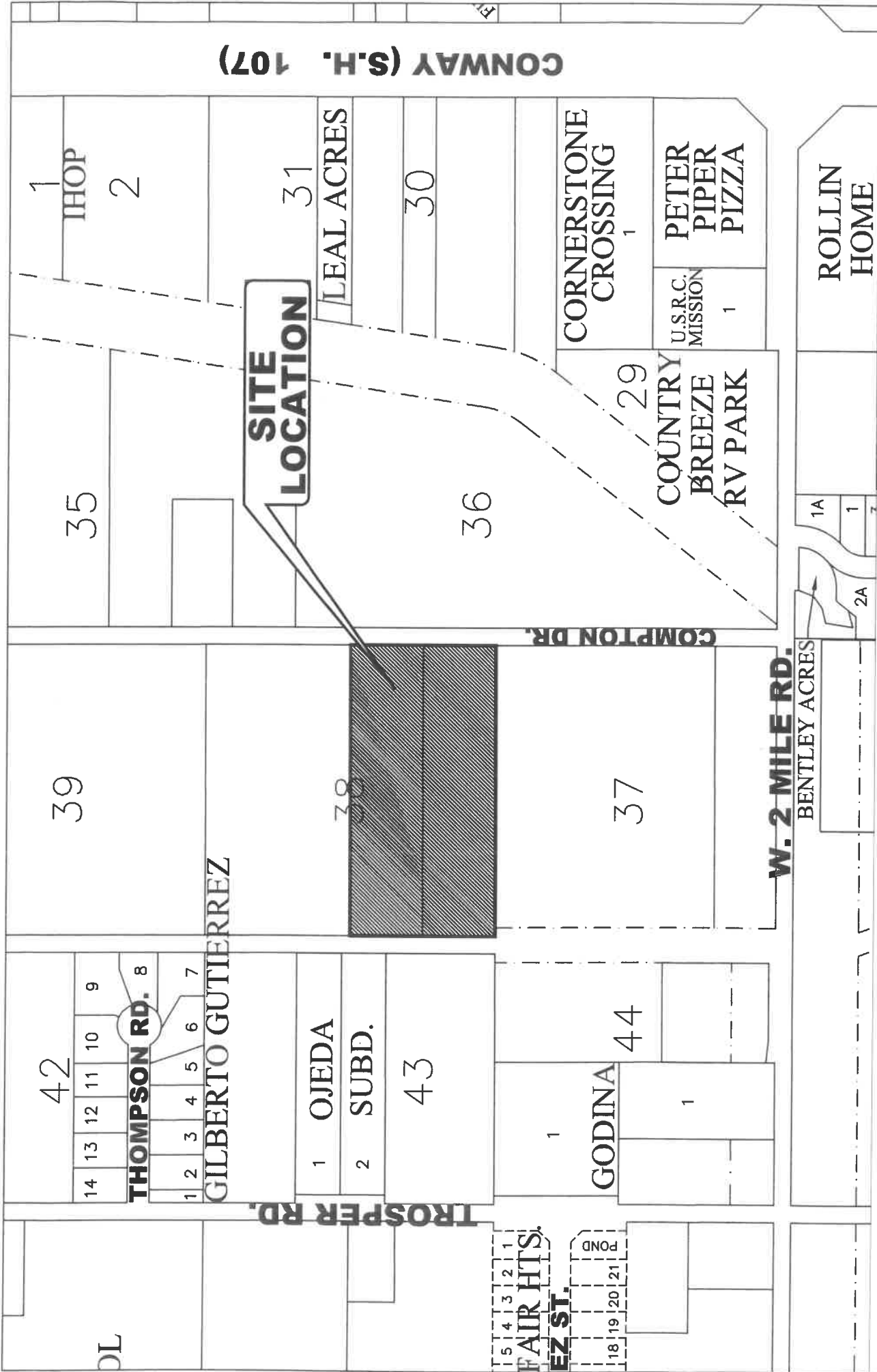
N:	Vacant
E:	Vacant
W:	Vacant
S:	Vacant
Site:	Vacant

FLUM:

Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map. However, it complies with the fairly new existing land uses. Staff notes that the Future Land Use Map can be amended to reflect the proposed zone. The City Council has approved other rezoning's for Duplex-Fourplex in this area and off of Troser Road. Staff mailed 10 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.



SITE LOCATION

Item 9.

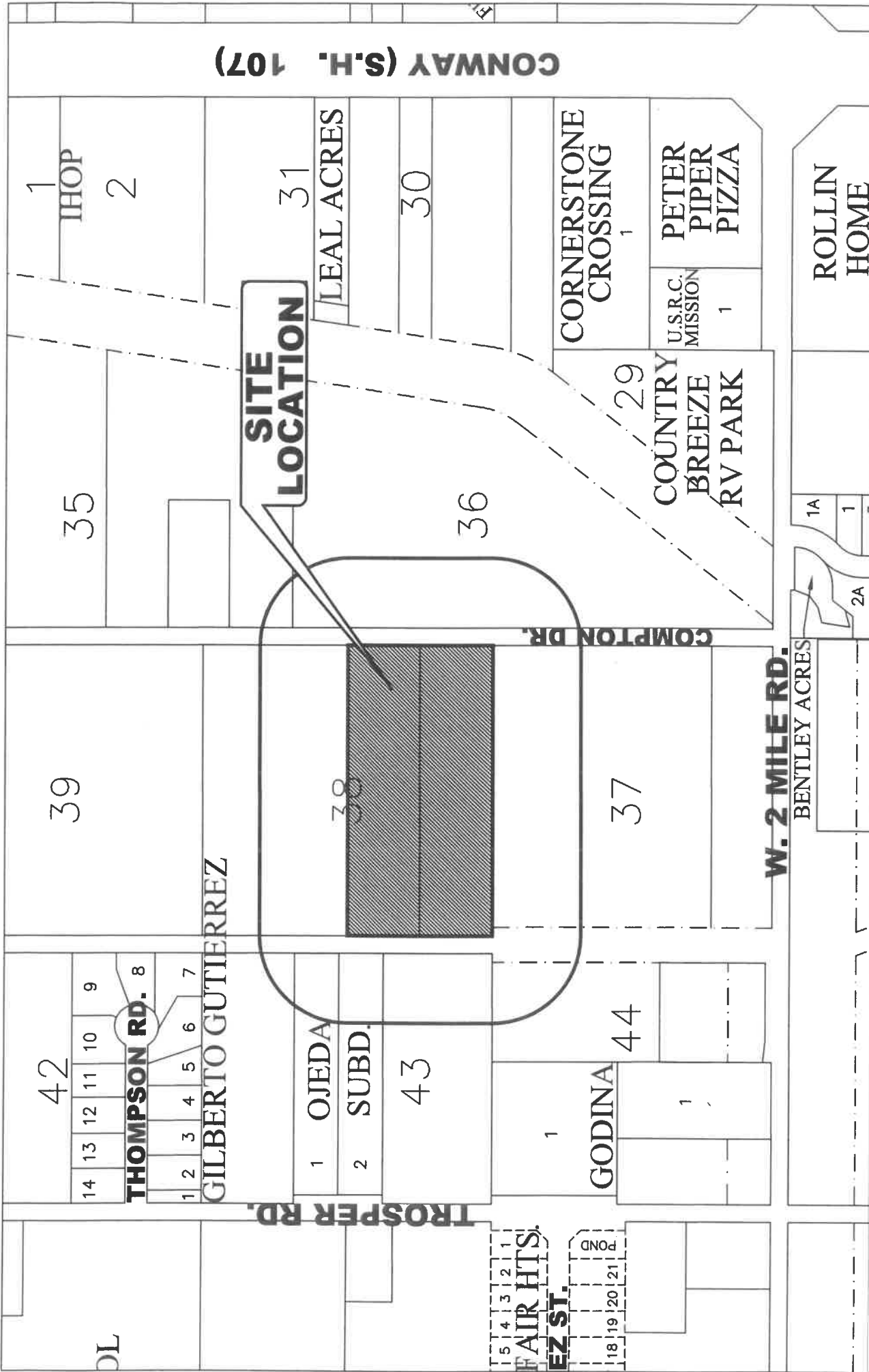
No.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

SITE LOCATION MAP





CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 360-8672
 FAX: (956) 360-8680

200' RADIUS MAILOUT MAP

Item 9.

No.

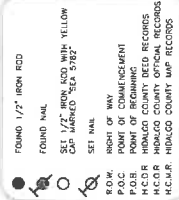
SALINAS ENGINEERING & ASSOCIATES
CONSULTING ENGINEERS & SURVEYORS
2221 DAFFODIL AVE. - McALLEN, TEXAS 78501
(956) 682-9081 (956) 686-1489 (FAX)

dsalinas@salinasengineering.com
 TELPS 12100 PARK 35 CIRCLE BLDG. A, SUITE 156, MC-230, AUSTIN, TEXAS 78573 (512) 239-5263

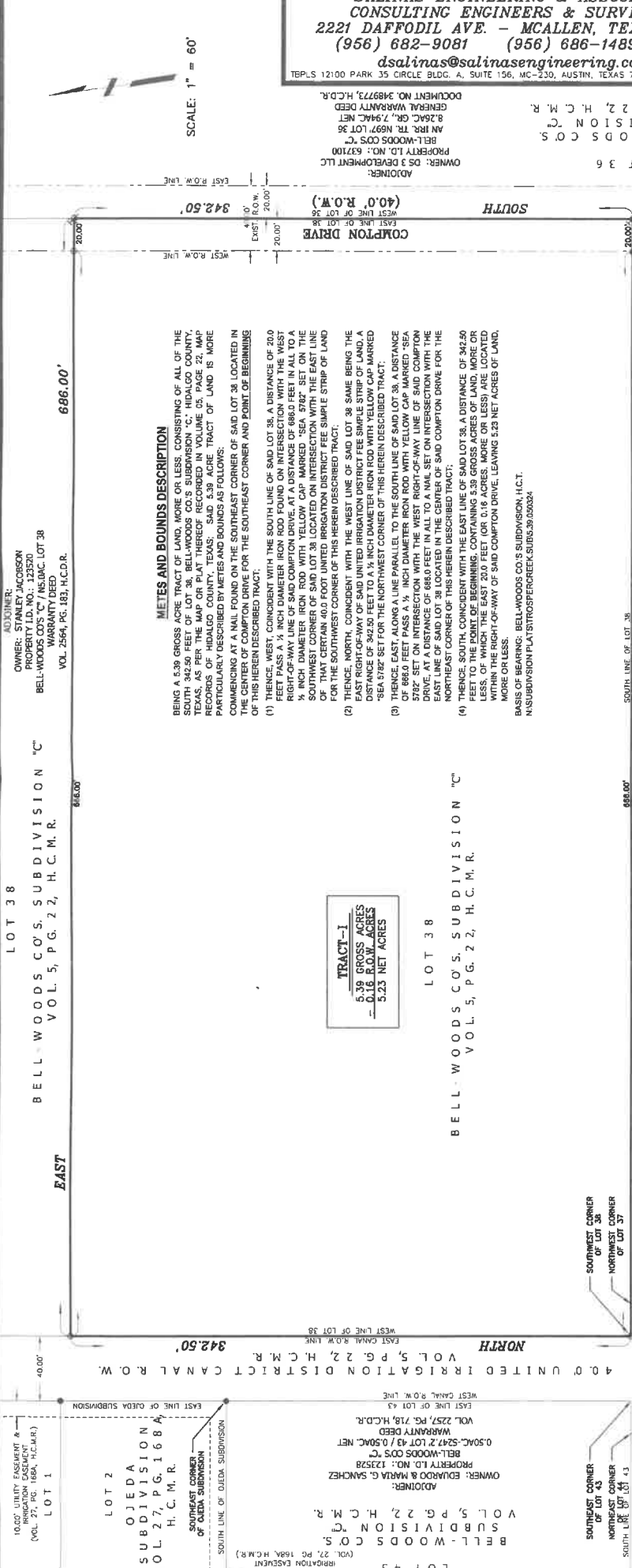
ADJOINER:
 OWNER: DS 3 DEVELOPMENT LLC
 PROPERTY I.D. NO.: 637100
 BELL WOODS CO. S. SUBDIVISION "C"
 AN IRREG. TR. 0697' LOT 38
 2.56AC. GR. 7.94AC. NET
 GENERAL WARRANTY DEED
 DOCUMENT NO. 3489773, H.C.D.R.

BELL WOODS CO. S. SUBDIVISION "C"
 V O L 5, P G 2 2, H C M R

LEGEND



Item 9.



METES AND BOUNDS DESCRIPTION

BEING A 5.39 GROSS ACRE TRACT OF LAND, MORE OR LESS, CONSISTING OF ALL OF THE SOUTH 342.50 FEET OF LOT 38, BELLWOODS CO. S. SUBDIVISION "C", HIDALGO COUNTY, TEXAS, AS PER THE MAP OR PLAT THEREOF RECORDED IN VOLUME 05, PAGE 22, MAP RECORDS OF HIDALGO COUNTY, TEXAS; SAID 5.39 ACRE TRACT OF LAND IS MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

- THENCE, WEST, CONCORDANT WITH THE SOUTH LINE OF SAID LOT 38, A DISTANCE OF 20.0 FEET PASS A 1/2 INCH DIAMETER IRON ROD FOUND ON INTERSECTION WITH THE WEST LINE OF SAID LOT 38, A DISTANCE OF 20.0 FEET, TO THE POINT OF BEGINNING, A 1/2 INCH DIAMETER IRON ROD WITH YELLOW CAP MARKED "SEA 5782" SET ON THE SOUTHWEST CORNER OF SAID LOT 38 LOCATED ON INTERSECTION WITH THE EAST LINE OF THAT CERTAIN 40.0 FOOT UNITED IRRIGATION DISTRICT FEE SIMPLE STRIP OF LAND FOR THE SOUTHWEST CORNER OF THIS HEREIN DESCRIBED TRACT;
- THENCE, NORTH, COINCIDENT WITH THE WEST LINE OF SAID LOT 38 SAME BEING THE EAST RIGHT-OF-WAY OF SAID UNITED IRRIGATION DISTRICT FEE SIMPLE STRIP OF LAND, A DISTANCE OF 342.50 FEET TO A 1/2 INCH DIAMETER IRON ROD WITH YELLOW CAP MARKED "SEA 5782" SET FOR THE NORTHWEST CORNER OF THIS HEREIN DESCRIBED TRACT;
- THENCE, EAST, ALONG A LINE PARALLEL TO THE SOUTH LINE OF SAID LOT 38, A DISTANCE OF 686.00 FEET PASS A 1/2 INCH DIAMETER IRON ROD WITH YELLOW CAP MARKED "SEA 5782" SET FOR THE EAST LINE OF SAID LOT 38 LOCATED IN ALL TO A NAIL SET ON INTERSECTION WITH THE EAST LINE OF SAID LOT 38 LOCATED IN THE CENTER OF SAID COMPTON DRIVE FOR THE NORTHEAST CORNER OF THIS HEREIN DESCRIBED TRACT;
- THENCE, SOUTH, COINCIDENT WITH THE EAST LINE OF SAID LOT 38, A DISTANCE OF 342.50 FEET TO THE POINT OF BEGINNING, CONTAINING 5.39 GROSS ACRES OF LAND, MORE OR LESS, OF WHICH THE EAST 20.0 FEET (OR 0.16 ACRES, MORE OR LESS) ARE LOCATED WITHIN THE RIGHT-OF-WAY OF SAID COMPTON DRIVE, LEAVING 5.23 NET ACRES OF LAND, MORE OR LESS.

BASE OF METES: BELLWOODS CO. S. SUBDIVISION, H.C.T.
 N/SUBDIVISION I/A/1/S/T/ROSPENRE/C/SUBD/S/58284

TRACT-1
 5.39 GROSS ACRES
 - 0.16 R.O.W. ACRES
 = 5.23 NET ACRES

LOT 38
 BELLWOODS CO. S. SUBDIVISION "C"
 VOL. 5, P. G. 2 2, H. C. M. R.

OWNER: DINA SALINAS-VALDEZ
 PROPERTY I.D. NO.: 123518
 BELLWOODS CO. S. / LOT 37
 SUBDIVISION "C"
 VOL. 5, P. G. 2 2, H. C. M. R.
 DOCUMENT NO. 3395418, H.C.D.R.

ADJOINER:
 OWNER: DINA SALINAS-VALDEZ
 PROPERTY I.D. NO.: 123518
 BELLWOODS CO. S. / LOT 37
 SUBDIVISION "C"
 VOL. 5, P. G. 2 2, H. C. M. R.
 DOCUMENT NO. 3395418, H.C.D.R.

GENERAL PLAT NOTES:

- Bearing Basis: Bell-Woods Co.'s Subdivision "C", An Addition to the City of Mission, Hidalgo County, Texas. The research of any assessments is not within the scope of this boundary/improvement survey. Any assessment shown herein is based directly from the plat of record. This survey is for the exclusive use of the client named herein and may not be copied or transferred to another party without the express written consent of the surveyor.
- There are no discrepancies, conflicts, encroachments or other matters shown on this plat which are not shown on the original plat of record.
- The surveyor has made no attempt to locate defining monuments, easements, or other interests, whether or not shown on the plat of record, and does not warrant the accuracy of any such information.
- There are no discrepancies, conflicts, encroachments or other matters shown on this plat which are not shown on the original plat of record.
- The surveyor has made no attempt to locate or define archaeological sites, historical sites or other features of interest, whether or not shown on the plat of record, and does not warrant the accuracy of any such information.
- The surveyor has made no attempt to locate abandoned, or plugged oil and gas wells, or any other wells on the tract of land shown herein; Nor has the surveyor made any attempt to research same with the Railroad Commission of Texas or any other State agency; Nor has the surveyor assigned any number to any well on the tract of land shown herein.
- This plat is subject to any and all laws, rules, regulations, and orders of the State Surveyor General and Section 68319 of the "The Professional Land Surveying Practice Act" and Section 68322, Vernon's Texas Civil Statutes.

This is to certify that I have, this date, made a careful and accurate standard land survey on the ground of property which is located at _____ in _____, Texas, described as follows: BEING A 5.39 GROSS ACRE TRACT OF LAND, MORE OR LESS, CONSISTING OF ALL OF THE SOUTH 342.50 FEET OF _____, Block _____, of _____, AN ADDITION TO THE CITY OF MISSION, HIDALGO CO. Texas, according to the plat recorded in Volume _____ of the _____ MAP _____ Records of Hidalgo County, Texas, I further certify that this property lies in Zone _____ C, as per FIRM (Flood Insurance Rate Map) dated _____ NOV. 15, 1962 _____ Community Panel No. _____ 480334.040 _____ A.E.



DRN. BY _____
 MAY 06, 2024 _____
 DATE _____
 SP-24-26115B _____
 JOB NO. _____

REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5782

B2225-00-00C-0035-40 (123515)
JACOBSON STANLEY & MARINA
1505 DOHERTY AVE
MISSION TX 78572

B2225-00-00C-0037-20 (123518)
SALINAS-VALDEZ DINA
3608 COMPTON DR
MISSION TX 78573

B2225-00-00C-0038-00 (123519)
JIMENEZ HUMBERTO & FERNANDO
3112 HAWK AVE
MCALLEN TX 78504

B2225-00-00C-0038-10 (123520)
JACOBSON STANLEY
1505 DOHERTY AVE
MISSION TX 78572

B2225-00-00C-0043-05 (123529)
GONZALEZ JOSE LUIS
717 TIERRA LINDA CIR E
MISSION TX 78572

B2225-00-00C-0043-09 (502540)
SANCHEZ EDUARDO & MARIA G
3406 N TROSPER RD
MISSION TX 78573

O2000-00-000-0001-00 (513179)
OJEDA RAFAEL
3418 N TROSPER RD
MISSION TX 78573

O2000-00-000-0002-00 (513180)
TOBIAS FERNANDO GABRIEL & LAURA
513 RAMIREZ LN
MISSION TX 78573

B2225-00-00C-0036-12 (637100)
DS 3 DEVELOPMENT LLC
3608 COMPTON DR
MISSION TX 78573

B2225-00-00C-0044-40 (815404)
NINO RAMIRO & SANDRA A
3300 N TROSPER RD
MISSION TX 78573



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 22, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: All of Lot 6, Block 75, Original Townsite of Mission, (C-2) Neighborhood Commercial to (R-2) Duplex-Fourplex Residential, Ramiro Villegas, ROI ONE, LLC, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On July 17, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located near the northeast corner of N. Cummings and West 4th Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING ALL OF LOT 6, BLOCK 75, ORIGINAL TOWNSITE OF MISSION, (C-2) NEIGHBORHOOD COMMERCIAL TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of July 17, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 22, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

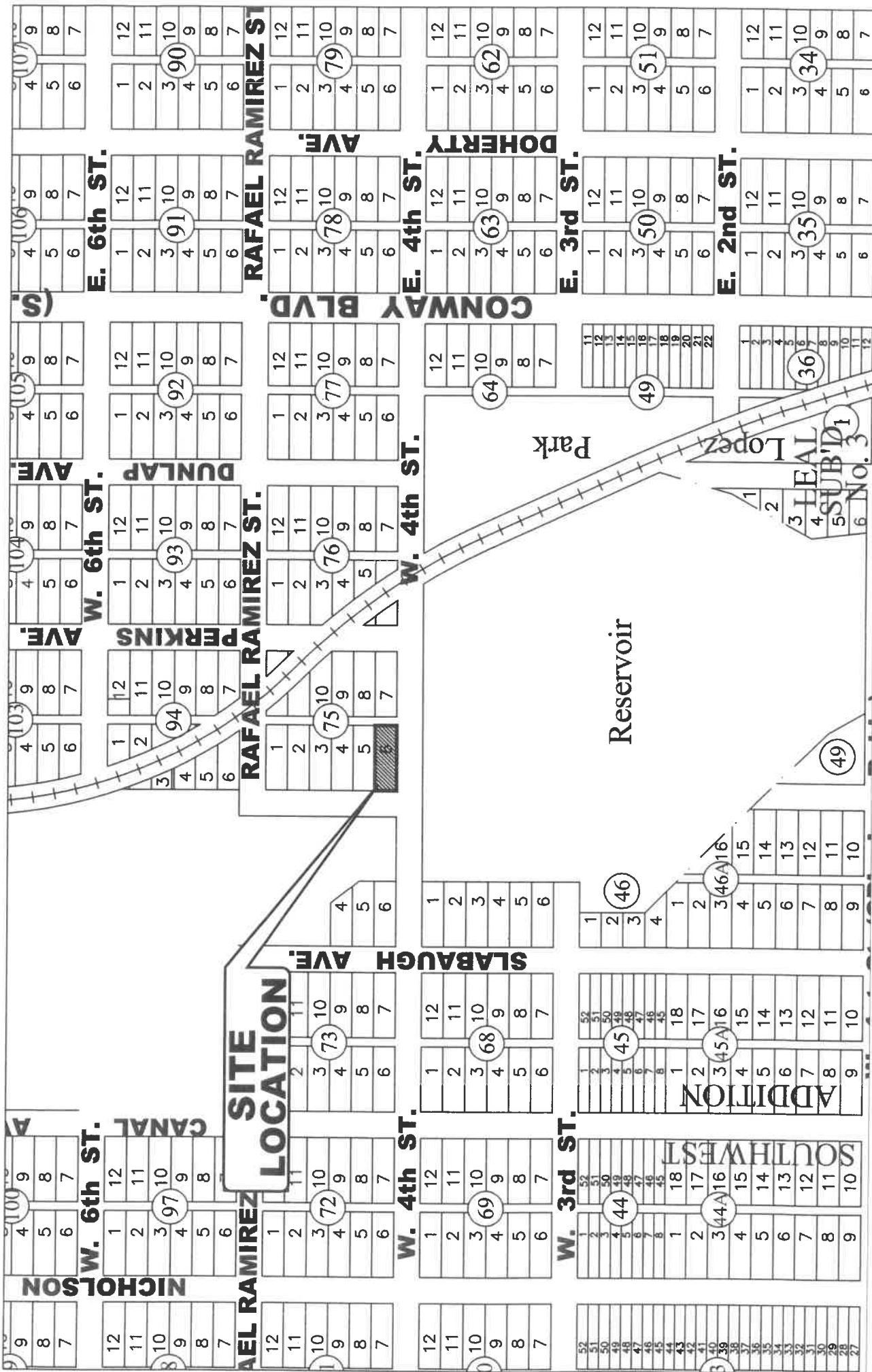
Legal Description	From	To
All of Lot 6, Block 75, Original Townsite of Mission	C-2	R-2

READ, CONSIDERED AND PASSED, this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 10.

No.

SITE LOCATION MAP

ITEM# 1.3

REZONING: All of Lot 6, Block 75,
Original Townsite of Mission
C-2 to R-2
Ramiro Villegas,
ROI ONE, LLC

REVIEW DATA

The subject site is located near the northeast corner of N. Cummings and West 4th Street.

SURROUNDING ZONES:

N:	R-1	- Single Family Residential
E:	R-1	- Single Family Residential
W:	P	- Public
S:	AO-P	- Agricultural Open Permanent

EXISTING LAND USES:

N:	House
E:	House
W:	Vacant
S:	Vacant
Site:	Commercial Building

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: In the latter part of 2006 the city initiated a series of mass rezoning’s for different areas within the Mission Original Townsite and they were rezoned from Light Industrial, General Commercial, Neighborhood Commercial, Duplex-Fourplex Residential to Single Family Residential. The purpose of those rezonings was to address the concerns from Mission residents regarding duplex-fourplexes being built within the downtown area. Staff notes that the site has had a commercial building since the 1974, according to the appraisal district records.

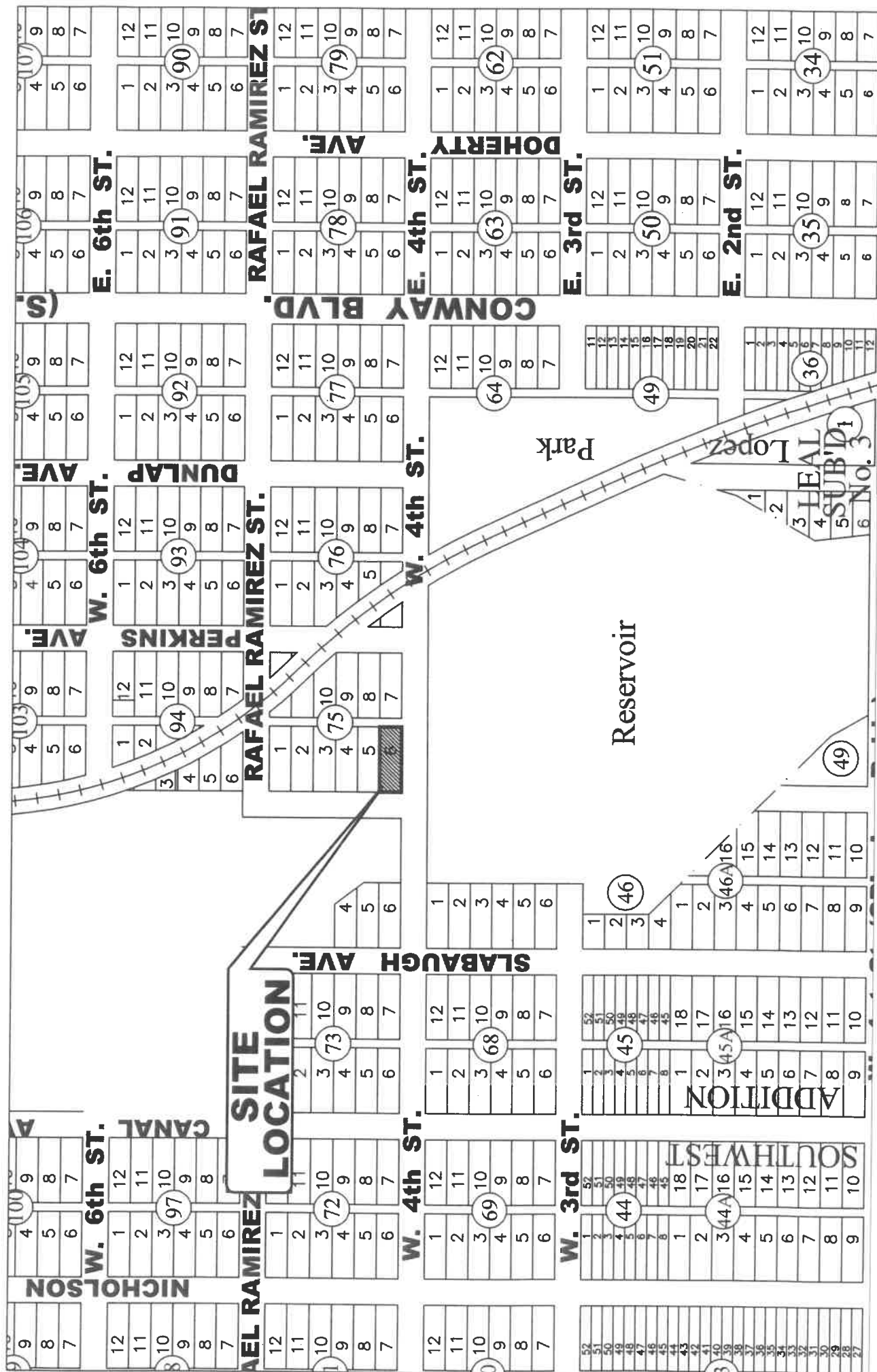
The proposed zone does not comply with the City’s Future Land Use Map nor land uses. However, the proposed zone would be a down zone from the current neighborhood commercial zone. Staff notes that the Future Land Use Map can be amended to reflect the proposed zone. Staff mailed 13 notices to property owners within a 200’ radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-4672
FAX: (956) 580-8680

SITE LOCATION MAP



SITE LOCATION

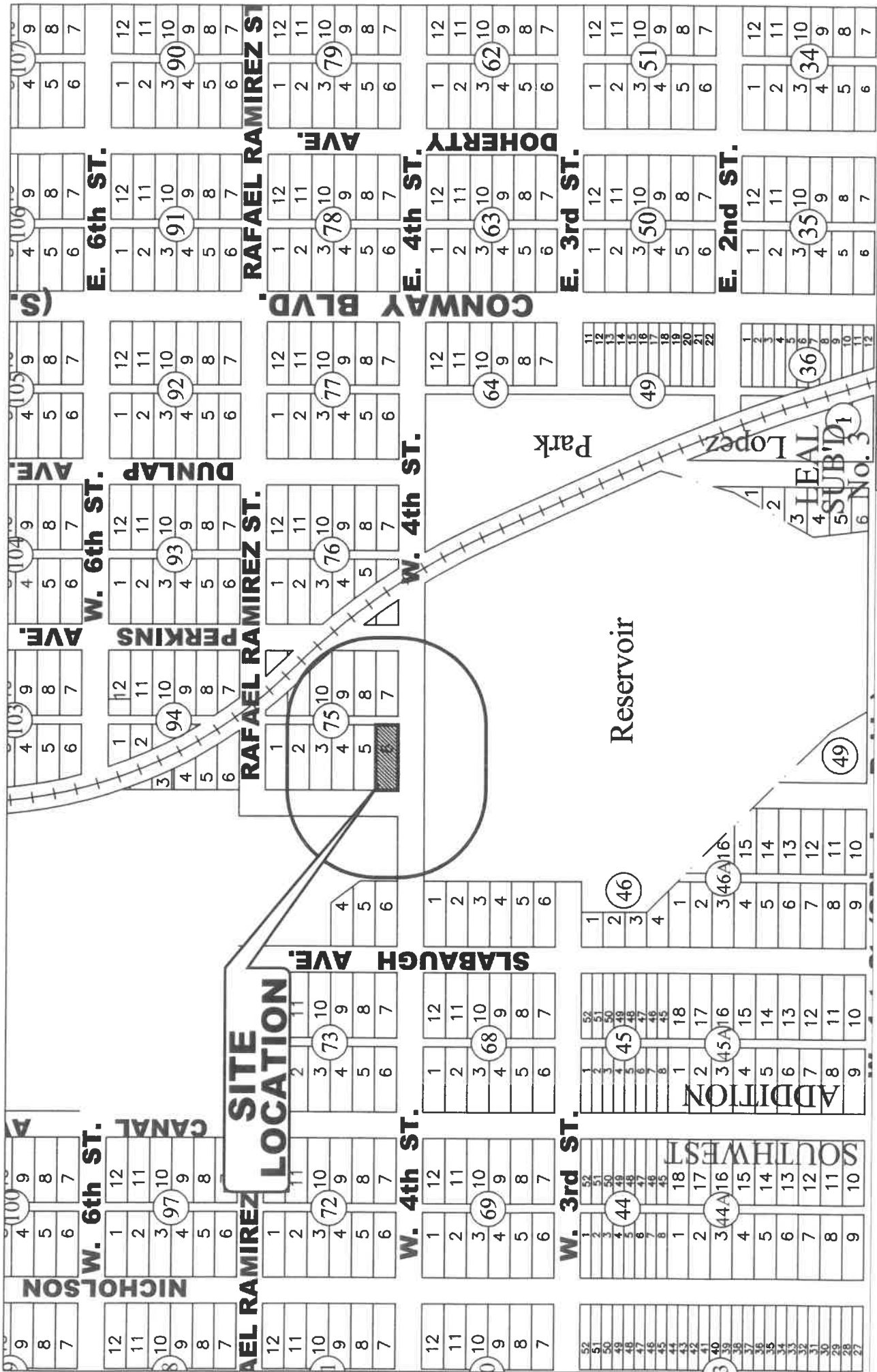


CITY OF MISSION
HIDALGO COUNTY, TEXAS

1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-6680



300' RADIUS MAILOUT MAP



SITE LOCATION

ADDITION SOUTHWEST

LEAL SUB'D No. 3

M5200-00-066-0001-00 (591551)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

M5200-00-075-0001-00 (239115)
GARCIA JOANNA GRISELDA OROZCO
313 W RAFAEL RAMIREZ
MISSION TX 78572

M5200-00-075-0002-00 (239116)
SYGMA HOMES LLC
315 N SHARY RD STE 1001
MISSION TX 78572

M5200-00-075-0003-00 (239117)
GONZALEZ ROBERTO
1714 N BRYAN RD
MISSION TX 78572

M5200-00-075-0003-10 (239118)
GONZALEZ ROBERTO
1714 N BRYAN RD
MISSION TX 78572

M5200-00-075-0004-00 (239119)
REYNA JOSE ROBERTO JR
2320 CRIMSON AVE
MISSION TX 78574

M5200-00-075-0005-00 (239120)
RAZO BRENDA JASMIN
404 N CUMMINGS AVE
MISSION TX 78572

M5200-00-075-0006-00 (239121)
ROI ONE LLC
315 N SHARY RD STE 1028
MISSION TX 78572

M5200-00-075-0007-00 (239122)
HERNANDEZ NELIDA ALANIS & ADOLFC
300 W 4TH ST
MISSION TX 78572

M5200-00-075-0008-00 (239123)
GUZMAN LINDA
PO BOX 121
MISSION TX 78573

M5200-00-075-0009-00 (239124)
LUCIO DANIEL JR & SANDRA R
2019 E 27TH ST
MISSION TX 78574

M5200-00-075-0010-00 (239125)
TREJO ALFREDO
2636 EASY ST
EDINBURG TX 78539

M5200-00-075-0012-00 (239126)
DE LA CRUZ SONIA CELENE
9406 CARMEN AVILA RD
EDINBURG TX 78542



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 22, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Rezoning: A 14.65 acre tract of land, more or less, being a portion of the South 15.37 acres of Lot 6-10, West Addition to Sharyland to (R-1) Single Family Residential to (I-1) Light Industrial, Victor Trevino, and Adoption of Ordinance# _____
- De Luna

NATURE OF REQUEST:

On July 17, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located at the northwest corner of E. Military Road (FM 1016) and S. Bryan Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 14.65 ACRE TRACT OF LAND, MORE OR LESS, BEING A PORTION OF THE SOUTH 15.37 ACRES OF LOT 6-10, WEST ADDITION TO SHARYLAND, (R-1) SINGLE FAMILY RESIDENTIAL TO (I-1) LIGHT INDUSTRIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of July 17, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 22, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

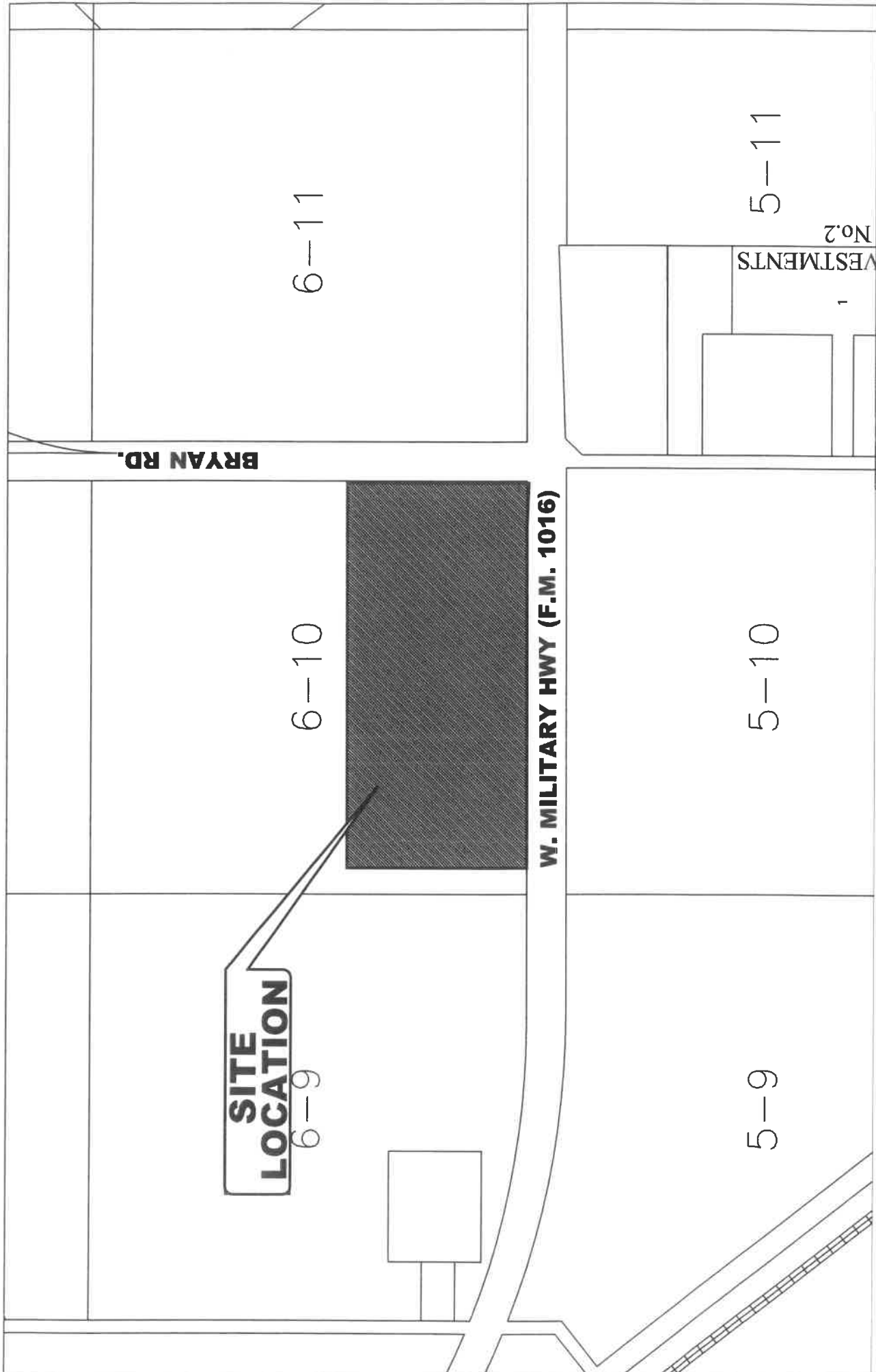
Legal Description	From	To
A 14.65 acre tract of land, more or less, being a portion of the South 15.37 acres of Lot 6-10, West Addition to Sharyland	R-1	I-1

READ, CONSIDERED AND PASSED, this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 11.

No.

SITE LOCATION MAP

ITEM# 1.4

REZONING:

A 14.65 acre tract of land, more or less,
Being a portion of the South 15.37 acres
of Lot 6-10, West Addition to Sharyland
R-1 to I-1
Victor Treviño

REVIEW DATA

The subject site is located at the Northwest corner of E. Military Road (FM1016) and S. Bryan Road.

SURROUNDING ZONES:

N:	AO-I	– Agricultural Open Interim
E:	AO-I	– Agricultural Open Interim
W:	AO-I	– Agricultural Open Interim
S:	AO-I	– Agricultural Open Interim

EXISTING LAND USES:

N:	Vacant
E:	Vacant
W:	Vacant
S:	Vacant
Site:	Vacant

FLUM:

General Commercial (GC)

REVIEW COMMENTS: The proposed zone does not comply with City’s Future Land Use Map, and surrounding land uses. The Future Land Use Map can be amended to reflect the propose zone. Staff mailed 10 notices to property owners within a 200’ radius of the site to solicit comments in favor or against the request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff is recommending approval.

CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th. Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 380-8680



VESTMENTS
No.2

1

5-11

6-11

BRYAN RD.

W. MILITARY HWY (F.M. 1016)

6-10

5-10

**SITE
LOCATION**

6-9

5-9



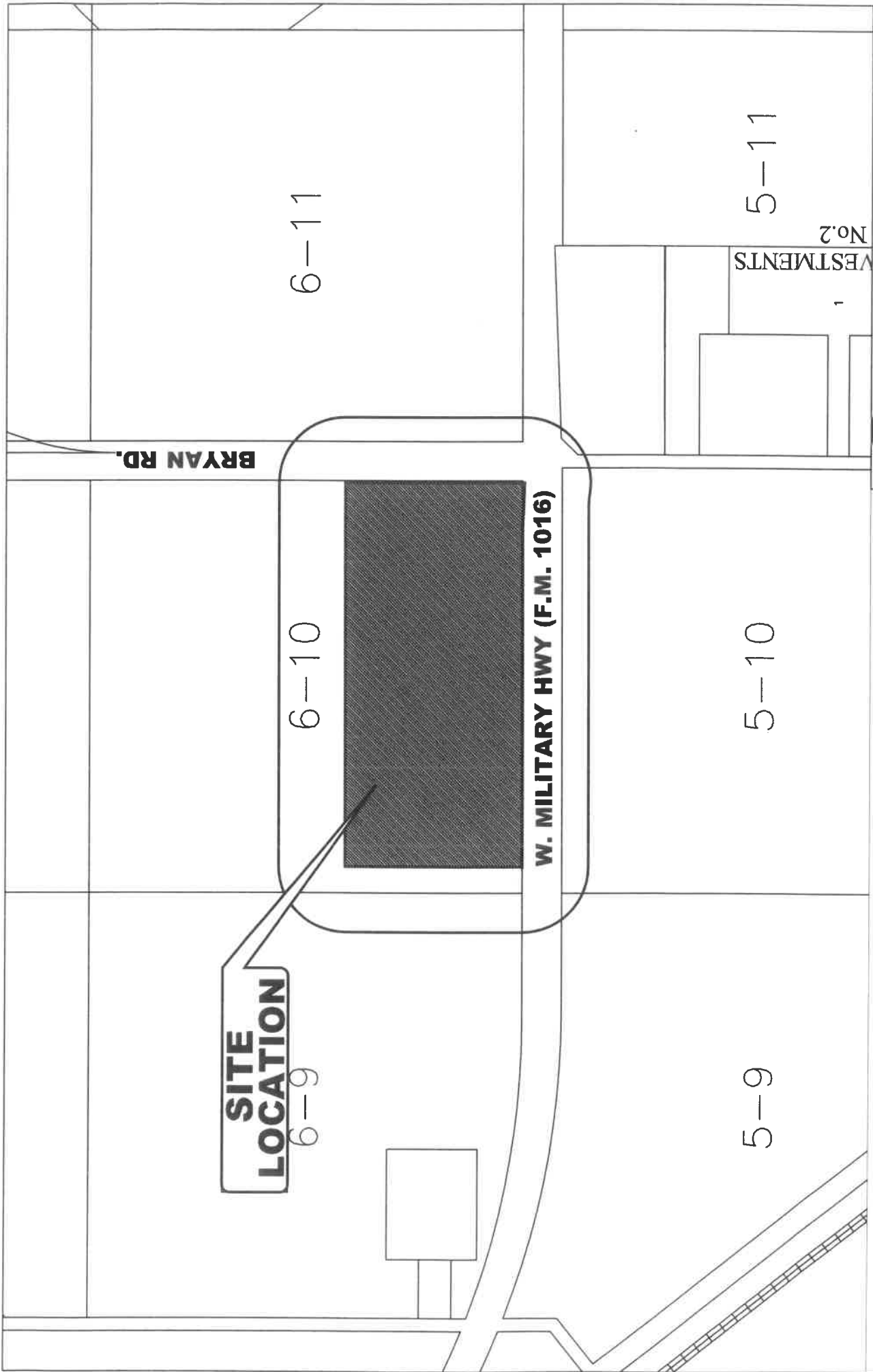
SITE LOCATION MAP





CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th. Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

100' RADIUS MAILLOUT MAP



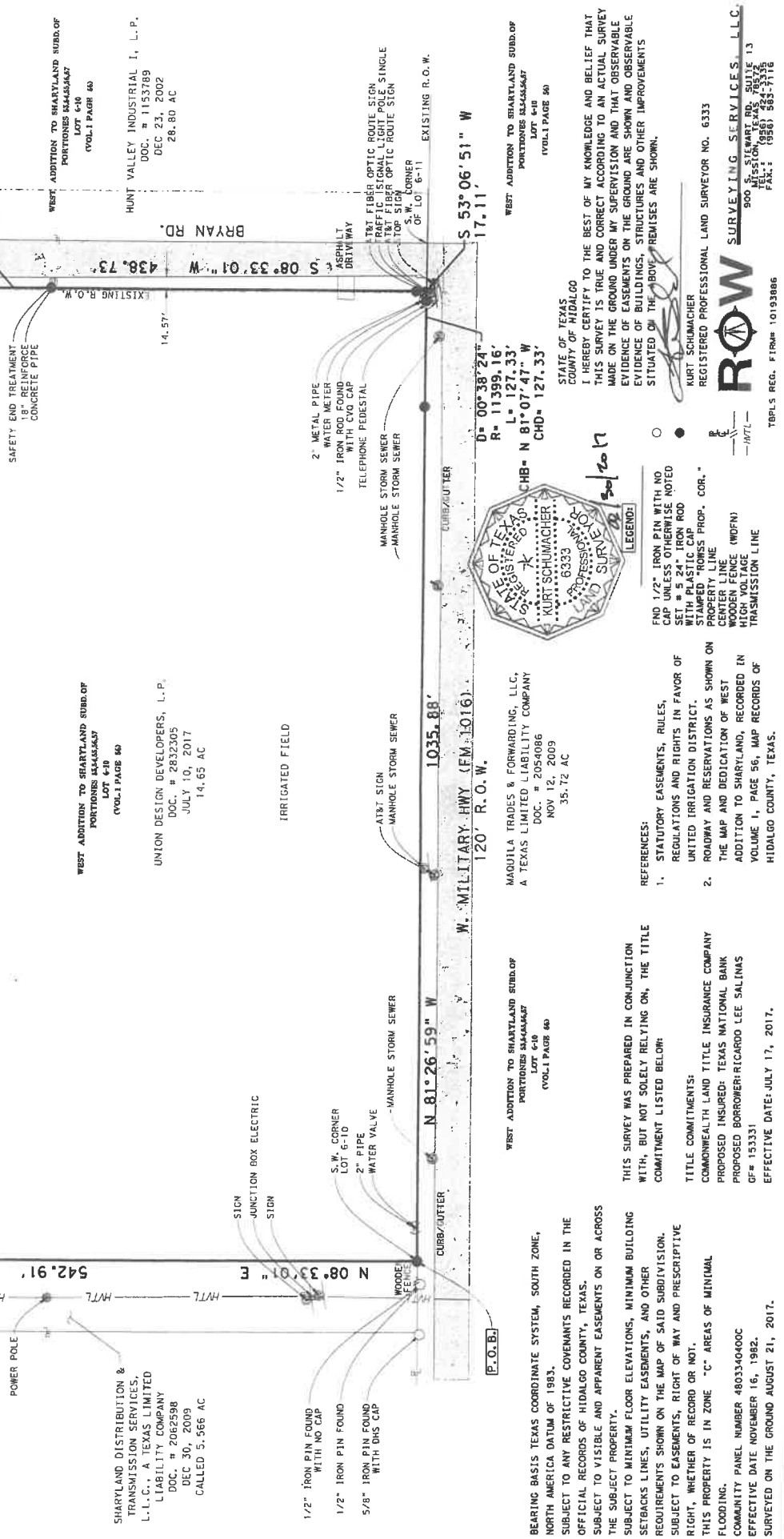
BOUNDARY / IMPROVEMENT SURVEY

TRACT 3: A 14.65 ACRE TRACT OF LAND, MORE OR LESS, BEING A PORTION OF THE SOUTH 15.37 ACRES OF LOT 6-10, WEST ADDITION TO SHARRYLAND, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP RECORDED IN VOLUME 1, PAGE 56, MAP RECORDS IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS.

HUNT VALLEY INDUSTRIAL I, L.P.
 DOC. # 1153789
 DEC 23, 2002
 21.60 AC

S 81° 26' 59" E 1174.28'

S 07° 58' 38" W 92.70'



SCALE: 1"=120'

WEST ADDITION TO SHARRYLAND SUBDIVISION
 PORTIONES 5A445A57
 LOT 6-10
 (VOL. 1 PAGE 46)

HUNT VALLEY INDUSTRIAL I, L.P.
 DOC. # 1153789
 DEC 23, 2002
 28.80 AC

WEST ADDITION TO SHARRYLAND SUBDIVISION
 PORTIONES 5A445A57
 LOT 6-10
 (VOL. 1 PAGE 46)

UNION DESIGN DEVELOPERS, L.P.
 DOC. # 2632305
 JULY 10, 2017
 14.65 AC

MAJULA TRADES & FORWARDING, LLC,
 A TEXAS LIMITED LIABILITY COMPANY
 DOC. # 2054086
 NOV 12, 2009
 35.72 AC

WEST ADDITION TO SHARRYLAND SUBDIVISION
 PORTIONES 5A445A57
 LOT 6-10
 (VOL. 1 PAGE 46)

- NOTES:
- BEARING BASIS TEXAS COORDINATE SYSTEM, SOUTH ZONE, NORTH AMERICA DATUM OF 1983.
 - SUBJECT TO ANY RESTRICTIVE COVENANTS RECORDED IN THE OFFICIAL RECORDS OF HIDALGO COUNTY, TEXAS.
 - SUBJECT TO VISIBLE AND APPARENT EASEMENTS ON OR ACROSS THE SUBJECT PROPERTY.
 - SUBJECT TO MINIMUM FLOOR ELEVATIONS, MINIMUM BUILDING SETBACKS LINES, UTILITY EASEMENTS, AND OTHER REQUIREMENTS SHOWN ON THE MAP OF SAID SUBDIVISION.
 - SUBJECT TO EASEMENTS, RIGHT OF WAY AND PRESCRIPTIVE RIGHT, WHETHER OF RECORD OR NOT.
 - THIS PROPERTY IS IN ZONE "C" AREAS OF MINIMAL FLOODING.
 - COMMUNITY PANEL NUMBER 4803340400C
 EFFECTIVE DATE NOVEMBER 16, 1982.
 SURVEYED ON THE GROUND AUGUST 21, 2017.

THIS SURVEY WAS PREPARED IN CONJUNCTION WITH, BUT NOT SOLELY RELYING ON, THE TITLE COMMITMENT LISTED BELOW:

TITLE COMMITMENTS:
 COMMONWEALTH LAND TITLE INSURANCE COMPANY
 PROPOSED INSURED: TEXAS NATIONAL BANK
 PROPOSED BORROWER: RICARDO LEE SALINAS
 GP# 153331
 EFFECTIVE DATE: JULY 17, 2017.

- REFERENCES:
- STATUTORY EASEMENTS, RULES, REGULATIONS AND RIGHTS IN FAVOR OF UNITED IRRIGATION DISTRICT.
 - ROADWAY AND RESERVATIONS AS SHOWN ON THE MAP AND DEDICATION OF WEST ADDITION TO SHARRYLAND, RECORDED IN VOLUME 1, PAGE 56, MAP RECORDS OF HIDALGO COUNTY, TEXAS.



FIND 1/2" IRON PIN WITH NO CAP UNLESS OTHERWISE NOTED WITH PLASTIC CAP SET # 5 24" IRON ROD PROPERTY FORMS PROP. COR. CENTER LINE WOODEN FENCE (WOFN) HIGH VOLTAGE TRANSMISSION LINE

STATE OF TEXAS
 COUNTY OF HIDALGO
 I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THIS SURVEY IS TRUE AND CORRECT ACCORDING TO AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND THAT OBSERVABLE EVIDENCE OF EASEMENTS ON THE GROUND ARE SHOWN AND OBSERVABLE EVIDENCE OF BUILDINGS, STRUCTURES AND OTHER IMPROVEMENTS SITUATED ON THE ABOVE PREMISES ARE SHOWN.

KURT SCHUMACHER
 REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6333

ROW
 SURVEYING SERVICES, L.L.C.
 900 S. STEWART RD., SUITE 13
 MISSION, TEXAS 78572
 FAX: (361) 883-7718

TBPLS REG. FIRM# 10193806

W0100-00-005-0009-00 (316343)
UNION DESIGN DEVELOPERS LP
4314 S CONWAY AVE
MISSION TX 78572

W0100-00-005-0009-02 (316345)
STATE OF TEXAS FOR THE
R/O/W DEPT
COURTHOUSE ANX
EDINBURG TX 78539

W0100-00-005-0010-00 (316347)
UNION DESIGN DEVELOPERS L.P.
4314 S CONWAY AVE
MISSION TX 78572

W0100-00-005-0010-05 (316348)
STATE OF TEXAS
PO BOX 1717
PHARR TX 78577

W0100-00-006-0009-00 (316363)
UNION DESIGN DEVELOPERS LP
4314 S CONWAY AVE
MISSION TX 78572

W0100-00-006-0010-00 (316369)
CHARCO LAND SALES LLC
ATTN KILLAM OIL CO. LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

W0100-00-006-0010-01 (316370)
UNION DESIGN DEVELOPERS LP
4314 S CONWAY AVE
MISSION TX 78572

W0100-00-006-0011-00 (316372)
CHARCO LAND SALES LLC
ATTN KILLAM OIL CO. LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

W0100-00-006-0010-10 (683513)
SHARYLAND DISTRIBUTION &
1900 N AKARD ST
DALLAS TX 75201

W0100-00-005-0011-14 (1557933)
POST OAK PROPERTIES OF TEXAS LLC
807 BRAZOS ST
MISSION TX 78572



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 22, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Rezoning: A tract of land containing 35.447 acres being out of Lot 61, Amended Map of John H. Shary Subdivision from (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Charco Land Sales, c/o Radcliffe Killam II, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On July 17, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located at the northeast corner of Anzalduas Hwy and E. Military Road (FM 1016). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING A TRACT OF LAND CONTAINING 35.447 ACRES BEING
OUT OF LOT 61, AMENDED MAP OF JOHN H. SHARY SUBDIVISION, (AO-I)
AGRICULTURAL OPEN INTERIM TO (I-1) LIGHT INDUSTRIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of July 17, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 22, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

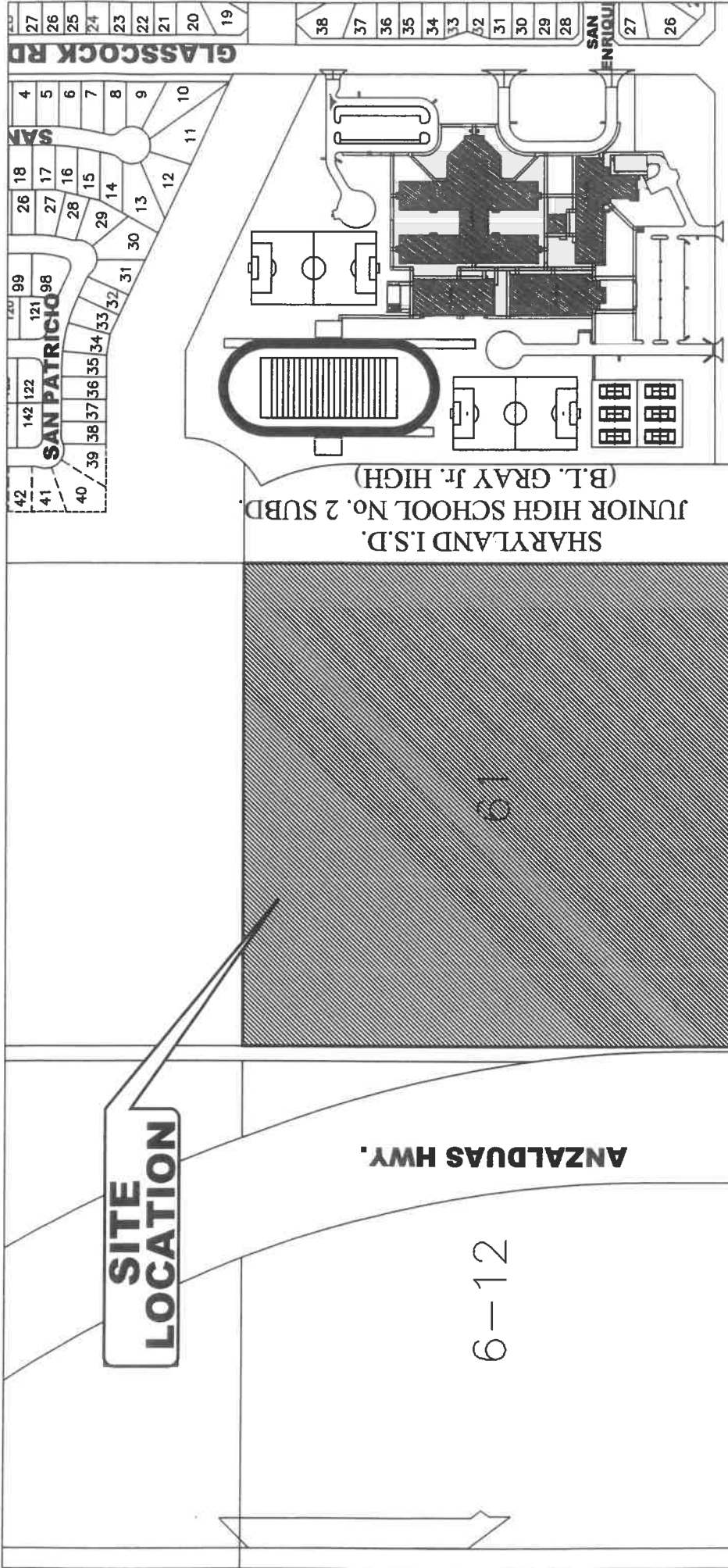
Legal Description	From	To
A tract of land containing 35.447 acres being out of Lot 61, Amended Map of John H. Shary Subdivision	AO-I	I-1

READ, CONSIDERED AND PASSED, this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



**SITE
LOCATION**

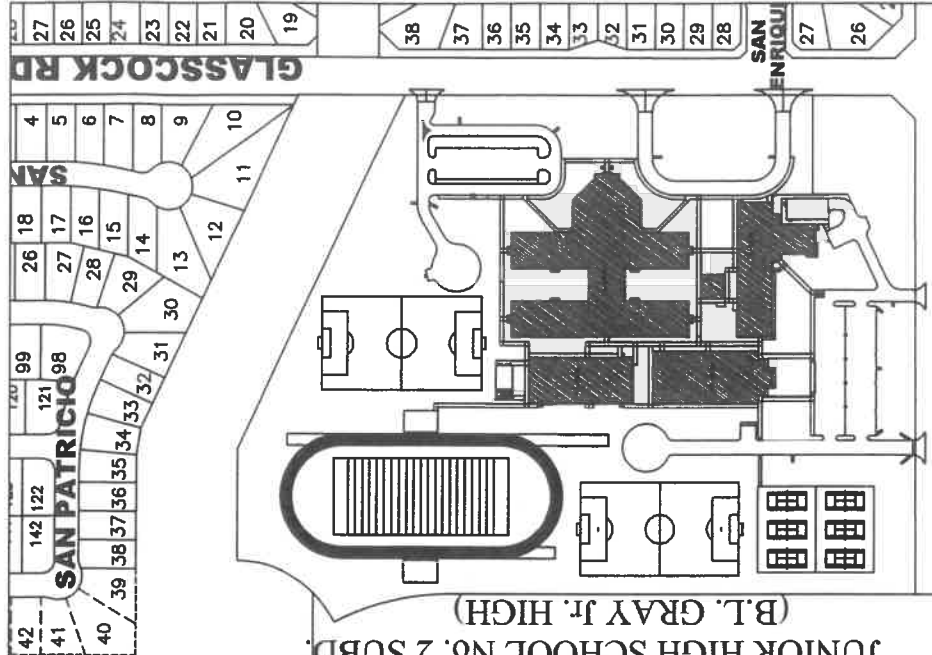
ANZALDUAS HWY.

6-12

61

MILITARY (F.M. 1016)

**SHARYLAND I.S.D.
JUNIOR HIGH SCHOOL No. 2 SUBD.
(B.L. GRAY Jr. HIGH)**



SITE LOCATION MAP



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 560-8672
 FAX: (956) 560-8680

Item 12.

No.

ITEM# 1.5

REZONING:

A tract of land containing 35.447 acres
being out of Lot 61, Amended Map of
John H. Shary Subdivision
AO-I to I-1
Charco Land Sales
c/o Radcliffe Killam II

REVIEW DATA

The subject site is located on the Northeast corner of Anzalduas Hwy. and E. Military Road (FM 1016).

SURROUNDING ZONES:

N:	AO-I	– Agricultural Open Interim
E:	AO-I	– Agricultural Open Interim
W:	AO-I	– Agricultural Open Interim
S:	AO-I	– Agricultural Open Interim

EXISTING LAND USES:

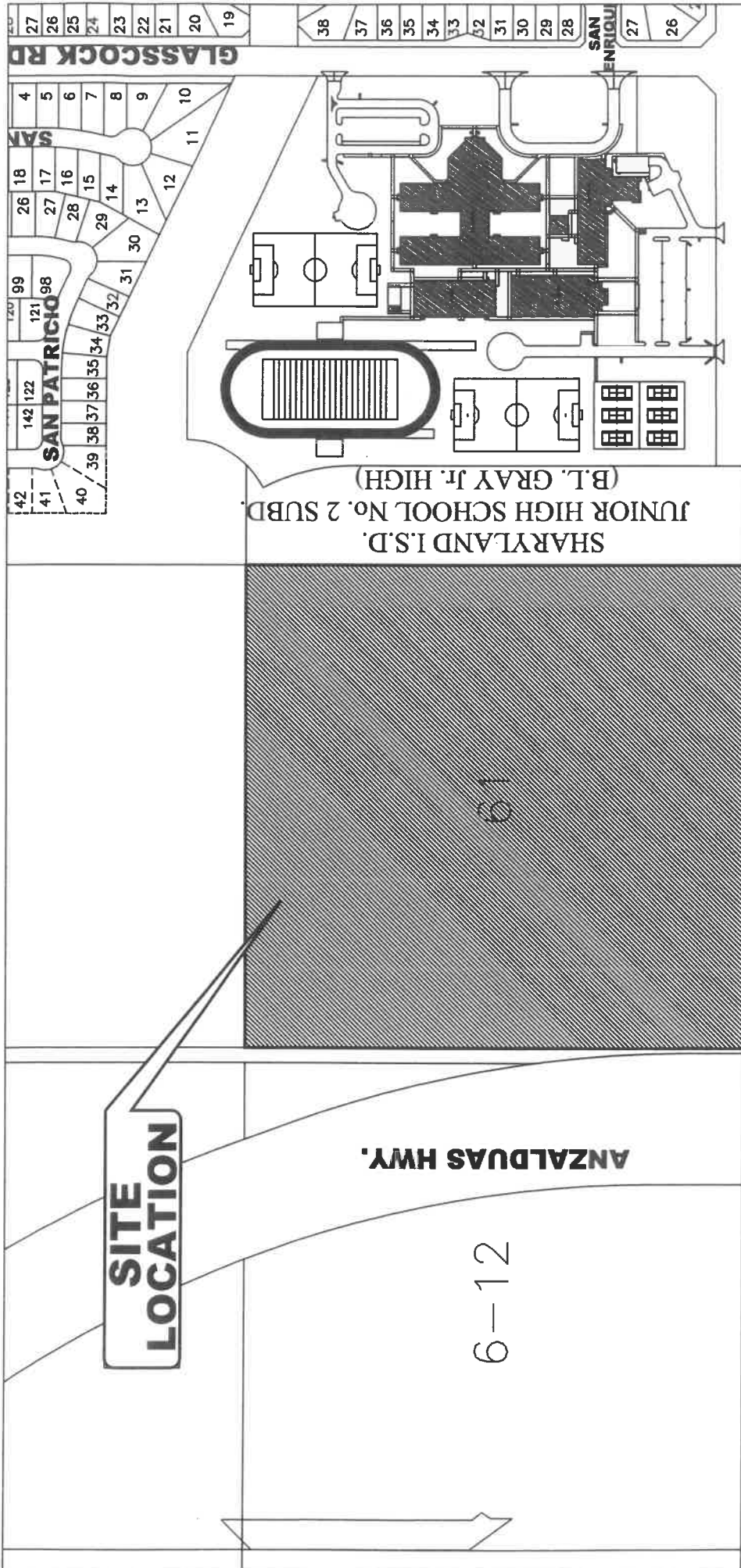
N:	Vacant
E:	BL Gray Junior/Middle High School
W:	Vacant
S:	Vacant
Site:	Vacant

FLUM:

General Commercial (GC)

REVIEW COMMENTS: The proposed zone does not comply with City’s Future Land Use Map, and surrounding land uses. The Future Land Use Map can be amended to reflect the propose zone. Staff mailed 8 notices to property owners within a 200’ radius of the site to solicit comments in favor or against the request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff is recommending approval.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 380-8672
 FAX: (956) 380-8680

Item 12.

No.

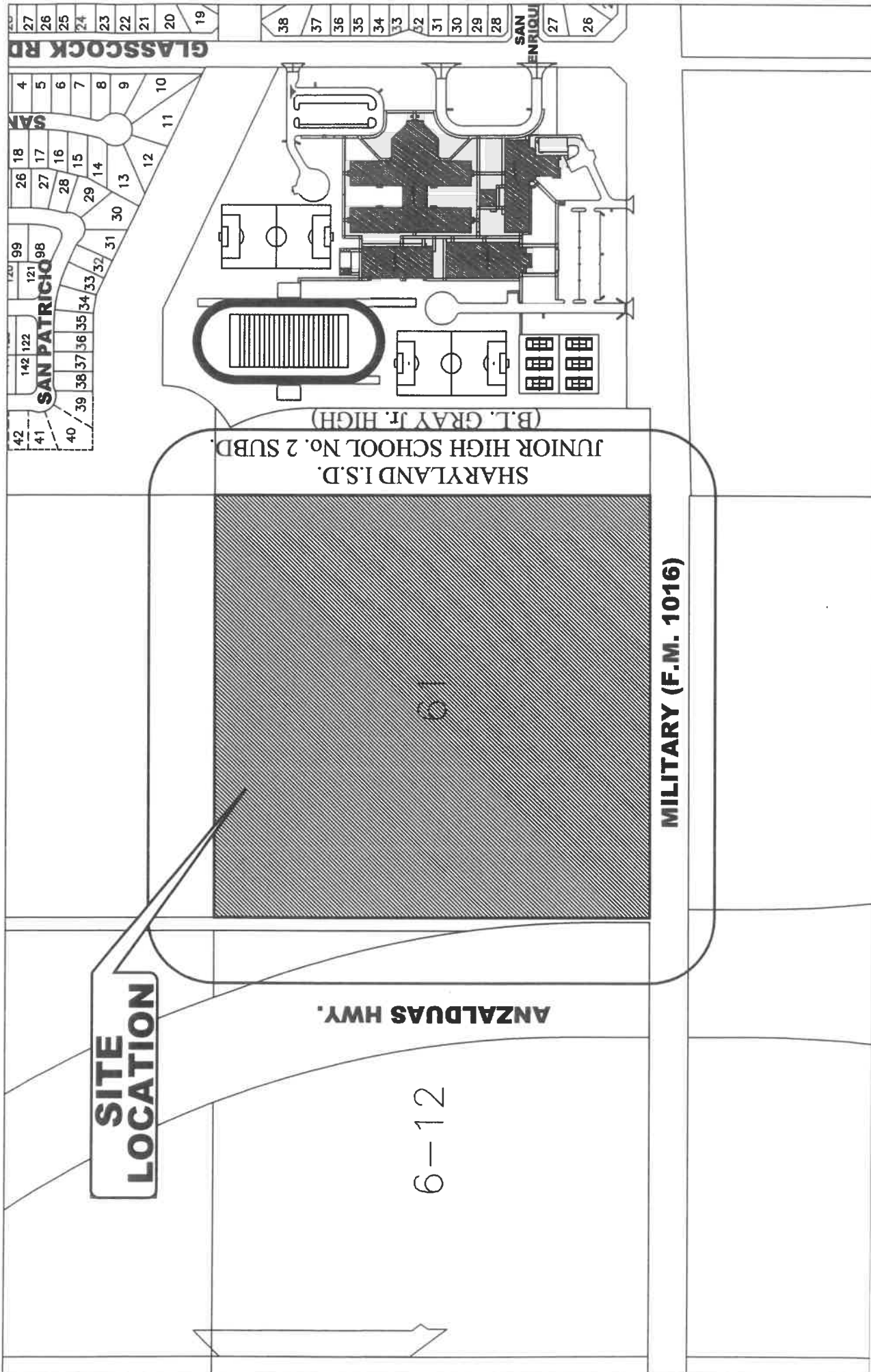
ITE LOCATION MAP



**SITE
LOCATION**

ANZALDAS HWY.

W. MILITARY HWY (F.M. 1016)



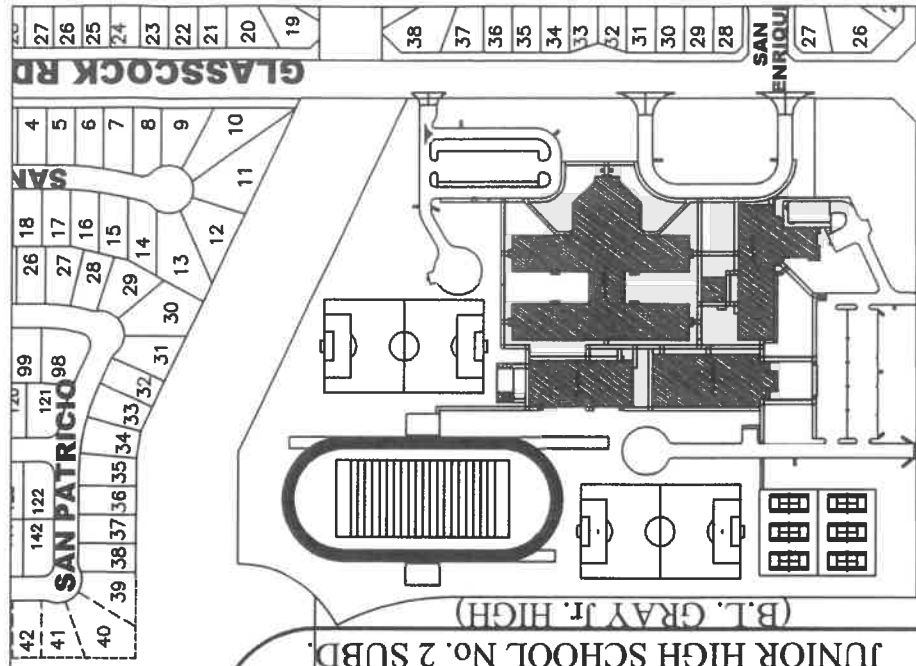
**SITE
LOCATION**

6-12

ANZALDUAS HWY.

MILITARY (F.M. 1016)

SHARYLAND I.S.D.
JUNIOR HIGH SCHOOL No. 2 SUBD.
(B.T. GRAY JR. HIGH)



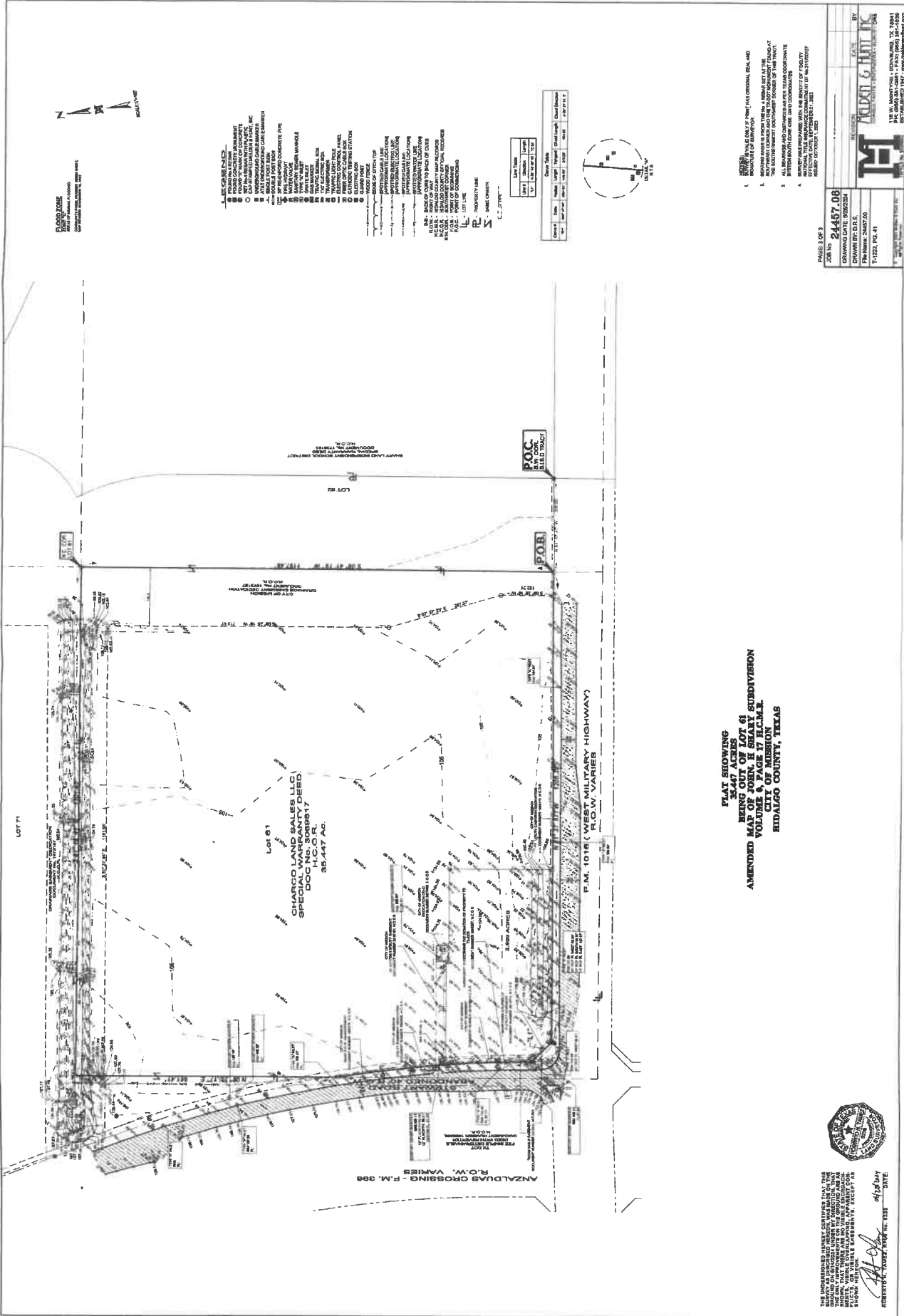
600' RADIUS MAILOUT MAP



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 380-8672
 FAX: (956) 380-8680

Item 12.

No.



W0100-00-006-0012-01 (316375)
STATE OF TEXAS
PO BOX 1717
PHARR TX 78577

W0100-00-007-0012-00 (316383)
CHARCO LAND SALES LLC
ATTN KILLAM OIL CO. LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

S2950-00-000-0051-00 (280774)
CHARCO LAND SALES LLC
ATTN KILLAM OIL CO. LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

S2950-00-000-0052-30 (640223)
CHARCO LAND SALES LLC
ATTN KILLAM OIL CO. LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

S2950-00-000-0061-00 (280781)
CHARCO LAND SALES LLC
ATTN KILLAM OIL CO. LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

S2950-00-000-0062-00 (280783)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

S2950-00-000-0071-00 (280785)
CHARCO LAND SALES LLC
ATTN KILLAM OIL CO. LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

S2950-00-000-0072-10 (640280)
CHARCO LAND SALES LLC
ATTN KILLAM OIL CO. LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Home Occupation – Our Mission Primary Home Care, LLC, 802 Pamela Drive, Lot 1 & W. 52' of Lot 2, Block 4, Parkview No. 1, R-1, Arnoldo Morgan, Adoption of Ordinance #_____ - De Luna

NATURE OF REQUEST:

On July 17, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located at the Southeast corner of Pamela Drive and Mayberry Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to:

- 1.) 1 year re-evaluation to access the new operation
- 2.) Compliance with all City Codes (Building, Fire, and Sign Codes)
- 3.) Acquisition of a business license; and
- 4.) CUP not transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT HOME OCCUPATION – OUR MISSION
PRIMARY HOME CARE, LLC, 802 PAMELA DRIVE, LOT 1 & W. 52’ OF LOT 2,
BLOCK 4, PARKVIEW NO. 1**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of July 17, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 22, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
802 Pamela Drive Lot 1 & W. 52’ of Lot 2, Block 4, Parkview No. 1	Home Occupation – Out Mission Primary Home Care, LLC	<ol style="list-style-type: none"> 1. 1 year re-evaluation in to access the new operation; 2. Compliance with all City Codes (Building, Fire, and Sign Codes) 3. Acquisition of a business license; and 4. CUP not transferable to others.

READ, CONSIDERED AND PASSED, this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.6

CONDITIONAL USE PERMIT: Home Occupation – Our Mission Primary Home Care LLC
 802 Pamela Drive
 Lot 1 & W. 52' of Lot 2, Block 4,
 Parkview No. 1
 R-1
 Arnaldo Morgan

REVIEW DATA

The subject site is located at the Southeast corner of Pamela Drive and Mayberry Road. The applicant has his single-family residence thereon with a half circular driveway off of Mayberry Road and exiting onto the rear alley. The applicant has applied for a conditional use permit for a home occupation to have a Home Care Office service out of his home. He proposes to utilize 2 rooms of the home as office setting for the business. They are a Personal Home Care Business for the elderly. They hire personal care attendants to aid with daily living activities for individuals within the community and surrounding cities. Their services are provided at their clients' home not at their business, however the state requires them to have an office with a computer and a place to store their important documentation.

- **Days/Hours of Operation:** Monday – Friday from 8:00 am to 5:00 pm.
- **Number of Employees:** 2 employees both living in the home.
- **Parking:** It is noted that the driveway can easily accommodate up to four vehicles
- **Must comply with Sec. 1.56-1, Zoning Code (home occupations regulation),**
 Inclusive of sign requirements.

REVIEW COMMENTS: Staff mailed out 16 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has received 1 call against the request stating that they would like to keep this area as residential.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 year re-evaluation to access the new operation,
- 2) Compliance with all City Codes (Building, Fire, and Sign Codes),
- 3) Acquisition of a business license, and
- 4) CUP not transferable to others.



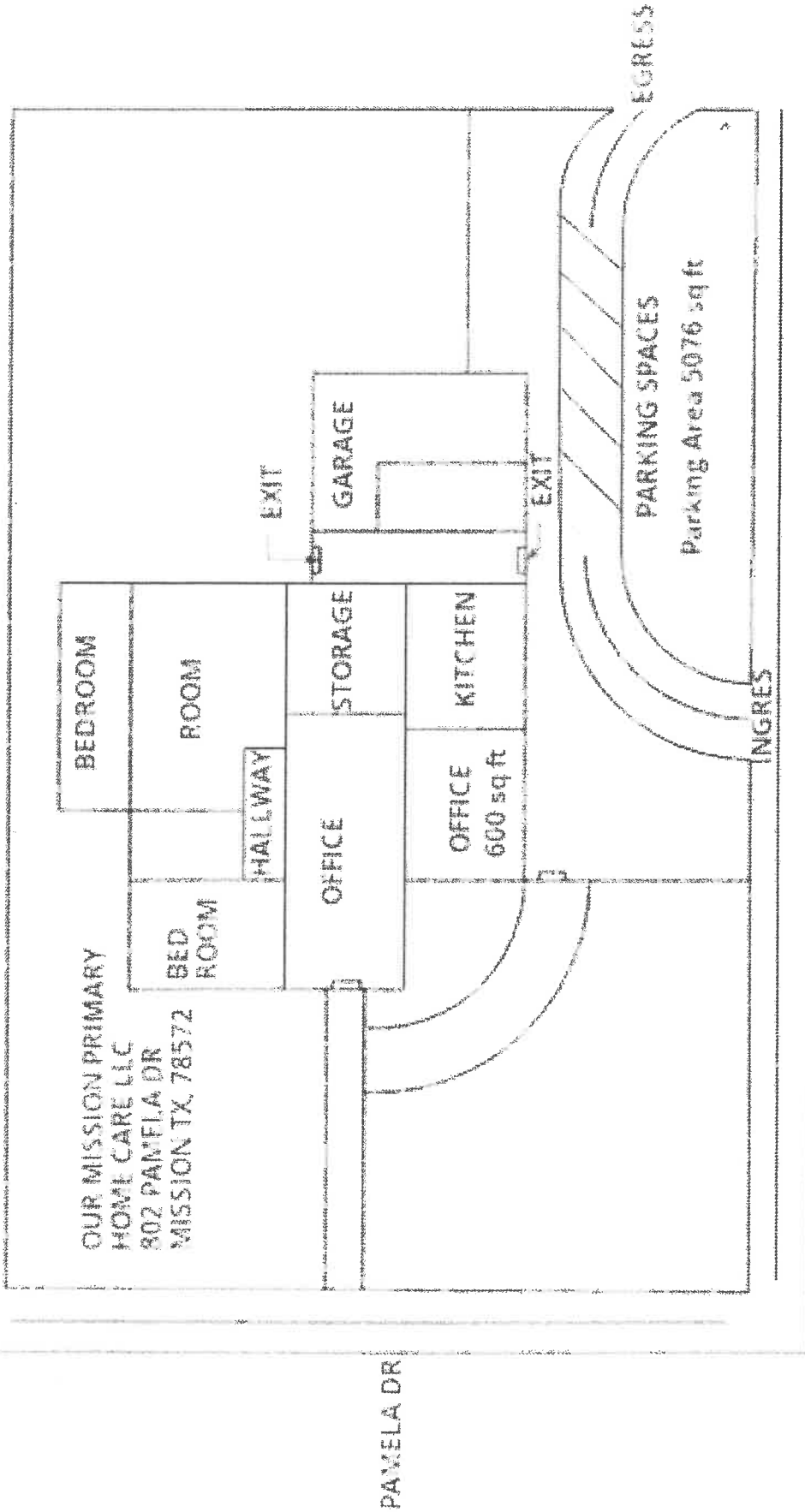
CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 13.

No.

SITE LOCATION MAP







SITE LOCATION



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 13.

No.

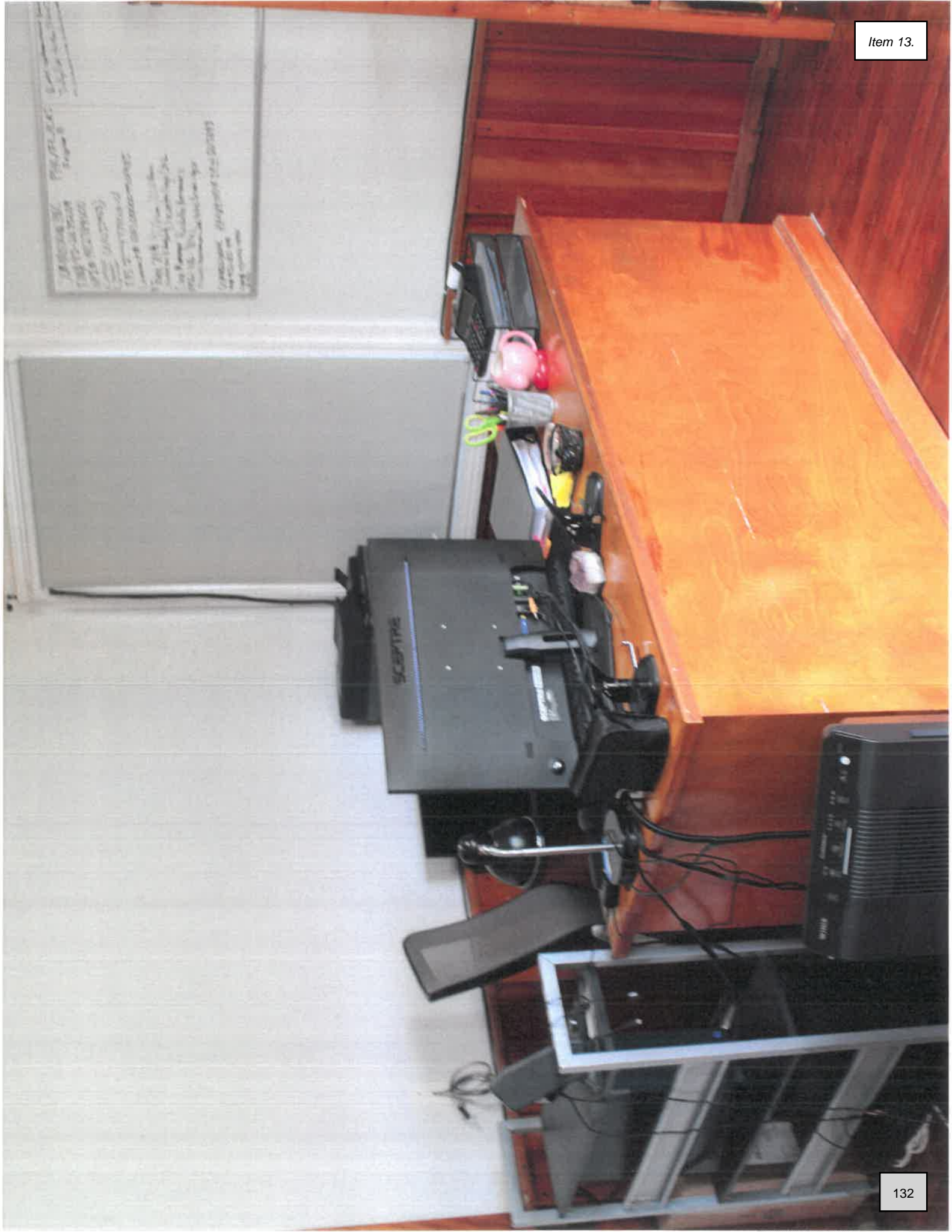
100' RADIUS MAILOUT MAP





Item 13.





P4200-01-001-0001-00 (257002)
 GARCIA DENISE & REYNALDO JR
 109 NARANJO ST
 MISSION TX 78572

P4200-01-001-0002-00 (257003)
 LAZO JOSE LUIS JR & MARIA S GARZA
 803 PAMELA DR
 MISSION TX 78572

P4200-01-001-0003-00 (257004)
 MANTZ JAMES C
 805 PAMELA DR
 MISSION TX 78572

P4200-01-001-0004-00 (257005)
 RODRIGUEZ MARIA LYDIA
 PO BOX 1852
 MISSION TX 78573

P4200-01-001-0006-00 (257006)
 RODRIGUEZ FELIPE VILLALON & MARIA
 2806 ORANGE ST
 MISSION TX 78574

P4200-01-004-0001-00 (257024)
 MORGAN ARNOLDO & ROSA M
 802 PAMELA DR
 MISSION TX 78572

P4200-01-004-0002-00 (257025)
 JASSO LIVIAR
 17544 S IH 35
 DILLEY TX 78017

P4200-01-004-0004-00 (257026)
 CASAREZ ILDEFONSO III
 810 PAMELA DR
 MISSION TX 78572

P4200-01-004-0005-00 (257027)
 GARCIA ELIODORO & DAIRA Y
 814 PAMELA DR
 MISSION TX 78572

P4200-02-001-0001-00 (257030)
 PAREDES JUAN A & MELISSA
 1402 N MAYBERRY ST
 MISSION TX 78572

P4200-02-001-0002-00 (257031)
 GARCIA ISIDRO JR
 PO BOX 863
 MISSION TX 78573

P4200-02-001-0003-00 (257032)
 ARMENDARIZ ROCKY DAVID
 805 BRYCE DR
 MISSION TX 78572

P4200-02-001-0004-00 (257033)
 ALTAMIRANO EZEQUIEL C & MA ISABEL DE
 807 BRYCE DR
 MISSION TX 78572

P4200-02-001-0005-00 (257034)
 PENA MANUEL
 2115 E 27TH ST
 MISSION TX 78574

P4200-02-001-0006-00 (257035)
 GONZALEZ JUAN M
 811 BRYCE DR
 MISSION TX 78572

W0100-00-022-0008-00 (457965)
 CITY OF MISSION
 1201 E 8TH ST
 MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Home Occupation – Lucio Income Tax & Health Insurance Agency, 112 E. 5th Street, Lot 12, Block 78, Mission Original Townsite, R-1, Jose Manuel Lucio III, Adoption of Ordinance #____ - De Luna

NATURE OF REQUEST:

On July 17, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located at the Southwest corner of E. Rafael Ramirez Street (E. 5th Street) and Doherty Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

 Staff recommends approval subject to:

- 1.) 1 year re-evaluation to access the new operation
- 2.) Compliance with all City Codes (Building, Fire, and Sign Codes)
- 3.) Acquisition of a business license; and
- 4.) CUP not transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT HOME OCCUPATION – LUCIO
INCOME TAX & HEALTH INSURANCE AGENCY, 112 E. 5TH STREET, LOT 12,
BLOCK 78, MISSION ORIGINAL TOWNSITE**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of July 17, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 22, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
112 E. 5 th Street Lot 12, Block 78, Mission Original Townsite	Home Occupation – Lucio Income Tax & Health Insurance Agency	<ol style="list-style-type: none"> 1. 1 year re-evaluation in to access the new operation; 2. Compliance with all City Codes (Building, Fire, and Sign Codes) 3. Acquisition of a business license; and 4. CUP not transferable to others.

READ, CONSIDERED AND PASSED, this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.7

CONDITIONAL USE PERMIT: Home Occupation – Lucio Income Tax
& Health Insurance Agency
112 E. 5th Street
Lot 12, Block 78,
Mission Original Townsite
R-1
Jose Manuel Lucio III

REVIEW DATA

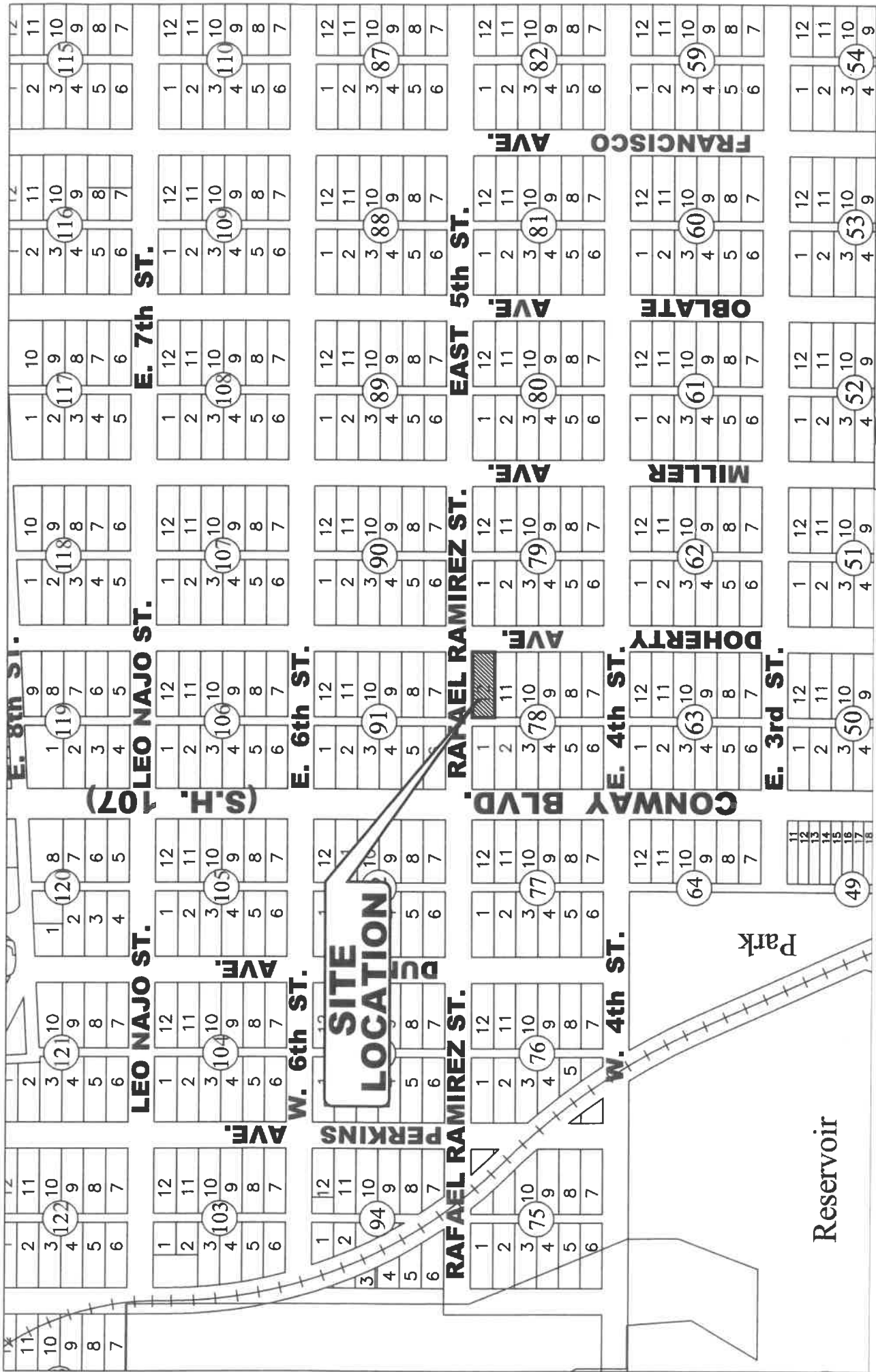
The subject site is located at the Southwest corner of E. Rafael Ramires Street (E. 5th Street) and Doherty Avenue. The applicant has applied for a conditional use permit for a home occupation to have a Income Tax and Health Insurance Agency service out of his home. He proposes to utilize the living room and the one-car garage as office setting for the business. He plans to remodel the garage to serve as a reception and waiting area, equipped with a public restroom and hand washing station to better serve his clients. 90% of our clients are serviced virtually and the rest are in-person by appointment only.

- **Days/Hours of Operation:** Monday – Friday from 9:00 am to 5:00 pm.
- **Number of Employees:** 2 employees one living in the home.
- **Parking:** It is noted that the driveway can easily accommodate up to one vehicle and the carport can accommodate 2 more vehicles
- Must comply with Sec. 1.56-1, Zoning Code (home occupations regulation.), inclusive of sign requirements.

REVIEW COMMENTS: Staff mailed out 25 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has received not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 year re-evaluation to access the new operation,
- 2) Compliance with all City Codes (Building, Fire, and Sign Codes),
- 3) Acquisition of a business license, and
- 4) CUP not transferable to others.



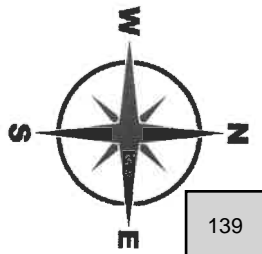
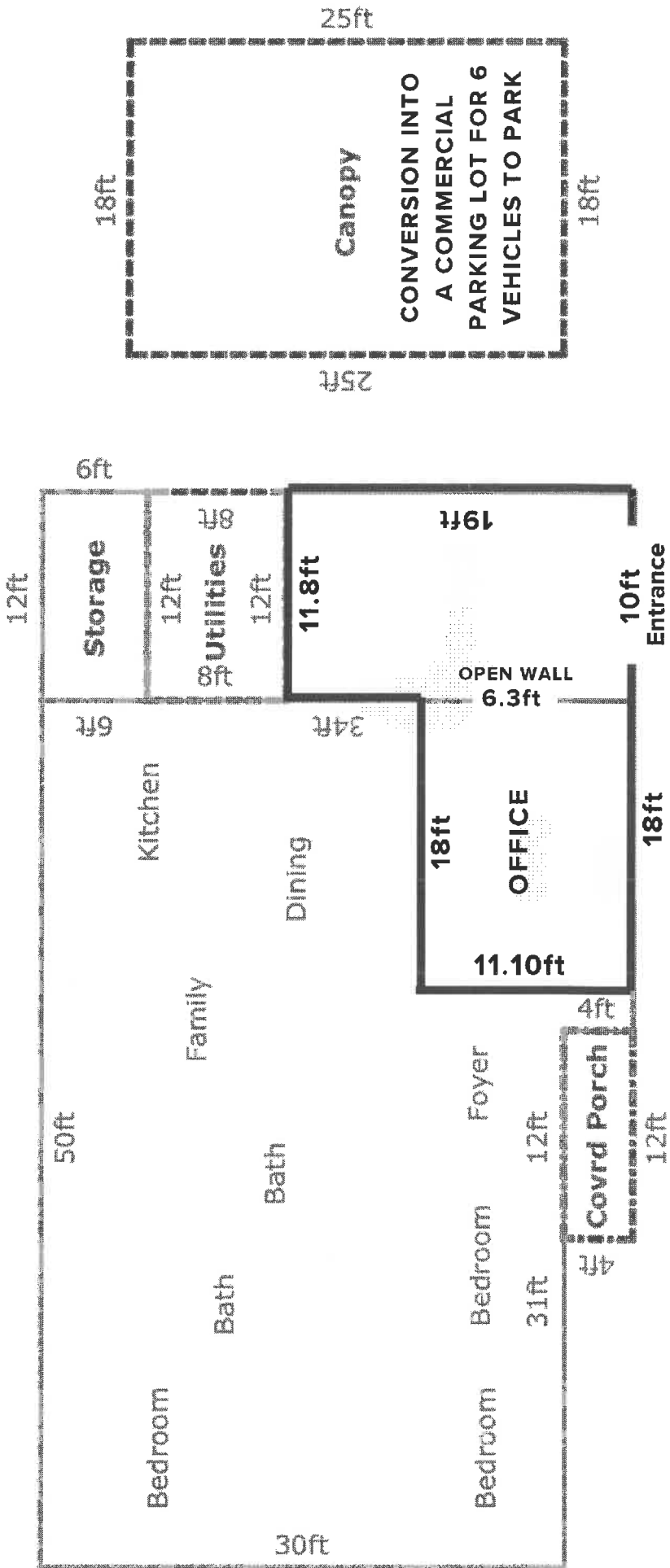
CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th. Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 380-8680

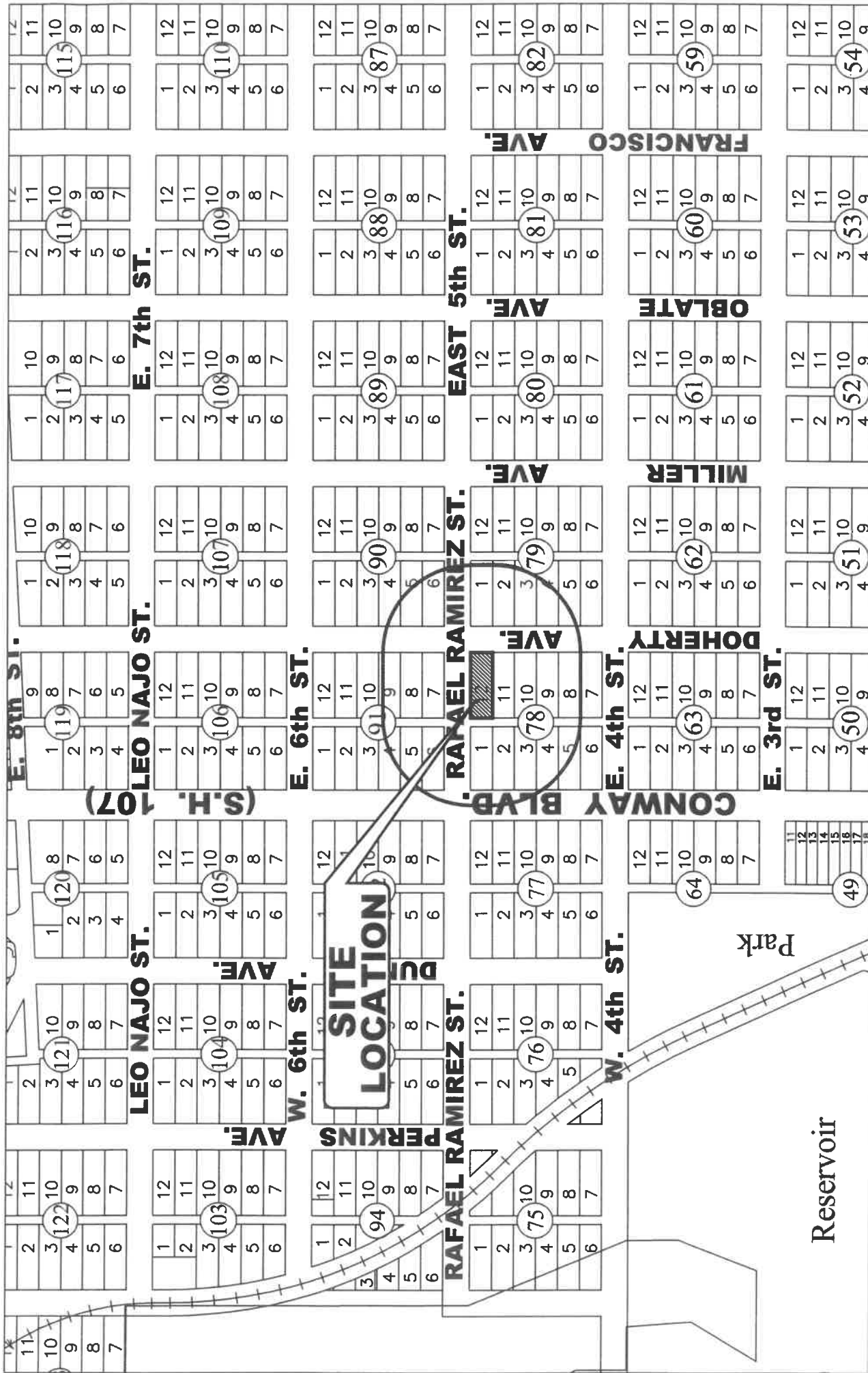
Item 14.

No.

SITE LOCATION MAP







Item 14.

No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680



300' RADIUS MAILOUT MAP







M5200-00-078-0001-00 (239152)
 BDSO LLC
 500 N CONWAY AVE
 MISSION TX 78572

M5200-00-078-0002-00 (239153)
 BDSO LLC
 500 N CONWAY AVE
 MISSION TX 78572

M5200-00-078-0004-00 (239154)
 BARRERA SUPPLY COMPANY
 500 N CONWAY AVE
 MISSION TX 78572

M5200-00-078-0005-00 (239155)
 JOSYAS LP
 703 W INSPIRATION RD
 PHARR TX 78577

M5200-00-078-0006-00 (239156)
 GARZA JOSE DAVID
 503 MILLER AVE
 MISSION TX 78572

M5200-00-078-0007-00 (239157)
 GOMEZ FORTUNATO JR
 408 DOHERTY AVE
 MISSION TX 78572

M5200-00-078-0008-00 (239158)
 GOMEZ CRISTINA
 409 DOHERTY AVE
 MISSION TX 78572

M5200-00-078-0009-00 (239159)
 GOMEZ JULIO CESAR
 411 DOHERTY AVE
 MISSION TX 78572

M5200-00-078-0010-00 (239160)
 ALANIZ MINERVA
 415 DOHERTY AVE
 MISSION TX 78572

M5200-00-078-0011-00 (239161)
 TAMEZ SAN JUAN HERRERA
 PO BOX 2252
 MISSION TX 78573

M5200-00-078-0012-00 (239162)
 LUCIO JOSE M III
 112 E RAFAEL RAMIREZ ST
 MISSION TX 78572

M5200-00-079-0001-00 (239163)
 RAMIREZ ROGELIO EMILIO II
 200 E 5TH ST
 MISSION TX 78572

M5200-00-079-0002-00 (239164)
 CASTILLO FRANCISCO & EVELIA
 420 DOHERTY AVE
 MISSION TX 78572

M5200-00-079-0003-00 (239165)
 RAMIREZ LAURA YVA
 AKA LAURA YVA RAMIREZ ARECHIGA
 412 RIO GRANDE CIR
 ALAMO TX 78516

M5200-00-079-0004-00 (239166)
 PENA IMELDA IDA
 410 DOHERTY AVE
 MISSION TX 78572

M5200-00-079-0005-00 (239167)
 VILLARREAL CARLOS & MARIA T
 1001 W 1ST
 MISSION TX 78572

M5200-00-079-0006-00 (239168)
 HERNANDEZ ROSENDA & TOMASA
 20930 FAIRBANKS AVE N
 FORSET LAKE, MN 55025

M5200-00-090-0004-00 (239296)
 MARTINEZ THELMA EDITH
 510 DOHERTY AVE
 MISSION TX 78572

M5200-00-090-0005-00 (239297)
 LAND GRABBER LLC
 550 W 3 MILE LINE
 PALMHURST TX 78573

M5200-00-091-0004-00 (239308)
 FUENTES ALFREDO
 650 MAIN ST
 FORDS NJ 8863

M5200-00-091-0004-10 (239309)
 CARDENAS ESMERALDA
 405 RIO GRANDE DR
 MISSION TX 78572

M5200-00-091-0005-00 (239310)
 BDSO LLC
 500 N CONWAY AVE
 MISSION TX 78572

M5200-00-091-0007-00 (239311)
 BDSO LLC
 500 N CONWAY AVE
 MISSION TX 78572

M5200-00-091-0008-00 (239312)
 SILVA EUSEBIO (DECEASED)
 EUGENIA P SILVA
 503 DOHERTY AVE
 MISSION TX 78572

M5200-00-091-0009-00 (239313)
 OLIVAREZ ALVARO E ETAL
 1013 N 23RD ST
 MCALLEN TX 78501



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit Renewal: To Keep (3) 24' x 70' Portable Buildings Luz Para Las Naciones Church, 915 W. Expressway 83, Lot 1, Nido De Aguila Subdivision, P, Excellence in Leadership, Adoption of Ordinance #____ - De Luna

NATURE OF REQUEST:

On July 17, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located at the Southwest corner of S. Olmo Street and south side of U.S. Expressway 83 Frontage Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to a 1 year at re-evaluation at which time the applicant would need to apply for a permit to construct a permanent structure at this location.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval MRP

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL TO KEEP (3) 24' X 70'
PORTABLE BUILDINGS LUZ PARA LAS NACIONES CHURCH, 915 W.
EXPRESSWAY 83, LOT 1, NIDO DE AGUILA SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of July 17, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit renewal shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 22, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit renewal:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
915 W. Expressway 83 Lot 1, Nido De Aguila Subdivision	To keep (3) 24'x70' Portable Building Luz Para Las Naciones Church	<ul style="list-style-type: none"> • 1 year re-evaluation at which time the applicant would need to apply for a permit to construct a permanent structure at this location

READ, CONSIDERED AND PASSED, this the 22nd day of July, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.8

CONDITIONAL USE PERMIT RENEWAL: To Keep (3) 24' x 70' Portable Buildings
 Luz Para Las Naciones Church
 915 W. Expressway 83
 Lot 1, Nido De Aguila Subdivision
 P
 Excellence in Leadership

REVIEW DATA

The subject site is located at the Southwest corner of S. Olmo Street and south side of U.S. Expressway 83 Frontage Road. The applicant is requesting to keep (3) 24' x 70' Portable Buildings for Leadership Academy Excellence School. The school currently has 300 students and uses the buildings as classrooms. The portable buildings accommodate 2 classrooms each for a total of 6, which will allow for 20 students per classroom. Access to the facility is available from Expressway 83 and South Olmo Street. The student drop-off will be along the east side of the building.

Hours of operation: Monday – Friday from 8:00 a.m. to 5:00 p.m. on regular days and during the Summer 7:30 a.m. to 4 p.m.

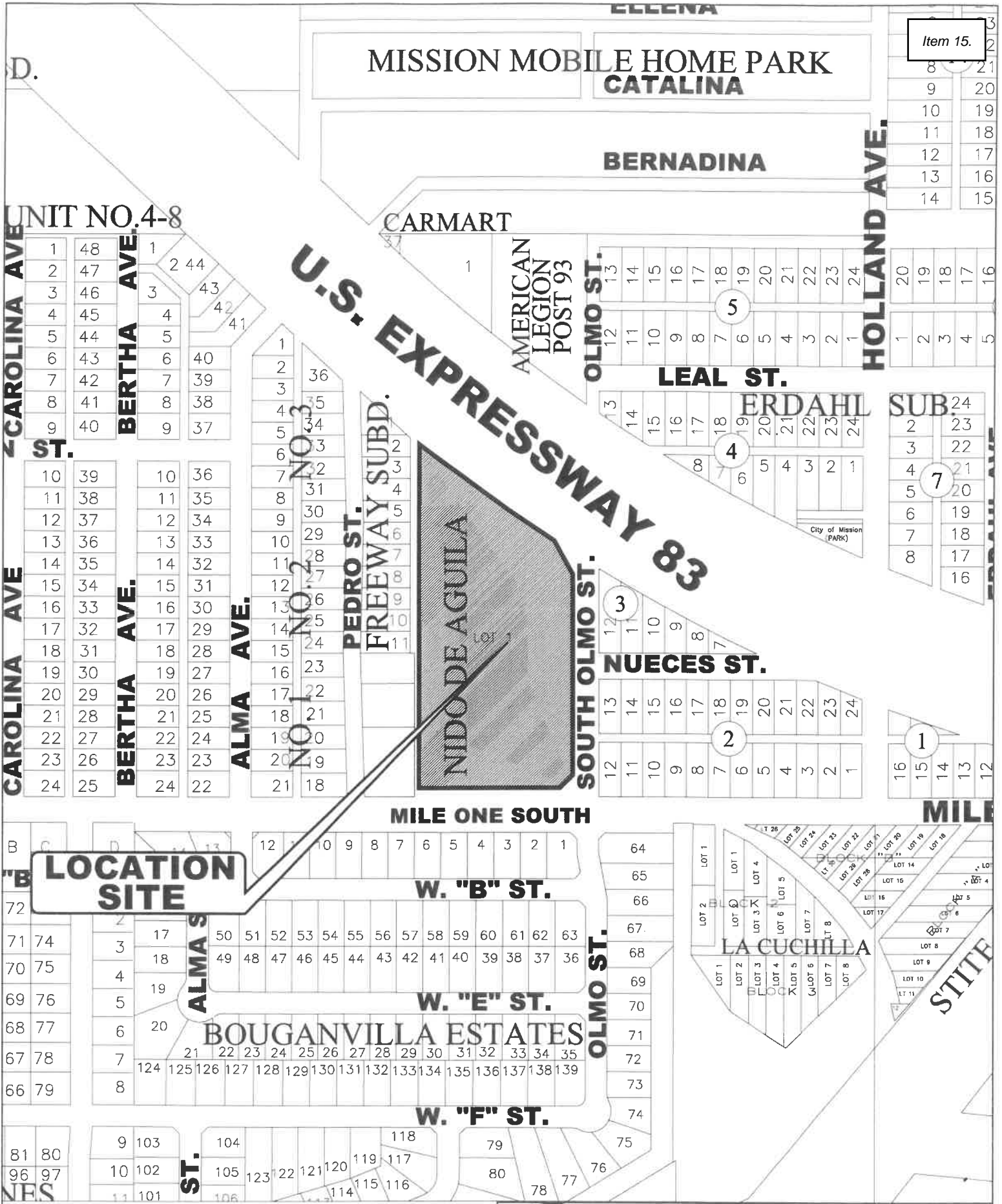
Staff: 4 teachers

Parking: In regards to parking, the educational component of the church will operate during non-church hours and utilize the existing 238 parking spaces on-site.

Landscaping: Landscaping requirements for the church are in compliance.

REVIEW COMMENTS: Staff notes that this request have been considered 3 times by the board since 2016 each time for a lapse of 3 years. The last time it was considered staff was told that they were working on constructing a permanent building. Staff knows that having a portable building along Expressway 83 may not be a long-term desire of the City when considering aesthetics along a major corridor.

RECOMMENDATION: Staff recommends approval subject to a 1-year at which time the applicant would need to apply for a permit to construct a permanent structure at this location.



Item 15.

LOCATION SITE

SITE LOCATION MAP

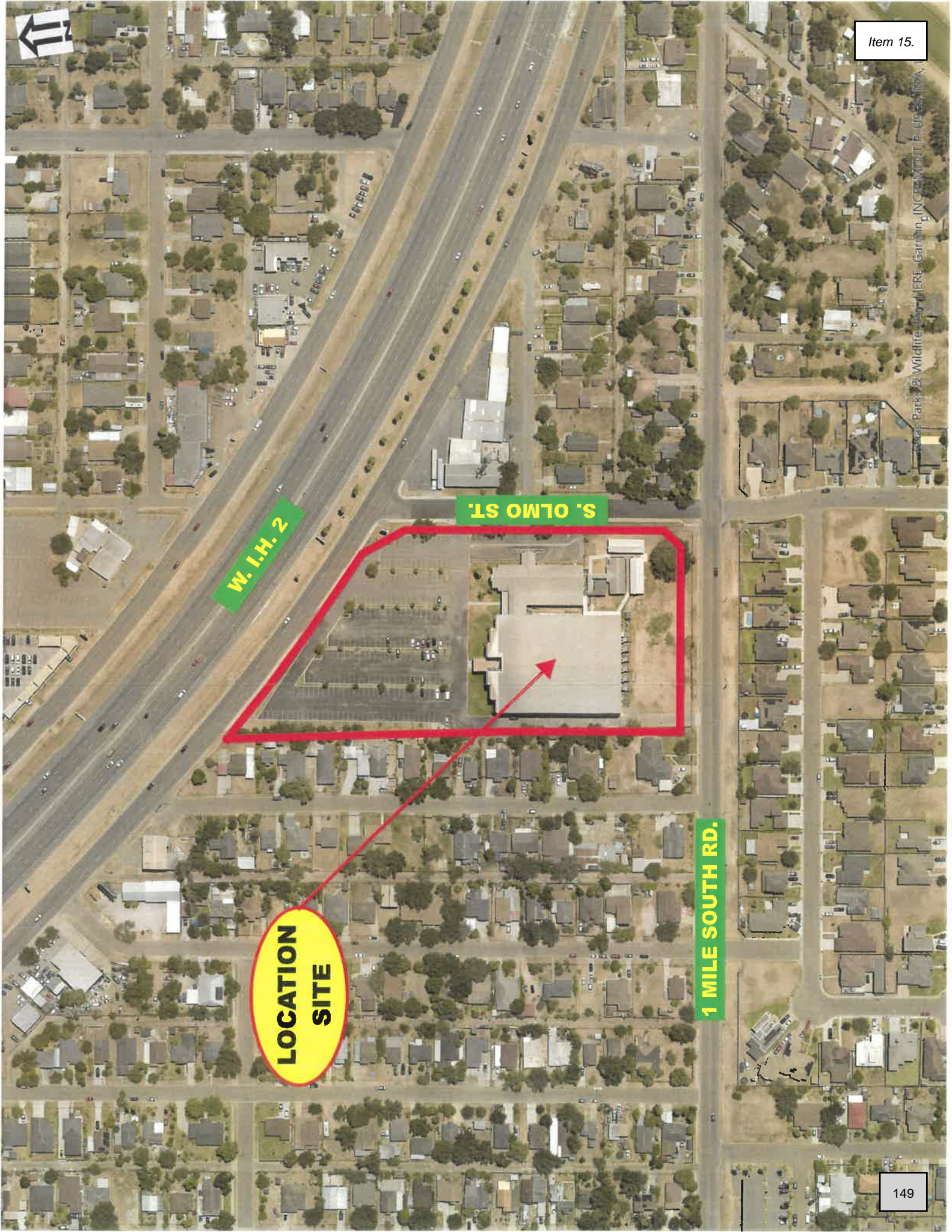


CITY OF MISSION
HIDALGO COUNTY, TEXAS

1201 E. 8th. Street
MISSION, TX 78572

PH: (956) 580-8672
FAX: (956) 580-8680

Lower Park & Wildlife Area HERE. GARDNER, INCORPORATED, U.S.A., 1974.

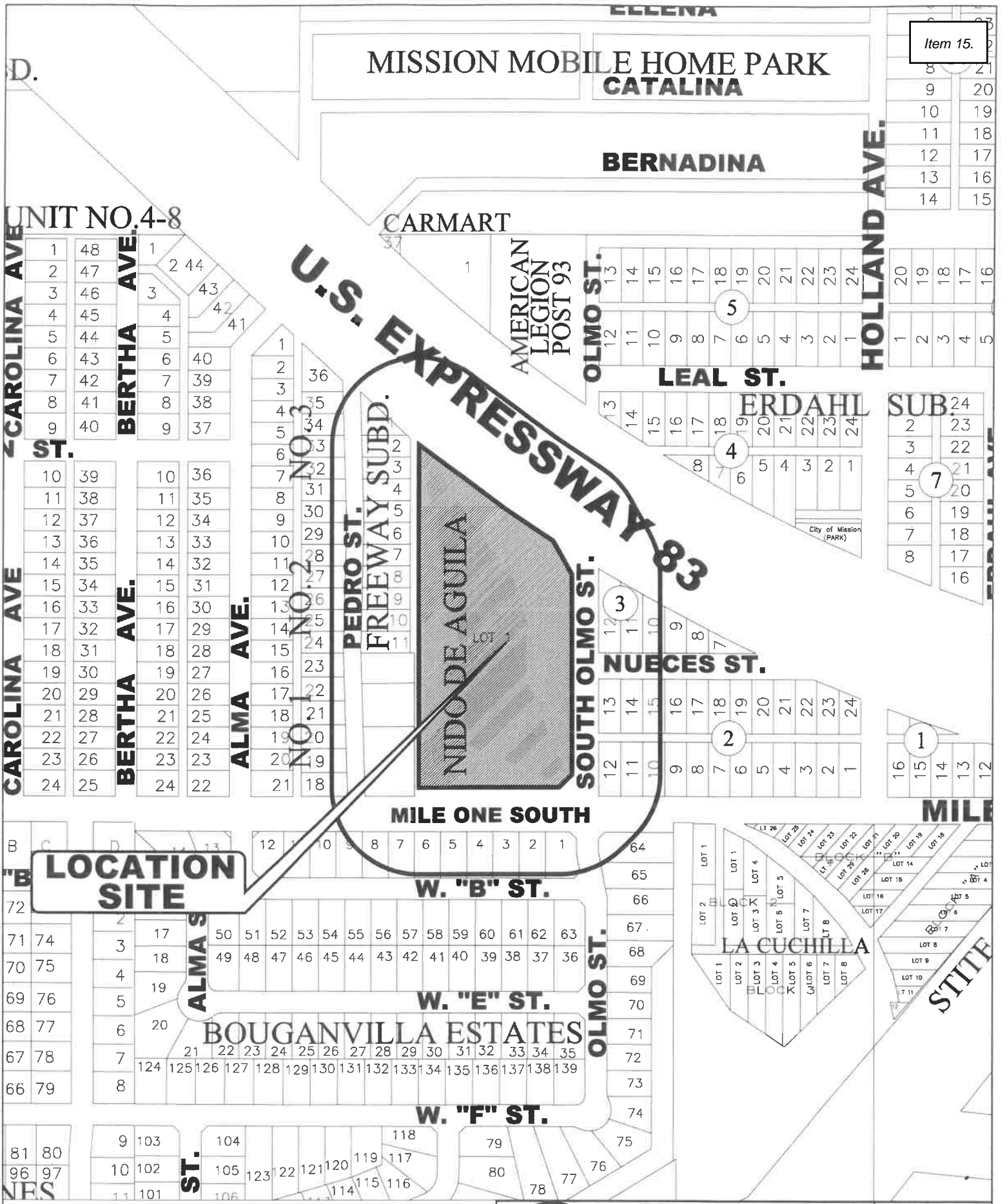


W.I.H. 2

S. OLMO ST.

1 MILE SOUTH RD.

**LOCATION
SITE**



Item 15.

LOCATION SITE

200' RADIUS MAILOUT MAP



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680











E6600-00-002-0010-00 (170911)
 ACEVEDO MARIA ELENA
 820 S MILE RD
 MISSION TX 78572

E6600-00-002-0011-00 (170912)
 DE LEON ARTURO AGUIRRE
 206 S PEDRO RD
 MISSION TX 78572

E6600-00-002-0012-00 (170913)
 GONZALEZ TEOFILO
 904 S RD
 MISSION TX 78572

E6600-00-002-0013-00 (170914)
 LUZ PARA LAS NACIONES INC
 915 W EXPRESSWAY 83
 MISSION TX 78572

E6600-00-002-0014-00 (170915)
 GONZALEZ HIGINIO JR
 3488 SHERWOOD DR
 ORANGE TX 77632

E6600-00-002-0015-00 (170916)
 GONZALEZ HIGINIO JR
 3488 SHERWOOD DR
 ORANGE TX 77632

E6600-00-003-0007-00 (170927)
 T L C PROPERTIES INC
 2001 INDUSTRIAL WAY
 SAN BENITO TX 78586

F6750-01-000-0018-00 (175928)
 GONZALEZ CONSTANTINO & MARIA
 1004 S MILE RD
 MISSION TX 78572

F6750-01-000-0019-00 (175929)
 GONZALEZ CONSTANTINO & MARIA
 1004 S MILE RD
 MISSION TX 78572

F6750-01-000-0020-00 (175930)
 CONTRERAS FRANCISCO & ROSA
 316 S PEDRO RD
 MISSION TX 78572

F6750-01-000-0021-00 (175931)
 CONTRERAS FRANCISCO
 316 S PEDRO RD
 MISSION TX 78572

F6750-01-000-0022-00 (175932)
 CONTRERAS FRANCISCO
 316 S PEDRO RD
 MISSION TX 78572

F6750-01-000-0023-00 (175933)
 AGUIRRE RAFAEL S
 206 S PEDRO RD
 MISSION TX 78572

F6750-02-000-0006-00 (175934)
 GARZA ANZELMO
 303 S PEDRO RD
 MISSION TX 78572

F6750-02-000-0008-00 (175936)
 ACOSTA AGAPITO & ILDA
 305 S PEDRO RD
 MISSION TX 78572

F6750-02-000-0009-00 (175937)
 FLORES OVIDIO ALEJANDRO
 307 S PEDRO
 MISSION TX 78572

F6750-02-000-0010-00 (175938)
 MARTINEZ ROBERTO & MARIA DE ROSARIO
 309 S PEDRO RD
 MISSION TX 78572

F6750-02-000-0011-00 (175939)
 CAVAZOS OMAR & TERESA
 720 N 15TH ST
 MCALLEN TX 78501

F6750-02-000-0024-00 (175940)
 TREVINO EDUARDO & JUVENTINO
 2312 NORMA DR
 MISSION TX 78574

F6750-02-000-0025-00 (175941)
 RIVERA ROSALINDA
 310 S PEDRO RD
 MISSION TX 78572

F6750-02-000-0027-00 (175943)
 VILLARREAL MARIA ELOISA
 304 S PEDRO RD
 MISSION TX 78572

F6750-03-000-0001-00 (175946)
 LEAL YOLANDA
 203 S PEDRO RD
 MISSION TX 78572

F6750-03-000-0003-00 (175947)
 VASQUEZ ALBERTO S & MARIA P
 207 S PEDRO RD
 MISSION TX 78572

F6750-03-000-0005-00 (175949)
 VASQUEZ ALBERTO & MARIA DEL ROSA
 207 S PEDRO ST
 MISSION TX 78572

F6750-03-000-0030-00 (175950)
 PLATA GILBERTO & FLORESTELA
 300 S PEDRO RD
 MISSION TX 78572

F6750-03-000-0031-00 (175951)
 DE LEON ABEL & STEPHANIE
 NORMA ALICIA DE LEON
 210 S PEDRO ST
 MISSION TX 78572

F6750-03-000-0032-00 (175952)
 GARZA CARLOS JAVIER VAZQUEZ & MII
 208 PEDRO ST
 PHARR TX 78577

F6750-03-000-0033-00 (175953)
 BRAVO MARIA C AGUIRRE & NYDIA AGUIRRE
 206 S PEDRO ST
 MISSION TX 78572

F6750-03-000-0035-00 (175954)
 CONTRERAS VICKI ET AL
 416 BRIARWAY ST
 MISSION TX 78574

W0100-00-017-0004-03 (316632)
 BUZO LARRY & CLAUDIA ACOSTA
 305 S PEDRO RD
 MISSION TX 78572

W0100-00-017-0004-04 (316633)
 JOSEPH SYLVIA
 313 S PEDRO RD
 MISSION TX 78572

W0100-00-017-0004-08 (316637)
 CONTRERAS ESMERALDA
 1002 S MILE ONE RD
 MISSION TX 78572

N2420-00-000-0001-00 (613791)
 LUZ PARA LAS NACIONES
 915 W EXPRESSWAY 83
 MISSION TX 78572

B3810-00-000-0001-00 (684689)
 BALDERAS OBED & SELENE RANGEL
 1300 S PALM DR APT 4
 PHARR TX 78577

B3810-00-000-0002-00 (684693)
 TAMEZ RUBEN JR & YOLANDA OLIVARES
 902 WEST B ST
 MISSION TX 78572

B3810-00-000-0003-00 (684694)
 FRANCO RODOLFO JR & LIZET BERMEJ
 904 W B ST
 MISSION TX 78572

B3810-00-000-0004-00 (684695)
 ELIZONDO ANA KAREN & MIGUEL ANGEL
 1307 W RAY CIR
 MISSION TX 78572

B3810-00-000-0005-00 (684696)
 DOMINGUEZ ROBERTO & TANIA S SANCHEZARCENTALES
 1000 W B ST
 MISSION TX 78572

B3810-00-000-0006-00 (684697)
 ALI OMAR & LAURA I MOF
 1002 WEST B ST
 MISSION TX 78572

B3810-00-000-0007-00 (684698)
 CANTU HERNAN A
 1004 W B ST
 MISSION TX 78572

B3810-00-000-0008-00 (684699)
 GAYTAN YOLANDA & CARLOS C PLATA
 1006 W B ST
 MISSION TX 78572

B3810-00-000-0009-00 (684700)
 GARCIA JESUS GONZALEZ
 1008 W B ST
 MISSION TX 78572

B3810-00-000-0064-00 (684755)
 PENA EDUARDO J LOPEZ & ALICIA SALAS
 401 OLMO ST
 MISSION TX 78572

B3810-00-000-0065-00 (684756)
 GARCIA MATEO & CYNTHIA Y
 403 OLMO ST
 MISSION TX 78572

E6600-00-003-0007-03 (20829582)
 GUSVORI LLC
 819 W EXPRESSWAY 83
 MISSION TX 78572



CITY OF
MISSION

CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
Regular Meeting – July 8, 2024

NATURE OF REQUEST:

See Attached Minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor via zoom
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Patricia A. Rigney, City Attorney
Mike R. Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Melissa Flores
Victor Anzaldua
Juan Rodriguez Jr.
Juan R. Rodriguez Sr.
Ruben Rodriguez
Brenda Enriquez
Ileana Ramirez
Noel Salinas

STAFF PRESENT:

Anais Chapa, Asst. City Secretary
David Flores, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Asst. City Manager
Vidal Roman, Finance Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Director of Organizational Dev.
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Cesar Torres, Chief of Police
Yenni Espinoza, Library Director
Kenia Gomez, Media Relations Director
Brad Bentsen, Parks & Recreation Director
Ezeiza Garcia, Asst. Finance Director
Susie De Luna, Planning Director
Michael Fernuik, Golf Course Director
Nora Lozano, Police Officer

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:30 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Councilman Alberto Vela led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Report from Mission Economic Development Corporation - Teclo Garcia

Teclo Garcia, MEDC CEO, gave an update on the operations of the EDC. Mr. Garcia spoke about a recent trip to San Luis Potosi in which the Mayor and MEDC employees attended. The visit to San Luis Potosi was incredibly successful as they were able to promote the Anzaldua's bridge as well as sign a memorandum of understanding to improve trade and promote both cities. During this trip, there were several roundtable discussions held to strategically plan for trade partnerships. Mr. Garcia also mentioned that they were working on bringing in several retail businesses, one begin Kahns Grill. The Olive Garden is set to open on July 22nd and a ribbon cutting ceremony would be held on this day as well.

2. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez

Brenda Enriquez, Greater Mission Chamber of Commerce President, spoke about upcoming events such as: Smart Start Start session on July 11th, Investor Luncheon will be held on July 17th, Power of Business Planning webinar, July 18th there would be a Spanish session for businesses, Buenas Tardes Luncheon would be held on August 14th. Ms. Enriquez also mentioned that the nominations for businesses were still open.

3. Departmental Reports – Perez

Councilwoman Jessica Ortega moved to approve the departmental reports as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

4. Citizen's Participation – Garza

None

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

5. Rezoning: Being the North 0.42 of an acre, more or less, being the North 140' of the West 150' out of Lot 18-1, West Addition to Sharyland Subdivision, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, Jose A. Flores, Jr., and Adoption of Ordinance#5511 - De Luna

On July 3, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 142' South of W. 2nd Street along the east side of N. Inspiration Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve Rezoning: Being the North 0.42 of an acre, more or less, being the North 140' of the West 150' out of Lot 18-1, West Addition to Sharyland Subdivision, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, Jose A. Flores, Jr., and Adoption of Ordinance#5511. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 5-0.

ORDINANCE NO. 5511

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING BEING THE NORTH 0.42 OF AN ACRE, MORE OR LESS, BEING
THE NORTH 140' OF THE WEST 150' OUT OF LOT 18-1, WEST ADDITION TO SHARYLAND
SUBDIVISION, (AO-I) AGRICULTURAL OPEN INTERIM TO (R-1) SINGLE FAMILY
RESIDENTIAL

6. Conditional Use Permit: To Place a Mobile Home “Temporarily” for care of Health Stricken Parent, 716 Campbell Street, Lots 20 & 21, Sunset Addition, R-2, Jessie Jimenez, Adoption of Ordinance #5512 - De Luna

On July 3, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the southeast corner of Business Hwy 83 and Campbell Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve the Conditional Use Permit: To Place a Mobile Home “Temporarily” for care of Health Stricken Parent, 716 Campbell Street, Lots 20 & 21, Sunset Addition, R-2, Jessie Jimenez, Adoption of Ordinance #5512. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5512

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO PLACE A MOBILE HOME “TEMPORARILY”
FOR CARE OF HEALTH STRICKEN PARENT, 716 CAMPBELL STREET, LOTS 20 & 21,
SUNSET ADDITION

7. Conditional Use Permit: To Designate an area as a Mobile Food Park for Operations of Mobile Food Units, 307 W. Tom Landry, Being the West ½ of Lots 7 & 8, Block 176, Original Townsite of Mission, C-4, Roberto Gonzalez, Adoption of Ordinance #5513 -De Luna

On July 3, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located 75' West of N. Perkins Avenue along the north side of W. Tom Landry. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega inquired about the amount of food parks that we currently have to which Ms. Susie de Luna, Planning Director, responded that there were currently four that were approved, but only three that were operational.

Councilman Vela moved to approve the Conditional Use Permit: To Designate an area as a Mobile Food Park for Operations of Mobile Food Units, 307 W. Tom Landry, Being the West ½

of Lots 7 & 8, Block 176, Original Townsite of Mission, C-4, Roberto Gonzalez, Adoption of Ordinance #5513. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

ORDINANCE NO. 5513

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO DESIGNATE AN AREA AS A MOBILE FOOD PARK FOR OPERATIONS OF MOBILE FOOD UNITS, 307 W. TOM LANDRY, BEING THE WEST ½ OF LOTS 7 & 8, BLOCK 176, ORIGINAL TOWNSITE OF MISSION

8. Conditional Use Permit: Restaurant in a C-2 Zone – Lola Seafood, 800 E. 1st Street, Lots 88 & 89, Mayberry Plaza UT No. 3, C-2, Victor Guerrero Cardenas, Adoption of Ordinance #5514- De Luna

On July 3, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was at the SE corner of Mayberry Road and E. 1st Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve the Conditional Use Permit: Restaurant in a C-2 Zone – Lola Seafood, 800 E. 1st Street, Lots 88 & 89, Mayberry Plaza UT No. 3, C-2, Victor Guerrero Cardenas, Adoption of Ordinance #5514. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

ORDINANCE NO. 5514

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RESTAURANT IN A C-2 ZONE – LOLA SEAFOOD, 800 E. 1ST STREET, LOTS 88 & 89, MAYBERRY PLAZA UT NO. 3

9. Conditional Use Permit: Drive-Thru Service Window – Lauris Kitchen, 3604 N. Conway Avenue, Being 0.626 acre tract out of Lot 30-7, West Addition to Sharyland Subdivision, C-3, Juan Martinez, Adoption of Ordinance #5515 - De Luna

On July 3, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located in the SE area of Victory and Conway Blvd. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve the Conditional Use Permit: Drive-Thru Service Window – Lauris Kitchen, 3604 N. Conway Avenue, Being 0.626 acre tract out of Lot 30-7, West Addition to Sharyland Subdivision, C-3, Juan Martinez, Adoption of Ordinance #5515. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

ORDINANCE NO. 5515

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT DRIVE-THRU SERVICE WINDOW – LAURIS
KITCHEN, 3604 N. CONWAY AVENUE, BEING 0.626 ACRE TRACT OUT OF LOT 30-7, WEST
ADDITION TO SHARYLAND SUBDIVISION

**10. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages –
Hampton Inn & Suites, 2505 Victoria Drive, Lot 1, Hampton Inn & Suites Subdivision, C-3,
Victoria Heights, LLC c/o Partiba Kasan, Adoption of Ordinance#5516 & Wet Zone #5517 -
De Luna**

On July 3, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located 1,320' East of S. Shary Road along the North side of Victoria Drive. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Hampton Inn & Suites, 2505 Victoria Drive, Lot 1, Hampton Inn & Suites Subdivision, C-3, Victoria Heights, LLC c/o Partiba Kasan, Adoption of Ordinance#5516 & Wet Zone #5517. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

ORDINANCE NO. 5516

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – HAMPTON INN & SUITES, 2505 VICTORIA DRIVE, LOT 1,
HAMPTON INN & SUITES SUBDIVISION

ORDINANCE NO. 5517

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING
ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER AND OTHER ALCOHOLIC
BEVERAGES MAY BE SOLD WITHIN THE CORPORATE LIMITS OF THE CITY OF MISSION
TO INCLUDE THE PREMISES LOCATED AT 2505 VICTORIA DRIVE, LOT 1 – HAMPTON INN
& SUITES

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

11. Approval of Minutes – Carrillo

Regular Meeting – June 24, 2024

Special Meeting – July 3, 2024

12. Acknowledge Receipt of Minutes – Perez

Mission Economic Development Corporation – May 29, 2024

Citizen’s Advisory Committee – May 28, 2024

13. Approval of Resolution # 1911 Regarding Waterline Access Agreement with Sharyland Water Supply within City of Mission’s ETJ for Town & Country McAllen, LLC – Turtle Cove Subdivision – De Luna

The proposed Town & Country McAllen, LLC – Turtle Cove Subdivision is a 7.417 Acre Tract of land out of Lot 33-1 West Addition to Sharyland Subdivision located approximately 900’ from the intersection of Inspiration Road and W. Mile 3 Road within the service area of the Sharyland Water Supply Corporation and within the City of Mission’s ETJ.

Sharyland Water Supply Corporation has adequate-sized water lines to support fire hydrants in the area and requires an agreement be entered between the Corporation, the property owner and the City of Mission before such installation is allowed.

RESOLUTION NO. 1911

A RESOLUTION OF THE CITY OF MISSION, TEXAS TO APPROVE A WATERLINE ACCESS AGREEMENT BETWEEN THE SHARYLAND WATER SUPPLY CORPORATION, AND TOWN AND COUNTRY MCALLEN, LLC TURTLE COVE SUBDIVISION

14. Authorization to solicit bids for Weedy Lot Abatement – De Luna

Authorize staff to contract with third parties through the bidding process for the purpose of (1) abating nuisances pursuant to Article II of the Code of Ordinances captioned Weedy Lots, Unsanitary, Unsightly Conditions on Private Property, and/ or (2) cutting and removing all weeds, trash and brush from all City properties, easements and right of way and any other properties over which the City has dominion and control, and otherwise maintaining same in a neat and clean condition.

15. Approval of Interlocal Agreement between Sharyland Independent School District and City of Mission, Texas on behalf of Shary Municipal Golf Course to provide golf course and driving range usage to their respective golf teams - M. Fernuik

A general working agreement between the City and District to coordinate accessibility and compensation for the District’s use of the Shary Municipal Golf Course by District golf teams, in an effort to maximize resources and provide increased services to the public during the 2024/2025 District school year. Also, to provide an area designated under the Shary Municipal Golf Course Clubhouse for the storage of Golf Clubs and Bags which can be secured. Sharyland ISD agreed to compensate Shary Municipal Golf Course the sum of \$19,000 for this usage once the Interlocal Agreement is signed.

Councilwoman Ortega moved to approve all consent agenda items 11 thru 15 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

16. Final Plat Approval: Crystal Estates Subdivision IV, being a 14.71-acre parcel of land, out of Lot 27-1, West Addition to Sharyland, R-2, Developer: DG & GG Investments, LLC, Engineer: Ever Engineering, LLC - De Luna

On June 12, 2023 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Crystal Estates Subdivision IV. The subject site was located east of Inspiration Road approximately 1,400' south of W. 2 Mile Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata asked if these would be townhomes or apartment and also wanted to know if there were any other apartments in the area. Mr. Plata inquired if this would be a street connecting Los Ebanos to Inspiration Road.

Ms. De Luna stated that there were no other apartments in the area and that these would be located between homes.

Mayor Garza stated that these would be either duplexes or fourplexes and there would be a max of four units per lot.

Councilman Vela moved to approve Final Plat Approval: Crystal Estates Subdivision IV, being a 14.71-acre parcel of land, out of Lot 27-1, West Addition to Sharyland, R-2, Developer: DG & GG Investments, LLC, Engineer: Ever Engineering, LLC. Motion was seconded by Councilman Vela and approved unanimously 5-0.

17. Authorization to award bid for Chlorine Gas chemical for the Public Works Department Water Treatment Plants – Bocanegra

The City of Mission had accepted and opened three (3) bid responses for Chlorine Gas chemical for Water Treatment Plants. Staff recommended to award bid to PVS DX, Inc., who was the lowest responsible bidder meeting all specifications. The term of this contract would be for one (1) year with two (2) one-year renewal options. Recommendation was based solely on estimated quantities and orders would be placed on as needed basis BID # 24-570-06-26.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to award bid for Chlorine Gas chemical for the Public Works Department Water Treatment Plants. Motion was seconded by Councilman Vela and approved unanimously 5-0.

18. Ratification to solicit and Authorization to Award Contracts for Employee Benefit Plans - Munguia

The City received twenty-two (22) proposals and accepted twenty-one (21). After evaluating all acceptable proposals, the evaluation team determined the following recommendations for award would be the best and most advantageous to the City of Mission:

Dental – Ameritas

Vision – Ameritas

Group Life – Mutual of Omaha

Voluntary Life – Mutual of Omaha

Long-term Disability – Mutual of Omaha

Short-term Disability – Mutual of Omaha

Flexible Spending Account/Sec 125 – TASC

Medical Transport – MASA

Employee Assistance Program – Deer Oaks

Legal Services – Rejected due to limited response (HR will be seeking authorization to renew this service at the next city council meeting held July 22, 2024)

Supplemental Insurance Cancer – Colonial

Supplemental Insurance Accident – Colonial

Supplemental Insurance Hospital Indemnity – Colonial

Supplemental Insurance Critical Illness – Colonial

Supplemental Insurance Whole Life – Colonial.

Staff and City Manager recommended approval.

Councilman Vela moved to award Contracts for Employee Benefit Plans. Motion was seconded by councilwoman Ortega and approved unanimously 5-0.

UNFINISHED BUSINESS

19. TABLED 06/24/2024 - Discussion and Action to Recommend to the City Council the closure required by Union Pacific Railroad for Leonor Street being approximately 0.09 of a mile East of the intersection of Schuerbach and W. Business Hwy 83 - De Luna

On February 29, 2024 staff received a request by Melden & Hunt on behalf of the Killam Development for a proposed railroad crossing and (3) road closures for El Milagro Subdivision. Union Pacific Railroad Company required that for every new railroad crossing there were at least 2 road closures. The request before the Board was to consider the closure of the 2800 Block of Leonor Street.

On June 24, 2024 the Planning and Zoning Commission held a Public Hearing to consider this request. This would be the 3rd road crossing closure. There was public opposition during the P&Z Meeting. The board unanimously recommended approval.

Councilwoman Ortega moved to untable this item. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Juan Rodriguez, 2807 Leonor Street, expressed his concerns over the proposed closure. He stated that he was in opposition of the request and wanted an explanation as to why or how this particular railroad crossing was chosen to be closed.

Ruben James de Jesus, Project Engineer with Melden & Hunt, explained the process for the road closure. He also stated that there were three proposed closures for this particular project. The other proposed areas would have affected about 100 residents whereas this location would have a much smaller impact. He stated they were in support of the closure as discussed and was available to answer any questions.

Councilman Vela moved to approve the closure required by Union Pacific Railroad for Leonor Street being approximately 0.09 of a mile East of the intersection of Schuerbach and W. Business Hwy 83. Motion was seconded by Councilwoman Gerlach and approved 4-1, with Councilwoman Ortega voting against.

20. TABLED: 07/03/2024 - Adoption of Fee Waiver and Discounted Rate Policy for the Mission Event Center - A. Lerma

The Mission Event Center sought to implement a policy outlining procedures for organizations requesting fee waivers or discounted rates for facility use to specifically limit the use of the MEC

as a general public forum to ensure that the facility remained easily accessible to clients and residents doing business with the MEC.

The MEC may offer fee waivers or discounted rates to non-profit organizations, government agencies, or educational institutions meeting the specific requirements outlined in policy.

The different fee waivers or discounted rates included:

Eligibility for 50% Discounted Rate- included discount on room rental fees, equipment fees, service fees, and refundable damage deposit fee. Under this discounted rate, events must be open and available to the general public, free of charge, provide a public benefit, be non-partisan, be non-commercial and not for profit, be non-controversial and shall avoid advocacy of a particular position in areas of public policy dispute or controversy.

Eligibility for 20% Discounted Rate – included discount only on the room rental fees. Organizations would be responsible for all other applicable fees (equipment fees, service fees, and refundable damage deposit fee). Under this discounted rate, non-profits, government agencies, or educational institutions may host revenue-generating events or provide trainings, seminars and meetings for their members.

Eligibility for 100% Fee Waiver – included discount on room rental fees and all other applicable fees (equipment fees, service fees, and refundable damage deposit fee). Under this waiver, organizations must be in an official partnership with the City of Mission for a joint event.

No discounts or fee waivers are provided for security services. If security was required for an event, organizations would be responsible for all security fees and hiring such security personnel from the Mission Police Department at its own expense.

Organization may submit one (1) request annually for consideration of either a fee waiver or a discounted rate

This item remained on the table

ROUTINE MATTERS

City Manager Comments – Operation Back to School to be held on Friday, July 19th at the Mission Event Center from 6p.m. to 9 p.m.

City Council Comments – Councilwoman Ortega thanked all of the staff for working hard to ensure that our community was safe in preparation for the storm. Mayor Pro Tem Plata thanked Fire Chief Garcia for keeping everyone informed with storm updates. Councilwoman Gerlach echoed the remarks of both Councilwoman Ortega and Mayor Pro Tem Plata.

Mayor's Comments - None

At 5:24 p.m., Councilman Vela moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

EXECUTIVE SESSION

Upon conclusion of Executive Session at 6:09 p.m., Councilwoman Ortega moved to reconvene the regular meeting. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)
Evaluation of City Manager relating to goals and objectives

No action was taken

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney)
related to claim regarding 104 Bouganvilla Street

Councilwoman Ortega moved to approve as discussed in executive session. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney)
related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.

No action was taken

ADJOURNMENT

At 6:10 p.m., Councilwoman Ortega moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Mike R. Perez, City Manager
AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
 Traffic Safety Committee – February 16, 2024
 Mission Civil Service Commission – May 22, 2024
 Speer Memorial Library Board – March 19, 2024

NATURE OF REQUEST:

See attached minutes.

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Minutes

TRAFFIC SAFETY COMMITTEE
Friday, February 16, 2024 12:00 Noon
Mission Police Department – Conference Room
1200 E. 8th Street
Mission, Texas 78572

MEMBERS PRESENT

Francisco Rivera
 Rodolfo Trevino
 Luis Moreno
 Apolinar Solis
 Brandon Lau

MEMBERS ABSENT

Humberto Garza
 German Reyna
 Luis Dovalina
 Luis Enrique Lopez

STAFF PRESENT

Chief Cesar Torres
 Asst. Ted Rodriguez
 Asst. Rey Perez
 Maribel Castellanos
 Abel Bocanegra
 Edgar Gonzalez

GUESTS PRESENT

Bertha Godinez
 Jennifer Godinez

Call To Order

With a quorum being present, Assistant Chief Ted Rodriguez called the Regular Meeting to order at 12:17 p.m.

Invocation

Assistant Chief Ted Rodriguez led the Invocation

Pledge of Allegiance

Chief Torres led the pledge of allegiance.

Citizens' Participation

Assistant Chief Ted Rodriguez asked if there was any citizen's participation.

There was none.

Approval of Minutes for Wednesday July 15, 2023

Assistant Ted Rodriguez asked if there were any corrections to the minutes. Mr. Luis Moreno moved to approve the minutes as presented. Mr. Rodolfo Trevino seconded the motion. Upon a vote, the motion passed unanimously.

New Business

Item 1.1 Discussion on the placing of speed humps on West 27th Street, Woodland Ridge Subdivision.

Mrs. Bertha Godinez begins by explaining about 3 accidents that has happened in the past between Los Ebanos and Inspiration Street. She also stated that neighbors don't go out and walk like they use to in the past and she also worried about the school children that ride the bus. This is the reason why she is requesting speed humps. Mr. Rodolfo Trevino agrees that there are speeders on Los Ebanos Street. Chief Torres recommends to have a survey done prior to the

recommendation to City Council. Chief Torres will conduct a survey to check how many cars get stopped, how many accidents, what time is the highest traffic and most importantly how many dwi's. City Engineer Mr. Abel Bocanegra stated that if the speed humps get approve, the survey will help to determine the type of speed humps that will be installed. With no further discussion, Mr. Gilbert Salinas motion to table the item. Mr. Luis Moreno second the motion.

Old Business

Assistant Chief Ted Rodriguez asked if there was any old business.

There was none.

Adjournment

There being no further discussion Mr. Francisco Rivera entertained a motion to adjourn. Mr. Francisco Rivera seconded the motion. Upon a vote, the meeting was adjourned at 12:55 pm.



Cesar Torres, Chief of Police

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
May 22, 2024**

Commission-Present

**Polo Garza-Chairman
Jerry Saenz-Vice-Chair
Guillermo Delgadillo-Member**

Staff Present

**Jesse Lerma Jr-CS Director
Noemi Munguia-HR Director
Kevin Pagan-City Attorney
Frank Cavazos-DC
Cesar Torres-Chief of Police
Adrian Garcia-Fire Chief**

Call to Order

Mr. Polo Garza called the meeting to order at 2:00 p.m.

Pledge of Allegiance

Mr. Garza led the Pledge of Allegiance

Approval of Minutes-March 27, 2024

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Saenz made a motion to approve the minutes as submitted. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department LT's Promotional Examination Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that we had conducted the promotional exam on May 9, 2024. We had three (3) individuals that participated and two (2) passed.

Mr. Lerma submitted the following scores for approval:

1. Manuel de la Garza-87 raw score plus 10 points seniority-97
2. Luis Villareal-78 raw score plus 10 points seniority-88
3. Daniel Lopez-61

Mr. Lerma advised them that the eligibility list would reflect the following:

1. Manuel de la Garza-97
2. Luis Villareal-88

Mr. Lerma advised the Commission that these individuals would be promoted immediately. After a brief discussion, Mr. Saenz made a motion to approve the scores and to create an eligibility list for LT. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department DC's Promotional Examination Scores and the Creation of a New Eligibility List

Mr. Lerma advised them that they had conducted an examination for DC on May 9, 2024. He advised them that 2 (two) individuals had participated and one passed. He submitted the following scores:

1. Frank Chairez-77 raw score plus ten points seniority-87
2. Joel Saenz-68

Mr. Lerma advised the Commission that CPT Frank Chaires would be promoted immediately. After a brief discussion, Mr. Saenz made a motion to approve the scores as submitted and to create a new eligibility list for DC. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval of Mission Police Department Entry Level Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that they had conducted an entry level examination on May 22, 2024. He advised them that 38 individuals submitted their applications, 31 participated and 26 passed. He advised them that the individuals that passed would move on to the physical agility exam on Saturday, May 25, 2024.

After a brief discussion, Mr. Saenz made a motion to approve the scores as submitted and to create a new eligibility list. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval to Reschedule Mission Fire Department ENG's Promotional Examination from June 27, 2024 to June 28, 2024

Mr. Lerma presented a letter from the Union Attorney requesting the change due to a pending disciplinary hearing set for the same date. Mr. Lerma advised the Commission that they were also involved in the hearing so they were also in agreement to change the date to June 28, 2024. After a brief discussion, Mr. Saenz made a motion to change the date as requested. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Pending Business-Organizational Charts

Mr. Lerma presented the latest organizational charts for both departments for review. He advised the Commission that if they had any questions or concerns to please contact the Chiefs and they would explain or answer any questions they might have.

Adjourn

Meeting was adjourned at 2:30 p.m.

SPEER MEMORIAL LIBRARY BOARD

The Speer Memorial Library Board met for its regularly scheduled meeting on March 19, 2024, at Speer Memorial Library.

A. Call to order

The Meeting was called to order by Cynthia Leon at 5:02 p.m.

Attendance was taken.

Present:

Elizabeth Garza

Mayra Rocha

Cynthia Leon

Perri Ann Huntley

Lina Cruz

Rose Mary Gallagher

Absent:

Beth Blanton

Library Staff Present:

Yenni Espinoza, Library Director

1. Approval/Disapproval of Absences

All absences for the December 12, 2023, meeting were approved as excused as they were work or out-of-state travel-related absences.

2. Board Minutes

Elizabeth Garza moved to approve the minutes as presented for the December 12, 2023, Speer Memorial Library Board Meeting. Mayra Rocha seconded the motion and the motion passed unanimously.

3. Treasurer's Report

Perri Ann Huntley stated that the current balances in both the Breyfogle and MacDonald accounts, with activity as of October 14, 2022, were attached for review. She stated that the MacDonald account has a balance of \$27,476.62 and the Breyfogle account has a balance of \$6,811.75. The treasurer's report will be filed for audit.

B. Routine Business

4. HCLS

Yenni Espinoza, Library Director reported HCLS meetings information: She mentioned that she was nominated as President, the Vice President is Marisol Vidales, Secretary Jaime Tijerina, and ILLS Coordinator Jorge Gonzalez for HCLS. In December they had been looking into moving from the TLC system of checking in and checking out books in the catalog/collection database into a new system. The new board for HCLS is working towards presenting their idea to the county to be approved.

5. Achievement of Excellence Award 2023

Yenni presented to the board that the library was awarded the Achievement of Excellence Award For 2023, it was the first time the library was awarded this award. She mentioned how the library was able to achieve this award.

6. TSLAC Accreditation Letter

Yenni presented the application letter for accreditation for the state library system for the fiscal year, Elizabeth Garza made a motion for Speer Memorial Library to submit for accreditation with the State. Lina Cruz seconded the motion and the motion passed unanimously.

7. Librarian's Report

Yenni Espinoza presented the Board members with the monthly reports for the months of December up to today. Circulation had new 3D Printing classes that had a good turnout, and patrons had a wonderful time printing their own snowflakes. Yenni Espinoza reported on the numerous library activities held each month which included that The Children's Department had their usual Kids Animanga Club meets each week on Wednesdays. The Children's Department continues to host their usual activities, on Tuesdays, they have Arts & Crafts at 6 p.m. Toddler Time every Wednesday at 10 a.m. Scavenger Hunt on Saturdays at 2 p.m., and Family Movie Nights every Sunday at 2 p.m. In October the Children's Department also held its first-ever Book character costume contest.

The Teen Department programming hosted different Video Game Tournaments throughout the months. They also had craft events and movie nights throughout every month. On Wednesdays, the teen department focuses on programming anime and manga for crafts, movies, and learning Japanese. They have recently added on Thursdays an activity called K-Pop Hour that includes learning about Korean culture, food, and music. In October they celebrated a new event Can You Outrun Michael Myers and a Costume Contest.

Yenni stated that the Book Club had their usual meetings throughout the months when they had book discussions on books like "The Seven Husbands of Evelyn Hugo" By Taylor Jenkins Reid. The Reference Department also hosts a Coloring with The Classics class on Tuesdays at 10 am, Computer Classes every two weeks on Wednesdays at 2 pm and 6 pm, Game Time Cafe on Fridays at 10 am, and Movies once a month on a Saturday at 2 pm. She further stated how they are making a Cloud Library class to teach people how to get an account so patrons can use the App better and will be able to see audiobooks, E-books, movies, and magazines. Yenni showed the board the new website we are working on for the library and the updates the website will come with. Yenni told the board that on December 14, the library will be having a Christmas Celebration event. Yenni Espinoza finalized the librarian's report.

C. Any Discussion or Action on Board Items -

8. MLS Reimbursement –

Yenni presented to the board Ms. Magaly Garcia's semester grades and payments for her semester towards getting her MLS for approval in using the Breyfogle account to award her grant monies for the semester she passed. Lina Cruz made a motion to reimburse \$3,085 to Magaly Garcia for the expenses for her Master classes this semester from the Breyfogle account. Elizabeth Garza seconded the motion and the motion passed unanimously.

D. Unfinished Business – None

E. New Business – None

F. Announcements or Remarks

The next Speer Memorial Library Board meeting is tentatively scheduled for June 18, 2024, at 5:00 p.m.

G. Adjournment

Elizabeth Garza made a motion to adjourn the meeting and Lina Cruz seconded the motion which passed unanimously. Cynthia Leon adjourned the meeting at 6:43 p.m.

Library Board Secretary



(Lina Cantu Cruz)

Date

06/15/2024



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to enter a Memorandum of Understanding with the Texas Department of Public Safety and the Office of Statewide Communications Interoperability - Torres

NATURE OF REQUEST:

The Mission Police Department is requesting authorization to enter a Memorandum of Understanding with the Texas Department of Public Safety and the Office of Statewide Communications Interoperability. The Memorandum of Understanding is required to be considered to receive grant funds for communications equipment. This agreement will be in effect upon approval until the end of the grant life or other required renewal. The final decision for grant funding has not been finalized.

BUGETED: _____ **FUND:** _____ **ACCT. #:** _____
BUDGET: _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____
BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

This **Memorandum of Understanding** was agreed to on this date: July, 22, 2024. The v24.1 fillable form is available here: <https://www.dps.texas.gov/section/infrastructure-operations/swic-document-library> Please complete **this page only, sign, save, and then email** as attached file to txswic@dps.texas.gov.

WHO SHOULD EXECUTE THIS AGREEMENT: Each jurisdiction must individually sign this agreement.

- An authorized representative of a City may sign for all public safety agencies in that city.
- A County may sign for volunteer fire departments (VFD) if the VFD is recognized in the county emergency management plan; however,
- A County CANNOT sign for all cities or other public safety agencies in the county that are not a part of county government since they are separate legal entities.
- A Council of Governments (COG) CANNOT sign for all jurisdictions within the COG.

Compliance with this TSICP and the SCIP are required to receive grant funds for communications equipment. **Agencies and programmers should verify the latest version of these documents are being referenced; they can be found at <https://www.dps.texas.gov/section/infrastructure-operations/swic-document-library>**

FOR JURISDICTION

Jurisdiction Name: City of Mission - Police

Authorized Signature: _____

Print Name: Mike R. Perez

Title: City Manager

Jurisdiction Address: 1201 E 8th Street, Mission, TX 78572

County: Hidalgo

Phone: 956-580-8721 e-mail: mrperez@missiontexas.us

Jurisdiction/Agency Radio Communications Contact: Chief Cesar Torres

Phone: 956-584-5018 e-mail: chiefctorres@missiontexas.us

Indicate the NUMBER of mobile, portable, temporary base, and/or mobile relay radios to be operated under TxDPS licenses. For Federal Entity Interop and 700 Air-to-Ground channels, please mark the appropriate box with a checkmark or "X" if these channels are programmed or if programming is planned in the future.

	Mobile	Portable	Temporary Base-Mobile Relay	Federal Entity Interop Channels	700 Air-to-Ground Channels
150 MHz					N/A
450 MHz					N/A
700 MHz				N/A	
800 MHz NPSPAC	141	269	15	N/A	N/A

(This information is required by TxDPS as a condition of its licenses from the FCC.)

TEXAS DEPARTMENT OF PUBLIC SAFETY SWIC OFFICE SIGNATURE

Signature: _____

Karla Jurrens, Statewide Interoperability Coordinator, Innovation and Data Office

Phone: (281) 517-1240 Karla.Jurrens@dps.texas.gov

TEXAS DEPARTMENT OF PUBLIC SAFETY AUTHORIZING SIGNATURE

Signature: _____

Jared Vandenheuvel, Chief Innovation Officer, Innovation and Data Office

Texas DPS, 5805 N Lamar Blvd. Austin, TX 78752

Phone: (512) 289-8847 Jared.Vandenheuvel@dps.texas.gov



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Approval of Resolution # _____ declaring a vehicle dog kennel surplus and authorizing the disposition of said property to the La Joya Police Department - Torres.

NATURE OF REQUEST:

Staff is seeking authorization to surplus a vehicle dog kennel for donation to the La Joya Police Department. The vehicle dog kennel is currently not being used and has been determined to be of no use to the Mission Police Department or the City of Mission.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION NO. ____**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY TO FURTHER A PUBLIC PURPOSE; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Mission, as a home-rule municipality, may “lease, grant, or convey” personal property in accordance with the Texas Constitution and state law; and

WHEREAS, included among the management responsibilities of public property is the authority and duty to declare property determined to be of no further use to the City to be surplus; and,

WHEREAS, surplus property is personal property that is not needed or required for an entity’s foreseeable needs but still has some usefulness for the purpose it was originally intended; and

WHEREAS, the City is authorized to dispose of personal property that is found to be surplus in any manner that does not violate the Constitution; and

WHEREAS, the City has determined that the Vehicle Dog Kennel is no longer needed for its operations and has requested to be designated as surplus property; and

WHEREAS, the La Joya Police Department has expressed a need for the Vehicle Dog Kennel and the City has determined that the disposition of property seen in Exhibit A of this resolution would be beneficial to the La Joya Police Department and serve a public purpose.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:

Section 1. The City Council of the City of Mission, Texas hereby declares the property listed in the attached **Exhibit A** as surplus, authorizes the convey of the property, and authorizes the City Manager and their staff to execute all necessary documents to complete the transfer of said property in accordance with the forgoing legislative findings.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of

such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED this 22nd day of July, 2024.

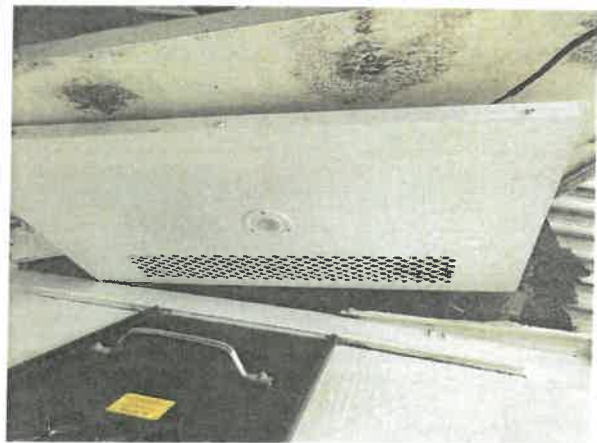
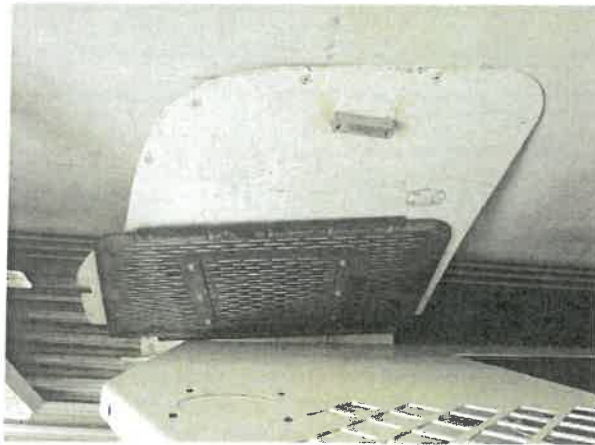
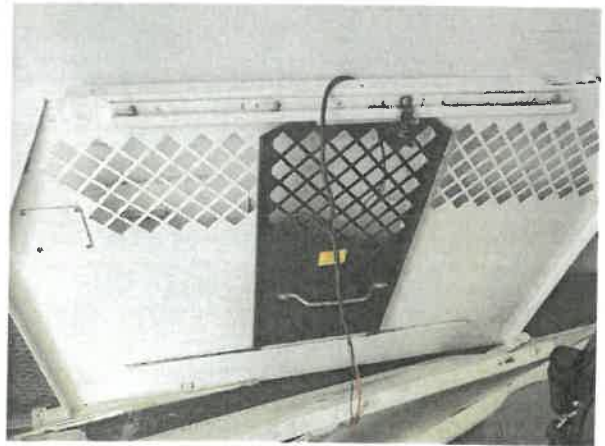
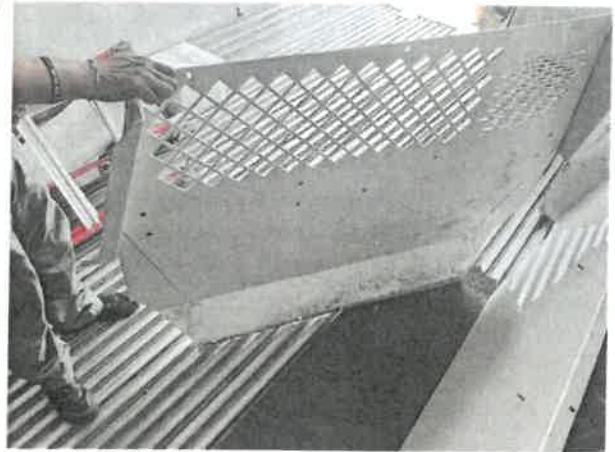
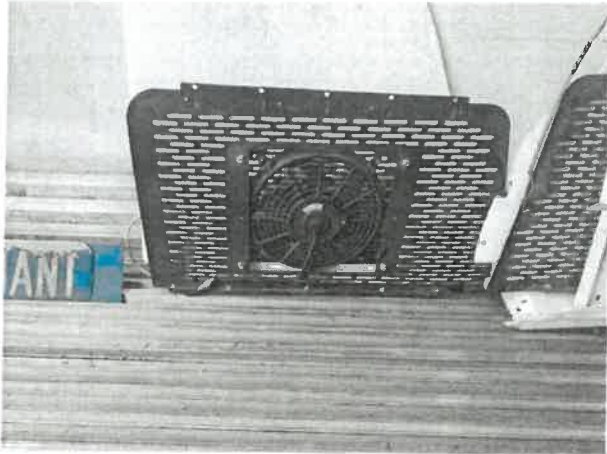
Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

Vehicle Dog Kennel Equipment
(No Longer in Use)

Item 19.



INVENTORY TO SURPLUS FY 2023-2024

Machinery/Equipment	Identifier	Asset Tag No.	Department
Vehicle Dog Kennel Equipment	N/A	N/A	Police

POLICE DEPT.



CITY OF
MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Roel Mendiola, Sanitation Director
AGENDA ITEM: Authorization to purchase 1000 Residential Refuse Carts from Toter LLC via HGAC #RC01-21 – Mendiola

NATURE OF REQUEST:

Authorization to purchase 1000 residential refuse carts for our Residential Division. Due to the city’s rapid growth, the Sanitation Department is requesting these refuse carts to keep up with the demand and the city’s current services throughout the remainder of the current 2023-2024 Year. Carts will be purchased from Toter LLC via HGAC contract #RC01-21.

BUGETED: Yes **FUND:** Solid Waste **ACCT. #:** 05-410-64235

BUDGET: \$210,000 **EST. COST:** \$53,500 **CURRENT BUDGET BALANCE:** \$151,575

BID AMOUNT: \$53,500

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



1661 Frontera Rd, Del Rio, TX, 78840
 PHONE: 800-424-0422 FAX: 833-930-1124
 WQ-10317235

Item 20.

Sell To:

Contact Name	Yaritza Pena	Ship To Name	City of Mission
Bill To Name	City of Mission	Ship To	105 Abelino Farias St
Bill To	1201 E 8th St Mission, TX 78572 USA		Mission, TX 78572 USA
Email	ypena@missiontexas.us	Quick Ship	<input type="checkbox"/>
Phone	(956) 575-0056		

Quote Information

Salesperson	Hunter Brown	Expiration Date	7/23/2024
Salesperson Email	hbrown@wastequip.com	Quote Number	WQ-10317235
			Please Reference Quote Number on all Purchase Orders

Product	Product Description	Selected Option	Quantity	Sales Price	Total Price
**Plastics - 79296	Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart	---Body Color - (940) Green ---Lid Color - (200) Black ---Body Hot Stamp on Both Sides (Existing) in White ---Lid Hot Stamp Insert - Read from Rear (Existing) in White ---Wheels - 10in Sunburst ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs	1,000.00	\$51.50	\$51,500.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$51,500.00
Shipping Terms	FOB Origin	Shipping	\$2,000.00
		Tax	\$0.00
		Grand Total	\$53,500.00

Additional Information

Additional Terms Our Quote serves as an offer to provide Products and/or services at the quantities and prices shown and is a good faith estimate, based on our understanding of your needs. By signing below, you indicate your acceptance of our offer which is expressly subject to the Wastequip Terms & Conditions of Sale ("Wastequip's Terms") located at: <https://www.wastequip.com/terms-conditions-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. Wastequip's Terms may be updated from time to time and are available by hard copy upon request. Any changes or deviations to the terms of this Quote, including any different terms in an Order submitted by you, must be agreed upon in writing by both parties.

Additional Information Pricing is based on your acceptance prior to the expiration of this Quote, including product specifications, quantities, and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations - actual volume, Products and materials are subject to manufacturing and commercial variations and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may



1661 Frontera Rd, Del Rio, TX, 78840

PHONE: 800-424-0422 FAX: 833-930-1124

WQ-10317235

Item 20.

not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

Special Contract Information

Pricing and Product offerings are based on the Houston-Galveston Area Council (H-GAC) cooperative contract with Toter, LLC (#RC01-21) - quoted pricing effective 10/21/2021). Per the terms of this contract, pricing and products are subject to change at any time without prior notice and after H-GAC approval. Toter, LLC Product Warranties, Disclaimers, Limitation of Liability and Remedies, and Limited Warranty Provisions apply to all purchases thereunder. PLEASE NOTE: PER TOTER'S CONTRACT WITH H-GAC (#RC-01-21), H-GAC REQUIRES A WRITTEN PURCHASE ORDER WITH SIGNATURE BEFORE TOTER CAN PROCESS YOUR ORDER. THE PURCHASE ORDER MUST BE A SEPARATE DOCUMENT FROM THE SIGNED TOTER QUOTE. THIS IS A CONTRACT REQUIREMENT OF H-GAC.

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders

FORM D - OFFERED ITEMS PRICING			Procurement No.:		RC01-21		
Note: Products that are not prelisted will be deemed noncompliant.							
Offeror Name:	Toter, LLC					\$0.21	\$0.10
H-GAC Product Code	Item Description (Offeror may not change any description or add items)	Offered Price	Minumum Qty	Model Number	Resin Weight	Price Request 6/26/21; eff 7/21/2021	Price Request 10/2021
A. Curbside Recycling Bins							
RC21A100	Toter EVR II 79216: 16 gallon capacity residential roll-out cart: uniersal dumping design, rotational molded, rotating steel stop bar, 10" wheels.	\$44.50	TL of 496	79216	19.8	\$54.97	\$56.95
RC21A101	Toter EVR II 79321: 21 gallon capacity residential organics roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$36.75	TL of 945	79321	14.1	\$44.24	\$45.65
RC21A102	Toter EVR II 79332: 32 gallon capacity residential organics roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 8" wheels	\$38.75	TL of 945	79332	16.4	\$47.43	\$49.07
RC21A103	Toter EVR II 79348: 48 gallon capacity residential organics roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$42.50	TL of 912	79348	19.3	\$52.70	\$54.63
RC21A104	Toter EVR II 79221: 21 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$33.75	TL of 950	79221	14.1	\$41.24	\$42.65
RC21A105	Toter EVR II 79224: 24 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$33.75	TL of 950	79224	14.1	\$41.24	\$42.65
RC21A106	Toter EVR II 79232: 32 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 8" wheels	\$35.75	TL of 945	79232	16.4	\$44.43	\$46.07
RC21A107	Toter EVR II 79235: 35 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 945	79235	16.6	\$44.56	\$46.23
RC21A108	Toter EVR II 79248: 48 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$39.50	TL of 912	79248	19.3	\$49.70	\$51.63
RC21A109	Toter EVR II 79264: 64 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$41.75	TL of 864	79264	23.3	\$54.10	\$56.43
RC21A110	Toter EVR II 79296: 96 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$47.75	TL of 624	79296	30.5	\$63.92	\$66.97
RC21A111	Toter EVR 52532: 32 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$35.25	TL of 1404	52532	16.6	\$44.06	\$45.73
RC21A112	Toter EVR 52535: 35 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$35.25	TL of 1404	52535	16.6	\$44.06	\$45.73
RC21A113	Toter EVR 57564: 64 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$41.25	TL of 648	57564	22.5	\$53.18	\$55.43
RC21A114	Toter EVR 57596: 96 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$47.25	TL of 636	57596	30.1	\$63.18	\$66.18

RC21A115	Toter EVR 76532: 32 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 1404	76532	16.6	\$44.56	\$46.23
RC21A116	Toter EVR 76535: 35 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 1404	76535	16.6	\$44.56	\$46.23
RC21A117	Toter EVR 76564: 64 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$41.75	TL of 648	76564	22.5	\$53.68	\$55.93
RC21A118	Toter EVR 76596: 96 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$47.75	TL of 636	76596	30.1	\$63.68	\$66.68
RC21A119	Toter EVR II 79B32: 32 gallon capacity residential "Bear Tight" cart: universal dumping design, rotating steel stop bar, 8" wheels	\$127.02	TL of 270	79B32	18.3	\$136.69	\$138.52
RC21A120	Toter EVR II 79A64: 64 gallon capacity residential "Bear Resistant" cart: universal dumping design, rotating steel stop bar, 10" wheels	\$211.15	TL of 135	79A64	37.3	\$230.89	\$234.62
RC21A121	Toter EVR II 79A96: 96 gallon capacity residential "Bear Resistant" cart: universal dumping design, rotating steel stop bar, 10" wheels	\$221.45	TL of 135	79A96	45.5	\$245.57	\$250.12
RC21A122	Toter FL010: 1 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters	\$440.00	TL of 96	FL010	155.5	\$522.42	\$537.97
RC21A123	Toter FR020: 2 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters.	\$505.00	TL of 80	FR020	194.5	\$608.09	\$627.54
RC21A124	Toter FR030: 3 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters.	\$610.00	TL of 64	FR030	244.0	\$739.32	\$763.72
RC21A125	Toter FR040: 4 cubic yard capacity front end load plastic container: rotational molded (casters sold separately)	\$660.00	TL of 30	FR040	279.0	\$807.87	\$835.77
RC21B1	Toter EVR II 79232: 32 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 8" wheels	\$35.75	TL of 945	79232	16.4	\$44.43	\$46.07
RC21B2	Toter EVR II 79235: 35 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 945	79235	16.6	\$44.56	\$46.23
RC21B3	Toter EVR II 79321: 21 gallon capacity residential organics roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$36.75	TL of 950	79321	14.1	\$44.24	\$45.65
RC21B4	Toter EVR II 79332: 32 gallon capacity residential organics roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 8" wheels	\$38.75	TL of 945	79332	16.4	\$47.43	\$49.07
RC21B5	Toter EVR II 79348: 48 gallon capacity residential organics roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$42.50	TL of 912	79348	19.3	\$52.70	\$54.63
RC21B6	Toter 3063-TL-4H4 3063-TL-SH14 : Trimlift residential rear or side lift applications lifter; slim profile, hydraulic rotary actuator lifter, 21" x 10" x 18"	\$3,327.00	Min 1	Steel	Steel	\$4,583.25	\$4,583.25
RC21B7	Toter 3063-TL-4H6 3063-TL-SH16 : Trimlift residential rear or side lift applications lifter; slim profile, hydraulic rotary actuator lifter, 21" x 10" x 20"	\$3,327.00	Min 1	Steel	Steel	\$4,583.25	\$4,583.25
RC21B8	Toter EVR 52532: 32 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$35.25	TL of 1404	52532	16.6	\$44.06	\$45.73
RC21B9	Toter EVR 52535: 35 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$35.25	TL of 1404	52535	16.6	\$44.06	\$45.73

RC21B10	Toter EVR 57564: 64 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$41.25	TL of 648	57564	22.5	\$53.18	\$55.43
RC21B11	Toter EVR 57596: 96 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$47.25	TL of 636	57596	30.1	\$63.18	\$66.18
RC21B12	Toter EVR 76532: 32 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 1404	76532	16.6	\$44.56	\$46.23
RC21B13	Toter EVR 76535: 35 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 1404	76535	16.6	\$44.56	\$46.23
RC21B14	Toter EVR 76564: 64 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$41.75	TL of 648	76564	22.5	\$53.68	\$55.93
RC21B15	Toter EVR 76596: 96 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$47.75	TL of 636	76596	30.1	\$63.68	\$66.68
RC21B16	Toter EVR II 79221: 21 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$33.75	TL of 950	79221	14.1	\$41.24	\$42.65
RC21B17	Toter EVR II 79224: 24 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$33.75	TL of 950	79224	14.1	\$41.24	\$42.65
RC21B18	Toter EVR II 79248: 48 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$39.58	TL of 912	79248	19.3	\$49.78	\$51.71
RC21B19	Toter EVR II 79264: 64 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$41.75	TL of 864	79264	23.3	\$54.10	\$56.43
RC21B20	Toter EVR II 79296: 96 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$47.75	TL of 624	79296	30.5	\$63.92	\$66.97
RC21B21	Toter Insert VRI10: When installed into a 24 gallon cart (EVR 79224, 79321 and 79324) this 10 gallon insert changes capacity of the 24 gallon cart to a 10 gallon cart	\$18.00	TL of 3120	VRI20	4.5	\$20.39	\$20.84
RC21B22	Toter Insert VRI20: When installed into a 32 gallon cart (Models EVR 76532 and 52532), this 20 gallon insert changes capacity of the 32 gallon cart to a 20 gallon cart	\$20.00	TL of 1333	VRI10	7.0	\$23.71	\$24.41
RC21B25	Toter 840K: Industrial public litter container: 45 gallon capacity, rotational molded, dome top, weighted base capability	\$208.55	Min 10	840K	36.5	\$227.90	\$231.55
RC21B26	Toter 860A: Automated public litter container: 60 gallon capacity, rotational molded, dome top, weighted base capability, automated dumping design with gravity latch	\$282.34	Min 10	860A	43.5	\$305.40	\$309.75
RC21B27	Toter 3065-HL-9H24: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 350 pound rating, 21" x 15" x 32"	\$3,327.00	Min 1	Steel	Steel	\$4,742.85	\$4,742.85
RC21B28	Toter 3065-HL-9H20: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 21" x 15" x 28"	\$3,327.00	Min 1	Steel	Steel	\$4,742.85	\$5,742.85
RC21B29	Toter 3069-00-2000: EconoLift residential rear lift applications lifter: hydraulic rotary actuator lifter, 350 pound rating, 15" x 13" x 23".	\$2,216.00	Min 1	Steel	Steel	\$3,021.90	\$3,021.90
RC21B30	Toter 3063-TL-4H4 3063-TL-5H14: Trimlift residential rear or side lift applications lifter; slim profile, hydraulic rotary actuator lifter, 21" x 10" x 18"	\$3,327.00	Min 1	Steel	Steel	\$4,583.25	\$4,583.25
RC21B31	Toter 3063-TL-4H6 3063-TL-5H16: Trimlift residential rear or side lift applications lifter; slim profile, hydraulic rotary actuator lifter, 21" x 10" x 20"	\$3,327.00	Min 1	Steel	Steel	\$4,583.25	\$4,583.25

RC21B32	Toter 3065-HL-9H18: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 21" x 15" x 36"	\$3,327.00	Min 1	Steel	Steel	\$4,742.85	\$4,742.85
RC21B33	Toter 860B: Dome-Top Public Litter Container: 60 gallon capacity, rotational molded, dome top, weighted base capability, with bag holder straps for manual collection	\$282.34	Min 10	860B	43.5	\$305.40	\$309.75
RC21B34	Toter EVR II 79A96: 96 gallon capacity residential "Bear Resistant" cart: universal dumping design, rotating steel stop bar, 10" wheels	\$221.45	TL of 135	79A96	45.5	\$245.57	\$250.12
RC21B35	Toter EVR II 79A64: 64 gallon capacity residential "Bear Resistant" cart: universal dumping design, rotating steel stop bar, 10" wheels	\$211.15	TL of 135	79A64	37.3	\$230.89	\$234.62
RC21B36	Toter EVR II 79B32: 32 gallon capacity residential "Bear Tight" cart: universal dumping design, rotating steel stop bar, 8" wheels	\$127.02	TL of 270	79B32	18.3	\$136.69	\$138.52
RC21B37	Toter EVR II 79216: 16 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels.	\$44.50	TL of 496	79216	19.8	\$54.97	\$56.95
RC21B38	Toter FL010: 1 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters	\$440.00	TL of 96	FL010	155.5	\$522.42	\$537.97
RC21B39	Toter FR020: 2 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters.	\$505.00	TL of 80	FR020	194.5	\$608.09	\$627.54
RC21B40	Toter FR030: 3 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters.	\$610.00	TL of 64	FR030	244.0	\$739.32	\$763.72
RC21B41	Toter FR040: 4 cubic yard capacity front end load plastic container: rotational molded (casters sold separately)	\$660.00	TL of 30	FR040	279.0	\$807.87	\$835.77
RC21C5	Toter 840K: Dome-Top Litter Container - 45 gallon	\$208.55	Min 10	840K	36.5	\$227.90	\$231.55
RC21C6	Toter 860A: Dome-Top Litter Container - 60 gallon w Gravity Latch	\$282.34	Min 10	860A	43.5	\$305.40	\$309.75
RC21C7	Toter 860B: Dome-Top Litter Container - 60 gallon w bag holder straps	\$282.34	Min 10	860B	43.5	\$305.40	\$309.75
RC21D161	Toter 840K: Public Litter Container: 45 gallon capacity, rotational molded, dome top, weighted base capability	\$208.55	Min 10	840K	36.5	\$227.90	\$231.55
RC21D162	Toter 860A: Automated Dome Top Public Litter Container: 60 gallon capacity, rotational molded, dome top, weighted base capability, automated dumping design with gravity latch	\$282.34	Min 10	860A	43.5	\$305.40	\$309.75
RC21D163	Toter FL010: 1 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters	\$440.00	TL of 96	FL010	155.5	\$522.42	\$537.97
RC21D164	Toter FR020: 2 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters.	\$505.00	TL of 80	FR020	194.5	\$608.09	\$627.54
RC21D165	Toter FR030: 3 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters.	\$610.00	TL of 64	FR030	244.0	\$739.32	\$763.72
RC21D166	Toter FR040: 4 cubic yard capacity front end load plastic container: rotational molded (casters sold separately)	\$660.00	TL of 30	FR040	279.0	\$807.87	\$835.77
RC21D167	Toter 860B: Dome-Top Public Litter Container: 60 gallon capacity, rotational molded, dome top, weighted base capability, with bag holder straps for manual collection	\$282.34	Min 10	860B	43.5	\$305.40	\$309.75

RC21E57	Toter EVR 52532: 32 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$35.25	TL of 1404	57532	16.6	\$44.06	\$45.73
RC21E58	Toter EVR 52535: 35 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$35.25	TL of 1404	57535	16.6	\$44.06	\$45.73
RC21E59	Toter EVR 57564: 64 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$41.25	TL of 648	57564	22.5	\$53.18	\$55.43
RC21E60	Toter EVR 57596: 96 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$47.25	TL of 636	57596	30.1	\$63.18	\$66.18
RC21E61	Toter EVR 76532: 32 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 1404	79532	16.6	\$44.56	\$46.23
RC21E62	Toter EVR 76535: 35 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 1404	79535	16.6	\$44.56	\$46.23
RC21E63	Toter EVR 76564: 64 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$41.75	TL of 648	76564	22.5	\$53.68	\$55.93
RC21E64	Toter EVR 76596: 96 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$47.75	TL of 636	76596	30.1	\$63.68	\$66.68
RC21E65	Toter EVR II 79224: 24 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$33.75	TL of 950	79224	14.1	\$41.24	\$42.65
RC21E66	Toter EVR II 79248: 48 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$39.50	TL of 912	79248	19.3	\$49.70	\$51.63
RC21E67	Toter EVR II 79264: 64 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$41.75	TL of 864	79264	23.3	\$54.10	\$56.43
RC21E68	Toter EVR II 79296: 96 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$47.75	TL of 624	79296	30.5	\$63.92	\$66.97
RC21E69	Toter EVR II 79221: 21 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$33.75	TL of 950	79221	14.1	\$41.24	\$42.65
RC21E70	Toter 3065-HL-9H24: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 350 pound rating, 21" x 15" x 32"	\$3,327.00	Min 1	Steel	Steel	\$4,742.85	\$4,742.85
RC21E71	Toter 3065-HL-9H20: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 21" x 15" x 28"	\$3,327.00	Min 1	Steel	Steel	\$4,742.85	\$4,742.85
RC21E72	Toter 3069-00-2000: EconoLift residential rear lift applications lifter: hydraulic rotary actuator lifter, 350 pound rating, 15" x 13" x 23".	\$2,216.00	Min 1	Steel	Steel	\$3,021.90	\$3,021.90
RC21E73	Toter 3063-TL-4H4 3063-TL-5H14 : Trimlift residential rear or side lift applications lifter; slim profile, hydraulic rotary actuator lifter, 21" x 10" x 18"	\$3,327.00	Min 1	Steel	Steel	\$4,583.25	\$4,583.25
RC21E74	Toter 3063-TL-4H6 3063-TL-5H16 : Trimlift residential rear or side lift applications lifter; slim profile, hydraulic rotary actuator lifter, 21" x 10" x 20"	\$3,327.00	Min 1	Steel	Steel	\$4,583.25	\$4,583.25
RC21E75	Toter 3065-HL-9H18: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 21" x 15" x 36"	\$3,327.00	Min 1	Steel	Steel	\$4,742.85	\$4,742.85
RC21E76	Toter EVR II 79A64: 64 gallon capacity residential "Bear Resistant" cart: universal dumping design, rotating steel stop bar, 10" wheels	\$211.15	TL of 135	79A64	37.3	\$230.89	\$234.62

RC21E77	Toter EVR II 79A96: 96 gallon capacity residential "Bear Resistant" cart: universal dumping design, rotating steel stop bar, 10" wheels	\$221.45	TL of 135	79A96	45.5	\$245.57	\$250.12
RC21E78	Toter EVR II 79B32: 32 gallon capacity residential "Bear Tight" cart: universal dumping design, rotating steel stop bar, 8" wheels	\$127.02	TL of 270	79B32	18.3	\$136.69	\$138.52
RC21E79	Toter EVR II 79216: 16 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels.	\$44.50	TL of 496	79216	19.8	\$54.97	\$56.95
RC21E80	Toter FL010: 1 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters	\$440.00	TL of 96	FL010	155.5	\$522.42	\$537.97
RC21E81	Toter FR020: 2 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters.	\$505.00	TL of 80	FR020	194.5	\$608.09	\$627.54
RC21E82	Toter FR030: 3 cubic yard capacity front end load plastic container: rotational molded, 6" x 2" casters.	\$610.00	TL of 64	FR030	244.0	\$739.32	\$763.72
RC21E83	Toter FR040: 4 cubic yard capacity front end load plastic container: rotational molded (casters sold separately)	\$660.00	TL of 30	FR040	279.0	\$807.87	\$835.77
RC21E86	Toter EVR II 79321: 21 gallon capacity residential organics roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$36.75	TL of 950	79321	14.1	\$44.24	\$45.65
RC21E87	Toter EVR II 79332: 32 gallon capacity residential organics roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 8" wheels	\$38.75	TL of 945	79332	16.4	\$47.43	\$49.07
RC21E88	Toter EVR II 79348: 48 gallon capacity residential organics roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$42.50	TL of 912	79348	19.3	\$52.70	\$54.63
RC21F45	Toter EVR 52532: 32 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$35.25	TL of 1404	52532	16.6	\$44.06	\$45.73
RC21F46	Toter EVR 52535: 35 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$35.25	TL of 1404	52535	16.6	\$44.06	\$45.73
RC21F47	Toter EVR 57564: 64 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$41.25	TL of 648	57564	22.5	\$53.18	\$55.43
RC21F48	Toter EVR 57596: 96 gallon residential rollout cart: automated dumping design, rotational molded, 10" wheels	\$47.25	TL of 636	57596	30.1	\$63.18	\$66.18
RC21F49	Toter EVR 76532: 32 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 1404	76532	16.6	\$44.56	\$46.23
RC21F50	Toter EVR 76535: 35 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 1404	76535	16.6	\$44.56	\$46.23
RC21F51	Toter EVR 76564: 64 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$41.75	TL of 648	76564	22.5	\$53.68	\$55.93
RC21F52	Toter EVR 76596: 96 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$47.75	TL of 636	76596	30.1	\$63.68	\$66.68
RC21F53	Toter EVR II 79224: 24 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$33.75	TL of 950	79224	14.1	\$41.24	\$42.65
RC21F54	Toter EVR II 79248: 48 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$39.50	TL of 912	79248	19.3	\$49.70	\$51.63

RC21F55	Toter EVR II 79264: 64 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$41.75	TL of 864	79264	23.3	\$54.10	\$56.43
RC21F56	Toter EVR II 79296: 96 gallon capacity residential rollout cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$47.75	TL of 624	79296	30.5	\$63.92	\$66.97
RC21F57	Toter Insert VRI10: When installed into a 24 gallon cart, this 10 gallon insert changes capacity of the 24 gallon cart to a 10 gallon cart	\$18.00	TL of 3120	VRI10	4.5	\$20.39	\$20.84
RC21F58	Toter Insert VRI20: When installed into a 32 gallon cart, this 20 gallon insert changes capacity of the 32 gallon cart to a 20 gallon cart	\$20.00	TL of 1333	VRI20	7.0	\$23.71	\$24.41
RC21F61	Toter 3065-HL-9H24: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 350 pound rating, 21" x 15" x 32"	\$3,327.00	Min 1	Steel	Steel	\$3,327.00	\$3,327.00
RC21F62	Toter 3065-HL-9H20: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 21" x 15" x 28"	\$3,327.00	Min 1	Steel	Steel	\$3,327.00	\$3,327.00
RC21F63	Toter 3065-HL-9H18: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 21" x 15" x 36"	\$3,327.00	Min 1	Steel	Steel	\$3,327.00	\$3,327.00
RC21F64	Toter 3069-00-2000: EconoLift residential rear lift applications lifter: hydraulic rotary actuator lifter, 350 pound rating, 15" x 13" x 23".	\$2,216.00	Min 1	Steel	Steel	\$2,216.00	\$2,216.00
RC21F65	Toter EVR II 79232: 32 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 8" wheels	\$35.75	TL of 945	79232	16.4	\$44.43	\$46.07
RC21F66	Toter EVR II 79235: 35 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels	\$35.75	TL of 945	79235	16.6	\$44.56	\$46.23
RC21F67	Toter 3063-TL-4H4 3063-TL-5H14: Trimlift residential rear or side lift applications lifter; slim profile, hydraulic rotary actuator lifter, 21" x 10" x 18"	\$3,327.00	Min 1	Steel	Steel	\$3,327.00	\$3,327.00
RC21F68	Toter 3063-TL-4H6 3063-TL-5H16: Trimlift residential rear or side lift applications lifter; slim profile, hydraulic rotary actuator lifter, 21" x 10" x 20"	\$3,327.00	Min 1	Steel	Steel	\$3,327.00	\$3,327.00
RC21F69	Toter 3065-HL-9H18: HighLift residential rear or side lift applications lifter: hydraulic rotary actuator lifter, 21" x 15" x 36"	\$3,327.00	Min 1	Steel	Steel	\$3,327.00	\$3,327.00
RC21F70	Toter EVR II 79216: 16 gallon capacity residential roll-out cart: universal dumping design, rotational molded, rotating steel stop bar, 10" wheels.	\$44.50	TL of 496	79216	19.8	\$54.97	\$56.95
RC21G130	Toter 99721: Lid for Model 79321 Cart	\$17.49	Min 1	99721	2.1	\$18.62	\$18.83
RC21G131	Toter 99724: Lid for Model 79224, 79324 Carts	\$17.49	Min 1	99724	2.1	\$18.62	\$18.83
RC21G132	Toter 99732, 96732: Lid for Model 79232, 79332, 76532, 57532 Carts	\$17.49	Min 1	99732, 96732	2.1	\$18.62	\$18.83
RC21G133	Toter 99735, 96735: Lid for Model 79325, 76535, 57535 Carts	\$17.49	Min 1	99735, 96735	2.1	\$18.62	\$18.83
RC21G134	Toter 99748: Lid for Model 79248 Cart	\$17.49	Min 1	99748	3.0	\$19.08	\$19.38
RC21G135	Toter B99764, B96764: Lid for Model 79264 Cart	\$17.49	Min 1	B99764, B96764	3.2	\$19.19	\$19.51

RC21G136	Toter 96764: Lid for Model 76564, 57564 Carts	\$17.49	Min 1	96764	3.2	\$19.19	\$19.51
RC21G137	Toter B99796, B96796: Lid for Model 79296 Cart	\$17.49	Min 1	B99796, B96796	4.5	\$19.88	\$20.33
RC21G138	Toter 99796, 96796: Lid for Model 76596, 57596 Carts	\$17.49	Min 1	99796, 96796	4.5	\$19.88	\$20.33
RC21G139	Toter 99716: Lid for Model 79216	\$17.49	Min 1	99716	2.1	\$18.62	\$18.83
RC21H140	Toter Insert VRI10: When installed into a 24 gallon cart (EVR 79224, 79321 and 79324) this 10 gallon insert changes capacity of the 24 gallon cart to a 10 gallon cart	\$18.00	TL of 3120	VRI10	4.5	\$20.39	\$20.84
RC21H141	Toter Insert VRI20: When installed into a 32 gallon cart (Models EVR 76532 and 52532), this 20 gallon insert changes capacity of the 32 gallon cart to a 20 gallon cart	\$20.00	TL of 1333	VRI20	7.0	\$23.71	\$24.41

AMENDMENT No. 1 to CONTRACT No. RC01-21
For
Refuse and Recycling Containers & Lifters
Between
HOUSTON-GALVESTON AREA COUNCIL
And
Toter, LLC


THIS AMENDMENT modifies the above referenced Contract as follows:

This contract is extended through December 31, 2024 Midnight CT.

Unless otherwise noted, this amendment goes into effect on the date signed by **H-GAC**. All other terms and conditions of this Contract shall remain unchanged and in full force and effect.

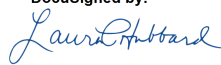
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives.

Signed for **Houston-Galveston Area Council**,
Houston, Texas

DocuSigned by:

82EC270D5D81423...
Chuck Wemple, Executive Director
Date: 11/28/2023

Signed for: **Toter, LLC**

Printed Name & Title:

DocuSigned by:

834FF567BB0940B...
Laura P. Hubbard Director of Municipal Sa
Date: 11/28/2023



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Jesse Mares, Facilities Supervisor
AGENDA ITEM: Authorization to award bid to JF Filtration Inc. DBA Joe W. Fly Co., Inc for monthly air conditioner filter service for all city facilities - Mares

NATURE OF REQUEST:

The City of Mission has accepted and received three (3) bid responses for the monthly air conditioner filter service. Staff recommends awarding of bid to: JF Filtration Inc. DBA Joe W. Fly Co., Inc. who is the lowest responsible bidder meeting all specifications. The cost is \$25,821.60 for the one-year base term with two one year renewal options.

BUGETED: Yes **FUND:** General Fund **ACCT. #:** 01-415-44610

BUDGET: \$122,250 **EST. COST:** _____ **CURRENT BUDGET BALANCE:** \$49,654

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

BID NAME/NUMBER: 24-255-06-19 / Air Conditioner Filter Replacement Service For All City Facilities/Buildings

OPEN DATE: JUNE 19, 2024 2:00 PM CST



Vendor Name:	Texas Filter Service, LLC.	JF Filtration Inc. DBA Joe W. Fly Co., Inc.	Austin Air & Facility Maintenance, LLC.
Street address:	10276 Robinson Dr.	209 Southgate Dr.	1409 S. 9th St., Ste. 108
City, State:	Tyler, TX 75703	Harlingen, TX 78552	Edinburg, TX 78539
Phone:	(903) 581-0830	(956) 412-3234	(956) 522-2332
Fax:	(903) 534-8660	(956) 412-7447	
Contact:	David Robinson	Jessica Cortez	Jerry Ortegon
Email:	Drobinson@TexasFilter.com	jessica@joefflyco.com	AustinAirMaintenance@yahoo.com

	DESCRIPTION:	UOM	Months	Unit Price	Ext. Price	Unit Price	Ext. Price	Unit Price	Ext. Price
1	Banworth Pool (Natatorium)	Per Month	12	\$5.00	\$60.00	\$5.00	\$60.00	\$20.00	\$240.00
2	Banworth Gymnasium	Per Month	12	\$95.00	\$1,140.00	\$75.00	\$900.00	\$380.00	\$4,560.00
3	CWV Gymnasium	Per Month	12	\$65.00	\$780.00	\$60.00	\$720.00	\$260.00	\$3,120.00
4	Mission Boys & Girls Club	Per Month	12	\$90.00	\$1,080.00	\$150.00	\$1,800.00	\$360.00	\$4,320.00
5	Fleet Building	Per Month	12	\$25.00	\$300.00	\$50.00	\$600.00	\$100.00	\$1,200.00
6	City Hall	Per Month	12	\$175.00	\$2,100.00	\$145.00	\$1,740.00	\$680.00	\$8,160.00
7	CDBG Building	Per Month	12	\$55.00	\$660.00	\$35.00	\$420.00	\$220.00	\$2,640.00
8	Central Fire Station #1	Per Month	12	\$140.00	\$1,680.00	\$125.00	\$1,500.00	\$580.00	\$6,960.00
9	Fire station #2	Per Month	12	\$5.00	\$60.00	\$7.50	\$90.00	\$20.00	\$240.00
10	Celestino Firestation (#3)	Per Month	12	\$20.00	\$240.00	\$24.00	\$288.00	\$80.00	\$960.00
11	Firestation #4	Per Month	12	\$10.00	\$120.00	\$20.00	\$240.00	\$40.00	\$480.00
12	Fire Substation #5	Per Month	12	\$15.00	\$180.00	\$32.50	\$390.00	\$60.00	\$720.00
13	Fire Substation #6		12	\$175.00	\$2,100.00	\$125.00	\$1,500.00	\$720.00	\$8,640.00
14	Upper Valley Art League	Per Month	12	\$50.00	\$600.00	\$65.00	\$780.00	\$200.00	\$2,400.00
15	Public Works Facility	Per Month	12	\$90.00	\$1,080.00	\$75.00	\$900.00	\$360.00	\$4,320.00
16	Sanitation Building	Per Month	12	\$5.00	\$60.00	\$7.50	\$90.00	\$20.00	\$240.00
17	Museum	Per Month	12	\$100.00	\$1,200.00	\$85.00	\$1,020.00	\$420.00	\$5,040.00
18	Sergio Munoz Office	Per Month	12	\$20.00	\$240.00	\$27.50	\$330.00	\$80.00	\$960.00
19	Health Building	Per Month	12	\$15.00	\$180.00	\$27.50	\$330.00	\$60.00	\$720.00
20	Shary Golf Course Clubhouse	Per Month	12	\$50.00	\$600.00	\$65.00	\$780.00	\$200.00	\$2,400.00
21	Speer Memorial Library	Per Month	12	\$190.00	\$2,280.00	\$175.00	\$2,100.00	\$920.00	\$11,040.00
22	Food Bank	Per Month	12	\$30.00	\$360.00	\$15.00	\$180.00	\$120.00	\$1,440.00
23	Waste Water Treatment Plant	Per Month	12	\$85.00	\$1,020.00	\$85.00	\$1,020.00	\$340.00	\$4,080.00
24	North Water Treatment Plant	Per Month	12	\$25.00	\$300.00	\$25.00	\$300.00	\$100.00	\$1,200.00
25	Parks & Recreation Center	Per Month	12	\$130.00	\$1,560.00	\$115.00	\$1,380.00	\$560.00	\$6,720.00
26	Water Office Lab	Per Month	12	\$10.00	\$120.00	\$25.00	\$300.00	\$40.00	\$480.00
27	South Water Treatment Plant	Per Month	12	\$5.00	\$60.00	\$15.00	\$180.00	\$20.00	\$240.00
28	Mission Event Center	Per Month	12	\$220.00	\$2,640.00	\$227.40	\$2,728.80	\$900.00	\$10,800.00
29	Police Substation	Per Month	12	\$40.00	\$480.00	\$32.50	\$390.00	\$160.00	\$1,920.00

BID NAME/NUMBER: 24-255-06-19 / Air Conditioner Filter Replacement Service For All City Facilities/Buildings

OPEN DATE: JUNE 19, 2024 2:00 PM CST



Vendor Name:	Texas Filter Service, LLC.	JF Filtration Inc. DBA Joe W. Fly Co., Inc.	Austin Air & Facility Maintenance, LLC.
Street address:	10276 Robinson Dr.	209 Southgate Dr.	1409 S. 9th St., Ste. 108
City, State:	Tyler, TX 75703	Harlingen, TX 78552	Edinburg, TX 78539
Phone:	(903) 581-0830	(956) 412-3234	(956) 522-2332
Fax:	(903) 534-8660	(956) 412-7447	
Contact:	David Robinson	Jessica Cortez	Jerry Ortegon
Email:	Drobinson@TexasFilter.com	jessica@joeflyco.com	AustinAirMaintenance@yahoo.com

30	Police Department	Per Month	12	\$240.00	\$2,880.00	\$205.40	\$2,464.80	\$1,020.00	\$12,240.00
31	Animal Shelter	Per Month	12	\$5.00	\$60.00	\$5.00	\$60.00	\$20.00	\$240.00
32	Texas Citrus Fiesta	Per Month	12	\$25.00	\$300.00	\$20.00	\$240.00	\$100.00	\$1,200.00
Total Base Amount For (Line Items 1-30)				\$26,520.00			\$25,821.60	\$109,920.00	
Completion Days				Less than 30 days		2 Days		As soon as possible	
ADDENDUMS				None		None		None	
1st. Year renewal				0.0%		5.0%		5.0%	
2nd. Year renewal				0.0%		5.0%		3.0%	

Apparent Lowest Responsible Bidder for Industrial/Commercial Grade A/C Filter Replacement Service For All City Facilities/Buildings: JF Filtration Inc., DBA Joe W. Fly Co., Inc.

NOTE: *Items in Italics have been corrected mathematically*



BID NAME/NUMBER: 24-555-06-19 / Air Conditioner Filter Replacement Service

For All City Facilities/Buildings

OPEN DATE: June 19, 2024 2:00 PM CST

Vendor Name:	Texas Filter Service, LLC.	JF Filtration Inc. DBA Joe W. Fly Co., Inc.	Austin Air & Facility Maintenance, LLC.
Street address:	10276 Robinson Dr.	209 Southgate Dr.	1409 S. 9th St., Ste. 108
City, State:	Tyler, TX 75703	Harlingen, TX 78552	Edinburg, TX 78539
Phone:	(903) 581-0830	(956) 412-3234	(956) 522-2332
Fax:	(903) 534-8660	(956) 412-7447	
Contact:	David Robinson	Jessica Cortez	Jerry Ortegon
Email:	Drobinson@TexasFilter.com	jessica@joeflyco.com	AustinAirMaintenance@yahoo.com

DESCRIPTION of FORMS:					
	Solicitation Signed		Yes	Yes	Yes
	Terms & Conditions Included		Yes	Yes	Yes
	Non-Collusive		Yes	Yes	Yes
	Pricing Schedule		Yes	Yes	Yes
	Subcontractors/Subconsultants		Yes	Yes	Yes
	Addendum(s)		None	None	None
	Gen. Business Questionare		Yes	Yes	Yes
	References		Yes	Yes	Yes
	CIQ				



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Noemi Munguia, Human Resource Director
AGENDA ITEM: Authorization to Renew Legal and ID Theft Services with Legal Shield for Employee Benefits - Munguia

NATURE OF REQUEST:

On June 5, 2024, the City solicited for Legal Services and received one (1) response. On 07/08/2024, the proposal was rejected by the evaluation committee due to insufficient competitive responses and agreed to seek authorization to renew with our current provider, Legal Shield, with no increase in rates for Employee Legal and ID Theft services. Renewal dates are 10/01/2024 through 09/30/2025.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: Approved

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



July 16, 2024

Noemi Munguia
1201 E. 8th Street
Mission, TX 78572

Ref: Products at City of Mission

Good Morning,

We have been advised your group is renewing, with no price increase in premiums, effective 10/01/2024. Premiums remain as follows:

Legal Shield: **Family** - \$9.48 per pay period **Individual** - \$8.48 per pay period

ID Shield: **Family** - \$9.48 per pay period **Individual** - \$4.48 per pay period

Combined Option: **Family** - \$16.96 per pay period **Individual** - \$12.96 per pay period

If you have any questions, please contact Business Solution Services at 1-800-972-9272, 7am to 7pm CST, Monday through Friday.

Kind Regards,

DocuSigned by:

A handwritten signature in black ink, appearing to read "Rigoberto Leal".

92C35825B249492
Rigoberto Leal, Account Manager



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024
PRESENTED BY: Abel Bocanegra Jr., P.E., City Engineer
AGENDA ITEM: Authorization to execute Second & Final One-Year renewal option for Pump Repair & Maintenance Services for Water Treatment Plants, Waste Water Treatment Plant and Water Distribution Divisions – Bocanegra

NATURE OF REQUEST:

Seeking authorization to exercise Second & Final One – Year Renewal with J&E Lift Station Services; this is the second and final of two renewal options. The Contract term is for one (1) year with the option for two additional one-year renewals. The objective is to obtain services of a Pump Repair Shop and On-site Pump Mechanic Services to perform repair and maintenance on a “as needed” basis at the Water Treatment Plants, Waste Water Treatment plant, and Water Distribution Divisions. The agreement will extend Bid No. 22-432-06-24 from July 21, 2024 through July 20, 2025. Prices will remain the same.

Maintenance labor Services: \$28/hr
Repair Labor/Shop Services: \$28/hr
Emergency Repair Labor/Shop Services: \$42/hr
Mark up on parts & materials: 20%

Table with 4 columns: BUGETED, FUND, ACCT. #, BUDGET, EST. COST, CURRENT BUDGET BALANCE. Rows include Utility – SWTP, Utility – NWTP, Utility – WWTP, and Water Distribution.

STAFF RECOMMENDATION: Approval

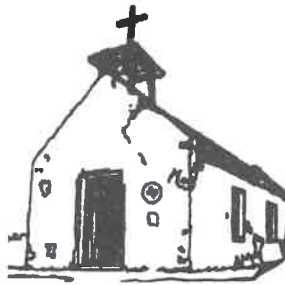
Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval MRP

RECORD OF VOTE: APPROVED: _____
DISAPPROVED: _____
TABLED: _____

AYES
NAYS
DISSENTING



CITY OF MISSION
"Home of the Grapefruit"

July 9, 2021

Jose Pena, Vice -President
J&E Lift Station Services
PO Box 239
La Blanca, Texas 78558

RE: First One Year Renewal for Pump Repair and Maintenance Services/ Bid No: 22-432-06-24

Dear Mr. Pena:

This letter is to inform you that the City of Mission has opted to execute the first one-year renewal on the contract for Pump Repair and Maintenance Services/ Bid No: 22-432-06-24 with your company, J&E Lift Station Services. The contract renewal price will remain the same and will not be increased as per the J&E Lift Station Services extension request letter.

Renewal of contract is from July 21, 2023 through July 20, 2024.

Please contact Juan Pablo Terrazas, Assistant City Manager at (956) 249-1402 for further details.

Thank you for your continuation of service on this contract.

Sincerely,

A handwritten signature in blue ink, appearing to read "Peter Geddes".

Peter Geddes
Procurement Director

cc: Juan Pablo Terrazas; file

BID NAME/NUMBER: 22-432-06-24 / Pump Repair & Maintenance Services

OPEN DATE: June 24, 2022 2:00 PM CST



Vendor Name:	American Water Services, LLC.	J&E Lift Station Services	RAMSA Electromechanic, Inc.
Street address:	2120 E. Richardson Rd.	PO Box 239	207 W. Ryan St.
City, State:	Edinburg, TX 78542	La Blanca, TX 78558	Laredo, TX 78041
Phone:	(956) 221-0080	(956) 262-7796	(956) 568-1497
Fax:		(956) 262-7864	
Contact:	Roberto Quiroz	Jose Pena, VP	Raul Mireles Salinas
Email:	awsrqv@outlook.com	jelifstation@yahoo.com	ramsaelectromechanic@yahoo.com

DESCRIPTION:			
Regular Rates:			
Maintenance Labor Services:(per hour)	\$35.00	\$28.00	\$35.00
Mark up/down on parts & materials	15% up	20% up	5% down
Regular Rates:			
Repair Labor/Shop Services:(per hour)	\$35.00	\$28.00	\$35.00
Mark up/down on parts & materials	15% up	20% up	5% down
Emergency Rates:			
Repair Labor/Shop Services:(per hour)	\$45.00	\$42.00	\$35.00
Expedited Repair Turnaround Time:	ASAP	2-5 days	30 days
Mark up/down on parts & materials	15% up	20% up	5% down
1st Year Renewal Term	0.0%	3.0%	5.0%
2nd Year Renewal Term	0.0%	3.0%	5.0%
Hours/Days to complete work after purchase order	ASAP	1-5 Days	30 Days
Hours/Days to complete Emergency work after purchase order	ASAP	1-5 Days	14 Days
ADDENDUMS	None	None	None

Apperent Lowest Responsible Bidder: J&E Lift Station Services

Note:

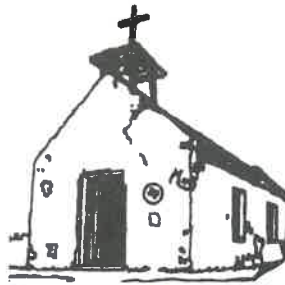
BID NAME/NUMBER: 22-432-06-24 / Pump Repair & Maintenance Services

OPEN DATE: June 24, 2022 2:00 PM CST



Vendor Name:	American Water Services, LLC.	J&E Lift Station Services	RAMSA Electromechanic, Inc.
Street address:	2120 E. Richardson Rd.	PO Box 239	207 W. Ryan St.
City, State:	Edinburg, TX 78542	La Blanca, TX 78558	Laredo, TX 78041
Phone:	(956) 221-0080	(956) 262-7796	(956) 568-1497
Fax:		(956) 262-7864	
Contact:	Roberto Quiroz	Jose Pena, VP	Raul Mireles Salinas
Email:	awsrgv@outlook.com	jeliftstation@yahoo.com	ramsaelectromechanic@yahoo.com

DESCRIPTION of FORMS:				
	Solicitation Signed		Yes	Yes
	Terms & Conditions Included		Yes	Yes
	Pricing Schedule		Yes	Yes
	Subcontractor(s)/Subconsultant(s)		Yes	Yes
	Non-Collusive		Yes	Yes
	Addenda Checklist		None	None
	Contractor Site Visit		Yes	Yes
	Gen. Business Questionare		Yes	Yes
	References		Yes	Yes
	CIQ			



CITY OF MISSION

"Home of the Grapefruit"

Jose Pena, Vice -President
J&E Lift Station Services
PO Box 239
La Blanca, Texas 78558

Subject: Notice of Award – Bid No: 22-432-06-24 Pump Repair and Maintenance Services

Dear Mr. Pena:

You are hereby notified that you have been awarded City of Mission Bid No: 22-432-06-24 Pump Repair and Maintenance Services. Please use this bid number on any correspondence to the City of Mission.

The term of this contract shall be for one (1) year from the date of contract award. The City of Mission shall reserve the option to renew this contract for an additional two (2) consecutive, one (1) year periods at the end of the one-year base service period. The total duration of this contract, including the exercise of any renewals under this clause, shall not exceed three (3) years.

The Renewal Options are contingent upon the Vendor providing a renewal letter at least 45-days prior to the Contract term. Please note that the Renewal % increase being proposed per year listed below must be from the original bid Unit Price.

Contract Base Term: July 21, 2022 through July 20, 2023.

Hours/Days to complete work as per request after receipt of purchase order: 1-5 days.

Hours/Days to complete Emergency work as per request after receipt of purchase order: 1-5 days.

To facilitate the discharge of this contract, the Technical Representatives (TR's) for the contract are Omar Cantu, Water & Wastewater Supervisor/ (956) 580-8780, Rafael De La Rosa, Water Plant Assistant Supervisor/ (956) 212-0435 and Moises Lopez, Water & Wastewater Assistant Supervisor/ (956) 227-7912. The Technical Representative will perform the following duties during the term of this contract:

1. Monitor, verify and take such action necessary to ensure that your firm performs the technical requirements of the contract in accordance with the contract terms, conditions, and specifications. Specific emphasis shall be placed on the quality, quantity, acceptability, and manner of work for both adherences to the contract provisions and to your firm's quality control program.
2. Notify your firm of deficiencies observed during delivery of goods and/or services and direct your firm to comply with the contract requirements. Coordinate with the Procurement Agent about your firm's unacceptable performance. Your firm's corrective actions must be within the scope of the contract.
3. Forward all disagreements with your firm that cannot be resolved within the scope of the delegated authority to higher levels within the City. The TR will provide records and reports to the Procurement Agent concerning faulty or non-conforming work, delays or problems, and recommend appropriate actions to effect correction within the scope of the contract or dispute.
4. Ensure that any City furnished property is provided and returned in accordance with the contract provisions.
5. Maintain records applicable to the criteria established in the contract for performance issues, as they relate to the assessment of potential liquidated damages. Assert when applicable, in coordination with the Procurement Agent, any damages provided in the contract due to your firm's failure to meet standards.
6. Maintain a current record of the obligated contract dollar amount, billed and paid.
7. Recommend acceptance or rejection of invoices that have been submitted by your firm. Disposition of payment recommendations rest with the appropriate Procurement Agent and the TR.
8. Coordinate with the Procurement Agent prior to releasing any correspondence involving schedule, performance, cost, and invoices/payment.
9. Work with the Procurement Agent to properly close out the contract and all records.
10. Perform, or cause to be performed, inspections required by the contract. Verify that your firm has corrected all deficiencies. Act as certifying official, and receive, accept or reject supplies/services for the City specified in the contract and invoiced by your firm.

The following actions are specifically reserved for the Procurement Agent.

1. Issuance of any orders or modifications to your firm regarding contractual matters, such as changes in price, deliveries, statements of work, specifications, or other contractual terms.

2. Directing work to start or stop, except as specifically provided for by the terms and conditions of the contract.
3. Amending the contract requirements in any respect.
4. Submit for Approval any action that will result in additional charges to the City.
5. Interpretation of contract terms and conditions.

In the event of the Technical Representative absence, the Procurement Agent shall act in this capacity. The presence or absence of the TR shall not relieve the Contractor from any requirements of the contract. In the event of any discrepancies the original bid submitted will take precedence.

This assignment and delegation of the city is effective as of this date and shall remain in full effect until contract expiration or termination in writing by the Procurement Agent.


A copy of your bid response is enclosed for your records. Said bid response and this notice of award constitute the contract. Please include the bid number on all correspondence pertaining to this contract, and with each invoice that you submit.

If you have any questions, please contact your assigned **Procurement Director, Peter Geddes** at the phone number or address listed below.

City of Mission
1201 E. 8th Street
Mission, TX 78592
956/580-8667
956/580-8798 FAX

We appreciate your interest in City of Mission and look forward to working with you.

Sincerely,



Peter Geddes
Procurement Director

7/21/22
Date



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Preliminary Plat Approval: Sharyland Plantation Village Granada Ph. II Subdivision, Containing 10.04 acres of land, more or less, and partially located within Lot 92, & Lot 102, John H. Shary Subdivision, PUD, Developer: Charco Land Sales, LLC, Engineer: SAMES Engineering - De Luna

NATURE OF REQUEST:

On June 12, 2023 the Mission City Council held a Public Hearing to consider the Preliminary & Final Plat Approval for Sharyland Plantation Village Granada Ph. II Subdivision. The subject site is located north of the intersection of Los Indios Parkway and Grande Canal. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval subject to payment of Capital Sewer Recovery fee and any other format findings.

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 3.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Sharyland Plantation Village Granada Ph. II Subd.
Containing 10.04 acres of land, more or less, and
partially located within Lot 92 & Lot 102,
John. H. Shary Subdivision
PUD
Developer: Charco Land Sales, LLC
Engineer: SAMES Engineering

REVIEW DATA**PLAT DATA**

This subdivision is located north of the intersection of Los Indios Parkway and Grande Canal. — see vicinity map. The developer is proposing 35 residential lots and 1 common area. — see plat for actual dimensions, square footages, and land uses.

WATER

The developer is proposing to connect from an existing 8" water line along the west side of Grand Canal Drive just north of Granada Phase 2 subdivision and a 12" water line along the southside of Los Indios Parkway with an 8" water line stubout crossing north by Grand Canal Drive There are 2 FHs of Santa Monica which will be removed to extend a water line and provide a loop within the subdivision. They are proposing 3 fire hydrants as via direction of the Fire Marshal's office. — see utility plan

SEWER

The developer is proposing to remove and replace existing cleanouts with a 48" fiberglass manholes. The subdivider shall install a 8" diameter sanitary sewer lines and service connections that will service all the lots for Granada subdivision phase 2. The Capital Sewer Recovery Fee will be required at \$200.00/Lot which equates to \$7,000.00 (\$200.00 x 35 Lots).

STREETS & STORM DRAINAGE

The proposed internal street is are 32' Back-to-Back within a 50' Right of Way. Access will be by existing ROW extensions from Phase I.

A master drainage plan report has been prepared for a region encompassing approx. 7000 acres. The region is bounded by the Mission Inlet to the north, the Banker Floodway to the south, Bentsen Rd. to the east, and Conway Ave. to the west and is protected from the 100 year event based on starting water surface elevation provided in the Mission Inlet Master Plan by Turner, Collie & Braden dated September 2002. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

Installation of Street Lighting as per City Standards
Must Comply with all other format findings

RECOMMENDATION

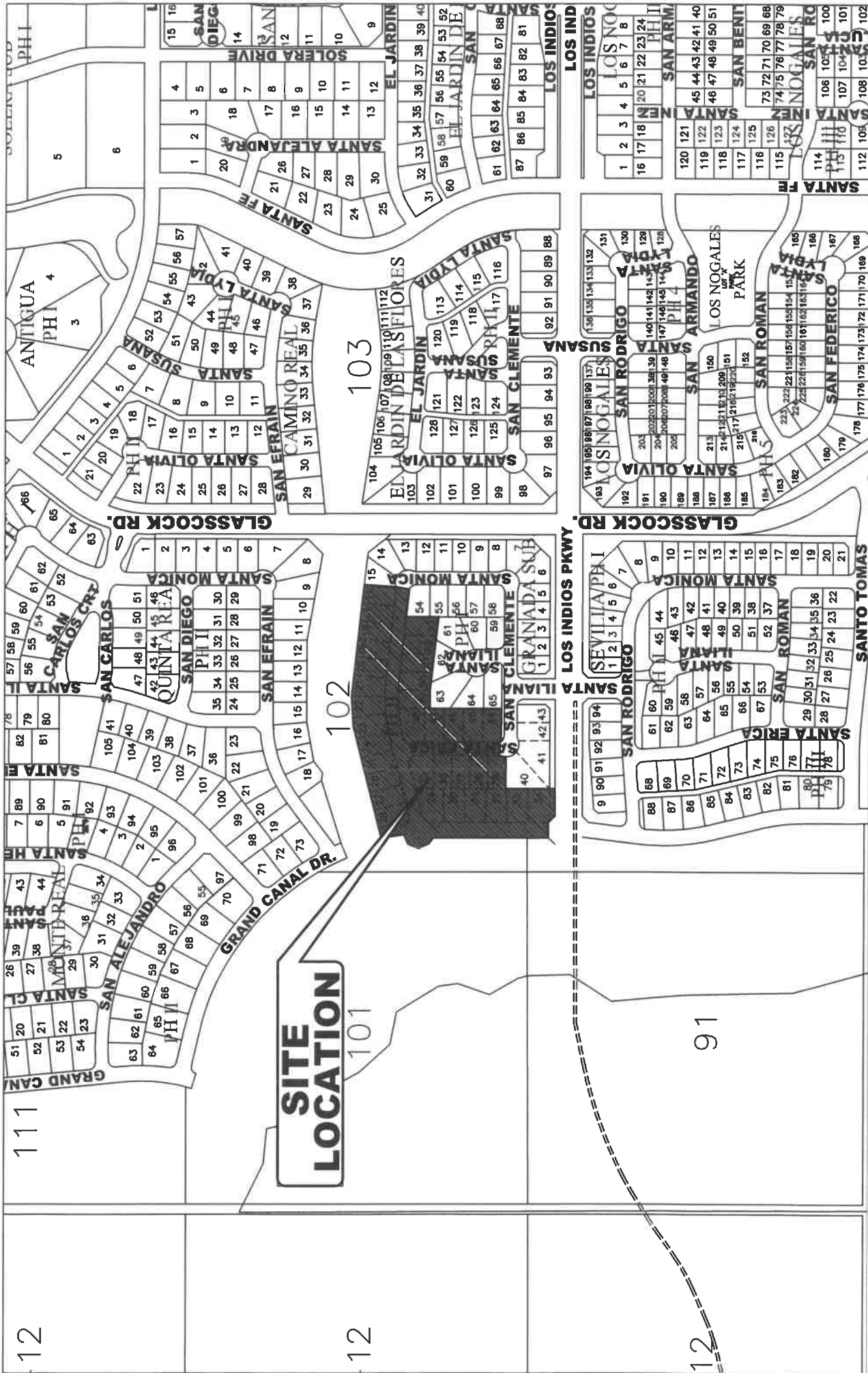
Staff recommends approval subject to payment of Capital Sewer Recovery fee and any other format findings.

CITY OF MISSION

HIDALGO COUNTY, TEXAS

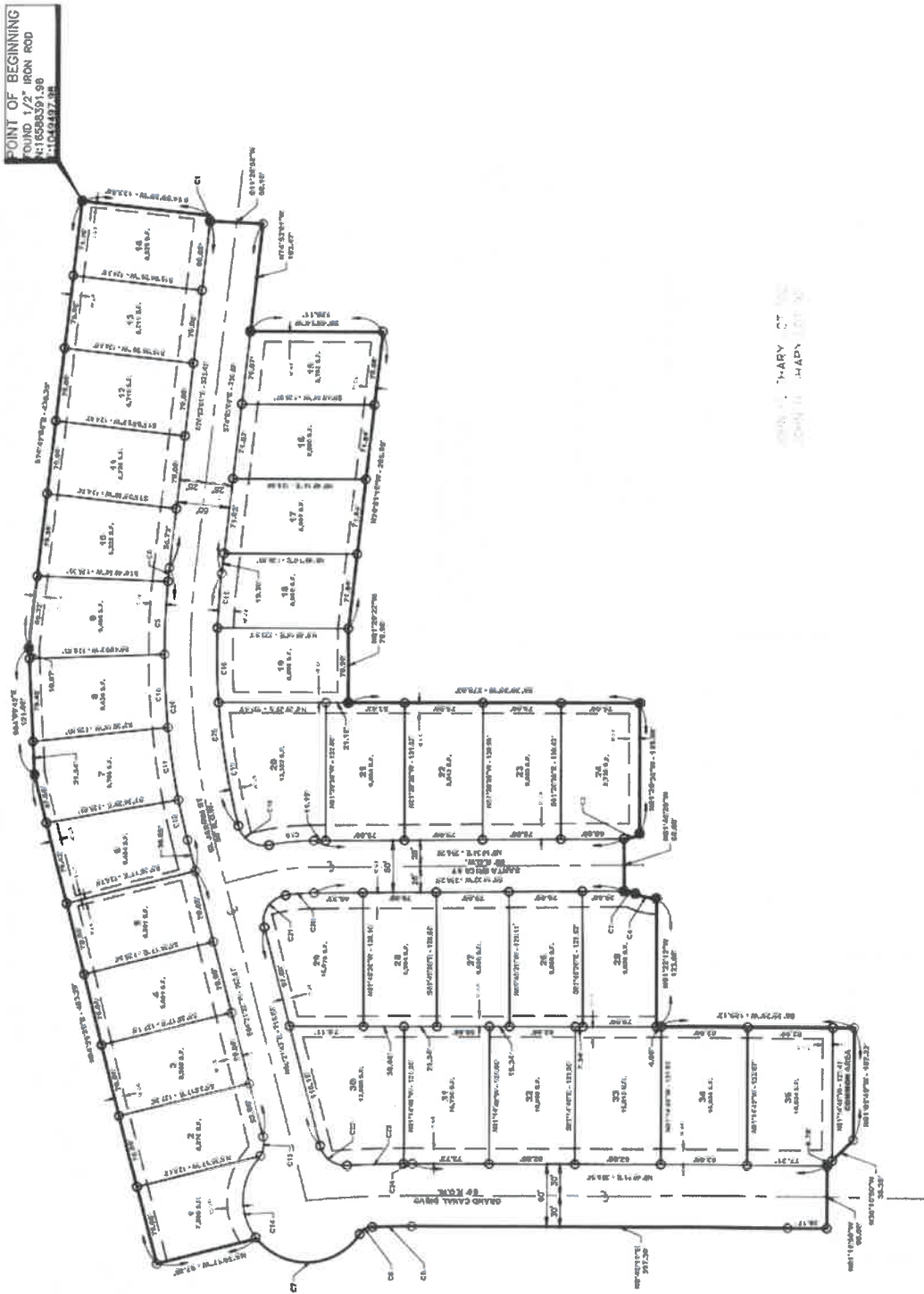
1201 E. 8th Street
MISSION, TX 78572

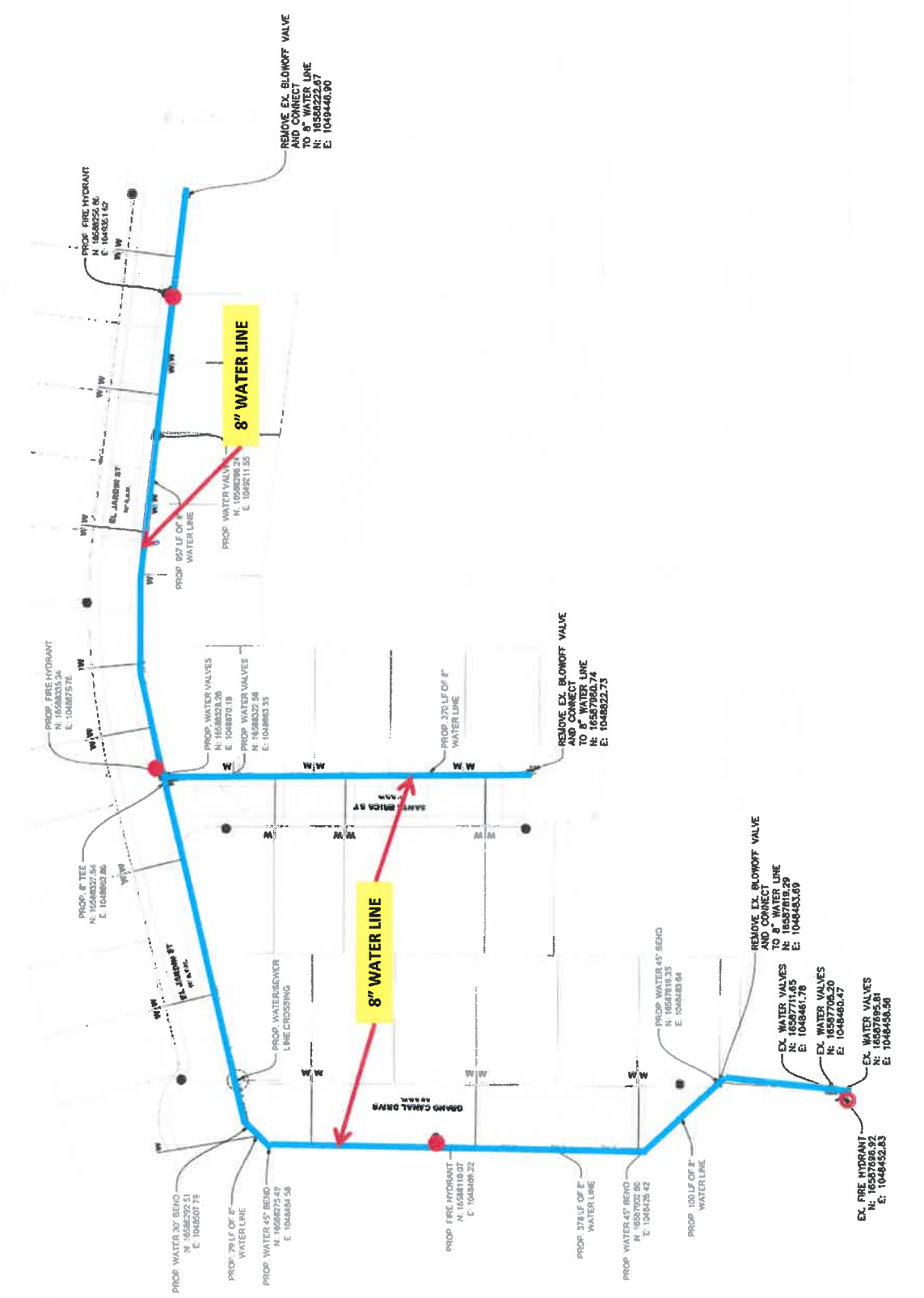
PH: (956) 380-3672
FAX: (956) 380-6680

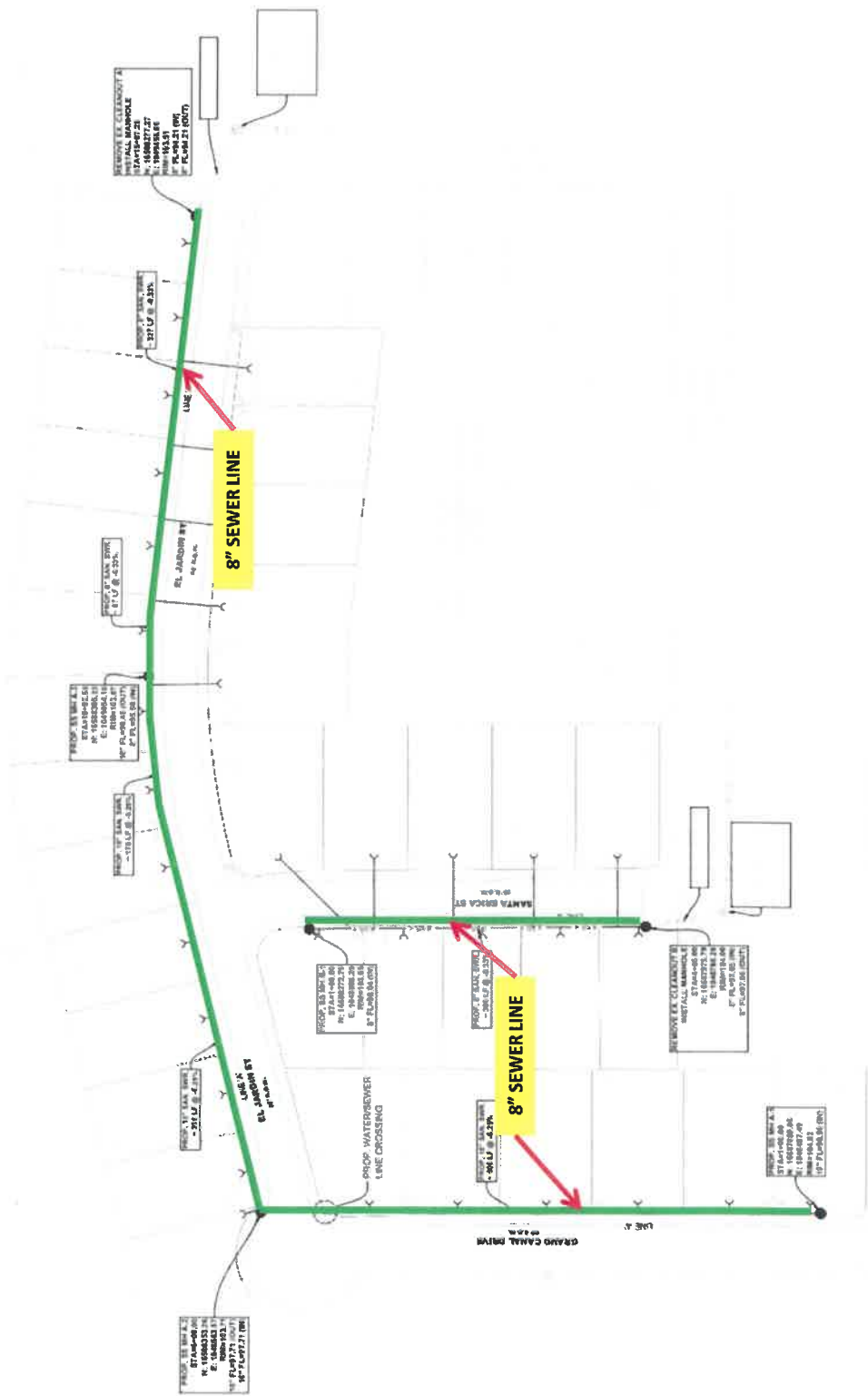


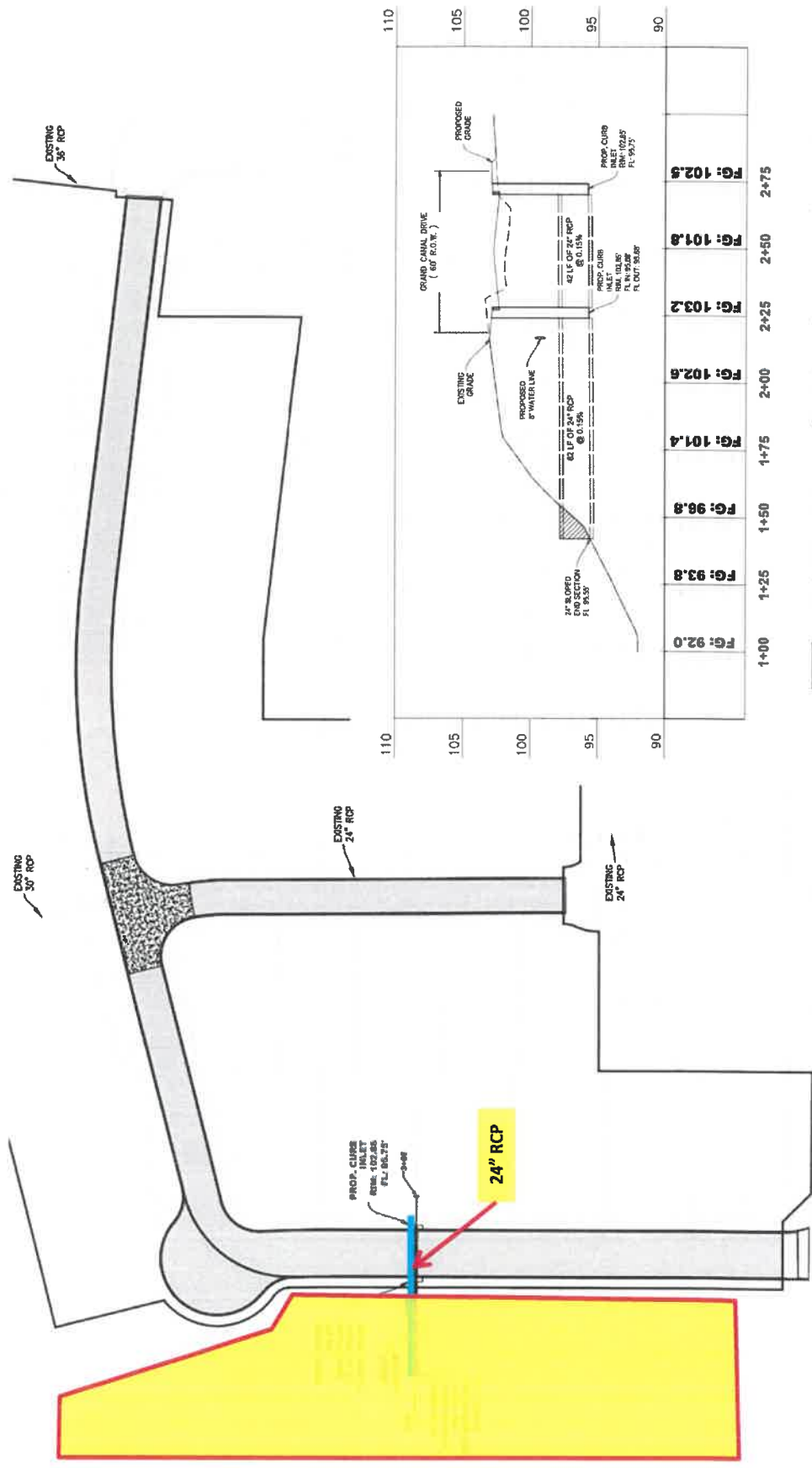
**SITE
LOCATION**











1 STORM DRAIN (LINE A) - PROFILE VIEW

GRAPHIC SCALE
 HRZ. 1 inch = 30 Ft.
 VERT. 1 inch = 6 Ft.

DRAINAGE STATEMENT

for

**Sharyland Plantation Village
Granada Phase 2 Subdivision
City of Mission, Hidalgo County, Texas**

The Sharyland Plantation Village Subdivision is an 877-acre master planned unit development, updated February 25, 2002, out of the John H. Shary Subdivision as recorded in Volume 1, Page 17, Map Records of Hidalgo County, Texas. Sharyland Plantation Granada Phase 2 Subdivision contains 10.04 acres of land, more or less and partially located within Lot 92 & Lot 102, John H. Shary Subdivision. The Granada Phase 2 Subdivision will be located north of the intersection of Los Indios Parkway and Grand Canal Drive.

The proposed subdivision is situated in Flood Zone "C" of HIDALGO County Unincorporated Area per FEMA Flood Insurance Rate Map, Community Panel Number 4803340400 C, Map Revised date November 16, 1982, Panel 400 of 525, as further revised to reflect LOMR with an effective date of August 31, 2011. Zone "C" is defined as Areas of minimum flooding (No shading).

The site is currently vacant. According to the Hidalgo County, Texas Soil Survey as prepared by the USDA, the existing material at the site is comprised of two soil types, "Harlingen Clay", Map Symbol 19, Hydrologic Soil Group D and "Runn Silty Clay" which is a silty clay soil, Map Symbol 64, Hydrologic Soil Group C. The topography for this site is flat with a slight southwesterly surface flow.

The Granada Phase 2 Subdivision a residential subdivision, comprised of 35 residential lots and 1 common area. Minimum finished floor elevation must be set above the 100-yr flood elevation at 18 inches above the top of the curb or 105.5 feet, as established per Sharyland Plantation Development Drainage Master Plan Restudy prepared by Halff Associates, Inc. dated March 2008, whichever is greater. The lots shall be graded to allow runoff to flow away and around the residential structure and away from adjacent lots and towards the street. Per City of Mission Drainage Policy, the runoff generated from the developed conditions shall be detained by the developer on-site for a 50-year post-development frequency storm event and released into the receiving system at the rate for a 10-year frequency storm event, at the pre-existing conditions. The Pre-Development $Q_{10-yr} = 11.40$ cfs and the Post-Development $Q_{50-yr} = 41.25$ cfs for an increase of 29.85 cfs. **The developer will detain a total of 0.81 acre-feet.**

A master drainage plan and hydraulic and hydrology report has been prepared for a region encompassing approximately 7,000 acres. The region is bounded by the Mission Inlet to the north, the Banker Floodway to the south, Bentsen Road to the east, and Conway Avenue (F.M. 1016) to the west. The area was designed to be protected from the 100-year event based on starting water surface elevation provided in the Mission Inlet Master Plan by Turner, Collie & Braden dated September, 2002. The proposed canals are designed to convey and detain the runoff from the development. The canals and related right-of-way have been dedicated to the City of Mission. The regional system will utilize canals and boxes to detain and convey runoff. Wet and/or dry bottom off-line areas will be used in later phases to reduce peak storage and conveyance rates. As mentioned before, storm water runoff will be detained in an off-site area south of this development. Site drainage and detention improvements will conform to City of Mission and Hidalgo County ordinances and drainage policy.



By: 
Chris Burns, PE

3-25-24
Date



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 22, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Request from Fortis Land Co. to waive water rights requirements for Bryan Landing Subdivision, being a 27.969 acre tract of land out of Lot 29-10, West Addition to Sharyland - De Luna

NATURE OF REQUEST:

On July 15, 2024 staff received a letter requesting a waiver of the water right requirements for Bryan Landing Subdivision.

The City of Mission relies on Ordinance #1110 (a 43-year old ordinance) adopted in September 28, 1981, providing that all subdivisions must assign their water rights to the City and withdraw the land from any water district.

On April 22, 2024 the City of Mission amended ordinance #1110 whereas, if the developer is unable to convey or acquire water rights then they will need to pay a fee to the City of Mission in the amount of \$3,000 per municipal acre foot.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff is seeking direction.

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval to waive requirement *MCP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

OSCAR LONGORIA

**OFFICE
(956) 600-7868**

**ATTORNEY AT LAW
2028 E. GRIFFIN PARKWAY
MISSION, TEXAS
78572**

**FACSIMILE
(956) 600-7870**

July 15, 2024

City of Mission
1201 E. 8th St.
Mission, Texas 78572

Dear City Council Members,

I am writing this letter on behalf of Fortis Land Co. regarding the subdivision of 3315 N. Bryan track, The Oaks on Bryan.

On Wednesday, July 3, 2024, Mission City Council approved Bryan Landing Subdivision with a few conditions, including payment of water rights.

As stated in a previous letter, it is our position that the Council tabled the project's rezoning without cause or explanation. In the interest of fairness and equal protection under the law, the project should be kept in the same timeline as previously presented.

Fortis recognizes the City's right to charge these fees and changes its position on handling them. However, in the absence of any formal explanation for rezoning delays or request for information from the city during that time, requests for Fortis to pay these fees are now unjust.

Fortis Land began the rezoning process in January and should pay the exact fees and have the same requirements as the other projects that were started during that time.

During the delay in our approval, Fortis representatives met with the concerned neighbors at the council's request. They answered questions about Traffic Impact, Size of Lots, number of homes being built, etc. The Council's desire to inform constituents and keep them abreast of projects should not negatively affect Fortis, as other projects were not required to perform these actions.

Ultimately, the concerns to justify the delay were rooted in any ordinance or requirement Fortis had not met. We respectfully request a variance of these new fees, as they were approved in March, and our project should have been approved in February.

Council, please note that Fortis has already incurred at least \$50,000 in expenses due to this delay, not to mention the opportunity cost of four months.

Sincerely,

/s/Oscar Longoria

Oscar Longoria
Attorney at Law



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024

PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager

AGENDA ITEM: Approval of Public Highway At-Grade Crossing Agreement with Union Pacific Railroad Company for the existing at grade public road crossing over Taylor Road in the amount of \$72,500.00 - Terrazas

NATURE OF REQUEST:

The City of Mission utilizes the Railroad's property for the existing at grade public road crossing over Taylor Road, (leased to the Rio Valley Switching Company).

The City of Mission desires to undertake as its project the reconstruction and widening of the existing at grade public road crossing for the installation of new signals and sidewalks.

The Railroad right of way being utilized for the existing at grade public road crossing is not sufficient to allow for the reconstruction and widening of the Roadway. Therefore, under this Agreement, the Railroad will be granting additional rights to the City to facilitate the reconstruction and widening of the Roadway.

In support of the project, the City has requested the Lessee's cooperation in connection with installing grade crossing protection device and installing the necessary relays and other materials required to interconnect and coordinate the operation of said railroad grade crossing protection devices with the operation of highway traffic control signals. Work is to be performed at the expense of the city.

BUGETED: Yes **FUND:** Capital Projects **ACCT. #:** 09-413-74910

BUDGET: \$72,500.00 **EST. COST:** \$72,500.00 **CURRENT BUDGET BALANCE:** \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

UP Real Estate Project No.: 0777089

PUBLIC HIGHWAY AT-GRADE CROSSING AGREEMENT
(RAILROAD LEASED LINE PROPERTY)

Taylor Road
DOT 448858K
MP 37.12 – Mission Subdivision (Leased to RVSC)
Mission, Hidalgo County, Texas

THIS AGREEMENT ("Agreement") is made and entered into as of the ____ day of _____, 20____ ("Effective Date"), by and among **UNION PACIFIC RAILROAD COMPANY**, a Delaware corporation, to be addressed at Real Estate Department, 1400 Douglas Street, Mail Stop 1690, Omaha, Nebraska 68179 ("UPRR"); **RIO VALLEY SWITCHING COMPANY (RVSC)**, a Texas corporation ("Lessee"); and **CITY OF MISSION**, a municipal corporation or political subdivision of the State of Texas to be addressed at 1201 East Eighth Street, Mission, Texas 78572 ("Public Authority"). UPRR and Lessee are hereinafter sometimes collectively referred to as the "Railroad".

RECITALS:

Presently, the Public Authority utilizes the Railroad's property for the existing at grade public road crossing over Taylor Road, DOT Number 448858K at Railroad's Milepost 37.12 on Railroad's Mission Subdivision (leased to the Rio Valley Switching Company) at or near Mission, Hidalgo County, Texas.

The Public Authority now desires to undertake as its project (the "Project") the reconstruction and widening of the existing at grade public road crossing for the installation of new signals and sidewalks. The road crossing, as reconstructed and widened is hereinafter the "Roadway" and the portion of the Railroad's property where the Roadway crosses the Railroad's property is the "Crossing Area."

The Railroad right of way being utilized for the existing at grade public road crossing is not sufficient to allow for the reconstruction and widening of the Roadway. Therefore, under this Agreement, the Railroad will be granting additional rights to the Public Authority to facilitate the reconstruction and widening of the Roadway. The portion of Railroad's property that Public Authority needs to use in connection with the Roadway (including the right of way being utilized for the existing at grade crossing) is shown on the Railroad's location print marked **Exhibit A** and the Public Authority's type, size and location prints of the Project marked **Exhibit A-1**, with each exhibit being attached hereto and hereby made a part hereof (the "Crossing Area").

In support of its Project, the Public Authority has requested the Lessee's cooperation in connection with installing grade crossing protection device and installing the necessary relays and other materials required to interconnect and coordinate the operation of said railroad grade crossing protection devices with the operation of highway traffic control signals. Said work is to be performed at the sole expense of Public Authority.

The Railroad and the Public Authority are entering into this Agreement to cover the above.

AGREEMENT:

NOW, THEREFORE, it is mutually agreed by and between the parties hereto as follows:

Section 1. EXHIBIT B

The general terms and conditions marked **Exhibit B**, are attached hereto and hereby made a part hereof.

Section 2. RAILROAD GRANTS RIGHT

For and in consideration of the sum of **SEVENTY TWO THOUSAND FIVE HUNDRED DOLLARS (\$72,500.00)** to be paid by the Public Authority to UPRR upon the execution and delivery of this Agreement and in further consideration of the Public Authority's agreement to perform and comply with the terms of this Agreement, the Railroad hereby grants to the Public Authority the right to construct, maintain and repair the Roadway on and across the Crossing Area.

For purposes of advanced signal preemption, Railroad hereby grants permission and authority to Public Authority and/or its Contractor (as defined below) to install the conduit with the necessary wiring on Railroad right of way on the condition that prior to performing any work on Railroad's property, Public Authority shall, or shall require its Contractor to, notify the Railroad and/or enter into a right of entry agreement with Railroad, as applicable pursuant to the terms and conditions of this Agreement.

Section 3. DEFINITION OF CONTRACTOR

For purposes of this Agreement the term "Contractor" shall mean the contractor or contractors hired by the Public Authority to perform any Project work on any portion of the Railroad's property and shall also include the Contractor's subcontractors and the Contractor's and subcontractor's respective employees, officers and agents, and others acting under its or their authority.

Section 4. CONTRACTOR'S RIGHT OF ENTRY AGREEMENT - INSURANCE

A. Prior to Contractor performing any work within the Crossing Area and any subsequent maintenance and repair work, the Public Authority shall require the Contractor to:

- execute the Railroad's then current Contractor's Right of Entry Agreement
- obtain the then current insurance required in the Contractor's Right of Entry Agreement; and
- provide such insurance policies, certificates, binders and/or endorsements to the Railroad.

B. The Railroad's current Contractor's Right of Entry Agreement is marked **Exhibit D**, attached hereto and hereby made a part hereof. The Public Authority confirms that it will inform its Contractor that it is required to execute such form of agreement and obtain the required insurance before commencing any work on any Railroad property. Under no circumstances will the Contractor be allowed on the Railroad's property without first executing the Railroad's Contractor's Right of Entry Agreement and obtaining the insurance set forth therein and also providing to the Railroad the insurance policies, binders, certificates and/or endorsements described therein.

C. All insurance correspondence, binders, policies, certificates and/or endorsements shall be sent to:

Lessee: Rio Valley Switching Company
101 North 21st Street
McAllen, TX 78501

UPRR: Manager - Contracts
Union Pacific Railroad Company
Real Estate Department
1400 Douglas Street, Mail Stop 1690
Omaha, NE 68179-1690
UP Project No. 0777089

D. If the Public Authority's own employees will be performing any of the Project work, the Public Authority may self-insure all or a portion of the insurance coverage subject to the Railroad's prior review and approval.

Section 5. FEDERAL AID POLICY GUIDE

If the Public Authority will be receiving any federal funding for the Project, the current rules, regulations and provisions of the Federal Aid Policy Guide as contained in 23 CFR 140, Subpart I and 23 CFR 646, Subparts A and B are incorporated into this Agreement by reference.

Section 6. NO PROJECT EXPENSES TO BE BORNE BY RAILROAD

The Public Authority agrees that no Project costs and expenses are to be borne by the Railroad. In addition, the Railroad is not required to contribute any funding for the Project.

Section 7. WORK TO BE PERFORMED BY LESSEE; BILLING SENT TO PUBLIC AUTHORITY; PUBLIC AUTHORITY'S PAYMENT OF BILLS

A. The work to be performed by Lessee, at the Public Authority's sole cost and expense, is described in Lessee's Material and Force Account Estimate dated December 12, 2023, marked **Exhibit C**, attached hereto and hereby made a part hereof (the "Estimate"). As set forth in the Estimate, Lessee's estimated cost for Lessee's work associated with the Project is Eight Hundred Ninety Five Thousand One Hundred Seventy Two Dollars and 65/100 (\$895,172.65).

B. The work to be performed by UPRR, at the Public Authority's sole cost and expense, is described in UPRR's Material and Force Account Estimate dated January 19, 2024, marked **Exhibit C-1**, attached hereto and hereby made a part hereof (the "Estimate"). As set forth in the Estimate, UPRR's estimated cost for UPRR's work associated with the Project is Eight Thousand Dollars (\$8,000.00).

C. Lessee, if it so elects, may recalculate and update the Estimate submitted to the Public Authority in the event the Public Authority does not commence construction on the portion of the Project located on the Railroad's property within six (6) months from the date of the Estimate.

D. The Public Authority acknowledges that the Estimate may or may not include any estimate of flagging or other protective service costs that are to be paid by the Public Authority in connection with flagging or other protective services provided by Lessee in connection with the Project. All of such costs incurred by Lessee are to be paid by the Public Authority.

E. Lessee shall send progressive billing to the Public Authority during the Project and final billing to the Public Authority within one hundred eighty (180) days after receiving written notice from the Public Authority that all Project work affecting the Railroad's property has been completed and the Project Manager has closed the Project work order and notified the Public Authority.

F. The Public Authority agrees to reimburse Lessee and UPRR within thirty (30) days of its receipt of billing from Lessee and UPRR for one hundred percent (100%) of all actual costs incurred by Lessee and UPRR in connection with the Project including, but not limited to, all actual costs of engineering review (including preliminary engineering review costs incurred by UPRR and Lessee prior to the Effective Date of this Agreement), construction, inspection, flagging (unless flagging costs are to be billed directly to the Contractor), procurement of materials, equipment rental, manpower and deliveries to the

job site and all direct and indirect overhead labor/construction costs including UPRR's and Lessee's standard additive rates.

Section 8. PLANS

A. The Public Authority, at its expense, shall prepare, or cause to be prepared by others, the detailed plans and specifications for the Project and the Roadway and submit such plans and specifications to UPRR and Lessee, for prior review and approval. The plans and specifications shall include all Roadway layout specifications, cross sections and elevations, associated drainage, and other appurtenances.

B. The final one hundred percent (100%) completed plans that are approved in writing by Lessee and UPRR's Assistant Vice President Engineering-Design, or his authorized representative, are hereinafter referred to as the "Plans". The Plans are hereby made a part of this Agreement by reference.

C. No changes in the Plans shall be made unless the Railroad has consented to such changes in writing.

D. The Railroad's review and approval of the Plans will in no way relieve the Public Authority or the Contractor from their responsibilities, obligations and/or liabilities under this Agreement, and will be given with the understanding that the Railroad makes no representations or warranty as to the validity, accuracy, legal compliance or completeness of the Plans and that any reliance by the Public Authority or Contractor on the Plans is at the risk of the Public Authority and Contractor.

Section 9. NON-RAILROAD IMPROVEMENTS

A. Submittal of plans and specifications for protecting, encasing, reinforcing, relocation, replacing, removing and abandoning in place all non-railroad owned facilities (the "Non Railroad Facilities") affected by the Project including, without limitation, utilities, fiber optics, pipelines, wirelines, communication lines and fences is required under Section 8. The Non Railroad Facilities plans and specifications shall comply with Railroad's standard specifications and requirements, including, without limitation, American Railway Engineering and Maintenance-of-Way Association ("AREMA") standards and guidelines. Railroad has no obligation to supply additional land for any Non Railroad Facilities and does not waive its right to assert preemption defenses, challenge the right-to-take, or pursue compensation in any condemnation action, regardless if the submitted Non Railroad Facilities plans and specifications comply with Railroad's standard specifications and requirements. Railroad has no obligation to permit any Non Railroad Facilities to be abandoned in place or relocated on Railroad's property.

B. Upon Railroad's approval of submitted Non Railroad Facilities plans and specifications, Railroad will attempt to incorporate them into new agreements or supplements of existing agreements with Non Railroad Facilities owners or operators. Railroad may use its standard terms and conditions, including, without limitation, its

standard license fee and administrative charges when requiring supplements or new agreements for Non Railroad Facilities. Non Railroad Facilities work shall not commence before a supplement or new agreement has been fully executed by Railroad and the Non Railroad Facilities owner or operator, or before Railroad and Public Authority mutually agree in writing to (i) deem the approved Non Railroad Facilities plans and specifications to be Plans pursuant to Section 8B, (ii) deem the Non Railroad Facilities part of the Structure, and (iii) supplement this Agreement with terms and conditions covering the Non Railroad Facilities.

Section 10. EFFECTIVE DATE; TERM; TERMINATION

A. This Agreement is effective as of the Effective Date first herein written and shall continue in full force and effect for as long as the Roadway remains on the Railroad's property.

B. The Railroad, if it so elects, may terminate this Agreement effective upon delivery of written notice to the Public Authority for any reason or in the event the Public Authority does not commence construction on the portion of the Project located on the Railroad's property within twelve (12) months from the Effective Date.

C. If the Agreement is terminated as provided above, or for any other reason, the Public Authority shall pay to the Railroad all actual costs incurred by the Railroad in connection with the Project up to the date of termination, including, without limitation, all actual costs incurred by the Railroad in connection with reviewing any preliminary or final Project Plans.

Section 11. CONDITIONS TO BE MET BEFORE PUBLIC AUTHORITY CAN COMMENCE WORK

Neither the Public Authority nor the Contractor may commence any work within the Crossing Area or on any other Railroad property until:

- (i) UPRR, Lessee and Public Authority have executed this Agreement.
- (ii) The Railroad has provided to the Public Authority the Railroad's written approval of the Plans.
- (iii) Each Contractor has executed Railroad's Contractor's Right of Entry Agreement and has obtained and/or provided to the Railroad the insurance policies, certificates, binders, and/or endorsements required under the Contractor's Right of Entry Agreement.
- (iv) Each Contractor has given the advance notice(s) required under the Contractor's Right of Entry Agreement to the Railroad Representative named in the Contactor's Right of Entry Agreement.

Section 12. FUTURE PROJECTS

Future projects involving substantial maintenance, repair, reconstruction, renewal and/or demolition of the Roadway shall not commence until Railroad and Public Authority agree on the plans for such future projects, cost allocations, right of entry terms and conditions and temporary construction rights, terms and conditions.

Section 13. ASSIGNMENT; SUCCESSORS AND ASSIGNS

A. Public Authority shall not assign this Agreement without the prior written consent of Railroad.

B. Subject to the provisions of Paragraph A above, this Agreement shall inure to the benefit of and be binding upon the successors and assigns of Railroad and Public Authority.

Section 14. SPECIAL PROVISIONS PERTAINING TO AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009

If the Public Authority will be receiving American Recovery and Reinvestment Act ("ARRA") funding for the Project, the Public Authority agrees that it is responsible in performing and completing all ARRA reporting documents for the Project. The Public Authority confirms and acknowledges that Section 1512 of the ARRA provisions applies only to a "recipient" receiving ARRA funding directing from the federal government and, therefore, (i) the ARRA reporting requirements are the responsibility of the Public Authority and not of the Railroad, and (ii) the Public Authority shall not delegate any ARRA reporting responsibilities to the Railroad. The Public Authority also confirms and acknowledges that (i) the Railroad shall provide to the Public Authority the Railroad's standard and customary billing for expenses incurred by the Railroad for the Project including the Railroad's standard and customary documentation to support such billing, and (ii) such standard and customary billing and documentation from the Railroad provides the information needed by the Public Authority to perform and complete the ARRA reporting documents. The Railroad confirms that the Public Authority and the Federal Highway Administration shall have the right to audit the Railroad's billing and documentation for the Project as provided in Section 11 of **Exhibit B** of this Agreement.

Section 15. TERMINATION OF ORIGINAL AGREEMENT

Upon the completion of the Roadway, the original agreement either governing currently, or any agreement to be found in the future at the existing at-grade crossing shall terminate and the terms and conditions of this Agreement shall govern the use, maintenance and repair of the Roadway.

Section 16. SIGNAL PREEMPTION

A. Public Authority and Railroad, severally and collectively, agree to interconnect and coordinate the operation of the railroad grade crossing protection devices with the operation of the highway traffic control signals at the Crossing Area in accordance with the design schematic (the "Designs").

B. Public Authority, at its expense, shall furnish all material, labor, equipment and supervision for the installation and maintenance of highway traffic control signals at the Crossing Area, as applicable in accordance with the Designs.

C. Lessee, at Public Authority's expense, shall furnish all material, labor, equipment and supervision for the work described in the Estimate(s) and in accordance with the Designs, including, as applicable, installation of signals and/or appurtenances and installation of the necessary relays and other materials required to interconnect and coordinate the operation of the highway traffic control signals to be installed by the Public Authority.

D. Each party shall take all suitable precautions to prevent any interference (by induction, leakage of electricity or otherwise) with the operation of the other party's signals or communications lines, or those of its tenants; and if, at any time, the operation or maintenance of its signals results in any electrostatic effects, the party whose signals are causing the interference shall, at its expense, immediately take such action as may be necessary to eliminate such interference.

E. Except as set forth in this Section, Public Authority shall not be liable to Railroad on account of any failure of Railroad's warning devices to operate properly, nor shall Railroad have or be entitled to maintain any action against Public Authority arising from any failure from Railroad's warning devices to operate properly. Similarly, Railroad shall not be liable to Public Authority on account of any failure of Public Authority's traffic signal to operate properly, nor shall Public Authority have or be entitled to maintain any action against Railroad arising from any failure of Public Authority's traffic signal to operate properly.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed in triplicate as of the Effective Date first herein written.

UNION PACIFIC RAILROAD COMPANY
(Federal Tax ID #94-6001323)

By: _____
Printed Name: _____
Title: _____

RIO VALLEY SWITCHING COMPANY

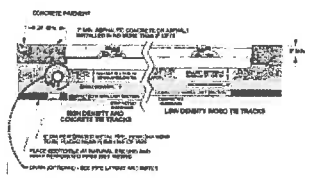
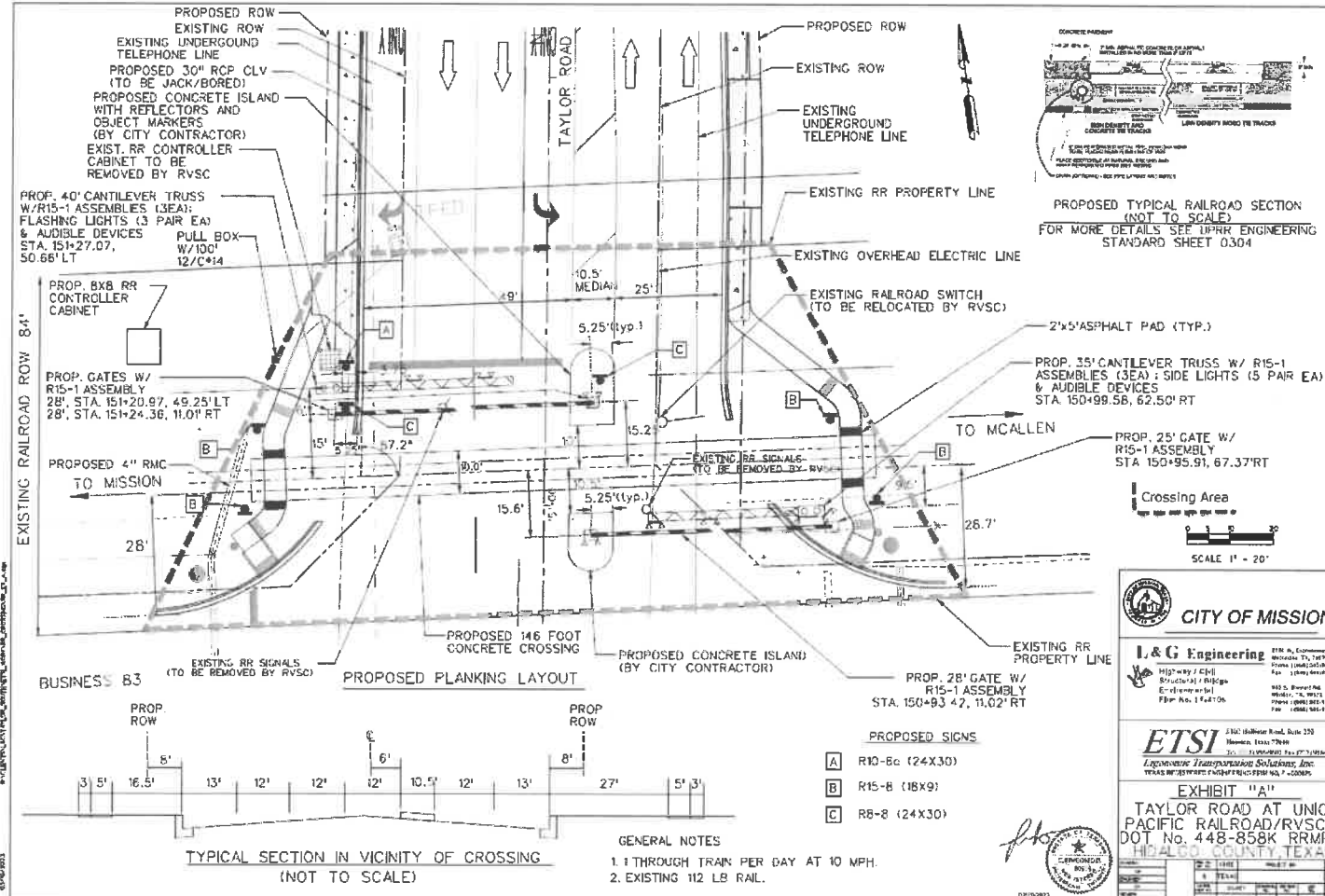
By: _____
Printed Name: _____
Title: _____

CITY OF MISSION

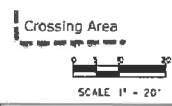
By: _____
Printed Name: _____
Title: _____

**EXHIBIT A
TO
PUBLIC HIGHWAY AT GRADE CROSSING AGREEMENT**

Exhibit A will be a print showing the Crossing Area (see Recitals)



PROPOSED TYPICAL RAILROAD SECTION (NOT TO SCALE)
FOR MORE DETAILS SEE UPRRR ENGINEERING STANDARD SHEET 0304



CITY OF MISSION

I & G Engineering
Highway / Civil
Structural / Bridge
Civil / Surveying
P.E. No. 1142706

210 N. Commerce St.
Mission, Texas 79701
Phone: (817) 834-1111
Fax: (817) 834-1111

ETSI
2102 Hillcrest Road, Suite 230
Houston, Texas 77059
Tel: (281) 415-0001 Fax: (281) 415-0002
Engineering / Surveying
Civil / Surveying
Texas Professional Engineer No. 7-00009

EXHIBIT 11 A1

TAYLOR ROAD AT UNION PACIFIC RAILROAD/RVSC
DOT No. 448-858K RRPX
HIDALGO COUNTY, TEXAS

- PROPOSED SIGNS**
- A R10-Bc (24X30)
 - B R15-B (18X9)
 - C R8-B (24X30)

GENERAL NOTES

1. 1 THROUGH TRAIN PER DAY AT 10 MPH.
2. EXISTING 112 LB RAIL.



DATE	22	10/01	PROJECT	
BY	ETSI	DESIGN	DATE	10/01/01
CHECKED		DATE		
APPROVED		DATE		

**EXHIBIT A-1
TO
PUBLIC HIGHWAY AT GRADE CROSSING AGREEMENT**

Exhibit A-1 will be the Public Authority's type, size and location prints of the Project (see Recitals)

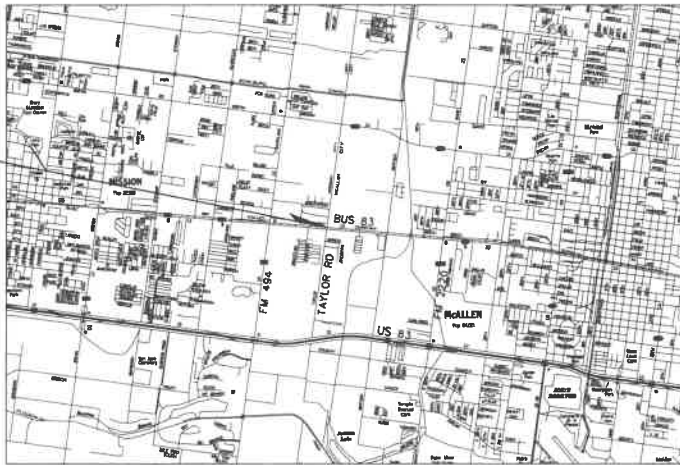
CITY OF MISSION, TEXAS

PLANS OF PROPOSED HIGHWAY IMPROVEMENT

STATE PROJECT NO: CSJ 0921-02-327
 UNION PACIFIC RAILROAD / RIO VALLEY SWITCHING CO.
 TAYLOR ROAD WIDENING
 NORTH OF BUSINESS 83



GRADE CROSSING WARNING DEVICES



PROJECT LOCATION
 TAYLOR ROAD NORTH OF BUSINESS 83
 RIO VALLEY SWITCHING CO. MP 36.90
 DOT# 448-858K

HIDALGO COUNTY

NOTE:

THE RAILROAD COMPANY SHALL ERECT AND MAINTAIN BARRICADES AND WARNING SIGNS OR USE SUCH SPECIFICATIONS AS MOST BE NECESSARY IN THE OPINION OF THE CITY ENGINEER TO INSURE AND SAFEGUARD THE NORMAL USE OF THE HIGHWAY DURING THE INSTALLATION OF THE PROJECT.

ASSOCIATION OF AMERICAN RAILROADS SIGNAL SECTION SPECIFICATIONS SHALL GOVERN ON THIS PROJECT.



CITY OF MISSION

L&G Engineering
 Highway / Civil
 Structural / Bridge
 Environmental
 Firm No. : F-4105

2100 W. Expressway 83
 Mission, TX 79702
 Phone: (361) 366-8212
 Fax: (361) 366-8218

800 E. Stewart Rd., Ste. 10
 Mission, TX 79702
 Phone: (361) 365-1808
 Fax: (361) 365-1817

ETSI
 Ergonomic Transportation Solutions, Inc.
 TEXAS REGISTERED ENGINEER (1984) #1984-00023

3900 Milliken Road, Suite 220
 Houston, Texas 77060
 Tel: (281) 456-9611 Fax: (281) 456-9607

TAYLOR ROAD
 HIGHWAY RAIL CROSSING
 WARNING DEVICES



09/10/2023

PROJECT NO.	PROJECT NAME	DATE
327	TAYLOR ROAD HIGHWAY RAIL CROSSING WARNING DEVICES	09/10/2023

N:\A\0921\CSJ\TAYLOR_SOURNETS\WORK\RR_CROSSING\RR_TITLE.dwg
TAYLOR ROAD 0921-02-327
 PROJECT NO: CSJ 0921-02-327
 COUNTY: HIDALGO
 DATE ACQUIRED: 09/10/2023

GENERAL NOTES:

1. SIGNAL CIRCUITS ARE DESIGNED TO GIVE 20 SECONDS MWT (minimum warning time) REFER TO SIGNAL CIRCUIT LAYOUT FOR TOTAL APPROACH TIME.
2. CONSTANT WARNING CIRCUITS ARE TO BE USED ON THIS PROJECT.
3. THE CITY OF MISSION OR ITS CONTRACTOR AGREES TO MAINTAIN PAVEMENT MARKINGS AND ADVANCE WARNING SIGNS PLACED ALONG THE ROADWAYS UNDER THEIR JURISDICTION AND IN ACCORDANCE WITH THE LAYOUT, STANDARD SHEETS AND TXMUTCD AFTER THE PROJECT IS COMPLETE.

WORK TO BE PERFORMED BY THE CITY OF MISSION OR ITS CONTRACTOR:

1. THE CITY OF MISSION OR ITS CONTRACTOR WILL FURNISH AND INSTALL OR REPLACE THE APPROPRIATE PAVEMENT MARKINGS AS OUTLINED ON THE ATTACHED LAYOUT AND STANDARD SHEETS IN ACCORDANCE WITH THE TXMUTCD.
2. THE CITY OF MISSION OR ITS CONTRACTOR WILL FURNISH AND INSTALL OR REPLACE THE FOLLOWING SIGNS IN ACCORDANCE WITH THE GUIDELINES IN THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (TMUTCD) AND THE STANDARD HIGHWAY SIGN DESIGNS MANUAL FOR TEXAS (SHSD) : W10-1 (2EA); RB-8 (2EA); W10-2L (1EA); W10-2 (1EA); R15-B (4EA); R10-6a (1EA).
3. CONSTRUCT ROADWAY

WORK TO BE PERFORMED BY UNION PACIFIC/RVSC:

1. INSTALL 146' X 10' CONCRETE CROSSING.
2. REMOVE EXISTING 6X6 RR CONTROLLER CABINET.
3. REMOVE EXISTING RR SIGNALS AND GATES AND RELATED FOUNDATIONS.
4. REMOVE AND/OR RELOCATE EXISTING RR SWITCH
5. REMOVE AND/OR RELOCATE EXISTING RR SIDE TRACK
6. INSTALL 40' CANTILEVER TRUSS WITH FLASHING WARNING LIGHTS (3 PAIRS) AND R15-1 ASSEMBLIES (3EA)
7. INSTALL 35' CANTILEVER TRUSS WITH FLASHING WARNING LIGHTS (5 PAIRS) AND R15-1 ASSEMBLIES (3EA)
8. INSTALL 3-28' GATES AND 1-25' GATE WITH R15-1 ASSEMBLIES.
9. INSTALL 4 BELLS.
10. 12" LAMP HOUSING SHALL BE USED AND BE EQUIPED WITH LIGHT EMITTING DIODES (LED'S) OPERATED AT NO LESS THAN 8.5V UNDER NORMAL OPERATING CONDITIONS.
11. INSTALL 4" RMC UNDER TRACKS AT NO LESS THAN 30" BELOW TOP OF TIE AS SHOWN IN THE PLANS.
12. FURNISH AND INSTALL SIGN MOUNTING BRACKETS FOR THE MULFUNCTION SIGNS (R15-4) AT THE CITY'S EXPENSE.
13. THE RR COMPANY SHALL STENCIL THE DOT-AAR NUMBERS ON THE SIGNAL MASTS FACING THE ROADWAY USING 2 INCH BLACK LETTERING.
14. PROVIDE TRAFFIC CONTROL AND FLAGGING IN ACCORDANCE WITH THE TMUTCD AS NECESSARY DURING CONSTRUCTION. THE CITY OF MISSION WILL PROVIDE TRAFFIC CONTROL AND CONSTRUCTION SEQUENCING PLANS.



CITY OF MISSION

L & G Engineering
 Highway / Civil
 Structural / Bridge
 Environmental
 Firm No. : F-4105

2108 W. Expressway 43
 McAllen, TX 78705
 Phone : (361) 555-9813
 Fax : (361) 555-9818

600 S. Adams St., Ste. 30
 Mission, TX 78572
 Phone : (361) 555-1828
 Fax : (361) 555-1927

ETSI
 Ergonomic Transportation Solutions, Inc.
 TEXAS REGISTERED ENGINEERING FIRM NO. E - 000629

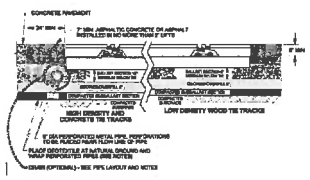
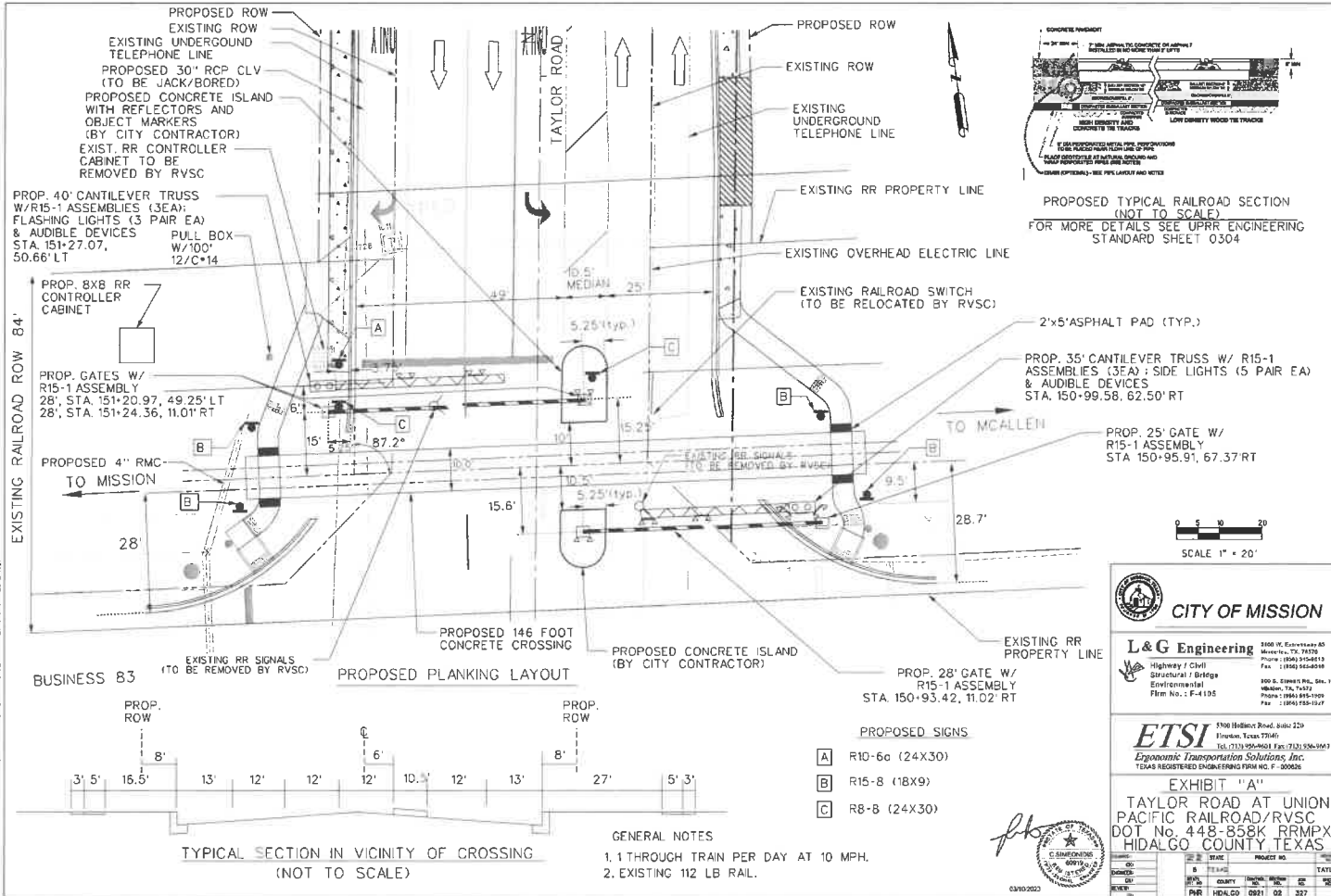
EXHIBIT "A" GENERAL NOTES
 INSTALL GRADE CROSSING WARNING DEVICES
 TAYLOR ROAD
 AT UNION PACIFIC RAILROAD / RVSC
 HIDALGO COUNTY, TEXAS

DATE	PROJECT NO.	ISSUED
0	TXAS	TAYLOR
SCALE	DATE	BY



03/10/2023

K:\PROJECTS\TAYLOR CROSSING\TAYLOR_CROSSING_VIA_JETES.dwg 3/10/2023



CITY OF MISSION

L & G Engineering 1008 W. Eisenhower AS
 Mission, TX 79709
 Phone: (806) 934-8113
 Fax: (806) 934-8130

Highway / Civil
 Structural / Bridge
 Environmental
 Firm No.: E-4105

100 S. Egan Rd., Ste. 10
 Houston, TX 77052
 Phone: (281) 855-1100
 Fax: (281) 855-1527

ETSI 1700 Holbeck Road, Suite 220
 Houston, Texas 77040
 Tel: (281) 550-0040 Fax: (281) 550-0041

Ergonomic Transportation Solutions, Inc.
 TEXAS REGISTERED ENGINEERING FIRM NO. F-00026

EXHIBIT "A"
 TAYLOR ROAD AT UNION
 PACIFIC RAILROAD/RVSC
 DOT No. 448-858K RRPX
 HIDALGO COUNTY TEXAS

- PROPOSED SIGNS**
- A R10-6c (24X30)
 - B R15-8 (18X9)
 - C R8-8 (24X30)

- GENERAL NOTES**
1. THROUGH TRAIN PER DAY AT 10 MPH.
 2. EXISTING 112 LB RAIL.



NO.	DATE	BY	PROJECT NO.
01	08/13/02	JK	TAYLOR
02			
03			
04			
05			
06			
07			
08			
09			
10			

TEMPORARY TRAFFIC SIGNAL HARDWARE TO BE FURNISHED, INSTALLED & MAINTAINED BY THE CONTRACTOR

ITEM	UNIT	QUANTITY
3/8" 18 POWER TO VIDEO CAMERA	LF	710
COAXIAL DATA TO VIDEO CAMERA	LF	710
3/8" #12 PDSR BUTTON CABLE	LF	1430
4" #12 TRAY CABLE	LF	300
5/8" #12 SIGNAL CABLE	LF	2010
7/8" #12 SIGNAL CABLE	LF	390
RE BASE	LF	8
RE TRIM	LF	48
RE BASE	LF	8
4" PVC CONDUIT	LF	8

* ALL ITEMS ARE SUBSIDIARY TO ITEM 661 - TEMPORARY TRAFFIC SIGNALS

LEFT TURN
R10-10L
(30"X36")
S1, S2 & S3

SCHEDULE OF VIDEO CAMERA ASSEMBLIES

LABEL	PHASE	DETECTION ZONES
VC1	#1, #6	D-1, D-8
VC2	#3, #6	D-3, D-8
VC3	#3, #5	D-2, D-8
VC4	#8	D-4

NOTE
CONTRACTOR TO COORDINATE WITH RVSC TO OBTAIN TRAIN SCHEDULE AHEAD OF TIME. CONTRACTOR WILL UTILIZE OFF DUTY POLICE OFFICERS FROM A LOCAL PUBLIC AGENCY (SUCH AS THE CITY OF McALLEN OR THE CITY OF MISSION) TO MANUALLY CONTROL THE CROSSING WHEN A TRAIN CROSSES TAYLOR ROAD.

LEGEND

- DIRECTION OF TRAFFIC FLOW
- TEMPORARY SIGNAL HEAD
- PROPOSED OVERHEAD SIGN
- EXISTING STRAIN POLE
- PROPOSED STRAIN POLE
- EXISTING CONTROLLER CABINET
- CONSTRUCTION AREA
- EXISTING PED SIGNAL HEAD
- EXISTING PUSH BUTTON
- PROPOSED PUSH BUTTON

PROPOSED TRAFFIC SIGNAL PHASING

PHASE 1	PHASE 2	PHASE 3	PHASE 4
$\beta 2 + \beta 6$ $\beta 3 + \beta 6$ $\beta 1 + \beta 6$	$\beta 2$ $\beta 3$ $\beta 1$	$\beta 3 + \beta 6$ $\beta 2 + \beta 6$ $\beta 1 + \beta 6$	$\beta 4 + \beta 7$ $\beta 5 + \beta 7$ $\beta 6 + \beta 7$

SCALE 1" = 40'



Texas Department of Transportation
L & G Engineering
 Highway / Civil
 Structural / Bridge
 Environmental
 Firm No. 1-F-195

ETSI
 Ergonomic Transportation Solutions, Inc.
 TEXAS REGISTERED ENGINEERING FIRM NO. F-00005

TEMPORARY SIGNAL LAYOUT PHASE II
 TAYLOR ROAD AT BUSINESS 83

DATE	6/20/23	PROJECT	TAYLOR
SCALE	AS SHOWN	CLIENT	TAYLOR
DESIGNER	C. SIMEONIS	DATE	6/20/23
CHECKER		DATE	

THIS DOCUMENT IS FOR INTERIM REVIEW AND NOT INTENDED FOR CONSTRUCTION BIDDING OR PERMIT PURPOSES.
 C. SIMEONIS, P.E.
 60810
 03/14/2023
 DATE

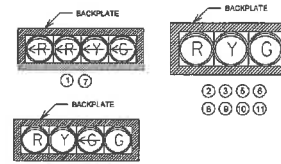
- NOTES:**
- UTILIZE PROPOSED SIGNAL POLES P1 & P2 SPAN W/RE LUMINAIRE, PUSH BUTTONS (PB1 AND PB2), PED SIGNAL HEADS (W1 AND W2) FOR TEMPORARY SIGNAL OPERATION.
 - UTILIZE EXISTING SIGNAL POLES P3 & P4, PUSH BUTTONS (PB3, PB4 AND PB7), PED SIGNAL HEADS (W3, W6 AND W7) FOR TEMPORARY SIGNAL OPERATION.
 - CONTRACTOR MUST PROVIDE AND MAINTAIN TEMPORARY RAMPS SO THAT 3 CORNERS REMAIN OPEN AT ALL TIMES.
 - USE VIDEO DETECTION CAMERAS FOR PHASE 1, 2, 3, 4, 5, 6 AND 8.
 - SET CAMERAS TO DETECTION ZONES AS SHOWN ON THIS LAYOUT. SET CONTROLLER TO ACTUATED MODE AS SHOWN IN THE PHASING SEQUENCE. PHASING AND TIMING MAY BE ADJUSTED TO FIT FIELD CONDITIONS.
 - SIGNAL HEAD POSITIONS MAY BE ADJUSTED TO FIT SPECIFIC TRAFFIC CONTROL PHASING.
 - ALL CROSSLINKS SHALL BE MAINTAINED DURING CONSTRUCTION UNLESS OTHERWISE DIRECTED BY THE ENGINEER IN THE FIELD.

03/14/2023 W:\2\ENTRANCE\TAYLOR\TEMPORARY SIGNAL\TEMPORARY SIGNAL LAYOUT PHASE II.dwg

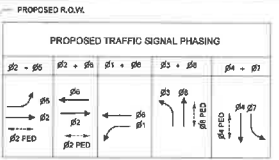
TEMPORARY TRAFFIC SIGNAL HARDWARE TO BE FURNISHED, INSTALLED & MAINTAINED BY THE CONTRACTOR*

ITEM	UNIT	QUANTITY
36F 16 POWER TO VIDEO CAMERA	LF	710
COAXIAL DATA TO VIDEO CAMERA	LF	710
3C #12 PED PUSH BUTTON CABLE	LF	1420
4C #12 TRAY CABLE	LF	710
5C #12 SIGNAL CABLE	LF	2010
7C #12 SIGNAL CABLE	LF	860
86 BARE	LF	8
86 THHN	LF	48
4" PVC CONDUIT	LF	8
2#16 GAT STL WIRE STRAND 1/8"	LF	1200

* ALL ITEMS ARE SUBSIDIARY TO ITEM 561 - TEMPORARY TRAFFIC SIGNALS



LEFT TURN SIGNAL
R10-102
(30" x 36")
S1 & S2



NOTE
CONTRACTOR TO COORDINATE WITH BVSC TO OBTAIN TRAIN SCHEDULE AHEAD OF TIME. CONTRACTOR WILL UTILIZE OFF DUTY POLICE OFFICERS FROM A LOCAL PUBLIC AGENCY (SUCH AS THE CITY OF McALLEN OR THE CITY OF MISSION) TO MANUALLY CONTROL THE CROSSING WHEN A TRAIN CROSSES TAYLOR ROAD.

LEGEND

- DIRECTION OF TRAFFIC FLOW
- PROPOSED SIGNAL HEAD
- PROPOSED OVERHEAD SIGN
- PROPOSED STRAIN POLE
- PROPOSED CONTROLLER CABINET
- TEMPORARY PAVEMENT
- CONSTRUCTION AREA
- TEMPORARY PED SIGNAL HEAD
- PROPOSED PED SIGNAL HEAD
- TEMPORARY PUSH BUTTON
- PROPOSED PUSH BUTTON

SCHEDULE OF VIDEO CAMERA ASSEMBLIES ZONES

LABEL	PHASE	DETECTION ZONES
VC1	B1, B6	D-1, D-5
VC2	B5	D-6
VC3	B2, B5	D-2, D-4
VC4	B4	D-4



Texas Department of Transportation

L & G Engineering
Highway / Civil
Structural / Bridge
Environmental
Firm No.: L-4-105

1200 N. Eastman Rd
McAllen, TX 78501
Phone: (361) 566-9515
Fax: (361) 566-9516

405 S. Espinoza Rd. #10
Mission, TX 78572
Phone: (361) 566-9566
Fax: (361) 566-9527

ETSI
Ergonomic Transportation Solutions, Inc.
TEXAS REGISTERED ENGINEERING FIRM NO. F-200525

1 TEMPORARY SIGNAL LAYOUT PHASE III TAYLOR ROAD AT BUSINESS 83

C. SIMONDIS, P.E.
03/14/2023
DATE

DATE	BY	CHKD	PROJECT	ASHT
03/14/2023	CS	CS	TEMPORARY SIGNAL LAYOUT PHASE III	TAJ/CS
REV	DESCRIPTION	DATE	BY	CHKD
1	ISSUE FOR PERMIT	03/14/2023	CS	CS

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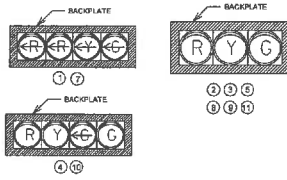
- NOTES**
- UTILIZE PROPOSED SIGNAL POLES P1 & P2, SPAN WIRE, LUMINAIRES, PUSH BUTTONS (PB6 AND PB3), PED SIGNAL HEADS (W6 AND W3) FOR TEMPORARY SIGNAL OPERATION.
 - UTILIZE EXISTING SIGNAL POLES P3 & P4, PUSH BUTTONS (PB4, PB8, PB5 AND PB7), PED SIGNAL HEADS (W4, W6 AND W7) FOR TEMPORARY SIGNAL OPERATION.
 - CONTRACTOR MUST PROVIDE AND MAINTAIN TEMPORARY RAMPS SO THAT 3 CORNERS REMAIN OPEN AT ALL TIMES.
 - USE VIDEO DETECTION CAMERAS FOR PHASE 1, 2, 3, 4, 5, 6 AND 8.
 - SET CAMERAS TO DETECTION ZONES AS SHOWN ON THIS LAYOUT. SET CONTROLLER TO ACTIVATED MODE AS SHOWN IN THE PHASING SEQUENCE. PHASING AND TIMING MAY BE ADJUSTED TO FIT FIELD CONDITIONS.
 - SIGNAL HEAD POSITIONS MAY BE ADJUSTED TO FIT SPECIFIC TRAFFIC CONTROL PHASES.
 - ALL CROSSWALKS SHALL BE MAINTAINED DURING CONSTRUCTION UNLESS OTHERWISE DIRECTED BY THE ENGINEER IN THE FIELD.

THIS DOCUMENT IS FOR INTERIM REVIEW AND NOT INTENDED FOR CONSTRUCTION BIDDING OR PERMIT PURPOSES.

TEMPORARY TRAFFIC SIGNAL HARDWARE TO BE FURNISHED, INSTALLED & MAINTAINED BY THE CONTRACTOR*

ITEM	UNIT	QUANTITY
3C4 16 POWER TO VIDEO CAMERA	LF	710
COAXIAL DATA TO VIDEO CAMERA	LF	710
3C #12 PED PUSH BUTTON CABLE	LF	1430
4C #12 TRAY CABLE	LF	381
5C #12 SIGNAL CABLE	LF	2010
7C #12 SIGNAL CABLE	LF	680
86 BARR	LF	5
88 TUBING	LF	45
89 BARR	LF	5
91 PVC CONDUIT	LF	5

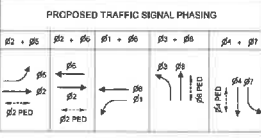
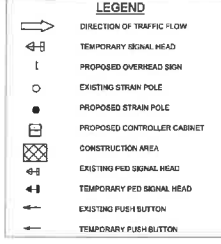
* ALL ITEMS ARE SUBSIDIARY TO ITEM 581 - TEMPORARY TRAFFIC SIGNALS



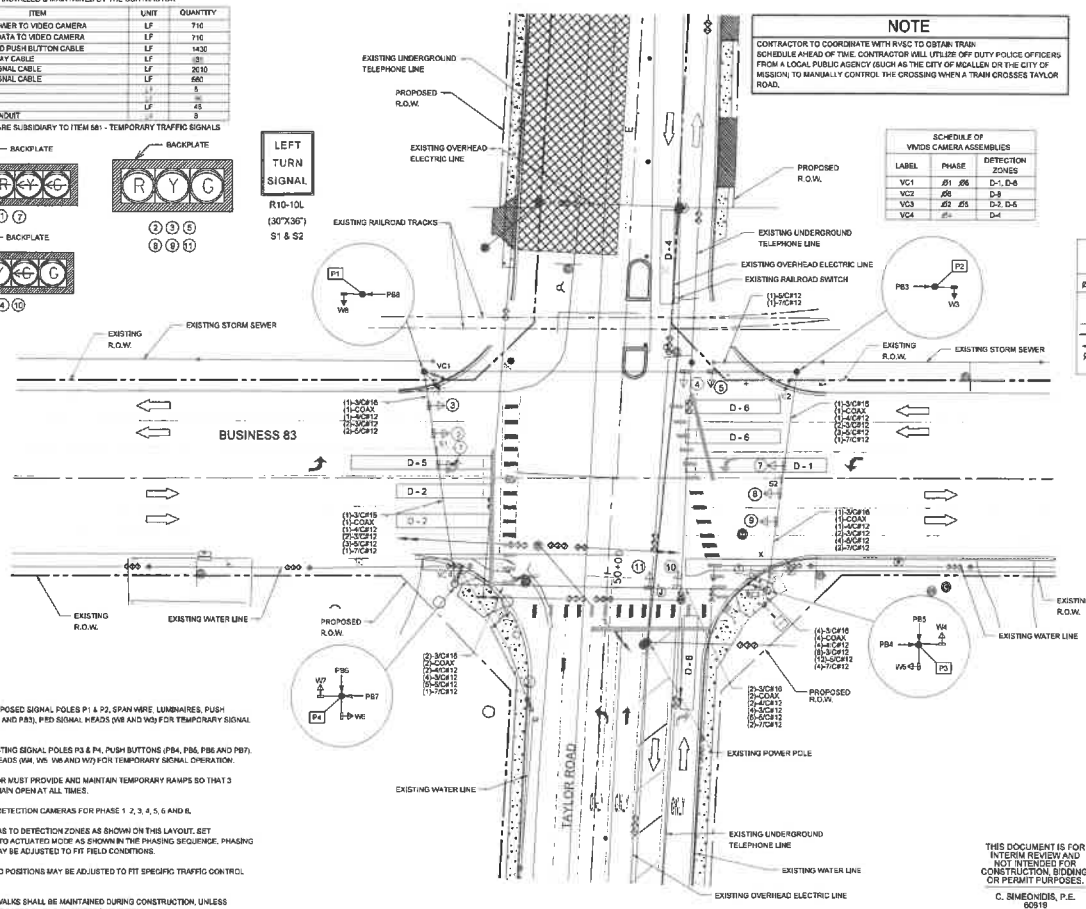
NOTE
CONTRACTOR TO COORDINATE WITH RVSC TO OBTAIN TRAIN SCHEDULES AHEAD OF TIME. CONTRACTOR WILL UTILIZE OFF DUTY POLICE OFFICERS FROM A LOCAL PUBLIC AGENCY (SUCH AS THE CITY OF McALLEN OR THE CITY OF MISSION) TO MANUALLY CONTROL THE CROSSING WHEN A TRAIN CROSSES TAYLOR ROAD.

SCHEDULE OF VIDEO CAMERA ASSEMBLIES

LABEL	PHASE	DETECTION ZONES
VC1	#1	D-1, D-8
VC2	#5	D-9
VC3	#2	D-2, D-6
VC4	#6	D-4



- NOTES:**
- UTILIZE PROPOSED SIGNAL POLES P1 & P2, SPAN WIRE LUMINAIRES, PUSH BUTTONS (PB6 AND PB7), PED SIGNAL HEADS (V6 AND V7) FOR TEMPORARY SIGNAL OPERATION.
 - UTILIZE EXISTING SIGNAL POLES P3 & P4, PUSH BUTTONS (PB4, PB6, PB7 AND PB7), PED SIGNAL HEADS (V6, V6 AND V7) FOR TEMPORARY SIGNAL OPERATION.
 - CONTRACTOR MUST PROVIDE AND MAINTAIN TEMPORARY RAMPS SO THAT 3 CORNERS REMAIN OPEN AT ALL TIMES.
 - USE VIDEO DETECTION CAMERAS FOR PHASE 1, 2, 3, 4, 5, 6 AND 8.
 - SET CAMERAS TO DETECTION ZONES AS SHOWN ON THIS LAYOUT. SET CONTROLLER TO ACTUATED MODE AS SHOWN IN THE PHASING SEQUENCE. PHASING AND TRING MAY BE ADJUSTED TO FIT FIELD CONDITIONS.
 - SIGNAL HEAD POSITIONS MAY BE ADJUSTED TO FIT SPECIFIC TRAFFIC CONTROL PHASING.
 - ALL CROSSLINKS SHALL BE MAINTAINED DURING CONSTRUCTION, UNLESS OTHERWISE DIRECTED BY THE ENGINEER IN THE FIELD.



THIS DOCUMENT IS FOR INTERIM REVIEW AND NOT INTENDED FOR CONSTRUCTION BIDDING OR PERMIT PURPOSES.

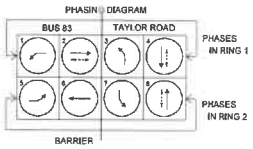
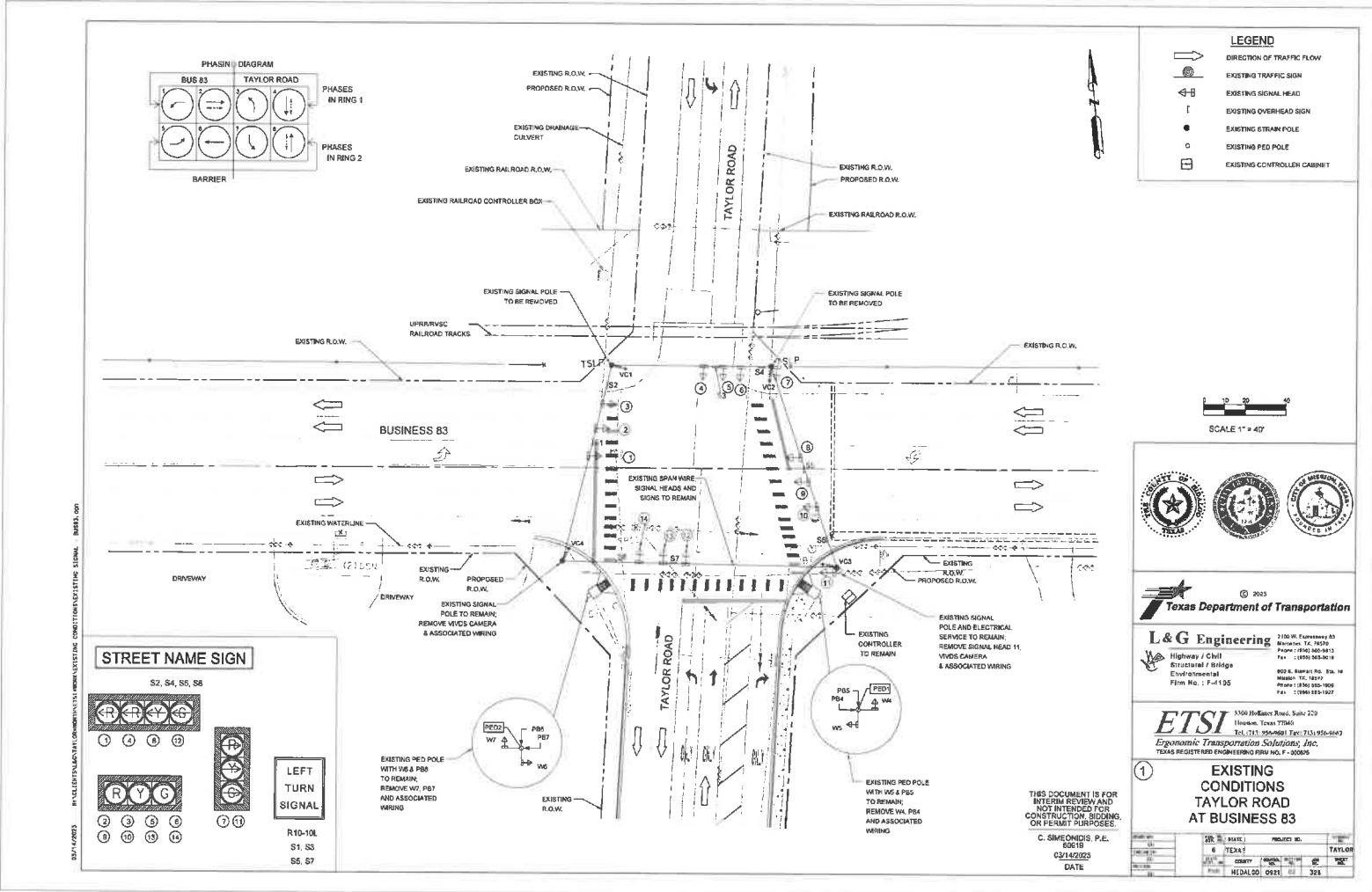
C. SIMONDIS, P.E.
60918
03/16/2023
DATE

L&G Engineering 1100 W. Freeway #3
Houston, Texas 77050
Phone: (281) 566-8813
Fax: (281) 566-8813

ETSI 1100 Hollister Road, Suite 220
Houston, Texas 77050
Tel: (281) 566-8813 Fax: (281) 566-8813
Economic Transportation Solutions, Inc.
TEXAS REGISTERED ENGINEERING FIRM NO. F-50825

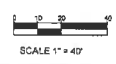
TEMPORARY SIGNAL LAYOUT PHASE IV TAYLOR ROAD AT BUSINESS 83

NO.	STATE	PROJECT NO.
1	TX	1100
DATE	COUNTY	TITLE
03/16/2023	DALLAS	TEMPORARY SIGNAL LAYOUT PHASE IV TAYLOR ROAD AT BUSINESS 83



LEGEND

- ➔ DIRECTION OF TRAFFIC FLOW
- ⊙ EXISTING TRAFFIC SIGN
- ⊕ EXISTING SIGNAL HEAD
- ⊖ EXISTING OVER-HEAD SIGN
- ⊙ EXISTING STRAIN POLE
- ⊙ EXISTING PED POLE
- ⊞ EXISTING CONTROLLER CABINET



Texas Department of Transportation

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 Houston, Texas 77060
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 TEXAS REGISTERED ENGINEERING FIRM NO. F-000095

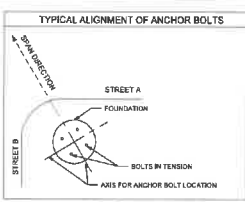
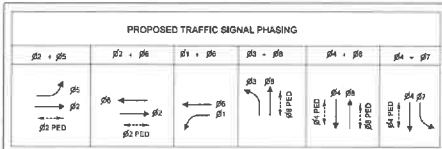
EXISTING CONDITIONS TAYLOR ROAD AT BUSINESS 83

DATE	REV. BY	DATE	REV. BY
03/14/2023			

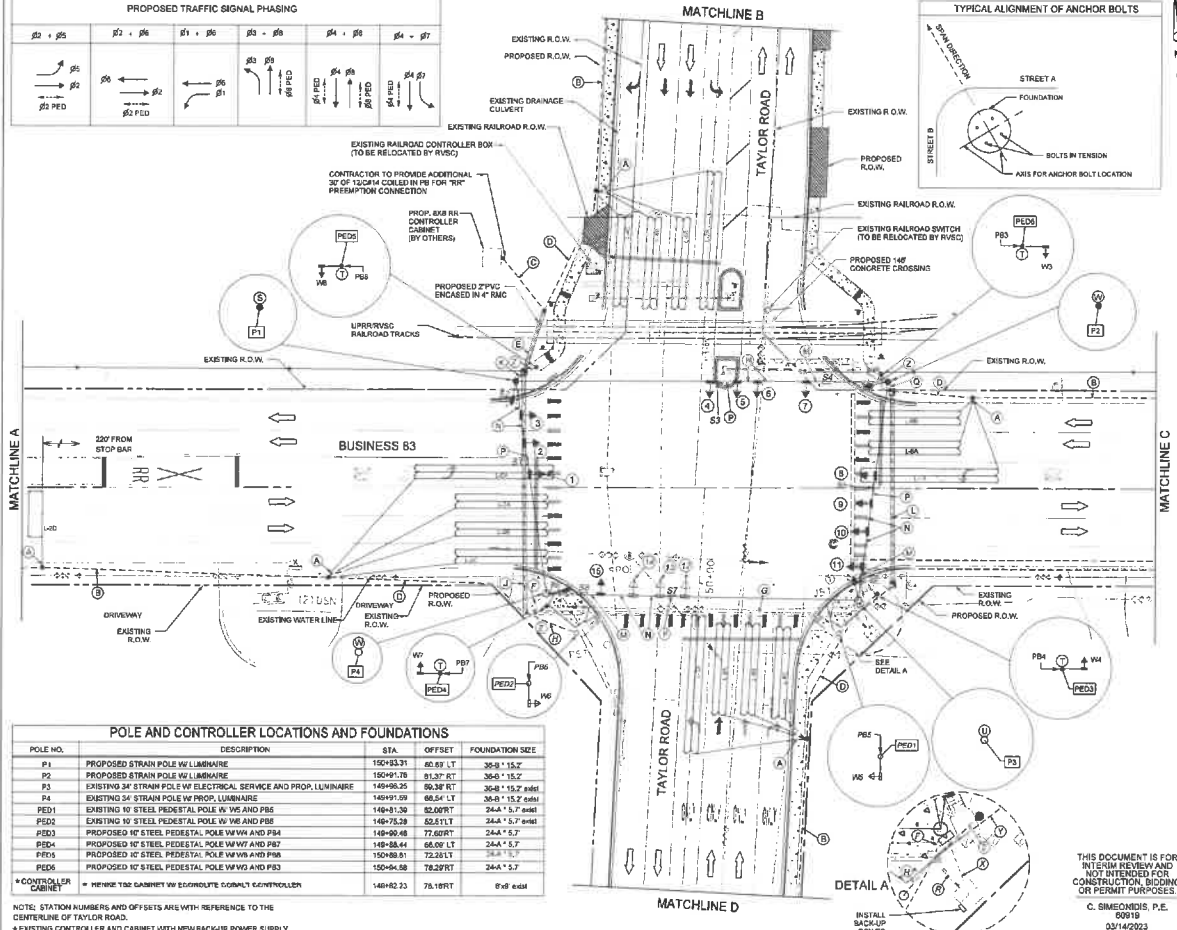
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 C. SIMEONIDIS, P.E.
 03/14/2023
 DATE

STREET NAME SIGN
 S2, S4, S5, S6

LEFT TURN SIGNAL
 R10-10L
 S1, S3
 S5, S7



- LEGEND**
- EXISTING PEDESTAL POLE TO REMAIN
 - PROPOSED PEDESTAL POLE
 - EXISTING SIGNAL POLE TO REMAIN
 - PROPOSED SIGNAL POLE
 - EXISTING SIGNAL HEAD TO REMAIN
 - PROPOSED SIGNAL HEAD
 - EXISTING PED SIGNAL HEAD TO REMAIN
 - PROPOSED PED SIGNAL HEAD
 - EXISTING PRESTRIAN SIGNAL HEAD
 - PROPOSED PRESTRIAN SIGNAL HEAD
 - EXISTING GROUND MOUNTED CONTROLLER CABINET TO REMAIN
 - PROPOSED GROUND MOUNTED CONTROLLER CABINET TO REMAIN
 - DIRECTION OF TRAFFIC FLOW
 - β1 PROPOSED TRAFFIC SIGN
 - β2 PROPOSED LUMINAIRE ARM
 - β3 PROPOSED LOOP DETECTOR
 - β4 PROPOSED CONDUIT
 - β5 PROPOSED BORE CONDUIT
 - β6 PROPOSED GROUND BOX TYPE A
 - β7 PROPOSED GROUND BOX TYPE C TO REMAIN
 - β8 PROPOSED GROUND BOX TYPE C
 - β9 EXISTING ELECTRICAL SERVICE TO REMAIN
 - β10 ID FOR EXISTING CONDUIT RUN TO REMAIN
 - β11 ID FOR PROPOSED CONDUIT RUN



POLE AND CONTROLLER LOCATIONS AND FOUNDATIONS

POLE NO.	DESCRIPTION	STA.	OFFSET	FOUNDATION SIZE
P1	PROPOSED STRAIN POLE W/ LUMINAIRE	150+83.31	60.89 LT	36-0" x 15.2"
P2	PROPOSED STRAIN POLE W/ LUMINAIRE	150+91.78	81.37 RT	36-0" x 15.2"
P3	EXISTING 24" STRAIN POLE W/ ELECTRICAL SERVICE AND PROP. LUMINAIRE	149+95.25	86.39 RT	36-0" x 15.2" exist
P4	EXISTING 24" STRAIN POLE W/ PROP. LUMINAIRE	149+91.59	66.54 LT	36-0" x 15.2" exist
PED1	EXISTING 10" STEEL PEDESTAL POLE W/ V6 AND P85	149+81.30	82.00 RT	24.4" x 5.7" exist
PED2	EXISTING 10" STEEL PEDESTAL POLE W/ V6 AND P85	149+75.29	85.21 LT	24.4" x 5.7" exist
PED3	PROPOSED 10" STEEL PEDESTAL POLE W/ V6 AND P84	149+99.48	77.50 RT	24.4" x 5.7"
PED4	PROPOSED 10" STEEL PEDESTAL POLE W/ V6 AND P87	149+88.44	66.09 LT	24.4" x 5.7"
PED5	PROPOSED 10" STEEL PEDESTAL POLE W/ V6 AND P86	150+88.81	72.26 LT	24.4" x 5.7"
PED6	PROPOSED 10" STEEL PEDESTAL POLE W/ V6 AND P83	150+84.58	78.29 RT	24.4" x 5.7"
CONTROLLER CABINET	REINFORCED CONCRETE CABINET WITH 200V/120V TRANSFORMER	149+82.23	78.19 RT	8'x8' exist

NOTE: STATION NUMBERS AND OFFSETS ARE WITH REFERENCE TO THE CENTERLINE OF TAYLOR ROAD.
 * EXISTING CONTROLLER AND CABINET WITH NEW BACK-UP POWER SUPPLY

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C. SIMMONS, P.E.
 50910
 02/14/2023
 DATE

SCALE 1" = 40'

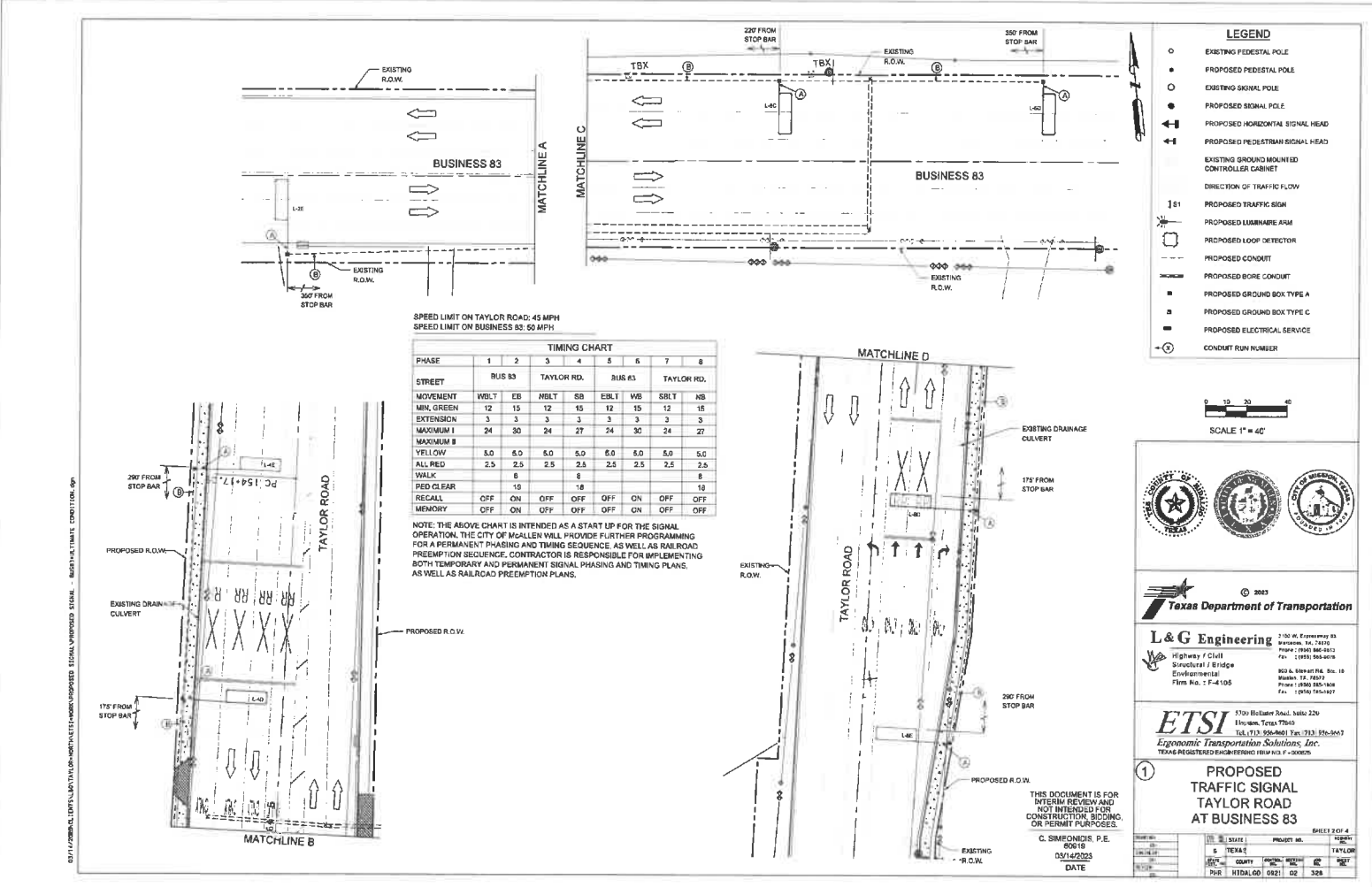
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Eponamic Transportation Solutions, Inc.
 TEXAS REGISTERED ENGINEERING FIRM NO. F-200625

1 PROPOSED TRAFFIC SIGNAL TAYLOR ROAD AT BUSINESS 63 SHEET OF 4

DATE	BY	STATE	PROJECT NO.	SHEET NO.
02/14/2023	C.S.	TX	2023-001	1
DATE	BY	STATE	PROJECT NO.	SHEET NO.



SPEED LIMIT ON TAYLOR ROAD: 45 MPH
 SPEED LIMIT ON BUSINESS 83: 60 MPH

PHASE	TIMING CHART							
	1	2	3	4	5	6	7	8
STREET	BUS 83		TAYLOR RD.		BUS 83		TAYLOR RD.	
MOVEMENT	WB/L	EB	MB/L	SB	EB/L	WB	SB/L	NB
MIN. GREEN	12	15	12	15	12	15	12	15
EXTENSION	3	3	3	3	3	3	3	3
MAXIMUM I	24	30	24	27	24	30	24	27
MAXIMUM II								
YELLOW	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
ALL RED	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
WALKY	5		5		5		5	
RED CLEAR		10		10		10		10
RECALL	OFF	ON	OFF	OFF	OFF	ON	OFF	OFF
MEMORY	OFF	ON	OFF	OFF	OFF	ON	OFF	OFF

NOTE: THE ABOVE CHART IS INTENDED AS A START UP FOR THE SIGNAL OPERATION. THE CITY OF MALLEN WILL PROVIDE FURTHER PROGRAMMING FOR A PERMANENT PHASING AND TIMING SEQUENCE AS WELL AS RAILROAD PREEMPTION SEQUENCE. CONTRACTOR IS RESPONSIBLE FOR IMPLEMENTING BOTH TEMPORARY AND PERMANENT SIGNAL PHASING AND TIMING PLANS, AS WELL AS RAILROAD PREEMPTION PLANS.

- LEGEND**
- EXISTING PEDESTAL POLE
 - PROPOSED PEDESTAL POLE
 - EXISTING SIGNAL POLE
 - PROPOSED SIGNAL POLE
 - ⊥ PROPOSED HORIZONTAL SIGNAL HEAD
 - ⊥ PROPOSED PEDESTAL SIGNAL HEAD
 - ⊥ EXISTING GROUND MOUNTED CONTROLLER CABINET
 - DIRECTION OF TRAFFIC FLOW
 - ⊥ PROPOSED TRAFFIC SIGN
 - ⊥ PROPOSED LUMINAIRE ARM
 - ⊥ PROPOSED LOOP DETECTOR
 - ⊥ PROPOSED CONDUIT
 - ⊥ PROPOSED BORE CONDUIT
 - ⊥ PROPOSED GROUND BOX TYPE A
 - ⊥ PROPOSED GROUND BOX TYPE C
 - ⊥ PROPOSED ELECTRICAL SERVICE
 - ⊥ CONDUIT RUN NUMBER

SCALE 1" = 40'



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PROPOSED TRAFFIC SIGNAL TAYLOR ROAD AT BUSINESS 83

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C. SIMFONIS, P.E.
 6/21/16
 05/14/2025
 DATE

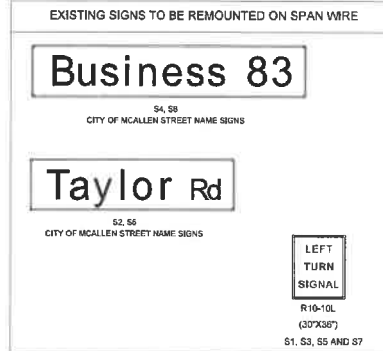
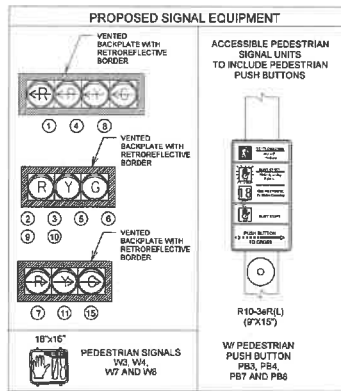
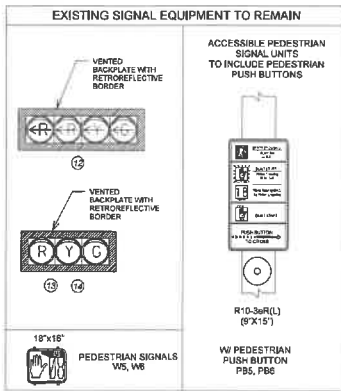
PROJECT NO.	STATE	PROJECT NO.	DATE
16-0000000000	TX	0000000000	05/14/2025
COUNTY	CITY	SCALE	DATE
0000000000	TAYLOR	1" = 40'	05/14/2025
DATE	SCALE	DATE	DATE
05/14/2025	1" = 40'	05/14/2025	05/14/2025

TRAFFIC SIGNAL NOTES:

1. THE CONTRACTOR SHALL FURNISH AND INSTALL NEW LED TRAFFIC SIGNAL AND PEDESTRIAN SIGNAL HEADS, STRAIN POLES, LUMINAIRES, CONDUITS, CABLES, LOOP DETECTORS & GROUND BOXES.
2. THE LOCATION SHOWN FOR THE STRAIN POLES, PED POLES, LOOP DETECTORS AND CONDUIT RUNS IS APPROXIMATE. THE EXACT LOCATION WILL BE DETERMINED IN THE FIELD BY THE ENGINEER IN COORDINATION WITH THE ENGINEER IN THE FIELD.
3. ALL SIGNAL CABLE SHALL BE #12 AWG. SERVICE CABLE SHALL BE #6 AWG. 2/C LOOP LEAD-IN CABLE SHALL BE #14 AWG SHIELDED AND LOOP WIRES IN STREET SHALL BE #14 AWG. THE RAILROAD INTERCONNECT PREEMPTION CABLE SHALL BE 12/C #14.
4. ALL SIGNAL HEADS SHALL HAVE VENTED BACKPLATES WITH RETROREFLECTIVE BORDERS.
5. THE LUMINAIRES SHALL BE OPERATED UNDER THEIR OWN PHOTO ELECTRIC CONTROL.
6. PEDESTRIAN SIGNAL HEADS SHALL BE ALIGNED WITH CROSSWALKS.
7. THE CONTRACTOR SHALL VERIFY WITH THE UTILITY COMPANIES AS TO THE EXACT LOCATION OF EXISTING UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION TO AVOID CONFLICT WITH OR DAMAGE TO THESE UTILITIES.
8. THE CONTRACTOR SHALL COORDINATE WITH UTILITY COMPANIES TO MAKE ANY ADJUSTMENTS, DUE TO UTILITY CONFLICTS, AS DEFINED IN THE SPECIFICATIONS OR DEEMED NECESSARY BY THE ENGINEER.
9. REFER TO STATE STANDARD LD(1)-03 AND LD(2)-03 FOR ADDITIONAL LOOP DETECTOR INSTALLATION DETAILS.
10. ALL LUMINAIRES SHALL BE LEDS, RATED AT 150W.

LOOP	SIZE	SAW CUT	WIRE LENGTH	AMP. NO.	SETTING	FUNCTION
L-1A	8' x 60'	238'	278	2	PRESENCE	CALL AND EXTEND 01
L-2A	** 8' x 40'	203'	406'	2	PRESENCE	CALL AND EXTEND 02
L-2B	8' x 40'	164'	369'	3	PRESENCE	CALL AND EXTEND 02
L-2C	** 8' x 40'	164'	389'	3	PRESENCE	CALL AND EXTEND 02
L-2D	** 6' x 20'	71'	142'	3	PULSE	CALL AND EXTEND 02
L-2E	** 6' x 20'	71'	142'	3	PULSE	CALL AND EXTEND 02
L-3A	** 6' x 60'	249'	299'	3	PRESENCE	CALL AND EXTEND 03
L-4A	** 8' x 40'	177'	344'	4	PRESENCE	CALL AND EXTEND 04
L-4B	** 6' x 40'	165'	332'	4	PRESENCE	CALL AND EXTEND 04
L-4C	** 6' x 40'	152'	304'	4	PRESENCE	CALL AND EXTEND 04
L-4D	** 6' x 20'	75'	150'	5	PULSE	CALL AND EXTEND 04
L-4E	** 6' x 20'	75'	150'	5	PULSE	CALL AND EXTEND 04
L-5A	** 6' x 50'	200'	323'	5	PRESENCE	CALL AND EXTEND 05
L-6A	** 6' x 40'	164'	329'	6	PRESENCE	CALL AND EXTEND 06
L-6B	** 6' x 40'	152'	304'	7	PRESENCE	CALL AND EXTEND 06
L-6C	** 6' x 20'	64'	128'	7	PULSE	CALL AND EXTEND 06
L-6D	** 6' x 20'	64'	128'	7	PULSE	CALL AND EXTEND 06
L-7A	** 6' x 50'	249'	267'	7	PRESENCE	CALL AND EXTEND 07
L-8A	** 6' x 40'	170'	352'	8	PRESENCE	CALL AND EXTEND 08
L-8B	** 6' x 40'	163'	326'	7	PRESENCE	CALL AND EXTEND 08
L-8C	** 6' x 40'	161'	302'	7	PRESENCE	CALL AND EXTEND 08
L-8D	** 6' x 20'	76'	152'	7	PULSE	CALL AND EXTEND 08
L-8E	** 6' x 20'	89'	136'	7	PULSE	CALL AND EXTEND 08
TOTAL		3450'	6881'			

**SPLICED IN SERIES



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Economic Transportation Solutions, Inc.
TEXAS REGISTERED ENGINEERING FIRM NO. E-200825

PROPOSED TRAFFIC SIGNAL TAYLOR ROAD AT BUSINESS 83

DATE: 03/14/2023

EXISTING ELECTRICAL SERVICE TO REMAIN

Sec. Service No.	Sheet No.	Electrical Service Description (see SD (5) & (6) - 14)	Service Conduit Size	Service Conductors No./Size	Safety Switch Amps	Main Ckt. Brk. Pole/Amps	Two-Pole Contactor Amps	Panels/ Loadcenter Amp Rating	Circuit No.	Branch Ckt. Brk. Pole/Amps	Branch Circuit Amps	kVA Load
T81	TAYLOR RD AT BUS 83	E.C. SRV. TY 1 120V/40 000 (ANSI/CSA 178/CS)	1 1/4"	3/96	NA	NA	NA	70	LSPH TS	2915 1990	3 40	5.0

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C. SIMONEAS, P.E.
50919
03/14/2023
DATE

03/14/2023 10:12 AM TAYLOR ROAD AT BUSINESS 83 SIGNAL UNDERGROUND SIGNAL - BACKPLATE LUMINAIRE CONDITION 000

EXISTING ELECTRICAL SCHEDULE TO REMAIN																									
ITEM	TOTAL QTY.	RUN NUMBER	A	B	C	D	E	F	G	H	J	K	L	M	N	P	Q	R	S	T	U	W	X	Y	Z
POWER	110'	1/C - # 6							15'	145'	35'							10'							
GROUND	55'	1/C - # 8 BARE																				40'	15'		
	245'	1/C - # 8 BARE						1	1	1								5				1	1		
CONDUIT	65'	2" PVC						1		1														1	
	50'	3" PVC																	5						
	145'	4" PVC SCH80 (BORE)									1														

PROPOSED ELECTRICAL SCHEDULE																										
ITEM	TOTAL QTY.	RUN NUMBER	A	B	C	D	E	F	G	H	J	K	L	M	N	P	Q	R	S	T	U	W	X	Y	Z	
POWER	0'	1/C - # 6	105'	1130'	65'	245'	30'	15'	145'	35'	85'	10'	85'	70'	50'	55'	15'	10'	40'	60'	40'	80'	15'	35'	60'	
GROUND	0'	1/C - # 8 BARE																								
	355'	1/C - # 8 BARE			1						1	1	1					1						1	1	
	975'	3/C # 12 (PUSH BUTTON)								3	1	1	1					6		1	1	1	1	1	1	
	815'	4/C # 12 (TRAY CABLE)							1	2	1	1	1					1		1	1	4	1	1	1	
SIGNAL WIRE SIZE TYPE	2225'	5/C # 12						2	6	1	2	1	3	2	1			2	13	1	1	2	2	3	1	
	910'	7/C # 12						1	2		1	1	1	1	1	1	1	1	4	1	1	1	1	1	1	
	335'	12/C # 14			1		1		1		1								1							
RAILROAD COMMUNICATIONS RUN ●●	210'	1/C # 14 LOOP WIRE	2																							
	3560'	2/C # 14 (SHIELDED)		1		3	3		6		3		3						12						3	
LOOP	105'	1" PVC	1																							
	1555'	2" PVC		1	1	1	1					1							1						1	
	30'	4" RMC (BORE)						1																		
	0'	3" PVC																								
	35'	4" PVC																							1	
	170'	4" PVC SCH80 (BORE)										1		1												
AERIAL																										
INSIDE RAIL POLE																										
INSIDE STRAIN POLE																										

● 2" PVC CONDUIT TO BE PLACED INSIDE THE 4" RMC AT A MINIMUM DEPTH OF 3' BELOW TOP OF RAIL.
 ●● POWER FOR THE INTERCONNECTION SHALL NOT EXCEED 24V OLTS. BORING UNDER RR TRACKS REQUIRES RVSC APPROVAL

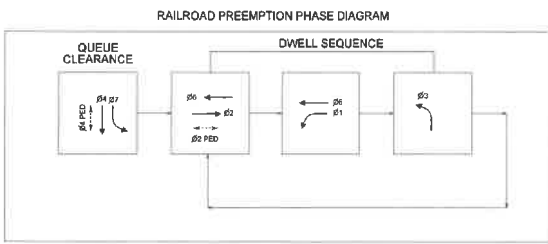
- RAILROAD CROSSING AND PREEPTION NOTES:
1. A MINIMUM OF 26 SECONDS OF TRACK CLEARANCE GREEN SHALL BE PROGRAMMED INTO THE CONTROLLER.
 2. AUGMENT CONTROLLER SOFTWARE TO INCLUDE A MAXIMUM PREEPTION TIMER. IF FOR ANY REASON, THE TRAFFIC SIGNAL CONTROLLER PREEPTION REMAINS ACTIVE FOR AN EXTENDED PERIOD OF TIME, THE TIMER WILL ALLOW THE CONTROLLER TO EXIT THE PREEPTION PLAN AND ENTER AN ALL-RED FLASH MODE.
 3. ENSURE EMERGENCY, MALFACTION, CONFLICT AND MAINTENANCE FLASH MODES PROGRAMMED IN THE CONTROLLER ARE CONFIGURED TO PROVIDE ALL-RED FLASH OPERATIONS.
 4. DO NOT PROGRAM ANY "SCHEDULED" FLASH MODES INTO THE CONTROLLER, SINCE THIS WILL BE IN CONFLICT WITH THE TRACK CLEARANCE GREEN.
 5. CONTRACTOR SHALL INSTALL A WARNING LABEL ON THE CONTROLLER CABINET TO NOTIFY PERSONNEL THAT THE TRAFFIC SIGNAL IS INTERCONNECTED WITH THE GRADE CROSSING WARNING SYSTEM.
 6. THE CONTRACTOR SHALL CONTACT UPRRR/VSC TO COORDINATE AND PERFORM A THOROUGH JOINT TESTING OF THE TRAFFIC SIGNAL CONTROLLER HARDWARE AND FIRMWARE TO ENSURE THAT THE PREEPTION TIMING AND OPERATION IS FUNCTIONING ACCORDING TO THE DESIGN AND ACCEPTABLE TO UPRRR/VSC.
- PRIOR TO THE TESTING OPERATION, THE CONTRACTOR SHALL PROVIDE INTERFACE AND WIRING DIAGRAM FOR PROPOSED INTERCONNECTION CIRCUIT.



Texas Department of Transportation

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ETSI
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 TEXAS REGISTERED ENGINEERING FIRM NO. F-002525



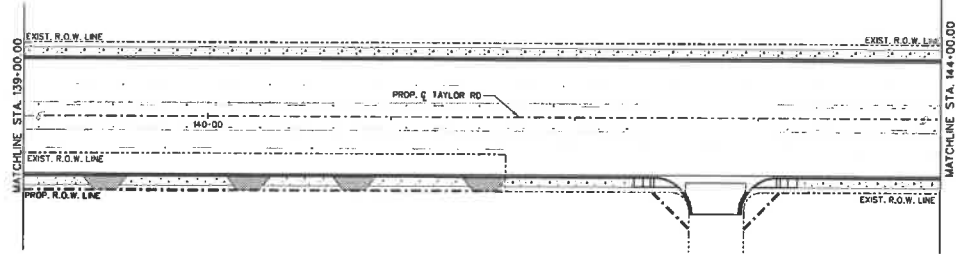
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 C. SIMONEZIS, P.E.
 03/14/2023
 DATE

1 PROPOSED TRAFFIC SIGNAL TAYLOR ROAD AT BUSINESS 83 SHEET 4 OF 4

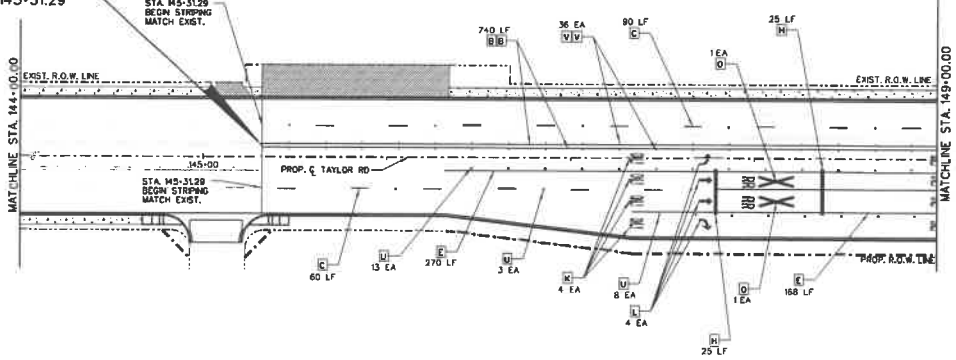
NO.	REV.	DATE	PROJECT NO.	CLIENT
01	0	03/14/2023	2023-001	TAYLOR
DESIGNER	BY	CHECKED	DATE	SCALE
ETSI	CS	CS	03/14/2023	AS SHOWN
DATE	SCALE	DATE	SCALE	DATE
03/14/2023	AS SHOWN	03/14/2023	AS SHOWN	03/14/2023

PAVEMENT MARKING QUANTITIES															
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
740	100	80	478	-	-	50	-	-	4	4	-	-	2	-	24

- PAVEMENT MARKINGS LEGEND**
TYPE I- THERMOPLASTIC (ITEM 656)
- A 4" WHITE SOLID
 - B 4" YELLOW SOLID
 - C 4" WHITE BROKEN
 - D 4" YELLOW BROKEN
 - E 8" WHITE SOLID
 - EE 8" WHITE DOTTED
 - F 8" YELLOW SOLID
 - G 4" DOUBLE YELLOW SOLID
 - H 24" WHITE SOLID
 - I 24" YELLOW SOLID
 - J 12" WHITE SOLID
- PREF-FABRICATED**
PAVEMENT MARKINGS LEGEND
TYPE B - ITEM 658
- K WORD "ONLY"
 - L SINGLE ARROW
 - M DOUBLE ARROW
 - N U-TURN ARROW
 - O RR X86C SYMBOL - WHITE
- RAISED PAVEMENT MARKERS LEGEND**
TYPE B - ITEM 672
- U TYPE I-C REFLECTIVE CL B
 - V TYPE I-AA REFLECTIVE CL B
 - W TYPE I-CR REFLECTIVE CL B
 - ⇒ TRAFFIC FLOW




BEGIN INCIDENTAL CONSTRUCTION STA. 145+31.29




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DAVID D. TIERNA
 P.E. 104828
 3/18/2023
 DATE



CITY OF MISSION



CITY OF McALLEN

L & G Engineering
 Highway / Civil
 Structural / Bridge
 Environmental
 Firm No.: 17-1105
 Exp. 08/31/2023

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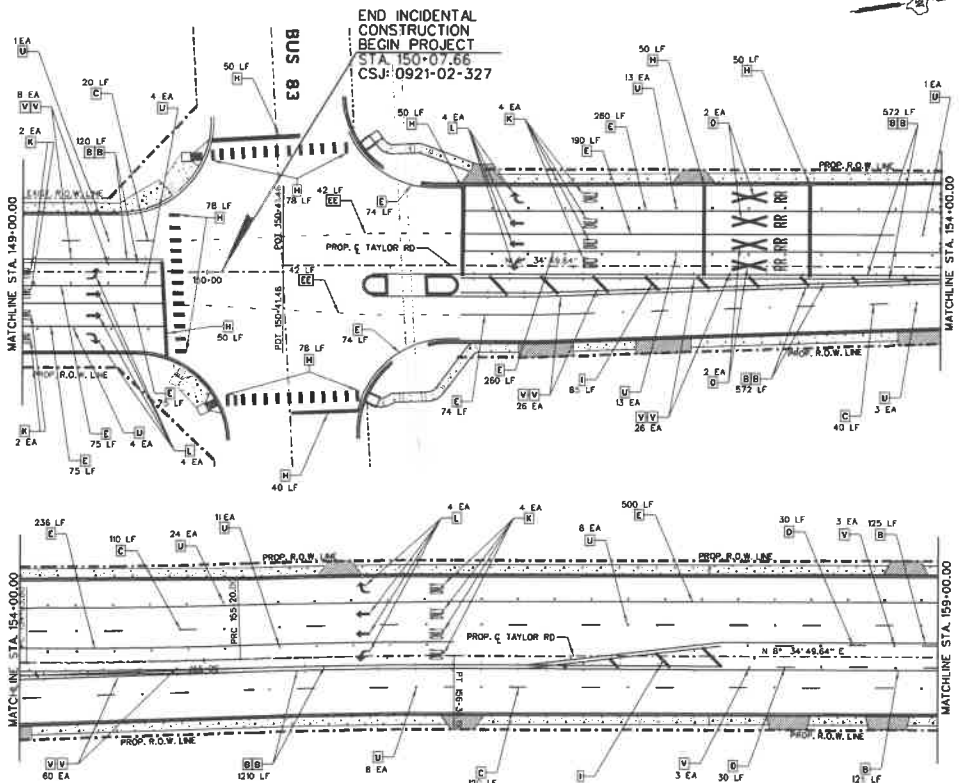
**TAYLOR ROAD
 PAVEMENT MARKINGS
 STA. 139+00 TO STA. 149+00**

SCALE: 1" = 30'
 SHEET 1 OF 13

NO.	DATE	BY	CHKD	APP'D
1	3/18/23	DT	DT	DT

3/15/2023 9:41:42 AM
 P:\2023\1001 Mission\1001\Drawings\1001\1001\1001.dwg

PAVEMENT MARKING QUANTITIES																	
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
-	2724	200	80	893	84	-	524	135	-	12	12	-	4	-	92	126	-



- PAVEMENT MARKINGS LEGEND**
TYPE I-THERMOPLASTIC (ITEM 666)
- A 4" WHITE SOLID
 - B 4" YELLOW SOLID
 - C 4" WHITE BROWN
 - D 4" YELLOW BROWN
 - E 8" WHITE SOLID
 - F 8" WHITE DOTTED
 - G 6" YELLOW SOLID
 - H 4" DOUBLE YELLOW SOLID
 - I 24" WHITE SOLID
 - J 24" YELLOW SOLID
 - K 12" WHITE SOLID

- PRC-FABRICATED PAVEMENT MARKINGS LEGEND**
TYPE B - ITEM 668
- L WORD "ONE"
 - M SINGLE ARROW
 - N DOUBLE ARROW
 - O U-TURN ARROW
 - P RR ZING SYMBOL - WHITE

- RAISED PAVEMENT MARKINGS LEGEND**
TYPE B - ITEM 672
- U TYPE I-C REFLECTIVE CL B
 - V TYPE I-AA REFLECTIVE CL B
 - W TYPE I-CR REFLECTIVE CL B
 - X TRAFFIC FLOW

THIS DOCUMENT IS FOR
 INTERIM REVIEW AND
 NOT INTENDED FOR
 CONSTRUCTION BIDDING,
 OR PERMIT PURPOSES.

DAMEN B. TUERNA
 P.E. 104828
 3/19/2023
 DATE



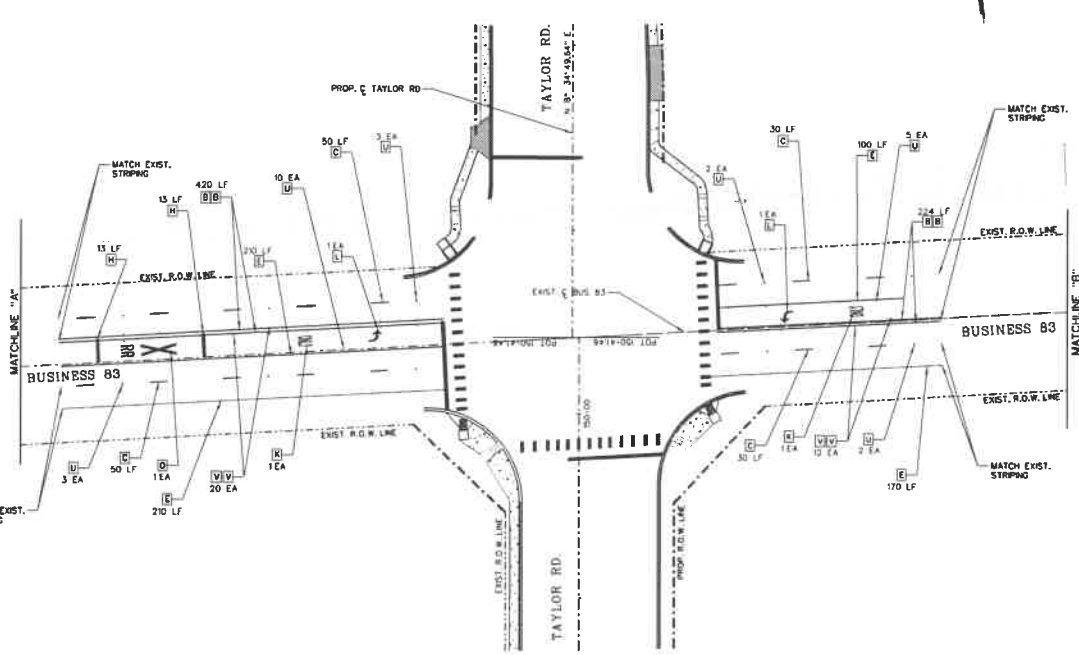
L&G Engineering
 Highway / Civil
 Structural / Bridge
 Environmental

TAYLOR ROAD PAVEMENT MARKINGS
 STA. 149+00 TO STA. 159+00

SCALE	AS SHOWN	SHEET NO.	OF 117
DATE	3/19/23	PROJECT NO.	159-00
DESIGNER	L&G	CITY	TAYLOR RD
APP. DATE	3/19/23	DATE	3/19/23
PREP	HWAL/GC	BY	328 348

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PAVEMENT MARKING QUANTITIES																						
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	V	W	U
-	644	80	-	690	-	-	26	-	-	2	2	-	-	-	1	-	-	-	25	32	-	-



PAVEMENT MARKINGS LEGEND
 TYPE I - THERMOPLASTIC (ITEM 666)

- A 4" WHITE SOLID
- B 4" YELLOW SOLID
- C 4" WHITE BROKEN
- D 4" YELLOW BROKEN
- E 8" WHITE SOLID
- F 8" WHITE DOTTED
- G 8" YELLOW SOLID
- H 4" DOUBLE YELLOW SOLID
- I 24" WHITE SOLID
- J 24" YELLOW SOLID
- K 12" WHITE SOLID

PRE-FABRICATED
 PAVEMENT MARKINGS LEGEND
 TYPE B - ITEM 668

- L WORD "ONLY"
- M SINGLE ARROW
- N DOUBLE ARROW
- O U-TURN ARROW
- P RR XING SYMBOL - WHITE

RAISED PAVEMENT MARKERS LEGEND
 TYPE B - ITEM 672

- Q TYPE I-C REFLECTIVE CL B
- R TYPE I-AA REFLECTIVE CL B
- S TYPE I-OR REFLECTIVE CL B
- T TRAFFIC FLOW

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 OR PERMITS PURPOSES.

DAMEN B. TIERNEY
 P.E. 104828
 3/15/2023
 DATE

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CITY OF MISSION

CITY OF McALLEN

I & G Engineering

Highway / Civil
 Structural / Bridge
 Environmental

Firm No. : F-4125
 Exp. 08/31/2023

3100 N. Expressway #3
 Mission, TX 78570
 Phone : (361) 665-9913
 Fax : (361) 665-9914

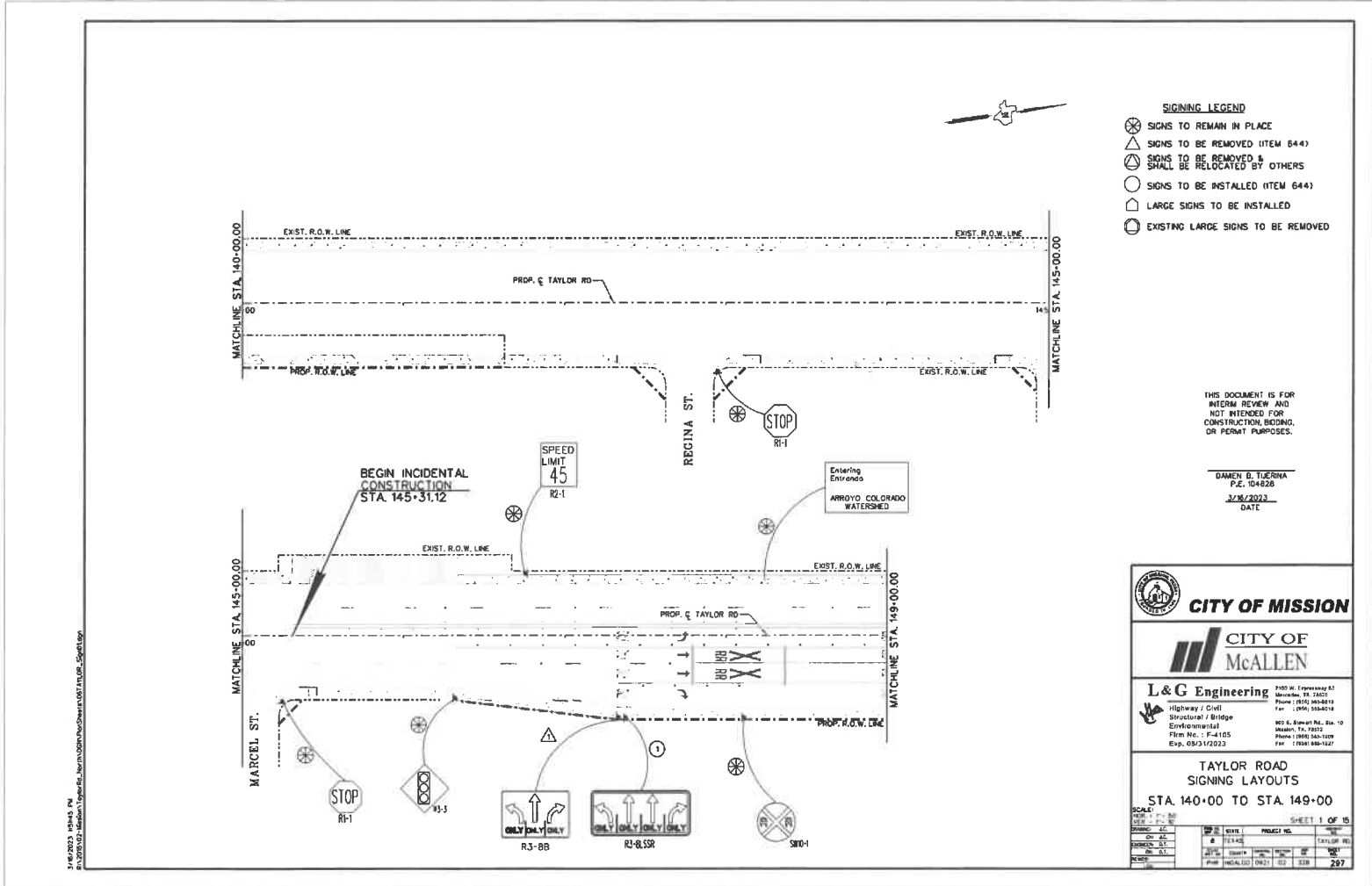
602 S. Barnett Rd. Ste. 19
 Mission, TX 78577
 Phone : (361) 665-9909
 Fax : (361) 665-1937

**US BUS 83/
 TAYLOR ROAD
 PAVEMENT MARKINGS**

SCALE:
 OVER : 1" = 50'
 UNDER : 1" = 40'

NO.	DATE	BY	CHKD.	PROJECT NO.	SHEET	TOTAL SHEETS
01	03/15/2023	D.B.		12-18645	15	30

SHEET 15 OF 15



- SIGNING LEGEND**
- ⊗ SIGNS TO REMAIN IN PLACE
 - △ SIGNS TO BE REMOVED (ITEM 644)
 - ⊕ SIGNS TO BE REMOVED & SHALL BE RELOCATED BY OTHERS
 - SIGNS TO BE INSTALLED (ITEM 644)
 - ⊞ LARGE SIGNS TO BE INSTALLED
 - ⊗ EXISTING LARGE SIGNS TO BE REMOVED

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 OR PERMIT PURPOSES.

DAMEN B. TLEJENA
 P.E. 194228
 3/26/2023
 DATE



L&G Engineering 7105 W. Enterprise Rd
 Houston, TX 77037
 Highway / Civil Phone: (281) 588-8813
 Structural / Bridge Fax: (281) 588-8814
 Environmental Fax: (281) 588-8815
 Firm No.: F-4105 405 E. Sweeny Rd., Ste. 10
 Houston, TX 77030
 Exp. 09/31/2023 Phone: (281) 588-1020
 Fax: (281) 588-1027

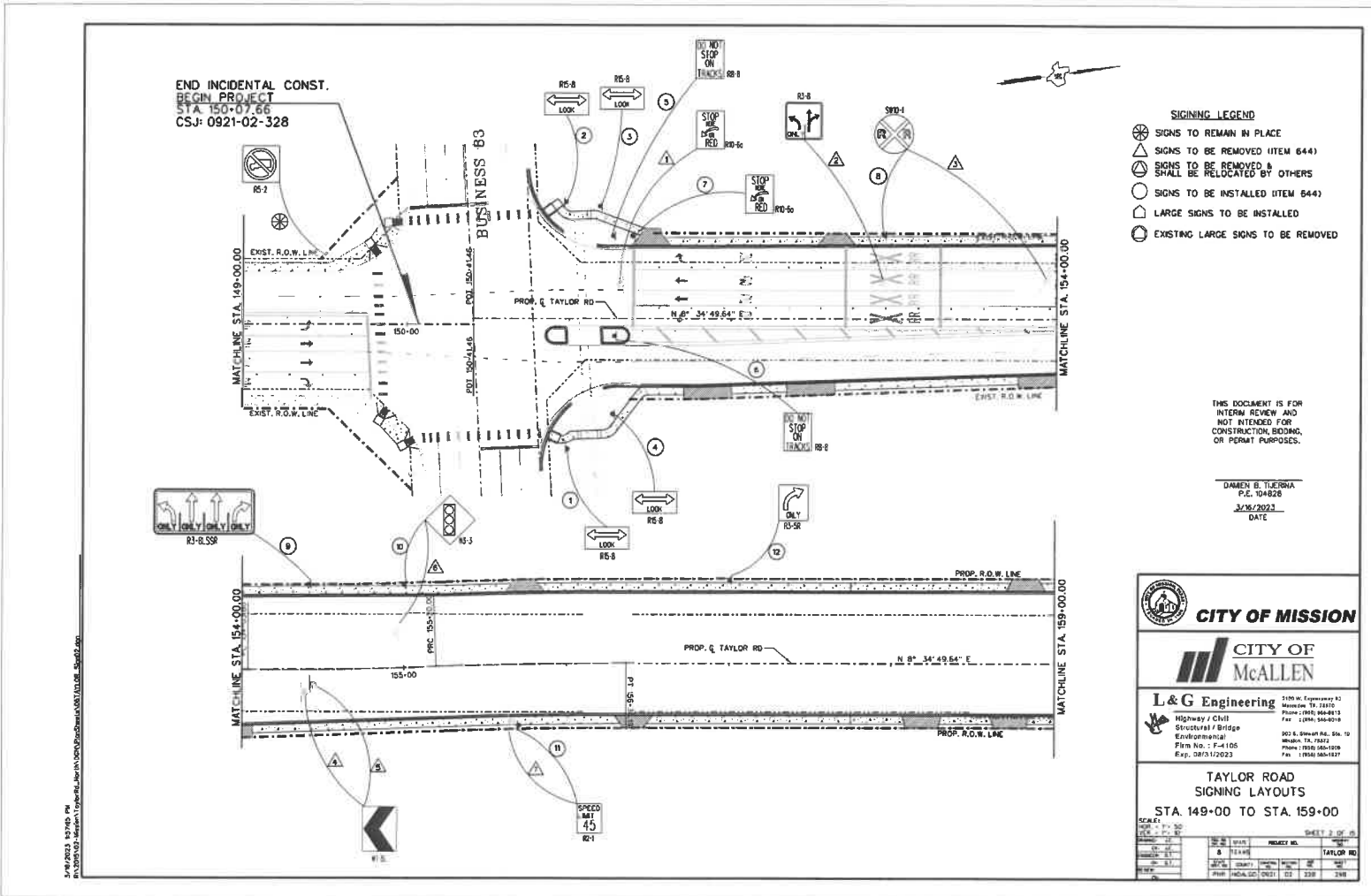
**TAYLOR ROAD
 SIGNING LAYOUTS
 STA. 140+00 TO STA. 149+00**

SCALE: 1" = 40'

SHEET 1 OF 15

NO.	DATE	BY	CHKD.	PROJECT NO.	SHEET NO.
1	3/26/23	DT	DT	2023-001	297

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END INCIDENTAL CONST.
 BEGIN PROJECT
 STA. 150+07.66
 CSJ: 0921-02-328

- SIGNING LEGEND**
- ⊗ SIGNS TO REMAIN IN PLACE
 - △ SIGNS TO BE REMOVED (ITEM 644)
 - ⊖ SIGNS TO BE REMOVED & SHALL BE RELOCATED BY OTHERS
 - SIGNS TO BE INSTALLED (ITEM 644)
 - LARGE SIGNS TO BE INSTALLED
 - ⊗ EXISTING LARGE SIGNS TO BE REMOVED

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 OR PERMIT PURPOSES.

DAMEN B. TIERRA
 P.E. 104828
 3/26/2023
 DATE

CITY OF MISSION

CITY OF McALLEN

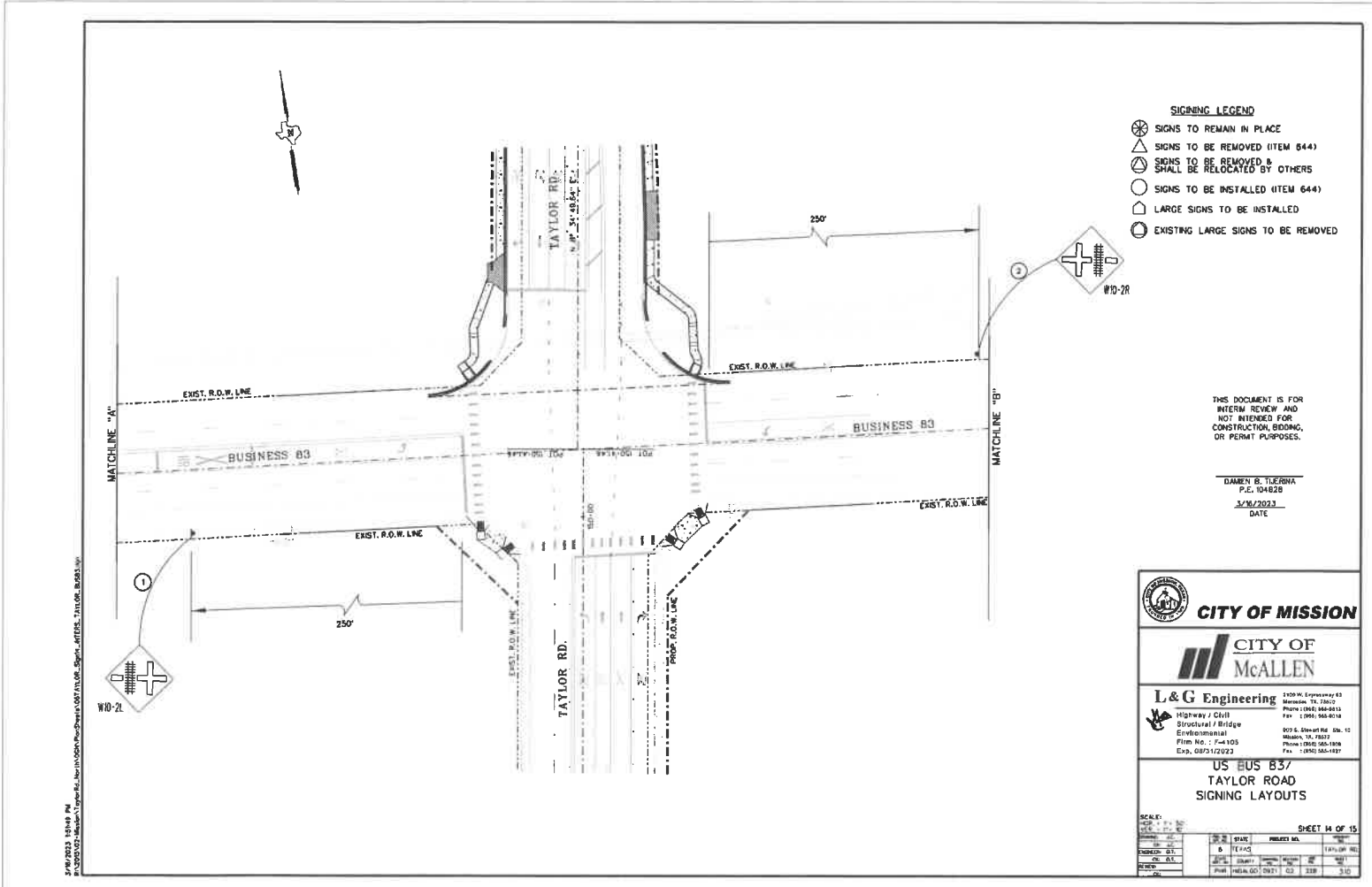
L & G Engineering 5106 W. Expressway 83
 Mission, TX 79701
 Phone: (957) 840-8113
 Fax: (957) 840-0718

Highway / Civil
 Structural / Bridge
 Environmental
 Firm No.: F-1105
 Exp. 08/31/2023

801 S. Brown St., Ste. 10
 McAllen, TX 78503
 Phone: (361) 664-1259
 Fax: (361) 664-1227

**TAYLOR ROAD
 SIGNING LAYOUTS
 STA. 149+00 TO STA. 159+00**

SCALE:	DATE:	SHEET 2 OF 3
1" = 50'	3/26/23	
PROJECT:	NO.:	DATE:
MISSION	8	3/26/23
DESIGNER:	DATE:	DATE:
DM	3/26/23	3/26/23
CHECKER:	DATE:	DATE:
DM	3/26/23	3/26/23
APPROVER:	DATE:	DATE:
DM	3/26/23	3/26/23



- SIGNING LEGEND**
- ⊗ SIGNS TO REMAIN IN PLACE
 - △ SIGNS TO BE REMOVED (ITEM 644)
 - ⊖ SIGNS TO BE REMOVED & SHALL BE RELOCATED BY OTHERS
 - SIGNS TO BE INSTALLED (ITEM 644)
 - ◻ LARGE SIGNS TO BE INSTALLED
 - ⊗ EXISTING LARGE SIGNS TO BE REMOVED

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 OR PERMIT PURPOSES.

DAMEN B. TLEBINA
 P.E. 104828
 1/12/2023
 DATE

CITY OF MISSION

CITY OF McALLEN

L&G Engineering 3100 W. Expressway 83
 Mission, TX 79701
 Phone (940) 540-8413
 Fax (940) 540-8214

Highway / Civil
 Structural / Bridge
 Environmental
 Firm No. 7-4-105
 Exp. 08/31/2023

807 S. Street St. Box 15
 Mission, TX 79701
 Phone (940) 540-1366
 Fax (940) 540-1337

US BUS 83/
 TAYLOR ROAD
 SIGNING LAYOUTS

SCALE: 1" = 100'

SHEET 14 OF 15

DATE	1/12/2023	STATE	TX	PROJECT NO.	2023-01
DESIGNED BY	D.B.T.	DATE	1/12/2023	CLIENT	CITY OF MISSION
CHECKED BY	D.B.T.	DATE	1/12/2023	PROJECT	US BUS 83 / TAYLOR RD
IN CHARGE	D.B.T.	DATE	1/12/2023	SCALE	1" = 100'

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**EXHIBIT B
TO
PUBLIC HIGHWAY AT GRADE CROSSING AGREEMENT**

SECTION 1. CONDITIONS AND COVENANTS

A. The Railroad makes no covenant or warranty of title for quiet possession or against encumbrances. The Public Authority shall not use or permit use of the Crossing Area for any purposes other than those described in this Agreement. Without limiting the foregoing, the Public Authority shall not use or permit use of the Crossing Area for railroad purposes, or for gas, oil or gasoline pipe lines. Any lines constructed on the Railroad's property by or under authority of the Public Authority for the purpose of conveying electric power or communications incidental to the Public Authority's use of the property for highway purposes shall be constructed in accordance with specifications and requirements of the Railroad, and in such manner as not adversely to affect communication or signal lines of the Railroad or its licensees now or hereafter located upon said property. No nonparty shall be admitted by the Public Authority to use or occupy any part of the Railroad's property without the Railroad's written consent. Nothing herein shall obligate the Railroad to give such consent.

B. The Railroad reserves the right to cross the Crossing Area with such railroad tracks as may be required for its convenience or purposes. In the event the Railroad shall place additional tracks upon the Crossing Area, the Public Authority shall, at its sole cost and expense, modify the Roadway to conform with all tracks within the Crossing Area.

C. The right hereby granted is subject to any existing encumbrances and rights (whether public or private), recorded or unrecorded, and also to any renewals thereof. The Public Authority shall not damage, destroy or interfere with the property or rights of nonparties in, upon or relating to the Railroad's property, unless the Public Authority at its own expense settles with and obtains releases from such nonparties.

D. The Railroad reserves the right to use and to grant to others the right to use the Crossing Area for any purpose not inconsistent with the right hereby granted, including, but not by way of limitation, the right to construct, reconstruct, maintain, operate, repair, alter, renew and replace tracks, facilities and appurtenances on the property; and the right to cross the Crossing Area with all kinds of equipment.

E. So far as it lawfully may do so, the Public Authority will assume, bear and pay all taxes and assessments of whatsoever nature or kind (whether general, local or special) levied or assessed upon or against the Crossing Area, excepting taxes levied upon and against the property as a component part of the Railroad's operating property.

F. If any property or rights other than the right hereby granted are necessary for the construction, maintenance and use of the Roadway and its appurtenances, or for the performance of any work in connection with the Project, the Public Authority will acquire all such other property and rights at its own expense and without expense to the Railroad.

SECTION 2. CONSTRUCTION

A. The Public Authority, at its expense, will apply for and obtain all public authority required by law, ordinance, rule or regulation for the Project, and will furnish the Railroad upon request with satisfactory evidence that such authority has been obtained.

B. Except as may be otherwise specifically provided herein, the Public Authority, at its expense, will furnish all necessary labor, material and equipment, and shall construct and complete the Roadway and all appurtenances thereof. The appurtenances shall include, without limitation, all necessary and proper highway warning devices (except those installed by the Railroad within its right of way) and all necessary drainage facilities, guard rails or barriers, and right of way fences between the Roadway and the railroad tracks. Upon completion of the Project, the Public Authority shall remove from the Railroad's property all temporary structures and false work, and will leave the Crossing Area in a condition satisfactory to the Railroad.

C. All construction work of the Public Authority upon the Railroad's property (including, but not limited to, construction of the Roadway and all appurtenances and all related and incidental work) shall be performed and completed in a manner satisfactory to the Railroad and in compliance with the Plans, and other guidelines furnished by the Railroad.

D. All construction work of the Public Authority shall be performed diligently and completed within a reasonable time. No part of the Project shall be suspended, discontinued or unduly delayed without the Railroad's written consent, and subject to such reasonable conditions as the Railroad may specify. It is understood that the Railroad's tracks at and in the vicinity of the work will be in constant or frequent use during progress of the work and that movement or stoppage of trains, engines or cars may cause delays in the work of the Public Authority. The Public Authority hereby assumes the risk of any such delays and agrees that no claims for damages on account of any delay shall be made against the Railroad by the State and/or the Contractor.

SECTION 3. INJURY AND DAMAGE TO PROPERTY

If the Public Authority, in the performance of any work contemplated by this Agreement or by the failure to do or perform anything for which the Public Authority is responsible under the provisions of this Agreement, shall injure, damage or destroy any property of the Railroad or of any other person lawfully occupying or using the property of the Railroad, such property shall be replaced or repaired by the Public Authority at the Public Authority's own expense, or by the Railroad at the expense of the Public Authority, and to the satisfaction of the Railroad.

SECTION 4. RAILROAD MAY USE CONTRACTORS TO PERFORM WORK

The Railroad may contract for the performance of any of its work by other than the Railroad forces. The Railroad shall notify the Public Authority of the contract price within ninety (90) days after it is awarded. Unless the Railroad's work is to be performed on a fixed price basis, the Public Authority shall reimburse the Railroad for the amount of the contract.

SECTION 5. MAINTENANCE AND REPAIRS

A. The Public Authority shall, at its own sole expense, maintain, repair, and renew, or cause to be maintained, repaired and renewed, the entire Crossing Area and Roadway, except the portions between the track tie ends, which shall be maintained by and at the expense of Lessee.

B. If, in the future, the Public Authority elects to have the surfacing material between the track tie ends, or between tracks if there is more than one railroad track across the Crossing Area, replaced with paving or some surfacing material other than timer planking, the Railroad, at the Public Authority's expense, shall install such replacement surfacing, and in the future, to the extent repair or replacement of the surfacing is necessitated by repair or rehabilitation of the Railroad's tracks through the Crossing Area, the Public Authority shall bear the expense of such repairs or replacement.

SECTION 6. CHANGES IN GRADE

If at any time the Railroad shall elect, or be required by competent authority to, raise or lower the grade of all or any portion of the track(s) located within the Crossing Area, the Public Authority shall, at its own expense, conform the Roadway to conform with the change of grade of the trackage.

SECTION 7. REARRANGEMENT OF WARNING DEVICES

If the change or rearrangement of any warning device installed hereunder is necessitated for public or Railroad convenience or on account of improvements for either the Railroad, highway or both, the parties will apportion the expense incidental thereto between themselves by negotiation, agreement or by the order of a competent authority before the change or rearrangement is undertaken.

SECTION 8. SAFETY MEASURES; PROTECTION OF RAILROAD COMPANY OPERATIONS

It is understood and recognized that safety and continuity of the Railroad's operations and communications are of the utmost importance; and in order that the same may be adequately safeguarded, protected and assured, and in order that accidents may be prevented and avoided, it is agreed with respect to all of said work of the Public Authority that the work will be performed in a safe manner and in conformity with the

following standards:

- A. **Definitions.** All references in this Agreement to the Public Authority shall also include the Contractor and their respective officers, agents and employees, and others acting under its or their authority; and all references in this Agreement to work of the Public Authority shall include work both within and outside of the Railroad's property.
- B. **Entry on to Railroad's Property by Public Authority.** If the Public Authority's employees need to enter Railroad's property in order to perform an inspection of the Roadway, minor maintenance or other activities, the Public Authority shall first provide at least ten (10) working days advance notice to the Railroad Representative. With respect to such entry on to Railroad's property, the Public Authority, to the extent permitted by law, agrees to release, defend and indemnify the Railroad from and against any loss, damage, injury, liability, claim, cost or expense incurred by any person including, without limitation, the Public Authority's employees, or damage to any property or equipment (collectively the "Loss") that arises from the presence or activities of Public Authority's employees on Railroad's property, except to the extent that any Loss is caused by the sole direct negligence of Railroad.
- C. **Flagging.** If the Public Authority's employees need to enter Railroad's property as provided in Paragraph B above, the Public Authority agrees to notify the Lessee at least thirty (30) working days in advance of proposed performance of any work by Public Authority in which any person or equipment will be within twenty-five (25) feet of any track, or will be near enough to any track that any equipment extension (such as, but not limited to, a crane boom) will reach to within twenty-five (25) feet of any track. No work of any kind shall be performed, and no person, equipment, machinery, tool(s), material(s), vehicle(s), or thing(s) shall be located, operated, placed, or stored within twenty-five (25) feet of any of Railroad's track(s) at any time, for any reason, unless and until Lessee flagman is provided to watch for trains. Upon receipt of such thirty (30) day notice, Lessee will determine and inform Public Authority whether a flagman need be present and whether Public Authority needs to implement any special protective or safety measures. If flagging or other special protective or safety measures are performed by Lessee, Lessee will bill Public Authority for such expenses incurred by Lessee. If Lessee performs any flagging, or other special protective or safety measures are performed by Lessee, Public Authority agrees that Public Authority is not relieved of any of its responsibilities or liabilities set forth in this Agreement.
- D. **Compliance With Laws.** The Public Authority shall comply with all applicable federal, state and local laws, regulations and enactments affecting the work. The Public Authority shall use only such methods as are consistent with safety, both as concerns the Public Authority, the Public Authority's agents and employees, the officers, agents, employees and property of the Railroad and the public in general. The Public Authority (without limiting the generality of the foregoing) shall comply with all applicable state and federal occupational safety and health acts and regulations. All Federal Railroad Administration regulations shall be followed when work is performed on the Railroad's premises. If any failure by the Public Authority to comply with any such laws, regulations, and enactments, shall result in any fine, penalty, cost or charge being assessed, imposed

or charged against the Railroad, the Public Authority shall reimburse, and to the extent it may lawfully do so, indemnify the Railroad for any such fine, penalty, cost, or charge, including without limitation attorney's fees, court costs and expenses. The Public Authority further agrees in the event of any such action, upon notice thereof being provided by the Railroad, to defend such action free of cost, charge, or expense to the Railroad.

E. **No Interference or Delays.** The Public Authority shall not do, suffer or permit anything which will or may obstruct, endanger, interfere with, hinder or delay maintenance or operation of the Railroad's tracks or facilities, or any communication or signal lines, installations or any appurtenances thereof, or the operations of others lawfully occupying or using the Railroad's property or facilities.

F. **Supervision.** The Public Authority, at its own expense, shall adequately police and supervise all work to be performed by the Public Authority, and shall not inflict injury to persons or damage to property for the safety of whom or of which the Railroad may be responsible, or to property of the Railroad. The responsibility of the Public Authority for safe conduct and adequate policing and supervision of the Project shall not be lessened or otherwise affected by the Railroad's approval of plans and specifications, or by the Railroad's collaboration in performance of any work, or by the presence at the work site of Lessee representative, or by compliance by the Public Authority with any requests or recommendations made by such representatives. If a representative of the Railroad is assigned to the Project, the Public Authority will give due consideration to suggestions and recommendations made by such representative for the safety and protection of the Railroad's property and operations.

G. **Suspension of Work.** If at any time the Public Authority's engineers or the Railroad shall be of the opinion that any work of the Public Authority is being or is about to be done or prosecuted without due regard and precaution for safety and security, the Public Authority shall immediately suspend the work until suitable, adequate and proper protective measures are adopted and provided.

H. **Removal of Debris.** The Public Authority shall not cause, suffer or permit material or debris to be deposited or cast upon, or to slide or fall upon any property or facilities of the Railroad; and any such material and debris shall be promptly removed from the Railroad's property by the Public Authority at the Public Authority's own expense or by the Railroad at the expense of the Public Authority. The Public Authority shall not cause, suffer or permit any snow to be plowed or cast upon the Railroad's property during snow removal from the Crossing Area.

I. **Explosives.** The Public Authority shall not discharge any explosives on or in the vicinity of the Railroad's property without the prior consent of the Railroad, which shall not be given if, in the sole discretion of the Railroad, such discharge would be dangerous or would interfere with the Railroad's property or facilities. For the purposes hereof, the "vicinity of the Railroad's property" shall be deemed to be any place on the Railroad's property or in such close proximity to the Railroad's property that the discharge of

explosives could cause injury to the Railroad's employees or other persons, or cause damage to or interference with the facilities or operations on the Railroad's property. The Railroad reserves the right to impose such conditions, restrictions or limitations on the transportation, handling, storage, security and use of explosives as the Railroad, in the Railroad's sole discretion, may deem to be necessary, desirable or appropriate.

J. **Excavation**. The Public Authority shall not excavate from existing slopes nor construct new slopes which are excessive and may create hazards of slides or falling rock, or impair or endanger the clearance between existing or new slopes and the tracks of the Railroad. The Public Authority shall not do or cause to be done any work which will or may disturb the stability of any area or adversely affect the Railroad's tracks or facilities. The Public Authority, at its own expense, shall install and maintain adequate shoring and cribbing for all excavation and/or trenching performed by the Public Authority in connection with construction, maintenance or other work. The shoring and cribbing shall be constructed and maintained with materials and in a manner approved by the Railroad to withstand all stresses likely to be encountered, including any stresses resulting from vibrations caused by the Railroad's operations in the vicinity.

K. **Drainage**. The Public Authority, at the Public Authority's own expense, shall provide and maintain suitable facilities for draining the Roadway and its appurtenances, and shall not suffer or permit drainage water therefrom to flow or collect upon property of the Railroad. The Public Authority, at the Public Authority's own expense, shall provide adequate passageway for the waters of any streams, bodies of water and drainage facilities (either natural or artificial, and including water from the Railroad's culvert and drainage facilities), so that said waters may not, because of any facilities or work of the Public Authority, be impeded, obstructed, diverted or caused to back up, overflow or damage the property of the Railroad or any part thereof, or property of others. The Public Authority shall not obstruct or interfere with existing ditches or drainage facilities.

L. **Notice**. Before commencing any work, the Public Authority shall provide the advance notice to the Railroad that is required under the Contractor's Right of Entry Agreement.

M. **Fiber Optic Cables**. Fiber optic cable systems may be buried on the Railroad's property. Protection of the fiber optic cable systems is of extreme importance since any break could disrupt service to users resulting in business interruption and loss of revenue and profits. Public Authority shall visit up.com/CBUD to complete and submit the required form to determine if fiber optic cable is buried anywhere on the Railroad's premises to be used by the Public Authority. If it is, Public Authority will telephone the telecommunications company(ies) involved, arrange for a cable locator, and make arrangements for relocation or other protection of the fiber optic cable prior to beginning any work on the Railroad's premises.

SECTION 9. INTERIM WARNING DEVICES

If at anytime it is determined by a competent authority, by the Public Authority, or by agreement between the parties, that new or improved train activated warning devices should be installed at the Crossing Area, the Public Authority shall install adequate temporary warning devices or signs and impose appropriate vehicular control measures to protect the motoring public until the new or improved devices have been installed.

SECTION 10. OTHER RAILROADS

All protective and indemnifying provisions of this Agreement shall inure to the benefit of the Railroad and any other railroad company lawfully using the Railroad's property or facilities.

SECTION 11. BOOKS AND RECORDS

The books, papers, records and accounts of Railroad, so far as they relate to the items of expense for the materials to be provided by Railroad under this Project, or are associated with the work to be performed by Railroad under this Project, shall be open to inspection and audit at Railroad's offices during normal business hours by the agents and authorized representatives of Public Authority for a period of three (3) years following the date of Railroad's last billing sent to Public Authority.

SECTION 12. REMEDIES FOR BREACH OR NONUSE

A. If the Public Authority shall fail, refuse or neglect to perform and abide by the terms of this Agreement, the Railroad, in addition to any other rights and remedies, may perform any work which in the judgment of the Railroad is necessary to place the Roadway and appurtenances in such condition as will not menace, endanger or interfere with the Railroad's facilities or operations or jeopardize the Railroad's employees; and the Public Authority will reimburse the Railroad for the expenses thereof.

B. Nonuse by the Public Authority of the Crossing Area for public highway purposes continuing at any time for a period of eighteen (18) months shall, at the option of the Railroad, work a termination of this Agreement and of all rights of the Public Authority hereunder.

C. The Public Authority will surrender peaceable possession of the Crossing Area and Roadway upon termination of this Agreement. Termination of this Agreement shall not affect any rights, obligations or liabilities of the parties, accrued or otherwise, which may have arisen prior to termination.

SECTION 13. MODIFICATION - ENTIRE AGREEMENT

No waiver, modification or amendment of this Agreement shall be of any force or effect unless made in writing, signed by the Public Authority and the Railroad and

specifying with particularity the nature and extent of such waiver, modification or amendment. Any waiver by the Railroad of any default by the Public Authority shall not affect or impair any right arising from any subsequent default. This Agreement and Exhibits attached hereto and made a part hereof constitute the entire understanding between the Public Authority and the Railroad and cancel and supersede any prior negotiations, understandings or agreements, whether written or oral, with respect to the work or any part thereof.

Public Highway At-Grade Crossing
Leased Line
Standard Form Approved, AVP-Law 01/15/13

EXHIBIT C
TO
PUBLIC HIGHWAY AT GRADE CROSSING AGREEMENT

Exhibit C (if applicable) will be Lessee's Material and Force Agreement Estimate.

Project: City of Mission- Taylor Rd. Widening Estimate				Rio Valley Switching Company			
Description: 115ft. Concrete Crossing and relocate switch for 885				Estimate Master			
Location: Mission Line, MP. 39.90, Mission, TX				Date:	12/12/2023	DOT 448858K CSJ 0921-02-328	
I. Labor							
Qty	Rate	Total Hours			Amount		
Foreman	1	\$28.14	60			\$1,688.40	
Foreman Overtime	1	\$42.00	60			\$2,520.00	
Laborer	4	\$18.85	240			\$4,524.00	
Laborer Overtime	4	\$35.30	240			\$8,472.00	
Total Contract Labor						\$17,204.40	
Internal Labor							
Hours	Office	Patrick	Luis	Sergio	Eddie		
Rate	\$ 50.00	\$36.06	\$32.69	\$17.51	\$27.88		
Direct Labor \$	\$100.00	\$540.90	\$1,961.40	\$1,751.00	\$1,115.20	\$5,468.50	
Labor Additive %	75.08%	75.08%	75.08%	75.08%	75.08%		
Labor Additive	\$75.08	\$406.11	\$1,472.62	\$1,314.65	\$837.29	\$4,105.75	
Total Internal Labor						\$9,574.25	
Total Labor						\$26,778.65	
II. Materials				Unit Cost Reference			
Description	Quantity	Unit	Unit Cost	Amount			
Cross ties-new	170	each	\$58.48	\$9,941.60			
Track Spikes	1200	each	\$0.68	\$816.00			
Tie Plates (115#) 5.5"	220	each	\$9.65	\$2,123.00			
Rail Anchors 5.5" drive on	880	each	\$1.86	\$1,636.80			
Comp. Bars (115# to 90#)	4	pair	\$596.00	\$2,384.00			
Joint bars-insulated (115#)	4	pair	\$463.25	\$1,853.00			
Rail (115#)	12,267	TON	\$1,613.86	\$19,797.22			
Crossing Cement	155	trk. ft.	\$200.00	\$31,000.00			
Concrete Panels Freight	2	each	\$1,325.00	\$2,650.00			
Drain Pipe	310	feet	\$3.53	\$1,094.30			
Geotextile Fabric	155	foot	\$1.57	\$243.26			
Ballast	200	ton	\$29.35	\$5,870.00			
#09 115lb RH Turnout	1	each	\$44,810.00	\$44,810.00			
115# Insulated Gauge Plate	1	each	\$395.00	\$395.00			
#1 insulated switch rod(16'6")	1	each	\$160.75	\$160.75			
#2 insulated switch rod(16'6")	1	each	\$151.60	\$151.60			
McAllen Signal and Boring	See McAllen Signal detail				\$701,552.34		
Materials Handling Fee 5%					\$6,246.33		
Total Material Costs						\$832,725.20	
III. Equipment				Quantity Unit Unit Cost Amount			
Air Tools	10	days	\$21.00	\$210.00			
Backhoe CAT 420F(2012)	10	days	\$400.00	\$4,000.00			
Backhoe JCB 3C14	10	days	\$360.00	\$3,600.00			
2015 Ford F-750 Boom Truck	3	days	\$1,000.00	\$3,000.00			
Compressor	10	days	\$219.40	\$2,194.00			
Generator	5	days	\$29.60	\$148.00			
Hand Tools	10	days	\$20.00	\$200.00			
Rail Drill	5	days	\$35.40	\$177.00			
Rail Saw	5	days	\$34.00	\$170.00			
Tamper	3	days	\$1,669.80	\$5,009.40			
Ballast Regulator	3	days	\$1,669.80	\$5,009.40			
Welding Tools	5	days	\$59.60	\$298.00			
F-350 Truck w/ Hirail	5	days	\$425.60	\$2,128.00			
2019 Truck F150	5	days	\$146.80	\$734.00			
Dump Truck	6	days	\$383.40	\$2,300.40			
Hafco Truck	120	hr	\$13.11	\$1,573.20			
Grinder	5	days	\$58.40	\$292.00			
Trailer	6	days	\$26.60	\$159.60			
Locomotive	3	hr	\$200.00	\$600.00			
Ballast Car	3	hr	\$14.60	\$43.80			
Concrete/Pavement Cutter(IM Services)	2	days	\$756.00	\$1,512.00			
Total Equipment Costs						\$33,368.80	
IV. Tie Removal				Quantity Unit Unit Cost Amount			

Spent tie removal and Disposal	3	truck	\$495.00	\$1,485.00
Spent tie- Landfill Fee	3	each	\$255.00	\$765.00
Spent Tie- Fuel Fee	3	each	\$20.00	\$60.00
Total Tie Removal				\$2,310.00
Grand Total				\$895,172.65
Tax on Labor				\$0.00

Public Highway At-Grade Crossing
Leased Line
Standard Form Approved, AVP-Law 01/15/13

EXHIBIT C-1
TO
PUBLIC HIGHWAY AT GRADE CROSSING AGREEMENT

Exhibit C-1 (if applicable) will be UPRR's Material and Force Agreement Estimate.

EXHIBIT C-1

**ESTIMATE OF FORCE ACCOUNT WORK
BY THE
UNION PACIFIC RAILROAD COMPANY**

DESCRIPTION OF WORK: Engineering and other related services for work to be performed within railroad right of way. This includes railroad flagging services, project and construction management during construction activities in railroad right of way. All necessary railroad services will be billed at actual cost.

DATE:
1/19/2024

LOCATION:
Mission
DOT: 448858K

SUBDIVISION
Mission Leased RVR

STATE:
TX

DESCRIPTION	LABOR	MATERIAL	UP %0	Agency % 100	TOTAL
ENGINEERING					
Project Management	\$ 3,000	\$ -		\$ 3,000.00	\$ 3,000
Construction Submittals	-	\$ -	\$ -	\$ -	\$ -
Construction Observation/Mgmt	-	\$ -	\$ -	\$ -	\$ -
Final Inspection	\$ 5,000	\$ -	\$ -	\$ 5,000.00	\$ 5,000
FLAGGING / INSPECTION SERVICES					
RATE (per day)	\$ -				
Estimated # Days of Flagging	5	\$ -	\$ -	\$ -	\$0
TOTAL PROJECT:	\$ 8,000	\$ -	\$ -	\$ 8,000.00	\$8,000

TOTAL ESTIMATED COST: \$8,000

THE ABOVE FIGURES ARE ESTIMATES ONLY AND SUBJECT TO FLUCTUATION. IN THE EVENT OF AN INCREASE OR DECREASE IN THE COST OR QUANTITY OF MATERIAL OR LABOR REQUIRED, THE RAILROAD WILL BILL FOR ACTUAL COSTS AT THE CURRENT RATES EFFECTIVE THEREOF.

Flagging may be performed by a third-party contractor. Any flagging performed by a third-party contractor will be billed at said third-party contractor rate not included in the above estimate. Alternatively, the Agency may enter into a separate agreement with third-party contractor and will be responsible for all actual costs incurred.

EXHIBIT D
TO
PUBLIC HIGHWAY AT GRADE CROSSING AGREEMENT

Exhibit D (if applicable) will be Lessee's Contractor's Right of Entry.



RIO VALLEY SWITCHING COMPANY

101 21st St. | McAllen, TX 78501 | P: 956-971-9111 | F: 956-971-9114

PERMIT TO BE ON AND ABOUT RAILROAD PROPERTY

Whereas, _____, of _____, _____, hereinafter called "Permittee", desires to enter property along the right of way for the purpose of _____

_____ on the line of RIO VALLEY SWITCHING COMPANY AND RIO VALLEY RAILROAD, INC., hereinafter called "Company", and Whereas the Company is willing to allow the Permittee(s) to be on its premises for the purpose aforesaid on the terms and conditions hereinafter stated:

Now, therefore, the Company grants to Permittee(s) permission to be in, on, or about tracks, premises, buildings, facilities, trains, engines, and cars of the Company for the purpose above stated, subject to the following conditions:

1. Before exercising any privilege under the permission herein given, the Permittee shall call the office of the Company to exercise such privilege or of his representative in the area where the Permittee desires to exercise such privilege, and secure an escort to accompany him on his tours of Company's Property.
2. The Permittee shall, in the course of his tours of Company's property, observe all safety rules and regulations, and all other rules and regulations of the Company.
3. The Permittee shall execute the form of release herein after _____ set out if required by Company.
4. Permittee shall notify and obtain clearance from company prior to encroaching on Company's property.
5. Permittee shall keep in force the insurance requirements in the Insurance Exhibit, attached hereto and incorporated herein by reference.

This permit may be revoked at any time by the Company, but if not revoked, shall expire _____.

Dated this ____ day of _____, 20__

RIO VALLEY SWITCHING COMPANY _____

"Company"
By: _____
Title: _____
By: _____

"Permittee"
By: _____
Title: _____
Date: _____

RELEASE

In consideration of the permit herein granted to me (us) by RIO VALLEY SWITCHING COMPANY AND RIO VALLEY RAILROAD, INC., and affiliated companies, owners, directors, and officers (hereinafter called "Company") as aforesaid, I (we) do hereby assume all risk of any and all personal injuries and loss of or damage to any property while pursuant to said permit I (we) am (are) in, on or about the tracks, premises, building, facilities, trains, engines, or cars of or used by the Company, and I (we) do hereby for myself (ourselves), my (our) heirs, executors, administrators, and dependents, forever acquit, release, and discharge the Company and all companies whose facilities of or used by the Company, its and their successors and assigns and its and their officers and employees, from any and all liability of whatsoever character for any and all personal injuries and loss of or damage to property that may be sustained by me (us) while I (we) am (are) in, on, or about said facilities pursuant to said permit, no matter how said injuries or damage may arise and whether said injuries result in death or otherwise.

Dated this _____ day of _____, 20__.

By: _____
Print Name: _____
Title: _____

Witness: _____
Print Name: _____
Title: _____

By: _____
Print Name: _____
Title: _____

Witness: _____
Print Name: _____
Title: _____

By: _____
Print Name: _____
Title: _____

Witness: _____
Print Name: _____
Title: _____

By: _____
Print Name: _____
Title: _____

Witness: _____
Print Name: _____
Title: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024

PRESENTED BY: Brad Bentsen, Director Parks and Recreation

AGENDA ITEM: Authorization to submit letter of support on behalf of the City of Mission to Texas Parks and Wildlife for the maintenance of the proposed Sendero Park - Bentsen

NATURE OF REQUEST:

Authorization to provide a letter of support for park maintenance for the proposed Sendero Park, as a supporting document to Texas Parks and Wildlife by Michael Rhodes. This 25 acre passive park is located on the south side of Perezville Ditch paralleled by Bentsen Palm Community Park, will consist of a 1.5 mile walking/running trail, natural playground equipment, picnic areas, yoga platform, and a platform for bird watching at the Drainage Ditch.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: _____ N/A

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF
MISSION

Norie Gonzalez Garza, Mayor
Ruben Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega Gerlach, Councilwoman
Alberto Vela, Councilman
Mike R. Perez, City Manager

Item 27.

July 22, 2024

Re: Perpetual Lawn

Maintenance of Sendero Park

To Whom It May Concern:

As Director of Mission Parks and Recreation and on behalf of The City of Mission, we are excited about the proposed addition to our family of parks designed to meet the needs of citizens in this rapidly growing area in the South West side of town. The City of Mission commits partnership on the newly proposed 25 acre park/trial site in association with Sendero Subdivision, commonly called Sendero Park.

Once construction is complete, Mission Parks and Recreation Department will provide the expected lawn maintenance which will include mowing, weed eating, arbor care, application of fertilizers and herbicides when needed along with the maintenance and upkeep of the automatic irrigation system.

For any questions or concerns, please feel free to contact me.

Regards,

Brad Bentsen MCPTM

Director Parks and Recreation | 721 North Bryan Road Mission, TX 78572 | ☎ 956-580-8760
| 📠 fax 956-580-8761 | c 956-221-1069 | ✉ bbentsen@missiontexas.us | www.missiontexas.us





**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 22, 2024

PRESENTED BY: Jo Anne Longoria, Community Development Director

AGENDA ITEM: Approval of Final Annual Action Plan 2024-25 and Authorize City Manager to Execute Subrecipient Agreements for those receiving FY'24 CDBG Allocations - Longoria

NATURE OF REQUEST:

The U.S. Department of Housing and Urban Development (HUD) requires local jurisdictions to prepare and submit an Annual Action Plan (AAP) in order to receive federal funds through the Community Development Block Grant Program (CDBG). The AAP describes the activities that will be undertaken with CDBG funds in furtherance of the objectives set forth in the Five-Year Consolidated Plan and Strategy (CPS) 2023-2027. On June 7, 2024, the DRAFT of the AAP was available at the Community Development Office and the City's official website.

As required by HUD, public hearings were held by City Council on June 24, 2024 and Citizen's Advisory Committee (CAC) on June 25, 2024 to solicit input on CAC's proposed funding recommendations for public service agencies and city departments for the AAP. During the public hearings, a resident voiced the need for providing support services and housing assistance to homeless individuals. Received written comments on the importance to continue funding the Housing Assistance Program which improves the living conditions primarily for elderly and disabled individuals who lack the resources to maintain their homes. CAC members stressed the continued need for housing as there are several applicants that went through the eligibility process and are waiting to be assisted. They also understood the change in strategic direction of the CDBG funding and expressed the need for infrastructure improvements, such as streets, drainage, sanitary and storm sewer, and parks, recreational facilities throughout the city. The thirty-day comment period ended on July 10, 2024.

CAC recommended the following agencies and departments be funded through the FY'24 allocation of \$980,555: **(Option B) Recreational Connectivity Trail Project (\$250,000), Astroland Park Phase II Playground Equipment (\$229,125), Astroland Storm Sewer Improvements (\$150,000), Amigos Del Valle (\$43,864), LRGVDC - Area Agency on Aging (\$10,000), CAMP University (\$5,000), To Give International dba Creative Arts Studio (\$3,000), Comfort House (\$1,000), HOPE Medical Services (\$8,000), Children's Advocacy Center (\$18,000), CASA of Hidalgo County (\$1,000), Silver Ribbon (\$3,000), Speer Memorial Library (\$12,455), Affordable Homes of South Texas, Inc. (\$50,000), and Administration (\$196,111).** A subrecipient orientation meeting will be scheduled to discuss their responsibilities to ensure compliance with all federal regulations. Upon approval, the Annual Action Plan 2024-25 will be submitted to the U.S. Department of Housing and Urban Development by August 16, 2024.

BUGETED: Yes / No / N/A **FUND:** CDBG **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Approval of Option A

Advisory Board Recommendation: Approval of Option B

City Manager's Recommendation: Approval of City Manager's recommendation *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

2024 ANNUAL ACTION PLAN

ESTIMATED CDBG ALLOCATION
 REPROGRAMMED FUNDS ESTIMATED
 TOTAL AVAILABLE

\$980,555
 \$0
 \$980,555 **\$980,555**

ACTIVITY	AMOUNT FUNDED 23-24	YTD EXP	AMOUNT REQUESTED	Option A	Option B	CC APPROVAL
				CM/STAFF RECOMMEND	CAC RECOMMEND	
PUBLIC SERVICES/SCORE	\$962,334			5/24/24 & 7/16/24	5/28/2024	
C.A.M.P University	\$3,000.00	\$3,000.00	\$10,000.00	\$3,000.00	\$5,000.00	\$0.00
Amigos del Valle	\$17,000.00	\$17,000.00	\$65,000.00	\$20,444.00	\$43,864.00	\$0.00
C.A.S.A of Hidalgo County	\$1,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00
Comfort House	\$3,000.00	\$3,000.00	\$5,000.00	\$3,000.00	\$1,000.00	\$0.00
Childrens Advocacy Center of Hidalgo	\$11,000.00	\$10,885.75	\$20,000.00	\$11,000.00	\$18,000.00	\$0.00
LRGVDC-Area Agency on Aging	\$3,000.00	\$3,000.00	\$20,000.00	\$5,000.00	\$10,000.00	\$0.00
LRGVDC-Area Agency on Aging	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
Hope Family Health Center	\$3,000.00	\$3,000.00	\$8,000.00	\$5,000.00	\$8,000.00	\$0.00
Silver Ribbon Community Partners	\$3,000.00	\$1,810.08	\$8,000.00	\$3,000.00	\$3,000.00	\$0.00
Togive International	\$0.00	\$0.00	\$14,000.00	\$3,000.00	\$3,000.00	\$0.00
CD - Rental Assistance Program	\$15,000.00	\$9,798.38	\$50,000.00	\$0.00	\$0.00	\$0.00
Boys & Girls Club	\$0.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00
Speer Memorial Library	\$0.00	\$0.00	\$12,455.00	\$0.00	\$12,455.00	\$0.00
Subtotal	\$59,000.00	\$52,494.21	\$522,000.00	\$54,444.00	\$105,319.00	\$0.00
					\$0.00	\$0.00
CITY DEPARTMENTS					\$0.00	\$0.00
Health Department	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
P & R Dept - Rec Connectivity Trail Project	\$0.00	\$0.00	\$250,000.00	\$200,000.00	\$250,000.00	\$0.00
P & R Dept - Astroland Park Plygrnd Equip Ph II	\$0.00	\$0.00	\$229,125.00	\$0.00	\$229,125.00	\$0.00
PW/Eng Dept Storm Sewer - Astroland Ph I	\$0.00	\$0.00	\$104,000.00	\$104,000.00	\$150,000.00	\$0.00
PW/Eng Dept Storm Sewer - Spikes Ph I	\$0.00	\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$0.00
Public Works Dept Bryan Rd La Cuchilla	\$0.00	\$0.00	\$2,993,634.05	\$0.00	\$0.00	\$0.00
Public Works Dept Bryan Rd	\$0.00	\$0.00	\$5,271,434.13	\$0.00	\$0.00	\$0.00
Public Works Dept Holland	\$0.00	\$0.00	\$4,793,268.65	\$0.00	\$0.00	\$0.00
Public Works Dept La Cuchilla	\$0.00	\$0.00	\$1,870,702.50	\$0.00	\$0.00	\$0.00
PW/Eng Dept Snty Sewer Imp- Oldtnsite Ph I	\$0.00	\$0.00	\$250,000.00	\$214,000.00	\$0.00	\$0.00
Mission Police Department	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00
			\$15,854,164.33	\$550,000.00	\$629,125.00	\$0
Housing Division:						
Affordable Homes of South Texas	\$100,000.00	\$76,879.71	\$233,300.00	\$100,000.00	\$50,000.00	\$0.00
Housing Assist Prog \$170,628/\$515,581	\$686,209.00	\$264,158.35	\$750,000.00	\$80,000.00	\$0.00	\$0.00
Housing Administration	\$103,833.00	\$79,398.53	\$115,000.00	\$0.00	\$0.00	\$0.00
Program Administration \$183,920 \$1,014	\$184,934.00	\$136,452.70	\$196,111.00	\$196,111.00	\$196,111.00	\$0.00
Subtotal	\$1,074,976.00	\$556,889.29	\$1,294,411.00	\$376,111.00	\$246,111.00	\$0.00
Reprogrammed funds (0)	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
General Fund \$0	\$ -					
Total	\$1,133,976.00	\$609,383.50	\$17,670,575.33	\$980,555.00	\$980,555.00	\$0.00
CV	\$123,002	\$71,099.37				
	\$1,256,978					
Public Services (HUD allows 15% CAP for public services \$147,083.10 FY24)						
a) Total amount allocated for public services \$59,000, 6% 2023						
Housing Administration (\$103,833 10.7% HUD does not have a CAP)						
b) Salary and benefits (social security, retirement, health insurance, disability insurance, unemployment, worker's compensation for Clerk (FT) and Housing Coordinator 100%; \$96,393)						
Project delivery costs (legal fees, program software, copier rental, advertising, recording fees, telephone, postage, fuel, office supplies, safety supplies, travel & training; promotional items \$7,440)						
CD Dept Program Administration (\$184,934 19.2% 2024 HUD allows 20% CAP for administration \$196,111 FY24)						
c) Salary and benefits (social security, retirement, health insurance, disability insurance, unemployment, worker's compensation for Director and Admin Asst 100%; \$161,225)						
Project delivery costs (program software, copier rental, advertising, telephone, postage, fuel, office supplies, membership dues, travel & training; promotional items \$23,709)						
d) It is estimated that approximately \$ 45,000.00 will be reprogrammed at the end of the 2023-24 fiscal year from the Administration, Public Services and housing accounts for Infrastructure.						

**NOTICE TO PUBLIC AND NOTICE OF PUBLIC HEARING
CITY OF MISSION
PROPOSED ANNUAL ACTION PLAN FY 2024-25**

Published on: June 7, 2024

In compliance with the U.S. Department of Housing and Urban Development (HUD) rules and regulations, the City of Mission hereby announces that the DRAFT of the Proposed Annual Action Plan 2024-2025 (41st) and are available for public review and comment. Further, there will be two public hearings held regarding the budget and proposed projects for the Community Development Block Grant Program (CDBG) as recommended by the Citizens Advisory Committee. All interested agencies and citizens/residents are encouraged to attend and participate in the public hearing. The thirty-day comment period for this document is from June 7, 2024 through July 10, 2024. Oral and/or written comments will be accepted until 5:00 p.m. on Wednesday, July 10, 2024.

The Public Hearings will be held on:

Monday, June 24, 2024	Tuesday, June 25, 2024
City Hall Council Chambers	Mission Resource Center
1201 E 8 th Street	115 S Mayberry Street
4:30 P.M.	5:30 P.M.

On May 28, 2024 the Citizens Advisory Committee made the following funding recommendations utilizing the City’s 2024 CDBG Allocation of \$980,555 and in consideration of a change to the City of Mission’s Five-Year Consolidated Plan and Strategy to address its strategic direction, priorities and goals, to impact more residents by re-allocating funds towards infrastructure improvements opposed to housing rehabilitation and homeownership assistance.

1) (03F) Parks, Recreational Facilities	
Recreational Connectivity Trail Project	\$250,000
Astroland Park – Phase II Playground Equipment	\$229,125
2) (03J) Water/Sewer Improvements	
Astroland Park - Storm Sewer Improvements	\$150,000
3) (05) Public Services-	\$105,319
Amigos Del Valle-	\$43,864
LRGVDC/Area Agency on Aging -	\$10,000
CAMP University-	\$5,000
To Give International dba Creative Arts Studio-	\$3,000
Comfort House-	\$1,000
HOPE Medical Services-	\$8,000
Children’s Advocacy Center -	\$18,000
CASA of Hidalgo County-	\$1,000
Silver Ribbon-	\$3,000
Speer Memorial Library-	\$12,455
4) (13B) Homeownership Assistance	
Affordable Homes of South Texas-	\$50,000
5) (21A) CD Program Administration-	\$196,111

Accommodations for persons with disabilities/handicapped, non-English speaking, or limited English proficiency (LEP) who may require interpreters shall be provided upon request by calling (956) 580-8670 at least three days in advance of meeting. Persons who are deaf, hard-of- hearing, deaf-blind or speech-disabled may use Relay Texas at 1-800-735-2989, a text telephone (TTY) user or 711 (VOICE).

A copy of the Proposed Annual Action Plan FY2024-25 will be available at the Public Hearing and at the following locations: Community Development Office, 1301 E. 8th Street, Suite 103, Mission; Mission

Resource Center 115 S Mayberry St, Mission; and on the city's website www.missiontexas.us. For further information on this document, contact the Community Development Office at (956) 580-8670. Written comments may be forwarded no later than 5:00 pm on July 10, 2024 by email to cdbgdept@missiontexas.us and/or to Jo Anne Longoria, Community Development Director, City of Mission, 1301 E 8th Street Ste. 103, Mission, Texas 78572.

A copy of this document will be available in English and Spanish on the city's website, as shown above.

Una copia de este documento estará disponible en inglés y español en el sitio web de la ciudad, como se muestra arriba.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 22, 2024

PRESENTED BY: Anna Carrillo, City Secretary

AGENDA ITEM: Discussion and possible action on the appointment of two vacant positions on the Audit Committee - Carrillo

NATURE OF REQUEST:

The Audit Committee currently has two vacant positions. These vacancies arose because the individuals who were recently appointed to these positions did not accept or were unable to accept their appointments.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Seeking Council Direction

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: July 22, 2024

PRESENTED BY: Aida Lerma, Director, Mission Event Center

AGENDA ITEM: TABLED: 07/08/2024 - Adoption of Fee Waiver and Discounted Rate Policy for the Mission Event Center - A. Lerma

NATURE OF REQUEST:

The Mission Event Center seeks to implement a policy outlining procedures for organizations requesting fee waivers or discounted rates for facility use to specifically limit the use of the MEC as a general public forum to ensure that the facility remains easily accessible to clients and residents doing business with the MEC. The MEC may offer fee waivers or discounted rates to non-profit organizations, government agencies, or educational institutions meeting the specific requirements outlined in policy.

The different fee waivers or discounted rates include:

Eligibility for 50% Discounted Rate- includes discount on room rental fees, equipment fees, service fees, and refundable damage deposit fee. Under this discounted rate, events must be open and available to the general public, free of charge, provide a public benefit, be non-partisan, be non-commercial and not for profit, be non-controversial and shall avoid advocacy of a particular position in areas of public policy dispute or controversy.

Eligibility for 20% Discounted Rate – includes discount only on the room rental fees. Organizations will be responsible for all other applicable fees (equipment fees, service fees, and refundable damage deposit fee). Under this discounted rate, non-profits, government agencies, or educational institutions may host revenue-generating events or provide trainings, seminars and meetings for their members.

Eligibility for 100% Fee Waiver – includes discount on room rental fees and all other applicable fees (equipment fees, service fees, and refundable damage deposit fee). Under this waiver, organizations must be in an official partnership with the City of Mission for a joint event.

No discounts or fee waivers are provided for security services. If security is required for an event, organizations will be responsible for all security fees and hiring such security personnel from the Mission Police Department at its own expense.

Organization may submit one (1) request annually for consideration of either a fee waiver or a discounted rate

STAFF RECOMMENDATION:

Seeking Council Direction

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Seeking Council Direction *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**Mission Event Center
Fee Waiver and Discounted Rate Policy
Passed and Approved on _____**

PURPOSE

The purpose of this policy is to govern the provision of fee waivers or discounted rates for the use of the Mission Event Center (“MEC”). Further, this policy intends to specifically limit the use of the MEC as a general public forum to ensure that the facility remains easily accessible to clients and residents doing business with the MEC.

POLICY

The MEC may provide Fee Waivers or Discounted Rates for the use of the MEC facility by not-for-profit (“NFP”) organizations, other government agencies, or educational institutions (upon request of such organization) when such use can be accommodated without interfering with residents/clients wishing to transact business at the MEC. Costs subject to fee waivers or discounted rates are to include (1) “Room Rental Fees”, the base fee charged for the use of a specific space within the MEC facility (to include tables and chairs, and set-up), (2) “Equipment Fees”, the fee charged for the use of MEC-owned equipment (including but not limited to dance floor stage, cocktail tables, LED ambient lighting, etc.), (3) “Service Fees”, the fee charged for the use of the MEC kitchen space, and (4) “Refundable Damage Deposits”, a deposit collected upon renting an MEC facility space held for any unforeseen damages to the MEC upon use by customers. All security services required by organizations seeking fee waivers or discounted rates will be the responsibility of the requesting organization. Priority may be given to organizations that demonstrate a lack of financial resources and/or promote diversity and inclusivity.

Eligibility for 50% Discounted Rates:

Organizations may qualify for a 50% Discounted Rate on Room Rental Fees and other applicable MEC fees including Equipment Fees, Services Fees, and Refundable Damage Deposits if the criteria below are met. Should the event require security services, the organization will be responsible for hiring such security personnel through the Mission Police Department at its own expense. For a 50% Discounted Rate, such organizations must meet the following general guidelines:

1. The organization must be an NFP, government agency, or educational institution.
2. Any meetings held or information displayed by such organizations must be open and available to the general public, be intended through the various media to provide information to the general public, and/or provide a public benefit to the residents of the City of Mission.
3. Any meetings held or information displayed should be free of charge to the public.
4. Any meetings and information shall be non-partisan in nature.
5. Any meetings and information shall be educational in nature and shall avoid advocacy of a particular position in areas of public policy dispute or controversy.
6. Any meetings and information shall be non-commercial and not-for-profit in nature.
7. Any meetings and information should be reasonably related to public interests of the City of Mission and its residents.

Eligibility for 20% Discounted Rates:

Under certain circumstances, an NFP, government agency, or educational institution may conduct revenue-generating not-for-profit activities such as fundraisers and/or provide training, seminars, meetings, or information not open to the general public but solely to its organization. Although these organizations will be ineligible for a 50% Discounted Rate or Fee Waiver, they may receive a 20% Discounted Rate on Room Rental Fees. In addition to the discounted Room Rental Fees, organizations will be responsible for 100% of all other applicable MEC fees to include: Equipment Fees, Service Fees, and Refundable Damage Deposits. Should the event require security services, the organization will also be responsible for hiring such security personnel through the Mission Police Department at its own expense.

Fee Waivers:

NFPs, government agencies, and/or educational institutions in an official partnership with the City of Mission for a joint event may receive a 100% Fee Waiver for Room Rental Fees and all other applicable MEC fees including Equipment Fees, Service Fees, and Refundable Damage Deposits.

Application Process:

For organizations seeking a Fee Waiver or Discounted Rate, a letter must be submitted to include the following information:

1. Letter of request must be submitted in writing for consideration to:
 - City Mayor
 - City of Mission
 - 1201 E. 8th St.
 - Mission, Texas 78572
2. Letter must include:
 - a. Responsible Representative,
 - b. Name of Organization,
 - c. Contact Information,
 - d. Nature of the Request, and
 - e. Potential Impact on Community and/or Long-Term Positive Outcomes or Public/Community Benefit (if seeking Fee Waiver)
3. Letter must be received a minimum of 3 months in advance.
4. Applicant may be required to submit a profit and loss statement for the organization/event.
5. Applicant may be required to submit sponsorship packet information along with a list of confirmed sponsors.
6. NFP organizations must submit proof of their non-for-profit status by providing a copy of their Internal Revenue Service Determination Letter or Certificate of Formation also known as Articles of Incorporation.

Information above needs to be emailed to: eventcenterdirector@missiontexas.us or mailed via U.S. Postal service to:

City of Mission
 Attn: Mission Event Center Director
 1201 E. 8th St.
 Mission, Texas 78572

Organizations may submit one (1) request annually for consideration of either a fee waiver or a discounted rate.

MEC Director will complete a Facility Request Form and an Event Order (proposal) after discussing dates and logistical needs from the client.

MEC Director will submit the following documents for consideration to the City Mayor and City Manager:

1. Letter of Request from Client
2. Facility Request Form
3. Event Order Form (proposal)

Responsibilities of the Applicant:

1. Adhere to the facility's policies, safety regulations and any other relevant rules.
2. Provide insurance coverage as required.
3. Assist with clean-up after the event.
4. Schedule a pre-event meeting with MEC staff to review final details of event as many times as needed and at least three (3) weeks prior to event.
5. Agree to and shall indemnify, defend and hold harmless the City of Mission and its appointed officials, and employees (collectively, the "City") against all suits, actions, demands, damages, and expenses of any nature which may be brought or made against the City or which the City may pay, sustain, or incur by reason of the use of the MEC.
6. Assume full responsibility for any damages based on actual repair or replacement costs for the facilities or equipment.

Review and Approval:

Each request submitted will be reviewed within ten (10) business days by the City of Mission City Mayor, City Manager, and MEC Director. The review process will consider the eligibility criteria and the impact on the community. Once reviewed, the MEC Director will notify the applicant of the decision.

Decisions are final and may not be appealed.

The City has the right to refuse and may change/modify the use of any facility or meeting room to any person or group if the proposed event conflicts with the intended use of the building, is in conflict with established policies, or is in conflict with any confirmed reservation or unplanned reservation of public necessity.