



## **AGENDA**

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, July 14, 2025 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, July 14, 2025 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

## **REGULAR MEETING**

### **CALL TO ORDER AND ESTABLISH QUORUM**

### **INVOCATION AND PLEDGE ALLEGIANCE**

### **PRESENTATIONS**

- [1.](#) Proclamation - Parks and Recreation Month - Bentsen
2. Leadership Mission Project Presentation - Christie Gonzalez, President
3. Status Report on City Parks - Bentsen
4. Report from Mission Economic Development Corporation - Teclo Garcia
- [5.](#) Departmental Reports – Perez
6. Citizen's Participation on Specific Agenda Items – Garza

### **DISCLOSURE OF CONFLICT OF INTEREST**

### **PUBLIC HEARING**

- [7.](#) Proposed CDBG Substantial Amendment FY24-25 - Elizalde

### **PLANNING & ZONING RECOMMENDATIONS**

None

### **CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests*

*an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

8. Approval of Minutes – Carrillo  
Regular Meeting – June 23, 2025
9. Acknowledge Receipt of Minutes – Perez  
Civil Service Commission – May 12, 2025  
Traffic Safety Committee – March 5, 2025  
Mission Economic Development Corporation – May 21, 2025  
Cimarron Public Improvement District – May 28, 2025  
Citizen’s Advisory Committee – June 2, 2025
10. Authorization to Execute Second One-Year Renewal Option for Stop Loss Insurance in the amount of \$1,385,386.00 - Munguia
11. Approval of Ordinance No. \_\_\_\_\_ repealing Ordinance No. 2782 and Ordinance No. 3038 and establishing a Municipal Court Building Security and Technology Fund pursuant to House Bill No. 1950 enacted by the 89th Texas Legislature – A. Garcia
12. Authorization to purchase Traffic Cameras from Cubic ITS, Inc in the amount of \$38,338.50 via BuyBoard Contract #703-23 for Public Works - Terrazas
13. Ratification of the Texas Citrus Fiesta Budget for fiscal year July 1, 2025 – June 30, 2026 - Tijerina
14. Authorization to submit grant application to the Walmart Foundation for the FY25 Local Community Grant Program in the amount of \$20,000 with no match requirement funds to be used to support Police, Fire and Community Development Department community initiatives - Elizalde
15. Approval of Resolution # \_\_\_\_\_ of the City of Mission, Texas suspending the August, 19, 2025 effective date of Texas Gas Service Company’s requested increase to permit the city time to study the request and establish reasonable rates - Elizalde
16. Authorization to solicit qualifications for Land Surveying Services – Cervantes
17. Authorization of purchases from Safeguard Security Fire and Security (TIPS 230202), Telepro Communications (TIPS 230105), and Netsync (DIR-CPO 4866/ TIPS 230105) each exceeding \$25,000 threshold in accordance with procurement policies- Ramirez
18. Authorization to Purchase First Tactical Tactix Parka Jackets for Mission Fire Department Personnel from NAFECO via Buy Board #773-25 for a total cost of \$50,875.05 - Silva

## **APPROVALS AND AUTHORIZATIONS**

19. Consideration and Possible Action to reject the right-of-way dedication by Eldibrando Ramos described as a 1.776 acre tract of land out of Lot 31-2, West Addition to Sharyland Subdivision - Cervantes

- [20.](#) Receipt of April to May 2025 Unaudited Financial Statements – Roman
- [21.](#) Presentation of April 2025 thru May 2025 Budget to actual Report – Roman
- [22.](#) Award bid for the construction and installation of elevator at 1301 E. 8th Street to RDZ Group in the amount of \$380,000 with respective budget amendment - Terrazas
- [23.](#) Authorization to Award Bid for Pump Repair & Maintenance Services for Water Treatment Plants, Wastewater Treatment Plant, Pre-Treatment Plant and Water Distribution Division - Terrazas
- [24.](#) Approval of Resolution No. \_\_\_\_\_ approving substantial amendment for FY24-25 Annual Action Plan for CDBG Program - Elizalde
- [25.](#) Consider approval of an amount of \$1,859,280.87, of the Golf Course Receivable as uncollectable subject to adjustment based on the FY 2024 Audit – A. Garcia

### **UNFINISHED BUSINESS**

None

### **ROUTINE MATTERS**

City Manager Comments

City Council Comments

Mayor's Comments

### **EXECUTIVE SESSION**

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)  
Evaluation of City Manager relating to goals and objectives
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) related to Cimarron
3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) relating to Meet and Confer negotiations with Mission Firefighters Association, IAFF Local 3609
4. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) related to transfer of Cimarron Golf Course to Mission Economic Development Corporation pursuant to TLGC 253.009 and approval of Ordinance # \_\_\_\_\_.
5. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)  
Evaluation of City Attorney

### **RECONVENE**

The City Council will reconvene in open session to take any actions if necessary, on any item(s) discussed in closed session

### **ADJOURNMENT**

### **C E R T I F I C A T E**

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 11th day of July, 2025 at 3:30 p.m.




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 Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

#### NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **14th day of July, 2025** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposed permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **11th day of July, 2025** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:30 p.m. on said date.




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 Anna Carrillo, City Secretary

# Proclamation

## City of Mission



**WHEREAS**, the US House of Representatives launched in July, 1985, with this year marking the 40<sup>th</sup> anniversary as Parks and Recreation Month, and

**WHEREAS**, the National Parks and Recreation Association designated the theme of this year’s celebration as “Build Together, Play Together”, and

**WHEREAS**, “Build together, Play Together”, celebrates the many ways parks and recreation professionals across the country foster a sense of belonging in their communities by providing welcoming and inclusive programs, essential services for all ages and abilities, and safe, and accessible spaces to build meaningful connections: and

**WHEREAS** parks and recreation is an integral part of communities throughout this country, including The City of Mission, County of Hidalgo in the State of Texas, and

**WHEREAS** parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

**WHEREAS** parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

**WHEREAS**, parks and recreation encourages physical activities by providing space for popular sports, hike and bike trails, swimming pools and many other activities designed to promote active lifestyles; and

**WHEREAS**, parks and recreation increases a community’s economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

**WHEREAS**, our parks and natural recreation areas ensure the ecological beauty of our community and provide a safe place for children and adults alike to connect with nature and recreate outdoors; and

**NOW, THEREFORE**, we the City Council of the City of Mission, do hereby proclaim July, 2025, to be Park and Recreation Month in Mission, to encourage residents to enjoy our parks and natural areas, and take advantage of summer programs and events provided by the Parks and Recreation Department.

**PROCLAIMED** on this the 14<sup>th</sup> day of July, 2025.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

\_\_\_\_\_  
Jessica Ortega, Councilwoman

\_\_\_\_\_  
Ruben Plata, Mayor Pro Tem

\_\_\_\_\_  
Marissa Ortega Gerlach, Councilman

\_\_\_\_\_  
Alberto Vela, Councilman



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** July14, 2025  
**PRESENTED BY:** Mike R. Perez, City Manager  
**AGENDA ITEM:** Departmental Reports – Perez

**NATURE OF REQUEST:**  
Information Technology – June 2025  
Code Enforcement – June 2025  
Veterans State Cemetery – June 2025  
311 – June 2025  
Civil Service – June 2025  
CDBG – May 2025  
Grants – June 2025  
City Secretary – June 2025  
Mission Event Center – May, June 2025

**BUDGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *MRP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
                                 **DISAPPROVED:** \_\_\_\_\_  
                                 **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ DISSENTING \_\_\_\_\_



# Information Technology

## *Departmental Report June 2025*

### **Information Technology Department Overview**

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

#### **Equip new and existing units with new Technology**

Equip units with in new in car video system, and tablet. Pending arrival of 10 new units

#### **Multifactor Authentication**

Configure Multi Factor Authentication to strengthen security posture. In progress

#### **Work Orders**

IT goal is to close tickets within 12 business hours. Priority work orders are worked on first. About 317 Work orders closed June 2025.

#### **Windows 10 End of life**

Windows 10 is reaching its end-of-life October 14, 2025. All city computers need to be upgraded to windows 11. Complete

#### **Technology Equipment and Application Inventory**

Confirm all technology inventory city wide. In progress

#### **Data Integrity**

Review accounts on all systems. In progress.

#### **Cyber Security Incident Response**

Detection & analysis- Complete

Containment-Complete

Eradication & recovery-Complete

Post-incident activity- In Progress

#### **Immutable Backups at PD and City Hall**

Purchase and install immutable backups for PD and City Hall. Complete

#### **24/7 Security Operation Center**

Cybersecurity services that specialize in providing managed security operations services. Complete.

#### **Cyber Security Analyst Position**

Seek Cyber Security Analyst position. HR posting open.



CODE ENFORCEMENT  
MONTHLY REPORT  
JUNE 2025

WEEDY LOT LETTERS	74
PROPERTIRES SENT TO MOWER'S LIST	62
PROPERTIES MOWED	37
SIGNS PICKED UP/RIGHT OF WAYS, BANDIT, TELEPHONE & GARAGE	61
ACCUMULATION OF ITEMS	2
COMMERCIAL PARKING LOT MAINT.	0
CONSTRUCTION W/O PERMITS /SETBACKS	4
DEMOLITION OF UNSAFE BUILDINGS	1
DOUBLE OCCUPANCY/HOOKED RV	3
HEALTH & SANITATION	8
HOME OCCUPATION	3
ILLEGAL DUMPING	12
IPMC VIOLATIONS	2
JUNKED VEHICLES/ BOATS	3
NO BUSINESS LICENSE/CUP REQ'D/ NO GARAGE SALE PERMITS	0
NON-RESIDENTIAL PARKING/SEMI TRUCKS	0
P & Z ZONING VIOLATONS/SUBDIVISION	0
PARKING ON LAWN	6
SIGHT OBSTRUCTION/SIDEWALKS/RIGHT OF WAY/DRIVEWAYS	4
STORAGE OF VEHICLES/BOATS/TRAILERS	1
UNSAFE / UNSECURED BUILDING	2
WEEDY LOTS	77
DEAD TREES	0
CASES FILED IN COURT/ PENDING WITH ATTORNEY	11
CASES SEEN IN COURT	91
CASES CLOSED	71



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## **RIO GRANDE VALLEY STATE VETERANS CEMETERY**

### **MONTHLY REPORT**

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## RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Events and Ceremonies Information:  
Veterans Day Event November 11, 2025  
Time-TBA

Upcoming Events:  
Wreath Laying Ceremony December 13, 2025 @ 9am



# MEMO

## Office of the Director of Environmental Health

117 E. Tom Landry Drive Mission, TX 78574 Office (956)580-8692

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**To:** Mayor and City Council  
**Through:** Mike Perez, City Manager  
**From:** Steven M. Kotsatos, Director of Health  
**Subject:** June 2025 - 311 Monthly Report  
**Date:** July 1, 2025

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Dear Mayor and Council,

Please find attached the June 2025 - 311 Monthly Report for all Departments in the City of Mission, Texas.

- We have a total of 895 unique 311 cases that have been entered and addressed in the 311 GoGov software for the month of June 2025.
- We continue to On - Board City Departments to fully take advantage of this robust platform of customer service.

Thank you for your time and consideration.

Kindest Regards,

Steven Kotsatos

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## MEMORANDUM

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**TO:** MAYOR AND CITY COUNCIL  
**THROUGH:** MIKE PEREZ, CITY MANAGER  
**FROM:** JESSE LERMA, CIVIL SERVICE DIRECTOR  
**SUBJECT:** CIVIL SERVICE REPORT, JUNE 2025  
**DATE:** JULY 3, 2025

1. Mission Fire Department ENG'S promotional examination was held on June 5, 2025. We had twelve (12) participants and only one passed. Noel Carreon-79 plus 2 points seniority-81. He will be promoted immediately.
2. Mission Fire Department LT's promotional examination was held on June 26, 2025. Two (2) participants:  
Daniel Lopez-95 plus 10 seniority-105  
Mauricio Rosalez-95 plus 10 seniority-105  
Both will be promoted immediately.
3. Mission Fire Department CPT's promotional examination was held on June 26, 2025. We had five (5) participants with only one passing:  
Rogelio Leal-71 plus 10 seniority-81
4. Mission Police Department SGT's promotional examination was held on June 5, 2025. We had four (4) participants and all passed.  
Luis Guttierrez-87 plus 10 points seniority-97  
Daniel Castillo-79 plus 10 points seniority-89  
Mario Monforte-78 plus 10 points seniority-88  
Javier Garza 68 plus 10 points seniority-78  
CPL Guttierrez and CPL Castillo will be promoted immediately and CPL Monforte will remain #1 on the eligibility list.
5. Mission Fire Department is working on filling four (4) positions. We should be close to fully staffed by the end of July 2025.
6. Mission Police Department is working on filling eleven (11) positions. We should be close to fully staffed by the end of July 2025.

7. Pending Hearings:

1. PO Ruben Gaytan-Suspended for 15 days without pay-hearing set for August 7-8, 2025

THANKS

**COMMUNITY DEVELOPMENT DEPARTMENT  
PROGRESS REPORT FISCAL YEAR 10/01/2024 -- 09/30/2025**

AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MAY, 2025 - UNOFFICIAL				
	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
<b>AMIGOS DEL VALLE - MEALS</b> \$23,444.00 Funds will be utilized to provide meals to homebound seniors.	\$2,558.16	Agency submitted April (\$2,553.70) requests YTD: 19 clients served 1,886 meals.	\$17,448.46	74%	\$5,995.54
<b>AREA AGENCY ON AGING</b> \$5,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies.	\$1,390.00	Agency submitted March (\$262.00) & April (\$1,128.00) request. YTD: 8 clients served	\$3,390.00	68%	\$1,610.00
<b>C.A.M.P. UNIVERSITY</b> \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs.	\$0.00	Agency exhausted FY 24-25 funds. YTD: 13 clients served	\$3,000.00	100%	\$0.00
<b>COMFORT HOUSE</b> \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live.	\$0.00	Agency exhausted FY 24-25 funds. YTD: 6 clients served	\$3,000.00	100%	\$0.00
<b>HOPE MEDICAL SERVICES</b> \$1,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents.	\$0.00	Reached out to agency and staff informed they are working on the requests to submit within a month or two.	\$0.00	0%	\$1,000.00
<b>CASA OF HIDALGO COUNTY, INC.</b> \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children.	\$0.00	Agency exhausted FY 24-25 funds. YTD: 8 clients served	\$1,000.00	100%	\$0.00
<b>CHILDREN'S ADVOCACY CENTER</b> \$15,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families.	\$1,401.73	Agency submitted March (\$952.49) & April (\$449.24) request. YTD: 59 clients served	\$5,329.23	36%	\$9,670.77
<b>SILVER RIBBON</b> \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.	\$949.09	Agency submitted April (\$949.09) request processed. YTD: 12 clients served	\$2,302.13	77%	\$697.87
<b>AFFORDABLE HOMES OF SOUTH TX</b> \$100,000.00 Funding will be utilized to provide direct home ownership assistance with subsidizing mortgage principal.	\$1627.12	Agency submitted March (\$705.37) & April (\$921.75) requests processed. 1 applicant in process to close by end of May 2025. Pending final closing documents for 1.	\$2,062.51	2.06%	\$97,937.49
<b>PARKS &amp; RECREATION DEPARTMENT</b> \$200,000.00 Funds will be utilized to construct recreational Connectivity Trail Project.	\$0.00	Pending final environmental review by HUD and release of funds.	\$0.00	0%	\$200,000.00
<b>PUBLIC WORKS DEPARTMENT</b> \$104,000.00 Funds will be utilized for the design of Astroland Storm Sewer Improvements Design Phase I	\$0.00	Engineering Department final design of the project.	\$0.00	0%	\$104,000.00
\$32,000.00 Funds will be utilized for the design of Spikes Storm Sewer Improvements Design Phase I	\$0.00	Engineering Department final design of the project.	\$0.00	0%	\$32,000.00
\$214,000.00 Funds will be utilized for the design of Sanitary Sewer Improvements Design Phase I	\$0.00	Engineering Department bidded project, selected contractor, and pending to issued notice to proceed the project.	\$0.00	0%	\$214,000.00
<b>REHABILITATION</b> \$80,000.00	\$0.00	Two (2) applicants submitted for approval to proceed to bid on projects.	\$0.00	0%	\$80,000.00
<b>PROGRAM ADMINISTRATION</b> \$196,111.00	\$12,586.38	Oversight Expense of the CDBG Program.	\$99,058.14	51%	\$97,052.86
<b>\$980,555.00</b>	<b>\$20,512.48</b>		<b>\$136,590.47</b>	<b>14%</b>	<b>\$843,964.53</b>

**COMMUNITY DEVELOPMENT DEPARTMENT  
PROCESS REPORT CV AND CV-3  
FISCAL YEAR 10/01/2024 - 09/30/2025 (FUNDING THRU 07/2026)**

<b>PROGRESS REPORT CV</b>	<b>MAY, 2025 - UNOFFICIAL</b>				
<b>AGENCY / DEPARTMENT / DESCRIPTION / BUDGET</b>	<b>MONTHLY EXPENDITURE</b>	<b>ACCOMPLISHMENT</b>	<b>YEAR TO DATE</b>	<b>%</b>	<b>BALANCE</b>
<b>AFFORDABLE HOMES OF SOUTH TEXAS CV3</b>					
<b>\$29,413.76</b>					
Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19.	\$4,068.81	Agency submitted April request. On 06/13/25 received May's request (\$4,628.51) to be processed in June 2025. Expensed YTD \$25,550.57 (87%)  YTD: 2 client assisted.	\$20,922.06	71%	\$8,491.70
<b>MISSION FIRE DEPARTMENT CV3</b>					
<b>\$4,993.13</b>					
Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19	\$3,578.54	Department purchased equipment for the shelter.	\$3578.54	72%	\$1,414.59
<b>\$34,406.89</b>	<b>\$7,647.35</b>		<b>\$24,500.60</b>	<b>71%</b>	<b>\$9,906.29</b>



Grant Name	Funding Agency	Department	Application Amount	Matching Amount	Due Date	Status
Animal Welfare Organization	Petco Love	Health	\$ 50,000	None		Submitted-Tracking
FY26 Project Safe Neighborhood	OOG	Police	\$ 250,000	None		Submitted-Tracking
FY25 SHSP LETPA	OOG	Police	\$ 50,000	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Fire	\$ 200,527	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Police	\$ 100,000	None		Submitted-Tracking
FY25 SHSP LETPA	OOG	Fire	\$ 158,900	None		Submitted-Tracking
FY26 Criminal Justice Program	OOG	Police	\$ 54,000	None		Submitted-Tracking
FY Fire Responder Mental Health	OOG	Fire	\$ 70,000	20%(In-Kind)		Submitted-Tracking
FY26 General Victim Assistance Program	OOG	Police	\$ 40,000	20%(In-Kind)		Submitted-Tracking
FY26 State Crisis Intervention	OOG	Police	\$ 74,500	None		Submitted-Tracking
FY26 Bullet Resistant Shields Program	OOG	Police	\$ 129,595	None		Submitted-Tracking
FY26 Bullet Resistant Shields Program	OOG	Police	\$ 37,500	25%		Submitted-Tracking
FY26 Rifle-Resistant Body Armor	OOG	Police	\$ 278,747.10	None		Submitted-Tracking
Community Wildfire Defense Grant	USDA	Fire	\$ 250,000	None		Submitted-Tracking
FY26 Border Zone Fire Department	OOG	Fire	\$ 250,000	None		Submitted-Tracking
FY26 Operation Lone Star Grant	OOG	Police	\$ 1,839,262.35	None		Submitted-Tracking
FY26 Operation Lone Star Grant	OOG	Fire	\$ 1,741,496.50	None		Submitted-Tracking
OVAG-Victim Services	OAG	Police	\$ 49,500	None		Submitted-Tracking
Resilient Communities Program	TX GIO	Planning	\$ 250,000	None		Submitted-Tracking
FY23 FMA-Spike and Jupitar Construction	TWDB/FEMA	Executive	\$ 9,056,388	10%		Submitted-Tracking
FY23 FMA-Astrandland Construction	TWDB/FEMA	Executive	\$ 3,886,409	10%		Submitted-Tracking
Staffing Fore Adequate Fire and Emergency Response (SAFER)	FEMA	Fire	\$ 707,122	25/65		In-Progress
Fire Prevention and Safety (FP&S) Grant	FEMA	Fire	\$ 152,018	5%		In-Progress



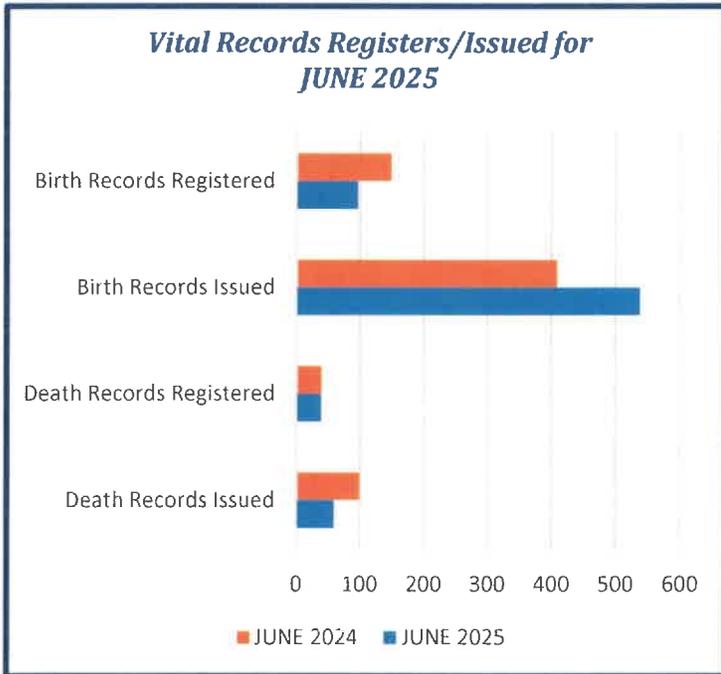
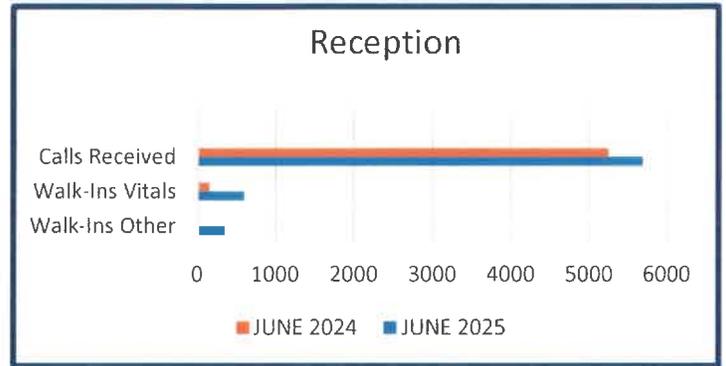
Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
FY22 Building Resilient Infrastructure and Communities (Bric)	TDEM	Executive	\$ 415,000	\$ 404,710	25%	Awarded/Active
Energy Efficiency & Conservation Grant	DOE	Executive	\$ 140,450	\$ 140,450	None	Active/Awarded
Recreational Trails Grant	TPWD	Parks	\$ 250,000	\$ 250,000	20%	Awarded/Active
FY25 Rifle Resistant Body Armor	OOG	Police	\$ 189,505	\$ 47,325	None	Awarded/Active
FY24 Operation Stonegarden	OOG	Police	\$ 300,000	\$ 300,000	None	Award/Active
FY25 Project Safe Neighborhood	OOG	Police	\$ 49,680	\$ 49,680	None	Awarded/Active
FY24 Edward Byrne Memorial Justice Assistance Grant (JAG)	BJA	Police	\$ 12,134	\$ 12,134	None	Awarded/Active
FY25 Border Zone Fire Dept.	OOG	Fire	\$ 250,000	\$ 250,000	None	Awarded/Active
FY25 Local Border Security Program	OOG	Police	\$ 180,000	\$ 180,000	None	Awarded/Active
FY25 Operation Lone Star	OOG	Police/Fire	\$ 5,000,000	\$ 250,000	None	Awarded/Active
FY25 Comprehensive Grant	TXDOT	Police	\$ 37,000	\$ 37,000	20%	Awarded/Active
DWI Phlebotomy Program Grant	TXDOT	Police	\$ 187,557.88	\$ 187,557.88	20%	Awarded/Active
FY25 STEP CMV Grant	TXDOT	Police	\$ 29,975	\$ 29,975.00	20%	Awarded/Active
OVAG-Victim Services (Year Two)	OAG	Police	\$ 49,500	\$ 49,500	None	Awarded/Active
FY22 FEMA Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 288,000	\$ 288,000	10%	Awarded/Active
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1,771,398.16	\$ 1,000,000	25%	Awarded/Active
FY24 General Victim Assistance Grant Program	OOG	Police	\$ 50,000	\$ 50,000	None	Awarded/Active
FY23 Transportation Alternatives	RGVMPO	Executive	\$ 200,000	\$ 200,000	20%	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 999,162	1%	Awarded/Active
Trail Connectivity Project	VBLF	Park	\$ 500,000	\$ 500,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38	\$ 229,962.91	(Year 1) 20%	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000	\$ 20,000	None	Awarded/Active
Grand Total:			\$ 6,472,693.54			

# CITY SECRETARY MONTHLY REPORT – JUNE 2025



Item 5.

<i>Reception</i>			
<b>Calls Received</b>	<b>5,701</b>	<b>JUNE 2024</b>	
<b>Walk-Ins-Vitals</b>	<b>596</b>	<b>Calls Received</b>	<b>5,257</b>
<b>Walk-Ins Other Departments</b>	<b>346</b>	<b>Walk-Ins</b>	<b>148</b>



<i>Vital Statistics</i>				
	<b>JUNE 2025</b>	<b>YTD 2025</b>	<b>JUNE 2024</b>	<b>YTD 2024</b>
<b>Birth Records Registered</b>	<b>97</b>	<b>1269</b>	<b>149</b>	<b>1281</b>
<b>Birth Records Issued</b>	<b>539</b>	<b>4570</b>	<b>409</b>	<b>4156</b>
<b>Death Records Registered</b>	<b>39</b>	<b>380</b>	<b>39</b>	<b>374</b>
<b>Death Records Issued</b>	<b>59</b>	<b>542</b>	<b>99</b>	<b>642</b>
<b>Funds Received</b>	<b>\$12,867</b>	<b>\$113,221</b>	<b>\$10,821</b>	<b>\$102,447</b>

<i>Cemetery</i>					
<b>2024-2025</b>	<b>Laurel Hill</b>	<b>San Jose</b>	<b>Catholic</b>	<b>Baby Space</b>	<b>YTD 24/25</b>
<b>Burials</b>	<b>5</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>46</b>
<b>Sold Spaces</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2023-2024</b>	<b>Laurel Hill</b>	<b>San Jose</b>	<b>Catholic</b>	<b>Baby Space</b>	<b>YTD 23/24</b>
<b>Burials</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>46</b>
<b>Sold Spaces</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

**Mission Event Center Revenue Ledger**

06/01/2025 - 06/30/2025

Source: RESERVE (event management software)

Event - Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Equipment Charges	Refundable Damage Deposit	F & B/ Use of Kitchen Fee	Function Total	Total Adjustments and Discounts	Total Payments Received	Balance Due	Estimated Attendance
IDEA Public Schools	06/03/2025	\$5,300.00		\$350.00	\$500.00	\$375.00	\$6,525.00	\$0.00	\$6,525.00	\$0.00	600
Ashburn/Hinojosa Wedding	06/05/2025	\$1,500.00		\$0.00	\$500.00	\$375.00	\$2,375.00	\$0.00	\$2,375.00	\$0.00	300
IMAT Graduation	06/06/2025	\$2,500.00		\$350.00	\$500.00		\$3,350.00	\$0.00	\$3,350.00	\$0.00	600
Speedy Memorial 5K	06/07/2025	\$0.00					\$0.00	(\$2,500.00)	\$0.00	\$0.00	2500
IOC Company Safety Meeting	06/11/2025	\$4,850.00		\$0.00	\$0.00	\$0.00	\$4,850.00	(\$725.00)	\$0.00	\$4,850.00	0
Apex First Annual Dance Recital	06/11/2025	\$1,250.00		\$0.00	\$500.00		\$1,750.00	\$0.00	\$1,750.00	\$0.00	200
Village in the Valley Juneteenth Gala	06/13/2025	\$2,500.00	\$453.50	\$0.00	\$0.00	\$0.00	\$2,953.50	(\$3,425.00)	\$2,953.50	\$0.00	250
Naturalization Ceremony	06/20/2025	\$3,800.00		\$350.00			\$4,150.00	\$0.00	\$4,150.00	\$0.00	900
Guzman Anniversary	06/21/2025	\$1,250.00	\$930.00				\$2,180.00	\$0.00	\$2,180.00	\$0.00	150
Christian Conference	06/23/2025	\$4,158.00		\$850.00			\$5,008.00	(\$2,142.00)	\$5,000.00	\$8.00	1400
RGV TAWWAMEAT Section Meeting	06/26/2025			\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	70
City of Mission Police Department Protective Order Training	06/27/2025	\$0.00		\$0.00			\$0.00	(\$1,600.00)	\$0.00	\$0.00	100
STS Training Seminar	06/28/2025	\$550.00		\$350.00	\$500.00		\$1,400.00	\$0.00	\$1,400.00	\$0.00	100
City of Mission Press Conference	06/30/2025			\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	30
<b>TOTAL:</b>		<b>\$27,658.00</b>	<b>\$1,383.50</b>	<b>\$2,250.00</b>	<b>\$2,500.00</b>	<b>\$750.00</b>	<b>\$34,541.50</b>	<b>(\$10,392.00)</b>	<b>\$29,683.50</b>	<b>\$4,858.00</b>	<b>7,200</b>

14 events hosted

Jun-24

18 events hosted

<b>\$24,200.00</b>	<b>\$10,360.05</b>	<b>\$4,850.00</b>	<b>\$6,000.00</b>	<b>\$3,125.00</b>	<b>\$48,535.05</b>	<b>-\$4,775.00</b>	<b>\$48,535.05</b>	<b>\$0.00</b>	<b>5,400</b>
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Item 5.

**Mission Event Center Revenue Ledger**

05/01/2025 - 05/31/2025

Source: RESERVE (event management software)

Event - Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Equipment Charges	Refundable Damage Deposit	F & BI Use of Kitchen Fee	Function Total	Total Adjustments and Discounts	Total Payments Received	Balance Due	Estimated attendance
Make a Wish Foundation	05/02/2025	\$5,300.00	\$17,012.00	\$1,300.00	\$500.00	\$375.00	\$24,487.00	\$0.00	\$24,487.00	\$0.00	600
National Day Of Prayer Service	05/06/2025	\$0.00		\$0.00		\$0.00	\$0.00	(\$4,475.00)	\$0.00	\$0.00	500
Mission CISD Teacher of the Year	05/06/2025	\$0.00		\$0.00		\$0.00	\$0.00	(\$2,075.00)	\$0.00	\$0.00	170
City of Mission "Painting for Mental Health"	05/07/2025	\$0.00		\$0.00		\$0.00	\$0.00	(\$1,650.00)	\$0.00	\$0.00	100
GMCC Accreditation Celebration	05/07/2025	\$700.00	\$458.00	\$200.00		\$375.00	\$1,733.00	\$0.00	\$1,733.00	\$0.00	125
IOC Company Safety Meeting	05/08/2025	\$4,850.00		\$0.00	\$0.00	\$0.00	\$4,850.00	(\$725.00)	\$4,850.00	\$0.00	410
City of Mission Yoga for Mental Health	05/08/2025	\$0.00		\$0.00		\$0.00	\$0.00	(\$1,650.00)	\$0.00	\$0.00	80
Veterans Memorial Band Banquet	05/09/2025	\$1,500.00		\$900.00	\$500.00	\$375.00	\$3,275.00	\$0.00	\$3,275.00	\$0.00	400
McAllen Memorial 2025 Prom	05/10/2025	\$3,850.00		\$1,050.00	\$500.00	\$375.00	\$5,775.00	\$0.00	\$5,775.00	\$0.00	500
STC Nursing Pinnning Ceremony	05/12/2025	\$2,850.00		\$350.00	\$500.00	\$375.00	\$3,700.00	\$0.00	\$3,700.00	\$0.00	600
Workforce Solutions Youth Conference	05/13/2025	\$3,800.00		\$350.00	\$500.00	\$375.00	\$5,025.00	\$0.00	\$5,025.00	\$0.00	650
Sharyland ISD Super Achiever Banquet	05/14/2025	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	(\$2,225.00)	\$0.00	\$0.00	200
Prayer Committee Meeting - Chamber/City	05/14/2025	\$0.00		\$0.00		\$0.00	\$0.00	(\$700.00)	\$0.00	\$0.00	40
IDEA North Mission Kindergarten Graduation & 5th Grade Prom	05/15/2025	\$3,800.00		\$300.00	\$500.00	\$375.00	\$4,975.00	\$0.00	\$4,975.00	\$0.00	300
McAllen Memorial Kicker Dance	05/16/2025	\$4,000.00	\$14,891.00	\$1,050.00	\$500.00	\$375.00	\$20,816.00	\$0.00	\$20,816.00	\$0.00	1,200
TIA Appreciation Dinner	05/19/2025	\$2,750.00		\$350.00	\$500.00	\$375.00	\$3,975.00	\$0.00	\$3,975.00	\$0.00	400
IDEA Public Schools Gala	05/20/2025	\$9,798.00	\$8,502.00	\$550.00	\$500.00	\$375.00	\$19,725.00	\$0.00	\$19,725.00	\$0.00	464
Shimotsu Elementary Graduation	05/23/2025	\$1,250.00	\$1,945.00	\$350.00	\$500.00	\$375.00	\$4,420.00	\$0.00	\$4,420.00	\$0.00	240
Sharyland Pioneer High School Kicker Dance	05/24/2025	\$6,300.00	\$6,616.00	\$1,350.00	\$500.00	\$375.00	\$15,141.00	\$0.00	\$15,141.00	\$0.00	1,000
Lavalette Kindergarten Graduation	05/28/2025	\$550.00		\$300.00	\$500.00	\$375.00	\$1,350.00	\$0.00	\$1,350.00	\$0.00	100
Pioneer High School Band Boosters	05/29/2025	\$1,500.00		\$700.00	\$500.00	\$375.00	\$3,075.00	\$0.00	\$3,075.00	\$0.00	200
City of Mission Fire Entry Level	05/29/2025	\$0.00		\$0.00		\$0.00	\$0.00	(\$1,350.00)	\$0.00	\$0.00	60
2025 Nicki Rowe Kicker Dance	05/30/2025	\$6,350.00	\$4,007.00	\$1,050.00	\$500.00	\$375.00	\$12,282.00	\$0.00	\$12,270.00	\$12.00	1,040
<b>TOTAL:</b>		<b>\$69,148.00</b>	<b>\$63,431.00</b>	<b>\$10,150.00</b>	<b>\$7,000.00</b>	<b>\$4,875.00</b>	<b>\$134,604.00</b>	<b>(\$14,850.00)</b>	<b>\$134,592.00</b>	<b>\$12.00</b>	<b>9,378</b>

23 events hosted

May-24

19 events hosted

<b>\$34,449.92</b>	<b>\$26,592.00</b>	<b>\$5,350.00</b>	<b>\$6,500.00</b>	<b>\$3,875.00</b>	<b>\$76,766.92</b>	<b>-\$20,200.08</b>	<b>\$76,757.00</b>	<b>\$0.00</b>	<b>7,614</b>
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**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** July 14, 2025  
**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development  
**AGENDA ITEM:** Proposed CDBG Substantial Amendment FY24-25 - Elizalde

**NATURE OF REQUEST:**

The City of Mission receives federal funds from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) program. The City's 2023-2027 Consolidated Plan and FY24-25 Annual Action Plan was approved by City Council for submittal to HUD and was subsequently approved by HUD. In accordance with 24 CFR 91.105, 24 CFR 91.505 and the City's Citizen Participation Plan, the City is allowed to make substantial amendments to its Consolidate Plan and/or Annual Action Plan.

The substantial amendment to the FY24-25 Annual Action Plan consists of reprogramming \$60,783.79 from FY23-24 surplus in CDBG funding from Housing Assistance Program to FY24-25 CDBG general program administration and public infrastructure improvement projects as follows:

**Water/Sewer Improvements**

Public Works- Sewer/Manhole Improvements	\$40,000
Public Works- Astroland Storm Sewer Improvements Design Phase-1	\$10,566.11

**General Program Administration**

CDBG Administration	\$10,217.68
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In accordance with the Citizen Participation Plan, the Citizens Advisory Committee made their recommendations for the approval of Substantial Amendment during a meeting held on June 2, 2025. A notice of public hearing was published in the Progress Times on June 6, 2025, which announced two public hearings and a thirty (30) day comment period to solicit input on the proposed amendments. The purpose of this public hearing is to solicit public comment on the recommended substantial amendment funding allocations. All comments received will be attached to the Substantial Amendment for submission to HUD.

**BUGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Public hearing item only

**Departmental Approval:** N/A

**Advisory Board Recommendation:** Citizen's Advisory Committee

**City Manager's Recommendation:** Approval *MRP*

<b>RECORD OF VOTE:</b>	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING

**NOTICE OF PUBLIC HEARING  
COMMUNITY DEVELOPMENT DEPARTMENT  
PROPOSED SUBSTANTIAL AMENDMENT #1 TO  
ANNUAL ACTION PLAN FISCAL YEAR 2024/2025**

**Date Publication: June 6, 2025**

The City of Mission is a designated entitlement community by the U.S. Department of Housing and Urban Development (HUD) and recipient of Community Development Block Grant (CDBG) Program. The City of Mission is initiating a public hearing and comment period on a proposed substantial amendment to its Annual Action Plan Fiscal Year 2024/2025 which will impact the funding for Fiscal Year 2024/2025. In accordance with 24 CFR 91.105 of the federal regulations relative to citizen participation plan requirements for CPD programs, substantial amendments are considered if there is 1) a change in one or more of the priorities presented on the Priority Table or a change in the use of CDBG funding from one activity to another of \$50,000 or more; 2) creation or deletion of an activity not previously mentioned in the Consolidated Plan (CPS) or Annual Action Plan (AAP); 3) change in the purpose, scope, location, or beneficiaries of an activity; 4) reduction of more than 25% of the proposed beneficiaries when the proposed number of beneficiaries is greater than 10.

For the Annual Action Plan, this represents the re-allocation of \$60,783.79 from Fiscal Year 2023/2024 in CDBG funding from Housing Rehabilitation to Fiscal Year 2024/2025 CDBG General program administration and Public Infrastructure Improvements Projects as follows:

**2024/2025 CDBG Allocation \$60,783.79**

<u>ACTIVITY</u>	<u>AMOUNT</u>
<b>WATER/SEWER IMPROVEMENTS</b>	
Public Works—Sewer/Manhole Improvements	\$40,000.00
Public Works-Astroland Strom Sewer Improvements Design Phase I	\$10,566.11
<b>GENERAL PROGRAM ADMINISTRATION</b>	
<u>CDBG Administration</u>	<u>\$10,217.68</u>
<b>TOTAL</b>	<b>\$60,783.79</b>

In accordance, with Title I of the Housing and Community Development Act of 1974, as amended, the City of Mission’s Entitlement Community Development Block Grant Program provides maximum feasible priority to activities benefiting low to moderate income residents. The activities will be administered and are designed for use by and benefit the residents of neighborhoods predominately consisting of low to moderate-income persons.

The City of Mission is soliciting comments on the Substantial Amendment to the Annual Action Plan Fiscal Year 2024/2025 during a thirty-day (30) comment period from Friday, June 7, 2025 through Monday, July 7, 2025. Any individual, group, or agency wishing to comment on the proposed Substantial Amendment may submit written comments to City Hall Council Chambers at the address listed or by email at [grants@missiontexas.us](mailto:grants@missiontexas.us). A public hearing will be on:

Wednesday, June 25, 2025 at 5:30 p.m.      Speer Memorial Library Community Room  
801 E. 12<sup>th</sup> Street, Mission, Texas 78572

Additionally, as required by HUD, the City of Mission is holding a second Public Hearing on:

Monday, July 14, 2025 at 4:30 p.m.      City Hall Council Chambers  
1201 E. 8<sup>th</sup> Street, Mission, Texas 78572

All comments received by July 7, 2025 will be reviewed and considered by the City of Mission prior to City Council approval of the **Substantial Amendment to the Annual Action Plan Fiscal Year 2024/2025**. A summary of the substantial amendment is available for review at the Community Development Department Office, 1301 E. 8<sup>th</sup> Street, Suite 103, Mission, Texas 78572 from 8:00 a.m. to 5:00 p.m. or on the City’s website [www.missiontexas.us](http://www.missiontexas.us).

Accommodations for persons with disabilities/handicapped, non-English speaking, or limited English proficiency (LEP) who may require interpreters shall be provided upon request by calling (956) 580-8670 at least three (3) days in advance of meeting. Persons who are deaf, hard-of-hearing, deaf-blind or speech-disabled may use Relay Texas at 1-800-735-2989, a Texas telephone (TTY) user or 711 (VOICE).

A copy of this document will be available in English and Spanish on the City’s website, as shown above.  
Una copia de este documento estará disponible en inglés y en español en el sitio web de la Ciudad, indicado arriba.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14, 2025  
**PRESENTED BY:** Anna Carrillo, City Secretary  
**AGENDA ITEM:** Approval of Minutes – Carrillo  
 Regular Meeting – June 23, 2025

**NATURE OF REQUEST:**

See attached minutes

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:**

<b>APPROVED:</b>	_____
<b>DISAPPROVED:</b>	_____
<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



## MINUTES

Norie Gonzalez Garza, Mayor  
Ruben D. Plata, Mayor Pro-Tem  
Jessica Ortega, Councilwoman  
Marissa Ortega-Gerlach, Councilwoman  
Alberto Vela, Councilman  
Patricia A. Rigney, City Attorney  
Mike R. Perez, City Manager  
Anna Carrillo, City Secretary

### **ALSO PRESENT:**

Brenda Enriquez  
Robert D. Russell  
Beto De La Garza  
Azucena Bastida  
Debbie Alvarez

### **STAFF PRESENT:**

Anais Chapa, Assistant City Secretary  
Juan Pablo Terrazas, Asst. City Manager  
Andy Garcia, Assistant City Manager  
Noemi Munguia, Human Resources Director  
Nereyda Peña, Asst. Human Resources Director  
Vidal Roman, Finance Director  
Susie De Luna, Assistant Planning Director  
Gabriel Ramirez, Planning  
Xavier Cervantes, Planning Director  
Abram Ramirez, IT Director  
Yenni Espinoza, Library Director  
Edgar Gonzalez, Engineer  
Cesar Torres, Chief of Police  
Ted Rodriguez, Assistant Chief of Police  
Reynaldo Perez, Assistant Chief of Police  
Ruben Hernandez, Media Relations  
Brad Bentsen, Parks & Rec Director  
Michael Fernuik, Golf Director  
Judith E. Garcia, Deputy Media Relations Dir.  
Sydney Hernandez, Media Relations Director  
Michael Elizalde, Dir. Of Grants & Strategic Dev.  
Michael Silva, Fire Chief  
Roel Mendiola, Sanitation Director

## REGULAR MEETING

### **CALL TO ORDER AND ESTABLISH QUORUM**

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:30 p.m

### **INVOCATION AND PLEDGE ALLEGIANCE**

Mayor Pro Tem Plata led the invocation and Pledge of Allegiance

### **DISCLOSURE OF CONFLICT OF INTEREST**

Mayor Pro Tem Ruben Plata has one on file for items and executive session item #2.

## **PRESENTATIONS**

### **1. May Employee of the Month – Munguia**

Noemi Munguia, Human Resources Director, recognized Ms. Paula Banda and Ms. Patty Leija as the employees of the month for May 2025. The theme for the month of May was teamwork, and both of these ladies demonstrated that when they worked together to help an elderly gentleman obtain his documents. Their actions reflected the very best of the city's values – kindness, respect, and a genuine dedication to public service.

### **2. Presentation by Mission Police Department – Torres**

Cesar Torres, Chief of Police, presented a packet to the council that highlighted the Police Department's goals and objectives for the upcoming year as well as an overview of the current operations. Over the last three years, the department has seen a reduction in the crime rate. For this year, they had used 44.6% of their operating budget, and they had a remaining balance of \$188,000 in their overtime budget which included \$100,000 that were awarded to the department by the government. Through 20 different grants totaling approximately \$3 billion, the department was able to obtain four 911 phone towers, 8 ATVs, trailers, cameras, a van, overtime funding, etc. The department, through their task force's forfeitures, had obtained thousands of pounds of illegal substances, a \$475K home, approximately \$1.3 million in vehicle seizures, and approximately \$4 million in currency. The department was also focusing heavily on training, emphasizing de-escalation training and mental health awareness.

### **3. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez**

Brenda Enriquez, Mission Chamber of Commerce President, gave a recap of events: June 16<sup>th</sup> – La Concheria Café Ribbon Cutting, June 19<sup>th</sup> Cross Church Ribbon Cutting, Membership Mixer at Moon Restaurant & Mixology. She also highlighted upcoming events: June 26<sup>th</sup> – Funding your Dream: The Basics of Startup Financing, June 28<sup>th</sup> – Discover Mission: National Butterfly Center Mariposa Kermes Event, June 29<sup>th</sup> – New Podcast Episode: Mission on the Rise featuring Mayor Norie Gonzalez Garza, July 2<sup>nd</sup> – SBDC: como Iniciar un Negocio: Una Guia del SBDC para Exito, July 2<sup>nd</sup> – Shary Oaks Luxury Townhomes Ribbon Cutting, July 3<sup>rd</sup> – Ribbon Cutting: The Drunken Chicken 8<sup>th</sup> Anniversary, July 17<sup>th</sup> – Membership Mixer: Bubba's 33, August 13<sup>th</sup> – Buenas Tardes Luncheon – the State of Current Business. The Chamber was now accepting Board Director Position Nominations and accepting Business of the Year, Business Leader of the Year and Nonprofit of the Year

### **4. Departmental Reports – Perez**

Mayor Pro Tem Plata moved to approve the Departmental Reports as presented. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

### **5. Citizen's Participation on Specific Agenda Items – Garza**

None

## **PUBLIC HEARING**

### **6. Proposed CDBG Annual Action Plan FY 25-26 – Elizalde**

No Action; Public Hearing Only

## **PLANNING & ZONING RECOMMENDATIONS**

**7. Conduct a public hearing and consideration of a rezoning request for Tract 1, a tract of land containing 5.182 acres, from Agricultural Open Interim District (“AO-I”) to General Business District (“C-3”), and Tract 2, a tract of land containing 4.210 acres, from Agricultural Open Interim District (“AO-I”) to Townhouse Residential District (“R-1T”), both out of Lot 24-5, West Addition to Sharyland Subdivision, located along the South side of West Griffin Parkway approximately 112 feet East of Holland Avenue. Applicant: 3BU Family Limited Partnership, Adoption of Ordinance #5661 - Cervantes**

The applicant was requesting to rezone the subject property from Agricultural Open Interim District (“AO-I”) to General Business District (“C-3”) and Townhouse Residential District (“R-1T”) to allow a commercial development (3 lots) along West Griffin Parkway with a 37 lot townhome development immediately to the south. The developer was proposing a public street to connect the proposed townhomes to West Griffin Parkway. Tract 1 measured 691.9 feet along West Griffin Parkway and had a depth of 330 feet along the east side and 311.82 feet along the West side for a total area of 5.182 acres. Tract 2 measured 691.25 feet East to West and had a depth of 250 feet along the east side and 270 feet along the West side for a total area of 4.21 acres. The surrounding zones were Single Family Residential District (“R-1”) to the South, Agricultural Open Interim District (“AO-I”) to the West, General Business District (“C-3”) to the North, and General Business District (“C-3”) and Multi-family Residential District (“R-3”) to the East. The existing land uses were: a large commercial plaza and Delia’s tamales to the North, a vacant tract to the west, The Northside single-family subdivision to the South and Elizondo’s Plumbing to the East. The subject property had an abandoned home with an abandoned large shed in the back. The Future Land Use Map showed the subject property (Tract 1) as General Commercial and (Tract 2) as Low-Density Residential. Even though the requested rezoning for Tract 2 of the rezoning was not considered low-density residential, townhouses were an acceptable transition from commercial land uses to low-density residential land uses. Notices were mailed to 30 surrounding property owners. Planning staff received one phone with concerns about lack of maintenance (high weeds) in the property.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the rezoning request for Tract 1, a tract of land containing 5.182 acres, from Agricultural Open Interim District (“AO-I”) to General Business District (“C-3”), and Tract 2, a tract of land containing 4.210 acres, from Agricultural Open Interim District (“AO-I”) to Townhouse Residential District (“R-1T”), both out of Lot 24-5, West Addition to Sharyland Subdivision, located along the South side of West Griffin Parkway approximately 112 feet East of Holland Avenue. Applicant: 3BU Family Limited Partnership, Adoption of Ordinance #5661. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5661**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR TRACT 1, A TRACT OF LAND CONTAINING 5.182 ACRES, FROM AGRICULTURAL OPEN INTERIM DISTRICT (“AO-I”) TO GENERAL BUSINESS DISTRICT (“C-3”), AND TRACT 2, A TRACT OF LAND CONTAINING 4.210 ACRES, FROM AGRICUTRUAL OPEN INTERIM (“AO-I”) TO TOWNHOUSE RESIDENTIAL DISTRICT (“R-1T”), BOTH OUT OF LOT 24-5, WEST ADDITION TO SHARYLAND SUBDIVISION, LOCATED ALONG THE SOUTH

SIDE OF WEST GRIFFIN PARKWAY APPROXIMATELY 112 FEET EAST OF HOLLAND AVENUE.

**8. Conduct a public hearing and consideration of a rezoning request from Office Building District (“C-1”) to General Business District (“C-3”) for a 2.50-acre tract of land out of Lot 28-6, West Addition to Sharyland Subdivision, located along the West side of Conway Avenue approximately 1,170 feet South of West Mile 2 Road. Applicant: MAS Engineering, LLC, Adoption of Ordinance #5662 - Cervantes**

The applicant was requesting to rezone the subject property from Office Building District (“C-1”) to General Business District (“C-3”) to allow a commercial development at the site. The subject property had 110.08 feet of frontage along Conway Avenue, but the property widens to 248.08 feet at the rear. The subject property had a depth of 575.32 feet and a total area of 2.5 acres. The developer was processing a 2-lot subdivision with an access easement for the rear lot to have access to Conway Avenue. The surrounding zones were Single Family Residential District (“R-1”) to the West, Mobile & Modular Home District to the South, Agricultural Open Interim (AO-I) to the East and Office Building District (C-1) and General Business District (C-3) to the North. The existing land uses were: a commercial plaza to the North with Donato Panaderia and Valley Pediatric Clinic, The Wagon City Mobile Home Subdivision to the South, the Mission North single-family subdivision to the west and a residential home in a large tract of land to the East.

The Future Land Use Map showed the subject property designated for High Density Residential. Even though the requested rezoning was not in line with the Future Land Use Map designation, the property had frontage to Conway Avenue which was a major commercial thoroughfare. Due to the heavy traffic along Conway Avenue and based on the commercial zonings to the North of the property, staff believed that the property was in transition and recommended approval of the rezoning request. 62 legal notices were mailed to the surrounding property owners. Ms. Davis, the manager of the Wagon City Mobile Home Subdivision, called the Planning Department expressing concerns about the lack of maintenance of the subject property.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the rezoning request from Office Building District (“C-1”) to General Business District (“C-3”) for a 2.50-acre tract of land out of Lot 28-6, West Addition to Sharyland Subdivision, located along the West side of Conway Avenue approximately 1,170 feet South of West Mile 2 Road. Applicant: MAS Engineering, LLC, Adoption of Ordinance #5662. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 5-0.

**ORDINANCE NO. 5662**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR A 2.50 ACRE TRACT OF LAND OUT OF LOT 28-6, WEST ADDITION TO SHARYLAND SUBDIVISION, LOCATED ALONG THE WEST SIDE OF CONWAY AVENUE, APPROXIMATELY 1,170 FEET SOUTH OF WEST MILE 2 ROAD, FROM C-1 (OFFICE BUILDING DISTRICT) TO C-3 (GENERAL BUSINESS)

**9. Conduct a public hearing and consideration of a Conditional Use Permit for a Drive-Thru Service Window – La Mexico in a (C-2) Neighborhood Commercial District, being Lot**

**9, Block 5, Taurus Estates Subdivision No. 9, Ph. I, located at 4009 N. Inspiration Road, Applicant: Blesson George, Adoption of Ordinance #5663 – Cervantes**

The convenience store was located at the Northwest corner of Inspiration Road and Azalea Street. Per Code of Ordinance, a Drive-Thru Service Window required the approval of a Conditional Use Permit by the City Council. The applicant had been operating the convenience store at this location since January 12, 2023. He would like to continue utilizing the drive-thru service window, therefore the need to reapply for the conditional use permit. The site had a 30' access point off of Inspiration Road and a 24' access to an alley off Azalea Street. Drive-thru customers would primarily use the Azalea alley access in order to utilize the drive-thru service window. The location of the window allowed for enough stacking for at least 3 vehicles. The hours of operation were as follows: Monday – Sunday from 6:00 am to 11pm. Staff: 8 employees; Parking: Based on the square footage of the building (3,728 sq. ft.) there were 12 parking spaces required. The applicant had 24 parking spaces, exceeding code by 12 spaces. The last CUP for the Drive-thru Service Window was approved on February 26, 2024 for a period of 1 year. Staff noted that this would be their second renewal. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (25) legal notices to surrounding property owners.

Staff and City Manager recommended approval subject to the following conditions: year approval to continue to assess this business; Continued compliance with all City Codes (Building, Fire, Health, etc.); CUP was not transferable to others; Hours of operation: Monday – Sunday from 6:00 am to 11pm

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve a Conditional Use Permit for a Drive-Thru Service Window – La Mexico in a (C-2) Neighborhood Commercial District, being Lot 9, Block 5, Taurus Estates Subdivision No. 9, Ph. I, located at 4009 N. Inspiration Road, Applicant: Blesson George, Adoption of Ordinance #5663. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

**ORDINANCE NO. 5663**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW – LA MEXICO IN A (C-2) NEIGHBORHOOD COMMERCIAL DISTRICT, BEING LOT 9, BLOCK 5, TAURUS ESTATES SUBDIVISION NO. 9, PHASE I, LOCATED AT 4009 N. INSPIRATION ROAD

**10. Conduct a public hearing and consideration of a Conditional Use Permit for a Home Occupation for the sale of firearms – Guns & More in a (R-1A) Large Lot Single Family District, being Lot 19, Monaco Subdivision, located at 2208 Monaco Drive, Applicant: Robert D. Russell, Adoption of Ordinance #5664 - Cervantes**

The subject site was located 820' west of Shary Road along the south side of Monaco Drive, in a gated private street. Per Code of Ordinance, a home occupation required the approval of a Conditional Use Permit by the City Council. The applicant would like to keep his Federal Firearms License active and one of the requirements was for him to have permission from the City to utilize his home address for the business. The applicant had a Federal Firearms license, which allowed him to process paperwork for the issuance of the firearms, if first approved by the

Federal Bureau of Alcohol, Tobacco and Firearms. The home had a 100-foot-long driveway that leads to a detached 3-car garage, thus having plenty of space for 2 off-street parking spaces for residential areas. The applicant had his office next to the front foyer where he would conduct business. The applicant would be the only person operating the business and there would be no advertising on the premises. The proposed gun sales would be strictly via online sales and by appointment only; walk-ins were not welcome but would happen on occasion. The applicant made the majority of his sales at Gun Shows. Staff noted that a conditional use permit was approved for a home occupation - sale of Firearms for this same location on September of 2011 for a period of 1 year. Shortly after his approval, the applicant moved his business to a commercial location. In 2018, the applicant closed his business due to health reasons. The applicant obtained a letter from the Monaco Homeowners Association stating that he was approved to move his ATF license to his residence. The applicant's home had an alarm system, and the firearms are safely stored in a safe. In an effort to comply with the ATF requirements and to keep his license current for at least 2 more years he would like the board's consideration of his request. Staff noted that during his CUP tenure there were no complaints filed. The P&Z Commission had seen and approved a similar request for 2706 E. 28<sup>th</sup> Street. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (17) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

Staff and City Manager recommended approval subject to the following conditions: 1 year approval to assess this new operation; Compliance with Section 1.56-1 (Home Occupations) of the Zoning Ordinance; Acquire a business license; CUP is not transferable to others.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata asked what Mr. Russell would be doing at home in regards to his business and if he would be keeping inventory in the home.

Mr. Xavier Cervantes, Planning Director, stated that the applicant would be conducting background checks for buyers. He typically sells products at trade shows or online sales.

Mr. Robert D. Russell, applicant, stated that he did keep inventory at home; however, it was locked in 3 different safes. He would not be making sales out of his home to the general public.

Mayor Pro Tem Plata moved to approve a Conditional Use Permit for a Home Occupation for the sale of firearms – Guns & More in a (R-1A) Large Lot Single Family District, being Lot 19, Monaco Subdivision, located at 2208 Monaco Drive, Applicant: Robert D. Russell, Adoption of Ordinance #5664. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

#### **ORDINANCE NO. 5664**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A  
CONDITIONAL USE PERMIT FOR A HOME OCCUPATION FOR THE SALE OF FIREARMS –  
GUNS & MORE IN A (R-1A) LARGE LOT SINGLE FAMILY DISTRICT, BEING LOT 19,  
MONACO SUBDIVISION, LOCATED AT 2208 MONACO DRIVE

**11. Conduct a public hearing and consideration of a Conditional Use Permit for the Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill in a property zoned (C-3) General Business District, being Lot 1, Alba Plaza Subdivision, located at 608 N. Shary Road, Suites 9 & 10. Applicant: Blesson George, Adoption of Ordinance #5665 - Cervantes**

The subject site was located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of Shary Road. Per the Code of Ordinance, the Sale & On-Site Consumption of Alcoholic Beverages required the approval of a Conditional Use Permit by the City Council. This business had been in operation since June 2021. Access to the site was via a 34-foot driveway off Shary Road. The applicant was currently operating a nightclub. This nightclub offered food, a VIP area, live music and concerts, etc. The hours of operation were as follows: Thursday – Sunday from 6:00 pm to 2 am. Staff: 15 employees in different shifts Parking: There were a total of 165 seating spaces available, which required 55 parking spaces. It was noted that the parking was held in common and there was a total of 138 parking spaces that were shared with the other businesses within the commercial plaza. Section 1.56-3 of the Zoning Code stated that bars, cocktail lounges, taverns, cantinas, saloons, dancehalls, discotheques, or nightclubs must be 300 feet from the nearest residence, church, school or publicly owned property. There was a residential subdivision within 300 feet, however P&Z and City Council have waived this separation requirement in previous conditional use permits. The last conditional use permit use approved for this location was on September 9, 2024 for a period of 6 months. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (25) legal notices to surrounding property owners. Staff requested a report from Mission PD in regards to any incidents which may have occurred in relation to the sale and on-site consumption of alcohol. There was a total of 8 incidents from September 9, 2024 to present that range from: 1-Suspicious Circumstances, 2-fights, 1-assault, 1-accident minor, 1-assist ambulance, 1-alarm, and 1-public assistance. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

Staff and City Manager recommended approval subject to the following conditions: Permit for six (6) months to continue to assess this business; Continued compliance with all City Codes (Building, Fire, Health, etc.); Waiver of the 300' separation requirement from the residential homes; Continued compliance with TABC requirements; CUP was not transferable to others. Must have security cameras inside and outside with a minimum 30-day retention. The cameras must be approved by the Police Chief; Maximum occupancy to be 165 people at all times; Hours of operation: Thursday – Sunday from 6:00 pm to 2 am.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mr. Cervantes stated that the Planning & Zoning Board had approved the CUP with the additional condition of having 5 security officers present at all times.

Councilwoman Gerlach asked how long their CUP had been expired to which it was stated that it had been expired for two months.

Councilwoman Ortega asked if there was any type of penalty in place for businesses who let their permits lapse. She suggested there should be an additional fee implemented for those businesses who fail to reapply before their permits expire.

Mayor Pro Tem Plata moved to approve a Conditional Use Permit for the Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill in a property zoned (C-3) General Business District, being Lot 1, Alba Plaza Subdivision, located at 608 N. Shary Road, Suites 9 & 10. Applicant: Blesson George, Adoption of Ordinance #5665. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ORDINANCE NO. 5665**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – TABOO BAR & GRILL IN A (C-3) GENERAL BUSINESS DISTRICT, BEING LOT 1, ALBA PLAZA SUBDIVISION, LOCATED AT 608 N. SHARY ROAD, SUITES 9 & 10

**12. Conduct a public hearing and consideration of a Renewal of a Conditional Use Permit for the Ohana Construction and Landscaping Nursery in a property zoned (AO-I) Agricultural Open Interim District, being a 1.68 tract of land, out of Lot 28-5, West Addition to Sharyland Subdivision, located at 305 West Mile 2 Road. Applicant: Azucena Bastida, Adoption of Ordinance #5666- Cervantes**

The site was located at the Southwest corner of West Mile 2 and Compton Roads. The applicant would like to renew her conditional use permit to continue to use the property for the purpose of selling plants and trees. The proposed hours of operation were as follows: Tuesday – Saturday from 9:00 am to 6:00 pm. and Sundays & Mondays were by appointment only. The working staff was 4 employees. Parking: The parking must be striped for at least 4 vehicles. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (40) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as were needed to ensure that a use requested by a conditional use permit was compatible and complementary to adjacent properties.

Staff and City Manager recommended approval subject to the following conditions: approval for life of use with the understanding the permit can be revoked; Must continue to comply with all City Codes (Building, Fire, Health, etc.); No dumping of dead plants or trees outside of the property; Parking for at least (4) four vehicles must be provided.

Mayor Garza asked if there were any comments for or against the request.

Luis De La Garza and Azucena Bastida, applicants, thanked the council for the opportunity to continue their business in Mission.

Mayor Pro Tem Plata moved to approve a Renewal of a Conditional Use Permit for the Ohana Construction and Landscaping Nursery in a property zoned (AO-I) Agricultural Open Interim District, being a 1.68 tract of land, out of Lot 28-5, West Addition to Sharyland Subdivision, located at 305 West Mile 2 Road. Applicant: Azucena Bastida, Adoption of Ordinance #5666. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ORDINANCE NO. 5666**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE OHANA CONSTRUCTION AND LANDSCAPING NURSERY IN A PROPERTY ZONED (AO-I) AGRICULTURAL OPEN INTERIM

DISTRICT, BEING A 1.68 TRACT OF LAND, OUT OF LOT 28-5, WEST ADDITION TO SHARYLAND SUBDIVISION, LOCATED AT 305 WEST MILE 2 ROAD

**13. Conduct a public hearing and consideration of a Conditional Use Permit to Designate an area as a Mobile Food Park for the operation of four (4) Mobile Food Units, being a 77 feet x 210 feet tract of land, block 144, Mission Original Townsite Subdivision, in a C-3 zone General Business District, located at 410 E. 9th Street. Applicant: Mario A. Guerra, Adoption of Ordinance #5667– Cervantes**

The site was located at the southeast corner of E. 9<sup>th</sup> Street and N. Oblate Avenue. Pursuant to Section 1.56 (11)(H) of the City of Mission Code of Ordinances, a Mobile Food Park required the approval of a conditional use permit by the City Council. The applicant proposed to have a mobile food park to allow mobile food unit owners to sell their products. The applicant proposed to construct separate restrooms for men and women, and a 20-foot x 34-foot canopy for the common seating area. Based on the current ordinance, each mobile food truck operator must still apply for their own C.U.P. to operate within the mobile food park. The proposed hours of operation were as follows: Monday through Sunday from 7:00 a.m. to 12:00 a.m. Parking: The proposed 40 chairs result in 13 parking spaces required by code. The applicant was proposing 8 new parking spaces, and there are 5 existing parking spaces, for a total of 12 parking spaces. Staff noted that this property was located within the Mission Central Business District, thus exempt from parking requirements. Landscaping: The applicant was proposing landscaping areas within the property. The application for this conditional use permit was submitted before the ordinance was amended, placing distance limitations. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (10) legal notices to the surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as were needed to ensure that a use requested by a conditional use permit was compatible and complementary to adjacent properties.

Staff and City Manager recommended approval subject to the following conditions: Approval for a 1-year re-evaluation in order to assess this new operation; Must comply with all City Codes (Building, Fire, Health, etc.); Hours of operation were Monday through Sunday from 7:00 am to 12:00 am; Must comply with the noise ordinance; Acquisition of a business license prior to occupancy for each mobile food unit; CUP is not transferable to others; and Restrooms must be registered with the Texas Department of Licensing and Regulation for Americans with Disabilities Act compliance

Mayor Garza asked if there were any comments for or against the request.

There were no comments./Comments.

Mayor Pro Tem Plata moved to approve a Conditional Use Permit to Designate an area as a Mobile Food Park for the operation of four (4) Mobile Food Units, being a 77 feet x 210 feet tract of land, block 144, Mission Original Townsite Subdivision, in a C-3 zone General Business District, located at 410 E. 9th Street. Applicant: Mario A. Guerra, Adoption of Ordinance #5667. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ORDINANCE NO. 5667**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A MOBILE FOOD PARK FOR THE OPERATION OF (4) MOBILE FOOD UNITS IN A (C-3) GENERAL BUSINESS DISTRICT, BEING A 77 FEET X 210

FEET TRACT OF LAND, BLOCK 144, MISSION ORIGINAL TOWNSITE SUBDIVISION, AT 410 E. 9<sup>TH</sup> STREET

**14. Conduct a public hearing and consideration of a Conditional Use Permit to allow a Mobile Food Unit – Tony’s Hot Dogs & More in a property zoned General Business District (“C-3”), being the South 3.86 acres out of Lot 22, New Caledonia Subdivision, located at 2120 West Mile 3 Road. Applicant: Andres Antonio Cruz Torres, Adoption of Ordinance #5668 - Cervantes**

The applicant was requesting a new conditional use permit to operate a mobile food unit at the subject located at the Northeast corner of Moorefield and West 3 Mile Roads. The applicant was leasing a space from the Pejuente Tire Center for the proposed operation. Per the Code of Ordinance, a mobile food unit required the approval of a conditional use permit by the City Council. The applicant had a mobile food unit in operation since December of 2011. The city annexed the property on January 14, 2013. The applicant stopped the operation of the food sales on May 11, 2025 due to a traffic accident that damaged the unit. The applicant desired to resume the operations and use the restrooms of the Tire Center for the customers. The location followed the city’s new distance regulations ordinance for mobile food units. The nearest mobile food unit was at 1900 W. Griffin Parkway (10,704 feet away) and at 3314 N. Conway (11,101 feet away). The proposed hours of operation were Tuesday to Saturday from 7:00 p.m. to 1:00 a.m; Staff: 3 employees; Parking: The applicant was proposing to have four (4) tables with four (4) chairs each for a total of 16 seating spaces. He would be required to have 5 parking spaces (1 parking space for every 3 seats = 5.3). The Planning staff had not received any objections to the request from the surrounding property owners. Notices were mailed to 18 surrounding property owners.

Staff and City Manager recommended approval subject to the following conditions: Permit for one year to re-evaluate this new operation; Must comply with all City codes (Building, Fire, Health, and Sign, etc.); Must install landscaping prior to obtaining the business license; Restrooms must be accessible to the employees and patrons at all times; Acquisition of a business license was required prior to any food sales; Must provide a minimum of 5 parking spaces at all times; Hours of operation were Tuesday to Saturday from 7:00 p.m. to 1:00 a.m.; The conditional use permit was not transferable to others

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve a Conditional Use Permit to allow a Mobile Food Unit – Tony’s Hot Dogs & More in a property zoned General Business District (“C-3”), being the South 3.86 acres out of Lot 22, New Caledonia Subdivision, located at 2120 West Mile 3 Road. Applicant: Andres Antonio Cruz Torres, Adoption of Ordinance #5668. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

**ORDINANCE NO. 5668**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A MOBILE FOOD UNIT - TONY’S HOT DOGS & MORE IN A PROPERTY ZONED (C-3) GENERAL BUSINESS DISTRICT, BEING THE SOUTH 3.86 ACRES OUT OF LOT 22, NEW CALEDONIA SUBDIVISION, AT 2120 WEST MILE 3 ROAD

## CONSENT AGENDA

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

### **15. Approval of Minutes – Carrillo**

Regular Meeting – June 9, 2025

### **16. Acknowledge Receipt of Minutes – Perez**

Speer Memorial Library – March 18, 2025

Shary Golf Course Advisory Board – May 7, 2025

Keep Mission Beautiful – April 8, May 6, 2025

### **17. Authorization to enter into an Interlocal Agreement between the City of Mission and Agua Special Utility District (Agua SUD) regarding sewer service to the developer of the proposed Palmview Plaza, being Lots 1 and 2, Bella Vista Subdivision – Cervantes**

The request was to allow Palmview Plaza, being Lots 1 and 2, Bella Vista Subdivision that was within the Agua SUD Sewer CCN to connect to the City of Mission's Sewer Main line which was located approximately 575 linear feet east along the southside of FM 495 (aka E. Veterans Blvd). Palmview Plaza, being Lots 1 and 2, Bella Vista Subdivision was located approximately 300 feet west of Moorefield Road along the south side of FM 495 (aka E. Veterans Blvd). Agua SUD sewer lines were not in service. An alternative was to connect to the City of Mission's sewer system. Agua SUD agreed that the City of Mission may provide retail sewer service to Palmview Plaza, being Lots 1 and 2, Bella Vista Subdivision (the "Customer") until such time Agua SUD transitions the customer to Agua SUD sewer service. The City of Mission shall not expand its sewer service beyond the service to the Customer or add any additional sewer customers in the Agua SUD's Sewer CCN without prior written permission from Agua SUD. Agua SUD shall provide thirty (30) days written notice to the City of Mission that it intends to provide sewer service to the Customer. City of Mission shall orderly transfer and relinquish sewer services to the customers and cease to provide sewer service to the customer's location immediately upon written confirmation from Agua SUD that sewer service is available for the customer. In an effort to assist for a successful competition, we are seeking your consideration to allow this subdivision to connect to the City of Mission's sewer system.

### **18. Authorization to Solicit for Bids for the purchase of Flexible Base Caliche for the Public Works Department – Terrazas**

Staff was seeking authorization to solicit bids for the purchase of Flexible Base Caliche for Public Works on an as needed basis.

### **19. Authorization to award bid for Hot Mix Asphalt Type D (Limestone) to Synolo Materials LLC – Terrazas**

The City of Mission had accepted and opened four (4) bid responses for Hot Mix Asphalt Type D (Limestone) for the Public Works Department. Staff recommended to award Bid 25-484-05-28 to Synolo Materials, LLC who was the lowest responsible bidder meeting all specifications.

**20. Authorization to Approve Service Agreement between the City of Mission and Lone Star Citrus Growers Agreement – Terrazas**

Staff was recommending approval of Sanitary Sewer Service Agreement between the City of Mission and Lone Star Citrus Growers. The Agreement authorized Lone Star Citrus Grower to dispose of industrial wastewater at the City of Mission Industrial Pre-treatment plant for a period of two years. Fees associated with disposal are based on meter readings (gallons), Industrial Waste BOD (biochemical Oxygen Demand) and SS (Suspended Solids) Surcharge as described in the agreement.

**21. Authorize Repairs to the Francisco Avenue Railroad Crossing and Approve Sole Source Agreement with Rio Valley Switching Company at an estimated amount of \$60,482.61 – Terrazas**

The railroad crossing at Francisco Avenue needed critical repairs to ensure public safety, vehicular mobility, and compliance with applicable rail infrastructure standards. Due to the nature of the infrastructure and proprietary access to the railway, Rio Valley Switching Company (RVSC) was the only qualified provider authorized to perform work on this section of the rail line. RVSC had provided a sole source estimate in the amount of \$60,482.61 for the full scope of repair work (replace wooden planks with concrete planks). This estimate included all materials, labor, and coordination necessary to restore the crossing to safety standards.

**22. Authorization to Solicit for Bids for Meter Connect Supplies for the Public Works Department – Terrazas**

Staff was seeking authorization to solicit bids for Meter Connect Supplies for the Public Works Department. Purchases would be made in the amounts needed and on an as needed basis.

**23. Authorization to enter into a Memorandum of Understanding between the Mission High School and the City of Mission Police Department – Torres**

The Mission Police Department was requesting authorization to enter into a memorandum of understanding with the Mission High School and the City of Mission Police Department, for the purpose of collaborating with Mission High School in allowing students to shadow police officers as part of their practicum course. Students would shadow the job of a police officer at the Mission Police Department & and also at the Mission CISD elementary schools for perimeter & security checks. This agreement would be in effect from September 30, 2025 to May 28, 2027.

**24. Authorization to lease/purchase a 2025 Ford Transit Passenger Van for the Mission Police Department fleet from D&M Leasing Company (buyboard contract #744-24), totaling \$96,089.88, using the Stonegarden FY2024 Grant funds – Torres**

The Mission Police Department was seeking authorization to lease/purchase a 2025 Ford Transit Passenger Van for the Mission Police Department fleet from D&M Leasing Company (buyboard contract #744-24). The 2025 Ford Transit Passenger Van would be leased for a 12-month period and paid off after the leasing period ends. The principal purchase cost amount of the vehicle was \$92,759.35. The interest to be paid for the vehicle was \$3,331.53. The purchase cost amount was \$96,089.88, including the interest paid during the leasing period. The lease expenditure would be made with funds deriving from Stonegarden FY2024 grant funds.

**25. Authorization to purchase (25) Rifle Resistant Body Armor with plates from GT Distributors, via Buyboard #698-23, in the total amount of \$46,256.25 using FY25 Rifle Resistant Body Armor grant funds from the Office of the Governor– Torres**

The Mission Police Department was seeking authorization to purchase (25) Rifle Resistant Body Armor with plates. This expenditure was a total of \$46,256.25. The purchase would be made from GT Distributors via Buyboard #698-23. The total amount would derive from FY25 Rifle Resistant Body Armor grant funds.

**26. Authorization to extend the lease for five (5) 2022 Chevrolet Tahoe PPV 2WD 1 WT units from D&M Leasing Company (Buyboard Contract #744-24) in the amount of \$82,625.00- Torres**

The Mission Police Department was seeking authorization to extend the lease for five (5) 2022 Chevrolet Tahoe PPV 2WD 1WT units from D&M Leasing Company (Buyboard contract #744-24) to be used by their staff. The Tahoe units would be leased for an extended 12-month term. Monthly debt service (including principal and interest) for the unit would be \$1,453.11. With the respective budget amendment, the total purchase capitalized cost for the lease extension amounted to \$82,625.00.

**27. Approval of United Way of South Texas for VITA In-kind letter – Espinoza**

Speer Memorial Library would assist United Way of South Texas in continuing the Volunteer Income Tax Assistance (VITA) program in Hidalgo and Starr Counties. Support for the 2026 tax season (January 2026 – April 2026) would be provided.

**28. Authorization to enter into an Interlocal Cooperation Agreement between Hidalgo County and the City of Mission for The Veterans Benefits Fair – Lerma**

Staff was requesting approval to enter into an Interlocal Cooperation Agreement between Hidalgo County and the City of Mission for the Veterans Benefits Fair which was scheduled for October 30, 2025.

**29. Approval of Ordinance #5669 Amending Chapter 30-Emergency Services-Article III. Emergency Medical Vehicles - Division 1.- Generally by Renaming Article III; Repealing Section 30-161.- Definitions in its entirety; Amending Section 30.162 - Ambulance Board; Purpose; Membership; Responsibilities Sections (A) And (B); Repealing Section 30-163 and Division 2. – Licenses - Sections 30-181 through 30-187 in their entirety – Silva**

Ambulance board would review the policies, procedures and financial reports related of the City emergency medical services. The board shall be to support the continued evaluation and transparency of the City's EMS operations in accordance with established City policies. The board shall report its findings to the City Council.

The board shall consist of seven members, one of which shall be the medical director. The mayor or his/her designee shall be the seventh person. Appointments shall be made by the city council, the following city officials shall serve as ex officio members: city manager, fire chief, chief of police. Board members shall be appointed for a three-year term consistent with the city board appointment policy. Board shall meet quarterly or as needed to perform its duties. All meetings shall be held in compliance with the Texas Open Meetings Act.

The board and its representatives shall have the following responsibilities: Shall review the policies and procedures that provide for the highest level of care (Mobile Intensive Care Units). Shall review the executive summary report from the 3rd party billing company.

**ORDINANCE NO. 5669**

AN ORDINANCE OF THE CITY OF MISSION, TEXAS, AMENDING CHAPTER 30- EMERGENCY SERVICES-ARTICLE III. EMERGENCY MEDICAL VEHICLES- DIVISION 1.- GENERALLY BY RENAMING ARTICLE III; REPEALING SECTION 30-161.-DEFINITIONS IN ITS ENTIRETY; AMENDING SECTION 30.162-AMBULANCE BOARD; PURPOSE; MEMBERSHIP; RESPONSIBILITIES SECTIONS (A) AND (B); REPEALING SECTION 30-163 AND DIVISION 2.-LICENSES-SECTIONS 30-181 THROUGH 30-187 IN THEIR ENTIRETY; PROVIDING REPEALER CLAUSE; PROVIDING SEVERABILITY CLAUSE

**30. Proposed Amendment to Procurement Manual- Insertion of Grant Compliance Requirements Section – Elizalde**

The City of Mission regularly received federal and state grant funding which was subject to strict compliance and audit requirements under Uniform Guidance (2 CFR Part 200) and various granting agency rules. During a recent audit review, it was noted that the current Procurement Manual did not include explicit language or a dedicated section outlining grant-specific procurement compliance standards. To mitigate risk and ensure consistent adherence to grant conditions, an insert detailing grant compliance requirement had been prepared for inclusion in the Purchasing Manual.

**31. Authorization to submit a grant application for the FY24 SAFER program with U.S. Department of Homeland Security (DHS), FEMA in the amount of \$707,122.00 with a cost share of 25% year 1 & 2 and 65% for year 3 – Elizalde**

The Mission Fire Department was seeking authorization to submit a grant application for the FY24 Staffing for Adequate Fire and Emergency Response (SAFER) grant program with U.S. Department of Homeland Security (DHS), FEMA in the total amount of \$707,122.00. The awarding of the grant would support the hiring of three (3) firefighters over a three-year grant period. The city would be responsible for a 25% cost share of the for year 1&2 and 65% cost share for year 3.

**32. Authorization to submit a grant application for the FY24 Fire Prevention and Safety (FP&S) Grant to the US Department of Homeland Security (DHS), FEMA in the amount of \$152,018 with a 5% cost share – Elizalde**

The Mission Fire Prevention Bureau was requesting authorization for the submission of a grant application to DHS/FEMA, for the FY24 FP&S grant. The department was seeking to acquire a fire investigation trailer needed to aggressively investigate all fire incidents within the community and in mutual aid. The total grant request is in the amount \$152,018 which the city is responsible for 5% cost share in the amount of \$7,238.95.

**33. Board Appointments – Citizens Advisory Committee and Shary Golf Course Advisory Board – Carrillo**

Citizens Advisory Committee – Appoint Clarisa Y. Rios to term to expire December 31, 2026.

Shary Golf Course Advisory Board – Appoint Ignacio “Nacho” Pecina, Jr. term to expire December 31, 2027

**34. Authorization to Approve Proposed Revisions to Group Health Plan – Munguia**

In response to growing medical claims and prescription costs, City staff, in conjunction with our Agent of Record (Lone Star Insurance), had finalized the proposed group health revisions. Staff was seeking approval for the proposed revisions.

## Revisions:

- Increase ER Copays by \$175 for both plans (Base and Buy-Up Plan)
- Increase Base Plan Employee Monthly Contribution by \$20 for all tiers
- Increase Buy-Up Plan Employee Monthly Contribution by \$50 for all tiers
- Implement Spousal Surcharge of \$100 per month.
- Implement CallADoc for Telemedicine/Behavioral Health
- Reduce 30-hour part-time employees to 28 hours.
- Increase Department's Health Contribution

### **35. Authorization to Award New Employee Benefit Contracts Effective 10/01/2025 - Munguia**

In 2024, City Council authorized our Agent of Record, Lone Star Insurance to solicit proposals on our behalf. Staff recommended awarding the following contracts for the 2025–2026 Plan Year, effective October 1, 2025: FLEX (LLC) for Flexible Spending Account (FSA) Administration, ID Watch Dog for Legal Services and Identity Protection, Allstate for Term Life Insurance with Long-Term Care benefits. These selections represented the most advantageous offerings for the City of Mission in terms of cost, service quality, and employee benefit value.

### **36. Approval of Ordinance #5673 Amending Personnel Policy Manual Policy 500.03 Insurance and Policy 500.06 Vacation – Munguia**

In reviewing the City's Personnel Policy Manual, staff was proposing a revision to the Insurance and Vacation policy. The proposed changes were as follows:

- Insurance – part time employees no longer eligible to elect medical and voluntary benefits
- Vacation accrual begins at date of hire instead of after thirty (30) days of employment.
- Vacation leave must be accrued to be used – removing the advance use of leave
- Vacation leave can be used after successful completion of the Initial Employment Period (minimum 180 days) instead of after thirty (30) days of employment.

The proposed ordinance would amend and restate the PPM effective October 1, 2025. Staff reviewed said revision, and concurs with the recommendation to approve said policy revision. Staff recommended approval of the proposed revisions for Policy 500.03 Insurance and Policy 500.06 Vacation.

#### **ORDINANCE NO. 5673**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING ORDINANCE NO. 5578 TO AMEND AND RESTATE THE PERSONNEL POLICY MANUAL FOR EMPLOYEES OF THE CITY OF MISSION, TEXAS; PROVIDING FOR A PUBLICATION CLAUSE AND AN EFFECTIVE DATE

Councilwoman Ortega moved to approve all consent agenda items 15 thru 36 as presented. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **APPROVALS AND AUTHORIZATIONS**

### **37. Approval of Ordinance # 5671 for the establishment of a Interest and Sinking Fund for the Series 2025 Certificate of Obligation – Roman**

City staff recommended the establishment of a separate fund on the Certificate of Obligation proceeds as approved on the meeting of April 2025 and issued on June 09, 2025.

These funds shall not be comingled with other funds and proceeds shall be used solely for the purpose outlined in the Official Statement under the caption “Use of Proceeds”.

Councilwoman Gerlach that Finance present quarterly reports for the draw downs.

Staff and City Manager recommended approval.

Councilwoman Gerlach moved to approve Ordinance # 5671 for the establishment of a Interest and Sinking Fund for the Series 2025 Certificate of Obligation. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ORDINANCE NO. 5671**

AN ORDINANCE ESTABLISHING A FUND FOR THE SERIES 2025 CERTIFICATE OF OBLIGATION ISSUE; PROMULGATING RULES AND REGULATIONS CONCERNING THE BUILDING AND MAINTAINING OF SUCH FUND, AND THE PERMITTED WITHDRAWALS AND PROHIBITIONS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE.

**38. Approval of Ordinance # 5672 for the establishment of a Interest and Sinking Fund for the Series 2025 Certificate of Obligation – Roman**

City staff recommended the establishment of an Interest and Sinking fund on the Certificate of Obligation Series 2025 proceeds. This fund was created to deposit the City’s tax collections designated for debt payments of principal and interest as stipulated on Schedule II of the Purchase Agreement and to further secure that funds are available for such payments.

Staff and City Manager recommended approval.

Councilwoman Gerlach moved to approve Ordinance # 5672 for the establishment of a Interest and Sinking Fund for the Series 2025 Certificate of Obligation. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5672**

AN ORDINANCE ESTABLISHING AN INTEREST & SINKING FUND FOR THE SERIES 2025 CERTIFICATE OF OBLIGATION ISSUE; PROMULGATING RULES AND REGULATIONS CONCERNING THE BUILDING AND MAINTAINING OF SUCH FUND, AND THE PERMITTED WITHDRAWALS AND PROHIBITIONS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE.

**39. Adoption of Debt Policy for the City of Mission – Roman**

City staff recommended the adopting and setting in place a Debt policy that established, governing policies, ratios and measurements as well as constraints for current and future bonds and/or certificate of obligations.

Staff and City Manager recommended approval.

Councilwoman Gerlach moved to adopt the Debt Policy for the City of Mission. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**40. Amendment to Bid# 24-169-12-27 to include awarding of FY22 BRIC Program Development, Grant Administration, Civil Engineering, and Project Management Services to Westwood Professional Services in the amount of \$404,710.00 with a 28.31% match for project Sunset & Astroland Drainage Engineering Design – Terrazas**

The City of Mission had accepted and opened one (1) Bid response for the Building Resilient Infrastructure and Communities (BRIC) Program Development, Grant Administration, Civil Engineering, and Project Management Services. Staff recommended amendment to bid# 24-169-12-27 to include awarding of FY22 BRIC Program Development, Grant Administration, Civil Engineering, and Project Management Services to Westwood Professional Services who was the lowest responsible bidder meeting all specifications in the amount of \$404,710.00 from BRIC grant award with a 28.31% match in the amount of \$114,566.11 for project Sunset & Astroland Drainage Engineering Design.

BID# 24-169-12-27

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Amendment to Bid# 24-169-12-27 to include awarding of FY22 BRIC Program Development, Grant Administration, Civil Engineering, and Project Management Services to Westwood Professional Services in the amount of \$404,710.00 with a 28.31% match for project Sunset & Astroland Drainage Engineering Design. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**41. Approval of Interlocal Agreement between the City of Mission and Agua SUD relating to the Inspiration Rad Sanitary Sewer – Lift Station 10 Flow Reroute – Terrazas**

The City of Mission sanitary sewer trunkline along Inspiration Road had reached maximum capacity during storm events due to infiltration. Lift Station Number 10 currently discharged over 2 MGD of wastewater into the Inspiration Road sanitary sewer trunkline and this flow was contributing to the trunkline reaching maximum capacity, by rerouting a portion, up to 500 thousand gallons (kgal) per day of the effluent flow coming from City of Mission Lift Station Number 10 to the Agua SUD P2 Lift Station located on La Homa Road would offset the flow from the trunkline and allow it to be more manageable to maintain. Agua SUD had agreed to reroute the effluent flow from Lift Station Number 10 through their system and ultimately discharge at the City of Mission Wastewater Plant. Agua SUD approved the Interlocal Agreement at their June 17, 2025 meeting. Agua SUD would charge the City for Wastewater reroute services at a set rate of \$1.089 per thousand gallons (\$1.089 per 1,000 gallons) on a monthly basis.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Interlocal Agreement between the City of Mission and Agua SUD relating to the Inspiration Rad Sanitary Sewer – Lift Station 10 Flow Reroute. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**42. Approval of Ordinance #5673 of the City of Mission changing the speed limit from 55 to 45 mph along SH 364 as requested by TxDOT - Terrazas**

The following maximum speed limits on SH 364 (La Homa), shall be as follows: Beginning at 655' N. 3 Mile Line Rd. (Mission North City Limit). to 660' S. of 3 Mile Line Rd., the maximum speed limit will change from 55 miles per hour to 45 miles per hour. 2 Mile Line Rd. to 660' S. of 3 Mile Line Rd. (Mission South City Limits) speed limit would remain as was which was currently 45 miles per hour.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance #5673 of the City of Mission changing the speed limit from 55 to 45 mph along SH 364 as requested by TxDOT. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5673**

APPROVAL OF ORDINANCE OF THE CITY OF MISSION, CHANGING THE SPEED LIMITS; PROVIDING FOR A PENALTY NOT TO EXCEED \$500.00 FOR ANY VIOLATION THEREOF; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER THEREOF.

**43. Ratification of emergency purchase in the amount of \$153,745.99 to J&E Lift Station Services for purchase of Power Break Breaker for the North Water Treatment Plant and approval of respective budget amendment – Terrazas**

In accordance with Local Government Code, General Exceptions, Paragraph 252.022 (a)(1)(2) “a procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of the municipality” and “a procurement necessary to preserve or protect the public health or safety of the municipality's residents”, hence staff was seeking authorization as an “Emergency Purchase”.

On June 6, 2025, a power breaker at the North Water Treatment Plant experienced a failure and explosion, resulting in low water pressure for residents. Staff was requesting approval of the emergency procurement of a replacement power breaker in accordance with the City's procurement policies for emergency situations to restore full functionality and ensure continued service reliability. Request to ratify purchase in the amount of \$153,745.99 to J&E Lift Station Services.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata the Ratification of an emergency purchase in the amount of \$153,745.99 to J&E Lift Station Services for purchase of Power Break Breaker for the North Water Treatment Plant and approval of respective budget amendment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**UNFINISHED BUSINESS**

None

**ROUTINE MATTERS**

City Manager Comments – Independence Day Celebration – July 3<sup>rd</sup> at 6:30 p.m. at the Mission Event Center; Self-Serve Sandbag Distribution every Saturday at the Speer Memorial Library from 8am-1pm at throughout Hurricane Season; Summer Craft Days at the Mission Historical Museum every Wednesday in June & July from 1pm-4pm

City Council Comments – Councilwoman Gerlach thanked all of the city's staff and those individuals that serve on boards.

Mayor's Comments - None

At 5:35 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**EXECUTIVE SESSION**

Upon conclusion of Executive Session at 6:42 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Evaluation of City Manager relating to goals and objectives

No Action

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) related to Cimarron

No Action

3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) related to city right-of-way located at Keralum Avenue south of US Business 83

Councilwoman Ortega moved to proceed as discussed in executive session related to city right-of-way located at Keralum Avenue south of US Business 83. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

4. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) regarding potential purchase and/or lease of water rights from United Irrigation District and legal implications related to the existing contract

Councilwoman Gerlach moved to proceed as discussed in executive session related to potential purchase and/or lease of water rights from United Irrigation District. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

**ADJOURNMENT**

At 6:43 p.m., Councilwoman Gerlach moved for adjournment. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary



**MINUTES FOR THE  
MISSION CIVIL SERVICE COMMISSION  
May 12, 2025**

**Commission-Present**

**Polo Garza-Chairman  
Guillermo Delgadillo-Vice-Chair  
Robert Pena-Member**

**Staff Present**

**Jesse Lerma Jr-CS Director  
Noemi Munguia-HR Director  
Mike Silva-Fire Chief**

**Call to Order**

Mr. Polo Garza called the meeting to order at 8:00 a.m.

**Pledge of Allegiance**

Mr. Garza led the Pledge of Allegiance

**Approval of Minutes-April 9, 2025**

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Delgadillo made a motion to approve the minutes as presented. Mr. Pena seconded the motion. Motion was approved unanimously.

**Approval of the Mission Fire Department LT's Promotional Examination Scores and the Creation of a New Eligibility List**

Mr. Lerma advised the Commission that they conducted the exam on May 1, 2025. He advised them that three (3) individuals participated and all failed. After a brief discussion, Mr. Pena made a motion to approve the scores as presented. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

**Approval of Mission Fire Department Examination Schedule for LT (4/2)**

Mr. Lerma advised the Commission that they had to continue in trying to fill the LT's positions open. He presented the following schedule for approval:

1. Post Resource List-May 12, 2025
2. 30 Day Notice-May 25, 2025
3. Deadline to Submit MOI-June 12, 2025
4. Date of Examination-June 26, 2025

After a brief discussion, Mr. Delgadillo made a motion to approve the schedule as presented. Mr. Pena seconded the motion. Motion was approved unanimously.

**Approval of Mission Fire Department Resource List for LT (4/2)**

Mr. Lerma advised the Commission that they were submitting the same resource list for approval:

1. Building Construction Related to the Fire Service 4<sup>th</sup> Edition
2. Fire and Emergency Service Company Officer 6<sup>th</sup> Edition Part "A" only
3. Fire Officer Coaching Revised 2<sup>nd</sup> Edition

After a brief discussion, Mr. Pena made a motion to approve the list as presented. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

**Pending Business**

Mr. Lerma advised the Commission of the Memorial Day service at the PD to be held that morning.

**Adjourn**

Meeting was adjourned at 8:20 a.m.

# Minutes

**TRAFFIC SAFETY COMMITTEE**  
**Wednesday, March 5, 2025 12:00 Noon**  
**Mission Police Department – Conference Room**  
**1200 E. 8<sup>th</sup> Street**  
**Mission, Texas 78572**

## MEMBERS PRESENT

Gilberto Salinas  
 Brandon Lau  
 Rodolfo Treviño  
 Apolinar Solis

## MEMBERS ABSENT

Manuel Salinas  
 Luis Moreno  
 Luis Dovalina

## STAFF PRESENT

Chief Rodriguez  
 Maribel Castellanos  
 Edgar Gonzalez  
 Cpl. Luis Gutierrez

## GUESTS PRESENT

Eduardo Cancino  
 Brenda Cushman  
 Maria D. Cerda  
 Cristina Garcia  
 Olga Yadira Serna  
 Luis R. Castillo

## Call To Order

With a quorum being present, Assistant Chief Ted Rodriguez called the Regular Meeting to order at 12:07 p.m.

## Invocation

Assistant Chief Ted Rodriguez led the Invocation

## Pledge of Allegiance

Assistant Chief Ted Rodriguez led the pledge of allegiance.

## Citizens' Participation

Assistant Chief Ted Rodriguez asked if there was any citizen's participation.

There was none.

## Approval of Minutes for Tuesday, October 29, 2024

Assistant Chief Ted Rodriguez asked if there were any corrections to the minutes. Mr. Gilbert Salinas moved to approve of the minutes as presented. Mr. Rodolfo Treviño seconded the motion. Upon a vote, the motion passed unanimously.

## Old Business

### **Item 1.1 Discussion on the placing of speed humps on Woodcrest Estates between N. Taylor Road and Norma Drive.**

Mrs. Brenda Cushman begins by explaining that last time she was here on October 29, 2024, Chief Torres and Mayor were present and the speed humps got approved. Mr. Eduardo Cancino was present and expressed his concern about the height of the speed humps. He stated that he wouldn't be able to drive his Porsche. Mr. Eduardo asked about height and type of speed hump that will get installed if approved. Mr. Edgar Gonzalez was present on behalf of the

City Engineer and told Mr. Cancino that he didn't had have proper data on the speed humps due to our system being down but if it gets approve, it will be the same speed humps as the street behind Nicole Drive. Corporal Gutierrez talked about the survey that was perform between 11/27/2024 – 12/3/2024. In the speed study, it was found that 4,818 vehicles drove past the speed trailer. Of the 4,818 vehicles logged, 51 of them were logged over 40 miles per hour (two over 55 miles per hour). The average speed of vehicles logged in the study was 14.5 miles per hour. Assistant Chief Rodriguez explained to Mr. Eduardo Cancino that whatever decision the Board makes, it has to go before the City Council for final approval. There being no further discussion, Mr. Brandon Lau entertained a motion for the installation of speed humps on Woodcrest Estates (N. Taylor Road and Norma Drive) and Mr. Rodolfo Treviño seconded the motion. Upon a vote, the motion passed unanimously.

### **Item 1.2 Discussion and possible action on the placing of speed humps on Orchads At Shary Phase 2 (2416 Pebble Drive)**

Mrs. Olga Yadira Serna lives at 2400 Pebble Drive, Mission, Texas 78574. She started by saying that cars in her neighborhood speed up all the time. She has made several calls to the Mission Police Department. She also stated that there's a lot of kids playing all the time and she is worried about the kid's safety. Corporal Gutierrez talked about the speed survey that was performed and said that 8,324 vehicles drove past the speed trailer between 12/30/2024 – 1/6/2025 of the 8,324 vehicles logged, 147 of them were logged going over 40 miles per hour. The average speed of vehicles logged in the study was 16.73 miles per hour. No crashes have occurred. There being no further discussion, Mr. Brandon Lau entertained a motion for the installation of speed humps on 2400 Pebble Drive and Mr. Gilbert Salinas seconded the motion. Upon a vote, the motion passed unanimously.

### **Item 1.3 Discussion and possible action on the placing of a “No Parking” sign at 3200 Black Oak Lane, Mission, Texas.**

Mrs. Maria Nuñez lives at 3200 Black Oak Lane, Mission, Texas 78572. She started by talking about illegal parking and speeding in front of Mims Elementary. People park outside her house and blocked her driveway and sometimes her and her family can't leave the house due to the illegal parking. This is mostly during the week and during school pick up hours. This is the reason she is requesting a “No Parking” sign. Mr. Edgar Gonzalez asks Mrs. Cerda if she is aware that whoever parks in her driveway after the sign gets installed will be cited by the Mission Police Department and she said “yes”, I am aware. My neighbors and I talked about the situation and we all agreed on having the sign. Mrs. Cristina Garcia lives at 3202 Black Oak Lane, Mission, Texas 78572, was also present to talk about people speeding all the time in her neighborhood and is requesting speed humps and the “No Parking” sign. Her kids used to play outside and now the kids hardly go out to play because they are afraid they'll ran over. Assistant Chief Rodriguez explains that even family members will get a citation when parked and that City Council has the final word as to approval of the installation of the sign. He stated that this Board is only an Advisory Board, they can only recommend. There being no further discussion, Mr. Gilbert Salinas entertained a motion for the installation of a “No Parking” sign on 3200 Black Oak Lane and Mr. Apolinar Solis seconded the motion. Upon a vote, the motion passed unanimously.

### **Item 1.4 Discussion and possible action on the implementation of a “No Parking Zone” on the 1500 block of Trinity.**

Mr. Luis Castillo was present and expressed his concern about people parking on 1500 block of Trinity Street where he lives. He stated that there is no reason why people should stop or park there. He is worried about his safety and his family's safety. His house is the only house in that block and this is the reason why he is asking for a “No Parking” sign. He expressed that people have no business being parked there or going into the neighborhood. There being no further discussion, Mr. Rodolfo Treviño entertained a motion for the installation of a “No Parking” sign on 1500 Trinity, Mission, Texas and Mr. Gilbert Salinas seconded the motion. Upon a vote, the motion passed unanimously

**Old Business**

Assistant Chief Ted Rodriguez asked if there was any old business.

There was none.

**Adjournment**

There being no further discussion Mr. Rodolfo Treviño entertained a motion to adjourn. Mr. Gilbert Salinas seconded the motion. Upon a vote, the meeting was adjourned at 1:13 pm.



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Cesar Torres, Chief of Police

**NOTICE OF REGULAR MEETING  
MISSION ECONOMIC DEVELOPMENT CORPORATION  
MAY 21, 2025 4:00 PM  
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

**PRESENT:**

Richard Hernandez, President  
Deborah L. Cordova, Vice President  
Estella Saenz, Secretary  
Councilwoman Marissa Gerlach served in the Mayor  
position  
Jose G. Vargas  
Carl Davis

**ABSENT:**

Julian Alvarez, Treasurer

**ALSO PRESENT:**

Gene Vaughan, JGKL LLP  
David Cepeda, Perez Law Firm  
Ricardo Pérez, Perez Law Firm  
Mark Hanna, Hanna Solutions Comm. Real Estate

**STAFF PRESENT:**

Tecló J. Garcia, CEO  
Belen Guerrero, COO  
Judy Vega, Executive Assistant  
Joe Salazar, Financial Officer  
Stephanie Mendiola, Director of Business Development  
Mike Perez, City Manager  
Andy Garcia, Asst. City Manager  
Brianna Casares, Manager of Marketing & Programs  
Naxiely Lopez-Puente, Director of Communications &  
Strategic Partnerships  
Manuel Rodriguez, Receptionist & Marketing Asst.

**1. Call to Order & Establish Quorum**

After establishing a quorum President Richard Hernandez called the special meeting to order at 4:10 PM.

Director Jose G. Vargas participated through Teams' telecommunications.

**2. Invocation:** Was led by Jose G Vargas**3. Pledge of Allegiance:** Was led by Secretary Estella Saenz.**4. Citizens' Participation:** None**5. Approval of Minutes: Regular Meeting & Public Hearing of April 16, 2025**

President Richard Hernandez noted a correction on Page 5, first paragraph, the words *District Attorney* needs to read *Attorney General*. The correction was noted.

Subject to the correction noted by President Richard Hernandez, Vice President Deborah L. Cordova moved for approval of the Regular Meeting & Public Hearing minutes of April 16, 2025. Motion was seconded by Secretary Estella Saenz and approved 6-0.

**6. Deliberation and possible action for acceptance of Unadjusted Financial Statement for April 2025.**

Financial Officer Joe Salazar presented and recommended approval of the Unadjusted Financial Statement for April 2025.

Vice President Deborah L. Cordova asked a question related an Accounts Receivable amount of \$337,000, what is it for?

Mr. Salazar noted that those funds are MEDC escrow funds received from Killam Development related to their Shary Village Industrial Park project. The project is in its completion stages and once completed, the balance will be settled.

There being no corrections of additions Secretary Estella Saenz moved for approval. Motion was seconded by Vice President Deborah Cordova and approved 6-0.

**7. Discussion and possible action to:**

- a) **Authorize Mission Economic Development Corporation to obtain one or more certificates of deposit (each a "CD") based on a recommendation from the Finance Committee;**
- b) **Specify the amount of each such CD; and**
- c) **Designate the authorized signatories of each such CD.**

No action was taken. This item may be presented at a later time.

**8. Deliberation and possible action regarding Resolution No. 2025-07, Resolution declaring expectation to reimburse for project expenditures with proceeds of future debt.**

CEO Tecló J. Garcia noted that this resolution is related to the bond issuance that Mission EDC is securing for the purpose of funding the Shary Golf Municipal Golf Course improvements. In order to repay those funds back to MEDC, the reimbursement resolution need to be in place.

There being no corrections or additions, Jose G. Vargas moved for approval of Resolution No. 2025-07. Motion was seconded by Vice President Deborah L. Cordova and approved 6-0.

At 4:24 PM, President Richard Hernandez announced that the Mission Economic Development Board of Directors were convening in closed session.

**9. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001**

**Deliberation and possible action regarding economic development negotiations or prospects (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to the following:**

- a. **Report from CEO as to potential prospect(s.)**

**Deliberation and possible action regarding real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:**

- a. **M.E.D.C. Land**
- b. **Perkins Lots Update**

**Consultation with Attorney and possible action (as permitted under Texas Government Code Section 551.071).**

**The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any action necessary.**

At 4:50 PM, President Richard Hernandez announced that the Mission Economic Development Board of Directors were convening in open session. Motions are as follows:

No action was taken on any of the matters discussed in executive session.

**10. CEO Report on Economic Development.**

CEO Tecló Garcia reported on area population, and on housing and dwelling permits in the area. He mentioned that the US Census reported a 1.2% increase in Mission’s population since 2023, but a 3.2% increase since 2020. The current population is 88,574. It is estimated that within one year Mission’s population will be close to 90,000. Populations in neighboring cities Weslaco is at 43,864. Pharr is up 1.8% since 2020 or 81,142. Edinburg had an increase of 8.4% or 108,733. McAllen is up 4.6% or 148,782. Brownsville has a population close to 200,000 and Harlingen had 0% increase since 2020. Hidalgo county has a current population of 914,000. It is estimated that with rural populations unaccounted for, the number is over 1 million.

A real estate report from Texas Relators and the Greater McAllen Association of Realtors revealed the median home price is 18.9% from January 2024 to 2025. Mr. Garcia noted that there is a significant increase in home inventory from two years ago where the average home inventory. There has been a growth of \$650 million permitted development within Mission for commercial, industrial, and residential over the last four years.

Development so far in 2025 from October to March is as follows: Residential growth is at \$55 million in issued home and apartment permits, 182 new homes with an average of 195,000 per permit, 46 new apartments with \$15.6 million issued, 186 remodels worth \$4.1 million, and 62 permits issued for commercial and remodel worth \$6.4 million.

**11. President’s Comments.**

President Richard Hernandez expressed his gratitude to Assistant City Manager Andy Garcia for his involvement on the golf course lighting project that was discussed at the April 16, 2025 Board meeting.

President Hernandez recognized the women on the MEDC Board (and staff), in honor of Mother’s Day, while also expressing gratitude for their time and dedication.

**12. Adjournment.**

Secretary Estella Saenz moved to adjourn the meeting. Motion was seconded by Carl Davis and approved 6-0. The meeting was adjourned at 5:24 PM.

\_\_\_\_\_  
Richard Hernandez, President

ATTEST:

\_\_\_\_\_  
Estella Saenz, Secretary

**CITIZEN'S ADVISORY COMMITTEE**  
**June 2, 2025**  
**Public Hearing/Regular Meeting**

**Members Present**

Lorenzo Garza-Chairman  
 Roxanne Méndez  
 Zoreida Lopez  
 Francisco Cadena  
 Marsha Terry  
 Ruben Davila Lozano

**Members Absent**

Emigdio Villanueva, Jr.-Vice Chairman  
 Monika Rosales-Flores

**Staff Present**

Michael J. Elizalde  
 Esther G. Rivera

**Call Public Hearing/Regular Meeting to Order and Establish Quorum.**

Chairman Garza called the Public Hearing/Regular Meeting to order at 6:00 pm. Esther G. Rivera conducted roll call. She stated that six members were present, therefore there was a quorum.

**Citizens Participation**

Chairman Garza asked if any citizens were present to discuss any items on the agenda or express their concerns. No citizens were present and no comments were received. Chairman Garza continued to the next agenda item.

**Discussion and Recommendation to Approve Minutes for Regular Meeting held on May 13, 2025.**

Chairman Garza asked the members if they had reviewed the minutes of the Regular Meeting held on March 25, 2025. Ms. Rivera inquired if there were any questions or comments. After a brief discussion, Chairman Garza asked for a motion to approve the minutes as presented. Ms. Lopez motioned to approve the minutes as presented. Ms. Mendez seconded the motion. Motion carried unanimously (6-0).

**Discussion and Recommendation on Proposed Substantial Amendment for Annual Action Plan FY 2024/2025**

Mr. Elizalde presented the proposed Substantial Amendment for Annual Action Plan FY 2024/2025. He informed that \$60,783.79 rolled over from Fiscal Year 2023/2024 from recipients not complying with program requirements. He further explained that the program guideline required a substantial amendment for funds exceeding \$50,000.00. Staff met with City Manager to discuss recommendations on the allocation of funds. It is proposed to allocate twenty percent (20%) to the CDBG Program administration to be utilized for program expenses. The remaining funds is recommended for two (2) Sewer/Manholes Improvement projects that can be completed before the fiscal year ends and exhausting the funds. After a brief discussion, Chairman Garza asked for motion to approve the recommendation as presented. Ms. Lopez motioned to approve the proposed substantial Amendment as presented. Ms. Terry seconded the motion. Motion carried unanimously (6-0).

**Discussion and Recommendation to Proposed Funding Allocations for Annual Action Plan FY 2025/2026.**

Mr. Elizalde presented the proposed funding allocations for Annual Action Plan FY 2025/2026. He stated that the U.S. Department of H.U.D. released the FY 2025/2026 funding allocation awarding the City of Mission \$992,431.00 plus the department has program income of \$77,195.00 for a total of \$1,069,626.00 available for FY 2025/2026. He informed that it was the first time that CDBG had program income from the sale of a property prior to completing the five (5) year program requirements and another homeowner not complying with the program. Mr. Elizalde explained of the new allocation base on the \$1,069,626.00, bring the twenty percent (20%) cap for Administration to \$213,925.00 and informing the members of the staff and City Managers recommendations for the agencies/departments. Mr. Elizalde advised that the Library's request is being moved to public services based on the type of services to be provided if awarded exceeding the public services cap of fifteen percent (15%). He requested for recommendations for the other agencies/department. The Committee members made several recommendations on allocations of funds to the agencies and departments with an agreement to allocate the following proposed amounts \$3,500.00 to Capable Kids Foundation; \$7,000.00 to C.A.M.P University; \$2,000.00 to C.A.S.A. of Hidalgo County; \$5,000.00 to Comfort House; \$30,000.00 to Amigos Del Valle, Inc.; \$3,000.00 to Silver Ribbon Community Partners; \$5,000.00 to LRGVDC-Area Agency of Aging; \$5,000.00 to LRGVDC-Disability Resource Center; \$42,062.00 to Speer Memorial Library; \$57,881.00 to Boys & Girls Club; \$12,000.00 to Fire Department-Inflatable Fire Safety House; \$100,000.00 to Fire Department-Portable Radios; \$25,000.00 to Planning & Code Enforcement Department; \$182,000.00 to Parks & Recreation Department-Astroland Park (Playscape); \$53,000.00 to Parks & Recreation Department-CWV Park (LED Lighting); \$183,258.00 to Public Works Department-Sewer/Manhole Improvements; \$50,000.00 to Affordable Homes of South Texas, Inc. (Homebuyer Assistance Program); \$90,000.00 to Housing Assist Program (Minor Rehabilitation); and \$213,925.00 to CDBG Program Administration (Salaries/Department operation expenses). After a brief discussion, Chairman Garza asked for motion to approve the recommendation as presented. Ms. Terry motioned to approve the proposed Funding Allocations for Annual Action Plan FY 2025/2026 as presented. Ms. Lopez seconded the motion. Motion carried unanimously (6-0).

**Citizen's Advisory Committee Members/Director's Comments:**

**A. Chairman's Comments**

Chairman Garza stated he was glad that all members agree with the decisions being made for the CDBG program. He also requested that if in the future there could be an education session on the CDBG program especially for the new members to become more familiar the program. He also wished everyone to enjoy their summer.

**B. Committee Member's Comments**

Ms. Lopez inquired if Mr. Elizalde was seeking for other funding sources to assist with the purchase of the portable radios the Fire Department needs. Mr. Elizalde informed that he has been researching and meeting with the Fire Chief for other funding opportunities. Ms. Mendez notices that many residents don't shop in Mission first and go to nearby cities instead of purchasing here. Ms. Terry thanked the members that assisted with sponsorship for her

organization's event. Mr. Cadena would like a status on properties that have been abandoned and what is being done to resolve this issue. Mr. Davila expressed his confusion as to why the allocations are done to other programs/departments and removed from the Housing Assistance Program. Discussion for clarification of Annual Action Plan priority projects were expressed.

**C. Director's Comments**

Mr. Elizalde thanked the members and expressed his appreciation for their commitment and time to attend the meetings. He informed that two (2) applications have been received for the Citizens Advisory Committee vacant position and would follow-up with Ms. Anna Carrillo on presenting one (1) applicant to be appointment hopefully before the next meeting.

**Adjourn**

Chairman Garza asked for a motion to adjourn the meeting. Ms. Mendez motioned to adjourn the meeting. Ms. Terry seconded the motion. Motion carried unanimously (6-0). The meeting was adjourned at 7:14 p.m.

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Lorenzo Garza, Chairman

**CIMARRON PUBLIC IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS MEETING  
MAY 28, 2025**

**MINUTES**

**Call to Order and Roll Call**

The Board of Directors of the Cimarron Public Improvement District (the "PID") held a regular meeting open to the public in person, on May 28, 2025, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

Richard Hernandez, President  
Dolly Elizondo, Vice Pres./Secretary  
Ann Camarillo, Treasurer  
Joe Phillips  
Mayor Norie Gonzalez Garza

All the above were present. Participating in the Teams teleconference was Attorneys David Earl. Participating in person were Mike Perez, Tecló J. Garcia, Joe Salazar, Judy Vega, and Belen Guerrero.

**1. Call Meeting to Order and Establish Quorum.**

With quorum present, Chairman Richard Hernandez opened the meeting with a welcome to all at 4:08 PM.

**2. Citizens' Participation.**

None.

**3. Approval of Minutes: March 31, 2025 and April 14, 2025.**

There being no corrections or additions, Joe Phillips moved for approval of the meeting minutes of March 31, 2025. Motion was seconded by Vice President/Secretary Dolly Elizondo and approved 4-0.

Chairman Richard Hernandez noted a correction on the meeting minutes of April 14, 2025. On Page 2, Item 6 under Executive Session, the motion related to Item 4, made by Mayor Norie Gonzalez Garza, is missing a second to the motion. The motion was seconded by Vice President/Secretary Dolly Elizondo and approved 5-0. The correction was noted.

Subject to the correction noted by Chairman Hernandez, Joe Phillips moved for approval of the meeting minutes of April 14, 2025. Motion was seconded by Vice President/Secretary Dolly Elizondo and approved 4-0.

**4. Update from City of Mission related to Cimarron property.**

City Manager Mike Perez mentioned that a trip to Houston is being planned for June 4, 2025 with a potential developer to visit country clubs and golf courses. He informed the Board that he has been in contact with Consultant J.J. Keegan, who provided Mr. Perez with an estimate for improvements to the building and golf course.

**5. Discussion and possible action related to the engagement of a bond counsel.**

Mission EDC CEO Tecló J. Garcia said that discussions have been held regarding the necessity of hiring a bond counsel for the bond issuance the Board aims to pursue. He recommends engaging Ricardo Perez with the Perez Law Firm of McAllen. Ricardo Perez is a well-regarded attorney with expertise in bond issuances and is ready to start working with the PID Board as needed. Legal counsel David Earl emphasized the importance of securing a bond counsel before proceeding with bond issuances. The bond counsel will need to review development agreements and/or 380 agreements involving the private developer, the Mission EDC, the PID Board, and the City of Mission. Typically, attorneys charge a percentage, and this approach will help avoid accumulating costs. Mr. Earl mentioned that he has informed Attorney General Ken Paxton about this matter, indicating it may be brought to his office's attention.

Vice President/Secretary Dolly Elizondo moved to authorize the engagement of Ricardo Perez with the Perez Law Firm of McAllen, as bond counsel for the PID Board. Motion was seconded by Ann Camarillo and approved 4-0.

Legal counsel David Earl suggested that **Item 6 & Item 7** on the agenda be discussed in closed session due to privileged discussions between the Board and legal counsel, under executive session pursuant to Texas Government Code Sec. 551.071, Consultation with Attorney; Sec. 551.072, Deliberation regarding real property; and Sec. 551.087, Deliberation regarding economic development negotiations.

At **4:15 PM**, Treasurer Ann Camarillo moved to convene in closed session to discuss Item 6 & Item 7. Motion was seconded by Vice President/Secretary Dolly Elizondo and approved 4-0.

The PID Board will reconvene in open session to take any actions necessary.

**6. Discussion and possible action regarding financial and bond related matters with Legal Counsel David Earl.**

**7. Discussion and possible action regarding authorization to reimburse expenses and attorney fees incurred by Earl & Associates, P.C. for creation of the PID.**

Mayor Norie Gonzalez Garza joined the meeting at 4:25 PM.

At **4:54 PM**, Vice President/Secretary Dolly Elizondo moved to reconvene in open session. Motion was seconded by Treasurer Ann Camarillo and approved 5-0.

Motions taken:

**Item 6** – Vice President/Secretary Dolly Elizondo moved to authorize legal counsel David Earl to prepare a project summary and plan for the Cimarron Country Club Project. Motion was seconded by Joe Phillips and approved 5-0.

**Item 7** – No action was taken.

**8. New Business.**

Chairman Hernandez announced that the next meeting will be on Monday, June 23, 2025 at 12:00 PM, at the CEED Building.

**9. Adjournment.**

As there was no further business to discuss, Joe Phillips moved to adjourn the meeting. Motion was seconded by Vice President/Secretary Dolly Elizondo and adjourned at 4:59 PM.

**MINUTES OF THE CIMARRON PUBLIC IMPROVEMENT DISTRICT BOARD OF DIRECTORS' REGULAR MEETING HELD ON MAY 28, 2025, WERE APPROVED ON THIS THE 23<sup>RD</sup> DAY OF JUNE, 2025.**

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Dolly Elizondo, Vice President/Secretary



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14, 2025  
**PRESENTED BY:** Noemi Munguia, Human Resources Director  
**AGENDA ITEM:** Authorization to Execute Second One-Year Renewal Option for Stop Loss Insurance in the amount of \$1,385,386.00 - Munguia

### NATURE OF REQUEST:

In 2023 the City of Mission entered into a contractual agreement for Stop Loss Insurance RFP NO: 24-401-06-02 with BCBS. The contract term was for one (1) year with four (4) renewal/extension options. Stop Loss is used to cap any excess costs exceeding our specific deductible for medical and prescription costs. Staff is seeking authorization to execute second one-year renewal option with BlueCross BlueShield.

**BUGETED:** Yes      **FUND:** Group Health      **ACCT. #:** 19-300-31400  
**BUDGET:** \$1,300,000    **EST. COST:** \$      **CURRENT BUDGET BALANCE:** \$1,092,199

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
   **DISAPPROVED:** \_\_\_\_\_  
   **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ DISSENTING \_\_\_\_\_



# City Of Mission

ASO Projection for the period of  
October 1, 2025 - September 30, 2026

## STOP LOSS ALTERNATES

**PPO 1000 - PPO 2000**

	ISL Level	ISL Fee
<b>Current Factors and Pricing</b>	<b>\$125,000</b>	\$172.89
Total Current Cost with Projected Lives		\$1,404,558
<b>Projected Lives</b>		677
<b>Contract Basis: Paid</b>		
<b>Quoted ISL</b>	<b>\$125,000</b>	\$188.27
Expected Cost		\$1,529,505
Increase Over Current		8.90%
<b>Alternative 1 ISL</b>	<b>\$140,000</b>	\$179.90
Expected Cost		\$1,461,508
Increase Over Current		4.10%
<b>Alternative 2 ISL</b>	<b>\$160,000</b>	\$170.53
Expected Cost		\$1,385,386
Increase Over Current		(1.40%)

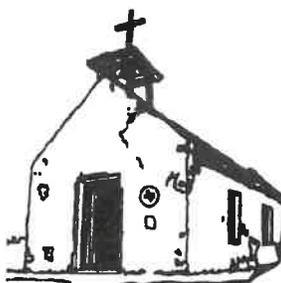
*HCSC Stop Loss includes Gene Therapy protection.  
This Stop Loss quote is firm through 07/11/2025.  
Note: For quotes/renewals that are illustrative or otherwise not locked in, HCSC will require/review updated claim data which is within 180 days of the quoted effective date.  
A revised and final stop loss quote/renewal will be issued at that time.*

**Laser Limit**  
*The claimant with Social Security number xxx\_xx-7346 will have an alternate Individual Stop Loss Deductible set at \$700,000.  
If Aggregate Stop Loss Coverage is purchased, claims between the group's Individual Stop Loss Deductible and the claimant's alternate deductible are not considered for reimbursement under Aggregate Stop Loss Coverage.*

Blue Cross and Blue Shield of TX, a Division of Health Care Service Corporation, a Mutual  
Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

Proprietary and Confidential Information of BCBSTX  
Not for use or disclosure outside BCBSTX, Employer, their respective affiliated companies and third-party representatives, except with written permission of BCBSTX.

Subject to and contingent upon conditions and caveats outlined in attached addendum.  
A Division of Health Care Service Corporation, a Mutual Legal Reserve Company,  
an Independent Licensee of the Blue Cross and Blue Shield Association



## CITY OF MISSION

*"Home of the Grapefruit"*

Tom Stewart, Vice President, Sales and Client Management  
Blue Cross and Blue Shield of Texas (BCBSTX)  
1001 East Lookout Drive  
Richardson, TX 75082

**Subject: Notice of Award – RFP No: 23-401-06-02 / Stop Loss Insurance**

Dear Mr. Stewart:

You are hereby notified that you have been awarded City of Mission Stop Loss Insurance; Proposal No. 23-401-06-02. Please use this proposal number on any correspondence to the City of Mission.

The term of the contract for insurances or services shall be for one (1) year base term. Subject to earlier termination as provided by the law and by terms of the contract. In addition, unless otherwise specified in the proposal, the award of this proposal shall include the right at the option of CITY OF MISSION, and contingent upon the agreement by both parties, to any change in premium cost for benefits to renew and extend this contract for four (4) one (1) year renewals as may be permitted by applicable law and City Council approval as may be in the best interest of CITY OF MISSION.

**Contract Term: October 1, 2023 through September 30, 2024.**

To facilitate the discharge of this contract, the Technical Representative (TR) for the contract is Ms. Noemi Munguia, Human Resources Director, who can be reached at 956-580-8734. The Technical Representative will perform the following duties during the term of this contract:

1. Monitor, verify and take such action necessary to ensure that your firm performs the technical requirements of the contract in accordance with the contract terms, conditions, and specifications. Specific emphasis shall be placed on the quality, quantity, acceptability, and manner of work for both adherences to the contract provisions and to your firm's quality control program.
2. Notify your firm of deficiencies observed during delivery of goods and/or services and direct your firm to comply with the contract requirements. Coordinate with the Purchasing Agent about your firm's unacceptable performance. Your firm's corrective actions must be within the scope of the contract.

3. Forward all disagreements with your firm that cannot be resolved within the scope of the delegated authority to higher levels within the City. The TR will provide records and reports to the Purchasing Agent concerning faulty or non-conforming work, delays or problems, and recommend appropriate actions to effect correction within the scope of the contract or dispute.
4. Ensure that any City furnished property is provided and returned in accordance with the contract provisions.
5. Maintain records applicable to the criteria established in the contract for performance issues, as they relate to the assessment of potential liquidated damages. Assert when applicable, in coordination with the Purchasing Agent, any damages provided in the contract due to your firm's failure to meet standards.
6. Maintain a current record of the obligated contract dollar amount, billed and paid.
7. Recommend acceptance or rejection of invoices that have been submitted by your firm. Disposition of payment recommendations rest with the appropriate Purchasing Agent and the TR.
8. Coordinate with the Purchasing Agent prior to releasing any correspondence involving schedule, performance, cost, and invoices/payment.
9. Work with the Purchasing Agent to properly close out the contract and all records.
10. Perform, or cause to be performed, inspections required by the contract. Verify that your firm has corrected all deficiencies. Act as certifying official, and receive, accept or reject supplies/services for the City specified in the contract and invoiced by your firm.

The following actions are specifically reserved for the Purchasing Agent.

1. Issuance of any orders or modifications to your firm regarding contractual matters, such as changes in price, deliveries, statements of work, specifications, or other contractual terms.
2. Directing work to start or stop, except as specifically provided for by the terms and conditions of the contract.
3. Amending the contract requirements in any respect.
4. Submit for Approval any action that will result in additional charges to the City.
5. Interpretation of contract terms and conditions.

In the event of the Technical Representative absence, the Purchasing Agent shall act in this capacity. The presence or absence of the TR shall not relieve the Contractor from any

requirements of the contract. In the event of any discrepancies the original proposal submitted will take precedence.

This assignment and delegation of the city is effective as of this date and shall remain in full effect until contract expiration or termination in writing by the Purchasing Agent.

A copy of your proposal response is enclosed for your records. Said proposal response and this notice of award constitute the contract. Please include the proposal number on all correspondence pertaining to this contract, and with each invoice that you submit.

If you have any questions, please contact your assigned **Director of Procurement, Peter Geddes** at the phone number or address listed below.

City of Mission  
1201 E. 8<sup>th</sup> Street  
Mission, TX 78592  
956/580-8667  
956/580-8798 FAX

We appreciate your interest in City of Mission and look forward to working with you.

Sincerely,

  
\_\_\_\_\_  
Peter Geddes  
Director of Procurement

  
\_\_\_\_\_  
Date

cc: Contract file  
Noemi Munguia, HR Director



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** July 14, 2025  
**PRESENTED BY:** Andy Garcia, Assistant City Manager, CPM  
**AGENDA ITEM:** Approval of Ordinance No. \_\_\_\_\_ repealing Ordinance No. 2782 and Ordinance No. 3038 and establishing a Municipal Court Building Security and Technology Fund pursuant to House Bill No. 1950 enacted by the 89<sup>th</sup> Texas Legislature – A. Garcia

**NATURE OF REQUEST:**

The City of Mission previously adopted Ordinance No. 2782 establishing a Municipal Court Building Security Fund and Ordinance No. 3038 establishing a Municipal Court Technology Fund.

The 89th Texas Legislature passed House Bill No. 1950, amending the Texas Code of Criminal Procedure to authorize municipalities to consolidate municipal court building security and technology funds into a single fund

The City Council of the City of Mission finds it in the best interest of the City to repeal the above-mentioned ordinances and establish the Municipal Court Building Security and Technology fund for the efficient administration of court-related revenues and expenditures

**BUGETED:** \_\_\_\_\_ **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \_\_\_\_\_ **EST. COST:** \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *MRP*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE ESTABLISHING A CONSOLIDATED MUNICIPAL COURT BUILDING SECURITY AND TECHNOLOGY FUND PURSUANT TO HOUSE BILL NO. 1950 ENACTED BY THE 89<sup>TH</sup> LEGISLATURE; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Mission previously adopted Ordinance No. 2782 establishing a Municipal Court Building Security Fund and Ordinance No. 3038 establishing a Municipal Court Technology Fund; and

**WHEREAS**, On May 29, 2025, House Bill No. 1950 was signed into law, amending Chapter 102 of the Texas Code of Criminal Procedure to allow municipalities under 100,000 population to consolidate municipal court building security and technology funds, with the law applying only to fees collected on or after that date; and

**WHEREAS**, the City Council of the City of Mission finds it in the best interest of the City to establish a consolidated fund for the efficient administration of court-related revenues and expenditures; and

**WHEREAS**, the current Municipal Court Building Security Fund and the Municipal Court Technology Fund shall remain active until all existing funds derived before May 29, 2025 are fully expended, after which the accounts will be closed, where eligible fees on or after May 29, 2025 will be deposited into the new consolidated fund;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:**

**SECTION 1.**

The City hereby establishes the **Municipal Court Building Security and Technology Fund** (the consolidated fund), where only revenues collected on or after May 29, 2025 under the Municipal Court Building Security Fund and Municipal Court Technology Fund fee provisions shall be deposited into this consolidated fund.

**SECTION 2.**

The existing Municipal Court Building Security Fund and Municipal Court Technology Fund shall remain in effect for the purpose of collecting, managing, and expending all revenues received before May 29, 2025, where upon full expenditure of those balances, the respective accounts shall be formally closed.

**SECTION 3.**

Funds deposited into the Municipal Court Building Security and Technology Fund shall be used exclusively for purposes authorized under Chapter 102 of the Texas Code of Criminal Procedure and as further permitted under House Bill No. 1950.

**SECTION 4.**

The Municipal Court and Finance Department must separately account for:

1. Pre-May 29, 2025 revenues and expenditures (in the original funds)
2. Post-May 29, 2025 revenues and expenditures (in the consolidated fund)

Further, the Municipal Court and Finance Department shall ensure proper accounting and reporting of all fund expenditures in compliance with state law.

**SECTION 5.**

This Ordinance shall take effect immediately upon its adoption.

**PASSED AND APPROVED** on this the 14<sup>th</sup> day of July, 2025.

Item 11.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary

By: Slawson

H.B. No. 1950

A BILL TO BE ENTITLED

AN ACT

relating to the control and funding of law enforcement and public safety services in certain political subdivisions.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION A1.AA(a) This Act may be cited as the Texas Public Safety Protection Act.

SECTION 1. Subtitle A, Title 11, Local Government Code, is amended by adding Chapter 345 to read as follows:

CHAPTER 345. LAW ENFORCEMENT AND PUBLIC SAFETY ZONES

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 345.001. PURPOSE. The purpose of this chapter is to provide certain municipalities that have defunded their law enforcement agencies with law enforcement and public safety services.

Sec. 345.002. CONSTRUCTION OF CHAPTER. (a) This chapter shall be liberally construed in conformity with the purpose in Section 345.001.

(b) If any provision of general law is in conflict or inconsistent with this chapter, this chapter prevails. Any general law not in conflict or inconsistent with this chapter is adopted and incorporated by reference.

Sec. 345.003. APPLICABILITY. This chapter applies only to a municipality that is:

(1) located wholly or partly in a county with a

H.B. No. 1950

1 population of more than 1 million and less than 1.5 million; and

2 (2) a defunding local government under Section  
3 140.013.

4 Sec. 345.004. DEFINITIONS. In this chapter:

5 (1) "Board" means the board of directors of a zone.

6 (2) "Director" means a member of a board.

7 (3) "Zone" means a law enforcement and public safety  
8 zone created under this chapter.

9 Sec. 345.005. CONFLICT OF LAWS. To the extent of a conflict  
10 between a provision of this chapter and another law applicable to  
11 the maintenance or distribution of a defunding local government's  
12 share of taxes collected by the comptroller under Chapter 321, Tax  
13 Code, this chapter controls.

14 SUBCHAPTER B. CREATION OF ZONE

15 Sec. 345.051. CREATION OF ZONE. (a) The governor by  
16 declaration may designate as a law enforcement and public safety  
17 zone an area in a municipality to which this chapter applies.

18 (b) The declaration must:

19 (1) prescribe the date on which the zone will begin  
20 operations;

21 (2) describe the boundaries of the zone;

22 (A) by metes and bounds;

23 (B) by verifiable landmarks; or

24 (C) if there is a recorded map or plat and survey  
25 of the area, by lot and block number;

26 (3) appoint the initial board of directors of the  
27 zone; and

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1           (4) notwithstanding Section 321.502, Tax Code, and  
2 beginning on the date that the zone begins operations, direct the  
3 comptroller of public accounts to set aside in a special fund for  
4 the purpose of funding zone operations, the municipality's share of  
5 the taxes collected by the comptroller under Chapter 321, Tax Code.

6                           SUBCHAPTER C. BOARD OF DIRECTORS

7           Sec. 345.101. BOARD OF DIRECTORS. (a) A zone is governed  
8 by a board of at least three but no more than 11 directors who are  
9 appointed by the governor.

10           (b) Directors serve two-year terms with the terms expiring  
11 January 1 of each even-numbered year.

12           (c) A vacancy is filled for the unexpired term by  
13 appointment by the governor.

14           (d) A director is not liable for civil damages or criminal  
15 prosecution for any act performed in good faith in the execution of  
16 the director's duties or for any action taken by the board.

17           Sec. 345.102. QUALIFICATIONS OF DIRECTORS. To serve as a  
18 director, a person must be at least 18 years old and be:

19                   (1) a resident of the municipality or county in which  
20 the zone is located;

21                   (2) a property owner in the zone;

22                   (3) an agent or employee of a person described by  
23 Subdivision (2); or

24                   (4) a person with law enforcement experience.

25           Sec. 345.103. ORGANIZATION AND MEETINGS OF BOARD. (a)  
26 After the appointment of directors, the board shall organize by  
27 electing a presiding officer, a secretary, and any other officers

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1 the board considers necessary.

2 (b) The board shall meet at least quarterly and at the call  
3 of the presiding officer.

4 Sec. 345.104. COMPENSATION OF DIRECTORS; REIMBURSEMENT OF  
5 EXPENSES. A director is not entitled to compensation for service on  
6 the board but is entitled to be reimbursed for necessary expenses  
7 incurred in carrying out the duties and responsibilities of a  
8 director.

9 Sec. 345.105. BOARD POSITION NOT CIVIL OFFICE OF EMOLUMENT.  
10 A position on the board may not be construed to be a civil office of  
11 emolument for any purpose, including those purposes described by  
12 Article XVI, Section 40, of the Texas Constitution.

13 Sec. 345.106. VOTING. An affirmative vote by a majority of  
14 the directors then appointed is required for the board to take  
15 formal action.

16 Sec. 345.107. OPEN RECORDS AND MEETINGS. The board is  
17 treated as a governmental body for the purposes of Chapters 551 and  
18 552, Government Code.

19 SUBCHAPTER D. POWERS AND DUTIES

20 Sec. 345.151. GENERAL POWERS. A zone has the powers  
21 necessary or convenient to accomplish the zone's purpose under this  
22 chapter.

23 Sec. 345.152. SPECIFIC POWERS AND DUTIES. (a) A zone shall  
24 direct all law enforcement activities and public safety services in  
25 the zone, including:

26 (1) the enforcement of all state criminal, traffic,  
27 and safety laws in the zone;

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- 1           (2) the prevention of crime in the zone;
- 2           (3) the investigation, detection, and apprehension of
- 3 persons who violate laws in the zone; and
- 4           (4) the protection of the welfare and safety of
- 5 residents of and visitors to the zone.

6           (b) A zone shall finance all the costs of the law  
 7 enforcement activities and public safety services described in  
 8 Subsection (a), including the costs for personnel, administration,  
 9 and contracting.

10           Sec. 345.153. POWERS AND DUTIES REGARDING PEACE OFFICERS.

11 (a) The board has exclusive management and control over any peace  
 12 officer employed or contracted to provide law enforcement and  
 13 public safety services in the zone while the peace officer is  
 14 performing those services.

15           (b) The board shall ensure that each peace officer employed  
 16 or contracted to provide law enforcement and public safety services  
 17 in the zone is a licensed peace officer under Chapter 1701,  
 18 Occupations Code.

19           (c) The board may establish payment rates for peace officers  
 20 employed or contracted to provide law enforcement and public safety  
 21 services in the zone. In establishing those rates, the board shall  
 22 ensure that the hourly wage paid by the zone to a peace officer does  
 23 not exceed two hundred percent of the hourly wage paid to the peace  
 24 officer for performing law enforcement activities by another  
 25 jurisdiction at the time of the peace officer's employment or  
 26 contract with the zone.

27           Sec. 345.154. CONTRACTING. (a) Notwithstanding any other

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1 law, when acting on behalf of the zone, the board may contract with  
2 any entity, including a state agency, a municipality, a county,  
3 another political subdivision of the state, an individual, or a  
4 private corporation, to carry out the zone's purpose under this  
5 chapter.

6 (b) A municipality, county, or other political subdivision  
7 of the state may not prohibit an individual who is employed as a  
8 peace officer by the municipality, county, or political subdivision  
9 from contracting with the board to provide law enforcement and  
10 public safety services in the zone.

11 (c) A municipality, county, or other political subdivision  
12 of the state may not retaliate or discriminate against an  
13 individual who is employed as a peace officer by the municipality,  
14 county, or political subdivision and who has contracted with the  
15 board to provide law enforcement and public safety services in the  
16 zone.

17 Sec. 345.155. ZONE FUNDS. In order to pay for zone  
18 operations, including the costs of law enforcement activities and  
19 public safety services provided in the zone, the board shall have  
20 access to the taxes set aside by the comptroller in a special fund  
21 as directed by the governor's declaration in Section 345.051(b)(4).

22 Sec. 345.156. DONATIONS, GIFTS, AND GRANTS. On behalf of  
23 the zone, the board may accept donations, gifts, and grants to carry  
24 out the zone's purpose under this chapter.

25 Sec. 345.157. NO EMINENT DOMAIN POWER. A zone may not  
26 exercise the power of eminent domain.

27 SUBCHAPTER E. DISSOLUTION OF ZONE

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1       Sec. 345.201. DISSOLUTION OF ZONE. (a) Beginning on the  
2 date on which the criminal justice division of the governor's  
3 office issues a written determination in accordance with Section  
4 140.013(b) finding that the municipality in which a zone is located  
5 has reversed the reductions described by Section 140.013(a)(1), the  
6 governor by declaration may order the zone to commence the process  
7 of dissolution.

8       (b) As soon as practicable after the governor issues a  
9 declaration under Subsection (a), the zone shall pay all of its  
10 expenses and discharge all of its outstanding debts and contractual  
11 obligations.

12       (c) Immediately after paying all expenses and discharging  
13 all outstanding debts and contractual obligations under Subsection  
14 (b), the zone shall be dissolved and shall notify the comptroller of  
15 its dissolution. Upon receiving this notification, the comptroller  
16 shall close the zone's special fund and transfer any remaining  
17 balance to the municipality in which the zone was located.

18       SECTION 2. Chapter 140, Local Government Code, is amended  
19 by adding Section 140.013 to read as follows:

20       Sec. 140.013. DEFUNDING LOCAL GOVERNMENT. (a) A defunding  
21 local government is a municipality or county:

22               (1) that adopts a budget for a fiscal year that, in  
23 comparison to the local government's preceding fiscal year,  
24 reduces:

25                       (A) the appropriation to the local government's  
26 law enforcement agency;

27                       (B) the number of peace officers the local

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1 government's law enforcement agency is authorized to employ;

2 (C) funding for peace officer overtime  
3 compensation for the local government's law enforcement agency; or

4 (D) funding for the recruitment and training of  
5 new peace officers to fill each vacant peace officer position in the  
6 local government's law enforcement agency; and

7 (2) for which the criminal justice division of the  
8 governor's office issues a written determination finding that the  
9 local government has taken an action described by Subdivision (1).

10 (a-1) In making a determination of whether a local  
11 government is a defunding local government according to the budget  
12 adopted for the first fiscal year beginning on or after September 1,  
13 2021, the criminal justice division of the governor's office shall  
14 compare the funding and personnel in that budget to the funding and  
15 personnel in the budget of the preceding fiscal year or the second  
16 preceding fiscal year, whichever is greater. This subsection  
17 expires September 1, 2023.

18 (b) A local government is considered to be a defunding local  
19 government until the criminal justice division of the governor's  
20 office issues a written determination finding that the local  
21 government has reversed the reductions, adjusted for inflation,  
22 described in Subsection (a)(1).

23 (c) The criminal justice division of the governor's office  
24 shall:

25 (1) compute the inflation rate used to make  
26 determinations under Subsection (b) each state fiscal year using a  
27 price index that accurately reports changes in the purchasing power

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1 of the dollar for local governments in this state; and

2 (2) publish the inflation rate in the Texas Register.

3 SECTION 3. Section 140.013, Local Government Code, as added  
4 by this Act, applies only to the adoption of a budget by a  
5 municipality or county for a fiscal year that begins on or after the  
6 effective date of this Act.

7 SECTION 4. This Act takes effect September 1, 2021.



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14,2025  
**PRESENTED BY:** Juan Pablo "JP" Terrazas, P.E., Asst. City Manager  
**AGENDA ITEM:** Authorization to purchase Traffic Cameras from Cubic ITS, Inc in the amount of \$38,338.50 via BuyBoard Contract #703-23 for Public Works - Terrazas

### NATURE OF REQUEST:

Staff is seeking authorization to purchase Three (3) Bell Camera Kits & GS3 System (Traffic Cameras) & accessories from Cubic ITS, Inc. via Buy Board #703-23 in the amount of \$38,338.50. As Mission grows in population and commercial activity, traffic congestion has become a major concern. This proposal recommends installing AI-powered traffic detection cameras at key intersections to improve traffic flow, enhance safety, and support the city's continued economic development. Target Locations for AI Camera Deployment; Shary Road (FM 494) – Frontage to Griffin Parkway (495), Conway Avenue (FM 107) & 2 Mile Line, & Shary Road (FM 494) & 2 Mile Line

**BUGETED:** Yes                      **FUND:** Streets                      **ACCT. #:** 01-440-74940

**BUDGET:** \$70,000              **EST. COST:** \$38,338.50              **CURRENT BUDGET BALANCE:** \$54,748

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:**              **APPROVED:** \_\_\_\_\_  
   **DISAPPROVED:** \_\_\_\_\_  
   **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



Cubic ITS, Inc.  
 10545 Hardin Valley Road  
 Knoxville, TN 37932  
 USA

Item 12.

Description Buy Board: 703-23  
 Highway Safety and Traffic Control Products

Quote Date 7/2/2025  
 Quote Number 00027135

Prepared By Jeff Majeski  
 Email jeff.majeski@cubic.com

Contact Name Jesse Esparza  
 Email jesparza@missiontexas.us

Bill To Name Mission, TX  
 Bill To PUBLIC WORKS 2801 N. HOLLAND MISSION  
 Mission, Texas 78574  
 United States

Ship To Name Mission, TX

Product Code	Product	Sales Price	Quantity	Discount (Percentage)	Total Price Amount
GS-3-SMK	Bell Camera Kit, CAT5e	USD 4,275.00	3.00	30.00%	USD 8,977.50
GS-3-FST	Gridsmart Field Support Training	USD 1,290.00	1.00	0.00%	USD 1,290.00
GS3-SYS	GS3 System	USD 13,065.00	3.00	30.00%	USD 27,436.50
GS3-TS2-OPT	TS2 Module GS3	USD 235.00	3.00	10.00%	USD 634.50

Total Price USD 38,338.50  
 Shipping and Handling USD 0.00  
 Tax USD 0.00  
 Grand Total USD 38,338.50

Cubic Transportation Systems will charge a 25% restocking fee on all physical goods and 10% on all software licenses.

I agree to the above pricing and terms and would like to place the above product on order.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

All purchase orders and signed quotes adhere to Cubic Transportation Systems Terms & Conditions. [See the full document here](#). To help us serve you better, please make sure Purchase Orders reference Part Number(s), Quantity, Pricing, Quotation Number, along with any special instructions or shipping preferences. Please submit via email to [gridsmartorders@cubic.com](mailto:gridsmartorders@cubic.com). or fax to 865-249-6608. Thank you



## Vendor Contract Information Summary

Vendor Cubic ITS, Inc. (formerly Trafficware Group, Inc.)  
 Contact Sales personnel - Cameron Cooper  
 Phone 281-240-7233  
 Phone Extension ext. 2  
 Email TrafficwareCustomerCare@Cubic.com  
 Vendor Website transportation.Cubic.com  
 TIN 74-2019144  
 Address Line 1 522 Gillingham Lane  
 Vendor City Sugar Land  
 Vendor Zip 77478  
 Vendor State TX  
 Vendor Country USA  
 Delivery Days 10  
 Freight Terms FOB Destination  
 Payment Terms Net 30 days  
 Shipping Terms Freight prepaid by vendor and added to invoice  
 Ship Via Best Way  
 Designated Dealer No  
 EDGAR Received Yes  
 Service-disabled Veteran Owned No  
 Minority Owned No  
 Women Owned No  
 National No  
 No Foreign Terrorist Orgs Yes  
 No Israel Boycott Yes  
 MWBE No  
 ESCs All Texas Regions  
 States All States  
 Contract Name Highway Safety and Traffic Control Products  
 Contract No. 703-23  
 Effective 06/01/2023  
 Expiration 05/31/2026  
 Accepts RFQs Yes



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14, 2025

**PRESENTED BY:** Amy Tijerina, Texas Citrus Fiesta Executive Director

**AGENDA ITEM:** Ratification of the Texas Citrus Fiesta Budget for fiscal year July 1, 2025 – June 30, 2026 - Tijerina

### NATURE OF REQUEST:

Ratification is being requested for the TCF Budget for the fiscal year beginning July 1, 2025, to June 30, 2026. The TCF Budget Committee has reviewed and approved the budget.

Texas Citrus Fiesta By-Laws state that the annual budget will be submitted to the City Council for approval at least thirty (30) days prior to May 30th of each year.

**BUGETED:** \_\_\_\_\_ **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \_\_\_\_\_ **EST. COST:** \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** TCF Board Approval

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:**                      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

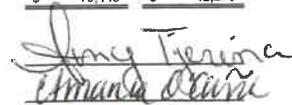
\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



**CITY OF MISSION, TEXAS  
TEXAS CITRUS FIESTA  
BUDGET SUMMARY**



FY JULY-JUNE	FY 2025 Estimate	FY 2026 Budget
<b>BEGINNING FUND BALANCE</b>	\$ 15,674	\$ 70,448
<b>ESTIMATED REVENUES:</b>		
City	79,000	79,000
MEDC	45,000	45,000
Princess Anna fees	3,195	3,000
Duchess fees	4,195	4,000
Mission/Sharyland Pageant	300	600
Sponsorships/Donations	50,675	40,000
Program Ad Book	53,200	60,000
Parade fees	2,800	3,000
Carnival	-	5,000
Skeet shoot fees	-	5,000
Coronation	6,625	5,000
Royal Reception Ball	17,930	15,000
Product Show	80	250
Fun Fair	2,440	5,000
Interest Income	-	-
<b>Total Estimated Revenues</b>	<b>265,440</b>	<b>269,850</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 281,114</b>	<b>\$ 340,298</b>
<b>APPROPRIATIONS:</b>		
Contract Labor	12,421	5,000
Water	3,430	8,000
Electricity	5,183	10,000
Internet/Phone	3,723	5,000
Copier lease	3,117	5,000
Subscriptions	250	2,500
Storage	300	-
Office Supplies	12,000	10,000
Office Equipment	-	10,000
Multi-Purpose Decorations	5,000	5,000
Float Maintenance	20,000	10,000
Landscaping	-	3,000
Princess Anna Pageant	3,557	4,000
Duchess Pageant	229	1,500
Orientation	2,279	3,000
Coronation	40,502	35,000
Product Show	1,218	3,000
Tea Party	1,088	1,500
Squeeze the Day TCF workshop	402	1,000
Galentines	1,360	1,500
Royal Reception Ball	36,806	50,000
Parade-Mission	7,132	10,000
Parade-Travel	8,000	20,000
Viva Fresh Expo	5,718	8,000
Skeet shoot	-	4,000
Carnival	-	10,000
Fun Fair	2,950	25,000
Consulting Services	-	3,000
Accounting Services	8,000	10,000
Advertising & Marketing	18,000	25,000
Food Expense	3,000	4,000
Miscellaneous	5,000	5,000
<b>Total Appropriations</b>	<b>210,666</b>	<b>298,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 70,448</b>	<b>\$ 42,298</b>
Amy Tijerina, Executive Director		
Amanda Ocana, President		
Scott Gerlach, Treasurer		
Ted Prukop, Board Member/ Kings Liaison Rep.		



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14, 2025

**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development

**AGENDA ITEM:** Authorization to submit grant application to the Walmart Foundation for the FY25 Local Community Grant Program in the amount of \$20,000 with no match requirement funds to be used to support Police, Fire and Community Development Department community initiatives - Elizalde

### NATURE OF REQUEST:

The City is requesting authorization to submit a grant application to the Walmart Foundation for the FY25 Local Community Grant Program. The grant funds will be used to support city department community initiatives through the Fire Department, Police Department and Community Development Department. The grant will allow the acquisition of supplies and equipment needed for community event initiatives. The total grant request is \$20,000 with no match requirement.

**BUGETED:** No      **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF MISSION, TEXAS SUSPENDING THE AUGUST 19, 2025 EFFECTIVE DATE OF TEXAS GAS SERVICE COMPANY’S REQUESTED INCREASE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING COOPERATION WITH OTHER CITIES IN THE TEXAS GAS SERVICE COMPANY’S SERVICE AREA; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; AUTHORIZING INTERVENTION IN TEXAS GAS SERVICE’S STATEMENT OF INTENT TO CHANGE GAS UTILITY RATES AT THE RAILROAD COMMISSION; REQUIRING REIMBURSEMENT OF CITIES’ RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL**

**WHEREAS**, on or about June 30, 2025, Texas Gas Service Company, a Division of ONE Gas, Inc. (“TGS” or “Company”), pursuant to Gas Utility Regulatory Act § 104.102, filed with the City of Mission (“City”) a Statement of Intent to change gas rates in all municipalities exercising original jurisdiction within the incorporated areas of the Central-Gulf, West North, and Rio Grande Valley Service Areas effective August 19, 2025; and

**WHEREAS**, the City is a gas customer of TGS and a regulatory authority with exclusive original jurisdiction over the rates and charges of TGS within the City; and

**WHEREAS**, it is reasonable for the City of Mission to cooperate with other similarly situated cities in conducting a review of the Company’s application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company and direct any necessary litigation; and

**WHEREAS**, the Gas Utility Regulatory Act § 104.107 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days; and

**WHEREAS**, TGS has filed an application with the Railroad Commission, that could become the docket into which appeals of city action on the TGS filing are consolidated; and

**WHEREAS**, the Gas Utility Regulatory Act § 103.022 provides that costs incurred by cities in ratemaking activities are to be reimbursed by the regulated utility.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:**

**SECTION 1.** That the August 19, 2025, effective date of the rate request submitted by TGS on or about June 30, 2025, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

**SECTION 2.** That the City is authorized to cooperate with other cities in the TGS service area to hire and direct legal counsel and consultants, negotiate with the Company, make recommendations to the City regarding reasonable rates and to direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or Railroad Commission.

**SECTION 3.** That, subject to the right to terminate employment at any time, the City of Mission hereby authorizes the hiring of the law firm of Lloyd Gosselink Rochelle & Townsend, P.C. and consultants to represent the City in all matters associated with the TGS application to increase rates and appeals thereof.

**SECTION 4.** That intervention at the Railroad Commission in the docket that the application is filed under is authorized.

**SECTION 5.** That the City’s reasonable rate case expenses shall be reimbursed by the Company.

**SECTION 6.** That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

**SECTION 7.** A copy of this Resolution shall be sent to TGS representatives Judy Hitchye, Texas Gas Service Company, Barton Skyway IV, 1301 S. Mopac, Suite 400, Austin, Texas 78746 ([Judy.Hitchye@onegas.com](mailto:Judy.Hitchye@onegas.com)), and to Thomas Brocato at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 ([tbrocato@lglawfirm.com](mailto:tbrocato@lglawfirm.com)).

**PASSED AND APPROVED** this 14th day of July, 2025.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor  
City of Mission

**ATTEST:**

\_\_\_\_\_  
Anna Carrillo, City Secretary

## MODEL STAFF REPORT REGARDING TGS'S REQUESTED RATE CHANGE

### OVERVIEW:

On June 30, 2025, Texas Gas Service Company (“TGS” or “Company”) a Division of ONE Gas, Inc. (“ONE Gas”), pursuant to Subchapter C of Chapter 104 of the Gas Utility Regulatory Act, filed its Statement of Intent to change gas rates at the Railroad Commission of Texas (“RRC”) and in all municipalities exercising original jurisdiction within the incorporated areas of the Central-Gulf, West North, and Rio Grande Valley Service Areas, effective August 19, 2025.

TGS is seeking to increase its revenues by \$41.1 million, which is an increase of 7.07% including gas costs, or 9.83% excluding gas costs. TGS is also seeking to consolidate all service areas into a single statewide jurisdiction served by TGS. The Company’s proposed rates for all of its customers are based on the systemwide cost of providing service to customers throughout the entirety of Texas. TGS is also requesting: (1) approval of new depreciation rates for direct and division distribution and general plan within its service areas; (2) a finding that the expenses for COVID-19 that are contained in regulatory assets authorized by the Commission are reasonable, necessary, and accurate; (3) a prudence determination for capital investment made in Texas through December 31, 2024; (4) approval of the form of notice for the proposed Rate Schedule Pipeline Integrity Testing (“PIT”); and (5) approval to recover the reasonable rate case expenses associated with this filing through a surcharge on rates.

Since TGS is requesting consolidation of all its service areas, the Company will need to withdraw its existing tariffs to reflect the new TGS rates and/or related changes necessary to reflect consolidation. The Company’s new proposed tariff includes: (1) a new Customer Assistance rate design and related scheduled; (2) revisions to the Rules of Service and T-Terms to include new definitions; (3) revisions to the Cost of Gas clause for consistency with all Company areas of service; and (4) combining the Commercial, Industrial, Public Authority and Compressed Natural Gas rate on the Transportation Schedule into one Transportation rate and adding a new Electric Generation rate design and rate schedule.

The resolution suspends the August 19, 2025 effective date of the Company’s rate increase for the maximum period permitted by law to allow the City, working in conjunction with other similarly situated cities with original jurisdiction served by TGS, to evaluate the filing, to determine whether the filing complies with the law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that the Company’s rate request cannot become effective until at least 35 days following the filing of the application. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, TGS’s rate request is deemed approved.**

**Explanation of “Be It Resolved” Sections:**

Section 1. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective for any legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as “the maximum period allowed by law” rather than ending by a specific date. This is because the Company controls the effective date and can extend the deadline for final city action to increase the time that the City retains jurisdiction if necessary to reach settlement on the case. If the suspension period is not otherwise extended by the Company, the City must take final action on TGS’s request to increase rates by August 19, 2025.

Section 2. This provision authorizes the City to participate in a coalition of cities served by TGS in order to more efficiently represent the interests of the City and their citizens.

Section 3. This section authorizes the hiring of Lloyd Gosselink Rochelle & Townsend, P.C. to represent the City in matters related to TGS’s application to increase its rates.

Section 4. This section authorizes the City’s intervention in TGS’s application for approval to increase its rates before the Railroad Commission.

Section 5. This section requires the Company to reimburse the cities for their reasonable rate case expenses. Legal counsel and consultants approved by the coalition of cities will submit monthly invoices that will be forwarded to TGS for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting a suspension resolution.

Section 6. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

Section 7. This section provides that the City will provide a copy of the approved and signed resolution to representatives for TGS and the coalition of cities.



# CITY OF MISSION

## Scope of Service

RFQ Name/No: LAND SURVEYING SERVICES / 22-541-09-01

### **I. Services Required**

The City of Mission is seeking statements of qualifications from firms interested in providing the City Land Surveying Services on an “as needed” basis. The services to be performed may include topographic, boundary, platting preliminary, and all other necessary land surveying tasks, as specified by the City. The services may be requested by the City on a project-to-project basis. Generally, the selected Surveyor(s) will be expected to perform the services in accordance with the Scope of Services and in accordance with the requirements of this solicitation. The qualified firm selected is expected to have a sufficient level of resources and expertise to carry out the scope of service.

### **II. Administration:**

The Surveyor shall perform at a minimum the following tasks:

1. Boundary lines, Giving Length and Bearing on Each Straight Line; Interior Angles; Radius, Point of Tangency, And Length of Curved Lines. Set Iron Pin (Monument at Property Corners Where None Exists; Drive Pin 18” Into Ground, Mark With Wood Stakes; State on Drawing Whether Corners Were Found Or Set and Describe Each.
2. Legal Description, including measurements in recorded deeds for comparison with observed.
3. Area in square feet if less than one acre, in acres (to .001 Acre) if over one acre.
4. Identify, Jurisdiction and width of adjoining street and highways width and how paved. Identify landmarks.
5. Plotted location of structures on the property and on adjacent property within 30 feet. Dimension perimeters in feet and inches to Nearest ½ . State character and number of stories. Dimension to property lines and other buildings. Vacant parcels shall be noted “Vacant”.
6. Encroachments, including cornices, belt courses, etc., either way across property lines.
7. Fences and walls; describe. Identify party walls and locate with respect to property lines.
8. Recorded or otherwise known easements and right-of-way; state owner of right.
9. Possibilities of prescriptive right-of-way and nature of each.
10. Anticipated street widening.
11. Individual lot lines and lot and block numbers. Street numbers of buildings.
12. Sidewalks, curbs, gutters & drives on the block and extend to include the same across boundary streets.
13. Building line and setback requirements, if any.
14. Names of owners of adjacent property.
15. Reconciliation or explanation of any discrepancies between survey and recorded legal description.
16. Title searches and title reports.
17. Right of way acquisitions.

### **III. Topographical Survey Requirements:**

1. All lines of levels shall be checked by separate check level lines or on previous turning points or benchmarks.
2. Traffic devices, signs, in connection with boundary streets.
3. Future plans of city, utility districts, and municipal utilities when such information is discovered in routine information gatherings.
4. Minimum of one permanent benchmark on site for each ten or less acres; description and elevation to nearest .01’.
5. Contours at 1 foot intervals; error shall not exceed one-half contour interval.
6. Spot elevations at each intersection of a 20 foot square grid covering the property and if possible 5 foot grid interval (S) beyond.
7. Spot elevations at street intersections and at 5 feet on center on curb, sidewalk, and edge of paving including far side of paving. If elevations vary from established grades, state established grades, state established grades also.
8. Plotted location of structures, man-made and natural features; floor elevations at each entrance of building on property.

9. Location, size, depth and pressure of water and gas mains, and other utilities serving or on the property, valves and meters.
10. Location of fire hydrants available to property and size of main serving each.
11. Location of electric and telephone services and characteristics of service available.
12. Location, Size, Depth and Direction of flow of sanitary sewer, storm drains and culverts serving or on property; Location of catch basins and manholes and Inverts of Pipe at each; same at or in boundary streets.
13. Name of Operating Authority of each Utility.
14. Mean Elevation of Eater in any Excavation, Well or nearby body; Flood Level of streams.
15. Extent of Watershed onto Property. Probability of Freshets Overrunning the Site.
16. Locations of Test Borings if Ascertainable and Elevation of Top of Holes.
17. Trees of 3" and over (Caliper 3' Above Ground) Locate within 1' Tolerance and Give Species.
18. Perimeter Outline only of Thickly Wooded areas unless otherwise directed.
19. Location, Size, Elevation of Elevated: Piping Insulated Piping, Conduit, Pipe Racks and Supports; Except that above Building Roofs.
20. Show dimensions and bearings of Property Boundaries, and Plot all Locatable Title Exceptions and Easements on the Survey Map.
21. Show Existence or Non-Existence of any Encroachments and Right of Way.
22. The Written Legal Description of the Property and Exhibit(s) for recording purpose.
23. Provide an Area Measurement within Boundary Lines.
24. Easements – All Utility, City and Private Easements where Required.
25. Legal Description and Exhibit(s) for any Easements where required.
26. Setbacks – Building and Parking Setbacks shall be shown and noted for each Property or Zoning Areas.
27. All Above Grade Utilities, Including but not limited to Overhead Electrical, Telephone, Cable, Street Lighting, and other electrical and communications equipment; Location and Rim Elevations of Sanitary and Storm Sewer Structures, Water Main Valves, and Hydrants; Gas Valves and all other above Grade Utility Equipment.
28. All Underground Utilities, Including but not limited to Storm, Sanitary, Water, Gas, Telephone, Electrical and Cable. Rim Elevation, Bottom of Manhole and all in and out inverts of utilities shall be noted. Note: If any of these Utilities do not exist within or directly adjacent to the survey area, Surveyor shall locate the Nearest Available Service Connection which can be used for Future service to site.
29. Provide on the Survey a list of Names, Addresses, and Phone Numbers of all applicable Utility Companies.
30. Trees, Shrubs, and Planting Areas: All Trees 2" Caliper and Larger shall be labeled with Caliper and Species all Tree Canopies shall be Accurately Shown.
31. All Trees 6" Caliper and Larger shall be labeled with Caliper and Species, All Tree Canopies shall be accurately shown and areas of Woods or Shrubs Accurately Delineated.
32. Zoning of the Property and All Adjacent Properties within 100' of the Surveyed Area.
33. Provide Planning and Zoning Overlays.
34. Current Flood Plain Information Including FEMA Regulatory 100-year and 500-year Floodplain Boundaries, Notation of Record Flood Event Elevation (2008 Flood), 100-year Flood Elevation and other DNR Protected Area Boundaries.
35. All Measurement Tolerances Provided on such surveys must be within Readings for Urban Survey as specified on Accuracy Standards for Alta/Acsm Land Title Surveys.
36. When a Significant Discrepancy with the Record Maps and Documents are found, or if Monuments are set or if otherwise required by Law, Surveyor shall provide a "Record of Survey Map" Complaint with City and State Standards.
37. Elevation Certificate for Flood Insurance Purpose (FEMA) Coordination & Documentation Associated with Phase I and Phase II Real Estate.
38. All Firms May not be Capable of Providing the Above Noted Services. If your Firm is Capable and Willing to Provide any of the Above Services, A Complete Description of The Nature of the Service the firm is Qualified to Provide must be provided in your Qualifications.  
All other topographic surveying as assigned.



# BID/PROPOSAL REQUEST

Phone: (956) 580-8667

Fax: (956) 580-8798

<b>Date</b> 6/26/25	<b>Department</b> PLANNING	<b>Contact Person</b> XAVIER CERVANTES	<b>Phone Number</b> (956) 580-8671	<b>Fax Number</b>
<b>Acct Balance(s)</b> \$5,000.00	<b>Account #'s</b> 01-414-34499		<b>Estimated Cost</b>	<b>Approving Official</b>

**Goods/Services Information:** (Provide detailed project description and include contractors/vendors you wish for us to contact as an attachment).

Land Surveying Services - City of Mission is seeking qualifications from experienced firms for Land Surveying Services which will be on an "as needed" basis to include topographic, boundary, platting preliminary, and all other necessary land surveying tasks, as specified by the City.

Please use the same scope of work you have on file and include the vendor listed below.

CVQ Land Surveyors (Carlos Vasquez)  
517 Beaumont Avenue  
McAllen, Texas 78501

**Approvals:**

X. Cervantes  
Department Director

6-26-25  
Date

Please set up an appointment with Procurement Department to obtain the following approval:

\_\_\_\_\_  
Procurement Approval

\_\_\_\_\_  
Date

Exhibit "D"

Revised 04/26/2021





Printed 6 October 2023

## SAFEGUARD FIRE

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM  
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	12005 N. Bryan Rd	NAME Charlie Martin
CITY	Mission	PHONE (866) 839-8477
STATE	TX	FAX (866) 839-8472
ZIP	78573	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N      HUB: N

### SERVING STATES

TX

### Overview

*Provide, install, service, and monitor fire alarm, intrusion alarm, access control, and intercom systems.*

## AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 17.

Contract	Comodity	Exp Date	EDGAR
230202	Security Systems Products and Services	04/30/2026	CFV
211001	Job Order Contracting	01/31/2024	See EDGAR Certification Doc.

## CONTACTS BY CONTRACTS

### 211001

Edgar Rodriguez	Project Estimator	(956) 618-7233	erodriguez@safeguardsecurity.us
Emmanuel Arias	Project Manager	(956) 618-7233	earias@teleprocommunications.com

### 230202

Edgar Rodriguez	Project Estimator	(956) 618-7233	erodriguez@safeguardsecurity.us
Daniel Backhaus	Project Manager	(956) 618-7233	daniel@safeguardsecurity.us



Printed 16 October 2023

www.teleprocommunications.com

## TELEPRO COMMUNICATIONS

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM  
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	12005 N. Bryan Rd.	NAME Charlie Martin
CITY	Mission	PHONE (866) 839-8477
STATE	Texas	FAX (866) 839-8472
ZIP	78573	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N      HUB: Y

### SERVING STATES

TX

### Overview

*Telepro Communications provides, installs, services, and programs structured cabling systems, fiber optics, intercom systems, audio/visual systems, intercom systems, surveillance camera systems, network switches, wireless access points, access control systems, and security systems.*

## AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 17.

Contract	Comodity	Exp Date	EDGAR
23010402	Trades, Labor, and Materials (JOC)	04/30/2025	See EDGAR Certification Doc.
230202	Security Systems Products and Services	04/30/2026	See EDGAR Certification Doc.
230105	Technology Solutions Products and Services	05/31/2028	See EDGAR Certification Doc.
23010401	Trades, Labor, and Materials (NON-JOC)	04/30/2028	See EDGAR Certification Doc.
211001	Job Order Contracting	01/31/2024	See EDGAR Certification Doc.

## CONTACTS BY CONTRACTS

### 211001

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	Project Manager	(956) 618-2360	earias@teleprocommunications.com

### 230105

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

### 230202

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

### 23010401

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

### 23010402

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

**STATE OF TEXAS**  
**DEPARTMENT OF INFORMATION RESOURCES**  
**CONTRACT FOR CYBERSECURITY PRODUCTS AND RELATED SERVICES**  
**Netsync Network Solutions, Inc.**

**1 Introduction**

**1.1 Parties**

This contract for Cybersecurity Products and Related Services (this “Contract”) is entered into between the State of Texas, acting by and through the Department of Information Resources (hereinafter “DIR”) with its principal place of business at 300 West 15<sup>th</sup> Street, Suite 1300, Austin, Texas 78701, and Netsync Network Solutions, Inc. (hereinafter “Successful Respondent”), with its principal place of business at 2500 West Loop South, Suite 410, Houston, TX 77027.

**1.2 Compliance with Procurement Laws**

This Contract is the result of compliance with applicable procurement laws of the State of Texas. DIR issued a solicitation on the Comptroller of Public Accounts’ Electronic State Business Daily, Request for Offer (RFO) DIR-CPO-TMP-550, on 12/20/2020, for Cybersecurity Products and Services (the “RFO”). Upon execution of all Contracts, a notice of award for DIR-CPO-TMP-550 shall be posted by DIR on the Electronic State Business Daily.

**1.3 Order of Precedence**

- a) For transactions under this Contract, the order of precedence shall be as follows:
  - i. this Contract;
  - ii. Appendix A, Standard Terms and Conditions;
  - iii. Appendix B, Successful Respondent’s Historically Underutilized Businesses Subcontracting Plan;
  - iv. Appendix C, Pricing Index;
  - v. Exhibit 1, RFO DIR-CPO-TMP-550, including all Addenda; and
  - vi. Exhibit 2, Successful Respondent’s Response to RFO DIR-CPO-TMP-550, including all Addenda.
- b) Each of the foregoing documents is hereby incorporated by reference and together constitute the entire agreement between DIR and Successful Respondent governing purchase transactions.

## 1.4 Definitions

Capitalized terms used but not defined herein have the meanings given to them in Appendix A, Standard Terms and Conditions.

## 2 Term of Contract

The initial term of this Contract shall be up to two (2) years commencing on the date of the last signature hereto (the “Initial Term”), with one (1) optional two-year renewal and one (1) optional one-year renewal (each, a “Renewal Term”). Prior to expiration of the Initial Term and each Renewal Term, this Contract will renew automatically under the same terms and conditions unless either party provides written notice to the other party at least sixty (60) days in advance of the renewal date stating that the party wishes to discuss amendment or non-renewal.

## 3 Option to Extend

Successful Respondent agrees that DIR may require continued performance under this Contract at the rates specified in this Contract following the expiration of the Initial Term or any Renewal Term. This option may be exercised more than once, but the total extension of performance hereunder shall not exceed four (4) calendar months. Such extension of services shall be subject to the requirements of this Contract, with the sole and limited exception that the term shall be extended pursuant to this provision. DIR may exercise this option upon thirty (30) calendar days written notice to Successful Respondent.

## 4 Product and Service Offerings

Products and services available under this Contract are limited to the technology categories defined in Request for Offer DIR-CPO-TMP-550 for Cybersecurity Products and Services. At DIR’s sole discretion, Successful Respondent may incorporate changes or make additions to its service offering, provided that any changes or additions must be within the scope of the RFO.

## 5 Pricing

### 5.1 Pricing Index

Pricing to Customers shall be as set forth in **Appendix C, Pricing Index**, and shall include the DIR Administrative Fee (as defined below).

### 5.2 Customer Discount

- a) The minimum Customer discount for all products and services will be the percentage off List Price (as defined below) or MSRP (as defined below), as applicable, as specified in **Appendix C, Pricing Index**. Successful Respondent shall not establish a List Price or MSRP for a particular solicitation. For purposes of this Section, “List Price” is the price

for a product or service published in Successful Respondent's price catalog (or similar document) before any discounts or price allowances are applied. For purposes of this Section, "MSRP," or manufacturer's suggested retail price, is the price list published by the manufacturer or publisher of a product and available to and recognized by the trade.

- b) Customers purchasing products or services under this Contract may negotiate additional discounts with Successful Respondent. Successful Respondent and Customer shall provide the details of such additional discounts to DIR upon request.
- c) If products or services available under this Contract are provided at a lower price to: (i) an eligible Customer who is not purchasing those products or services under this Contract, or (ii) to any other customer under the same terms and conditions provided for the State for the same products and services under this contract, then the price of such products and services under this Contract shall be adjusted to that lower price. This requirement applies to products or services quoted by Successful Respondent for a quantity of one (1), but does not apply to volume or special pricing purchases. Successful Respondent shall notify DIR within ten (10) days of providing a lower price as described in this Section, and this Contract shall be amended within ten (10) days to reflect such lower price.

### 5.3 Changes to Prices

- a) Subject to the requirements of this section, Successful Respondent may change the price of any product or service upon changes to the List Price or MSRP, as applicable. Discount levels shall not be subject to such changes, and will remain consistent with the discount levels specified in this Contract.
- b) Successful Respondent may revise its pricing by publishing a revised pricing list, subject to review and approval by DIR. If DIR, in its sole discretion, finds that the price of a product or service has been increased unreasonably, DIR may request that Successful Respondent reduce the pricing for the product or service to the level published before such revision. Upon such request, Successful Respondent shall either reduce the pricing as requested, or shall remove the product or service from the pricing list for this Contract. Failure to do so will constitute an act of default by Successful Respondent.

### 5.4 Shipping and Handling

Prices to Customers shall include all shipping and handling fees. Shipments will be Free On Board Customer's Destination. No additional fees may be charged to Customers for standard shipping and handling. If a Customer requests expedited or special delivery, Customer will be responsible for any additional charges for expedited or special delivery.

### 5.5 Travel Expenses

Pricing for services provided under this Contract are exclusive of any travel expenses that may be incurred in the performance of such services. Travel expense reimbursement may include personal vehicle mileage or commercial coach transportation, hotel accommodations, parking

and meals; provided, however, the amount of reimbursement by Customers shall not exceed the amounts authorized for state employees as adopted by each Customer; and provided, further, that all reimbursement rates shall not exceed the maximum rates established for state employees under the current State Travel Management Program. Travel time may not be included as part of the amounts payable by Customer for any services provided under this Contract. The DIR Administrative Fee is not applicable to travel expense reimbursement. Anticipated travel expenses must be pre-approved in writing by Customer. Customer reserves the right not to pay travel expenses which are not pre-approved in writing by the Customer.

## **6 DIR Administrative Fee**

- a) Successful Respondent shall pay an administrative fee to DIR based on the dollar value of all sales to Customers pursuant to this Contract (the “DIR Administrative Fee”). The amount of the DIR Administrative Fee shall be seventy-five hundredths of a percent (0.75%) of all sales, net of returns and credits. For example, the administrative fee for sales totaling \$100,000 shall be \$750.
- b) All prices quoted to Customers shall include the DIR Administrative Fee. DIR reserves the right to increase or decrease the DIR Administrative Fee during the term of this Contract, upon written notice to Successful Respondent without amending this Contract. Any increase or decrease in the DIR Administrative Fee shall be incorporated in the price to Customers.

## **7 Internet Access to Contract and Pricing Information**

In addition to the requirements listed in Appendix A, Section 7.2, Internet Access to Contract and Pricing Information, Successful Respondent shall include the following with its webpage:

- a) A current price list or mechanism to obtain specific contract pricing;
- b) MSRP/list price or DIR Customer price;
- c) Discount percentage (%) off MSRP or List Price;
- d) Warranty policies; and,
- e) Return policies.

## **8 Use of Order Fulfillers**

### **8.1 Authorization to Use Order Fulfillers**

Subject to the conditions in this Section 8, DIR agrees to permit Successful Respondent to utilize designated order fulfillers to provide products, services, and support resources to Customers under this Contract (“Order Fulfillers”).

## 8.2 Designation of Order Fulfillers

- a) Successful Respondent may designate Order Fulfillers to act as the distributors for products and services available under this Contract. In designating Order Fulfillers, Successful Respondent must be in compliance with the State's Policy on Utilization of Historically Underutilized Businesses. DIR and Successful Respondent will agree on the number of Order Fulfillers that are Historically Underutilized Businesses as defined by the CPA.
- b) In addition to the required Subcontracting Plan, Successful Respondent shall provide DIR with the following Order Fulfiller information: Order Fulfiller name, Order Fulfiller business address, Order Fulfiller CPA Identification Number, Order Fulfiller contact person email address and phone number.
- c) DIR reserves the right to require Successful Respondent to rescind any Order Fulfiller participation or request that Successful Respondent name additional Order Fulfillers should DIR determine it is in the best interest of the State.
- d) Successful Respondent shall be fully liable for its Order Fulfillers' performance under and compliance with the terms and conditions of this Contract. Successful Respondent shall enter into contracts with Order Fulfillers and use terms and conditions that are consistent with the terms and conditions of this Contract.
- e) Successful Respondent may qualify Order Fulfillers and their participation under the Contract provided that: i) any criteria is uniformly applied to all potential Order Fulfillers based upon Successful Respondent's established, neutrally applied criteria, ii) the criteria is not based on a particular procurement, and iii) all Customers are supported under the criteria.
- f) Successful Respondent shall not prohibit any Order Fulfiller from participating in other procurement opportunities offered through DIR.

## 8.3 Changes in Order Fulfiller

Successful Respondent may add or remove Order Fulfillers throughout the term of this Contract upon written authorization by DIR. Prior to adding or removing Order Fulfillers, Successful Respondent must make a good faith effort to revise its Subcontracting Plan in accordance with the State's Policy on Utilization of Historically Underutilized Businesses. Successful Respondent shall provide DIR with its updated Subcontracting Plan and the Order Fulfillers information listed above.

## 8.4 Order Fulfiller Pricing to Customer

Order Fulfiller pricing to the Customer shall be in accordance with Section 5.

## 9 Notification

All notices under this Contract shall be sent to a party at the respective address indicated below.

**If sent to the State:**

Hershel Becker or Successor in Office  
Chief Procurement Officer  
Department of Information Resources  
300 W. 15<sup>th</sup> St., Suite 1300  
Austin, Texas 78701  
Phone: (512) 475-4700  
Email: [hershel.becker@dir.texas.gov](mailto:hershel.becker@dir.texas.gov)

**If sent to Successful Respondent:**

Nicole Nordhougen  
Netsync Network Solutions, Inc.  
2500 West Loop South, Suite 410, Houston, TX 77027  
Phone: 866-974-5959  
Email: [legal@netsync.com](mailto:legal@netsync.com)

**10 Software License****10.1 Software License Agreement**

- a) Customers acquiring software licenses under this Contract shall hold, use, and operate such software subject to compliance with the Software License Agreement. Customer and Successful Respondent may agree to additional terms and conditions that do not diminish a term or condition in the Software License Agreement, or in any manner lessen the rights or protections of Customer or the responsibilities or liabilities of Successful Respondent. Successful Respondent shall make the Software License Agreement terms and conditions available to all Customers at all times.
- b) Compliance with the Software License Agreement is the responsibility of the Customer. DIR shall not be responsible for any Customer's compliance with the Software License Agreement.

**11 Conflicting or Additional Terms**

- a) The terms and conditions of this Contract shall supersede any additional conflicting or additional terms in any additional service agreements, statement of work, and any other provisions, terms, conditions, and license agreements, including those which may be affixed to or accompany software upon delivery (sometimes called shrink-wrap or click-wrap agreements), and any linked or supplemental documents, which may be proposed, issued, or accepted by Successful Respondent and Customer in addition to this Contract (such additional agreements, "Additional Agreements"), regardless of when such

Additional Agreements are proposed, issued, or accepted by Customer. Notwithstanding the foregoing, it is Customer's responsibility to review any Additional Agreements to determine if Customer accepts such Additional Agreement. If Customer does not accept such Additional Agreement, Customer shall be responsible for negotiating any changes thereto.

- b) Any update or amendment to an Additional Agreement shall only apply to Purchase Orders for the associated product or service offering after the effective date of such update or amendment; provided that, if Successful Respondent has responded to a Customer's solicitation or request for pricing, any subsequent update or amendment to an Additional Agreement may only apply to a resulting Purchase Order if Successful Respondent directly informs such Customer of such update or amendment before the Purchase Order is executed.
- c) Successful Respondent shall not require any Additional Agreement that: i) diminishes the rights, benefits, or protections of Customer, or that alters the definitions, measurements, or method for determining any authorized rights, benefits, or protections of Customer; or ii) imposes additional costs, burdens, or obligations upon Customer, or that alters the definitions, measurements, or method for determining any authorized costs, burdens, or obligations upon Customer.
- d) If Successful Respondent attempts to do any of the foregoing, the prohibited documents will be void and inapplicable to this Contract or the Purchase Order between Successful Respondent and Customer, and Successful Respondent will nonetheless be obligated to perform such Purchase Order without regard to the prohibited documents, unless Customer elects instead to terminate such Purchase Order, which in such case may be identified as a termination for cause against Successful Respondent.

## 12 Authorized Exceptions to Appendix A, Standard Terms and Conditions

No exceptions have been agreed to by DIR and Successful Respondent.

(Remainder of this page intentionally left blank.)

This Contract is executed to be effective as of the date of last signature.

**Netsync Network Solutions, Inc.**

**Authorized By:** Signature on File

**Name:** Kristi Matsunaga, J.D.

**Title:** Contract Manager

**Date:** 11/10/2022

**The State of Texas, acting by and through the Department of Information Resources**

**Authorized By:** Signature on File

**Name:** Steve Pier

**Title:** Acting Chief Procurement Officer

**Date:** 11/16/2022

**Office of General Counsel:** Initial on File

**Date:** 11/16/2022



Printed 24 April 2025

netsync.com



### Netsync Network Solutions

**EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM  
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER**

	<u>PAYMENT TO</u>		<u>TIPS CONTACT</u>
ADDRESS	2500 West Loop South, Ste.	NAME	Charlie Martin
CITY	Houston	PHONE	(866) 839-8477
STATE	Texas	FAX	(866) 839-8472
ZIP	77027	EMAIL	tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: Y      HUB: N

#### **SERVING STATES**

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT | NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WY | PR

#### **Overview**

*Founded in 2002, Netsync is a minority-owned business (MBE), women-owned small business (WOSB), value-added reseller (VAR), specializing in technology solutions. We originated as a team of select senior technical consultants and built our business primarily through relationships and referrals, a true testament to the quality technology services Netsync provides. An end-to-end IT solutions consulting company, Netsync is based in Houston, TX, with offices across the US. Netsync uses a true business consultative approach to determine clients' requirements and architects innovative and synergistic IT solutions to meet clients' needs. Our highly skilled and seasoned engineering team is available 24 hours a day, 7 days a week, 365 days a year. As a Cisco Gold, Master Collaboration, Master Networking, Master Security, and Master Service Provider Partner; an HP and Intel Platinum Partner; and holding certifications and specializations from many of the industry's top best-of-breed manufacturers, Netsync has built its reputation serving the public sector/SLED market.*

## AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 17.

Contract	Comodity	Exp Date	EDGAR
230202	Security Systems Products and Services	04/30/2026	See EDGAR Certification Doc.
230105	Technology Solutions Products and Services	05/31/2028	See EDGAR Certification Doc.
230901	Audio Visual Equipment, Supplies, and Services	11/30/2026	See EDGAR Certification Doc.
240303	Telephone and Communications Data Systems and Solutions	05/31/2027	See EDGAR Certification Doc.

## CONTACTS BY CONTRACTS

### 230105

Clara Alessi	Contracts Manager	(866) 974-5959	legal@netsync.com
Cory Hopf	Director of Inside	(866) 974-5959	chopf@netsync.com

### 230202

Clara Alessi	Contracts Manager	(866) 974-5959	legal@netsync.com
Cory Hopf	Director of Inside	(866) 974-5959	chopf@netsync.com

### 230901

Clara Alessi	Contracts Manager	(866) 974-5959	NLegal@netsync.com
Cory Hopf	Director of Inside	(866) 974-5959	chopf@netsync.com

### 240303

Cory Hopf	Director of Inside	(866) 974-5959	chopf@netsync.com
Shawn Sellers	Director of Vendor	(713) 218-5009	ssellers@netsync.com



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14, 2025

**PRESENTED BY:** Michael Silva, Fire Chief

**AGENDA ITEM:** Authorization to Purchase First Tactical Tactix Parka Jackets for Mission Fire Department Personnel from NAFECO via Buy Board #773-25 for a total cost of \$50,875.05 - Silva

**NATURE OF REQUEST:**

The Mission Fire Department is seeking authorization to purchase First Tactical Tactix Parka jackets for all of our personnel from NAFECO via Buy Board #773-25 for a total cost of \$50,875.05. The acquisition of these jackets is essential to ensure that all fire personnel are properly equipped with high-quality, weather-resistant outerwear, enhancing safety, comfort, and operational readiness during adverse weather conditions.

**BUGETED:** No      **FUND:** General      **ACCT. #:** 01-431-64270

**BUDGET:** \$211,600      **EST. COST:** \$50,875.05      **CURRENT BUDGET BALANCE:** \$55,513

**BID AMOUNT:** \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

<b>RECORD OF VOTE:</b>	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

North America Fire Equip. Inc.  
D.B.A - NAFECO  
PO Box 2928  
Decatur, AL 35602  
Phone: 800-628-6233

**QUO** Item 18.

**Quote Number: 1317160**

**Date: 7/03/25**

**Quote Expiration: EXPIRES 30 DAYS**

info@nafeco.com

**To:** MIS015  
MISSION FIRE DEPARTMENT  
415 WEST TOM LANDRY STREET  
RICHARD CRUZ 956-522-4639  
MISSION, TX 78572  
United States of America

**F.O.B. Point:** ORIGIN  
**Salesperson:** Gabe LaBonte (South TX)  
**Quote Prepared By:** Josh Underwood

Qty.	U/M	Item No.	Description	Each	Amount
			Due to tariffs by our manufacturers there may be additional charges. The charge will be added to shipping & handling with no additional mark-up.		
115	EA	118500-019-XX	First Tactical Tactix Parka Black Sizes Available: XS-5XL (Reg) Apply HT directly on parkas, not on the flaps. Outer Shell: Left Chest Heat Transfer Dept. MC Logo Outer Shell: Back Heat Transfer (2 Lines) Line 1: MISSION Line 2: FIRE Interior Fleece Soft Shell: Left Sleeve- Dept. Patch [Customer Provided] Right Sleeve- Texas EMS Patch Left Chest- Embr Dept. Logo Right Chest- Name Strip F. Last, over Rank; Silver	382.49	43,986.35
5	EA	118500-019-XX	First Tactical Tactix Parka Black Sizes Available: L-5XL (TALL) Apply HT directly on parkas, not on the flaps. Outer Shell: Left Chest Heat Transfer Dept. MC Logo Outer Shell: Back Heat Transfer (2 Lines) Line 1: MISSION Line 2: FIRE	386.74	1,933.70

**Thank you for your business !**

*NOTE: All accounts are subject to sales tax charges unless a valid state tax exempt certificate is on file with NAFECO, or provided at the time of the order.*

**If you have any questions concerning this quote, please call our number listed above.**

Visit Us On The Internet At:

**Page: 1**





CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: July 14, 2025

PRESENTED BY: Xavier Cervantes, AICP, CPM, Director of Planning

AGENDA ITEM: Consideration and Possible Action to reject the right-of-way dedication by Eldibrando Ramos described as a 1.776 acre tract of land out of Lot 31-2, West Addition to Sharyland Subdivision - Cervantes

NATURE OF REQUEST:

The subject property is located 1/4 mile south of Mile 3 Road along the west side of Los Ebanos Road. On April 27, 2017, Mr. Eldibrando Ramos dedicated public right of way described as a 1.776 acre tract of land out of Lot 31-2, West Addition to Sharyland Subdivision to the City of Mission as recorded in document number 2814611. In early June of 2024, Mr. Ramos received a statement from the Tax Office indicating he owed taxes on the referenced property. He contacted the Planning Department to get help transferring the property to the city as per the recorded document.

Staff researched the reference property and found out that the City never officially accepted the dedication of right of way. Consequently, on Jun 27, 2024 staff provided a letter to Mr. Ramos indicating that the city had no ownership interest in the property. The dedication of a tract of land by an owner does not obligate the City, unless the governing body takes action to accept it. The City has taken no action to accept the dedication and, therefore, has not acquired any ownership interest or obligation with respect to this tract of land.

The Hidalgo County Appraisal District and the Tax office has the tract of land belonging to Mr. & Mrs. Ramos. Mr. Ramos will gift deed the land to Mr. & Mrs. Estrada who own the acreage immediately south of this tract. Since there is an official document recorded in the Hidalgo County Clerk's office dedicating the reference tract to the City, the title company needs the City Council meeting minutes in which the dedication was officially rejected.

STAFF RECOMMENDATION:

Officially reject the dedication of land.

Departmental Approval: Denial

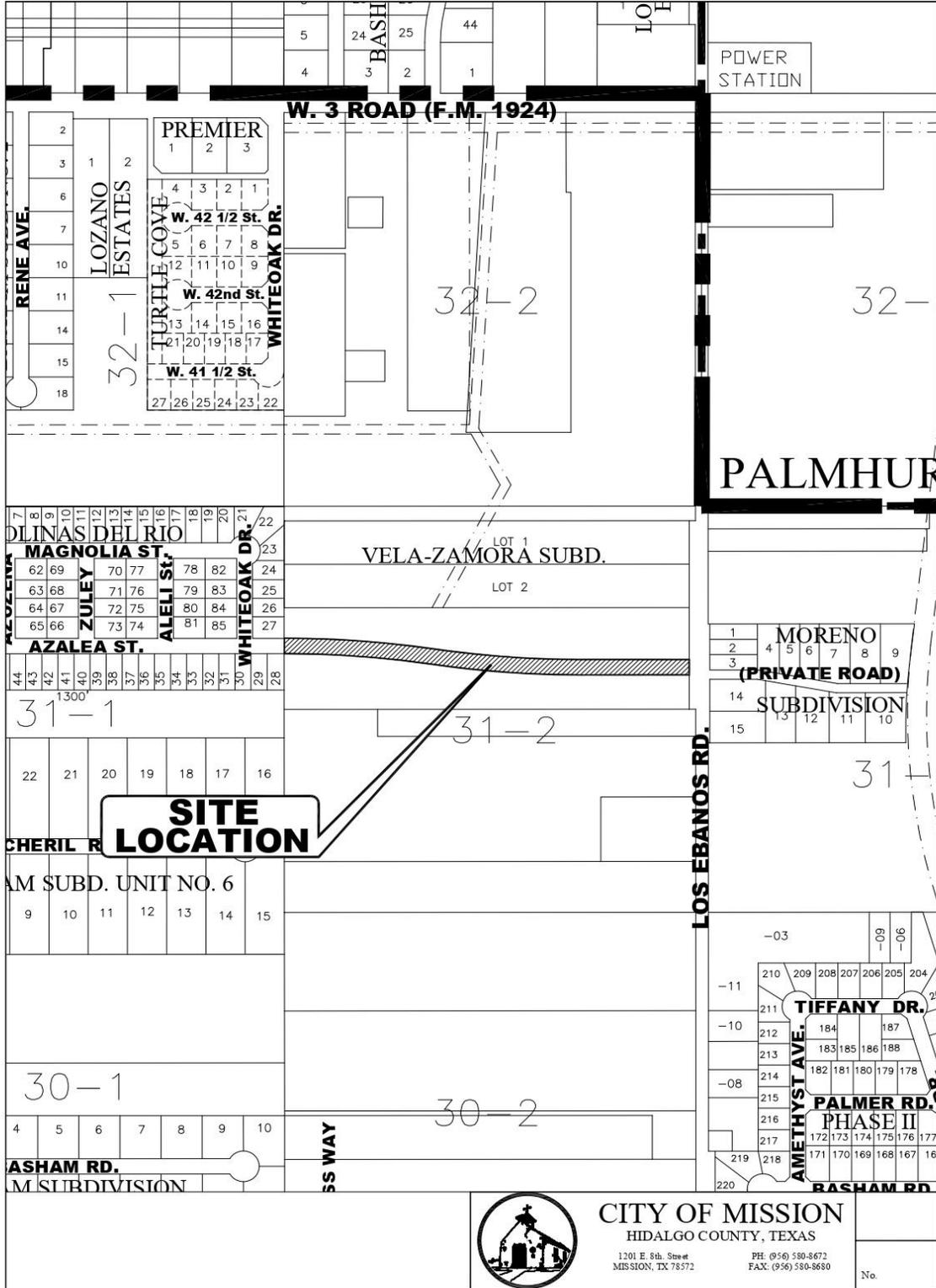
Advisory Board Recommendation: N/A

City Manager's Recommendation: Denial *MRP*

RECORD OF VOTE: APPROVED: \_\_\_\_\_
DISAPPROVED: \_\_\_\_\_
TABLED: \_\_\_\_\_

\_\_\_\_\_ AYES
\_\_\_\_\_ NAYS
\_\_\_\_\_ DISSENTING \_\_\_\_\_

VICINITY MAP



**CITY OF MISSION**  
 HIDALGO COUNTY, TEXAS  
 1201 E. 5th Street  
 MISSION, TX 78572  
 PH: (956) 580-8672  
 FAX: (956) 580-8680

**ATTACHMENTS**

Doc-2814611



\*VG-120-2017-2814611\*

Hidalgo County  
Arturo Guajardo Jr.  
County Clerk  
Edinburg, Texas 78540

Document No: 2814611

Billable Pages: 2

Recorded On: May 15, 2017 03:12 PM

Number of Pages: 3

\*\*\*\*\*Examined and Charged as Follows\*\*\*\*\*

Total Recording: \$ 40.00

\*\*\*\*\*THIS PAGE IS PART OF THE DOCUMENT\*\*\*\*\*

Any provision herein which restricts the Sale, Rental, or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

**File Information:**

Document No: 2814611  
Receipt No: 20170515000363  
Recorded On: May 15, 2017 03:12 PM  
Deputy Clerk: Imelda Leal  
Station: CH-1-CC-K12

**Record and Return To:**

City of Mission Standard Recording  
1201 East 8th Street  
original return to customer  
Mission TX 78572-5812



STATE OF TEXAS  
COUNTY OF HIDALGO

I hereby certify that this Instrument was FILED in the File Number sequence on the date/time printed hereon, and was duly RECORDED in the Official Records of Hidalgo County, Texas.

Arturo Guajardo Jr.  
County Clerk  
Hidalgo County, Texas

**ATTACHMENTS**

Doc-2814611

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER**

**PUBLIC RIGHT OF WAY DEDICATION**

Be it known that Eldibrando Ramos, the owner of the property described as a 1.776 acre tract of land out of lot 31-2, West Addition to Sharyland Subdivision, as per map thereof recorded in Volume 1, Page 56, Map Records of Hidalgo County, Texas, has GIVEN, GRANTED AND CONFIRMED, and by these presents do DEDICATE, GRANT AND CONFIRM, unto the City of Mission, Texas, the following described property as public right of way:

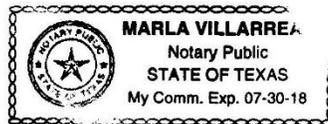
A 1.776 acre tract of land out of lot 31-2, West Addition to Sharyland Subdivision, as per map thereof recorded in Volume 1, Page 56, Map Records, Hidalgo County, Texas more particularly depicted in the attached **Exhibit "A"**

Together with all and singular the herditaments and appurtenances thereunto belonging in anywise appertaining thereto: TO HAVE AND TO HOLD the above described premises as a public right of way as described above unto the said grantee above named, our successors and assigns forever.

  
Eldibrando Ramos, Owner

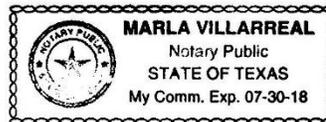
**COUNTY OF HIDALGO  
STATE OF TEXAS**

This instrument was acknowledged before me on this the 27<sup>th</sup> day of April 2017, 2016 by Eldibrando Lopez Ramos.



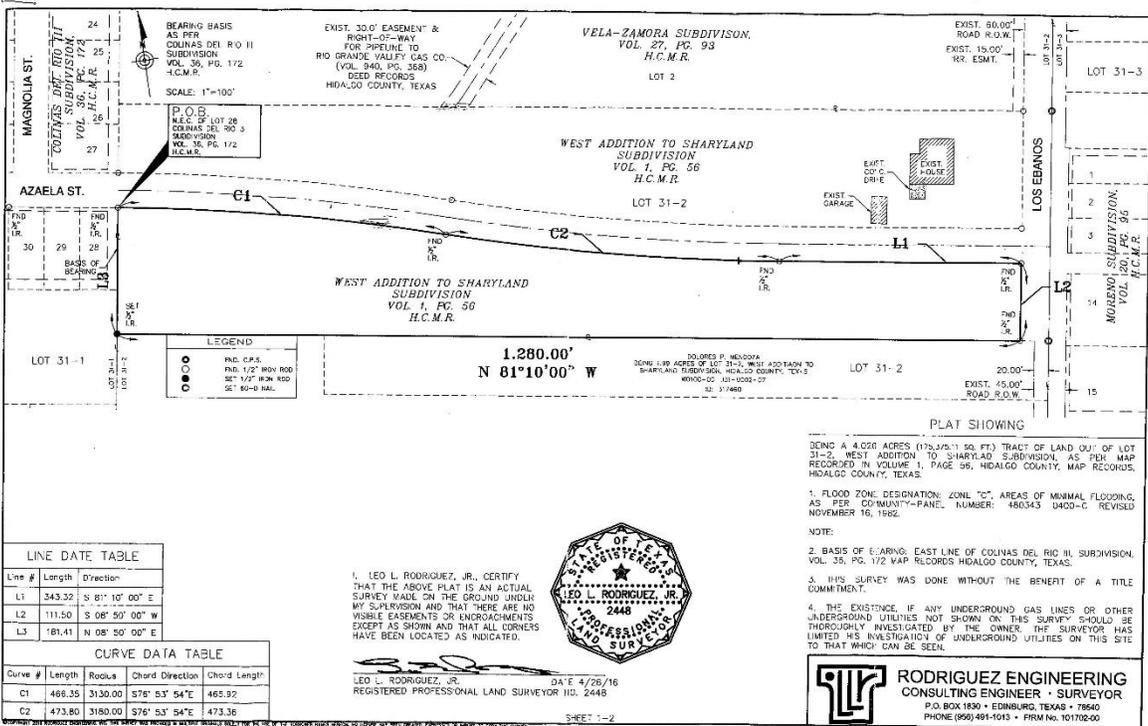
  
Notary Public In and For The State of Texas

**AFTER RECORDING RETURN TO:**  
Anna Carrillo, City Secretary  
CITY OF MISSION, TEXAS  
1201 East 12<sup>th</sup> Street  
Mission, Texas 78572



# ATTACHMENTS

Item 19.



DWG#2482-000

Line #	Length	Direction
L1	343.32	S 81° 10' 00" E
L2	111.50	S 08° 50' 00" W
L3	181.41	N 08° 50' 00" E

Curve #	Length	Radius	Chord Direction	Chord Length
C1	466.35	3130.00	S76° 53' 54"E	465.92
C2	473.80	3180.00	S76° 53' 54"E	473.36

I, LEO L. RODRIGUEZ, JR., CERTIFY THAT THE ABOVE PLAT IS AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND THAT THERE ARE NO VISIBLE EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN AND THAT ALL CORNERS HAVE BEEN LOCATED AS INDICATED.



LEO L. RODRIGUEZ, JR. DA'E 4/26/16  
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 2448

**RODRIGUEZ ENGINEERING**  
CONSULTING ENGINEER & SURVEYOR  
P.O. BOX 180 • EDINBURG, TEXAS • 78540  
PHONE (856) 481-1013 • FIRM NO. 101702-00

SHEET 1-2

## ATTACHMENTS

### PID 317457 | 3921 LOS EBANOS RD

Property Summary Report | 2025  
Online Services | Hidalgo Appraisal District

#### GENERAL INFO

##### ACCOUNT

Property ID: 317457  
 Geographic ID: W0100-00-031-0002-04  
 Type: R  
 Zoning: CNTY  
 Agent:  
 Legal Description: WEST ADDN. TO SHARYLAND AN  
 IRR TR S50'-N548.5' LOT 31-2 1.672  
 AC NET  
 Property Use:

##### OWNER

Name: RAMOS ELDI BRANDO & MARIA I  
 Secondary Name:  
 Mailing Address: 3921 LOS EBANOS RD MISSION TX US  
 78573  
 Owner ID: 957732  
 % Ownership: 100.000000  
 Exemptions:

##### LOCATION

Address: 3921 LOS EBANOS RD, TX  
 Market Area:  
 Market Area CD:  
 Map ID: 24A VOL 1 PG 56  
 Zoning: CNTY

##### PROTEST

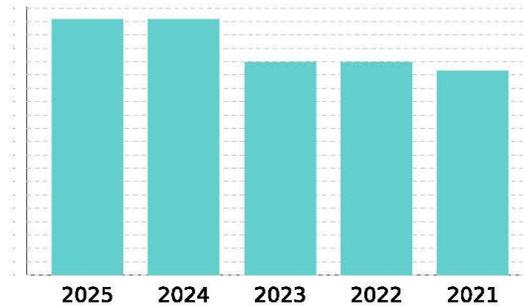
Protest Status:  
 Informal Date:  
 Formal Date:

#### VALUES

##### CURRENT VALUES

Land Homesite:	\$0
Land Non-Homesite:	\$95,743
Special Use Land Market:	\$0
Total Land:	\$95,743
Improvement Homesite:	\$0
Improvement Non-Homesite:	\$0
Total Improvement:	\$0
Market:	\$95,743
Special Use Exclusion (-):	\$0
Appraised:	\$95,743
Value Limitation Adjustment (-):	\$0
Net Appraised:	\$95,743

##### VALUE HISTORY



Values for the current year are preliminary and are subject to change.

##### VALUE HISTORY

Year	Land Market	Improvement	Special Use Exclusion	Appraised	Value Limitation Adj (-)	Net Appraised
2025	\$95,743	\$0	\$0	\$95,743	\$0	\$95,743
2024	\$95,743	\$0	\$0	\$95,743	\$96	\$95,647
2023	\$79,706	\$0	\$0	\$79,706	\$0	\$79,706
2022	\$79,706	\$0	\$0	\$79,706	\$0	\$79,706
2021	\$76,444	\$0	\$0	\$76,444	\$0	\$76,444

## ATTACHMENTS

### TAXING UNITS

Unit	Description	Tax Rate	Net Appraised	Taxable Value
CMS	CITY OF MISSION	0.558000	\$95,743	\$95,743
DR1	DRAINAGE DISTRICT #1	0.112300	\$95,743	\$95,743
GHD	HIDALGO COUNTY	0.575000	\$95,743	\$95,743
JCC	SOUTH TEXAS COLLEGE	0.162000	\$95,743	\$95,743
SMS	MISSION ISD	1.113000	\$95,743	\$95,743
SST	SOUTH TEXAS SCHOOL	0.049200	\$95,743	\$95,743

DO NOT PAY FROM THIS ESTIMATE. This is only an estimate provided for informational purposes and may not include any special assessments that may also be collected. Please contact the tax office for actual amounts.

### IMPROVEMENT

#### LAND

Land	Description	Acres	SQFT	Cost per SQFT	Market Value	Special Use Value
AC	ACREAGE	1.6720	72,832.32	\$1.31	\$95,743	\$0

#### DEED HISTORY

Deed Date	Type	Description	Grantor/Seller	Grantee/Buyer	Book ID	Volume	Page	Instrument
4/1/11	WDV	WARRANTY DEED/VENDO	EYECUE LTD	RAMOS ELDI BRANDO & MARIA I				2194078
6/19/03	WD	WARRANTY DEED	MUNAL HAROLD	EYECUE LTD				1212101
11/3/00	SWD	SPEC. W/D	THOMPSON PROP MGMT LMTD	MUNAL HAROLD				918554
1/5/98	DWW	DEED WITHOUT	THOMPSON J C	THOMPSON PROP MGMT LMTD				645791
	CONV	CONVERSION	JOSE LUIS ARGUELLO	THOMPSON J C				

# ATTACHMENTS

## 2024 TAX STATEMENT



PABLO (PAUL) VILLARREAL JR., PCC  
 HIDALGO COUNTY TAX ASSESSOR - COLLECTOR  
 PO BOX 178  
 EDINBURG, TEXAS 78540

**Certified Owner:**  
 RAMOS ELDI BRANDO & MARIA I  
 3921 LOS EBANOS RD  
 MISSION, TX 78573



**Legal Description:**  
 WEST ADDN. TO SHARYLAND AN IRR TR  
 S50'-N548.5' LOT 31-2 1.672 AC NET

**Account No:** W0100-00-031-0002-04  
**As of Date:** 06/25/2025

**Appr. Dist. No.:** 317457

**Legal Acres:** 1.6720  
**Parcel Address:** 3921 LOS EBANOS RD  
**Print Date:** 06/25/2025

Market Value		Appraised Value	Assessed Value	Capped Value	Homesite Value	Agricultural Market Value	Non-Qualifying Value
Land	Improvement						
\$95,743	\$0	\$95,743	\$95,743	\$0	\$0	\$0	\$95,743

Taxing Unit	Assessed Value (100%)	Exemptions		Taxable Value	Tax Rate	Tax	
		Code	Amount				
HIDALGO COUNTY	\$95,743	NCAP	\$96.00	\$95,647	0.5750000	\$549.97	
DRAINAGE DIST #1	\$95,743	NCAP	\$96.00	\$95,647	0.1123000	\$107.41	
CITY OF MISSION	\$95,743	NCAP	\$96.00	\$95,647	0.5580000	\$533.71	
<i>Amount saved by additional sales tax revenue \$131.90</i>							
MISSION CISD	\$95,743	NCAP	\$96.00	\$95,647	1.1130000	\$1,064.55	
SOUTH TEXAS ISD	\$95,743	NCAP	\$96.00	\$95,647	0.0492000	\$47.06	
SOUTH TEXAS COLLEGE	\$95,743	NCAP	\$96.00	\$95,647	0.1620000	\$154.95	

**Total Tax:** \$2,457.65  
**Total Tax Paid to date:** \$2,457.65  
**Total Tax Remaining:** \$0.00

**Exemptions:**  
 NCAP NHS CAP LOSS

**AMOUNT DUE IF PAID BY:**

06/30/2025 15%	07/31/2025 18%	09/01/2025 19%	09/30/2025 20%	10/31/2025 21%	12/01/2025 22%
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/31/2025 23%	02/02/2026 24%	03/02/2026 25%	03/31/2026 26%	04/30/2026 27%	06/01/2026 28%
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**School Information:**  
 MISSION CISD 2024 M&O .78690000 I&S .32610000 Total 1.1130000 2023 M&O .78920000 I&S .32380000 Total 1.1130000

PLEASE CUT AT THE DOTTED LINE AND RETURN THIS PORTION WITH YOUR PAYMENT.

4.1.75 ✂

**Print Date:** 06/25/2025

PLEASE NOTE YOUR ACCOUNT NUMBER ON YOUR CHECK AND MAKE CHECKS PAYABLE TO:

PABLO (PAUL) VILLARREAL JR., PCC  
 HIDALGO COUNTY TAX ASSESSOR - COLLECTOR  
 PO BOX 178  
 EDINBURG, TEXAS 78540  
 (956) 318-2157



**AMOUNT PAID:**  
 \$ \_\_\_\_\_

W0100-00-031-0002-04

RAMOS ELDI BRANDO & MARIA I  
 3921 LOS EBANOS RD  
 MISSION, TX 78573

00003174570000000000

**ATTACHMENTS**

June 27, 2024

TO: Mr. Eldibrando & Maria I. Ramos  
3921 N. Los Ebanos Road  
Mission, Texas 78573

FROM: City of Mission  
Susana De Luna, Planning Director

RE: **A 1.776 acre tract of land out of lot 31-2, West Addition to Sharyland Subdivision, as per map thereof recorded in Volume 1, Page 56, Map Records, Hidalgo County, Texas**

To Whom it May Concern:

The City hereby confirms that it has no ownership interest in the above-mentioned tract of land. It appears that Eldibrando Ramos attempted to dedicate the tract as a right of way to the City on or about April 27, 2017. However, the City never accepted the dedication and has never taken any action in maintaining or improving the tract. The mere dedication by an owner of a tract of land is only an offer of dedication, but the City is not obligated to accept the dedication or maintain the tract, unless the governing body takes action to accept. *Adams v. Rowles*, supra; *Dykes v. City of Houston*, 406 S.W. 2d 176 (Tex. 1966); Texas Local Government Code Section 212.048. Here, the City has taken no action to accept the dedication and therefore has not acquired any ownership interest or obligation with respect to this tract.

Please feel free to reach out with any questions.

Respectfully,

Susana De Luna  
Susana De Luna



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14, 2025  
**PRESENTED BY:** Vidal Roman, Finance Director  
**AGENDA ITEM:** Receipt of April to May 2025 Unaudited Financial Statements – Roman

**NATURE OF REQUEST:**

April to May 2025 Unaudited Financial Statements (attached)

**BUDGETED:** N/A      **FUND:** \_\_\_\_\_      **ACCT. #:** \_\_\_\_\_  
**BUDGET:** \$ \_\_\_\_\_      **EST. COST:** \$ \_\_\_\_\_      **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *MRP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
   **DISAPPROVED:** \_\_\_\_\_  
   **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ DISSENTING \_\_\_\_\_

**CITY OF MISSION, TEXAS  
GENERAL FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 4/30**

Item 20.

	<b>Fund</b>
<b>Revenues:</b>	
<b>Property Taxes</b>	
Current	352,110.52
Delinquent	55,174.60
Penalty & Interest	43,119.74
<b>Sales Taxes</b>	1,544,761.98
<b>Other Taxes</b>	131,901.91
<b>Licenses and permits</b>	96,188.10
<b>Intergovernmental Revenues</b>	171,186.67
<b>Charges for Services</b>	255,520.28
<b>Fines and Forfeits</b>	93,019.99
<b>Interest Earned</b>	39,729.05
<b>Miscellaneous</b>	22,121.92
<b>Total Revenues:</b>	2,804,834.76
 <b>Total Resources Available:</b>	 2,804,834.76
 <b>Expenditures:</b>	
<b>Legislative</b>	4,029.19
<b>Executive</b>	100,271.63
<b>Finance</b>	93,793.57
<b>Municipal Court</b>	78,537.30
<b>Planning</b>	141,651.80
<b>Facilities Maintenance</b>	162,275.43
<b>Fleet Maintenance</b>	103,745.81
<b>Organizational</b>	120,409.26
<b>Purchasing</b>	29,243.73
<b>City Secretary</b>	52,866.59
<b>Risk Management</b>	25,495.95
<b>Civil Service</b>	6,323.21
<b>Human Resources</b>	44,090.15
<b>Information Technology</b>	79,655.89
<b>Media Relations</b>	25,584.98
<b>Legal</b>	57,114.53
<b>Police</b>	2,405,616.09
<b>Fire</b>	1,951,026.92
<b>Fire Prevention</b>	92,916.46
<b>Streets</b>	452,977.87
<b>Health</b>	46,219.55
<b>Animal Welfare</b>	53,663.63
<b>Museum</b>	40,138.45
<b>Parks and Recreation</b>	31,279.31
<b>Parks</b>	248,881.51
<b>Recreation</b>	12,217.79
<b>Library</b>	142,757.73
<b>Bannworth Pool</b>	19,344.86
<b>Mayberry Pool</b>	12,030.10
<b>Total Expenditures:</b>	6,634,159.29
 <b>Excess (Deficiency) of Revenue Over (Under) Expenditures</b>	 (3,829,324.53)
 <b>Other Financing Resources</b>	 -
 <b>Fund balance at the beginning of the month</b>	 25,478,229.36
 <b>Fund balance at the end of the month</b>	 \$ 21,648,904.83

118

**CITY OF MISSION, TEXAS  
GENERAL FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING**

*Item 20.*

**Fund**

---

**Assets:**

Cash:	2,826,997.55
Investments:	10,214,788.33
Prepaid items	(14,309.88)
Receivables:	
Taxes	1,740,226.39
Accounts	2,082,533.87
Less: allowance for uncollectibles	(1,962,148.05)
Accrued interest receivable	2,635.12
Due from other governments	432,337.90
Due from other funds	13,639,750.99
Due from component unit	4,991,621.25
Long-term receivable	1,800.00
Inventory	8,720.45
<b>Total Assets:</b>	33,964,953.92

**Liabilities and Fund Balance:**

Accounts Payable	890,260.77
Other liabilities	347,015.74
Accrued payroll	(4,204.86)
Due to other funds	11,857,847.80
Deferred Revenue	652,171.74
<b>Total Liabilities</b>	13,745,459.90

**Net Assets:**

Nonspendable	(3,789.43)
Committed	91.11
Unassigned	93.15
<b>Total Fund Balance</b>	\$ 21,648,904.83

CITY OF MISSION, TEXAS  
UTILITY ENTERPRISE FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING 04/30/25

ADJUSTED

Item 20.

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility I&S Funds	Capital Project Fund
<b>Beginning Unadjusted Retain Earnings</b>	\$ (180,386.46)	\$ (3,075,444.34)	\$ 788,721.16	\$ 1,933,794.25	\$ 172,542.47
<b>Revenues:</b>					
Charges for Services	2,021,026.20	2,021,026.20	-	-	-
Reimbursements	58,885.12	58,885.12	-	-	-
Interest Earned	4,429.78	3,323.07	381.16	619.71	105.84
Miscellaneous	35,221.46	35,221.46	-	-	-
Special Assessments	10,675.00	10,675.00	-	-	-
<b>Total Revenues:</b>	<b>2,130,237.56</b>	<b>2,129,130.85</b>	<b>381.16</b>	<b>619.71</b>	<b>105.84</b>
Transfers In:	-	-	-	-	-
<b>Total Resources Available:</b>	<b>1,949,851.10</b>	<b>(946,313.49)</b>	<b>789,102.32</b>	<b>1,934,413.96</b>	<b>172,648.31</b>
<b>Expenditures:</b>					
Administration	95,638.76	95,638.76	-	-	-
Water Distribution	406,234.14	406,234.14	-	-	-
Water Treatment	236,869.41	236,869.41	-	-	-
Wastewater Treatment	223,355.61	223,355.61	-	-	-
Industrial Pre-Treatment	23,394.85	23,394.85	-	-	-
Utility Billing and Collecting	62,894.88	62,894.88	-	-	-
Organizational Expense	74,600.50	74,600.50	-	-	-
Meter Readers	95,758.21	95,758.21	-	-	-
North Water Plant	340,822.62	340,822.62	-	-	-
<b>Total Expenditures:</b>	<b>1,559,568.98</b>	<b>1,559,568.98</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfers - Out:	-	-	-	-	-
<b>Revenues Over/Under Expenditures</b>	<b>570,668.58</b>	<b>569,561.87</b>	<b>381.16</b>	<b>619.71</b>	<b>105.84</b>
<b>Ending Retain Earnings: (adjusted)</b>	<b>\$ 390,282.12</b>	<b>\$ (2,505,882.47)</b>	<b>\$ 789,102.32</b>	<b>\$ 1,934,413.96</b>	<b>\$ 172,648.31</b>
<b>Assets:</b>					
<b>Cash:</b>			-	-	-
Claim on Cash and Change funds	2,396,127.43	2,396,127.43	-	-	-
Cash - Operations Reserve	2,925,407.22	2,925,407.22	-	-	-
<b>Investments:</b>	301,110.78	301,110.78	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
<b>Receivables:</b>			-	-	-
Accounts	2,051,543.18	2,051,543.18	-	-	-
Less: allowance for uncollectibles	(319,566.78)	(319,566.78)	-	-	-
Accrued interest receivable	1,135.85	1,135.85	-	-	-
<b>Due from other funds</b>	<b>2,953,113.46</b>	<b>2,953,113.46</b>	<b>-</b>	<b>-</b>	<b>-</b>
Inventory	266,642.74	266,642.74	-	-	-
<b>Total Current Assets</b>	<b>10,581,613.88</b>	<b>10,581,613.88</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non-Current Assets</b>					
<b>Restricted Assets:</b>					
Cash and cash equivalents	11,846,828.46	9,220,409.35	691,482.45	1,762,402.27	172,534.39
Investments	471,057.86	204,088.32	97,755.46	169,214.08	-
Accrued interest	-	-	-	-	-
Deferred charges	1,118,110.30	1,118,110.30	-	-	-
Long-term receivable	-	-	-	-	-
<b>Capital Assets:</b>					
Land, water rights, and construction in progress	34,864,174.61	34,864,174.61	-	-	-
Other capital assets, net of accumulated depreciation	61,139,239.70	61,139,239.70	-	-	-
<b>Total Non-current assets</b>	<b>109,439,410.93</b>	<b>106,546,022.28</b>	<b>789,237.91</b>	<b>1,931,616.35</b>	<b>172,534.39</b>
<b>Total Assets:</b>	<b>120,021,024.81</b>	<b>117,127,636.16</b>	<b>789,237.91</b>	<b>1,931,616.35</b>	<b>172,534.39</b>
<b>Liabilities:</b>					
Accounts Payable	94,882.26	94,882.26	-	-	-
Retainage payable	167,005.75	167,005.75	-	-	-
Accrued interest payable	240,975.69	240,975.69	-	-	-
Other liabilities	37,760.70	37,760.70	-	-	-
Compensated absences	174,111.23	174,111.23	-	-	-
Accrued payroll	15,310.83	15,310.83	-	-	-
Unfunded Benefits	-	-	-	-	-
Due to other funds	5,895,095.99	5,895,095.99	-	-	-
Customer deposits	2,847,814.74	2,847,814.74	-	-	-
Deferred Revenue	885,584.50	885,584.50	-	-	-
Deferred Inflows - Pension & OPEB	-	-	-	-	-
Current portion of long-term	1,262,139.65	1,262,139.65	-	-	-
Subdividers deposits	2,997,333.70	2,997,333.70	-	-	-
Lease Payables	883,688.67	883,688.67	-	-	-
Long-term obligations	29,138,894.22	29,138,894.22	-	-	-
<b>Total Liabilities</b>	<b>44,640,597.93</b>	<b>44,640,597.93</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets:</b>					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	2,893,388.65	-	789,237.91	1,931,616.35	-
Committed	1,457,028.20	1,457,028.20	-	-	-
Unassigned	9,225,938.43	9,225,938.43	-	-	-
	<b>\$ 75,380,426.88</b>	<b>\$ 72,487,038.23</b>	<b>\$ 789,237.91</b>	<b>\$ 1,931,616.35</b>	<b>\$ 172,534.39</b>

CITY OF MISSION, TEXAS  
 ALL OTHER ENTERPRISE FUNDS  
 FINANCIAL STATEMENTS FOR THE MONTH ENDING 04/30/25  
 ADJUSTED

Item 20.

	Golf Course Fund 03	Solid Waste Fund 05	Event Center Fund 23
<b>Beginning Unadjusted Retain Earnings</b>	\$ (3,522,295.93)	\$ 608,386.04	\$ (170,619.10)
<b>Revenues:</b>			
Charges for Services	100,634.06	820,388.84	113,157.18
Reimbursements	-	-	-
Interest Earned	-	-	-
Miscellaneous	242.52	240.06	-
Special Assessments	-	2,287.56	-
<b>Total Revenues:</b>	<u>100,876.58</u>	<u>822,916.46</u>	<u>113,157.18</u>
Transfers In:	-	-	-
<b>Total Resources Available:</b>	<u>(3,421,419.35)</u>	<u>1,431,302.50</u>	<u>(57,461.92)</u>
<b>Expenditures:</b>			
<b>Golf Course:</b>			
Club House	55,414.50	-	-
Grounds	91,885.95	-	-
Restaurant	8,406.33	-	-
Organizational	7,312.62	-	-
<b>Solid Waste</b>	-	441,387.97	-
<b>Event Center</b>	-	-	111,466.68
<b>Total Expenditures:</b>	<u>163,019.40</u>	<u>441,387.97</u>	<u>111,466.68</u>
Transfers - Out:	-	-	-
<b>Revenues Over/Under Expenditures</b>	(62,142.82)	381,528.49	1,690.50
<b>Ending Retain Earnings: (adjusted)</b>	<u>\$ (3,359,276.53)</u>	<u>\$ 989,914.53</u>	<u>\$ (168,928.60)</u>
<b>Assets:</b>			
<b>Cash:</b>	(3,549,041.17)	2,890,214.50	-
Claim on Cash and Change funds			324,337.24
Cash - Operations Reserve		205,619.34	
<b>Investments:</b>	-	205,582.00	-
<b>Prepaid items</b>	5,000.00	-	2,000.00
<b>Receivables:</b>			
Accounts	(27,880.30)	925,000.17	(12,243.32)
Less: allowance for uncollectibles	-	(138,558.98)	-
Accrued interest receivable	-	5,046.03	-
<b>Due from other funds</b>	-	618,966.40	64,165.21
<b>Inventory</b>	67,477.43	-	13,003.89
<b>Total Current Assets</b>	<u>(3,504,444.04)</u>	<u>4,711,869.46</u>	<u>391,263.02</u>
<b>Non-Current Assets</b>			
<b>Restricted Assets:</b>			
Cash and cash equivalents	-	-	-
Investments	-	-	-
Accrued interest	-	-	-
Deferred charges	210,005.20	390,925.88	52,375.63
<b>Capital Assets:</b>			
Land, water rights, and construction in progress	1,642,918.52	-	-
Other capital assets, net of accumulated depreciation	1,419,099.59	6,841,103.13	30,183.07
<b>Total Non-current assets</b>	<u>3,272,023.31</u>	<u>7,232,029.01</u>	<u>82,558.70</u>
<b>Total Assets:</b>	<u>(232,420.73)</u>	<u>11,943,898.47</u>	<u>473,821.72</u>
<b>Liabilities:</b>			
Accounts Payable	12,160.42	46,367.65	27,246.96
Retainage payable	-	-	-
Accrued interest payable	-	26,592.80	-
Other liabilities	15,330.46	140,120.03	7,592.81
Compensated absences	44,580.10	34,019.92	8,729.04
Accrued payroll	1,066.11	17,770.48	8,452.20
Unfunded Benefits	345,318.67	642,833.67	86,078.79
Due to other funds	2,423.25	-	1,522.58
Customer deposits	1,855.36	-	-
Deferred Revenue	72,576.17	-	84,718.00
Deferred Inflows - Pension & OPEB	44,608.28	83,048.40	11,106.38
Current portion of long-term	46,563.92	816,207.80	330,383.71
Subdividers deposits	-	-	-
Lease Payables	49,734.34	83,772.49	2,592.73
Long-term obligations	93,472.36	1,664,140.43	-
<b>Total Liabilities</b>	<u>729,689.44</u>	<u>3,554,873.67</u>	<u>568,423.20</u>
<b>Net Assets:</b>			
Nonspendable	3,339,500.74	4,667,908.29	003.89
Restricted	-	-	-
Committed	-	265,911.51	-
Unassigned	(4,301,611.17)	3,455,205.00	(107,605.37)
	<u>\$ (962,110.43)</u>	<u>\$ 8,389,024.80</u>	<u>\$ (94,601.48)</u>

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**CITY OF MISSION, TEXAS**  
**GENERAL FUND**  
**FINANCIAL STATEMENTS FOR THE MONTH ENDING 5/31/95**

*Item 20.*

**Fund**

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**Assets:**

Cash:	3,640,617.94
Investments:	8,251,354.79
Prepaid items	(14,547.64)
<b>Receivables:</b>	
Taxes	1,551,053.44
Accounts	1,890,524.98
Less: allowance for uncollectibles	(1,766,205.63)
Accrued interest receivable	2,635.12
<b>Due from other governments</b>	395,165.24
<b>Due from other funds</b>	13,640,980.19
<b>Due from component unit</b>	4,991,621.25
Long-term receivable	1,600.00
Inventory	8,996.50
<b>Total Assets:</b>	32,593,796.18

**Liabilities and Fund Balance:**

Accounts Payable	927,751.85
Other liabilities	366,006.53
Accrued payroll	(4,204.86)
Due to other funds	11,535,047.45
Deferred Revenue	462,998.79
<b>Total Liabilities</b>	13,289,968.47

**Net Assets:**

Nonspendable	(3,951.14)
Committed	13,400.00
Unassigned	7,183.87
<b>Total Fund Balance</b>	\$ 20,733,758.75

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**CITY OF MISSION, TEXAS  
GENERAL FUND  
FINANCIAL STATEMENTS FOR THE MONTH ENDING**

*Item 20.*

	<b>Fund</b>
<b>Revenues:</b>	
<b>Property Taxes</b>	
Current	189,172.95
Delinquent	45,972.81
Penalty & Interest	45,305.17
<b>Sales Taxes</b>	1,933,962.51
<b>Other Taxes</b>	253,437.77
<b>Licenses and permits</b>	116,627.44
<b>Intergovernmental Revenues</b>	157,178.05
<b>Charges for Services</b>	261,421.42
<b>Fines and Forfeits</b>	83,968.53
<b>Interest Earned</b>	37,250.77
<b>Miscellaneous</b>	96,281.13
<b>Total Revenues:</b>	3,220,578.55
<b>Transfers In:</b>	-
<b>Total Resources Available:</b>	24,869,483.38

<b>Expenditures:</b>	
<b>Legislative</b>	5,159.17
<b>Executive</b>	76,206.30
<b>Finance</b>	57,853.19
<b>Municipal Court</b>	51,864.17
<b>Planning</b>	94,839.62
<b>Facilities Maintenance</b>	99,083.22
<b>Fleet Maintenance</b>	89,934.64
<b>Organizational</b>	157,444.12
<b>Purchasing</b>	20,185.23
<b>City Secretary</b>	29,890.75
<b>Risk Management</b>	5,707.62
<b>Civil Service</b>	22,798.87
<b>Human Resources</b>	28,177.02
<b>Information Technology</b>	88,129.67
<b>Media Relations</b>	25,438.45
<b>Legal</b>	43,807.43
<b>Police</b>	1,515,606.40
<b>Fire</b>	943,430.55
<b>Fire Prevention</b>	58,099.26
<b>Streets</b>	291,139.86
<b>Health</b>	24,482.54
<b>Animal Welfare</b>	56,167.47
<b>Museum</b>	25,658.42
<b>Parks and Recreation</b>	20,099.26
<b>Parks</b>	158,568.78
<b>Recreation</b>	15,620.15
<b>Library</b>	92,917.78
<b>Bannworth Pool</b>	17,328.86
<b>Mayberry Pool</b>	20,085.83
<b>Total Expenditures:</b>	4,135,724.63

**Excess (Deficiency) of Revenue Over (Under) Expenditures** (915,146.08)

<b>Other Financing Resources</b>		-
Fund balance at the beginning of the month	\$ 21,64	123
<b>Fund balance at the end of the month</b>	<b>\$ 20,733,758.75</b>	

CITY OF MISSION, TEXAS  
 UTILITY ENTERPRISE FUND  
 FINANCIAL STATEMENTS FOR THE MONTH ENDING 05/31/25  
 ADJUSTED

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility Funds	City Project Fund
<b>Beginning Adjusted Retain Earnings</b>	\$ 390,282.12	\$ (2,505,882.47)	\$ 789,102.32	\$ 1,934,413.96	\$ 172,648.31
<b>Revenues:</b>					
Charges for Services	1,965,434.38	1,965,434.38	-	-	-
Reimbursements	714,226.28	714,226.28	-	-	-
Interest Earned	4,509.86	3,286.91	475.33	638.53	109.09
Miscellaneous	37,380.35	37,380.35	-	-	-
Insurance Settlements	-	-	-	-	-
Special Assessments	10,840.00	10,840.00	-	-	-
<b>Total Revenues:</b>	<u>2,732,390.87</u>	<u>2,731,167.92</u>	<u>475.33</u>	<u>638.53</u>	<u>109.09</u>
<b>Transfers In:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Resources Available:</b>	<u>3,122,672.99</u>	<u>225,285.45</u>	<u>789,577.65</u>	<u>1,935,052.49</u>	<u>172,757.40</u>
<b>Expenditures:</b>					
Administration	58,220.35	58,220.35	-	-	-
Water Distribution	833,770.89	833,770.89	-	-	-
Water Treatment	160,947.22	160,947.22	-	-	-
Wastewater Treatment	233,523.10	233,523.10	-	-	-
Industrial Pre-Treatment	48,801.25	48,801.25	-	-	-
Utility Billing and Collecting	37,738.81	37,738.81	-	-	-
Organizational Expense	93,020.56	93,020.56	-	-	-
Meter Readers	40,446.47	40,446.47	-	-	-
North Water Plant	176,503.23	176,503.23	-	-	-
Northside W/W Treatment	47,250.00	47,250.00	-	-	-
<b>Total Expenditures:</b>	<u>1,730,221.88</u>	<u>1,730,221.88</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Transfers - Out:</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Revenues Over/Under Expenditures</b>	1,002,168.99	1,000,946.04	475.33	638.53	109.09
<b>Ending Retain Earnings: (adjusted)</b>	<u>\$ 1,392,451.11</u>	<u>\$ (1,504,936.43)</u>	<u>\$ 789,577.65</u>	<u>\$ 1,935,052.49</u>	<u>\$ 172,757.40</u>
<b>Assets:</b>					
<b>Cash:</b>					
Claim on Cash and Change funds	3,510,229.99	3,510,229.99	-	-	-
Cash - Operations Reserve	2,926,152.60	2,926,152.60	-	-	-
<b>Investments:</b>	301,586.11	301,586.11	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
<b>Receivables:</b>					
Accounts	2,008,600.07	2,008,600.07	-	-	-
Less: allowance for uncollectibles	(320,209.96)	(320,209.96)	-	-	-
Accrued interest receivable	1,135.85	1,135.85	-	-	-
<b>Due from other funds</b>	2,953,113.46	2,953,113.46	-	-	-
Inventory	266,642.74	266,642.74	-	-	-
<b>Total Current Assets</b>	<u>11,653,350.86</u>	<u>11,653,350.86</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Non-Current Assets</b>					
Cash and cash equivalents	11,848,046.05	9,220,957.74	691,658.64	1,762,851.32	172,578.35
Investments	472,876.11	204,875.29	98,148.21	169,852.61	-
Accrued interest	-	-	-	-	-
Deferred charges	1,118,110.30	1,118,110.30	-	-	-
Long-term receivable	-	-	-	-	-
<b>Capital Assets:</b>					
Land, water rights, and construction in progress	34,864,174.61	34,864,174.61	-	-	-
Other capital assets, net of accumulated depreciation	61,139,239.70	61,139,239.70	-	-	-
<b>Total Non-current assets</b>	<u>109,442,446.77</u>	<u>106,547,357.64</u>	<u>789,806.85</u>	<u>1,932,703.93</u>	<u>172,578.35</u>
<b>Total Assets:</b>	<u>121,095,797.63</u>	<u>118,200,708.50</u>	<u>789,806.85</u>	<u>1,932,703.93</u>	<u>172,578.35</u>
<b>Liabilities:</b>					
Accounts Payable	456,980.85	456,980.85	-	-	-
Retainage payable	209,831.00	209,831.00	-	-	-
Accrued interest payable	-	-	-	-	-
Other liabilities	15,310.83	15,310.83	-	-	-
Compensated absences	89,388.64	89,388.64	-	-	-
Accrued payroll	48,648.67	48,648.67	-	-	-
Unfunded Benefits	-	-	-	-	-
Due to other funds	6,089,483.37	6,089,483.37	-	-	-
Customer deposits	6,488,726.45	6,488,726.45	-	-	-
Deferred Revenue	201,387.30	201,387.30	-	-	-
Current portion of long-term	7,382,013.70	7,382,013.70	-	-	-
Bond payable	-	-	-	-	-
Subdividers deposits	3,341,215.42	3,341,215.42	-	-	-
Capital Leases	883,688.67	883,688.67	-	-	-
Long-term obligations:	28,271,808.40	28,271,808.40	-	-	-
<b>Total Liabilities</b>	<u>53,478,483.30</u>	<u>53,478,483.30</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Assets:</b>					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	2,895,089.13	-	789,806.85	1,932,703.93	578.35
Committed	1,996,975.36	1,996,975.36	-	-	-
Unassigned	921,178.24	921,178.24	-	-	-
	<u>\$ 67,617,314.33</u>	<u>\$ 64,722,225.20</u>	<u>\$ 789,806.85</u>	<u>\$ 1,932,703.93</u>	<u>\$ 172,578.35</u>

Item 20.

CITY OF MISSION, TEXAS  
 UTILITY ENTERPRISE FUND  
 FINANCIAL STATEMENTS FOR THE MONTH ENDING 05/31/25  
 ADJUSTED

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility Funds	City Project Fund
<b>Beginning Adjusted Retain Earnings</b>	\$ 390,282.12	\$ (2,505,882.47)	\$ 789,102.32	\$ 1,934,413.96	\$ 172,648.31
<b>Revenues:</b>					
Charges for Services	1,965,434.38	1,965,434.38	-	-	-
Reimbursements	714,226.28	714,226.28	-	-	-
Interest Earned	4,509.86	3,286.91	475.33	638.53	109.09
Miscellaneous	37,380.35	37,380.35	-	-	-
Insurance Settlements	-	-	-	-	-
Special Assessments	10,840.00	10,840.00	-	-	-
<b>Total Revenues:</b>	<u>2,732,390.87</u>	<u>2,731,167.92</u>	<u>475.33</u>	<u>638.53</u>	<u>109.09</u>
Transfers In:	-	-	-	-	-
<b>Total Resources Available:</b>	<u>3,122,672.99</u>	<u>225,285.45</u>	<u>789,577.65</u>	<u>1,935,052.49</u>	<u>172,757.40</u>
<b>Expenditures:</b>					
Administration	58,220.35	58,220.35	-	-	-
Water Distribution	833,770.89	833,770.89	-	-	-
Water Treatment	160,947.22	160,947.22	-	-	-
Wastewater Treatment	233,523.10	233,523.10	-	-	-
Industrial Pre-Treatment	48,801.25	48,801.25	-	-	-
Utility Billing and Collecting	37,738.81	37,738.81	-	-	-
Organizational Expense	93,020.56	93,020.56	-	-	-
Meter Readers	40,446.47	40,446.47	-	-	-
North Water Plant	176,503.23	176,503.23	-	-	-
Northside W/W Treatment	47,250.00	47,250.00	-	-	-
<b>Total Expenditures:</b>	<u>1,730,221.88</u>	<u>1,730,221.88</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers - Out:	-	-	-	-	-
<b>Revenues Over/Under Expenditures</b>	1,002,168.99	1,000,946.04	475.33	638.53	109.09
<b>Ending Retain Earnings: (adjusted)</b>	<u>\$ 1,392,451.11</u>	<u>\$ (1,504,936.43)</u>	<u>\$ 789,577.65</u>	<u>\$ 1,935,052.49</u>	<u>\$ 172,757.40</u>
<b>Assets:</b>					
<b>Cash:</b>					
Claim on Cash and Change funds	3,510,229.99	3,510,229.99	-	-	-
Cash - Operations Reserve	2,926,152.60	2,926,152.60	-	-	-
<b>Investments:</b>	301,586.11	301,586.11	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
<b>Receivables:</b>					
Accounts	2,008,600.07	2,008,600.07	-	-	-
Less: allowance for uncollectibles	(320,209.96)	(320,209.96)	-	-	-
Accrued interest receivable	1,135.85	1,135.85	-	-	-
<b>Due from other funds</b>	2,953,113.46	2,953,113.46	-	-	-
Inventory	266,642.74	266,642.74	-	-	-
<b>Total Current Assets</b>	<u>11,653,350.86</u>	<u>11,653,350.86</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Non-Current Assets</b>					
Cash and cash equivalents	11,848,046.05	9,220,957.74	691,658.64	1,762,851.32	172,578.35
Investments	472,876.11	204,875.29	98,148.21	169,852.61	-
Accrued interest	-	-	-	-	-
Deferred charges	1,118,110.30	1,118,110.30	-	-	-
Long-term receivable	-	-	-	-	-
<b>Capital Assets:</b>					
Land, water rights, and construction in progress	34,864,174.61	34,864,174.61	-	-	-
Other capital assets, net of accumulated depreciation	61,139,239.70	61,139,239.70	-	-	-
<b>Total Non-current assets</b>	<u>109,442,446.77</u>	<u>106,547,357.64</u>	<u>789,806.85</u>	<u>1,932,703.93</u>	<u>172,578.35</u>
<b>Total Assets:</b>	<u>121,095,797.63</u>	<u>118,200,708.50</u>	<u>789,806.85</u>	<u>1,932,703.93</u>	<u>172,578.35</u>
<b>Liabilities:</b>					
Accounts Payable	456,980.85	456,980.85	-	-	-
Retainage payable	209,831.00	209,831.00	-	-	-
Accrued interest payable	-	-	-	-	-
Other liabilities	15,310.83	15,310.83	-	-	-
Compensated absences	89,388.64	89,388.64	-	-	-
Accrued payroll	48,648.67	48,648.67	-	-	-
Unfunded Benefits	-	-	-	-	-
Due to other funds	6,089,483.37	6,089,483.37	-	-	-
Customer deposits	6,488,726.45	6,488,726.45	-	-	-
Deferred Revenue	201,387.30	201,387.30	-	-	-
Current portion of long-term	7,382,013.70	7,382,013.70	-	-	-
Bond payable	-	-	-	-	-
Subdividers deposits	3,341,215.42	3,341,215.42	-	-	-
Capital Leases	883,688.67	883,688.67	-	-	-
Long-term obligations:	28,271,808.40	28,271,808.40	-	-	-
<b>Total Liabilities</b>	<u>53,478,483.30</u>	<u>53,478,483.30</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Assets:</b>					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	2,895,089.13	-	789,806.85	1,932,703.93	578.35
Committed	1,996,975.36	1,996,975.36	-	-	-
Unassigned	921,178.24	921,178.24	-	-	-
	<u>\$ 67,617,314.33</u>	<u>\$ 64,722,225.20</u>	<u>\$ 789,806.85</u>	<u>\$ 1,932,703.93</u>	<u>\$ 172,578.35</u>

Item 20.

125

CITY OF MISSION, TEXAS  
**ALL OTHER ENTERPRISE FUNDS**  
**FINANCIAL STATEMENTS FOR THE MONTH ENDING 05/31/25**  
**ADJUSTED**

Item 20.

	Golf Course Fund 03	Solid Waste Fund 05	Fund 25
<b>Beginning Adjusted Retain Earnings</b>	\$ (3,359,276.53)	\$ 989,914.53	\$ (168,928.60)
<b>Revenues:</b>			
Charges for Services	82,784.34	814,356.44	108,954.19
Reimbursements	-	-	-
Interest Earned	-	5,565.87	-
Miscellaneous	16.66	235.78	-
Insurance Settlements	-	65,631.26	-
Special Assessments	-	-	-
<b>Total Revenues:</b>	<b>82,801.00</b>	<b>885,789.35</b>	<b>108,954.19</b>
<b>Transfers In:</b>	-	-	-
<b>Total Resources Available:</b>	<b>(3,276,475.53)</b>	<b>1,875,703.88</b>	<b>(59,974.41)</b>
<b>Expenditures:</b>			
<b>Golf Course:</b>			
Club House	47,100.13	-	-
Grounds	61,183.82	-	-
Restaurant	7,340.20	-	-
Organizational	3,732.48	-	-
<b>Solid Waste</b>	-	575,682.92	-
Event Center	-	-	79,361.17
<b>Total Expenditures:</b>	<b>119,356.63</b>	<b>575,682.92</b>	<b>79,361.17</b>
<b>Transfers - Out:</b>	-	-	-
<b>Revenues Over/Under Expenditures</b>	<b>(36,555.63)</b>	<b>310,106.43</b>	<b>29,593.02</b>
<b>Ending Retain Earnings: (adjusted)</b>	<b>\$ (3,395,832.16)</b>	<b>\$ 1,300,020.96</b>	<b>\$ (139,335.58)</b>
<b>Assets:</b>			
<b>Cash:</b>			
Claim on Cash and Change funds	(3,664,517.56)	-	366,420.02
Cash - Operations Reserve	-	3,393,381.54	-
	-	205,582.00	-
<b>Investments:</b>	-	205,619.34	-
<b>Prepaid items</b>	5,000.00	-	2,000.00
<b>Receivables:</b>			
Accounts	(27,926.33)	911,725.73	51,937.05
Less: allowance for uncollectibles	-	(138,688.17)	-
Accrued interest receivable	-	5,046.03	-
<b>Due from other governments</b>	-	-	-
<b>Due from other funds</b>	28,164.89	618,966.40	-
<b>Inventory</b>	67,477.43	-	13,003.89
<b>Total Current Assets</b>	<b>(3,591,801.57)</b>	<b>5,201,632.87</b>	<b>433,360.96</b>
<b>Non-Current Assets</b>			
<b>Cash and cash equivalents</b>	-	-	-
<b>Investments</b>	-	-	-
<b>Accrued interest</b>	-	-	-
<b>Deferred charges</b>	210,005.20	390,925.88	52,375.63
<b>Long-term receivable</b>	-	-	-
<b>Capital Assets:</b>			
Land, water rights, and construction in progress	1,642,918.52	-	-
Other capital assets, net of accumulated depreciation	1,422,700.54	6,841,102.63	30,183.07
<b>Total Non-current assets</b>	<b>3,275,624.26</b>	<b>7,232,028.51</b>	<b>82,558.70</b>
<b>Total Assets:</b>	<b>(316,177.31)</b>	<b>12,433,661.38</b>	<b>515,919.66</b>
<b>Liabilities:</b>			
<b>Accounts Payable</b>	16,848.76	226,977.55	29,186.92
<b>Retainage payable</b>	-	-	-
<b>Accrued interest payable</b>	135.12	26,592.80	-
<b>Other liabilities</b>	15,330.69	123,515.00	10,509.77
<b>Compensated absences</b>	36,240.32	-	-
<b>Accrued payroll</b>	8,339.78	17,770.48	8,452.20
Unfunded Benefits	345,318.67	-	86,078.79
<b>Due to other funds</b>	2,423.25	10,366.36	1,522.58
<b>Customer deposits</b>	-	-	-
<b>Deferred Revenue</b>	76,167.83	151,322.40	92,366.00
<b>Current portion of long-term</b>	-	12,665.07	2,592.75
<b>Bond payable</b>	(1,030,965.31)	-	-
<b>Subdividers deposits</b>	-	-	-
<b>Capital Leases</b>	93,472.36	55,797.01	330,383.69
<b>Long-term obligations:</b>	96,298.26	767,340.67	8,729.04
<b>Total Liabilities</b>	<b>(295,781.99)</b>	<b>1,392,347.34</b>	<b>580,928.12</b>
<b>Net Assets:</b>			
<b>Nonspendable</b>	3,343,101.69	6,300,700.37	1003.89
<b>Restricted</b>	(15,246.69)	-	-
<b>Committed</b>	-	3,799,232.21	-
<b>Unassigned</b>	(3,348,250.32)	941,381.46	(78,012.35)
	<b>\$ (20,395.32)</b>	<b>\$ 11,041,314.04</b>	<b>\$ (65,008.46)</b>



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14, 2025  
**PRESENTED BY:** Vidal Roman, Finance Director  
**AGENDA ITEM:** Presentation of April 2025 thru May 2025 Budget to actual Report – Roman

**NATURE OF REQUEST:**

April 2025 thru May 2025 Budget to actual Report (attached)

**BUDGETED:** N/A      **FUND:** \_\_\_\_\_      **ACCT. #:** \_\_\_\_\_  
**BUDGET:** \$ \_\_\_\_\_      **EST. COST:** \$ \_\_\_\_\_      **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *MRP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
   **DISAPPROVED:** \_\_\_\_\_  
   **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ DISSENTING \_\_\_\_\_

BUDGET TO ACTUAL  
AS OF: APRIL 30TH, 2025

Item 21.

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY					
	69,010,662.00	2,804,834.76	43,421,731.00	62.92	25,588,931.00
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*** TOTAL REVENUES ***	69,010,662.00	2,804,834.76	43,421,731.00	62.92	25,588,931.00
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
10-LEGISLATIVE	45,777.00	4,029.19	29,524.34	64.50	16,252.66
11-EXECUTIVE	1,003,533.00	100,271.63	476,564.81	47.49	526,968.19
12-FINANCE	1,481,572.00	93,793.57	724,222.49	48.88	757,349.51
13-MUNICIPAL COURT	738,260.00	78,537.30	455,268.02	61.67	282,991.98
14-PLANNING	1,352,842.00	141,651.80	676,270.00	49.99	676,572.00
15-FACILITIES MAINTENANCE	1,620,753.00	162,275.43	669,099.33	41.28	951,653.67
16-FLEET MAINTENANCE	1,318,448.00	103,745.81	642,223.65	48.71	676,224.35
17-ORGANIZATIONAL EXPENSE	1,907,897.00	120,409.26	1,286,686.88	67.44	621,210.12
18-PURCHASING	217,843.00	29,243.73	160,035.17	73.46	57,807.83
19-CITY SECRETARY	441,441.00	52,866.59	244,520.53	55.39	196,920.47
22-RISK MANAGEMENT	830,065.00	25,495.95	710,354.38	85.58	119,710.62
23-ELECTIONS	0.00	0.00	0.00	0.00	0.00
24-CIVIL SERVICE	251,100.00	6,323.21	136,566.50	54.39	114,533.50
25-HUMAN RESOURCES	382,825.00	44,090.15	228,121.81	59.59	154,703.19
26-INFORMATION TECHNOLOG	1,432,369.64	79,655.89	901,748.06	62.95	530,621.58
27-MEDIA RELATIONS	406,421.00	25,584.98	178,114.36	43.83	228,306.64
28-LEGAL	662,187.00	57,114.53	376,288.25	56.83	285,898.75
30-POLICE	23,732,377.65	2,405,616.09	12,379,826.07	52.16	11,352,551.58
31-FIRE	15,409,499.85	1,951,026.92	8,848,651.84	57.42	6,560,848.01
32-FIRE PREVENTION	1,224,032.00	92,916.46	687,666.59	56.18	536,365.41
40-STREETS	4,949,611.00	452,977.87	2,414,632.25	48.78	2,534,978.75
43-HEALTH REGULATION & IN	408,970.00	46,219.55	223,624.20	54.68	185,345.80
44-ANIMAL CONTROL	638,408.00	53,663.63	362,048.65	56.71	276,359.35
51-MISSION HISTORICAL MUS	349,574.00	40,138.45	193,422.30	55.33	156,151.70
60-PARKS & RECREATION ADM	319,310.00	31,279.31	158,472.72	49.63	160,837.28
61-PARKS	2,953,543.00	248,881.51	1,399,134.11	47.37	1,554,408.89
63-RECREATION	372,354.00	12,217.79	65,712.30	17.65	306,641.70
64-LIBRARY	1,682,923.00	142,757.73	964,752.66	57.33	718,170.34
65-BANNWORTH POOL	307,402.00	19,344.86	115,837.69	37.68	191,564.31
67-MAYBERRY POOL	677,197.00	12,030.10	79,604.27	11.75	597,592.73
99-TRANSFERS OUT	3,545,245.00	0.00	619,400.00	17.47	2,925,845.00
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01 -GENERAL FUND

**Item 21.**

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
-----					
*** TOTAL EXPENDITURES ***	70,663,780.14	6,634,159.29	36,408,394.23	51.52	34,255,385.91
	=====	=====	=====	=====	=====

BUDGET TO ACTUAL  
AS OF: APRIL 30TH, 2025

Item 21.

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
????					
300-31000	CURRENT AD VALOREM TAXES 28,644,685.00	352,110.52	26,097,224.03	91.11	2,547,460.97
300-31100	TAX ADJUSTMENTS 0.00	0.00	0.00	0.00	0.00
300-31150	TAX REFUNDS 0.00	0.00	0.00	0.00	0.00
300-31200	DELINQUENT AD VALOREM TAXES 335,006.00	55,174.60	( 77,616.16)	23.17-	412,622.16
300-31300	INTEREST & PENALTIES ON TAXE 490,286.00	43,119.74	231,203.13	47.16	259,082.87
300-31400	SALES TAX 15,392,493.00	1,029,841.31	6,200,086.49	40.28	9,192,406.51
300-31410	SALES TAX-TAX ABATEMENT 6,900,000.00	514,920.67	3,100,043.22	44.93	3,799,956.78
300-31420	BINGO TAX 40,000.00	0.00	11,774.27	29.44	28,225.73
300-31500	FRANCHISE TAX 3,500,000.00	127,578.37	1,396,366.23	39.90	2,103,633.77
300-31520	TELECOMM. LINE ACCESS FEES 45,000.00	555.68	12,900.20	28.67	32,099.80
300-31600	CORP COURT SERVICE FEE 40,000.00	0.00	39,218.07	98.05	781.93
300-31620	BIRTH CERTIFICATE SERVICE FE 2,500.00	0.00	1,925.60	77.02	574.40
300-31625	TRUANCY PREVENTION & DIVERSI 30,000.00	3,000.05	20,484.72	68.28	9,515.28
300-31700	MIXED DRINK TAX 54,500.00	3,767.86	19,394.61	35.59	35,105.39
300-32000	OCCUPATIONAL LICENSES 51,000.00	4,258.50	31,895.50	62.54	19,104.50
300-32025	HEALTH PERMIT 50,000.00	6,070.00	42,130.00	84.26	7,870.00
300-32050	SEISMOGRAPHIC TESTING PERMIT 0.00	0.00	( 20.00)	0.00	20.00
300-32051	OIL AND GAS PERMITS 0.00	0.00	0.00	0.00	0.00
300-32100	MOVING & BUILDING PERMITS 650,000.00	43,629.10	285,452.25	43.92	364,547.75
300-32200	ELECTRICAL PERMITS 200,000.00	18,910.00	126,425.00	63.21	73,575.00
300-32250	MECHANICAL PERMITS 65,000.00	6,960.00	37,388.00	57.52	27,612.00
300-32300	PLUMBING PERMITS 120,000.00	12,310.50	72,326.00	60.27	47,674.00
300-32320	2% INSPECTION FEE 225,000.00	0.00	147,570.88	65.59	77,429.12
300-32325	PLANNING TECHNOLOGY FEE 16,000.00	1,251.00	8,364.00	52.28	7,636.00
300-32330	CONST. MATERIAL TESTING FEE 250,000.00	31,483.20	168,654.65	67.46	81,345.35
300-32340	ROW ANNUAL TOWER FEES 0.00	0.00	0.00	0.00	0.00
300-32350	BOARD OF ADJUSTMENTS FEE 0.00	0.00	0.00	0.00	0.00
300-32400	MISC. LICENSES & PERMITS 42,000.00	3,750.00	23,214.00	55.27	18,786.00
300-32500	GARAGE SALE PERMITS 0.00	0.00	0.00	0.00	0.00
300-33080	G.R.E.A.T. PROGRAM 0.00	0.00	0.00	0.00	0.00
300-33090	MCISD & SISD - DARE PROG. 1,405,093.00	148,586.67	652,753.58	46.46	752,339.42
300-33140	UNIVERSAL SERVICE FUND REBAT 0.00	0.00	0.00	0.00	0.00
300-33146	REIMB.-TXDOT/ R.O.W. 0.00	0.00	0.00	0.00	0.00
300-33160	MISSION ECONOMIC DEV AUTHORI 0.00	0.00	0.00	0.00	0.00
300-33177	REIMB. HIDALGO CO.-TAYLOR RO 0.00	0.00	0.00	0.00	0.00
300-33178	REIMB. CITY MCALLEN-TAYLOR R 0.00	0.00	0.00	0.00	0.00
300-33179	REIMB.-MCALLEN BRIDGE BOARD 0.00	0.00	0.00	0.00	0.00
300-33181	REIMBURSEMENT - LRGVDC 39,659.00	0.00	0.00	0.00	39,659.00
300-33182	REIMB - OTHER STATE AGENCIES 0.00	0.00	0.00	0.00	0.00
300-33183	REIMB - OTHER LOCAL GOV'T 0.00	0.00	0.00	0.00	0.00
300-33184	REIMB-OPIOD SETTLEMENT 0.00	0.00	0.00	0.00	0.00

BUDGET TO ACTUAL  
AS OF: APRIL 30TH, 2025

Item 21.

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	
300-33215	REIMB.-TX CITRUS FIESTA DIRE	0.00	0.00	0.00	0.00	
300-33217	STATE OF CITY ADDRESS	100,000.00	0.00	0.00	100,000.00	
300-33220	REIMB. R.G.INITITIVE PART. G	0.00	0.00	0.00	0.00	
300-33250	CONTRIBUTIONS--RURAL FIRES/S	20,000.00	0.00	7,991.00	39.96	12,009.00
300-33252	FIRE INSPECTION FEES	35,000.00	4,147.50	27,032.50	77.24	7,967.50
300-33260	COUNTY RESTITUTION REIMB.	0.00	0.00	787.30	0.00	( 787.30)
300-33280	OVERHEAD VETERANS	100,000.00	0.00	18,000.00	18.00	82,000.00
300-33281	OVERHEAD AND INDIRECT COST	400,050.00	0.00	0.00	0.00	400,050.00
300-33282	TIRZ REIMBURSEMENT	730,000.00	22,600.00	79,100.00	10.84	650,900.00
300-33500	FEMA REIMBURSEMENT	13,000.00	0.00	13,072.11	100.55	( 72.11)
300-33580	LEOSE - PEACE OFFICER ALLOC.	0.00	0.00	0.00	0.00	0.00
300-33600	ST. HWY. TRAFIC SIGNAL MAINT	0.00	0.00	0.00	0.00	0.00
300-33620	COPS UNIVERSAL HIRING	522,642.00	0.00	0.00	0.00	522,642.00
300-33632	FBI OVERTIME	0.00	0.00	0.00	0.00	0.00
300-33640	TASK FORCE PROGRAM	40,000.00	0.00	0.00	0.00	40,000.00
300-33660	PEACE OFFICERS ALL. FIRE PRE	1,000.00	0.00	848.33	84.83	151.67
300-33680	D.E.A. OVERTIME TASK FORCE	18,000.00	0.00	8,004.61	44.47	9,995.39
300-34150	LOT CLEANING	100,000.00	665.50	73,564.05	73.56	26,435.95
300-34155	LOT CLEANING- ADMIN. FEE	30,000.00	( 1,596.00)	8,504.00	28.35	21,496.00
300-34300	LEASE-CITY PROPERTIES	15,000.00	2,811.98	11,082.50	73.88	3,917.50
300-34350	RENT-CITY BLDGS.	2,500.00	250.00	1,751.00	70.04	749.00
300-34489	TAAF - SUMMER PROGRAMS	24,000.00	0.00	0.00	0.00	24,000.00
300-34490	MAYBERRY POOL FEES	33,000.00	1,030.00	3,095.00	9.38	29,905.00
300-34491	BASKETBALL FEES & CHARGES	4,000.00	130.00	875.00	21.88	3,125.00
300-34492	SOFTBALL FEES & CHARGES	1,000.00	0.00	0.00	0.00	1,000.00
300-34493	FOOTBALL FEES & CHARGES	1,200.00	0.00	0.00	0.00	1,200.00
300-34494	KICKBALL FEES & CHARGES	0.00	0.00	0.00	0.00	0.00
300-34495	VOLLEYBALL FEES AND CHARGES	2,500.00	2,250.00	2,250.00	90.00	250.00
300-34496	PARK FACILITY RENTALS	30,000.00	3,705.00	27,577.96	91.93	2,422.04
300-34497	BANNWORTH POOL FEES	32,000.00	849.00	30,409.00	95.03	1,591.00
300-34498	YEAR-ROUND SWIM PROGRAM	22,000.00	2,625.00	13,655.00	62.07	8,345.00
300-34499	SUMMER RECREATIONAL FEES	100.00	0.00	0.00	0.00	100.00
300-34500	CEMETERY CHARGES	20,000.00	1,870.00	10,180.00	50.90	9,820.00
300-34550	VITAL STATISTICS	120,000.00	9,404.00	75,330.00	62.78	44,670.00
300-34580	BURIAL TRANSIT PERMIT	1,000.00	76.00	426.00	42.60	574.00
300-34584	ANIMAL ADOPTION FEES	1,000.00	100.00	100.00	10.00	900.00
300-34585	ANIMAL CONTROL & SHELTER FEE	100.00	115.00	151.00	151.00	( 51.00)
300-34586	CONTRACTED ANIMAL SVC FEE	20,000.00	0.00	0.00	0.00	20,000.00
300-34600	ZONING & SUBDIVISION FEES	75,000.00	10,150.00	48,100.00	64.13	26,900.00
300-34610	PLANS & SPECIFICATIONS	0.00	0.00	0.00	0.00	0.00
300-34650	FOOD MANAGER/HANDLER ID FEE	0.00	0.00	20.00	0.00	( 20.00)
300-34700	POLICE DEPT. SERVICE CHARGES	9,000.00	988.00	5,410.00	60.11	3,590.00
300-34701	FIRE ACADEMY FEES/FIRE BILLI	0.00	0.00	3,902.79	0.00	( 3,902.79)
300-34705	FIRE DEPT TRAINING FEE	0.00	0.00	0.00	0.00	0.00

Item 21.

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	
300-34710	FIRE EMS RESPONSE FEES	1,500,000.00	175,312.48	1,160,348.86	77.36	339,651.14
300-34725	ARREST FEES - M.P.D.	32,000.00	1,451.17	16,390.96	51.22	15,609.04
300-34750	ALARM PERMITS	14,000.00	300.00	12,721.00	90.86	1,279.00
300-34765	DETAINING CONTRACT SVCS	5,000.00	2,106.00	10,834.00	216.68 (	5,834.00)
300-34775	ABANDONED MOTOR VEHICLE FEE	300.00	120.00	410.00	136.67 (	110.00)
300-34790	SECURITY EVENT FEE	4,000.00	0.00	0.00	0.00	4,000.00
300-34800	WARRANT EXECUTION FEE (102.0	126,000.00	12,377.15	87,271.29	69.26	38,728.71
300-34801	5% CREDIT CARD SERVICE FEE	30,000.00	2,718.29	16,747.59	55.83	13,252.41
300-34802	LOCAL JURY FEE	750.00	58.80	402.02	53.60	347.98
300-35000	CORPORATION COURT FINES	650,000.00	75,217.95	505,348.56	77.75	144,651.44
300-35010	CHILD SAFETY FEES	3,000.00	361.63	3,020.48	100.68 (	20.48)
300-35015	COURT EXPUNCTION FEE	0.00	0.00	0.00	0.00	0.00
300-35016	RESTITUTION FEE - LOCAL	0.00	0.00	0.00	0.00	0.00
300-35017	JUDICIAL FEE - CITY	0.00	0.00	0.00	0.00	0.00
300-35300	LIBRARY FINES	10,000.00	914.87	4,470.59	44.71	5,529.41
300-35310	LIBRARY COPIES	23,000.00	2,596.70	16,007.58	69.60	6,992.42
300-35311	LIBRARY RESERVATION FEE	0.00	0.00	50.00	0.00 (	50.00)
300-35312	LIBRARY RENTALS	100.00	0.00	442.50	442.50 (	342.50)
300-35320	LIBRARY DONATION/MEMORIAL-SU	0.00	0.00	0.00	0.00	0.00
300-35340	HIDALGO COUNTY - LIBRARY	106,000.00	0.00	0.00	0.00	106,000.00
300-36000	COKE MACHINE & VENDING COMM	3,000.00	657.35	2,380.42	79.35	619.58
300-36050	INTEREST EARNED ON INVESTMEN	120,000.00	39,716.64	118,154.36	98.46	1,845.64
300-36051	NET INCREASE (DECREASE) IN F	0.00	0.00	0.00	0.00	0.00
300-36100	INTEREST EARNED-DEMAND DEPOS	5,000.00	12.41	26.28	0.53	4,973.72
300-36150	MISCELLANEOUS INCOME	180,000.00	17,592.57	181,036.61	100.58 (	1,036.61)
300-36160	MISCELLANEOUS-INSURANCE SETT	74,176.00	0.00	34,176.71	46.08	39,999.29
300-36165	MISCELLANEOUS-COURT SETTLEME	0.00	0.00	0.00	0.00	0.00
300-36250	STREET LIGHTS REIMB.	0.00	0.00	0.00	0.00	0.00
300-36251	GAIN (LOSS) ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
300-36300	STREET SIGNS REIMB.	0.00	0.00	0.00	0.00	0.00
300-36330	SUBDIVIDERS REIMB. - STREETS	0.00	0.00	0.00	0.00	0.00
300-36500	OIL LEASE	0.00	0.00	0.00	0.00	0.00
300-36510	CONTRIBUTIONS AND DONATIONS	0.00	500.00	10,619.77	0.00 (	10,619.77)
300-39000	SALE OF CITY EQUIP. & ASSETS	4,000.00	3,372.00	3,372.00	84.30	628.00
300-39010	SALE OF CEMETERY LOTS	0.00	0.00	0.00	0.00	0.00
300-39020	REIMB-ECONOMIC DEVELOPMENT	50,000.00	0.00	0.00	0.00	50,000.00
300-39021	REIMB-MEDC-EMPLOYEES	0.00	0.00	0.00	0.00	0.00
300-39050	OTHER FINANCING SOURCES-CL	0.00	0.00	0.00	0.00	0.00
300-39051	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
300-39900	TRANSFERS IN--UTILITY FUND	3,043,022.00	0.00	1,467,122.00	48.21	1,575,900.00
300-39905	TRANSFERS IN-SOLID WASTE FUN	1,300,000.00	0.00	650,000.00	50.00	650,000.00
300-39908	TRANSFERS IN-DEBT SERVICE FU	450,000.00	0.00	0.00	0.00	450,000.00
300-39909	TRANSFER IN - CAPITAL PROJ	0.00	0.00	0.00	0.00	0.00
300-39911	TRANSFER IN-FEDERAL SHARING	0.00	0.00	0.00	0.00	0.00

Item 21.

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REVENUES

		ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
300-39914	TRANSFER IN-TECHNOLOGY FUND	0.00	0.00	0.00	0.00	0.00
300-39916	TRANSFER IN -DRAIN. ASSESS.	86,000.00	0.00	0.00	0.00	86,000.00
300-39924	TRANSFER IN-HOTEL/MOTEL FUND	0.00	0.00	0.00	0.00	0.00
300-39925	TRANSFER IN-MC BUILDING SEC	0.00	0.00	0.00	0.00	0.00
300-39935	TRANSFERS IN-VETERANS FUND	80,000.00	0.00	0.00	0.00	80,000.00
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***	TOTAL REVENUES ***	69,010,662.00	2,804,834.76	43,421,731.00	62.92	25,588,931.00

BUDGET TO ACTUAL  
AS OF: MAY 31ST, 2025

Item 21.

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY					
	69,010,662.00	3,220,578.55	46,642,309.55	67.59	22,368,352.45
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*** TOTAL REVENUES ***	69,010,662.00	3,220,578.55	46,642,309.55	67.59	22,368,352.45
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EXPENDITURE SUMMARY					
10-LEGISLATIVE	45,777.00	5,159.17	34,683.51	75.77	11,093.49
11-EXECUTIVE	1,003,533.00	76,206.30	552,771.11	55.08	450,761.89
12-FINANCE	1,481,572.00	57,853.19	782,075.68	52.79	699,496.32
13-MUNICIPAL COURT	738,260.00	51,864.17	507,132.19	68.69	231,127.81
14-PLANNING	1,352,842.00	94,839.62	771,109.62	57.00	581,732.38
15-FACILITIES MAINTENANCE	1,620,753.00	99,083.22	768,182.55	47.40	852,570.45
16-FLEET MAINTENANCE	1,318,448.00	89,937.64	732,161.29	55.53	586,286.71
17-ORGANIZATIONAL EXPENSE	1,907,897.00	157,444.12	1,444,131.00	75.69	463,766.00
18-PURCHASING	217,843.00	20,185.23	180,220.40	82.73	37,622.60
19-CITY SECRETARY	441,441.00	29,890.75	274,411.28	62.16	167,029.72
22-RISK MANAGEMENT	830,065.00	5,707.62	716,062.00	86.27	114,003.00
23-ELECTIONS	0.00	0.00	0.00	0.00	0.00
24-CIVIL SERVICE	251,100.00	22,798.87	159,365.37	63.47	91,734.63
25-HUMAN RESOURCES	382,825.00	28,177.02	256,298.83	66.95	126,526.17
26-INFORMATION TECHNOLOG	1,432,369.64	88,129.67	989,877.73	69.11	442,491.91
27-MEDIA RELATIONS	406,421.00	25,438.45	203,552.81	50.08	202,868.19
28-LEGAL	662,187.00	43,807.43	420,095.68	63.44	242,091.32
30-POLICE	23,732,377.65	1,515,606.40	13,895,432.47	58.55	9,836,945.18
31-FIRE	15,409,499.85	943,430.55	9,792,082.39	63.55	5,617,417.46
32-FIRE PREVENTION	1,224,032.00	58,099.26	745,765.85	60.93	478,266.15
40-STREETS	4,949,611.00	291,139.86	2,705,772.11	54.67	2,243,838.89
43-HEALTH REGULATION & IN	408,970.00	24,482.54	248,106.74	60.67	160,863.26
44-ANIMAL CONTROL	638,408.00	56,167.47	418,216.12	65.51	220,191.88
51-MISSION HISTORICAL MUS	349,574.00	25,658.42	219,080.72	62.67	130,493.28
60-PARKS & RECREATION ADM	319,310.00	20,099.26	178,571.98	55.92	140,738.02
61-PARKS	2,953,543.00	158,568.78	1,557,702.89	52.74	1,395,840.11
63-RECREATION	372,354.00	15,620.15	81,332.45	21.84	291,021.55
64-LIBRARY	1,682,923.00	92,917.78	1,057,670.44	62.85	625,252.56
65-BANNWORTH POOL	307,402.00	17,328.86	133,166.55	43.32	174,235.45
67-MAYBERRY POOL	677,197.00	20,085.83	99,690.10	14.72	577,506.90
99-TRANSFERS OUT	3,545,245.00	0.00	619,400.00	17.47	2,925,845.00
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BUDGET TO ACTUAL  
AS OF: MAY 31ST, 2025

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	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
*** TOTAL EXPENDITURES ***	70,663,780.14	4,135,727.63	40,544,121.86	57.38	30,119,658.28

Item 21.

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REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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300-31000	CURRENT AD VALOREM TAXES 28,644,685.00	189,172.95	26,286,396.98	91.77	2,358,288.02
300-31100	TAX ADJUSTMENTS 0.00	0.00	0.00	0.00	0.00
300-31150	TAX REFUNDS 0.00	0.00	0.00	0.00	0.00
300-31200	DELINQUENT AD VALOREM TAXES 335,006.00	45,972.81	( 31,643.35)	9.45-	366,649.35
300-31300	INTEREST & PENALTIES ON TAXE 490,286.00	45,305.17	276,508.30	56.40	213,777.70
300-31400	SALES TAX 15,392,493.00	1,289,308.34	7,489,394.83	48.66	7,903,098.17
300-31410	SALES TAX-TAX ABATEMENT 6,900,000.00	644,654.17	3,744,697.39	54.27	3,155,302.61
300-31420	BINGO TAX 40,000.00	10,863.65	22,637.92	56.59	17,362.08
300-31500	FRANCHISE TAX 3,500,000.00	226,020.53	1,622,386.76	46.35	1,877,613.24
300-31520	TELECOMM. LINE ACCESS FEES 45,000.00	11,149.16	24,049.36	53.44	20,950.64
300-31600	CORP COURT SERVICE FEE 40,000.00	0.00	39,218.07	98.05	781.93
300-31620	BIRTH CERTIFICATE SERVICE FE 2,500.00	0.00	1,925.60	77.02	574.40
300-31625	TRUANCY PREVENTION & DIVERSI 30,000.00	2,913.31	23,398.03	77.99	6,601.97
300-31700	MIXED DRINK TAX 54,500.00	5,404.43	24,799.04	45.50	29,700.96
300-32000	OCCUPATIONAL LICENSES 51,000.00	2,772.00	34,667.50	67.98	16,332.50
300-32025	HEALTH PERMIT 50,000.00	5,120.00	47,250.00	94.50	2,750.00
300-32050	SEISMOGRAPHIC TESTING PERMIT 0.00	0.00	( 20.00)	0.00	20.00
300-32051	OIL AND GAS PERMITS 0.00	0.00	0.00	0.00	0.00
300-32100	MOVING & BUILDING PERMITS 650,000.00	74,080.44	359,532.69	55.31	290,467.31
300-32200	ELECTRICAL PERMITS 200,000.00	17,221.00	143,646.00	71.82	56,354.00
300-32250	MECHANICAL PERMITS 65,000.00	5,789.00	43,177.00	66.43	21,823.00
300-32300	PLUMBING PERMITS 120,000.00	7,854.00	80,180.00	66.82	39,820.00
300-32320	2% INSPECTION FEE 225,000.00	0.00	147,570.88	65.59	77,429.12
300-32325	PLANNING TECHNOLOGY FEE 16,000.00	1,255.00	9,619.00	60.12	6,381.00
300-32330	CONST. MATERIAL TESTING FEE 250,000.00	0.00	168,654.65	67.46	81,345.35
300-32340	ROW ANNUAL TOWER FEES 0.00	0.00	0.00	0.00	0.00
300-32350	BOARD OF ADJUSTMENTS FEE 0.00	0.00	0.00	0.00	0.00
300-32400	MISC. LICENSES & PERMITS 42,000.00	3,305.00	26,519.00	63.14	15,481.00
300-32500	GARAGE SALE PERMITS 0.00	0.00	0.00	0.00	0.00
300-33080	G.R.E.A.T. PROGRAM 0.00	0.00	0.00	0.00	0.00
300-33090	MCISD & SISD - DARE PROG. 1,405,093.00	125,706.62	778,460.20	55.40	626,632.80
300-33140	UNIVERSAL SERVICE FUND REBAT 0.00	0.00	0.00	0.00	0.00
300-33146	REIMB.-TXDOT/ R.O.W. 0.00	0.00	0.00	0.00	0.00
300-33160	MISSION ECONOMIC DEV AUTHORI 0.00	0.00	0.00	0.00	0.00
300-33177	REIMB. HIDALGO CO.-TAYLOR RO 0.00	0.00	0.00	0.00	0.00
300-33178	REIMB. CITY MCALLEN-TAYLOR R 0.00	0.00	0.00	0.00	0.00
300-33179	REIMB.-MCALLEN BRIDGE BOARD 0.00	0.00	0.00	0.00	0.00
300-33181	REIMBURSEMENT - LRGVDC 39,659.00	0.00	0.00	0.00	39,659.00
300-33182	REIMB - OTHER STATE AGENCIES 0.00	12,982.41	12,982.41	0.00 (	12,982.41)
300-33183	REIMB - OTHER LOCAL GOV'T 0.00	0.00	0.00	0.00	0.00
300-33184	REIMB-OPIOD SETTLEMENT 0.00	0.00	0.00	0.00	0.00

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REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	
300-33215	REIMB.-TX CITRUS FIESTA DIRE	0.00	0.00	0.00	0.00	
300-33217	STATE OF CITY ADDRESS	100,000.00	0.00	0.00	100,000.00	
300-33220	REIMB. R.G.INITITIVE PART. G	0.00	0.00	0.00	0.00	
300-33250	CONTRIBUTIONS--RURAL FIRES/S	20,000.00	0.00	7,991.00	39.96	12,009.00
300-33252	FIRE INSPECTION FEES	35,000.00	4,052.50	31,085.00	88.81	3,915.00
300-33260	COUNTY RESTITUTION REIMB.	0.00	0.00	787.30	0.00	( 787.30)
300-33280	OVERHEAD VETERANS	100,000.00	0.00	18,000.00	18.00	82,000.00
300-33281	OVERHEAD AND INDIRECT COST	400,050.00	0.00	0.00	0.00	400,050.00
300-33282	TIRZ REIMBURSEMENT	730,000.00	11,346.05	90,446.05	12.39	639,553.95
300-33500	FEMA REIMBURSEMENT	13,000.00	0.00	13,072.11	100.55	( 72.11)
300-33580	LEOSE - PEACE OFFICER ALLOC.	0.00	0.00	0.00	0.00	0.00
300-33600	ST. HWY. TRAFIC SIGNAL MAINT	0.00	0.00	0.00	0.00	0.00
300-33620	COPS UNIVERSAL HIRING	522,642.00	0.00	0.00	0.00	522,642.00
300-33632	FBI OVERTIME	0.00	0.00	0.00	0.00	0.00
300-33640	TASK FORCE PROGRAM	40,000.00	0.00	0.00	0.00	40,000.00
300-33660	PEACE OFFICERS ALL. FIRE PRE	1,000.00	1,032.68	1,881.01	188.10	( 881.01)
300-33680	D.E.A. OVERTIME TASK FORCE	18,000.00	6,110.29	14,114.90	78.42	3,885.10
300-34150	LOT CLEANING	100,000.00	13,167.70	86,731.75	86.73	13,268.25
300-34155	LOT CLEANING- ADMIN. FEE	30,000.00	3,400.00	11,904.00	39.68	18,096.00
300-34300	LEASE-CITY PROPERTIES	15,000.00	0.00	11,082.50	73.88	3,917.50
300-34350	RENT-CITY BLDGS.	2,500.00	250.00	2,001.00	80.04	499.00
300-34489	TAAF - SUMMER PROGRAMS	24,000.00	13,625.00	13,625.00	56.77	10,375.00
300-34490	MAYBERRY POOL FEES	33,000.00	2,485.00	5,580.00	16.91	27,420.00
300-34491	BASKETBALL FEES & CHARGES	4,000.00	75.00	950.00	23.75	3,050.00
300-34492	SOFTBALL FEES & CHARGES	1,000.00	0.00	0.00	0.00	1,000.00
300-34493	FOOTBALL FEES & CHARGES	1,200.00	0.00	0.00	0.00	1,200.00
300-34494	KICKBALL FEES & CHARGES	0.00	0.00	0.00	0.00	0.00
300-34495	VOLLEYBALL FEES AND CHARGES	2,500.00	150.00	2,400.00	96.00	100.00
300-34496	PARK FACILITY RENTALS	30,000.00	5,719.00	33,296.96	110.99	( 3,296.96)
300-34497	BANNWORTH POOL FEES	32,000.00	3,914.50	34,323.50	107.26	( 2,323.50)
300-34498	YEAR-ROUND SWIM PROGRAM	22,000.00	1,050.00	14,705.00	66.84	7,295.00
300-34499	SUMMER RECREATIONAL FEES	100.00	0.00	0.00	0.00	100.00
300-34500	CEMETERY CHARGES	20,000.00	600.00	10,780.00	53.90	9,220.00
300-34550	VITAL STATISTICS	120,000.00	10,243.00	85,573.00	71.31	34,427.00
300-34580	BURIAL TRANSIT PERMIT	1,000.00	85.00	511.00	51.10	489.00
300-34584	ANIMAL ADOPTION FEES	1,000.00	0.00	100.00	10.00	900.00
300-34585	ANIMAL CONTROL & SHELTER FEE	100.00	0.00	151.00	151.00	( 51.00)
300-34586	CONTRACTED ANIMAL SVC FEE	20,000.00	0.00	0.00	0.00	20,000.00
300-34600	ZONING & SUBDIVISION FEES	75,000.00	7,050.00	55,150.00	73.53	19,850.00
300-34610	PLANS & SPECIFICATIONS	0.00	0.00	0.00	0.00	0.00
300-34650	FOOD MANAGER/HANDLER ID FEE	0.00	0.00	20.00	0.00	( 20.00)
300-34700	POLICE DEPT. SERVICE CHARGES	9,000.00	579.00	5,989.00	66.54	3,011.00
300-34701	FIRE ACADEMY FEES/FIRE BILLI	0.00	0.00	3,902.79	0.00	( 3,902.79)
300-34705	FIRE DEPT TRAINING FEE	0.00	0.00	0.00	0.00	0.00

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	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	
300-34710	FIRE EMS RESPONSE FEES	1,500,000.00	185,753.68	1,346,102.54	89.74	153,897.46
300-34725	ARREST FEES - M.P.D.	32,000.00	1,088.22	17,479.18	54.62	14,520.82
300-34750	ALARM PERMITS	14,000.00	486.00	13,207.00	94.34	793.00
300-34765	DETAINING CONTRACT SVCS	5,000.00	2,376.00	13,210.00	264.20 (	8,210.00)
300-34775	ABANDONED MOTOR VEHICLE FEE	300.00	90.00	500.00	166.67 (	200.00)
300-34790	SECURITY EVENT FEE	4,000.00	0.00	0.00	0.00	4,000.00
300-34800	WARRANT EXECUTION FEE (102.0	126,000.00	11,317.53	98,588.82	78.25	27,411.18
300-34801	5% CREDIT CARD SERVICE FEE	30,000.00	2,651.16	19,398.75	64.66	10,601.25
300-34802	LOCAL JURY FEE	750.00	57.66	459.68	61.29	290.32
300-35000	CORPORATION COURT FINES	650,000.00	67,947.43	573,295.99	88.20	76,704.01
300-35010	CHILD SAFETY FEES	3,000.00	358.86	3,379.34	112.64 (	379.34)
300-35015	COURT EXPUNCTION FEE	0.00	0.00	0.00	0.00	0.00
300-35016	RESTITUTION FEE - LOCAL	0.00	0.00	0.00	0.00	0.00
300-35017	JUDICIAL FEE - CITY	0.00	0.00	0.00	0.00	0.00
300-35300	LIBRARY FINES	10,000.00	644.38	5,114.97	51.15	4,885.03
300-35310	LIBRARY COPIES	23,000.00	2,491.02	18,498.60	80.43	4,501.40
300-35311	LIBRARY RESERVATION FEE	0.00	0.00	50.00	0.00 (	50.00)
300-35312	LIBRARY RENTALS	100.00	0.00	442.50	442.50 (	342.50)
300-35320	LIBRARY DONATION/MEMORIAL-SU	0.00	0.00	0.00	0.00	0.00
300-35340	HIDALGO COUNTY - LIBRARY	106,000.00	0.00	0.00	0.00	106,000.00
300-36000	COKE MACHINE & VENDING COMM	3,000.00	0.00	2,380.42	79.35	619.58
300-36050	INTEREST EARNED ON INVESTMEN	120,000.00	37,244.34	155,398.70	129.50 (	35,398.70)
300-36051	NET INCREASE (DECREASE) IN F	0.00	0.00	0.00	0.00	0.00
300-36100	INTEREST EARNED-DEMAND DEPOS	5,000.00	6.43	32.71	0.65	4,967.29
300-36150	MISCELLANEOUS INCOME	180,000.00	84,134.96	265,171.57	147.32 (	85,171.57)
300-36160	MISCELLANEOUS-INSURANCE SETT	74,176.00	11,821.17	45,997.88	62.01	28,178.12
300-36165	MISCELLANEOUS-COURT SETTLEME	0.00	0.00	0.00	0.00	0.00
300-36250	STREET LIGHTS REIMB.	0.00	0.00	0.00	0.00	0.00
300-36251	GAIN (LOSS) ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
300-36300	STREET SIGNS REIMB.	0.00	0.00	0.00	0.00	0.00
300-36330	SUBDIVIDERS REIMB. - STREETS	0.00	0.00	0.00	0.00	0.00
300-36500	OIL LEASE	0.00	0.00	0.00	0.00	0.00
300-36510	CONTRIBUTIONS AND DONATIONS	0.00	325.00	10,944.77	0.00 (	10,944.77)
300-39000	SALE OF CITY EQUIP. & ASSETS	4,000.00	0.00	3,372.00	84.30	628.00
300-39010	SALE OF CEMETERY LOTS	0.00	0.00	0.00	0.00	0.00
300-39020	REIMB-ECONOMIC DEVELOPMENT	50,000.00	0.00	0.00	0.00	50,000.00
300-39021	REIMB-MEDC-EMPLOYEES	0.00	0.00	0.00	0.00	0.00
300-39050	OTHER FINANCING SOURCES-CL	0.00	0.00	0.00	0.00	0.00
300-39051	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
300-39900	TRANSFERS IN--UTILITY FUND	3,043,022.00	0.00	1,467,122.00	48.21	1,575,900.00
300-39905	TRANSFERS IN-SOLID WASTE FUN	1,300,000.00	0.00	650,000.00	50.00	650,000.00
300-39908	TRANSFERS IN-DEBT SERVICE FU	450,000.00	0.00	0.00	0.00	450,000.00
300-39909	TRANSFER IN - CAPITAL PROJ	0.00	0.00	0.00	0.00	0.00
300-39911	TRANSFER IN-FEDERAL SHARING	0.00	0.00	0.00	0.00	0.00

Item 21.

01 -GENERAL FUND  
REVENUES

		ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
300-39914	TRANSFER IN-TECHNOLOGY FUND	0.00	0.00	0.00	0.00	0.00
300-39916	TRANSFER IN -DRAIN. ASSESS.	86,000.00	0.00	0.00	0.00	86,000.00
300-39924	TRANSFER IN-HOTEL/MOTEL FUND	0.00	0.00	0.00	0.00	0.00
300-39925	TRANSFER IN-MC BUILDING SEC	0.00	0.00	0.00	0.00	0.00
300-39935	TRANSFERS IN-VETERANS FUND	80,000.00	0.00	0.00	0.00	80,000.00
<hr/>						
***	TOTAL REVENUES	69,010,662.00	3,220,578.55	46,642,309.55	67.59	22,368,352.45



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14, 2025

**PRESENTED BY:** Juan Pablo "JP" Terrazas, P.E., Asst. City Manager

**AGENDA ITEM:** Award bid for the construction and installation of elevator at 1301 E. 8<sup>th</sup> Street to RDZ Group in the amount of \$380,000 with respective budget amendment - Terrazas

### NATURE OF REQUEST:

The City of Mission accepted and opened four (4) bids for the construction and installation of elevator at 1301 E. 8<sup>th</sup> Street. Staff is recommending awarding bid to RDZ Group in the amount of \$380,000 who was the lowest responsible bidder meeting all specifications. Elevator is needed in order to meet the American with Disabilities Act (ADA) standards. The MRA/TIRZ #1 will reimburse the City of Mission via a reimbursement agreement approved on May 14, 2024.

**BUGETED:** No      **FUND:** Capital Projects      **ACCT. #:** 09-417-74900

**BUDGET:** \$      **EST. COST:** \$      **CURRENT BUDGET BALANCE:** \$

### STAFF RECOMMENDATION:

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_



# BID TAB



PROJECT: Annex Building-Construction and Installation of an Elevator  
 OWNER: CITY OF MISSION  
 BID DATE & TIME: July 2, 2025, 2:00 pm  
 BID #: 25-315-02-26

## BID PACKAGE

	<b>BIDDER</b>	<b>BID BOND INCLUDED</b>	<b>BASE BID AMOUNT</b>	<b>BASE BID DAYS</b>
1	<b>APEX33 LLC</b> 6 Harbor Vw. Laguna Vista Tx. 78578	Yes	\$533,000	
2	<b>Spaw Glass</b> 3008 W Spur 54 Harlingen Texas 78552	Yes	\$868,000	
3	<b>Celso Gonzalez Construction, Inc.</b> 614 N Conway Avenue Mission, TX. 78572	Yes	\$395,000	
4	<b>RDZ Group</b> 1100 E. Expwy 83 Donna, Tx. 78537	Yes	\$380,000	
5				
6				
7				
8				
9				
10				

# CITY OF MISSION BUDGET AMENDMENT REQUEST

**FISCAL YEAR:** 2024-2025  
**DATE:** July 14, 2025  
**DEPARTMENT:** General Projects  
**FUND:** Capital Projects

**BA-25-36**

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE / DECREASE	PROPOSED BUDGET
		-	-	-
09-300-33282	MRA Reimbursement	-	380,000.00	380,000.00
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>TOTAL</b>		-	380,000.00	380,000.00

## JUSTIFICATION

A budget amendment is required for the construction and installation of elevator at 1301 E. 8th Street to RDZ Group in order to meet the American with Disabilities Act (ADA) standard. The MRA/TIRZ #1 will reimburse the City of Mission via a reimbursement agreement approved on May 14, 2024.

**Finance Director:** Vidal Roman

**Date:** 7/14/2025

**City Council Approved on:** \_\_\_\_\_

**Date Posted:** \_\_\_\_\_

# CITY OF MISSION BUDGET AMENDMENT REQUEST

**FISCAL YEAR:** 2024-2025  
**DATE:** July 14, 2025  
**DEPARTMENT:** General Projects  
**FUND:** Capital Projects

**BA-25-36**

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE / DECREASE	PROPOSED BUDGET
		-	-	-
09-417-74900	Building Additions & Renovation	-	380,000.00	380,000.00
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>TOTAL</b>		-	380,000.00	380,000.00

## JUSTIFICATION

A budget amendment is required for the construction and installation of elevator at 1301 E. 8th Street to RDZ Group in order to meet the American with Disabilities Act (ADA) standard. The MRA/TIRZ #1 will reimburse the City of Mission via a reimbursement agreement approved

**Finance Director:** Vidal Roman

**Date:** 7/14/2025

**City Council Approved on:** \_\_\_\_\_

**Date Posted:** \_\_\_\_\_



# CITY OF MISSION

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** July 14, 2025  
**PRESENTED BY:** Juan Pablo "JP" Terrazas, P.E., Asst. City Manager  
**AGENDA ITEM:** Authorization to Award Bid for Pump Repair & Maintenance Services for Water Treatment Plants, Wastewater Treatment Plant, Pre-Treatment Plant and Water Distribution Division - Terrazas

### NATURE OF REQUEST:

The City of Mission has accepted and opened five (5) bid response for Pump Repair & Maintenance Services. Staff recommends awarding bid to J&E Lift Station Services who was the lowest responsive and responsible bidder meeting all specifications. Two bids were deemed non-responsive: one bidder failed to submit the required addendum by the bid due date and time, and the other did not complete all required forms.

<b>BUDGETED:</b> Yes	<b>FUND:</b> Utility-SWTP	<b>ACCT. #:</b> 02-413-44640
<b>BUDGET:</b> \$210,000	<b>EST. COST:</b> \$101,370	<b>CURRENT BUDGET BALANCE:</b> \$101,370
<b>BUDGETED:</b> Yes	<b>FUND:</b> Utility-NWTP	<b>ACCT. #:</b> 02-430-44640
<b>BUDGET:</b> \$315,000.00	<b>EST. COST:</b> \$61,295	<b>CURRENT BUDGET BALANCE:</b> \$61,295
<b>BUDGETED:</b> Yes	<b>FUND:</b> Utility-WWTP	<b>ACCT. #:</b> 02-414-44640
<b>BUDGET:</b> \$350,000	<b>EST. COST:</b> \$850.00	<b>CURRENT BUDGET BALANCE:</b> \$850.00
<b>BUDGETED:</b> Yes	<b>FUND:</b> Water Distribution	<b>ACCT. #:</b> 02-412-44625
<b>BUDGET:</b> \$800,000	<b>EST. COST:</b> \$315.00	<b>CURRENT BUDGET BALANCE:</b> \$315.00
<b>BUDGETED:</b> Yes	<b>FUND:</b> Pre-Treatment	<b>ACCT. #:</b> 02-415-44640
<b>BUDGET:</b> \$10,000	<b>EST. COST:</b> \$10,000	<b>CURRENT BUDGET BALANCE:</b> \$10,000

**STAFF RECOMMENDATION:** Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:**

**APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

BID NAME/NUMBER: 25-519-06-11 / Pump Repair & Maintenance Services



OPEN DATE: June 11, 2025 2:00 PM CST

<b>Vendor Name:</b>	Texas Machine Shop Pump Services, LLC.	RAMSA Electromechanic, Inc.	J&E Lift Station Services	Hill-Tex Electric	American Water Services, LLC.
<b>Street address:</b>	6709 N. Seminary Rd.	207 W. Ryan St.	PO Box 239	P.O. Box 4464	2120 E. Richardson Rd.
<b>City, State:</b>	Edinburg, TX 78541	Laredo, TX 78041	La Blanca, TX 78558	Edinburg, TX 78573	Edinburg, TX 78542
<b>Phone:</b>	(956) 960-9602	(956) 568-1497	(956) 262-7796	(210) 324-3705	(956) 221-0080
<b>Fax:</b>			(956) 262-7864		
<b>Contact:</b>	Enrique Quintanilla Jr.	Raul Mireles Salinas	Jose Pena, VP	Florentino Vasquez, Jr.	Roberto Quiroz
<b>Email:</b>	<a href="mailto:texasmachineshop@yahoo.com">texasmachineshop@yahoo.com</a>	<a href="mailto:ramsaelectromechanic@yahoo.com">ramsaelectromechanic@yahoo.com</a>	<a href="mailto:jeliftstation@yahoo.com">jeliftstation@yahoo.com</a>	<a href="mailto:hilltexelectric@yahoo.com">hilltexelectric@yahoo.com</a>	<a href="mailto:awsrqv@outlook.com">awsrqv@outlook.com</a>

<b>DESCRIPTION:</b>						
<b>Regular Rates:</b>						
Maintenance Labor Services:(per hour)		\$24.00	\$20.00	\$17.95	\$15.90	\$45.00
Mark up/down on parts & materials		25% up	20% up	20% up	20% up	15%
<b>Regular Rates:</b>						
Repair Labor/Shop Services:(per hour)		\$24.00	\$20.00	\$17.95	\$15.90	\$95.00
Mark up/down on parts & materials		25% up	20% up	20% up	20% up	15%
<b>Emergency Rates:</b>						
Repair Labor/Shop Services:(per hour)		\$24.00	\$30.00	\$35.00	\$25.75	\$125.00
Expedited Repair Turnaround Time:		5-10 Days	ASAP	2-3 Days	ASAP	2-5
Mark up/down on parts & materials		25% up	20% up	20% up	20% up	15%
1st Year Renewal Term		10.0%	3.0%	5.0%	3.0%	3.0%
2nd Year Renewal Term		10.0%	3.0%	5.0%	3.0%	5.0%
Hours/Days to complete work after purchase order		5 Working Days	3 to 5 Days	3 Days	1 to 3 Days	40/5
Hours/Days to complete Emergency work after purchase order		5 Working Days	1 to 2 Days	3 Days	ASAP	On Call
<b>ADDENDUMS</b>		Yes	Yes	Yes	(Submitted Late)	Yes

Apperent Lowest Responsible Bidder: J&E Lift Station Services

Note: Hill-Tex Electric is found non-responsive for not submitting the addendum by bid due date and time. American Water Services is found non-responsive for not completing all required forms.

BID NAME/NUMBER: 25-519-06-11 / Pump Repair & Maintenance Services



OPEN DATE: June 11, 2025 2:00 PM CST

<b>Vendor Name:</b>	Texas Machine Shop Pump	RAMSA Electromechanic, Inc.	J&E Lift Station Services	Hill-Tex Electric	American Water Services, LLC.
<b>Street address:</b>	6709 N. Seminary Rd.	207 W. Ryan St.	PO Box 239	P.O. Box 4464	2120 E. Richardson Rd.
<b>City, State:</b>	Edinburg, TX 78541	Laredo, TX 78041	La Blanca, TX 78558	Edinburg, TX 78573	Edinburg, TX 78542
<b>Phone:</b>	(956) 960-9602	(956) 568-1497	(956) 262-7796	(210) 324-3705	(956) 221-0080
<b>Fax:</b>			(956) 262-7864		
<b>Contact:</b>	Enrique Quintanilla Jr.	Raul Mireles Salinas	Jose Pena, VP	Florentino Vasquez, Jr.	Roberto Quiroz
<b>Email:</b>	<a href="mailto:texasmachineshop@yahoo.com">texasmachineshop@yahoo.com</a>	<a href="mailto:ramsaelectromechanic@yahoo.com">ramsaelectromechanic@yahoo.com</a>	<a href="mailto:jelifstation@yahoo.com">jelifstation@yahoo.com</a>	<a href="mailto:hilltexelectric@yahoo.com">hilltexelectric@yahoo.com</a>	<a href="mailto:awsrgv@outlook.com">awsrgv@outlook.com</a>

DESCRIPTION of FORMS:						
	Solicitation Signed	Yes	Yes	Yes	Yes	Not Signed
	Terms & Conditions Included	Yes	Yes	Yes	Yes	Yes
	Pricing Schedule	Yes	Yes	Yes	Yes	Yes
	Subcontractor(s)/Subconsultant(s)	Yes	Yes	Yes	Yes	Yes
	Non-Collusive	Yes	Yes	Yes	Yes	Yes
	Addenda(s)	Yes	Yes	Yes	(Submitted Late)	Yes
	Contractor Site Visit	Yes	Yes	Yes	Yes	Yes
	Gen. Business Questionare	Yes	Yes	Yes	Yes	Yes
	References	Yes	Yes	Yes	Yes	Yes
	CIQ					



**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** July 14, 2025  
**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development  
**AGENDA ITEM:** Approval of Resolution No. \_\_\_\_\_ approving substantial amendment for FY24-25 Annual Action Plan for CDBG Program - Elizalde

**NATURE OF REQUEST:**

In accordance with 24 CFR 91.105, 24 CFR 91.505 and the City’s Citizen Participation Plan, the City is allowed to make substantial amendments to its Consolidate Plan and/or Annual Action Plan. The substantial amendment to the FY24-25 Annual Action Plan consists of reprogramming \$60,783.79 from FY23-24 surplus in CDBG funding from Housing Assistance Program to FY24-25 CDBG general program administration and public infrastructure improvement projects as follows:

**Water/Sewer Improvements**

Public Works- Sewer/Manhole Improvements	\$40,000
Public Works- Astroland Storm Sewer Improvements Design Phase-1	\$10,566.11

**General Program Administration**

CDBG Administration	\$10,217.68
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In accordance with the Citizen Participation Plan, the Citizens Advisory Committee made their recommendations for the approval of Substantial Amendment during a meeting held on June 2, 2025. The City solicited comments for a minimum of 30-days as prescribed in the Citizen Participation Plan and held two (2) public hearings.

**BUGETED:** Yes      **FUND:** Community Development      **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$60,783.79      **EST. COST:** \$ \_\_\_\_\_      **CURRENT BUDGET BALANCE:** \$60,783.79

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** Citizen’s Advisory Committee Approval

**City Manager’s Recommendation:** Approval *MRP*

<b>RECORD OF VOTE:</b>	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

## RESOLUTION # \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, APPROVING SUBSTANTIAL AMENDMENT #1 TO THE FISCAL YEAR 2024-2025 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM; AUTHORIZING THE CITY MANAGER TO SUBMIT SAID AMENDMENT AND RELATED CERTIFICATIONS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD).**

**WHEREAS**, the City of Mission, Texas is a designated Entitlement Community under the U.S. Department of Housing and Urban Development (HUD) and receives Community Development Block Grant (CDBG) funds to support eligible housing and community development activities benefiting low- and moderate-income residents; and

**WHEREAS**, the City Council previously adopted the FY2024-2025 Annual Action Plan as required under 24 CFR Part 91; and

**WHEREAS**, in accordance with 24 CFR §91.505, the City must submit a **Substantial Amendment** when there is a significant change in the use of CDBG funds, such as the addition or deletion of an activity, a change in purpose, scope, location, or beneficiaries, or a reallocation of \$50,000 or more; and

**WHEREAS**, Substantial Amendment #1 to the FY2024-2025 Annual Action Plan proposes to reallocate **\$60,783.79** in CDBG funding from the FY2023-2024 Housing Assistance activity to FY2024-2025 **General Program Administration** and **Public Infrastructure Improvements** activities, specifically:

- \$40,000.00 for Public Works – Sewer/Manhole Improvements
- \$10,566.11 for Public Works – Astroland Storm Sewer Improvements (Design Phase I)
- \$10,217.68 for CDBG General Administration

**WHEREAS**, the Citizens Advisory Committee made their recommendations for the approval of Substantial Amendment #1 during a meeting held on June 2, 2025; and

**WHEREAS**, in accordance with the Citizen Participation Plan and HUD requirements at 24 CFR §91.105, the City published a public notice on June 6, 2025, and held two public hearings on June 25 and July 14, 2025; and provided a 30-day public comment period from through July 7, 2025; and

**WHEREAS**, all comments received were reviewed and duly considered before finalizing the amendment;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:**

1. **Substantial Amendment #1 to the FY2024-2025 Annual Action Plan** is hereby approved for the amount of **\$60,783.79**.
2. The City Manager is authorized to sign and submit all necessary documents and certifications to HUD for approval and implementation of the amendment.
3. City staff is directed to take all necessary actions to carry out the amendment in compliance with applicable HUD rules and regulations

**READ, CONSIDERED AND APPROVED,** this 14<sup>th</sup> day of July 2025.

---

Norie Gonzalez Garza, Mayor

Attest:

---

Anna Carrillo, City Secretary

# CITY OF MISSION BUDGET AMENDMENT REQUEST

Item 24.

**FISCAL YEAR:** 2024-2025  
**DATE:** July 14, 2025  
**DEPARTMENT:** Entitlements & CDBG Admin  
**FUND:** CDB

**BA-25-37**

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE / DECREASE	PROPOSED BUDGET
		-	-	-
04-300-33600	Entitlement B-23	-	60,783.79	60,783.79
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>TOTAL</b>		-	60,783.79	60,783.79

## JUSTIFICATION

A budget amendment is needed to carry over revenue accounts and set up budget allocation for current fiscal year 2024-2025

---

**Finance Director:** Vidal Roman

**Date:** 7/14/2025

**City Council Approved on:** \_\_\_\_\_

**Date Posted:** \_\_\_\_\_





**CITY COUNCIL AGENDA ITEM &  
RECOMMENDATION SUMMARY**

**MEETING DATE:** July 14, 2025

**PRESENTED BY:** Andy Garcia, Assistant City Manager

**AGENDA ITEM:** Consider approval of an amount of \$1,859,280.87, of the Golf Course Receivable as uncollectable subject to adjustment based on the FY 2024 Audit – A. Garcia

**NATURE OF REQUEST:**

The Golf Course Fund has an outstanding receivable of approximately \$3,649,280.87 owed to the General Fund. The new lighted portion of the golf course is projected to generate approximately \$358,000 annually in revenues over its operating expenses.

Based on these projections, the City expects to recover \$1,790,000 between Fiscal Years 2026 and 2030. The remaining \$1,859,280.87 is proposed to be recorded under an allowance for uncollectible debt. This estimate may be subject to minor adjustment based on the outcome of the City's FY 2024 financial audit.

For several years, the golf course operations have been supported by funds borrowed from the General Fund to cover expenses. To address this, staff has updated budgeting practices to include regular transfers from the General Fund to the Golf Course Fund. This new process is designed to minimize further accumulation of debt going forward.

Staff will monitor the annual revenues generated from the lighted course operations. If actual collections exceed projections, additional amounts may be used to reduce the allowance for uncollectible debt. Staff will also continue to evaluate financial performance each year to determine whether any additional designations of uncollectible amounts may be necessary based on actual outcomes.

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

<b>RECORD OF VOTE:</b>	<b>APPROVED:</b>	_____
	<b>DISAPPROVED:</b>	_____
	<b>TABLED:</b>	_____

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_

**City of Mission**  
**5 Year Payment Plan for Golf Course Uncollectible**  
**July 14, 2025**

<b>Current Balance</b>		\$ 3,649,280.87
	<b>9/30/2024</b>	\$ (1,859,280.87)
	<b>9/30/2025</b>	\$ -
	<b>9/30/2026</b>	\$ (358,000.00)
	<b>9/30/2027</b>	\$ (358,000.00)
	<b>9/30/2028</b>	\$ (358,000.00)
	<b>9/30/2029</b>	\$ (358,000.00)
	<b>9/30/2030</b>	\$ (358,000.00)
<b>Ending Balance</b>		<u>\$ -</u>
<b>Total Estimated as Uncollectible</b>		\$ 1,859,280.87
<b>Total Estimated to be Repaid to General Fund</b>		\$ 1,790,000.00