



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a special meeting on **Tuesday, February 27, 2024 at 6:00 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Tuesday, February 27, 2024 06:00 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 - Password: 833227

Meeting ID: 990 466 2781 - Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

SPECIAL MEETING

CALL TO ORDER AND ESTABLISH QUORUM

DISCLOSURE OF CONFLICT OF INTEREST

CITIZEN'S PARTICIPATION

AGENDA ITEMS

1. Discussion and possible action, if any, related to the City of Mission's acquisition of 1301 East 8th Street, and all other matters related to the same – Terrazas
2. Approval of Budget Amendment: General Fund - Vela
3. Approval of Work Authorization No. 36 with L&G Engineering related to Inspiration Road / Military Parkway Loop - Terrazas

EXECUTIVE SESSION

Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and 551.074 (Personnel Matters) regarding the evaluation, duties, compensation and/or contract with the City Manager.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

Consideration and action, if any, regarding the City Manager's contract and any other related matters.

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 23rd day of February, 2024 at 5:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **27th day of February, 2024** the City Council of the City of Mission will hold a special meeting at 6:00 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

- 551.071(1) (2) Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberations involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiations
- 551.088 Deliberation regarding test item.

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **23rd day of February, 2024** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 5:00 p.m. on said date.



Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2024
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Discussion and possible action, if any, related to the City of Mission's acquisition of 1301 East 8th Street, and all other matters related to the same – Terrazas

NATURE OF REQUEST:

Subject to approval of Reimbursement Agreement by the TIRZ Board on February 27, 2024.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____
BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *JP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2024
PRESENTED BY: Angie Vela, Finance Director
AGENDA ITEM: Approval of Budget Amendment: General Fund - Vela

NATURE OF REQUEST:
 Approval of the attached budget amendments:
 General Fund – (\$975,000.00 Revenues/Expenditures)

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____
BID AMOUNT: \$ _____

STAFF RECOMMENDATION:
 Approval

Departmental Approval: None
Advisory Board Recommendation: N/A
City Manager’s Recommendation: Approval RP

RECORD OF VOTE:

	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____

CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2023-2024
DATE: February 27, 2024
DEPARTMENT: Organizational
FUND: GENERAL

BA-24-05

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
01-300-33282	TIRZ Reimbursement	72,000.00	975,000.00	1,047,000.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
TOTAL		72,000.00	975,000.00	1,047,000.00

JUSTIFICATION

Budget amendment is necessary to allocated funding and reimbursement for purchase of real property from Mission
Redevlopment Authority.

Finance Director: 

Date: 2/23/2024

City Council Approved on: _____

Date Posted: _____

CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2023-2024
DATE: February 27, 2024
DEPARTMENT: Organizational
FUND: GENERAL

BA-24-05

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
01-417-74880	Land Acquired	-	975,000.00	975,000.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
TOTAL		-	975,000.00	975,000.00

JUSTIFICATION

Budget amendment is necessary to allocated funding and reimbursement for purchase of real property from Mission
Redevlopment Authority.

Finance Director: 

Date: 2/23/2024

City Council Approved on: _____

Date Posted: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2024
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Approval of Work Authorization No. 36 with L&G Engineering related to Inspiration Road / Military Parkway Loop - Terrazas

NATURE OF REQUEST:

Work Authorization No. 36 entails Engineering Services required for an estimated 47 parcels and 24 compensable utility property rights and 1 Business Relocation which include Right-of-Way Map, Right-of-Way Acquisition and Compensable Utility Management for Phase III of the Inspiration Road/Military Parkway Loop from US 83 south to Military Highway and from East of Schuerbach Rd to FM 1016. Work Authorization No. 36 is in the amount of \$2,468,000.00. Approval is subject to approval of Reimbursement Agreement by the TIRZ Board on February 27, 2024.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____

CITY OF MISSION and L&G ENGINEERING
ON-CALL PROFESSIONAL SERVICES CONTRACT (APRIL 2009)

WORK AUTHORIZATION NO. 36

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Contract Agreement, executed on April 27, 2009 hereinafter identified as the "Contract", entered into by and between the **City of Mission** ("Owner"), and **L & G Engineering**, ("Engineer").

PART 1. The Engineer will provide Engineering Services required for an estimated 47 Parcels and 24 compensable utility property rights and 1 Business Relocation which include Right-of-Way Map, Right-of-Way Acquisition and Compensable Utility Management for Phase III of the Inspiration Road/Military Parkway Loop (Sections 1 & 2A) from US 83 South to Military Highway and from East of Schuerbach Rd to FM 1016:

The scope of work for said services is better defined in the following Exhibits:

Exhibit A – "Services to be provided by Owner"

Exhibit B – "Services to be provided by Engineer"

Exhibit C – "Work Schedule"

PART 2. Payment to the Engineer for the services established under this Work Authorization shall be made on a percentage of work completed in the amount of \$2,468,000.00 and as proposed in *Exhibit D "Project Fee Schedule"*.

PART 3. This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate at the request of the City Manager.

PART 4. This Work Authorization does not waive the parties' responsibilities and obligations provided under the contract agreement.

PART 5. This Work Authorization is hereby accepted and acknowledged below.

OWNER
CITY OF MISSION

ENGINEER
L&G ENGINEERING

By: _____

By:  _____

Randy Perez

Jacinto Garza, P.E.

Typed or Printed Name

Typed or Printed Name

City Manager, City of Mission

CEO/President

Title

Title

2-9-2024

Date

Date

LIST OF EXHIBITS

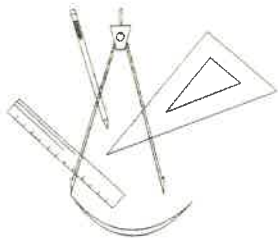
Location Map

EXHIBIT "A" – Services to be provided by the City

EXHIBIT "B" – Services to be provided by the Engineer

EXHIBIT "C" – Work Schedule

EXHIBIT "D-1" – Project Fee Schedule



February 9, 2024

Transportation Consultants

Ms. Norie Gonzalez-Garza
Mayor, City of Mission
Attn: Randy Perez, City Manager
1201 E. 8th Street
Mission, TX. 78572

RE: Work Authorization (WA) No. 36
Inspiration Road/Military Parkway Loop, (0921-02-395)
From Interstate Highway (IH) 2/US 83 Expressway to FM 1016

Dear Mayor Garza:

The purpose of this letter is to provide you with an update on the current status of the Inspiration Road/Military Parkway Loop project from IH-2/US83 Expressway to FM 1016; a length of approximately 5.4 miles of Roadway plus the Outfalls required for the project. We are also including our Proposed Work Authorization (WA) No. 36 to complete the acquisition of right-of-way, additional survey work addressing compensable utilities, hydraulic model, environmental services, etc.

Project Overview:

Table with 2 columns: Description and Amount. Rows include Project Total Estimated Cost (\$44,993,280), Federal Category 7 Funds available for this project at RGVMP0 (\$25,753,200), Estimated Local Cost (22.5%) (\$10,135,572), and Scheduled Letting date for Const. (FY 2027).

Note: This project has an estimated Shortfall that we need to continue to request from the MPO (For ROW \$1,294,305 and for Const. /CE \$9,037,280) in the amount of \$10,331,585

The following is the status for each of the authorized WA's and the Plan of Action of L&G's efforts on project development activities, in order to bring the status of this major Transportation project to a shovel-ready status.

Work Authorization No. 25 - Status of Schematic and Environmental Clearance (Phase I): All work has been completed as assigned. Public involvement was completed in the form of Public Meetings and affording Public Hearings. The Project Schematic has been approved by both TxDOT and the Federal Highway Administration (FHWA) as well as receiving approval of the environmental document.

Work Authorization No. 34 - Status of Surveys, Right of Way Map, Plans, Specifications, & Estimates (PS&E) (Phase II): The field surveys are complete and the right of way map has been submitted to TxDOT for release to perform the Right-of-Way Acquisition (Tab A). In July 2023, a 90% PS&E packet was submitted to TxDOT for review. A 95% submittal is scheduled for the spring of 2024.

Proposed Work Authorization No. 36 - Status of Right of Way Acquisition/Compensable Utility Hydraulic Modeling and additional work associated for shovel ready status (Phase III): L&G Engineering is submitting for your review and consideration the subject Work Authorization No. 36 addressing the following:

- As requested by Hidalgo County Drainage District No. 1 (*Tab B*), L&G is including in our proposed scope a hydraulic model to satisfy the concerns of the drainage impacts caused by this project on the Mission Inlet.
- We are anticipating the City of Mission will receive authority from TxDOT to proceed with acquiring the necessary right of way and addressing any compensable utility issues within a month (*Tab A*).
- In accordance with the provisions of the executed Advanced Funding Agreement (*AFA*) (*Tab C*) with TxDOT, the City of Mission will be reimbursed with 80% when acquiring Right-of-Way and utilities for the project.
- As per the Inter-local Cooperation Agreement (*ICA*) (*Tab D*) with Hidalgo County, the City of Mission will be responsible for 100% of the costs associated with this project.
- The Inspiration Military Parkway road project is anticipated to be shovel-ready by the winter of 2025.
- L&G will continue to assist the City of Mission staff to work with the *RGVMPO* to schedule the project as soon as it is shovel ready and to help in identifying funds for the shortfall.

Therefore, L&G is respectfully submitting for your review and approval Two Original Work Authorization No. 36 (*Tab E*) in the amount of **\$2,468,000** to complete the following Phase III Project activities:

- Right-of-Way Acquisition Services,
- Compensable Utility Property Acquisition Services,
- Compensable Utility coordination and adjustment,
- Additional Modifications to ROW Map and Parcels for Easements,
- Additional Surveying associated change in limits,
- Re-evaluation of EA due to Outfall Changes, Wetland Permitting, IBWC License for Construction, etc.,
- Hydraulic Model for the HCDD#1 as requested for this project.

Attached to the WA #36, you will find the following:

- Location Map
- Exhibit A – Services to be Provided by the City
- Exhibit B – Services to be Provided by the Engineer
- Exhibit C – Work Schedule
- Exhibit D – Fee Schedule

If you have any questions or additional information, please reach out to the Project Manager Mr. Armando Sandoval, P.E. at (956) 585-1909.

Sincerely,
L&G Engineering

Jacinto Garza, P.E.
President/CEO

cc: David Penoli, Chairman of TIRZ Board
J.P. Terrazas, P.E., RPIC, City of Mission Assistant City Manager
Armando Sandoval, P.E., L&G Engineering

Attachments