



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, September 23, 2024 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, September 23, 2024 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Proclamation - Fire Prevention Month - A. Garcia
2. Proclamation - Food Safety Awareness Month - Kotsatos
3. August 2024 Employee of the Month - Munguia
4. Report from the Rio Grande Valley Humane Society - Jennifer Vasquez
5. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez
6. Departmental Reports – Perez
7. Citizen's Participation – Garza

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

8. Conditional Use Permit: To have 3 Shipping Containers for Office & Warehouse Use, 1405 Business Park Drive, Being all of Lot 2, Re-plat of Lot 13, Expressway Business Park Phase VIII, I-1, Arch Renati, LLC, Adoption of Ordinance # _____ - De Luna

9. Rezoning: Lot 8, Block 5, Taurus Estates #9 Phase I from (R-2) Duplex-Fourplex Residential to (R-3) Multi-Family Residential, Erika Padron, and Adoption of Ordinance#_____ - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

10. Approval of Minutes – Carrillo
Regular Meeting – September 9, 2024
11. Acknowledge Receipt of Minutes – Perez
Ambulance Board – April 16, 2024
Shary Golf Course Advisory Board – August 7, 2024
Civil Service Commission – August 8, August 30, 2024
Building Board of Adjustments – January 30, March 26, 2024
Planning & Zoning – July 3, July 17, August 7, August 21, 2024
12. Authorization to purchase beer, wine and liquor for resale at the Mission Event Center and Shary Municipal Golf Course – A. Lerma, M. Fernuik
13. Authorization to execute the First One-Year renewal option for Document Storage, Destruction and Other Related Services with 3GS, LLC - Carrillo
14. Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies via cooperative contracts from AutoZone Region 4 R211201, Advance Auto Parts BuyBoard Contract #715-23, O'Reillys Auto Parts Sourcewell Contract 032521-ORA, Arnold Oil Company Region One RFP-Agency-000082-E3 for Fleet and Sanitation Departments Preventative Maintenance - Avila
15. Authorization to purchase tires from Hesselbein via BuyBoard Contract 729-24 for the Fleet Department for the 2024-2025 Fiscal Year- Avila
16. Approval of pre-negotiated service agreements for Hourly Labor Rates and Parts Mark ups for fleet repairs on all city units to include special equipment and Sanitation Units for the 2024-2025 Fiscal Year pursuant to Texas Local Government Code Section 252.022 (a)(2) - Avila
17. Authorization to purchase tires from Southern Tire Mart via BuyBoard Contract 729-24 for the Sanitation Department for the 2024-2025 Fiscal Year - Mendiola
18. Approval to develop a Community Garden in cooperation with Mission Food Bank and Community Gardeners on city owned property (115 S. Mayberry) – Bentsen
19. Authorization to enter into a contract with Civic Plus, a sole source vendor, for the implementation/redesign of a new official website for the City of Mission in the amount of \$23,750 – K. Gomez

20. Authorization to purchase medical equipment and supplies from Bound Tree and Henry Schein estimated to exceed the \$25,000.00 threshold via Buy Board Contract #704-23 – A. L. Garcia
21. Authorization to solicit bids for Security Guard Services – Torres
22. Authorization to re-enter into an Interlocal Agreement between the City of Mission and the City of Palmhurst to provide temporary housing for prisoners in the amount of \$54.00 per prisoner per day for one year - Torres
23. Authorization to re-enter into an Interlocal Agreement between the City of Mission and the City of Penitas to provide temporary housing for prisoners in the amount of \$54.00 per prisoner per day for one year - Torres
24. Approval of Resolution No.____ authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for The Pink 5k walk/run in October 2024 - Torres
25. Authorization to solicit bids for two (2) DJI Mavic Drones and Accessories utilizing State Forfeiture Funds – Torres

APPROVALS AND AUTHORIZATIONS

26. Preliminary Plat Approval: Sonoma Ranch Subdivision Phase I, A tract of land containing 22.84 acres of land, being a part or portion of Lot 30-9, West Addition to Sharyland, R-1, Developer: Jason E. Garza, Engineer: Javier Hinojosa Engineering - De Luna
27. Preliminary Plat Approval: Sonoma Ranch Subdivision Phase II, A tract of land containing 16.14 acres of land, being a part or portion of Lot 30-9, West Addition to Sharyland, R-1, Developer: Jason E. Garza, Engineer: Javier Hinojosa Engineering - De Luna
28. Approval of Resolution # _____ of the City Council of Mission, Texas, Accepting the Conveyance of Properties to the City from the Mission Economic Development Corporation; authorizing Mayor to execute the General Warranty Deed; and providing an effective date – T. Garcia
29. Approval of Resolution # _____ of the City Council for the City of Mission amending Resolution No. 1789 adopting the Public Funds Investment Policy and Strategy - Roman
30. Authorize Staff to Engage Highest Qualified Firm found acceptable in negotiations for Auditing Services and Authorize City Manager to execute contract incident thereto – Roman
31. Acceptance of July 2024 Financial Statements – Roman
32. Acceptance of Quarterly Report of Investments for the Quarter ending March 31, 2024 and June 30, 2024 including interest earned. -Roman
33. Approval of Budget Amendment: General, Utility, Solid Waste, Police State Sharing, Police Federal Sharing and Designated Purpose - Roman
34. Approval of Public Relations and Communications and Media Relations Consulting Services Agreement with KM International at a rate of \$6,750 per month via TIPS Contract - K. Gomez

- [35.](#) Authorization to purchase (2) Mobile Security Surveillance Trailers in the amount of \$116,307.90, via TIPS contract #230105, using FY 2023 Stonegarden grant funds - Torres
- [36.](#) Ratify the purchase of 10x 2025 Chevrolet Tahoes 2WD 4DR PPV in the face value amount of \$1,009,815.60, and approval of 5x 2025 Ram 1500 2WD Crew Cab SSV in the face value amount of \$276,253.00 for units budgeted in the 2025 Fiscal Year, via buyboard contract # 652-21 - Torres
- [37.](#) Approval of Resolution # _____ authorizing the Mission Police Department to surplus (3) Chevrolet Tahoes police units for donation to Santa Maria ISD - Torres
- [38.](#) Authorization to purchase digital water meters via sole source from Aqua Metric Sales Company – D. Flores
- [39.](#) Approval of Ordinance # _____ of the City Council of the City of Mission, Texas Amending Chapter 114, Utilities, Article II, Rates and Charges, Section 114-54 Rates and Charges (c) Water Rate: (1) Water Connection Fee Enumerated Exhibit A of the City of Mission Code of Ordinances revising the Water Rate, Water Connection Fee for AMI Water Meters – D. Flores
- [40.](#) Approval of Ordinance # _____ of the City Council of the City of Mission, Texas Amending Chapter 114, Utilities, Article II, Rates and Charges, Section 114-52 Deposit Required (c) Secondary Residential Water Meter for Irrigation Only Exhibit A of the City of Mission Code of Ordinances revising the special fee for Secondary Residential AMI Water Meter for Irrigation Only – D. Flores
- [41.](#) Approval of Capital Asset Policy for the City of Mission – A. Garcia

UNFINISHED BUSINESS

- [42.](#) TABLED 09/09/2024: Rezoning: A 2.44 acre tract of land out of the 7.8 acres out of the Fernandez Strip out of Porcion 52, from (R-2) Duplex-Fourplex Residential to (C-3) General Business, Sandra Tamez, and Adoption of Ordinance# _____ - De Luna

ROUTINE MATTERS

City Manager Comments

City Council Comments

Mayor's Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Evaluation of City Manager relating to goals and objectives
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.
3. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Real Property), relating to 2.332 acres of land situated in Hidalgo County Texas, and being out of a canal right of way located between Lots 216 and 226 - John H. Shary Subdivision.

RECONVENE

The City Council will reconvene in open session to take any actions if necessary, on any item(s) discussed in closed session

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 20th day of September, 2024 at 3:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **23rd day of September, 2024** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **20th day of September 2024** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:00 p.m. on said date.



 Anna Carrillo, City Secretary

Proclamation

City of Mission



WHEREAS, City of Mission is committed to ensuring the safety and security of all those living in and visiting the City of Mission; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, smoke alarms detect smoke well before you can, alerting you to danger in the event of fire in which you may have just seconds to escape safely; and

WHEREAS, working smoke alarms save lives by providing early warning of fire so you and your family can safely escape; and

WHEREAS, City of Mission residents should be sure everyone in the home understands the sounds of the alarms and knows how to respond; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, City of Mission first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and public fire safety education; and

WHEREAS, the 2024 Fire Prevention Week theme, "Smoke Alarms, Make Them Work For You" effectively serves to remind us it is important to develop a home escape plan with all members of the household and practice it regularly.

NOW THEREFORE, we the City Council of the City of Mission do hereby proclaim October 6th-12th, 2024, as

Fire Prevention Week

and invite all citizens to our Open House to be held at Leo Pena Placita Park at 803 N. Conway on October 4, 2024 from 6pm - 8pm. And future urge all the citizens of the City of Mission that "Smoke Alarms, Make Them Work For You" and to support the many public safety activities and efforts of City of Mission fire and emergency services.

PROCLAIMED on this the 23rd day September, 2024.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Marissa Ortega-Gerlach, Councilman

Alberto Vela, Councilman

Proclamation

City of Mission



WHEREAS, September is National Food Safety Education Month, a month dedicated to promoting the safe practices of food handling and preparation; and

WHEREAS, The City of Mission is strongly committed to food safety and to highlighting food safety’s critical role in the health and well-being of the residents of Mission, Texas through the prevention of foodborne illnesses; and

WHEREAS, The City of Mission, Health Department focuses on protecting public health by working diligently to ensure the safety of the City’s retail food establishments by inspections and education; and

WHEREAS, The City of Mission Health Department provides food safety inspections and education to more than 600 hundred retail food establishments in Mission on the safe handling, preparation and storage of food, both in educational inspections and consultations; and

WHEREAS, The Federal Government estimates that 48 million persons — or 1 of every 6 people get foodborne infections each year. Of those, 128,000 are hospitalized, and 3,000 die from their foodborne illness.

NOW THEREFORE, to further awareness of the value of food safety education, the City Council of the City of Mission do hereby proclaim September 2024 as: **“National Food Safety Education Month”** in Mission, Texas. We encourage the people of Mission, Texas to celebrate the importance of food safety with educational activities and observances that promote food safety measures for the benefit of individuals and families across Mission, Texas.

PROCLAIMED on this the 23rd day of September, 2024

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Marissa Ortega-Gerlach, Councilwoman

Alberto Vela, Councilman



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024
PRESENTED BY: Mike R. Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:
 Code Enforcement – August 2024
 Permits & Inspections – August 2024
 Planning – August 2024
 Mission Police Department – August 2024
 Mission Fire Department – August 2024
 Speer Memorial Library – August 2024
 Sanitation Department – August 2024
 Mission Historical Museum – August 2024
 Human Resources – August 2024
 Civil Service – August 2024
 311 – August 2024
 Mission Event Center – August 2024
 Public Works – August 2024

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



**CODE ENFORCEMENT
MONTHLY REPORT
AUG 2024**

COMPLAINTS RECEIVED	168
WEEDY LOT LETTERS	79
PROPERTIES SENT TO MOWER'S LIST	62
PROPERTIES MOWED	34
SIGNS	263
JUNKED VEHICLES/ BOATS	0
CONSTRUCTION W/OUT PERMIT/SETBACKS	29
HEALTH & SANITATION/STAGNANT WATER	9
HOME OCCUPATION	0
SIGHT OBSTRUCTION/SIDEWALKS/RIGHT OF WAY/DRIVEWAYS	1
UNSAFE/UNSECURED BUILDING	0
DOUBLE OCCUPANCY/HOOKED RV	0
ILLEGAL DUMPING	2
NON RESIDENTIAL PARKING/SEMI-TRUCKS	0
NO BUSINESS LICENSE/CUP REQ'D/NO GARAGE SALE PERMITS	12
STORAGE OF VEHICLES/BOATS/TRAILERS	1
DEMOLITION FOR UNSAFE BUILDINGS	0
PARKING LOT MAINTENANCE/POTHoles/LIGHTING/LANDSCAPING	1
IPMC VIOLATIONS	4
P&Z ZONING VIOLATIONS/SUBDIVISION	0
PARKING ON LAWN	14
CASES FILED IN COURT/PENDING APPROVAL WITH ATTORNEY	6
CASES SEEN IN COURT	101
CASES CLOSED	52
CALL-IN'S	95
WALK-IN'S	21
311-COMPLAINTS	32
INTERNAL COMPLAINTS/E-MAILS	20

**Building Permit and Inspections
Activity Report for
The Month of August 2024 (REVISED)**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
34	\$7,106,030.00	\$13,801.25	New Dwelling
			Commercial
			Assembly
1	\$300,000.00	\$957.65	Apartments
			Warehouse
			Move Out Houses/Move Within
			Move In Houses
4	\$20,003.00	\$420.00	Move in Mobile Homes
			Schools
9	\$257,000.00	\$2,745.00	Swimming Pools
7	\$16,050.00	\$35.00	Sheds
8	\$22,500.00	\$440.00	Signs
5	\$6,010.00	\$0.00	Fence
1	\$23,736.00	\$183.02	Tower
			Gas Tanks Pumps
			Demolition
			Water Well/Recreation Const.
69	\$7,751,329.00	\$18,581.92	Totals

Additions / Remodeling

32	\$598,898.18	\$5,419.65	Residential Buildings
6	\$2,264,000.00	\$17,012.50	Commercial Buildings
			Apartment Buildings
3	\$9,203,263.00	\$590.01	Assembly Buildings
			School Buildings
1	\$200.00	\$35.00	Awnings/Decks
16	\$431,501.00	\$2,217.45	Carpports/Concrete
11	\$110,300.00	\$718.80	Porches/Driveways/Sidewalks
2	\$36,000.00	\$276.10	Garages/Canopies
			Hobby Shops
71	\$12,644,162.18	\$26,269.51	Totals

Total Building Permits	140
Total Building Valuation	\$20,395,491.18
Total Building Permit Fees	\$44,851.43

Prepared By: Rachel Alvarez
Date: 9/3/2024

Page 2
 Monthly Report for August 2024

I. Permits Issued

A. Building

Number	140
Value	<u>\$20,395,491.18</u>
Permit Fees	<u>\$44,851.43</u>

B. Electrical, T-Pole, & T-Clear

Number	201
Permit Fees	<u>\$22,528.00</u>

C. Mechanical

Number	60
Value	<u>\$1,877,208.00</u>
Permit Fees	<u>\$9,858.00</u>

D. Plumbing, Gas & Sprinkler System

Number	103
Permit Fees	<u>\$12,662.00</u>

TOTALS

Total Permits Issued	504
Total Valuation	<u>\$22,272,699.18</u>
Total Permit Fees	<u>\$89,899.43</u>

II. Number of Inspections Conducted

698

III. Other Fees

A. Business License Application

Number	16
Permit Fees	<u>\$800.00</u>

B. Garage Sale Permits

Number	471
Permit Fees	<u>\$4,985.00</u>

C. Health Cards

Number	0
Permit Fees	<u>\$0.00</u>

D. Builder Registration

Number	19
Permit Fees	<u>\$1,775.00</u>

E. Electrician Registration

Number	0
Permit Fees	<u>\$0.00</u>

F. Plumbing Registration

Number	0
Permit Fees	<u>\$0.00</u>

G. Mechanical Registration

Number	0
Permit Fees	<u>\$0.00</u>

H. House Inspections

Number	2
Permit Fees	<u>\$200.00</u>

I. Planning & Zoning Applications

Number	17
Permit Fees	<u>\$5,000.00</u>

MEMORANDUM

TO: MIKE PEREZ, CITY MANAGER
FROM: SUSANA DE LUNA, PLANNING DIRECTOR
DATE: SEPTEMBER 6, 2024
SUBJ: MONTHLY REPORT AUGUST 2024

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

AUGUST 2024

REZONINGS:	4
CONDITIONAL USE PERMIT:	9
HOMESTEAD APPROVALS:	1
SUBDIVISIONS:	3
SINGLE LOT VARIANCES:	0
VARIANCES (ZBA):	6
SITE PLAN APPROVALS:	0
OTHER P&Z REQUESTS:	1

Mission Police Department



Monthly Report August 2024



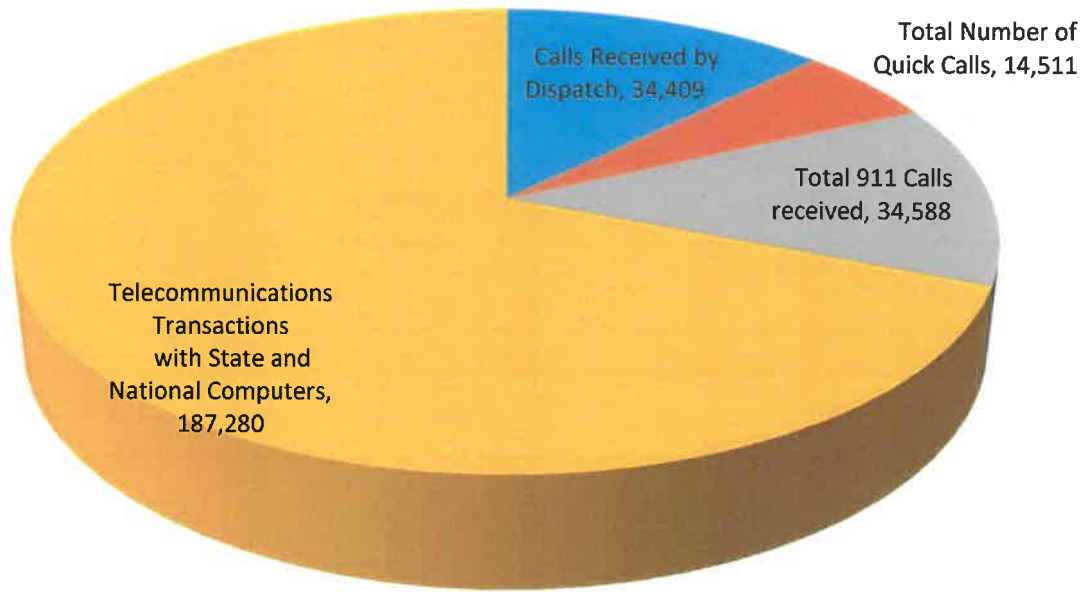
Mission Police Department

Monthly Report for August 2024



Communications Division

	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
Calls Received by Dispatch	3,223	34,409
Total Number of Quick Calls	1,571	14,511
Total 911 Calls received	3,361	34,588
Telecommunications Transactions with State and National Computers	17,061	187,280



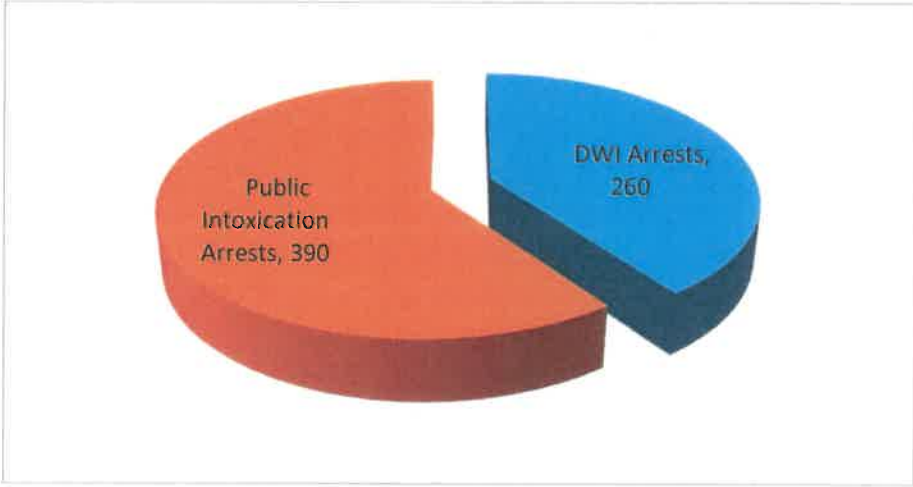


Mission Police Department Monthly Report for August 2024



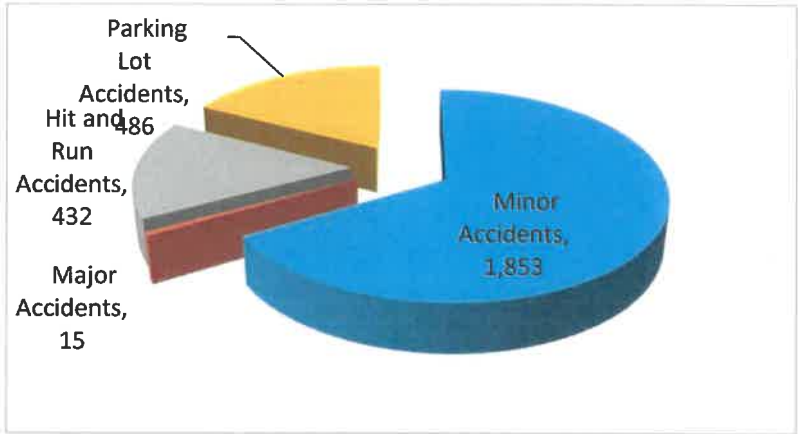
Patrol Division

	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
DWI Arrests	27	260
Public Intoxication Arrests	24	390



Traffic Division

	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
Minor Accidents	159	1,853
Major Accidents	3	15
Hit and Run Accidents	34	432
Parking Lot Accidents	44	486





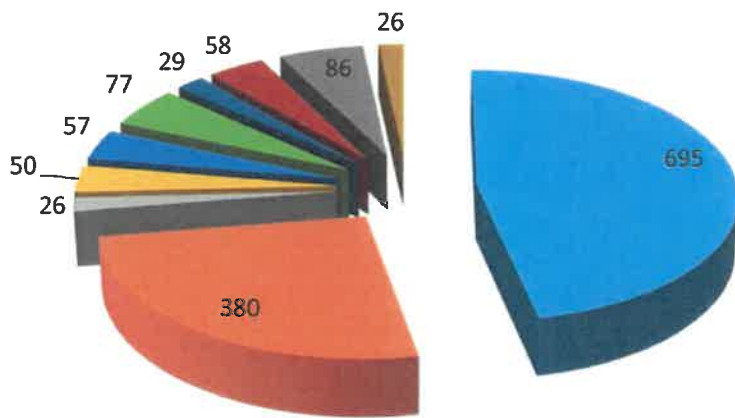
Criminal Investigations Criminal Case Submissions



Adult Misdemeanor Cases Submitted to DA's Office
 Adult Felony Cases Submitted to DA's Office
 Adult Cases Submitted to Mission Municipal Court
 Adult Misdemeanor Arrests
 Adult Felony Arrest
 Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
 Juvenile Felony Cases Submitted to Juvenile Probation Department
 Juvenile Cases Submitted to Mission Municipal Court
 Juvenile Misdemeanor Arrests
 Juvenile Felony Arrests
 Total Open Cases

	Aug 24	FY 23-24 YTD
Adult Misdemeanor Cases Submitted to DA's Office	74	695
Adult Felony Cases Submitted to DA's Office	27	380
Adult Cases Submitted to Mission Municipal Court	3	26
Adult Misdemeanor Arrests	6	50
Adult Felony Arrest	1	57
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	11	77
Juvenile Felony Cases Submitted to Juvenile Probation Department	4	29
Juvenile Cases Submitted to Mission Municipal Court	4	58
Juvenile Misdemeanor Arrests	11	86
Juvenile Felony Arrests	4	26
Total Open Cases	264	264

Aug 24



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department



Mission Police Department

Monthly Report for August 2024

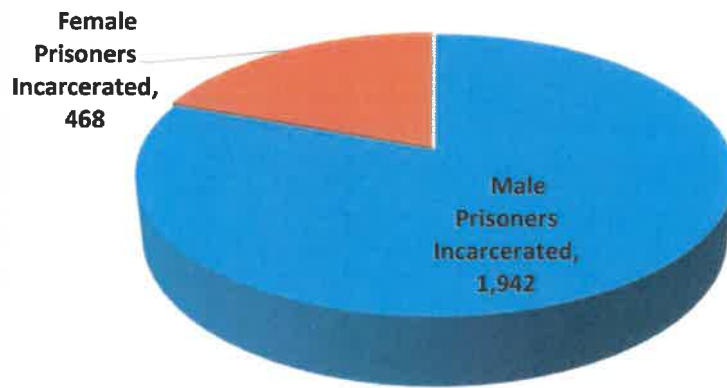


Jail Division

Adults:

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

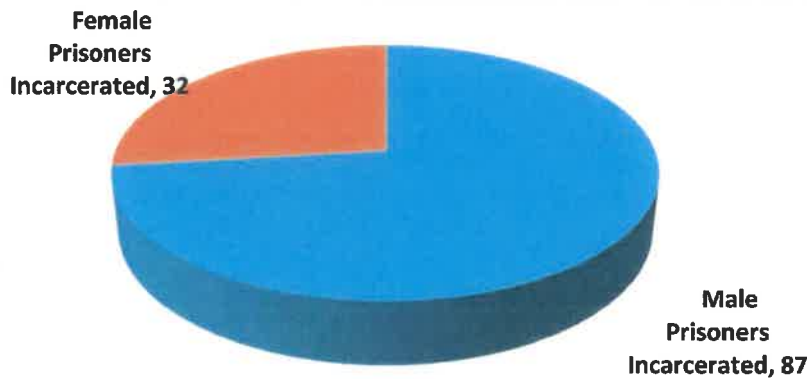
	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
Male Prisoners Incarcerated	204	1,942
Female Prisoners Incarcerated	53	468
Total	257	2,410



Juveniles:

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
Male Prisoners Incarcerated	12	87
Female Prisoners Incarcerated	4	32
Total	16	119





Narcotics Division -DEA

	Aug 24	FY 23-24 YTD
Seizures		
Marihuana (lbs)	0.00	0.13
(Street Value -\$506.00 per pound)	\$0.00	\$65.78
Cocaine (kilos)	0	1251.72
(Street Value -\$21,000.00 per Kilo)	\$0.00	\$26,286,120.00
Fentanyl	0	0.03
(Street Value -\$30,000.00 per Kilo)	\$0.00	\$900.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	771.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$15,342,900.00
Currency Seizures:	\$319,750.00	\$2,087,740.00
Vehicle Seizures:	1	9
Arrest:	4	45

Narcotics Division -Immigration & Customs Enforcement

	Aug 24	FY 23-24 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$197.80
Cocaine (kilos)	66.48	384.00
(Street Value -\$21,000.00 per Kilo)	\$1,396,080.00	\$8,064,000.00
Heroin (kilos)	6.54	6.54
(Street Value -\$17,680.00 per Kilo)	\$115,627.20	\$115,627.20
Methamphetamine (kilos)	0	1401.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$27,879,900.00
Currency Seizures:	\$90,355.00	\$4,143,048.08
Vehicle Seizures:	0	1
Arrest:	4	58



Mission Police and Criminal Investigations

Narcotics

	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
Marihuana (pounds)	0.24	2.20
(Street Value -\$506.00 per pound)	\$122.45	\$1,110.67
Cocaine (kilos)	0.0090	3.82
(Street Value -\$21,000.00 per Kilo)	\$189.00	\$80,220.00
Currency	\$0.00	\$4,736.00

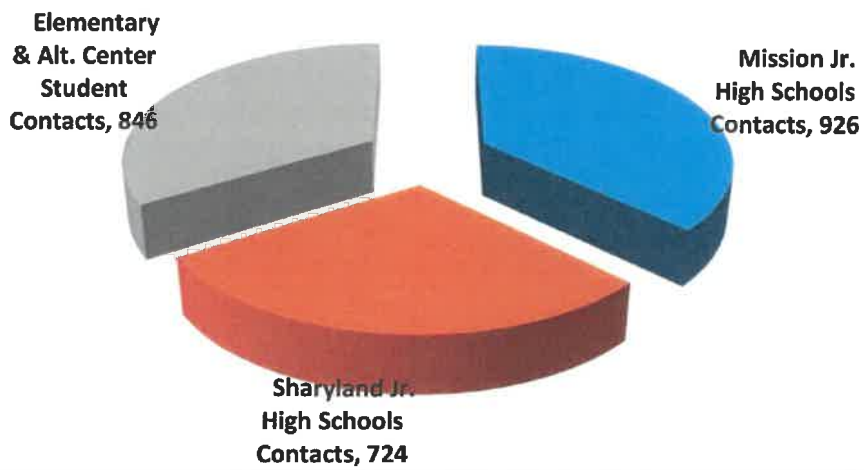


Mission Police Department Monthly Report for August 2024



Educational Resource Officer Program

	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
Mission Jr. High Schools Contacts	94	926
Sharyland Jr. High Schools Contacts	0	724
Elementary & Alt. Center Student Contacts	59	846



	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
Mission High Schools	89	1,318
Sharyland High Schools	0	870



Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrests

Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

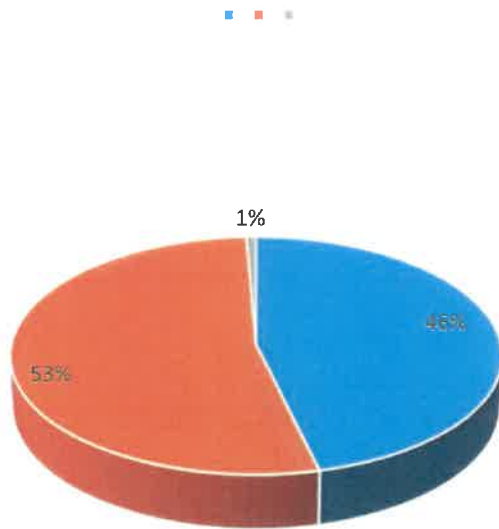
Juvenile Cases Submitted to JP Court

Juvenile Misdemeanor Arrests

Juvenile Felony Arrests

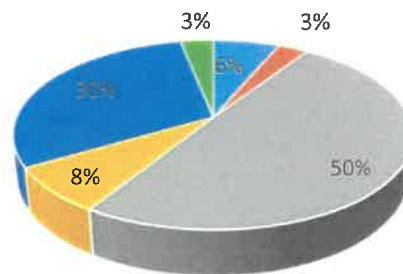
	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
Adult Cases Submitted to Mission Municipal Court	1	67
Adult Misdemeanor Arrests	3	77
Adult Felony Arrests	0	1
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	4	24
Juvenile Felony Cases Submitted to Juvenile Probation Department	2	11
Juvenile Cases Submitted to Mission Municipal Court	9	187
Juvenile Cases Submitted to JP Court	0	29
Juvenile Misdemeanor Arrests	9	114
Juvenile Felony Arrests	4	12

FY 23-24 YTD



FY 23-24 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





Mission Police Department

Monthly Report for August 2024

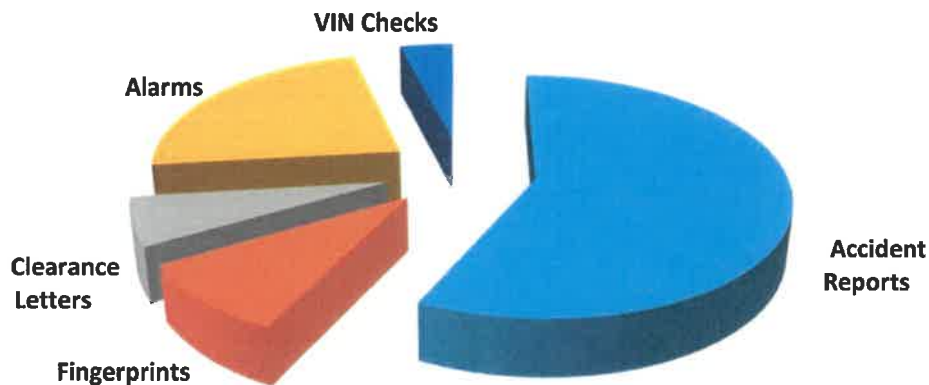


Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	<u>Aug 24</u>	<u>FY 23-24 YTD</u>
Accident Reports	123	1,162
Fingerprints	19	191
Clearance Letters	25	132
Alarms	15	464
VIN Checks	6	82
TOTAL	188	2,031

AUG 24



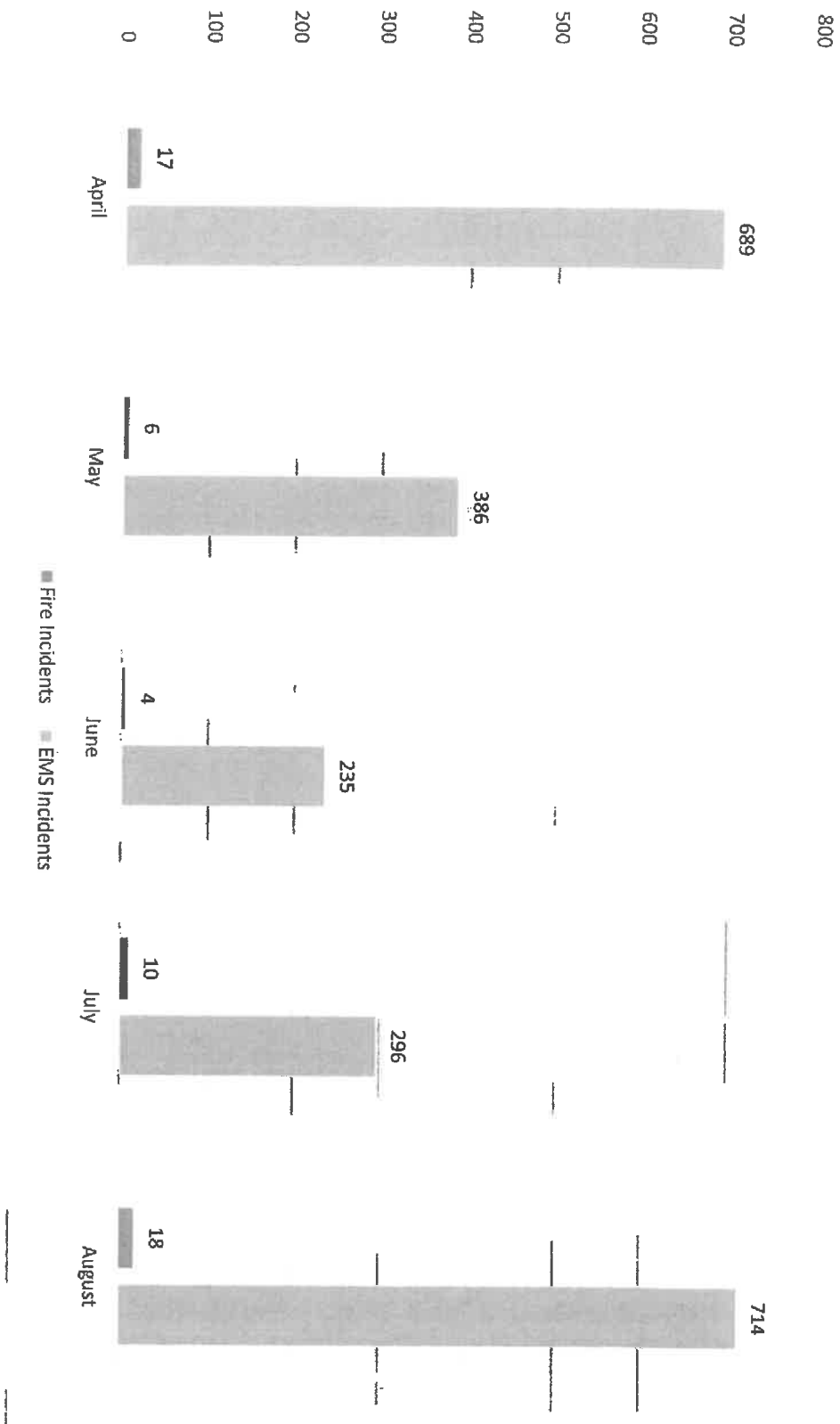
MISSION FIRE DEPARTMENT MONTHLY REPORT

August 2024

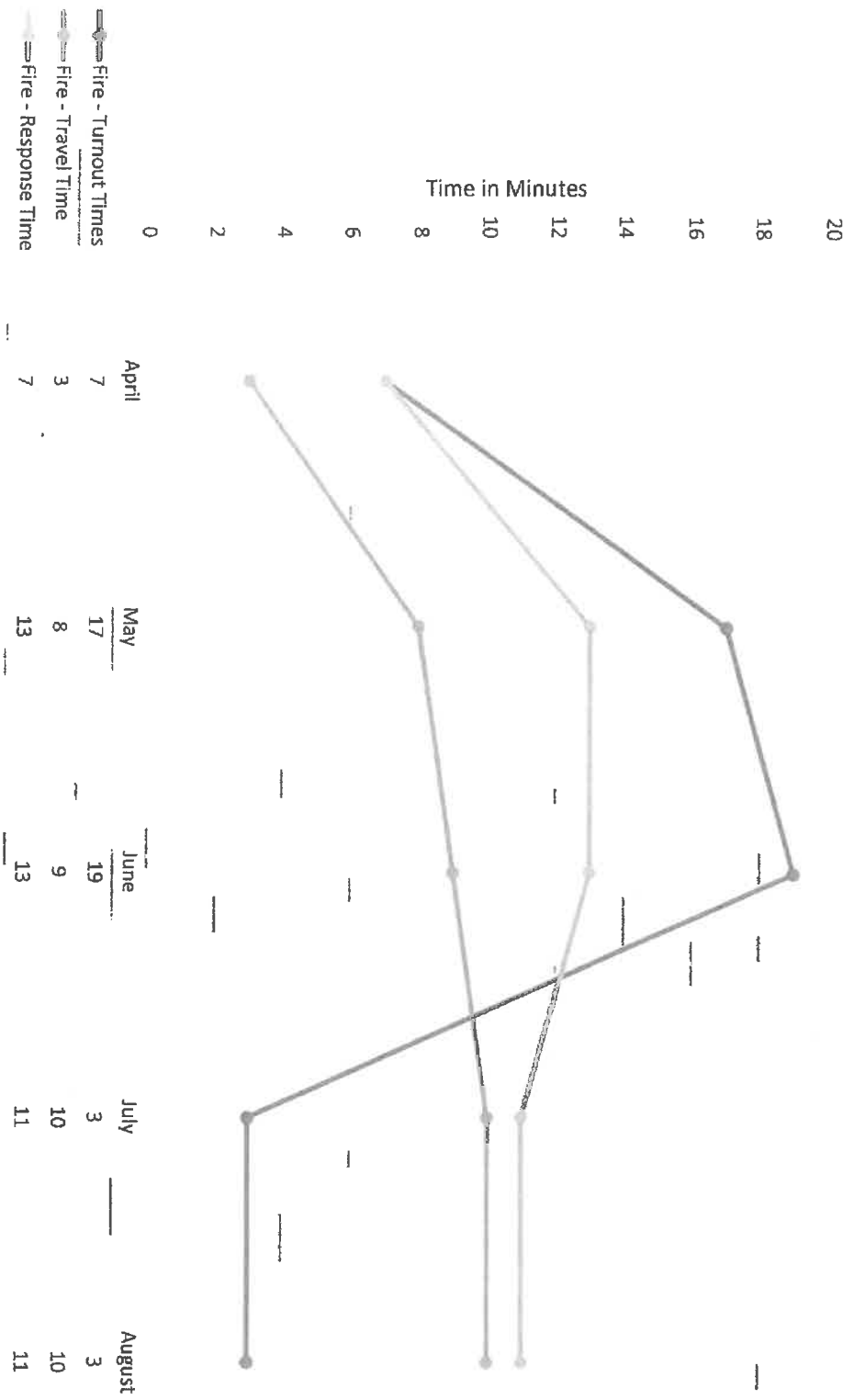


“Dedicated to the Community we Protect... and Serve”

Incidents from April through August 2024



Fire Response Time



Fire Index - Incident Type Breakdown

Count of Total Incidents & Exposures

This measure comes from the ESO Fire Index. See national performance at <https://www.eso.com/resources/fire-index/>

Aid Given/Received

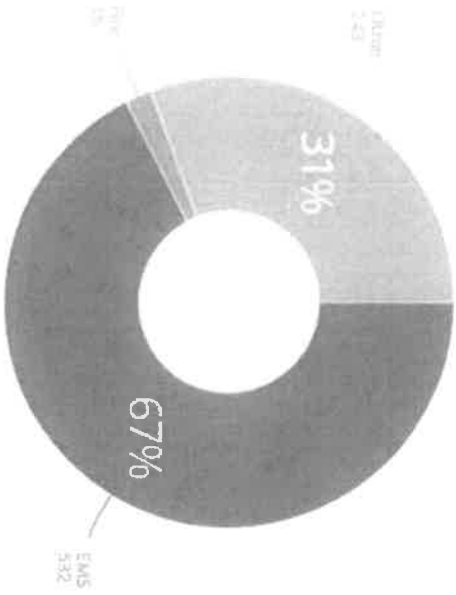
Count of Incidents
790

Count of Exposures **790**

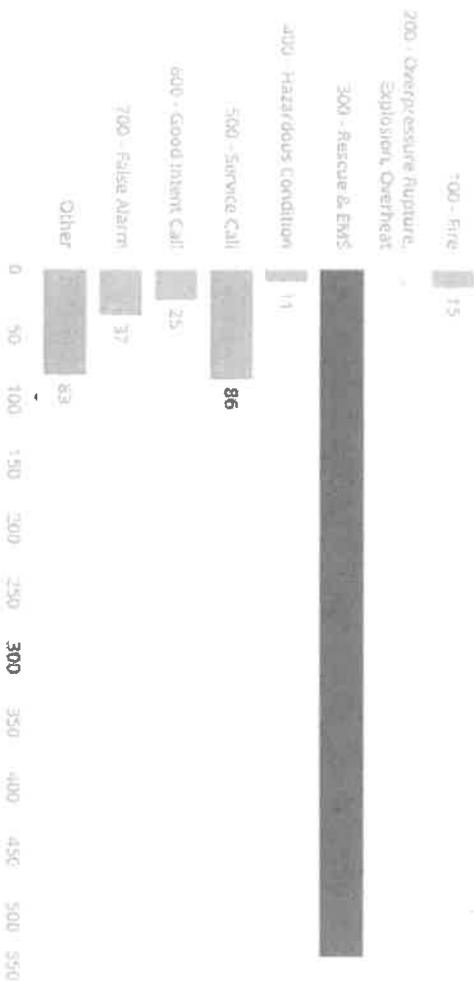
Aid Given
2

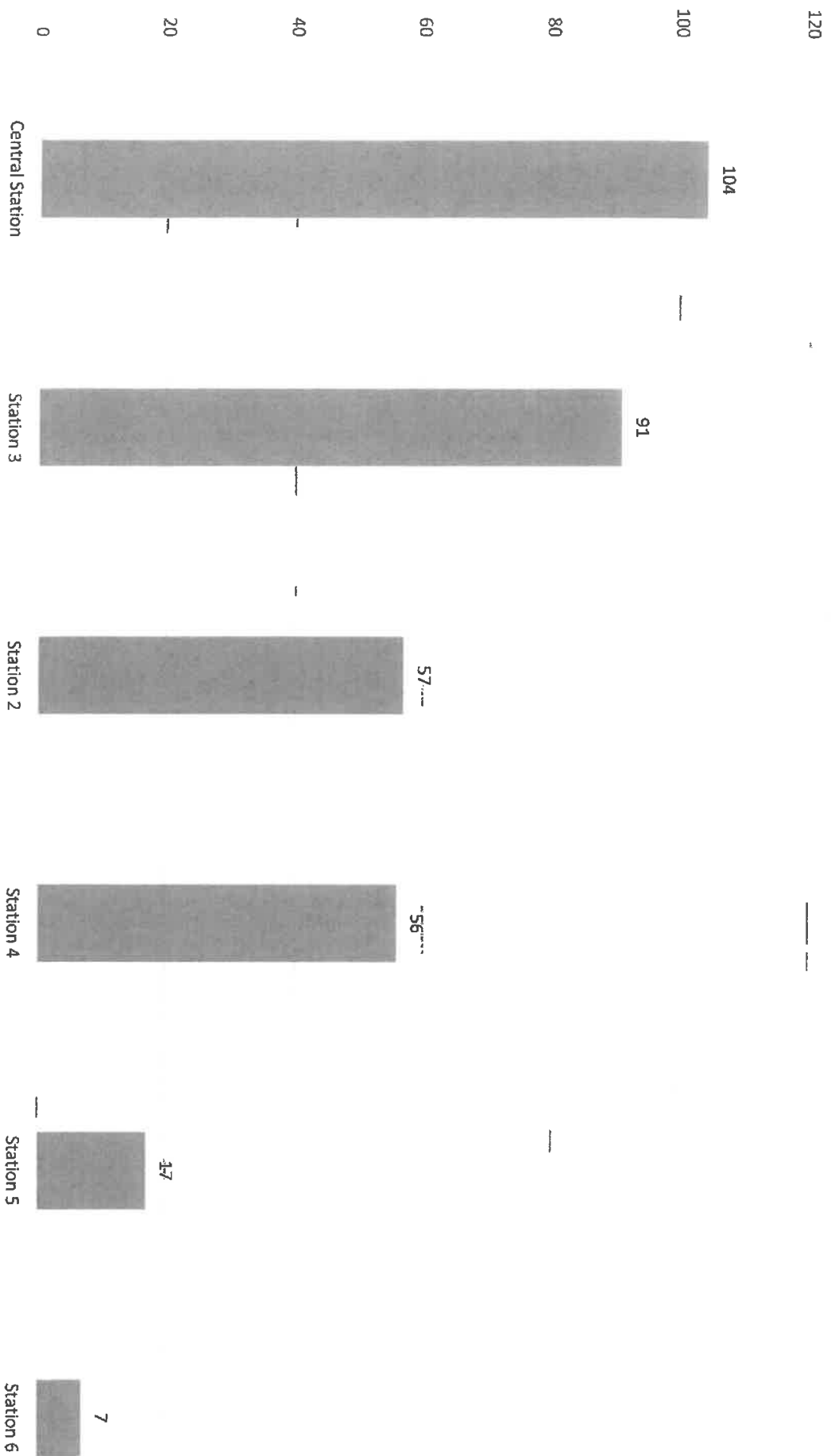
Aid Received **788**

EMS/Fire Incident Breakdown



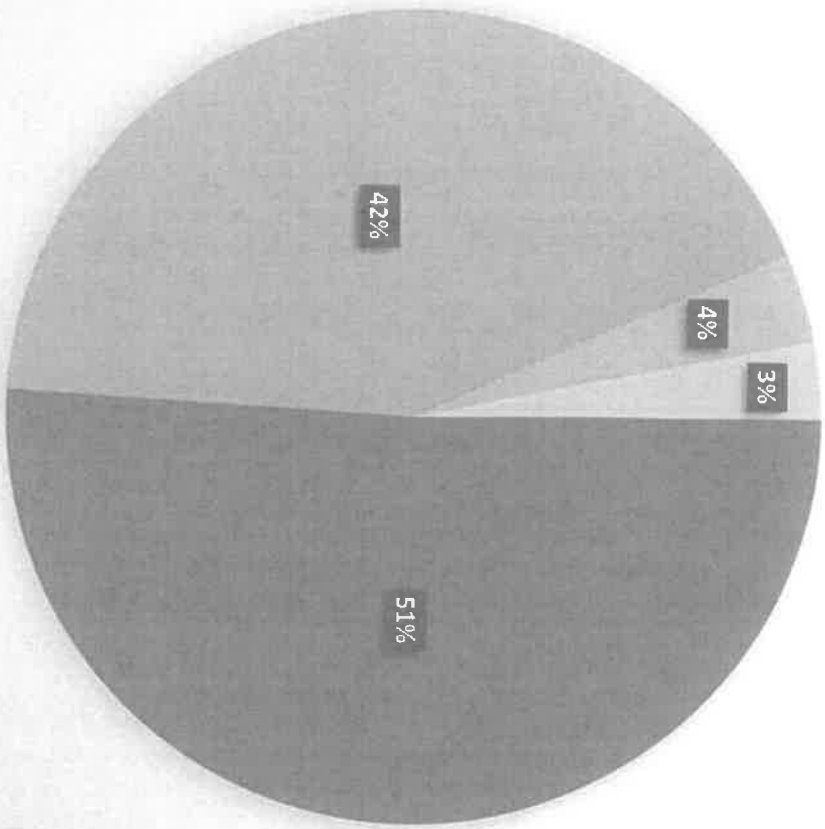
Count of Incidents by Incident Type







August Training Hours

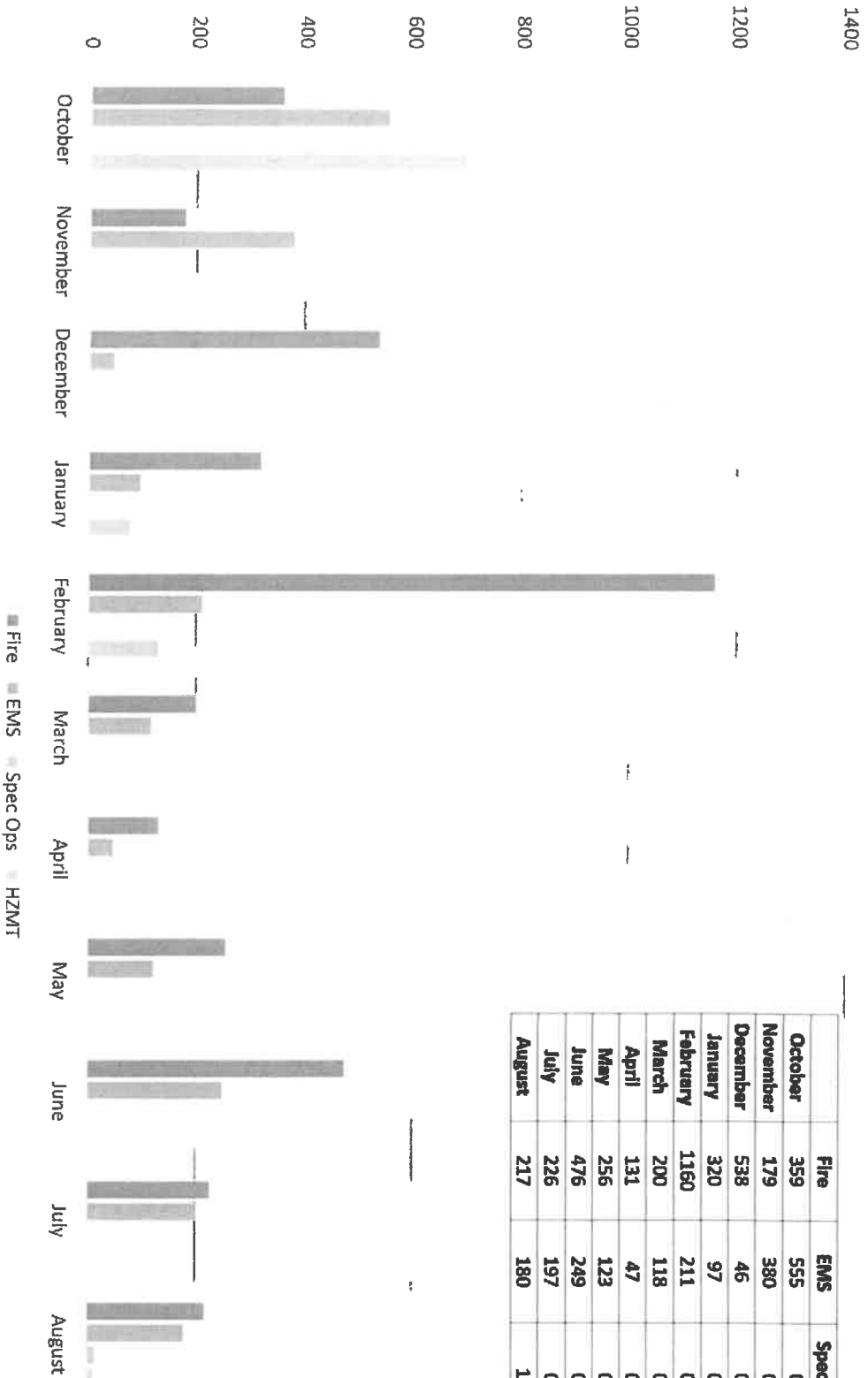


- Fire
- EMS
- Spec Ops
- HZMt

	Fire	EMS	Spec Ops	HZMt
<u>August</u>	217	180	15	13



Training Hours Total Year-to-Date 2023-2024



	Fire	EMS	Spec Ops	HZMT
October	359	555	0	695
November	179	380	0	0
December	538	46	0	0
January	320	97	0	78
February	1160	211	0	131
March	200	118	0	0
April	131	47	0	0
May	256	123	0	0
June	476	249	0	0
July	226	197	0	0
August	217	180	15	13

MISSION FIRE DEPARTMENT

Emergency Ambulance Response Report

August 2024



Dedicated to the Community we Protect... and Serve”

Previous Month ▾ Aug 1, 2024 - Aug 31, 2024 ▾

Counts	% Rows												% All		
	Week Ending	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24		10/20/24	10/27/24
Abdominal Pain	0.17%	1.51%	1.67%	0.67%	1%										5.02%
Acute Pain, not elsewhere classified	0.17%	0.67%				0.67%									1.51%
Acute Respiratory Distress (Dyspnea)	0.5%	0.84%	0.5%	1%	1%										3.85%
Alcohol use	0.17%					0.17%									0.33%
Allergic Reaction		0.17%		0.17%	0.33%										0.67%
Altered Mental Status	0.17%		0.84%	0.84%	0.67%										2.51%
Anaphylaxis				0.17%											0.17%
Angina pectoris		0.17%													0.17%
Anxiety reaction/Emot... upset	0.5%	1%	1.51%	0.84%	1.67%										5.52%
Asthma	0.17%														0.17%
Back Pain	0.17%	1.17%	0.84%	1.34%	1.67%										5.18%
Bedridden				0.17%											0.17%
Birth injuries to the newborn				0.17%											0.17%
Burn		0.17%													0.17%
Cardiac arrest	0.17%	0.17%				0.33%									0.67%
Cardiac arrhythmia/dy..		0.17%		0.5%	0.5%										1.17%
Chest Pain / Discomfort		0.17%	0.33%	1.17%	0.5%										2.17%
Chest Pain, Other (Non-Cardiac)	0.17%	0.17%	0.17%		0.67%										1.17%
Confusion/De...		0.17%	0.33%	0.17%											0.67%
Constipation				0.17%											0.17%
Convulsions	0.17%	0.5%	0.33%	0.17%	0.17%										1.34%
Dehydration	0.17%		0.33%	0.33%											0.84%
Diabetic Hyperglycemia	0.33%		0.33%	0.17%	0.17%										1%
Diabetic Hypoglycemia	0.17%	0.17%	0.5%		0.17%										1%
Diarrhea			0.17%												0.17%

Week Ending	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	Total
Dizziness	0.17%	0.33%	0.5%	0.33%	0.33%									1.67%
Extremity Pain	0.84%		2.01%	1%	0.84%									4.68%
Eye Injury					0.17%									0.17%
Febrile Seizures				0.17%										0.17%
Fever	0.5%	0.84%	0.5%	0.17%	0.17%									2.17%
Generalized Weakness	1.84%	1.67%	2.34%	2.17%	2.17%									10.2%
Headache	0.33%	0.5%	0.17%											1%
Heat Exhaustion	0.17%	0.17%												0.33%
Hypertension	0.33%	0.17%	0.33%	0.5%	0.33%									1.67%
Hypotension	0.17%	0.33%			0.17%									0.67%
Injury	1%	3.01%	1.84%	2.17%	1.67%									9.7%
Laceration/Ab... (minor surface trauma)		0.17%	0.17%	0.33%	0.33%									1%
Malaise		0.17%	0.33%											0.5%
Medical device failure				0.33%	0.17%									0.5%
Mental disorder	0.17%		0.5%											0.67%
Metabolic disorder		0.17%	0.17%											0.33%
Multiple injuries	0.17%	0.33%	0.67%		0.33%									1.51%
Nausea	0.33%	0.17%	0.17%											0.67%
No Complaints or Injury/Illness Noted	1.67%	2.34%	3.01%	2.01%	3.51%									12.54%
Obvious Death		0.17%	0.17%	0.17%	0.17%									0.67%
Overdose - Fentanyl			0.17%											0.17%
Overdose - Unspecified			0.17%		0.17%									0.33%
Pain (Non-Traumatic)	0.33%	0.5%	0.17%	0.67%	0.33%									2.01%
Palpitations	0.17%		0.33%	0.33%										0.84%
Patient assist only	0.17%	0.17%			0.33%									0.67%
Pelvic and Perineal Pain		0.33%			0.33%									0.67%
Poisoning / Drug Ingestion			0.17%											0.17%
Pregnancy related conditions				0.17%										0.17%

Item 6.

Week Ending	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	Total
Respiratory disorder					0.17%									0.17%
Respiratory Failure		0.17%												0.17%
Seizures with status epilepticus	0.33%	0.17%	0.67%		0.67%									1.84%
Sepsis/Septice..					0.17%									0.17%
Stroke	0.17%	0.5%	0.33%	0.17%	0.33%									1.51%
Suicidal ideation	0.33%		0.33%	0.33%	0.33%									1.34%
Syncope / Fainting	0.33%	0.17%		0.33%	0.17%									1%
Transient Cerebral Ischemic Attack (TIA)		0.17%												0.17%
Unconscious					0.17%									0.17%
Urinary system disorder	0.17%		0.17%											0.33%
Vaginal Hemorrhage					0.17%									0.17%
Visual Disturbance					0.17%									0.17%
Vomiting		0.33%		0.33%	0.33%									1%
Total	12.88%	20.23%	23.24%	19.73%	23.91%									100%

Item 6.



Previous Month ▾

Aug 1, 2024 - Aug 31, 2024 ▾

Item 6.

80%

TRANSPORTS
Percentage of Patient Encounters

17%

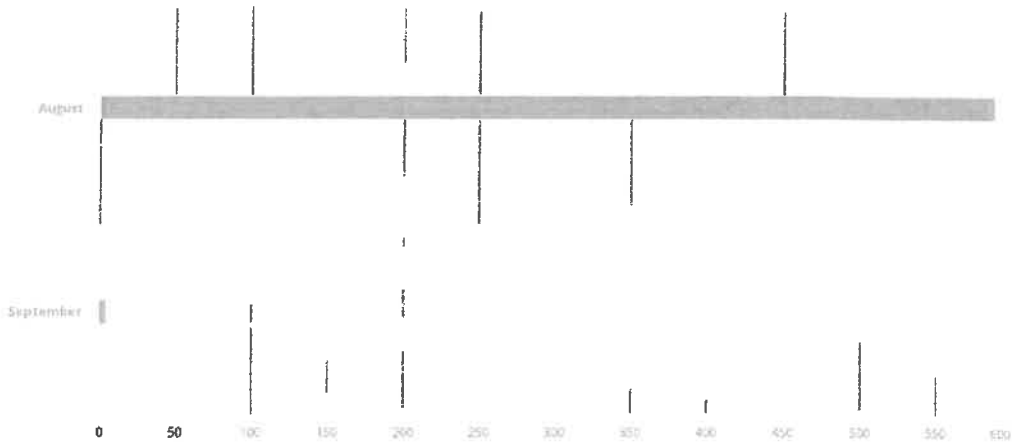
NON TRANSPORTS
Percentage of Patient Encounters

3%

OTHER DISPOSITIONS
Percentage of Patient Encounters

593

RECORDS
In Selected Time Slice



31

DAYS
In Selected Time Slice

Counts % Rows % Columns % All

Week Ending	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	Total
August	78	122	140	120	128									588
September					5									5
Total	78	122	140	120	133									593

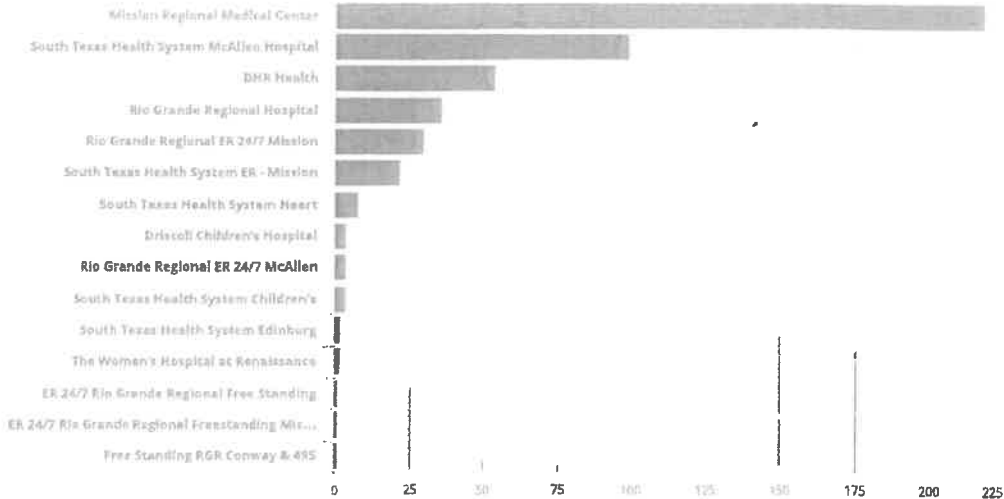
Previous Month ▾ Aug 1, 2024 - Aug 31, 2024 ▾

486

RECORDS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts	% Rows											% Columns											* All
	Week Ending	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	Total								
DHR Health		1.23%	2.47%	3.09%	2.06%	2.26%									11.11%								
Driscoll Children's Hospital			0.21%	0.21%	0.21%	0.21%									0.82%								
ER 2477 Rio Grande Regional Free Standing					0.21%										0.21%								
ER 2477 Rio Grande Regional Freestanding Mission						0.21%									0.21%								
Free Standing RGR Conway & 495			0.21%												0.21%								
Mission Regional Medical Center		5.76%	9.47%	9.67%	8.02%	11.93%									44.86%								
Rio Grande Regional ER 2477 McAllen			0.41%			0.41%									0.82%								
Rio Grande Regional ER 2477 Mission		0.41%	1.65%	1.23%	1.44%	1.44%									6.17%								
Rio Grande Regional Hospital		1.65%	1.44%	1.03%	1.85%	1.44%									7.41%								
South Texas Health System Children's		0.21%		0.21%	0.41%										0.82%								
South Texas Health System ER - Mission		0.82%	0.62%	1.44%	1.03%	0.62%									4.53%								
South Texas Health System Edinburg		0.21%		0.21%											0.41%								
South Texas Health System Heart				0.62%	0.62%	0.41%									1.65%								
South Texas Health System McAllen Hospital		1.65%	3.91%	6.17%	3.91%	4.73%									20.37%								
The Women's Hospital at Renaissance						0.41%									0.41%								
Total		11.93%	20.37%	23.87%	19.75%	24.07%									100%								

Item 6.

Previous Month ▾ Aug 1, 2024 - Aug 31, 2024 ▾

07:13

MM:SS
Average Response Time

60%

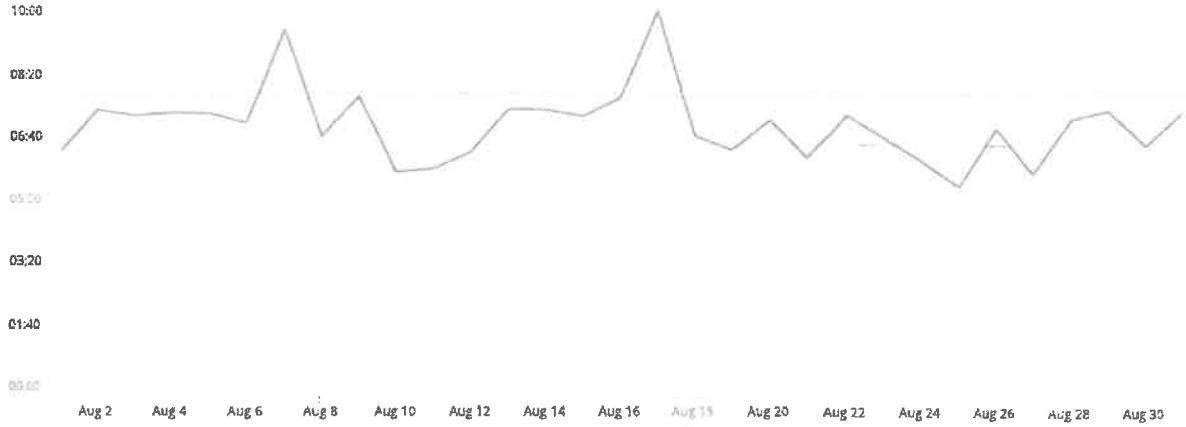
OF RESPONSES
Response Time < 08:00

31

DAYS

472

UNIT RESPONSES
By Counted Type Name



Counts	% Rows					% Columns					Total			
	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24		10/13/24	10/20/24	10/27/24
00:00 - 04:59	1.27%	2.33%	1.69%	2.75%	3.18%									11.23%
05:00 - 07:59	6.36%	10.38%	11.44%	11.44%	8.9%									48.52%
08:00 - 08:59	0.85%	2.12%	3.39%	2.54%	4.66%									13.56%
09:00 - 09:59	1.27%	0.85%	2.33%	1.06%	2.33%									7.84%
10:00 - 11:59	1.69%	2.97%	3.6%	2.12%	2.12%									12.5%
12:00 - 14:59	0.64%	1.48%	1.27%	0.42%	0.85%									4.66%
15:00 - 16:59			0.42%		0.21%									0.64%
17:00 - 17:59														
18:00 - 19:59	0.21%	0.42%												0.64%
20:00 - 29:59			0.42%											0.42%
30:00 - 59:59														
Total	12.29%	20.55%	24.58%	20.34%	22.25%									100%
Exceptions														0%

Balance Report for 216 - Mission - August 2024



Undefined	
Charge Adjustments	\$38,747.72
Charges in Period	\$837,130.00
Credits	(\$691,295.17)
Total AR Change for Undefined	\$184,582.55
Mission	
AR Previous Balance for Mission	\$2,231,689.35
Charge Adjustments	\$38,747.72
Charges in Period	\$837,130.00
Credits	(\$691,295.17)
Accounts Receivable Change for Mission - 202408	\$184,582.55
Total Balance Forward for Mission	\$2,416,271.90

Executive Summary for 216 - Mission



	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Grand Total
Gross Charges	\$142,800	\$85,885	\$124,960	\$105,322	\$207,260	\$381,113	\$780,712	\$830,968	\$795,756	\$925,762	\$875,878	\$5,256,416
Cash Collections	(\$40,404)	(\$15,034)	(\$37,981)	(\$31,480)	(\$27,963)	(\$8,704)	(\$62,028)	(\$209,331)	(\$198,912)	(\$216,930)	(\$238,020)	(\$1,086,787)
Gross Charge per Txp	\$1,373	\$1,363	\$1,358	\$1,549	\$1,818	\$1,798	\$1,791	\$1,776	\$1,851	\$2,017	\$1,872	\$1,804
Cash/Txp (CPT)	\$388	\$239	\$413	\$463	\$245	\$41	\$142	\$447	\$463	\$473	\$509	\$373
Payer Mix												
Insurance	11.5%	19.0%	19.6%	16.2%	11.4%	20.3%	20.4%	15.8%	20.0%	15.7%	4.3%	15.4%
Medicaid	18.3%	14.3%	14.1%	19.1%	18.4%	6.6%	11.5%	12.0%	10.5%	10.7%	4.7%	10.7%
Medicare	41.3%	52.4%	41.3%	58.8%	39.5%	49.5%	51.6%	52.8%	53.0%	51.4%	28.0%	47.0%
Private Pay	19.2%	14.3%	21.7%	20.6%	29.8%	22.6%	17.2%	19.9%	16.3%	14.8%	4.9%	16.3%
Govt Misc	1.0%	1.6%	0.0%	2.9%	2.6%	1.9%	0.7%	1.1%	0.7%	1.3%	0.2%	1.0%
Payer Research	9.6%	0.0%	3.3%	0.0%	0.9%	0.9%	0.0%	0.0%	0.2%	7.4%	58.1%	10.6%
Level of Service												
ALS Non-Emergency	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.2%	0.0%	0.0%	0.0%
ALS Emergency	76.9%	71.4%	65.2%	77.9%	73.7%	75.5%	74.1%	70.5%	76.7%	73.4%	79.5%	74.6%
ALS-2	0.0%	4.8%	4.3%	4.4%	3.5%	1.9%	1.1%	1.3%	0.9%	2.0%	0.2%	1.5%
BLS Non-Emergency	0.0%	0.0%	0.0%	0.0%	0.0%	0.5%	0.7%	0.4%	0.0%	0.2%	0.0%	0.2%
BLS Emergency	23.1%	23.8%	30.4%	17.6%	22.8%	22.2%	24.1%	27.8%	22.1%	24.4%	20.3%	23.6%
SCT A0429	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Facility Base	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Level of Service Volume												
Total Service Volume	104	63	92	68	114	212	436	468	430	459	468	2,914
ALS Non-Emergency TXP	0	0	0	0	0	0	0	0	1	0	0	1
ALS Emergency TXP	80	45	60	53	84	160	323	330	330	337	372	2,174
ALS-2 Emergency TXP	0	3	4	3	4	4	5	6	4	9	1	43
BLS Non-Emergency TXP	0	0	0	0	0	1	3	2	0	1	0	7
BLS Emergency TXP	24	15	28	12	26	47	105	130	95	112	95	689
Sct A0429 TXP	0	0	0	0	0	0	0	0	0	0	0	0
Service Others Cnt	0	0	0	0	0	0	0	0	0	0	0	0
Facility Base TXP	0	0	0	0	0	0	0	0	0	0	0	0
Ground Mileage	506	354	408	410	668	1,165	2,697	2,809	2,581	2,469	2,755	16,822

SPEER MEMORIAL LIBRARY

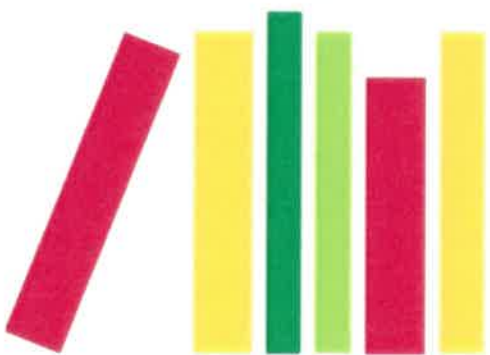
Item 6.

DOOR COUNT

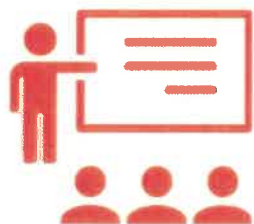


21,290

AUGUST
2024



7,144
BOOKS CHECKED OUT



97

ADULT PROGRAM AUDIENCE



VOLUNTEER HOURS WORKED

410

TEENS PROGRAM AUDIENCE

74



152

GENERAL AUDIENCE

1,033



CHILDREN PROGRAM AUDIENCE

USE OUR
ONLINE RESOURCES

WWW.MISSION.LIB.TX.US



or today's Scavenger Hunt, we looked for gnomes. We made our very own garden gnome ticks that can be placed in the garden or potted plants to protect them from critters. A big congrats to our winner too for finding all the gnomes before everyone else. We hope everyone enjoyed and hope to see you at our other events. Thank you!



As summer is coming to an end, we wanted to give a big thank you to those who participated in our summer reading program. We couldn't have done it without your hard work, dedication, and love for reading.



We'd like to say a special Thank you to Molina Health Care for visiting, provided parents with information on immunizations and gave children forget Toddler time is every Wednesdays at 10am.

Item 6.



big thank you to Korina Guzman from Behavioral Health Solutions for coming in today to talk about a very important topic: Bullying. Afterwards we made a cute little watermelon! Be sure to in us for another fun craft next week, we hope to see you there!



We are very proud of all of our 2024 Summer Reading Program participants and thank you for your families' support and commitment.



Thank you to Boys and Girls Club of Mission Athletics for collaborating with our Teen Department this summer and to the Mission Food Pantry for hosting a fun game for the teens during their final day. We hope everyone enjoyed themselves and we hope our teens enjoy their new books. See you next summer!



A humongous thank you to all Teen Summer Reading Program Participants! We hope you enjoyed our two months of summer activities, and we hope you all enjoyed the party! Congratulations to our event mini-game winners and raffle prize winners! And a huge felicitades to our participant who turned in the most book reviews, our Top Three Readers and our big raffle prize winner!!! We hope to see everyone again next summer.



Album: 2024 Teen July Activities

And that's a wrap! Our last Teen Summer Reading Program event was our Teen Ramen & Anime Movie Night! We hope all our participants enjoyed the summer activities, and we hope they had fun watching Suzume!



Our Summer Reading Program may be over, but there are still fun crafts to be made. Like the one we did today: Puffy Paint Rainbows! Everyone's rainbows turned out amazing and we hope you had fun! Join us every Thursday this month at 6PM for more crafts, we hope to see you there!





September 10, 2024

Dear Yenni,

Congratulations! This letter is official notification that the Hidalgo Federated Library System (FLS) has met all accreditation minimum criteria. Therefore, Speer Memorial Library is a fully qualified member of the Texas Library System for State Fiscal Year 2025: September 1, 2024, through August 31, 2025. To highlight this, the badge below can be prominently displayed in the library, used as a window cling, or added to the library's website. Links to the badge and other instructions follow this letter.

Accredited libraries are eligible for statewide interlibrary loan (ILL), E-rate – a federal telecommunications discount program, a variety of funding opportunities through this agency, and the TexShare Card and TexShare Databases programs. Submitting an Annual Report allows the library to have access to free Summer Library Program materials through this agency and the Collaborative Summer Library Program (CSLP), and E-Read Texas, a curated e-book collection and platform available statewide.

Check the **Services for Libraries** section of our website for more information about all of the benefits and services available to your library, <https://www.tsl.texas.gov/ldn>. Planning information for budgeting and training for the 2024 Annual Report is available on the Annual Report [webpage](#).

For reporting year 2024, the library's population assignment is 134,037. Its estimated maintenance of effort (MOE) for reporting year 2024 is \$1,404,334.67 and its local per capita operating expenditures are \$10.48.

Register for Annual Report training now! If you cannot attend the live presentation, you will receive notification once the webinar recording is available:

<https://www.tsl.texas.gov/ldn/cec/upcoming-webinars>

- *"Some Assembly Required": Prepare for the 2024 Texas Public Libraries Annual Report Thursday, October 17, 2024, 10-11 AM*
- *Tell Us Your Library's Story: The 2024 Texas Public Libraries Annual Report Thursday, January 9, 2025, 10-11 AM*

If any additional information or assistance is needed, please contact the accreditation staff at accreditation@tsl.texas.gov, or through our toll-free Texas-only number, 800-252-9386.

Lorenzo de Zavala
State Archives and
Library Building

1201 Brazos Street
Austin, Texas
78701

P.O. Box 12927
Austin, Texas
78711-2927

512-463-5474

www.tsl.texas.gov

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Martha Wong

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Grants/Accreditation Support Specialist

Erica McCormick
Manager, Grants and Accreditation
Library Development and Networking Division

TSLAC

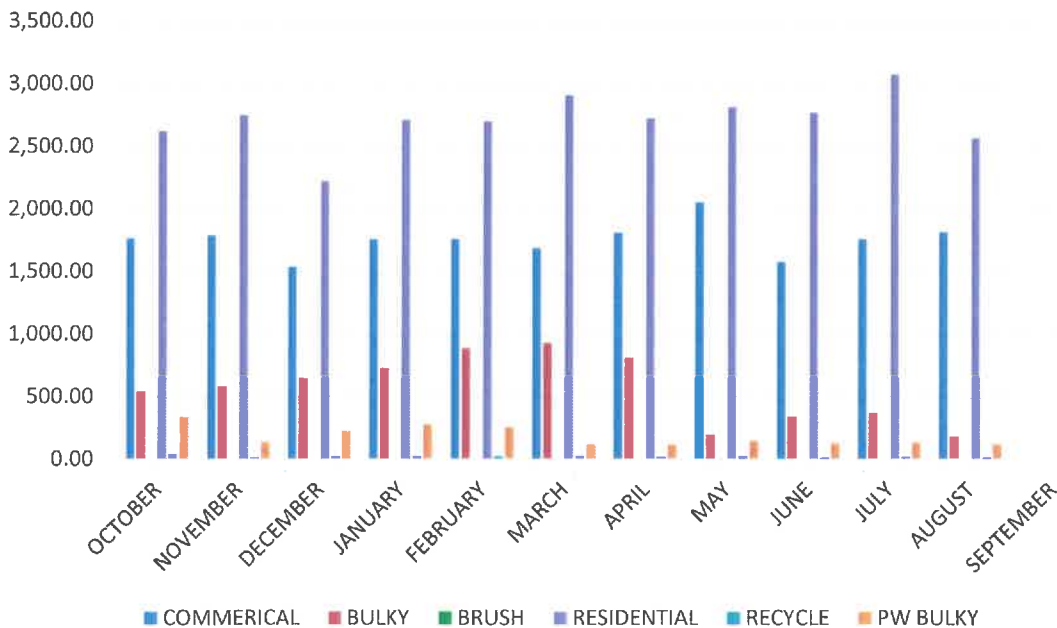
Preserving yesterday
Informing today
Inspiring tomorrow

SANITATION DEPARTMENT

For the month of August, the City of Mission Sanitation Department disposed of a combined **4578.94** tons of trash/bulky items. In addition, a total of **8904.00** cubic yards of brush was collected at our sanitation landfill.

Month	TONS RESIDENTIAL	CUBIC YARDS BRUSH	TONS BULKY	TONS COMMERICAL	TONS RECYCLE	TONS PW BULKY
OCTOBER	2,630.89	7,952.00	541.01	1,770.93	39.12	336.86
NOVEMBER	2,756.31	7224.00	580.63	1797.15	16.47	137.01
DECEMBER	2,229.85	5964.00	642.14	1543.28	23.65	221.90
JANUARY	2,719.18	4172.00	726.11	1763.99	25.26	280.81
FEBRUARY	2,707.38	4928.00	887.67	1765.87	26.58	258.68
MARCH	2918.29	4676.00	929.59	1695.02	29.15	117.59
APRIL	2732.01	6136	806.3	1817.05	18.2	120.38
MAY	2821.84	2,296.00	193.99	2060.69	33.49	151.42
JUNE	2781.99	9884.00	340.60	1583.17	16.99	129.82
JULY	3084.3	12180	372.09	1767.1	22.82	131.77
AUGUST	2577.1	8904	178.8	1823.04	19.22	122.51
SEPTEMBER						
Total	29959.14	74316	6198.93	19387.29	270.95	2,008.75

2023 - 2024 SANITATION PICK UP (TONS)



MISSION HISTORICAL MUSEUM

Departmental Report August 2024

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

FY 2023-2024											
Performance Indicators	October	November	December	January	February	March	April	May	June	July	August
General Attendance	62	70	55	189	123	73	59	31	62	74	21
Programs	1,350	0	65	65	63	0	42	0	17	84	0
Tours	0	6	0	0	0	0	0	80	20	0	0
Social Media	19,420	1166	8,378	13,600	5,700	1,500	6,700	5,800	7,100	9,900	6,000
Outreach	0	90	0	0	255	870	0	0	0	0	0
Meetings Hosted	0	0	0	0	0	0	0	0	2	0	0
Total:	20,832	1,332	8,498	13,854	6,141	2,443	6,801	5,911	7,201	10,058	6,021

(# of people served August 1– August 30)

Public and Educational Programs/Events

Past Programs/Events:

June-Aug Summer Scavenger Hunt event

Upcoming Programs/Events:

September 9-27 Community Altar Set Up
 October 3 Community Altar Exhibit Opening
 October 12 MHM Lecture Series
 October 19 MHM Annual Membership Meeting
 November 2 Dia de los Muertos Folklife Festival

Other Items:

Ongoing History of Mission Loteria (Student Intern Project)
 Ongoing Development of Book Review Program
 Completed TML submission
 Ongoing Epidemic Exhibit (Seeking Funding)
 Ongoing New Database CatalogIt (On Waitlist)
 Ongoing Moorefield Exhibit
 Ongoing Ramirez Collection-Archiving

HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
JULY 2024

Item 6.

PERSONNEL								Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others	HIRED	TRANSFERRED	RESIGNED	DISMISSED	RETIRED	DECEASED	OTH		
Regular Full-Time (772 budgeted slots for fiscal year)	11		15					704	816
Regular Part-Time (50 budgeted slots for fiscal year)	2							55	66
Temporary Full-Time				1				9	10
Temporary Part-Time	1			7				63	74
Fiscal FYD Totals	198		108	16	12			831	966
Reserve Police Officers								3	11
Volunteer Firefighters								15	26
Texas Workforce Solutions/Work Experience								1	1
AARP Participants								10	19
Volunteers							6	212	331
Fiscal FYD Totals							85	241	388
Staffing									
Request for Positions Processed								20	193
Positions Advertised								19	276
Application for Employment Processed								552	3628
Volunteer Applications Processed								6	89
Interviews Processed								41	342
Job Offers Processed								14	198
New Hire Enrollments Processed								14	198
Pre-Employment Screenings									
Driver License Checks (MVR)								14	107
Mission Police/Mission Municipal Court Record Check								14	107
Hidalgo County Courthouse								14	107
Criminal History Background/Sex Offender Check (DPS)								20	228
Drug Testing, Physical and Pre-placement Screening								14	198
PERSONNEL, con't									
Human Resources Department Visitors:									
Employees, Citizens, Vendors/Representatives Assisted								219	2278
Exit Interviews Conducted:									
Employee Exit Interview								9	44
Supervisor Exit Interview								15	85
Family and Medical Leave Act (FMLA) Forms Processed:									
FMLA Requests								6	79
-- Employee's Serious Health Condition								3	44
-- Family Member's Serious Health Condition								2	30
-- Birth of a Child								1	5
-- Military Family Leave								0	0
-- Injury or Illness of Covered Servicemember								0	0
FMLA Approvals								5	62
FMLA Denials/Withdrawals								0	13
FMLA Return-to-Work								4	51
Employees out on FMLA								14	74
Forms Processed									
Employee Change of Status Forms Processed								68	1385
Employee Requests for Personnel Information Processed								2	38
Employee Disciplinary Forms Processed								8	67
Employment Verifications Processed								9	97
Unemployment Claims Processed								1	10
Public Information Requests Processed								10	64

HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
JULY 2024

Item 6.

PERSONNEL TRAINING SEMINARS							Training Seminars	Employees Attended
10/02/2023 - National Custodian Appreciation Day							1	32
10/05/2026 - Reasonable Suspicion							2	113
10/20/2023 - Live2Lead							1	32
11/29/2023 - Annual Supervisor's Seminar							1	20
03/06/2024 - Ethics Training (Spanish)							1	66
03/18/2024 - De-Escalation Training							2	106
03/28/2024 - Ethics Training - Online							1	445
04/11/2024 - Director's Retreat							1	35
04/12/2024 - Director's Retreat							1	35
05/01/2024 - Preventing Sexual Harassment							1	750
06/25/2024 - STC Bachelor Programs Presentation							2	18
Fiscal YTD Totals:							14	1652
HEALTH & WELLNESS SEMINARS/EVENTS							Training Seminars	Employees Attended
10/04/2023 - Breast Cancer Awareness Luncheon							1	128
10/12/2023 - Airrosti - Is Sitting a Pain							1	3
10/24/2023 - Airrosti - Is Sitting a Pain							1	2
10/25/2023 - Health Fair Lab Work Consultations							1	75
10/26/2023 - Airrosit - Is Sitting a Pain							1	4
11/30/2023 - Health Fair Lab Work Consultations							1	25
01/08/2024 - It's Time Texas Community Challenge							1	
01/09/2024 - Walking Program							1	5
01/31/2024 - On-Site Annual Physicals							1	23
02/14/2024 - Heartsaver CT Screening							1	13
02/15/2024 - Heartsaver CT Screening							1	13
02/15/2024 - Airrosit - No More Knee Pain							1	6
02/21/2024 - Healthy Heart Awareness Luncheon							1	60
02/27/2024 - Airrosti - No More Knee Pain							1	4
02/29/2024 - Airrosti - No More Knee Pain							1	6
03/12/2024 - Airrosti - Stop Back Pain							1	3
03/14/2024 - Airrosti - Stop Back Pain							1	4
03/26/2024 - Airrosti - Stop Back Pain							1	4
03/28/2024 - Airrosti - Stop Back Pain							1	5
04/10/2024 - Social Security and Medicare Seminar							1	22
04/25/2024 - Financial Literacy (TMRS, MissionSquare, Nationwide) - Service Day							2	48
04/29/2024 - Will Preparation							1	18
05/03/2024 - Mental Health Awareness Happy Hour Activity: Puzzles							1	30
05/07/2024 - Mental Health Awareness Luncheon							1	94
05/17/2024 - Mental Health Awareness Happy Hour Activity: Activity Sheet							1	
05/30/2024 - Mental Health Awareness Activity: Bingo							1	
05/30/2024 - TMRS							1	10
05/31/2024 - Mental Health Awareness Happy Hour Activity: Outdoor Hula Hoop							1	10
07/18/2024 - Hernia Screening							1	11
07/29/2024 - OE Informational Sessions							5	
07/30/2024 - OE Informational Sessions							5	
07/31/2024 - OE Informational Sessions							1	

HUMAN RESOURCES DEPARTMENT
 MONTHLY REPORT
 JULY 2024

Item 6.

07/31/2024 - Nutrition and Weight Management									1	14
								Fiscal YTD Totals:	42	640
EMPLOYEE RECOGNITION/EVENTS										Employees Attended
10/02/2023 - National Custodian Appreciation Day									1	32
10/14/2023 - Mission Pink Walk									1	25
10/16/2023 - BCA Door Decorating Contest - Winner: City Secretary									1	6
11/02/2023 - Veteran's Appreciation Luncheon									1	40
11/14/2023 - Employee Appreciation Luncheon									1	350
11/14/2023 - Employee Talent Show									1	20
11/15/2023 - Employee Turkey Distribution									1	750
11/30/2023 - No Shave November Contest									1	10
12/05/2023 - Service Awards Recognition									1	160
12/06/2023 - Pre-Retirement Seminar									1	40
02/03/2024 - Bike Riding									1	20
02/09/2024 - Volleyball Tournament									1	20
02/21/2024 - Bowling Tournament									1	70
02/29/2024 - Employee Appreciation Luncheon									1	400
03/01/2024 - National Procurement Month									1	4
03/01/2024 - Risk Appreciation Day									1	2
04/01/2024 - National Community Development Week									1	4
04/07/2024 - National Library Week									1	31
04/24/2024 - Administrative Professional's Day - Ice Cream Social									1	40
								Fiscal YTD Totals:	18	1984

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: MIKE PEREZ, CITY MANAGER
FROM: JESSE LERMA, CIVIL SERVICE DIRECTOR
SUBJECT: CIVIL SERVICE REPORT, AUGUST 2024
DATE: SEPTEMBER 16, 2024

1. Mission Fire Department will have an entry level examination on November 8, 2024. Four (4) additional positions were budgeted for 24-25.
2. Mission Fire Department LT's promotional examination set for December 12, 2024
3. Mission Police Departments will have an entry level examination on November 7, 2024. Twenty-one (21) positions open and will be filled with this exam.
4. Pending Hearings
 1. PO Roel Velasquez-Indefinitely Suspended June 7, 2023-pending legal
 2. PO Esteban Jara-Indefinitely Suspended March 28, 2024-Arbitrator has been selected-pending hearing date
 3. PO Sergio Martinez-15 Day Suspension Without Pay-Arbitrator has been selected-pending hearing date
 4. PO Veronica Cedillo-15 Day Suspension Without Pay-Pending selection of Arbitrator

THANKS

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: MIKE PEREZ, CITY MANAGER
FROM: JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR
SUBJECT: 311 REPORT, AUGUST 2024
DATE: SEPTEMBER 16, 2024



We have a total of 796 submission for August of 2024 with a total of 10,443 since we began. The system is fully functional and very user friendly. We are able to customize the system to meet the needs of our daily operations. Our staff has bought into the system and working on improvements every day. We are able to find problematic areas using the system and it allows for us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

Our media department has been pushing the 311-program encouraging our citizens to utilize the program.

Thank you!

Topic Counts of Opened Requests
For Date Period From 08/01/2024 Through 08/31/2024

Item 6.

Topic	Count
Health	
Animal Control	654
Mosquitoes	6
Total - Health	660
Obstructions -Tree/Branches	
MOWING	9
Total - Obstructions -Tree/Branches	9
Parks & Rec	
Graffiti	2
Mowing (Drainage & Alleys)	0
Parks	1
Restrooms	1
Right of way (mowing)	0
Trails	0
Total - Parks & Rec	4
Planning	
Construction Concerns	1
Dilapidated Home/Structure	0
Garage Sales	1
Health & Sanitation	2
Illegal Dumping	8
Junked Vehicle on private property	3
Sewer Concerns	0
Unsafe Building	1
Weedy Lot	16
Total - Planning	32
Police Department	
Illegal Parking	10
Total - Police Department	10
Public Works	
Flooded area/Roadway and streets	0
Foul smell	2
Junk Vehicle	1
Lift Station	0
Lift Stations	0
Low Water Pressure	5
Obstruction Tree Signs/Tree Trimming	2
Pot Holes	13
Sandbag (Elderly And Disabled)	0
Side Walk	8
Street Light	16
Streets/Signs	7
Tires	0
Traffic Signals	4
Water Leaks	8
Total - Public Works	66
Sanitation	
Brush	6
Bulky Items	1
Garbage	3
Obstruction/ Brush	4
Trash	4
Total - Sanitation	18

52

796

Mission Event Center Revenue Ledger

08/01/2024 - 08/31/2024

Source: RESERVE (event management software)

Event - Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Equipment Charges	Security Fee (old rate)	Refundable Damage Deposit	Use of Kitchen Fee	Function Total	Adjustments and Discounts	Total Payments Received	Balance Due
Mission CISD Vendor's Fair	08/01/2024	\$3,800.00	\$0.00	\$350.00	\$0.00	\$500.00	\$375.00	\$5,025.00	\$0.00	\$5,025.00	\$0.00
Asas Health Regional Forum	08/02/2024	\$2,400.00	\$1,573.00	\$200.00	\$0.00	\$500.00	\$375.00	\$5,048.00	\$0.00	\$5,048.00	\$0.00
City of Mission hosts Certified Public Manager Class	08/02/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,225.00)	\$0.00	\$0.00
90th Birthday Party - Evangelina	08/03/2024	\$1,500.00	\$0.00	\$350.00	\$500.00	\$500.00	\$375.00	\$3,225.00	\$0.00	\$3,225.00	\$0.00
City of Mission Employee Open Enrollment	08/05/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City of Mission Planning Meeting - Grito Event	08/08/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,350.00)	\$0.00	\$0.00
Infant & Toddler Training	08/10/2024	\$1,250.00	\$0.00	\$0.00	\$372.00	\$500.00	\$250.00	\$2,372.00	\$0.00	\$2,372.00	\$0.00
Texas Citrus Fiesta Princess Anna Rehearsal	08/10/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,400.00)	\$0.00	\$0.00
UMOS In-Service	08/12/2024	\$6,000.00	\$0.00	\$0.00	\$0.00	\$500.00	\$750.00	\$7,250.00	\$0.00	\$7,250.00	\$0.00
Mission Chamber of Commerce Buenas Tardes Luncheon	08/14/2024	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	\$1,125.00	(\$750.00)	\$1,125.00	\$0.00
IOC Company Safety Meeting	08/16/2024	\$2,500.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$2,850.00	\$0.00	\$2,850.00	\$0.00
STS Training Seminar	08/17/2024	\$1,350.00	\$0.00	\$0.00	\$0.00	\$500.00	\$375.00	\$2,225.00	\$0.00	\$2,225.00	\$0.00
South Texas College Academic Affairs Assembly	08/18/2024	\$5,300.00	\$0.00	\$300.00	\$0.00	\$500.00	\$375.00	\$6,475.00	\$0.00	\$0.00	\$6,475.00
TxDOT Press Conference	08/20/2024	\$2,500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00
Prevention Awareness Team of Hidalgo (PATH) Conference Move-in	08/21/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,650.00)	\$0.00	\$0.00
City of Mission hosts RGV TAWWANWEAT Section Meeting	08/22/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Midwest Dental Conference	08/23/2024	\$4,300.00	\$690.00	\$550.00	\$0.00	\$500.00	\$375.00	\$6,415.00	\$0.00	\$5,725.00	\$690.00
NAR Incorporated	08/24/2024	\$2,500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$375.00	\$3,375.00	\$0.00	\$3,375.00	\$0.00
City of Mission hosts U.S. Senators	08/27/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City of Mission National Night Out	08/29/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Naturalization Ceremony (concessions)	08/30/2024	\$2,850.00	\$406.00	\$350.00	\$0.00	\$0.00	\$0.00	\$3,606.00	\$0.00	\$3,606.00	\$0.00
Heaven Conference	08/31/2024	\$1,500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$250.00	\$2,250.00	\$0.00	\$2,600.00	(\$350.00)
22 events hosted											
TOTAL		\$38,500.00	\$2,669.00	\$2,450.00	\$872.00	\$5,500.00	\$4,250.00	\$54,241.00	(\$16,375.00)	\$47,426.00	\$6,815.00

Aug-23

11 events hosted

TOTAL	\$27,050.00	\$0.00	\$1,400.00	\$1,300.00	\$3,000.00	\$1,937.50	\$34,687.50	(\$10,287.50)	\$34,687.50	\$0.00
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Public Works

August 2024 Monthly Report

Streets Department Storm Drainage Project



**K-Mart Drain Ditch
Long Reach Excavator Clean Out**



Public Works Projects



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Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON				
‡ UTILITY BILLING ACCRUALS ‡				
BILLING TYPE	AUG - 2024	AUG - 2023	Y-T-D 23-24	Y-T-D 22-23
Water Consumption (Gals.)	353,770,000	470,061,000	3,918,704,000	3,859,605,000
Number of Customers	30,428	29,959		
WATER & WASTEWATER				
Water Sales	\$ 1,185,323	\$ 1,474,706	\$ 13,319,926	\$ 12,520,588
Water Sales - <i>Granjeno</i>	2,082	3,097	26,284	25,537
Water Connections	50,950	24,680	325,271	208,655
Reconnect Fees	19,725	10,625	120,825	63,020
Sewage Service	674,264	788,987	7,442,648	6,790,991
Sewage Service - <i>Granjeno</i>	1,184	1,271	14,912	13,719
Wastewater Connections	17,620	8,060	116,350	86,475
Industrial Sewer Surcharge	158	70	9,632	6,469
Service Charge	9,030	7,330	103,557	89,653
Total	\$ 1,960,336	\$ 2,318,826	\$ 21,479,405	\$ 19,805,107
SANITATION				
Garbage Fees	\$ 684,698	\$ 618,210	\$ 8,262,075	\$ 6,789,877
Brush Fees	103,787	103,019	1,248,760	956,074
Total	\$ 788,485	\$ 721,229	\$ 9,510,835	\$ 7,745,951
DRAINAGE ASSESSMENT FEE				
Drainage Assessment Fee	\$ 106,526	\$ 105,207	\$ 1,165,296	\$ 1,067,624
Total	\$ 106,526	\$ 105,207	\$ 1,165,296	\$ 1,067,624
Total Billing	\$ 2,855,347	\$ 3,145,262	\$ 32,155,536	\$ 28,618,682
‡ UTILITY COLLECTIONS CASH ‡				
COLLECTIONS	AUG - 2024	AUG - 2023	Y-T-D 23-24	Y-T-D 22-23
Total Collections	\$ 1,881,934	\$ 2,028,593	\$ 21,606,602	\$ 19,153,019

Water Distribution

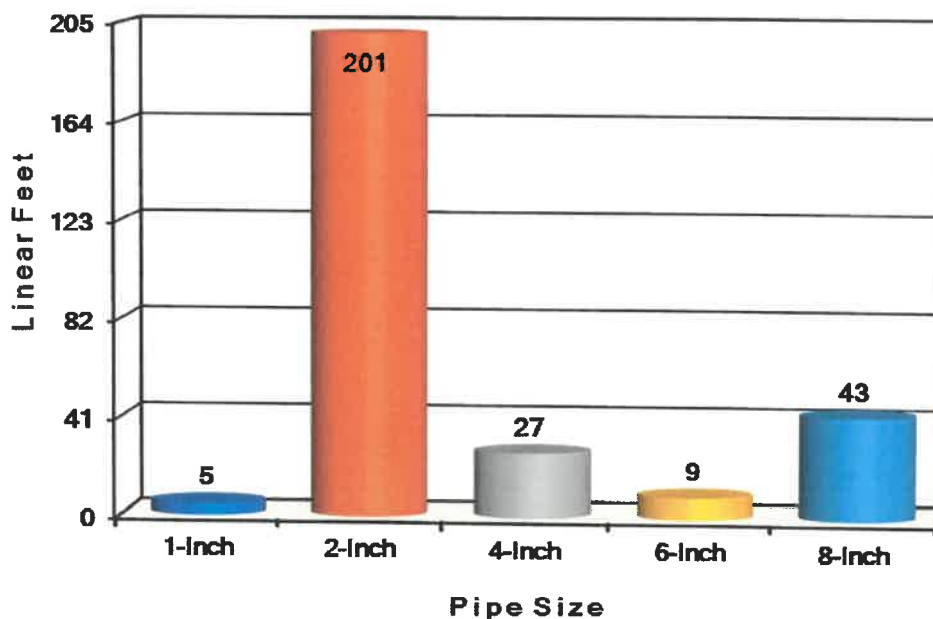
Utility Line Installation

Water Distribution Crews installed 285 Linear Feet of Utility Line. Below are the locations where the broken line repairs took place. There were eighteen (18) major water line breaks repaired.

Water Distribution - Utility Line Installation

1-Inch	2-Inch	4-Inch	6-Inch	8-Inch
3902 Falcon Dr 5 ft	115 W. First St 200 ft Bryan Rd 1 ft	2703 Santa Erica 2 ft 100 S Francisco 20 ft 3531 Betty 3 ft 3306 Santa Susana 2 ft	1710 Miller Ave 5 ft 2003 E Expwy 83 2 ft East 12 th St 2 ft	1707 Salinas Dr 3 ft 618 Palo Blanco 40
5 LF	201 LF	27 LF	9 LF	43 LF

August 2024
Utility Pipe Line Installation

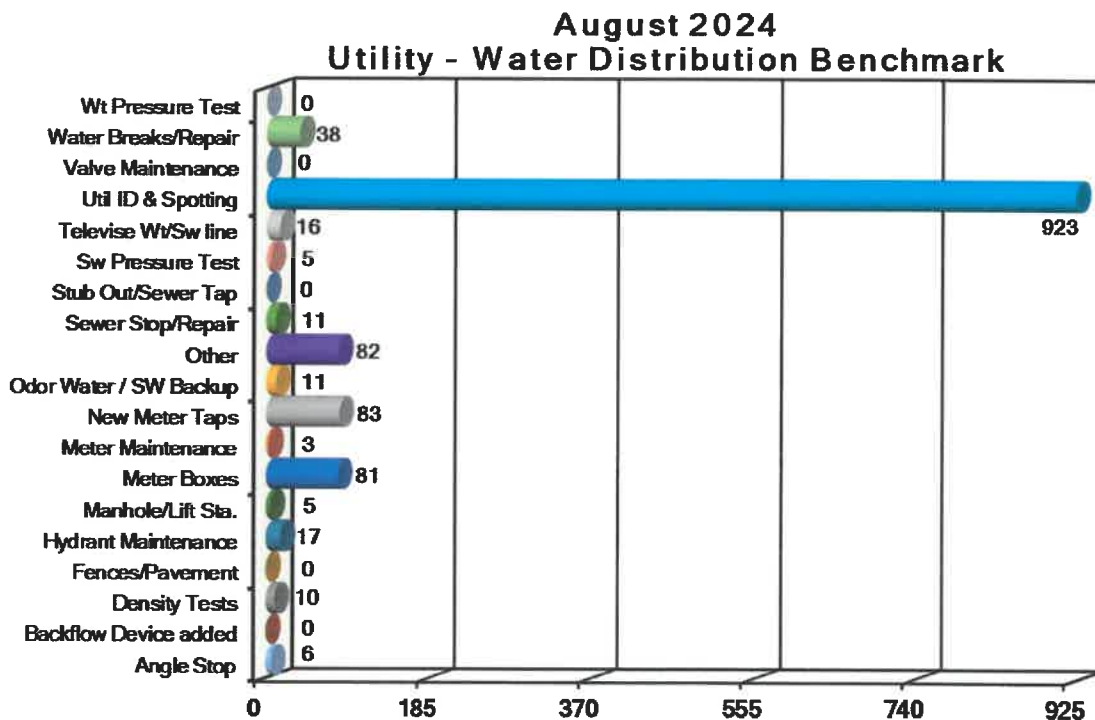


Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for August 2024.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD 23-24	FY 22-23
Angle Stop	11	22	13	12	12	12	34	13	4	12	6	151	132
Backflow Device	1	0	0	0	0	0	0	0	0	0	0	1	0
Density Tests	0	2	41	14	26	8	30	3	0	0	10	134	529
Fences/Pavement	0	0	0	0	0	0	0	0	0	0	0	0	10
Hydrant Maintenance	81	64	31	17	46	65	48	112	18	4	17	503	357
Manhole/Lift Station	17	5	1	14	17	2	6	6	0	2	5	75	92
Meter Boxes	61	76	64	86	37	40	43	83	41	47	81	659	499
Meter Maintenance	4	5	18	44	4	32	4	8	2	2	3	126	67
New Meter Taps	63	77	64	86	44	45	43	82	55	48	83	690	507
Odor Water	27	13	17	23	20	19	10	18	12	9	11	179	271
Other	10	0	1	7	2	4	47	12	3	59	82	227	104
Sewer Stop/Repair/Tap	12	17	6	16	18	24	17	7	7	6	11	141	216
Stub Out Sewer	0	1	0	0	0	0	0	0	0	9	0	10	0
Sewer Pressure Test	0	13	0	0	41	1	0	11	10	6	5	87	154
Televise Sewer line	0	0	0	0	0	0	0	0	0	1	16	17	0
Utility ID & Spotting	363	504	404	535	540	609	515	654	951	824	923	6,822	7,630
Valve Maintenance	2	2	2	0	1	2	8	7	2	0	0	26	22
Water Break/Repair	19	40	52	44	31	18	35	26	40	62	38	405	340
Water Pressure Test	0	1	1	10	5	8	6	2	1	0	0	34	99
Totals	671	842	715	908	844	889	846	1044	1146	1091	1291	10,287	11,029



Water Distribution - Utility Inspections Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on thirty-three sites below, performed 10 Density Tests, 5 Mandrel Tests. There was 200 line locates.

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	All Heart Church	3/2023		3 Mile / Shary	Under Construction
2	Anacua Village	7/2024		Mayberry / 8 th St.	Under Construction
3	Anzalduas Industrial Park PH 1	4/2024		Military / Bryan	Under Construction
4	Anzalduas Industrial Park PH 7	3/2024		Military / Bryan	Under Construction
5	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
6	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
7	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
8	Bryan Landing	7/2024		Bryan / N. 2 Mile	Under Construction
9	Camelias Plaza	9/2023		FM 495 / Bryan	Under Construction
10	Cap Storage Victoria Drive, LLC	6/2023		Shary / Victoria	Under Construction
11	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
12	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
13	Cross Church	7/2023		Expressway / Glasscock	Under Construction
14	Crystal Estates	9/2023		Inspiration Rd / Esperanza	Under Construction
15	Deleon-Zamora	7/2024		4 Mile / Conway	Under Construction
16	El Milagro PH I	12/2022		Los Indios / Bryan	Under Construction
17	Excel Carriers	7/2023		3 Mile / La Homa	Under Construction
18	Holland Terrace	7/2024		Holland / 25 th St.	Under Construction
19	Khit Chiropractic	7/2024		Bryan / Bus 83	Under Construction
20	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
21	Las Misiones De San Jorge	9/2023		S Conway / Military	Under Construction
22	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
23	Mayfair at Trinity	5/2024		Bryan / Trinity	Under Construction
24	Monarza Estates	9/2023		3 ½ N Mayberry	Under Construction
25	Retama Village VI	7/2024		Military / Schuerbach	Under Construction
26	Sendero Phase I	1/2023		1 Mile South	Under Construction
27	Sendero Phase II	2/2022		1 Mile South	Under Construction
28	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
29	Shary Town Plaza	7/2023		Shary / 4 th St.	Under Construction
30	Springwood Manor Estates	6/2024		Stewart / School Lane	Under Construction
31	The Reserve at Taylor	4/2024		Taylor / FM 495	Under Construction
32	Tierra Dorada Lift Station	7/2024		Tierra Dorada	Under Construction
33	Turtle Cove	9/2023		Mile 3 / White Oak	Under Construction

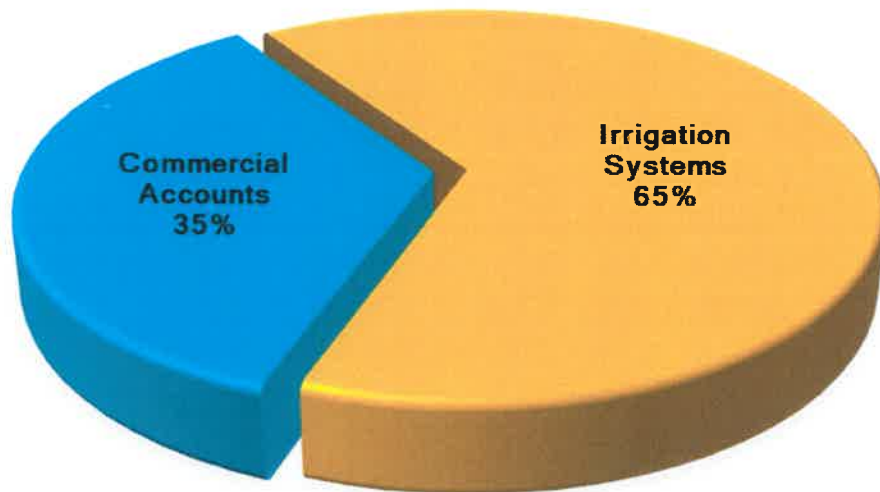
Water Distribution - Backflow Prevention Inspections

There were twenty (20) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination for August.

2023-24 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD 23-24	FY 22-23
Inspection of <i>Commercial Accts</i>	9	7	5	7	8	4	3	5	4	5	7	64	80
Inspection of <i>Sprinkler Accts</i>	14	16	11	13	10	12	9	9	7	10	13	124	165

August 2024
Backflow Prevention Inspections



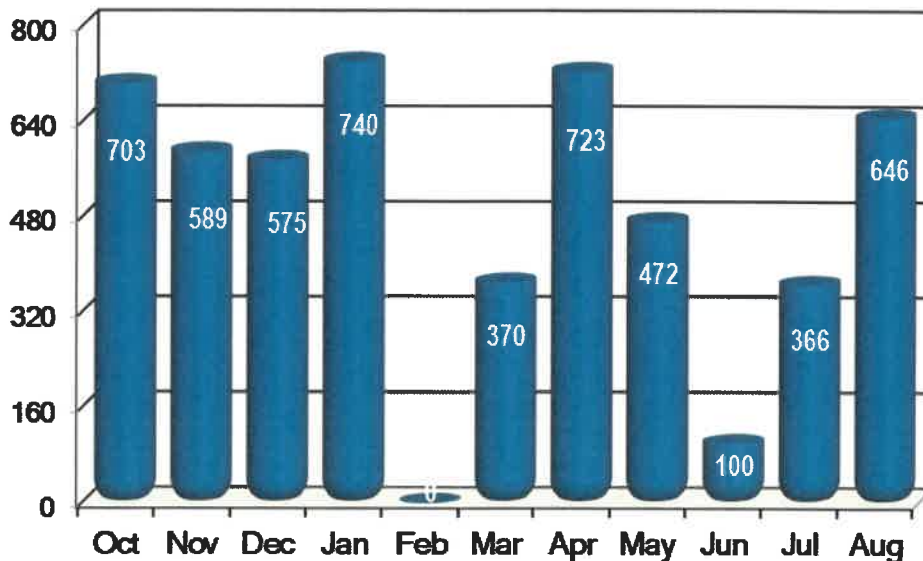
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 374.58 miles of sewer lines by responding to 11 sewer backups, 16 sewer line televised sites, 11 [Vactor (6) / Jet Rodder (5)] sewer line cleaned sites and 646 lift station work orders for this month.

2023-24 Sewer Lift Station Inspections & Vactor Cleaning Services

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD 23-24	FY 22-23
Lift Stations Inspections	703	589	575	740	0	370	723	472	100	366	646	5,284	6,280
Televised Sites	0	0	0	0	0	0	0	0	0	1	16	17	0
Televised Linear Feet (LF)	0	0	0	0	0	0	0	0	0	600	11405	12,005	0
Vactor/Jet Rodder Serviced Sites											11	11	0
Vactor/Jet Rodder SW Cleaned LF											2593	2,593	0

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 455.805 million gallons of water.

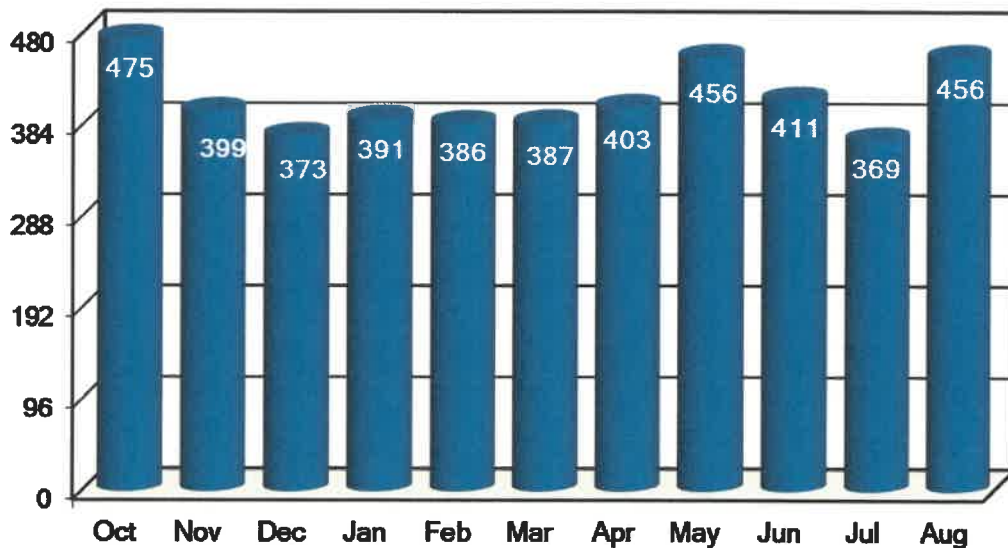
2023-24 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD 23-24	FY 22-23
15	18	12	475	399	373	391	386	387	403	456	411	369	456	4,506	4,915

Parameters Exceeded: N/A

Rainfall: 0.00"

2023-24 Water Production Million Gallons (MG)



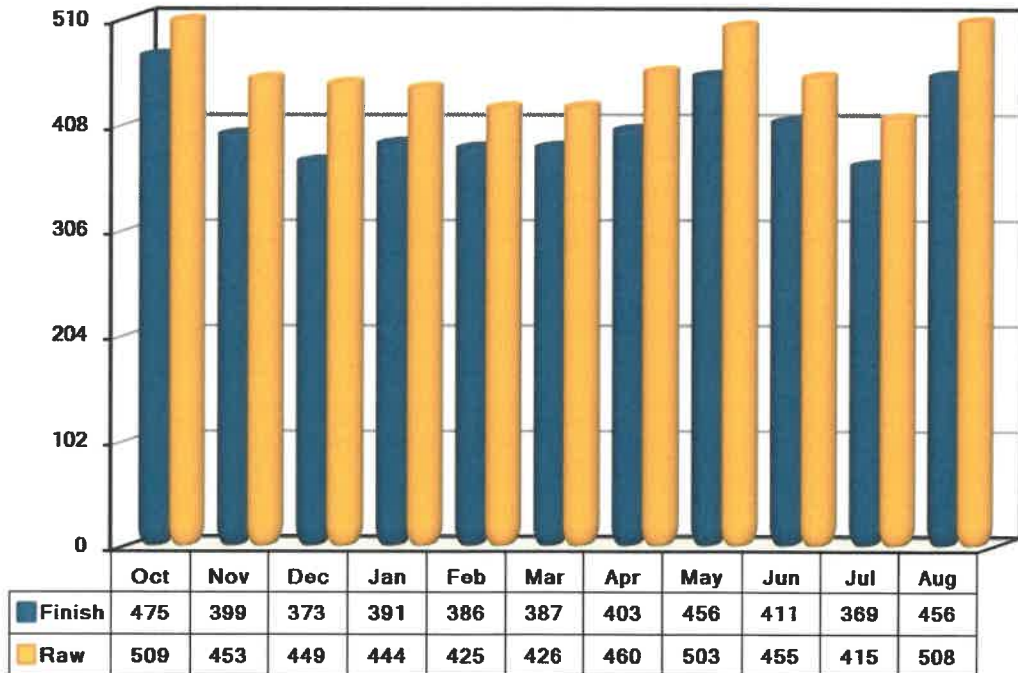
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Staff continued with performing maintenance on pumps and motors.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators continued with regular maintenance of pump and motors, as well as, kept up with mowing grass in the facilities and towers.
- Currently, Falcon Reservoir water level is at 12.4% and Amistad Reservoir water level is at 26.6%, respectively. The average of both water reservoir levels is at 19.5%.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters.
- Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.

**Water Treatment Plants
2023-24 Raw & Finish Water
Million Gals. (MG)**



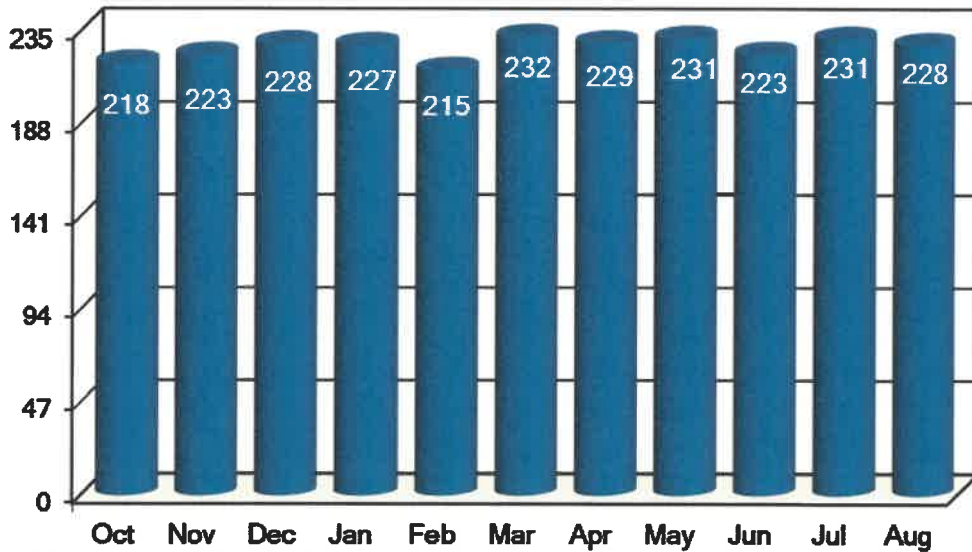
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 227.718 million gallons of Wastewater.

2023-24 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD 23-24	FY 22-23
7.3	7.5	7.0	218	223	228	227	215	232	229	231	223	231	228	2,485	2,719

2023-24 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status No violations this month and Plant operated at 54.57% capacity; Plant is rated at 13.5 mgd; Yearly averaged 7.367 mgd. There was no rainfall this month.

Wastewater - Risk Management Program Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed. Disinfectant spray was used to clean common areas. Facilities Department checked all filters for buildings with climate control systems and also checked safety equipment for fire hazard preparation.

Wastewater - Staff Developments Carlos Jasso and Wilson Santana are new employees and are in training working towards their Wastewater licenses. Ramiro Ortiz, WWTP Chief Operator, is responsible for the process control of the Plant, all processing water samples, and TCEQ compliances, a critical role for all Wastewater Plant operations.

Wastewater - Facility Activities The Supervisory Staff continues to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. Other rehabilitation projects are on their way and are pending approvals. These projects will allow the Plant to continue to provide effective sewage treatment.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary; and (automatically) exercised two emergency generators once a week. In-house repairs were completed as follows.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continued routine cleaning of Clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works on a weekly basis.
5. Maintenance Crew worked on Lift Station pumps and pumps were exercised at the Main Lift Station.

- 6. Maintenance Operators worked on Aerator oil leaks for repairs and adjustments.
- 7. Operators worked on maintaining a proper level at the Pretreatment Pond.
- 8. Maintenance greased bearings on schedule.
- 9. Clarifiers were cleaned as needed and grounds keeping done by all Operators.

Wastewater - Contract Work

City's Contracted out electricians worked on the following.

- 1. J&E was not operational at the Plant this month.
- 2. Hill-Tex work done at the Plant was as follows.
 - Worked on Aerator 7.
 - Worked on the Auger screw for bar screen number 2.
 - Worked on UV Sensor and UV Control for Channel 1.

Wastewater - Other Contract Work

- 1. CB3 continued to provide the Plant with sludge and grit removal services.
- 2. Cintas continued to provide uniform services and entrance door mat replacements on a weekly basis.
- 3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
- 4. Facilities Department worked on the Plant's Administration building air filter exchanges.

Wastewater - Lab Status

All supplies and equipment met TCEQ standards for analysis and are concurrent with Standard Methods. ERA annual testing started in June. All supplies have been received. Plant Supervisor continued using the EPA Discharge Monitoring Report federal reporting system to comply with TCEQ regulations; Plant is following all TCEQ rules and regulations, cleaning up water and its reintroduction back to the environment.

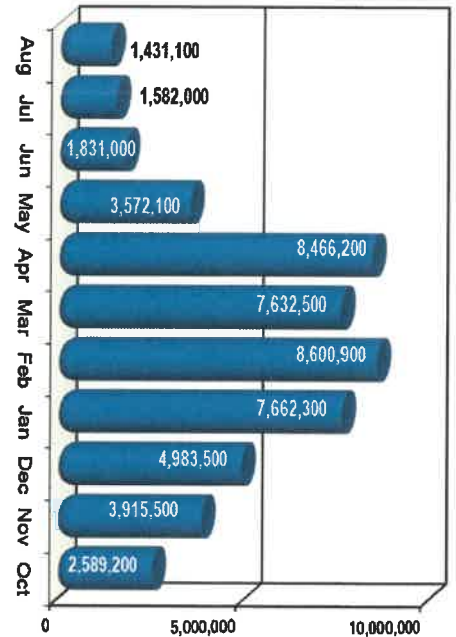
Wastewater - Special Projects

Capital Improvement Projects include an upgrade on the UV Systems, Clarifier covers for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our Dewatering Sludge System (Belt Press). Clarifier Covers or equipment needed for algae removal is a project that the Plant is initializing where, by the removal of algae buildup at the clarifier walls and weirs, the treatment process gains a significant increase in disinfection. Equipment downstream of the clarifier system is cleaner and decreases wear and tear of UV light bulbs, and eliminates man hours and reduce risk of injury.

Pre-Treatment

Four surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continued to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 13 truckloads of 65,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 1,431,100 million gallons. Total sludge hauled was 41 cubic yards equivalent to 532 roll off containers.

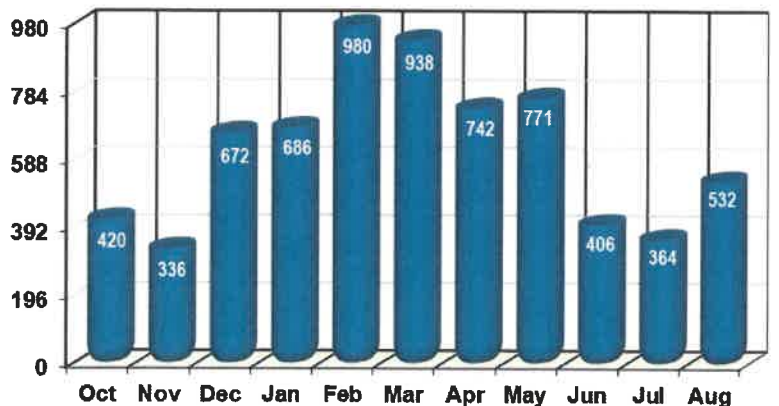
Pretreatment Flow (MG)



2023-24 Sludge Removal

Month	Roll Offs	Cu/Yds
Oct	30	420
Nov	24	336
Dec	48	672
Jan	49	686
Feb	70	980
Mar	67	938
Apr	53	742
May	56	771
Jun	29	406
Jul	26	364
Aug	41	532
YTD 23-24	493	6,847
FY 22-23	511	10,220

2023-24 Sludge Removal - Cubic Yards



Street Division - Benchmark Summary

Our Street Crews patched approximately 796 potholes; placed a total of 42 signs, 17 poles (cemented); inspected and repaired 86 traffic lights and street lamps; 1,505 street miles was swept; removed 186 tires; one (1) demolished home and street crews cleared right-of-way tree limb obstructions throughout the City and cleaned out the K-Mart Drain Ditch with Long Reach Excavator. There were 222 customers and a monetary Collection of Debris totaling \$ 6,515.

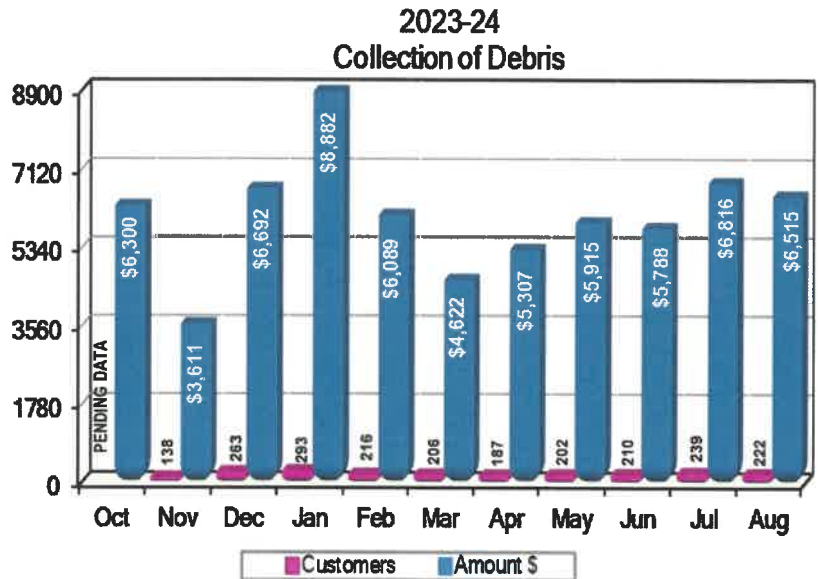
Street Improvement & Construction Projects

Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
K-Mart Drain Ditch Maintenance	-	100%	Complete	-	Street Department

Collection of Debris There were 222 customers with a collection of debris totaling \$ 6,515.

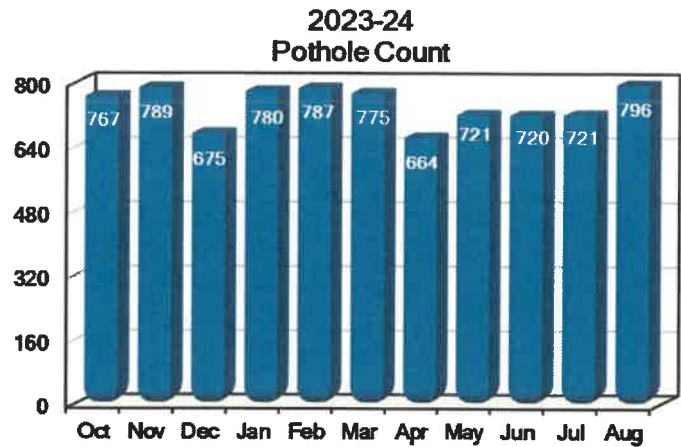
Collection of Debris

Month	Customers	Amount \$
Oct	pending	\$ 6,300
Nov	138	\$ 3,611
Dec	263	\$ 6,692
Jan	293	\$ 8,882
Feb	216	\$ 6,089
Mar	206	\$ 4,622
Apr	187	\$ 5,307
May	202	\$ 5,915
Jun	210	\$ 5,788
Jul	239	\$ 6,816
Aug	222	\$ 6,515
23-24	2,176	\$ 66,537
22-23	2,592	\$ 69,562



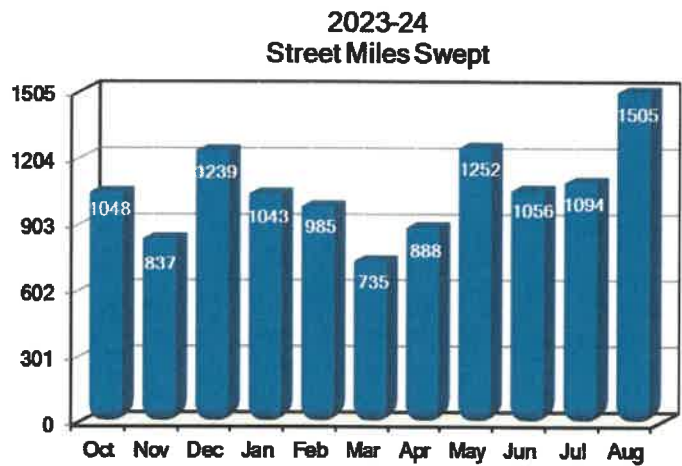
City Pothole Maintenance Street Crews filled a total of 796 potholes.

Month	22-23	23-24
Oct	621	767
Nov	675	789
Dec	762	675
Jan	985	780
Feb	715	787
Mar	650	775
Apr	675	664
May	740	721
Jun	676	720
Jul	675	721
Aug	670	796
Totals	7,844	8,195



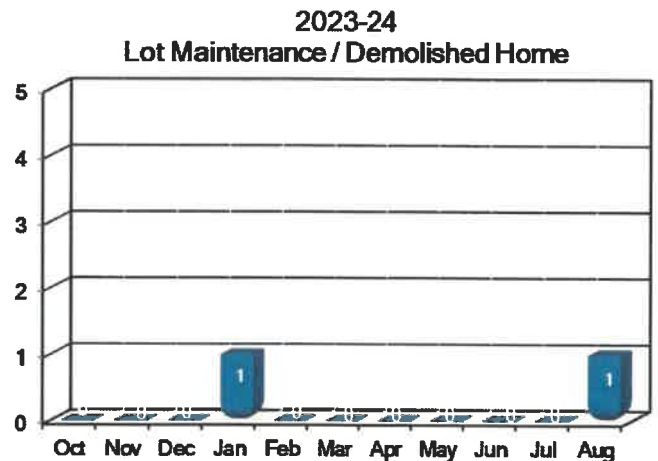
City Street Miles Swept Mr. Torres, Mr. Gutierrez, Mr. Medina, Sweeper Operators, cleaned 1,505 miles.

Month	22-23	23-24
Oct	199	1,048
Nov	478	837
Dec	612	1,239
Jan	964	1,043
Feb	2,042	985
Mar	1,555	735
Apr	405	888
May	1,515	1,252
Jun	509	1,056
Jul	664	1,094
Aug	1,084	1,505
Totals	10,027	11,682



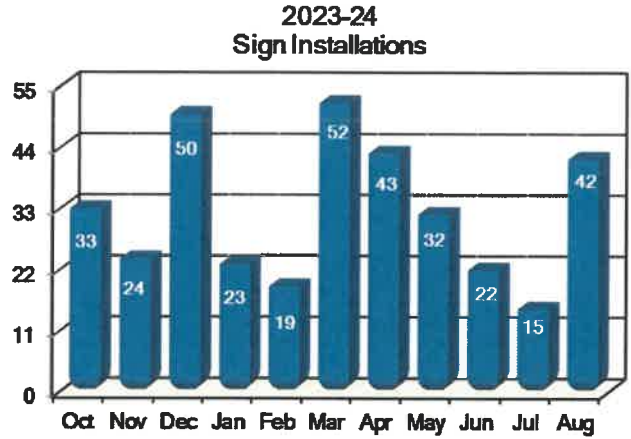
Lot Maintenance / Demolished Home There was one (1) demolished home.

Month	22-23	23-24
Oct	0	0
Nov	2	0
Dec	0	0
Jan	0	1
Feb	0	0
Mar	0	0
Apr	0	0
May	0	0
Jun	0	0
Jul	0	0
Aug	0	1
Totals	2	2



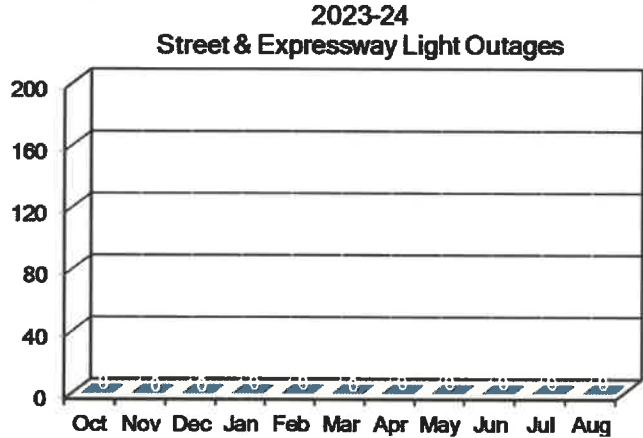
Sign Shop Output Measures Crews installed 42 signs (9 stop signs) and 17 cemented poles.

Month	22-23	23-24	Posts
Oct	67	33	33
Nov	32	24	24
Dec	71	50	50
Jan	68	23	18
Feb	64	19	24
Mar	61	52	39
Apr	30	43	45
May	57	32	28
Jun	32	22	22
Jul	38	15	12
Aug	38	42	17
Totals	558	355	312



Street Light Maintenance There were no Street Light inspections this month.

Month	22-23	23-24
Oct	169	0
Nov	0	0
Dec	0	0
Jan	106	0
Feb	0	0
Mar	0	0
Apr	0	0
May	0	0
Jun	0	0
Jul	0	0
Aug	0	0
Totals	275	0



Traffic Signal Maintenance Assisted Police and Water Distribution Departments by placing barricades for traffic safety during a car accident and a water break.

Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	2	0	8	1	1	0	0	4	30	38	84
Nov	0	0	26	1	1	0	0	2	26	34	90
Dec	4	1	4	2	2	4	8	6	38	44	113
Jan	2	4	10	0	2	2	4	5	26	28	83
Feb	0	2	15	2	1	1	2	6	35	45	109
Mar	3	3	6	1	2	1	6	7	46	71	146
Apr	0	0	10	1	0	1	1	0	42	41	96
May	0	0	7	1	0	1	1	9	25	34	78
Jun	0	0	0	1	2	0	2	3	51	41	100
Jul	6	26	26	2	1	2	5	7	5	13	93
Aug	2	6	22	0	1	1	0	5	19	30	86
23-24	19	42	134	12	13	13	29	54	343	419	1078
22-23	9	34	119	23	38	27	40	71	242	376	979

Storm Drainage Street Crews cleared debris from storm drains and ditches throughout the City.

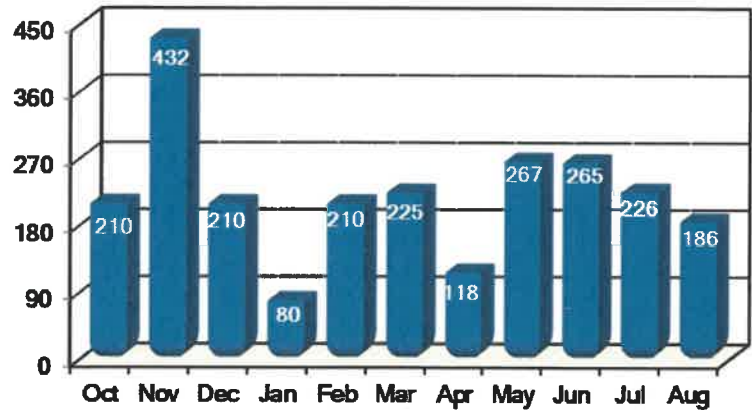
City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal Our Streets Crew removed 186 tires from the City this month.

Tire Collection

Month	22-23	23-24
Oct	1,200	210
Nov	675	432
Dec	365	210
Jan	350	80
Feb	310	210
Mar	280	225
Apr	120	118
May	200	267
Jun	180	265
Jul	220	226
Aug	450	186
Totals	4,350	2,429

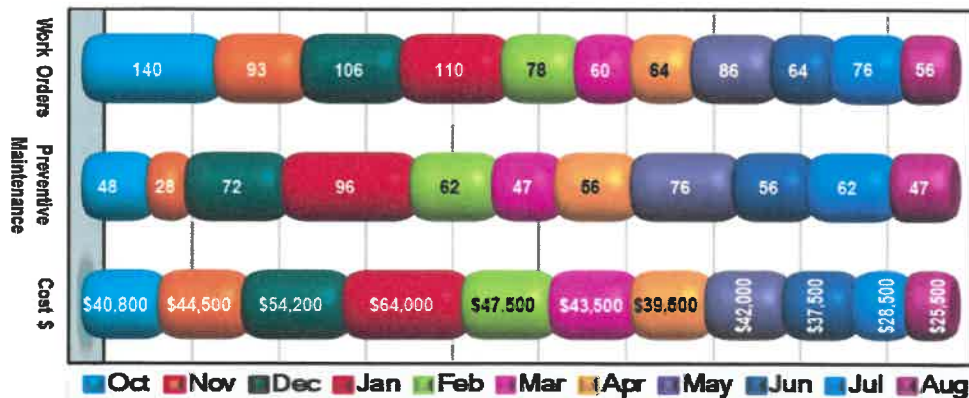
**2023-24
Tire Removal**



2023-24 Fleet Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	47	47	\$ 18,000
Repairs	9	0	\$ 7,500
Totals	56	47	\$ 25,500
YTD 23-24	933	650	\$ 467,500
FY 22-23	895	715	\$ 514,600

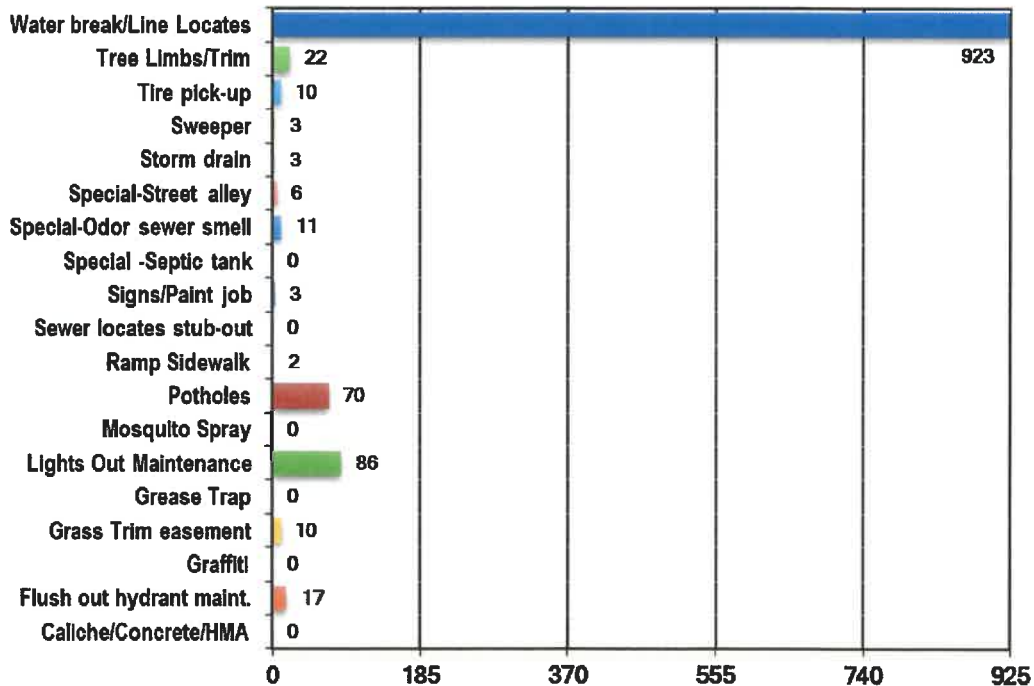
2023-24 Fleet Work Order Benchmark



Administration Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD 23-24	FY 22-23
Caliche/Concrete/HMA	2	0	0	0	0	4	0	1	0	1	0	8	10
Flush Hydrant Maint.	81	64	31	17	46	65	48	112	18	4	17	503	357
Graffiti	0	0	0	0	0	0	0	0	0	0	0	0	0
Grass Trim easement	1	1	0	0	2	5	4	3	21	57	10	104	161
Grease Trap	0	0	0	0	0	0	0	0	0	0	0	0	0
Lights Out Maintenance	84	90	113	83	109	146	96	78	100	93	86	1078	1,254
Mosquito spray	0	0	0	0	0	0	0	0	0	0	0	0	0
Potholes	45	82	61	36	33	54	55	30	25	55	70	546	810
Ramp Sidewalk	1	0	2	0	2	0	0	3	0	0	2	10	6
Sewer locates stub-out	0	0	0	0	0	0	0	0	0	9	0	9	0
Signs/Paint job	6	4	6	1	1	6	1	2	2	7	3	39	79
Special -Septic tank	0	0	0	0	0	0	0	0	0	0	0	0	0
Special-Odor smell	27	12	17	23	20	19	10	18	12	9	11	178	285
Special-Street alley	6	5	5	8	5	9	5	6	3	8	6	66	132
Storm drain	6	4	0	2	4	8	10	9	11	17	3	74	102
Sweeper	21	15	10	10	13	11	3	7	5	6	3	104	135
Tire pick-up	0	5	3	6	0	6	24	1	0	1	10	56	69
Tree Limbs/Trim	21	10	16	20	7	8	14	22	15	35	22	190	212
Water break/Line locates	382	544	456	579	571	627	550	680	951	1104	923	7367	7,840
Total	683	836	720	785	813	968	820	972	1163	1406	1166	10,332	11,452

August 2024 Request for Service Calls

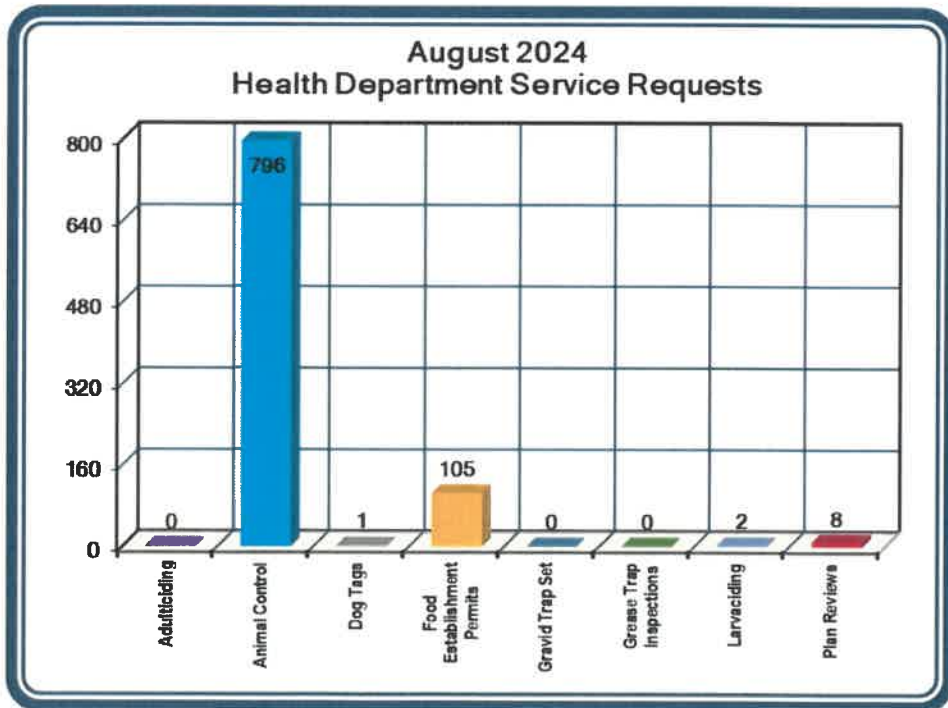


Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for August 2024.

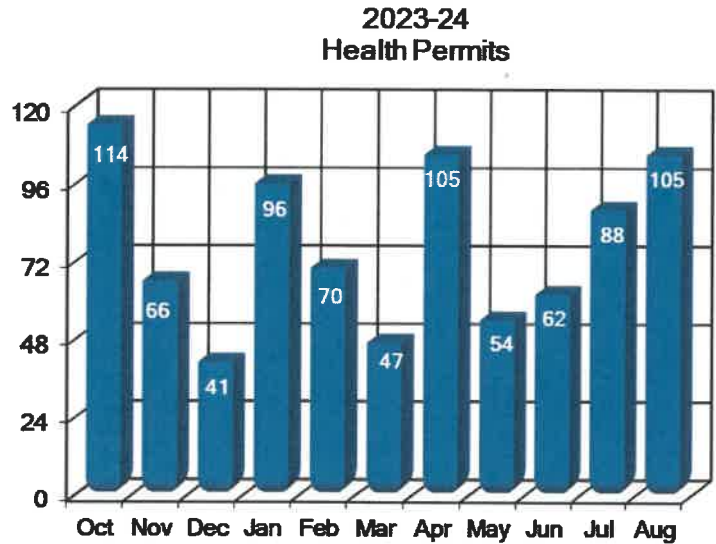
Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD 23-24	FY 22-23
Adulticiding	0	0	0	0	0	37	11	0	24	24	0	96	5
Animal Control	756	560	600	644	675	894	974	858	689	955	796	8,401	6,813
Dog Tags	3	3	3	8	3	0	8	3	0	1	1	33	44
Food Est. Permits	114	66	41	96	70	47	105	54	62	88	105	848	720
Gravid Trap Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Grease Trap Inspections	0	0	0	0	0	0	0	0	0	0	0	0	36
Larvaciding	0	0	2	1	0	0	0	2	3	2	2	12	7
Plan Reviews	8	7	4	7	7	7	11	5	7	8	8	79	74
Total	881	636	650	756	755	985	1109	922	785	1,078	912	9,469	7,699



Health Permits

A total of 105 Food Establishment permits were issued this month.

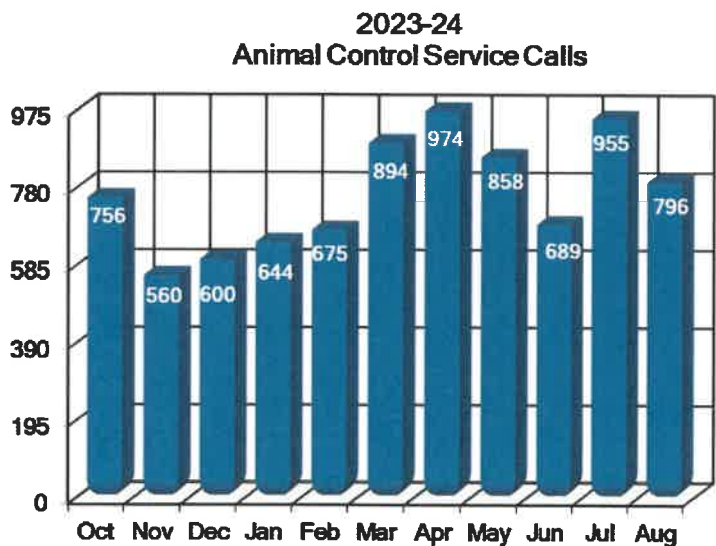
Food Establishment Permits		
Month	YTD 22-23	YTD 23-24
Oct	64	114
Nov	42	66
Dec	54	41
Jan	66	96
Feb	66	70
Mar	51	47
Apr	38	105
May	52	54
Jun	63	62
Jul	61	88
Aug	71	105
Totals	628	848



Animal Control Service Calls

Citizens called (796 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	YTD 22-23	YTD 23-24
Oct	585	756
Nov	394	560
Dec	419	600
Jan	489	644
Feb	422	675
Mar	618	894
Apr	609	974
May	677	858
Jun	607	689
Jul	521	955
Aug	783	796
Totals	6,124	8,401



Health Department Animal Control

Our City's Animal Wellness Officers, Aaron and Ivan reported the following Animal Control for August. The staff from Alton and Palmview did not report this month. There were 229 request for service orders completed by City staff this month.

Dogs

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	August	YTD 23-24
Mission	75	8	0	20	8	0	111	1280
Alton	0	0	0	0	0	0	0	8
Palmview	0	0	0	0	0	0	0	15
August	75	8	0	20	8	0	111	
YTD 23-24	999	77	7	159	61	0		1,303
FY 22-23	675	48	3	195	122	5		1,048

Cats

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	August	YTD 23-24
Mission	62	1	0	35	0	0	98	979
Alton	0	0	0	0	0	0	0	3
Palmview	0	0	0	0	0	0	0	3
August	62	1	0	35	0	0	98	
YTD 23-24	749	5	3	220	8	0		985
FY 22-23	525	4	0	181	20	0		730

Wildlife

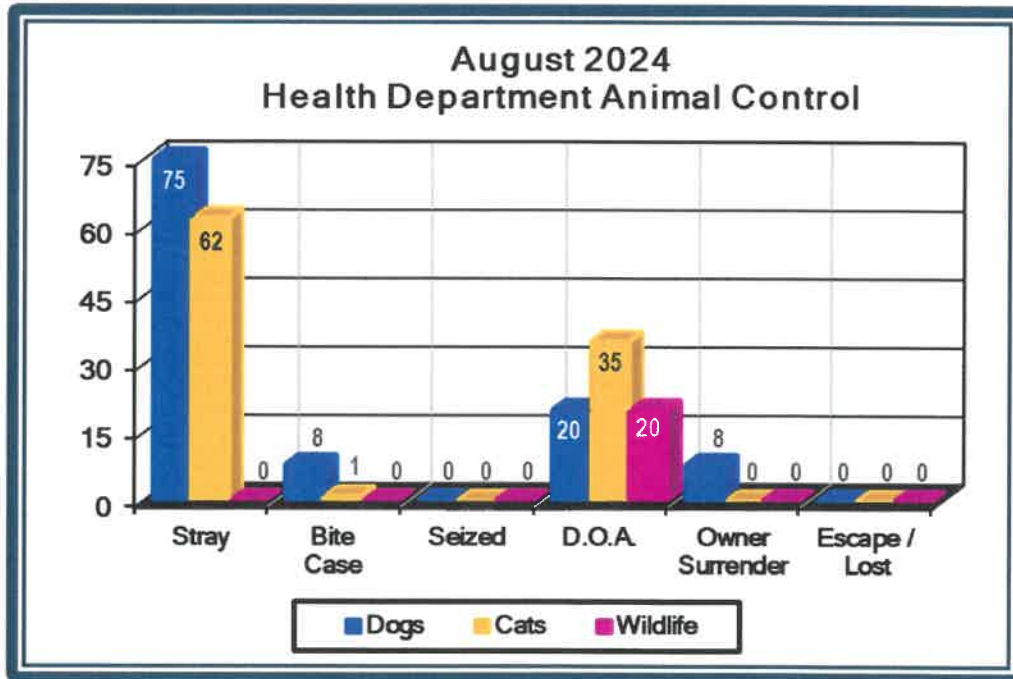
CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	August	YTD 23-24
Mission	0	0	0	20	0	0	20	149
Alton	0	0	0	0	0	0	0	1
Palmview	0	0	0	0	0	0	0	3
August	0	0	0	20	0	0	20	
YTD 23-24	23	0	0	130	0	0		153
FY 22-23	51	0	0	128	3	0		182

Health Department Animal Control Summary

Below is our Health Department Animal Control Shelter summary of dogs, cats, and wildlife.

August 2024 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape / Lost	August	YTD 23-24
Dogs	75	8	0	20	8	0	111	1,303
Cats	62	1	0	35	0	0	98	985
Wildlife	0	0	0	20	0	0	20	153
August	137	9	0	75	8	0	229	
YTD 23-24	1,771	82	10	509	69	0		2,441
FY 22-23	1,251	52	3	504	145	5		1,960





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024

PRESENTED BY: Susana De Luna, Interim Planning Director

AGENDA ITEM: Conditional Use Permit: To have 3 Shipping Containers for Office & Warehouse Use, 1405 Business Park Drive, Being all of Lot 2, Re-plat of Lot 13, Expressway Business Park Phase VIII, I-1, Arch Renati, LLC, Adoption of Ordinance #____ - De Luna

NATURE OF REQUEST:

On September 18, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 1,034' south of Trinity Street along the east side of Business Park Drive. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) 1 year re-evaluation after obtaining the business license in order to assess this new business; 2) Must comply with all City Codes (Building, Fire, Health, etc.); 3) Acquisition of a business license prior to occupancy; and 4) CUP not to be transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO HAVE 3 SHIPPING CONTAINERS FOR OFFICE & WAREHOUSE USE, 1405 BUSINESS PARK DRIVE, BEING ALL OF LOT 2, RE-PLAT OF LOT 13, EXPRESSWAY BUSINESS PARK PHASE VIII

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of September 18, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, September 23, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
1405 Business Park Drive Being all of Lot 2, Re-plat of Lot 13, Expressway Business Park Phase VIII	To have 3 Shipping Containers for Office & Warehouse Use	<ol style="list-style-type: none"> 1. 1 year re-evaluation after obtaining the business license in order to assess this new business; 2. Must comply with all City Codes (Building, Fire, Health, etc.); 3. Acquisition of a business license prior to occupancy; and 4. CUP not to be transferable to others.

READ, CONSIDERED AND PASSED, this the 23rd day of September, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.2

CONDITIONAL USE PERMIT: To have 3 Shipping Containers for
Office & Warehouse Use
1405 Business Park Drive
Being all of Lot 2, Re-plat of Lot 13,
Expressway Business Park Phase VIII
I-1
Arch Renati, LLC

REVIEW DATA

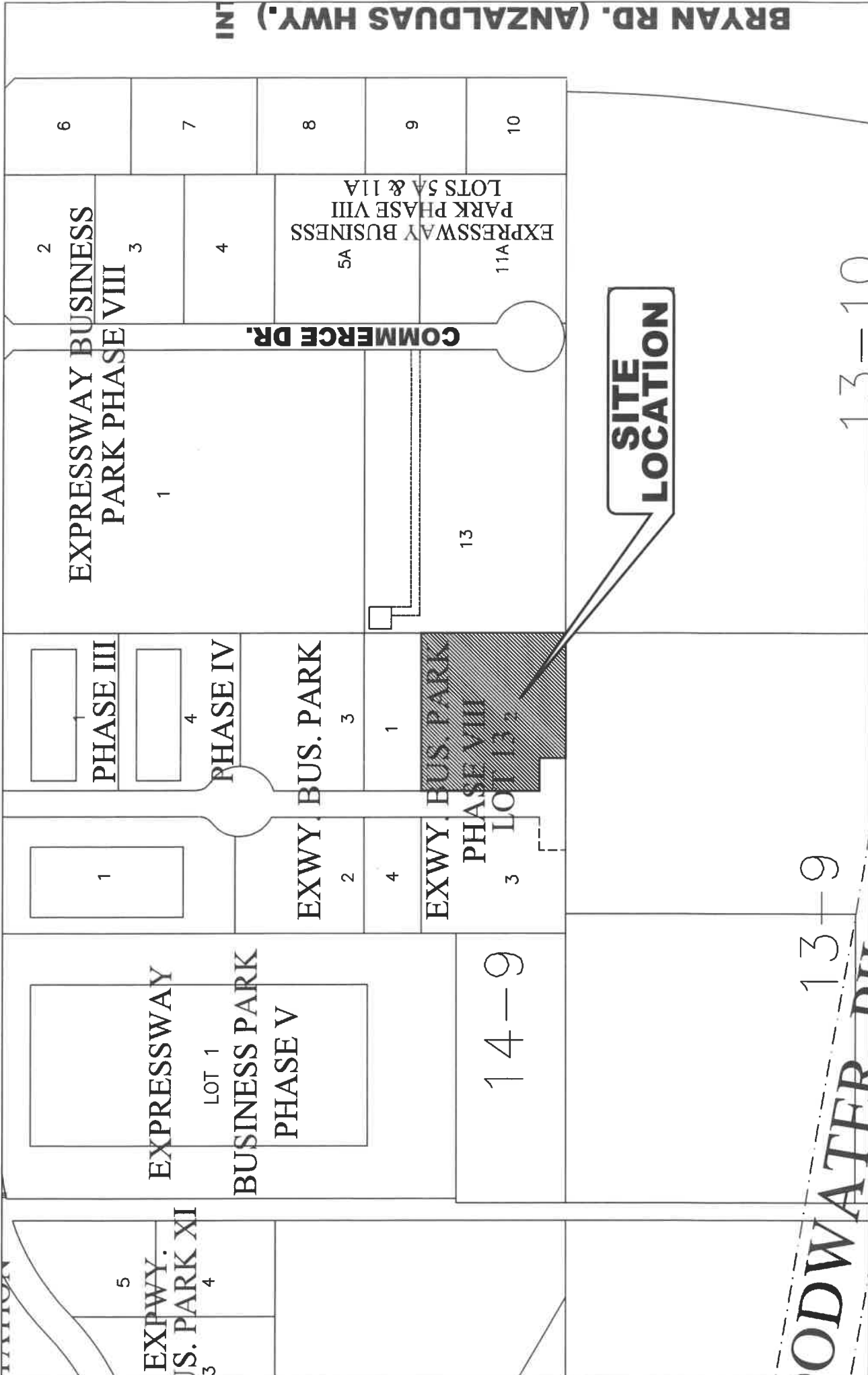
The subject site is located approximately 1,034' south of Trinity Street along the east side of Business Park Drive. The applicant would like to manufacture shipping container homes, also known as "tiny homes", to be used as affordable housing. This units will be built and shipped to different regions in Texas as well as other states. He would like a conditional use permit to move in (3) 40' x 8' shipping containers. One of the containers will be transformed as an office with 2 restrooms for use of the employees, and the other 2 will be used as warehouse space. He is also proposing to construct (2) 50' x 75' metal roofs to provide shade for the manufacturing of the tiny homes. If request is approved the project has been planned in two phases to allow time for company's progression. The first phase will consist of the office, warehouse, and a metal room. The second phase will consist of a warehouse and metal room. Access to the site will be off of Business Park Drive.

- **Hours of Operation:** Monday – Friday from 7:00 a.m. to 5:00 p.m.
- **Staff:** 15 employees
- **Parking:** In viewing the floor plan, there is a total of 15 parking spaces being proposed. Based on the square footage of the structures, there is a total of 6 parking spaces, exceeding code by 9. The applicant will have to comply with the landscaping requirements.

REVIEW COMMENTS: Staff mailed out 10 notices to property owners within 200' radius of the site, and as of this writing staff has not received any comments in favor or against the request. Staff notes that a similar CUP was approved for "Shed's by George" on January 8, 2014.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 year re-evaluation after obtaining the business license in order to assess this new business,
- 2) Must comply with all City Codes (Building, Fire, Health, etc.),
- 3) Acquisition of a business license prior to occupancy, and
- 4) CUP not to be transferable to others



Item 8.

No.

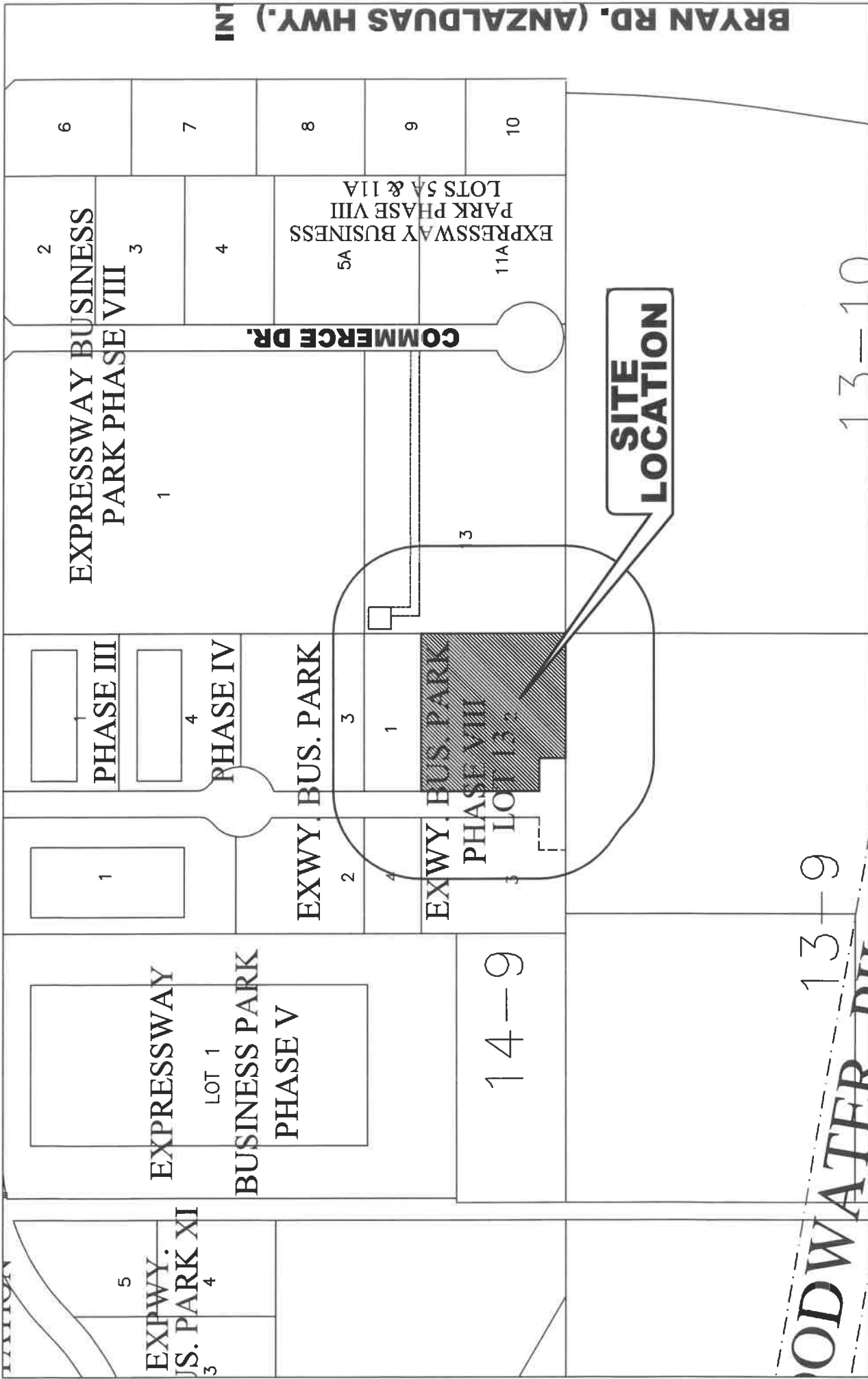


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

13-10

13-9

ODWATER DR



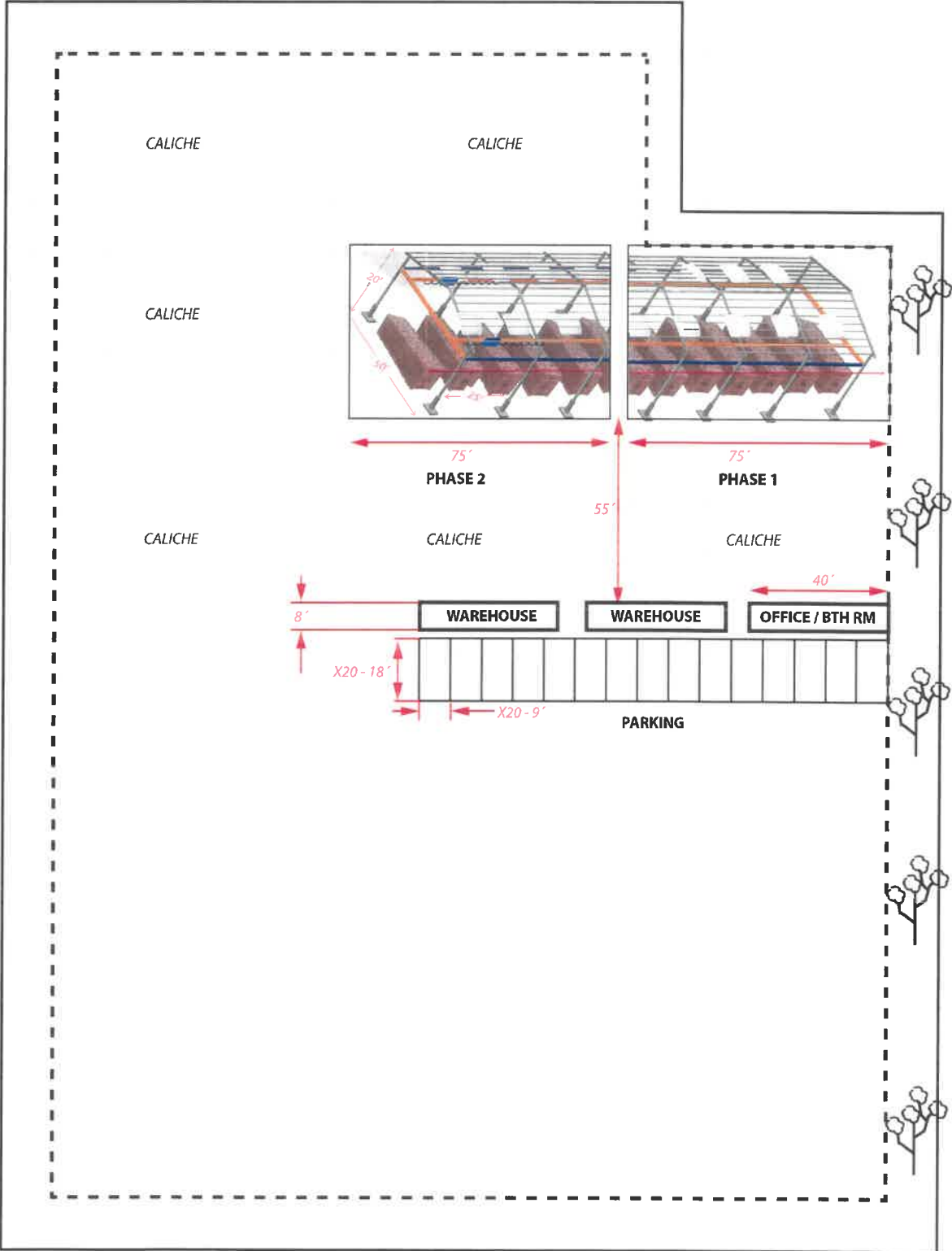
CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

200' RADIUS MAILOUT MAP

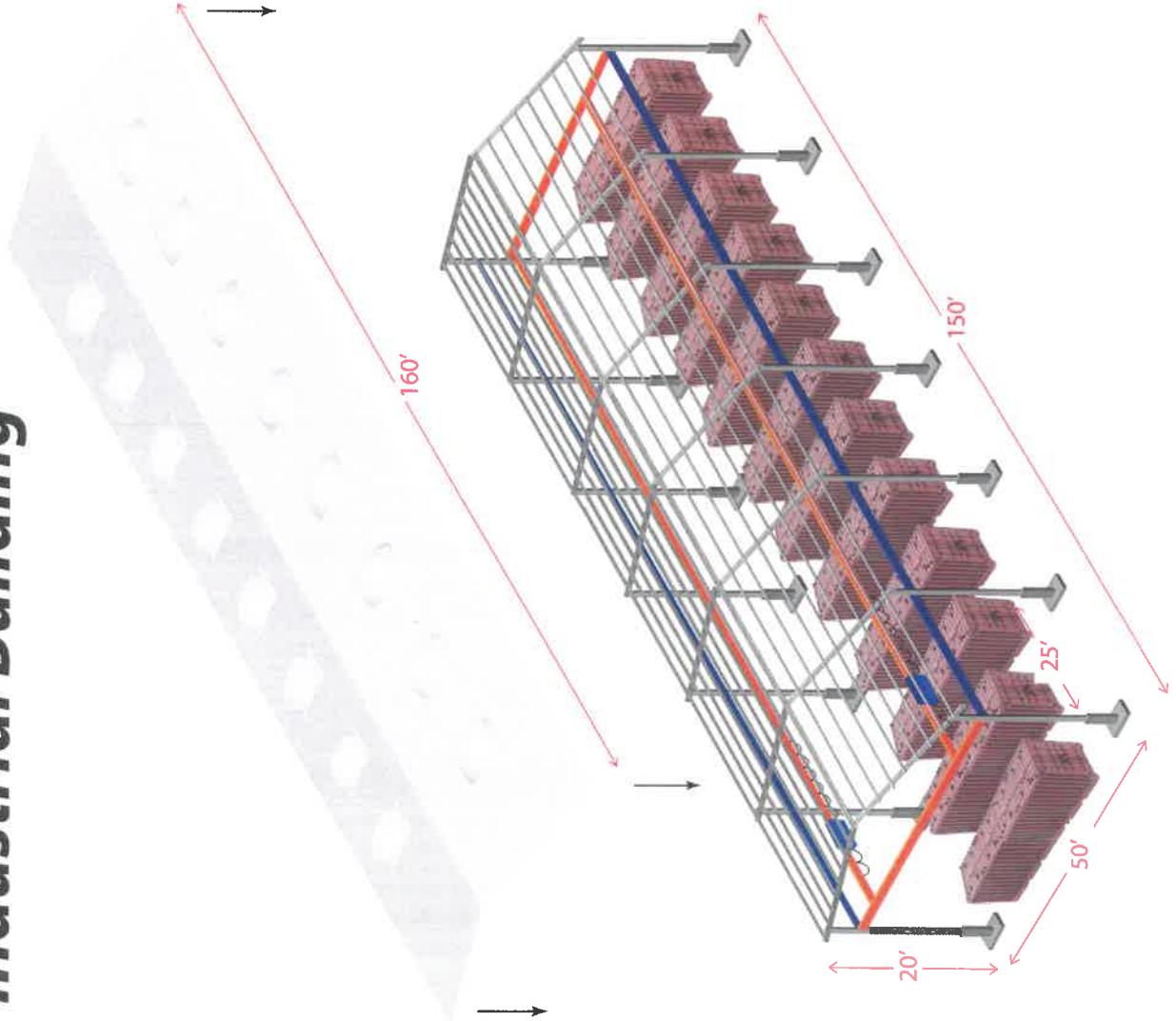
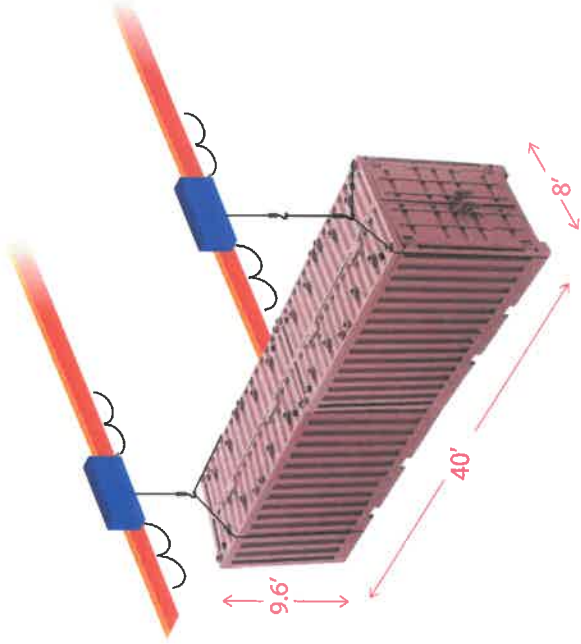
Item 8.

No.

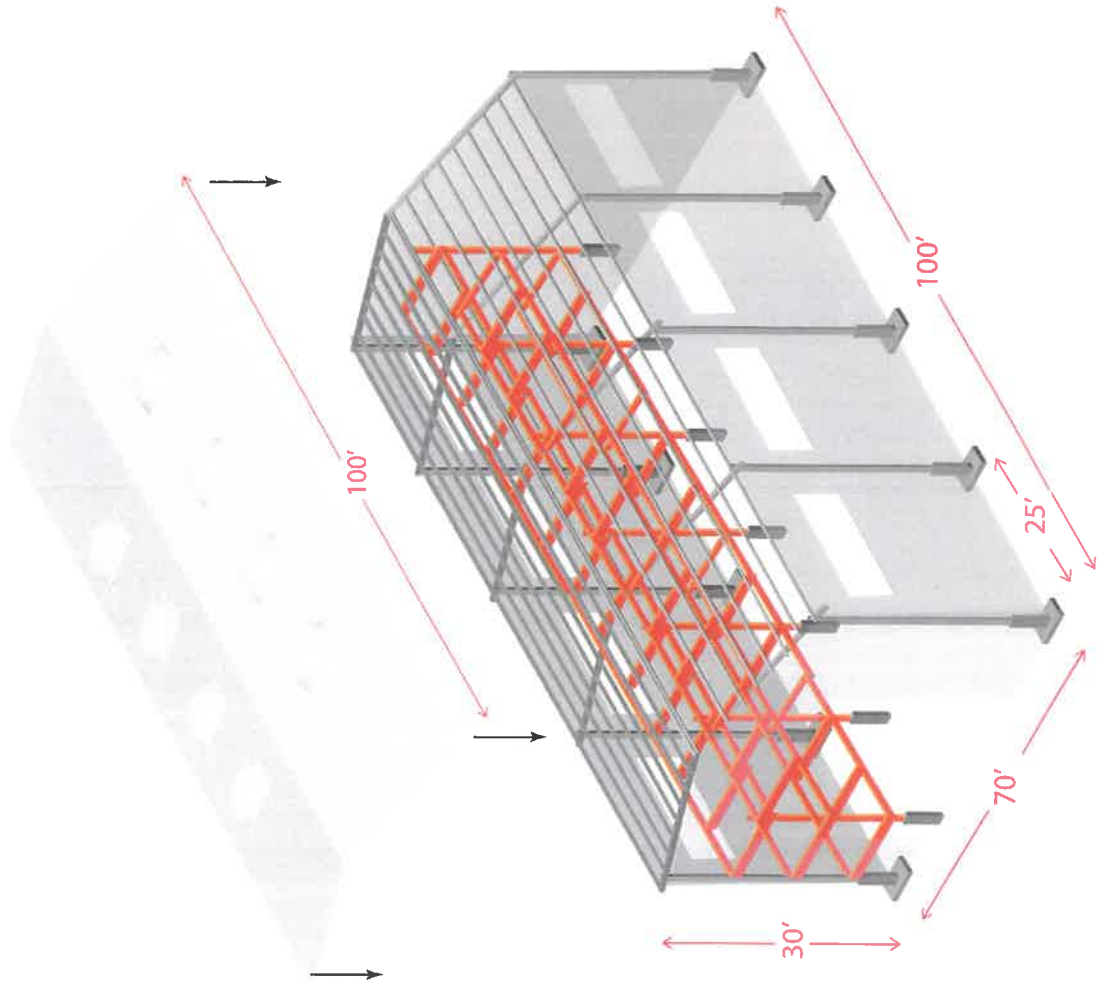
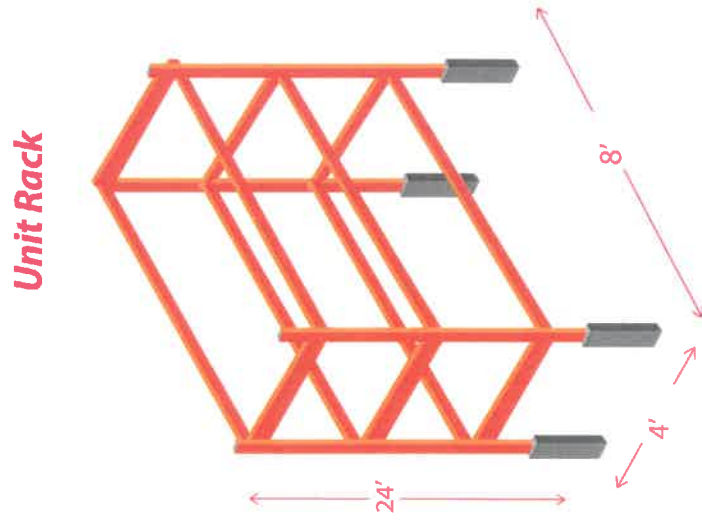




Industrial Building



Storage Materials



E8465-04-000-0001-00 (560042)
RADIX EQUITY LLC ET AL
111 S ELGIN AVE
TULSA OK 74120

E8465-04-000-0003-00 (560045)
TEMKIN HOLDINGS LLC
1309 BUSINESS PARK DR STE D
MISSION TX 78572

W0100-00-013-0010-00 (316505)
CHARCO LAND SALES LLC
ATTN KILLAM OIL CO. LTD
PO BOX 499
LAREDO TX 78041

E8465-08-000-0001-00 (638224)
ROYAL TECHNOLOGIES CORP
3765 QUINCY ST
HUDSONVILLE MI 49426

E8465-08-000-0013-05 (712457)
KILLAM DEVELOPMENT LTD
4320 UNIVERSITY BLVD
LAREDO TX 78041

E8465-08-000-0001-05 (1238659)
TEMKIN HOLDINGS LLC
1309 BUSINESS PARK DRIVE SUITE A
MISSION TX 78572

E8465-08-000-0002-05 (1238661)
M & G WRENTS ENTERPRISES LLC
1315 BUSINESS PARK DR
MISSION TX 78572

E8465-08-000-0003-05 (1238662)
M & G WRENTS ENTERPRISES LLC
1315 BUSINESS PARK DR
MISSION TX 78572

E8465-08-000-0004-05 (1238663)
RADIX EQUITY LLC ET AL
111 S ELGIN AVE
TULSA OK 74120

W0100-00-013-0009-02 (1563214)
CONTRERAS SERGIO ET AL
2017 E 28TH ST
MISSION TX 78574

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING LOT 8, BLOCK 5, TAURUS ESTATES #9 PHASE I, (R-2)
DUPLEX-FOURPLEX RESIDENTIAL TO (R-3) MULIT-FAMILY RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of September 18, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below “NOT” be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, September 23, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Lot 8, Block 5, Taurus Estates #9 Phase I	R-2	R-3

READ, CONSIDERED AND PASSED, this the 23rd day of September, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

Item 9.



SITE LOCATION

CITY OF MISSION
PLANNING DEPARTMENT
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

DATE: 08-19-24

No.

ITEM# 1.3

**TABLED
REZONING:**

Lot 8, Block 5, Taurus Estates #9 Phase I
R-2 to R-3
Erika Padron

REVIEW DATA

The subject site is located approximately 147’ North of Azalea Street along the West side of N. Inspiration Road. – see vicinity map.

SURROUNDING ZONES:

N:	R-2	- Duplex-Fourplex Residential
E:	R-1/AO-I	- Single Family Residential & Agricultural Open Interim
W:	R-1	- Single Family Residential
S:	C-2	- Neighborhood Commercial

EXISTING LAND USES:

N:	Apartments
E:	Single Family Home/Junkyard
W:	Single Family Home
S:	Commercial
Site:	Vacant

FLUM:

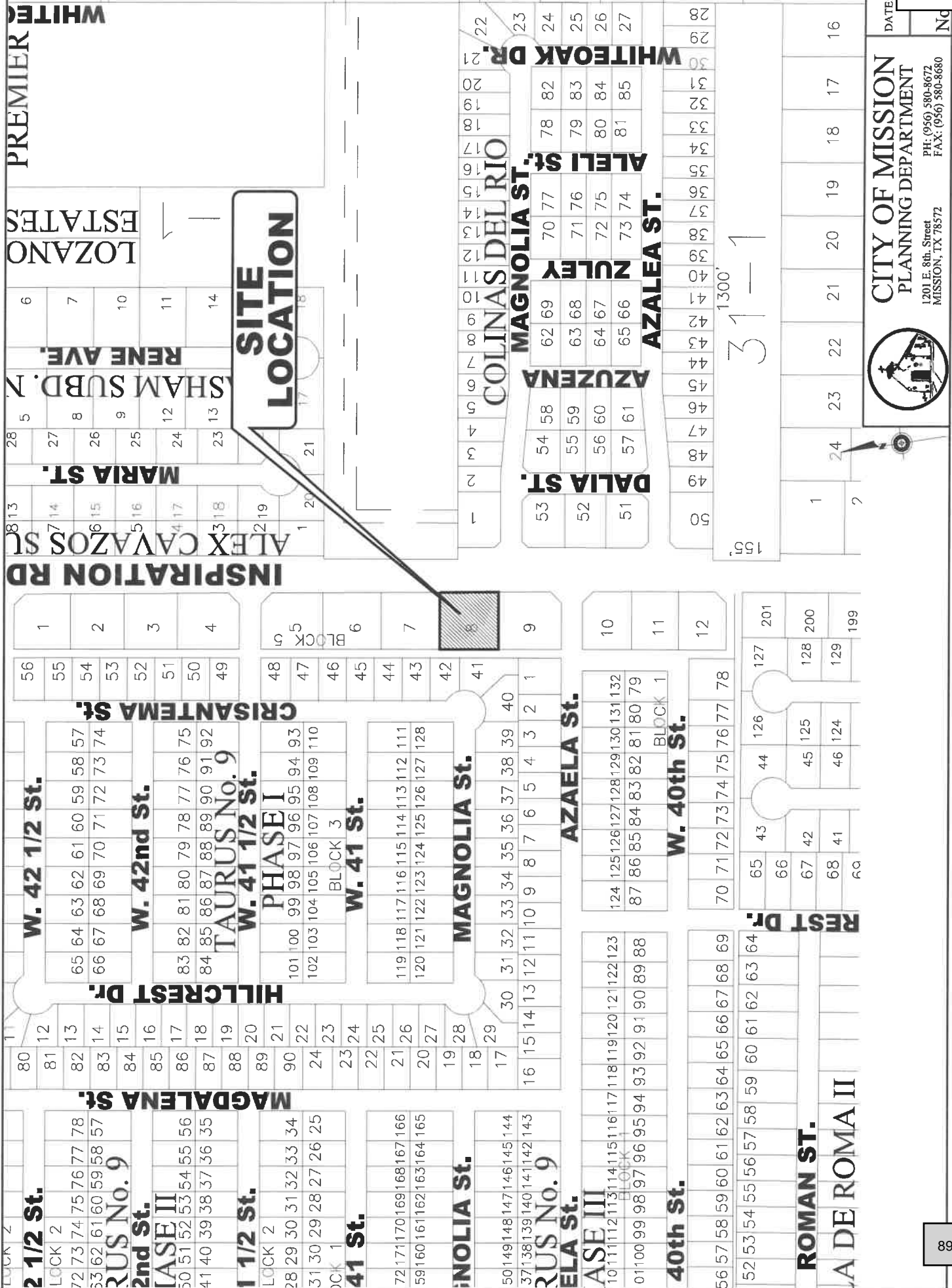
Moderate Density Residential (MD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses. Moderate Density Residential uses reflect townhomes, mobile homes, duplexes; zonings would include R-1T, R-2, and R-4. An R-3 zone requires a High Density Residential Designation. This category includes fourplexes, multi-family, mobile home and RV parks.

Based on the size of the property it would be difficult to comply with the R-3 and Subdivision requirements. Staff mailed out 22 notices to property owners within a 200’ radius of the site to solicit comments in favor or against this request. As of the date of this write up, staff has not received any comments.

RECOMMENDATION: Staff recommends denial.

Note: This item was considered by P&Z on September 4, 2024 but was tabled to give the applicant the opportunity to provide a site plan of the proposed apartments. The plans attached were submitted as part of the building permit application no other plan has been submitted after the P&Z meeting.



**SITE
LOCATION**

31-1



**CITY OF MISSION
PLANNING DEPARTMENT**
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

DATE: 06-19-24

Item 9.



C6170-01-000-0052-00 (564361)
 CHAVEZ LUIS & ORALIA
 15919 TWO RIVERS COVE
 AUSTIN TX 78717

C6170-01-000-0053-00 (564362)
 GONZALEZ EVA IDALIA
 1513 GARDEN DR
 MISSION TX 78572

W0100-00-032-0001-00 (317525)
 PADRON ARMANDO & ERIKA
 2808 SANTA TERESA
 MISSION TX 78572

C6170-01-000-001A-00 (614074)
 SANTANA EDGAR JAVIER & MARIA DE LA
 1822 MAGNOLIA ST
 MISSION TX 78573

C6170-01-000-001B-00 (614075)
 SANCHEZ-LUA ERICA
 1833 SABINAS HIDALGO STREET
 ALAMO TX 78516

T0941-09-003-0039-00 (649556)
 GUTIERREZ GUADALUPE & SUSANA
 1901 MAGNOLIA ST
 MISSION TX 78573

T0941-09-003-0040-00 (649557)
 VASQUEZ FLORENTINO JR & DULCE CRUZ
 4010 CRISANTEMA ST
 MISSION TX 78573

T0941-09-003-0041-00 (649558)
 ALANIS JOSE R & RITA M RIOS
 4012 CRISANTEMA ST
 MISSION TX 78573

T0941-09-003-0042-00 (649559)
 HARO PEDRO ALAN CORREA
 4014 CRISANTEMA
 MISSION TX 78573

T0941-09-003-0043-00 (649560)
 BARRERA HECTOR ANGEL
 4016 CRISANTEMA ST
 MISSION TX 78573

T0941-09-003-0044-00 (649561)
 JIMENEZ KRISTIAN
 4018 CRISANTEMA ST
 MISSION TX 78573

T0941-09-003-0045-00 (649562)
 GARCIA YADIRA
 4100 CRISANTEMA ST
 MISSION TX 78573

T0941-09-003-0111-00 (649628)
 TORREZ JOE & SABRINA L RICHARDSON
 1901 W 41ST ST
 MISSION TX 78573

T0941-09-003-0128-00 (649645)
 LOPEZ LUIS GERARDO
 3905 ECLIPSE ST
 MISSION TX 78574

T0941-09-005-0006-00 (649662)
 CHAPA JOSE M & ALMA D
 802 PARADISE CIR
 PALMVIEW TX 78572

T0941-09-005-0007-00 (649663)
 CHAPA JOSE M & ALMA D
 802 PARADISE CIR
 PALMVIEW TX 78572

T0941-09-005-0008-00 (649664)
 PADRON ERIKA
 2808 SANTA TERESA
 MISSION TX 78572

T0941-09-005-0009-00 (649665)
 LEAL SAUL C & NORMA I
 JUAN A LOZANO & MARIA A MENDEZ
 4009 N INSPIRATION RD
 MISSION TX 78573

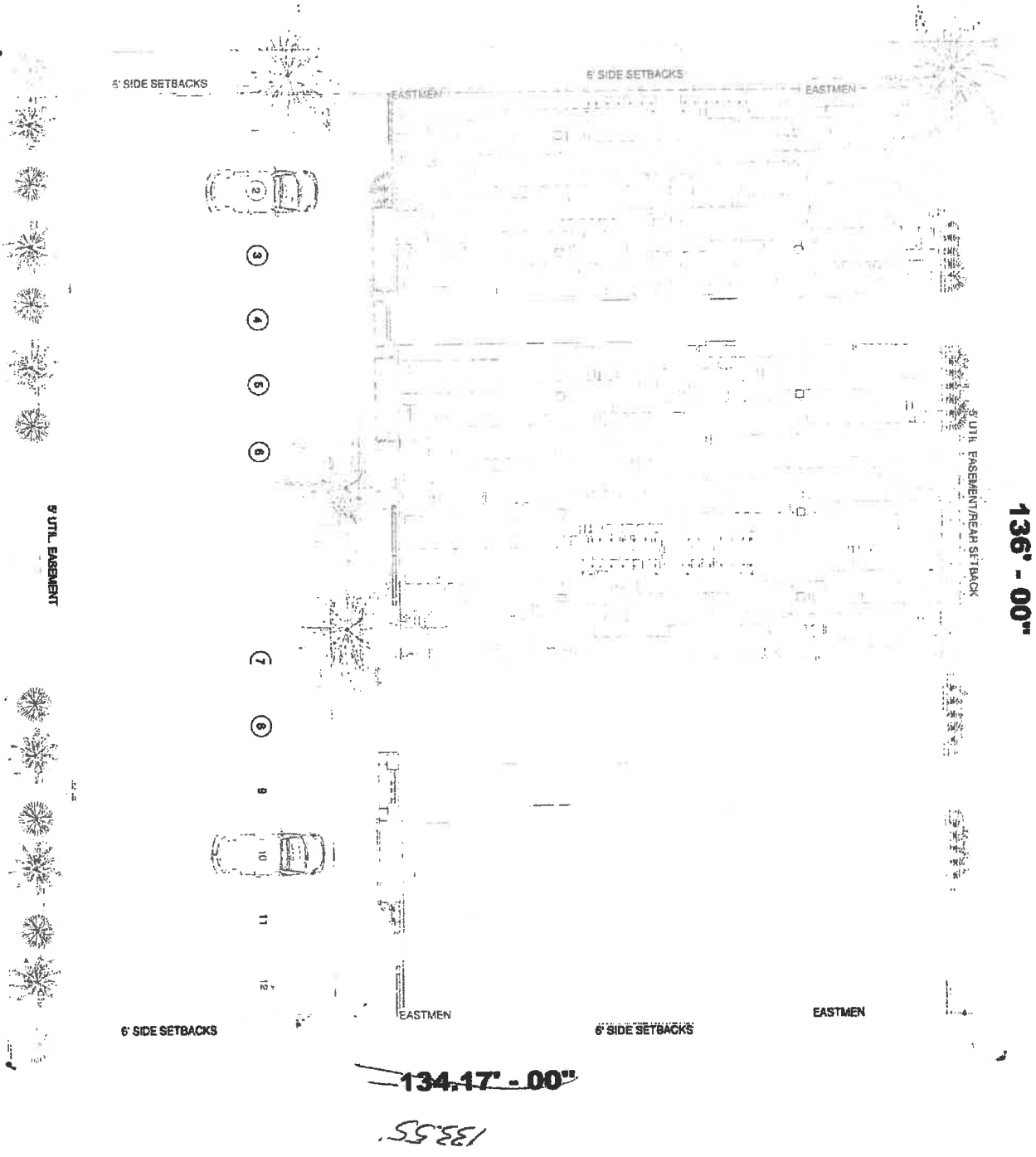
T0941-09-005-0010-00 (649666)
 CHAPA JOSE M & ALMA D
 802 PARADISE CIR
 PALMVIEW TX 78572

T0943-09-000-0001-00 (670975)
 PEREZ GONZALO HUGO
 1900 AZALEA ST
 MISSION TX 78573

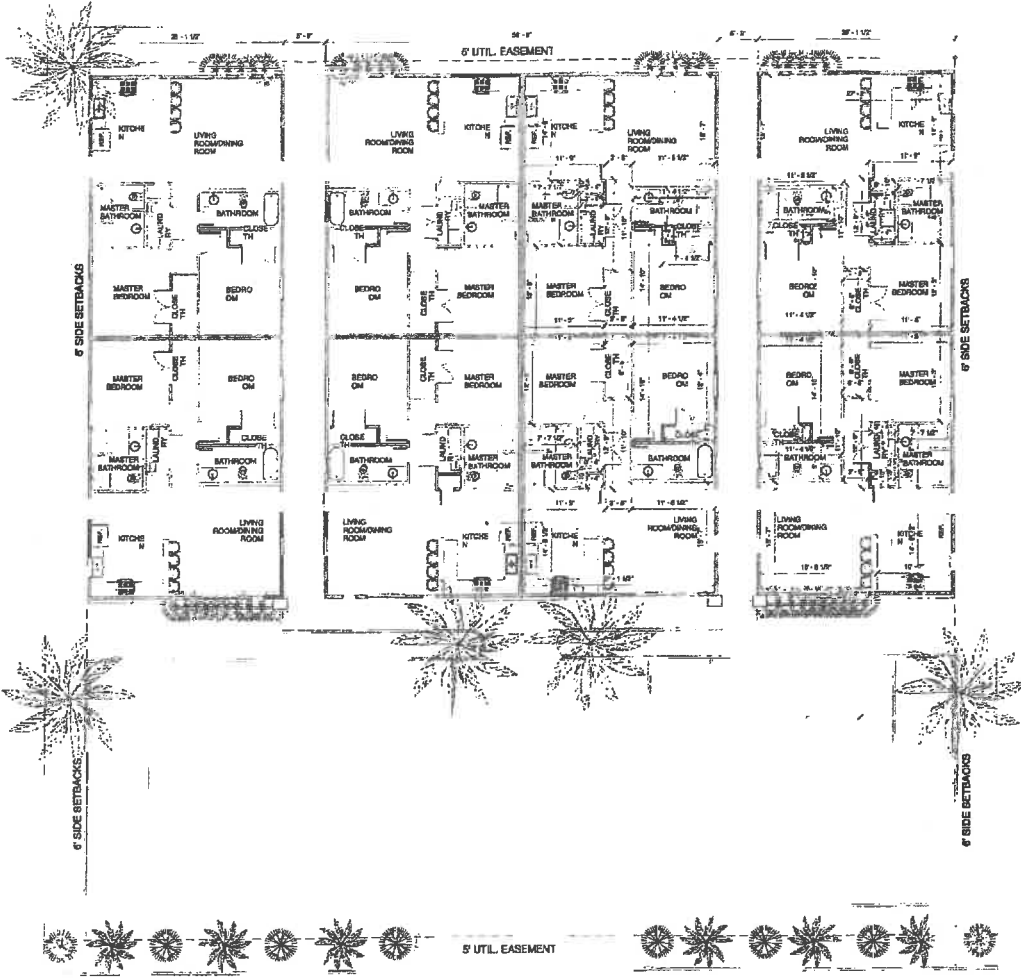
T0943-09-000-0002-00 (670976)
 NAVARRO JENNY RAE & MARGARITO
 FIDELA RAMIREZ
 1902 AZALEA ST
 MISSION TX 78573

T0943-09-000-0003-00 (670977)
 RAMOS JOSUE P
 3408 SAN ESTEBAN ST
 MISSION TX 78572

T0943-09-000-0132-00 (671106)
 OROZCO RAUL
 1901 AZALEA ST
 MISSION TX 78573



SHEET: _____ DATE: _____ PROJECT: **APLEX** TITLE: **SITE PLAN** NO: _____ AREAS: _____ REVISION: _____



Scale: 1/8" = 1'-0"
 Shows Unit Plans - 11 Units Proposed for the 4-Story Core
 Shows Unit Plans - 11 Units Proposed for the 4-Story Core
 Shows Unit Plans - 11 Units Proposed for the 4-Story Core
 Shows Unit Plans - 11 Units Proposed for the 4-Story Core

DATE: _____
 PROJECT: 4 PLEX
 CLIENT NAME: MRS. ERIKA PADRON
 ADDRESS: 4011 N. Inspiration Rd., Mission, TX 78573.
 TITLE: FLOOR PLAN
 AREA: _____
 NO. _____

DATE: _____
 PROJECT: 4 PLEX
 CLIENT NAME: MRS. ERIKA PADRON
 ADDRESS: 4011 N. Inspiration Rd., Mission, TX 78573.

DATE: _____
 PROJECT: 4 PLEX
 CLIENT NAME: MRS. ERIKA PADRON
 ADDRESS: 4011 N. Inspiration Rd., Mission, TX 78573.
REV. 1
A.02



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 9, 2024
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
 Regular Meeting – September 9, 2024

NATURE OF REQUEST:

See Attached Minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Patricia A. Rigney, City Attorney
Mike R. Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Brenda Enriquez
Kelly
Ana Maria Gutierrez Salinas
Danielle Tamez
Dennis Bethea

STAFF PRESENT:

David Flores, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Asst. City Manager
Adrian Garcia, Fire Chief
Michael Elizalde, Dir. of Grants and Strategic Dev.
Vidal Roman, Finance Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Belen Guerrero, MEDC COO
Abram Ramirez, IT Director
Mary Hernandez, RGV State Cemetery Director
Cesar Torres, Chief of Police
Yenni Espinoza, Library Director
Brad Bentsen, Parks & Recreation Director
Michael Fernuik, Golf Course Director
Roel Mendiola, Sanitation Director
Jose Luis Silva, Internal Auditor
Amy Tijerina, Community Events Director
Jaime De La Garza, Police Officer
Patricia Sifuentes, Police Officer
Veronica Longoria, Police Officer

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:31 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Councilwoman Jessica Ortega led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

Mayor Pro Tem Ruben Plata has filed a conflict of interest regarding executive session item #2.

PRESENTATIONS**1. Proclamation - National Day of Remembrance for Murdered Victims - Torres**

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – National Day of Remembrance for Murdered Victims. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

2. Proclamation - National Suicide Prevention Month - Councilwoman Jessica Ortega

Mayor Pro Tem Plata moved to approve the Proclamation – National Suicide Prevention Month. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

3. July 2024 Employee of the Month – Munguia

Noemi Munguia, Human Resources Director, presented Isela Marin as the employee of the month for the month of July. Ms. Marin was nominated by Sergeant Jesus Delgado and Chief Torres. As the Mission Police Department's Crime Victims Liaison, Isela demonstrates a serving heart, is kind, and welcoming. Ms. Marin is always very attentive to the needs of victims and their families, going out of her way to assist in any way possible.

4. Presentation of City of Mission TAAF Athletes of the Year – Bentsen

Brad Bentsen, Parks & Recreation Director, recognized the male and female TAAF Athletes of the Year who represented the City of Mission. The male Athlete of the Year was awarded to Jorge Monjares and Rayne Garza was named the Female Athlete of the Year. These athletes spent hours upon hours practicing and improving their skilled. They both won several first place medals throughout the summer's competition.

5. Report from Mission Economic Development Corporation - Teclo Garcia

Belen Guerrero, Chief Operating Officer, stated that there have been no recent updates in the last two weeks; however, she would happily answer any questions.

6. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez

Brenda Enriquez, Greater Mission Chamber of Commerce President, spoke about upcoming events such as: Ribbon Cutting: September 12th - Taylor Road Phase 1 Ribbon Cutting, UTRGV SBDC: Smart Start Webinar, Texas Regional Bank 10th Anniversary Celebration, September 13th – Ribbon Cutting for Clear Ice, September 16th – Ribbon Cutting for Knight Financial Advisors, September 18th – Lunch & Learn: Deconstructing Social Engineering Scams and Sharing your Cyber Defenses, September 19th – UTRGV SBDC: Government Contracting, September 20th – Ribbon Cutting: Espino's Tires & Auto Center, September 21st – Discover Mission: Bentsen State Park Showcase, September 24th – Ribbon Cutting: Taqueria Oviedo, September 25th – Chamber Champion Ambassador Meeting, September 26th – UTRGV SBDC – Payroll Compliance

7. Departmental Reports – Perez

Councilman Alberto Vela moved to approve the departmental reports as presented. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

8. Citizen's Participation – Garza

None

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

9. Rezoning: Lots 8-11, Amber Grove Subdivision from (R-2) Duplex-Fourplex Residential to (R-3) Multi-Family Residential, Amber Development, LLC, and Adoption of Ordinance#5541 - De Luna

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 240' East of Trosper Road along the south side of Palmer Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended Approval.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

A Melden & Hunt Representative, was present to answer any questions that may arise.

Mayor Garza asked if there was any other way to accommodate six plex's in an (R-2) zone.

Susie De Luna, Planning Director, stated that they can amend the R-2 ordinance to include the six plex's; however, it would not include the variance. The other option would be to replat the area.

Mayor Pro Tem Plata moved to approve the Rezoning: Lots 8-11, Amber Grove Subdivision from (R-2) Duplex-Fourplex Residential to (R-3) Multi-Family Residential, Amber Development, LLC, and Adoption of Ordinance #5541. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5541

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING LOTS 8-11, AMBER GROVE SUBDIVISION, (R-2) DUPLEX-
FOURPLEX RESIDENTIAL TO (R-3) MULIT-FAMILY RESIDENTIAL

10. Rezoning: Lot 2, Block 4, Gulf Breeze Addition from (R-1) Single Family Residential to (C-3) General Business, AMS Management & Properties, LLC c/o Ana M. Gutierrez Salinas, and Adoption of Ordinance #5542- De Luna

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 75' East of N. Conway Avenue along the South Side of Sunrise Lane. There was no public opposition during the P&Z Meeting. The board unanimously recommended Approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Ana Maria Gutierrez Salinas, owner of the property, stated that she would like to rezone the property to commercial so she can join both of her properties.

Mayor Pro Tem Plata moved to approve the Rezoning: Lot 2, Block 4, Gulf Breeze Addition from (R-1) Single Family Residential to (C-3) General Business, AMS Management & Properties, LLC c/o Ana M. Gutierrez Salinas, and Adoption of Ordinance#5542. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5542

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING LOT 2, BLOCK 4, GULF BREEZE ADDITION, (R-1) SINGLE FAMILY RESIDENTIAL TO (C-3) GENERAL BUSINESS

11. Rezoning: A 2.44 acre tract of land out of the 7.8 acres out of the Fernandez Strip out of Porcion 52, from (R-2) Duplex-Fourplex Residential to (C-3) General Business, Sandra Tamez, and Adoption of Ordinance # _____ - De Luna

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 1, 660' South of Mile One South Road along the west side of S. Inspiration Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended Approval.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Danielle Tamez, was present to speak on behalf of Ms. Sandra Tamez. Ms. Tamez would like to rezone the property so that she may able rent it out as an event center. She did not want to make any changes and would like to continue to use as is.

Mayor Garza and council members had various questions pertaining to the property and the rezoning. They wanted to see what other options could be made available to Ms. Tamez.

Mr. Perez, City Manager, suggested that the item be tabled for further discussion and review of possible alternatives to the rezoning.

Mayor Pro Tem Plata moved to table this item. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

12. Conditional Use Permit: Mobile Food Truck – Baja Fish Tacos, 2509 Colorado Street, Ste. 202, Lot 1, Block 2, Santa Lucia Development, C-3, Octavio A. Morales, Adoption of Ordinance #5543 - De Luna

On September 4, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Mobile Food Truck – Baja Fish Tacos, 2509 Colorado Street, Ste. 202, Lot 1, Block 2, Santa Lucia Development, C-3, Octavio A. Morales, Adoption of Ordinance #5543. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

ORDINANCE NO. 5543

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A MOBILE FOOD TRUCK – BAJA FISH TACOS, 2509 COLORADO STREET, STE. 202, LOT 1, BLOCK 2, SANTA LUCIA DEVELOPMENT

13. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill, 608 N. Shary Road, Suites 9 & 10, Lot 1, Alba Plaza, C-3, BGD Investments, LLC, Adoption of Ordinance #5544- De Luna

On September 4, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval. Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Jorge, stated that he was present representing the owner of said business. He said that they had not had any major problems over the last six months and would like to request that conditional use permit be reviewed annually versus every six months.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill, for six months, Adoption of Ordinance #5544. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5544

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – TABOO BAR & GRILL,
608 N. SHARY ROAD, SUITES 9&10, LOT 1, ALBA PLAZA
DEVELOPMENT

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

14. Approval of Minutes – Carrillo

Regular Meeting – August 26, 2024

Special Meeting – September 3, 2024

15. Acknowledge Receipt of Minutes – Perez

Mission Economic Development Authority – July 24, 2024

Mission Economic Development Corporation – July 24 and August 13, 2024

Mission Education Development Council – July 24, 2024

Mission Tax Increment Reinvestment Zone – July 23, 2024

Youth Advocacy Advisory Board – June 11, 2024

Boys & Girls Club Board of Directors – June 11, 2024

Parks & Recreation Board – June 11, 2024

16. Approval of Interlocal Agreement between Mission Consolidated Independent School District and Sharyland Independent School District and City of Mission, Texas on behalf of Shary Municipal Golf Course to provide golf course and driving range usage to their respective golf teams - M. Fernuik

A general working agreement between the City and Districts to coordinate accessibility and compensation for the District's use of the Shary Municipal Golf Course by District golf teams, in an effort to maximize resources and provide increased services to the public during the 2024/2025 District school year. Also, to provide an area designated under the Shary Municipal Golf Course Clubhouse for the storage of Golf Clubs and Bags which can be secured. Mission and Sharyland ISD's agreed to compensate Shary Municipal Golf Course the sum of \$17,000 per district for this usage once the Interlocal Agreement was signed.

This agreement with Sharyland ISD was taken for approval at the July 8, 2024 Council Meeting after submitting the Interlocal to Sharyland ISD. Sharyland ISD responded after the Council Meeting notifying the City that the budget authority was not available to meet the increased cost of the golf course and driving range usage of \$19,000. However, they agreed to pay the existing \$17,000 amount and budget for the increase in the subsequent fiscal year

17. Approval of Interlocal Agreement between City of Mission and ESC-Region 19 through Allied States Cooperative future acquisitions including furniture – A. Garcia

Staff was seeking approval of the attached Interlocal Agreement between City of Mission and ESC-Region 19 through Allied States Cooperative for future acquisitions including furniture. Pursuant to the Interlocal Cooperation Act, Subchapter 271.102 (a) (c), of the Texas Local Government Code, "A local government may participate in a cooperative purchasing program with another local government of this state or another state or with a local cooperative organization of this state or another state." "A local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

18. Approval of Ordinance #5545 adopting the Mission Economic Development Authority Fiscal Year 2024-2025 Annual Budget – T. Garcia

Attached was Resolution # 2024-01 that was approved by MEDA on Wednesday, August 28, 2024.

Mission Economic Development Authority Appropriations - \$1,845,961

ORDINANCE NO. 5545

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC DEVELOPMENT AUTHORITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025

19. Authorization to submit a grant application for the Resilient Communities Program administered by the Texas General Land Office in the amount of \$300,000 with no match requirement – Elizalde

Staff was seeking authorization to submit a grant application for the Resilient Communities Program (RCP) administered by the Texas GLO in the amount of \$300,000. The program allows the funding for the development, adoption, and implementation of modern and resilient building

codes and flood damage prevention ordinances to ensure that structures built within the community can withstand future hazards. The city would pursue planning and public service activities for the purpose of developing a disaster recovery plan and activities leading to an increase in community knowledge and/or the National Flood Insurance Program's voluntary Community Rating System's (CRS) incentive program. The grant program had no match requirement.

Councilwoman Ortega moved to approve all consent agenda items 14 thru 19 as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

20. Preliminary Plat Approval: Crystal Estates Phase IV Section 1 Subdivision, Being a 7.489 acre parcel of land, out of Lot 27-1, West Addition to Sharyland, R-2, Developer: DG & GG Investments, LLC, Engineer: Ever Engineering, LLC, - De Luna

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Crystal Estates Phase IV Section 1 Subdivision. The subject site was located east of Inspiration Road approximately 1,400' south of W. 2 Mile Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval of the subdivision and denial of the requested variance to use suggested street names requested by the owner and keep the existing City's continued and aligned street names.

Staff and City Manager recommended approval.

Councilwoman Ortega stepped out of the meeting at 5:36 p.m.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval: Crystal Estates Phase IV Section 1 Subdivision, Being a 7.489 acre parcel of land, out of Lot 27-1, West Addition to Sharyland, R-2, Developer: DG & GG Investments, LLC, Engineer: Ever Engineering, LLC. Motion was seconded by Councilman Vela and approved unanimously 4-0.

21. Approval of the Cemetery Management and Operation Interlocal Cooperation Agreement between The Texas General Land Office and The Veterans Land Board (VLB) and the City of Mission, Texas pursuant to Texas Government Code, Chapter 791 (Interlocal Cooperation Act) – M. Hernandez

On 08/27/2024 the City of Mission received the Agreement from the VLB to enter into a five-year term effective October 1, 2024 through September 30, 2029 pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. The Maintenance and Operation Budget would be \$800,000.00 for FY24-25. The City would be completing its fourth year operating the Veteran's Cemetery September 2024.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Cemetery Management and Operation Interlocal Cooperation Agreement between The Texas General Land Office and The Veterans Land Board (VLB) and the City of Mission, Texas pursuant to Texas Government Code, Chapter 791 (Interlocal Cooperation Act). Motion was seconded by Councilman Vela and approved unanimously 4-0.

22. Authorization to submit a grant application to the Texas Department of Transportation for the STEP – Impaired Driving Mobilization 2025 Grant in the amount of \$37,789.41 with a 20% match accepted by TXDOT in-kind through fringe benefits and administrative costs – Torres

The Mission Police Department was seeking authorization to apply for the STEP – Impaired Driving Mobilization 2025 grant. This grant was crucial for the city of Mission as it allowed the opportunity to have more officers on the road during peak holidays (Spring Break, Christmas, New Years, Labor Day, and Independence Day). This grant allowed the Mission Police Department to increase patrols and enforcement (targeting impaired driving), which helped reduce roadway deaths and number of road accidents in the City of Mission. The grant is a year-round grant, split into mobilization periods per peak holiday. The grant period would be from 12/10/2024 to 09/04/2025. Total grant amount for 2024 was \$37,789.41. The grant required a 20% cash match, which was accepted by TXDOT through fringe benefits and administrative costs.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata submit a grant application to the Texas Department of Transportation for the STEP – Impaired Driving Mobilization 2025 Grant in the amount of \$37,789.41 with a 20% match accepted by TXDOT in-kind through fringe benefits and administrative costs. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

23. Authorization to re-renter into a Memorandum of Understanding between the Hidalgo County HIDTA Task Force and the City of Mission Police Department – Torres

The Mission Police Department was requesting authorization to re-enter into a memorandum of understanding with the Hidalgo County HIDTA Task Force, for the purpose of mutually addressing illicit trafficking of narcotics that have a substantial, and detrimental, effect on the health and general welfare of the public. This agreement outlines the responsibilities for both agencies. This agreement would be in effect upon approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to re-renter into a Memorandum of Understanding between the Hidalgo County HIDTA Task Force and the City of Mission Police Department. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

Councilwoman Ortega re-joined the meeting at 5:39 p.m.

24. Authorization to accept the FY 2024-2025 Other Victim Assistance Grant (OVAG) from the Office of the Attorney General Crime Victim Services Division in the amount of \$49,500.00 with no match requirement – Elizalde

The Mission Police Department had been awarded the OVAG grant for FY 2024-2025 from the Office of the Attorney General Crime Victim Services Division. The total amount of the grant award was \$49,500.00 and would allow the Mission Police Department to continue the vast services provided by our Crime Victims Liaison program. This grant would be in effect from September 1, 2024 through August 31, 2025. There was no cash match requirement by the City of Mission.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to accept the FY 2024-2025 Other Victim Assistance Grant (OVAG) from the Office of the Attorney General Crime Victim Services Division in the amount of \$49,500.00 with no match requirement. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

25. Authorization to extend Second & Final six-month renewal for Hot & Cold Mix Asphalt for the Public Works Department – Bocanegra

Authorization to exercise the Second & Final Six-Month Renewal; this was the second of two renewal options. The City of Mission entered into an agreement with Frontera Materials for Hot & Cold Mix Asphalt. The contract term was for six months with the option to renew for two additional six-month renewals at a 5% increase in price. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis. This agreement would extend Bid No. 23-562-09-08 beginning September 26, 2024 through March 25, 2025.

Hot Mix Asphalt with delivery Type “D” UOM/Ton \$83.90, with 5% increase \$88.09

Cold Mix Asphalt with delivery Type “D” UOM/Ton \$102.81, with 5% increase \$107.95

Hot Mix Asphalt without delivery Type “D” UOM/Ton \$73.50, with 5% increase \$77.18

Hot Mix Asphalt Without delivery Type “D” UOM/Ton (Progreso) \$80.32, with 5% increase \$84.34.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to extend Second & Final six-month renewal for Hot & Cold Mix Asphalt for the Public Works Department. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

26. Authorization to extend First One-Year renewal for Sand Backfill Material for the Public Works Department – Bocanegra

Seeking authorization to exercise the First One-Year Renewal; this was the first of two renewal options. The City of Mission entered into an agreement with Frontera Materials for Sand Backfill Material. The contract term was for One-Year with the option to renew for two additional One-Year renewals at a 5% increase in price. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis. This agreement would extend Bid No. 23-561-09-07 beginning September 26, 2024 through September 25, 2025.

Sand Backfill Pickup \$5, with 5% increase \$5.25/Ton

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to extend First One-Year renewal for Sand Backfill Material for the Public Works Department. Motion was seconded by Councilman Vela and approved unanimously 5-0.

27. Approval of Ordinance #5546 adopting the Mission Economic Development Corporation Fiscal Year 2024-2025 Annual Budget – T. Garcia

Attached is Resolution # 2024-07 that was approved by the MEDC Board on Wednesday August 28, 2024.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance #5546 adopting the Mission Economic Development Corporation Fiscal Year 2024-2025 Annual Budget. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5546

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC DEVELOPMENT

CORPORATION FOR FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING
SEPTEMBER 30, 2025**28. Ordinance # 5547 Approval of Classified Positions for the Mission Fire Department for FY 2024-25 – J. Lerma**

As per Chapter 143 of the Texas Local Government Code, classified positions had to be approved for every fiscal year. Ordinance would expire on September 30, 2025.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance # 5547 Approval of Classified Positions for the Mission Fire Department for FY 2024-25. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5547

AN ORDINANCE ESTABLISHING THE CLASSIFICATIONS FOR THE MISSION FIRE DEPARTMENT FOR THE FISCAL YEAR 2024-25

29. Approval of Ordinance # 5548 authorizing the Base salaries and incentive package for the Mission Fire Department FY 2024-25 – J. Lerma

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expired on September 30, 2025.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance # 5548 authorizing the Base salaries and incentive package for the Mission Fire Department FY 2024-25. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

ORDINANCE NO. 5548

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION FIRE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION FIRE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, AND ASSIGNMENT PAY; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE.

30. Approval of Ordinance # 5449 authorizing Classified Positions for the Mission Police Department for FY 2024-25 – J. Lerma

As per Chapter 143 of the Texas Local Government Code, classified positions had to be approved for every fiscal year. Ordinance would expire on September 30, 2025.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance # 5449 authorizing Classified Positions for the Mission Police Department for FY 2024-25. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5549

AN ORDINANCE ADOPTING THE CLASSIFICATIONS FOR THE MISSION POLICE DEPARTMENT FOR FISCAL YEAR 2024-25

31. Approval of Ordinance #5550 authorizing the Base salaries and incentive package for the Mission Police Department FY 2024-25 – J. Lerma

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expired on September 30, 2025.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance #5550 authorizing the Base salaries and incentive package for the Mission Police Department FY 2024-25. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5549

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION POLICE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION POLICE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, ASSIGNMENT PAY, AND CLOTHING ALLOWANCE; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE

32. Authorize to terminate the current Contract Lease for Copiers and enter into a new Contract Lease for Copiers from Total Imaging Solutions, Inc., via TX DIR-CPO-4439 Cooperative Contract – A. Garcia

Staff was seeking authorization to terminate the current contract lease for copier machines with Total Imaging Solutions, Inc., to avoid an automatic contract renewal. The existing contract was executed on October 09, 2019 for a term of 60 months, ending on October 8, 2024. The City would enter into a new lease contract with Total Imaging Solutions, Inc. for city departments by way of TX-DIR-CPO-4439 Cooperative Contract. Current 25 machines would be replaced with new advanced machines and two (2) additional machines for the Public Safety Substation No 6.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to terminate the current Contract Lease for Copiers and enter into a new Contract Lease for Copiers from Total Imaging Solutions, Inc., via TX DIR-CPO-4439 Cooperative Contract. Motion was seconded by Councilman Vela and approved unanimously 5-0.

33. Approval of Ordinance #5551 adopting the Fiscal Year 2024-2025 Annual Budget – Perez

The attached ordinance formally adopted the FY 2024-2025 City Budget.

General Fund Budget	\$ 66,309,266
Utility Fund Budget	\$ 25,680,562
Golf Course Fund Budget	\$ 1,588,424
Capital Golf Course Fund	\$ 49,998

Solid Waste Fund Budget	\$ 10,103,205
Event Center Fund Budget	\$ 1,013,727
Special Revenue Funds Budgets	\$ 23,199,634
Group Health Fund Budget	\$ 9,377,098
Debt Service Fund Budget	\$ 6,319,581
Total	\$ 143,641,495

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance #5551 adopting the Fiscal Year 2024-2025 Annual Budget. Motion was seconded by Councilman Vela and approved unanimously 5-0.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments - Music at the Park Friday, September 13, 2024 at 6:30 pm Leo Pena Placita Park, 9/11 Memorial Tribute (joint event Mission Fire Department & Mission Regional Medical Center) Wednesday, September 11, 2024 at 9:30 am Mission Regional Medical Center, Ribbon Cutting for Taylor Road Phase I Thursday, September 12, 2024 at 10:00 am 2708 Sonora Avenue, Mission, TX 78572, Paint the Bowl of Giving September 24, 2024 at 6:30 pm Mission Event Center (fundraiser for the RGV Food Pantry)

Weather Update –

Tropical Storm Francine is expected to impact the Rio Grande Valley over the next 24 hours with heavy rainfall, potentially up to 10-12 inches along the coastal counties. Mission & Hidalgo County impacts are: winds up to 20 MPH with slight change of localized flooding. Citizens are encouraged to monitor the local weather and always be prepared.

City Council Comments – Councilwoman Ortega wanted to thank Chief and his staff for putting together a wonderful Go Gold event on Sunday. She was thankful for the support for such events and was looking forward to more to come.

Mayor's Comments – Mayor Garza echoed Councilwoman Ortega's remarks. It was an excellent event and she was happy to see everyone in attendance.

At 5:57 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

EXECUTIVE SESSION

Upon conclusion of Executive Session at 6:58 p.m., Mayor Pro Tem moved to reconvene the regular meeting. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)
Evaluation of City Manager relating to goals and objectives

No Action.

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.

No Action.

3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) relating to proposed Settlement and Release Agreement between the City of Mission, Texas and Performance Services, Inc. dba Performance Services of Texas, Inc. (13th Court of Appeals Cause No. 13-22-00485-CV, 139th District Court Cause No. C-1712-22-C).

Mayor Pro Tem Plata moved to proceed as discussed in executive session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ADJOURNMENT

At 6:59 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024
PRESENTED BY: Mike R. Perez, City Manager
AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
 Ambulance Board – April 16, 2024
 Shary Golf Course Advisory Board – August 7, 2024
 Civil Service Commission – August 8, August 30, 2024
 Building Board of Adjustments – January 30, March 26, 2024
 Planning & Zoning – July 3, July 17, August 7, August 21, 2024

NATURE OF REQUEST:

See attached minutes.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



**Ambulance Board Meeting
MISSION CITY HALL
April 16, 2024 at 3:00 pm**

MINUTES

PRESENT:

**Mayor Norie Gonzalez Garza
Mike Perez, City Manager
David Flores, Asst. City Manager
Adrian Garcia, Fire Chief
Cesar Torres, Chief of Police
Christopher Navarrete, Deputy Fire Chief
Juanita Alvarez, EMS & CD Administrative Assistant**

ALSO PRESENT:

**Tim Brown - Presiding Chair
Dr. Ivan Melendez- Board Member
Victor Fonseca – Board Member
Rene Lopez - Board Member
Kane Dawson – Board Member
Irma Cano - Mission Police Department**

CITIZENS PRESENT:

**Michael Silva - Mission Fire Fighter's Association
Matt Wilson – Progress Times**

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Chair member Tim Brown called the meeting to order at 3:02 p.m. Dr. Melendez presented himself at 3:22pm. (for the record)

INVOCATION AND PLEDGE ALLEGIANCE

Assistant City Manager David Flores led the Invocation and Pledge of Allegiance.

INTRODUCTION OF City Management/ Council Members:

Mayor Norie Gonzalez,

Mike Perez, City Manager

David Flores, Asst. City Manager.

INTRODUCTION OF GUESTS

Irma Cano from Mission Police Department, Matt Wilson from Progress Times, and Mike Silva from Mission Firefighter's Association were present. Mr. Kane Dawson was introduced to the ambulance advisory board as the new member. Juanita Alvarez was introduced to the ambulance advisory board as the new administrative assistant with the Mission Fire Department.

Emergicon Kassy High was present via Zoom.

PRESENTATIONS

1. **Mission Fire Department Quarterly Report - Navarrete**
 - Numbers were presented for 10/01/2023- 12/31/2023
 - average response time was 7:41 seconds. Expected response time is 8 minutes.
 - Mutual aid calls are the only calls that have time changes. An investigation will be done for any time over the 8-minute threshold.
 - In a previous meeting the board members inquired about how many phone calls were being were transferred from the PSAP (MISSION PD) to Medicare EMS:
 - November 443
 - December 472
 - From these calls we (MFD) received approximately 90 calls.
 - Emergicon presented their numbers regarding billing for services.
 - Medicare had a hold on payments for the present quarter
 - October collected approximately 40K
 - November collected approximately (dip in collections)
 - December brought in almost 38K
 - Cash for transport (every time the ambulance rolls out) \$360.69

- Collection rate is lower with EMS because of the customer base.
- How do we compare against the surrounding cities?
- Invoice Detail line itemizes all payments but due to HIPAA the report cannot be displayed publicly. Chief Navarrete explains he can provide the information at a later time to remove HIPAA protected information. How much is billed, collected, and charges were requested by Mr. Perez.
- Chief Navarrete explains the transition phase with Medicare EMS.
 - 3:1
 - 2:2
 - 1:4
- April 11th, we took 100% of calls.
- Skyline, Palmview, Lonestar, Tran-star are our backup providers.
- Response Times
 - For zip code 78572 our average response time 6:58 seconds improved by 1 minute as an overall agency.
 - Estimated 7.5-8 minutes to include all agencies.
 - In the past, approximately 9+ minutes with Medicare EMS
 - Under 10 min is the national standard.
- Transports by destination name
 - MRMC- 180 txps
 - STHS McAllen 91
 - DHR Health 50
 - RGRH 32
 - Freestanding ER 16 & 17
 - 45% is MRMC of all of transports
- Transports
 - March 275
 - April 201

ProQA Presentation – Chief Navarrete

- Purchase of the program/ ProQA was presented elaborating on its advantages in providing a better service than previous dispatch modules.
- ProQA allows pre-arrival instructions, has a backup program in case of connection loss, and the ability to prioritize calls with caller information.
- Chief Navarrete suggests how a Community Paramedic (Mobile Integrated Health) Program might help alleviate calls from “frequent flyers” and lift assist calls.
- Dr. Melendez wants to be informed when patients refuse transport AMA.
- Dr. Melendez is going to look into what the state and other medical directors are doing about transporting patients to the nearest facility.
- Dr. Melendez wants to be reminded about the topic.

2. Old Business

- Approval of minutes from January 16, 2024 board meeting Action Item
- Dr. Melendez makes a motion to approve the minutes. Victor Fonseca makes a second motion.

3. New Business

Ambulance Permit Program Action Item

- The reason for the need for an ambulance permit program is to make the city aware of all ambulances coming into the city and also create revenue. They also need to meet our standards.
- Requirements for ordinance were presented and recommended to start in October.
- Application is \$500 and \$100 per ambulance.
- Fire Marshal's Office can regulate and enforce the ordinance.
- Agreement to table the ordinance.
- Medic – 4 Has arrived from Houston, TX and is in the final changes (Available for Showcase)

4. Comments

- Tim Brown expresses his support towards the transition of Mission Fire adding EMS.
- Victor Fonseca adds that he is impressed where Mission FD is at in such short time since becoming primary.
- Chief Lopez thanked Mission FD for what they do and how they have been handling the increase in calls since becoming primary.
- Dr. Melendez wanted to express the importance it is for the committee to represent what the community needs in making decisions and in providing the correct information across the board.
- Chief Torres states that Mission PD is trying to reduce crimes so the calls for Fire & EMS are reduced as well by providing more units in the road so community can feel safer and feel obligated to follow the rules.
- Chief Garcia expresses his gratitude to the city council and the command staff for their continued support. He also expresses his gratitude towards our first responders for everything they do and provide the community on a daily basis. Chief Garcia mentioned that they visited the Frazer Warehouse in Houston for Ambulance Research to prepare for the future of the department.

ADJOURNMENT

At 4:32 p.m., Chief Lopez moved for adjournment. Motion was seconded by Kane Dawson and approved unanimously.

A handwritten signature in blue ink, appearing to read "A. Garcia", is written over a horizontal line.

Adrian Garcia, Fire Chief

ATTEST:

A handwritten signature in blue ink, appearing to read "Juanita G. Alvarez", is written over a horizontal line.

Juanita G. Alvarez

SHARY GOLF ADVISORY BOARD

August 7th, 2024

MINUTES

Item 11.

- I. Call To Order**
- Mr. Isaac Martinez called the meeting to order.
- II. Roll Call**
- The following board members were present: Isaac Martinez, Ben Lau, Toby Garza, Joe Salinas, Martin Flores, Javier Barrera.
 - The following board members were absent: Carlo Garza
 - The following staff members were present: Michael Fernuik, Golf Director, Andy Garcia ACM, Norie Garza City of Mission Mayor.
 - Others: MEDC President: Richard Hernandez
- III. Approval of Minutes**
- The minutes from June 5th, 2024 were approved as written. Motion made to accept Toby Garza, seconded Joe Salinas, approved unanimously.
- IV. Old Business**
- None.
- V. Golf Director's Report**
- Revenue report June 2024 comparing to 2023
Revenues were \$64,756.48 vs \$89,355.81 in 2023. Green fees, cart fees remain strong and ahead of prior year. F&B still struggling behind last year's numbers. Rounds of golf were 2284 vs 2269 in 2023. Revenue numbers that were supplied came from the POS monthly report.
 - Revenue report July 2024 comparing to 2023
Revenues were \$72,900.46 vs \$75,242.65 in 2023. Green fees, cart fees, range and merchandise sales were ahead of July prior year. Rounds of golf were 2762 vs 2791 in 2023.
 - A lengthy discussion ensued about tournament credit, gift cards, beer sales and how they affect revenues comparatively speaking.
 - Water Well Report
An estimate was supplied by J4 Water Works out of El Campo, Texas. Within the estimate it contained drilling procedure, permit responsibility, plus other protocols. It was estimated to cost \$128,497.00 however, that is all dependent on depth, amount of water, size of hole, etc. Board Member Martin Flores introduced another estimate from Maral Drilling out of Pharr, Texas that estimated a 8 inch opening down 400' and a 4" galvanized pipe with an estimated cost of \$77,000.00. Discussion continued and it was unanimously approved to go forward with the authorization to solicit bids.
 - FY 24-25 Revenue Assessment
Staff discussed a revenue increase for certain golf related items for the upcoming fiscal year. After a short discussion and based on a recommendation from the Mayor the revenue assessment was tabled.
- VI. Discussion on Golf Course Maintenance Building**
- Building plans were shown to be a pre-fab metal building being 40 feet in width and 80 feet in length on a concrete foundation. The building currently will be open air with all inside build out being down in house. East and West end would have overhead doors tall enough to fit a tractor through it. Total height of the building would be 15 feet. Estimate construction time at 120 calendar days. It was stated that a chain link fence be created as a "yard" for storage and a cinder block storage area for materials like sand, gravel, etc. This could all be added at a later date. A motion was made and seconded to proceed with the authorization to solicit bids with the plans as designed. The motion passed unanimously.

VII.

Public Participation

- Incentive program was discussed to be implemented in September to create some more traffic. The mayor voiced her concern about where this was in the implementation process. Staff will have something implemented by the beginning of September. Also, discussed was where we were in the development of the golf course app. Staff relayed that the app itself was in the “review” stage by Apple Developers and once ACM Andy Garcia received notice to sign off on Director Fernuik “decisions for the golf course” from the Apple team it would only take a few days. At that point a new loyalty program would begin along with on-line tee times, etc.

VIII.

Chairman’s Comments

- Mr. Martinez mentioned the course is moving in the right direction and happy with what he sees. Shary Golf Course is 97 years old and will be celebrating it’s 100th birthday in 3 years. Mr. Martinez, mentioned how John Shary donated land for a 9 hole golf course. The creation of the Misson Texas Citrus Fiesta Golf Tournament back in the 1930s’ Statewide we are one of the oldest municipal golf courses in the state. It would be appropriate to begin thinking about what the community can do to celebrate 100 years. The possibility of lighting our 9-hole course like a handful of other courses do in the state of Texas.
- A Golf Course Superintendents report was suggested to be available for next month’s meeting.

IX.

Adjournment

- Meeting was adjourned at 7:30pm.

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
August 8, 2024**

Commission-Present

**Polo Garza-Chairman
Jerry Saenz-Vice-Chair
Guillermo Delgadillo-Member-A**

Staff Present

**Jesse Lerma Jr-CS Director
Kevin Pagan-Atty
Chris Navarrete-DC
Cesar Torres-Chief of Police
Robert Hinojosa-Dir Org Dev
Noemi Munguia-HR Director**

Call to Order

Mr. Polo Garza called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Mr. Garza led the Pledge of Allegiance

Approval of Minutes-May 22, 2024

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Saenz made a motion to approve the minutes as submitted. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Classified Positions for the Mission Fire Department for FY 2024-25

Mr. Lerma advised the Commission that they needed to approve the classified positions for 2024-25 as required by law. Mr. Lerma and Chief Garcia were recommending the following positions for approval: DC, Capt., LT., Eng., and FF. After a brief discussion, Mr. Saenz made a motion to approve the classified positions as submitted. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Base Pay & Incentive Package for the Mission Fire Department for FY 2024-25

Mr. Lerma advised the Commission that we needed to approve the base pay and incentive package for the next fiscal year. At the present time, pay would remain the same as last year and would be presented at the September 9th City Council meeting for approval. He advised them that if any changes occurred at city council they would be presented at our next meeting. After a brief discussion, Mr. Saenz made a motion to approve the pay as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Classified Positions for the Mission Police Department for FY2024-25

Mr. Lerma advised the Commission that we needed to approve the classified positions for the next fiscal year as required by law. Chief Torres was recommending the following positions for FY 2024-25: LT, SGT, CPL, and Patrolman. After a brief discussion, Mr. Saenz made a motion to approve the positions as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Base Pay & Incentive Package for the Mission Police Department for FY 2024-25

Mr. Lerma advised the Commission that we needed to approve the base pay & incentive package for the next fiscal year. He advised them that pay would remain the same as last year and if any changes occurred at city council he would present them at the next meeting. After a brief discussion, Mr. Saenz made a motion to approve the pay as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

Pending Business

Adjourn

Meeting was adjourned at 9:15 a.m.

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
August 30, 2024**

Commission-Present

**Polo Garza-Chairman
Jerry Saenz-Vice-Chair
Guillermo Delgadillo-Member**

Staff Present

**Jesse Lerma Jr-CS Director
Noemi Mungula-HR Director
Melissa Gonzalez-HR Adm
Cesar Torres-Chief of Police
Adrian Garcia-Fire Chief
Patty Flores-Legal
Mike Perez-CM**

Call to Order

Mr. Polo Garza called the meeting to order at 8:30 a.m.

Pledge of Allegiance

Mr. Garza led the Pledge of Allegiance

Approval of Minutes-August 8, 2024

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Saenz made a motion to approve the minutes as submitted. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval to Add a Classified Positions for the Mission Police Department for FY2024-25

Mr. Lerma advised the Commission that we needed to add an additional classified position to the Mission PD to assist the department in recruiting additional staff for FY 24-25. Chief Torres was requesting the we add a Cadet position to help them fill the open positions. After a brief discussion, Mr. Delgadillo made a motion to add the position of Cadet as requested. Mr. Saenz seconded the motion. Motion was approved unanimously.

Pending Business

None

Adjourn

Meeting was adjourned at 8:45 a.m.

**BUILDING BOARD OF ADJUSTMENTS AND APPEALS
JANUARY 30, 2024
CITY COUNCIL CHAMBERS @ 4:00 P.M.**

BBOA PRESENT

Hector Gonzalez
Abel Beltran
Victor Meza
Michael Davis
Ken Jones

STAFF PRESENT

Susana De Luna
Irasema Dimas
Jessica Munoz
Victor Flores
Alex Hernandez
Arturo Lerma
Joseph Flores
Nancy Chavira
Angel Garcia

GUEST PRESENT

Rosa Maria Garcia

CALL TO ORDER

Vice Chairman Victor Meza called the meeting to order at 4:08 p.m.

CITIZENS PARTICIPATION

There was no citizens' participation upon inquiry.

APPROVAL OF MINUTES FOR DECEMBER 19, 2023

Vice Chairman Victor Meza asked the Board if there were any corrections to the minutes. There being none, Mr. Davis moved to approve the minutes as presented. Mr. Beltran seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.1

**Unsafe Structure:
Start: 4:09p.m.
End: 4:15p.m.**

**215 N. Canal Avenue
Lots 47-48, Block 44,
Southwest Addition
R-1
Socorro D. Gutierrez**

Mr. Lerma stated that this unsafe structure was discovered in 2015. He mentioned that Mrs. Gutierrez owes taxes totaling to \$13,018.66. He added that the water had been in active since July 30, 2013. He mentioned that Mrs. Gutierrez has 33 liens with the city of mission totaling \$12,653.08. Mr. Lerma mentioned that a letter was sent on November 23, 2015 for dilapidated building via certified mail; and the letter was returned unclaimed. On November 30, 2016 a search warrant was obtained and executed on December 1, 2016. He added that on January 26, 2016 staff followed up on the structure; and no changes were made and property was tagged. He added that a letter was sent on August 31, 2021 for unsecured structure via certified mail; and the letter was received.

Mr. Beltran asked that if anyone had contacted the property owner.

Ms. Dimas stated that Mrs. Gutierrez had not made contact with the City of Mission. She added that two of the certified letters that been sent have been signed for.

Mr. Gonzalez asked that if Mrs. Gutierrez was an elderly woman.

Ms. Dimas stated that the only information she had was the information the appraisal district had.

There being no further discussion, Vice Chairman Victor Meza entertained a motion Mr. Davis moved to make this structure an unsafe building. Mr. Gonzalez seconded the motion. Upon a vote, the motion was unanimously approved.

There being no discussion, Vice Chairman Victor Meza entertained a motion. Mr. Davis moved to demolish the structure. Mr. Beltran seconded the motion. Upon a vote, the motion was unanimously approved.

ITEM #1.2

Unsafe Structure:

Start: 4:15 p.m.

End: 4:18 p.m.

312 N. Nicholson Ave.

Lot 3, Block 69,

Mission Original Townsite

R-1

Teresa T. Garcia

Mr. Lerma stated that Mrs. Garcia is the registered property owner of 312 N. Nicholson Avenue. He mentioned that Mrs. Garcia owed \$1,9580.89 in taxes to the Hidalgo County tax office. He added that the water had been inactive since August 31, 2000. He added that there were no liens on this property. He stated that on December 20, 2016 a letter was sent for dilapidated home via certified mail; and the letter was returned. On January 10, 2017 no changes had been made to the structure. He added that on July 7, 2017 and affidavit for a search warrant was processed for 312 N. Nicholson Ave. but was never executed. He mentioned that on December 29, 2023 staff resent the letter for dilapidated home via certified mail; and the letter was received.

There being no discussion, Vice Chairman Victor Meza entertained a motion Mr. Gonzalez moved to make this structure an unsafe building. Mr. Davis seconded the motion. Upon a vote, the motion was unanimously approved.

There being no discussion, Vice Chairman Victor Meza entertained a motion Mr. Davis moved to demolish the structure. Mr. Gonzalez seconded the motion. Upon a vote, the motion was unanimously approved.

ITEM # 1.3

Unsafe Structure:

Start: 4:18p.m.

End: 4:30p.m.

1711 Judy Street

Lot 202, Ala Blanca-Norte UT No. 4

R-1

Bartolo Zuñiga

Mr. Lerma stated that Mr. Bartolo Zungula was the registered property owner of 1711 Judy Street. He mentioned that Mr. Zungula owed \$3186.54 in taxes to Hidalgo County Tax

Office. He stated that the water had been in active since December 2, 2012. He stated that there were 21 mowing liens found totaling \$7,483.12. He mentioned that on June 1, 2017 a letter was send for dilapidated house via certified mail; and the letter was returned unclaimed. He also mentioned that on August 14, 2017 a search warrant was obtained and on August 15, 2017 the search warrant was executed. On February 10, 2022 staff sent out a new letter via certified mail; and the letter was returned; On December 29, 2023 a new letter was sent via certified mail; and the letter was returned unclaimed. He mentioned that after visiting the site the property had bees and the property can't be mowed until the bees are cleared. He stated that after 6 years of attempting to contact the property owner to rectify the unsafe structure unsuccessfully. He added that it is declared that this residential property is in despair and needs to be demolished, based on evidence collected by inspectors.

Mr. Davis asked staff that if they knew how long this property had been abandoned.

Mr. Lerma stated that the property had been abandoned since 2017.

Mr. Gonzalez asked that if the taxes that are owed that if they were for a particular year.

Mr. Lerma stated that he believed that the taxes owed were for one year.

Ms. Dimas stated that she included the tax statements in the board members packets. She added that the taxes that were owed were from two years.

Mr. Gonzalez stated someone is paying the taxes.

Ms. Dimas stated yes, we don't know who.

Mr. Gonzalez asked that if the had worked with the property owner on the liens the property had. He added that if the city had some type of program to help the property owner.

Ms. Dimas stated that the city had amnesty programs that wave the interest fee.

Discussion amongst the board about the cost of liens.

There being no further discussion, Mr. Victor Meza entertained a motion Mr. Davis moved to make this structure an unsafe building. Mr. Gonzalez seconded the motion. Upon a vote, the motion was unanimously approved.

There being no further discussion, Vice Chalman Victor Meza entertained a motion Mr. Davis moved to demolish the structure. Mr. Beltran seconded the motion. Upon a vote, the motion was unanimously approved.

ITEM # 1.4

Unsafe Structure:

Start: 4:30p.m.

End: 4:34p.m.

**815 Leal Street
Lot 17, Block 4, Erdahl
R-1
Tarpon Rey, LTD
Attention: Ray Ramon**

Ms. Lerma stated that Mr. Ray Ramon was the registered property owner for 815 Leal Street. He mentioned that no taxes were owed. He added that the water account had been inactive since October 28, 2015. He stated that there were 13 mowing liens found totaling \$4,390.04. He added that on January 11, 2017 a letter was sent for dilapidated structure via certified mail; On January 19, 2017 a letter was received by Lesley Gonzalez. He mentioned that staff received a call from a Mitsy Garza who represented Mr. Ray Ramon at eh time stating that he needed more time to repair the structure. He added that staff told Mrs. Garza that they would grant an additional of 30 days. To apply for a demolition permit or a remodeling permit. He stated that two more letters had been mailed out and were returned. He added that staff just found out that Mr. Ramon had been deceased since 2017.

There being no further discusslon, Vice Chairman Victor Meza entertained a motion Mr. Gonzalez moved to make this structure an unsafe building. Mr. Davis seconded the motion. Upon a vote, the motion was unanimously approved.

There being no further discussion, Vice Chairman Victor Meza entertained a motion Mr. Davis moved to demolish the structure. Mr. Beltran seconded the motion. Upon a vote, the motion was unanimously approved.

ITEM # 1.5

Unsafe Structure:

Start: 4:34p.m.

End: 4:44p.m.

988 Adams Avenue

S.65' of West 140', of Lot 53,

Mission Acres

R-1

Macedonio M. & Rosa Maria Garcia

Mr. Lerma stated that Mr. Macedonio M. & Rosa Maria Garcia are the registered property owners of 988 Adams Avenue. He added that taxes were owed to Hidalgo County Tax Office in the amount of \$1,232.88. He mentioned that the water account had been in active since March 11, 1980. He stated that the electrical was active. He added that a letter was sent on September 9, 2016 via certified mail and was received; On September 15, 2016 Mrs. Garcia called out office wanting more time to clean her property and left her number to call her back. He added that two follow ups had been Mr. Lerma and no change had been made to the property. He stated that a search warrant had been obtained and executed. He added that on November 9, 2023 a letter was sent for an unsafe building and Health and Sanitation and the letter was signed and picked up by Rosa M. Garcia. He added that on November 20, 2023 Ms. Dimas spoke to Daniel Garcia son of Mrs. Garcia. He stated that Mrs. Garcia does not live there that she lived with him and that they were going to apply for help from CDBG. He added that an extension was given for 2 months and to make an appointment and get back with us with updates. He added that on January 23, 2024 Mr. Lerma called the CDBG office to follow up on Mrs. Garcia intentions to seek help and Mrs. Garcia did make contact with CDBG on December 21, 2023.

Daughter of Mrs. Rosa Maria Garcia was present. Mrs. Gloria Wyatte stated that they have tried to improve the property several times but not successfully. She stated that her brother did the application with the program and have some items that need to get finalized. She added that they need an extension for 30 to 40 days to clean the property. She mentioned that if they don't approve the application for the program the family would like to demolish the home themselves.

Mr. Davis asked that if someone lives on the property.

Ms. Gloria Wyatte stated no that it was unsafe.

Ms. Dimas stated that this item can be tabled for 60 days while going through the process of CDBG.

There being no further discussion Vice Chairman Victor Meza entertained a motion Mr. Gonzalez motioned to "Table" for 60 days. Mr. Davis seconded the motion. Upon a vote, the motion was unanimously approved.

Chairman Victor Meza entertained a motion to un-table Item 1.6. Mr. Gonzalez moved to un-table. Mr. Beltran second. Upon a vote, the motion was unanimously approved.

TABLED ITEM # 1.6

Unsafe Structure:

Start: 4:45p.m.

End: 4:47p.m.

801 e. Tom Landry

Lot 1, Block A, Wright Addition

R-2

Leonel A. Zamora

Mr. Lerma stated that the property owner was Leonel A. Zamora. She mentioned that this item was previously tabled by the board members because the property owner was not present at the previous meeting. She added that she contacted the property owner and unfortunately due to health reasons the property owner can't be present. She mentioned that she spoke to Mrs. Amanda Zamora and stated that the intentions for the home are to remodel it and rezone it to commercial or residential.

There being no further discussion Mr. Vice Chairman Victor Meza entertained a motion Mr. Davis moved to close the case. Mr. Gonzalez seconded the motion. Upon a vote, the motion was unanimously approved.

ITEM #2.0

ADJOURNMENT

There being no other business, Mr. Davis moved to adjourn. Mr. Beltran seconded the motion. Upon a unanimous vote, the meeting was adjourned at 4:51 p.m.



Victor Meza, Vice Chairman
Building Board of Adjustments & Appeals

**BUILDING BOARD OF ADJUSTMENTS AND APPEALS
MARCH 26, 2024
CITY COUNCIL CHAMBERS @ 4:00 P.M.**

BBOA PRESENT

Hector Gonzalez
Abel Beltran
Victor Meza
Michael Davis
Ken Jones

STAFF PRESENT

Susana De Luna
Irasema Dimas
Jessica Munoz
Alex Hernandez

GUEST PRESENT

David A. Perez
Fabiola Lopez
Gabriel Guerrero
Karen Prewitt

CALL TO ORDER

Vice Chairman Mr. Victor Meza called the meeting to order at 4:00 p.m.

CITIZENS PARTICIPATION

There was no citizens' participation upon inquiry.

APPROVAL OF MINUTES FOR JANUARY 20, 2024

Vice Chairman Victor Meza asked the Board if there were any corrections to the minutes. There being none, Mr. Davis moved to approve the minutes as presented. Mr. Beltran seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.1

Discussion and Action to Amend Building Board of Adjustments Bylaws

Ms. Dimas stated that a directive was given to staff to review the bylaws for all Boards in an effort to make any necessary changes. In the Building Board of Adjustments and Appeal bylaws.

Ms. Dimas went over the proposed changes in the bylaws that stated A Building Board of Adjustment and Appeals member shall only abstain from voting if he/she has a vested interest in a particular proposal before the Building Board of Adjustment and shall sign an affidavit to the conflict. Should there not be sufficient cause for abstention, the Building Board of Adjustment and Appeals shall vote. She added Administrative and clerical support for the Building Board of Adjustment and Appeals shall be provided by the City's ~~Community Development and~~ Planning Department Inspection Division which shall keep any and all records pertaining to business undertaken by the Zoning Board of Adjustment.

There being no discussion, Vice Chairman Victor Meza entertained a motion. Mr. Davis moved to approve the amendment. Mr. Beltran seconded the motion. Upon a vote, the motion was unanimously approved.

ITEM #1.2

**Unsafe Structure:
Start: 4:04p.m.**

**416 N. Nicholson Avenue
Lot 2, & N. /2 Lot 3, Block 72,**

End: 4:14p.m.

**Mission Original Townsite
R-1
Delfino Lopez Jr.**

Ms. Dimas stated that Mr. Delfino Lopez Jr. is the registered property owner of 416 N. Nicholson Avenue. She added that Mr. Lopez owed Hidalgo County Tax Office a total of \$57,495.56 in taxes. She mentioned that his water account had been inactive since September 2018. She stated that there were 4 liens found totaling \$2,214.02. Ms. Dimas added that the property burned down in August 20, 2018 and Mr. Lopez passed away on August 21, 2018. She mentioned that on June 6, 2019 a letter was sent for dilapidated building via certified mail. She added that on July 8, 2019 a follow up inspection was done and the structure remained the same.

Ms. Dimas stated that staff's recommendation for the residential structure to be declared unsafe.

The daughter of Mr. Delfino Lopez was present. Mrs. Fabiola Lopez stated that she hired someone to get an estimate on how much it will cost to fix the home. She stated that she hasn't been able to put money into the home because of the economy. She added that she wants to remodel the home. She mentioned that the property is under her dad's name and had a previous marriage so the house also belongs to his other children. She added that she's been trying to get their signatures for the transfer of ownership.

Mr. Ken Jones asked that if Mrs. Lopez asked them for the signatures to pay the taxes that were owed.

Mrs. Fabiola Lopez stated that she told them that she was taking over their debt basically. She mentioned that some of the family members are hesitant about signing.

Mr. Michael Davis asked that how long had it been since someone lived at the house.

Mrs. Fabiola Lopez stated five years ago.

There being no further discussion, Vice Chairman Victor Meza entertained a motion. Mr. Jones moved to table it for 60 days. Mr. Davis seconded the motion. Upon a vote, the motion was unanimously approved.

ITEM #1.3

Unsafe Structure:

Start: 4:15 p.m.

End: 4:16 p.m.

**3201 N. Trospen Avenue
E.173' -S.214', Lot 29-4
West Addition to Sharyland
.85 Ac GR 0.69 Ac Net
R-1
Daniel & Yolanda Cortinas
Baudello & Guadalupe Cortinas**

Ms. Dimas stated that Mr. Cortinas submitted a building permit for demolition. She added that this item can be seen in 30 days for an update.

There being no discussion, Vice Chairman Victor Meza entertained a motion Mr. Davis moved to table this item for 30 days. Mr. Beltran seconded the motion. Upon a vote, the motion was unanimously approved.

ITEM # 1.4**Unsafe Structure:****Start: 4:16p.m.****End: 4:34p.m.****Meadow Creek Country Clubhouse****19.75 Ac Ph. 1A & 33.90 Ac PH.1B****Golf Course & Lake Rsv; 0.107Ac Lt C2****Ph. 1A Blk 18; 0.048 Ac N. ½ Lot 63****And all Lt 69 & W.10' Lt 28 Ph. A1 Blk 19;****5.17 Ac Ph. 1A Blk C1,****Meadow Creek Country Club 59Ac Net****PUD****CAFA Real Estates LLC**

Ms. Dimas stated that the property owner owed taxes to the Hidalgo County Tax Office in the amount of \$24,832.54. She added that the legal description included all the south side of the golf course. She mentioned that the water account had been inactive since July 27, 2021. She stated that the property has 3 mowing liens found totaling \$1,831.00. Ms. Dimas mentioned that the City of Mission had received numerous complaints in regards to weedy lots and maintenance of the clubhouse. She added that staff met with one of the property owners and he stated that the investors are trying to do everything possible to maintain the property safe and secured.

Mr. Gabriel Guerrero was present in behalf of CAFA Real Estate. He stated that they are working with the city in regards to the complaints. He added that a proposal was made to board up all the windows and doors to avoid more vandalism.

Vice Chairman asked that what was the plan on the building and how many days Mr. Guerrero needed to board up the club house.

Mr. Gabriel Guerrero stated that there was no plan at the moment. He added that the only plan they had was to keep the building safe. He mentioned that he needed 3 to 4 weeks to board it up.

Vice Chairman asked that how many times had the club house been boarded up.

Mr. Gabriel Guerrero stated that the club house had been boarded up once only. He added that the main door had never been boarded up.

Vice Chairman asked that if Mr. Guerrero had thought of using other type of materials to board it up.

Mr. Gabriel Guerrero that he was going to use concrete anchors.

Mr. Hector Gonzalez asked that what had been done to prevent vandalism.

Mr. Gabriel Guerrero stated that the police had been called several times. He added that a camera had been installed and pictures of the men that broke in had been provided to the police.

Mr. Hector Gonzalez asked that if any charges were made.

Mr. Gabriel Guerrero stated no.

Mr. Michael Davis asked that if the Fire Department does an inspection after the building is boarded up?

Ms. Dimas stated that not on unsafe buildings.

Mr. Lerma stated that if the building is secured no issues with fire should arise.

Mr. Hector Gonzalez asked that if anyone was present that lived in Meadow Creek.

Mrs. Karen Prewitt was present. She stated that a townhall meeting is setup with owners, staff and city council. She mentioned that she was late to the meeting because she was on the phone with someone that is concerned. She added that the club house is not safe.

Vice Chairman Victor Meza stated that if there was any way to add lights to avoid anyone going into the building.

Mr. Gabriel Guerrero stated that the building didn't have electricity.

Vice Chairman Victor Meza stated that maybe a meter just for the light to brighten the place up.

Mr. Michael Davis asked that what did secured mean?

Vice Chairman Victor Meza stated bright lights and boarded up with good materials.

There being no further discussion, Vice Chairman Victor Meza entertained a motion Mr. Davis moved to table this item for 60 days. Mr. Gonzalez seconded the motion. Upon a vote, the motion was unanimously approved.

ITEM # 1.5

Unsafe Structure:

Start: 4:35p.m.

End: 4:38p.m.

208 Sunrise Lane

Lot 5, Block 3, Gulf Breeze

R-1

Jose Luis Pedroza Sr.

Ms. Dimas stated that Mr. Jose Luis Pedroza Sr. is the registered property owner of 208 Sunrise Lane. Ms. Dimas mentioned that Mr. Pedroza owed taxes to Hidalgo County Tax Office in the amount of \$10,336.82. She added that the water account had been inactive since July 21, 2023. She stated that the property had no liens. She mentioned that back in 2023 staff received a complaint that someone was living in an unsafe/unsecured building. She added that staff went out to the property and inspected the house and found problems

with the roof and mold. She added that the person living in the home was Mr. Robert Stewart. She mentioned that Mr. Jose Luis Pedroza Sr. passed away in August 6, 2023. She added that Mr. Robert Stewart was fighting for ownership of the property since the property owner had passed away. Ms. Dimas stated that she's been in contact with Mr. Jose Luis Pedroza Sr. sister that has power of attorney of the sons of Mr. Jose Luis Pedroza first marriage. She added that they were in litigation and needs more time to take ownership of the building. She mentioned that Mr. Jose Luis Pedroza sister is interested in fixing the building. She added that she spoke to Ms. Maria Pedroza and advised her to at least board up the building while working on taking ownership of the property.

Vice Chairman Mr. Victor Meza asked that if she agreed to board it up.

Ms. Dimas stated that Ms. Pedroza was going to meet with her attorney. She added that no contact had been made with Ms. Pedroza and no letter from the attorney had been received. She mentioned that she would call Ms. Pedroza and ask her if she could at least board the building up.

There being no further discussion, Vice Chairman Victor Meza entertained a motion Mr. Davis moved to table this item for 30 days. Mr. Beltran seconded the motion. Upon a vote, the motion was unanimously approved.

Vice Chairman Victor Meza entertained a motion to un-table item 1.6. Mr. Beltran moved to un-table. Mr. Davis second. Upon a vote, the motion was unanimously approved.

ITEM # 1.6

Unsafe Structure:

Start: 4:38p.m.

End: 4:40p.m.

**1005 Perkins Avenue
Lot 9, Block 176,
Mission Original Townsite
C-4
Lita Anne Guerra**

Mr. Dimas stated that this item was previously seen in December. She mentioned that Mrs. Guerra was giving 30 days to submit a permit for demolition. She stated that no permit had been submitted yet. She added that she tried to contact Mrs. Guerra but she didn't answer.

Ms. Dimas stated that she recommends that this building be declared unsafe since no contact had been made with Mrs. Guerra.

There being no discussion, Vice Chairman Mr. Victor Meza entertained a motion Mr. Jones moved to make this structure an unsafe building. Mr. Beltran seconded the motion. Upon a vote, the motion was unanimously approved.

There being no further discussion, Vice Chairman Mr. Victor Meza entertained a motion Mr. Davis moved to start the demolition process. Mr. Jones seconded the motion. Upon a vote, the motion was unanimously approved.

Vice Chairman Victor Meza entertained a motion to un-table item 1.7. Mr. Gonzalez moved to un-table. Mr. Davis second. Upon a vote, the motion was unanimously approved.

TABLED ITEM # 1.7**Unsafe Structure:****Start: 4:42p.m.****End: 4:50p.m.****2312 N. Citrus Lane****Lot 8, Big Orange****R-1****Stephen & Emily Spoor**

Ms. Dimas stated that the property owner was Stephen & Emily Spoor. She mentioned that this item was previously seen in December. She stated that Mr. Spoor had been giving 60 days to provide quotes for demolition and to clear the property. She stated that she met with Mr. Spoor before the meeting and he agreed for the city to demolish the building. She mentioned that Mr. Spoor needed 30 days to remove his belongings from inside the property.

Ms. Dimas stated that she declares this building as an unsafe structure.

Mr. Gonzalez asked that what exactly were the belongings Mr. Spoor wanted from his property. He added that if staff had pictures from the inside of the building.

Ms. Dimas stated that no pictures were taken because the roof was collapsing.

Mr. Gonzalez asked that if it was safe for Mr. Spoor to go into the building.

Ms. Dimas stated that it was not safe but she didn't know how Mr. Spoor was going to do it.

Mr. Gonzalez asked that what was the legal issue if the roof would collapse.

Ms. Dimas stated that is Mr. Spoor own property.

Mr. Stephen Spoor who resides at 2313 N Shary Road was present. He mentioned that he was ready to move forward with the demolition. He added that his wife thinks that there are things inside the building she needs to salvage. Mr. Spoor stated that he would need 30 days to go into the property and then they city could proceed with the demolition.

Mr. Davis asked that if Mr. Spoor understood the liability.

Mr. Stephen Spoor stated yes.

Mr. Gonzalez asked that if Mr. Spoor knew if there was something valuable inside the house.

Mr. Stephen Spoor stated no.

Mr. Gonzalez stated that he would hate for someone to get hurt.

There being no further discussion Vice Chairman Victor Meza entertained a motion Mr. Davis moved to make this structure an unsafe building. Mr. Gonzalez seconded the motion. Upon a vote, the motion was unanimously approved.

There being no further discussion Vice Chairman Victor Meza entertained a motion Mr. Davis moved to start demolishing process after April 26, 2024. Mr. Jones seconded the motion. Upon a vote, the motion was unanimously approved.

Chairman Victor Meza entertained a motion to un-table Item 1.8. Mr. Davis moved to un-table. Mr. Beltran second. Upon a vote, the motion was unanimously approved.

TABLED ITEM # 1.8

Unsafe Structure:

Start: 4:50p.m.

End: 5:01p.m.

1615 N. Los Ebanos Road (rear)

W. 1AC – N. 2AC EXC. 50'x150'

Lot 98, Mission Acres 0.83 AC NET

AO-I

Apolonio & Dora Alvarez

Attn: Leticia Alvarez

No Action Taken

ITEM #2.0

ADJOURNMENT

There being no other business, Mr. Davis moved to adjourn. Mr. Jones seconded the motion. Upon a unanimous vote, the meeting was adjourned at 5:02 p.m.



Victor Meza, Vice Chairman
Building Board of Adjustments & Appeals

**PLANNING AND ZONING COMMISSION
JULY 03, 2024
CITY HALL'S COUNCIL CHAMBERS @ 5:30 P.M.**

P&Z PRESENT

Diana Izaguirre
Kevin Sanchez
Raquenel Austin
Omar Guevara

P&Z ABSENT

Steven Alaniz
J.D Villarreal
Jasen Hardison
Connie Garza

STAFF PRESENT

Susana De Luna
Patricio Martinez
Gabriel Ramirez
Alex Hernandez
Irasema Dimas
Elsa Zurita

GUEST PRESENT

Juan Martinez
Victor Guerrero
Roberto Gonzalez
Teresa Gonzalez
Jessie Jimenez
Julian Gonzalez

CALL TO ORDER

Chairwoman Ms. Diana Izaguirre called the meeting to order at 5:30 p.m.

DISCLOSURE OF CONFLICT OF INTEREST

Chairwoman Ms. Diana Izaguirre submitted a conflict of interest on Item 3.0.

CITIZENS PARTICIPATION

Chairwoman Ms. Diana Izaguirre asked if there was any citizen's participation.

Ms. Susie De Luna asked if anybody was here for public comment or if they are here for something that isn't on the agenda.

Mr. Julian Gonzalez lives at 204 E. 2 Mile Road stated his only comments were on Bryan Landing Subdivision is for the developer to comply with the City of Mission rules and regulations as well as the Planning and Zoning regulations. He mentioned the developer needs to comply with the promises Mission City Council of not asking for any variances.

APPROVAL OF MINUTES FOR JUNE 19, 2024

Chairwoman Ms. Diana Izaguirre asked if there were any corrections to the minutes for June 19, 2024. Mr. Omar Guevara moved to approve the minutes. Mr. Kevin Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:31 p.m.

Ended: 5:33 p.m.

Item #1.1

Rezoning:

**Being the North 0.42 of an acre,
more or less, being the North 140'
of the West 150' out of Lot 18-1,
West Addition to Sharyland Subdivision
AO-I to R-1
Jose A. Flores, Jr.**

Ms. Susie De Luna went over the write-up stating the subject site is located approximately 142' South of W. 2nd Street along the East side of N. Inspiration Road. – see vicinity map.

SURROUNDING ZONES:

N:	R-4	- Mobile & Modular Home
E:	R-1	- Single Family Residential
W:	R-1	- Single Family Residential
S:	R-1	- Single Family Residential

EXISTING LAND USES:

N:	Mobile Homes
E:	Residential Homes
W:	Residential Homes
S:	Residential Homes
Site:	Home

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone complies with the City's Future Land Use Map, and surrounding land uses. The R-1 would be a better neighbor for this area. Staff mailed 30 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Diana Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Diana Izaguirre entertained a motion to close the public hearing. Ms. Raquene Austin moved to close the public hearing. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Diana Izaguirre asked the board if they have any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Ms. Raquene Austin moved to approve the rezoning. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:33 p.m.

Ended: 5:40 p.m.

Item #1.2

Conditional Use Permit:

To Place a Mobile Home "Temporarily"
For care of Health Stricken Parent
716 Campbell Street
Lots 20 & 21, Sunset Addition
R-2
Jessie Jimenez

Ms. Susie De Luna went over the write-up stating the site is located on the southeast corner of Business Hwy. 83 and Campbell Avenue. Mr. Jessie Jimenez is requesting that a mobile home be allowed to be moved into the property as he provides care to his elderly mother. His mother, Mrs. Lourdes Jimenez has her main residence thereon. Mrs. Jimenez physical and mental health has deteriorated significantly, exacerbated by multiple surgical operations due to kidney failure and respiratory issues and requires general assistance and care. Her primary caretaker was her son David but he passed away in 2022. Recognizing the urgent need for proper care Mr. Jimenez decided to move his family from San Antonio to provide the necessary support and improve her quality of life. Upon arrival they were residing on Lot 20, which had a single wide mobile home that was no longer habitable for him or his family. Mr. Jimenez would like the Board to consider replacing the mobile home to provide a better healthy living environment for his family. The request would be for a period of 3 years.

REVIEW COMMENTS: Staff notes that the board has approved other similar requests. Staff mailed out 17 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 3-year re-evaluation to assess the need,
- 2) Recording a document on removal of mobile home when need for second residence expires,
- 3) Mobile home cannot be used as a rental structure, and
- 4) The mobile home must meet the minimum building codes

Chairwoman Ms. Diana Izaguirre asked if there was any input in favor or against the request.

Mr. Art Losoya lives at 713 Campbell street stated he had a few concerns with the property. He stated he was against the request. The property is zoned R-1 single family residential and should remain as a residential. His main concerns were property values and if the use was temporary how were the utility connections going to work. He also mentioned that it appeared to be 2 mailboxes on the property which will indicate a multi-family use. He stated that it appeared that there was a full size trailer in the rear of the property and a recreational vehicle which seemed to be permanent structure.

Chairwoman Ms. Diana Izaguirre entertained a motion to close the public hearing. Mr. Kevin Sanchez moved to close the public hearing. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Diana Izaguirre asked the board if they have any questions for staff.

Ms. Raquene Austin asked staff if Mr. Art Losoya was correct about the full-size trailer already on the rear of the property.

Ms. Susie De Luna stated she had visited the site to check on the mobile home. The existing mobile home is no longer on the property. She mentioned there was an existing mobile home on the property which was there probably prior to being annexed or currently annexed. She included the property was rezoned back in the 90's in though the zoning map showed residential doing further research it shows the property was a duplex – fourplex. They own the two different lots and the applicant is wanting to replace the mobile home with a newer mobile.

Mr. Omar Guevara asked if the long structure on the property on the map was the mobile home they were talking about that had been removed?

Ms. Susie De Luna stated yes, there is nothing on the property. She mentioned that she had seen the recreational vehicle on the property but it seems that it isn't being used, it's being stored away on the property.

Mr. Omar Guevara asked if there are already connection since there was already one existing there prior?

Ms. Susie De Luna stated he wouldn't be able to have different connections it would have to be connected from the home.

Ms. Raquene Austin asked about the 2 mailboxes since there are two different lots?

Ms. Susie De Luna stated the applicant owns two different lots so he has two different addresses for the two lots.

There being no further discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Mr. Omar Guevara moved to approve the conditional use permit. Mr. Kevin Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:40 p.m.

Ended: 5:42 p.m.

Item #1.3

Conditional Use Permit:

**To Designate an area as a Mobile Food Park for
Operations of Mobile Food Units
307 W. Tom Landry
Being the West ½ of Lots 7& 8
Block 176, Original Townsite of Mission
C-4
Roberto Gonzalez**

Ms. Susie De Luna went over the write-up stating the site is located 75' West of N. Perkins Avenue along the North side of W. Tom Landry. The applicant is proposing to have a mobile food park to offer truck owners the opportunity to offer their products. The applicant proposes to have 4 mobile food trucks, built a unisex-restroom, an office, and a 26'x33' canopy for seating area. The seating area will have 4 picnic tables under the canopy in case anyone would like to dine in. Access to the site will be off W. Tom Landry. If approved, based on the current ordinance, each mobile food truck operator would still need to apply for their own CUP to operate within the mobile food park.

- **Hours of operation:** Sunday thru Saturday 10am to 12am
- **Staff:** 1 employee.
- **Parking:** Based on the site plan, there is a total of 24 seating spaces, which required 8 parking spaces and 3 for each mobile food unit for a total of 20 parking spaces. The applicant is proposing 13 parking spaces for the entire site and has secured a written agreement with the property owner from West Side Liquor Store to use his parking lot in

case of any overflow. Staff notes that this property is located within the Mission Central Business District; thus, exempt from parking requirements.

- **Landscaping:** The landscaping requirements would need to be complied with.

RECOMMENDATION: Approval subject to:

- 1) 1 year re-evaluation in order to assess this new operation;
- 2) Compliance with all City Codes (Building, Fire, Health, etc.)
- 3) Must acquire a business license prior to occupancy.

Chairwoman Ms. Diana Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Diana Izaguirre entertained a motion to close the public hearing. Ms. Raquene Austin moved to close the public hearing. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Diana Izaguirre asked board if they have any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Ms. Raquene Austin moved to approve the conditional use permit. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:42 p.m.

Ended: 5:44 p.m.

Item #1.4

Conditional Use Permit:

Restaurant in a C-2 Zone – Lola Seafood
800 E. 1st Street
Lots 88 & 89, Mayberry Plaza UT No. 3
C-2
Victor Guerrero Cardenas

Ms. Susie De Luna went over the write-up stating the subject site is located at the SE corner of Mayberry Road and E. 1st Street. The property currently has a commercial building with a nail shop within. The applicant is proposing to open a Seafood Restaurant on the property. The property is currently zoned Neighborhood Commercial (C-2 zone). Section 1.42(3)(e) of the Zoning Code states that restaurants require a CUP if in a Neighborhood Commercial Zone (C-2). Since, CUP's are not transferable, the applicant would like to apply for the conditional use permit for his restaurant. The last CUP for the restaurant at this location was approved on April 3, 2024 for a period of 3 years.

- **Days/Hours of Operation:** Monday - Sunday from 11:00 a.m. to 9:00 p.m.
- **Number of Employees:** 4
- **Parking:** The restaurant will have a total of 36 seats which require 12 parking spaces (36 seats/3 = 12 spaces). Currently the property has a total of 17 parking spaces that are held in common with the other business. The parking lot will need to be re-stripped.

- **Landscaping:** The site has minimal green space. Staff would ask for them to install additional landscaping and that once installed it be maintained and irrigated.

REVIEW COMMENTS: P&Z has seen previous requests for restaurants in a C-2 zone without creating a negative impact to the surrounding areas. Staff mailed out 19 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 yr. re-evaluation in order to assess this new operation,
- 2) Acquisition of a business license prior to occupancy,
- 3) Must comply with all City Codes (Building, Fire, etc.), and
- 4) CUP not to be transferable to others

Chairwoman Ms. Diana Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Diana Izaguirre entertained a motion to close the public hearing. Ms. Raquene Austin moved to close the public hearing. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Diana Izaguirre asked board if they have any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Ms. Raquene Austin moved to approve the conditional use permit. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:42 p.m.

Ended: 5:44 p.m.

Item #1.5

Conditional Use Permit:

Drive-Thru Service Window

- Lauris Kitchen

3604 N. Conway Avenue

Being 0.626 acre tract out of Lot 30-7,

C-3

Juan Martinez

Ms. Susie De Luna went over the write-up stating the subject site is located in the SE area of Victory and Conway Blvd. The applicant is proposing to open a Mexican Restaurant with a drive-thru service window. The restaurant will be adjacent to an existing propane store. Access to the site will be provided off Conway Blvd., through an existing 40' driveway. There is an existing billboard sign located on the property that causes the drive-thru lane to swerve towards the south most limits of the property. The drive-thru window is located along the south side of the billboard. Customers would exit the drive-thru to Victory Street. Since, CUP's are not transferable to others and this is a new applicant, therefore the need to re-apply. The last CUP for the drive-thru service window at this location was approved for Banana Leaf Jarocho's Restaurant on February 24, 2018 for life of use.

- **Hours of Operation:** Open every day for 6:00 a.m. to 10:00 p.m.
- **Staff:** 5 employees
- **Parking:** There are a total of 32 seating spaces which require 11 parking spaces (32/3seats = 10.6 spaces). There is a total of 19 parking spaces being provided. The parking will need to be re-striped and directional arrows re-painted for the drive-thru service lane.
- **Landscaping:** There are a few existing trees within the property, however none along Conway Blvd. This site has an existing building with existing pavement throughout the front. Planters will be required along the front of the building.

REVIEW COMMENTS: Staff mailed out 11 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 yr. re-evaluation in order to assess this new operation,
- 2) Must comply with all City Codes (Building, Fire, Health, etc.),
- 3) Acquisition of a business license prior to occupancy, and
- 4) CUP not to be transferable to others

Chairwoman Ms. Diana Izaguirre asked if there was any input in favor or against the request.

Mr. Juan Martinez stated it used to be a restaurant and he was trying to reopen under new ownership and reopen the drive thru.

Chairwoman Ms. Diana Izaguirre entertained a motion to close the public hearing. Mr. Omar Guevara moved to close the public hearing. Ms. Raquene Austin seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Diana Izaguirre asked board if they have any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Ms. Raquene Austin moved to approve the conditional use permit. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:46 p.m.

Ended: 5:50 p.m.

Item #3.0

**Preliminary & Final
Plat Approval:**

**Bryan's Landing Subdivision (Private)
A 27.969 acre tract of land out of Lot 29-10,
West Addition to Sharyland
R-1A
Development: Omar Garcia**

Engineer: Izaguirre Engineering Group, LLC

Ms. Susie De Luna went over the write-up stating the subject site is located on the east side of Bryan Road and is approximately 920' north of E. Mile 2 Road. — **see vicinity map.** The developer is proposing a private 103 single family residential lot subdivision. — **see plat for actual dimensions, square footages, and land uses.**

VARIANCE

The developer is requesting variances on area requirements for 2 lots (Lot 78 & 103). The minimum lot area for a corner lot is 9,000 sq. ft. per Zoning Code - Article VIII - Sec.1.37 - No. 5 - Area requirements. Currently, the lots are 8,029.13 sq. ft. and 8,661.01 sq. ft., respectively.

WATER

The developer is proposing to connect to an existing 4" water line with a proposed 12" line located along the west R.O.W. of Bryan Rd. and extend an 8" water line thru the subdivision providing 1" water services to each lot and looped to an existing 8" main line along the south R.O.W. of Mile 2 Road. There is a total of 12 proposed fire hydrants via direction of the Fire Marshal's office. — **see utility plan.**

SEWER

The developer is proposing to connect to an existing 8" line along and within the R.O.W of Bryan Road. A proposed 8" Sanitary Sewer line will run through the subdivision and collect from each lot through a 4" front and center stub out service. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$20,600.00 (\$200 x 103 Lots).

STREETS & STORM DRAINAGE

The subdivision will have 2 accesses both from Bryan Road, with all internal streets being 32' Back-to-Back within 50' Right of Ways. Utilizing the 50-year frequency storm event, after development of this subdivision storm water runoff will be detained in a detention pond positioned at the southeast corner of the site and maintained by the HOA. The development surface is to be graded to direct storm water surface runoff towards proposed paved curb and gutter streets. Said storm water will be intercepted by type "A" inlets which will outfall into the detention pond. An outfall pipe will be jack and bored under the existing irrigation canal and bleed out into the City of Mission system at the existing 10-year storm event runoff. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

- Water District Exclusion, Assignment of Water Rights or payment of \$3000 per ac. ft.
- Escrow Park fees (103 Lots x \$500 = \$51,500.00)
- Must Comply with all other format findings

RECOMMENDATION

Staff recommends to approval of the plat and its variance subject to:

- 1) Capital Recovery Sewer Fees
- 2) Payment of Park Fees
- 3) Water District Exclusion
- 4) Assignment of Water Rights

Chairwoman Ms. Diana Izaguirre abstained for Item 3.0.

Vice Chairman Mr. Kevin Sanchez asked board if they have any questions for staff.

Vice Chairman Mr. Kevin Sanchez asked what had changed from the last time it was presented to the board?

Ms. Susie De Luna stated staff was requesting reports they had not received and since then staff received the reports, and corrections to be made to the drainage report and address the comments from the city engineer which had already been addressed by the engineer and developer. There was a numerous number of variances that were being solicited and the amount they had reduced to 2.

There being no further discussion, Vice Chairman Mr. Kevin Sanchez entertained a motion. Mr. Omar Guevara moved to approve the preliminary & final plat approval. Ms. Raquene Austin seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:52 p.m.

Ended: 5:54 p.m.

Item #1.6

Conditional Use Permit:

**Sale & On-Site Consumption of Alcoholic
Beverages – Hampton Inn & Suites
2505 Victoria Drive
Lot 1, Hampton Inn & Suites Subdivision
C-3
c/o Partiba Kasan**

Mr. Alex Hernandez went over the write-up stating the subject site is located 1,320' East of S. Shary Road along the North side of Victoria Drive. The applicant has a 4-story hotel, with 108 rooms, 2 meeting rooms, & 111 parking stalls that has been in business since October, 2008. Victoria Heights, LLC would like to incorporate the sale & on-site consumption of alcoholic beverages to the business. Access to the site will be off of two 26' driveways of Victoria Drive.

- **Hours of Operation:** Hotel hours of operation are 24 hours a day seven days a week, and Alcohol will be sold during state allowable hours.
- **Staff:** 22 employees
- **Parking & Landscaping:** In reviewing the site plan, the 4-story building has 108 rooms, which requires 108 parking spaces (1 parking space x per room). The hotel has a total of 111 parking spaces, thus exceeding code. Landscaping is meeting code.
- **Sale of Alcohol (Section 6-4):** of the Zoning code requires such uses to be 300' from the nearest residence, church, school or publicly owned property. There are residential homes directly behind the alley that fall within the 300'; however, P&Z and City Council have waived this separation requirement in other similar CUP's approval.

REVIEW COMMENTS: Staff mailed 26 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 2-year re-evaluation at which time the applicant will have to renew his CUP and TABC license,
- 2) Waiver of the 300' separation requirement from residential homes,
- 3) Compliance with all City Codes (Building, Fire, Health, and Sign Codes),

- 4) CUP not be transferable to others, and
- 5) Wet zone

Chairwoman Ms. Diana Izaguirre asked if there was any input in favor or against the request. There was none.

Chairwoman Ms. Diana Izaguirre entertained a motion to close the public hearing. Ms. Raquene Austin moved to close the public hearing. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Diana Izaguirre asked the board if they had any questions.

Chairwoman Ms. Diana Izaguirre asked staff if the applicant had already applied for the conditional use permit before?

Mr. Alex Hernandez answered No, they hadn't applied before this was their first time applying.

There being no further discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Ms. Raquene Austin moved to approve the conditional use permit. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:54 p.m.

Ended: 5:56 p.m.

Item #2.0

Site Plan Approval:

**Construction of a 100 Unit Multi-Family
Living Community
709 Highland Park Avenue
Lot 1, Anacua Village Subdivision
R-3
Housing Authority of the City of Mission**

Mr. Gabriel Ramirez went over the write-up stating the subject site Anacua Village is a redevelopment of the existing City of Mission Housing Authority site located on the southwest corner of E. 8th Street and Highland Park Avenue. -- see vicinity map. Site Plan approval is required prior to permit issuance for multi-unit complexes of five or more.

The proposed new development is a 3-story, 100 unit multi-family living community located at 709 Highland Park Avenue, Mission, Texas. The housing building will comprise 23 1-bedroom units, 53 2-bedroom units and 24 3-bedroom units. Each building will have ADA units on the first level. All other floors will be of standard access. There will also be 2 children's playscape areas, a covered picnic area and a community clubhouse.

There will also be a clubhouse to include office, recreation, mail room, and a common kitchen. All buildings must comply with fire code requirements for a multi-family complex.

The minimum required setbacks for the site will be: 30' front setback, 10' rear setback, 6' side setback, and 15' corner side setback. It is noted that all setbacks comply as per zoning ordinance, easements or greater as per site plan.

As seen in the aerial, the primary access will be from Highland Park Ave. and a secondary driveway from E. 8th St. with regards to parking, the parking is held in common which requires 200 parking spaces. A total of 206 parking spaces are provided. The landscaping design was submitted for review along with the general lighting plan. These layouts are compliant with the City's regulations as stated in Sec. 98-15 Code of Ordinance.

OTHER COMMENTS:

- 1) Enclosed dumpsters will be located within the complex to be screened with a 6' block fence with opaque (solid) gates.
- 2) Permit waivers will be granted per Ordinance No. 4736. The project is funded by the Texas Department of Housing and Community Affairs (TDHCA) 9% Housing Tax Credit Program.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Diana Izaguirre asked the board if there were any questions for staff.

Chairwoman Ms. Diana Izaguirre asked staff if they have started construction yet?

Mr. Gabriel Ramirez answered they hadn't submitted building permits yet.

There being no further discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Mr. Kevin Sanchez moved to approve the site plan approval. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:56 p.m.

Ended: 5:58 p.m.

Item #2.1

Site Plan Approval:

**Construction of a Cold Storage Warehouse
1507 Commerce Drive
Lot 11 B, Expressway Business Park Ph. VIII
I-1
Topsites Construction, LLC**

Mr. Gabriel Ramirez went over the write-up stating the subject site is located on Lot 11 B formally Lot 11 A out of a replat of Lots 5A & 11A Expwy Bus. Park Ph VIII. – see vicinity map. The developer is proposing 1 main structure on the property being a vacant 2.492-acres.

Upon reviewing the site plan, main access will be from Commerce Drive. The size of the building will measure 37,167 sq. ft. The structure will consist of 2 docks, 13 pallet zones, admin. office and restrooms, and a truck court for staging and cargo.

A total of 44 employee/public parking spaces will be allocated to serve the building, 3 being handicapped stalls. There will be 2 fire hydrants available: 1 along the R.O.W. and the other at the rear (SE) corner of the property. Fire lanes will be noted at restricted locations and throughout the parking zone.

The front building setback is approximately 100' - 8" from the property line and all other setbacks are to comply with zoning ordinance, easements or greater as per site plan.

The proposed drainage shall consist of surface runoff into on-site inlets and discharging into a curb inlet within the development. Landscaping is to comply with the City's regulations and code ordinances and a lighting plan has been reviewed so that nearby residential properties won't be affected.

OTHER COMMENTS:

- 1) 2 enclosed dumpsters will be located within the lot to be screened with a 6' block fence and opaque (solid) gates.
- 2) Sign permits will be required.
- 3) Installation of 5' sidewalks along Frontage Rd.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Diana Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Mr. Omar Guevara moved to approve the site plan approval. Ms. Raquene Austin seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:58 p.m.

Ended: 5:59 p.m.

Item #2.2

Site Plan Approval:

**Construction of an All-Suites Hotel
(AVID-CANDLEWOOD SUITES)
105 N. Grapefruit Blvd.
Lot 5, M.E.D.C. Subdivision
C-3
Points2Miles, LLC**

Mr. Gabriel Ramirez went over the write-up stating the subject site is located on Lot 5 of the M.E.D.C Subdivision situated along the north side of Victoria Dr. approximately 275' east of Shary Rd. (F.M. 494) and also adjacent and south of the Mission Event Center. – see vicinity map. Site Plan approval is required prior to permit issuance for multi-unit complexes of five or more.

The hotel is being proposed as a dual branded hotel which includes two similar hotels from the same brand family in a single building. Based on the applicant's conceptual plans, the hotel would have a contemporary design. The first floor would accommodate approximately 18 guest rooms, with 29 rooms on the second floor, and 30 rooms on the third and fourth floors. The proposed hotel would be constructed as an interior corridor structure with rooms accessible only from the interior of the building.

The site has two (2) points of ingress and egress along Grapefruit Blvd., which also serves as access to and from the subdivision. The Project site would be subject to the development standards for a C-3 Zone District, and would be required to comply with setback noted within. Those setbacks appear to meet and/or exceed the applicable development standards to include height requirements.

Pursuant to Sec. 110-463, hotel and motel uses are required to provide a minimum 1 vehicle parking space for each guest room, plus one space for each 200 square feet of commercial floor. Based on this data, the project would need to provide a minimum of 107 vehicle spaces. The conceptual site plan exceeds the minimum vehicle spaces; therefore, parking for the site would be adequate.

The subject parcel is surrounded by existing development and has the infrastructure in place to support a hotel use. The project will be required to comply with all conditions from Public Works and Engineering, which will further ensure the site is suitable for the proposal

The project site would be required to provide a minimum setback from the front, rear, and street side property lines, which will be landscaped. As indicated on the site plan, the applicant proposes landscaped areas throughout the site. Lighting for exterior illuminated signs or within the parking areas shall be noted not to create a hazardous glare for pedestrians or vehicles, either in a public street or on any private premises.

OTHER COMMENTS:

- 1) Payment of Capital Sewer Recovery Fees in the amount of \$1500
 - \$750 per acre (1.915)
- 2) Enclosed dumpsters will be located within the complex to be screened with a 6' block fence with opaque (solid) gates.
- 3) Installation of a buffer to abut all drainage canals and residential properties.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Diana Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Mr. Kevin Sanchez moved to approve the site plan approval. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:59 p.m.

Ended: 6:01 p.m.

Item #2.3

Site Plan Approval:

**Construction of an Extended Stay Hotel
(RESIDENCE INN BY MARRIOTT)
101 N. Grapefruit Blvd.
Lot 3, M.E.D.C. Subdivision
C-3
Points2Miles, LLC**

Mr. Gabriel Ramirez went over the write-up stating the subject site is located on Lot 3 of the M.E.D.C Subdivision situated along the north side of Victoria Dr. approximately 275' east of Shary Rd. (F.M. 494) and also adjacent and south of the Mission Event Center. – see vicinity map. Site Plan approval is required prior to permit issuance for multi-unit complexes of five or more.

The hotel is being proposed as 4-leveled structure with 104 guestrooms to include food & beverage, recreation, retail, and meeting spaces for a total gross area of 74,738 sq. ft. Based on

the applicant's conceptual plans, the hotel would have a contemporary design. The proposed hotel would be constructed as an interior corridor structure with rooms accessible only from the interior of the building.

The site has a main access from Grapefruit Blvd. and a secondary point of Ingress and egress being a shared reciprocal access to Lot 5 from the east side of this development. The project site would be subject to the project standards for a C-3 Zone District, and would be required to comply with setback noted within. Those setbacks appear to meet and/or exceed the applicable development standards to include height requirements.

Pursuant to Sec. 110-463, hotel and motel uses are required to provide a minimum 1 vehicle parking space for each guest room, plus one space for each 200 square feet of commercial floor. Based on this data, the project would need to provide a minimum of 104 vehicle spaces. The conceptual site plan will refer to the recorded Declaration of Restrictions and Easements and Right of First Refusal document number 2758385 to integrate required parking for compliance.

The subject parcel is surrounded by existing development and has the Infrastructure in place to support a hotel use. The project will be required to comply with all conditions from Public Works and Engineering, which will further ensure the site is suitable for the proposal.

The project site would be required to provide a minimum setback from the front, rear, and street side property lines, which will be landscaped. As indicated on the site plan, the applicant proposes landscaped areas throughout the site. Lighting for exterior illuminated signs or within the parking areas shall be noted not to create a hazardous glare for pedestrians or vehicles, either in a public street or on any private premises.

OTHER COMMENTS:

- 1) Payment of Capital Sewer Recovery Fees in the amount of \$1500
 - \$750 per acre (2.116)
- 2) Enclosed dumpsters will be located within the complex to be screened with a 6' block fence with opaque (solid) gates.
- 3) Installation of a buffer to abut all drainage canals and residential properties.

RECOMMENDATION: Staff recommends approval subject to conditions.

Chairwoman Ms. Diana Izaguirre asked the board if they had any questions for staff.

Chairwoman Ms. Diana Izaguirre asked if staff had commented over the type of colors they pick from the building?

Mr. Gabriel Ramirez answered that staff doesn't have any right on the color of the building; it would be the weingarten group and the restrictions they have.

There being no further discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Ms. Raquene Austin moved to approve the site plan approval. Mr. Omar Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:01 p.m.

Ended: 6:02 p.m.

Item #2.4

**Site Plan Approval: Construction of a Restaurant (Khan's Grill)
2401 Victoria Avenue
Lot 6A, M.E.D.C. Subdivision
Being a Resubdivision of all Lots 6 and 7
of M.E.D.C. Subdivision
C-3
Mission Economic Development Corp.**

Mr. Gabriel Ramirez went over the write-up stating the subject site is located on the west lot of a replatted site recorded as Lot 6A and 7A M.E.D.C. Subdivision on the corner of Victoria Dr. and Grapefruit Blvd. – see vicinity map. The developer is proposing one main structure on the property being a vacant 1.485-acres.

Upon reviewing the site plan, there will be 2 accesses both from a designated 40' R.O.W. along the west side of the property. The building size will measure 5,800 sq. ft. with all the façade features of the original restaurant.

The front building setback is approximately 207' from the property line and all other setbacks are to comply with zoning ordinance, easements or greater as per site plan.

A total of 83 parking spaces are allocated to serve the business. There are 2 fire hydrants: 1 located at the southwest corner and the other along the east R.O.W. of the 40' wide street. Fire lanes will be noted at restricted locations throughout the site.

Storm water will be captured within the street inlets which will outfall to a drainage canal located at the eastern side of this development. Landscaping is to comply with the City's regulations and code ordinances and a lighting plan has been reviewed so that nearby residential properties won't be affected.

OTHER COMMENTS:

- 1) 1 enclosed dumpster will be located within the Lot to be screened with a 6' block fence and opaque (solid) gates.
- 2) Sign permits will be required.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Diana Izaguirre asked the board if they had any questions.

There was none.

There being no discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Mr. Omar Guevara moved to approve the site plan approval. Mr. Kevin Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

ITEM#4.0

ADJOURNMENT

There being no discussion, Chairwoman Ms. Diana Izaguirre entertained a motion. Mr. Omar Guevara moved to adjourn the meeting. Mr. Kevin Sanchez seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 6:02 p.m.



Diana Izaguirre, Chairwoman
Planning and Zoning Commission

**PLANNING AND ZONING COMMISSION
JULY 17, 2024
CITY HALL'S COUNCIL CHAMBERS @ 5:30 P.M.**

P&Z PRESENT

Diana Izaguirre
Kevin Sanchez
Raquenel Austin
Omar Guevara
Steven Alaniz
Jasen Hardison
Connie Garza

P&Z ABSENT

J.D Villarreal

STAFF PRESENT

Alex Hernandez
Jessica Munoz
Patricio Martinez
Gabriel Ramirez
Elisa Zurita

GUEST PRESENT

Ramiro Villegas
Dina Salinas
Aaron Balli
Raymundo Platas
Arnoldo Morgan
Rosie Morgan
Adolfo Hernandez
Sofia Fernandez
Ruben de Jesus
Chris Burns
Maria Ester Salinas
Anel Mendoza
Stanley Jacobson
Laura Diana

CALL TO ORDER

Chairwoman Ms. Izaguirre called the meeting to order at 5:31 p.m.

DISCLOSURE OF CONFLICT OF INTEREST

There was none.

CITIZENS PARTICIPATION

There was none.

APPROVAL OF MINUTES FOR JULY 3, 2024

Chairwoman Ms. Izaguirre asked if there were any corrections to the minutes for July 3, 2024. Mr. Guevara moved to approve the minutes. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:34 p.m.

Ended: 5:50 p.m.

Item #1.1

Rezoning:

**Being a 2.50 gross acre tract of land,
More or less, out of Lot 43,
Bell- Woods CO.'s Subdivision "C"
AO-1 to R-2
Raymundo Platas**

Mr. Hernandez went over the write-up stating the subject site is located approximately 640' North of W. Mile 2 Road on the East side of N. Troser Road. – see vicinity map.

SURROUNDING ZONES:

N: AO-1

- Agricultural Open Interim

E: AO-I - Agricultural Open Interim
 W: C-1 - Office Building Commercial
 S: AO-I - Agricultural Open Interim

EXISTING LAND USES:
 N: House
 E: Vacant
 W: Vacant
 S: Vacant
 Site: Vacant

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map. However, it complies with the fairly new existing land uses. Staff notes that the Future Land Use Map can be amended to reflect the proposed zone. The City Council has approved other rezoning's for Duplex-Fourplex just approximately 500' north of this site and off of Compton Road. Staff mailed 15 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Ms. Laura Diana lives at Ojeda Lot 2 is concerned of there being more traffic and the streets being congested since there is no shoulder lanes also no sidewalks. She currently lives in Mayberry Gardens that is south of Pueblo de Paz apartments there was a lot of tagging in the area also the fences were destroyed. She mentioned that she feels like it would also happen at the duplex-fourplex she added that there is already illegal dumping happening behind her property leaving tractor tires from construction. She added that she had spoken to someone from the city stating the dirt road behind her property is not going to be a future street.

Mr. Stanley Jacobson lives at 3312 Compton Drive he was wanting to comment that the map that was present in the meeting is an older map there has been more development and more subdivisions.

Ms. Maria Ester Salinas lives at 3813 Compton drive next to Stanley Jacobson she owns 3 acres and agreed with Ms. Laura 100 percent. She added that there is no water in this location. If they are eventually going to build duplex. She stated that the market value the duplexes are so high and too expensive for people to buy. She reminded the board that on her property she has almost extinct horned toads so the duplexes are going to bring in a lot of population and a lot of city resources and dumping. She stated she is against the rezoning. the property is historical agriculture area belonging to congressman also her father and Kernel Thompson which would be destroying historical agriculture. She added they have no water; and the citrus growth was being affected they have lived there since the 60's which is about 25 years old. She stated once they have to pay taxes which is going to go up and which is going to be destroyed by people that want to build duplex-fourplexes. she had agreed on an R-1 not an R-2 since there is no sidewalks, no ponds, no water, and no electricity.

Mr. Aaron Balli stated that the city is growing as the years go by and the community has to grow with it also he stated that the city is a tax entity. The community is wanting the streets to get fix

but they don't want the City of Mission to grow. He added that this was the only way to improve the city and make it better, fix the sewer, water and the streets. He mentioned Ms. Salinas mentioned about the ranch which it isn't a ranch anymore since the city is growing Mile 2 Road used to be a quite place which he stated it isn't anymore because everywhere its growing and for the city to continue to grow.

Ms. Dina Salinas lives at 3608, 3320, and 3308 Compton Drive has lived there for 20 years she just got approved on some of her property to open through Trospers Road. She asked if staff knew where the entrance was going to be located.

Mr. Hernandez stated that right now they are just rezoning the property they haven't come up with a design yet.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they have any questions for staff.

Ms. Garza asked Mr. Raymundo Platas where is he thinking of putting the entrance.

Mr. Raymundo Platas stated he would like the entrance to be off of Trospers Road only if the city approves it and he would to widen the street unless city recommends otherwise.

Ms. Garza asked about the infrastructure and drainage.

Chairwoman Ms. Izaguirre mentioned to Ms. Garza that they aren't in the design process they are barely starting with the rezoning.

There being no further discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Guevara moved to approve the rezoning. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously, with Ms. Garza abstaining.

Started: 5:50 p.m.

Ended: 5:59 p.m.

Item #1.2

Rezoning:

**Being a 5.39 gross acre tract of land,
more or less, consisting of all of the
South 342.50' out of Lot 38,
Bell-Woods CO.'s Subdivision "C"
AO-I to R-2
Raymundo Platas**

Mr. Hernandez went over the write-up stating the site is located approximately 640' North of W. Mile 2 Road on the West side of N. Compton Road. – see vicinity map.

SURROUNDING ZONES:

- N: AO-I - Agricultural Open Interim
- E: AO-I - Agricultural Open Interim
- W: AO-I - Agricultural Open Interim
- S: AO-I - Agricultural Open Interim

EXISTING LAND USES:

N:	Vacant
E:	Vacant
W:	Vacant
S:	Vacant
Site:	Vacant

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map. However, it complies with the fairly new existing land uses. Staff notes that the Future Land Use Map can be amended to reflect the proposed zone. The City Council has approved other rezoning's for Duplex-Fourplex in this area and off of Trosper Road. Staff mailed 10 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Ms. Laura Diana lives at Ojeda Lot 2 is concerned of there being more traffic and the streets being congested since there is no shoulder lanes also no sidewalks. She currently lives in Mayberry gardens that is south of Pueblo de Paz apartments there was been a lot of tagging in the area also the fences are destroyed. She mentioned that she feels it would also happen with the duplex-fourplex. She added that there is illegal dumping happen behind her property leaving tractor tires with construction. She mentioned that she had spoken to someone from the city stating the dirt road behind her property is not going to be a future street.

Ms. Maria Ester Pena Salinas she owns a lot of property in the City of Mission. She mentioned she was listening to Mr. Balli about the growth of the city but she disagrees since she goes to the school board and they are down 1000 people. She stated they are currently working on her yard. She mentioned she pays her taxes every month she has invested a lot of money in the community. She added she is a tax based but the community is going to destroy it because of the duplex-fourplex. She mentioned that since there is so much growth he should have bought land somewhere else. She stated Mr. Balli told her he was going to be building R-1 big beautiful homes but instead he is doing R-2 duplexes-fourplex which brings a lot of population, dumping, and city resources. She mentioned the board wouldn't understand why she is upset because she was the one to work at the bodegas and pick watermelons out with her father. She added she is strongly against the rezoning.

Mr. Stanley Jacobson lives at 3312 Compton Drive asked where the entrance is going to be located and how many lots are there?

Chairwoman Ms. Izaguirre stated as the man said before in the previous item that he planned to have the entrance off of Trosper Road.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they have any questions for staff.

Chairwoman Ms. Izaguirre requested staff to have the main entrance on Trospers Road when it's in the design process.

Ms. Austin asked if there was a possibility to build a road between the two properties?

Mr. Hernandez replied yes there is but like the applicant stated he is going to do the entrance and exit through Trospers Road.

The board member discussed the other options on the entrance and exit is located on but conclude and agreed that Trospers Road was a better option.

There being no further discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Hardison moved to approve the rezoning. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously, with Ms. Garza dissenting.

Started: 5:59 p.m.

Ended: 6:07 p.m.

Item #1.3

Rezoning:

**All of Lot 6, Block 75,
Original Townsite of Mission
C-2 to R-2
Ramiro Villegas,
ROI ONE, LLC**

Mr. Hernandez went over the write-up stating the site is located near the northeast corner of N. Cummings and West 4th Street.

SURROUNDING ZONES:

- N: R-1 - Single Family Residential
- E: R-1 - Single Family Residential
- W: P - Public
- S: AO-P - Agricultural Open Permanent

EXISTING LAND USES:

- N: House
- E: House
- W: Vacant
- S: Vacant
- Site: Commercial Building

FLUM:

Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map nor land uses. However, the proposed zone would be a down zone from the current neighborhood commercial zone. Staff notes that the Future Land Use Map can be amended to reflect the proposed zone. Staff mailed 13 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Mr. Adolfo Hernandez lives at 300 W. 4th Street stated it's a flooding zone in the area. He mentioned he had to put plywood at the doors and windows at his mom's house so the water doesn't travel in the house. He stated they should fix the flooding and then build something

Mr. Ramiro Villegas mentioned that he was the owner of 312 W 4th Street. He added that the property has been vacant for 7 – 10 years, it was bought 4 years ago He tried to bring in mini offices but then covid-19 hit and it changed everything. So now he is trying to change the zone to make it into a 3 unit condo complex everything is existing there are already 3 units which is unit A, unit B and unit C which would be the inside to be remodel it was a previously a grocery market, and also a laundromat. He is wanting to just remodel the inside of the units to have a luxury affordable living with secure parking. He addressed the flooding issue which he stated it's not a flood zone area the drainage just needs improvement. He mentioned that he had water go in the building which was 4 to 5 inches which was primarily because the cars were driving through it pushing the water inside the building which is an issue that needs to be address at some point regardless if its residential or commercial.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked board if they have any questions for staff.

Ms. Garza asked where was the parking for the apartment complex?

Mr. Hernandez stated there was existing parking on the west side of the building.

Mr. Alaniz asked if he just going to be remodeling?

Mr. Villegas stated yes, the inside.

The board agreed it would be less traffic than a grocery store.

There being no further discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Sanchez moved to approve the rezoning. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:07 p.m.

Ended: 6:09 p.m.

Item #1.4

Rezoning:

**A 14.65 acre tract of land, more or less,
Being a portion of the south 15.37 acres
of Lot 6-10, West Addition to Sharyland
R-1 to I-1
Victor Trevino**

Mr. Hernandez went over the write-up stating the subject site is located at the Northwest corner of E. Military Road (FM1016) and S. Bryan Road.

SURROUNDING ZONES:

N:	AO-I	– Agricultural Open Interim
E:	AO-I	– Agricultural Open Interim
W:	AO-I	– Agricultural Open Interim
S:	AO-I	– Agricultural Open Interim

EXISTING LAND USES:

N:	Vacant
E:	Vacant
W:	Vacant
S:	Vacant
Site:	Vacant

FLUM: General Commercial (GC)

REVIEW COMMENTS: The proposed zone does not comply with City’s Future Land Use Map, and surrounding land uses. The Future Land Use Map can be amended to reflect the propose zone. Staff mailed 10 notices to property owners within a 200’ radius of the site to solicit comments in favor or against the request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff is recommending approval.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked if they had already approved the rezoning when they approved the rezoning adjacent to the location.

Mr. Hernandez answered No, the property was changed to an R-1 now they are changing it from an R-1 to I-1. the one on the south east corner was changed to an I-1.

There being no further discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Hardison moved to approve the rezoning. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre stepped out at 6:09 P.M.

Started: 6:09 p.m.

Ended: 6:11 p.m.

Item #1.5

Rezoning:

**A tract of land containing 35.447 acres
being out of Lot 61, Amended Map of
John H. Shary Subdivision
AO-I to I-1**

**Charco Land Sales
c/o Radcliffe Killam II**

Mr. Hernandez went over the write-up stating the subject site is located on the Northeast corner of Anzalduas Hwy. and E. Military Road (FM 1016).

SURROUNDING ZONES:

N:	AO-I	– Agricultural Open Interim
E:	AO-I	– Agricultural Open Interim
W:	AO-I	– Agricultural Open Interim
S:	AO-I	– Agricultural Open Interim

EXISTING LAND USES:

N:	Vacant
E:	BL Gray Junior/Middle High School
W:	Vacant
S:	Vacant
Site:	Vacant

FLUM: General Commercial (GC)

REVIEW COMMENTS: The proposed zone does not comply with City's Future Land Use Map, and surrounding land uses. The Future Land Use Map can be amended to reflect the propose zone. Staff mailed 8 notices to property owners within a 200' radius of the site to solicit comments in favor or against the request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff is recommending approval.

Vice-Chairman Mr. Sanchez asked if there was any input in favor or against the request.

Mr. Ruben De Jesus with Melden & Hunt the project engineer, stated they are submitting the change of the zoning because it part of the Killam Development so they are just trying to get the highest commercial zoning as of now which is light industrial.

Vice-Chairman Mr. Sanchez entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Ms. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Vice-Chairman Mr. Sanchez asked board if they have any questions for staff.

There was none.

There being no discussion, Vice-Chairman Mr. Sanchez entertained a motion. Mr. Hardison moved to approve the rezoning. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre stepped back into the meeting at 6:11 p.m.

Started: 6:11 p.m.

Ended: 6:21 p.m.

Item #1.6

Conditional Use Permit:

**Home Occupation – Our Mission Primary Home Care LLC
802 Pamela Drive
Lot 1 & W. 52' of Lot 2, Block 4,
Parkview No. 1
R-1
Arnoldo Morgan**

Mr. Hernandez went over the write-up stating the subject site is located at the Southeast corner of Pamela Drive and Mayberry Road. The applicant has his single-family residence thereon with a half circular driveway off of Mayberry Road and exiting onto the rear alley. The applicant has applied for a conditional use permit for a home occupation to have a Home Care Office service out of his home. He proposes to utilize 2 rooms of the home as office setting for the business. They are a Personal Home Care Business for the elderly. They hire personal care attendants to aid with daily living activities for individuals within the community and surrounding cities. Their services are provided at their clients' home not at their business, however the state requires them to have an office with a computer and a place to store their important documentation.

- **Days/Hours of Operation:** Monday – Friday from 8:00 am to 5:00 pm.
- **Number of Employees:** 2 employees both living in the home.
- **Parking:** It is noted that the driveway can easily accommodate up to four vehicles
- **Must comply with Sec. 1.56-1, Zoning Code (home occupations regulation.),**
inclusive of sign requirements.

REVIEW COMMENTS: Staff mailed out 16 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has received 1 call against the request stating that they would like to keep this area as residential.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 year re-evaluation to access the new operation,
- 2) Compliance with all City Codes (Building, Fire, and Sign Codes),
- 3) Acquisition of a business license, and
- 4) CUP not transferable to others.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Mr. Arnoldo Morgan the applicant is only going to be him and his wife that works in the house. He believes there shouldn't be an issue with the public.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked board if they have any questions for staff.

Ms. Austin stated she is a little concerned with home occupation where they want for a home care. She mentioned before there was a home care for a home occupation that had x number of cars

and they had more than what they had voted on in the Planning and Zoning meeting. She stated she doesn't know if they were going to have an employee.

Mr. Morgan stated he understand that was a concern and that there will be no employees in the house.

Chairwoman Ms. Izaguirre asked Mr. Morgan who are the 2 employees.

Mr. Morgan stated it is going to be him and his wife since most of the clients and the employees go to the client's house also most of the employees are doing direct deposit.

Ms. Rosie Morgan stated her husband has been working from home since he is disabled and they will not be having any employees. She stated that he has a commercial building in San Juan that she could possibly take the clients and employees but she didn't want to mix her business and her husband's together plus the job is done remotely. She stated that her and her husband are just needing a permanent place to store the records. Since it's a program within the state, The state representatives are going to come and inspect and see that her records are in a secure and safe place since it has the clients personal information. She stated she could move the business to San Juan but she doesn't want to combine her and her husband's business together also since her husband is disabled he isn't always able to commute.

Mr. Morgan stated everything is done at the clients house he stated this not a home health.

Ms. Garza asked if it's like a provider service?

Mr. Morgan stated yes, it's a non-skilled home care.

Ms. Garza asked how do you hire employees do they met them at the client's house?

Mr. Morgan replied the client fills out the application since the client requests the people.

There being no further discussion, Chairwoman Ms. Izaguirre entertained a motion. Ms. Austin moved to approve the Conditional Use Permit. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:21 p.m.

Ended: 6:23 p.m.

Item #1.7

**Conditional Use Permit: Home Occupation – Lucio Income Tax
& Health Insurance Agency
112 E. 5th Street
Lot 12, Block 78,
Mission Original Townsite
R-1
Jose Manuel Lucio III**

Mr. Hernandez went over the write-up stating the subject site is located at the Southwest corner of E. Rafael Ramirez Street (E. 5th Street) and Doherty Avenue. The applicant has applied for a conditional use permit for a home occupation to have a Income Tax and Health Insurance Agency service out of his home. He proposes to utilize the living room and the one-car garage as office

setting for the business. He plans to remodel the garage to serve as a reception and waiting area, equipped with a public restroom and hand washing station to better serve his clients. 90% of our clients are serviced virtually and the rest are in-person by appointment only.

- **Days/Hours of Operation:** Monday – Friday from 9:00 am to 5:00 pm.
- **Number of Employees:** 2 employees one living in the home.
- **Parking:** It is noted that the driveway can easily accommodate up to one vehicle and the carport can accommodate 2 more vehicles
- **Must comply with Sec. 1.56-1, Zoning Code (home occupations regulation.),** inclusive of sign requirements.

REVIEW COMMENTS: Staff mailed out 25 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has received not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 year re-evaluation to access the new operation,
- 2) Compliance with all City Codes (Building, Fire, and Sign Codes),
- 3) Acquisition of a business license, and
- 4) CUP not transferable to others.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked board if they have any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Alaniz moved to approve the conditional use permit. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:23 p.m.

Ended: 6:29 p.m.

Item #1.8

Conditional Use Permit: **To Keep (3) 24' x 70' Portable Buildings**
Luz Paz Las Naciones Church
915 W. Expressway 83
Lot 1, Nido De Agulla Subdivision
P
Excellence in Leadership

Mr. Hernandez went over the write-up stating the subject site is located at the Southwest corner of S. Olmo Street and south side of U.S. Expressway 83 Frontage Road. The applicant is

requesting to keep (3) 24' x 70' Portable Buildings for Leadership Academy Excellence School. The school currently has 300 students and uses the buildings as classrooms. The portable buildings accommodate 2 classrooms each for a total of 6, which will allow for 20 students per classroom. Access to the facility is available from Expressway 83 and South Olmo Street. The student drop-off will be along the east side of the building.

Hours of operation: Monday – Friday from 8:00 a.m. to 5:00 p.m. on regular days and during the Summer 7:30 a.m. to 4 p.m.

Staff: 4 teachers

Parking: In regards to parking, the educational component of the church will operate during non-church hours and utilize the existing 238 parking spaces on-site.

Landscaping: Landscaping requirements for the church are in compliance.

REVIEW COMMENTS: Staff notes that this request have been considered 3 times by the board since 2016 each time for a lapse of 3 years. The last time it was considered staff was told that they were working on constructing a permanent building. Staff knows that having a portable building along Expressway 83 may not be a long-term desire of the City when considering aesthetics along a major corridor.

RECOMMENDATION: Staff recommends approval subject to a 1-year at which time the applicant would need to apply for a permit to construct a permanent structure at this location.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Ms. Sofia Fernandez works at 915 W. Expressway 83 stated they are a small charter school district. She mentioned she is currently CFO the head of operations for Excellence in Leadership Academy. She stated the school is aiming for 300 students for enrollment so far, they only have 165 students enrolled this year due to other district charter schools and other factors. She stated she does work with the board of trustees and the board members. She added that they are looking to buy more land for expanding the currently facility or even move to a new land. Also, the portables were purchase with federal funds since the school has opened about 12 years ago and recently turned into a charter school. She mentioned they do maintain the year inspections make sure everything is up to date making sure there aren't any pest control or any type of incident regarding safety. There has been no complaints from the community or the property manager.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Ms. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked board if they have any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Hardison moved to approve the conditional use permit as per staff recommendation. Ms. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:29 p.m.

Ended: 6:30 p.m.

Item #2.0

Site Plan Approval:

Construction of a Commercial Plaza

1724 W. Griffin Pkwy

Lot D & E, Girasol Estates

C-3

Madkris, LTD

Mr. Ramirez went over the write-up stating the subject site is located on the north side of W. Griffin Pkwy approximately 425' east of N. Inspiration Rd. – see vicinity map. The developer is proposing one main structure on the property which was the site of the Rocha's Restaurant #2. The main access will be from W. Griffin Pkwy. by an existing access driveway and a service alley along the north property line.

The building will have a contemporary façade with flat roofs, stucco finish, and standard metal and glass storefronts. The structure will measure a grand total of 4,599 sq. ft. which will consist of 5 units. The units will be finished out by the tenant.

The front building setback is approximately 109' from the property line and all other setbacks are to comply with zoning ordinance, easements or greater as per site plan. A total of 37 parking spaces and 2 handicap stalls are allocated to serve the plaza. There will be 1 fire hydrant and its assemblies located in front of the development that will serve this project with fire lanes noted at restricted locations throughout the site.

Storm water detention area has been designated on the south side along the property line that will connect to an existing inlet along W. Griffin Pkwy. Landscaping is to comply with the City's regulations and code ordinances and a lighting plan has been reviewed so that nearby residential properties won't be affected.

OTHER COMMENTS:

1. 1 enclosed dumpster will be located within the lot to be screened with a solid buffer and opaque (solid) gates.
2. Sign permits will be required per tenant

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Hardison moved to approve the site plan approval. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:30 p.m.

Ended: 6:31 p.m.

Item #3.0

Preliminary & Final

Sharyland Plantation Village Granada Ph. II Subd.

**ITEM#4.0
ADJOURNMENT**

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Hardison moved to adjourn the meeting. Ms. Austin seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 6:31 p.m.



**Diana Izaguirre, Chairwoman
Planning and Zoning Commission**

**PLANNING AND ZONING COMMISSION
AUGUST 7, 2024
CITY HALL'S COUNCIL CHAMBERS @ 5:30 P.M.**

P&Z PRESENT

Diana Izaguirre
Kevin Sanchez
Jasen Hardison
J.D Villarreal
Connie Garza

P&Z ABSENT

Raquenel Austin
Omar Guevara
Steven Alaniz

STAFF PRESENT

Susie De Luna
Alex Hernandez
Jessica Munoz
Gabriel Ramirez
Elisa Zurita

GUEST PRESENT

Sharon Ellison
Elio Garza
Anel Mendoza
Lourdes Lerma
Ramon Sotelo
Gilbert Saenz
Herman Sledge
Garth Heitshusen
Aida Santoy
Corina Avendano
Hilda Garcia
Ester Pena

CALL TO ORDER

Vice-Chairman Mr. Sanchez called the meeting to order at 5:36 p.m.

DISCLOSURE OF CONFLICT OF INTEREST

There was none.

CITIZENS PARTICIPATION

Ms. Ester Salinas lives at 715 Miller Avenue. She stated the city was doing a lot of work installing underground cable they were making a mess destroying the streets where the workers were digging Also, the workers were blocking the entrance to her home and to other peoples in the neighborhood so they would have to park across the street from their homes when the neighbors are bringing groceries to there and they have young children. She mentioned the workers had told her they had permission from the city. She asked why had nobody notified her that there was going to be work in the area.

APPROVAL OF MINUTES FOR JULY 17, 2024

Vice-Chairman Mr. Sanchez asked if there were any corrections to the minutes for July 17, 2024. Mr. Villarreal moved to approve the minutes. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:40 p.m.

Ended: 5:41 p.m.

Item #1.1

Rezoning:

**Lots 8-11, Amber Grove Subdivision
R-2 to R-3
Amber Development, LLC**

Ms. De Luna went over the write-up stating the subject site is located approximately 240' East of Trosper Road along the south side of Palmer Road.

SURROUNDING ZONES: N: R-2 – Duplex-Fourplex Residential

E: R-2 – Duplex-Fourplex Residential
 W: R-2 – Duplex-Fourplex Residential
 S: R-2 – Duplex-Fourplex Residential

EXISTING LAND USES:
 N: Apartments
 E: Vacant
 W: Vacant
 S: Apartments
 Site: Vacant

FLUM: Lower Density Residential (LDA)

REVIEW COMMENTS: Staff notes that the proposed zone does not comply with the City's Future Land Use Map. The request is to consider an R-3 Zone (Multi-family residential), in an already established R-2 zone (Duplex-Fourplex) subdivision which will not be consistent to the lots within this subdivision or surrounding land uses. Staff mailed out 21 notices to property owners within 200' radius to get their input in regards to this request. As of this date, staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff is recommending Denial.

Vice-Chairman Mr. Sanchez asked if there was any input in favor or against the request.

There was none.

Vice-Chairman Mr. Sanchez entertained a motion to close the public hearing. Mr. Villarreal moved to close the public hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Vice-Chairman Mr. Sanchez asked the board if they had any questions for staff.

There was none.

There being no discussion, Vice-Chairman Mr. Sanchez entertained a motion. Ms. Garza moved to deny the rezoning. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:41 p.m.

Ended: 5:44 p.m.

Item #1.2

Conditional Use Permit:
Anel's Event Center
700 W. Griffin Parkway, Ste. D
Lot 2, Azlz No. 2 Subdivision
C-3
Anel Mendoza

Ms. De Luna went over the write-up stating the site is located 185' east of Holland Road along the north side of W. Griffin Parkway. The applicant is leasing an 825 sq.ft. suite within a commercial plaza for a proposed Event Center. She proposes to have small scale events such

as birthday parties, gender reveals, reunions, seminars etc. Access to the site will be provided via two 45' driveways off of Griffin Parkway.

- **Hours of Operation:** Monday – Thursday from 9 am – 10 pm and Friday – Sunday from 10am – 11pm
- **Staff:** 2 employees
- **Parking & Landscaping:** In reviewing the floor plan, there is a total of 45 seating spaces proposed, which would require 15 parking spaces. (45 seats/1 parking space for every 3 seats = 15). There is a total of 61 parking spaces that are held in common for this commercial plaza. Staff notes that additional landscaping will be required.

REVIEW COMMENTS: Staff mailed out 20 notices to the property owners within a 200' radius of the site and there have been no comments in favor or against this request forwarded to the Planning Department.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1) Compliance with all City Codes (Building, Fire, Health, etc.),
- 2) Acquisition of a business license prior to occupancy, and
- 3) CUP not be transferrable to others

Vice-Chairman Mr. Sanchez asked if there was any input in favor or against the request.

Ms. Anel Mendoza the address of her business is 700 W. Griffin Parkway Ste. D. she stated wanting to open her event center with the conditional use permit.

Vice-Chairman Mr. Sanchez entertained a motion to close the public hearing. Mr. Villarreal moved to close the public hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Vice-Chairman Mr. Sanchez asked the board if they had any questions for staff.

There was none.

There being no discussion, Vice-Chairman Mr. Sanchez entertained a motion. Mr. Hardison moved to approve the conditional use permit. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:44 p.m.

Ended: 5:46 p.m.

Item #1.3

Conditional Use Permit:

**Once Upon a Spa Party Event Place
2711 E. Griffin Parkway
Lot 9, Adams Crossing Subdivision
C-3
Aida Santoy**

Ms. De Luna went over the write-up stating the site is located approximately 354' west of Taylor Road along the north side of E. Griffin Parkway. The applicant is leasing a 1,375 sq.ft. suite within a commercial plaza for a proposed party place intended for small scale events. The initial idea is

mainly for little girls and teenagers who want to have small parties with their group of friends. The idea is for them to experience a pretend play spa, which will include make up, hair, manicure, pedicure, fashion show, and a dance party. This type of events will have two options for parents to choose from either a Drop off party or to Stay in the party. They will also rent the place for ladies' brunch, birthday parties, baby showers, dinners or engagement parties. Access to the site will be provided via a 30' driveway off of Griffin Parkway.

- **Hours of Operation:** The hours of operation vary depending of the type of activity; for kid's party Monday - Friday from 4pm – 9pm, Saturday & Sunday from 10am – 9pm
- **Staff:** 5 employees
- **Parking & Landscaping:** In reviewing the floor plan, there is a total of 50 seating spaces, which would require 17 parking spaces. (50 seats/1 parking space for every 3 seats = 16.6). There is a total of 62 parking spaces that are held in common for this commercial plaza.

REVIEW COMMENTS: Staff mailed out 28 notices to the property owners within a 200' radius of the site and there have been no comments in favor or against this request forwarded to the Planning Department.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1) Compliance with all City Codes (Building, Fire, Health, etc.),
- 2) Acquisition of a business license prior to occupancy, and
- 3) CUP not be transferable to others

Vice-Chairman Mr. Sanchez asked if there was any input in favor or against the request.

There was none.

Vice-Chairman Mr. Sanchez entertained a motion to close the public hearing. Ms. Garza moved to close the public hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Vice-Chairman Mr. Sanchez asked the board if they had any questions for staff.

There being no discussion, Vice-Chairman Mr. Sanchez entertained a motion. Ms. Garza moved to approve the conditional use permit. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:46 p.m.

Ended: 5:48 p.m.

Item #1.4

Conditional Use Permit:

El Jardin Events
105 E. 30th Street
Lot 1, Block 1, Briana Estates Subdivision
C-3
Hilda Garcia

Ms. De Luna went over the write-up stating the subject site is located approximately 235' east of Conway Avenue along the north side of E. 30th Street. The applicant is leasing a suite within a commercial plaza for a proposed Event Center. She proposes to have small scale events such

as birthday parties, gender reveals, reunions, seminars etc. In the near future the applicant will be applying for a BYOB CUP. Access to the site will be provided via a 22' driveway off of E. 30th Street.

- **Hours of Operation:** Monday – Wednesday from 1 pm – 12 am and Thursday – Sunday from 1 pm – 1 am
- **Staff:** 2 employees
- **Parking & Landscaping:** In reviewing the floor plan, there is a total of 100 seating spaces proposed, which would require 33 parking spaces. (100 seats/1 parking space for every 3 seats = 33). There is a total of 44 parking spaces that are held in common for this commercial plaza. Staff notes that no landscaping is present and that the property is paved all around. Therefore, planters will be required.

REVIEW COMMENTS: Staff mailed out 21 notices to the property owners within a 200' radius of the site and there have been no comments in favor or against this request forwarded to the Planning Department.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1) Compliance with all City Codes (Building, Fire, Health, etc.),
- 2) Acquisition of a business license prior to occupancy, and
- 3) CUP not be transferrable to others

Vice-Chairman Mr. Sanchez asked if there was any input in favor or against the request.

There was none.

Vice-Chairman Mr. Sanchez entertained a motion to close the public hearing. Mr. Villarreal moved to close the public hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion Vice-Chairman Mr. Sanchez entertained a motion. Mr. Hardison moved to approve the conditional use permit. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:48 p.m.

Ended: 5:51 p.m.

Item #1.5

Conditional Use Permit:

Sale & On-Site Consumption of Alcoholic Beverages – El Porton
2311 N. Conway Avenue, Ste. 10
Lot 2, Shops at 495
C-3
El Porton, LLC
c/o Rebeca Avendano

Ms. De Luna went over the write-up stating the subject site is located approximately 320' North of W. Griffin Parkway along the west side of Conway Avenue. The applicant is leasing a 3,500 sq. ft. suite within a commercial plaza for a proposed Mexican and Seafood restaurant with a bar

component. Staff notes that there is an existing drive-thru service window which would require separate CUP. Access to the site is off a 35' driveway off of Conway Avenue.

- **Hours of Operation:** Monday – Sunday from 8am to 10pm
- **Staff:** 11 employees in different shifts.
- **Parking:** In viewing the floor plan, there is a total of 82 seating spaces, which require 27 parking spaces (82 seats/ 1 space for every 3 seats = 27.3 parking spaces). It is noted that the parking area is held in common (69 existing parking spaces) and are shared with other businesses.
- **Sale of Alcohol:** Section 6-4 states: "...the sale of all alcoholic beverages within 300 feet of any church, public school, private school or public hospital, is hereby prohibited. There are no such uses within 300' of this site.

REVIEW COMMENTS: Since this business will not be open after 10 p.m., and the sale of alcohol is not the primary item of purchase, staff does not object to this proposal. Staff mailed out 18 notices to the property owners within a 200' radius of the site and there have been no comments in favor or against this request forwarded to the Planning Department.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 2-year re-evaluation after obtaining the business license in order to assess this new business,
- 2) Must comply with TABC requirements
- 3) Must comply with all City Codes (Building, Fire, Health, etc.),
- 4) Acquisition of a business license prior to occupancy,
- 5) CUP not be transferable to others, and
- 6) Wet Zone Property

Vice-Chairman Mr. Sanchez yield the chair to Chairwoman Ms. Izaguirre.

Chairwoman Ms. Izaguirre arrived the meeting at 5:50 P.M.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Villarreal moved to close the public hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Ms. Garza moved to approve the conditional use permit. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:51 p.m.

Ended: 6:20 p.m.

Item #1.6

Conditional Use Permit:

**Sale & On-Site Consumption of Alcoholic
Beverages – Moon Restaurant Mixology
1603 E. Griffin Parkway
Lot 11, Block 3, Shary Gardens Subdivision
C-3
American Restaurants, LLC
c/o Lourdes Lerma**

Ms. De Luna went over the write-up stating the subject site is located near the NW corner of Garden View Drive and Griffin Parkway (F.M. 495). The applicant is proposing to open a restaurant with a bar component. Access to the site would be via a 40' driveway off of E. Griffin Parkway or a 25' driveway off of Garden View Drive.

- **Hours of Operation:** Sunday – Thursday from 10am - 11pm, Friday & Saturday from 10am to 2am
- **Staff:** 18 employees in different shifts
- **Parking:** The subject site has a total of 170 total seating spaces, which require 57 parking spaces (170 seats/1 space for every 3 seats = 56.6 parking spaces). It is noted that this location has 116 parking spaces plus 3 stacking spaces at a drive-thru service window for a total of 119 parking spaces, which exceeds code by 1.
- **Sec. 6-4:** This request is compliant to Sec. 6-4 which requires that no alcoholic beverages be sold within 300' of a church, public or private school, or public hospital. There are none of these land uses within the above radius (measured *door to door* for church or hospital; measured *lot line to lot line* for schools.)
- **Sale of Alcohol:** Such uses need to be 300' from residential uses. There are some residences within this radius); thus a waiver of the separation requirement needs consideration.

REVIEW COMMENTS: Since a restaurant is allowed in a C-3 zone and the sale of alcohol is not the primary item of purchase, staff does not object to this proposal. Staff mailed out 24 notices to the property owners within a 200' radius of the site and staff did receive 1 call in opposition to this request. The concerns voiced were in regards to the type of business, hours of operations being past 11 pm, the noise the business would create if they had DJ or live bands, and trash not being contained.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 2-year re-evaluation after obtaining the business license in order to assess this new business,
- 2) Must comply with TABC requirements,
- 3) Must comply with all City Codes (Building, Fire, Health, etc.),
- 4) No objection to a waiver of 300' separation requirement from residential neighborhoods;
- 5) Acquisition of a business license prior to occupancy, and
- 6) CUP not be transferable to others

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Ms. Sharon Ellison stated her house was within 25' of the plaza where the business is planning to open she is located at lot 17. She mentioned there was a church within lot 2 that is within 300'

so the city isn't complying. She stated she doesn't want anybody open past midnight and mentioned the business isn't a legitimate business. She mentioned she called several times to the police department for about 6 years to protest the noise. She stated the owners don't full, clean up the trash and pick up the pipe that has fallen due to a past hurricane. Also, the large trash has been moved by the city, which is a blind spot to cars that past through the alley. She mentioned there has been suspicious behavior going on in the business since she has been hearing noises for the past 6 months. There are people going in and out and had called the Mission PD on August 5, 2024. She had received a notice for the Planning & Zoning meeting and decided to protest for the conditional use permit. She stated she lived at her house for over 25 years and she has a right to protest from the business being opened and licensed.

Ms. Ester Pena stated she owns a 3 acres land at 3318 Compton Road that is around the area of the property. She mentioned she used to have a similar situation around her oblate home she owns. There was a lot of noise, drinking and traffic. She mentioned that she found out there was drugs and fights happening. She stated she attended planning & zoning to voice out her protest of the Ice House. It was Friday, Saturday and Sunday they were playing till 1 o'clock in the morning. Also, she had mentioned she ended up shutting down the Ice House a few times because the music was out of control. She agreed with Ms. Sharron because she has been there for 25 years and has every right to protest against the business. Unless the new business owner can assure her there is not going to be any loud music, she believes if it so close to a residential area or a church there should be some kind of restriction.

Mr. Ramon Sotelo is the co-owner for 1603 E. Griffin Parkway. He stated Ms. Sharron has gone to business and harassed him and the workers occasionally. The applicant is planning on installing security cameras. He stated she had taken matters into her own hands and called the police on the business and complaining to the police which was about the worker being there at all hours. He stated they have been complying with the laws. He mentioned they are just wanting to open the restaurant for the community so families can go and have family quality time together. Help workers with jobs as for an example the owner's son will be going to the restaurant eating there every day and he wouldn't want his son to have bad service. He stated he just wanted to get the conditional use permit for the sale of alcohol at his restaurant. He mentioned as far as he has been there his workers have been responsible and clean up after themselves.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Sanchez moved to close the public hearing. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

Chairwoman Ms. Izaguirre asked Mr. Ramon Sotelo if he can translate what he said in Spanish to the board and Ms. Sharron.

Mr. Ramon stated he can but his English isn't that good and he doesn't want to translate for her but can translate to the board.

Mr. Villarreal stated the importance its dependence on the board members if they understood the testimony he provided to the board. Since the members of the audience isn't going to challenge what the applicant had said. Mr. Villarreal asked the board members who didn't understand the testimony he said in Spanish.

Mr. Hardison replied he didn't understand what he said in Spanish.

Mr. Villarreal asked Mr. Hardison how does he feel about the applicant translating in English to what he said in Spanish.

Mr. Hardison asked who is going to be translating?

Mr. Villarreal answered the applicant is going to try to the best of his ability to speak English. Mr. Villarreal suggested to Mr. Hardison to table the item and wait till they have someone that can translate and the board can be able to fully motion on the item.

There being no further discussion, Chairwoman Ms. Izaguirre entertained a motion. Ms. Hardison moved to table the conditional use permit. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:21 p.m.

Ended: 6:25 p.m.

Item #1.7

Conditional Use Permit:

**Drive-Thru Service Windows & Sale
& On- Site Consumption of Alcoholic
Beverages – La Palma Azul
3501 N. Conway Avenue, Ste. 1
Lot 2, IHOP On Conway Subdivision
C-3
Eilo C. Garza**

Ms. De Luna went over the write-up stating the subject site is located approximately 1,355' north of Mile 2 Road along the west side of Conway Avenue. The applicant is leasing a 1,701 sq.ft. building for a snack place which will include two drive-thru windows on the north side of the building. Access to the drive-thru service windows would be off of Conway Avenue via a 24' driveway. They would place the order on the first window on the north side of the building and pick up the order on the second window. The drive-thru window's location allows stacking for approximately 3 vehicles. The applicant would like to offer alcoholic beverages with their snacks.

- **Days/Hours of Operation:** Monday – Saturday from 11 am to 10 pm and Sunday from 12 pm to 8:30 pm. Alcoholic beverages are only served during allowable State selling hours.
- **Staff:** 10 employees
- **Parking & Landscaping:** In reviewing the floor plan, there is a total of 3 tables with 4 chairs each for a total of 12 seating spaces proposed, which would require 4 parking spaces. (1 parking space for every 3 seats = 4). It is noted that the parking spaces are held in common for this commercial. There is a total of 130 parking spaces that will be shared with the other businesses. The applicant will have to comply with the landscaping requirements.
- **Sale of Alcohol:** This request is compliant to Sec. 6-4 states: "...the sale of all alcoholic beverages within 300 feet of any church, public school, private school or public hospital, is hereby prohibited. There are no such uses within 300' of this site.

Review Comments: Staff recommends that proper signage be placed for the Drive-Thru Service Windows in order to avoid any confusion and that they install a speed bump to be located just

before existing vehicles reach the access lane. Staff mailed out 15 notices to property owners within 200' radius and staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 2-year re-evaluation after obtaining the business license in order to assess this new business,
- 2) Must comply with TABC requirements,
- 3) Must comply with all City Codes (Building, Fire, Health, etc.),
- 4) Installation of a speed bump at the end of the ordering window;
- 5) Acquisition of a business license prior to occupancy,
- 6) CUP not be transferable to others, and
- 7) Wet zone

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Ms. Ester Pena owns 3 acres behind the plaza which she is in favor. She stated she loves businesses and loves when they have the drive thru windows because there is a lot of people that are elderly or have special needs such as like her grandson which is easier on her when taking her grandson places to pickup food. She believes it isn't going to be anything negative so she is in favor with the drive thru service window.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

Mr. Sanchez asked if it was the IHOP on Conway subdivision or the IHOP?

Ms. De Luna stated it's the IHOP on Conway Subdivision.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Hardison moved to approve the conditional use permit. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:25 p.m.

Ended: 6:28 p.m.

Item #1.8

Conditional Use Permit

Renewal:

Sale & On-Site Consumption of Alcoholic Beverages – Muelle 37

801 N. Shary Road, Suites 150, 160 & 170

Lot 1A, Mirabelle Subdivision

C-4

Mariscos El Muelle, LLC

Ms. De Luna went over the write-up stating the subject site is located approximately 600' south of E. Business Highway 83 along the west side of N. Shary Road. The applicant has been operating this Seafood Restaurant since July 2022. The applicant would like to continue offering alcohol with the meals therefore the need to renew the conditional use permit. The last CUP approved for the Sale & On-Site Consumption of Alcoholic Beverages for this location was on May 9, 2022 for

a period of 2 years after obtaining the business license. Access to the site is off a 25' driveway off of N. Shary Road and two 32' driveways off of Mirabelle Street.

- **Hours of Operation:** Monday – Thursday from 11:00 a.m. to 9:00 p.m., Friday, Saturday & Sunday from 11:00 a.m. to 10 p.m.
- **Staff:** 18 to 25 employees in different shifts.
- **Parking:** In viewing the floor plan, there is a total of 177 seating spaces, which require 59 parking spaces (177 seats/ 3 seats = 59 parking spaces). It is noted that the parking area is held in common (135 existing parking spaces) and are shared with other businesses.
- **Sale of Alcohol (Section 1.56-3):** (3a) of the Zoning code requires such uses to be at least 300' from the nearest residence, church, school or publicly owned property. There is a residential subdivision within the 300' radius, however P&Z and City Council have waived this requirement for other similar businesses.

REVIEW COMMENTS: Staff mailed out 22 notices to property owners within 200' radius and staff has not received any comments in favor or against the request. Staff has asked PD for any reports regarding alcohol for this establishment as of this date there has been none. Since the sale of alcohol is not the primary item of purchase, staff does not object to an extended approval term.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 4-year re-evaluation at which at which time the applicant will need to renew his CUP and TABC license,
- 2) Continue to comply with all City Codes (Building, Fire, Health, etc.),
- 3) Waiver of the 300' separation requirement from residential neighborhoods, and
- 4) CUP not to be transferable to others

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Ms. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Hardison moved to approve the conditional use permit renewal. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:28 p.m.

Ended: 6:32 p.m.

Item #1.9

**Conditional Use Permit
Renewal:**

**Sale & On-Site Consumption of
Alcoholic Beverages – Still Tap**

**600 N. Shary Road, Ste. C
 Lot 1, Esdras Vega Subdivision
 C-3
 Richard Gomez**

Ms. De Luna went over the write-up stating the subject site is located at the NE corner of E. 6th Street and Shary Road. The applicant has been in operation since August 2023 at this commercial plaza. The last CUP approved for the Sale & On-Site Consumption of Alcoholic Beverages for this location was on August 15, 2023 for a period of one 1 year. Access to the site is off of E. 6th Street, through an existing 24' driveway.

- **Days / Hours of operation:** Monday – Wednesday from 5pm to 10pm and Thursday - Saturday from 5pm to 12:00a.m.
- **Staff:** 2 employees will man this operation
- **Parking:** In reviewing the floor plan, there are a total of 40 seating spaces, which require 13 parking spaces (40 seats/1 space for every 3 seats = 13.3 parking spaces). It is noted that the parking area is held in common for the entire plaza and there is a total of 58 parking spaces.
- **Landscaping:** The landscaping, paving, and drainage for the entire plaza meets code.
- **Sale of Alcohol (Section 1.56-3):** (3a) of the Zoning code requires such uses to be at least 300' from the nearest residence, church, school or publicly owned property. There is a residential subdivision within the 300' radius, however P&Z and City Council have waived this requirement for other similar businesses.

REVIEW COMMENTS: Staff mailed out 19 notices to property owners within 200' radius and staff has not received any comments in favor or against the request. Staff has asked PD for any reports regarding alcohol for this establishment as of this date there has been none.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 4-year re-evaluation at which time the applicant will need to renew his CUP and TABC license,
- 2) Continue to comply with all City Codes (Building, Fire, Health, etc.),
- 3) Waiver of the 300' separation requirement from residential neighborhoods, and
- 4) CUP not to be transferable to others

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Herman Sledge works at 600 N. Shary Road. He stated they haven't had any issues with the residential area behind the plaza and never had any issues with law enforcement. He mentioned at the end of the day they aren't there to be a drive by bar or speed bar. The major revenue comes from events on occasion they do live music but its strictly only jazz music.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Villarreal moved to approve the conditional use permit renewal. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:32 p.m.

Ended: 6:33 p.m.

Item #2.0

**Preliminary & Final
Re-Plat Approval:**

Replat of Lot 1, Business Park Plaza

Ph. 2 Subdivision

Being all of Lot 1, Business Park Plaza

Ph. 2 Subdivision

I-1

**Developer: Fire Fund 2 900 Business Park Drive, LLC
Park Drive, LLC**

Engineer: South Texas Infrastructure Group

Mr. Ramirez went over the write-up stating this replat of Lot 1 is within the Business Park Plaza Phase 2 subdivision located at the east side of Business Park Dr. and at the south side of Plaza Drive. — see vicinity map. The developer is proposing a two (2) lot commercial subdivision — see plat for actual dimensions, square footages, and land uses.

Utilities

When Business Park Plaza Ph. 2 Subdivision was subdivided, water and sewer services were made accessible and will be available to each lot. This replat will not affect any utility lines or the availability to connect to them upon issuance of permits.

STREETS & STORM DRAINAGE

This is a simple re-plat; all roads and drainage infrastructure for Business Park Plaza Ph. 2 Subdivision is complete to include drainage and paving improvements. The development of Lot 2 shall comply with the pro-rated conditions and requirements of the original drainage report that include detention and discharge. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

Street Lighting already exists

Must Comply with all other format findings

RECOMMENDATION

Staff recommends approval subject to:

- Payment of Capital Sewer Recovery fee
- Comply with other format findings.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Hardison moved to close the public hearing. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Chalrwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chalrwoman Ms. Izaguirre entertained a motion. Mr. Sanchez moved to approve the subdivision plat. Mr. Hardlson seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:33 p.m.

Ended: 6:36 p.m.

Item #3.0

**Prelliminary & Final
Plat Approval:**

**Crystal Estates Ph. IV Subdivision
Being a 14.71- acre parcel of land, out of Lot 27-1,
West Addition to Sharyland
R-2
Developer: DG & GG Investments, LLC
Engineer: Ever Engineering, LLC**

Mr. Ramirez went over the write-up stating this subdivision is located east of Inspiration Rd. approximately 1,400' south of W. 2 Mile Road. – see vicinity map. The developer is proposing forty-seven (47) Duplex - Fourplex lots. - see plat for actual dimensions, square footages, and land uses.

VARIANCE

The developer is requesting to change the following street names:

Estevan St. to Glenda St. / Gabriel St. to Britany St. / Teresa St. t Bailey St. / and David St. to Briley St.

Note:

Code of Ordinances / Chapter 98 - SUBDIVISIONS, Sec. 98-134. - Streets. (n) Street names. Names of new streets shall not duplicate or cause confusion with the names of existing streets, unless the new streets are a continuation of or in alignment with existing streets, in which case names of existing streets shall be used, and shall conform to the existing street naming system.

WATER

The developer shall connect to an existing 12" water line located along the west side of Inspiration Rd. and extend into the subdivision. The water line will be a main 8" looped line providing water service for each lot. There are 2 proposed fire hydrants via direction of the Fire Marshal's office. – see utility plan

SEWER

Sanitary sewer service for this subdivision will tie into a proposed manhole located within the Inspiration Rd. ROW. The sewer line will extend into the subdivision collect from each lot through a 6" stub out into the proposed 8" sewer main line. The Capital Sewer Recovery Fee is required at \$670.00/Lot which equates to \$31,490.00 (\$670.00 x 47 Lots).

STREETS & STORM DRAINAGE

The proposed internal street is a 32' back-to-back within a 50' Right of Way. Access will be from Inspiration Rd. Proposed runoff after development is 25.56 cfs during the 50-yr storm frequency. Drainage shall consist of surface runoff from the lots into the proposed streets and collected by

type "A" inlets. Pipe size diameter will be 24". The proposed storm system shall discharge into a proposed detention pond on the south side of the site which will then discharge into an existing City of Mission storm system network, located on the southwest corner of the site and on the west ROW of Trosper Rd. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

Installation of street lighting as per City Standards

Payment of Park Fees in the amount of \$94,000 (\$500.00 x 188 HUE).

Water District Exclusion

Must comply with all other format findings.

RECOMMENDATION

Staff recommends approval subject to:

1. Payment of Capital Sewer Recovery Fees
2. Payment of Park Fees
3. Water District Exclusion
4. Denial of the requested variance to use suggested street names requested by the owner and apply the City's continued and aligned existing street names as noted on the Code of Ordinances / Chapter 98 - SUBDIVISIONS, Sec. 98-134. - Streets. (n) Street names.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

Chairwoman Ms. Izaguirre asked staff if the board is approving on the whole subdivision plat or just the variance being requested?

Ms. De Luna stated they already voted on the subdivision this is just for the Variance itself.

Chairwoman Ms. Izaguirre asked if the subdivision is gated?

Mr. Ramirez stated no its not gated it public streets not private.

There being no further discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Sanchez moved to deny the variance request for street names changes. Mr. Villarreal seconded the motion. Upon a vote, the motion passed unanimously.

ITEM#4.0

ADJOURNMENT

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Hardison moved to adjourn the meeting. Mr. Sanchez seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 6:36 p.m.



Diana Izaguirre, Chairwoman
Planning and Zoning Commission

**PLANNING AND ZONING COMMISSION
AUGUST 21, 2024
CITY HALL'S COUNCIL CHAMBERS @ 5:30 P.M.**

P&Z PRESENT

Diana Izaguirre
Kevin Sanchez
Omar Guevara
Steven Alaniz
Connie Garza

P&Z ABSENT

Raquel Austin
Jasen Hardison
J.D Villarreal

STAFF PRESENT

Susie De Luna
Alex Hernandez
Jessica Munoz
Gabriel Ramirez
Elisa Zurita
Irasema Dimas

GUEST PRESENT

Sharon Ellison
Lourdes Lerma
Ramon Sotelo
Ben Olivarez
Sam Olivarez
Valeria Garcia
Victor Meza
Alberto Trevino

CALL TO ORDER

Chairwoman Ms. Izaguirre called the meeting to order at 5:30 p.m.

DISCLOSURE OF CONFLICT OF INTEREST

There was none.

CITIZENS PARTICIPATION

There was none.

APPROVAL OF MINUTES FOR AUGUST 7, 2024

Chairwoman Ms. Izaguirre asked if there were any corrections to the minutes for August 7, 2024. Mr. Sanchez moved to approve the minutes. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Ms. Garza arrived the meeting at 5:31 P.M.

Started: 5:31 p.m.

Ended: 5:34 p.m.

Item #1.1

Rezoning:

**A 4.50 acre tract of land, more or less,
carved out of the South ½ of the East
10 acres of the North 20 acres of Lot 29-4,
West Addition to Sharyland
C-1 to R-2
Redline Development, LLC**

Mr. Hernandez went over the write-up stating the subject site is located 640' North of W. Mille 2 Road on the West side of N. Trospen Road. – see vicinity map.

SURROUNDING ZONES:

**N: AO-I - Agricultural Open Interim
E: AO-I/R-2 - Agricultural Open Interim &
Duplex/Fourplex Residential
W: AO-I - Agricultural Open Interim**

S: R-1 - Single Family Residential

EXISTING LAND USES:
N: Single Family Home
E: Single Family Home/Acreage
W: Single Family Home
S: Residential Subdivision
Site: Vacant

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map. However, it complies with the fairly new surrounding land uses. Staff notes that the Future Land Use Map can be amended to reflect the proposed zone. The City Council has approved other rezoning's for Duplex-Fourplex adjacent of this site and off of N. Trospers Road. An R-2 zone is actually a stair step down from its current commercial zone. Staff mailed 30 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Mr. Milo Salinas with M2Engineering located at 1810 E. Griffin Parkway is with the developer Mr. Victor Meza with Redline Development. They are proposing a duplex-fourplex since across the street the property is zoned as a duplex- fourplex and there is already one built. As of now they are proposing a 12 lots subdivision.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Sanchez moved to close the public hearing. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Alaniz moved to approve the rezoning. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:34 p.m.

Ended: 5:41 p.m.

Item #1.2

Rezoning:

**All of Lot 7, Block 91,
Mission Original Townsite
R-1 to C-3
BDSO,LLC**

Mr. Hernandez went over the write-up stating the site is located approximately at the Northwest corner of Doherty Avenue and E. Rafael Ramirez St.. – see vicinity map.

SURROUNDING ZONES:

N:	R-1	- Single Family Residential
E:	R-1	- Single Family Residential
W:	C-3	- General Business
S:	R-1	- Single Family Residential

EXISTING LAND USES:

N:	Single Family Home
E:	Single Family Home
W:	Commercial Building
S:	Single Family Home
Site:	Commercial Building

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: In the latter part of 2006 the city initiated a series of mass rezoning's for different areas within Mission Original Townsite. They were rezoned Light Industrial, General Commercial, Neighborhood Commercial, Duplex-Fourplex Residential and were changed to Single Family Residential. The purpose of these requests was to address intensifying concerns from Mission citizens regarding their surrounding land uses (multiple apartments being built within the downtown area). Staff notes that there is an existing building on this property that has been used as a warehouse for Barrera's Supply Company since the 1950's, according to the appraisal district records. A C-3 use should not be detrimental to the adjoining residential area since they have become accustomed to a non-residential use. Finally, the ultimate and best use for this structure is commercial and not residential.

P&Z has approved three similar requests in Mission Original Townsite for Lot 6, Block 79, on December 12, 2007, Lots 5 & 6, Block 112, on March 14, 2007, and Lot 6, Block 75 on July 26, 2021 for basically the same reason, i.e., previous business use. Staff mailed 27 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Mr. Ben Olivarez and his brother Mr. Sam Olivarez owns Barrera's Supply Co. located at 500 N. Conway Avenue. He stated they had started the business back in 1918. He mentioned across the alley is lot 7 which he also owns they have been using it since the early 50's. He stated it has been used as commercial throughout the years they were trying to start the process of selling the building but found out the building isn't zoned commercial its actual zoned is a Single Family Residential. He is proposing for the property to be rezoned into General Business.

Ms. Enedelia Zerrato resides at 612 Oblate avenue, she asked if this pertains to her property? are they trying to change her property into General Business.

Ms. De Luna, Planning Director, explained to Ms. Zerrato the only property asking to be rezoned into commercial is lot 7. The property owner is trying to change the zone from residential to commercial which the only lot would be affected would be Lot 7.

Ms. Zerrato asked would the her property be effected?

Ms. De Luna stated no it would only affect lot 7 which Mr. Ben Olivarez owns. She explains she received a notice in the mail since staff is required to send out notices to property owners that are within the 200' radius. When they are rezoning a property but her property will not be rezoned.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Guevara moved to close the public hearing. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Sanchez moved to approve the rezoning. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:41 p.m.

Ended: 5:42 p.m.

Item #1.3

Rezoning:

1.17 acres of land out of the South 6.89 acres out of the South 13.78 acres of that part of Lot 23-3, lying South and West of the Mission Main Canal, West Addition to Sharyland

AO-I to R-1

Claudia Veronica Cardenas Mora

Mr. Hernandez went over the write-up stating the site is located approximately 336' North of Fincher Street on the East side of N. Los Ebanos Road. – see vicinity map.

SURROUNDING ZONES:

- N: R-1 - Single Family Residential
- E: R-1 - Single Family Residential
- W: R-1 - Single Family Residential
- S: AO-I - Agricultural Open Interim

EXISTING LAND USES:

- N: Single Family Home
- E: Single Family Home
- W: Single Family Home
- S: Single Family Home
- Site: Single Family Home

FLUM:

Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone complies with the City's Future Land Use Map and surrounding land uses. Staff mailed 27 notices to property owners within a 200' radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Guevara moved to close the public hearing. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Alaniz moved to approve the rezoning. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:42 p.m.

Ended: 5:44 p.m.

Item #1.4

**Conditional Use Permit: Mobile Food Truck- El Muñeco
2509 Colorado Street, Ste. 205
Lot 1, Block 2, Santa Lucia Development
C-3
Juan Chapa**

Mr. Hernandez went over the write-up stating the subject site is located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street – **see vicinity map**. The applicant is leasing a space on the Mobile Food Park and would like to place his mobile food truck to offer tacos and tostadas. Access to the site will be provided off of Colorado or Taylor Road through existing 24' driveways.

- **Days & Hours of Operation:** Tuesday – Sunday from 5:00 pm to 11:00 pm
- **Employees:** 3 employees
- **Parking & Landscaping:** The Mobile Food Park measures 134' x 72' for a total of 9,648 sq. ft. Based on the square footage they are required 23 parking spaces. The landlord has a total of 67 parking spaces available for this area and has submitted a written agreement to use the parking spaces from the commercial plaza if needed.
- **Other Requirements:** Must comply with all Building, Fire and Health Codes.

REVIEW COMMENTS: Staff mailed out 16 notices to property owners within 200' radius and staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1 yr. re-evaluation in order to assess this new operation,
- 2) Must comply with all City Codes (Building, Fire, Health, etc.) and
- 3) Must acquire a business license prior to occupancy.

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Ms. Garza moved to close the public hearing. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Ms. Garza moved to approve the conditional use permit. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre entertained a motion to un table Item #1.5. Mr. Sanchez move to un table the item. Ms. Garza seconded the motion. Upon a vote, the motion passed.

Started: 5:44 p.m.

Ended: 5:56 p.m.

Item #1.5

Tabled

Conditional Use Permit:

**Sale & On-Site Consumption of Alcoholic
Beverages – Moon Restaurant Mixology
1603 E. Griffin Parkway
Lot 11, Block 3, Shary Gardens Subdivision
C-3
American Restaurants, LLC
c/o Lourdes Lerma**

Mr. Hernandez went over the write-up stating the subject site is located near the NW corner of Garden View Drive and Griffin Parkway (F.M. 495). The applicant is proposing to open a restaurant with a bar component. Access to the site would be via a 40' driveway off of E. Griffin Parkway or a 25' driveway off of Garden View Drive.

- **Hours of Operation:** Sunday – Thursday from 10am - 11pm, Friday & Saturday from 10am to 1am
- **Staff:** 18 employees in different shifts
- **Parking:** The subject site has a total of 170 total seating spaces, which require 57 parking spaces (170 seats/1 space for every 3 seats = 56.6 parking spaces). It is noted that this location has 116 parking spaces plus 3 stacking spaces at a drive-thru service window for a total of 119 parking spaces, which exceeds code by 1.
- **Sec. 6-4:** This request is compliant to Sec. 6-4 which requires that no alcoholic beverages be sold within 300' of a church, public or private school, or public hospital. There are none of these land uses within the above radius (measured *door to door* for church or hospital; measured *lot line to lot line* for schools.)
- **Sale of Alcohol:** Such uses need to be 300' from residential uses. There are some residences within this radius; thus a waiver of the separation requirement needs consideration.

REVIEW COMMENTS: Since a restaurant is allowed in a C-3 zone and the sale of alcohol is not the primary item of purchase, staff does not object to this proposal. Staff mailed out 24 notices to the property owners within a 200' radius of the site and staff did receive 1 call in opposition to this request. The concerns voiced were in regards to the type of business, hours of operations being

past 11 pm, the noise the business would create if they had DJ or live bands, and trash not being contained.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 1-year re-evaluation after obtaining the business license in order to assess this new business,
- 2) Must comply with TABC requirements,
- 3) Must comply with all City Codes (Building, Fire, Health, etc.),
- 4) No objection to a waiver of 300' separation requirement from residential,
- 5) Acquisition of a business license prior to occupancy, and
- 6) CUP not be transferable to others
- 7) No live music

Chairwoman Ms. Izaguirre asked if there was any input in favor or against the request.

Ms. Sharron Ellison resides at 1603 E 23¹/₂ Street, she mentioned there has been no accommodations made for the business. She stated she has a problem with the hours of operations for weekdays and weekends. She mentioned if they are open until 1am it is considered as a bar not a restaurant. She mentioned she wanted no live music since the building has very poor acoustics and can be heard from her property. She stated the trash in the rear hasn't been cleared and the garbage can haven't been relocated so there is a blind spot causing traffic and accidents. She believes this item should be tabled and not receive business license to conduct the business.

Mr. Roman is the co-owner of the business located at 1603 E. Griffin Parkway; he believes Ms. Ellison wants to shut down his business before it has been opened and operate. Making it seem like their business is going to be a bar instead of a restaurant for families to spend time with each other. He stated the trash in the rear is the other businesses in the plaza which he keeps his area clean from trash. He mentioned Ms. Ellison stated she doesn't understand the concept of the restaurant which he has invited her to come and see the business being remodeled to see what they are trying a new experience of restaurant in the City of Mission. He invited her when they open for business to come eat at the restaurant.

Chairwoman Ms. Izaguirre entertained a motion to close the public hearing. Mr. Sanchez moved to close the public hearing. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Alaniz moved to approve the conditional use permit. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:56 p.m.

Ended: 5:57 p.m.

Item #2.0

Homestead Exemption

Variance:

**.28 acres more or less, out of
Lot 192; John H. Shary Subdivision
310 Union Street**

**R-1
Valeria Garcia**

Mr. Ramirez went over the write-up stating the site is located approximately 360' North of E. 2 ½ Street along the east side of Union Street. The property measures 75' x 165' for a total of 12,375 sq.ft. On 11-10-14, the City Council passed the H.E.V. Ordinance which allows for homesteads to be granted various waivers to the City's subdivision requirements if and only if, the lot is being proposed for the applicant's personal single-family home.

WATER: There is an existing 2" water line along Union Street. Water service is readily available. There is also an existing fire hydrant at this same intersection therefore this requirement is fulfilled.

SEWER: The property has access to an existing 8" sanitary sewer line located along Union Street. Since this property had sewer service prior, the capital fee will not be needed.

STREETS: The property has frontage to Union Street. A streetlight can be found in front of this site. There is no need for additional street lights at this location.

OTHER COMMENTS

- Park Fee is required at \$500 (per lot).
- Provide proof of exclusion from the Water District
- Comply with the 50yr storm detention requirements
- Must comply with Model Subdivision Rules
- Must dedicate water rights

RECOMMENDATION: Staff recommends approval subject to

- 1) Provide proof of water district exclusion
- 2) Dedication of water rights
- 3) Payment of Park fee, and
- 4) Comply with the 50year storm detention code

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Sanchez moved to approve the Homestead Exemption Variance. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:57 p.m.

Ended: 5:59 p.m.

Item #2.1

Consider a variance request to allow an installation of a septic tank at 3101 S. Conway Avenue, out of Lot 10-7, West Addition to Sharyland Subdivision, as requested by Windfield Communities

Mr. Ramirez went over the write-up stating a variance request from the Code of Ordinances / Chapter 98 - SUBDIVISIONS / ARTICLE I. - IN GENERAL / Sec. 98-6. – General provisions. (a) No permit shall be issued within the city for the installation of septic tanks upon any lot in a

subdivision. All residents in any subdivision shall be connected to public utility services provided by the city.

On August 9, 2024 staff received a letter from Pablo Martinez, Vice President of Winfield Communities requesting the installation of a septic system at 3101 S. Conway Avenue. The site was previously serviced by an existing OSSF system that is outdated and out of service. Currently, the Milagro Subdivision is under construction and will be available to extend utilities to this location. The structure will serve as a sales and construction office for personnel use as the project develops up until the said lot will need to be cleared for new vertical construction. The building is classified as a temporary sales office for the sale of lots which is considered as a permitted use per Article VIII – Use Districts and Conditional Uses.

The request may have merit since the adjacent subdivision is underway and not connected to the city's infrastructure. The closest connection point to a city sewer line would be 1,300 in. ft. from the property. It has been determined that due to this unusual circumstance and the lack of options available, denying this request would deprive the applicant of the formal use of the existing home. In addition, there is no evidence that the general public's health, safety, convenience and/or welfare would be negatively affected in any way. The granting of the variance will not have the effect of preventing the orderly subdivision of other land in the area either. This request is restricted and will be monitored thru permitting and payment of fees as noted within the adopted schedule of fees for non-residential per building lined item labeled septic tanks. The applicant has submitted a certified design of the proposed system, an approval to construct OSSF, and a receipt issue by the County. This job will be subject to City's requirements and inspections.

RECOMMENDATION: Staff recommends approval.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

Chairwoman Ms. Izaguirre asked there is a manhole right across the street where did staff get the 1,300 in. ft.?

Mr. Ramirez replied the property belongs to the Killiams Development and stated the manhole might not be in service at the moment where the variance request comes into play to connect the service for the septic tank.

There being no further discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Sanchez moved to approve the variance. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:59 p.m.

Ended: 6:00 p.m.

Item #3.0

**Preliminary & Final
Plat Approval:**

**Retama Phase VI Subdivision (Private)
9.173 acres being out of Lot 14,
Del Monte Irrigation Co. Subdivision
PUD (R-1)
Developer: Rhodes Development, Inc.
Engineer: Melden & Hunt, Inc.**

Mr. Ramirez went over the write-up stating this site is part of a master plan located on the SE corner of Bentsen Palm Dr. and Military Parkway East. — **see vicinity map**. This tract was vacant with a proposed land use for 20 residential lots, 22 cottage lots, and 3 common areas— see plat for actual dimensions, square footages, and land uses.

VARIANCE 1

Request variance from Sec. 98-134 'Streets' of the Code of Ordinances Ch. 98 - Subdivisions to allow the design and proposed construction of a 30' ROW whereas the code requires streets within a subdivision to be at least 50'.

VARIANCE 2

Request variance from Sec. 98-134 'Streets' of the Code of Ordinances Ch. 98 - Subdivisions to allow a pavement width of 30' whereas the minimum pavement width of minor residential streets shall have 32' back-to-back

WATER

The developer is proposing to connect to an existing 8" water line located along the south R.O.W. of Hummingbird Lane and extend an 8" water line through the site providing water service to each lot. It will be looped to the south onto the existing 8" line which was stubbed by the Phase V development and to the existing 12" main line along the south ROW of Military Pkwy East. This system will be stubbed at Hummingbird Ln. and Mallard Dr. ends for future extensions. There are 3 proposed fire hydrants via direction of the Fire Marshal's office. — **see utility plan**

SEWER

The developer is proposing to connect to an existing sewer cleanout on the north side ROW of Hummingbird Ln., which was left for this purpose, and extend an 8" PVC line to collect from all lots abutting to this street which will end with a standard MH. Lots 346-372 will be serviced by an 8" sewer line located on the west side of the street to be connected to an existing 12" sewer main along the north side of Ballard Dr. which will collect from the remaining lots. All lots will be stubbed front-and-center with a 4" PVC line. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$7,400.00 (\$200 x 37 Lots).

STREETS & STORM DRAINAGE

The subdivision will have 2 existing streets extended from phase V (Hummingbird Ln. and Ballard Dr.) to have dead-ends for future expansions with a main access to Military Pkwy East from Hummingbird Ln. between Lots 340 & 341. This access will have an 80' ROW with median islands. The design will also include an internal street with a proposed paved 30' ROW.

This property is located in a Zone "B" on FEMA's Flood Insurance Rate Map. This development is included in Drainage Basin 45 of the Bentsen Palms Master Drainage Study therefore in accordance with the approved Master Drainage Plan. The plan will route storm water into a detention pond from Mission Main Canal which will outfall into the Mission Pilot Channel of the H.C.D.D. No. 1 System. The City-Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

1. No Park Fees – Mike Rhodes dedication of park land satisfies the park Dedication Ord.
2. Installation of Street Lighting as per City Standards
3. Compliance with the Private Street policies
4. Comply with all other format findings

RECOMMENDATION

This project was previously approved by P&Z on December 2023 and then by City Council on January 2024 which included both variance requests. The developer is now proposing to add 5 residential lots to the original submitted plat. Staff has no objection therefore recommends approval subject to payment of Capital Sewer Recovery fee and comply with items 1-4 shown above.

Chairwoman Ms. Izaguirre asked the board if they had any questions for staff.

There was none.

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Alainz moved to approve the subdivision. Mr. Guevara seconded the motion. Upon a vote, the motion passed unanimously.

**ITEM#4.0
ADJOURNMENT**

There being no discussion, Chairwoman Ms. Izaguirre entertained a motion. Mr. Sanchez moved to adjourn the meeting. Mr. Guevara seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 6:00 p.m.



Diana Izaguirre, Chairwoman
Planning and Zoning Commission



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024
PRESENTED BY: Aida Lerma, Mission Event Center Director
AGENDA ITEM: Authorization to purchase beer, wine and liquor for resale at the Mission Event Center and Shary Municipal Golf Course – A. Lerma, M. Fernuik

NATURE OF REQUEST:

Staff is requesting to purchase beer, wine & liquor for resale on as needed basis at the Mission Event Center and Shary Municipal Golf Course from the following vendors. Glazer's Beer and Beverage, L&F Distributors, Holiday Wine & Liquor thru September 30, 2025. As per Texas Local Government Code 252.022(D)(14) General Exemptions, "goods purchased by a municipality for subsequent retail sale by the municipality" the goods acquired by the Mission Event Center and Shary Municipal Golf Course are exempt from the competitive bid process.

- Mission Event Center budget not to exceed \$72,000
- Shary Municipal Golf Course not to exceed \$60,000

BUDGETED: FY24-25 **FUND:** Event Center **ACCT. #:** 23-452-64170

BUDGET: <u>\$72,000</u>	EST. COST: <u>\$72,000</u>	CURRENT BUDGET BALANCE:	<u>\$72,000</u>
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BUGETED: FY24-25 **FUND:** Golf Course **ACCT. #:** 03-412-64170

BUDGET: <u>\$60,000</u>	EST. COST: <u>\$22,000</u>	CURRENT BUDGET BALANCE: <u>\$60,000</u>
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BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____
DISAPPROVED: _____
TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____



3900 N. McColl
McAllen, TX 78501
(956) 687 8423

3502 Spur 54
Harlingen, TX 78550
(956) 423 2256

For Cameron, Hidalgo, Starr and Willacy
Counties



Item 12.

2024 FRONTLINE

Anheuser-Busch

Prod #	Product Description	Retail UPC	Sales Unit	Effective Date	Current Frontline	Change	New Frontline	Unit	10%	15%	20%
9506	BECK'S 24/12OZ 4/6 LNNR	0-82488-12345-7	4	No Change	\$31.10	No Change	\$31.10	\$7.78	\$8.64	\$9.15	\$9.72
9639	BELGIAN SAMPLER 24/11.2OZ 2/12 LNNR	0-18200-20982-6	2	04/01/24	\$36.80	\$0.80	\$37.60	\$18.80	\$20.89	\$22.12	\$23.50
9889	BODDINGTONS PUB ALE 24/16OZ 6/4 CAN	7-62274-81393-8	6	04/01/24	\$42.84	\$0.90	\$43.74	\$7.29	\$8.10	\$8.58	\$9.11
4652	BUD CHELADA 15/25OZ CAN	0-18200-25509-0	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
4643	BUD CHELADA PICANTE 15/25OZ CAN	0-18200-25510-6	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
2152	BUD ICE 15/25OZ CAN	0-18200-25006-4	15	No Change	\$23.75	No Change	\$23.75	\$1.58	\$1.76	\$1.86	\$1.98
2190	BUD ICE 24/16OZ 4/6 CAN	0-18200-00243-4	4	04/01/24	\$24.55	\$1.10	\$25.65	\$6.41	\$7.13	\$7.54	\$8.02
340	BUD LIGHT 12/32OZ LNNR	0-18200-00117-8	12	No Change	\$34.45	No Change	\$34.45	\$2.87	\$3.19	\$3.38	\$3.59
366	BUD LIGHT 15/16OZ CALNR	0-18200-96538-8	1	04/01/24	\$18.94	\$0.80	\$19.74	\$19.74	\$21.93	\$23.22	\$24.68
353	BUD LIGHT 15/25OZ 5/3 CAN	0-18200-21986-3	5	No Change	\$27.80	No Change	\$27.80	\$5.56	\$6.16	\$6.54	\$6.95
352	BUD LIGHT 15/25OZ CAN	0-18200-25001-9	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
318	BUD LIGHT 18/12OZ CAN	0-18200-53218-4	1	04/01/24	\$17.24	\$0.40	\$17.64	\$17.64	\$19.60	\$20.75	\$22.05
328	BUD LIGHT 18/12OZ LNNR	0-18200-53308-2	1	04/01/24	\$17.24	\$0.40	\$17.64	\$17.64	\$19.60	\$20.75	\$22.05
373	BUD LIGHT 20/12OZ CAN	0-18200-53352-5	1	04/01/24	\$21.25	\$0.60	\$21.85	\$21.85	\$24.28	\$25.71	\$27.31
323	BUD LIGHT 20/12OZ LNNR	0-18200-53025-8	1	04/01/24	\$21.25	\$0.60	\$21.85	\$21.85	\$24.28	\$25.71	\$27.31
365	BUD LIGHT 20/16OZ CALNR	0-18200-28140-2	1	04/01/24	\$25.10	\$0.80	\$25.90	\$25.90	\$28.78	\$30.47	\$32.38
370	BUD LIGHT 24/12OZ 2/12 CAN	0-18200-53047-0	2	04/01/24	\$25.35	\$0.80	\$26.15	\$13.08	\$14.53	\$15.38	\$16.34
372	BUD LIGHT 24/12OZ 2/12 LNNR	0-18200-00769-9	2	04/01/24	\$25.35	\$0.80	\$26.15	\$13.08	\$14.53	\$15.38	\$16.34
310	BUD LIGHT 24/12OZ 4/6 CAN	0-18200-00106-2	4	No Change	\$27.08	No Change	\$27.08	\$6.77	\$7.52	\$7.96	\$8.46
322	BUD LIGHT 24/12OZ 4/6 LNNR	0-18200-00833-7	4	No Change	\$27.08	No Change	\$27.08	\$6.77	\$7.52	\$7.96	\$8.46
311	BUD LIGHT 24/12OZ CAN	0-18200-53168-2	1	04/01/24	\$25.35	\$0.80	\$26.15	\$26.15	\$29.06	\$30.76	\$32.69
326	BUD LIGHT 24/12OZ LNNR (PRE-PRINT)	0-18200-53349-5	1	04/01/24	\$25.35	\$0.80	\$26.15	\$26.15	\$29.06	\$30.76	\$32.69
364	BUD LIGHT 24/16OZ 2/12 CALNR	0-18200-97009-2	2	04/01/24	\$30.69	\$0.80	\$31.49	\$15.75	\$17.49	\$18.52	\$19.68
359	BUD LIGHT 24/16OZ 2/12 CAN	0-18200-20127-1	2	No Change	\$27.85	No Change	\$27.85	\$13.93	\$15.47	\$16.38	\$17.41
368	BUD LIGHT 24/16OZ 3/8 CALNR	0-18200-20998-7	3	04/01/24	\$28.32	\$1.20	\$29.52	\$9.84	\$10.93	\$11.58	\$12.30
393	BUD LIGHT 24/16OZ 3/8 CAN	0-18200-08989-3	3	No Change	\$28.10	No Change	\$28.10	\$9.37	\$10.41	\$11.02	\$11.71
390	BUD LIGHT 24/16OZ 4/6 CAN	0-18200-00115-4	4	04/01/24	\$31.20	\$1.10	\$32.30	\$8.08	\$8.97	\$9.50	\$10.09
369	BUD LIGHT 24/16OZ CALNR (WHITE BOX-TWIST OFF)	0-18200-96635-4	1	04/01/24	\$34.10	\$0.80	\$34.90	\$34.90	\$38.78	\$41.06	\$43.63
383	BUD LIGHT 24/7OZ 4/6 LNNR	0-18200-00773-6	4	04/01/24	\$19.05	\$0.90	\$19.95	\$4.99	\$5.54	\$5.87	\$6.23
4753	BUD LIGHT CHELADA 15/25OZ 5/3 CAN	0-18200-97006-1	5	No Change	\$27.80	No Change	\$27.80	\$5.56	\$6.16	\$6.54	\$6.95
4752	BUD LIGHT CHELADA 15/25OZ CAN	0-18200-25508-3	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
4771	BUD LIGHT CHELADA 24/12OZ 2/12 CAN	0-18200-20351-0	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
4748	BUD LIGHT CHELADA 24/12OZ 4/6 CAN	0-18200-00230-4	4	No Change	\$31.25	No Change	\$31.25	\$7.61	\$8.68	\$9.19	\$9.77
4789	BUD LIGHT CHELADA 24/16OZ 6/4 CAN	0-18200-00866-5	6	04/01/24	\$37.20	\$0.90	\$38.10	\$6.35	\$7.06	\$7.47	\$7.94
4754	BUD LIGHT CHELADA EXTRA LIME 15/25OZ CAN	0-18200-25527-4	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
14352	BUD LIGHT CHELADA FUEGO 15/25OZ CAN	0-18200-26140-4	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
17752	BUD LIGHT CHELADA LIMON Y CHILE 15/25OZ CAN	0-18200-26162-6	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
19952	BUD LIGHT CHELADA TAJIN LIMON 15/25OZ CAN	0-18200-26162-6	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
20452	BUD LIGHT CHELADA TAJIN MANGO 15/25OZ CAN	0-18200-26385-9	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
20552	BUD LIGHT CHELADA TAJIN PINA 15/25OZ CAN	0-18200-26434-4	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
17770	BUD LIGHT CHELADA VARIETY PACK 2 24/12OZ 2/12 CAN	0-18200-21981-8	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
1052	BUD LIGHT LIME 15/25OZ CAN	0-18200-25009-5	15	No Change	\$35.40	No Change	\$35.40	\$2.36	\$2.62	\$2.78	\$2.95
1018	BUD LIGHT LIME 18/12OZ CAN	0-18200-96294-3	1	04/01/24	\$20.45	\$0.40	\$20.85	\$20.85	\$23.17	\$24.53	\$26.06
1070	BUD LIGHT LIME 24/12OZ 2/12 CAN	0-18200-15983-1	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
1072	BUD LIGHT LIME 24/12OZ 2/12 LNNR	0-18200-14990-0	2	04/01/24	\$30.70	\$0.40	\$31.10	\$15.55	\$17.28	\$18.29	\$19.44
1022	BUD LIGHT LIME 24/12OZ 4/6 LNNR	0-18200-14991-7	4	No Change	\$32.00	No Change	\$32.00	\$8.00	\$8.89	\$9.41	\$10.00
1088	BUD LIGHT LIME 24/16OZ 3/8 CALNR	0-18200-20057-1	3	04/01/24	\$35.30	\$1.20	\$36.50	\$12.17	\$13.52	\$14.31	\$15.21
19652	BUD LIGHT MANGONADA 15/25OZ CAN	0-18200-26385-9	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
16970	BUD LIGHT NEXT 24/12OZ 2/12 CAN	0-18200-20327-5	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
16972	BUD LIGHT NEXT 24/12OZ 2/12 LNNR	0-18200-20328-2	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
16922	BUD LIGHT NEXT 24/12OZ 4/6 LNNR	0-18200-20329-9	4	No Change	\$32.00	No Change	\$32.00	\$8.00	\$8.89	\$9.41	\$10.00
3552	BUD LIGHT PLATINUM 15/25OZ CAN	0-18200-25543-4	15	No Change	\$35.40	No Change	\$35.40	\$2.36	\$2.62	\$2.78	\$2.95
3528	BUD LIGHT PLATINUM 18/12OZ LNNR	0-18200-96044-4	1	04/01/24	\$20.45	\$0.40	\$20.85	\$20.85	\$23.17	\$24.53	\$26.06
3570	BUD LIGHT PLATINUM 24/12OZ 2/12 CAN	0-18200-20994-9	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
3571	BUD LIGHT PLATINUM 24/12OZ 2/12 LNNR	0-18200-18992-0	2	04/01/24	\$30.70	\$0.40	\$31.10	\$15.55	\$17.28	\$18.29	\$19.44
3524	BUD LIGHT PLATINUM 24/12OZ 4/6 LNNR	0-18200-18993-7	4	No Change	\$32.00	No Change	\$32.00	\$8.00	\$8.89	\$9.41	\$10.00
19552	BUD LIGHT PLATINUM SELTZER BLOOD ORANGE 15/25OZ CAN	0-18200-26128-2	15	No Change	\$32.35	No Change	\$32.35	\$2.16	\$2.40	\$2.54	\$2.70
14210	BUD LIGHT PLATINUM SELTZER VARIETY PACK 24/12OZ 4/6 CAN	0-18200-20250-6	4	04/01/24	\$32.21	\$0.85	\$33.06	\$8.27	\$9.18	\$9.72	\$10.33
14452	BUD LIGHT PLATINUM SELTZER WILD BERRY 15/25OZ CAN	0-18200-26129-9	15	No Change	\$32.35	No Change	\$32.35	\$2.16	\$2.40	\$2.54	\$2.70
12552	BUD LIGHT SELTZER BLACK CHERRY 15/25OZ CAN	0-18200-26061-2	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
12570	BUD LIGHT SELTZER BLACK CHERRY 24/12OZ 2/12 CAN	0-18200-20215-5	2	No Change	\$28.35	No Change	\$28.35	\$14.18	\$15.75	\$16.68	\$17.72
18552	BUD LIGHT SELTZER CHERRY LIMEADE 15/25OZ CAN	0-18200-26189-3	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
15052	BUD LIGHT SELTZER CLASSIC COLA 15/25OZ CAN	0-18200-26188-6	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
12412	BUD LIGHT SELTZER FLAVORTOWN VP 24/12OZ CAN	0-18200-28686-5	1	04/01/24	\$27.94	\$0.80	\$28.74	\$28.74	\$31.93	\$33.81	\$35.93
12480	BUD LIGHT SELTZER HARD SODA VP 24/12OZ 2/12 CAN	0-18200-20333-6	2	No Change	\$28.35	No Change	\$28.35	\$14.18	\$15.75	\$16.68	\$17.72
12484	BUD LIGHT SELTZER SANGRIA SPLASH 24/12OZ 2/12 CAN	0-18200-20278-0	2	No Change	\$28.35	No Change	\$28.35	\$14.18	\$15.75	\$16.68	\$17.72
12470	BUD LIGHT SELTZER VARIETY PACK 1 24/12OZ 2/12 CAN	0-18200-20208-7	2	No Change	\$28.35	No Change	\$28.35	\$14.18	\$15.75	\$16.68	\$17.72
4052	BUD SELECT 15/25OZ CAN	0-18200-25005-7	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
4018	BUD SELECT 18/12OZ CAN	0-18200-96670-5	1	04/01/24	\$17.24	\$0.40	\$17.64	\$17.64	\$19.60	\$20.75	\$22.05
4028	BUD SELECT 18/12OZ LNNR	0-18200-96665-1	1	04/01/24	\$17.24	\$0.40	\$17.64	\$17.64	\$19.60	\$20.75	\$22.05
4070	BUD SELECT 24/12OZ 2/12 CAN	0-18200-07987-0	2	04/01/24	\$25.35	\$0.80	\$26.15	\$13.08	\$14.53	\$15.38	\$16.34
4072	BUD SELECT 24/12OZ 2/12 LNNR	0-18200-07986-3	2	04/01/24	\$25.35	\$0.80	\$26.15	\$13.08	\$14.53	\$15.38	\$16.34

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Prod #	Product Description	Retail UPC	Sales Unit	Effective Date	Current Frontline	Change	New Frontline	Unit	10%	15%	20%
4022	BUD SELECT 24/12OZ 4/6 LNNR	0-18200-07985-6	4	No Change	\$27.08	No Change	\$27.08	\$6.77	\$7.52	\$7.96	\$8.46
4011	BUD SELECT 24/12OZ CAN	0-18200-96671-2	1	04/01/24	\$25.35	\$0.80	\$26.15	\$26.15	\$29.06	\$30.76	\$32.69
4021	BUD SELECT 24/12OZ LNNR (BROWN BOX)	0-18200-96548-7	1	04/01/24	\$25.35	\$0.80	\$26.15	\$26.15	\$29.06	\$30.76	\$32.69
4068	BUD SELECT 24/16OZ 3/8 CALNR	0-18200-11995-8	3	04/01/24	\$28.32	\$1.20	\$29.52	\$9.84	\$10.93	\$11.58	\$12.30
40	BUDWEISER 12/32OZ LNNR	0-18200-00008-9	12	No Change	\$34.45	No Change	\$34.45	\$2.87	\$3.19	\$3.38	\$3.59
66	BUDWEISER 15/16OZ CALNR	0-18200-96539-5	1	04/01/24	\$18.94	\$0.80	\$19.74	\$19.74	\$21.93	\$23.22	\$24.68
53	BUDWEISER 15/25OZ 5/3 CAN	0-18200-21985-6	5	No Change	\$27.80	No Change	\$27.80	\$5.56	\$6.16	\$6.54	\$6.95
52	BUDWEISER 15/25OZ CAN	0-18200-25000-2	15	No Change	\$27.80	No Change	\$27.80	\$1.85	\$2.06	\$2.18	\$2.32
18	BUDWEISER 18/12OZ CAN	0-18200-11218-8	1	04/01/24	\$17.24	\$0.40	\$17.64	\$17.64	\$19.60	\$20.75	\$22.05
28	BUDWEISER 18/12OZ LNNR	0-18200-11308-6	1	04/01/24	\$17.24	\$0.40	\$17.64	\$17.64	\$19.60	\$20.75	\$22.05
23	BUDWEISER 20/12OZ LNNR	0-18200-11025-2	1	04/01/24	\$21.25	\$0.60	\$21.85	\$21.85	\$24.28	\$25.71	\$27.31
70	BUDWEISER 24/12OZ 2/12 CAN	0-18200-11047-4	2	04/01/24	\$25.35	\$0.80	\$26.15	\$13.08	\$14.53	\$15.38	\$16.34
72	BUDWEISER 24/12OZ 2/12 LNNR	0-18200-00771-2	2	04/01/24	\$25.35	\$0.80	\$26.15	\$13.08	\$14.53	\$15.38	\$16.34
10	BUDWEISER 24/12OZ 4/6 CAN	0-18200-00016-4	4	No Change	\$27.08	No Change	\$27.08	\$6.77	\$7.52	\$7.96	\$8.46
22	BUDWEISER 24/12OZ 4/6 LNNR	0-18200-00834-4	4	No Change	\$27.08	No Change	\$27.08	\$6.77	\$7.52	\$7.96	\$8.46
11	BUDWEISER 24/12OZ CAN	0-18200-11168-6	1	04/01/24	\$25.35	\$0.80	\$26.15	\$26.15	\$29.06	\$30.76	\$32.69
26	BUDWEISER 24/12OZ LNNR (PRE-PRINT)	0-18200-11349-9	1	04/01/24	\$25.35	\$0.80	\$26.15	\$26.15	\$29.06	\$30.76	\$32.69
64	BUDWEISER 24/16OZ 2/12 CALNR	0-18200-97008-5	2	04/01/24	\$30.69	\$0.80	\$31.49	\$15.75	\$17.49	\$18.52	\$19.68
59	BUDWEISER 24/16OZ 2/12 CAN	0-18200-20128-8	2	No Change	\$27.85	No Change	\$27.85	\$13.93	\$15.47	\$16.38	\$17.41
68	BUDWEISER 24/16OZ 3/8 CALNR	0-18200-21979-5	3	04/01/24	\$28.32	\$1.20	\$29.52	\$9.84	\$10.93	\$11.58	\$12.30
93	BUDWEISER 24/16OZ 3/8 CAN	0-18200-08981-7	3	No Change	\$28.10	No Change	\$28.10	\$9.37	\$10.41	\$11.02	\$11.71
90	BUDWEISER 24/16OZ 4/6 CAN	0-18200-00018-8	4	04/01/24	\$31.20	\$1.10	\$32.30	\$8.08	\$8.97	\$9.50	\$10.09
69	BUDWEISER 24/16OZ CALNR (WHITE BOX-TWIST OFF)	0-18200-96658-3	1	04/01/24	\$34.10	\$0.80	\$34.90	\$34.90	\$38.78	\$41.06	\$43.63
13470	BUDWEISER ZERO 24/12OZ 2/12 CAN	0-18200-20038-0	2	04/01/24	\$25.35	\$0.80	\$26.15	\$13.08	\$14.53	\$15.38	\$16.34
13422	BUDWEISER ZERO 24/12OZ 4/6 NR	0-18200-20039-7	4	No Change	\$27.08	No Change	\$27.08	\$6.77	\$7.52	\$7.96	\$8.46
653	BUSCH 15/25OZ 5/3 CAN	0-18200-22982-4	5	No Change	\$23.75	No Change	\$23.75	\$4.75	\$5.28	\$5.59	\$5.94
652	BUSCH 15/25OZ CAN	0-18200-25003-3	15	No Change	\$23.75	No Change	\$23.75	\$1.58	\$1.76	\$1.86	\$1.98
670	BUSCH 24/12OZ 2/12 CAN	0-18200-61047-9	2	04/01/24	\$21.53	\$0.80	\$22.33	\$11.17	\$12.41	\$13.14	\$13.96
690	BUSCH 24/16OZ 4/6 CAN	0-18200-00083-8	4	04/01/24	\$24.55	\$1.10	\$25.65	\$6.41	\$7.13	\$7.54	\$8.02
617	BUSCH 30/12OZ CAN	0-18200-61030-1	1	04/01/24	\$23.20	\$0.90	\$24.10	\$24.10	\$26.78	\$28.35	\$30.13
1852	BUSCH ICE 15/25OZ CAN	0-18200-25007-1	15	No Change	\$23.75	No Change	\$23.75	\$1.58	\$1.76	\$1.86	\$1.98
1266	BUSCH LIGHT 15/16OZ CALNR	0-18200-26157-2	1	04/01/24	\$18.94	\$0.80	\$19.74	\$19.74	\$21.93	\$23.22	\$24.68
1252	BUSCH LIGHT 15/25OZ CAN	0-18200-25004-0	15	No Change	\$23.75	No Change	\$23.75	\$1.58	\$1.76	\$1.86	\$1.98
1218	BUSCH LIGHT 18/12OZ CAN	0-18200-86418-6	1	04/01/24	\$14.44	\$0.40	\$14.84	\$14.84	\$16.49	\$17.46	\$18.55
1270	BUSCH LIGHT 24/12OZ 2/12 CAN	0-18200-00801-6	2	04/01/24	\$21.53	\$0.80	\$22.33	\$11.17	\$12.41	\$13.14	\$13.96
1272	BUSCH LIGHT 24/12OZ 2/12 LNNR	0-18200-00989-1	2	04/01/24	\$21.53	\$0.80	\$22.33	\$11.17	\$12.41	\$13.14	\$13.96
1293	BUSCH LIGHT 24/16OZ 3/8 CAN	0-18200-20190-5	3	No Change	\$22.92	No Change	\$22.92	\$7.64	\$8.49	\$8.99	\$9.55
1290	BUSCH LIGHT 24/16OZ 4/6 CAN	0-18200-00426-1	4	04/01/24	\$24.55	\$1.10	\$25.65	\$6.41	\$7.13	\$7.54	\$8.02
1217	BUSCH LIGHT 30/12OZ CAN	0-18200-86031-7	1	04/01/24	\$23.20	\$0.90	\$24.10	\$24.10	\$26.78	\$28.35	\$30.13
13870	BUSCH LIGHT APPLE 24/12OZ 2/12 CAN	0-18200-20248-3	2	04/01/24	\$24.57	\$0.80	\$25.37	\$12.69	\$14.09	\$14.92	\$15.86
2470	BUSCH N/A 24/12OZ 2/12 CAN	0-18200-00614-2	2	04/01/24	\$21.55	\$0.80	\$22.35	\$11.18	\$12.42	\$13.15	\$13.97
20152	CANTARITOS MANDARIN 15/25OZ CAN	0-18200-26394-1	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
20122	CANTARITOS MANDARIN 24/12OZ 4/6 LNNR	0-18200-20391-6	4	04/01/24	\$32.00	\$0.85	\$32.85	\$8.21	\$9.13	\$9.66	\$10.27
20252	CANTARITOS PINEAPPLE 15/25OZ CAN	0-18200-26409-2	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
20222	CANTARITOS PINEAPPLE 24/12OZ 4/6 LNNR	0-18200-20392-3	4	04/01/24	\$32.00	\$0.85	\$32.85	\$8.21	\$9.13	\$9.66	\$10.27
20000	CANTARITOS VARIETY PACK 24/12OZ 2/12 LNNR	0-18200-20390-9	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
484552	ELYSIAN BIFROST 24/12OZ 4/6 LNNR	8-17904-00053-7	4	04/01/24	\$39.95	\$0.85	\$40.80	\$10.20	\$11.33	\$12.00	\$12.75
484634	ELYSIAN CONTACT HAZE 24/12OZ 4/6 CAN	8-17904-00791-8	4	04/01/24	\$43.00	\$0.85	\$43.85	\$10.96	\$12.18	\$12.90	\$13.70
484702	ELYSIAN DANK DUST 24/12OZ 4/6 LNNR	8-17904-00053-7	4	04/01/24	\$43.00	\$0.85	\$43.85	\$10.96	\$12.18	\$12.90	\$13.70
484564	ELYSIAN DAYGLOW 24/12OZ 4/6 CAN	8-17904-00621-8	4	04/01/24	\$43.00	\$0.85	\$43.85	\$10.96	\$12.18	\$12.90	\$13.70
484684	ELYSIAN FULL CONTACT 24/12OZ 4/6 CAN	8-17904-00851-9	4	04/01/24	\$43.00	\$0.85	\$43.85	\$10.96	\$12.18	\$12.90	\$13.70
484532	ELYSIAN NIGHT OWL 24/12OZ 4/6 LNNR	8-17904-00053-7	4	04/01/24	\$39.95	\$0.85	\$40.80	\$10.20	\$11.33	\$12.00	\$12.75
484665	ELYSIAN PUMPKIN VARIETY PACK 24/12OZ 2/12 LNNR	8-17904-00230-2	2	04/01/24	\$35.08	\$0.80	\$35.88	\$17.94	\$19.93	\$21.11	\$22.43
484512	ELYSIAN SPACE DUST 4/6 NR	8-17904-00083-4	4	04/01/24	\$43.00	\$0.85	\$43.85	\$10.96	\$12.18	\$12.90	\$13.70
7244	ESTRELLA JALISCO 12/24OZ CAN	0-18200-25816-9	12	04/01/24	\$25.84	\$2.10	\$27.94	\$2.33	\$2.59	\$2.74	\$2.91
7270	ESTRELLA JALISCO 24/12OZ 2/12 CAN	0-18200-97003-0	2	04/01/24	\$31.16	\$0.80	\$31.96	\$15.98	\$17.76	\$18.80	\$19.98
7272	ESTRELLA JALISCO 24/12OZ 2/12 LNNR	0-18200-97002-3	2	04/01/24	\$31.16	\$0.80	\$31.96	\$15.98	\$17.76	\$18.80	\$19.98
7221	ESTRELLA JALISCO 24/12OZ 4/6 LNNR	0-18200-97001-6	4	No Change	\$33.01	No Change	\$33.01	\$8.25	\$9.17	\$9.71	\$10.32
7226	ESTRELLA JALISCO 24/12OZ LNNR (PRE-PRINT)	0-18200-98404-4	1	04/01/24	\$25.90	\$0.80	\$26.70	\$26.70	\$29.67	\$31.41	\$33.38
15252	ESTRELLA JALISCO CHAMOY MICHELADA 15/25OZ CAN	0-18200-26009-4	15	No Change	\$34.15	No Change	\$34.15	\$2.28	\$2.53	\$2.68	\$2.85
11452	ESTRELLA JALISCO MANGO MICHELADA 15/25OZ CAN	0-18200-25946-3	15	No Change	\$34.15	No Change	\$34.15	\$2.28	\$2.53	\$2.68	\$2.85
19852	ESTRELLA JALISCO TAMARINDO CHELADA 15/25OZ CAN	0-18200-26383-5	15	No Change	\$34.15	No Change	\$34.15	\$2.28	\$2.53	\$2.68	\$2.85
19752	ESTRELLA LIMON Y SAL CHELADA 15/25OZ CAN	0-18200-26384-2	15	No Change	\$34.15	No Change	\$34.15	\$2.28	\$2.53	\$2.68	\$2.85
485012	FOUR PEAKS KILT LIFTER 4/6 NR	8-15351-00101-5	4	04/01/24	\$33.20	\$0.85	\$34.05	\$8.51	\$9.46	\$10.01	\$10.64
486695	GOLDEN ROAD CRAFT COLLECTIVE 24/12OZ CANS	8-17904-00900-4	1	04/01/24	\$26.00	\$2.40	\$28.40	\$28.40	\$31.56	\$33.41	\$35.50
486523	GOLDEN ROAD MANGO CART 4/6 CANS	8-56895-00384-4	4	04/01/24	\$37.80	\$0.85	\$38.65	\$9.66	\$10.74	\$11.37	\$12.08
3191	GOOSE 312 LEMON SHANDY 4/6 CAN	7-36920-21094-5	4	04/01/24	\$35.50	\$0.85	\$36.35	\$9.09	\$10.10	\$10.69	\$11.36
2946	GOOSE 312 WHEAT 4/6 LNNR	7-36920-11182-2	4	04/01/24	\$35.50	\$0.85	\$36.35	\$9.09	\$10.10	\$10.69	\$11.36
3244	GOOSE BEER HUG VP 2/12 CAN	7-36920-11858-6	2	04/01/24	\$34.20	\$0.80	\$35.00	\$17.50	\$19.44	\$20.59	\$21.88
3186	GOOSE BOURBON COUNTY STOUT BISCOTTI 12/16.9OZ NR	7-36920-21271-0	12	04/01/24	\$210.00	\$0.90	\$210.90	\$17.58	\$19.53	\$20.68	\$21.97
3248	GOOSE HAZY BEER HUG 4/6 CAN	7-36920-21219-2	4	04/01/24	\$38.50	\$0.85	\$39.35	\$9.84	\$10.93	\$11.57	\$12.30
3049	GOOSE IPA 2/15 12OZ CAN	7-36920-11651-3	2	04/01/24	\$32.00	\$0.80	\$32.80	\$16.40	\$18.22	\$19.29	\$20.50
2991	GOOSE IPA 4/6 LNNR	7-36920-11132-7	4	04/01/24	\$35.50	\$0.85	\$36.35	\$9.09	\$10.10	\$10.69	\$11.36
3225	GOOSE LOST PALATE 4/6 CANS	7-36920-21020-4	4	04/01/24	\$38.50	\$0.85	\$39.35	\$9.84	\$10.93	\$11.57	\$12.30
8922	HOEGAARDEN 24/11.2OZ 4/6 LNNR	7-86150-00146-2	4	04/01/24	\$34.51	\$0.85	\$35.36	\$8.84	\$9.82	\$10.40	\$11.05
2852	HURRICANE HIGH GRAVITY 15/25OZ CAN	0-18200-25012-5	15	No Change	\$24.80	No Change	\$24.80	\$1.65	\$1.84	\$1.95	\$2.07
401959	KARBACH ALL THE LOVE VARIETY PACK 24/12OZ 2/12 CAN	8-10028-20186-6	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
415985	KARBACH CERVEZA ESPECIAL 2/12 CN	8-10028-20203-0	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98

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Prod #	Product Description	Retail UPC	Sales Unit	Effective Date	Current Frontline	Change	New Frontline	Unit	10%	15%	20%
415980	KARBACH CERVEZA ESPECIAL 4/6 CAN	8-10028-20202-3	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
415634	KARBACH CRAWFORD BOCK 15/25OZ CAN	8-10028-20028-9	15	04/01/24	\$31.05	\$1.05	\$32.10	\$2.14	\$2.38	\$2.52	\$2.68
415635	KARBACH CRAWFORD BOCK 24/12 2/12 CAN	8-50598-00873-1	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
415631	KARBACH CRAWFORD BOCK 24/12OZ 2/12 LNNR	8-50598-00886-1	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
415630	KARBACH CRAWFORD BOCK 24/12OZ 4/6 CAN	8-50598-00856-4	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
415639	KARBACH CRAWFORD BOCK 24/12OZ 4/6 LNNR	8-50598-00875-5	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
415819	KARBACH FREE AND EASY NA BELGIAN-STYLE WHITE 24/12 CAN 4/6	8-10028-20220-7	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
415820	KARBACH FREE AND EASY NA IPA 24/12OZ 4/6 CAN	8-10028-20004-3	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
401599	KARBACH GREATEST HITS VP 24/12OZ 2/12 CAN	8-55417-00348-5	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
401805	KARBACH HOPADILLO HAZY IPA 12/19.2OZ CAN	8-10028-20213-9	12	04/01/24	\$23.25	\$0.90	\$24.15	\$2.01	\$2.24	\$2.37	\$2.52
401800	KARBACH HOPADILLO HAZY IPA 24/12OZ 4/6 CAN	8-10028-20211-5	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
401517	KARBACH HOPADILLO IPA 12/19.2OZ CAN	8-55417-00372-0	12	04/01/24	\$23.25	\$0.90	\$24.15	\$2.01	\$2.24	\$2.37	\$2.52
401513	KARBACH HOPADILLO IPA 18/12OZ CAN	8-10028-20053-1	1	04/01/24	\$19.27	\$0.40	\$19.67	\$19.67	\$21.86	\$23.14	\$24.59
401515	KARBACH HOPADILLO IPA 24/12OZ 2/12 CAN	8-55417-00369-0	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
401510	KARBACH HOPADILLO IPA 24/12OZ 4/6 CAN	8-55417-00301-0	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
401519	KARBACH HOPADILLO IPA 24/12OZ 4/6 LNNR	8-50598-00835-9	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
401699	KARBACH HOPZ N HAZE VARIETY PACK 24/12OZ 2/12 CAN	8-50598-00843-4	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
401590	KARBACH KARBACHTOBERFEST 24/12O 4/6 CAN	8-55417-00329-4	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
415784	KARBACH LOVE STREET BLONDE 15/25OZ CAN	8-10028-20030-2	15	04/01/24	\$31.05	\$1.05	\$32.10	\$2.14	\$2.38	\$2.52	\$2.68
401543	KARBACH LOVE STREET BLONDE 18/12OZ CAN	8-50598-00838-0	1	04/01/24	\$19.27	\$0.40	\$19.67	\$19.67	\$21.86	\$23.14	\$24.59
401545	KARBACH LOVE STREET BLONDE 24/12OZ 2/12 CAN	8-55417-00370-6	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
401540	KARBACH LOVE STREET BLONDE 24/12OZ 4/6 CAN	8-55417-00350-8	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
401549	KARBACH LOVE STREET BLONDE 24/12OZ 4/6 LNNR	8-55417-00397-3	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
415930	KARBACH LOVE STREET CITRUS 24/12OZ 4/6 CAN	8-10028-20160-6	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
415905	KARBACH LOVE STREET LIGHT 24/12OZ 2/12 CAN	8-10028-20121-7	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
415900	KARBACH LOVE STREET LIGHT 24/12OZ 4/6 CAN	8-10028-20120-0	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
401930	KARBACH MARGARITA 24/12OZ 4/6 CAN	8-10028-20190-3	4	04/01/24	\$34.86	\$0.85	\$35.71	\$8.93	\$9.92	\$10.50	\$11.16
401936	KARBACH MARGARITA 24/16OZ CAN	8-10028-20197-2	24	04/01/24	\$33.70	\$0.80	\$34.50	\$1.44	\$1.60	\$1.69	\$1.80
401940	KARBACH PALOMA 24/12OZ 4/6 CAN	8-10028-20192-7	4	04/01/24	\$34.86	\$0.85	\$35.71	\$8.93	\$9.92	\$10.50	\$11.16
401946	KARBACH PALOMA 24/16OZ CAN	8-10028-20196-5	24	04/01/24	\$33.70	\$0.80	\$34.50	\$1.44	\$1.60	\$1.69	\$1.80
415844	KARBACH RANCH WATER ORIGINAL LIME 15/25OZ CAN	8-10028-20169-9	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
415845	KARBACH RANCH WATER ORIGINAL LIME 24/12OZ 2/12 CAN	8-10028-20051-7	2	No Change	\$32.16	No Change	\$32.16	\$16.08	\$17.87	\$18.92	\$20.10
415840	KARBACH RANCH WATER ORIGINAL LIME 24/12OZ 4/6 CAN	8-10028-20094-4	4	04/01/24	\$33.10	\$0.85	\$33.95	\$8.49	\$9.43	\$9.99	\$10.61
415846	KARBACH RANCH WATER ORIGINAL LIME 24/16OZ CAN	8-10028-20095-1	24	04/01/24	\$36.20	\$0.80	\$37.00	\$1.54	\$1.71	\$1.81	\$1.93
415924	KARBACH RANCH WATER PRICKLY PEAR 15/25OZ CAN	8-10028-20176-7	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
415920	KARBACH RANCH WATER PRICKLY PEAR 24/12OZ 4/6 CAN	8-10028-20149-1	4	04/01/24	\$33.10	\$0.85	\$33.95	\$8.49	\$9.43	\$9.99	\$10.61
415960	KARBACH RANCH WATER SPICY MANGO 24/12OZ 4/6 CAN	8-10028-20162-0	4	04/01/24	\$33.10	\$0.85	\$33.95	\$8.49	\$9.43	\$9.99	\$10.61
415875	KARBACH RANCH WATER VARIETY PACK 24/12OZ 2/12 CAN	8-10028-20039-5	2	No Change	\$32.16	No Change	\$32.16	\$16.08	\$17.87	\$18.92	\$20.10
401567	KARBACH RODEO CLOWN DOUBLE IPA 12/19.2OZ CAN	8-55417-00378-2	12	04/01/24	\$23.25	\$0.90	\$24.15	\$2.01	\$2.24	\$2.37	\$2.52
401560	KARBACH RODEO CLOWN DOUBLE IPA 24/12OZ 4/6 CAN	8-50598-00820-5	4	No Change	\$34.86	No Change	\$34.86	\$8.72	\$9.68	\$10.25	\$10.89
415947	KARBACH RODEO CLOWN IMPERIAL HAZY IPA 12/19.2OZ CAN	8-10028-20154-5	12	04/01/24	\$23.25	\$0.90	\$24.15	\$2.01	\$2.24	\$2.37	\$2.52
415940	KARBACH RODEO CLOWN IMPERIAL HAZY IPA 24/12OZ 4/6 CAN	8-10028-20146-0	4	No Change	\$34.86	No Change	\$34.86	\$8.72	\$9.68	\$10.25	\$10.89
415957	KARBACH RODEO CLOWN IMPERIAL TROPICAL IPA 12/19.2OZ CAN	8-10028-20153-8	12	04/01/24	\$23.25	\$0.90	\$24.15	\$2.01	\$2.24	\$2.37	\$2.52
415950	KARBACH RODEO CLOWN IMPERIAL TROPICAL IPA 24/12OZ 4/6 CAN	8-10028-20148-4	4	No Change	\$34.86	No Change	\$34.86	\$8.72	\$9.68	\$10.25	\$10.89
415855	KARBACH STRAWBERRY FIELDS 24/12OZ 2/12 CAN	8-55417-00347-8	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
415575	KARBACH TASTY WAVES 24/12OZ 2/12 CAN	8-55417-00347-8	2	No Change	\$30.37	No Change	\$30.37	\$15.19	\$16.87	\$17.86	\$18.98
415570	KARBACH TASTY WAVES 24/12OZ 4/6 CAN	8-55417-00329-4	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
415520	KARBACH WEEKEND WARRIOR PALE ALE 24/12OZ 4/6 CAN	8-55417-00329-4	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
401630	KARBACH YULE SHOOT YER EYE OUT 24/12OZ 4/6 CAN	8-55417-00329-4	4	No Change	\$32.25	No Change	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
2372	KARBACH ZIEGENBOCK 24/12OZ 2/12 LNNR	0-18200-00946-4	2	04/01/24	\$30.70	\$0.40	\$31.10	\$15.55	\$17.28	\$18.29	\$19.44
2322	KARBACH ZIEGENBOCK 24/12OZ 4/6 LNNR	0-18200-00858-0	4	04/01/24	\$31.10	\$1.15	\$32.25	\$8.06	\$8.96	\$9.49	\$10.08
2632	KIRIN ICHIBAN 24/12OZ 4/6 LNNR	0-40063-17546-8	4	04/01/24	\$34.65	\$0.85	\$35.50	\$8.88	\$9.86	\$10.44	\$11.09
2631	KIRIN LIGHT 24/12OZ 4/6 LNNR	0-40063-11678-2	4	04/01/24	\$34.65	\$0.85	\$35.50	\$8.88	\$9.86	\$10.44	\$11.09
2089	KONA BIG WAVE 2/12 CAN	7-96030-82496-8	2	04/01/24	\$30.37	\$0.33	\$30.70	\$15.35	\$17.06	\$18.06	\$19.19
2094	KONA BIG WAVE 2/12 LNNR	7-96030-61496-5	2	04/01/24	\$30.37	\$0.33	\$30.70	\$15.35	\$17.06	\$18.06	\$19.19
2090	KONA BIG WAVE 4/6 LNNR	7-96030-11496-0	4	04/01/24	\$33.10	\$0.85	\$33.95	\$8.49	\$9.43	\$9.99	\$10.61
2026	KONA HANA LEI 4/6 LNNR	7-96030-81491-4	4	04/01/24	\$33.10	\$0.85	\$33.95	\$8.49	\$9.43	\$9.99	\$10.61
2020	KONA ISLAND HOPPER 2/12 NR	7-96030-61493-4	2	04/01/24	\$30.37	\$0.80	\$31.17	\$15.59	\$17.32	\$18.34	\$19.48
2072	KONA LONGBOARD 2/12 CANS	7-96030-82494-4	2	04/01/24	\$30.37	\$0.80	\$31.17	\$15.59	\$17.32	\$18.34	\$19.48
2030	KONA LONGBOARD 4/6 LNNR	7-96030-11494-6	4	04/01/24	\$33.10	\$0.85	\$33.95	\$8.49	\$9.43	\$9.99	\$10.61
2057	KONA WAVE RIDER VP 24/12 CAN 2/12	7-96030-61492-7	2	04/01/24	\$30.37	\$0.80	\$31.17	\$15.59	\$17.32	\$18.34	\$19.48
8170	LANDSHARK 24/12OZ 2/12 CAN	0-18200-20983-3	2	04/01/24	\$29.90	\$0.80	\$30.70	\$15.35	\$17.06	\$18.06	\$19.19
8172	LANDSHARK 24/12OZ 2/12 LNNR	0-18200-12998-8	2	04/01/24	\$29.90	\$0.80	\$30.70	\$15.35	\$17.06	\$18.06	\$19.19
8122	LANDSHARK 24/12OZ 4/6 LNNR	0-18200-12982-7	4	No Change	\$32.40	No Change	\$32.40	\$8.10	\$9.00	\$9.53	\$10.13
9622	LEFFE BLONDE 24/11.2OZ 4/6 LNNR	7-86150-00030-4	4	04/01/24	\$34.51	\$0.85	\$35.36	\$8.84	\$9.82	\$10.40	\$11.05
18124	MARGARITAVILLE MANGO PEACH 24/12OZ 8/4 LNNR	0-18200-20295-7	6	04/01/24	\$27.51	\$0.85	\$28.36	\$4.73	\$5.25	\$5.56	\$5.91
18111	MARGARITAVILLE MANGO PEACH 24/12OZ CAN	0-18200-29113-5	1	04/01/24	\$24.56	\$0.80	\$25.36	\$25.36	\$28.18	\$29.84	\$31.70
18224	MARGARITAVILLE STRAWBERRY DAIQUIRI 24/12OZ 6/4 LNNR	0-18200-20294-0	6	04/01/24	\$27.51	\$0.85	\$28.36	\$4.73	\$5.25	\$5.56	\$5.91
18211	MARGARITAVILLE STRAWBERRY DAIQUIRI 24/12OZ CAN	0-18200-29112-8	1	04/01/24	\$24.56	\$2.40	\$26.96	\$26.96	\$31.72	\$33.70	\$37.00
17972	MARGARITAVILLE TROPICAL PUNCH VP 24/12OZ 2/12 NR	0-18200-20293-3	2	04/01/24	\$26.16	\$0.80	\$26.96	\$13.48	\$14.98	\$15.86	\$16.85
533	MICHELOB AMBERBOCK 24/12OZ 4/6 LNNR	0-18200-00974-7	4	No Change	\$32.00	No Change	\$32.00	\$8.00	\$8.89	\$9.41	\$10.00
753	MICHELOB ULTRA 15/25OZ 5/3 CAN	0-18200-24981-5	5	No Change	\$34.30	No Change	\$34.30	\$6.86	\$7.62	\$8.07	\$8.58
752	MICHELOB ULTRA 15/25OZ CAN	0-18200-25010-1	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
718	MICHELOB ULTRA 18/12OZ CAN	0-18200-96721-4	1	No Change	\$20.45	No Change	\$20.45	\$20.45	\$22.72	\$24.06	\$25.56
728	MICHELOB ULTRA 18/12OZ LNNR	0-18200-96624-8	1	No Change	\$20.45	No Change	\$20.45	\$20.45	\$22.72	\$24.06	\$25.56
731	MICHELOB ULTRA 20/12OZ CALNR	0-18200-28909-5	1	04/01/24	\$21.95	\$0.80	\$22.75	\$22.75	\$25.28	\$26.76	\$28.44
723	MICHELOB ULTRA 20/12OZ LNNR	0-18200-96751-1	1	04/01/24	\$21.95	\$0.80	\$22.75	\$22.75	\$25.06	\$26.53	\$28.19
770	MICHELOB ULTRA 24/12OZ 2/12 CAN	0-18200-06991-8	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69

Item 12.

Prod #	Product Description	Retail UPC	Sales Unit	Effective Date	Current Frontline	Change	New Frontline	Unit	10%	15%	20%
772	MICHELO ULTRA 24/12OZ 2/12 LNNR	0-18200-05990-2	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
722	MICHELO ULTRA 24/12OZ 4/6 LNNR	0-18200-05989-6	4	No Change	\$32.00	No Change	\$32.00	\$8.00	\$8.89	\$9.41	\$10.00
710	MICHELO ULTRA 24/12OZ 4/6 SLEEK CAN	0-18200-00334-9	4	No Change	\$32.00	No Change	\$32.00	\$8.00	\$8.89	\$9.41	\$10.00
711	MICHELO ULTRA 24/12OZ CAN	0-18200-96715-3	1	No Change	\$26.70	No Change	\$26.70	\$26.70	\$29.67	\$31.41	\$33.38
726	MICHELO ULTRA 24/12OZ LNNR (PRE-PRINT)	0-18200-96728-3	1	No Change	\$26.70	No Change	\$26.70	\$26.70	\$29.67	\$31.41	\$33.38
764	MICHELO ULTRA 24/16OZ 2/12 CALNR	0-18200-20059-5	2	04/01/24	\$33.55	\$0.80	\$34.35	\$17.18	\$19.08	\$20.21	\$21.47
759	MICHELO ULTRA 24/16OZ 2/12 CAN	0-18200-20264-3	2	No Change	\$33.55	No Change	\$33.55	\$16.78	\$18.64	\$19.74	\$20.97
768	MICHELO ULTRA 24/16OZ 3/8 CALNR	0-18200-20011-3	3	04/01/24	\$38.40	\$1.20	\$39.60	\$13.20	\$14.67	\$15.53	\$16.50
793	MICHELO ULTRA 24/16OZ 3/8 CAN	0-18200-23986-1	3	No Change	\$36.45	No Change	\$36.45	\$12.15	\$13.50	\$14.29	\$15.19
795	MICHELO ULTRA 24/16OZ 4/6 CAN	0-18200-00158-1	4	04/01/24	\$34.66	\$1.10	\$35.76	\$8.94	\$9.93	\$10.52	\$11.18
791	MICHELO ULTRA 24/16OZ 6/4 CAN	0-18200-00524-4	6	04/01/24	\$36.00	\$0.90	\$36.90	\$6.15	\$6.83	\$7.24	\$7.69
757	MICHELO ULTRA 24/7.5OZ 2/12 SLEEK CAN	0-18200-20396-1	2	04/01/24	\$20.70	\$0.89	\$21.59	\$10.80	\$11.99	\$12.70	\$13.49
755	MICHELO ULTRA 24/7.5OZ SLEEK CAN	0-18200-29180-7	1	04/01/24	\$16.80	\$0.38	\$17.18	\$17.18	\$19.09	\$20.21	\$21.48
756	MICHELO ULTRA 24/7OZ LNNR (PRE-PRINT)	0-18200-26437-3	1	04/01/24	\$16.95	\$0.70	\$17.65	\$17.65	\$19.61	\$20.76	\$22.06
758	MICHELO ULTRA 24/8OZ 2/12 CAN	0-18200-18982-1	2	04/01/24	\$20.70	\$0.80	\$21.50	\$10.75	\$11.94	\$12.65	\$13.44
15670	MICHELO ULTRA AMBER MAX 24/12OZ 2/12 CAN	0-18200-20181-3	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
15672	MICHELO ULTRA AMBER MAX 24/12OZ 2/12 LNNR	0-18200-20283-4	2	04/01/24	\$30.70	\$0.80	\$31.50	\$15.75	\$17.50	\$18.53	\$19.69
15622	MICHELO ULTRA AMBER MAX 24/12OZ 4/6 LNNR	0-18200-20184-4	4	04/01/24	\$32.00	\$0.85	\$32.85	\$8.21	\$9.13	\$9.66	\$10.27
5652	MICHELO ULTRA LIME AND PRICKLY PEAR 15/25OZ CAN	0-18200-25940-1	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
5618	MICHELO ULTRA LIME AND PRICKLY PEAR 18/12OZ CAN	0-18200-28401-4	1	04/01/24	\$20.45	\$0.40	\$20.85	\$20.85	\$23.17	\$24.53	\$26.06
5669	MICHELO ULTRA LIME AND PRICKLY PEAR 24/12OZ 2/12 CAN	0-18200-16984-3	2	04/01/24	\$32.76	\$0.80	\$33.56	\$16.78	\$18.64	\$19.74	\$20.98
5668	MICHELO ULTRA LIME AND PRICKLY PEAR 24/12OZ 2/12 LNNR	0-18200-20019-9	2	04/01/24	\$32.76	\$0.80	\$33.56	\$16.78	\$18.64	\$19.74	\$20.98
5623	MICHELO ULTRA LIME AND PRICKLY PEAR 24/12OZ 4/6 LNNR	0-18200-12989-6	4	04/01/24	\$33.80	\$0.85	\$34.65	\$8.66	\$9.63	\$10.19	\$10.83
20352	MICHELO ULTRA MANGO Y CHILE 15/25OZ CAN	0-18200-26389-7	15	No Change	\$34.30	No Change	\$34.30	\$2.29	\$2.54	\$2.69	\$2.86
20370	MICHELO ULTRA MANGO Y CHILE 24/12OZ 2/12 CAN	0-18200-20229-2	2	04/01/24	\$32.76	\$0.80	\$33.56	\$16.78	\$18.64	\$19.74	\$20.98
20322	MICHELO ULTRA MANGO Y CHILE 24/12OZ 4/6 LNNR	0-18200-20152-3	4	04/01/24	\$33.80	\$0.85	\$34.65	\$8.66	\$9.63	\$10.19	\$10.83
11870	MICHELO ULTRA POMEGRANATE AND AGAVE 24/12OZ 2/12 CAN	0-18200-20229-2	2	04/01/24	\$32.76	\$0.80	\$33.56	\$16.78	\$18.64	\$19.74	\$20.98
11822	MICHELO ULTRA POMEGRANATE AND AGAVE 24/12OZ 4/6 NR	0-18200-20152-3	4	04/01/24	\$33.80	\$1.01	\$34.81	\$8.70	\$9.67	\$10.24	\$10.88
7361	MICHELO ULTRA PURE GOLD 1/6 KEG	0-18200-00127-7	1	No Change	\$67.00	No Change	\$67.00	\$67.00	\$74.44	\$78.82	\$83.75
7352	MICHELO ULTRA PURE GOLD 15/25OZ CAN	0-18200-26110-7	15	No Change	\$34.60	No Change	\$34.60	\$2.31	\$2.56	\$2.71	\$2.88
7318	MICHELO ULTRA PURE GOLD 18/12OZ CAN	0-18200-26852-4	1	No Change	\$22.75	No Change	\$22.75	\$22.75	\$25.28	\$26.76	\$28.44
7328	MICHELO ULTRA PURE GOLD 18/12OZ LNNR	0-18200-26792-3	1	No Change	\$22.75	No Change	\$22.75	\$22.75	\$25.28	\$26.76	\$28.44
7370	MICHELO ULTRA PURE GOLD 24/12OZ 2/12 CAN	0-18200-20144-8	2	04/01/24	\$32.76	\$0.80	\$33.56	\$16.78	\$18.64	\$19.74	\$20.98
7372	MICHELO ULTRA PURE GOLD 24/12OZ 2/12 LNNR	0-18200-20083-0	2	04/01/24	\$32.76	\$0.80	\$33.56	\$16.78	\$18.64	\$19.74	\$20.98
7323	MICHELO ULTRA PURE GOLD 24/12OZ 4/6 LNNR	0-18200-20082-3	4	No Change	\$33.80	No Change	\$33.80	\$8.45	\$9.39	\$9.94	\$10.56
14673	MICHELO ULTRA SELTZER CLASSIC 24/12OZ 2/12 CAN	0-18200-20266-7	2	No Change	\$31.96	No Change	\$31.96	\$15.98	\$17.76	\$18.80	\$19.98
14752	MICHELO ULTRA SELTZER CUCUMBER LIME 15/25OZ CAN	0-18200-26185-5	15	No Change	\$33.50	No Change	\$33.50	\$2.23	\$2.48	\$2.63	\$2.79
14674	MICHELO ULTRA SELTZER ESSENTIALS 24/12OZ 2/12 CAN	0-18200-20337-4	2	No Change	\$31.96	No Change	\$31.96	\$15.98	\$17.76	\$18.80	\$19.98
15152	MICHELO ULTRA SELTZER MIXED BERRY 15/25OZ CAN	0-18200-26154-1	15	No Change	\$33.50	No Change	\$33.50	\$2.23	\$2.48	\$2.63	\$2.79
14672	MICHELO ULTRA SELTZER SIGNATURE 24/12OZ 2/12 CAN	0-18200-20263-6	2	No Change	\$31.96	No Change	\$31.96	\$15.98	\$17.76	\$18.80	\$19.98
702	MICHELO ULTRA SUPERIOR FLAVOR PACK 24/12OZ CAN 2/12	0-18200-20258-2	2	04/01/24	\$32.76	\$0.80	\$33.56	\$16.78	\$18.64	\$19.74	\$20.98
1652	NATTY DADDY 15/25OZ CAN	0-18200-25013-2	15	No Change	\$23.75	No Change	\$23.75	\$1.58	\$1.76	\$1.86	\$1.98
1654	NATTY DADDY 30/12OZ 2/15 CAN	0-18200-20078-6	2	No Change	\$21.54	No Change	\$21.54	\$10.77	\$11.97	\$12.67	\$13.46
1552	NATURAL ICE 15/25OZ CAN	0-18200-25008-8	15	No Change	\$23.75	No Change	\$23.75	\$1.58	\$1.76	\$1.86	\$1.98
1590	NATURAL ICE 24/16OZ 4/6 CAN	0-18200-00078-2	4	04/01/24	\$24.10	\$1.55	\$25.65	\$6.41	\$7.13	\$7.54	\$8.02
1554	NATURAL ICE 30/12OZ 2/15 CAN	0-18200-28443-4	2	No Change	\$21.54	No Change	\$21.54	\$10.77	\$11.97	\$12.67	\$13.46
240	NATURAL LIGHT 12/32OZ LNNR	0-18200-00416-2	12	04/01/24	\$24.44	\$0.85	\$25.29	\$2.11	\$2.34	\$2.48	\$2.63
253	NATURAL LIGHT 15/25OZ 5/3 CAN	0-18200-21987-0	5	No Change	\$23.75	No Change	\$23.75	\$4.75	\$5.28	\$5.59	\$5.94
252	NATURAL LIGHT 15/25OZ CAN	0-18200-25002-6	15	No Change	\$23.75	No Change	\$23.75	\$1.58	\$1.76	\$1.86	\$1.98
218	NATURAL LIGHT 18/12OZ CAN	0-18200-15218-4	1	04/01/24	\$14.44	\$0.40	\$14.84	\$14.84	\$16.49	\$17.46	\$18.55
293	NATURAL LIGHT 24/16OZ 3/8 CAN	0-18200-23982-3	3	No Change	\$22.92	No Change	\$22.92	\$7.64	\$8.49	\$8.99	\$9.55
290	NATURAL LIGHT 24/16OZ 4/6 CAN	0-18200-00043-0	4	04/01/24	\$24.10	\$1.55	\$25.65	\$6.41	\$7.13	\$7.54	\$8.02
254	NATURAL LIGHT 30/12OZ 2/15 CAN	0-18200-20077-9	2	No Change	\$21.54	No Change	\$21.54	\$10.77	\$11.97	\$12.67	\$13.46
217	NATURAL LIGHT 30/12OZ CAN	0-18200-15030-2	1	04/01/24	\$23.20	\$0.90	\$24.10	\$24.10	\$26.78	\$28.35	\$30.13
1370	O'DOUL'S 24/12OZ 2/12 CAN	0-18200-79047-8	2	04/01/24	\$26.00	\$0.80	\$26.80	\$13.40	\$14.89	\$15.76	\$16.75
1322	O'DOUL'S 24/12OZ 4/6 LNNR	0-18200-00784-2	4	04/01/24	\$26.60	\$0.85	\$27.45	\$6.86	\$7.63	\$8.07	\$8.58
1323	O'DOUL'S AMBER 24/12OZ 4/6 LNNR	0-18200-02992-9	4	04/01/24	\$26.80	\$0.85	\$27.65	\$6.86	\$7.63	\$8.07	\$8.58
8690	OMISSION SELTZER VARIETY PACK 2/12 CAN	7-02770-38502-7	2	No Change	\$31.16	No Change	\$31.16	\$15.58	\$17.31	\$18.33	\$19.48
8365	OMISSION ULTIMATE LIGHT 4/6 CAN	7-02770-08401-2	4	04/01/24	\$30.93	\$0.85	\$31.78	\$7.95	\$8.83	\$9.35	\$9.93
5924	REDBRIDGE 4/6 LNNR	0-18200-11985-9	4	No Change	\$36.95	No Change	\$36.95	\$9.24	\$10.26	\$10.87	\$11.55
1155	RITAS LEMON-ADE-RITA 12/25OZ CAN	0-18200-95999-8	12	No Change	\$28.84	No Change	\$28.84	\$2.40	\$2.67	\$2.83	\$3.00
1154	RITAS LIME-A-RITA 12/25OZ CAN	0-18200-25014-9	12	No Change	\$28.84	No Change	\$28.84	\$2.40	\$2.67	\$2.83	\$3.00
3154	RITAS MANG-O-RITA 12/25OZ CAN	0-18200-25533-5	12	No Change	\$28.84	No Change	\$28.84	\$2.40	\$2.67	\$2.83	\$3.00
1754	RITAS STRAW-BER-RITA 12/25OZ CAN	0-18200-25505-2	12	No Change	\$28.84	No Change	\$28.84	\$2.40	\$2.67	\$2.83	\$3.00
3354	RITAS WATER-MELON-RITA 12/25OZ CAN	0-18200-25908-1	12	No Change	\$28.84	No Change	\$28.84	\$2.40	\$2.67	\$2.83	\$3.00
872	ROLLING ROCK 24/12OZ 2/12 LNNR	0-71439-45712-3	2	04/01/24	\$19.93	\$0.80	\$20.73	\$10.37	\$11.52	\$12.19	\$12.96
822	ROLLING ROCK 24/12OZ 4/6 LNNR	0-71439-34806-3	4	No Change	\$24.08	No Change	\$24.08	\$6.02	\$6.69	\$7.08	\$7.53
890	ROLLING ROCK 24/16OZ 4/6 CAN	0-71439-40016-7	4	04/01/24	\$24.55	\$1.10	\$25.65	\$6.41	\$7.13	\$7.54	\$8.02
817	ROLLING ROCK 30/12OZ CAN	0-71439-34030-2	1	04/01/24	\$23.20	\$0.90	\$24.10	\$24.10	\$26.78	\$28.35	\$30.13
4818	SELECT 55 18/12OZ CAN	0-18200-96244-8	1	04/01/24	\$17.24	\$0.40	\$17.64	\$17.64	\$19.60	\$20.76	\$22.05
4872	SELECT 55 24/12OZ 2/12 LNNR	0-18200-15997-8	2	04/01/24	\$25.35	\$0.80	\$26.15	\$13.08	\$14.53	\$15.38	\$16.34
4822	SELECT 55 24/12OZ 4/6 LNNR	0-18200-15996-1	4	No Change	\$27.08	No Change	\$27.08	\$6.77	\$7.52	\$7.96	\$8.46
4811	SELECT 55 24/12OZ CAN	0-18200-96226-4	1	04/01/24	\$25.35	\$0.80	\$26.15	\$13.08	\$14.53	\$15.38	\$16.34
16852	STELLA ARTOIS 15/25OZ CAN	0-18200-26124-4	15	No Change	\$34.95	No Change	\$34.95	\$2.33	\$2.59	\$2.74	\$2.91
9469	STELLA ARTOIS 18/11.2OZ LNNR	7-86150-00149-3	1	04/01/24	\$23.53	\$0.40	\$23.93	\$23.93	\$26.59	\$28.15	\$29.91
9471	STELLA ARTOIS 24/11.2OZ 2/12 LNNR	7-86150-00014-4	2	No Change	\$31.96	No Change	\$31.96	\$15.98	\$17.76	\$18.80	\$19.98
9430	STELLA ARTOIS 24/11.2OZ 4/6 LNNR	7-86150-00001-4	4	04/01/24	\$34.51	\$0.85	\$35.36	\$8.84	\$9.82	\$10.40	\$11.05
16870	STELLA ARTOIS 24/12OZ 2/12 CAN	0-18200-20249-0	2	No Change	\$31.96	No Change	\$31.96	\$15.98	\$17.76	\$18.80	\$19.98

Item 12.

Prod #	Product Description	Retail UPC	Sales Unit	Effective Date	Current Frontline	Change	New Frontline	Unit	10%	15%	20%
16810	STELLA ARTOIS 24/12OZ 4/6 CAN	0-18200-20252-0	4	04/01/24	\$32.00	\$0.85	\$32.85	\$8.21	\$9.13	\$9.66	\$10.27
16891	STELLA ARTOIS 24/16OZ 6/4 CAN	0-18200-20320-6	6	04/01/24	\$35.36	\$0.90	\$36.26	\$6.04	\$6.71	\$7.11	\$7.55
9922	STELLA ARTOIS CIDRE 24/12OZ 4/6 LNNR	0-18200-20401-0	4	04/01/24	\$34.51	\$0.85	\$35.36	\$8.84	\$9.82	\$10.40	\$11.05
18622	STELLA LIBERTE 24/11.2OZ 4/6 LNNR	0-18200-20313-8	4	04/01/24	\$34.51	\$0.85	\$35.36	\$8.84	\$9.82	\$10.40	\$11.05
350	BUD LIGHT 1/2 KEG	0-18200-00601-5	1	No Change	\$140.50	No Change	\$140.50	\$140.50	\$156.11	\$165.29	\$175.63
362	BUD LIGHT 1/4 SLIM KEG	0-18200-00410-0	1	No Change	\$78.50	No Change	\$78.50	\$78.50	\$87.22	\$92.35	\$98.13
4050	BUD SELECT 1/2 KEG	0-18200-00437-7	1	No Change	\$140.50	No Change	\$140.50	\$140.50	\$156.11	\$165.29	\$175.63
50	BUDWEISER 1/2 KEG	0-18200-00500-8	1	No Change	\$140.50	No Change	\$140.50	\$140.50	\$156.11	\$165.29	\$175.63
61	BUDWEISER 1/6 KEG	0-18200-00694-4	1	No Change	\$59.00	No Change	\$59.00	\$59.00	\$65.56	\$69.41	\$73.75
1250	BUSCH LIGHT 1/2 KEG	0-18200-00603-6	1	No Change	\$126.00	No Change	\$126.00	\$126.00	\$140.00	\$148.24	\$157.50
484510	ELYSIAN SPACE DUST 1/2 KEG	8-17904-00087-2	1	No Change	\$190.50	No Change	\$190.50	\$190.50	\$211.67	\$224.12	\$238.13
484511	ELYSIAN SPACE DUST 1/6 KEG	8-17904-00088-9	1	No Change	\$73.50	No Change	\$73.50	\$73.50	\$81.67	\$86.47	\$91.88
7250	ESTRELLA JALISCO 1/2 KEG	0-18200-25884-8	1	No Change	\$140.75	No Change	\$140.75	\$140.75	\$156.39	\$165.59	\$175.94
485171	FOUR PEAKS HAZY IPA 1/6 KEG	8-15351-01817-4	1	No Change	\$64.00	No Change	\$64.00	\$64.00	\$71.11	\$75.29	\$80.00
485011	FOUR PEAKS KILT LIFTER 1/6 KEG	8-15351-00117-6	1	No Change	\$64.00	No Change	\$64.00	\$64.00	\$71.11	\$75.29	\$80.00
485161	FOUR PEAKS THE JOY BUS 1/6 KEG	8-15351-01417-6	1	No Change	\$64.00	No Change	\$64.00	\$64.00	\$71.11	\$75.29	\$80.00
486520	GOLDEN ROAD MANGO CART 1/2 KEG	8-10628-03003-3	1	No Change	\$207.50	No Change	\$207.50	\$207.50	\$230.56	\$244.12	\$259.38
486521	GOLDEN ROAD MANGO CART 1/6 KEG	8-48169-11203-1	1	No Change	\$83.00	No Change	\$83.00	\$83.00	\$92.22	\$97.65	\$103.75
3246	GOOSE 312 LEMONADE SHANDY 1/2 KEG	7-36920-21112-6	1	No Change	\$163.00	No Change	\$163.00	\$163.00	\$181.11	\$191.76	\$203.75
3247	GOOSE 312 LEMONADE SHANDY 1/6 KEG	7-36920-21113-3	1	No Change	\$66.00	No Change	\$66.00	\$66.00	\$73.33	\$77.65	\$82.50
2947	GOOSE 312 WHEAT 1/6 KEG	7-36920-11189-1	1	No Change	\$66.00	No Change	\$66.00	\$66.00	\$73.33	\$77.65	\$82.50
3242	GOOSE HAZY BEER HUG 1/2 KEG	0-00000-00000-0	1	No Change	\$190.50	No Change	\$190.50	\$190.50	\$211.67	\$224.12	\$238.13
3243	GOOSE HAZY BEER HUG 1/6 KEG	7-36920-21212-3	1	No Change	\$73.50	No Change	\$73.50	\$73.50	\$81.67	\$86.47	\$91.88
2993	GOOSE IPA 1/2 KEG	7-36920-11195-2	1	No Change	\$163.00	No Change	\$163.00	\$163.00	\$181.11	\$191.76	\$203.75
2992	GOOSE IPA 1/6 KEG	7-36920-11196-9	1	No Change	\$66.00	No Change	\$66.00	\$66.00	\$73.33	\$77.65	\$82.50
3230	GOOSE WILD HERD 1/2 KEG	7-36920-21039-6	1	No Change	\$80.00	No Change	\$80.00	\$80.00	\$88.89	\$94.12	\$100.00
8950	HOEGAARDEN 13.2G KEG	7-86150-00043-4	1	No Change	\$182.00	No Change	\$182.00	\$182.00	\$202.22	\$214.12	\$227.50
415982	KARBACH CERVEZA ESPECIAL 1/2 KEG	8-10028-20205-4	1	No Change	\$156.00	No Change	\$156.00	\$156.00	\$173.33	\$183.53	\$195.00
415988	KARBACH CERVEZA ESPECIAL 1/6 KEG	8-10028-20206-1	1	No Change	\$64.00	No Change	\$64.00	\$64.00	\$71.11	\$75.29	\$80.00
415632	KARBACH CRAWFORD BOCK 1/2 KEG	8-50598-00871-7	1	No Change	\$156.00	No Change	\$156.00	\$156.00	\$173.33	\$183.53	\$195.00
415638	KARBACH CRAWFORD BOCK 1/6 KEG	8-50598-00872-4	1	No Change	\$64.00	No Change	\$64.00	\$64.00	\$71.11	\$75.29	\$80.00
401802	KARBACH HOPADILLO HAZY IPA 1/2 KEG	8-10028-20214-6	1	No Change	\$156.00	No Change	\$156.00	\$156.00	\$173.33	\$183.53	\$195.00
401808	KARBACH HOPADILLO HAZY IPA 1/6 KEG	8-10028-20215-3	1	No Change	\$64.00	No Change	\$64.00	\$64.00	\$71.11	\$75.29	\$80.00
401512	KARBACH HOPADILLO IPA 1/2 KEG	8-55417-00307-2	1	No Change	\$156.00	No Change	\$156.00	\$156.00	\$173.33	\$183.53	\$195.00
401518	KARBACH HOPADILLO IPA 1/6 KEG	8-50598-00801-4	1	No Change	\$64.00	No Change	\$64.00	\$64.00	\$71.11	\$75.29	\$80.00
401592	KARBACH KARBACHTOBERFEST 1/2 KEG	8-55417-00334-8	1	No Change	\$166.00	No Change	\$166.00	\$166.00	\$184.44	\$195.29	\$207.50
401598	KARBACH KARBACHTOBERFEST 1/6 KEG	8-50598-00809-0	1	No Change	\$67.00	No Change	\$67.00	\$67.00	\$74.44	\$78.82	\$83.75
401542	KARBACH LOVE STREET BLONDE 1/2 KEG	8-55417-00357-7	1	No Change	\$156.00	No Change	\$156.00	\$156.00	\$173.33	\$183.53	\$195.00
401548	KARBACH LOVE STREET BLONDE 1/6 KEG	8-50598-00802-1	1	No Change	\$64.00	No Change	\$64.00	\$64.00	\$71.11	\$75.29	\$80.00
415932	KARBACH LOVE STREET CITRUS 1/2 KEG	8-10028-20182-8	1	No Change	\$156.00	No Change	\$156.00	\$156.00	\$173.33	\$183.53	\$195.00
415938	KARBACH LOVE STREET CITRUS 1/6 KEG	8-10028-20183-5	1	No Change	\$62.00	No Change	\$62.00	\$62.00	\$68.89	\$72.94	\$77.50
415908	KARBACH LOVE STREET LIGHT 1/6 KEG	0-00000-00000-0	1	No Change	\$64.00	No Change	\$64.00	\$64.00	\$71.11	\$75.29	\$80.00
401568	KARBACH RODEO CLOWN DOUBLE IPA 1/6 KEG	8-50598-00808-3	1	No Change	\$80.50	No Change	\$80.50	\$80.50	\$89.44	\$94.71	\$100.63
415578	KARBACH TASTY WAVES 1/6 KEG	8-50598-00809-0	1	No Change	\$67.00	No Change	\$67.00	\$67.00	\$74.44	\$78.82	\$83.75
401632	KARBACH YULE SHOOT YER EYE OUT 1/2 KEG	8-55417-00312-6	1	No Change	\$166.00	No Change	\$166.00	\$166.00	\$184.44	\$195.29	\$207.50
401638	KARBACH YULE SHOOT YER EYE OUT 1/6 KEG	8-50598-00809-0	1	No Change	\$67.00	No Change	\$67.00	\$67.00	\$74.44	\$78.82	\$83.75
2350	KARBACH ZIEGENBOCK 1/2 KEG	0-18200-00620-3	1	No Change	\$139.00	No Change	\$139.00	\$139.00	\$154.44	\$163.53	\$173.75
2362	KARBACH ZIEGENBOCK 1/4 SLIM KEG	0-18200-00535-0	1	No Change	\$74.50	No Change	\$74.50	\$74.50	\$82.78	\$87.65	\$93.13
2650	KIRIN ICHIBAN 1/2 KEG	0-40063-19005-8	1	No Change	\$170.00	No Change	\$170.00	\$170.00	\$188.89	\$200.00	\$212.50
2660	KIRIN ICHIBAN 1/4 KEG	0-40063-19001-0	1	No Change	\$81.50	No Change	\$81.50	\$81.50	\$90.56	\$95.88	\$101.88
2091	KONA BIG WAVE 1/2 KEG	7-96030-51496-8	1	No Change	\$152.00	No Change	\$152.00	\$152.00	\$168.89	\$178.82	\$190.00
2092	KONA BIG WAVE 1/6 KEG	7-96030-31496-4	1	No Change	\$67.00	No Change	\$67.00	\$67.00	\$74.44	\$78.82	\$83.75
2061	KONA LONGBOARD 1/6 KEG	7-96030-31494-0	1	No Change	\$67.00	No Change	\$67.00	\$67.00	\$74.44	\$78.82	\$83.75
8150	LANDSHARK 1/2 KEG	0-18200-00227-4	1	No Change	\$144.00	No Change	\$144.00	\$144.00	\$160.00	\$169.41	\$180.00
8161	LANDSHARK 1/6 KEG	0-18200-00228-1	1	No Change	\$68.00	No Change	\$68.00	\$68.00	\$75.56	\$80.00	\$85.00
561	MICHELOB AMBERBOCK 1/6 KEG	0-18200-00632-6	1	No Change	\$60.85	No Change	\$60.85	\$60.85	\$67.61	\$71.59	\$76.06
750	MICHELOB ULTRA 1/2 KEG	0-18200-00347-9	1	No Change	\$140.50	No Change	\$140.50	\$140.50	\$156.11	\$165.29	\$175.63
761	MICHELOB ULTRA 1/6 KEG	0-18200-00345-5	1	No Change	\$60.85	No Change	\$60.85	\$60.85	\$67.61	\$71.59	\$76.06
250	NATURAL LIGHT 1/2 KEG	0-18200-00605-0	1	No Change	\$126.00	No Change	\$126.00	\$126.00	\$140.00	\$148.24	\$157.50
850	ROLLING ROCK 1/2 KEG	0-71439-60002-4	1	No Change	\$126.00	No Change	\$126.00	\$126.00	\$140.00	\$148.24	\$157.50
9451	STELLA ARTOIS 1/6 KEG	7-86150-00134-9	1	No Change	\$84.50	No Change	\$84.50	\$84.50	\$93.89	\$99.41	\$105.63
9450	STELLA ARTOIS 13.2G KEG	7-86150-00044-1	1	No Change	\$182.00	No Change	\$182.00	\$182.00	\$202.22	\$214.12	\$227.50

Item 12.

ALAZEN'S

Tue 9/3/2024 | Invoice 14758741



Order Summary

Subtotal \$1,138.50

Quantity Price Extended Price

Coors Light 1/24/12Z CN (Case) 20 \$23.35 **\$467.00**\$467.00

Product ID: 00069

Reorder Item

Dos Equis XX Lager Especial 1/18/12Z CN 10 \$20.45 **\$204.50**\$204.50

(Case)

Product ID: 01458

Reorder Item

Miller Lite 1/24/12Z CN (Case) 20 \$23.35 **\$467.00**\$467.00

Product ID: 00574

Reorder Item

Subtotal \$1,138.50

HOLIDAY

WINE & LIQUOR

SPIRITS

PRICE BOOK

FY 2023-2024

Brownsville 956.280.5752

Harlingen 956.423.8019

McAllen 956.631.4707

L BOURBON & BLENDS

L BRANDY DOMESTIC

G&W PRIVATE STOCK	BOURBON	1.750	15.85
GARRISON BRO'S HONEYDEW		0.750	72.85
GARRISON BRO'S SINGLE BRL	SINGLE BARREL	0.750	88.85
GARRISON BRO'S SMALL BATC	SMALL BATCH 94PR	0.750	69.85
GENTLEMAN JACK		0.750	28.85
GEORGE DICKEL CASCADE BLO	CASCADE BLONDE	0.750	17.85
GEORGE DICKEL NO. 08 D/C'	NO. 08	1.000	17.85
GEORGE DICKEL NO. 12	NO. 12	0.750	22.85
HATFIELD & MCCOY WHISKEY	WHISKEY	0.750	32.85
HEAVEN'S DOOR	STRAIGHT BOURBON	0.750	45.85
HEAVEN'S DOOR DOUBLE BARR		0.750	46.85
HENRY MCKENNA		1.000	12.85
HERMAN MARSHALL BOURBON	BOURBON	0.750	29.85
HERMAN MARSHALL TEMPTRESS	SINGLE MALT WHISKEY	0.750	49.85
HIGH WEST BOURBON	AMERICAN PRAIRIE	0.750	31.85
HIGH WEST CAMPFIRE		0.750	58.85
HIGH WEST YIPPEE KI YAY		0.750	55.85
HOWLER HEAD BOURBON		0.750	20.85
I. W. HARPER KENT STRAIGHT	KENTUCKY STRAIGHT BOURBON	0.750	32.85
IRON WOLF BOURBON		0.750	33.85
J. R. EWING	BOURBON	0.750	33.85
JACK DANIEL'S BLACK	BLACK LABEL	0.375	10.85
JACK DANIEL'S BLACK	BLACK LABEL	0.750	22.85
JACK DANIEL'S BLACK	BLACK LABEL	1.000	29.85
JACK DANIEL'S BLACK	BLACK LABEL	1.750	43.85
JACK DANIEL'S GREEN	DC'D	1.000	25.85
JACK DANIEL'S 150TH ANN	150TH	0.750	25.85
JACK DANIEL'S 150TH ANNIV	150TH ANNIVERSARY 100PR	1.000	99.85
JACK DANIEL'S MASTER DISTI	SERIES 1	0.750	21.85
JAMES OLIVER WHISKEY		0.750	28.85
JIM BEAM		0.750	14.85
JIM BEAM		1.000	19.85
JIM BEAM		1.750	27.85
JIM BEAM BLACK LBL	86 PR BLACK LABEL	1.000	25.85
JIM BEAM BONDED	100 PR BOURBON	1.000	25.85
JOHNNY DRUM		0.750	16.85
JTS BROWN		1.000	8.85
KENTUCKY BEAU	BOURBON BLEND	1.000	6.85
KENTUCKY DELUXE		1.000	6.85
KENTUCKY DELUXE		1.750	12.85
KENTUCKY GENTLMAN		1.000	6.85
KENTUCKY GENTLMAN		1.750	11.85
KENTUCKY TAVERN		1.000	8.85
KENTUCKY TAVERN		1.750	14.85
KESSLER		1.000	9.85
KNOB CREEK 9YR	100PR	0.750	33.85
KNOB CREEK 9YR	100PR	1.000	38.85
KNOB CREEK 9YR	100PR	1.750	63.85

L LIQUEURS

IL TRAMONTO LIMONCELLO	LIMONCELLO	0.750	16.49
JEPPSON'S MALORT LIQUEUR		0.750	20.85
KING'S GINGER LIQUEUR		0.750	31.85
LAZZARONI MARASCHINO	MARASCHINO	0.750	20.85
LEOPOLD BROS MARASCHINO L	MARASCHINO	0.750	29.85
LICOR 43		0.750	25.85
LICOR 43		1.750	45.85
LUXARDO ANGIOLETTO HAZELN	HAZELNUT LIQUEUR	0.750	17.85
LUXARDO LIMONCELLO	LIMONCELLO	0.750	23.85
LUXARDO MARASCHINO	MARASCHINO	0.750	30.85
MIDORI MELON		0.750	21.85
MIDORI MELON		1.000	25.85
MOZART CHOCOLATE		0.750	22.85
MOZART PUMPKIN SPICE		0.750	26.85
NASSAU ROYALE		1.000	19.85
NIXTA LICOR DE ELOTE	ELOTE	0.750	27.85
ORCHARD APRICOT	APRICOT	0.750	18.85
ORDOKI MANZANA VERDE	GREEN APPLE LIQUEUR	0.750	17.85
PALLINI LIMONCELLO	LIMONCELLO	0.750	21.85
PALLINI RASPICELLO	RASPICELLO	0.750	19.85
PIMM'S BLACKBERRY & ELDER	BLACKBERRY & ELDERFLOWER	0.750	17.85
PIMM'S NO. 1		0.750	21.85
PRALINE LIQUEUR		0.750	14.85
RUMPLE MINZE		1.000	28.85
SEÑOR ALEMNDRADO PREMIUM	PREMIUM	0.750	28.85
ST GERMAIN ELDERFLOWER		0.375	17.85
ST GERMAIN ELDERFLOWER	ELDERFLOWER LIQUEUR	0.750	32.85
ST. ELDER BLOOD ORANGE		0.750	17.85
ST. ELDER ELDERFLOWER		0.750	17.85
ST. ELDER PAMPLEMOUSE		0.750	17.85
TAYLOR'S VELVET PALERNUM		0.750	13.85
TEMPUS FUGIT VIOLETTES	LIQ DE VIOLETTES	0.750	27.85
TUACA		0.750	19.85
TUACA		1.000	26.85
TUACA		1.750	42.85
TY-KU ASIAN LIQUEUR	ASIAN LIQUEUR	0.750	24.85
VEEV ACAI	ACAI	0.750	23.85
VIA ROMA LIMONCELLO	LIMONCELLO	0.750	20.85
XAICA LIQUEUR	HIBISCUS	0.750	21.85
YUKON JACK		1.000	18.85
YUKON JACK FIRE 100PR	100 PR CINNAMON FIRE	0.750	14.85
YUKON JACK JACAPPLE		0.750	16.85
YUKON JACK WICKED HOT	CINNAMON	0.750	14.85
YUZURI YUZU		0.750	31.85

CHRISTIAN BROS		1.000	10.85
CHRISTIAN BROS FROST		1.750	12.37
E&J BRANDY VS		1.000	14.85
E&J BRANDY XO	XO	0.750	12.85
FLEISCHMANN'S BRANDY	BRANDY	1.000	8.85
FLEISCHMANN'S BRANDY	BRANDY	1.750	14.85
KORBEL BRANDY		1.000	11.85
LAIRD'S APPLE BRANDY 100P	STRAIGHT 100 PROOF	0.750	28.85
LAIRD'S APPLEJACK		0.750	17.85
LEOPOLD BROS APPLE WHISKE	NEW YORK APPLE WHISKEY	0.750	32.85
PAUL MASSON BRANDY		1.750	19.85
SACRED BOND		0.750	22.85

L COGNAC, CALVADOS,

ANSAC VS		0.750	20.85
CAMUS ELEGANCE VSOP		0.750	39.85
CAMUS VS	VS	0.750	28.85
CAMUS VSOP	VSOP	0.750	39.85
COMTE DE LAUVIA 8YR ARMAG	8YR ARMAGNAC	0.750	22.85
COURVOISIER VS		0.750	34.85
COURVOISIER VS	VS	1.000	38.85
COURVOISIER VSOP		0.750	38.85
COURVOISIER XO IMPERIAL	XO IMPERIAL	0.750	158.85
CROIZET VSOP COGNAC	VSOP COGNAC	0.750	44.85
D'USSE VSOP	VSOP	0.750	49.85
DEAU COGNAC VS	VS	0.750	21.85
HENNESSY BLACK		0.750	39.85
HENNESSY BLACK		1.000	49.85
HENNESSY VS		0.375	21.85
HENNESSY VS		0.750	39.85
HENNESSY VS		1.000	57.85
HENNESSY VS		1.750	108.85
HENNESSY VSOP	PRIVILEGE	0.750	51.85
HENNESSY XO		0.750	193.85
HINE XO ANTIQUE	XO	0.750	148.85
MARTELL CARACTERE	CARACTERE	0.750	31.85
MARTELL CORDON BLEU		0.750	183.85
MARTELL CORDON BLEU		1.000	208.85
MARTELL VSOP BLUE SWIFT	BLUE SWIFT VSOP	0.750	46.85
MARTELL VSOP		1.000	47.85
REMY MARTIN LOUIS XIII		0.750	3685.85
REMY MARTIN VSOP	VSOP	0.750	46.85
REMY MARTIN VSOP	VSOP	1.750	107.85
REMY MARTIN XO		0.750	168.85
SEMPE 15YR ARMAGNAC	15 YR ARMAGNAC	0.750	73.85

L LIQUEURS COFFEE

AVION ESPRESSO	ESPRESSO	0.750	18.85
CAFFE AZTEC		1.000	10.85
CAFFE DEL FUEGO	COFFE LIQUOR	0.750	17.85
CAFFE DEL FUEGO COFFEE RE	** COFFEE RESERVE	0.750	21.85
GRIND ESPRESSO SHOT		0.750	13.85
KAHLUA COFFEE	COFFEE	0.750	22.85
KAHLUA COFFEE	COFFEE	1.000	29.85
KAHLUA COFFEE	COFFEE	1.750	49.85
KAMORA COFFEE		1.000	13.85
LUXARDO ESPRESSO	ESPRESSO	0.750	21.85
PATRON XO INCENDIO	XO INCENDIO	0.750	17.85
SABROSO COFFEE	COFFEE	0.750	8.85
SABROSO COFFEE	COFFEE	1.000	10.85
TIA MARIA		0.750	19.85
TIA MARIA		1.000	27.85
VARAN COFFEE	COFFEE LIQUEUR	0.750	32.85

L LIQUEURS

IL TRAMONTO LIMONCELLO	LIMONCELLO	0.750	16.49
JEPPSON'S MALORT LIQUEUR		0.750	20.85
KING'S GINGER LIQUEUR		0.750	31.85
LAZZARONI MARASCHINO	MARASCHINO	0.750	20.85
LEOPOLD BROS MARASCHINO L	MARASCHINO	0.750	29.85
LICOR 43		0.750	25.85
LICOR 43		1.750	45.85
LUXARDO ANGIOLETTO HAZELN	HAZELNUT LIQUEUR	0.750	17.85
LUXARDO LIMONCELLO	LIMONCELLO	0.750	23.85
LUXARDO MARASCHINO	MARASCHINO	0.750	30.85
MIDORI MELON		0.750	21.85
MIDORI MELON		1.000	25.85
MOZART CHOCOLATE		0.750	22.85
MOZART PUMPKIN SPICE		0.750	26.85
NASSAU ROYALE		1.000	19.85
NIXTA LICOR DE ELOTE	ELOTE	0.750	27.85
ORCHARD APRICOT	APRICOT	0.750	18.85
ORDOKI MANZANA VERDE	GREEN APPLE LIQUEUR	0.750	17.85
PALLINI LIMONCELLO	LIMONCELLO	0.750	21.85
PALLINI RASPICELLO	RASPICELLO	0.750	19.85
PIMM'S BLACKBERRY & ELDER	BLACKBERRY & ELDERFLOWER	0.750	17.85
PIMM'S NO. 1		0.750	21.85
PRALINE LIQUEUR		0.750	14.85
RUMPLE MINZE		1.000	28.85
SEÑOR ALEMNDRADO PREMIUM	PREMIUM	0.750	28.85
ST GERMAIN ELDERFLOWER		0.375	17.85
ST GERMAIN ELDERFLOWER	ELDERFLOWER LIQUEUR	0.750	32.85
ST. ELDER BLOOD ORANGE		0.750	17.85
ST. ELDER ELDERFLOWER		0.750	17.85
ST. ELDER PAMPLEMOUSE		0.750	17.85
TAYLOR'S VELVET FALERNUM		0.750	13.85
TEMPUS FUGIT VIOLETTES	LIQ DE VIOLETTES	0.750	27.85
TUACA		0.750	19.85
TUACA		1.000	26.85
TUACA		1.750	42.85
TY-KU ASIAN LIQUEUR	ASIAN LIQUEUR	0.750	24.85
VEEV ACAI	ACAI	0.750	23.85
VIA ROMA LIMONCELLO	LIMONCELLO	0.750	20.85
XAICA LIQUEUR	HIBISCUS	0.750	21.85
YUKON JACK		1.000	18.85
YUKON JACK FIRE 100PR	100 PR CINNAMON FIRE	0.750	14.85
YUKON JACK JACAPPLE		0.750	16.85
YUKON JACK WICKED HOT	CINNAMON	0.750	14.85
YUZURI YUZU		0.750	31.85

L MEZCAL-SOTOL-RAICI

MEZCALES LEYENDA GRANDES		0.750	188.85
MONTE ALBAN MEZCAL		0.750	19.85
NUESTRA SOLEDAD EJUTLA	EJUTLA	0.750	44.85
NUESTRA SOLEDAD LACHIGUI		0.750	45.85
NUESTRA SOLEDAD MATATLAN	MEZCAL MATATLAN	0.750	43.85
NUESTRA SOLEDAD SAN LUIS	MEZCAL	0.750	43.85
NUESTRA SOLEDAD ZOQUITLAN	MEZCAL ZOO	0.750	44.85
OAX ARROQUENO	ARROQUENO	0.750	108.85
OAX TEPEZTATE	TEPEZTATE	0.750	145.85
OAX TOBALA	TOBALA	0.750	118.85
OJO DE TIGRE		0.750	26.85
PELTON DE LA MUERTE	MEZCAL JOVEN	1.000	28.85
PUNTAGAVE BACANORA		0.750	37.85
PUNTAGAVE MEZCAL	MAGUEY ESPADIN	0.750	34.85
PUNTAGAVE RAICILLA	RHODACANTHA	0.750	53.85
PUNTAGAVE SOTOL	DESERT SPOON	0.750	36.85
PUNTAGAVE SOTOL	SOTOL	0.750	36.85
RAICILLA MEXICAT		0.750	51.85
RANCHO TEPIA BACANORA	BACANORA BLANCO	0.750	54.85
REY CAMPERO CUISHE	JOVEN MEZCAL	0.750	69.85
REY CAMPERO ESPADIN	JOVEN MEZCAL	0.750	37.85
REY CAMPERO MADRE CUISHE	JOVEN MEZCAL	0.750	68.85
REY CAMPERO TEPEZTATE	JOVEN MEZCAL	0.750	87.85
SACRIFICIO JOVEN	MEZCAL-JOVEN	0.750	30.85
SACRIFICIO REPOSADO	MEZCAL-REPOSADO	0.750	33.85
SIEMBRA METL MEZCAL	DON MATRO CUPREATA	0.750	50.85
SIGLO CERO POX		0.750	21.85
SOTOL POR SIEMPRE		0.750	33.85
SUSTO MEZCAL		0.750	38.85
UNION MEZCAL EL VIEJO 90		0.750	37.85
UNION MEZCAL UNO JOVEN 80		0.750	26.85
WARAKA MEZCAL ESPADIN	ESPADIN	0.750	28.85
400 CONEJOS MEZCAL		0.750	24.85

L LIQUEURS CREME

AMARULLA CREME		0.750	18.85
BAILLEYS IRISH CREAM		0.750	25.85
BAILLEYS IRISH CREAM		1.000	34.85
BAILLEYS IRISH CREAM		1.750	51.85
BAILLEYS ALMONDE	ALMOND MILK	0.750	25.85
BAILLEYS APPLE PIE		0.750	25.85
BAILLEYS COLADA	COLADA	0.750	25.85
BAILLEYS ESPRESSO	ESPRESSO	0.750	25.85
BAILLEYS LIGHT IRISH CREAM	LIGHT IRISH CREAM	0.750	25.85
BAILLEYS RED VELVET		0.750	25.85
BAILLEYS SALTED CARAMEL	SALTED CARAMEL	0.750	25.85
BAILLEYS STRAWBERRY	STRAWBERRY	0.750	25.85
BAILLEYS VANILLA CINNAMON		0.750	25.85
BRADY'S IRISH CREAM		0.750	9.85
BRADY'S IRISH CREAM		1.750	22.85
BUFFALO TRACE BOURBON CRE	BOURBON CREAM	0.750	16.85
CARIBAYA RUM CREAM	RUM CREAM	0.750	12.85
CAROLAN'S IRISH CREAM		0.750	12.85
CAROLAN'S IRISH CREAM		1.000	16.85
CAROLAN'S IRISH CREAM		1.750	26.85
DIABRONNO VELVET CREAM		0.750	29.85
GIFFARD PAMPLEMOUSSE		0.375	10.50
GIFFARD PAMPLEMOUSSE ROSE	CREME DE PAMPLEMOUSSE ROSE	0.750	21.85
GODIVA MOCHA	MOCHA	0.750	29.85
GODIVA WHITE CHOCOLATE	WHITE CHOCOLATE	0.750	29.85
GRAN DUQUE D'ALBA CREMA	CREMA DE ALBA	0.750	17.85
LICOR 43 CHOCOLATE	CHOCOLATE	0.750	25.85
LICOR 43 HORCHATA	HORCHATA	0.750	23.85
RUM CHATA		0.750	22.85
RUM CHATA		1.000	28.85
RUM CHATA		1.750	47.85
SANTA CLARA NUEZ	NUEZ	1.000	9.85
TEQUILA ROSE		0.750	21.85
TEQUILA ROSE		1.000	27.85
1921 TEQUILA CREAM	CREAM TEQUILA	0.750	27.85

L RUM

FLOR DE CANA 18 YR	18 YR	0.750	39.85
FLOR DE CANA 25 YR	25 YR	0.750	165.85
FLOR DE CANA 5 YR GOLD	5 YR GOLD	0.750	15.85
FLOR DE CANA 7 YR RESER	RESERVE 7 YR	0.750	19.85
FLOR DE CANA 7 YR RESER	RESERVE 7 YR	1.000	23.85
FLOR DE CANA GOLD	GOLD 4 YR	0.750	11.85
FLOR DE CANA GOLD	GOLD 4 YR	1.000	14.85
FLOR DE CANA GOLD	GOLD 4 YR	1.750	26.85
FLOR DE CANA WHITE	WHITE 4 YR	0.750	11.85
FLOR DE CANA WHITE	WHITE 4 TR	1.000	14.85
FLOR DE CANA WHITE	WHITE 4 YR	1.750	26.85
GOSLING'S BLACK SEAL	BERMUDA RUM	1.000	19.85
HAMPDEN 8 YR JAMAICAN RUM	8 YR JAMAICAN RUM	0.750	49.85
J. WRAY & NEPHEW GOLD	JAMAICAN RUM	1.000	15.85
J. WRAY & NEPHEW WHITE	JAMAICAN RUM	0.750	12.85
J. WRAY & NEPHEW WHITE	JAMAICAN RUM	1.000	15.85
KRAKEN 94PR SPICED RUM	94PR BLACK SPICED RUM	0.750	19.85
KRAKEN 94PR SPICED RUM	94PR BLACK SPICED RUM	1.000	20.85
MALIBU COCONUT		0.750	18.85
MALIBU COCONUT		1.000	21.85
MALIBU COCONUT		1.750	24.85
MALIBU COCONUT BLACK	BLACK	1.000	21.85
MALIBU MANGO	D/C'D BY VENDOR	1.000	22.85
MALIBU PASSION FRUIT	PASSION FRUIT	1.000	21.85
MALIBU PINEAPPLE		1.000	21.85
MALIBU STRAWBERRY	STRAWBERRY	1.000	21.85
MALIBU WATERMELON	WATERMELON	1.000	21.85
MOUNT GAY ECLIPSE SILVER	SILVER RUM	1.000	21.85
MOUNT GAY 1703 RUM	1703 OLD CASK SELECTION	0.750	79.85
MR. BOSTON RUM SILVER	SILVER RUM	1.000	6.85
MYERS'S DARK RUM		0.750	17.85
MYERS'S DARK RUM		1.000	23.85
MYERS'S DARK RUM		1.750	34.85
MYERS'S RUM GOLD	D/C'D	1.000	15.85
PAMPERO ANNIVERSARIO		0.750	29.85
PANAMA PACIFIC 9YR		0.750	27.85
PAPA'S PILAR BLONDE RUM	BLONDE	0.750	27.85
PAPA'S PILAR DARK RUM	24 SOLERA PROFILE	0.750	37.85
PAPA'S PILAR DARK RUM	LEGACY EDITION	0.750	68.85
PAPA'S PILAR RUM	MARQUESAS BLEND RUM	0.750	39.85
PAPA'S PILAR RUM	SPANISH SHERRY CASKS	0.750	41.85
PARROT BAY COCONUT	COCONUT	1.000	15.85
PARROT BAY COCONUT	COCONUT	1.750	18.85
PARROT BAY MANGO	D/C'D	1.000	15.85
QUALITY HOUSE RUM GOLD	AKA HEAVEN HILL	1.000	5.85
QUALITY HOUSE RUM SILVER	AKA HEAVEN HILL SILVER	1.000	5.85
REDRUM		0.750	16.85
RICO BAY RUM 151 SILVER		1.000	10.85

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L SCOTCH

BALLANTINE'S		1.000	21.85
BALLANTINES 12 YR GOLD SE		0.750	23.85
BENRIACH 12 YEAR	THE TWELVE	0.750	49.85
BENRIACH 12 YEAR	THE SMOKEY 12	0.750	52.85
BENRIACH 10 YEAR	THE ORIGINAL TEN	0.750	41.85
BLACK & WHITE SCOTCH		0.750	15.85
BLACK SCOTT		0.750	22.85
BLACK SCOTT		0.750	39.85
BLACK SCOTT 12 YR		0.750	27.85
BLUE HANGER SCOTCH	7TH LTD RELEASE	0.750	79.85
BRUICHLADDICH SCOTCH	PORT CHAR	0.750	63.85
BUCHANAN'S MASTER BLEND	MASTER BLEND	0.750	41.85
BUCHANAN'S RED SEAL 21YR	21YR RED SEAL	0.750	163.85
BUCHANAN'S 12 YR		0.750	35.85
BUCHANAN'S 12 YR		1.000	41.85
BUCHANAN'S 12 YR		1.750	59.85
BUCHANAN'S 15 YR	15 YR	0.750	55.85
BUCHANAN'S 18 YR	18 YR	0.750	75.85
CHIVAS MIZUNARA		0.750	44.85
CHIVAS 12 YR		0.750	35.85
CHIVAS 12 YR		1.000	42.85
CHIVAS 12 YR		1.750	68.85
CHIVAS 13 YEAR	13 YR EXTRA	0.750	38.85
CHIVAS 18 YR		0.750	83.85
CHIVAS 18 YR		1.000	95.85
CHIVAS 25 YR	25 YEAR	0.750	338.85
CLAN MACGREGOR SCOTCH		1.000	9.85
CLAN MACGREGOR SCOTCH		1.750	15.85
COMPASS BOX ARTIST BLEND	GREAT KING ARTIST'S BLEND	0.750	29.85
COMPASS BOX ASYLA		0.750	44.85
COMPASS BOX FLAMING HEART		0.750	114.85
COMPASS BOX GLASGOW BLEND	GREAT KING GLASGOW BLEND	0.750	29.85
COMPASS BOX JUVENILES		0.750	113.85
COMPASS BOX OAK CROSS	OAK CROSS	0.750	51.85
COMPASS BOX ORCHARD HOUSE	ORCHARD HOUSE	0.750	43.85
COMPASS BOX THE SPICE TRE		0.750	54.85
CUTTY SARK		1.000	21.85
DALMORE 21 YEAR	21 YEAR	0.750	485.85
DEWAR'S 12 YR		1.000	34.85
DEWAR'S 15 YR	15 YEAR	0.750	35.85
DEWAR'S 15 YR	15 YEAR	1.000	41.85
DEWAR'S 18 YR		0.750	58.85
DEWAR'S WHITE LABEL		0.750	21.85
DEWAR'S WHITE LABEL		1.000	28.85
DEWAR'S WHITE LABEL		1.750	39.85
DEWAR'S WHITE LABEL SCRAT		1.000	25.85
DUGGAN'S DEW		1.000	13.85
FAMOUS GROUSE		1.000	24.85

L SCOTCH

FAMOUS GROUSE		1.750	38.85
GLENMORANGIE X		0.750	31.85
GRAND OLD PARR 12YR	12 YR	0.750	25.85
HIGHLAND MIST		1.000	9.85
HIGHLAND MIST		1.750	16.85
INVER HOUSE		1.000	8.85
INVER HOUSE		1.750	17.85
ISLAY MIST 17 YEAR	** 17 YR BLENDED	0.750	55.85
ISLAY MIST 8 YEAR		0.750	16.55
J & B		0.750	19.85
J & B		1.000	27.85
JOHNNIE WKR BLUE	BLUE	0.750	228.85
JOHNNIE W. JANE EDITION	JANE	0.750	33.85
JOHNNIE W. WHITE WALKER	GAME OF THRONES	0.750	35.85
JOHNNIE WALKER BLACK	BLACK	0.750	38.85
JOHNNIE WALKER BLACK	BLACK	1.000	44.85
JOHNNIE WALKER BLACK	BLACK	1.750	68.85
JOHNNIE WALKER DOUBLE BLA	DOUBLE BLACK	0.750	40.85
JOHNNIE WALKER DOUBLE BLA	DOUBLE BLACK	1.000	45.85
JOHNNIE WALKER GOLD RESER	GOLD LABEL RESERVE	0.750	84.85
JOHNNIE WALKER GREEN		0.750	68.85
JOHNNIE WALKER HIGH RYE		0.750	37.85
JOHNNIE WALKER RED	RED	1.000	30.85
JOHNNIE WALKER 18 YR PLAT	18 YR PLATINUM	0.750	113.85
MONKEY SHOULDER SCOTCH	SCOTCH	0.750	30.85
OLD SMUGGLER		1.000	10.85
PAUL JOHN BOLD	** BOLD	0.750	48.85
PIG'S NOSE	BLENDED SCOTCH	0.750	24.85
PIG'S NOSE 5 YR		1.000	25.85
RANGER CREEK RUMFIRE	SINGLE MALT WHISKEY	0.375	48.85
SANTA FE SILVER COYOTE	MALT WHISKEY	0.750	35.85
SUTCLIFFE & SON 1ST EDITI	** THE EXCEPTIONAL BLEND	0.750	98.85
THE DIMPLE PINCH 15YR	15YR	1.000	39.85

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L TEQUILA

ADICATIVO EXTRA ANEJO	EXTRA ANEJO	0.750	88.85
ADICATIVO PLATA	PLATA	0.750	43.85
AGAVALES GOLD 110PR	GOLD 110 PROOF	1.000	12.85
AGAVALES GOLD		1.750	19.95
AMBHAR ANEJO	ANEJO	0.750	41.85
AMBHAR REPOSADO	REPOSADO	0.750	33.85
AMBHAR SILVER	SILVER	0.750	29.85
AMORADA ANEJO RED	ANEJO RED BTL	0.750	46.85
AMORADA BLANCO	BLANCO BLUE BOTTLE	0.750	33.85
AMORADA REPOSADO	REPOSADO BROWN BOTTLE	0.750	38.85
ASTRAL BLANCO TEQUILA	BLANCO	.750	29.85
AVION ANEJO	ANEJO	0.750	47.85
AVION CRISTALINO	RESERVE	0.750	135.85
AVION REPOSADO		1.000	45.85
AVION RESERVA 44	EXTRA ANEJO	0.750	133.85
AVION SILVER		1.000	42.85
AZUNIA ANEJO		1.000	48.85
AZUNIA BLANCO		0.750	32.85
AZUNIA BLANCO		1.000	39.85
AZUNIA REPOSADO		1.000	39.85
BANDERO BLANCO D/C'D	BLANCO TEQUILA	0.750	34.85
BRIBON BLANCO		0.750	19.85
BRIBON REPOSADO		1.000	23.85
CABALLO DE HACIENDA		1.000	25.85
CABO WABO ANEJO	ANEJO	0.750	21.85
CABO WABO REPOSADO	IR	0.750	36.85
CABO WABO SILVER		0.750	34.85
CABRITO REPOSADO		1.000	32.85
CAMARENA ANEJO		0.750	21.85
CAMARENA PLATINUM ANEJO	PLATINUM ANEJO	1.000	29.85
CAMARENA REPOSADO	REPOSADO	1.000	34.85
CAMARENA REPOSADO	REPOSADO	0.750	21.85
CAMARENA SILVER	SILVER	1.000	23.85
CAMARENA SILVER	SILVER	0.750	22.85
CAMPEON ANEJO		1.000	23.85
CAMPEON REPOSADO		0.750	72.85
CAMPEON SILVER		0.750	68.85
CASA DEL SOL ANGEL'S RES	ANEJO	0.750	58.85
CASA DEL SOL ANEJO	ANEJO	0.750	163.85
CASA DEL SOL BLANCO	BLANCO	0.750	79.85
CASA DEL SOL REPOSADO	REPOSADO	0.750	49.85
CASA DRAGONES JOVEN ANEJ	JOVEN WHITE LABEL	0.750	58.85
CASA DRAGONES ANEJO		0.750	245.85
CASA DRAGONES REPOSADO	REPOSADO	0.750	138.85
CASA DRAGONES SILVER BLUE	SILVER BLUE LABEL	0.750	118.85
CASA NOBLE ANEJO		0.750	68.85
CASA NOBLE CRYSTAL		0.375	48.85
			16.85

L TEQUILA

CODIGO ROSA	ROSA	0.750	54.85
CODIGO ROSA	ROSA	1.000	68.85
CODIGO SILVER		0.750	39.85
COMISARIO ANEJO	** ANEJO	0.750	43.85
COMISARIO BLANCO	** BLANCO	0.750	35.85
COMISARIO REPOSADO		0.750	45.85
CORAZON ANEJO		0.750	34.85
CORAZON REPOSADO	REPOSADO	0.750	28.85
CORAZON SILVER	SILVER	0.750	26.85
CORRALEJO ANEJO		0.750	34.85
CORRALEJO ANEJO EXTRA	EXTRA ANEJO	0.750	69.85
CORRALEJO REPOSADO		0.750	22.85
CORRALEJO SILVER	SILVER	0.750	24.85
CORRALEJO TRIPLE DISTILLE		0.750	35.85
CORRALEJO 99,000 ANEJO		0.750	48.85
CORZO ANEJO		0.750	39.85
CORZO REPOSADO		0.750	38.85
CORZO SILVER		0.750	37.85
CUERVO ANEJO 250 YR ANN	250 YR ANNIVERSARIO	0.750	2145.85
CUERVO RESERVA EXTRA ANE	LA FAMILIA EXTRA ANEJO	0.750	168.85
CUERVO RESERVA PLATINO	RES DE LA FAMILIA PLATINO	0.750	58.85
CUERVO RESERVA REPOSADO	RES DE LA FAMILIA REPOSADO	0.750	78.85
CUERVO ESPECIAL		0.375	11.85
CUERVO ESPECIAL		0.750	19.85
CUERVO ESPECIAL		1.000	24.85
CUERVO ESPECIAL		1.750	40.85
CUERVO SILVER	SILVER	0.750	19.85
CUERVO SILVER	SILVER	1.000	24.85
CUERVO SILVER	SILVER	1.750	40.85
CUERVO TRADICIONAL ANEJO	ANEJO	0.750	30.85
CUERVO TRADICIONAL CRISTA	REPOSADO CRISTALINO	0.750	33.85
CUERVO TRADICIONAL REPOSA	REPOSADO	1.000	28.85
CUERVO TRADICIONAL REPOSA	REPOSADO	1.750	44.85
CUERVO TRADICIONAL SILVER	SILVER	1.000	26.85
CUTWATER TEQ BLANCO		0.750	29.85
CUTWATER TEQ REPOSADO		0.750	32.85
DAHLIA CRISTALINO		0.750	29.85
DANO'S ANEJO	ANEJO	0.750	36.85
DANO'S BLANCO	BLANCO	0.750	29.85
DANO'S PINEAPPLE & JALAPE		0.750	24.85
DANO'S REPOSADO	REPOSADO	0.750	31.85
DEMETRIO ANEJO	ANEJO	0.750	28.85
DEMETRIO BLANCO	BLANCO	0.750	23.85
DESERT DOOR SOTOL	TEXAS SOTOL	0.750	36.85
DIVA TEQUILA BLANCO	BLANCO	0.750	27.85
DON EDUARDO REPOSADO		0.750	23.85
DON FELIX ANEJO		0.750	46.85
DON FELIX PLATA		0.750	38.85

L TEQUILA

EL TESORO SILVER	DON FELIPE	0.750	40.85
EMBAJADOR ANEJO	ANEJO	0.750	39.85
EMBAJADOR REPOSADO		0.750	31.85
EMBAJADOR REPOSADO		0.750	35.85
ESPOLON ANEJO X	EXTRA ANEJO	0.750	58.85
ESPOLON ANEJO		0.750	32.85
ESPOLON REPOSADO		0.750	26.85
ESPOLON REPOSADO	REPOSADO	1.000	27.85
ESPOLON SILVER	SILVER	0.750	26.85
ESPOLON SILVER	SILVER	1.000	28.85
EXCELLIA ANEJO		0.750	61.85
EXOTICO REPOSADO	REPOSADO	1.000	17.85
EXOTICO SILVER	SILVER	0.750	13.85
EXOTICO SILVER	SILVER	1.000	17.85
FLECHA AZUL ANEJO		0.750	48.85
FORTALEZA ANEJO	ANEJO	0.750	94.85
FORTALEZA BLANCO	BLANCO	0.750	49.85
FORTALEZA REPOSADO	REPOSADO	0.750	58.85
FRIDA KAHLO ANEJO		0.750	58.85
FRIDA KAHLO BLANCO		0.750	39.85
FRIDA KAHLO REPOSADO		0.750	43.85
FUENTESECA BLANCO		0.750	88.85
GHOST TEQUILA		0.750	28.85
GRAN CENTENARIO ANEJO	ANEJO	0.750	30.85
GRAN CENTENARIO LEYENDA	LEYENDA	0.750	123.85
GRAN CENTENARIO REPOSADO	REPOSADO	0.750	26.85
GRAN CENTENARIO ROSANGEL	ROSANGEL	0.750	23.85
GRAN CENTENARIO SILVER	SILVER	0.750	25.85
GRAND MAYAN SILVER		0.750	62.85
GRAND MAYAN ULTRA ANEJO		0.750	77.85
GRAND MAYAN XTRA ANEJO	XTRA ANEJO	0.750	118.85
GUSTO HISTORICO EMANUEL	CUCHARILLO	0.750	96.85
G4 ANEJO	ANEJO	0.750	71.85
G4 BLANCO	BLANCO	0.750	42.85
G4 REPOSADO	REPOSADO	0.750	51.85
HACIENDA VIEJA ANEJO		0.750	28.85
HACIENDA VIEJA REPOSADO		0.750	23.85
HERRADURA ANEJO	ANEJO	0.750	47.85
HERRADURA ANEJO ULTRA	ANEJO ULTRA	0.750	57.85
HERRADURA REPOSADO	REPOSADO	0.750	40.85
HERRADURA REPOSADO	REPOSADO	1.000	44.85
HERRADURA SILVER	SILVER	0.750	38.85
HERRADURA SILVER	SILVER	1.000	37.85
HERRADURA SUPREMA	SUPREMA	0.750	318.85
HERRADURA SUPREMA	BLANCO	0.200	20.85
HJOS DE VILLA BLANCO		0.200	21.85
HJOS DE VILLA REPOSADO		0.200	28.85
HONOR AFILADO REPOSADO	REPOSADO	0.750	38.85
HONOR REDENCION REPOSADO	REPOSADO	0.750	39.85

L TEQUILA

DON FELIX REPOSADO		0.750	41.85
DON FULANO BLANCO		0.750	41.85
DON FULANO REPOSADO		0.750	45.85
DON JULIO ANEJO		0.375	35.99
DON JULIO ANEJO		0.750	52.85
DON JULIO ANEJO		1.750	118.85
DON JULIO REPOSADO		0.375	24.85
DON JULIO REPOSADO		0.750	46.85
DON JULIO REPOSADO		1.750	115.85
DON JULIO SILVER		0.375	28.85
DON JULIO SILVER		0.750	45.85
DON JULIO SILVER		1.750	106.85
DON JULIO ULTIMA RESERVA		0.750	385.85
DON JULIO 1942		0.750	158.85
DON JULIO 70TH ANNIVERSAR	70TH ANNIVERSARY	0.750	78.85
DON PILAR ANEJO	ANEJO	0.750	39.85
DON PILAR BLANCO	** BLANCO	0.750	29.85
DON PILAR EXTRA ANEJO		0.750	123.85
DON PILAR REPOSADO	REPOSADO	0.750	33.85
DONA CELIA ANEJO	ANEJO	0.750	49.85
DOS ARMADILLOS LUXURY CE	EXTRA ANEJO CERAMIC PINTADO	0.750	748.85
DOS ARMADILLOS LUXURY CL	EXTRA ANEJO CLAY BOTTLE	0.750	578.85
DOS ARMADILLOS ANEJO	ANEJO	0.750	72.85
DOS ARMADILLOS PLATA	PLATA	0.750	49.85
DOS ARMADILLOS REPOSADO	REPOSADO	0.750	57.85
DULCE VIDA ANEJO		0.750	29.85
DULCE VIDA ANEJO EXTRA	EXTRA ANEJO 100 PF	0.750	123.85
DULCE VIDA REPOSADO		0.750	27.85
DULCE VIDA GRAPEFRUIT	GRAPEFRUIT	0.750	19.85
DULCE VIDA LIME	LIME	0.750	19.85
DULCE VIDA PA-JALEPENO	PINEAPPLE - JALAPENO	0.750	19.85
EL AFAN ANEJO	ANEJO	0.750	33.85
EL AFAN ANEJO EXTRA	EXTRA ANEJADO	0.750	98.85
EL AFAN REPOSADO	REPOSADO	0.750	31.85
EL AFAN SILVER	SILVER	0.750	27.85
EL JIMADOR ANEJO	ANEJO	0.750	23.85
EL JIMADOR REPOSADO	REPOSADO	0.750	16.85
EL JIMADOR REPOSADO	REPOSADO	1.000	19.85
EL JIMADOR REPOSADO	REPOSADO	1.750	35.85
EL JIMADOR SILVER	SILVER	0.750	18.85
EL JIMADOR SILVER	SILVER	1.000	19.85
EL MAYOR ANEJO	ANEJO	0.750	23.85
EL MAYOR ANEJO CRISTALINO	CRISTALINO	0.750	33.85
EL MAYOR REPOSADO	REPOSADO	0.750	23.85
EL MAYOR SILVER	SILVER	0.750	18.85
EL TESORO ANEJO	DON FELIPE	0.750	63.85
EL TESORO PARADISO ANEJO		0.750	145.85
EL TESORO REPOSADO		0.750	47.85

L TEQUILA

HONOR REFLEXION BLANCO	BLANCO	0.750	38.85
INDEPENDENCIA 1810 ANEJO	ANEJO	0.750	28.85
INDEPENDENCIA 1810 BLANCO	BLANCO	0.750	21.85
INDEPENDENCIA 1810 REPOSA	REPOSADO	0.750	23.85
JARANA BLANCO	BLANCO	1.000	11.85
JARANA REPOSADO	REPOSADO	1.000	11.85
KOMOS ANEJO CRISTALNIO		0.750	95.85
KOMOS EXTRA ANEJO	EXTRA ANEJO	0.750	318.85
KOMOS REPOSADO ROSA	ROSA REPOSADO	0.750	87.85
LA FOGATA MEZCAL ANEJO		0.750	37.85
LA FOGATA TEQUILA ANEJO	ANEJO TEQUILA	0.750	34.85
LALO TEQ BLANCO		0.750	36.48
LUNAZUL EL HUMOSO		0.750	23.85
LUNAZUL PRIMERO TEQUILA		0.750	24.85
LUNAZUL REPOSADO	REPOSADO	1.000	17.85
LUNAZUL SILVER	SILVER	1.000	17.85
MAESTRO DOBEL ANEJO	ANEJO	0.750	47.85
MAESTRO DOBEL DIAMANTE	DIAMANTE	0.750	45.85
MAESTRO DOBEL DIAMANTE	DIAMANTE	1.750	97.85
MAESTRO DOBEL REPOSADO		0.750	39.85
MAESTRO DOBEL SILVER		0.750	35.85
MAESTRO DOBEL 50 CRISTALI	EXTRA ANEJO	0.750	128.85
MANDALA EXTRA ANEJO		1.000	238.85
MANDALA EXTRA ANEJO	SKELETONS	1.000	228.85
MANDALA ANEJO		0.750	59.85
MANDALA REPOSADO		0.750	44.85
MANDALA SILVER		0.750	41.85
MI CAMPO BLANCO		1.000	16.85
MIJENTA BLANCO		0.750	36.85
MIJENTA REPOSADO		0.750	54.85
MILAGRO RES ANEJO	ANEJO RESERVA	0.750	47.85
MILAGRO RES REPOSADO	REPOSADO RESERVA	0.750	42.85
MILAGRO RES SILVER	SILVER RESERVA	0.750	38.85
MILAGRO ANEJO	ANEJO	0.750	38.85
MILAGRO REPOSADO	REPOSADO	0.750	25.85
MILAGRO REPOSADO	REPOSADO	1.000	32.85
MILAGRO SILVER	SILVER	0.750	25.85
MILAGRO SILVER	SILVER	1.000	28.85
MILAGRO SILVER	SILVER	1.750	55.85
MONTE ALBAN REPOSADO	REPOSADO	1.000	12.85
MONTE ALBAN SILVER	SILVER	1.000	12.85
MONTE AZUL PLATA		0.750	24.85
OLMECA ALTOS REPOSADO	REPOSADO	0.750	27.85
OLMECA ALTOS SILVER	SILVER	0.750	27.85
ORENDAIN GRAN ANEJO	GRAN ANEJO	0.750	35.85
ORENDAIN GRAN BLANCO	GRAN BLANCO	0.750	28.85
ORENDAIN GRAN REPOSADO	GRAN REPOSADO	0.750	32.85
PACO JONES TEQUILA	GOLD	0.750	11.85

L TEQUILA

PAINTED DONKEY BLANCO	BLANCO	0.750	20.85
PAINTED DONKEY REPOSADO	REPOSADO	0.750	21.85
PASSION BLANCO ROSAS	BLANCO ROSAS	0.750	43.85
PATRON ANEJO 7 ANOS	7 ANOS ANEJO	0.750	237.85
PATRON BURDEOS ANEJO	BURDEOS ANEJO	0.750	458.85
PATRON GRAN PATRON SMOKE	101 SMOKEY	0.750	168.85
PATRON GRAN PIEDRA	GRAN PIEDRA	0.750	368.85
PATRON GRAN PLATINUM	PLATINUM	0.750	198.85
PATRON ROCA ANEJO	ROCA ANEJO	0.750	75.85
PATRON ROCA REPOSADO	ROCA REPOSADO	0.750	70.85
PATRON ROCA SILVER	SILVER	0.375	31.85
PATRON ROCA SILVER	ROCA SILVER	0.750	58.85
PATRON ANEJO		0.375	21.85
PATRON ANEJO		0.750	51.85
PATRON ANEJO		1.750	115.85
PATRON ANEJO EXTRA	3YR EXTRA ANEJO	0.750	82.85
PATRON ANEJO SHERRY CASK	SHERRY CASK	0.750	68.85
PATRON ESTATE RELEASE	BLANCO	0.750	84.85
PATRON REPOSADO		0.375	20.85
PATRON REPOSADO		0.750	48.85
PATRON REPOSADO		1.750	105.85
PATRON SILVER		0.375	19.85
PATRON SILVER		0.750	44.85
PATRON SILVER		1.750	98.85
PATRON SILVER TIN	MEX HERITAGE TIN	0.750	44.85
PELIGROSO CINNAMON	CINNAMON LIQUEUR	0.750	15.85
PELIGROSO REPOSADO	REPOSADO	0.750	25.85
PENASCO PLATA	PLATA	0.750	21.85
PENASCO REPOSADO	REPOSADO	0.750	24.85
PENTA CRISTALINO DIAMANTE	REPOSADO	0.750	88.85
PROEZA TEQUILA ANEJO	ANEJO	0.750	32.85
PROEZA TEQUILA REPOSADO	REPOSADO	0.750	29.85
PROEZA TEQUILA SILVER	SILVER	0.750	27.85
PUNTA GAVE TEQUILA	TEQUILANA WEBER	0.750	29.85
QUI PLATINUM EXTRA ANEJO	PLATINUM EXTRA ANEJO	0.750	78.85
REJON BLANCO		0.750	15.85
REJON BLANCO		1.000	17.85
REJON EXTRA ANEJO		0.750	36.85
REJON REPOSADO		0.750	17.85
SAUZA BLUE REP D/C'D	D/C'D BY DISTILLER	1.000	16.85
SAUZA CONMEMORATIVO		0.750	21.85
SAUZA CONMEMORATIVO		1.000	25.85
SAUZA HACIENDA GOLD	GOLD	1.000	15.85
SAUZA HACIENDA SILVER	SILVER	0.750	13.85
SAUZA HACIENDA SILVER	SILVER	1.000	14.85
SAUZA HORNITOS ANEJO	ANEJO	0.750	28.85
SAUZA HORNITOS ANEJO BLK	BLACK BARREL ANEJO	0.750	28.85
SAUZA HORNITOS ANEJO CRIS	CRISTALINO ANEJO	0.750	28.85

L TEQUILA

VOLCAN DE MI TIERRA REPOS	REPOSADO	0.750	49.85
VOLCAN DE MI TIERRA SILVER	SILVER	0.750	41.85
XO ANEJO	ANEJO	0.750	48.85
ZATRON REPOSADO- SALT	REPO SALOME - SALT	0.750	58.85
123 ANEJO	ANEJO	0.750	48.85
123 BLANCO		0.750	33.85
123 REPOSADO		0.750	38.85
1519 TEQUILA ANEJO	ANEJO	0.750	32.85
1519 TEQUILA BLANCO		0.750	24.85
1519 TEQUILA REPOSADO	REPOSADO	0.750	27.85
1800 ANEJO	ANEJO	0.750	38.85
1800 ANEJO CRISTALINO		0.750	49.85
1800 COCONUT	COCONUT	0.750	27.85
1800 COCONUT		1.000	32.85
1800 GOLD		0.750	29.85
1800 GOLD		1.000	34.85
1800 GOLD		1.750	51.85
1800 SILVER		0.750	26.85
1800 SILVER	SILVER	1.000	32.85
1800 SILVER	SILVER	1.750	45.85
1921 TEQUILA ANEJO	ANEJO	0.750	39.85
1921 TEQUILA BLANCO	BLANCO	0.750	35.85
1921 TEQUILA REPOSADO	REPOSADO	0.750	38.85
21 SEEDS CUCUMBER JALAPEN		0.750	26.85
21 SEEDS GRAPEFRUIT HIBIS		0.750	26.85
21 SEEDS VALENCIA ORANGE		0.750	26.85
3 CABALLOS BLANCO	BLANCO	1.000	18.85
3 CABALLOS REPOSADO	REPOSADO	1.000	18.85
30-30 ANEJO		0.750	23.85
30-30 REPOSADO		0.750	21.85
30-30 SILVER	SILVER	0.750	20.85
818 TEQUILA ANEJO	ANEJO	0.750	52.85
818 TEQUILA REPOSADO	REPOSADO	0.750	44.85
818 TEQUILA SILVER	SILVER	0.750	36.85

L TEQUILA BAR

CONQUISTADOR GOLD		1.000	8.85
CONQUISTADOR GOLD	GOLD	1.750	19.85
CONQUISTADOR SILVER	SILVER	1.000	8.85
EL MALDITO GOLD	GOLD	1.000	6.85
EL MALDITO SILVER	SILVER	1.000	6.85
EL TORO GOLD	GOLD	1.000	7.85
EL TORO GOLD		1.750	16.85
EL TORO SILVER		1.000	7.85
EL TORO SILVER		1.750	16.85
JUAREZ DSS GOLD	DSS GOLD	1.000	7.85
JUAREZ DSS GOLD	DSS GOLD	1.750	15.85
JUAREZ DSS SILVER	DSS SILVER	1.000	7.85
JUAREZ DSS SILVER	LIQUEUR	1.750	15.85
JUAREZ GOLD	TEQUILA	1.000	10.85
JUAREZ GOLD	TEQUILA	1.750	21.85
JUAREZ SILVER	TEQUILA	1.000	10.85
JUAREZ SILVER	TEQUILA	1.750	21.85
ZL CABALLO ESTRELLA GOLD	GOLD	1.000	7.85

L VODKA

CIROC RED BERRY 70		0.750	29.85
CIROC RED BERRY 70		1.000	39.85
CIROC WHITE GRAPE	WHITE GRAPE	0.750	29.85
CRYSTAL PALACE VODKA	VODKA	1.000	5.85
DEEP EDDY CRANBERRY VOD	CRANBERRY	0.750	17.85
DEEP EDDY CRANBERRY VOD	CRANBERRY VOD	1.000	21.85
DEEP EDDY LEMON	LEMON	0.750	17.85
DEEP EDDY LIME	LIME	0.750	17.85
DEEP EDDY ORANGE	ORANGE	1.000	21.85
DEEP EDDY PEACH	PEACH	0.750	17.85
DEEP EDDY PEACH	PEACH	1.000	21.85
DEEP EDDY RUBY RED	RUBY RED	0.750	17.85
DEEP EDDY RUBY RED	RUBY RED	1.000	21.85
DEEP EDDY SWEET TEA	SWEET TEA	0.750	17.85
DEEP EDDY SWEET TEA	SWEET TEA VODKA	1.000	21.85
DEEP EDDY VODKA		0.750	17.85
DEEP EDDY VODKA		1.000	21.85
DRIPPING SPRINGS LEMON	LEMON	0.750	18.85
DRIPPING SPRINGS VODKA		0.750	18.85
DRIPPING SPRINGS VODKA		1.000	19.85
EFFEN VODKA		0.750	19.85
EFFEN VODKA BLOOD ORANGE	BLOOD ORANGE	0.750	19.85
EFFEN VODKA CUCUMBER		0.750	19.85
EFFEN VODKA CUCUMBER		1.000	24.85
EFFEN VODKA GREEN APPLE	GREEN APPLE	0.750	19.85
EFFEN VODKA ROSE		0.750	19.85
EFFEN VODKA SALTED CARAME	SALTED CARAMEL	0.750	19.85
EFFEN VODKA YUZU	YUZU CITRUS	0.750	19.85
ENCHANTED ROCK VODKA		0.750	17.85
FINLANDIA TANGERINE	TANGERINE	1.000	18.85
FLEISCHMANN'S VODKA		1.000	6.85
FLEISCHMANN'S VODKA		1.750	11.85
FRANKLY APPLE		0.750	16.85
FRANKLY GRAPEFRUIT		0.750	16.85
FRANKLY STRAWBERRY		0.750	16.85
FRIS VODKA		1.000	10.85
GILBEY'S VODKA		1.000	10.85
GILBEY'S VODKA		1.750	18.85
GOODNIGHT LOVING	VODKA	0.750	16.85
GOODNIGHT LOVING		1.000	17.85
GORDON'S VODKA	VODKA	1.000	11.85
GRAINGER'S DELUXE		0.750	12.85
GREY GOOSE		0.750	28.85
GREY GOOSE		1.000	35.85
GREY GOOSE		1.750	55.85
GREY GOOSE CITRON	CITRON	1.000	35.85
GREY GOOSE DUCASSE	DUCASSE LIMITED EDITION	0.750	78.85
GREY GOOSE LA POIRE	LA POIRE	1.000	35.85

L VODKA

STOLI CR GRAPEFRUIT	GRAPEFRUIT	0.750	17.85
STOLI CR PINEAPPLE	PINEAPPLE	0.750	17.85
STOLI GLUTEN FREE	GLUTEN FREE	0.750	17.85
STOLI HONEY	HONEY	0.750	17.85
STOLI STRASBERI	STRASBERI	0.750	18.85
STOLI 80		0.750	16.85
STOLI 80		1.000	26.85
STOLI 80		1.750	34.85
SUNTORY HAKU VODKA		0.750	23.85
SVEDKA		0.750	12.85
SVEDKA		1.000	13.85
SVEDKA		1.750	18.85
SVEDKA BLUE RASPBERRY		1.000	13.85
SVEDKA CUCUMBER LIME	CUCUMBER LIME	0.750	12.85
SVEDKA CUCUMBER LIME	CUCUMBER LIME	1.000	13.85
SVEDKA MANGO PINEAPPLE	MANGO PINEAPPLE	1.000	13.85
SVEDKA PEACH		1.000	13.85
SVEDKA STRAWBERRY LEMONAD	STRAWBERRY LEMONADE	1.000	13.85
TAAKA VODKA	VODKA	1.000	5.85
TAAKA VODKA	VODKA	1.750	10.85
TAAKA VODKA APPLE		1.000	5.75
TEXAS WELL WATER	PICKLE VODKA	0.750	19.85
TEXASCRAFT VODKA		0.750	14.85
TITO'S VODKA		0.375	10.85
TITO'S VODKA		0.750	18.85
TITO'S VODKA		1.000	23.85
TITO'S VODKA		1.750	34.85
TOWNES VODKA	TEXAS VODKA	1.000	11.85
VAMPIRE VODKA	VODKA	0.750	18.85
VIRUS VODKA		0.750	19.85
VODOFFSKA VODKA		1.000	5.85
VOX		0.750	16.85
VOX		1.750	27.85
VOX RASPBERRY		0.750	16.85
WESTERN SON LIME	LIME	1.750	19.85
WESTERN SON BLACKBERRY	BLACKBERRY	1.000	16.85
WESTERN SON BLUEBERRY	BLUEBERRY	0.750	15.85
WESTERN SON BLUEBERRY	BLUEBERRY	1.000	16.85
WESTERN SON CUCUMBER	CUCUMBER	0.750	15.85
WESTERN SON CUCUMBER	CUCUMBER	1.000	16.85
WESTERN SON LEMON	LEMON	1.000	16.85
WESTERN SON LIME	LIME	0.750	15.85
WESTERN SON LIME	LIME	1.000	16.85
WESTERN SON PEACH	PEACH	0.750	15.85
WESTERN SON PEACH	PEACH	1.000	16.85
WESTERN SON PRICKLY PEAR	PRICKLY PEAR	0.750	15.85
WESTERN SON PRICKLY PEAR	PRICKLY PEAR	1.000	16.85
WESTERN SON RASPBERRY	RASPBERRY	1.000	16.85

L CANADIAN WHISKEY

BLACK VELVET		1.000	12.85
BLACK VELVET		1.750	16.85
CANADIAN CLUB	1858	1.000	14.85
CANADIAN CLUB	1858	1.750	21.85
CANADIAN CLUB CHRONICLES	41 YR	0.750	230.85
CANADIAN HUNTER		1.000	10.85
CANADIAN LTD		0.750	7.85
CANADIAN LTD		1.000	8.85
CANADIAN MIST		1.000	12.85
CANADIAN MIST		1.750	17.85
CROWN ROYAL MS SP RESERV	SPECIAL RESERVE	0.750	36.85
CROWN ROYAL MS SP RESERV	SPECIAL RESERVE	1.750	81.85
CROWN ROYAL MS TEXAS 103	HAND SELECT BARREL	0.750	39.85
CROWN ROYAL MS WINTER WH	WINTER WHEAT	0.750	59.85
CROWN ROYAL MS XO	MASTER SERIES XO	0.750	41.85
CROWN ROYAL MS XR 18YR	18YR XR	0.750	128.85
CROWN ROYAL FS APPLE 70	70PR APPLE	0.750	27.85
CROWN ROYAL FS APPLE 70	70PR APPLE	1.000	33.85
CROWN ROYAL FS PEACH 70	70PR PEACH	0.750	29.85
CROWN ROYAL FS SALTED CAR	SALTED CARAMEL	0.750	29.85
CROWN ROYAL FS TEXAS MESQ	TEXAS MESQUITE	0.750	29.85
CROWN ROYAL FS VANILLA 70	VANILLA	0.750	29.85
CROWN ROYAL FS VANILLA 70	VANILLA	1.000	33.85
CROWN ROYAL SS BLACK		0.750	31.85
CROWN ROYAL SS BLACK		1.000	36.85
CROWN ROYAL SS BOURBON MA	THE ILEGAL BOURBN MASH LABEL	0.750	26.85
CROWN ROYAL SS DELUXE	PURPLE	0.750	27.85
CROWN ROYAL SS DELUXE	PURPLE	1.000	33.85
CROWN ROYAL SS DELUXE	PURPLE	1.750	53.85
CROWN ROYAL SS RYE	RYE	1.000	34.85
FORTY CREEK		0.750	18.85
FORTY CREEK		1.000	22.85
FORTY CREEK COPPER POT	COPPER POT RES	0.750	25.85
FORTY CREEK DBL BARREL		0.750	43.85
LORD CALVERT		1.000	11.85
POPS' FAMOUS	CANADIAN WHISKEY	0.750	26.85
RICH & RARE		1.000	11.85
RICH & RARE		1.750	16.85
RICH & RARE RESERVE		0.750	9.85
SEAGRAM'S VO		1.000	23.85
WHITE OWL WHISKY		0.750	32.85
WINDSOR CANADIAN		1.000	11.85

PLASTICS

STRAWS SIPPER STIRRERS 5.	1000# SIPPER	5.25 INC	2.40
STRAWS SPARKLE 8 INCH	#500	8 INCH	4.00
STRAWS UNWRAPED 250# 10"	JUMBO STRAW	10"	2.00
STRAWS UNWRAPED 250# 5&3/	MARGARITA SHORT	5.5	1.60
STRAWS UNWRAPED 250# 7&3/	JUMBO CLEAR	7&3/4	1.25
TOOTER RACK 24# BLUE	ACRYLIC	24#	9.50
TOOTER RACK 24# CLEAR	ACRYLIC	24#	9.50
TOOTER RACK 36# CLEAR	ACRYLIC	40#	25.00
TOOTER RACK 40# FOAM	FOAM	40#	15.00
TOOTERS 6' CLEAR	CLEAR	6'	6.99
TOOTERS 6' NEON	ASST NEON	6'	8.99
ZAGER BOMB CUP			19.99
10 OZ H/P "HIGHBALL" TUMB	25# HIGHBALL TUBLER	10OZ	3.00
10 OZ NEON CUPS		10 OZ	3.00
12 OZ H/P CLEAR 20CT	500 CT CASE	12OZ	4.00
16 OZ SOFT CLEAR CUPS		16 OZ	2.10
5 OZ H/P SQUAT CLEAR	CLEAR	5.0Z	3.00
7 OZ HP CUPS	500 CT CASE	7 OZ	1.80
9 OZ H/P SQUAT TUMBLER CL	20 # OLD FASHION TUMBLER	9 OZ	4.00

BAR GOODS JIGGERS

SS JIGGER 1 X 1&1/4	1X1&1/4	2.50
SS JIGGER 1 X 2	1 X 2	2.50
SS JIGGER 1/2 X 1	1/2 X 1	2.50
SS JIGGER 1X1&1/2	1X1&1/2	2.50
SS JIGGER 3/4 X 1	3/4 X 1	2.50
SS JIGGER 3/4 X 1&1/2	3/4X11/2	2.50
SS JIGGER 3/4 X 1&1/4	3/4X11/4	2.50
SS JIGGER 7/8 X 1&1/4	7/8X11/4	2.50



1970 W. Expressway 83, Mercedes, TX. 78570
Phone: 956-565-1200/Fax: 956-565-1215
Email: krystal@lonestarshredding.com

Date: 09/11/2024

Anna Carrillo
City Secretary
City of Mission

Re: Offsite Document Storage, Destruction and other related Services – BID No. 22-543-09-06

Thank you for allowing 3GS, LLC dba Lone Star Shredding and Document Storage to assist you with your records management needs. This is to confirm that 3GS, LLC dba Lone Star Shredding and Document Storage will be renewing Offsite Document Storage, Destruction and other related Services – BID No. 22-543-09-06 for the period of 10/21/2024 thru 10/20/2025 at a 0% price increase as per the terms and conditions.

Once again, we thank you for your continued patronage, as we look forward to another year of servicing **City of Mission**.

Kind Regards,


Krystal Mireles

BID NAME/NUMBER: 22-543-09-06 / Offsite Document Storage, Destruction, and other Related Services

OPEN DATE: September 06, 2022 2:00 PM CST



Vendor Name: 3GS, LLC.
 Street address: 1970 W. Expressway 85
 City, State: Mercedes, TX 78570
 Phone: (956) 665-1200
 Fax: (956) 267-8881
 Contact: Norma J. Woodward
 Email: betty@lonestarsreddina.com

No.	DESCRIPTION:	Charges	uom
1	Storage Fees		
	15x12x10 Box	\$0.50	Per Box
	18x12x10 Box	\$0.75	Per Box
	24x18x10 Box	\$1.75	Per Box
2	Minimum Monthly Charge	see above	Per Box
3	Services to include Retrieval and Shelving of Boxes	\$3.50	Per Box
4	Indexing of box (one time set up fee)	\$1.50	Per Box
5	Destruction	\$4.00 per letter size/ \$6.00 per banker/legal size	
6	Permanent Removal	\$5.00	pick up and delivery
7	Pick-Up and Delivery Services	\$25.00	Rush Fee Per Box
8	3 onsite shredding bins	\$75.00 1st bin, \$25.00 per additional bin	
	1st. Yr. Renewal	0.00%	
	2nd. Yr. Renewal	5.00%	

Please Note:

**City of Mission
Pricing Schedule**

Proposal Name/No.: Offsite Document Storage, Destruction, and other Related Services / RFP: 22-543-09-06

For any questions directly regarding the “Offsite Document Storage, Destruction, and other Related Services - Proposal No. 22-543-09-06”,

please email:

Crissy Cantu, Purchasing Buyer: ccantu@missiontexas.us

NOTE: For invitations for Proposals the terms “Offer” and “Offeror” shall mean “Proposal” and “Proposer”, respectively; and for Requests for Proposal terms “Proposal” and “Proposer” shall mean “Offer” and “Offeror”, respectively, in this solicitation and any associated exhibits. Proposals must be submitted on all quantities specified on this schedule.

The Offeror is required to Sign and Date Each Page of the Schedule
Submit All Pages with the Offer.

ITEM NO.	DESCRIPTION BASE TERM 2 YEAR	MONTHLY CHARGES
	Storage Fees	
	15 x 12 x 10 Box (Standard Letter Box)	\$ 0.50 / per box
	18 x 12 x 10 Box (Standard Banker Box)	\$ 0.75 / per box
1	24 x 15 x 10 Box (Legal-Size Banker Box)	\$ 1.75 / per box
2	Minimum Monthly Charge	\$ See Above /Per Box
3	Services to include Retrieval and Shelving of Boxes	\$ 3.50 /Per Box
4	Indexing of box (one time set up fee)	\$ 1.50 /Per Box
5	Destruction	\$ 4.00/per letter size, \$6.00/per banker/legal size
6	Permanent Removal	\$ 5.00 /pick-up and delivery
7	Pick-up and Delivery Services	\$ 25.00 /rush fee per box (as needed)
8	3 onsite shredding bins	\$ 75.00 1st bin, \$25.00/per additional bin

Renewal Terms: The City of Mission shall reserve the option to renew this order for an additional two (2) consecutive, one (1) year period at the end of the service period. A proposer may offer a fixed maximum percentage of escalation for each of the one year options. The term of this contract shall be two (2) years from contract award date. The amount of escalation will be taken into consideration in evaluation of the proposal. State maximum percentage of escalation as follows:

** 0 % 1st year renewal total option term

** 5 % 2nd year renewal total option term

***IF NO PERCENTAGE OF ESCALATION IS INCLUDED A ZERO PERCENTAGE WILL BE ASSUMED.**



CITY OF MISSION

"Home of the Grapefruit"

Norma J. Woodard, Manager
3GS LLC
1970 W. Expressway 83
Mercedes, Texas 78570

Subject: Notice of Award – RFP 22-543-09-06 Offsite Document Storage, Destruction, and other Related Services

Dear Ms. Woodard:

You are hereby notified that you have been awarded City of Mission Offsite Document Storage, Destruction, and other Related Services RFP 22-543-09-06. Please use this bid number on any correspondence to the City of Mission.

You are required to furnish the CIQ Questionnaire, Disclosure of Interested Parties and Insurance within seven (7) calendar days from the date of this notice to you.

Contract Base Term: October 21, 2022 through October 20, 2023.

It is at the sole option of the City of Mission to exercise two (2) one-year extensions. The total duration of this contract, including the exercise of any renewals, shall not exceed three (3) years.

To facilitate the discharge of this contract, the Technical Representative (TR) for the contract is Anna Carrillo, City Secretary, who can be reached at (956) 580-8721. The Technical Representative will perform the following duties during the term of this contract:

1. Monitor, verify and take such action necessary to ensure that your firm performs the technical requirements of the contract in accordance with the contract terms, conditions, and specifications. Specific emphasis shall be placed on the quality, quantity, acceptability, and manner of work for both adherences to the contract provisions and to your firm's quality control program.
2. Notify your firm of deficiencies observed during delivery of goods and/or services and direct your firm to comply with the contract requirements. Coordinate with the Purchasing Agent about your firm's unacceptable performance. Your firm's corrective actions must be within the scope of the contract.
3. Forward all disagreements with your firm that cannot be resolved within the scope of the delegated authority to higher levels within the City. The TR will provide records and reports to the Purchasing Agent concerning faulty or non-conforming work, delays or problems, and recommend appropriate actions to effect correction within the scope of the contract or dispute.

4. Ensure that any City furnished property is provided and returned in accordance with the contract provisions.
5. Maintain records applicable to the criteria established in the contract for performance issues, as they relate to the assessment of potential liquidated damages. Assert when applicable, in coordination with the Purchasing Agent, any damages provided in the contract due to your firm's failure to meet standards.
6. Maintain a current record of the obligated contract dollar amount, billed and paid.
7. Recommend acceptance or rejection of invoices that have been submitted by your firm. Disposition of payment recommendations rest with the appropriate Purchasing Agent and the TR.
8. Coordinate with the Purchasing Agent prior to releasing any correspondence involving schedule, performance, cost, and invoices/payment.
9. Work with the Purchasing Agent to properly close out the contract and all records.
10. Perform, or cause to be performed, inspections required by the contract. Verify that your firm has corrected all deficiencies. Act as certifying official, and receive, accept or reject supplies/services for the City specified in the contract and invoiced by your firm.

The following actions are specifically reserved for the Purchasing Agent.

1. Issuance of any orders or modifications to your firm regarding contractual matters, such as changes in price, deliveries, statements of work, specifications, or other contractual terms.
2. Directing work to start or stop, except as specifically provided for by the terms and conditions of the contract.
3. Amending the contract requirements in any respect.
4. Submit for Approval any action that will result in additional charges to the City.
5. Interpretation of contract terms and conditions.

In the event of the Technical Representative absence, the Purchasing Agent shall act in this capacity. The presence or absence of the TR shall not relieve the Contractor from any requirements of the contract. In the event of any discrepancies the original proposal submitted will take precedence.

This assignment and delegation of the city is effective as of this date and shall remain in full effect until contract expiration or termination in writing by the Purchasing Agent.

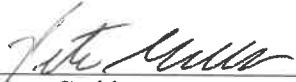
A copy of your proposal response is enclosed for your records. Said proposal response and this notice of award constitute the contract. Please include the proposal number on all correspondence pertaining to this contract, and with each invoice that you submit.

If you have any questions, please contact your assigned **Director of Procurement, Peter Geddes** at the phone number or address listed below.

City of Mission
1201 E. 8th Street
Mission, TX 78592
956/580-8667
956/580-8798 FAX

We appreciate your interest in City of Mission and look forward to working with you.

Sincerely,



Peter Geddes
Director of Procurement

9/30/22

Date



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024

PRESENTED BY: Juan Avila, Fleet Director

AGENDA ITEM: Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies via cooperative contracts from AutoZone Region 4 R211201, Advance Auto Parts BuyBoard Contract #715-23, O'Reillys Auto Parts Sourcewell Contract 032521-ORA, Arnold Oil Company Region One RFP-Agency-000082-E3 for Fleet and Sanitation Departments Preventative Maintenance - Avila

NATURE OF REQUEST:

Staff is seeking authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies via cooperative contracts from AutoZone Region 4 R211201, Advance Auto Parts BuyBoard #715-23, and O'Reillys Auto Parts Sourcewell 032521-ORA, Arnold Oil Company Region One RFP-Agency-000082-E3 for the Fleet and Sanitation Department. Such items/supplies will be purchased on an as-needed basis for preventative maintenance on the city's fleet for the 2024-2025 fiscal year.

BUGETED: (Yes) / No / N/A **FUND:** General Fund **ACCT. #:** 01-416-64360

BUDGET: \$115,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$115,000

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Budgeted:	Fund:	Acct. #	Acct. Name:	Budget:	Budget Balance:
Yes	Solid Waste	05-410-44645	Vehicle Repair and Maintenance	\$500,000	\$500,00
Yes	General Fund	01-416-34489	Golf- Other Prof. and Para-Professional Services	\$1,000	\$1,000
Yes	General Fund	01-416-34490	Police- Other Prof. and Para-Professional Services	\$175,000	\$175,000
Yes	General Fund	01-416-34491	Fire- Other Prof. and Para-Professional Services	\$300,000	\$300,000
Yes	General Fund	01-416-34493	Fleet- Other Prof. and Para-Professional Services	\$2,500	\$2,500
Yes	General Fund	01-416-34494	Streets- Other Prof. and Para-Professional Services	\$300,000	\$300,000
Yes	General Fund	01-416-34495	Parks- Other Prof. and Para-Professional Services	\$20,000	\$20,000
Yes	General Fund	01-416-34496	Health- Other Prof. and Para-Professional Services	\$1,500	\$1,500
Yes	General Fund	01-416-34497	Planning- Other Prof. and Para-Professional Service:	\$500	\$500
Yes	General Fund	01-416-34498	Meter Readers- Other Prof. and Para-Professional S	\$2,000	\$2,000
Yes	General Fund	01-416-34499	Other Professional and Para-Professional Services	\$10,000	\$10,000



Vendor Contract Information Summary

Vendor	Advance Auto Parts
Contact	Shari Vergara
Phone	952-412-4481
Email	shari.vergara@advance-auto.com
Vendor Website	www.my.advancepro.com
TIN	54-0118110
Address Line 1	4200 Six Forks Road
Vendor City	Raleigh
Vendor Zip	27609
Vendor State	NC
Vendor Country	USA
Delivery Days	10
Freight Terms	FOB Destination
Payment Terms	Net 30
Shipping Terms	Freight prepaid by vendor and added to invoice
Ship Via	Company Truck
Designated Dealer	No
EDGAR Received	Yes
Service-disabled Veteran Owned	No
Minority Owned	No
Women Owned	No
National	No
No Foreign Terrorist Orgs	Yes
No Israel Boycott	Yes
MWBE	No
ESCs	All Texas Regions
States	All States
Contract Name	Automotive Parts, Fluids, Equipment, Maintenance Services
Contract No.	715-23
Effective	12/01/2023
Expiration	11/30/2026
Accepts RFQs	Yes
Quote Reference Number	BuyBoard
Return Policy	Return within 30 days of purchase in original package in resellable condition for full refund of purchase amount.



Service is our best part!

Store 6608 800 North Shary Road Mission, TX 78572 Phone: (956) 519-8596

buy board 715-23

City of Mission Fleet
1201 East 8th St

Mission, TX 78572
Phone: (956) 580-8667
Account ID: 1872652945

Date: 9/12/24
Register: 1

Invoice/Trans: 6608425616353
Time: 3:58:16PM
Delivery: No
Salesperson: Amisael

Product Line	Part #	Description	SKU	Warranty	Qty	List	Cost	Extended
DieHard Platinum	78FTRP	BTRY-PLATM DH 1 EA D 1 E	12277122	4 YR REPLACEMENT IF DEFECTIVE	1	324.99	165.37	165.37
DieHard Platinum	78FTRP	Core_BTRY-PLATM DH 1 EA	12277124		1		22.00	22.00
DieHard Gold	75FT3	BATTERY-GOLD 1 EA DH 1 E	11017958	3 YR FREE REPLACEMENT	3	285.99	150.34	451.02
DieHard Gold	75FT3	Core_BATTERY-GOLD 1 EA C	11017961		3		22.00	66.00
DieHard Silver	34784	BATTERY-SILVER 1 EA DHS'	2040409	2 YR FREE REPLACEMENT	1	259.99	135.99	135.99
DieHard Silver	34784	CORE - BATTERY-SILVER 1	92040409		1		22.00	22.00
Carquest Professional PI	PXD1092H	BRAKE PADS-PROF PLAT 1	10145793	LIMITED LIFETIME REPLACEMENT	1	96.99	44.99	44.99
Carquest Professional PI	PXD1363H	BRAKE PADS-PROF PLAT 1	10143670	LIMITED LIFETIME REPLACEMENT	1	92.29	44.99	44.99
Carquest Professional PI	PXD785H	BRAKE PADS-PROF PLAT 1	10145798	LIMITED LIFETIME REPLACEMENT	1	101.99	44.99	44.99
Carquest Premium Gold	GNAD1092	BRAKE PADS-PREM GOLD 1	20750062	LIMITED LIFETIME REPLACEMENT	1	76.69	34.99	34.99
Carquest Premium Gold	GNAD1363	BRAKE PADS-PREM GOLD 1	20410121	LIMITED LIFETIME REPLACEMENT	1	76.69	34.99	34.99
Carquest Professional PI	PXD792CH	BRAKE PADS-PROF PLAT 1	12175618	LIMITED LIFETIME REPLACEMENT	1	94.99	41.62	41.62
Carquest Premium Gold	GNAD792	BRAKE PADS-PREM GOLD 1	10151964	LIMITED LIFETIME REPLACEMENT	1	70.99	34.80	34.80
Carquest Premium Gold	GNAD834	BRAKE PADS-PREM GOLD 1	10152159	LIMITED LIFETIME REPLACEMENT	1	76.69	35.48	35.48
Carquest Professional PI	PXD792BH	BRK PAD PLAT CERAMIC 1 E	10293022	LIMITED LIFETIME REPLACEMENT	1	60.99	27.39	27.39
Carquest Professional PI	PXD834H	BRAKE PADS-PROF PLAT 1	10146127	LIMITED LIFETIME REPLACEMENT	1	93.99	42.99	42.99
K&N	332129	AIR FILTER 1 EA K&N	17400077	LIMITED LIFETIME REPLACEMENT	1	87.74	56.16	56.16
FRAM Titanium	FSA8755A	AIR FILTER 1 EA FMTUM	50065804	30 DAY REPLACEMENT IF DEFECTIVE	1	40.49	21.00	21.00
ACDelco	A3181C	Air Filter 1 EA ACDEL	11680453	2 YR REPLACEMENT IF DEFECTIVE	1	49.94	22.11	22.11
Mobil 1	M1107	FILTER OIL MOBIL 1 EA MB	3730004	30 DAY REPLACEMENT IF DEFECTIVE	1	27.05	13.79	13.79

THANK YOU FOR YOUR BUSINESS!

PAGE 1

Customer Quote
Not a valid receipt

Prices and tax are subject to change

Item 14.

213



Service is our best part.®

Store 6608 800 North Shary Road Mission, TX 78572 Phone: (956) 519-8596

buy board 715-23

City of Mission Fleet
1201 East 8th St

Mission, TX 78572
Phone: (956) 580-8667
Account ID: 1872652945

Date: 9/12/24
Register: 1

Invoice/Trans: 6608425616353
Time: 3:58:16PM
Delivery: No
Salesperson: Amisael

Product Line	Part #	Description	SKU	Warranty	Qty	List	Cost	Extended
K&N	HP1007	OIL FILTER 1 EA K&N	6120006	30 DAY REPLACEMENT IF DEFECTIVE	1	23.29	16.25	16.25
Purolator BOSS	PBL14006	OIL FILTER 1 EA PBOSS	11153654	30 DAY REPLACEMENT IF DEFECTIVE	1	23.98	13.27	13.27
FRAM Force	FF3506	OIL FILTER 1 EA FMFCE	12181449	30 DAY REPLACEMENT IF DEFECTIVE	1	17.29	8.17	8.17
FRAM Titanium	FS3675	OIL FILTER 1 EA FMTUM	12181445	30 DAY REPLACEMENT IF DEFECTIVE	1	23.98	11.60	11.60
FRAM Titanium	FS3675	OIL FILTER 1 EA FMTUM	12181445	30 DAY REPLACEMENT IF DEFECTIVE	1	23.98	11.60	11.60
Mobil 1	24812	OIL 5W30-SYNTHETIC 1 QT	8140022	REPLACE OR REFUND AT MGR DISCRETIC	5	17.39	11.28	56.40
Carquest Premium	81095121B	Control Arm 1 PC CQB 1 P	12312510	LIMITED LIFETIME REPLACEMENT	4	143.98	87.14	348.56
MOOG	CK80942	UPPR CONTRL ARM W/WBJ 1	21880402	LIMITED LIFETIME REPLACEMENT	4	314.99	173.42	693.68

MERCHANDISE SUBTOTAL 2,522.20
TOTAL INVOICE 2,522.20

THANK YOU FOR YOUR BUSINESS!

PAGE 2

Customer Quote
Not a valid receipt

Prices and tax are subject to change

Item 14.



SHOPPING LIST	09/12/2024
Quote Total:	\$2214.19
Customer Purchase Order:	REGION4R211201
Tender Type:	AR Credit

Note to Store :

RECEIVED

SEP 12 2024

BY:

CITY OF MISSION 140934 (956) 580-8689

VEHICLE: NO VEHICLE GIVEN FOR THE BELOW ITEMS

QTY	ITEM	DESCRIPTION	PART NO	COST	CORE	EXT COST	CHECK QOH
12	000831642	S10060 OIL FILTER	S10060	\$1.89	\$0.00	\$22.68	<input type="checkbox"/>
4	000746241	US8918 WATER PUMP	US8918	\$80.99	\$0.00	\$323.96	<input type="checkbox"/>
3	000687195	DL5658-6-10 DURALAST A	DL5658-6-10	\$309.99	Deferred	\$929.97	<input type="checkbox"/>
3	000516423	H6-DL DURALAST BATTERY	H6-DL	\$126.99	Deferred	\$380.97	<input type="checkbox"/>
4	000190792	4060715 CONTINENTAL SER	4060715	\$28.49	\$0.00	\$113.96	<input type="checkbox"/>
3	000160591	65-DL DURALAST BATTERY	65-DL	\$137.99	Deferred	\$413.97	<input type="checkbox"/>
12	000006190	S10590 STP OIL FILTER	S10590	\$2.39	\$0.00	\$28.68	<input type="checkbox"/>



AUTOMOTIVE PARTS AND SUPPLIES
Executive Summary

Lead Agency: REGION 4 ESC

Solicitation: RFP 21-12

RFP Issued: June 30, 2021

Pre-Proposal Date: July 13, 2021

Response Due Date: August 31, 2021

Proposals Received: #5

Awarded to: AutoZone Parts, Inc. – Contract #R211201

The Board of Directors of Region 4 Education Service Center (ESC) issued RFP 21-12 on June 30, 2021, to establish a national cooperative contract for Automotive Parts and Supplies.

The solicitation included cooperative purchasing language in Sections I. Scope of Work:

NATIONAL CONTRACT:

Region 4 ESC, as the Principal Procurement Agency, defined in APPENDIX D, has partnered with OMNIA Partners, Public Sector (“OMNIA Partners”) to make the resultant contract (also known as the “Master Agreement” in materials distributed by OMNIA Partners) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit (“Public Agencies”), through OMNIA Partners’ cooperative purchasing program. Region 4 ESC is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a “Participating Public Agency”) and by using the Master Agreement, any such Participating Public Agency agrees that it is registered with OMNIA Partners, whether pursuant to the terms of a Master Intergovernmental Cooperative Purchasing Agreement, a form of which is attached hereto on APPENDIX D, or as otherwise agreed to. APPENDIX D contains additional information about OMNIA Partners and the cooperative purchasing program.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- Region 4 ESC website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI
- The Advocate – New Orleans, LA
- New Jersey Herald, NJ
- Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Houston Community Newspapers, Cy Creek Mirror, TX
- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA

- Helena Independent Record, MT
- Kennebec ME Journal
- The Herald-News, IL
- Las Vegas Sun, NV

On August 31, 2021 proposals were received from the following offerors:

- AutoZone Parts, Inc.
- Factory Motor Parts
- Lawson Products, Inc.
- Liftnow Automotive Equipment Corp.
- O'Reilly Auto Enterprises, LLC.

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to enter into negotiations with AutoZone Parts, Inc., and Lawson Products, Inc. and proceeding with contract award upon successful completion of negotiations.

Region 4 ESC, OMNIA Partners and AutoZone Parts, Inc. successfully negotiated a contract, and Region 4 ESC executed the agreement with a contract effective date of January 1, 2022.

Contract includes:

- Automotive parts, related equipment, and services
- Price published on www.autozonepro.com
- Oil and Battery Recycling

Term:

Initial three (3) year agreement effective January 1, 2022 through December 31, 2024 with the option to renew for two (2) additional one-year periods through December 31, 2026.

Pricing/Discount: All categories set at 50% off published on www.autozonepro.com.

OMNIA Partners Web Landing Page: [AutoZone Cooperative Contract | Contract Documentation \(omniapartners.com\)](#)



DEDICATED TO THE PROFESSIONAL

Store 498, 110 W INTERSTATE 2,
MISSION, TX 78572 (956) 519-0550

Bill To:
CITY OF MISSION
1201 E 8TH ST

MISSION, TX 78572
(956) 580-8650

RECEIVED

SEP 1 2 2024

BY:

* QUOTE *

Invoice	** Item 14.
Sale Type	QUOTE
Date	09/12/2024 9:49 AM
Ship Via	
PO Number	

Counter #	Customer Account	Ordered By	Special Instructions
14121	2486511		Quote

Qty	Line	Item Number	Description	Warr	Unit	Tax	List	Net	Extended
1	SSB	31-5T	BATTERY	1G	EA	N	271.17	136.45	136.45
		31-5T	Core Charge		EA	N		22.00	22.00
		BATTERY FEE	BATTERY FEE		EA	N	5.08	3.00	3.00
1	MTC	CP5104	WATER PUMP	LT	EA	N	249.14	92.09	92.09
2	BOS	B2202	WIPER BLADE	1Y	EA	N	42.36	16.57	33.14
1	SSB	48EXT	BATTERY	3Y	EA	N	372.86	166.55	166.55
		48EXT	Core Charge		EA	N		22.00	22.00
		BATTERY FEE	BATTERY FEE		EA	N	5.08	3.00	3.00
1	SSB	65EXT	BATTERY	3Y	EA	N	372.86	163.02	163.02
		65EXT	Core Charge		EA	N		22.00	22.00
		BATTERY FEE	BATTERY FEE		EA	N	5.08	3.00	3.00
1	MTC	CP6741	WATER PUMP	LT	EA	N	206.76	76.56	76.56
1	GAT	K060640	MICRO-V BELT	3Y	EA	N	54.22	23.63	23.63
1	ULT	R112083A	ALTERNATOR	LT	EA	N	349.14	153.23	153.23
		R112083A	Core Charge		EA	N		35.00	35.00
1	ULT	R110452A	ALTERNATOR	LT	EA	N	799.98	300.14	300.14
		R110452A	Core Charge		EA	N		20.00	20.00
1	OSP	032521-ORA			EA	N		0.00	0.00

** Quote Only - Prices Subject to Change **

11 Items

Select Super Start Batteries come with Roadside Assistance. Ask for details.

Sub-Total	1,274.81
Sales Tax	0.00
Quote Total	1,274.81



O'Reilly Auto Parts

Aftermarket automotive parts

#032521-ORA

Maturity Date: 5/19/2025

Products & Services 

Products & Services

Sourcewell contract 032521-ORA gives access to the following types of goods and services:

- Aftermarket automotive parts
- Brakes
- Automotive batteries
- Filters
- Cooling
- Motor oil
- Driveline
- Rotating electrical
- Climate control
- Performance chemicals
- Chassis
- Fuel system

[Locate your dealer or representative](#) 

(nongovernment site)

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Username

Password

Log In

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🔗

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Register for an account

Simply complete the online application, contact our dedicated team, or call 877-585-9706.

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Item 14.



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Region One Education Service Center

1900 W. Schunior, Edinburg, TX 78541 ♦ Ph (956) 984-6000 ♦ Fax (956) 984-7655

Item 14.

Daniel P. King, Ph.D.
Executive Director

TO: Region One Purchasing Cooperative Members

FROM: Lori Atwood Ramos, Purchasing Director

SUBJECT: **Region One Purchasing Cooperative - Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082-E3, Addendum #3**

DATE: December 19, 2023

This request for proposal (RFP) allows Region One Education Service Center and its Region One Purchasing Cooperative (ROPC) members the opportunity to contract with qualified vendors to provide Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs, such as, but not limited to, drive train parts, electrical parts, batteries, gaskets and seals, steering and suspensions, air conditioning, brakes, transmissions, lights, lenses, mirrors, wipers, tools, belts and hoses, shop supplies, safety equipment, tires and radiators, air conditioning repair, alternator repair, brake repair, engine repair, car service, fleet service cooling system repair, driveline repair, oil changes, suspension repair, tire installation, rotation and balancing, transmission repair, tune-ups, wheel alignment, muffler repair, glass repair, body and paint repair. Item descriptions, specifications and/or technical requirements and estimated quantities are provided for items. ROPC members are required to conduct a cost or price analysis for the procurement of goods and/or services not listed in the items tab, and within the scope of services offered with this bid solicitation. ROPC members are responsible for the selection of goods and/or services available to meet their needs, nutrition goals, storage capabilities, and student preferences.

On December 16, 2020, the Region One ESC Purchasing Department received thirteen (13) responses to Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082. Proposals were evaluated to select the best qualified vendors based on the established criteria. Vendors recommended for awarded had complete request for proposal submissions with an evaluation score of 70 or greater.

On January 19, 2021, the Region One ESC Board of Directors met to review and approve the recommendations of the ROPC Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082, effective January 19, 2021 through February 28, 2022 with three (3) one-year extension options if all parties are in agreement. Eleven (11) vendors were recommended for award. One (1) response from American Industrial Supplies & Tool Repair, Inc. was a duplicate submission, and one (1) response from O'Reilly Auto Parts did not agree to the terms and conditions and therefore not considered for award.

On February 22, 2022, the Region One ESC Board of Directors met to review and approve the recommendations of the ROPC Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082, Extension 1 of 3, effective March 1, 2022 through February 28, 2023 with two (2) one-year extension options if all parties are in agreement.

On January 17, 2023, the Region One ESC Board of Directors met to review and approve the recommendations of the ROPC Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082, Extension 2 of 3, effective March 1, 2023 through February 28, 2024 with one (1) one-year extension options if all parties are in agreement.

On December 19, 2023, the Region One ESC Board of Directors met to review and approve the recommendations of the ROPC Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082, Extension 3 of 3, effective March 1, 2024 through February 28, 2025 with no extension options remaining if all parties are in agreement

The following eleven (11) vendors were awarded: *Ruben Diaz dba American Industrial Supplies & Tool Repair, Inc. – Pharr, TX; Arnold Oil Company, Inc. – Corpus Christi, TX; VOR LLC dba Border Engine Rebuilders & Diesel Services – Mission, TX; Buck's Wheel & Equipment Co. – Fort Worth, TX; Burton Companies, LLC – Weslaco, TX; CD Starter Service, LLC – Corpus Christi, TX; Gonzalez Auto Parts, Ltd dba Gonzales Auto Parts – Laredo, TX; Kirk's Automotive, Inc.- Detroit, MI; LMG Sales, Inc. – McAllen, TX; Oscar Esquivel dba Secure First Aid & Safety Supply – McAllen, TX; Southern Tire Mart, LLC – Columbia, MS.*

Please note the following addendums for Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082 – E3, on the following pages.

Bid Item #	Changes/Corrections:
3	Gonzalez Auto Parts: Price change from \$59.95 to \$78.29. Gonzalez Auto Parts remains as alternate vendor.
7	Gonzalez Auto Parts: Price remains at \$13.62. No change in main award vendor.
8	Gonzalez Auto Parts: Price change from \$16.08 to 15.99. No change in award. Remains as alternate vendor.
9	Gonzalez Auto Parts: Price change from \$16.96 to \$17.07. No change in award. Gonzalez Auto Parts remains as alternate vendor.
13	Gonzalez Auto Parts: Price change from \$82.28 to \$94.73. Gonzalez Auto Parts remains as alternate vendor.
15	Kirks Automotive, Inc: Price change from \$173 to \$185. No change in award.
20	Gonzalez Auto Parts: Price change from \$12.47 to 13.42. No change in award.
21	Gonzalez Auto Parts: Price change from \$191.18 to \$232.09. No change in award. Remains as alternate vendor.
22	Gonzalez Auto Parts: Price change from \$60.33 to \$65.78. No change in award. Remains as alternate vendor.
23	Kirks Automotive, Inc: Price change from \$1595 to \$1550. No change in award.
24	Gonzalez Auto Parts: Price change from \$29.80 to \$29.04. No change in award. Remains as alternate vendor.
25	Gonzalez Auto Parts: Price change from \$10.92 to \$13.71. No change in award. Remains as alternate vendor.
26	Gonzalez Auto Parts: Price change from \$4.18 to \$5.01. Remains as alternate vendor. Kirks Automotive, Inc: Price change from \$3.42 to \$3.62.
37	Gonzalez Auto Parts: No Price change remains at \$48.50. No change in award.
39	Gonzalez Auto Parts: Price change from \$4.07 to \$3.29. Remains as alternate vendor.
44	Kirks Automotive, Inc: No bid, due to no item availability.
45	Kirks Automotive, Inc: Price change from \$185 to \$186.
46	Gonzalez Auto Parts: Price change from \$137.44 to \$158.53. Remains as alternate vendor. Kirks Automotive, Inc: Price change from \$205 to \$207.
47	Gonzalez Auto Parts: Price change from \$137.44 to \$158.53. Remains as alternate vendor. Kirks Automotive, Inc: Price change from \$205 to \$207.
56	Gonzalez Auto Parts: Price change from \$4.61 to \$5.00. No change in award.
59	Gonzalez Auto Parts: Price change from \$115.81 to \$187.27. No change in award. Remains as alternate vendor.
62	Gonzalez Auto Parts: Price change from \$30.60 to \$36.99. No change in award. Remains as alternate vendor.
63	Gonzalez Auto Parts: Price change from \$5.73 to \$6.02. No change in award. Remains as alternate vendor.
68	Gonzalez Auto Parts: Price change from \$14.28 to \$25.14. No change in award. Remains as alternate vendor.
70	Gonzalez Auto Parts: Price change from \$3.89 to \$4.57. No change in award. Kirks Automotive, Inc: Price change from \$5.48 to \$6.60.
73	Gonzalez Auto Parts: Price change from \$35.83 to \$32.98. No change in award.
74	Gonzalez Auto Parts: Price change from \$40.68 to \$34.80. No change in award. Remains as alternate
75	Kirks Automotive, Inc: Item available, price bid submitted.
77	Gonzalez Auto Parts: Price change from \$105.78 to \$95.36 No change in award. Remains as alternate vendor.
78	Gonzalez Auto Parts: Price change from \$105.78 to \$129.32. No change in award. Remains as alternate vendor.
81	Border Engine Rebuilders & Diesel Services: Price remains at \$150.00
82	Border Engine Rebuilders & Diesel Services: Price change from \$105.00 to \$145.00. No change in award. Remains as alternate vendor.

For your convenience, the order guide has been revised and posted on the Region One Purchasing Cooperative webpage at www.escl.net/ROPC, Awarded Bids & Proposals.

For additional information or questions, please contact the Region One Purchasing Cooperative at eBuyOne@escl.net:

Lori Atwood Ramos, Purchasing Director, Phone: 956.984.6123
 Kristina Carrizales, Specialist - Cooperative Purchasing, Phone: 956.984.6012
 Roberto Meave, Specialist - Cooperative Purchasing, Phone: 956.984.6249
 Idania Gonzalez, Purchasing Technician, Phone: 956.984.6204

City of Mission Pricing



BUYBOARD #729-24

ITEM	SIZE	PLY	DESCRIPTION	PRICE
005374	265/70R17	115T	FIRESTONE DESTINATION LE3	\$127.11
013870	LT265/70R17	10	FIRESTONE TRANSFORCE HT2	\$173.88
005344	225/75R15	102T	FS DESTINATION LE3	\$105.53
002777	LT245/75R17	10	FIRESTONE TRANSFORCE HT2	\$148.68
002761	LT245/75R16	10	FIRESTONE TRANSFORCE HT2	\$112.78
002759	LT235/85R16	10	FIRESTONE TRANSFORCE HT2	\$121.19
006258	205/60R16	92H	FIRESTONE ALL SEASON	\$74.10
011687	P235/55R17	98W	FIRESTONE FIREHAWK PURSUIT	\$111.34
011685	P265/60R17	108V	FIRESTONE FIREHAWK PURSUIT	\$120.54
008921	275/55R20	113V	FIRESTONE FIREHAWK PURSUIT	\$161.31
002762	LT265/75R16	10	FIRESTONE TRANSFORCE HT2	\$143.01
011688	225/60R18	99W	FIRESTONE FIREHAWK PURSUIT	\$120.37
3002162	11R22.5	14	HANKOOK AH37 AP HIGHWAY	\$345.30
3002789	315/80R22.5	20	HANKOOK AM09+ C&C A/P	\$463.72
3002449	12R22.5	16	HANKOOK AH37 AP HIGHWAY	\$422.93

Please note that due to market fluctuation OTR, Trailer and Agriculture Tires are bid as requested.



Vendor Contract Information Summary

Vendor Hesselbein Tire Southwest
 Contact DAVID DOMINGUEZ
 Phone 2106468448
 Email 9001GOV@DKTIRE.COM
 TIN 74-2474579
 Address Line 1 4823 Corner Parkway
 Vendor City San Antonio
 Vendor Zip 78219
 Vendor State TX
 Vendor Country USA
 Delivery Days 10
 Freight Terms FOB Destination
 Payment Terms Net 30 or COD depending o
 Shipping Terms Freight prepaid by vendor and added to invoice
 Ship Via Company Truck
 Designated Dealer No
 EDGAR Received Yes
 Service-disabled Veteran Owned No
 Minority Owned No
 Women Owned No
 National No
 No Foreign Terrorist Orgs Yes
 No Israel Boycott Yes
 MWBE No
 ESCs 1, 2, 3, 4, 13, 20
 States Texas
 Contract Name Tires, Tubes, Supplies and Equipment
 Contract No. 729-24
 Effective 03/01/2024
 Expiration 02/28/2027
 Accepts RFQs Yes



MEETING DATE: September 23, 2024
PRESENTED BY: JC Avila, Fleet Director
AGENDA ITEM: Approval of pre-negotiated service agreements for Hourly Labor Rates and Parts Mark ups for fleet repairs on all city units to include special equipment and Sanitation Units for the 2024-2025 Fiscal Year pursuant to Texas Local Government Code Section 252.022 (a)(2) - Avila

NATURE OF REQUEST:

Requesting approval of pre-negotiated agreements with Amigo Power Equipment, Andy's Marine and Boat Works, Bobcat of the RGV/Vermeer Equipment, D&R Glass Etc, Inc., Desperado Harley Davidson, Doggett Freightliner of South Texas, Fire and Rescue Maintenance LLC, Holt Cat, Lino's Automatic Transmission, Mission Paint and Body Shop, Regio Machining, South Texas Buick GMC, Spikes Ford, Superior Oil Express, and Tellus Equipment Solutions, Action Hydraulic Hoses, Admiral Auto Glass, AG Fleet Services, Border Engine Rebuilders, Diesel Fleet Care, French Ellison Truck Center, Kyrish Truck Center, J's Hydraulics, Rush Truck Center, and South Texas Truck Center. Service agreements include repair hourly labor rates and parts mark-ups for all the City's Fleet and Special Equipment to include the Sanitation Units and are valid for the 2024-2025 Fiscal Year (10/01/2024-09/30/2025). Pursuant to Texas Local Government Code Section 252.022 (a)(3) a procurement necessary because of unforeseen damage to public machinery, equipment, or other property. The city reserves the right to acquire the parts and only seek labor services in an effort to apply cost savings. Services and parts will be acquired on an as needed basis and will be determined solely by the City of Mission. Attached are the hourly labor rates and percentage mark ups on parts.

BUGETED: Yes / No / N/A **FUND:** General/Sanitation Fund **ACCT. #:** Various Accounts

BUDGET: \$812,500/
\$500,000 **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$812,500/ \$500,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING

City of Mission Sanitation/Fleet Service Agreement

Vendor Information					
Vendor Name	Address	Phone Number	Shop Hours	Contact Person	E-mail
Holt Cat	60701 N Hwy 281 Edinburg TX 78571	956- 292-7920	7:00-5:00 M-F	Guadalupe Guejardo	guadalupe.guejardo@holtcat.com

Repair Services/Parts			
Estimates/Diagnostic Testing	\$ 175 ⁰⁰		Labor Rate for On-Site Repairs
Labor Rate In-Shop Repairs	\$ 175 ⁰⁰		Negotiated City's Rate
Labor Rate Emergency/After Hours	\$ 175 ⁰⁰		Parts Mark Up
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge		Terms
			One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name Guadalupe Guejardo
Date 08/09/24

Signature: 

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Fire and Rescue Maintenance LLC	1207 E 28th St Mission, TX 78574	956 9007063	8am-5pm	David Chapek
				E-mail Fire and Rescue Maintenance LLC @ gmail.com

Repair Services/Parts			
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs	Labor Rate	Labor Rate to begin on
\$ 60. ⁰⁰ /hr	\$ 60. ⁰⁰ /hr	\$ 60. ⁰⁰ /hr	10/01/2024 and end on 09/30/2025.
Labor Rate In-Shop Repairs	Negotiated City's Rate	\$ 45. ⁰⁰ /hr	
Labor Rate Emergency/After Hours	Parts Mark Up	30 %	
Shipping/Freight	Terms		
<input checked="" type="checkbox"/> Included in pricing. <input type="checkbox"/> Additional Charge			

Printed Name: David Chapek Signature: 

Date: 8/16/2024

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Superior Oil Express	710 N. Shamy Rd Mission, TX 75572	(956) 391-3990	Mon - Sat 8am - 6pm	Homer Jasso, Jr.
				Superior Oil Express @sbcglobal.net

Repair Services/Parts			
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs	Labor Rate	Terms
\$ 95.00	\$ 150.00	\$ N/A	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.
Labor Rate In-Shop Repairs	Negotiated City's Rate		
Labor Rate Emergency/After Hours	Parts Mark Up	30 %	
Shipping/Freight			
<input type="checkbox"/> Included in pricing. <input type="checkbox"/> Additional Charge			

Printed Name: Homer Jasso Jr. Signature: *Homer Jasso Jr.*

Date: 8/9/2024

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Lino's TRANS WISCON	214 N 29th St	971-9401	8-5	Lino Luna Alberto Luna
				E-mail Cluna59@ sbglobal.net

Repair Services/Parts	
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs \$ 85
Labor Rate In-Shop Repairs \$ 85	Negotiated City's Rate \$ 85
Labor Rate Emergency/After Hours \$ 100	Parts Mark Up 15 %
Shipping/Freight <input type="checkbox"/> Included in pricing. <input type="checkbox"/> Additional Charge	Terms One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Signature: 

Printed Name: Lino Luna Jr
Date: 8-5-2024

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Vermeer Texas Louisiana & Bobcat of The Rio Grande Valley	222 W Frontage Road Alamo TX 78516	9567825580	Mon-Fri 7 am -5 pm	Brian Jalomo
				E-mail bjalomo@vermeertexas.com

Repair Services/Parts			
Estimates/Diagnostic Testing	\$ 495.00	Labor Rate for On-Site Repairs	\$ 185.00
Labor Rate In-Shop Repairs	\$ 165.00	Negotiated City's Rate	\$ NA
Labor Rate Emergency/After Hours	\$ 185.00	Parts Mark Up	NA %
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge	Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name Brian Jalomo Signature 

Date 8.5.24

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Anderson Equipment Co.	700 W. Interstate 2 P.O. Box 662 Pearl, TX, 78577	(956) 781-5995	8:00 AM 5:00 PM	Pedro Tieso
				E-mail PTTieso@AMLCOTX.COM

Repair Services/Parts			
Estimates/Diagnostic Testing	\$ 150.00 Hourly	Labor Rate for On-Site Repairs	\$ 160.00 Hourly
Labor Rate In-Shop Repairs	\$ 150.00 Hourly	Negotiated City's Rate	\$
Labor Rate Emergency/After Hours	\$ 210.00 Hourly	Parts Mark Up	25 %
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge	Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name Pedro Tieso
 Date September 11, 2024

Signature: 

AMIGO POWER EQUIPMENT
 304 W. MONTE CRISTO
 EDINBURG, TEXAS 78541
 956-383-6289

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Amigo Power Equipment	304 W. Monte Cristo Edinburg Tx 78541	956-383-6289	7:30-5:00	Robert Davila Mauro Vasquez
				E-mail Robert@amigopower.com mauro@amigopower.com

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ <u>115.00</u>
Labor Rate In-Shop Repairs	\$ <u>25.00</u>
Labor Rate Emergency/After Hours	\$ <u>N/A</u>
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge
Labor Rate for On-Site Repairs	\$ <u>210.00</u>
Negotiated City's Rate	\$ <u>115.00 In Shop Onl</u>
Parts Mark Up	<u>20</u> %
Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Signature: 


Printed Name: J.P. English
 Date: 9/10/2024

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person / E-mail
DESPERAD HARLEY-DAVIDSON	1201 S. BENTSEN RD. McALLEN, TX 78501	(956) 687-4646	9am - 6pm TUE. - SAT.	ERIC GALVAN EGALVAN@DESPERADO HD.COM

Repair Services/Parts	
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs \$ N/A
Labor Rate In-Shop Repairs	Negotiated City's Rate \$ 129.00/Hr.
Labor Rate Emergency/After Hours	Parts Mark Up \$ N/A 15-20 %
Shipping/Freight	Terms One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name: ERIC GALVAN
 Date: 9/10/2021

Signature: 

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Glass ETC	2617 S. 23rd St. McAllen TX 78503	956-788-8632 956-630-5161	8-5 But on Call	Robert Gomez
				E-mail gussetta@mailen@yahoo.com

Repair Services/Parts	
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs \$ <u>44</u>
Labor Rate In-Shop Repairs	Negotiated City's Rate \$ <u>42</u>
Labor Rate Emergency/After Hours	Parts Mark Up <u>35</u> %
Shipping/Freight <input checked="" type="checkbox"/> Included in pricing. <input type="checkbox"/> Additional Charge	Terms
	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name Robert Gomez Signature: 

Date 8/8/24

City of Mission Sanitation/Fleet Service Agreement

Vendor Name	Address	Phone Number	Shop Hours	Contact Person	E-mail
MISSION PRINT & BODY SHOP	212 E 11 ST MISSION TX 78502	956-581-2302	MON-FRI 7:00-5:00 SAT 8:00-12:00	MIKE BAILESTERO	MIKE@YAHOO.COM

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ FREE
Labor Rate In-Shop Repairs	\$ 55.00
Labor Rate Emergency/After Hours	\$ N/A
Shipping/Freight	<input type="checkbox"/> Included in pricing <input checked="" type="checkbox"/> Additional Charge
Labor Rate for On-Site Repairs	\$ N/A
Negotiated City's Rate	\$
Parts Mark Up	25% LKW PARTS ONLY
Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name: MIKE BAILESTERO Signature: Mike Bailestero

Date: 8-6-24

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Regio Machines	3918 N. LaToma Rd Mission TX	956 458-5341	7:AM Mon 6:PM Fri	Domingo Torres
				E-mail regiomachines @hotMail.com

Repair Services/Parts	
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs \$ 90 ⁰⁰ - Same
Labor Rate In-Shop Repairs	Negotiated City's Rate \$ N/A
Labor Rate Emergency/After Hours	Parts Mark Up 30% %
Shipping/Freight	Terms One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name: Domingo Torres Signature: DR Domingo Torres

Date: 8-20-24

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Andy's Marine & Boat Works Inc.	2900 So 23rd St McAllen, TX 78503	956-686-5381	M-F 8:00 am - 5:00 am	David Cruz or Dalia Brockman
				E-mail dalia@andysmarine.com

Repair Services/Parts	
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs \$ N/A
Labor Rate In-Shop Repairs	Negotiated City's Rate \$
Labor Rate Emergency/After Hours	Parts Mark Up 15 %
Shipping/Freight	Terms One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Signature:

Printed Name: Dalia C. Brockman

Date: 08/05/24

City of Mission Sanitation/Fleet Service Agreement

Vendor Information					
Vendor Name	Address	Phone Number	Shop Hours	Contact Person	E-mail
South Texas Buick GMC	4220 W. Expressway 83. McAllen TX 78501	956-661- 5000	7:30-6pm	Josue	Josue C @ South TEXAS GMC.com

Repair Services/Parts			
Estimates/Diagnostic Testing	\$ 170.00	Labor Rate for On-Site Repairs	170.00
Labor Rate In-Shop Repairs	\$ 170.00	Negotiated City's Rate	\$ _____
Labor Rate Emergency/After Hours	\$ 170.00	Parts Mark Up	MSRP (-) minus 15% Discount, excludes % franchise
Shipping/Freight	<input checked="" type="checkbox"/> Included in pricing. <input type="checkbox"/> Additional Charge	Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name Josue Cruz
Date 8/14/2024

Signature: 

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Doggett Freightliner of South Texas	3103 N Cage Blvd Pharr TX 78577	956-782-8202	7am - 7pm M-F 8am - 1pm SAT.	Christopher Flores
				E-mail Christopher.Flores@doggett.com

Repair Services/Parts	
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs \$ 116.25
Labor Rate In-Shop Repairs	Negotiated City's Rate \$ 116.25
Labor Rate Emergency/After Hours	Parts Mark Up 15 %
Shipping/Freight <input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge	Terms One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name: Christopher Flores
 Date: 8/6/24

Signature: 

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Spikes Ford	805 E Expressway 83 Mission Tx 78572	956 585 1601	M-F 7-7 Sat - 8-1	Elizabeth Mejia
				E-mail Elizabeth.Mejia@spikesford.net

Repair Services/Parts			
Estimates/Diagnostic Testing	\$ 135.95	Labor Rate for On-Site Repairs	\$ 159.95
Labor Rate In-Shop Repairs	\$ 135.95	Negotiated City's Rate	\$ 159.95
Labor Rate Emergency/After Hours	\$ 159.95	Parts Mark Up	30 %
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge	Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name: Jayson Gibbs
 Date: 8-9-2024

Signature: 

City of Mission Sanitation/Fleet Service Agreement

Vendor Information					
Vendor Name	Address	Phone Number	Shop Hours	Contact Person	E-mail
Tellus Equip. Solutions	409 E. Indt. 2 Mission TX 78572	951-532-6599	7:30 AM - 5:00 PM	Jorge A. Landa	JLanda@TellusEquip.com

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ 140 ⁰⁰
Labor Rate In-Shop Repairs	\$ 140 ⁰⁰
Labor Rate Emergency/After Hours	\$ 140 ⁰⁰
Shipping/ Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge
Labor Rate for On-Site Repairs	\$ 140 ⁰⁰
Negotiated City's Rate	\$ 140 ⁰⁰
Parts Mark Up	Utilities %
Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name Jorge A. Landa
 Date 8/5/2024

Signature: Jorge A. Landa


City of Mission Sanitation/Fleet Service Agreement

Vendor Information					
Vendor Name	Address	Phone Number	Shop Hours	Contact Person	E-mail
Diesel Fleet Care, LLC	816 E Palma Vista Dr Palmview, TX 78572	(956)271-4762	8:00 AM-5:00 PM	Roman Garcia	accounting@dieselfleetcare.com

Repair Services/Parts					
Estimates/Diagnostic Testing	\$ 105.00		Labor Rate for On-Site Repairs	\$ 105.00	
Labor Rate In-Shop Repairs	\$ 105.00		Negotiated City's Rate	\$ 105.00	
Labor Rate Emergency/After Hours	\$ 105.00		Parts Mark Up	15 %	
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge		Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.	

Printed Name Roman Garcia

Date 08/05/2024

Signature: 

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
French Ellison Truck Center	4300 N. Cage Blvd. Pharr, Tx 78577	956-781-2401	7:00 am - 10:00 pm	Sigi Gandaria
				E-mail Sigi.gandaria@csmtruck.com

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ 270.00
Labor Rate In-Shop Repairs	\$ 180.00
Labor Rate Emergency/After Hours	\$ 270.00
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge
Labor Rate for On-Site Repairs	\$ 180.00
Negotiated City's Rate	\$ 180.00 per Hour
Parts Mark Up	30 %
Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Signature: *Sigfredo Gandaria*

Printed Name: SIGFREDO GANDARIA

Date: 8-12-2024

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Kyrish Truck Center	711 North Cage Blvd Pharr, Texas 78577	956-961-4681	Mon-Fri 8A to 5P	Danny Garces
				DGarces@kyrishtrucks.com

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ 370.00
Labor Rate In-Shop Repairs	\$ 195.00
Labor Rate Emergency/After Hours	\$ 225.00
Shipping/Freight	Included in pricing. <input type="checkbox"/> Additional Charge <input checked="" type="checkbox"/>
Labor Rate for On-Site Repairs	\$ 225.00
Negotiated City's Rate	\$ 195.00
Parts Mark Up	30 %
Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name Jeremy Allen

Date 8/14/2024

Signature: 

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
BORDER ENGINE REBUILDERS & DIESEL SERVICES	100 INTERNATIONAL BLVD. MISSION, TEXAS 78572	956-585-4866	8 AM - 5 PM M - F	OSCAR RIOS BENITO SILVA ANTHONY RIOS
				E-mail oscarrios2003@yahoo.com

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ 225.00
Labor Rate In-Shop Repairs	\$ 150.00
Labor Rate Emergency/After Hours	\$ 160.00
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge
Labor Rate for On-Site Repairs	\$ 150.00
Negotiated City's Rate	\$ 150.00
Parts Mark Up	35 %
Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name

Oscar J. Rios III

Date

AUGUST 5, 2024

Signature:



City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
J's Hydraulics Inc	7222 E. Mile 18 Rd Edinburg TX 78542	956.457.3863 956.457.4842	8:AM 6:PM Monday / Friday	Jesus A Solis Lucy Solis
				E-mail JS-hydraulics120@gmail.com

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ <u>105.00</u>
Labor Rate In-Shop Repairs	\$ <u>105.00</u>
Labor Rate Emergency/After Hours	\$ <u>140.00</u>
Shipping/Freight	<input type="checkbox"/> Included in pricing <input type="checkbox"/> Additional Charge
Labor Rate for On-Site Repairs	\$ <u>105.00</u>
Negotiated City's Rate	\$ _____
Parts Mark Up	<u>20</u> %
Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name: Jesus A Solis
 Date: 8/5/24

Signature: *Jesus A Solis*

City of Mission Sanitation/Fleet Service Agreement

Vendor Information					
Vendor Name	Address	Phone Number	Shop Hours	Contact Person	E-mail
South Texas Truck Centers	4301 N. Cage Blvd. Pharr, TX 78577	956-787-0031	7:00am - 7:00pm M-F	Eddie Luna	eddie.luna@southtexastruckcenters.com

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ 397.00
Labor Rate In-Shop Repairs	\$ 198.50
Labor Rate Emergency/After Hours	\$ 198.50
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge
Labor Rate for On-Site Repairs	\$ 198.50
Negotiated City's Rate	\$ 198.50
Parts Mark Up	25 %
Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name: Eddie Luna Date: 09-12-2024

Signature: 

City of Mission Sanitation/Fleet Glass Replacement Pricing

Vendor Name	Address	Phone Number	Shop Hours	Contact Person	E-mail
Admiral Glass	4005 W. W. Hwy 83	956-683-0800	Mon-Fri. 9-5	Julian or Carlos	Admiral4005@aol.com Gmail.com

FRONT GLASS PRICING BY UNIT - SANITATION DEPARTMENT	
Peterbilt 337	2 piece \$160 per side 1 piece \$ 250
Peterbilt 320	\$ 160 per side
Peterbilt 520	\$ 160 per side
Freightliner M2 Business Class	\$ 380
John Deere 544K	Depends on size
John Deere 324K	Depends on size
Peterbilt 348	2 piece \$160 per side 1 piece \$ 250
Labor	\$ 110

Prices Valid from 9-12-24 **to** 9-12-25

Printed Name: Julian Martinez Signature: [Signature]
 Date: 9/12/24

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
A&G Partnership, LLC DBA: AG Fleet Services	3408 E. Alberta Rd. Edinburg, TX 78542	(956) 884-7008	Mon - Fri 8:00AM - 6:00PM	Joe Aranda Emilio Guajardo
				E-mail sales@agpartnership.net

Repair Services/Parts																	
Estimates/Diagnostic Testing	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;">\$ 85.00</td> <td style="width: 30%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td style="text-align: center;">Labor Rate In-Shop Repairs</td> <td style="text-align: center;">\$ 145.00 Heavy Duty \$ 95.00 Light Duty</td> <td style="text-align: center;">Labor Rate for On-Site Repairs</td> <td style="text-align: center;">(During Operation Hour) \$ 80.00 Service Call Charge \$ 145.00 Heavy Duty \$ 95.00 Light Duty</td> </tr> <tr> <td style="text-align: center;">Labor Rate Emergency/After Hours</td> <td style="text-align: center;">\$ 217.50</td> <td style="text-align: center;">Parts Mark Up</td> <td style="text-align: center;">25%</td> </tr> <tr> <td style="text-align: center;">Shipping/Freight</td> <td> <input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge </td> <td style="text-align: center;">Terms</td> <td style="text-align: center;">One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.</td> </tr> </table>		\$ 85.00			Labor Rate In-Shop Repairs	\$ 145.00 Heavy Duty \$ 95.00 Light Duty	Labor Rate for On-Site Repairs	(During Operation Hour) \$ 80.00 Service Call Charge \$ 145.00 Heavy Duty \$ 95.00 Light Duty	Labor Rate Emergency/After Hours	\$ 217.50	Parts Mark Up	25%	Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge	Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.
	\$ 85.00																
Labor Rate In-Shop Repairs	\$ 145.00 Heavy Duty \$ 95.00 Light Duty	Labor Rate for On-Site Repairs	(During Operation Hour) \$ 80.00 Service Call Charge \$ 145.00 Heavy Duty \$ 95.00 Light Duty														
Labor Rate Emergency/After Hours	\$ 217.50	Parts Mark Up	25%														
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge	Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.														

Printed Name: Jose Aranda
 Date: 8/9/24

Signature: 

City of Mission Sanitation/Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Rush Truck Center Pharr, Tx.	4700 Nth Caga Blvd Pharr, Tx 78577	956-784-7900	7am to 7pm	Chuck
				E-mail MillerC3@rush enterprise.com

Repair Services/Parts			
Estimates/Diagnostic Testing	1 hr Minimum \$ 216	Labor Rate for On-Site Repairs	\$ 216
Labor Rate In-Shop Repairs	\$ 216	Negotiated City's Rate	\$ 135
Labor Rate Emergency/After Hours	\$ 216	Parts Mark Up	25 %
Shipping/Freight	<input type="checkbox"/> Included in pricing. <input checked="" type="checkbox"/> Additional Charge	Terms	One Year Agreement to begin on 10/01/2024 and end on 09/30/2025.

Printed Name: Charles "Chuck" Miller Signature: 

Date: 8/8/2024

Action Hydraulic Hoses

Effective through: 12-31-24 **City of Mission – Price Sheet 2024 - Q4**

PRICE	PART NUMBER	CATEGORY
\$33.26	R16-04-04FJ-04FJ-22"	HOSE ASSEMBLY
\$36.96	R16-04-04FJ-04FJ-30"	HOSE ASSEMBLY
\$39.75	R16-04-04FJ-04FJ-37"	HOSE ASSEMBLY
\$42.97	R16-04-04FJ-04FJ-45"	HOSE ASSEMBLY
\$46.16	R16-04-04FJ-04FJ-53"	HOSE ASSEMBLY
\$48.95	R16-04-04FJ-04FJ-60"	HOSE ASSEMBLY
\$53.74	R16-04-04FJ-04FJ-72"	HOSE ASSEMBLY
\$42.77	R16-06-06FJ-06FJ-34"	HOSE ASSEMBLY
\$44.50	R16-06-06FJ-06FJ-38"	HOSE ASSEMBLY
\$45.36	R16-06-06FJ-06FJ-40"	HOSE ASSEMBLY
\$46.23	R16-06-06FJ-06FJ-42"	HOSE ASSEMBLY
\$60.92	R16-06-06FJ-06FJ-76"	HOSE ASSEMBLY
\$65.67	R16-06-06FJ-06FJ-87"	HOSE ASSEMBLY
\$69.12	R16-06-06FJ-06FJ-95"	HOSE ASSEMBLY
\$78.20	R16-06-06FJ-06FJ-116"	HOSE ASSEMBLY
\$47.85	R16-06-06FJ-06MPX-39"	HOSE ASSEMBLY
\$48.50	R16-06-06MPX-06FP-38"	HOSE ASSEMBLY
\$46.16	R16-08-08FJ-08FJ-26"	HOSE ASSEMBLY
\$51.46	R16-08-08FJ-08FJ-36"	HOSE ASSEMBLY
\$58.33	R16-08-08FJ-08FJ-49"	HOSE ASSEMBLY
\$65.21	R16-08-08FJ-08FJ-62"	HOSE ASSEMBLY
\$65.02	R16-12-12FJ-12FJ-27"	HOSE ASSEMBLY
\$68.26	R16-12-12FJ-12FJ-32"	HOSE ASSEMBLY
\$94.18	R16-12-12FJ-12FJ-72"	HOSE ASSEMBLY
\$83.11	R16-16-16FJ-16FJ-27"	HOSE ASSEMBLY
\$107.90	R16-16-16FJ-16MI-54"	HOSE ASSEMBLY
\$41.45	J1406-06-06FSX-06FSX-50"	HOSE ASSEMBLY
\$37.74	J1406-06-06FSX-06FSX-36"	HOSE ASSEMBLY
\$35.62	J1406-06-06FSX-06FSX-28"	HOSE ASSEMBLY

Action Hydraulic Hoses

Effective through: 12-31-24 **City of Mission – Price Sheet 2024 - Q4**

PRICE	PART NUMBER	CATEGORY
\$192.00	4SH-12-12FJ-12FJ45-79"	HOSE ASSEMBLY
\$122.65	4SH-12-12FJ-12FJ-50"	HOSE ASSEMBLY
\$184.90	4SH-12-12FJ-12FJ-96"	HOSE ASSEMBLY
\$101.20	4SH-12-12MJ-12MJ-37"	HOSE ASSEMBLY
\$114.05	4SH-12-12MJ-12MJ-47"	HOSE ASSEMBLY
\$183.65	4SH-16-16FJ-16FJ45-61"	HOSE ASSEMBLY
\$165.00	T110-10FJ-10FJ-150"	HOSE ASSEMBLY
\$0.62	C604	NYLON AIR HOSE
\$1.01	C606	NYLON AIR HOSE
\$1.38	C608	NYLON AIR HOSE
\$2.53	C610	NYLON AIR HOSE
\$2.96	C612	NYLON AIR HOSE
\$7.43	DOT-AB-SL-2403-04-04	UNION AIR FITTINGS
\$9.40	DOT-AB-SL-2403-06-06	UNION AIR FITTINGS
\$12.70	DOT-AB-SL-2403-08-08	UNION AIR FITTINGS
\$15.95	DOT-AB-SL-2403-10-10	UNION AIR FITTINGS
\$4.96	DOT-AB-SL-2404-04-02	AIR FITTINGS
\$5.88	DOT-AB-SL-2404-04-04	AIR FITTINGS
\$6.22	DOT-AB-SL-2404-06-04	AIR FITTINGS
\$6.97	DOT-AB-SL-2404-06-06	AIR FITTINGS
\$7.08	DOT-AB-SL-2404-06-08	AIR FITTINGS
\$8.77	DOT-AB-SL-2404-08-06	AIR FITTINGS
\$7.82	DOT-AB-SL-2404-08-08	AIR FITTINGS
\$14.13	DOT-AB-SL-2404-10-06	AIR FITTINGS
\$15.25	DOT-AB-SL-2404-10-08	AIR FITTINGS
\$11.72	DOT-AB-SL-2404-12-08	AIR FITTINGS
\$13.10	DOT-AB-SL-2404-12-12	AIR FITTINGS
\$8.80	DOT-AB-SL-2501-04-02	90 AIR FITTINGS
\$8.95	DOT-AB-SL-2501-04-04	90 AIR FITTINGS
\$10.45	DOT-AB-SL-2501-06-04	90 AIR FITTINGS

Action Hydraulic Hoses

Effective through: 12-31-24 **City of Mission – Price Sheet 2024 - Q4**

PRICE	PART NUMBER	CATEGORY
\$10.90	DOT-AB-SL-2501-06-06	90 AIR FITTINGS
\$14.40	DOT-AB-SL-2501-06-08	90 AIR FITTINGS
\$14.50	DOT-AB-SL-2501-08-06	90 AIR FITTINGS
\$15.30	DOT-AB-SL-2501-08-08	90 AIR FITTINGS
\$17.42	DOT-AB-SL-2501-10-06	90 AIR FITTINGS
\$17.61	DOT-AB-SL-2501-10-08	90 AIR FITTINGS
\$18.10	DOT-AB-SL-2501-10-12	90 AIR FITTINGS
\$19.80	DOT-AB-SL-2501-12-08	90 AIR FITTINGS
\$24.10	DOT-AB-SL-2501-12-12	90 AIR FITTINGS
\$12.70	DOT-AB-SL-2603-04-04-04	TEE AIR FITTINGS
\$13.17	DOT-AB-SL-2603-06-06-06	TEE AIR FITTINGS
\$20.56	DOT-AB-SL-2603-08-08-08	TEE AIR FITTINGS



Southern Tire Mart

Item 17.

ESTIMATE #	3371920
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EEEEEEE SSSSSSS TTTTTTT IIIIIII M      M      A      TTTTTTT EEEEEEE
E        S        T        I        M M M M      A A      T        E
EEEEEEE SSSSSSS T        I        M M M M      AAAAA T      EEEEEEE
E        S        T        I        M        M A      A      T        E
EEEEEEE SSSSSSS T        IIIIIII M        M A      A      T      EEEEEEE
  
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DO NOT PAY FROM THIS TICKET

PHARR #486
 SOUTHERN TIRE MART
 345 W EXPRESSWAY 83
 PHARR, TX 78577

PAGE: 1

956/702-9888

CUSTOMER: CITY OF MISSION SANITATIO
 0533070 105 ABLINO FARIAS
 MISSION TX 78572

BUSINESS: 956/583-2564 0
 SALESMAN: 07356
 ESTIMATE DATE: 09/12/24

DUE: 10/12/24

PRODUCT	MECHANIC	QUANTITY	PRICE	F.E.T.	EXTENSION
11R22.5/16 M863 AP ON/OFF B003130		1	504.34	29.39	533.73
FETBGOV BRIDGESTONE FETBGOV		-1	29.39		-29.39
315/80R22.5/20 M870 AP B249038		1	570.42	61.43	631.85
FETBGOV BRIDGESTONE FETBGOV		-1	61.43		-61.43

BUY BOARD 2024 CONTRACT 729-24
 REQUESTED BY: YARITZA / EDGAR GARCIA.

MERCHANDISE: 1074.76
 OTHER: 90.82-
 F.E.T.: 90.82
 ESTIMATE TOTAL: 1074.76

*****THIS IS NOT AN INVOICE*****
 *****DO NOT PAY FROM THIS FORM*****

THANK YOU FOR CHOOSING SOUTHERN TIRE MART
 *****WE APPRECIATE YOUR BUSINESS*****

PLEASE REMIT To:

Dept. 143
 P.O. Box 1000
 Memphis, TN 38148-0143

PRINTED NAME/CUSTOMER SIGNATURE

IMPORTANT: CUSTOMER SHOULD RE-CHECK TORQUE ON LUG NUTS ON WHEELS SERVICED AFTER 25 TO 100 MILES OF OPERATION



Southern Tire Mart

Item 17.

ESTIMATE #	3371920
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PHARR #486

PAGE: 2

CUSTOMER: CITY OF MISSION SANITATIO

PRODUCT	MECHANIC	QUANTITY	PRICE	F.E.T.	EXTENSION
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DO NOT PULL INVENTORY

PLEASE REMIT To:
Dept. 143
P.O. Box 1000
Memphis, TN 38148-0143

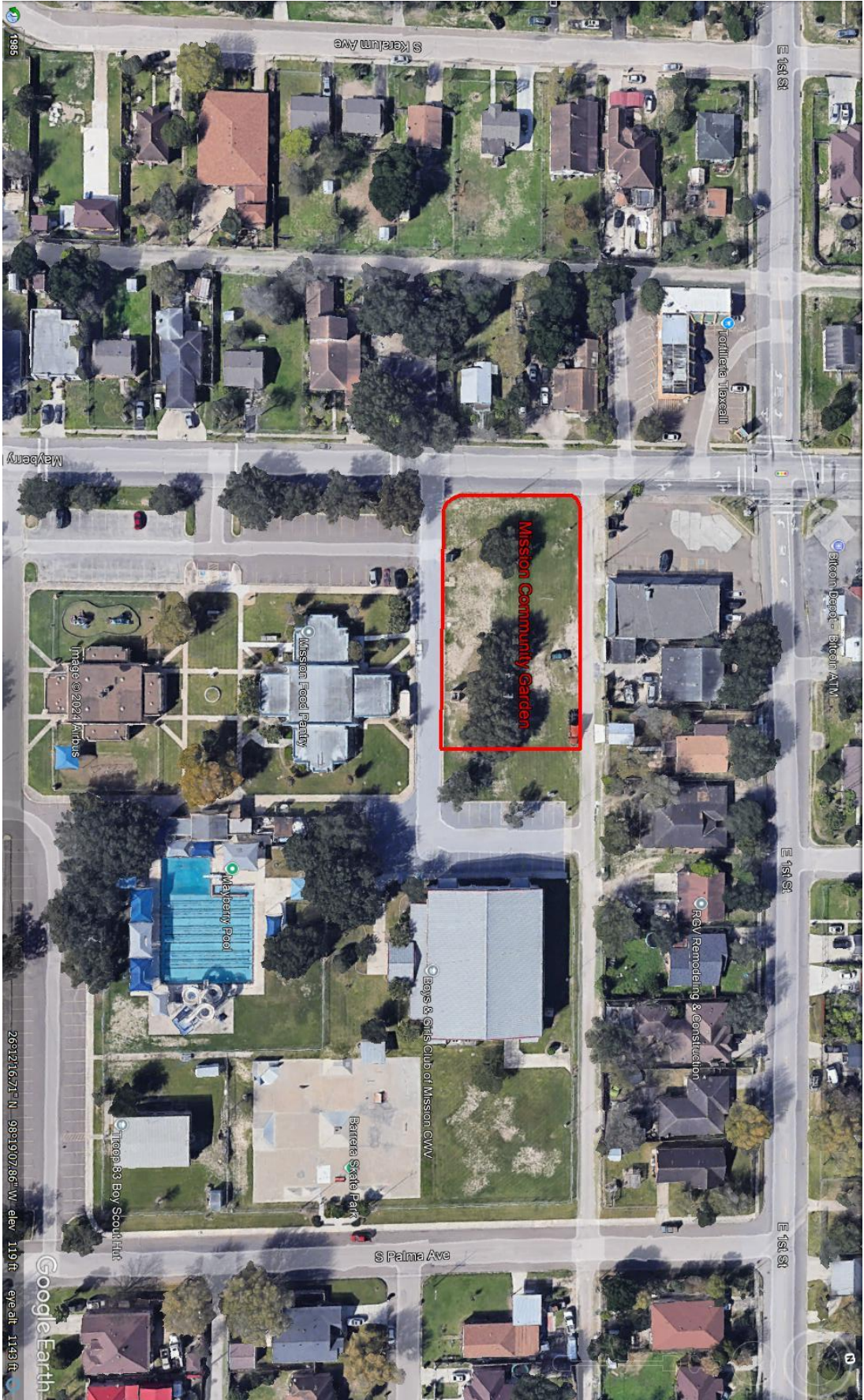
PRINTED NAME/CUSTOMER SIGNATURE

IMPORTANT: CUSTOMER SHOULD RE-CHECK TORQUE ON LUG NUTS ON WHEELS SERVICED
AFTER 25 TO 100 MILES OF OPERATION



Vendor Contract Information Summary

Vendor	Southern Tire Mart LLC
Contact	Richard Conwill
Phone	877-786-4681
Email	gov-sales@stmtires.com
TIN	06-1689011
Address Line 1	800 Highway 98
Vendor City	Columbia
Vendor Zip	39429
Vendor State	MS
Vendor Country	USA
Delivery Days	10
Freight Terms	FOB Destination
Payment Terms	NET 30
Shipping Terms	Freight prepaid by vendor and added to invoice
Ship Via	Company Truck
Designated Dealer	No
EDGAR Received	Yes
Service-disabled Veteran Owned	No
Minority Owned	No
Women Owned	No
National	No
No Foreign Terrorist Orgs	Yes
No Israel Boycott	Yes
MWBE	No
ESCs	All Texas Regions
States	Alabama, Arizona, Arkansas, California, Colorado, Florida, Georgia, Louisiana, Mississippi, Nevada, New Mexico, Oklahoma, South Carolina, Tennessee, Texas, Utah
Contract Name	Tires, Tubes, Supplies and Equipment
Contract No.	729-24
Effective	03/01/2024
Expiration	02/28/2027
Accepts RFQs	Yes
Quote Reference Number	729-24





**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: September 23, 2024

PRESENTED BY: Kenia Gomez, Media Relations Director

AGENDA ITEM: Authorization to enter into a contract with Civic Plus, a sole source vendor, for the implementation/redesign of a new official website for the City of Mission in the amount of \$23,750 – K. Gomez

NATURE OF REQUEST:

Seeking authorization to enter into a contract with Civic Plus for the implementation/redesign of a new official website for the City of Mission. The total cost is \$23,750 including a one-time \$19,000 implementation fee and an annual \$4,750 recurring fee. This contract is for one year with an automatic one-year renewal term, unless a 60-day notice is provided prior to renewal date. The current website is deprecated and is no longer supported, thereby resulting in potential cybersecurity and functionality issues. The current provider MPC Studios has notified the City of the need to transition to a new site as the current theme is no longer supported, the page building system is fragile, and plug-ins are unsupported. MPC currently charges an annual fee of \$5,000, thereby resulting in a small savings from the negotiated price with Civic Plus. Further, Civic Plus is a sole source provider as they are our current provider for meeting agenda minutes thereby allowing integration with the new website.

BUGETED: FY 24/25 **FUND:** General Fund **ACCT. #:** 01-419-44640

BUDGET: \$ 24,000 **EST. COST:** \$23,750 **CURRENT BUDGET BALANCE:** \$ 24,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____


CivicPlus

302 South 4th St. Suite 500
 Manhattan, KS 66502
 US

Quote #:
Date:
Expires On:

Statement of Work
 Q-57272-1
 11/15/2023 11:16 AM
 10/31/2024

Client:
 City of Mission, TX

Bill To:
 Mission TX - CivicEngage

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jacob Bertram		bertram@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	DNS and Domain Hosting Setup (http://URL)	DNS and Domain Hosting Setup (http://URL)
1.00	Premium Implementation - CivicEngage	Premium Implementation
100.00	Content Development - 1 Page - CivicEngage	Content Development - 1 Page - CivicEngage
4.00	New Customer System Training (3h, virtual) - Web Central	CivicEngage System Training - Virtual, Up to 3 Hours, up to 12 Attendees
1.00	Agendas & Minutes Migration - PDF - 100 Meetings - CivicEngage	Content Migration : Agendas & Minutes - Per 100 Meetings (Approx. 1 year)

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Annual - CivicEngage Central	Annual - CivicEngage Central
1.00	Hosting & Security Annual Fee - CivicEngage Central	Hosting & Security Annual Fee - CivicEngage Central
1.00	SSL Management – CP Provided Only	SSL Management – CP Provided Only 1 per domain (Annually Renews)

QTY	PRODUCT NAME	DESCRIPTION
1.00	DNS and Domain Hosting Annual Fee (http://URL)	DNS and Domain Hosting Annual Fee (http://URL)

List Price - Initial Term Total	USD 30,650.00
Total Investment - Initial Term	USD 23,750.00
Annual Recurring Services (Subject to Uplift)	USD 4,750.00

Initial Term	12 Months
Initial Term Invoice Schedule	50% invoiced on signature date and 50% invoiced 6 months from signature date or completion of implementation, if earlier

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	3% to be applied in year 3

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



To Whom It May Concern,

This letter serves to notify you that CivicPlus, LLC is the sole provider of the CivicEngage Content Management System (CivicEngage) and associated product and service package that enables municipal website administrators to manage critical aspects of their online presence.

CivicEngage differs from other content management software in that it has been optimized for use by government entities. Not only have many of the applications been developed specifically for use by municipal governments, but CivicEngage websites are only be hosted and monitored at one of our network operations centers dedicated to protecting our local government websites. Our inhouse support team is also the sole authorized support system for the CivicEngage solution.

Included in the standard CivicPlus development package are applications that are unique to CivicEngage, like a citizen request management and mapping tool. Applications like these may be available at a much higher cost from other vendors; however, CivicPlus is the sole provider of these applications as a part of an all-inclusive, standardized content management system, CivicEngage.

No other organization offers our unique product and service package, coupling our CMS with some of the most useful web applications available to municipal governments.

Regards,

Cole Cheever | CivicPlus, LLC
Vice President of Client Services
Main 888-228-2233
Fax 785-587-8951
Website www.CivicPlus.com
Federal Tax ID 48-1202104
GSA Contract #GS-35F-0124U

CORPORATE OFFICE
302 South 4th Street, Suite 500
Manhattan, KS 66502
888.228.2233 + FAX 785.587.8951

+CivicPlus.com



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024
PRESENTED BY: Adrian L. Garcia, Fire Chief
AGENDA ITEM: Authorization to purchase medical equipment and supplies from Bound Tree and Henry Schein estimated to exceed the \$25,000.00 threshold via Buy Board Contract #704-23 – A. L. Garcia

NATURE OF REQUEST:

The Mission Fire Department is seeking authorization to purchase medical equipment and medical supplies from Bound Tree and Henry Schein via Buy Board Contract #704-23 for FY 2024-2025.

Annual purchases are estimated to exceed the \$25,000.00 threshold requiring City Council Approval.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-431-64285

BUDGET: \$210,000 **EST. COST:** _____ **CURRENT BUDGET BALANCE:** \$210,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Quotation

Quotation#: 09/15/2024
Account number:
BILL-TO
 1201 E 8TH ST, MISSION, TX, 78572-5812

SHIP-TO
 415 W TOM LANDRY ST, MISSION, TX, 78572-3709

BEST WAY

Payment Terms:

BuyBoard Contract # 704-23

Contact Name
 Phone Number

Item	UOM	Description	List Price	Your Price	Qty	Total price	Exp
0587-58	BOX	Acetaminophen Suspension, Child, 160mg/5mL, Oral Prefilled Syringe	\$266.99	214.99	1	214.99	
0616-03	Pack	Amiodarone, 50mg/mL, 3mL Vial	\$158.99	153.99	1	153.99	
064-03	BOX	Magnesium Sulfate 50%, 500mg/mL, 2mL Vial	\$138.99	132.99	1	132.99	
065-540212000EA	EACH	SPUR® II Infant BVM with Bag Reservoir, Infant Mask	\$23.79	20.29	1	20.29	
080110	BOX	Cloth Adhesive Tape, 10yd L x 1in W	\$16.99	14.69	1	14.69	
080210	BOX	Cloth Adhesive Tape, 10yd L x 2in W	\$17.49	14.69	1	14.69	
080891	EACH	Porous Duct Tape, White, 60yd L x 2in W	\$10.89	10.19	1	10.19	
085590	TRAY	Combine Abdominal Pad, 5in x 9in	\$7.19	6.49	1	6.49	
085810	TRAY	Combine Abdominal Pad, 8in x 10in	\$10.29	8.79	1	8.79	
1000200	EACH	Diphenhydramine, 50mg/mL, 1mL Vial	\$11.19	9.99	1	9.99	
1007670	EACH	Adrenalin® (Epinephrine), 1mg/mL, 1mL Vial	\$32.99	29.79	1	29.79	
101-25	BOX	Diphenhydramine 50mg/mL, 1ml Vial	\$60.59	56.79	1	56.79	
1015-45101	CASE	Micro-Touch® NitraFree™ Exam Gloves, Pink, Small	\$189.99	107.5	1	107.5	
1015-45102	CASE	Micro-Touch® NitraFree™ Exam Gloves, Pink, Medium	\$189.99	107.5	1	107.5	
0129	EACH	Magill Forceps, Adult	\$6.19	5.79	1	5.79	
020400	EACH	Thomas ET Tube Holder, Pediatric, Pink	\$5.59	4.99	1	4.99	
020631	EACH	Aluminum Oxygen Compact Flowmeter, 0 to 15LPM, Ohmeda Quick Connector	\$64.99	52.74	1	52.74	

List price	Your Price:	952.20
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Item	UOM	Description	List Price	Your Price	Qty	Total price	Ex	Item 20.
028056	EACH	Curaplex® Fixed Flange Nasopharyngeal Airway Kit with Poly Bag	\$33.99	30.99	1	30.99		
028295	EACH	Rusch® Safety Clear® Cuffed Endotracheal Tube, 9.5mm ID	\$6.89	5.19	1	5.19		
0283-25	BOX	Furosemide, 10mg/mL, 4mL Vial	\$194.99	175.99	1	175.99		
0318-02	BOX	Adenosine, 3mg/mL, 2mL Vial	\$83.99	75.99	1	75.99		
0507-25	BOX	Thiamine, 100mg/mL, 2mL Vial	\$322.99	290.99	1	290.99		
0120-49	EACH	Nitroglycerin Lingual 4.9gm Pump Spray (60 metered doses)	\$170.99	133.33	1	133.33		
0128	EACH	Magill Forceps, Child	\$5.99	4.37	1	4.37		
1015-45103	CASE	Micro-Touch® NitraFree™ Exam Gloves, Pink, Large	\$189.99	107.5	1	107.5		
1212-09723	TRAY	Curity™ Gauze Sponges, White, 4in L x 4in W	\$5.49	4.49	1	4.49		
1212-09725	TRAY	Curity™ Gauze Sponges, White, 2in L x 2in W	\$4.39	4.09	1	4.09		
1213-11831	BOX	Petrolatum Gauze Dressing, 3in x 18in	\$15.79	11.79	1	11.79		
1214-35034	EACH	QuikClot Combat Hemostatic Gauze, Black, 3in x 4yd	\$54.99	49.79	1	49.79		
1263-1	EACH	Solu-Medrol® 125mg, 2mL Act-O-Vial® System	\$19.99	18.29	1	18.29		
13027	Pack	Curaplex® Berman Oral Airway Kit	\$5.59	4.3	1	4.3		
1340-27000	BOX	Curaplex® Lubricating Jelly, Foil Packet, 2.7g	\$19.29	13.79	1	13.79		
1340-40000	EACH	Curaplex® Lubricating Jelly, Tube, 4oz	\$3.19	2.69	1	2.69		
1360-62022	BOX	Safetec® Ammonia 15-30% Strength Inhalant Towelettes	\$5.29	4.79	1	4.79		
138626	BOX	Highway Safety Warning Triangles	\$54.99	35.29	1	35.29		
1015-45104	CASE	Micro-Touch® NitraFree™ Exam Gloves, Pink, X-Large	\$189.99	107.5	1	107.5		
14363	EACH	Oxygen Regulator, CGA 870 Standard, 0 to 25lpm, with Hose Barb and 2 DISS	\$74.99	45.0	1	45.0		
1460-11440	BOX	Infant Head Warmer, 2-ply Barrier, White	\$22.49	20.29	1	20.29		
150022	BOX	Curity™ Sterile Stretch Bandages, 2in x 75in	\$10.79	9.89	1	9.89		
150024	BOX	Curity™ Sterile Stretch Bandages, 4in x 75in	\$17.29	15.49	1	15.49		
1061-17517	TUBE	PDI Super Sani-Cloth Alcohol Disposable Wipes, Large, 6in x 6in, Canister of 160	\$11.99	10.39	1	10.39		

List price

Your Price:

2134.42

Item	UOM	Description	List Price	Your Price	Qty	Total price	E
1071-10204	Pack	Curaplex® Emesis Bag, Standard, Thicker LDPE Material,	\$28.09	26.49	1	26.49	
11187	EACH	Swivel Barb Adaptor, Green, Xmas Tree Shape	\$0.59	0.4	1	0.4	
1122-14960	BOX	Curaplex® Fabric Adhesive Bandage, 1in x 3in	\$5.99	5.39	1	5.39	
115349	EACH	Graham Flex-Air Disposable Pillow, White	\$1.23	1.12	1	1.12	
118043	EACH	Curaplex® Poly-foam Emergency Blanket, Disposable, 58in x 90in	\$7.19	6.49	1	6.49	
118-1A0694EA	CASE	Nitroglycerin, 50mg/250mL, in 5% Dextrose, 250mL Glass Bottle	\$729.99	649.99	1	649.99	
1211-03020	EACH	Multi-purpose Trauma Dressing, Sterile, 10in x 30in	\$2.99	2.19	1	2.19	
150026	BOX	Curity™ Sterile Stretch Bandages, 6in x 75in	\$24.29	22.79	1	22.79	
151527	BOX	3M™ Transpore™ Surgical Tape, Clear, 10yd L x 1in W	\$26.79	24.49	1	24.49	
1515272	BOX	3M™ Transpore™ Surgical Tape, Clear, 10yd L x 2in W	\$18.79	17.29	1	17.29	
1612-74622	BOX	Safelet™ Peripheral IV Catheter, 22ga x 1in L, Blue	\$104.50	79.5	1	79.5	
1633-02995	CASE	Syringe Luer-Lok™, 10mL	\$132.00	108.0	1	108.0	
16382	PAIR	Curaplex® Select Multi-Function Defibrillator Pads, Child/Adult > 22lb, Cardiac Science, Leads Out	\$43.29	41.99	1	41.99	
16383	PAIR	Curaplex® Select Multi-Function Defibrillator Pads, Infant/Child < 22lb, Physio-Control, Leads In	\$46.49	41.99	1	41.99	
16384	PAIR	Curaplex® Select Multi-Function Defibrillator Pads, Child/Adult > 22lb, Physio-Control, Leads In	\$46.49	41.99	1	41.99	
1650-14901	EACH	NIO® Intraosseous Device, 15ga, Adult	\$199.99	125.74	1	125.74	
1650-14902	EACH	NIO-Infant™ Intraosseous Device, Infant	\$218.99	136.59	1	136.59	
1650-14916	EACH	NIO® Intraosseous Device, 18ga, Pediatric	\$199.99	125.74	1	125.74	
17100MS	CASE	Curaplex® Fleece Blankets, 90in L x 60in H, Navy Blue	\$58.90	49.9	1	49.9	
1712-52631	CASE	IV Administration Set, 10 Drop, 88in, w/ 1 Safeline Injection Site, 1 Clear Safeday Valve, Extension Set w/ Clear Safeday	\$194.50	174.5	1	174.5	
1712-60830	CASE	Curaplex® IV Admin Set, 60 Drop, 83in, PP Y-Site, Sure-Lok Needle-free Y-Site, Rotating Male Luer Lock	\$174.50	174.5	1	174.5	
1712-62031	CASE	Infusomat[®] Space Pump Set with Care-site Injection Site, 120in	\$246.96	220.56	1	220.56	
1714-31213	CASE	MaxPlus Standard Bore IV Extension Set, 0.8mL, 8.5in L	\$205.99	136.99	1	136.99	
174620	EACH	Microstream™ Advance FilterLine® Set, Pediatric/Adult, 7ft	\$12.39	10.89	1	10.89	

List price **Your Price:** 4359.94

Item	UOM	Description	List Price	Your Price	Qty	Total price	E
177268	EACH	Smart CapnoLine® Plus, Oral-Nasal, O2 Tubing Female Connector, Adult, 6.5ft, 100/BX	\$15.29	13.59	1	13.59	
1812-02001	CASE	Curaplex® Needle-Free Male Adapter Plug	\$189.00	179.0	1	179.0	
1812-19243	BOX	SwabCap® XT Luer Access Valve Disinfection Cap with 70% IPA	\$149.99	116.99	1	116.99	
1841-14000	BAG	Curaplex® Tourniquet, Blue	\$53.99	48.79	1	48.79	
1880-13022	EACH	Combat Application Tourniquet, Tactical Black	\$40.29	37.99	1	37.99	
1880-23315	EACH	Combat Application Tourniquet, Orange	\$40.29	37.99	1	37.99	
1880-71426	BOX	SensiLance™ Fixed Depth Safety Lancet, 26ga x 1.8mm D	\$17.99	15.99	1	15.99	
1920-01010	BOX	IV Flush Syringe Normal Saline, 10mL Prefilled Syringe	\$53.70	47.7	1	47.7	
1921-16217	EACH	Dextrose 10%, 250mL Bag	\$11.99	6.48	1	6.48	
2113-10325	BOX	Curaplex® Select Endotracheal Tube with Stylet, Uncuffed, Size 2.5mm	\$36.90	32.9	1	32.9	
2113-33012	BOX	Cuffed Endotracheal Tube with Stylette, 12fr, 3.0mm	\$54.90	48.9	1	48.9	
2113-33514	BOX	Cuffed Endotracheal Tube with Stylette, 14fr, 3.5mm	\$54.90	48.9	1	48.9	
2113-34016	BOX	Cuffed Endotracheal Tube with Stylette, 16fr, 4.0mm	\$54.90	48.9	1	48.9	
2113-34518	BOX	Cuffed Endotracheal Tube with Stylette, 18fr, 4.5mm	\$41.90	34.9	1	34.9	
2113-36024	BOX	Cuffed Endotracheal Tube with Stylette, 24fr, 6.0mm	\$41.90	34.9	1	34.9	
2113-37028	BOX	Cuffed Endotracheal Tube with Stylette, 28fr, 7.0mm	\$41.90	34.9	1	34.9	
2113-37530	BOX	Cuffed Endotracheal Tube with Stylette, 30fr, 7.5mm	\$41.90	34.9	1	34.9	
2113-38032	BOX	Cuffed Endotracheal Tube with Stylette, 32fr, 8.0mm	\$41.90	34.9	1	34.9	
2113-38534	BOX	Cuffed Endotracheal Tube with Stylette, 34fr, 8.5mm	\$41.90	34.9	1	34.9	
2113-39538	BOX	Cuffed Endotracheal Tube with Stylette, 38fr, 9.5mm	\$41.90	34.9	1	34.9	
2114-08201	EACH	i-gel® Supraglottic Airway, Size 1, Neonatal	\$23.99	23.99	1	21.59	
2114-08202	EACH	i-gel® Supraglottic Airway, Size 2, Small Pediatric	\$23.99	23.99	1	21.59	
2114-08215	EACH	i-gel® Supraglottic Airway, Size 1.5, Infant	\$23.99	23.99	1	21.59	
2114-87301	EACH	i-gel®O2 Resus Pack, Size 3, Small Adult	\$38.99	35.29	1	35.29	

List price **Your Price:** 5388.42

Item	UOM	Description	List Price	Your Price	Qty	Total price	E
2114-87302	EACH	i-gel®O2 Resus Pack, Size 4, Medium Adult	\$38.99	35.29	1	35.29	
2114-87303	EACH	i-gel®O2 Resus Pack, Size 5, Large Adult	\$38.99	35.29	1	35.29	
2120-17010	EACH	Endotracheal Tube Introducer, Pediatric, Coudé Tip, 10FR x 70cm	\$11.99	10.89	1	10.89	
2130-42560	CASE	Thomas Select ET Tube Holder, Adult	\$149.75	137.25	1	137.25	
2160-90430	EACH	QuickTrach II Cuffed Cricothyrotomy Set, Plastic Tube	\$327.99	274.99	1	274.99	
2161-60514	Pack	SAM ThoraSite	\$88.99	80.99	1	80.99	
2211-00002	EACH	Suction Catheter, SSCOR DuCanto Catheter®	\$4.59	4.09	1	4.09	
264036	BOX	Head Wedge with Two Strap, Yellow	\$98.90	76.9	1	76.9	
2222-17000	EACH	SEADUC™ Suction Easy™ with SSCOR DuCanto Catheter®	\$52.99	33.79	1	33.79	
2231-92912	EACH	Salem Sump™ Dual Lumen Stomach Tube, 12fr x 48in L	\$3.89	3.09	1	3.09	
2231-98618	EACH	Salem Sump™ Dual Lumen Stomach Tube, 18fr x 48in L	\$3.89	3.09	1	3.09	
2305-05	BOX	Midazolam, 1mg/mL, 5mL Vial	\$33.99	26.79	1	26.79	
232560	BAG	Red Dot™ Monitoring Electrodes with Foam Tape and Sticky Gel, 1.36in L x 1.60in W, Adult	\$23.49	21.29	1	21.29	
2442-03003	BOX	SPUR® II BVM with Bag Reservoir, Adult, Medium Mask, Manometer, Pop Off Valve	\$130.74	115.74	1	115.74	
2430-36106	EACH	CPAP Circuit With Large Mask	\$151.99	64.29	1	64.29	
2430-36006	EACH	CPAP Circuit With Medium Mask	\$151.99	62.59	1	62.59	
2521-03518	EACH	G3 Responder, Red	\$414.99	373.99	1	373.99	
2523-03107	EACH	G3 Airway Cell, Green	\$147.99	134.99	1	134.99	
2524-00318	EACH	G3 Medicine Cell, Red	\$158.99	146.99	1	146.99	
2524-03402	EACH	G3 IV Cell, Blue	\$124.99	116.99	1	116.99	
2530-03122	EACH	G3 Universal Cell, Black	\$109.99	104.99	1	104.99	
2530-20402	EACH	McGRATH™ MAC Video Laryngoscope Bag	\$53.99	41.09	1	41.09	
260280	CASE	Mini Perfit ACE® Extrication Collar, Pediatric, Yellow/Light Grey	\$296.70	266.7	1	266.7	
260281	CASE	Perfit ACE® Extrication Collar, Adult, White/Light Grey	\$296.70	266.7	1	266.7	

List price

Your Price:

7827.22

Item	UOM	Description	List Price	Your Price	Qty	Total price	E
2712-69170	EACH	Carrying Case with Belt Clip, for 9590 Pulse Oximeter, Black	\$23.99	17.9	1	17.9	
2733-53175	BOX	Probe Covers, For SureTemp 690 Thermometers, Disposable	\$29.99	24.99	1	24.99	
2745-10108	CARTON	Curaplex® ECG Chart Paper, Thermal, Red Grid, Physio-Control LP11, LP12, LP15, 108mm	\$323.40	293.4	1	293.4	
279-1501BX	BOX	Nail Polish Remover Pad	\$16.99	15.29	1	15.29	
30061MS	EACH	Curaplex® Burn Sheet, 60in x 90in	\$4.69	4.39	1	4.39	
301-107EA	CASE	Curaplex® Nasal Cannula, Clear, Adult	\$34.50	34.5	1	34.5	
301-200EA	CASE	Curaplex® Select Nebulizer, Small-Volume, Hand-held, T-Piece, Mouthpiece, Flextube, 7ft Tubing	\$69.50	64.5	1	64.5	
301-202EA	CASE	Curaplex® Select Nebulizer, Small-Volume, Hand-Held, 7ft Tubing, Adult Aerosol Mask	\$109.50	99.5	1	99.5	
301-203EA	CASE	Curaplex® Select Nebulizer, Small-Volume, Hand-held, 7ft Tubing, Pediatric Aerosol Mask	\$109.50	99.5	1	99.5	
3246-12345	CASE	Curaplex® Patient Transporter, 1800lb Capacity, 14 Handles	\$329.90	299.9	1	299.9	
3271-62602	CASE	Curaplex® Fitted Stretcher Sheet for Stryker XPS Mattress, 36in x 90in	\$118.99	107.99	1	107.99	
350310	BOX	Curaplex® Infu-Stat™ Pressure Infuser, 1000mL	\$112.45	101.45	1	101.45	
35108306	CASE	Primary IV Admin Set with Pre-Pierced Y-Site, Sure-Lok® Needle-Free Y-Site, 83in	\$179.50	159.5	1	159.5	
354431	BOX	Veni-Gard® TM IV Stabilization Dressing, Adult	\$84.19	76.99	1	76.99	
354432	BOX	Veni-Gard® TM Jr IV Stabilization Dressing, Pediatric Omega Shape	\$104.99	95.99	1	95.99	
357953	CASE	Lactated Ringers, 1000mL Bag	\$133.08	119.88	1	119.88	
36010	EACH	Curaplex® Blood Pressure Cuff, Infant	\$12.49	11.29	1	11.29	
36011	EACH	Curaplex® Blood Pressure Cuff, Child	\$12.49	11.29	1	11.29	
36012	EACH	Curaplex® Blood Pressure Cuff, Adult	\$12.49	11.29	1	11.29	
36013	EACH	Curaplex® Blood Pressure Cuff, Large Adult	\$12.49	11.29	1	11.29	
36014	EACH	Curaplex® Blood Pressure Cuff, Thigh	\$12.49	7.76	1	7.76	
360-19	Pack	Calcium Gluconate, 100mg/mL, 10mL Vial	\$589.99	519.99	1	519.99	
36090	CASE	Curaplex® Suction Catheter, Teal, 6fr	\$19.50	19.5	1	19.5	
36093	CASE	Curaplex® Suction Catheter, White, 12fr	\$19.50	19.5	1	19.5	

List price **Your Price:** 10054.80

Item	UOM	Description	List Price	Your Price	Qty	Total price	E
371006	Pack	Atropine, 0.1mg/mL, 10mL Luer Jet Prefilled Syringe	\$199.99	140.69	1	140.69	
371104	BOX	Diazepam, 5mg/mL, 2mL Luer Locking Carpuject, (Requires Carpuject Holder #D250)	\$589.99	519.99	1	519.99	
372339	BOX	Labetalol, 5mg/mL, 4mL Carpuject™ Cartridge with Luer Lock (Requires Carpuject Holder #D250)	\$239.99	195.99	1	195.99	
373316	Pack	Epinephrine 0.1mg/mL (1:10,000), 10mL Luer-Jet™ Prefilled Syringe	\$199.99	180.99	1	180.99	
373369	CASE	Naloxone, 1mg/mL, 2mL Luer-Jet™ Luer-Lock Prefilled Syringe	\$459.99	359.99	1	359.99	
373390	Pack	Lidocaine 2%, 100mg/5mL, 5mL Luer-Jet™ Luer-Lock Prefilled Syringe	\$124.99	109.59	1	109.59	
376637	BOX	Sodium Bicarbonate 8.4%, 50mL LifeShield Prefilled Syringe	\$411.99	254.29	1	254.29	
377515	BOX	Dextrose 50%, 0.5g/mL, 50mL Ansyr Prefilled Syringe	\$279.99	263.99	1	263.99	
379104	BOX	Dopamine, 40mg/mL, 10mL Vial	\$333.99	233.99	1	233.99	
4440010-B	CASE	Curaplex® Obstetrical Kit, Sealed, Standard with Head Warmer	\$692.65	622.65	1	622.65	
444006	EACH	Foil Baby Bunting, Sterile	\$8.69	6.89	1	6.89	
488512	EACH	Cruiser-Mate II Aluminum Clipboard, 12in H x 8-1/2in W	\$51.99	35.99	1	35.99	
50131P	EACH	The Original Spider-Strap™ Polypropylene Spineboard Strap, Multi-color	\$173.99	138.99	1	138.99	
520-RD630RL	CASE	Biohazardous Waste Bag, Red with Black, 2 to 3gal, 14.5in x 19in, 1.25mil Gauge	\$41.90	33.9	1	33.9	
530024	BOX	Nellcor™ Colorimetric CO2 Detector, Adult	\$84.54	76.14	1	76.14	
530025	BOX	Nellcor™ Colorimetric CO2 Detector, Pediatric	\$84.54	76.14	1	76.14	
533-MS-001MAB1	EACH	Standard Macintosh Laryngoscope Blade, Size 1	\$37.99	26.29	1	26.29	
533-MS-001MIB1	EACH	Standard Miller Laryngoscope Blade, Size 1	\$37.99	26.29	1	26.29	
533-MS-001MIB4	EACH	Standard Miller Laryngoscope Blade, Size 4	\$37.99	26.29	1	26.29	
533-MS-25058EA	CASE	Curaplex® Non-Rebreather Oxygen Mask, Total, Elongated Pediatric	\$99.50	89.5	1	89.5	
533-MS-25060EA	CASE	Curaplex® Non-Rebreather Oxygen Mask, Total, High Concentration, Elongated Adult	\$99.50	89.5	1	89.5	
533-MS-YK20EA	CASE	Yankauer Suction Bulb Tip and Control Vent, 6ft Tube	\$73.80	63.8	1	63.8	
5381-02	Pack	Auvi-Q (Epinephrine Auto-Injector) 0.15mg Junior 2pk, Plus Trainer	\$649.99	599.99	1	599.99	
540047	BOX	Gallant Preparation Razors, Platinum Coated Stainless Steel Blade	\$34.50	34.5	1	34.5	

List price

Your Price:

14261.17

Item	UOM	Description	List Price	Your Price	Qty	Total price	E
5402211	EACH	Adscope® 641 Sprague Stethoscope, 30in L Overall, 22in L Tubing, Neon Green	\$23.29	15.29	1	15.29	
560000	Stack	Padded Board Splint Set with Carrying Case	\$80.99	64.99	1	64.99	
5833-02	Pack	Auvi-Q (Epinephrine Auto-Injector) 0.3mg Adult 2pk, Plus Trainer	\$649.99	599.99	1	599.99	
590031	CASE	Bulb Syringe, 2oz, Blue	\$106.50	81.0	1	81.0	
590101	EACH	Neotech Meconium Aspirator, Clear	\$8.89	7.89	1	7.89	
600062	EACH	Dextrose 5%, 250mL Bag	\$10.09	8.89	1	8.89	
601306	EACH	Sodium Chloride 0.9%, 50mL Partial Fill Bag	\$6.99	4.79	1	4.79	
6013-10	BOX	Diltiazem Hydrochloride, 5mg/mL, 5mL Vial	\$74.99	70.99	1	70.99	
6044-25	BOX	Lorazepam, 2mg/mL, 1mL Vial	\$179.99	111.72	1	111.72	
607113	CASE	Sterile Water Solution For Irrigation, 500mL *Non-Returnable*	\$143.82	129.42	1	129.42	
6130-05	BOX	Ondansetron, 4mg/2mL, Vial	\$58.99	56.99	1	56.99	
62241515S	EACH	Intraosseous (IO) Infusion Kit with Jamshidi Needle, 15ga	\$78.99	70.99	1	70.99	
62241518S	EACH	Intraosseous (IO) Infusion Kit with Jamshidi Needle, 18ga	\$78.99	70.99	1	70.99	
625211	BOX	BD™ Blunt Fill Needle and Blunt 5 Micron Filter Needle, 18ga x 1.5in	\$79.00	69.0	1	69.0	
64250	EACH	Curaplex® Sharps Solo, Compact Size, 6.5in	\$4.29	3.89	1	3.89	
660030	EACH	K.E.D.® Extrication Device, with Ked, Head Straps, Carrying Case	\$197.99	178.99	1	178.99	
660035	EACH	Model 65 Scoop™ Stretcher with Nylon Straps and Metal Buckles, Orange	\$775.99	769.99	1	769.99	
665565	EACH	SAM Pelvic Sling™ II, Orange/Blue, Small	\$85.99	79.99	1	79.99	
665567	EACH	SAM Pelvic Sling™ II, Orange/Blue, Large	\$85.99	79.99	1	79.99	
7037-10	BOX	Rocuronium, 10mg/mL, 10mL Vial	\$482.99	325.99	1	325.99	
720061-048	EACH	Carry Bag, For Use with LSP Infant/Pediatric Immobilization Board	\$98.99	66.19	1	66.19	
750656	BOX	Syringe Only, 3 cc, Luer Lock	\$18.99	16.99	1	16.99	
750657	BOX	Syringe Only, 5 cc, Luer Lock	\$18.99	17.29	1	17.29	
750667	BOX	Syringe, Luer Lock, 60cc	\$37.25	34.75	1	34.75	

List price **Your Price:** 17198.17

Item	UOM	Description	List Price	Your Price	Qty	Total price	E
759-15546RB	EACH	Curaplex® Cervical Collars Utility Duffel Bag, Blue	\$66.99	38.92	1	38.92	
7820	Pack	Pull-Tite II® Seal, 1-Piece, Consecutively Numbered with Self-Lock, 9in L, Red	\$54.99	49.49	1	49.49	
792-1-7343-50EA	BOX	Cuffed Endotracheal Tube with Stylette, 20fr, 5.0mm	\$41.90	34.9	1	34.9	
792-1-7343-55EA	BOX	Cuffed Endotracheal Tube with Stylette, 22fr, 5.5mm	\$41.90	34.9	1	34.9	
792-1-7343-65EA	BOX	Cuffed Endotracheal Tube with Stylette, 26fr, 6.5mm	\$41.90	34.9	1	34.9	
792-1-7343-90EA	BOX	Cuffed Endotracheal Tube with Stylette, 36fr, 9.0mm	\$41.90	34.9	1	34.9	
8600-01344	CASE	Curaplex® Suction Kit with the SSCOR DuCanto Catheter®	\$349.50	314.5	1	314.5	
8881850015	BOX	Magellan™ Hypodermic Safety Needle, 20ga x 1-1/2in	\$32.49	25.99	1	25.99	
8881850558	BOX	Magellan™ Hypodermic Safety Needle, 25ga x 5/8in	\$32.49	25.99	1	25.99	
8881850815	BOX	Magellan™ Hypodermic Safety Needle, 18ga x 1-1/2in	\$32.49	25.99	1	25.99	
9-01212-70	Pack	Endotracheal Tube Introducer, Adult, Coudé Tip, 15FR x 70cm	\$119.90	108.9	1	108.9	
911316	Batch	Aspirin Chewable Tablets, 81mg, Orange Flavor, 36/BT	\$2.01	1.53	1	1.53	
9501-25	BOX	Albuterol Sulfate Solution 0.083%, 2.5mg/3mL, 3mL Vial	\$16.79	14.69	1	14.69	
9594-20	CASE	Lidocaine HCl, 4mg/mL, in 5% Dextrose, 250mL Bag	\$484.99	331.99	1	331.99	
9801-30	BOX	Ipratropium Bromide, 0.5mg/2.5mL, 2.5mL Vial (5 Vials/Foil Pouch)	\$41.79	29.79	1	29.79	
D250	EACH	Carpusject Holder	\$1.13	0.76	1	0.76	
F165626	Pack	Sterile Oval Eye Pads, 1-5/8in x 2-5/8in	\$9.49	7.49	1	7.49	
F490625	BAG	Curity™ Non-Sterile Non-Woven Sponge, 2in x 2in, 4-ply	\$8.59	5.59	1	5.59	
FER0819928	EACH	Head/Chin Strap, 2 of Each Strap	\$51.99	49.79	1	49.79	
GW71203	EACH	Serpent® Cap Style Vented Hard Hat with Ratchet Adjustment, Blue	\$16.49	13.69	1	13.69	
J2560	BAG	Curity™ Non-woven Sponge, 4in x 4in, 4-ply	\$19.29	12.79	1	12.79	
NAR10-0037	Pack	HyFin Vent Chest Seal, Twin Pack	\$21.29	19.29	1	19.29	
NAR300033	EACH	Combat Application Tourniquet Trainer, Blue	\$40.29	37.99	1	37.99	
NARZZ-0056	EACH	ARS® Needle Decompression Kit, 14 Gauge	\$15.99	14.39	1	14.39	

List price **Your Price:** 18467.33

Item	UOM	Description	List Price	Your Price	Qty	Total price	E
NO9590	EACH	Onyx® Vantage 9590 Pulse Oximeter, Black	\$226.99	223.99	1	223.99	
PK12-110	BOX	FIRST AID ONLY® Alcohol Wipes, Box of 100	\$3.89	3.49	1	3.49	

Item 20.

List price **Your Price:** 18694.81

Comments:

DAVID LONGORIA
 Phone: 210.380.2077
 DAVID.LONGORIA@boundtree.com

Sales tax will be applied to customers who are not exempt.
 Shipping charges will be prepaid and added to the invoice unless otherwise stated.
 This quotation is valid until the quote expires or the manufacturer's price to Bound Tree Medical increases.

To place an order, please visit our website at www.boundtree.com, login and add to your
 or call (800) 533-0523
 fax (800) 257-5713

Bound Tree Medical | 5000 Tuttle Crossing Blvd., Dublin Ohio | Telephone 800.533-0523



Vendor Contract Information Summary

Item 20.

Vendor **Bound Tree Medical (Bound Tree Medical LLC)**
Contact **Customer Service**
Phone **800-533-0523**
Email **Submitbids@Boundtree.com**
Vendor Website **www.boundtree.com**
TIN **31-1739487**
Address Line 1 **5000 Tuttle Crossing Blvd**
Vendor City **Dublin**
Vendor Zip **43016**
Vendor State **OH**
Vendor Country **USA**
Delivery Days **10**
Freight Terms **FOB Destination**
Payment Terms **0% Net 30**
Shipping Terms **Freight prepaid by vendor and added to invoice**
Ship Via **Common Carrier**
Designated Dealer **No**
EDGAR Received **Yes**
Service-disabled Veteran Owned **No**
Minority Owned **No**
Women Owned **No**
National **No**
No Foreign Terrorist Orgs **Yes**
No Israel Boycott **Yes**
MWBE **No**
ESCs **All Texas Regions**
States **All States**
Contract Name **First Aid, Emergency Medical, and Athletic Trainer Supplies and Equipment**
Contract No. **704-23**
Effective **06/01/2023**
Expiration **05/31/2026**
Accepts RFQs **Yes**
Quote Reference Number **7679/19912**
Return Policy **See bid response for return policy**



EMS

Remittance Address:

Henry Schein Inc.
 Dept. CH 10241
 Palatine, IL 60055-0241

Sent: Joe Jefferies

Note:

BuyBoard Contract # 704-23

TO: Mission Fire Dept.

City of Mission
 1201 E. 8th St.
 Mission, TX 78572

9/16/2024

Total Price: \$ 23,562.27

Item Code	Description	UOM	Qty	Price
4995402	100% Cotton Bandage 40x40x56" Triangular	BX	1	\$ 5.31
1422408	Acetaminophen Solution 160mg/5mL Cherry Unit Dose 5mL 100/Case	CA	1	\$ 109.35
1400262	Actidose Aqua Oral Suspension 25gm 120mL/Tube	TB	1	\$ 18.25
8900257	Adrenalin Injection 1mg/mL SDV 1mL 25/Package	PK	1	\$ 531.60
1083291	Adscope 641 Sprague Rappaport Stethoscope Adult/Pediatric Neon Green Double Lumen Tubing Each	EA	1	\$ 8.41
7001184	Advanced Transfer Patient Mover White 10 EA/CA	CA	1	\$ 123.80
1140077	AkroBins Storage Bin Yellow Polymer With Label Holder 7-3/8x4-1/8x3" Each	EA	1	\$ 5.67
1423378	Albuterol Sulfate Inhalation Solution 0.083% Sterile Vial 3mL 30/Box	BX	1	\$ 5.51
1380951	Amiodarone HCl Injection 50mg/mL SDV 3mL 25/Box	BX	1	\$ 40.99
1022336	Aspirin Adult NSAID Chewable Tablets 81mg Orange Twist Cap 36/Bottle 12 BT/CA	CA	1	\$ 13.08
1424091	Auvi-Q Injection 0.15mg Auto-Injector 2/Package	PK	1	\$ 288.83
1424092	Auvi-Q Injection 0.3mg Auto-Injector 2/Package	PK	1	\$ 288.83
4995179	Backboard Strap Polypropelyne Plastic Buckle 3/Package 25 PK/CA	PK	1	\$ 7.19
1101738	Battery Lithium f/Calculator 3-Volt 6/Pk 6/Package 6 PK/CA	PK	1	\$ 8.78
1218135	Battery Pack	EA	1	\$ 40.41
1358841	Battery Procell AAA 24/Box 6 BX/CA	BX	1	\$ 6.80
7192079	Battery Procell D Alkaline 12/Box 6 BX/CA	BX	1	\$ 10.76
7021803	BC Catheter 18 Gauge 1-1/4" Sterile Not Made With Natural Rubber Latex Radiopaque Anti-Stick 50/Box 4 BX/CA	CA	1	\$ 337.68
7021802	BC Catheter 20 Gauge Anti-Stick 50/Box 4 BX/CA	CA	1	\$ 337.68
7021800	BC Catheter 22 Gauge 1" Sterile Not Made With Natural Rubber Latex Radiopaque Anti-Stick 50/Box 4 BX/CA	BX	1	\$ 84.42
1269660	Beanie Warm-Up Infant Unisex Pink / Blue Knit 50/Package	PK	1	\$ 16.91

1301495	Airway Berman Color Coded Pediatric/Adult Size 1-6 Oral 6/Set Disposable Non-Sterile Not Made With Natural Rubber Latex With Reinforced Bite Block Polybag Each	EA	1	\$	2.40
4992555	Blood Pressure Sphygmomanometer Black Arm Dial Display Each	EA	1	\$	9.44
4992488	Blood Pressure Sphygmomanometer Black Each	EA	1	\$	7.20
4992489	Blood Pressure Sphygmomanometer Black Each	EA	1	\$	7.20
4992556	Blood Pressure Sphygmomanometer Black Each	EA	1	\$	9.44
1470859	BlueSensor SP ECG Electrode 42x38mm 42x38mm 50/Package 20 PK/BX	BX	1	\$	294.80
7004679	Board Splint Orange 3x1/2"	ST	1	\$	35.42
7000566	Bougie-To-Go Endotracheal Tube Introducer Each 10 EA/BX	BX	1	\$	50.90
1266843	Braun ThermoScan Pro 6000 Digital Thermometer Dual Scale Tympanic Probe Each	EA	1	\$	192.58
2480886	Calcium Gluconate Injection 100mg/mL SDV 10mL/VI	EA	1	\$	13.32
1413832	Cannula O2 Softech Adult Vinyl 7' Star Lumen Tubing Nasal With Universal Oxygen Connector 50/Case	CA	1	\$	34.88
7003834	Cannula O2/eTCO2 Adult 7' O2 line/6' ETCO2 Line Oral/Nasal Filtered Each 25 EA/CA	CA	1	\$	224.50
4997818	CAT Tourniquet Black	EA	1	\$	25.31
7004489	Catheter Cannula 16 Gauge 1.25" Sterile Not Made With Natural Rubber Latex Safety 50/Box 4 BX/CA	BX	1	\$	104.57
6813699	Cohesive Bandage Elastic 2"x5yd Tan Non-Sterile 36/Box	BX	1	\$	55.97
1126145	Cold Compress 6x9"	CA	1	\$	15.74
1202401	Kit Roll-Up Combitube 37Fr Double Lumen Esophageal/Tracheal Each	EA	1	\$	48.56
1208808	Kit Roll-Up Combitube 41Fr Double Lumen Esophageal/Tracheal Each	EA	1	\$	48.56
1237558	Compressing Device Tourniquet 18x1" Blue Rolled/Banded Not Made With Natural Rubber Latex Disposable Strap 100/Case	CA	1	\$	26.76
6226663	Cotton Eye Pad 1-5/8-2-5/8" Sterile Oval Not Made With Natural Rubber Latex 12 BX/CA	BX	1	\$	4.13
1118537	Criterion N100 Nitrile Exam Gloves Large Standard Blue Non-Sterile Chemo Tested 10 BX/CA	CA	1	\$	43.70
1118536	Criterion N100 Nitrile Exam Gloves Medium Standard Blue Non-Sterile Chemo Tested 10 BX/CA	CA	1	\$	43.70
1118535	Criterion N100 Nitrile Exam Gloves Small Standard Blue Non-Sterile Chemo Tested 10 BX/CA	CA	1	\$	43.70
1118539	Criterion N100 Nitrile Exam Gloves X-Large Standard Blue Non-Sterile Chemo Tested 10 BX/CA	CA	1	\$	43.70
8904579	Curity 100% Cotton Gauze Sponge 4x4" 12 Ply Sterile Not Made With Natural Rubber Latex 24 BX/CA	CA	1	\$	78.00
8905786	Curity Conforming Bandage Cotton/Polyester 6x82" 1 Ply Sterile 12/Box 4 BX/CA	CA	1	\$	56.64
8901929	Curity Rayon/Polyester Blend Gauze Sponge 4x4" 4 Ply Non-Sterile Non-Woven Not Made With Natural Rubber Latex 10 PK/CA	CA	1	\$	47.20

7023077	Decompression Needle PTFE With Hard Shell Case 50 EA/BX	EA	1	\$	8
7023078	Decompression Needle PTFE With Hard Shell Case 50 EA/BX	EA	1	\$	7.69
4990890	Deluxe Extremity Kit	EA	1	\$	706.27
4999300	Device Optimum Traction Street Orange Each	EA	1	\$	107.72
2583728	Dextrose 50% Injection PF Prefilled Syringe 50mL 10/Package 5 PK/CA	PK	1	\$	217.54
1467703	Diltiazem HCl Injection 5mg/mL SDV 5mL 10/Package	PK	1	\$	53.31
2580442	Diphenhydramine Injection 50mg/mL SDV 1mL/VL	VL	1	\$	1.96
1190412	Discofix 3-Way Stopcock Priming Volume 0.26mL Female Luer Lock/Spin Connector Port Cover Non-DEHP/Non-PVC Sterile Not Made With Natural Rubber Latex Disposable Each 100 EA/CA	CA	1	\$	67.00
1106692	Dopamine HCl Injection 40mg/mL SDV 10mL 25/Package	PK	1	\$	123.01
7005330	Ducanto Catheter 50 EA/CA	EA	1	\$	3.02
6309799	Duct Tape White 24 EA/CA	EA	1	\$	9.78
1358847	Duracell AA Battery Procell Alkaline 24/Box 6 BX/CA	BX	1	\$	6.80
1842334	Easy Cap CO2 Detector Each	EA	1	\$	10.09
4992557	Emergency Penlight 50 PK/CA	PK	1	\$	6.45
4995710	Emergency/Rescue Blanket Yellow Poly Foam 58x90" 18 EA/CA	CA	1	\$	103.86
5820812	Emesis Bag 5.5x7.5" Blue Top Ring Plastic Graduations Non-Sterile Disposable 24/Package 6 PK/CA	CA	1	\$	92.76
7001496	Endotracheal Tube Cuffed 10/Box	BX	1	\$	19.77
7001497	Endotracheal Tube Cuffed 10/Box	BX	1	\$	19.77
7000220	Endotracheal Tube Cuffed 10/Package	PK	1	\$	19.77
4999427	Endotracheal Tube Cuffed 8mm Each 10 EA/BX	BX	1	\$	25.50
4999191	Endotracheal Tube Cuffed 9.5mm Each 10 EA/BX	BX	1	\$	14.00
8575419	Endotracheal Tube Cuffed Each 10 EA/PK	PK	1	\$	19.80
4990708	Endotracheal Tube Holder Pediatric	EA	1	\$	3.27
1435799	Epinephrine Injection 1:10m Luer-Jet Prefilled Syringe 10mL 10/Box	BX	1	\$	160.11
4992379	EVAC-U-SPLINT Immobilization Mattress Full Body Extremity Adult Aluminum/Polyester/Vinyl 78.75x29.5x2.5"	EA	1	\$	1,003.09
1004737	Excel IV Injection Solution Sodium Chloride 0.9% 500mL Plastic Injection Container USP DEHP-Free Sterile Not Made With Natural Rubber Latex Port Closure Each 24 EA/CA	CA	1	\$	76.32
7003324	System CPAP Mask Flow-Safe II Adult Large With Ports and EZflow MAX Nebulizer Each 5 EA/BX	BX	1	\$	363.65
7003325	System CPAP Mask Flow-Safe II With Ports and EZflow MAX Nebulizer Each 5 EA/BX	BX	1	\$	360.25
2480927	Furosemide Injection 10mg/mL SDV 4mL/VL	VL	1	\$	2.08
6025401	Glucose 15 Lemon Gel Gel 15gm Lemon Tube 3/Pk	PK	1	\$	13.61
4998226	Head Wedge	BX	1	\$	57.06
9004822	Henry Schein Adscope Pro Sprague Rappaport Stethoscope Reusable Adult/Pediatric Black 2-Tube Each 20 EA/CA	EA	1	\$	8.99
5703418	HSB TRUE METRIX Multi Patient Use Meter Kit For Blood Glucose CLIA Waived Each	EA	1	\$	10.50

Item 20.

5700326	Henry Schein TRUEmetrix Blood Glucose Test Strip CLIA Waived NFRS 50/Box	BX	1	\$	14.10
1414236	Hudson RCI Micro Mist Nebulizer Kit Adult Each 50 EA/CA	CA	1	\$	98.50
7006293	Pack O2 Resus I-Gel Size 3 Disposable Kit Each 6 EA/CA	CA	1	\$	180.84
7006294	Pack O2 Resus I-Gel Size 4 Disposable Kit Each 6 EA/CA	CA	1	\$	180.84
7006292	Pack O2 Resus I-Gel Size 5 Disposable Kit Each 6 EA/CA	CA	1	\$	180.84
7006302	I-Gel Single Airway Size 1 Each 10 EA/CA	CA	1	\$	180.80
7006303	I-Gel Single Airway Size 1.5 Each 10 EA/CA	CA	1	\$	180.80
7006304	I-Gel Single Airway Size 2 Each 10 EA/CA	CA	1	\$	180.80
1534549	Illinois Intraosseous Biopsy Needle 18g 1-7/16" 10 EA/CA	EA	1	\$	13.20
9007980	Henry Schein Incision Device Lancet 21g 2.2mm Safety Orange Disposable 100/Box 10 BX/CA	CA	1	\$	47.10
4990469	Infu-Stat Pressure Infusion Bag 1000cc Not Made With Natural Rubber Latex Disposable With Large Bore Stopcock/Hook Each 5 EA/PK	PK	1	\$	62.45
1311002	Injection Solution Sodium Chloride 0.9% 1000mL E3 IV Container USP DEHP-Free Sterile Not Made With Natural Rubber Latex Port Closure BCA 12/Case	CA	1	\$	43.80
5077712	Introcan Safety IV Catheter 14 Gauge 2" Teflon Non-DEHP/Non-PVC Sterile Not Made With Natural Rubber Latex Orange Disposable Safety Straight w/o Wings Each 50 EA/BX	BX	1	\$	88.00
5070044	Introcan Safety IV Catheter 18 Gauge 1-1/4" Polyurethane Closed End Non-DEHP/Non-PVC Sterile Not Made With Natural Rubber Latex Green Disposable Safety With Wings 50/Box 4 BX/CA	CA	1	\$	418.28
5070036	Introcan Safety IV Catheter 20 Gauge 1" Polyurethane Closed End Non-DEHP/Non-PVC Sterile Not Made With Natural Rubber Latex Pink Disposable Safety With Wings 50/Box 4 BX/CA	CA	1	\$	418.28
5070035	Introcan Safety IV Catheter 22 Gauge 1" Polyurethane Thinwall Closed End Non-DEHP/Non-PVC Sterile Not Made With Natural Rubber Latex Blue Disposable Safety With Wings 50/Box 4 BX/CA	CA	1	\$	418.28
1418242	Ipratropium Bromide Inhalation Solution 0.02% Vial 2.5mL 30/Cr	CR	1	\$	7.37
1249384	SteriCare Solutions Irrigation Solution Normal Saline 250mL Plastic Pour Bottle USP Sterile Not Made With Natural Rubber Latex Cap Closure 2 Year Shelf Life 24/Case	CA	1	\$	41.92
5075201	Irrigation Solution Sodium Chloride 0.9% 500mL Plastic Injection Container USP DEHP-Free Sterile Not Made With Natural Rubber Latex Cap Closure Each 16 EA/CA	CA	1	\$	44.16
1024985	IV Extension Set Needleless Priming Volume 0.6mL 8" Spin-Lock Male Luer Lock Connector Removable Slide Clamp Bonded ULTRASITE Valve Sterile Not Made With Natural Rubber Latex Small Bore 100/Case	CA	1	\$	299.48
1311741	Infusomat IV Infusion Administration Set 15 Drops/mL 120" Universal Spike Not Made With Natural Rubber Latex With Caresite 24/Case	CA	1	\$	172.96

5075102	IV Injection Solution Dextrose 5%/Water 250mL Excel IV Bag Container USP DEHP-Free Sterile Not Made With Natural Rubber Latex Port Closure Each 24 EA/CA	CA	1	\$	74.64
1002435	IV Injection Solution Lactated Ringers 1000mL Plastic Injection Container USP DEHP-Free Sterile Not Made With Natural Rubber Latex Port Closure Each 12 EA/CA	CA	1	\$	38.88
1533897	IV Injection Solution Sodium Chloride 0.9% 50mL Vialflex Plastic Container USP DEHP Sterile Not Made With Natural Rubber Latex Port Closure Each 96 EA/CA	EA	1	\$	3.58
2883184	IV Kit Gauze/ChloroPrep Frepp 1.5mL 100 EA/CA	CA	1	\$	127.00
1392522	IV Set Safeline Split Septum Injection Site 10 Drops SPIN-LOCK Connector Roller Clamp/Slide Clamp Back Check Valve DHEP- Free With 1 Safeline/1 Safeday 50/Case	CA	1	\$	74.55
7021693	Kit Isolation Disposable Each	EA	1	\$	8.02
1049653	Labetalol HCl Injection 5mg/mL Carpuject 4mL 10x4ml	BX	1	\$	118.56
4995073	Laryngoscope Blade Macintosh #3	EA	1	\$	12.33
4997732	Laryngoscope Blade Macintosh #4	EA	1	\$	12.33
1135099	Laryngoscope Handle Pediatric Reusable	EA	1	\$	10.38
4995074	Layngoscope Blade #4	EA	1	\$	12.31
1191697	Lidocaine HCl Injection 2% Preservative Free Prefilled Syringe 5mL 10/Box	BX	1	\$	104.40
9856621	LIFEPAK 500/1000 Defibrillator Electrode Infant/Child New 10- 1/5x8-9/10cm Multicolor Each	EA	1	\$	121.09
9204738	LIFEPAK Edge Defibrillator Electrode Adult New 5.95x5.24" Pair	PR	1	\$	42.99
3407793	LIFEPAK Edge Pad Electrode Pediatric New 4x3-1/2" Conductive Adhesive Gel Multicolor 1Pr	PR	1	\$	45.73
4990588	Limb Holder Wrist/Ankle Hook & Loop Fastener Each	EA	1	\$	1.88
7005969	Luer Lock Syringe 10cc Transparent No Dead Space Polypropylene w/o Needle Sterile Not Made With Natural Rubber Latex Disposable Non-Toxic/Non-Pyrogenic 100/Box 10 BX/CA	BX	1	\$	10.38
7006313	Luer Lock Syringe 3mL Low Dead Space 100/Box 24 BX/CA	BX	1	\$	8.28
7005970	Luer Lock Syringe 60cc Transparent Low Dead Space Polypropylene w/o Needle Sterile Not Made With Natural Rubber Latex Disposable 10Bx/Cs Non-Toxic/Non-Pyrogenic 25/Box 10 BX/CA	BX	1	\$	11.33
4997826	MAC#1 Laryngoscope Blade	EA	1	\$	12.33
4997171	MAC#2 Laryngoscope Blade	EA	1	\$	12.33
6940018	Needle Magellan Hypodermic 20g 1-1/2" Yellow Shielded Self- Leveling Sheath Tri-Beveled Shield Sterile Not Made With Natural Rubber Latex Disposable Safety 10 BX/CA	BX	1	\$	15.43
6940001	Syringe/Needle Magellan Hypodermic 25g 1" Red 1cc Self- Leveling Needle Cap Tri-Beveled Oriented Sterile Not Made With Natural Rubber Latex Disposable Safety 50/Box 1 BX/CA	BX	1	\$	33.81
4991845	Magill Catheter Forcep 8" Stainless Steel Each 12 EA/CA	EA	1	\$	5.96
4991850	Magill Catheter Forcep 9" Stainless Steel Autoclavable Each 12 EA/CA	EA	1	\$	5.96

1313289	Magnesium Sulfate Injection 50% 1gm SDV 2mL 25/Box	BX	1	\$	72
4995609	Mask Nebulizer Adult With Medication Chamber Each 50 EA/CA	CA	1	\$	74.50
4996737	Mask Oxygen Adult Elongated Non-Rebreather Clear 7' Star Lumen Tubing Not Made With Natural Rubber Latex With Strap/Swivel Tubing Adapter/Reservoir Bag Each 50 EA/CA	CA	1	\$	39.50
4996154	Mask Oxygen Pediatric Elongated Non-Rebreather Clear 7' Star Lumen Tubing Not Made With Natural Rubber Latex With Strap/Swivel Tubing Adapter/Reservoir Bag Each 50 EA/CA	CA	1	\$	66.50
1376689	Meconium Aspirator Each 40 EA/CA	EA	1	\$	7.49
1135098	Medsorce Laryngoscope Handle Adult	EA	1	\$	10.38
1465843	Methylprednisolone Sodium Succinate Injection 1gm MDV 30mL Each	EA	1	\$	22.17
4999428	MIL#0 Laryngoscope Blade	EA	1	\$	12.31
4995539	MIL#1 Layngoscope Blade	EA	1	\$	12.31
4999074	MIL#2 Laryngoscope Blade	EA	1	\$	12.31
4998286	MIL#3 Laryngoscope Blade	EA	1	\$	12.31
9856604	MiniPerfit Ace Extrication Collar Cervical Pediatric Polyethylene One Size	EA	1	\$	5.39
6662496	Monoject Sharps Container 1qt Red 2.5x4.5x8.75" Screw Cap Lid Vertical Drop Plastic Handles Transportable Non-Sterile Disposable Autoclavable Each 20 EA/CA	CA	1	\$	87.40
4260012	Multikuf System 5 Blood Pressure Cuff Kit Size 9-13 Orange Not Made With Natural Rubber Latex Each	EA	1	\$	140.18
1205553	Detector CO2 Nellcor Adult Disposable Each 6 EA/CA	CA	1	\$	65.04
1419747	Nitroglycerin Lingual Spray 400mcg Bottle 60 Sprays 4.9gm/Bottle	BT	1	\$	132.05
1534438	Nitroglycerin in 5% Dextrose Injection 50mg/Bag 200mcg/mL Bottle 250mL 12/Case	CA	1	\$	391.90
7020157	Cannula Nomoline New Adult Disposable Each 25 EA/BX	EA	1	\$	14.16
1259100	Ondansetron Injection 2mg/mL SDV 2mL 25/Box	BX	1	\$	10.87
1357985	OnyxVantage Model 9590 LED Pulse Oximeter Adult/Pediatric AAA Battery Each	EA	1	\$	187.04
6780606	Oxygen No Crush Tubing Each 50 EA/CA	CA	1	\$	19.50
7023210	PediaTape Measuring Emergency Tape Pediatric	EA	1	\$	31.59
8601201	Pedicap CO2 Detector Each 6 EA/CA	CA	1	\$	61.32
2037054	Pedi-Padz II Multifunction Pad Pediatric New Gel White Pair	EA	1	\$	150.92
9851122	Perfit Ace Extrication Collar Cervical Adult Polyethylene One Size 30 EA/CA	CA	1	\$	161.70
7187703	Powerheart G3 Defibrillator Pad Adult New Black Each	EA	1	\$	59.16
5702219	Prep Pads Alcohol Medium Sterile 20 BX/CA	CA	1	\$	23.60
7192949	Procell C Alkaline Battery 12/Box 6 BX/CA	BX	1	\$	7.65
9006368	Pulse Oximeter Battery Operated Each 100 EA/CA	EA	1	\$	24.45
1377898	Purell Advanced Gel Sanitizer 12 oz Pump Bottle 70% Ethyl Alcohol Each 12 EA/CA	CA	1	\$	37.56
7023066	Cricothrotomy Kit QuickTrach Adult Size 4.0 Sterile Latex Free With Cuff Each	EA	1	\$	197.86

7001273	Rainbow DCI Sensor Adult Not Made With Natural Rubber Latex Each	EA	1	\$	795.32
4999933	Rainbow DCIP Sensor Pediatric Not Made With Natural Rubber Latex Each	EA	1	\$	795.32
1186479	Rainbow RC-4 Patient Cable For Rainbow/M-LNCS Sensors Each	EA	1	\$	151.04
7003782	Rainbow RC4-EMS Patient Extension Cable	EA	1	\$	466.65
7001685	Ready Fit Stretcher Sheet Non-Sterile Blue 30/Case	CA	1	\$	65.42
7006155	Recording Chart Paper New 5/Bx 20 BX/CA	BX	1	\$	14.09
7006159	Recording Chart Paper New 5/Package 20 PK/CA	CA	1	\$	363.60
7779475	Red Dot Electrocardio Electrode Adult 4x3-1/2cm 4x3-1/2cm Foam 50/Bag 20 BG/CA	CA	1	\$	131.20
3782372	Ring Cutter Stainless Steel Reusable Each	EA	1	\$	5.80
8572586	Airway Robertazzi Light Green Adult 22-32Fr Set Flexible Blunt Tip Nasopharyngeal Disposable Sterile Latex With Sterile Lubricating Jelly Individually Wrapped 6/Pack 6/Package	PK	1	\$	10.38
8479130	Needle SafetyGlide Hypodermic 18g 1-1/2" Pink Beveled Shield Sterile Not Made With Natural Rubber Latex Disposable Low Dead Space Safety 10 BX/CA	BX	1	\$	13.28
9875901	Needle SafetyGlide Hypodermic 25g 5/8" Blue Beveled Shield Sterile Disposable Low Dead Space Safety 10 BX/CA	BX	1	\$	13.28
9879194	Syringe/Needle Eclipse Hypodermic 25g 5/8" Blue 1cc For Infection With Or Immunity To Tuberculosis Sterile Safety 50/Box 6 BX/CA	BX	1	\$	18.29
7003830	Sampling Line EtCO2 SalterSTAT For Oridion ST Capnography Orange Pediatric/Adult 6' Tubing 6' Tubing Disposable Filtered With Inline Adapter Each 25 EA/CA	CA	1	\$	256.75
4998846	SAM II Belt Sling Pelvic 36-54" Size Large 24 EA/CA	EA	1	\$	66.07
4998845	SAM II Belt Sling Pelvic 27-45" Size Small 24 EA/CA	EA	1	\$	66.07
1018187	Scoop Stretcher Each	EA	1	\$	570.03
1071748	Secure-Gard Surgical Combination Mask / Shield Blue Disposable Not Made From Natural Rubber Latex ASTM Level 3 25/Box 4 BX/CA	CA	1	\$	50.68
9004331	HSI Self-Adherent Bandage Non-Woven Fabric 2"x5yd Assorted Non-Sterile 36/Box 6 BX/CA	CA	1	\$	122.22
7001260	Sharps Dart Sharps Container 6 Needle Translucent/Red 1.2x6.7" Vertical Entry lid Snap Cap Plastic Non-Sterile Each 192 EA/CA	EA	1	\$	1.87
1378534	Shelf Bin Yellow Polymer With Label Holder 12x4x4" Each	EA	1	\$	3.40
7001328	Slishman Traction Splint_	EA	1	\$	175.71
7000698	Sodium Chloride IV Flush Solution 0.9% Prefilled Syringe 10mL 100/Box 4 BX/CA	CA	1	\$	194.32
9321096	Solu-Medrol Injection 1gm MDV 16mL/VL 48 VL/CA	VL	1	\$	63.72
4998333	Spider-Strap Immobilization Strap Nylon Velcro Each	EA	1	\$	110.91
7002846	SPUR II Bag Resuscitator Adult With Manometer 6 EA/CA	CA	1	\$	71.52

4992820	Resuscitator Bag SPUR II Neonatal/Infant Disposable Not Made With Natural Rubber Latex With Bag Reservoir/Pop Off Valve Each 12 EA/CA	CA	1	\$	101.76
4996431	Resuscitator Bag SPUR II Pediatric Disposable Not Made With Natural Rubber Latex With Mask/Oxygen Reservoir Bag Each 12 EA/CA	CA	1	\$	107.88
1119986	Stat-Padz CPR Electrode Adult New High Viscosity Polymer Gel White Each	EA	1	\$	113.70
1135423	Wipes Germicidal Super Sani-Cloth Large 6 in x 6.75 in Canister 160/Can 12 CN/CA	CA	1	\$	71.04
2033856	SureTemp Plus 690 Electronic Thermometer Reusable Dual Scale Oral Probe 3 AA Battery Each	EA	1	\$	208.03
5660460	SureTemp Thermometer Probe Cover Disposable For SureTemp 690/692 250/Box 30 BX/CA	BX	1	\$	8.70
1183321	SwabCap Cap Connector Cap_ With 70% IPA 200/Box 10 BX/CA	BX	1	\$	87.26
7021697	Swaddler Baby Blanket Silver Foil	EA	1	\$	5.47
5660557	Thermoscan Thermometer Probe Cover Disposable For Braun ThermoScan Pro 6000 20Ea/Package 10 PK/BX	BX	1	\$	13.20
2480869	Thiamine HCl Injection 100mg/mL MDV 2mL/VI	VL	1	\$	10.84
7002160	Holder Endotracheal Tube Thomas Select Blue/Yellow Adult Reusable Each 25 EA/CA	CA	1	\$	102.25
4995372	Tip Suction Clear/Blue-Tinted Sterile Each 20 EA/CA	CA	1	\$	31.60
4995379	Tissue Fiber Burn Sheet 60x90" Sterile Sheet Blue Each 50 EA/CA	CA	1	\$	137.50
4997780	Tourniquet Combat Each	EA	1	\$	25.31
7777305	Transpore Surgical Tape Plastic/Polyethylene 1"x10yd Clear Non-Sterile 12/Box 10 BX/CA	BX	1	\$	10.12
4990468	Triage ID Tag Synthetic Attached Elastic Band Multi-Color 8 in x 4 in With 30 in Elastic Band 50/Package	PK	1	\$	46.88
1012968	Ultra-Loc Spine Backboard Yellow Adult	EA	1	\$	166.27
1262996	UltraSite Ultrasite Valve 100/Case	CA	1	\$	188.80
4995729	Utility EMS Shears Stainless Steel Autoclavable Each 50 EA/CA	CA	1	\$	65.50
1357642	Vecuronium Bromide Injection 10mg/VI Vial 10mL 10/Box	BX	1	\$	55.83
5202732	Veni-Gard TM JR Foam IV Stabilization Dressing Sterile Adhesive White 5 BX/CA	CA	1	\$	218.40
8310273	Vixone Kit Nebulizer Disposable Each 50 EA/CA	CA	1	\$	82.00
7023303	Zoll X-Series Cable New For Zoll X Series Each	EA	1	\$	121.14
7023304	Zoll X-Series Cable New For Zoll X Series Each	EA	1	\$	107.68
7023107	NIO Intraosseous Infusion Needle	EA	1	\$	138.45
5070043	Introcan Safety IV Catheter 20 Gauge 1-1/4" Polyurethane Closed End Non-DEHP/Non-PVC Sterile Not Made With Natural Rubber Latex Pink Disposable Safety With Wings 50/Box 4 BX/CA	CA	1	\$	418.28
1338962	Lorazepam Injection 2mg/mL SDV 1mL 25/Box	BX	1	\$	42.62
2480983	Dextrose Injection 25% Infant Prefilled Syringe 10mL	EA	1	\$	23.87
5700327	Henry Schein TRUE METRIX Pro Blood Glucose Test Strip CLIA Waived 50/Box	BX	1	\$	14.16

Item 20.

1594899	Carpject Syringe Holder 2mL/5mL Clear Reusable Each 50 EA/CA	CA	1	\$	0.50
8577506	Airway Robertazzi Green Adult 22-32Fr Set Flexible Blunt Tip Nasopharyngeal Disposable Sterile Not Made With Natural Rubber Latex With Sterile Lubricating Jelly Individually Wrapped 6/Pack Each	EA	1	\$	46.60
1293163	Tag For O2 Cylinders Each	EA	1	\$	0.57
7006163	ActiSplint Casting Splint Red/Gray 4.25x36" 50 EA/CA	EA	1	\$	3.19
1246672	Transcend Glucose Gel 15gm Strawberry Squeeze Pouch 3/Package 12 PK/CA	PK	1	\$	4.84
1127163	Physio T100AC Defibrillator Pad Adult New Each 10 EA/BX	BX	1	\$	199.50
7020459	ETCO2 Sampling Cannula For Capnograph Sidestream Monitoring System Adult DEHP Free Each 25 EA/BX	BX	1	\$	140.75
1047897	Criterion Rayon/Polyester Blend Non-Woven Sponge 2x2" 4 Ply Sterile Square Not Made With Natural Rubber Latex 60 PK/CA	CA	1	\$	66.00
1048665	Criterion Rayon/Polyester Blend Non-Woven Sponge 4x4" 4 Ply Sterile Square Not Made With Natural Rubber Latex 24 PK/CA	CA	1	\$	59.76
7023092	Sampling Line For ETCO2 Each 25 EA/BX	BX	1	\$	140.25
9004507	Henry Schein Adhesive Bandage Plastic 3/4x3" Animal Sterile 100/Box 12 BX/CA	CA	1	\$	38.04
4990759	Pull-Tight Security Numbered Seal 100/Box	BX	1	\$	24.52
7000709	QuikClot Combat _ Gauze Z-Fold	EA	1	\$	36.40
1532988	Illinois Intraosseous Biopsy Needle 15G 1-7/8"	EA	1	\$	12.60
1277841	Procainamide HCl Injection 100mg/mL Luer-Jet Prefilled Syringe 10mL 5/Box	BX	1	\$	534.06
3759452	Diphenhydramine HCl Injection 50mg/mL SDV 1mL 25/Box 40 BX/CA	BX	1	\$	40.55
4999751	Endotracheal Tube Cuffed 5.5mm Each 10 EA/BX	BX	1	\$	25.50
4999338	Endotracheal Tube Cuffed 8.5mm Each 10 EA/BX	BX	1	\$	25.50
1205576	Cotton Trauma Dressing 10x30" Sterile Not Made With Natural Rubber Latex	PK	1	\$	0.73
1354398	Grifols S.A. IV Injection Solution 0.9% Sodium Chloride 50mL Bag DEHP-Free Sterile Not Made With Natural Rubber Latex Non-PVC Each	EA	1	\$	2.00
7005971	Luer Lock Syringe 5cc Transparent Low Dead Space Polypropylene w/o Needle Sterile Not Made With Natural Rubber Latex Disposable 10Bx/Cs Non-Toxic/Non-Pyrogenic 100/Box 10 BX/CA	BX	1	\$	8.14
1192676	Replacement Battery For MRI Each	EA	1	\$	33.86
1193745	Safelet IV Catheter 22 Gauge 1" Luer Tapered End Teflon Sterile Not Made With Natural Rubber Latex Blue Radiopaque Safety 50/Box 4 BX/CA	BX	1	\$	32.47
5701178	Henry Schein Emesis Bag 8.5x5x5" Translucent Blue Plastic Disposable 24/Package 6 PK/CA	CA	1	\$	32.94
4996886	LIFEPAK Electrocardio Leadwire New 12 Lead Each	EA	1	\$	213.26
7021799	BC IV Port 24 Gauge .75" Sterile Not Made With Natural Rubber Latex Radiopaque Anti-Stick 50/Box 4 BX/CA	BX	1	\$	84.42

Item 20.

1106384	Bougie Introducer 10Fr 70cm Coude Tip	BX	1	\$	50
4995327	Catheter Suction 12Fr Mouth 50ca 12Fr Disposable Each 50 EA/CA	CA	1	\$	10.50
1276483	Epinephrine Injection 0.15mg Auto-Injector 2/Package	PK	1	\$	230.93
1279954	Epinephrine Injection 0.3mg Auto-Injector 2/Package	PK	1	\$	230.93
TOTAL:					\$23,562.27

Vendor Henry Schein, Inc.
Contact Lisa Young
Phone 631-454-3629
Phone Extension 222-3629
Email athleticsandschools@henryschein.com
Vendor Website www.henryschein.com
TIN 11-3136595
Address Line 1 135 Duryea Road
Vendor City Melville
Vendor Zip 11747
Vendor State NY
Vendor Country USA
Delivery Days 10
Freight Terms FOB Destination
Payment Terms NET 30 DAYS
Shipping Terms Freight prepaid by vendor and added to invoice
Ship Via Common Carrier
Designated Dealer No
EDGAR Received Yes
Service-disabled Veteran Owned No
Minority Owned No
Women Owned No
National No
No Foreign Terrorist Orgs Yes
No Israel Boycott Yes
MWBE No
ESCs All Texas Regions
States All States
Contract Name First Aid, Emergency Medical, and Athletic Trainer Supplies and Equipment
Contract No. 704-23
Effective 06/01/2023
Expiration 05/31/2026
Accepts RFQs Yes
Quote Reference Number 704-23
Return Policy PLEASE SEE ATTACHMENT



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to solicit bids for Security Guard Services – Torres

NATURE OF REQUEST:

The City of Mission Police Department is tasked with acquiring Security Guard Services for different City of Mission events. Security Guard Services are utilized by several city departments for different events throughout the fiscal year. The City of Mission Police Department requests approval for the solicitation of proposals to acquire Security Guard Services on an as needed basis.

BUGETED: Yes **FUND:** _____ **ACCT. #:** 01-430-94810
BUDGET: 38,000.00 **EST. COST:** 30,000.00 **CURRENT BUDGET BALANCE:** 38,760.00

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Authorization to solicit for bids.

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

CITY OF MISSION
Scope of Service
 Solicitation Name: **“Security Guard Services”**

- I. Scope of Work:** The City of Mission is accepting bids for Uniformed Security Guard Services for buildings throughout the city on an as needed basis.
- II. Scope of Service:** The following scope of service describes security guard services for the City at the facilities listed, and for other periodic events, on an as needed basis. The City reserves the right to add or delete any location indicated in this bid during the contract period without penalty. Service time shall be coordinated with the Police Department. Some night and weekend work may be scheduled. The City shall not be responsible for overtime costs. Bid prices shall apply to all work regardless of when performed.

The Contractor shall provide competent, fully qualified and licensed uniformed security guards, supervisory officers as well as the necessary transportation, equipment and supervision necessary to provide high quality security guard services at City facilities. Contractor shall provide such security guard service in accordance with the particular requirements for each location specified in the facilities list.

The Contractor shall make periodic oral or written reports and recommendations to the Director or designee with respect to conditions, transactions, situations or circumstances encountered by the Contractor relating to the services to be performed under this agreement and attend meetings determined to be necessary by the Director or designee. Contractor shall provide any reports that the Director or designee may request in writing

Contractor shall provide Criminal Justice Information Services (CJIS) certified guards as requested by the Police Chief or designee. The Police Chief or designee currently designates all Mission Police Department posts, all Municipal Courts Department Posts.

A. SECURITY GUARD AND SCANNER OPERATOR QUALIFICATIONS:

1. Security guards employed by the Contractor to provide security guard service under this agreement shall meet the following criteria unless approved or authorized by the Police Chief or designee:
 - 1.1. 21 years of age or older.
 - 1.2. High school graduate or must have obtained a graduate equivalency diploma.
 - 1.3. Proficient to speak, understand, read and write the English and Spanish languages (Officers can be dismissed immediately if there are communication problems and the officers shall be replaced immediately at no additional cost to the City).
 - 1.4. Not have been convicted in any jurisdiction of a disqualifying felony; as defined under the provisions of the Private Security Act, Section 1702 of the Texas Occupations Code and Texas Administrative Code Chapter 35-Private Security.
 - 1.5. Not have been convicted in any jurisdiction of any Class A or disqualifying Class B misdemeanor as defined under the Provisions of the Private Security Act, Section 1702 of the Texas Occupations Code and Texas Administrative Code Chapter 35- Private Security.
 - 1.6. Not have any pending, unresolved, or unadjudicated disqualifying felony or Class A or disqualifying Class B misdemeanor charges as defined under the provisions of the Private Security Act, Section 1702 of the Texas Occupations Code and Texas Administrative Code Chapter 35- Private Security, or indictments in this or any other jurisdiction, and not be on probation or parole for any disqualifying felony, Class A, or disqualifying Class B misdemeanor charges as defined under the Provisions of the Private Security Act, Section 1702 of the Texas Occupations Code and Texas Administrative Code Chapter 35 - Private Security.
 - 1.7. Not be required to register in this or any other state as a sex offender unless approved by the Texas Private Security Board under Section 1702.3615.
 - 1.8. Have no outstanding warrants.
 - 1.9. Not have been declared by any court of competent jurisdiction, incompetent by reason of mental defect or disease without having been restored.

- 1.10. Not be suffering from habitual drunkenness or from narcotics addiction or dependence, and commissioned security guards shall at all times meet the minimum qualifications as defined under Section 1702.163 of the Texas Occupations Code.
- 1.11. Not have been dishonorably discharged from the United States armed forces, discharged from the United States armed forces under other conditions determined by the Texas Private Security Board to be prohibitive, or dismissed from the United States armed services if a commissioned officer in the United States arm services.
- 1.12. Skilled in effectively and tactfully communicating with a wide variety of people in sensitive situations, and skilled in establishing and maintaining effective working relationships with City employees and the general public.
- 1.13. Minimum of 6 months previous experience providing Commissioned or Noncommissioned Officer service.
- 1.14. Trained to provide security guard services.
- 1.15. Knowledgeable about the facility being secured, i.e., locations of exits, restrooms, fire hydrants, fire standpipes, fire extinguishers, emergency panels (if any), emergency operation of elevators (if any), evacuation procedures, and similar aspects.
- 1.16. Must check in at each checkpoint designated in the LSRL, or attachments to the LSRL such as maps or drawings, and otherwise remain at its designated post throughout the entire designated shift unless relieved by a relief or replacement guard.
- 1.17. Shall be required to undergo a minimum of 8 hours of job-specific on-site training.
- 1.18. Trained to perform duties in a complex the size of the City of Mission locations.
- 1.19. Officers must be commissioned, registered, or hold an endorsement issued by the Texas Private Security Board under the Texas Department of Public Safety, pursuant 11 to the authority of Chapter 1702, Texas Occupations Code (Contractor shall provide copies of all security commission cards within five days from request by the City).
- 1.20. Any additional licensing or training required under state or local regulations.
- 1.21. Contractor must maintain a security services contractor's license issued by the Texas Security Board under the Texas Department of Public Safety; pursuant to the authority of Chapter 1702, of the Texas Occupations Code.
- 1.22. Security guards shall have on their person a valid CPR/AED training certification card while on duty.

III. JOB SPECIFIC, ON-SITE TRAINING:

- A. Contractor shall ensure that all project managers, supervisors, and professional security guards are thoroughly familiar with all applicable rules, regulations, and procedures before they are allowed to staff any post in the facility. All personnel shall be properly trained in the operation of the facilities and shall adhere to the facility rules and regulations without exception.
- B. All security guards shall receive Contractor provided training comprehensive enough to effectively deal with:
 1. Customer service and courtesy.
 2. Security situations to include emergencies of fire, bomb threat, flood and evacuation procedures.
 3. First aid and medical emergencies.
 4. Assisting the disabled in a sensitive and helpful manner.
 5. Contractor shall provide its customized 40-hour advanced officer training to all of its personnel working at the facilities, prior to their beginning work at the facilities, at no additional charge to the City. This training shall include CPR/AED-Adult (operation of portable Defibrillator) certification, X-ray machines, hand-held wand metal detectors, security turnstiles, active shooter response and terrorism response. Contractor shall provide to the Director or designee proof of CPR/AED certification upon **completion of required training upon assignment to this contract.**

IV. LIMITATIONS ON SECURITY GUARDS HOURS:

- A. Contractor shall not assign any security guard to perform services under this agreement if such assignment would require that the security guard work more than 16 hours in a 24-hour period, or more than 60 hours in a single 7-day period, unless the Contractor obtains the prior written approval from the Director or designee. The Contractor shall have sufficient personnel reserve who are trained, in order to comply with this requirement. This is to ensure

that a speedy and correct response is performed in the event of an emergency or life-threatening situation that could occur at the facilities.

V. SECURITY GUARDS EQUIPMENT:

- A. The Contractor shall, at its expense, **not at its employees' expense**, equip each security guard with a distinctive hard look uniform and a Softline uniform (blazer, slacks, white shirt, and tie) and all insignia; basic officer supplies including black leather shoes, an identification card bearing a recent photograph of the security guard, a whistle, and a cell phone with a push-to-talk feature and which has sufficient range to provide communication between guards on duty at facilities anywhere in the City limits (639 square miles). Contractor shall have two-way dispatch communication capability as well as a beeper network. Officers required to work outside shall be supplied with boots, winter jackets and raincoats (bearing the Contractor's name and insignia). Contractor will provide a document to the Director or designee of the articles issued to each security guard with the officer's initial for each article as described above and signed by the security guard and the issuer when assigned to this contract.
- B. Security guards working posts in Speer Memorial Library, Mission Event Center, Social Center shall be provided, at contractor's expense, a blazer jacket. The blazer shall be worn by all security guards working posts inside Speer Memorial Library, Mission Event Center, Social Center during normal business hours. Blazers shall be optional after 5:00 pm weekdays, on weekends, and on Holidays.
- C. CONTRACTOR IS RESPONSIBLE FOR ALL COMMUNICATIONS EQUIPMENT ON SITE, subject to the pre-approval of the make, model and features by the Director or designee.
- D. Identification cards shall include the full name (first and last) of the security guard with the name typewritten or printed in ink and shall be worn at all times while on duty.

VI. OTHER EQUIPMENT: (Except as explicitly provided, Contractor shall provide the following equipment at its expense)

- A. Contractor shall have a sufficient number of vehicles assigned to on-duty supervisors so that the supervisors may meet with the Director or designee within 45-minutes of being summoned. Additionally, the Contractor shall provide vehicles for use by security guards if required in the LSRL for a particular location. This requirement is in addition to any other requirements of this agreement. All vehicles shall be licensed to operate on public streets, shall have 4-cylinder or larger engines and shall provide their driver with protection from the weather. Each vehicle provided must include a two-way radio or smart phone with sufficient range to provide communications between all security guards on duty at a particular facility and with the Contractor's base station. Each vehicle shall be clearly marked as a security vehicle. Each vehicle provided shall be in safe operating condition and shall be maintained and operated solely by Contractor.
- B. Contractor shall supply a car, truck, (4x4 truck when requested) sport utility vehicle, golf cart, three-wheel Segway or bicycle (Vehicle) within 5 working days when requested for a particular facility. Subject to the Director's approval of the make, model and features of the vehicle, Contractor may invoice the lease cost of these Vehicles as a bi-weekly pass-through plus an approved percentage markup (see Exhibit B). All other costs associated with the operation of vehicles, including fuel, insurance and maintenance, are the sole responsibility of Contractor. Any safety requirements to operate requested vehicle shall be the responsibility of the contractor.
- C. Contractor shall provide sufficient hand-held scanners to perform services described herein, subject to the pre-approval of the make, model and features by the Director or designee.
- D. Contractor shall provide security guard tour patrol system which is an electronic system for logging the rounds of security guards in a variety of situations such as patrolling property. The system must ensure that the security guard makes its appointed rounds at correct intervals and can generate written and electronic tour records as required.
- E. Contractor shall provide an electronic secured web-based incident case management software platform for reporting and monitoring. Some features will include: the ability to identify and mitigate risks leading to reduced threats, increased site security with real time event monitoring and situational management. Features should include:
 - Ability to upload Digital Media i.e. pictures and videos.
 - GPS Tracking capabilities.
 - Management Reports for Trend Analysis.
 - Schedule.
 - Assignments.
 - Post Orders.
 - Daily Activity Reports.

➤ Incident Report.

VII. SUPERVISION:

- A. Contractor shall have sole responsibility for supervising the security guard s performing under this agreement. Supervision shall consist of that level of management and administrative activity necessary to ensure that each security guard is performing its duties in a safe and efficient manner and to ensure that each location at which security guard service is provided is staffed in accordance with the LSRL (Post Orders) for that facility. The City shall have no obligation to exercise any supervisory authority over any security guard performing services under this agreement, but reserves the right to direct the activities of the security guards in conformity with established post orders, or as necessary in an emergency situation.
- B. Contractor shall have sufficient supervisors on its staff so that the ratio of supervisors to security guards on each shift is sufficient to provide coverage to the satisfaction of the Director or designee. The supervisors shall be trained as supervisors and have had previous experience as security guard supervisors. Contractor shall provide sufficient vehicles, at Contractor's expense, for supervisors to inspect job posts and security guards under their supervision.
- C. Contractor shall provide and maintain on staff a sufficient number of qualified and trained personnel with completed background checks and proper badging to staff officer posts at multiple locations seven days a week, 24 hours per day, every day, inclusive of all City holidays, in accordance with specified post orders.
- D. Upon receiving a call from the designated Department representative requiring the supervisor's attention, the supervisor shall respond within 10 minutes via telephone and shall be on-site at the facility within 45 minutes of official notification by the security guard or Department staff during any 24-hour period to assist with the situation.
- E. Contractor shall maintain a base office within the city limits of the City of Mission. Contractor shall provide a phone number(s) and pager, or cell phone numbers at which Contractor or a designated agent of the Contractor with supervisory and managerial authority to add or delete services, equipment, security guard s, restore open posts, resolve billing issues and disputes who may be reached or respond within 30 minutes on a 24-hour, 7-days per week basis during the week, weekends, nights, and holidays all year round.
- F. Contractor's supervisory personnel shall make random unannounced inspections on various shifts. There must be a minimum of four visits, at each of the different location posts, per calendar month. Contractor shall submit documentation of these visits with its biweekly invoices. The weekly post inspection report format shall be approved and may be modified by the Director or designee.

VIII. RESPONSE TO INCIDENTS:

- A. Contractor shall immediately contact the Director or designee, as well as the facility managers, the Mission Police Department or other appropriate agency regarding any incident involving injury, fire, or criminal activity, or threats thereof. The primary duties of the security guard s are to observe and report. Security guards covered under this agreement shall not subdue or pursue any suspected perpetrators. Any incident, whether emergency or otherwise, shall be reported in writing to the Director or designee by close of business on the first business day immediately following the incident.

IX. PERFORMANCE STANDARDS FOR OFFICERS:

- A. Shall maintain a neat and well-groomed appearance at **all** times.
- B. Shall exercise good judgment, interact with people in a positive manner and maintain a high level of performance.
- C. Shall not carry a weapon of any kind unless authorized by the Director or designee.
- D. Shall not eat at their assigned post. Bottled water may be kept at a security post but should be kept out of sight whenever possible and should not be consumed while conducting business with any person at the security post.
- E. Shall not use a city telephone or cell phone for personal business while assigned to a security post.

X. REASSIGNMENT OR REMOVAL OF SECURITY GUARDS:

- A. Contractor shall reassign or remove particular security guard s from assignment to the facilities upon receipt of a written or oral request from the Director or designee to do so. The written or oral request shall specify the name of the security guard whose assignment or removal is desired. Any person that the Director or designee may deem incompetent or disorderly shall be promptly removed by the Contractor. Contractor shall replace any removed employee, should the Director or designee recommend that the action be done for the good of the services being rendered, within 30 minutes from notification by the City.

XI. MANDATORY POST COVERAGE:

- A. Contractor's personnel shall not leave their duty post unattended at any time, unless relief is provided. It shall be the duty of the site supervisor officer to periodically check to ensure that all radios are in working order throughout the day. Therefore, it is not acceptable to leave a post unattended by an officer (or relief officer) due to radio failure or for any other reason. If lunch breaks or coffee breaks are permitted, then there must be a relief officer for all breaks. Such breaks are to be taken at a designated break area determined by the Director or designee.
- B. A mandatory daily "Open Post Report" shall be forwarded to the Director or designee electronically by 12:00 noon of each business day, which shall include open posts not covered on the previous scheduled work day. The open post report shall name the assigned post, security guard and show the respective time periods not covered.

XII. PUBLIC RELATIONS:

- A. Contractor agrees that neither it nor its agents, subcontractors, or employees shall issue or make any statements on behalf of the City with respect to any incident occurring at any Facility. The Contractor, contractor's agents, subcontractors, or their employees shall not (i) publicly discuss or issue or provide any statements, written or oral, paper or electronic, of any nature that references this agreement, any policy, procedure, post order, or security alert, or (2) release any report, tape, recording, image, document or record related to the services provided under this Agreement, without the prior written consent of the Director or designee.

XIII. PROJECT MANAGERS AND SUBCONTRACTORS:

- A. Contractor shall not substitute project managers or subcontractors without Director's prior written approval.

XIV. DUTIES OF SCANNER OPERATOR:

- A. Scanner operator shall staff either an x-ray screening device or a magnetometer and shall:
 - a. Set up and maintain guide ropes or other barriers leading from the entrance to the screening site.
 - b. Start and calibrate the magnetometer and x-ray device at the beginning of each shift.
 - c. Courteously and professionally direct persons entering the facility to the screening site.
 - d. Identify those personnel who are properly badged and admit them in accordance with the post orders.
 - e. Courteously and professionally direct persons entering in how to move through the screening site, including placing hand-carried items and packages on the x-ray conveyor.
 - f. Monitor the flow of traffic through the site to ensure effective coverage with the least inconvenience possible to person entering.
- B. While staffing the x-ray device, effectively screen items that travel through the machine. This may include reorienting items, identifying suspicious items, and directing hand searches of appropriate items.
- C. While staffing the magnetometer, have persons entering walk through the device after removing metal items from their persons. If the magnetometer alarms, the scanner directs the individual to remove any remaining metal items and walk through the device again. If the device alarms a second time, the scanner shall use hand-held magnetometer to conduct hand screening to determine the cause of the alarm.
- D. When contraband, weapons, or suspected explosive devices are discovered, the discovering Scanner shall notify the Mission Police Department, the armed security guard and the supervisor, and take other actions appropriate to the situation.
- E. At the end of the working day, secure the magnetometers, x-ray devices and any other equipment or supplies used.

XV. DUTIES OF ARMED SECURITY GUARDS AND COMMISSIONED SECURITY GUARDS WHEN ASSIGNED TO A SCREEN SITE:

- A. When an armed security guard is assigned to a screening site, the armed security guard shall monitor and direct the activities of the scanner operator(s) assigned to that site.
- B. The armed security guard shall:
 - 1. Direct persons entering to the proper screening site.
 - 2. Monitor the flow of personnel and not allow persons to avoid the screening site.
 - 3. Assist the scanner operators in their duties when required by the flow of traffic.
 - 4. Prohibit persons from entering the protected facility with illegal weapons or devices.
 - 5. When assigned to a secondary entrance, check badges and conduct hand screening of persons using those entrances.
 - 6. Write and submit complete reports for all appropriate incidents (All reports shall be delivered to the Department's Security Management Division by 9:00 a.m. on the following workday).
 - 7. Conduct periodic performance evaluations for all subordinates.
 - 8. Staff a scanner position when required.

9. Complete all seized property procedures as approved by the Director or designee.

XVI. PERSONNEL TIME LOG:

- A. Contractor shall use a guard sign-in log. The original copy of the guard sign-in log should be provided to the Department's Security Management Division. Personnel time logs and guard sign-in logs shall contain a record for each employee, which shows employee's name, date(s) worked, and time(s) worked. All personnel time logs shall be submitted to the City with the invoices pertaining to the time period covered by the logs, as well as any documentation verifying Security guard check-in at designated checkpoints. The Contractor understands that Contractor shall not be paid if the guard sign-in log, personnel time logs, and the invoices do not agree.

XVII. MAKING ROUNDS:

- A. Contractor shall use a security guard electronic web-based tour patrol system to ensure security guards are making their rounds. Contractor shall give scanner reports to facility managers on a daily basis. The Contractor shall be responsible for purchasing the security guard electronic web-based tour patrol system and providing tour reports to the Security Management Division upon demand and at no cost to the City.

XVIII. ABSENCE REPORTS:

- A. Contractor shall orally report the absence of any security guard from an assigned post or position to the Director or designee. This report shall not be made later than five minutes after the start of the reporting time for the post or position. The report shall include the name of the absent security guard, the post or position affected and Contractor's efforts to meet the security needs of the City. A relief guard or supervisor shall immediately fill the vacancy until other arrangements are made.

XIX. DAILY ACTIVITY REPORTS:

- A. Contractor shall ensure that site supervisor officers or security guards submit an approved written shift report (Daily Activity Report) to the facility manager for every shift worked. The daily activity report should include a log of activity occurring during the tour of duty. Particular note should be made of unusual incidents or activity.

XX. SIGN-IN SHEETS:

- A. Contractor shall, on non-event days, ensure that all persons entering the facility enter at the front door and sign in at the front desk. In addition, guests must be authorized to enter the facility by a City employee or authorized contractor. During event days, Contractor shall use its best efforts to ensure that unauthorized persons do not enter the facility. If any conflict arises, Contractor shall notify the facility manager immediately.

XXI. WEEKLY WORK SCHEDULES:

- A. Contractor shall submit weekly work schedules, for each of the facilities, to the Police Chief or designee, prior to the beginning of each week. Facility managers may request that Contractor adjust the weekly work schedules. Police Chief's requests may be made either orally or in writing.

XXII. IDENTIFICATION CARD REQUIREMENTS:

- A. All security guards shall be required to carry and have clearly displayed on their person, a photo identification (ID) card (commission or registration), issued by the Contractor, at all times when on City property. This card shall include the company name, first and last name of officer, with the name typewritten or printed in black, a recent photograph of the employee, and the date of completion of commission class.
- B. In accordance with this agreement all security guards shall maintain at all times and on their person a valid Texas Security ID issued by the Texas Department of Public Safety Private Security Bureau while working on City of Mission property.
- C. All security guards assigned to work on City of Mission property shall possess and maintain a City of Mission issued contractor ID. Upon separation, the security guard's ID shall immediately be returned to the Office of Security Management for deactivation and verification. They will need specific types of access that will be determined based on the job they are performing.
- D. A copy of the actual commission cards, for commissioned officers, shall be held by the Contractor for a minimum of 6 months after the security guard becomes commissioned and shall be available for inspection, upon request, by the Police Chief or designee.
- E. In addition, the Police Chief or designee may at any time ask the Contractor to submit to the Police Chief or designee a list of all security guards working on any specified day, for a random check of commission verification.

STATE OF TEXAS §

COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
THE CITY OF MISSION, TEXAS AND THE CITY OF
PALMHURST, TEXAS**

This Agreement is made by and between the City of Mission, Texas hereinafter referred to as "Mission" and the City of Palmhurst, Texas; hereinafter referred to as "Palmhurst", pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSETH:

WHEREAS, City of Mission is a Home Rule municipality created under the State of Texas Constitution and the laws of the State of Texas, and

WHEREAS, City of Palmhurst is a Home Rule municipality created under the State of Texas Constitution and the laws of the State of Texas, and

WHEREAS, City of Palmhurst is in need of obtaining services for the temporary housing and detention of prisoners awaiting arraignment or transfer to the Hidalgo County Jail, and

WHEREAS, City of Mission has located within their Police Department Facility holding cells, and

WHEREAS, both parties recognize the need and have a desire to cooperate with each other on all matters related to Law Enforcement

WHEREAS, City of Mission and City of Palmhurst are authorized to enter into this Agreement pursuant to the Inter-local Cooperation Act, Texas government Code 791.001 et seq.; (the "Act") which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act;

NOW THEREFORE, City of Mission and City of Palmhurst, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. Purpose.

1.1 The purpose of this agreement is for the temporary housing and detention of Palmhurst prisoners awaiting arraignment or transfer to the Hidalgo County Jail. Mission agrees to make use of their holding cells for prisoners of the City of Palmhurst subject to availability of space based on their facility's capacity, and as provided herein.

2. Term and Termination.

2.1 The term of this agreement is for a period of One (1) year commencing on October 1, 2024 and ending at midnight on September 30, 2025, unless otherwise agreed to by the parties in writing. If any party desires to extend the term of this agreement, said party must notify the other party in writing of such request at least sixty (60) days prior to the expiration of the term. Any agreement to extend must be in writing.

2.2 Either party may terminate this Agreement upon (30) days written notice to the non-terminating party for any reason or no reason at all.

3. *Processing and Housing.*

- 3.1 Mission agrees to process and temporarily confine persons arrested ("prisoners") by a Palmhurst peace officer at a cost of **Fifty-Four Dollars (\$54) per prisoner per day**. The day the prisoner is "booked in" will be counted and charged. This cost will include detention, transportation and meal costs. Mission agrees to provide meals to the temporarily confined prisoners as required by law and pursuant to customary procedures.
- 3.2 Palmhurst agrees to transport prisoners to the Mission Police Department Jail and to assist Mission Police Department personnel in processing said prisoners.
- 3.3 The length of confinement shall not exceed a twenty-four (24) hour period per prisoner. Within the 24 hour confinement period, Palmhurst shall make all necessary arrangements to transport said prisoners out of the Mission Police Department Jail Facility.
- 3.4 Mission agrees to provide the same level of care and security for Palmhurst prisoners as they do for their own prisoners.
- 3.5 Mission agrees to notify Palmhurst as soon as possible of any issues involving Palmhurst' prisoners including but not limited to health, safety and general condition of the prisoners, while housed in the Mission jail facility.
- 3.6 City of Palmhurst agrees that the Palmhurst personnel involved in delivering and retrieving prisoners from the Mission facility shall at all times adhere to Mission rules and procedures in place pertaining to the detention of prisoners.
- 3.7 City of Palmhurst agrees to reimburse Mission for any reasonable costs incurred in the care and housing of the prisoners. All reimbursements shall be as provided in this agreement.
- 3.8 If requested by Mission, Palmhurst will relocate any Palmhurst prisoners that the Mission Police department determines is being unruly or disruptive or might cause harm to, or be harmed by, any other prisoner. Palmhurst further agrees to relocate any Palmhurst prisoners that the Mission Police department is unable to accommodate for health, safety or crowded conditions.
- 3.9 Mission reserves the right to refuse to accept for processing or temporary confinement any prisoner, pursuant to this Agreement, when in its judgment it is unable to perform hereunder by reason of temporary understaffing, temporary overcrowding, the condition of the prisoner, or any other reason as determined by Mission.

4. *Use of Intoxilyzer.*

- 4.1 Upon request of Palmhurst peace officer, Mission agrees to provide use of an intoxilyzer instrument for any prisoner charged with the offense of Driving While Intoxicated. If the Palmhurst peace officer is not certified or trained to use the intoxilyzer, Mission agrees to provide a certified peace officer to administer the breath test. A Palmhurst peace officer shall remain present at all times during the use of the intoxilyzer instrument.

5. *Medical Treatment.*

- 5.1 Mission reserves the right to refuse to accept for processing any prisoner who is reasonably believed to be injured or sick until appropriate and necessary treatment has been provided by a physician or hospital and said person has been released thereby and determined to be physically capable of jail confinement. Arrangements for such treatment and the cost thereof shall be the responsibility of Palmhurst.
- 5.2 In the event that a prisoner has been accepted for processing pursuant to this Agreement and is thereafter determined to require medical treatment and/or hospitalization,

Palmhurst agrees that it will make the same available to any such prisoner. Mission agrees to notify Palmhurst of any such circumstance and in emergency situations, shall transport the prisoner to the proper medical facilities, and Palmhurst agrees to relieve Mission within thirty (30) minutes of transport. Any such emergency treatment and the cost thereof shall be the responsibility of Palmhurst.

6. Insurance and Indemnification.

6.1 Palmhurst agrees to notify the City's Insurance Provider, TML, of this agreement and Palmhurst will provide Mission proof that TML has been notified. Palmhurst further agrees to indemnify and hold harmless the City of Mission for any legal action arising from any complaints, law suits, or civil complaints brought about by any prisoners housed under the terms and conditions of this agreement, unless a proper investigation determines that any agent or employee of the City of Mission acted illegally or contrary to approved Mission policies, rules, regulations or commonly accepted practices.

7. Other Terms.

7.1 *Conflict with applicable Law.* Nothing in this Agreement shall be construed to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

7.2 *No Waiver.* No waiver by any party hereto of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

7.3 *Entire Agreement:* This Agreement contains the entire contract among the parties hereto, and each party acknowledges that no other party has made (either directly or through any agent or representative) any representation or agreements in connection this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by City of Palmhurst and City of Mission and not otherwise.

7.4 *Texas Law to Apply.* This Agreement shall be construed under and in accordance with the laws of the State of Texas and all obligation of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

7.5 *Notice.* Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests, or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid, and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to the City of Mission: City of Mission
Attn: Mike R. Perez, City Manager
1201 E. 8th St.
Mission, Texas 78572

If to City of Palmhurst: City of Palmhurst
Attn: Lori A Lopez, City Manager
4417 N. Shary Rd
Palmhurst, Texas 78573-8345

Any other demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

- 7.6 *Additional Documents.* The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
- 7.7 *Successors.* This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
- 7.8 *Assignment.* This Agreement shall not be assignable.
- 7.9 *Headings.* The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
- 7.10 *Gender and Number.* All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.
- 7.11 *Authority to Execute.* The performance of this Agreement by each of the parties have been duly authorized by all necessary laws, resolutions, ordinances or government body action, and this Agreement constitutes the valid and enforceable obligations of the parties hereto in accordance with its terms.
- 7.12 *Governmental Purpose.* Each party hereto is entering into this Agreement for the purpose of providing governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
- 7.13 *Severability.* Should any phrase, clause, sentence, or section of this Agreement be judicially declared to be invalid, unenforceable, or void, such decision will not have the effect of invalidating or voiding the remainder of this Agreement, and such part of the Agreement will be deemed to have been stricken here from, and the remainder of this Agreement will have the same force and effect if such part or parts had never been included herein.

WITNESS THE HANDS OF THE PARTIES effective as of the ____ day of _____, 2023.

City of Mission, Texas

Norie Gonzalez Garza, Mayor Date

ATTEST:

Anna Carrillo, City Secretary Date

City of Palmhurst, Texas

Fred del Barrio, Mayor Date

ATTEST:

Richard Garcia, City Secretary Date

STATE OF TEXAS §

COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
THE CITY OF MISSION, TEXAS AND THE CITY OF PENITAS,
TEXAS**

This Agreement is made by and between the City of Mission, Texas hereinafter referred to as "Mission" and the City of Penitas, Texas; hereinafter referred to as "Penitas", pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSETH:

WHEREAS, City of Mission is a Home Rule municipality created under the State of Texas Constitution and the laws of the State of Texas, and

WHEREAS, City of Penitas is a Home Rule municipality created under the State of Texas Constitution and the laws of the State of Texas, and

WHEREAS, City of Penitas is in need of obtaining services for the temporary housing and detention of prisoners awaiting arraignment or transfer to the Hidalgo County Jail, and

WHEREAS, City of Mission has located within their Police Department Facility holding cells, and

WHEREAS, both parties recognize the need and have a desire to cooperate with each other on all matters related to Law Enforcement

WHEREAS, City of Mission and City of Penitas are authorized to enter into this Agreement pursuant to the Inter-local Cooperation Act, Texas government Code 791.001 et seq.; (the "Act") which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act;

NOW THEREFORE, City of Mission and City of Penitas, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. Purpose.

1.1 The purpose of this agreement is for the temporary housing and detention of Penitas prisoners awaiting arraignment or transfer to the Hidalgo County Jail. Mission agrees to make use of their holding cells for prisoners of the City of Penitas subject to availability of space based on their facility's capacity, and as provided herein.

2. Term and Termination.

2.1 The term of this agreement is for a period of One (1) year commencing on October 1, 2024 and ending at midnight on September 30, 2025, unless otherwise agreed to by the parties in writing. If any party desires to extend the term of this agreement, said party must notify the other party in writing of such request at least sixty (60) days prior to the expiration of the term. Any agreement to extend must be in writing.

2.2 Either party may terminate this Agreement upon (30) days written notice to the non-terminating party for any reason or no reason at all.

3. *Processing and Housing.*

- 3.1 Mission agrees to process and temporarily confine persons arrested ("prisoners") by a Penitas peace officer at a cost of **Fifty-Four Dollars (\$54) per prisoner per day**. The day the prisoner is "booker in" will be counted and charged. This cost will include detention, transportation and meal costs. Mission agrees to provide meals to the temporarily confined prisoners as required by law and pursuant to customary procedures.
- 3.2 Penitas agrees to transport prisoners to the Mission Police Department Jail and to assist Mission Police Department personnel in processing said prisoners.
- 3.3 The length of confinement shall not exceed a twenty-four (24) hour period per prisoner. Within the 24 hour confinement period, Penitas shall make all necessary arrangements to transport said prisoners out of the Mission Police Department Jail Facility.
- 3.4 Mission agrees to provide the same level of care and security for Penitas prisoners as they do for their own prisoners.
- 3.5 Mission agrees to notify Penitas as soon as possible of any issues involving Penitas' prisoners including but not limited to health, safety and general condition of the prisoners, while housed in the Mission jail facility.
- 3.6 City of Penitas agrees that the Penitas personnel involved in delivering and retrieving prisoners from the Mission facility shall at all times adhere to Mission rules and procedures in place pertaining to the detention of prisoners.
- 3.7 City of Penitas agrees to reimburse Mission for any reasonable costs incurred in the care and housing of the prisoners. All reimbursements shall be as provided in this agreement.
- 3.8 If requested by Mission, Penitas will relocate any Penitas prisoners that the Mission Police department determines is being unruly or disruptive or might cause harm to, or be harmed by, any other prisoner. Penitas further agrees to relocate any Penitas prisoners that the Mission Police department is unable to accommodate for health, safety or crowded conditions.
- 3.9 Mission reserves the right to refuse to accept for processing or temporary confinement any prisoner, pursuant to this Agreement, when in its judgment it is unable to perform hereunder by reason of temporary understaffing, temporary overcrowding, the condition of the prisoner, or any other reason as determined by Mission.

4. *Use of Intoxilyzer.*

- 4.1 Upon request of Penitas peace officer, Mission agrees to provide use of an intoxilyzer instrument for any prisoner charged with the offense of Driving While Intoxicated. If the Penitas peace officer is not certified or trained to use the intoxilyzer, Mission agrees to provide a certified peace officer to administer the breath test. A Penitas peace officer shall remain present at all times during the use of the intoxilyzer instrument.

5. *Medical Treatment.*

- 5.1 Mission reserves the right to refuse to accept for processing any prisoner who is reasonably believed to be injured or sick until appropriate and necessary treatment has been provided by a physician or hospital and said person has been released thereby and determined to be physically capable of jail confinement. Arrangements for such treatment and the cost thereof shall be the responsibility of Penitas.
- 5.2 In the event that a prisoner has been accepted for processing pursuant to this Agreement and is thereafter determined to require medical treatment and/or hospitalization, Penitas

it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

Item 23.

7.6 *Additional Documents.* The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

7.7 *Successors.* This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

7.8 *Assignment.* This Agreement shall not be assignable.

7.9 *Headings.* The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.

7.10 *Gender and Number.* All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.

7.11 *Authority to Execute.* The performance of this Agreement by each of the parties have been duly authorized by all necessary laws, resolutions, ordinances or government body action, and this Agreement constitutes the valid and enforceable obligations of the parties hereto in accordance with its terms.

7.12 *Governmental Purpose.* Each party hereto is entering into this Agreement for the purpose of providing governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

7.13 *Severability.* Should any phrase, clause, sentence, or section of this Agreement be judicially declared to be invalid, unenforceable, or void, such decision will not have the effect of invalidating or voiding the remainder of this Agreement, and such part of the Agreement will be deemed to have been stricken here from, and the remainder of this Agreement will have the same force and effect if such part or parts had never been included herein.

WITNESS THE HANDS OF THE PARTIES effective as of the ____ day of _____, 2023.

City of Mission, Texas

Norie Gonzalez Garza, Mayor Date

ATTEST:

Anna Carrillo, City Secretary Date

City of Penitas, Texas

Ramiro Loya, Mayor Date

ATTEST:

Janney Quintero, City Secretary Date

Resolution No. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF A SINGLE SOUTHBOUND LANE ON BRYAN ROAD (FM 396) FROM IH 2 FRONTAGE ROAD TO TRINITY ROAD. FOR THE PINK 5K WALK/RUN EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE;

WHEREAS, the state owns and operates a system of highways for public use and benefit including Mission, in Hidalgo County; and

WHEREAS, the City has requested the temporary closure of a single southbound lane on Bryan Road (FM 396) from IH 2 Frontage Road to Trinity road, between the hours of 7:00 a.m. to 12:00 p.m. on Saturday, October 12, 2024.

WHEREAS, the event will be located within the City's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right-of-way will be performed within the State's requirement, and in connection therewith, the State requires an agreement between the City and the State in regard thereto; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State Highway System; and

WHEREAS, the attached agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 1: The Pink 5k walk/run is an event that serves a public purpose.

SECTION 2: The attached agreement which is made a part hereof for all purposes is approved and the City Manager is authorized to sign same on behalf of the City.

SECTION 3: Pursuant to said agreement, the City will close the single southbound lane on Bryan Road (FM 396) from IH 2 Frontage Road to Trinity road, for safety reasons. The original route will be one single southbound lane on Bryan Road (FM 396), westbound on Trinity road, eastbound on Trinity road, northbound on Business Park drive, eastbound on Park drive, southbound lane on Bryan Road (FM 396), and ending at Mission Regional Hospital.

SECTION 4: The City Manager is authorized to issue a parade permit for the Pink 5k walk/run.

READ, CONSIDERED AND APPROVED on this, the 23rd day of September, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

STATE OF TEXAS §

COUNTY OF §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT-OF-WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the “State,” and the City of Mission, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the “City.”

WITNESSETH

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Mission, in Hidalgo, County; and

WHEREAS, the City has requested the temporary closure of a single southbound lane on Bryan Road (FM 396) from IH 2 Frontage Road to Trinity Road, for the purpose of the Pink 5k Run/Walk, as described in the attached “Exhibit A,” hereinafter identified as the “Event;” and

WHEREAS, the Event will be located within the City’s incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State’s right-of-way will be performed within the State’s requirements; and

WHEREAS, on the 23rd day of September, 2024, the Mission City Council passed Resolution / Ordinance No. _____, attached hereto and identified as “Exhibit B,” establishing that the Event serves a public purpose and authorizing the City to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The description of the Event, including the proposed schedule of start and stop times, approximate number of people attending the Event, and equipment involved shall be attached hereto and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

- A.** The City shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.
- B.** The City shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right-of-way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State.
- C.** The City will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.
- D.** The City will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right-of-way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The City will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the City shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.
- E.** The City hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the City's traffic control plan.
- F.** The City will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right-of-way and restore or repair the State's right-of-way, including roadway and drainage structures, signs, and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural environment, including landscape features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the City will remain the property of the City. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use.

Article 5. TERMINATION

- A.** This agreement may be terminated by any of the following conditions:
- (1) By mutual written agreement and consent of both parties.
 - (2) By the State upon determination that use of the State's right-of-way is not feasible or is not in the best interest of the State and the traveling public.
 - (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
 - (4) By satisfactory completion of all services and obligations as set forth herein.
- B.** The termination of this agreement shall extinguish all rights, duties, obligations and liabilities of the State and City under this agreement. If the potential termination of this agreement is due to the failure of the City to fulfill its contractual obligations as set forth herein, the State will notify the City that possible breach of contract has occurred. The City

must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the City does not remedy the breach to the satisfaction of the State, the City shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right-of-way, the City and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the City and/or its contractors are encroaching upon the State right-of-way.

B. In the event the City is a self-insured entity, the City shall provide the State proof of its self-insurance. The City agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the City and the State.

Article 10. COMPLIANCE WITH LAWS

The City shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right-of-way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Agreement No. _____

City:	State:
<u>City of Mission</u> <u>1201 East 8th Street, Mission, Tx</u> _____ _____ _____	Texas Department of Transportation _____ _____ _____

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF MISSION

Executed on behalf of the City by:

By _____ Date _____
City Official

Typed or Printed Name and Title _____

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

By _____ Date _____
Director of Maintenance

Exhibit A

ROAD CLOSURE EVENT NAME AND DATE

NAME: The Pink 5k Run/Walk

DATE OF CLOSURE: Saturday, October 12th, 2024

TIME OF CLOSURE: 7:00 am to 12:00 pm

(SEE ATTACHED ROUTE MAP AND ROAD CLOSURES)

Exhibit B

RESOLUTION

Exhibit C

Agreement No. _____

Item 24.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to solicit bids for two (2) DJI Mavic Drones and Accessories utilizing State Forfeiture Fuds – Torres

NATURE OF REQUEST:

The City of Mission Police Department is seeking authorization to solicit bids for two (2) DJI Mavic Drones and Accessories utilizing State Forfeiture Funds to accommodate the addition of new pilots to our program and to replace aging units in our current aircraft fleet. The aircraft will be used to monitor critical incidents, provide security for school systems, and survey vital infrastructures. The City of Mission Police Department requests approval for the solicitation of proposals to acquire (2) new aircraft (drones).

BUGETED: Yes **FUND:** Police State Sharing **ACCT. #:** 10-410-74950

BUDGET: \$463,060 **EST. COST:** \$60,000.00 **CURRENT BUDGET BALANCE:** \$455,669

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Authorization to solicit for bids.

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024

PRESENTED BY: Susana De Luna, Interim Planning Director

AGENDA ITEM: Preliminary Plat Approval: Sonoma Ranch Subdivision Phase I, A tract of land containing 22.84 acres of land, being a part or portion of Lot 30-9, West Addition to Sharyland, R-1, Developer: Jason E. Garza, Engineer: Javier Hinojosa Engineering - De Luna

NATURE OF REQUEST:

On September 18, 2024, the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Sonoma Ranch Subdivision Phase I. The subject site is located along the east side of Mayberry Road approximately 1,320' north of Mile 2. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fees; 2) Payment of Park Fees; 3) Provide Water District Exclusions; and 4) Assignment of Water Rights or payment of fee

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 2.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Sonoma Ranch Subdivision Phase I
 A tract of land containing 22.84 acres of land,
 being a part or portion of Lot 30-9,
 West Addition to Sharyland
 R-1
 Developer: Jason E. Garza
 Engineer: Javier Hinojosa Engineering

REVIEW DATA**PLAT DATA**

The subdivision is located along the east side of Mayberry Road approximately 1,320' north of Mile 2. — **see vicinity map.** The developer is proposing 108 Single Family Residential lots — see plat for actual dimensions, square footages, and land uses.

WATER

The developer is proposing to connect to an existing 8" water line located along the west R.O.W. of Mayberry Rd. and extend an 8" water line thru the subdivision providing a 1" water service to each lot. This line will be looped into the adjacent property SE of this site and all other ends with be prepped with 2" blow offs for future main extensions. There is a total of 10 proposed fire hydrants via direction of the Fire Marshal's office. — **see utility plan**

SEWER

The developer is proposing to connect to an existing 8" line along and within the R.O.W of Mayberry Road. A proposed 8" Sanitary Sewer line will run through the subdivision and collect from each lot through a 4" front and center stub out service. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$21,600.00 (\$200 x 108 Lots).

STREETS & STORM DRAINAGE

The subdivision will have 2 accesses both from Mayberry Road, with all internal streets being 32' Back-to-Back within 50' Right of Ways. This phase will have 2 open end streets leading north for future expansion.

Drainage shall be accomplished within this development with the placement of curb inlets to intercept drainage runoff. Pipe sizes shall range from 18" to 36" each discharging into proposed detention ponds along the western part of the subdivision. Each pond will be excavated as part of the construction of its phase. The detention pond in phase II will tie to an inlet in phase I with a choked 18" pipe. The phase I detention pond outfall will be along the east side of Mayberry Road extending south to and tie to an existing inlet approximately 170' north of Mile 2 North. The City Engineer has reviewed and approved the drainage report.

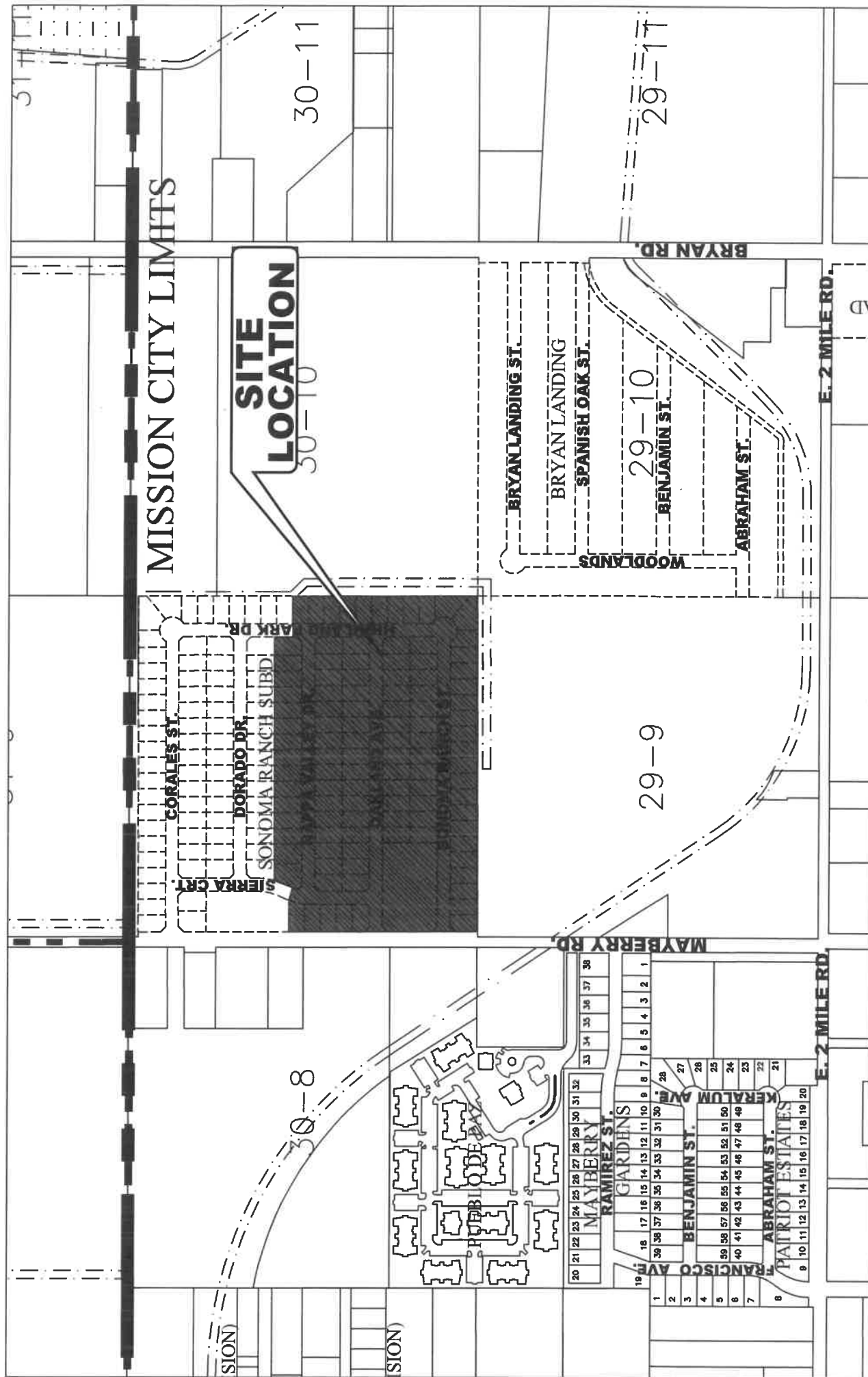
OTHER COMMENTS

- Water District Exclusion
- Assignment of Water Rights or payment of \$3000 per ac. ft.
- Escrow Park fees (108 Lots x \$500 = \$54,000.00)
- Must Comply with all other format findings

RECOMMENDATION

Staff recommends approval subject to:

1. Payment of Capital Sewer Recovery Fees
2. Payment of Park Fees
3. Provide Water District Exclusion, and
4. Assignment of Water Rights or payment of fee



SITE LOCATION

MISSION CITY LIMITS

Item 26.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-5672
 FAX: (956) 580-6680

No.

325



**Drainage Statement
Sonoma Ranch Subdivision
Mission, Texas**

Introduction

Sonoma Ranch Subdivision is a 38.99 acre tract of land out of Lot 30-9, West Addition to Sharyland Subdivision as recorded in Volume 1, Page 56, Hidalgo County Map Records. Sonoma Ranch Subdivision will be developed in two phases. This drainage statement addresses both phases of this subdivision. The subdivision is located along the east side of Mayberry Road approximately 1,320 feet north of Mile 2 and is within the city limits of Mission, Texas.

Flood Plain

Sonoma Ranch Subdivision is located in Zone "C" on a Flood Insurance Rate Map, Community Panel No. 480334 0400C, map revised November 16, 1982. Zone "C" is defined as "areas of minimal flooding (no shading)." The minimum finish floor elevation shall be 18" above the top of curb as measured at the center of each lot.

Soil Conditions

According to the soil survey report prepared for Hidalgo County by the USDA Natural Resources Conservation Service; the soils in this subdivision are found to be Hidalgo Fine Sandy Loam (25), Hidalgo Sandy Clay Loam (28) and Hidalgo Sandy Clay Loam, Saline (30). Soils group 25, 28 and 30 are in hydrologic group "B" and are moderately pervious with a relatively low plasticity index.

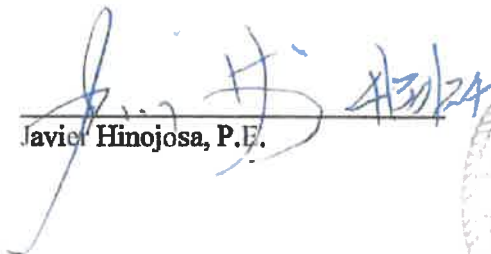
Pre-developed Conditions

The current land use for this property has been used for agricultural purposes and has an existing runoff in a southwesterly direction. Based on an existing 10-year storm, a total storm runoff of 29.41 cubic feet per second is being generated by this subdivision. Note: because the outfall is being choked down to a 24" at a slope of 0.516%, this calculates to 16.25 cfs on the outfall pipe thus detention will be based upon the 100-year detention requirements.



Proposed Conditions

Sonoma Ranch Subdivision is a proposed 38.99 Acre - 183 single-family lot subdivision. Phase I is 22.845 Acres and has 108 lots, with Phase II being 16.143 Acres and 75 lots. Drainage shall be accomplished within this development with the placement of curb inlets to intercept drainage runoff generated by this subdivision. Pipe sizes shall range from an 18" to 36" throughout the subdivision with each phase discharging into proposed detention ponds located near the southwest portion of the phase. This development will increase runoff to a maximum of 184.51 cubic feet per second based on the 100-year storm frequency for an increase Q of 168.26 cubic feet per second. Required detention for the overall subdivision is 391,113 cubic feet (8.979 Ac.Ft.). Phase I will be required to detain 229,186 cubic feet (5.261 Ac.Ft.) with the proposed detention pond having a capacity of 349,599 cubic feet (8.026 Ac.Ft.) at a depth of 7.5 feet. Phase II will be required to detain 161,927 cubic feet (3.717 Ac.Ft.) with the proposed detention pond having a capacity of 239,270 cubic feet (5.493 Ac.Ft.) at a depth of 9.0 feet. Each individualized detention pond will be excavated as part of the construction of its

phase. Maintenance of the detention ponds shall be provided for by the Sonoma Ranch Home Owners Association. The detention pond in Phase II will tie to an inlet in Phase I with a choked 18" pipe @ 0.413%. The Phase I detention pond outfall will be along the east side of Mayberry Road extending south to and tie to an existing inlet approximately 170 feet north of Mile 2 North. The outfall pipe will be a 24" at the earlier referenced slope of 0.516%. See the provided outfall storm plan and profile for your reference that also shows a siphon under the existing United Irrigation District "Bryan Canal".


Javier Hinojosa, P.E.



<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input checked="" type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
	<u>5-10-24</u>
H.C.D.D. NO. 1	DATE



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024

PRESENTED BY: Susana De Luna, Interim Planning Director

AGENDA ITEM: Preliminary Plat Approval: Sonoma Ranch Subdivision Phase II, A tract of land containing 16.14 acres of land, being a part or portion of Lot 30-9, West Addition to Sharyland, R-1, Developer: Jason E. Garza, Engineer: Javier Hinojosa Engineering - De Luna

NATURE OF REQUEST:

On September 18, 2024, the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Sonoma Ranch Subdivision Phase I. The subject site is located along the east side of Mayberry Road approximately 2,036' north of Mile 2. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fees; 2) Payment of Park Fees; 3) Provide Water District Exclusions; and 4) Assignment of Water Rights or payment of fee

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 2.1**PRELIMINARY & FINAL
PLAT APPROVAL:**

Sonoma Ranch Subdivision Phase II
 A tract of land containing 16.14 acres of land,
 being a part or portion of Lot 30-9,
 West Addition to Sharyland
 R-1
 Developer: Jason E. Garza
 Engineer: Javier Hinojosa Engineering

REVIEW DATA**PLAT DATA**

The subdivision is located along the east side of Mayberry Road approximately 2,036' north of Mile 2. — see **vicinity map**. The developer is proposing 75 Single Family Residential lots — see plat for actual dimensions, square footages, and land uses.

WATER

The developer is proposing to connect to an existing 8" water line located along the west R.O.W. of Mayberry Rd. and extend an 8" water line thru the subdivision providing a 1" water service to each lot. This line will be looped into the newly installed water mains of phase I. There is a total of 6 proposed fire hydrants via direction of the Fire Marshal's office. — see **utility plan**

SEWER

The developer is proposing to connect to an existing 8" line along and within the R.O.W of Mayberry Road. A proposed 8" Sanitary Sewer line will run through the subdivision and collect from each lot through a 4" front and center stub out service. This line will connect to the newly installed system from phase I. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$15,000.00 (\$200 x 75 Lots).

STREETS & STORM DRAINAGE

The subdivision will 1 main access from Mayberry Road, with all internal streets being 32' Back-to-Back within 50' Right of Ways. This phase will connect from 2 additional streets extending from phase I having access to phase I.

Drainage shall be accomplished within this development with the placement of curb inlets to intercept drainage runoff. Pipe sizes shall range from 18" to 36" each discharging into proposed detention ponds along the western part of the subdivision. Each pond will be excavated as part of the construction of its phase. The detention pond in phase II will tie to an inlet in phase I with a choked 18" pipe. The phase I detention pond outfall will be along the east side of Mayberry Road extending south to and tie to an existing inlet approximately 170' north of Mile 2 North. The City Engineer has reviewed and approved the drainage report.

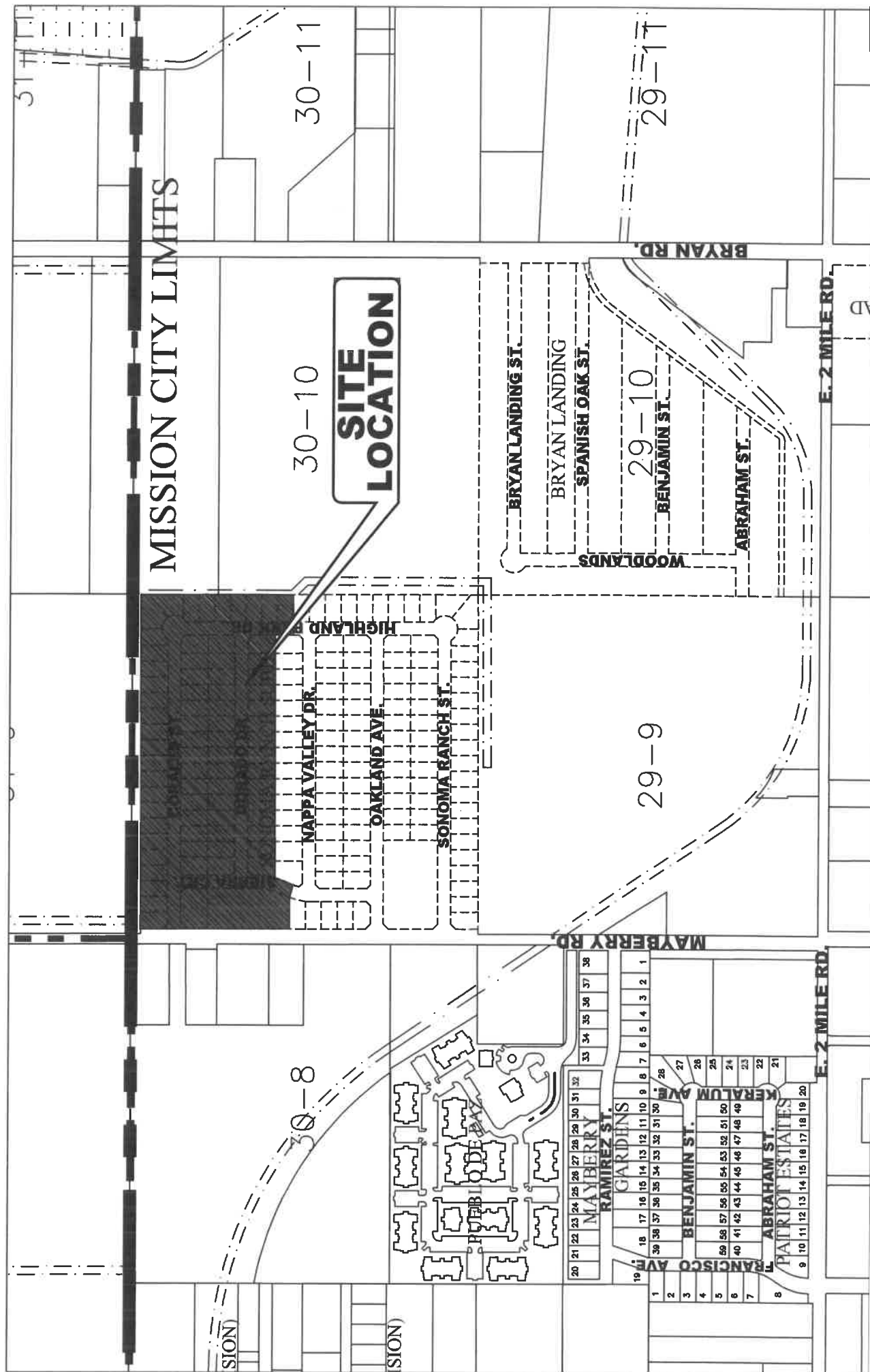
OTHER COMMENTS

- Water District Exclusion
- Assignment of Water Rights or payment of \$3000 per ac. ft.
- Escrow Park fees (75 Lots x \$500 = \$37,500.00)
- Must Comply with all other format findings

RECOMMENDATION

Staff recommends approval subject to:

5. Payment of Capital Sewer Recovery Fees
6. Payment of Park Fees
7. Provide Water District Exclusion, and
8. Assignment of Water Rights or payment of fee



Item 27.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 380-8672
 FAX: (956) 380-8680





SUBDIVISION PLAT OF SONOMA RANCH SUBDIVISION PHASE II

A TRACT OF LAND CONTAINING 1814 ACRES OF LAND, BEING A PART OF PORTION OF LOT 30-1, WEST ADDITION TO THE SONOMA RANCH SUBDIVISION, IN TARRANT COUNTY, TEXAS.

1. THE LAND DESCRIBED IN THE TITLE OF THIS PLAT IS THE PROPERTY OF THE STATE OF TEXAS, AND THE SAME IS BEING OFFERED FOR SALE BY THE STATE OF TEXAS, THROUGH THE COMMISSIONERS OF THE GENERAL LAND OFFICE, AT THE PUBLIC AUCTION, TO BE HELD AT THE COURTHOUSE OF TARRANT COUNTY, TEXAS, ON THE 15TH DAY OF SEPTEMBER, 2004, AT 10:00 O'CLOCK A.M.

2. THE LAND DESCRIBED IN THE TITLE OF THIS PLAT IS BEING OFFERED FOR SALE BY THE STATE OF TEXAS, THROUGH THE COMMISSIONERS OF THE GENERAL LAND OFFICE, AT THE PUBLIC AUCTION, TO BE HELD AT THE COURTHOUSE OF TARRANT COUNTY, TEXAS, ON THE 15TH DAY OF SEPTEMBER, 2004, AT 10:00 O'CLOCK A.M.

3. THE LAND DESCRIBED IN THE TITLE OF THIS PLAT IS BEING OFFERED FOR SALE BY THE STATE OF TEXAS, THROUGH THE COMMISSIONERS OF THE GENERAL LAND OFFICE, AT THE PUBLIC AUCTION, TO BE HELD AT THE COURTHOUSE OF TARRANT COUNTY, TEXAS, ON THE 15TH DAY OF SEPTEMBER, 2004, AT 10:00 O'CLOCK A.M.

4. THE LAND DESCRIBED IN THE TITLE OF THIS PLAT IS BEING OFFERED FOR SALE BY THE STATE OF TEXAS, THROUGH THE COMMISSIONERS OF THE GENERAL LAND OFFICE, AT THE PUBLIC AUCTION, TO BE HELD AT THE COURTHOUSE OF TARRANT COUNTY, TEXAS, ON THE 15TH DAY OF SEPTEMBER, 2004, AT 10:00 O'CLOCK A.M.

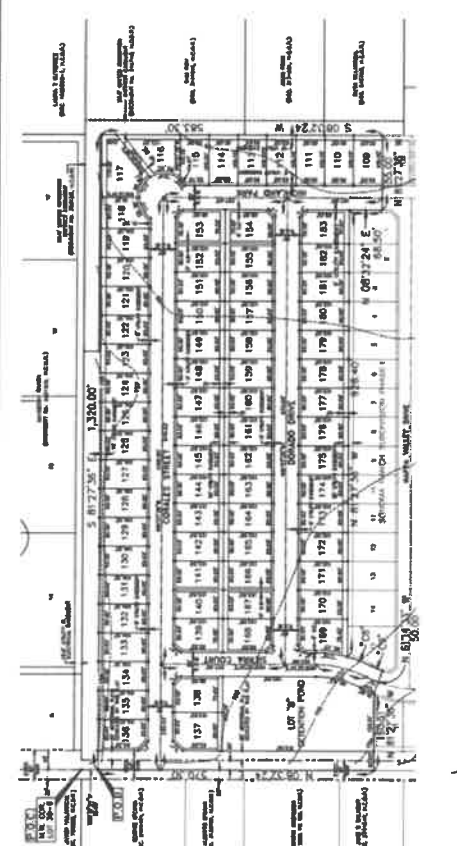
GENERAL NOTES

- 1. THE PLAT IS SUBJECT TO THE RIGHTS OF THE STATE OF TEXAS, AND THE SAME IS BEING OFFERED FOR SALE BY THE STATE OF TEXAS, THROUGH THE COMMISSIONERS OF THE GENERAL LAND OFFICE, AT THE PUBLIC AUCTION, TO BE HELD AT THE COURTHOUSE OF TARRANT COUNTY, TEXAS, ON THE 15TH DAY OF SEPTEMBER, 2004, AT 10:00 O'CLOCK A.M.

2. THE PLAT IS SUBJECT TO THE RIGHTS OF THE STATE OF TEXAS, AND THE SAME IS BEING OFFERED FOR SALE BY THE STATE OF TEXAS, THROUGH THE COMMISSIONERS OF THE GENERAL LAND OFFICE, AT THE PUBLIC AUCTION, TO BE HELD AT THE COURTHOUSE OF TARRANT COUNTY, TEXAS, ON THE 15TH DAY OF SEPTEMBER, 2004, AT 10:00 O'CLOCK A.M.

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4. THE PLAT IS SUBJECT TO THE RIGHTS OF THE STATE OF TEXAS, AND THE SAME IS BEING OFFERED FOR SALE BY THE STATE OF TEXAS, THROUGH THE COMMISSIONERS OF THE GENERAL LAND OFFICE, AT THE PUBLIC AUCTION, TO BE HELD AT THE COURTHOUSE OF TARRANT COUNTY, TEXAS, ON THE 15TH DAY OF SEPTEMBER, 2004, AT 10:00 O'CLOCK A.M.



Tables for CURVE DATA and CENTERLINE CURVE DATA. Includes columns for stationing and curve parameters.

LEGEND, LOCATION MAP, and other technical details. Includes a north arrow and a map showing the project site location within a larger area.

FILE FOR RECORD IN TARRANT COUNTY CLERK'S OFFICE. Includes fields for date, time, and recording information.

JAVIER HINOJOSA ENGINEERING CONSULTING ENGINEERS. Includes company logo, address, and contact information.

**Drainage Statement
Sonoma Ranch Subdivision
Mission, Texas**

Introduction

Sonoma Ranch Subdivision is a 38.99 acre tract of land out of Lot 30-9, West Addition to Sharyland Subdivision as recorded in Volume 1, Page 56, Hidalgo County Map Records. Sonoma Ranch Subdivision will be developed in two phases. This drainage statement addresses both phases of this subdivision. The subdivision is located along the east side of Mayberry Road approximately 1,320 feet north of Mile 2 and is within the city limits of Mission, Texas.

Flood Plain

Sonoma Ranch Subdivision is located in Zone "C" on a Flood Insurance Rate Map, Community Panel No. 480334 0400C, map revised November 16, 1982. Zone "C" is defined as "areas of minimal flooding (no shading)." The minimum finish floor elevation shall be 18" above the top of curb as measured at the center of each lot.

Soil Conditions

According to the soil survey report prepared for Hidalgo County by the USDA Natural Resources Conservation Service; the soils in this subdivision are found to be Hidalgo Fine Sandy Loam (25), Hidalgo Sandy Clay Loam (28) and Hidalgo Sandy Clay Loam, Saline (30). Soils group 25, 28 and 30 are in hydrologic group "B" and are moderately pervious with a relatively low plasticity index.

Pre-developed Conditions

The current land use for this property has been used for agricultural purposes and has an existing runoff in a southwesterly direction. Based on an existing 10-year storm, a total storm runoff of 29.41 cubic feet per second is being generated by this subdivision. Note: because the outfall is being choked down to a 24" at a slope of 0.516%, this calculates to 16.25 cfs on the outfall pipe thus detention will be based upon the 100-year detention requirements.


Proposed Conditions

Sonoma Ranch Subdivision is a proposed 38.99 Acre - 183 single-family lot subdivision. Phase I is 22.845 Acres and has 108 lots, with Phase II being 16.143 Acres and 75 lots. Drainage shall be accomplished within this development with the placement of curb inlets to intercept drainage runoff generated by this subdivision. Pipe sizes shall range from an 18" to 36" throughout the subdivision with each phase discharging into proposed detention ponds located near the southwest portion of the phase. This development will increase runoff to a maximum of 184.51 cubic feet per second based on the 100-year storm frequency for an increase Q of 168.26 cubic feet per second. Required detention for the overall subdivision is 391,113 cubic feet (8.979 Ac.Ft.). Phase I will be required to detain 229,186 cubic feet (5.261 Ac.Ft.) with the proposed detention pond having a capacity of 349,599 cubic feet (8.026 Ac.Ft.) at a depth of 7.5 feet. Phase II will be required to detain 161,927 cubic feet (3.717 Ac.Ft.) with the proposed detention pond having a capacity of 239,270 cubic feet (5.493 Ac.Ft.) at a depth of 9.0 feet. Each individualized detention pond will be excavated as part of the construction of its

phase. Maintenance of the detention ponds shall be provided for by the Sonoma Ranch Home Owners Association. The detention pond in Phase II will tie to an inlet in Phase I with a choked 18" pipe @ 0.413%. The Phase I detention pond outfall will be along the east side of Mayberry Road extending south to and tie to an existing inlet approximately 170 feet north of Mile 2 North. The outfall pipe will be a 24" at the earlier referenced slope of 0.516%. See the provided outfall storm plan and profile for your reference that also shows a siphon under the existing United Irrigation District "Bryan Canal".

Javier Hinojosa
4/30/24
Javier Hinojosa, P.E.



<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input checked="" type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER _____	
<i>[Signature]</i>	
H.C.D.D. NO. 1	5-10-24 DATE



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024

PRESENTED BY: Teclo Garcia, MEDC CEO

AGENDA ITEM: Approval of Resolution # _____ of the City Council of Mission, Texas, Accepting the Conveyance of Properties to the City from the Mission Economic Development Corporation; authorizing Mayor to execute the General Warranty Deed; and providing an effective date – T. Garcia

NATURE OF REQUEST:

On July 24, 2024 the Mission Economic Development Corporation accepted the conveyance of 800 Perkins Avenue and 802 Perking Avenue. At the same meeting MEDC approved to convey the mentioned properties to the City of Mission.

The Resolution authorizes the City to accept the conveyance of all of Lot 4, Block 132, also known as 800 Perkins Avenue, and all of Lot 3, Block 132, Original Townsite of Mission, Hidalgo County, Texas, also known as 802 Perkins Avenue, Mission, Texas. The Mayor is hereby authorized to execute the General Warranty Deed conveying the two tracts of land.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: MEDC Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF MISSION, TEXAS, ACCEPTING THE CONVEYANCE OF PROPERTIES TO THE CITY FROM THE MISSION ECONOMIC DEVELOPMENT CORPORATION; AUTHORIZING MAYOR TO EXECUTE THE GENERAL WARRANTY DEED; AND PROVIDING AN EFFECTIVE DATE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

Section 1. The City accepts the conveyance of All of Lot 4, Block 132, ORIGINAL TOWNSITE OF MISSION, Hidalgo County, Texas, according to the map recorded in Volume 2, Pages 21-22, Map Records in the Office of the County Clerk of Hidalgo County, Texas) (Also known as 800 Perkins Avenue, Mission, Texas) by General Warranty Deed, a copy of which is attached to this Resolution as Exhibit A.

Section 2. The City accepts the conveyance of All of Lot 3, Block 132, ORIGINAL TOWNSITE OF MISSION, Hidalgo County, Texas, according to the map recorded in Volume 2, Page 21, Map Records in the Office of the County Clerk of Hidalgo County, Texas) (Also known as 802 Perkins Avenue, Mission, Texas) by General Warranty Deed, a copy of which is attached to this Resolution as Exhibit A.

Section 3. The Mayor is hereby authorized to execute the General Warranty Deed conveying the two tracts of land.

Section 4. This Resolution shall take effect from and after its date of adoption.

CONSIDERED, PASSED, AND APPROVED this 23rd day of September, 2024, at a regular meeting of the City Council of the City of Mission, Texas, at which a quorum was present and which was held in accordance with Chapter 551, Texas Government Code.

CITY OF MISSION

By: _____
Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

APPROVED AS TO FORM:

Patricia A. Rigney, City Attorney

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

General Warranty Deed

Date: September 5, 2024

Grantor: MISSION ECONOMIC DEVELOPMENT CORPORATION, a Texas non-profit corporation

Grantor's Mailing Address:

901 South Bryan Road
Mission, Texas 78572

Grantee: CITY OF MISSION, TEXAS, a Texas home-rule municipality

Grantee's Mailing Address:

1201 East 8th Street
Mission, Texas 78572

Consideration:

The donation of property by the Grantor to the Grantee for the expansion of a city park and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged.

Property (including any improvements):

Tract 1:

All of Lot 4, Block 132, ORIGINAL TOWNSITE OF MISSION, Hidalgo County, Texas, according to the map recorded in Volume 2, Pages 21-22, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

(Also known as 800 Perkins Avenue, Mission, Texas)

Tract 2:

All of Lot 3, Block 132, ORIGINAL TOWNSITE OF MISSION, Hidalgo County, Texas, according to the map recorded in Volume 2, Page 21, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

(Also known as 802 Perkins Avenue, Mission, Texas)

Reservations from Conveyance:

None

Exceptions to Conveyance and Warranty:

1. Easements, rules, regulations and rights in favor of United Irrigation District. (Tracts 1 and 2)
2. Roads and reservations as shown on the map of Original Townsite of Mission, recorded in Volume 2, Pages 21-22, Map Records of Hidalgo County, Texas. (Tracts 1 and 2)
3. Mineral and/or royalty reservation contained in deed dated June 17, 2022, filed June 24, 2022, under Document No. 3355224, Official Records of Hidalgo County, Texas. (Tract 1)
4. Urban Renewal Plan in favor of the City of Mission dated September 18, 1972, recorded in Vol. 1334, Page 139, Deed Records of Hidalgo County, Texas (Tract 2)
5. All leases, grants, exceptions or reservations of the geothermal energy and associated resources (as defined in the Texas Natural Resources Code) below the surface of the land, together with all rights, privileges, and immunities relating thereto, appearing the Public Records. (Tracts 1 and 2)
6. Any right, title or interest in the Property held by Amelia L. Martinez and any of her heirs at law or beneficiaries. (Tract 2)
7. Visible and apparent easements on or across the property herein described. (Tracts 1 and 2)
8. Any portion of the property described herein within the limits or boundaries of any public or private roadway and/or highway. (Tracts 1 and 2)
9. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the Property. (Tracts 1 and 2)
10. Standby fees, taxes and assessments by any taxing authority for the year 2023, and subsequent years, and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership. (Tracts 1 and 2)

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

GRANTEE IS TAKING THE PROPERTY IN AN ARM'S-LENGTH AGREEMENT BETWEEN THE PARTIES. THE CONSIDERATION WAS BARGAINED ON THE BASIS OF AN "AS IS, WHERE IS" TRANSACTION AND REFLECTS THE AGREEMENT OF THE PARTIES THAT THERE ARE NO REPRESENTATIONS OR EXPRESS OR IMPLIED WARRANTIES, EXCEPT FOR THOSE CONTAINED IN THE PURCHASE CONTRACT, THIS DEED, AND THE OTHER CLOSING DOCUMENTS. GRANTEE HAS NOT RELIED ON ANY INFORMATION

OTHER THAN GRANTEE'S INSPECTION AND THE REPRESENTATIONS AND WARRANTIES EXPRESSLY CONTAINED IN THE PURCHASE CONTRACT, THIS DEED, AND THE OTHER CLOSING DOCUMENTS.

When the context requires, singular nouns and pronouns include the plural.

This instrument was prepared based on information furnished by the parties, and no independent title search has been made.

[Signature pages follow.]

GRANTOR:

MISSION ECONOMIC DEVELOPMENT CORPORATION, a Texas non-profit corporation

By: TECLO J. GARCIA, Chief Executive Officer

STATE OF TEXAS)

COUNTY OF HIDALGO)

Before me, on this day personally appeared **TECLO J. GARCIA**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same as the act of **MISSION ECONOMIC DEVELOPMENT CORPORATION, a Texas non-profit corporation**, as its Chief Executive Officer, for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, 2024.

Notary Public, State of Texas

ACCEPTED by the Grantee this ____ day of _____, 2024

CITY OF MISSION, TEXAS, a Texas home-rule municipality

By: _____
NORIE GONZALEZ GARZA, Mayor

STATE OF TEXAS)

COUNTY OF HIDALGO)

Before me, on this day personally appeared **NORIE GONZALEZ GARZA**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same as the act of **CITY OF MISSION, TEXAS, a Texas home-rule municipality**, as its Mayor, for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, 2024.

Notary Public, State of Texas

PREPARED IN THE LAW OFFICE OF:

**Eugene R. Vaughan, III
JONES, GALLIGAN, KEY & LOZANO L.L.P.
2300 West Pike Blvd., Suite 300
Weslaco, Texas 78596
Tel: (956) 968-5402
Fax: (956) 968-6089**

AFTER RECORDING RETURN TO:

**Patricia A. Rigney, City Attorney
CITY OF MISSION, TEXAS
1201 East 8th Street
Mission, Texas 78572**

RESOLUTION NO. _____

**A RESOLUTION OF THE MISSION CITY COUNCIL AMENDING
RESOLUTION No. 1789 AMENDING THE PUBLIC FUNDS INVESTMENT
POLICY AND STRATEGY**

WHEREAS, Chapter 2256 of the Texas Government Code, commonly known as the “Public Funds Investment Act,” requires the city to adopt an investment policy and strategy by rule, order, ordinance, or resolution; and

WHEREAS, the Public Funds Investment Act requires the treasurer; the chief financial officer, if not the treasurer; and the investment officers of the City to attend investment training; and

WHEREAS, the treasurer, the chief financial officer, if not the treasurer; and the investment officers of the City have attended an investment training course as required by the Public Funds Investment Act; and

WHEREAS, the attached investment policy and incorporated revisions comply with the Public Funds Investment Act, as amended, and authorize the investment of city funds in safe and prudent investments.

NOW, THEREFOR, BE IT RESOLVED, by the City Council of the City of Mission, Texas:

That the City of Mission, Texas has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, as amended, attached hereto as “Exhibit A,” is hereby adopted as the investment policy of the city effective September 23, 2024.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Mission, Texas this the 23rd day of September, 2024.

APPROVED:

Attest:

Norie Garza, Mayor

Anna Carrillo, City Secretary

City of Mission

Investment Policy and Strategy

As Approved by City Council Resolution Number _____, Dated _____.

Introduction

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Mission in order to achieve the goals of safety, liquidity, yield, and public trust for all investment activity. The City Council of the City of Mission shall review and adopt, by resolution, its investment policy and strategies on an annual basis. The resolution shall include a record of changes made to either the investment policy or strategy. This policy serves to satisfy the statutory requirement set forth by the Public Funds Investment Act, V.T.C.S. Government Code Chapter 2256 to define, adopt and review a formal investment strategy and policy.

Investment Strategy

The City of Mission maintains a portfolio which utilizes four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolio.

- A. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objectives to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short-to medium-term securities which will complement each other in a laddered or barbell maturity structure. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each security.
- B. Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date.
- C. Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible.
- D. Investment strategies for special projects or special purpose funds will have as their objective to assure that anticipated cash flows are matched with adequate

investment liquidity. These investments should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated project completion date.

Investment Policy

SECTION I: SCOPE

This investment policy applies to all financial assets of the City of Mission. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

SECTION II: OBJECTIVES

The City of Mission shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Yield, and Public Trust. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

A. Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value.

B. Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.

C. Yield

The City's cash management portfolio shall be designed with the objective of regularly exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

D. Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

SECTION III: RESPONSIBILITY AND CONTROL

A. Delegation of Authority and Training

Authority to manage the City's investment program is derived from a resolution of the City Council. The City Manager, Finance Director, and Assistant Finance Director are designated as investment officers of the City and are responsible for investment decisions and activities. The City Manager and Finance Director shall establish written procedures for the operation of the investment program, consistent with this investment policy. The investment officers shall attend at least one training session relating to the officer's responsibilities under the Act within 12 months after assuming duties and a training session not less than once every two years and receive 10 hours of training. Such training from an independent source shall be approved or endorsed by either, the Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, the Texas Municipal League, or the North Central Texas Council of Governments.

B. Internal Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The results of this review shall be reported to the City Council. The internal controls shall address the following points:

1. Control of collusion
2. Separation of transaction authority from accounting and record keeping.
3. Custodial safekeeping.

4. Avoidance of physical delivery securities.
5. Clear delegation of authority to subordinate staff members.
6. Written confirmation for telephone (voice) transactions for investments and wire transfers.
7. Development of a wire-transfer agreement with the City's depository bank or third party custodian.
8. The investment officer will monitor any position/security requiring a credit rating on a monthly basis from an independent source.

C. Prudence

The standard of prudence to be applied by the investment officer shall be the "prudent investor" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. The investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
2. Whether the investment decision was consistent with the written investment policy of the City.

The investment officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

D. Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An investment officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement

disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the entity.

SECTION IV: REPORTING

A. Quarterly Reporting

The Finance Director shall submit a signed quarterly investment report that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter.

B. Methods

The quarterly investment report shall include a sufficient management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be prepared in compliance with generally accepted accounting principles. The report will be provided to the City Council. The report will include the following:

1. A listing of individual securities held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired.
2. Fully accrued interest for the reporting period.
3. Listing of investments by maturity date.
4. Statement of compliance of the City's investment portfolio with State Law and the investment strategy and policy approved by the City Council.

SECTION V: INVESTMENT PORTFOLIO

A. Active Portfolio Management

The City may pursue an active versus a passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The investment officer will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

B. Investments

Assets of the City of Mission may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized for investment under the Act, as the Act may from time to time be amended. The City is not required to liquidate investments that were authorized investments at the time of purchase.

1. Authorized

- a. Obligations of the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value.
- b. Direct obligations of the State of Texas and agencies thereof.
- c. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America.
- d. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.
- e. Certificates of Deposit of state and national banks domiciled in Texas, guaranteed or insured by the Federal Deposit Insurance or its successor or secured by obligations described in A through D above, which are intended to include all direct agency or instrumentality issued mortgage backed securities rated AAA by a nationally recognized rating agency, or by Article 2529b-1, V.T.C.S., and that have a market value of not less than the principal amount of the certificates.
- f. In addition to the authority to invest funds in certificates of deposit, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under this subchapter:
 - (1) the funds are invested by an investing entity through a depository institution that has its main office or a branch office in this state and that is selected by the investing entity;
 - (2) the depository institution selected by the investing entity under Subdivision (1) arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the investing entity;
 - (3) the full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States;
 - (4) the depository institution selected by the investing entity under Subsection (1) acts as custodian for the investing entity with respect to the certificates of deposit issued for the account of the investing entity;
 - (5) at the same time that the funds are deposited and the certificates of deposit are issued for the account of the investing entity, the depository institution selected by the investing under Subdivision (1) receives an amount of deposits from customers of other federally insured depository institution, wherever located, that

is equal to or greater than the amount of the funds invested by the investing entity through the depository institution selected under Subdivision (1).

- g. Fully collateralized direct repurchase agreements with a defined termination date secured by direct obligations of the United States or its agencies and instrumentalities pledged with a third party, selected by the Finance Director, other than an agency for the pledgor. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement.
- h. Joint pools of political subdivisions in the State of Texas which invest in instruments and follow practices allowed by current law. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

2. Not Authorized

The City's authorized investment options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities.

- a. Obligations whose payment represents the coupons payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- c. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
- d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

C. Holding Period

The City of Mission intends to match the holding periods of investment funds with liquidity needs of the City. In no case will the average maturity of investments of the City's operating funds exceed three years. The maximum final stated maturity of any investment shall not exceed five years.

D. Risk and Diversification

The City of Mission recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is

controlled through portfolio diversification, which shall be achieved by the following general guidelines:

1. Limiting investments to those instruments allowed by the Act controls risk of issuer default, which are described herein.
2. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments other than U.S. Treasury Securities and Insured or Collateralized Certificates of Deposits.
3. Risk of illiquidity due to technical complications shall be controlled by the selection of securities dealers as described herein.

SECTION VI: SELECTION OF BANKS AND DEALERS

A. Depository

At least every four years a depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the credit worthiness of institutions shall be considered, and the Finance Director shall conduct a comprehensive review of prospective depository's credit characteristics and financial history.

B. Certificates of Deposit

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Finance Director.

C. Authorized Financial Dealers and Institutions

All investments made by the City will be made through either the City's banking services bank or approved broker/dealer. The Investments Officers will review the list of broker/dealers annually. A list of at least three qualified broker/dealers will be maintained in order to assure competitive bidding. All broker/dealers shall provide the City with references from public entities which they are currently serving.

Securities broker/dealers must meet certain criteria as determined by the Investment Officer. The following criteria must be met by those firms on the list:

- Audited financial statements
- Proof of certification by the Financial Industry Regulatory Association (FINRA) and provision of FINRA CRD number
- Proof of current registration with the Texas State Securities Board
- Completed broker/dealer questionnaire

- Certification of having read the City's investment policy signed by a qualified representative of the organization
- Acknowledgment that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization

Qualified representative means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:

1. For a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the Financial Industry Regulatory Association
2. For a state or federal bank, or a state or federal credit union, a board of directors for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or
3. For an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the certification on behalf of the investment pool.

D. Investment Pools

A thorough investigation of the pool is required prior to investing, and on a continual basis. All investment pools must supply the following information in order to be eligible to receive funds:

- The types of investments in which money is allowed to be invested
- The maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool
- The maximum stated maturity date any investment security within the portfolio has
- The objectives of the pool
- The size of the pool
- The names of the members of the advisory board of the pool and the dates their terms expire
- The custodian bank that will safekeep the pool's assets
- Whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation

- Whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment
- The name and address of the independent auditor of the pool
- The requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool
- The performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios
- A description of interest calculations and how interest is distributed, and how gains and losses are treated

SECTION VII: SAFEKEEPING AND CUSTODY

A. Insurance or Collateral

All deposits and investments of City funds other than direct purchases of U.S. Treasuries or Agencies shall be secured by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC or FSLIC. Evidence of the pledged collateral shall be maintained by the Finance Director or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement. Collateral shall be reviewed weekly to assure that the market value of the pledged securities is adequate.

B. Safekeeping Agreement

Collateral pledged to secure deposits of the City shall be held by a safekeeping institution in accordance with a Safekeeping Agreement which clearly defines the procedural steps for gaining access to the collateral should the City of Mission determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signatures of authorized representatives of the City of Mission, the firm pledging the collateral, and the Trustee.

C. Collateral Defined

The City of Mission shall accept only the following securities as collateral:

1. FDIC insurance coverage.

2. A bond, certificate of indebtedness, or Treasury Note of the United States, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States.
3. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
4. A bond of the State of Texas or of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency with a remaining maturity of ten (10) years or less.

D. Subject to Audit

All collateral shall be subject to inspection and audit by the Finance Director or the City's independent auditors.

E. Delivery vs. Payment

Treasury Bills, Notes, Bonds, Repurchase Agreements and Government Agencies' securities shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the Trustee received the correct security. The security shall be held in the name of the City or held on behalf of the City. The Trustee's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

SECTION VIII: INVESTMENT POLICY ADOPTION

The City's Investment Policy shall be adopted by resolution on an annual basis by the City Council. The Investment Officers shall review the policy for effectiveness on an annual basis and any modifications will be recommended for approval to the City Council.



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: September 23, 2024

PRESENTED BY: Vidal Roman, Finance Director

AGENDA ITEM: Authorize Staff to Engage Highest Qualified Firm found acceptable in negotiations for Auditing Services and Authorize City Manager to execute contract incident thereto – Roman

NATURE OF REQUEST:

On August 12, 2024, City Council authorized staff to solicit Request for Proposals (RFP's) for Auditing Services in accordance with the Texas Professional Services Procurement Act (V.T.C.A., Government Code Section 2254.001). Proposals received were referred to an evaluation committee appointed to review and evaluate on the basis of demonstrated competence and qualifications to perform the services.

Staff received three (3) proposals on August 21, 2024. All proposals were evaluated on set criteria outlined in the RFP.

After an evaluation and assessment of proposals the Evaluation Committee deemed all firms acceptable and qualified to perform auditing services. Staff will engage selected firm in negotiations for fair and reasonable firm fix rates. Based on the evaluation conducted, Burton McCumber & Longoria, LLP was identified as the highest qualified firm and is being recommended by staff for approval. Further, approval of staff recommendation was received from the Internal Audit Committee at its most recent meeting on September 10, 2024.

BUGETED: Yes FY24-25 **FUND:** General **ACCT. #:** 01-412-94810

BUDGET: \$110,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: Internal Audit Committee

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

PROPOSAL NAME/NUMBER: 24-630-08-21 / Municipal Audit Services



OPEN DATE: August 21, 2024 2:00 PM CST

Evaluator

Proposer	Vidal Roman		Ezeiza Garcia		Andy Garcia		Average	Notes:
	Rating	Score	Rating	Score	Rating	Score		
Burton, McCumber & Longoria, LLP.	Acceptable		Acceptable		Acceptable			
Sec. 1. Responsiveness of Proposal: (40 points max)	Acceptable	39	Acceptable	33	Acceptable	23	31.67	Strengths: (VR) Experience;
Sec. 2. Experience and Performance History: (40 Points max)	Acceptable	40	Acceptable	40	Acceptable	32	37.33	
Sec. 3. Cost Proposal (20 Points max)	Acceptable	17	Acceptable	19	Acceptable	17	17.67	Weaknesses:
Total Score		96		92		72	86.67	Comments: (EG) See attached backup (AG) See Attached
CRI	Acceptable		Acceptable		Acceptable			
Sec. 1. Responsiveness of Proposal: (40 points max)	May be Acceptable	39	Acceptable	37	Acceptable	21	32.33	Strengths:
Sec. 2. Experience and Performance History: (40 Points max)	Acceptable	40	Acceptable	37	Acceptable	29	35.33	
Sec. 3. Cost Proposal (20 Points max)	Acceptable	13	Acceptable	19	Acceptable	14	15.33	Weaknesses:
Total Score		92		93		64	83.00	Comments: (EG) See attached backup (AG) See Attached

PROPOSAL NAME/NUMBER: 24-630-08-21 / Municipal Audit Services



OPEN DATE: August 21, 2024 2:00 PM CST

Evaluator

Proposer	Vidal Roman		Ezeiza Garcia		Andy Garcia		Average	Notes:
	Rating	Score	Rating	Score	Rating	Score		
Luis C. Orozco								
Sec. A. Scope of Service: (30 points max)	May be Acceptable	38	Acceptable	34	Acceptable	19	30.33	Strengths:
Sec. B. Benefit Summary/Proposed Rate: (30 Points max)	Acceptable	35	Acceptable	38	Acceptable	14	29.00	
Sec. E. Underwriting Requirements/Plan Exceptions (10 Points max)	Acceptable	17	Acceptable	18	Acceptable	15	16.67	
Total Score		90		90		48	76.00	Comments: (EG) See attached backup (AG) See Attached

Firms		BML	
Evaluation Guide	Points	Score	Notes
Cover letter	4	4	Provided a transmittal letter & executive summary
Firm Qualifications	12	12	Pg 11
Three References	2	1	Pg 6-City of Pharr
Scope of Svcs	22	20	Pg 10- Work Plan
Total Responsives of Proposal	40	37	
Experience	25	22	Pg 6-Listed 1 City, Hidalgo County District, MRA & Counties with in the past 5 years but not limited.
Capacity to Perform	15	15	Pg 11-12 - Qualificiation and team
Total Experience Performance	40	37	
Cost of Base Audit Svcs	14	13	Pg 26-\$79,500
Cost of ACFR Preparation	2	2	Pg 26-\$15,000
Cost of Single Audit	2	2	Pg 26-\$5,500 major program
Additional Bookkeeping Hrs	2	2	Pg 26-\$95 additional work per hour
Cost Proposal	20	19	

100 93

Total Cost of AUDIT

100,000.00

5,500.00

5,500.00

\$

111,000.00

Firms		CRI	
Evaluation Guide	Points	Score	Notes
Cover letter	4	4	Pg 1 & 3 -Provided a cover sheet & transmittal letter
Firm Qualifications	12	12	Pg 5-10
Three References	2	2	Pg 13-City of Brownsville, City of Harlingen, City of Weslaco & City of SPI
Scope of Svcs	22	15	Pg 50- Engagement Letter
Total Responsives of Proposal	40	33	
Experience	25	25	Pg 13-Listed 4 Cities and a District plus the length of Services (some+20 years)
Capacity to Perform	15	15	Pg 5-11-Firm Profile & Team, 25 years of experience
Total Experience Performance	40	40	
Cost of Base Audit Svcs	14	13	Pg 19-\$85,500, \$88,500 2025, \$91,500 2026
Cost of ACFR Preparation	2	2	Pg 19-\$15,000, same 2025, same 2026
Cost of Single Audit	2	2	Pg 19-\$5,500 one major program
Additional Bookkeeping Hrs	2	2	Pg 19-\$125-\$155 additional work per hour
Cost Proposal	20	19	

100 92

Total Cost of AUDIT

106,000.00

5,500.00

5,500.00

\$

117,000.00

Firms		Luis C Orozco	
Evaluation Guide	Points	Score	Notes
Cover letter	4	4	Pg 2-Cover letter
Firm Qualifications	12	10	Pg 9 & 10
Three References	2	2	Pg 6-City of Edinburg, City of Palmview, City of Edcouch and City of Sullivan
Scope of Svcs	22	18	Pg 4-Provided a detail audit schedule
Total Responsives of Proposal	40	34	
Experience	25	25	Pg 6-Listed 4 Local Cities, 3 School Districts and housing
Capacity to Perform	15	13	Pg 9- Personnel
Total Experience Performance	40	38	
Cost of Base Audit Svcs	14	12	Pg 11
Cost of ACFR Preparation	2	2	Pg 11-\$65,450 Total
Cost of Single Audit	2	2	Pg 11-\$55,250 Total
Additional Bookkeeping Hrs	2	2	Pg 11- \$125 additional work per hour
Cost Proposal	20	18	

100 90

Total Cost of AUDIT \$

65,450.00

Evaluation Guide Worksheet
RFP 24-630-08-21 - Municipal Audit Services

Firms	Luis C Orozco			BML			CRI			
	Points	Score	Page #	Notes	Score	Page #	Notes	Score	Page #	Notes
Organizational Overview										
Responsiveness of Proposal										
Provides an overview of the personnel capacity of the firm?	1	1	General Business Questionnaire	Personnel information provided for field work team but does not provide clear information to assess personnel capacity. However attached General Business Questionnaire displays 3 employees indicating small size of firm.	1	2, 11	Provides audit department organizational capacity. 25 experienced auditors (including 9 CPAs and 5 fraud examiners).	1	6	Provides information on firm capacity in the Rio Grande Valley at a total of approximately 97 staff members, including appx. 3 audit partners and 22 auditors in the RGV.
Provides the number of years in business the firm has?	1	1	5	In public accounting business since 1998.	1	1, 11	Stated years in business as 40+ years.	1	6	Established in 1997 (Apix. 28 years)
Provides the general experience and qualifications the firm has?	1	1	5	General experience and qualifications statement provided.	1	1-3	Provides synopsis of experience and qualifications including years of experience, GFOA award experience, capacity of audit department and continuing education for staffing in Transmittal Letter.	1	7, 11, 13	Provides general governmental experience for national firm on page 7 and local governmental experience on page 13. Also provides experience with Single Audits, Internal Inspections, GASB and Continuous Improvement Reviews for governmental entities on page 11.
Provides an affirmative statement of independence and license to practice?	1	1	5, 14-15	Affirmative Statement of License to Practice seen on Page 5, Paragraph 1. Affirmative Statement of independence seen on Page 5, Paragraph 4. Individual licenses on page 14 and firm license on page 15.	1	2, 12, 13, 15	Provides statement of independence on last paragraph of page 2 and page 12 and identify audit departments as CPAs displaying license to practice (top of page 2 and page 13) along with firm and staff licenses on page 15.	1	4	Affirmative statement of independence and license to practice can be found on page 4 (Transmittal Letter).
Total Organizational Overview Points	4	4			4			4		
Firm Qualifications										
Provides a clear explanation of the experience that the firm has with local governments.	6	4	6-8	Provides listing of client experience with date ranges and contact details, but does not provide scope of work provided to clients.	4	14	Provides 5 examples, although limited, of work with municipalities. Provides years of experience with each municipality and contact information.	6	13	Stated that CRI has provided auditing and consulting services to over 30 cities, school districts, and other public institutions for more than 20 years. Also provides a list of 5 municipal organizations on page 13 with enclosed contact information. Also clearly defines whether a City received a GFOA award and whether an ACFR was also completed.
Provides resumes and/or clear explanation of the experience and qualifications of key personnel.	6	2	9-10	Provides limited information on key personnel experience limited to highest conferred education, status of CPA certification acquisition, and broad employment experience with no employers and date ranges.	6	16-25	Detailed resumes are provided for each of the key personnel all of which are licensed CPAs and will take part in the audit engagement. Resumes includes work experience in public and governmental accounting, specialities, and affiliations. Also includes organizational chart of reporting a authority for engagement team.	6	8-10	Provides detailed synopses of each key personnel on the engagement team including their degrees, work experience in public and governmental accounting, specialities, and affiliations. Also includes organizational chart of reporting a authority for engagement team.
Total Firm Qualifications Points	12	6			10			12		
Total Three References Points	2	2	6-8, Last Page	References provided.	2	Appendix - General Business Questionnaire Page 3 of 3	Provides 4 references including Hidalgo County, Hidalgo County Drainage, City of Pharr, and Mission EDC.	2	47	Provides 3 references on page 47 including the City of Brownsville, City of South Padre, and City of Weslaco.
Technical Proposal with Scope of Services Requested										
Sample Engagement Letter with Scope of Services Provided?	2	0	N/A	Not provided.	0	N/A	Not provided.	0	N/A	Not provided.
Provides a Clear Methodology, Strategy, and Procedure for the Conduct of Audit Work highlighted in the Scope of Work?										

Base Audit Services	10	6	3-4	10	8-10	6	14-15	Provides audit objectives including their intent to confirm fair representation of financials and Single Audit Report, audit in accordance with appropriate standards, and issue management recommendation letters. However, CRI does not provide the methodologies and approaches to conduct internal control evaluations or other audit work. Additionally, not time frame for audit completion is provided.
ACFR Preparation	4	0	N/A	0	N/A	0	14-15	ACFR mentioned but only states that it is out of scope for base audit services. No scope provided on the preparation of the Annual Comprehensive Financial Report (ACFR)
Single Audit	4	1	3	1	6	1	14	Only stated that compliance with the Single Audit Act will be conducted by ensuring internal controls and meeting provisions of grant agreements/contracts at bottom of page 6. No methodology on completion provided.
Bookkeeping	2	0	N/A	0	N/A	0	N/A	No scope provided on the use of bookkeeping services.
Total Technical Proposal with Scope of Services Requested Points	22	7		11		7		
Total Responsiveness of Proposal	40	19		23		21		
Experience and Performance History								
Experience with Local Governmental Entities								
Years in Business	5	2	5	3	1, 11	2	6	States years in business is appx. 28 years (formed in 1997).
Years Providing Service for Local Governmental Entities	10	4	6	8	14	10	13	CRI has provided services for over 20+ years to municipal entities, including City of Brownsville, City of Harlingen, City of Weslaco, and City of South Padre as seen on page 13.
Number of Local Governmental Entities served with a population over 40,000	8	1	6	4	14	4	13	Excluding any special districts and as disclosed in the provided proposal, CRI for the Rio Grande Valley has completed services for 3 municipalities over 40,000 in population including the City of Brownsville, City of Harlingen, and City of Weslaco.
Experience with GFOA Certification?	2	0	N/A	2	2	2	13	Has experience working with GFOA as seen on relevant experience on page 13.
Total Experience with Local Governmental Entities	25	7		17		16		
Capacity to Perform (Staffing Levels and Key Personnel)								
# of Personnel on Engagement Team	5	3	9	5	12	5	8-10	Identified 7 key personnel including 3 unnamed staff auditors and excluding review and consultation partners not directly involved in the engagement as seen on page 10.

Experience and Knowledge of Overall Engagement Team	5	1	9	5	18-25	All identified key personnel on engagement team possess a CPA license displaying experience in the field of public accounting. All key personnel on engagement team less the Quality Assurance Partner are also Certified Fraud Examiners (CFEs). All key personnel also possess a minimum of 10 years working with municipal governments and are all affiliated with most standard setting bodies including The Texas Society of CPAs (TSCPA), American Institute of CPAs (AICPA), Association of Certified Fraud Examiners (ACFE), and Government Finance Officers Association (GFOA).	3	8-10	Three of the four key personnel on the engagement team possess a CPA. All key personnel have at least 10 years of service in public accounting. Although governmental accounting is mentioned in their experience, on the lead engagement partner formally states that she has 12 years of experience in public sector accounting. Key personnel affiliations include the American Institute of CPAs (AICPA) and Texas Society of Certified Public Accountants (TSCPA)
Experience and Knowledge of Lead Engagement Partner	5	3	9	5	16-17	Lead Engagement Partner (Mr. Longoria) is a licensed CPA and CFE with over 25 years of governmental experience. He has served with BML for over 28 years and has served in the audit profession since 1987 (approx. 38 years of experience). He also maintains affiliation with standard setting bodies including AICPA, TSCPA, and ACFE.	3	8	Lead engagement partner (Ms./ Yniguez) is a licensed CPA with 12 years of governmental experience and 11 years of experience in private sector accounting.
Total Capacity to Perform	15	7	15	15			11	11	
Total Experience and Performance History	40	14	32	32			29	29	
Cost Proposal									
Cost of Base Audit Svcs	14	14	11	11	\$65,450 (Yr 1-3)	\$79,500 (Yr 1-3)	9	19	\$85,500 (Yr 1), \$88,500 (Yr 2), \$91,500 (Yr 3), Avg = \$88,500.
Cost of ACFR Preparation	2	0	11	2	Above Price includes ACFR but cannot separate as requested in Solicitation Addendum. No points awarded.	\$15,000 (Yr 1-3)	2	19	\$15,000 (Yr 1-3)
Cost of Single Audit	2	0	11	2	\$55,250 (Yr 1-3)	\$5,500/major program (Yr 1-2), \$6,000/major program (Yr 3). Avg/Yr = \$5,667. 3 Major Programs samples per year = \$17,001.	2	19	\$5,500/major program (Yr 1-3) 3 Major Programs samples per year = \$16,500.
Additional Bookkeeping Hrs	2	1	11	2	\$125/Hr	\$95/hr	1	19	\$125-\$155 Hourly Rate. Avg = \$140/Hr
Total Cost of Proposal	20	15	17	17			14	14	
TOTAL SCORE	100	48	72	72			64	64	

**CITY OF MISSION, TEXAS
UTILITY ENTERPRISE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 07/31/24
ADJUSTED**

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility I&S Funds	Utility Capital Project Fund
Beginning Adjusted Retain Earnings	\$ 3,797,888.90	\$ 564,586.37	\$ 781,285.57	\$ 2,280,438.73	\$ 171,578.23
Revenues:					
Charges for Services	1,983,116.17	1,983,116.17	-	-	-
Interest Earned	1,135.85	(4,582.89)	2,390.77	3,284.31	43.66
Miscellaneous	38,766.81	38,766.81	-	-	-
Special Assessments	9,330.00	9,330.00	-	-	-
Total Revenues:	2,032,348.83	2,026,630.09	2,390.77	3,284.31	43.66
Transfers In:	-	-	-	-	-
Total Resources Available:	5,830,237.73	2,591,216.46	783,676.34	2,283,723.04	171,621.89
Expenditures:					
Administration	75,564.45	75,564.45	-	-	-
Water Distribution	387,821.83	387,821.83	-	-	-
Water Treatment	223,998.77	223,998.77	-	-	-
Wastewater Treatment	618,323.59	618,323.59	-	-	-
Industrial Pre-Treatment	38,024.08	38,024.08	-	-	-
Utility Billing and Collecting	44,239.04	44,239.04	-	-	-
Organizational Expense	103,041.56	67,732.41	35,309.15	-	-
Meter Readers	36,386.44	36,386.44	-	-	-
North Water Plant	276,546.52	276,546.52	-	-	-
Golf Course:					
Pro-shop	-	-	-	-	-
Grounds	-	-	-	-	-
Restaurant	-	-	-	-	-
Organizational	-	-	-	-	-
Solid Waste	-	-	-	-	-
Event Center	-	-	-	-	-
Bond Payments & Fees	1,500.00	-	-	1,500.00	-
Total Expenditures:	1,805,446.28	1,768,637.13	35,309.15	1,500.00	-
Transfers - Out:	-	-	-	-	-
Ending Retain Earnings: (adjusted)	\$ 4,024,791.45	\$ 822,579.33	\$ 748,367.19	\$ 2,282,223.04	\$ 171,621.89
Revenue Over Expenditures	\$ 226,902.55	\$ 257,992.96	\$ (32,918.38)	\$ 1,784.31	\$ 43.66
Assets:					
Cash:	10,510,702.11	10,510,702.11	-	-	-
Investments:	595,280.76	595,280.76	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
Receivables:					
Accounts	1,886,616.33	1,886,616.33	-	-	-
Less: allowance for uncollectibles	(357,262.19)	(357,262.19)	-	-	-
Accrued interest receivable	-	-	-	-	-
Due from other funds	522,660.39	522,660.39	-	-	-
Inventory	349,508.94	349,508.94	-	-	-
Total Current Assets	13,513,606.34	13,513,606.34	-	-	-
Non-Current Assets					
Restricted Assets:					
Cash and cash equivalents	14,581,049.57	13,466,268.34	690,156.95	252,803.36	171,820.92
Investments	452,600.17	195,771.71	93,604.73	163,223.73	-
Accrued interest	-	-	-	-	-
Deferred charges	1,201,355.90	1,201,355.90	-	-	-
Long-term receivable	-	-	-	-	-
Capital Assets:					
Land, water rights, and construction in pro	37,872,790.05	37,872,790.05	-	-	-
Other capital assets, net of accumulated de	56,397,238.21	56,397,238.21	-	-	-
Total Non-current assets	110,505,033.90	109,133,424.21	783,761.68	416,027.09	171,820.92
Total Assets:	124,018,640.24	122,647,030.55	783,761.68	416,027.09	171,820.92
Liabilities:					
Accounts Payable	10,542.82	10,542.82	-	-	-
Retainage payable	111,053.00	111,053.00	-	-	-
Accrued interest payable	240,975.69	240,975.69	-	-	-
Other liabilities	42,496.24	42,496.24	-	-	-
Compensated absences	174,111.23	174,111.23	-	-	-
Accrued payroll	15,310.83	15,310.83	-	-	-
Due to other funds	5,600,292.85	5,600,292.85	-	-	-
Customer deposits	2,892,209.74	2,892,209.74	-	-	-
Deferred Revenue	885,584.50	885,584.50	-	-	-
Current portion of long-term	1,262,139.65	1,262,139.65	-	-	-
Subdividers deposits	2,771,149.10	2,771,149.10	-	-	-
Leases	883,688.67	883,688.67	-	-	-
Long-term obligations:	-	-	-	-	-

**CITY OF MISSION, TEXAS
UTILITY ENTERPRISE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 07/31/24
ADJUSTED**

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility I&S Funds	Utility Capital Project Fund
Beginning Adjusted Retain Earnings	\$ 3,797,888.90	\$ 564,586.37	\$ 781,285.57	\$ 2,280,438.73	\$ 171,578.23
Total Liabilities	14,889,554.32	14,889,554.32	-	-	-
Net Assets:					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	1,371,609.69	-	783,761.68	416,027.09	171,820.92
Committed	3,281,274.21	3,281,274.21	-	-	-
Unassigned	42,672,130.42	42,672,130.42	-	-	-
	\$ 109,129,085.92	\$ 107,757,476.23	\$ 783,761.68	\$ 416,027.09	\$ 171,820.92

**CITY OF MISSION, TEXAS
ALL OTHER ENTERPRISE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 07/31/24
ADJUSTED**

	Golf Course Fund 03	Solid Waste Fund 05	Event Center Fund 23
Beginning Adjusted Retain Earnings	\$ (5,911,886.95)	\$ 6,410,688.94	\$ (574,863.90)
Revenues:			
Charges for Services	68,173.46	798,472.92	25,869.16
Interest Earned	-	-	-
Miscellaneous	3,231.57	16,097.49	-
Special Assessments	-	-	-
Total Revenues:	71,405.03	814,570.41	25,869.16
Transfers In:	-	-	-
Total Resources Available:	(5,840,481.92)	7,225,259.35	(548,994.74)
Expenditures:			
Administration	-	-	-
Water Distribution	-	-	-
Water Treatment	-	-	-
Wastewater Treatment	-	-	-
Industrial Pre-Treatment	-	-	-
Utility Billing and Collecting	-	-	-
Organizational Expense	-	-	-
Meter Readers	-	-	-
North Water Plant	-	-	-
Golf Course:			
Pro-shop	43,503.67	-	-
Grounds	75,422.49	-	-
Restaurant	27,169.18	-	-
Organizational	2,744.07	-	-
Solid Waste	-	985,092.25	-
Event Center	-	-	99,671.14
Bond Payments & Fees	-	-	-
Total Expenditures:	148,839.41	985,092.25	99,671.14
Transfers - Out:	-	-	-
Ending Retain Earnings: (adjusted)	\$ (5,989,321.33)	\$ 6,240,167.10	\$ (648,665.88)
Revenue Over Expenditures	\$ (77,434.38)	\$ (170,521.84)	\$ (73,801.98)
Assets:			
Cash:	(3,540,705.94)	2,551,374.86	2,500.00
Investments:	-	476,045.28	-
Prepaid items	5,000.00	-	4,115.00
Receivables:			
Accounts	2,505.89	860,007.80	6,218.02
Less: allowance for uncollectibles	-	(162,520.86)	-
Accrued interest receivable	-	-	-
Due from other funds	-	-	-
Inventory	111,349.36	-	17,713.00
Total Current Assets	(3,421,850.69)	3,724,907.08	30,546.02
Non-Current Assets			
Restricted Assets:			
Cash and cash equivalents	36,246.49	-	-
Investments	-	-	-
Accrued interest	-	-	-
Deferred charges	212,959.20	397,995.88	19,500.33
Long-term receivable	-	-	1,127.41
Capital Assets:			
Land, water rights, and construction in pro	1,642,918.52	-	-
Other capital assets, net of accumulated de	1,767,973.40	3,953,475.77	62,621.10
Total Non-current assets	3,660,097.61	4,351,471.65	83,248.84
Total Assets:	238,246.92	8,076,378.73	113,794.86
Liabilities:			
Accounts Payable	19,414.90	243,890.95	4,396.19
Retainage payable	-	-	-
Accrued interest payable	888.80	36,156.43	1.87
Other liabilities	-	125,839.61	3,483.12
Compensated absences	45,646.24	13,025.01	-
Accrued payroll	-	6,932.50	-
Due to other funds	3,191,954.26	6,513.82	469,720.99
Customer deposits	-	-	-
Deferred Revenue	73,131.28	151,322.40	86,538.13
Current portion of long-term	107,772.77	62,784.27	3,041.67
Subdividers deposits	-	-	-
Leases	331,766.40	126,275.90	5,409.36
Long-term obligations:	397,335.67	1,043,001.45	28,211.67

CITY OF MISSION, TEXAS
 ALL OTHER ENTERPRISE FUNDS
 FINANCIAL STATEMENTS FOR THE MONTH ENDING 07/31/24
 ADJUSTED

	Golf Course Fund 03	Solid Waste Fund 05	Event Center Fund 23
Beginning Adjusted Retain Earnings	\$ (5,911,886.95)	\$ 6,410,688.94	\$ (574,863.90)
Total Liabilities	<u>4,167,910.32</u>	<u>1,815,742.34</u>	<u>600,803.00</u>
Net Assets:			
Nonspendable	5,035,419.86	3,157,147.80	80,334.10
Restricted	35,599.04	-	-
Committed	-	1,500,477.49	-
Unassigned	(8,961,482.31)	1,603,011.10	(567,342.24)
	<u>\$ (3,890,463.41)</u>	<u>\$ 6,260,636.39</u>	<u>\$ (487,008.14)</u>



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024
PRESENTED BY: Vidal Roman, Finance Director
AGENDA ITEM: Acceptance of Quarterly Report of Investments for the Quarter ending March 31, 2024 and June 30, 2024 including interest earned. -Roman

NATURE OF REQUEST:

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending March 31, 2024 and June 30, 2024. The total increases to investment balances for the period were \$0 and total decreases were \$7,234,025.14, leaving a total of \$8,112,846.83 in outstanding investments for the quarter ending March 31, 2024 and June 30, 2024. The total interest earned on all funds year to date was \$169,221.55.

This report of the City's investment portfolio is in compliance with State Law and the investment strategy and policy approved by the City Council.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: MRP

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____

**City of Mission, Texas
Quarterly Investment Report-Summary
For the Quarter Ending March 2024**

	<u>TEXPOOL</u> <u>(Detail Attached)</u>	<u>Agencies</u> <u>(Detail Attached)</u>	<u>Total</u>
Market Value			
Beginning of Period	\$ 5,958,650.42	\$ 9,219,000.00	\$ 15,177,650.42
Change during Period	\$ (673,324.93)	\$ (2,315,000.00)	\$ (2,988,324.93)
End of Period	<u>\$ 5,285,325.49</u>	<u>\$ 6,904,000.00</u>	<u>\$ 12,189,325.49</u>
Book Value			
Beginning of Period	\$ 5,958,650.42	\$ 9,219,000.00	\$ 15,177,650.42
Change during Period	\$ (750,000.00)	\$ (2,315,000.00)	\$ (3,065,000.00)
End of Period	<u>\$ 5,285,325.49</u>	<u>\$ 6,904,000.00</u>	<u>\$ 12,112,650.42</u>
Net Change during Period			
Purchases	\$ -	\$ -	\$ -
Maturities	\$ 750,000.00	\$ 249,000.00	\$ 999,000.00
Increase (Decrease) in Accrued Interest	\$ -	\$ 14,599.14	\$ 14,599.14
Net Change during Period	<u>\$ (750,000.00)</u>	<u>\$ (234,400.86)</u>	<u>\$ (984,400.86)</u>

Prepared By: 
Vidal Roman, Finance Director

Approved By: 
Ezeiza Garcia, Assistant Finance Director

Approved By: 
Mike Perez, City Manager

CITY OF MISSION, TEXAS
OUTSTANDING INVESTMENTS BY FUND
AS of March 31, 2024

	<u>SECURITY</u>		<u>DATE</u>	<u>MATURITY</u>	<u>DAYS</u>	<u>INTEREST</u>	<u>AMOUNT</u>	<u>INTEREST @</u>
	<u>NUMBER</u>	<u>TYPE</u>	<u>PURCHASED</u>	<u>DATE</u>	<u>INVESTED</u>	<u>RATE</u>	<u>INVESTED</u>	<u>MATURITY</u>
1	07371AH89	Agencies	10/6/23	4/2/25	544.00	2.2000	247,000.00	8,098.89
2	336460DN7	Agencies	11/3/23	2/3/26	823.00	0.1000	249,000.00	561.44
3	39573LCG1	Agencies	12/1/23	2/12/24	73.00	0.2500	249,000.00	124.50
4	066519QU6	Agencies	11/30/23	4/1/24	123.00	0.4500	249,000.00	377.59
5	90348JM64	Agencies	12/16/23	6/17/24	184.00	0.3500	109,000.00	192.32
6	410493FE5	Agencies	12/16/23	4/16/24	122.00	0.2500	249,000.00	208.07
7	58517JAL6	Agencies	12/22/23	6/24/24	185.00	2.0000	249,000.00	2,524.11
8	3130AQT37	Agencies	8/28/23	2/28/25	550.00	1.5000	250,000.00	5,650.68
9	05600XQB9	Agencies	11/6/23	5/8/26	914.00	4.6000	244,000.00	28,106.13
10	50625LAY9	Agencies	11/30/23	3/21/25	477.00	2.2000	249,000.00	7,158.92
11	90348JM64	Agencies	12/16/23	6/17/24	184.00	0.3500	70,000.00	123.51
12	90348JM64	Agencies	12/16/23	6/17/24	184.00	0.3500	70,000.00	123.51
13	3130AQT37	Agencies	8/28/23	2/28/25	550.00	1.5000	250,000.00	5,650.68
14	649447UT4	Agencies	6/30/23	7/1/24	367.00	0.3500	249,000.00	876.28
15	3133EMDV1	Agencies	10/5/23	4/5/24	183.00	0.3300	930,000.00	1,538.70
16	3133EMXB3	Agencies	10/22/23	4/22/24	183.00	0.3400	1,000,000.00	1,704.66
17	32110YTJ4	Agencies	12/29/23	4/29/24	122.00	0.2000	249,000.00	166.45
18	538036PQ1	Agencies	12/1/23	4/22/24	143.00	0.3500	249,000.00	341.44
19	319267JB7	Agencies	11/7/23	5/7/24	182.00	0.2000	249,000.00	248.32
20	02772JCN8	Agencies	11/30/23	4/30/24	152.00	0.2500	249,000.00	259.23
21	254673E69	Agencies	11/24/23	5/27/25	550.00	3.1000	246,000.00	11,491.23
22	52168UHS4	Agencies	10/31/23	4/30/24	182.00	0.3000	249,000.00	372.48
23	3130AQT0	Agencies	8/28/23	2/28/25	550.00	1.5500	500,000.00	11,678.08
31								
	Subtotal						6,904,000.00	

<u>SECURITY NUMBER</u>	<u>TYPE</u>	<u>DATE PURCHASED</u>	<u>MATURITY DATE</u>	<u>DAYS INVESTED</u>	<u>INTEREST RATE</u>	<u>AMOUNT INVESTED</u>	<u>INTEREST @ MATURITY</u>
Texpool	Year to Date					3,068,044.03	
Texpool	Year to Date					165,578.75	
Texpool	Year to Date					123,255.16	
Texpool	Year to Date					28,279.06	
Texpool	Year to Date					175,784.17	
Texpool	Year to Date					101,845.88	
Texpool	Year to Date					33,212.88	
Texpool	Year to Date					4,748.81	
Texpool	Year to Date					1,265,914.46	
Texpool	Year to Date					318,662.29	
Subtotal						5,285,325.49	
Total	23.00			7,527.00		12,189,325.49	
AVERAGE INVESTMENT PERIOD				327.26 DAYS			
AVERAGE YIELD				1.00 PERCENT			
AVERAGE INVESTMENT AMOUNT				529,970.67			
TOTAL AMOUNT INVESTED (PRINCIPLE PLUS ACCURED INTEREST)						12,217,246.76	

***TEXPOOL investments are paid out interest on a monthly basis.**

**City of Mission, Texas
Quarterly Investment Report-Summary
For the Quarter Ending June 2024**

	<u>TEXPOOL</u> <u>(Detail Attached)</u>	<u>Agencies</u> <u>(Detail Attached)</u>	<u>Total</u>
Market Value			
Beginning of Period	\$ 5,285,325.49	\$ 6,904,000.00	\$ 12,189,325.49
Change during Period	\$ 94,520.84	\$ (4,171,000.00)	\$ (4,076,479.16)
End of Period	<u>\$ 5,379,846.33</u>	<u>\$ 2,733,000.00</u>	<u>\$ 8,112,846.33</u>
Book Value			
Beginning of Period	\$ 5,285,325.49	\$ 6,904,000.00	\$ 12,189,325.49
Change during Period	\$ 94,520.84	\$ (4,177,346.32)	\$ (4,082,825.48)
End of Period	<u>\$ 5,379,846.33</u>	<u>\$ 2,726,653.68</u>	<u>\$ 8,106,500.01</u>
Net Change during Period			
Purchases	\$ -	\$ -	\$ -
Maturities		\$ 4,171,000.00	\$ 4,171,000.00
Increase (Decrease) in Accrued Interest	\$ 94,520.84	\$ (6,346.32)	\$ 88,174.52
Net Change during Period	<u>\$ 94,520.84</u>	<u>\$ (4,177,346.32)</u>	<u>\$ (4,082,825.48)</u>

Prepared By: Vidal Roman
Vidal Roman, Finance Director

Approved By: Ezeiza Garcia
Ezeiza Garcia, Assistant Finance Director

Approved By: Mike Perez
Mike Perez, City Manager

CITY OF MISSION, TEXAS
OUTSTANDING INVESTMENTS BY FUND
AS of June 30, 2024

	SECURITY NUMBER	TYPE	DATE PURCHASED	MATURITY DATE	DAYS INVESTED	INTEREST RATE	AMOUNT INVESTED	INTEREST @ MATURITY
1	07371AH89	Agencies	10/6/23	4/2/25	544.00	2.2000	247,000.00	8,098.89
2	336460DN7	Agencies	11/3/23	2/3/26	823.00	0.1000	249,000.00	561.44
3	39573LCG1	Agencies	12/1/23	2/12/24	73.00	0.2500	249,000.00	124.50
4	3130AQT37	Agencies	8/28/23	2/28/25	550.00	1.5000	250,000.00	5,650.68
5	05600XQB9	Agencies	11/6/23	5/8/26	914.00	4.6000	244,000.00	28,106.13
6	50625LAY9	Agencies	11/30/23	3/21/25	477.00	2.2000	249,000.00	7,158.92
7	3130AQT37	Agencies	8/28/23	2/28/25	550.00	1.5000	250,000.00	5,650.68
8	649447UT4	Agencies	6/30/23	7/1/24	367.00	0.3500	249,000.00	876.28
9	254673E69	Agencies	11/24/23	5/27/25	550.00	3.1000	246,000.00	11,491.23
10	3130AQTT0	Agencies	8/28/23	2/28/25	550.00	1.5500	500,000.00	11,678.08
11								
12								
31								

Subtotal **2,733,000.00**

Texpool	Year to Date	3,122,911.85
Texpool	Year to Date	168,539.88
Texpool	Year to Date	125,459.36
Texpool	Year to Date	28,784.78
Texpool	Year to Date	178,927.94
Texpool	Year to Date	103,667.26
Texpool	Year to Date	33,806.84
Texpool	Year to Date	4,833.63
Texpool	Year to Date	1,288,553.67
Texpool	Year to Date	324,361.12

Subtotal **5,379,846.33**

Total 30.00 5,398.00 **8,112,846.33**

AVERAGE INVESTMENT PERIOD 179.93 DAYS

AVERAGE YIELD 0.58 PERCENT

AVERAGE INVESTMENT AMOUNT 270,428.21

TOTAL AMOUNT INVESTED (PRINCIPLE PLUS ACCURED INTEREST) **8,146,122.38**

***TEXPOOL investments are paid out interest on a monthly basis.**



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024
PRESENTED BY: Vidal Roman, Finance Director
AGENDA ITEM: Approval of Budget Amendment: General, Utility, Solid Waste, Police State Sharing, Police Federal Sharing and Designated Purpose, - Roman

NATURE OF REQUEST:

Approval of the attached budget amendments:

- General Fund – (\$1,315,000 Revenues/\$912,992 Expenditures) (Net Effect (\$402,008))
- Utility Fund – (\$1,400,873 Revenues/\$1,749,500 Expenditures) (Net Effect \$348,627.00)
- Solid Waste Fund – (\$54,100 Expenditures)
- Police State Sharing Fund – (\$26,129 Revenues)
- Police Federal Sharing Fund – (\$169,882 Revenues)
- Designated Purpose Fund – (Net Effect \$0.00)

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**GENERAL FUND
BUDGET AMENDMENT
FY 2023-2024**

BA-24-12

Dept / Function	Account Number	Description	Expenditures	Revenue
Revenue	300-31000	Ad Valorem Tax		(970,000)
	300-32330	Construction Material Testing		(63,000)
	300-33217	State of the City		(50,500)
	300-34496	Park Facility Rental		(9,000)
	300-34497	Banworth Pool Fees		(9,000)
	300-34498	Year round swim pgrm		(18,000)
	300-34600	Zoning & Subdivision Fees		(7,500)
	300-34710	Fire EMS response fee		
	300-36050	Interest on Investments		(80,000)
	300-36150	Miscellaneous Revenue		(30,000)
	300-39000	Sale of City Equipment Assets		(78,000)
Legislative	10-410-54500	Travel & Training	(8,000)	
	10-410-54510	Advertising	(4,000)	
Executive	11-411-14020	Exempt Wages	250,000	-
	11-411-24080	Employee Retirement	26,000	
	11-411-54470	Telephone	(2,500)	
	11-411-64140	Office Supplies	(1,000)	
	11-411-74950	Equipment	5,400	
Finance	12-412-54470	Telephone	(1,500)	
	12-412-54500	Travel & Training	(1,000)	
	12-412-56190	Short & Over	500	
	12-412-64140	Office Supplies	(500)	
	12-412-94700	Dues & Subscriptions	900	
	12-412-94810	Contractual Services	(900)	
Municipal Court	13-413-54500	Travel & Training	1,100	
	13-413-64140	Office Supplies	(3,000)	
	13-413-94710	Information & Credit Services	2,000	
Planning	14-414-34499	Other Professional Svcs	(8,000)	
	14-414-44640	Repairs & Maintenance	(40,000)	
	14-414-44640	Motor Vehicle Fuel	(5,000)	
	14-414-94810	Contractual Services	(70,000)	
Facilities & Maint	15-415-54500	Travel & Training	(3,000)	
	15-415-64180	Motor Vehicle Fuel	(3,000)	

Organizational	17-417-34420	Architectural & Engineering	(40,000)
	17-417-34460	Appraisal Services	49,700
	17-417-34499	Other Professional Svcs	15,000
	17-417-44570	Electricity	20,000
	17-417-44640	Repairs & Maintenance	3,000
	17-417-44650	Rental of Land & Building	(10,000)
	17-417-54470	Telephone	(10,000)
	17-417-54480	Internet Connection	15,000
	17-417-54500	Travel & Training	(25,000)
	17-417-64250	Food, Ice & Bottled Water	(6,000)
	17-417-94710	Information & Credit Services	16,000
	17-417-94720	Taxes	(2,000)
	17-417-94805	Special Events	(25,000)
	17-417-94899	Other	(41,850)
Media Relations	27-427-54500	Travel & Training	(3,000)
	27-427-94810	contractual services not other	(81,000)
Legal	28-428-344300	Legal Services	200,000
	28-428-54500	Travel & Training	(10,000)
Police	30-430-34430	Legal Services	(20,000)
	30-430-54500	Travel & Training	25,000
	30-430-54501	Travel & Training - Irgvdc	(20,000)
	30-430-64180	Motor Vehicle Fuel	60,000
Fire	31-431-14040	Overtime	1,000,000
	31-431-44610	Rental of Land & Building	(3,000)
	31-431-44640	Repairs & Mntnce - Machinery	(35,000)
	31-431-64270	Clothing & Uniforms	(40,000)
Streets	40-440-34420	Engineering & Architectural	110,000
	40-440-44620	Road & Bridge Repair/Mntnce	(100,000)
	40-440-44630	Other structures & improvement	(25,000)
	40-440-74950	Other Structures	(50,000)
	40-440-94810	contractual services not other	(30,000)
Health Regulation	43-443-64180	Motor Vehicle Fuel	(2,000)
	43-443-64220	Chemicals & Labs supplies	(3,000)
	43-443-64220	Clothing & Uniforms	1,000
	43-443-64390	Minor Equipment	(4,000)
	43-443-94700	Dues and Memberships	(2,000)
Animal Control	44-444-44590	Water	(500)
	44-444-54470	Telephone	(3,000)
	44-444-64180	motor vehicle fuel	(5,000)

Museum	51-451-54500	Travel and Training	(2,700)	
	51-451-54510	Advertising	(1,000)	
Parks & Rec Adm	60-460-54470	Telephone	(300)	
	60-460-54500	Travel and Training	(5,000)	
Parks	61-461-34420	Engineering & Architect Svc	(10,000)	
	61-461-44630	Repair & Mntnce - Other Structure	(40,000)	
	61-461-44640	Machinery & Eqpmnt Repair	(7,000)	
	61-461-64270	Clothing & Uniform	1,000	
	61-461-64310	Bldg Repair & Mntnce	(20,000)	
	61-461-64390	Minor Equipment	(5,000)	
Recreation	63-463-34492	Pro serv- softball	(2,500)	
	63-463-34493	Pro serv- football	(3,000)	
	63-463-34494	Pro serv- kickball	(1,500)	
	63-463-34499	Pro serv- other	(16,000)	
Library	64-464-44640	Repair & Mntnce - Machinery	(2,500)	
	64-464-54480	Internet Connection	(34,000)	
	64-464-54500	Travel & Training	(4,008)	
	64-464-94700	Memberships & Dues	14,400	
Banworth Pool	65-465-44580	Gas	(3,000)	
	65-465-54470	Telephone	2,000	
	65-465-64160	Recreation Supplies	(2,500)	
	65-465-64360	Other Repair & Mntnce	21,000	
Mayberry Pool	67-467-44580	Gas	750	
	67-467-54500	Travel & Training	(1,000)	
	67-467-54500	Other Repair & Mntnce	(18,000)	
			-	
			912,992	(1,315,000)
		Fund Balance		(402,008)

Account	Department	Description	Expenditure	Revenue
<u>Water Fund</u>				
02-300-31310	Revenue	Sewage - Agua SUD	\$ -	\$ 76,000
02-300-31400		Water Assessment		27,000
02-300-31500		Service Charge		20,000
02-300-33000		Misc Income		225,000
02-300-33282		TIRZ Reimbursement		1,028,373
02-300-36100		Interest on Demand Deposit		11,000
02-300-9000		Sale of City Assets		13,500
02-410-544800	Utility Admin	Internet Connection	2,000	-
02-410-54485		Cable	(1,500)	
02-410-54500		Travel & Training	(2,000)	
02-412-44625	Wa. Distribution	Repairs/Mntnce - Lift stations	325,000	
02-412-54470		Telephone	20,000	
02-412-64265		Safety Supplies	(3,000)	
02-412-64300		Motor Vehicle repairs	(6,000)	
02-412-64370		Road Material	(18,000)	
02-414-44610	Wastewater Treatment	Repairs/Mntnce - Bldg	(30,000)	
02-414-74935		Wastewater Plant	160,000	
02-414-74937		Lift Stations	1,500,000	
02-415-44570	Industrial Pre-Treatment	Electricity	(20,000)	
02-415-44640		Repairs/Mntnce - Machinery	15,000	
02-415-54500		Travel & Training	1,500	
02-415-64190		Lubricants	1,500	
02-416-44640	Utility Billing	Repairs/Mntnce - Machinery	12,000	
02-416-44660		Renta of Machinery	(3,000)	
02-416-54470		Telephone	2,600	
02-416-54500		Travel & Training	(2,000)	-
02-417-34420	Organizational Expenses	Engineering/Architect	(40,000)	
02-417-34430		Legal	(10,000)	
02-417-54550		Auto, truck insurance	48,000	
02-417-54560		General Liability	13,000	
02-417-54590		Retiree Health Ins	(5,000)	
02-417-94710		Information and Credit Svcs	20,000	
02-417-94810		Contractual Svcs	(60,000)	
02-41794950		Contingency	(52,000)	
02-418-44640	Meter Readers	Repairs/Mntnce - Machinery	(50,750)	
02-430-54470	North Water Plant	Telephone	2,150	
02-430-64315		Repair/Mntnce Water Plant	(20,000)	
02-430-74940		Other Structures	(50,000)	
				-
			1,749,500	1,400,873
		Impact on Fund Balance	\$ 348,627	

Solid Waste Fund

05-410-44570	Electricity	\$	400	
05-410-44640	Repair Machinery/Equipment		(1,000)	
05-410-44645	Vehicle Repair/Mntnce		(100,000)	
05-410-44660	Rental Machinery/Equipment		(150,000)	
05-410-54560	General Liability Insurance		112,000	
05-410-64180	Fuel		(100,000)	
05-410-64190	Lubricants		(65,000)	
05-410-64235	Garbage Cans		(50,000)	
05-410-64390	Minor Equipment		(1,000)	
05-410-74950	Machinery and Equipment		384,000	
05-410-94810	Contractual Svc not other		(15,000)	
05-410-94850	contingency		(60,000)	
05-410-94899	Other		(8,500)	
			(54,100)	-
	Impact on Fund Balance	\$	(54,100)	

OTHER FUND

Account	Department	Pri Description	Expenditure	Revenue
<u>Police Dept Special Fund</u>				
10-300-33130	Revenue	State Seizures	\$ -	\$ 8,687
10-300-36050		Interest Earned on Investment		1,471
10-300-36100		Interest Earned on Demand Deposit		50
10-300-39000		Sale of City Assets		15,921
			-	26,129
	Impact on Fund Balance		\$ (26,129)	

Account	Department	Pri Description	Expenditure	Revenue
<u>Police Federal Sharing</u>				
11-300-35300	Revenue	U.S. Justice - DEA	\$ -	\$ 84,635
11-300-35301		U.S. Justice - ICE		85,170
10-300-36100		Interest Earned on Demand Deposit		77
			-	169,882
	Impact on Fund Balance		\$ (169,882)	

<u>Designated Fund</u>		
15-300-33471	Better Cities	\$ 18,500
15-471-94675	Aid to Others	18,500
15-300-33448	Walmart Grant	1,000
15-448-64160	Library Recreational Supplies	1,000
15-300-33472	Petco	6,390
15-472-64390	Minor Equipment	6,390
15-300-33438	Ed Bryne Memorial Grant	61,964
15-438-74950	Machinery & Equipment	61,964
15-300-33439	Walmart Safe Neighborhood	50,000
15-439-94675	Aid to Others	50,000
15-300-33469	TNB Health Tool Grant	1,000
15-469-64390	Aid to Others	1,000
15-300-33702	La Cuchilla Drainage Project	987,264
15-402-34420	La Cuchilla Drainage Project	76,807
15-399-39901	La Cuchilla Drainage Project	9,972
15-402-34499	La Cuchilla Drainage Project	77,014
15-402-74930	La Cuchilla Drainage Project	843,415
15-300-33703	Astroland Drainage Project	989,170
15-399-39901	Astroland Drainage Project	9,992
15-403-34420	Astroland Drainage Project	76,954
15-403-34499	Astroland Drainage Project	77,163
15-403-74930	Astroland Drainage Project	845,045
15-300-33428	State Homeland Security Grant	58,544
15-428-74950	Machinery & Equipment	58,544
15-300-33470	PetLove Grant	26,653
15-470-64360	Other Repair & Mntnce Supplies	20,263
15-470-64390	Minor Equipment	6,390
15-300-33484	Keep Mission Beautiful	3,000
15-484-64140	Office Supplies	500
15-484-64210	Agricultural & Landscaping	2,000
15-484-64390	Minor Equipment	500
15-300-33491	2023 Stonegarden Grant	325,000
15-491-74950	Machinery & Equipment	228,282
15-491-14040	Overtime	80,337
15-491-24060	Social Security	6,146
15-491-24080	Retirement	6,901
15-491-24110	Workers Compensation	3,334
15-300-33420	Library	1,538
15-420-44640	Repairs/Mntnce - Machinery	1,538
		<u>2,549,989</u> <u>2,549,988</u>
	Impact on Fund Balance	\$ <u>(0)</u>



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024

PRESENTED BY: Kenia Gomez, Media Relations Director

AGENDA ITEM: Approval of Public Relations and Communications and Media Relations Consulting Services Agreement with KM International at a rate of \$6,750 per month via TIPS Contract - K. Gomez

NATURE OF REQUEST:

KM International proposes to provide Public Relations and Communications Consulting Services and Media Relations Consulting Services to the City of Mission, Texas, for a one-year term, with a one year renewal option, at a monthly rate of \$6,750.00. These services will promote and market city news, activities, and accomplishments to the Mission community and beyond. They will also assist in developing and implementing media strategies to ensure ongoing, optimal coverage and will support key initiatives, including the State of the City Address event and website content and development services.

BUGETED: FY 24-25 **FUND:** _____ **ACCT. #:** 01-427-94810

BUDGET: \$ _____ **EST. COST:** \$6,750/
monthly **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing (Denial)

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval MRP

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

THE STATE OF TEXAS § KM INTERNATIONAL, LLC
 COUNTY OF HIDALGO § AND
 PROFESSIONAL SERVICE CONTRACT § THE CITY OF MISSION, TEXAS

KM INTERNATIONAL, LLC (hereinafter referred to as “CONSULTANT”), and THE CITY OF MISSION, TEXAS, (hereinafter referred to as “CITY”), entered into this Agreement where CONSULTANT will provide **Public Relations and Communications Consulting Services and Media Relations Consulting Services** to CITY.

RECITALS

WHEREAS, CITY desires to engage CONSULTANT for certain professional services in connection therewith; and,

WHEREAS, CONSULTANT will utilize the proper equipment, qualified personnel in the performance of all basic services and defined Scope of Work within the above-mentioned professional services or as described above and in **SECTION II** of this Agreement with the CITY; and

NOW, THEREFORE, CITY and CONSULTANT do mutually agree as follows:

SECTION I
EMPLOYMENT OF CONSULTANT

CITY agrees to enter into this Agreement with CONSULTANT to provide the following services as stated above and as provided in **SECTION II** and upon such services, CITY agrees to pay CONSULTANT as stated in **SECTION IV**.

SECTION II
SCOPE OF SERVICES

CONSULTANT hereby agrees to render and perform for the benefit of the CITY the following professional services: **Public Relations and Communications Consulting Services and Media Relations Consulting Services**, as requested by CITY on an ongoing, as-needed basis. In addition to the general scope of aforementioned services provided, CONSULTANT will assist CITY with the following specific services:

- Marketing, outreach, and communications
- State of the City Address event
- Website content
- Social media management
- Newsletter development services
- Other relevant services and duties as assigned or requested

SECTION III
TERM OF CONTRACT

This Agreement shall be for a period of one (1) year, beginning on the Approval Date by the Execution by Signature of this Agreement by all parties and ending one (1) year from that date. This Agreement may be renewed for one (1) additional year upon written agreement by both parties.

SECTION IV
TERMS OF PAYMENT

CITY agrees to pay CONSULTANT for **Public Relations and Communications Consulting Services (at the \$4,500/month) and Media Relations Consulting Services (at \$2,250/month), for a total of \$6,750/month**, due upon execution of this Agreement and on the 1st day of every calendar month thereafter until the contract is terminated.

SECTION V
TERMINATION OF CONTRACT

Either party may terminate this contract, with or without cause, upon thirty (30) day's written notice to the other party. Upon termination, the City will be responsible only for the portion of the costs allocated to periods prior to the effective date of termination of the Agreement.

SECTION VI
SEVERABILITY

If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

SECTION VII
MEDIATION CLAUSE

It is the intent of the parties that litigation be avoided, and in order to allow for the quick resolution of any and all disputes, if any, the parties hereby agree that any claims, demands or disputes that cannot be amicably resolved between the parties upon written request be presented to a neutral, trained third party for assistance in dispute resolution by means of non-binding mediation.

VIII
VENUE

The laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of this Agreement. The Parties agree that this agreement is performable in Hidalgo County, Texas, and that exclusive jurisdiction shall lie in the state or district courts of Hidalgo County, Texas.

SECTION IX
NOTICE

All notices or other communications required under this Agreement may be affected either by Certified Mail, Return Receipt Requested. Notice shall be deemed to have been given when mailed to the parties at their respective addresses as set forth below or when mailed to the last address provided in writing to the other party by the addressee.

SECTION X
HOLD HARMLESS CLAUSE

CONSULTANT shall indemnify, defend and hold harmless CITY from any liability or cost, including court costs and attorney's fees, resulting from any and all claims, demands, suits, actions or proceedings of any kind or nature, including workers' compensation claims, in any way resulting from or arising out of this agreement or indirectly out of such operation or business .

CITY, to the extent allowed by law, shall indemnify, defend and hold harmless CONSULTANT from any liability or cost, including court costs and attorney's fees, resulting from any and all claims, demands, suits, actions or proceedings of any kind or nature, i directly resulting from or arising out of this agreement .

SECTION XI
ASSIGNMENT AND SUBLETTING

CONSULTANT agrees to retain control and to give full attention to the fulfillment of this Agreement and agrees that this Agreement or any portion thereof shall not be assigned or sublet without the prior written consent of CITY.

XII
INDEPENDENT CONTRACTOR

CONSULTANT covenants and agrees that CONSULTANT is an independent contractor and not an officer, agent, servant or employee of CITY. CONSULTANT shall have exclusive control and exclusive right to control the details of the work performed hereunder and all persons performing same and shall be responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors, and consultants. The doctrine of respondent superior shall not apply as between CONSULTANT and CITY, its officers, agents, employees, contractors, subcontractors and consultants, and nothing herein shall be construed as creating a partnership or joint enterprise between CONSULTANT and CITY.

Signature Page to Follow

EXECUTED by the parties in duplicate originals on this ____ of _____, 2024.

KM INTERNATIONAL, LLC

BY: _____
Karina Cardoza, Managing Partner
6508 N. 26th St.
McAllen, Texas 78504
Phone: (956) 343-0011

CITY OF MISSION, TEXAS

BY: _____
Mike R. Perez, City Manager
1201 E. 8th Street
Mission, Texas 78572

Attest: _____
City Secretary



Printed 13 September 2024

KM International LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM PO AND QUOTE MUST REFERENCE VENDOR'S TIPS CONTRACT NUMBER ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	6508 N 26th St	NAME Charlie Martin
CITY	McAllen	PHONE (866) 839-8477
STATE	TX	FAX (866) 839-8472
ZIP	78504	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: N

SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT | NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WY | PR

Overview

KM International LLC provides a variety of professional public relations consulting services for local governments, including website development, public relations, media relations, public awareness, public involvement, strategic planning services, criminal justice consulting services, process improvement services, graphic design services, newsletter creation and development services, and much more.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 34.

Contract	Comodity	Exp Date	EDGAR
230601	Consulting and Other Related Services	08/31/2028	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

230601

Karina Cardoza	Managing Member	(956) 343-0011	info@kminternationalpr.com
Miguel Robledo	Managing Member	(956) 289-3045	info@kminternationalpr.com



Quote Number 00000329
Created Date 8/23/2024
Opportunity Name Mobile Security System

Prepared For :

Your Telepro Team :

Contact Name Abram Ramirez
Account Name City Of Mission

Prepared By Noe Tamez
Title Project Estimator
Phone 956-618-2360
Email noe@teleprocommunications.com
Address 12005 N Bryan Rd Mission, TX 78573

Bill To 1201 E. 8Th Street
Mission, TX 78572
US

Expiration Date 9/27/2024
Payment Terms NET 30

Thank you for the opportunity to submit the following proposal for the above referenced project.

Scope of Work

MOBILE SECURITY SYSTEM - TIPS # 230105

MPWR - M-SOLAR-T001 Unit Cost :\$58,153.95

QTY: 2

EACH INCLUDES:

- (1) NON HYDRAULIC TRAILER
(2) MULTI SENSOR PTZ CAMERAS IPRO
(1) RUGERIZED 4TB HARD DRIVE COMPUTER FOR VIDEO INSIGHT VMS AND MONITORING SOFTWARE
(1) PLC CONTROLLER WITH LIVE UPDATES FOR POWER AND FUEL STATUS
(3) SOLAR PANELS
(1) BACK UP GENERATOR WITH 20 GAL FUEL TANK
(1) FLASHING MULTI-COLOR STROBE
(1) PEPLINK WIRELESS MODEM, CELLULAR ROUTER, LOGIC CONTROLLER
(4) FLOOD LIGHTS
(1) AXIS SMART SPEAKER

**NOTE: PANASONIC CAMERAS, AXIS SPEAKER, SOLAR CHARGER, SINE WAVE INVERTER, MODEM, 4TB PC, POWER GENERATOR, AND MISC ITEMS INCLUDE 5 YEAR WARRANTY

METAL WORK INCLUDE 30 YEAR LIMITED WARRANTY



QUOTE

Item 35.

Quote Number 00000329
Created Date 8/23/2024
Opportunity Name Mobile Security System

I hope you find this proposal complete and to your satisfaction.

Total

Subtotal	\$116,307.90
Grand Total	\$116,307.90

Tele Pro Communications Mobile Security Systems

Item 35.





Printed 11 September 2024

www.teleprocommunications.com

TELEPRO COMMUNICATIONS

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	12005 N. Bryan Rd.	NAME Charlie Martin
CITY	Mission	PHONE (866) 839-8477
STATE	Texas	FAX (866) 839-8472
ZIP	78573	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: Y

SERVING STATES

TX

Overview

Telepro Communications provides, installs, services, and programs structured cabling systems, fiber optics, intercom systems, audio/visual systems, intercom systems, surveillance camera systems, network switches, wireless access points, access control systems, and security systems.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 35.

Contract	Comodity	Exp Date	EDGAR
211001	Job Order Contracting	01/31/2025	See EDGAR Certification Doc.
230202	Security Systems Products and Services	04/30/2026	See EDGAR Certification Doc.
23010401	Trades, Labor, and Materials (NON-JOC)	04/30/2028	See EDGAR Certification Doc.
23010402	Trades, Labor, and Materials (JOC)	04/30/2025	See EDGAR Certification Doc.
230105	Technology Solutions Products and Services	05/31/2028	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS**211001**

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	Project Manager	(956) 618-2360	earias@teleprocommunications.com

230105

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

230202

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

23010401

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com

23010402

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Daniel Backhaus	Sr. Project Estimator	(956) 618-2360	daniel@teleprocommunications.com



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Ratify the purchase of 10x 2025 Chevrolet Tahoes 2WD 4DR PPV in the face value amount of \$1,009,815.60, and approval of 5x 2025 Ram 1500 2WD Crew Cab SSV in the face value amount of \$276,253.00 for units budgeted in the 2025 Fiscal Year, via buyboard contract # 652-21 - Torres

NATURE OF REQUEST:

The Mission Police Department is seeking authorization to ratify the purchase of 10x 2025 Chevrolet Tahoes 2WD 4DR PPV and approval of 5x 2025 Ram 1500 2WD Crew Cab SSV for units budgeted in the 2025 Fiscal Year.

BUGETED: Yes **FUND:** _____ **ACCT. #:** 01-430-74950

BUDGET: _____ **EST. COST:** 1,286,068.60 **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval.

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Open-End (Equity) Lease Quote

Quote: 25824

Prepared For: City of Mission, TX

Date: 08/15/2024

Unit#: 25824

Unit: 2025 Chevrolet Trucks TAHOE 2WD 4dr Wgn LS PPV X 10 Units

Order Type: Ordered

Term: 36

State: TX

Customer#: 6606

Schedule#: 0.00

\$ 102,609.81	Capitalized Cost of Vehicle ¹
\$ 0.00	Up Front Sales Tax Rate <u>6.25%</u> State <u>TX</u>
\$ 21.75	Initial License and Registration Fees
\$ 47,564.81	Added Equipment (See Page 2)
\$ 0.00	Acquisition Fee
\$ 0.00	Other Capitalized Fees Tax
\$ 0.00	on Gain on Prior Vehicle
\$ 0.00	Inventory Tax Extended
\$ 0.00	Service Contract Gross
Capitalized Cost LESS:	
\$ 102,631.56	Cash Down
\$ 0.00	Trade Equity
\$ 1,650.00	Rebate
\$ 100,981.56	Total Capitalized Cost (Delivered Price)

All language and acknowledgements contained in the signed quote apply to all vehicles ordered under this signed quote

Order Information
Driver
Ext Color
Int Color
License
GVWR <u>0</u>



Contract # 652-21

\$ 2,524.18	Depreciation Reserve @ <u>2.500%</u>
\$ 392.00	Monthly Lease Charge (Based on Rate - Subject to a Floor) ²
\$ 2,916.18	Total Monthly Rental Excluding Additional Services

Additional Fleet Management and Services

\$ 0.00	Full Maintenance Program ³
\$ 0.00	Miscellaneous
\$ 0.00	Additional Services Sub Total

Contract Miles 0
Incl: #Brake Sets (1 set = 1 axle) 0

Over Mileage Charge \$ 0.0000 / Mile
#Tires 0 Loaner Vehicle Not Incl

\$ 0.00	Monthly Sales Tax <u>0.00%</u>
\$ 0.00	Total Monthly Insurance

\$ 2,916.18 Total Monthly Rental Including Additional Services

\$ 10,110.98	Reduced Book Value at <u>36</u> Months
\$ 250.00	Service Charge Due at Lease Termination

Monthly Insurance Premiums and Disclosures

<u>\$ 0.00</u>	Commercial Liability Enrollment (Estimate Only)
<u>\$ 0.00</u>	Physical Damage (Estimate Only)
	Liability Limit <u>\$ 0.00</u>
	Comprehensive/Collision Deductible: <u>\$ 0.00 / \$ 0.00</u>

Quote based on estimated annual mileage of 40,000 and a Security Deposit of \$ 0.00

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Terms:

Commercial Vehicle Leasing, L.L.C., d/b/a D&M Leasing Commercial (Lessor) will be the owner of the vehicle(s) covered by this Quote, and shall have all rights and remedies arising under the Master Lease. By signing below, Lessee authorizes Lessor to order the vehicle(s), and Lessee agrees to accept delivery and lease the vehicle(s) pursuant to the Master Lease. In the event Lessee fails or refuses to accept delivery of the vehicle(s), Lessor shall have the right to recover from Lessee any damages (whether actual, general consequential, special, incidental or otherwise) and seek any other available relief, at law or in equity, arising from such failure or refusal. The terms of the Master Lease are referenced and incorporated herein. Lessee acknowledges and agrees that Lessor makes no promises, representations or warranties concerning the manufacture or delivery date for the vehicle(s). Lessee certifies that it intends for more than 50% of the use of the vehicle is to be in a trade or business of Lessee. **ALL TAX AND LICENSE FEES TO BE BILLED TO Lessee AS THEY OCCUR.**

LESSEE City of Mission, TX

BY _____ TITLE _____ DATE 08/15/2024

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Cost of Vehicle may be adjusted to reflect final manufacturer's invoice. Lessee hereby assigns to LESSOR any Manufacturer Rebates and/or Manufacturer incentives intended for the Lessee, which Rebates and/or incentives have been used by LESSOR to reduce the Capitalized Cost of the Vehicle.

2 Monthly Lease Charge will be adjusted to reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of the Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule /Quote] all such maintenance services are to be performed by LESSOR and all such maintenance fees are payable by Lessee solely for the account of LESSOR pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and LESSOR; provided that such maintenance fees are being billed by LESSOR and are payable at the direction of LESSOR solely as an authorized agent for collection on behalf of LESSOR.



Open-End (Equity) Lease Quote

Quote: 25818

Prepared For: City of Mission, TX

Date: 08/15/2024

Unit#: 25818

Unit: 2025 Ram RAM 1500 2WD Crew Cab Tradesman SSV X 5 Units

Order Type: Ordered

Term: 60

State: TX

Customer#: 6606

Schedule#: 0.00

\$ 62,728.85	Capitalized Cost of Vehicle ¹
\$ 0.00	Up Front Sales Tax Rate <u>6.25%</u> State <u>TX</u>
\$ 21.75	Initial License and Registration Fees
\$ 9,611.85	Added Equipment (See Page 2)
\$ 0.00	Acquisition Fee
\$ 0.00	Other Capitalized Fees Tax
\$ 0.00	on Gain on Prior Vehicle
\$ 0.00	Inventory Tax Extended
\$ 0.00	Service Contract Gross
<hr/>	
\$ 62,750.60	Capitalized Cost LESS:
\$ 0.00	Cash Down
\$ 0.00	Trade Equity
\$ 7,500.00	Rebate
<hr/>	
\$ 55,250.60	Total Capitalized Cost (Delivered Price)

All language and acknowledgements contained in the signed quote apply to all vehicles ordered under this signed quote

Order Information
Driver
Ext Color
Int Color
License
GVWR 0



Contract # 652-21

\$ 665.72	Depreciation Reserve @ <u>1.205%</u>
\$ 267.78	Monthly Lease Charge (Based on Rate - Subject to a Floor) ²
<hr/>	
\$ 933.50	Total Monthly Rental Excluding Additional Services

Additional Fleet Management and Services

\$ 0.00	Full Maintenance Program ³
\$ 0.00	Miscellaneous
\$ 0.00	Additional Services Sub Total

Contract Miles 0
Incl: #Brake Sets (1 set = 1 axle) 0

Over Mileage Charge \$ 0.0000 / Mile
#Tires 0 Loaner Vehicle Not Incl

\$ 0.00	Monthly Sales Tax <u>0.00%</u>
\$ 0.00	Total Monthly Insurance
<hr/>	
\$ 933.50	Total Monthly Rental Including Additional Services

Monthly Insurance Premiums and Disclosures

<u>\$ 0.00</u>	Commercial Liability Enrollment (Estimate Only)
<u>\$ 0.00</u>	Physical Damage (Estimate Only)
	Liability Limit <u>\$ 0.00</u>
	Comprehensive/Collision Deductible: <u>\$ 0.00 / \$ 0.00</u>

\$ 15,307.21	Reduced Book Value at <u>60</u> Months
\$ 250.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 20,000 and a Security Deposit of \$ 0.00

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Terms:

Commercial Vehicle Leasing, L.L.C., d/b/a D&M Leasing Commercial (Lessor) will be the owner of the vehicle(s) covered by this Quote, and shall have all rights and remedies arising under the Master Lease. By signing below, Lessee authorizes Lessor to order the vehicle(s), and Lessee agrees to accept delivery and lease the vehicle(s) pursuant to the Master Lease. In the event Lessee fails or refuses to accept delivery of the vehicle(s), Lessor shall have the right to recover from Lessee any damages (whether actual, general consequential, special, incidental or otherwise) and seek any other available relief, at law or in equity, arising from such failure or refusal. The terms of the Master Lease are referenced and incorporated herein. Lessee acknowledges and agrees that Lessor makes no promises, representations or warranties concerning the manufacture or delivery date for the vehicle(s). Lessee certifies that it intends for more than 50% of the use of the vehicle is to be in a trade or business of Lessee. **ALL TAX AND LICENSE FEES TO BE BILLED TO Lessee AS THEY OCCUR.**

LESSEE City of Mission, TX

BY _____ TITLE _____ DATE 08/15/2024

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Cost of Vehicle may be adjusted to reflect final manufacturer's invoice. Lessee hereby assigns to LESSOR any Manufacturer Rebates and/or Manufacturer incentives intended for the Lessee, which Rebates and/or incentives have been used by LESSOR to reduce the Capitalized Cost of the Vehicle.

2 Monthly Lease Charge will be adjusted to reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of the Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule /Quote] all such maintenance services are to be performed by LESSOR and all such maintenance fees are payable by Lessee solely for the account of LESSOR pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and LESSOR; provided that such maintenance fees are being billed by LESSOR and are payable at the direction of LESSOR solely as an authorized agent for collection on behalf of LESSOR.



Vendor Contract Information Summary

Vendor Commercial Vehicle Leasing LLC /dba/ D&M Leasing
 Contact Christi Paine
 Phone 2144121657
 Email cpaine@dmautoleasing.com
 Vendor Website www.dmautoleasing.com
 TIN 90-0996325
 Address Line 1 1400 W. 7th Street, #200
 Vendor City Fort Worth
 Vendor Zip 76102
 Vendor State TX
 Vendor Country USA
 Delivery Days 11
 Freight Terms FOB Destination
 Payment Terms Net 30 Days
 Shipping Terms Pre-paid and added to invoice
 Ship Via Common Carrier
 Designated Dealer No
 EDGAR Received Yes
 Service-disabled Veteran Owned No
 Minority Owned Yes
 Women Owned No
 Certificate Number 1900996325700
 Certifying Agency DFW Minority Supplier Development Council
 National Yes
 No Foreign Terrorist Orgs Yes
 No Israel Boycott Yes
 MWBE Yes
 ESCs All Texas Regions
 States All States
 Contract Name Vehicle Fleet Leasing and Management Services
 Contract No. 652-21
 Effective 10/01/2021
 Expiration 09/30/2024
 Accepts RFQs Yes
 Service Fee Note Vehicle purchase orders are subject to a \$400 service fee
 Quote Reference Number 652-21



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Approval of Resolution #____ authorizing the Mission Police Department to surplus (3) Chevrolet Tahoes police units for donation to Santa Maria ISD - Torres

NATURE OF REQUEST:

Staff is seeking authorization to surplus a (1) 2015 Chevrolet Tahoe, (1) 2012 Chevrolet Tahoe, and (1) 2013 Chevrolet Tahoe police units for donation to Santa Maria ISD. The (3) Chevrolet Tahoes police units are currently not being used and have been determined to be of no use to the Mission Police Department.

BUGETED: _____ **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** _____ **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY TO FURTHER A PUBLIC PURPOSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Mission, as a home-rule municipality, may “lease, grant, or convey” personal property in accordance with the Texas Constitution and state law; and

WHEREAS, included among the management responsibilities of public property is the authority and duty to declare property determined to be of no further use to the City to be surplus; and,

WHEREAS, surplus property is personal property that is not needed or required for an entity’s foreseeable needs but still has some usefulness for the purpose it was originally intended; and

WHEREAS, the City is authorized to dispose of personal property that is found to be surplus in any manner that does not violate the Constitution; and

WHEREAS, the City has determined that the disposition of property seen in Exhibit A of this resolution would be beneficial to the City and serve a public purpose.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS:

Section 1. The City Council of the City of Mission, Texas hereby declares the property listed in the attached **Exhibit A** as surplus, authorizes the listing and sale of such property via online auction and/or disposal if the property is determined to have no resale value, and authorizes the City Manager and their staff to execute all necessary documents to complete the transfer of said property in accordance with the forgoing legislative findings.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED this ___ day of _____ 20__.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

**CITY OF MISSION, TEXAS
ASSET TRANSFER FORM
 (Numbered Equipment Only)**

Item 37.

	DEPARTMENT NAME	DEPT NO.	LOCATION
1. TRANSFER FROM:	Police Dept.	N/A	1200 E 8th Street
2. TRANSFER TO:	Santa Maria ISD	N/A	11119 Old Military Rd., Santa Maria TX.

3. DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NUMBER
2012 Chevy Tahoe	PDB-271	1GNLC2E08CR286177
2013 Chevy Tahoe	PDB-277P	1GNLC2E0XDR253750
2015 Chevy Tahoe	PDB-295	1GNLC2EC7FR580863

REASON FOR TRANSFER: _____

Note: This asset transfer form will not be approved unless a valid reason is given for the transfer of equipment under your stewardship.

5. RELEASED BY, DEPARTMENT HEAD: _____
AI
SIGNATURE 9-18-24
DATE

6. RELEASED BY, CITY MANAGER: _____
SIGNATURE **DATE**

7. RECEIVED BY, DEPT. HEAD: _____
SIGNATURE **DATE**

**FIXED ASSETS USE ONLY
 CODE CHANGE**

FROM **TO**

_____ _____
 _____ _____

VERIFIED BY: _____ **DATE:** _____
INITIALS

Units Donated to Santa Maria ISD, Santa Maria, TX



Jim Grillo
Sensus USA, Inc
Mid-West Director of Sales
612-867-3283
jim.grillo@xylem.com

January 4, 2024

To Whom It May Concern:

Sensus is pleased to announce that **Aqua-Metric of Selma, TX** is the exclusive Authorized Distributor of Sensus products and Value Added Reseller (VAR) for Sensus Services such as SaaS in the territory of Central, East and South Texas and the state of Louisiana.

Please contact Aqua-Metric for all of your Sensus needs. Purchasing Sensus products and services from the authorized distributor for your area ensures that your products will be properly supported and warranted.

We look forward to the opportunity of providing your firm with quality water measurement equipment, solutions and support in the near future. Please feel free to contact me at jim.grillo@xylem.com regarding this or any other matter.

Sincerely



James C. Grillo
Mid-West Director of Sales
Sensus, a Xylem brand

Aqua-Metric Sales Company
 Kelsey VanCleave
 16914 Alamo Parkway, Bldg. 2 | Selma, TX 78154
 Phone: (210) 967-6300 | Fax: (210) 967-6305

May 24, 2024

Quote for: City of Mission
 Attention: David Flores
 Address: 1201 E. 8th Street
 City, State, ZIP: Mission, Texas 78572
 Phone: 956-580-8728
 Email: dflores@missiontexas.us

Quantity	Description	Unit Price	Total
1200	3/4" S IPERL METER TRPL	\$131.92	\$158,304.00
75	1" IPERL METER TRPL	\$204.69	\$15,351.75
75	1.5" OMNI R2 METER TRPL	\$529.83	\$39,737.25
20	2" OMNI T2 METER TRPL	\$924.12	\$18,482.40
2	3" OMNI T2 METER TRPL	\$1,151.60	\$2,303.20
2	4" OMNI T2 METER TRPL	\$2,241.92	\$4,483.84
2	6" OMNI T2 METER TRPL	\$4,036.22	\$8,072.44
10	2" OMNI C2 METER TRPL	\$1,313.59	\$13,135.90
2	3" OMNI C2 METER TRPL	\$1,663.88	\$3,327.76
2	4" OMNI C2 METER TRPL	\$2,889.90	\$5,779.80
1	6" OMNI C2 METER TRPL	\$4,991.63	\$4,991.63
1	8" OMNI C2 METER TRPL	\$8,063.60	\$8,063.60
1392	MXU 520M SINGLE PORT	\$129.55	\$180,333.60

Subtotal	\$462,367.17
Shipping & Handling	
Sales Tax	
Total	\$462,367.17

Going to receive new quote, adjusting to below \$450k.

This quote for the product and services named above is subject to the following terms:

1. All quotes are subject to the Aqua-Metric Terms of Sale located on our website.
2. Quote is valid until 06/30/25. If modifications in materials, labor, or processing are required to meet new regulations, the pricing submitted herein is subject to immediate change.
3. Freight allowed on complete single orders exceeding \$20,000.00.
4. Net Thirty Days to Pay
5. Returned product may be subject to a 25% restocking fee.
6. Sales Tax and/or Freight charges are not included.
7. All meters quoted less touch-pad/housings.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: September 23, 2024

PRESENTED BY: David Flores, Assistant City Manager

AGENDA ITEM: Approval of Ordinance # _____ of the City Council of the City of Mission, Texas Amending Chapter 114, Utilities, Article II, Rates and Charges, Section 114-54 Rates and Charges (c) Water Rate: (1) Water Connection Fee Enumerated Exhibit A of the City of Mission Code of Ordinances revising the Water Rate, Water Connection Fee for AMI Water Meters – D. Flores

NATURE OF REQUEST:

Establishing a revised fee schedule for AMI Water Meters for the Water Connection Fee table for water meters. This fee will be for new construction and replacement through attrition for water meters needing to be replaced.

New fee schedule for AMI Water Meters will take affect November 1, 2024.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Purchasing Department: N/A

Finance Department: N/A

City Manager's Recommendation: Approval *WRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING CHAPTER 114, UTILITIES, ARTICLE II RATES AND CHARGES, SECTION 114-54 RATES AND CHARGES (C) WATER RATE: (1) WATER CONNECTION FEE ENUMERATED CITY OF MISSION CODE OF ORDINANCES PROVIDING FOR REVISED WATER RATE, WATER CONNECTION FEE, AMI WATER METERS, EXHIBIT A, AND PROVIDING FOR AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 114-54 RATES AND CHARGES © WATER RATE: (1) WATER CONNECTION FEE ENUMERATED "EXHIBIT A" SECTION 114-54 OF THE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

Revising the Water Rate, Water Connection Fee for AMI Water Meters will be implemented as detailed in **EXHIBIT "A"** as attached.

(c) Water Rate:

(1) Water connection fee. A charge shall be made by the city utilities department for each new tapping of the water main for a connection, such charge to be determined by the size of the meter connection and the character of the surface of the street or alley in which the connection is to be located. A tap shall include all pipe not in excess of 80 feet, valves, fittings, meter and box, and other materials (not including paving repairs) necessary to convey water from the main to the meter. If the main is in the street, the meter shall be set one foot inside the curb line, if in the alley one foot off the property line in the alley. The following shall be used to determine the minimum charge for making taps, such charge being payable in advance:

If any section, subsection, sentence, clause, phrase or portion of this article is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

This ordinance shall take effect the 1st day of November, 2024.

READ, CONSIDERED AND APPROVED on this the 23RD day of September, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

**CITY OF MISSION, TEXAS
 WATER RATE
 WATER CONNECTION FEE
 AS OF NOVEMBER 1, 2024**

Size of Meter	Minimum Charge Inside	Outside
¾-inch	\$ 680.00	\$ 880.00
1-inch	\$ 775.00	\$ 980.00
1½-inch	\$ 1,025.00	\$ 1,225.00
2-inch	\$ 2,400.00	\$ 2,660.00
3-inch or larger	At market price	At market price
Compound meters—2-inch	\$ 2,400.00	\$ 2,690.00
Compound meters—3-inch or larger	At market price	At market price



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: September 23, 2024

PRESENTED BY: David Flores, Assistant City Manager

AGENDA ITEM: Approval of Ordinance # _____ of the City Council of the City of Mission, Texas Amending Chapter 114, Utilities, Article II, Rates and Charges, Section 114-52 Deposit Required (c) Secondary Residential Water Meter for Irrigation Only Exhibit A of the City of Mission Code of Ordinances revising the special fee for Secondary Residential AMI Water Meter for Irrigation Only – D. Flores

NATURE OF REQUEST:

Establishing a revised special fee for Secondary Residential AMI Water Meter for Irrigation Only will be implemented. This fee is only available to homes built prior to January 1, 2024 or for new residential construction at the time of applying for a new water connection. Further, NO Deposit will be required for the secondary meter for irrigation only, provided there is an existing primary water meter. This fee does not include boring or tapping costs. Applicant must be in compliance with Article VI. – Backflow Prevention Devices.

New fees for Secondary Residential AMI Water Meter for Irrigation Only will take affect November 1, 2024.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Purchasing Department: N/A

Finance Department: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING CHAPTER 114, UTILITIES, ARTICLE II RATES AND CHARGES, SECTION 114-52 DEPOSIT REQUIRED (C) SECONDARY RESIDENTIAL WATER METER FOR IRRIGATION ONLY CITY OF MISSION CODE OF ORDINANCES PROVIDING FOR NEW SECONDARY RESIDENTIAL AMI WATER METER FOR IRRIGATION ONLY EXHIBIT A, AND PROVIDING FOR AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 114-52 DEPOSIT REQUIRED (C) SECONDARY RESIDENTIAL WATER METER FOR IRRIGATION ONLY" EXHIBIT A" SECTION 114-52 OF THE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

Establishing special fee for Secondary Residential AMI Water Meter (meter) for Irrigation Only will be implemented as detailed in **EXHIBIT "A"** as attached.

A charge shall be made by the city utilities department for each new tapping of the water main for a connection, such charge to be determined by the size of the meter connection and the character of the surface of the street or alley in which the connection is to be located. A tap shall include all pipe not in excess of 80 feet, valves, fittings, meter and box, and other materials (not including paving repairs) necessary to convey water from the main to the irrigation meter. If the main is in the street, the meter shall be set one foot inside the curb line, if in the alley one foot off the property line in the alley. Applicant must be in compliance with ARTICLE VI. - BACKFLOW PREVENTION DEVICES. This fee is only available to homes built prior to January 1, 2024 or for new residential construction at the time of applying for a new water connection. Further, NO Deposit will be required for the secondary meter for irrigation only, provided there is an existing primary water meter. This fee does not include boring or tapping costs. The following shall be used to determine the minimum charge for making taps, such charge being payable in advance:

If any section, subsection, sentence, clause, phrase or portion of this article is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

This ordinance shall take effect the 1st day of November, 2024.

READ, CONSIDERED AND APPROVED on this the 23rd day of September, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

EXHIBIT "A"

Item 40.

**CITY OF MISSION, TEXAS
SANITATION RATE TABLE
RESIDENTIAL/APARTMENT ACCOUNT CLASSES
AS OF NOVEMBER 1, 2024**

SECONDARY RESIDENTIAL AMI WATER METER FOR IRRIGATION ONLY – NO DEPOSIT REQUIRED		
Size of Meter	Minimum Charge Inside	Outside
¾-inch	\$ 340.00	\$ 440.00
1-inch	387.50	490.00

City of Mission, Texas

Capital Asset Policy

Effective 10/1/2024

1.0 Policy Goal

The goal of a capital asset inventory system and this policy is to provide control and accountability over capital assets.

These policies and procedures are the minimum requirements for capital assets that departments must meet. A department may maintain its capital asset inventory system in greater detail, or use additional supporting documentation, as long as they meet the required minimum standards.

1.1 Authority

The City of Mission requires all departments to use this policy to protect and report on assets held by the City.

1.2 Responsibility

The responsibility for the custody, use, control, and care of City property lies with each City department. The Department Head should ensure that the department maintains adequate internal control procedures. These internal control procedures must comply with City ordinances, policies, rules, and requirements. It is each City employee's responsibility to use the property only for City purposes and to exercise reasonable care for its safekeeping.

Additions, disposals, and transfers of capital assets will be recorded in accordance with GAAP (Generally Accepted Accounting Principles). The Finance Department will tag capital assets on a regular basis, with the assistance of the department in possession of the capital assets.

2.0 Capital Assets Defined

Capital assets are real or personal property that have a value equal to or greater than the capitalization threshold for the particular classification of the asset and have an estimated life of greater than one year, with exception of land which is capitalized regardless of amount.

Assets which are purchased, constructed, or donated that meet or exceed established capitalization thresholds and land will be recorded by the City.

Capital assets include: land, land improvements, buildings, building improvements, construction in-progress, machinery and equipment, computer equipment, vehicles and light equipment, heavy equipment, infrastructure, works of art and historical treasures, and software and other intangible assets (definite/indefinite).

Capital asset components having a unit cost under the City’s threshold amount should be capitalized if they are originally purchased as part of a system and the system has a value equal to or exceeding the capitalization threshold. To track on a group basis, items must have the same characteristics, purchase/in-line service date, and be visually identifiable as logically belonging to the group.

3.0 Capitalization Thresholds

With the exception of assets acquired with grant funds, which will be capitalized based on grant agreement and guidelines, the capitalization threshold is established for each capital asset category as follows:

<u>Asset Category</u>	<u>Minimum</u>
Land	\$1
Land Improvements	\$5,000
Buildings	\$5,000
Building Improvements	\$5,000
Construction In-Progress	\$5,000
Machinery and Equipment	\$5,000
Computer Equipment	\$5,000
Vehicles & Light Equipment	\$5,000
Heavy Equipment	\$5,000
Infrastructure	\$5,000
Works of Art and Historical Treasures	\$5,000
Software and Other Intangible Assets (Definite/Indefinite)	\$5,000

Donated capital assets will be recorded at their estimated fair market value at the time of acquisition plus ancillary charges.

4.0 Capital Asset Categories

4.1 Land

Land is to be capitalized but not depreciated. It is recorded at historical cost and remains at that cost until disposal. The following ancillary costs should be included as part of the cost of land: commissions; professional fees; grading; removal, relocation, or reconstruction of property of others; other costs incurred in acquiring the land. All land will be capitalized regardless of cost.

4.2 Land Improvements

Land improvements consist of re-conditioning, other than buildings that prepare land for its intended use. Examples include retaining walls, parking lots, sidewalks, outdoor lighting, fencing/gates, landscaping, sprinkler systems, fountains, sport fields, or bleachers.

4.3 Buildings

Buildings should be recorded at either their acquisition cost or construction cost.

Ancillary costs for buildings include professional fees, damage payments, costs of fixtures permanently attached to a building or structure, insurance premiums, interest, related costs incurred during construction, and any other cost necessary to place a building or structure into its intended location and condition for use.

4.4 Building Improvements

Building improvements that extend the useful life of the building by more than 25% should be capitalized. Examples of building improvements include major roofing projects that tear the original roof down to the joints or peak a flat roof, major energy conservation projects, or additions to buildings.

4.5 Construction In-Progress

Construction in-progress is the economic construction activity status of building and other structures, infrastructures, additions, reconstruction, which are substantially incomplete. Construction in-progress assets should be capitalized to their appropriate capital asset categories upon the completion or when the asset is placed into service.

4.6 Machinery and Equipment

Machinery and equipment are tangible assets to be used for operations, the benefits of which extend beyond one year from date of acquisition and rendered into service. Examples of this category are office equipment, audiovisual equipment, machinery, furniture and fixtures, and lawn equipment. Ancillary costs include freight and storage costs, installation costs, and professional fees.

4.7 Computer Equipment

Computers which meet or exceed the capitalization threshold will be capitalized. Ancillary costs for computer equipment will follow the same basic guidelines as the machinery and equipment category. Some computer equipment, specifically computers, projectors, laptops, mobile phones, and tablets, may not exceed the capitalization threshold (unless grouped) but will be considered a trackable asset. Therefore, the Information Technology department will maintain tracking for these assets although not capitalized.

4.8 Vehicles and Light Equipment

Motored vehicles and light equipment which meet or exceed the capitalization threshold will be capitalized. Any additional equipment required in placing the vehicle in operation and that adds value to the vehicle will be capitalized. Examples of these additions are lettering, sirens, light bars and tool boxes. Some vehicles and light equipment may not exceed the capitalization threshold (unless grouped) but will be considered a trackable asset. Therefore, the Fleet department will maintain tracking for these assets although not capitalized.

4.9 Heavy Equipment

Heavy equipment, tractors, and heavy machinery which meet or exceed the capitalization threshold will be capitalized. Any additional equipment required in placing the heavy equipment in operation and that adds value to the equipment will be capitalized. Examples of these additions are lettering, light bars and permanent attachments. Some heavy equipment may not exceed the

capitalization threshold (unless grouped) but will be considered a trackable asset. Therefore, the Fleet department will maintain tracking for these assets although not capitalized.

4.10 Infrastructure

Infrastructure assets are long-lived assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include streets, roads, bridges, sidewalks, street signs, street and traffic lighting, and storm, water, and sewer drainage systems.

4.11 Works of Art and Historical Treasures

Works of art, historical treasures, and similar items should be recorded at historical cost or fair value at date of donation. These items of significance are not held for financial gain, but rather for public exhibition, education, or research in furtherance of public service.

4.12 Software/Other Intangible Assets with Definite/Indefinite Useful Life

Definite Useful Life: Software and other Intangible Assets that have legal, contractual, regulatory, technological, or other factors that limit the useful life of the asset. Software and other Intangible Assets that meet the capitalization requirement will be capitalized. However, these assets are not depreciated but amortized on the same basis as those assets depreciated. Examples include computer software programs, and limited life/rental water rights and easements.

Indefinite Useful Life: Software and other Intangible Assets that have an indefinite life where no legal, contractual, regulatory, technological, or other factors that limit the useful life of the asset exist. Software and other Intangible Assets that meet the capitalization requirement will be capitalized. However, these assets are not amortized but impaired if the value of the asset declines. Examples include permanent water rights, permanent easements, intellectual property, goodwill, copyrights, patents and trademarks.

5.0 Repairs and Maintenance

The following will determine if maintenance or repair should be capitalized or expensed. With respect to asset improvements, costs over \$5,000 should be capitalized if:

1. The estimated life of the asset is extended by more than 25%, or
2. The cost results in an increase in the capacity of the asset, or
3. The efficiency of the asset is increased by more than 10%, or
4. Significantly changes the character of the asset.

Maintenance costs allow an asset to continue to be used during its originally established useful life. Maintenance costs are expenses in the period incurred. The following are examples of improvements that will not significantly increase the estimated life, capacity, or efficiency of the asset and therefore will be considered maintenance and will not be capitalized: tuckpointing, roof repair (unless it extends the life of the building by more than 25%), window replacement (unless replaced with energy efficient windows), repainting, re-carpeting, remodeling (converting) a building to a different use, where remodeling does not extend the useful life of the structure itself, etc. For

equipment, maintenance contracts will not be capitalized.

6.0 Depreciation & Amortization

Depreciation

Depreciation is the process of allocating the cost of tangible property over its estimated useful life. Depreciation will be calculated using the straight-line method. In straight-line depreciation, the cost of the asset is pro-rated over the estimated useful life of the asset. The salvage value of all depreciable assets will be zero. For proprietary type funds, the depreciation amounts calculated are reported in the general ledger. For governmental type funds, the depreciation amounts are not reported at the fund level in the account of the governmental funds, only in the Annual Comprehensive Financial Report (ACFR).

All assets will be reported until disposal. When capital assets are sold, or otherwise disposed of, the historical cost of such assets and any accumulated depreciation are removed from asset accounts.

Estimated useful lives for depreciable assets are as follows:

Land	Not Depreciated
Land Improvements	15 years
Buildings	45 years
Building Improvements	15 years
Machinery and Equipment	10 years
Computer Equipment	3 years
Vehicles and Light Equipment	6 years
Heavy Equipment	10 years
Infrastructure	25 years

Land is deemed to be inexhaustible; therefore, it will not be depreciated. Construction in progress is not depreciated until the asset is placed in service. Leases for any assets above will be based on the lesser of the lease term of the asset or its useful life above.

Amortization

Amortization is the process of allocating the cost of intangible property over its estimated useful life. Amortization will be calculated using the straight-line method. In straight-line depreciation, the cost of the asset is pro-rated over the estimated useful life of the asset. The salvage value of all amortizable assets will be zero. For proprietary type funds, the amortization amounts calculated are reported in the general ledger. For governmental type funds, the amortization amounts are not reported at the fund level in the account of the governmental funds, only in the Annual Comprehensive Financial Report (ACFR).

Estimated useful lives for amortizable assets are as follows:

Software and Other Intangible Assets (Definite)	Based on Contract
Software and Other Intangible Assets (Indefinite)	Not Amortized; Impaired

All assets will be reported until disposal. When capital assets are sold, or otherwise

disposed of, the historical cost of such assets and any accumulated amortization are removed from asset accounts.

7.0 Tagging of Capital Assets

The purpose of capital asset tagging is to facilitate accounting, for the asset, aid in its identification if the asset is stolen, and to discourage theft. All movable capital assets will be physically tagged by using a standardized adhesive tag with the following information:

City of Mission Property, optional bar code, and an assigned control number (capital asset number).

Occasionally, it will be impractical to physically tag items such as vehicles, land, buildings, infrastructure, improvements other than buildings, and intangible assets. Instead, a capital asset number will be assigned.

Control and accountability of vehicles will be based on the VIN number and unit number assigned by the Fleet Department (if applicable).

8.0 Capital Asset Recording

Once assets are assigned an identification number, the Finance Department's Fixed Assets Division will update the Capital Asset System by entering each capital asset in the system and including the following information:

Asset Identification Number (AIN)
 Asset Description
 Serial Number (if applicable)
 Date of Acquisition
 Acquisition Cost
 Asset Class Type
 Purchase Order Number (if applicable)
 Physical Location
 Asset Useful Life
 Vendor Name (if applicable)
 Responsible Department for Asset
 Fund/Account Purchasing Asset
 Method of Acquisition
 Date and Method of Disposition
 Asset Classification (Government/Proprietary)

9.0 Disposal of Capital Assets

Upon the disposal of an asset, the department responsible for the asset will substantiate this action with a Capital Asset Disposition Form (Exhibit B) approved by the Department Head. The form will include the asset tag and should be submitted to the Fixed Assets Division. Any assets submitted for disposition will be taken to the City Council for authorization to surplus or dispose of asset. The asset must be authorized for surplus prior to disposition.

10.0 Acquisition, Disposal and Transfer Forms

Special forms have been created for the acquisition (Exhibit A), disposal (Exhibit B), or transfer (Exhibit C) of capital assets. These disposal and transfer forms should be completed by the department responsible for the asset and approved and signed by the Department Head. The acquisition form must be submitted to the Finance Department's Purchasing Division upon the submission of a requisition which will be subsequently directed to the Fixed Assets Division for the completion of asset recording. In the case of an asset transfer, the form must be completed by the department transferring the asset and signed by all appropriate personnel. All forms may be adjusted by the Finance Department as required to manage and acquire necessary capital asset information.

11.0 Leased Equipment

A leased asset should be recognized at the commencement of the lease term, unless the lease is a short-term lease or it transfers ownership of the underlying asset. The lease asset should be measured at the amount of the initial measurement of the lease liability, plus any payments made to the lessor at or before the commencement of the lease term and certain direct costs. The lease asset should be amortized in a systematic and rational manner over the shorter of the lease term or the useful life of the underlying asset.

Exhibit A – Capital Asset Acquisition Form

Exhibit B – Capital Asset Disposition Form

Exhibit C – Capital Asset Transfer Form

CAPITAL ASSET ACQUISITION FORM

Ordering Department: _____

Vendor Name: _____ Serial/VIN #: _____

Asset Description: _____

Estimated Quantities: _____ Estimated Unit Cost: _____

Estimated Cost: _____

Department Head Signature Date

NOTE: *Completed form to be forwarded to the Fixed Assets Division

For Fixed Asset Division Use Only – Upon Receipt of Asset

Entered Asset Information:	
Date: _____	By: _____

Responsible Department: _____

Asset Identification # (AIN): _____ Serial/VIN #: _____

Unit # (if applicable): _____ License Plate # (if applicable): _____

Revised Asset Description: _____

Date of Acquisition (Delivery/Receipt): _____

Acquisition Cost: _____

Method of Acquisition: _____

Purchase Order # (if applicable): _____

Fund Purchasing Asset: _____

Account Purchasing Asset: _____

Asset Useful Life: _____

Asset Class Type: _____

Asset Classification (Government/Proprietary): _____

Physical Location: _____

CAPITAL ASSET DISPOSITION FORM

Responsible Department: _____

Asset Identification # (AIN): _____ Serial/VIN #: _____

Unit # (if applicable): _____ License Plate # (if applicable): _____

Asset Description: _____

Date of Disposal: _____

Method of Disposal (check one):

- Surplus
- Auction
- Thrown
- Lost/Stolen
- Interlocal
- Other: _____

Reason for Disposal (check one):

- Asset is obsolete or no longer useable and deemed to have no market value.
- Asset was lost, stolen, or otherwise disappeared (explain)

- Asset is broken or was destroyed (explain)

- Other (explain)

Department Head Signature Date

Finance Dept. Signature Date

City Manager Signature Date

CAPITAL ASSET TRANSFER FORM

Asset Identification #(AIN): _____

Asset Description: _____

Serial/VIN #: _____

Transferring Department: _____

Receiving Department: _____

Reason for Transfer: _____

Transferring Department Signature

Receiving Department Signature

Transferring Department Date

Receiving Department Date

For Fixed Asset Division Use Only:

Official Date of Transfer: _____



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: September 23, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: TABLED 09/09/2024: Rezoning: A 2.44 acre tract of land out of the 7.8 acres out of the Fernandez Strip out of Porcion 52, from (R-2) Douplex-Fourplex Residential to (C-3) General Business, Sandra Tamez, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 1, 660' South of Mile One South Road along the west side of S. Inspiration Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended Approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Denial

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Denial *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING A 2.44 ACRE TRACT OF LAND OUT OF THE 7.8 ACRES
OUT OF THE FERNANDEZ STRIP OUT OF PORCION 52, (R-2) DUPLEX-
FOURPLEX RESIDENTIAL TO (C-3) GENERAL BUSINESS**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of September 4, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below “NOT” be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, September 9, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
A 2.44 acre tract of land out of the 7.8 acres out of the Fernandez Strip out of Porcion 52	R-2	C-3

READ, CONSIDERED AND PASSED, this the 23rd day of September, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.4

REZONING:

A 2.44 acre tract of land out of the
7.8 acres out of the Fernandez Strip
out of Porcion 52,
R-2 to C-3
Sandra Tamez

REVIEW DATA

The subject site is located approximately 1,660' South of Mile One South Road along the west side of S. Inspiration Road. – see vicinity map.

SURROUNDING ZONES:

N:	PUD	- Single Family Residential
E:	PUD	- Single Family Residential
W:	PUD	- Single Family Residential
S:	R-3	- Multit-Family Residential

EXISTING LAND USES:

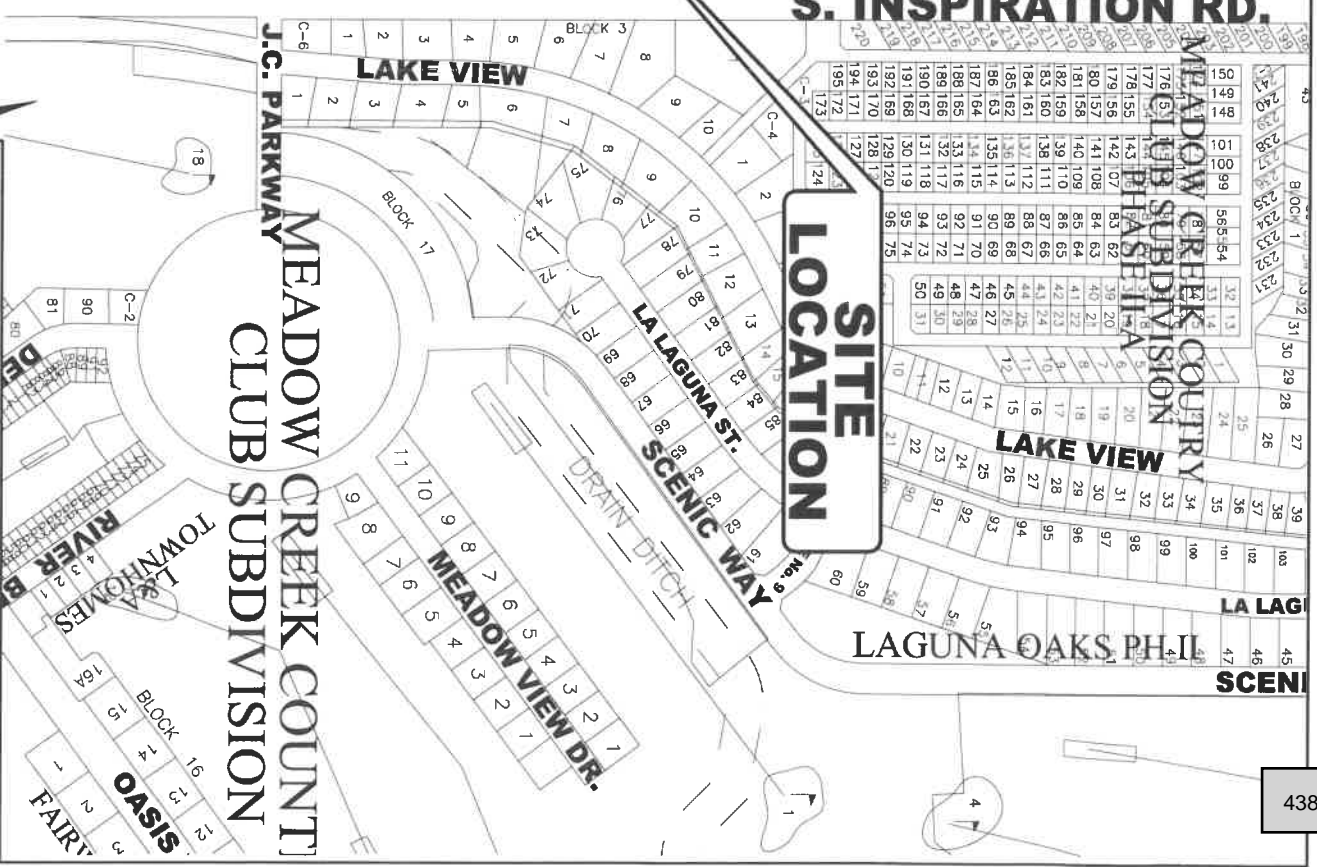
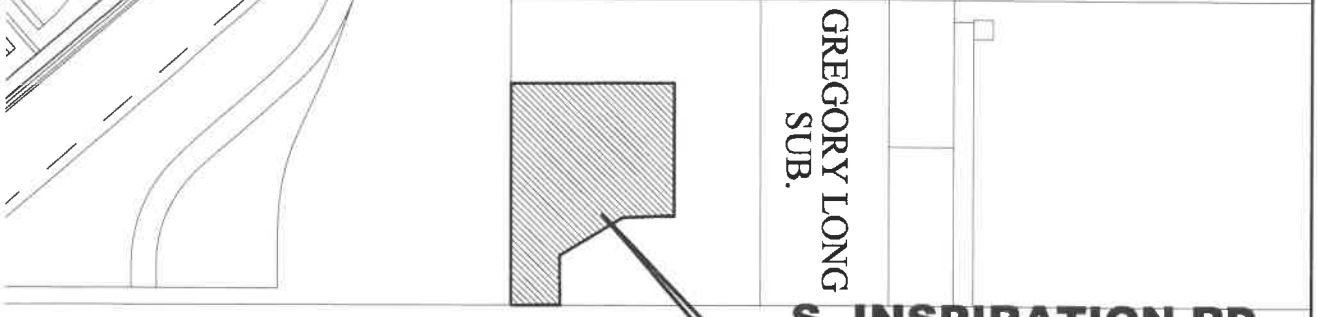
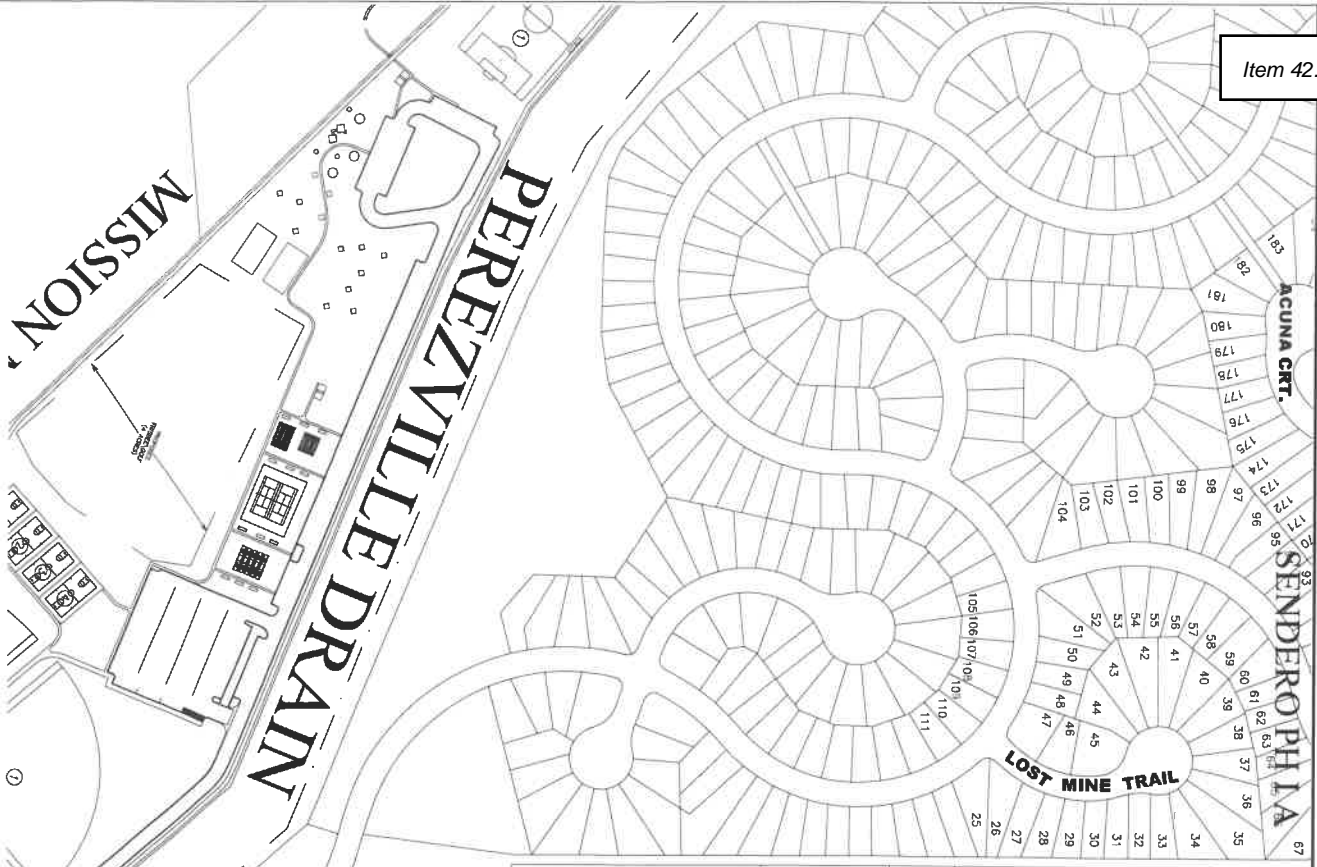
N:	Single Family Home
E:	RV Park
W:	Vacant
S:	Vacant
Site:	Single Family Home

FLUM:

Low Density Residential (LD)

REVIEW COMMENTS: Staff mailed out 10 notices to property owners within 200' radius to get input in regards to this request. The applicant's original request for an R-2 was approved by City Council on May 8, 2023; however, the applicant wishes to rezone part of the lot to C-3 to rent as a venue for events. The proposed zone does not comply with City's Future Land Use Map nor surrounding land uses. Staff notes that the applicant is requesting a higher density than what is currently existing in this area and for that reason staff cannot support the request.

RECOMMENDATION: Staff recommends Denial.



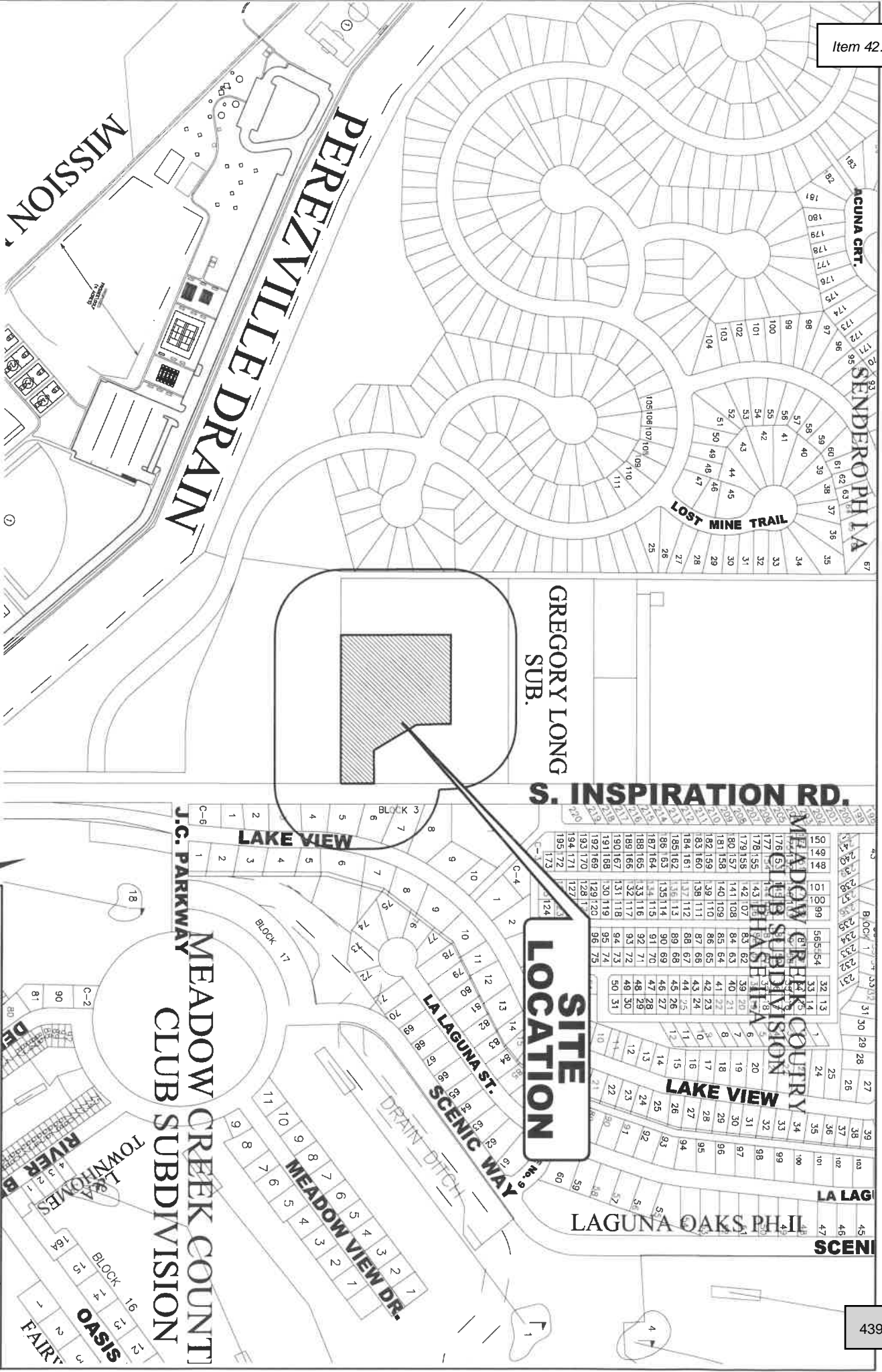
SITE LOCATION



CITY OF MISSION
PLANNING DEPARTMENT
1201 E. 8th Street
MISSION, TX 78572

PH: (956) 380-8672
FAX: (956) 380-8680
DATE: 08-19-24
No.

200' RADIUS MAILOUT MAP



SITE LOCATION

GREGORY LONG SUB.

S. INSPIRATION RD.

MEADOW CREEK COUNTRY SUBDIVISION

LAKE VIEW

LA LAGUNA ST.

SCENIC WAY

LAGUNA OAKS PH I

SCENIC

MEADOW CREEK COUNTRY SUBDIVISION

LAKE VIEW

LA LAGUNA ST.

SCENIC WAY

LAGUNA OAKS PH I

SCENIC

MEADOW CREEK COUNTRY SUBDIVISION

LAKE VIEW

LA LAGUNA ST.

SCENIC WAY

LAGUNA OAKS PH I

SCENIC

MEADOW CREEK COUNTRY SUBDIVISION

LAKE VIEW

MEADOW CREEK COUNTY CLUB SUBDIVISION

OASIS TOWNHOUSES

LAKE RIVER

FAIR

LAKE RIVER

FAIR

LAKE RIVER

FAIR

LAKE RIVER

FAIR



CITY OF MISSION
PLANNING DEPARTMENT
1201 E. 8th Street
MISSION, TX 78572

PH: (956) 580-5672
FAX: (956) 580-8680













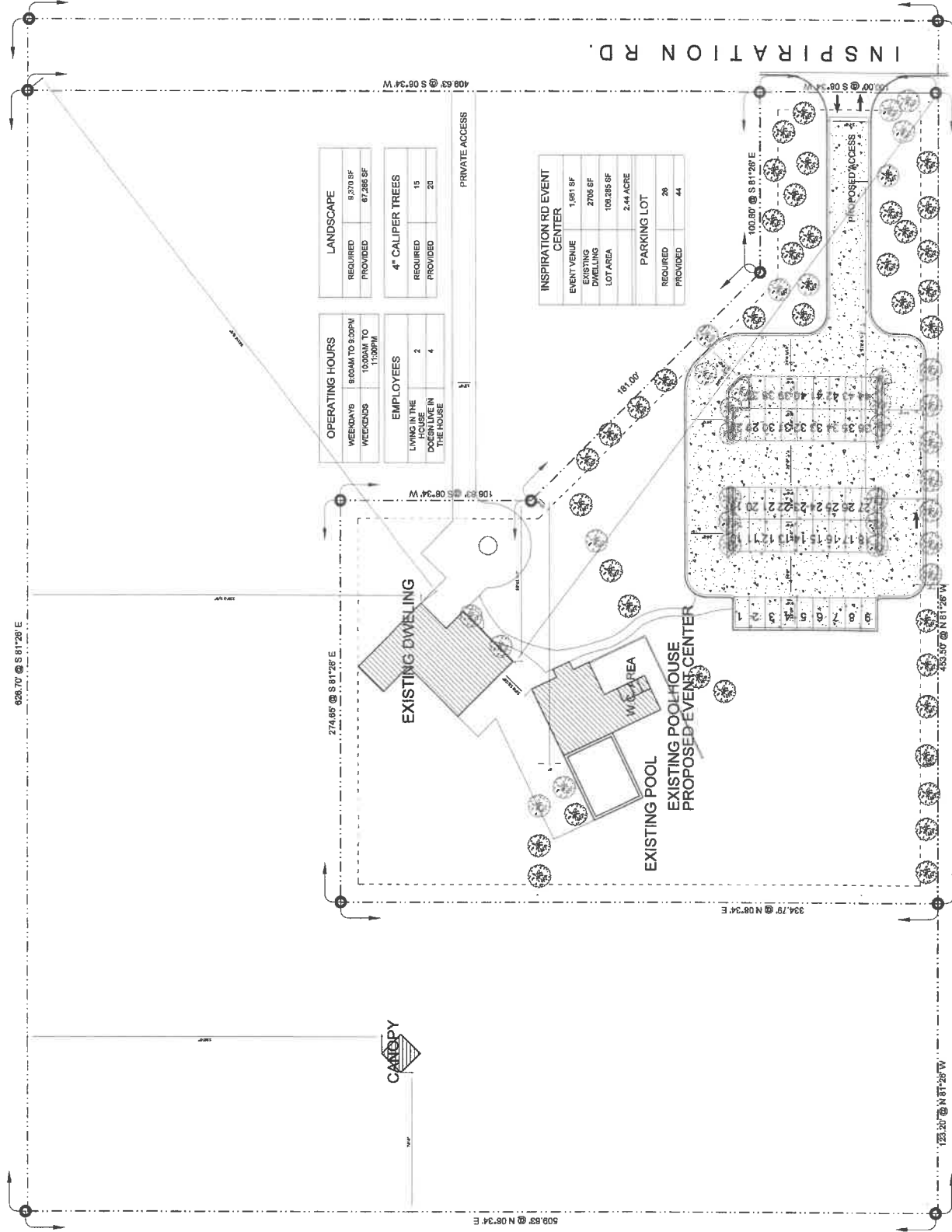








FERNANDEZ STRIP
 PARCELA 52
 1110 S. INSPIRATION
 RD
 OWNER: SANDRA E
 TAMEZ



M3175-2A-003-0003-00 (232919)
COBB JAMES CLIFTON
1303 LAKEVIEW DR
MISSION TX 78572

M3175-2A-003-0004-00 (232920)
PARRA MAGDALENA
1702 WHITE ROCK ST
PENITAS TX 78576

M3175-2A-003-0005-00 (232921)
GARZA DELORES C & ANTONIO
1211 LAKE VIEW DR
MISSION TX 78572

M3175-2A-003-0006-00 (232922)
HERRERA ANA LIZETTE MONTOYA
1303 MOUNTAIN RD
PALMHURST TX 78573

M3175-2A-003-0007-00 (232923)
BOTELLO ALYSSA ENID
1062 E GOODWIN RD
MISSION TX 78574

M3175-2A-003-0008-00 (232924)
MARTINEZ VICTOR & AMBER
1205 LAKE VIEW DR
MISSION TX 78572

10052-00-000-0005-00 (101521)
TAMEZ SANDRA E & JOSE CRUZ
1110 S INSPIRATION RD
MISSION TX 78572

10052-00-000-0007-02 (637811)
RHODES ENTERPRISES INC
200 S 10TH STREET SUITE 1700
MCALLEN TX 78501

G8450-00-000-0001-00 (639944)
LONG GREGORY
712 LAKE VIEW DR
MISSION TX 78572

10052-00-000-0007-21 (1242807)
AMIGOS DEL VALLE INC
41338 CROSSPOINT BLVD
EDINBURG TX 78539