



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, April 24, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, April 24, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Presentation by "It's Time Texas Community Challenge" - Perez
2. March 2023 Employee of the Month - Munguia
3. Proclamation - National Crime Victims' Rights Week - Torres
4. Proclamation - National Small Business Week - T. Garcia
5. Proclamation - Economic Development Week - T. Garcia
6. Report from the Greater Mission Chamber of Commerce – Enriquez
7. Departmental Reports – Perez
8. Citizen's Participation – Garza

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

9. Rezoning: Lot 11, Block 176, Mission Original Townsite, (C-4) Heavy Commercial to (R-1) Single-Family Residential, Estevan Gabriel Rocha, and Adoption of Ordinance# _____ - De Luna

- [10.](#) Rezoning: Lot 1, Block 3, out of the Del Monte Orchards Company Subdivision No. 1 out of Porcion 51, (AO-I) Agricultural Open Interim to (C-3) General Business, Yvette Espericueta, and Adoption of Ordinance#_____ - De Luna
- [11.](#) Conditional Use Permit: For a Social Club/Night Club – Blackout Private Social Club at 1522 E. Expressway 83, Suite 109, Lot 109, Re-Plat of Lots 3 & 4, Stewart Plaza Subdivision, C-3, Yair Cruz, and Adoption of Ordinance#_____ - De Luna
- [12.](#) Preliminary & Final Plat Approval: Bravo Subdivision, Being a replat of a 1.04 acre tract of land out of Lot 1 and 24, Basham Subdivision Unit No. 6, C-1, Developer: Julio Cesar Bravo, Engineer: Spoor Engineering Consultants, Inc.- De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

- [13.](#) Approval of Minutes – Carrillo
Regular Meeting – April 10, 2023 and Special Meeting – April 17, 2023
- [14.](#) Acknowledge Receipt of Minutes – Perez
Mission Economic Development Corporation – March 1, 2023
Parks & Recreation Board Meeting – February 14, 2023
Zoning Board of Adjustments – September 21, 2022 and November 16, 2022
- [15.](#) Approval of Resolution # _____ of the City of Mission, Texas finding that AEP Texas Inc.'s application to amend its distribution cost recovery factors to increase distribution rates within the city should be denied; authorizing participation with the cities served by AEP Texas; authorizing hiring of legal counsel. - Flores
- [16.](#) Authorization to solicit Request for Proposals for Stop Loss Insurance - Munguia
- [17.](#) Approval of Resolution No. _____ authorizing the submittal of a grant application for the FY22 Operation Stonegarden Program from the Office of the Governor (OOG) and authorizing Mayor as the Authorized Representative- Elizalde
- [18.](#) Authorization to Solicit for Bids for the purchase of Cold Water Meters and supplies for the Public Works Department – Bocanegra
- [19.](#) Authorization to Solicit for bids for Chlorine Gas chemical for the Public Works Department North and South Water Treatment Plants- Bocanegra
- [20.](#) Authorization to purchase patrol unit radars and a Wanco color matrix board trailer from Dana Safety Supply under BuyBoard contract 698-23 using funds from the 2023 Southwest Border Rural Law Enforcement Assistance Program Grant - Torres
- [21.](#) Interlocal Agreement between the City of Mission and County of Hidalgo for the use and occupation of Lots 4-9 BLK 205 Mission Original Townsite. - Carrillo

APPROVALS AND AUTHORIZATIONS

- [22.](#) Variance request to allow a septic tank system instead of the required sewer line connection at 2913 Los Ebanos Road, being 5.26 acres gross out of Lot 28-5, West Addition to Sharyland, AO-I, Nancy Leal, Inc.- De Luna

- [23.](#) Final Plat Approval: Lantana Landing Subdivision, Being a 14.00 acre tract of land, same being out of and forming part or portion of Lot 31-3, of the West Addition to Sharyland Subdivision and 20.00 acres tract of land out of Lots 45 & 46, of Bellwood's Company Subdivision "D", Developer: Fortis Land Company, LLC, Engineer: Rio Delta Engineering. - De Luna
- [24.](#) Final Plat Approval: Laguna Oaks Subdivision, Being 11.861 acres out of Lot 16-1, West Addition to Sharyland, PUD (R-1 Single Family Residential), Developer: Emigdio Salinas, Engineer: M2 Engineering, PLLC. - De Luna
- [25.](#) Interlocal Agreement between the City of Mission, Texas and City of Alton, Texas regarding sewer services for The Heights at Inspiration Subdivision (15.208 acres out of Lot 35-1, West Addition to Sharyland) – De Luna
- [26.](#) February 2023 Tax Collection Report - Vela
- [27.](#) Approval of February 2023 Financial Statements – Vela
- [28.](#) Authorization to purchase a Crane Carrier LET2-46 Chassis with a Labrie 32-Yard Body via Buy Board Contract #601-19 for Sanitation Department – Mendiola
- [29.](#) Consideration of best and final offer for Lions Park Improvements Project and Authorize City Manager to execute contract incident thereto – Geddes

UNFINISHED BUSINESS

- [30.](#) TABLED 04/10/2023 - Authorize staff to engage in negotiations with firms deemed acceptable and qualified for delinquent tax collection services and authorize City Manager to award and execute contract incident thereto - Vela

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.072 (Real Property) related to Project Founder. (City Attorney V. Flores and City Manager R. Perez)
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.087 (Economic Development Negotiations) related to Project Fusion. (City Attorney V. Flores and City Manager R. Perez)
3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) related to various potential and/or pending litigation matters. (City Attorney V. Flores)

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, related to proposed Project Founder.
2. Consideration and action, if any, related to Project Fusion.

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 21st day of April, 2023 at 4:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **24th day of April, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposed permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **21st day of April, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 4:00 p.m. on said date.



Anna Carrillo, City Secretary

Proclamation

City of Mission



In Honor of National Crime Victims' Rights Week

WHEREAS, In 1982, President Ronald Reagan's Task Force on Victims of Crime envisioned a nation commitment to a more equitable and supportive response to victims, the 2022 theme is rights, access, equity, for all victims which underscores the importance of helping crime survivors find their justice by enforcing victims' rights, expanding access to services, and ensuring equity and inclusion for all; and

WHEREAS, This week celebrates the energy, perseverance and commitment that launched the victims' rights movement, inspired its progress, and continues to advance the cause of justice for crime victims; and

WHEREAS, With the unwavering support of their communities and victim services providers, survivors will be empowered to face their emotions without fear of judgment; and

WHEREAS, Honoring the rights of victims, and working to meet their individual needs rebuilds their trust in the criminal justice system and social service systems; and

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to ensuring that all victims of crime – especially those in hard to reach communities – are offered culturally and linguistically accessible and appropriate services in the aftermath of crime; and

WHEREAS, the City of Mission is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for a better future for all victims and survivors.

NOW, THEREFORE, BE IT RESOLVED THAT WE, the members of the Mission City Council, on behalf of the citizens of Mission, do hereby proclaim that week of April 23 – 29, 2023, as Crime Victims' Rights Week and invite the community to the *City of Mission's Garden of Light* National Crime Victims Event on Thursday, April 27 at 6:00 p.m. at Bannworth Park and reaffirm Mission's commitment to creating victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year.

PROCLAIMED on this the 24th day of April, 2023.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben D. Plata, Mayor Pro Tem

Abiel Flores, Councilwoman

Alberto Vela, Councilman

Proclamation

City of Mission



WHEREAS, Small businesses have shaped the City of Mission’s history since 1906, when developers John J. Conway and J. W. Holt purchased large tracts of land near the Rio Grande and established La Lomita Land Company that gave rise to the city; and

WHEREAS, Mission has been fostering entrepreneurship since the days of John H. Shary, who purchased 16,000 acres of brush land and turned it into the Rio Grande Valley’s iconic citrus industry; and

WHEREAS, Mission has since grown from a railroad stop to a thriving city of nearly 90,000 known as the home of the Ruby Red grapefruit; and

WHEREAS, Mission is now home to hundreds of small businesses that contribute to the wellbeing of the local, state and national economy; and

WHEREAS, Mission’s local and national small businesses produced a record number of retail sales taxes in 2022 at \$24.4 million; and

WHEREAS, Those businesses employ more 35,000 residents that live within the city limits; and

WHEREAS, A healthy local economy is reflected in the City of Mission’s rapid growth as more and more businesses are launched here; and

WHEREAS, Small businesses can turn to the Mission Economic Development Corporation for guidance, assistance and participation in a number of programs aimed at attracting, retaining and expanding business; and

WHEREAS, the City of Mission and Mission EDC incentivize small businesses annually to expand or locate to the area through its Business Retention and Expansion program.

NOW THEREFORE, we the City Council of the City of Mission do hereby proclaim April 30 through May 6, 2023 as: “**Small Business Development Week**” in Mission, Texas as we continue to build on our business history.

PROCLAIMED on this the 24th day of April, 2023

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Proclamation

City of Mission



WHEREAS, the Mission Economic Development Corporation and its many partners play a crucial role in the City of Mission’s economic health and stability by attracting capital investments and facilitating the growth of small business; and

WHEREAS, those efforts are directly linked to the prosperity of Mission residents by providing high-quality employment opportunities and a healthy tax base for city services and quality of life projects; and

WHEREAS, the Mission EDC stimulates entrepreneurship by providing a number of programs to assist small businesses through its Ruby Red Ventures, the Downtown Façade Program and the Downtown Rent Subsidy Program; and

WHEREAS, the Mission EDC plays an active role in incubating startup businesses by housing dozens of them at its headquarters known as the Center for Education and Economic Development; and

WHEREAS, the City of Mission and Mission EDC annually incentivize small businesses to expand or relocate to the area through its Business Retention and Expansion program; and

WHEREAS, Mission EDC and the City of Mission engage in partnerships with universities, colleges, nonprofits and other vital institutions from across the region to foster a prosperous business environment; and

WHEREAS, the city and EDC continue to focus on ushering responsible growth through the addition of the proper infrastructure, including the expansion of the Anzalduas International Bridge; and

WHEREAS, Small businesses can turn to the Mission Economic Development Corporation for guidance, assistance and participation in a number of programs aimed at attracting, retaining and expanding business; and

WHEREAS, economic developers are key players in maximizing investment in Mission.

NOW THEREFORE, we the City Council of the City of Mission do hereby proclaim May 8 through May 12, 2023 as: **“Economic Development Week”** in Mission, Texas as we continue to applaud the efforts of all economic developers who are working to continue to make Mission a great place to live, work and prosper.

PROCLAIMED on this the 24th day of April, 2023

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Office of Emergency Management



Overall Status: **Green**

Month end status report

March 2023

Status Code Legend

- On Track: Mission capable to date
- At Risk: Milestones missed but date intact
- High Risk: At risk, with a high risk of going off track
- Off Track: Date will be missed if action not taken

OEM Monthly Status:

- To add a bullet for any status, on the Home tab, in the Styles gallery, select the name of the status of you need.
- To replace any placeholder text (such as this) just tap it and start typing.
- Additional status item.

Issues:

- STEAR Registration is slightly behind schedule, we are working to push the message
- Back-up EOC at PD is inoperable, IT Staff and Media are working with vendor
- Hurricane Preparedness message is being worked with Media
- Connectivity between EOCs

Accomplishments:

- TDEM 147 Registration submitted January 3, 2023 for EMC, Deputy EMC, PIO
- Working with Hidalgo County Local Emergency Planning Committee (LEPC) on EM Planning
- Monitoring TDEM State Operations Center (SOC) for daily updates and situational awareness
- Participated in the LEPC Table-Top Exercise, HazMat scenario

Milestones for the next 30 days:

- STEAR Registration message is pushed out to public and getting responses
- Back-up EOC at PD operable and communication with Primary EOC
- LiveU (drone live feed to EOC) will be operable
- City of Mission EM Org Chart complete
- Recruit City Staff and Volunteers to fill EOC positions
- Identify training for EOC positions to register new EOC members

Milestones for the next 60 days:

- City of Mission Table-Top exercise
- Hurricane preparedness media push (Cable TV, Social Media, Website etc.) educating the public
- City asset list (pumps, generators and other equipment)
- Coordinate with LEPC on the Full-Scale Exercise

Areas/questions for discussion:

Community Emergency Response Teams (CERT), Volunteer Operations Center (VOC), Volunteer Organizations Active in Disaster (VOAD) Long Term Recovery Committee, Incident Management Team (IMT)

Last month's issues forwarded to this month:

N/A

Contact Information

If you want to add any important info about the contacts that follow, you can do that here. If not, just select this placeholder and press Delete to remove it.

David Flores, EMC

Office: 956-580-8602

Mobile: 956-432-9369

Email: dflores@missiontexas.us

Chief Adrian Garcia, Deputy EMC

Office: 956-580-8704

Mobile: 956-929-8704

Email: algarcia@missiontexas.us

Project Abstract

The Office of Emergency Management (OEM) coordinates with Hidalgo County emergency management program to prepare, prevent, plan, respond and recover from all-hazard events. The OEM develops, maintains and implements the ability to direct, control, manage and coordinate emergency operations in cooperation with local, State and Federal governmental and private sector agencies.

Preparing the County for Emergencies

- County wide Incident Management System: All emergencies within the county are managed in accordance with NIMS/ICS principles.
- Continuity of Operations Planning (COOP): OEM manages the County COOP program, which ensures essential public services are available during/following emergencies.
- Emergency Planning: OEM develops, maintains, and coordinates a comprehensive emergency management plan with Hidalgo County and neighboring Municipalities within the County.
- Training and Exercises: OEM conducts responder and staff training and exercises to test plans and response capabilities to identify areas of improvement.
- Incident Monitoring: OEM monitors local, regional, national incidents for their impact on the county in order to provide decision makers with vital information and warning.

Coordinating Emergency Response and Recovery

- Emergency Operations Center (EOC): During major events the EOC is the focal point for information coordination, resource requests, and decision making.
- Incident Management: OEM provides on-scene command, control, and communications.
- Incident Management Team (IMT): OEM participates in regional Incident Management Team providing regional local jurisdictions with a cadre of NIMS trained staff support to local Incident Commanders.
- Public Warning: OEM coordinates with elected/appointed decision makers, Public Information Officer, and surrounding entities to provide vital warning and information to the public.
- Recovery and Relief: Following an emergency, OEM works with government agencies, businesses, and non-profit organizations providing assistance and relief to citizens in Hidalgo County.

Mission Police Department



Monthly Report March 2023



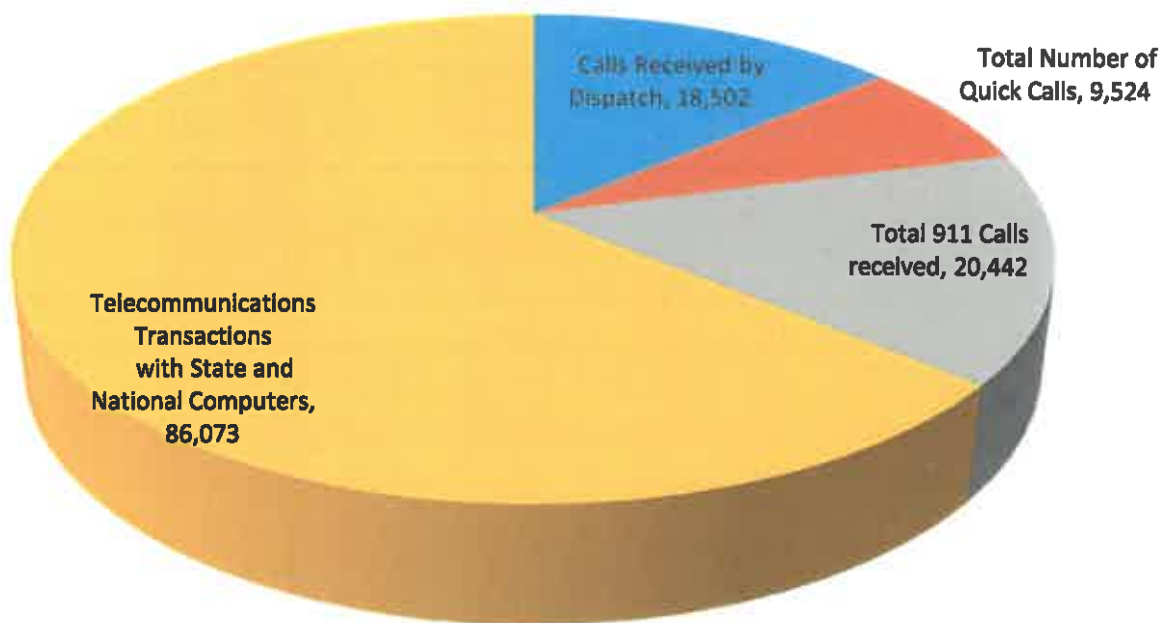
Mission Police Department

Monthly Report for March 2023



Communications Division

	March 23	FY 22-23 YTD
Calls Received by Dispatch	3,244	18,502
Total Number of Quick Calls	1,493	9,524
Total 911 Calls received	4,320	20,442
Telecommunications Transactions with State and National Computers	15,790	86,073





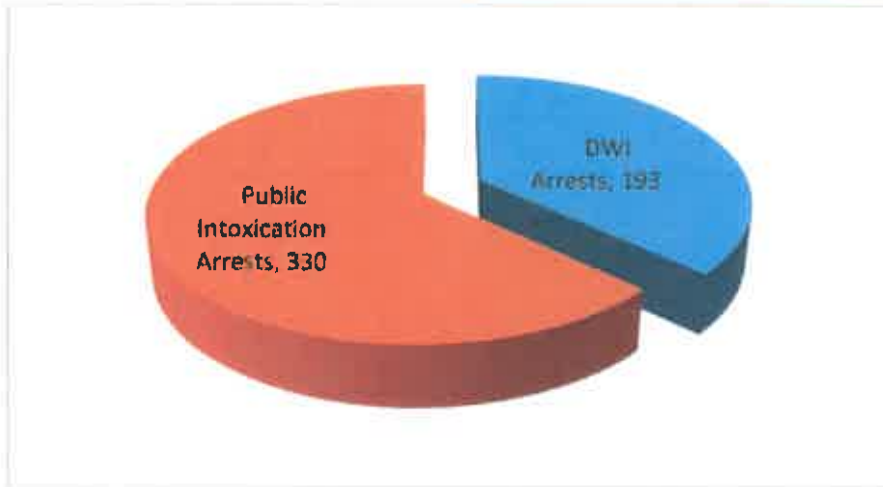
Mission Police Department Monthly Report for March 2023



Patrol Division

DWI Arrests
Public Intoxication Arrests

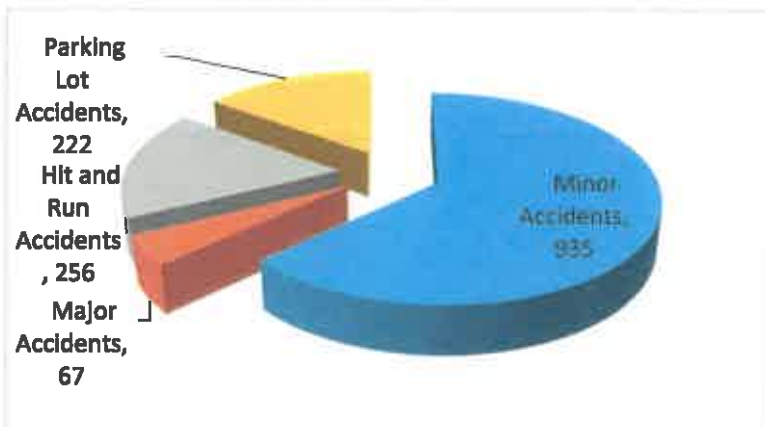
March 23	FY 22-23 YTD
53	193
79	330



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

March 23	FY 22-23 YTD
190	935
2	67
32	256
41	222





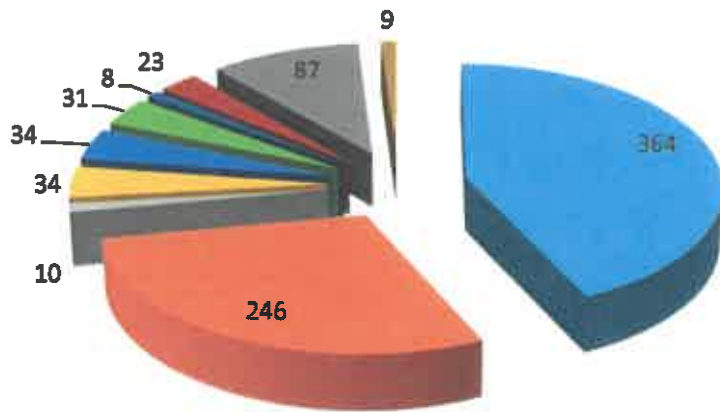
Criminal Investigations Criminal Case Submissions



- Adult Misdemeanor Cases Submitted to DA's Office**
- Adult Felony Cases Submitted to DA's Office**
- Adult Cases Submitted to Mission Municipal Court**
- Adult Misdemeanor Arrests**
- Adult Felony Arrest**
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department**
- Juvenile Felony Cases Submitted to Juvenile Probation Department**
- Juvenile Cases Submitted to Mission Municipal Court**
- Juvenile Misdemeanor Arrests**
- Juvenile Felony Arrests**

	March 23	FY 22-23 YTD
Adult Misdemeanor Cases Submitted to DA's Office	71	364
Adult Felony Cases Submitted to DA's Office	47	246
Adult Cases Submitted to Mission Municipal Court	2	10
Adult Misdemeanor Arrests	3	34
Adult Felony Arrest	3	34
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	3	31
Juvenile Felony Cases Submitted to Juvenile Probation Department	5	8
Juvenile Cases Submitted to Mission Municipal Court	3	23
Juvenile Misdemeanor Arrests	3	87
Juvenile Felony Arrests	5	9

March 23



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests



Mission Police Department

Monthly Report for March 2023

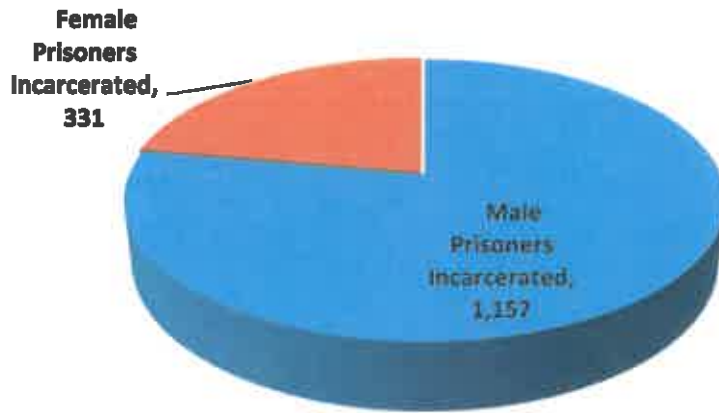


Jail Division

Adults

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

	<u>March 23</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	216	1,157
Female Prisoners Incarcerated	80	331
Total	296	1,488



Juveniles

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

	<u>March 23</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	2	23
Female Prisoners Incarcerated	4	19
Total	6	42





Narcotics Division -DEA

	March 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0.00	370.03
(Street Value -\$506.00 per pound)	\$0.00	\$187,235.18
Cocaine (kilos)	66.8	395.56
(Street Value -\$21,000.00 per Kilo)	\$1,402,800.00	\$8,306,760.00
Fentanyl	0	0.00
(Street Value -\$30,000.00 per Kilo)	\$0.00	\$0.00
Heroin (kilos)	26	51.85
(Street Value -\$17,680.00 per Kilo)	\$889,200.00	\$1,197,461.25
Methamphetamine (kilos)	0	0.18
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$2,158.43
Currency Seizures:	\$0.00	\$460,810.00
Vehicle Seizures:	0	10
Arrest:	17	27

Narcotics Division -Immigration & Customs Enforcement

	March 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	0	255.51
(Street Value -\$21,000.00 per Kilo)	\$0.00	\$5,365,710.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	27	1402.00
(Street Value -\$11,925.00 per Kilo)	\$537,300.00	\$16,934,175.00
Currency Seizures:	\$450,921.00	\$2,300,619.00
Vehicle Seizures:	0	4
Arrest:	2	25



Mission Police and Criminal Investigations

Narcotics

	March 23	FY 22-23 YTD
Marihuana (pounds)	0.05	1.75
(Street Value -\$506.00 per pound)	\$25.30	\$885.50
Cocaine (kilos)	0.0263	0.13
(Street Value -\$21,000.00 per Kilo)	\$552.30	\$2,683.80
Currency	\$1,596.00	\$7,998.13

U.S. Marshal Task Force

	March 23	FY 22-23 YTD
Fugitive Apprehension	172	639
Mission CIB Warrants	4	19
68-A Vehicle Inspections	4	9



Mission Police Department

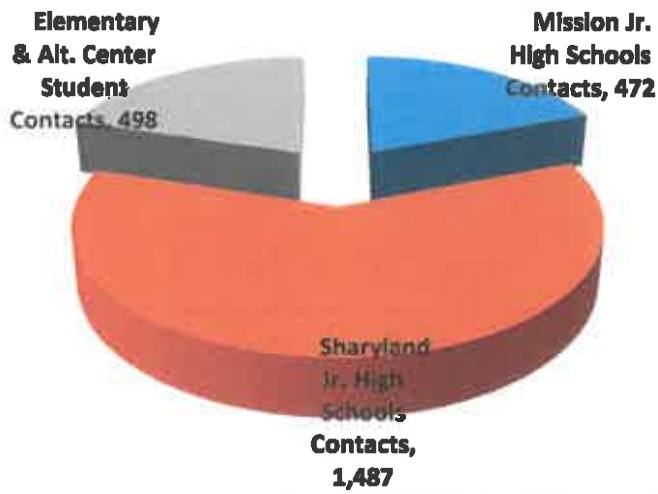
Monthly Report for March 2023



Educational Resource Officer Program

Mission Jr. High Schools Contacts
Sharyland Jr. High Schools Contacts
Elementary & Alt. Center Student Contacts

	March 23	FY 22-23 YTD
Mission Jr. High Schools Contacts	106	472
Sharyland Jr. High Schools Contacts	87	1,487
Elementary & Alt. Center Student Contacts	56	498



Mission High Schools
Sharyland High Schools

	March 23	FY 22-23 YTD
Mission High Schools	167	976
Sharyland High Schools	125	801

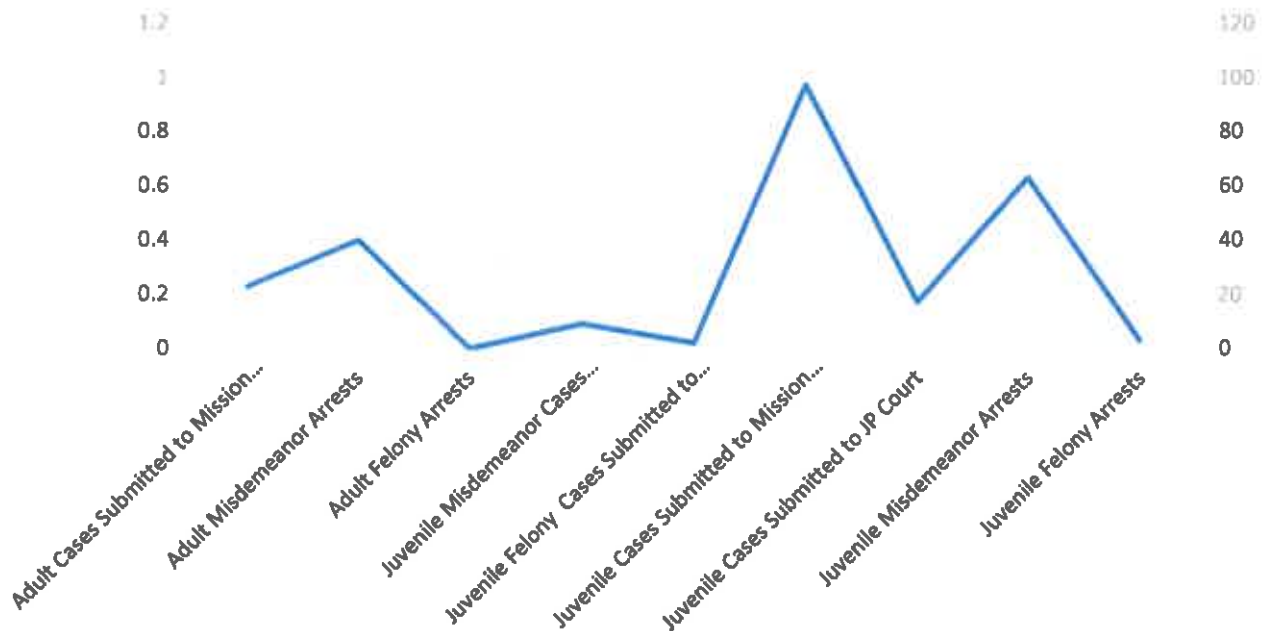


Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharpland Schools



	<u>March 23</u>	<u>FY 22-23 YTD</u>
Adult Cases Submitted to Mission Municipal Court	3	23
Adult Misdemeanor Arrests	9	40
Adult Felony Arrests	0	0
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	0	9
Juvenile Felony Cases Submitted to Juvenile Probation Department	0	2
Juvenile Cases Submitted to Mission Municipal Court	19	97
Juvenile Cases Submitted to JP Court	5	17
Juvenile Misdemeanor Arrests	9	63
Juvenile Felony Arrests	0	3

Adult & Juvenile Cases Submitted by Police Officers





Mission Police Department

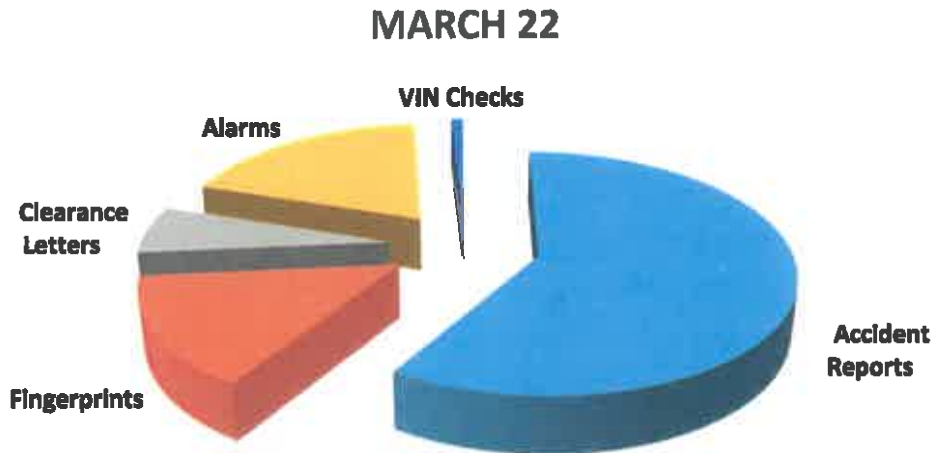
Monthly Report for March 2023



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	<u>March 22</u>	<u>FY 22-23 YTD</u>
Accident Reports	95	525
Fingerprints	30	130
Clearance Letters	10	58
Alarms	26	169
VIN Checks	1	8
TOTAL	162	890



Risk Management Departmental Monthly Report – March 2023

General Liability Claims

There were 2 liability claims filed against the City during the month of March.

Law Enforcement Liability Claims

There were 2 law enforcement liability claims filed against the City during the month of March.

Auto Liability Claims

There were 0 auto liability claims filed against the City during the month of March.

City Property Claims

There were no property claims for the city during the month of March.

Worker's Comp

There have been 5 Workers' Compensation claims filed during the month of March.

- 2 were Civil Service Employees.
 - 0 were Covid-19 Claims.
- 3 were Non-Civil Service Employees.

As of March 31st, we have 3 employees out on Injury leave and 5 employees on Light/Modified Duty. A total of 6 employees returned to full duty in March.

MISSION HISTORICAL MUSEUM

Departmental Report March 2023

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

FY 2022-2023						
Performance Indicators	October	November	December	January	February	March
General Attendance	82	20	65	72	111	267
Programs	1,000	0	123	40	183	0
Tours	0	5	0	0	2	0
Social Media	3,789	3,289	9,179	3,783	2,839	12,261
Outreach	0	60	20	0	165	0
Meetings Hosted	0	0	0	0	20	0
Totals	4,851	3,374	9,387	3,895	3,122	12,528

of people served (March 1– March 31)

Public and Educational Programs/Events

Past Programs/Events:

March Spring Break Scavenger History Hunt
 March Spring Break: Staycation
 March Impact of Citrus Industry Exhibit (Annex)

Upcoming Programs/Events:

April Spring Rally
 May Police Memorial Week
 Summer Sports Exhibits
 June Summer Programs
 July Movies on the Lawn

Other Items:

Ongoing History of Mission Loteria Game
 Dec Humanities Texas Relief Grant (in production)
 Summer Sports Exhibit w/Sharyland High School
 Fall Mini Ofrenda Project
 THC Merit Award Nomination



Public Works

March 2023 Monthly Report

Water Distribution Utility Inspections



Sendero



The Shops at 495



Bentsen Palm II



Mayberry Ranch

Street Projects



La Lomita / Levee



San Antonio / Village Square



Canal / Bus 83 Railroad





**PUBLIC WORKS
Table of Contents
March 2023**

TITLE	PAGE
Utility Billing & Collection	1
Analytical Statistical Comparison - Utility Billing & Collection	1
Water Distribution	2
Water Distribution Utility Line Maintenance	2
Water Distribution Maintenance Benchmark Summary	3
Utility Inspections	4
Subdivision Inspections	4
Utility Construction Projects.....	5
Backflow Prevention Inspections.....	5
Sewer Collection Maintenance	6
Sewer Collection - Inspections Benchmark	6
Water Treatment Plant Production	7
Water Production.....	7
General Operations & Maintenance - North Water Treatment Plant.....	7
General Operations & Maintenance - South Water Treatment Plant	8
Waste Water Treatment Plant Production	9
Waste Water - Plant Status	9
Waste Water - Staff Developments	9
Waste Water - General Operations & Maintenance	9-10
Waste Water - Contract Work.....	10
Waste Water - Special Projects.....	10
Pre-Treatment Plant - Operations & Maintenance	10
Sludge Removal Cubic Yards.....	10
Street Department	11
Street Improvement & Construction Projects	11
Street City Pothole Maintenance	12
Street City Miles Swept	12
Lot Maintenance/Demolished Home	12
Sign Shop Output Measures	13
Street Traffic Light Maintenance.....	13
Storm Drainage Division Projects	14
Alley Debris Collection & Mowing.....	14
Tire Removal	14
Fleet Department	14
Administration - Request for Service Calls	15
Health Department	16
Health Department Benchmark	16
Health Permits	17
Animal Control Service Calls.....	17
Animal Control	18-19

Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON

‡ UTILITY BILLING ‡

BILLING TYPE	Mar - 2023	Mar - 2022	Y-T-D 22-23	Y-T-D 21-22
Water Consumption (Gals.)	345,486,000	277,791,000	2,044,298,000	2,071,365,000
Number of Customers	30,570	30,139		

WATER & WASTEWATER

Water Sales	\$ 1,176,078	\$ 903,797	\$ 6,397,899	\$ 6,189,964
Water Sales - <i>Granjeno</i>	2,504	2,814	13,546	13,719
Connections	23,205	12,920	104,880	72,343
Reconnect Fees	5,525	18,250	30,650	62,140
Sewage Service	673,988	538,389	3,372,119	3,267,340
Sewage Service - <i>Granjeno</i>	1,246	1,432	7,614	8,531
Industrial Sewer Surcharge	1,209	108	2,103	5,169
Wastewater Assessment	8,920	7,415	46,465	36,310
Service Charge	7,785	5,268	53,803	29,187
Garage Sales & Other	3,885	4,289	27,986	14,569
Total	\$ 1,904,345	\$ 1,494,682	\$ 10,057,065	\$ 9,699,272

SANITATION

Garbage Fees	\$ 658,934	\$ 598,218	\$ 3,705,306	\$ 3,535,161
Brush Fees	66,867	68,608	438,293	406,516
Total	\$ 725,801	\$ 666,826	\$ 4,143,599	\$ 3,941,677

DRAINAGE ASSESSMENT FEE

Drainage Assessment Fee	\$ 104,581	\$ 84,799	\$ 545,235	\$ 508,649
Total	\$ 104,581	\$ 84,799	\$ 545,235	\$ 508,649

Total Billing	\$ 2,734,727	\$ 2,246,307	\$ 14,745,899	\$ 14,149,598
----------------------	---------------------	---------------------	----------------------	----------------------

‡ UTILITY COLLECTIONS ‡

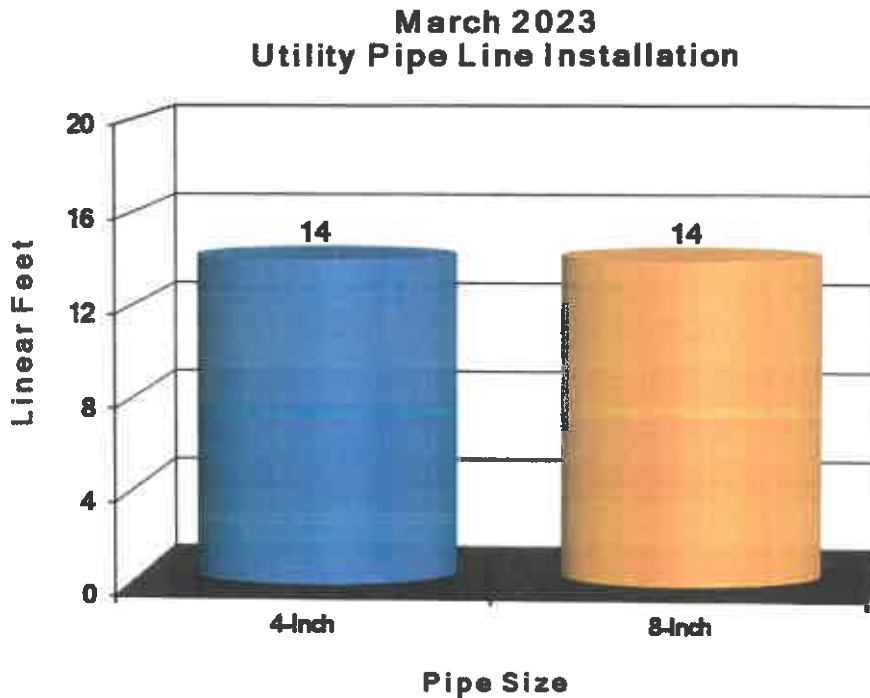
COLLECTIONS	Mar - 2023	Mar - 2022	Y-T-D 22-23	Y-T-D 21-22
Total Collections	\$ 1,825,458	\$ 1,633,486	\$ 9,717,389	\$ 9,706,578

Water Distribution

Utility Line Installation

Water Distribution Crews installed a total of 28 Linear Feet of Utility Line. And maintained 12 major water breaks.

Water Distribution Utility Line Installation	
4-Inch	6-Inch
3105 Santa Olvia 14'	801 E 12 th Street 14'
14 LF	14 LF



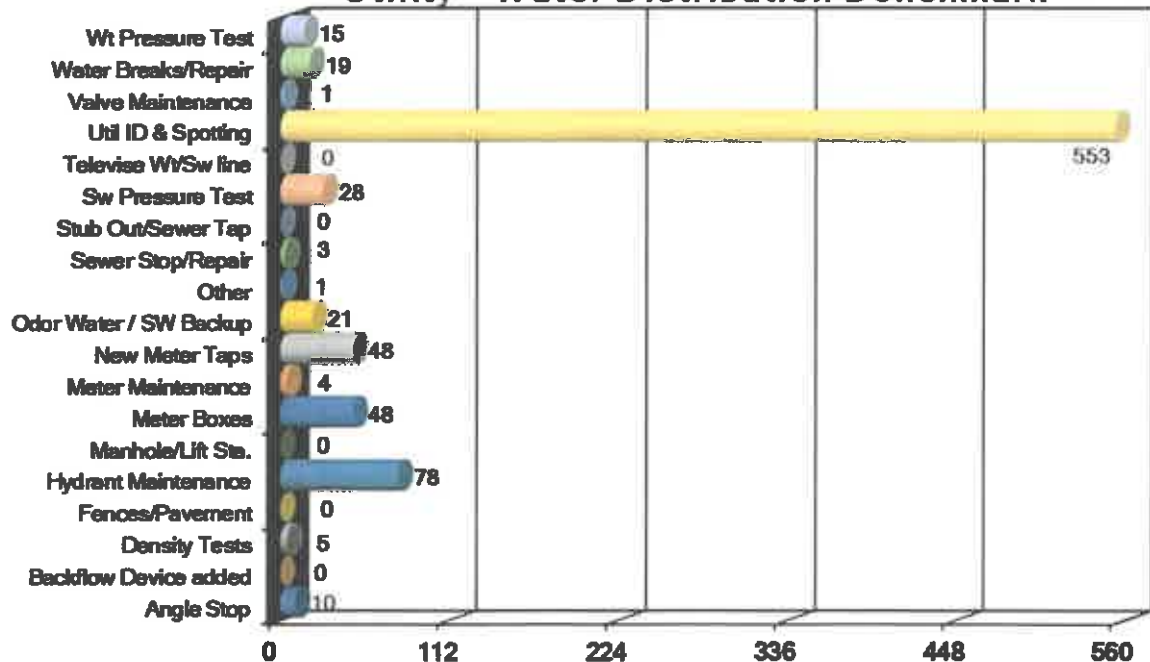
Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution’s maintenance benchmark summary for March 2023.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Angle Stop	18	9	12	9	6	10	64	154
Backflow Device Added	0	0	0	0	0	0	0	1
Density Tests	64	106	47	0	0	5	222	235
Fences/Pavement	0	1	5	0	2	0	8	16
Hydrant Maintenance	110	61	0	0	61	78	310	307
Manhole/Lift Station	1	0	6	14	0	0	21	60
Meter Boxes	34	32	33	25	51	48	223	498
Meter Maintenance	4	4	4	9	0	4	25	57
New Meter Taps	36	32	35	26	51	48	228	503
Odor Water	26	19	35	32	33	21	166	294
Other	8	6	4	4	0	1	23	96
Sewer Stop/Repair/Tap	2	6	40	31	7	3	89	88
Stub Out	0	0	0	0	0	0	0	0
Sewer Pressure Test	0	16	17	55	8	28	124	23
Televise Sewer line	0	0	0	0	0	0	0	5
Utility ID & Spotting	636	424	538	670	686	553	3,507	5,298
Valve Maintenance	2	3	1	2	0	1	9	24
Water Break/Repair	36	44	34	23	14	19	170	324
Water Pressure Test	3	21	5	33	3	15	80	53
Totals	980	784	816	933	922	834	5,269	8,036

March 2023
Utility - Water Distribution Benchmark



Water Distribution - Utility Inspections Our Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on the twenty-nine (29) sites with 553 inspections, 13 Mandrel Tests, 15 PSI Tests for Sewer and 5 Density Tests.

2022-23 Sites Under Construction

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	All Heart Church	3/2023		3 Mile / Shary	Under Construction
2	Amber Grove	2/2023		2 ¼ Trosper	Under Construction
3	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
4	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
5	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
6	Brilliant Academy PH I	3/2023		Los Ebanos / Charles St.	Under Construction
7	Bryan Pointe PH II	2/2023		Bryan / 1 st Street	Under Construction
8	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
9	Capricorn Estates	5/2022		FM495 / Moorefield	Under Construction
10	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
11	Conway Avenue Sewer Project	2/2022		2 Mile / Conway	Under Construction
12	El Millagro PH I	12/2022		Los Indios / Bryan	Under Construction
13	Garden Path	9/2022		Taylor / FM 495	Under Construction
14	IHop	2/2023		North Conway	Under Construction
15	Laguna Oaks	2/2022		1 Mile South / Inspiration	Under Construction
16	Lantana Landing	2/2022		2 ¼ Mile / Trosper	Under Construction
17	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
18	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
19	Manok Harbor Freight	2/2023		Frontage / Conway	Under Construction
20	Mayberry Ranch	1/2023		3 Mile North Mayberry	Under Construction
21	Plantation Grove Town Homes	9/2022		Plantation Boulevard	Under Construction
22	Ragland Village	1/2023		Business 83 / Ragland	Under Construction
23	Sendero Phase I	1/2023		1 Mile South	Under Construction
24	Sendero Phase II	2/2022		1 Mile South	Under Construction
25	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
26	The Shops At 495	9/2022		FM495 / Conway	Under Construction
27	Speedy Trails	2/2022		West Mile 2 / Holland	Under Construction
28	Stablewood	2/2022		Taylor / FM 495	Under Construction
29	Tanglewood PH4	10/2021	3/2023	Military / Schuerbach	Utilities Complete

2022-23 Water & Wastewater Major Ongoing Construction Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
North Conway Sewer Improvements	5,280 LF (Mile 2 to Mile 3)	90%	90%	\$ 667,110	RDH Site & Concrete LLC
Bentsen Palm Ph III Sewer Improvements	5,280 LF S. Mile 1 (Schuerbach to Inspiration)	95%	95%	\$ 1,853,205	RDH Site & Concrete LLC
SH 365 HCRMA Utility Relocations	5,280 LF South Anzalduas	98%	98%	\$ 1,207,420	Mor-Wil Co.

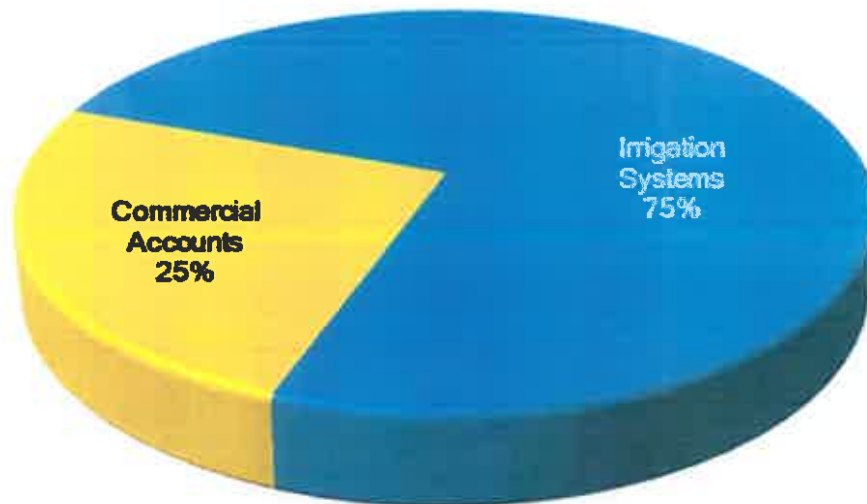
Water Distribution - Backflow Prevention Inspections

Listed below are the sixteen (16) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination.

2022-23 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Inspection of <i>Commercial</i> Accounts	6	5	9	6	9	4	39	77
Inspection of <i>Sprinkler</i> Accounts	15	13	18	14	15	12	87	121

March 2023
Backflow Prevention Inspections



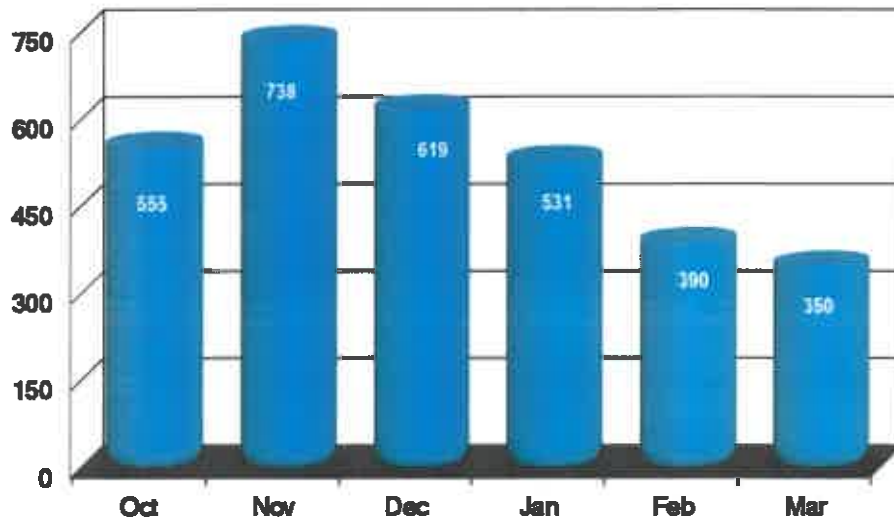
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 369 miles of sewer lines by responding to 21 sewer backups and 350 work orders this month.

2022-23 Sewer Collection Lift Station Inspections

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Lift Stations Inspections	555	738	619	531	390	350	3,183	4,631
Televised Sites	0	0	0	0	0	0	0	5
Televised Feet	0	0	0	0	0	0	0	600

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 382.730 million gallons of water.

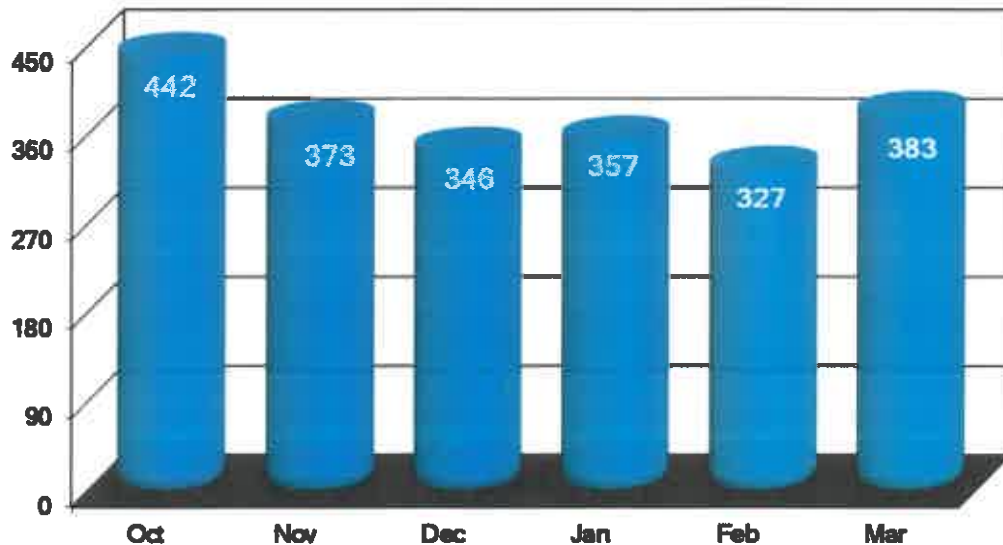
2022-23 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
12	15	11	442	373	346	357	327	383	2,228	4,882

Parameters Exceeded: N/A

Rainfall: 2.80"

2022-23 Water Production Million Gallons (MG)



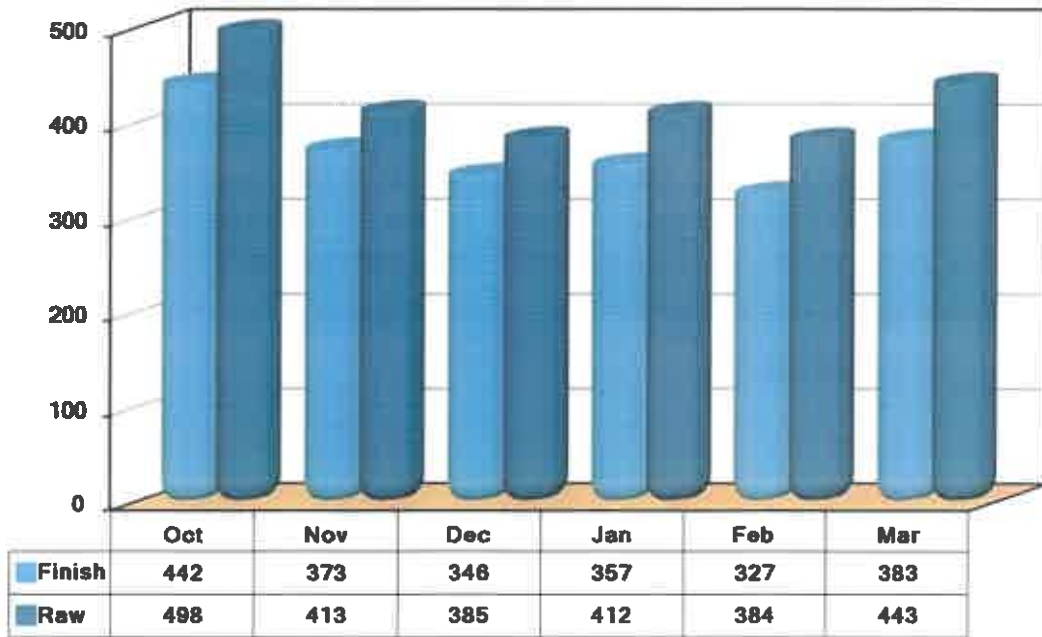
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company performed the chlorine dioxide generator monthly service and the collected monthly chlorite samples.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- JMJ Contractor completed working on Train C by removing underdrains, sand and media and are now currently working on Train B.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters. Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.

**Water Treatment Plants
2022-23 Raw & Finish Water
Million Gals. (MG)**



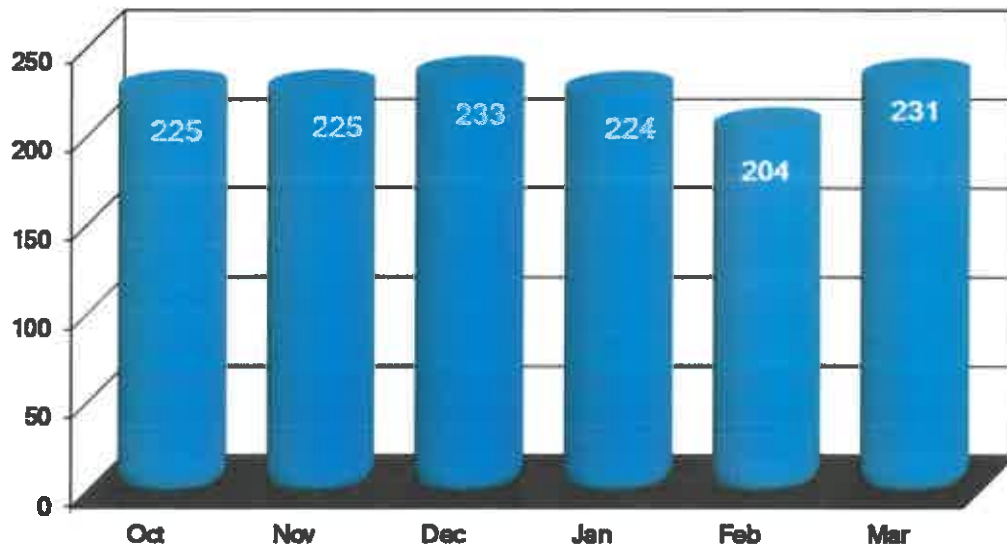
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 231.320 million gallons of Wastewater.

2022-23 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
7.4	10	6.5	225	225	233	224	204	231	1,342	2,722

2022-23 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status

No violations this month. Plant operated at 54.75% capacity and is rated at 13.5 mgd; Yearly averaged 7.391 mgd; There was 3.75 inches of rainfall recorded this month.

Wastewater - Risk Management Program

Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed.

Wastewater - Staff Developments

Saith Rodriguez passed the Wastewater Operator "D" Level license exam and continue to strive for his "C" license. Emilio Garcia will take a collections course to obtain his B license from TCEQ. Travis Ray Dunn and Juan Cortez will be testing for their C license and are ready for this next step in their careers. The Plant is seeking two positions; an Operator Trainee and a Plant Laborer.

Wastewater - Facility Activities

The Supervisory Staff continued to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant is starting plans on how to upgrade the Plant's UV Disinfection System. Quotes will soon be delivered from Xylem to the City's Wastewater Plant. Plans to rehabilitate the disinfection system will allow the disinfection process to continue for an extended period of time without the added cost of new construction. Other Rehabilitation Projects are being planned for the Main Lift Stations and Clarifier Covers.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary and (automatically) exercised two emergency generators once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.

2. Operators continue routine cleaning of clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works daily.
5. Maintenance Crew worked on Aerator 3 for the Pretreatment Pond and checked for oil leakage.
6. Maintenance Crew set up sampler at Rio Grande Juice Company.
7. Maintenance Crew worked on Clarifier 3 for proper function.
8. Plant equipment hours were logged down for the month.
9. Worked on Carrousel Aerator 5, gearbox.
10. Worked on Odor Control Systems 4, to reduce foul odors to the community.

Wastewater - Contract Work The City's contracted electricians worked and/or are working on the following:

1. J&E worked on (a.) Odor control systems 4 VFD control panel; (b.) Aerator 5 for Carrousel and installed gear box.
2. Hill Tex work done at the Plant was as follows.
 - Worked on exhaust fan for thickener pump room.
 - Worked on MCC room cleaning.
 - Worked on pump controls for pretreatment system.
 - Worked on cleaning thickener room control systems.
 - Worked on SCADA System for the Main Lift Station.

Wastewater - Other Contract Work

1. Denali continues to provide the Plant with sludge and grit removal services.
2. Cintas continued to provide uniform services, employee boot purchase option and door mat replacements.
3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on roof leaks and restroom air conditioner cleaning.

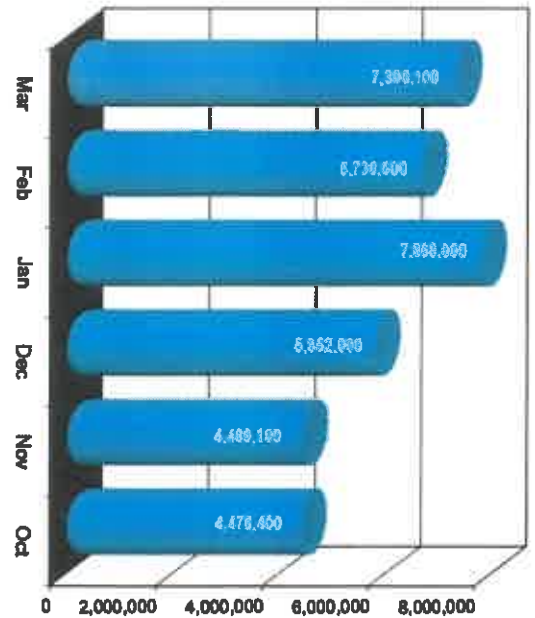
Wastewater - Lab Status All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. Plant Supervisors continue using the EPA Discharge Monitoring Report Federal Reporting System to comply with the TCEQ permit. The Lab is in the process to purchase a DO meter probe.

Wastewater - Special Projects Capital improvements are being discussed for future improvements on Plant's efficiency and promote the permit renewal process. Projects include an upgrade on the UV System, reuse water distribution line, cover for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our dewatering sludge system Belt Press. Equipment is needed for the thickener system to be able to be used for daily operations. Main Lift Station work is also being looked at for repairs.

Pre-Treatment

Five surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continue to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 57 truckloads of 285,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 7,390,100 million gallons. Total sludge hauled was 1,120 cubic yards equivalent to fifty-six (56) roll off containers.

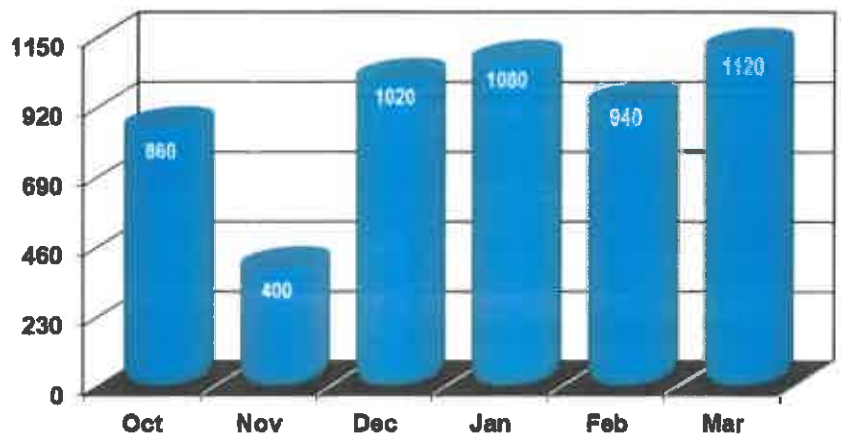
Pretreatment Flow (MG)



2022-23 Sludge Removal

Month	Roll Offs	Cubic Yards
Oct	43	860
Nov	20	400
Dec	51	1,020
Jan	54	1,080
Feb	47	940
Mar	56	1,120
YTD 22-23	271	5,420
F-Y 21-22	446	8,920

2022-23 Sludge Removal - Cubic Yards



Street Division - Benchmark Summary

Our Street Crews paved 1,050 linear feet, patched approximately 650 potholes; placed 61 signs, 40 poles (cemented), 36 clamps, 11 tees/cross pieces; inspected and repaired 91 traffic lights and street lights and street lamps; 1,555 street miles swept; removed 280 tires; street crews cleared right-of-way tree limb obstructions throughout the City. There were 209 customers and a monetary Collection of Debris totaling \$5,687.

Street Improvement & Construction Projects

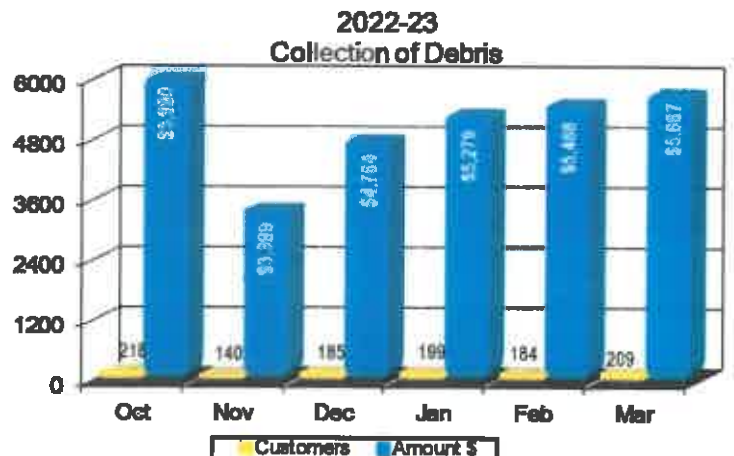
Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Canal Railroad Tracks	31.69 tons	100%	100%	\$ 2,662	Street Department
Olmo St/TMI South La Lomita/Levee Rd	73.14 tons	100%	100%	\$ 6,144	Street Department
Village Square	162.06 tons	100%	100%	\$ 13,613	Street Department
City Hall Parking Lot	58.06 tons	100%	100%	\$ 4,877	Street Department
Street Maintenance	72.01 tons	100%	100%	\$ 6,056	Street Department

Storm Drainage Improvement Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
Esperanza Storm Drainage Improvements	13,635	60%	60%	\$ 5,736,827	Texas Cordia Const. LLC
Gabriel Storm Drainage Improvements	4,479	50%	50%	\$ 2,084,252	Texas Cordia Const. LLC
Stewart Storm Drainage Improvements	8,160	30%	30%	\$ 3,323,780	G&G Contractors
Tulip Storm Drainage Improvements	4,991	85%	85%	\$ 1,818,646	Mor-Will Const. LLC

Collection of Debris There were 209 customers with a collection of debris totaling \$ 5,687.

Month	Customers	Amount \$
Oct	218	\$ 5,990
Nov	140	\$ 3,399
Dec	185	\$ 4,764
Jan	199	\$ 5,279
Feb	184	\$ 5,488
Mar	209	\$ 5,687
YTD 22-23	1,135	\$ 30,607
FY 21-22	2,251	\$ 60,525

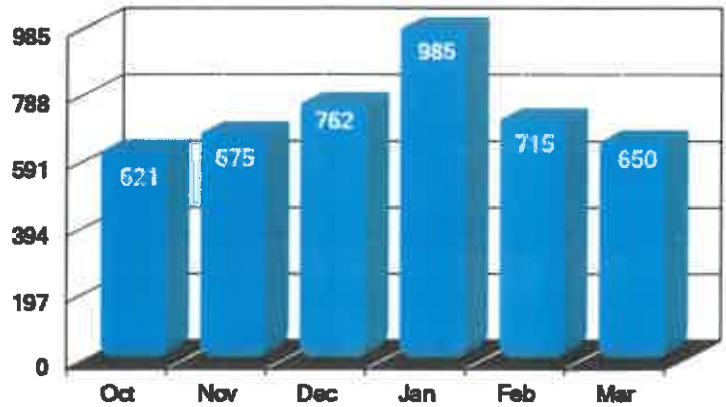


City Pothole Maintenance Street Crews filled a total of 650 potholes.

Pothole Benchmark

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	780	621
Nov	710	675
Dec	820	762
Jan	780	985
Feb	820	715
Mar	875	650
Totals	4,785	4,408

2022-23 Pothole Count



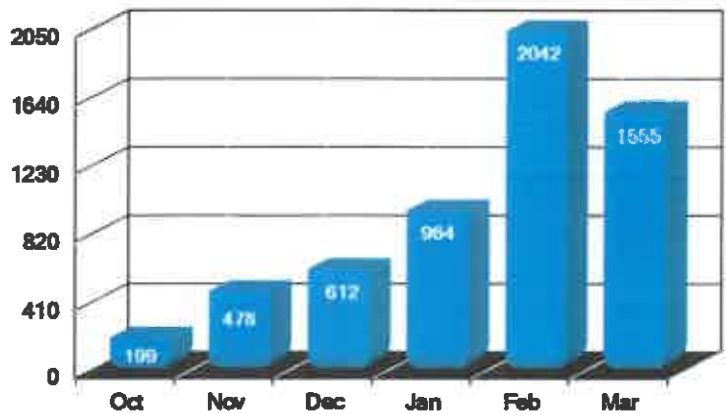
City Street Miles Swept

Mr. Felipe Torres and Mr. Ruben Gutierrez, Sweeper Operators, cleaned 1,555 miles of curbside.

Street Sweeper Miles

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	425	199
Nov	463	478
Dec	494	612
Jan	438	964
Feb	588	2,042
Mar	470	1,555
Totals	2,878	5,850

2022-23 Street Miles Swept



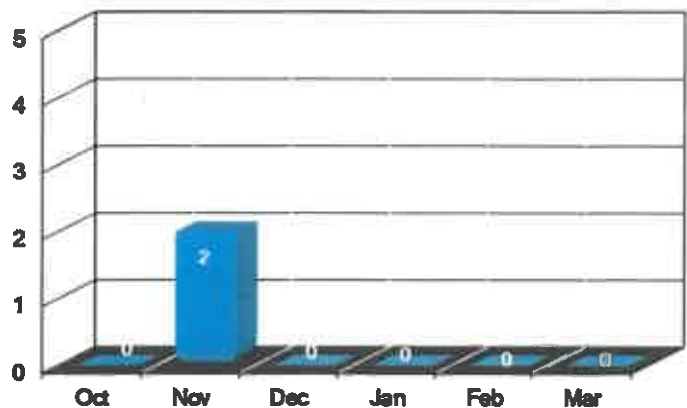
Lot Maintenance / Demolished Home

There were no properties demolished.

Lot Maintenance/ Demolished Home

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	0	0
Nov	0	2
Dec	0	0
Jan	0	0
Feb	0	0
Mar	0	0
Totals	0	2

2022-23 Lot Maintenance / Demolished Home



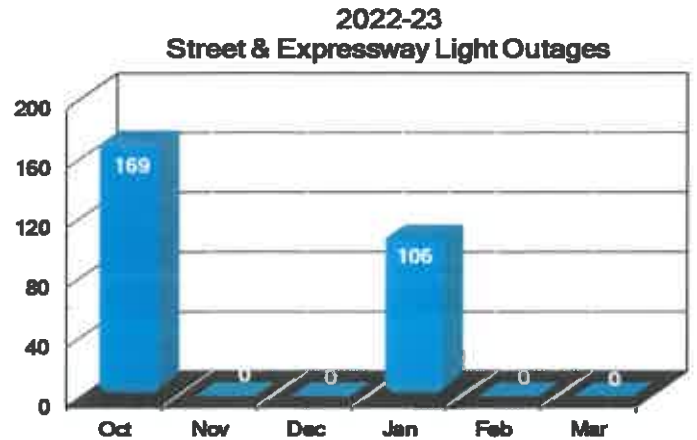
Sign Shop Output Measures Crews installed 61 signs and 40 poles (cemented), 36 clamps, 11 tees and cross pieces.

Month	Sign Installations		22-23 Posts
	Y-T-D 21-22	Y-T-D 22-23	
Oct	55	67	37
Nov	40	32	34
Dec	50	71	31
Jan	45	68	58
Feb	15	64	45
Mar	54	61	40
Totals	259	363	245



Street Light Maintenance There were no Street Light inspections this month.

Month	Street Lights	
	Y-T-D 21-22	Y-T-D 22-23
Oct	285	169
Nov	20	0
Dec	30	0
Jan	295	106
Feb	26	0
Mar	15	0
Totals	671	275



Traffic Signal Light Maintenance Thunderstorms with high winds increased our traffic light maintenance throughout the City. Added LT traffic lights at Bryan and 2 Mile.

Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	1	1	1	1	0	0	0	0	24	15	43
Nov	0	0	4	0	1	0	4	0	17	19	45
Dec	1	15	17	3	3	4	6	3	0	20	72
Jan	0	3	4	3	1	4	8	5	23	46	97
Feb	0	0	7	1	3	2	3	8	20	48	92
Mar	0	0	0	3	2	1	0	9	27	49	91
YTD 22-23	2	19	33	11	10	11	21	25	111	197	440
FY 21-22	17	10	64	14	17	13	30	46	285	386	882

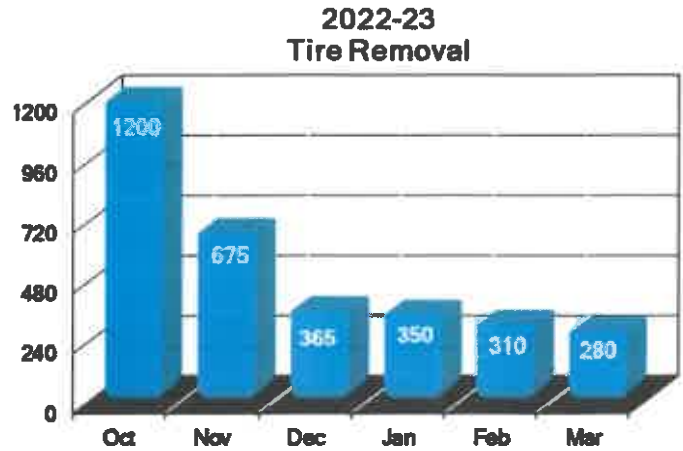
Storm Drainage

Street Crews cleared debris from storm drains and ditches throughout the City.

City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal There were 280 tires removed from the City this month.

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	1,000	1,200
Nov	1,150	675
Dec	425	365
Jan	375	350
Feb	450	310
Mar	375	280
Totals	3,775	3,180



Fleet Department

2022-23 Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	53	53	\$ 24,500
Repairs	26	0	\$ 33,800
Totals	79	53	\$ 58,300
Y-T-D 22-23	430	328	\$ 267,200
F-Y 21-22	805	574	\$ 475,380

2022-23 Fleet Work Order Benchmark

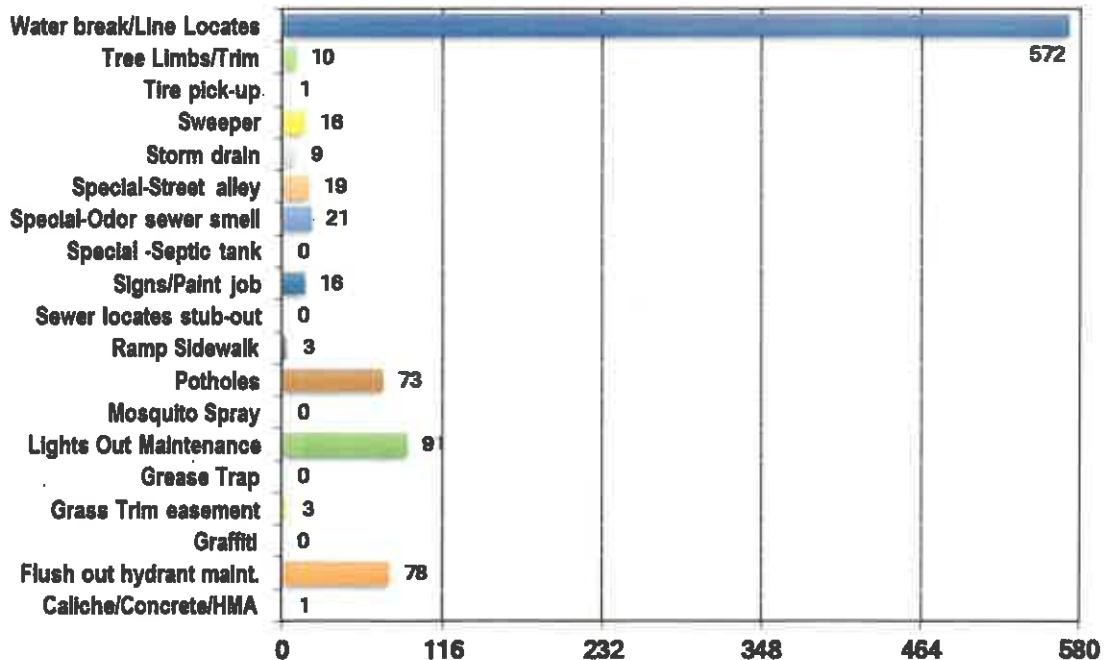


Administration

Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Caliche/Concrete/HMA	2	1	1	0	0	1	5	14
Flush Hydrant Maintenance	110	61	0	0	61	78	310	305
Graffiti	0	0	0	0	0	0	0	2
Grass Trim easement	15	6	6	4	5	3	39	171
Grease Trap	0	0	0	0	0	0	0	8
Lights Out Maintenance	212	45	72	203	92	91	715	2,087
Mosquito spray	0	0	0	0	0	0	0	5
Potholes	114	121	105	49	80	73	542	1,427
Ramp Sidewalk	0	0	0	0	0	3	3	1
Sewer locates stub-out	0	0	0	0	0	0	0	0
Signs/Paint job	3	4	5	4	6	16	38	71
Special -Septic tank	0	0	0	0	0	0	0	0
Special-Odor smell	26	19	35	32	33	21	166	289
Special-Street alley	15	15	2	11	15	19	77	155
Storm drain	5	11	9	6	4	9	44	76
Sweeper	13	10	20	12	9	16	80	128
Tire pick-up	41	1	1	0	7	1	51	66
Tree Limbs/Trim	15	7	4	11	8	10	55	179
Water break/Line locates	672	468	538	670	686	572	3,606	5,339
Total	1,243	769	798	1,002	1,006	913	5,731	10,323

March 2023 Request for Service Calls

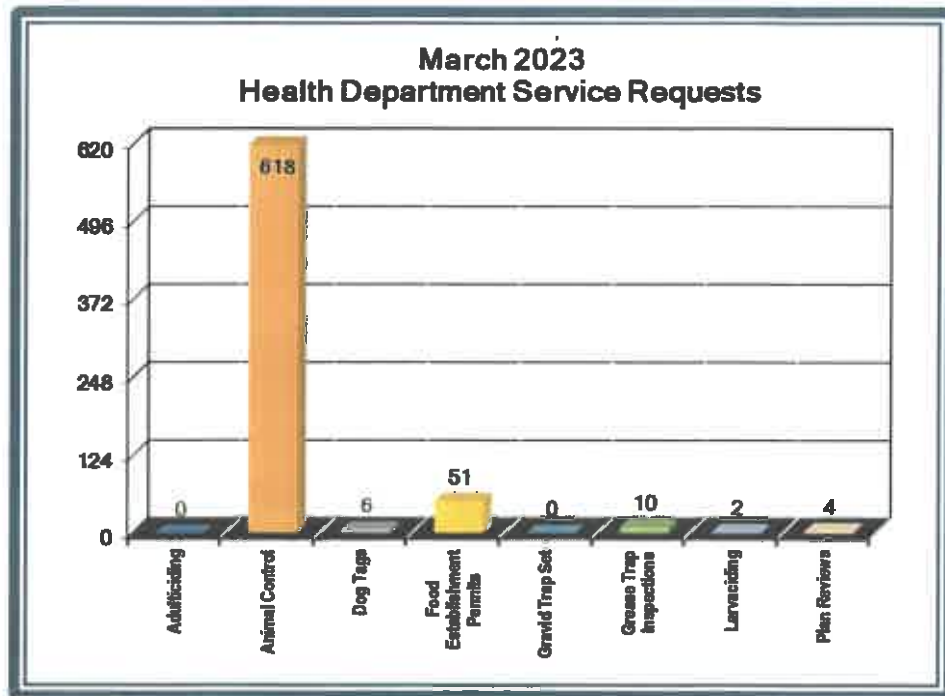


Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for March 2023.

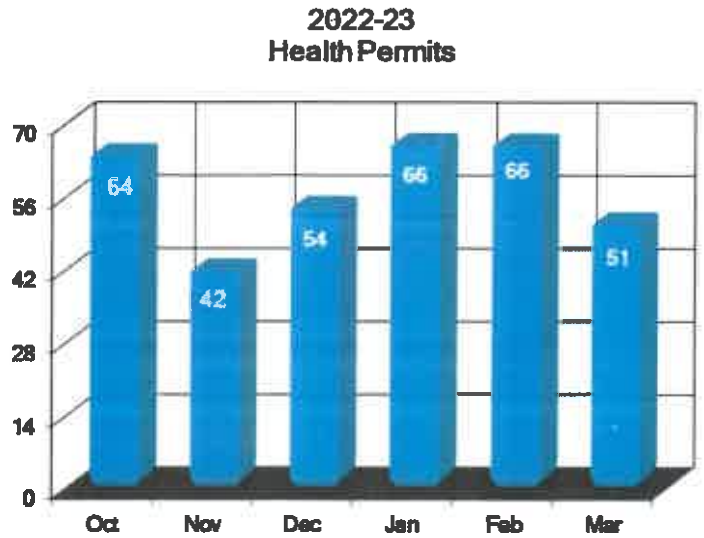
Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Adulticiding	0	0	0	0	0	0	0	4
Animal Control	585	394	419	489	422	618	2,927	5,888
Dog Tags	8	16	3	3	3	6	39	89
Food Est. Permits	64	42	54	66	66	51	343	722
Gravid Trap Set	0	0	0	0	0	0	0	3
Grease Trap Inspections	2	2	2	10	8	10	34	16
Larvaciding	0	0	0	0	0	2	2	8
Plan Reviews	8	8	6	7	6	4	39	102
Total	667	462	484	575	505	691	3,384	6,832



Health Permits

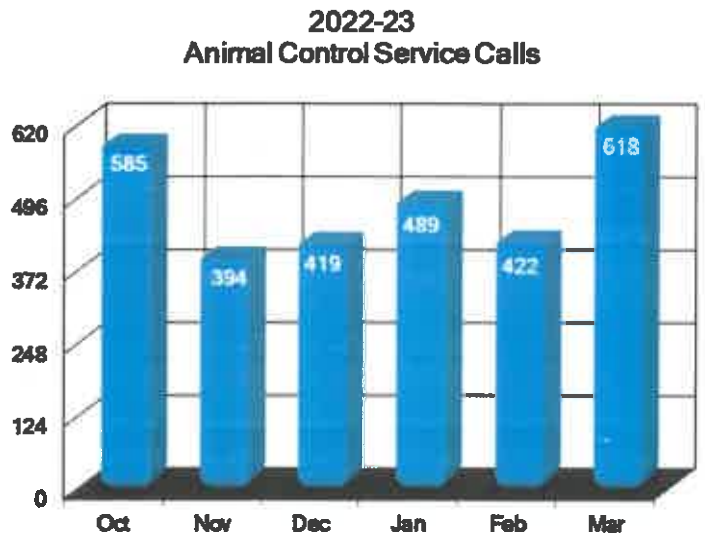
A total of 51 Food Establishment permits were issued this month.

Food Establishment Permits		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	53	64
Nov	33	42
Dec	20	54
Jan	73	66
Feb	48	66
Mar	45	51
Totals	272	343



Animal Control Service Calls Citizens called (618 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	479	585
Nov	501	394
Dec	511	419
Jan	546	489
Feb	482	422
Mar	531	618
Totals	3,050	2,927



Health Department Animal Control

Our City's Animal Wellness Officers, David, Aaron, Mabely and Ivan, along with the staff from Alton and Palmview, reported the following animal control for March.

Dogs

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Totals
Mission	76	6	1	8	17	2	110
Alton	9	0	0	0	0	0	9
Palmview	15	1	0	8	1	0	25
Totals	100	7	1	16	18	2	144

Cats

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Totals
Mission	61	0	0	7	4	0	72
Alton	0	0	0	0	0	0	0
Palmview	0	0	0	3	0	0	3
Totals	61	0	0	10	4	0	75

Wildlife

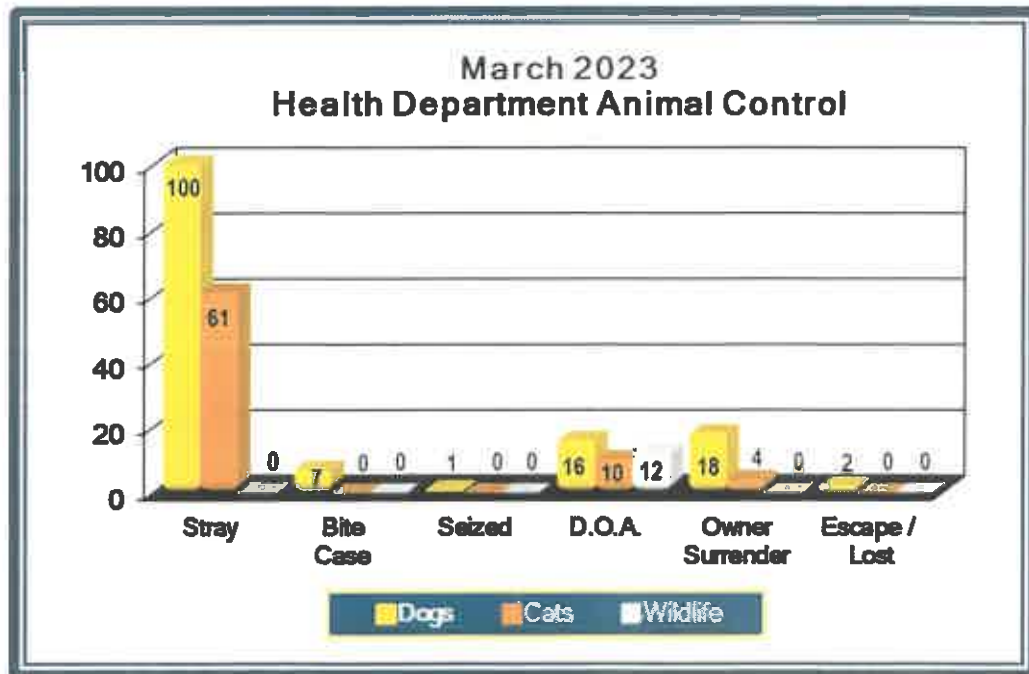
CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Totals
Mission	0	0	0	10	0	0	10
Alton	0	0	0	0	0	0	0
Palmview	0	0	0	2	0	0	2
Totals	0	0	0	12	0	0	12

Health Department Animal Control (continued)

Below is our Health Department Animal Control Shelter recap of dogs, cats, and wildlife.

March 2023 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape / Lost	Totals
Dogs	100	7	1	16	18	2	144
Cats	61	0	0	10	4	0	75
Wildlife	0	0	0	12	0	0	12
Totals	161	7	1	38	22	2	231



SHARY MUNICIPAL GOLF COURSE DEPARTMENTAL REPORT April 2023

GOLF COURSE USAGE REPORT: Attachment – Golf Course Sales by Department Report for March 2023

Tournaments:

April 15 –Leadership Mission Fundraiser

April 22- Mission Boys and Girls Fundraiser

April 29 – Pharr Rotary Fundraiser

Every Thursday in April - MCISD & SISD Jr. High Golf Tournaments

Every Monday and Tuesday In April – Monday Night League

Upcoming Tournaments:

May 5 – Chamber of Commerce Fundraiser

May 6 – Mission Veterans Golf Booster Fundraiser

May 13- Knights of Columbus Fundraiser

Every Monday and Tuesday in April – Monday Night League

Sales By Department

Shary Municipal Golf Course

Wednesday, March 1, 2023 - Friday, March 31, 2023

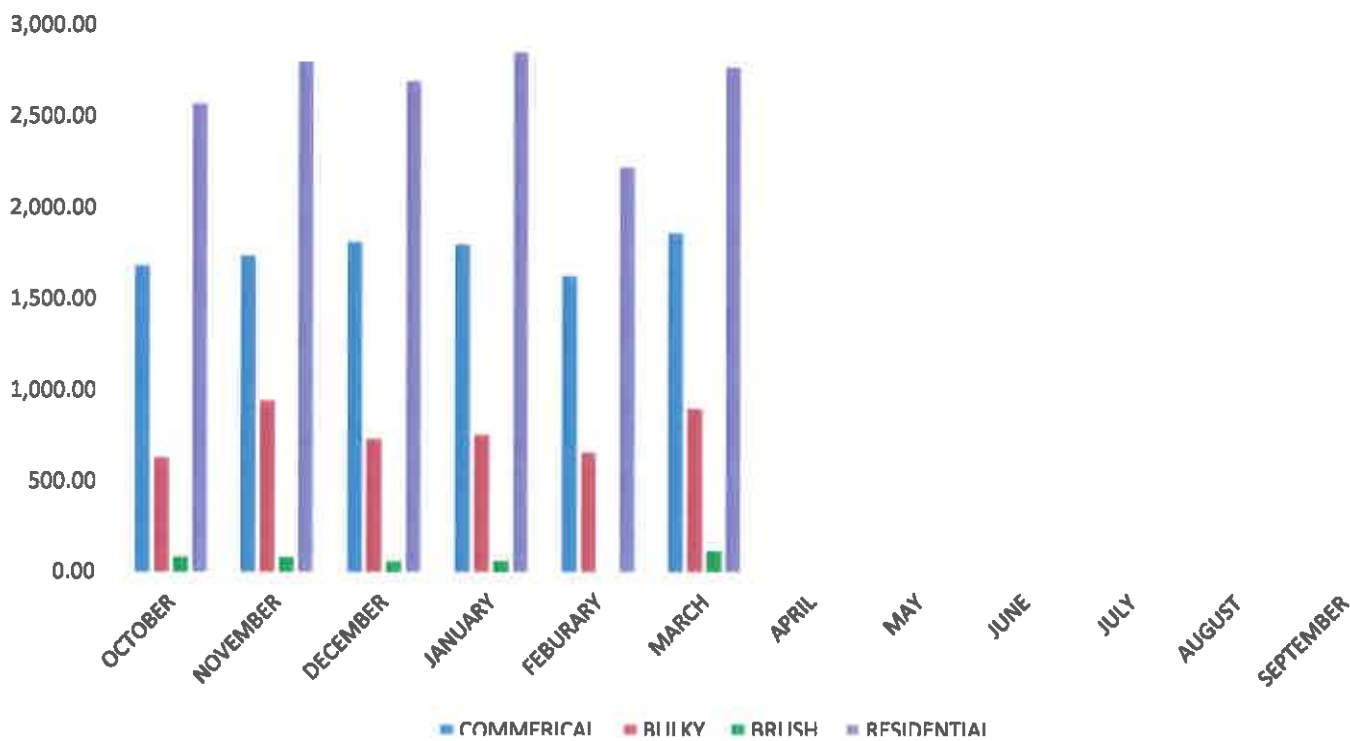
Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Food & Beverage	6,370	\$13,242.73		\$5,278.58	60.14%				6,370	\$13,242.73	
Beverage	4,865	\$10,238.79		\$4,205.69	58.92%				4,865	\$10,238.79	
Food	1,505	\$3,003.94		\$1,072.87	64.28%				1,505	\$3,003.94	
Green Fees	4,265	\$45,183.00							4,265	\$45,183.00	
League	47	\$235.00							47	\$235.00	
Member	1,247	\$0.00							1,247	\$0.00	
Mini Golf	45	\$272.00							45	\$272.00	
Online	169	\$1,883.00							169	\$1,883.00	
Public	865	\$13,748.00							865	\$13,748.00	
Regular	745	\$15,582.00							745	\$15,582.00	
Specials	1,033	\$12,787.00							1,033	\$12,787.00	
Tournament	114	\$676.00							114	\$676.00	
Package	389								389		
Pro Shop	4,823	\$65,937.38		\$4,675.70	92.91%				4,823	\$65,937.38	
Cart Fees	2,958	\$25,220.56		\$84.00	99.67%				2,958	\$25,220.56	
Driving Range	589	\$3,231.05		\$0.00	100.00%				589	\$3,231.05	
Gift Cards SOLD	109	\$5,122.34							109	\$5,122.34	
Hard Goods	144	\$3,369.00		\$2,252.46	33.14%				144	\$3,369.00	
League	205	\$3,876.24		\$0.00	100.00%				205	\$3,876.24	
Memberships	43	\$10,229.50		\$0.00	100.00%				43	\$10,229.50	
Miscellaneous	8	\$37.85		\$0.00	100.00%				8	\$37.85	
Soft Goods	235	\$3,519.24		\$2,339.24	33.53%				235	\$3,519.24	
Tournament Fees	532	\$11,331.60		\$0.00	100.00%				532	\$11,331.60	
Total	15,847	\$124,363.11	\$3,742.48	\$9,954.26	92.00%			\$0.00	15,847	\$124,363.11	\$3,742.48

SANITATION DEPARTMENT

For the month of March 2023, the City of Mission Sanitation Department disposed of a combined **5883.92** tons of trash/bulky items. In addition, 8876.00 cubic yards of brush was collected at our sanitation landfill.

Month	TONS	CUBIC YARDS	TONS	TONS	TONS
	RESIDENTIAL	BRUSH	BULKY	COMMERICAL	BRUSH
OCTOBER	2,574.99	6,552.00	636.00	1,688.36	88.452
NOVEMBER	2,804.30	6440.00	944.89	1740.00	86.94
DECEMBER	2,694.88	4648.00	735.00	1815.41	62.748
JANUARY	2,853.87	4928.00	758.30	1802.34	66.528
FEBURARY	2,225.51	380.18	662.74	1628.01	5.13243
MARCH	2773.08	8876.00	901.03	1865.25	119.826
APRIL					0
MAY					0
JUNE					0
JULY					0
AUGUST					0
SEPTEMBER					0
Total					

2022 - 2023 SANITATION PICK UP (TONS)



City of Mission – Departmental Report



Item 7.

Department Name	Director Name	Date assumed position
Procurement	Peter Geddes	8/30/2021
REPORTING DATE:	MARCH 2023	

Personnel/Staffing:

Type	Budgeted	Expensed	Balance Remaining	Percent Expensed
Part Time	0	0	0	0
Full Time	\$215,099	\$100,149	\$114,950	46.6%

Welcome New Employees: N/A

Financial: This section will provide the Council with an overview of total budgeted, encumbered amounts with balance remaining and a percentage at the end. These are overall departmental numbers.

Salary & Benefits:

Budgeted	Expensed	Balance Remaining	% used
\$287,239	\$129,902	\$157,337	45.2%

Operations & Maintenance:

Budgeted	Expensed	Balance Remaining	% used
\$49,165	\$23,823	\$25,342	48.5%

Capital Outlay:

Budgeted	Expensed	Balance Remaining	% used
\$0	\$0	\$0	0.0%

Highlights:

Overall budget 48.5% used for the FY through 6 months. On track to meet budget for FY22-23.

Major Projects:

Project Name/Description	Percent Complete	Total Estimated Budgeted Cost
Vehicle Leases: Receive Round 2 vehicles (received 38 of 39)	97%	\$327k
Vehicle Leases: Receive Round 3 Vehicles; est. for May 2023	0%	\$270k (General Fund)
Paperless: PO's	15%	\$0

Upcoming Events/Projects: 30 Days:

- Scheduled four (4) solicitation openings in April
- Notice to Proceed in April for 3 solicitations:
- Drainage projects: 1 Notice to Proceed for April 1 (4 already issued)
- Utilities Billing Project
 - Completed for all 3 Zones
 - Audits resulted in \$145k annual increase in billing due to corrections

60 Days:

- Paperless PO's with InCode
 - Form has been created and pending approval (along with Utilities Billing and Planning)
 - Form scheduled be completed by the end of April
 - Receiving quotes from software providers through DIR for paperless memo approvals to use until full InCode process can be implemented.
 - Pending implementation into InCode of scanning feature for approvals (18 months)

90 Days:

- Solicitations (ongoing)
- Review and update Purchasing Policy Manual. Target for April.

Potential Issues: None to report

Statistics:

- Purchase Orders Processed for MAR 1 – MAR 31
 - a. MAR 1 – MAR 28, 2023: 274 PO's
 - b. MAR 1 – MAR 28, 2022: 216 PO's

Solicitations

#	Type	Number	Description	Council Approval Solicit	Post Solicitation	Bid Opening	Council Approval to Award	Award and Contract	Notice to Proceed
48	RFB	22-501	Drainage - Glassrock	4/21/2022	7/29/2022	8/25/2022	9/29/2022	10/17/2022	4/14/2023
56	RFB	22-284	HAF Phase 22-1	3/23/2023	4/3/2023	4/17/2023	4/27/2023	5/30/2023	4/14/2023
53	RFP	22-256	Delinquent Tax Collector	5/22/2023	2/3/2023	3/6/2023	4/24/2023	4/27/2023	5/9/2023
57	RFB	23-290	Liquid Aluminium Sulfate	2/22/2023	3/19/2023	3/29/2023	4/10/2023	4/19/2023	4/27/2023
58	RFB	23-291	Liquid Ammonium Sulfate	2/22/2023	3/19/2023	3/29/2023	4/10/2023	4/19/2023	4/27/2023
61	RFP	23-218	Lions Park Construction	10/24/2022	3/31/2023	2/23/2023	4/14/2023	4/26/2023	5/16/2023
56	RFP	23-227	Video Message Board CDBG	4/22/2023	4/9/2023	4/19/2023	5/8/2023	5/11/2023	5/25/2023
55	RFB	23-323	RCW Mowing	2/13/2023	4/11/2023	4/24/2023	5/8/2023	5/11/2023	5/25/2023
51	RFP	23-	Golf Maintenance Building	4/26/2023	4/28/2023	5/16/2023	5/22/2023	5/25/2023	6/9/2023
57	RFP	23-	Third Party Admin	5/12/2023	5/9/2023	5/29/2023	6/12/2023	6/15/2023	6/29/2023
51	RFP	23-	Parks Roof Replacement	4/26/2023	5/1/2023	5/23/2023	6/12/2023	6/15/2023	6/29/2023
45	RFB	23-	Parks Restrooms	4/11/2022	5/9/2023	5/27/2023	6/12/2023	6/16/2023	6/29/2023
38	RFB	23-	Bryan Road	4/9/2022	5/5/2023	5/26/2023	6/13/2023	6/16/2023	6/29/2023
38	RFB	23-	Drainage Elm	4/9/2022	5/6/2023	5/27/2023	6/13/2023	6/16/2023	6/29/2023
38	RFB	23-	Drainage Leandro	4/9/2022	5/6/2023	5/27/2023	6/13/2023	6/16/2023	6/29/2023
38	RFB	23-	Holland Road	4/9/2022					

Complete
Due within 2 weeks
Due within 3 days

- 36 Bid Numbers Assigned for March 1 – March 31, 2023

Department	Count of Bids
Fleet	8
IT	7
Water Treatment Plant	5
Police	4
Golf	3
Parks and Recreation	3
Sanitation	3
Media	2
Streets	2
Water Distribution	2
Executive	2
Wastewater Treatment	1
Finance	1
CDBG	1
Facilities	1
(blank)	1
Boys & Girls Club	1
MEC	1
Grand Total	48

- Conducted one (1) pre-bid meeting, four (4) bid openings, two (2) pre-award meetings.
- Held four (4) vendor meetings and processed fifty-three (53) new vendor applications. Total vendors on ProcureWare 3,979.

Speer Memorial Library Monthly Report

March 2023

Performance and Circulation Statistics cumulative totals for FY 2022-2023:

Up over last fiscal year...

- Adult Program Audience at 6837 or + 3809
- Library Visits at 50377 or + 13033
- Volunteer Hours Worked at 4055 or + 930
- Applications/Reapplications for Library Cards at 885 or + 93
- Technical Acquisitions at 1716 or + 182
- Children Program Audience at 3153 or + 4682

Status Update

With a new month came a new series for the Teen Animanga Club! Today we crafted pop-up art and voted for a show we will be viewing for the next few weeks: Monthly Girls' Nozaki-kun! We hope to see you again next week for more manga making hijinks and a game!
Ages 12-19 Only.



Speer Can't Stop Reading! Flipped by Wendelin Van Draanen, a romantic comedy with a film adaptation about the kid next door! The second book that was read was the Ballad of Songbirds and Snakes by Suzanne Collins, a prequel to The Hunger Games!



We hosted Dr. Seuss celebration! The festivities were from 6 PM to 8 PM. We provided snacks and prizes. We want to give a special shout out to our sponsors for our yummy snacks, MK Sweet Crafts and kiki's sugar shack. Follow them on Facebook and give them a thumbs up.



Our Scavenger Hunt was inspired by Women's History Month! After reading a book about Eugenie Clark, a fearless researcher known for swimming with sharks, we made sharks of our own and then hunted down all kinds of marine life in our Children's Department! And for our second Scavenger Hunt was based off of St. Patrick's Day! We made lucky bracelets and searched for pots of gold throughout the Children's Department!

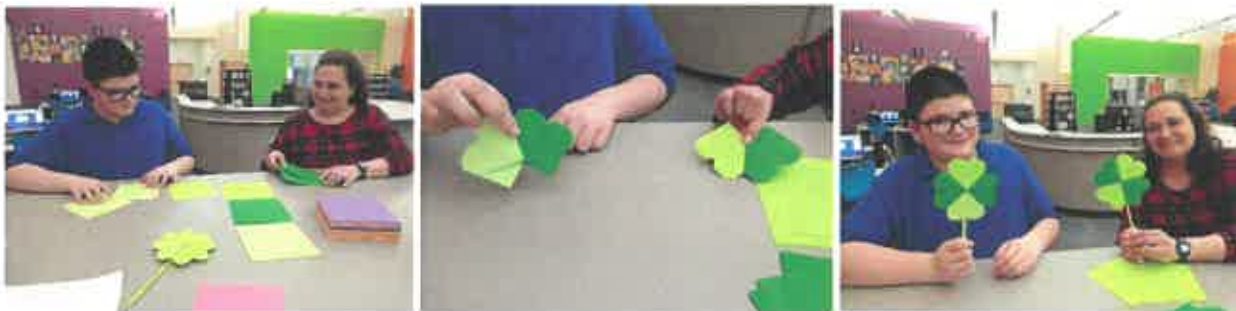


Teen Animanga Club, we played Guess the Anime! All participants had to guess the title of an anime we described terribly, and the player with the most correct guesses took home an anime poster! We hope to

see everyone again next week for more Monthly Girls' Nozaki-Kun and an art craft!



First Teen Craft for the month of March! We crafted four-leaf clovers out of origami paper! We hope to see you all again next time for more teen crafts!



Girl Scout Juliette Group visited the library with their pets to learn about the axolotl and the history of the cat in our library grounds! We wish them and Julia Treviño a fun-filled National Girl Scout Week!



On April 1st, come join us in our annual Easter egg hunt here at Speer Memorial Library for a chance to win the golden egg from the McDonald's Play Van! Don't forget! Whoever finds the golden egg gets to

rent a video arcade game for one week for FREE!



Upcoming

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	WEDNESDAY
APRIL						1 EASTER BUNNIES 9:00-1:00
2 CLUB FOR BUNNIES 9:00-10:00	3 The Hatched Trio 9:00-10:00	4 CLUB FOR BUNNIES 9:00-10:00	5 CLUB FOR BUNNIES 9:00-10:00	6 CLUB FOR BUNNIES 9:00-10:00	7 CLUB FOR BUNNIES 9:00-10:00	8 CLUB FOR BUNNIES 9:00-10:00
9 CLUB FOR BUNNIES 9:00-10:00	10 CLUB FOR BUNNIES 9:00-10:00	11 CLUB FOR BUNNIES 9:00-10:00	12 CLUB FOR BUNNIES 9:00-10:00	13 CLUB FOR BUNNIES 9:00-10:00	14 CLUB FOR BUNNIES 9:00-10:00	15 CLUB FOR BUNNIES 9:00-10:00
16 CLUB FOR BUNNIES 9:00-10:00	17 CLUB FOR BUNNIES 9:00-10:00	18 CLUB FOR BUNNIES 9:00-10:00	19 CLUB FOR BUNNIES 9:00-10:00	20 CLUB FOR BUNNIES 9:00-10:00	21 CLUB FOR BUNNIES 9:00-10:00	22 CLUB FOR BUNNIES 9:00-10:00
23 CLUB FOR BUNNIES 9:00-10:00	24 CLUB FOR BUNNIES 9:00-10:00	25 CLUB FOR BUNNIES 9:00-10:00	26 CLUB FOR BUNNIES 9:00-10:00	27 CLUB FOR BUNNIES 9:00-10:00	28 CLUB FOR BUNNIES 9:00-10:00	29 CLUB FOR BUNNIES 9:00-10:00
30 CLUB FOR BUNNIES 9:00-10:00	31 CLUB FOR BUNNIES 9:00-10:00	SPRING MEMORIAL LIBRARY Don't WANT to? ST. DALLAMON, TEXAS yggys				

TEEN CALENDAR APRIL

April 15-30

DATE	ACTIVITY
1	CLUB FOR BUNNIES
2	CLUB FOR BUNNIES
3	CLUB FOR BUNNIES
4	CLUB FOR BUNNIES
5	CLUB FOR BUNNIES
6	CLUB FOR BUNNIES
7	CLUB FOR BUNNIES
8	CLUB FOR BUNNIES
9	CLUB FOR BUNNIES
10	CLUB FOR BUNNIES
11	CLUB FOR BUNNIES
12	CLUB FOR BUNNIES
13	CLUB FOR BUNNIES
14	CLUB FOR BUNNIES
15	CLUB FOR BUNNIES
16	CLUB FOR BUNNIES
17	CLUB FOR BUNNIES
18	CLUB FOR BUNNIES
19	CLUB FOR BUNNIES
20	CLUB FOR BUNNIES
21	CLUB FOR BUNNIES
22	CLUB FOR BUNNIES
23	CLUB FOR BUNNIES
24	CLUB FOR BUNNIES
25	CLUB FOR BUNNIES
26	CLUB FOR BUNNIES
27	CLUB FOR BUNNIES
28	CLUB FOR BUNNIES
29	CLUB FOR BUNNIES
30	CLUB FOR BUNNIES

Speer Memorial Library

2023 Adult Programming
12 Years or Older

April

- Thu, Apr 4 **Color Me Calm**
10:00-11:30AM
- Fri, Apr 11 **Book Discussion: The Keeper of Lost Things**
6:00PM
- Wed, Apr 15 **Computer Class: Computer Basics**
2:00-3:00PM (Plus Support: 6:00-7:00PM) (Phone Support)
- Fri, Apr 18 **Coffee and Games**
10:00-11:00AM
- Thu, Apr 24 **Color Me Calm**
10:00-11:30AM
- Sat, Apr 25 **Movie: A League of Their Own**
2:00PM
- Wed, Apr 28 **Computer Class: Computer Basics**
2:00-3:00PM (Plus Support: 6:00-7:00PM) (Phone Support)
- Fri, Apr 29 **Coffee and Games**
10:00-11:00AM

Día de los Niños. Día de los Libros
 Children's day | Book Day
Speer Memorial Library
 would like to invite you for Games and Crafts.

FREE BOOKS
 Available throughout event

FREE GAMES
 Available throughout event

FREE CRAFTS
 Available throughout event

March 29, 2023
 10:00 AM - 12:00 PM

1001 E. 12th St., Mission, TX 78572

Call 936-882-8780

SPEER CAN'T STOP READING!

Apr. 05 @ 9pm
 Apr. 19 @ 7pm

WATCH US REVIEW, LOVE, AND DISCUSS MIDDLE GRADE & YOUNG ADULT BOOKS OF ALL GENRES ON FACEBOOK!

1001 E. 12th St., Mission, TX 78572

SPEER MEMORIAL LIBRARY
 801 E 12TH STREET, MISSION, TX 78572

BOOK DISCUSSION

THE KEEPER OF LOST THINGS
 RUTH HOGAN

Sign Up at the Reference Desk or Call (936) 882-8781

Tuesday, April 11, 2023 @ 6:30 p.m.
 Community Room

MARIOKART DELUXE

GAMING TOURNAMENT FOR TEENS
 13-17 YEARS OLD ONLY

WELCOME Spear Memorial Library's Teen Department
 WEDNESDAY APRIL 12TH at 6:00PM
 ALL MATERIALS WILL BE PROVIDED

1001 E. 12th St., Mission, TX 78572

Call 936-882-8780

Teen Crafts:
 Ages 13-17

April 04 6PM
DECORATE EGGS
 WELCOME Spear Memorial Library's Teen Department
 WEDNESDAY APRIL 04th at 6:00PM
 ALL MATERIALS WILL BE PROVIDED

April 13 6PM
DIY BTS PHOTOCARDS
 WELCOME Spear Memorial Library's Teen Department
 WEDNESDAY APRIL 13th at 6:00PM
 ALL MATERIALS WILL BE PROVIDED

April 18 6PM
DIY RAINCLOUD HAT
 WELCOME Spear Memorial Library's Teen Department
 WEDNESDAY APRIL 18th at 6:00PM
 ALL MATERIALS WILL BE PROVIDED

1001 E. 12th St., Mission, TX 78572

Call 936-882-8780

Speer Memorial Library

Computer Class

Computer Basics
 2:00 - 3:00pm & 6:00 - 7:00pm
 Wednesday, April 12, 2023
 Wednesday, April 26, 2023

Must Be 18 Years of Age

Sign Up at Circulation Desk

801 E 12th St., Mission, TX 78572
 936-882-8780

Media Relations- Departmental Report/March 2023

Kenia:

- Mission Day at the State Capitol Video
- Smoke Alarms Video
- Produced a video on Glasscock Road Drainage Project
- Produced video on Mental Health
- Produced a video on Spring Break safety
- Produce a promo for Staycation
- Wrote/produced a video on Amnesty Program
- Wrote/produced an English video on Mission Resource Center.
- Interview with KRGV in their studio to promote Staycation
- MC for Mission Police Department pinning ceremony
- MC for Lt. Gabriel Zuñiga retirement ceremony
- MC for Music at the Park
- Interviews at Mayor's Walk
- MC for Taco Ole ceremony
- Live interview for Entravision's La Salud del Valle to promote city events
- Coordinated all media advisories, footage, photos, and press events for Mission city events and police department events
- Wrote a news release for Mission Police Department
- Wrote news release on Staycation
- Created daily content on the City of Mission's social media platforms- Facebook, Instagram, and Twitter
- Wrote talking points and welcome remarks for the Mayor and City Manager for city events

Charlie

- Covered City Council Meetings, special meetings, and all city-sponsored events.
- Edited English Food Bank Package
- Edited Spanish Food Bank Package
- Edited and shot the Smoke Alarms Videos
- Edited Staycation Astroland video
- Shot and edited Winter Texan Fiesta
- Shot and Edited Staycation Nelle Tolle Park Day 2
- Shot and edited Humane Society video
- Edited a recap video on Staycation
- Shot video for Glasscock Drainage Project
- Shot and edited Mission Day Austin 2023

- Edited multiple videos for YouTube platform
- Carried city meetings live on social media
- Maintained and updated the city's website and added events to the city's website calendar.
- Maintains job announcements on the city website
- Produced and edited videos for multiple public service announcements
- Produced dozens of graphics for all social media platforms

Alex

- Covered City Council Meetings, Special Meetings, and all city-sponsored events with video and still photos
- Edited Lt. Gabriel Zuniga Retirement Video
- Shot and edited PSA Amnesty Program
- Shot the CDBG Open House

- Edited and shot the Mental Health PSA
- Shot and edited the Spring Break safety videos
- Shot and edited the Staycation Astroland Day 1 video
- Shot the Winter Texan Fiesta video for 1300 channel
- Shot and edited the Mental Health PSA
- Shot and edited the Staycation Nelle Tolle Park Day 2
- Shot the Mission PD Pinning Ceremony
- Shot the Mission PD Motorcycle Unveiling AS IS
- Shot video for the Glasscock Drainage Project
- Edited videos for YouTube and all social media platforms
- Maintained and updated the city's website.
- Ordered updated gear and organized outdated equipment for surplus, responsible for purchasing procedures
- Produced dozens of graphics for all social media platforms
- Responsible for audio and video production for council meetings and continuing improvements to Master Control and PEG channel

Humberto

- Photo coverage for Library Director's Retirement.
- Photo coverage for Esperanza Daniels, the January Employee of the Month.
- Photo coverage for The Sharyland Pioneer Diamondback Cheer team
- Photo coverage for the City of Mission collaboration with the Food Bank RGV INC, has opened the Mission Resource Center.

- Photo coverage for Taco Ole 50th anniversary
- Photo coverage for Winter Texan Fiesta 2023.

- Photo coverage for It's Time Texas Community Challenge.

- **Photo coverage for Lt. Gabriel Zuñiga retirement.**
- **Photo coverage for the Mission Police Department pinning ceremony.**
- **Photo coverage for Mission Fire Department's second ambulance.**
- **Photo coverage for Smoke Detectors Story.**
- **Photo coverage for Music at the Park.**
- **Photo coverage for Staycation March 13th 15th, and 16th.**
- **Photo coverage for Mission Police Chief Cesar Torres visiting Marcell Elementary School**
- **Translated graphics and multiple posts for the City of Mission social media platforms**
- **Translated city messages**
- **Photo coverage for photos for The Texas General Land Office grant**
- **Takes photos for video creation, city proclamations, social media posts, and the City of Mission website**
- **Handled all Spanish language media interviews**

**MISSION
FIRE DEPARTMENT
MONTHLY REPORTS
MARCH 2023**



“Dedicated to the Community we Protect... and Serve”

Mission Fire Department

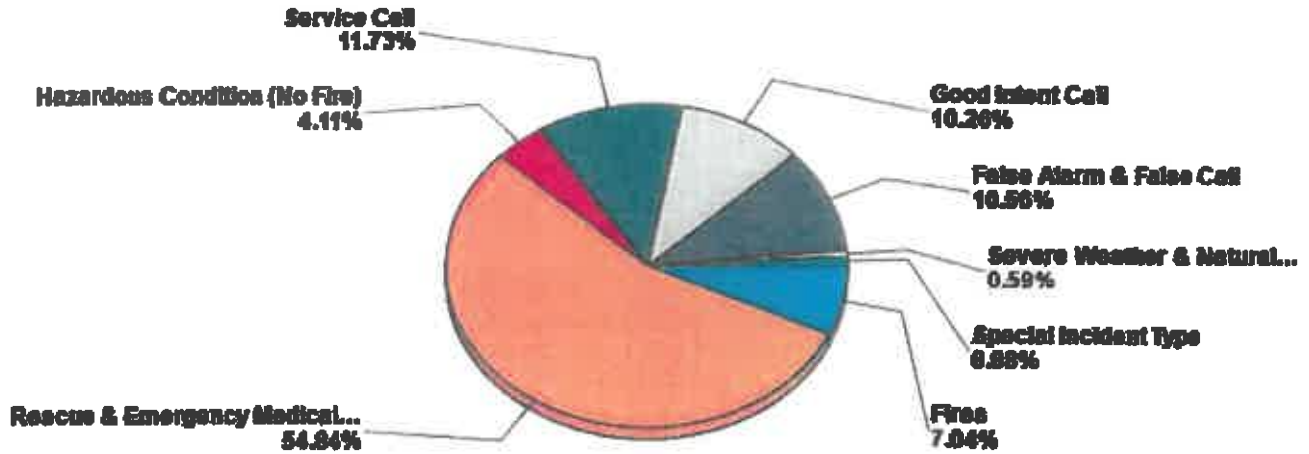
Mission, TX

This report was generated on 4/12/2023 3:51:19 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2023 | End Date: 03/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	24	7.04%
Rescue & Emergency Medical Service	187	54.84%
Hazardous Condition (No Fire)	14	4.11%
Service Call	40	11.73%
Good Intent Call	35	10.26%
False Alarm & False Call	36	10.58%
Severe Weather & Natural Disaster	2	0.59%
Special Incident Type	3	0.88%
TOTAL	341	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Mission Fire Department

Mission, TX

This report was generated on 4/17/2023 9:25:49 AM



Item 7.

Incident Type Count per Station for Date Range
 Start Date: 03/01/2023 | End Date: 03/31/2023

INCIDENT TYPE	# INCIDENTS
Station: 1 - CENTRAL	
130 - Mobile property (vehicle) fire, other	1
131 - Passenger vehicle fire	1
162 - Outside equipment fire	1
311 - Medical assist, assist EMS crew	4
320 - Emergency medical service, other	12
321 - EMS call, excluding vehicle accident with injury	44
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
551 - Assist police or other governmental agency	1
554 - Assist invalid	3
561 - Unauthorized burning	1
600 - Good Intent call, other	2
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	1
651 - Smoke scars, odor of smoke	1
735 - Alarm system sounded due to malfunction	1
740 - Unintentional transmission of alarm, other	1
745 - Alarm system activation, no fire - unintentional	2
911 - Citizen complaint	2
# Incidents for 1 - Central:	
	88
Station: 2 - STATION 2	
121 - Fire in mobile home used as fixed residence	1
143 - Grass fire	4
311 - Medical assist, assist EMS crew	1
320 - Emergency medical service, other	4
321 - EMS call, excluding vehicle accident with injury	27
322 - Motor vehicle accident with injuries	3
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	4
412 - Gas leak (natural gas or LPG)	1
440 - Electrical wiring/equipment problem, other	1
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	2
445 - Arcing, shorted electrical equipment	1
500 - Service Call, other	1
510 - Person in distress, other	2
522 - Water or steam leak	1
531 - Smoke or odor removal	1
541 - Animal problem	1
550 - Public service assistance, other.	2
551 - Assist police or other governmental agency	1
553 - Public service	1
554 - Assist invalid	7
611 - Dispatched & cancelled en route	7
622 - No incident found on arrival at dispatch address	1
651 - Smoke scars, odor of smoke	2

Only REVIEWED incidents included.

652 - Steam, vapor, fog or dust thought to be smoke	1
731 - Sprinkler activation due to malfunction	2
733 - Smoke detector activation due to malfunction	3
735 - Alarm system sounded due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	1
# Incidents for 2 - Station 2:	87

Station: 3 - STATION 3

131 - Passenger vehicle fire	1
140 - Natural vegetation fire, other	1
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	2
320 - Emergency medical services, other	2
321 - EMS call, excluding vehicle accident with injury	26
322 - Motor vehicle accident with injuries	4
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	4
331 - Lock-In (If lock out, use 511)	1
412 - Gas leak (natural gas or LPG)	1
442 - Overheated motor	1
500 - Service Call, other	2
511 - Lock-out	1
553 - Public service	1
554 - Assist Invalid	6
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	1
700 - False alarm or false call, other	1
733 - Smoke detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	2
814 - Lightning strike (no fire)	1
900 - Special type of incident, other	1
# Incidents for 3 - Station 3:	68

Station: 4 - STATION 4

100 - Fire, other	1
113 - Cooking fire, confined to container	1
131 - Passenger vehicle fire	1
140 - Natural vegetation fire, other	1
142 - Brush or brush-and-grass mixture fire	4
143 - Grass fire	2
150 - Outside rubbish fire, other	1
311 - Medical assist, assist EMS crew	2
321 - EMS call, excluding vehicle accident with injury	19
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	2
331 - Lock-In (If lock out, use 511)	1
440 - Electrical wiring/equipment problem, other	2
445 - Arcing, shorted electrical equipment	1
500 - Service Call, other	1
551 - Assist police or other governmental agency	2
554 - Assist Invalid	1
551 - Unauthorized burning	2
600 - Good Intent call, other	2
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	1
631 - Authorized controlled burning	1
651 - Smoke scars, odor of smoke	1
661 - EMS call, party transported by non-fire agency	1
730 - System malfunction, other	1

733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	3
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2
814 - Lightning strike (no fire)	1
# incidents for 4 - Station 4:	68

Station: 5 - STATION 5

131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
321 - EMS call, excluding vehicle accident with injury	9
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries	1
352 - Extrication of victim(s) from vehicle	1
440 - Electrical wiring/equipment problem, other	1
511 - Lock-out	1
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	1
700 - False alarm or false call, other	1
730 - System malfunction, other	1
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	2
# incidents for 5 - Station 5:	30

Mission Fire Department

Mission, TX

This report was generated on 4/17/2023 9:28:27 AM



Item 7.

Incident Count per Primary Action Taken for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023

ACTION TAKEN	# INCIDENTS	PERCENTAGE
00 - Action taken, other	2	0.59%
10 - Fire control or extinguishment, other	7	2.05%
11 - Extinguishment by fire service personnel	8	2.35%
12 - Salvage & overhaul	1	0.29%
16 - Control fire (wildland)	1	0.29%
30 - Emergency medical services, other	14	4.11%
31 - Provide first aid & check for injuries	98	28.74%
32 - Provide basic life support (BLS)	25	7.33%
33 - Provide advanced life support (ALS)	2	0.59%
40 - Hazardous condition, other	1	0.29%
52 - Forcible entry	2	0.59%
55 - Establish safe area	4	1.17%
63 - Restore fire alarm system	4	1.17%
64 - Shut down system	1	0.29%
65 - Secure property	3	0.88%
70 - Assistance, other	15	4.40%
71 - Assist physically disabled	17	4.99%
73 - Provide manpower	10	2.93%
76 - Provide water	1	0.29%
80 - Information, investigation & enforcement, other	19	5.57%
81 - Incident command	23	6.74%
82 - Notify other agencies	1	0.29%
96 - Investigate	58	17.01%
97 - Investigate fire out on arrival	5	1.47%
98 - Standby	1	0.29%
99 - Cancelled en route	19	5.57%
TOTAL:	342	

Calculates the number of incidents for the PRIMARY ACTION TAKEN valued provided on Basic Info 5 of an Incident. For summation of ALL ACTIONS TAKEN, click SEARCH from the main Reports module page, and enter DocID 668. Only REVIEWED Incident

Mission Fire Department

Mission, TX

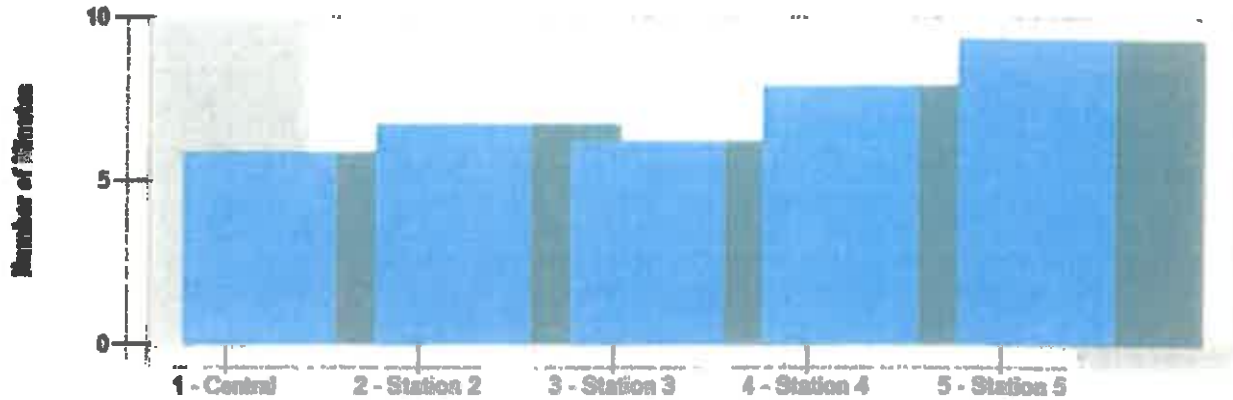
This report was generated on 4/17/2023 9:31:33 AM



Item 7.

Average Response Time per Station for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
1 - Central	6:53
2 - Station 2	6:45
3 - Station 3	6:13
4 - Station 4	7:57
5 - Station 5	9:21

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Incidents. 6634: 66
REVIEWED Incidents Included. emergencyreporting.com Page # 1 of 1



Mission Fire Department

Training Division

Monthly Report for March 2023

To: Adrian Garcia, Fire Chief
From: Richard A. Cruz, Captain
Re: Training Division Report for March 2023

The training topics for the month were Caring for Patients with Special Challenges for the EMS portion, and SCBA's for the Fire portion. Each topic counts for 2 hours of continuing education hours for the yearly total. The trainings were posted on our online Training software and each personnel completed the trainings on their assigned shift days.

EMS training has been our top priority this month. We have been training around the clock to keep our skills sharp. We have been utilizing our newly purchased training equipment to be able to perform hands-on skills and train. The Training Division has also been ordering new medical supplies and training equipment for our new EMS program. As the supplies and equipment have been coming in, we are organizing them for future usage.

This month, three of our staff members who are already Emergency Medical Technicians at the Basic level, are in month two of a six-month Paramedic course that is being held in Mercedes, TX. These students will be attending class 8 to 12 hours each day, Monday through Friday each week for the duration of the program. The course includes classroom instruction, hands-on skills, hospital rotations, and ambulance ride-outs. When students complete the course in July of this year, they will be eligible to test out with the National Registry of EMTs and be certified as Paramedics. In turn, they will be able to fill in the role of "lead" medic on our ambulance unit. This is to maintain the level of Mobile Intensive Care Unit status and provide the best care possible to the citizens of Mission.

This month the Training Division hosted a CPR/AED Course for our City staff members. At the end of the course, each member was able to perform CPR and show proficiency in the use of an AED in the event of a sudden cardiac arrest.

We hosted several courses for the Regional Fire Academy. We assisted in the Live Fire training evolutions that were held at the Edinburg Training Field. Mission also assisted in administering exams for the academy.

We recently purchased new AED units for all of our front-line responding fire apparatus. These devices are compatible with the cardiac monitor/defibrillator that is on our ambulance unit. All crews were given hands on training on the new AED devices. Once all 3 shifts completed the training, the devices were placed in-service on all of our fire apparatus.

"Train Like Your Life Depends on it...Because It Does!"

Each shift was given a refresher class on our EMS report writing system. The lead Paramedics for each shift got their secondary medics together and reviewed report writing techniques.

The Training Division assisted in this year's annual Public Safety Conference in Edinburg, Tx. We were the lead instructors for 2 courses over the 4-weekend training conference, Search & Rescue/RIT and Cottage Fire scenarios.

This month, Hidalgo County office of Emergency Management held the annual South Texas All Hazards conference in McAllen, Tx. Several of our department staff attended this great conference. There were several classes held over a two-day period. Topics included Emergency Management, Public Health and Emergency Response. We were also able to showcase our newly purchased ambulance at the Vendors Expo.

A few of our staff members that are part of the Emergency Operations Center for the city attended several training opportunities. This included personnel from the fire department and other city departments as well. Trainings like these help improve our abilities to assist in the event that the EOC is activated.

Crews at their respective stations also have been doing in-service training as single-engine companies. Training has included: SCBA's, search and rescue, rescue equipment familiarization, ropes and knots, pumping fire apparatus, hose practices, ladders, and other topics.

Training Hours for March 2023 - TOTAL: 871

Fire: 501 hours
Classroom/Online: 61 hours
Hands-On/Skills: 420 hours Drone: 0 hours
EMS: 292 hours
Special Ops: 78 hours
Haz-Mat: 0 hours

Respectfully,



Richard A. Cruz
Captain - Training Division

"Train Like Your Life Depends on it...Because It Does!"

MISSION FIRE DEPARTMENT

Emergency Ambulance Response Report

MARCH 2023



“Dedicated to the Community we Protect... and Serve”



Previous Month ▾ Mar 1, 2023 - Mar 31, 2023 ▾

Counts	% Rows	% Columns	% All											
Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
Abdominal Pain	1	2	2		2									7
Acute Respiratory Distress (Dyspnea)		1			1									2
Allergic Reaction			1											1
Altered Mental Status				1	2									3
Anxiety reaction/Emot. upset	4	1			1									6
Back Pain	1	2	2	1	2									8
Cardiac arrest	1	1												2
Cardiac arrhythmia/dy..			1											1
Chest Pain / Discomfort		1	2	2										5
Convulsions			2											2
Diabetic Hyperglycemia				1	1									2
Diabetic Hypoglycemia			1											1
Dizziness			1											1
Electrocution					1									1
Extremity Pain		3	2		1									6
Fever		1	1	1	1									4
Generalized Weakness	1	3	1		2									10
Headache		3												3
Hyperventilates					1									1
Hypotension		1		1										2
Injury	3	9	4	5	2									23
Laceration/Ab... (minor surface trauma)	1			1										2
Multiple injuries	2	1		1										4
Nausea	1													1
No Complaints or Injury/Illness Noted	4	1	1	1	1									8

Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
Inn (Non-Traumatic)			1											1
Pregnancy related conditions	1													1
Respiratory Arrest		1												1
Respiratory Failure	1													1
Seizures with status epilepticus		2												2
Septic/Sepsis	1													1
Stroke				1										1
Suicide attempt				1										1
Syncope / Fainting	1	1	1		1									4
Toothache	1													1
Total	27	34	29	17	19									126

Previous Month ▾ Mar 1, 2023 - Mar 31, 2023 ▾

07:20

MASS

11:00

MASS
90th Percentile
Response Time

31

DAYS
In Selected Time Slice

119

UNIT RESPONSES
In Selected Time Slice



	Count	% Rows	% Columns	% All										
Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
00:00 - 04:59	3	4	3	4	3									17
05:00 - 07:59	12	15	5	7	8									48
08:00 - 08:59	3	2	6	2	1									14
09:00 - 09:59	2	3	3	2	4									14
10:00 - 11:59	2	7	5	1	2									17
12:00 - 14:59	1	2	1	3	1									8
15:00 - 15:59		1												1
17:00 - 17:59														
18:00 - 18:59														
19:00 - 19:59														
20:00 - 20:59														
21:00 - 21:59														
22:00 - 22:59														
23:00 - 23:59														
Total	24	34	23	19	19									119
Exceptions														7

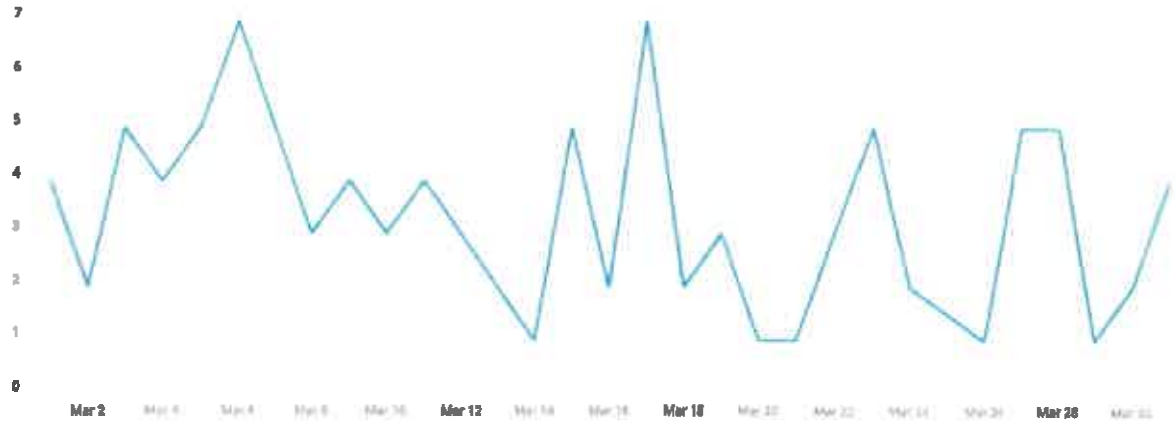
Previous Month ▾ Mar 1, 2023 | Mar 31, 2023 ▾

101

RECORDS
In Selected Time Slice

31

DAYS
In Selected Time Slice



	Counts		% Rows	% Columns	% All									
Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
DHR Health	4	4	3	1	1									19
Mission Regional Medical Center	8	18	9	8	7									50
Rio Grande Regional ER 24/7 McAllen			2											2
Rio Grande Regional Hospital	2		1		3									6
South Texas Health System Children's		1												1
South Texas Health System ER - Mission	4	1	4											9
South Texas Health System Heart			1	1										2
South Texas Health System McAllen Hospital	2	5	2	3	6									18
Total	20	29	22	13	17									101

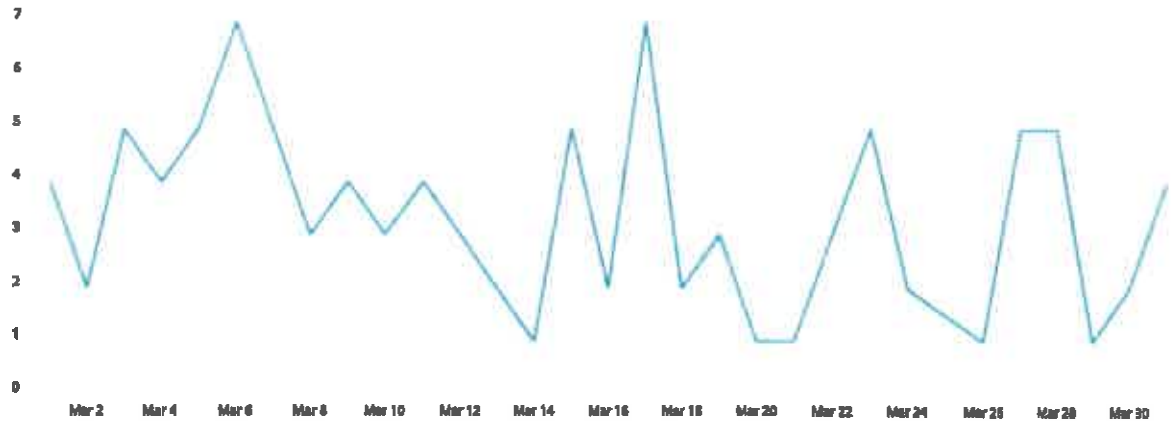
Previous Month ▾ Mar 1, 2023 - Mar 31, 2023 ▾

101

RECORDS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns 4.0

Week-Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
DHR Health	3.96%	3.96%	2.97%	0.99%	0.99%									12.87%
Mission Regional Medical Center	7.92%	17.82%	8.91%	7.92%	6.93%									49.5%
Rio Grande Regional ER 2477 McAllen			1.98%											1.98%
Rio Grande Regional Hospital	1.98%		0.99%		2.97%									5.94%
South Texas Health System Children's		0.99%												0.99%
South Texas Health System ER - Mission	3.96%	0.99%	3.96%											8.91%
South Texas Health System Heart			0.99%	0.99%										1.98%
South Texas Health System McAllen Hospital	1.98%	4.95%	1.98%	2.97%	3.96%									17.82%
Total	19.8%	28.71%	21.78%	12.87%	16.83%									100%

80%

TRANSPORTS
Percentage of Patient Encounters

10%

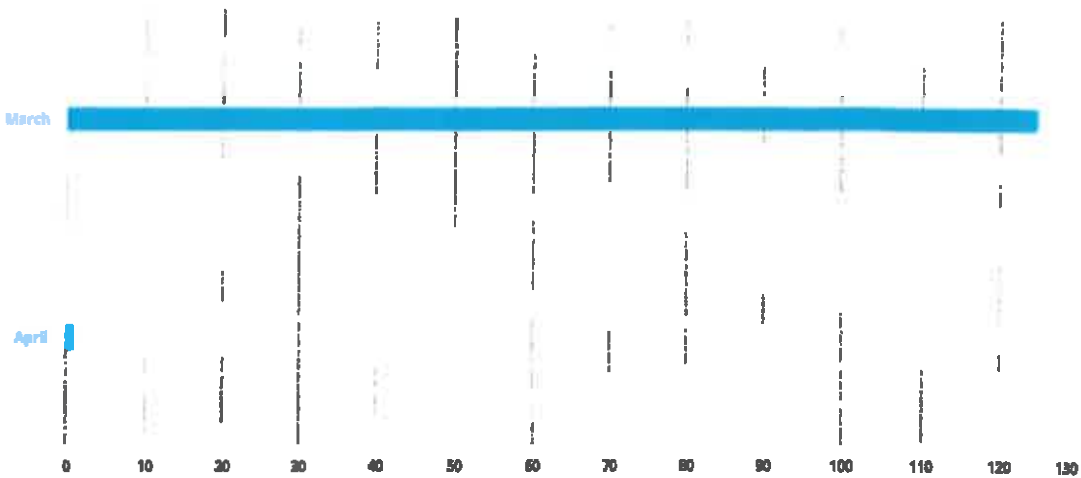
NON TRANSPORTS
Percentage of Patient Encounters

10%

OTHER DISPOSITIONS
Percentage of Patient Encounters

126

RECORDS
In Selected Time Slice



31

DAYS
In Selected Time Slice

COMPLETE % Rows % Columns % All

Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
March	27	35	24	20	19									125
April					1									1
al	27	35	24	20	20									126



216 City of Mission
Executive Summary - 10/01/22 to 03/31/23

	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Totals
Gross Charges	\$51,980.01	\$81,700.00	\$142,000.00	\$170,920.00	\$120,770.00	\$161,895.00	\$728,905.01
Cash Collections	(\$17,877.22)	(\$7,883.65)	(\$17,522.19)	(\$11,501.85)	(\$30,809.28)	(\$17,204.57)	(\$102,908.69)
Gross Charge/Tip	\$1,435.55	\$1,361.67	\$1,405.94	\$1,400.98	\$1,404.30	\$1,395.13	\$1,399.05
Cash/Tip (CPT)	\$498.59	\$131.86	\$173.49	\$94.28	\$359.41	\$148.32	\$197.52
Payer Mix							
Medicare	44.4%	55.0%	44.6%	42.6%	38.4%	27.6%	40.5%
Medicaid	25.0%	10.0%	19.8%	22.1%	29.1%	12.1%	19.4%
Insurance	13.9%	15.0%	13.9%	16.4%	9.3%	6.9%	12.3%
Private Pay	13.9%	18.3%	21.8%	16.4%	20.9%	10.3%	16.9%
Level of Service							
ALS - Advanced Life Support A0427	91.67%	63.33%	78.22%	79.51%	84.89%	77.59%	78.69%
ALS-2 Emergency A0433	0.00%	5.00%	1.98%	4.10%	1.16%	1.72%	2.50%
BLS - Basic Life Support A0429	8.33%	31.67%	19.80%	16.39%	13.95%	20.69%	18.61%
Level of Service Volume							
Total	36	60	101	122	86	116	521
ALS - Advanced Life Support A0427	33	38	79	97	73	90	410
ALS-2 Emergency A0433	0	3	2	5	1	2	13
BLS - Basic Life Support A0429	3	19	20	20	12	24	98
Ground Mileage A0425	259	328	654	711	463	636	3,051



Previous Month

Mar 1, 2023 - Mar 31, 2023

80%

TRANSPORTS

Percentage of Patient Encounters

10%

NON TRANSPORTS

Percentage of Patient Encounters

10%

OTHER DISPOSITIONS

Percentage of Patient Encounters

126

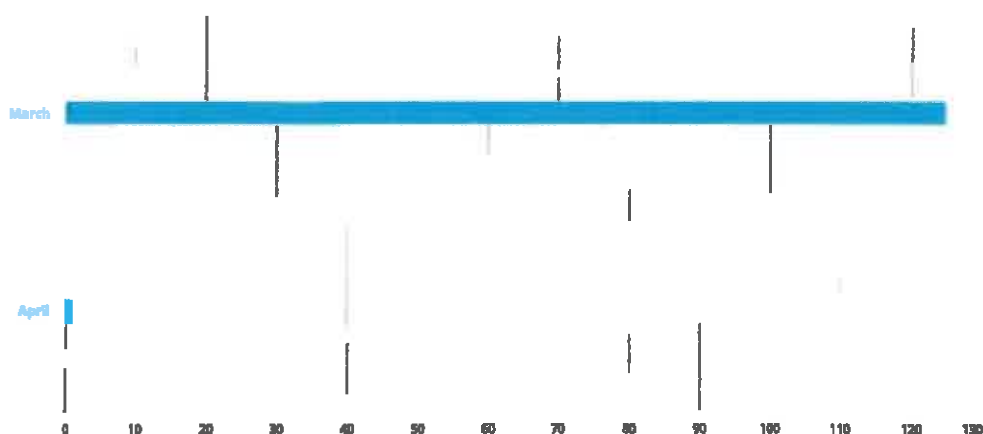
RECORDS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
March	27	35	24	20	19									125
April					1									1
Total	27	35	24	20	20									126



Closing Balance Summary for Period

04/10/23

Page 1 of 1

Transaction Date	GreaterThanOrEqual	3/1/2023
Transaction Date	LessThanOrEqual	3/31/2023
Company Code	Equal	216 City of Mission

216 City of Mission	AR Previous Balance:	\$443,587.79
---------------------	----------------------	--------------

Charges In Period	\$138,895.00
Credits	(\$40,895.15)
Charge Adjustments	\$22,940.00
Total AR Change for	\$120,839.85

Charges In Period	\$138,895.00
Credits	(\$40,895.15)
Charge Adjustments	\$22,940.00
Accounts Receivable Change	\$120,839.85

Total Balance Forward:	\$564,427.64
-------------------------------	---------------------

**HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
February 2023**

PERSONNEL								Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others	HIRED	TRANSFERRED	RESIGNED	DISMISSED	RETIRED	DECREASED	OTH		
Regular Full-Time (506 budgeted slots for fiscal year)	7		8	1	3			690	727
Regular Part-Time (65 budgeted slots for fiscal year)								52	53
Temporary Full-Time								1	1
Temporary Part-Time								0	0
	56		33	4	12	1		743	781
Reserve Police Officers								15	15
Volunteer Firefighters								25	25
Texas Workforce Solutions/Work Experience								0	0
AARP Participants							1	7	16
Community Service - Processed								0	0
Volunteers							4	158	178
								205	234
Staffing									
Request for Positions Processed								7	68
Positions Advertised								22	123
Application for Employment Processed								142	637
Volunteer Applications Processed								4	62
Interviews Processed								55	218
Job Offers Processed								7	56
New Hire Enrollments Processed								7	56
Pre-Employment Screenings									
Driver License Checks (MVR)								5	54
Mission Police/Mission Municipal Court Record Check								5	54
Hidalgo County Courthouse								5	54
Criminal History Background/Sex Offender Check (DPS)								9	116
Drug Testing, Physical and Pre-placement Screening								7	56
PERSONNEL, con't									
Human Resources Department Visitors:									
Employees, Citizens, Vendor/Representatives Assisted								303	1137
Exit Interviews Conducted:									
Employee Exit Interview								8	23
Supervisor Exit Interview								2	12
Family and Medical Leave Act (FMLA) Forms Processed:									
FMLA Requests								8	48
-- Employee's Serious Health Condition								6	26
-- Family Member's Serious Health Condition								0	11
-- Birth of a Child								2	11
-- Military Family Leave								0	0
-- Injury or Illness of Covered Servicemember								0	0
FMLA Approvals								7	39
FMLA Denials/Withdrawals								1	2
FMLA Return-to-Work								6	25
Employees out on FMLA								20	67
Forms Processed									
Employee Changes of Status Forms Processed								50	961
Employee Requests for Personnel Information Processed								4	14
Employee Disciplinary Forms Processed								7	27
Employee Grievance's Processed								0	1
Employment Verifications Processed								10	59
Unemployment Claims Processed								0	1
Public Information Requests Processed								9	35

HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
February 2023

PERSONNEL TRAINING SEMINARS							Training Seminars	Employees Attended
Fiscal YTD Personnel Training Seminars								
10/13/2022 - DOL - FMLA Training							1	28
10/13/2022 - DOL - Wage & Hour							1	31
10/14/2022 - Director Leadership Retreat							1	45
11/09/2022 - HR Consortium Supervisor Seminar							1	36
11/10/2022 - TML Webinar: Ethics & Integrity in City Government							1	45
HEALTH & WELLNESS SEMINARS/EVENTS							Training Seminars	Employees Attended
Fiscal YTD Health & Wellness Seminars								
10/03/2022 - Breast Cancer Awareness Luncheon							1	113
10/18/2022 - Delta Dental Informational Session							2	53
10/18/2022 - Airrosti - Health at Your Desk							1	8
10/25/2022 - BCBS Informational Sessions (8)							8	380
10/26/2022 - BCBS Informational Sessions (5)							5	210
10/26/2022 - Health Fair							1	168
11/02/2022 - Airrosti - On-site treatment							1	5
11/04/2022 - Pickleball Tournament							1	12
11/08/2022 - BCBS Virtual Informational Session							2	10
11/08/2022 - BCBS Mobile App Demo							1	4
11/08/2022 - Airrosti - On-site treatment							1	5
11/10/2022 - Veterans Luncheon							1	60
11/15/2022 - Employee Appreciation Luncheon							1	250
11/16/2022 - Lab Work Consultation							1	120
11/16/2022 - Employee Turkey Distribution							1	600
11/17/2022 - Health and Wellness Seminar - Diabetes Awareness							1	18
11/30/2022 - No Shave November							1	38
12/02/2022 - Airrosti - On-site treatment							1	5
12/06/2022 - Airrosti - Muscle and Joint Pain Webinar							1	3
12/08/2022 - Airrosti - Muscle and Joint Pain Webinar							1	4
12/13/2022 - Airrosti - Muscle and Joint Pain Webinar							1	2
12/15/2022 - Airrosti - Muscle and Joint Pain Webinar							1	4
01/11/2023 - Visit with the Doctor - Lab Results							1	90
01/12/2023 - Health and Wellness Seminar - Mental & Physical Awareness							1	33
01/19/2023 - Pre-Retirement Seminar							1	34
01/23/2023 - Bowling Tournament							1	150
02/07/2023 - CPR Training							1	30
02/07/2023 - Airrosti - Knee Pain							1	3
02/09/2023 - Airrosti - Knee Pain							1	4
02/09/2023 - Shingles Vaccine - Single Dose							1	10
02/15/2023 - Healthy Heart Awareness Luncheon							1	58
02/17/2023 - Kickball Tournament							4	48
02/21/2023 - Airrosti - Knee Pain							1	3
02/23/2023 - Airrosti - Knee Pain							1	2
02/24/2023 - Kickball Tournament							2	24
02/24/2023 - CPR Training							1	11
02/25/2023 - Bike Riding							1	5
02/27/2023 - Employee Appreciation Luncheon							1	400

MEMORANDUM

TO: RANDY PEREZ, CITY MANAGER
FROM: SUSANA DE LUNA, PLANNING DIRECTOR
DATE: APRIL 6, 2023
SUBJ: MONTHLY REPORT MARCH 2023

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

MARCH 2023

REZONINGS: 6

CONDITIONAL USE PERMIT: 7

HOMESTEAD APPROVALS: 0

SUBDIVISIONS: 1

SINGLE LOT VARIANCES: 1

VARIANCES (ZBA): 9

SITE PLAN APPROVALS: 1

OTHER P&Z REQUESTS: 1

CODE ENFORCEMENT
MONTHLY REPORT
MARCH 2023

Item 7.

	Notices Sent
COMPLAINTS RECEIVED	161
WEEDY LOT LETTERS	31
PROPERTIES SENT TO MOWER'S LIST	9
PROPERTIES MOWED	11
SIGNS	189
JUNKED VEHICLES / BOATS	52
CONSTRUCTION W/OUT A PERMIT/SETBACKS	46
HEALTH & SANITATION/STAGNANT WATER/OVERGROWN VEG./GARBAGE/ DEAD TREES	42
HOME OCCUPATION/SIGNAGE	3
SIGHT OBSTRUCTION (SIDEWALKS / RIGHT-A-WAY)	0
UNSAFE/UNSECURED BLDG	1
DOUBLE OCCUPANCY/HOOKED UP RV	1
ILLEGAL DUMPING	0
NON RESIDENTIAL PARKING/SEMI TRUCKS	7
NO BUSINESS LICENSE/CUP REQ'D / NO GARAGE SALE PERMITS-INVOICES	27
STORAGE OF VEHICLES/BOATS/TRAILERS	4
DEMOLITION FOR UNSAFE BUILDINGS	0
POTHoles /PARKING LOT MAINTENANCE/LIGHTING	2
IPMC VIOLATIONS	8
ZBA VIOLATIONS	3
POLITICAL SIGNS	2
CASES FILED IN COURT	5
CASES SEEN IN COURT	57
CASES CLOSED	131
CALL IN'S	107
WALK-IN'S	18
311-COMPLAINTS	16
INTERNAL COMPLAINTS/ E-MAILS	20

**Building Permit and Inspections
Activity Report for
The Month of March 2023**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
16	\$2,867,055.00	\$6,089.30	New Dwelling
4	\$866,640.00	\$4,544.45	Commercial
2	\$300,000.00	\$2,122.44	Assembly
2	\$53,000.00	\$210.00	Apartments
3	\$133,000.00	\$315.00	Warehouse
8	\$205,160.00	\$2,440.00	Move Out Houses/Move Within
6	\$15,747.07	\$329.50	Move In Houses
6	\$27,444.68	\$352.50	Move In Mobile Homes
12	\$34,715.00	\$454.75	Schools
2	\$237,943.65	\$1,789.58	Swimming Pools
3	\$243,000.00	\$165.00	Sheds
64	\$4,983,705.40	\$18,812.52	Signs
			Fence
			Tower
			Gas Tanks Pumps
			Demolition
			Water Well/Recreation Const.
			Totals
			Additions / Remodeling
42	\$2,140,823.00	\$8,542.43	Residential Buildings
3	\$702,550.00	\$5,284.13	Commercial Buildings
2	\$300,000.00	\$2,122.44	Apartment Buildings
2	\$4,300.00	\$89.80	Assembly Buildings
13	\$117,494.00	\$1,304.15	School Buildings
15	\$92,600.00	\$1,236.18	Awnings/Decks
2	\$2,600.00	\$221.20	Carports/Concrete
79	\$3,360,367.00	\$18,800.33	Porches/Driveways/Sidewalks
			Garages/Canopies
			Hobby Shops
			Totals
Total Building Permits			143
Total Building Valuation			\$8,344,072.40
Total Building Permit Fees			\$37,612.85

Prepared By: Rachel Alvarez
Date: 4/3/2023

Page 2
 Monthly Report for March 2023

I. Permits Issued

A. Building

Number	143
Value	<u>\$8,344,072.40</u>
Permit Fees	<u>\$37,612.85</u>

B. Electrical, T-Pole, & T-Clear

Number	155
Permit Fees	<u>\$17,605.00</u>

C. Mechanical

Number	51
Value	<u>\$1,212,705.00</u>
Permit Fees	<u>\$5,592.50</u>

D. Plumbing, Gas & Sprinkler System

Number	88
Permit Fees	<u>\$7,180.00</u>

TOTALS

Total Permits Issued	437
Total Valuation	<u>\$9,556,777.40</u>
Total Permit Fees	<u>\$67,990.35</u>

II. Number of Inspections Conducted

640

Monthly Report for March 2023**III. Other Fees**

A. Business License Application	
Number	24
Permit Fees	<u>\$1,200.00</u>
B. Garage Sale Permits	
Number	369
Permit Fees	<u>\$3,810.00</u>
C. Health Cards	
Number	
Permit Fees	
D. Builder Registration	
Number	
Permit Fees	
E. Electrician Registration	
Number	0
Permit Fees	<u>\$0.00</u>
F. Plumbing Registration	
Number	0
Permit Fees	<u>\$0.00</u>
G. Mechanical Registration	
Number	0
Permit Fees	<u>\$0.00</u>
H. House Inspections	
Number	2
Permit Fees	<u>\$200.00</u>
I. Planning & Zoning Applications	
Number	36
Permit Fees	<u>\$7,850.00</u>



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: Lot 11, Block 176, Mission Original Townsite, (C-4) Heavy Commercial to (R-1) Single-Family Residential, Estevan Gabriel Rocha, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On April 12, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located 50' south of W. 11th Street along the west side of Perkins Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING LOT 11, BLOCK 176, MISSION ORIGINAL TOWNSITE,
FROM (C-4) HEAVY COMMERCIAL TO (R-1) SINGLE-FAMILY RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of April 12, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, April 24, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Lot 11, Block 176, Mission Original Townsite	C-4	R-1

READ, CONSIDERED AND PASSED, this the 24th day of April, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.1

REZONING: Lot 11, Block 176,
Mission Original Townsite
C-4 to R-1
Estevan Gabriel Rocha

REVIEW DATA

The subject site is located 50’ south of W. 11th Street along the west side of Perkins Avenue. – see vicinity map.

SURROUNDING ZONES: N: C-4 - Heavy Commercial
E: C-4 - Heavy Commercial
W: C-4 - Heavy Commercial
S: C-4 - Heavy Commercial

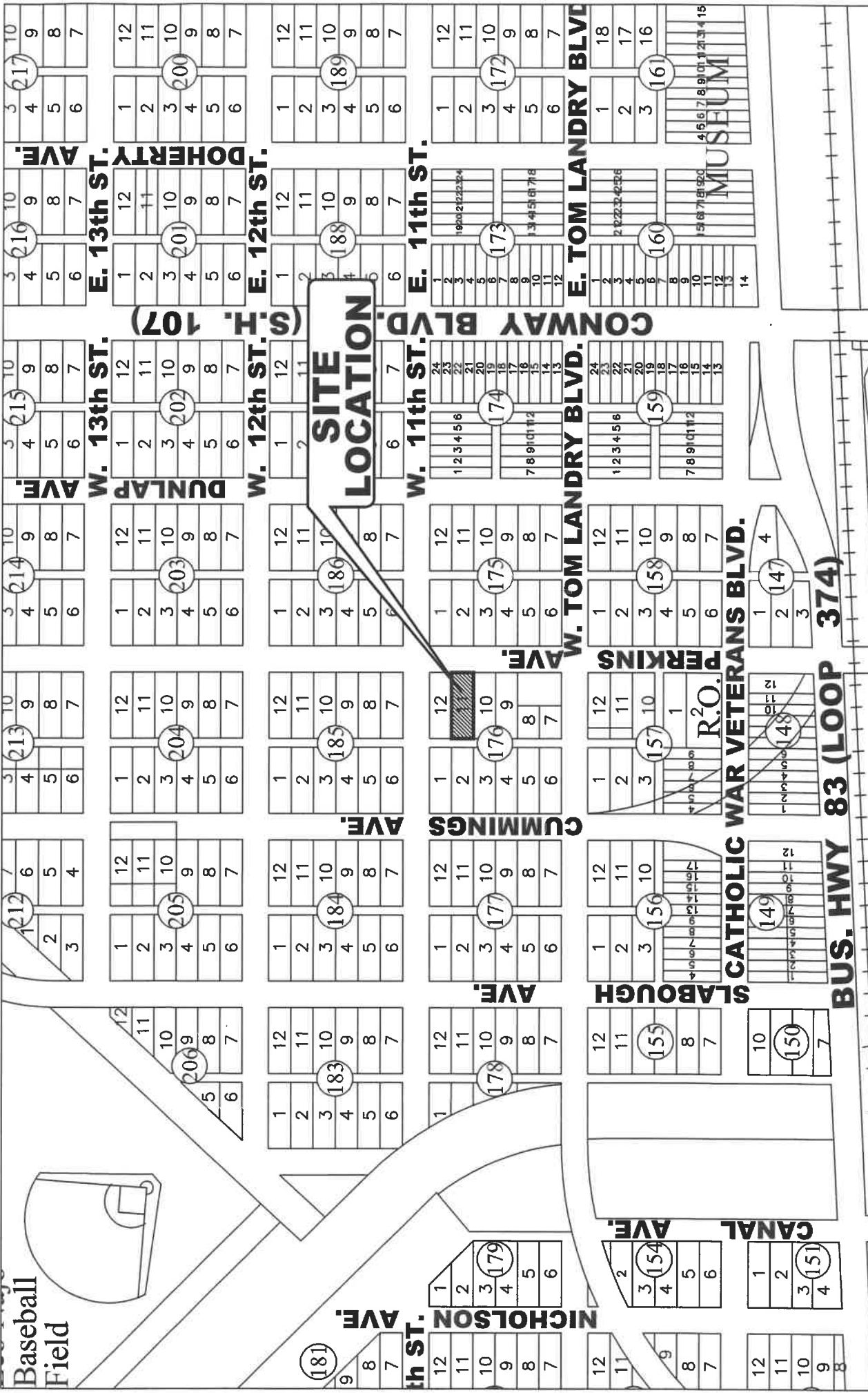
EXISTING LAND USES: N: Single-Family Home
E: Single-Family Home
W: Warehouse
S: Single-Family Home
Site: Vacant

FLUM: General Business (GC)

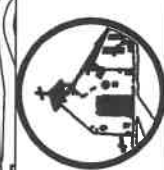
REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map. However, it complies with the existing land uses. In 2006, the City did a mass rezoning of this area and zoned the entire block C-4 (Heavy Commercial). Staff notes that the area has not changed the existing land uses nor any new business have been built since the mass rezoning. A viable alternative would be to award the R-1 and have them built an attractive single-family residence that will assimilate well into the predominant single-family residential neighborhood.

RECOMMENDATION: Staff recommends Approval.

Baseball Field



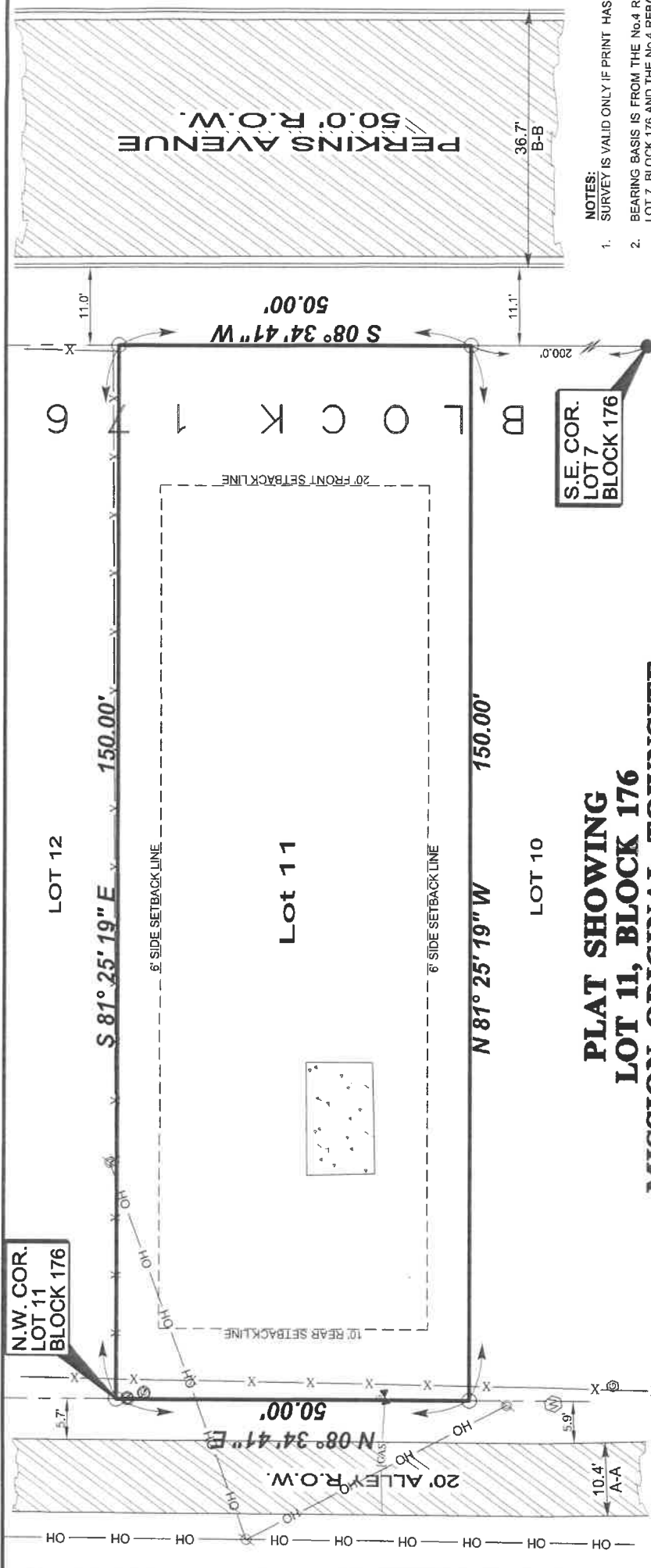
SITE LOCATION



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 9.





**PLAT SHOWING
 LOT 11, BLOCK 176
 MISSION ORIGINAL TOWNSITE
 VOLUME 0, PAGE 49-50 H.C.M.R.
 CITY OF MISSION
 HIDALGO COUNTY, TEXAS**

FLOOD ZONE
 ZONE "X" (UNSHADED)
 AREAS DETERMINED TO BE OUTSIDE 500-YEAR
 FLOODPLAIN.
 COMMUNITY PANEL NUMBER: 480345 0005 C
 MAP REVISED: NOVEMBER 20, 1981

THE UNDERSIGNED HEREBY CERTIFIES THAT THIS SURVEY AS DESCRIBED HEREON, WAS MADE ON THE GROUND ON 2/14/23 UNDER MY DIRECTION, THAT THE ONLY IMPROVEMENTS ON THE GROUND ARE AS SHOWN, THAT THERE ARE NO VISIBLE ENCROACHMENTS, VISIBLE OVERLAPPING, APPARENT CONFLICTS, OR VISIBLE EASEMENTS, EXCEPT AS SHOWN HEREON.

ROBERTO N. TAMEZ, RPLS No. 6238
 DATE: 03/08/2023



LEGEND

- FOUND No.4 REBAR
- SET No.4 REBAR WITH PLASTIC
- ⊗ CAP STAMPED MELDEN & HUNT, INC
- ⊗ POWER POLE
- ⊗ SERVICE POLE
- ⊗ WATER METER
- ⊗ GAS VALVE
- ⊗ GAS METER
- ⊗ ABANDONED GAS VALVE
- X CHAIN LINK FENCE
- OH OVERHEAD POWER LINE
- [GAS] SPOTTED GAS LINE
- [APPROXIMATE LOCATION]
- ASPHALT AREA
- CONCRETE AREA
- A-A - EDGE OF ASPHALT TO EDGE OF ASPHALT
- B-B - BACK OF CURB TO BACK OF CURB
- R.O.W. - RIGHT OF WAY
- N.W. COR. - NORTHWEST CORNER
- S.E. COR. - SOUTHEAST CORNER

S.E. COR.
 LOT 7
 BLOCK 176

- NOTES:**
- SURVEY IS VALID ONLY IF PRINT HAS 1
 - BEARING BASIS IS FROM THE No.4 REBAR LOT 7, BLOCK 176 AND THE No.4 REBAR BLOCK 176.
 - ALL BEARINGS AND DISTANCES AS PER 4205, GRID COORDINATES.
 - SURVEY WAS PREPARED WITHOUT T MAY SHOW EASEMENTS AFFECTING T RECIPIENT OF THIS PLAT THAT EASEMENT
 - SETBACKS NOT SHOWN ON RECORD; PLANNING DEPARTMENT



BOOK: T-1190, PG. 27
 DATE: 3/8/2023
 JOB No. 23351.08
 FILE NAME: 23351.08
 DRAWN BY: J.C.

© COPYRIGHT 2023, MEL DEN

Item 9.

M5200-00-176-0001-00 (239860)
CANTU JORGE LUIS & MARIA DE LA LUZ
901 PERKINS AVENUE STE A
MISSION TX 78572-3940

M5200-00-176-0005-00 (239861)
SALINAS GUADALUPE
1917 ASH ST
PENITAS TX 78576

M5200-00-176-0005-10 (239863)
RIVAS RUBEN
313A W TOM LANDRY ST
MISSION TX 78572

M5200-00-176-0005-15 (239864)
WEST LIQUOR
WSLS INC
311 W TOM LANDRY ST
MISSION TX 78572

M5200-00-176-0006-00 (239865)
WSLS INC
311 W TOM LANDRY ST
MISSION TX 78572

M5200-00-176-0007-00 (239866)
GONZALEZ ROBERTO & TERESA C
1714 N BRYAN RD
MISSION TX 78572

M5200-00-176-0008-00 (239867)
TIME WARNER COMMUNICATIONS RGV
PO BOX 7467
CHARLOTTE NC 28241

M5200-00-176-0009-00 (239868)
GUERRA LITA ANNE
2214 REBEL RD
AUSTIN TX 78704

M5200-00-176-0010-00 (239869)
CANTU ROSA SALINAS
1015 PERKINS AVE
MISSION TX 78572

M5200-00-176-0011-00 (239870)
ROCHA ESTEVAN GABRIEL
1015 PERKINS
MISSION TX 78572

M5200-00-176-0012-00 (239871)
DE LA GARZA MARIA INES
PO BOX 1133
MISSION TX 78573

M5200-00-176-0012-10 (239872)
GARCIA FRANKE
2119 LIBERTY ST
MISSION TX 78573

M5200-00-177-0007-00 (239876)
MARTINEZ JUAN RENE & MARTHA NELY
12804 N 105TH ST
MISSION TX 78573

M5200-00-185-0005-00 (239937)
KEMP RICHARD ALLEN
310 W 11TH ST
MISSION TX 78572

M5200-00-185-0006-00 (239938)
KEMP RICHARD A & JAVIER GOMEZ
310 W 11TH ST
MISSION TX 78572

M5200-00-185-0007-00 (239939)
BECHO IMELDA R & ROGELIO BECHO
1101 PERKINS ST
MISSION TX 78572

M5200-00-185-0008-00 (239940)
PAPERMAN LLC
1103 PERKINS AVE
MISSION TX 78572

M5200-00-186-0005-00 (239949)
DUNN ROBERT L
216 W 11TH ST
MISSION TX 78572

M5200-00-186-0006-00 (239950)
MISSION IND SCHOOL DISTRICT
1201 BRYCE DR
MISSION TX 78572

M5200-00-186-0009-00 (239951)
TOVIAS EDUARDO
3900 SAN GERARDO
MISSION TX 78572

M5200-00-186-0010-00 (239952)
LOZANO GUILLERMO P & MIRIAM A
2512 HIGHLAND AVE
MCALLEN TX 78501

M5200-00-186-0011-00 (239953)
GUTIERREZ ANA JUDITH & MIRIAM DE ANDA
1817 MICHIGAN AVE
PORT ISABEL TX 78578



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: Lot 1, Block 3, out of the Del Monte Orchards Company Subdivision No. 1 out of Porcion 51, (AO-I) Agricultural Open Interim to (C-3) General Business, Yvette Espericueta, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On April 12, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 1,024' south of W. Business Highway 83 along the west side of Schuerbach Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING LOT 1, BLOCK 3, OUT OF THE DEL MONTE
ORCHARDS COMPANY SUBDIVISION NO. 1 OUT OF PORCION 51, FROM (AO-I)
AGRICULTURAL OPEN INTERIM TO (C-3) GENERAL BUSINESS**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of April 12, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, April 24, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Lot 1, Block 3, out of the Del Monte Orchards Subdivision No. 1 out of Porcion 51	AO-I	C-3

READ, CONSIDERED AND PASSED, this the 24th day of April, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.2

REZONING:

Lot 1, Block 3, out of the
Del Monte Orchards Company
Subdivision No. 1 out of Porcion 51
AO-I to C-3
Yvette Espericueta

REVIEW DATA

The subject site is located approximately 1,024’ south of W. Business Highway 83 along the west side of Schuerbach Road. – see vicinity map.

SURROUNDING ZONES:

N: C-3 - General Commercial
E: R-1 - Single Family Residential
W: AO-I - Agricultural Open Interim
S: AO-I - Agricultural Open Interim

EXISTING LAND USES:

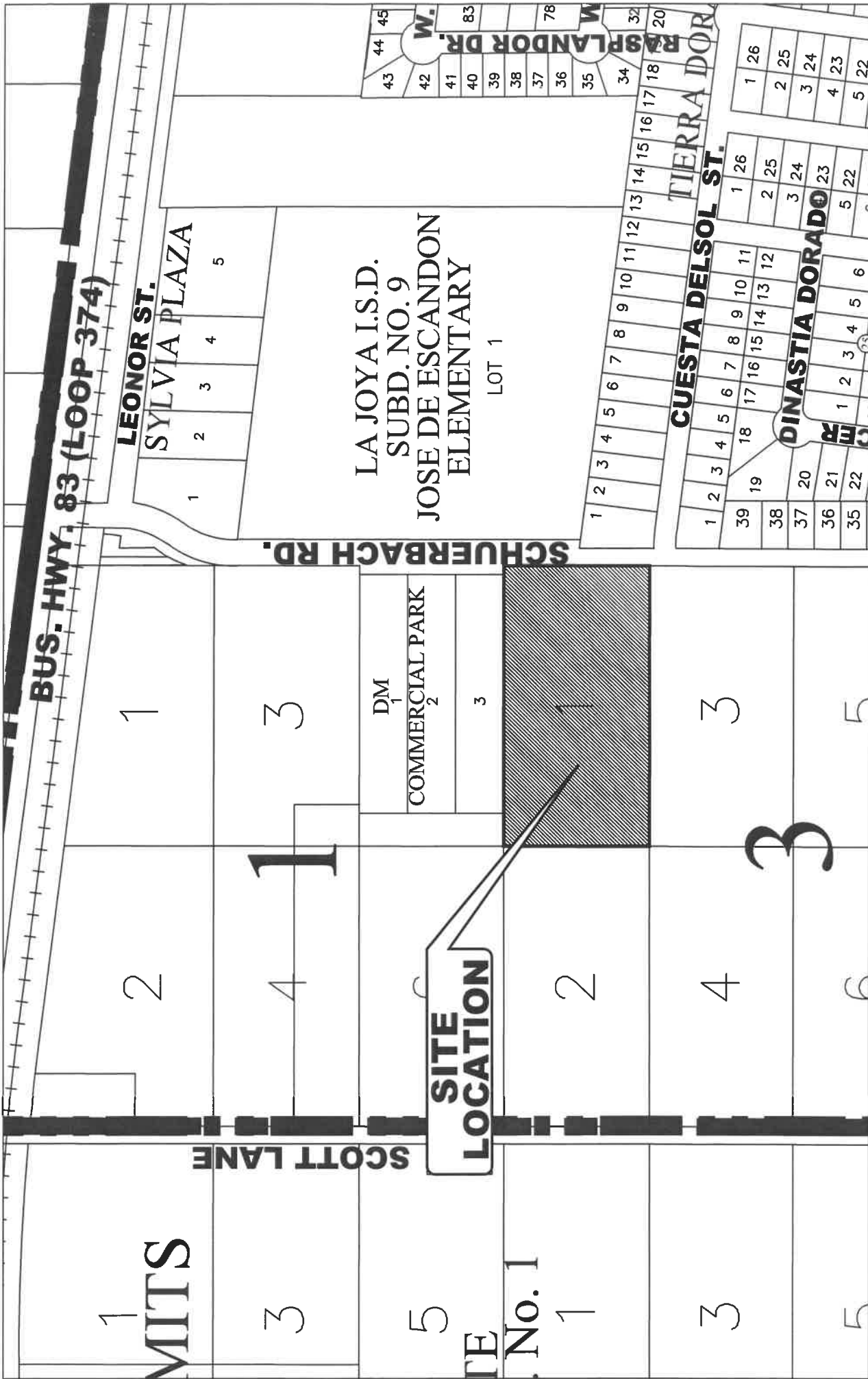
N: Vacant
E: Jose Escandon Elementary & Single-Family Home
W: Vacant
S: Vacant
Site: Angel’s Car Care

FLUM:

Lower Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map. However, it complies with the existing land uses. Staff notes that with the expansion of Business Highway 83 this transition has seen several commercial rezonings in the past. The FLUM shows a General Commercial (GC) designation fronting Business Highway 83 and Low Density (LD) further south, staff notes that the FLUM can be amended to reflect the current C-3 use. This property was annexed into the City on January 14, 2013 and has always been used as a commercial business.

RECOMMENDATION: Staff recommends Approval.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 10.

No.



T5250-02-017-0001-00 (303934)
 GARCIA ZULEMA GARZA
 2821 CUESTA DEL SOL ST
 MISSION TX 78572

T5250-02-017-0002-00 (303935)
 VASQUEZ SYLVIA
 2819 CUESTA DEL SOL ST
 MISSION TX 78572

T5250-02-017-0039-00 (303972)
 HOUSING AUTHORITY OF THE
 CITY OF MISSION
 906 E 8TH ST
 MISSION TX 78572

T5250-02-018-0001-00 (303973)
 MADRIGAL GERMAN
 2822 CUESTA DEL SOL
 MISSION TX 78572

T5250-02-018-0002-00 (303974)
 HOUSING AUTHORITY OF THE
 CITY OF MISSION
 906 E 8TH ST
 MISSION TX 78572

T5250-02-018-0003-00 (303975)
 ROMERO EDUARDO DE LA TORRE
 2818 CUESTA DEL SOL ST
 MISSION TX 78572

L1186-09-000-0001-00 (705850)
 LA JOYA IND SCH DIST
 PO BOX J
 LA JOYA TX 78560

D2800-00-001-0006-00 (157640)
 RIO AVENUE DEVELOPMENT COMPANY
 3914 RIO GRANDE CARE RD
 EDINBURG TX 78541

D2800-00-001-0006-02 (20828348)
 COUNTY OF HIDALGO
 PO BOX 1385
 EDINBURG TX 78540

D2800-00-003-0001-00 (157647)
 ESPERICUETA YVETTE
 3914 RIO GRANDE CARE ROAD
 EDINBURG TX 78541

D2800-00-003-0001-02 (20828343)
 HIDALGO CO R/O/W DEPT
 906 N DOOLITTLE RD
 EDINBURG TX 78542

D2800-00-003-0002-00 (342503)
 RIO AVENUE DEVELOPMENT COMPANY
 CADTAX PROPERTY TAX CONSULTING/
 3914 RIO GRANDE CARE RD
 EDINBURG TX 78571-4381

D5680-00-000-0000-00 (1310346)
 HIDALGO COUNTY DRAINAGE DISTRICT NO. CENTRO CRISTIANO DE RESTAURACION
 902 N DOOLITTLE ROAD
 EDINBURG TX 78542-7470

D5680-00-000-0002-00 (1310351)
 CENTRO CRISTIANO DE RESTAURACION
 713 N SCHUERBACH ROAD
 MISSION TX 78572-6992

D5680-00-000-0003-00 (1310352)
 CENTRO CRISTIANO DE RESTAURACION
 713 N SCHUERBACH ROAD
 MISSION TX 78572-6992

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A SOCIAL CLUB/NIGHT CLUB – BLACKOUT PRIVATE SOCIAL CLUB AT 1512 E. EXPRESSWAY 83, SUITE 109, BEING LOT 109, RE-PLAT OF LOTS 3 & 4, STEWART PLAZA SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of April 12, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, April 24, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
1512 E. Expressway 83, Suite 109, Being Lot 109, Re-Plat of Lots 3 & 4, Stewart Plaza Subdivision	Social Club/Night Club – Blackout Private Social Club	<ol style="list-style-type: none"> 1) 1 yr. re-evaluation in order to assess this new operation 2) Must continue comply with all City Codes (Noise, Building, Fire, etc.) 3) Must acquire a Business License

READ, CONSIDERED AND PASSED, this the 24th day of April, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.6

CONDITIONAL USE PERMIT: For a Social Club/Night Club
 Blackout Private Social Club
 1512 E. Expressway 83, Suite 109,
 Lot 109, Re-Plat of Lots 3 & 4, Stewart Plaza Subdivision
 C-3
 Yair Cruz

REVIEW DATA

The subject site is located on the SW corner of Stewart Road and Expressway 83. Access to the site is provided from a 38' driveway off of Expressway 83 Frontage Road. The applicant leased a 1,400 sq.ft. suite within a commercial plaza to be used for a private social club only members can attend. They propose to host different types of social gatherings such as members birthday parties, school's locking for fundraisers, quinceaneras, private concerts, and after concert meet and greets, etc. It is noted that a social club/nightclub is an allowable use under the General Business Zone (C-3), as long as they apply for a conditional use permit. The last conditional use permit for this location was approved on February 24, 2020 for a period of 4 years for Sr. Mostacho.

- **Days/Hours of Operation:** 24 hours a day, 7 days a week (depending on the event)
- **Number of Employees:** 10
- **Parking:** In reviewing the floor plan, there are a total of 147 seating spaces between tables and sofas, which require 49 parking spaces (147 seats/3 = 49 spaces). It is noted that the parking area is held in common (219 existing parking spaces) that are shared with the other businesses in this commercial plaza.
- **Landscaping:** The landscaping requirement is meeting code.
- Must continue to comply with all City Codes.

REVIEW COMMENTS: The social club/nightclub includes a 'bar' component and a stage. Although no alcohol will be sold only the setups. This will be a BYOB business. Section 1.56(3a) of the Zoning code requires a minimum separation of 300' from the property line of any churches, schools, publicly owned property, and residences. There are no churches, schools, publicly owned property or residences within the 300'. The applicant has 8 securities on-site to monitor the overall operation of the business. Staff mailed out 11 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:


- 1) 1 yr. re-evaluation in order to assess this new operation,
- 2) Must comply with all City Codes (Noise, Building, Fire, etc.), and
- 3) Must acquire a business license prior to occupancy.

0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
GARDEN DRIVE																	PERIWINKLE										
DAISY L																	THE GARDEN STATES										
VATIA BLVD.																	LAREDO										
HENRY SAENZ SUBD.																	GOODING SUBD.										
HENRY SAENZ SUBD.																	"A" GOODING SUBD.										
HENRY SAENZ SUBD.																	MISSION PLAZA PH. I										

U.S. EXPRESSWAY 83

SITE LOCATION

BERT OGDEN NO. 1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
STEWART PLAZA PH. I																	STEWART PLAZA PH. II										
CORINTHIAN 5																	CORINTHIAN 6										
SEBASTIAN DR. 7																	SEBASTIAN DR. 8										
AUDREY DR.																	AUDREY DR.										
THE LEGENDS @ CIMARRON																	THE LEGENDS @ CIMARRON										



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572

PH: (956) 580-8672
FAX: (956) 580-8680

Item 11.

No. _____



BLACKOUT PRIVATE SOCIAL CLUB

Business is located on 1512 e. expressway 83 Mission TX, nature of business is a private social club only members can attend , we host different type of social gatherings such as members b-day party, schools lockings for found raising, Quinceaneras , private concerts and after concert meet and greets etc.

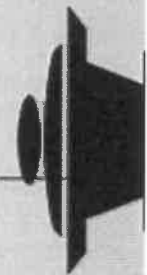
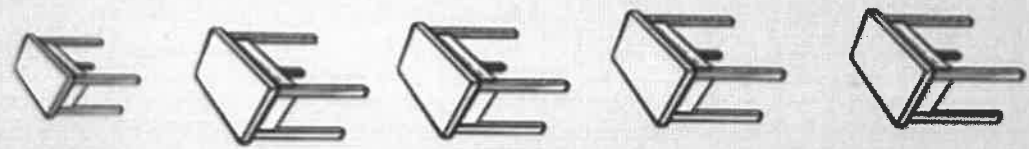
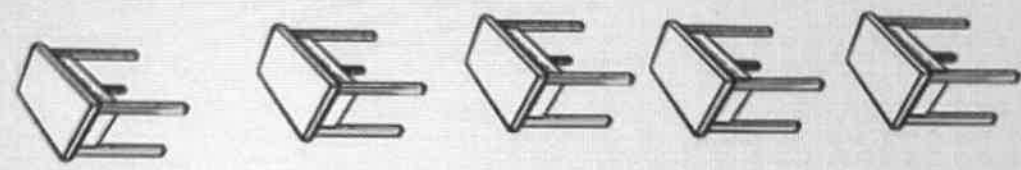
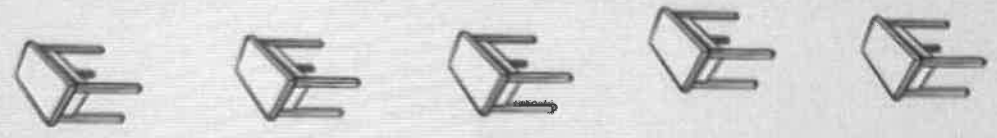
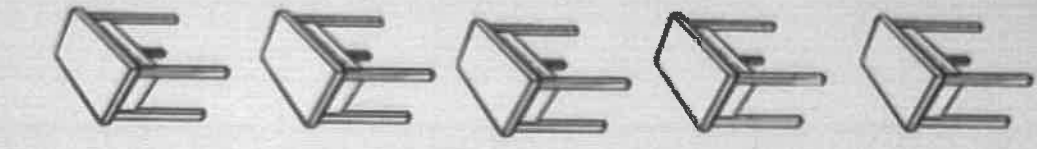
Security: We work with A Security Company; they provide us with 8 security guards wearing tactic equipment and properly trained by their company. **Door control:** there will be security search for any weapons or illegal drugs, also will be counting the amount of members in the building not to exceed capacity, Venue's Each of the exits are secured with one or two guards throughout the night. All other guards are at their assigned posts and constantly analyzing the outcome of the night. Hours of operation are twenty four seven every day of the week depend on the event, The establishment counts with 16 cameras 2 of them on the outside part of the building, this includes the alley, parking and front the rest are in the interior. sound would not exceed the 65 decibels at 200 meters from the building.

Lightning: a up to scale plan was submitted to the city, attached you'll find a floor plan marking all sources of light and emergency lights each guard have a carry-on flashlight to guide patrons incase of emergency.

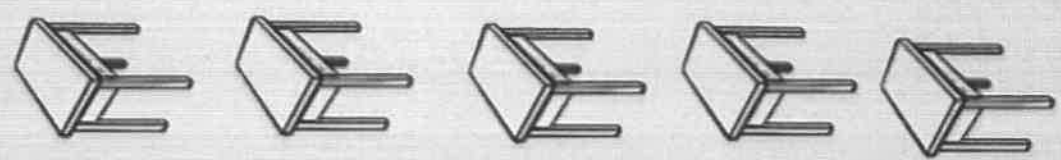
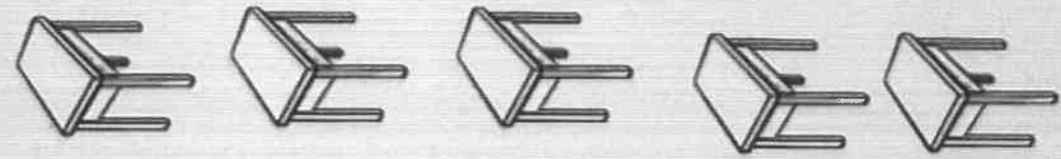
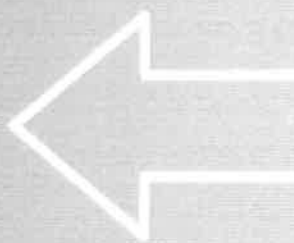
Litter: The personnel who is in charge of cleaning the establishment comes around 2 hours before operation for final touches, stays to clean after operation and comes in everyday to clean the whole establishment, trash would be placed in bins according to utility agreements.

Thank you

BARRA



Kitchen



MENU BLACKOUT

PANCHOS \$15

TOTOPOS CUBIERTOS CON QUESO MOZARELLA, FRIJOLES ,PICO GALLO, CHILES EN VINAGRE Y FAJITA

TACOS CARNE ASADA \$15

5 TACOS CARNE ASADA CON CEBOLLA ASADA LIMONES Y SALSA

CHESSE BURGER \$10

HAMBURGUESA DE RES CON QUESO CHEDAR Y PAPAS FRITAS

HOT DOGS \$10

SALCHICHA VIENA EN PAN MEDIAS NOCHES ACOMPANADO DE PAPAS FRITAS

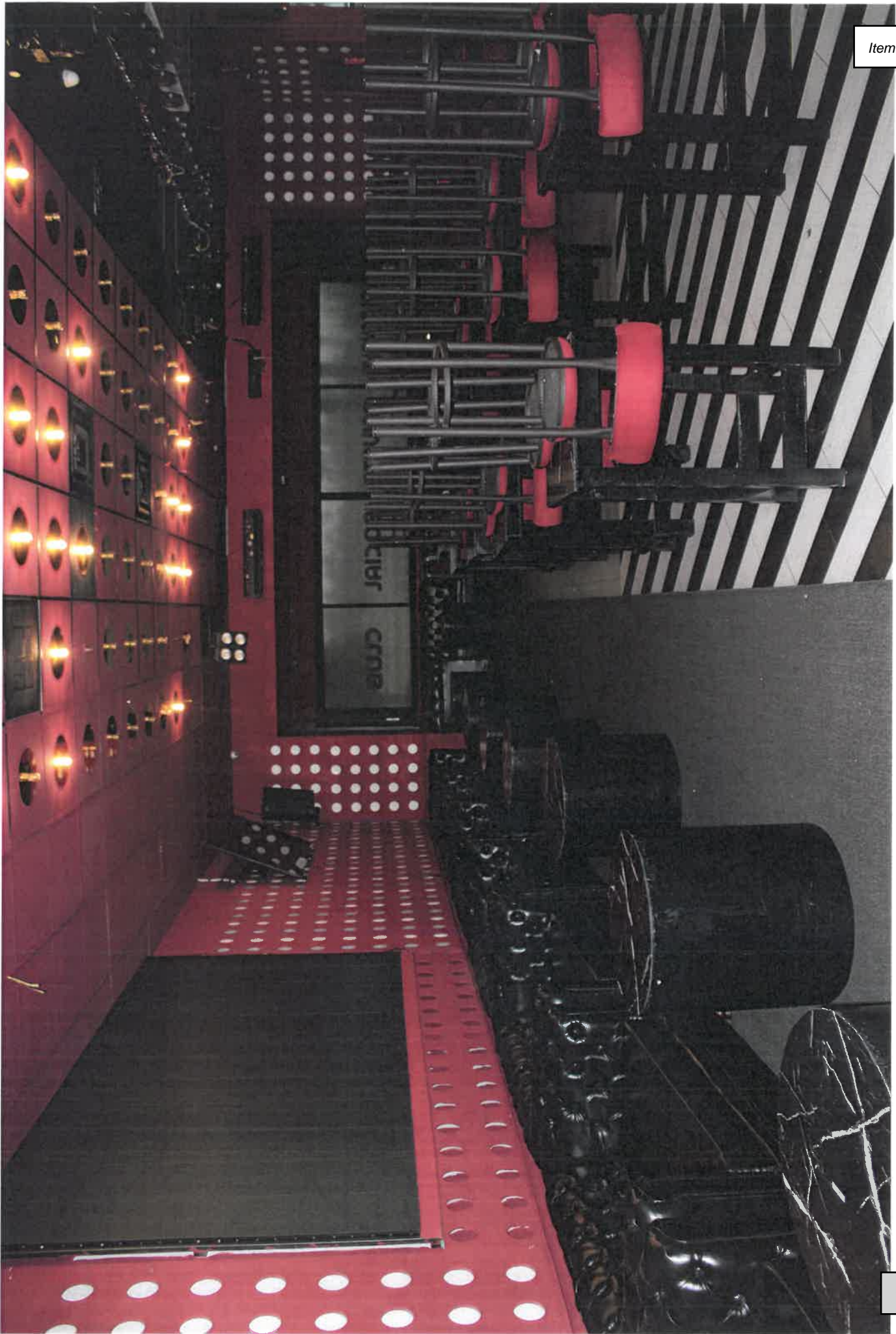
WINGS \$15

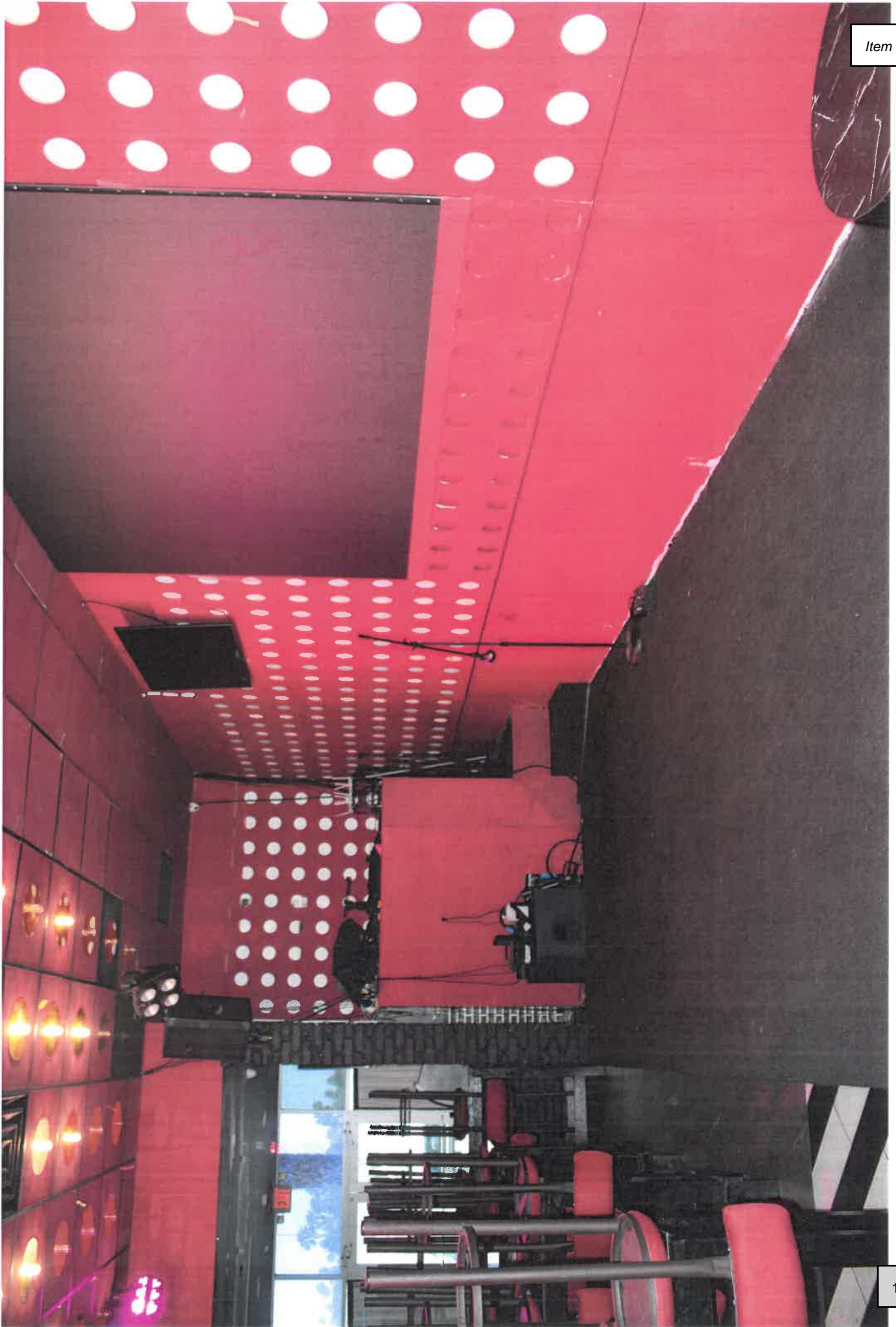
5 ALITAS MARINADAS CON SU SALSA A ELECCION Y PAPAS FRITAS

REFRESCOS \$2









S6215-00-000-0005-00 (686765)
LESKKO REAL ESTATE INVESTORS LTD
1205 TRAVIS STREET
MISSION TX 78572

S6215-00-000-002A-00 (686778)
CANTERA ENTERPRISES LLC
902 E BUGAMBILIA AVE
HIDALGO TX 78557

S6215-00-000-002B-00 (686779)
BLUE SUNRISE INVESTMENTS LLC
312 W NOLANA LOOP
PHARR TX 78577

S6215-00-000-005A-00 (686792)
LESKKO REAL ESTATE INVESTORS LTD
1205 TRAVIS ST
MISSION TX 78572

S6215-00-000-005F-00 (686784)
LESKKO REAL ESTATE INVESTORS LTD
1205 TRAVIS ST
MISSION TX 78572

S6215-00-000-005G-00 (686785)
DLT DEVELOPMENT LLC
3907 SANTA VERONICA
MISSION TX 78572

S6215-00-000-005H-00 (686786)
LESKKO REAL ESTATE INVESTORS LTD
1205 TRAVIS STREET
MISSION TX 78572

S6215-00-000-005I-00 (686793)
CARDENAS OSCAR & LESVIA
1205 TRAVIS ST
MISSION TX 78572

S6215-00-000-005J-00 (686787)
LESKKO REAL ESTATE INVESTORS LTD
1205 TRAVIS STREET
MISSION TX 78572

S6215-00-000-005M-00 (686790)
LESKKO REAL ESTATE INVESTORS LTD
1205 TRAVIS ST
MISSION TX 78572

C1115-00-000-0105-00 (1178289)
CANTERA ENTERPRISES LLC
902 E BUGAMBILIA AVE
HIDALGO TX 78557



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Preliminary & Final Plat Approval: Bravo Subdivision, Being a replat of a 1.04 acre tract of land out of Lot 1 and 24, Basham Subdivision Unit No. 6, C-1, Developer: Julio Cesar Bravo, Engineer: Spoor Engineering Consultants, Inc.- De Luna

NATURE OF REQUEST:

On April 12, 2023 the Mission City Council held a Public Hearing to consider the Preliminary & Final Plat Approval for Bravo Subdivision. The subject site is located approximately 1/2 mile North of W. Mile 2 Road along the East side of Inspiration Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval

BUGETED: Yes / No / N/A FUND: ACCT. #:

BUDGET: \$ EST. COST: \$ CURRENT BUDGET BALANCE: \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Staff recommends approval subject to complying with all typical format findings and recording Restrictions

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval RP

RECORD OF VOTE: APPROVED:
DISAPPROVED:
TABLED:

AYES
NAYS
DISSENTING

ITEM# 2.0**PRELIMINARY & FINAL
APPROVAL:**

Bravo Subdivision
 A replat of a 1.04 acre tract of land
 out of Lot 1 & 24, Basham Subdivision No. 6
 C-1
 Developer: Julio Cesar Bravo
 Engineer: Spoor Engineering

REVIEW DATA**PLAT DATA**

The replat of a 1-1/2 lot subdivision is within Basham Subdivision Unit No. 6 located approximately ½ mile North of W. Mile 2 Road along the East side of N. Inspiration Rd. – see **vicinity map**. The developer is proposing to combine all of Lot 1 and the North ½ of Lot 24 out of Basham Subdivision Unit No. 6 for commercial use – see plat for actual dimension, square footages, and land uses.

UTILITIES

The developer is to propose extending a 6” waterline from the West side of Inspiration Rd. to the site for the installation of a typical fire hydrant per Fire Marshal’s office and a separate parallel 2” water line to service the site. Sanitary sewer for this subdivision will be addressed by an on-site sewage facility (OSSF) of a standard design septic tank and drain field due to the unavailability for this service.

STREETS & STORM DRAINAGE

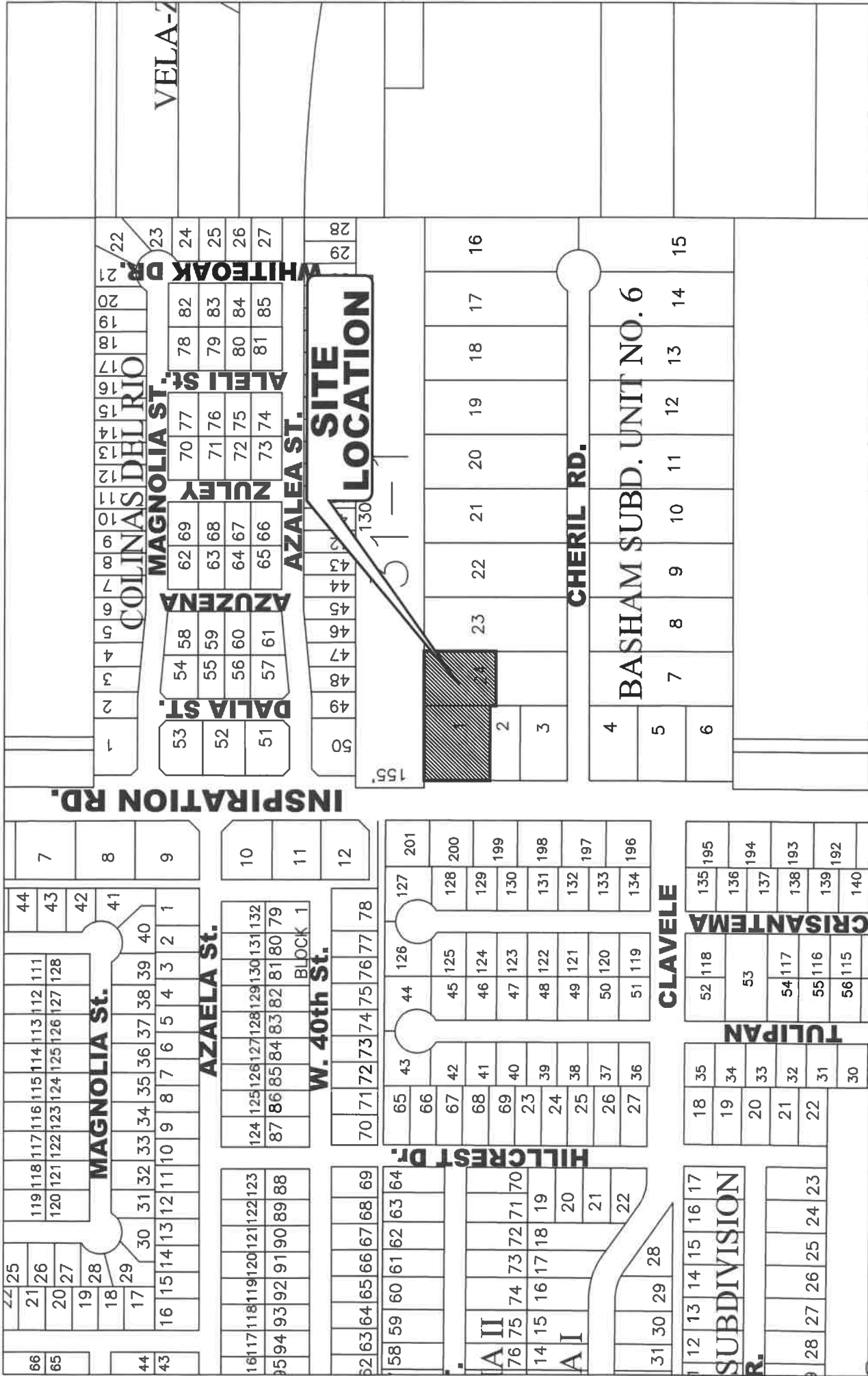
This is a simple re-plat; Rainfall detention will be accomplished on site in the landscaped areas. Detention required will be installed along the east line, with a private 8” outlet from the detention pond to the existing inlet on Inspiration Rd. No additional public drainage improvements are proposed. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

- Must comply with all other format findings
- Street lighting already exists

RECOMMENDATION

Staff recommends approval subject to complying with all typical format findings and recording of Restrictions.



SITE LOCATION

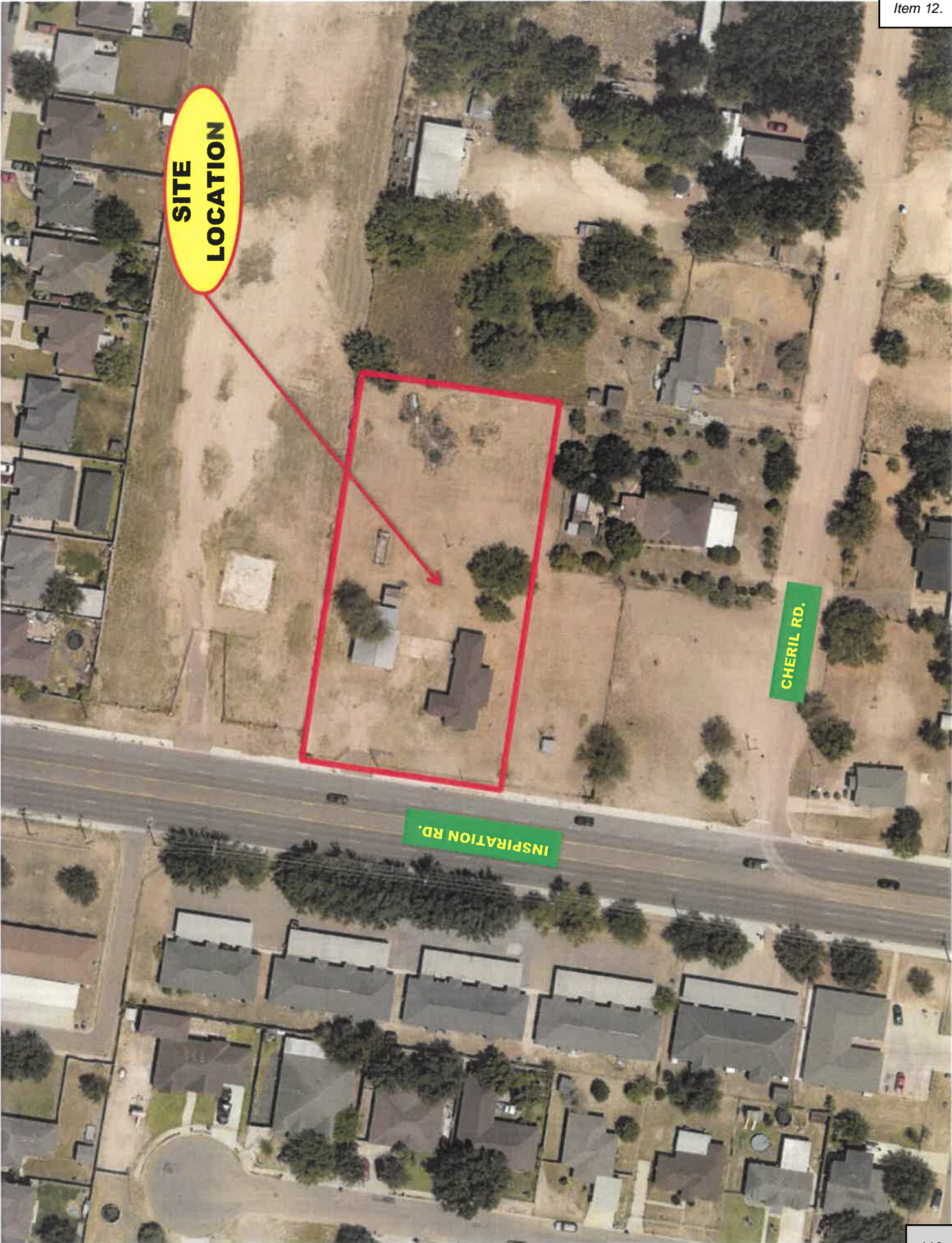
BASHAM SUBD. UNIT NO. 6



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-5680

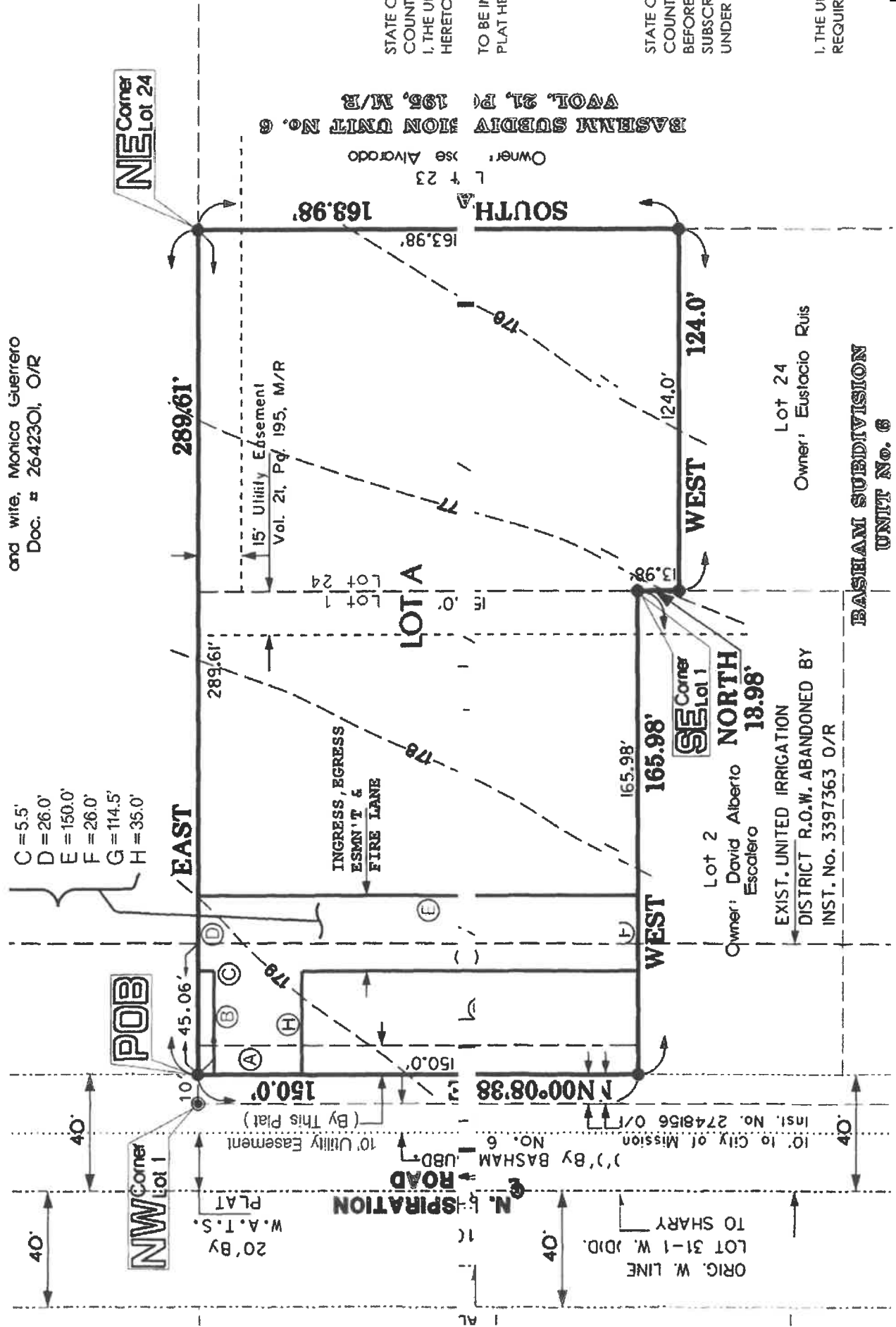
Item 12.

No.



and wife, Monica Guerrero
 Doc. # 2642301, O/R

- C = 5.5'
- D = 26.0'
- E = 150.0'
- F = 26.0'
- G = 114.5'
- H = 35.0'



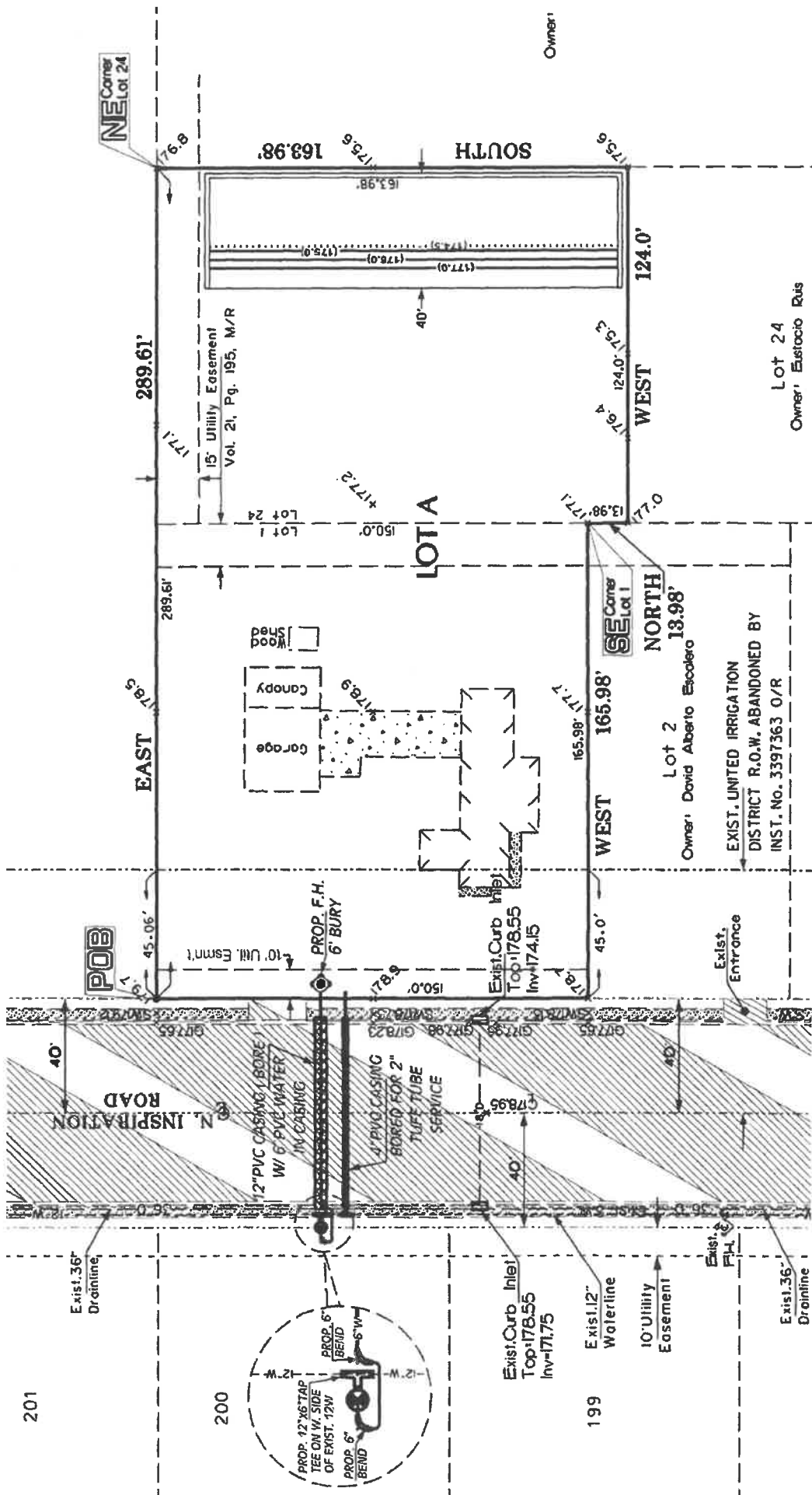
BASHAM SUBDIVISION UNIT NO. 6
 Owner: Jose Alvarado
 L & T 23
 VOL. 21, PG. 195, M/R

STATE OF TI
 COUNTY C
 I, THE UNDE
 HERETO, HI
 TO BE INST/
 PLAT HEREK

STATE OF TI
 COUNTY C
 BEFORE ME
 SUBSCRIBEI
 UNDER MY

I, THE UNDE
 REQUIREMI

Item 12.



B1900-06-000-0001-00 (122673)
BRAVO JULIO CESAR
1407 DANIEL DRIVE
MISSION TX 78573

B1900-06-000-0002-00 (122674)
ESCALERA DAVID ALBERTO
712 W 27TH ST
MISSION TX 78574

B1900-06-000-0003-00 (122675)
CODINA TOMAS CASTANEDA
3711 SPARKS ST
HOUSTON TX 77093

B1900-06-000-0022-00 (122694)
FLORES LORAIN MARIE
1802 CHERIL RD
MISSION TX 78573

B1900-06-000-0023-00 (122695)
ALVARADO JOSE ETAL
1804 CHERIL RD
MISSION TX 78573

B1900-06-000-0024-00 (122696)
RUIS EUSTACIO
1806 CHERIL RD
MISSION TX 78573

C6170-01-000-0047-00 (564356)
GARZA GINA M
1815 AZALEA ST
MISSION TX 78573

C6170-01-000-0048-00 (564357)
ESCAMILLA FRANK & MARITZA
1817 AZALEA ST
MISSION TX 78573

C6170-01-000-0049-00 (564358)
BOCANEGRA BLANCA S
1819 AZALEA ST
MISSION TX 78573

C6170-02-000-0044-00 (573313)
LOPEZ MIRIAM
1809 AZALEA ST
MISSION TX 78573

C6170-02-000-0045-00 (573314)
GARZA ISAAC
1514 OAK DR
MISSION TX 78572

C6170-02-000-0046-00 (573315)
GARCIA MIGUEL ANGEL & BEATRIZ
1813 AZALEA ST
MISSION TX 78573

T0940-02-000-0127-00 (514591)
GUAJARDO JORGE A
3908 CRISANTEMA ST
MISSION TX 78573

T0940-02-000-0128-00 (514592)
MENDOZA ALEJANDRO
3906 CRISANTEMA ST
MISSION TX 78573

T0940-02-000-0129-00 (514593)
CANTU HERMAN & BIANCA
3904 CRISANTEMA ST
MISSION TX 78573

T0940-02-000-0130-00 (514594)
GUZMAN GILBERTO & HERMELINDA
3902 CRISANTEMA ST
MISSION TX 78573

T0940-02-000-0197-00 (514663)
TREVINO DIONICIO
3813 N INSPIRATION RD APT 1
MISSION TX 78573

T0940-02-000-0198-00 (514664)
ACEVEDO JOSE E & MARICELA
1003 E VETERANS BLVD
PALMVIEW TX 78572

T0940-02-000-0199-00 (514665)
ACEVEDO JOSE E & MARICELA
1003 E VETERANS BLVD
PALMVIEW TX 78572

T0940-02-000-0200-00 (514666)
ACEVEDO JOSE E & MARICELA
1003 E VETERANS BLVD
PALMVIEW TX 78572

T0940-02-000-0201-00 (514667)
ACEVEDO JOSE E & MARICELA
1003 E VETERANS BLVD
PALMVIEW TX 78572

W0100-00-031-0001-03 (317451)
ESCALERA DAVID A & MONICA GUERRERO
712 W 27TH ST
MISSION TX 78574

C6170-01-000-050A-00 (614076)
GARCIA RAFAEL & GLORIA
1823 AZALEA ST
MISSION TX 78573

C6170-01-000-050B-00 (614079)
SALINAS ALICIA
1821 AZALEA ST
MISSION TX 78573

T0941-09-005-0012-00 (649668)
CHAPA JOSE M & ALMA D
802 PARADISE CIR
PALMVIEW TX 78572



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Ruben D. Plata, Mayor Pro-Tem
Abiel Flores, Councilman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Victor Anzaluda
Lenny Garza
Cynthia Pacheco
Adela Ortega
Jaime Salazar
Brenda Enriquez
Urbano Corpus
Homa Arreaga
Patty Corpus
Enrique Vega
Lupe Arriaga
Ruben Puga
Hector Gutierrez
Nora Cavazos
Tomas Graham
Jeanete Gutierrez

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
David Flores, Asst. City Manager
Aida Lerma, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Alex Fajardo, Media Relations
Charlie Longoria, Media Relations
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Brad Bentsen, Parks & Recreation Director
Cesar Torres, Chief of Police
Adrian Garcia, Fire Chief
Frank Cavazos, Deputy Fire Chief
Joanne Longoria, CDBG Director
Yenni Espinoza, Assistant Library Director
Cynthia Lopez, Museum Director
Mario Flores, Golf Director
Rick Venecia, Boys & Girls Club Director
Angel Ramos, Veteran's Cemetery Director
Roel Mendiola, Sanitation Dept. Director
J. C. Avila, Fleet Director
Tecló Garcia, MEDC CEO
Kenia Gomez, Media Relations Director
Stephen Kotsatos, Health Director

STAFF PRESENT:

Rosember Ramirez, Police Officer
Edgar Gonzalez, EIT
Daisy Ramirez, Telecommunications Officer
Andres Hernandez, Telecommunications Officer
Jody A. Tittle, Assistant Chief of Police
Pedro Wheeler, Police Officer
Amy Tijerina, Events Manager

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:34 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

Councilman Alberto Vela filed paperwork with the City Secretary due to a Conflict of Interest on item 13 of the agenda.

PRESENTATIONS

1. Proclamation - Autism Acceptance Month

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – Autism Acceptance Month. Motion was seconded by Councilman Abiel Flores and approved unanimously 5-0.

2. Proclamation - Children's Advocacy Center

Mayor Pro Tem Plata moved to approve the Proclamation – Children's Advocacy Center. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

3. Proclamation - National Library Week

Councilwoman Jessica Ortega moved to approve the Proclamation – National Library Week. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

4. Proclamation – Fair Housing Month and National Community Development Week

Mayor Pro Tem Plata moved to approve the Proclamation – Fair Housing Month and National Community Development Week. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

5. Proclamation - Telecommunicators Week

Mayor Pro Tem Plata moved to approve the Proclamation – Public Safety Telecommunicators Week. Motion was seconded by Councilman Flores and approved unanimously 5-0.

6. Presentation and update by the Hidalgo County Drainage District No.1 as it relates to the 2023 Drainage Bond Program, Raul E. Sesin, PE, District Engineer

Presentation and update by the Hidalgo County Drainage District No.1 as it relates to the 2023 Drainage Bond Program, Raul E. Sesin, PE, District Engineer - The Hidalgo County Drainage District No. 1 was proposing a bond in the amount of \$195 million for drainage infrastructure improvements in the regional main arteries that serve our communities. The proposed countywide projects would affect more than 81,095 structures in Hidalgo County. There would be no tax rate impact to Hidalgo County taxpayers. The Hidalgo County Drainage District No. 1 has managed the debt incurred, so this bond can be issued without increasing the tax rate.

7. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO, reported on upcoming chamber events such as: April 11th Ribbon Cutting for Monica De La Cruz's District Office in McAllen, April 15th Smart Start for Businesses webinar, April 13th Membership Recruitment Mixer, April 18th Groundbreaking for Rodco, April 19th the Power of Business Planning webinar, In May – Annual golf tournament. Ms. Enriquez also reminded everyone that the awards nominations are open

year round. In the tourism aspect, the City of Mission maps are being printed and should be available soon.

8. Departmental Reports

Mayor Pro Tem Plata moved to approve the Departmental Reports. Motion was seconded by Councilman Flores and approved unanimously 5-0.

9. Citizen's Participation

None

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

10. Rezoning: A 0.77 of an acre of land out of Lot 159, Addition "A" to Sharyland Orchards Subdivision, (R-1A) Large Lot Single Family to (R-3) Multi-Family Residential, Jorge Maldonado, and Adoption of Ordinance # _____

On March 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the Southeast corner of Shary Road and Sunset Lane. There was public opposition during the P&Z Meeting the concerns voiced were in regards to traffic and children safety. A petition was submitted to staff reflecting 45% opposition. If the City Council is inclined to approve the request a 4/5 vote would be required. The board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Patty Corpus, 2412 Sunset Lane, expressed her concern for the number of people that would come with the rezoning and the increase in vehicles and traffic in the area. She explained that traffic was already bad due to the nearby school and this would worsen it. She stated it's a safety concern.

Mr. Corpus, 2410 Sunset Lane, expressed his concern for the safety of the children in the area. That area is commonly used for school pick-ups/drop offs and there had already been one accident where a child got hurt. He thought that the area is not made for apartments as it would cause more traffic and be more dangerous for the school children.

Cesar Martinez, 1402 N. Shary Road, voiced his opposition to the multi-family rezoning. He stated that Sunset Lane is not equipped to be a high traffic area and is worried for the children's safety.

Mayor Pro Tem Plata stepped out of the meeting at 5:19 p.m.

Upon motion by Councilwoman Ortega seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to deny the Rezoning: A 0.77 of an acre of land out of Lot 159, Addition "A" to Sharyland Orchards Subdivision, (R-1A) Large Lot Single Family to (R-3) Multi-Family Residential, Jorge Maldonado, and Adoption of Ordinance. Motion was seconded by Councilman Vela and approved unanimously 4-0.

11. Rezoning: A tract of land containing 4.50 acres of land, being part of Lot 25-5, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, JJAB Family Limited Partnership, and Adoption of Ordinance # 5296

On March 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 543' North of Griffin Parkway (F.M. 495) on the East side of Holland Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Flores seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Rezoning: A tract of land containing 4.50 acres of land, being part of Lot 25-5, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, JJAB Family Limited Partnership, and Adoption of Ordinance# 5296. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5296

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING A TRACT OF LAND CONTAINING 4.50 ACRES OF LAND, BEING
PART OF LOT 25-5, WEST ADDITION TO SHARYLAND,
FROM (AO-I) AGRICULTURAL OPEN INTERIM TO
(R-1) SINGLE FAMILY RESIDENTIAL

12. Rezoning: A tract of land containing 16.76 acres of land, being a part of portion of Lot 183, John H. Shary Subdivision, (R-2) Multi-Family Residential to (R-3) Multi-Family Residential, Dragonfly RGV, LLC (c/o Dolly L. Elizondo), and Adoption of Ordinance #5297

On March 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 1700' north of U.S. Expressway 83, along the east side of Glasscock Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor Garza asked if there were any comments for or against the request.

Ms. Elizondo stated that she was online to answer any questions if necessary.

Mayor Pro Tem Plata rejoined the meeting at 5:30 p.m.

Upon motion by Councilwoman Ortega seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilman Vela moved to approve the Rezoning: A tract of land containing 16.76 acres of land, being a part of portion of Lot 183, John H. Shary Subdivision, (R-2) Multi-Family Residential to (R-3) Multi-Family Residential, Dragonfly RGV, LLC (c/o Dolly L. Elizondo), and Adoption of Ordinance#5297. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5297

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING A TRACT OF LAND CONTAINING 16.76 ACRES OF LAND, BEING
A PART OF PORTION OF LOT 183, JOHN H. SHARY SUBDIVISION, FROM (R-2) DUPLEX-

FOURPLEX RESIDENTIAL TO (R-3) MULTI-FAMILY RESIDENTIAL

13. Conditional Use Permit: Drive-Thru Service Window – Duck Donuts at 911 E. 9th Street, Being a 0.38 acre tract of land out of Lot 4, Resubdivision of Block L & G, of Wright Subdivision, C-3, Duck Donuts c/o Alberto Vela, and Adoption of Ordinance #5298

On March 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately 360' west of Highland Park Avenue along the north side of Business Highway 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor Garza asked if there were any comments for or against the request.

Councilman Alberto Vela signed of conflict of interest for this item; therefore, he would abstain from voting.

There were no comments.

Upon motion by Councilwoman Ortega seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata recommended to approve the CUP for life of use due to the business being a franchise.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Drive-Thru Service Window – Duck Donuts at 911 E. 9th Street, Being a 0.38 acre tract of land out of Lot 4, Resubdivision of Block L & G, of Wright Subdivision, C-3, Duck Donuts c/o Alberto Vela, and Adoption of Ordinance#5298 with a life of use condition. Motion was seconded by Councilman Flores and approved unanimously 4-0.

ORDINANCE NO. 5298

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE DRIVE-THRU SERVICE WINDOW –
DUCK DONUTS AT 911 E. 9TH STREET, BEING A 0.38 ACRE TRACT OF LAND OUT OF LOT
4, RESUBDIVISION OF BLOCK L & G,
OF WRIGHT SUBDIVISION

14. Conditional Use Permit: Construct a Pool House on Property Zoned Large Lot Single Family Residential at 1300 Encanto Blvd., Lot 3, Encanto Estates, R-1A, Gerardo Hinojosa, and Adoption of Ordinance #5299

On March 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 435' east of Bryan Road along the south side of Fair Oaks. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro-Tem Plata moved to approve the Conditional Use Permit: Construct a Pool House on Property Zoned Large Lot Single Family Residential at 1300 Encanto Blvd., Lot 3, Encanto Estates, R-1A, Gerardo Hinojosa, and Adoption of Ordinance#5299. Motion was seconded by Councilman Flores and approved unanimously 5-0.

ORDINANCE NO. 5299

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO CONSTRUCT A POOL HOUSE ON A
PROPERTY ZONED LARGE LOT SINGLE FAMILY RESIDENTIAL AT 1300 ENCANTO BLVD.,
BEING LOT 3, ENCANTO ESTATES

15. Conditional Use Permit: Designate an Area as a Mobile Food Park & Open-Air Market at 2515 Colorado Street, Lot 1, Block 2, Santa Lucia Development, C-3, MDM Commercial Properties, and Adoption of Ordinance #5300

On March 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor Garza asked if there were any comments for or against the request.

Janette Gutierrez stated that this area would serve as a food truck park with several food and snack vendors. The park would have a website to advertise food truck hours and any events. This would be an opportunity to support local businesses and would also allow

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Designate an Area as a Mobile Food Park & Open-Air Market at 2515 Colorado Street, Lot 1, Block 2, Santa Lucia Development, C-3, MDM Commercial Properties, and Adoption of Ordinance#5300. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5300

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO DESIGNATE AN AREA AS A MOBILE FOOD
PARK & OPEN-AIR MARKET AT 2515 COLORADO STREET, BEING LOT 1, BLOCK 2,
SANTA LUCIA DEVELOPMENT

16. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages - Ranch House Burgers II at 409 N. Bryan Road, Suites 104 & 105, Lot 1, City Plaza Subdivision, C-3, Christine Alaniz, and Adoption of Ordinance #5301

On March 22, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located within a commercial plaza located on the Northwest corner of Matamoros Street and Bryan Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages - Ranch House Burgers II at 409 N. Bryan Road, Suites 104 & 105, Lot 1, City Plaza Subdivision, C-3, Christine Alaniz, and Adoption of Ordinance#5301 with a life of use condition. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5301

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – RANCH HOUSE BURGERS II AT 409 N. BRYAN ROAD, SUTIES 104 & 105, BEING LOT 1, CITY PLAZA SUBDIVISION

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

17. Approval of Minutes

Regular Meeting – March 27, 2023

18. Acknowledge Receipt of Minutes

Citizen’s Advisory Committee – March 14, 21, 2023

Mission Redevelopment Authority Board – January 24, March 7, 2023

Mission Tax Increment Reinvestment Zone – January 24, March 7, 2023

Planning and Zoning Commission – February 8, 2023

19. Authorization to accept the 2023 STEP Operation Slowdown Grant from the Texas Department of Transportation

The 2023 STEP Operation Slowdown program was designed to increase effective enforcement of traffic safety-related laws to reduce fatal and serious injury crashes and public information and education effort. The grant amount of the \$4,384.93 will be utilized for enforcement purposes. There was a cash match amount of \$884.93 which would be paid by the City of Mission.

20. Authorization to accept the 2023 Click It or Ticket Grant from the Texas Department of Transportation

The 2023 Click It or Ticket Grant was designed to provide grant funds to increase seat belt enforcement for both adults and young children throughout our community. The grant amount of \$4384.93 would be utilized for enforcement purposes. There was a \$884.93 cash match required for this grant program.

21. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer Reynaldo Casarez, a Mission Police Officer in accordance with Texas Government Code, Section 614.051

Honorably Retired Peace Officer Reynaldo Casarez had requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-531 from the Mission Police Department.

22. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer Bea Barrientoz, a Mission Police Officer in accordance with Texas Government Code, Section 614.051

Honorably Retired Peace Officer Bea Barrientoz had requested to purchase her Glock 17/Generation 4, 9mm service weapon, serial # BACG-521 from the Mission Police Department.

23. Approval of Resolution No. 1824 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 4th Annual Speedy 5k run

The agreement was required by the Texas Department of Transportation for the closure of the right lane of travel of FM 396 (Bryan Road) from 8th Street to 1st Street, and the right lane of travel of FM 107 (Conway Avenue) to U.S. Business 83, and right lane of travel of US Business 83 to Highland Park Drive on June 3, 2023. The Mission Police Department would be responsible for securing the route.

RESOLUTION NO. 1824

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF THE SOUTHBOUND LANE (RIGHT LANE) OF FM 396 (BRYAN ROAD) FROM 8TH STREET TO 1ST STREET, SOUTH ON FM 107 (RIGHT LANE) FROM 1ST STREET TO BUSINESS 83, AND BUSINESS 83 (RIGHT LANE) TO HIGHLAND PARK DRIVE FOR THE SPEEDY 5K EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE;

24. Authorization to purchase equipment, supplies, and related products and service from B&H Photo Video Omnia Contract # R201202

Authorization to purchase Video and Audio equipment, supplies, and related products and service from B&H Photo Video Omnia Contract # R201202.

Annual spend estimated to be \$50,000 exceeding the \$25,000 threshold requiring City Council Approval

25. Authorization to submit a grant application for the FY22 Fire Prevention and Safety (FP&S) Grant to the US Department of Homeland Security (DHS), FEMA.

The Mission Fire Prevention Bureau was requesting authorization for the submission of a grant application to DHS, FEMA, for the FY22 FP&S grant. The department was seeking to acquire critical equipment needed to aggressively investigate all fire incidents within the community and in mutual aid. The grant request was in the amount \$21,371.90, which the grant required a 5% cash match bringing the total grant project to \$22,440.49

26. Authorization to execute first one year renewal option with Scott's Tire Center for Tire Installation, Repair and Service calls for all City vehicles and special equipment

Staff was seeking authorization to extend the first-year renewal option with Scott's Tire Center #21-236-04-12 to service all City vehicles and special equipment as needed for tire installations and repair/service calls. There was no increase in pricing with this renewal. The renewal of this contract would be from April 29, 2023, through April 29, 2024.

27. Authorization to purchase new A/C Units from Carrier Corporation via Buy Board Contract #631-20

Staff was seeking authorization to purchase two (2) 3-Ton and four (4) 5-Ton Package Units from Carrier Corporation via Buy Board contract #631-20 to be installed in City Hall and replace existing units utilizing ARPA funds in the amount of \$39,600.

28. Authorization to purchase 13 Backpack Vacuums with attachments from Gulf Coast Paper Co. Inc via Buy Board Contract #649-21

Staff was seeking authorization to purchase 13 Backpack Vacuums with attachments from Gulf Coast Paper Co. Inc. via Buy Board contract #649-21 to be used by maintenance staff to clean high trafficked areas at a more profound level utilizing ARPA funds in the amount of \$12,825.

29. Authorization to purchase a 20" 16GL Auto Scrubber from Gulf Coast Paper Co. Inc via Buy Board Contract #649-21

Staff was seeking authorization to purchase a 20" 16 GL Auto Scrubber from Gulf Coast Paper Co. Inc. via Buy Board contract #649-21 to be used by maintenance staff to clean high trafficked areas at a more profound level utilizing ARPA funds in the amount of \$6,069.98

30. Authorization to award bid for Liquid Ammonium Sulfate Chemical for the Public Works Department North and South Water Treatment Plants

The City of Mission had accepted and opened 2 bid responses for Liquid Ammonium Sulfate chemical. Staff recommendation was to award bid to Chemtrade Chemicals US, LLC who was the lowest responsible bidder meeting all specification. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis for a one year base term. (cost \$ 0.1920/lb Total cost of \$86,400.00.

31. Authorization to award bid for Liquid Aluminum Sulfate Chemical for the Public Works Department North and South Water Treatment Plants

The City of Mission had accepted and opened 2 bid responses for Liquid Aluminum Sulfate chemical. Staff recommendation was to award bid to Chemtrade Chemicals US, LLC who was the lowest responsible bidder meeting all specification. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis for a one year base term. (cost \$ 0.1143/lb) or a total cost of \$451,564.00.

Mayor Pro Tem moved to approve all consent agenda items 17 thru 32 as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

32. Approval of Resolution No.1825 supporting the submission of a grant application to the Office of the Attorney General's Crime Victim Services Division for the FY 2024-2025 Other Victims Assistance Grant (OVAG)

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OAG-Crime Victim Services Division for the 2024-2025 OVAG Program

and designated the Mayor as the Authorized Representative. This funding opportunity was a two-year grant and would allow the Mission Police Department to continue the services provided by our Crime Victim Liaison program. The total amount of the grant request is \$84,000.00 and does not require a match.

RESOLUTION NO. 1825

NOW THEREFORE, BE IT RESOLVED THAT THIS GOVERNING BODY APPROVES THE SUBMISSION OF THE APPLICATION TO THE OAG, AS WELL AS THE DESIGNATION OF THE AUTHORIZED OFFICIAL.

Mayor Pro Tem moved to approve all consent agenda items 17 thru 32 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

33. Preliminary Plat Approval: Holland Terrance Subdivision, Being a Subdivision of a 4.50 acre tract of land out of Lot 25-5, West Addition to Sharyland Subdivision, AO-I (Proposed R-1), Developer: JJAB Family Limited Partnership, Engineer: Spoor Engineering Consultants, Inc.

On March 22, 2023 the Mission City Council held a Public Hearing to consider the Preliminary & Final Plat Approval for Holland Terrance Subdivision. The subject site was located on the east side of Holland Avenue approximately 600' north of Griffin Parkway ¼ of a mile south of Mile 3 Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval: Holland Terrance Subdivision, Being a Subdivision of a 4.50 acre tract of land out of Lot 25-5, West Addition to Sharyland Subdivision, AO-I (Proposed R-1), Developer: JJAB Family Limited Partnership, Engineer: Spoor Engineering Consultants, Inc without a variance. Motion was seconded by Councilman Vela and approved unanimously 5-0.

34. Authorization to approve a service agreement for pre-negotiated labor and parts rates with Siddons Martin Emergency Group

Authorization to approve a service agreement for pre-negotiated labor and parts rates with Siddons Martin Emergency Group. This agreement would cover services to be provided on the City of Mission's Fire Department apparatuses on an as needed basis. The service agreement shall be valid for a one-year term with two, one-year renewal options.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to authorize the approval of a service agreement for pre-negotiated labor and parts rates with Siddons Martin Emergency Group. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

35. Authorize staff to engage in negotiations with firms deemed acceptable and qualified for delinquent tax collection services and authorize City Manager to award and execute contract incident thereto

On January 23, 2023, City Council authorized staff to solicit Request for Proposals (RFP's) for delinquent tax collection services in accordance with the Texas Professional Services

Procurement Act (V.T.C.A., Government Code Section 2254.011). Proposals received were referred to an evaluation committee appointed to review and evaluate on the basis of demonstrated competence and qualifications to perform the services.

Staff received two (2) proposals. All proposals were deemed acceptable and qualified. All were evaluated on set criteria outlined in the RFP.

The firm names are:

- Perdue Brandon Fielder Collins & Mott LLP
- Linebarger Goggan Blair & Sampson, LLP

Staff and City Manager recommended approval.

Councilman Flores moved to table this item and requested that the two proposing firms provide City Council with a presentation regarding their proposals on April 24, 2023 at the City Council Workshop at 3:30 p.m. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

36. Authorization to accept grant award for the 2018 Community Development Block Grant-Disaster Recovery (CDBG-DR) Program administered through the Texas General Land Office.

Authorization to accept grant award for 2018 Community Development Block Grant-Disaster Recovery (CDBG-DR) Program administered through the Texas General Land Office. The total grant award was in the amount of \$997,236.75 and the funds would be used for the city's La Cuchilla Drainage Project. The project would provide drainage improvements through the reconstruction of a detention pond that would increase drainage capacity for the historically flood prone area. Contributing funds in the amount of \$9,972.37 in matching funds are committed by the City of Mission toward project activities.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to authorize the acceptance of grant award for the 2018 Community Development Block Grant-Disaster Recovery (CDBG-DR) Program administered through the Texas General Land Office. Motion was seconded by Councilman Flores and approved unanimously 5-0.

37. Authorization to accept grant award for the 2019 Community Development Block Grant-Disaster Recovery (CDBG-DR) Program administered through the Texas General Land Office.

Authorization to accept grant award for the 2019 Community Development Block Grant-Disaster Recovery (CDBG-DR) Program administered through the Texas General Land Office. The total grant award was in the amount of \$999,162.14 and the funds would be used for the city's Astroland Drainage Project. The project would allow the city to expand existing stormwater drainage laterals in the Astroland area. The existing drainage pipes would be upsized to better increase the flow of stormwater and help prevent backup and flooding to the nearby residential areas. Contributing funds in the amount of \$9,991.62 in matching funds are committed by the City of Mission toward project activities.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to authorize the acceptance of grant award for the 2019 Community Development Block Grant-Disaster Recovery (CDBG-DR) Program administered

through the Texas General Land Office. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

38. Approval to engage with a contractor to clean and maintain water towers to comply with TCEQ requirements

Requesting approval to engage Texas Tanks to clean and maintain water towers throughout the City to comply with TCEQ requirements by June 2023. The total cost is \$127,552. This expenditure would be under General Exemption Sec 252.022 (2) of Texas Local Government Code: a procurement necessary to preserve or protect the public health or safety of the municipality's residents.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the engagement with a contractor to clean and maintain water towers to comply with TCEQ requirements. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

39. Approval of Resolution No. 1826 determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as 0.009 of one acre tract of land situated in the City of Mission, Texas, out of Lot 31-6, West Addition to Sharyland, according to the plat thereof recorded in Volume 1, Page 56, of the Map Records, Hidalgo County, Texas, for the public purpose of the city's street and water system improvement project

Approval of Resolution determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as 0.009 of one acre tract of land situated in the City of Mission, Texas, out of Lot 31-6, West Addition to Sharyland, According to the plat thereof recorded in Volume 1, Page 56, of the Map Records, Hidalgo County, Texas, for the public purpose of the city's street and water system improvement project.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved that the City of Mission authorize the use of power of eminent domain to acquire certain real property, giving notice of an official determination to acquire said property described generally as 0.009 of one acre tract of land situated in the City of Mission, Texas out of Lot 31-6, West Addition to Sharyland, for the public purpose of the city's street and water system improvement project. Motion was seconded by Councilman Plata and approved as follows: Councilwoman Ortega – Aye, Mayor Pro Tem Plata – Aye, Mayor Norie Garza – Aye, Councilman Flores – Aye, and Councilman Vela – Aye. Motion was approved unanimously 5-0.

RESOLUTION NO. 1826

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, DETERMINING A PUBLIC NECESSITY TO ACQUIRE CERTAIN PROPERTY; GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE THE PROPERTY; AND AUTHORIZING USE OF THE POWER OF EMINENT DOMAIN TO APPROXIMATELY 0.009 OF ONE ACRE TRACT OF LAND SITUATED IN THE CITY OF MISSION, TEXAS, OUT OF LOT 31-6, WEST ADDITION TO SHARYLAND, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 1, PAGE 56, OF THE MAP RECORDS, HIDALGO COUNTY, TEXAS, WHICH SAID 0.009 OF ONE ACRE BEING A PART OR PORTION OUT OF A LARGER

TRACT OF LAND CONVEYED TO SUN VENTURES INCORPORATED BY VIRTUE OF A WARRANTY DEED RECORDED IN VOLUME 3275, PAGE 352, HIDALGO COUNTY OFFICIAL RECORDS (THE “PROPERTY”); FOR THE CITY’S STREET AND WATER SYSTEM IMPROVEMENT PROJECT.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments – There will be a ground breaking ceremony for Taylor Road on Thursday April 13th at 10:00 a.m.. Saturday April 15th is the city’s first Superheroes Autism Day at 11:00 a.m. at Bannworth Park, Spring Rally will also be on April 15th at 5:00 p.m. at the Mission Food Park, Celebration of Life for Maxilou Link is Sunday April 16th at 2:00 pm at the Upper Valley Art League, Groundbreaking for Rodco on April 18th at 10:00 am, The Spring Community Round Up will be on Saturday, April 22nd from 8:00-12pm at 1400 S. Conway, City of Mission Job fair on April 27th from 2:00-6:30pm at the Mission Event Center, Garden of Light-National Crime Victims Event will be on April 27th from 6:00-7:30pm at Bannworth Park, Annual Trash Bash will be on April 29th from 7:15-1:15pm at CWV Park.

On Saturday the City of Mission was presented with an Award for Regional Leadership for their partnership with the RGV Humane Society.

Mayor's Comments – Just wanted to remind everyone of the two events happening Saturday April 15th, the Autism Superheroes Day and the Spring Rally. She hoped to see everyone there.

City Council Comments – Councilwoman Ortega hoped that everyone had a great Easter weekend with their family and loved ones and expressed her excitement over receiving the Award for Regional Leadership.

At 6:18 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

EXECUTIVE SESSION

Closed Session pursuant to Tex. Gov’t Code Section 551.071 (Consultation with City Attorney) and Section 551.072 (Real Property) related to Project Founder.

Upon conclusion of Executive Session at 6:29 p.m., Councilwoman Ortega moved to reconvene the regular meeting. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

Consideration and action, if any, related to proposed Project Founder.

No action was taken on this item.

ADJOURNMENT

At 6:29 p.m., Councilwoman Ortega moved for adjournment. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Ruben D. Plata, Mayor Pro-Tem
Abiel Flores, Councilman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Gloria Escalera
Monica Guerrero
David Escalera
Ricardo Escalera
Jose Angel Villarreal
Manuel A. Garcia
Dendia Balli

STAFF PRESENT:

David Flores, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Cesar Torres, Chief of Police

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:37 p.m.

DISCLOSURE OF CONFLICT OF INTEREST

None

AGENDA ITEMS

1. Proclamation - Prevention of Cruelty to Animal Prevention Month

Councilwoman Jessica Ortega moved to approve the Proclamation – Prevention of Cruelty to Animal Prevention Month. Motion was seconded by Mayor Pro Tem Ruben Plata and approved unanimously 5-0.

2. Authorization to enter into an Agreement with Infrastructure Solutions Inc. as permitted under Section 252.022(a)(4) of the Texas Local Government Code (Personal, Professional or Planning Services).

Infrastructure Solutions, Inc. would represent the City of Mission on matters before the State of Texas State Legislature, Texas Department of Transportation and all other necessary agencies. Contract would be effective upon signing the agreement and terminate in six months from the effective date. Consultation services were in the amount of \$7,500.00 per month plus travel expenses.

City Manager recommended approval.

Councilwoman Ortega moved to approve to enter into an Agreement with Infrastructure Solutions, Inc. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ADJOURNMENT

At 4:45 p.m., Councilwoman Ortega moved for adjournment. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
Mission Economic Development Corporation – March 1, 2023
Parks & Recreation Board Meeting – February 14, 2023
Zoning Board of Adjustments – September 21, 2022, November 16, 2022

NATURE OF REQUEST:

See Attached Minutes

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**NOTICE OF REGULAR MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
MARCH 1, 2023 4:00 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

Richard Hernandez, President
Jose G. Vargas, Vice President
Deborah Cordova, Secretary
Estella Saenz, Treasurer
Noel Salinas
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:**ALSO PRESENT:**

Eugene Vaughan, JGKL LLP
Yaw Sam, Brand Geniuz
Angel Valenciana, Brand Geniuz
Stephanie Mendiola, Brand Geniuz
Daniel Garcia, Brand Geniuz
Ron Garza, UTRGV
Linda Ufland, UTRGV
Derrick D'Acolatze, My Influence

STAFF PRESENT:

Teclo J. Garcia, Chief Executive Officer
Joel Garza, Chief Operating Officer
Stepanie Palacios, Financial Officer
Judy Vega, Executive Assistant
Randy Perez, City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director
Cristian Garza, Accountant

1. Call to Order and Establish Quorum

Executive Assistant Judy Vega confirmed a quorum was present. After establishing a quorum of the Board of Directors, President Richard Hernandez called the meeting to order at 4:05 PM

2. Approval of Minutes: Meeting of January 25, 2023

There being no corrections or additions, Carl Davis moved for approval of the meeting minutes of January 25, 2023 as presented. Motion was seconded by Vice President Jose G. Vargas and approved 6-0.

3. Acceptance of Financial Statements: Unadjusted Financial Statement for November 2022

Finance Director Angie Vela presented and recommended approval of the unadjusted financial statement for November 2022.

Secretary Deborah L. Cordova moved for approval of the unadjusted Financial Statement for November as presented. Motion was seconded by Treasurer Estella Saenz and approved 6-0.

4. Acceptance of Quarterly Report of Investments for the Quarter ending December 31, 2022 and Interest Earned for Three Months Ending December 31, 2022.

Finance Director Angie Vela presented and recommended approval of the Quarterly Report of Investments for the Quarter ending December 31, 2022 and Interest Earned for Three Months ending December 31, 2022. Ms. Vela said there were no increases or decreases in the investment balances for this quarter, leaving an outstanding balance of \$499,000 for investments for the quarter, with \$99.98 interest earned on all funds year-to-date. President Richard Hernandez requested an update on the Corporation's audit. Ms. Vela mentioned that the basic financial statements had been completed; however, a new rule this fiscal year, GASB Rule 87, which deals with rental lease regulations, has impacted the Corporation. Ms. Vela reported that the required information (calculations) had been submitted to the auditors and that it is under review for any changes or recommendations. She also mentioned that due to the EDA grant that Mission EDC accepted, a single audit for MEDC will be conducted, a requirement for any organization that accepts federal grants of over \$750,000. In this case, the Wagner Peyser and the EDA grants amount to almost \$2M, combined. Ms. Vela said the audit is almost finalized and will be sent to the Board before the next meeting for their review. No further comments were made.

Vice President Jose G. Vargas moved for approval of the Quarterly Report of Investments for the Quarter ending December 31, 2022 and Interest Earned for Three Months Ending December 31, 2022. Motion was seconded by Carl Davis and approved 6-0.

5. Deliberation and possible action to approve Invoice #10 from the City of Mission in the amount of \$159,770.55 related to an EDA grant

Assistant Finance Director Ezeiza Garcia presented and recommended the approval of Invoice #10 from the City of Mission in the amount of \$159,770.55 related to an EDA grant. Ms. Garcia said that the total reimbursable amount is \$3,750,000. Total payments made are \$3,066,626.74. Total reimbursed is \$2,906,856.19, leaving a difference of \$159,770.55, the total for this invoice.

Vice President Jose G. Vargas moved to approve Invoice #10 from the City of Mission in the amount of \$159,770.55 related to an EDA grant. Motion was seconded by Treasurer Estella Saenz and approved 6-0.

6. Deliberation and possible action to authorize CEO to purchase furniture for the CEED Building in an amount not to exceed \$60,000

CEO Tecló J. Garcia said that more furniture is needed in the CEED building for two new tenants that have signed rental leases. Some furniture in the building has been relocated to temporarily accommodate the tenants due to some of the selected furniture being delayed either because it is out of stock or due to delivery constraints. Mr. Garcia also mentioned that some pieces also need to be replaced due to wear and tear as they have been in place for seven (7) years. Some furniture has held up well, but some new and some replacements need to be purchased. Mr. Garcia also mentioned that upon approval, this request will also be on the next City Council meeting agenda as a consent agenda item. He is requesting authorization.

Mayor Norie Gonzalez Garza joined the meeting at 4:18 PM.

Carl Davis moved to authorize the CEO to purchase furniture for the CEED Building in an amount not to exceed \$60,000. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

At 4:20 PM, President Richard Hernandez announced a recess. At 4:30 PM, President Richard Hernandez called the meeting to order with a full quorum present.

7. Deliberation and possible action to authorize CEO to negotiate and enter into a contract with UTRGV for its programs and services for entrepreneurs and Mission-area small businesses

CEO Teclo J. Garcia introduced this item by saying that UTRGV is expanding their small business development center outreach efforts and has expressed an interest in having a regional hub office in the CEED building. He introduced Ron Garza, Associate Vice President with the Office of Workforce & Economic Development. Mr. Garza gave a brief presentation on the types of services they will be providing and explained that these services are grant-funded with no cost to recipients. The services include small business training, economic development technical assistance, and support businesses for clients wishing to expand in the Mission area. MEDC will pay UTRGV a total of \$80,700 (payable quarterly for 12 months) beginning April 1, 2023 and ending March 31, 2024. UTRGV will employ staff to operate and coordinate services provided at the UTRGV's Regional Hub. Mr. Garza said that they plan on moving in by May 1, 2023 instead of April 1st in order to allow time to hire their staff. He mentioned the possibility of committing Mission EDC to a three-year commitment, but after discussing the terms, the contract will be renewed each year. CEO Teclo Garcia said that funding was available for one year, and that preceding years will be committed upon availability of funds.

Mayor Norie Gonzalez Garza moved to authorize the CEO to negotiate and enter into a contract with UTRGV for its programs and services for entrepreneurs and Mission-area small businesses. Motion was seconded by Vice President Jose G. Vargas and approved 7-0.

8. Deliberation and possible action to authorize MEDC staff to publish a Notice of Intention to Undertake a Project or Projects for FY 2022-2023, and schedule a Public Hearing for March 29, 2023, related to said projects

Mr. Garcia said that this item is related to an economic incentive for a new project, Brand Geniuz, a strategic marketing firm to be located at 801 N. Bryan Road, Mission, Texas, in an amount not to exceed \$55,000 over a period of three (3) years. The incentive request process begins with this notice of intention to undertake the project and notice of public hearing. Mr. Garcia introduced Yaw Sam, Co-Founder of Brand Geniuz, who spoke briefly about the company. Brand Geniuz is a digital marketing company that offers consulting services to businesses through social (digital) media. They service local businesses including banks, grocery stores, and attorneys, and plan on expanding nationwide. The company started in McAllen with a staff of three, and they now have 10. They expect to hire 10 more employees within the next three years. Mr. Sam thanked the Board for the opportunity to introduce his business.

Vice President Jose G. Vargas moved to authorize MEDC staff to publish a Notice of Intention to Undertake a Project or Projects for FY 2022-2023, and schedule a Public Hearing for March 29, 2023, related to said projects. Motion was seconded by Noel Salinas and approved 7-0.

MEDC, 3/1/2023, Pg. 4

At 5:07 PM President Richard Hernandez announced a recess. At 5:16 PM President Richard Hernandez called the meeting to order with a full quorum present.
At 5:16 PM Carl David moved to convene into closed session. Motion was second by Mayor Norie Gonzalez Garza and approved 7-0.

9. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001

Deliberation and possible action regarding commercial or financial information received the Mission EDC from a business prospect with which the Mission EDC is conducting economic development negotiations or with which the Mission EDC seeks to have to locate, stay, or expand operations in or near the City of Mission (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to the following:

A. Report from CEO as to potential prospects

Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:

A. M.E.D.C. Land

The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any actions necessary

At 5:40 PM Estella Saenz moved to convene in open session. Motion was second by Vice President Jose G. Vargas and approved 7-0.

No action was taken.

10. CEO Report on Economic Activity

The CEO introduced Blanca Davila, MEDC's new Director of Economic Development. Ms. Davila was previously with Edinburg EDC leading the economic development, development programs and recruitment efforts, and managing two companies in their industrial park. She also worked for the Lower Rio Grande Valley Development Council working closely with county judges, mayors, and city councils. Ms. Davila thanked Mr. Garcia and the Board for the opportunity and said she was ready to assist MEDC with any projects, business recruitments, startups, and help the city grow.

On economic development, the CEO mentioned that the Anzalduas International Bridge is one of six international crossings in Hidalgo County, and one of 13 in the Rio Grande Valley. He reported that between October 2022 and January 2023, bridge crossings have increased by 25%, or 450,700 cars going southbound with a similar amount coming northbound, so close to 1 million crossings in four months. If these numbers don't change, we can see about 3 to 4 million crossings in one year, which would be double what Pharr has. Mr. Garcia said that the only bridge that may have more crossings than the Anzalduas Bridge is the Hidalgo Bridge. More traffic is anticipated in the Mission/McAllen area with now Tesla announcing that they will be opening a factory in Monterrey, Nuevo Leon.

MEDC, 3/1/2023, Pg. 5

Mr. Garcia also reported that a City of Mission and an MEDC team delegation recently visited the Texas Capitol during RGV Day. Mission EDC was also a sponsor for RGV Day at the Capitol. Mayor Norie Gonzalez Garza mentioned that the visit was successful as the delegation met with legislators to solidify the City of Mission's funding for direct connections that will enhance traffic.

The CEO reported that he was invited by the Governor's Economic Development Director to participate in a spring investor summit in Austin next week. The University of Texas Chancellor will also participate, and the Governor's wife will host a reception there as well. Mr. Garcia will represent Mission at that summit.

Mr. Garcia also reported on the recent groundbreaking ceremony for NewQuest in which Mission EDC staff and City of Mission elected officials participated. He also reported that MEDC staff has been in discussions with a BBQ restaurant that has plans to expand and has expressed interest in Lot 1 of MEDC's property adjacent to the Mission Event Center. No further comments were made.

11. President Comments

President Richard Hernandez thanked the Board of Directors for their participation at this meeting. He mentioned that he has appointed an MEDC Finance Committee composed of himself, Vice President Jose G. Vargas, and Treasurer Estella Saenz. The committee met and discussed the sale of two properties, Lot 8, and Lot 3 of the M.E.D.C. Land, as well as Lot 1 of the EBP Phase XII owned by the Mission Economic Development Authority. The committee also reviewed four outstanding loans under MEDC's name, two of which have been paid off, and which have impacted on our budget in a positive way. The committee will be meeting again to discuss revenue from another lot sale (Lot 5 of the M.E.D.C. Land to Vinod Kasan). CEO Teclo Garcia said that staff will also be revisiting CEED tenant leases for modifications. President Richard Hernandez thanked the CEO for a very efficient and well-prepared meeting.

12. Adjournment

Vice President Jose G. Vargas moved to adjourn the meeting. Motion was seconded by Treasurer Estella Saenz and approved by 7-0. The meeting was adjourned at 5:60 PM.

Richard Hernandez, President

ATTEST

Deborah L. Cordova

PARKS AND RECREATION BOARD MEETING
February 14, 2023

<u>BOARD MEMBERS PRESENT</u>	<u>STAFF</u>
Tony Guerrero	Brad Bentsen
Chris Voss	Pete Lopez
Maggie Guajardo Pena	Jorge R. Chapa
Mark Minton	JC Calderon
Karina Garza	Juanita Alvarez

Call to Order

Tony Guerrero called the meeting to order.

City Employee Participation

New Fire Chief Adrian Garcia was introduced and gave everyone a brief history of his past work experience from working as a volunteer firefighter 31 years ago to being introduced as the new Fire Chief. Told everyone present he was looking forward to working with everyone.

Police Chief Cesar Torres was also present at our meeting to introduce himself to the few members on the Board the hadn't met him. Also said he was looking forward to working with everyone.

Roll Call

Mr. Guerrero called roll and a quorum was met.

Prayer

Chris Voss led us in prayer.

Approval of Minutes

The Board Members approved the minutes for the February 14, 2023 Board meeting. Motion to approve was made by Maggie Guajardo Pena With Karina Garza seconding the motion. The motion passed unanimously.

Update on Parks

Parks Department was busy getting ready with much needed attention being focused at Bentsen Palm Park in preparation of the Mission Fastpitch Festival hosted at this site on the third weekend of February. The crews were spared some work as the Festival was played on fields 1,2&3. Still plenty of work was needed as these fields only receive this amount of attention in preparation for this tournament yearly. The short staffed Supervisor does his best.

Parks staff helped with the preparation of Shary Golf Course for the Mission Historical Museum fundraising Golf Tournament. Tents, tables. Chairs and anything else was set up for this event.

Parks Department was the main component for the Families Planting Together event that was hosted at Bentsen Palm Park. Several families participated in planting 25 Oak and mesquite trees.

Helped clean up and set up Bannworth Park for a Walk in the Park with the Mayor. A good turnout made this a successful event.

Helped Texas Citrus Fiesta with their carnival setting up orange fencing along the parameter of the old Fontana Hotel property. Helped the Chamber with setting Leo Pena Plazita for the Winter Texan Festival and Ribbon Cutting at the old K Mart building and the Animal Shelter which is now the Humane Society.

Assisted, did just about everything, with Staycation. Staycation is an event started last year for the 3 places of the sidewalk that were pretty broken up.

Irrigation Crew moved lines and wires of the north side of the parking lot of City Hall in preparation of the expansion of the parking lot that will add 18 parking spaces. Strike Team prepared the slab for the bench to be installed at Hike and Bike Trails.

Parks staff set up Leo Pena Plazita for Receptions Music at the Park. 3 tables, 4 chairs and 2 barricades along with the sound system were set up. Crews set up CWV Park for the City Employees Kickball tournament.

UPDATE OF RECREATION

Helped host the Mission Fastpitch Festival softball tournament. Helped from schedules to number of fields to rules for on field practice before games. Tournament went well with the teams signed up playing their best.

Music at the Park on March 10, 2023 turned out to be a really good show. From Tony Perez opening up to Layoz taking over and Alexis Chapa performing before Mission Veterans Memorial Mariachi an Conjunto closing out the show. All vendors claimed to have done well and are eager to come back to our next show.

Pickleball continues with a bunch of new faces coming in to play. We had cake a couple of weeks ago celebration Jim Budd and the 87 years of life he has enjoyed. Jim has been trying to tell us he will not be playing any more but we are hoping that is not true.

Pete Charles helped at the Museums golf tournament. From getting them teams, to raffle prizes to getting them beer donated.

Have been in touch with our TAAF Track and Archery. Both are excited and ready to go for the summer. We just have to figure out where we will be hosting Track and how we are doing this.

Have sent out emails to area High School Volleyball coaches. Several coaches have told me they would not be returning but I am hoping at least 10-12 teams playing in our Sunday afternoon. Reason we play on Sunday afternoon is to not interfere with the soccer, track and field and softball players on each team.

Aquatics Update

Lap Swimming continues both mornings and afternoons.

USA Swimming continues and quite a few of the athletes are attending meets.

Need to open the Splash Pad.

Due to a major increase at the Jr. High level with the Shary School district the pool at Mayberry will be open this along with Bannworth Pool being to accommodate all the swimmers.

Other Business

The slab that Parks Department constructed and poured at Mission Hike and Bike Trails will be used for a bench that was discussed at our previous meeting. The mother of a bicycle enthusiast will be purchasing the bench. The mom, along with family friends, wanted to move on with the project as the Mother has stage 4 cancer. Mr. Bentsen went with the saying that it is better to ask for forgiveness and to ask for permission in some instances.

It took a while to happen but after several years Mr. Bentsen has received more money for herbicides and is ready to really attack the burrs and stickers that are currently present in our park system.

Things continue to move ahead with the plans to install restrooms at CWV, Oblate and Astroland parks. Mr. Bentsen also indicated intentions of larger restrooms on the east side of both Bannworth and Bentsen Palm Park.

A concrete slab will be constructed on the south side of the Recreation Center. This is for the new portable restrooms that were bought for special events and since we are the City shelter just makes sense we put it there.

City of Mission will start using CDBG funds towards playgrounds for parks around the City. We are basically the last City in the Rio Grande Valley to take advantage of this option!

Our upcoming fund raising golf tournament Put me down for Par was discussed and we should be ok. Since it isn't an election year many of the sponsorships we had our previous tournament didn't help and that was about \$14,000.00 we're lacking this year. We will see how it goes and hoping for the best.

Adjournment

Karina Garza made a motion to adjourn the meeting and was seconded by Maggie Guajardo Pena. The Board voted unanimously to approve.

**ZONING BOARD OF ADJUSTMENTS
SEPTEMBER 21, 2022
CITY HALL'S COUNCIL CHAMBERS**

ZBA PRESENT

Jose "Pepe" Garcia
Terry Meweess
Andrew Riddle
Kevin Michael Sanchez
Eliud Reyna
Dolly Elizondo
Guillermo Martinez
Romeo C. Gonzalez, II

ZBA ABSENT**STAFF PRESENT**

Alex Hernandez
Irasema Dimas
Cynthia Gonzalez

GUESTS PRESENT**CALL TO ORDER**

Chairman Jose "Pepe" Garcia called the meeting to order at 4:30 p.m.

CITIZENS PARTICIPATION

Chairman Jose "Pepe" Garcia asked if there was anyone in the audience that had anything to present or express that was not on the agenda. The audience remained un-responsive.

APPROVAL OF MINUTES FOR AUGUST, 2022

Chairman Jose "Pepe" Garcia asked if there were any corrections to the minutes. Ms. Elizondo moved to approve the minutes. Mr. Riddle seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.1

TO ALLOW A 9'1" REAR SETBACK INSTEAD OF THE REQUIRED 15' REAR SETBACK AT 1415 LAS BRISAS DR., BEING LOT 10, SUNTERRA ESTATES, AS REQUESTED BY REYNALDO RANGEL

Ms. De Luna stated that the subject site is located approximately 700' west of Stewart Road along the north side of Las Brisas Drive. The lot measures 75' x 124' for a total 9,300 sq.ft.

The applicant would like the Board to consider the above-mentioned variance for a proposed 30' x 12' swimming pool. Staff notes that there is a 15' utility easement where the applicant is proposing to build the swimming pool. It is noted that there are other swimming pools within this subdivision meeting setbacks. However, ZBA approved an 11' rear setback variance for Lot 18 on November 17, 2020.

Staff mailed out 30 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends denial of the 9'1", but would be receptive to considering approving an 11' rear setback to be consistent with the previous variance awarded. Subject to signing a hold harmless document

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

There was none

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

Chairman Jose "Pepe" Garcia entertained a motion. Ms. Elizondo moved to "Table" the variance request. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

TABLED ITEM #1.2

TO KEEP A 1'10" WEST SIDE; A 1'9" EAST SETBACK INSTEAD OF THE REQUIRED 6'; AND A 6'5" REAR SETBACK INSTEAD OF THE REQUIRED 10' REAR SETBACK; AT 1905 AUDREY DRIVE, BEING LOT 82, THE OAKS AT CIMARRON SUBDIVISION, AS REQUESTED BY JUAN GARCIA

Ms. De Luna stated that the subject site is located approximately 230' near the northwest corner of Red River Road and Audrey Drive along the north side of Audrey Drive. The lot measures 82' x 120' for a total 9,600 sq.ft.

The applicant would like the Board to consider the above-mentioned variances for a 11'5" x 23'4" Pergola and a 4'9" x 11'3' roof that were built without permits. These violations were discovered by the Code Enforcement Department while doing a sweep on the subdivision.

Staff notes that the Board has denied a similar request along Frio St and Dennise Court.

Staff mailed out 31 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff's recommends denial. Approving this variance will set precedence, and allowing as is would not be fair for others that have modified their structures to meet code.

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

There was none

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

Chairman Jose "Pepe" Garcia entertained a motion. Ms. Elizondo moved to "Table" the variance request. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

2.0 OTHER BUSINESS

There was none.

3.0 ADJOURNMENT

There being no further business, Ms. Elizondo moved to adjourn. Mr. Reyna seconded the motion. Upon a vote, the motion passed unanimously at 4:39 p.m.



Jose "Pepe" Garcia, Chairman
Zoning Board of Adjustments

**ZONING BOARD OF ADJUSTMENTS
NOVEMBER 16, 2022
CITY HALL'S COUNCIL CHAMBERS**

ZBA PRESENT

Jose "Pepe" Garcia
Kevin Michael Sanchez
Eliud Reyna
Dolly Elizondo
Alberto Salazar
Andrew Riddle

ZBA ABSENT

Guillermo Martinez
Terry Meweese
Jose "Pepe" Garcia

STAFF PRESENT

Susie De Luna
Jessica Munoz
Irasema Dimas
Cynthia Gonzalez
Alex Herndandez

GUESTS PRESENT

Ruben Galvan
Guadalupe Trevino
Mary Hernandez
Sam Benson

CALL TO ORDER

Vice Chairman Andrew Riddle called the meeting to order at 4:32 p.m.

CITIZENS PARTICIPATION

Vice Chairman Andrew Riddle asked if there was anyone in the audience that had anything to present or express that was not on the agenda. The audience remained un-responsive.

APPROVAL OF MINUTES FOR OCTOBER 19, 2022

Vice Chairman Andrew Riddle asked if there were any corrections to the minutes. Mr. Sanchez moved to approve the minutes. Ms. Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.1

TO KEEP A 0' SIDE SETBACK INSTEAD OF THE REQUIRED 6' SIDE SETBACK AND A 0' REAR SETBACK INSTEAD OF THE REQUIRED 10' REAR SETBACK AT 912 FRIO STREET, BEING LOT 16, THE OAKS AT CIMARRON, AS REQUESTED BY GUADALUPE TREVINO & MARY HERNANDEZ

Ms. Irasema Dimas stated that the subject site is located at the end of Jonathon Dr. along Frio St. The lot measures 70' x 121' for a total 8,470 sq.ft.

The applicant would like the Board to consider the above-mentioned variance for a 32' x 18' canopy that was built without a permit. This violation was discovered by a Code Enforcement Officer while doing a sweep in the area.

Staff notes that the Board has denied similar requests along Frio St. and Dennise Court and the most recent on Audrey Drive.

Staff mailed out 23 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff's recommends denial. Approving this variance will set precedence, and allowing as is would not be fair for others that have modified their structures to meet code.

Vice Chairman Andrew Riddle asked if there was any public opposition on the request.

Vice Chairman Andrew Riddle asked if the applicant or representative were present.

Mrs. Mary Hernandez stated there were some items that had been denied on Frio Street but there was one that was approved on Rio Balsas Street with three structures. She mentioned that was why they build their structure.

Mr. Sanchez asked the applicant if that structure on Rio Balsas was approved.

Mrs. Hernandez stated that the structure has been there for more than 10 years.

Mr. Sanchez asked Mrs. Hernandez when the structure was built.

Mrs. Hernandez stated that she built the structure about 8-10 years ago. She added they hired a local construction company to build the structure. She mentioned she contacted 811 to check if she was over any utility lines and she received an email stating that there were no lines and nothing was being obstructed.

Mr. Reyna asked Mrs. Hernandez if she was using the structure as a carport.

Mrs. Hernandez stated it was her sons truck that was temporarily parked in the structure.

Mr. Sanchez asked if there was a right-of-way.

Mrs. Hernandez stated it was an alley on the rear of the property.

Ms. Dimas stated there was no alley recorded for the subdivision. She added it was the Hidalgo County Drainage Ditch ROW.

Mr. Sanchez asked Mrs. Hernandez for the name of the company she hired.

Mrs. Hernandez stated she did and she called them back and the minute she gave the name of the employee they stayed silent and told her they only kept records of the previous 5 years.

Mr. Sanchez asked Mrs. Hernandez if the company told her they would get a permit.

Mrs. Hernandez stated she assumed they knew the responsibilities since they work in around the City of Mission. Mrs. Hernandez added that out of the 10 houses there 7 of them have doors to the back.

Mr. Reyna asked if they have approved or denied similar items.

Ms. Dimas stated that in that particular subdivision they have denied all 3 items

Chairman Jose "Pepe" Garcia entertained a motion. Mr. Reyna moved to deny the variance request as presented. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.2

TO KEEP A 0' SIDE SETBACK INSTEAD OF THE REQUIRED 6' SIDE SETBACK AND A 0' REAR SETBACK INSTEAD OF THE REQUIRED 10' REAR SETBACK AT 1609 VINTAGE

LANE, BEING LOT 6, BLOCK 2, GOLDEN CREST MANOR PHASE 2, AS REQUESTED BY RUBEN & MICHELE GALVAN

Ms. Dimas stated that the subject site is located at the northwest corner of Vintage Lane and Brighton Avenue. The lot measures 99' x 131.48' for a total 13,016 sq.ft.

The applicant would like the Board to consider the above-mentioned variance for a storage shed that was placed on the northwest corner of the lot.

Staff notes that the Board has approved 6 similar requests for this subdivision on 2021 subject to signing a hold harmless document.

Staff mailed out 23 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff does not object to the variance request since the storage shed is set on blocks subject to signing a hold harmless agreement.

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

There was none

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

Mr. Ruben Galvan the applicant was present.

Chairman Jose "Pepe" Garcia stated the issue was the storage shed.

Mr. Reyna asked if there was an easement.

Ms. Dimas replied there was no easement.

Ms. Elizondo mentioned if he was just in the setback line.

Mr. Sanchez asked the applicant if he installed the shed.

Mr. Galvan stated it was a company in La Joya. He added that right after he purchased the house he hired the company to build the shed.

Mr. Sanchez asked the applicant if he was familiar with the hold harmless agreement.

Mr. Galvan mentioned he has heard about it but was not sure what it is.

Ms. Dimas explained that if the board is inclined to approve the variance Mr. Galvan would sign a hold harmless agreement stating that if in the future any utility company or any city crew needs to go in and perform duties then the structure would have to be removed.

Mr. Sanchez added that the removal would be at his expense.

Mr. Sanchez asked Mr. Galvan if he would be willing to sign the document.

Mr. Galvan stated "yes".

Chairman Jose "Pepe" Garcia entertained a motion. Mr. Sanchez moved to approve the variance request as presented. Mr. Reyna seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.3

TO KEEP A 2'6" SIDE SETBACK INSTEAD OF THE REQUIRED 6' SIDE SETBACK AND A 2'5" REAR SETBACK INSTEAD OF THE REQUIRED 15' U.E. REAR SETBACK AT 2410 E. 20TH STREET, BEING LOT 60, SHARY VILLAS SUBDIVISION, AS REQUESTED BY ANTONIO MARES

Ms. Dimas stated that the subject site is approximately 460' off of the southeast corner of Shary Road and E. 20th Street along the south side of E. 20th Street. The irregular lot measures 72.02' x 102' for a total 7,358 sq. ft.

The applicant would like the Board to consider the above-mentioned variance. This violation was discovered by the Code Enforcement Division when doing a sweep on the subdivision. According to the applicant the porch was built in order to add a shade area for medical reasons.

Staff notes that a similar request was denied by ZBA on June 15, 2022.

Staff mailed out 15 notices to the surrounding property owners within 200' radius to get their input in regards to this request. Staff received 1 call in favor of the request.

RECOMMENDATION: Staff's recommends denial. Approving this variance will set precedence, and allowing as is would not be fair for others that do modify their building permit plans to meet code.

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

There was none

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

Mr. Antonio Mares the applicant stated he has been living there for 14 years but 5 years ago he started thinking about building something for his daughter who has autism since she benefits from sensory input. He added that having a shaded area protected from the environment has helped. He mentioned the structure was built during the pandemic by a contractor who he thought would have gotten the permits needed for the structure.

Mr. Mares received support from 28 neighbors in Shary Villas. Mr. Mares stated he contacted 811 and they have no plans in the future to go into the setbacks. Mr. Mares added he is willing to accept any cost or to remove the structure if need to be removed.

Mr. Sanchez asked for the cost of the structure.

Mr. Mares stated it was roughly 15k.

Mr. Sanchez asked when the structure was built.

Mr. Mares stated it was built in the year 2020 or 2021.

Mr. Reyna asked Mr. Mares if he had the name of the contractor.

Mr. Mares stated it was Roberto McCoy which has not been able to contact him. Mr. Mares stated he actually did a great job but did not get permission.

Chairman Jose "Pepe" Garcia entertained a motion. Mr. Reyna moved to approve the variance subject to: 1) Submit 3 written quotes from contractors indicating the cost of bringing the structure into compliance within 45 days from the date of meeting, If cost is more than 50% of appraised value then they must sign a hold harmless agreement stating that the carport will remain "as is" and if ever removed, the prevailing setbacks shall be complied with thereafter, and If cost is not more than 50%, then all structures must be removed or modified to meet the required setbacks within 45 days. Ms. Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

Chairman Jose "Pepe" Garcia entertained a motion to remove the next item from the table. Mr. Sanchez moved to remove the item from the table. Ms. Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

TABLED ITEM #1.4

TO ALLOW A 10' REAR SETBACK FOR A POOL HOUSE & TO KEEP A 0' REAR SETBACK FOR A STORAGE SHED INSTEAD OF THE REQUIRED 15 REAR SETBACK AT 2300 FOX RUN, BEING LOT 8, FOX RUN SUBDIVISION, AS REQUESTED BY TOM SHEPHERD

Ms. De Luna stated that the subject site is located at the south end of the cul-de-sac of Fox Run. The irregular lot measures a total 20,790 sq.ft.

The applicant would like the Board to consider the above-mentioned variance for a proposed addition of a patio, storage, and dress area with a restroom. Staff notes that based on the site plan submitted, the applicant is meeting the 15' rear setback but wants to reduce it at 10'.

Staff notes that a similar request was approved by ZBA on October 21, 2020 for Lot 9.

Staff mailed out 10 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval subject to signing a hold harmless agreement.

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

There was none

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

There was no reply.

Chairman Jose "Pepe" Garcia entertained a motion. Ms. Elizondo moved to approve the variance request subject to signing a Hold Harmless Agreement. Mr. Riddle seconded the motion. Upon a vote, the motion passed unanimously.

2.0 OTHER BUSINESS

There was none.

3.0 ADJOURNMENT

There being no further business, Ms. Elizondo moved to adjourn. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously at 4:56 p.m.



Jose "Pepe" Garcia, Chairman
Zoning Board of Adjustments



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: April 24, 2023

PRESENTED BY: David Flores, Assistant City Manager

AGENDA ITEM: Approval of Resolution # _____ of the City of Mission, Texas finding that AEP Texas Inc.'s application to amend its distribution cost recovery factors to increase distribution rates within the city should be denied; authorizing participation with the cities served by AEP Texas; authorizing hiring of legal counsel. - Flores

NATURE OF REQUEST:

On April 5, 2023, AEP Texas Inc. filed an Application to Amend its Distribution Cost Recovery Factor to increase distribution rates within each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in distribution revenues of approximately \$39.7 million (an approximately \$1.63 increase to the average residential customer's bill from the rates approved in the Company's most recent DCRF case). Moreover, the Company is seeking to impose Rider Mobile TEEE Facilities to recover revenue related to mobile generation unit leasing and operation. The Rider would recover approximately \$30.67 million (an approximately \$1.30 increase to the average customer's bill).

The resolution authorizes the City to join with the Cities Served by AEP ("Cities") to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue and authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RF*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MISSION, TEXAS FINDING THAT AEP TEXAS INC.’S APPLICATION TO AMEND ITS DISTRIBUTION COST RECOVERY FACTORS TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH THE CITIES SERVED BY AEP TEXAS; AUTHORIZING HIRING OF LEGAL COUNSEL; FINDING THAT THE CITY’S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Mission, Texas (“City”) is an electric utility customer of AEP Texas Inc. (“AEP” or “Company”), and a regulatory authority with an interest in the rates and charges of AEP; and

WHEREAS, the City is a member of the Cities Served by AEP (“Cities”), a membership of similarly situated cities served by AEP that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in AEP’s service area; and

WHEREAS, on or about April 5, 2023 AEP filed with the City an Application to Amend its Distribution Cost Recovery Factor (“DCRF”), PUC Docket No. 54824, seeking to increase electric distribution rates by approximately \$39.7 million (an approximately \$1.63 increase to the average residential customer’s bill from the rates approved in the Company’s most recent DCRF case) and impose a Rider Mobile TEE Facilities to recover \$30.67 million (an approximately \$1.30 increase to the average residential customer’s bill) related to mobile generation facilities; and

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

WHEREAS, Cities are coordinating its review of AEP’s DCRF filing with designated attorneys and consultants to resolve issues in the Company’s application; and

WHEREAS, Cities members and attorneys recommend that members deny the DCRF.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:

Section 1. That the City is authorized to participate with Cities in PUC Docket No. 54824.

Section 2. That subject to the right to terminate employment at any time, the City hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

Section 3. That the rates proposed by AEP to be recovered through its DCRF and Rider Mobile TEEE Facilities charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 4. That the Company shall continue to charge its existing rates to customers within the City.

Section 5. That the City’s reasonable rate case expenses shall be reimbursed in full by AEP within 30 days of presentation of an invoice to AEP.

Section 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 7. That a copy of this Resolution shall be sent to Leila Melhem, American Electric Power Service Corporation, 400 West 15th Street, Suite 1520, Austin, Texas 78701 and to Thomas Brocato, General Counsel to the Cities, at Lloyd Gosselink Rochelle & Townsend, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this 27th day of April, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

APPROVED AS TO FORM:

Victor Flores, City Attorney

MODEL STAFF REPORT REGARDING AEP TEXAS'S DISTRIBUTION COST RECOVERY FACTOR FILING

On April 5, 2023, AEP Texas Inc. (“AEP” or “Company”) filed an Application to Amend its Distribution Cost Recovery Factor (“DCRF”) to increase distribution rates within each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in distribution revenues of approximately \$39.7 million (an approximately \$1.63 increase to the average residential customer’s bill from the rates approved in the Company’s most recent DCRF case). Moreover, the Company is seeking to impose Rider Mobile TEEE Facilities (“Rider”) to recover revenue related to mobile generation unit leasing and operation. The Rider would recover approximately \$30.67 million (an approximately \$1.30 increase to the average customer’s bill).

The resolution authorizes the City to join with the Cities Served by AEP (“Cities”) to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

Purpose of the Resolution:

The purpose of the Resolution is to deny the DCRF application proposed by AEP.

Explanation of “Be It Resolved” Paragraphs:

1. This section authorizes the City to participate with Cities as a party in the Company’s DCRF filing, PUC Docket No. 54824.
2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates. Additionally, it authorizes Cities to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.
3. This paragraph finds that the Company’s application is unreasonable and should be denied.
4. This section states that the Company’s current rates shall not be changed.
5. The Company will reimburse Cities for their reasonable rate case expenses. Legal counsel and consultants approved by Cities will submit monthly invoices that will be forwarded to AEP for reimbursement.
6. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.
7. This section provides that AEP and counsel for Cities will be notified of the City’s action by sending a copy of the approved and signed Resolution to counsel.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Noemi Munguia, Human Resources Director
AGENDA ITEM: Authorization to solicit Request for Proposals for Stop Loss Insurance - Munguia

NATURE OF REQUEST:

In 2022, the City of Mission entered into a contractual agreement with Blue Cross Blue Shield of Texas for Stop Loss Insurance. Due to industry standards, the contract term for this contract was for one (1) year. Stop Loss Insurance is needed for the 2023-2024 fiscal year to cap any excess costs exceeding our specific deductible for medical and prescription costs. Staff is seeking authorization to solicit proposals.

BUGETED: Yes **FUND:** 19 Group Health **ACCT. #:** 19-410-56015

BUDGET: \$1,000,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$214,307

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval to solicit Request for Proposals

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Insurance Committee - Approved

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Michael Elizalde, Grants Administrator
AGENDA ITEM: Approval of Resolution No. _____ authorizing the submittal of a grant application for the FY22 Operation Stonegarden Program from the Office of the Governor (OOG) and authorizing Mayor as the Authorized Representative- Elizalde

NATURE OF REQUEST:

The grant will allow the Mission Police Officers the opportunity to work overtime to increase patrol presence throughout the City of Mission and especially around the U.S./Mexico border. The grant will further allow the Department to purchase three (3) SkyCop Towers that will serve for surveillance operations. The total amount of the grant request is \$350,000.00 and does not require a match.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____
BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Police

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____
_____	AYES	
_____	NAYS	
_____	DISSENTING	_____

RESOLUTION # _____

WHEREAS, The City of Mission finds it in the best interest of the citizens of Mission, Texas that the Hidalgo-2022 OPSG Project (#3172908) under the FY22 Operation Stonegarden Program be operated for the 2023 fiscal year; and

WHEREAS, The City of Mission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mission assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Mission designates the City of Mission Mayor as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Mission approves submission and acceptance of the grant application and award for the FY22 Operation Stonegarden Program to the Office of the Governor.

READ, CONSIDERED AND APPROVED, this 24th day of April 2023.

Norie Gonzalez Garza, Mayor

Attest:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to Solicit for Bids for the purchase of Cold Water Meters and supplies for the Public Works Department – Bocanegra

NATURE OF REQUEST:

Staff is seeking authorization to solicit bids for the purchase of Cold Water Meters and supplies. Meters and supplies are needed by the Public Works department to replace non-functioning meters and for new developments.

BUDGETED: Yes **FUND:** Utility Distribution **ACCT. #:** 02-412-64350
BUDGET: \$75,000 **EST. COST:** \$160,000 **CURRENT BUDGET BALANCE:** -\$29,569

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to purchase patrol unit radars and a Wanco color matrix board trailer from Dana Safety Supply under BuyBoard contract 698-23 using funds from the 2023 Southwest Border Rural Law Enforcement Assistance Program Grant - Torres

NATURE OF REQUEST:

Authorization to purchase unit radars and a Wanco color matrix board trailer from Dana Safety Supply (BuyBoard 698-23) grant funds from the 2023 Southwest Border Rural Law Enforcement Assistant Grant. Total cost of the purchase is \$81,633.30 and there is no cash match.

BUGETED: Yes **FUND:** Designated Purpose **ACCT. #:** 15-413-74950

BUDGET: \$93,000.00 **EST. COST:** \$81,633.30 **CURRENT BUDGET BALANCE:** \$93,000.00

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Vendor Contract Information Summary

Item 20.

Vendor Dana Safety Supply, Inc.
Contact Chuck Geocaris
Phone 713-202-4465
Phone Extension n/a
Email buyboard@danasafetysupply.com
Vendor Website www.danasafetysupply.com
TIN 27-1557226
Address Line 1 6525 Goforth St.
Vendor City Houston
Vendor Zip 77021
Vendor State TX
Vendor Country USA
Delivery Days 10
Freight Terms FOB Destination
Payment Terms Net 30 days
Shipping Terms Freight prepaid by vendor and added to invoice
Ship Via Common Carrier
Designated Dealer No
EDGAR Received Yes
Service-disabled Veteran Owned No
Minority Owned No
Women Owned No
National No
No Foreign Terrorist Orgs Yes
No Israel Boycott Yes
MWBE No
ESCs All Texas Regions
States All States
Contract Name Public Safety and Firehouse Supplies and Equipment
Contract No. 698-23
Effective 04/01/2023
Expiration 03/31/2026
Accepts RFQs Yes

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	480796-A
Customer No.	MISSION PD

Bill To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Ship To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Contact: REYNALDO PEREZ
 Telephone: 956-584-5177
 E-mail: rperez@missionpolice.org

Contact: REYNALDO PEREZ
 Telephone: 956-584-5177
 E-mail: rperez@missionpolice.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
03/29/23	GROUND SHIPMENT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Maria Rivera		Maria Rivera - La Feria			
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	INFO BUY BOARD 603-20 698-23 Warehouse: LAFE Vin #:	0.0000	0.00

Print Date	04/19/23
Print Time	04:22:36 PM
Page No.	1

Printed By: Maria Rivera

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	477767-A
Customer No.	MISSION PD

Bill To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Ship To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Contact: REYNALDO PEREZ
 Telephone: 956-584-5177

Contact: REYNALDO PEREZ
 Telephone: 956-584-5177

E-mail: rperez@missionpolice.org

E-mail: rperez@missionpolice.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
03/06/23	GROUND SHIPMENT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Maria Rivera		Maria Rivera - La Feria			
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	INFO BUY BAORD 698-23 Warehouse: LAFE Vin #:	0.0000	0.00
10	10	Y	807-0001-00 Stalker DSR 2X w/Fast Lock Remote Warehouse: LAFE Vin #: END USER: MAKE, YEAR & MODEL: INFO PLEASE SEE LINE ITEM DETAIL Warehouse: LAFE Vin #:	3,680.0000	36,800.00
1	1	N	155-2211-00 STALKER REMOTE DISPLAY76 Warehouse: LAFE Vin #:	0.0000	0.00
10	10	Y	155-2211-00 STALKER REMOTE DISPLAY76 Warehouse: LAFE Vin #:	101.3300	1,013.30
10	10	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: LAFE Vin #:	300.0000	3,000.00

Approved By: _____

Approve All Items & Quantities

Quote Good for 30 Days

Print Date	04/19/23
Print Time	04:24:50 PM
Page No.	1

Subtotal	40,813.30
Freight	350.00
Order Total	41,163.30

Printed By: Maria Rivera

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	477767-A
Customer No.	MISSION PD

Bill To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Ship To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Contact: REYNALDO PEREZ
Telephone: 956-584-5177

Contact: REYNALDO PEREZ
Telephone: 956-584-5177

E-mail: rperez@missionpolice.org

E-mail: rperez@missionpolice.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
03/06/23	GROUND SHIPMENT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Maria Rivera		Maria Rivera - La Feria			
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price

Print Date	04/19/23
Print Time	04:24:50 PM
Page No.	1

Subtotal	40,813.30
Freight	350.00
Order Total	41,163.30

Printed By: Maria Rivera



Stalker's DSR 2X Dual Zone Select Radar is the Most Advanced Speed Enforcement Radar on the Market Today

The Stalker Radar DSR 2X police radar is sophisticated enough to keep up with the experienced operator using its 2 antenna, Dual-Zone moving mode, yet it's simple enough for a first-time user as well.

This long-range radar is as effective on dense city streets as it is on the highway, and its broad range of operational modes gives officers the ability to customize their unit to match their preferences.

Separate target locking, true doppler audio, track-lock function, and voice verification of chosen modes are just a few of the other amazing features of the DSR 2X.



Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	480796-A
Customer No.	MISSION PD

Bill To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Ship To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Contact: REYNALDO PEREZ

Telephone: 956-584-5177

E-mail: rperez@missionpolice.org

Contact: REYNALDO PEREZ

Telephone: 956-584-5177

E-mail: rperez@missionpolice.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
03/29/23	GROUND SHIPMENT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Maria Rivera		Maria Rivera - La Feria			
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	WVTM-5C WANCO PD WANCO 5-COLOR MATRIX BOARD PD UPGRAI Warehouse: LAFE Vin #: ** PD UPGRADE : LOCKING AXLE BAR, STAINLESS STEEL HARDWARE **** SPECIAL ALL WHITE PAIN SCHEME INSTEAD OF BLUEWHITE PER CUSTOMER REQUEST *** 5]Color Matrix Message Sign with Hydraulic Lift . Includes Wanco Large Security Battery Box with Puck Locks Trailer: Welded Structural Steel Frame, Round Fenders that are Bolted to the Trailer Frame, 2,000 lb. Axle Assembly, Double]Eye Leaf Springs, 15h wheels / tires, Four 2,000 lb. corner Stabilizer swivel Jacks, Telescoping Tower with 360° Rotation Drawbar: Removable, 2h Ball Hitch, Swivel Wheel Tongue Jack, Flat-four trailer lights plug Standard Color: Powder]Coated Safety Orange Display: Five]Color Full]Matrix Display, 15 LEDs per Pixel, 3 per Color (Amber, White, Red, Green, Blue), 12 Variable Fonts, Full Range of MUTCD Graphics, Weather]Resistant Aluminum Cabinet, Powder]Coated Flat Black, LexanR Window, Stainless Steel Hinges, Cooling Fans to Circulate Air ICC (In Cabinet Controller): Capacitive 7h Touchscreen Controller, Full]color Touchscreen Display, Multi]level Password Protection, NTCIP Compliant, Easy to Use, Vandal Resistant when Deployed	39,750.0000	39,750.00

Print Date	04/19/23
Print Time	04:22:36 PM
Page No.	2

Printed By: Maria Rivera

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	480796-A
Customer No.	MISSION PD

Bill To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Ship To

MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Contact: REYNALDO PEREZ
 Telephone: 956-584-5177

Contact: REYNALDO PEREZ
 Telephone: 956-584-5177

E-mail: rperez@missionpolice.org

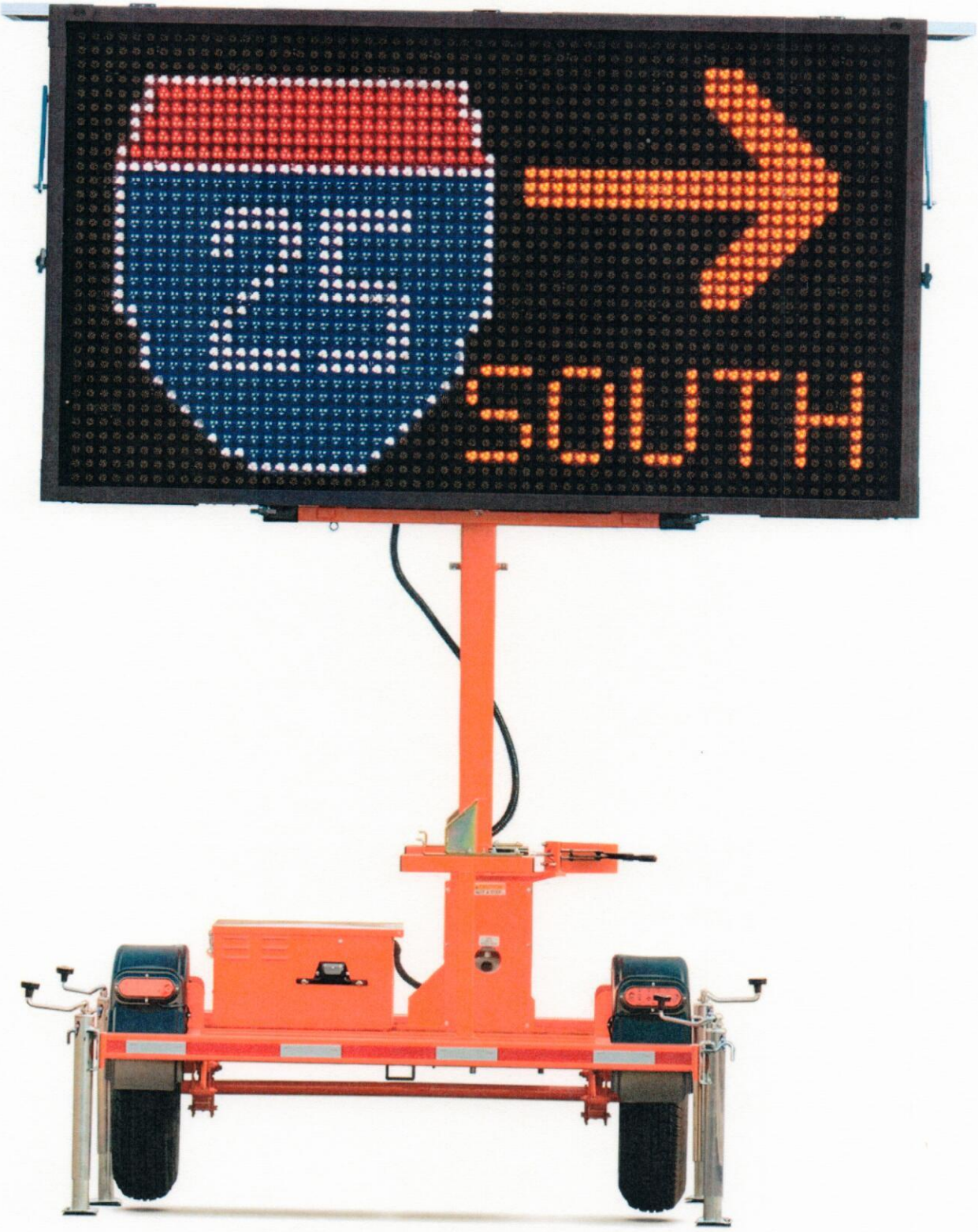
E-mail: rperez@missionpolice.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
03/29/23	GROUND SHIPMENT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Maria Rivera		Maria Rivera - La Feria			
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
			5 Year Wanco manufactured electronics Warranty Batteries: Security battery box, Three 12V AGM Batteries (600 Ah Total Capacity), 45 Amp Battery Charger Solar: High]Efficiency Photovoltaic Solar Module, Two 130W Solar Panels, Regulated by the Wanco Message Sign Control System Add PD to P/n above -Blue & White Color Scheme Approved By: _____ <input type="checkbox"/> Approve All Items & Quantities Quote Good for 30 Days		

Print Date	04/19/23
Print Time	04:22:36 PM
Page No.	3

Subtotal	39,750.00
Freight	720.00
Order Total	40,470.00

Printed By: Maria Rivera





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023

PRESENTED BY: Anna Carrillo, City Secretary

AGENDA ITEM: Interlocal Agreement between the City of Mission and County of Hidalgo for the use and occupation of Lots 4-9 BLK 205 Mission Original Townsite. - Carrillo

NATURE OF REQUEST:

The County of Hidalgo has granted permission for the City of Mission to use and occupy Lots 4-9, BLK 205 MOT. The City will be responsible for the maintenance and operation of the use of the property as a storage facility and shall maintain insurance to cover their activities upon said property. City shall coordinate efforts for use of the property with a designated representative from the Precinct #3 office. Term of the agreement is for four (4) years and shall automatically renew for four (4) additional one (1) year terms.

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

5. **Term.** The term of this Agreement shall be for four (4) years commencing on the date referenced above. This Agreement shall automatically renew for four (4) additional one (1) year terms upon the same terms and conditions described herein.
6. **Termination.** Either party may terminate this Agreement with or without cause upon ninety (90) days written notice to other.
7. **Liability Insurance.** Each entity will carry sufficient liability insurance at the statutorily required limits, pursuant to the Texas Tort Claims Act.
8. **Nature of Relationship.** Nothing contained in this Agreement shall be deemed or constructed to create the relationship of principal and agent or that of partnership or joint venture or any association between the Parties, and any intention to create a joint venture or partnership relationship between the Parties hereto is hereby expressly disclaimed. No provision contained in this agreement, nor any acts of the Parties hereto shall be deemed to create any relationship between City and County other than what is specifically described within the agreement. The County of Hidalgo shall maintain exclusive control, direction and management of its own employees, and the City of Mission shall have no rights with respect thereto, except for the right to enforce covenants of the Agreement as set forth herein.
9. **Indemnification.** To the extent permitted under the Constitution and laws of the State of Texas, the CITY agrees to indemnify and hold harmless and defend COUNTY, its agents, employees and officers from and against any claim, loss, damage, liability and expense, including reasonable attorney's fees, incurred or suffered by it, by reason of any and all claims, demands or causes of action asserted or that may be asserted, against any or all of the above named parties, whether alleging intentional or negligent acts or omissions, and whether seeking compensatory or punitive damages, and involving, arising out of, or in any manner related to this agreement.
10. **Immunities.** It is expressly understood and agreed that, in the execution of this agreement, neither the City nor County waive, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercising of governmental powers and functions.
11. **Conflict of Applicable Law:** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of the Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

12. **No Waiver:** No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
13. **Entire Agreement:** This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agreement or representative) and representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the City and County, and not otherwise.
14. **TEXAS LAW TO APPLY:** THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATION OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.
15. **Notice:** Except as maybe otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to City:	City of Mission Hon. Norie Gonzalez Garza, Mayor 1201 E. 8 th St Mission, Texas 78572
If to County:	Hidalgo County, Texas Hon. Richard F. Cortez, County Judge 100 E Cano St., Second Floor Edinburg, Texas 78539
With copy to:	Hidalgo County Precinct 3 Hon. Everado “Ever” Villarreal 724 N Breyfogle Road Mission, Texas 78574

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee, or, if mailed, at such time as it is deposited in the United States mail.

16. **Additional Documents:** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this agreement.
17. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
18. **Assignment:** This Agreement shall not be assignable.
19. **Headings.** The headings and captions contained in this Agreement are solely for the convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
20. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and as often as may be appropriate.
21. **Non-Discrimination.** The Agreement and all related activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law or County and City policy, including without limitation race, color, national origin, religion, sex, age, veteran status, disability or any other category protected under law.
22. **Governmental Purpose.** Each party hereto is entering into the agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
23. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County. *Agreements for the acquisition, including lease of real or personal property under Tex. Loc. Govt. Code §271.903:* In the event that, during any term hereof, the Commissioner's Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company, County agrees, however, to use a best efforts attempt to obtain and appropriate funds for payment of the Agreement. The parties intend this provision, if applicable, to be a continuing right to terminate this at the expiration of each budget period of County in accordance with Tex. Loc. Govt. Code §271.903 (Vernon Supp. 1996).

24. **Governing Provisions.** Parties shall comply with all applicable laws and regulations. A non-exclusive list of regulations commonly applicable to Federal and State grants and equipment can be found in the new 2 CFR 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements.
25. **Legal Construction/Severability.** In case any one or more of the provisions contained in this Agreement will for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability will not affect any other provision thereof, and this Agreement will be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
26. **Prior Agreements.** This Agreement supersedes and terminates all previous Interlocal Agreement(s) between the parties hereto concerning the subject matter hereof, except for any Interlocal Agreement dated prior to this Agreement to the extent work is being performed under said Agreement at the time of executing this Agreement. Once ongoing work under any such previous Interlocal Agreement(s) is completed and payment is remitted such previous Interlocal agreement shall terminate at such time.
27. **Authority to Execute.** The execution and performance of this Agreement by the City and County have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the City and County in accordance with its terms

(Signature Page to Follow)

WITNESS THE HANDS OF THE PARTIES effective as of the day and year first written above.

APPROVED BY COMMISSIONERS' COURT ON Month 00, 2023.

Agenda Item No. _____ Executive Office: _____

CITY OF MISSION:

COUNTY OF HIDALGO:

Norie Gonzalez-Garza, Mayor

Richard F. Cortez, County Judge

ATTEST:

ATTEST:

Anna Carillo, City Secretary

Arturo Guajardo, Jr., County Clerk

**APPROVED AS TO FORM FOR COUNTY:
Office of the Criminal District Attorney,
Toribio "Terry" Palacios**

Michelle Lopez, Assistant District Attorney

ITEM# 3.0

Variance request to allow a septic tank system instead of the required sewer line connection at 2913 Los Ebanos Road, being 5.26 acres gross out of Lot 28-5, West Addition to Sharyland, AO-I, Nancy Leal

The site is located approximately 400' south of North Mile 2 Road along the western side of Los Ebanos Road. Mrs. Leal desires a variance to install a septic tank due to the acreage and distance. She owns two tracts of land out of Lot 28-5, West Addition to Sharyland totaling 10 acres. She recently remodeled her home and would like the Board to consider her request. There is an existing sewer line along Los Ebanos Road approximately 500' away from the home but according to the plumbers the sewer line is 12' to 14' deep which makes it impossible to connect.

Staff notes that a similar variance was requested back in February 23, 2004 for the property located across the street in that case there was no sewer line available when the home was constructed. The variance to allow a temporary septic tank was granted with the stipulation that once the sewer line was installed they would abandon the septic tank use and connect to the sewer line. The sewer line was installed in this area as part of the EDAP project back in 2006. The City usually encourages all property owners to connect to the sewer line when available.

RECOMMENDATION

Staff cannot support this variance request since there is a sewer line available in which the applicant can connect to. The City has always encouraged property owners to connect to sewer when available as it was done to the neighbor across the street back in 2004. The applicant will probably need to hire a contractor to do the connection.

February 21, 2023

Susie De Luna,

This letter is to request permission for septic installation due to the acreage and distance. I own 10 acres on Los Ebanos Rd and my house is a very long distance from the connection to the sewerage line. I attached the property details but if you have any other questions regarding property you can contact me at 956-358-7471.

Thank You,



Nancy Leal

RECEIVED
FEB 24 2023
BY: SPL

2 MILE RD.

15"SS



15"SS

15"SS

15"SS LOS EBANOS RD.



15"SS

EBANOS ESTATES

28-2

X

LOS EBANOS VILLAGE



8"SS

ESPERANZA AVE.

CRYSTAL ESTATES

ALEXA MARIE ST.

X - Property location

Item 22.

Property Details

Account

Property ID: 503761 **Geographic ID:** W0100-00-028-0002-06
Type: Real **Zoning:** PV

Property Use:

Location

Situs Address: 2913 LOS EBANOS RD TX

Map ID: CMS VOL 1 PG 56 **Mapsc:**

Legal Description: WEST ADDN TO SHARYLAND N172.5'-S345' & N8'-S172.50'-E185' LOT 28-2 5.26 AC GR 5.18 AC NET

Abstract/Subdivision: W010000 - WEST ADDN. TO SHARYLAND - SMS

Neighborhood: W010000 WEST ADDN. TO SHARYLAND

Owner

Owner ID: 1151683

Name: MERCADO ANTONIO & NANCY LEAL

Agent:

Mailing Address: PO BOX 3154
MISSION, TX 78573-0054

% Ownership: 100.0%

Exemptions: For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$222,388 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$35,000 (+)
Agricultural Market Valuation:	\$146,300 (+)

Property Details

Account

Property ID: 317156 **Geographic ID:** W0100-00-028-0002-04
Type: Real **Zoning:** PV

Property Use:

Location

Situs Address: 2921 N LOS EBANOS RD TX

Map ID: CMS VOL 1 PG 56 **Mapsc0:**

Legal Description: WEST ADDN. TO SHARYLAND N150'-S495' LOT 28-2 4.54 AC

Abstract/Subdivision: W010000 - WEST ADDN. TO SHARYLAND - SMS

Neighborhood: W010000 WEST ADDN. TO SHARYLAND

Owner

Owner ID: 493652

Name: LEAL NANCY

Agent:

Mailing Address: PO BOX 3154
MISSION, TX 78573-0054

% Ownership: 100.0%

Exemptions: For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$54,992 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$35,754 (+)
Agricultural Market Valuation:	\$126,569 (+)

Market Value: \$217,315 (=)



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Final Plat Approval: Lantana Landing Subdivision, Being a 14.00 acre tract of land, same being out of and forming part or portion of Lot 31-3, of the West Addition to Sharyland Subdivision and 20.00 acres tract of land out of Lots 45 & 46, of Bellwood's Company Subdivision "D", Developer: Fortis Land Company, LLC, Engineer: Rio Delta Engineering. - De Luna

NATURE OF REQUEST:

On February 28, 2022 the Mission City Council held a Public Hearing to consider this Preliminary Plat Approval for Lantana Landing Subdivision. The subject site is on the west side of Trospen Road ¼ of mile south of W. Mile 3 Road. There was no public opposition during the City Council. The Board unanimously recommended approval of the subdivision.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fee's; 2) Provide Water District Exclusion; and 3) Compliance with all format findings

Departmental Approval: Fire Marshal, Public Works Director, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Enter Recommendation

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 6.0

**PRELIMINARY & FINAL
PLAT APPROVAL:**

Lantana Landing Subdivision
Being 14.00 acre tract of land, same being
out of and forming part or portion of Lot 31-3,
West Addition to Sharyland, Porciones 53 & 57,
And 20.00 acres tract of land out of lots 45 & 46,
of Bellwoods Company Subdivision "D"
Being a Resubdivision of Lot 31-4, West Addition
to Sharyland
R-1
Developer: Fortis Land Company, LLC
Engineer: Rio Delta Engineering

REVIEW DATA

PLAT DATA

The proposed subdivision is on the west side of Trospers Blvd. 1/4 of a mile south of Mile 3 Rd. - see vicinity map. The developer is proposing (162) one hundred sixty-seven single family residential lots. The developer is requesting variances on 92 internal Lots with widths of 54ft (min. 60ft for internal lots) and 5 external/corner Lots with widths of 60ft (min. 65ft for external lots) - see plat for actual dimensions, square footages, and land uses.

WATER

The developer will connect to an existing 4" water line located along the west side of Trospers Rd. An 8" water main will extend to and thru the subdivision and provide a 2" water service to each lot. There are 11 proposed fire hydrants to serve as filling stations via direction of the Fire Marshal's office. - see utility plan

SEWER

The sanitary sewer line will connect to an existing 8" line along and within the east R.O.W of Trospers Rd. A proposed 8" Sanitary Sewer main will run through the subdivision and collect from each lot through a 4" front and center stun out service. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$32,400.00 (\$200 x 162 Lots).

STREETS & STORM DRAINAGE

The subdivision will have 2 accesses each from Trospers Rd. The proposed streets will be 32' Back-to-Back within a 50' Right of Way. Each street runoff will be collected by a storm system consisting of 24" pipes and 22 type "A" inlets. The runoff will be collected by an onsite detention pond located at the south side of this project and will extend a 36" R.C.P. storm pipe south along the west side of Trospers Rd. to discharge into the existing City storm sewer network. The required detention for a 50-year frequency storm event for this development is 5.489-acre feet (239,111 CF). The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

Water District Exclusion
Escrow Park fees (162 Lots x \$500 = \$81,000.00)
Installation of Street Lighting as per City Standards
Must comply with all other format findings

RECOMMENDATION

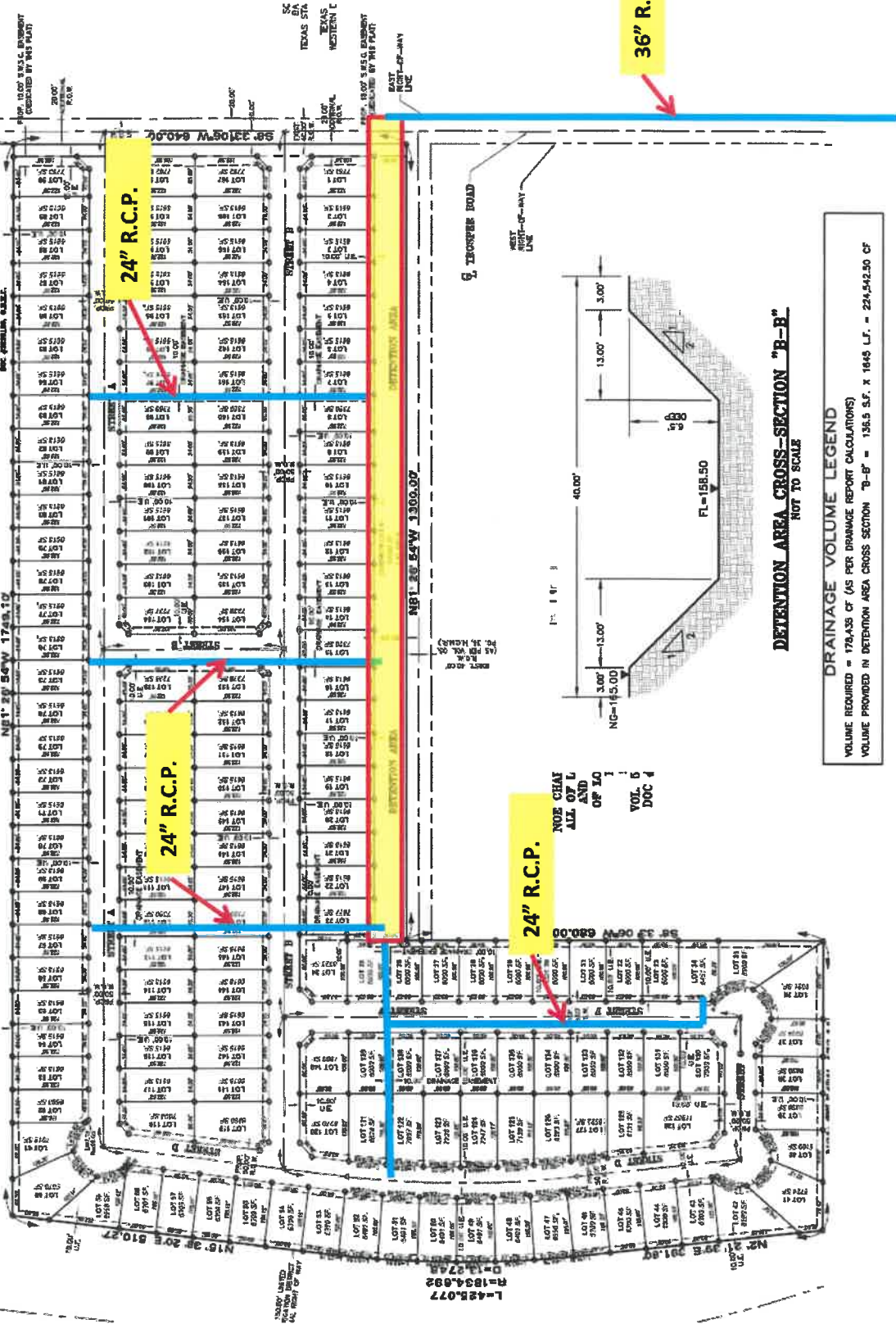
- Staff recommends approval subject to:
1. Payment of Capital Sewer Recovery Fee's
 2. Provide Water District Exclusion
 3. Compliance with all other format findings



SECTION 40, BELL COUNTY, TEXAS
 CD. SUBDIVISION "D"
 LOT PICKER
 SPINDLE SET

SHARLYNE, POSSESSORS 53 TO 57 HEBALDO COUNTY, AND 2848 ACRES TRACT OF LAND OUT OF LOTS 43 & 46, OF BELLWODE COMPANY
 SUBDIVISION "C", BEING A RESUBDIVISION OF LOT 3-4, WEST ADDITION TO SPARKLAND, RECORDED IN VOLUME 5, PAGE 34, MAP RECORDS OF HEBALDO
 COUNTY, TEXAS.

SECTION 40, BELL COUNTY, TEXAS
 CD. SUBDIVISION "D"
 LOT PICKER
 SPINDLE SET



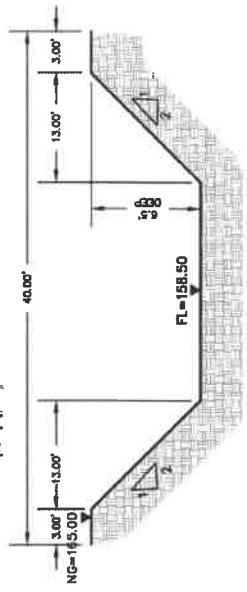
36" R.C.P.

24" R.C.P.

24" R.C.P.

24" R.C.P.

NOTE CHASE
 ALL OF L
 OF LQ
 VOL. 6
 DOC 4



DETENTION AREA CROSS-SECTION "B-B"
 NOT TO SCALE

DRAINAGE VOLUME LEGEND
 VOLUME REQUIRED = 178A.35 CF (AS PER DRAINAGE REPORT CALCULATIONS)
 VOLUME PROVIDED IN DETENTION AREA CROSS SECTION "B-B" = 135.5 S.F. X 1845 L.F. = 244,542.50 CF



August 12, 2021

Planning and Zoning Commission
City of Mission
1201 E 8th St.
Mission, TX 78572

Re: Lantana Landing Subdivision, City requirements for minimum lot frontage on a public street

Dear Sirs,

On behalf of Fortis Land Company, LLC, the developer of the subdivision to be named “Lantana Landing Subdivision”, I am requesting a waiver for the city requirements of:

Required:

Min. frontage lots internal (60ft) and external/corner (65ft) lots – min. lot depth (100ft).
min. lot area: internal 6000sqft and corner 7000sqft.

We are requesting a variance for the following lots:

Minimum frontage internal lots from 60 ft to 54 ft = 106 lots: 2-31, 50, 55, 63, 80-91, 94-106, 109-121, 124-134, 137-147, 150-162

Minimum frontage external/corner lots from 65 to 60 ft = 14 lots – 1, 33, 67, 68, 73, 78, 79, 92, 93, 122, 123, 136, 148, 149

Minimum lot area internal lots from minimum 6000 sf to less than 6000 sf = 7 lots: 51, 54, 64,

Minimum lot area external/corner lots from minimum 7000 sf to less than 7000 sf = 7 lots: 33, 67, 68, 73, 78, 79, 136

Lantana Landing Subdivision is a proposed 163 lot residential development described as follows:

BEING 14.00 ACRE TRACT OF LAND, SAME BEING OUT OF AND FORMING PART OR PORTION OF LOT 31-3 WEST ADDITION TO SHARYLAND, PORCIONES 53 TO 57 HIDALGO COUNTY, AND 20.00 ACRES TRACT OF LAND OUT OF LOTS 45 & 46, OF BELLWOODS COMPANY SUBDIVISION “D”, BEING A RESUBDIVISION OF LOT 31-4, WEST ADDITION TO SHARYLAND, RECORDED IN VOLUME 5, PAGE 34, MAP RECORDS OF HIDALGO COUNTY, TEXAS

This subdivision is located approx. 1320 feet south from the intersection of Mile 3 Road, and Trosper Blvd. The proposed subdivision layout was developed centered on the limitations of the



lot dimensions and configuration; and designed to comply with minimum City of Mission subdivision ordinance standards.

The reasons why we are requesting this variance to reduce the lot frontage from 60 feet to 54 feet because:

- 1) The geometry of the property is irregular and not within standard dimensions. This yields longer lots (125 feet long) along the north 20 acres of the property which makes it not possible to obtain another row of lots with street frontage that would be efficient.
- 2) With a 60-foot frontage by 125 feet of depth, the average area of 7,500 sf exceeds the current market average size for single family lots of 6,500 to 6,800 sf. The 7,500-sf area per lot would also bump up the total selling price of each lot above current market price. The proposed 54 feet by 125 feet lot (6,750 sf) is an ideal dimension that will allow us to supply a high quality and affordable product within the current market's price and demand.

Our vision for this project is a high-end single-family residential development in a prime location that will exceed the typical residential standards and improve the quality of life for all residents in the immediate area within the City of Mission.

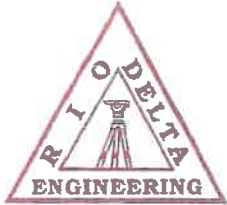
The proposed site plan complies with all other City of Mission development and construction requirements. Your consideration of this request is greatly appreciated.

Your consideration of this request is greatly appreciated.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Omar F. Garcia", is written over a light blue horizontal line.

Omar F. Garcia
Fortis Land Company, LLC



RIO DELTA ENGINEERING
CIVIL ENGINEERING • PROJECT MANAGEMENT • LAND DEVELOPMENT
TEXAS REGISTERED ENGINEERING FIRM F-7628
TEXAS LICENSED SURVEYING FIRM #10194027

DRAINAGE REPORT
Lantana Landing Subdivision,
Edinburg, Texas

Lantana Landing Subdivision is a proposed 163 residential Subdivision, located within the City of Mission city limits, same being 14.00 acre tract of land, same being out of and forming part or Portion of lot 31-3 West addition to Sharyland, Porciones 53 to 57 Hidalgo County, and 20.00 acres tract of land our of lots 45 & 56, of Bellwoods Company Subdivision "D", being a resubdivision of lot 31-4, West addition to Sharyland, recorded in Volume 5, Page 34, map records of Hidalgo County, Texas. All lots, will be used for the construction of single-family homes.

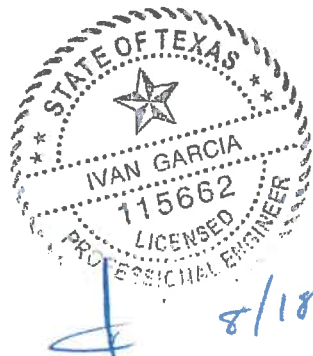
The subdivision is in zone "C", (No shading) areas of minimal flooding. According to the FEMA's Flood Insurance Rate Map Community Panel No.: 480334 0400 C map revised: November 16, 1982.

According to the Soil Survey Report prepared for Hidalgo County by the U.S.D.A. Soil Conservation Service, the site consists of 3.2% of Hidalgo sandy clay loam (25), with 0 to 1% slopes, the soil is well drained and surface runoff is negligible, permeability is moderately high to high and the water capacity is moderate. This soil is classified as Group (B). The site also consists of 96.6% of Hidalgo sandy clay loam (28), with 0 to 1% slopes, the soil is well drained and surface runoff is negligible, permeability is moderately high to high and the water capacity is moderate. This soil is classified as Group (B). Additionally, it consists of 0.2% of Cuevitas-Randado Complex (51), with 0 to 3% slopes, the soil is well drained and surface runoff is very high, permeability is very low to moderately high, and the water capacity is very low. Please see the attached tables for the engineering, physical and chemical properties of these soils.

Existing runoff sheet flows overland in a southeasterly direction into an existing City of Mission storm drain inlet, located 1,800 feet south of the proposed subdivision, with outfall to the Mission Lateral, then east to the Mission-McAllen Lateral, and subsequently with final outfall to the Laguna Madre.

Using the Rational Method, we have determined that a 10-yr rainfall event will generate approximately 44.75 CFS of storm runoff. We have also used the Rational Method to determine that the improved site will generate an estimated 188.31 CFS of runoff for a 50-yr rainfall event. The improved site will have an approximate increase of 143.56 CFS of storm runoff for a 50-yr rainfall event.

In accordance with the City's drainage requirements, we have calculated that approximately a total of 238,210 CF or 5.469 AC-FT, will need to be detained for the complete development of the subdivision for a 50-yr rainfall event. Current runoff will be detained in a designated detention area to be maintained by Home Owner's Association, at the south south side of the proposed subdivision, and discharge via an off-site drain line along Trospers Road south into the existing City of Mission storm drain inlet, located 1,800 feet south of the proposed subdivision, with outfall to the Mission Lateral, then east to the Mission-McAllen Lateral, and subsequently with final outfall to the Laguna Madre. Tables, and calculations are attached.



<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input checked="" type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
<i>Hector Garcia</i>	<i>8/20/21</i>
H.C.D.D. NO. 1	DATE

ITEM# 3.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Laguna Oaks Subdivision
 Being 11.861 acres out of Lot 16-1,
 West Addition to Sharyland
 PUD (R-1 Single Family Residential)
 Developer: Emigdio Salinas
 Engineer: M2 Engineering, PLLC

REVIEW DATA**PLAT DATA**

The proposed subdivision is on the southeast corner of Inspiration and Mile One South Rd. The site was previously a golf course and presently has the typical terrain. - **see vicinity map**. The developer is proposing (43) Forty-Three single family residential lots - see plat for actual dimensions, square footages, and land uses.

WATER

The developer will connect to an existing 12" water line located along the south R.O.W. of Mile One South Rd. and extending an 8" water main thru the subdivision providing a 2" water service to each lot. There are 8 proposed fire hydrants to serve as filling stations via direction of the Fire Marshal's office. – **see utility plan**

SEWER

The sanitary sewer line will connect to an existing 8" line along and within the east R.O.W of Lake View Dr. A proposed 8" Sanitary Sewer main will run through the subdivision and collect from each lot through a 4" front and center stub out service. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$8,800.00 (\$200 x 44 Lots).

STREETS & STORM DRAINAGE

The subdivision will have an access from Scenic Way Blvd. The proposed streets will be 32' Back-to-Back within a 50' Right of Way. The undeveloped land is shaped with various hills and low spots to serve its previous use as a golf course; the drainage patterns are non-uniform with runoff draining towards a few low spots with exiting grate inlets. The runoff is collected and conveyed to la Cuchilla Drain owned and maintained by The City of Mission at a rate of 25.50 CFS for a 10-year storm event. The storm runoff from the developed property including runoff from upstream drainage areas shall be detained for a 50-year frequency storm event and released at the pre-developed peak discharge rate for a 10-year storm event. The proposed drainage infrastructure for phase I will consist of seven (7) proposed curb inlets that will collect and convey the storm runoff to proposed onsite detention areas. All of the proposed drainage for Laguna Oaks Master Plan will be installed during Phase I, designed to accommodate the City of Mission's Master Drainage Plan. The required detention for a 50-year frequency storm event is 2.94 acre-feet (128,278 CF), and the detention areas are proposed to provide 3.00 acre-feet (130,556 CF). The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

Water District Exclusion
 Escrow Park fees (43 Lots x \$500 = \$21,500.00)
 Installation of Street Lighting as per City Standards
 Must comply with all other format findings

RECOMMENDATION

Staff recommends approval subject to:

1. Payment of Capital Sewer Recovery Fee's
2. Provide Water District Exclusion

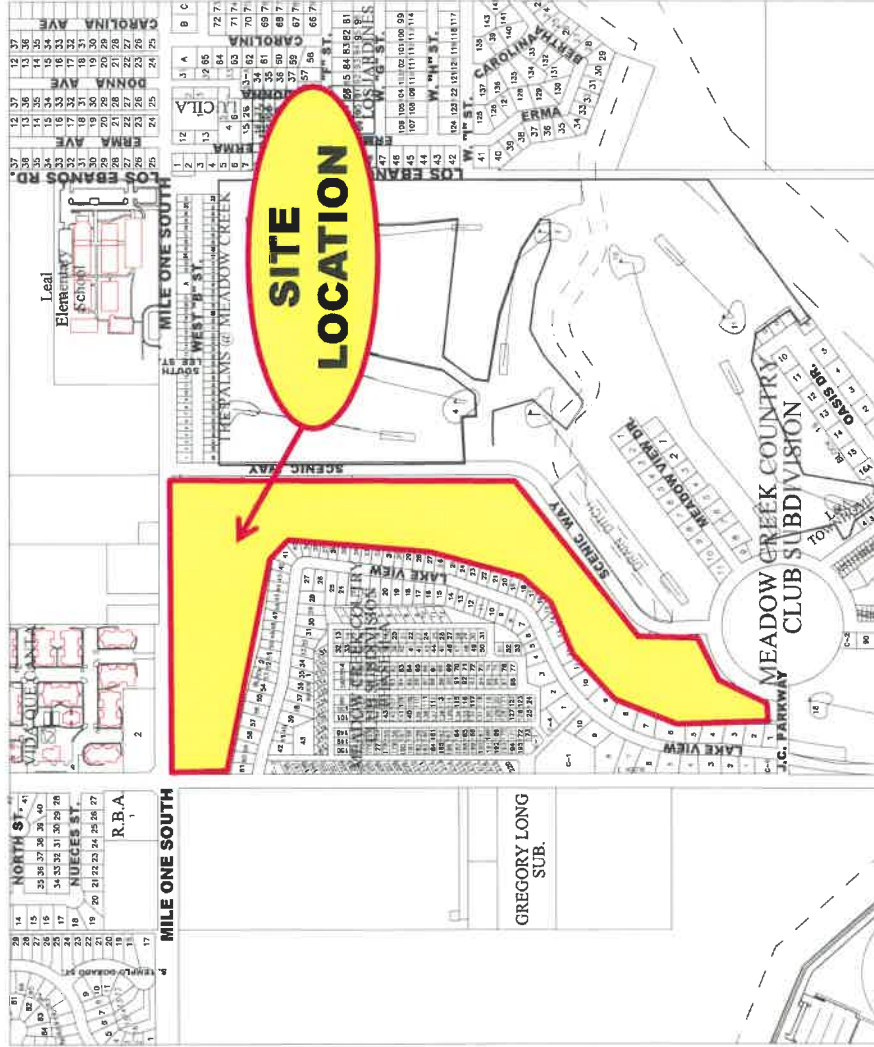


Planning and Zoning

Item PRELIMINARY & FINAL PLAT APPROVAL:

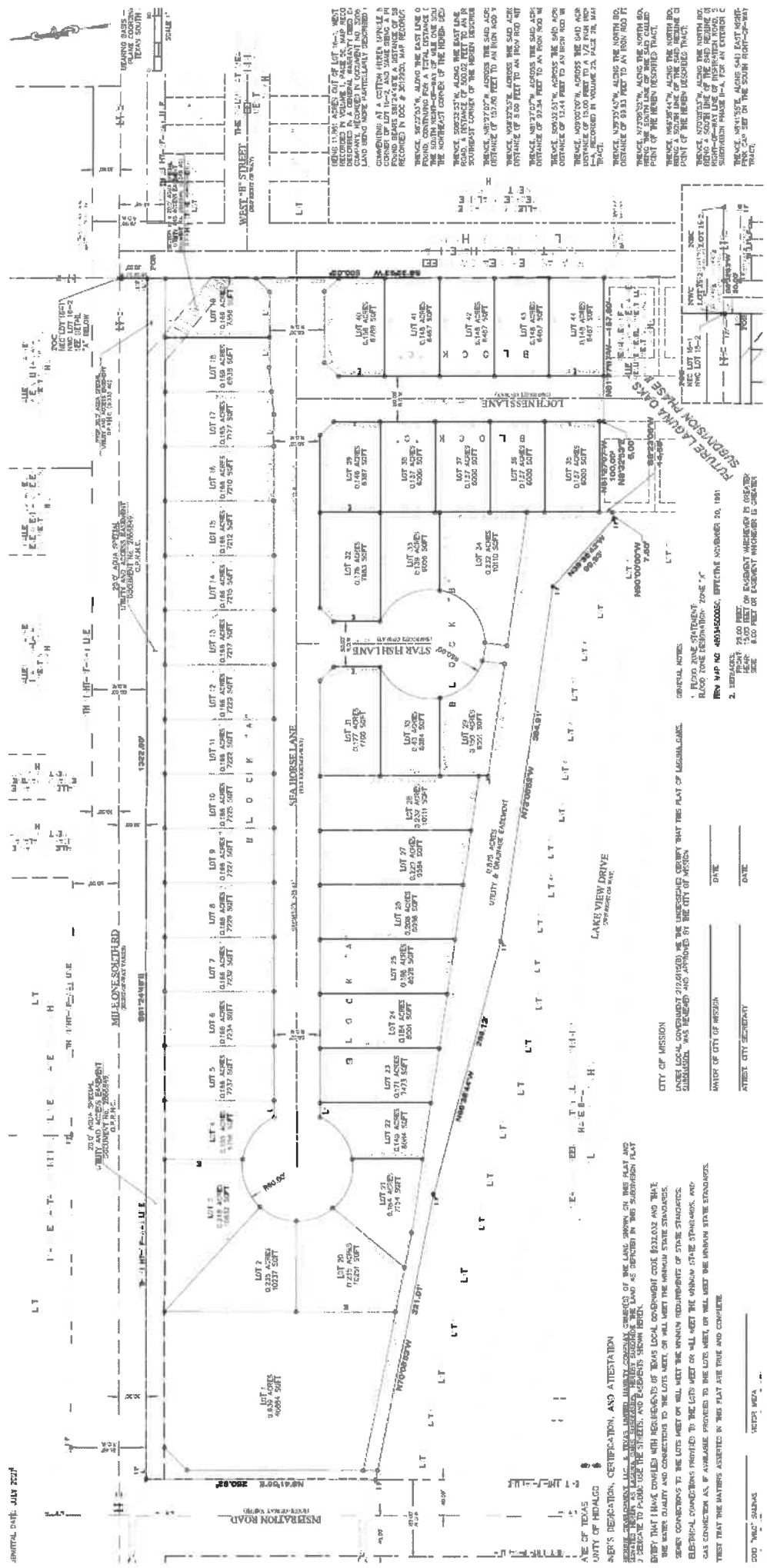
Laguna Oaks Subdivision
Being 11.861 acres out of Lot 16-1, West
Addition to Sharyland

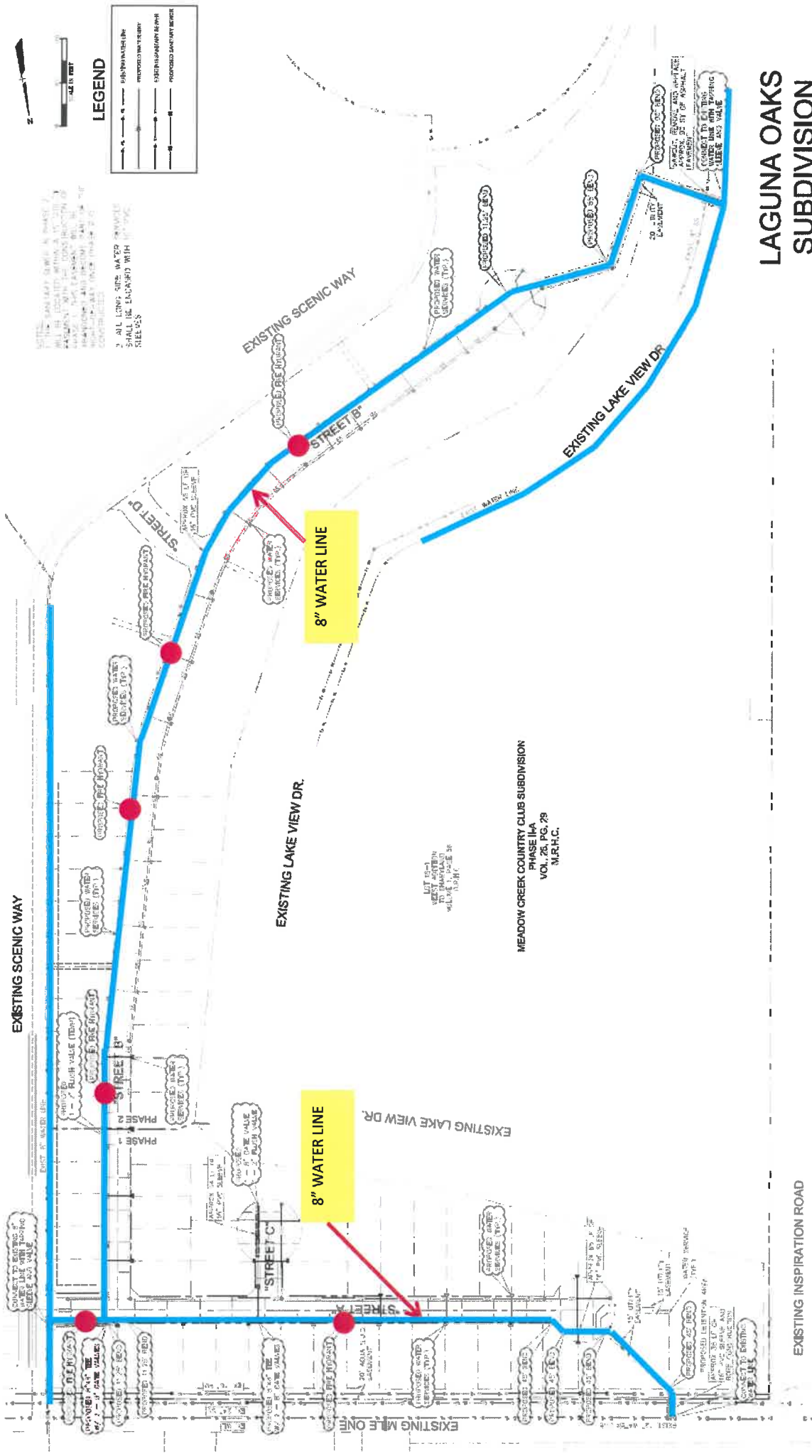
PUD
Developer: Emigdio Salinas
Engineer: M2 Engineering, PLLC



Not to Scale







1. ALL LINES, SIDE WATER, PROPOSED WATER, AND PROPOSED SANITARY SERVICE LINES SHALL BE LOCATED WITHIN A 10' SETBACK FROM THE PROPERTY BOUNDARY UNLESS OTHERWISE NOTED.

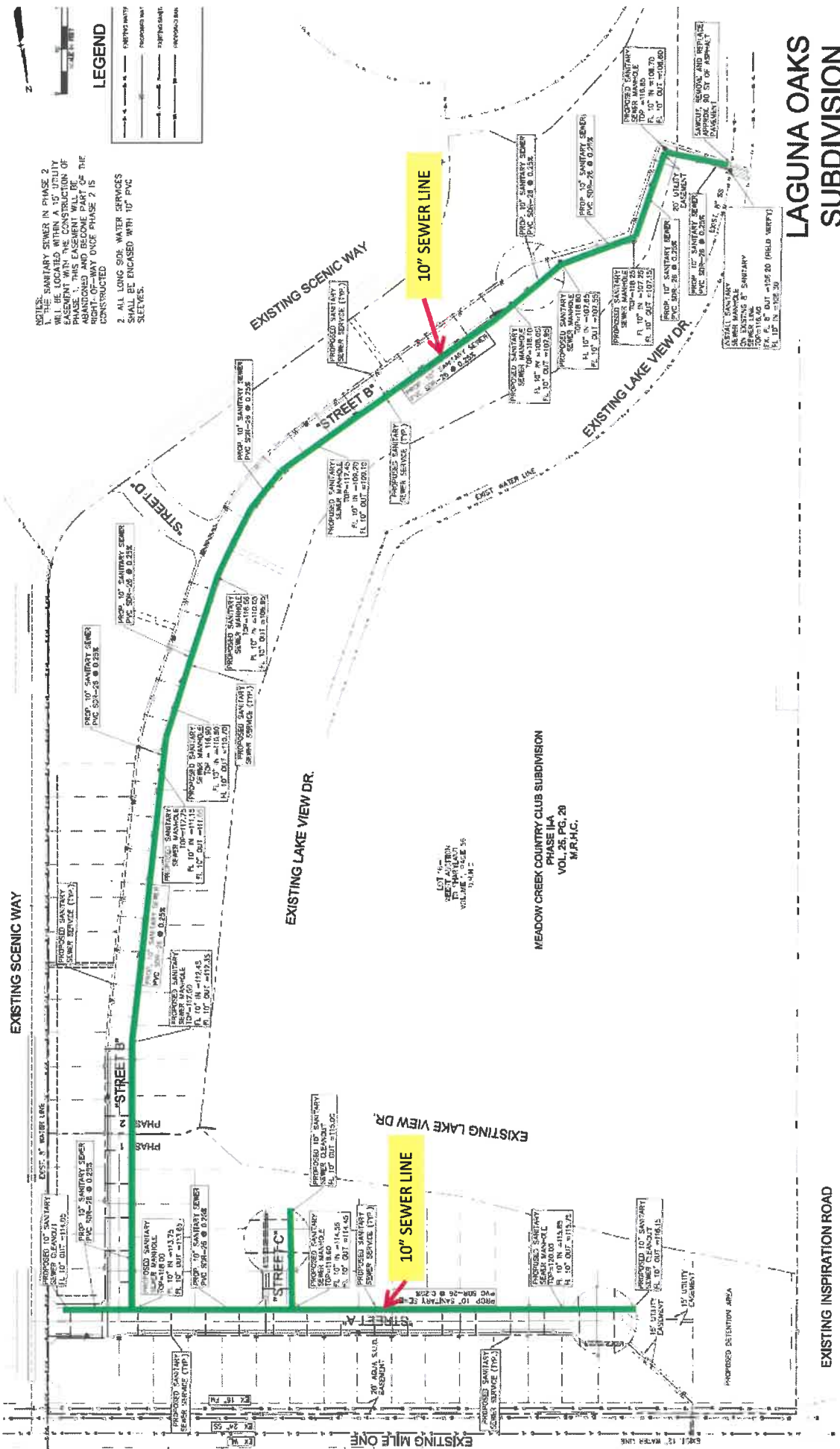
2. ALL LINES, SIDE WATER, PROPOSED WATER, AND PROPOSED SANITARY SERVICE LINES SHALL BE LOCATED WITHIN A 10' SETBACK FROM THE PROPERTY BOUNDARY UNLESS OTHERWISE NOTED.

LEGEND

- PROPOSED WATER LINE
- PROPOSED SANITARY SERVICE LINE
- EXISTING WATER LINE
- EXISTING SANITARY SERVICE LINE

**LAGUNA OAKS
SUBDIVISION**

MEADOW CREEK COUNTRY CLUB SUBDIVISION
PHASE IIA
VOL. 26, PG. 29
M.R.N.C.



NOTES:

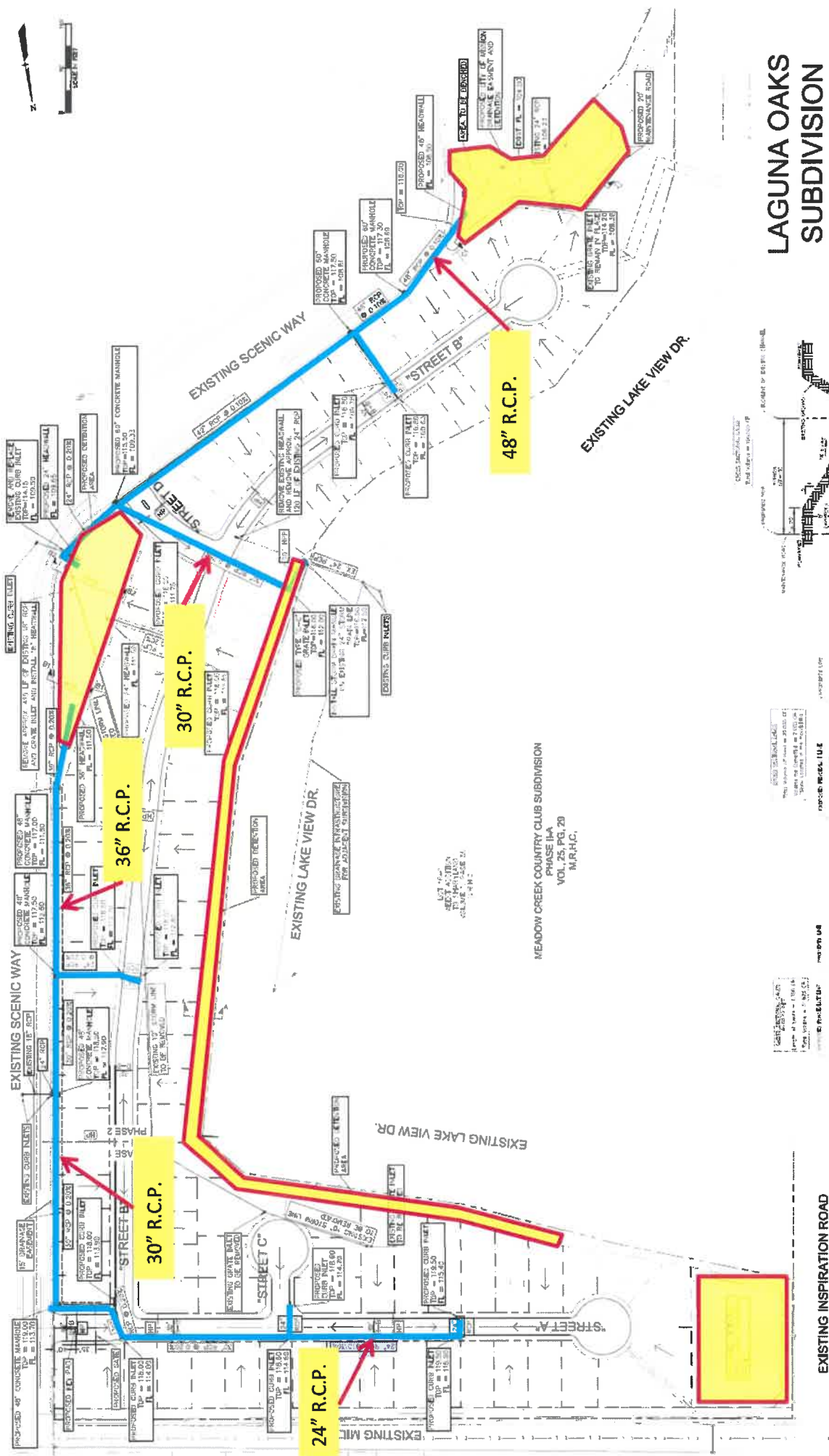
1. THE SANITARY SEWER IN PHASE 2 SHALL BE CONSTRUCTED WITHIN A 5' UTILITY EASEMENT. WITH THE CONSTRUCTION OF PHASE 2, THIS EASEMENT WILL BE ABANDONED AND BECOME PART OF THE CONSTRUCTION OF PHASE 2 IS CONSTRUCTED.
2. ALL LONG SOLID WATER SERVICES SHALL BE ENCASED WITH 10" PVC RECEIVERS.

LEGEND

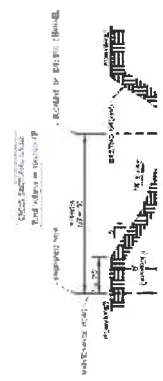
	10" SANITARY SEWER
	10" SANITARY SEWER MANHOLE
	10" SANITARY SEWER SERVICE LINE
	10" SANITARY SEWER CLEANOUT
	10" SANITARY SEWER CLEANOUT CAP
	10" SANITARY SEWER CLEANOUT COVER
	10" SANITARY SEWER CLEANOUT RISER
	10" SANITARY SEWER CLEANOUT RISER CAP
	10" SANITARY SEWER CLEANOUT RISER COVER
	10" SANITARY SEWER CLEANOUT RISER CAP COVER
	10" SANITARY SEWER CLEANOUT RISER CAP COVER CAP

**LAGUNA OAKS
SUBDIVISION**

MEADOW CREEK COUNTRY CLUB SUBDIVISION
PHASE I(A)
VOL. 25, PG. 20
M.R.H.C.



LAGUNA OAKS SUBDIVISION



MEADOW CREEK COUNTRY CLUB SUBDIVISION
 PHASE I(A)
 VOL. 25, PG. 20
 M.R.H.C.

EXISTING INSPIRATION ROAD

Drainage Statement
Laguna Oaks Subdivision - Phase I

Project Location

The proposed Master Plan for Laguna Oaks Subdivision consists of 1 Commercial Lot and 107 single-family residential lots, and is located on the Southeast corner of the intersection by Inspiration Road and Mile One South in the City Limits of Mission, Texas. The subject tract is described as a 27,690-acre tract of land out of Lots 14-1, 15-1 and 16-1, West Addition Sharyland recorded in Volume 1, Page 58 according to the Map Records in the Office of the County Clerk of Hidalgo County, Texas.

This development will be constructed in two (2) phases. Phase I of the development is described by a 11,881- tract out of Lot 16-1, West Addition to Sharyland as recorded in Volume 1, Page 95, Hidalgo County, Texas. Phase I will feature 43 Single Family Residential lots with 1 Commercial lot located at the Northwest corner of the property (Lot 44).

Flood Plain

The site is located within both Zone "X" and Zone "AH". Phase I is subject to Zone "X": Areas of 500-year flood; areas of 100-year flood with average depths of less than 1 foot or with drainage areas less than 1 square mile, and areas protected by levees from 100-year floods. A small area within Phase II near the East property line of the tract falls to Zone "AH": Flood depths of 1 to 3 feet (usually areas of ponding), as described by FEMA Community Panel No. 480345-0005C. As mentioned, the Zone "AE" portion lies in Phase II of the development. As described by Exhibit "G", the area within Zone "AE" has been balanced to bring the low areas to the BFE of 118'; moreover, the balance yielded a net cut of 5,011 CY, which has been accounted for in detention requirement. The CLOMR-F is currently in progress, and will be provided during Phase II of the development.

Soils Information

According to the Soil Survey map for Hidalgo County, issued by the USDA Natural Resource Conservation Service, the site consists of: Hidalgo fine sandy loam, 0 to 1 percent slopes (Hydrologic Group B); Hidalgo Sandy Clay Loam, slopes between 0 to 1 (Hydrologic Group B); Hidalgo sandy clay loam, 1 to 3 percent slopes (Hydrologic Group B); Reynosa Silty clay loam, saline, 0 to 1 percent slopes (Hydrologic Group C); Runny Silty Clay (Hydrologic Group C). Soils are well drained.

Map Unit Symbol	Map Unit Name	Area in ACF	Percent of ACF
B	Hidalgo fine sandy loam, 0 to 1 percent slopes	3.3	12.3%
B	Hidalgo sandy clay loam, 0 to 1 percent slopes	18.7	71.7%
C	Hidalgo sandy clay loam, 1 to 3 percent slopes	3.5	13.0%
C	Reynosa silty clay loam, saline, 0 to 1 percent slopes	0.5	1.8%
C	Runny silty clay	0.5	1.8%
Totals for Area of Interest			100.0%

Undeveloped Conditions

The featured project site consists of a 27,690-acre tract of land located on the Southeast corner of the intersection by Inspiration Road and Mile One South in the city limits of Mission, Texas. The vacant site was previously a golf course, but presently has the typical terrain that is seen for golf course landscaping. The land is shaped with various hills and low-spots to accommodate its

previous use as a golf course; moreover, the drainage patterns are non-uniform with runoff draining towards a few low-spots that feature existing grate inlets throughout the tract. The storm water runoff is collected by various existing grate inlets throughout the tract, and conveys it to La Cuchilla Drain, owned and maintained by The City of Mission at a rate of 25.50 CFS for a 10-year storm event.

Developed Conditions (Phase I)

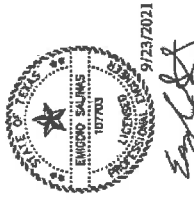
The City of Mission and Hidalgo County Drainage criteria require that the storm water runoff generated from the developed property including runoff from upstream drainage areas shall be detained for a 90-year frequency storm event, and released into the receiving downstream system at the pre-developed peak discharge rate for a 10-year storm event.

Exhibit "A" details the proposed drainage calculations and drainage area maps for the featured development. As mentioned above, the subdivision will be developed in (2) two phases. Phase I of Laguna Oaks Subdivision will feature forty-three (43) lots to be zoned as Single Family with one (1) lot zoned as Commercial, and will span across an 11,881-acre tract of land found on the Southeast corner of the intersection by Inspiration Road and Mile 1 Road in the City of Mission. The proposed drainage infrastructure for Phase I will consist of seven (7) proposed curb inlets that will collect and convey the storm runoff to proposed onsite detention areas. In order to provide a positive drainage and a proper outfall for Phase I, all of the proposed drainage infrastructure proposed for Laguna Oaks Master Plan will be installed during Phase I with exception to the drainage infrastructure (curb inlets, drain pipe and detention area) that serves Ditch Cross Section "E" located within the Phase II Zone "AE" floodplain. This drainage system ultimately discharges into La Cuchilla Drain, owned and maintained by the City of Mission.

The proposed drainage layout was designed to accommodate the City of Mission's Master Drainage Plan, and incorporates the improvements recommended for the area (See Attached Exhibit "H"). The required detention for a 50-year frequency storm event is 2.94 acre-feet (125,278 CF), and the detention areas are proposed to provide 3.09 acre-feet (130,585 CF).

REQUESTED FOR APPROVAL
 TO H.C. PLANNING DEPT.
 TO CITY
 DISCHARGE PERMIT REQUIRED
 DISTRICT FACILITY

City of Mission
 Hilda G. Govea
 9/24/21
 DATE



Drainage Statement
Laguna Oaks Subdivision – Phase I

Project Location

The proposed Master Plan for Laguna Oaks Subdivision consists of 1 Commercial Lot and 107 single-family residential lots, and is located on the Southeast corner of the intersection by Inspiration Road and Mile One South in the City Limits of Mission, Texas. The subject tract is described as a 27.690-acre tract of land out of Lots 14-1, 15-1 and 16-1, West Addition Sharyland, recorded in Volume 1, Page 56 according to the Map Records in the Office of the County Clerk of Hidalgo County, Texas.

This development will be constructed in two (2) phases. Phase I of the development is described by a 11.861- tract out of Lot 16-1, West addition to Sharyland as recorded in Volume 1, Page 56, Hidalgo County, Texas. Phase I will feature 43 Single Family Residential lots with 1 Commercial lot located at the Northwest corner of the property (Lot 44).

Flood Plain

The site is located within both Zone “X” and Zone “AH”. Phase I is subject to Zone “X”: Areas of 500-year flood; areas of 100-year flood with average depths of less than 1 foot or with drainage areas less than 1 square mile, and areas protected by levees from 100-year floods. A small area, within Phase II near the East property line of the tract, falls to Zone “AH”: Flood depths of 1 to 3 feet (usually areas of ponding), as described by FEMA Community Panel No. 480345-0005C. As mentioned, the Zone “AE” portion lies in Phase II of the development. As described by Exhibit “G”, the area within Zone “AE” has been balanced to bring the low areas to the BFE of 118’; moreover, the balance yielded a net cut of 5,011 CY, which has been accounted for in detention requirements. The CLOMR-F is currently in progress, and will be provided during Phase II of the development.

Soils Information

According to the Soil Survey map for Hidalgo County, issued by the USDA Natural Resource Conservation Service, the site consists of: Hidalgo fine sandy loam, 0 to 1 percent slopes (Hydrologic Group B); Hidalgo Sandy Clay Loam, slopes between 0 to 1 (Hydrologic Group B); Hidalgo sandy clay loam, 1 to 3 percent slopes (Hydrologic Group B); Reynosa Silty clay loam, saline, 0 to 1 percent slopes (Hydrologic Group C); Runny Silty Clay (Hydrologic Group C). Soils are well drained.

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
25	Hidalgo fine sandy loam, 0 to 1 percent slopes	3.3	12.0%
28	Hidalgo sandy clay loam, 0 to 1 percent slopes	19.7	71.7%
29	Hidalgo sandy clay loam, 1 to 3 percent slopes	3.5	12.7%
56	Reynosa silty clay loam, saline, 0 to 1 percent slopes	0.5	1.8%
64	Runn silty clay	0.5	1.8%
Totals for Area of Interest		27.4	100.0%

Undeveloped Conditions

The featured project site consists of a 27.690-acre tract of land located on the Southeast corner of the intersection by Inspiration Road and Mile One South in the city limits of Mission, Texas. The vacant site was previously a golf course, but presently has the typical terrain that is seen for golf course landscaping. The land is shaped with various hills and low-spots to accommodate its


previous use as a golf course; moreover, the drainage patterns are non-uniform with runoff draining towards a few low-spots that feature existing grate inlets throughout the tract. The storm water runoff is collected by various existing grate inlets throughout the tract, and conveys it to La Cuchilla Drain owned and maintained by The City of Mission at a rate of 25.50 CFS for a 10-year storm event.

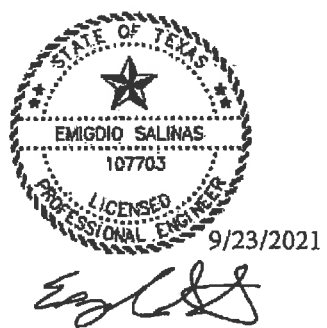
Developed Conditions (Phase I)

The City of Mission and Hidalgo County Drainage criteria require that the storm water runoff generated from the developed property including runoff from upstream drainage areas shall be detained for a 50-year frequency storm event, and released into the receiving downstream system at the pre-developed peak discharge rate for a 10-year storm event.

Exhibit "A" details the proposed drainage calculations and drainage area maps for the featured development. As mentioned above, the subdivision will be developed in (2) two phases. Phase I of Laguna Oaks Subdivision will feature forty-three (43) lots to be zoned as Single Family with one (1) lot zoned as Commercial, and will span across an 11.861-acre tract of land found on the Southeast corner of the intersection by Inspiration Road and Mile 1 Road in the City of Mission. The proposed drainage infrastructure for Phase I will consist of seven (7) proposed curb inlets that will collect and convey the storm run-off to proposed onsite detention areas. In order to provide a positive drainage and a proper outfall for Phase I, all of the proposed drainage infrastructure proposed for Laguna Oaks Master Plan will be installed during Phase I with exception to the drainage infrastructure (curb inlets, drain pipe and detention area) that serves Ditch Cross Section "E" located within the Phase II Zone "AE" floodplain. This drainage system ultimately discharges into La Cuchilla Drain, owned and maintained by the City of Mission.

The proposed drainage layout was designed to accommodate the City of Mission's Master Drainage Plan, and incorporates the improvements recommended for the area (See Attached Exhibit "H"). The required detention for a 50-year frequency storm event is 2.94 acre-feet (128,278 CF), and the detention areas are proposed to provide 3.00 acre-feet (130,556 CF).

<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input checked="" type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
<u>Hector Garcia</u>	<u>9/24/21</u>
H.C.D.D. NO. 1	DATE





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023

PRESENTED BY: Susie de Luna, Planning Director

AGENDA ITEM: Interlocal Agreement between the City of Mission, Texas and City of Alton, Texas regarding sewer services for The Heights at Inspiration Subdivision (15.208 acres out of Lot 35-1, West Addition to Sharyland) – De Luna

NATURE OF REQUEST:

The request is to allow a new subdivision (48 Single Family Residential Lots) within the City of Mission’s ETJ/Sewer CCN to connect to the City of Alton’s Sewer Main Line along Inspiration Road and Mile 4 North Road (W. St. Francis Avenue).

The proposed subdivision is located approximately 1332’ south of W. St. Francis Avenue (Mile 4 North Road) on the east side of Inspiration Road. Unfortunately, the City of Mission sewer line elevation is not sufficient for gravity flow to service this site making the connection unfeasible. An alternative to this issue is to connect to the City of Alton’s sewer system.

The City of Mission agrees that City of Alton may provide retail sewer service to The Heights at Inspiration Road (the “Customer”) until such time as the City of Mission transitions the customer to City of Mission sewer service. The City of Alton shall not expand its sewer service beyond the service to the Customer or add any additional sewer customers in the City of Mission’s Sewer CCN without prior written permission of the City of Mission.

The City of Mission shall provide thirty (30) days written notice to the City of Alton that it intends to provide sewer service to the Customer. City of Alton shall orderly transfer and relinquish sewer service to the customers and cease to provide sewer service to the customer’s location immediately upon written confirmation from the City of Mission that sewer service is available for the customer.

In an effort to assist for a successful completion, we are seeking your consideration to allow this development to connect to the City of Alton’s sewer system.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Abiel Flores, Councilman

Ruben Plata, Mayor Pro-Tem
Alberto Vela, Councilman
Randy Perez, City Manager

Item 25.



CITY OF MISSION

February 15, 2023

Ms. Cristina Garcia, Planning Dir. *"Home of the Grapefruit"*
CITY OF ALTON, TEXAS
509 S. Alton Blvd.
Alton, Texas 78573

RE: Request to Allow a new Subdivision (48 Single Family Residential Lots) within the City of Mission's ETJ / Sewer CCN to Connect to the City of Alton's Sewer Main Line along Inspiration Rd. & Mile 4 North Rd. (W. St. Frances Ave.)

Dear Ms. Garcia,

Our office has been working with Mr. Gustavo Cavazos - Owner/Developer - of The Heights at Inspiration Subdivision, (15.208 acres out of Lot 35-1, W.A.S.) located approximately 1332' south of W. St. Frances Ave. on the east side of Inspiration Rd. Be informed that unfortunately our sewer line elevation is not sufficient for gravity flow to service this site making the connection unfeasible. An alternative to this issue is to connect to the City of Alton's sewer system.

City of Mission agrees that City of Alton may provide retail sewer service to The Heights at Inspiration Subdivision (the "Customer") until such time as City of Mission transitions the customer to City of Mission sewer service. City of Alton shall not expand its sewer service beyond the service to the Customer or add any additional sewer customers in City of Mission's Sewer CCN without prior written permission of City of Mission.

City of Mission shall provide thirty (30) days written notice to City of Alton that it intends to provide sewer service to the Customer. City of Alton shall orderly transfer and relinquish sewer service to the Customers and cease to provide sewer service to the Customer's location immediately upon written confirmation from City of Mission that sewer service is available for the Customer.

In effort to assist for a successful completion, we are requesting your approval to allow this development to connect to your sewer system. It will be the understanding that the connection shall be compliant and in accordance with all applicable technical requirements/provisions, rules and regulations stipulated by the City of Alton.

Please contact me at your convenience with any questions at (956)585-3275 or need additional information. We appreciate your understanding on this matter.

Respectfully,



Julian Pablo Terrazas, PE, CPM
Assistant City Manager

cc: The Heights @ Inspiration S/D File

PREPARED BY: JOHN M GONZALEZ

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
FEBRUARY 2023

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2022/2023	COLLECTED 2021/2022
2022 TAX ROLL	28,910,952.02	26,320,849.35		145,785.52	2,735,888.19	90.58%	91.80%
2021 & PRIOR YRS ROLLBACK	2,417,440.91 2,677.08	243,383.65 4,823.19		(43,300.46) 4,384.52	2,130,756.80 2,238.41	10.25% 68.30%	11.30% 77.16%
TOTALS	31,331,070.01	26,569,056.19	-	106,869.58	4,868,883.40		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF FEBRUARY 2023

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	2,026,182.44	(45,870.48) CURRENT
CURRENT YEAR-P&I	63,080.63	
PRIOR YEARS-BASE TAX	44,711.92	707.32 PRIOR
PRIOR YEARS-P&I	16,966.71	
ROLLBACK	4,384.52	4,384.52 ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	8,986.23	- PURGED
TOTAL COLLECTIONS	2,164,312.45	(40,778.64)
LESS TRANSFERRED	1,263,826.26	
LESS IN TRANSIT	893,591.89	
LESS DUE TO HCAD COMM. FEE	194.30	
LESS DUE TO CO TREASURER	6,700.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF FEBRUARY 2023 IS CORRECT.

[Handwritten Signature: Pablo (Paul) Villarreal Jr.]

 ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF MARCH 2023 A.D.

[Handwritten Signature: Flor E. Zarate]

 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
FEBRUARY 2022

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	25,552,721.06	23,902,103.46		483,073.72	2,133,691.32	91.80%	91.33%
2020 & PRIOR YRS ROLLBACK	2,436,594.87 6,430.91	272,822.19 4,961.83		(21,256.26)	2,142,516.42 1,469.08	11.30% 77.16%	12.45% 56.55%
TOTALS	27,995,746.84	24,179,887.48	-	461,817.46	4,277,676.82		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF FEBRUARY 2022

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	1,951,564.97	(19,360.23) CURRENT
CURRENT YEAR-P&I	76,239.73	
PRIOR YEARS-BASE TAX	76,863.55	(2,172.04) PRIOR
PRIOR YEARS-P&I	32,510.51	
ROLLBACK	2,599.65	- ROLLBACK
ROLLBACK P&I	1,559.79	
ATTORNEY FEES	15,827.47	PURGED
TOTAL COLLECTIONS	2,157,165.67	(21,532.27)
LESS TRANSFERRED	1,803,925.66	
LESS IN TRANSIT	346,739.82	
LESS DUE TO HCAD COMM. FEE	119.19	
LESS DUE TO CO TREASURER	6,381.00	
BALANCE	-	

*****AFFIDAVIT*****

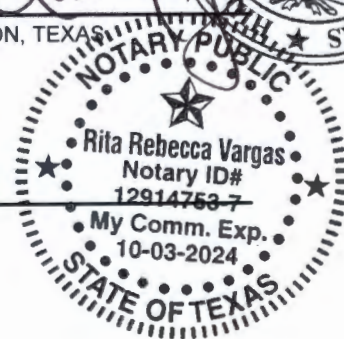
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF FEBRUARY 2022 IS CORRECT.

Pablo (Paul) Villarreal
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF MARCH 2022 A.D.

Rita Rebecca Vargas
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



City of Mission, Texas
Summary of Current Levy Tax Collections
As of February 28, 2023

2022 Tax Levy

	M&O	I&S	Total
Original	\$ 24,862,654.91	\$ 4,048,297.11	\$ 28,910,952.02
Adjustments	125,371.70	20,413.82	145,785.52
Adjusted Levy	<u>\$ 24,988,026.61</u>	<u>\$ 4,068,710.93</u>	<u>\$ 29,056,737.54</u>
Collections as of February 2023	<u>\$ 22,635,235.08</u>	<u>\$ 3,685,614.27</u>	<u>\$ 26,320,849.35</u>
Outstanding as of February 2023	<u>\$ 2,352,791.53</u>	<u>\$ 383,096.66</u>	<u>\$ 2,735,888.19</u>
Percentage of 2022 Levy Collected as of February 2023	90.58%	90.58%	90.58%

City of Mission, Texas
Summary of Delinquent Levy Tax Collections
As of February 28, 2023

Tax Levy

	<u>M&O</u>	<u>I&S</u>	<u>Total</u>
Original	\$ 1,981,213.09	\$ 436,227.83	\$ 2,417,440.91
Adjustments	(35,719.13)	(7,581.33)	(43,300.46)
Adjusted Levy	<u>\$ 1,945,493.96</u>	<u>\$ 428,646.50</u>	<u>\$ 2,374,140.45</u>

Collections as of February 2023	<u>\$ 200,706.86</u>	<u>\$ 42,676.79</u>	<u>\$ 243,383.65</u>
---------------------------------	----------------------	---------------------	----------------------

Outstanding as of February 2023	<u>\$ 1,744,787.10</u>	<u>\$ 385,969.71</u>	<u>\$ 2,130,756.80</u>
---------------------------------	------------------------	----------------------	------------------------

Percentage of 2022 Levy Collected

as of February 2023	10.32%	9.96%	10.25%
---------------------	--------	-------	--------

Delinquent Tax Levy Breakdown

<u>Year</u>	<u>Beg O/S</u>	<u>Adjustments</u>	<u>Paid</u>	<u>Ending O/S</u>
2021	708,464.82	(33,366.89)	(131,608.28)	543,489.65
2020	357,078.13	(4,385.73)	(40,430.97)	312,261.43
2019	268,008.17	(2,252.04)	(27,623.51)	238,132.62
2018	167,024.96	(3,310.86)	(11,931.05)	151,783.05
2017	113,951.83	15.06	(7,528.26)	106,438.63
2016	95,926.05		(4,184.80)	91,741.25
2015	86,555.77	-	(2,862.74)	83,693.03
2014	73,527.03	-	(2,925.95)	70,601.08
2013	61,599.97	-	(1,937.93)	59,662.04
2012	55,263.76	-	(1,891.24)	53,372.52
2011	53,728.89	-	(2,569.74)	51,159.15
2010	54,963.69	-	(1,090.06)	53,873.63
2009	50,115.31	-	(1,338.38)	48,776.93
2008	47,738.36	-	(992.78)	46,745.58
2007	36,895.24	-	(1,271.84)	35,623.40
2006	30,170.29	-	(1,486.21)	28,684.08
2005	25,323.05	-	(680.88)	24,642.17
2004	23,774.09	-	(571.27)	23,202.82
2003	16,970.19	-	(164.02)	16,806.17
2002	16,306.82	-	(77.68)	16,229.14
2001	74,054.49	-	(216.06)	73,838.43
	2,417,440.91	(43,300.46)	(243,383.65)	2,130,756.80

City of Mission, Texas
Combined Property Tax Reconciliation - Receivable Accounts
FY 2022-23

Item 26.

As of September 30, 2023

	01/08-10900 Current Property Tax Receivable	01/08-11000 Delinquent Property Tax Receivable	combined Rollback Tax Receivable	Outstanding Taxes Prior to Allowance	01/08-11100 Allowance for Uncollectable Property tax	01/08-21900 Outstanding Taxes After Allowance	Deferred Property Tax Revenue	Difference
Beginning Balance	-	2,417,440.91	2,677.08	2,420,117.99	1,051,274.01	1,368,843.98	1,374,740.20	(5,896.21)
Auditors Adjustments	-	-	-	-	-	-	-	-
Adjusted Beginning Balance	-	2,417,440.91	2,677.08	2,420,117.99	1,051,274.01	1,368,843.98	1,374,740.20	(5,896.21)
Plus Levy	28,910,952.02	-	-	28,910,952.02	-	28,910,952.02	28,910,952.02	-
Plus Rollback taxes	-	-	4,384.52	4,384.52	-	4,384.52	4,384.52	-
Less Collections	(26,157,075.34)	(243,383.65)	(4,823.19)	(26,405,282.18)	-	(26,405,282.18)	(26,405,282.18)	-
Less Special Inventory	(163,774.01)	-	-	(163,774.01)	-	(163,774.01)	(163,774.01)	-
Adjustments to tax roll	145,785.52	(43,300.46)	-	102,485.06	-	102,485.06	102,485.06	-
Ending Balance	<u>2,735,888.19</u>	<u>2,130,756.80</u>	<u>2,238.41</u>	<u>4,868,883.40</u>	<u>1,051,274.01</u>	<u>3,817,609.39</u>	<u>3,823,505.61</u>	<u>(5,896.21)</u>
Adjustments to allowance	-	-	-	-	-	-	0.00	-
Adjusted Ending Balance	<u>2,735,888.19</u>	<u>2,130,756.80</u>	<u>2,238.41</u>	<u>4,868,883.40</u>	<u>1,051,274.01</u>	<u>3,817,609.39</u>	<u>3,823,505.61</u>	<u>(5,896.21)</u>
Accrual for September (prior yr)	-	-	-	-	-	-	55,269.34	(55,269.34)
Posted to G/L at 9/30 (Oct 2021)	-	-	-	-	-	-	-	-
Propose audit adj.	-	-	-	-	-	-	-	-
Reconciled to Tax Office Report	<u>2,735,888.19</u>	<u>2,130,756.80</u>	<u>2,238.41</u>	<u>4,868,883.40</u>	<u>1,051,274.01</u>	<u>3,817,609.39</u>	<u>3,878,774.95</u>	<u>(61,165.55)</u>

	01/08-10900	01/08-11000		
COLLECTIONS AGAINST RECEIVABLE				
collections up to 9/30/22	26,157,075.34	243,383.65	26,400,458.99	0.9058
reverse prior year accrual	-	-	-	% collection
rollback taxes	-	4,823.19	4,823.19	
motor vehicle taxes	163,774.01	-	163,774.01	
accrual for Sept-coll in Oct	-	-	-	
Total Collections	<u>26,320,849.35</u>	<u>248,206.84</u>	<u>26,569,056.19</u>	0.9156
RECONCILIATION of RECEIVABLES				
Adjusted balance 9/30/22	-	2,420,117.99	2,420,117.99	
Levy	28,910,952.02	-	28,910,952.02	
adjustments to tax roll	145,785.52	(43,300.46)	102,485.06	
Roll back taxes	-	4,384.52	4,384.52	
Total tax collections	<u>(26,320,849.35)</u>	<u>(248,206.84)</u>	<u>(26,569,056.19)</u>	
Total outstanding taxes 9/30/23	<u>2,735,888.19</u>	<u>2,132,995.21</u>	<u>4,868,883.40</u>	

	01/08-300-31000	01/08-300-31200		
COLLECTIONS -REVENUE ACCOUNTS				
collections up to 9/30/22	26,157,075.34	243,383.65	26,400,458.99	
reverse prior year accrual	-	(55,269.34)	(55,269.34)	
rollback taxes	-	4,823.19	4,823.19	
motor vehicle taxes	163,774.01	-	163,774.01	
accrual for Sept-coll in Oct	-	-	-	
Total Collections	<u>26,320,849.35</u>	<u>192,937.50</u>	<u>26,513,786.85</u>	county of hidalgo
	-	-	-	october collections
	26,320,849.35	192,937.50	26,513,786.85	G/L at 9/30/23
	-	-	-	audit adj.
	<u>26,320,849.35</u>	<u>192,937.50</u>	<u>26,513,786.85</u>	adjusted total

RECONCILIATION:			
rollback tax receivables	1,888.26	-	1,888.26
O/S taxes w/out rollback	<u>2,733,999.93</u>	<u>2,132,995.21</u>	<u>4,866,995.14</u>
Total outstanding taxes 9/30/23	<u>2,735,888.19</u>	<u>2,132,995.21</u>	<u>4,868,883.40</u>

**CITY OF MISSION, TEXAS
COMBINED PROPERTY TAX COLLECTIONS, FY 22-23**

Item 26.

MONTH	CURRENT YEAR TAXES			PRIOR YEAR TAXES				TOTAL TAX COLLECTIONS	P & I		COSTS COLLECTED 01-21880	LESS COMMISS. 01-417-34499	Rendition Penalties 01-300-36150	TOTAL COLLECTIONS
	General 01/08-300-31000	I & S	Rollback taxes	General 01/08-300-31200	I & S	Rollback taxes	prior yr accrual		General 01/08-300-31300	I & S				
October	181,775.15	29,597.79	-	-	-	-	52,681.16	264,054.10	19,362.59	4,250.40	11,294.07	6,381.00	11.78	292,568.38
November	1,578,928.08	257,091.11	-	33,837.10	7,216.43	-	-	1,877,072.72	17,529.84	3,929.14	9,943.38	6,381.00	59.95	1,902,034.13
December	10,683,938.51	1,739,627.17	-	40,224.15	8,478.12	438.67	-	12,472,706.62	13,981.33	2,970.47	8,601.20	7,338.00	106.72	12,490,814.90
January	8,448,130.07	1,375,579.03	-	46,415.24	9,819.53	-	-	9,879,943.87	19,930.33	4,276.86	12,126.69	6,700.00	507.53	9,909,070.22
February	1,601,621.98	260,786.45	-	36,903.05	7,808.87	4,384.52	-	1,911,504.87	51,473.38	9,093.88	8,986.23	6,700.00	194.30	1,974,164.06
March	-	-	-	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Collections	22,494,393.79	3,662,681.55	-	157,379.54	33,322.95	4,823.19	52,681.16	26,405,282.18	122,277.47	24,520.75	50,951.57	33,500.00	880.28	26,568,651.69
VEHICLES	140,841.29	22,932.72	-	-	-	-	-	163,774.01	16,752.33	-	-	-	-	180,526.34
total coll tax office	22,635,235.08	3,685,614.27	-	157,379.54	33,322.95	4,823.19	52,681.16	26,569,056.19	139,029.80	24,520.75	50,951.57	33,500.00	880.28	26,749,178.03
Less revenue recognized in prior FY														-
Total curr yr rev	22,635,235.08	3,685,614.27	-	157,379.54	33,322.95	4,823.19	52,681.16	26,569,056.19						

**TAX COLLECTIONS
FOR THE MONTH OF FEBRUARY, 2023**

	01-10900	01-11000	01-10900	01-21900	08-10900	08-11000	08-10900	08-21900							
	M&O				I&S				Total	P & I		Attorney	Less	Rendition	Total
DATE	Current 01-300-31000	Delinquent 01-300-31200	Rollback taxes	Total M&O	Current 08-300-31000	Delinquent 08-300-31200	Rollback taxes	Total I&S	Tax Collections	General 01-300-31300	I & S 08-300-31300	Fees 01-2188	Commission 01-417-34499	Penalty 01-300-36150	Total Collections
02/01/23	29,060.74	804.91		29,865.65	4,731.87	172.99		4,904.86	34,770.51	1,055.20	182.86	186.19	6,700.00		29,494.76
02/02/23	60,335.70	411.25		60,746.95	9,824.27	83.23		9,907.50	70,654.45	1,241.03	208.01	85.29			72,188.78
02/03/23	74,697.15	2,788.75		77,485.90	12,162.72	598.29		12,761.01	90,246.91	2,011.15	368.16	517.59			93,143.81
02/06/23	105,163.35	2,148.50		107,311.85	17,123.36	464.25		17,587.61	124,899.46	2,651.66	461.54	460.41			128,473.07
02/07/23	19,224.31	2,036.40	3,632.03	24,892.74	3,130.19	424.39	752.49	4,307.07	29,199.81	2,056.39	371.50	505.63			32,133.33
02/08/23	9,031.29	1,034.67		10,065.96	1,470.56	226.62		1,697.18	11,763.14	994.91	188.77	260.51			13,207.33
02/09/23	11,911.63	1,505.35		13,416.98	1,939.51	323.26		2,262.77	15,679.75	1,175.84	213.39	373.21			17,442.19
02/10/23	138,909.93	1,131.48		140,041.41	22,618.25	242.87		22,861.12	162,902.53	1,469.28	259.93	272.12			164,903.86
02/13/23	164,214.49	1,193.50		165,407.99	26,738.48	255.58		26,994.06	192,402.05	1,727.76	297.70	276.10			194,703.61
02/14/23	157,501.79	2,191.84		159,693.63	25,645.49	448.35		26,093.84	185,787.47	1,567.37	289.17	543.72			188,187.73
02/15/23	165,864.47	1,545.18		167,409.65	27,007.08	323.58		27,330.66	194,740.31	1,816.12	330.53	417.36			197,304.32
02/16/23	31,396.69	1,234.71		32,631.40	5,112.23	257.45		5,369.68	38,001.08	2,558.18	436.06	261.17			41,256.49
02/17/23	36,250.55	1,143.29		37,393.84	5,902.58	229.04		6,131.62	43,525.46	2,078.53	350.03	123.54			46,077.56
02/21/23	32,104.21	3,019.29		35,123.50	5,227.41	642.55		5,869.96	40,993.46	3,084.59	552.05	679.32			45,309.42
02/22/23	34,812.08	3,645.34		38,457.42	5,668.30	756.04		6,424.34	44,881.76	2,796.76	504.21	892.98			49,075.71
02/23/23	28,718.34	2,057.63		30,775.97	4,676.09	424.18		5,100.27	35,876.24	2,539.24	444.71	484.66			39,344.85
02/24/23	35,311.60	1,613.27		36,924.87	5,749.70	337.11		6,086.81	43,011.68	3,187.81	549.43	360.46			47,109.38
02/25/23	(14,527.58)	(2,027.52)		(16,555.10)	(2,365.47)	(423.71)		(2,789.18)	(19,344.28)	(3.98)	(0.79)	-			(19,349.05)
02/27/23	74,452.21	1,178.84		75,631.05	12,122.73	242.26		12,364.99	87,996.04	4,532.16	758.90	309.25			93,596.35
02/28/23	407,189.03	8,246.37		415,435.40	66,301.10	1,780.54		68,081.64	483,517.04	12,933.38	2,327.72	1,976.72		194.30	500,560.56
				-				-	-						-
Total	1,601,621.98	36,903.05	3,632.03	1,642,157.06	260,786.45	7,808.87	752.49	269,347.81	1,911,504.87	51,473.38	9,093.88	8,986.23	6,700.00	194.30	1,974,164.06
JE# 248	1,601,621.98	36,903.05	3,632.03	1,642,157.06	260,786.45	7,808.87	752.49	269,347.81	1,911,504.87	51,473.38	9,093.88	8,986.23	6,700.00	194.30	1,974,164.06
				-				-	-						-
Need to recd	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

O/S **661,262.09**



CITY OF MISSION, TEXAS
FINANCIAL SUMMARY REPORT as of February 28, 2023

Departments Funds	REVENUES			EXPENSES				
	Amended Budget	Actual Amount	YTD % Received	Amended Budget	Actual Amount	Encumb.	Actual w/Encumb.	YTD % Used
10-Legislative	-	-	0.00%	35,588	(7,082)	1,479	(5,603)	15.64%
11-Executive	-	-	0.00%	998,873	67,018	130	67,148	82.97%
12-Finance	446,000	(1,607)	1.92%	946,573	57,019	10,275	67,294	39.45%
13-Municipal Court	810,500	82,334	46.55%	741,491	51,278	253	51,531	34.33%
14-Planning	1,480,000	162,432	58.70% ¹	1,319,691	84,395	38,461	122,857	33.28%
15-Facilities Maint.	-	-	0.00%	1,210,369	86,771	71,316	158,087	39.46%
16-Fleet Maint.	-	-	0.00%	1,166,176	137,328	182,106	319,435	53.74% ¹
17-Organizational	46,388,000	4,617,292	62.67% ²	2,570,736	104,361	266,261	370,621	41.80%
18-Purchasing	-	-	0.00%	336,404	25,875	-	25,875	38.99%
19-City Secretary	213,200	13,704	28.11%	431,782	29,538	10,964	40,502	40.69%
22-Risk	25,000	500	77.48% ³	696,559	15,936	2,268	18,204	11.54%
24-Civil Service	-	-	0.00%	198,300	10,229	3,403	13,632	28.09%
25-Human Resources	-	-	0.00%	360,220	28,290	-	28,290	37.74%
26-Information Tech.	-	-	0.00%	1,138,944	46,692	89,896	136,588	37.71%
27-Media Relations	-	-	0.00%	324,098	23,013	1,861	24,874	35.83%
28-Legal	-	-	0.00%	561,239	35,333	1,325	36,658	30.78%
30-Police	1,417,518	133,563	24.18%	20,487,381	1,613,722	116,607	1,730,329	37.51%
31-Fire	45,000	7,452	227.98% ⁴	9,618,720	623,438	4,343,119	4,966,557	81.33% ²
32-Fire Prevention	-	-	0.00%	818,123	65,624	2,463	68,087	39.34%
40-Streets	-	-	0.00%	4,736,925	419,690	256,326	676,016	41.50%
43-Health Regulation & Inspection	89,500	8,136	34.55%	362,945	22,311	1,569	23,880	28.65%
44-Animal Welfare	-	-	0.00%	520,540	22,030	242,873	264,904	74.19% ³
51-Mission Historical Museum	-	-	0.00%	366,119	27,699	2,612	30,311	37.34%
60-Parks & Rec Administration	-	-	0.00%	271,590	19,865	197	20,062	36.51%
61-Parks	25,000	1,780	32.73%	2,934,585	205,448	47,979	253,427	31.25%
63-Recreation	46,500	1,575	28.71%	408,164	13,260	2,901	16,161	17.91%
64-Library	65,500	2,597	20.82%	1,489,140	102,547	42,977	145,524	36.50%
65-Bannworth Pool	45,000	2,735	11.82%	283,646	17,268	12,966	30,234	29.11%
67-Mayberry Pool	30,000	3,163	28.06%	339,212	16,056	10,639	26,695	24.26%
98-Transfers Out	2,783,707	-	0.00%	3,305,658	-	-	-	0.00%
GENERAL FUND	53,910,425	5,035,655	57.37%	58,979,791	3,964,954	5,763,226	9,728,180	43.40%
SPECIAL REVENUE FUNDS	35,723,355	431,821	4.79%	38,091,174	1,154,809	10,496,457	11,651,267	41.37%
CAPITAL PROJECTS FUNDS	8,069,332	40,657	20.62%	8,069,332	809,042	27,711,130	28,520,172	386.76%
DEBT SERVICE FUNDS	7,036,000	304,248	53.26%	6,162,067	5,124,258	-	5,124,258	83.19%
UTILITY FUND	25,970,339	1,767,180	30.19%	25,860,006	1,271,668	1,843,840	3,115,508	31.15%
GOLF COURSE FUND	975,000	103,497	53.48%	1,598,144	86,537	47,332	133,869	28.52%
SOLID WASTE FUND	12,118,871	716,134	23.93%	12,549,631	551,300	4,489,986	5,041,286	53.06%
EVENT CENTER FUND	860,100	32,101	18.24%	877,333	64,960	26,662	91,622	33.24%
INTERNAL SERVICE FUND	7,180,583	531,552	36.88%	6,831,277	423,670	1,859	425,529	35.32%
Grand Total	151,844,005	8,962,846		159,018,755	13,451,199	50,380,492	63,831,691	

2nd Quarter
All Exp < 50%

Unadjusted
FUND BALANCE
2/28/2023

15,395,775
(1,017,146)
20,568,756
(855,307)
9,994,225
(5,010,698)
6,339,629
(268,985)
(787)
45,145,463

¹ Increase in inspection and construction fees due to high development.

² Receive majority of property tax revenues in December & January.

³ Received insurance claims in October for PD Unit repair.

⁴ Received reimbursements for special state deployments.

¹ Fire Encumbrance for Enforcer Pumper results in increase of budget percentage.

² Fire Encumbrance for Enforcer Pumper results in increase of budget percentage.

³ Increase due to fee to RGV Humane Society requiring budget amendment.

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 2/28/23**

	General Fund
Beginning Unadjusted Fund Balance	\$ 14,328,960.87
Adjustment to Prior Year Fund Balance	(3,886.72)
Unadjusted Fund Balance	\$ 14,325,074.15
Revenues:	
Property Taxes	1,851,224.06
Sales Taxes	1,911,805.31
Other Taxes	787,234.97
Licenses and permits	106,671.57
Intergovernmental Revenues	134,664.55
Charges for Services	93,808.88
Fines and Forfeits	85,510.09
Interest Earned	992.52
Miscellaneous	63,743.08
Total Revenues:	<u>5,035,655.03</u>
Transfers In:	-
Total Resources Available:	<u><u>19,360,729.18</u></u>
Expenditures:	
Legislative	(7,082.07)
Executive	67,018.12
Finance	57,018.94
Municipal Court	51,278.30
Planning	84,395.33
Facilities Maintenance	86,771.42
Fleet Maintenance	137,328.26
Organizational	104,360.58
Purchasing	25,875.47
City Secretary	29,537.79
Risk Management	15,935.69
Civil Service	10,229.03
Human Resources	28,289.81
Information Technology	46,691.79
Media Relations	23,013.08
Legal	35,333.31
Police	1,613,721.91
Fire	623,438.34
Fire Prevention	65,623.94
Streets	419,690.16
Health	22,311.14
Animal Welfare	22,030.24
Museum	27,698.96
Parks and Recreation	19,864.95
Parks	205,448.00
Recreation	13,259.73
Library	102,547.34
Bannworth Pool	17,268.21
Mayberry Pool	16,056.06
Total Expenditures:	<u>3,964,953.83</u>
Transfers - Out:	-
Ending Fund Balance: (unadjusted)	<u><u>\$ 15,395,775.35</u></u>

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 2/28/23**

	General Fund
Assets:	
Cash:	18,408,719.55
Investments:	495,950.41
Prepaid items	16,112.68
Receivables:	
Taxes	2,306,800.02
Accounts	787,642.07
Less: allowance for uncollectibles	(1,920,860.00)
Accrued interest receivable	(297.44)
Due from other governments	293,718.00
Due from other funds	11,549,230.04
Due from component unit	394.97
Long-term receivable	7,000.00
Inventory	23,704.38
Total Assets:	31,968,114.68
 Liabilities and Fund Balance:	
Accounts Payable	495,002.40
Other liabilities	285,311.02
Accrued payroll	(4,204.86)
Due to other funds	14,204,953.62
Deferred Revenue	1,591,277.15
Total Liabilities	16,572,339.33
 Net Assets:	
Nonspendable	46,817.06
Committed	16,164,477.71
Unassigned	(815,519.42)
Total Fund Balance	\$ 15,395,775.35

FINANCIAL STATEMENT
AS OF: FEBRUARY 28, 2023

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	53,910,424.50	5,035,655.03	30,928,884.05	57.37	0.00	22,981,540.45
*** TOTAL REVENUES ***	53,910,424.50	5,035,655.03	30,928,884.05	57.37	0.00	22,981,540.45
EXPENDITURE SUMMARY						
10-LEGISLATIVE	35,588.00	(7,082.07)	4,087.53	15.64	1,479.22	30,021.25
11-EXECUTIVE	998,873.00	67,018.12	828,679.55	82.97	129.99	170,063.46
12-FINANCE	946,573.00	57,018.94	363,173.16	39.45	10,275.00	573,124.84
13-MUNICIPAL COURT	741,491.00	51,278.30	254,275.72	34.33	252.57	486,962.71
14-PLANNING	1,319,691.00	84,395.33	400,673.80	33.28	38,461.38	880,555.82
15-FACILITIES MAINTENANCE	1,210,369.00	86,771.42	406,283.07	39.46	71,315.75	732,770.18
16-FLEET MAINTENANCE	1,166,176.00	137,328.26	444,558.92	53.74	182,106.44	539,510.64
17-ORGANIZATIONAL EXPENSE	2,570,735.72	104,360.58	808,204.54	41.80	266,260.89	1,496,270.29
18-PURCHASING	336,404.00	25,875.47	131,148.24	38.99	0.00	205,255.76
19-CITY SECRETARY	431,782.00	29,537.79	164,710.50	40.69	10,964.25	256,107.25
22-RISK MANAGEMENT	696,559.00	15,935.69	78,143.04	11.54	2,268.47	616,147.49
23-ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
24-CIVIL SERVICE	198,300.00	10,229.03	52,295.32	28.09	3,402.64	142,602.04
25-HUMAN RESOURCES	360,220.00	28,289.81	135,935.60	37.74	0.00	224,284.40
26-INFORMTION TECHNOLOGY	1,138,944.00	46,691.79	339,620.88	37.71	89,895.72	709,427.40
27-MEDIA RELATIONS	324,098.00	23,013.08	114,262.41	35.83	1,860.69	207,974.90
28-LEGAL	561,239.00	35,333.31	171,396.53	30.78	1,324.99	388,517.48
30-POLICE	20,487,381.00	1,613,721.91	7,567,796.22	37.51	116,606.90	12,802,977.88
31-FIRE	9,618,720.00	623,438.34	3,479,826.26	81.33	4,343,118.60	1,795,775.14
32-FIRE PREVENTION	818,123.00	65,623.94	319,386.85	39.34	2,463.14	496,273.01
40-STREETS	4,736,925.00	419,690.16	1,709,366.43	41.50	256,325.92	2,771,232.65
43-HEALTH REGULATION & IN	362,945.00	22,311.14	102,421.84	28.65	1,569.07	258,954.09
44-ANIMAL CONTROL	520,540.00	22,030.24	143,338.44	0.00	242,873.42	134,328.14
51-MISSION HISTORICAL MUS	366,119.00	27,698.96	134,110.99	37.34	2,611.56	229,396.45
60-PARKS & RECREATION ADM	271,590.00	19,864.95	98,972.23	36.51	197.32	172,420.45
61-PARKS	2,934,585.00	205,448.00	869,138.80	31.25	47,979.49	2,017,466.71
63-RECREATION	408,164.00	13,259.73	70,190.33	17.91	2,901.00	335,072.67
64-LIBRARY	1,489,140.00	102,547.34	500,504.07	36.50	42,977.11	945,658.82
65-BANNWORTH POOL	283,646.00	17,268.21	69,617.83	29.11	12,965.70	201,062.47
67-MAYBERRY POOL	339,212.00	16,056.06	71,653.46	24.26	10,638.53	256,920.01
99-TRANSFERS OUT	3,305,658.00	0.00	0.00	0.00	0.00	3,305,658.00
*** TOTAL EXPENDITURES ***	58,979,790.72	3,964,953.83	19,833,772.56	43.40	5,763,225.76	33,382,792.40

CITY OF MISSION, TEXAS
SPECIAL REVENUE BONDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 2/28/22

SPECIAL REVENUE PAGE 1

	<u>Total</u>	<u>CDBG Fund 04</u>	<u>Police State Sharing Fund 10</u>	<u>Police Federal Sharing Fund 11</u>	<u>Municipal Court Tech Fund 14</u>
Beginning Unadjusted Fund Balance	\$ (373,857.42)	\$ (19,476.99)	\$ 77,895.27	\$ 233,591.03	\$ 222,353.21
Adjustment to Prior Year Fund Balance	<u>79,699.74</u>	<u>-</u>	<u>-</u>	<u>0.01</u>	<u>-</u>
Unadjusted Fund Balance	\$ (294,157.68)	\$ (19,476.99)	\$ 77,895.27	\$ 233,591.04	\$ 222,353.21
Revenues:					
Intergovernmental Revenues	256,674.21	99,008.35	-	-	-
Other taxes	7,318.96	-	-	-	-
Charges for Services	61,001.99	-	-	-	4,651.27
Interest Earned	8,133.97	-	108.01	31.78	-
Miscellaneous	482.99	-	-	-	-
Special Assessments	98,208.86	-	-	-	-
Total Revenues:	<u>431,820.98</u>	<u>99,008.35</u>	<u>108.01</u>	<u>31.78</u>	<u>4,651.27</u>
Transfers In:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Resources Available:	<u><u>137,663.30</u></u>	<u><u>79,531.36</u></u>	<u><u>78,003.28</u></u>	<u><u>233,622.82</u></u>	<u><u>227,004.48</u></u>
Expenditures:					
Police	83,274.07	-	-	-	-
Organizational	668,522.15	-	-	-	-
Municipal Court	5,050.06	-	-	-	1,023.34
Fire	42,217.08	-	-	-	-
Parks & Recreation	97,165.00	-	-	-	-
Media	6,731.76	-	-	-	-
Drainage	12,404.37	-	-	-	-
Boys & Girls Club	69,120.37	-	-	-	-
Veteran's Cemetery	61,412.33	-	-	-	-
CDBG	108,912.04	108,912.04	-	-	-
Total Expenditures:	<u>1,154,809.23</u>	<u>108,912.04</u>	<u>-</u>	<u>-</u>	<u>1,023.34</u>
Transfers - Out:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Unadjusted Fund Balance:	<u><u>\$ (1,017,145.93)</u></u>	<u><u>\$ (29,380.68)</u></u>	<u><u>\$ 78,003.28</u></u>	<u><u>\$ 233,622.82</u></u>	<u><u>\$ 225,981.14</u></u>
Assets:					
Cash:	15,876,317.17	152,528.90	31,398.33	-	21,740.86
Investments:	823,999.26	-	-	39,428.40	-
Receivables:					
Accounts	403,253.10	168.81	-	-	-
Less: allowance for uncollectibles	(17,747.19)	-	-	-	-
Due from other governments	298,721.52	-	-	-	-
Due from other funds	<u>2,862,835.61</u>	<u>13,237.27</u>	<u>46,604.95</u>	<u>194,228.39</u>	<u>205,263.62</u>
Total Assets	<u><u>20,247,379.47</u></u>	<u><u>165,934.98</u></u>	<u><u>78,003.28</u></u>	<u><u>233,656.79</u></u>	<u><u>227,004.48</u></u>
Liabilities and Fund Balance:					
Accounts Payable	879,431.93	17,437.71	-	-	1,023.34
Accrued interest payable	627.68	-	-	33.97	-
Other liabilities	31,563.34	5,253.85	-	-	-
Due to other funds	2,527,164.09	172,624.10	-	-	-
Deferred Revenue	<u>17,825,738.36</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u><u>21,264,525.40</u></u>	<u><u>195,315.66</u></u>	<u><u>-</u></u>	<u><u>33.97</u></u>	<u><u>1,023.34</u></u>
Net Assets					
Restricted Fund Balance	<u><u>\$ (1,017,145.93)</u></u>	<u><u>\$ (29,380.68)</u></u>	<u><u>78,003.28</u></u>	<u><u>\$ 233,622.82</u></u>	<u><u>\$ 225,981.14</u></u>

SPECIAL REVENUE PAGE 2						
Designated Purpose (grants) Fund 15	Drainage Assessment Fund 16	Cemetery Trust Fund 17	Records Preservation Fund 20	Speer Memorial Macdonald Fund 22	Hotel/Motel Tax Fund 24	Municipal Court Bldg Security Fund 25
\$ (1,225,751.45)	\$ 695,411.95	\$ 19,751.31	\$ 7,604.27	\$ 27,476.62	\$ 733,354.29	\$ 163,384.47
-	-	-	-	-	-	-
\$ (1,225,751.45)	\$ 695,411.95	\$ 19,751.31	\$ 7,604.27	\$ 27,476.62	\$ 733,354.29	\$ 163,384.47
153,499.19	-	-	-	-	-	-
-	-	-	-	-	7,318.96	-
-	-	-	616.00	-	-	2,898.51
7,920.78	-	-	-	-	20.81	31.78
-	482.99	-	-	-	-	-
-	98,208.86	-	-	-	-	-
161,419.97	98,691.85	-	616.00	-	7,339.77	2,930.29
-	-	-	-	-	-	-
<u>(1,064,331.48)</u>	<u>794,103.80</u>	<u>19,751.31</u>	<u>8,220.27</u>	<u>27,476.62</u>	<u>740,694.06</u>	<u>166,314.76</u>
83,274.07	-	-	-	-	-	-
668,522.15	-	-	-	-	-	-
-	-	-	-	-	-	750.00
42,217.08	-	-	-	-	-	-
-	-	-	-	-	-	-
-	12,404.37	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
794,013.30	12,404.37	-	-	-	-	750.00
-	-	-	-	-	-	-
<u>\$ (1,858,344.78)</u>	<u>\$ 781,699.43</u>	<u>\$ 19,751.31</u>	<u>\$ 8,220.27</u>	<u>\$ 27,476.62</u>	<u>\$ 740,694.06</u>	<u>\$ 165,564.76</u>
15,458,486.40	-	-	-	-	191,607.80	13,643.13
-	472,738.95	-	-	-	65,487.10	39,428.40
285.90	107,736.00	-	-	-	294,597.27	-
-	(17,747.19)	-	-	-	-	-
298,721.52	-	-	-	-	-	-
575,505.93	219,760.33	19,751.31	8,220.27	27,476.62	189,022.70	112,527.20
16,332,999.75	782,488.09	19,751.31	8,220.27	27,476.62	740,714.87	165,598.73
(10,921.66)	70.00	-	-	-	-	-
-	518.12	-	-	-	20.81	33.97
19,165.20	120.68	-	-	-	-	-
921,148.08	79.86	-	-	-	-	-
17,261,952.91	-	-	-	-	-	-
18,191,344.53	788.66	-	-	-	20.81	33.97
<u>\$ (1,858,344.78)</u>	<u>\$ 781,699.43</u>	<u>\$ 19,751.31</u>	<u>\$ 8,220.27</u>	<u>\$ 27,476.62</u>	<u>\$ 740,694.06</u>	<u>\$ 165,564.76</u>

SPECIAL REVENUE PAGE 3							
Speer Memorial Breyfogle Fund 26	Park Dedication Fund 27	Juevenile Case Manager Fund 28	Capital Asset Replacement Fund 29	PEG Capital Fund Fund 30	Boys & Girls Club Fund 32	Veteran's Cemetery Fund 35	Tax Increment Fund 81
\$ 6,811.75	\$(116,442.00)	\$ 177,473.39	\$(855,371.50)	\$ 661,018.59	\$ (1,103,690.39)	\$ (82,805.96)	\$ 3,554.72
-	-	-	79,749.99	-	(19.20)	(31.06)	-
\$ 6,811.75	\$(116,442.00)	\$ 177,473.39	\$(775,621.51)	\$ 661,018.59	\$ (1,103,709.59)	\$ (82,837.02)	\$ 3,554.72
-	-	-	-	-	4,166.67	-	-
-	-	-	-	-	-	-	-
-	-	3,025.48	-	28,320.73	21,490.00	-	-
-	-	-	-	20.81	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	3,025.48	-	28,341.54	25,656.67	-	-
-	-	-	-	-	-	-	-
<u>6,811.75</u>	<u>\$(116,442.00)</u>	<u>180,498.87</u>	<u>\$(775,621.51)</u>	<u>689,360.13</u>	<u>\$(1,078,052.92)</u>	<u>\$(82,837.02)</u>	<u>3,554.72</u>
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	3,276.72	-	-	-	-	-
-	97,165.00	-	-	-	-	-	-
-	-	-	-	6,731.76	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	69,120.37	-	-
-	-	-	-	-	-	61,412.33	-
-	-	-	-	-	-	-	-
-	97,165.00	3,276.72	-	6,731.76	69,120.37	61,412.33	-
-	-	-	-	-	-	-	-
<u>\$ 6,811.75</u>	<u>\$(213,607.00)</u>	<u>\$ 177,222.15</u>	<u>\$(775,621.51)</u>	<u>\$ 682,628.37</u>	<u>\$ (1,147,173.29)</u>	<u>\$(144,249.35)</u>	<u>\$ 3,554.72</u>
6,811.75	-	-	-	-	-	100.00	-
-	-	-	-	206,916.41	-	-	-
-	-	-	-	-	465.12	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	350,178.45	177,677.46	79,749.99	482,453.73	8,333.34	-	152,844.05
<u>6,811.75</u>	<u>350,178.45</u>	<u>177,677.46</u>	<u>79,749.99</u>	<u>689,370.14</u>	<u>8,798.46</u>	<u>100.00</u>	<u>152,844.05</u>
-	-	178.80	855,371.50	6,720.96	8,069.87	1,481.41	-
-	-	-	-	20.81	-	-	-
-	-	276.51	-	-	4,933.07	1,814.03	-
-	-	-	-	-	1,142,968.81	141,053.91	149,289.33
-	563,785.45	-	-	-	-	-	-
-	563,785.45	455.31	855,371.50	6,741.77	1,155,971.75	144,349.35	149,289.33
<u>\$ 6,811.75</u>	<u>\$(213,607.00)</u>	<u>\$ 177,222.15</u>	<u>\$(775,621.51)</u>	<u>\$ 682,628.37</u>	<u>\$ (1,147,173.29)</u>	<u>\$(144,249.35)</u>	<u>\$ 3,554.72</u>

CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 02/28/23

	Total	Capital Projects Fund 09	2018 CO Fund 75	2021 CO Fund 76
Beginning Unadjusted Fund Balance	\$ 21,337,153.92	\$ (3,466,533.67)	\$ 5,585,527.28	\$ 19,218,160.31
Adjustment to Prior Year Fund Balance	(12.28)	-	-	(12.28)
Unadjusted Fund Balance	\$ 21,337,141.64	\$ (3,466,533.67)	\$ 5,585,527.28	\$ 19,218,148.03
Revenues:				
Interest Earned	40,656.62	-	14,778.76	25,877.86
Total Revenues:	40,656.62	-	14,778.76	25,877.86
Transfers In:	-	-	-	-
Total Resources Available:	<u>21,377,798.26</u>	<u>(3,466,533.67)</u>	<u>5,600,306.04</u>	<u>19,244,025.89</u>
Expenditures:				
Streets - Taylor Rd Project	25,393.51	25,393.51	-	-
Streets - Inspiration Military Project	83,061.58	83,061.58	-	-
Facilities - PD/Fire Substation	4,452.00	4,452.00	-	-
Drainage - Stewart A	157,457.62	-	-	157,457.62
Drainage - Esperanza	335,576.65	-	-	335,576.65
Drainage - Tulip	175,946.11	-	-	175,946.11
Parks - Lions Park Project	27,155.00	-	-	27,155.00
Total Expenditures:	809,042.47	112,907.09	-	696,135.38
Transfers - Out:	-	-	-	-
Ending Unadjusted Fund Balance:	<u>\$ 20,568,755.79</u>	<u>\$ (3,579,440.76)</u>	<u>\$ 5,600,306.04</u>	<u>\$ 18,547,890.51</u>
Assets:				
Cash:	7,893,315.83	248,360.92	1,516,582.46	6,128,372.45
Investments:	14,362,680.35	-	4,085,402.52	10,277,277.83
Due from other governments	470,485.05	470,485.05	-	-
Due from other funds	2,239,350.98	-	-	2,239,350.98
Total Assets	<u>24,965,832.21</u>	<u>718,845.97</u>	<u>5,601,984.98</u>	<u>18,645,001.26</u>
Liabilities and Fund Balance:				
Accounts Payable	4,452.00	4,452.00	-	-
Retainage Payable	260,981.88	165,688.59	-	95,293.29
Other liabilities	1,817.46	-	-	1,817.46
Due to other funds	2,798,518.06	2,796,839.12	1,678.94	-
Deferred Revenue	1,331,307.02	1,331,307.02	-	-
Total Liabilities	<u>4,397,076.42</u>	<u>4,298,286.73</u>	<u>1,678.94</u>	<u>97,110.75</u>
Net Assets				
Restricted Fund Balance	<u>\$ 20,568,755.79</u>	<u>\$ (3,579,440.76)</u>	<u>\$ 5,600,306.04</u>	<u>\$ 18,547,890.51</u>

CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 2/28/23

	Debt Service Fund 08
Beginning Unadjusted Fund Balance	\$ 3,964,702.95
Revenues:	
Property Taxes	304,102.16
Interest Earned	146.33
Total Revenues:	<u>304,248.49</u>
Transfers In:	<u>-</u>
Total Resources Available:	<u><u>4,268,951.44</u></u>
Expenditures:	
Principal	3,995,000.00
Interest	1,129,108.25
Agent fees	150.00
Total Expenditures:	<u>5,124,258.25</u>
Transfers - Out:	<u>-</u>
Unadjusted Fund Balance:	<u><u>\$ (855,306.81)</u></u>
Assets:	
Investments:	235,424.52
Receivables:	
Taxes	2,560,941.94
Less: allowance for uncollectibles	(192,141.30)
Total Assets	<u><u>2,604,225.16</u></u>
Liabilities and Fund Balance:	
Due to other funds	1,090,731.33
Deferred Revenue	2,368,800.64
Total Liabilities	<u><u>3,459,531.97</u></u>
Net Assets:	
Restricted Fund Balance	<u><u>\$ (855,306.81)</u></u>

**CITY OF MISSION, TEXAS
UTILITY ENTERPRISE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 02/28/23
UNADJUSTED**

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility I&S Funds	Utility Capital Project Fund
Beginning Unadjusted Retain Earnings	\$ 8,275,499.00	\$ 5,728,726.16	\$ 777,257.76	\$ 1,598,646.43	\$ 170,868.65
Adjustment to Prior Year Retain Earnings	1,223,214.72	1,223,214.72	-	-	-
Unadjusted Retain Earnings	\$ 9,498,713.72	\$ 6,951,940.88	\$ 777,257.76	\$ 1,598,646.43	\$ 170,868.65
Revenues:					
Charges for Services	1,756,752.34	1,756,752.34	-	-	-
Interest Earned	3,240.52	1,778.22	436.64	942.72	82.94
Miscellaneous	347.00	347.00	-	-	-
Special Assessments	6,840.00	6,840.00	-	-	-
Total Revenues:	1,767,179.86	1,765,717.56	436.64	942.72	82.94
Transfers In:	2,200,000.00	-	-	2,200,000.00	-
Total Resources Available:	<u>13,465,893.58</u>	<u>8,717,658.44</u>	<u>777,694.40</u>	<u>3,799,589.15</u>	<u>170,951.59</u>
Expenditures:					
Administration	68,442.56	68,442.56	-	-	-
Water Distribution	392,129.41	392,129.41	-	-	-
Water Treatment	109,783.20	109,783.20	-	-	-
Wastewater Treatment	190,885.66	190,885.66	-	-	-
Industrial Pre-Treatment	5,490.36	5,490.36	-	-	-
Utility Billing and Collecting	49,926.86	49,926.86	-	-	-
Organizational Expense	(47,759.13)	(47,759.13)	-	-	-
Meter Readers	40,298.09	40,298.09	-	-	-
North Water Plant	182,127.70	182,127.70	-	-	-
Golf Course:					
Club House	-	-	-	-	-
Grounds	-	-	-	-	-
Restaurant	-	-	-	-	-
Organizational	-	-	-	-	-
Solid Waste	-	-	-	-	-
Event Center	-	-	-	-	-
Contra Account	(2,640,000.00)	(2,640,000.00)	-	-	-
Principal and Interest Payments	2,920,343.50	-	-	2,920,343.50	-
Total Expenditures:	1,271,668.21	(1,648,675.29)	-	2,920,343.50	-
Transfers - Out:	2,200,000.00	-	-	-	-
Ending Retain Earnings: (unadjusted)	<u>\$ 9,994,225.37</u>	<u>\$ 8,166,333.73</u>	<u>\$ 777,694.40</u>	<u>\$ 879,245.65</u>	<u>\$ 170,951.59</u>
Assets:					
Cash:	402,229.60	402,229.60	-	-	-
Investments:	1,407,855.89	1,407,855.89	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
Receivables:					
Accounts	1,812,781.40	1,812,781.40	-	-	-
Less: allowance for uncollectibles	(331,396.98)	(331,396.98)	-	-	-
Accrued interest receivable	(497.68)	(497.68)	-	-	-
Due from other governments	-	-	-	-	-
Due from other funds	5,886,152.10	5,789,265.55	95,833.00	1,000.00	53.55
Inventory	186,866.82	186,866.82	-	-	-
Total Current Assets	<u>9,370,091.15</u>	<u>9,273,204.60</u>	<u>95,833.00</u>	<u>1,000.00</u>	<u>53.55</u>
Non-Current Assets					
Restricted Assets:					
Cash and cash equivalents	13,016,877.68	12,505,710.90	353,323.52	(13,054.78)	170,898.04
Investments	2,405,399.27	1,185,560.96	328,537.88	891,300.43	-
Accrued interest	(1,442.76)	(1,442.76)	-	-	-
Deferred charges	706,531.62	706,531.62	-	-	-
Net Pension Asset	19,486.06	19,486.06	-	-	-
Capital Assets:					
Land, water rights, & construction in progress	38,923,124.01	38,923,124.01	-	-	-
Other capital assets, net of accumulated depr.	61,891,161.48	61,891,161.48	-	-	-
Total Non-current assets	<u>116,961,137.36</u>	<u>115,230,132.27</u>	<u>681,861.40</u>	<u>878,245.65</u>	<u>170,898.04</u>
Total Assets:	<u>126,331,228.51</u>	<u>124,503,336.87</u>	<u>777,694.40</u>	<u>879,245.65</u>	<u>170,951.59</u>
Liabilities:					
Accounts Payable	149,466.48	149,466.48	-	-	-
Retainage payable	226,147.85	226,147.85	-	-	-
Accrued interest payable	240,968.25	240,968.25	-	-	-
Other liabilities	12,897.29	12,897.29	-	-	-
Compensated absences	174,111.23	174,111.23	-	-	-
Accrued payroll	15,310.83	15,310.83	-	-	-
Due to other funds	5,816,305.16	5,816,305.16	-	-	-
Customer deposits	2,826,354.74	2,826,354.74	-	-	-
Deferred Revenue	885,584.50	885,584.50	-	-	-
Current portion of long-term	1,839,753.35	1,839,753.35	-	-	-
Subdividers deposits	3,102,181.26	3,102,181.26	-	-	-
Capital Leases	153,718.65	153,718.65	-	-	-
Long-term obligations:	39,090,131.95	39,090,131.95	-	-	-
Total Liabilities	<u>54,532,931.54</u>	<u>54,532,931.54</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets:					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	1,827,891.64	-	777,694.40	879,245.65	170,951.59
Committed	1,518,311.88	1,518,311.88	-	-	-
Unassigned	6,648,021.85	6,648,021.85	-	-	-
	<u>\$ 71,798,296.97</u>	<u>\$ 69,970,405.33</u>	<u>\$ 777,694.40</u>	<u>\$ 879,245.65</u>	<u>\$ 170,951.59</u>

FINANCIAL STATEMENT
AS OF: FEBRUARY 28, 2023

02 -UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	25,970,339.00	1,767,179.86	7,840,040.44	30.19	0.00	18,130,298.56
*** TOTAL REVENUES ***	25,970,339.00	1,767,179.86	7,840,040.44	30.19	0.00	18,130,298.56
EXPENDITURE SUMMARY						
10-ADMINISTRATION	1,159,438.00	68,442.56	359,179.27	31.09	1,251.60	799,007.13
12-WATER DISTRIBUTION/SEW	4,801,072.00	392,129.41	1,190,299.67	41.61	807,458.57	2,803,313.76
13-SOUTH WATER PLANT	2,225,649.00	109,783.20	620,278.17	40.62	283,789.56	1,321,581.27
14-WASTEWATER TREATMENT	4,747,199.00	190,885.66	1,828,064.31	47.84	443,014.04	2,476,120.65
15-INDUSTRIAL PRE-TREATME	321,395.00	5,490.36	41,602.91	26.25	42,770.38	237,021.71
16-UTILITY BILLING AND CO	775,792.00	49,926.86	212,524.21	30.81	26,488.35	536,779.44
17-ORGANIZATIONAL EXPENSE	5,603,160.00	2,872,584.37	3,075,516.41	55.18	16,579.00	2,511,064.59
18-METER READERS	665,233.00	40,298.09	205,178.58	31.54	4,629.72	455,424.70
30-NORTH WATER PLANT	2,777,361.00	182,127.70	1,318,752.03	55.33	217,858.34	1,240,750.63
61-2015 TWDB BONDS	0.00	0.00	0.00	0.00	0.00	0.00
63-2021 PSI BOND	0.00	0.00	0.00	0.00	0.00	0.00
99-TRANSFERS OUT	2,783,707.00	0.00	0.00	0.00	0.00	2,783,707.00
98-CONTRA ACCOUNTS	0.00	(2,640,000.00)	(2,640,000.00)	0.00	0.00	2,640,000.00
*** TOTAL EXPENDITURES ***	25,860,006.00	1,271,668.21	6,211,395.56	31.15	1,843,839.56	17,804,770.88

CITY OF MISSION, TEXAS
ALL OTHER ENTERPRISE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 02/28/23
UNADJUSTED

	Golf Course Fund 03	Solid Waste Fund 05	Event Center Fund 23
Beginning Unadjusted Retain Earnings	\$ (5,099,272.77)	\$ 5,693,351.77	\$ (249,609.17)
Adjustment to Prior Year Retain Earnings	71,614.53	481,442.72	13,483.55
Unadjusted Retain Earnings	\$ (5,027,658.24)	\$ 6,174,794.49	\$ (236,125.62)
Revenues:			
Charges for Services	103,465.92	715,882.54	32,101.15
Interest Earned	-	-	-
Miscellaneous	31.00	251.68	-
Special Assessments	-	-	-
Total Revenues:	103,496.92	716,134.22	32,101.15
Transfers In:	-	-	-
Total Resources Available:	(4,924,161.32)	6,890,928.71	(204,024.47)
Expenditures:			
Administration	-	-	-
Water Distribution	-	-	-
Water Treatment	-	-	-
Wastewater Treatment	-	-	-
Industrial Pre-Treatment	-	-	-
Utility Billing and Collecting	-	-	-
Organizational Expense	-	-	-
Meter Readers	-	-	-
North Water Plant	-	-	-
Golf Course:			
Club House	26,603.78	-	-
Grounds	36,069.48	-	-
Restaurant	7,135.35	-	-
Organizational	3,156.88	-	-
Solid Waste	-	551,299.67	-
Event Center	-	-	64,960.27
Contra Account	-	-	-
Principal and Interest Payments	13,571.50	-	-
Total Expenditures:	86,536.99	551,299.67	64,960.27
Transfers - Out:	-	-	-
Ending Retain Earnings: (unadjusted)	<u>\$ (5,010,698.31)</u>	<u>\$ 6,339,629.04</u>	<u>\$ (268,984.74)</u>
Assets:			
Cash:	650.00	718,344.62	2,500.00
Investments:	-	477,150.50	-
Prepaid items	5,000.00	-	4,115.00
Receivables:			
Accounts	2,914.88	830,240.87	7,867.26
Less: allowance for uncollectibles	-	(138,083.24)	-
Accrued interest receivable	-	-	-
Due from other governments	37,826.84	-	-
Due from other funds	-	711,807.73	-
Inventory	44,737.92	-	17,713.00
Total Current Assets	91,129.64	2,599,460.48	32,195.26
Non-Current Assets			
Restricted Assets:			
Cash and cash equivalents	-	-	-
Investments	-	-	-
Accrued interest	-	-	-
Deferred charges	59,646.51	142,787.49	19,500.33
Net Pension Asset	3,448.47	8,255.26	1,127.41
Capital Assets:			
Land, water rights, & construction in progress	1,642,918.52	-	-
Other capital assets, net of accumulated depr.	1,803,318.01	4,660,509.13	97,526.74
Total Non-current assets	3,509,331.51	4,811,551.88	118,154.88
Total Assets:	<u>3,600,461.15</u>	<u>7,411,012.36</u>	<u>150,349.74</u>
Liabilities:			
Accounts Payable	6,504.49	237,096.24	3,596.11
Retainage payable	-	-	-
Accrued interest payable	-	2,454.84	-
Other liabilities	60,005.79	117,600.44	3,090.84
Compensated absences	12,345.44	14,610.92	-
Accrued payroll	1,066.11	2,070.49	-
Due to other funds	3,017,236.87	17,656.45	324,935.73
Customer deposits	-	-	-
Deferred Revenue	189,138.55	375,177.70	59,500.13
Current portion of long-term	33,365.24	12,363.72	-
Subdividers deposits	-	-	-
Capital Leases	149,303.68	55,367.99	-
Long-term obligations:	110,374.38	236,984.53	28,211.67
Total Liabilities	3,579,340.55	1,071,383.32	419,334.48
Net Assets:			
Nonspendable	5,035,419.86	3,988,870.45	70,442.48
Restricted	37,826.84	-	-
Committed	-	1,162,098.37	-
Unassigned	(5,010,698.31)	1,188,660.22	(339,427.22)
	<u>\$ 62,548.39</u>	<u>\$ 6,339,629.04</u>	<u>\$ (268,984.74)</u>

**CITY OF MISSION, TEXAS
INTERNAL SERVICE FUNDS
3 FINANCIAL STATEMENTS FOR THE MONTH ENDING 2/28/22**

	Total
Beginning Unadjusted Fund Balance	\$ (36,726.93)
Adjustment to Prior Year Fund Balance	(71,942.66)
Unadjusted Fund Balance	\$ (108,669.59)
Revenues:	
Charges for Services	531,536.88
Interest Earned	15.44
Total Revenues:	531,552.32
Transfers In:	-
Total Resources Available:	422,882.73
Expenditures:	
Insurance claim drafts	358,641.48
Premium payments	63,521.73
Organizational Cost	1,506.66
Total Expenditures:	423,669.87
Transfers - Out:	-
Ending Unadjusted Fund Balance:	\$ (787.14)
Assets:	
Cash:	533,080.43
Investments:	4,489.05
Receivables:	
Accounts	4,527.87
Due from other funds	1,613,298.56
Total Assets:	2,155,395.91
Liabilities:	
Accounts Payable	251,373.71
Claims Payable	71,942.66
Due to general funds	1,832,866.68
Total Liabilities	\$ 2,156,183.05
Net Assets:	
Restricted Fund Balance	\$ (787.14)



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Roel Mendiola, Sanitation Director
AGENDA ITEM: Authorization to purchase a Crane Carrier LET2-46 Chassis with a Labrie 32-Yard Body via Buy Board Contract #601-19 for Sanitation Department – Mendiola

NATURE OF REQUEST:

Authorization to purchase a Crane Carrier LET2-46 Chassis with a Labrie 32-Yard Body from Kyrish Truck Center via Buy Board Contract #601-19 at a total cost of \$383,809.00. The cost amounting from the LET2-46 Chassis at \$191,195.00 and the Labrie 32-Yard Body at \$192,614.00, plus an additional \$400 Buy Board fee per purchase order. The acquisition of this Chassis will enable our department to continue improving its daily operations.

BUGETED: Yes **FUND:** Solid Waste **ACCT. #:** 05-410-74950

BUDGET: \$4,462,108 **EST. COST:** \$383,809.00 **CURRENT BUDGET BALANCE:** \$524,737

BID AMOUNT: \$383,809.00

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____



KYRISH TRUCK CENTERS of Austin

5010 Burleson Road
Austin, TX 78744
512-289-1111

Invoice No. **202300443**

Quote

Customer

Name City of Mission

Address 1201 East 8th Street

City Mission, TX 78572

Phone 956-580-8667

Date 3/31/2023

Order No. _____

Rep Gonzalez

FOB _____

Qty	Description	Unit Price	TOTAL
1	2023 Battle Motors LET 2-46 Work Ready Unit VIN# 1CYAADAC4P1000412	\$191,195.00	\$191,195.00
1	Labrie Enviromental 32 CY Automizer Full Eject	\$192,614.00	\$192,614.00

FET	\$0.00
SubTotal	\$383,809.00
State and Emissions Tax	\$0.00
Document Fee / Title Transfer	\$0.00
License Fees	\$0.00
TOTAL	\$383,809.00

Payment Details

Cash _____

Check _____

Credit Card _____

Name _____

CC # _____

Expires _____

Office Use Only

Any Questions, please call 210-661-8371

WWW.KYRISHTRUCKS.COM



Kyrish Truck Centers

Driving Business

March 31, 2023

City of Mission
Attention: Roel Mendiola
1201 E. 8th. Street
Mission, Texas 78572

Longhorn International Trucks in Austin is a Licensed Texas dealer for the Battle Motors product line. I have attached a copy of our Texas Motor Vehicle Dealer License showing our General Distinguishing Number P-6537 for your review. We also hold the contract # 601-19 from the Texas Buy Board for the chassis. Please note, any P.O. issued for this purchase should be made out and directed to Longhorn International Trucks, 5010 Burlison Rd., Austin, Texas 78744.

That being said, I have attached our Buy Board quotation for a Battle Motors LET2-46 Chassis. This chassis is equipped with a Labrie Environmental 32 Cubic yard Automizer Full Eject body as quoted by Reliance Truck & Equipment. The LET2-46 chassis would cost \$191,195.00. The Labrie 32-yard body as mounted would run \$192,614.00 for a combined total of \$383,809.00 plus the Buy Board fee of \$400.00 per purchase order.

Please note that any deviation from the attached chassis or body quote will require a revised quotation.

Sincerely,

Richard Woerdell



AUSTIN South
5010 Burlison Road

AUSTIN North
16336 N. IH 35

SAN ANTONIO
1380 Ackerman Rd.

TEMPLE
6043 N. IH-35

HOUSTON (East)
8900 N. Loop E.

BRYAN
4050 Hwy 21 E.

HOUSTON (West)
14201 Hempstead Rd.

VICTORIA
2605 Port Lavaca Dr.

PHARR
711 N. Cage Blvd



FRANCHISED MOTOR VEHICLE DEALER

Texas Department
of Motor Vehicles
GENERAL DISTINGUISHING NUMBER:
MOTOR VEHICLE DIVISION

LICENSE NO: A162867

P6537

Motor Vehicle

LONGHORN INTERNATIONAL TRUCKS, LTD.
Kyriish Truck Center of Austin, Kyriish Truck Center
PO BOX 6260
AUSTIN, TEXAS TRAVIS 78762-6260

EXPIRES: 04-30-2023
PHYSICAL LOCATION:
5109 E BEN WHITE BLVD
AUSTIN, TEXAS TRAVIS 78741-7303

THIS DEALERSHIP IS LICENSED TO ONLY SELL THE FOLLOWING LINE(S) OF NEW MOTOR VEHICLES:

Autocar ACTT Terminal Tractor : HT-Heavy Truck, Crane Carrier : HT-Heavy Truck, INTERNATIONAL
HEAVY TRUCK : HT-Heavy Truck, INTERNATIONAL MEDIUM TRUCK : MT-Medium Truck

ADDITIONAL LOCATION(S): For used vehicle sales only

HAVING SATISFIED THE APPLICABLE REQUIREMENTS OF CHAPTER 2301 OF THE TEXAS OCCUPATIONS CODE, CHAPTER 503 OF THE TEXAS TRANSPORTATION CODE, AND THE RULES OF THE BOARD, THE PERSON NAMED ABOVE IS HEREBY LICENSED WITH THE TEXAS DEPARTMENT OF MOTOR VEHICLES, MOTOR VEHICLE DIVISION.

Monique Johnston
Monique Johnston, Director
Texas Department of Motor Vehicles
Motor Vehicle Division

WARNING: PENAL CODE SECTION 37.10, PROVIDES THAT TAMPERING WITH A GOVERNMENTAL RECORD IS AN OFFENSE PUNISHABLE AS A SECOND-DEGREE FELONY.



Quote #: 202300443
Quote Date: 3/7/2023
Quote Valid Until: 5/23/2023

9818 Green Road
Converse, TX 78109

Prepared By: George Gutierrez
Phone: (512) 801-5268
E-Mail: ggutierrez@relianceequip.net

Quote For:
City of Mission
Roel Mendiola
Email: rmendiola@missiontexas.us
Address: 1201 East 8th Street, Mission, Texas 78572 United States

BuyBoard
Omniprise Products
BuyBoard Quote - Contract #: 686-22

Equipment **Type** **Delivery** **Freight** **Quote Total Per Unit**

Labrie Environmental - Automizer Full-Eject - Austin Refuse 120 - 160 days FOB - City of Mission \$192614.00

Spec. ARC Mission

Equipment Detail

Quantity	Equipment Description
1	32 CY Automizer Full-Eject - Pricing 10-19-21
1	Central grease point for follower panel rollers
1	Clean out tools (broom- hoe and shovel kit including brackets; installed at front-of-body)

Quantity	Equipment Description
1	Ground level grease points: for tailgate and hopper door hinges
1	Hopper and body floor liner: Hardox 500 steel - full length
1	Retainer teeth under breaker bar
1	Body: 1 Color Urethane Body Paint Included in unit base price. Includes bolt-on parts painted body color
1	CAUTION THIS VEHICLE STOPS AND BACKS FREQUENTLY- 74.5in x 23.5in (black on yellow background)
1	Fire extinguisher, 20 lb, Chassis, RH side, Vertical (Conditional to chassis space availability)
1	Lifting, RH, Basic auto-dump for Right Hand arm
1	Dual Camera System - Hopper and Rear Facing
1	Crusher Panel
1	Heavy Duty Arm and Grabber "32 to 95 gal."
1	Auxiliary arm controls in-cab: RH-side- (Mini-joystick style)
1	Automatic pump shut off at 50 km/h- 32 mph
1	Hot-Shift PTO with pump mounted on crossmember
1	Grabber counting device: counts number of carts dumped
1	Spill shield: installed behind grabber (Not compatible with AGRA0540)
1	Back up lights: Qty 2 additional on mid-body rubrails - LED type
1	Back up lights: Qty 2 additional on tailgate position 2/3 - 4" LED type
1	LH-side hopper (1)
1	Multifunction Lights Package: Multifunction round amber lights (4). Oval center brake light-red- in upper tailgate
1	(1). Round brake lights- red- in upper tailgate light bar (2)
1	RH-side rail (4)
1	Work light kit: dual- in-cab single manual switch - LED type

Quantity	Equipment Description
1	Fire extinguisher, 20 lb, Chassis, LH side, Vertical (Conditional to chassis space availability)
1	Holder, 5 gallon bucket holder on front bumper offset towards curbside (bucket NOT included) - AU
1	Lighting, Strobe Light, Cab Front Grill, Both Sides, Dual (2), LED, Amber, Rectangular, Surface Mount, Ecco, 3510A
1	Electrical, Joystick buttons, Functions location, Right button closes and left button opens - AU EX MX
1	Hopper wall plastic shield

Additional Requests

Quantity	Description
1	Decal Package, Whelen Lighting System

Terms and Conditions

Please read carefully. This quote becomes a sales order if signed by customer. Please, notify of any changes needed within five (5) days of signing.

X _____ Date: _____
Roel Mendiola or Company Representative
By signing I confirm I have read and understand the terms and conditions on this Order.

Reliance Truck and Equipment would like to thank you for your time and the opportunity to earn your business!

Menu

Vendor Kyrish Truck Center - Austin
Contact Richard Woerndell
Phone 5123891111
Email rwoerndell@kyrishtrucks.com
Vendor Website www.kyrishtruckcenters.com
TIN 74-1867837
Address Line 1 4711 E. 7th
Vendor City Austin
Vendor Zip 78702
Vendor State TX
Vendor Country USA
Delivery Days 120
Freight Terms FOB Destination
Payment Terms Net 30 days
Shipping Terms Pre-paid and added to invoice
Ship Via Common Carrier
Designated Dealer No
EDGAR Received Yes
Service-disabled Veteran Owned No
Minority Owned No
Women Owned No
National No
No Foreign Terrorist Orgs Yes
No Israel Boycott Yes
MWBE No
ESCs All Texas Regions
States Texas
Contract Name Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts, and Service Labor
Contract No. 601-19
Effective 12/01/2019
Expiration 11/30/2023
Accepts RFQs Yes
Service Fee Note Vehicle purchase orders are subject to a \$400 service fee
Quote Reference Number 601-19
Return Policy No returns
Exceptions Deviations

Item 28.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Peter Geddes, Procurement Director
AGENDA ITEM: Consideration of best and final offer for Lions Park Improvements Project and Authorize City Manager to execute contract incident thereto – Geddes

NATURE OF REQUEST:

City Council authorized staff to engage in negotiations with the top three firms with the highest evaluation. Staff met with Davila Construction, Gerlach Builders and RG Enterprise dba G&G Contractors. Best and final offers were received, after further review staff is recommending that City Manager pursue final negotiations in value engineering with G&G Contractors, instruct the City Attorney to draft an agreement memorializing all the terms governing Lions Park Improvements Project.

BUDGETED: Yes	FUND: 2021 CO	ACCT. #: 76-476-74940 \$1,945,690
	2018 CO	75-461-74940 \$778,687.50
	Donations	15-22220 \$59059.48
	TPWD Grant	15-429-74940 \$337,828

BUDGET: \$3,121,264 **EST. COST:** \$6,000,000 **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: \$5,036,821 with all alternates

STAFF RECOMMENDATION:

Authorization to pursue final negotiations in value engineering with G&G Contractors.

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

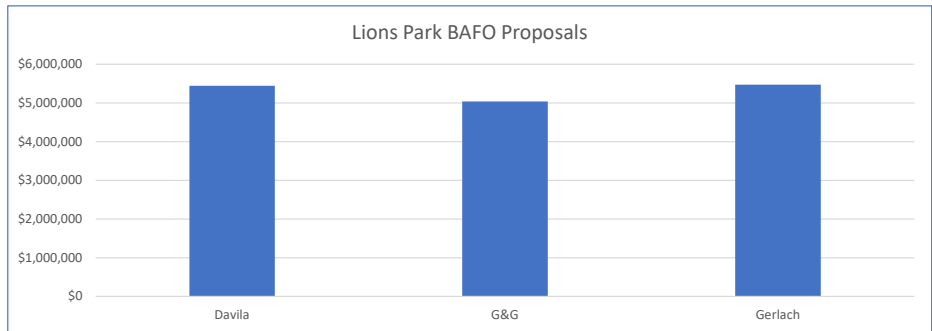
_____ AYES
 _____ NAYS
 _____ DISSENTING _____

Summary
Best And Final Offer
4/13/2023

Division	Description	Davila	G&G	Gerlach
1	General Requirements	\$434,950	\$92,890	\$263,000
2	Existing Conditions	\$1,412,570	\$3,819	\$1,435,999
3	Concrete	\$600,000	\$606,124	\$515,600
4	Masonry	\$245,500	\$307,118	\$390,000
5	Metal Work	\$497,118	\$627,400	\$443,836
6	Wood, Plastics, Composites	\$45,851	\$24,145	\$42,761
7	Thermal & Moisture Protection	\$307,516	\$28,740	\$310,000
8	Openings	\$69,461	\$79,724	\$34,479
9	Finishes	\$85,898	\$101,899	\$95,000
10	Specialties	\$73,021	\$24,034	\$60,320
11	Equipment		\$15,540	\$5,000
22	Plumbing	\$195,000	\$201,045	\$235,000
23	HVAC / Mechanical	\$61,155	\$65,460	\$92,000
26	Electrical	\$249,000	\$288,010	\$476,100
31	Earthwork		\$1,225,498	
32	Exterior Improvements (fence)		\$250,154	
33	Utilities		\$270,615	
-	Ins., Risk, Permits, Bonds, etc	\$151,700		\$226,905
Allowances				
1	Contingency	\$100,000	\$100,000	\$100,000
2	Lansdscaping	\$15,000	\$15,000	\$15,000
3	Irrigation	\$25,000	\$25,000	\$25,000
4	Bankshot	\$75,000	\$75,000	\$75,000
5	Structural Steel	\$38,392	\$21,500	
BASE BID		\$4,682,132	\$4,448,714	\$4,841,000
Alternates				
1	Demolition	-\$62,400	-\$48,000	-\$4,500
2 All Inclusive Play Area	Equipment Install	\$239,625	\$348,630	\$100,000
	Playground Floor			
	Concrete	\$126,000		\$163,000
	Misc. Border, Curbs	\$8,500		
	GCS, Fees, Overhead	\$37,413		\$78,873
3 Splash Pad	Equipment Install	\$205,478	\$240,477	\$221,000
	Concrete	\$50,000		\$12,000
	Electrical	\$18,000		
	Lanscaping			\$84,000
	Surveying	\$1,500		
	GCS, Fees, Overhead	\$27,498		\$45,000
4 Bankshot Play Area	Concrete	\$70,000	\$28,000	\$61,607
	Electrical	\$18,000	\$30,000	\$35,500
	Misc. Painting, Extras	\$12,000	\$9,000	\$6,000
	GCS, Fees, Overhead	\$10,000		\$17,393
	Equipment			\$57,500
Value Engineering				
All	Additional Cost Reductions		-\$20,000	-\$244,064
Net Total	Net with VE	\$5,443,746	\$5,036,821	\$5,474,309

- | | | | |
|---------------|-----------------------------------|-------------------------------|----------------------------------|
| VE's Included | \$48 black vinyl chain link fence | \$14 Econ plumb fixtures | \$15 Asphalt from 3"->2" |
| | \$6.2 concrete flatwork | \$20 Econ Elect fixtures | \$70 Paint in lieu of galvanized |
| | | \$34 Remove lightning protect | \$28 VE Lighting |
| | | \$20 Trail lights Solar | \$29.6 Chainlink fence |
| | | \$30 Hurricane Fence | \$3.4 Type 2 in lieu of Type 1 |
| | | \$20 shrink bathroom | \$40 Remove lightning protect |

Decrease from previous proposal
Increase from previous proposal





CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: April 24, 2023
PRESENTED BY: Angie Vela, Finance Director
AGENDA ITEM: TABLED 04/10/2023 - Authorize staff to engage in negotiations with firms deemed acceptable and qualified for delinquent tax collection services and authorize City Manager to award and execute contract incident thereto - Vela

NATURE OF REQUEST:

On January 23, 2023, City Council authorized staff to solicit Request for Proposals (RFP's) for delinquent tax collection services in accordance with the Texas Professional Services Procurement Act (V.T.C.A., Government Code Section 2254.011). Proposals received were referred to an evaluation committee appointed to review and evaluate on the basis of demonstrated competence and qualifications to perform the services.

Staff received two (2) proposals. All proposals were deemed acceptable and qualified. All were evaluated on set criteria outlined in the RFP.

The firm names are:

- Perdue Brandon Fielder Collins & Mott LLP
Linebarger Goggan Blair & Sampson, LLP

BUDGETED: No FUND: General ACCT. #: _____

BUDGET: _____ EST. COST: _____ CURRENT BUDGET BALANCE: _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Engage in negotiations

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval RP

RECORD OF VOTE: APPROVED: _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

PROPOSAL NAME/NUMBER: 23-256-03-06 / Delinquent Tax Collecton Services



OPEN DATE: March 06, 2023 2:00 PM CST

Evaluator	Angie Vela	Ezeiza Garcia	Christian Garza

Proposer	Rating	Points	Rating	Points	Rating	Points	Average
Perdue Brandon Fielder Collins & Mott, LLP. 2805 Fountain Plaza Blvd., Ste. B Edinburg, TX 78539		Acceptable		Acceptable		Acceptable	
Sec. a. Experience in providing tax collection services to other government entities (20 Total Maximum Points)	Acceptable	20	Acceptable	17	Acceptable	17	
Sec. b. Capability to perform all of the tax collection services required by this RFP (15 Total Maximum Points)	Acceptable	14	Acceptable	15	Acceptable	15	
Sec. c. Success ratio in collecting delinquent taxes for government entities (10 Maximum Points)	Acceptable	10	Acceptable	9	Acceptable	8	
Sec. d. Reputation for personal, professional integrity, and competence (15 Maximum Points)	Acceptable	13	Acceptable	11	Acceptable	13	
Sec. e. Key personnel's background, caliber, and experience in providing the services required (15 Maximum Points)	Acceptable	15	Acceptable	15	Acceptable	13	
Sec. f. Current workload (5 Maximum Points)	Acceptable	5	Acceptable	5	Acceptable	5	
Sec. g. Demonstrate ability to meet schedules or deadlines (5 Maximum Points)	Acceptable	5	Acceptable	5	Acceptable	5	
Sec. h. Knowledge of federal, state and local regulations, policies and procedures applicable to this type of service. (5 Maximum Points)	Acceptable	5	Acceptable	5	Acceptable	5	
Sec. i. Service fee structure and copy of contract. Must be in accordance with the Applicable Law addressing Attorney's Representing Taxing Units. (10 Maximum Points)	Acceptable	10	Acceptable	10	Acceptable	8	
Final Determination of Review		97		92		89	93

Notes:

Strengths: (AV) Represent over 2,100 entities, one on one interaction with taxpayer; 53 yrs. Of experience, *Nationwide Resources, Tax Trakker Software, 1 office in Edinburg*; Collection Strategy, Collection rates 53.23% La Joya ISD, 56.24% Wichita Falls, 72.38% Pearland; *High Standards, Local Edinburg office*; 14 offices, 411 employees, 12 staff in Edinburg office, Good references, dedicated team backgrounds. *Practice law in 7 states, serving more than 2100 clients, 1600 delinquent tax clients.* Personalized collection process, Methodology & Strategy, work plan, Calendar of Tasks; *No cost to city services for tax related matters and issues, compliance and legislative committees, Newsletters, continuing education*; 2023 & Subsequent years = 13.5%, 2022 & Prior years = 15%; Bankruptcy representation at no cost to City **(EG)** 53 years of experience, 2,100 governmental entities, including City of La Feria, La Joya ISD and Hidalgo County; *Success Ratio is between 53% to 72%*; 53 yrs of experience, represent 2,100 clients, total debt portfolio of more that \$2.5 billion, represent 1,693 taxing jurisdictions in the collection of delinquent property taxes; *Firm staff is made of 411 employees including 60 attorneys, 2,100 clients. operating continuously for 53 years*; Edinburg office provides service & will expand as needed, that office has 20 employees including 2 attorneys, multi-office; 13.5% 2023 & after, 15% 2022 & before. **(CG)** represents 2,100 clients, including 409 cities and counties; *High of 72% and low of 53% from data provided*; Team is knowledgable and experienced; 411 employees and 62 full time attorneys; operate 14 primary offices and multiple satellite offices.; Include calendar of tasks. will expand if needed. *Firm includes 62 full time attorneys. Many years of experience in the field.*; 13.5% of total amount of taxes, penalties and interest collected.

Weaknesses: (AV) (EG) . (CG)

Comments: (AV) (EG) (CG) Capable of performing collection services

PROPOSAL NAME/NUMBER: 23-256-03-06 / Delinquent Tax Colleciton Services



OPEN DATE: March 06, 2023 2:00 PM CST

Evaluator	Angie Vela	Ezeiza Garcia	Christian Garza

Proposer	Rating	Points	Rating	Points	Rating	Points	Average
Linebarger Goggan Blair & Sampson, LLP. 1512 SI Lone Star Way Edinburg, TX 78539							
	Acceptable		Acceptable		Acceptable		
Sec. a. Experience in providing tax collection services to other government entities (20 Total Maximum Points)	Acceptable	20	Acceptable	16	Acceptable	18	
Sec. b. Capability to perform all of the tax collection services required by this RFP (15 Total Maximum Points)	Acceptable	15	Acceptable	15	Acceptable	15	
Sec. c. Success ratio in collecting delinquent taxes for government entities (10 Maximum Points)	Acceptable	9	Acceptable	8	Acceptable	7	
Sec. d. Reputation for personal, professional integrity, and competence (15 Maximum Points)	Acceptable	15	Acceptable	9	Acceptable	13	
Sec. e. Key personnel's background, caliber, and experience in providing the services required (15 Maximum Points)	Acceptable	15	Acceptable	15	Acceptable	13	
Sec. f. Current workload (5 Maximum Points)	Acceptable	5	Acceptable	5	Acceptable	5	
Sec. g. Demonstrate ability to meet schedules or deadlines (5 Maximum Points)	Acceptable	5	Acceptable	5	Acceptable	5	
Sec. h. Knowledge of federal, state and local regulations, policies and procedures applicable to this type of service. (5 Maximum Points)	Acceptable	5	Acceptable	5	Acceptable	5	
Sec. i. Service fee structure and copy of contract. Must be in accordance with the Applicable Law addressing Attorney's Representing Taxing Units. (10 Maximum Points)	Acceptable	7	Acceptable	9	Acceptable	6	
Final Determination of Review		96		87		87	90

Notes:

Strengths: (AV) 40 yrs in tax collection services in S. Texas, 2500 clients, 38 gov't entities; 5 offices in the valley, 1 in Mission, several cities in valley. Collection program, Rates of collection from 28.7% to 39.2%; Local offices, Largest Ad Valorem Collection law firm in the nation.; 50 employees, dedicated team backgrounds; No issue with capacity to handle City's workload; High quality, Never failed to meet contract terms or defined schedules, project schedule and work plan; 200 years of combined experience, High ethical standards **(EG)** 40 years of providing delinquent tax collection services in south Texas, 38 government entities City of Alton, City of McAllen, City of Pharr, across Cameron, Willacy, Hidalgo, Starr & Zapata Counties; Serving more than 100 local clients, close relationship with the Hidalgo County Tax Assesor Collector; Firm staff is made up of 50 employees including 5 attorneys; with a collective 500 years of experience in the area of government receivables; Edinburg location with attorneys; Is the nations largest ad valorem collection law firm; 15% **(CG)** Many references including covering most of the valley.; Good examples with high of 39.2%; Team i sknowledgeable and experienced; Collective of 500 years of experience in governmental receivables; Attorneys who know ad valorem tax law. Include nine attorneys. Largest ad valorem collection law firm.; Provides mutipal services for one comprehensive fee. 15% fee of the total tax, penalty, interest collected.

Weaknesses: (AV) . **(EG)** Success ration is no higher than 40% **(CG)** Highest is lower that 50%; High number of clients;

Comments: (AV) List City of Weslaco at 25.6% which is with Purdue; 15% **(EG)** **(CG)** Both are capable of performing tax collection services; Data can be secured for both companies; High volume of clients/cities;

BID NAME/NUMBER: 23-256-03-06 / Delinquent Tax Collection Services



OPEN DATE: March 06, 2023 2:00 PM CST

Vendor Name:	Perdue Brandon Fielder Collins & Mott LLP	Linebarger Goggan Blair & Sampson, LLP
Street address:	2805 Fountain Plaza Blvd., Ste. B	1512 S. Lone Star Way
City, State:	Edinburg, TX 78539	Edinburg, TX 78539
Phone:	(956) 631-4026	(956) 383-4500
Fax:	(956) 289-1023	(956) 383-7820
Contact:	Hiram A. Gutierrez	Lucy G. Canales
Email:	hgutierrez@pbfc.com	LucyC@lqbs.com

No.	DESCRIPTION:	Fee	Fee
1	Cost Proposal:	Cost of 13.5% fee added to taxpayer bill	City is not liable for any cost. 15% fee added to tax bill
	Addendums Included	Yes (2)	Yes (2)

Please Note: