



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, January 08, 2024 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, January 08, 2024 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

- [1.](#) Proclamation - Cervical Health Awareness Month - Carrillo
- [2.](#) Proclamation - Fire Fighters Cancer Awareness Month - A. Garcia
3. November 2023 Employee of the Month - Munguia
4. Presentation by American Legion Post 93 - Venecia
5. Presentation by Texas Citrus Fiesta - Tijerina
6. Report from the Greater Mission Chamber of Commerce – Enriquez
- [7.](#) Departmental Reports – Perez
8. Citizen's Participation – Garza

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

- [9.](#) Rezoning: A tract of land containing 6.33, being a part or Porcion 52, (PUD) Planned Unit Development to (R-3) Multi-Family Residential, Amigos Del Valle, Inc., and Adoption of Ordinance # ____ - De Luna

10. Rezoning: A 0.2066 acre tract of land, more or less, out of Lot 192, John H. Shary Subdivision, of Porciones 58, 59, & 60 (aka Lot 3, Glasscock Acres U/R), (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Jacob Lee Espinoza, and Adoption of Ordinance # _____ - De Luna
11. Rezoning: A 2.0 gross acre tract of land, more or less, carved out of a part of Lots 4 & 5, J.E. Leslie Subdivision, (C-3) General Business to (R-1T) Townhouse Residential, Olbein J. Ramos Jr., and Adoption of Ordinance # _____ - De Luna
12. Conditional Use Permit: Build a Pool House, 2505 San Lorenzo, Lot 17, Sharyland Plantation Village San Miguel Ph. 8, PUD, Arnulfo R. Achirica, and Adoption of Ordinance # _____ - De Luna
13. Conditional Use Permit: Mobile Food Truck – Kabubi Arabian Tacos & Gyros, 2509 Colorado Street, Ste. 202, Lot 1, Block 2, Santa Lucia Development, C-3, Michel J. Abou Yakzan, and Adoption of Ordinance # _____ - De Luna
14. Conditional Use Permit: Xulcan Event Center, 2813 E. Griffin Parkway, Suite C, Lot 1, Adams Crossing, C-3, Xulcan Event Center c/o Antonio Izaguirre, and Adoption of Ordinance # _____ - De Luna
15. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverges – Tommasino Pizza, Pasta & Vino, 2100 E. Griffin Parkway, Lots 1 & 2, Block 2, Springfield Ph. I Commercial, C-3, Tommasino Ristorante, LLC c/o Javier D. Covarrubias, Adoption of Ordinance # _____ and Wet Zone Ordinance # _____ - De Luna
16. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Las Calles De Mexico Taqueria, 308 N. Shary Road, Ste. A, Lot 1, Sundance Crossing, C-3, Las Calles De Mexico, LLC c/o Stephanie Carrillo, Adoption of Ordinance#_____ and Wet Zone Ordinance#_____ - De Luna
17. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Whistling Duck, 1603 E. Griffin Parkway, Lots 10 & 11, Block 3 Shary Gardens Subdivision, C-3, Whistling Duck, Inc., and Adoption of Ordinance#_____ - De Luna
18. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages– The Grove at Sharyland Bar & Grill, 2402 Brock Street, Unit 2, Lots 21 & 22, Sharyland Center (aka Shary Business Center Condos Unit 3), C-3, Grove at Sharyland c/o Mauricio Hernandez, and Adoption of Ordinance#_____ - De Luna
19. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages & Drive Thru Service Window – El Ronco Servi-Car, 1728 W. Griffin Parkway, Lot B, Girasol Estates Subdivision, C-3, Ismael Reyes, and Adoption of Ordinance#_____ - De Luna
20. Conditional Use Permit Renewal: Drive Thru Service Window – Panaderia Donato, 3003 N. Conway Avenue, Lot 1, Husain Subdivision, C-3, Jorge A. Melesio, and Adoption of Ordinance#_____ - De Luna
21. Preliminary Final Re-Plat Approval: KMDG Subdivision, Being a 1.364 acre tract, A replat of Lots 3-9, of Morwill Heights Subdivision, C-3, Developer: Luis L. Khit, Engineer: SOTEX Engineering, LLC - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

22. Approval of Minutes – Carrillo

Special Meeting – December 18, 2023 and December 28, 2023

Regular Meeting – December 18, 2023

23. Acknowledge Receipt of Minutes – Perez

Mission Civil Service Commission – November 6, 2023

Youth Advocacy Advisory Board – October 10, 2023

Mission Tax Increment Reinvestment Zone – October 24, 2023

Mission Redevelopment Authority – October 24, 2023

Mission Economic Development Corporation – October 25, 2023

Mission Economic Development Authority – August 30, 2023

Parks & Recreation Board – October 10, 2023

Keep Mission Beautiful – October 17, 2023

24. Approval of Resolution No. ____ authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Texas Citrus Fiesta Parade - Torres**25.** Approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District for Pool Use – Bentsen**26.** Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Insight utilizing DIR-TSO-4167, DIR-CPO-5030, DIR-CPO-4877, DIR-TSO-3763, DIR-TSO-4160, DIR-TSO-4343, OMNIA Contract - # 23-6692-03 - Ramirez**27.** Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 230105 and 230202 - Ramirez**28.** Authorization to Solicit for bids for Electrical Repair & Maintenance Services (Emergency Services) for Water Treatment Plants, Wastewater Treatment Plant & Water Distribution - Bocanegra**29.** Approval of First Amendment to the Funding Agreement with the Greater Mission Chamber of Commerce, Inc. – Vela**30.** Authorization to purchase a 2024 Polaris Xpedition via TIPS contract 210907- Torres

- [31.](#) Approval of Ordinance # _____ amending Chapter 50 Libraries, Article II, Section 50-32 Composition; Appointment of the City of Mission Code Ordinances - Carrillo
- [32.](#) Approval of Ordinance # _____ amending Chapter 70 Parks and Recreation, Article II, Parks and Recreation Board, Section 70-42, Composition of the City of Mission Code Ordinances - Carrillo

APPROVALS AND AUTHORIZATIONS

- [33.](#) Preliminary Plat Approval: Retama Phase VI Subdivision, Being 9.173 acres out of Lot 14 Del Monte Irrigation Co. Subdivision, PUD (R-1), Developer: Rhodes Development, Inc., Engineer: Melden & Hunt, Inc. - De Luna
- [34.](#) Preliminary Plat Approval: Holland Terrace Subdivision, Being a Subdivision of a 4.50 acre tract of land out of Lot 25-5, West Addition to Sharyland Subdivision, R-1T, Developer: JJAB Family Limited Partnership, Engineer: Spoor Engineering Consultants, Inc. - De Luna
- [35.](#) Preliminary Plat Approval: La Villita Estates No. 3, A 9.37 acre tract of land out of Lot 45-3, West Addition to Sharyland, Rural E.T.J, Developer: COMAREX, LLC, Engineer: Pablo Soto, Jr. P.E. - De Luna
- [36.](#) Final Plat Approval: Brushline Meadows Subdivision, A 17.62 acre tract of land being all of Lot 91, and the south 7.62 acres out of Lot 92, The Nick Doffing Co. Subdivision No. 1, Rural ETJ, Developer: 1960 Investment Company, LLC, Engineer: Nain Engineering, LLC - De Luna
- [37.](#) Consider a Variance request to allow an installation of septic tank on Lot 49, Misiones de San Jorge as requested by Cesar Cabello from CABE Investments, LP - De Luna
- [38.](#) Approval of October 2023 Financial Statements – Vela
- [39.](#) Approval of the November 2023 Tax Collection Report - Vela
- [40.](#) Board Appointments – Ambulance Board, Building Board of Adjustments, Citizen Advisory Committee, Civil Service Commission, Mission Economic Development Authority, Mission Economic Development Corporation, Mission Education Development Council, Mission Historic Preservation Commission, Parks and Recreation Board, Planning and Zoning Commission, Shary Golf Course Advisory Board, Special Events & Entertainment Committee, Speer Memorial Library Board, Tax Increment Reinvestment Zone, Traffic Safety Committee, Youth Advocacy Advisory Board, and Zoning Board of Adjustments - Carrillo

UNFINISHED BUSINESS

- [41.](#) TABLED 12/18/2023 - Discussion regarding City Projects and Funding Sources, and possible action, if any, related to the same, including but not limited to approval of any budget amendments - Perez

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Real Property), potential settlement and acquisition of Parcel 37, Taylor Road Phase 2. (City Attorney, V. Flores)
2. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters), update on Personnel Matters. (City Manager R. Perez)
3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D. (City Attorney, V. Flores)

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, related to the settlement and/or acquisition of Parcel 37, Taylor Road Phase 2.
2. Consideration and action, if any, related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 05th day of January, 2024 at 4:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **08th day of January, 2024** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposed permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **05th day of January, 2024** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 4:00 p.m. on said date.

Anna Carrillo

Anna Carrillo, City Secretary

Proclamation

City of Mission



WHEREAS, cervical cancer is a disease that strikes over 14,000 American women each year; and

WHEREAS, cervical cancer most often affects women in the prime of life; and

WHEREAS, regular cervical cancer screening tests are effective in detecting the disease early when it can be effectively treated; and

WHEREAS, cervical cancer disproportionately impacts vulnerable communities lacking access to health care and proven life-saving tools; and

WHEREAS, cervical cancer vaccines are available that—together with screening tests—provide a formidable and effective means of preventing this disease; and

WHEREAS, increasing awareness by the DHR Health Oncology Institute among patients and healthcare providers alike regarding the best use of these prevention tools is a key component is safe-guarding women’s health;

NOW, THEREFORE, We the City Council of the City of Mission, do hereby proclaim the month of January as:

“CERVICAL HEALTH AWARENESS MONTH”

and encourage all our citizens to recognize that cervical cancer is preventable, and to encourage and support the women in our lives in taking charge of their health and availing themselves of the tests and vaccines that have proven so effective in preventing cervical cancer. We have the means to prevent this disease; it is incumbent on all of us to insure we have the will to do so.

PROCLAIMED on this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Marissa Ortega-Gerlach, Councilwoman

Alberto Vela, Councilman

Proclamation

City of Mission



WHEREAS, City of Mission Fire fighters serve our community by putting our safety above their own; and

WHEREAS, Fire fighters often work in a toxic environment of smoke, soot and other carcinogens; and

WHEREAS, According to research, fire fighters have a 9% greater chance of being diagnosed with cancer and a 14% greater chance of dying from cancer than the general population; and

WHEREAS, Fire fighter occupational cancer is the leading cause of line-of-duty deaths in professional fire fighters and has reached epidemic levels; and

WHEREAS, Studies have found a direct correlation between the chemical exposures fire fighters experience on the job and their increased risk for cancer; and

WHEREAS, Forty-nine states and 12 provinces recognize cancer as a presumptive workers' compensation claim for fire fighters; and

WHEREAS, Early detection of cancer through routine screening leads to earlier treatment, and better disease outcomes, including improved survival and reduced morbidity; and

WHEREAS, The International Association of Fire Fighters (IAFF) and the Firefighter Cancer Support Network (FCSN) have declared January as Fire Fighter Cancer Awareness Month.

NOW, THEREFORE, We the City Council of the City of Mission, do hereby proclaim the month of January as:

“FIRE FIGHTER CANCER AWARENESS MONTH”

In the City of Mission and encourage the CITY OF MISSION FIRE DEPARTMENT to participate in the activities and actions with the IAFF and FCSN as part of the Fire Fighter Cancer Awareness Month.

PROCLAIMED on this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Marissa Ortega-Gerlach, Councilwoman

Alberto Vela, Councilman



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: January 8, 2024
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:
Grants Department – December 2023
Mission Fire Prevention – December 2023
Information Technology – December 2023
RGV State Cemetery – December 2023
311 – December 2023
Civil Service – December 2023
Human Resources – December 2023
City Secretary – December 2023

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Grants Activity Report- December 2023

Grant Name	Funding Agency	Department	Application Amount	Matching Amount	Due Date	Status
FY22 Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 320,000	25%		Submitted-Tracking
FY22 Building Resilient Infrastructure and Communities (BRIC)	TDEM	Executive	\$ 415,000	25%		Submitted-Tracking
Underrepresented Communities Grant Program	NPS	Museum	\$ 75,000	None		Submitted-Tracking
Trail Accelerator Grant	IMBA	Park	\$ 10,000	1-1		Submitted-Tracking
FY23 Community Wildfire Defense Grant	USDA	Fire	\$ 250,000	None		Submitted-Tracking
FY24 Youth Garden Grant	Kids Gardening	Library	\$ 10,000	None		Submitted-Tracking
FY23 Flood Mitigation Assistance (FMA)	TWDB	Executive	TBD	25%		In Process
FY22 Building Resilient Infrastructure and Communities (BRIC)	TDEM	Executive	TBD	25%		In Process
FY22 Assistance to Firefighters Grant (AFG)	DHS	Fire	\$ 172,873.50	10%		Not Awarded
Staffing for Adequate Fire and Emergency Response Grants (SAFER)	DHS	Fire	\$ 2,322,424	None		Not Awarded
FY22 Fire Prevention and Safety	DHS	Fire	\$ 22,440.49	5%		Not Awarded



Grants Activity Report- December 2023

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1,771,398.16	\$ 1,000,000	25%	Awarded/Active
FY24 General Victim Assistance Grant Program	OOG	Police	\$ 50,000	\$ 50,000	None	Awarded/Active
FY24 Local Border Security Program	OOG	Police	\$ 190,000	\$ 190,000	None	Awarded/Active
FY23 SHSP Regular	OOG	Fire	\$ 123,927.18	\$ 61,963.58	None	Awarded/Active
FY23 SHSP LETPA	OOG	Police	\$ 56,142.35	\$ 50,544.24	None	Awarded/Active
FY23 Transportation Alternatives	RGVMPO	Executive	\$ 250,000	\$ 250,000	25%	Awarded/Active
OVAG-Victim Services	OAG	Police	\$ 84,000	\$ 49,500	None	Awarded/Active
FY22 Operation Stonegarden Program	OOG	Police	\$ 350,000	\$ 350,000	None	Awarded/Active
Animal Welfare Organization	Petco Love	Health	\$ 35,000	\$ 30,000	None	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 999,162	1%	Awarded/Active
Trail Connectivity Project	VBLF	Park	\$ 500,000	\$ 500,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38	\$ 229,962.91	(Year 1) 20%	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000	\$ 20,000	None	Awarded/Active
Lions Park Development	AEP	Parks	\$ 30,000	\$ 30,000	None	Awarded/Active
All-Inclusive Lions Park	TPWD	Parks	\$ 1,500,000	\$ 750,000	\$750,000	Awarded/Active
Border Zone Fire Dept.	OOG	Fire	\$ 250,000	\$ 78,735.25	None	Awarded/Active
			Grand Total: \$	5,645,105.00		



Mission Fire Prevention Bureau
415 W. Tom Landry Ave.
Mission, TX 78572
Phone 956-580-8711
Fax 956-580-8712

Mission Fire Prevention

Monthly Activity Report: December 2023

FIRE INVESTIGATIONS

There were three (3) fire investigations for the month of December.

- On December 17, 2023, Assistant Fire Marshal Frank Chaires was called to document a structural fire at 1401 Garcia St^h. Undetermined
- On December 26, 2023 Fire Marshal Frank Cavazos was called out to an investigation to a house fire at 721 E 3rd St. Accidental
- On December 27, 2023, Fire Marshal Frank Cavazos was called out to a Regular Alarm contained to an appliance at 412 Bohla st.

Full Investigation: 2 Total

Call out to document of Incident: 2 Total

Year to Date: 4 Total

SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of December.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

INSPECTIONS

There were seventy-seven (77) Inspections conducted for the month of December: sixteen (16) occupancy, Thirty-four (34) annual and twenty-seven (27) other forms of inspections.

Year to Date: 229 Total 75 Occupancy 86 Annual 68 Other

Inspection rate to date: 4%

COMPLAINTS

There were zero (0) complaints for the month of December

There were zero (0) complaints resolved within this month.

Year to Date: 0 Total

SUBDIVISION REVIEWS

For the month of December there were nine (9) subdivision plan reviews.

Year to Date: 54 Total

SPRINKLER SYSTEM REVIEWS

For the month of December there were five (5) sprinkler system plan reviews.

Year to Date: 14 Total

FIRE ALARM SYSTEM REVIEWS

For the month of December there were one (1) fire alarm system plan review.

Year to Date: 9 Total

EXHAUST HOOD CANOPY PLAN REVIEWS

For the month of December there was two (2) exhaust hood canopy plan reviews.

Year to Date: 5 Total

HOOD SUPPRESSION PLAN REVIEWS

For the month of December there were zero (00) hood suppression plan reviews.

Year to Date: 4 Total

LP TANK PERMITS

For the month of December there were one (1) LP tank permits issued.

Year to Date: 3 Total

UNDERGROUND STORAGE TANK REMOVAL PERMITS

There was zero (0) underground storage tank removal permits issued for the month of December

Year to Date: 0 Total

ABOVEGROUND STORAGE TANK REMOVAL PERMITS

There was zero (0) aboveground storage tank removal permits issued for the month of December

Year to Date: 4 Total

BURNING PERMITS

There were one (1) city burning permits issued for the month of December.

Year to Date: 10 Total

PLAN REVIEWS

We had thirteen (13) plan reviews for the month of December.

- Battery Energy Storage – 1408 Mayberry
- St. Pauls Church – 1119 N Francisco
- 4 Plex lot #10 – 908 Hidden Hills
- Kumon Learning Center – 1821 N. Shary Rd suite 9
- Hidden Hills Estates 4plex apts. Lot#40 – 905 Hidden Hills
- Addition Restroom – 715 Ragland
- Drive way – 2530 E Griffin
- 4 plex apartments lot #9 – 1801 Ramirez
- 44 plex apartments lot #9 – 1800 Ramirez
- Collision Masters Inc. – 2510 W exp.83

- Dr. Juan Sued – 1106 Kika De La Garza
- Salon Modification – 1512 E Griffin ste 9
- Remodel finish out – 409 N. Bryan ste 106

Year to Date: 39 Total

FIRE DRILLS

There were zero (0) fire drills conducted for the month of December.

Year to Date: 0 Total

TRAINING

There were two (2) trainings in the month of December.

- Fire Marshal Frank Cavazos attended the “Carrying Case Training” at Mission Central Fire Department Training room on December 5, 2023.
- Fire Marshal Frank Cavazos, Asst. Fire Marshal Frank Chaires, Asst. Fire Marshal Joel Saenz, Lieutenant Oscar Alaniz and Lieutenant Omar Salinas attended “Qualifications Training” at La Joya Gun Range on December 21, 2023.

Year to Date: 8 Total

MEETINGS ATTENDED

For the month of December there were thirty-six (36) meetings attended by the Fire Prevention Office.

- December 1, 2023 - Fire Marshal Frank Cavazos attended a Teams “Follow-up Veterans Day meeting via zoom call
- December 4, 2023 - Fire Marshal Frank Cavazos City ID’s
- December 4, 2023 - Fire Marshal Frank Cavazos meeting with Chief Garcia and Dana Safety Supply at Mission Fire Department Central Station
- December 5, 2023 – Fire Marshal Frank Cavazos attended the Carrying Case Training at Mission Central Fire Department training room
- December 5, 2023 – Fire Marshal Frank Cavazos attended Directors Staff meeting at City Hall
- December 5, 2023 – Fire Marshal Frank Cavazos attended PowerDMS introduction meeting via Google Meet
- December 6, 2023 – Fire Marshal Frank Cavazos attended a webinar “Lexipol Policy Orientation” via zoom call
- December 7, 2023 - Fire Marshal Frank Cavazos attended SRC meeting
- December 7, 2023 – Fire Marshal Frank Cavazos attended a meeting with JC Avila from Fleet and Chief Adrian Garcia at the Mission Fire Department Administration Conference room

- **December 8, 2023 – Fire Marshal Frank Cavazos attended and was IC for the Chamber of Commerce – Health Fare held at the Mission Event Center**
- **December 11, 2023 – Fire Marshal Frank Cavazos attended Command Staff Meeting at the Mission Fire Department Administration Conference room**
- **December 11, 2023 - Fire Marshal Frank Cavazos City ID's**
- **December 11, 2023 – Fire Marshal Frank Cavazos attended the “Kops for Kids Logistic Meeting” at the Chiefs briefing room.**
- **December 12, 2023 - Fire Marshal Frank Cavazos attended Directors Staff meeting at City Hall**

- **December 13, 2023 – Fire Marshal Frank Cavazos attended meeting with Deputy Chief Doug Williams, Deputy Chief Chris Navarette and Deputy Chief Randy Cruz regarding Lexipol questionnaire at the Mission Fire Department Administration Conference room.**
- **December 13, 2023 – Fire Marshal Frank Cavazos attended the Ground Breaking Ceremony for Hotels at the Mission Event Center.**
- **December 14, 2023 - Fire Marshal Frank Cavazos City ID's**
- **December 14, 2023 - Fire Marshal Frank Cavazos attended SRC meeting**
- **December 15, 2023 – Fire Marshal Frank Cavazos attended the MEDC Christmas luncheon at the CEED Center.**
- **December 18, 2023 – Fire Marshal Frank Cavazos attended City Council meeting at Mission City Hall Chambers**
- **December 18, 2023 – Fire Marshal Frank Cavazos attended GPS Presentation at City Hall**
- **December 19, 2023 – Fire Marshal Frank Cavazos attended CDBG meeting hosted by Joanne Longoria at the CDBG Office conference room**
- **December 19, 2023 – Fire Marshal Frank Cavazos attended Samsara Demo meeting via zoom call.**
- **December 19, 2023 – Fire Marshal Frank Cavazos attended meeting with the “Memorial Project Committee” at the Central Fire Station training room**
- **December 20, 2023 – Fire Marshal Frank Cavazos attended the distribution meeting for the Adopt a grandparent Christmas package at the Mission Police Department**
- **December 20, 2023 – Fire Marshal Frank Cavazos attended the Fire Prevention Budget meeting with Chief Garcia at the Central Administration Conference room.**
- **December 21, 2023- Fire Marshal Frank Cavazos attended the Qualifications Training at La Joya**
- **December 21, 2023 – Fire Marshal Joel Saenz for Frank Cavazos attended SRC Meeting at City Hall**
- **December 21, 2023 – Fire Marshal Frank Cavazos attended meeting to discuss Waterway Proposal with Chief Garcia and Deputy Chief Navarrete at the Central Administration Conference room**
- **December 22, 2023 – Fire Marshal Frank Cavazos attended Staff meeting at Mission City Hall – Council Chambers**
- **December 22, 2023 – Fire Marshal Frank Cavazos attended a follow-up meeting regarding the Twin Oak Apartments Compliance at their office.**
- **December 22, 2023 – Fire Marshal Frank Cavazos attended the Discovery Meeting via zoom call**
- **December 22, 2023 – Fire Marshal Frank Cavazos attended the meeting with Lexipol Project Manager along with Chief Garcia via zoom call.**
- **December 27, 2023 – Fire Marshal Frank Cavazos City ID's**
- **December 28, 2023 - Fire Marshal Frank Cavazos City ID's**
- **December 29, 2023 - Fire Marshal Frank Cavazos City ID's**

Year to Date: 95 Total

PUBLIC EDUCATION

During the month of December there were nine (9) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events/Parade
12/01/2023	Holiday Market/Leo Pena Placita park					200
12/02/2023	IDEA Mission All Star Games				100	
12/05/2023	Martinez Elementary/Career on wheels				120	
12/08/2023	Mission Rv Park -Presentation				40	
12/12/2023	Travis Middle School/3 rd Annual Career & Emotional Intelligence				120	
12/13/2023	Mission Bell RV Park/Fire Prevention & community Risk Reduction				40	
12/13/2023	TradeWinds RV Park/Fire Prevention & community Risk Reduction				50	
12/18/2023	Mission Community Health Fair					150
12/19/2023	Pearson Elementary:Career Day				65	
12/22/2023	Station Tour			3		
12/22/2023	Station Tour			6		

Year to Date: 46 Presentations 12,624 Audience
 Year to Date w/The Tutor 0 Presentations 0 Audience
 Year to Date w/F.S.T. 10 Presentations 1010 Audience
 Year to Date w/City Events 4 Presentations 2180 Audience
 Year to Date – Other 7 Presentations 1460 Audience
 Year to Date Grand Total 67 Presentations 17,274 Audience

Frank Cavazos, Deputy Chief/Fire Marshal

"Dedicated to the Community We Protect... and Serve"



Information Technology

Departmental Report December 2023

Information Technology Department Overview

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

Barracuda Email Security

Purchase and Configure barracuda email security for Microsoft 365. 95% Complete.

Equip new and existing units with new Technology

Equip units with in new in car video system, and tablet. 85% Complete

Multifactor Authentication

Purchase and configure Multi Factor Authentication to strengthen security posture. 60% Complete.

Public Safety Application

Migrate New World Enterprise PD application and data to new server environment and Upgrade to latest version. 50% Complete.

Proximity Cards

Issue new proximity cards to all staff to include PD and Fire. ID, Door Access, and Time Clock will be combined into one. 30% Complete.

Public Safety #6

Install and configure Telephones, AP's, Switches, Door access Control, Security Cameras, WAN Connectivity, and data drops. 95% Complete

Work Orders

The goal is to close tickets within 48 hours. Priority work orders are worked on first.



RIO GRANDE VALLEY STATE VETERANS CEMETERY

MONTHLY REPORT



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956)-583-7887



Interments December 2023

Rio Grande Valley State Veterans Cemetery - (Mission)							
December - 2023	Double Depth	Standard	Columbarium	In-Ground	Scatter Garden	Memorial Garden	Total
Veterans	7	5	6	2			
Spouses	3	2	1	2			
Family Members	0	0	0	0	0	0	0
Total	10	7	7	4	0	0	28

Rio Grande Valley State Veterans Cemetery - Plot Availability and Utilization Report							
	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available		
Estimate of Total Plots Planned for RGVSVG	25,090	3,842	21,248	15.31%	84.69%		
RGVSVG - Total Plots in Developed Areas	9,255	3,842	5,413	41.51%	58.49%		
Mission	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available		
RGVSVG Availability of Casketed Burial Option in Developed Areas	4,430	2,239	2,191	50.54%	49.46%		
RGVSVG Availability of Cremation Burial Option in Developed Areas	Total Plots 3,825	Plots Utilized 1,566	Plots Available 2,259	% Utilized 40.95%	% Available 59.05%		
RGVSVG Availability of Memorial Burial Option in Developed Areas	Total Plots 1,000	Plots Utilized 37	Plots Available 963	% Utilized 3.70%	% Available 96.30%		



RGV State Veterans Cemetery

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Events and Ceremonies Information

Upcoming Events:

VLB Recognition of 99.03 Customer Satisfaction Dec. 18th

Wreaths Across America Dec. 16th





RGV State Veterans Cemetery

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Completed Projects:

- Privacy Screen –Around fence line repaired
- Irrigation Audit for November 2023 completed
- Shed/debris removal Completed – VLB contractor
- 450 Truck Tires-6 total (VLB OAR completed 11/28/2023)
- New Mule- for team arrived 11/24/2023
- Removal of 80% non-usable equipment 11/24/2023
- Water Heater repairs (VLB OAR approved/completed)
- Palm Tree Trimming (VLB OAR completed 12/11/2023)
- New Golf Cart delivered -12/15/2023

Ongoing Projects Pending- VLB OAR- Funded:

- 60” Mower repairs (VLB OAR approved pending part)
- 72” Mower repairs (VLB OAR approved pending part)
- Compressor replacement (VLB OAR pending approval)
- Lowering Device maintenance –pending quote (VBL)
- Sweeper for Tool Cat VLB (OAR pending approval)

Ongoing Projects Pending:

- Monthly Irrigation Audit-replace broken lines/equipment
- 100% Pre-registration eligibility review-on going project
- Mowing/Up keep North area tract-TBD
- Repaint/restriping of roads/parking/signage
- Grave Audit-2023
- Staff cross-training -2024

VLB Funded (In-Progress)

- Re-alignment on 1,000 Flat Marker/ Headstone

VLB Funded (Pending)

- Addition of New Space Force Military Branch of Service Seal and Flag in Assembly Area
- Casket Transport Vehicle Hearse (Flat)
- Automatic Gate

VLB Funded (Approved)


- Bobcat Tool Cat UW56 -2
- Mule -1-arrived 11/24/2023

VA Grant Applications Pending:

- Administration Building Roofing Replacement
- Installation of Automatic and Remotely Controlled Entry Gate
- Public Water Fountains Installed Throughout Grounds
- Remotely Controlled Public Digital Display Board for Schedules and Events

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: RANDY PEREZ, CITY MANAGER
FROM: JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR
SUBJECT: 311 REPORT, DECEMBER, 2023
DATE: DECEMBER 28, 2023



We have a total of 299 submission for December of 2023 with a total of 3973 since we began. The system is fully functional and very user friendly. We are able to customize the system to meet the needs of our daily operations. Our staff has bought into the system and working on improvements every day. We are able to find problematic areas using the system and it allows for us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

Our media department has been pushing the 311 program with an interview with City Manager Randy Perez encouraging our citizens to utilize the program.

Thank you!

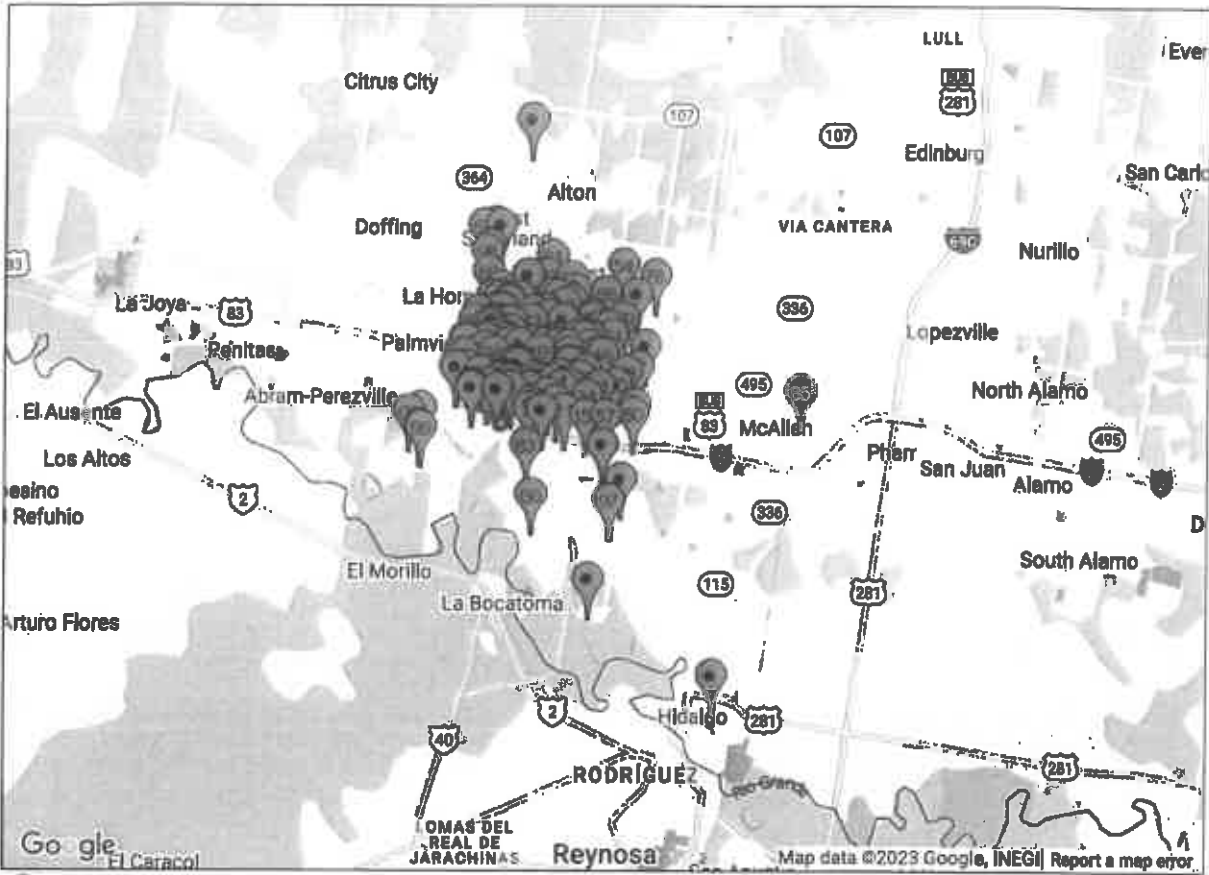
Topic Counts of Opened Requests
For Date Period From 12/01/2023 Through 12/28/2023

Item 7.




























Topic	Count
Health	
Animal Control	218
Mosquitoes	5
Total - Health	223
Obstructions -Tree/Branches	
MOWING	7
Total - Obstructions -Tree/Branches	7
Parks & Rec	
Graffiti	0
Mowing	0
Parks	1
Restrooms	0
Right of way (mowing)	3
Trails	0
Total - Parks & Rec	4
Planning	
Construction Concerns	0
Dilapidated Home/Structure	0
Garage Sales	1
Health & Sanitation	1
Illegal Dumping	2
Junked Vehicle on private property	1
Sewer Concerns	2
Unsafe Building	0
Weedy Lot	5
Total - Planning	12
Police Department	
Illegal Parking	3
Total - Police Department	3
Public Works	
Flooded area/Roadway and streets	2
Foul smell	1
Junk Vehicle	0
Lift Station	0
Low Water Pressure	2
Obstruction-Trees/Branches	2
Pot Holes	14
Sandbag (Elderly And Disabled)	0
Side Walk	4
Street Light	12
Streets/Signs	2
Tires	0
Traffic Signals	1
Water Leaks	2
Total - Public Works	42
Sanitation	
Brush	2
Bulky Items	1
Garbage	3
Trash	2
Total - Sanitation	8
All Topics	
Total All Topics	29

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3748	Animal Control	Closed	12/01/2023		Kotsatos,Steven	Dead Cat
3749	Animal Control	Closed	12/02/2023		Kotsatos,Steven	from 1709 Merlin every morning
3752	Animal Control	Closed	12/03/2023		Kotsatos,Steven	Photo attached
3761	Animal Control	Closed	12/08/2023		Garza,Griselda Cantu	Photo attached
3774	Animal Control	Closed	12/10/2023		Garza,Griselda Cantu	Dog running at large! Took our fajitas from...
3777	Animal Control	Closed	12/11/2023		Garza,Griselda Cantu	too many loose dogs and cats and in...
3789	Animal Control	Closed	12/13/2023		Kotsatos,Steven	Hey, a stray dog is running around the city....
3791	Animal Control	Closed	12/13/2023		Rodriguez,Daniel	Test for GOGov System
3794	Animal Control	Closed	12/14/2023		Garza,Griselda Cantu	Loose dogs in my backyard throwing trash, and...
3795	Animal Control	Closed	12/14/2023		Espinoza,Mitchell I.	311 test, barking dog
3796	Animal Control	Closed	12/14/2023		Rodriguez,Daniel	test 311... dog poop on yard
3798	Animal Control	Closed	12/14/2023		Rodriguez,Daniel	st.cat at front
3799	Animal Control	Closed	12/14/2023		Rodriguez,Daniel	dog roam prop & neighborhood, dog poop on...
3800	Animal Control	Closed	12/14/2023		Rodriguez,Daniel	dog bite ? / abrasion, no blood upon bite, no...
3801	Animal Control	Closed	12/14/2023		Rodriguez,Daniel	resident wants call back regarding vaccine...
3803	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	contained dog on leash
3804	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	svrc trap possum- front
3805	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	2 loose dogs just appeared, caller ran to her...
3806	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	svrc trap possum at front
3807	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	2 loose dogs, cross point- Pebble Dr. &...
3808	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	svrc trap possum aka- address: 300 S....
3809	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	caller is apt building mgr., states 3 loose...
3811	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	caller is resident's provider, has resident's...
3812	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	1045.cat in alley by fence thank you
3813	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	2 loose small breed dogs, possible...
3814	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	loose dalmatian from neighbor subdivision. ...
3815	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	dog on prop/patio, adult / possible great...
3816	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	loose dog, ? g shep/ black-tan, possible...
3817	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	svrc trap cat at front, open gate / access ...
3818	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	svrc trap. cat x3
3819	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	dog bark, all day, address noted is of dog...
3820	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	sick dog on floor (msg/ ofc Yesenia) thank...
3821	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	resident inquires on dog bite / vaccine...
3822	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	1045.?? dog (msg/ ofc Yesenia) thank you
3823	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	1045.?? racoon (msg/ ofc Yesenia) aka / ...
3824	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	cat asleep under tree, by field & playground,...
3825	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	caller is resident / landlord to adjacent...
3826	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	cat bite, yes blood was incurred. cat is...
3827	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	loose dog, warehouse entrance, causes...
3828	Animal Control	Closed	12/15/2023		Espinoza,Mitchell I.	contained cat in box, sick / ringworm thank...
3829	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	dog bite, call from justin / p.d., victim is...
3830	Animal Control	Closed	12/15/2023		Rodriguez,Daniel	1045.racoon, large at back of school. next to...
3838	Animal Control	Closed	12/18/2023		Espinoza,Mitchell I.	1045-dog, street / southbound / right side ...
3839	Animal Control	Closed	12/18/2023		Rodriguez,Daniel	loose dog, brown / med, roam to Leo's Food...
3840	Animal Control	Closed	12/18/2023		Rodriguez,Daniel	barking dog / night only, address is dog...
3841	Animal Control	Closed	12/18/2023		Rodriguez,Daniel	barking dog / loose dog, no known owner,...
3842	Animal Control	Closed	12/18/2023		Espinoza,Mitchell I.	court ordered, home inspection, remove all...
3843	Animal Control	Closed	12/18/2023		Rodriguez,Daniel	loose dog on prop, black / brown, ? g...
3844	Animal Control	Closed	12/18/2023		Espinoza,Mitchell I.	loose dog, black / large, ? mastiff / king...
3845	Animal Control	Closed	12/18/2023		Espinoza,Mitchell I.	dog attack, bit pant only, no bite / no...
3846	Animal Control	Closed	12/18/2023		Rodriguez,Daniel	request for trap, 2 loose possums, resident...
3848	Animal Control	Closed	12/18/2023		Espinoza,Mitchell I.	animal waste in caller's yard, she wants this...
3850	Animal Control	Open	12/18/2023	01/02/2024	Espinoza,Mitchell I.	animal waste on caller's yard, caller wants...
3851	Animal Control	Closed	12/18/2023		Rodriguez,Daniel	wellness ck- dog is skinny, tied to chain,...
3852	Animal Control	Closed	12/18/2023		Espinoza,Mitchell I.	animal waste on caller's yard, caller wants...
3853	Animal Control	Closed	12/18/2023		Rodriguez,Daniel	dog on property, at caller front door,...
3854	Animal Control	Closed	12/18/2023		Rodriguez,Daniel	2 loose dogs at prop in BACK, ptbl & canine / ...
3855	Animal Control	Closed	12/18/2023		Rodriguez,Daniel	5-6 loose dogs, variety- pitbulls / boxers / ...
3856	Animal Control	Closed	12/18/2023		Espinoza,Mitchell I.	loose dog, black with brown underbelly,...
3860	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	on call- alert eml frm Mr. K, 2-4 loose / agg...








Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3861	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	svrc trap cat, at front thank you
3862	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	loose psm inquiry, info to trap, psm under...
3863	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	loose dog, repeat concern, dark brwn /...
3864	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	svrc trap psm, at front thank you
3865	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	1 contained dog at prop, 1 loose dog (hsky) ...
3866	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	svrc trap cat, at front, black, caller is...
3867	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	sick cat, possible run over, middle of street...
3868	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	Photo attached
3869	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	1045.cat, street, HEB entrance / furthest...
3870	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	city / sanitation dept., loose dog, exact...
3871	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	1045. psm, side at alley, between 2 cars,...
3872	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	patrol, 2 loose dogs, they chased after car /...
3873	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	1045.dog (theirs), med / in bag, alley thank...
3874	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	1045 cat, front of business msg- frm our...
3875	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	resident came to ofc, has animal trap,...
3876	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	loose dog by playground, mix / med / blk ...
3877	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	dog in car, car is off / windows up, fire...
3878	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	4 loose dogs / roam neighborhood, history of...
3879	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	dog with fleas, man states he works out of...
3880	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	caller is landlord / prop owner at above...
3881	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	caller / new pup owner, wants further info,...
3882	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	4 loose dogs causing poop on properties and...
3883	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	1045. cat, med sz, middle of street thank...
3884	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	2 large dogs on prop, caller scared to exit...
3885	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	loose dog, large / husky / grey / missing ear...
3886	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	caller resides at 1008, dog owner resides at...
3887	Animal Control	Closed	12/19/2023		Rodriguez,Daniel	dog by "electric" fence, on outside of seven...
3888	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	1045. cat, black bag / on tree. front thank...
3889	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	1045. psm, on corner of street, street is...
3890	Animal Control	Closed	12/19/2023		Espinoza,Mitchell I.	loose dog, caller cannot mow her lawn, owner...
3891	Animal Control	Closed	12/20/2023		Espinoza,Mitchell I.	opossum in a cage, please pick up behind gate...
3899	Animal Control	Closed	12/21/2023		Rodriguez,Daniel	svrc trap cat, same trap location thank you
3900	Animal Control	Closed	12/21/2023		Rodriguez,Daniel	Thurs-- svrc trap psm, at front thank you
3901	Animal Control	Closed	12/21/2023		Espinoza,Mitchell I.	wednesday-- 3 loose sick cats thank you
3902	Animal Control	Closed	12/21/2023		Rodriguez,Daniel	wednesday-- 4 loose dogs thank you
3903	Animal Control	Closed	12/21/2023		Rodriguez,Daniel	wednesday-- svrc trap psm thank you
3904	Animal Control	Closed	12/21/2023		Rodriguez,Daniel	wednesday-- svrc trap psm thank you
3905	Animal Control	Closed	12/21/2023		Rodriguez,Daniel	thursday-- svrc trap psm thank you
3906	Animal Control	Closed	12/21/2023		Rodriguez,Daniel	thursday-- loose dog, with collar / no tag,...
3907	Animal Control	Closed	12/21/2023		Espinoza,Mitchell I.	wednesday-- svrc trap psm thank you



- 1 100 N Moorefield Rd
- 2 1002 E 30th St
- 3 1003 Lee St
- 4 1007 Park Ln
- 5 1007 W 26th St
- 6 1008 Paloma St
- 7 101 Encino Ave
- 8 1014 Blake St
- 9 1016 S Conway Ave
- 10 102 S Highland Park Ave
- 11 1025 Highland Park
- 12 1037 Washington Ave
- 13 104 North St
- 14 110 Paseo De La Tranquilidad
- 15 1100 Dover St

-  1102 Oak St
-  1105 Ursula St
-  1134 Adams St
-  117 E Tom Landry St
-  1201 E 8th St
-  1203 St Claire Blvd
-  1205 Wildwood St
-  1206 W 24th Pl
-  1206 W 24th St
-  1213 Angela Dr
-  1217 E 8th St
-  1219 N Keralum Ave, Apt. B
-  1222 Perkins Ave
-  1300 Aldea St
-  1308 N Keralum Ave
-  1315 Francisco Ave (alley, shack)
-  1401 Garcia St
-  1401 San Felipe Dr
-  1414 Vatia Blvd
-  1424 E Daytona Dr., Lot G-4
-  1506 Charles St
-  1507 W 25th St
-  1508 Elm Dr
-  1509 E 22nd St
-  1519 E Avalon Dr
-  1600 E Gastel Cir
-  1600 Rankin St

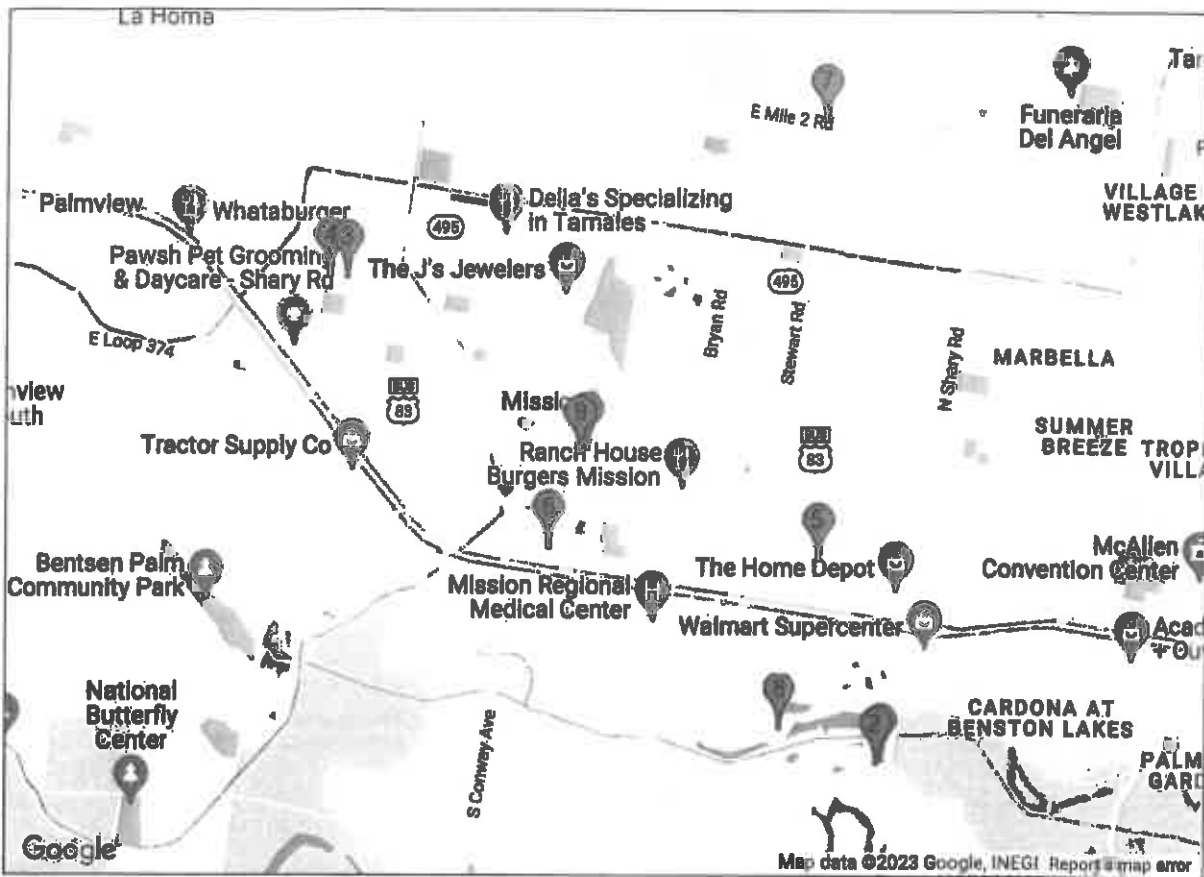
-  1601 W Gastel Cir
-  1605 Montecruz St
-  1606 Rankin St, Mission
-  1608 School Ln
-  1609 Barnes St
-  1610 Rankin St, Mission
-  1616 Lakeside Dr
-  1702 W 17th St
-  1705 Rio Grande Ave
-  1710 Dolores Del Rio Ave
-  1715 Toni Ln
-  1720 Corales St
-  1804 US-83 BUS
-  1903 Obra Dorado Rd
-  1905 Alex Dr
-  1907 W 20th St
-  1908 E 24th St
-  1919 Seagull Ln
-  2 1/2 mile & Victory St.
-  200 Bertha Ave
-  2000 Peace Ave
-  2007 Jonquil Ave, Mission
-  2016 N Pena St, Mission
-  202 E El Ranchito
-  2104 W 42nd St
-  2116 Bracey
-  216 E 13th St

-  218 N Moorefield Rd
-  2206 Truman St
-  2212 Washington Ave
-  2309 Orange St
-  2310 N Conway Ave
-  2315 N Conway Ave
-  2325 Orange St
-  2404 E U.S. Business 83
-  2405 Durango Dr
-  2409 E Expressway 83
-  2410 E Expressway 83
-  2415 Kim Marie Ave
-  2417 St Marie
-  2421 S Conway Ave
-  2426 Timberwood Avenue, Mission
-  2500 E. Bus. Hwy. 83
-  2500 North Keralum Avenue, Mission
-  2509 Paisano St
-  2907 N Stewart Rd
-  3002 Crisantema St
-  304 N Glasscock Rd
-  305 E 27th St
-  3124 N Mayberry St
-  3131 N Conway Ave
-  318 S Los Ebanos Rd
-  320 E Griffin Pkwy
-  3202 San Esteban Ct

-  3202 San Esteban Street, Mission
-  3505 Tulipan St
-  3609 Mallard Dr
-  3700 Mallard Dr
-  3705 Blue Jay Dr
-  3707 Crisantema St
-  401 W Griffin Pkwy
-  403 Carolina Ave, Mission
-  405 N Nicholson Ave
-  410 Viento Dorado St
-  4206 Rene Ave
-  500 N Nicholson Ave
-  600 Lake View Dr
-  605 East Expressway 83, Mission
-  648 Continental Dr
-  6629 El Camino Real
-  711 W 11th St
-  801-851 E 1st St
-  809 Nueces St
-  815 Rio Grande Dr
-  816 Leal St
-  819 Rio Grande Dr
-  819 W A St
-  820 Nueces St
-  825 Hidalgo St
-  903 Sonora St
-  906 Business Park Dr

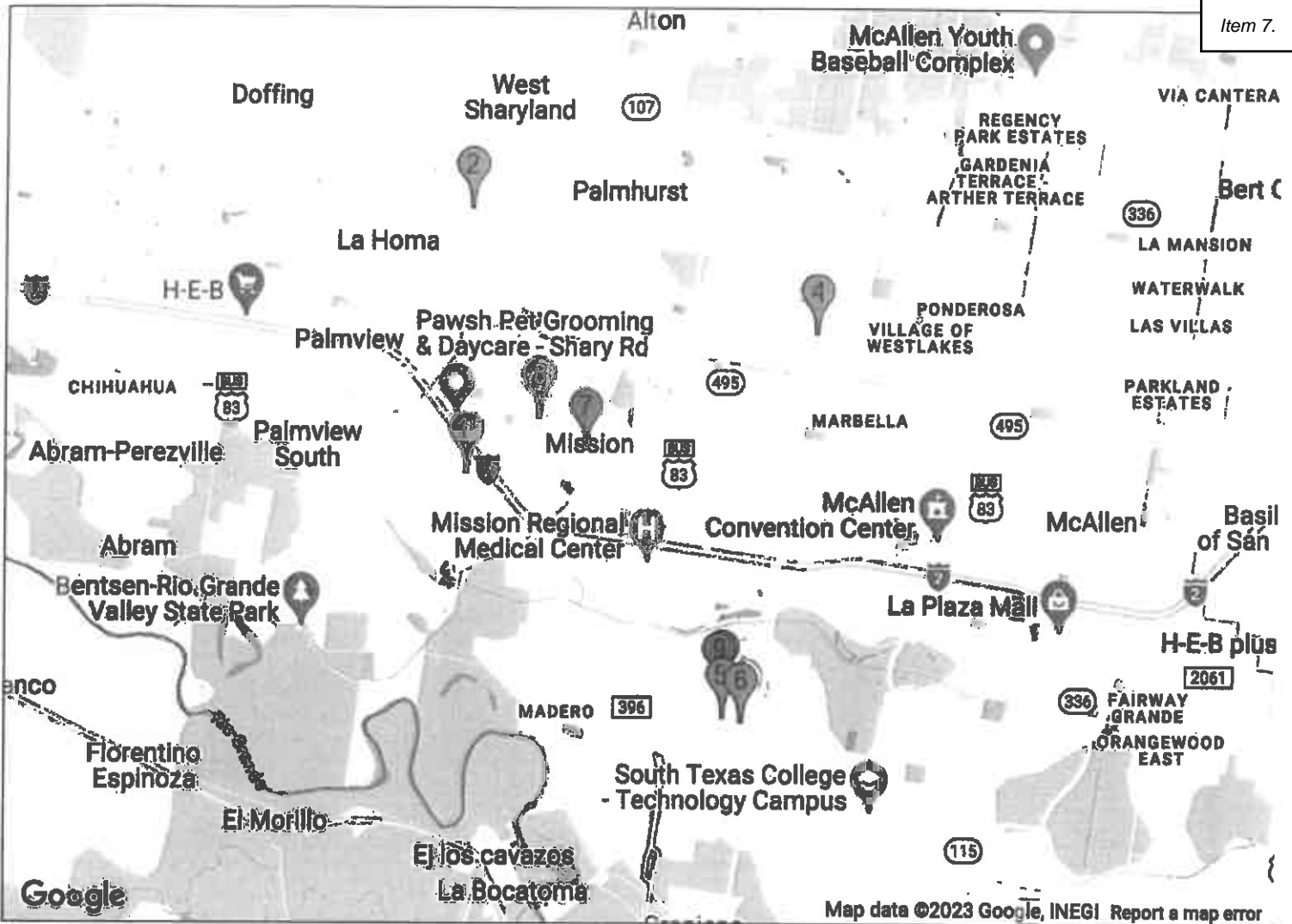
-  906 E Solar Dr
-  906 S Conway Ave
-  914 Bryce Dr
-  914 Rankin St
-  930 W Expy 83
-  944 Chester St
-  Abbott Ave & W 31st St
-  Bamworth Park Pavilion
-  Barnes St & Los Ebanos Rd
-  E 1st St & N Conway Ave
-  Inspiration Rd & 3 Mile Rd
-  Jones Ave & Bowen St
-  Judy Ave
-  Lake View Dr & S Inspiration Rd
-  Las Brisas Dr & N Francisco Ave
-  Melba Carter
-  Mission Dr
-  N Los Ebanos Blvd, Lot 31, Texas 78573, USA
-  Paseo Encantado & N Moorefield Rd
-  Pebble Dr
-  S Inspiration Rd & Mile 1 S Rd
-  S Shary Rd & Los Indios Rd
-  School Ln & Elm Dr

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
<u>3751</u>	Pot Holes	Open	12/03/2023	12/08/2023	Hernandez,Baldo	Photo attached
<u>3753</u>	Pot Holes	Open	12/03/2023	12/08/2023	Hernandez,Baldo	workers came and left these potholes
<u>3754</u>	Pot Holes	Open	12/03/2023	12/08/2023	Hernandez,Baldo	needs repairs dangerous for cars in our area
<u>3770</u>	Pot Holes	Open	12/08/2023	12/13/2023	Hernandez,Baldo	pot hole
<u>3771</u>	Pot Holes	Open	12/08/2023	12/13/2023	Hernandez,Baldo	pot hole
<u>3783</u>	Pot Holes	Open	12/12/2023	12/17/2023	Hernandez,Baldo	pot holes at the intersection of huesashe and...
<u>3784</u>	Pot Holes	Open	12/12/2023	12/17/2023	Hernandez,Baldo	at 4 way intersection stop side on north...
<u>3892</u>	Pot Holes	Open	12/20/2023	12/25/2023	Hernandez,Baldo	Photo attached
<u>3971</u>	Pot Holes	Open	12/22/2023	12/27/2023	Hernandez,Baldo	Photo attached
<u>3972</u>	Pot Holes	Open	12/22/2023	12/27/2023	Hernandez,Baldo	Photo attached
<u>3973</u>	Pot Holes	Open	12/22/2023	12/27/2023	Hernandez,Baldo	Photo attached
<u>3991</u>	Pot Holes	Open	12/23/2023	12/28/2023	Hernandez,Baldo	Drainage area is collapsing



-  101 Sabine Ct, Mission
-  1026 Rio Grande Dr, Mission
-  1702 W 18th St, Mission
-  1721 W 18th St, Mission
-  1815 Cassandra St, Mission
-  217 Del Mar Street, Mission
-  3305 N Stewart Rd, Mission
-  516 Rio Grande Dr, Mission
-  604 North Francisco Avenue, Mission
-  623 North Saint Marie Street, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
<u>3747</u>	Street Light	Closed	12/01/2023		acevedo,Yahaira	There are 2 street lights in this street that...
<u>3755</u>	Street Light	Open	12/04/2023	12/09/2023	acevedo,Yahaira	There is 22 lights out on Conway Ave. These...
<u>3781</u>	Street Light	Closed	12/12/2023		acevedo,Yahaira	Photo attached
<u>3785</u>	Street Light	Closed	12/12/2023		acevedo,Yahaira	The Street Light in the corner of San Benito...
<u>3786</u>	Street Light	Closed	12/12/2023		acevedo,Yahaira	In front of 2604 Santa Erica (east side)...
<u>3787</u>	Street Light	Closed	12/13/2023		acevedo,Yahaira	light hasn't been working since like April,...
<u>3834</u>	Street Light	Closed	12/16/2023		acevedo,Yahaira	Power completely out in our area
<u>3847</u>	Street Light	Open	12/18/2023	12/23/2023	acevedo,Yahaira	corner light mostly covered by tree branches
<u>3849</u>	Street Light	Open	12/18/2023	12/23/2023	acevedo,Yahaira	corner light mostly covered by tree branches
<u>3983</u>	Street Light	Closed	12/22/2023		acevedo,Yahaira	street light not working at all. corner of...



- 1 1904 Tierra Dorada St, Mission
- 2 2010 Clavele Street, Mission
- 3 2900-2902 San Efrain, Mission
- 4 2906 Granite Dr, Mission
- 5 2912 San Armando, Mission
- 6 3300-3398 Santa Inez St, Mission
- 7 900 N Conway Ave, Mission
- 8 907 Barnes St, Mission
- 9 Glasscock Rd, Mission

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: RANDY PEREZ, CITY MANAGER
FROM: JESSE LERMA, CIVIL SERVICE DIRECTOR
SUBJECT: CIVIL SERVICE REPORT, DECEMBER 2023
DATE: DECEMBER 28, 2023

1. Mission Police Department has 11 (eleven) openings, they are in the process of filling those positions.
2. Mission Fire Department conducted a LT's promotional examination on December 21, 2023. We had 5 participants with 2 passing. We are pending any appeals and certification of scores to make promotions. Paul Bernal and Brian Sanchez will be promoted once scores certified.
3. Mission Fire Department will have an entry level examination on January 18, 2024

Thank you!

**HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
OCTOBER 2023**

PERSONNEL								Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others	HIRE	TRANSFERRED	REMOVED	REASSIGNED	RETIRED	DECREASED	OTH		
Regular Full-Time (772 budgeted slots for fiscal year)	22		5		2			730	737
Regular Part-Time (50 budgeted slots for fiscal year)	2		2					50	52
Temporary Full-Time								0	0
Temporary Part-Time								0	0
	24		7		2			780	789
Reserve Police Officers								11	11
Volunteer Firefighters								16	16
Texas Workforce Solutions/Work Experience								0	0
AARP Participants								9	9
Community Service - Processed								0	0
Volunteers							1	249	249
							1	285	285
Staffing									
Request for Positions Processed								26	26
Positions Advertised								28	28
Application for Employment Processed								275	275
Volunteer Applications Processed								1	1
Interviews Processed								36	36
Job Offers Processed								24	24
New Hire Enrollments Processed								24	24
Pre-Employment Screenings									
Driver License Checks (MVR)								20	20
Mission Police/Mission Municipal Court Record Check								20	20
Hidalgo County Courthouse								20	20
Criminal History Background/Sex Offender Check (DPS)								21	21
Drug Testing, Physical and Pre-placement Screening								24	24
PERSONNEL, con't									
Human Resources Department Visitors:									
Employees, Citizens, Vendors/Representatives Assisted								298	298
Exit Interviews Conducted:									
Employee Exit Interview								4	4
Supervisor Exit Interview								4	4
Family and Medical Leave Act (FMLA) Forms Processed:									
FMLA Requests								8	8
-- Employee's Serious Health Condition								6	6
-- Family Member's Serious Health Condition								2	2
-- Birth of a Child								0	0
-- Military Family Leave								0	0
-- Injury or Illness of Covered Servicemember								0	0
FMLA Approvals								11	11
FMLA Denials/Withdrawals								0	0
FMLA Return-to-Work								7	7
Employees out on FMLA								23	23
Forms Processed									
Employee Change of Status Forms Processed								809	809
Employee Requests for Personnel Information Processed								3	3
Employee Disciplinary Forms Processed								11	11
Employee Grievance's Processed								0	0
Employment Verifications Processed								5	5
Unemployment Claims Processed								0	0
Public Information Requests Processed								3	3

**HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
OCTOBER 2023**

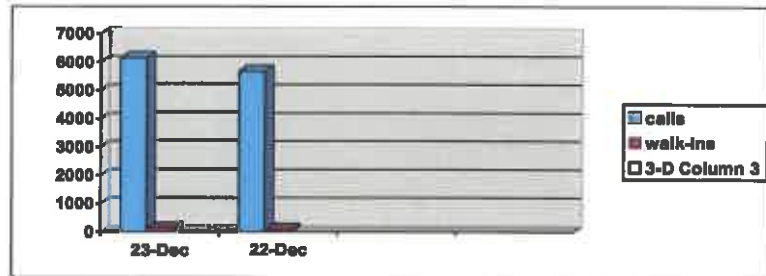
PERSONNEL TRAINING SEMINARS							Training Seminars	Employees Attended
10/02/2023 - National Custodian Appreciation Day							1	32
10/05/2023 - Reasonable Suspicion							2	113
10/20/2023 - Live2Lead							1	32
Fiscal YTD Totals:							7	180
HEALTH & WELLNESS SEMINARS/EVENTS							Training Seminars	Employees Attended
10/04/2022 - Breast Cancer Awareness Luncheon							1	128
10/12/2023 - Airrosti - Is Sitting a Pain							1	3
10/24/2023 - Airrosti - Is Sitting a Pain							1	2
10/25/2023 - Health Fair Lab Work Consultations							1	75
10/26/2023 - AirraIt - Is Sitting a Pain							1	4
Fiscal YTD Totals:							5	212
EMPLOYEE RECOGNITION/EVENTS								Employees Attended
10/02/2023 - National Custodian Appreciation Day							1	32
10/14/2023 - Mission Pink Walk							1	25
10/16/2023 - BCA Door Decorating Contest - Winner: City Secretary							1	6
Fiscal YTD Totals:							3	63

CITY SECRETARY MONTHLY REPORT DECEMBER 2023

Reception:

Calls received: 6,158

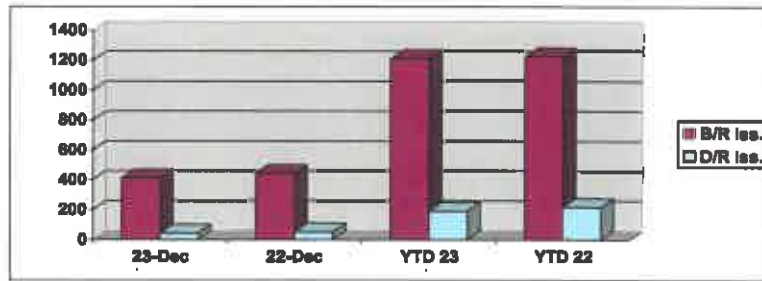
Walk-ins: 125



Vital Statistics:

Birth Records Registered
Birth Records Issued
Death Records Registered
Death Records Issued
Funds Received

Dec-23	Dec-22		YTD 23	YTD 22
165	164		505	482
410	442		1211	1224
42	43		107	143
42	51		191	219
\$9,998.00	\$10,855.00		\$ 29,648.00	\$ 30,855.00



Cemetery:

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 23/24
Burials:	1	1	3	0	14
Sold Spaces:	0	0	0	0	0

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 22/23
Burials:	2	0	4	0	14
Sold Spaces:	0	0	0	0	0



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Rezoning: A tract of land containing 6.33, being a part of Porcion 52, (PUD) Planned Unit Development to (R-3) Multi-Family Residential, Amigos Del Valle, Inc., and Adoption of Ordinance # ____ - De Luna

NATURE OF REQUEST:

On November 20, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located ½ mile south of Mile One South and Inspiration Road along the west side of Inspiration. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING BEING A TRACT OF LAND CONTAINING 6.33 ACRES,
BEING A PART OR PORTION OF PORCION 52, (PUD) PLANNED UNIT
DEVELOPMENT TO (R-3) MULTI-FAMILY RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
A tract of land containing 6.33 acres, being a part or portion of Porcion 52	PUD	R-3

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

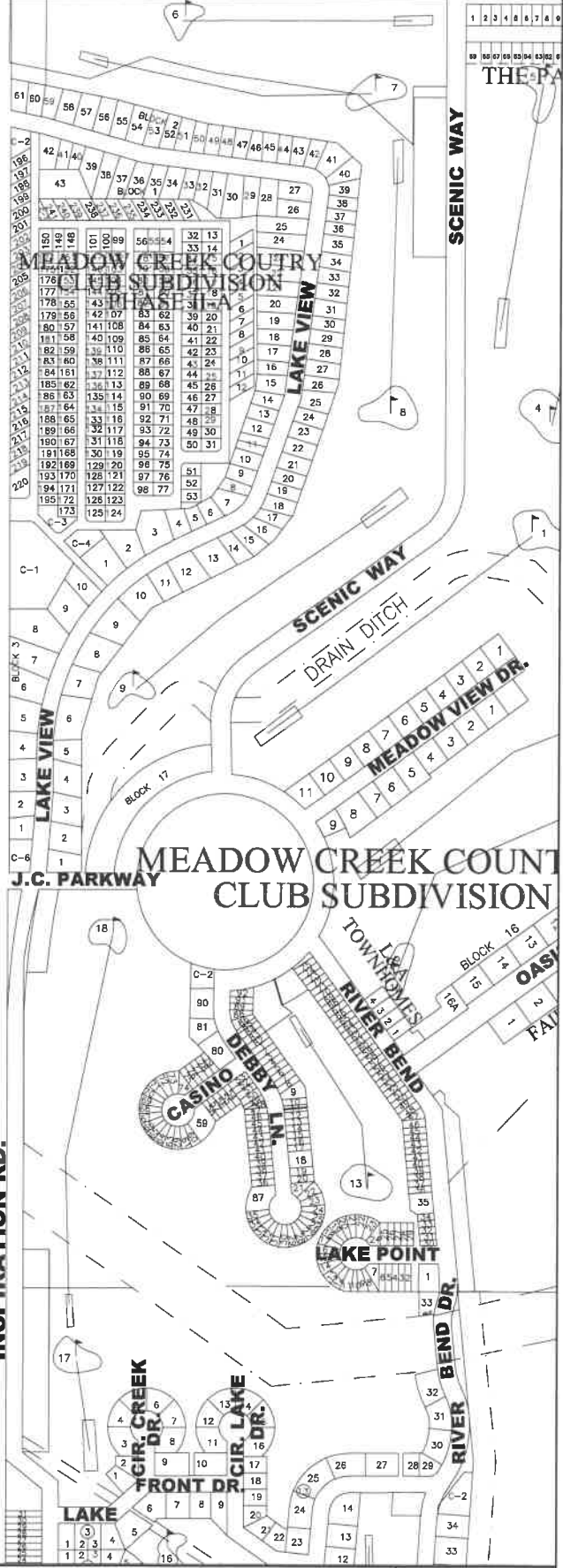
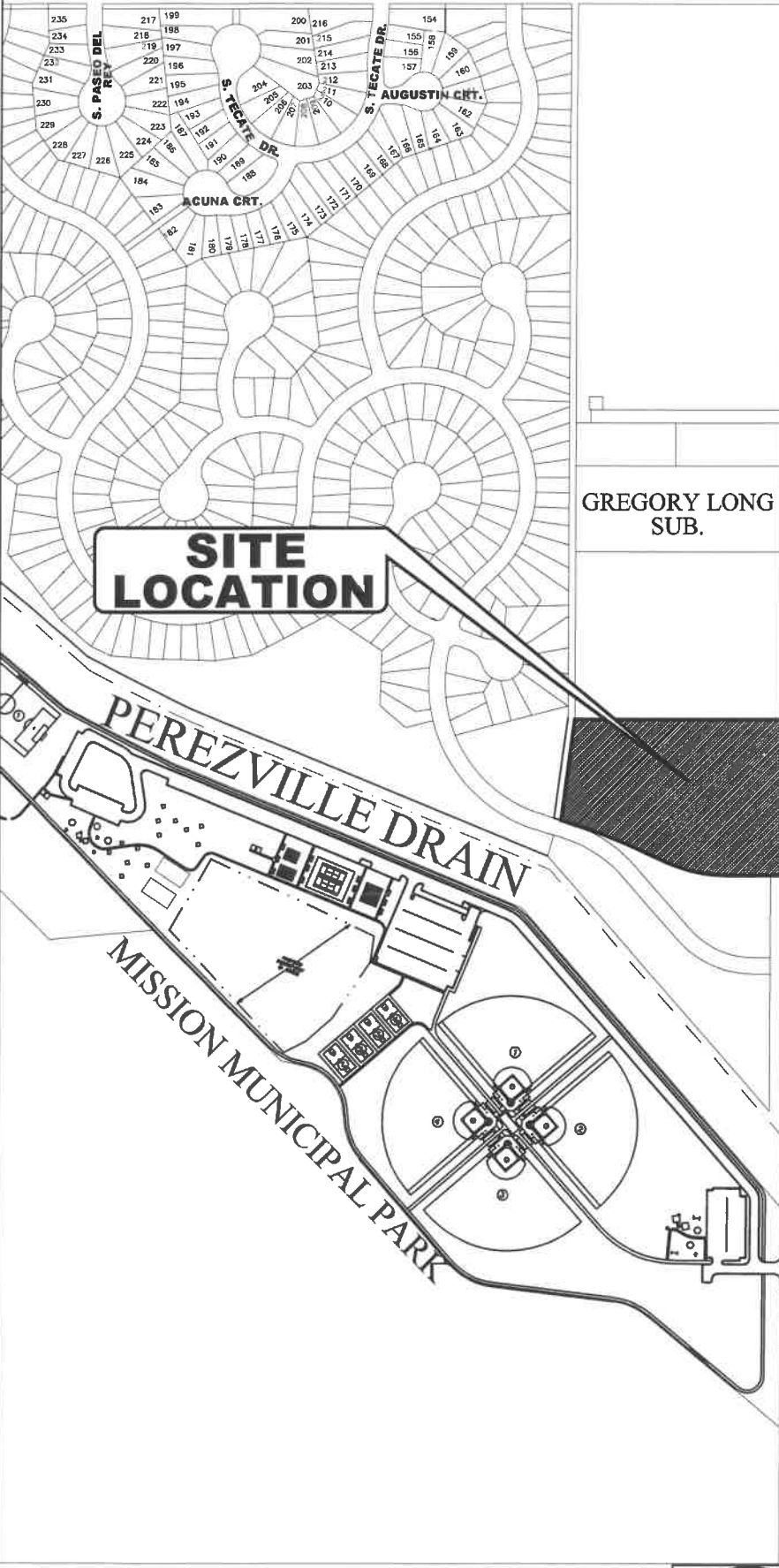
ATTEST:

Anna Carrillo, City Secretary

287	309	361	364	S.	419	422	476	131	S. TEC	2	16	S. TEMPL	18
280	308	362	363	S.	420	421	476	132	S. TEC	1	17	S. TEMPL	17

Item 9.

MILE ONE SOUTH



CITY OF MISSION
HIDALGO COUNTY, TEXAS

1201 E. 8th Street
MISSION, TX 78572

PH: (956) 580-8672
FAX: (956) 580-8680

ITEM# 1.1

REZONING:

A tract of land containing 6.33 acres,
being a part or portion of Porcion 52
PUD to R-3
Amigos Del Valle, Inc.

REVIEW DATA

The subject site is located ½ mile south of Mile One South and Inspiration Road along the west side of Inspiration Road – see vicinity map.

SURROUNDING ZONES:

N:	R-2	– Duplex-Fourplex Residential
E:	PUD	– Planned Unit Development
W:	PUD	– Planned Unit Development
S:	PUD	– Planned Unit Development

EXISTING LAND USES:

N:	Single Family Residential
E:	Single Family Residential
W:	Single Family Residential
S:	Vacant
Site:	Vacant

FLUM:

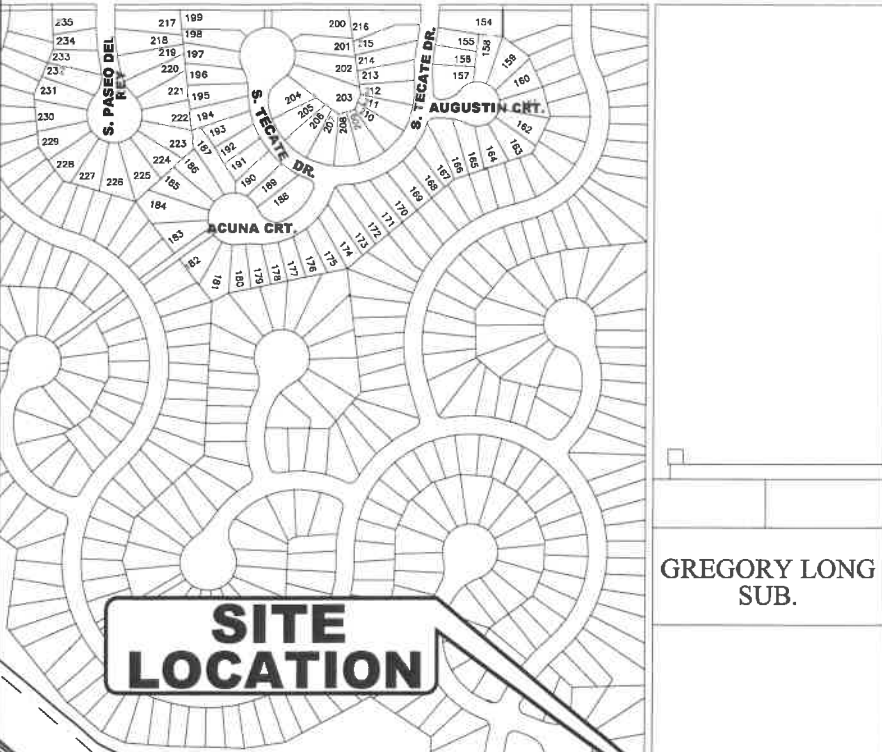
Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map, and current surrounding land uses. However, staff notes that FLUM can be amended. The Board recently approved a duplex-fourplex residential subdivision on the north side of the proposed site. The developer has advised staff that if the rezoning request is approved they would like to construct an assisting living for senior citizens. Staff does not foresee any detriment to the surrounding areas with the applicant’s proposal.

RECOMMENDATION: Staff is recommending Approval.

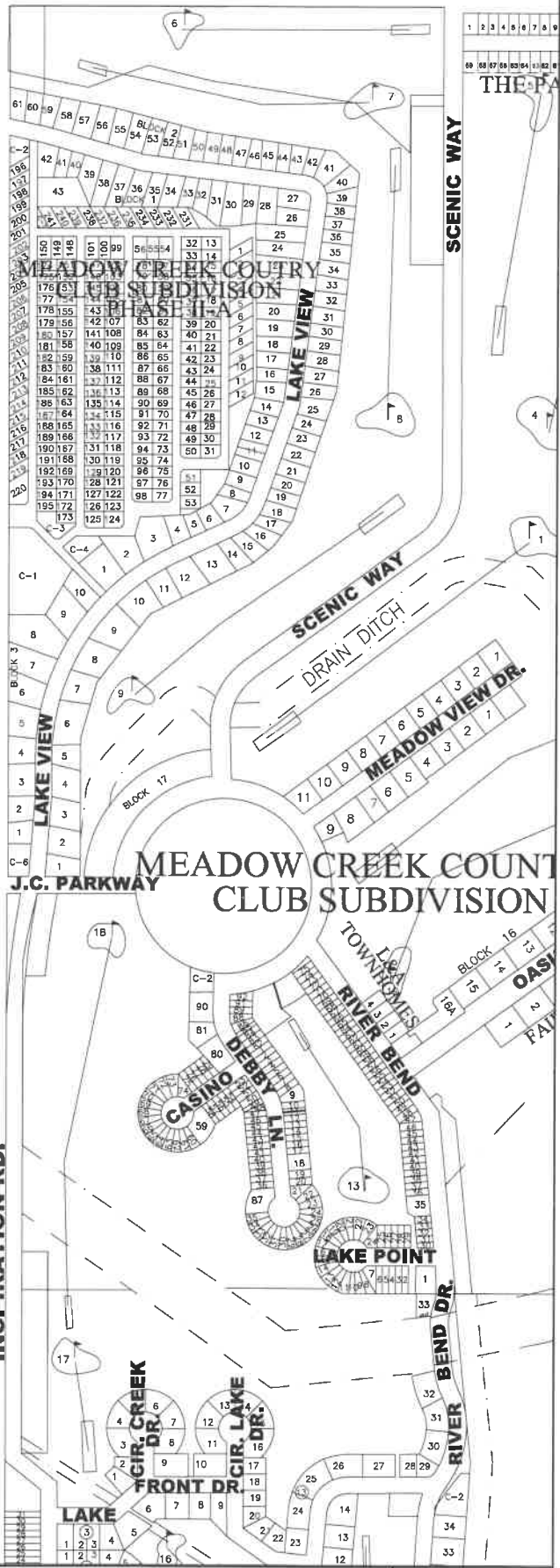
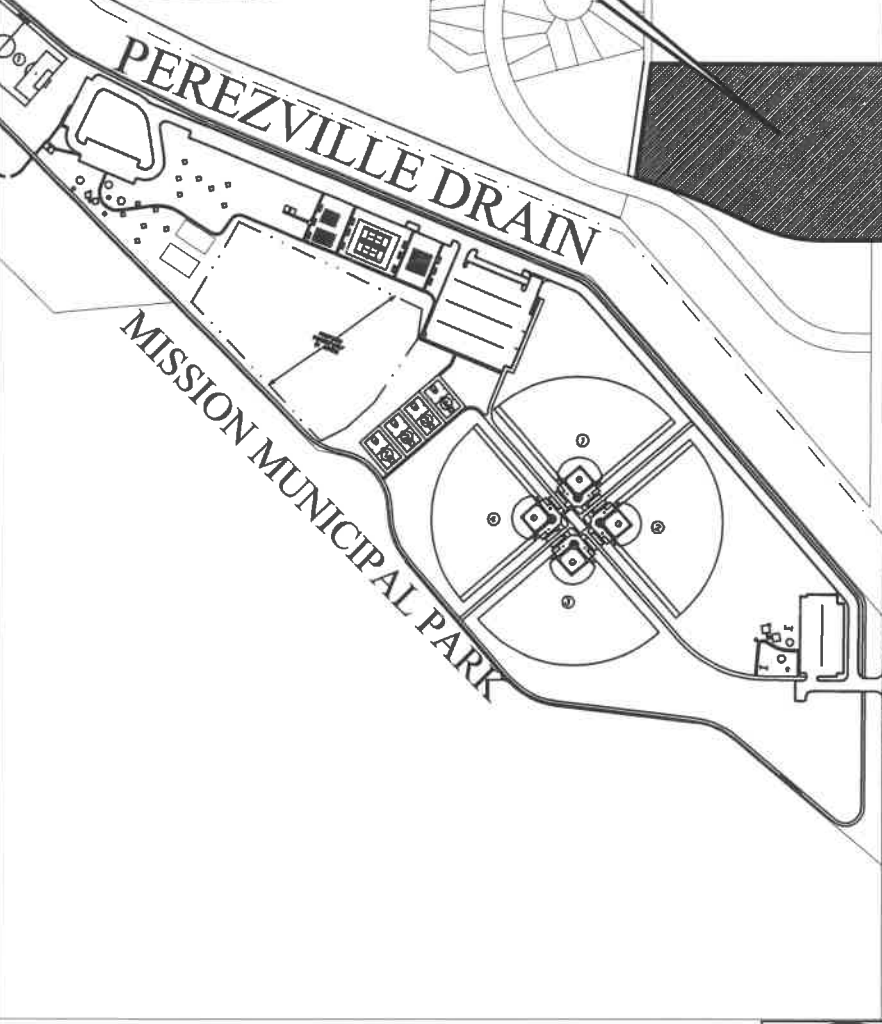
282	361	419	472	3	18
281	364	422	475	2	16
280	363	421	476	1	17

MILE ONE SOUTH



GREGORY LONG SUB.

SITE LOCATION



CITY OF MISSION
HIDALGO COUNTY, TEXAS

1201 E. 8th Street
MISSION, TX 78572

PH: (956) 580-8672
FAX: (956) 580-8680



**SITE
LOCATION**

INSPIRATION RD.

M3175-1A-000-0000-00 (232354)
 CAFA REAL ESTATE LLC
 5105 N 10TH ST STE B
 MCALLEN TX 78504

M3175-2A-002-0001-00 (232856)
 SALINAS MARTIN JR & SAN JUANITA
 1310 LAKE VIEW DR
 MISSION TX 78572

M3175-2A-002-0002-00 (232857)
 RODRIGUEZ ANTHONY
 1308 LAKE VIEW DR
 MISSION TX 78572

M3175-2A-002-0004-00 (232859)
 CANTU VALDEMAR & ALMA DELIA
 1304 LAKE VIEW DR
 MISSION TX 78572

M3175-2A-002-0005-00 (232860)
 THOMAS ED & MARY A
 1302 LAKE VIEW DR
 MISSION TX 78572

M3175-2A-002-0006-00 (232861)
 ANDERSON ROBERT ALAN & FAITH
 1208 LAKE VIEW DR
 MISSION TX 78572

M3175-2A-003-0001-00 (232917)
 GRAND REAL ESTATE GROUP LLC
 3100 N 40TH ST
 MCALLEN TX 78501

M3175-2A-003-0002-00 (232918)
 ESCOBEDO RICARDO & FAVIOLA
 1305 LAKEVIEW DR
 MISSION TX 78572

M3175-2A-003-0003-00 (232919)
 LOCHHEAD KENNETH DONALD
 1303 LAKEVIEW DR
 MISSION TX 78572

M3175-2A-003-0004-00 (232920)
 PARRA MAGDALENA
 1702 WHITE ROCK ST
 PENITAS TX 78576

M3175-2A-003-0005-00 (232921)
 GARZA DELORES C & ANTONIO
 1211 LAKE VIEW DR
 MISSION TX 78572

M3175-2A-003-0006-00 (232922)
 HERRERA ANA LIZETTE MONTOYA
 1303 MOUNTAIN RD
 PALMHURST TX 78573

M3175-2A-003-0007-00 (232923)
 BOTELLO ALYSSA ENID
 1062 E GOODWIN RD
 MISSION TX 78574

10052-00-000-0005-00 (101521)
 TAMEZ SANDRA E & JOSE CRUZ
 1110 S INSPIRATION RD
 MISSION TX 78572

10052-00-000-0007-02 (637811)
 RHODES ENTERPRISES INC
 200 S 10TH STREET SUITE 1700
 MCALLEN TX 78501

M3175-2A-000-0000-02 (732933)
 GRAND REAL ESTATE GROUP LLC
 3100 N 40TH ST
 MCALLEN TX 78501

10052-00-000-0007-21 (1242807)
 AMIGOS DEL VALLE INC
 41338 CROSSPOINT BLVD
 EDINBURG TX 78539

M3175-2A-002-0003-00 (232858)
 MORALES RAUL & DIANA
 1306 LAKEVIEW DR
 MISSION TX 78572

10052-00-000-0007-24 (1313953)
 HIDALGO COUNTY WATER CONTROL &
 200 S 10TH ST STE 1700
 MCALLEN TX 78501



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Rezoning: A 0.2066 acre tract of land, more or less, out of Lot 192, John H. Shary Subdivision, of Porciones 58, 59, & 60 (aka Lot 3, Glasscock Acres U/R), (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Jacob Lee Espinoza, and Adoption of Ordinance # _____ - De Luna

NATURE OF REQUEST:

On November 20, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located 100 feet North of E. 4th Street along the West side of N. Glasscock Road. There was public opposition during the P&Z Meeting. The concerns voiced were in regards to drainage, fire protection and trash. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Denial.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Denial

City Manager's Recommendation: Denial *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A 0.2066 ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 192, JOHN H. SHARY SUBDIVISION, OF PORCIONES 58, 59 & 60 (AKA LOT 3, GLASSCOCK ACRES U/R), (R-1) SINGLE FAMILY RESIDENTIAL TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of November 20, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below “NOT” be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
A 0.2066 acre tract of land, more or less, out of Lot 192, John H. Shary Subdivision, of Porciones 58, 59 & 60 (aka Lot 3, Glasscock Acres U/R)	R-1	R-2

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.1

REZONING:

A 0.2066 acre tract of land, more or less, out of Lot 192, John H. Shary Subdivision, of Porciones 58, 59 & 60 (aka Lot 3, Glasscock Acres U/R)
R-1 to R-2
Jacob Lee Espinoza

REVIEW DATA

The subject site is located 100 feet North of E. 4th Street along the West side of N. Glasscock Road – see vicinity map.

SURROUNDING ZONES:

N:	R-1	– Single Family Residential
E:	R-1	– Mobile & Modular Home
W:	R-4	– Single Family Residential
S:	R-1	– Single Family Residential

EXISTING LAND USES:

N:	Single Family Residential
E:	Single Family Residential
W:	Valley View Estates Mobile Home Park
S:	Single Family Residential
Site:	Vacant

FLUM:

Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map, and surrounding land uses.

RECOMMENDATION: Staff is recommending Denial.

23	24	25	26	27	28	29	30	31	32	33
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1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

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10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

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28	29	30	31	32	33	34	35	36

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19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

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10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120
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28	29	30	31	32	33	34	35	36

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19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

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19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

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10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

108	109	110	111	112	113	114	115	116	117	118	119	120
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1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36

SITE LOCATION

TWIN LAKES MOBILE HOME SUBDIVISION

LOT 1



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 10.



**SITE
LOCATION**

GLASSCOCK RD.

E. 4TH STREET

G4000-00-000-0001-00 (179236)
 ESCAMILLA JOSE
 409 N GLASSCOCK RD
 MISSION TX 78572

G4000-00-000-0002-00 (179237)
 MANZANO ANDRES LARA & MARISOL
 407 N GLASSCOCK RD
 MISSION TX 78572

G4000-00-000-0003-00 (179238)
 ESPINOZA JUAN
 1610 HESTER AVE
 DONNA TX 78537

G4000-00-000-0004-00 (179239)
 SALINAS LUIS ANTONIO
 403 S GLASSCOCK RD
 MISSION TX 78572

G4000-00-000-0005-00 (179240)
 CEPEDA GUADALUPE A & ANA L
 401 S GLASSCOCK RD
 MISSION TX 78572

G4000-00-000-0007-00 (179242)
 CEDILLO NOE PEREZ
 112 S AGUIRRE ST
 RIO GRANDE CITY TX 78582

G4000-00-000-0009-00 (179244)
 SOLIS ALMA GLORIA
 302 PECAN AVE
 MISSION TX 78572

G4000-00-000-000A-00 (179245)
 GARCIA IGNACIO
 4701 FIR AVE
 MCALLEN TX 78501

G4000-00-000-000B-00 (179246)
 BRAVO ARMANDO HERNANDEZ & MELI
 411 N GLASSCOCK RD A
 MISSION TX 78572

G4000-00-000-0010-00 (179247)
 ZUNIGA MARIA DE LA LUZ
 408 UNION AVE
 MISSION TX 78572

G4000-00-000-0013-00 (179249)
 GONZALEZ RICARDO JR & VIRIDIANA D
 402 UNION AVE
 MISSION TX 78572

G4000-00-000-0014-00 (179250)
 YUCAS PROPERTIES GP LLC
 3000 ZENAIDA AVE
 MCALLEN TX 78504

G4000-00-000-0019-00 (179255)
 CRUZ JOSUE & CINTHYA J DE LA GARZA
 409 UNION AVE
 MISSION TX 78572

G4000-00-000-0020-00 (179256)
 CAMACHO HOMERO & JUANITA C
 407 UNION AVE
 MISSION TX 78572

G4000-00-000-0021-00 (179257)
 SUN VISTA LAND DEV LLC
 1218 MATAMOROS ST
 MISSION TX 78572

S2950-00-000-0192-05 (281019)
 BORJON HUMBERTO N
 1906 E 4TH ST
 MISSION TX 78572

S2950-00-000-0192-10 (281021)
 GARCIA MARIO C & LETICIA
 319 N GLASSCOCK RD
 MISSION TX 78572

S2950-00-000-0192-47 (281039)
 YLLADES FRANCISCO J & ADELA S
 1910 E 4TH ST
 MISSION TX 78572

S2950-00-000-0192-56 (458333)
 MEDINA CARMEN B & ROSA
 603 SAN ANTONIO
 MISSION TX 78572

V2100-00-008-0001-00 (313606)
 ESCAMILLA NOE RAUL
 2000 AMY ST
 MISSION TX 78572

V2100-00-008-0002-00 (313607)
 NILES MARIA GUADALUPE
 2002 AMY ST
 MISSION TX 78572

V2100-00-008-0003-00 (313608)
 GROSS LONNIE D & BONNIE LEE
 2004 AMY ST
 MISSION TX 78572

V2100-00-008-0029-00 (313634)
 SOBCZAK ROBERT G & SHARON A
 12 HILDA ANN
 SWANSEA IL 62226

V2100-00-008-0030-00 (313635)
 ADAMS MICHAEL SCOTT & FLORINDA
 4904 LA VISTA ST
 MCALLEN TX 78501

V2100-00-008-0031-00 (313636)
 STEPLEWSKI MARK & BOONSON
 2003 VERNON ST
 MISSION TX 78572

V2100-00-008-0032-00 (313637)
 DEKEMA RONALD & CARLENE DEKEMA
 210 23RD ST
 OTSEGO MI 49078

V2100-00-010-0001-00 (313656)
 HOSTRAWSER CARAL A TRUSTEE
 HOSTRAWSER LIVING TRUST
 449 POST RD
 LINO LAKES MN 55014

V2100-00-010-0002-00 (313657)
 HAGERT MARY A
 2505 7TH AVE SE
 WILLMAR MN 56201

G4000-00-000-0011-01 (683257)
 SALINAS SERGIO
 3900 S WARE RD APT 218
 MCALLEN TX 78503

G4000-00-000-0012-01 (683258)
 GONZALEZ RUTH & REBECCA CISNERC
 404 UNION AVE
 MISSION TX 78572

G4000-00-000-0008-05 (1233641)
RAMIREZ SALVADOR A & NANCY L
412 UNION AVE
MISSION TX 78572

Started: 5:33 p.m.

Ended: 5:39 p.m.

Item #1.1

Rezoning: A 0.2066 acre tract of land, more or less, out of Lot 192, John H. Shary Subdivision, of Porciones 58, 59, & 60 (aka Lot 3, Glasscock Acres U/R) R-1 to R-2
Jacob Lee Espinoza

Ms. De Luna went over the write-up stating the subject site is located 100 feet North of E. 4th Street along the West side of N. Glasscock Road.

SURROUNDING ZONES: N: R-1 – Single Family Residential
E: R-1 – Mobile & Modular Home
W: R-4 – Single Family Residential
S: R-1 – Single Family Residential

EXISTING LAND USES: N: Single Family Residential
E: Single Family Residential
W: Valley View Estates Mobile Home Park
S: Single Family Residential
Site: Vacant

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map, and surrounding land uses.

RECOMMENDATION: Staff is recommending Denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Juan Zuniga was present and representing his mother he stated that he was against this request. He added that this was a residential area only and was limited to drainage, and fire protection.

Ms. Viridiana Duarte was present and against this request. She added that this area was residential only and building apartments would cause more trash to the area.

Mrs. Oralía Gonzalez was present. She stated that she was against this request.

Mr. Juan Espinoza was present. He stated that his proposed address was 405 Glasscock. He mentioned that he wants to build apartments. He stated that if there was a compliance issue he was willing to comply. He added that it was going to be something professional and add value to the community.

Mr. Jacob Espinoza was present. He stated that he agreed with Mr. Espinoza.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mrs. Garza moved to close the public hearing. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

Mr. Kevin Sanchez asked that if staff received a phone call against this request.

Ms. De Luna stated "yes".

Mrs. Raquenel Austin asked how many apartments?

Ms. De Luna stated that we haven't disclosed that information. She added that two to four apartments can be built.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Villarreal moved to deny the rezoning as per staff's recommendation. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Rezoning: A 2.0 gross acre tract of land, more or less, carved out of a part of Lots 4 & 5, J.E. Leslie Subdivision, (C-3) General Business to (R-1T) Townhouse Residential, Olbein J. Ramos Jr., and Adoption of Ordinance # _____ - De Luna

NATURE OF REQUEST:

On November 20, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located 490' South of E Business Highway 83 along the West side of N. Taylor Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A 2.0 GROSS ACRE TRACT OF LAND, MORE OR LESS, CARVED OUT OF A PART OF LOTS 4 & 5, J.E. LESLIE SUBDIVISION, (C-3) GENERAL BUSINESS TO (R-1T) TOWNHOUSE RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of November 20, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Being a 2.0 gross acre tract of land, more or less, carved out of a part of Lots 4 & 5, J.E. Leslie Subdivision	C-3	R-1T

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

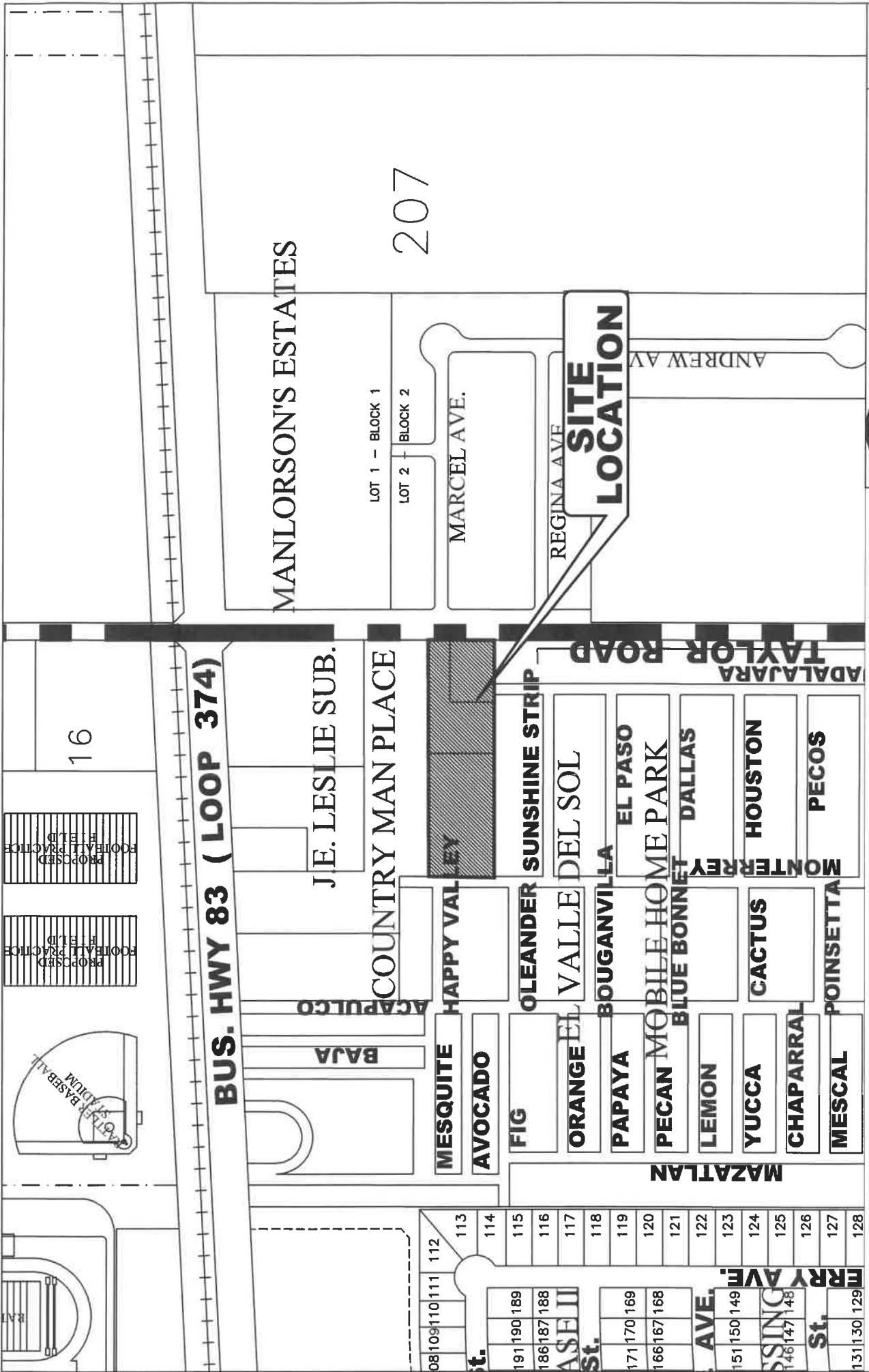
Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680



ITEM# 1.2

REZONING:

Being a 2.0 gross acre tract of land, more or less, carved out of a part of Lot's 4 & 5, J.E. Leslie Subdivision C-3 to R-1T
Olbein J. Ramos Jr.

REVIEW DATA

The subject site is located 490' feet South of E. Business Highway 83 along the West side of N. Taylor Road – see vicinity map.

SURROUNDING ZONES:

N:	R-3	– Multi-Family Residential
E:		– City of McAllen
W:	R-4	– Mobile & Modular Home
S:	R-4	– Mobile & Modular Home

EXISTING LAND USES:

N:	Apartments
E:	City of McAllen
W:	Mobile Home Park
S:	Mobile Home Park
Site:	Vacant

FLUM:

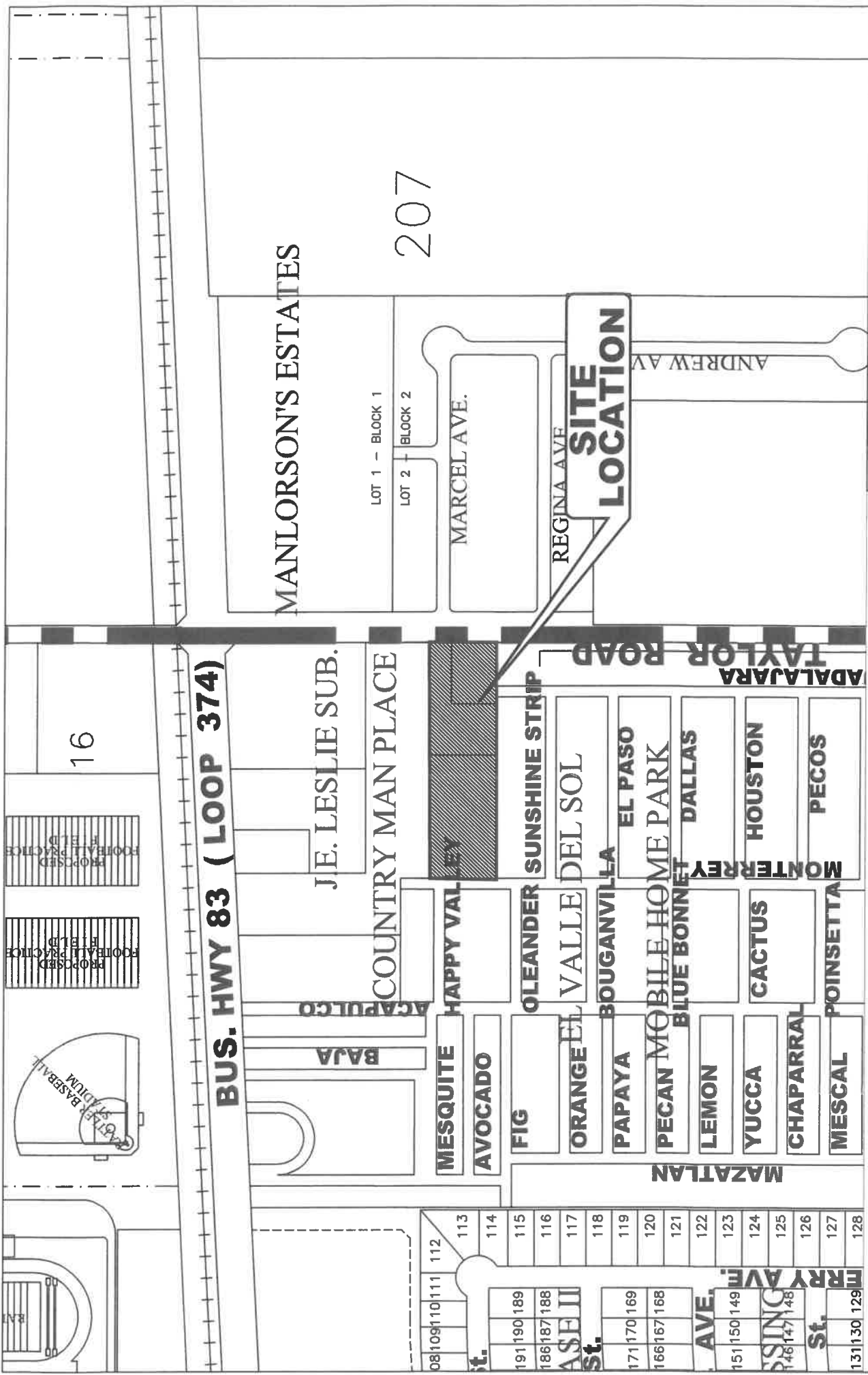
High Density Residential (HD)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map, and surrounding land uses.

RECOMMENDATION: Staff is recommending Approval.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680





L4130-00-000-0001-00 (218245)
GRANITE SOL LUNA LLC
11335 GOLD EXPRESS DR SUITE 100
GOLD RIVES CA 95670

L4130-00-000-0004-10 (218249)
NAN-AVI MANAGEMENT LLC
5113 QUINCE AVE
MCALLEN TX 78501

L4130-00-000-0004-20 (218250)
RADIO UNITED LLC
LEADING MEDIA GROUP/RADIO UNITEI
2520 E BUSINESS HWY 83
MISSION TX 78572

L4130-00-000-0005-10 (218252)
ROBBIN VILLAGE TOWN HOMES INCE
2614 E GRIFFIN PKWY
MISSION TX 78572

C9027-01-000-0001-00 (701536)
HU XIAALOU & MARK LEW
3120 SPRINGVIEW LN
MOUNT HAMILTON CA 95140

C9027-01-000-0002-00 (701537)
HU XIAALOU & MARK LEW
3120 SPRINGVIEW LN
MOUNT HAMILTON CA 95140

C9027-01-000-0003-00 (701538)
TAYLOR TOWNHOMES LLC
3120 SPRINGVIEW LN
MOUNT HAMILTON CA 95140

Started: 5:39 p.m.
Ended: 5:40 p.m.
Item #1.2

Rezoning: Being a 2.0 gross acre tract of land,
more or less, carved out of a part of
Lots 4 & 5, J.E. Leslie Subdivision
C-3 to R-1T
Olbein J. Ramos Jr.

Ms. De Luna went over the write-up stating the subject site is located 100 feet North of E. 4th Street along the West side of N. Glasscock Road – see vicinity map.

SURROUNDING ZONES:

N:	R-3	– Multi-Family Residential
E:		– City of McAllen
W:	R-4	– Mobile & Modular Home
S:	R-4	– Mobile & Modular Home

EXISTING LAND USES:

N:	Apartments
E:	City of McAllen
W:	Mobile Home Park
S:	Mobile Home Park
Site:	Vacant

FLUM: High Density Residential (HD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map, and surrounding land uses.

RECOMMENDATION: Staff is recommending Approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Hardisen moved to close the public hearing. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Austin moved to the approve the rezoning as per staff’s recommendation. Mr. Hardisen seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Build a Pool House, 2505 San Lorenzo, Lot 17, Sharyland Plantation Village San Miguel Ph. 8, PUD, Arnulfo R. Achirica, and Adoption of Ordinance # ____ - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 460' off of the Santa Monica & San Lorenzo intersection along the north side of San Lorenzo. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) no separate utility and electrical connections; 2) transferability to other future owners imposing the same conditions imposed to this applicant; 3) not to be used for rental purposes; and 4) removal of the kitchen.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT BUILD A POOL HOUSE, 2505 SAN LORENZO, LOT 17, SHARYLAND PLANTATION VILLAGE SAN MIGUEL PH. 8

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2505 San Lorenzo Lot 17, Sharyland Plantation Village San Miguel Ph. 8	Build a Pool House	1) No Separate utility and electrical connections; 2) Transferability to other future owners imposing the same conditions imposed to this application; 3) Not to be used for rental purposes; 4) Removal of the kitchen

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.2

CONDITIONAL USE PERMIT: Build a Pool House
 2505 San Lorenzo
 Lot 17, Sharyland Plantation Village
 San Miguel Ph. 8
 PUD
 Arnulfo R. Achirica

REVIEW DATA

The subject site is located approximately 460' off of the Santa Monica & San Lorenzo intersection along the north side of San Lorenzo –see vicinity map. The request before the Board is to consider permitting the construction of a pool house. The irregular lot is located at the cul-de-sac of San Lorenzo and measures 35,135 square feet. The proposed pool house will have 2,557 square feet and will consist of the following: pool room, 1.5 bathrooms, gym, 2-car garage, storage, kitchen, grill area, bar, hall, pergola, and a terrace. Pool houses are allowed in a Large Lot Single Family Zone as long as they apply for a conditional use permit and comply with the following conditions:

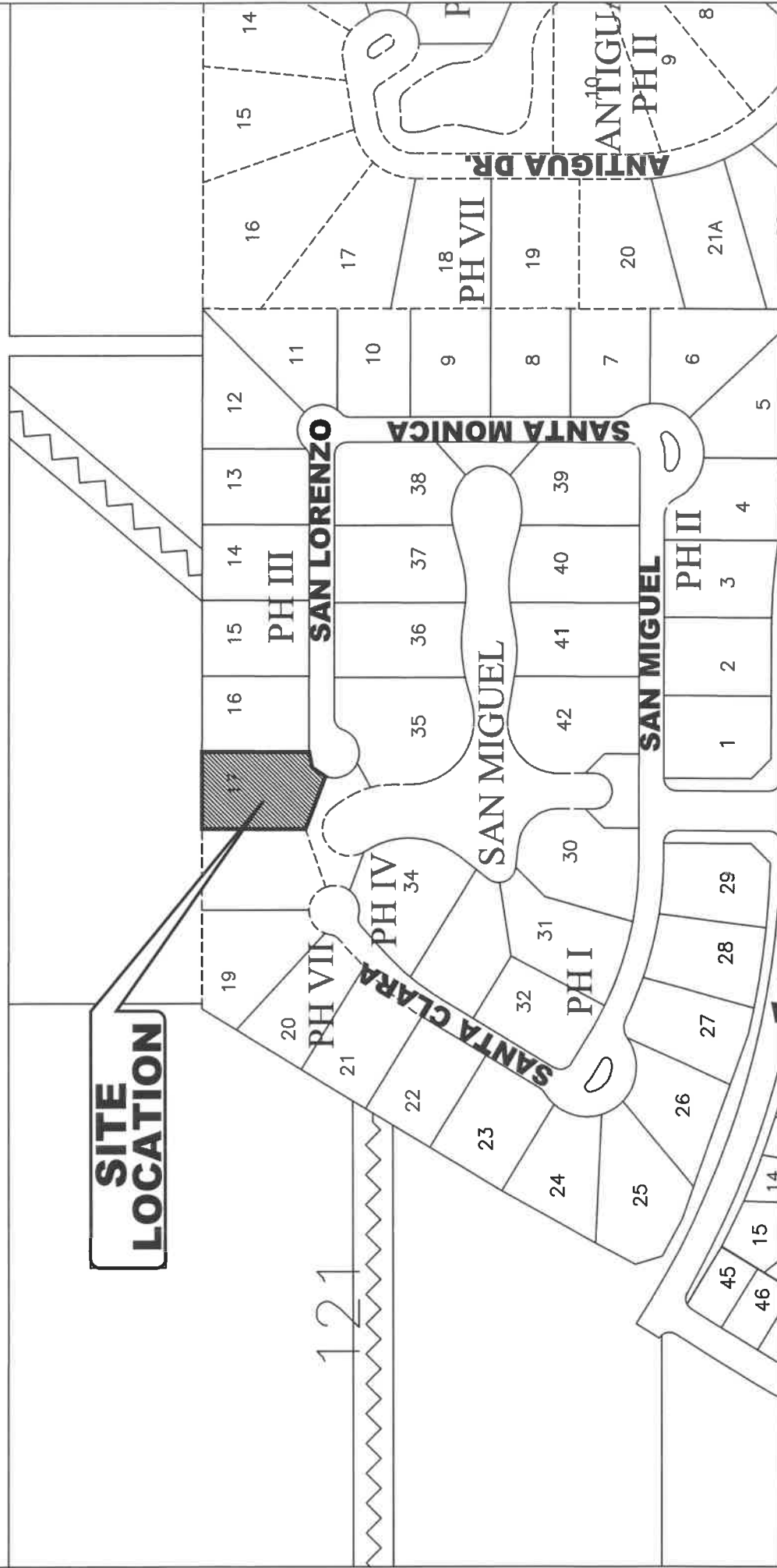
- Lot be a minimal of 12,000 sq. ft.
- Cannot be made available or used for lease, rent, hire, and the owner of such use may not receive remuneration for the use of one of the above
- Proposal must be clearly secondary to the primary residence
- Shall not have access to a public street (No shared/extended driveway)
- Shall not have separate kitchen area or utilities

REVIEW COMMENTS:

The lot complies with the square footage requirements and all building setbacks will be met. The driveway is more than sufficient to accommodate any guest's vehicle. The pool home must be connected to the same water and electrical meters, i.e. no separate utilities. Staff notes that if the request is approved the site plan would have to be amended deleting the kitchen, since no separate kitchens are allowed. The property owner and contractor has been made aware and are willing to comply.

RECOMMENDATION: Staff recommends approval subject to:

- 1) no separate utility and electrical connections,
- 2) transferability to other future owners imposing the same conditions imposed to this applicant,
- 3) not to be used for rental purposes, and
- 4) removal of the kitchen.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 580-8672
 FAX: (956) 580-6680

No. **Item 12.**





design & projection inc.

PLEASE NOTES:
 1. ANY STRUCTURE CONSTRUCTION REQUIREMENTS TO BE DETERMINED BY THE CONTRACTOR AND TO BE SUBMITTED IN WRITTEN FORM TO DESIGN & PROJECTION INC. STARTING CONSTRUCTION. ALL AND ANY CHANGES TO PLANS BEFORE CONSTRUCTION BEGINS HAVE TO BE SUBMITTED IN WRITTEN FORM TO DESIGN & PROJECTION INC. AND ADDED TO THE ORIGINAL SET OF PLANS. ANY CHANGES MADE TO PLANS BEFORE CONSTRUCTION BEGINS WILL BE AT THE OWNER'S RISK AND AT AN ADDITIONAL CHARGE TO THE OWNER.
 2. ANY STRUCTURE CONSTRUCTION REQUIREMENTS TO BE DETERMINED BY THE CONTRACTOR AND TO BE SUBMITTED IN WRITTEN FORM TO DESIGN & PROJECTION INC. STARTING CONSTRUCTION. ALL AND ANY CHANGES TO PLANS BEFORE CONSTRUCTION BEGINS HAVE TO BE SUBMITTED IN WRITTEN FORM TO DESIGN & PROJECTION INC. AND ADDED TO THE ORIGINAL SET OF PLANS. ANY CHANGES MADE TO PLANS BEFORE CONSTRUCTION BEGINS WILL BE AT THE OWNER'S RISK AND AT AN ADDITIONAL CHARGE TO THE OWNER.

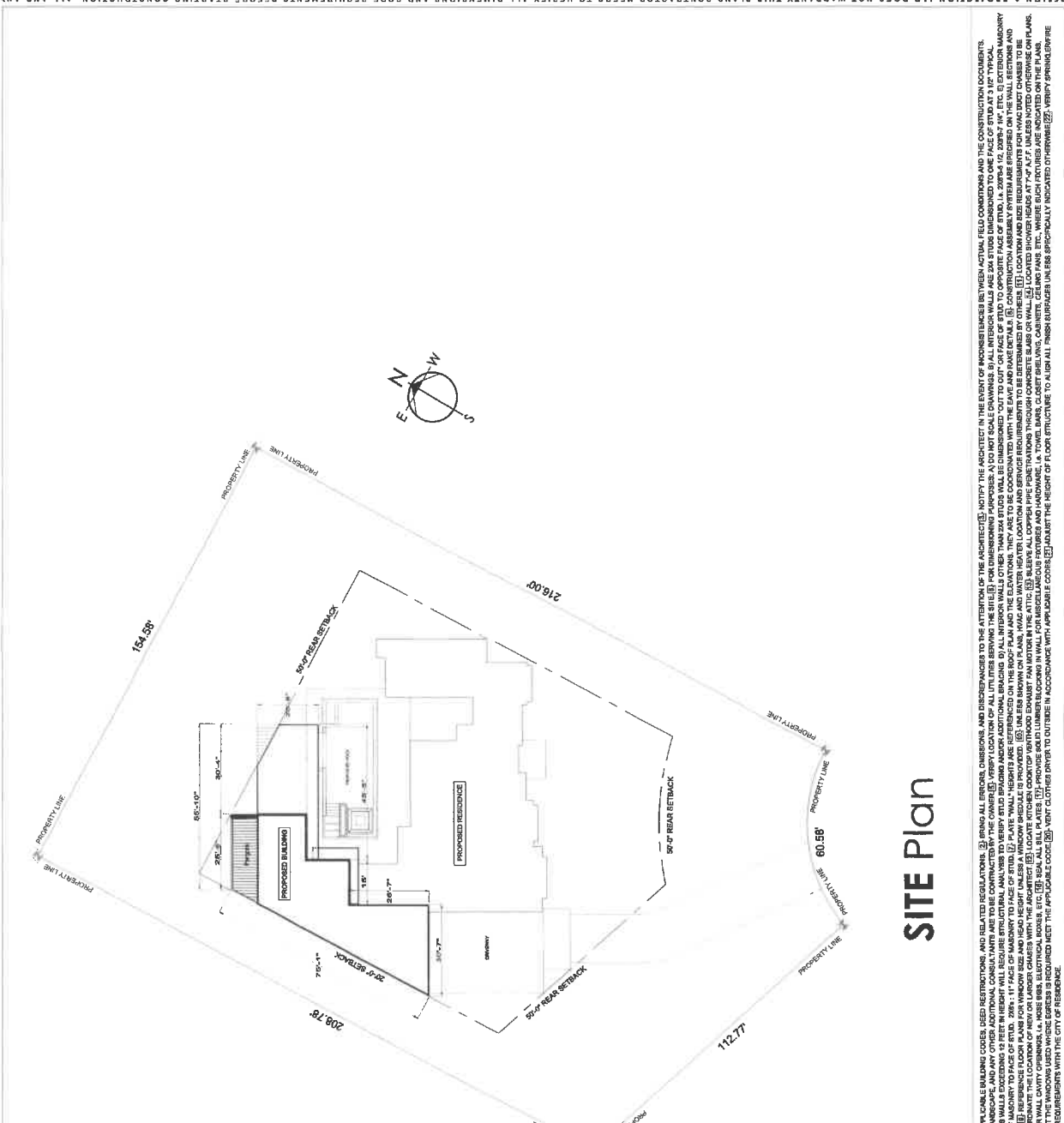
SAN MIGUEL
pool room, gym & grill area

ONLY FOR PERMIT

AREAS	
POOL ROOM (568 sq. ft.)	GRILL AREA (451 sq. ft.)
GYM (407 sq. ft.)	TERRACE (242 sq. ft.)
GARAGE (467 sq. ft.)	HALL (128 sq. ft.)
TOT. AREA	2387 sqft

DATA
 Address:
 1001 West Riverside V.
 San Miguel Blvd, Mission, TX
 Plot ID#: 25-POOL 2023
 Date: 07-05-2023
 Owner:
 Designed by: design & projection
 Contractor:

SITE PLAN
 drawing no.
A-02
 scale: 1/16" = 1'-0"



SITE PLAN

General Notes:

- (1) ALL CONSTRUCTION TO COMPLY WITH APPLICABLE BUILDING CODES, USED RESTRICTIONS, AND RELATED REGULATIONS.
- (2) BRING ALL ERRORS, OMISSIONS, AND DISCREPANCIES TO THE ATTENTION OF THE ARCHITECT IN THE EVENT OF INCONSISTENCIES BETWEEN ACTUAL FIELD CONDITIONS AND THE CONSTRUCTION DOCUMENTS.
- (3) STRUCTURAL, MECHANICAL, LIGHTING, LANDSCAPE, AND ANY OTHER ADDITIONAL CONSULTANTS ARE TO BE CONTRACTED BY THE OWNER. VERIFY LOCATION OF ALL UTILITIES SERVING THE SITE. FOR DIMENSIONING PURPOSES, A 10' TYPICAL DIMENSION SHALL BE USED UNLESS OTHERWISE NOTED.
- (4) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
- (5) REFERENCED TO BE SUBMITTED TO THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
- (6) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
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- (38) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
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- (40) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
- (41) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
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- (43) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
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- (45) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
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- (47) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
- (48) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
- (49) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.
- (50) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF MISSION, TEXAS. VERIFY ALL REQUIREMENTS AND RESTRICTIONS WITH THE CITY OF MISSION, TEXAS.

Site plan Notes:

1. ALL NEW CURBS/GUTTER AND PUBLIC WALKS TO BE CONSTRUCTED PER TOWN REQUIREMENTS ON SITE
2. UNLIL DISCHARGE ON TO PUBLIC PROPERTY.

S1092-01-000-000A-00 (689910)
SHARYLAND RESIDENTIAL COMMUNITY
PROPERTY OWNERS ASSOC INC
3500 LOS MILAGROS
MISSION TX 78572

S1092-01-000-000G-00 (689917)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

S1092-03-000-0015-00 (722709)
GARCIA CARLOS
2605 SAN LORENZO
MISSION TX 78572

S1092-03-000-0035-00 (722710)
ROHEMA LLC
4202 SAN EFRAIN
MISSION TX 78572

S1092-03-000-0036-00 (722711)
MORA FRANK A & ROSA
2604 SAN LORENZO
MISSION TX 78572

S2950-00-000-0121-10 (702767)
HIDALGO COUNTY DRAINAGE DIST NO
902 N DOOLITTLE RD
EDINBURG TX 78542

S1092-04-000-0034-00 (730556)
RUIZ ROBERTO III & SONIA L
2305 SANTA CLARA
MISSION TX 78572

S2950-00-000-0122-05 (841622)
GARCIA CARLOS
2605 SAN LORENZO
MISSION TX 78572

S1092-07-000-0019-00 (1312398)
CAMPERO ZULEMA M
2413 O HENRY DR
LAREDO TX 78041

S1092-06-000-0016-00 (1379467)
CANTU JOSE ANGEL & ROSANA RAMIREZ
3503 SANTA OLIVIA
MISSION TX 78572

S1092-08-000-0017-00 (1463229)
ACHIRICA ARNULFO & ARACELY
211 S 10TH ST BOX 4508
HIDALGO TX 78557

S1092-08-000-0018-00 (1463230)
WALDBUSSER JAKOB ROBERT & ANDR
2406 SAN ALEJANDRO
MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Mobile Food Truck – Kabubi Arabian Tacos & Gyros, 2509 Colorado Street, Ste. 202, Lot 1, Block 2, Santa Lucia Development, C-3, Michel J. Abou Yakzan, and Adoption of Ordinance # _____ - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) 1 year re-evaluation in order to assess this new operation; 2) Must comply with all City Codes (Building, Fire, Health, etc.); and 3) Must acquire a business license prior to occupancy.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT MOBILE FOOD TRUCK – KABUBI
ARABIAN TACOS & GYROS AT 2509 COLORADO STREET, STE. 202, LOT 1,
BLOCK 2, SANTA LUCIA DEVELOPMENT**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2509 Colorado Street, Ste. 202 Lot 1, Block 2, Santa Lucia Development	Mobile Food Truck – Kabubi Arabian Tacos & Gyros	<ol style="list-style-type: none"> 1) 1-year re-evaluation in order to assess this new operation; 2) Must comply with all City Codes (Building, Fire, Health, etc.); 3) Must acquire a business license prior to occupancy

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.3

CONDITIONAL USE PERMIT: Mobile Food Truck- Kabubi Arabian Tacos & Gyros
 2509 Colorado Street, Ste. 202
 Lot 1, Block 2, Santa Lucia Development
 C-3
 Michel J. Abou Yakzan

REVIEW DATA

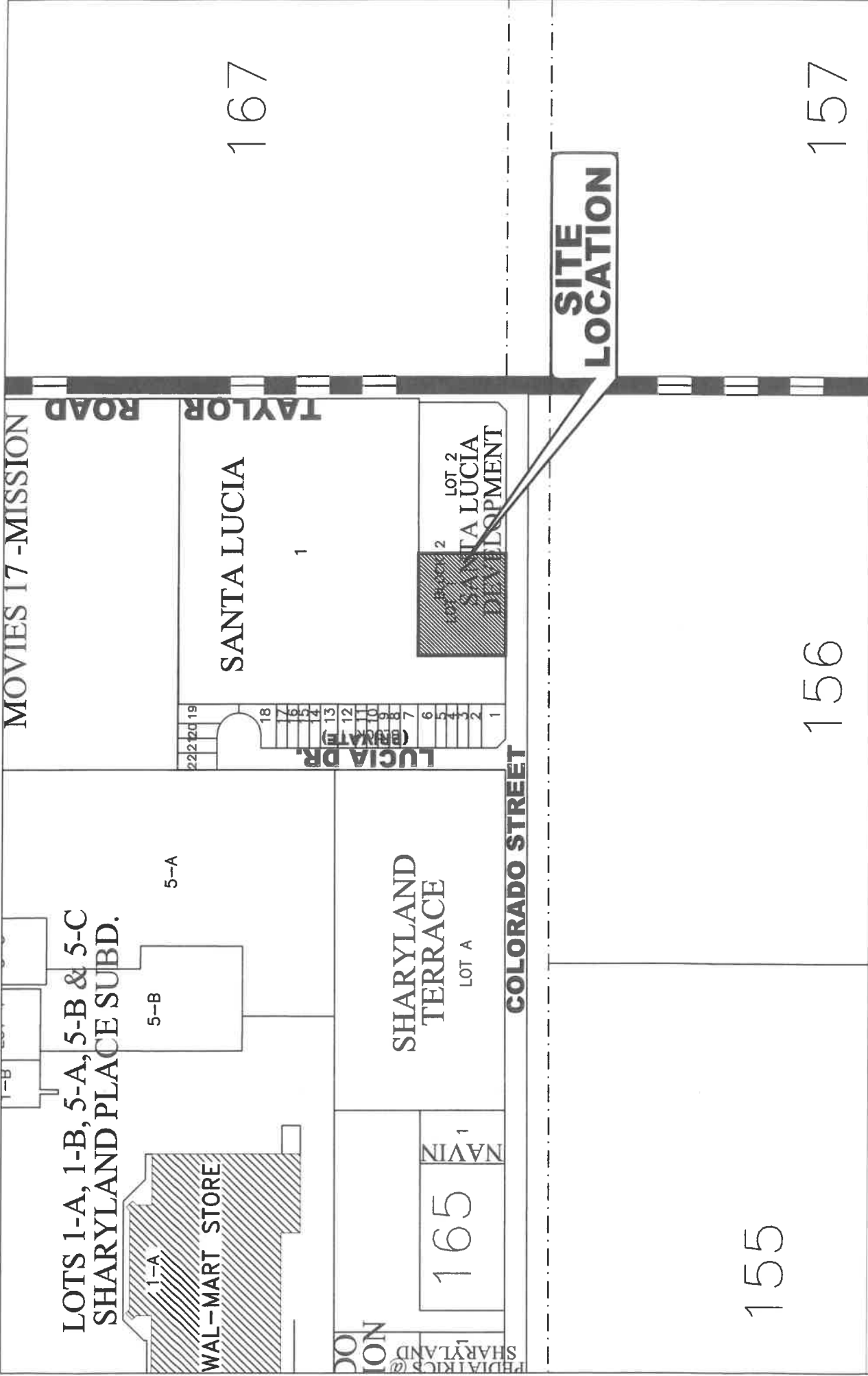
The subject site is located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street – see **vicinity map**. The applicant is leasing a space on the Mobile Food Park and would like to place his mobile food truck to offer Arabian Tacos y Gyros. Access to the site will be provided off of Colorado or Taylor Road through existing 24' driveways.

- **Days & Hours of Operation:** Monday – Sunday from 10:00 am to 12:00 am
- **Employees:** 2
- **Parking & Landscaping:** The Mobile Food Park measures 134' x 72' for a total of 9,648 sq. ft. Based on the square footage they are required 23 parking spaces. The landlord has a total of 67 parking spaces available for this area and has submitted a written agreement to use the parking spaces from the commercial plaza if needed.
- **Other Requirements:** Must comply with all Building, Fire and Health Codes.

REVIEW COMMENTS: Staff mailed out 19 notices to property owners within 200' radius and staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 yr. re-evaluation in order to assess this new operation,
- 2) Must comply with all City Codes (Building, Fire, Health, etc.) and
- 3) Must acquire a business license prior to occupancy.



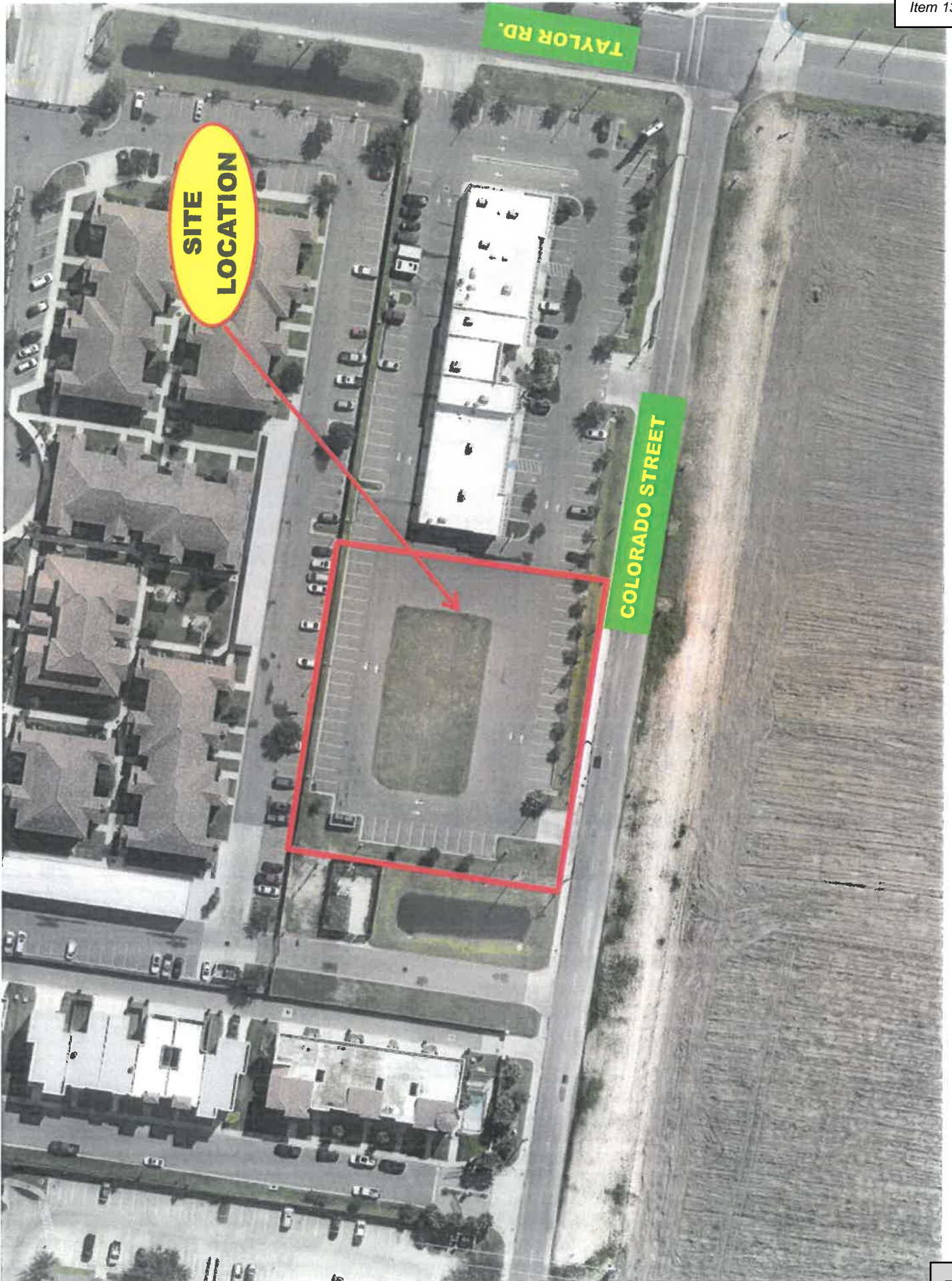
Item 13.

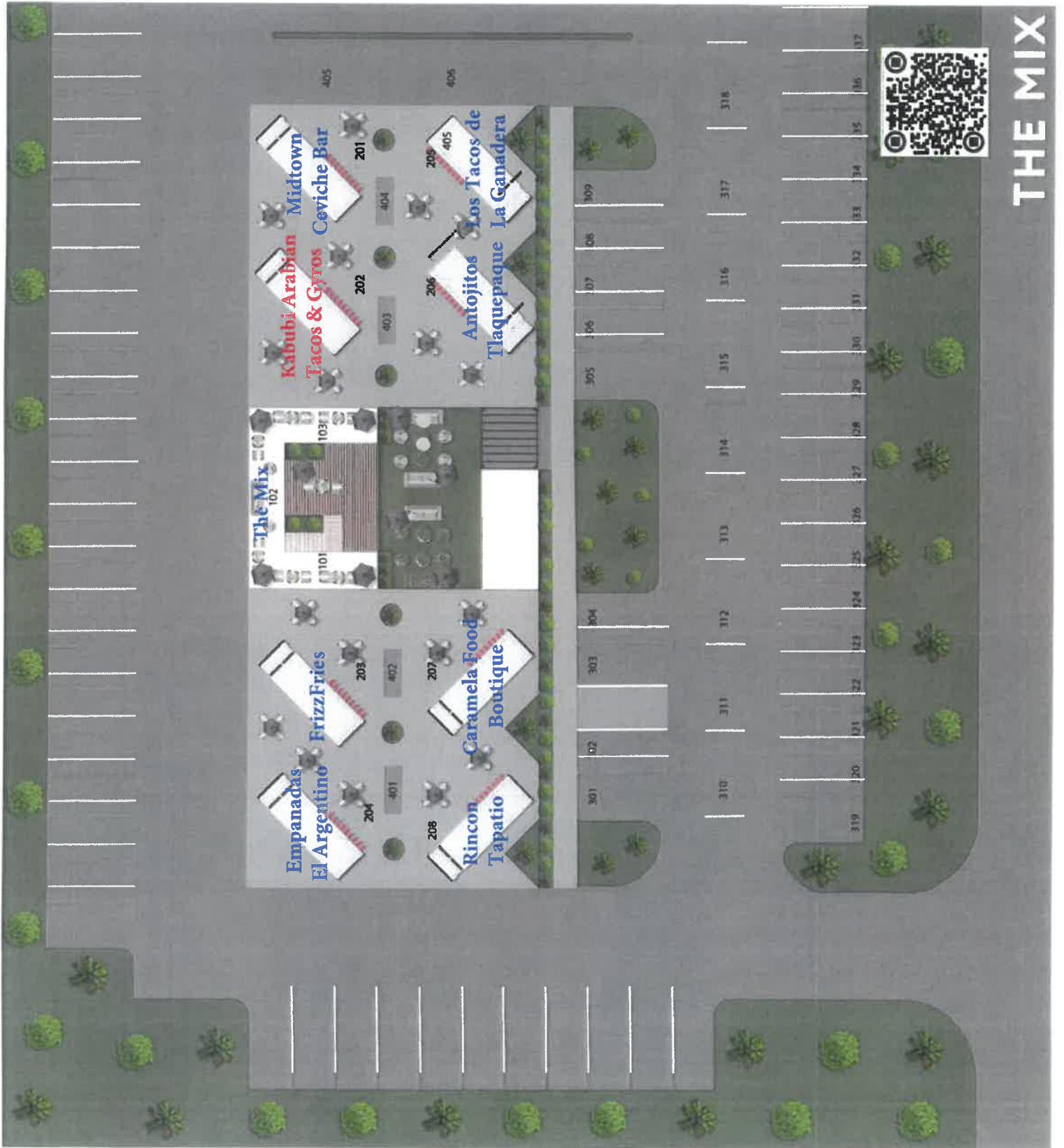
No.

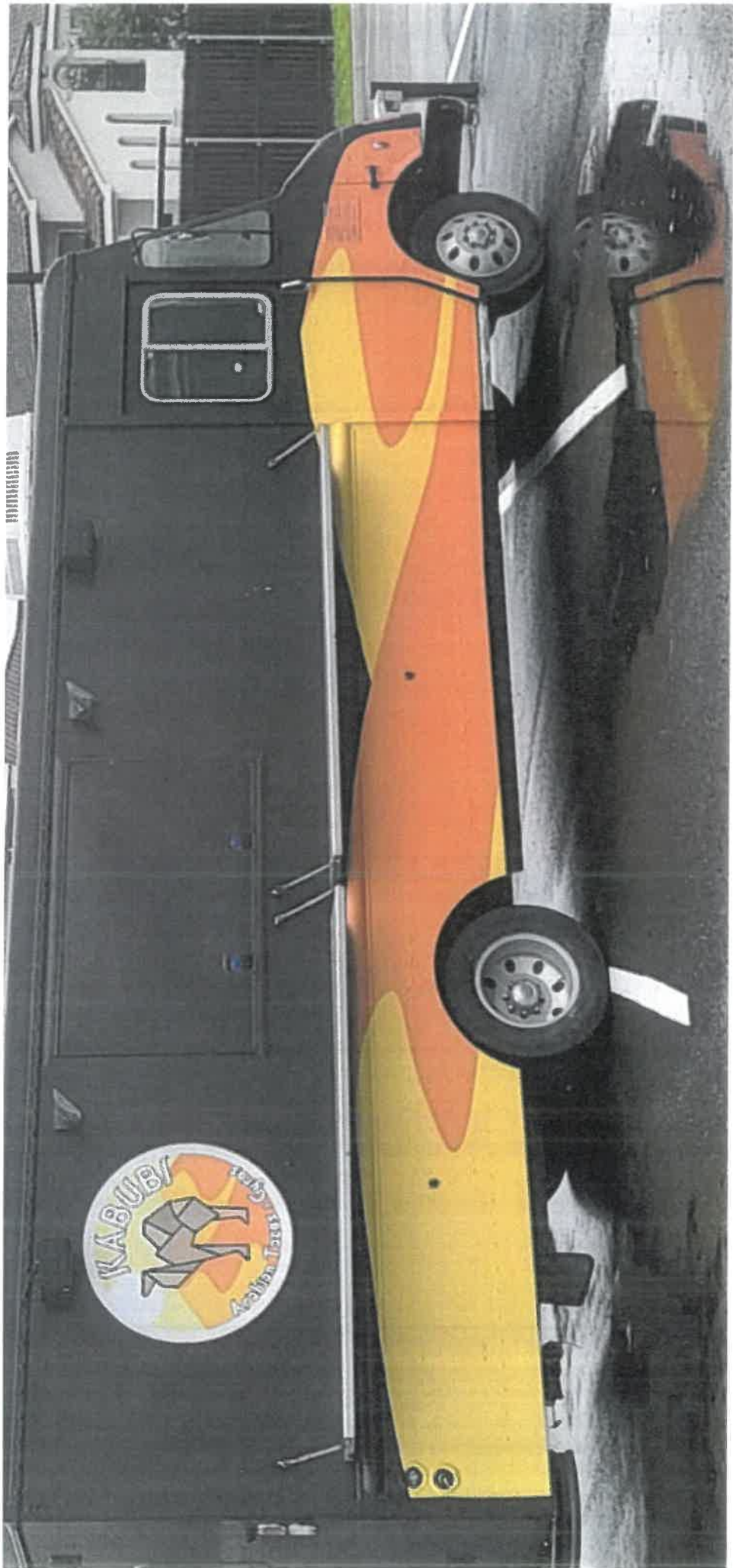


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 580-8672
 FAX: (956) 580-8680













Gyro Taco

Lamb meat with lettuce, tomato, onions & tzaltziki sauce **\$15.74**



Chicken Shawarma

Roasted chicken with middle east spices, garlic cream, cucumber pickles & french fries inside **\$14.25**



Shawarma Taco

Marinated beef with middle east spices, parsley, sumak onion, tahini & french fries inside **\$14.25**



Kafta Taco

Beef kababs with humus, sumak onions & parsley **\$14.25**



Falafel Taco

Chickpea balls with fried broadbeans, parsley, tomato, radish, turnips, pickles, peppermint & tahini **\$14.25**

New



Falafel Burger

Chickpea balls with fried broadbeans, parsley, tomato, radish, turnips, pickles, peppermint & tahini **\$16.99**

New



Kabubi Bowl

Rice, hummus, jocoque, falafel, salad and your choice of gyro, chicken or beef shawarma **\$16.99**



Orders

- Hummus \$12.74
- Jocoque \$12.74
- Grape Leaves \$14.74



S2950-00-000-0156-00 (280830)
SHIN FOUNDATION I LTD
1401 W ESPERANZA AVE
MCALLEN TX 78501

S1818-00-000-0001-00 (961125)
SANTA LUCIA AT BENTSEN LAKES LLC
2603 E 3 MILE RD
PALMHURST TX 78573

S1819-00-001-0001-00 (1071560)
VILLAS ST LUCIA OWNERS ASSOCIATI
620 S 12TH ST
MCALLEN TX 78501

S1819-00-001-0002-00 (1071561)
RAMIREZ BLANCA ALICIA
921 LUCIA DR
MISSION TX 78572

S1819-00-001-0003-00 (1071562)
GASECA LLC
1110 S CLOSNER BLVD
EDINBURG TX 78539

S1819-00-001-0004-00 (1071563)
TGR CAPITAL LLC
329 S MCCOLL RD
MCALLEN TX 78504

S1819-00-001-0005-00 (1071564)
RAMIREZ TANIA YANET
915 LUCIA DR
MISSION TX 78572

S1819-00-001-0006-00 (1071565)
CONFIDENTIAL
913 SANTA LUCIA DR
MISSION TX 78572

S1819-00-001-0007-00 (1071566)
QUINTANILLA ARNOLDO JR & MAYRA /
911 SANTA LUCIA DR
MISSION TX 78572

S1819-00-001-0008-00 (1071567)
SAYCOCIE AKHASONE & MARICARMEN
909 LUCIA DR
MISSION TX 78572

S1819-00-001-0009-00 (1071568)
FALCON IVAN
907 LUCIA DR
MISSION TX 78572

S1819-00-001-0010-00 (1071569)
FERNANDEZ KARLA O DURAN
905 SANTA LUCIA DR
MISSION TX 78572

S1819-00-001-0011-00 (1071570)
GARCIA SERGIO I
903 SANTA LUCIA DR
MISSION TX 78572

S1819-00-001-0012-00 (1071571)
SANCHEZ TERESA IRMA
901 SANTA LUCIA DR
MISSION TX 78572

S1819-00-001-0013-00 (1071572)
CENTRO COMERCIAL PLAZA SEBASTIA
819 SANTA LUCIA DR
MISSION TX 78572

S1819-00-001-0014-00 (1071573)
MARTINEZ ERIK THOMAS
871 LUCIA DR
MISSION TX 78572

S1819-00-001-0015-00 (1071574)
GOMEZ EMMANUEL
815 LUCIA DR
MISSION TX 78572

S1819-00-002-0001-00 (1071582)
MDM REAL ESTATE DEV LLC
329 MCCOLL RD
MCALLEN TX 78501

S1819-00-002-0002-00 (1071583)
MDM REAL ESTATE DEV LLC
329 MCCOLL RD
MCALLEN TX 78501



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Xulcan Event Center, 2813 E. Griffin Parkway, Suite C, Lot 1, Adams Crossing, C-3, Xulcan Event Center c/o Antonio Izaguirre, and Adoption of Ordinance # ____ - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located at the NE corner of Griffin Parkway & Taylor Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval for life of use subject to: 1) Compliance with all Building, Fire and Sign Codes; 2) Must comply with noise ordinance; and 3) Acquisition of a business license.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT XULCAN EVENT CENTER AT 2813 E.
GRIFFIN PARKWAY, SUITE C, LOT 1, ADAMS CROSSING**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2813 E. Griffin Parkway, Suite C Lot 1, Adams Crossing	Xulcan Event Center	1) Life of Use; 2) Compliance with the Building, Fire and Sign Codes; 3) Must comply with noise ordinance; 4) Acquisition of a business license

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.4

CONDITIONAL USE PERMIT: Xulcan Event Center
 2813 E. Griffin Parkway, Suite C
 Lot 1, Adams Crossing
 C-3
 Xulcan Event Center
 c/o Antonio Izaguirre

REVIEW DATA

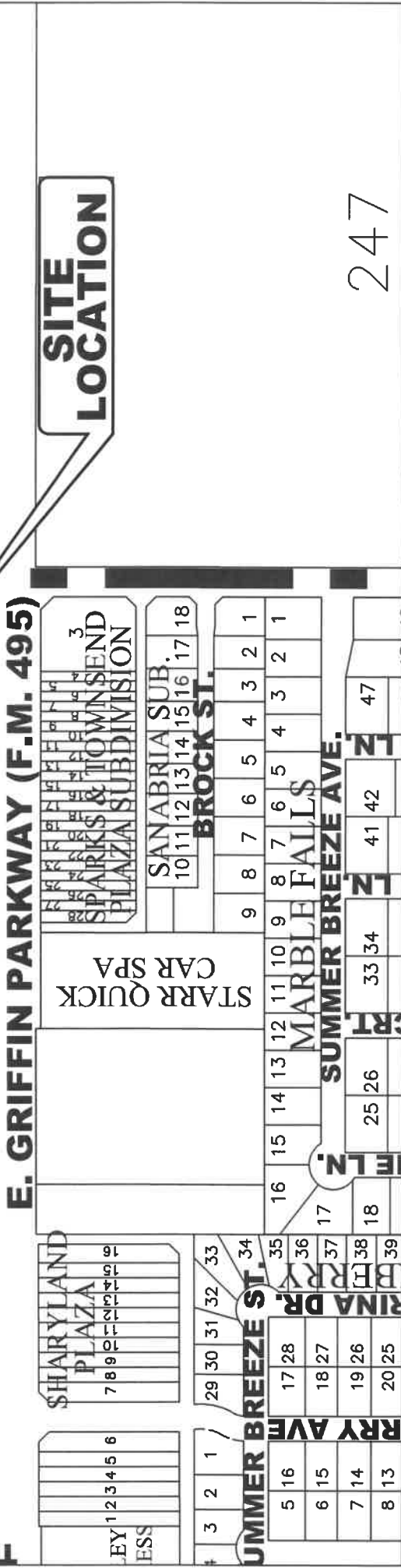
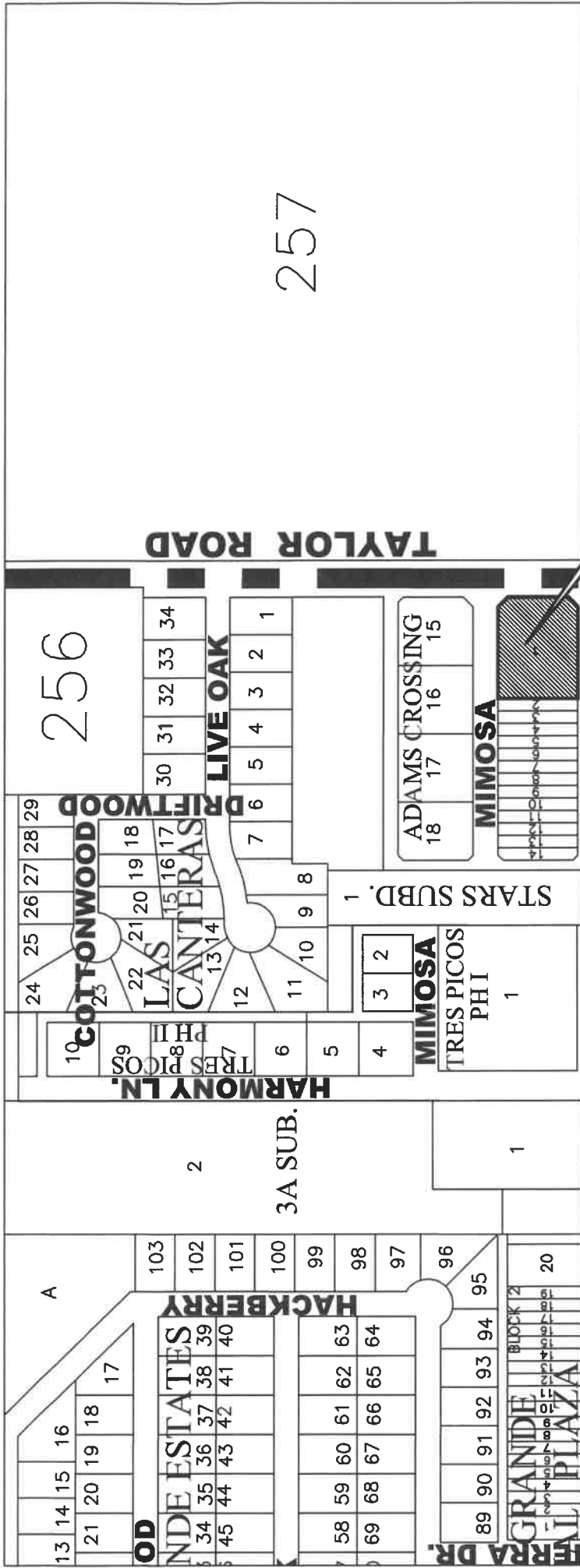
The subject site is located at the NE corner of Griffin Parkway & Taylor Road. —see **vicinity map**. The applicant is leasing a 1,200 square feet suite within a multi-unit commercial plaza for his proposed event center. The applicant proposes to have small scale events such as birthday parties, gender reveals, reunions, seminars, etc. Access to the site will be provided via a driveway off of Griffin Parkway and Taylor Road.

- **Hours of Operation:** The hours of operation vary depending on the type of event; however, most of the events are during the evenings and on weekends and typically take place during the hours of 6:00 pm till 2:00 am
- **Staff:** 1 employee
- **Parking & Landscaping:** In reviewing the floor plan, the 1,200 sq. ft. building will have 8 tables with 8 chairs for a total of 64 seats. A total of 21 parking spaces will be required for this site. Staff notes that there is a total of 63 parking spaces that area held in common within the commercial plaza. Landscaping is meeting code.
- **Other Requirements:** Must continue to comply with all Building, Fire and Health Codes.

REVIEW COMMENTS: Staff mailed out 18 notices to property owners within 200' radius and staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1) Compliance with the Building, Fire and Sign Codes.
- 2) Must comply with noise ordinance, and
- 3) Acquisition of a business license.





CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 380-8672
 FAX: (956) 380-8680

Item 14.

No.

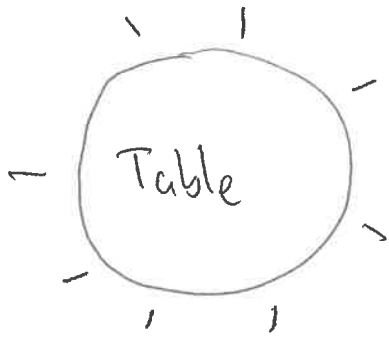


Restroom

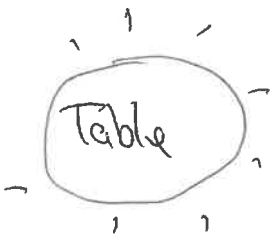
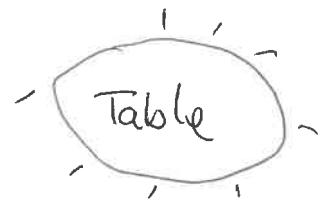
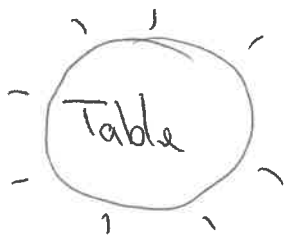
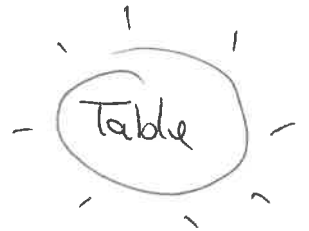
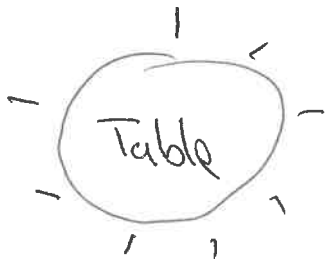
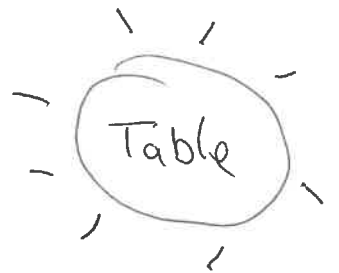
Hall

Service room

Storage



8 Chairs per table



S5320-00-000-0003-00 (534297)
 3-0 RANCH MISSION PROPERTIES LLC
 122 CIBOLO RIDGE TRAIL
 FAIR OAKS TX 78015

S5320-00-000-0004-00 (534298)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0005-00 (534299)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0006-00 (534300)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0007-00 (534301)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0008-00 (534302)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0009-00 (534303)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0010-00 (534304)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0011-00 (534305)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0012-00 (534306)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0013-00 (534307)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0014-00 (534308)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0015-00 (534309)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

A0710-00-000-0001-00 (704380)
 495 INVESTMENTS LLC
 400 NOLANA STE H2
 MCALLEN TX 78504

A0710-00-000-0002-00 (704384)
 MPJ GROUP LLC
 400 W NOLANA AVE STE H2
 MCALLEN TX 78504

T3350-00-00B-0003-00 (20407192)
 PEREZ VICTOR HUGO MAYORGA
 2805 MIMOSA ST APT 3
 MISSION TX 78574

T3350-00-00C-0001-00 (846479)
 PENA ALFREDO GARZA
 2715 MIMOSA UNIT 1-C
 MISSION TX 78574

T3350-00-00A-0010-00 (729275)
 SOLIS ALEJANDRO
 PO BOX 2316
 MCALLEN TX 78502



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Tommasino Pizza, Pasta & Vino, 2100 E. Griffin Parkway, Lots 1 & 2, Block 2, Springfield Ph. I Commercial, C-3, Tommasino Ristorante, LLC c/o Javier D. Covarrubias, Adoption of Ordinance # ____ and Wet Zone Ordinance # ____ - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located on the southeast corner of Creek Run and Griffin Parkway (FM 495) along the south side of Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) 2 year re-evaluation at which time the applicant will have to renew his CUP & TABC License; 2) Must comply with all City Codes (Building, Fire, Health, etc.); 3) Wet zone property; and 4) Acquire a business license prior to occupancy.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – TOMMASINO PIZZA, PASTA &
VINO AT 2100 E. GRIFFIN PARKWAY, LOTS 1 & 2, BLOCK 2, SPRINGFIELD PH. I
COMMERCIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2100 E. Griffin Parkway Lots 1 & 2, Block 2, Springfield Ph. I Commercial	Sale & On-Site Consumption of Alcoholic Beverages – Tommasino Pizza, Pasta & Vino	<ol style="list-style-type: none"> 1) 2 years re-evaluation at which time the applicant will have to renew his CUP & TABC License; 2) Must comply with all City Codes (Building, Fire, Health, etc.) 3) Wet zone property 4) Acquire a business license prior to occupancy

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER
AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE
CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE
PREMISES LOCATED AT
2100 E. GRIFFIN PARKWAY - TOMASSINO PIZZA, PASTA & VINO**

WHEREAS, City Ordinance No.780, passed and approved by the City Council of the City of Mission on October 7, 1974 designates certain places where beer and other alcoholic beverages may be sold within the corporate limits of the city; and

WHEREAS, a request has been submitted for the designation of a "wet area", for the property located at:

2100 E. GRIFFIN PARKWAY
TOMASSINO PIZZA, PASTA & VINO

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

1. The property located at 2100 E. Griffin Parkway - Tomassino Pizza, Pasta & Vino, is designated as "wet area".
2. Said property located at 2100 E. Griffin Parkway - Tomassino Pizza, Pasta & Vino, shall be included in the designated areas where alcoholic beverages may be sold within the city.

READ, CONSIDERED AND APPROVED this 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.5

CONDITIONAL USE PERMIT: Sale & On-Site Consumption of Alcoholic Beverages – Tommasino Pizza, Pasta & Vino
 2100 E. Griffin Parkway
 Lots 1 & 2, Block 2, Springfield Ph. I Commercial C-3
 Tommasino Ristorante, LLC
 c/o Javier D. Covarrubias

REVIEW DATA

The subject site is located on the southeast corner of Creek Run and Griffin Parkway (FM 495) along the south side of Griffin Parkway —see **vicinity map**. The applicant is leasing a suite within a multi-tenant commercial plaza for his proposed Italian Restaurant. He would like to offer alcoholic beverages with his meals. Access to the site is off of Griffin Parkway and Lawndale Road.

- **Days & Hours of Operation:** Monday – Sunday from 8 am to 2 am
- **Staff:** 10 employees
- **Parking 0& Landscaping:** In reviewing the floor plan, there is a total of 116 seating spaces, which require 39 parking spaces. It is noted that the parking is held in common and there are 72 parking spaces that are shared with other businesses. Landscaping is meeting code.
- **Sale of Alcohol:** Such uses require that no alcoholic beverages be sold within 300' of church, public or private school, private hospital, or residential uses; there is a residential subdivision within 300' radius; thus, a waiver of the separation requirement needs consideration. P&Z and City Council have waived this requirement for other similar businesses.

REVIEW COMMENTS: Staff mailed out 50 notices to property owners within 200' radius of the site, and as of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 2 year re-evaluation at which time the applicant will have to renew his CUP & TABC License,
- 2) Must comply with all City Codes (Building, Fire, Health, etc.),
- 3) Wet zone property, and
- 4) Acquire a business license prior to occupancy.

50	61	58	79	86
49	62	67	80	85
48	63	66	81	84
47	64	65	82	83

36	35	34	33	32	31	30	29	28	27	26	25	24	23	22	21	20
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54	55	56	57	58	59	60
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CANAL R.O.W.

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GLASSCOCK PRIMARY SCHOOL SUBD.

2	28	29	30	31	32	33	34	35	36	37	38
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John Shary Elementary School

253

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96	97	108	109	120	121	36
95	98	107	110	119	122	35
94	99	106	111	118	123	34
93	100	105	112	117	124	33
92	101	104	113	116	125	32
91	102	103	114	115	126	31

PARKWAY (F.M. 495)

28	27	26	25	24	23	22	21	20
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39	38	37	36	35	34	33	32	31	30	28	27	26	25	24
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147	149	151	153	155	156	157	24	23	8	7
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58	57	56	55	54	53	51	52	88	106	9
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146	148	150	152	154	37B	37A	37	36B	25	22	9	6
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59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81
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87	89	91	93	95	38D	38C	34	29	28	19	4
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74	72	71	66	65	64	63	62	61	60	59	58	57	56	55	54	53	52	51	50	49	48	47	46	45	44	43	42	41	40	39	38	37	36	35	34	33	32	31	30	29	28	27	26	25	24	23	22	21	20	19
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86	88	90	92	94	38A	38B	33A	33	29A	18	13	3
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78	79	80	81	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
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8	9	10	11	12	13	14	15	16	17	18
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28	27	26	25	24	23	22	21	20	19	18
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37	36	35	34	33	32	31	30	29	28	27	26	25	24	23
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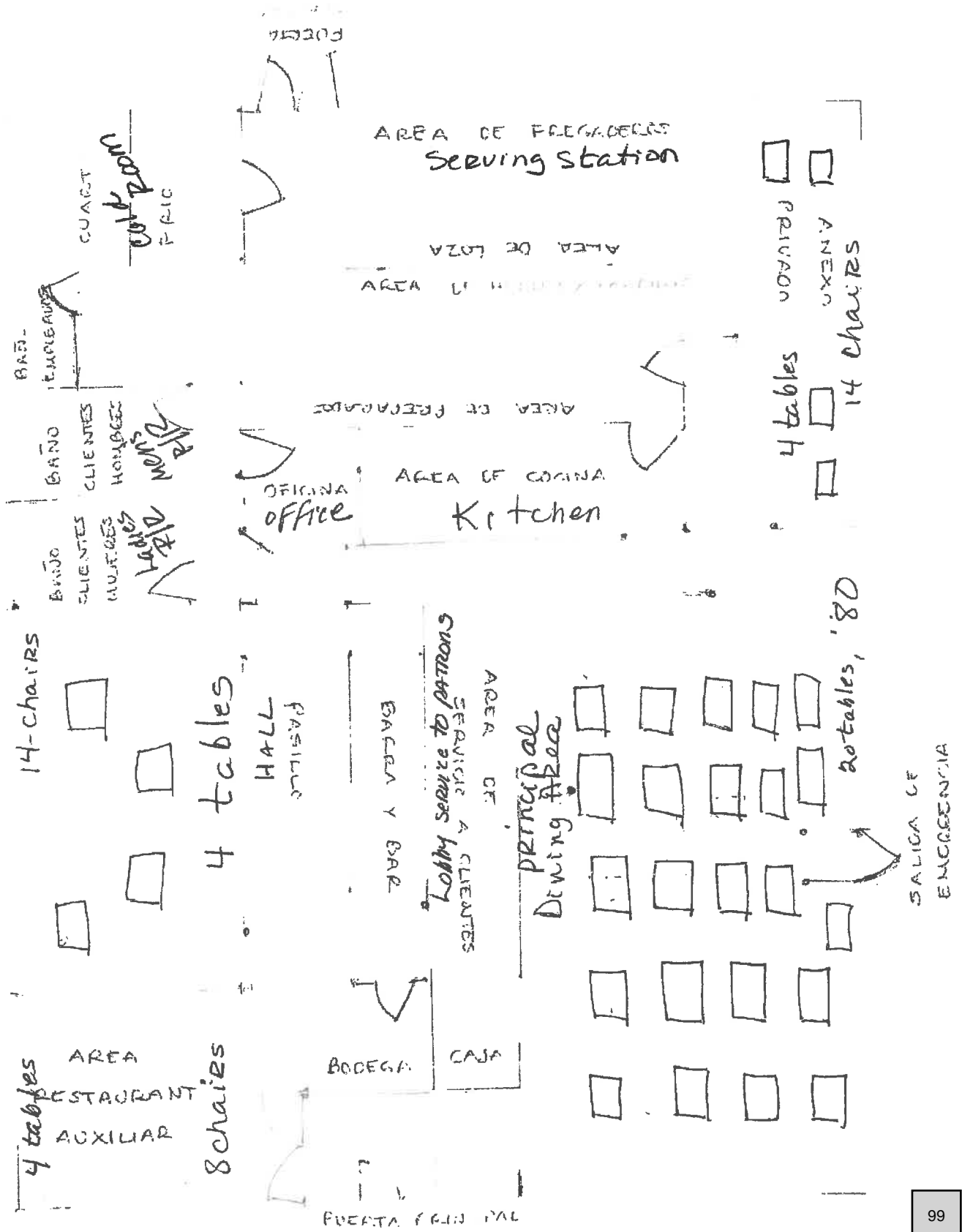
CITY OF MISSION HIDALGO COUNTY, TEXAS

1201 E. 8th Street MISSION, TX 78702

PH: (956) 380-8672 FAX: (956) 380-8680



Travis Park & Wildlife, Inc. HERE TO ASSIST YOU WITH YOUR PROJECTS





4 Formaggi
Prosciutto and Arugula
Blue Cheese and Pear
Gamberi alla Diabola
Meat Lovers
Alfredo with Camaron
Salty Pear
GOAT
My Jam
Big Burrata

DESSERT
Strawberry Gelato
Vanilla Gelato
Chocolate Gelato
Pistachio Gelato
Casata Napolitana

BEVERAGES
Coke, Dr. Pepper, Diet Coke, Fanta, Sprite
Iced Tea
Lemonade
Beer
Red Wine
White Wine
Rose Wine
Moscato
Roscato
Dessert Wine
Coffee
Expresso
Latte
Cappuccino

2100 E Griffin Pkwy, Mission, TX 78572



STARTERS AND SALADS

Mozzarella Sticks
Spinach Artichoke Dip
Artichoke with Prosciutto
Salami and Cheese Plate
Burrata
Bruschetta
Caesar Salad

PASTA

Pasta Pomodoro
Fettuccini Alfredo
Fettuccini Alfredo w/Shrimp
Fettuccini Alfredo w/Chicken
Spaghetti Carbonara
Orecchiette al Pesto
Fusilli 4 Formaggi
Spaghetti Bolognesa
Spaghetti Gamberi alla Diabola
Fusilli al Salmone

PIZZA

Mozzarella
Margherita
Caprese
Prosciutto
Ham
Mushrooms
Pepperoni
Hawaiian
Vegetarian
Pepperoni and Mushrooms
Bacon and Mushrooms
Esplosiva Pepperoni Green Pepper
Salami
Prosciutto/Artichoke/Mushrooms

2100 E Griffin Pkwy, Mission, TX 78572



TEXAS ALCOHOLIC BEVERAGE COMMISSION
Texans Helping Businesses & Protecting Communities

Required Certifications

Join TABC in the fight against human trafficking

L-CERT (7/2022)

Submit this form to the proper officials to obtain certification for the type of license/permit for which you are applying as required by TX Alc. Bev. Code, Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13. This Required Certifications form must be submitted with your Initial Application form.

Contact your local TABC office for assistance.

LOCATION INFORMATION

1. Trade Name of Location (Name of restaurant, bar, store, etc.)
Tommasino Pizza, Pasta & Vino

2. Owner of Business/Applicant (Name of Corporation, LLC, etc.)
Tommasino Ristorante, LLC

3. Type of Owner
 Corporation Limited Liability Company Partnership
 Limited Partnership Limited Liability Partnership Other:

4. Location Address
2100 E Griffin Parkway
 City: **Mission** County: **Hidalgo** State: **TX** Zip Code: **78572**

5. Mailing Address
2001 Santa Ana Ave
 City: **Rancho Viego** County: **Hidalgo** State: **TX** Zip Code: **78575**

6. Business Telephone Number: **Pending** Alternate Telephone Number: **956-589-0218** E-mail Address: **g.rupo.forza@gmail.com**

7. Application for:
 Original Reinstatement License/Permit Number: _____ Reinstatement and Change of Trade Name License/Permit Number: _____
 Change of Location License/Permit Number: _____ Change of Location and Trade Name License/Permit Number: _____

8A. Type of Off-Premise Retailer License/Permit:
 BF Retail Dealer's Off-Premise License E Local Cartage Permit P Package Store Permit
 BQ Wine and Malt Beverage Retail Dealer's Off-Premise Permit ET Third-Party Local Cartage Permit Q Wine Only Package Store
 LP Local Distributor's Permit

8B. Type of On-Premise Retailer License/Permit:
 BE Retail Dealer's On-Premise License E Local Cartage Permit MB Mixed Beverage
 BG Wine and Malt Beverage Retail Dealer's On-Premise Permit FB Food and Beverage Certificate WP Waterpark Permit
 BP Brewpub License LH Late Hours Certificate

8C. Type of Wholesaler's, Distributor's, or Manufacturer's License/Permit:
 BB General Distributor's License D Distillers and Rectifiers Permit - allows on-premise consumption S Nonresident Seller's Permit
 BC Branch Distributor's License DS Out-of-State Winery Direct Shipper's Permit SD Brewer's Self-Distribution License
 BN Nonresident Brewer's License G Winery - allows on-premise consumption W Wholesaler's Permit
 BW Brewer's License J Bonded Warehouse X General Class B Wholesaler Permit
 JD Bonded Warehouse (Dry Area)

9. For On or Off-Premise Applicants, Indicate Primary Business Type at this Location:
 Bar Grocery/Market Package Store Sexually Oriented
 Civic Center Hotel Public Entertainment Fac. (PEF as defined in Sec. 108.73) Sporting Arena
 Convenience Store Motel Racetrack
 Delivery Company Movie Theater Restaurant

Trade Name: Tommasino Pizza, Pasta & Vino

Location Address: 2100 E Griffin Parkway City: Misslon County: Hidalgo

Off-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit...requests certification, the city secretary...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary: P, Q, BF, BQ

TX Alc. Bev. Code, Section 11.37 & 61.37

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> BF	The legal sale of malt beverages for off-premise consumption only <input type="checkbox"/> greater than 5% alcohol by volume OR <input type="checkbox"/> 5% or less alcohol by volume
<input type="checkbox"/> BF, BQ, Q	The legal sale of malt beverages and wine for off-premise consumption only
<input type="checkbox"/> BF, BQ, Q, P	The legal sale of all alcoholic beverages for off-premise consumption only

OR

I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN HERE _____, _____ City Secretary/Clerk _____ City _____ TEXAS

SEAL

On-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit...requests certification, the city secretary...shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)

TX Alc. Bev. Code, Section 11.37 & 61.37

I hereby certify on this _____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> MB	Mixed Beverage Permit
<input type="checkbox"/> MB/FB	Mixed Beverage Restaurant Permit with required Food and Beverage Certificate
<input type="checkbox"/> BG*	Wine and Malt Beverage Retail Dealer's On-Premise Permit
<input type="checkbox"/> BG/FB*	Wine and Malt Beverage Retail Dealer's On-Premise Permit with required Food and Beverage Certificate
<input type="checkbox"/> BE*	Retail Dealer's On-Premise License
<input type="checkbox"/> BE/FB*	Retail Dealer's On-Premise License with required Food and Beverage Certificate
	<input type="checkbox"/> greater than 5% alcohol by volume
	OR
	<input type="checkbox"/> 5% or less alcohol by volume
	Election for given location was held for:
	<input type="checkbox"/> legal sale of malt beverage/wine (17%) on-premise AFTER Sept. 1, 1999
	OR
	<input type="checkbox"/> legal sale of malt beverage/wine (14%) on-premise BEFORE Sept. 1, 1999

*Mark box on right for BE and/or BE/FB

*Mark box on right for any of the following license or permit types
BG, BG/FB
BE, BE/FB

SIGN HERE _____, _____ City Secretary/Clerk _____ City _____ TEXAS

SEAL

Certification for Late Hours Certificate (LH)

TX Alc. Bev. Code, Chapters 29 & 70 et seq.

I hereby certify on this _____ day of _____, 20____, that one of the below is correct:

<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <i>mixed beverages</i> between midnight and 2:00 A.M.;
OR	
<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of <i>malt beverage</i> between midnight and _____ A.M.;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 600,000 or more according to the 24 th Decennial Census of the United States as released by the Bureau of the Census on April 1, 2020;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2020).

SIGN HERE _____, _____ City Secretary/Clerk _____ City _____ TEXAS

SEAL

Trade Name: Tommasino Pizza, Pasta & Vino

Location Address: 2100 E Griffin Parkway City: Mission County: Hidalgo

Wholesaler, Distributor or Manufacturer Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit requests certification, the city secretary shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary for: J

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

SIGN
HERE _____, _____, TEXAS
City Secretary/Clerk City

SEAL

Certificate of City Secretary for Winery (G) Applicants

Per Sec. 16.011. "A winery permit may be issued for premises in an area in which the sale of wine has not been authorized by a local option election..."

I hereby certify on this ____ day of _____, 20____, that this location address is is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN
HERE _____, _____, TEXAS
City Secretary/Clerk City

SEAL

Certificate of City Secretary for: BW & D

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages, and

does does not allow for on-premise consumption and
 does does not allow for off-premise consumption in accordance with 501.035 of the Election Code.

OR

I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN
HERE _____, _____, TEXAS
City Secretary/Clerk City

SEAL

Certificate of City Secretary for: BB, BC, W & X

Applicants Per Sec. 251.79 "a wholesaler's permit, general class B wholesaler's permit, or a general or branch distributor's license may be issued and licensed premises maintained *in any area where the sale of any alcoholic beverage is legal.*"

I hereby certify on this ____ day of _____, 20____, that this location address is is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN
HERE _____, _____, TEXAS
City Secretary/Clerk City

SEAL

Trade Name: Tommasino Pizza, Pasta & Vino

Location Address: 2100 E Griffin Parkway City: Mission County: Hidalgo

Off-Premise Certifications
Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit... requests certification, the county clerk... shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order....
Certificate of County Clerk: P, Q, BF, BQ
TX Alc. Bev. Code, Section 11.37 & 61.37

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> BF	The legal sale of malt beverages for off-premise consumption only <input type="checkbox"/> greater than 5% alcohol by volume OR <input type="checkbox"/> 5% or less alcohol by volume
<input type="checkbox"/> BF, BQ, Q	The legal sale of malt beverages and wine for off-premise consumption only
<input type="checkbox"/> BF, BQ, Q, P	The legal sale of all alcoholic beverages for off-premise consumption only

OR
 I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN
HERE _____ County Clerk _____ County

SEAL

On-Premise Certifications
Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit... requests certification, the county clerk... shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order....
Certificate of County Clerk (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)
TX Alc. Bev. Code, Section 11.37 & 61.37

I hereby certify on this _____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
<input type="checkbox"/> MB	Mixed Beverage Permit
<input type="checkbox"/> MB/FB	Mixed Beverage Restaurant Permit with required Food and Beverage Certificate
<input type="checkbox"/> BG*	Wine and Malt Beverage Retail Dealer's On-Premise Permit
<input type="checkbox"/> BG/FB*	Wine and Malt Beverage Retail Dealer's On-Premise Permit with required Food and Beverage Certificate
<input type="checkbox"/> BE*	Retail Dealer's On-Premise License
<input type="checkbox"/> BE/FB*	Retail Dealer's On-Premise License with required Food and Beverage Certificate
*Mark box on right for BE and/or BE/FB	
OR	
<input type="checkbox"/> greater than 5% alcohol by volume	
OR	
<input type="checkbox"/> 5% or less alcohol by volume	
*Mark box on right for any of the following license or permit types	
BG, BG/FB	
BE, BE/FB	
OR	
Election for given location was held for:	
<input type="checkbox"/> legal sale of malt beverage/wine (17%) on-premise AFTER Sept. 1, 1999	
OR	
<input type="checkbox"/> legal sale of malt beverage/wine (14%) on-premise BEFORE Sept. 1, 1999	

SIGN
HERE _____ County Clerk _____ County

SEAL

Certification for Late Hours Certificate (LH)
TX Alc. Bev. Code, Chapters 29 & 70 et seq.

I hereby certify on this _____ day of _____, 20____, that one of the below is correct:

<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of mixed beverages between midnight and 2:00 A.M.;
OR	
<input type="checkbox"/>	The governing body of this city or county has by ordinance or order authorized the sale of malt beverage between midnight and _____ A.M.;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 500,000 or more according to the 24 th Decennial Census of the United States as released by the Bureau of the Census on April 1, 2020;
OR	
<input type="checkbox"/>	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2020).

SIGN
HERE _____ County Clerk _____ County

SEAL

Trade Name: Tommasino Pizza, Pasta & Vino

Location Address: 2100 E Griffin Parkway City: Mission County: Hidalgo

Wholesaler, Distributor or Manufacturer Certifications
Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit... requests certification, the county clerk... shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order...
Certificate of County Clerk for: J

CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

SIGN
HERE _____, _____ County
County Clerk

SEAL

Certificate of County Clerk for Winery (G) Applicants

Per Sec. 16.011, "A winery permit may be issued for premises in an area in which the sale of wine has not been authorized by a local option election..."

I hereby certify on this ____ day of _____, 20____, that this location address is is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN
HERE _____, _____ County
County Clerk

SEAL

Certificate of County Clerk for: BW & D

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages, **and**

does does not allow for on-premise consumption **and**
 does does not allow for off-premise consumption in accordance with 501.035 of the Election Code.

OR

I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN
HERE _____, _____ County
County Clerk

SEAL

Certificate of County Clerk for: BB & BC, W & X

Applicants Per Sec. 251.79 "a wholesaler's permit, general class B wholesaler's permit, or a general or branch distributor's license may be issued and licensed premises maintained **in any area where the sale of any alcoholic beverage is legal.**"

I hereby certify on this ____ day of _____, 20____, that this location address is is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN
HERE _____, _____ County
County Clerk

SEAL

Trade Name: PIZZA, Tommasi no Pasta e Vino

Location Address: 2100 E Griffin Parkway

City: Mission

County: Hidalgo

**Publisher's Affidavit for All Applicants Except BN, DS, S
TX A/c. Bev. Code, Section 11.39 and 61.38**

Name of newspaper

City, County

Dates notice published in daily/weekly newspaper (MM/DD/YYYY)

Publisher or designee certifies attached notice was published in newspaper stated on dates shown.

Signature of publisher or designee
Sworn to and subscribed
before me on this date (MM/DD/YYYY)

Signature of Notary Public

SEAL

ATTACH PRINTED

COPY OF THE

NOTICE HERE

[Click here to see example of newspaper publication](#)

Comptroller of Public Accounts Certificate for All Applicants

TX A/c. Bev. Code, Section 11.46 (b) & 61.42 (b)

This is to certify on this 3 day of November, 2023, the applicant holds or has applied for and satisfies all legal requirements for the issuance of a Sales Tax Permit under the Limited Sales, Excise and Use Tax Act or the applicant as of this date is not required to hold a Sales Tax Permit and that none of the persons making this application are indebted to the State of Texas.

Sales Tax Permit Number 32091771538

Outlet Number 00001

Print Name of Comptroller Employee Adrian Cantu

Print Title of Comptroller Employee Tax Compliance Officer

SIGN HERE 

FIELD OFFICE 2H25

SEAL

L5355-02-000-0009-00 (574261)
VIYA INVESTMENTS LLC
2017 E GRIFFIN PARKWAY
MISSION TX 78572

L5355-02-000-0010-00 (574262)
KALGAR SERIES LLC - SERIES C
2405 SAN MIGUEL
MISSION TX 78572

L5355-02-000-0011-00 (574263)
P & N SHAH FAMILY LIMITED PRTRNSHF
2300 SOLERA
MISSION TX 78572

L5355-02-000-0012-00 (574264)
LOPEZ ELIUD
2027 E GRIFFIN PKWY
MISSION TX 78572

L5355-02-000-0013-00 (574265)
SUBHASH & SAROJINI BOSE LP
7007 N 1ST LANE
MCALLEN TX 78504

L5355-02-000-0014-00 (574266)
DELCA INVESTMENT GROUP LLC
2031 E GRIFFIN PKWY STE B
MISSION TX 78572

L5355-02-000-0015-00 (574267)
FERNANDEZ & SON INVESTMENTS LLC
100 CONDOR AVE
MCALLEN TX 78504

L5355-02-000-0016-00 (574268)
FERNANDEZ & SON INVESTMENTS LLC
100 CONDOR AVE
MCALLEN TX 78504

S5450-01-001-0012-00 (534338)
MARTINEZ JOEL & NORMA
600 N MAIN ST
MCALLEN TX 78501

S5450-01-001-0013-00 (534339)
LONGORIA OSCAR L JR & JENNIFER
3500 OAK RIDGE LN
MISSION TX 78573

S5450-01-001-0014-00 (534341)
DAVIS CARL
2030 E GRIFFIN PKWY
MISSION TX 78572

S5450-01-001-0015-00 (534342)
GARZA IRENE
2004 QUAIL LN
MISSION TX 78572

S5450-01-001-0016-00 (534343)
VILLARREAL JAVIER & NOEMI
2034 E GRIFFIN PKWY
MISSION TX 78572

S5450-01-002-0001-00 (534344)
MUMAS GRIFFIN RENTAL LLC
109 JACKLYN CIR
RANCHO VIEJO, TX 78575-9803

S5450-01-002-0003-00 (534346)
LONGORIA OSCAR & JENNIFER
3500 OAK RIDGE LN
MISSION TX 78573

S5450-01-002-0007-00 (534350)
DOUGLAS-FAREY INVESTMENTS LLC
ATTN: LEE E & ARGELIA C DOUGLAS
5007 SOUTH MCCOLL RD
EDINBURG TX 78539

S5450-01-002-0008-01 (540055)
LOPEZ ELIUD
2027 E GRIFFIN PKWY
MISSION TX 78572

S5450-01-002-0010-00 (534353)
MORON VELA INC
1242 E BUSINESS HIGHWAY 83 STE 7
MISSION TX 78572

S5451-02-000-0028-00 (537003)
ORTEGA CONNIE & LEONEL
2107 QUAIL LN
MISSION TX 78572

S5451-02-000-0029-00 (537004)
MILLER MARYELLEN T
408 VIRGO
MISSION TX 78572

S5451-02-000-0030-00 (537005)
JASSO GREGORIO
2103 QUAIL LN
MISSION TX 78572

S5451-02-000-0031-00 (537006)
BRIONES EVA IBARRA
MAYRA L PRIETO IBARRA
2101 QUAIL LN
MISSION TX 78572

S5451-02-000-0032-00 (537007)
AMARO RUBEN & VIVIANA P
2017 QUAIL LN
MISSION TX 78572

S5451-02-000-0033-00 (537008)
MILLER GEORGE III & BERTHA L
2015 QUAIL LN
MISSION TX 78572

S5451-02-000-0034-00 (537009)
BAEGJO LLC
3004 SAN CLEMENTE
MISSION TX 78572

S5451-02-000-0048-00 (537023)
CAIN BRITTANY
2219 LAWNDAL RD
MISSION TX 78572

S5451-02-000-0091-00 (537046)
HERNANDEZ RUBEN G & NILDA L
2220 LAWNDAL RD
MISSION TX 78572

S5451-02-000-0092-00 (537047)
RENTERIA JUAN & PATRICIA
2104 QUAIL LN
MISSION TX 78572

S5451-02-000-0093-00 (537048)
VALADEZ JESUS & BLANCA
2106 QUAIL LN
MISSION TX 78572

P7520-00-000-0001-00 (663760)
REGALADO FAMILY INVESTMENTS LTD
108 ZENAIDA AVE
MCALLEN TX 78504

P7520-00-000-0004-00 (663763)
RUGAMA FRANCISCO C MD & SANDRA L
PO BOX 1059
MISSION TX 78573

P7520-00-000-0005-00 (663764)
0789 INVESTMENTS LLC
1603 PALAZZO CIRCLE
MISSION TX 78572

P7520-00-000-0006-00 (663765)
GABMAC LIMITED
2301 N BRYAN RD
MISSION TX 78574

P7520-00-000-0007-00 (663766)
GABMAC LTD
2121 E GRIFFIN PKWY STE 6
MISSION TX 78572

P7520-00-000-0008-00 (663767)
HEALTHY VALLEY PROPERTIES LP
2121 E GRIFFIN PKWY STE 10
MISSION TX 78572

P7520-00-000-0009-00 (663768)
HEALTHY VALLEY PROPERTIES LP
2121 E GRIFFIN PKWY STE 10
MISSION TX 78572

P7520-00-000-0010-00 (663769)
HEALTHY VALLEY PROPERTIES LP
2121 E GRIFFIN PKWY STE 10
MISSION TX 78572

P7520-00-000-0011-00 (663770)
VIMA PROPERTIES LLC
2121 E GRIFFIN PARKWAY STE 10
MISSION TX 78572

P7520-00-000-0012-00 (663771)
VIMA PROPERTIES LLC
2121 E GRIFFIN PARKWAY STE 10
MISSION TX 78572

P7520-00-000-0013-00 (663772)
PADULA LUIS E MD
4912 VERMONT AVE
MCALLEN TX 78504

P7520-00-000-0014-00 (663773)
DOCTORS HOSPITAL AT RENAISSANCE LTD
ATTN: EMILY /ACCOUNTSPAYABLE
PO BOX 3293
MCALLEN TX 78502

P7520-00-000-0015-00 (663774)
DHR REAL ESTATE PARTNERS LTD
ATTN: EMILY RIVERA A/P DEPT
PO BOX 3293
MCALLEN TX 78502

P7520-00-000-0016-00 (663775)
DHR REAL ESTATE MANAGEMENT LLC
ATTN: EMILY RIVERA
PO BOX 3293
MCALLEN TX 78502

P7520-00-000-0017-00 (663776)
MISSION GASTRO CENTER LTD
ATTN: EMILY RIVERA
PO BOX 3293
MCALLEN TX 78502

P7520-00-000-0018-00 (663777)
ECS BUSINESS LLC
PO BOX 214
PENITAS TX 78576

S5450-01-002-004A-00 (669277)
BKG PROPERTIES LLC
PO BOX 720563
MCALLEN TX 78504

S5450-01-002-005A-00 (669278)
LUGO JOSE E & ARACELI T CO-TRUSTEES
JOSE E & ARACELI T LUGO LIVING TRUST
7301 N 5TH ST
MCALLEN TX 78504

L5355-02-000-0016-01 (719532)
MEJIA OCTAVIO JR & DESIREE C
1305 N 48TH ST
MCALLEN TX 78501

P7520-00-000-002A-00 (717894)
IZAGUIRRE EDUARDO ALEJANDRO
2121 E GRIFFIN PKWY STE 2
MISSION TX 78572

P7520-00-000-002B-00 (717902)
2121 E GRIFFIN PARKWAY LLC
595 W SESAME DR
HARLINGEN TX 78550



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Las Calles De Mexico Taqueria, 308 N. Shary Road, Ste. A, Lot 1, Sundance Crossing, C-3, Las Calles De Mexico, LLC c/o Stephanie Carrillo, Adoption of Ordinance#_____ and Wet Zone Ordinance#_____ - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 214’ south of E. 4th Street along the east side of Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) 2 year re-evaluation at which time the applicant will have to renew his CUP & TABC License; 2) Must comply with all City Codes (Building, Fire, Health, etc.); and 3) Wet zone property

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – LAS CALLES DE MEXICO
TAQUERIA AT 308 N. SHARY ROAD, STE. A, LOT 1, SUNDANCE CROSSING**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
308 N. Shary Road, Ste. A Lot 1, Sundance Crossing	Sale & On-Site Consumption of Alcoholic Beverages – Las Calles De Mexico Taqueria	1) 2 years re-evaluation at which time the applicant will have to renew his CUP & TABC License; 2) Must comply with all City Codes (Building, Fire, Health, etc.); and 3) Wet zone property

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER
AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE
CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE
PREMISES LOCATED AT
308 N SHARY ROAD, STE. A – CALLES DE MEXICO TAQUERIA**

WHEREAS, City Ordinance No.780, passed and approved by the City Council of the City of Mission on October 7, 1974 designates certain places where beer and other alcoholic beverages may be sold within the corporate limits of the city; and

WHEREAS, a request has been submitted for the designation of a "wet area", for the property located at:

308 N SHARY ROAD, STE. A
CALLES DE MEXICO TAQUERIA

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

1. The property located at 308 N. Shary Road, Ste. A – Calles de Mexico Taqueria, is designated as "wet area".
2. Said property located at 308 N. Shary Road, Ste. A – Calles de Mexico Taqueria, shall be included in the designated areas where alcoholic beverages may be sold within the city.

READ, CONSIDERED AND APPROVED this 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.6

CONDITIONAL USE PERMIT: Sale & On-Site Consumption of Alcoholic Beverages – Las Calles De Mexico Taqueria
 308 N. Shary Road, Ste. A
 Lot 1, Sundance Crossing
 C-3
 Las Calles De Mexico, LLC
 c/o Stephanie Carrillo

REVIEW DATA

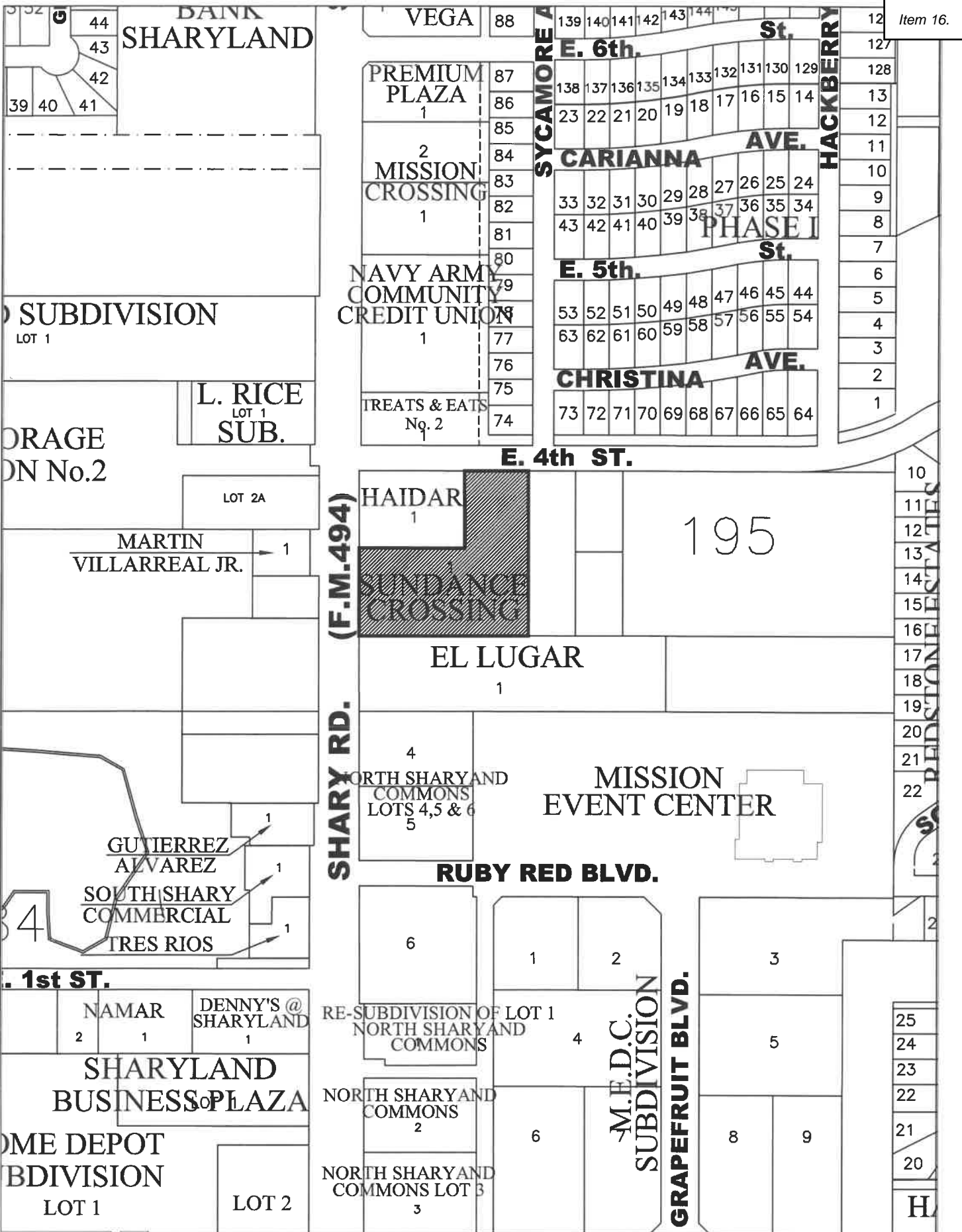
The site is located approximately 214' south of E. 4th Street along the east side of Shary Road – see vicinity map. The applicant has been running a taqueria at the above location since June 2020 and would like to offer alcoholic beverages with his meals. Access to the site is off of two 25' driveways off of Shary Road along the north and south side of the property.

- **Days & Hours of Operation:** Sunday – Thursday from 11am to 10pm and Friday and Saturday from 11am to 11pm
- **Staff:** 6 employees
- **Parking & Landscaping:** In reviewing the floor plan, there is a total of 78 seating spaces, which require 26 parking spaces. It is noted that the parking is held in common and there are 47 parking spaces that are shared with other businesses. Landscaping is meeting code.
- **Sale of Alcohol:** This request is compliant to Sec. 6-4 which requires that no alcoholic beverages be sold within 300' of church, public or private school, private hospital, or residential uses; there is none.
- **Other Requirements:** Must continue to comply with all Building, Fire and Health Codes.

REVIEW COMMENTS: Staff mailed out 20 notices to property owners within 200' radius of the site, and as of this writing staff has not received any comments in favor or against the request. Since the restaurant is not open after 12 a.m., and the sale of alcohol is not the primary item for purchase, staff does not object to the request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 2 year re-evaluation at which time the applicant will have to renew his CUP & TABC License,
- 2) Must comply with all City Codes (Building, Fire, Health, etc.), and
- 3) Wet zone property



CITY OF MISSION
HIDALGO COUNTY, TEXAS

1201 E. 8th. Street
MISSION, TX 78572

PH: (956) 580-8672
FAX: (956) 580-8680

No.



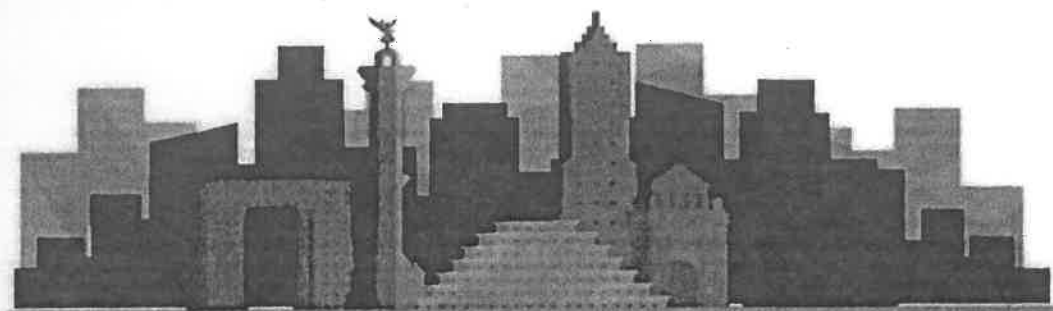


Item 16.









LAS **CALLES**
DE
MEXICO
f TAQUERIA

*NO SOMOS LOS UNICOS
PERO SI LOS MEJORES*



(956) 598.8355
308 N. Shary Rd. Mission, TX

Los Tacos de La Esquina

Servidos c/Frijoles Charros, Cebolla y Cilantro

Ordenes de Maiz (5) Ordenes de Harina (4)

- Al Pastor: (Trompo) \$9.99
- Bistec: (Sirloin) \$9.99
- Chorizo: (Encebollado) \$9.75
- Tripa: (Suave, Dorada o Chicharron) \$10.99
- Carne Asada \$10.25
- Fajita \$11.99
- Campechanos: (Bistec y Salchicha) \$10.99
- Suadero \$10.99
- Costilla: (Rib-Eye) \$12.99
- Tacos Mix 2 Carnes: (Bistek, Pastor, Asada y Tripa) \$10.99

Los Combinados (Revueltos)

- Al Pastor y Bistec \$12.99
- Bistec y Chorizo \$12.99
- Fajita y Tripa \$14.99
- Pastor y Tripa \$12.99
- Bistec y Tripa \$12.99
- Chorizo y Tripa \$13.50
- Asada y Bistec \$13.50
- Suadero y Fajita \$14.99
- Suader o y Tripa \$14.99

Extras Para Tacos

- Aguacate \$2.50
- Queso Gratinado \$
- Queso Fresco \$1.25
- Tortillas "HECHAS A MANO" \$2.50
- (5) MAIZ Taquera \$1.99

"Si he logrado ver mas lejos, ha sido porque he subido a hombros de gigantes" Isaac Newton

Los Tacos Pal Jefe

Combinación de Carnes

6 Tacos en Tortilla de Maiz Combinados a su Elección con 3 Carnes
2 Pastor, 2 Bistec, 2 Tripa, 2 Chorizo, 2 Asada y 2 Suadero

\$14.25

Tacos Los Gueros

Servidos en 3 Tortillas de Maiz "HECHAS A MANO"

3 Chiles Gueros (Banana Peppers)
Rellenos de Queso Philadelphia y Envueltos c/Tocino, Asados a La Parrilla y Carne a su Elección Picoso (25 Min. De Preparación)

- Bistec \$13.25
- Trompo \$13.25
- Asada \$13.75
- Campechanos \$14.50 (Bistec y Salchicha)

Los Especiales del Centro

3 Tortillas de Maiz "HECHAS A MANO"
Carne a su Elección con 1 Complemento

- Bistek \$11.25
- Cecina de Res \$13.75
- Milanesa \$12.99
- Asada \$12.99
- Puerco Enchilado \$10.99
- Complementos: Papa Encebollada,
- Nopales Encebollado, Papas Fritas
- Complemento EXTRA \$2.25



SPEEDY TRANSMISSIONS # 2






(956) 928.1208

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Speedy Transmissions # 2

PERFORMANCE

6 South 26th St. MC ALLEN, TX 78501

(956) 309.3215

MANNY facebook

Manny Transmissions # 2

Los Huaraches de La Tia Chona

Tortilla Gigante Rellena de Frijol Negro Refrito, Servido con una Salsa Ligeramente Picante, Queso Fresco, Crema, Cebolla Cruda, Nopal Asado y Cebolla Rabo.

- Sencillo \$7.50
- Cecina de Res \$12.99
- Puerco Enchilado \$10.99
- Costilla de Res: (Ribeye) \$14.99
- Bistec \$10.99
- Nopal: (EXTRA) \$1.50
- Salsa \$0.99
- Crema \$0.75
- Queso Fresco \$1.25
- Lechuga \$0.75
- Huevo \$2.25

Las Quesadillas de La Tia Lupis

Servida en una Tortilla Gigante de 12" De Harina c/Carne a su Elección y Papas Fritas

- 1.- Jamón y Queso Gratinado \$6.99
- 2.- Bistec, Queso Gratinado y Champiñones \$11.99
- 3.- Bistec, Queso Gratinado, Rajas y Champiñones \$12.99
- 4.- Deshebrada y Queso Gratinado y Rajas (Poco Picante) \$11.25
- 5. Deshebrada, Queso Gratinado y Champiñones \$11.99
- 6.- Deshebrada, Queso Gratinado, Champiñones y Rajas \$12.99
- 7.- Deshebrada y Queso Gratinado \$10.99
- 8.- Campechana: (Pastor, Bistec y Queso Gratinado) \$11.75
- 9.- Quesadilla al Pastor c/Queso \$10.25
- 11.- Quesadilla c/Fajita y Queso Gratinado \$13.25
- 12.- Quesadilla Vegana c/2 Tortillas de Maiz. Servida c/Morron Verde y Amarillo, Cebolla y Champiñones \$12.99
- Nopal EXTRA \$1.99
- 13.- Keto Quesadilla: Servidos en Costra de Queso y Carne a su Elección
- Pastor \$10.99 - Asada \$11.75
- Bistec \$10.99 - Carne Mix \$12.99

Los Alambres

Tortillas de Maiz (5) o de Harina (4) Servidos c/Carne a su Elección c/Cebolla, Pimiento Morron, Tocino y Queso Gratinado, Cilantro y Cebolla

- Bistec \$11.99
- Al Pastor (Trompo) \$11.99
- Carne Asada \$12.25
- Campechano: \$13.99 (Bistec o Pastor)

Las Dobladas

Tortillas de Maiz "HECHAS A MANO" Servidas c/Carne a su Eleccion

- 1. Chicharron Prensado en Salsa Roja \$4.25
- 2. Tinga de Pollo en Chipotle \$3.99
- 3. Deshebrada c/Queso \$4.75
- 4. Deshebrada, Queso y Champiñones \$5.25
- 5. Deshebrada, Queso, Champiñones y Rajas \$5.99
- 6. Bistec, Queso y Champiñones \$4.99

"En Jesús nuestro Señor y Salvador, no es con fuerza, ni con ejército sino con su Espíritu, para anunciar buenas nuevas con potencial económico generacional"

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Sat: 9am - 3pm; Sun & Mon Closed



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Couturenails956

106 E. 8th St. A Mission, TX 78572

Las Hamburguesas del Tio Pachin

Preparadas c/una receta Especial de la Casa. Servidas c/Papas Fritas, Lechuga, Jitomate, Cebolla, Ketchup, Mostaza, Mayo y una Salsa Especial de la Casa

- La Sencilla: (Carne y Queso) \$6.99
- La Clásica: (Carne, Jamon y Queso Amarillo) \$7.99
- La Monterrey: (Carne, Queso Jack, Tocino, Jalapeño y Cebolla Asada) \$10.25
- La Mexicana: (Carne, Jamon, Tocino, Queso Amarillo y Huevo) \$10.75
- La Hawaiiiana: (Carne, Queso Amarillo, Jamón y Piña) \$10.25
- La Monster: (Carne, Queso Amarillo, Jamon, Tocino, Sausage y Aguacate) \$13.99
- Al Pastor: (Carne, Pastor, Jamon, Queso Amarillo y Aguacate) \$12.99

Las Empanadas del Mercadito

Orden de 4 Empanadas Fritas Relleno a su Eleccion. Servidos con Repollo, Crema, Queso Fresco, Jitomate y Aguacate

- Pollo en Chipotle \$9.99
- Carne Deshebrada \$10.75
- Chicharron Prensado \$9.99
- Queso \$9.99
- Con Queso EXTRA \$1.25
- Empanadas Mixtas \$12.99

La Super Papa Asada

Una Combinación de Crema, Mantquilla y una Costra de Queso Amarillo, Carne a su Eleccion

- Sencilla \$7.25
- Bistec \$10.25
- Pastor \$10.25
- Fajita \$11.99
- Chicharron de Tripa \$10.75
- Extra Queso \$1.50
- Extra Crema \$1.25
- Extra Mantequilla \$1.25

Las Tortas del Primo

Servidas en un Pan de Telera c/Jitomate, Cebolla, Mayo, Aguacate y una Salsa Especial de la Casa

- Salchicha \$7.99
- Jamón y Queso \$8.99
- Milanesa de Res \$11.99
- Pastor \$10.99
- Cubana Especial: \$15.99
(Milanesa, Jamón, Queso Amarillo, Queso Gratinado, Huevo, Salchicha y Queso de Puerco)
- Bistec: (Lechuga, Jitomate, Cebolla, Mayo, Jamón, Queso Amarillo y Salsa de la Casa) \$10.25
- Pastor y Bistec \$11.99

El Burriloco

Servido en una Tortilla Gigante de 12" Rellena de Frijol Refrito, Arroz, Aguacate, Crema, Queso Gratinado y Carne a su Seleccion

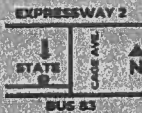
- Asada \$10.99
- Bistec \$10.25
- Pastor \$10.25
- Fajita \$12.99

Los Super Volcanes

3 Tortillas de Maiz Deshidratadas, Gratinadas con Queso Blanco, Pimiento y Carne a su Eleccion

- Pastor \$9.99
- Bistec \$9.99
- Asada \$10.20
- El Super Volcan \$12.99
c/Aguacate
- Campechanos: \$14.99
c/Aguacate (2 Carnes)

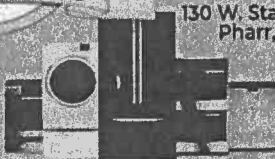
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Pharr, TX.

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f RMZ Appliances



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Las Garnachas de Las Calles

- Flautas de Res: **\$10.99**
Servidas c/Repollo, Crema, Queso Fresco, Rebanadas de Jitomate y Aguacate
- Sopes
- Tradicional: **\$7.25**
Frijoles Refritos, Lechuga, Cebolla, Crema y Queso Fresco
- Sopes c/Carne Deshebrada: **\$10.25**
- Frijoles Refritos, Lechuga, Cebolla, Crema y Queso Fresco
- Pambazo: Servido en una Telera, Bañada en una Salsa de la Casa, Dorado a La Plancha, Relleno, Papa c/Chorizo, Lechuga y Crema **\$9.25**
- Quesadibirria: Servidas en 2 Tortillas "HECHAS A MANO"; Queso Gratinado, Carne de Birria, 1 Consome Super Delicioso **\$9.25**
- Quesadibirria: EXTRA **\$4.00**
- Los Empalmes Clásicos: Servidos en Tortilla de Maiz "HECHAS A MANO" Empalmadas c/Carne a su Elección y Queso Gratinado
- Pastor **\$9.99** - Asada **\$10.25**
- Bistek **\$9.99**

Platillos de La Casa

1. Fajita Plate: **\$13.99**
Carne de Fajita, Pimientos, Cebolla a La Plancha. Servidos c/Arroz y Frijoles Refritos
2. Cecina Plate: **\$12.99**
Papa Encebollada, Nopal Asado y Cebolla Cambray
3. Costilla "Ribye": **\$15.99**
Papa Encebollada, Nopal Asado y Cebolla Cambray
4. Super Plato: **\$13.99**
Cecina, 3 Enchiladas Verdes, Arroz y Frijol Refrito

SABADOS Y DOMINGOS

- Barbacoa de Borrego X Libra: **\$19.99**
Libra de borrego, 2 Consomes, 6 Tortillas "HECHAS A MANO", Cilantro y Cebolla
- Birria de Res: **\$10.99**
Consome de Birria de Res, Tortilla "HECHAS A MANO", Cilantro y Cebolla
- Menudo de Res: **\$10.99**
Tortilla "HECHA A MANO", Cebolla y Serrano
- Pozole Rojo de Puerco: **\$11.25**
Servido c/Lechuga, Cebolla, Rabano y Tostadas

"Cuando una crisis te golpea, recuerda las promesas que Dios te dio, Por lo que El dijo se cumplirá"

Ronny Oliveira



Shary Hair Studio

Lina de la Garza
OWNER

(956) 400-8790

1821 N. Shary Rd. Ste. 1
Mission, TX



Haircuts * Hairstyles * Highlights * Up-Do's
& More ...

Cabinets Francisco Reyes

Remodel your Kitchen TODAY!

FREE ESTIMATES! **(956) 325.0409**

Cabinets * Laminate Floors * Wood Blinds * Counter Tops Mission, TX

Kids Menu

- Tacos Bistec: **\$5.99**
2 Tacos en Maiz y Papas Fritas
- Quesadilla: **\$4.99**
2 Quesadillas en Harina c/Papas Fritas
- Salchi-Pulpos: **\$5.25**
2 Salchichas Fritas c/Papas Fritas
- Quesadilla Bistek: **\$6.99**
2 Quesadillas c/Bistek de Harina c/Papas Fritas

Extras

- Tortilla a Mano **\$2.50**
- Tortilla de Maiz Taquera (5) **\$1.99**
- Tortilla de Harina Taquera (4) **\$2.50**
- Cebolla Cambray **\$2.75**
- Chiles Toreados (3) **\$2.50**
- Chips c/Pico **\$2.50**
- Papas Fritas **\$2.99**
- Nopal Entero **\$1.99**
- Nopal Encebollado **\$1.99**
- Extra Pico **\$1.50**
- Frijoles Refritos **\$1.50**
- Arroz **\$1.50**
- Papa Encebollada **\$2.99**
- Lechuga **\$0.75**
- Tomate Picado **\$0.75**
- Crema **\$0.99**
- Mantequilla **\$0.99**
- Queso Fresco **\$1.25**
- Piña **\$0.99**
- Deshebrada **\$3.50**
- Fajita **\$3.99**
- Charros **\$1.99**
- Charros Prep. **\$3.99**

Bebidas

- Sodas Mexicanas **\$3.25**
- Soda de Lata **\$2.25**
- Aguas de Fruta Natural **\$4.99**
- 32 oz. "NO REFILL"
- Topochico **\$2.75**
- Preparado **\$6.99**
- Botella de Agua **\$1.99**
- Bebida de Niño "NO REFILL" **\$2.50**
- Café de Olla "NO REFILL" **\$2.99**

Contrataciones

- Para Todo Tipo de Eventos
- Taquizas
 - Taquiza Estilo Buffet
 - Tornabodas
 - Y Mucho Mas ...

**CONTACTANOS
PARA TUS FIESTAS**

OLAZARAN

MUFFLER/RADIATOR AND ALUMINUM WELDING SHOP
WE ARE SPECIALIZED IN CUSTOM EXHAUST INSTALLATION AND FACTORY STYLE EXHAUST REPAIRS. WE ALSO REPAIR CRACKED OR BENT ALUMINOM RIMS, COME BY TODAY!

(956) 598.8780

202 N. LA HOMA RD. PALMVIEW, TX

Cell: (956) 379.8121

OLAZARAN'S MUFFLER & RADIATOR REPAIR SHOP



Document reference ID : 252968

Licensing Application Summary

You must review your application and confirm that the information displayed here is correct. Select **Review and Confirm** to continue and make the payment. If the information is not correct, select **Next** to return to the application, edit the data as needed and finalize the submission. If you need to store the application packet for your records, select **Download**.

Application ID: 252968
Applicant Name: LAS CALLES DE MEXICO LLC
License Type applied for: Mixed Beverage Permit (MB)

Entity Information

Business Structure: Limited liability company
FEIN/SSN Number: 882138075
Member Managed or Manager Managed: Member Managed
Historically Underutilized Business: No
Veteran-owned business: No
Fraternal Owned: No
Secretary of State Filing Number: 804503300
Date Filed: 4/1/2022
Filing State: TX

Principal Parties

Principal Parent Entity	Principal Party	Role	%Ownership
LAS CALLES DE MEXICO LLC	STEPHANIE CARRILLO	Member	50

Basic Business information

Business/Trade Name: Las Calles de Mexico
What is your primary business at this location? Restaurant

Location's Phone Numbers

Business Phone Number 956-598-8355
Alternate Phone Number 956-777-4192

Location Address

Address: 308 N Shary Rd Suite A, Mission, TX, United States, Hidalgo 78572
Is your location within city limits? Yes

Mailing Address Information

Address: 308 N Shary Rd Suite A, Mission, TX, United States, Hidalgo 78572

Measurement Information

Measuring from the public entrance of your location along street lines and directly across intersections, will your location be within 1,000 feet of the nearest property line of a public or private school? No

Is a residential address or established neighborhood association located within 300 feet of any property line of your premises? No

Sixty Day Sign Requirements

Posted the 60 day sign: Yes
Date Posted: 11/3/2023

Projected Sales Information

Sales Year: 2024
Alcohol Sale: \$350,000.00
Food Sales: \$1,020,000.00
Total Sales: \$1,370,000.00

Property Ownership

Do you, the applicant, own the land, building, and/or warehouse at this proposed licensed location? No

Are you operating under? Lease

Franchise Agreement

Do you or anyone else at the location operate under a franchise agreement? No

Are there any agreements, exclusive of a franchise agreement, which involve alcohol in any way? No

Shared premise information

Do you share the premises with another business entity?

No

Property Ownership Details

Property Type

Property Ownership Type

Entity Name

Building

Lessor

LAS CALLES DE MEXICO LLC

Location Diagram

Will the license or permit embrace the entire location address? Yes



TEXAS ALCOHOLIC BEVERAGE COMMISSION
Texas: Helping Businesses & Protecting Communities

CERTIFICATE OF CITY SECRETARY FOR: (MB, BG & BE)

Section 11.37 & 61.37

Not later than the 30th day after the date a prospective applicant for a license or permit requests certification, the city secretary or clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the license or permit is sought is prohibited by ordinance.

I hereby certify on this _____ day of _____, _____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

MB Mixed Beverage Permit

MB/FB Mixed Beverage Restaurant Permit with Food and Beverage Certificate
(MB must also hold a Food and Beverage Certificate)

BG/FB Wine and Beer Retailer's Permit with Food and Beverage Certificate
(BG must also hold a Food and Beverage Certificate)

BG Wine and Beer Retailer's Permit - **Election for given location was held for:**

- legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
- legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999

BE Beer Retail Dealer's On-Premise License

BE/FB Retail Dealer's On-Premise License with **required** Food and Beverage Certificate

OR

I hereby refuse on this _____ day of _____, 20_____ to certify this location.

SIGN HERE

City Secretary/Clerk

TEXAS

City

Item 16.

SEAL



TEXAS ALCOHOLIC BEVERAGE COMMISSION
Texas Helping Businesses & Protecting Communities

CERTIFICATE OF COUNTY CLERK FOR: (MB, BG & BE)

Section 11.37 & 61.37

Not later than the 30th day after the date a prospective applicant for a license or permit requests certification, the city secretary or clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the license or permit is sought is prohibited by ordinance.

I hereby certify on this _____ day of _____, _____, that the location for which the license/permit is sought is in a "wet" and is not prohibited by any valid order of the Commissioner's Court.

- MB** Mixed Beverage Permit
- MB/FB** Mixed Beverage Restaurant Permit with Required Food and Beverage Certificate
- BG/FB** Wine and Beer Retailer's Permit with Required Food and Beverage Certificate
- BG** Wine and Beer Retailer's Permit - **Election for given location was held for:**
 - legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
 - legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999
- BE** Beer Retail Dealer's On-Premise License
- BE/FB** Retail Dealer's On-Premise License with **required** Food and Beverage Certificate

OR

I hereby refuse on this _____ day of _____, 20_____ to certify this location.

SIGN HERE

County Clerk

County

SEAL



**TEXAS ALCOHOLIC
BEVERAGE COMMISSION**
Texas Helping Businesses & Protecting Communities

PUBLISHER'S AFFIDAVIT

Name of newspaper	
City, County	
Dates notice published in daily/weekly newspaper (MM/DD/YYYY)	
<i>Publisher or designee certifies attached notice was published in newspaper stated on dates shown</i>	
Signature of publisher or designee	
Sworn to and subscribed before me on this date	
Signature of Notary Public	
S E A L	
ATTACH PRINTED COPY OF THE NOTICE	

S2950-00-000-0194-05 (281053)
 DRAGONFLY 6265 LLC
 305 A N SHARY RD
 MISSION TX 78572

S2950-00-000-0194-10 (281054)
 ELIZONDO DOLLY L
 305 N SHARY RD
 MISSION TX 78572

S2950-00-000-0195-00 (281059)
 LAND GRABBER LLC
 550 W 3 MILE LINE
 PALMHURST TX 78573

S2950-00-000-0195-35 (281066)
 BENCHMARK REAL ESTATE INVESTMENTS
 10930 N SHARY RD
 MISSION, TX 78573-0971

S2755-01-000-0072-00 (684476)
 GALLEGOS MARIA L GONZALEZ &
 LETICIA G MONTANO
 2422 CHRISTINA AVE
 MISSION TX 78572

S2755-01-000-0073-00 (684477)
 ZARATE PEDRO A & MARIA E
 2420 CHRISTINA AVE
 MISSION TX 78572

S2755-01-000-0074-00 (684478)
 CANTU MAYRA J
 ALFREDO & MAYRA IBETH VILLASENOR
 401 SYCAMORE AVE
 MISSION TX 78572

S2755-01-000-0075-00 (684479)
 MARTINEZ LUIS A DEL ANGEL
 403 SYCAMORE AVE
 MISSION TX 78572

M1455-00-000-0001-00 (711991)
 DEERFIELD ACQUISITION GROUP LLC
 305 N SHARY RD
 MISSION TX 78572

S2978-02-000-001A-00 (684214)
 SECURCARE MOVEIT MCALLEN LLC
 8350 N CENTRAL EXPY #430
 DALLAS TX 75206

S2978-02-000-002A-00 (684215)
 R1 REAL ESTATE SERVICES LLC
 1624 N 49TH ST
 MCALLEN TX 78501

H0652-00-000-0001-00 (729298)
 HAIDAR PROPERTIES LTD
 1601 SOUTH CAGE BLVD SUITE B
 PHARR TX 78577

E4397-01-000-0001-00 (20829990)
 SARAM DEVELOPMENT LLC
 300 N SHARY RD
 MISSION TX 78572

N0321-00-000-0001-00 (958828)
 RALLY CREDIT UNION
 2730 RODD FIELD RD
 CORPUS CHRISTI TX 78414

T6805-02-000-0001-00 (1013410)
 R & L LOZANO LEASING LTD
 208 N CAGE BLVD
 PHARR TX 78577

N6761-00-001-0004-00 (1236067)
 WEINGARTEN SHARY NORTH JV
 PO BOX 924133
 HOUSTON TX 77292

M4947-00-000-0001-00 (1238512)
 CITY OF MISSION
 1201 E 8TH ST
 MISSION TX 78572

S7035-00-000-0001-00 (1236061)
 GUERRERO JUAN DAVID & DARIELA G
 JESUS ARMANDO GUERRERO
 960 FALL CRK
 GRAPEVINE TX 76051

T9100-02-000-0001-0 (1465499)
 AURIEL INVESTMENTS LLC
 100 E NOLANA AVE STE 130
 MCALLEN, TX 78504-2670

S2950-00-000-0194-01 (1465500)
 AURIEL INVESTMENTS LLC
 100 E NOLANA AVE STE 130
 MCALLEN TX 78504



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Whistling Duck, 1603 E. Griffin Parkway, Lots 10 & 11, Block 3 Shary Gardens Subdivision, C-3, Whistling Duck, Inc., and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located near the NW corner of Garden View Drive and Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval for life of use subject to: 1) No Objection to a waiver of 300' separation requirement from residential; 2) Must continue to comply with all Building, Fire, and Health Codes; and 3) Not to be transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – WHISTLING DUCK AT 1603 E.
GRIFFIN PARKWAY, LOTS 10 & 11, BLOCK 3, SHARY GARDENS SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
1603 E. Griffin Parkway Lots 10 & 11, Block 3, Shary Gardens Subdivision	Sale & On-Site Consumption of Alcoholic Beverages – Whistling Duck	1) Life of Use 2) No objection to a waiver of 300’ separation requirement from residential 3) Must continue to comply with all Building, Fire, and Health Codes; and 4) Not to be transferable to others.

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.7

CONDITIONAL USE PERMIT: Sale and On-Site Consumption of Alcoholic Beverages – Whistling Duck
 1603 E. Griffin Parkway
 Lots 10 & 11, Block 3,
 Shary Gardens Subdivision
 C-3
 Whistling Duck, Inc.

REVIEW DATA

The 5,274 sq. ft. establishment is located near the NW corner of Garden View Drive and Griffin Parkway (F.M. 495) –see **vicinity map**. The applicant has been in operation at this location since September 2017 and is requesting renewal of his Conditional Use Permit for the sale and on-site consumption of alcohol. They are a family restaurant offering weekend brunch and dinner options. They have a full bar and offer a variety of domestic and craft beer. This CUP was last approved by P&Z on August 23, 2021 for a period of 2 years. Staff notes that this would be the applicant's 4th renewal.

- **Hours of Operation:** Monday - Wednesday from 7:00 a.m. to 10:00 p.m., Thursday from 7:00 a.m. to 12:00 a.m., Friday & Saturday 7:00 a.m. to 1:00 a.m., and Sunday from 10:00 a.m. to 10:00 p.m.
- **Staff:** 10 employees during different shifts.
- **Parking:** There is a total of 119 parking spaces which are held in common for this commercial plaza.
- **Sec. 6-4:** This request is compliant to Sec. 6-4 which requires that no alcoholic beverages be sold within 300' of a church, public or private school, or public hospital. There are none of these land uses within the above radius (measured *door to door* for church or hospital; measured *lot line to lot line* for schools.)
- **Sale of Alcohol:** Such uses need to be 300' from residential uses. There are some residences within this radius); thus, a waiver of the separation requirement needs consideration.

REVIEW COMMENTS: Staff mailed out 22 notices to property owners within 200' radius of the site, and as of this writing staff has not received any comments in favor or against the request. Staff has asked Mission PD to provide a report in relation to the sale of alcohol and there have been no reports since its last approval. Since there have been no incidents, staff does not object to approving the request for a longer period of time.

RECOMMENDATION: Staff recommends approval for life of use subject to:

1. No objection to a waiver of 300' separation requirement from residential,
2. Must continue to comply with all Building, Fire, and Health Codes, and
3. Not to be transferable to others.

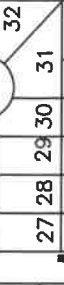
200 H.C.D. NO. 1 EDINBURG MAIN CAN

RUSSELL AND NORMA
RNES BIRDWELL SUBD.
(AGAPE SCHOOL)²

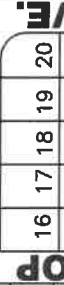
E. 24TH ST.



E. 24 1/2 ST.



E. 24TH ST.



E. 23 1/2 ST.



E. 23RD ST.



SITE LOCATION

E. GRIFFIN PARKWAY (F.M. 495)



E. 24 1/2 ST.



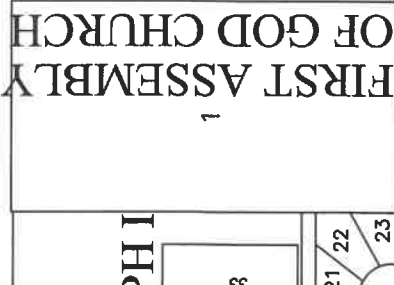
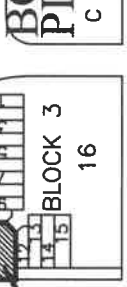
E. 24TH ST.



E. 23 1/2 ST.



E. 23RD ST.



E. 24 1/2 ST.



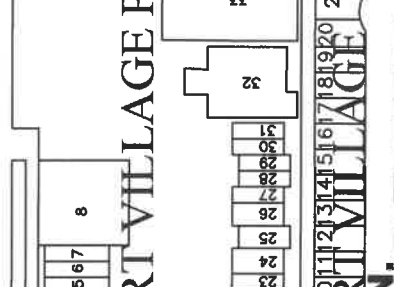
E. 24TH ST.



E. 23 1/2 ST.



E. 23RD ST.



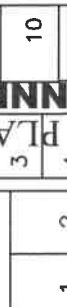
E. 24 1/2 ST.



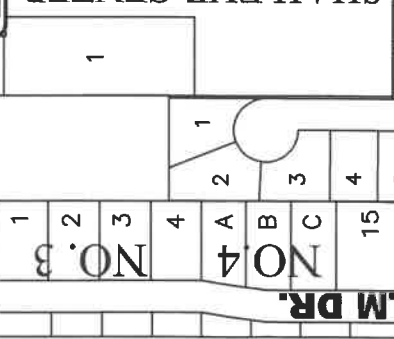
E. 24TH ST.



E. 23 1/2 ST.



E. 23RD ST.



E. 24 1/2 ST.



E. 24TH ST.



E. 23 1/2 ST.



E. 23RD ST.



128 129 131 133 135 137 139 141 143 145 147 149 151 153 155

ERVIN

CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 380-8672
FAX: (956) 380-8680

Item 17.

No

138







APPETIZERS

CHICHARRONES

FRIED PORK SKINS / VALENTINA HOT SAUCE \$8.99

TEXAS NACHOS

CORN TORTILLA CHIPS / BEANS / CHEESE / LETTUCE / TOMATO / JALAPENO
(BISTEK / CHICKEN) \$12.99

FRIED PICKLES

BREADED DILL PICKLES / RANCH \$7.99

MOZZARELLA STICKS

MOZZARELLA / SEASONED PANKO BREADING / MARINARA \$8.99

STREET ROASTED ELOTE

ROASTED ELOTE OF THE COBB / CREMA / CHILE / QUESO FRESCO \$5.99

FRIED MUSHROOMS

BREADED MUSHROOMS / RANCH \$8.99

CHIPS & SALSA

CORN TORTILLA CHIPS / SALSA RANCHERA \$8.99

TRADITIONAL WINGS

(6) WINGS \$10.99 (12) WINGS \$20.99 CELERY / CARROT / RANCH
(\$1 ALL FLATS OR DRUMS)
BUFFALO - MANGO HABANERO – BBQ – LEMON PEPPER

BEER BRATS

BRATWURST / SAUERKRAUT / ONIONS / BELL PEPPERS / CREOLE MUSTARD \$9.99

BURGERS / SANDWICHES / PASTA

(ALL BURGERS / SANDWICHES COME WITH CHOICE OF FRIES OR SWEET POTATO FRIES)

STREET HOTDOG

FOOT LONG BEEF HOTDOG / BACON / ONIONS / TOMATO \$9.99

BEEF PHILLY SANDWICH

BEEF / ONION / BELL PEPPERS / FOUR CHEESE BLEND \$12.99

BUFFALO CHICKEN SANDWICH

BREADED CHICKEN BREAST / LETTUCE / TOMATO / PICKLE / CHIPOTLE AOLI \$12.99

HAMBURGESA

½ LB BEEF PATTY / AMERICAN CHEESE / FRIED EGG / AVOCADO / LETTUCE / TOMATO / PICKLE / ONION / MAYO \$13.99

CHEESE BURGER

½ LB BEEF PATTY / AMERICAN CHEESE / LETTUCE / TOMATO / PICKLE / ONION / MAYO \$11.99

MUSHROOM SWISS BURGER

½ LB BEEF PATTY / SWISS CHEESE / MUSHROOM / LETTUCE / TOMATO / PICKLE / ONION SPICY MAYO \$13.99

ALFREDO PASTA

HOME MADE ALFREDO SAUCE / FETTUCCHINE PASTA / TEXAS TOAST
(CHICKEN / SHRIMP) \$14.99

CHIPOTLE ALFREDO PASTA

HOME MADE CHIPOTLE ALFREDO SAUCE / FETTUCCHINE PASTA / TEXAS TOAST
(CHICKEN / SHRIMP) 14.99

TACOS & TOSTADAS

Item 17.

DISCO TUNA

CORN TOSTADA / AVOCADO / TUNA / LEMON SOY SAUCE / SPICY MAYO \$11.99

AHI TUNA TACOS

CRISPY WONTON SHELLS / AVOCADO / TUNA / LEMON SOY SAUCE / ROASTED CORN / MANCHEGO CHEESE / SRIRACHA CREMA / CANDIED JALAPENO \$11.99

RIBEYE TACOS

CORN TORTILLA / RIBEYE / SAUTEED ONION / CILANTRO / HOME MADE SALSA \$13.99

GAONA TACOS

CORN TORTILLA / BISTEK / MOZZARELLA / PICO / AVOCADO / CILANTRO \$12.99

SHRIMP TACOS

CORN TORTILLA / MELTED MOZZARELLA CHEESE / SHRIMP / CORN / ONION / BELL PEPPERS / AVOCADO / CILANTRO \$13.99

BAJA FISH TACOS

CORN TORTILLA / BEER BATTER FISH / CABBAGE / AVOCADO / CILANTRO / BOOM BOOM SAUCE \$13.99

FRIED AVOCADO TACOS

FRIED BREADED AVOCADO / CABBAGE / MUSHROOMS / BOOM BOOM SAUCE \$11.99

FLATBREADS / SALADS

PEPPERONI FLATBREAD

MARINARA SAUCE / MOZZARELLA CHEESE / PEPPERONI \$8.99

MEXICAN FLATBREAD

BEANS / BISTEK / AVOCADO / QUESO FRESCO / PICO / CREMA \$12.99

WEDGE SALAD

BABY LETTUCE / TOMATO / ONION / BLUE CHEESE CRUMBLES / GREEN APPLE / ALMONDS / BLUE CHEESE DRESSING \$10.99
(ADD GRILLED CHICKEN FOR \$4.00 OR GRILLED SHRIMP FOR \$5.00)

CEASER SALAD

ROMAINE LETTUCE / CEASER DRESSING / PARM CHEESE \$9.99
(ADD GRILLED CHICKEN FOR \$4.00 OR GRILLED SHRIMP FOR \$5.00)

KIDS MENU

CHICKEN STRIPS

CRISPY CHICKEN TENDERS / FRIES \$6.99

BEEF SLIDERS

BEEF SLIDERS / FRIES \$6.99

DESSERT

BUÑUELOS

CRISPY FRIED TORTILLA / CINNAMON SUGAR / VANILLA ICE CREAM / CAJETA \$6.99

BROWNIE

HOME MADE CHOCOLATE BROWNIE / VANILLA ICE CREAM \$7.99

Master File Id: 2100021896
Legacy CLP: MB987327
License Type: MB
License Id: 105295271
Trade Name: WHISTLING DUCK
Owner: WHISTLING DUCK INC.
Location Address: 1603 E GRIFFIN PKWY **Mailing Address:** 1603 E GRIFFIN PKWY
MISSION , TX MISSION , TX 785723101
785723101 United States
UNITED STATES
County: Hidalgo **Original Issue Date:** 7/6/2017
License Status: Active **Current Issued Date:** 9/13/2023 **Wine Percent:**
Location Phone No.: **Status Change Date:** 9/13/2023 **Gun Sign:** BLUE
Expiration Date: 7/5/2025
Subordinates (list): FB,LH

S2780-00-002-0014-00 (574163)
 DAVIS CLIFTON E & MARIA E
 1609 E 23RD 1/2 ST
 MISSION TX 78574

S2780-00-002-0015-00 (574164)
 GARCIA JUAN E & MARIA E
 105 W HIBISCUS AVE
 MCALLEN TX 78501

S2780-00-002-0016-00 (574165)
 MINTON MARK & VERONICA
 1605 E 23RD 1/2 ST
 MISSION TX 78574

S2780-00-002-0017-00 (574166)
 ELLISON SHARON G
 1604 E 23RD 1/2 ST
 MISSION TX 78574

S2780-00-002-0018-00 (574167)
 GONZALEZ ELIAS A
 1606 E 23RD 1/2 ST
 MISSION TX 78574

S2780-00-002-0019-00 (574168)
 AREVALO JAMES BRIAN
 1608 E 23RD 1/2 ST
 MISSION TX 78574

S2780-00-002-0020-00 (574169)
 GUTIERREZ ELOY JR & CLEMENTINA
 1610 E 23RD 1/2 ST
 MISSION TX 78574

S2780-00-003-0001-00 (574171)
 CANO FAMILY LIMITED PARTNERSHIP
 3007 LAS COLINAS LN
 MISSION TX 78574

S2780-00-003-0002-00 (574172)
 CANO FAMILY LIMITED PARTNERSHIP
 3007 LAS COLINAS LN
 MISSION TX 78574

S2780-00-003-0003-00 (574173)
 SERN PROPERTIES LLC
 1704 SCOBEY AVE
 DONNA TX 78537

S2780-00-003-0005-00 (574175)
 BLUE KARAT LP
 6916 N PEKING ST
 MCALLEN TX 78504

S2780-00-003-0006-00 (574176)
 BLUE KARAT LP
 6916 N PEKING ST
 MCALLEN TX 78504

S2780-00-003-0007-00 (574177)
 MAXLER INVESTMENTS LLC
 2426 E 21ST ST
 MISSION TX 78572

S2780-00-003-0009-00 (574179)
 MARTINEZ LYDIA R
 4422 N STEWART RD
 PALMHURST TX 78573

S2780-00-003-0010-00 (574180)
 MAXLER INVESTMENTS LLC
 2426 E 21ST ST
 MISSION TX 78572

S2780-00-003-0012-00 (574182)
 LEAL CARLOS G JR
 PO BOX 631
 MISSION TX 78573

S2780-00-003-0013-00 (574183)
 MAXLER INVESTMENTS LLC
 2426 E 21ST ST
 MISSION TX 78572

S2780-00-003-0014-00 (574184)
 MAXLER INVESTMENTS LLC
 2426 E 21ST ST
 MISSION TX 78572

S2780-00-003-0015-00 (574185)
 MAXLER INVESTMENTS LLC
 2426 E 21ST ST
 MISSION TX 78572

S2780-00-003-0016-00 (574186)
 MAXLER INVESTMENTS LLC
 2426 E 21ST ST
 MISSION TX 78572

E6550-00-000-0001-00 (682920)
 EPISCOPAL CHURCH CORP
 OF THE DIOCESE OF WEST TEXAS
 PO BOX 6885
 SAN ANTONIO TX 78209

E6550-00-000-0002-00 (682921)
 EPISCOPAL CHURCH CORP
 OF THE DIOCESE OF WEST TEXAS
 PO BOX 6885
 SAN ANTONIO TX 78209



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages– The Grove at Sharyland Bar & Grill, 2402 Brock Street, Unit 2, Lots 21 & 22, Sharyland Center (aka Shary Business Center Condos Unit 3), C-3, Grove at Sharyland c/o Mauricio Hernandez, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located within a commercial plaza approximately 420' south of Griffin Parkway along the east side of Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) CUP to be valid for a period of 2 years at which time the applicant will need to renew his CUP and TABC license; and 2) Waiver of the 300' separation requirement from residential neighborhoods.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – THE GROVE AT SHARYLAND BAR & GRILL AT 2402 BROCK STREET, UNIT 2, LOTS 21 & 22, SHARY BUSINESS CENTER (AKA SHARY BUSINESS CENTER CONDOS UNIT 3)

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2402 Brock Street, Unit 2 Lots 21 & 22, Shary Business Center (aka Shary Business Center Condos Unit 3)	Sale & On-Site Consumption of Alcoholic Beverages – The Grove at Sharyland Bar & Grill	1) CUP to be valid for a period of 2 years at which time the applicant will need to renew his CUP and TABC license; and 2) Waiver of the 300’ separation requirement from residential neighborhoods.

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.8

CONDITIONAL USE PERMIT: Sale & On-Site Consumption of Alcoholic Beverages – The Grove at Sharyland Bar & Grill
 2402 Brock Street, Unit 2
 Lots 21 & 22, Shary Business Center
 (aka Shary Business Center Condos Unit 3)
 C-3
 Grove at Sharyland
 c/o Mauricio Hernandez

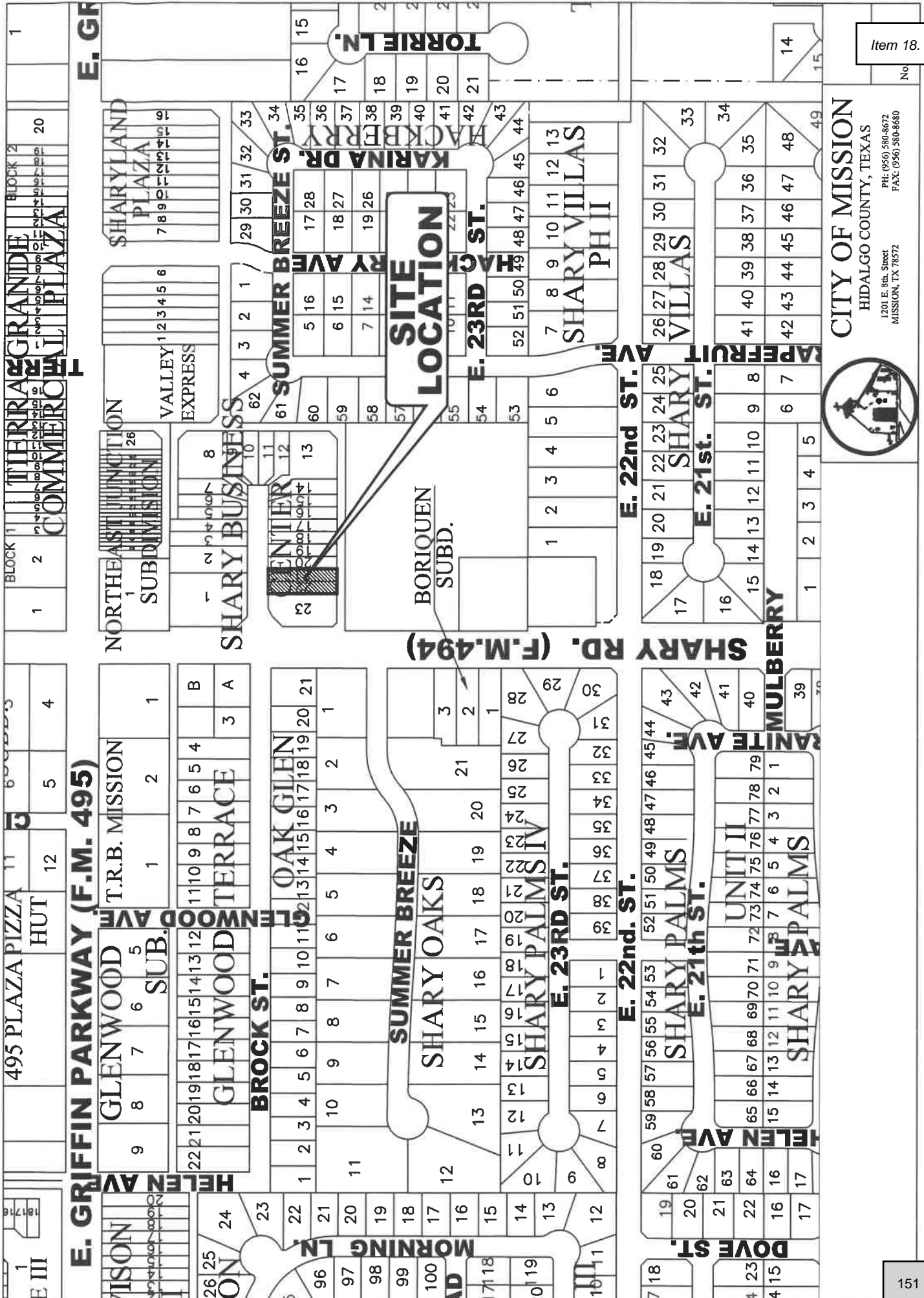
REVIEW DATA

The 2,171 sq. ft. restaurant is located within a commercial plaza approximately 420' south of Griffin Parkway along the east side of Shary Road. The applicant operates a bar & grill which offers alcoholic beverages with their meals. The applicant has live entertainment or DJ on Friday thru Sunday from 9 p.m. to 12 a.m. The applicant would like to re-apply for the conditional use permit. The last CUP approved for this location was on October 11, 2021 for a period of 2 years.

- **Hours of Operation:** Monday – Sunday from 11:00 a.m. to 2:00 a.m. Alcoholic beverages will only be sold during allowable State selling hours.
- **Staff:** 10 employees
- **Parking:** In viewing the floor plan, there is a total of 110 seating spaces, which require 37 parking spaces (110 seats/ 1 space for every 3 seats = 36.6 parking spaces). It is noted that the parking area is held in common (153 existing parking spaces) and are shared with other businesses.
- **Sale of Alcohol (Section 1.56-3):** (3a) of the Zoning code requires such uses to be at least 300' from the nearest residence, church, school or publicly owned property. There is a residence within the 300' radius, however P&Z and City Council have waived this requirement for a similar business in this plaza.

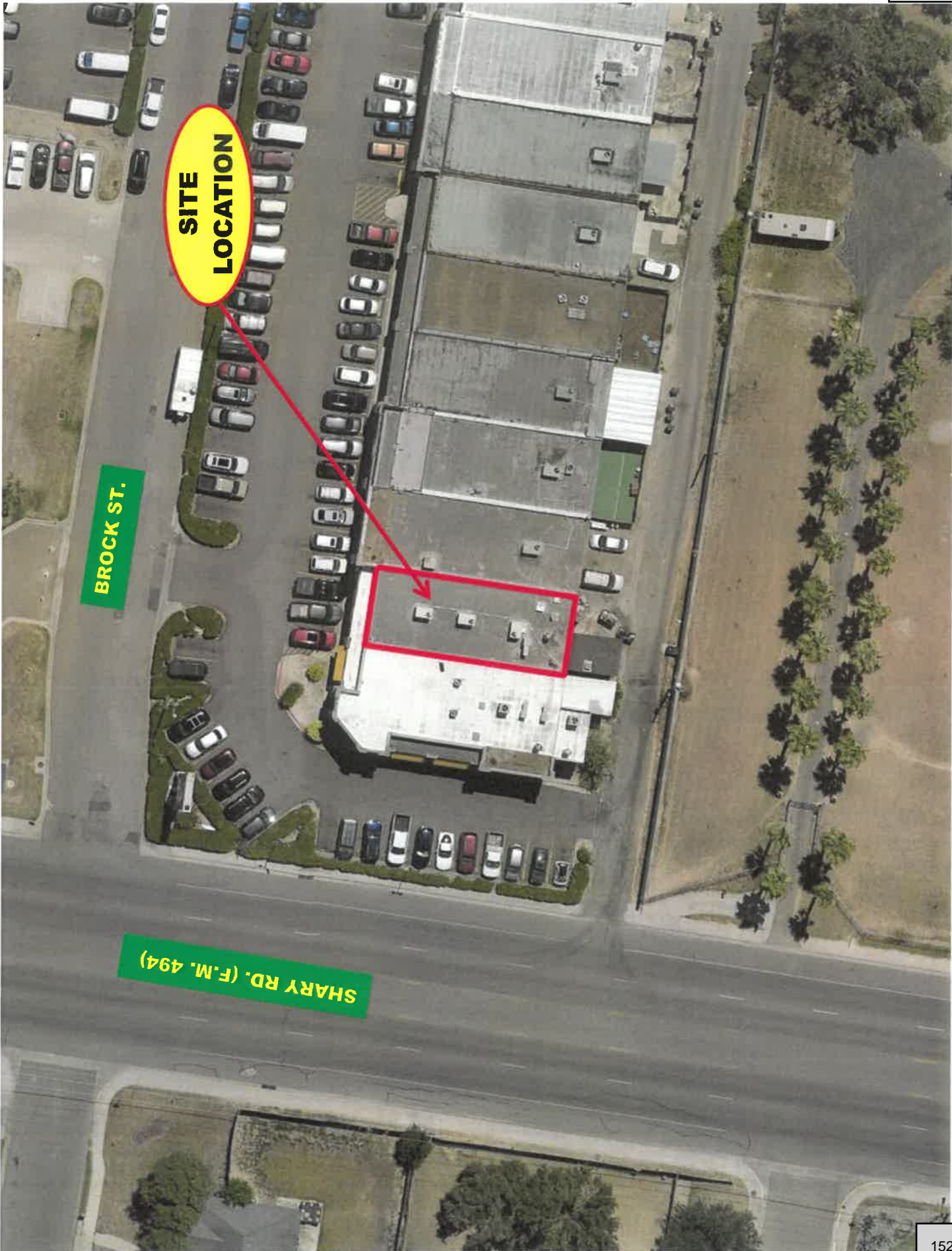
REVIEW COMMENTS: Staff mailed out 27 notices to property owners within 200' radius of the site, and as of this writing staff has not received any comments in favor or against the request. Staff has asked Mission PD to provide a report in relation to the sale of alcohol and there have been no reports since its last approval.

RECOMMENDATION: Staff recommends approval subject to: 1) CUP to be valid for a period of 2 years at which time the applicant will need to renew his CUP and TABC license, and 2) Waiver of the 300' separation requirement from residential neighborhoods.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 18.



THE GROVE
 AT SHARYLAND BAR & GRILL


THE GROVE
 AT SHARYLAND BAR & GRILL

2402
 Brook St. Suite B Mission, 78572

THE GROVE
 Monday - Sunday
 11AM - 2AM
 956-591-0545
 Thank you for Supporting
 Local Business

RESTAURANT







Master File Id: 2100046023
Legacy CLP: MB1116089
License Type: MB
License Id: 107078222
Trade Name: GROVE AT SHARYLAND
Owner: NAPPA VALLEY INVESTMENT GROUP LLC
Location Address: 2402 BROCK ST UNIT 2
 MISSION , TX 785723083
 UNITED STATES
Mailing Address: 1301 W SAM HOUSTON BLVD UNIT A
 PHARR , TX 785775669
 United States
County: Hidalgo
Original Issue Date: 4/19/2021
License Status: Active
Current Issued Date: 6/28/2023
Wine Percent:
Location Phone No.:
Status Change Date: 11/28/2023
Gun Sign: BLUE
Expiration Date: 4/18/2025
Subordinates (list): FB,LH

G4400-02-000-000A-00 (179641)
 SERIES 8-2215 N SHARY RD A SERIES OF
 2200 E GRIFFIN PKWY
 MISSION TX 78572

O0550-00-000-0021-00 (545444)
 LOZANO ISAAC & CASEY
 2318 BROCK ST
 MISSION TX 78572

S2740-00-000-0001-00 (568332)
 TEXAS STATE BANK
 C/O DIANA SEALE
 15 20TH ST S STE 501
 BIRMINGHAM AL 35233

S2971-00-000-0001-00 (545453)
 GARCIA LAURO
 2309 SUMMER BREEZE RD
 MISSION TX 78572

S2741-00-000-0001-00 (624474)
 HSU SHERRY & TON TU
 708 CHELSEA DR
 MISSION TX 78573

S2741-00-000-0002-00 (624478)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0003-00 (624479)
 HSU SHERRY & TON TU
 708 CHELSEA DR
 MISSION TX 78573

S2741-00-000-0004-00 (624480)
 SAN INVESTMENT LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0005-00 (624481)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0006-00 (624482)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0007-00 (624483)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0008-00 (624484)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0009-00 (624485)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0010-00 (624486)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0011-00 (624487)
 INTERNATIONAL BUILDERS GROUP LLC
 2401 DURANGO DR
 MISSION TX 78573

S2741-00-000-0012-00 (624488)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0013-00 (624489)
 GARCIA ALBERTO JR & MARA CASTELLANO
 2602 FRESNO AVE
 HIDALGO TX 78557

S2741-00-000-0014-00 (624490)
 SMMR AAVY INVESTMENTS LLC
 2314 WOODLANDS DR
 MISSION TX 78574

S2741-00-000-0015-00 (624491)
 TREVINO FELIX JR & MARIA GLORIA
 800 MONTECRUZ ST
 MISSION TX 78574

S2741-00-000-0016-00 (624492)
 TREVINO FELIX JR & MARIA GLORIA
 800 MONTE CRUZ
 MISSION TX 78574

S2741-00-000-0017-00 (624493)
 IGLESIA CRISTOCENTRO INC
 2307 E 27TH ST
 MISSION TX 78574

S2741-00-000-0018-00 (624494)
 KIDZ CRUSADE ACADEMY LLC
 2407 BROCK ST STE 18
 MISSION TX 78572

S2741-00-000-0019-00 (624495)
 KIDZ CRUSADE ACADEMY LLC
 2407 BROCK ST STE 18
 MISSION TX 78572

S2741-00-000-0020-00 (624496)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0021-00 (624497)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501

S2741-00-000-0022-00 (624498)
 BLUE DIAMOND REALTY GROUP LLC
 1504 SANDSTONE DR
 MISSION TX 78574

S2741-00-000-0023-00 (624499)
 SAN INVESTMENTS LLC
 321 S MAIN ST
 MCALLEN TX 78501



CITY OF
MISSION

**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: January 8, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages & Drive Thru Service Window – El Ronco Servi-Car, 1728 W. Griffin Parkway, Lot B, Girasol Estates Subdivision, C-3, Ismael Reyes, and Adoption of Ordinance# _____
- De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located on the NW corner of Salinas Drive & W. Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) CUP to be valid for a period of 2 years at which time the applicant will need to renew their CUP and TABC license; 2) Waiver of the 300' separation requirement from the residential homes; and 3) Must continue to comply with all Building, Fire, and Health Codes.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES & DRIVE THRU SERVICE
WINDOW – EL RONCO SERVI-CAR AT 1728 W. GRIFFIN PARKWAY, LOT B,
GIRASOL ESTATES SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
1728 W. Griffin Parkway Lot B, Girasol Estates Subdivision	Sale & On-Site Consumption of Alcoholic Beverages & Drive Thru Service Window – El Ronco Servi- Car	<ol style="list-style-type: none"> 1) CUP to be valid from a period of 2 years at which time the applicant will need to renew their CUP and TABC license; 2) Waiver of the 300’ separation requirement from the residential homes; and 3) Must continue to comply with all Building, Fire, and Health Codes.

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.9

CONDITIONAL USE PERMIT RENEWAL: Sale and On-Site Consumption of Alcoholic Beverages & Drive Thru Service Window
 – El Ronco Servi-Car
 1728 W. Griffin Parkway
 Lot B, Girasol Estates Subdivision
 C-3
 Ismael Reyes

REVIEW DATA

The subject site is located on the NW corner of Salinas Drive & W. Griffin Parkway—see vicinity map. The applicant constructed a 3,000 sq. ft. drive-thru business with a drive-thru service window. Access to the site is via a 37' driveway along W. Griffin Parkway and a 24' driveway along Salinas Drive that will allow stacking for approximately 3 vehicles. The applicant has experienced that business is slow during the week so he takes orders and have them wait in the drive-thru window and during weekends push them to the parking stalls on the west side of the building. The applicant originally had 3 tables with 4 chairs each to allow his customers to be able to consume their snacks and drinks at the site, therefore the need for the conditional use permit for the sale and consumption of alcohol since then he has removed them but would still like to renew the conditional use permit just in case he gets a request from a customer to seat outside to enjoy his snacks. This CUP was previously approved on February 22, 2021 for a period of 2 years. Staff notes that this would be the 1st renewal.

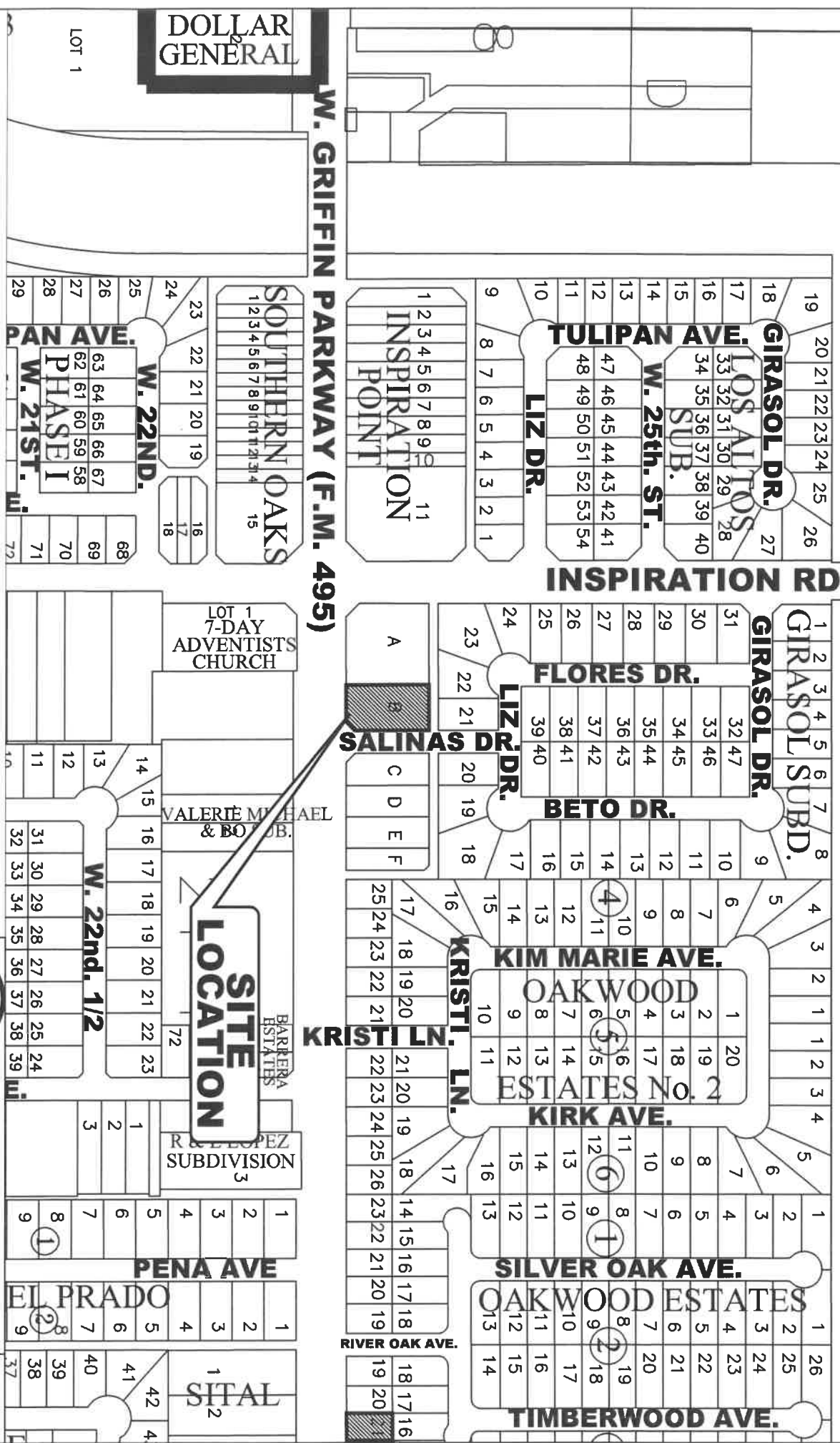
- **Hours of Operation:** Sunday – Thursday from 12 pm to 10 pm and Friday & Saturday from 12 pm to 11 pm
- **Employees:** 5 employees
- **Parking & Landscaping:** 11 parking spaces are required for a building this size. The applicant is providing 11, thus meeting code. Landscaping is meeting code.
- **Sale of Alcohol:** Such uses need to be 300' from nearest residence, church, school, or publicly owned property. There are residential homes and a church within the 300' radius, therefore a waiver of the 300' separation would be needed.
- **Other Requirements:** Must continue to comply with all Building, Fire and Health Codes.

REVIEW COMMENTS: Staff mailed out 18 notices to property owners within a 200' radius of the site. As of the date of this write-up, the Planning Department has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

1. CUP to be valid from a period of 2 years at which time the applicant will need to renew their CUP and their TABC license,
2. Waiver of the 300' separation requirement from the residential homes, and
3. Must continue to comply with all Building, Fire, and Health Codes.

200' H.C.I.D. No. 1 EDINBURG MAIN



DOLLAR GENERAL

W. GRIFFIN PARKWAY (F.M. 495)

SOUTHERN OAKS
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

INSPIRATION POINT
1 2 3 4 5 6 7 8 9 10 11

TULIPAN AVE.
18 19 20 21 22 23 24 25 26 27
17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1
33 32 31 30 29 28
34 35 36 37 38 39 40

W. 25th. ST.
47 46 45 44 43 42 41
48 49 50 51 52 53 54

LIZ DR.
9 8 7 6 5 4 3 2 1

INSPIRATION RD.

GIRASOL DR.
19 20 21 22 23 24 25 26 27

LOS ALTOS SUB.
33 32 31 30 29 28
34 35 36 37 38 39 40

PAN AVE.
23 22 21 20 19 18 17 16 15

W. 22ND.
24 25 26 27 28 29
63 64 65 66 67
62 61 60 59 58

PHASE I
28 27 26 25 24 23 22 21 20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

W. 21ST. ST.
72 71 70 69 68 67 66 65 64 63 62 61 60 59 58 57 56 55 54 53 52 51 50 49 48 47 46 45 44 43 42 41 40 39 38 37 36 35 34 33 32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

LOT 1 7-DAY ADVENTISTS CHURCH

VALERIE MICHAEL & BOB

SITE LOCATION

BARBERA ESTATES

R & LOPEZ SUBDIVISION

PENA AVE

EL PRADO
1 2 3 4 5 6 7 8 9
1 2 3 4 5 6 7 8 9

SITAL

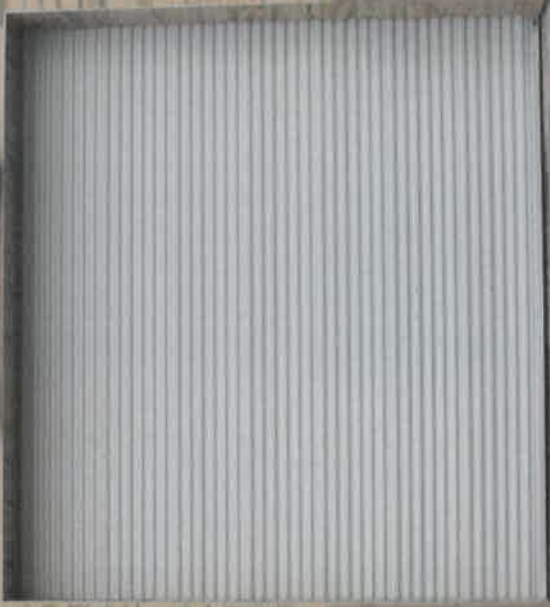


CITY OF MISSION

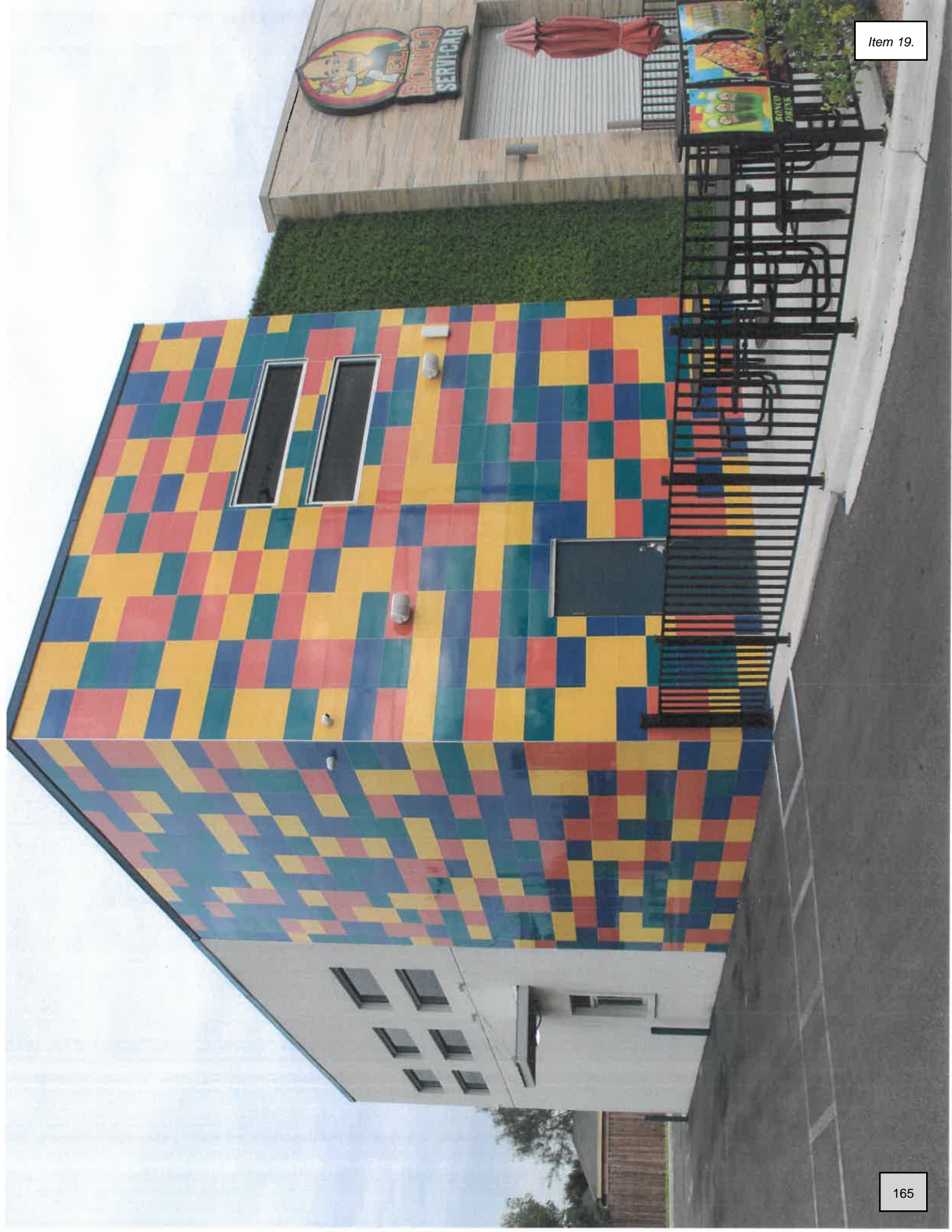
HIDALGO COUNTY, TEXAS
1201 E. 9th Street
MISSION, TX 78572
PH: (361) 580-8672
FAX: (361) 580-8680

No.









Item 19.

Master File Id: 2100035078
Legacy CLP: BG1124427
License Type: BG
License Id: 107188400
Trade Name: SERVI CAR EL RONCO #2
Owner: EL RONCO SERVI-CAR LLC
Location Address: 1728 W GRIFFIN PKWY
MISSION , TX 78572
UNITED STATES
Mailing Address: 1410 COCONUT PALM AVE
SAN JUAN , TX 785893936
United States
County: Hidalgo
Original Issue Date: 7/9/2021
License Status: Active
Current Issued Date: 7/13/2023
Wine Percent: Upto 17%
Location Phone No.:
Status Change Date: 7/13/2023
Gun Sign: BLUE
Expiration Date: 7/8/2025
Subordinates (list):

G3950-00-000-000A-00 (560366)
PRIMO REAL ESTATE LLC
PO BOX 4243
EDINBURG TX 78540

G3950-00-000-000B-00 (560367)
REYES ISMAEL
1410 COCONUT PAL AVE
SAN JUAN TX 78589

G3950-00-000-000C-00 (560368)
MARTINEZ JOSE S
710 W 24TH PL
MISSION TX 78574

G3950-00-000-000D-00 (560369)
MADKRIS LTD
3712 SANTA INEZ ST
MISSION TX 78572

G3950-00-000-0019-00 (560320)
VENECIA JOHN & NORMA
1703 LIZ DR
MISSION TX 78574

G3950-00-000-0020-00 (560321)
RAMOS HILARIO JR & ARSELIA G
1705 LIZ DR
MISSION TX 78574

G3950-00-000-0021-00 (560322)
GUZMAN PABLO JR
2309 BETO DR
MISSION TX 78574

G3950-00-000-0022-00 (560323)
LEAL DIANA
1709 LIZ DR
MISSION TX 78574

G3950-00-000-0023-00 (560324)
TRISTAN JULIO C & BATHSHEBA
1711 LIZ DR
MISSION TX 78574

G3950-00-000-0024-00 (560325)
ORTIZ FRANCISCO J & HERMELINDA
2301 FLORES DR
MISSION TX 78574

G3950-00-000-0039-00 (560340)
NEAVE LEODEGARIO & ELIZABETH
2304 FLORES DR
MISSION TX 78574

G3950-00-000-0040-00 (560341)
PINON TEODORO & MARIBEL
2303 BETO DRIVE
MISSION TX 78574

M5240-00-000-0001-00 (458629)
TEXAS CONFERENCE ASSOC OF SDA
PO BOX 800
ALVARADO TX 76009

T5900-02-024-0001-02 (305829)
ORTIZ ROSENDO
PO BOX 1135
MISSION TX 78573

T5900-02-024-0001-11 (305837)
OBREGON MONICA
1721 W GRIFFIN PKWY
MISSION TX 78572

T5900-02-024-0001-27 (590226)
GARCIA ELSA NORA & ALEJANDRO
ENSIGNIA
1900 W 17TH ST
MISSION TX 78572

V0551-00-000-0001-00 (648368)
CONFIDENTIAL
1717 W GRIFFIN PKWY AVE
MISSION TX 78572

V0551-00-000-0002-00 (648369)
GARZA MARIA ISABEL
1715 W GRIFFIN PKWY
MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit Renewal: Drive Thru Service Window – Panaderia Donato, 3003 N. Conway Avenue, Lot 1, Husain Subdivision, C-3, Jorge A. Melesio, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located approximately ¼ of a mile south of W. Mile 2 Road along the west side of Conway Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) 2 years re-evaluation in order to assess this business; 2) Must comply with all City Codes (Building, Fire, etc.); and 3) CUP not to be transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE DRIVE THRU
SERVICE WINDOW – PANADERIA DONATO AT 3003 N. CONWAY AVENUE, LOT
1, HUSAIN SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of December 13, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit renewal shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 8, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit renewal:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
3003 N. Conway Avenue Lot 1, Husain Subdivision	Drive-Thru Service Window – Panaderia Donato	1) 2 years re-evaluation in order to assess this business; 2) Must comply with all City Codes (Building, Fire, etc.) 3) CUP not to be transferable to others

READ, CONSIDERED AND PASSED, this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 2.0

CONDITIONAL USE PERMIT RENEWAL: Drive-Thru Service Window
 - Panaderia Donato
 3003 N. Conway Avenue
 Lot 1, Husain Subdivision
 C-3
 Jorge A. Melesio

REVIEW DATA

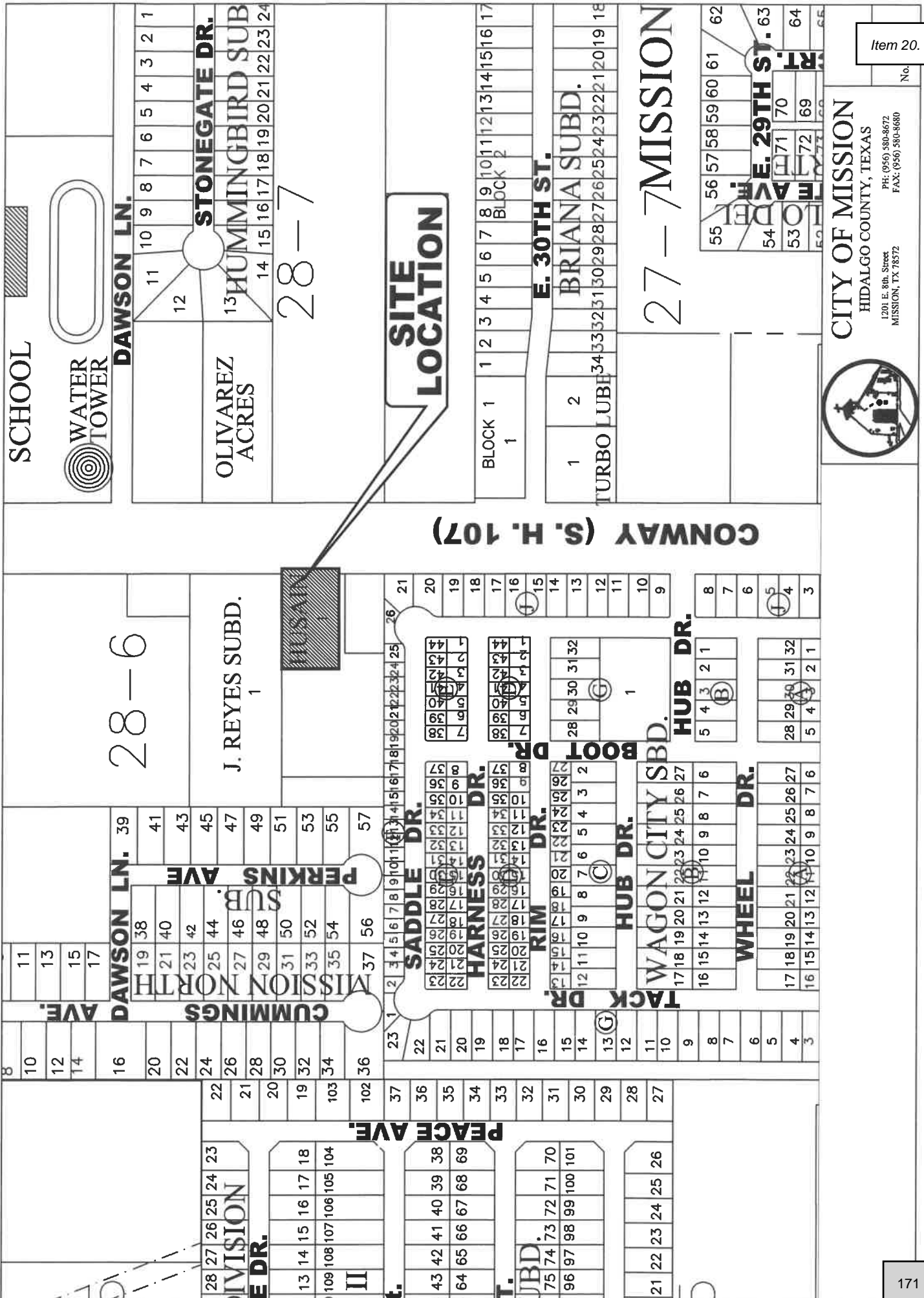
SITE: The subject site is located approximately ¼ of a mile south of W. Mile 2 Road along the west side of Conway Avenue—see vicinity map. The applicant has a bakery and would like to continue utilizing the existing drive-thru service window. Access to the site is off of a 22' driveway cut along Conway on the south side of the property. Entrance to the 10' x 98' drive-thru lane is off of the west side of the property.

- **Hours of Operation:** Monday to Sunday from 7:00 a.m. to 9:00 p.m.
- **Staff:** 4 employees
- **Parking & Landscaping:** Based on the square footage of the building, a total of 22 parking spaces are required for the commercial plaza. The commercial plaza has a total of 32 parking spaces that are held in common and are shared with the other businesses. Staff notes that the applicant will need to install landscaping to meet code.

REVIEW COMMENTS: Staff mailed out 16 notices to property owners within 200' radius and staff has not received any comments in favor or against this request

RECOMMENDATION: Staff recommends approval subject to:

- 1.) 2 yr. re-evaluation in order to assess this business;
- 2.) Must comply with all City Codes (Building, Fire, etc.)
- 3.) CUP not to be transferable to others.



**SITE
LOCATION**



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th. Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 20.



DONATO PANADERÍA

NOW

3003

RESERVED PARKING
PEN

3003 N CONWAY
7:00AM - 6:00PM
(956) 374 4377
NO WEAPONS
OR ALCOHOL
BY ANY MEANS



Item 20.

173





Item 20.



O3200-00-000-0001-00 (587214)
 CAVAZOS BEN A
 915 W BUSINESS HIGHWAY 83
 MISSION TX 78572

W0100-00-027-0007-07 (317110)
 HEITSHUSEN GARTH
 1935 TRIWAY LN
 HOUSTON TX 77043

W0100-00-028-0006-00 (317181)
 SYED HUSAIN FAMILY LP
 7020 N 1ST ST
 MCALLEN TX 78504

W0100-00-028-0007-04 (317193)
 HEITSHUSEN ELMER
 JANNA L HEITSHUSEN ET AL
 1935 TRIWAY LN
 HOUSTON TX 77043

W0200-02-00F-0019-00 (319979)
 TOBEY BRUCE D & CATHY A
 46364 COUNTY ROAD 45
 LAPORTE MN 56461

W0200-02-00F-0020-00 (319980)
 LYTLER JOHN O MD & ALICE R
 919 E MAIN ST
 BATESVILLE AR 72501

W0200-02-00F-0021-00 (319981)
 LYTLER JIM & ALICE
 919 E MAIN ST
 BATESVILLE AR 72501

W0200-02-00F-0022-00 (319982)
 MCADAMS VAN & PHYLLIS
 13127 ELDRIGE RD
 HARRISON TN 37341

W0200-02-00F-0023-00 (319983)
 SNYDER HARRY L & KATHLEEN Y
 2905 N CONWAY AVENUE #246
 MISSION TX 78574

W0200-02-00F-0024-00 (319984)
 FRY KEITH W & ANNA MARIE
 1108 RUTH PLACE
 PAWNEE IL 62558

W0200-02-00F-0025-00 (319985)
 LANDSOM RICK
 20426 BLACK HAMMER DR
 SPRING GROVE MN 55974

W0200-02-00F-0026-00 (319986)
 THOEN DAVID E & DARLENE J
 FAMILY REVOCABLE LIVING TRUST
 2905 N CONWAY AVE UNIT 126
 MISSION TX 78574

W0200-02-00J-0020-00 (320047)
 SPAANS JAMES L & RENEE E
 2905 N CONWAY AVE UNIT 55
 MISSION TX 78574

W0200-02-00J-0021-00 (320048)
 HOFSTRA WILBERT A OR LEILA M
 OR PEGGY LOVE
 2905 N CONWAY AVE UNIT 155
 MISSION TX 78574

F3901-00-000-0002-00 (895250)
 SYED HUSAIN FAMILY LP
 7020 N 1ST ST
 MCALLEN TX 78504

J1845-00-000-0001-00 (1238657)
 REYES JUAN RAMON
 705 SINATRA DR
 EDINBURG TX 78542



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Preliminary Final Re-Plat Approval: KMDG Subdivision, Being a 1.364 acre tract, A replat of Lots 3-9, of Morwill Heights Subdivision, C-3, Developer: Luis L. Khit, Engineer: SOTEX Engineering, LLC - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the replat. The subject site is located approximately 430' south of E. 8th Street on the west side of Bryan Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 2.1**PRELIMINARY & FINAL
REPLAT APPROVAL:**

KMDG Subdivision
 Being a 1.364-acre tract, A Re-Plat
 of Lots 3-9, of Morwil Heights Subdivision
 C-3
 Developer: Luis L. Khit
 Engineer: SOTEX Engineering, LLC

REVIEW DATA**PLAT DATA**

This tract is located approximately 430' south of E. 8th Street on the west side of Bryan Road. – see **vicinity map**. The developer is proposing to combine Lots 3-9 to make 1 commercial use lot. Currently, the property is vacant. – see plat for actual dimension, square footages, and land uses.

UTILITIES

When MorWil Heights Subdivision was developed, water and sewer services were made accessible to each lot. This replat will not affect any utility lines or the availability to connect to them upon issuance of permits.

STREETS & STORM DRAINAGE

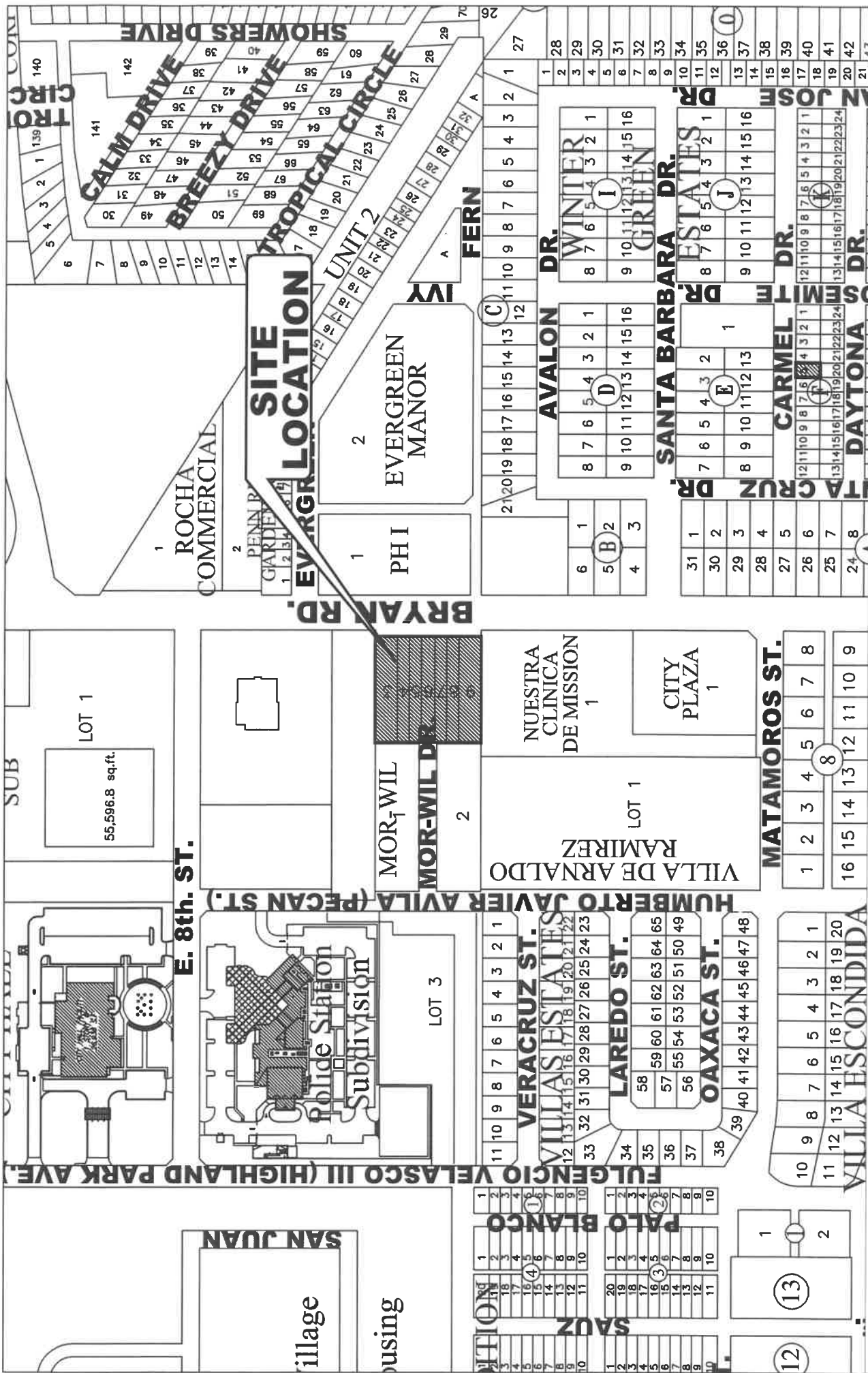
The main access to this property will be from Bryan Rd. This is a simple re-plat; the detention will be based on a 50-year storm event with a 10-year release flow rate. the proposed runoff will be detained in a proposed detention pond situated in the eastern portion of this tract along Bryan Rd. and discharge into an existing TxDOT drainage inlet with an 8" bleeder line. Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

- Must comply with all other format findings
- Street lighting already exists

RECOMMENDATION

Staff recommends approval.



SITE LOCATION

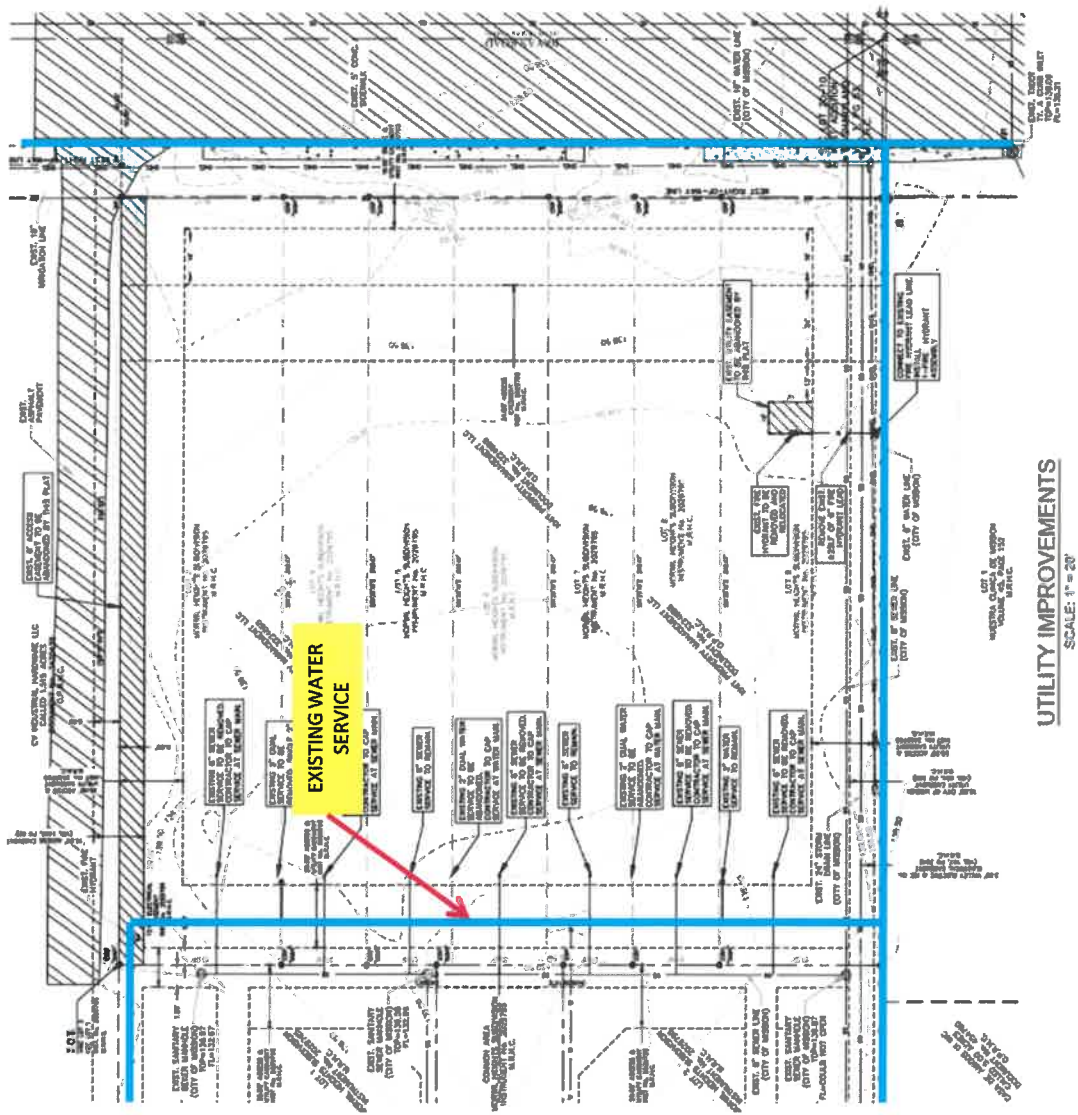
Item 21.

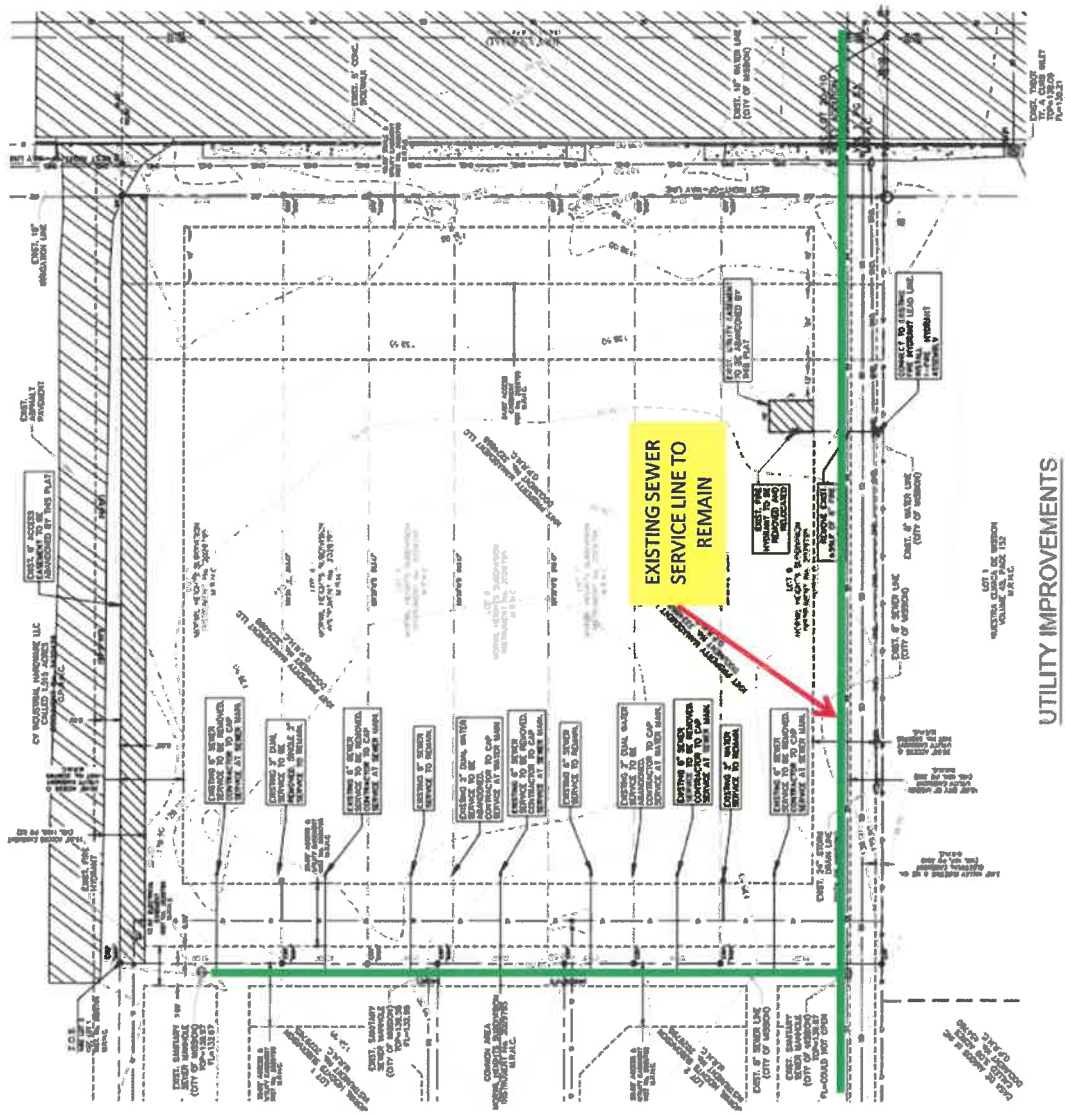
No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th. Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680









**KHIT Subdivision
County of Hidalgo
City of Mission, Texas**

General Information

Project Location

The subject Tract can be described as 1.346 acres out of Lots 3-9 of Morwil Heights Subdivision, recorded in Instrument No. 2029795 per Map Records of Hidalgo County, Texas. This tract is located South of 8th Street along Bryan Road also known as State Road 396. It is located approximately 430 feet South from the intersection of 8th Street along Bryan Road in the County of Hidalgo, Texas and within the corporate city limits of the City of Mission. The existing use of this tract is currently vacant grass-covered property. The proposed land use of this tract will be for a commercial property consisting of a medical office with a combination of medical sales retail options.

Flood Plain

The project is situated South of 8th Street along Bryan Road. The site is located within Flood Zone "X", areas of minimal flooding hazards, based on Community FIRM Panel No. 480345 0005 C, Map Revised November 20, 1991. The FEMA Firm Map can be found in Exhibit "E".

Soils Information

According to the Soil Survey map for Hidalgo County (Exhibit "F"), issued by the USDA Natural Resource Conservation Service, the site consists of Hidalgo Sandy Clay Loam (28); well drained with slopes between 0 to 1 percent. The soil identified in the USDA Soil Report is classified under Hydrologic Soil Group "B".

Undeveloped Conditions

The current drainage patterns for the proposed site are generally flat with overland flow. A high point exists on the West side of the property near the center with flows diverting North and South with an ultimate flow pattern to Bryan Road. The undeveloped run-off flow of the existing lot is approximately **3.86cfs** for a 10-year rainfall event. See Exhibit "B" for existing drainage flow patterns.

Developed Conditions

Exhibit "A" details the proposed drainage calculations for the site. The proposed tract will consist of a commercial complex consisting of a corporate headquarters facility for a chiropractic business and future medical sales offices that will lie within the Flood Zone "X" region. The proposed drainage flow pattern will continue to flow in the direction of the pre-development flows being in an Easterly direction from the Center of the property. In accordance with the City of Mission standards and the standards of Hidalgo County Drainage District No. 1, the detention of proposed runoff based on a 50-year storm event for this development is **0.21 acre-feet (9,032 cubic feet)** with a 50-year release flow rate of **12.39cfs**. The proposed runoff will be detained in a proposed detention pond capable of detaining approximately **0.xx acre-feet (x,xxx cubic feet)** of runoff, situated in the Eastern portion of this tract along Bryan Road and discharged into an existing TxDOT drainage inlet at the existing 10-year run-off flow rate with an 8" bleeder line.

M6970-00-000-0001-00 (790621)
MOR-WILL LLC
JARDINES DEL CIMARRON
1813 PECOS ST
MISSION TX 78572

M6970-00-000-0002-00 (790622)
MOR-WILL LLC
JARDINES DEL CIMARRON
1813 PECOS ST
MISSION TX 78572

M6970-00-000-0003-00 (790623)
KHIT PROPERTY MANAGEMENT LLC
401 N BRYAN RD
MISSION TX 78572

M6970-00-000-0004-00 (790624)
KHIT PROPERTY MANAGEMENT LLC
401 N BRYAN RD
MISSION TX 78572

M6970-00-000-0005-00 (790625)
KHIT PROPERTY MANAGEMENT LLC
401 N BRYAN RD
MISSION TX 78572

M6970-00-000-0006-00 (790626)
KHIT PROPERTY MANAGEMENT LLC
401 N BRYAN RD
MISSION TX 78572

M6970-00-000-0007-00 (790627)
KHIT PROPERTY MANAGEMENT LLC
401 N BRYAN RD
MISSION TX 78572

M6970-00-000-0008-00 (790628)
KHIT PROPERTY MANAGEMENT LLC
401 N BRYAN RD
MISSION TX 78572

M6970-00-000-0009-00 (790629)
KHIT PROPERTY MANAGEMENT LLC
401 N BRYAN RD
MISSION TX 78572

M6970-00-000-000A-00 (790620)
MOR-WILL LLC
JARDINES DEL CIMARRON
1813 PECOS ST
MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
 Special Meeting – December 18, 2023 and December 28, 2023
 Regular Meeting – December 18, 2023

NATURE OF REQUEST:

See Attached Minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Abiel Flores, Councilman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Jim & Beth Barnes
Mike Silva
Kristina Silva
Lupita Gomez
Everardo Gomez
Liz Garza
Polo Garza
Scott Gerlach
Kathy Brown
Laura Connelly
Maritza Venecia
Carina de Luna
Marco de Luna
Betty Mendoza
Fred Garza
Eddie Guerra
Fernando Macias
Larry Gallardo
Ever Villarreal
Jerry Zamora
Iris Iglesias
Moy Iglesias
Dolly Elizondo
Kyle Gerlach
James Cardoza

STAFF PRESENT:

David Flores, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Asst. City Manager
Adrian Garcia, Fire Chief
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Rick Venecia, Boys & Girls Club Director
Abram Ramirez, IT Director
Cesar Torres, Chief of Police
Joanne Longoria, CDBG Director
JC Avila, Fleet Director
Yenni Espinoza, Assistant Library Director
Cynthia Lopez, Museum Director
Jesse Mares, Facilities Supervisor
Aida Lerma, Arts & Cultural Tourism Director
Roel Mendiola, Sanitation Dept. Director
Jesse Lerma Civil Service Director
Kenia Gomez, Media Relations Director
Stephen Kotsatos, Health Director
Brad Bentsen, Parks & Recreation Director
Jose Silva, Internal Auditor
JC Avila, Fleet Director

SPECIAL MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 3:34 p.m.

AGENDA ITEMS

1. Approval of Resolution # 1871 of the City Council of the City of Mission, Texas Canvassing and declaring the results of the Special Election of December 9, 2023 for Council, Place Three – Carrillo

City Secretary, Anna Carrillo read the election results for Council Place Three.

Peter Geddes	408
Noel Salinas	365
Marissa Ortega Gerlach	1,502
Abraham Padron	724

Resolution formally canvassed the election and declared Marissa Ortega Gerlach to have been elected Councilmember Place 3 of the Special Election of December 9, 2023.

Staff and City Manager recommended approval.

Mayor Pro Tem Ruben Plata moved to approve Resolution # 1871 of the City Council of the City of Mission, Texas Canvassing and declaring the results of the Special Election of December 9, 2023 for Council, Place Three. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

RESOLUTION NO. 1871

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS APPROVING THE CANVASSING AND DECLARING THE RESULTS OF THE SPECIAL ELECTION OF DECEMBER 9, 2023 FOR THE PURPOSE OF ELECTING COUNCIL, PLACE 3

2. Swearing in of Elected Official and Administer Oath of Office – Carrillo

Judge Fernando Macias swore in Marissa Ortega Gerlach as Councilwoman Place Three.

Councilwoman Gerlach thanked her family and the community for their support and putting their trust in her and her abilities to make the best decisions for the citizens of Mission.

Councilman Abiel Flores thanked the community for participating in the process. He commended the other candidates for running and asked for the decisions made by Councilwoman Gerlach to always keep the residents of the city in mind.

ADJOURNMENT

At 3:42 p.m., Councilwoman Ortega moved for adjournment. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Maria Ester Salinas
Irma Flores Lopez
Mario Lizcano
Matt Wilson
Cristy Davis
Leopoldo Garza
Dina Arevalo
Noel Salinas
Normalynda Zepeda

STAFF PRESENT:

David Flores, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Jose Silva, Internal Auditor
Susie De Luna, Planning Director
Abram Ramirez, IT Director
Aida Lerma, Arts & Cultural Tourism Director
Pete Lopez, Parks & Recreation Supervisor

SPECIAL MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 4:01 p.m.

CITIZEN PARTICIPATION

Maria Ester Salinas spoke about being transparent with the city's finances and discouraged the council from giving a severance to Randy Perez for his retirement.

Irma Flores Lopez asked the council to do the right thing with taxpayers' money.

At 4:07 p.m., Mayor Pro Tem Ruben Plata moved to convene into Executive Session. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) regarding City Manager's Letter of Retirement.
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) regarding City Manager's Agreement and/or procedures for any proposed Severance Agreement.
3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) regarding procedures for approving a Contract for Interim City Manager Services.

4. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and 551.074 (Personnel Matters) regarding the appointment of an Interim City Manager.

Upon conclusion of Executive Session at 5:37 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilman Vela and approved unanimously 5-0.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, regarding acceptance of City Manager's Letter of Retirement.

City Manager Randy Perez thanked the Mayor and Council for their support and vote of confidence, he stated after much discussion with the Mayor and Council, he was rescinding his letter of retirement with the City of Mission. He was committed to continuing to be the public servant that he is to the community, to continue to improve and prosper the city. He and his staff would continue implementing corrective actions regarding the city's finances and will be transparent with the citizens.

2. Consideration and action, if any, regarding the City Manager's Agreement or proposed Severance Agreement.

No action

3. Consideration and action, if any, regarding a contract to approve an Interim City Manager.

No Action

ADJOURNMENT

At 5:40 p.m., Councilwoman Jessica Ortega moved for adjournment. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Jim & Beth Barnes
Irma Flores Lopez
Maria Ester Salinas
Rick Salinas
Domingo de la Garza
Scott Gerlach

STAFF PRESENT:

Joel Chapa, Police Officer
Amy Tijerina, Events Manager

ABSENT:

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
David Flores, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Asst. City Manager
Angie Vela, Finance Director
Adrian Garcia, Fire Chief
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Joe Enriquez, Utilities Manager
Rick Venecia, Boys & Girls Club Director
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Cesar Torres, Chief of Police
Frank Cavazos, Deputy Fire Chief
Joanne Longoria, CDBG Director
JC Avila, Fleet Director
Yenni Espinoza, Library Director
Jesse Mares, Facilities Supervisor
Aida Lerma, Arts & Cultural Tourism Director
Roel Mendiola, Sanitation Dept. Director
Jesse Lerma Civil Service Director
Kenia Gomez, Media Relations Director
Stephen Kotsatos, Health Director
JC Avila, Fleet Director
Jose Silva, Internal Auditor
Brad Bentsen, Parks & Recreation Director

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 4:30 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Mayor Pro Tem Ruben Plata led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Presentation by Veterans Land Board - D. Flores

David Flores, Assistant City Manager, introduced Dr. John Kelley, Director of the Texas State Veterans Cemetery Land Board. Dr. Kelley offered his greetings from Austin, and mentioned that every year a customer satisfaction survey was sent out to all next of kin. The very first question on each survey was, "Overall, are you satisfied with the service you received. In 2021, the RGV State Cemetery received a 97.1%, in 2022 they received a 98.12% and in 2023 they received an outstanding 99.03%. He thanked the council and city manager for having such wonderful staff members.

2. Presentation of 20, 25, & 30 Year Service Award Recipients – Munguia

Noemi Munguia, Human Resources Director, stated that this year there were a total of 120 service awards presented of which 14 had 20 years of service, 15 had 25 years of service, and 2 had 30 years of service. Ms. Munguia continued to present the recipients for 20, 25, and 30 years of service. Each recipient was given a plaque and watch as recognition for their dedicated years of service with the City of Mission.

3. October 2023 Employee of the Month – Munguia

Ms. Munguia, presented Mitchell E. Espinoza as the Employee of the Month for the month of October. Mr. Espinoza was nominated by Mr. Steven Kotsasos, Health Director, for his outstanding dedication in his position with the health department. Mr. Espinoza has been with the department the longest, and is full of experience and knowledge and has always been a "go-to" employee. He had always been a dependable employee and had demonstrated his dedication to the service he provides to the city.

4. It's Time Texas Community Challenge Pledge – Perez

Ms. Selene Guerrero, Program Director for the "It's Time Texas Community Challenge" wanted to thank the City of Mission for paving the way to a healthier lifestyle for its residents. The community challenge promoted a healthy lifestyle and staying active. The challenge would commence on January 8th and run through March 3rd. Residents could download the app and earn points by participating in physical activity and eating healthy. The City of Mission would be earning a total of 10,000 points for taking the pledge on this day.

5. Presentation by Mission Police Department Safety Sticker Program – Torres

Cesar Torres, Chief of Police, spoke out the Mission Police Department's Safety Sticker campaign. Residents with disabilities would now be able to register their information with the police department. Those who register would be given a designated sticker indicating/alerting

peace officers of their disability. The Police Department will be promoting this program through their social media accounts.

6. Presentation by Mission Fire Department of Medic 4 - A. Garcia

Adrian L. Garcia, Fire Chief, spoke about the fire department's partnership with Hidalgo County's office of Emergency Management for the lease agreement of \$10.00 per month for the use of Medic 4. The agreement was presented to the ambulance board, and they were all in favor of it. Chief Garcia introduced Dr. Ivan Melendez who stated that it was great that the city was considering the collaboration with Hidalgo County.

7. Status Report on All Inclusive Lions Park – Terrazas

Juan Pablo Terrazas, Assistant City Manager gave an update on the progress of the All-Inclusive Lions Park project which was started in the summer of 2023 and was projected to be completed by the summer of 2024. Mr. Terrazas introduced Mr. Charlie Garcia of CG5 Architects. Mr. Garcia stated that in terms of time, the contractors were at about 50% of their contract time. At the moment, there has been a lot of work being done on the infrastructure and very soon we should be seeing some of the structures going up. There have not been any unusual delays so they are on schedule. The next phase to be worked on will be the splash pad.

8. Report from the Greater Mission Chamber of Commerce – Enriquez

Brenda Enriquez, Mission Chamber of Commerce President, spoke about upcoming events such as: wrapping up the year, sending out their annual mailout that will include a "Happy Holidays" message as well as the chamber's annual report, the Buenas Tardes Luncheon will be held on February 15th. The Chamber will also be working with Texas Citrus Fiesta to assist and host the Sister Cities activities. There will also soon be a ribbon cutting for "El Patio De La Casa de Mi Abuela".

9. Departmental Reports – Perez

Councilman Alberto Vela moved to approve the Departmental Reports. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

10. Citizen's Participation – Garza

Irma Flores Lopez, 1201 Keralum, this was the last meeting of the year and she was here to express some concerns but also had a compliment. Ms. Flores mentioned that during election time, those running for office are very transparent and share their financial reports, but that lately no reports had been submitted. She also stated that as you drive around town there are several apartment buildings/homes that are very run down. Ms. Flores asked that restrooms and water fountains be added to Astroland Park as there are none. She also mentioned that they had not held a Historical Committee meeting since June.

Maria Ester Salinas, 715 Miller, spoke about Sissy Cox who was a veteran that had unfortunately taken her life last year. Ms. Salinas gave some background on Ms. Cox's service. Ms. Salinas thanked Councilman Vela for providing her with "Thank you Veterans" signs which she was able to distribute throughout the Veterans Parade. She also mentioned that she had some recommendations for PD & Fire for next year's parade. Ms. Salinas stated that there are several veterans from Mission that have never been honored, and she would like to do something to ensure that we start to honor and include them as well.

Ricardo Salinas expressed his concerned over the financial stability of the City of Mission as he has millions of dollars invested in Mission. He was under the impression that everything was okay as Mayor stated it was at the State of the City Address, but he did his own digging and found that it had not been ok as of April of this year. Mr. Salinas also stated that perhaps the political promise to give all employees a pay raise had created a deficit in funds. His main concern was that the city did not have its finances in order and there were no new streams o income.

Councilwoman Jessica Ortega stepped out of the meeting at 6:09 p.m.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

11. Conditional Use Permit: Mobile Food Truck – Rincon Tapatio, 2509 Colorado Street, Ste. 208, Lot 1, Block 2, Santa Lucia Development, C-3, Rincon Tapatio, LLC c/o Crystal A. Zavala, and Adoption of Ordinance#5404 - De Luna

On November 20, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Mobile Food Truck – Rincon Tapatio, 2509 Colorado Street, Ste. 208, Lot 1, Block 2, Santa Lucia Development, C-3, Rincon Tapatio, LLC c/o Crystal A. Zavala, and Adoption of Ordinance#5404. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5404

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A MOBILE FOOD TRUCK – RINCON
TAPATIO AT 2509 COLORADO STREET, STE. 208, LOT 1, BLOCK 2, SANTA LUCIA
DEVELOPMENT

12. Conditional Use Permit: Mobile Food Truck – Empanadas El Argentino, 2509 Colorado Street, Ste. 204, Lot 1, Block 2, Santa Lucia Development, C-3, Ana Serna De Lara, and Adoption of Ordinance#5405 - De Luna

On November 20, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega rejoined the meeting at 6:13 p.m.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Mobile Food Truck – Empanadas El Argentino, 2509 Colorado Street, Ste. 204, Lot 1, Block 2, Santa Lucia Development, C-3, Ana Serna De Lara, and Adoption of Ordinance#5405. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5405

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A MOBILE FOOD TRUCK – EMPANADAS
EL ARGENTINO AT 2509 COLORADO STREET, STE. 204, LOT 1, BLOCK 2, SANTA LUCIA
DEVELOPMENT

13. Conditional Use Permit: To Move-In a Home on Property Zoned R-4 (Mobile & Modular Home), 1432 E. Santa Maria Drive, Unit H1, Lot 1, Block H, Wintergreen Estates, R-4, Pamela Johnson, and Adoption of Ordinance#5406- De Luna

On November 20, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located at the SW corner of Santa Maria and Yosemite Drive along the south side of Santa Maria Drive within the Wintergreen Estates. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: To Move-In a Home on Property Zoned R-4 (Mobile & Modular Home), 1432 E. Santa Maria Drive, Unit H1, Lot 1, Block H, Wintergreen Estates, R-4, Pamela Johnson, and Adoption of Ordinance#5406. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5406

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO MOVE IN A HOME ON PROPERTY ZONED
R-4 (MOBILE & MODULAR HOME) AT 1432 E. SANTA MARIA DRIVE, UNIT H1, LOT 1,
BLOCK H, WINTERGREEN ESTATES

Councilman Vela stepped out of the meeting at 6:16 p.m.

14. Conditional Use Permit: Sports Complex Facility, 2513 Victoria Avenue, Lot 2, Hampton Inn & Suites, C-3, South Texas Development & Construction, and Adoption of Ordinance#5407 - De Luna

On November 20, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately 435' west of Taylor Road along the north side of Victoria Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Sports Complex Facility, 2513 Victoria Avenue, Lot 2, Hampton Inn & Suites, C-3, South Texas Development & Construction, and Adoption of Ordinance#5407. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

ORDINANCE NO. 5407

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A SPORTS COMPLEX FACILITY AT 2513
VICTORIA AVENUE, LOT 2, HAMPTON INN & SUITES

Councilman Vela rejoined the meeting at 6:19 p.m.

15. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages - Incredibowl, 2140 E. Business Highway 83, Lots 1 & 2, Grapefruit Bowl, Inc. Subdivision, C-4, Spare Time Concessions, LLC, and Adoption of Ordinance#5408 - De Luna

On November 20, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located approximately 400' east of Ragland Road on the South side of Business Highway 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages - Incredibowl, 2140 E. Business Highway 83, Lots 1 & 2, Grapefruit Bowl, Inc. Subdivision, C-4, Spare Time Concessions, LLC, and Adoption of Ordinance#5408. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5408

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES - INCREDIBOWL AT 2140 E. BUSINESS
HIGHWAY 83, LOTS 1 & 2, GRAPEFRUIT BOWL, INC. SUBDIVISION

16. Conditional Use Permit Renewal: 2 Drive-Thru Service Doors – The Health Nut, 301 E. Expressway 83, Lot 4, El Pueblo No. 1, C-3, Joaquin Pena, and Adoption of Ordinance#5409 - De Luna

On November 20, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located approximately 840' off of Conway Avenue along the northside of the Frontage Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: 2 Drive-Thru Service Doors – The Health Nut, 301 E. Expressway 83, Lot 4, El Pueblo No. 1, C-3, Joaquin Pena, and Adoption of Ordinance#5409. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5409

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR 2 DRIVE-THRU SERVICE
DOORS – THE HEALTH NUT AT 301 E. EXPRESSWAY 83, LOT 4, EL PUEBLO NO. 1

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

17. Approval of Minutes – Carrillo

Special Meeting – November 20, 2023

Regular Meeting – November 27, 2023

18. Acknowledge Receipt of Minutes – Perez

Citizen's Advisory Committee – October 10, 2023

Planning & Zoning – November 8, 2023

Zoning Board of Adjustments – September 20, 2023

19. Authorization to solicit Request for Proposals for Consultant Services for Strategic Plan Development – D. Flores

The City of Mission sought to develop a Strategic Plan, utilizing a process that comprehensively and equitably evaluated the organization, and the community it served, and developed a vision for the future. The resulting plan must include activities, timelines and resources required to result in a strategic plan that identified, categorized, and compiled issues into City of Mission business service areas. Strategies included, but not limited to will be Financial, Economic, Capital Improvements, Business processes, and Systems across all departments and with stakeholders. Staff was seeking authorization to solicit proposals.

20. Authorization to enter into a contract between the City of Mission and Perez Consulting Engineers, LLC, for Engineer Services. – Elizalde

The city received a grant award from the Texas General Land Office, for the 2019 Community Development Block Grant Disaster Recovery Program. The grant total was \$999,162.14 which would be used for the city's Astroland Drainage Project. The grant allowed support of Professional Engineer Services, which had been budgeted as part of the grant award in the amount of \$76,954.05 and awarded to Perez Consulting Engineers, LLC following bid proposals.

21. Authorization to submit a grant application to KidsGardening Foundation for the Youth Garden Grant – Elizalde

KidsGardening supported organizations bringing the life-changing benefits of gardening to kids through new and existing youth garden programs that enhance the quality of life for youth and their communities. The Speer Memorial Library was seeking support of this program to implement a youth garden that will be available to the general public. The total grant award includes a \$500 monetary check and an additional \$500 in the form of gardening equipment and supplies. The grant program does not have a match requirement.

22. Authorization to purchase via State Approved Contract from Baker & Taylor for Library Material (books & media) – Espinoza

Speer Memorial Library was seeking authorization to purchase via State approved contract library material (books and media) from Baker & Taylor. Staff estimated doing an acquisition for \$45,000 from Baker & Taylor for this fiscal year on an as needed basis. Library materials would be made available to all patrons to use and check out for educational and cultural purposes. This material would be purchased from the Library's General Fund. Baker & Taylor was on the State Co Op's 715-M2 Publications, Audiovisual Materials, Books and Cataloging Services contract.

23. Request by County of Hidalgo Elections Department to use City Facilities for the 2024 Elections – Carrillo

The County Elections Department was requesting the use of Bannworth Gym for Early Voting and/ Election Day, Mission Parks and Recreation Conference Room for Early Voting and/ Election Day.

The 2024 Elections were:

Primary Election: Early Voting February 20 – March 01 – Election Day, March 5, 2024

Primary Runoff: Early Voting March 25 – April 2 – Election Day, April 6, 2024

May 4, 2024 Local Entities – Early Voting Apr. 22 – April 30 – Election Day, May 4, 2024

June 3, 2024 Local Entities Runoff – Early Voting June 3 – June 11 – Election Day June 15, 2024

General Election – Early Voting – October 23 – November 3, 2024 – Election Day November 5, 2024

24. Approval of Memorandum of Understanding between the City of Mission and Texas Citrus Fiesta – Carrillo

On November 20, 2023 City Council authorized the City Manager to negotiate a Memorandum of Understanding with the Texas Citrus Fiesta to provide temporary specialized administrative services to promote economic development within the City of Mission. Texas Citrus Fiesta would compensate the City \$2,500.00 per month during the term of the agreement for the costs of providing administrative services. The city shall apply said payment to the city employee assigned to serve as temporary administrator. Agreement will be effective as of December 18, 2023 and terminate on January 31, 2024 unless otherwise extended by both parties.

25. Authorization to extend the City of Mission Fire Department EMS Medical Director Agreement with Dr. Ivan Melendez – A. Garcia

The Mission Fire Department was seeking authorization to extend the City of Mission Fire Department EMS Medical Director Agreement with Dr. Ivan Melendez thru February 29, 2024. Monthly cost of \$2,100 will remain the same through the extension.

26. Authorization to enter into a Mutual Aid Agreement with Lone Star Ambulance Inc. for EMS Provider Services – A. Garcia

The Mission Fire Department was seeking authorization to enter Mutual Aid Agreement with Lone Star Ambulance Inc. for EMS Provider Services.

27. Approval of Interlocal Agreement between City of Mission Fire Department EMS and Hidalgo County Office of Emergency Management – A. Garcia

The Mission Fire Department EMS was seeking authorization of an agreement with Hidalgo County Office of Emergency Management to approve the rental of an emergency medical unit to provide additional service to the residents of Hidalgo County for \$10.00 a month beginning January 2024.

28. Authorization to enter into a Memorandum of Understanding between the Lower Rio Grande Valley Development Council and the City of Mission Police Department – Torres

The Mission Police Department was requesting authorization to enter into a memorandum of understanding with the Lower Rio Grande Development Council, for the purpose of the Mission Police Department serving as a cooperative extension location for the regional police academy. This agreement would be in effect as of December 2023 and would remain in effect for two years.

29. Authorization to enter into a Memorandum of Understanding with Internet Crimes Against Children (“ICAC”) Task Force and the City of Mission Police Department – Torres

The Mission Police Department was requesting authorization to enter into a memorandum of understanding with Internet Crimes Against Children (“ICAC”) Task Force, for the purpose of combating technology-facilitated child exploitation. This agreement outlined the responsibilities for both agencies. This agreement would be in effect from October 2023 to September 2024.

30. Authorization to accept the 2024 Impaired Driving Mobilization Grant from the Texas Department of Transportation – Torres

The Mission Police Department was requesting authorization to accept the 2024 STEP Impaired Driving Mobilization Grant from the Texas Department of Transportation. The grant amount awarded was for \$29,975.00 and would be utilized for DWI enforcement during specific holiday periods. There was a required cash match of \$ 7,814.41 required by the City of Mission.

31. Authorization to re-renter into a Memorandum of Understanding between the Hidalgo County HIDTA Task Force and the City of Mission Police Department – Torres

The Mission Police Department was requesting authorization to re-enter into a memorandum of understanding with the Hidalgo County HIDTA Task Force, for the purpose of mutually addressing illicit trafficking of narcotics that have a substantial, and detrimental, effect on the health and general welfare of the public. This agreement outlined the responsibilities for both agencies. This agreement would be in effect as of November 2023, upon approval.

32. Authorization to enter into a Memorandum of Understanding between the Mission High School and the City of Mission Police Department – Torres

The Mission Police Department was requesting authorization to enter into a memorandum of understanding with the Mission High School and the City of Mission Police Department, for the purpose of collaborating with Mission High School in allowing students to shadow police officers as part of their practicum course. Students would shadow the job of a police officer at the Mission Police Department & and also at the Mission CISD elementary schools for perimeter & security checks. This agreement would be in effect from September 4, 2023 to May 6, 2024.

33. Authorization to amend the Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District for the 2023 –2024 school year - Torres

The Mission Police Department was seeking authorization to amend the current Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission & the Mission Consolidated Independent School District for the 2023-2024 school year. The new addition included a training portion, which included Mission CISD reimbursing Mission Police Department for state-mandated training for officers. The MOU provided details & responsibilities for both parties. The agreement would be in effect upon approval and will continue until the expiration of the original memorandum of understanding.

34. Authorization to amend the Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Sharyland School District for the 2023 –2024 school year - Torres

The Mission Police Department was seeking authorization to amend the current Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission & the Sharyland School District for the 2023-2024 school year. The new addition included a training portion, which included Sharyland ISD reimbursing Mission Police Department for state-mandated training for officers. The MOU provided details & responsibilities for both parties. The agreement would be in effect upon approval and would continue until the expiration of the original memorandum of understanding.

35. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer, Adan Beltran for the Mission Police Department, in accordance with Texas Government Code, Section 614.051- Torres

Honorably Retired Peace Officer, Adan Beltran had requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-568 from the Mission Police Department.

36. Authorization to solicit bids for monthly air conditioner filter service- Mares

Staff was seeking authorization to solicit bids for the monthly air conditioner filter service for all city facilities.

37. Authorization to solicit for proposal for municipal financial advisors – Vela

The City's current municipal financial advisor was on extension for 90 days from November 27, 2023. RBC Capital Markets had been the City's financial advisors for the past 19 years. Staff would like authorization to move forward with solicitations.

38. Authorization to purchase modems and antennae from SHI, via BuyBoard 661-22 and DIR-CPO-4458- Ramirez

Authorization to purchase modems and antennae to outfit new PD patrol units from SHI at a cost of \$48,944.74 utilizing BuyBoard 661-22 and DIR-CPO-4458.

39. Authorization to purchase computers from Dell, via DIR-TSO-3763 contract – Ramirez

Authorization to purchase computers to outfit new PD patrol units from Dell at a cost of \$22,362.99 utilizing DIR-TSO-3763.

40. Approval to purchase Micro-Solve for Sanitary Sewer Lift Stations from a sole source vendor – Bocanegra

The City of Mission entered into an agreement with Kay Jay Services & Supplies for the purchase of Odor Control Chemical. The contract term was for one year with two one-year renewal options. Orders would be placed on an as needed basis for a one-year base term with a 5% increase. This would extend Bid No. 23-028-10-31.

Councilwoman Ortega asked to remove item 24 from the list and be discussed individually in executive session.

Mayor Pro Tem Plata moved to approve all consent agenda items 17 thru 23 and 25 thru 40 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve item 24. Motion was seconded by Councilman Vela and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

41. Approval to purchase Micro-Solve for Sanitary Sewer Lift Stations from a sole source vendor – Bocanegra

Staff was recommending the purchase of Micro-Solve from Evergreen Southwest, a sole source vendor. Pursuant to Texas Local Government Code Section 252.022 General Exemptions (7) a procurement of items that are available from only one source, including: (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies and (D) captive replacement parts or components for equipment;

Chemicals would be used for Sanitary Sewer Lift Stations and Wastewater Plant Main Lift Station throughout the City. Attached was a sole source letter from the manufacturer, Bio-Tech Industries Inc., granting the rights for distribution by Evergreen Southwest to sell and market the products and an official quote for the acquisition for both chemicals. The product acted on grease by liquefying the solids into a condition that prevents the grease from building up on the walls, thus improving the overall efficiency of the waste flow. It's a non-water-soluble-based

solution containing a proven combination of de-mulsifiers, corrosion, inhibitors, and organic compounds.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the purchase Micro-Solve for Sanitary Sewer Lift Stations from a sole source vendor. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

42. Approval of Ordinance #5410 of the City Council of the City of Mission, Texas Amending Chapter 90, Solid Waste, Article II, Collection Regulations, Section 90-56 Fees and Charges Exhibit A of the City of Mission Code of Ordinances providing for new residential, multi-family, governmental, industrial and commercial garbage rates – D. Flores

During the implementation of the new rate table and to efficiently update the rates into the system, it was discovered we can meet the intent of the new rates and streamline the rate table by removing two codes (RX and CX) that were previously approved. There are no new rate changes with this request.

Rates for residential, apartment and commercial accounts were implemented October 1, 2023.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Ordinance #5410 of the City Council of the City of Mission, Texas Amending Chapter 90, Solid Waste, Article II, Collection Regulations, Section 90-56 Fees and Charges Exhibit A of the City of Mission Code of Ordinances providing for new residential, multi-family, governmental, industrial and commercial garbage rates. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5410

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING CHAPTER 90, SOLID WASTE, ARTICLE II COLLECTION REGULATIONS, SECTION 90-56 FEES AND CHARGES EXHIBIT A OF THE CITY OF MISSION CODE OF ORDINANCES PROVIDING FOR NEW RESIDENTIAL, APARTMENT AND COMMERCIAL GARBAGE RATES AND PROVIDING FOR AN EFFECTIVE DATE

43. Approval of Ordinance #5411 of the City Council of the City of Mission, Texas Amending Chapter 114, Utilities, Article II, Rates and Charges, Section 114-52 Rates and Charges Enumerated Exhibit A of the City of Mission Code of Ordinances establishing a special fee for Secondary Residential Water Meter for Irrigation Only – D. Flores

Establishing special fee for Secondary Residential Water Meter for Irrigation Only would be implemented. This fee was only available to homes built prior to January 1, 2024 or for new residential construction at the time of applying for a new water connection. Further, NO Deposit would be required for the secondary meter for irrigation only, provided there was an existing primary water meter. This fee does not include boring or tapping costs. Applicant must be in compliance with Article VI. – Backflow Prevention Devices.

New fees for Secondary Residential Water Meter for irrigation only would take effect January 1, 2024.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance #5411 of the City Council of the City of Mission, Texas Amending Chapter 114, Utilities, Article II, Rates and Charges, Section 114-52 Rates and Charges Enumerated Exhibit A of the City of Mission Code of Ordinances establishing a special fee for Secondary Residential Water Meter for Irrigation Only. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5411

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING CHAPTER 114, UTILITIES, ARTICLE II RATES AND CHARGES, SECTION 114-52 RATES AND CHARGES ENUMERATED CITY OF MISSION CODE OF ORDINANCES PROVIDING FOR NEW SECONDARY RESIDENTIAL WATER METER FOR IRRIGATION ONLY EXHIBIT A, AND PROVIDING FOR AN EFFECTIVE DATE

44. Authorization to purchase emergency equipment for (3) Chevy Tahoes via buyboard contract #698-23 from Dana Safety Supply Inc. – Torres

The Mission Police Department was seeking authorization to purchase emergency equipment for the police administration's (3) Chevy Tahoes from Dana Safety Supply Inc. The addition of this equipment would aid police administrators when responding to emergency/critical incident situations. The purchase cost amount was \$32,216.22, via buyboard contract #698-23. The purchase will be paid with Acct. #11 – Asset Forfeiture funds.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to authorize the purchase emergency equipment for (3) Chevy Tahoes via buyboard contract #698-23 from Dana Safety Supply Inc. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

45. Authorization to approve Change Order #1 for Glasscock Drainage Improvements Project for the City of Mission – Bocanegra

The City of Mission was seeking approval for Change Order #1 of the Glasscock Drainage Improvements Project. Factors such as apparent contaminated soil and other unforeseen conflicts have prolonged the timeline of the project. The contractor was requesting an extension of 90 days. As a result of the removal of storm drainage, funds have been reallocated and used for additional work throughout the project. An additional \$179,059.56 will be added to the contract price. Consequently, City Staff recommended Change Order #1 for the total amount of \$3,891,573.12 and 330 calendar days with the Change Order approved.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Change Order #1 for Glasscock Drainage Improvements Project for the City of Mission. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

46. Authorization to approve Change Order #2 for Taylor Rd Phase 1 for the City of Mission – Bocanegra

The City of Mission was seeking authorization to approve Change Order #2 of the Taylor Rd Phase 1. The project was delayed due to conflicting utilities, affecting contractor critical paths. The relocation of utilities was delayed due to a storm impacting operations in City of Mission. Existing power poles were located on proposed sewer and waterline alignments, affecting progress. The contractor was requesting an extension of 70 days, and an adjustment of quantities for traffic control will need to be done the amount for the project would increase by

\$20,988.00. Therefore, City Staff was recommending Change Order for the total amount of \$6,233,288.31 and 287 working days with all approved Change Orders.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Change Order #2 for Taylor Rd Phase 1 for the City of Mission. Motion was seconded by Councilman Vela and approved unanimously 5-0.

47. October 2023 Tax Collection Report – Vela

Acceptance of monthly property tax report for the month of October 2023.

The 2023 total adjusted tax levy for taxes was \$32,462,336.25 and the amount of the collections as of October 31, 2023 is \$54,597.97 which represents 00.17% of the total 2023 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,398,215.37 and the amount of collections as of October 31, 2023 is \$95,943.78 which represents 4.00% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the October 2023 Tax Collection Report. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

48. Authorization to execute 1st One Year Renewal Option for Bond Counsel Services – Vela

On November 9, 2020 the city awarded a contract to the Perez Law Firm, PLLC for Bond Counsel Services. As part of that contract the City reserved the right to extend for two additional one-year renewal terms.

This would be the first renewal extension of a one-year term with Perez Law Firm, PLLC. The renewal period will be from January 15, 2024 through January 14, 2025. The renewal would have no change in terms and conditions.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to execute 1st One Year Renewal Option for Bond Counsel Services. Motion was seconded by Councilman Vela and approved unanimously 5-0.

49. Approval of Budget Amendments: BA 24-01 CDBG Fund, BA 24-02 Police State Sharing Fund & Police Federal Sharing Fund – Vela

CDBG Fund – (\$294,644.00 Revenues/Expenditures)

Police State Sharing Fund – (\$73,722.00 Expenditures)

Police Federal Sharing Fund – (\$600,862.00 Expenditures)

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Budget Amendments: BA 24-01 CDBG Fund, BA 24-02 Police State Sharing Fund & Police Federal Sharing Fund. Motion was seconded by Councilman Vela and approved unanimously 5-0.

50. Discussion regarding City Projects and Funding Sources, and possible action, if any, related to the same, including but not limited to approval of any budget amendments – Perez

Mayor Garza began discussion on this item by addressing the statements being made about the city's financial status. She stated that the city had always been transparent when it came to their financial status and had nothing to hide.

Randy Perez, City Manager, had a presentation on the City's Cash Flow Analysis. He stated that there had been no detrimental effect to the EDC and that the city's finance department had always handles the EDC's books since they fell under the city's umbrella. During his presentation, Mr. Perez addressed the corrective actions that were being taken such as: paying back the EDC's portion of sales tax, implementation of an internal control system, implementation of short and long term cashflow improvement strategies, and reinvestment of operating investments. He also introduced the representatives from the city's Bond Council and Financial Advisors who were present to answer any questions

Mayor Pro Tem Plata stated that he would like to table the item as he felt they needed more time to review the options and the overall picture by a financial committee. He suggested the city get an anticipation loan.

Mayor Garza suggested completing the repayment without having to take out a loan. She also suggested to table the item and have a Financial Committee, with two council members on it, review all of the options further.

Councilman Vela motioned to table the item and create a financial committee that would include Mayor Pro Tem Plata and Councilwoman Marissa Ortega-Gerlach to meet with staff to review this matter further and have a response for the meeting on January 8th. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

51. Approval of Budget Amendment: 23-25 Designated Purpose Fund – Vela

No action was taken on this item.

UNFINISHED BUSINESS**52. TABLED 11/27/2023: Conditional Use Permit: Cronos Event Center – 601 E. 9th Street, Lots 4-8, Block 165, Mission Original Townsite, C-3, Elena Zavala, and Adoption of Ordinance#_____ - De Luna**

On November 8, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located at the NE corner of Business Highway 83 and St. Marie. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, this item was untabled.

Councilwoman Ortega moved to deny the Conditional Use Permit: Cronos Event Center – 601 E. 9th Street, Lots 4-8, Block 165, Mission Original Townsite, C-3, Elena Zavala, and Adoption of Ordinance#_____. Motion was seconded by Councilman Vela and denied unanimously 5-0.

53. TABLED 11/27/2023: Conditional Use Permit: To keep a Portable Building – Auto Sales Office Use, 2118 W. Mile 3 Road, Being the South 3.86 acres of Lot 22, New

Caledonia Subdivision, C-3, Bunny's Motors, LLC, and Adoption of Ordinance#5412 - De Luna

On November 8, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NE corner of Moorefield Road and West Mile 3 Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Upon motion by Councilman Vela seconded by Mayor Pro Tem Plata and approved unanimously, this item was untabled.

Councilwoman Ortega moved to approve the Conditional Use Permit: To keep a Portable Building – Auto Sales Office Use, 2118 W. Mile 3 Road, Being the South 3.86 acres of Lot 22, New Caledonia Subdivision, C-3, Bunny's Motors, LLC, and Adoption of Ordinance#5412. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ROUTINE MATTERS

City Manager Comments - Adopt a Grandparent Wednesday, December 20, 2023 / 10:00 am Mission Police Dept., Merry & Bright Light Up Mission Home Judging Wednesday, December 20, 2023 / 6:30 pm, KOPS 4 Kids Toy Drive Thursday, December 21, 2023 / 1:00 pm – 3:00 pm Mission Event Center, Merry & Bright Light Up Awards Thursday, December 21, 2023 / 7:30 pm, City of Mission offices will be closed - Monday, December 25th & Tuesday, 26th in observance of Christmas Day and Monday, January 1st & January 2nd in observance of New Year's Day

Mayor's Comments – Wished everyone a Merry Christmas and a blessed and safe holiday.

City Council Comments – All council members wished everyone a Merry Christmas.

At 6:46 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.087 (Economic Development Negotiations) related to proposed economic incentives for Project Ocean
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.072 (Deliberation regarding real property) related to Mission Viejo Plaza
3. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) regarding the evaluation, duties, compensation and/or appointment of the City Attorney
4. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) regarding the evaluation, duties, compensation and/or contract of the City Manager

Upon conclusion of Executive Session at 8:33 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilman Vela and approved unanimously 5-0.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, related to economic incentives for Project Ocean

Mayor Pro Tem Plata moved to authorize city staff and City Attorney to draw up economic incentive agreement for project ocean as discussed in executive session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

2. Consideration and action, if any, related to Mission Viejo Plaza

Authorize City Manager to propose the support of the TIRZ acquisition of Mission Viejo Plaza. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

3. Consideration and action, if any, regarding the evaluation, duties, compensation and/or appointment of the City Attorney.

No action was taken on this item.

4. Consideration and action, if any, regarding the evaluation, duties, compensation and/or contract of the City Manager.

No action was taken on this item.

ADJOURNMENT

At 8:36 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
Mission Civil Service Commission – November 6, 2023
Youth Advocacy Advisory Board – October 10, 2023
Mission Tax Increment Reinvestment Zone – October 24, 2023
Mission Redevelopment Authority – October 24, 2023
Mission Economic Development Corporation – October 25, 2023
Mission Economic Development Authority – August 30, 2023
Parks & Recreation Board – October 10, 2023
Keep Mission Beautiful – October 17, 2023

NATURE OF REQUEST:

See Attached Minutes

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval RP

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
November 6, 2023**

Commission-Present

**Jerry Saenz-Chairman
Polo Garza-Vice-Chair
Michael Davis-Member**

Staff Present

**Jesse Lerma Jr-CS Director
Noemi Munguia-HR Director
Victor Flores-City Attorney
David Flores-ACM
Cesar Torres-Chief of Police
Randy Cruz-Deputy Chief Fire**

Call to Order

Mr. Jerry Saenz called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Mr. Garza led the pledge of Allegiance

Approval of Minutes-October 11, 2023

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Davis made a motion to approve the minutes a submitted. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval to Create a New Eligibility List for the Mission Fire Department

Mr. Lerma advised the Commission that they had exhausted the existing eligibility list and that they still had one opening. At this time, they are requesting a new list to proceed with the hiring process. Mr. Lerma presented the following schedule for approval:

1. Post Notice on website-November 6, 2023
2. Advertise in the Monitor-November 11, 2023
3. Deadline to submit applications-January 11, 2024
4. Date of Examination-January 18, 2024

After a brief discussion, Mr. Davis made a motion to approve the schedule and to start the process in creating a new eligibility list. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Mission Police Department Entry Level Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that they held an entry level examination test on November 3, 2023. We had 23 individuals that signed up and 21 actually showed up. We had 21 individuals that passed and would continue on with the hiring process. Chief Torres also advised the Commission that they had just received notice that they had received a COPS grant that would allow them to hire eight (8) additional officers. After a brief discussion, Mr. Garza made a motion to approve the scores as presented and to create a new eligibility list. Mr. Davis seconded the motion. Motion was approved unanimously.

Pending Business

Mr. Lerma reminded all present of the upcoming training being held in Georgetown on November 8-9, 2023.

Adjourn

Meeting was adjourned at 9:15 am



BOYS AND GIRLS CLUB OF MISSION

Minutes of the Boys and Girls Club Mission
Youth Advocacy Advisory Board Meeting, October 10th, 2023

The Youth Advocacy Advisory Board of the Boys and Girls Club of Mission held a regularly scheduled meeting on Tuesday, October 10th, 2023 at 12:30 p.m. at the Main Unit of the Boys and Girls Club Mission

Board Members Present:

April Chapa (Z)	Jesus Garcia	Rolando Reyna
Rebecca Lopez	Scott Meyer	
Henry Rodriguez	Jennifer Lee Venecia (Z)	
Nanette Ortiz (Z)	Sergio Cruz	

Board Members Absent:

Joel Garcia
Christine Barrera

BGCM Staff:

Rick Venecia	Sujei Rodriguez
Xavier Sanchez	Abraham Gutierrez

Guests:

Jose Salazar
Christian Garza
David Flores, A. C. M.

I. Call to Order

H. Rodriguez called the meeting to order at 12:38 p.m.

II. Approval of Minutes for the September 12th, 2023 Meeting

After a brief review, a motion was made by R. Lopez to approve the minutes for the September 12th, 2023 meeting; the motion was seconded by S. Meyer; the motion carried unanimously.

III. Citizen Participation

No citizens participated . . .

IV. Director's Report

R. Venecia reported that the After-School programs are well under way. He also noted that the Mission CISD Transportation Department has begun bussing students from their respective schools to our units. Furthermore, he also added how the Club will be able to help parents with transportation costs for next semester. More information to be forthcoming . . .

V. Programs Report

R. Venecia reported for Nannette Galvan that the After-School Programs are going very well. He also reviewed the number of students in each unit and a brief overview of what the students are doing when they arrive at their respective units. He also announced that the Club would also be participating in a "Trunk or Treat" Event at the Mission Event Center. The event is scheduled to take place October 26th, 2023 at 6:00 p. m.

(Program Coordinator's Report attached)

Continue . . .

VI. Athletics Report

S. Rodriguez announced to the Board that Flag Football and Volleyball leagues are progressing very smoothly. She further informed the Board that Soccer Registration will begin in approximately two weeks with league play to begin shortly after that. She also mentioned that Basketball Registration will begin right after Soccer has finished.

(Athletic Coordinator's Report attached)

VII. Grants Report

R. Venecia reported to the Board the current number of grants that the Club has been able to secure. He also added the monetary amounts associated with the grants and which grants have expired.

VIII. Chairperson Comments

No comments at this time . . .

IX. Adjournment

After a brief discussion, H. Rodriguez entertained a motion to adjourn this part of the Advisory Board meeting. A motion was made by R. Lopez; the motion was seconded by S. Meyer; the motion passed unanimously. Adjournment time was 12:55 p.m.

Minutes of the Boys and Girls Club Mission Board of Director's Regularly Scheduled Meeting, October 10th, 2023

The Board of Directors of the Boys and Girls Club of Mission held a regularly scheduled meeting on Tuesday, October 10th, 2023, 12:30 p.m. at the Main Unit of the Boys and Girls Club Mission

- I. Call to Order**
H. Rodriguez called the meeting to order at 12:55 p.m.
- II. Approval of 501c3 Minutes for June 13, 2023 Meeting**
After a brief review, a motion was made by S. Cruz to approve the minutes for the September 12, 2023 501c3 meeting; the motion was seconded by R. Lopez; the motion carried unanimously.
- III. 501C3 Financial Report**
Jose Salazar and Christian Garcia represented the Financial Department for the City of Mission to review with the Board the 501C3 standings. Mr. Salazar reviewed with the Board the expenditures, expenses and reconciliations for the month of April. The complete financial packets for the month of April are attached to this packet. The financial review for April was discussed and after a brief review, a motion was made by S. Cruz to approve the financial report for the month of April; the motion was seconded by S. Meyer; the Board voted unanimously to approve the motion.
- IV. Veteran's Day Golf Tournament**
R. Venecia reviewed with the Board the current plans in place for the BGCM Golf Fundraiser. This fundraiser will be for the Veterans' Day Parade. The Club will be purchasing a Fireworks Display and all proceeds left over will go for Club activities. Some discussion was generated concerning the cost to the teams and the events planned-out for the day.
- V. Christmas 5K**
R. Venecia announced to the Board the plans to generate a new 5K Walk/Run fundraiser for the Club. The money generated would be for a Christmas Party for our Club Members. The Tentative Date is scheduled for December 15th, 2023. More information to be forthcoming ...
- VI. Congressional Community Project**
R. Venecia announced to the Board the grant that was awarded to the Clubs of the Rio Grande Valley from the Boys and Girls Club of America. The Award will include furniture, technology and cleaning equipment for the Club. The Items will be distributed over a specific length of time ...
(Specific list of items attached)

Continued . . .

VII. Building Restoration

R. Venecia informed the Board that the City cannot make structural changes to the current building. Since the building is still considered to be owned by the Mission School District, no changes can be made to the building itself. The only renovations that are allowed are painting and window replacements, as needed. More information to be forthcoming.

VIII. Announcements

R. Venecia announced to the Board that one of our staff members will be attending a conference at NASA in Houston. The Boys and Girls Clubs of America will reimburse the Club for the amount we spend for transportation and lodging. However, we must make the up-front costs at this time. Mr. Venecia asked to Board for \$500.00 to purchase airfare and hotel expenses. After a brief discussion, a motion was made by R. Lopez to allocate \$500.00 for the conference; the motion was seconded by S. Cruz; the motion passed unanimously. No further announcements at this time . . .

IX. Adjournment

After a brief discussion, H. Rodriguez entertained a motion to adjourn the meeting. A motion was made by N. Ortiz; the motion was seconded by R. Lopez; the motion passed unanimously. Adjournment time was 1:25 p.m.


Xavier Sanchez
Operations Administrator

Sergio Cruz
BGCM Board Secretary

Mission Tax Increment Reinvestment Zone
Board of Directors Meeting
October 24, 2023

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission TIRZ #1, held a regular meeting open to the public, by teleconference and in person, on October 24, 2023 at 801 N. Bryan Road, Mission, Texas and at 7:21 PM, the roll was called of the duly appointed members of the Board, to-wit:

- David Penoli, Chairman
- Martin Garza, Vice Chairman
- Aissa I. Garza, Secretary
- Amanda O'Caña
- Albert X. Chapa
- Efrain Reyna Jr.
- Hector Moreno

All the above were present. Participating via Zoom teleconference were Tim Austin and Colby Eckols. Participating in person were Angie Vela, Randy Pérez, Mayor Norie Gonzalez Garza, J.P. Terrazas, Dr. Rolando Ortiz, Crystal Chávez, Joe Salazar, Cristian Garza, Damien B. Tijerina, Rubén James de Jesús, Rene Alcalá, Tano Carranza, Dolly Elizondo, and Judy Vega.

I. Consider Consent Agenda

- A. Call meeting to order and establish quorum
- B. Approve Minutes of the September 26, 2023 meeting of the TIRZ#1
- C. Ratify all actions taken by the Mission Redevelopment Authority Board of Directors at the October 24, 2023 meeting

Upon a motion duly made by Secretary Aissa I. Garza seconded by Director O'Caña the Board unanimously approved the minutes of September 26, 2023 meeting of the TIRZ#1

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Reyna, the Board unanimously approved the consent agenda.

II. Adjournment

As there was no further business for the board to consider, upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Chapa, the Board unanimously voted to adjourn the meeting at 7:22 PM.

By: _____

Attest: _____

Printed Name: David Penoli

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**Mission Redevelopment Authority
Board of Directors Meeting
October 24, 2023**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission Redevelopment Authority (MRA) held a regular meeting open to the public, by teleconference and in person, on October 24, 2023, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

David Penoli, Chairman
Martin Garza, Vice Chairman
Aissa I. Garza, Secretary
Amanda O'Caña
Albert X. Chapa
Efrain Reyna Jr.
Hector Moreno

All the above were present. Participating via Zoom teleconference were Tim Austin and Colby Eckols. Participating in person were Angie Vela, Randy Pérez, Mayor Norie Gonzalez Garza, J.P. Terrazas, Dr. Rolando Ortiz, Crystal Chávez, Joe Salazar, Cristian Garza, Damien B. Tijerina, Rubén James de Jesús, Rene Alcalá, Tano Carranza, Dolly Elizondo, and Judy Vega.

Call Meeting to Order at 4:00 PM

With a quorum present, Chairman Penoli opened the meeting with a welcome to all. He recognized and congratulated Mayor Norie Gonzalez Garza for a successful event presented by the City of Mission, the recent State of the City Address held on October 18, 2023 at the Mission Event Center.

Approve minutes of the September 26, 2023 meeting of the Mission Redevelopment Authority

Chairman Penoli noted a correction on the first page of the minutes related to Mr. Colby Eckols' update, a reported amount of \$27,018.66 should be \$2,718.66. Subject to the correction, upon a motion duly made by Director O'Caña and seconded by Secretary Aissa I. Garza, the Board unanimously approved the September 26, 2023 meeting minutes of the Mission Redevelopment Authority.

Board Secretary Aissa I. Garza asked a question regarding the Police & Fire Sub Station #6s' cost estimate of \$6,612,779.00 and The Warren Groups' fees, what are their fees? Project Manager Crystal Chavez clarified that the information was not available to be shared, as she did not have access to it at that time. Secretary Aissa I. Garza then requested that the project cost amount of \$6,612,779.00 is removed from the minutes and requested that the fees are clarified.

MRA 10/24/2023, Pg. 2

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director O'Caña, the Board unanimously approved the removal of the project cost amount of \$6,612,779.00 from the minutes related to the Police & Fire Sub Station #6 project report.

Vice Chairman Garza joined the meeting at 4:05 PM.

Project Reports:

Chairman Penoli recognized Engineer Ruben James de Jesús with Melden & Hunt to report on the **Bentsen Palm Development Phase III Project**. Mr. de Jesús stated that this project is 100% complete. The item's reconciliation of construction costs will be discussed further down on this agenda.

Chairman Penoli recognized Mr. de Jesús to report on the **Tierra Dorada Sanitary Sewer Improvements Project**. This project involves the design and construction of a new lift station to eliminate existing Lift Stations No. 13 & 14 within Tierra Dorada Subdivision to reroute sewer discharge into existing sanitary sewer trunkline along Los Ebanos Road. Design plans for this project are 100% complete and bid-letting for the project has been approved by Mission City Council. The firm is working with City of Mission's Purchasing Department on bid numbers to proceed with solicitations. He plans to bring it back to the Board in November with bid dates. No further comments were made.

Chairman Penoli recognized Mr. de Jesús to report on the **Inspiration Road Trunklines (Sanitary Sewer Master Plan)**. Mr. de Jesús said that this project ties in with the Tierra Dorada Sanitary Sewer Improvements Project. It involves Lift Station #10, located on Mile 2 & FM 495 (El Valle Subdivision). A participation agreement between the City of Mission and AGUA SUD has been approved but is being finalized. Estimated cost for this project is \$1.3 million, of which 7-8% is for engineering costs. Chairman Penoli requested that a breakdown is reported for each project related to construction and engineering costs. This project involves the rerouting of sewer lines to an existing lift station to alleviate overflow. Mr. de Jesus said he expects bidding to take place in January 2024.

Chairman Penoli recognized P.E. Damien D. Tijerina with L&G Engineering to report on the **Inspiration Rd./Military Parkway Loop Ph. I & II**. On Phase I, Mr. Tijerina mentioned that TxDOT continues reviewing the Finding of No Significant Impact (FONSI) report and has indicated that the City of Mission should receive approval of the report by November 2023. No further comments were made. On Phase II, Mr. Tijerina reported that L&G's surveyor had completed the ROW maps, which are currently being reviewed by the City of Mission. The City of Mission will then submit to TxDOT so they can assign parcel numbers for acquisition purposes. The firm continues to work on a 95% submittal by January 2024.

Chairman Penoli recognized Dr. Rolando Ortiz with **Killam Development** to report on El Milagro Phase I Project. Dr. Ortiz said expenses paid to date are at \$5.5 million with a balance of \$7 million. Dr. Ortiz shared some aeriels on the project's progress that showed streets, curbs, and gutter construction. He said there has been significant interest in the residential area and that the firm has begun to market the lots. Killam Development also has their own builders and Dr. Ortiz and his team have already started discussions on potential town home designs, not only with their builders, but with other area builders as well. The project is expected to be completed by the first quarter of 2024. No further comments were made.

MRA 10/24/2023, Pg. 3

Chairman Penoli recognized Crystal Chavez, Project Manager with The Warren Group to report on the **Fire & Police Sub-Station #6**. Ms. Chavez said this project is 96% complete. She reported that the Fire Department parking lot block wall facing the south side along military installation is ongoing. The Fire Department gates have been installed. Installation of the access controls and motors is ongoing. The Schuerbach Road widening construction is in coordination among the city, civil engineer, Texas Gas, and general contractor, due to a potential relocation of a gas valve/gas line that is in the way. Regarding the building construction, Ms. Chavez mentioned that bullet proof windows in the reception area have been installed. Room signage has been installed. Ongoing is access control installation. Holding cells have received the stain concrete floor finish and equipment. All receptacles and TVs have been installed at all designated offices. Restrooms have received the pending mirrors and accessories such as dispensers, hand dryers, grab bars, and shower curtains. Water heaters and IT equipment have been installed. Dormitories have received the barn doors as requested by the Fire Chief. Bed frames and mattresses have been placed at all dormitories. Millworks at dormitories have been completed. The kitchen hood has been installed. Ms. Chavez shared some images with the Board on the building's construction progress. She completed her report by saying that the furniture should arrive the week of October 30th and should be installed by the first week of November. No further comments were made. Int. Exec. Director Perez said that if the Board wishes to do a walk through, either individually or as a Board, he will gladly coordinate it.

1st Street Extension (Dragonfly LLC): Assistant City Manager J.P. Terrazas mentioned that this project is 100% complete. The developer and engineer are now working on the streets. Mr. Terrazas introduced and welcomed Dolly Elizondo, the developer of Las Esperanzas Subdivision, to report on this project. Ms. Elizondo said she continues to work with United Irrigation District #1 on a 50 ft. easement acquisition that will facilitate Shary Road and 1st Street connectivity.

Discussion & possible action to authorize staff to search for a consultant to review and analyze the Authority's projects.

Interim Executive Director Perez introduced this item by saying that he was seeking authorization to search for a consultant to review and analyze the Authority's projects. Mr. Perez said that not only for current projects, but also for future projects based on the available funds and their return on investment and tax increment. Secretary Aissa. I. Garza raised a concern about engaging a consultant too quickly by emphasizing the importance of an internal analysis and understanding the potential effects of projects. Mr. Perez mentioned that in the upcoming Board workshop, we will also discuss a consultant's analysis of projects related to either extending TIRZ #1 or creating a TIRZ #2. Vice Chairman Martin Garza proposed conducting an internal project analysis by staff. The analysis should include a list of current and future properties, with a focus on prioritizing the necessary steps for either the expansion of TIRZ #1 or the creation of a TIRZ #2, and determining how to achieve those goals.

No action was taken.

Discussion & possible action related to the approval of a Fifth Amendment to Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission related to the South Conway Lift Station Project.

MRA 10/24/2023, Pg. 4

Accountant Joe Salazar introduced this item by sharing a spreadsheet that contained a reconciliation of the South Conway Lift Station Project expenses. He explained that this project has been completed and what he was presenting was the actual costs paid by the City of Mission. The project needs to be closed out and reconciled, but to do that an amendment to the reimbursement agreement in place needs to be made. The total project cost was \$2,842,658.69. Total paid by TIRZ was \$2,838,639.15. An overage charge of \$4,019.54 was paid for this project. He is requesting approval of an Amendment to the Reimbursement Agreement. Upon approval by the Board, the amendment, which will be prepared by the Authority's legal counsel, Tim Austin, will be presented to the City Council at their meeting of November 13, 2023 for approval consideration.

Upon a motion duly made by Director Chapa and seconded by Director Reyna, the Board unanimously approved a Fifth Amendment to Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission related to the South Conway Lift Station Project in the amount not to exceed \$4,019.54.

Discussion & possible action related to the approval of a Second Amendment to Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission related to the Inspiration Road/Military Parkway Loop Phase I Project.

As with the prior agenda item, Accountant Joe Salazar introduced this item by sharing a spreadsheet that contained a reconciliation of the Inspiration Road/Military Parkway Loop Phase I Project expenses. Mr. Salazar explained that this project has been completed and what he was presenting was the actual costs paid by the City of Mission. The project needs to be closed out but to do that, an amendment to the reimbursement agreement in place needs to be made. The total project cost was \$1,533,152.68. Total paid by TIRZ was \$1,371,454.68. The additional amount of \$174,375.37 (includes a city over-billed amount of \$12,677.37) was due to TxDOT City Share of Direct State Costs. He is requesting approval of an Amendment to the Reimbursement Agreement. Upon approval by the Board, the amendment, which will be prepared by the Authority's legal counsel, Tim Austin, will be presented to the City Council at their meeting of November 13, 2023 for approval consideration.

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Reyna, the Board unanimously approved a Second Amendment to Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission related to the Inspiration Road/Military Parkway Loop Phase I Project in the amount of \$174,375.37.

Deliberation & possible action related to the approval of a Sixth Amendment to Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission related to the Bentsen Palm Development Sanitary Sewer Line Improvements Phase III Project.

This item was presented by Accountant Joe Salazar. The Bentsen Palm Development Sanitary Sewer Line Improvements Phase III Project has been completed and needs to be closed out, but an Amendment to the Reimbursement Agreements needs to be in place. Mr. Salazar said that the most recent Bentsen Palm Development Sanitary Sewer Line Improvements Phase III Project's Reimbursement Agreement was for \$1,921,012.50. The actual project cost was \$2,001,254.50, a difference of \$80,242.00. He is requesting an Amendment to the Reimbursement Agreement in the amount of \$80,242.00 to reconcile and close the project. The Authority's legal counsel Tim Austin will prepare the amendment, which will be presented for approval consideration at the next Mission City Council meeting of November 13, 2023.

MRA 10/24/2023, Pg. 5

Upon a motion duly made by Vice Chairman Martin Garza and seconded by Secretary Aissa I. Garza, the Board unanimously approved a Sixth Amendment to Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission related to the Bentsen Palm Development Sanitary Sewer Line Improvements Phase III Project in the amount of \$80,242.00.

Discussion & possible action to authorize investment in TexPool state investment pool.

Int. Executive Director Perez introduced this item by saying that he'd like to invest with the bonds recently acquired by the TIRZ, but to do so, the Authority needs to open an account with TexPool. TexPool is an organization that allows public funds to participate in investments such as securities investments as well as certificates of deposits. Different accounts can be created within TexPool depending on where we want to invest and with which accounts. A bank resolution provided by TexPool needs Board approval to participate. The City of Mission participates in TexPool. Secretary Aissa I. Garza asked a question on whether it was necessary for the Board to approve the resolution. Mr. Perez said that Assistant City Manager J.P. Terrazas was the Board appointed Investment Officer; however, since Mr. Perez and Finance Director Angie Vela are both signatories for the City of Mission, neither can be signatories for this account. Ms. Vela said there can be more than two signatories. Chairman Penoli recommended MRA Finance Committee Chair Albert X. Chapa to be the second signatory.

Upon a motion duly made by Vice Chair Martin Garza and seconded by Secretary Aissa I. Garza, the Board unanimously authorized the approval of a TexPool Resolution for the Authority's participation in investments with the TexPool state investment pool.

Upon a motion duly made by Chairman Penoli and seconded by Vice Chairman Martin Garza, the Board unanimously named the Authority's Investment Officer J.P. Terrazas and MRA's Finance Committee Chair Albert X. Chapa as the authorized signatories for the TexPool account.

Deliberation & possible action for the acceptance of General Fund and Debt Service Investment Reports for Quarter ending September 30, 2023.

Accountant Joe Salazar presented and recommended acceptance of the General Fund and Debt Service Investment Reports for the Quarter ending September 30, 2023.

There being no changes or corrections, upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Reyna, the Board unanimously accepted the General Fund Investment Report as presented.

There being no changes or corrections, upon a motion duly made by Secretary Aissa I. Garza and seconded by Chairman Penoli, the Board unanimously accepted the Debt Service Investment Report as presented.

Acceptance of the Unadjusted Financial Report for September 2023.

Accountant Joe Salazar presented and recommended acceptance of the Unadjusted Financial Report for the month of September 2023.

MRA 10/24/2023, Pg. 6

There being no changes or corrections, upon a motion duly made by Director Chapa and seconded by Secretary Aissa I. Garza, the Board unanimously accepted the Unadjusted Financial Report for September 2023 as presented.

Approval of invoices for October 2023.

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director O’Cafia, the Board unanimously approved all invoices for October 2023.

Upon a motion duly made by Aissa I. Garza and seconded by Director O’Cafia, the Board unanimously approved to convene in Executive Session at 6:21 PM.

**Executive Session Pursuant to V.T.C.A. Gov. Code Sec. 551.72
Deliberation regarding real property.**

The Mission Redevelopment Authority Board of Directors will reconvene in open session to take any actions necessary.

At 7:18 PM, Chairman Penoli announced that the Mission Redevelopment Board was convening in open session.

Upon a motion duly made by Vice Chairman Martin Garza and seconded by Secretary Aissa I. Garza, the Board authorized Interim Executive Director Perez and staff to proceed as discussed in executive session related to real property acquisition.

Adjournment

As there was no further business for the board to consider, upon a motion made by Director Chapa and being seconded by Secretary Aissa I. Garza, the Board unanimously voted to adjourn the meeting at 7:20 PM.

By: _____

Attest: _____

Printed Name: David Penoli

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**NOTICE OF REGULAR MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
OCTOBER 25, 2023 4:00 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

Jose G. Vargas, Vice President
Noel Salinas
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:

Richard Hernandez, President
Deborah Cordova, Secretary
Estella Saenz, Treasurer

ALSO PRESENT:

Eugene Vaughan, JGKL LLP

STAFF PRESENT:

Teclo J. Garcia, Chief Executive Officer
Joel Garza, Chief Operating Officer
Belen Guerrero, Director of Strategic
Partnerships & Program Development
Judy Vega, Executive Assistant
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director

1. Call to Order and Establish Quorum

In the absence of the President, after establishing a quorum of the Board of Directors, Vice President Jose G. Vargas called the meeting to order at 4:12 PM.

2. Approval of Minutes: September 27, 2023

There being no corrections or additions, Carl Davis moved for approval of the meeting minutes of September 27, 2023 as presented. Motion was seconded by Noel Salinas and approved 4-0.

3. Acceptance of Adjusted Financial Statements for August 2023

City of Mission Finance Director Angie Vela presented and recommended acceptance of the adjusted financial statements for August 2023.

There being no corrections or additions, Carl Davis moved for acceptance of the adjusted Financial Statement for August 2023. Motion was seconded by Mayor Norie Gonzalez Garza and approved 4-0.

4. Deliberation and possible action regarding the ratification of City Council's action of October 23, 2023 related to the approval of Change Order No. 1 for Shary Village Business Park, Phase I with Posillico Civil, Inc.

Director of Finance, Ms. Vela said this was Change Order No. 1 in the amount of \$1,429,400.25, for the Shary Village Business Park Phase I with Posillico Civil, Inc. and related to an EDA grant of \$3.7 million. Ms. Vela said that during construction, additional costs were incurred due to unforeseen findings. This amount has been approved by the City of Mission and Posillico's Company, Cascade

MEDC, 10/25/2023, Pg. 2

Real Estate Operating, LP. The developer, Killam Development, has committed to paying any overages; however, for the purpose of approving the change order and continuing with the project, it needs to be approved by both the City of Mission and Mission EDC.

Mayor Norie Gonzalez Garza moved to ratify City Council's action of October 23, 2023 related to the approval of Change Order No. 1 for the Shary Village Business Park, Phase I with Posillico Civil, Inc. Motion was seconded by Noel Salinas and approved 4-0.

5. Deliberation and possible action regarding the approval of an Amendment to the Mission Economic Development Corporation Purchasing Policy.

CEO Tecló J. Garcia presented and recommended the approval of an Amendment to the Mission Economic Development Corporation Purchasing Policy. Staff is requesting an amendment to MEDC's Purchasing Policy to align with the City of Mission's purchasing policy in relation to their capital purchase threshold amount changing it from \$2,500 to \$5,000.

Mayor Norie Gonzalez Garza moved for approval. Motion was seconded by Carl Davis and approved 4-0.

At 4:29 PM., Vice President Jose G. Vargas announced that the MEDC Board of Directors would be convening in executive session.

6. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001.

Deliberation and possible action regarding commercial or financial information received from a business prospect with which the Mission EDC is conducting economic development negotiations or with which the Mission EDC seeks to have to locate, stay, or expand operations in or near the City of Mission (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to the following: Report from CEO as to potential prospects.

Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following: M.E.D.C. Land.

Consultation with Attorney and possible action regarding: (1) pending or contemplated litigation; (2) a settlement offer; or (3) a matter in which the duty of the Attorney to Mission Economic Development Corporation under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code (as permitted under Texas Government Code Section 551.071).

The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any actions necessary.

At 4:40 PM. Vice President Jose G. Vargas announced that the MEDC Board of Directors would be reconvening in open session.

No action was taken.

7. CEO Report on Economic Activity.

CEO Tecló Garcia said that MEDC was re-launching the Ruby Red Ventures Program, a successful program that was paused due to the COVID-19 pandemic. The program, which is now being called the Ruby Red Ventures “Build Mission Fund” will be re-launched to assist small businesses anywhere in the Mission area. The Ruby Red Ventures Program will work with a budget of \$200,000 for disbursement in small business grants. Belen Guerrero, Director of Strategic Partnerships & Program Development invited the Board to a press conference announcing the re-launch of the program, scheduled for Nov. 1, 2023 at 11:00 AM at the CEED building. She also said two informational sessions (Nov. 8th & 14th) in the evening are also scheduled to answer any questions from applicants related to the application process. The application process begins with a form business owners can access online. Applications will be reviewed and evaluated in-house and upon meeting and verifying certain criteria, they will then be notified about awards. Mr. Garcia said he will keep the Board informed about awards and stages of the program. He also offered to do a presentation at the next City Council meeting to inform Mission citizens about the program.

Vice President Comments.

Vice President Jose G. Vargas recognized and congratulated Mayor Norie Gonzalez Garza for a successful State of the City of Mission Address event presented jointly with City Council members and staff on October 18, 2023 at the Mission Event Center. He said that he was pleased and content to see that with the increase in the city’s growth and sales tax revenues, and stated that we now have a wider range of options for shopping, dining, and accommodations. He mentioned he has been receiving wonderful feedback from individuals who previously had to travel in search of such hospitality. It’s truly remarkable to witness the positive impact of the collaborative efforts put forth by the City Council and the MEDC team working hand in hand. Vice President Jose G. Vargas thanked the Board for their participation at this meeting.

CEO Tecló Garcia announced that we will not hold a November meeting and that the next MEDC Board meeting is scheduled for December 6, 2023. He also reminded the Board about the TEDC Sales Tax Workshop of December 1, 2023 in Austin.

8. Adjournment

Carl Davis moved to adjourn the meeting. Motion was seconded by Noel Salinas and approved 4-0. The meeting was adjourned at 4:57 PM.

Richard Hernandez, President

ATTEST

Deborah L. Cordova, Secretary

**NOTICE OF MEETING
MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC.
AUGUST 30, 2023**

The Board of Directors of the Mission Economic Development Authority, Inc., held a meeting on Wednesday, August 30, 2023, at 4:00 PM, by teleconference, at the Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas 78572, to discuss the following agenda:

1. Call to order and establish quorum
2. Approval of minutes: July 26, 2023
3. Deliberation and possible action for the approval of Resolution No. 2023-01, adopting Mission Economic Development Authority, Inc.'s FY 2023-2024 Budget.
4. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001.
Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:
Sale of Lots 1A & 1B, and Lot 2 of EBP Phase X.
The Mission Economic Development Authority Board of Directors will reconvene in open session to take any actions necessary.
5. Adjournment

Minutes are as follows:

PRESENT:

Richard Hernandez, Chair
Jose G. Vargas, Vice Chair
Deborah Cordova, Secretary
Estella Saenz, Treasurer
Mayor Norie Gonzalez Garza

ABSENT:

ALSO PRESENT:

Carl Davis, MEDC Board
Noel Salinas, MEDC Board
Eugene Vaughan, JGKL LLP
Phil Rimes, CEO, Bettcher Manufacturing
John Wenker, CFO, Bettcher Manufacturing
Melayne Martin, Director of Sales & Marketing,
Bettcher Manufacturing
Eddie Silva, Domain Development
Sebastian Arizola, RGV Padel Club
Hector Ronquillo, RGV Padel Club

STAFF PRESENT:

Tecló J. Garcia, Chief Executive Officer
Joel Garza, Chief Operating Officer
Stephanie Palacios, Financial Officer
Judy Vega, Executive Assistant
Randy Perez, City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director
Victor A. Flores, City Attorney
Joe Salazar, Accountant
Cristian Garza, Accountant
Brianna Caceres, CEED Receptionist/Marketing
Assistant

1. Call to order and establish quorum

With a quorum being present, Chair Richard Hernandez called the meeting at 6:13 PM.

2. Approval of Minutes: July 26, 2023

There being no corrections or additions, Mayor Norie Gonzalez Garza moved for approval of the meeting minutes of July 26, 2023 as presented. Motion was seconded by Treasurer Estella Saenz and approved 5-0.

3. Deliberation & possible action for approval of Resolution No. 2023-01, Adopting the Mission Economic Development Authority's FY 2023-2024 Budget.

CEO Teclo Garcia presented and recommended approval of Resolution No. 2023-01, Adopting Mission Economic Development Authority's FY 2023-2024. Mr. Garcia said that this budget remains the same as the prior year's budget with no significant changes. Any remaining funds from last year's budget were essentially carried over to this new fiscal year. He is recommending approval as presented.

Vice Chair Jose G. Vargas moved for approval of Resolution No. 2023-01, Adopting the Mission Economic Development Authority's FY 2023-2024 Budget. Motion was seconded by Secretary Deborah L. Cordova and approved 5-0.

At 6:16 PM Chair Richard Hernandez announced that the Mission EDA Board of Directors would be convening in Executive Session.

4. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001

Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:

Sale of Lots 1A & 1B, and Lot 2 of EBP Phase X.

The Mission Economic Development Authority Board of Directors will reconvene in open session to take any actions necessary.

At 6:28 PM, Chair Richard Hernandez announced that the MEDA Board of Directors would be convening in Open Session.

On the Sale of Lots 1A & 1B, and Lot 2 of EBP Phase X: Secretary Deborah L. Cordova moved to authorize the contract of sale for Lots 1A & 1B, and Lot 2 of EBP Phase X, and authorize CEO to sign the contract on behalf of Mission Economic Development Authority. Motion was seconded by Vice Chair Jose G. Vargas and approved 5-0.

4. Adjournment

At 6:29 PM, Vice Chair Jose G. Vargas moved for adjournment. Motion was seconded by Secretary Deborah L. Cordova and approved 5-0.

MINUTES OF THE MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC. BOARD OF DIRECTORS MEETING HELD ON AUGUST 30, 2023 WERE APPROVED ON THIS THE 29TH DAY NOVEMBER, 2023.

Deborah L. Cordova, Secretary

PARKS AND RECREATION BOARD MEETING
October 10, 2023

<u>BOARD MEMBERS PRESENT</u>	<u>STAFF</u>
Tony Guerrero	Brad Bentsen
Chris Voss	Pete Lopez
	Ricardo Contreras
Mark Minton	Juan Carlos Calderon
Melissa Reyna	Taylor Cavazos
Karina Garza	Pete Charles
Maggie Guajardo	

Call to Order

Tony Guerrero called the meeting to order.

Roll Call

Roll call was taken and quorum was met.

Prayer

Chriss Voss led us in prayer.

Approval of Minutes

The Board Members approved the minutes for the September 12, 2023 Board meeting. Motion to approve was made by Chris Voss and seconded by Mark Minton. The motion to approve minutes passed unanimously.

CITIZEN PARTICIPATION

N/A

UPDATE OF PARKS

The Parks Department is currently still painting the pavilion at the Bannworth Park while Facilities is putting lightning under the picnic canopies.

The Parks Strike team built a new ramp in front of the Parks and Recreation building in order to meet ADA requirements to be a voting center.

At Bentsen Palm Community Park, the damaged East fence in the tennis court area has been repaired, along with the Strike Team repairing and reinforcing the canopies that had gotten loose.

Parks Department is currently preparing for the Kindness Garden Event at the Bannworth Park and installing a "buddy bench" on the East side of the new playground. The school districts participated by decorating rocks with words of kindness to be displayed in the garden.

The Parks guys assisted with multiple events such as the Dia De Los Muertos event hosted by the Museum, the Community Round up Event, Fire Prevention Week at La Placita Park, Domestic Violence Event at Mission Event Center, Childhood Awareness Event, and the 16 de Septiembre Event.

This upcoming Saturday, a crew of parks employees will be helping Mission Regional Hospital with their Annual Pink Run for Breast Cancer Awareness.

UPDATE OF RECREATION

Music at the Park continues, with this month's theme being Halloween. Local business will be providing candy for trick or treating along with also having a costume contest for participants. Music at the Park will take a break for the month of November to focus on the Mayors Annual Christmas Lighting.

The Basketball league has officially started, with a total of 8 teams and will continue until the end of November.

The RGV Sports show hosted their event at the Parks and Recreation Gym, in attendance was a legendary wrestler named Kane and a retired Dallas Cowboy which brought a crowd of around 500-800 people.

The Recreation department has started preparations for the Mayors Annual Christmas Lightning that will be held on November 17th and 18th, currently in the process of looking for sponsors for the bike and toy raffles.

This upcoming weekend a L7 tennis tournament by the Harlingen Tennis Association will be held at the Birdwell Tennis Courts.

AQUATICS UPDATE

Lap swimming continues at the Bannworth Pool, morning lap swimming numbers have decreased while the afternoon still has an average amount of lap swimmers.

Currently checking to make sure all pool heaters are working properly for the upcoming winter season.

As a steady amount of lap swimmers stay using the facility, sharing lanes continues to best accommodate everyone.

Border Patrol is currently using the Bannworth Pool every Friday as a practice facility before they go to actual training.

The Sharyland School district continues to use Bannworth to host their practices.

The Mission Marlins USA Swim team continues with practices and competitions with its current 75 enrolled participants.

NEW BUSINESS

Discussion regarding attending and RSVP for the State of the City event.

Restrooms for the Birdwell Tennis Center are still up for discussion, a partnership with the UTRGV Tennis Group would determine if showers are required inside the restrooms in order for the facility to be used at a collegiate level. Using Birdwell Tennis Centers to host collegiate levels tennis tournaments would benefit the city by bringing in revenue to local restaurants and hotels by encouraging travel to City of Mission for competitions. However, this brings up the concern if the expense of the showers is going to interfere with the cost or design of the overall building of the Pro Shop.

The Parks department is still short staffed, currently still looking to fill 5 open positions for Park Laborer.

OLD BUSINESS

The CTA is still offering to provide aid with the collection of funds and management of the future Birdwell Tennis Center Pro Shop.

However, it was also suggested we provide city council with options such as the City providing the funding, give the Department permission to raise our own funds, or collaborating with an organization such as the CTA to host a Gala and an auction to raise funds for these plans.

To proceed with the plans for the tennis center, the Proshop, Restrooms, and showers, a overall cost and plan must be created and presented to City Council in order to gain approval to move forward.

Looking to move forward with the \$200,00 Grant from Texas Parks and Wildlife to resurface all the trails and the retaining walls on side of trails in the beginning of next year. Still pending the City support with the Valley Baptist Grant for the trail from Los Ebanos Rd to Taylor Rd.

Adjournment

Mark Minton made a motion to adjourn the meeting and was seconded by **Chris Voss**. The Board voted unanimously to approve.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 08, 2024

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Approval of Resolution No. ____ authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Texas Citrus Fiesta Parade - Torres

NATURE OF REQUEST:

The Texas Citrus Parade is scheduled for January 27, 2024. The agreement is required by the Texas Department of Transportation for the closure of Texas Highway 107 (Conway Avenue) between the Two and a Half Mile Line and Interstate 2, the 100 and 200 Block of West Tom Landry and the 100 and 200 Block of West Business Highway 83. The Mission Police Department is responsible for securing the route to ensure the safety of both motorists and pedestrians.

BUGETED: Yes/No/N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Resolution No. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY FOR THE TEXAS CITRUS FIESTA PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE:

WHEREAS, the state owns and operates a system of highways for public use and benefit including Mission, in Hidalgo County; and

WHEREAS, the City has requested the temporary closure of Texas Highway 107 (Conway Avenue), between the Two and a Half Mile Line and U.S. Interstate 2, the 100 and 200 Block of West Tom Landry Street and the 100 and 200 block of West U.S. Business Highway 83 in the attached as described in “Exhibit A” to the attached agreement hereinafter identified as the “Event,” and

WHEREAS, the Event will be located within the City’s incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State’s right-of-way will be performed within the State’s requirement, and in connection there with, the State requires an agreement between the City and the State in regard thereto; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State Highway System; and

WHEREAS, the attached agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 1: The Texas Citrus Fiesta Parade is an event that serves a public purpose.

SECTION 2: The attached agreement which is made a part hereof for all purposes is approved and the City Manager is authorized to sign same on behalf of the City.

SECTION 3: Pursuant to said agreement, the City will close sections of the State Right-of-Way being: Texas Highway 107 (Conway Avenue) between the Two and a Half Mile Line and U.S. Interstate 2, the 100 and 200 Block of West Tom Landry Street and the 100 and 200 Block of West Business Highway 83.

SECTION 4: The City Manager is authorized to issue a parade permit for the Texas Citrus Fiesta Parade.

READ, CONSIDERED AND APPROVED on this, the 8TH day of January 2024

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

STATE OF TEXAS §

COUNTY OF §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT-OF-WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the “State,” and the City of Mission, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the “City.”

WITNESSETH

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Mission, in Hidalgo, County; and

WHEREAS, the City has requested the temporary closure of Texas Hwy 107 (Conway Ave.) between Two and a Half Mile Line and U.S. Interstate 2, 100 & 200 block of West Tom Landry Street and 100 & 200 block of West Business Highway 83 (Westbound) for the purpose of Texas Citrus Fiesta Parade, as described in the attached “Exhibit A,” hereinafter identified as the “Event;” and

WHEREAS, the Event will be located within the City’s incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State’s right-of-way will be performed within the State’s requirements; and

WHEREAS, on the 8th day of January of 2024, the Mission City Council passed Resolution / Ordinance No. _____, attached hereto and identified as “Exhibit B,” establishing that the Event serves a public purpose and authorizing the City to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The description of the Event, including the proposed schedule of start and stop times, approximate number of people attending the Event, and equipment involved shall be attached hereto and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

- A.** The City shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.
- B.** The City shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right-of-way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State.
- C.** The City will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.
- D.** The City will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right-of-way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The City will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the City shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.
- E.** The City hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the City's traffic control plan.
- F.** The City will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right-of-way and restore or repair the State's right-of-way, including roadway and drainage structures, signs, and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural environment, including landscape features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the City will remain the property of the City. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use.

Article 5. TERMINATION

- A.** This agreement may be terminated by any of the following conditions:
- (1) By mutual written agreement and consent of both parties.
 - (2) By the State upon determination that use of the State's right-of-way is not feasible or is not in the best interest of the State and the traveling public.
 - (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
 - (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations and liabilities of the State and City under this agreement. If the potential termination of this agreement is due to the failure of the City to fulfill its contractual obligations as set forth herein, the State will notify the City that possible breach of contract has occurred. The City must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the City does not remedy the breach to the satisfaction of the State, the City shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right-of-way, the City and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the City and/or its contractors are encroaching upon the State right-of-way.

B. In the event the City is a self-insured entity, the City shall provide the State proof of its self-insurance. The City agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the City and the State.

Article 10. COMPLIANCE WITH LAWS

The City shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right-of-way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the

following respective addresses:

City:	State:
<u>City of Mission</u> <u>1201 East 8th Street, Mission, Tx</u> <hr/> <hr/> <hr/>	Texas Department of Transportation <hr/> <hr/> <hr/>

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF MISSION

Executed on behalf of the City by:

By _____ Date _____
 City Official

Typed or Printed Name and Title _____

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
 District Engineer

By _____ Date _____
 Director of Maintenance

Exhibit A

ROAD CLOSURE EVENT NAME AND DATE

NAME: City of Mission Texas Citrus Fiesta Parade
DATE OF CLOSURE: Saturday January 27th, 2024
TIME OF CLOSURE: 8:00 am through 6:00 pm

(SEE ATTACHED ROUTE MAP AND ROAD CLOSURES)

Exhibit B

RESOLUTION

Exhibit C

Agreement No. _____

Item 24.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Brad Bentsen, Parks & Recreation Director
AGENDA ITEM: Approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District for Pool Use – Bentsen

NATURE OF REQUEST:

City of Mission and Mission CISD desire to enter into an Interlocal Agreement for the purpose for the use of the Natatorium Facility at Bannworth Park located at 1822 North Shary Road and Mayberry Pool Facility located at 115 South Mayberry Road by both Mission CISD Jr. High Schools and Sr. High Schools. The agreement is for the 2023-2024 school year at a cost determined by pool use at the end of the 2023-2024 Swim Season if needed.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

THE STATE OF TEXAS
HIDALGO COUNTY

§
§
§

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF MISSION, TEXAS AND MISSION CONSOLIDATED
INDEPENDENT SCHOOL DISTRICT REGARDING THE NATATORIUM FACILITY
AT BANNWORTH PARK LOCATED AT 1822 N. SHARY RD., MISSION, TEXAS AND
MAYBERRY POOL LOCATED AT 115 S MAYBERRY ST, MISSION TEXAS, 78572.**

This is an Interlocal Agreement under Chapter 791 of the Texas Government Code between the Mission Consolidated Independent School District (“MCISD”) and the City of Mission, Texas (the “City”).

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791 to enter into cooperative agreements with other local government entities of the State of Texas for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, and programs.

The Facilities that are the subject of this agreement are the City’s Natatorium Facility (“Facility A”) at Bannworth Park located at 1822 North Shary Road., Mission, Texas and Mayberry Pool (“Facility B”) located at 115 South Mayberry Road., Mission, Texas, 78572. The purpose of this agreement is to provide the terms and conditions for MCISD’s limited use of said Facilities. The services that are the subject of this agreement are a governmental function.

The parties have determined that this agreement is in the best and public interest of the parties and their respective constituents. In the event of inclement weather or mechanical failure of MCISD pool facility (“Facility C”), agreement will be reached and agreed upon between Mission Parks Director and Athletic Directors of both MCISD and SISD of shared pool use. Equally shared time between “Facility A” and “Facility B” for the benefit of student health will be achieved through alternating weeks between the two facilities.

The parties agree as follows:

- 1. MCISD High Schools and Jr High School Dive Teams shall have the shared use of Bannworth Pool dive well with Sharyland Independent School District Dive Teams, inclusive, commencing January 01, 2024, and ending May 24, 2024, as identified on Exhibit A and attached hereto and incorporated herein by reference and any Amendments to Exhibit A as such Amendments may be agreed to in writing by MCISD. MCISD shall have the shared right to use Bannworth Pool dive well on the permitted days of Monday, Wednesday and Friday for one session per day for High School Dive Teams and Monday through Friday for Jr High School Dive Team at 6:30 o'clock AM and end at 8:30 o'clock AM 4:00 o'clock PM and end at 5:30 o'clock PM.
- 2. As consideration for MCISD’s right to use the Facilities as aforesaid, MCISD shall pay to City the sum of \$6.00 per session for High School Dive Team based on 8 divers daily and \$3.00 for Jr.

High Dive Team based on 4 divers daily should need occur due to inclement weather or mechanical failure of MCISD pool. The lump sum total consideration therefore will be determined upon the end of the swim season based on the number of times dive well is utilized. In the event MCISD fails to remit payment within 15 days of the due date, the City reserves the right to terminate the contract. If during the Jr High swim season, the numbers of divers should increase, associated costs will incur.

3. In the event of inclement weather or mechanical failure of MCISD pool facility (“Facility C”), agreement will be reached and agreed upon between Mission Parks Director and Athletic Director of both School Districts of shared pool use. Equally shared time between “Facility A” and “Facility B” for the benefit of student health will be achieved thru alternating weeks between the two facilities.

MCISD Sr. High School Students shall have the right to use “Facility A” or Facility B” on the permitted days for two sessions per day. Session I shall commence at 6:30 o'clock AM and end at 8:30 o'clock AM. Session 2 shall commence at 4:00 o'clock PM and end at 5:30 o'clock PM. MCISD Jr. High Schools shall also have the right to use “Facility A” or “Facility B” on the permitted days for one session per day. Session shall commence at 4:00 o'clock PM and end at 5:30 o'clock PM. In the event of unforeseen problems with Facility A, Facility B will be available under same agreement.

4. As consideration for MCISD’s right to use the Facilities “A” or “B” as aforesaid, MCISD shall pay to City the sum of \$30.00 per session. The sum of \$30.00 per session will be paid to City by MCISD at the end of the 2023-2024 swim season. In full consideration of Life Guard Staff provided by City, a 24-hour notice is required for the safety of MCISD Swim Team Members and in order to make needed schedule adjustments with SISD.

5. To the extent permitted by law, MCISD hereby agrees to indemnify, defend, hold harmless, release, acquit and forever discharge City, its agents, servants and employees, and all persons, natural or corporate, in privity with it, from any and all claims or causes of action of any kind whatsoever resulting from MCISD’s presence or activity in or about the Facilities to the extent permitted by law. Furthermore, MCISD shall maintain bodily injury and property damage liability insurance policies in amounts and for functions that municipalities may be liable for as provided in the Texas Tort Claims Act (V.T.C.A. Civil Practices and Remedies Code Section 101.001, et seq.) as it now provides and as it may change from time to time during the term of this agreement, and such policies shall name City as an additional insured. MCISD shall provide City with certificates of insurance evidencing same prior to entering the Facilities and continually updating said certificates of insurance during its presence at the Facilities.

6. In the event any provision of this agreement is found to be invalid, such invalidity shall not affect the validity of any other provision of this agreement.

7. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall

either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to City: City of Mission
Attention: Randy Perez, City Manager or his successor
1201 E. 8th Street
Mission, Texas 78572

If to MCISD: Mission Consolidated Independent School District
Attention: Dr. Carol Perez, Superintendent or her
successor 1201 Bryce Drive
Mission, Texas 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee, or, if mailed, at such time as it is deposited in the United States mail.

In witness whereof, the City and MCISD have caused this agreement to be executed and attested by their respective officers here undersigned and their corporate seals to be affixed hereto, pursuant to adoption by City’s City Council January 8, 2024 and MCISD’s Superintendent of Schools on_____.

CITY OF MISSION

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

**MISSION CONSOLIDATED
INDEPENDENT SCHOOL
DISTRICT**

Carol G. Perez, Ed. D.,
Superintendent of Schools

ATTEST:

Joel Garcia, CPM,
Assistant Superintendent for Finance



Academic Calendar 2023 – 2024

1201 Bryce Drive
Mission, TX 78572
PH: 956-323-5500
Website: www.mcisd.net
Board Approval: March 8, 2023

Item 25.

Students First • Innovation • Collaborative Ownership • Diversity • Continuous Learning

JULY 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2023

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2023

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17	18	19	20	21	22	23
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OCTOBER 2023

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29	30	31				

NOVEMBER 2023

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DECEMBER 2023

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24	25	26	27	28	29	30
31						

REPORTING PERIODS

- 1st Reporting Period:
August 16 – September 22
- 2nd Reporting Period:
September 26 – November 2
- 3rd Reporting Period:
November 6 – December 20
- 4th Reporting Period:
January 8 – February 16

5th Reporting Period:
February 20 – April 12

6th Reporting Period:
April 15 – May 24

HB 2610 MIN. OF INSTRUCTION

- Elem: 173 days x 450 min. = 77,850
- JHS: 173 days x 480 min. = 83,040
- HS: 173 days x 480 min. = 83,040

HOLIDAYS

- Labor Day: September 4
- Fall Break: November 20 - 24
- Winter Break: Dec. 21 – Jan. 3
- Spring Break: March 11 - 15
- Easter: March 29 & April 1

BAD WEATHER MAKEUP DAYS

- October 16, 2023
- February 12, 2024

OTHER DATES

- Students' First Day: Aug. 16
- Students' Last Day: May 24

STATE TESTING DATES

- December 5-15: STAAR EOC
- April 16-26: STAAR/STAAR EOC (RLA)
- April 23-May 10: STAAR/STAAR EOC Window
- June 18-28: STAAR EOC Window

	Staff Development
	Work Day
	Holiday
	Testing Date

JANUARY 2024

S	M	T	W	T	F	S
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FEBRUARY 2024

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25	26	27	28	29		

MARCH 2024

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24	25	26	27	28	29	30
31						

APRIL 2024

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28	29	30				

MAY 2024

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
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JUNE 2024

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23	24	25	26	27	28	29
30						

Our Vision: Mission CISD will prepare and inspire all students to be equipped to excel in the college and career of their choice, dominate 21st century skills in leadership, knowledge, language, and technology to compete in a global economy and serve as successful citizens in their community.

Declaración de la Visión: Mission CISD preparará e inspirará a todos los estudiantes a estar preparados para sobresalir en la universidad y la carrera de su elección, dominar habilidades del siglo 21 en liderazgo, conocimiento, lenguaje y tecnología para competir en una economía global y servir como ciudadanos exitosos en su comunidad.



MEETING DATE: January 8, 2024
PRESENTED BY: Abram Ramirez, Information Technology Director
AGENDA ITEM: Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Insight utilizing DIR-TSO-4167, DIR-CPO-5030, DIR-CPO-4877, DIR-TSO-3763, DIR-TSO-4160, DIR-TSO-4343, OMNIA Contract - # 23-6692-03 - Ramirez

NATURE OF REQUEST:

Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Insight utilizing DIR-TSO-4167, DIR-CPO-5030, DIR-CPO-4877, DIR-TSO-3763, DIR-TSO-4160, DIR-TSO-4343, OMNIA Contract - # 23-6692-03.

2023-2024 budget year spend estimated to be 40,000 exceeding the \$25,000 threshold requiring City Council Approval.

BUDGETED: Yes **FUND:** General **ACCT. #:** 01-426-44640
BUDGET: 850,000 **EST. COST:** 40,000 **CURRENT BUDGET BALANCE:** 223,071

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-TSO-4343

Contract Term Date: **01/08/24** ⓘ

Contract Expiration Date: **01/08/24** ⓘ

Certifications/Qualifications: [eRate](#)

Vendor Information

[Insight Public Sector, Inc.](#)

VENDOR CONTACT:

[Brittany Dunaway](#) ↗

Phone: (800) 474-7121

[Vendor Website](#) ↗

DIR CONTACT:

[Tiffanay Waller](#) ↗

Phone: (512) 475-4962

Vendor ID: **1363949000500**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-TSO-TMP-422**

Contract Status: **Active**

Contract Overview

Insight Public Sector, Inc. offers Data Storage, Data Communication & Networking equipment and related services through this contract. This contract offers various product brands and related services. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. Resellers are available on this contract. *DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through January 8, 2024.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Data Storage
- Network Services
- Networking Software
- Maintenance - Hardware
- Networking Products and Services

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-CPO-4877

Contract Term Date: **08/26/24** ⓘ

Contract Expiration Date: **08/26/27** ⓘ

Vendor Information

[Insight Public Sector, Inc.](#)

VENDOR CONTACT:

[Brittany Dunaway](#) ↗

Phone: (800) 474-7121

[Vendor Website](#) ↗

DIR CONTACT:

[Thuvan Huynh](#) ↗

Phone: +15124754620

Vendor ID: **1363949000500**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-CPO-TMP-550**

Contract Status: **Active**

Contract Overview

Insight Public Sector, Inc. offers Cybersecurity Software Products and Services under the contract. Various brands are being offered under the contract. There are no resellers on this contract.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- IT Security Software

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Getting Started

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-TSO-3763

Contract Term Date: **01/10/24** ⓘ

Contract Expiration Date: **01/10/24** ⓘ

Vendor Information

[Dell Marketing LP](#)

Vendor ID: **1742616805400**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-TSO-TMP-251**

Contract Status: **Active**

VENDOR CONTACT:

[Katherine Dunay](#) ⤴

Phone: (512) 720-3222

[Vendor Website](#) ⤴

DIR CONTACT:

[Tiffany Waller](#) ⤴

Phone: (512) 475-4962

Contract Overview

This contract offers Dell branded computers, laptops, tablets, servers, printers, peripherals and other technology products and services through this contract. Dell offers their entire product catalog through this contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This contract has a number of resellers, many of which are HUB vendors. *DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through 1/10/2024.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ⤴

Visit this Vendor's website to view the latest product, service, and pricing information.

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Computer Peripherals
- Computers
- Computers - Desktop
- Computers - Laptops
- Computers - Portable
- Computers - Servers
- Digital Cameras
- Lease Agreement - Computer
- Managed Services - Computers
- Monitors
- Networking Products and Services
- Printers
- Projectors
- Routers and Related Equipment

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-TSO-4160

Contract Term Date: **10/02/24** ⓘ

Contract Expiration Date: **10/02/24** ⓘ

Vendor Information

[Hewlett Packard Enterprise Company](#)

Vendor ID: **1473298624600**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-TSO-TMP-417**

Contract Status: **Active**

VENDOR CONTACT:

[Jacklyn Smith](#) ↗

Phone: (207) 494-6436

[Vendor Website](#) ↗

DIR CONTACT:

[Tiffany Waller](#) ↗

Phone: (512) 475-4962

Contract Overview

Hewlett Packard Enterprise Company offers servers, storage, networking, support and other technology products and services through this contract. Available brands include: HPE, Nimble, Micro Focus, Cray, DataDirect and many other third-party products; See Available Brands on this contract web page. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This contract has a number of resellers, many of which are HUB vendors. DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through 10/2/2024.

Contract Details & Ordering Information

[Products & Services](#)

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Contract Documents

Contract documents include all essential contract documents for your procurement file.



PDF (298 KB)

[DIR-TSO-4160 Contract](#)

Date posted: 10/01/2018



PDF (536 KB)

[DIR-TSO-4160 Appendix A Standard Terms and Conditions \(per Amendment 2\)](#)

Date posted: 04/12/2021



PDF (733 KB)

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-CPO-5030

Contract Term Date: **02/28/24** ⓘ

Contract Expiration Date: **02/28/27** ⓘ

Vendor Information

[Insight Public Sector, Inc.](#)

VENDOR CONTACT:

[Brittany Dunaway](#) ↗

Phone: (800) 474-7121

[Vendor Website](#) ↗

DIR CONTACT:

[Suzanne Carson](#) ↗

Phone: (512) 475-4948

Vendor ID: **1363949000500**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-CPO-TMP-442**

Contract Status: **Active**

Contract Overview

Insight Public Sector, Inc. offers End-User IT Outsourcing (managed services) for information technology assets through this contract. Managed services include: Provisioning of Equipment; Desktop Outsourcing; and Asset Tracking. Support Services include: Service Desk; On -Site MAC; Remote Support; Standard and Ad Hoc Reporting Documentation; Break/Fix/Maintenance; and Unwind/End of Engagement services. Technology Services include: Mobility; HVD; Network Management; Software and Security Services. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. Resellers are not available for this contract.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Break/Fix Services
- Managed Services - Computers
- Network Services
- Technical Services
- Computer Operations Services
- Mobile Device Management
- Security Services

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-TSO-4167

Contract Term Date: **07/03/23** ⓘ

Contract Expiration Date: **07/03/23** ⓘ

Vendor Information

[Cisco Systems, Inc.](#)

Vendor ID: **1770059951100**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-TSO-TMP-425**

Contract Status: **Active**

VENDOR CONTACT:

[Jumana Dihu](#) ⓘ

Phone: (773) 269-6397

[Vendor Website](#) ⓘ

DIR CONTACT:

[Tiffanay Waller](#) ⓘ

Phone: (512) 475-4962

Contract Overview

Cisco Systems offers Cisco branded hardware, networking equipment, servers, data storage solutions, and related services through this contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This contract has a number of resellers, many of which are HUB vendors. DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through July 3, 2023.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ⓘ

Visit this Vendor's website to view the latest product, service, and pricing information.

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Access and Access Circuits
- Components
- Misc IT Hardware, Peripherals, Components and Related Services
- Permanent Virtual Connections
- Seat Management - Network
- Catalog
- Data Storage
- Networking Products and Services
- Routers and Related Equipment

OMNIA[®]

PARTNERS



Technology Product Solutions and Related Services Executive Summary

Lead Agency: Cobb County, GA

Solicitation: 23-6692

RFP Issued: August 26, 2022

Pre-Proposal Date: September 14, 2022

Response Due Date: October 13, 2022

Proposals Received: 18

Awarded to: 

Contract #: 23-6692-03

The Cobb County Purchasing Department issued RFP 23-6692 on August 26, 2022, to establish a national cooperative contract for Technology Product Solutions and Related Services.

The solicitation included cooperative purchasing language in **National Contract** section as stated below:

“Cobb County, GA, as the Principal Procurement Agency, defined in Attachment A, has partnered with OMNIA Partners, Public Sector (“OMNIA Partners”) to make the resultant contract (also known as the “Master Agreement” in materials distributed by OMNIA Partners) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit (“Public Agencies”), through OMNIA Partners’ cooperative purchasing program. Cobb County, GA is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a “Participating Public Agency”) and by using the Master Agreement, any such Participating Public Agency agrees that it is registered with OMNIA Partners, whether pursuant to the terms of a Master Intergovernmental Cooperative Purchasing Agreement, a form of which is attached hereto on Attachment A, or as otherwise agreed to. Attachment A contains additional information about OMNIA Partners and the cooperative purchasing program”.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- Cobb County Purchasing website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino County Sun, CA
- Honolulu Star-Advertiser, HI
- The Herald-News – Will County (IL)
- The Advocate – New Orleans, LA
- The New Jersey Herald, NJ
- Albany Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Deseret News, UT
- Richmond Times-Dispatch, VA
- Seattle Daily Journal of Commerce, WA
- Houston Community Newspapers, TX
- Helena Independent Record, MT
- Las Vegas Review-Journal
- Kennebec Journal/Morning Sentinel, ME

Socio-economic Outreach: To encourage participation of small businesses, minority owned businesses and women owned businesses were notified of the Request for Proposal.

On October 13, 2022, proposals were received from the following offerors:

- Alegna Technologies, Inc.
- SHI International Corp.
- Carbyne, Inc.
- Insight Public Sector, Inc.
- Audio Enhancement, Inc.
- Emergent, LLC
- Govconnection, Inc. dba Connection - Public Sector Solutions
- Iron Bow Technologies, LLC
- DLT Solutions, LLC
- Vertosoft, LLC
- Presidio Networked Solutions, LLC
- Virtual Technologies Inc.
- CDW Government LLC
- Carahsoft Technology Corporation
- Vurkada, Inc. Fiscal Note Inc.
- AGParts Worldwide Inc.
- Virtucom, Inc.

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to enter into negotiations with **Insight Public Sector, Inc.** and proceeding with contract award upon successful completion of negotiations.

Geographic Preferences: Cobb County included a geographic preference, but it did not impact the score for the national award.

The Cobb County, GA, OMNIA Partners and Insight Public Sector successfully negotiated a contract, and the Cobb County executed the agreement with a contract effective date of May 1, 2023.

Diversity Certification: IPS prefers to meet diversity requirements for services opportunities where they're able to subcontract out to the diversity partner.

Contract includes: A comprehensive range of solutions providing a broad range of technology products and services including but not limited to:

- Hardware Product Offering with hundreds of leading industry manufacturers
- Software applications through licensing agreements with software publishers or boxed products
- Solutions & Service Offerings; As a comprehensive Solutions Integrator (SI), Insight takes a client-focused approach to helping organizations identify, adopt, and manage the most appropriate solutions to drive digital transformation and modernization for innovation.

Supplier provided federal funds certifications which are available on the OMNIA Partners website for review.

Term:

Initial thirty-six-month agreement from May 1, 2023 through April 30, 2026 with the option to renew two (2) additional one-year periods through April 30, 2028.

Pricing/Discount:

Pricing structure for products is based on a discount off the Insight list price.

OMNIA Public Sector, web landing page:

[Insight Public Sector, Inc. Cooperative Contract | Overview \(omniapartners.com\)](https://www.omniapartners.com/insight-public-sector)

Version July 14, 2022



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Abram Ramirez, Information Technology Director
AGENDA ITEM: Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 230105 and 230202 - Ramirez

NATURE OF REQUEST:

Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 230105 and 230202.
 2023-2024 budget year spend estimated to be 60,000 exceeding the \$25,000 threshold requiring City Council Approval.

BUDGETED: Yes **FUND:** General **ACCT. #:** 01-426-44640
BUDGET: 850,000 **EST. COST:** 60,000 **CURRENT BUDGET BALANCE:** 223,071

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____



Printed 13 October 2023

www.teleprocommunications.com

TELEPRO COMMUNICATIONS

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	12005 N. Bryan Rd.	NAME Charlie Martin
CITY	Mission	PHONE (866) 839-8477
STATE	Texas	FAX (866) 839-8472
ZIP	78573	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: Y

SERVING STATES

TX

Overview

Telepro Communications provides, installs, services, and programs structured cabling systems, fiber optics, intercom systems, audio/visual systems, intercom systems, surveillance camera systems, network switches, wireless access points, access control systems, and security systems.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 27.

Contract	Comodity	Exp Date	EDGAR
23010402	Trades, Labor, and Materials (JOC)	04/30/2025	See EDGAR Certification Doc.
230202	Security Systems Products and Services	04/30/2026	See EDGAR Certification Doc.
230105	Technology Solutions Products and Services	05/31/2028	See EDGAR Certification Doc.
23010401	Trades, Labor, and Materials (NON-JOC)	04/30/2028	See EDGAR Certification Doc.
211001	Job Order Contracting	01/31/2024	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS**211001**

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	Project Manager	(956) 618-2360	earias@teleprocommunications.com

230105

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

230202

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

23010401

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

23010402

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to Solicit for bids for Electrical Repair & Maintenance Services (Emergency Services) for Water Treatment Plants, Wastewater Treatment Plant & Water Distribution - Bocanegra

NATURE OF REQUEST:

Staff is seeking authorization to solicit bids for Electrical Repair & Maintenance Services (Emergency Services) needed by the Public Works Department for Water Treatment Plants, Wastewater Treatment Plant & Water Distribution.

BUGETED: Yes	FUND: Water Distribution	ACCT. #: 02-412-44625
	Wastewater Treatment Plant	02-414-44640
	South Water Treatment Plant	02-413-44640
	North Water Treatment Plant	02-430-44640

BUDGET: \$ 450,000	EST. COST: \$ 400,000	CURRENT BUDGET BALANCE: \$190,977
\$350,000		\$245,443
\$85,000		\$31,828
\$180,000		\$144,924

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance- Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

FIRST AMENDMENT TO THE FUNDING AGREEMENT
BY AND BETWEEN
CITY OF MISSION, TEXAS AND
THE GREATER MISSION CHAMBER OF COMMERCE, INC.

This **FIRST AMENDMENT to FUNDING AGREEMENT by and between City of Mission, Texas and the Greater Mission Chamber of Commerce, Inc.** (the “First Amendment”) is, now, entered between the City of Mission, Texas, a home-rule Texas municipal corporation (the “City”) and the Greater Mission Chamber of Commerce, Inc. (the “Chamber”), and is effective as of the December 18, 2023.

WHEREAS, the City and Chamber entered into the Funding Agreement by and between City of Mission, Texas and the Greater Mission Chamber of Commerce, Inc. on September 26, 2022, and made effective October 1, 2022 (the “Original Agreement”) in consideration for the Chamber to advertise and promote tourism for the visitor market from which the City derives direct tourism income funds, see **Exhibit A**, attached hereto and incorporated herein by reference; and

WHEREAS, since the execution of the Original Agreement the parties have identified terms that should be further clarified; and

WHEREAS, the City and Chamber desire to amend the Original Agreement as is set forth in this First Amendment.

NOW, THEREFORE, for and in consideration of the premises and mutual agreements and covenants set forth herein, the City and Chamber agree as follows:

AGREEMENTS AND COVENANTS

1. The foregoing recitals are incorporated into this First Amendment by reference as findings of fact as if expressly set forth herein.
2. Amendments to the Original Agreement:

A. Under Section 3 of the Original Agreement, City and Chamber agree to amend this clause to read as follows:

III:

The following Performance Measures will be used as indicators of the services being provided by the Chamber:

- A. Increased Sales Tax Revenues
- B. Increased Hotel Occupancy Tax Revenues
- C. Enhance to maintain business relationships with tourism partners, ie. Hoteliers, RV Parks, etc.
- D. Timely and thorough tourism and financial reporting
- E. Creativity and innovation exhibited in Chamber Programs
- F. Level of participation at Chamber tourism activities

B. Under Section 6 of the Original Agreement, City and Chamber agree to amend this clause to read as follows:

VI:

The Chamber shall provide to the City bi-monthly reports, on the activities that are conducted to benefit the City, as well as an annual review by a certified financial firm (to be aligned with accreditation industry standards) and statement listing the expenditures made from revenue from the local hotel occupancy tax. This audit shall be presented no later than the third quarter of the Fiscal Year. It is further agreed by the Chamber that it shall maintain said revenue in a separate account established for that purpose and that it shall not co-mingle that revenue with any other money or maintain it in any other account.

The Chamber shall maintain complete and accurate financial records of each expenditure of local hotel occupancy tax revenue and, upon request by the City, shall make the records available for inspection and review.

C. Under Section 8 of the Original Agreement, City and Chamber agree to amend this clause to read as follows:

VIII:

The City agrees to pay the Chamber Hotel Occupancy Tax Funds in the annual sum of \$310,000.00 payable in quarterly installments. Such payments will be dependent upon and shall not exceed the availability of Hotel Occupancy Revenues for the fiscal year contracted.

Payment for services to the Chamber shall be based upon requests for reimbursement with proper documentation. Payment will be made in compliance with and as required by state legislative law, and as amended. The City shall have the right to audit and inspect the Chamber's record in order to verify expenditures.

3. Representations and Warranties: The City and Chamber each represent and warrant to each other respectively that they have the requisite power and authority to enter into this First Amendment; that all necessary and appropriate approvals, authorizations and other steps have been taken to effect the legality of this First Amendment; that signatories executing this First Amendment on behalf of such party has been duly authorized and empowered to execute this First Amendment on behalf of such party; and that this First Amendment is valid and shall be binding upon and enforceable against the Parties and their successors and assigns and shall inure to the benefit of the parties and their successors and assigns.

4. Ratification of Agreement: Except as specifically modified by this First Amendment, all the terms and conditions of the Original Agreement remain in full force and effect and are hereby ratified by the City and Chamber. Notwithstanding the foregoing, in the event there is any conflict

between the terms and provisions of the Original Agreement and this First Amendment, the terms and provisions of this First Amendment shall control.

5. No Oral Modification: This First Amendment and the Original Agreement cannot be further modified in any manner other than by written modification executed by the City and Chamber.

6. Counterparts: This First Amendment may be executed in any number of counter parts, each of which shall be deemed an original. Electronic (email) copies of the signature pages to this First Amendment shall be deemed to be originals for all purposes of this First Amendment.

EXECUTED, THIS FIRST AMENDMENT IS EFFECTIVE AS OF THE DATE SET FORTH ABOVE.

GREATER MISSION OF CHAMBER OF COMMERCE, INC:

By: _____

Name [PRINT]: _____

CHAIRMAN OF THE BOARD

CITY OF MISSION:

NORIE GONZALEZ GARZA, MAYOR



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 08, 2024
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to purchase a 2024 Polaris Xpedition via TIPS contract 210907-Torres

NATURE OF REQUEST:

The Mission Police Department is seeking authorization to purchase a 2024 Polaris Xpedition from Boswell Elliff Ford LT Boswell LLC, via TIPS contract # 210907. The purchase cost amount is \$47,694.00. The purchase will be paid with Police Federal Sharing.

BUGETED: No **FUND:** Police Federal Sharing **ACCT. #:** 11-410-74950

BUDGET: \$397,442 **EST. COST:** \$47,694.00 **CURRENT BUDGET BALANCE:** \$203,596

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: None

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Printed 4 January 2024

www.boswellellifford.com

BOSWELL ELLIFF FORD LT BOSWELL LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM PO AND QUOTE MUST REFERENCE VENDOR TIPS CONTRACT NUMBER ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	1401 W. Bus. Hwy. 77	NAME Charlie Martin
CITY	San Benito	PHONE (866) 839-8477
STATE	Texas	FAX (866) 839-8472
ZIP	78586	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: N

SERVING STATES

TX | LA | AR | NM | OK

Overview

Boswell Elliff Ford has a long and well established reputation in South Texas since 1938. Our dealership has new Ford vehicles. Based in San Benito, TX, we are conveniently located within the Region 1 ESC. We carry all makes and models of pre-owned vehicles and recondition them to top form. Highly trained and factory certified technicians are available six days a week for all service needs from our quick lube center for oil changes to our service department that does all major repairs and warranty work. We service all makes and models. Boswell Elliff Ford wants to be your one stop auto shop.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 30.

Contract	Comodity	Exp Date	EDGAR
210907	Automobiles	11/30/2024	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

210907

ROBERT GARCIA	FLEET SALES	(956) 399-2468	ROBGARCIA@BOSWELLAUTO.COM
SAM BOSWELL JR	DEALER	(956) 399-2468	SAMJR@BOSWELLAUTO.COM

Elliff Motors
 4017 N. Cage Blvd.
 Pharr TX 78577
 (956) 702-9599

Item 30.

CITY OF MISSION POLICE DEPARTMENT **Buyer's Order**

Date 01/05/2024

1200 E 8TH STREET
 MISSION, TEXAS 78572

Deal No.

Salesperson Hector Rodriguez

Lienholder None

H W C 9562279753

Email ASSTCHIEFRPEREZ@MISSIONTEXAS.US

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2024	Polaris	G24GZW99AF	3NSGZW994RM402170	E3664	\$46,899.00

Options:

Dealer Unit Price	\$46,899.00
Factory Options	\$0.00
Added Accessories	\$0.00
Freight	\$795.00
Dealer Prep	\$0.00

TIPS INFO: VENDOR NO 7490 CONTRACT NO 210907

\$0.00 D

Cash Price	\$47,694.00
Trade Allowance	\$0.00
Payoff	\$0.00
Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$47,694.00
Sales Tax	\$0.00
Title/License/Registration Fees	\$0.00
Document or Administration Fees	\$0.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00
Total Other Charges	\$0.00
Sub Total (Net Sale + Other Charges)	\$47,694.00
Cash Down Payment	\$0.00
Amount to Pay/Finance	\$47,694.00

Notes:

Trade Information

Monthly Payment of \$0.00 For 0 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature _____

Dealer Signature _____

Thank You for Your Business!



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Ordinance # _____ amending Chapter 50 Libraries, Article II, Section 50-32 Composition; Appointment of the City of Mission Code Ordinances - Carrillo

NATURE OF REQUEST:

Speer Memorial Library Board has requested to change the number of members from nine (9) to seven (7) members. Reducing the number of members will facilitate meeting quorum to conduct meetings.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager’s Recommendation: Approval *ZP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE # _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
AMENDING CHAPTER 50 LIBRARIES, ARTICLE II
SECTION 50-32 COMPOSITION; APPOINTMENT**

WHEREAS, the present Speer Memorial Library Board consists of nine (9) members who are duly appointed by the Mayor of the City with the advice and counsel of the members of the City Council, and

WHEREAS, the City Council wishes to decrease the membership of said board from nine (9) to seven (7) members.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

- 1. The Speer Memorial Library Board will consist of seven (7) members, each of whom shall be a resident of the City of Mission at the time of appointment

Sec. 50-32. - Composition; appointment.

(a)The library board shall be composed of seven members, each of whom shall be a resident of the city at the time of appointment, and duly appointed pursuant to section 2-72(b) of this Code.(b) It shall be the duty of the library board to annually recommend to the city council appointees to the board, such persons to be selected for recommendation by the board by a system of vote or ballot to be determined by the Speer Memorial Public Library Board.

APPROVED on this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Ordinance # _____ amending Chapter 70 Parks and Recreation, Article II, Parks and Recreation Board, Section 70-42, Composition of the City of Mission Code Ordinances - Carrillo

NATURE OF REQUEST:

Parks and Recreation Board currently consists of seven members, recommendation is to increase to a nine member board. The increase of members will add additional support to the new All Inclusive Park, programs and activities as needed by the community.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE # _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
AMENDING CHAPTER 70 PARKS AND RECREATION, ARTICLE II PARKS AND
RECREATION BOARD, SECTION 70-42 COMPOSITION**

WHEREAS, the present Parks and Recreation Board consists of seven (7) members who are duly appointed by the Mayor of the City with the advice and counsel of the members of the City Council, and

WHEREAS, the City Council wishes to increase the membership of said board from seven (7) to nine (9) members.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

- 1. The Parks and Recreation Board will consist of nine (9) members, each of whom shall be a resident of the City of Mission at the time of appointment

Sec. 70-42. - Composition

The Parks and Recreation board shall be composed of nine members. Terms of office for the new members shall commence on January 1, 2024 and shall be for three years.

APPROVED on this the 8th day of January, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Preliminary Plat Approval: Retama Phase VI Subdivision, Being 9.173 acres out of Lot 14 Del Monte Irrigation Co. Subdivision, PUD (R-1), Developer: Rhodes Development, Inc., Engineer: Melden & Hunt, Inc. - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the subdivision. The subject site is located on the SE corner of Bentsen Palm Dr. and Military Parkway East. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends denial to include all variances due to lack of evidence for any hardships or willingness to fulfill required subdivision design criteria.

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Denial *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 3.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Retama Phase VI Subdivision
 Being 9.173 acres out of Lot 14
 Del Monte Irrigation Co. Subdivision
 PUD (R-1)
 Developer: Rhodes Development, Inc.
 Engineer: Melden & Hunt, Inc.

REVIEW DATA**PLAT DATA**

The proposed site is part of a master plan located on the SE corner of Bentsen Palm Dr. and Military Parkway East. — see vicinity map. This tract is currently vacant with a proposed land use for 15 residential lots, 22 cottage lots, and 3 common areas— see plat for actual dimensions, square footages, and land uses.

VARIANCE 1

Request variance from Sec. 98-134 'Streets' of the Code of Ordinances Ch. 98 - Subdivisions to allow the design and proposed construction of a 30' ROW whereas the code requires streets within a subdivision to be at least 50'.

VARIANCE 2

Request variance from Sec. 98-134 'Streets' of the Code of Ordinances Ch. 98 - Subdivisions to allow a pavement width of 30' whereas the minimum pavement width of minor residential streets shall have 32' back-to-back

WATER

The developer is proposing to connect to an existing 8" water line located along the south R.O.W. of Hummingbird Lane and extend an 8" water line through the site providing water service to each lot. It will be looped to the south onto the existing 8" line which was stubbed by the Phase V development and to the existing 12" main line along the south ROW of Military Pkwy East. This system will be stubbed at Hummingbird Ln. and Mallard Dr. ends for future extensions. There are 3 proposed fire hydrants via direction of the Fire Marshal's office. — see utility plan

SEWER

The developer is proposing to connect to an existing sewer cleanout on the north side ROW of Hummingbird Ln., which was left for this purpose, and extend an 8" PVC line to collect from all lots abutting to this street which will end with a standard MH. Lots 346-372 will be serviced by an 8" sewer line located on the west side of the street to be connected to an existing 12" sewer main along the north side of Ballard Dr. which will collect from the remaining lots. All lots will be stubbed front-and-center with a 4" PVC line. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$7,400.00 (\$200 x 37 Lots).

STREETS & STORM DRAINAGE

The subdivision will have 2 existing streets extended from phase V (Hummingbird L. and Ballard Dr.) to have dead-ends for future expansions with a main access to Military Pkwy East from Hummingbird Ln. between Lots 340 & 341. This access will have an 80' ROW with median islands. The design will also include an internal street with a proposed paved 30' ROW.

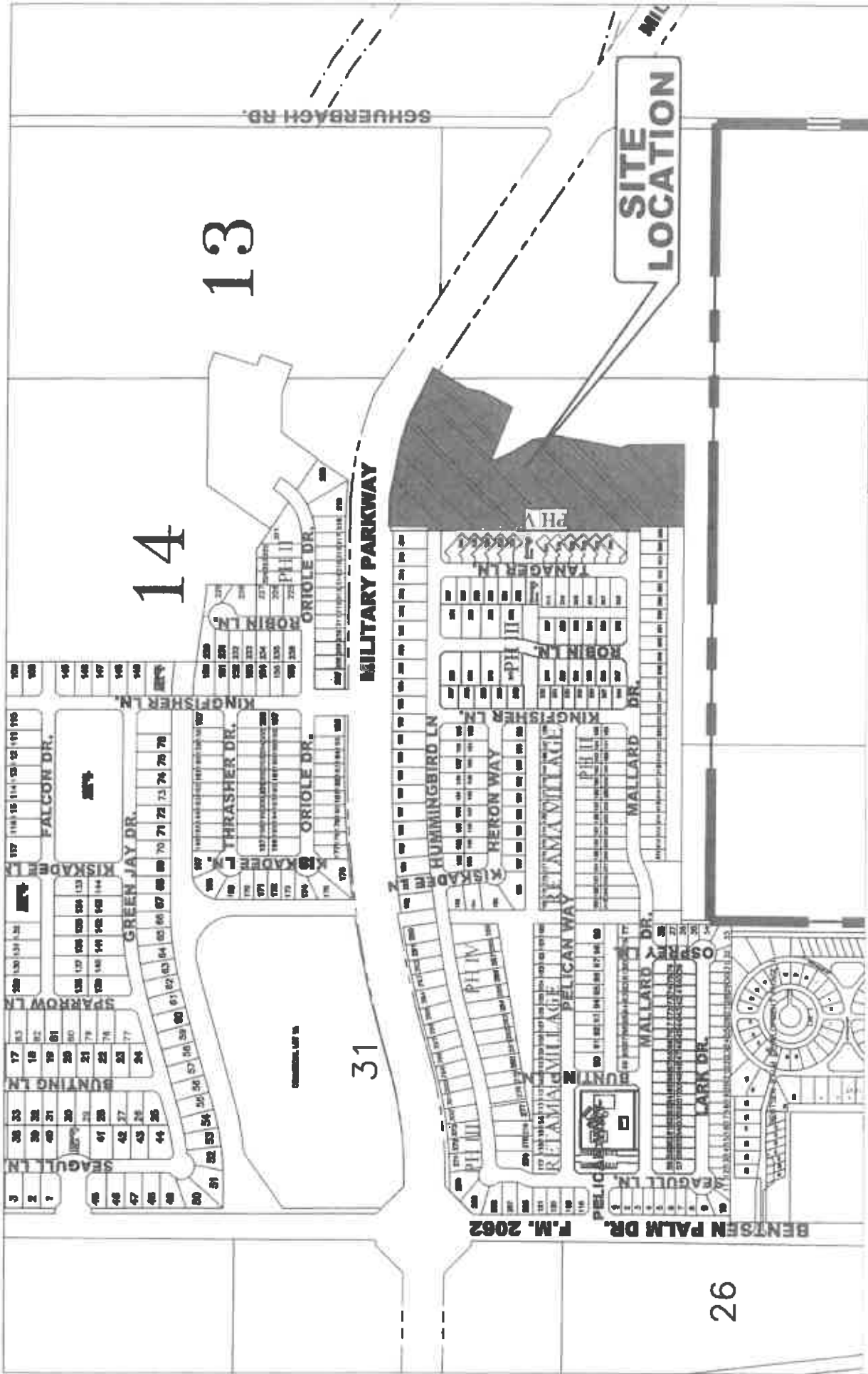
This property is located in a Zone "B" on FEMA's Flood Insurance Rate Map. This development is included in Drainage Basin 45 of the Bentsen Palms Master Drainage Study therefore in accordance with the Approved Master Drainage Plan. The plan will route storm water into a detention pond from Mission Main Canal which will outfall into the mission Pilot Channel of the H.C.D.D. No. 1 System. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

1. No Park Fees – Mike Rhodes dedication of park land still stratifies the park Dedication Ord.
2. Installation of Street Lighting as per City Standards
3. Compliance with the Private Street policies
4. Comply with all other format findings

RECOMMENDATION

Staff recommends denial to include all variances due to the lack of evidence for any hardships or willingness to fulfill required subdivision design criteria.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 W. 9th Street
 MISSION, TX 78572
 TEL: (361) 960-4872
 FAX: (361) 960-4888

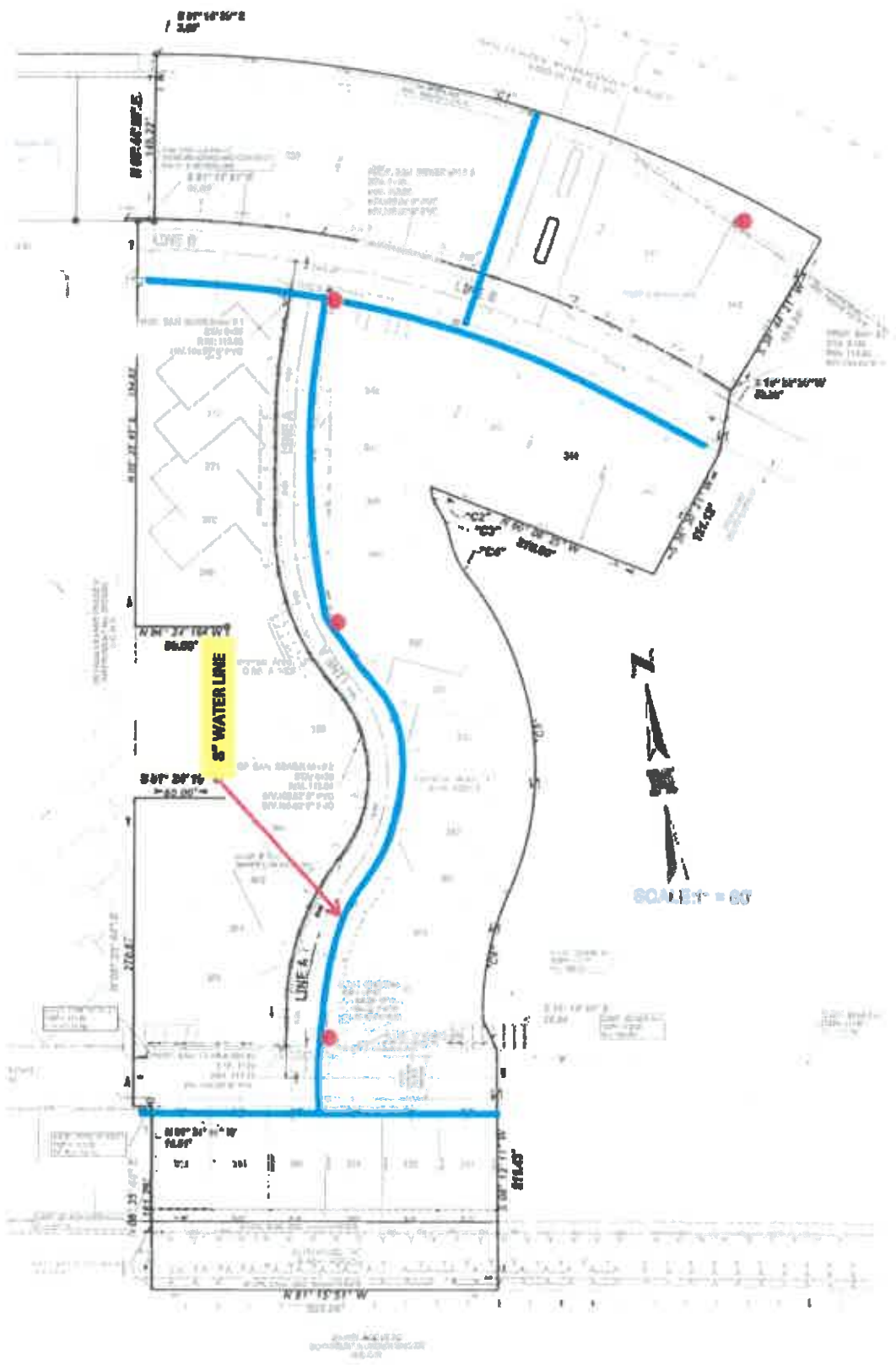
14
 13

31

26

BENTSEN PALM DR. P.M. 2082







TBPELS Firm # F-1438
 TBPELS # 10068000
 November 1, 2023

MELDEN & HUNT INC.

CONSULTANTS • ENGINEERS • SURVEYORS

MARIO A. REYNA • ALLAN F. BOOE • KELLEY A. HELLER-VELA • ROBERTO N. TAMEZ • RUBEN JAMES DE JESUS • MICHAEL HERNANDEZ

MS. SUSIE DE LUNA, PLANNING DIRECTOR
MISSION PLANNING DEPARTMENT
 1201 E. 8th St.
 Mission, TX 78572

Re: RETAMA VILLAGE PHASE VI SUBDIVISION – Variance Request

Dear Ms. De Luna:

On behalf of the developer, Rhodes Enterprises, Inc. and regarding RETAMA VILLAGE PHASE VI SUBDIVISION, we are asking for the following variances from the City of Mission's ordinances for the following:

1. Pavement Width - we are requesting a 30 ft. B-B instead of the 32 B-B.
2. Road ROW – we are requesting a proposed 30-foot ROW for proposed Sanderling Lane instead of the required 50-foot standard ROW. A 15 ft utility easement will be adjacent to the ROW on both sides of the road.

We respectfully request your consideration of the above referenced variances at your next P&Z Meeting Agenda for consideration and approval.

If you have any questions or concerns, please contact our office. Thank you.

Sincerely,
 MELDEN & HUNT, INC.

Mario A. Reyna, P.E.
 President



MELDEN & HUNT INC.

CONSULTANTS • ENGINEERS • SURVEYORS

MARIO A. REYNA • ALLAN F. SCOPE • KELLEY A. HELLER-VELA • ROBERTO N. TAMEZ • RUBEN JAMES DE JEBUS • MICHEL HERNANDEZ

DRAINAGE STATEMENT RETAMA VILLAGE PHASE VI Job No.: 23088.00 Date: October 26, 2023




RETAMA VILLAGE PHASE VI Subdivision is a tract of land containing 9.173 acres being out of lot 14 del Monte Irrigation Co. Subdivision situated in the City of Mission, County of Hidalgo, Texas. The tract is currently vacant with a proposed land use for 15 residential lots, 22 cottage lots and 3 common areas. This property is located in Zone "B" on FEMA's Flood Insurance Rate Map, Community Panel No. 480934 0400 C Map Revised: November 16, 1982. Zone "B" is defined as areas between limits of the 100-year flood and 500-year flood; or certain areas subject to 100-year flooding with average depths less than one (1) foot, or where the contributing drainage area is less than one (1) square mile; or areas protected by levees from the base flood (medium shading).

The soils in this area are Reynosa silty clay loam (Soils 55 and 56), these soils belong to hydrologic groups "B" respectively and range from moderate to high infiltration rates respectively when thoroughly wet. For full descriptions see attached exhibits taken from "USDA, NRCS Web Soil Survey" Soils maps and information for Hidalgo County, Texas. Web site <http://www.nrcs.usda.gov>.

Existing runoff is in a northeasterly direction, with a runoff of 4.91 c.f.s. during the 10-year storm frequency as per the attached calculations. Proposed runoff after development is 21.36 c.f.s., during the 50-year storm frequency, per the attached calculation, which is an increase of 16.45 c.f.s.

Surface runoff from the lots and the proposed streets will be caught by the existing and proposed curb inlets and conveyed via said storm lines into an existing detention pond located in the East side of the adjacent property. This development is included in Drainage Basin 45 of the Bentsen Palms Master Drainage Study (see attached Drainage Area Map). Said existing drain ditch as included in Drainage Basin 45 discharges thru a detention pond under the Mission Main Canal and has an ultimate outfall into the Mission Pilot Channel of the H.C.D.D. No. 1 System.

In accordance with the City of Mission's drainage policy, the difference between pre and post development storm runoff shall not increase during the 10-year rainfall event. Therefore, as per attached calculations, and in accordance with the Approved Master Drainage Plan for the development, the required detention of 44,194 cubic feet (1.015 ac-ft) shall be provided within said drainage ditch which has been widened along entire width (1800 LF.) of Basin 45 to accommodate 169,200 cubic feet of detention.

<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input type="checkbox"/> TO CITY	
<input type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
	11-2-23
H.C.D.D. NO. 1	DATE

By: 
Mario A. Reyna, P.E.
President

Date: 10-26-23





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Preliminary Plat Approval: Holland Terrace Subdivision, Being a Subdivision of a 4.50 acre tract of land out of Lot 25-5, West Addition to Sharyland Subdivision, R-1T, Developer: JJAB Family Limited Partnership, Engineer: Spoor Engineering Consultants, Inc. - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the subdivision. The subject site is located on the east side of Holland Avenue approximately 600' north of Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fees; 2) Payment of Park Fees; 3) Provide Water District Exclusion; and 4) Comply with all other format findings.

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 3.1**PRELIMINARY & FINAL
PLAT APPROVAL:**

Holland Terrace Subdivision
 Being a Subdivision of a 4.50 acre tract of land out
 of Lot 25-5, West Addition to Sharyland
 Subdivision
 R-1T
 Developer: JJAB Family Limited Partnership
 Engineer: Spoor Engineering Consultants, Inc.

REVIEW DATA**PLAT DATA**

The proposed subdivision is on the east side of Holland Ave. approximately 600' north of Griffin Pkwy. - see vicinity map. The developer is proposing (34) thirty-four single family residential lots and (1) one lot for detention. Presently, this site is occupied by an old single-family residence and the remaining land is a vacant field. - see plat for actual dimensions, square footages, and land uses.

WATER

Water will be supplied through an 8" PVC line running to and through the development which will be looped by boring and connecting to an existing 10" line on the west side of Holland Ave. and teeing to existing valves at W. Rose Marie Ave. and N. Thornton Ave. This will allow 1" water services to each lot. There are 2 proposed fire hydrants for this project via direction of the Fire Marshal's office. - see utility plan

SEWER

The sanitary sewer line will connect to an existing 8" line along and within the east R.O.W of N. Holland Ave. A proposed 8" Sanitary Sewer main will run through the subdivision and collect from each lot through a 4" front and center stub out service. The Capital Sewer Recovery Fee will be applied at \$200.00/Lot which equates to \$6,800.00 (\$200 x 34 Lots).

STREETS & STORM DRAINAGE

The subdivision will have access from Holland Ave. by either Stacie Ln. or W. 24th Place. Proposed W.25th St. will be 40' Back-to-Back within a 60' Right of Way and N. Thornton Ave. will be retrofitted to connect to the existing 50' ROW and expand from a 32' B-B to a 40' B-B. Rainfall detention will be accomplished on site in the proposed detention area. A new 24" drain is proposed to convey the street and residential lot runoff into the proposed detention area of Lot 1. An 18" drain is proposed from the detention area to connect to an existing City of mission 24" drain line on W. 24th Place which drains to the 42" drain located on the west side of Holland with the ultimate outfall being the City of Mission detention area north of Chaparral Heights. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

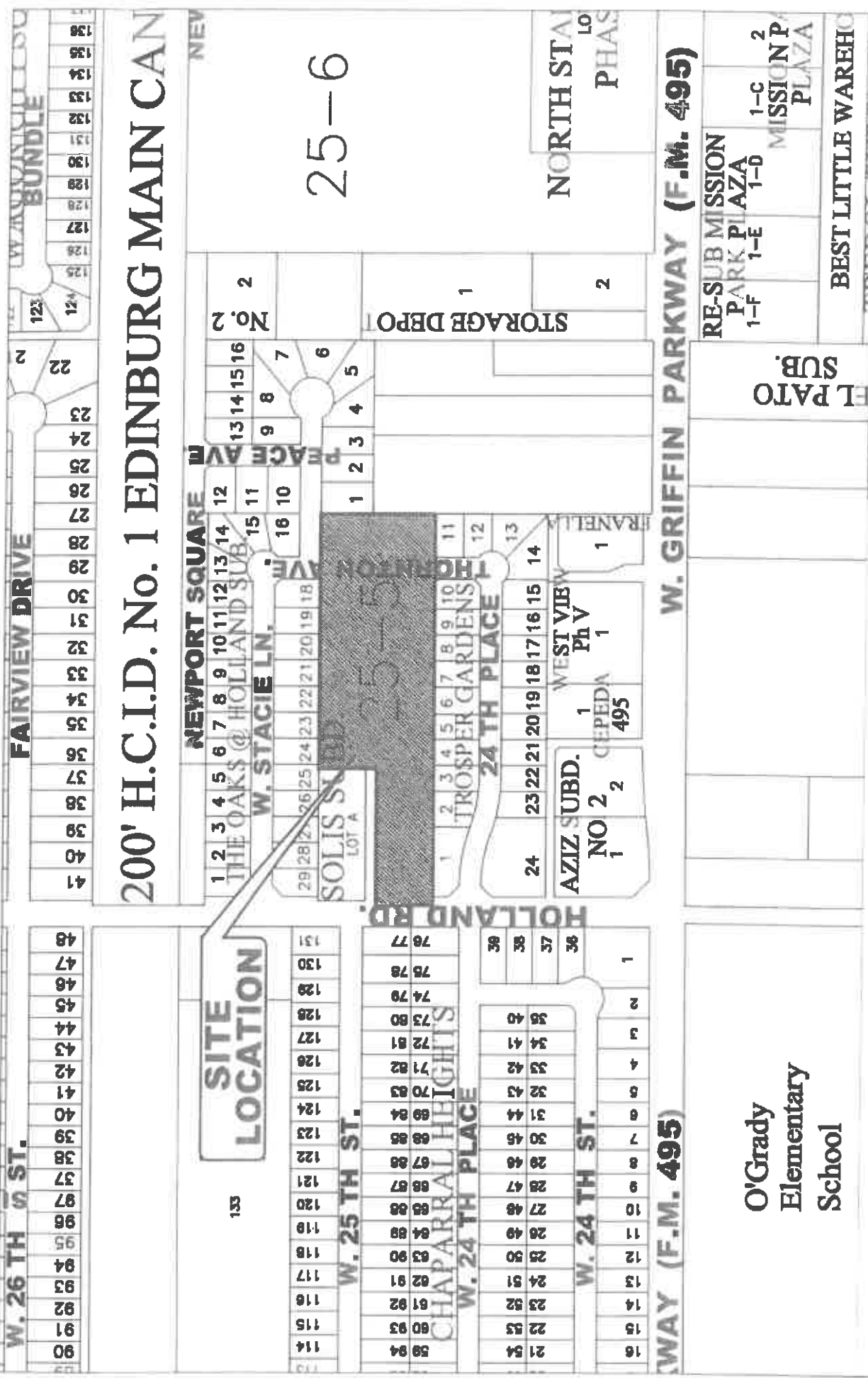
Water District Exclusion
 Payment of Park fees (34 Lots x \$500 = \$17,000.00)

**Installation of Street Lighting as per City Standards
Must comply with all other format findings**

RECOMMENDATION

Staff recommends approval subject to:

- 1. Payment of Capital Sewer Recovery Fees**
- 2. Payment of Park Fees**
- 3. Provide Water District Exclusion, and**
- 4. Comply with all other format findings**



200' H.C.I.D. No. 1 EDINBURG MAIN CAN

25-6

SITE LOCATION



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 N. 9th Street
 MISSION, TX 78272
 TEL: (512) 382-8272
 FAX: (512) 382-8260

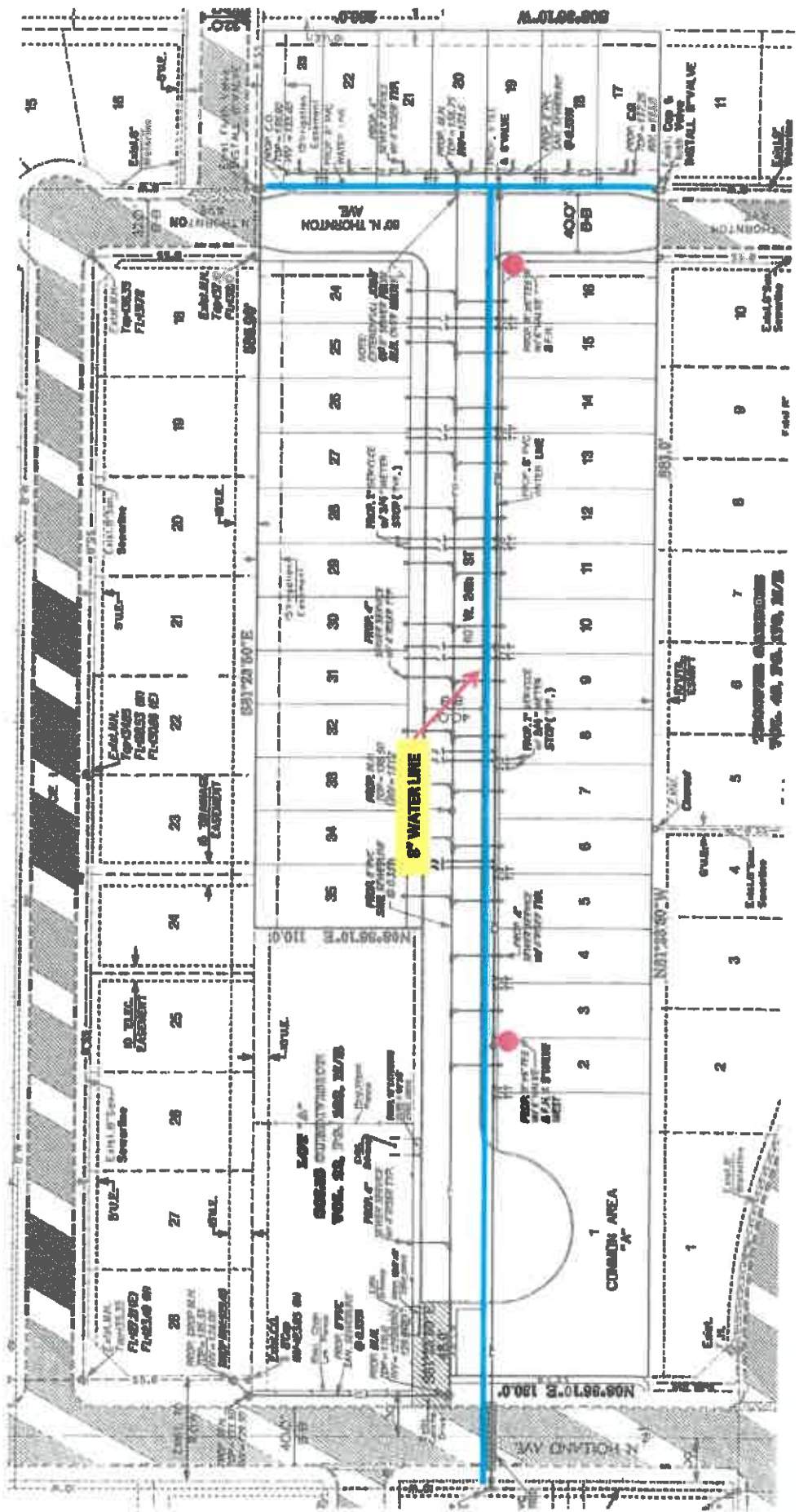
O'Grady Elementary School

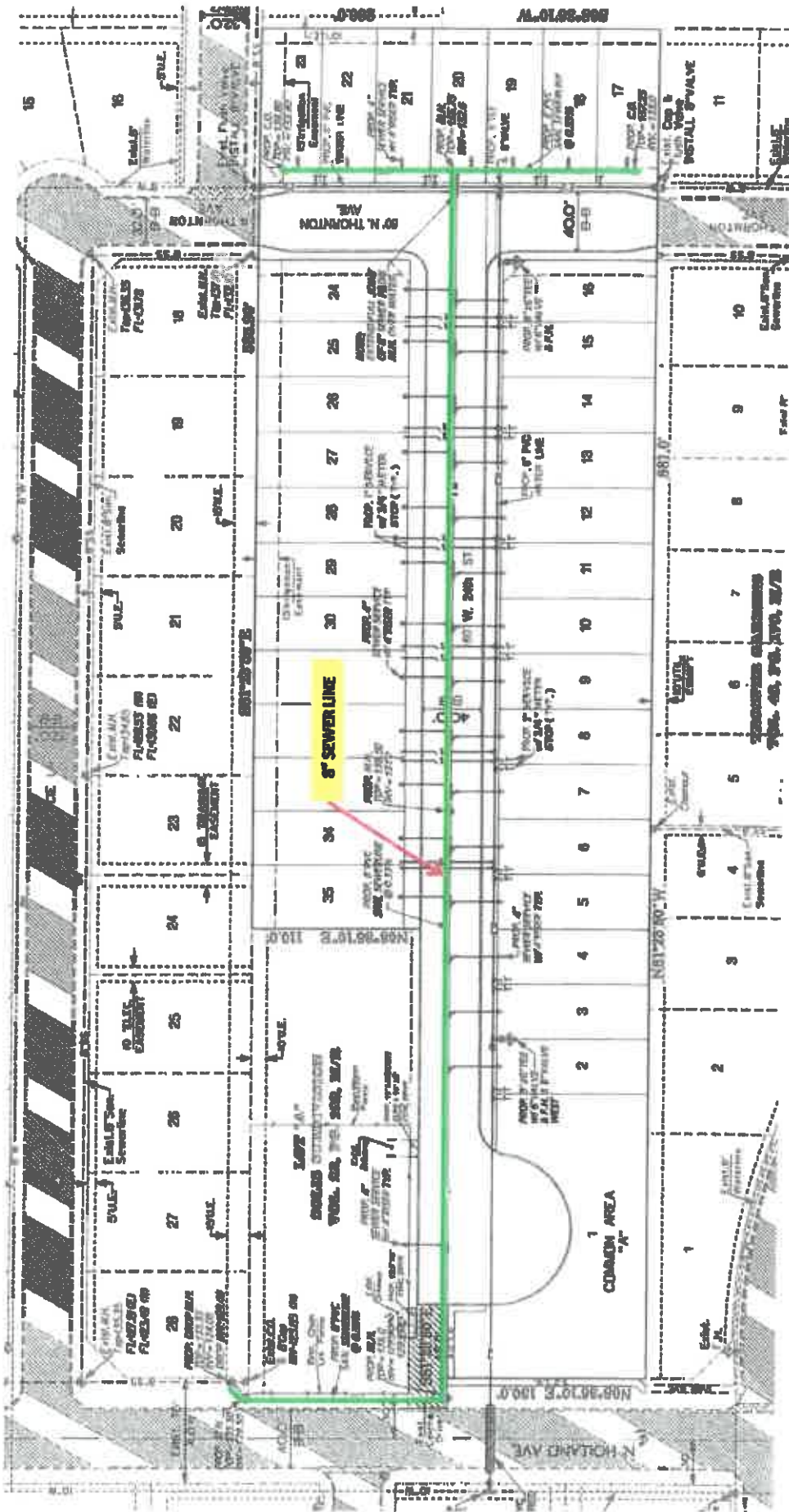
W. GRIFFIN PARKWAY (F.M. 495)

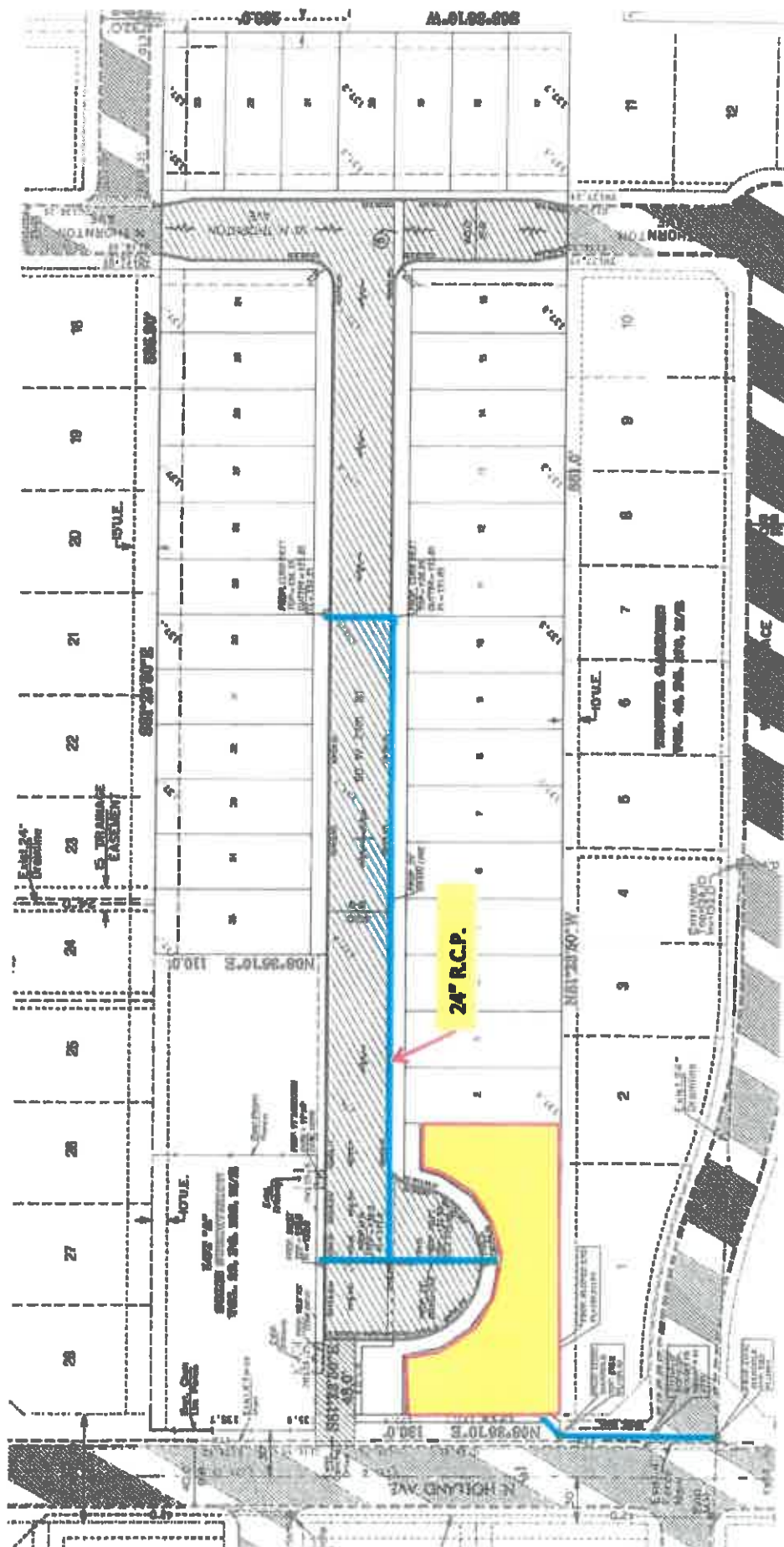
RE-SUB MISSION PARK PLAZA
 1-F 1-E 1-D 1-C 2
 MISSION PLAZA
 BEST LITTLE WAREHOUSE

No.











Drainage Report

Holland Terrace

Mission, TX

LEGAL DESCRIPTION:

BEING A SUBDIVISION OF A 4.50 ACRE TRACT OF LAND OUT OF LOT 25-5, WEST ADDITION TO SHARYLAND, HIDALGO COUNTY, TEXAS, ACCORDING TO PLAT RECORDED IN VOLUME 1, PAGE 56, MAPS RECORDS, HIDALGO COUNTY, TEXAS

LOCATION:

This proposed 35 lot subdivision, comprising 4.38 net acres, is located on the east side of Holland Avenue, approximately 600 feet north of Griffin Parkway. This site is located in the City Limits of the City of Mission.

FLOOD ZONE:

This property falls in Zone "X" (shaded) of the Flood Insurance Rate Maps, Community Panel 480345-0005C, revised November 20, 1991. Zone "X" (shaded) is described as, "Area of moderate flood hazard, usually the area between the limits of the 100-year and 500-year floods."

SOILS AND TOPOGRAPHY:

Topographic maps of the general area indicate a natural ground slope to the east. This site falls in Area 28 (Hidalgo Sandy Clay Loam, Group B) of the Soil Survey of Hidalgo County. A more detailed description of this soil and its properties can be found in attachments to this narrative.

USAGE:

Presently, this site is occupied by an old single-family residence on the Holland Avenue frontage and the back is a vacant field (see weighted C calculation). Proposed for this development are 34 single family residential townhome lots and 1 lot for detention area. The existing single family home is proposed to be demolished.

EXISTING AND PROPOSED DRAINAGE:

This site is located on a slight ridge that slopes east and west from the middle of the property. The easterly portion is intercepted by the Mission Lateral drain ditch, located ¼ mile north of Griffin Parkway. The westerly portion slopes to Holland Avenue and is intercepted by the 42 inch City of Mission drain on Holland. This 42 inch drain flows north, discharging into the City detention area to the north of Chaparral Heights Subdivision.

A new 24 inch drain is proposed to convey the street and residential lot runoff into the proposed detention area on Lot 1. An 18 inch drain is proposed from the detention area to connect to an existing City of Mission 24 inch drainline on W. 24th Place which drains to the 42 inch drain located on the West side of Holland, with the ultimate outfall being the City of Mission detention area north of Chaparral Heights.

REQUIREMENTS:

Rainfall detention will be accomplished on site in the proposed detention area. In accordance with the attached drainage calculations, this property is required to detain 0.54 acre-feet, or 23,560 cubic feet. Data from Table 2 indicates an existing flowrate of 6.54 C.F.S. (10 year), which will increase to 20.26 C.F.S. (50 year) for developed conditions ($\Delta Q=13.72$ C.F.S.). Finished floor elevations will be set above the 100 year flood level.

<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input type="checkbox"/> TO CITY	
<input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER _____	
Alexis Iobano <u>10/24/23</u> H.C.D.D. NO. 1 DATE	



202nd Street, McAllen, Texas 78501 * (956)683-1000
E-mail: SEC@SpoorEng.com

SPoor ENGINEERING CONSULTANTS, INC
Registration # F-6003

ITEM # 3.2**PRELIMINARY & FINAL
PLAT APPROVAL:**

La Villita Estates No. 3
 A 9.37 acre tract of land out of Lot 45-3,
 West Addition to Sharyland
 Rural E.T.J.
 Developer: COMAREX, LLC
 Engineer: Pablo Soto, Jr. P.E.

REVIEW DATA**PLAT DATA**

This subdivision is located 330' east of the intersection of Mile 6 North Road and Los Ebanos Road on the north side of Mile 6 North Road. (Mission Rural ETJ) – see vicinity map. The property is open land and the proposed use will be for 48 single family residential lots and 1 detention pond – see plat for actual dimension, square footages, and land uses.

WATER

The water CCN belongs to the Sharyland Water Supply Corporation. The developer is proposing to install an 8" PVC water main line along the west side of the internal street to be connected to an existing 12" water line located along the south side of Mile 6 North Road. Water will be supplied to each lot by a 1" service line. There are 3 fire hydrants within the development to be used as filling stations via direction of the Fire Marshal's office – see utility plan

SEWER

This site will be treated by wastewater service from the City of Alton. This system consists of an 8" diameter line that taps into the existing 12" line. This 8" line then runs north along the east side of the internal street ROW ending with a 48" sanitary sewer manhole on the northwest corner of Lot 25. From the 8" line, 48 - 4" diameter sewer service lines will be stubbed out for each lot. This is not within the City of Mission's Sewer CCN.

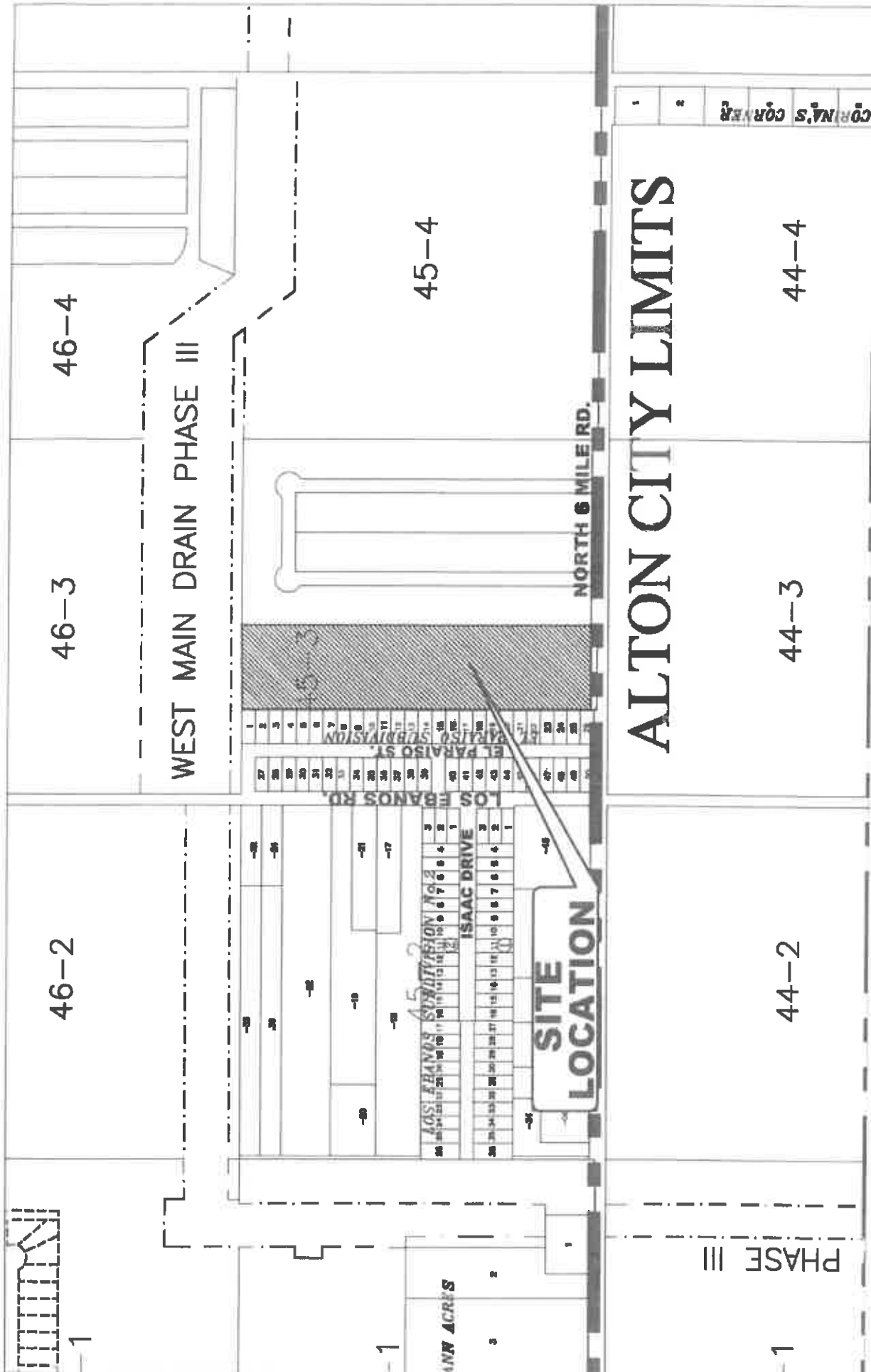
STREETS & STORM DRAINAGE

The subdivision is designed to have only 1 internal street which will be accessed from Mile 6 North Road. The proposed internal street is a 32' back-to-back within a 50' Right of Way. This street will include a turnaround at mid-point and end with a cul-de-sac.

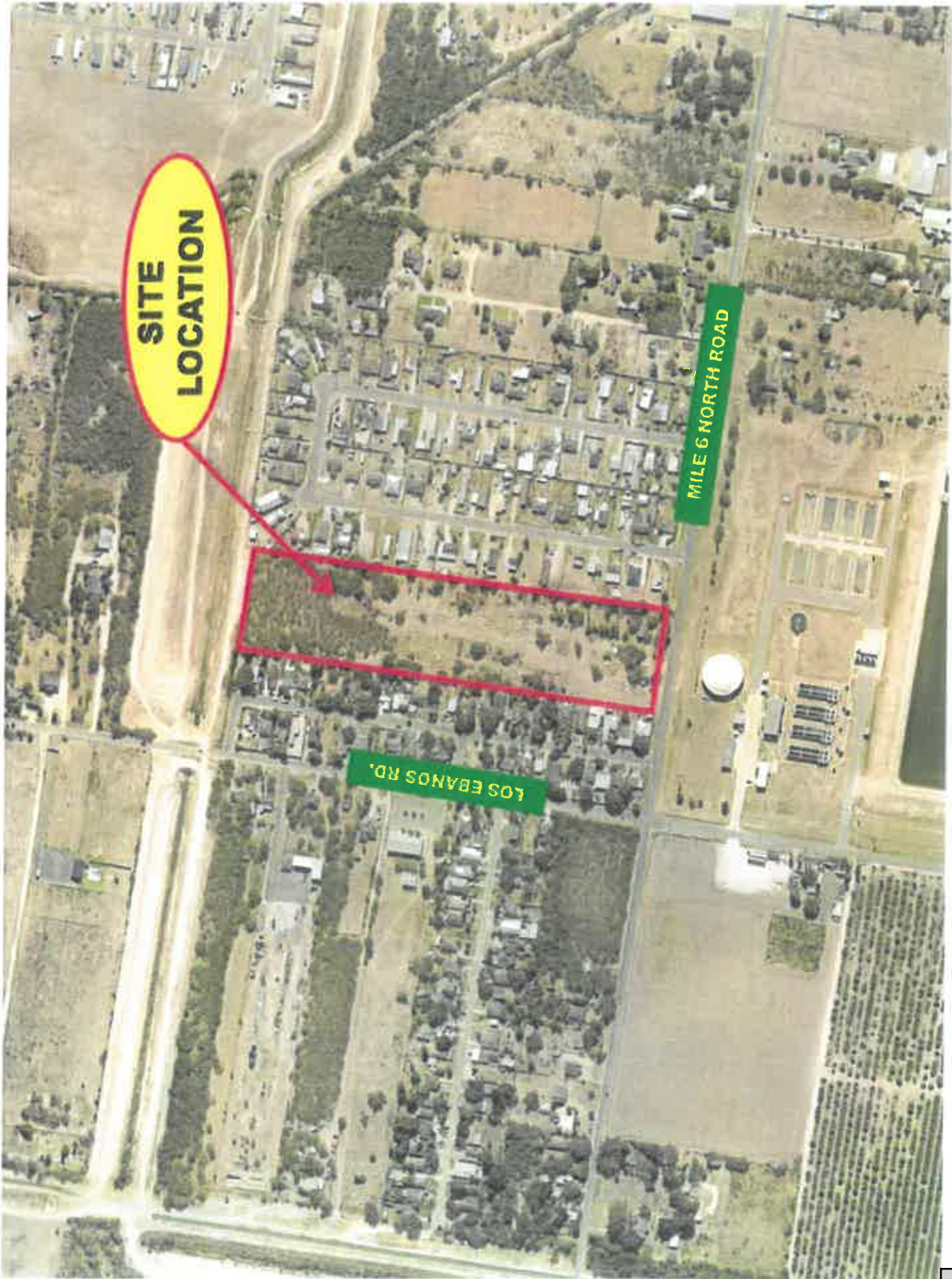
The area lies in a Zone "X" (unshaded) as per FEMA's Flood Insurance Rate Map being determined to be outside the 500-year floodplain. Proposed drainage design will include storm inlets with piping and a detention pond with an 18" bleeder connecting into the West Main III Drain located along the northside of the subdivision. The City Engineer has reviewed and approved the drainage report.

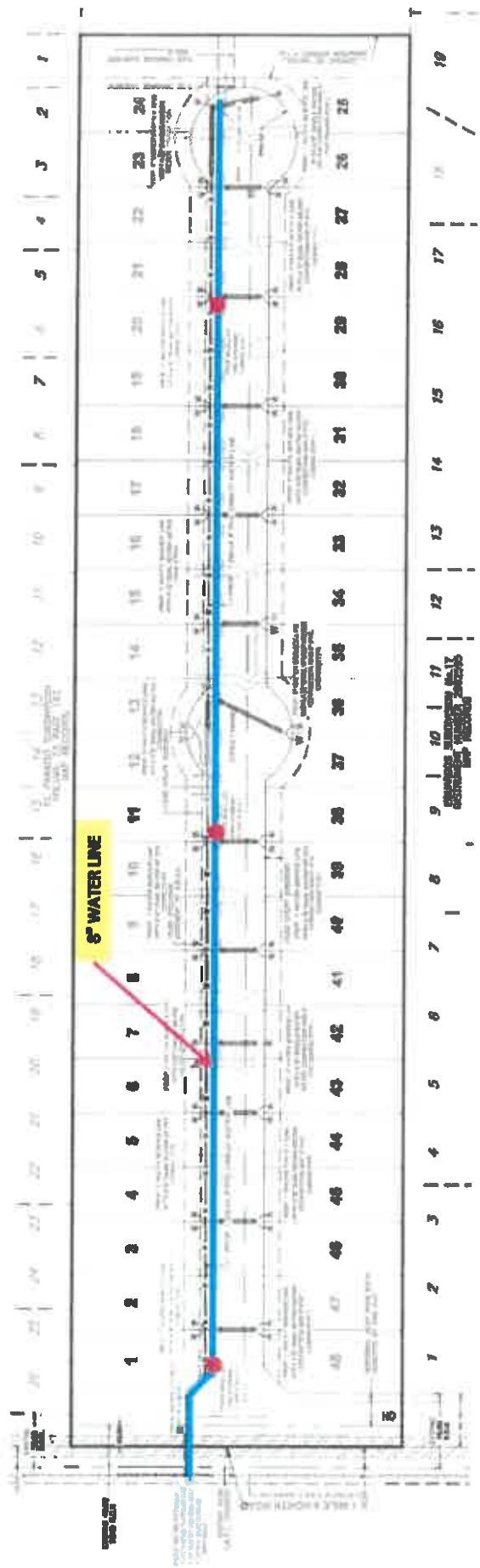
RECOMMENDATION

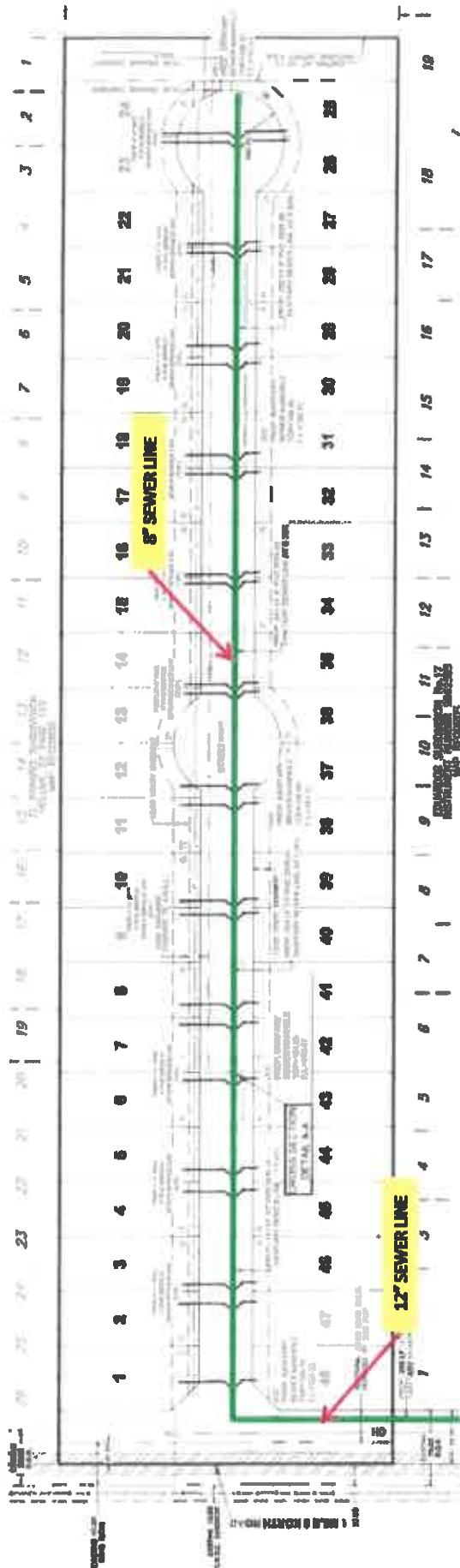
Staff recommends approval.

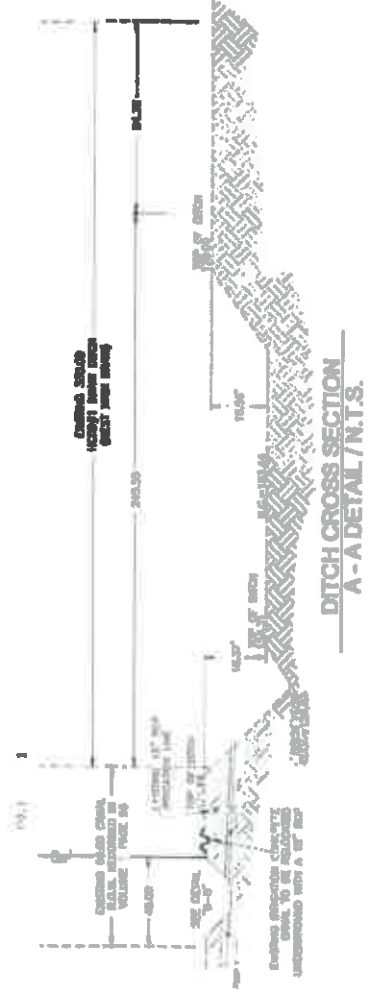
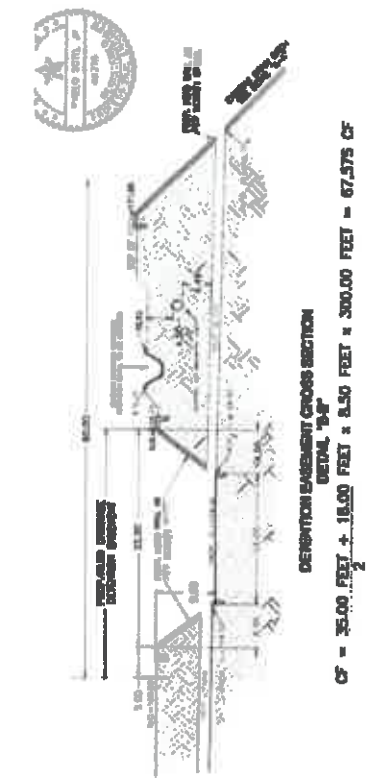
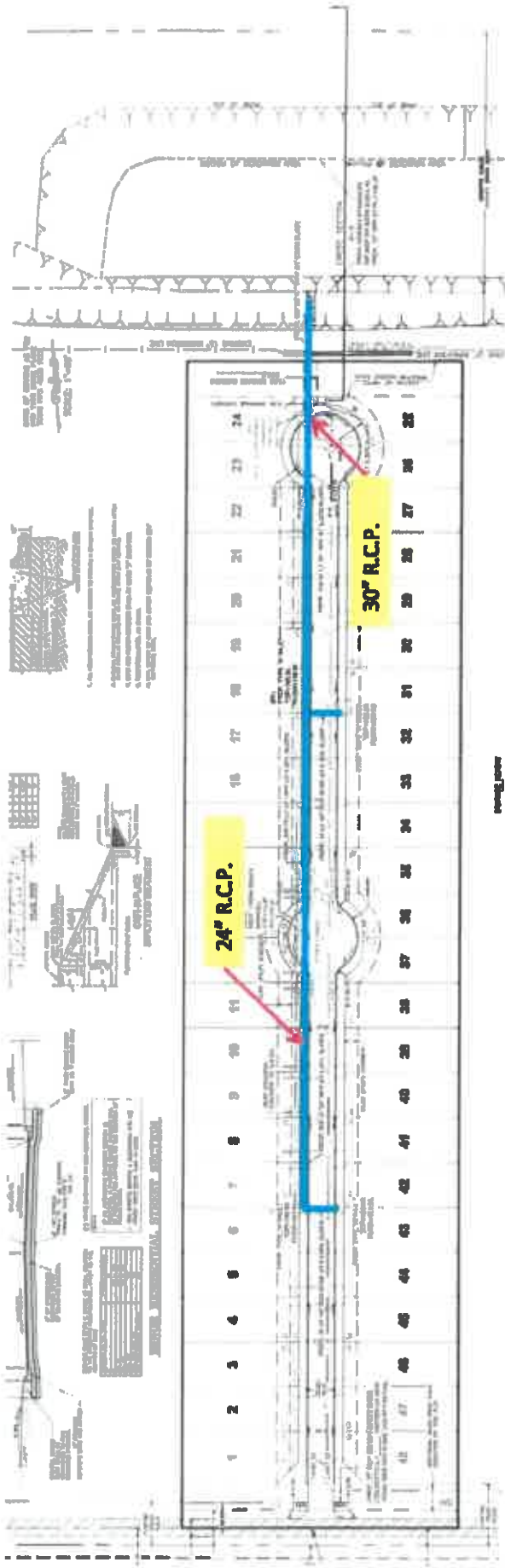


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 6th Street
 Mission, TX 78572
 PHS: (361) 580-6672
 FAS: (361) 580-6688









CF = 35.00 FEET x 18.00 FEET x 8.50 FEET x 300.00 FEET = 67.575 CF

**DRAINAGE REPORT
LA VILLITA ESTATES NO. 3
CITY OF MISSION, ETJ**

La Villita Estates No. 3 is a 9.37 acre tract of land out of Lot 45-3, West Addition to Sharyland, Hidalgo County, Texas. This subdivision is located 330 feet East of the Intersection of Mile 5 North Road and Los Ebanos Road on the Northside of Mile 6 North Road. The property is open land and the propose use will residential. The area lies in Zone "X" (unshaded) as per FEMA's Flood Insurance Rate Map, Community-Panel 480334 0295 D, Map Revised June 6, 2000. Zone "X" (unshaded) being areas determined to be outside 500-year floodplain.

According to the Soil Survey Report prepared for Hidalgo County by the U.S.D.A. Soil Conservation Services, the site consists of Number 25, Hidalgo fine sandy clay loam, with 0 to 1 percent slopes. This soil falls in the hydrologic group "B" and unified classification (SC, SM-SC, CL). As per the Soil Survey Report this soil is well drained. See attached tables for engineering index properties and physical and chemical properties.

Existing runoff flows overland in an southeasterly direction with the existing peak storm runoff from a 10 year storm using the Modified Rational Method being 4.25 cfs and the anticipated storm runoff after development, from a 50 year storm is calculated at 15.56 cfs., an increase of 11.31 cfs.

The proposed drainage for the development will be by storm inlets with piping and a detention pond with a proposed 18 inch bleeder pipe connecting into the West Main III Drain located along the Northside of the proposed subdivision.

In accordance with Hidalgo County's drainage requirements of not increasing the amount of existing runoff, we have calculated that 56,923 cf of storm runoff will be required to be detained within the proposed detention pond of the development with positive flow. Tables and calculations are attached.

By: Pablo Soto, Jr. 10/17/2023
Pablo Soto, Jr., P.E. Date



PABLO SOTO, JR. P.E.
CIVIL ENGINEER & LAND SURVEYOR
1808 E. INWOOD, PEARL, TEXAS - 70277 T.R.P.E.
(TEL.) 989-480-1808 (FAX) 989-788-8277 FIRM No. F-60688

ITEM# 3.0

**PRELIMINARY & FINAL
PLAT APPROVAL:**

Brushline Meadows Subdivision
A 17.62 acre tract of land being all of Lot 91,
and the south 7.62 acres out of Lot 92,
The Nick Doffing Co. Subdivision No. 1
Rural ETJ
Developer: 1960 Investment Company, LLC
Engineer: Nain Engineering, LLC

REVIEW DATA

PLAT DATA

The proposed subdivision is located at the southeast corner of Mile 7 North and Brushline Road. — see vicinity map. The developer is proposing 13 Single Family Residential lots — see plat for actual dimensions, square footages, and land uses.

WATER

The water CCN belongs to Agua Special Utility District. The developer is proposing to connect to an existing 8” water line west of Brushline Rd. by boring and extending a 1” service line to each lot. There will be 2 fire hydrants to be used as filling station. – see utility plan

SEWER

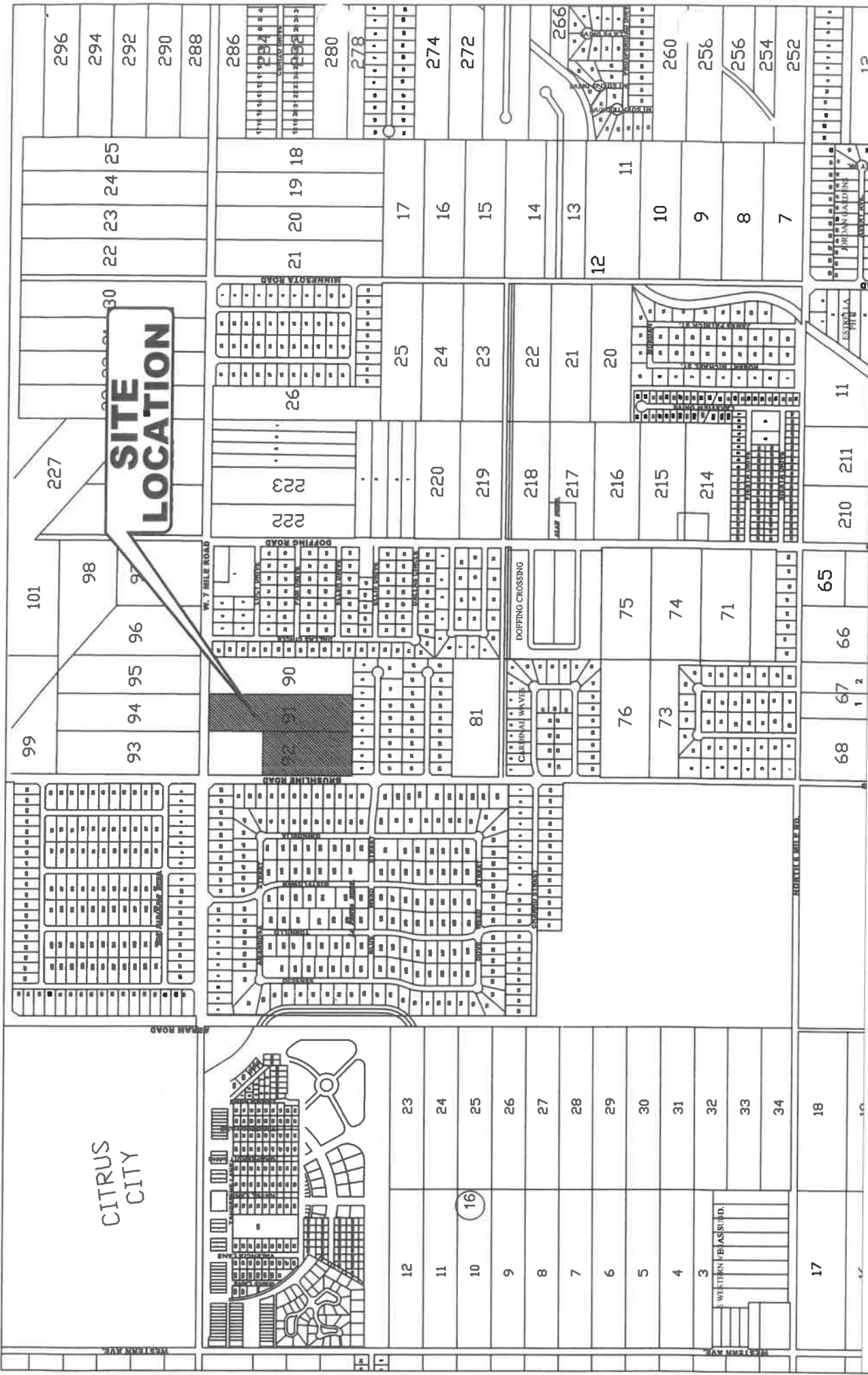
Sewage from Brushline Meadows Subdivision will be treated by individual on-site sewage facilities consisting of a stand design dual compartments septic tank and a drain field on each lot. Each lot in the proposed subdivision is at least ½ acre in size. This is not within the City of Mission sewer CCN.

STREETS & STORM DRAINAGE

Access for Lots 1-11 will be from Brushline Road and Lots 12 ad 13 will be from Mile 7 Rd. The existing terrain has a grade of approximately .01%. Runoff from the site is by form of sheet flow towards the southeast side of this tract with an increase of 7.07 cfs. A total of 33,606 of cf storm runoff for a 50 year design frequency will be detained within the property by proposed detention areas. An 18” pipe with safety end treatment will be required at driveway. The City Engineer has reviewed and approved the drainage report.

RECOMMENDATION

Staff recommends approval subject to meeting the Model Subdivision Rules and meeting any comments from the County Planning Department.



**SITE
LOCATION**

CITRUS
CITY

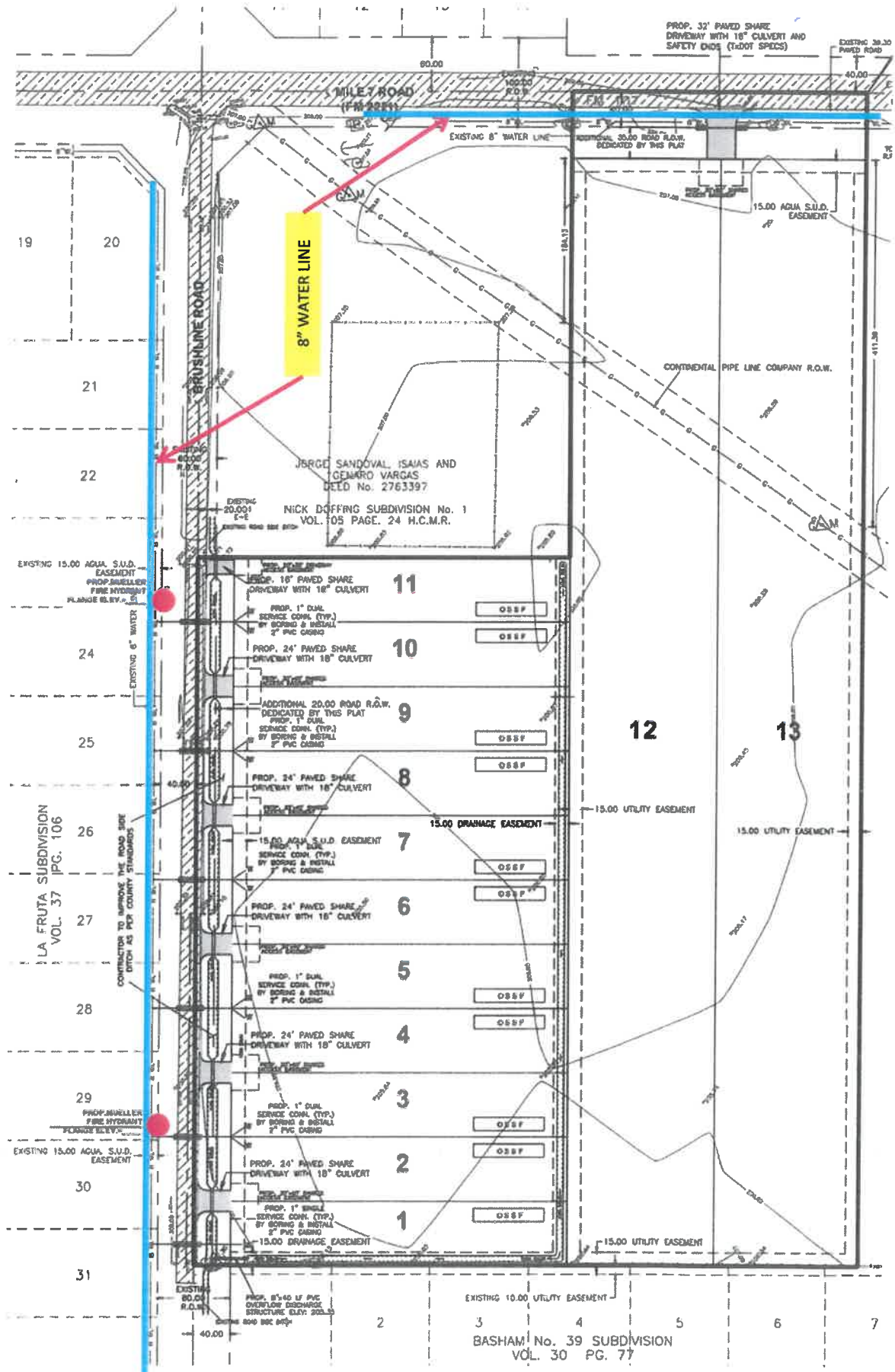


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 36.

No.





NAIN ENGINEERING, L.L.C.
CONSULTING ENGINEER
526 N. 5TH STREET, DONNA, TEXAS. 78537 PH. (956) 784-0218
FIRM NO. F-9050

DRAINAGE REPORT
For
BRUSHLINE MEADOWS SUBDIVISION

I. PROJECT LOCATION

A 17.62 acre tract of land being all of lot 91, and the south 7.62 acres out of lot 92, The Nick Doffing Company Subdivision No. 1, according to the map recorded in volume 1, page 53, Map Records, Hidalgo County, Texas, and is located at the southeast corner of the intersection of Mile 7 North and Brushline Road, 416.60 feet east of Brushline Road. . This property is located within the 2 mile ETJ of the city limits of Mission. (Refer to Exhibit B).

II. FLOOD PLAIN

The subject tract lies in Zone "X", Areas Determined to be outside 500 year flood plain. F.E.M.A.-F.I.R.M. Map No. 480334 0290 D, Map Revised: June 6, 2000. (Refer to Exhibit C).

III. SOIL CONDITIONS


A review of the Soil Survey of Hidalgo County indicates the subject tract lies in an area of predominantly Hidalgo (25) sandy clay loam soil that has a pour low shrink-swell potential and is listed in Hydrological Group B. (Refer to exhibit D)

IV. EXISTING CONDITIONS

The subject tract is currently undeveloped. The existing terrain has a grade of approximately (0.01%). Existing runoff (8.23 cfs) from the site is by form of sheet flow runs towards the southeast side of this tract.

V. PROPOSED CONDITIONS

The proposed conditions for this subject tract is for 13 lots for residential use. The storm runoff after development will be increase 7.07 cfs for a total 15.3 cfs, I have calculated that 33,606 cf of storm runoff for a 50 year design frequency and will be detained within the property by a proposed detention areas. An 18 inch pipe with safety end treatment will be required at driveway.

<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input checked="" type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
<i>Guillermo A</i>	<i>8-17-22</i>
H.C.D.D. NO. 1	DATE



Guillermo A. Arratia
8/14/22

APPROVALS AND AUTHORIZATIONS

26. Preliminary Plat Approval: Brushline Meadows Subdivision, A 17.62 acre tract of land being all of Lot 91, and the south 7.62 acres out of Lot 92, The Nick Doffing Co. Subdivision No. 1, Rural ETJ, Developer: 1960 Investment Company, LLC, Engineer: Nain Engineering, LLC

On October 12, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Brushline Meadows Subdivision. The subject site was located at the southeast corner of Mile 7 North and Brushline Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Preliminary Plat Approval: Brushline Meadows Subdivision, motion was seconded by Councilman Flores and approved unanimously 5-0.

27. Authorization to pay electronic citation software yearly maintenance

Authorization to pay law enforcement and court electronic citation software Brazos yearly maintenance for 2022-2023 to Tyler Technologies at a cost of \$29,412.10 as a sole source vendor.

Staff and City Manager recommended approval.

Councilman Flores moved to authorize to pay electronic citation software yearly maintenance. Motion was seconded by Councilman Vela and approved unanimously 5-0.

28. Authorization to pay law enforcement software yearly maintenance

Authorization to pay law enforcement software new world enterprise yearly maintenance for 2022-2023 to Tyler Technologies at a cost of \$107,413.25 as a sole source vendor.

Staff and City Manager recommend approval.

Councilwoman Ortega moved to authorize to pay law enforcement software yearly maintenance. Motion was seconded by Councilman Flores and approved unanimously 5-0.

29. Authorize City Manager to execute Lease Agreement for seventy (70) Golf Carts via Omnia Partners Contract # EV2671-01 for Shary Municipal Golf Course

Lease is via Omnia Partners contract # EV2671-01 seventy (70) golf carts to be used by the Shary Municipal Golf Course. This new fleet would replace the current fleet upon expiration of lease in December 2023.

Staff and City Manager recommend approval.

Mayor Pro Tem Plata moved to Authorize City Manager to execute Lease Agreement for seventy (70) Golf Carts via Omnia Partners Contract # EV2671-01 for Shary Municipal Golf Course. Motion was seconded by Councilman Vela and approved unanimously 5-0.

30. Approval of August 2022 Financial Statements

Finance Director Angie Vela presented the August 2022 Financial Statements.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to approve the August 2022 Financial Statements. Motion was seconded by Councilman Flores and approved unanimously 5-0.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Consider a Variance request to allow an installation of septic tank on Lot 49, Misiones de San Jorge as requested by Cesar Cabello from CABA Investments, LP - De Luna

NATURE OF REQUEST:

On December 13, 2023 the Planning and Zoning Commission held a Public Hearing to consider the variance request. The subject site is located along the south side of Military Parkway, approximately 400' west of F.M. 1016 (Conway Avenue)

On November 8, 2023 staff received a letter from Cesar Cabello, Acting Manager for CABA Investment, LP requesting the installation of a septic system at the proposed subdivision of Las Misiones de San Jorge Lot 49. Currently, the project is under construction. As per statement, the system will service a 14'10"x48'10" portable structure which will serve as a sales and construction office for personnel use as the project develops up until the said lot will need to be cleared for vertical construction. The building is classified as a temporary sales office for the sale of lots which is considered a permitted use per Article VIII – Use Districts and Conditional Uses.

There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM# 3.3

Consider a Variance request to allow an installation of septic tank on Lot 49, Misiones de San Jorge as requested by Cesar Cabello from CABA Investments, LP

Variance request from the Code of Ordinances / Chapter 98 - SUBDIVISIONS / ARTICLE I. - IN GENERAL / Sec. 98-6. – General provisions. (a) No permit shall be issued within the city for the installation of septic tanks upon any lot in a subdivision. All residents in any subdivision shall be connected to public utility services provided by the city.

On November 8, 2023 staff received a letter from Cesar Cabello, Acting Manager for CABA Investment, LP requesting the installation of a septic system at the proposed subdivision of Las Misiones de San Jorge Lot 49. Currently, the project is under construction. As per statement, the system will service a 14'10"x48'10" portable structure which will serve as a sales and construction office for personnel use as the project develops up until the said lot will need to be cleared for vertical construction. The building is classified as a temporary sales office for the sale of lots which is considered a permitted use per Article VIII – Use Districts and Conditional Uses.

The request may have merit since the subdivision is underway and is currently not connected to the city's infrastructure. It has been determined that due to this unusual circumstance and the lack of options available, denying this request would deprive the applicant of the formal use of the proposed structure. In addition, there is no evidence that the general public's health, safety, convenience and/or welfare would be negatively affected in any way. The granting of the variance will not have the effect of preventing the orderly subdivision of other land in the area either. This request is restricted and will be monitored thru permitting and payment of fees and noted within the adopted schedule of fees for non-residential per building lined item septic tanks. The applicant has submitted a certified design of the proposed system and will be subject to City's requirements and inspections.

RECOMMENDATION: Staff recommends approval.



Cesar Cabello
Cabe Investment, LP
1505 N 10th St.
McAllen, TX
78504

November 03, 2023

City of Mission, TX
Planning Department
Mission, TX
Attention: Gabriel Ramirez

Re: Misiones de San Jorge

Dear Mr. Ramirez,

We would like to petition the installation of a provisional septic tank in Misiones de San Jorge, subdivision currently been developed.

The septic tank would be temporary to use upon final construction of the subdivision. It would provide service to a temporary mobile office to be installed on Lot 49.

Attached are the plans of the septic tank and office location.

Thank you for your attention to this matter and we look forward in hearing back from you.

Sincerely,

A handwritten signature in black ink, appearing to be "Cesar Cabello", written over a light blue circular stamp.

Cesar Cabello

Acting Manager

CABE Investment, LP

Calculations:

Owner: Las Misiones De San Jorge Sub.
 Address: Military Parkway
 City: Mission, TX, 78574
 Subdivisions: Las Misiones De San Jorge Sub.
 Lot # 49
 Residential: _____ # of bedrooms: _____
 Commercial: x _____ 10 gpd.
 Business: Office (12 x 24 = 288 sq. ft.) # of persons: 5
 Calculations (gpd): # of persons: 10 x 5 gpd = 50 gpd

Calculations:

Classification of soil:

Soil Class	Long Term Application (Ra)
Ia	>0.50
Ib	0.38
I	0.25
III	0.20
IV	0.1
Site Soil Class:	Class: III- Clay Loam

Ra = .20

Q = 50 gals/day.

Volume Required:

For Q less than or equal to 250 gals/day

V = 750 gallons

Tank size being installed: _____ Gallons.

Area Required:

A = Q/Ra

Q = 50 gpd

Ra = .20

A = 50 / .20

A = 250 sq. ft.

Septic Tank Minimum Liquid Capacity

For Q less than or equal to 250 gpd:

Volume: 750 Gallons

For Q > than or = to 251 gpd but less than or = to 500 gpd:

Volume: 1,000 gallons

For Q > than or = to 351 gpd but less than or = to 500 gpd:

Volume: 1,250 gallons

For Q > than or = to 501 gpd but less than or = to 1000 gpd:

Volume: V = 2.5Q

For Q greater than or equal to 1001 gpd:

Volume: V = 1750 + 0.75Q

Pipe and Gravel System:

L = A/(W+2)

L = 250 / (3+2)

L = 250 / 5

L = 50' x 3' wide

Leaching Chambers System:

L = .75A/(W+2)

L = .75A 250 / (2 or 3+2)

L = .75 250 = 187 / 4 = 46' (2-wide)

L = .75 1200 = 187 / 5 = 37' (3-wide)

Graveless Pipe System:

L = A/(W+2)

L = 250 / (2+2)

L = 250 / 4

L = 62' x 2' wide

Type of OSSF system being installed:

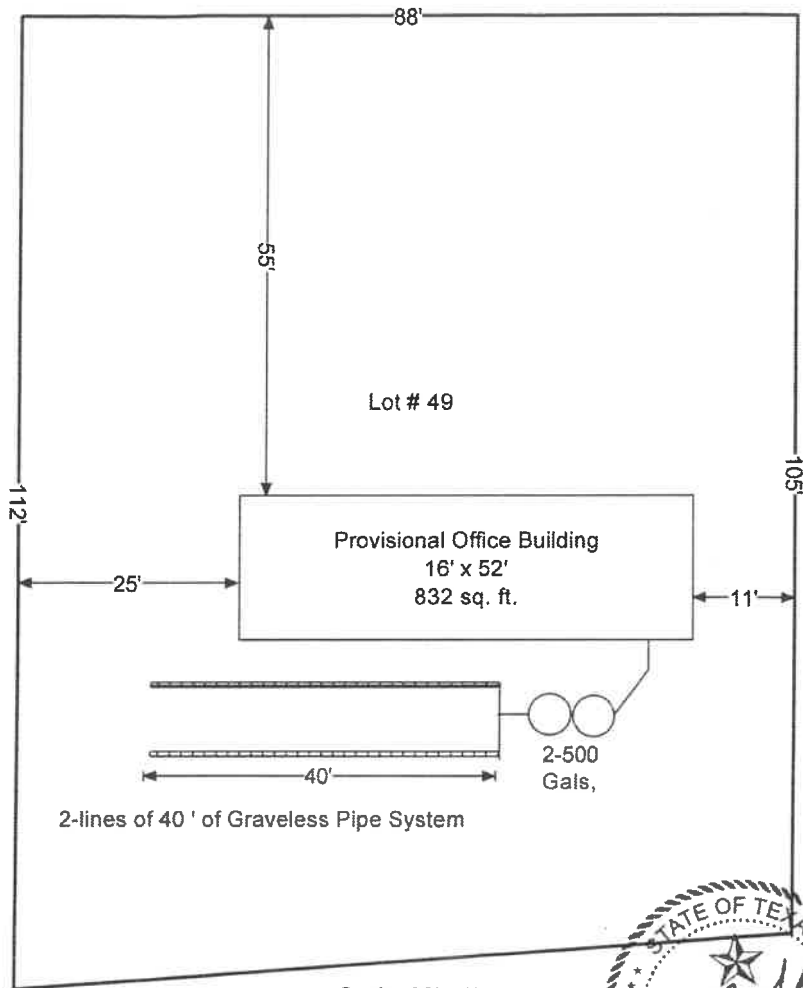
Will be installing a 1,000 gallons and

80' of Graveless pipe system for the

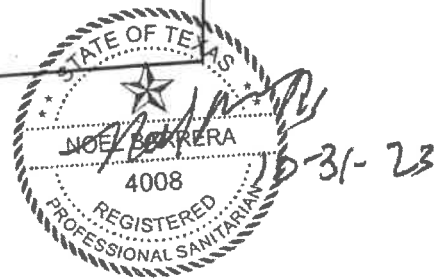
temporary office building.

Seal





Scale: 20' = 1"





CITY OF MISSION, TEXAS FINANCIAL SUMMARY REPORT as of October 31, 2023

Departments Funds	REVENUES			EXPENSES				
	Amended Budget	Actual Amount	YTD % Received	Amended Budget	Actual Amount	Encumb.	Actual w/Encumb.	YTD % Used
10-Legislative	-	-	0.00%	38,013	1,644	1,789	3,433	9.03%
11-Executive	-	-	0.00%	808,151	29,967	232	30,199	3.74%
12-Finance	497,000	1,931	0.39%	1,050,600	83,596	11,061	94,656	9.01%
13-Municipal Court	895,500	56,408	6.30%	787,269	32,958	2,000	34,958	4.44%
14-Planning	2,009,000	114,433	5.70%	1,378,722	52,226	22,840	75,067	5.44%
15-Facilities Maint.	-	-	0.00%	1,524,306	44,891	77,300	122,191	8.02%
16-Fleet Maint.	-	-	0.00%	1,221,045	36,541	247,410	283,951	23.25%
17-Organizational	49,853,441	222,485	0.45%	2,838,125	334,370	232,562	566,933	19.98%
18-Purchasing	-	-	0.00%	347,316	13,135	4	13,139	3.78%
19-City Secretary	148,800	10,159	6.83%	442,792	18,735	10,300	29,035	6.56%
22-Risk	40,000	-	0.00%	765,487	8,378	2,950	11,328	1.48%
24-Civil Service	-	-	0.00%	209,537	5,952	7,339	13,292	6.34%
25-Human Resources	-	-	0.00%	375,269	15,317	-	15,317	4.08%
26-Information Tech.	-	-	0.00%	1,256,375	320,228	294,063	614,291	48.89%
27-Media Relations	-	-	0.00%	423,779	15,657	450	16,107	3.80%
28-Legal	-	-	0.00%	579,591	16,460	8,257	24,718	4.26%
30-Police	1,536,033	3,380	0.22%	20,560,608	1,018,736	167,001	1,185,737	5.77%
31-Fire	2,450,000	5,572	0.23%	11,818,776	442,936	114,219	557,155	4.71%
32-Fire Prevention	-	-	0.00%	837,387	44,955	4,105	49,060	5.86%
40-Streets	72,000	6,000	8.33%	5,111,369	104,186	383,325	487,511	9.54%
43-Health Regulation & Inspection	142,000	6,620	4.66%	447,146	17,782	2,081	19,863	4.44%
44-Animal Welfare	-	-	0.00%	751,647	45,398	371,792	417,190	55.50%
51-Mission Historical Museum	-	-	0.00%	394,522	14,682	900	15,582	3.95%
60-Parks & Rec Administration	-	-	0.00%	278,708	11,292	761	12,053	4.32%
61-Parks	25,000	7,296	29.18% ¹	3,159,187	115,075	63,503	178,578	5.65%
63-Recreation	48,000	4,525	9.43%	417,432	6,200	4,756	10,956	2.62%
64-Library	56,000	3,307	5.91%	1,545,170	58,391	3,401	61,792	4.00%
65-Bannworth Pool	25,000	1,200	4.80%	333,583	4,821	6,900	11,721	3.51%
67-Mayberry Pool	35,000	-	0.00%	395,853	5,734	5,600	11,334	2.86%
98-Transfers Out	4,308,791	-	0.00%	3,261,829	-	-	-	0.00%
GENERAL FUND	62,141,565	443,317	0.71%	63,437,644	2,920,248	2,046,900	4,967,148	7.83%
SPECIAL REVENUE FUNDS	24,725,798	112,860	0.46%	26,685,200	290,305	979,753	1,270,058	4.76%
CAPITAL PROJECTS FUNDS	-	30,026	0.00%	-	379,039	4,308,525	4,687,564	0.00%
DEBT SERVICE FUNDS	6,846,000	13,109	0.19%	6,255,452	-	-	-	0.00%
UTILITY FUND	22,906,000	458,324	2.00%	24,360,052	348,098	291,904	640,002	2.63%
GOLF COURSE FUND	977,000	70,155	7.18%	1,806,091	45,721	47,573	93,294	5.17%
SOLID WASTE FUND	9,431,500	134,844	1.43%	9,427,373	143,933	898,706	1,042,638	11.06%
EVENT CENTER FUND	1,150,100	43,246	3.76%	1,077,779	39,311	19,445	58,756	5.45%
INTERNAL SERVICE FUND	7,849,821	509,821	6.49%	8,070,277	97,526	2,930	100,456	1.24%
Grand Total	136,027,784	1,815,702		141,119,868	4,264,181	8,595,735	12,859,917	

Ist Quarter
All Exp < 25%

Unadjusted FUND BALANCE 10/31/2023
3,663,092
1,833,203
11,584,065
1,390,455
2,694,364
(5,542,142)
5,730,565
(245,811)
619,865
21,727,656

¹ Park Facility Rentals Increased ¹ RGV Humane Society Fee Encumbered for Entire Year

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/23**

	General Fund
	<u> </u>
Beginning Unadjusted Fund Balance	\$ 6,140,023.45
Revenues:	
Property Taxes	73,119.47
Licenses and permits	94,540.65
Intergovernmental Revenues	6,000.00
Charges for Services	64,055.12
Fines and Forfeits	59,337.50
Interest Earned	1,031.49
Miscellaneous	145,232.64
Total Revenues:	<u>443,316.87</u>
Transfers In:	<u>-</u>
Total Resources Available:	<u><u>6,583,340.32</u></u>
Expenditures:	
Legislative	1,643.66
Executive	29,966.98
Finance	83,595.74
Municipal Court	32,958.33
Planning	52,226.32
Facilities Maintenance	44,891.08
Fleet Maintenance	36,541.07
Organizational	334,370.06
Purchasing	13,135.49
City Secretary	18,735.41
Risk Management	8,377.75
Elections	3.40
Civil Service	5,952.34
Human Resources	15,316.68
Information Technology	320,228.45
Media Relations	15,657.48
Legal	16,460.24
Police	1,018,736.19
Fire	442,935.58
Fire Prevention	44,955.38
Streets	104,185.66
Health	17,781.74
Animal Welfare	45,398.14
Museum	14,681.83
Parks and Recreation	11,292.42
Parks	115,075.02
Recreation	6,200.36
Library	58,390.73
Bannworth Pool	4,820.50
Mayberry Pool	5,733.80
Total Expenditures:	<u>2,920,247.83</u>
Transfers - Out:	<u>-</u>
Ending Fund Balance: (unadjusted)	<u><u>\$ 3,663,092.49</u></u>

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/23**

	General Fund
Assets:	
Cash:	3,948.00
Investments:	496,821.60
Prepaid items	120,347.69
Receivables:	
Taxes	1,805,865.11
Accounts	1,846,743.31
Less: allowance for uncollectibles	(1,920,860.00)
Due from other governments	624,136.87
Due from other funds	5,625,396.74
Long-term receivable	5,400.00
Inventory	23,623.41
Total Assets:	8,631,422.73
 Liabilities and Fund Balance:	
Accounts Payable	280,604.18
Other liabilities	323,674.28
Accrued payroll	(4,204.86)
Due to other funds	3,096,379.95
Deferred Revenue	1,271,876.69
Total Liabilities	4,968,330.24
 Net Assets:	
Nonspendable	149,371.10
Unassigned	3,513,721.39
Total Fund Balance	\$ 3,663,092.49

FINANCIAL STATEMENT
AS OF: OCTOBER 31, 2023

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	62,141,565.00	443,316.87	443,316.87	0.71	0.00	61,698,248.13
*** TOTAL REVENUES ***	62,141,565.00	443,316.87	443,316.87	0.71	0.00	61,698,248.13
EXPENDITURE SUMMARY						
10-LEGISLATIVE	38,013.00	1,643.66	1,643.66	9.03	1,789.06	34,580.28
11-EXECUTIVE	808,151.00	29,966.98	29,966.98	3.74	232.21	777,951.81
12-FINANCE	1,050,600.00	83,595.74	83,595.74	9.01	11,060.54	955,943.72
13-MUNICIPAL COURT	787,269.00	32,958.33	32,958.33	4.44	2,000.00	752,310.67
14-PLANNING	1,378,722.00	52,226.32	52,226.32	5.44	22,840.31	1,303,655.37
15-FACILITIES MAINTENANCE	1,524,306.00	44,891.08	44,891.08	8.02	77,299.92	1,402,115.00
16-FLEET MAINTENANCE	1,221,045.00	36,541.07	36,541.07	23.25	247,410.08	937,093.85
17-ORGANIZATIONAL EXPENSE	2,838,125.00	334,370.06	334,370.06	19.98	232,562.44	2,271,192.50
18-PURCHASING	347,316.00	13,135.49	13,135.49	3.78	3.65	334,176.86
19-CITY SECRETARY	442,792.00	18,735.41	18,735.41	6.56	10,300.00	413,756.59
22-RISK MANAGEMENT	765,487.00	8,377.75	8,377.75	1.48	2,950.00	754,159.25
23-ELECTIONS	78,050.00	3.40	3.40	0.00	0.00	78,046.60
24-CIVIL SERVICE	209,537.00	5,952.34	5,952.34	6.34	7,339.27	196,245.39
25-HUMAN RESOURCES	375,269.00	15,316.68	15,316.68	4.08	0.00	359,952.32
26-INFORMTION TECHNOLOGY	1,256,375.00	320,228.45	320,228.45	48.89	294,062.90	642,083.65
27-MEDIA RELATIONS	423,779.00	15,657.48	15,657.48	3.80	450.00	407,671.52
28-LEGAL	579,591.00	16,460.24	16,460.24	4.26	8,257.43	554,873.33
30-POLICE	20,560,608.00	1,018,736.19	1,018,736.19	5.77	167,000.76	19,374,871.05
31-FIRE	11,818,776.00	442,935.58	442,935.58	4.71	114,218.95	11,261,621.47
32-FIRE PREVENTION	837,387.00	44,955.38	44,955.38	5.86	4,105.04	788,326.58
40-STREETS	5,111,369.00	104,185.66	104,185.66	9.54	383,324.95	4,623,858.39
43-HEALTH REGULATION & IN	447,146.00	17,781.74	17,781.74	4.44	2,080.94	427,283.32
44-ANIMAL CONTROL	751,647.00	45,398.14	45,398.14	0.00	371,791.79	334,457.07
51-MISSION HISTORICAL MUS	394,522.00	14,681.83	14,681.83	3.95	900.00	378,940.17
60-PARKS & RECREATION ADM	278,708.00	11,292.42	11,292.42	4.32	760.73	266,654.85
61-PARKS	3,159,187.00	115,075.02	115,075.02	5.65	63,502.60	2,980,609.38
63-RECREATION	417,432.00	6,200.36	6,200.36	2.62	4,755.60	406,476.04
64-LIBRARY	1,545,170.00	58,390.73	58,390.73	4.00	3,401.24	1,483,378.03
65-BANNWORTH POOL	333,583.00	4,820.50	4,820.50	3.51	6,900.00	321,862.50
67-MAYBERRY POOL	395,853.00	5,733.80	5,733.80	2.86	5,600.00	384,519.20
99-TRANSFERS OUT	3,261,829.00	0.00	0.00	0.00	0.00	3,261,829.00
*** TOTAL EXPENDITURES ***	63,437,644.00	2,920,247.83	2,920,247.83	7.83	2,046,900.41	58,470,495.76

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR
THE MONTH ENDING 10/31/23

	Total	CDBG Fund 04	Police State Sharing Fund 10	Police Federal Sharing Fund 11	Municipal Court Tech Fund 14	Designated Purpose (grants) Fund 15	Drainage Assessment Fund 16
Beginning Unadjusted Fund Balance	\$ 2,010,648.52	\$ (9,284.09)	\$ 73,722.09	\$ 557,870.36	\$ 251,490.63	\$ 74,615.10	\$ 415,768.94
Revenues:							
Intergovernmental Revenues	56,143.67	2,400.00	-	-	-	53,743.67	-
Other taxes	3,093.54	-	-	-	-	-	-
Charges for Services	32,657.52	-	-	-	3,272.98	-	-
Interest Earned	2,208.19	-	147.19	-	-	1,539.83	499.70
Special Assessments	18,756.68	-	-	-	-	-	18,756.68
Total Revenues:	112,859.60	2,400.00	147.19	-	3,272.98	55,283.50	19,256.38
Transfers In:	-	-	-	-	-	-	-
Total Resources Available:	2,123,508.12	(6,884.09)	73,869.28	557,870.36	254,763.61	129,898.60	435,025.32
Expenditures:							
Police	43,813.63	-	-	-	-	43,813.63	-
Organizational	89,364.03	-	-	-	-	-	-
City Secretary	535.20	-	-	-	-	-	-
Municipal Court	2,048.70	-	-	-	-	-	-
Fire	9,631.60	-	-	-	-	9,631.60	-
Helth	300.00	-	-	-	-	300.00	-
Tourist Promotion	45,000.00	-	-	-	-	-	-
Drainage	11,773.66	-	-	-	-	-	11,773.66
Boys & Girls Club	46,945.84	-	-	-	-	-	-
Veteran's Cemetery	26,446.19	-	-	-	-	-	-
CDBG	14,446.08	14,446.08	-	-	-	-	-
Total Expenditures:	290,304.93	14,446.08	-	-	-	53,745.23	11,773.66
Transfers - Out:	-	-	-	-	-	-	-
Ending Unadjusted Fund Balance:	\$ 1,833,203.19	\$ (21,330.17)	\$ 73,869.28	\$ 557,870.36	\$ 254,763.61	\$ 76,153.37	\$ 423,251.66
Assets:							
Cash:	6,054,558.29	50,382.56	-	-	-	6,004,175.73	-
Investments:	776,482.52	-	32,483.26	(571.60)	-	-	472,738.95
Receivables:							
Accounts	315,136.11	168.81	-	2,828.10	-	20.35	110,209.33
Less: allowance for uncollectibles	(8,194.26)	-	-	-	-	-	(8,194.26)
Accrued interest receivable	64.29	-	-	-	-	-	-
Due from other governments	3,829,276.53	(4,699.17)	-	-	-	62,465.95	-
Due from other funds	3,032,346.21	765.67	42,160.71	555,613.86	254,763.61	261,796.25	-
Total Assets	13,999,669.69	46,617.87	74,643.97	557,870.36	254,763.61	6,328,458.28	574,754.02
Liabilities and Fund Balance:							
Accounts Payable	3,854,963.84	4,377.74	774.69	-	-	66,831.93	25,846.63
Retainage payable	128,426.84	-	-	-	-	128,426.84	-
Other liabilities	22,010.62	634.24	-	-	-	11,332.67	127.94
Due to other funds	1,494,311.85	62,936.06	-	-	-	9,492.90	125,527.79
Deferred Revenue	6,666,753.35	-	-	-	-	6,036,220.57	-
Total Liabilities	12,166,466.50	67,948.04	774.69	-	-	6,252,304.91	151,502.36
Net Assets							
Restricted Fund Balance	\$ 1,833,203.19	\$ (21,330.17)	\$ 73,869.28	\$ 557,870.36	\$ 254,763.61	\$ 76,153.37	\$ 423,251.66

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR
THE MONTH ENDING 10/31/23

	Cemetery Trust Fund 17	Records Preservation Fund 20	Speer Memorial Macdonald Fund 22	Hotel/Motel Tax Fund 24	Municipal Court Bldg Security Fund 25	Speer Memorial Fund 26	Park Dedication Fund 27
Beginning Unadjusted Fund Balance	\$ 18,966.34	\$ 12,187.02	\$ 27,476.62	\$ 528,476.26	\$ 180,407.10	\$ 6,811.75	\$ (0.00)
Revenues:							
Intergovernmental Revenues	-	-	-	-	-	-	-
Other taxes	-	-	-	3,093.54	-	-	-
Charges for Services	-	1,030.00	-	-	2,041.73	-	-
Interest Earned	-	-	-	10.73	-	-	-
Special Assessments	-	-	-	-	-	-	-
Total Revenues:	-	1,030.00	-	3,104.27	2,041.73	-	-
Transfers In:	-	-	-	-	-	-	-
Total Resources Available:	<u>18,966.34</u>	<u>13,217.02</u>	<u>27,476.62</u>	<u>531,580.53</u>	<u>182,448.83</u>	<u>6,811.75</u>	<u>(0.00)</u>
Expenditures:							
Police	-	-	-	-	-	-	-
Organizational	-	-	-	-	-	-	-
City Secretary	-	535.20	-	-	-	-	-
Municipal Court	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-
Helth	-	-	-	-	-	-	-
Tourist Promotion	-	-	-	45,000.00	-	-	-
Drainage	-	-	-	-	-	-	-
Boys & Girls Club	-	-	-	-	-	-	-
Veteran's Cemetery	-	-	-	-	-	-	-
CDBG	-	-	-	-	-	-	-
Total Expenditures:	-	535.20	-	45,000.00	-	-	-
Transfers - Out:	-	-	-	-	-	-	-
Ending Unadjusted Fund Balance:	<u>\$ 18,966.34</u>	<u>\$ 12,681.82</u>	<u>\$ 27,476.62</u>	<u>\$ 486,580.53</u>	<u>\$ 182,448.83</u>	<u>\$ 6,811.75</u>	<u>\$ (0.00)</u>
Assets:							
Cash:	-	-	-	-	-	-	-
Investments:	-	-	-	65,487.10	(571.60)	-	-
Receivables:							
Accounts	-	-	-	201,444.40	-	-	-
Less: allowance for uncollectibles	-	-	-	-	-	-	-
Accrued interest receivable	-	-	-	-	-	-	-
Due from other governments	-	-	-	-	-	-	-
Due from other funds	19,233.20	12,681.82	27,476.62	219,649.03	183,020.43	6,811.75	630,532.78
Total Assets	<u>19,233.20</u>	<u>12,681.82</u>	<u>27,476.62</u>	<u>486,580.53</u>	<u>182,448.83</u>	<u>6,811.75</u>	<u>630,532.78</u>
Liabilities and Fund Balance:							
Accounts Payable	266.86	-	-	-	-	-	-
Retainage payable	-	-	-	-	-	-	-
Other liabilities	-	-	-	-	-	-	-
Due to other funds	-	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-	630,532.78
Total Liabilities	<u>266.86</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>630,532.78</u>
Net Assets							
Restricted Fund Balance	<u>\$ 18,966.34</u>	<u>\$ 12,681.82</u>	<u>\$ 27,476.62</u>	<u>\$ 486,580.53</u>	<u>\$ 182,448.83</u>	<u>\$ 6,811.75</u>	<u>\$ -</u>

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR
THE MONTH ENDING 10/31/23

	Juevenile Case Manager Fund 28	Capital Asset Replacement Fund 29	PEG Capital Fund Fund 30	Boys & Girls Club Fund 32	Veteran's Cemetery Fund 35	Tax Increment Fund 81
Beginning Unadjusted Fund Balance	\$ 170,917.38	\$ (21,852.53)	\$ 691,997.82	\$ (1,090,084.50)	\$ 117,607.51	\$ 3,554.72
Revenues:						
Intergovernmental Revenues	-	-	-	-	-	-
Other taxes	-	-	-	-	-	-
Charges for Services	2,122.81	-	-	24,190.00	-	-
Interest Earned	-	-	10.74	-	-	-
Special Assessments	-	-	-	-	-	-
Total Revenues:	<u>2,122.81</u>	<u>-</u>	<u>10.74</u>	<u>24,190.00</u>	<u>-</u>	<u>-</u>
Transfers In:	-	-	-	-	-	-
Total Resources Available:	<u>173,040.19</u>	<u>(21,852.53)</u>	<u>692,008.56</u>	<u>(1,065,894.50)</u>	<u>117,607.51</u>	<u>3,554.72</u>
Expenditures:						
Police	-	-	-	-	-	-
Organizational	-	89,364.03	-	-	-	-
City Secretary	-	-	-	-	-	-
Municipal Court	2,048.70	-	-	-	-	-
Fire	-	-	-	-	-	-
Helth	-	-	-	-	-	-
Tourist Promotion	-	-	-	-	-	-
Drainage	-	-	-	-	-	-
Boys & Girls Club	-	-	-	46,945.84	-	-
Veteran's Cemetery	-	-	-	-	26,446.19	-
CDBG	-	-	-	-	-	-
Total Expenditures:	<u>2,048.70</u>	<u>89,364.03</u>	<u>-</u>	<u>46,945.84</u>	<u>26,446.19</u>	<u>-</u>
Transfers - Out:	-	-	-	-	-	-
Ending Unadjusted Fund Balance:	<u>\$ 170,991.49</u>	<u>\$ (111,216.56)</u>	<u>\$ 692,008.56</u>	<u>\$ (1,112,840.34)</u>	<u>\$ 91,161.32</u>	<u>\$ 3,554.72</u>
Assets:						
Cash:	-	-	-	-	-	-
Investments:	-	-	206,916.41	-	-	-
Receivables:						
Accounts	-	-	-	465.12	-	-
Less: allowance for uncollectibles	-	-	-	-	-	-
Accrued interest receivable	-	-	64.29	-	-	-
Due from other governments	-	-	-	-	187,500.00	3,584,009.75
Due from other funds	<u>172,527.59</u>	<u>-</u>	<u>485,027.86</u>	<u>-</u>	<u>-</u>	<u>160,285.03</u>
Total Assets	<u>172,527.59</u>	<u>-</u>	<u>692,008.56</u>	<u>465.12</u>	<u>187,500.00</u>	<u>3,744,294.78</u>
Liabilities and Fund Balance:						
Accounts Payable	156.35	-	-	13,409.51	2,560.07	3,740,740.06
Retainage payable	-	-	-	-	-	-
Other liabilities	714.03	-	-	6,818.83	2,382.91	-
Due to other funds	665.72	111,216.56	-	1,093,077.12	91,395.70	-
Deferred Revenue	-	-	-	-	-	-
Total Liabilities	<u>1,536.10</u>	<u>111,216.56</u>	<u>-</u>	<u>1,113,305.46</u>	<u>96,338.68</u>	<u>3,740,740.06</u>
Net Assets						
Restricted Fund Balance	<u>\$ 170,991.49</u>	<u>\$ (111,216.56)</u>	<u>\$ 692,008.56</u>	<u>\$ (1,112,840.34)</u>	<u>\$ 91,161.32</u>	<u>\$ 3,554.72</u>

**CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/23**

	Total	Capital Projects Fund 09	2018 CO Fund 75	2021 CO Fund 76
Beginning Unadjusted Fund Balance	\$ 11,933,077.51	\$ (1,490,248.05)	\$ 4,324,839.40	\$ 9,098,486.16
Unadjustment to Prior Year Fund Balance	-	-	-	-
Unadjusted Fund Balance	\$ 11,933,077.51	\$ (1,490,248.05)	\$ 4,324,839.40	\$ 9,098,486.16
Revenues:				
Interest Earned	30,026.31	-	14,973.45	15,052.86
Total Revenues:	30,026.31	-	14,973.45	15,052.86
Transfers In:	-	-	-	-
Total Resources Available:	<u>11,963,103.82</u>	<u>(1,490,248.05)</u>	<u>4,339,812.85</u>	<u>9,113,539.02</u>
Expenditures:				
Streets-Taylor Road	3,832.50	3,832.50	-	-
Facilities - PD/Fire Substation #6	1,611.75	1,611.75	-	-
Parks - Lions Park Project	373,595.00	-	373,595.00	-
Total Expenditures:	379,039.25	5,444.25	373,595.00	-
Transfers - Out:	-	-	-	-
Ending Unadjusted Fund Balance:	<u>\$ 11,584,064.57</u>	<u>\$ (1,495,692.30)</u>	<u>\$ 3,966,217.85</u>	<u>\$ 9,113,539.02</u>
Assets:				
Cash:	3,363,780.52	-	1,165,670.19	2,198,110.33
Investments:	11,168,972.23	-	3,221,442.86	7,947,529.37
Receivables:				
Accrued interest receivable	3,976.38	-	-	3,976.38
Due from other governments	1,617,346.31	1,617,346.31	-	-
Total Assets	<u>16,154,075.44</u>	<u>1,617,346.31</u>	<u>4,387,113.05</u>	<u>10,149,616.08</u>
Liabilities and Fund Balance:				
Accounts Payable	1,088,857.98	704,842.15	-	384,015.83
Retainage Payable	948,113.53	436,641.46	65,979.95	445,492.12
Deferred revenue	783,376.01	783,376.01	-	-
Due to other funds	1,749,663.35	1,188,178.99	354,915.25	206,569.11
Total Liabilities	<u>4,570,010.87</u>	<u>3,113,038.61</u>	<u>420,895.20</u>	<u>1,036,077.06</u>
Net Assets				
Restricted Fund Balance	<u>\$ 11,584,064.57</u>	<u>\$ (1,495,692.30)</u>	<u>\$ 3,966,217.85</u>	<u>\$ 9,113,539.02</u>

CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/23

	Debt Service Fund 08
Beginning Unadjusted Fund Balance	\$ 1,377,346.22
Revenues:	
Property Taxes	13,108.55
Total Revenues:	13,108.55
Transfers In:	-
Total Resources Available:	1,390,454.77
Expenditures:	
Fiscal fees	-
Total Expenditures:	-
Transfers - Out:	-
Unadjusted Fund Balance:	\$ 1,390,454.77
Assets:	
Investments:	235,424.52
Receivables:	
Taxes	2,176,035.26
Accrued interest receivable	41.95
Less: allowance for uncollectibles	(192,141.30)
Total Assets	2,219,360.43
Liabilities and Fund Balance:	
Due to other funds	636,726.90
Deferred Revenue	192,278.76
Total Liabilities	829,005.66
Net Assets:	
Restricted Fund Balance	\$ 1,390,354.77

CITY OF MISSION, TEXAS
UTILITY ENTERPRISE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/23
UNADJUSTED

	Total Utility Funds 02	Utility Fund	Utility Reserve Funds	Utility I&S Funds	Utility Capital Project Fund
Beginning Unadjusted Retain Earnings	\$ 5,294,784.49	\$ 2,585,854.70	\$ 771,274.19	\$ 1,766,402.29	\$ 171,253.31
Revenues:					
Charges for Services	445,434.06	445,434.06	-	-	-
Interest Earned	3,074.79	1,358.29	556.92	1,109.58	50.00
Miscellaneous	895.27	895.27	-	-	-
Special Assessments	8,920.00	8,920.00	-	-	-
Total Revenues:	<u>458,324.12</u>	<u>456,607.62</u>	<u>556.92</u>	<u>1,109.58</u>	<u>50.00</u>
Transfers In:	-	-	-	-	-
Total Resources Available:	<u>5,753,108.61</u>	<u>3,042,462.32</u>	<u>771,831.11</u>	<u>1,767,511.87</u>	<u>171,303.31</u>
Expenditures:					
Administration	45,467.08	45,467.08	-	-	-
Water Distribution	92,357.48	92,357.48	-	-	-
South Water Treatment	32,808.19	32,808.19	-	-	-
Wastewater Treatment	28,584.52	28,584.52	-	-	-
Industrial Pre-Treatment	3,483.30	3,483.30	-	-	-
Utility Billing and Collecting	28,729.94	28,729.94	-	-	-
Organizational Expense	61,971.15	61,971.15	-	-	-
Meter Readers	22,342.88	22,342.88	-	-	-
North Water Plant	32,353.85	32,353.85	-	-	-
Golf Course:					
Club House	-	-	-	-	-
Grounds	-	-	-	-	-
Restaurant	-	-	-	-	-
Organizational	-	-	-	-	-
Solid Waste	-	-	-	-	-
Event Center	-	-	-	-	-
Total Expenditures:	<u>348,098.39</u>	<u>348,098.39</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers - Out:	-	-	-	-	-
Ending Retain Earnings: (unadjusted)	<u>\$ 5,405,010.22</u>	<u>\$ 2,694,363.93</u>	<u>\$ 771,831.11</u>	<u>\$ 1,767,511.87</u>	<u>\$ 171,303.31</u>
Assets:					
Cash:	6,743,693.37	6,743,693.37	-	-	-
Investments:	914,884.31	914,884.31	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
Receivables:					
Accounts	2,215,953.62	2,215,953.62	-	-	-
Less: allowance for uncollectibles	(175,229.57)	(175,229.57)	-	-	-
Accrued interest receivable	43.15	43.15	-	-	-
Due from other funds	522,660.39	522,660.39	-	-	-
Inventory	186,866.82	186,866.82	-	-	-
Total Current Assets	<u>10,414,972.09</u>	<u>10,414,972.09</u>	<u>-</u>	<u>-</u>	<u>-</u>
Non-Current Assets					
Restricted Assets:					
Cash and cash equivalents	14,726,948.46	12,745,011.57	439,831.39	1,370,802.19	171,303.31
Investments	1,254,800.64	526,227.68	331,863.28	396,709.68	-
Accrued interest receivable	136.44	-	136.44	-	-
Deferred charges	319,631.71	319,631.71	-	-	-
Long-term receivable	-	-	-	-	-
Capital Assets:					
Land, water rights, and construction in progress	37,872,790.05	37,872,790.05	-	-	-
Other capital assets, net of accumulated depreciation	56,397,305.94	56,397,305.94	-	-	-
Total Non-current assets	<u>110,571,613.24</u>	<u>107,860,966.95</u>	<u>771,831.11</u>	<u>1,767,511.87</u>	<u>171,303.31</u>
Total Assets:	<u>120,986,585.33</u>	<u>118,275,939.04</u>	<u>771,831.11</u>	<u>1,767,511.87</u>	<u>171,303.31</u>
Liabilities:					
Accounts Payable	854,043.73	854,043.73	-	-	-
Retainage payable	2,740.00	2,740.00	-	-	-
Accrued interest payable	-	-	-	-	-
Other liabilities	42,233.96	42,233.96	-	-	-
Compensated absences	174,111.23	174,111.23	-	-	-
Accrued payroll	15,310.83	15,310.83	-	-	-
Due to other funds	5,732,202.10	5,732,202.10	-	-	-
Customer deposits	2,919,224.74	2,919,224.74	-	-	-
Deferred Revenue	161,206.66	161,206.66	-	-	-
Current portion of long-term	1,262,139.65	1,262,139.65	-	-	-
Subdividers deposits	2,834,067.86	2,834,067.86	-	-	-
Capital Leases	883,688.67	883,688.67	-	-	-
Long-term obligations	38,896,534.08	38,896,534.08	-	-	-
Total Liabilities	<u>53,777,503.51</u>	<u>53,777,503.51</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets:					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	2,710,646.29	-	771,831.11	1,767,511.87	171,303.31
Assigned	1,564,277.73	1,564,277.73	-	-	-
Unassigned	1,130,086.20	1,130,086.20	-	-	-
	<u>\$ 67,209,081.82</u>	<u>\$ 64,498,435.53</u>	<u>\$ 771,831.11</u>	<u>\$ 1,767,511.87</u>	<u>\$ 171,303.31</u>

FINANCIAL STATEMENT
AS OF: OCTOBER 31, 2023

02 -UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	22,906,000.00	458,324.12	458,324.12	2.00	0.00	22,447,675.88
*** TOTAL REVENUES ***	22,906,000.00	458,324.12	458,324.12	2.00	0.00	22,447,675.88
EXPENDITURE SUMMARY						
10-ADMINISTRATION	1,170,463.00	45,467.08	45,467.08	3.88	0.00	1,124,995.92
12-WATER DISTRIBUTION/SEW	3,715,835.00	92,357.48	92,357.48	3.45	35,749.17	3,587,728.35
13-SOUTH WATER PLANT	2,817,424.00	32,808.19	32,808.19	1.36	5,451.00	2,779,164.81
14-WASTEWATER TREATMENT	2,412,967.00	28,584.52	28,584.52	10.21	217,702.00	2,166,680.48
15-INDUSTRIAL PRE-TREATME	360,126.00	3,483.30	3,483.30	0.97	0.00	356,642.70
16-UTILITY BILLING AND CO	756,877.00	28,729.94	28,729.94	4.99	9,051.80	719,095.26
17-ORGANIZATIONAL EXPENSE	5,771,281.00	61,971.15	61,971.15	1.40	19,030.59	5,690,279.26
18-METER READERS	697,521.00	22,342.88	22,342.88	3.63	2,968.46	672,209.66
30-NORTH WATER PLANT	3,448,767.00	32,353.85	32,353.85	0.99	1,951.00	3,414,462.15
61-2015 TWDB BONDS	0.00	0.00	0.00	0.00	0.00	0.00
63-2021 PSI BOND	0.00	0.00	0.00	0.00	0.00	0.00
99-TRANSFERS OUT	3,208,791.00	0.00	0.00	0.00	0.00	3,208,791.00
98-CONTRA ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	24,360,052.00	348,098.39	348,098.39	2.63	291,904.02	23,720,049.59

**CITY OF MISSION, TEXAS
ALL OTHER ENTERPRISE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/23
UNADJUSTED**

	Golf Course Fund 03	Solid Waste Fund 05	Event Center Fund 23
Beginning Unadjusted Retain Earnings	\$ (5,566,575.73)	\$ 5,739,653.46	\$ (249,745.55)
Revenues:			
Charges for Services	70,089.20	134,834.37	43,246.28
Interest Earned	-	-	-
Miscellaneous	65.60	10.00	-
Special Assessments	-	-	-
Total Revenues:	<u>70,154.80</u>	<u>134,844.37</u>	<u>43,246.28</u>
Transfers In:	-	-	-
Total Resources Available:	<u>(5,496,420.93)</u>	<u>5,874,497.83</u>	<u>(206,499.27)</u>
Expenditures:			
Administration	-	-	-
Water Distribution	-	-	-
South Water Treatment	-	-	-
Wastewater Treatment	-	-	-
Industrial Pre-Treatment	-	-	-
Utility Billing and Collecting	-	-	-
Organizational Expense	-	-	-
Meter Readers	-	-	-
North Water Plant	-	-	-
Golf Course:			
Club House	15,858.44	-	-
Grounds	26,059.15	-	-
Restaurant	2,028.17	-	-
Organizational	1,775.55	-	-
Solid Waste	-	143,932.56	-
Event Center	-	-	39,311.40
Total Expenditures:	<u>45,721.31</u>	<u>143,932.56</u>	<u>39,311.40</u>
Transfers - Out:	-	-	-
Ending Retain Earnings: (unadjusted)	<u>\$ (5,542,142.24)</u>	<u>\$ 5,730,565.27</u>	<u>\$ (245,810.67)</u>
Assets:			
Cash:	650.00	-	2,500.00
Investments:	-	473,150.50	-
Prepaid items	5,000.00	-	4,115.00
Receivables:			
Accounts	(26.76)	820,684.64	(4,552.10)
Less: allowance for uncollectibles	-	(63,029.10)	-
Accrued interest receivable	-	4,765.78	-
Due from other funds	31,100.89	-	-
Inventory	44,737.92	1,224,811.28	17,713.00
Total Current Assets	<u>81,462.05</u>	<u>2,460,383.10</u>	<u>19,775.90</u>
Non-Current Assets			
Restricted Assets:			
Cash and cash equivalents	-	-	-
Investments	-	-	-
Accrued interest receivable	-	-	-
Deferred charges	-	-	965.81
Long-term receivable	2,954.18	7,071.99	-
Capital Assets:			
Land, water rights, and construction in progress	1,642,918.52	-	-
Other capital assets, net of accumulated depreciation	1,729,435.13	3,867,370.73	62,621.10
Total Non-current assets	<u>3,375,307.83</u>	<u>3,874,442.72</u>	<u>63,586.91</u>
Total Assets:	<u><u>3,456,769.88</u></u>	<u><u>6,334,825.82</u></u>	<u><u>83,362.81</u></u>
Liabilities:			
Accounts Payable	4,968.01	125,879.28	2,344.84
Retainage payable	-	-	-
Accrued interest payable	-	1,000.00	(1.87)
Other liabilities	66,929.76	126,815.67	5,748.93
Compensated absences	12,345.44	14,610.92	-
Accrued payroll	1,066.11	2,070.49	-
Due to other funds	3,350,903.05	42,160.11	238,649.45
Customer deposits	-	-	-
Deferred Revenue	53,865.13	68,295.17	56,970.50
Current portion of long-term	100,737.53	12,665.07	3,041.67
Subdividers deposits	-	-	-
Capital Leases	300,164.99	55,797.01	5,409.36
Long-term obligations	76,113.19	154,966.83	17,010.60
Total Liabilities	<u>3,967,093.21</u>	<u>604,260.55</u>	<u>329,173.48</u>
Net Assets:			
Nonspendable	5,035,419.86	3,582,718.64	11,433.81
Restricted	31,100.89	-	-
Assigned	-	-	-
Unassigned	(5,542,142.24)	2,147,846.63	(257,244.48)
	<u>\$ (475,621.49)</u>	<u>\$ 5,730,565.27</u>	<u>\$ (245,810.67)</u>

**CITY OF MISSION, TEXAS
INTERNAL SERVICE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/23**

	Total
Beginning Unadjusted Fund Balance	\$ 207,569.43
Revenues:	
Charges for Services	510,249.95
Interest Earned	21.07
Miscellaneous	(450.00)
Total Revenues:	509,821.02
Transfers In:	-
Total Resources Available:	717,390.45
Expenditures:	
Insurance claim drafts	94,773.01
Premium payments	410.30
Organizational Cost	2,342.50
Total Expenditures:	97,525.81
Transfers - Out:	-
Ending Unadjusted Fund Balance:	\$ 619,864.64
Assets:	
Cash:	222,619.63
Investments:	4,644.27
Receivables:	
Accounts	2,255.48
Due from other funds	533,068.56
Restricted Assets	(257.50)
Total Assets:	762,330.44
Liabilities:	
Accounts Payable	175,780.78
Claims Payable	(57,987.50)
Due to other funds	24,672.52
Total Liabilities	\$ 142,465.80
Net Assets:	
Restricted Fund Balance	\$ 619,864.64

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
NOVEMBER 2023

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2023/2024	COLLECTED 2022/2023
2023 TAX ROLL	32,462,336.25	1,639,540.68	-	-	30,822,795.57	5.05%	7.01%
2022 & PRIOR YRS	2,398,215.37	178,673.42	-	-	2,219,541.95	7.45%	3.92%
ROLLBACK	14,109.88	353.09	-	130.35	13,887.14	2.48%	0.00%
TOTALS	34,874,661.50	1,818,567.19	-	130.35	33,056,224.66		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF NOVEMBER 2023

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	1,584,942.71	- CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	82,729.64	- PRIOR
PRIOR YEARS-P&I	32,926.92	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	16,179.63	- PURGED
TOTAL COLLECTIONS	1,716,778.90	-
LESS TRANSFERRED	1,028,117.44	
LESS IN TRANSIT	681,883.76	
LESS DUE TO HCAD COMM. FEE	77.70	
LESS DUE TO CO TREASURER	6,700.00	
BALANCE	-	

*****AFFIDAVIT*****

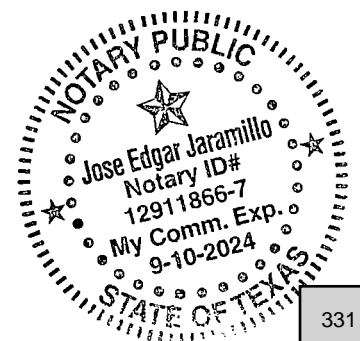
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF NOVEMBER 2023 IS CORRECT.

Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 13TH DAY OF DECEMBER 2023 A.D.

Jose E. Jaramillo
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



PREPARED BY: JOHN M GONZALEZ

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
NOVEMBER 2022

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2022/2023	COLLECTED 2021/2022
2022 TAX ROLL	28,910,952.02	2,047,392.13		280,089.67	27,143,649.56	7.01%	8.84%
2021 & PRIOR YRS ROLLBACK	2,417,440.91 2,677.08	93,734.69 -		(29,112.35) -	2,294,593.87 2,677.08	3.92% 0.00%	3.91% 36.73%
TOTALS	31,331,070.01	2,141,126.82	-	250,977.32	29,440,920.51		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF NOVEMBER 2022

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	1,836,019.19	(30,155.24) CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	41,053.53	(12,079.54) PRIOR
PRIOR YEARS-P&I	21,458.98	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	9,943.38	- PURGED
TOTAL COLLECTIONS	1,908,475.08	(42,234.78)
LESS TRANSFERRED	1,279,597.45	
LESS IN TRANSIT	622,436.68	
LESS DUE TO HCAD COMM. FEE	59.95	
LESS DUE TO CO TREASURER	6,381.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF NOVEMBER 2022 IS CORRECT.

Pablo (Paul) Villarreal Jr.

 ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 12TH DAY OF DECEMBER 2022 A.D.

Jose Edgar Jaramillo

 NOTARY-PUBLIC, HIDALGO COUNTY, TEXAS



City of Mission, Texas
Summary of Current Levy Tax Collections
As of November 30, 2023

2023 Tax Levy

	<u>M&O</u>	<u>I&S</u>	<u>Total</u>
Original	\$ 27,656,975.25	\$ 4,805,361.00	\$ 32,462,336.25
Adjustments	-	-	-
Adjusted Levy	<u>\$ 27,656,975.25</u>	<u>\$ 4,805,361.00</u>	<u>\$ 32,462,336.25</u>
Collections as of November 2023	<u>\$ 1,396,841.37</u>	<u>\$ 242,699.31</u>	<u>\$ 1,639,540.68</u>
Outstanding as of November 2023	<u>\$ 26,260,133.88</u>	<u>\$ 4,562,661.69</u>	<u>\$ 30,822,795.57</u>
Percentage of 2023 Levy Collected as of November 2023	5.05%	5.05%	5.05%

City of Mission, Texas

Summary of Delinquent Levy Tax Collections

As of November 30, 2023

2023 Tax Levy

	M&O	I&S	Total
Original	\$ 1,992,929.59	\$ 405,285.78	\$ 2,398,215.37
Adjustments	-	-	-
Adjusted Levy	<u>\$ 1,992,929.59</u>	<u>\$ 405,285.78</u>	<u>\$ 2,398,215.37</u>
Collections as of November 2023	<u>\$ 151,133.40</u>	<u>\$ 27,540.02</u>	<u>\$ 178,673.42</u>
Outstanding as of November 2023	<u>\$ 1,841,796.19</u>	<u>\$ 377,745.76</u>	<u>\$ 2,219,541.95</u>
Percentage of 2023 Levy Collected as of November 2023	7.58%	6.80%	7.45%

Delinquent Tax Levy Breakdown

Year	Beg O/S	Adjustments	Paid	Ending O/S
2022	780,511.56	-	(101,661.76)	678,849.80
2021	329,484.88	-	(31,001.17)	298,483.71
2020	206,287.95	-	(12,737.17)	193,550.78
2019	162,056.20	-	(9,355.46)	152,700.74
2018	115,264.56	-	(7,746.98)	107,517.58
2017	90,066.99	-	(4,989.19)	85,077.80
2016	82,152.48	-	(3,406.82)	78,745.66
2015	71,802.84	-	(1,587.95)	70,214.89
2014	62,042.60	-	(797.28)	61,245.32
2013	54,131.18	-	(871.04)	53,260.14
2012	49,778.98	-	(754.69)	49,024.29
2011	47,725.56	-	(567.74)	47,157.82
2010	51,136.66	-	(1,227.78)	49,908.88
2009	46,178.50	-	(774.22)	45,404.28
2008	44,800.21	-	(342.56)	44,457.65
2007	34,212.77	-	(371.04)	33,841.73
2006	27,409.21	-	(480.57)	26,928.64
2005	23,815.19	-	-	23,815.19
2004	22,399.16	-	-	22,399.16
2003	15,657.81	-	-	15,657.81
2002	81,300.08	-	-	81,300.08
	2,398,215.37	-	(178,673.42)	2,219,541.95

City of Mission, Texas
Combined Property Tax Reconciliation - Receivable Accounts
FY 2023-24

Item 39.

As of September 30, 2024

	01/08-10900 Current Property Tax Receivable	01/08-11000 Delinquent Property Tax Receivable	combined Rollback Tax Receivable	Outstanding Taxes Prior to Allowance	01/08-11100 Allowance for Uncollectable Property tax	01/08-21900 Outstanding Taxes After Allowance	01/08-21900 Deferred Property Tax Revenue	Difference
Beginning Balance	-	2,398,215.37	14,109.88	2,412,325.25	1,051,274.01	1,361,051.24	1,284,291.37	76,759.88
Auditors Adjustments	-	-	-	-	-	-	-	-
Adjusted Beginning Balance	-	2,398,215.37	14,109.88	2,412,325.25	1,051,274.01	1,361,051.24	1,284,291.37	76,759.88
Plus Levy	32,462,336.25	-	-	32,462,336.25	-	32,462,336.25	32,462,336.25	-
Plus Rollback taxes	-	-	130.35	130.35	-	130.35	130.35	-
Less Collections	(1,639,540.68)	(178,673.42)	(353.09)	(1,818,567.19)	-	(1,818,567.19)	(1,818,567.19)	-
Less Special Inventory	-	-	-	-	-	-	-	-
Adjustments to tax roll	-	-	-	-	-	-	-	-
Ending Balance	<u>30,822,795.57</u>	<u>2,219,541.95</u>	<u>13,887.14</u>	<u>33,056,224.66</u>	<u>1,051,274.01</u>	<u>32,004,950.65</u>	<u>31,928,190.78</u>	<u>76,759.88</u>
Adjustments to allowance	-	-	-	-	-	-	0.00	-
Adjusted Ending Balance	<u>30,822,795.57</u>	<u>2,219,541.95</u>	<u>13,887.14</u>	<u>33,056,224.66</u>	<u>1,051,274.01</u>	<u>32,004,950.65</u>	<u>31,928,190.78</u>	<u>76,759.88</u>
Accrual for September (prior yr)							52,681.16	(52,681.16)
Posted to G/L at 9/30 (Oct 2024)								
Propose audit adj.								
Reconciled to Tax Office Report	<u>30,822,795.57</u>	<u>2,219,541.95</u>	<u>13,887.14</u>	<u>33,056,224.66</u>	<u>1,051,274.01</u>	<u>32,004,950.65</u>	<u>31,980,871.94</u>	<u>24,078.72</u>

	01/08-10900	01/08-11000	
COLLECTIONS AGAINST RECEIVABLE			
collections up to 9/30/23	1,639,540.68	178,673.42	1,818,214.10
reverse prior year accrual	-	-	-
rollback taxes	-	353.09	353.09
motor vehicle taxes	-	-	-
accrual for Sept-coll in Oct	-	-	-
Total Collections	<u>1,639,540.68</u>	<u>179,026.51</u>	<u>1,818,567.19</u>
RECONCILIATION of RECEIVABLES			
Adjusted balance 9/30/23	-	2,412,325.25	2,412,325.25
Levy	32,462,336.25	-	32,462,336.25
adjustments to tax roll	-	-	-
Roll back taxes	-	130.35	130.35
Total tax collections	<u>(1,639,540.68)</u>	<u>(179,026.51)</u>	<u>(1,818,567.19)</u>
Total outstanding taxes 9/30/24	<u>30,822,795.57</u>	<u>2,233,429.09</u>	<u>33,056,224.66</u>

0.0505
% collection

0.0560

	01/08-300-31000	01/08-300-31200	
COLLECTIONS -REVENUE ACCOUNTS			
	1,639,540.68	178,673.42	1,818,214.10
	-	(52,681.16)	(52,681.16)
	-	353.09	353.09
	-	-	-
	-	-	-
	1,639,540.68	126,345.35	1,765,886.03
	-	-	-
	1,639,540.68	126,345.35	1,765,886.03
	-	-	-
	-	-	-
	1,639,540.68	126,345.35	1,765,886.03

RECONCILIATION:			
rollback tax receivables	11,762.33	-	11,762.33
O/S taxes w/out rollback	30,811,033.24	2,233,429.09	33,044,462.33
Total outstanding taxes 9/30/24	<u>30,822,795.57</u>	<u>2,233,429.09</u>	<u>33,056,224.66</u>

**CITY OF MISSION, TEXAS
COMBINED PROPERTY TAX COLLECTIONS, FY 23-24**

Item 39.

MONTH	CURRENT YEAR TAXES			PRIOR YEAR TAXES				TOTAL TAX COLLECTIONS	P & I		COSTS COLLECTED	LESS COMMISS.	Rendition Penalties	TOTAL COLLECTIONS
	General 01/08-300-31000	I & S	Rollback taxes	General 01/08-300-31200	I & S	Rollback taxes	prior yr accrual		General 01/08-300-31300	I & S				
October	46,515.89	8,082.08	-	-	-	353.09	95,943.78	150,894.84	26,603.58	5,026.47	17,873.59	6,700.00	41.09	193,657.39
November	1,350,325.48	234,617.23	-	69,900.37	12,829.27	-	-	1,667,672.35	27,391.76	5,535.16	16,179.63	6,700.00	77.70	1,710,001.20
December	-	-	-	-	-	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Collections	1,396,841.37	242,699.31	-	69,900.37	12,829.27	353.09	95,943.78	1,818,567.19	53,995.34	10,561.63	34,053.22	13,400.00	118.79	1,903,658.59
VEHICLES	-	-	-	-	-	-	-	-	-	-	-	-	-	-
total coll tax office	1,396,841.37	242,699.31	-	69,900.37	12,829.27	353.09	95,943.78	1,818,567.19	53,995.34	10,561.63	34,053.22	13,400.00	118.79	1,903,658.59
Less revenue recognized in prior FY								-						
Total curr yr rev	1,396,841.37	242,699.31	-	69,900.37	12,829.27	353.09	95,943.78	1,818,567.19						

**TAX COLLECTIONS
FOR THE MONTH OF NOVEMBER, 2023**

	01-10900	01-11000	01-10900	01-21900	08-10900	08-11000	08-10900	08-21900							
	M&O				I&S				Total	P & I		Attorney	Less	Rendition	Total
DATE	Current	Delinquent	Rollback	Total	Current	Delinquent	Rollback	Total	Tax	General	I & S	Fees	Commission	Penalty	Collections
	01-300-31000	01-300-31200	taxes	M&O	08-300-31000	08-300-31200	taxes	I&S	Collections	01-300-31300	08-300-31300	01-2188	01-417-34499	01-300-36150	
11/01/23	2,167.78	1,532.16		3,699.94	376.64	263.15		639.79	4,339.73	344.59	61.22	300.78			5,046.32
11/02/23	15,095.62	896.72		15,992.34	2,622.83	152.71		2,775.54	18,767.88	327.45	55.53	191.40			19,342.26
11/03/23	26,704.45	1,464.09		28,168.54	4,639.86	258.47		4,898.33	33,066.87	383.39	70.59	304.23			33,825.08
11/06/23	79,112.46	2,247.88		81,360.34	13,745.69	432.99		14,178.68	95,539.02	919.37	198.74	397.58			97,054.71
11/07/23	59,895.14	5,940.37		65,835.51	10,406.61	1,156.52		11,563.13	77,398.64	2,459.97	502.37	1,504.89			81,865.87
11/08/23	76,682.09	5,819.96		82,502.05	13,323.43	995.94		14,319.37	96,821.42	1,583.39	290.50	1,259.20	6,700.00		93,254.51
11/09/23	50,795.87	2,262.50		53,058.37	8,825.72	423.57		9,249.29	62,307.66	472.13	90.09	343.04			63,212.92
11/13/23	72,847.44	4,884.45		77,731.89	12,657.16	880.44		13,537.60	91,269.49	1,332.78	248.38	966.20			93,816.85
11/14/23	64,872.66	4,266.99		69,139.65	11,271.57	732.00		12,003.57	81,143.22	1,385.14	243.57	936.74			83,708.67
11/15/23	115,753.72	843.29		116,597.01	20,111.99	155.99		20,267.98	136,864.99	262.13	51.08	168.36			137,346.56
11/16/23	91,394.63	5,569.27		96,963.90	15,879.70	992.44		16,872.14	113,836.04	1,722.32	334.61	1,174.99			117,067.96
11/17/23	89,902.98	2,221.06		92,124.04	15,620.56	437.24		16,057.80	108,181.84	797.93	160.50	538.57			109,678.84
11/20/23	62,328.68	7,931.90		70,260.58	10,829.54	1,610.99		12,440.53	82,701.11	6,242.91	1,422.91	2,529.96			92,896.89
11/21/23	63,616.38	5,867.40		69,483.78	11,053.26	1,017.02		12,070.28	81,554.06	1,573.15	284.53	1,222.58			84,634.32
11/22/23	90,220.26	3,964.31		94,184.57	15,675.67	778.11		16,453.78	110,638.35	2,367.57	521.00	1,075.31			114,602.23
11/27/23	140,916.24	1,922.23		142,838.47	24,483.94	354.22		24,838.16	167,676.63	888.82	181.30	473.94			169,220.69
11/28/23	62,620.63	1,214.77		63,835.40	10,880.24	244.34		11,124.58	74,959.98	556.72	119.97	231.07			75,867.74
11/29/23	52,785.97	2,166.74		54,952.71	9,171.51	379.80		9,551.31	64,504.02	640.51	118.67	464.77			65,727.97
11/30/23	132,612.48	8,884.28		141,496.76	23,041.31	1,563.33		24,604.64	166,101.40	3,131.49	579.60	2,096.02		77.70	171,830.81
Total	1,350,325.48	69,900.37	-	1,420,225.85	234,617.23	12,829.27	-	247,446.50	1,667,672.35	27,391.76	5,535.16	16,179.63	6,700.00	77.70	1,710,001.20
JE#				-				-	-						-
				-				-	-						-
				-				-	-						-
Need to recd	1,350,325.48	69,900.37	-	1,420,225.85	234,617.23	12,829.27	-	247,446.50	1,667,672.35	27,391.76	5,535.16	16,179.63	6,700.00	77.70	1,710,001.20

O/S 482,647.21



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Anna Carrillo, City Secretary

AGENDA ITEM: Board Appointments – Ambulance Board, Building Board of Adjustments, Citizen Advisory Committee, Civil Service Commission, Mission Economic Development Authority, Mission Economic Development Corporation, Mission Education Development Council, Mission Historic Preservation Commission, Parks and Recreation Board, Planning and Zoning Commission, Shary Golf Course Advisory Board, Special Events & Entertainment Committee, Speer Memorial Library Board, Tax Increment Reinvestment Zone, Traffic Safety Committee, Youth Advocacy Advisory Board, and Zoning Board of Adjustments - Carrillo

NATURE OF REQUEST:

Attached is the list of Board and Committee Appointments along with the recommendations by Mayor Norie Garza

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

FIRST NAME	LAST NAME	TERM EXPIRES	
City of Mission Boards & Committees			
AMBULANCE BOARD			
Kane	Dawson	12/31/2023	Re-Appoint
Alvin	Patina	12/31/2023	Re-Appoint
Dr. Ivan	Melendez	12/31/2023	Re-Appoint
Tim	Brown	12/31/2023	Re-Appoint
BUILDING BOARD OF ADJUSTMENTS			
Carl	Davis	12/31/2023	Hector Gonzalez
Michael	Davis	12/31/2023	Re-appoint
CITIZENS ADVISORY COMMITTEE			
VACANT		12/31/2023	Emigdio Villanueva, Jr.
VACANT		12/31/2023	Monica Rosales-Flores
Alma	Garcia	12/31/2023	Re-appoint
Cynthia	Pacheco	12/31/2023	Re-appoint
CIVIL SERVICE COMMISSION - Director Jesse Lerma			
L. Michael	Davis	12/31/2025	Guillermo Delgadillo
Jerry	Saenz	12/31/2023	Re-appoint
MISSION ECONOMIC DEVELOPMENT AUTHORITY			
ALTERNATE MAYOR POSITION			
Abiel	Flores		Marissa Ortega Gerlach
MISSION ECONOMIC DEVELOPMENT CORPORATION			
Noel	Salinas	12/31/2024	Julian Alvarez
ALTERNATE MAYOR POSITION			
Abiel	Flores		Marissa Ortega Gerlach
MISSION EDUCATION DEVELOPMENT COUNCIL			
Noel	Salinas	12/31/2024	Julian Alvarez
ALTERNATE MAYOR POSITION			
Abiel	Flores	12/31/2024	Marissa Ortega Gerlach
MISSION HISTORIC PRESERVATION COMMISSION			
VACANT		12/31/2024	Irma Flores Lopez
PARKS & RECREATION BOARD			
Cris	Voss	12/31/2023	Re-appoint
Melissa	Y. Reyna	12/31/2023	Re-appoint
Jesus	Mendiola	12/31/2023	Re-appoint
NEW POSITION		12/31/2026	Diego Gutierrez
NEW POSITION		12/31/2026	Julissa Barrera Martin
PLANNING & ZONING COMMISSION			
Ruben	Arcaute	12/31/2025	Omar Guevara
Raquenel	Austin	12/31/2023	Re-appoint

Jasen	Hardison	12/31/2023	Re-appoint
Steven	Alaniz	12/31/2023	Connie Garza
ALTERNATE POSITION			
Connie	Garza	12/31/2025	Steven Alaniz
SHARY GOLF COURSE ADVISORY BOARD			
Toby	Garza	12/31/2023	Re-appoint
Isaac	Martinez	12/31/2023	Re-appoint
Jose G.	Salinas	12/31/2023	Re-appoint
SPECIAL EVENTS & ENTERTAINMENT COMMITTEE			
VACANT		12/31/2024	Mike & Estella Flores
VACANT		12/31/2024	Kay Wolf
VACANT		12/31/2025	Paola Lopez
VACANT		12/31/2026	Kristi Collier
VACANT		12/31/2025	Mariana Trevino Wright
SPEER MEMORIAL LIBRARY BOARD			
VACANT		12/31/2024	Rose Mary Gallagher
Beth	Blanton	12/31/2023	Re-appoint
TAX INCREMENT REINVESTMENT BOARD			
Amanda	O'cana	12/31/2023	Dennis Burseson
Hector	Moreno	12/31/2023	Re-appoint
Albert	Chapa	12/31/2023	Re-appoint
Efrain	Reyna, Jr.	12/31/2023	Re-appoint
COUNTY APPOINTMENT			
Martin	Garza		Appoint Chairman
TRAFFIC SAFETY COMMITTEE			
Luis	Dovalina	12/31/2023	Re-appoint
Apolinar	Solis	12/31/2023	Re-appoint
Luis Enrique	Lopez	12/31/2023	Re-appoint
YOUTH ADVOCACY ADVISORY BOARD			
Jennifer Lee	Venecia	12/31/2023	Re-appoint
April Renee	Chapa	12/31/2023	Amy Ortega
Rebecca R	Lopez	12/31/2023	Re-appoint
Sergio	Cruz	12/31/2023	Re-appoint
Rolando	Reyna III	12/31/2023	Re-appoint
Henry	Rodriguez	12/31/2023	Re-appoint
Jose Angel	Garcia	12/31/2023	Peter Geddes
ZONING BOARD OF ADJUSTMENTS			
Humberto	Garza	12/31/2023	Re-appoint Alternate Member
Dolly	Elizondo	12/31/2023	Re-Appoint Regular Member
Michael R.	De Leon	12/31/2023	Re- Appoint Alternate Member
Andrew C.	Riddle	12/31/2023	Re-Appoint Regular Member



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 8, 2024

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: TABLED 12/18/2023 - Discussion regarding City Projects and Funding Sources, and possible action, if any, related to the same, including but not limited to approval of any budget amendments - Perez

NATURE OF REQUEST:

Discussion regarding City Projects and Funding Sources, and possible action, if any, related to the same, including but not limited to approval of any budget amendments

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Seeking Council Direction

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Seeking Council Direction *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

