



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, January 23, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, January 23, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Proclamation - Personal Self Defense Awareness Month - Carrillo
2. Presentation of 20, 25, 30 and 35 Year Service Award Recipients - Perez
3. December 2022 Employee of the Month - Munguia
4. Presentation by Speer Memorial Library - Rocha
5. Report from the Greater Mission Chamber of Commerce – Enriquez
6. Departmental Reports – Perez
7. Citizen's Participation – Garza

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

8. Re-Designation of Land Use: A 3.91 acre tract of land, situated in Porcion 58, more or less, out of Lot 124, John H. Shary Subdivision, PUD(AO-I) Agricultural Open Interim to PUD(R-3) Multi-Family Residential, Carlos Andrade & Angelica Trevino, and Adoption of Ordinance# _____ - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

9. Approval of Minutes – Carrillo
Regular Meeting – January 9, 2023
10. Acknowledge Receipt of Minutes – Perez
Parks & Recreation Board – December 8, 2022
Zoning Board of Adjustments – October 19, October 26, 2022
Planning and Zoning Commission – October 12, November 16, & November 21, 2022
Mission Civil Service Commission – November 3, 2022
11. Authorization to Execute Second One-Year renewal option for Electrical Repair & Maintenance Services for Water Treatment Plants, Wastewater Treatment Plant, Industrial Pre-Treatment Plant, and Water Distribution Division - Bocanegra
12. Authorization to extend first three-month renewal option for the purchase of Ready Mix Concrete for the Public Works Department - Bocanegra
13. Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from AutoZone Region 4 R211201 for Fleet Department Preventative Maintenance - Avila
14. Authorization to set pre-negotiated hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units - Avila
15. Authorization to submit grant application for the FY22 Assistance to Firefighters Grant Program to the US Department of Homeland Security – Elizalde
16. Approval to accept the 2023 SH Bullet Resistant Shield Grant from the Office of the Governor (OOG# 4679601) - Torres
17. Approval of Resolution No. _____ authorizing the submittal of a grant application for the 2023 State Homeland Security Program- LETPA Grant Program to the Office of the Governor (OOG) and authorizing Mayor as the Authorized Representative - Elizalde
18. Authorization to submit a grant application to Firehouse Subs Public Safety Foundation - Elizalde
19. Approval of Resolution No. _____ authorizing the submittal of a grant application for the 2023 State Homeland Security Program (SHSP) to the Office of the Governor (OOG), Public Safety Office and authorizing Mayor as the Authorized Representative- Elizalde
20. Approval of Resolution No. _____ requesting financial assistance from the Texas Water Development Board (TWDB); authorizing the filing of an application for such assistance and designating the Mayor as the authorized representative. - Elizalde
21. Authorization to purchase rugged laptops via DIR Contract #DIR-TSO-4025- Ramirez
22. Authorization to provide the required notice to terminate an existing contract with King, Guerra, Davis, & Garcia P.C. and subsequently solicit proposals for delinquent tax collection services – Vela

APPROVALS AND AUTHORIZATIONS

23. Approval of Ordinance # _____ amending Ordinance #5224 adopting the addition of EMS Administration Pay – J. Lerma
24. Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 200105 - Ramirez
25. Authorization to purchase security cameras and server from Telepro utilizing TIPS Contract # 200105- Ramirez
26. Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Safeguard utilizing TIPS Contract # 200203 - Ramirez
27. Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Insight utilizing DIR Contract # TSO-3763, TSO-4160, TSO-4167, TSO-4343, CPO-4877, CPO-5030 and Omnia Contract #4400006644 - Ramirez
28. Approval of Purchase and Installation of Sun Shades Via State Approved Buy Board Vendor - Bentsen
29. Authorization to approve Change Order #3 for the construction of the Esperanza Drainage Improvements Project as part of the 2021 Bond Drainage Projects for the City of Mission, approving an increase to the original contract amount of \$5,411,430.00 by an additional amount not to exceed \$54,925.05, for a total current contract amount not to exceed \$5,791,752.29, including all previously approved change orders– Bocanegra
30. Authorization to award contract for Sludge Management Services for South Water Treatment Plant Reservoir to Denali Water Solutions, LLC. - Bocanegra
31. Authorization to award bid for Mission City Hall re-roof project - Bocanegra
32. Approval of November 2022 Tax Collection Report - Vela
33. Approval of October 2022 Financial Statements – Vela
34. Approval of Budget Amendment: CDBG Fund, Police State Sharing Fund, Police Federal Sharing Fund, & Designated Purpose Fund - Vela
35. Authorization to enter into contract with the Rio Grande Valley Humane Society for operation of the Mission Animal Shelter - Perez

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) regarding legal issues related to the implementation and enforcement of various City of Mission Personnel Policies.
2. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) related to the City's adopted Code of Ethics.
3. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) regarding legal issues related to the City Manager's contract.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, regarding the implementation and enforcement of various City of Mission personnel policies.
2. Consideration and action, if any, related to the City's adopted Code of Ethics.

ADJOURNMENT**C E R T I F I C A T E**

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 20th day of January, 2023 at 4:15 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **23rd day of January, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **20th day of January, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 4:15 p.m. on said date.



 Anna Carrillo, City Secretary

Proclamation

City of Mission



WHEREAS, the month of January has been designated as Personal Self Defense Awareness Month with the purpose of educating citizens – especially women and teens – about realistic self – defense options that could very well save their lives; and

WHEREAS, self – defense is the best way of protecting ourselves. Through personal self – defense education and training, we can be empowered with the right knowledge and the correct tools to STOP a potentially life – altering event and prevent and offensive criminal act from negatively impacting our lives; and

WHEREAS, self-defense is NOT fighting. Self-defense is getting away as safely as possible; it is about applying quick thinking and de-escalating methods to the situation in order to get away

WHEREAS, Fear is not real, it is a product of thoughts you create. Don't be mistaken. Danger is very real. But fear is a Choice... "Defend yourself and you will be safe for today...teach yourself to defend yourself and you will be safe for a Lifetime"

NOW, THEREFORE, we the City Council of the City of Mission do hereby proclaim the month of January, 2023 as:

“PERSONAL SELF DEFENSE AWARENESS MONTH”

Proclaimed on this the 23rd day of January, 2023

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Abiel Flores, Councilman

Alberto Vela, Councilman



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: January 23, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:

- Risk Management – December, 2022
- Public Works – December, 2022
- Human Resources – December, 2022
- Mission Historical Museum – December, 2022
- Mission Fire Department – December, 2022
- Mission Police Department – December, 2022
- Purchasing Department – December, 2022
- Sanitation Department – December, 2022
- Mission Municipal Court – December, 2022
- Mission Event Center – December, 2022

BUDGETED: Yes / No / N/A	FUND:	ACCT. #:
_____	_____	_____
BUDGET: \$ _____	EST. COST:	CURRENT BUDGET BALANCE:
	_____	\$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Risk Management Departmental Monthly Report – December 2022

General Liability Claims

There was 1 liability claim filed against the City during the month of December.

Law Enforcement Liability Claims

There were 0 law enforcement liability claims filed against the City during the month of December.

Auto Liability Claims

There were 1 auto liability claim filed against the City during the month of December.

- 1 was Public Works

City Property Claims

There were no property claims for the city during the month of December.

Worker's Comp

There have been 22 Workers' Compensation claims filed during the month of December.

- 17 were Civil Service Employees.
 - 15 were Covid-19 Claims.
- 5 were Non-Civil Service Employees.

As of December 31st we have 8 employees out on injury leave and 6 employees on Light/Modified Duty. A total of 15 employees returned to full duty in December.



Public Works

December 2022 Monthly Report

Waste Water Plant Projects



Servicing UV Disinfection System

Street Projects



Shary / Plantation



Plantation Grove Blvd



Bryan / FM495



Patching



**PUBLIC WORKS
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Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON

‡ UTILITY BILLING ‡

BILLING TYPE	Dec - 2022	Dec - 2021	Y-T-D 22-23	Y-T-D 21-22
Water Consumption (Gals.)	310,641,000	379,425,000	1,073,263,000	1,197,357,000
Number of Customers	30,138	29,650		

WATER & WASTEWATER

Water Sales	\$ 956,016	\$ 1,106,245	\$ 3,197,923	\$ 3,415,188
Water Sales - <i>Granjeno</i>	1,956	2,469	6,525	6,943
Connections	9,270	15,970	41,825	37,215
Reconnect Fees	840	2,260	12,180	15,500
Sewage Service	518,937	562,400	1,578,025	1,644,421
Sewage Service - <i>Granjeno</i>	1,262	1,463	3,827	4,277
Industrial Sewer Surcharge	67	513	201	714
Wastewater Assessment	12,860	8,060	23,935	18,205
Service Charge	14,399	6,431	27,630	13,679
Garage Sales & Other	7,880	2,915	17,120	7,735
Total	\$ 1,532,487	\$ 1,708,726	\$ 4,909,191	\$ 5,163,877

SANITATION

Garbage Fees	\$ 609,496	\$ 588,263	\$ 1,820,268	\$ 1,749,987
Brush Fees	69,197	67,612	206,194	201,140
Total	\$ 678,693	\$ 655,875	\$ 2,026,462	\$ 1,951,127

DRAINAGE ASSESSMENT FEE

Drainage Assessment Fee	\$ 85,673	\$ 85,796	\$ 256,701	\$ 252,380
Total	\$ 85,673	\$ 85,796	\$ 256,701	\$ 252,380

Total Billing	\$ 2,296,853	\$ 2,450,397	\$ 7,192,354	\$ 7,367,384
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‡ UTILITY COLLECTIONS ‡

COLLECTIONS	Dec - 2022	Dec - 2021	Y-T-D 22-23	Y-T-D 21-22
Total Collections	\$ 1,450,104	\$ 1,703,225	\$ 4,752,041	\$ 4,789,206

Water Distribution

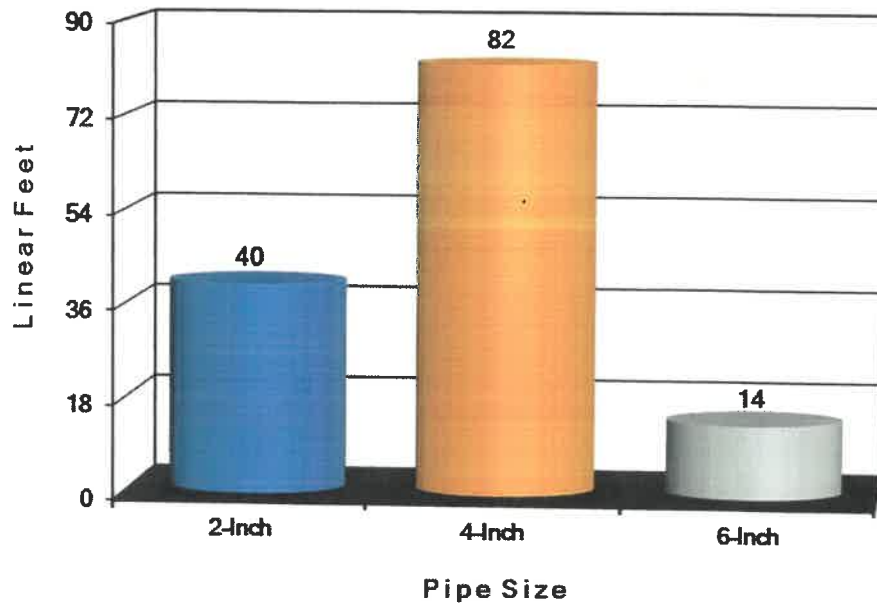
Utility Line Installation

Water Distribution Crews installed a total of 136 Linear Feet of Utility Line.

Water Distribution Utility Line Installation

2 -Inch		4-Inch		6-Inch	
Wastewater Plant	20	2019 N Nicholson	40	3400 Sam Houston	14
1405 E Expwy 83	20	961 Washington	14		
		304 W 14 th St	14		
		1616 Sheri Lee	14		
40 LF		82 LF		14 LF	

December 2022 Utility Pipe Line Installation

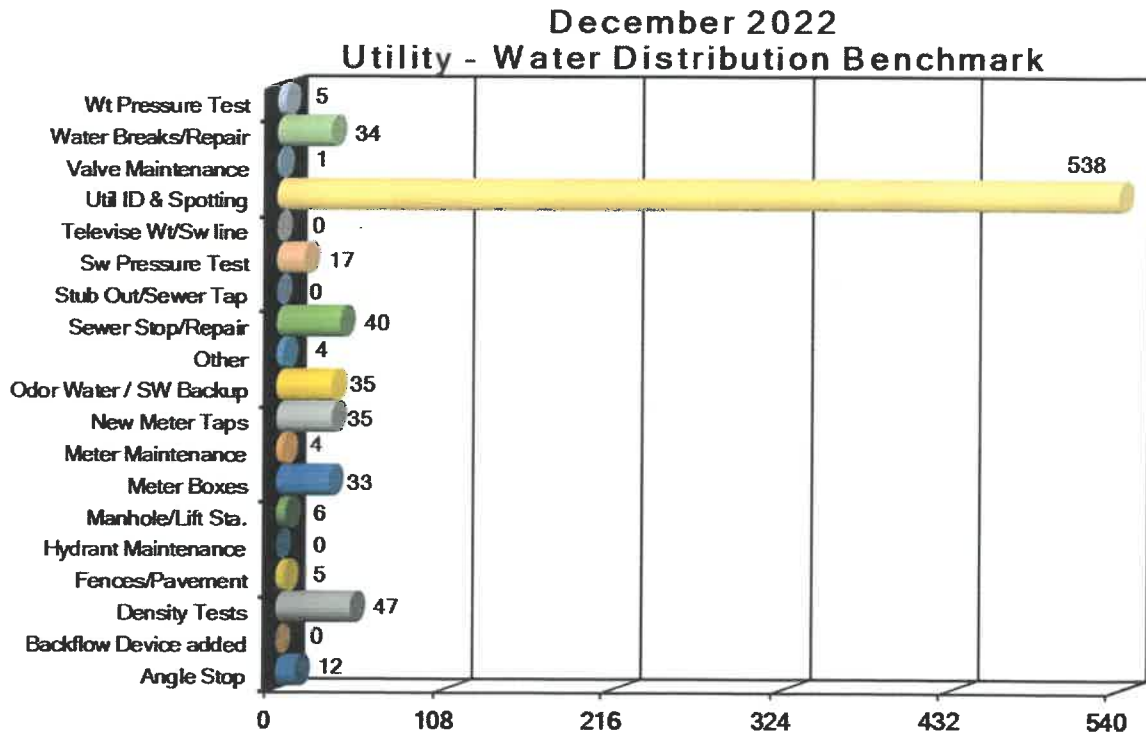


Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for December 2022.

Service Type	Oct	Nov	Dec	Y-T-D 22-23	F-Y 21-22
Angle Stop	18	9	12	39	154
Backflow Device Added	0	0	0	0	1
Density Tests	64	106	47	217	235
Fences/Pavement	0	1	5	6	16
Hydrant Maintenance	110	61	0	171	307
Manhole/Lift Station	1	0	6	7	60
Meter Boxes	34	32	33	99	498
Meter Maintenance	4	4	4	12	57
New Meter Taps	36	32	35	103	503
Odor Water	26	19	35	80	294
Other	8	6	4	18	96
Sewer Stop/Repair/Tap	2	6	40	48	88
Stub Out	0	0	0	0	0
Sewer Pressure Test	0	16	17	33	23
Televise Sewer line	0	0	0	0	5
Utility ID & Spotting	636	424	538	1,598	5,298
Valve Maintenance	2	3	1	6	24
Water Break/Repair	36	44	34	114	324
Water Pressure Test	3	21	5	29	53
Totals	980	784	816	2,580	8,036



Water Distribution - Utility Inspections

Our Utility Inspectors, Mr. Lupe Vela and Mr. Charlie Fuentes, conducted water and sewer inspections on the twenty (20) Subdivisions shown below. There were 538 daily inspections, 3 Hydrostatic Tests, 7 Mandrel Tests, 10 Air Tests for Sewer and 47 Density Tests.

2022-23 Sites Under Construction

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
2	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
3	Capricorn Estates	5/2022		FM495 / Moorefield	Under Construction
4	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
5	Conway Avenue Sewer Project	2/2022		2 Mile / Conway	Under Construction
6	El Milagro PH I	12/2022		Los Indios / Bryan	Under Construction
7	Fire Protection Improv. Basham 6,7	2/2022		2 Mile / N Inspiration	Under Construction
8	Garden Path	9/2022		Taylor / FM 495	Under Construction
9	Hidden Hills	2/2022		Walsh / Bus 83	Under Construction
10	Laguna Oaks	2/2022		1 Mile South / Inspiration	Under Construction
11	Lantana Landing	2/2022		2 ¼ Mile / Trosper	Under Construction
12	Los Ebanos Estates	9/2021		Los Ebanos / 2 Mile	Under Construction
13	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
14	Plantation Grove Town Homes	9/2022		Plantation Boulevard	Under Construction
15	Sendero Phase II	2/2022		1 Mile South	Under Construction
16	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
17	The Shops At 495	9/2022		FM495 / Conway	Under Construction
18	Speedy Trails	2/2022		West Mile 2 / Holland	Under Construction
19	Stablewood	2/2022		Taylor / FM 495	Under Construction
20	Tanglewood PH4	10/2021		Military / Schuerbach	Under Construction

2022-23 Water & Wastewater Major Ongoing Construction Projects

Project Name	Linear Feet	Construction % Completion	Current Status	Construction Cost Estimate	Contractor
North Conway Sewer Improvements	5,280 (Mile 2 to Mile 3)	90%	90%	\$ 667,110	RDH Site & Concrete LLC
Basham Fire Protection & Drainage Improvements	Cheryl, Basham & Thompson	98%	98%	\$ 1,444,444	The 5125 Co.
Bentsen Palm Ph III Sewer Improvements	5,280 South Mile 1 (Schuerbach to Inspiration)	75%	75%	\$ 1,853,205	RDH Site & Concrete LLC
SH 365 HCRMA Utility Relocations	5,280 South Anzalduas	80%	80%	\$ 1,207,420	Mor-Wil Co.

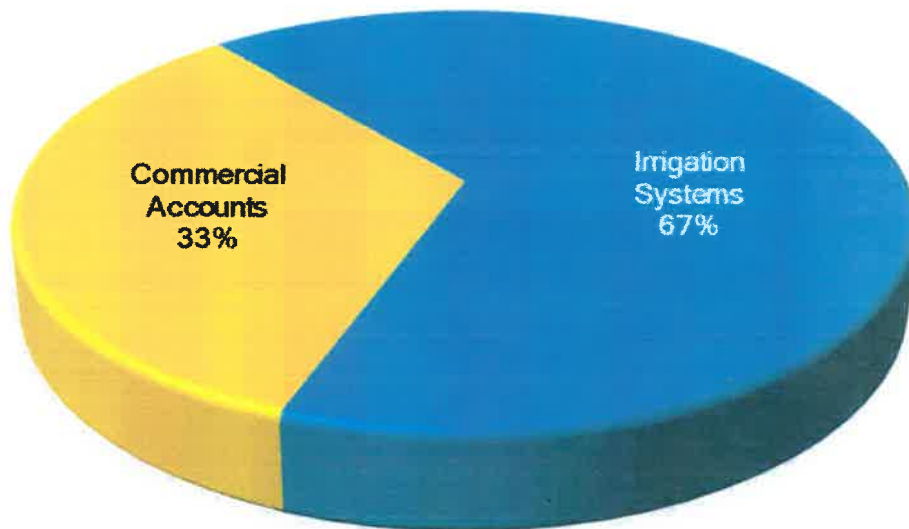
Water Distribution - Backflow Prevention Inspections

Listed below are the twenty-seven (27) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination.

2022-23 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Y-T-D 22-23	F-Y 21-22
Inspection of <i>Commercial</i> Accounts	6	5	9	20	77
Inspection of <i>Sprinkler</i> Accounts	15	13	18	46	121

December 2022 Backflow Prevention Inspections



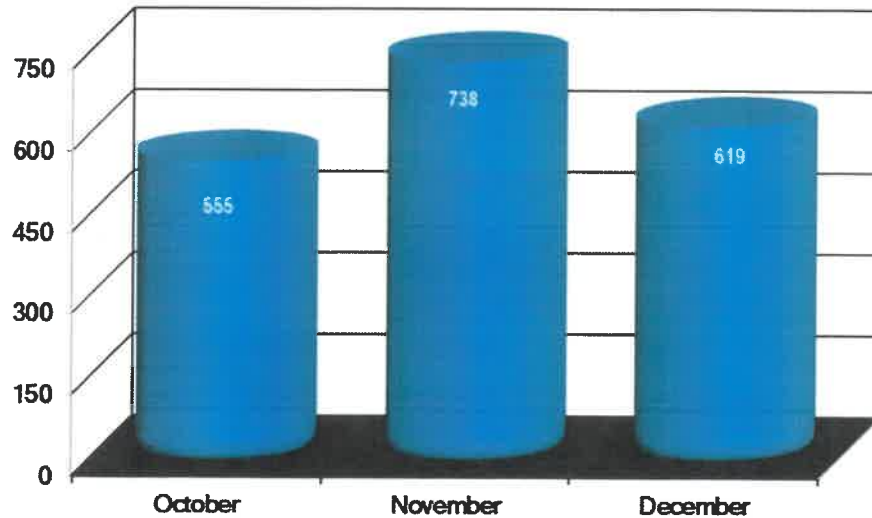
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 369 miles of sewer lines by responding to 35 sewer backups and 619 work orders this month.

2022-23 Sewer Collection Lift Station Inspections

Service Type	Oct	Nov	Dec	Y-T-D 22-23	F-Y 21-22
Lift Stations Inspections	555	738	619	1,912	4,631
Televised Sites	0	0	0	0	5
Televised Feet	0	0	0	0	600

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 346.278 million gallons of water.

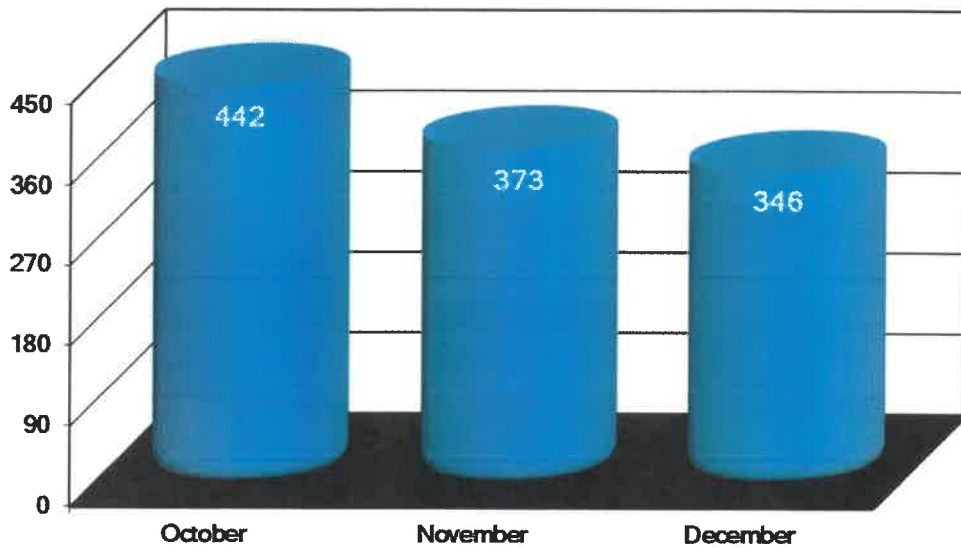
2022-23 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Y-T-D 22-23	F-Y 21-22
11	13	8	442	373	346	1,161	4,882

Parameters Exceeded: N/A

Rainfall: 0.8"

**2022-23 Water Production
Million Gallons (MG)**



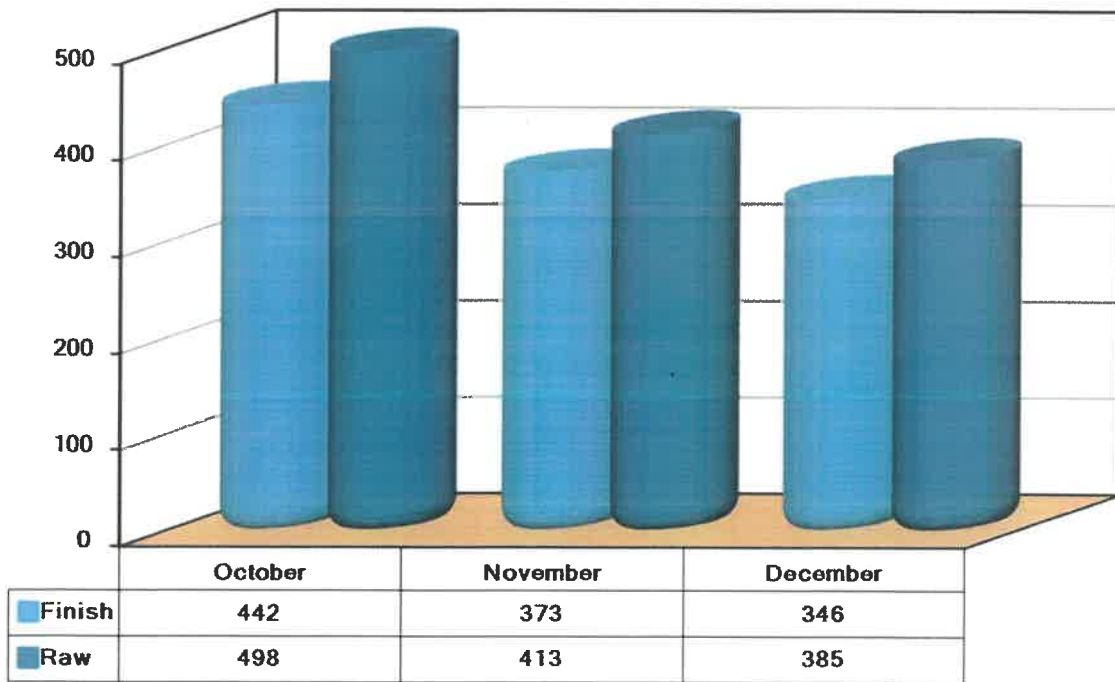
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company performed the chlorine dioxide generator monthly service and the collected monthly chlorite samples.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters. Staff and contractor removed Raw Water Pump 1 to get it repaired.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters. Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.

**Water Treatment Plants
2022-23 Raw & Finish Water
Million Gals. (MG)**



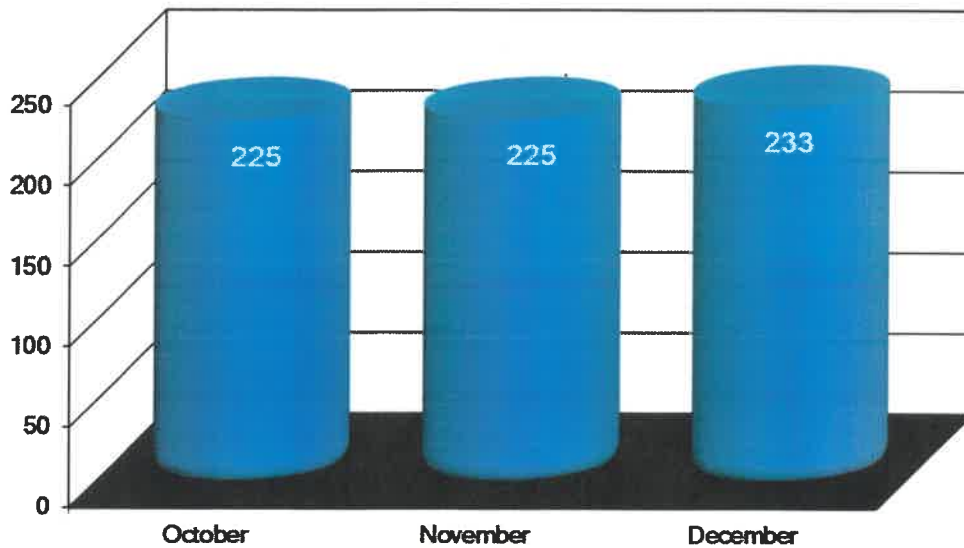
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Treatment Plant staff treated 232.720 million gallons of Wastewater for the month of December.

2022-23 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Y-T-D 22-23	F-Y 21-22
7.5	8.3	5.8	225	225	233	683	2,722

2022-23 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status

No violations this month. Plant operated at 54.95% capacity and is rated at 13.5 mgd; Yearly averaged 7.418 mgd; The rainfall recorded this month was 1.6 inches of rain.

Wastewater - Risk Management Program

Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed.

Wastewater - Staff Developments

Saith Rodriguez started training for a Wastewater Operator license "D" and will soon complete all flows and controls training. Travis Ray Dunn and Juan Cortez will soon be taking classes to complete their hours needed to apply for a Wastewater "C" License.

Wastewater - Facility Activities

The Supervisory Staff continues to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant is starting plans on how to upgrade the Plant's UV Disinfection System.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary and (automatically) exercised two emergency generators once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continue routine cleaning of clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works daily.
5. Maintenance Crew worked on Aerator 3 for the Pretreatment Pond and checked for oil leakage.
6. Maintenance Crew set up sampler at Rio Grande Juice Company.
7. Maintenance Crew worked on Clarifier 3 for proper function.
8. Plant equipment hours were logged down for the month.
9. Worked on Rotors to maintain sludge levels.
10. Worked on Odor Control Systems to reduce foul odors to the community.

Wastewater - Contract Work The City's contracted electricians worked and/or are working on the following:

1. J&E worked on (a.) Main Lift Station Pump 3; (b.) UV Main Screen (old side); (c.) and with Xylem to check UV System; (d.) Bar Screen 1 & 2.
2. Hill Tex work done at the Plant was as follows.
 - Worked on Pretreatment Pond Pump.
 - Worked on Belt Press Polymer machine.
 - Worked on Bar Screen 1 Auger System on control panel.

Wastewater - Other Contract Work

1. Denali continues to provide the Plant with sludge and grit removal services.
2. Cintas continues to provide uniform services, employee boot purchase option and door mat replacements.
3. Polydine continues to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department continued to contract out the work needed to replace air condition filters on all air conditioning units.

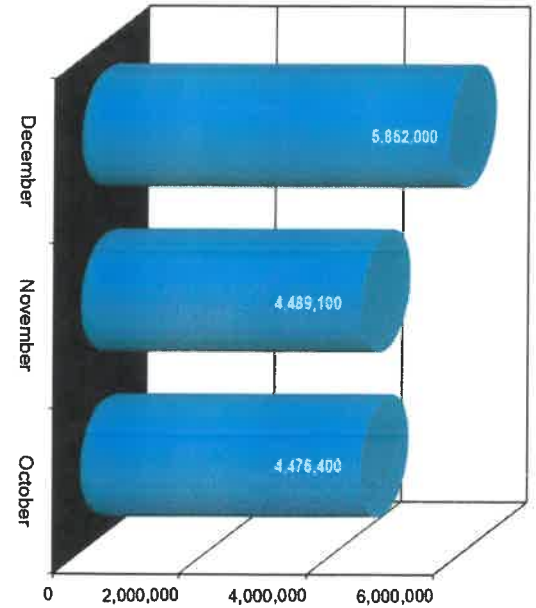
Wastewater - Lab Status All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. Staff received the 2022 calendar for biomonitoring sampling schedule from Bio-Aquatic Testing. Plant Supervisors continue using the EPA Discharge Monitoring Report Federal Reporting System to comply with the TCEQ permit. Plant is planning to purchase a backup pipette solution delivery tool; it will replace an outdated pipette.

Wastewater - Special Projects Capital improvements are being discussed for future improvements on Plant's efficiency and promote the permit renewal process. Projects include an upgrade on the UV System, reuse water distribution line, cover for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our dewatering sludge system Belt Press.

Pre-Treatment

Four surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continue to be accounted for by Meter Totalizers and truck tickets. The Lone Star Citrus Company transported 27 truckloads of 135,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 5,852,000 million gallons. Total sludge hauled was 1,020 cubic yards equivalent to twenty (51) roll off containers.

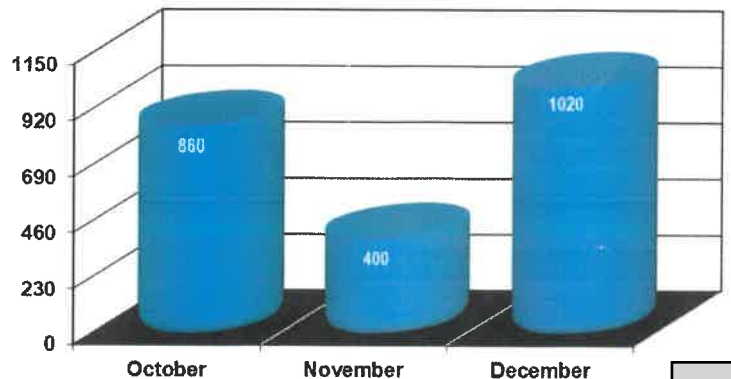
Pretreatment Flow (MG)



2022-23 Sludge Removal

Month	Roll Offs	Cubic Yards
Oct	43	860
Nov	20	400
Dec	51	1,020
YTD 22-23	114	2,280
F-Y 21-22	446	8,920

2022-23 Sludge Removal - Cubic Yards



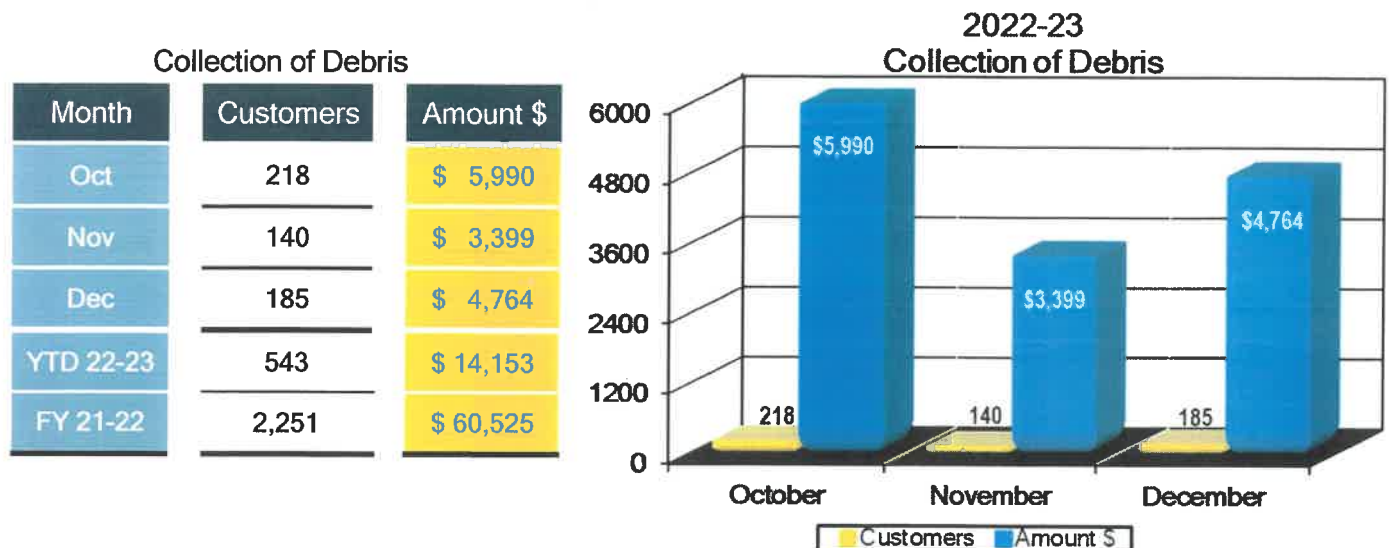
Street Division - Benchmark Summary

Our Street Crews paved 240 linear feet, patched approximately 762 potholes; placed 71 signs, 31 poles (cemented), 25 clamps, 25 tees/cross pieces; inspected and repaired 72 traffic lights and street lights and street lamps; swept 612 street miles; removed 365 tires, and street crews cleared right-of-way tree limb obstructions throughout the City. There were 185 customers and a monetary Collection of Debris totaling \$4,764.

Street Improvement and Construction Projects

Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Bryan & FM495 (24.84 tons)	15 x 80	100%	100%	\$ 1,987.72	Street Department
Plantation Grove (32.15 tons)	27 x 80 27 x 80	100%	100%	\$ 2,572.00	Street Department
Maintenance Citywide (patching/potholes)	121.43 tons	100%	100%	\$ 9,714.40	Street Department

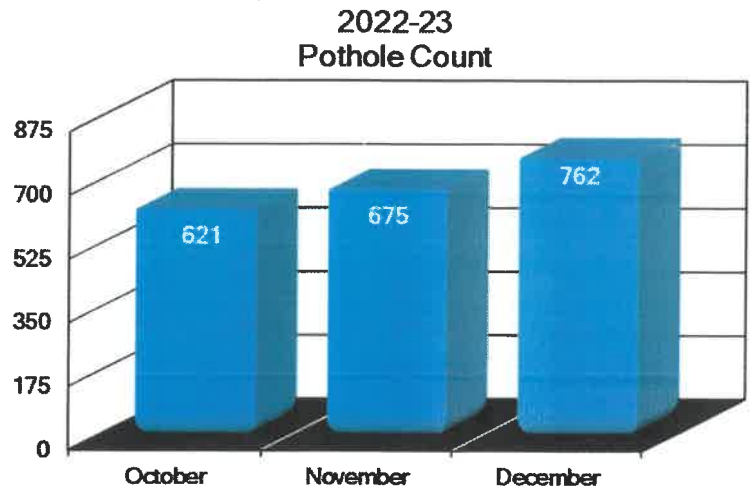
Collection of Debris There were 185 customers with a collection of debris totaling \$ 4,764.



City Pothole Maintenance Street Crews filled a total of 672 potholes.

Pothole Benchmark

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	780	621
Nov	710	675
Dec	820	762
Total	2,310	2,058



City Street Miles Swept Mr. Felipe Torres and Mr. Luis Costilla, Sweeper Operators, cleaned 612 miles of curbside.

Street Sweeper Miles

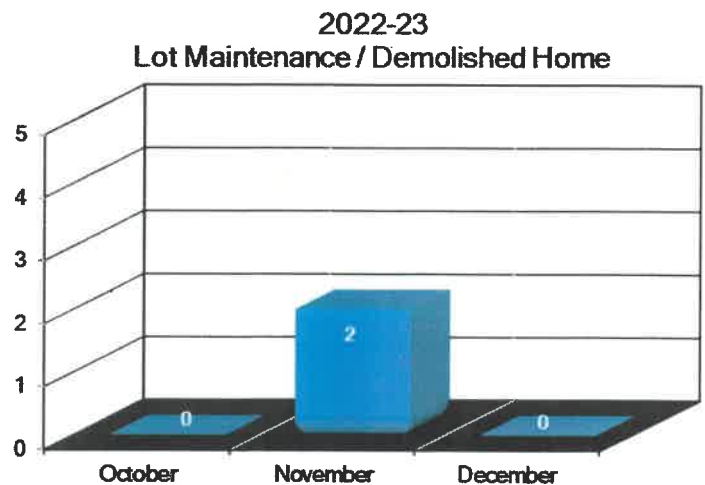
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	425	199
Nov	463	478
Dec	494	612
Totals	1,382	1,289



Lot Maintenance / Demolished Home There were no properties demolished.

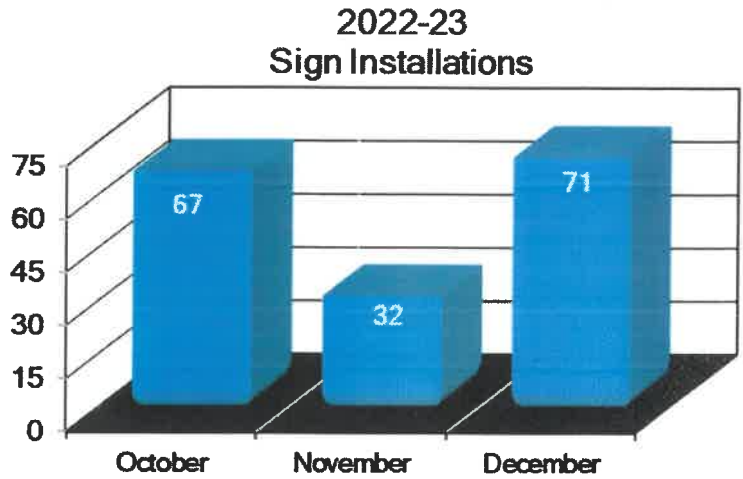
**Lot Maintenance/
Demolished Home**

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	0	0
Nov	0	2
Dec	0	0
Totals	0	2



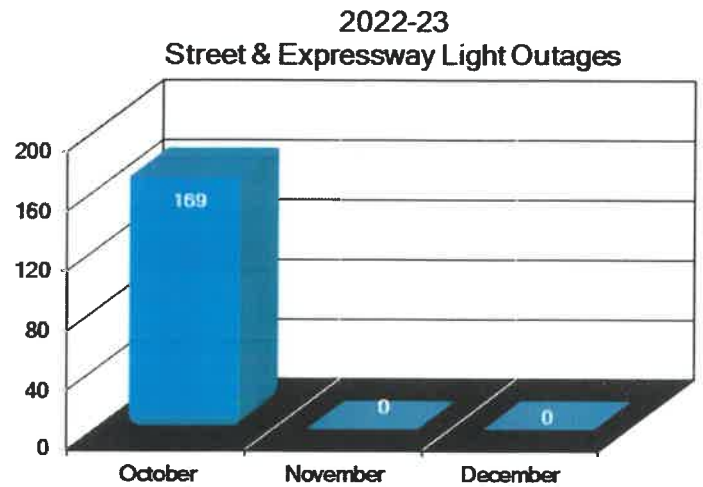
Sign Shop Output Measures Crews installed 71 signs and 31 poles (cemented), 24 clamps, 25 tees and cross pieces.

Month	Sign Installations		22-23 Posts
	Y-T-D 21-22	Y-T-D 22-23	
Oct	55	67	37
Nov	40	32	34
Dec	50	71	31
Totals	145	170	102



Street Light Maintenance There were no Street Light inspections this month.

Month	Street Lights	
	Y-T-D 21-22	Y-T-D 22-23
Oct	285	169
Nov	20	0
Dec	30	0
Totals	335	169



Traffic Signal Light Maintenance Staff is pending/need of materials for time clocks for school flashers, yellow LED's, Breaker Boxes, Conductor Wire and Pedestrian Light Push Buttons.

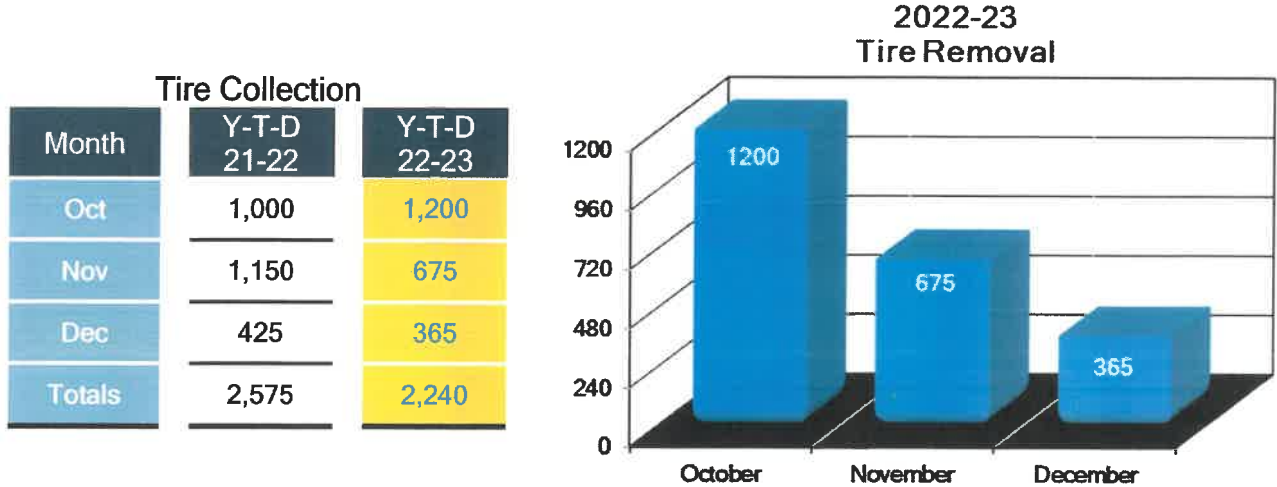
Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	1	1	1	1	0	0	0	0	24	15	43
Nov	0	0	4	0	1	0	4	0	17	19	45
Dec	1	15	17	3	3	4	6	3	0	20	72
YTD 22-23	2	16	22	4	4	4	10	3	41	54	160
FY 21-22	17	10	64	14	17	13	30	46	285	386	882

Storm Drainage

Street Crews cleared debris from storm drains and ditches throughout the City.

City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal There were 365 tires removed from the City this month.



Fleet Department

Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	35	35	\$ 17,200
Repairs	14	0	\$ 19,800
Totals	49	35	\$ 37,000
Y-T-D 22-23	197	160	\$ 98,600
F-Y 21-22	805	574	\$ 475,380

2022-23 Fleet Work Order Benchmark

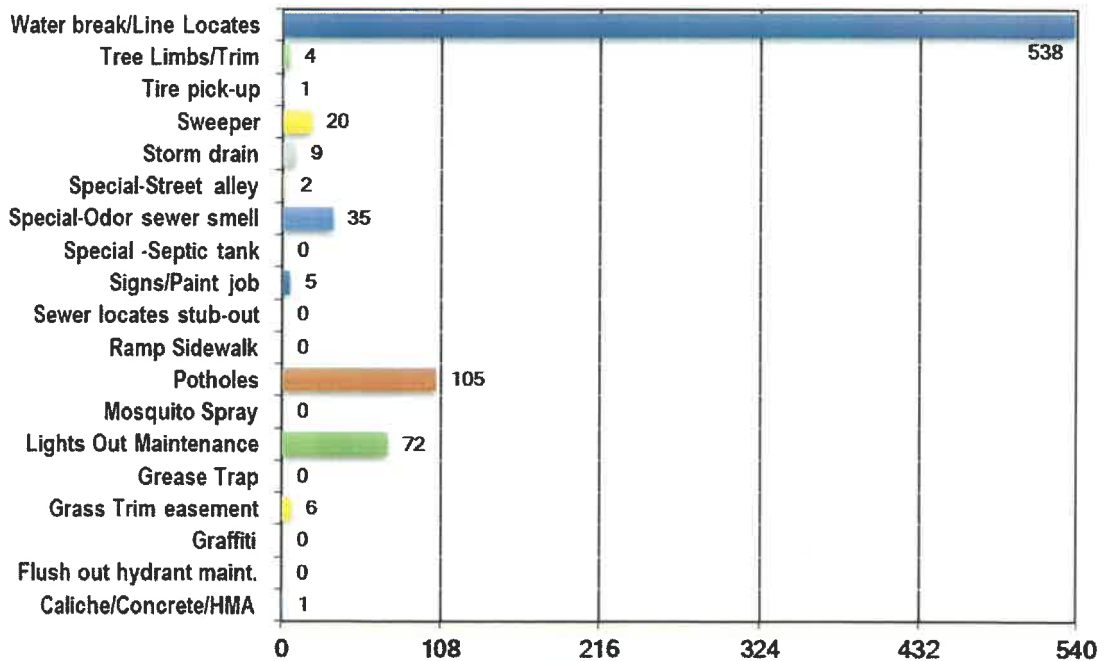


Administration

Request for Service Calls

Service Type	Oct	Nov	Dec	Y-T-D 22-23	F-Y 21-22
Caliche/Concrete/HMA	2	1	1	4	14
Flush Hydrant Maintenance	110	61	0	171	305
Graffiti	0	0	0	0	2
Grass Trim easement	15	6	6	27	171
Grease Trap	0	0	0	0	8
Lights Out Maintenance	212	45	72	329	2,087
Mosquito spray	0	0	0	0	5
Potholes	114	121	105	340	1,427
Ramp Sidewalk	0	0	0	0	1
Sewer locates stub-out	0	0	0	0	0
Signs/Paint job	3	4	5	12	71
Special -Septic tank	0	0	0	0	0
Special-Odor smell	26	19	35	80	289
Special-Street alley	15	15	2	32	155
Storm drain	5	11	9	25	76
Sweeper	13	10	20	43	128
Tire pick-up	41	1	1	43	66
Tree Limbs/Trim	15	7	4	26	179
Water break/Line locates	672	468	538	1,678	5,339
Total	1,243	769	798	2,810	10,323

December 2022 Request for Service Calls



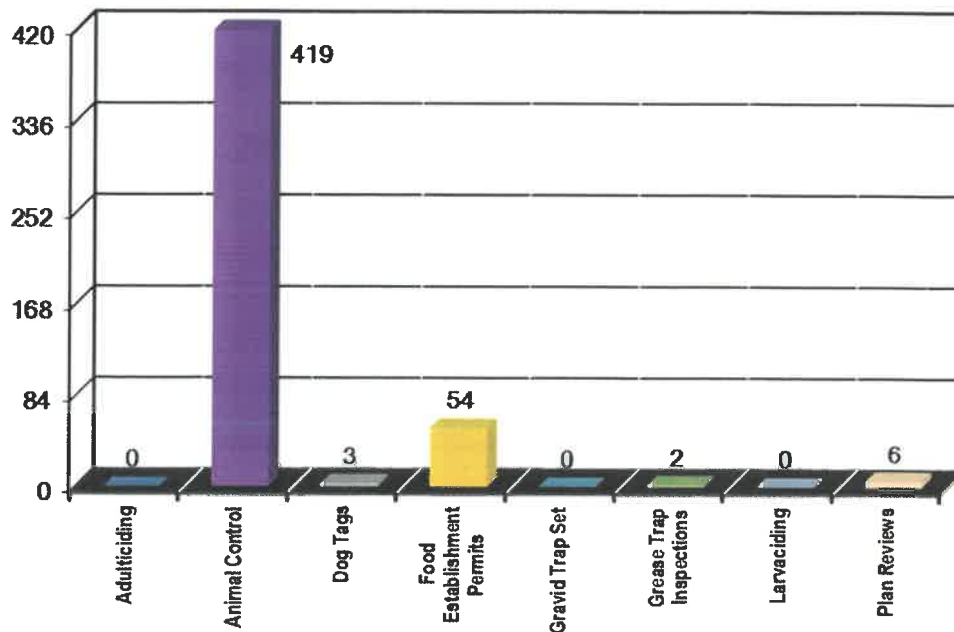
Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for December 2022.

Service Type	Oct	Nov	Dec	Y-T-D 22-23	F-Y 21-22
Adulticiding	0	0	0	0	4
Animal Control	585	394	419	1,398	5,888
Dog Tags	8	16	3	27	89
Food Est. Permits	64	42	54	160	722
Gravid Trap Set	0	0	0	0	3
Grease Trap Inspections	2	2	2	6	16
Larvaciding	0	0	0	0	8
Plan Reviews	8	8	6	22	102
Total	667	462	484	1,613	6,832

December 2022
Health Department Service Requests

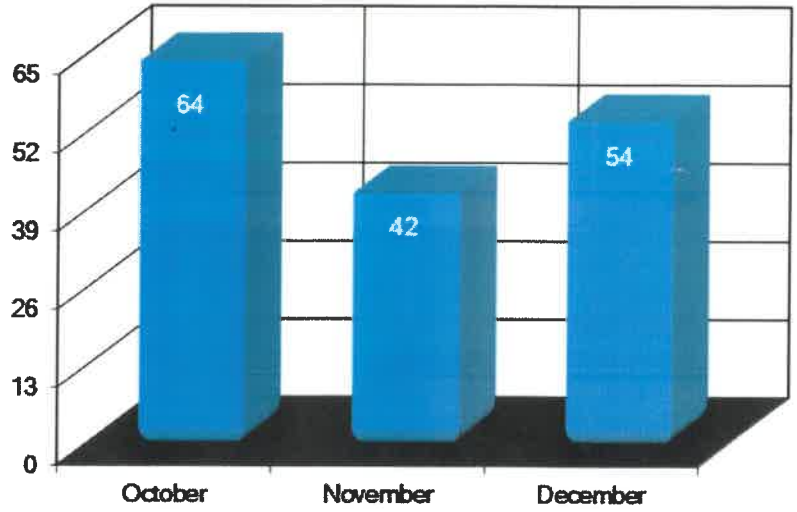


Health Permits

A total of 54 Food Establishment permits were issued this month.

Food Establishment Permits		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	53	64
Nov	33	42
Dec	20	54
Totals	106	160

2022-23
Health Permits

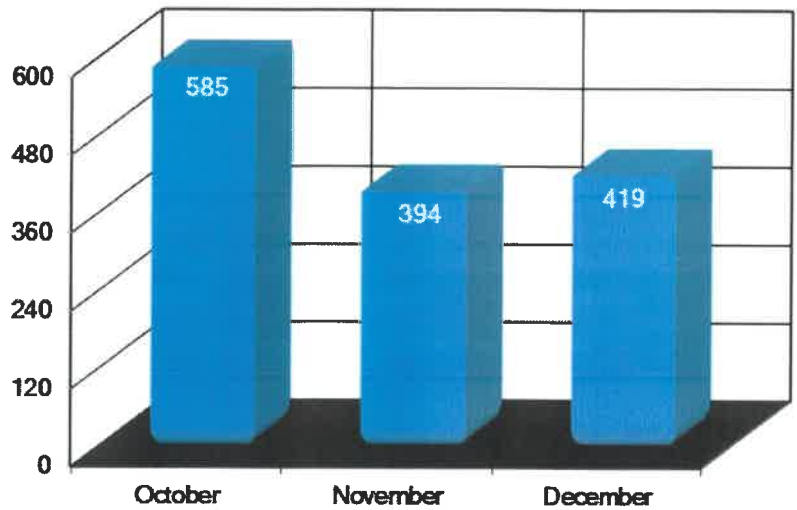


Animal Control Service Calls

Citizens called (419 calls) regarding Animal Control concerns.

Animal Control Service		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	479	585
Nov	501	394
Dec	511	419
Totals	1,491	1,398

2022-23
Animal Control Service Calls



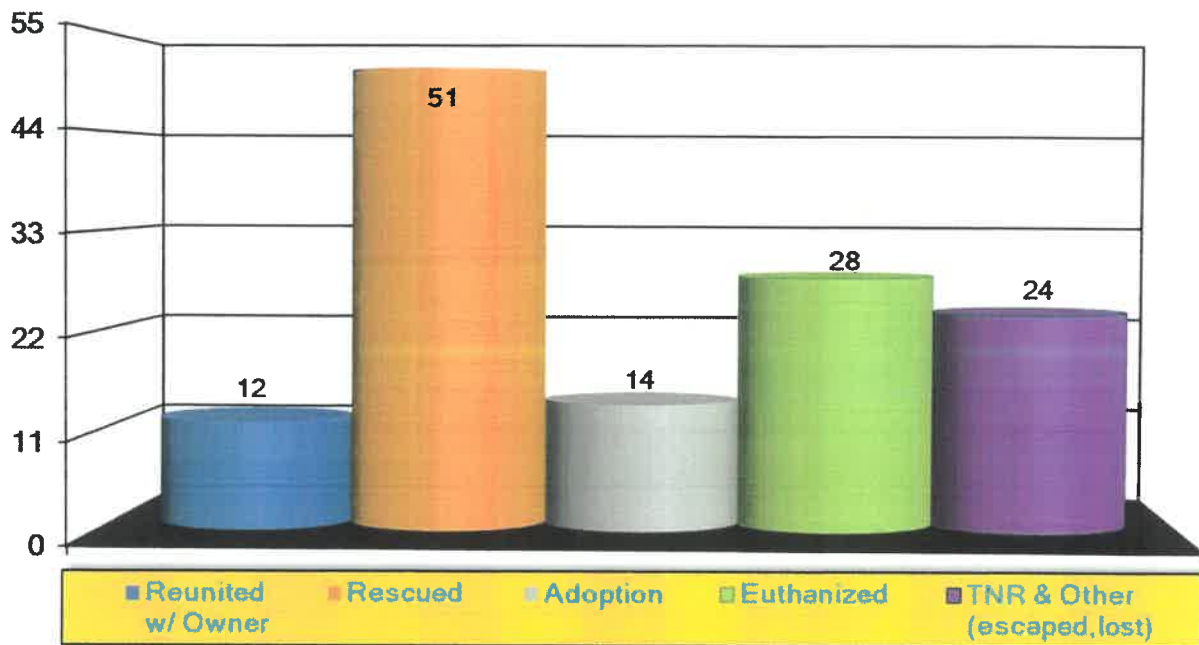
Health Department - Animal Shelter

Below please find the December 2022 Animal Shelter information.

2022-23 Animal Shelter

Month	Reunited w/ Owner	Rescued	Adoption	Euthanized	TNR & Other (escaped, lost)
Oct	13	82	12	28	11
Nov	9	18	38	43	22
Dec	12	51	14	28	24
YTD 22-23	34	151	64	99	57
FY 21-22	212	1,378	90	501	276

December 2022 - Animal Shelter



HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
DECEMBER 2022

PERSONNEL								Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others	HIRED	TRANSFERRED	RESIGNED	DISMISSED	RETIRED	DECEASED	OTH		
Regular Full-Time (566 budgeted slots for fiscal year)	4		3	1	5	1		691	705
Regular Part-Time (65 budgeted slots for fiscal year)								50	51
Temporary Full-Time								0	0
Temporary Part-Time								0	0
	31		18	2	6	1		741	756
Reserve Police Officers								15	15
Volunteer Firefighters								25	25
Texas Workforce Solutions/Work Experience								0	0
AARP Participants								5	14
Community Service - Processed								0	0
Volunteers							14	148	160
								193	214
Staffing									
Request for Positions Processed								17	56
Positions Advertised								28	78
Application for Employment Processed								101	352
Volunteer Applications Processed								9	43
Interviews Processed								39	113
Job Offers Processed								4	31
New Hire Enrollments Processed								4	31
Pre-Employment Screenings									
Driver License Checks (MVR)								4	31
Mission Police/Mission Municipal Court Record Check								4	31
Hidalgo County Courthouse								4	31
Criminal History Background/Sex Offender Check (DPS)								13	74
Drug Testing, Physical and Pre-placement Screening								4	31
PERSONNEL, con't									
Human Resources Department Visitors:									
Employees, Citizens, Vendors/Representatives Assisted								162	594
Exit Interviews Conducted:									
Employee Exit Interview								3	9
Supervisor Exit Interview								1	4
Family and Medical Leave Act (FMLA) Forms Processed:									
FMLA Requests								4	26
-- Employee's Serious Health Condition								2	11
-- Family Member's Serious Health Condition								2	10
-- Birth of a Child								0	5
-- Military Family Leave								0	0
-- Injury or Illness of Covered Servicemember								0	0
FMLA Approvals								6	24
FMLA Denials/Withdrawals								0	1
FMLA Return-to-Work								5	16
Employees out on FMLA								18	52
Forms Processed									
Employee Change of Status Forms Processed								45	846
Employee Requests for Personnel Information Processed								1	5
Employee Disciplinary Forms Processed								5	16
Employee Grievance's Processed								0	1
Employment Verifications Processed								10	34
Unemployment Claims Processed								0	0
Public Information Requests Processed								7	19

HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
DECEMBER 2022

PERSONNEL TRAINING SEMINARS							Training Seminars	Employees Attended
Fiscal YTD Personnel Training Seminars								
10/13/2022 - DOL - FMLA Training							1	28
10/13/2022 - DOL - Wage & Hour							1	31
10/14/2022 - Director Leadership Retreat							1	45
11/09/2022 - HR Consortium Supervisor Seminar							1	36
11/10/2022 - TML Webinar: Ethics & Integrity in City Government							1	45
HEALTH & WELLNESS SEMINARS/EVENTS							Training Seminars	Employees Attended
Fiscal YTD Health & Wellness Seminars								
10/03/2022 - Breast Cancer Awareness Luncheon							1	113
10/18/2022 - Delta Dental Informational Session							2	53
10/18/2022 - Airrosti - Health at Your Desk							1	8
10/25/2022 - BCBS Informational Sessions (8)							8	380
10/26/2022 - BCBS Informational Sessions (5)							5	210
10/26/2022 - Health Fair							1	168
11/02/2022 - Airrosti - On-site treatment							1	5
11/04/2022 - Pickleball Tournament							1	12
11/08/2022 - BCBS Virtual Informational Session							2	10
11/08/2022 - BCBS Mobile App Demo							1	4
11/08/2022 - Airrosti - On-site treatment							1	5
11/10/2022 - Veterans Luncheon							1	60
11/15/2022 - Employee Appreciation Luncheon							1	250
11/16/2022 - Lab Work Consultation							1	120
11/16/2022 - Employee Turkey Distribution							1	600
11/17/2022 - Health and Wellness Seminar - Diabetes Awareness							1	18
11/30/2022 - No Shave November							1	38
12/02/2022 - Airrosti - On-site treatment							1	5
12/06/2022 - Airrosti - Muscle and Joint Pain Webinar							1	3
12/08/2022 - Airrosti - Muscle and Joint Pain Webinar							1	4
12/13/2022 - Airrosti - Muscle and Joint Pain Webinar							1	2
12/15/2022 - Airrosti - Muscle and Joint Pain Webinar							1	4
Fiscal YTD Totals:							22	901

MISSION HISTORICAL MUSEUM

Departmental Report December 2022

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

FY 2022-2023			
Performance Indicators	October	November	December
General Attendance	62	20	65
Programs	1,000	0	123
Tours	0	5	0
Social Media	3,789	3289	9,179
Outreach	0	60	20
Meetings Hosted	0	0	0
Total:	4,851	3,374	9,387

of people served (December 1– December 31)

Public and Educational Programs/Events

Past Programs/Events:

Nov 10th Veterans Day Mixer

Upcoming Programs/Events:

Dec 8th Museum 20th Anniversary
 Dec 10th MHM Lecture Series
 Jan 13th MHM Lecture Series
 Jan 20th Turning of the Quilt
 Feb 11th MHM Lecture Series
 Feb 24th Grapefruit Classic Golf Tournament

Other Items:

Ongoing History of Mission Loteria Game
 Ongoing Mission: Timeline (completed)
 Dec Humanities Texas Relief Grant (in production)
 Jan Quilt Show Exhibit

MISSION FIRE DEPARTMENT MONTHLY REPORTS DECEMBER 2022



“Dedicated to the Community we Protect... and Serve”

Mission Fire Department



Mission, TX

This report was generated on 1/11/2023 7:45:37 AM

Incident Type Count per Station for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022

INCIDENT TYPE	# INCIDENTS
Station: 1 - CENTRAL	
111 - Building fire	1
311 - Medical assist, assist EMS crew	6
320 - Emergency medical service, other	4
321 - EMS call, excluding vehicle accident with injury	36
322 - Motor vehicle accident with injuries	6
324 - Motor vehicle accident with no injuries.	2
350 - Extrication, rescue, other	1
412 - Gas leak (natural gas or LPG)	2
422 - Chemical spill or leak	1
444 - Power line down	1
500 - Service Call, other	2
511 - Lock-out	7
531 - Smoke or odor removal	4
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	7
622 - No incident found on arrival at dispatch address	6
651 - Smoke scare, odor of smoke	2
733 - Smoke detector activation due to malfunction	2
742 - Extinguishing system activation	1
900 - Special type of incident, other	1
# Incidents for 1 - Central:	93
Station: 2 - STATION 2	
131 - Passenger vehicle fire	1
154 - Dumpster or other outside trash receptacle fire	1
162 - Outside equipment fire	1
320 - Emergency medical service, other	3
321 - EMS call, excluding vehicle accident with injury	38
322 - Motor vehicle accident with injuries	1
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	3
331 - Lock-in (if lock out , use 511)	1
412 - Gas leak (natural gas or LPG)	3
441 - Heat from short circuit (wiring), defective/worn	1
510 - Person in distress, other	4
554 - Assist Invalid	6

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
200 - Overpressure rupture, explosion, overheat other	1
311 - Medical assist, assist EMS crew	4
321 - EMS call, excluding vehicle accident with injury	20
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	3
445 - Arcing, shorted electrical equipment	2
500 - Service Call, other	2
511 - Lock-out	2
561 - Unauthorized burning	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	5
622 - No incident found on arrival at dispatch address	2
700 - False alarm or false call, other	1
735 - Alarm system sounded due to malfunction	1
# Incidents for 4 - Station 4:	54

Station: 5 - STATION 5

131 - Passenger vehicle fire	1
150 - Outside rubbish fire, other	2
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	19
322 - Motor vehicle accident with injuries	3
411 - Gasoline or other flammable liquid spill	1
441 - Heat from short circuit (wiring), defective/worn	1
445 - Arcing, shorted electrical equipment	1
463 - Vehicle accident, general cleanup	1
551 - Assist police or other governmental agency	2
554 - Assist invalid	1
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	2
653 - Smoke from barbecue, tar kettle	1
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
# Incidents for 5 - Station 5:	41

Only REVIEWED incidents included.



emergencyreporting.com
Doc ID: 857
Page # 3 of 3

Mission Fire Department

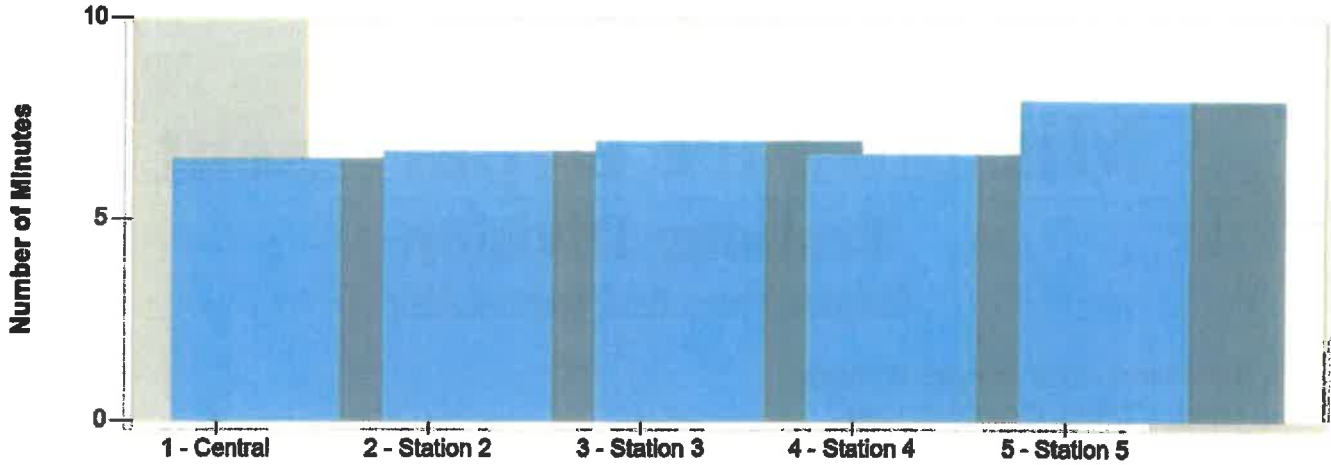
Mission, TX

This report was generated on 1/11/2023 7:48:09 AM



Average Response Time per Station for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
1 - Central	6:31
2 - Station 2	6:42
3 - Station 3	6:58
4 - Station 4	6:39
5 - Station 5	7:58

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 56
Page # 1 of 1

Training Hours Total for December 2022:

Item 6.

Fire: 114 hours
Classroom/Online: 31 hours
Hands-On/Skills: 83 hours *Drone: 0 hours*
EMS: 925.5 hours
Special Ops: 0 hours
Haz-Mat: 0 hours

Respectfully,



Richard A. Cruz
Captain - Training Division

“Train Like Your Life Depends on it...Because It Does!”



Previous Month v Dec 1, 2022 - Dec 31, 2022 v

	Counts	% Rows	% Columns	% All										
Week Ending	12/4/22	12/11/22	12/18/22	12/25/22	1/1/23	1/8/23	1/15/23	1/22/23	1/29/23	2/5/23	2/12/23	2/19/23	2/26/23	Total
Abdominal Pain		1	1	3	4									9
Acute abdomen			1											1
Acute Respiratory Distress (Dyspnea)	5				2									7
Allergic Reaction	1	1												2
Altered Mental Status		2	1	1	2									6
Anxiety reaction/Emot... upset	1		1											2
Burn					1									1
Cardiac arrest	1				1									2
Cardiac arrhythmia/dy..					1									1
Chest Pain / Discomfort			1	2										3
Dehydration		1												1
Diabetic Hyperglycemia			2	2										4
Diabetic Hypoglycemia					1									1
Dizziness				1										1
Extremity Pain					1									1
Eye Pain		1												1
Generalized Weakness		2	3	3	2									10
Headache	1	1												2
Hemorrhage		1	1											2
Hypertension		1												1
Injury	1	4	4	7	2									18
Laceration/Ab. (minor surface trauma)		1												1
Mental disorder				1										1
Nausea				2	1									3
No Complaints or Injury/Illness Noted	1	1	2	1	5									10



Previous Month v Dec 1, 2022 - Dec 31, 2022 v

07:12

MM:SS
Average Response Time

10:00

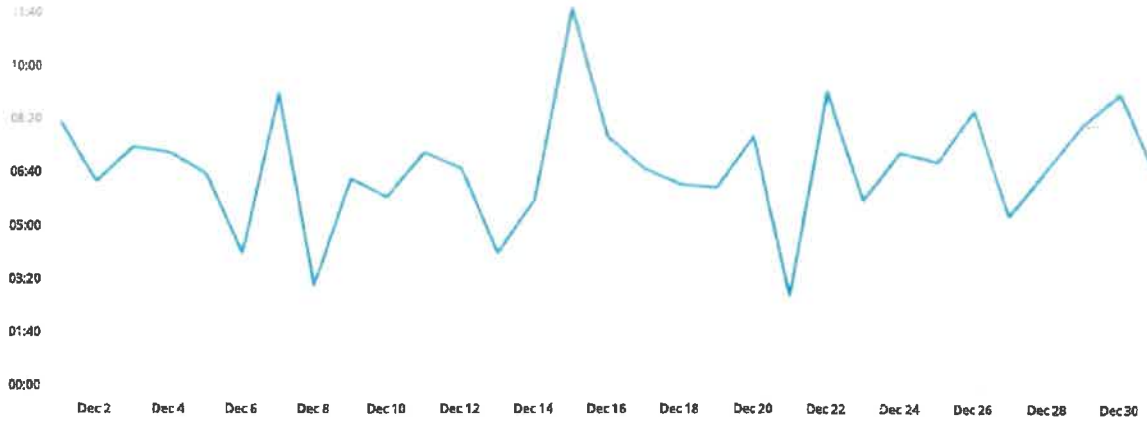
MM:SS
90th Percentile Response Time

31

DAYS
In Selected Time Slice

110

UNIT RESPONSES
In Selected Time Slice



Counts	% Rows	% Columns	% All											
Week Ending	12/4/22	12/11/22	12/18/22	12/25/22	1/1/23	1/8/23	1/15/23	1/22/23	1/29/23	2/5/23	2/12/23	2/19/23	2/26/23	Total
00:00 - 04:59	2	6	1	3	2									14
05:00 - 07:59	6	10	11	9	16									52
08:00 - 08:59	2	5	2	4	2									15
09:00 - 09:59			1	2	4									7
10:00 - 11:59	1	3	2	3	6									15
12:00 - 14:59	2		1	2	1									6
15:00 - 16:59														
17:00 - 17:59			1											1
18:00 - 19:59														
20:00 - 29:59														
30:00 - 59:59														
Total	13	24	19	23	31									110
Exceptions														5

Mission Police Department



Monthly Report December 2022



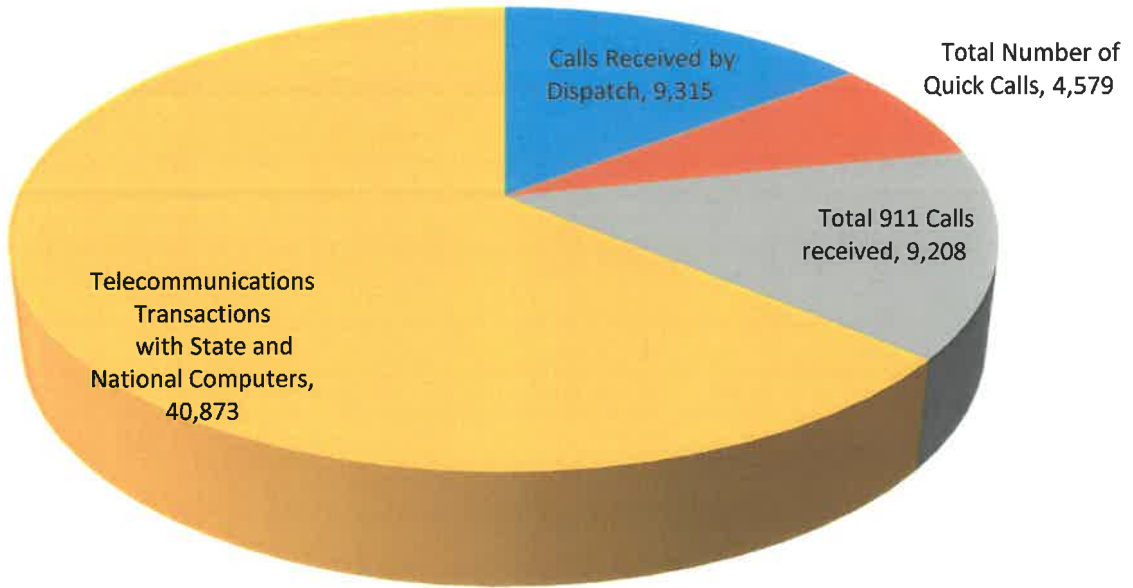
Mission Police Department

Monthly Report for December 2022



Communications Division

	Dec 22	FY 22-23 YTD
Calls Received by Dispatch	3,271	9,315
Total Number of Quick Calls	1,089	4,579
Total 911 Calls received	3,689	9,208
Telecommunications Transactions with State and National Computers	12,683	40,873



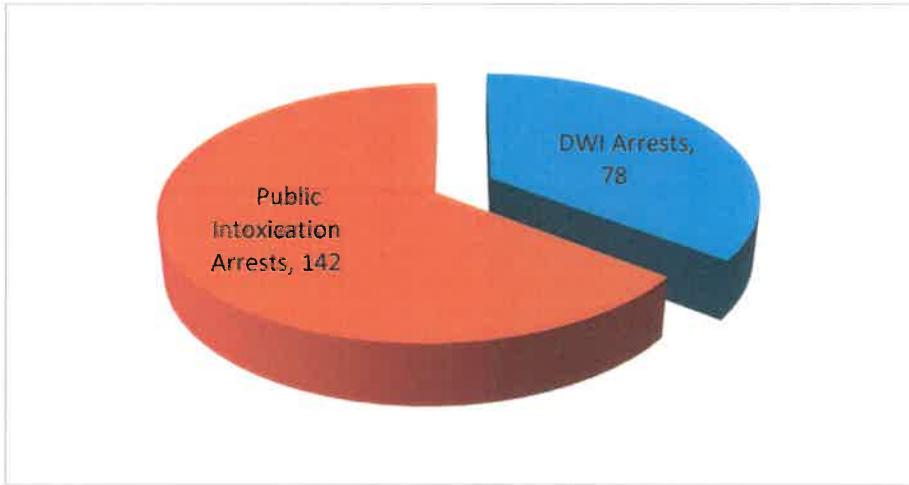


Mission Police Department Monthly Report for December 2022



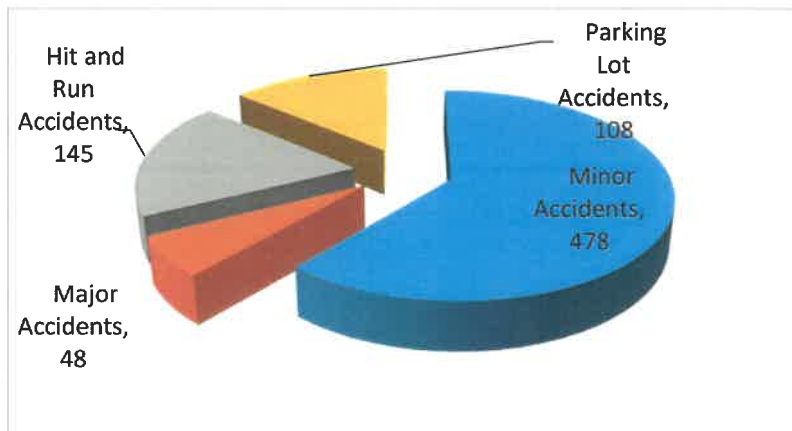
Patrol Division

	Dec 22	FY 22-23 YTD
DWI Arrests	38	78
Public Intoxication Arrests	67	142



Traffic Division

	Dec 22	FY 22-23 YTD
Minor Accidents	168	478
Major Accidents	21	48
Hit and Run Accidents	48	145
Parking Lot Accidents	54	108





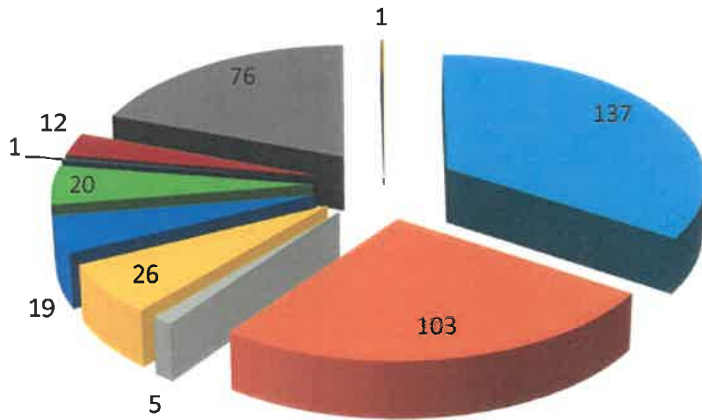
Criminal Investigations Criminal Case Submissions



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests

	Dec 22	FY 22-23 YTD
Adult Misdemeanor Cases Submitted to DA's Office	18	137
Adult Felony Cases Submitted to DA's Office	37	103
Adult Cases Submitted to Mission Municipal Court	4	5
Adult Misdemeanor Arrests	5	26
Adult Felony Arrest	6	19
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	5	20
Juvenile Felony Cases Submitted to Juvenile Probation Department	1	1
Juvenile Cases Submitted to Mission Municipal Court	3	12
Juvenile Misdemeanor Arrests	5	76
Juvenile Felony Arrests	1	1

Dec 22



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department



Mission Police Department

Monthly Report for December 2022

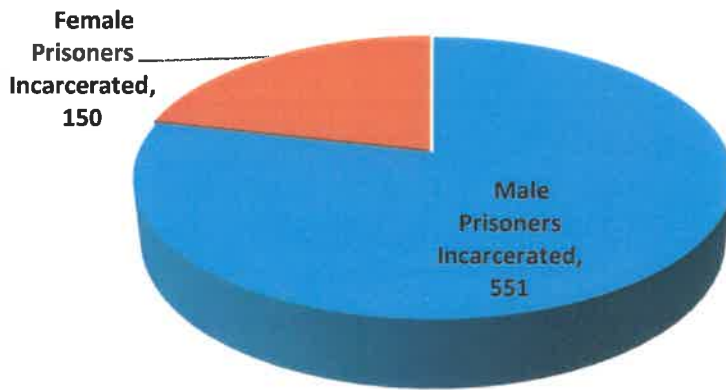


Jail Division

Adults:

Male Prisoners Incarcerated
Female Prisoners Incarcerated

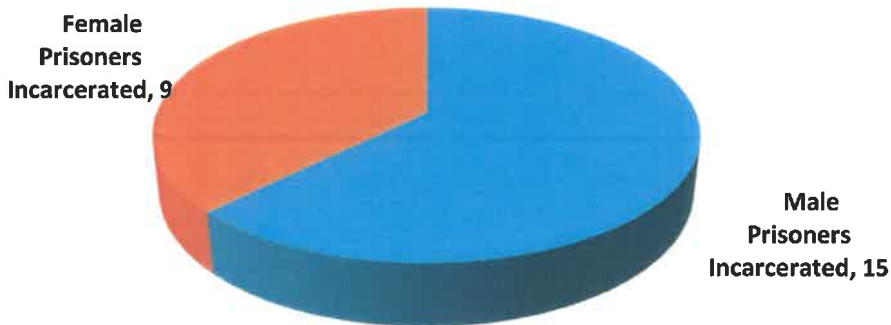
	<u>Dec 22</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	201	551
Female Prisoners Incarcerated	52	150
Total	253	701



Juveniles:

Male Prisoners Incarcerated
Female Prisoners Incarcerated

	<u>Dec 22</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	6	15
Female Prisoners Incarcerated	1	9
Total	7	24





Narcotics Division -DEA

	Dec 22	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0.00	344.46
(Street Value -\$506.00 per pound)	\$0.00	\$174,296.76
Cocaine (kilos)	0	83.41
(Street Value -\$21,000.00 per Kilo)	\$0.00	\$1,751,610.00
Vicodin	0	0.00
(Street Value -\$3.00 per pill)	\$0.00	\$0.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	0.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$0.00
Currency Seizures:	\$18,800.00	\$30,120.00
Vehicle Seizures:	0	2
Arrest:	0	7

Narcotics Division -Immigration & Customs Enforcement

	Dec 22	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	98	146.50
(Street Value -\$21,000.00 per Kilo)	\$2,058,000.00	\$3,076,500.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	1374	1374.00
(Street Value -\$11,925.00 per Kilo)	\$16,384,950.00	\$16,384,950.00
Currency Seizures:	\$645,120.00	\$645,120.00
Vehicle Seizures:	0	0
Arrest:	3	9



Mission Police and Criminal Investigations

Narcotics

	Dec 22	FY 22-23 YTD
Marihuana (pounds)	0.30	0.71
(Street Value -\$506.00 per pound)	\$150.79	\$358.25
Cocaine (kilos)	0.0050	0.04
(Street Value -\$21,000.00 per Kilo)	\$105.00	\$785.40
Currency	\$0.00	\$32.13

U.S. Marshal Task Force

	Dec 22	FY 22-23 YTD
Fugitive Apprehension	74	240
Mission CIB Warrants	4	11

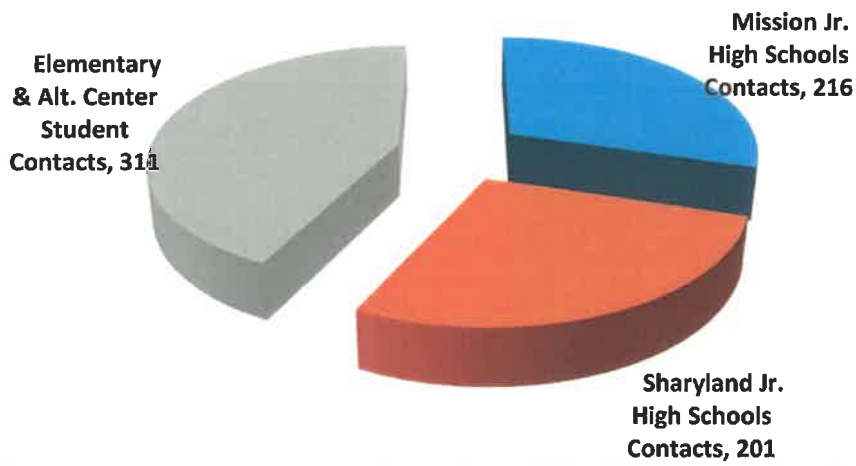


Mission Police Department Monthly Report for December 2022



Educational Resource Officer Program

	Dec 22	FY 22-23 YTD
Mission Jr. High Schools Contacts	67	216
Sharyland Jr. High Schools Contacts	75	201
Elementary & Alt. Center Student Contacts	74	311



	Dec 22	FY 22-23 YTD
Mission High Schools	163	488
Sharyland High Schools	120	409

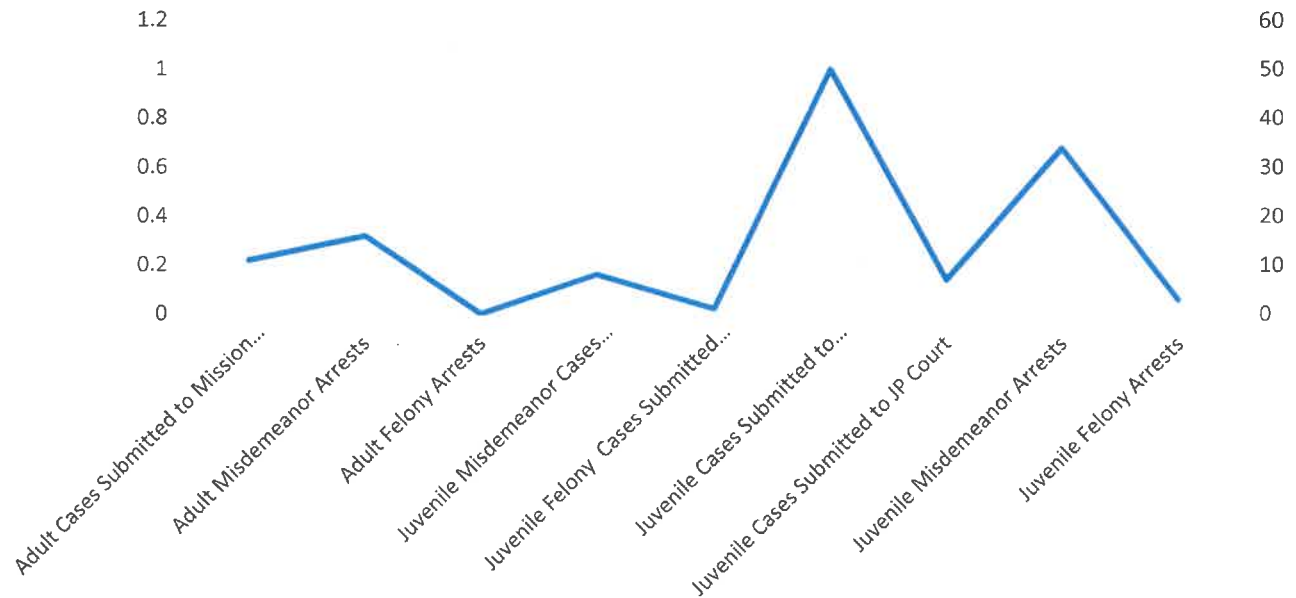


Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



	Dec 22	FY 22-23 YTD
Adult Cases Submitted to Mission Municipal Court	4	11
Adult Misdemeanor Arrests	5	16
Adult Felony Arrests	0	0
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	2	8
Juvenile Felony Cases Submitted to Juvenile Probation Department	1	1
Juvenile Cases Submitted to Mission Municipal Court	20	50
Juvenile Cases Submitted to JP Court	4	7
Juvenile Misdemeanor Arrests	7	34
Juvenile Felony Arrests	0	3

Adult & Juvenile Cases Submitted by Police Officers





Mission Police Department

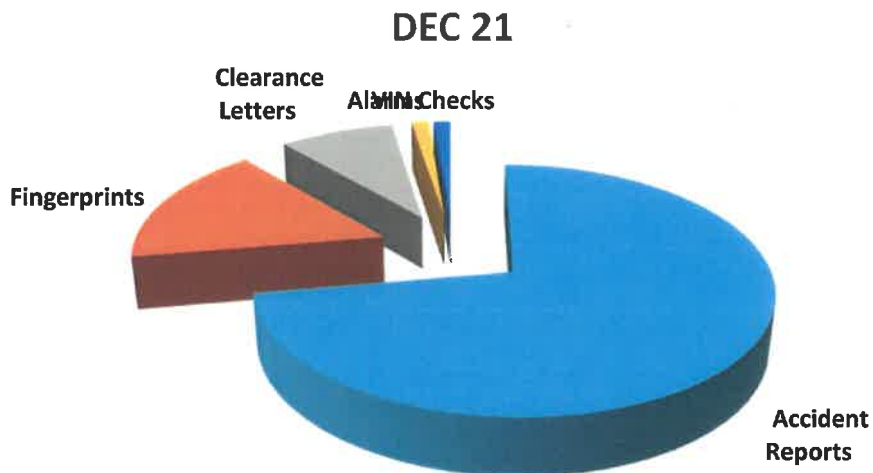
Monthly Report for December 2022



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	Dec 21	FY 22-23 YTD
Accident Reports	64	224
Fingerprints	22	51
Clearance Letters	5	27
Alarms	4	4
VIN Checks	0	4
TOTAL	95	310



City of Mission – Departmental Report



Item 6.

Department Name	Director Name	Date assumed position
Procurement	Peter Geddes	8/30/2021
REPORTING DATE:	December 2022	

Personnel/Staffing:

Type	Budgeted	Expensed	Balance Remaining	Percent Expensed
Part Time	0	0	0	0
Full Time	\$215,099	\$49,630.33	\$165,469	23.1%

Welcome New Employees: N/A

Financial: This section will provide the Council with an overview of total budgeted, encumbered amounts with balance remaining and a percentage at the end. These are overall departmental numbers.

Salary & Benefits:

Budgeted	Expensed	Balance Remaining	% used
\$287,239	\$64,821	\$222,418	22.6%

Operations & Maintenance:

Budgeted	Expensed	Balance Remaining	% used
\$49,165	\$13,916	\$35,249	28.3%

Capital Outlay:

Budgeted	Expensed	Balance Remaining	% used
\$0	\$0	\$0	0.0%

Highlights:

Overall budget 3% used for the FY. On track to meet budget for FY22-23.

Major Projects:

Project Name/Description	Percent Complete	Total Estimated Budgeted Cost
Vehicle Leases: Receive Round 2 vehicles (received 35 of 39)	90%	\$327k
Vehicle Leases: Receive Round 3 Vehicles; est. for Spring 2023	0%	\$270k (General Fund)
Paperless: PO's	15%	\$0

Upcoming Events/Projects: 30 Days:

- Scheduled one (1) solicitation openings in January (waterline supplies)
- Notice to Proceed in January for 7 solicitations:
 - Includes 1 of 7 drainage projects (4 already issued)
- Solicitation for Taylor Road Construction (TxDot) - Notice to Proceed in January
- Training for Director and two staff members to be Certified Texas Contract Manager
 - Schedule Training for Crissy, Edgar (February 9-10)
- Utilities Billing Project
 - Update all rates based on new ordinance
 - Audit Team to verify (Saturdays in January and February)

60 Days:

- Paperless PO's with InCode
 - Form has been created and approved
 - Training in January for electronic signature
 - Pending implementation of scanning feature for approvals (18 months)

90 Days:

- Solicitations
- Review and update Purchasing Policy Manual

Potential Issues: None to report

Statistics:

- Purchase Orders Processed for DEC 1 – DEC 31.
 - a. DEC 1 – DEC 30, 2023: 246 PO's
 - b. DEC 1 – DEC 30, 2022: 175 PO's

Solicitations

City of Mission – Departmental Report

#	Type	Number	Description	Council Approval Solidit	Post Solicitation	Bid Opening	Council Approval to Award	Award and Contract	Notice to Proceed
40	RFB	22-311	Manhole Rehabilitation	2/28/2022	3/28/2022	4/13/2022	4/25/2022	4/28/2022	1/29/2023
48	RFB	22-501	Drainage Glasscock	6/21/2022	7/29/2022	8/26/2022	9/12/2022	10/17/2022	1/18/2023
33	RFB	22-472	Taylor Road - Construction	6/21/2022	8/26/2022	9/22/2022	10/24/2022	11/29/2022	1/18/2023
38	RFB	23-001	Filter Media	8/8/2022	9/23/2022	10/14/2022	11/14/2022	12/19/2022	1/18/2023
46	RFB	23-028	Odor Control Chemicals	9/26/2022	10/17/2022	10/31/2022	11/28/2022	12/20/2022	1/20/2023
46	RFB	23-091	Powder Activated Carbon	10/24/2022	11/7/2022	11/21/2022	12/12/2022	12/23/2022	1/12/2023
38	RFQ	23-092	On-Call Engineering	7/13/2022	11/7/2022	11/28/2022	1/9/2023	1/12/2023	1/26/2023
46	RFB	23-008	Sludge Management	9/26/2022	10/10/2022	10/24/2022	1/23/2023	1/26/2023	2/9/2023
50	RFP	23-133	City Hall Roof Replacement	10/10/2022	12/2/2022	12/27/2022	1/23/2023	1/26/2023	2/9/2023
52	RFB	23-	Fitness Equipment (Fire)	12/12/2022	1/20/2023	2/3/2023	2/13/2023	2/16/2023	3/2/2023
53	RFB	23-	Waterline Supplies	12/12/2022	12/28/2022	1/18/2023	2/13/2023	2/16/2023	3/2/2023
38	RFB	23-	Drainage Elm	8/8/2022	1/27/2023	2/17/2023	2/13/2023	2/16/2023	3/2/2023
45	RFB	23-	Parks Restrooms	6/21/2022	1/29/2023	2/13/2023	2/13/2023	2/17/2023	3/1/2023
38	RFB	23-	Bryan Road	8/8/2022	1/21/2023	2/11/2023	2/27/2023	3/2/2023	3/16/2023
31	RFP	23-110	Lions Park Construction	10/24/2022	1/19/2023	2/16/2023	3/13/2023	3/17/2023	3/29/2023
51	RFP	23-	Parks Roof Replacement	3/13/2023	3/19/2023	4/9/2023	4/24/2023	4/27/2023	5/11/2023
38	RFB	23-	Drainage Leandro	8/8/2022	1/31/2023	2/21/2023	3/13/2023	3/16/2023	3/30/2023
38	RFB	23-	Holland Road	8/8/2022	2/10/2023	2/24/2023	3/10/2023	3/13/2023	3/27/2023

- 42 Bid Numbers Assigned for December 1 – December 31, 2022

Department	Count of Bids
Fire	11
Parks and Recreation	6
Sanitation	5
Streets	3
IT	3
Engineering	2
CDBG	2
Water Distribution	2
MEC	2
Finance	1
Media	1
Boys & Girls Club	1
Executive	1
Media Relations	1
Police	1
Grand Total	42

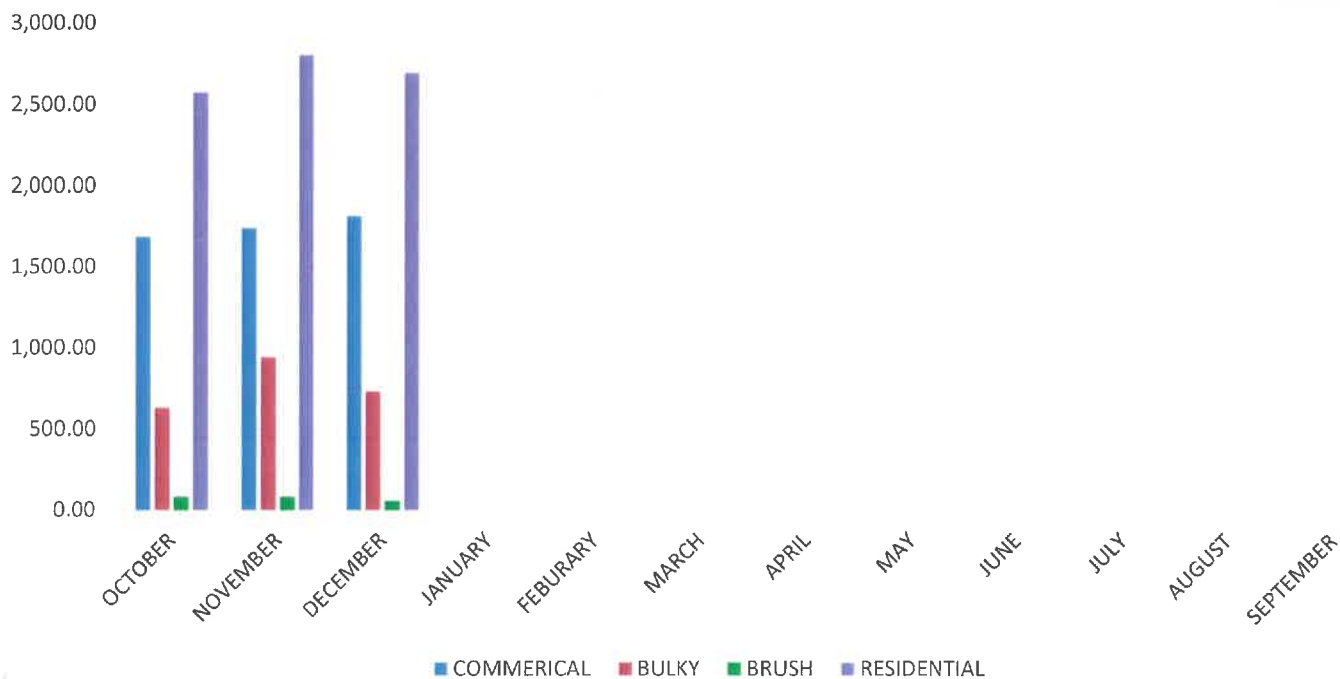
- Conducted one (1) pre-bid meeting, two (2) bid openings
- Held five (5) vendor meetings and processed forty-five (45) new vendor applications. Total vendors on ProcureWare 3,838.

SANITATION DEPARTMENT

For the month of December 2022, the City of Mission Sanitation Department disposed of a combined 5245.29 tons of trash/bulky items. In addition, 4648.00 cubic yards of brush was collected at our sanitation landfill.

Month	TONS	CUBIC YARDS	TONS	TONS	TONS
	RESIDENTIAL	BRUSH	BULKY	COMMERICAL	BRUSH
OCTOBER	2,574.99	6,552.00	636.00	1,688.36	88.452
NOVEMBER	2,804.30	6440.00	944.89	1740.00	86.94
DECEMBER	2,694.88	4648.00	735.00	1815.41	62.748
JANUARY					0
FEBURARY					0
MARCH					0
APRIL					0
MAY					0
JUNE					0
JULY					0
AUGUST					0
SEPTEMBER					0
Total	8,074.17	17,640.00	2,315.89	5,243.77	238.14

2022 - 2023 SANITATION PICK UP (TONS)



MISSION MUNICIPAL COURT

Dec-22

Y-T- D COMPARISON	2022	2021	DEC COMPARISON	2022	2021
FEES & FINES TOTAL	\$401,666.21	\$343,776.17	FEES & FINES TOTAL	\$136,679.02	\$101,158.72
LOCAL FINES	\$129,324.47	\$113,577.36	LOCAL FINES	\$43,870.36	\$34,962.57
LOCAL COSTS AND FEES	\$32,236.54	\$26,414.00	LOCAL COSTS AND FEES	\$9,248.52	\$7,591.29
COLLECTIONS FOR STATE	\$240,105.20	\$203,784.81	COLLECTIONS FOR STATE	\$83,560.14	\$58,604.86
TOTAL COLLECTIONS	\$401,666.21	\$343,776.17	TOTAL COLLECTIONS	\$136,679.02	\$101,158.72

VIOLATIONS FILED

STATE LAW	1375		953 TOTAL VIOLATIONS		
TRAFFIC	2089		1208 CASES:	844	867
PARKING	4		6 TOTAL PAID	640	424
EDUCATION CO	1		0 OTHER COMPLETED	229	328
CITY ORDINANC	153	202	TOTAL	869	752
TOTAL	3622	2369			

COMPLETE CASES

TOTAL PAID	1783		WARRANTS:		
OTHER COMPLETED	779		ISSUED	1,474	1,113
TOTAL	2562	2272	CLEARED	1024	685

**WARRANTS:
ISSUED**

STATE LAW	2374	1773
TRAFFIC	1767	1219
PARKING	8	3
EDUCATION CO	3	15
CITY ORDINANC	118	162
TOTAL	4270	3172

CLEARED

STATE LAW	1916	1300
TRAFFIC	1386	858
PARKING	5	7
EDUCATION CO	16	13
CITY ORDINANC	145	145
TOTAL	3468	2323

A total of 47 Juvenile Cases were filed.
992 hours of community service hours were granted

Mission Event Center Revenue
12/01/2022 - 12/31/2022

Event Name	Event Start Date	Room Rental Charges	Function Total	Total Discounts	Total Payments Received	Balance Due	In kind
City of Mission Advisory Appreciation Luncheon	12/01/2022	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Interlink Christmas Party	12/03/2022	\$1,500.00	\$6,011.00	\$0.00	\$6,011.00	\$0.00	\$0.00
CineSol 16th Annual 36 Hour Film Race Awards Ceremony	12/04/2022	\$1,250.00	\$2,150.00	\$2,150.00	\$0.00	\$0.00	\$2,150.00
Fellowship Christian Athlete Banquet	12/05/2022	\$1,500.00	\$2,575.00	\$0.00	\$2,575.00	\$0.00	\$0.00
Welcome Home RGV	12/06/2022	\$1,000.00	\$1,150.00	\$0.00	\$1,150.00	\$0.00	\$0.00
Mission Chamber of Commerce Health Fair	12/07/2022	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Mission Chamber of Commerce Health Fair	12/08/2022	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Mission Chamber of Commerce Health Fair	12/09/2022	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Ochoa Wise Wedding	12/10/2022	\$3,000.00	\$4,275.00	\$0.00	\$4,275.00	\$0.00	\$0.00
City of Mission Civic Service Entry Level Test	12/12/2022	\$1,350.00	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00
City of Mission Human Resource Service Award	12/13/2022	\$1,350.00	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00
Texas Department of Transportation Safety Banquet	12/15/2022	\$2,850.00	\$3,725.00	\$0.00	\$0.00	\$3,725.00	\$0.00
City of Mission in Partnership with Spread the Warmth RGV	12/16/2022	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00
UTRGV PA Graduation	12/16/2022	\$2,500.00	\$5,879.00	\$0.00	\$5,879.00	\$0.00	\$0.00
Hacienda Holiday Dinner	12/17/2022	\$6,500.00	\$14,748.00	\$0.00	\$14,748.00	\$0.00	\$0.00
PJ's Coffee & Subway Christmas Party	12/18/2022	\$700.00	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$0.00
STS Training Seminar	12/18/2022	\$1,350.00	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$0.00
Builders First Sources Appreciation Breakfast	12/20/2022	\$2,500.00	\$3,375.00	\$0.00	\$3,375.00	\$0.00	\$0.00
Christmas Family Church	12/22/2022	\$3,500.00	\$4,750.00	\$0.00	\$4,750.00	\$0.00	\$0.00
City of Mission Fire Department Staff Meeting	12/28/2022	\$550.00	\$550.00	\$550.00	\$0.00	\$0.00	\$550.00
Chavez-Barrera Wedding	12/29/2022	\$2,500.00	\$3,675.00	\$0.00	\$3,675.00	\$0.00	\$0.00

Grand Totals:

\$43,400.00 \$69,463.00 \$15,600.00 \$50,138.00 \$3,725.00 \$1,500.00



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Re-Designation of Land Use: A 3.91 acre tract of land, situated in Porcion 58, more or less, out of Lot 124, John H. Shary Subdivision, PUD(AO-1) Agricultural Open Interim to PUD(R-3) Multi-Family Residential, Carlos Andrade & Angelica Trevino, and Adoption of Ordinance# _____ - De Luna

NATURE OF REQUEST:

On August 10 2022, the Planning and Zoning Commission held a Public Hearing to consider the re-designation request. The subject site is located approximately 180' west of Shary Road along the south side of Hunt Valley Road. There was public opposition during the P&Z Meeting the concerns voiced were in regards to drainage, privacy, traffic, and flooding problems. The Board unanimously recommended denial.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Denial

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Denial

City Manager's Recommendation: Denial *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 3.91 ACRE TRACT OF LAND, SITUATED IN PORCION 58, MORE OR LESS, OUT OF LOT 124, JOHN H. SHARY SUBDIVISION, FROM PUD(AO-I) AGRICULTURAL OPEN INTERIM TO PUD(R-3) MULTI-FAMILY RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of August 10, 2022, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, January 23, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
A 3.91 acre tract of land, situated in Porcion 58, more or less, out of Lot 124, John H. Shary Subdivision	PUD (AO-I)	PUD(R-3)

READ, CONSIDERED AND PASSED, this the 23rd day of January, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.1

RE-DESIGNATION OF LAND USE:

A 3.91 acre tract of land, situated in Porcion 58, more or less, out of Lot 124, John H. Shary Subdivision PUD(AO-I) to PUD(R-3) Carlos Andrade & Angelica Treviño

REVIEW DATA

The subject site is located approximately 180’ west of Shary Road along the south side of Hunt Valley Road. – see vicinity map.

SURROUNDING ZONES:

N:	PUD	– Planned Unit Development
E:	C-2	– Neighborhood Commercial
W:	PUD	– Planned Unit Development
S:	PUD	– Planned Unit Development

EXISTING LAND USES:

N:	Residential Homes
E:	Commercial Plaza
W:	Vacant
S:	Vacant
Site:	Vacant

FLUM:

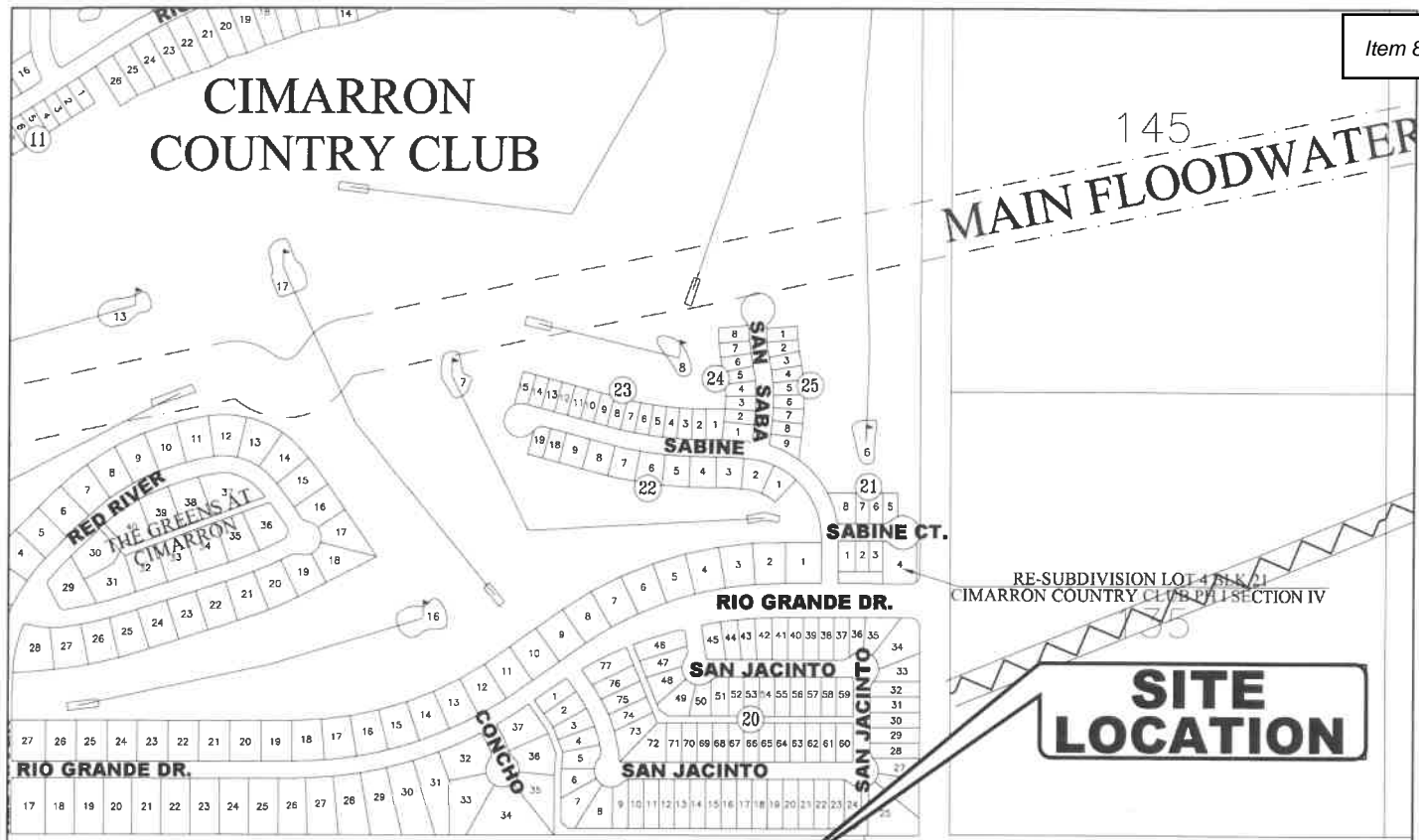
Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map, and surrounding land uses.

RECOMMENDATION: Staff is recommending denial.

CIMARRON COUNTRY CLUB

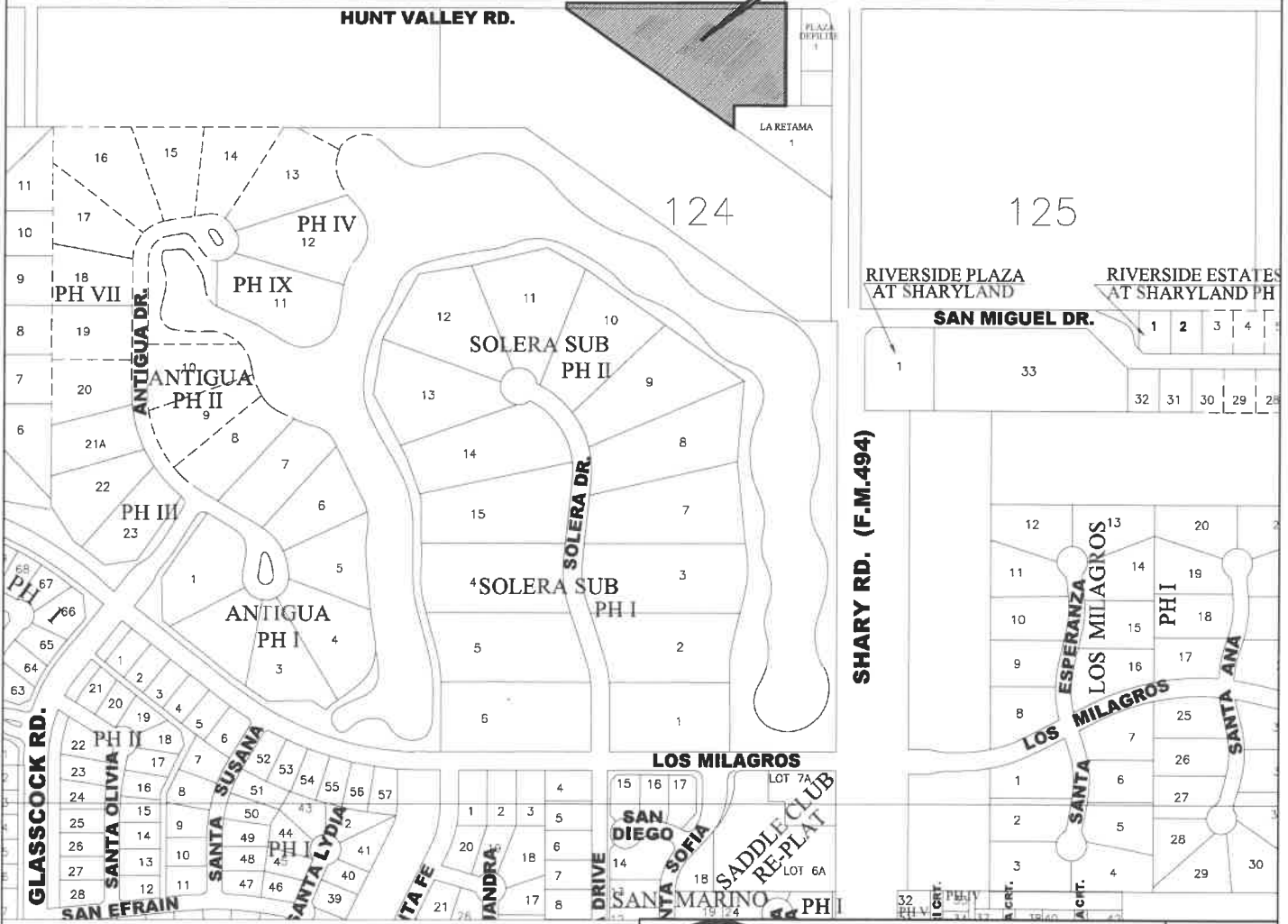
145
MAIN FLOODWATER



RE-SUBDIVISION LOT 4 BLK 21
CIMARRON COUNTRY CLUB PH I SECTION IV

**SITE
LOCATION**

HUNT VALLEY RD.



RIVERSIDE PLAZA AT SHARYLAND
RIVERSIDE ESTATES AT SHARYLAND PH I

SAN MIGUEL DR.

SHARY RD. (F.M.494)



CITY OF MISSION

HIDALGO COUNTY, TEXAS

1201 E. 8th Street
MISSION, TX 78572

PH: (956) 580-8672
FAX: (956) 580-8680

SHARY RD.

SAN JACINTO



Texas Parks & Wildlife, Esri, HERE, Garmin, GeoTechnology, Inc., USGS, EPA, US



C4440-04-020-0006-01 (135717)
 CRUZ ELVIRA
 111 SAN JACINTO ST
 MISSION TX 78572

C4440-04-020-0007-01 (135718)
 NAVARRO ESTEBAN & CARLOS ANTONIO
 3300 SANTA RITA
 MISSION TX 78572

C4440-04-020-0008-01 (135719)
 PEREZ PABLO DE LEON
 115 SAN JACINTO
 MISSION TX 78572

C4440-04-020-0009-01 (135720)
 LOPEZ DONATO & GLORIA I
 119 SAN JACINTO ST
 MISSION TX 78572

C4440-04-020-0010-01 (135721)
 LOPEZ DONATO & GLORIA I
 119 SAN JACINTO ST
 MISSION TX 78572

C4440-04-020-0011-01 (135722)
 LOZANO LARRISA
 121 SAN JACINTO ST
 MISSION TX 78572

C4440-04-020-0012-01 (135723)
 REZA HUGO & MARIA D CHAPA
 601 RIO GANDE DR
 MISSION TX 78572-7430

C4440-04-020-0013-01 (135724)
 ACJ LLC
 409 EAST RIDGE RD
 PHARR TX 78577

C4440-04-020-0014-01 (135725)
 BENA FUTURE LLC
 23726 LEGEND CREST
 SAN ANTONIO TX 78260

C4440-04-020-0015-01 (135726)
 AGUINAGA MARIA M
 129 SAN JACINTO ST
 MISSION TX 78572

C4440-04-020-0016-01 (135727)
 OCTAVO STUDIO LIMITED LIABILITY
 1404 PHEASANT DR
 SAN JUAN TX 78589-3260

C4440-04-020-0017-01 (135728)
 OCTAVO STUDIO LIMITED LIABILITY
 1404 PHEASANT DR
 SAN JUAN TX 78589-3260

C4440-04-020-0018-01 (135729)
 GUTIERREZ JAIME
 135 SAN JACINTO
 MISSION TX 78572

C4440-04-020-0019-01 (135730)
 BARRERA HECTOR J ETAL
 4529 BEN HOGAN AVENUE
 MCALLEN, TX 78503

C4440-04-020-0020-01 (135731)
 SOSA EDGAR N & LORIS MARIA
 139 SAN JACINTO ST
 MISSION TX 78572

C4440-04-020-0021-01 (135732)
 ANZALDUA MARIA DEL REFUGIO &
 141 SAN JACINTO
 MISSION TX 78572

C4440-04-020-0022-01 (135733)
 GUTIERREZ ELIZABETH
 701 N 10TH ST
 MCALLEN TX 78501

C4440-04-020-0023-01 (135734)
 GUERRA JORGE O
 145 SAN JACINTO ST
 MISSION TX 78572

C4440-04-020-0024-01 (135735)
 CORTEZ GABRIEL JR & MYRIAM M TREVINO
 147 SAN JACINTO ST
 MISSION TX 78572

C4440-04-020-0025-01 (135736)
 MARTINEZ JESUS
 201 SAN JACINTO ST
 MISSION TX 78572

C4440-04-020-0026-01 (135737)
 JEREZ LUIS ENRIQUE GUEVARA
 3105 SAN GABRIEL ST
 MISSION TX 78572

C4440-04-020-0027-01 (135738)
 EDIFICA GROUP LLC
 2112 S SHARY RD STE 23
 MISSION TX 78572

S2950-00-000-0124-00 (280793)
 ROJAS JOSE DE JESUS & GUADALUPE
 5510 S 27TH ST
 MCALLEN TX 78503

S2950-00-000-0124-10 (280794)
 RODRIGUEZ ALMA TORRES
 1704 SUNRISE LANE
 PALMHURST TX 78574

S2950-00-000-0124-20 (644467)
 ANKLE STEEL USA LLC
 ATTN CARLOS A DIAZ
 4512 BEN HOGAN AVE
 MCALLEN TX 78503

S2950-00-000-0123-05 (702766)
 HIDALGO COUNTY DRAINAGE DIST NO 1
 902 N DOOLITTLE RD
 EDINBURG TX 78542

P7421-00-000-0001-00 (727157)
 BRADY GLORIA B
 PO BOX 663
 HIDALGO TX 78557

L1851-00-000-0001-00 (959235)
 RETAMA INVESTMENTS LLC
 2112 S SHARY RD STE 28
 MISSION TX 78572

Started: 5:35 p.m.

Ended: 6:01 p.m.

Item #1.1

Re-Designation of Land Use: A 3.91 acre tract of land, situated in Porcion 58, more or less, out of Lot 124, John H. Shary Subdivision PUD(AO-I) to PUD(R-3)
Carlos Andrade & Angelica Treviño

Ms. Irasema Dimas went over the write-up stating the subject site was located approximately 180' west of Shary Road along the south side of Hunt Valley Road.

SURROUNDING ZONES:	N:	PUD	– Planned Unit Development
	E:	C-2	– Neighborhood Development
	W:	PUD	– Planned Unit Development
	S:	PUD	– Planned Unit Development

EXISTING LAND USES:	N:	Residential Homes
	E:	Commercial Plaza
	W:	Vacant
	S:	Vacant
	Site:	Vacant

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map, and surrounding land uses.

RECOMMENDATION: Staff is recommending denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Joseph Phillips who resides at 109 Rio Grande Court stated that the concerns were: 1) The zoning was not compatible with the uses around the area, 2) Privacy- Citizens from the apartments would be looking into neighboring backyards, 3) Drainage. Mr. Phillips added he would want to know if a drainage report has been done, and 4) flooding around neighboring properties.

Mr. Erik Diaz who resides at 709 Rio Grande Court stated he was against the request. He added that the main concerns were 1) The Multifamily use, 2) Water running into the neighboring canal and over flooding.

Mr. Charles Garrett who resides at 1908 Trinity stated that he was against the request. His main concern was the layout. He stated he would like to see the engineered drawings. He added there is major problems with sewage/drainage in the area.

Chairwoman Izaguirre stated that right now it was only the re-designation of land use so staff does not have access to that information and it cannot be requested at this time. She added that information is turned in to the city at the development stage.

Mrs. Ann Camarillo who resides at 2116 Pecos stated she was against the request. She stated this property was backing up Cimarron Subdivision which is going through other zoning challenges with the club. She added that it feels like as a resident of Mission, living in Cimarron they are getting attacked from all sides. She mentioned she would like to see the City defend and protect the commitment made to the community that's investing in town.

Mr. Rick Roth who resides at 518 Rio Grande Drive stated his main concern was both foot and vehicle traffic. He mentioned he would like to know how this development would affect the traffic around the Cimarron area. He added that it is already difficult to walk on the main street.

Mrs. Anita Iglesias who resides at 2113 Pecos Street asked that how could citizens say yes or no to the development if there are no complete details on the project.

Mr. Ryan Dryeen 809 Brazos Street stated that the big concerns were flooding and drainage.

Mr. Martin Torres who resides at 1107 Rio Balsas stated that homes in the area have never flooded. He asked that if this request is approved and construction is beginning and the area begins to flood what would be the recourse.

Chairwoman Izaguirre stated that the City Engineer would be the one to answer that question. She added that all developments have to comply with city ordinances. She mentioned that at this moment we were only at the rezoning process.

Mr. Carlos Andrade the applicant stated this project will bring a lot of advantages to the community. He stated he founded Retama Business Center six years ago. He added this new project will change the concept and the esthetics of the community. He mentioned the 3.9 acre property is right behind the Retama Business Center. Mr. Andrade stated this project consisted of 8 vertical towers with 78 apartments of 1700-1900 square feet each with 6 penthouses of approximately 2,500 square feet each. He added the estimated cost of each apartment would be \$350,000 – \$450,000. He mentioned this would help generate value, taxes, development, and a new concept in all South Texas.

Mr. Mariano Garcia translated that Mr. Andrade is trying to make the best use of this vacant property with multi-family residential. He added that this would be a innovative project. He mentioned Mr. Andrade was aware of the concerns and he would be working with city staff and engineers to address the concerns.

Mr. Charles Garrett asked if there had been a study done on property value.

Mr. Garcia answered "no".

Mr. Carlos Martinez who lives at Cimarron stated that the project looked very nice but it would increase the flood insurance for the neighboring homes.

Mr. Ryan Dryeen stated that he would like to know the relationship of the developer to the Cimarron Country Club owner.

Mr. Garcia stated that there was no relation.

Mrs. Anita Iglesias asked if the development would have access through Cimarron.

Chairwoman Izaguirre mentioned that according to exhibits provided at this time, access was only through Shary road.

Mr. Jose Luis Ramirez who resides at 1024 Rio Grande Dr. asked how many apartments would be done.

Mr. Andrade answered that it would be 84 condominiums.

Mr. Ramirez asked if there had been a study done that would show how this development would impact schools in our City.

Mr. Andrade stated a study that deep was not performed.

Mr. Debra Alvarez asked if all condominiums would be for sale.

Mr. Andrade stated they would all be for sale.

Mr. Hollis Rutledge who resides at 214 Rio Grande Dr. stated this development was not compatible to what the city stated many years ago. He added this was a zoning issue and does not meet the intent of the zoning ordinance as it exists today.

Mr. Enrique Castro who resides at 810 Brazos stated this was nice project but he wanted to know how the city would stop other projects if they approve this one.

Mr. Rich Roth who resides at 518 Rio Grande Court asked if anyone has looked at the fact that crime is going to be high by bringing in these tall high apartments. He suggested a crime study be done before the development.

Mr. Carlos Reyes who resides at 818 Rio Grande Drive stated that this project is a joke. He added that there were better places where this development could be done.

Chairwoman Izaguirre asked the board if they had questions.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Alvarez moved to deny the PUD(R-3) based on the City's future land use map. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Ruben D. Plata, Mayor Pro-Tem
Abiel Flores, Councilman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Jim Barnes
Beth Barnes
Jimmy Sanchez
Andres Palma
Hilda Flores
Irma Flores Lopez
Veronica Galligan
Bob Galligan
Ingrid Ortiz
Maria E. Costilla
Robert Bell
Rogelio Gutierrez
Beth Galligan
Dave Hendricks
Noel Salinas
Monica Gonzalez

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
David Flores, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Alex Fajardo, Media Relations
Charlie Longoria, Media Relations
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Brad Bentsen, Parks & Recreation Director
Cesar Torres, Chief of Police
Jesse Mares, Facilities Director
Douglas Williams, Interim Fire Chief
Frank Cavazos, Deputy Fire Chief
Joanne Longoria, CDBG Director
Mayra Rocha, Speer Memorial Library Director
Mario Flores, Golf Director
Rick Venecia, Boys & Girls Club Director
Angel Ramos, Veteran's Cemetery Director
Roel Mendiola, Sanitation Dept. Director
J. C. Avila, Fleet Director
Daniel Garza, Health Director

STAFF PRESENT:

Joel Chapa, Police Officer
Gabriel Diaz, Streets Supervisor
Ashley De Luna, Police Officer
Pedro Moreno
Luis Zamudio

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 3:30 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Proclamation – Cervical Health Awareness Month - Carrillo

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – Cervical Health Awareness Month. Motion was seconded by Councilman Abiel Flores and approved unanimously 5-0.

2. Report from the Greater Mission Chamber of Commerce – Enriquez

Brenda Enriquez, Mission Chamber of Commerce CEO, reported on chamber events that had taken place and would be taking place such as the Winter Texan Expo, Buenas Tardes Luncheon, upcoming educational courses and the Winter Texan Fiesta.

3. Presentation – APWA’s 3rd Annual Valley Road-E-O – Mendiola

Roel Mendiola, Sanitation Director, introduced Pedro Moreno and Luis Zamudio as winners in their categories at APWA’s 3rd Annual Valley Road-E-O. Pedro Moreno won 3rd place in the backhoe competition. Luis Zamudio won 1st place in both the backhoe and mini-excavator as well as Grand Champion for the overall competition.

4. Departmental Reports – Perez

Mayor Pro Tem Plata moved to approve the Departmental Reports. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

5. Citizen's Participation – Garza

Mr. Jesus Mendoza spoke via zoom. He stated he had been homebound for over 10 years due to a debilitating illness. He made an open request to Chief of Police Cesar Torres to investigate and prosecute violent threats and violent accidents.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

6. Rezoning: Lot 12, Block 1, East Side Addition, (R-1) Single Family Residential to (C-3) General Business, Cynthia Ingrid Ortiz Castilla, and Adoption of Ordinance# _____ - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the Southwest corner of Naranjo Avenue and Matamoros Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor Garza asked there were any comments for or against the request.

Ingrid Ortiz, owner of the subject site, stated that her and her husband are from Mexico and that they would like to invest in Mission and bring jobs to the community by bringing their pet hotel business to our city.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to deny the rezoning: Lot 12, Block 1, East Side Addition, (R-1) Single Family Residential to (C-3) General Business, Cynthia Ingrid Ortiz Castilla. Motion was seconded by Councilman Vela and denied unanimously 5-0.

7. Rezoning: Lot 2, Yessica Pedraza Subdivision, (R-1) Single Family Residential to (R-3) Multi-Family Residential, Amando Pena, III, and Adoption of Ordinance# _____ - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located 280' north of E. Griffin Parkway and 150' east of Orange Avenue. There was public opposition during the P&Z Meeting the concerns voiced were in regards to the property surrounded by residential established homes, and the only access to the property is through an alley. A petition reflecting 71% in opposition was submitted to staff. The board unanimously recommended denial. If City Council was inclined to approve the request, a 4/5 vote would be required.

Staff and City Manager recommended denial.

Mayor Garza asked there were any comments for or against the request.

Rogelio Gutierrez, 2317 Lilac Street, stated that he was opposed to the rezoning due to currently having vandalism issues. He fears that with the rezoning the issues would increase.

Jaime Sanchez, 2328 Orange Street, stated he was opposed to the rezoning due to several utility lines/posts that would need to be relocated in order to accommodate the rezoning.

Robert Bell, 2314 Orange Street, stated that this was his backyard, and he was opposed to the rezoning.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Jessica Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to deny Rezoning: Lot 2, Yessica Pedraza Subdivision, (R-1) Single Family Residential to (R-3) Multi-Family Residential, Amando Pena, III. Motion was seconded by Mayor Pro Tem Plata and denied unanimously 5-0.

8. Rezoning: The West 840' of Lots 21 & 22, Rees Subdivision, (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Quiricho, LTD, and Adoption of Ordinance# 5265 - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located 420' west of S. Bryan Road along the north side of Trinity Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the rezoning: The West 840' of Lots 21 & 22, Rees Subdivision, (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Quiricho, LTD, and Adoption of Ordinance# 5265. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5265

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING THE WEST 840' OF LOTS 21 & 22, REES SUBDIVISION, FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (I-1) LIGHT INDUSTRIAL

9. Conditional Use Permit: Guest House at 1502 Esperanza Avenue, Lot 18, Los Ebanos Village, R-1, Sabrina Escobar, and Adoption of Ordinance# 5266 - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located 139' west of Los Ebanos Road along the north side of Esperanza Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Sabrina Escobar, 1502 Esperanza Avenue, stated that this is the construction of their first home and that they would like to have a guest house for guests who come visit. She also stated it would serve as additional storage and a place to store their RV as well.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve CUP and Ordinance 5266 for a guest house at 1502 Esperanza Avenue, Lot 18, Los Ebanos Village, R-1, Sabrina Escobar. Motion was seconded by Councilman Flores and approved unanimously 5-0.

ORDINANCE NO. 5266

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A GUEST HOUSE AT 1502 ESPERANZA AVENUE, BEING LOT 18, LOS EBANOS VILLAGE

10. Conditional Use Permit: Guest House at 1005 Alameda Drive, Lots 14 & 15, Mayberry Manor, R-1, Osbaldo Salinas, and Adoption of Ordinance# 5267 - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located 990' east of Mayberry Road along the north side of Alameda Drive. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve CUP and Ordinance 5267 for a guest house at 1005 Alameda Drive, Lots 14 & 15, Mayberry Manor, R-1, Osbaldo Salinas. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5267

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A GUEST HOUSE AT 1005 ALAMEDA DRIVE, BEING LOTS 14 & 15, MAYBERRY MANOR

11. Conditional Use Permit: Texas Citrus Fiesta Fun Fair with the Sale & On-Site Consumption of Alcoholic Beverages at 807 N. Conway (aka La Lomita Plaza & Rotary Park), C-3, January 28 & 29, 2023, Texas Citrus Fiesta, and Adoption of Ordinance# 5268 - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located at the southwest corner of Conway Blvd. and Business Highway 83 at La Lomita Plaza (Leo Pena Park). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve CUP and Ordinance 5268 for the Texas Citrus Fiesta Fun Fair with the Sale & On-Site Consumption of alcoholic beverages at 807 N. Conway (aka La Lomita Plaza and Rotary Park) on January 28 & 29, 2023. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5268

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE TEXAS CITRUS FIESTA FUN FAIR WITH THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES AT 807 N. CONWAY, (AKA LA LOMITA PLAZA & ROTARY PARK), JANUARY 28 & 29, 2023

12. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Southern Pour Sips & Bites at 2600 E. Griffin Parkway, Being a 1.04-acre tract of land out of Lot 246, John H. Shary Subdivision, C-3, Southern Pour Sips & Bites, LLC, and Adoption of Ordinance# 5269 - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located between Hackberry Avenue and Taylor Road along the south side of Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked there were any comments for or against the request.

Mariana Linaldi and Rodrigo Rodriguez, 2600 E. Griffin Parkway, owners of the subject site stated that would love to continue to bring commerce to the City of Mission.

Upon motion by Councilwoman Ortega seconded by Mayor Pro Tem Plata and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve CUP and Ordinance 5269 for Sale & On-Site Consumption of Alcoholic Beverages – Southern Pour Sips & Bites at 2600 E. Griffin Parkway, Being a 1.04-acre tract of land out of Lot 246, John H. Shary Subdivision, C-3, Southern Pour Sips & Bites, LLC. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5269

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – TABOO BAR & GRILL AT 608 N. SHARY ROAD, SUITES 9 & 10,
LOT 1, ALBA PLAZA

13. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill at 608 N. Shary Road, Ste. 9& 10, Lot 1, Alba Plaza, C-3, BGD Investments, LLC, and Adoption of Ordinance# _____ - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of Shary Road. There was no public opposition during the P&Z Meeting. A call was received by staff in opposition, the concerns voiced were in regards to noise & the type of business should not be allowed near residential neighborhoods. The board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked there were any comments for or against the request.

There were no comments.

Upon motion by Councilwoman Ortega seconded by Mayor Pro Tem Plata and approved unanimously, the public hearing was closed.

Councilman Flores asked if there was a waiting period before reapplying for this type of permit to which Susie De Luna, Planning Director, responded that there was a six-month period and this business had met the waiting period requirements.

Councilwoman Ortega moved to approve CUP for Sale & On-Site Consumption of Alcoholic Beverages – Southern Pour Sips & Bites at 2600 E. Griffin Parkway, Being a 1.04-acre tract of land out of Lot 246, John H. Shary Subdivision, C-3, Southern Pour Sips & Bites, LLC. Motion was seconded by Councilman Flores and denied 2-3 with Mayor Garza, Mayor Pro Tem Plata and Councilman Vela voting against.

14. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Ice House, LLC at 815 N. Francisco Avenue, Being the South 109.5' of Lot 2, Block 137, Mission Original Townsite & all of Lot 52, John H. Shary Industrial Subdivision, C-3, Robert Galligan, and Adoption of Ordinance# 5270 - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located at the NW corner of Francisco and 8th Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked there were any comments for or against the request.

Robert and Veronica Galligan, new owners of the subject site expressed their excitement for this new business opportunity and working with the City of Mission. They stated the purpose was to keep their place of business community oriented.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata asked if there was any opposition to this item to which Susie De Luna, Planning Director, responded that there was not.

Mayor Pro Tem Plata moved to approve CUP and Ordinance 5270 for Sale & On-Site Consumption of Alcoholic Beverages – Ice House, LLC at 815 N. Francisco Avenue, Being the South 109.5' of Lot 2, Block 137, Mission Original Townsite & all of Lot 52, John H. Shary Industrial Subdivision, C-3, Robert Galligan. Motion was seconded by Councilman Flores and approved unanimously 5-0.

ORDINANCE NO. 5270

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – ICE HOUSE, LLC AT 815 N. FRANCISCO AVENUE, BEING THE
SOUTH 109.5' OF LOT 2, BLOCK 137, MISSION ORIGINAL TOWNSITE & ALL OF LOT 52,
JOHN H. SHARY INDUSTRIAL SUBDIVISION

15. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Lada (52) Bar & Grill at 4001 S. Shary Road, Ste. 100, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, Marco Mascorro, and Adoption of Ordinance# 5271 - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal. The subject site was located on the SE corner of San Mateo and Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata asked if there was any opposition to this item to which Susie De Luna, Planning Director, responded that there was not.

Mayor Pro Tem Plata moved to approve CUP and Ordinance 5271 for Sale & On-Site Consumption of Alcoholic Beverages – Lada (52) Bar & Grill at 4001 S. Shary Road, Ste. 100, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, Marco Mascorro. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5271

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – LADA (52) BAR & GRILL AT 4001 S. SHARY
ROAD, STE. 100, LOT 1, SHARYLAND PLATATION GROVE TECH-CENTER #2

16. Conditional Use Permit Renewal: Mobile Food Truck – El Sancho BBQ at 1625 N. Conway Avenue, The north ½ of Lot 13 & all of Lot 14, Block 258, Mission Original Townsite Subdivision, C-3, Daniel Sanchez, and Adoption of Ordinance# 5272 - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal. The subject site was located 400' north of Kika De La Garza Loop along the west side of Conway Ave. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata asked if there was any opposition to this item to which Susie De Luna, Planning Director, responded that there was no opposition and there were plenty of good comments.

Mayor Pro Tem Plata moved to approve CUP and Ordinance 5272 for Mobile Food Truck - El Sancho BBQ at 1625 N. Conway Avenue, The north ½ of Lot 13 & all of Lot 14, Block 258, Mission Original Townsite Subdivision, C-3, Daniel Sanchez. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5272

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR MOBILE FOOD TRUCK – EL
SANCHO BBQ AT 1625 N. CONWAY AVENUE, THE NORTH ½ OF LOT 13 & ALL OF LOT 14,
BLOCK 258, MISSION ORIGINAL TOWNSITE SUBDIVIVION

17. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Suerte Bar & Grill at 205 N. Shary Road, Ste. A, Lot 1, South Shary Commercial Subdivision, C-3, Buzz Entertainment, LLC, and Adoption of Ordinance# 5273 - De Luna

On December 21, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal. The subject site was located near the NW corner of Shary Road and E 1st Street along the west side of Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata asked if there was any opposition to this item to which Susie De Luna, Planning Director, responded that there was no opposition.

Mayor Pro Tem Plata moved to approve CUP and Ordinance 5273 for Sale & On-Site Consumption of Alcoholic Beverages – Suerte Bar & Grill at 205 N. Shary Road, Ste. A, Lot 1, South Shary Commercial Subdivision, C-3, Buzz Entertainment, LLC. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5273

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – SUERTE BAR & GRILL AT 205 N. SHARY
ROAD, STE. A, LOT 1, SOUTH SHARY COMMERCIAL SUBDIVISION

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

18. Approval of Minutes – Carrillo

Regular Meeting – December 12, 2022 and Special Meetings – December 28, 2022 & January 3, 2023

19. Acknowledge Receipt of Minutes – Perez

Parks & Recreation Board – November 8, 2022

Citizens Advisory Committee – November 8, 2022

20. Approval of Resolution No. 1806 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Texas Citrus Fiesta Parade – Torres

The Texas Citrus Parade is scheduled for January 28, 2023. The agreement is required by the Texas Department of Transportation for the closure of Texas Highway 107 (Conway Avenue) between the Two and a Half Mile Line and Interstate 2, the 100 and 200 Block of West Tom Landry and the 100 and 200 Block of West Business Highway 83.

RESOLUTION NO. 1806

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY FOR THE TEXAS CITRUS FIESTA PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT

21. Approval of Resolution No. 1807 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Chick-fil-A Half Marathon – Torres

The agreement is required by the Texas Department of Transportation for the closure of the right lane of travel of FM 494 (Shary Road) to FM 495 (Griffin Parkway), west to Bryan Road, southbound to U.S. Business Highway 83, west on U.S. Business Highway 83 to Conway Ave., northbound Conway Ave. to 2 Mile Line Road, east to FM 494 and south on FM 494 to the Mission Event Center. The event will take place on February 18, 2023. The Mission Police Department will be responsible for securing the route.

RESOLUTION NO. 1807

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF THE NORTHBOUND LANE (RIGHT LANE) OF FM 494 (SHARY ROAD) FROM VICTORIA STREET TO FM 495 (GRIFFEN PARKWAY), WEST ON FM 495 (RIGHT LANE) TO FM 396 (BRYAN ROAD), SOUTHBOUND ON FM 396 (RIGHT LANE) TO U.S. BUSINESS HIGHWAY 83, WEST ON U.S. BUSINESS HIGHWAY 83 (RIGHT LANE) TO TEXAS HIGHWAY 107 (CONWAY AVE.), NORTHBOUND ON TEXAS HIGHWAY 107 (RIGHT LANE) TO MILE 2 ROAD, EAST ON MILE 2 ROAD (RIGHT LANE) TO FM 494 (SHARY ROAD) AND SOUTHBOUND ON FM 494 (RIGHT LANE) ENDING AT 200 NORTH SHARY ROAD FOR THE CHICK-FIL-A HALF MARATHON EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT

22. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer Juan Paniagua, a Mission Police Officer in accordance with Texas Government Code, Section 614.051- Torres

Honorably Retired Peace Officer Juan Paniagua has requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-565 from the Mission Police Department.

23. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer Jerald Perez, a Mission Police Officer in accordance with Texas Government Code, Section 614.051- Torres

Honorably Retired Peace Officer Jerald Perez has requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-552 from the Mission Police Department.

24. Approval of Resolution # 1808 Regarding Waterline Access Agreement with Sharyland Water Supply within city ETJ for Fortis Land Company, LLC – Lantana Landing Subdivision – De Luna

The proposed Fortis Land Company, LLC – Lantana Landing Subdivision is located within the service area of the Sharyland Water Supply Corporation and within the City of Mission. Sharyland Water Supply Corporation has adequate-sized water lines to support fire hydrants in the area and requires an agreement be entered between the Corporation, the property owner and the City of Mission before such installation is allowed.

RESOLUTION NO. 1808

A RESOLUTION OF THE CITY OF MISSION, TEXAS TO APPROVE A WATERLINE ACCESS AGREEMENT BETWEEN THE SHARYLAND WATER SUPPLY CORPORATION, AND FORTIS LAND COMPANY, LLC – LANTANA LANDING SUBDIVISION

25. Authorization to purchase three (3) Chevy Colorado vehicles via TIPS contract for Utility Department – Enriquez

These vehicles will replace the older vehicles that are currently in our fleet. Cost of the purchase is \$93,604.65 from Lake Country Chevrolet utilizing TIPS contract 210907. ARPA funds will be utilized for payment of this purchase.

26. Authorization to purchase NFPA 1582 Physicals and NFPA 1583 Wellness Fitness Evaluations from Sole Source Provider – Williams

The Mission Fire Department is seeking authorization to purchase NFPA 1582 Physicals and NFPA 1583 Wellness Fitness Evaluations from Life Scan Wellness Centers. The NFPA Physicals and Wellness Fitness Evaluations are broken down in six (6) categories; Annual Public Safety Exam, Cardiopulmonary Assessment, Ultrasound Screening, Blood and Laboratory Tests, Fitness Evaluation, and Medical Clearances. The testing will be for eighty-seven (87) full-time firefighters in the amount of \$57,591.00, via sole source provider. The City of Mission is taking a proactive approach in the well-being of our firefighters.

27. Authorization to Execute the second, and final one-year renewal with Texas Air Filter Services, LLC – Mares

Staff is seeking authorization to execute the second, and final, one-year renewal with Texas Air Filter Services, LLC to continue assisting with the City of Mission Facilities. This agreement will extend Bid No: 21-125-12-30 from January 26, 2023 through January 25, 2024. There will be no increase in pricing with this renewal.

28. Authorization to allow the purchase of a firearm to Honorably Retired Fire Chief Gilbert Sanchez, in accordance with Texas Government Code, Section 614.051-Flores

Honorably Retired Fire Chief and Peace Officer Gilbert Sanchez had served the Mission Fire Department for 28 years and has requested to purchase his Sig Saur Model P229 40 Cal. service weapon, serial # AM-16-302 from the Mission Fire Department.

29. Authorization to Solicit Proposals for Portable Restrooms – Bentsen

Staff was seeking authorization to solicit proposals for the purchase and delivery of two (2) portable restrooms for City Special Events. Proposed restroom types are one (1) ADA portable restroom and one (1) eight (8) stall, semi-private portable restroom consisting of four (4) lady's toilets and two (2) men's toilets and two (2) men's urinals, including two (2) sinks in each lady's and men's restrooms. Both portable units would be air conditioned and heated and would also have heated water.

Mayor Pro Tem Plata moved to approve all consent agenda items 18 thru 29 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

30. Preliminary Plat Approval: Las Comadres #10 Subdivision, Being a 64.65 acre tract of land out of a part of a certain 243.51 acre tract out of Porcion 48, Suburban ETJ, Developer: Carlos Leal, Engineer: South Texas Infrastructure Group, – De Luna

On December 21, 2022, the Mission Planning and Zoning held a Public Hearing to consider the Preliminary & Final Plat Approval for Las Comadres #10 Subdivision. The subject site was located at the intersection of 4 Mile Line and Abram Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Councilwoman Ortega stepped out of the meeting at 4:38 p.m.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval for Las Comadres #10 Subdivision, Being a 64.65 acre tract of land out of a part of a certain 243.51 acre tract out of Porcion 48, Suburban ETJ, Developer: Carlos Leal, Engineer: South Texas Infrastructure Group. Motion was seconded by Councilman Vela and approved unanimously 4-0.

31. Preliminary Plat Approval: Eduardo's Subdivision No. 26, A 9.93-acre tract of land (North 10 acres recorded) out of Block 16, Texan Gardens Subdivision, Rural ETJ, Developer: Las Dianas Land Development, Engineer: Izaguirre Engineering Group, LLC, – De Luna

On December 21, 2022, the Mission Planning and Zoning held a Public Hearing to consider the Preliminary & Final Plat Approval for Eduardo's Subdivision No. 26. The subject site was located at along the east side of Western Road approximately ½ mile north of Mile 6 Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval for Eduardo's Subdivision No. 26, A 9.93-acre tract of land (North 10 acres recorded) out of Block 16, Texan Gardens Subdivision, Rural ETJ, Developer: Las Dianas Land Development, Engineer: Izaguirre Engineering Group, LLC. Motion was seconded by Councilman Vela and approved unanimously 4-0.

32. Authorization to Reject and Resolicit for Proposals for the Construction of All-Inclusive Playground, Splash Pad and Associated Park Amenities - Geddes

Staff is requesting authorization to Reject and Resolicit for Proposals for the Construction of All-Inclusive Playground, Splash Pad and Associated Park Amenities. The City received two (2) proposals. One proposal was found non-responsive due to missing an Addendum. This left one proposal for evaluation that came in over budget considering all alternates. Staff recommends to resolicit for proposals to increase the participation and to reduce cost.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the authorization to reject and resolicit for proposals for the construction of the All-Inclusive Playground, Splash Pad and Associated Park Amenities. Motion was seconded by Councilman Vela and approved unanimously 4-0.

33. Authorization to award contract for On-Call Geotechnical and Material Testing Services to Millenium Engineers Group, Inc. - Bocanegra

The City of Mission has accepted and evaluated five (5) proposals of qualifications responses for On-Call Geotechnical and Material Testing Services for the infrastructure projects within the City of Mission and its extraterritorial jurisdiction. Proposals received were referred to an evaluation committee made up of our City Engineers. Staff recommends awarding the contract to Millenium Engineers Group, Inc. who is the firm with the highest evaluation ranking, meeting all specifications.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the authorization award the contract for On-Call Geotechnical and Material Testing Services to Millenium Engineers Group, Inc. Motion was seconded by Councilman Flores and approved unanimously 4-0.

34. Approval of Resolution 1809 authorizing the purchase and financing of one backhoe for the Parks and Recreation Department – Bentsen

Seeking authorization to apply for purchase and financing for One (1) New Caterpillar Inc Model: 420 Backhoe Loader. The cost of the purchase is \$159,500 from Holt Cat utilizing Buy Board Contract # 685-22. Staff is seeking authorization to submit application to Government Capital and Financing. The financing will be for a period of three years at 5.76% Annual Interest Rate.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution 1809 authorizing the purchase and financing of one backhoe for the Parks and Recreation Department. Motion was seconded by Councilman Vela and approved unanimously 4-0.

RESOLUTION # 1809

A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING A "BACKHOE & RELATED EQUIPMENT".

Councilwoman Ortega re-joined the meeting at 4:42 p.m.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments – Cancer Awareness Wreath Ceremony to be held at the Central Fire Station on Thursday January 12, 2023 at 10:00 a.m., Food Distribution to be held at the Mission Food Pantry on Friday January 13, 2023 from 9:00 a.m. – 11:00 a.m., Texas Citrus Fiesta Royal Gala to be held on Saturday, January 14, 2023 at 7:00 pm at Balli's Terrace Event Center, CDBG will be hosting a One Stop Shop at the Mission CEED Building on January 18, 2023 at 3:00 p.m., Buenas Tardes Luncheon to be held at the Mission Event Center on January 19, 2023 at 11:00 a.m.; City Hall will be closed on Monday, January 16, 2023 in observance of Martin Luther King Day.

Mayor's Comments – The City of Mission signed a commitment to join "It's Time Texas" which is a statewide competition focusing on health and wellness. She's very excited to be a part of this and is aiming for the City of Mission to win.

City Council Comments – Councilwoman Jessica Ortega asked everyone to be safe and wished everyone a Happy New Year.

At 4:45 p.m., Mayor Pro Tem moved to convene into Executive Session. Motion was seconded by Councilman Flores and approved unanimously 5-0.

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section(s) 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) related to benefits and services applied to Mission Fire Chief (retired).

2. Closed session pursuant to Tex. Gov't Code Section(s) 551.071 (Consultation with Attorney) and 551.087 (Deliberation Regarding Economic Development) related to legislative and economic development matters.

Upon conclusion of Executive Session at 5:17 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilman Flores and approved unanimously 5-0.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, regarding benefits and services applied to Mission Fire Chief (retired).

No action was taken.

2. Consideration and action, if any, regarding legislative and economic development matters.

No action was taken.

ADJOURNMENT

At 5:17 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



MEETING DATE: January 23, 2023

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
Parks & Recreation Board – December 8, 2022
Zoning Board of Adjustments – October 19, October 26, 2022
Planning and Zoning Commission – October 12, November 16, & November 21, 2022
Mission Civil Service Commission – November 3, 2022

NATURE OF REQUEST:

See Attached Minutes

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

PARKS AND RECREATION BOARD MEETING
December 13, 2022

<u>BOARD MEMBERS PRESENT</u>	<u>STAFF</u>
Tony Guerrero	Brad Bentsen
Chris Voss	Pete Lopez
Jesus Mendiola	Jorge R. Chapa
Maggie Guajardo Pena	Rick Contreras
Melissa Reyna	Juanita Alvarez
Mark Minton	JC Calderon

Call to Order

Tony Guerrero called the meeting to order.

Roll Call

Roll call was taken and quorum was met.

Prayer

Chris Voss led us in prayer.

Approval of Minutes

The Board Members approved the minutes for the November 8, 2022 Board meeting. Motion to approve was made by Maggie Guajardo Pena and seconded by Chris Voss. The motion to approve minutes passed unanimously.

CITIZEN PARTICIPATION

N/A

UPDATE OF PARKS

Parks staff continues removing playground equipment at Lions Park. 13-15 large trees and Palm trees, part of the sprinkler system, canopies, tables, benches and white boundry posts along with cart trails along holes 25 and 26 from Shary Golf course were also removed at site. Public Works will remove everything from site and move the asphalt and caliche to the Bannworth site where the new playground is to be erected. Today December 13 was the deadline for bids to be accepted but were extended by a week to give contractors more time to study and propose a more detailed bid for the addition of air conditioners in the 3 restrooms. Proposal bids are now due December

20, 2022. Mr. Bentsen noted companies from Houston and Dallas have called inquiring about the project wanting to bid.

Parks crews are removing playground currently in place at Bannworth Park. Asphalt and caliche from the old playground set at Lions Parks is being incorporated with ground material currently in place to have the area ready for the installation of new playground which is to be installed in about a week.

The Irrigation Crew is installing a system in the area between the baseball fields and the playground at Nell Tolle Park. The north area of that section used to have it so now the whole section, from walking trail to walking trail, has irrigation. The lighting system was also fixed in this area.

Parks Department had gotten Leo Pena Plazita ready for our annual Christmas Lighting before it was pushed back a week because of the weather. Crews have started wrapping light poles along Conway alternation red and green lights which definitely makes this area more attractive. Oblate Park also has these poles so we are looking at putting up lights at that park. Arnulfo "Tatan" Rodriguez Park will also be decorated. We came back the following week to do the Christmas Lighting on Thursday and Friday and everything turned out well. Probably had the biggest crowds attending the event

Other different events the Parks Department has helped, been involved with. Are Veterans Luncheon and Parade, Holy Rosary with Bleachers, a groundbreaking ceremony for Esperanza Homes subdivision that will connect Glasscock Rd. and Shary Rd., Texas Citrus Fiesta Cookoff, Mission Historical Museum celebrating 20 years, and a ceremony at the Police Department unveiling a new unit in conjunction Mental Health with green trim. Lastly we helped Virgen de Guadalupe Catholic Church with a Jamaica by loaning trash receptacles and helping with clean up. All these events whatever is needed is provided by us including tables, chairs, tents, sound systems, bleachers, ice chests or anything they can think of.

UPDATE OF RECREATION

Finished our Men's Softball season with the Sullivan City Knights going undefeated and winning the Championship. Team Punishers placed second with their only losses coming to Sullivan City Knights. All teams had a good time but some were having trouble getting all 10 players to show up.

We are playing our 6th week of the Men's Basketball league. We got lucky and found a sponsor for the balance of the official's fee. Hopefully we can finish the league and get the pay situation corrected.

Pickleball gave us a scare on Monday December 5, 2022. Jerry Hall suffered a heart attack making for a scary situation. Quick responses from Rick Contreras and Jerry Boman basically saved his life, I was told by the nurses at Mission Medical hospital. Mr. Hall was supposed to be dismissed from

the hospital but swelling of his knee concerned the doctors enough to worry them with his blood circulation. We now have an AED at the Recreation Center or be ordering one when the unit there is taken back to Mayberry Pool. We will be having our Christmas Pizza Party if any of the Board members would like to attend.

We hosted our Annual Christmas Lighting December 8&9, 2022 after originally scheduled due to rain. The Parks Department did a great job getting Leo Pena Plazita ready again after having to postpone. There was 36 bicycles and 68 toys given out to the community that were greatly appreciated by the children and parents on the winning end of the raffle. The entertainment was really outstanding with New Variety Band closing the first night playing for an hour. Mission Parks and Recreation Folklorico closed out the second and kept a packed house the entire time. Mission Consolidated Independent School District really helped out with providing 7 different acts for the event. A big thank you to all that helped during the Lighting.

We are speaking to Esteban, with the Wild Child organization about running select baseball and softball during the times the Mission Boys and Girls Club isn't offering it. We will supposedly run about 4 baseball and 3 softball leagues during these times. Everything is looking very promising and we can hopefully start these leagues pretty soon. Each team will pay us a league and they will pay the umpires at the plate making this a "win-win" situation on our part.

Aquatics Update

Lap Swimming continues both mornings and afternoons. Attendance varies from 3 people up to 12 during different sessions.

USA Swimming continues strong with about 55 swimmers registered and enjoying the extra training provided by our staff.

Sharyland swim teams continue to use Bannworth Pool with the Mission District teams coming over as weather dictates. Mission school district borrowed our tarps and got great results with heating their pool.

Border Patrol continues to use Bannworth pool to train for situations needed to jump into the water with chases or rescues.

Other Business

Mr. Bentsen is a little frustrated with Texas Parks and Wildlife with the lack of response for the Lions Parks project. A go ahead was given for the solicitation of bids for construction for this project but no further word has been given as to where this project stands. We have extended the bid process until December 20, 2022. Mr. Bentsen also applied for a grant, for the rejuvenation of the Hike and Bike Trails, with Texas Parks and Wildlife. This project will include the area along the Mission Canal getting a grass mix used by the highway be installed, erect a wall along the east

side on the same area that is eroding to a semi dangerous level. Public Works will do the overlay and most if not all the work will be done inhouse by the Parks Department. Texas Parks an Wildlife went to a new system for inputting all projects 2 years ago but somehow these 2 projects were not included.

The Advisory Board spot previously held by Xavier Longoria will be getting filled by Karina Garza, a Mission native who is pretty athletic and has a history of a pretty good golfer.

Texas Citrus Fiesta is around the corner and City Council is wanting the Parks Department to decorate a float for them. Brad and staff usually come up with good ideas on how to put them together.

Mr. Mendiola has a sponsor who is willing to donate \$3,000.00 towards the prevent Diabetes exercise stations at 3 different stations around the City. Sponsorship levels were discussed with \$500, \$750 and \$1,000 being the ones agreed upon. After much discussion doing 1 Park to its completion was agreed upon so total price was realized and all the little hiccups were eliminated.

Adela Ortega is retiring effective the end of 2022. Our Food Panrty will now become a RGV Food Bank operated by the area food banks.

Public Works continues to be a great asset with the ground work for the playground at Bannworth. With the transporting of asphalt and dirt from Lions Park and preparing that and leaving the final 6 inches at the floor pad for caliche.

A Golf Tournament fundraiser will be hosted with a March 10, 2023 date set for it. Plenty of work will go into it but for a good cause.

All Advisory Board members are invited for our annual Holiday luncheon to be hosted at the Recreation Center December 21, 2022.

Adjournment

Mark Minton made a motion to adjourn the meeting and was seconded by Maggie Guajardo Pena. The Board voted unanimously to approve.

**ZONING BOARD OF ADJUSTMENTS
OCTOBER 19, 2022
CITY HALL'S COUNCIL CHAMBERS**

ZBA PRESENT

Jose "Pepe" Garcia
Kevin Michael Sanchez
Eliud Reyna
Dolly Elizondo
Alberto Salazar

ZBA ABSENT

Terry Meweess
Andrew Riddle
Guillermo Martinez

STAFF PRESENT

Susie De Luna
Jessica Munoz
Irasema Dimas
Cynthia Gonzalez

GUESTS PRESENT

Reynaldo Rangel
Tom Shepherd
Sylvia Robles
George De Leon
Juan Garcia

CALL TO ORDER

Chairman Jose "Pepe" Garcia called the meeting to order at 4:30 p.m.

CITIZENS PARTICIPATION

Chairman Jose "Pepe" Garcia asked if there was anyone in the audience that had anything to present or express that was not on the agenda. The audience remained un-responsive.

APPROVAL OF MINUTES FOR AUGUST 17, 2022

Chairman Jose "Pepe" Garcia asked if there were any corrections to the minutes. Mr. Sanchez moved to approve the minutes. Ms. Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.1**TO ALLOW A 9'1" REAR SETBACK INSTEAD OF THE REQUIRED 15' REAR SETBACK AT 1415 LAS BRISAS DR., BEING LOT 10, SUNTERRA ESTATES, AS REQUESTED BY REYNALDO RANGEL**

Ms. De Luna stated that the subject site is located approximately 700' west of Stewart Road along the north side of Las Brisas Drive. The lot measures 75' x 124' for a total 9,300 sq. ft.

The applicant would like the Board to consider the above-mentioned variance for a proposed 30' x 12' swimming pool. Staff notes that there is a 15' utility easement where the applicant is proposing to build the swimming pool. It is noted that there are other swimming pools within this subdivision meeting setbacks. However, ZBA approved an 11' rear setback variance for Lot 18 on November 17, 2020.

Staff mailed out 30 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends denial of the 9'1", but would be receptive to considering approving an 11' rear setback to be consistent with the previous variance awarded. Subject to signing a hold harmless document

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

Mr. Reynaldo Rangel the applicant was present. The applicant stated he did not know about variances until he wanted to build a pool. Mr. Reynaldo added that some neighbors on the same street have obtained variances as well.

Mr. Sanchez asked Mr. Rangel if he was aware of the hold harmless agreement that he had to sign if the variance was approved.

Mr. Rangel stated he was not aware of it.

Chairman Jose "Pepe" Garcia stated there would be some requirements if the variance was granted.

Mr. Sanchez mentioned to Mr. Rangel that if any utility companies needed access he would have to remove at his expense.

Mr. Rangel understood the process.

Mr. Alberto Salazar asked staff if the variance given in November had an extraordinary situation.

Ms. De Luna stated that in that specific case there were also encroaching in to the utility easement, but most of the utilities were not affected. She added that is the reason why they gave the applicant an 11' rear variance.

Ms. Elizondo asked if they agreed to the hold harmless agreement.

Ms. De Luna confirmed "yes". She added that is the reason why staff is recommending a 11' variance so that he could be following what was recently granted.

Ms. De Luna mentioned that the applicant is asking for 9'1" but staff is receptive to 11'.

Mr. Rangel stated he would take the 11' even if he would have to make it longer. He added the pool was going to be built regardless.

Chairman Jose "Pepe" Garcia entertained a motion. Mr. Sanchez moved to approve staff recommendation of a 11' rear setback. Ms. Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.2

TO ALLOW A 10' REAR SETBACK INSTEAD OF THE REQUIRED 15' REAR SETBACK AT 2300 FOX RUN, BEING LOT 8, FOX RUN SUBDIVISION, AS REQUESTED BY TOM SHEPHERD

Ms. De Luna stated that the subject site is located at the south end of the cul-de-sac of Fox Run. The irregular lot measures a total 20,790 sq. ft.

The applicant would like the Board to consider the above-mentioned variance for a proposed addition of a patio, storage, and dress area with a restroom. Staff notes that

based on the site plan submitted, the applicant is meeting the 15' rear setback but wants to reduce it at 10'.

Staff mailed out 10 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends denial since the applicant has enough room to comply with the setbacks. Approving this variance will set precedence to others within the neighborhood.

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

There was none

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

Mr. Tom Shepherd the applicant was present. He stated he was at the end of the cul-de-sac and from the rear of his property he could see the storage complex. He added he would see about a 10' block wall along the entire property.

Mr. Shepherd explained that he would want to build the pool closer to the rear so that he can see less of the block wall and have a little more space in his back yard. He added he understood there was a 10' utility easement and he was not planning to mess with it. He just wants to use 5' of the 15'.

Mr. Sanchez mentioned that the pool was meeting setbacks but the additional structure was not.

Mr. Shepherd stated the pool is proposed. He added the corner of the pool patio was going to encroach into the setback.

Chairman Jose "Pepe" Garcia asked if the structure currently fit perfectly outside of the 15'.

Mr. Shepherd said it would work. He added that if he could move it a little it would hide the complex a little more and give him more yard to look at.

Mr. Sanchez asked if the drawing was the proposed.

Ms. De Luna stated it was the proposed.

Mr. Sanchez mentioned if he just wanted to shift it into the setback.

Mr. Shepherd stated that the corner would go in 5' into the setback.

Mrs. Elizondo asked if it was an enclosed structure.

Mr. Shepherd explained that the half bath and the dressing area was enclosed.

Chairman Jose "Pepe" Garcia asked Mr. Shepherd if he would be interested in flipping the design.

Mr. Shepherd stated his design was that way so that he could hide the block wall.

Mr. Sanchez stated that the purpose of the board was to grant variances for a good cause, but his not sure if he sees a good cause.

Ms. Elizondo stated he was not doing something that would inhibit a problem to the neighbor. She added that on the rear of the property it looked like a track.

Mr. Shepherd stated it was John H. Shary.

Ms. Elizondo stated that there would probably never be something built on the property.

Mr. Shepherd stated that the property north of his has a variance for a pool.

Mr. Sanchez asked staff if they had researched to see if the property had a variance.

Ms. De Luna stated that the there was something seen for those lots by the council and not with the Zoning Board of Adjustments. She added it was to abandon an easement.

Mr. Reyna mentioned there was another structure encroaching into the setback.

Mr. Shepherd stated the concrete slab is encroaching.

Ms. Elizondo suggested to hold this item to see if staff can find out if the other property received a variance.

Chairman Jose "Pepe" Garcia entertained a motion. Ms. Elizondo moved to "Table" the variance request. Mr. Reyna seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.3

TO ALLOW A 3' FRONT SETBACK INSTEAD OF THE REQUIRED 25' FRONT SETBACK & A 3'3" SIDE SETBACK INSTEAD OF THE 6' SIDE SETBACK AT 1309 SONORA STREET, BEING LOT 14, BLOCK 7, SOUTH BRYAN RIDGE NO. 2, AS REQUESTED BY SYLVIA ROBLES

Ms. Dimas stated that the subject site is located approximately 231' east of Pecan Avenue along the north side of Sonora Street. The lot measures 145' x 94' for a total 13,630 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep a 20' x 22' carport that was built without a permit. This violation was discovered by a Code Enforcement Officer while in the area.

Staff mailed out 26 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

During the workshop held in July with the City Council to consider the materials and setbacks allowed for carports it was decided that the material would be allowed, however they would like the property owners to meet the required setbacks for the subdivision. Therefore, based on the direction from the City Council we cannot support the request.

RECOMMENDATION: Staff's recommends denial. Approving this variance will set precedence, and allowing as is would not be fair for others that have modified their structures to meet code.

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

There was none

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

Mrs. Sylvia Robles the applicant stated she purchased the home for her daughter to live. She added most of them are wood frame homes and do not have street lights or garages.

Mrs. Robles stated the carport was not built on concrete and is movable.

Mr. Salazar asked if it was an enclosed garage.

Mrs. Robles stated it was a bedroom. She added she thought about doing an overhang.

Mr. Reyna mentioned he thought that would be too much of an overhang.

Mrs. Robles stated that if she does an overhang respecting the 25' it would not cover a vehicle.

Chairman Jose "Pepe" Garcia entertained a motion. Mr. Sanchez moved to deny the variance request. Mr. Reyna seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.4

TO ALLOW A 4' SIDE SETBACK INSTEAD OF THE REQUIRED 5' SIDE SETBACK AT 3905 GRAND CANAL, BEING LOT 134, SHARYLAND PLANTATION VILLAGE LOS CABOS PH. III, AS REQUESTED BY GEORGE DE LEON

Ms. Dimas stated that the subject site is located approximately 160' South of San Esteban along the East side of Grand Canal. The lot measures 60' x 120' for a total 7,200 sq. ft.

The applicant would like the Board to consider the above-mentioned variance for a proposed 14' x 18' swimming pool. Staff notes that there is a 5' side setback where the applicant is proposing to build part of the swimming pool. It is noted that there are other swimming pools within this fairly new subdivision meeting setbacks. According to the applicant, 811 has spotted all utility lines within the property and there are none affecting the proposed pool location.

Staff mailed out 18 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends denial since the swimming pool can be adjusted to comply with the setbacks. Approving this variance will set precedence, in this fair new subdivision.

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

There was none

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

Mr. Reyna wanted to clarify that side said 5' but it was actually 6'.

Ms. Dimas stated that the actual setback that is recorded for the subdivision is 5'. She added that the site plan submitted says 6' but it is 5'.

Mr. George De Leon & Mrs. Aleida Galvan the applicants were present.

Mr. "Pepe" Garcia asked if they would modify the pool to meet setbacks.

Mrs. Galvan stated the pool would be a 1' into the setback.

Mr. Sanchez stated that by looking at the site plan it says 2' into the setback.

Ms. Elizondo stated that 1' could be adjusted to meet the setback.

Chairman Jose "Pepe" Garcia entertained a motion. Ms. Elizondo moved to deny the variance request. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Chairman Jose "Pepe" Garcia entertained a motion to remove the next item from the table. Mr. Sanchez moved to remove the item from the table. Ms. Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

TABLED ITEM #1.5

TO KEEP A 1'10" WEST SIDE; A 1'9" EAST SETBACK INSTEAD OF THE REQUIRED 6'; AND A 6'5" REAR SETBACK INSTEAD OF THE REQUIRED 10' REAR SETBACK; AT 1905 AUDREY DRIVE, BEING LOT 82, THE OAKS AT CIMARRON SUBDIVISION, AS REQUESTED BY JUAN GARCIA

Ms. Dimas stated that the subject site is located approximately 230' near the northwest corner of Red River Road and Audrey Drive along the north side of Audrey Drive. The lot measures 82' x 120' for a total 9,600 sq. ft.

The applicant would like the Board to consider the above-mentioned variances for a 11'5" x 23'4" Pergola and a 4'9" x 11'3" roof that were built without permits. These violations were discovered by the Code Enforcement Department while doing a sweep on the subdivision.

Staff notes that the Board has denied a similar request along Frio St and Dennise Court.

Staff mailed out 31 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff's recommends denial. Approving this variance will set precedence, and allowing as is would not be fair for others that have modified their structures to meet code.

Chairman Jose "Pepe" Garcia asked if there was any public opposition on the request.

There was none

Chairman Jose "Pepe" Garcia asked if the applicant or representative were present.

Mr. Juan Garcia the applicant was present.

Chairman Jose "Pepe" Garcia asked the applicant if he got a permit when he built the structures.

Mr. Garcia stated he hired "Alvarez Pools" to take care of the whole backyard.

Mr. Reyna asked staff if they had any documentation.

Ms. Dimas stated staff found a permit for the pool and not for the additional structures.

Mr. Reyna asked the applicant if the company did the structures as well.

Mr. Garcia stated "Alvarez Pools" took care of the whole backyard about 9 years ago.

Mr. Salazar asked if the structures were there at the time of the final inspection.

Mr. Garcia and staff did not have that information.

Mr. Salazar asked if everything was done at the same time.

Mr. Garcia stated he didn't remember because everything was done about 9 years ago.

Mr. Reyna asked if the company was still in business.

Ms. Dimas stated we would have to research that information.

Chairman Jose "Pepe" Garcia asked the applicant if he would be able to modify the structures.

Mr. Garcia stated he could try and fix it the way they should be.

Mr. Reyna asked staff if the City has discussed anything about contractors not following city rules.

Ms. Dimas stated that the City's former attorney was going to draft something to that effect but he is no longer with us.

Mr. Juan Garcia the new owner of the property asked if there was anything that could be done.

Chairman Jose "Pepe" Garcia asked if there was a concrete slab under the structure.

Mr. Garcia stated there was a concrete slab under the pergola.

Ms. Elizondo stated that the pergola had electrical wires to provide the electricity.

Ms. Elizondo asked the applicant if they have explored for a cost to modify the structures.

Mr. Garcia mentioned he has not done that yet. He also asked the board that what did he have to modify.

Chairman Jose "Pepe" Garcia stated it would be ideal to remove the structures but if he can modify that would be great too.

Ms. Elizondo stated that the information on the final inspection holds a weight on the decision.

Ms. Dimas stated that those records are no longer available. She added that those records are only kept for 5 years.

Mr. Salazar asked if the posts on the pergola were buried.

Mr. Garcia confirmed "yes".

Mr. Salazar stated that setting precedence to others is really important. He added that the setbacks have a purpose.

Mr. Garcia stated he understood. He mentioned that about 35-40 houses received letters for structures not meeting setbacks.

Ms. Dimas stated she personally did the sweep on that subdivision and Mr. Garcia was correct with that information.

Mr. Reyna asked if staff had considered grandfathering.

Ms. Dimas stated that "no" and that staff is handling each case at a time.


Chairman Jose "Pepe" Garcia entertained a motion. Mr. Reyna moved to deny the variance request. Mr. Salazar seconded the motion. Upon a vote, the motion passed unanimously.

2.0 OTHER BUSINESS

There was none.

3.0 ADJOURNMENT

There being no further business, Ms. Elizondo moved to adjourn. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously at 5:17 p.m.



Jose "Pepe" Garcia, Chairman
Zoning Board of Adjustments

**PLANNING AND ZONING COMMISSION
OCTOBER 26, 2022
CITY HALL'S COUNCIL CHAMBERS @ 5:30 P.M.**

P&Z PRESENT

Connie Garza
Diana Izaguirre
Raquenel Austin
Hector Moreno
Jasen Hardison

P&Z ABSENT

Debra Alvarez
Javier Barrera
Ruben Arcaute

STAFF PRESENT

Cynthia Gonzalez
Irasema Dimas
Gabriel Ramirez

GUESTS PRESENT

Ines Lopez
Carlos Garcia
Roel Moreno
Lalo Ramirez
Irma Cuellar
Anita Gonzalez
Cassandra Bazan
Lydia Bazan
Jose Perez
Isaac Garza

CALL TO ORDER

Chairwoman Izaguirre called the meeting to order at 5:32 p.m.

CITIZENS PARTICIPATION

Chairwoman Izaguirre asked if there was any citizen's participation.

There was none.

APPROVAL OF MINUTES FOR OCTOBER 12, 2022

Chairwoman Izaguirre asked if there were any corrections to the minutes for October 12, 2022. Mr. Hardison moved to approve the minutes as presented. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:33 p.m.

Ended: 5:35 p.m.

Item #1.1

**Rezoning: A 4.09 acre tract od land being 4.12 acres out of Lot 66, New Caledonia Subdivision Unit 1, Save and except The State of Texas tract a 0.0287 of an acre tract out of Lot 66, New Caledonia Subdivision Unit 1
AO-I to C-3
Tejano Investments, LLC**

Ms. Irasema Dimas went over the write-up stating the subject site is located at the Northwest corner of W. Mile 3 Road and N. Schuerbach Road. – see vicinity map.

SURROUNDING ZONES:

- N: County
- E: AO-I – Agricultural Open Interim
- W: AO-I – Agricultural Open Interim
- S: AO-I – Agricultural Open Interim

EXISTING LAND USES: N: Vacant
E: Single Family
W: Large Lot Single Family
S: Vacant
Site: Vacant

FLUM: General Commercial (GC)

REVIEW COMMENTS: Since the property is along a major thoroughfare and is consistent with the existing land uses staff is receptive to the request.

RECOMMENDATION: Staff is recommending Approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked if the applicant was present.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to approve the rezoning request. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:35 p.m.

Ended: 5:42 p.m.

Item #1.2

**Rezoning: Being a 7.426 acre out of Lot 32-1,
West Addition to Sharyland Subdivision
AO-I to R-2
Ricardo Salazar**

Ms. Irasema Dimas went over the subject site is located approximately 180' South of White Oak Drive and West Mile 3 Road.

SURROUNDING ZONES: N: C-3 – General Business
E: AO-I – Agricultural Open Interim
W: AO-I – Agricultural Open Interim
S: AO-I – Agricultural Open Interim

EXISTING LAND USES: N: Commercial Plaza
E: Large Lot Single Family
W: Single-Family
S: Padron Junk Yard
Site: Vacant

FLUM: Lower Density Residential (LDA)

REVIEW COMMENTS: It is not uncommon to see an apartment complex development behind a commercial plaza. Examples of some will be the apartment complex behind Dennis on Shary

Road, the Reserve at Cimarron behind the Kohl's shopping plaza on Colorado, and the most recent approval is along east of 1st Street next to Rocha's Restaurant. Staff is receptive to the request.

RECOMMENDATION: Staff is recommending Approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Nidia Bazan owner of the property at 4108 Rene Avenue stated she had some concerns. She added she only had the rear of the property and her property is currently landlocked. She mentioned she has been paying taxes but she has to access to the property.

Mrs. Bazan wanted to know if there was going to be an alley or a street with the new development that would give her access.

Mrs. Garza asked Mrs. Bazan how she accessed the property.

Mrs. Bazan stated she currently does not access to the property.

Mrs. Garza asked Mrs. Bazan if she lived there.

Mrs. Bazan stated she does not live there but she does have a big shed on the rear of the property.

Chairwoman Izaguirre asked if the applicant was present.

Mr. Roel Moreno the developer was present. He stated he recently purchased the property and has a fence and cleaned it up.

Chairwoman Izaguirre asked the developer if he would be okay with giving access to the neighbors.

Mr. Moreno stated he had no problem and he would talk to Mrs. Bazan.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Austin moved to approve the rezoning request. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:42 p.m.

Ended: 5:53 p.m.

Item #1.3

Rezoning:

**A tract of land containing 5.000 acres, being a part or portion out of Lot 42, Bell-Woods Co's Subdivision R-1T to R-2
R.T. Real Estates Investments, LLC**

Ms. Irasema Dimas went over the subject site is located approximately 120' North of Thompson on the East side of Troser Road.

SURROUNDING ZONES: N: AO-I – Agricultural Open Interim

E: AO-I – Agricultural Open Interim
W: AO-I – Agricultural Open Interim
S: R-2 & C-2 – Duplex-Fourplex & Neighborhood Commercial

EXISTING LAND USES:
N: Vacant
E: Vacant
W: Single-Family/Escobar Rios Elementary
S: Apartments
Site: Vacant

FLUM: Lower Density Residential (LDA)

REVIEW COMMENTS: Since the applicant’s request is consistent with the existing R-2 (Duplex-fourplex) subdivision on the southside of the property staff is receptive to the request.

RECOMMENDATION: Staff is recommending Approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked if the applicant was present.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to approve the rezoning as requested. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:43 p.m.

Ended: 5:45 p.m.

Item #1.4

Rezoning: Being a 3.01acre tract of land out of and forming a Part or portion of Lots 184 and 194, John H. Shary Subdivision AO-I to C-3 Dragonfly 6265, LLC

Ms. Irasema Dimas went over the subject site is located approximately 400’ North of East 1st Street on the West side of North Shary Road.

SURROUNDING ZONES:
N: C-3 – General Commercial
E: C-3 – General Commercial
W: AO-I – Agricultural Open Interim
S: C-3 – General Commercial

EXISTING LAND USES:
N: Commercial
E: Commercial
W: Twin Lakes RV Park
S: Commercial
Site: Recreational Vehicles (Twin Lakes)

FLUM: General Commercial (GC)

REVIEW COMMENTS: Since the property is along a major thoroughfare and is consistent with the existing land uses staff is receptive to the request.

RECOMMENDATION: Staff is recommending Approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked if the applicant was present.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to approve the rezoning as requested. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:45 p.m.

Ended: 5:47 p.m.

Item #1.5

Conditional Use Permit:

**Drive-Thru Service Window - IHOP
3501 N. Conway Avenue
Lot 32, Bell-Woods Co's Subdivision
C-3
Issac Garza**

Ms. Irasema Dimas went over the write-up stating the subject site is located approximately 1,355' north of Mile 2 Road along the west side of Conway Avenue. The applicant is proposing to construct a 4,625 sq. ft. building for an IHOP Restaurant with a curbside pickup drive-thru service window. The primary access to the building will be from Conway Avenue through a proposed 30' common access easement. The curbside pickup drive-thru service window will be on the south side of the building

- **Days/Hours of Operation:** Open 24hours – Everyday.
- **Staff:** 45 to 50 employees in different shifts
- **Parking & Landscaping:** In reviewing the floor plan, the 4,625 sq. ft. building will have a total of 256 seating spaces inside the restaurant and 16 seating spaces in the patio area. A total of 91 parking spaces will be required. It is noted that in total there will be 195 parking spaces that will be held in common with the future development. Landscaping & Lighting will be in compliance with City Codes.

REVIEW COMMENTS: Staff mailed out 18 notices to property owners within 200' radius and staff has not received any comments in favor or against the request.

RECOMMENDATIONS: Staff recommends approval for life of use subject to:

- 1.) Must comply with all City Codes (Building, Fire, Health, etc.)
- 2.) Must acquire a business license prior to occupancy.
- 3.) CUP not to be transferable to others.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked if the applicant was present.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Austin moved to approve the conditional use permit. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:47 p.m.

Ended: 5:49 p.m.

Item #1.6

**Conditional Use Permit: Guest/Pool House on Property Zoned
Large Lot Single Family Residential
2211 Monaco Drive
Lot 9, Monaco Subdivision
R-1A
Jesus Treviño**

Ms. Irasema Dimas went over the write-up stating the subject site is located approximately 780' west of Shary Road along the north side of Monaco Drive. The applicant is requesting a conditional use permit for the construction of a guest/pool house. The proposed guest/pool house and garage will have 966' square feet. It will consist of (1 bedroom), (2) bathrooms, laundry room, and a double garage. Guest houses are allowed in a Large Lot Single Family Zone as long as they apply for a conditional use permit and comply with the following conditions:

- Lot be a minimal of 12,000 sq. ft.
- Cannot be made available or used for lease, rent, hire, and the owner of such use may not receive remuneration for the use of one of the above
- Proposal must be clearly secondary to the primary residence
- Shall not have access to a public street (No shared/extended driveway)
- Shall not have separate kitchen area or utilities

REVIEW COMMENTS:

The lots total square footage is 20,438 and all building setbacks will be met. The proposed driveway is more than sufficient to accommodate any guest vehicle. The guest home must be connected to the same water and electrical meters, i.e. no separate utilities. Staff mailed out 24 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Since no kitchen is included, staff recommends approval subject to: 1) no separate utility and electrical connections, 2) transferability to other future owners imposing the same conditions imposed to this applicant, and 3) not to be used for rental purposes.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked if the applicant was present.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to approve the conditional use permit. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:49 p.m.

Ended: 5:51 p.m.

Item #1.7

Conditional Use Permit:

**Texas Citrus Fiesta Vaquero Cook-off
& Fun Fair on November 18 & 19, 2022
1200 E. Business Highway 83
Being a tract of land containing 6.56 acres,
more or less, being part or portion of a
6.79-acre tract out of Lot 20-11, West Addition
to Sharyland Subdivision
C-3
Texas Citrus Fiesta**

Ms. Irasema Dimas went over the write-up stating the subject site is located near the SE corner of Bryan Road and E. Business Hwy. 83. Texas Citrus Fiesta organizers have been given permission to have their annual Vaquero Cook-off and Fun Fair on the vacant lot. They are proposing to set up on November 18 at 12:00 p.m. for both events. Although, both events will take place on November 19, 2022 from 8:00 a.m. to 8:00 p.m. with approximately 48 vendors and a stage for entertainment. The VIP tent will be used for food donations.

- **Parking:** Parking for this event will be provided along the southeast area of the property.
- The Zoning code states that fun fair sites should be a minimum of 300' away from any residentially used property from lot line to lot line. There is a mobile home park immediately to the east of the property, therefore a waiver would be needed for this location.
- Chapter 10 – Amusements and Entertainment: Security will be evident as in the past events via Mission PD Officers (as hired by TCF). Restrooms will be available. All provisions of the Chapter 10 Mission Code of Ordinances – Amusements and Entertainment – will need to be complied with, in particular the insurance coverages requirement for such amusements.

REVIEW COMMENTS: With sufficient professional security, barricades, lighting, & TCF monitoring, this event will again be very successful and well attended. Staff mailed out 61 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

1. Installation of a perimeter fence/debris stop
2. Installation of "No Parking" signs along E. Business Hwy. 83 and Bryan Road;
3. Meet Noise, Amusement & Entertainment, Insurance, and any other related codes, and
4. Waiver of the 300' separation requirement from residential neighborhoods.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked if the applicant was present.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to approve the conditional use permit. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:07 p.m.

Ended: 6:08 p.m.

Item #1.8

**Conditional Use Permit: Manufacture of Sheet Metal in a C-3 Zone
2500 W. Expressway 83
Lots 5, 6, & 7, Ala Blanca Norte Unit 1
C-3
Ines Lopez**

Ms. Irasema Dimas went over the write-up stating the subject site is located 100' west of Dolores Del Rio Avenue along the north side of W. Expressway 83. The applicant is proposing to manufacture sheet metal (decoiling and cutting) within his 5,192' existing building and wishes to add an additional 3,250 sq.ft for phase 1 to the west of the property. His future plans will be to have a display show room within the building for a total of 18,244 sq.ft.

Zoning Code, Article VIII, Section 1.43.3.i states: Any of those permitted uses under the light industrial zoning district would be consider subject to applying for a conditional use permit.

The applicant utilizes only 1 machine to cut and decoil the sheet metal. The customer would be able to decide the shape and size of the sheet metal that they need. The applicant stated that the roll forming line machine does not exceed 40-50 decibel, thus complying with the noise ordinance.

- **Hours of Operation:** Monday through Friday from 9:00 a.m. to 5:00 p.m. and Saturday from 9:00 a.m. to 1:00 p.m.
- **Staff:** 3 employees operating the business.
- **Parking & Landscape:** In reviewing the floor plan, the 5,192 sq. ft. building will require 16 parking spaces and he is proposing 19. Once phase 1 is complete he will need to add an additional 5 parking spaces to comply with the minimum requirement. The applicant is also proposing to have 23,691 sq.ft. of landscaping thus meeting code.

REVIEW COMMENTS: P&Z has reviewed and approved other similar requests for manufacturing and processing products, Staff feels that this new business will be beneficial to the current business area. Staff mailed out 21 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

- 1.) 1 year re-evaluation to assess this new operation,
- 2.) Must comply with all City Codes (Building, Fire, Parking, etc.),

- 3.) Installation of a solid buffer fence along the north side of the property, and
- 4.) Must acquire a business license.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked if the applicant was present.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Austin moved to approve the conditional use permit. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:54 p.m.

Ended: 5:55 p.m.

Item #2.0

**Preliminary & Final
Plat Approval:**

**Las Comadres #11 Subdivision
Being a 40.85 acre tract of land out of all of Lots 14,
15, 16, & 18, Nick Doffing Co. Subdivision
Suburban ETJ
Developer: Carlos Leal
Engineer: South Texas Infrastructure Group**

Mr. Gabriel Ramirez went over the write-up stating the proposed subdivision is located on Doffing Road and approximately 3,000 feet north of 3 Mile Line (Mission Suburban ETJ). The developer is proposing (68) sixty-eight Single Family Residentials lots.

WATER

The water CCN belongs to Agua Special Utility District. The developer is proposing to connect to an existing 8" water line located along the west side of Doffing Road to provide water service to each lot. There are 8 fire hydrants provided to be used as filling stations via direction of the Fire Marshal's office.

SEWER

Sanitary Sewer service for this subdivision will be addressed by individual on-site sewage facilities (OSSF) of a standard design septic tank and drain field on each lot. Each lot meets or exceeds the county's typical 1/2 acre standard where septic tanks are permitted. This is not within the City of Mission's Sewer CCN.

STREETS & STORM DRAINAGE

The proposed internal street is a 32' back-to-back within a 50' Right of Way. Access will be from Doffing Road. The proposed drainage system shall consist of 12 Inlets within the streets to collect surface runoff from the lots and streets. Storm Pipes ranges from 18" to 36" and will discharge into an existing Hidalgo County Drainage Irrigation District No. 1 Regional Detention Facility (RDF). The City Engineer has reviewed and approved the drainage report.

RECOMMENDATION

Staff recommends approval subject to meeting the Model Subdivision Rules complying with the street alignment policy and meeting any comments from the County Planning Department.

Chairwoman Izaguirre asked the board if they had questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Moreno moved to approve the request as recommended by staff. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:55 p.m.

Ended: 5:56 p.m.

Item #2.0

**Preliminary & Final
Plat Approval:**

Sendero Phase I Subdivision

**Being a resubdivision of 51.376-acre tract
of land out of the south end of Porcion 52
PUD (R-1)**

Developer: Rhodes Development, Inc.

Engineer: Melden & Hunt, Inc.

Mr. Gabriel Ramirez went over the write-up stating the proposed subdivision is part of a master plan located approximately 397' west of S. Inspiration Road and along the south side of Mile One South Road. The developer is proposing (156) One Hundred Fifty-Six Single Family Residential lots.

WATER

The developer is proposing to connect to an existing 12" water line located along the south R.O.W. of Mile One South Rd. and extend an 8" water line through the subdivision providing a 2" water service to each lot. There are 11 proposed fire hydrants via direction of the Fire Marshal's office.

SEWER

The developer is proposing to connect to an existing manhole within the R.O.W. at the southern access of the development and extend a 12" line west along the north side of the Perezville Ditch. A proposed 8" Sanitary Sewer line will run through the subdivision and collect from each lot through a 4" front and center stub out service. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$30,600.00 (\$200 x 156 Lots).

STREETS & STORM DRAINAGE

The proposed internal street is a 32' Back-to-Back within a 50' Right of Way, access will be from Mile One South Rd. and/or Inspiration Rd. The proposed storm drainage system will consist of multiple curb inlets ranging in size from 24" to 42" RCP. Surface and street runoff will be caught by said inlets and conveyed via storm lines into the Perezville Drain (owned by H.C.D.D. No. 1) adjacent to south side of this property and ultimately have an outfall into the Mission Pilot Channel system of the H.C.D.D No.1 via 5'x5' box culvert under the United Main Canal. The development is included in Drainage Basins 26 & 32 of the Bentsen Palms Master Drainage Study. The required detention of 278,000 cubic feet (6.336 ac-ft) shall be provided within the Perezville Drain Ditch widening. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

No Park Fees – Mike Rhodes dedication of park land still stratifies the park Dedication Ord.

Installation of Street Lighting as per City Standards

RECOMMENDATION

Staff recommends approval subject to:

1. Payment of Capital Sewer Recovery Fees
2. Provide Water District Exclusion
3. Comply with all other format findings

Chairwoman Izaguirre asked the board if they had questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to approve the request as recommended by staff. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #4.0

ADJOURNMENT

There being no further items for discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to adjourn the meeting. Mrs. Austin seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 5:57 p.m.



Diana Izaguirre, Chairwoman
Planning and Zoning Commission

**PLANNING AND ZONING COMMISSION
OCTOBER 12, 2022
CITY HALL'S COUNCIL CHAMBERS @ 5:30 P.M.**

P&Z PRESENT

Connie Garza
Diana Izaguirre
Javier Barrera
Debra Alvarez
Raquenel Austin
Ruben Arcaute

P&Z ABSENT

Hector Moreno
Jasen Hardison

STAFF PRESENT

Jessica Muñoz
Irasema Dimas
Gabriel Ramirez
Patricio Martinez

GUESTS PRESENT

Alejandro Cuelle
Irma Cuelle
Anita Gonzalez
Nacho Pecina
Sonya Garza
Juan Rosel
Lorenzo Adame
Gilberto Garza
Julio Cerda
Irene Garza
Miguel Martinez
Adriana Cardenas
Edgar Gonzalez
James & Genevieve Ridolfo
Lorena Cantu

CALL TO ORDER

Chairwoman Izaguirre called the meeting to order at 5:32 p.m.

CITIZENS PARTICIPATION

Chairwoman Izaguirre asked if there was any citizen's participation.

There was none.

APPROVAL OF MINUTES FOR SEPTEMBER 28, 2022

Chairwoman Izaguirre asked if there were any corrections to the minutes for September 14, 2022. Mrs. Garza moved to approve the minutes as presented. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:34 p.m.

Ended: 6:00 p.m.

Item #1.1

Rezoning:

**A 19.06 acre tract of land, more or less,
being the South 19.06 acres of Lot 28-12,
West Addition to Sharyland of Porciones 53-57
AO-I to P
Dr. Narcisco Garcia**

Ms. Irasema Dimas went over the write-up stating the subject site is located approximately 1,028' south of E. Mile 2 Road along the west side of Stewart Road. – see vicinity map.

SURROUNDING ZONES: N: R-1A – Large Lot Single Family

E: R-1A – Large Lot Single Family
 W: AO-I – Agricultural Open Interim
 S: AO-I – Agricultural Open Interim

EXISTING LAND USES:
 N: Large Lot Single Family
 E: Large Lot Single Family
 W: Vacant
 S: Single-Family Home
 Site: Vacant

FLUM: Lower Density Residential (LDA)

REVIEW COMMENTS: Staff notes that schools have been allowed in Agricultural, and Single-Family Residential zones in the past. On August 13, 2012, City Council created a new Zone which requires all public facilities such as City, County, Federal buildings, Churches and Schools to fall within this zone. Vanguard wishes to comply with this new zoning requirement. The school use is exactly what the P zone is intended to regulate.

Staff received a petition showing 49% (see exhibit “A”) in opposition to this request. The concerns expressed refer to being in contravention to the City’s purpose in establishing zone districts, the current road that will be used for ingress and egress is not designated to sustain additional heavy traffic and subsequent congestion, and would further complicate the drainage issues. Staff also notes that there are residents who signed the petition outside the 200’ radius.

In regards to schools, Former Attorney General, Greg Abbott explained that a home rule city “may enforce its reasonable land development regulations and ordinances against an independent school district for the purpose of aesthetics and the maintenance of property values.”

RECOMMENDATION: Staff recommends approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Julio Cerda who resides at 2800 N. Stewart Road read from Exhibit B.

Mr. Juan Rosel who resides at 1608 Pebble Drive stated he was opposed to this request. His main concern was flooding issues. He added that this property is not a good area for a school and that there are better properties out there to build on.

Mr. James & Genevieve Ridolfo who reside at 2907 Stewart Road stated that they were opposed to this request for all of the reasons mentioned previously. Mr. Ridolfo added that a depression was done in front of the property and a shoulder was not proposed. He also added that building a school would cause tremendous traffic like other schools in Mission and would not like that in this area.

Mrs. Genevieve Ridolfo who resides at 2907 Stewart Road stated that she was opposed to this request. Mrs. Ridolfo added that her main concern was traffic and has witnessed countless accidents in front of her house. She also added that she has lived in this area since 1993 and has seen this area grow and expect for improvements to come with the new subdivisions and they don’t.

Mrs. Adriana Cardenas who resides at 1604 Pebble Drive stated that she was opposed to this request for all the reasons mentioned previously.

Mr. Leonardo Rios who resides at 1601 E 30th Street stated that he was opposed to this request.

Mr. Rios added that his main concern was infrastructure and flooding.

Chairwoman Izaguirre asked the board if they had questions.

Mrs. Debra Alvarez asked staff what was the rationality for recommending approval?

Ms. Irasema Dimas stated that the Texas law does not prohibit us to allow a school district to apply for a public zone.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Javier Barrera moved to deny the rezoning request. Mrs. Debra Alvarez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:00 p.m.

Ended: 6:07 p.m.

Item #1.2

Rezoning:

**A 0.499 of an acre tract of land,
more or less, being the North ½ of the east
1.00 acre of the west 1.73 acres of a 35.71 acre tract
Out of the South one half of Lot 15-7 and 15-8,
West Addition to Sharyland
R-1 to C-3
Lorenzo Adame**

Ms. Irasema Dimas went over the site is located approximately 152.00' east of S. Conway Ave. along the south side of Melba Carter.

SURROUNDING ZONES:

- N: C-3 – General Business
- E: C-3 – General Business
- W: C-3 – General Business
- S: R-1 – Single-Family Residential

EXISTING LAND USES:

- N: Commercial
- E: Commercial
- W: Commercial
- S: Vacant
- Site: Vacant

FLUM:

Industrial (I)

REVIEW COMMENTS: The proposed zone does comply with the City's Future Land Use Map, and surrounding land uses. However, the City Council has recently denied rezoning request for C-3 (General Business) making it clear that the Council would like to keep this area as single family residential. The City has invested in various improvements over the past several years. These improvements include street lights, sidewalks, and several CDBG homes.

RECOMMENDATION: Staff is recommending denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Irene Garza who resides at 308 Melba Carter stated that she was opposed to this request. Mrs. Garza added that the neighborhood wants to keep this property residential because of all the traffic that passes by. She also added that "Carmona mechanic shop" tests the cars and go down the street speeding. For safety reasons we shouldn't allow anymore businesses in this area.

Chairwoman Izaguirre asked if the applicant was present.

The applicant Mr. Lorenzo Adame stated that he just recently bought the property from the City of Mission. Mr. Adame added that he has a utility business and wishes to put an office on this property.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Ruben Arcaute moved to deny the rezoning as recommended by staff. Mrs. Debra Alvarez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:07 p.m.

Ended: 6:08 p.m.

Item #2.0

Site Plan Approval:

**Construction of a Restaurant
(IHOP – Store # 3731)**

**Being a resubdivision of 4.666 acres out of Lot 32,
Bell-Woods Company's Subdivision "C"**

C-3

Haidar Properties, LLC

Mr. Gabriel Ramirez went over the write-up stating the subject site is located approximately 1355' north of Mile 2 Rd along the West side of Conway Ave. (SH 107) The developer is proposing a two-lot subdivision with the main structure on Lot 1. The site is currently vacant.

Upon reviewing the site plan, the primary access will be from Conway Ave. through a proposed 24' common access easement running East to West with the building being on the north. The building size will measure 4625 sqft with an optional customer order pickup window.

The front building setback is approximately 113' from the property line and all other setbacks are to comply with zoning ordinance, easements or greater as per site plan.

A total of 54 parking spaces are allocated to serve the business. The existing fire hydrant and its assemblies is located at the NW corner of the property. Designated fire lanes will be noted at restricted locations.

Storm water detention area has been designated at the rear of the property to fulfill drainage requirements. Landscaping is to comply with the City's regulations and code ordinances and a Lighting Plan will be reviewed so that nearby residential properties won't be affected.

OTHER COMMENTS:

1. 1 enclosed dumpster will be located within the Lot to be screened with a 6' block fence with opaque (solid) gates.
2. Sign permit will be required

RECOMMENDATION: Staff recommends approval.

Chairwoman Izaguirre asked the board if they had questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Connie Garza moved to approve the site plan approval as recommended by staff. Mrs. Raquanel Austin seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:08 p.m.

Ended: 6:10 p.m.

Item #3.0

**Preliminary & Final
Plat Approval:**

**Brushline Meadows Subdivision
A 17.62 acre tract of land being all of Lot 91,
and the south 7.62 acres out of Lot 92,
The Nick Doffing Co. Subdivision No. 1
Rural ETJ
Developer: 1960 Investment Company, LLC
Engineer: Nain Engineering, LLC**

Mr. Gabriel Ramirez went over the write-up stating the subject site is located at the southeast corner of Mile 7 North and Brushline Road. The developer is proposing 13 Single Family Residential lots — see plat for actual dimensions, square footages, and land uses.

WATER

The water CCN belongs to Agua Special Utility District. The developer is proposing to connect to an existing 8" water line west of Brushline Rd. by boring and extending a 1" service line to each lot. There will be 2 fire hydrants to be used as filling station.

SEWER

Sewage from Brushline Meadows Subdivision will be treated by individual on-site sewage facilities consisting of a stand design dual compartments septic tank and a drain field on each lot. Each lot in the proposed subdivision is at least ½ acre in size. This is not within the City of Mission sewer CCN.

STREETS & STORM DRAINAGE

Access for Lots 1-11 will be from Brushline Road and Lots 12 and 13 will be from Mile 7 Rd. The existing terrain has a grade of approximately .01%. Runoff from the site is by form of sheet flow towards the southeast side of this tract with an increase of 7.07 cfs. A total of 33,606 of cf storm runoff for a 50 year design frequency will be detained within the property by proposed detention areas. An 18" pipe with safety end treatment will be required at driveway. The City Engineer has reviewed and approved the drainage report.

RECOMMENDATION

Staff recommends approval subject to meeting the Model Subdivision Rules and meeting any comments from the County Planning Department.

Chairwoman Izaguirre asked the board if they had questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Raquene Austin moved to approve the request as recommended by staff. Mr. Ruben Arcaute seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #4.0
ADJOURNMENT

There being no further items for discussion, Chairwoman Izaguirre entertained a motion. Mr. Ruben Arcaute moved to adjourn the meeting. Mr. Javier Barrera seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 6:10 p.m.



Diana Izaguirre, Chairwoman
Planning and Zoning Commission

RECEIVED
 SEP 28 2022

STATE OF TEXAS §
 COUNTY OF HIDALGO §

City of Mission

PETITION AGAINST ZONING CHANGE

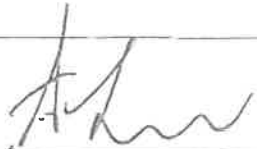

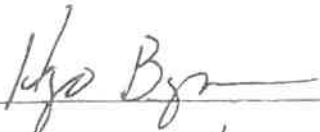


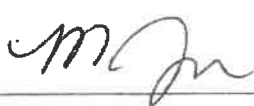


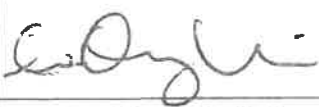
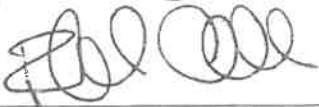

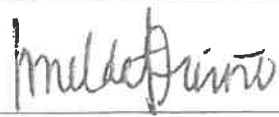
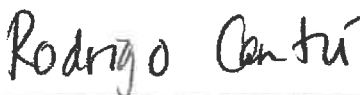
Attn: City of Mission
 Planning and Zoning Commission and
 City Council

RE: Lot 28-12 w/ West Addition of Standard

We, the undersigned owners of property affected by the requested zoning change, and in accordance with City of Mission Article V. Section 1.23, hereby submit this written protest against any change in zoning of the referenced property.

The requested change in zoning would be in contravention to the City's purpose in establishing zone districts. This property is in a residential district and the current road that will be used for ingress and egress is not currently designed to sustain the additional heavy traffic and subsequent congestion. Furthermore, additional development of the property, for uses other than residential, would further complicate the drainage issues in the area.

<u>Signature</u>	<u>Printed Name</u>	<u>Address</u>
	Julio Cerde	2800 N. Stewart Rd. Mission, TX
	Homer Gonzalez	712 E 28th St. Mission TX 78572
	Stephanie Ramirez	1710 E 28th St Mission TX 78574
	Joe Valdez	1708 E. 28th St Mission TX 78574
	Artemio Lopez	1706 E. 28th St.
	Rachel E. Merriman	1707 E. 28th St, Mission, TX
<u>Signature</u>	<u>Printed Name</u>	<u>Address</u>

	Alex Ledesma	1770 E 28 th St MISSION TX 78574
	Ricardo Ochoa Jr.	1614 E. 28 th St. Mission TX 78574
	Hugo BAZAN	1608 E 28 th ST MISSION, TX 78574
	Myra Morin	1664 E. 28 th St. MISSION, TX 78574
	Azucena Reyes	1615 E 28 th ST MISSION TX 78574
	Maria Davalos	1701 E 28 th St. Mission, TX 78573
	Diana Gaura	1713 E 28 th St. MISSION, TX 78574
	Juan Anzaldúa 1704 E 28 th St.	1704 E 28 th St. MISSION TEXAS 78574
	NORMA VALENCIA	1703 E. 28 th St MISSION, TX 78574
	Rolando Castillo	1606 E 28 th ST Mission TX 78574
	Monica McIver	1705 E. 28 th St. MISSION, TX 78574
	Imelda Trenño	1702 E 28 th St MISSION TX 78574
	Rodrigo Cantu	2312 Norma Dr Mission TX 78574
<u>Signature</u>	<u>Printed Name</u>	<u>Address</u>

STATE OF TEXAS §

COUNTY OF HIDALGO §

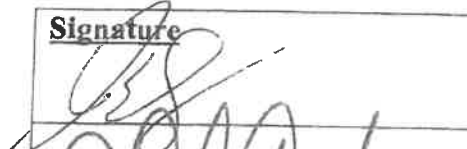
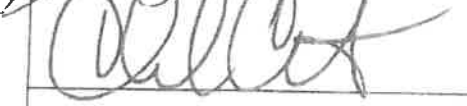
PETITION AGAINST ZONING CHANGE




Attn: City of Mission
Planning and Zoning Commission and
City Council

RE: Lot 28-12 west Addition of Maryland.

We, the undersigned owners of property affected by the requested zoning change, and in accordance with City of Mission Article V. Section 1.23, hereby submit this written protest against any change in zoning of the referenced property.

The requested change in zoning would be in contravention to the City's purpose in establishing zone districts. This property is in a residential district and the current road that will be used for ingress and egress is not currently designed to sustain the additional heavy traffic and subsequent congestion. Furthermore, additional development of the property, for uses other than residential, would further complicate the drainage issues in the area.

<u>Signature</u>	<u>Printed Name</u>	<u>Address</u>
	JOYCE SUAREZ	1612 Pebble Dr.
	CHARLES CARTER	1701 PEBBLE
<u>Signature</u>	<u>Printed Name</u>	<u>Address</u>

	PRESTON KING	2905 MELISSA REA
Lizeth Flores	Lizeth Flores	3108 Dora Jeanne Dr
Missy Penator	Missy Penator	1509 S Stonegate Dr Mission TX 78574
Joel Estevan Bazar	Joel Estevan Bazar	2910 N Stewart Rd MISSION, TX 78574
Gregoria Vega Rios	Gregoria Vega Rios	1600 Norma Dr. Mission TX 78574
	Juan Rosel	1608 Pebble Dr Mission TX 78574
	Jaime Valadez	1504 Stonegate Dr Mission, TX 78574
<u>Signature</u>	<u>Printed Name</u>	<u>Address</u>

	Cynthia Garcia Cecilia Cardenas	3114 Garden View Garden View
	ARTHUR CARDENAS	3112 Tulip Ave
 Brittany Madden Brittany	Brittany Madden	1601 Stonegate drive
	BRIDGET FOMBON	1600 Stonegate Dr. Mission
	Adriana Cardenas	1604 Pebble Dr. Mission, TX
	Sonya Garza	1601 Pebble Drive Mission, TX
	Genevieve Ridolfo	2911 N. Stewart Rd Mission, TX 78574
	JAMES RIDOLFO JR	2907 N STEWART RD MISSION, TX 78574
	JAMES RIDOLFO JR	2913 N. STEWART RD MISSION, TX 78574
	Georgina Mendora	1412 Mile 2 Rd Mission.
	RENE BARRER	1402 EAST ZWILLA RD MISSION TX
	LUIS E. LEON	1410 - E - 2 - MILE RD
	Elva Barrera	1400 E 2 Mile Rd
<u>Signature</u>	<u>Printed Name</u>	<u>Address</u>

<u>Signature</u>	<u>Printed Name</u>	<u>Address</u>
<i>Aracely Vasquez</i>	Aracely Vasquez	1600 Pebble Dr Mission TX 78574
<i>Sandra Rios</i>	Sandra Rios	1601 E. 30th Mission TX 78574
<i>Lizette Guerra</i>	Lizette Guerra	1603 E 30th St. Mission, TX 78574
<i>Jaden Arredondo</i>	Jaden Arredondo	1606 E 30th St Mission, TX 78574
<i>Veronica Dorra</i>	VERONICA DORRA	1506 Stonegate Mission, TX 78574
<i>Jahaira Gonzalez Tigo</i>	Jahaira Gonzalez Tigo	1508 Stonegate Mission, TX 78574
<i>Robert Villarreal</i>	Robert Villarreal	3100 Dura Juana Dr Mission TX 78574
<i>Marissa Rody</i>	Marissa Rody	1512 Stonegate Dr Mission TX 78574
<i>Marcela Muniz</i>	Marcela Muniz	1500 Stonegate Dr. Mission TX 78574
<i>Jose Torres Jr.</i>	Jose Torres Jr.	1605 Pebble Drive Mission TX 78574
<i>Susan Klem</i>	Susan Klem	1610 Norma Dr Mission, TX
<i>Margrabe Galindo</i>	Margrabe Galindo	1604 Est 30th St
<i>Wendy Cochran</i>	Wendy Cochran	3103 Melinda Dr Mission TX 78574

<i>ASTM</i>	<i>Honrado S by</i>	<i>1412 E. Mile 2</i>
<u>Signature</u>	<u>Printed Name</u>	<u>Address</u>

Exhibit "B"

Proposed Rezoning: 19.06 Acre Tract being the
S. 19.06 Acres of Lot 28-12, W.A.S.
 (PZ Mtng: 9/28/22) **AO-I to P (Public Zone)**
Dr. Narcisco Garcia

We object to the proposed PUBLIC zone application for the following reasons:

POINT 1: The proposed Public zone is NOT consistent with the City's Comprehensive Plan's designation for the subject tract; the City's own **Future Land Use Map (FLUM)** shows this area as **LDA** – meaning that it was always intended to be a 'LOWER DENSITY' RESIDENTIAL use. The FLUM was discussed and approved as such by the P&Z and the City Council. As such, major financial decisions were made by my neighbors and me to invest heavily in this general area. Logically and reasonably, ALL OF US expected that this vacant acreage would someday be rezoned R-1A for residential homes.

POINT 2: Just looking at the **ZONING MAP** tells anyone with a reasonable mindset that the highest and best zone will be R-1A, and NOT the PUBLIC zone. One sees the blue color depicting R-1A being the almost exclusive zoning district for this area. The zoning map is displayed in Mission's website to tell people of what is existing and, based on logical assumptions, what may reasonably be expected in this general area. Placing a PUBLIC zone in the middle of a well-developing R-1A region is not what any resident in this area expected at all!

POINT 3: Aside from vacant acreage, the only **LAND USE** in this area is **LARGE LOT SINGLE FAMILY RESIDENTIAL**. It is a quiet area - - and developing almost 20 acres for a school with all its traffic nightmares will definitely be detrimental to our *peace & enjoyment* of our *quiet* residential setting.

POINT 4: STEWART ROAD'S PAVED STREET SECTION is a problem for any school at the applicants' acreage. We all realize that it is during development that streets get widened; this widening occurred with other residential subdivisions along Stewart Road. However, there is a major difference between residential traffic and school-induced traffic & the speed that comes along with it especially during rush hour. When one introduces a school and the traffic that comes along with it on the current pavement section of Stewart, we residents are the ones that will have to *suffer every school calendar day*. Stewart is wider south of the Edinburg canal, but north of it, there is NO uniform pavement section matching MPO's full pavement criteria. In other words, the pavement section does **NOT** meet MPO pavement codes & is a definite problem that will cause real traffic safety issues.

POINT 5: The PURPOSE OF THE PUBLIC ZONE is outlined in Section 1.47A (1) of Mission's zoning code. When the Public Zone was created in 2012, these are 2 of the core values specifically cited of its intent:

1.47A (1)(b) "To establish a district that **WILL NOT** create excessive amounts of continuous traffic patterns spilling over onto residential area, and where such uses may be located on street(s) that are suitable to accommodate heavy traffic that may be incidental to its use." Even Mission's own ordinance gives very specific instruction to allow the Public zone where the street must be suitable to handle the heavy traffic that schools normally induce. Stewart Road's current condition is not a street that can accommodate this.

1.47A (1)(c) "To create a district that **WILL NOT** have a detrimental effect on adjoining or nearby residential areas." This instruction given to staff, the P&Z Commission, and the City Council needs to be regarded as pivotal in assessing whether or not a rezoning property to a Public zone should be awarded.

Conclusion: We object to the rezoning because;

- 1) it is **NOT** consistent to your **COMPREHENSIVE PLAN (FLUM)**;
- 2) it is **NOT** consistent to **AREA ZONINGS**, being the projected R-1A zone that predominates the area;
- 3) the Public land use is definitely **NOT** consistent with area **LAND USES**, which are existing & projected **LARGE LOT SINGLE-FAMILY RESIDENTIAL LOTS**;
- 4) the **PAVEMENT SECTION** of Stewart Road is a major concern that does **NOT** meet Section 1.47A (1)(b); in fact, this section will appear to be violated in this case since a Public zone's school would NOT be on a street that can accommodate the traffic generated by a school; and
- 5) a Public zone, in this case, will have a **DETRIMENTAL EFFECT ON AREA RESIDENTIAL AREAS** since our peaceful setting will be perpetually changed – *there is no going back*. Also, the Public zone may likely have a negative impact to the *market value* of our homes should any resident want to sell & go somewhere else.

If you are a board who is bound to logically follow the specific ordained instructions of the Public Zoning Code, then it follows that the rezoning application for a **PUBLIC ZONE** cannot be approved for the reasons just noted.

Thank you for time and consideration.

Ms. De Luna went over the write-up stating the subject site is located ¼ mile South of E. Griffin Parkway (F.M. 495) along the West side of Taylor Road.

SURROUNDING ZONES:

N:	R-3	– Multi-Family Residential
E:		– City of McAllen
W:	R-1	– Single Family Residential
S:	R-1	– Single Family Residential

EXISTING LAND USES:

N:	Taylor Senior Village
E:	City of McAllen
W:	Residential
S:	Residential
Site:	Vacant

FLUM: Low Denisty Residential (LD)

REVIEW COMMENTS: The proposed property is mostly surrounded by single family residences with the exception of the Taylor Senior Village. Staff notes that P&Z had considered a rezoning for this property on March 23, 2022, however the applicant withdrew the request and it didn't go before the City Council. During the P&Z meeting there was a substantial amount of opposition from the surrounding property owners. The concerns voiced were in regards to infrastructure, traffic increase, noise, schools being crowed, safety, decreased property values, privacy, etc. On November 11, 2022, staff received a petition in opposition from residents within the 200' radius reflecting 61%. Based on the substantial amount of opposition from surrounding property owners during the P&Z meeting staff cannot support the request.

RECOMMENDATION: Staff is recommending Denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Dolores Ueckert who resides at 2601 E. 20th Street stated she was in opposition. Mrs. Ueckert read from Exhibit "A".

Mr. Eric Ramirez who resides at 2707 E. 20th Street stated he purchased his home 17 years ago. He stated he did not want apartments in the back. He added all neighbors knew each other and protected each other. His main concerns were infrastructure, traffic, and the extension of Taylor Road not being completed.

Mr. Rey Hernandez who resides at 2705 E. 20th Street spoke on behalf of the director of Taylor Village. He stated they were opposed to the request. He added that there was a big difference between a multi-family development and a 55 and older community.

Mr. Sam Benson who resides at 2408 E. 20th Street stated he was opposed to the request. He added the current owner purchased the property as a business investment and was purchased cash. He mentioned any owner should do a survey and a assessment in the area before purchasing a property. Mr. Benson stated he spoke to the Parks Director for the City and they discussed the probability of the owner donating the land to the City and making a Park.

Joel Cura who resides at 2504 E. 20th Street was opposed to the request. He stated he has been living there since 2003. He added that he believed this was a wrong location for this project but a neighborhood would be welcomed but not a multifamily complex.

Mr. Milo Salinas representing the new owner/developer of the property stated he had been at Planning & Zoning meeting before but with a different owner. He stated the new owner was actually proposing 4-plex lots and not an apartment complex. Mr. Salinas showed a rendering of the development. He added they were proposing approximately 30 4-plex lots that would meet the multifamily requirements, drainage requirements, traffic requirements, the infrastructure, and all the engineering would meet the City of Mission requirements. Mr. Salinas mentioned that the developer wouldn't want to build 22nd Street. He added this would be an additional cost to whoever develops the land. Mr. Salinas added that if the rezoning was not approved then the developer still had the plan to develop the property. Mr. Salinas stated that the owner already has a permit to demolish the homes on the property and plans to clear the property and install a fence. He added the owner would be able to do an 8 foot masonry wall along the residential homes for privacy concerns.

Chairwoman Izaguirre asked Mr. Salinas how many residential lots would he be proposing.

Mr. Salinas stated approximately 40-45 lots. He added that the property owner was thinking to develop townhomes if the 4-plex were not allowed. Mr. Salinas mentioned that the property was expensive and then they had to add the cost of the extension of 22nd street.

Chairwoman Izaguirre asked how can Planning and Zoning request a meeting with the City so that the extension of 22nd Street is not required by the developer.

Ms. De Luna stated that in any development if there is a potential street that could be extended it is usually recommended by the City to extend the street. She added that a portion had been already donated by the Taylor Senior Village.

Chairwoman Izaguirre stated that if any developer would not have to expand the streets then maybe they would want to develop residential.

Mr. Barrera stated there was no other way to connect Shary Road to Taylor Road from 495 to old 83. He added that there needs to be some type of connections. He mentioned there has to be a way to alleviate traffic.

Ms. De Luna stated that this would be something staff would have to discuss with the City Engineer.

Chairwoman Izaguirre asked if the owner was requesting R-2 zone.

Ms. De Luna stated that the original request was R-3.

Chairwoman Izaguirre stated that now they are asking for R-2.

Ms. De Luna stated the board could would down zone if they wish to consider.

Chairwoman Izaguirre asked the board if they had questions.

Mrs. Garza asked if that could be done even if the original request was for a R-3 or would have to submit another request.

Ms. De Luna explained that staff could downgrade but not go higher.

Mr. Salinas stated the R-3 request on the application was a mistake.

Mr. Ueckert asked that what was staff considering at that time.

Chairwoman Izaguirre stated they were considering an R-2 zone.

Ms. De Luna stated the original request was an R-3, but the developer is willing to go down to an R-2 zone. She added that the Planning and Zoning board could consider a lesser dense but not a higher dense.

Mr. Hardison stated that the applicant needs to have an opportunity to speak to the neighbors. He added that the property should be R-1 since it is surrounded by Single-Family Residence.

Mrs. Garza stated she agreed with Mr. Hardison and she added that the extension of 22nd Street should not be negotiable.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to deny the rezoning request. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:54 p.m.

Ended: 5:56 p.m.

Item #1.2

Rezoning:

**A 1.999 acre tract of land being a
Part or portion of Lot "D", B.L. Millers
Re-Subdivision of Lots 16, 17, 18, 19 & 20,
Block 4, Mission Grove Estates
AO-I to C-3
Gilberto Maldonado**

Ms. De Luna went over write-up stating the subject site is located 1,066' West of Inspiration Road along the north side of W. Griffin Parkway.

SURROUNDING ZONES:

- N: AO-I – Agricultural Open Interim
- E: C-3 – General Business
- W: AO-I – Agricultural Open Interim
- S: – City of Palmview ETJ

EXISTING LAND USES:

- N: Vacant
- E: Apartments
- W: Vacant
- S: Commercial
- Site: Vacant

FLUM:

General Commercial (GC)

REVIEW COMMENTS: Since the property is along a major thoroughfare and is consistent with the existing land uses staff is receptive to the request.

RECOMMENDATION: Staff is recommending Approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to approve the rezoning request as recommended by staff. Mrs. Alvarez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:56 p.m.

Ended: 5:58 p.m.

Item #1.3

Conditional Use Permit:

**Drive-Thru Service Window – Kayala Coffee Company
2138 E. Griffin Parkway
Lot 20, Block 2, Springfield Ph. I Subdivision
C-3
Juan Angel Rivera III**

Ms. De Luna went over the write-up stating the subject site is located on the southwest corner of Helen Avenue and E. Griffin Parkway along the south side of Griffin Parkway. The applicant is taking over the 1,554 sq. ft. coffee shop and would like to continue using the existing drive-thru service window. The applicant will be offering coffee, teas, breakfast and lunch croissants in their menu. The site has an access point off of Helen Avenue. Drive-thru customers would use the Helen Avenue access in order to utilize the drive-thru service window and exit either to the parking lot or Helen Avenue. The location of the window allows enough stacking for at least 3 vehicles.

- **Days/hours of operation:** Monday – Friday from 7 a.m. – 6 p.m., Saturday from 9:00 a.m. to 3 p.m. and closed on Sunday
- **Staff:** 4 employees
- **Parking:** It is noted that the parking area is held in common (76 existing parking spaces) and will be shared with other businesses. Based on the square footage of the building this business requires 7 parking spaces, thus meeting code.
- **Landscaping:** Landscaping requirements are being met.

RECOMMENDATION: Staff recommends approval subject to:

- 1.) 1 year re-evaluation to assess this new operation
- 2.) Must comply with all City Codes (Building, Fire, Health, etc.)
- 3.) Must acquire a business license prior to business occupancy
- 4.) CUP not to be transferable to others

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked if the board could recommend for more years since it's a coffee shop in a low density area.

Ms. De Luna stated that if the Council is inclined then it can be approved for 3 years unless it changed ownership.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to approve the conditional use permit for a period of 3 years. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:58 p.m.

Ended: 6:00 p.m.

Item #1.4

**Conditional Use Permit: The Complimentary Offering of Alcoholic Beverages for On-Site Consumption for a Social and/or Cultural Event - Mission Historical Museum 20th Anniversary
December 8th, 2022
900 Doherty Avenue
Lots 1-7, Block 161, Mission Original Townsite
C-3
Mission Historical Museum
c/o Cynthia Stojanovic**

Ms. De Luna went over the write-up stating the subject site is located on the NW corner of Doherty Avenue and Business Highway 83. The Mission Historical Museum is a 501(C)3 non-profit organization, which first opened its doors in 2002, and serves the community of Mission and visitors to the area. In celebration of The Mission Historical Museum's 20th anniversary, the Mission Historical Museum will be hosting a private event on December 8th, 2022. Museum galleries will be open for guests to view and would like to offer alcohol to their guests. The alcohol and the food consumption will only be allowed in the courtyard area. The alcohol will not be sold to guests and will consist of wine and brews.

- See aerial of site reflecting the common parking spaces that serve the facility.
- Ord. #3436 permits civic organizations to request such CUPs from city-owned buildings where complimentary alcoholic drinks will be offered (not sold) during a social/cultural event.
- A similar CUP was last approved on 3-9-2020 for a period of 4 years for the Upper Valley Art League.
- This event is scheduled from 5:00p.m. to 7:30p.m.

REVIEW COMMENTS: It appears that this type of social events occurred with no incidents. The Mission Historical Museum firmly attests that they will be very watchful of how much the patrons are responsibly served, and intend to have continued vigilance at their social event.

RECOMMENDATION: Staff recommends approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to approve the conditional use permit as recommended by staff. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:00 p.m.

Ended: 6:02 p.m.

Item #1.5

**Conditional Use Permit: Regulated Consumer Finance Lender Office on property zoned (C-2) Neighborhood Commercial
1821 N. Shary Road, Suite 2,
Lot 1, Bannworth Business Center
C-2
Lendmark Financial Services, LLC**

Ms. De Luna went over the write-up stating the subject site is located along the west side of Shary Road between Village Drive and Mulberry Street. The applicant leased a 1,198 sq.ft. suite for a Regulated Consumer Finance Lender Office. Access to the site is via a 30' access driveway off of Shary Road. The property is currently zoned Neighborhood Commercial (C-2). Sec. 1.42(3)(d) of the Zoning Code states that business establishments which perform services on the premises such as banks, loan companies, and real estate offices require a conditional use permit.

- **Hours of Operation:** Monday – Friday from 8:30 a.m. to 5:30 p.m.
- **Staff:** 4
- **Parking:** Based on the square footage of the suite, there are 6 parking spaces required for this business. It is noted that the parking area is held in common there are 46 existing parking spaces shared with other businesses, thus meeting code.
- **Landscaping:** Staff is recommending to add more plants along Shary Road.

REVIEW COMMENTS: Staff has seen several businesses in a C-2 zone without creating a negative impact to the surrounding areas since the hours of operation are reasonable.

RECOMMENDATION: Staff recommends approval subject to:

- 1.) 1 year re-evaluation to assess this new operation
- 2.) Must comply with all City Codes (Building, Fire, Health, etc.)
- 3.) Acquire a business license prior to business occupancy.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. David Ramos was representing Lendmark Financial Services, LLC and was present to answer any questions.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Alvarez moved to approve the conditional use permit as recommended by staff. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:02 p.m.

Ended: 6:04 p.m.

Item #1.6

**Conditional Use Permit: Restaurant (The Sandwichon House) on property
Zoned (C-2) Neighborhood Commercial
1821 N. Shary Road, Suite 7,
Lot 1, Bannworth Business Center
C-2
Tomas Aguirre**

Ms. De Luna went over the write-up stating the subject site is located along the west side of Shary Road between Village Drive and Mulberry Street. The applicant leased a 1,152 sq.ft. suite for his Restaurant The Sandwichon House. The applicant will be offering salads, sandwich cakes, specialty cakes, cookies in their menu. Access to the site is via a 30' access driveway off of Shary Road. The property is currently zoned Neighborhood Commercial (C-2). Sec. 1.42(3)(e) of the Zoning Code states that restaurants require a conditional use permit.

- **Hours of Operation:** Monday – Friday from 10:00 a.m. to 6:00 p.m., Saturday from 12:00 p.m. to 6:00 p.m. and Sunday only for special deliveries
- **Staff:** 3
- **Parking:** Based on the square footage of the suite, this restaurant requires 7 parking spaces. It is noted that the parking area is held in common there are 46 existing parking spaces shared with other businesses, thus meeting code.
- **Landscaping:** The site has minimal green space to begin with. Staff is recommending to add more plans along Shary Road once the irrigation system is completed.

REVIEW COMMENTS: Staff has considered other Restaurants in a C-2 zone without creating a negative impact to the surrounding areas.

RECOMMENDATION: Staff recommends approval subject to:

1. 1 year re-evaluation to assess this new operation
2. Must comply with all City Codes (Building, Fire, Health, etc.)
3. Acquire a business license prior to business occupancy.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to approve the conditional use permit as recommended by staff. Mrs. Alvarez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:04 p.m.

Ended: 6:06 p.m.

Item #1.7

**Conditional Use Permit: Drive-Thru Service Window and Sale & On-Site
Consumption of Alcoholic Beverages
- La Curva Taqueria**

**2575 E. Griffin Parkway, Suite 12,
Lot 1, Tres Picos Ph. I Subdivision
C-3
Eliecer Uresti/La Curva Taqueria, LLC**

Ms. De Luna went over the write-up stating the subject site is located approximately 700' west of Taylor Road on the north side of E. Griffin Parkway (F.M. 495). The drive-thru windows are on the east side of the building, traffic must travel into one of the two 24' drives via Harmony Lane then proceed to the eastern side of the building where they would then turn north and proceed along the eastern side of the building to the drive-thru windows. The first window is used to place and pay for your order and the second window further north is used to pick up your order. The drive-thru window locations allow stacking for approximately 4 vehicles—see site plan. Exiting is done by continuing northbound along the eastern most side of the building followed by a partial 'wrap around' effect exiting westbound along the northern side of the building to a third 24' drive at the NW corner of the property back onto Harmony Lane. On October 28, 2019, a CUP was approved for the use of the drive-thru window and sale & consumption of alcoholic beverages subject to a waiver of the 300' separation requirement from the residential neighborhood, the CUP was approved for 2 years at which time the applicant will have to renew their TABC license and CUP. All other requirements have been met.

- **Hours of Operation:** Monday - Sunday from 11 a.m. to 11 p.m.
- **Staff:** 12 Employees
- **Parking:** The 1,400 sq. ft. building has a total of 44 seating spaces for the restaurant. A total of 19 parking spaces are required for this site (1,400 sq. ft./75sq.ft.=18.7 parking spaces). It is noted that a total of 150 parking spaces are held in common within the commercial development.
- Landscaping is existing at this commercial plaza and meets code.

REVIEW COMMENTS: Staff has asked Mission PD to provide a report in relation to the sale of alcohol which we should have by the meeting date.

RECOMMENDATION: Staff recommends approval subject to:

- 1) Life of use for the Drive-Thru Service
- 2) 2 year re-evaluation for the Sale & On-Site Consumption of Alcoholic Beverages at which time the applicant will have to renew his CUP & TABC License, and
- 3) Must continue compliance with all City Codes (Building, Fire, Health, etc.)

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to approve the conditional use permit as recommended by staff. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:06 p.m.

Ended: 6:08 p.m.

Item #1.8

Conditional Use Permit

Sale & On-Site Consumption of Alcoholic

Renewal:

Beverages – La Fogata Restaurant
300 N. Shary Road
Lot 1, El Lugar Subdivision
C-3
El Lugar Cabrito & Steak House

Ms. De Luna went over the write-up stating the site is located 1/3 mile north of Expressway 83 along the east side of Shary Rd. La Fogata is a family oriented Mexican restaurant and bar that has been in operation since 2008. This CUP was most recently approved by P&Z on November 23, 2020 for a period of 2 years.

- **Hours of operation:** Sunday - Thursday from 8 a.m. to 10 p.m. and Friday – Saturday from 8:00 a.m. to 12:00 a.m.
- **Staff:** 58
- **Parking:** The existing 21,533 sq. ft. building has a grand total of 357 seating spaces which require 119 parking spaces (357/3 seats). There is a total of 168 parking spaces exceeding code by 49 spaces.
- **Landscaping:** The applicant is complying with the landscaping requirements by currently providing various trees, plants and shrubs within landscaped islands throughout the site.
- Section 1.56-3 of the Zoning Code cites that 'Bars' must be 300' from the nearest residence, church, school or publicly owned property. There is one single family home and several mobile homes within 300' (see aerial); however, P&Z and the Council waived this separation requirement in the CUP's previous approval.

REVIEW COMMENTS: Staff has asked Mission PD to provide a report in relation to the sale of alcohol which we should have by the meeting date.

RECOMMENDATION: Staff recommends approval subject to:

1. 4 year re-evaluation at which time the applicant will need to renew their CUP & TABC License,
2. Waiver of the 300' separation requirement from the residential homes.
3. Must continue to comply with all Building, Fire, and Health Codes.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Alvarez moved to approve the conditional use permit as recommended by staff. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:08 p.m.

Ended: 6:10 p.m.

Item #1.9

Conditional Use Permit

Renewal:

Sale & On-Site Consumption of Alcoholic
Beverages – Tinseltown Mission
2516 E. Expressway 83
Lot 1, Tinseltown Subdivision
C-3

Ms. De Luna went over the write-up stating the subject site is located at the SW corner of Expressway 83 and Taylor Road. The applicant desires to renew the conditional use permit for the sale & on-site consumption of alcohol for Tinseltown. No new use is proposed or change has been made at this location. The most recent approval for this site was on October 12, 2020 for a period of 2 years. The sale of alcohol only takes place only from the main concession area.

- **Hours of Operation:** Everyday from 10 a.m. to 1 a.m.
- **Staff:** 59 employees
- **Parking:** Tinseltown Mission has a total of 938 parking spaces. For a theater with 3,034 seats parking code requires 759 parking spaces (1 parking space for every 4 seats) thus exceeding code by 179.
- **Sale of Alcohol:** Section 6-4 of the Alcohol Beverage code states that such uses need to be 300' from residential uses. There are some residences within this radius (Santa Lucia Development); thus, a waiver of the separation requirement needs to be considered

REVIEW COMMENTS: Notices were sent to property owners within 200' of this business where Staff has not received any comments in favor or against this CUP. Staff asked Mission PD for a report of any incidents in relation to the sale of alcohol. No incidents have been reported as of this date.

RECOMMENDATION: Staff recommends approval subject to:

- 1) 2 year re-evaluation at which time the applicant will have to renew his CUP & TABC license, and 2) Waiver of the 300' separation requirement from the residential homes

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Alvarez moved to approve the conditional use permit as recommended by staff. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:10 p.m.

Ended: 6:12 p.m.

Item #2.0

Conditional Use Permit

Renewal:

Sale & On-Site Consumption of Alcoholic

Beverages – 5x5 Brewing Company

801 N. Bryan Road

Lot 1, Tamkin Subdivision

I-1

5x5 Brewing Co., LLC

Ms. De Luna went over the write-up stating the subject site is located on the SW corner of Bryan Road and Business Highway 83. The applicant desires to renew the conditional use permit for the sale & on-site consumption of alcohol for 5x5 Brewing Company. The 5x5 Brewing Company is a Veteran owned and operated craft brewery. The most recent approval for this site was on October 26, 2020 for a period of 2 years.

- **Days/Hours of Operation:** Wednesday & Thursday 4:00 pm to 11:00 pm, Friday 4:00 pm to 12:00 am, Saturday 12:00 pm to 12:00 am, and Sunday from 12:00 pm to 10:00 p.m. Closed on Monday and Tuesday
- **Staff:** 18 employees, but only 5 work on the bar
- **Parking:** There are currently several existing parking areas shared with the various businesses within the CEED building. It is noted that parking is held in common and there is a total of 221 total parking spaces.
- **Sale of Alcohol:** Such uses need to be 300' from residential uses. There are no such uses within this radius.

REVIEW COMMENTS: Notices were sent to property owners within a 200' radius of this business where Staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

1. CUP to be valid from a period of 2 years at which time the applicant will need to renew their CUP & TABC license, and
2. Must continue to comply with all City Codes (Building, Fire, Health Codes, etc.)

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Barrera moved to approve the conditional use permit as recommended by staff. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:12 p.m.

Ended: 6:13 p.m.

Item #2.1

**Conditional Use Permit
Renewal:**

**Two Drive-thru Service Windows – Tropical Breeze
1610 W. Griffin Parkway
Lot 19, Block 1, Oakwood Estates Subdivision
C-3
Margie Jennifer Briseño**

Ms. De Luna went over the write-up stating the site is located at the NW corner of W. Griffin Parkway and River Oak Avenue along the north side of Griffin Parkway. The applicant is requesting a renewal of a CUP for a sno-cone stand with two drive-thru service windows. The most recent approval for this site was on September 28, 2020 for a period of 2 years.

- **Hours of Operation:** Every day from 12:00 p.m. to 10:00 p.m.
- **Staff:** 3 employees
- **Parking:** The building measures approximately 396 sq. ft. The number of parking spaces required for this size building is 4. The applicant is providing 4 spaces along the front of the building plus there is stacking for approximately 4 cars when placing orders.
- **Landscaping and Buffering:** The applicant has landscaping areas around the perimeter of the lot. There is also a 6' cedar fence providing a buffer from the abutting residential uses.

REVIEW COMMENTS: A total of 23 notices were sent out to property owners within 200 feet and Staff has not received any calls or letters in opposition. Since we have not had any concerns from this location, Staff does not object to this CUP for two drive-thru service windows.

RECOMMENDATION: Staff recommends approval of this CUP for 3 year to continue assessing this operation.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to approve the conditional use permit as recommended by staff. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:13 p.m.

Ended: 6:15 p.m.

Item #3.0

Site Plan Approval:

Construction of 294 Apartments

4100 San Gabriel

Lot 1, Sharyland Plantation Grove No. 6

PUD (R-3)

Cascade Real State Operating, LP

Mr. Ramirez went over the write-up stating the subject site is located on the southeast corner of Santa Engracia and San Gabriel – see vicinity map. Site Plan approval is required prior to permit issuance for multi-unit complexes of five or more.

Upon reviewing the site plan there are a total of 15 – 3 story multifamily buildings and 1 amenity center. There are 3 types of buildings: Type 1 contains 18 units each and there will be 11 buildings for a total of 198 units. Type 2 contains 24 units each and there will be 2 buildings for a total of 48 units. Type 3 contains 24 units each and there will be 2 buildings for a total of 48 units.

The apartments will consist of 1 bedroom – 1 bath (735 sqft), 2 bedroom – 2 baths (1012 sqft), and 3 bdrm-2 baths (1219 sqft). There will also be an amenity building to include office, gym, and mail room within the compound. The buildings must comply with all fire code requirements for a multi-family complex.

The minimum required setbacks for the site will be: 30' front setback, 10' rear setback, 6' side setback, and 15' corner side setback. It is noted that all setbacks are in compliance as per zoning ordinance, easements or greater as per site plan.

As seen in the aerial, the primary access will be from San Gabriel. With regards to parking and landscaping, the parking is held in common within the lot and a Landscaping design was submitted for review to comply with the City's regulations as stated in Sec. 98-15 Code of Ordinance.

OTHER COMMENTS:

1. Payment of Capital Sewer Recovery Fees in the amount of \$30,060
 - \$70 per 1-bdrm apt (114) = \$7,980
 - \$120 per 2-bdrm apt (156) = \$18,720
 - \$140 per 3-bdrm apt (24) = \$3,360
2. Enclosed dumpsters will be located within the complex to be screened with a 6' block fence with opaque (solid) gates.
3. This development requires a 5' sidewalk along San Gabriel

RECOMMENDATION: Staff recommends approval subject to meeting all format findings.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to approve the request as recommended by staff. Mrs. Alvarez seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:15 p.m.

Ended: 6:16 p.m.

Item #4.0

Preliminary & Final

Plat Approval:

Maluz II Subdivision

Being all of Lot 17, Block 3,

Texas Gardens Subdivision

Suburban E.T.J.

Developer: Julio Cerda

Engineer: South Texas Infrastructure Group

Mr. Gabriel Ramirez went over the write-up stating the proposed subdivision is located at the intersection of 4 Mile Rd. and Iowa Rd. (Mission Suburban ETJ). The developer is proposing (21) Twenty-One Single Family Residential lots.

WATER

The water CCN belongs to Agua Special Utility District. The developer is proposing to connect to an existing 8" water line located along the south side of W. Mile 4 Road with a proposed 8" water line to provide water service to each lot. There are 3 fire hydrants provided to be used as filling stations via direction of the Fire Marshal's office.

SEWER

Sanitary Sewer service for this subdivision will be addressed by individual on-site sewage facilities (OSSF) of a standard design septic tank and drain field on each lot. Each lot meets or exceeds the county's typical ½ acre standard where septic tanks are permitted. This is not within the City of Mission's Sewer CCN.

STREETS & STORM DRAINAGE

Access will be available from Iowa Rd for Lots 1-4 and from W. Mile 4 Rd for Lots 5-21. The peak rate will be 31.04 cfs which will give us a net increase of 11.84 cfs. for proposed Maluz II Subdivision only 31,962 cubic-feet, or 0.734 acre-feet of storm water runoff will need to be detained in the green areas of the proposed lots and by re-grading and excavating existing roadside ditch along the frontage of the property where the natural flow will eventually drain into an existing inlet located at the Southwest corner of Las Comadres No. 6 Subdivision. The

mentioned inlet ultimately drains into a caliche pit. The City Engineer has reviewed and approved the drainage report.

RECOMMENDATION

Staff recommends approval subject to meeting the Model Subdivision Rules and meeting any comments from the County Planning Department.

Chairwoman Izaguirre asked the board if they had questions.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Barrera moved to approve the request as recommended by staff. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

Started: 6:16 p.m.

Ended: 6:17 p.m.

Item #4.1

Preliminary & Final

Plat Approval:

Carrizales Subdivision No. 3

**A 24.34 acre tract of land being all of Lots 13 and 14,
Block 5, Texas Gardens Subdivision**

Suburban ETJ

Developer: Carrizales, LLC

Engineer: Quintanilla, Headley, and Associates, Inc.

Mr. Ramirez went over the write-up stating the proposed subdivision is located on the west side of Iowa Road 1,080' south of Mile 5 North Road. The developer is proposing 36 Single Family Residential lots.

WATER

The water CCN belongs to Agua Special Utility Supply District. The developer is proposing to connect to existing 12" PVC water line running along the north side of Mile 5 North Road by extending a proposed 8" water line along the east side of Iowa Road. This will allow water service to the proposed subdivision and provide water service to each lot. There will be 3 fire hydrants to be used as filling station.

SEWER

Sewage from Carrizales Subdivision No. 3 will be treated by individual on-site sewage facilities consisting of a stand design dual compartments septic tank and a drain field on each lot. Each lot in the proposed subdivision is at least 1/2 acre in size. This is not within the City of Mission sewer CCN.

STREETS & STORM DRAINAGE

All internal streets are 32' Back-to-Back within a 50' Right of Way. Access will be from Iowa Road. After development the runoff will be Q=58.19 cubic feet per second for an increase of Q=40.47 cubic feet per second. Detention will be 80,283.26 cubic feet (1.84 acre-feet) and will be provided by the HCDD No. 1 Iowa RDF located at the northwest corner of Mile 3 North Road and Iowa Road. The drainage system consists of Type "A" inlets and pipes of 18", 24" and 30" that will outfall into the existing HCDD No. 1 PD Lateral located along the west side of the subdivision which flows south and discharges into the HCDD No. 1 Iowa RD. The City Engineer has reviewed and approved the drainage report.

RECOMMENDATION

Staff recommends approval subject to meeting the Model Subdivision Rules, complying with street alignment policy, and meeting any comments from the County Planning Department.

Chairwoman Izaguirre asked the board if they had questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Alvarez moved to approve the request as recommended by staff. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

**ITEM #5.0
ADJOURNMENT**

There being no further items for discussion, Chairwoman Izaguirre entertained a motion. Mrs. Alvarez moved to adjourn the meeting. Mr. Moreno seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 6:17 p.m.



Diana Izaguirre, Chairwoman
Planning and Zoning Commission

November 16, 2022
Planning and Zoning Meeting

My name is _____ and I live at 2601 E. 20th St.

I am here to speak in opposition to the changing of the zoning of tracts 1 and 2 out of lot 236 from its current designation AO-1 Agricultural to R-3 Multi-Family Residential.

We were faced with this same issue a few months ago, and we will continue to come before you to voice our opposition. Our family and neighbors live adjacent to this property and will be directly impacted if this change is made. This will cause a disruption in our daily lives.

The current land use in this area is for single family residence in accordance with the Future Land Use Map that was approved by the Mission city council in 2010. Any change would deviate from this approved plan.

I will also remind you that on your own website it states that your job is to, "regulate how the lot is used to promote health, safety and general welfare of Mission's neighborhoods and overall community. Essentially the public welfare is affected by what occurs on neighboring lots, and thus the city can impose restrictions to maximize each individual's enjoyment of their private property."

So at this point in time I am asking you to do your job to maximize your constituents' safety and enjoyment in our own homes. These are our homes and not merely a business venture.

Thank you.

**PLANNING AND ZONING COMMISSION
NOVEMBER 21, 2022
CITY HALL'S COUNCIL CHAMBERS @ 5:30 P.M.**

P&Z PRESENT

Connie Garza
Diana Izaguirre
Hector Moreno
Jasen Hardison
Ruben Arcaute
Debra Alvarez

P&Z ABSENT

Raquenel Austin
Javier Barrera

STAFF PRESENT

Susie De Luna
Alex Hernandez
Jessica Munoz

GUESTS PRESENT

CALL TO ORDER

Chairwoman Izaguirre called the meeting to order at 5:32 p.m.

CITIZENS PARTICIPATION

Chairwoman Izaguirre asked if there was any citizen's participation.

There was none.

APPROVAL OF MINUTES FOR NOVEMBER 16, 2022

Chairwoman Izaguirre asked if there were any corrections to the minutes for November 16, 2022. Mr. Garza moved to approve the minutes as presented. Mr. Hardison seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:33 p.m.

Ended: 5:54 p.m.

Item #1.1

Rezoning:

**A 44.89 acre tract of land out of Lot 43,
John H. Shary Subdivision
AO-I to I-1
Cascade Real Estate Operating, LP**

Ms. De Luna went over the write-up stating the subject site is located at the Southwest corner of Glasscock Road and Old Military Hwy along the south side of Old Military Hwy.

SURROUNDING ZONES:

N: AO-I – Agricultural Open Interim
E: – City of McAllen
W: AO-I – Agricultural Open Interim
S: – City of McAllen

EXISTING LAND USES:

N: Sharyland Farm
E: Vacant
W: Vacant
S: Vacant
Site: Vacant

FLUM: General Commercial (GC)

REVIEW COMMENTS: Since the property is consistent with the existing land uses staff is receptive to the request.

RECOMMENDATION: Approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcuate moved to approve the rezoning request. Mr. Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:34 p.m.

Ended: 5:35 p.m.

Item #2.0

Site Plan Approval:

**Construction of a Restaurant
(Taco Bell – 2300 E. Business Highway 83)
Lot 1D, Mirabelle Subdivision
C-3
ETX Bell Properties**

Ms. De Luna went over write-up stating the subject site is located on the SE corner of E. Business Highway 83 (Loop 374) and Glenwood Ave. The developer is proposing one main structure on the property being a vacant 1.07-acre tract of land.

Upon reviewing the site plan, access will be from Glenwood Ave. and through a shared common access easement connecting the adjacent business on the east side. The building size will measure 2,475 sqft. to include a drive thru window.

The front building setback is approximately 73' from the property line and all other setbacks are to comply with zoning ordinance, easements or greater as per site plan.

A total of 36 parking spaces are allocated to serve the business. The fire hydrant and its assemblies are located at the west side of the property. Fire lanes will be noted at restricted locations throughout the site.

Storm water detention area has been designated on the north and west side of the property to fulfill drainage requirements. Landscaping is to comply with the City's regulations and code ordinances and a Lighting Plan has been reviewed so that nearby residential properties won't be affected.

OTHER COMMENTS:

1. 1 enclosed dumpster will be located within the Lot to be screened with a 6' block fence and opaque (solid) gates.

2. Sign permit will be required

RECOMMENDATION: Staff recommends approval.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcaute moved to approve the site plan as recommended by staff. Mr. Moreno seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:35 p.m.

Ended: 5:36 p.m.

Item #2.1

Site Plan Approval:

**Contruction of a Commercial Plaza
to include a Restaurant
(Schlotzsky's – 805 N. Shary Road)
Lot 1B, Mirabelle Subdivision
C-3
R&L Properties and Development, LLC**

Ms. De Luna went over the write-up stating the subject site is located on the west side of Shary Rd. (F.M. 494) approximately 235' south of E. Bus. Hwy 83 (Loop 494). The developer is proposing one main structure on the property being a vacant 0.93-acre tract of land.

Upon reviewing the site plan, access will be from Shary Rd. and through a shared common access easement connecting the adjacent business on the north side. The building size will measure 5,658 sqft. with a 543 patio to include a drive thru window and 2 additional rental office spaces.

The front building setback is approximately 104' from the property line and all other setbacks are to comply with zoning ordinance, easements or greater as per site plan.

A total of 43 parking spaces are allocated to serve the Plaza and the two drive-through lanes would have a capacity for 19 vehicles. The fire hydrant and its assemblies are located at the southeast corner of the property. Fire lanes will be noted at restricted locations throughout the site.

Storm water detention area has been designated on the east side of the property along Shary Rd. to fulfill drainage requirements. Landscaping is to comply with the City's regulations and code ordinances and a Lighting Plan has been reviewed so that nearby residential properties won't be affected.

OTHER COMMENTS:

1. 1 enclosed dumpster will be located within the Lot to be screened with a 6' block fence and opaque (solid) gates.
2. Sign permit will be required

RECOMMENDATION: Staff recommends approval.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to approve the site plan request as recommended by staff. Mr. Arcaute seconded the motion. Upon a vote, the motion passed unanimously.

Started: 5:36 p.m.

Ended: 5:38 p.m.

Item #2.2

Site Plan Approval:

**Construction of a Commercial Plaza
(Raciel Mission Plaza – 2308 E. 1st St.)
Lot 1, Namar Subdivision
C-3
Raciel Hernandez**

Ms. De Luna went over the write-up stating the subject site is located on the south side of E. 1st St. approximately 272' west of Shary Rd. (F.M. 494). The developer is proposing one main structure on the property being a vacant 0.77-acre tract of land.

Upon reviewing the site plan, access will be from E. 1st St. and through the connection of the driveway to the adjacent business on the east side. The building size will measure 9,936 sqft. which will consist of 1 suite and an open area that can be divided in a total of 5 rental commercial spaces.

The front building setback is approximately 78' from the property line and all other setbacks are to comply with zoning ordinance, easements or greater as per site plan.

A total of 37 parking spaces and 2 handicap stalls are allocated to serve the Plaza. An existing fire hydrant and its assemblies are located to the east of this site. Fire lanes will be noted at restricted locations throughout the site.

Storm water detention area has been designated on the north side of the property along 1st St. to fulfill drainage requirements. Landscaping is to comply with the City's regulations and code ordinances and a Lighting Plan has been reviewed so that nearby residential properties won't be affected.

OTHER COMMENTS:

- 1. 1 enclosed dumpster will be located within the Lot to be screened with a 6' block fence and opaque (solid) gates.
- 2. Sign permits will be required per tenant
- 3. Construction of a 5' sidewalk at perimeter of building

RECOMMENDATION: Staff recommends approval.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to approve the site plan as recommended by staff. Mr. Arcaute seconded the motion. Upon a vote, the motion passed unanimously.

**ITEM #3.0
ADJOURNMENT**

There being no further items for discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcaute moved to adjourn the meeting. Mr. Hardison seconded the motion. Upon a vote, the motion to adjourn passed unanimously at 5:39 p.m.



Diana Izaguirre, Chairwoman
Planning and Zoning Commission

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
November 3, 2022**

Commission-Present

**Cindy Pacheco-Chair
Jerry Saenz-Vice-Chair
Ruben Femat-Member**

Staff Present

**Jesse Lerma Jr-CS Director
Kevin Pagan-Attorney
Gilbert Sanchez-Fire Chief
Cesar Torres-Chief of Police
Martin Ramirez-Appellant**

Call to Order

Mrs. Cindy Pacheco called the meeting to order at 9:00 a.m.

Approval of Minutes-October 10, 2022

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Femat made a motion to approve the minutes as submitted. Mr. Saenz seconded the motion. Motion was approved unanimously.

Consideration and Possible Action on Appeal-143.022 Physical Requirements and Examinations

Mr. Lerma briefed the Commission that they had conducted an entry level examination for the fire department on June 2, 2022. As part of the hiring process, Chief Sanchez gave candidate Martin Ramirez a conditional job offer that required that he pass a physical and psychological examination. Mr. Ramirez failed the psychological examination and requested to appeal as allowed by Chapter 143.022. The Commission went into executive session at 9:05 a.m. and returned to open session at 9:20 a.m. Once in open session, Mr. Saenz made a motion to authorize the Director to present a list of psychologists from our area to Mr. Ramirez and let him select three of them as required for us to proceed with the consideration of the appeal. The motion also included that he must pass at least two out of three to be considered for employment and that it would have to be completed within 30 days. Mr. Femat seconded the motion. Motion was approved unanimously.

Pending Business

No pending business

Adjourn

Meeting was adjourned at 9:30 am



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to Execute Second One-Year renewal option for Electrical Repair & Maintenance Services for Water Treatment Plants, Wastewater Treatment Plant, Industrial Pre-Treatment Plant, and Water Distribution Division - Bocanegra

NATURE OF REQUEST:

Staff is seeking authorization to extend the Second Year Renewal Option for Electrical Repair & Maintenance Services with J&E Lift Station Services and Hill-Tex Electric. J&E Lift Station Services provides the regular repairs and Hill-Tex Electric the emergency repairs. The renewal contract terms will be for one year with no increases to rates. The performance of electrical repairs and maintenance will be on a "as needed" basis for emergency services for the remaining one year renewal option.

BUDGETED: Yes **FUND:** Utility **ACCT. #:** 02-4??-44640
BUDGET: \$420,000 **EST. COST:** \$420,000 **CURRENT BUDGET BALANCE:** \$691,766

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

J&E LIFT STATION SERVICES, INC.

P.O. Box 239 La Blanca, Texas 78558
Phone (956) 262-7796 / Fax (956) 262-7864

December 12, 2022

To Whom It May Concern;

This letter is in reference to contract **21-083-12-15 (RFB: Electrical Repair and Maintenance Service)**. We would like to renew it for another year with no change in current pricing schedule.

Thank you,



Edna M. Cantu

Hll-Tex Electric

Florentino Vasquez Jr.

PO Box 4464

Edinburg, Tx 78540-4464

hilltexelectric@yahoo.com

Tel: (210) 324-3705 Fax: (956) 205-2631



To: City of Mission

From: Florentino Vasquez Jr.

Re: Renewal of Contract RFB: 21-083-12-15

Date: October 28, 2022

To whom it may concern:

Hill-Tex Electric would like to renew his contract RFB: 21-083-12-15, Electrical Repair and Maintenance Service (Emergency Service), for the year 2023. The current price will be honor for the year 2023. Also, there will be no percentage mark-up for the 2023 year.

Thank you,

Florentino Vasquez Jr.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to extend first three-month renewal option for the purchase of Ready Mix Concrete for the Public Works Department - Bocanegra

NATURE OF REQUEST:

Staff is seeking authorization to extend the Three Month Renewal Option for Ready Mix Concrete with no increase in cost to be effective from January 24, 2023, through April 24, 2023. Ready Mix Concrete orders will be placed on an as needed basis throughout the 3-month base term.

BUGETED: Yes **FUND:** General Fund **ACCT. #:** 01-440-64370

BUDGET: \$600,000 **EST. COST:** \$20,000 **CURRENT BUDGET BALANCE:** \$260,804

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



City of Mission
1201 E 8th St
Mission, Texas 78592
Attn: Mr. Gabriel Diaz




January 12, 2023

Renewal Extension Letter

Since the term of the previous agreement Bid #22-570-09-20 Ready Mix Concrete has ended. We wish to extend the term of the existing contract for a period of three months. Effective from January 24, 2023, through April 24, 2023.

A price of \$120.00 per cubic yard of 3000 PSI Ready Mix Concrete along with the Standard Fuel Surcharge per Load of \$25.00 will remain as the regular price.

If you have any questions, please contact our accounting department at the phone or address listed below.

 4877 Western Rd, Mission, TX 78574
 (956) 539-5757
 57concrete.com

We truly appreciate your business and look forward to our continued relationship for the years to come.

Sincerely,

57 Concrete LLC



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Juan Avila, Fleet Director
AGENDA ITEM: Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from AutoZone Region 4 R211201 for Fleet Department Preventative Maintenance - Avila

NATURE OF REQUEST:

Staff is seeking authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from AutoZone Region 4 R211201 for Fleet Department the remainder of fiscal year 2022-2023 for preventative maintenance on all city vehicles and special equipment.

BUGETED: Yes / No / N/A **FUND:** General Fund **ACCT. #:** 01-416-34494

BUDGET: \$275,000 **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$189,128

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



SHOPPING LIST

Quote Total:	12/27/2022
Customer Purchase Order:	\$603.83
Tender Type:	R211201
	AR Credit

Note to Store :

CITY OF MISSION 140934 (956) 580-8689

VEHICLE: 2014 Chevrolet Truck Tahoe PPV 2WD

QTY	ITEM	DESCRIPTION	PART NO	COST	CORE	EXT COST	CHECK QOH
1	001079564	F1106-DLG ENGINE WATER P	F1106-DLG	\$136.15	\$0.00	\$136.15	<input type="checkbox"/>
1	000832332	H6-DLG DURALAST GOLD BA	H6-DLG	\$155.79	Deferred	\$155.79	<input type="checkbox"/>
1	000526312	H11-2 H11 STANDRD TWIN	H11-2	\$24.92	\$0.00	\$24.92	<input type="checkbox"/>
1	000190808	4060935 CONTINENTAL SER	4060935	\$33.78	\$0.00	\$33.78	<input type="checkbox"/>

VEHICLE: 2012 Ford Truck F-150 FX2 2WD

QTY	ITEM	DESCRIPTION	PART NO	COST	CORE	EXT COST	CHECK QOH
1	000939795	4060547 CONTINENTAL SERP	4060547	\$23.49	\$0.00	\$23.49	<input type="checkbox"/>
1	000797570	US8916 WATER PUMP	US8916	\$55.37	\$0.00	\$55.37	<input type="checkbox"/>
2	000759806	DL-22 DURALAST WIPER BL	DL-22	\$6.00	\$0.00	\$12.00	<input type="checkbox"/>
1	000723174	H13 H13 9008 HALOGEN CA	H13	\$16.99	\$0.00	\$16.99	<input type="checkbox"/>
1	000053433	65-DLG DURALAST GOLD BAT	65-DLG	\$145.34	Deferred	\$145.34	<input type="checkbox"/>

THIS IS NOT AN INVOICE
DO NOT SIGN



November 9, 2021

Duane Findley
Vice President, Commercial Support
Grant McGee
grant.mcgee@autozone.com
SVP, Commercial
AutoZone Parts, Inc.
123 S. Front St.
Memphis, TN 38103

Re: Award of Contract #R211201

Dear Gentlemen:

Per official action taken by the Board of Directors of Region 4 Education Service Center on October 26, 2021, we are pleased to announce that AutoZone Parts, Inc. has been awarded an annual contract for the following, based on the sealed proposal (RFP #21-12) submitted on August 31, 2021:


<u>Commodity/Service</u>	<u>Supplier</u>
Automotive Parts and Supplies	AutoZone Parts, Inc.

This contract is effective January 1, 2022 and will expire on December 31, 2024. As indicated above, your contract # is R211201. This contract may be renewed annually for an additional two (2) years if mutually agreed upon by Region 4 ESC/OMNIA Partners, Public Sector and AutoZone Parts, Inc.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please contact Christine Dorantes, the Contract Manager assigned to your contract, at (615) 431-8182 or christine.dorantes@omniapartners.com.

Sincerely,

DocuSigned by:

30EE15BFEF1C4C6...
Robert Zingelmann
Chief Financial Officer, Finance and Operations Services



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Juan Avila, Fleet Director
AGENDA ITEM: Authorization to set pre-negotiated hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units - Avila

NATURE OF REQUEST:

Staff is requesting approval of pre-negotiated service agreements with D&R Glass, Superior Oil Express, and French Ellison Truck Center. Service agreements include fleet repair hourly labor rates and parts mark-ups for all the City’s Fleet and special equipment, to include the Sanitation Units, and are valid for the remainder of the 22-23 fiscal year. Services and parts will be acquired on an as needed basis and will be determined solely by the City of Mission. Attached are hourly labor rates and percentage mark ups on parts.

BUGETED: Yes / No / N/A **FUND:** General Fund **ACCT. #:** 01-416-3449X
BUDGET: \$692,500 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$411,716

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approved *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____

City of Mission Fleet
Service Agreement

Colombia

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Colomb Etc.	2617 S. 23rd In. 11111111	956 620 5161	8:00 5:30	Robert Gomez
				E-mail robert@glaw-etc

P.O. Holman - Business

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ N/A
Labor Rate In-Shop Repairs	Worthwhile Down By Colman + Colman \$ 40 - 45
Labor Rate Emergency/After Hours	\$ 44.00
Shipping/Freight	<input checked="" type="checkbox"/> included in pricing <input type="checkbox"/> Additional Charge
Labor Rate for On-Site Repairs	\$ 44.00
Negotiated City's Rate	\$ 42.00
Parts Mark Up	35 %
Terms	One Year Agreement with the possibility of renewing the agreement for two additional one year terms.

Signature: 

Printed Name: Robert Gomez
Date: 1/6/23

City of Mission Fleet Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	E-mail
Superior Oil Express	710 N. Snary Rd. Mission, TX 78572	950 391-3990	M - Sat 8am - 6pm	SuperiorOilExpress @sbeglobal.net
				Contact Person Homer Jasso Jr

Repair Services/Parts	
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs \$ 150.00
Labor Rate In-Shop Repairs	Negotiated City's Rate \$ N/A
Labor Rate Emergency/After Hours	Parts Mark Up 30% %
Shipping/Freight	Terms One Year Agreement with the possibility of renewing the agreement for two additional one year terms.


Printed Name: Homer Jasso Jr Signature: 

Date: 1-10-23

City of Mission Sanitation Service Agreement

Vendor Information				
Vendor Name	Address	Phone Number	Shop Hours	Contact Person
Superior Oil Express	710 N. Shary Road Mission, TX 78572	(956) 391-3990	M - Sat 8am - 6pm	Horner Jasso, Jr.
				E-mail Superior.OilExpress@sbccplink.com

Repair Services/Parts	
Estimates/Diagnostic Testing	Labor Rate for On-Site Repairs \$ 200.00
Labor Rate In-Shop Repairs	Negotiated City's Rate \$ N/A
Labor Rate Emergency/After Hours	Parts Mark Up 15-30 %
Shipping/Freight	Terms One Year Agreement with the possibility of renewing the agreement for two additional one year terms.

Printed Name: Horner Jasso Jr. Signature: 

Date: 11/9/2022

City of Mission Sanitation/Fleet Service Agreement

Vendor Information					
Vendor Name	Address	Phone Number	Shop Hours	Contact Person	E-mail
French Ellison Truck Center	4300 N. Cage Ave. Pflug, Tx. 78577	956 781-2401	7:00 a.m. to 10:00 p.m.	Edgar Luna	edgar_luna@ csmtrock.com

Repair Services/Parts	
Estimates/Diagnostic Testing	\$ 295.00
Labor Rate In-Shop Repairs	\$ 180.00
Labor Rate Emergency/After Hours	\$ 130.00
Shipping/Freight	<input type="checkbox"/> Included in pricing <input checked="" type="checkbox"/> Additional Charge
Labor Rate for On-Site Repairs	\$ 180.00
Negotiated City's Rate	\$
Parts Mark Up	%
Terms	One Year Agreement to begin on 11/01/2022 and end on 10/31/2023.

Printed Name: Edgar Luna Signature: [Handwritten Signature]

Date: 01-12-2023



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Approval to accept the 2023 SH Bullet Resistant Shield Grant from the Office of the Governor (OOG# 4679601) - Torres

NATURE OF REQUEST:

This purpose of this grant is to equip the school resource officers with bullet-resistant shields. The total amount of the grant is \$73,761.80.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	4679601	Award Amount:	\$73,761.80
Date Awarded:	1/10/2023	Grantee Cash Match:	\$0.00
Grant Period:	10/01/2022 - 09/30/2023	Grantee In Kind Match:	\$0.00
Liquidation Date:	12/29/2023	Grantee GPI:	\$0.00
Program Fund:	SH-Bullet-Resistant Shield Grant Program	Total Project Cost:	\$73,761.80
Grantee Name:	Mission, City of		
Project Title:	Mission Police Tactical Shields		
Grant Manager:	Tammy Golden		
Unique Entity Identifier (UEI):	N5ELUNS44TE1		
CFDA:	N/A		
Federal Awarding Agency:	NA		
Federal Award Date:	N/A - State Funds		

Federal/State Award ID Number: 2023-SH-ST-0000

Total Federal Award/State Funds Appropriated: \$50,000,000.00

Item 16.

Pass Thru Entity Name: Texas Office of the Governor – Criminal Justice Division (CJD)

Is the Award R&D: No

Federal/State Award Description: This purpose of this funding is to equip peace officers with bullet-resistant shields.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023

PRESENTED BY: Michael Elizalde, Grants Administrator

AGENDA ITEM: Approval of Resolution No. _____ authorizing the submittal of a grant application for the 2023 State Homeland Security Program- LETPA Grant Program to the Office of the Governor (OOG) and authorizing Mayor as the Authorized Representative- Elizalde

NATURE OF REQUEST:

The Mission Police Department is seeking approval of resolution authorizing the submittal of a grant application to the OOG for the 2023 SHSP- LETPA Grant Program and designates the Mayor as the Authorized Representative. The department seeks to purchase tactical core flex cameras for the purpose of SWAT related operations. The project total is \$56,142.35 and the grant does not have a match requirement.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Police

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION # _____

WHEREAS, The City of Mission finds it in the best interest of the citizens of Mission, Texas that the Mission Police Core Tactical Camera System Project #4756801 under the SHSP-LETPA Grant Program be operated for the 2023-2024 fiscal year; and

WHEREAS, The City of Mission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mission assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Mission designates the City of Mission Mayor as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Mission approves submission of the grant application for the SHSP-LETPA Grant Program to the Office of the Governor.

READ, CONSIDERED AND APPROVED, this 23rd day of January 2023.

Norie Gonzalez Garza, Mayor

Attest:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Michael Elizalde, Grants Administrator
AGENDA ITEM: Authorization to submit a grant application to Firehouse Subs Public Safety Foundation - Elizalde

NATURE OF REQUEST:

The Mission Fire Department’s Fire Prevention Division is seeking authorization for the submission of a grant application to Firehouse Subs Public Safety Foundation. The grant will support its community safety training initiatives by allowing the Fire Prevention Division to expand its program with the purchase of a digital fire extinguisher training system and R.A.C.E (Rescue, Alert, Confine, Extinguish) Station. The total grant request is in the amount of \$26,822.50 and does not have a match requirement

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Fire Department

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023

PRESENTED BY: Michael Elizalde, Grants Administrator

AGENDA ITEM: Approval of Resolution No. _____ authorizing the submittal of a grant application for the 2023 State Homeland Security Program (SHSP) to the Office of the Governor (OOG), Public Safety Office and authorizing Mayor as the Authorized Representative- Elizalde

NATURE OF REQUEST:

The Mission Fire Department is seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY2023 SHSP- Regular Projects Grant and designates the Mayor as the Authorized Representative. The department seeks to purchase necessary equipment in support of first responder capabilities in response to national priority areas. The grant does not have a match requirement

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Fire

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION # _____

WHEREAS, The City of Mission finds it in the best interest of the citizens of Mission, Texas that the Mission First Responder Equipment Project under the SHSP-Regular Grant Program be operated for the 2023-2024 fiscal year; and

WHEREAS, The City of Mission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mission assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Mission designates the City of Mission Mayor as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Mission approves submission of the grant application for the SHSP-Regular Grant Program to the Office of the Governor.

READ, CONSIDERED AND APPROVED, this 23rd day of January 2023.

Norie Gonzalez Garza, Mayor

Attest:

Anna Carrillo, City Secretary

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD; AUTHORIZING THE FILING OF AN APPLICATION FOR ASSISTANCE; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH.

WHEREAS, the city council of the City of Mission (the “City Council”) hereby finds and determines that there is an urgent need for the City of Mission, Texas (the “City”) to seek funding to provide for the cost of constructing the North Mission EDAP Project.

WHEREAS, such capital improvements cannot be reasonably financed unless financial assistance is obtained from the Texas Water Development Board through its Economically Distressed Areas Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 1: An application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$8,400,000 to provide for the costs of sewer system improvements.

SECTION 2: Norie Gonzalez Garza, Mayor of the City, is hereby designated the authorized representative of the City of Mission, for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and with complying with the rules of the Texas Water Development Board.

SECTION 3: The following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City before any hearing held by the Texas Water Development board on such application:

Financial Advisor
R. Dusty Traylor
RBC Capital Markets
303 Pearl Parkway, Ste. 220
San Antonio, Texas 78215
(210) 805-1117

Engineer
Ruben James Dejesus
Melden & Hunt, Inc.
115 W. McIntyre
Edinburg, Texas 78541
(956) 381-0981

Bond Counsel
Ricardo Perez
Perez Law Firm
208 Linberg Ave.
McAllen, Texas 78501
(956) 782-2700

PASSED AND APPROVED ON THIS THE 23rd day of January, 2023

Mayor Norie Gonzalez Garza
City of Mission, Texas

ATTEST:

City Secretary
City of Mission, Texas

(SEAL)



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Abram Ramirez, Information Technology Director
AGENDA ITEM: Authorization to purchase rugged laptops via DIR Contract #DIR-TSO-3763-Ramirez

NATURE OF REQUEST:

Staff is seeking authorization to purchase rugged tablets to add and replace on patrol units from Dell at a cost of \$34,400.86 utilizing DIR Contract #DIR-TSO-3763.

BUDGETED: No **FUND:** ARPA **ACCT. #:** 15-411-74950

BUDGET: \$34,400.86 **EST. COST:** \$34,400.86 **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: \$34,400.86

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-TSO-3763

Contract Term Date: **01/10/24** ⓘ

Contract Expiration Date: **01/10/24** ⓘ

Vendor Information

[Dell Marketing LP](#)

Vendor ID: **1742616805400**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-TSO-TMP-251**

Contract Status: **Active**

VENDOR CONTACT:

[Katherine Dunay](#) ↗

Phone: (512) 720-3222

[Vendor Website](#) ↗

DIR CONTACT:

[Tiffanay Waller](#) ↗

Phone: (512) 475-4962

Contract Overview

This contract offers Dell branded computers, laptops, tablets, servers, printers, peripherals and other technology products and services through this contract. Dell offers their entire product catalog through this contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This contract has a number of resellers, many of which are HUB vendors. *DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through 1/10/2024.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Computer Peripherals
- Computers
- Computers - Desktop
- Computers - Laptops
- Computers - Portable
- Computers - Servers
- Digital Cameras
- Lease Agreement - Computer
- Managed Services - Computers
- Monitors
- Networking Products and Services
- Printers
- Projectors
- Routers and Related Equipment



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000141687319.1	Sales Rep	Yusniel Perez Miranda
Total	\$34,400.86	Phone	(800) 456-3355, 6179009
Customer #	19368650	Email	Yusniel_Perez@Dell.com
Quoted On	Jan. 13, 2023	Billing To	PAYABLE ACCTS
Expires by	Feb. 12, 2023		CITY OF MISSION
Contract Name	Texas Department of Information Resources (TX DIR)		1201 E 8TH ST
Contract Code	C000000006841		MISSION, TX 78572-5812
Customer Agreement #	TX DIR-TSO-3763		
Deal ID	24235801		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,
Yusniel Perez Miranda

Shipping Group

Shipping To	Shipping Method
ABRAM RAMIREZ CITY OF MISSION 1201 E 8TH ST MISSION, TEXAS MISSION, TX 78572-5812 (956) 580-8688	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Latitude 7220	\$1,776.32	17	\$30,197.44
Dell Keyboard with Kickstand for Rugged Extreme Tablet	\$247.26	17	\$4,203.42

Item 21.

Subtotal:	\$	
Shipping:		\$0.00
Environmental Fee:		\$0.00
Non-Taxable Amount:		\$34,400.86
Taxable Amount:		\$0.00
Estimated Tax:		\$0.00
<hr/>		
Total:		\$34,400.86

Shipping Group Details

Item 21.

Shipping To
 ABRAM RAMIREZ
 CITY OF MISSION
 1201 E 8TH ST
 MISSION, TEXAS
 MISSION, TX 78572-5812
 (956) 580-8688

Shipping Method
 Standard Delivery

	Quantity	Subtotal
Dell Latitude 7220	17	\$30,197.44
Estimated delivery if purchased today: Feb. 06, 2023 Contract # C000000006841 Customer Agreement # TX DIR-TSO-3763		

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 7220 Rugged, CTO	210-ATEF	-	17	-
8th Generation Intel Core i7-8665U Processor (4 Core,8MB Cache,1.9GHz,15W)	379-BDQU	-	17	-
Windows 11 Pro, English, French, Spanish	619-AQLP	-	17	-
No Microsoft Office License Included	658-BCSB	-	17	-
Intel Core i7-8665U with u-blox NEO-M8 GPS card 16GB Memory	338-BTPS	-	17	-
No Out-of-Band Systems Management - vPro Disabled	631-ACHF	-	17	-
16GB 2133MHz LPDDR3 Memory	370-AFDB	-	17	-
M.2 512GB PCIe NVMe Class 40 Solid State Drive	400-BGWO	-	17	-
11.6", FHD (1920 x 1080), 1000 Nit Outdoor-Readable, AG/AS/AP, Glove-Capable Touchscreen	391-BEVG	-	17	-
Intel Wi-Fi 9560 Driver with Bluetooth	555-BFIU	-	17	-
Intel Dual Band Wireless AC 9560 (802.11ac) 2x2	555-BFJV	-	17	-
No Mobile Broadband Card	362-BBBB	-	17	-
2-cell 34wH) Lithium Ion Primary Battery	451-BCCD	-	17	-
45 Watt AC Adapter	450-AEHK	-	17	-
No Security Software	650-AAJS	-	17	-
No Media	620-AAOH	-	17	-
E4 Power Cord 1M for US	537-BBBL	-	17	-
Latitude Rugged 7220 Getting Started Guide	340-COCF	-	17	-
No Secondary Battery	451-BCOI	-	17	-
Custom Configuration	817-BBBB	-	17	-
System Regulatory Label	389-DRXP	-	17	-
Regulatory Label (WLAN)	389-DRXQ	-	17	-
Windows 10 Additional Software	658-BEPO	-	17	-
Shipping Material, Shuttle	340-AQMD	-	17	-
System Shipment, Latitude 72x2	340-AQME	-	17	-
Directship Info Mod	340-CKTD	-	17	-
No Option Included	340-ACQQ	-	17	-
ENERGY STAR Qualified	387-BBNJ	-	17	-

5 MP HD IR webcam /8 MP rear camera with Flash and Dual Microphone	319-BBHH	-	17	-
WLAN Chassis No NFC	321-BEZF	-	17	-
Connector for I/O Expansion	750-ABNN	-	17	-
Mini Serial Port	325-BDNX	-	17	-
Hazardous Locations Certification	340-CNKH	-	17	-
No Security	461-AAHD	-	17	-
Onsite/In-Home Service After Remote Diagnosis, 3 Years	814-5245	-	17	-
Onsite/In-Home Service After Remote Diagnosis, 2 Year Extended	814-5248	-	17	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	17	-
Dell Limited Hardware Warranty Initial Year	997-6988	-	17	-

			Quantity	Subtotal
Dell Keyboard with Kickstand for Rugged Extreme Tablet		\$247.26	17	\$4,203.42

Estimated delivery if purchased today:
 Feb. 26, 2023
 Contract # C000000006841
 Customer Agreement # TX DIR-TSO-3763

Description	SKU	Unit Price	Quantity	Subtotal
Dell Keyboard with Kickstand for Rugged Extreme Tablet	580-AGLL	-	17	-

Subtotal:	\$34,400.86
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00
Total:	\$34,400.86

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^DELL BUSINESS CREDIT (DBC): Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.

ORDINANCE #

AN ORDINANCE AMENDING ORDINANCE #5224 ADOPTING THE ADDITION OF EMS ADMINISTRATION PAY TO EXHIBIT “H” EMS ASSIGNMENT PAY

Whereas, the City Council in Ordinance 5224 established the civil service policies for the City of Mission and under such policies establishes incentive pays for qualified members of the Mission Fire Department as of the effective date hereof.

Now, therefore, be it ordained by the City Council of the City of Mission, Texas, that,

Section 1: The exhibit “H” EMS Assignment Pay will now reflect EMS Administration Pay which shall be paid out in amounts set out in exhibit “H” upon the qualification of any member of the Mission Fire Department so designated by the Chief as having qualified for such incentive pay.

Section II: This ordinance shall be effective on February 1, 2023, and shall be subject to amendment or repeal in accordance with the fiscal year for the City of Mission which shall expire on September 30, 2023.

Section IV: The City Secretary of the City of Mission is hereby authorized and directed to publish such ordinance in a newspaper having circulation in Mission, Texas in Hidalgo County.

Section V: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this Ordinance is considered severable.

Considered, Passed, and Approved this 23rd day of January, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



**Mission Fire Department – Civil Service
Salary and Incentive Pay Plan
2022 – 2023**



Base Salary, Exhibit A

Probationary Fire Fighter	\$42,000.00 Annually
Probationary Fire Fighter (2+yrs experience)	\$45,000.00 Annually
Fire Fighter I	\$49,305.36 Annually
Engineer	\$52,518.96 Annually
Lieutenant	\$57,767.84 Annually
Captain	\$63,123.84 Annually
Deputy Fire Chief	\$68,183.44 Annually

Longevity Pay, Exhibit B

\$ 60.00 for Every Year of Service (Maximum allowed is \$1,200/year per TXLGC 141.032)

Seniority Pay, Exhibit C

3 – 4 Years	\$ 2,500 Annually
5 – 7 Years	\$ 4,500 Annually
8 – 10 Years	\$ 7,000 Annually
11 – 12 Years	\$ 8,500 Annually
13 – 14 Years	\$ 10,500 Annually
15 – 16 Years	\$ 12,000 Annually
17 – 18 Years	\$ 13,000 Annually
19 Years & Over	\$ 15,000 Annually

Certification Pay, Exhibit D

Intermediate Certification	\$ 2,000 Annually
Advanced Certification	\$ 3,000 Annually
Master Certification	\$ 4,000 Annually

Education Pay, Exhibit E

30 Earned Credit College Hours or More	\$ 800 Annually
60 Earned Credit College Hours or More	\$ 1,300 Annually
90 Earned Credit College Hours or More	\$ 1,800 Annually
Bachelor's Degree (Four-year College Degree)	\$ 2,400 Annually

Assignment Pay, Exhibit F

Special Operations Response Team (Dive, Swift Water, Confined Space & High Angle)	\$ 1,500 Annually
Hazardous Materials Team	\$ 1,500 Annually
Fire Prevention Law Enforcement	\$ 1,500 Annually
Fire Prevention Division	\$ 4,000 Annually
Training Officer	\$ 4,000 Annually
Fire Marshal	\$ 4,000 Annually

EMS Certification Pay, Exhibit G

ECA (EMR Equivalent)	\$ 500 Annually
EMT	\$ 1,000 Annually
AEMT (Advanced EMT)	\$ 1,500 Annually
Paramedic	\$ 2,000 Annually

EMS Assignment Pay, Exhibit H

EMT	\$ 4,000 Annually
EMT Advanced	\$ 5,000 Annually
EMT Paramedic	\$ 6,000 Annually
EMS Administration Pay	\$ 3,000 Annually

Civil Service Effective: 10/01/2004
Approved by City Council on 01/23/2023



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Abram Ramirez, Information Technology Director
AGENDA ITEM: Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 200105 - Ramirez

NATURE OF REQUEST:

Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 200105.
 Annual spend estimated to be 95,000 exceeding the \$25,000 threshold requiring City Council Approval

BUDGETED: Yes **FUND:** General **ACCT. #:** 01-426-44640

BUDGET: \$852,750 **EST. COST:** \$95,000 **CURRENT BUDGET BALANCE:** \$590,724

BUDGETED: Yes **FUND:** All **ACCT. #:** Various

BUDGET: _____ **EST. COST:** Based on need **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____



Printed 13 January 2023

www.teleprocommunications.com

TELEPRO COMMUNICATIONS

**EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER**

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	12005 N. Bryan Rd	NAME Charlie Martin
CITY	Mission	PHONE (866) 839-8477
STATE	TX	FAX (866) 839-8472
ZIP	78573	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: Y

SERVING STATES

TX

Overview

Telepro Communications incorporated over 20 years ago and during this time have provided unparalleled service across a wide spectrum of vertical markets to the South Texas region along with serving the greater San Antonio region through our branch office located in San Antonio. Some of Telepro’s strongest vertical markets are healthcare, municipal / government, K-12 and higher education. With clients such as the US Customs border protection, HCA, Hidalgo County, CCISD, University of Texas, IDEA Public Schools, City of McAllen, and Texas A&M University, among others, Telepro Communications has been able to build a team that leads our industry in the construction market. The team consist of operations managers, project managers, assistant project managers, service managers, AV engineers, NICET Level 4, 3, and 1 fire alarm engineers, etc., backed by qualified office staff. We take immense pride in providing the best team on and off the field.

Telepro Communications is able to provide complete low voltage packages [structured cabling, audio visual, VoIP phone systems, intercom, surveillance, intrusion, access control, fire alarm] for any project due to our pursuit of continued education programs that keep staff up to date on the latest technology.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 24.

Contract	Comodity	Exp Date	EDGAR
211001	Job Order Contracting	01/31/2024	See EDGAR Certification Doc.
200203	Security Systems Products and Services	04/30/2023	See EDGAR Certification Doc.
200105	Technology Solutions Products and Services	05/31/2023	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

200105

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	General Manager	(956) 618-2360	earias@teleprocommunications.com

200203

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	General Manager	(956) 618-2360	earias@teleprocommunications.com

211001

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	Project Manager	(956) 618-2360	earias@teleprocommunications.com



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Abram Ramirez, Information Technology Director
AGENDA ITEM: Authorization to purchase security cameras and server from Telepro utilizing TIPS Contract # 200105- Ramirez

NATURE OF REQUEST:

Staff is seeking authorization to purchase security cameras and server to replace and add at PD and Fire buildings from Telepro at a cost of \$126,984.00 utilizing TIPS Contract # 200105.

BUDGETED: Yes **FUND:** ARPA **ACCT. #:** 15-411-74950

BUDGET: 126,984.00 **EST. COST:** 126,984.00 **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: 126,984.00

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Printed 13 January 2023

www.teleprocommunications.com

TELEPRO COMMUNICATIONS

**EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER**

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	12005 N. Bryan Rd	NAME Charlie Martin
CITY	Mission	PHONE (866) 839-8477
STATE	TX	FAX (866) 839-8472
ZIP	78573	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: Y

SERVING STATES

TX

Overview

Telepro Communications incorporated over 20 years ago and during this time have provided unparalleled service across a wide spectrum of vertical markets to the South Texas region along with serving the greater San Antonio region through our branch office located in San Antonio. Some of Telepro's strongest vertical markets are healthcare, municipal / government, K-12 and higher education. With clients such as the US Customs border protection, HCA, Hidalgo County, CCISD, University of Texas, IDEA Public Schools, City of McAllen, and Texas A&M University, among others, Telepro Communications has been able to build a team that leads our industry in the construction market. The team consist of operations managers, project managers, assistant project managers, service managers, AV engineers, NICET Level 4, 3, and 1 fire alarm engineers, etc., backed by qualified office staff. We take immense pride in providing the best team on and off the field.

Telepro Communications is able to provide complete low voltage packages [structured cabling, audio visual, VoIP phone systems, intercom, surveillance, intrusion, access control, fire alarm] for any project due to our pursuit of continued education programs that keep staff up to date on the latest technology.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 25.

Contract	Comodity	Exp Date	EDGAR
211001	Job Order Contracting	01/31/2024	See EDGAR Certification Doc.
200203	Security Systems Products and Services	04/30/2023	See EDGAR Certification Doc.
200105	Technology Solutions Products and Services	05/31/2023	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

200105

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	General Manager	(956) 618-2360	earias@teleprocommunications.com

200203

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	General Manager	(956) 618-2360	earias@teleprocommunications.com

211001

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@teleprocommunications.
Emmanuel Arias	Project Manager	(956) 618-2360	earias@teleprocommunications.com



January 13, 2023

ABRAM RAMIREZ
CITY OF MISSION
1201 E. 8TH STREET
MISSION, TX 78572

Re: POLICE DEP. AND FIRE STATIONS
Bid # Q04529 VIDEO SURVEILLANCE
TIPS # 200105

Dear ABRAM:

Thank you for the opportunity to submit the following proposal for the above referenced project.

Scope of Work:

VIDEO SURVEILLANCE

TURNKEY VIDEO SURVEILLANCE SYSTEM FOR POLICE DEPARTMENT HQ, POLICE DEPARTMENT EVIDENCE, POLICE SUB STATION, FIRE STATION #1,#2,#3,#4, AND #5

- (76) DROPS — CATEGORY 6 COMMSCOPE CABLING SOLUTION FOR CAMERAS
- INCLUDES TERMINATIONS, JACKS, FACEPLATES, PATCH CORDS, AND (8) PATCH PANELS
- INCLUDES INSTALLATION, TESTING, AND CERTIFICATION
- (01) VIDEO INSIGHT SERVER — NVR-RL-1-60TB-V3
- (07) IPRO INTERIOR CAMERAS — WV-S22500-V3L
- (22) IPRO OUTDOOR CAMERAS — WV-S2536LN
- (16) IPRO MULTI SENSOR CAMERAS — WV-S8544L
- (21) IPRO INTERIOR FISH EYE CAMERAS — WV-S4156
- INCLUDES NECESSARY MOUNTS AND INSTALLATION
- INCLUDES BACK BOXES AND FLEX CONDUIT WHERE NECESSARY

Total Price \$126,984.00



Re: POLICE DEP. AND FIRE STATIONS
Bid # Q04529 VIDEO SURVEILLANCE

EXCLUDING THE FOLLOWING:

1. ELECTRICAL WORK, 120 VAC CONNECTIONS, BACK BOXES, CONDUIT WORK, CONDUIT, MOLDING AND CONDUIT BETWEEN FIRE WALLS OR BUILDINGS, AND SLEEVES
2. ANY ADDITIONAL WORK NOT INCLUDED; IF REQUIRED BY CONTRACTOR.
3. MAN LIFT TO BE PROVIDED BY CONTRACTOR AS NEEDED.
4. PLYWOOD BOARDS AND FIRE-RETARDANT PAINT BY GC.
5. BET (BUILDING ENTRANCE TERMINATORS) FOR UTILITY LINES
6. FIRE STOP SYSTEMS FOR ELECTRICAL PENETRATIONS.
7. PATCHING / CUTTING ON EXISTING SURFACES
8. ANY PAINTING TO BE COMPLETED BY OTHERS.
9. ANY FIRESTOP SLEEVES
10. ANY OVERTIME WORK THAT EXCEEDS MONDAY THRU FIRDAY, 8AM TO 5PM

Prices are firm for 30 days from quote, with exception of Copper and other Volatile Commodities.

* * *

I hope you find this proposal complete and to your satisfaction.

Sincerely,
Noe Tamez
Project Estimator



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Abram Ramirez, Information Technology Director
AGENDA ITEM: Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Safeguard utilizing TIPS Contract # 200203 - Ramirez

NATURE OF REQUEST:

Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Safeguard utilizing TIPS Contract # 200203.
 Annual spend estimated to be 60,000 exceeding the \$25,000 threshold requiring City Council Approval.

BUDGETED: Yes **FUND:** General **ACCT. #:** 01-426-44640

BUDGET: \$852,750 **EST. COST:** \$60,000 **CURRENT BUDGET BALANCE:** \$590,724

BUDGETED: Yes **FUND:** All **ACCT. #:** Various

BUDGET: _____ **EST. COST:** Based on need **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____



Printed 13 January 2023

SAFEGUARD FIRE

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	12005 N. Bryan Rd	NAME David Mabe
CITY	Mission	PHONE (866) 839-8477
STATE	TX	FAX (866) 839-8472
ZIP	78573	EMAIL david.mabe@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N

HUB: N

SERVING STATES

TX

Overview

Provide, install, service, and monitor fire alarm, intrusion alarm, access control, and intercom systems.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 26.

Contract	Comodity	Exp Date	EDGAR
200203	Security Systems Products and Services	04/30/2023	See EDGAR Certification Doc.
211001	Job Order Contracting	01/31/2024	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

200203

Edgar Rodriguez	Project Estimator	(956) 618-2360	erodriguez@safeguardsecurity.us
Emmanuel Arias	General Manager	(956) 618-2360	earias@safeguardsecurity.us

211001

Edgar Rodriguez	Project Estimator	(956) 618-7233	erodriguez@safeguardsecurity.us
Emmanuel Arias	Project Manager	(956) 618-7233	earias@teleprocommunications.com

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-TSO-4343

Contract Term Date: **01/08/24** ⓘ

Contract Expiration Date: **01/08/24** ⓘ

Certifications/Qualifications: [eRate](#)

Vendor Information

[Insight Public Sector, Inc.](#)

VENDOR CONTACT:

[Brittany Dunaway](#) ↗

Phone: (800) 474-7121

[Vendor Website](#) ↗

DIR CONTACT:

[Tiffanay Waller](#) ↗

Phone: (512) 475-4962

Vendor ID: **1363949000500**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-TSO-TMP-422**

Contract Status: **Active**

Contract Overview

Insight Public Sector, Inc. offers Data Storage, Data Communication & Networking equipment and related services through this contract. This contract offers various product brands and related services. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. Resellers are available on this contract. *DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through January 8, 2024.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Data Storage
- Network Services
- Networking Software
- Maintenance - Hardware
- Networking Products and Services

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-TSO-4167

Contract Term Date: **07/03/23** ⓘ

Contract Expiration Date: **07/03/23** ⓘ

Vendor Information

[Cisco Systems, Inc.](#)

Vendor ID: **1770059951100**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-TSO-TMP-425**

Contract Status: **Active**

VENDOR CONTACT:

[Jumana Dihu](#) ↗

Phone: (773) 269-6397

[Vendor Website](#) ↗

DIR CONTACT:

[Tiffanay Waller](#) ↗

Phone: (512) 475-4962

Contract Overview

Cisco Systems offers Cisco branded hardware, networking equipment, servers, data storage solutions, and related services through this contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This contract has a number of resellers, many of which are HUB vendors. DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through July 3, 2023.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Access and Access Circuits
- Components
- Misc IT Hardware, Peripherals, Components and Related Services
- Permanent Virtual Connections
- Seat Management - Network
- Catalog
- Data Storage
- Networking Products and Services
- Routers and Related Equipment

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-TSO-3763

Contract Term Date: **01/10/24** ⓘ

Contract Expiration Date: **01/10/24** ⓘ

Vendor Information

[Dell Marketing LP](#)

Vendor ID: **1742616805400**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-TSO-TMP-251**

Contract Status: **Active**

VENDOR CONTACT:

[Katherine Dunay](#) ↗

Phone: (512) 720-3222

[Vendor Website](#) ↗

DIR CONTACT:

[Tiffanay Waller](#) ↗

Phone: (512) 475-4962

Contract Overview

This contract offers Dell branded computers, laptops, tablets, servers, printers, peripherals and other technology products and services through this contract. Dell offers their entire product catalog through this contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This contract has a number of resellers, many of which are HUB vendors. *DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through 1/10/2024.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Computer Peripherals
- Computers
- Computers - Desktop
- Computers - Laptops
- Computers - Portable
- Computers - Servers
- Digital Cameras
- Lease Agreement - Computer
- Managed Services - Computers
- Monitors
- Networking Products and Services
- Printers
- Projectors
- Routers and Related Equipment

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-TSO-4160

Contract Term Date: **10/02/24** ⓘ

Contract Expiration Date: **10/02/24** ⓘ

Vendor Information

[Hewlett Packard Enterprise Company](#)

Vendor ID: **1473298624600**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-TSO-TMP-417**

Contract Status: **Active**

VENDOR CONTACT:

[Jacklyn Smith](#) ↗

Phone: (207) 494-6436

[Vendor Website](#) ↗

DIR CONTACT:

[Tiffanay Waller](#) ↗

Phone: (512) 475-4962

Contract Overview

Hewlett Packard Enterprise Company offers servers, storage, networking, support and other technology products and services through this contract. Available brands include: HPE, Nimble, Micro Focus, Cray, DataDirect and many other third-party products; See Available Brands on this contract web page. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This contract has a number of resellers, many of which are HUB vendors. DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through 10/2/2024.

Contract Details & Ordering Information

[Products & Services](#)

[Commodity Codes](#)

[Brands](#)

Contract Documents

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Contract Documents

Contract documents include all essential contract documents for your procurement file.



PDF (298 KB)

[DIR-TSO-4160 Contract](#)

Date posted: 10/01/2018



PDF (536 KB)

[DIR-TSO-4160 Appendix A Standard Terms and Conditions \(per Amendment 2\)](#)

Date posted: 04/12/2021



PDF (733 KB)

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-CPO-5030

Contract Term Date: **02/28/24** ⓘ

Contract Expiration Date: **02/28/27** ⓘ

Vendor Information

[Insight Public Sector, Inc.](#)

VENDOR CONTACT:

[Brittany Dunaway](#) ↗

Phone: (800) 474-7121

[Vendor Website](#) ↗

DIR CONTACT:

[Suzanne Carson](#) ↗

Phone: (512) 475-4948

Vendor ID: **1363949000500**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-CPO-TMP-442**

Contract Status: **Active**

Contract Overview

Insight Public Sector, Inc. offers End-User IT Outsourcing (managed services) for information technology assets through this contract. Managed services include: Provisioning of Equipment; Desktop Outsourcing; and Asset Tracking. Support Services include: Service Desk; On -Site MAC; Remote Support; Standard and Ad Hoc Reporting Documentation; Break/Fix/Maintenance; and Unwind/End of Engagement services. Technology Services include: Mobility; HVD; Network Management; Software and Security Services. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. Resellers are not available for this contract.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Break/Fix Services
- Computer Operations Services
- Managed Services - Computers
- Mobile Device Management
- Network Services
- Security Services
- Technical Services

[Home](#) > [Explore DIR Contracts](#)

Contract Number

DIR-CPO-4877

Contract Term Date: **08/26/24** ⓘ

Contract Expiration Date: **08/26/27** ⓘ

Vendor Information

[Insight Public Sector, Inc.](#)

VENDOR CONTACT:

[Brittany Dunaway](#) ↗

Phone: (800) 474-7121

[Vendor Website](#) ↗

DIR CONTACT:

[Thuvan Huynh](#) ↗

Phone: +15124754620

Vendor ID: **1363949000500**

HUB Type: **Non HUB** ⓘ

RFO: **DIR-CPO-TMP-550**

Contract Status: **Active**

Contract Overview

Insight Public Sector, Inc. offers Cybersecurity Software Products and Services under the contract. Various brands are being offered under the contract. There are no resellers on this contract.

Contract Details & Ordering Information

Products & Services

[Commodity Codes](#)

[Brands](#)

[Contract Documents](#)

[How to Order](#)

[Resellers](#)

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- IT Security Software

MORE INFORMATION

[Vendor Website](#) ↗

Visit this Vendor's website to view the latest product, service, and pricing information.

Getting Started



Power. Access. Trust.

REGISTER

CONTRACTS SOLICITATIONS ABOUT US WHO WE SERVE RESOURCES CONTACT US

Insight Enterprises, Inc. - Cisco

Technology Solutions



Overview

Contract Documentation

Products & Solutions

U.S. Communities and National IPA, both wholly-owned subsidiaries of OMNIA Partners, have come together as OMNIA Partners, Public Sector. All public sector participants already registered with National IPA or U.S. Communities continue to have access to all contracts, with certain exceptions, in the portfolio and do not need to re-register to use a legacy National IPA, legacy U.S. Communities, or new OMNIA Partners contract. U.S. Communities and National IPA remain separate legal entities and lead agency contracts completed under each brand are effective and available for use through the contract's approved term. In the event we believe re-registration is necessary for any reason, OMNIA Partners will let you know.

REQUEST CONTRACT INFORMATION

Technology Products, Services, Solutions and Related Products and Services

Fairfax County, VA

Contract Number: 4400006644

3 year initial term, May 1, 2016 – April 30, 2019

Option to renew for (4) additional (1) year periods or any combination thereof

The contract is extended for six (6) months, effective May 1, 2023 through October 31, 2023

Executive Summary

- [Notice of Award w/Pricing](#)
- [Uniform Guidance](#)

Contract Documents

- [Contract 4400006644 Insight](#)
- [Contract Amendments](#)
- [Contract Amendment - Contract Renewal](#)
- [Amendment 6 - Federal Grant Terms](#)
- [Manufacturers, Publishers & Suppliers](#)
- [NJ DOC # 7a – Disclosure of Investment Activities](#)
- [Amendment 7 - Extension](#)

RFP Documents

- [RFP 2000001701](#)
- [RFP 2000001401 Addendum 1](#)
- [RFP 2000001401 Addendum 2](#)
- [RFP 2000001401 Addendum 3](#)
- [RFP 2000001701 Posting Document](#)

Response Evaluation

- [AZ Compliance](#)

Contact Information

Email: OMNIA@insight.com

Phone: 800-546-0578

Fax: 800-846-2528

LEARN MORE



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Brad Bentsen, Director Parks and Recreation
AGENDA ITEM: Approval of Purchase and Installation of Sun Shades Via State Approved Buy Board Vendor - Bentsen

NATURE OF REQUEST:

Requesting approval for purchase and installation of four (4) sun shades over exercise station and playground equipment from Tenzo McAllen LLC in the amount of \$135,108.00 via State Approved Buy Board Contract # 679-22. This purchase will be made utilizing ARPA Funds. Sun Shades will be installed to cover newly installed exercise equipment at Hollis Rutledge Sr. Park and playscape equipment at Hollis Rutledge Sr., Jaycee and Arnulfo “Tatan” Rodriguez Jr. Parks.

BUGETED: Yes **FUND:** ARPA **ACCT. #:** 15-411-74950

BUDGET: \$ **EST. COST:** \$148,817.00 **CURRENT BUDGET BALANCE:** \$

BID AMOUNT: \$135,108.00

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____



Proposal

TENZO MCALLEN LLC 1002 HOERNER RD MISSION TX 78572

Proposal #	4046
Date	1/13/2023
Buy Board #	679-22

Bill To
MISSION PARKS & REC. 721 Bryan Rd Mission Tx 78572

Ship To
Arnulfo "Tatan" Rodriguez Jr. Park 815 W 1st St Mission Tx 78572

Contact Name
Brad Bentsen

Price Subject To Change Until
2/13/2023

Due Date
25 Business Days

Item	Description	Unit Price	Qty	Amount
PLAYGROUND CANOPY CANOPY	Structure Size	60' x 30'	1	\$33,777.00
	Structure Design	Hip		
	Security Cameras	-		
	Fabric Brand	95-340		
	Fabric Color	TBD		
	No. of Fabrics	1		
	Steel Finish	Powder coated		
	Steel Color	TBD		
	No of Columns	6		
	Footing Type	UES		
	Anchor Bolts	UES		
	Base Attachment	UES		
	Foundations	-		
	Logos	-		

Note	
Note	
Note	Includes labor and materials

Warranty	Structural integrity is warranted for 10 years.	Subtotal	\$ 33,777.00
	Fabric discoloration is warranted for 10 years		\$ -
	Sewing thread is warranted for 10 years	Total Invoice Amt	\$ 33,777.00
	In case of Hurracaine or act of God the warranty wont be valid.	Sales Tax	\$ -
		TOTAL	\$ 33,777.00



Proposal

TENZO MCALLEN LLC
 1002 HOERNER RD
 MISSION TX 78572

Proposal #	4047
Date	1/13/2023
Buy Board #	679-22

Bill To
MISSION PARKS & REC.
 721 Bryan Rd
 Mission Tx 78572

Ship To
NELL TOLLE PARK
 1156 Adam St
 Mission Tx 78572

Contact Name
 Brad Bentsen

Price Subject To Change Until
 2/13/2023

Due Date
 20 Business Days

Item	Description	Unit Price	Qty	Amount
PLAYGROUND CANOPY	Structure Size	55'x 35'	1	\$33,777.00
	Structure Design	Hip		
	Security Cameras	-		
	Fabric Brand	95-340		
	Fabric Color	TBD		
	No. of Fabrics	1		
	Steel Finish	Powder coated		
	Steel Color	TBD		
	No of Columns	4		
	Footing Type	UES		
	Anchor Bolts	UES		
	Base Attachment	UES		
	Foundations	-		
	Logos	-		

Note	
Note	
Note	Includes labor and materials

Warranty	Structural integrity is warranted for 10 years.	Subtotal	\$ 33,777.00
	Fabric discoloration is warranted for 10 years		\$ -
	Sewing thread is warranted for 10 years	Total Invoice Amt	\$ 33,777.00
	In case of Hurracaine or act of God the warranty wont be valid.	Sales Tax	\$ -
		TOTAL	\$ 33,777.00



Proposal

TENZO MCALLEN LLC 1002 HOERNER RD MISSION TX 78572

Proposal #	4044
Date	1/13/2023
Buy Board #	679-22

Bill To
MISSION PARKS & REC. 721 Bryan Rd Mission Tx 78572

Ship To
NELL TOLLE PARK 1156 Adam St Mission Tx 78572

Contact Name
Brad Bentsen

Price Subject To Change Until
2/13/2023

Due Date
20 Business Days

Item	Description	Unit Price	Qty	Amount
OUTDOOR GYM CANOPY	Structure Size	45'x 45'	1	\$30,777.00
	Structure Design	Hip		
	Security Cameras	-		
	Fabric Brand	95-340		
	Fabric Color	TBD		
	No. of Fabrics	1		
	Steel Finish	Powder coated		
	Steel Color	TBD		
	No of Columns	4		
	Footing Type	UES		
	Anchor Bolts	UES		
	Base Attachment	UES		
	Foundations	-		
	Logos	-		

Note	
Note	
Note	Includes labor and materials

Warranty	Structural integrity is warranted for 10 years.	Subtotal	\$ 30,777.00
	Fabric discoloration is warranted for 10 years		\$ -
	Sewing thread is warranted for 10 years	Total Invoice Amt	\$ 30,777.00
	In case of Hurracaine or act of God the warranty wont be valid.	Sales Tax	\$ -
		TOTAL	\$ 30,777.00



Proposal

TENZO MCALLEN LLC
 1002 HOERNER RD
 MISSION TX 78572

Proposal #	4045
Date	1/13/2023
Buy Board #	679-22

Bill To
MISSION PARKS & REC.
 721 Bryan Rd
 Mission Tx 78572

Ship To
LIONS PARK
 1156 Adam St
 Mission Tx 78572

Contact Name
 Brad Bentsen

Price Subject To Change Until
 2/13/2023

Due Date
 20 Business Days

Item	Description	Unit Price	Qty	Amount
PLAYGROUND CANOPY CANOPY	Structure Size	50'x 50'	1	\$36,777.00
	Structure Design	Hip		
	Security Cameras	-		
	Fabric Brand	95-340		
	Fabric Color	TBD		
	No. of Fabrics	1		
	Steel Finish	Powder coated		
	Steel Color	TBD		
	No of Columns	4		
	Footing Type	UES		
	Anchor Bolts	UES		
	Base Attachment	UES		
	Foundations	-		
	Logos	-		

Note	
Note	
Note	Includes labor and materials

Warranty	Structural integrity is warranted for 10 years.	Subtotal	\$ 36,777.00
	Fabric discoloration is warranted for 10 years		\$ -
	Sewing thread is warranted for 10 years	Total Invoice Amt	\$ 36,777.00
	In case of Hurracaine or act of God the warranty wont be valid.	Sales Tax	\$ -
		TOTAL	\$ 36,777.00



Vendor Contract Information Summary

Vendor Tenzo McAllen, LLC
 Contact Yanelly Diaz
 Phone (956) 239-3708
 Email ydiaz@tenzosunshades.com
 Vendor Website www.tenzosunshades.com
 TIN 27-0887320
 Address Line 1 2801 Santa Lydia
 Vendor City Mission
 Vendor Zip 78572
 Vendor State TX
 Vendor Country USA
 Delivery Days 10
 Freight Terms FOB Destination
 Payment Terms Due upon received
 Shipping Terms Freight prepaid by vendor and added to invoice
 Ship Via Company Truck
 Designated Dealer No
 EDGAR Received Yes
 Service-disabled Veteran Owned No
 Minority Owned No
 Women Owned No
 National Yes
 No Foreign Terrorist Orgs Yes
 No Israel Boycott Yes
 MWBE No
 ESCs All Texas Regions
 States Texas
 Contract Name Parks and Recreation Equipment, Products, and Installation
 Contract No. 679-22
 Effective 10/01/2022
 Expiration 09/30/2025
 Accepts RFQs Yes
 Quote Reference Number 679-22



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: January 23, 2023

PRESENTED BY: Abel Bocanegra, P.E., City Engineer

AGENDA ITEM: Authorization to approve Change Order #3 for the construction of the Esperanza Drainage Improvements Project as part of the 2021 Bond Drainage Projects for the City of Mission, approving an increase to the original contract amount of \$5,411,430.00 by an additional amount not to exceed \$54,925.05, for a total current contract amount not to exceed \$5,791,752.29, including all previously approved change orders– Bocanegra

NATURE OF REQUEST:

The City of Mission is seeking authorization to approve Change Order for the Esperanza Drainage Improvement Project as part of the 2021 Bond Drainage Projects for the City of Mission. Due to the revision of project plans, work consists installation of sewer line to tie in sewer services that were in conflict with storm line and cut and restore pavement. Because of these revisions and additions, the amount for the project increased by \$54,925.05. Therefore, City Staff is recommending Change Order for the total amount of \$5,791,752.29.

BUGETED: Yes **FUND:** Bond – 2021 Bond **ACCT. #:** 76-440-74930

BUDGET: \$ 5,744,000 **EST. COST:** \$ 6,555,897 **CURRENT BUDGET BALANCE:** \$(-811,897)

BID AMOUNT: \$5,791,752.29

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____



CHANGE ORDER COVER SHEET

PROJECT RFB No. 22-422-06-28

CSJ: 22-422-06-28

COUNTY: Hidalgo County

HWY: Esperanza (ML02) Drainage Impr

C.O. NO: 003

DATED: 01/09/23

TCC NO: 1117

CONTRACT AMOUNT INFORMATION

Original Contract Amount:	\$	5,411,430.00
Current Contract Amount:	\$	5,736,827.24
Change Order Amount:	\$	54,925.05
New Contract Amount:	\$	5,791,752.29

CHANGE ORDER LIST

<u>Item No</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Price</u>	<u>Amount</u>
New Contract Items:					
	SEWER LINE ADJUSTMENT PROPOSAL	426.00	LF	\$ 88.07	\$ 37,517.05
Existing Item(s) (changes):					
	CONCRETE RIPRAP	2.00	CY	\$ 429.00	\$ 858.00
	CUT & RESTORE	331.00	SY	\$ 50.00	\$ 16,550.00

TOTAL CHANGE ORDER \$ 54,925.05

I hereby certify that the above is a true and correct statement of the amounts payable to **Texas Cordia Construction, LLC**, which are just charges as contingency expenditures incurred on this project.

 Authorized Signer

 1/9/2023
 Date

THE PRICES QUOTED FOR THE REFERENCED PROJECT ARE VALID FOR A PERIOD OF THIRTY (30) DAYS.



CHANGE ORDER SUBMITTAL

PROJECT RFB No. 22-422-06-28

CSJ: 22-422-06-28

COUNTY: Hidalgo County

HWY: Esperanza (ML02) Drainage Improver

C.O. NO: 003

DATED: 01/02/23

TCC NO: 1117

QUANTITY: 426.00 LF

CHANGE ORDER DESCRIPTION

SEWER LINE ADJUSTMENT, REFERENCE PG 78 (TEDSI) **Please advise that an additional 5 days are being requested to be added to current contract days.**

CHANGE ORDER TOTALS

LABOR

	\$	4,840.00
+ 25% compensation	\$	1,210.00
+ 55% premium	\$	2,662.00
TOTAL LABOR	\$	8,712.00

EQUIPMENT

	\$	8,607.20
+ 15% compensation	\$	1,291.08
TOTAL EQUIPMENT	\$	9,898.28

MATERIAL

	\$	14,475.45
+ 25% compensation	\$	3,618.86
TOTAL MATERIAL	\$	18,094.31

SUBCONTRACT

	\$	420.00
+ 5% administrative	\$	21.00
TOTAL SUBCONTRACT	\$	441.00

BOND

1% of sub total	\$	371.46
-----------------	----	--------

TOTAL

\$ 37,517.05

UNIT PRICE 88.07 /LF
TOTAL PAYMENT \$ 37,517.05

I hereby certify that the above is a true and correct statement of the amounts payable to **Texas Cordia Construction, LLC**, which are just charges as contingency expenditures incurred on this project.

 Authorized Signer

 Date

1/2/2023

CONTROL NO: 22-422-06-28
 PROJECT NAME: Esperanza (ML02) Drainage Improvements Project
 TCC NO: 1117
 C.O. NO: 003
 DATE: 01/02/23

CHANGE ORDER DESCRIPTION

SEWER LINE ADJUSTMENT, REFERENCE PG 78 (TEDSI) + SEWER DETAIL

Labor	Pieces	HR	Rate	Base Total	Taxes/Insur 55%	Markup 25%	Total Cost
Foreman	1	30	\$ 45.00	\$ 1,350.00	\$ 742.50	\$ 337.50	\$ 2,430.00
Utility Laborer	2	40	\$ 15.50	\$ 1,240.00	\$ 682.00	\$ 310.00	\$ 2,232.00
Common Laborer	2	40	\$ 11.50	\$ 920.00	\$ 506.00	\$ 230.00	\$ 1,656.00
Loader Operator	1	30	\$ 19.00	\$ 570.00	\$ 313.50	\$ 142.50	\$ 1,026.00
238 Excavator Operator	1	40	\$ 19.00	\$ 760.00	\$ 418.00	\$ 190.00	\$ 1,368.00
				\$ 4,840.00	\$ 2,662.00	\$ 1,210.00	\$ 8,712.00

Equipment	Pieces	HR	Rate	Base Total	Markup 15%	Total Cost
FOREMAN CREW PICK UP	1	30	\$ 36.79	\$ 1,103.70	\$ 165.56	\$ 1,269.26
238 KOMATSU EXCAVATOR	1	40	\$ 129.53	\$ 5,181.20	\$ 777.18	\$ 5,958.38
LOADER	1	30	\$ 77.41	\$ 2,322.30	\$ 348.35	\$ 2,670.65
				\$ 8,607.20	\$ 1,291.08	\$ 9,898.28

Materials / Other	Unit	Quantity	Unit Price	Material Cost	Markup 25%	Total Cost
8X8 HW SWR SDR26 WYE GXG	EA	1.00	\$ 257.60	\$ 257.60	\$ 64.40	\$ 322.00
8 HW SWR SDR26 45 GXSP	EA	1.00	\$ 140.39	\$ 140.39	\$ 35.10	\$ 175.49
8 SDR35 CLEANOUT ADPT HXF L/PL	EA	1.00	\$ 120.86	\$ 120.86	\$ 30.22	\$ 151.08
8 PVC SWR CLEANOUT PLUG MIPT	EA	1.00	\$ 82.68	\$ 82.68	\$ 20.67	\$ 103.35
8 PVC SDR35 SWR SPIGOT PLUG	EA	1.00	\$ 42.44	\$ 42.44	\$ 10.61	\$ 53.05
5-1/4 VALVE BOX LID M/SEWER	EA	1.00	\$ 67.50	\$ 67.50	\$ 16.88	\$ 84.38
8 PVC SDR26 HW SWR PIPE (G) 14'	LF	426.00	\$ 15.58	\$ 6,637.08	\$ 1,659.27	\$ 8,296.35
8 HW SWR SDR26 90 GXG	EA	8.00	\$ 261.68	\$ 2,093.44	\$ 523.36	\$ 2,616.80
8X6 HW SWR SDR26 WYE GXG	EA	8.00	\$ 146.91	\$ 1,175.28	\$ 293.82	\$ 1,469.10
6 PVC SDR35 SWR SPIGOT PLUG	EA	8.00	\$ 11.98	\$ 95.84	\$ 23.96	\$ 119.80
METALLIC TAPE	EA	1.00	\$ 29.98	\$ 29.98	\$ 7.50	\$ 37.48
BACKFILL MAT- SAND	CY	35.00	\$ 6.95	\$ 243.25	\$ 60.81	\$ 304.06
FIBER MANHOLE	EA	1.00	\$ 2,900.00	\$ 2,900.00	\$ 725.00	\$ 3,625.00
34 RND RNGS	EA	2.00	\$ 57.28	\$ 114.56	\$ 28.64	\$ 143.20
32 MH R/C MISSION SAN SWR	EA	1.00	\$ 474.55	\$ 474.55	\$ 118.64	\$ 593.19
				\$ 14,475.45	\$ 3,618.86	\$ 18,094.31

Subcontractor	Unit	Quantity	Unit Price	Sub Cost	Markup 5%	Total Cost
Sand Haul	TON	56	\$ 7.50	\$ 420.00	\$ 21.00	\$ 441.00
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
				\$ 420.00	\$ 21.00	\$ 441.00

Subtotal \$ 37,145.59
 1% Bond Cost \$ 371.46
Total \$ 37,517.05

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All prices shown in US dollars (\$)

Rental Rate Blue Book®

January 17, 2022

Miscellaneous 4X4 3/4 410 CONV GAS
On-Highway Light Duty Trucks

Size Class:
300 HP & Over
Weight:
N/A



Configuration for 4X4 3/4 410 CONV GAS

Axle Configuration	4X4	Cab Type	Conventional
Horsepower	410 hp	Power Mode	Gasoline
Ton Rating	3/4		

Blue Book Rates

** FHWA Rate is equal to the monthly ownership cost divided by 176 plus the hourly estimated operating cost.

	Ownership Costs				Estimated Operating Costs Hourly	FHWA Rate** Hourly
	Monthly	Weekly	Daily	Hourly		
Published Rates	USD \$1,065.00	USD \$300.00	USD \$75.00	USD \$11.00	USD \$30.78	USD \$36.83
Adjustments						
Region (Texas: 99.3%)	(USD \$7.45)	(USD \$2.10)	(USD \$0.52)	(USD \$0.08)		
Model Year (2021: 99.95%)	(USD \$0.54)	(USD \$0.15)	(USD \$0.04)	(USD \$0.01)		
Adjusted Hourly Ownership Cost (100%)	-	-	-	-		
Hourly Operating Cost (100%)					-	
Total:	USD \$1,057.00	USD \$297.75	USD \$74.44	USD \$10.92	USD \$30.78	USD \$36.79

Non-Active Use Rates

Standby Rate	Hourly	USD \$3.00
Idling Rate	Hourly	USD \$31.83

Rate Element Allocation

Element	Percentage	Value
Depreciation (ownership)	60%	USD \$639.00/mo
Overhaul (ownership)	24%	USD \$255.60/mo
CFC (ownership)	3%	USD \$31.95/mo
Indirect (ownership)	13%	USD \$138.45/mo
Fuel (operating) @ USD 3.32	84%	USD \$25.82/hr

Revised Date: 1st quarter 2022

These are the most accurate rates for the selected Revision Date(s). However, due to more frequent online updates, these rates may not match Rental Rate Blue Book Print. Visit the Cost Recovery Product Guide on our Help page for more information.

The equipment represented in this report has been exclusively prepared for YARA CORBITT
(yara@texascordia.com)

www.equipmentwatch.com

All prices shown in US dollars (\$)

Rental Rate Blue Book®

December 5, 2022

Komatsu PC238USLC-11
Crawler Mounted Hydraulic Excavators



Size Class:
24.1 - 28.0 MTons
Weight:
N/A

Configuration for PC238USLC-11

Operating Weight **54230.0 lbs** Power Mode **Diesel**

Blue Book Rates

** FHWA Rate is equal to the monthly ownership cost divided by 176 plus the hourly estimated operating cost.

	Ownership Costs				Estimated Operating Costs Hourly	FHWA Rate** Hourly
	Monthly	Weekly	Daily	Hourly		
Published Rates	USD \$13,065.00	USD \$3,660.00	USD \$915.00	USD \$140.00	USD \$55.30	USD \$129.53
Adjustments						
Region (100%)	-	-	-	-	-	-
Model Year (2022: 100%)	-	-	-	-	-	-
Adjusted Hourly Ownership Cost (100%)	-	-	-	-	-	-
Hourly Operating Cost (100%)					-	
Total:	USD \$13,065.00	USD \$3,660.00	USD \$915.00	USD \$140.00	USD \$55.30	USD \$129.53

Non-Active Use Rates

	Hourly
Standby Rate	USD \$40.09
Idling Rate	USD \$90.10

Rate Element Allocation

Element	Percentage	Value
Depreciation (ownership)	38%	USD \$4,964.70/mo
Overhaul (ownership)	46%	USD \$6,009.90/mo
CFC (ownership)	5%	USD \$653.25/mo
Indirect (ownership)	11%	USD \$1,437.15/mo
Fuel (operating) @ USD 5.03	29%	USD \$15.87/hr

Revised Date: 4th quarter 2022

These are the most accurate rates for the selected Revision Date(s). However, due to more frequent online updates, these rates may not match Rental Rate Blue Book Print. Visit the Cost Recovery Product Guide on our Help page for more information.

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(yara@texascordia.com)

www.equipmentwatch.com

All prices shown in US dollars (\$)

Rental Rate Blue Book®

January 17, 2022

Caterpillar 938M

4-Wd Articulated Wheel Loaders

Size Class:
175 - 199 HP
 Weight:
N/A



Configuration for 938M

Operator Protection **ROPS/FOPS** Power Mode **Diesel**

Blue Book Rates

** FHWA Rate is equal to the monthly ownership cost divided by 176 plus the hourly estimated operating cost.

	Ownership Costs				Estimated Operating Costs Hourly	FHWA Rate** Hourly
	Monthly	Weekly	Daily	Hourly		
Published Rates	USD \$8,435.00	USD \$2,360.00	USD \$590.00	USD \$89.00	USD \$30.27	USD \$78.20
Adjustments						
Region (Texas: 98.4%)	(USD \$134.96)	(USD \$37.76)	(USD \$9.44)	(USD \$1.42)		
Model Year (2021: 99.95%)	(USD \$4.23)	(USD \$1.18)	(USD \$0.30)	(USD \$0.04)		
Adjusted Hourly Ownership Cost (100%)	-	-	-	-		
Hourly Operating Cost (100%)					-	
Total:	USD \$8,295.81	USD \$2,321.06	USD \$580.26	USD \$87.53	USD \$30.27	USD \$77.41

Non-Active Use Rates

	Hourly
Standby Rate	USD \$23.57
Idling Rate	USD \$58.55

Rate Element Allocation

Element	Percentage	Value
Depreciation (ownership)	47%	USD \$3,964.45/mo
Overhaul (ownership)	34%	USD \$2,867.90/mo
CFC (ownership)	5%	USD \$421.75/mo
Indirect (ownership)	14%	USD \$1,180.90/mo
Fuel (operating) @ USD 3.65	38%	USD \$11.41/hr

Revised Date: 1st quarter 2022

These are the most accurate rates for the selected Revision Date(s). However, due to more frequent online updates, these rates may not match Rental Rate Blue Book Print. Visit the Cost Recovery Product Guide on our Help page for more information.

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 (yara@texascordia.com)



Bid Proposal for Esperanza Project

CUSTOMER	TEXAS CORDIA CONSTRUCTION LLC 3149 A CENTER POINTE DR EDINBURG, TX 78539	Job Esperanza Project Bid Date: 12/02/2022 Bid #: 2654035
	Sales Representative Marco Cardoza (M) 956-535-1232 (T) 956-631-3341 (F) 956-687-5918 Marco.Cardoza@coreandmain.com	Core & Main 100 N 1st St McAllen, TX 78502 (T) 956-631-3341
CONTACT	<p style="text-align: center; opacity: 0.5; font-size: 48px; transform: rotate(-30deg);">CONFIDENTIAL</p>	
NOTES		



Bid Proposal for Esperanza Project

TEXAS CORDIA CONSTRUCTION LLC
Bid Date: 12/02/2022
Core & Main 2654035

Core & Main
100 N 1st St
McAllen, TX 78502
Phone: 956-631-3341
Fax: 956-687-5918

Seq#	Qty	Description	Units	Price	Ext Price
DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.					
10		8" CLEAN OUT			
20	1	8X8 HW SWR SDR26 WYE GXG	EA	257.60	257.60
30	1	8 HW SWR SDR26 45 GXSP	EA	140.39	140.39
40	1	8 SDR35 CLEANOUT ADPT HXF L/PL	EA	120.86	120.86
50	1	8 PVC SWR CLEANOUT PLUG MIPT	EA	82.68	82.68
60	1	8 PVC SDR35 SWR SPIGOT PLUG	EA	42.44	42.44
70	1	5-1/4 VALVE BOX LID M/SEWER	EA	67.50	67.50
90	426	8 PVC SDR26 HW SWR PIPE (G) 14'	FT	15.58	6,637.08
110	5	8 HW SWR SDR26 90 GXG	EA	261.68	1,308.40
120	5	8X6 HW SWR SDR26 WYE GXG	EA	146.91	734.55
130	5	6 PVC SDR35 SWR SPIGOT PLUG	EA	11.98	59.90
				SUBTOTAL	9,451.40
				Sub Total	9,451.40
				Tax	0.00
				Total	9,451.40

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>



Bid Proposal for Metallic tape

CUSTOMER	<p>TEXAS CORDIA CONSTRUCTION LLC 3149 A CENTER POINTE DR EDINBURG, TX 78539</p>	<p>Job Metallic tape Bid Date: 12/06/2022 11:00 am Bid #: 2659390</p>
	CONTACT	<p>Sales Representative Marco Cardoza (M) 956-535-1232 (T) 956-631-3341 (F) 956-687-5918 Marco.Cardoza@coreandmain.com</p>
NOTES		<p>CONFIDENTIAL</p>



Bid Proposal for Metallic tape

TEXAS CORDIA CONSTRUCTION LLC
Bid Date: 12/06/2022 11:00 am
Core & Main 2659390

Core & Main
100 N 1st St
McAllen, TX 78502
Phone: 956-631-3341
Fax: 956-687-5918

Seq#	Qty	Description	Units	Price	Ext Price
		DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.			
10	1	2X1000' DET TAPE SEWER GREEN	EA	29.98	29.98
				Sub Total	29.98
				Tax	0.00
				Total	29.98

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

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DATE: 07/08/2022

Dear Valued Customer,

We would like to take a moment to thank you for your business and want you to know that your business is never taken for granted. As you know, market conditions have changed and we as a business owners need to adapt and embrace whatever challenges our industry must bring.

We truly appreciate your business and look forward to our continued relationship for the years to come.

New Materials Price List Effective 07/18/22

TEXAN PIT

at 4900 Texan Rd. Mission TX 78574

Hours of Operations: M-F 6:30AM to 5:00PM, Saturday 7:00AM to 12:00PM

Sand (bank sand) \$6.95 per cubic yard

MONTE ALTO PIT

25130 Jesus Flores Rd. Monte Alto, TX 78538

CIBOLO PIT

1687 E El Cibolo Rd. Edinburg, TX 78542

Hours of Operations: M-F 6:30AM to 5:00PM, Saturday 7:00AM to 12:00PM

Prices could change within time to time, without notice

Respectfully,

Pedro Cepeda, FILEGONIA MATERIALS LLC

Alex

From: Jorge.Valladares@Ferguson.com
Sent: Thursday, December 15, 2022 8:51 AM
To: alexandra@texascordia.com
Subject: 8 FT. MANHOLE

Thank you,

Jorge Valladares
 Branch Manager- Central Texas WW
 Ferguson Waterworks
 1900 West Expressway 83, Mission, TX 78572
 T: (956) 584-8199 C: (956) 960-9143
 E: jorge.valladares@ferguson.com
www.ferguson.com

From: Jorge Valladares - 1109 CENTRAL_TEXAS_WW <jorge.valladares@ferguson.com>
Sent: Thursday, December 15, 2022 8:51 AM
To: Jorge Valladares <jorge.valladares@ferguson.com>
Subject: 8 FT. MANHOLE

Price Quotation # B495276

FERGUSON WATERWORKS #1109

FERGUSON WATERWORKS #1109
 1900 W. EXPRESSWAY 83
 MISSION, TX 78572-0000
 Phone : 956-584-8199
 Fax : 956-584-7487

Bid No.....: B495276
Bid Date....: 12/15/22
Quoted By: JEV
Customer.: TEXAS CORDIA CONSTRUCTION LLC
 3149 A CENTER POINTE DRIVE
 WATERWORKS ACCOUNT
 EDINBURG, TX 78539

Cust Phone: 956-627-6181
Terms.....: NET 10TH PROX
Ship To.....: TEXAS CORDIA CONSTRUCTION LLC
 3149 A CENTER POINTE DRIVE
 WATERWORKS ACCOUNT
 EDINBURG, TX 78539

Cust PO#..:

Job Name.: ESPERANZA MANHOLE

Item	Description	Quantity	Net Price	UM	Total
SSPMH48080H005	8 FT F/GLS M/HOLE 8/16 48X30	1	2679.510	EA	2679.51

Subtotal: \$2679.51
 Inbound Freight: \$0.00
 Tax: \$221.06
 Order Total: \$2900.57

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>. Govt Buyers: All items quoted are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.

HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Enter the following link to complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=1109&on=41657>



FERGUSON WATERWORKS #1106
 P O BOX 847411
 DALLAS, TX 75284-7411

Deliver To: JUAN 956-577-5751
 From: Norberto Valdez
 Comments:

Please Contact With Questions:
 210-333-2410

Invoice Number	Customer	Page
1212148	41657	1

Please refer to Invoice Number when making payment and remit to:

TOTAL DUE ---> 637.71

FERGUSON WATERWORKS #1106
 P O BOX 847411
 DALLAS, TX 75284-7411

Sold To:

TEXAS CORDIA CONSTRUCTION LLC
 3149 A CENTER POINTE DRIVE
 WATERWORKS ACCOUNT
 EDINBURG, TX 78539

Ship To:

COUNTER PICK UP
 FERGUSON WATERWORKS #1109
 1900 W EXPRESSWAY 83
 MISSION, TX 78572-0000

Ship Whse	Sell Whse	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch
1109	1109	TX1109	17077	DXA	MANHOLE RINGS	12/19/2022	76467
Ordered	Shipped	Item Number	Description	Unit Price	UM	Amount	
1	1	E41430069A01	32 M/HOLE R&C MISSION SAN SWR	474.550	EA	474.55	
2	2	L34F300	34 RND 3 HDPE ADJ GRD RNG	57.280	EA	114.56	
Invoice Sub-Total						589.11	
Tax						48.60	
Total Amt						637.71	

TOTAL DUE ---> 637.71

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/website-info/terms-of-sale>
 GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.
 COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.

SYNOLO

M A T E R I A L S , L L C

3149A Center Pointe Drive Suite A
Edinburg, TX 78539-8433
Phone # 956-627-6181

Date	Quote #
12/19/2022	1497

Quote for:

Texas Cordia Construction, LLC Yara M. Corbitt 3149 Center Pointe Drive, Ste A Edinburg, TX 78539 All Pricing is FOB
--

P.O. Number

Project Name

Esperanza Drainage Improvemen

Descriptio	Quantity	U/M	Rate	Amount
Haul Sand Esperanza Drainage	1.00	Ton	7.50	7.50

All accepted quotes must be signed within 30 days of job letting. Upon signature and agreement, the following terms and conditions apply:

Customer must sign a purchase order outlining required tonnage amount. Orders less than 400 tons will be assessed a start-up fee of \$800 and a \$10 per ton charge.

A job information sheet, as well as tax exempt certificate (if applicable), must be provided with signed purchase order.

Customer agrees to pay Synolo Materials, LLC for all materials invoiced COD, or with approved Credit within 30 days of invoice date and/or billing statement. Please note that payments via credit card are accepted with a 3% fee.

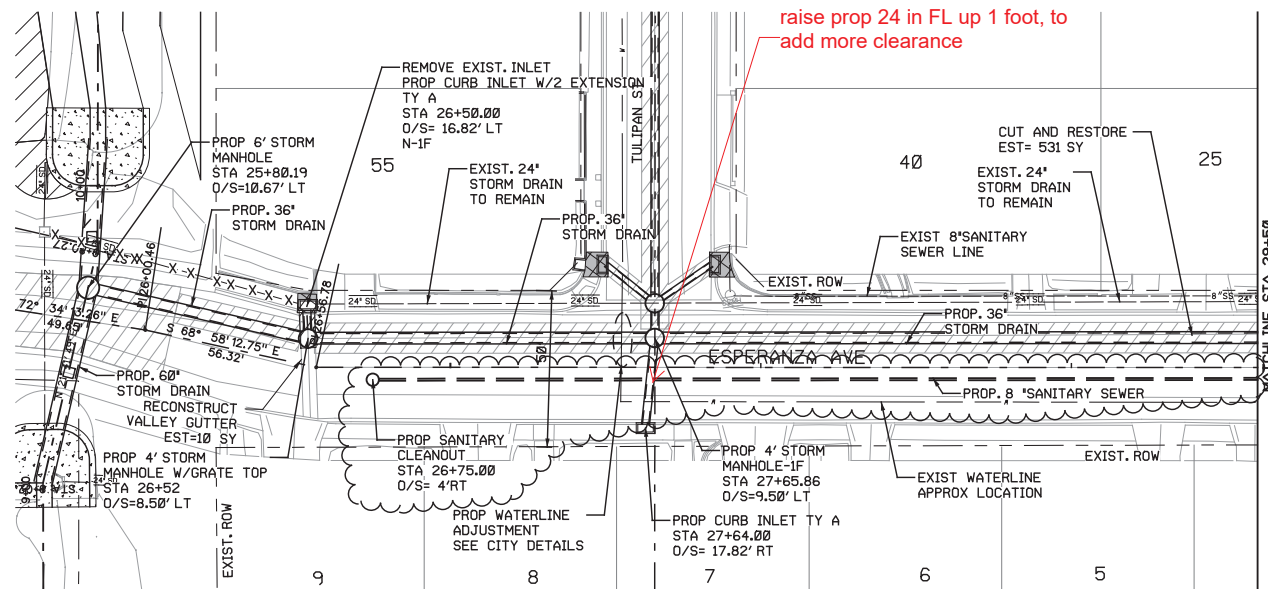
Failure to pay invoice(s) or billing statement will result in Synolo Materials, LLC commencing the notice requirements to perfect a claim for a mechanic's or materialman's lien, pursuant to the Texas Property Code and other applicable laws.

Authorized
Signature: _____

Print Name: _____

Job Title: _____

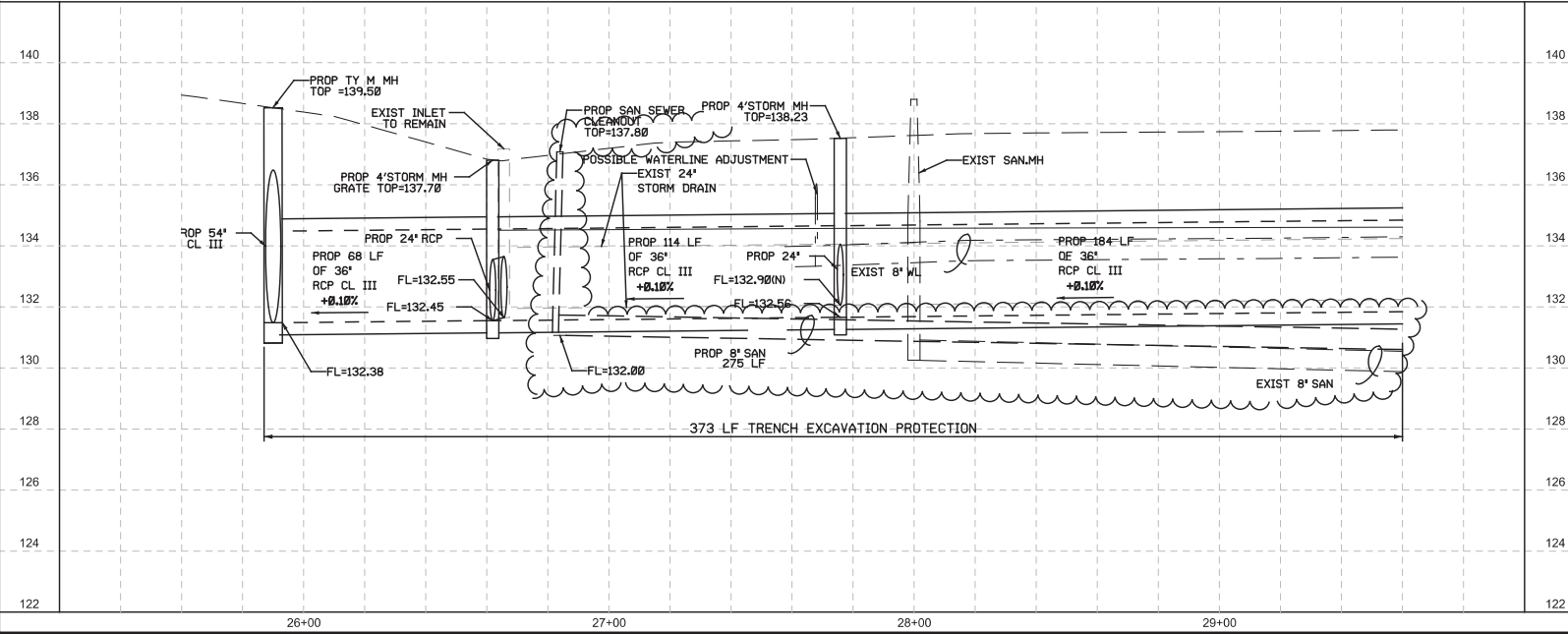
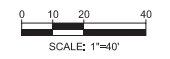
DATE: 11/18/2022 5:01:45 PM FILE: p:\w\tdesi\jerry\m\p\c\1\Documents\Projects\2021\2021-202119-01 - Esperanza (ML02) Drainage Improvements\6.07 TEDSI Design\6.08 CADD\6.06.01 Sheet Files\Roadway\29P\ESPERANZA_P2P_05.dwg



- NOTES:
- SEE ALIGNMENT DATA SHEET FOR CENTERLINE DATA.
 - UTILITIES SHOWN ARE BASED ON THE BEST AVAILABLE INFORMATION.
 - THE CONTRACTOR SHALL COORDINATE WITH UTILITY COMPANIES TO FIELD VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION.
 - FOR SANITARY SEWER CONFLICTS SEE CONFLICT MANHOLE DETAIL.
 - FOR CUT & RESTORE WIDTHS AND PAVEMENT STRUCTURE SEE CUT & RESTORE DETAIL.
 - FOR WATERMAIN CONFLICTS AND SERVICE CONNECTIONS CONFLICTS SEE WATERLINE DETAILS.
 - CONTRACTOR IS RESPONSIBLE FOR DAMAGES DONE TO ANY UTILITY.

LEGEND

	CUT AND RESTORE
	CONC. REMOVAL
	PROP. CONC. SIDEWALK
	PROP. CONC. DRIVEWAY
	8' FILTER FABRIC (TYP ON ALL EXIST. AND PROP. INLETS)
	PROP. BEDDING

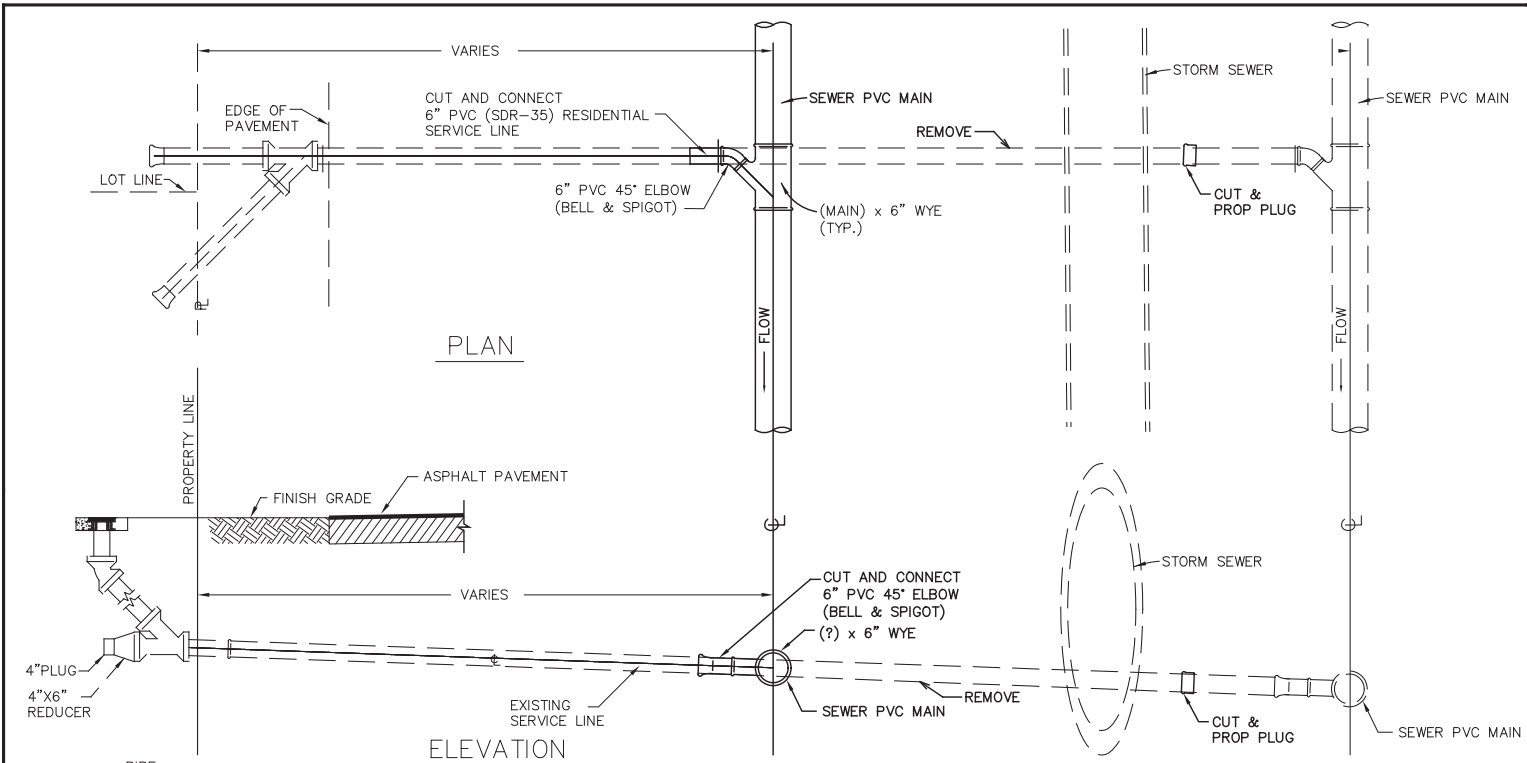


PONCIANO LONGORIA 11/18/2022 DATE



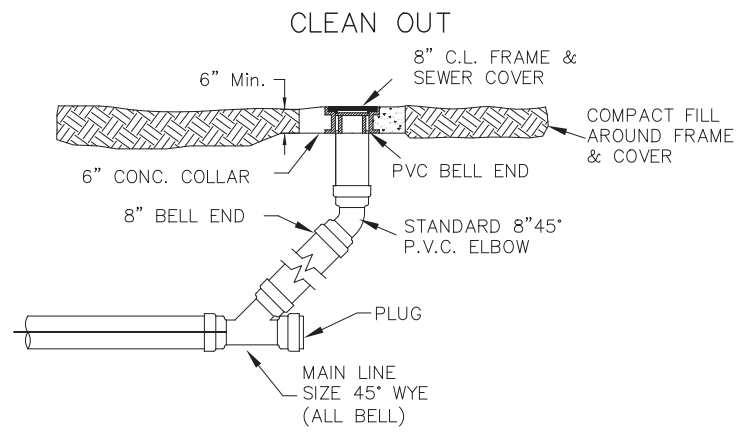
ESPERANZA DRAINAGE IMPROVEMENTS PLAN AND PROFILE SHEETS ESPERANZA AVE STA 25+50 TO STA 29+50 NETWORK F

SHEET NO. 78



PIPE:
 POLYVINYLCHLORIDE (PVC) SEWER PIPE SHALL CONFORM TO REQUIREMENTS OF
 ASTM D-3034-73-JOHNS-MANVILLE "RING TITE" PVC (SDR-35) SEWER PIPE.

NOTE:
 1.) ALL SANITARY SEWER LINE SHALL HAVE IDENTIFYING METALLIC TAPE 24" ABOVE TOP OF
 2.) CONTRACTOR SHALL NOT CONNECT PROPOSED SERVICE LINE TO AN EXISTING MAIN
 SANITARY SERVICE LINE UNTIL APPROVED BY ENGINEER.



THIS DOCUMENT IS RELEASED FOR THE
 PURPOSE OF INTERIM REVIEW ONLY
 UNDER THE AUTHORITY OF:
 PONCIANO N. LONGORIA, P.E.
 TEXAS REGISTRATION 92969

DATE: _____ \$DATE\$

IT IS NOT TO BE USED FOR BIDDING,
 CONSTRUCTION, OR PERMIT PURPOSES.

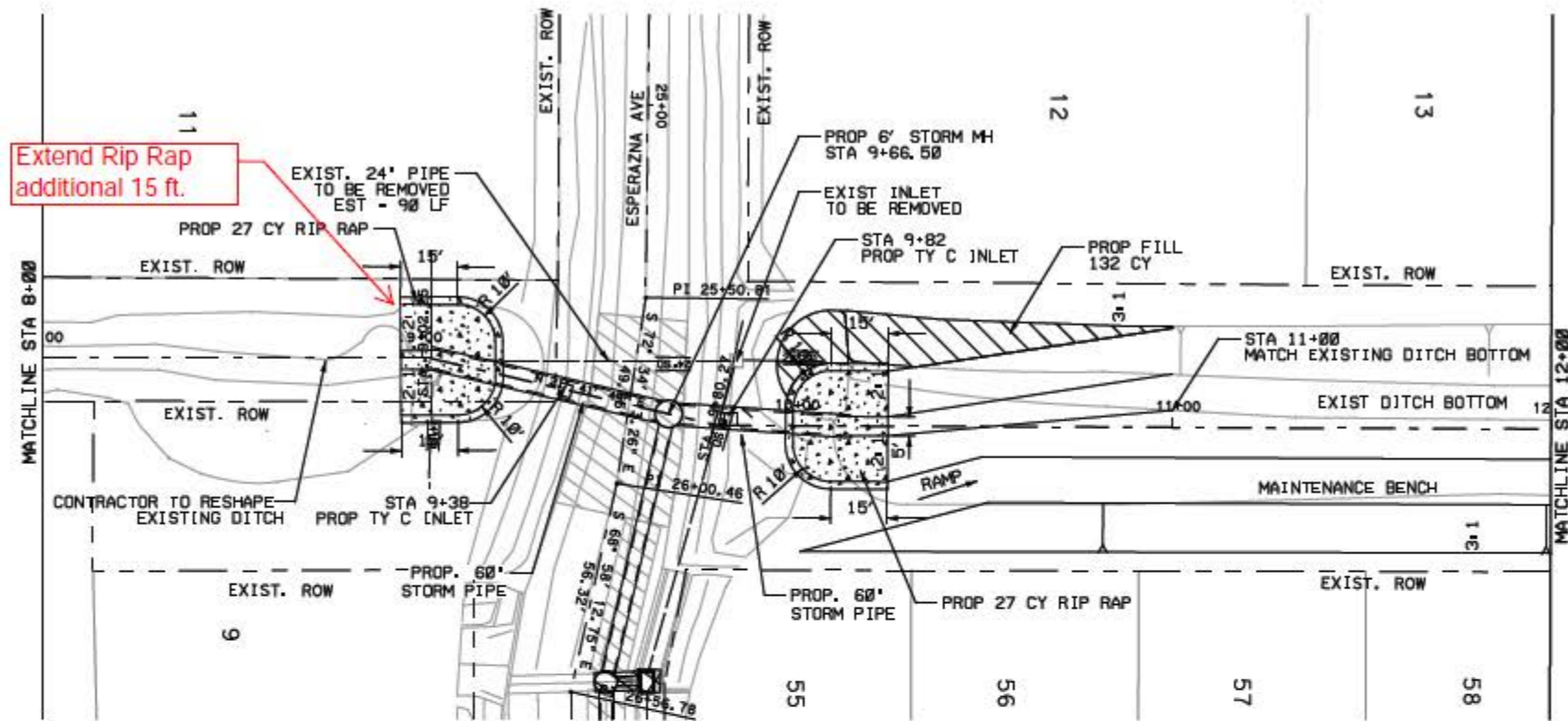


TEDSI INFRASTRUCTURE GROUP
 Consulting Engineers
 1201 Interstate Highway 2
 Mission, Texas 78572
 (956) 424-7868

ESPERANZA DRAINAGE
 IMPROVEMENTS
 STANDARD DETAIL SHEETS
 DRAINAGE DETAILS

DATE: \$DATES\$
 FILE: \$FILES\$
 \$TIMES\$

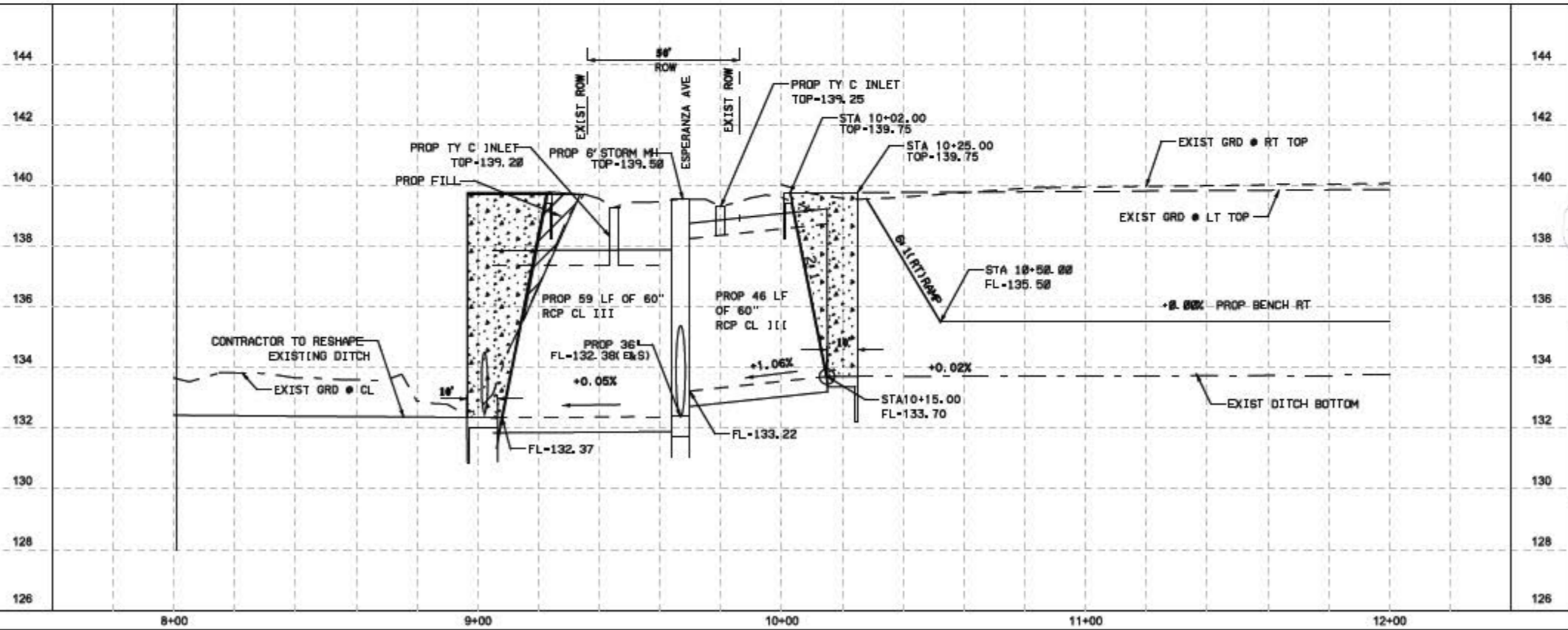
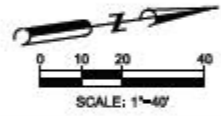
DATE: 4/27/2022 9:52:44 AM
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- NOTES:**
- SEE ALIGNMENT DATA SHEET FOR CENTERLINE DATA.
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 - THE CONTRACTOR SHALL COORDINATE WITH UTILITY FIELD VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION.
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 - FOR CUT & RESTORE WIDTHS AND PAVEMENT STRUCTURE SEE CUT & RESTORE DETAIL.
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Item 29.

- LEGEND**
- CUT AND RESTORE
 - CONC. REMOVAL
 - PROP. CONC. SIDEWALK
 - PROP. CONC. DRIVEWAY
 - 8' FILTER FABRIC (TYP ON ALL EXIST. AND PROP. INLETS)
 - PROP. BEDDING



Ponciano M. Longoria
 PONCIANO LONGORIA

4/27/2022
 DATE



TEDSI INFRASTRUCTURE GROUP
 Consulting Engineers
 1301 Interstate Highway 2
 Mission, Texas 78172
 (956) 424-7399

ESPERANZA DRAINAGE
 IMPROVEMENTS
 PLAN AND PROFILE SHEET
 ESPERANZA DRAIN DITCH
 STA 8+00 - STA 12+00

226

DENALI

12/12/22

Mr. Rafael De La Rosa
Water Treatment Plant Supervisor
City of Mission
2801 N. Holland Avenue
Mission, TX 78574
rdelarosa@missiontexas.us
956.212.0435 Cell

RE: Memorandum of Understanding

Mr. De La Rosa,

Per our conversation on 12/8/22:

Denali recently bid on RFB 23-008-10-24, Sludge Management Services for the South Water Treatment Plant Reservoir. Denali agrees to remove ½ of the sludge from the South Plant reservoir or 25,000 Cy's of material, whichever comes first for the price of \$800,000.00.

Please let me know if you have any further questions.

Jason B Golden

Jason Golden
479-477-1512
General Manager, Central US
Denali Water Solutions LLC
jasong@denaliwater.com

BID NAME/NUMBER: 23-008-10-24 / Sludge Management Services for the South Water Treatment Plant Reservoir

OPEN DATE: October 24, 2020 2:00 PM CST



Vendor Name: Denali Water Solutions, LLC.
Street address: 3308 Bernice Ave.
City, State: Russellville, AR 72802
Phone: (479) 498-0500
Fax: (479) 358-9699
Contact: Jeffrey J. LeBlanc
Email: jeffrey.leblanc@denaliwater.com

DESCRIPTION:	UOM	Est. Qty.	Unit Price	Ext. Price
Waste and Water Treatment Plants (Land Applications)				
1 Transport & Disposal	CY	50,000	\$53.25	\$2,662,500.00
Cost for Testing				
2 TCLP	Test	1		
3 PCB Test (Quarterly)	Test	4		
4 BLF (metals & nutrients)	Test	1		
5 Class B Determination (fecal & sour)(Quarterly)	Test	4		
Total Base Amount for Line Items 1-10			\$2,662,500.00	
ADDENDUMS			None	
Hours/Days to compete work			10 hrs per day, 5-7 days a week	

BID NAME/NUMBER: 23-008-10-24 / Sludge Management Services for the South Water Treatment Plant Reservoir



OPEN DATE: October 24, 2020 2:00 PM CST

Vendor Name: Denali Water Solutions, LLC.
Street address: 3308 Bernice Ave.
City, State: Russellville, AR 72802
Phone: (479) 498-0500
Fax: (479) 358-9699
Contact: Jeffrey J. LeBlanc
Email: jeffrey.leblanc@denaliwater.com

DESCRIPTION of FORMS:		Completed
	Solicitation Signed	Yes
	Terms & Conditions Included	Yes
	Non-Collusive	Yes
	Pricing Schedule	Yes
	Addenda(s)	None
	Subcontractor(s)/Subconsultant(s)	Yes
	Contractor Site Visit	Yes
	Gen. Business Questionare	Yes
	References	Yes
	CIQ	

BID NAME/NUMBER: 23-133-12-27 / City Hall Re-Roof Project



OPEN DATE: December 27, 2022 2:00 PM CST

Vendor Name:	CS Advantage USAA, Inc.	Argo Roofing Construction	Sechrist-Hall Company
Street address:	P.O. Box 12407	711 E. Wisconsin Rd.	P.O. Box 2347
City, State:	College Station, TX 77842	Edinburg, TX 78539	Harlingen, TX 78551
Phone:	(210) 771-0720	(956) 283-7040	(956) 423-7086
Fax:		(956) 259-8046	(956) 423-4700
Contact:	Abraham Galvan	Rene Garza	J. Carlos Coronado, VP
Email:	g_galvan@hotmail.com	rgarza26@yahoo.com	adminhqn@sechristhall.com

No.	DESCRIPTION:	Qty	UOM	Charges	Charges	Charges
1	Base Proposal:	1	LS	\$889,000.00	\$1,050,200.00	\$1,080,000.00
2	Alternate No. 1	1	LS	\$40,000.00	\$57,765.00	\$55,000.00
3	Alternate No. 2			\$20,000.00	\$43,400.00	\$55,000.00
4	Alternate No. 3			\$20,000.00	\$31,096.00	\$75,000.00
Total Base Amount with Alternates (1-3)				\$969,000.00	\$1,182,461.00	\$1,265,000.00
Calendar Days to Complete?				180 Calendar Days	180 Calendar Days	180 Calendar Days
Bid Bond Included?				Yes	Yes	Yes

Please Note:



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to award bid for Mission City Hall re-roof project - Bocanegra

NATURE OF REQUEST:

The City of Mission has accepted and opened three (3) bid responses for the City Hall re-roof project. Staff recommendation is to award bid to CS Advantage USAA, Inc. who is the lowest, responsible bidder meeting all specifications. Construction Cost Base Bid of \$889,000.00 plus Alternate No. 1 at a cost of \$40,000; Alternate No. 2 at a cost of \$20,000 and Alternate No. 3 at a cost of \$20,000 for a Total bid of \$969,000.00.

BUGETED: Yes **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

PROPOSAL NAME/NUMBER: 23-133-12-27 / City of Mission City Hall Re-Roof Project



OPEN DATE: December 27, 2022 2:00 PM CST

Evaluator	Jesse Mares	Even Gonzalez	J.P. Terrazas

Proposer	Rating	Points	Rating	Points	Rating	Points	Average
CS Advantage USAA, Inc. P.O. Box 12407 College Station, TX 77842							
	Acceptable		Acceptable		Acceptable		
Sec. a. Experience (20 Total Maximum Points)	Acceptable	12	Acceptable	18	Acceptable	19	
Sec. b. Work Performance (15 Total Maximum Points)	Acceptable	13	Acceptable	13	Acceptable	14	
Sec. c. Capacity to Perform (15 Maximum Points)	Acceptable	15	Acceptable	13	Acceptable	14	
Technical Proposal (60 Maximum Points)		40		44		47	
Price Proposal (50 Maximum Points)	Acceptable	50	Acceptable	38	Acceptable	50	
Final Determination of Review		90		82		97	90

Notes:

Strengths: (JM) Has a 12 year experience plus 10 more years on Roofing; *Show no accident reports in past projects; Well experience staff members;* (EG) Has built numerous project of related scope and ### budget. Provided excelent references of completion of work and performance. *Proposal includes numerous satisfactory letters from customers that validate good performance and craftsmanship. List of references were provided including satisfactory reviews, indicating good performance and craftsmanship within budget.* Provided all contact information on qualified personell. Provided Certifications of qualified personell. Has clear understanding of project scope. *Cost estimates were provided and Base Bid was below projected estimated cost.* (JPT)

Weaknesses: (JM) Didn't see big projects in the past years; *Small scale projects; 20 employees;* (EG) Did not provide documentation and explanation for evaluating rationale of proposed costs. (JPT)

Comments: (JM) (EG) Provide budget for local projects completed. (JPT)

Proposer	Rating	Points	Rating	Points	Rating	Points	Average
Argo Roofing Construction 711 E. Wisconsin Rd. Edinburg, TX 78539							
	Acceptable		Acceptable		Acceptable		
Sec. a. Experience (20 Total Maximum Points)	Acceptable	18	Acceptable	15	Acceptable	18	
Sec. b. Work Performance (15 Total Maximum Points)	Acceptable	14	Acceptable	10	Acceptable	13	
Sec. c. Capacity to Perform (15 Maximum Points)	Acceptable	13	Acceptable	12	Acceptable	13	
Technical Proposal (60 Maximum Points)		45		37		44	
Price Proposal (50 Maximum Points)	Acceptable	50	Acceptable	32	Acceptable	45	
Final Determination of Review		95		69		89	84

Notes:

Strengths: (JM) Around 28 year Roofing experience; *Long list of projects;* (EG) Proposal includes list of projects with similar scope and size; *Provided lists of references for Similar projects of scope and budget;* Provided organizational chart with hierarchy of personnel and functions. Provided contact information and work experience in personnel. *Costs estimates were provided.* (JPT)

Weaknesses: (JM) Long list of Continous projects still open; *missing list of employees on company; Long list of continuing projects missing the list of employees on company;* (EG) Did not provide, personnel certifications. *Base bid was above projected estimated costs. Did not provide documentation*

Comments: (JM) (EG) No letters of reference were provided to validate craftsmanship and performance; *No letters of reference providing performance, craftsmanship were included in proposal.*

PROPOSAL NAME/NUMBER: 23-133-12-27 / City of Mission City Hall Re-Roof Project



OPEN DATE: December 27, 2022 2:00 PM CST

Evaluator	Jesse Mares	Even Gonzalez	J.P. Terrazas

Proposer	Rating	Points	Rating	Points	Rating	Points	Average
(JPT)							

Proposer	Rating	Points	Rating	Points	Rating	Points	Average
Sechrist-Hall Company P.O. Box 2347 Harlingen, TX 78551	Acceptable		Acceptable		Acceptable		
Sec. a. Experience (20 Total Maximum Points)	Acceptable	20	Acceptable	15	Acceptable	17	
Sec. b. Work Performance (15 Total Maximum Points)	Acceptable	15	May be Acceptable	8	Acceptable	13	
Sec. c. Capacity to Perform (15 Maximum Points)	Acceptable	15	Acceptable	12	Acceptable	12	
Technical Proposal (60 Maximum Points)		50		35		42	
Price Proposal (50 Maximum Points)	Acceptable	50	Acceptable	30	Acceptable	44	
Final Determination of Review		100		65		86	84

Notes:

Strengths: (JM) 87 years; (EG) Has performed work of similar scope. Has many years in the business of construction of roofing. *Have performed jobs with similar scopes of work. Company has significant amount of experience in the work of roofing.* Personnel have experience in the scope of roofing construction. Staff is qualified in handling work loads related to construction of roofing. (JPT)

Weaknesses: (EG) Has history of current litigations pending; *Missing staff copy of certifications, or members of staff that will be participating in project.* Does not provide evaluations of rationale of proposed cost in detail. (JPT)

Comments: (JM) (EG) Scale of the work or budget shown on proposal are significantly lower than the base bid for this project. Only one project is within the base bid amount. *Include numbers of federal registration number and state.* Base bid above designer estimated project costs. (JPT)

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
NOVEMBER 2022

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2022/2023	COLLECTED 2021/2022
2022 TAX ROLL	28,910,952.02	2,047,392.13		280,089.67	27,143,649.56	7.01%	8.84%
2021 & PRIOR YRS ROLLBACK	2,417,440.91 2,677.08	93,734.69 -		(29,112.35) -	2,294,593.87 2,677.08	3.92% 0.00%	3.91% 36.73%
TOTALS	31,331,070.01	2,141,126.82	-	250,977.32	29,440,920.51		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF NOVEMBER 2022

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	1,836,019.19	(30,155.24) CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	41,053.53	(12,079.54) PRIOR
PRIOR YEARS-P&I	21,458.98	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	9,943.38	- PURGED
TOTAL COLLECTIONS	1,908,475.08	(42,234.78)
LESS TRANSFERRED	1,279,597.45	
LESS IN TRANSIT	622,436.68	
LESS DUE TO HCAD COMM. FEE	59.95	
LESS DUE TO CO TREASURER	6,381.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF NOVEMBER 2022 IS CORRECT.

Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 12TH DAY OF DECEMBER 2022 A.D.

Jose Edgar Jaramillo
NOTARY-PUBLIC, HIDALGO COUNTY, TEXAS



PREPARED BY: Marta S. Barrera

MSB

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
NOVEMBER 2021**

COMPARATIVE RATE OF COLLECTIONS

CITY OF MISSION CMS (32)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2020/2021	COLLECTED 2019/2020
2021 TAX ROLL	25,552,721.06	2,309,464.44		568,517.90	23,811,774.52	8.84%	7.69%
2020 & PRIOR YRS ROLLBACK	2,436,594.87 6,430.91	94,678.51 2,362.18		(13,693.09)	2,328,223.27 4,068.73	3.91% 36.73%	4.94% 1.17%
TOTALS	27,995,746.84	2,406,505.13	-	554,824.81	26,144,066.52		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF NOVEMBER 2021

	CITY OF MISSION	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	2,089,182.66	(14,647.25) CURRENT
CURRENT YEAR-P&I		
PRIOR YEARS-BASE TAX	39,409.17	(1,492.98) PRIOR
PRIOR YEARS-P&I	16,989.53	
ROLLBACK		ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	7,677.88	PURGED
TOTAL COLLECTIONS	2,153,259.24	(16,140.23)
LESS TRANSFERRED	1,328,581.82	
LESS IN TRANSIT	818,242.83	
LESS DUE TO HCAD COMM. FEE	53.59	
LESS DUE TO CO TREASURER	6,381.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF NOVEMBER 2021 IS CORRECT.

Pablo (Paul) Villarreal Jr.

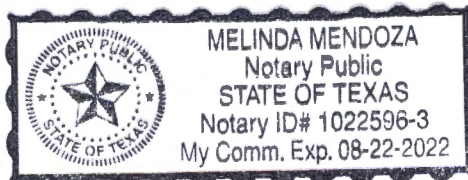
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 8TH DAY OF DECEMBER 2021 A.D.

Melinda Mendoza

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



City of Mission, Texas
Summary of Current Levy Tax Collections
As of November 30, 2022

2022 Tax Levy

	<u>M&O</u>	<u>I&S</u>	<u>Total</u>
Original	\$ 24,862,654.91	\$ 4,048,297.11	\$ 28,910,952.02
Adjustments	240,869.72	39,219.95	280,089.67
Adjusted Levy	<u>\$ 25,103,524.63</u>	<u>\$ 4,087,517.06</u>	<u>\$ 29,191,041.69</u>
Collections as of November 2022	<u>\$ 1,760,703.23</u>	<u>\$ 286,688.90</u>	<u>\$ 2,047,392.13</u>
Outstanding as of November 2022	<u>\$ 23,342,821.40</u>	<u>\$ 3,800,828.16</u>	<u>\$ 27,143,649.56</u>
Percentage of 2022 Levy Collected as of November 2022	7.01%	7.01%	7.01%

City of Mission, Texas
Summary of Delinquent Levy Tax Collections
As of November 30, 2022

Tax Levy

	M&O	I&S	Total
Original	\$ 1,981,213.09	\$ 436,227.83	\$ 2,417,440.91
Adjustments	(24,037.88)	(5,074.47)	(29,112.35)
Adjusted Levy	<u>\$ 1,957,175.21</u>	<u>\$ 431,153.36</u>	<u>\$ 2,388,328.56</u>

Collections as of November 2022	<u>\$ 77,164.42</u>	<u>\$ 16,570.27</u>	<u>\$ 93,734.69</u>
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Outstanding as of November 2022	<u>\$ 1,880,010.79</u>	<u>\$ 414,583.09</u>	<u>\$ 2,294,593.87</u>
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Percentage of 2022 Levy Collected

as of November 2022

3.94%

3.84%

3.92%

Year	Beg O/S	Adjustments	Paid	Ending O/S
2021	708,464.82	(20,271.30)	(51,304.14)	636,889.38
2020	357,078.13	(4,066.09)	(13,292.51)	339,719.53
2019	268,008.17	(1,869.29)	(8,018.23)	258,120.65
2018	167,024.96	(2,905.67)	(4,838.46)	159,280.83
2017	113,951.83	-	(2,805.00)	111,146.83
2016	95,926.05	-	(1,728.84)	94,197.21
2015	86,555.77	-	(1,838.84)	84,716.93
2014	73,527.03	-	(1,383.24)	72,143.79
2013	61,599.97	-	(707.90)	60,892.07
2012	55,263.76	-	(921.72)	54,342.04
2011	53,728.89	-	(1,886.79)	51,842.10
2010	54,963.69	-	(512.91)	54,450.78
2009	50,115.31	-	(790.13)	49,325.18
2008	47,738.36	-	(571.77)	47,166.59
2007	36,895.24	-	(619.17)	36,276.07
2006	30,170.29	-	(1,016.71)	29,153.58
2005	25,323.05	-	(630.43)	24,692.62
2004	23,774.09	-	(501.01)	23,273.08
2003	16,970.19	-	(129.50)	16,840.69
2002	16,306.82	-	(21.33)	16,285.49
2001	74,054.49	-	(216.06)	73,838.43
2,417,440.91	(29,112.35)	(93,734.69)	2,294,593.87	

City of Mission, Texas
Combined Property Tax Reconciliation - Receivable Accounts
FY 2022-23

Item 32.

As of September 30, 2023

	01/08-10900 Current Property Tax Receivable	01/08-11000 Delinquent Property Tax Receivable	combined Rollback Tax Receivable	Outstanding Taxes Prior to Allowance	01/08-11100 Allowance for Uncollectable Property tax	01/08-21900 Outstanding Taxes After Allowance	Deferred Property Tax Revenue	Difference
Beginning Balance	-	2,417,440.91	2,677.08	2,420,117.99	1,051,274.01	1,368,843.98	1,374,740.20	(5,896.21)
Auditors Adjustments	-	-	-	-	-	-	-	-
Adjusted Beginning Balance	-	2,417,440.91	2,677.08	2,420,117.99	1,051,274.01	1,368,843.98	1,374,740.20	(5,896.21)
Plus Levy	28,910,952.02	-	-	28,910,952.02	-	28,910,952.02	28,910,952.02	-
Plus Rollback taxes	-	-	-	-	-	-	-	-
Less Collections	(2,047,392.13)	(93,734.69)	-	(2,141,126.82)	-	(2,141,126.82)	(2,141,126.82)	-
Less Special Inventory	-	-	-	-	-	-	-	-
Adjustments to tax roll	280,089.67	(29,112.35)	-	250,977.32	-	250,977.32	250,977.32	-
Ending Balance	<u>27,143,649.56</u>	<u>2,294,593.87</u>	<u>2,677.08</u>	<u>29,440,920.51</u>	<u>1,051,274.01</u>	<u>28,389,646.50</u>	<u>28,395,542.72</u>	<u>(5,896.21)</u>
Adjustments to allowance	-	-	-	-	-	-	0.00	-
Adjusted Ending Balance	<u>27,143,649.56</u>	<u>2,294,593.87</u>	<u>2,677.08</u>	<u>29,440,920.51</u>	<u>1,051,274.01</u>	<u>28,389,646.50</u>	<u>28,395,542.72</u>	<u>(5,896.21)</u>
Accrual for September (prior yr)	-	-	-	-	-	-	55,269.34	(55,269.34)
Posted to G/L at 9/30 (Oct 2021)	-	-	-	-	-	-	-	-
Propose audit adj.	-	-	-	-	-	-	-	-
Reconciled to Tax Office Report	<u>27,143,649.56</u>	<u>2,294,593.87</u>	<u>2,677.08</u>	<u>29,440,920.51</u>	<u>1,051,274.01</u>	<u>28,389,646.50</u>	<u>28,450,812.06</u>	<u>(61,165.55)</u>
							28,450,812.06	

	01/08-10900	01/08-11000	
COLLECTIONS AGAINST RECEIVABLE			
collections up to 9/30/22	2,047,392.13	93,734.69	2,141,126.82
reverse prior year accrual	-	-	-
rollback taxes	-	-	-
motor vehicle taxes	-	-	-
accrual for Sept-coll in Oct	-	-	-
Total Collections	<u>2,047,392.13</u>	<u>93,734.69</u>	<u>2,141,126.82</u>
RECONCILIATION of RECEIVABLES			
Adjusted balance 9/30/22	-	2,420,117.99	2,420,117.99
Levy	28,910,952.02	-	28,910,952.02
adjustments to tax roll	280,089.67	(29,112.35)	250,977.32
Roll back taxes	-	-	-
Total tax collections	<u>(2,047,392.13)</u>	<u>(93,734.69)</u>	<u>(2,141,126.82)</u>
Total outstanding taxes 9/30/23	<u>27,143,649.56</u>	<u>2,297,270.95</u>	<u>29,440,920.51</u>

0.0701
% collection

0.0734

	01/08-300-31000	01/08-300-31200	
COLLECTIONS -REVENUE ACCOUNTS			
collections up to 9/30/22	2,047,392.13	93,734.69	2,141,126.82
reverse prior year accrual	-	(55,269.34)	(55,269.34)
rollback taxes	-	-	-
motor vehicle taxes	-	-	-
accrual for Sept-coll in Oct	-	-	-
Total Collections	<u>2,047,392.13</u>	<u>38,465.35</u>	<u>2,085,857.48</u>
	-	-	-
	2,047,392.13	38,465.35	2,085,857.48
	-	-	-
	2,047,392.13	38,465.35	2,085,857.48

county of hidalgo
october collections
G/L at 9/30/23
audit adj.
adjusted total

RECONCILIATION:			
rollback tax receivables	2,326.93	-	2,326.93
O/S taxes w/out rollback	27,141,322.63	2,297,270.95	29,438,593.58
Total outstanding taxes 9/30/23	<u>27,143,649.56</u>	<u>2,297,270.95</u>	<u>29,440,920.51</u>

**CITY OF MISSION, TEXAS
COMBINED PROPERTY TAX COLLECTIONS, FY 22-23**

Item 32.

MONTH	CURRENT YEAR TAXES			PRIOR YEAR TAXES				TOTAL TAX COLLECTIONS	P & I		COSTS COLLECTED	LESS COMMISS.	Rendition Penalties	TOTAL COLLECTIONS
	General 01/08-300-31000	I & S	Rollback taxes	General 01/08-300-31200	I & S	Rollback taxes	prior yr accrual		General 01/08-300-31300	I & S				
October	181,775.15	29,597.79	-	-	-	-	52,681.16	264,054.10	19,362.59	4,250.40	11,294.07	6,381.00	11.78	292,568.38
November	1,578,928.08	257,091.11	-	33,837.10	7,216.43	-	-	1,877,072.72	17,529.84	3,929.14	9,943.38	6,381.00	59.95	1,902,034.13
December	-	-	-	-	-	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Collections	1,760,703.23	286,688.90	-	33,837.10	7,216.43	-	52,681.16	2,141,126.82	36,892.43	8,179.54	21,237.45	12,762.00	71.73	2,194,602.51
VEHICLES	-	-	-	-	-	-	-	-	-	-	-	-	-	-
total coll tax office	1,760,703.23	286,688.90	-	33,837.10	7,216.43	-	52,681.16	2,141,126.82	36,892.43	8,179.54	21,237.45	12,762.00	71.73	2,194,602.51
Less revenue recognized in prior FY								-						
Total curr yr rev	1,760,703.23	286,688.90	-	33,837.10	7,216.43	-	52,681.16	2,141,126.82						

**TAX COLLECTIONS
FOR THE MONTH OF NOVEMBER, 2022**

	01-10900	01-11000	01-10900	01-21900	08-10900	08-11000	08-10900	08-21900							
	M&O				I&S				Total	P & I		Attorney	Less	Rendition	Total
DATE	Current	Delinquent	Rollback	Total	Current	Delinquent	Rollback	Total	Tax	General	I & S	Fees	Commission	Penalty	Collections
	01-300-31000	01-300-31200	taxes	M&O	08-300-31000	08-300-31200	taxes	I&S	Collections	01-300-31300	08-300-31300	01-2188	01-417-34499	01-300-36150	Collections
11/01/22	44,272.79	1,347.50		45,620.29	7,208.79	274.52		7,483.31	53,103.60	553.74	112.16	326.29	6,381.00		47,714.79
11/02/22	54,807.85	781.03		55,588.88	8,924.18	164.35		9,088.53	64,677.41	211.74	44.08	180.15			65,113.38
11/03/22	80,865.66	970.00		81,835.66	13,167.05	209.31		13,376.36	95,212.02	270.80	59.56	210.28			95,752.66
11/04/22	49,966.79	7,214.00		57,180.79	8,135.87	1,626.62		9,762.49	66,943.28	6,384.98	1,542.18	2,282.04			77,152.48
11/07/22	68,381.80	2,192.44		70,574.24	11,134.31	459.54		11,593.85	82,168.09	975.07	207.21	575.12			83,925.49
11/08/22	76,104.68	2,280.83		78,385.51	12,391.88	482.37		12,874.25	91,259.76	688.39	143.12	512.05			92,603.32
11/09/22	27,950.78	438.37		28,389.15	4,551.10	90.62		4,641.72	33,030.87	121.59	24.52	75.94			33,252.92
11/10/22	192,096.85	2,337.38		194,434.23	31,278.50	493.59		31,772.09	226,206.32	665.76	141.16	539.52			227,552.76
11/12/22	(45.57)	(9,807.97)		(9,853.54)	(7.42)	(2,111.26)		(2,118.68)	(11,972.22)	(72.20)	(14.66)	(49.27)			(12,108.35)
11/14/22	70,760.25	1,985.62		72,745.87	11,521.66	421.99		11,943.65	84,689.52	582.67	122.28	466.54			85,861.01
11/15/22	87,984.11	1,605.40		89,589.51	14,326.12	346.20		14,672.32	104,261.83	353.21	76.16	357.14			105,048.34
11/16/22	61,076.18	3,574.07		64,650.25	9,944.79	762.78		10,707.57	75,357.82	869.16	184.65	801.45			77,213.08
11/17/22	140,295.82	2,296.96		142,592.78	22,843.77	490.04		23,333.81	165,926.59	549.96	116.69	517.47			167,110.71
11/18/22	50,434.91	2,995.98		53,430.89	8,212.12	638.08		8,850.20	62,281.09	721.22	152.87	619.97			63,775.15
11/21/22	57,927.19	629.61		58,556.80	9,432.12	153.55		9,585.67	68,142.47	951.76	239.33	296.15			69,629.71
11/22/22	37,937.66	1,970.95		39,908.61	6,177.25	397.50		6,574.75	46,483.36	900.25	176.71	514.38			48,074.70
11/23/22	53,389.40	3,249.84		56,639.24	8,693.24	669.04		9,362.28	66,001.52	730.24	151.24	302.16			67,185.16
11/28/22	87,568.19	1,409.75		88,977.94	14,258.42	299.60		14,558.02	103,535.96	474.65	102.70	330.06			104,443.37
11/29/22	196,855.46	3,118.01		199,973.47	32,053.31	646.31		32,699.62	232,673.09	664.34	135.53	360.71			233,833.67
11/30/22	140,297.28	3,247.33		143,544.61	22,844.05	701.68		23,545.73	167,090.34	932.51	211.65	725.23		59.95	168,899.78
Total	1,578,928.08	33,837.10	-	1,612,765.18	257,091.11	7,216.43	-	264,307.54	1,877,072.72	17,529.84	3,929.14	9,943.38	6,381.00	59.95	1,902,034.13
JE#				-				-	-						-
				-				-	-						-
				-				-	-						-
Need to recd	1,578,928.08	33,837.10	-	1,612,765.18	257,091.11	7,216.43	-	264,307.54	1,877,072.72	17,529.84	3,929.14	9,943.38	6,381.00	59.95	1,902,034.13

O/S 574,361.98



**CITY OF MISSION, TEXAS
FINANCIAL SUMMARY REPORT as of October 31, 2022**

Departments Funds	REVENUES			EXPENSES				
	Amended Budget	Actual Amount	YTD % Received	Amended Budget	Actual Amount	Encumb.	Actual w/Encumb.	YTD % Used
10-Legislative	-	-	0.00%	35,588	1,127	1,077	2,204	6.19%
11-Executive	-	-	0.00%	998,873	39,194	328	39,521	3.96%
12-Finance	446,000	2,398	0.54%	946,573	36,960	-	36,960	3.90%
13-Municipal Court	810,500	69,560	8.58%	741,491	28,796	570	29,366	3.96%
14-Planning	1,480,000	96,953	6.55%	1,319,691	42,157	3,430	45,587	3.45%
15-Facilities Maint.	-	-	0.00%	1,210,369	35,709	81,305	117,014	9.67%
16-Fleet Maint.	-	-	0.00%	1,166,176	18,698	135,348	154,046	13.21%
17-Organizational	46,388,000	227,003	0.49%	2,570,736	172,898	139,560	312,458	12.15%
18-Purchasing	-	-	0.00%	336,404	12,424	11,408	23,832	7.08%
19-City Secretary	213,200	11,583	5.43%	431,782	18,287	12,105	30,392	7.04%
22-Risk	25,000	6,510	26.04% ¹	696,559	6,601	3,000	9,601	1.38%
23-Elections	-	-	0.00%	-	-	-	-	0.00%
24-Civil Service	-	-	0.00%	198,300	5,235	-	5,235	2.64%
25-Human Resources	-	-	0.00%	360,220	14,562	-	14,562	4.04%
26-Information Tech.	-	-	0.00%	1,138,944	162,199	29,456	191,655	16.83%
27-Media Relations	-	-	0.00%	324,098	12,739	-	12,739	3.93%
28-Legal	-	-	0.00%	561,239	8,518	-	8,518	1.52%
30-Police	1,417,518	3,638	0.26%	20,487,381	778,714	67,139	845,853	4.13%
31-Fire	45,000	4,546	10.10%	9,618,720	325,873	2,138,067	2,463,940	25.62% ¹
32-Fire Prevention	-	-	0.00%	818,123	33,616	240	33,856	4.14%
40-Streets	-	-	0.00%	4,736,925	124,364	409,631	533,995	11.27%
43-Health Regulation & Inspection	89,500	5,445	6.08%	362,945	8,545	500	9,045	2.49%
44-Animal Welfare	-	-	0.00%	520,540	17,082	10,096	27,178	5.22%
51-Mission Historical Museum	-	-	0.00%	366,119	14,447	-	14,447	3.95%
60-Parks & Rec Administration	-	-	0.00%	271,590	10,220	400	10,620	3.91%
61-Parks	25,000	1,908	7.63%	2,934,585	85,247	60,803	146,049	4.98%
63-Recreation	46,500	3,825	8.23%	408,164	7,391	5,266	12,657	3.10%
64-Library	65,500	2,742	4.19%	1,489,140	60,947	4,505	65,453	4.40%
65-Bannworth Pool	45,000	-	0.00%	283,646	5,891	508	6,399	2.26%
67-Mayberry Pool	30,000	528	1.76%	339,212	5,442	630	6,072	1.79%
98-Transfers Out	2,783,707	-	0.00%	3,305,658	-	-	-	0.00%
GENERAL FUND	53,910,425	436,639	0.81%	58,979,791	2,093,881	3,115,373	5,209,254	8.83%
SPECIAL REVENUE FUNDS	34,737,725	210,682	0.61%	36,770,544	153,380	4,257,032	4,410,412	11.99%
CAPITAL PROJECTS FUNDS	8,069,332	289,209	3.58%	8,069,332	384	9,862,949	9,863,333	122.23%
DEBT SERVICE FUNDS	7,036,000	33,848	0.48%	6,162,067	-	-	-	0.00%
UTILITY FUND	25,970,339	348,076	1.34%	25,860,006	517,527	1,001,298	1,518,824	5.87%
GOLF COURSE FUND	975,000	84,245	8.64%	1,598,144	33,769	28,231	62,001	3.88%
SOLID WASTE FUND	12,118,871	138,463	1.14%	12,549,631	10,578	732,785	743,362	6.68%
EVENT CENTER FUND	860,100	55,255	6.42%	877,333	21,526	7,143	28,669	3.27%
INTERNAL SERVICE FUND	7,180,583	457,276	6.37%	6,831,277	5,259	223	5,481	0.08%
Grand Total	150,858,375	2,053,692		157,698,125	2,836,304	19,005,032	21,841,336	

1st Quarter
All Exp < 25%

Adjusted FUND BALANCE 10/31/2022	
GENERAL FUND	2,453,452
SPECIAL REVENUE FUNDS	2,286,419
CAPITAL PROJECTS FUNDS	23,127,829
DEBT SERVICE FUNDS	587,921
UTILITY FUND	2,632,713
GOLF COURSE FUND	(5,185,051)
SOLID WASTE FUND	4,897,949
EVENT CENTER FUND	(196,767)
INTERNAL SERVICE FUND	(131,455)
Grand Total	30,473,011

¹ Received insurance claims in October for PD Unit repair.

¹ Fire Encumbrance for Enforcer Pumper results in increase of budget percentage.

CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/22

	General Fund
Beginning Unadjusted Fund Balance	\$ 4,110,694.33
Revenues:	
Property Taxes	201,137.74
Sales Taxes	7,587.27
Other Taxes	4,802.52
Licenses and permits	90,161.46
Charges for Services	45,286.08
Fines and Forfeits	72,734.26
Interest Earned	697.81
Miscellaneous	14,231.81
Total Revenues:	436,638.95
Transfers In:	-
Total Resources Available:	4,547,333.28
Expenditures:	
Legislative	1,127.21
Executive	39,193.71
Finance	36,959.94
Municipal Court	28,796.12
Planning	42,157.23
Facilities Maintenance	35,708.75
Fleet Maintenance	18,697.69
Organizational	172,897.76
Purchasing	12,424.22
City Secretary	18,286.82
Risk Management	6,600.77
Civil Service	5,235.23
Human Resources	14,561.61
Information Technology	162,199.13
Media Relations	12,739.37
Legal	8,518.49
Police	778,713.68
Fire	325,872.80
Fire Prevention	33,615.67
Streets	124,363.87
Health	8,544.95
Animal Welfare	17,081.61
Museum	14,447.37
Parks and Recreation	10,219.50
Parks	85,246.67
Recreation	7,391.06
Library	60,947.48
Bannworth Pool	5,890.79
Mayberry Pool	5,441.57
Total Expenditures:	2,093,881.07
Transfers - Out:	-
Ending Fund Balance: (unadjusted)	\$ 2,453,452.21

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/22**

	General Fund
Assets:	
Cash:	(2,584,778.91)
Investments:	519,376.94
Prepaid items	130,055.63
Receivables:	
Taxes	3,544,098.84
Accounts	1,373,720.54
Less: allowance for uncollectibles	(1,972,879.90)
Accrued interest	1.36
Due from other governments	459,464.36
Due from other funds	5,967,824.04
Long-term receivable	7,800.00
Inventory	23,355.43
Total Assets:	7,468,038.33
 Liabilities and Fund Balance:	
Accounts Payable	381,178.75
Other liabilities	805,243.82
Accrued payroll	(39.11)
Due to other funds	2,532,582.07
Deferred Revenue	1,295,620.59
Total Liabilities	5,014,586.12
 Net Assets:	
Nonspendable	161,211.06
Committed	3,412,124.10
Unassigned	(1,119,882.95)
Total Fund Balance	\$ 2,453,452.21

FINANCIAL STATEMENT
AS OF: OCTOBER 31, 2022

01 -GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	53,910,424.50	436,638.95	436,638.95	0.81	0.00	53,473,785.55
*** TOTAL REVENUES ***	53,910,424.50	436,638.95	436,638.95	0.81	0.00	53,473,785.55
EXPENDITURE SUMMARY						
10-LEGISLATIVE	35,588.00	1,127.21	1,127.21	6.19	1,076.66	33,384.13
11-EXECUTIVE	998,873.00	39,193.71	39,193.71	3.96	327.66	959,351.63
12-FINANCE	946,573.00	36,959.94	36,959.94	3.90	0.00	909,613.06
13-MUNICIPAL COURT	741,491.00	28,796.12	28,796.12	3.96	570.00	712,124.88
14-PLANNING	1,319,691.00	42,157.23	42,157.23	3.45	3,429.69	1,274,104.08
15-FACILITIES MAINTENANCE	1,210,369.00	35,708.75	35,708.75	9.67	81,305.30	1,093,354.95
16-FLEET MAINTENANCE	1,166,176.00	18,697.69	18,697.69	13.21	135,348.49	1,012,129.82
17-ORGANIZATIONAL EXPENSE	2,570,735.72	172,897.76	172,897.76	12.15	139,560.11	2,258,277.85
18-PURCHASING	336,404.00	12,424.22	12,424.22	7.08	11,408.00	312,571.78
19-CITY SECRETARY	431,782.00	18,286.82	18,286.82	7.04	12,105.10	401,390.08
22-RISK MANAGEMENT	696,559.00	6,600.77	6,600.77	1.38	3,000.00	686,958.23
23-ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
24-CIVIL SERVICE	198,300.00	5,235.23	5,235.23	2.64	0.00	193,064.77
25-HUMAN RESOURCES	360,220.00	14,561.61	14,561.61	4.04	0.00	345,658.39
26-INFORMTION TECHNOLOGY	1,138,944.00	162,199.13	162,199.13	16.83	29,456.08	947,288.79
27-MEDIA RELATIONS	324,098.00	12,739.37	12,739.37	3.93	0.00	311,358.63
28-LEGAL	561,239.00	8,518.49	8,518.49	1.52	0.00	552,720.51
30-POLICE	20,487,381.00	778,713.68	778,713.68	4.13	67,138.96	19,641,528.36
31-FIRE	9,618,720.00	325,872.80	325,872.80	25.62	2,138,067.11	7,154,780.09
32-FIRE PREVENTION	818,123.00	33,615.67	33,615.67	4.14	240.03	784,267.30
40-STREETS	4,736,925.00	124,363.87	124,363.87	11.27	409,631.32	4,202,929.81
43-HEALTH REGULATION & IN	362,945.00	8,544.95	8,544.95	2.49	500.00	353,900.05
44-ANIMAL CONTROL	520,540.00	17,081.61	17,081.61	0.00	10,096.49	493,361.90
51-MISSION HISTORICAL MUS	366,119.00	14,447.37	14,447.37	3.95	0.00	351,671.63
60-PARKS & RECREATION ADM	271,590.00	10,219.50	10,219.50	3.91	400.00	260,970.50
61-PARKS	2,934,585.00	85,246.67	85,246.67	4.98	60,802.68	2,788,535.65
63-RECREATION	408,164.00	7,391.06	7,391.06	3.10	5,266.12	395,506.82
64-LIBRARY	1,489,140.00	60,947.48	60,947.48	4.40	4,505.08	1,423,687.44
65-BANNWORTH POOL	283,646.00	5,890.79	5,890.79	2.26	507.87	277,247.34
67-MAYBERRY POOL	339,212.00	5,441.57	5,441.57	1.79	630.12	333,140.31
99-TRANSFERS OUT	3,305,658.00	0.00	0.00	0.00	0.00	3,305,658.00
*** TOTAL EXPENDITURES ***	58,979,790.72	2,093,881.07	2,093,881.07	8.83	3,115,372.87	53,770,536.78

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR
THE MONTH ENDING 10/31/22

	Total	CDBG Fund 04	Police State Sharing Fund 10	Police Federal Sharing Fund 11	Municipal Court Tech Fund 14	Designated Purpose (grants) Fund 15	Drainage Assessment Fund 16
Beginning Unadjusted Fund Balance	\$ 2,229,116.32	\$ (48.47)	\$ 117,572.88	\$ 241,571.03	\$ 204,953.04	\$ (160,548.75)	\$ 1,494,871.13
Revenues:							
Intergovernmental Revenues	42,246.39	7,464.45	-	-	-	34,781.94	-
Other taxes	135,344.00	-	-	-	-	-	-
Charges for Services	11,474.87	-	-	-	4,428.45	-	-
Interest Earned	4,634.28	-	77.00	0.01	-	4,535.80	-
Miscellaneous	280.00	-	-	-	-	-	-
Special Assessments	16,702.93	-	-	-	-	-	16,702.93
Total Revenues:	210,682.47	7,464.45	77.00	0.01	4,428.45	39,317.74	16,702.93
Transfers In:	-	-	-	-	-	-	-
Total Resources Available:	2,439,798.79	7,415.98	117,649.88	241,571.04	209,381.49	(121,231.01)	1,511,574.06
Expenditures:							
Police	34,054.90	-	-	-	-	34,054.90	-
Organizational	(62,093.08)	-	-	-	-	(186,559.83)	-
Municipal Court	1,691.19	-	-	-	200.58	-	-
Fire	20,611.59	-	-	-	-	20,611.59	-
Media	21,891.40	-	-	-	-	-	-
Tourist Promotion	41,303.00	-	-	-	-	-	-
Drainage	11,491.31	-	-	-	-	-	11,491.31
Boys & Girls Club	31,075.01	-	-	-	-	-	-
Veteran's Cemetery	25,722.75	-	-	-	-	-	-
CDBG	27,632.01	27,632.01	-	-	-	-	-
Total Expenditures:	153,380.08	27,632.01	-	-	200.58	(131,893.34)	11,491.31
Transfers - Out:	-	-	-	-	-	-	-
Ending Unadjusted Fund Balance:	\$ 2,286,418.71	\$ (20,216.03)	\$ 117,649.88	\$ 241,571.04	\$ 209,180.91	\$ 10,662.33	\$ 1,500,082.75
Assets:							
Cash:	7,566,507.02	2,134.38	92,523.27	203,114.88	209,491.49	4,417,327.72	923,562.61
Investments:	895,289.75	-	30,980.96	40,029.20	-	-	496,794.84
Receivables:							
Taxes	217,097.24	-	-	-	-	-	-
Accounts	123,333.06	168.81	-	-	-	306.99	95,056.57
Less: allowance for uncollectibles	(11,642.83)	-	-	-	-	-	(11,642.83)
Accrued interest receivable	64.29	-	-	-	-	-	-
Due from other governments	449,269.86	10,400.37	-	-	-	251,310.41	-
Due from other funds	579,868.95	765.67	-	-	-	575,505.93	42.63
Total Assets	9,819,787.34	13,469.23	123,504.23	243,144.08	209,491.49	5,244,451.05	1,503,813.82
Liabilities and Fund Balance:							
Accounts Payable	1,576,104.81	20,412.91	951.84	1,573.04	310.58	422,458.15	128.73
Retainage payable	52,319.55	-	-	-	-	52,319.55	-
Other liabilities	22,533.25	612.16	4,902.51	-	-	9,878.03	120.68
Due to other funds	611,058.46	12,660.19	-	-	-	9,611.08	3,481.66
Deferred Revenue	5,271,352.56	-	-	-	-	4,739,521.91	-
Total Liabilities	7,533,368.63	33,685.26	5,854.35	1,573.04	310.58	5,233,788.72	3,731.07
Net Assets							
Restricted Fund Balance	\$ 2,286,418.71	\$ (20,216.03)	\$ 117,649.88	\$ 241,571.04	\$ 209,180.91	\$ 10,662.33	\$ 1,500,082.75

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR
THE MONTH ENDING 10/31/22

	Cemetery Trust Fund 17	Records Preservation Fund 20	Speer Memorial Macdonald Fund 22	Hotel/Motel Tax Fund 24	Municipal Court Bldg Security Fund 25	Speer Memorial Fund 26	Park Dedication Fund 27
Beginning Unadjusted Fund Balance	\$ 20,252.91	\$ 10,171.89	\$ 27,476.62	\$ 475,739.25	\$ 152,515.37	\$ 6,811.75	\$ (14,545.20)
Revenues:							
Intergovernmental Revenues	-	-	-	-	-	-	-
Other taxes	-	-	-	135,344.00	-	-	-
Charges for Services	-	554.00	-	-	2,747.57	-	-
Interest Earned	-	-	-	10.73	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Special Assessments	-	-	-	-	-	-	-
Total Revenues:	-	554.00	-	135,354.73	2,747.57	-	-
Transfers In:	-	-	-	-	-	-	-
Total Resources Available:	<u>20,252.91</u>	<u>10,725.89</u>	<u>27,476.62</u>	<u>611,093.98</u>	<u>155,262.94</u>	<u>6,811.75</u>	<u>(14,545.20)</u>
Expenditures:							
Police	-	-	-	-	-	-	-
Organizational	-	-	-	-	-	-	-
Municipal Court	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-
Media	-	-	-	-	-	-	-
Tourist Promotion	-	-	-	41,303.00	-	-	-
Drainage	-	-	-	-	-	-	-
Boys & Girls Club	-	-	-	-	-	-	-
Veteran's Cemetery	-	-	-	-	-	-	-
CDBG	-	-	-	-	-	-	-
Total Expenditures:	-	-	-	41,303.00	-	-	-
Transfers - Out:	-	-	-	-	-	-	-
Ending Unadjusted Fund Balance:	<u>\$ 20,252.91</u>	<u>\$ 10,725.89</u>	<u>\$ 27,476.62</u>	<u>\$ 569,790.98</u>	<u>\$ 155,262.94</u>	<u>\$ 6,811.75</u>	<u>\$ (14,545.20)</u>
Assets:							
Cash:	20,252.91	10,725.89	27,476.62	283,104.64	115,308.74	6,811.75	517,285.45
Investments:	-	-	-	69,589.10	40,029.20	-	-
Receivables:							
Taxes	-	-	-	217,097.24	-	-	-
Accounts	-	-	-	-	-	-	-
Less: allowance for uncollectibles	-	-	-	-	-	-	-
Accrued interest receivable	-	-	-	-	-	-	-
Due from other governments	-	-	-	-	-	-	-
Due from other funds	-	-	-	-	-	-	-
Total Assets	<u>20,252.91</u>	<u>10,725.89</u>	<u>27,476.62</u>	<u>569,790.98</u>	<u>155,337.94</u>	<u>6,811.75</u>	<u>517,285.45</u>
Liabilities and Fund Balance:							
Accounts Payable	-	-	-	-	75.00	-	-
Retainage payable	-	-	-	-	-	-	-
Other liabilities	-	-	-	-	-	-	-
Due to other funds	-	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-	531,830.65
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>75.00</u>	<u>-</u>	<u>531,830.65</u>
Net Assets							
Restricted Fund Balance	<u>\$ 20,252.91</u>	<u>\$ 10,725.89</u>	<u>\$ 27,476.62</u>	<u>\$ 569,790.98</u>	<u>\$ 155,262.94</u>	<u>\$ 6,811.75</u>	<u>\$ (14,545.20)</u>

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR
THE MONTH ENDING 10/31/22

	Juevenile Case Manager Fund 28	Capital Asset Replacement Fund 29	PEG Capital Fund Fund 30	Boys & Girls Club Fund 32	Veteran's Cemetery Fund 35	Tax Increment Fund 81
Beginning Unadjusted Fund Balance	\$ 177,719.63	\$ (520,887.76)	\$ 795,196.63	\$ (921,408.87)	\$ 118,148.52	\$ 3,554.72
Revenues:						
Intergovernmental Revenues	-	-	-	-	-	-
Other taxes	-	-	-	-	-	-
Charges for Services	2,754.85	-	-	990.00	-	-
Interest Earned	-	-	10.74	-	-	-
Miscellaneous	-	-	-	280.00	-	-
Special Assessments	-	-	-	-	-	-
Total Revenues:	<u>2,754.85</u>	<u>-</u>	<u>10.74</u>	<u>1,270.00</u>	<u>-</u>	<u>-</u>
Transfers In:	-	-	-	-	-	-
Total Resources Available:	<u>180,474.48</u>	<u>(520,887.76)</u>	<u>795,207.37</u>	<u>(920,138.87)</u>	<u>118,148.52</u>	<u>3,554.72</u>
Expenditures:						
Police	-	-	-	-	-	-
Organizational	-	124,466.75	-	-	-	-
Municipal Court	1,490.61	-	-	-	-	-
Fire	-	-	-	-	-	-
Media	-	-	21,891.40	-	-	-
Tourist Promotion	-	-	-	-	-	-
Drainage	-	-	-	-	-	-
Boys & Girls Club	-	-	-	31,075.01	-	-
Veteran's Cemetery	-	-	-	-	25,722.75	-
CDBG	-	-	-	-	-	-
Total Expenditures:	<u>1,490.61</u>	<u>124,466.75</u>	<u>21,891.40</u>	<u>31,075.01</u>	<u>25,722.75</u>	<u>-</u>
Transfers - Out:	-	-	-	-	-	-
Ending Unadjusted Fund Balance:	<u>\$ 178,983.87</u>	<u>\$ (645,354.51)</u>	<u>\$ 773,315.97</u>	<u>\$ (951,213.88)</u>	<u>\$ 92,425.77</u>	<u>\$ 3,554.72</u>
Assets:						
Cash:	187,345.61	-	549,941.06	-	100.00	-
Investments:	-	-	217,866.45	-	-	-
Receivables:						
Taxes	-	-	-	-	-	-
Accounts	-	-	27,335.57	465.12	-	-
Less: allowance for uncollectibles	-	-	-	-	-	-
Accrued interest receivable	-	-	64.29	-	-	-
Due from other governments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>187,559.08</u>	<u>-</u>
Due from other funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,554.72</u>
Total Assets	<u>187,345.61</u>	<u>-</u>	<u>795,207.37</u>	<u>465.12</u>	<u>187,659.08</u>	<u>3,554.72</u>
Liabilities and Fund Balance:						
Accounts Payable	352.07	284,199.15	21,891.40	823,203.43	548.51	-
Retainage payable	-	-	-	-	-	-
Other liabilities	70.27	-	-	5,084.47	1,865.13	-
Due to other funds	7,939.40	361,155.36	-	123,391.10	92,819.67	-
Deferred Revenue	-	-	-	-	-	-
Total Liabilities	<u>8,361.74</u>	<u>645,354.51</u>	<u>21,891.40</u>	<u>951,679.00</u>	<u>95,233.31</u>	<u>-</u>
Net Assets						
Restricted Fund Balance	<u>\$ 178,983.87</u>	<u>\$ (645,354.51)</u>	<u>\$ 773,315.97</u>	<u>\$ (951,213.88)</u>	<u>\$ 92,425.77</u>	<u>\$ 3,554.72</u>

**CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/22**

	Total	Capital Projects Fund 09	2018 CO Fund 75	2021 CO Fund 76
Beginning Unadjusted Fund Balance	\$ 22,839,004.77	\$ (3,420,443.59)	\$ 5,542,256.86	\$ 20,717,191.50
Revenues:				
Reimbursement - McAllen	264,000.00	264,000.00	-	-
Interest Earned	25,208.90	-	10,409.02	14,799.88
Total Revenues:	<u>289,208.90</u>	<u>264,000.00</u>	<u>10,409.02</u>	<u>14,799.88</u>
Transfers In:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Resources Available:	<u><u>23,128,213.67</u></u>	<u><u>(3,156,443.59)</u></u>	<u><u>5,552,665.88</u></u>	<u><u>20,731,991.38</u></u>
Expenditures:				
Streets-Taylor Road	384.18	384.18	-	-
Total Expenditures:	<u>384.18</u>	<u>384.18</u>	<u>-</u>	<u>-</u>
Transfers - Out:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Unadjusted Fund Balance:	<u><u>\$ 23,127,829.49</u></u>	<u><u>\$ (3,156,827.77)</u></u>	<u><u>\$ 5,552,665.88</u></u>	<u><u>\$ 20,731,991.38</u></u>
Assets:				
Cash:	11,541,990.69	-	1,521,568.72	10,020,421.97
Investments:	14,798,507.72	-	4,031,097.16	10,767,410.56
Receivables:				
Accrued interest receivable	4,086.91	-	-	4,086.91
Due from other governments	470,485.05	470,485.05	-	-
Total Assets	<u><u>26,815,070.37</u></u>	<u><u>470,485.05</u></u>	<u><u>5,552,665.88</u></u>	<u><u>20,791,919.44</u></u>
Liabilities and Fund Balance:				
Accounts Payable	65,757.82	5,829.76	-	59,928.06
Retainage Payable	107,850.86	107,850.86	-	-
Deferred revenue	1,331,307.02	1,331,307.02	-	-
Due to other funds	2,182,325.18	2,182,325.18	-	-
Total Liabilities	<u><u>3,687,240.88</u></u>	<u><u>3,627,312.82</u></u>	<u><u>-</u></u>	<u><u>59,928.06</u></u>
Net Assets				
Restricted Fund Balance	<u><u>\$ 23,127,829.49</u></u>	<u><u>\$ (3,156,827.77)</u></u>	<u><u>\$ 5,552,665.88</u></u>	<u><u>\$ 20,731,991.38</u></u>

CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/22

	Debt Service Fund 08
Beginning Unadjusted Fund Balance	\$ 554,073.79
Revenues:	
Property Taxes	33,848.19
Total Revenues:	33,848.19
Transfers In:	-
Total Resources Available:	587,921.98
Expenditures:	
Organizational Costs	-
Total Expenditures:	-
Transfers - Out:	-
Unadjusted Fund Balance:	\$ 587,921.98
Assets:	
Cash:	366,281.07
Investments:	247,067.76
Receivables:	
Taxes	438,132.57
Accrued interest receivable	41.95
Less: allowance for uncollectibles	(192,141.30)
Total Assets	859,382.05
Liabilities and Fund Balance:	
Due to other funds	25,468.80
Deferred Revenue	245,991.27
Total Liabilities	271,460.07
Net Assets:	
Restricted Fund Balance	\$ 587,921.98

CITY OF MISSION, TEXAS
UTILITY ENTERPRISE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/22
UNADJUSTED

	Total Utility Funds 02	Utility Fund	Utility Reserve & Ext Funds	Utility I&S Funds	Utility Capital Project Fund
Beginning Unadjusted Retain Earnings	\$ 2,802,163.94	\$ 497,219.27	\$ 515,135.44	\$ 1,619,069.74	\$ 170,739.49
Revenues:					
Charges for Services	342,424.77	342,424.77	-	-	-
Interest Earned	1,688.88	799.40	255.90	590.09	43.49
Miscellaneous	477.00	477.00	-	-	-
Special Assessments	3,485.00	3,485.00	-	-	-
Total Revenues:	<u>348,075.65</u>	<u>347,186.17</u>	<u>255.90</u>	<u>590.09</u>	<u>43.49</u>
Transfers In:	-	-	-	-	-
Total Resources Available:	<u>3,150,239.59</u>	<u>844,405.44</u>	<u>515,391.34</u>	<u>1,619,659.83</u>	<u>170,782.98</u>
Expenditures:					
Administration	38,871.88	38,871.88	-	-	-
Water Distribution	21,290.80	21,290.80	-	-	-
South Water Treatment	29,554.92	29,554.92	-	-	-
Wastewater Treatment	300,414.91	300,414.91	-	-	-
Industrial Pre-Treatment	2,999.46	2,999.46	-	-	-
Utility Billing and Collecting	26,000.61	26,000.61	-	-	-
Organizational Expense	50,569.42	50,569.42	-	-	-
Meter Readers	21,483.95	21,483.95	-	-	-
North Water Plant	26,340.70	26,340.70	-	-	-
Golf Course:					
Club House	-	-	-	-	-
Grounds	-	-	-	-	-
Restaurant	-	-	-	-	-
Organizational	-	-	-	-	-
Solid Waste	-	-	-	-	-
Event Center	-	-	-	-	-
Total Expenditures:	<u>517,526.65</u>	<u>517,526.65</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers - Out:	-	-	-	-	-
Ending Retain Earnings: (unadjusted)	<u>\$ 2,632,712.94</u>	<u>\$ 326,878.79</u>	<u>\$ 515,391.34</u>	<u>\$ 1,619,659.83</u>	<u>\$ 170,782.98</u>
Assets:					
Cash:	7,784,179.60	7,784,179.60	-	-	-
Investments:	1,458,792.68	1,458,792.68	-	-	-
Prepaid items	6,100.00	6,100.00	-	-	-
Receivables:					
Accounts	1,732,577.85	1,732,577.85	-	-	-
Less: allowance for uncollectibles	(205,859.51)	(205,859.51)	-	-	-
Accrued interest receivable	1,152.11	1,152.11	-	-	-
Due from other funds	594,462.28	497,575.73	95,833.00	1,000.00	53.55
Inventory	186,866.82	186,866.82	-	-	-
Total Current Assets	<u>11,558,271.83</u>	<u>11,461,385.28</u>	<u>95,833.00</u>	<u>1,000.00</u>	<u>53.55</u>
Non-Current Assets					
Restricted Assets:					
Cash and cash equivalents	14,087,731.95	13,129,127.54	77,938.36	709,936.62	170,729.43
Investments	2,716,214.99	1,469,890.87	341,483.54	904,840.58	-
Accrued interest receivable	4,087.02	67.95	136.44	3,882.63	-
Deferred charges	744,161.77	744,161.77	-	-	-
Capital Assets:					
Land, water rights, and construction in progress	34,010,574.65	34,010,574.65	-	-	-
Other capital assets, net of accumulated depreciation	60,934,248.69	60,934,248.69	-	-	-
Total Non-current assets	<u>112,497,019.07</u>	<u>110,288,071.47</u>	<u>419,558.34</u>	<u>1,618,659.83</u>	<u>170,729.43</u>
Total Assets:	<u>124,055,290.90</u>	<u>121,749,456.75</u>	<u>515,391.34</u>	<u>1,619,659.83</u>	<u>170,782.98</u>
Liabilities:					
Accounts Payable	(250,074.72)	(250,074.72)	-	-	-
Retainage payable	142,921.58	142,921.58	-	-	-
Accrued interest payable	252,199.90	252,199.90	-	-	-
Other liabilities	10,537.96	10,537.96	-	-	-
Compensated absences	155,208.57	155,208.57	-	-	-
Accrued payroll	15,310.83	15,310.83	-	-	-
Due to other funds	8,732,838.59	8,732,838.59	-	-	-
Customer deposits	2,790,829.74	2,790,829.74	-	-	-
Deferred Revenue	419,898.45	419,898.45	-	-	-
Current portion of long-term	271,479.61	271,479.61	-	-	-
Subdividers deposits	2,561,655.65	2,561,655.65	-	-	-
Capital Leases	822,656.68	822,656.68	-	-	-
Long-term obligations	43,693,043.52	43,693,043.52	-	-	-
Total Liabilities	<u>59,618,506.36</u>	<u>59,618,506.36</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets:					
Nonspendable	61,804,071.60	61,804,071.60	-	-	-
Restricted	2,305,834.15	-	515,391.34	1,619,659.83	170,782.98
Unassigned	326,878.79	326,878.79	-	-	-
	<u>\$ 64,436,784.54</u>	<u>\$ 62,130,950.39</u>	<u>\$ 515,391.34</u>	<u>\$ 1,619,659.83</u>	<u>\$ 170,782.98</u>

FINANCIAL STATEMENT
AS OF: OCTOBER 31, 2022

02 -UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUM.	BUDGET BALANCE
REVENUE SUMMARY						
	25,970,339.00	348,075.65	348,075.65	1.34	0.00	25,622,263.35
*** TOTAL REVENUES ***	25,970,339.00	348,075.65	348,075.65	1.34	0.00	25,622,263.35
EXPENDITURE SUMMARY						
10-ADMINISTRATION	1,159,438.00	38,871.88	38,871.88	3.35	0.00	1,120,566.12
12-WATER DISTRIBUTION/SEW	4,801,072.00	21,290.80	21,290.80	5.48	241,752.51	4,538,028.69
13-SOUTH WATER PLANT	2,225,649.00	29,554.92	29,554.92	18.63	385,074.70	1,811,019.38
14-WASTEWATER TREATMENT	4,747,199.00	300,414.91	300,414.91	4.67	(78,934.55)	4,525,718.64
15-INDUSTRIAL PRE-TREATME	321,395.00	2,999.46	2,999.46	0.93	0.00	318,395.54
16-UTILITY BILLING AND CO	775,792.00	26,000.61	26,000.61	4.42	8,303.47	741,487.92
17-ORGANIZATIONAL EXPENSE	5,603,160.00	50,569.42	50,569.42	0.90	0.00	5,552,590.58
18-METER READERS	665,233.00	21,483.95	21,483.95	3.76	3,560.89	640,188.16
30-NORTH WATER PLANT	2,777,361.00	26,340.70	26,340.70	16.85	441,540.60	2,309,479.70
61-2015 TWDB BONDS	0.00	0.00	0.00	0.00	0.00	0.00
63-2021 PSI BOND	0.00	0.00	0.00	0.00	0.00	0.00
99-TRANSFERS OUT	2,783,707.00	0.00	0.00	0.00	0.00	2,783,707.00
98-CONTRA ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	25,860,006.00	517,526.65	517,526.65	5.87	1,001,297.62	24,341,181.73

**CITY OF MISSION, TEXAS
ALL OTHER ENTERPRISE FUNDS
FINANCIAL STATEMENT FOR THE MONTH ENDING 10/31/22
UNADJUSTED**

	Golf Course Fund 03	Solid Waste Fund 05	Event Center Fund 23
Beginning Unadjusted Retain Earnings	\$ (5,235,526.16)	\$ 4,865,263.76	\$ (230,495.06)
Revenues:			
Charges for Services	84,086.87	138,300.00	54,180.35
Interest Earned	-	-	-
Miscellaneous	158.17	162.74	1,074.16
Special Assessments	-	-	-
Total Revenues:	<u>84,245.04</u>	<u>138,462.74</u>	<u>55,254.51</u>
Transfers In:	-	-	-
Total Resources Available:	<u>(5,151,281.12)</u>	<u>5,003,726.50</u>	<u>(175,240.55)</u>
Expenditures:			
Administration	-	-	-
Water Distribution	-	-	-
South Water Treatment	-	-	-
Wastewater Treatment	-	-	-
Industrial Pre-Treatment	-	-	-
Utility Billing and Collecting	-	-	-
Organizational Expense	-	-	-
Meter Readers	-	-	-
North Water Plant	-	-	-
Golf Course:			
Club House	13,204.64	-	-
Grounds	15,613.27	-	-
Restaurant	3,332.61	-	-
Organizational	1,618.91	-	-
Solid Waste	-	105,777.63	-
Event Center	-	-	21,526.16
Total Expenditures:	<u>33,769.43</u>	<u>105,777.63</u>	<u>21,526.16</u>
Transfers - Out:	-	-	-
Ending Retain Earnings: (unadjusted)	<u>\$ (5,185,050.55)</u>	<u>\$ 4,897,948.87</u>	<u>\$ (196,766.71)</u>
Assets:			
Cash:	650.00	759,690.89	2,500.00
Investments:	-	500,839.60	-
Prepaid items	2,000.00	-	4,115.00
Receivables:			
Accounts	11,230.92	765,860.06	14,105.64
Less: allowance for uncollectibles	-	(84,104.49)	-
Accrued interest receivable	-	356.72	-
Due from other funds	-	-	-
Inventory	44,737.92	-	17,713.00
Total Current Assets	<u>58,618.84</u>	<u>1,942,642.78</u>	<u>38,433.64</u>
Non-Current Assets			
Restricted Assets:			
Cash and cash equivalents	64,948.94	-	-
Investments	-	-	-
Accrued interest receivable	-	-	-
Deferred charges	56,242.77	138,360.50	18,647.73
Capital Assets:			
Land, water rights, and construction in progress	1,642,918.52	-	-
Other capital assets, net of accumulated depreciation	1,677,682.69	3,899,295.41	97,526.74
Total Non-current assets	<u>3,441,792.92</u>	<u>4,037,655.91</u>	<u>116,174.47</u>
Total Assets:	<u>3,500,411.76</u>	<u>5,980,298.69</u>	<u>154,608.11</u>
Liabilities:			
Accounts Payable	1,839.33	177,250.88	3,507.02
Retainage payable	-	-	-
Accrued interest payable	159.07	135.26	-
Other liabilities	58,248.08	73,445.28	1,068.40
Compensated absences	(7,387.55)	24,259.41	-
Accrued payroll	1,066.11	2,070.49	-
Due to other funds	3,118,504.19	82,287.24	238,677.70
Customer deposits	-	-	-
Deferred Revenue	95,447.73	155,062.12	40,773.71
Current portion of long-term	26,737.35	8,238.96	-
Subdividers deposits	-	-	-
Capital Leases	112,087.99	39,136.88	-
Long-term obligations	246,941.10	520,463.30	67,347.99
Total Liabilities	<u>3,653,643.40</u>	<u>1,082,349.82</u>	<u>351,374.82</u>
Net Assets:			
Nonspendable	5,035,419.86	3,314,754.65	29,880.77
Restricted	64,789.87	-	-
Unassigned	(5,185,050.55)	1,583,194.22	(226,647.48)
	<u>\$ (84,840.82)</u>	<u>\$ 4,897,948.87</u>	<u>\$ (196,766.71)</u>

**CITY OF MISSION, TEXAS
INTERNAL SERVICE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 10/31/22**

	Total
Beginning Unadjusted Fund Balance	\$ (583,473.12)
Revenues:	
Charges for Services	457,265.38
Total Revenues:	457,276.35
Transfers In:	-
Total Resources Available:	(126,196.77)
Expenditures:	
Insurance claim drafts	3,406.49
Organizational Cost	1,852.19
Total Expenditures:	5,258.68
Transfers - Out:	-
Ending Unadjusted Fund Balance:	\$ (131,455.45)
Assets:	
Investments:	4,429.28
Receivables:	
Accounts	2,001.49
Due from other funds	1,236,715.98
Total Assets:	1,243,146.75
Liabilities:	
Accounts Payable	492,352.37
Claims Payable	199,944.23
Due to other funds	682,305.60
Total Liabilities	\$ 1,374,602.20
Net Assets:	
Restricted Fund Balance	\$ (131,455.45)



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: January 23, 2023
PRESENTED BY: Angie Vela, Finance Director
AGENDA ITEM: Approval of Budget Amendment: CDBG Fund, Police State Sharing Fund, Police Federal Sharing Fund, & Designated Purpose Fund - Vela

NATURE OF REQUEST:

Approval of the attached budget amendments:

- CDBG Fund – (\$911,868.00 Revenues/Expenditures)
- Police State Sharing Fund – (\$105,00.00 Expenditures)
- Police Federal Sharing Fund – (\$230,000.00 Expenditures)
- Designated Purpose Fund – (\$73,762.00 Revenues/Expenditures)

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: None

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approved *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2022-2023
 DATE: January 23, 2023
 DEPARTMENT: Community Development
 FUND: CDBG

BA-23-01

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
04-300-33608	Entitlement B-21	-	444,212.00	444,212.00
04-300-33700	CDBG - CV (CARES)	-	467,656.00	467,656.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
TOTAL		-	911,868.00	911,868.00

JUSTIFICATION

To carryover revenue accounts and set up budget allocation for current fiscal year 2022-23.

Finance Director: 

Date: 1/19/2023

City Council Approved on: _____

Date Posted: _____

CITY OF MISSION BUDGET AMENDMENT REQUEST

BA-23-01

FISCAL YEAR: 2022-2023
 DATE: January 23, 2023
 DEPARTMENT: Community Development
 FUND: CDBG

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
Entitlement B-21				
04-462-79200	Housing Rehabilitation	25,000.00	25,000.00	50,000.00
04-462-79202	Housing Reconstruction	653,485.00	400,878.00	1,054,363.00
04-472-34499	Other Professional and Para-Prof Services	5,000.00	6,167.00	11,167.00
04-472-94899	Other	-	2,000.00	2,000.00
04-482-34499	Other Professional and Para-Prof Services	5,000.00	6,167.00	11,167.00
04-482-94899	Other	1,442.00	4,000.00	5,442.00
CDBG-CV (CARES)				
04-452-14050	Extra Help	-	11,040.00	11,040.00
04-452-24060	Social Security Tax	-	845.00	845.00
04-452-24080	Employee Retirement	-	919.00	919.00
04-452-24100	Unemployment Compensation	-	261.00	261.00
04-452-24110	Workers Comp Insurance	-	50.00	50.00
04-452-64140	Office Supplies	-	333.00	333.00
04-452-56400	Mission Food Pantry	-	27,692.00	27,692.00
04-452-56401	Fire Dept/Emergency Mgmt	-	100,478.00	100,478.00
04-452-56562	Amigos Del Valle	-	50,000.00	50,000.00
04-452-56581	Food Bank of the RGV	-	33,390.00	33,390.00
04-452-56582	Affordable Homes of South Texas Inc	-	142,548.00	142,548.00
04-452-94675	CD-Dept Emergency Asst Program	-	100,100.00	100,100.00
TOTAL		689,927.00	911,868.00	1,601,795.00

JUSTIFICATION

To carryover revenue accounts and set up budget allocation for current fiscal year 2022-23.

Finance Director: 

Date: 1/19/2023

City Council Approved on: _____

Date Posted: _____

CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2022-2023
 DATE: January 23, 2023
 DEPARTMENT: Police
 FUND: PD State Sharing Fund

BA-23-02

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
10-410-64390	Minor Equipment	-	35,000.00	35,000.00
10-410-74950	Machinery & Equipment	-	70,000.00	70,000.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
TOTAL		-	105,000.00	105,000.00

JUSTIFICATION

The budget amendment is needed to allocate funds for the 2022-2023 Fiscal Year for the Police Department.

Finance Director: 

Date: 1/19/2023

City Council Approved on: _____

Date Posted: _____

CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2022-2023
 DATE: January 23, 2023
 DEPARTMENT: Police
 FUND: Designated Purpose

BA-23-04

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
15-300-33419	2023 SH Shield Grant	-	73,762.00	73,762.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
TOTAL		-	73,762.00	73,762.00

JUSTIFICATION

To allocate funding for the 2023 SH Bullet Resistant Shield Grant from the Office of the Governor for Police Department.
Funds will be used to outfit the school resource officers with bullet-resistant shields.

Finance Director: 

Date: 1/19/2023

City Council Approved on: _____

Date Posted: _____

CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2022-2023
 DATE: January 23, 2023
 DEPARTMENT: Police
 FUND: Designated Purpose

BA-23-04

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
15-419-74950	Machinery and Equipment	-	73,762.00	73,762.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
TOTAL		-	73,762.00	73,762.00

JUSTIFICATION

To allocate funding for the 2023 SH Bullet Resistant Shield Grant from the Office of the Governor for Police Department.
Funds will be used to outfit the school resource officers with bullet-resistant shields.

Finance Director:  Date: 1/19/2023

City Council Approved on: _____ Date Posted: _____

CONTRACT FOR OPERATION OF MISSION ANIMAL SHELTER

This Contract for operation of City Animal Shelter ("Contract") is made between the CITY OF MISSION, TEXAS ("CITY"), a home-rule municipal corporation of Hidalgo County, Texas doing business at 227 Abelino Farias St, Mission, TX 78572, and the RIO GRANDE VALLEY HUMANE SOCIETY ("SOCIETY"), a Texas non-profit corporation acting by and through Luis Quintanilla in his capacity as Executive Director of said corporation, currently doing business at 1106 Markowsky Avenue, Harlingen, Texas 78550.

WHEREAS, the City of Mission, may for a public purpose, engage in cooperative endeavors with other local governmental entities, corporations, private or public associations, or individuals; and

WHEREAS, the SOCIETY was incorporated as a non-profit organization under the laws of Texas, with the purpose of operating and managing the impoundment and holding facility for animals that have been involved in a bite and which are being held for observation and shall conduct animal adoption, foster, rescue, sterilization, educational, and other programs designed to maximize the number of animals saved from euthanasia as well as to further the interests of public health and safety (hereinafter referred to as "Animal Shelter Services"); and

WHEREAS, as part of the services provided by the City of Mission's Health Department, the CITY desires to cooperate with SOCIETY in the operation similar CITY programs and provide funds to facilitate Animal Shelter Services; and

WHEREAS, the public purpose of this endeavor is to assist with Animal Shelter Services in the City of Mission; and

WHEREAS, the CITY has a reasonable expectation of receiving a benefit or value described in detail that is at least equivalent to or greater than the consideration described in the Contract; and

WHEREAS, the transfer or expenditure of public funds is not a gratuitous donation.

NOW, THEREFORE, for and in consideration of the mutual agreements stated herein, and in further consideration of the funds to be paid to SOCIETY by CITY and the services to be performed by SOCIETY for CITY, said parties do hereby Contract as follows:

I.

STATEMENT OF INTENT

Whenever the terms "City Animal Shelter" or "Shelter" are used it is to be understood to refer to the current City of Mission Animal Shelter (located at 227 Abelino Farias St, Mission, TX 78572) (hereinafter referred to as the "City Animal Shelter") and any new city animal shelter facility or facilities that may be constructed in the future.

CITY will retain ownership of the City Animal Shelter and the Rio Grande Valley Humane Society will operate it under the supervision of the City Health Director. The City Animal Shelter serves as an impoundment and holding facility for animals that have been involved in a bite and

which are being held for observation and shall conduct animal adoption, foster, rescue, sterilization, educational, and other programs designed to maximize the number of animals saved from euthanasia as well as to further the interests of public health and safety. SOCIETY has agreed to operate the City Animal Shelter on a full time, seven days a week basis at a substantial cost savings to the City of Mission.

II.

TERM

The initial term of this Contract shall be for a period of three (3) years commencing upon the effective dates hereof; however, that the CITY shall have the right and option to extend the term hereof by up to three (3) twelve (12) month extension periods by giving written notice to SOCIETY of CITY's election to extend the term hereof, such notice to be given not more than ninety (90) days prior to the expiration of the initial term or the immediately preceding term.

III.

SERVICES TO BE PROVIDED BY SOCIETY

CITY and SOCIETY mutually agree that SOCIETY shall operate the City Animal Shelter at a minimum of 8 hours per day, 7 days per week; provided, however, that SOCIETY, at its discretion, may limit the hours that City Animal Shelter is open to the public. The SOCIETY agrees to operate and manage the impoundment and holding facility for animals that have been involved in a bite and which are being held for observation and shall conduct animal adoption, foster, rescue, sterilization, educational, and other programs designed to maximize the number of animals saved from euthanasia as well as to further the interests of public health and safety, and all other services requested by CITY. SOCIETY shall keep the City Animal Shelter in a safe and sanitary conditional all times in accordance with Department of State Health Services standards, and shall accept all animals impounded by Mission Animal Control Officers found running at large in the CITY or impounded for observation following a bite report. SOCIETY may also accept dogs or cats brought to the shelter by Mission residents.

IV.

SOCIETY TO COMPLY WITH CITY ANIMAL CONTROL ORDINANCES

CITY and SOCIETY agree that CITY has enacted ordinances pertaining to the impoundment, adoption, and disposition of animals kept at the City Animal Shelter. As a condition of this Contract, SOCIETY shall abide by and comply with all provisions of the Code of Ordinances of the City of Mission applicable to its operation of the City Animal Shelter.

V.

SOCIETY TO ACT AS INDEPENDENT CONTRACTOR

CITY and SOCIETY agree that the services to be provided by SOCIETY pursuant to this Contract shall be performed by SOCIETY as an independent contractor of the City of Mission. Notwithstanding any provision in this Contract to the contrary, SOCIETY shall not be considered

to be the agent, servant, or employee of the City of Mission. CITY shall not control the manner and means of performance of this Contract by SOCIETY, but CITY will insure that its animal control ordinances set forth in the Code of Ordinances of the City of Mission are being complied with by the SOCIETY, its officers, employees, and volunteers.

VI.

PROCESS FOR THE HANDLING OF COMPLAINTS

All complaints regarding the operation of the City Animal Shelter shall be initially addressed in writing to the Shelter Supervisor, as designated by the SOCIETY, and copied to the City Health Director within ten (10) days and responded to in writing. If the Complainant is not satisfied with the written response, he or she must appeal the response in writing to the President of the SOCIETY' Board of Directors within ten (10) days. The President shall issue a written determination within ten (10) days. If the Complainant does not receive the President's written determination within fifteen (15) days of his or her appeal or is dissatisfied with the determination, he or she must appeal in writing to the SOCIETY's Board of Directors within ten (10) days of the date of the receipt or failure to receive. The determination of the SOCIETY's Board of Directors shall be final.

VII.

INDEMNIFICATION AND INSURANCE

CITY AND SOCIETY AGREE THAT SOCIETY SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS CITY AND ITS RESPECTIVE OFFICERS, AGENTS AND EMPLOYEES (HEREINAFTER THE "PROTECTED PARTIES"), AGAINST ANY AND ALL CLAIMS, DEMANDS, LAWSUITS, JUDGMENTS, FINES, PENALTIES, DAMAGES, COSTS AND EXPENSES FOR PERSONAL INJURY (INCLUDING DEATH), PROPERTY DAMAGE OR OTHER HARM OR VIOLATIONS FOR WHICH RECOVERY OF DAMAGES, FINES OR PENALTIES IS SOUGHT, SUFFERED BY ANY PERSON(S) OR THEIR CAT(S) AND/OR DOG(S), THAT MAY ARISE OUT OF OR BE OCCASIONED BY SOCIETY'S BREACH OF ANY OF THE TERMS OF THIS CONTRACT, VIOLATIONS OF LAW, OR BY ANY NEGLIGENT, GROSSLY NEGLIGENT, INTENTIONAL OR STRICTLY LIABLE ACT OR OMISSION OF SOCIETY, ITS OFFICERS, AGENTS, EMPLOYEES, INVITEES, VOLUNTEERS, OR SUBCONTRACTORS AND THEIR RESPECTIVE OFFICERS, AGENTS, OR REPRESENTATIVES, OR ANY OTHER PERSONS OR ENTITIES FOR WHICH SOCIETY IS LEGALLY RESPONSIBLE IN THE PERFORMANCE OF THIS CONTRACT. THE CITY DOES NOT WAIVE ANY GOVERNMENTAL IMMUNITY OR OTHER DEFENSES AVAILABLE TO IT UNDER TEXAS OR FEDERAL LAW.

SOCIETY AT ITS OWN EXPENSE IS EXPRESSLY REQUIRED TO DEFEND PROTECTED PARTIES AGAINST ALL SUCH CLAIMS. CITY RESERVES THE RIGHT TO PROVIDE A PORTION OR ALL OF ITS OWN DEFENSE; HOWEVER, THE CITY IS UNDER NO OBLIGATION TO DO SO. ANY SUCH ACTION BY CITY IS NOT

TO BE CONSTRUED AS A WAIVER OF SOCIETY'S OBLIGATION TO DEFEND CITY OR AS A WAIVER OF SOCIETY'S OBLIGATION TO INDEMNIFY CITY PURSUANT TO THIS CONTRACT. SOCIETY SHALL RETAIN DEFENSE COUNSEL WITHIN SEVEN (7) BUSINESS DAYS OF CITY'S WRITTEN NOTICE THAT CITY IS INVOKING ITS RIGHT TO INDEMNIFICATION UNDER THIS CONTRACT. IF SOCIETY FAILS TO RETAIN COUNSEL WITHIN THE REQUIRED TIME PERIOD, CITY SHALL HAVE THE RIGHT TO RETAIN DEFENSE COUNSEL ON ITS OWN BEHALF AND CONTRACTOR SHALL BE LIABLE FOR ALL COSTS INCURRED BY THE CITY.

In order to insure SOCIETY's obligation pursuant to this paragraph, SOCIETY shall obtain and maintain during the term hereof, including any extensions enforced by CITY, a Commercial General Liability Insurance policy covering all operations and services under this Contract with limits for damages for bodily injury, including damages claimed by any person or organization for care, loss of services or death resulting at any time from the bodily injury and property damage combined in the amount of not less than \$1,000,000 Per Occurrence and \$2,000,000 Aggregate. Commercial General Liability Insurance shall be written to include, on an occurrence basis, bodily Injury and property damage loses resulting from (1) condition of the premises, (2) business operations, (3) product liability, (4) completed operations and (5) operations of independent contractors. The Commercial General Liability Insurance Policy shall be endorsed to name the CITY OF MISSION as an additional insured, waive subrogation and extend the cancellation clause to thirty (30) days' notice. A certificate of insurance reflecting the above required insurance coverage and limits of liability must be provided to the CITY prior to the annual renewal date of the policy. The original Certificate of Insurance shall be forwarded to: RISK MANAGER, CITY OF MISSION, 1201 E. 8th Street,, Mission, Texas 78572 SOCIETY shall not take possession of the shelter until such insurance has been obtained.

VIII.

CONSIDERATION TO BE PAID BY CITY

CITY and SOCIETY hereby mutually agree that in consideration of the performance by SOCIETY of the services stated in this Contract, CITY shall pay SOCIETY the total sum of \$400,000 annually in 12 monthly installments of \$33,333.33 each on or before the 10th day of the calendar month.

SOCIETY's fiscal year runs from October 1st through September 30th. The CONTRACT between CITY and SOCIETY shall commence during fiscal year 2022/2023 already in progress. Accordingly, the contractual annual financial contribution from CITY to SOCIETY shall be prorated to reflect the shortened term of the initial Contract.

CITY and SOCIETY agree that in no event shall CITY be obligated to pay SOCIETY for any additional expenses incurred by SOCIETY in operation of the Shelter during the term of this Contract, other than water, sewer, and garbage and electricity which are the CITY's responsibility.

SOCIETY recognizes that the continuation of any contract after the close of any given fiscal year of the City of Mission, which fiscal year ends on September 30th of each year, shall be subject to Mission City Council approval. In the event that the Mission City Council does not approve the appropriation of funds for this contract, the Contract shall terminate at the end of the fiscal year for which funds were appropriated and the parties shall have no further obligations hereunder.

IX.

TERMINATION BY CITY

CITY and SOCIETY agree that CITY may, at its option, with or without cause, and without penalty or prejudice to any other remedy it may be entitled to at law, or in equity or otherwise under this Contract, terminate this Contract, in whole or in part by giving at least thirty (30) days prior written notice to SOCIETY with the understanding that all services being terminated shall cease upon the date such notice is received unless otherwise indicated in writing by the CITY.

X.

NOTICE

CITY and SOCIETY agree that any notice to be given to SOCIETY shall be deemed sufficient if given in writing via certified mail, return receipt requested to SOCIETY at P.O. Box 1884, Harlingen, Texas 78551. Any questions concerning the performance of this Contract by SOCIETY shall be brought to the attention of the Mission City Manager in writing at 1201 East 8th Street, Mission, Texas 78552.

XI.

FINANCIAL REPORTING

CITY and SOCIETY agree that SOCIETY shall during the term hereof, including any extensions enforced by CITY, provide to the CITY Public Health Director a monthly activity report including all revenues and expenditures of SOCIETY. In addition, SOCIETY shall also provide a comprehensive financial report at the close of SOCIETY's fiscal year, prepared in accordance with generally accepted accounting principles, to the CITY's COUNCIL for their acknowledgment.

XII.

ENTIRE AGREEMENT

CITY and SOCIETY Agree that this Contract constitutes their entire agreement with respect to the subject matter hereof. This Contract may not be altered or modified except by written addendum executed in duplicate originals following approval by majority vote of the Mission City Council.

XIII.

SEVERABILITY

The provisions of this Contract are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Contract is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of law, such decisions shall not affect the remaining portions of the Contract.

XIV.

AUTHORITY TO SIGN

The undersigned officers and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Contract on behalf of the parties hereto.

XV.

EFFECTIVE DATE

This Contract shall be effective from and after the date of execution by the last signatory hereto as evidenced below.

IN WITNESS WHEREOF, the parties have executed this Contract by signing below.

CITY OF MISSION

RIO GRANDE VALLEY HUMANE SOCIETY

Randy Perez, City Manager

Luis Quintanilla, Executive Director

Date: _____

Date: _____

APPROVED AS TO FORM:

Victor A. Flores, CITY ATTORNEY

ACKNOWLEDGMENTS

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

This instrument was acknowledged before me on the ___ day of _____, 2023 by **LUIS QUINTANILLA, EXECUTIVE DIRECTOR OF RIO GRANDE VALLEY HUMANE SOCIETY**, a Texas non-profit organization, individually and on behalf of said organization.

Notary Public, State of Texas

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

This instrument was acknowledged before me on the ___ day of _____, 2023 by **RANDY PEREZ, CITY MANAGER OF THE CITY OF MISSION**, Texas, a home-rule municipal corporation, on behalf of said corporation.

Notary Public, State of Texas