



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, June 24, 2024 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, June 24, 2024 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFVRdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Recognition of Ana Liz Pulido - James Beard Award Best Chef in Texas - Gomez
2. Recognition of Nannette Galvan, Boys & Girls Club RGV Region 2024 Youth Professional of the Year - Venecia
3. May 2024 Employee of the Month - Munguia
4. Report from the Rio Grande Valley Humane Society - Jennifer Vasquez
5. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez
6. Departmental Reports – Perez
7. Citizen's Participation – Garza

PUBLIC HEARING

8. Proposed Annual Action Plan FY 2024-25 - Longoria

PLANNING & ZONING RECOMMENDATIONS

9. Rezoning: Tract 1: The West 20' of Lot 2, and all of Lot 1, Enchanted Valley Subdivision; Tract 2: The West 20' of the East 80' of Lot 2, Enchanted Valley Subdivision, (R-1) Single Family Residential to (C-1) Enchanted Valley Subdivision, Pedro Cruz, Jr., and Adoption of Ordinance # ____ - De Luna
10. Rezoning: A 2.850 acre tract being the South 2.85 acres out of Lot 39, Bell Wood Company's Subdivision, (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Aaron H. Balli, Jr., and Adoption of Ordinance # ____ - De Luna
11. Conditional Use Permit: Drive-Thru Service Window – Dunkin Donuts, 301 N. Shary Road, Ste. 100, Lot 1, Shary Town Plaza Subdivision, C-3, Lindsey Dumas, and Adoption of Ordinance# - De Luna
12. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Xulcan Event Center, 2813 E. Griffin Parkway, Ste. C, Lot 1, Adams Crossing Subdivision, C-3, Atala Izaguirre, and Adoption of Ordinance # ____ - De Luna
13. Conditional Use Permit Renewal: Drive-Thru Service Window – Xquinkles Snackland Inspiration, 3009 N. Inspiration Road, Ste. A, Lot C1-A, Taurus Estates #3 Subdivision, C-3, Rosa Maria Uribe, Adoption of Ordinance # ____ and Wet Zone Ordinance # ____ - De Luna
14. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – The Bungalows on Shary, 3700 Plantation Grove Blvd., Lots 1 & 2, Sharyland Plantation Grove/Hotel Bungalow, PUD, Cantu Bungalows, LLC, and Adoption of Ordinance # ____ - De Luna
15. Conditional Use Permit Renewal: To Keep a Portable Building for Office Use– Medicare-EMS, Services, 511 W. 11th Street, The East tract of Lots 1 & 2, Block 178, Mission Original Townsite, C-4, Medicare-EMS, Inc., and Adoption of Ordinance # ____ - De Luna
16. Conditional Use Permit: Beauty Salon in a C-1 (Office Building) Zone, 2407 N. Shary Road, Suite B., Lot 2, Joel Ochoa Subdivision (aka Unit "C", Mezzaluna Condominium), C-1, Clarissa Ordonez, and Adoption of Ordinance# ____ - De Luna
17. Conditional Use Permit: Home Occupation – 2 Chair Beauty Salon, 804 W. 24th Place, Lot 74, Chaparral Heights Subdivision, R-1, Hermelinda G. Salazar, and Adoption of Ordinance# ____ - De Luna
18. Conditional Use Permit: To install 2 level 3 D.C. charger & 2 level 2 chargers (Charging Station's), 805 E. Expressway 83., Lot 1, Spikes Phase 1 & Lots 2 & 3, Spikes Phase 2, C-3, Spikes, and Adoption of Ordinance# ____ - De Luna
19. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Bar-B-Cutie Smokehouse, 2211 E. Griffin Parkway, Suite 100, Elizondo 495 Plaza Subdivision, C-3, Orlando Ochoa, and Adoption of Ordinance# ____ - De Luna
20. Conditional Use Permit: Drive-Thru Service Window – Twisted Sisters, 1500 W. Business 83, Suites 9 & 10, Lot A, Mission Acres, C-3, Ana Rita Garza, Adoption of Ordinance # ____ - De Luna
21. Discussion and Action to Recommend to the City Council the closure required by Union Pacific Railroad for Leonor Street being approximately 0.09 of a mile East of the intersection of Schuerbach and W. Business Hwy 83 - De Luna

22. Discussion and Action to Propose Amendment to Appendix A – Zoning, Article X, Section 1.56 – Conditional Use Permits, and Adoption of Ordinance#_____ - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

23. Approval of Minutes – Carrillo
Regular Meeting – June 10, 2024
24. Acknowledge Receipt of Minutes – Perez
Youth Advocacy Advisory Board – May 21, 2024
Boys & Girls Club Board of Directors – May 21, 2024
Mission Economic Development Corporation – April 24, 2024
Mission Redevelopment Authority – April 23, 2024
Mission Tax Increment Reinvestment Zone – April 23, 2024
Zoning Board of Adjustments – February 21, April 10, 2024
25. Approval of Interlocal Cooperation Agreement between the County of Hidalgo, Texas, and the City of Mission, Texas, on behalf of the Speer Memorial Library in order to provide library services to county residents. - Espinoza
26. Approval of Region One Education Service Center (ESC) Memorandum of Understanding (MOU) - Espinoza
27. Authorization to extend second and final one year renewal option for the purchase of Flexible Base-Commercial Caliche for the Public Works Department - Bocanegra
28. Authorization to Solicit for Bids for Roadside Mowing and Litter Removal Services for the Public Works Department – Bocanegra
29. Authorization to execute second and final one-year renewal option with Belmares Lawn Care Service for Palm Tree Trimming - Bentsen
30. Authorization to enter into an Interlocal Agreement between the City of Mission and the City of Palmview to provide temporary housing for prisoners at a cost of \$54.00 per prisoner, per day – Torres
31. Authorization to re-enter into an Interlocal Agreement for the Educational Resource Officer Program between the City of Mission and the Sharyland Independent School District in the amount of \$431,523.39 for the 2024-2025 school year - Torres
32. Authorization to re-enter into an Interlocal Agreement for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District in the amount of \$1,095,087.77 for the 2024 –2025 school year - Torres

APPROVALS AND AUTHORIZATIONS

- [33.](#) Preliminary Plat Approval: Sonoma Ranch Subdivision, A tract of containing 38.99 acres of land, being a part or portion of Lot 30-9, West Addition to Sharyland, R-1, Developer: Jason E. Garza, Engineer: Javier Hinojosa Engineering - De Luna
- [34.](#) Approval of Ordinance # _____ of the City Council of the City of Mission, Texas creating an Audit Committee pursuant to the Charter Amendment approved by voters on May 4, 2024 - Silva
- [35.](#) Appointment of two City Council members and three members from the community to the Audit Committee - Carrillo
- [36.](#) Approval of Interlocal Agreement between Mission Economic Development Corporation and City of Mission - Roman
- [37.](#) Approval of Ordinance # _____ allowing for the transfer of funds and respective Budget Amendment(s): General Fund and Capital Projects Fund - Roman
- [38.](#) Approval of Ordinance # _____ allowing the of transfer of funds from the Solid Waste and Utility Fund to the City's General Fund - Roman
- [39.](#) Acceptance of Quarterly Report of Investments for the Quarter ending December 31, 2023 and Interest Earned for Three Months Ending December 31, 2023 - Roman
- [40.](#) Discussion and Consideration on approval of renewal of the Time Clock Plus (TCP) in the amount of \$58,201.09 for the first year - Roman
- [41.](#) Authorization to approve Change Order #3 for Gabriel Drainage Improvements Project for the City of Mission in the amount of \$2,501.04 - Bocanegra
- [42.](#) Authorization to award bid for Meter Connect Supplies for the Public Works Department - Bocanegra
- [43.](#) Approval of Ordinance # _____ of the City Council of the City of Mission Amending Chapter 110, Traffic and Vehicles, Article IX, Miscellaneous Driving Rules, by adding new Section 110.502, Traverse Flooded Street with Vehicle – Terrazas
- [44.](#) Ratification of Los Indios Lift Station emergency repairs in the amount of \$110,000 to the 5125 Company and approval of respective budget amendment - Terrazas
- [45.](#) Ratification of Wastewater Treatment Plant Wet Well Rehab emergency repairs in the amount of \$159,636.32 to Mor-Wil, LLC and approval of respective budget amendment - Terrazas

UNFINISHED BUSINESS

- [46.](#) TABLED: 06/10/2024 - Adoption of Fee Waiver and Discounted Rate Policy for the Mission Event Center - A. Lerma

ROUTINE MATTERS

- City Manager Comments
- City Council Comments
- Mayor's Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Evaluation of City Manager relating to goals and objectives
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.
3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) and Fire Department concerning Meet & Confer Agreement between City of Mission, TX and Mission Firefighters Association International Association of Fire Fighters, Local 3609.
4. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) regarding City of Mission vs. Warehouse Event Center LLC, dba Blackout Private Social Club and Yair C. Cruz, CL-23-2429-H, in the Hidalgo County Court No. 8, Hidalgo County, Texas.
5. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) consideration and possible action to engage Caso Law Firm, PLLC for grant services
6. Closed session pursuant to Tex. Gov't Code Section 551.072 (Deliberation regarding real property) Consideration of the use of eminent domain to acquire a tract of land containing 0.283 of one acre situated in the City of Mission, County of Hidalgo, Texas, being part or portion out of Lot 265, John H. Shary Subdivision, according to plat thereof recorded in Volume 1, Page 17, Hidalgo County Map Records, which said 0.283 of one acre being out of a certain tract conveyed to Ricardo Martinez and wife, Petra Martinez, by virtue of a Warranty Deed recorded under Document Number 1047422, Hidalgo County Official Records, Hidalgo County, Texas, to acquire for the public purpose of completing Shary Road Sewer Extension, (Parcel 1)
7. Closed session pursuant to Tex. Gov't Code Section 551.072 (Deliberation regarding real property) Discussion, Consideration of Counter-offer and possible action on proposed 15.0-foot Utility Easement described as a tract of land containing 0.100 of one acre situated in the City of Mission, County of Hidalgo, Texas, being a part or portion out of Lot 31-6, West Addition To Sharyland, according to the plat thereof recorded in Volume 1, Page 56, Hidalgo County Map Records, which said 0.100 of one acre being a part or portion out of a larger tract of land conveyed to Mo-Lo LTD by virtue of a Warranty Deed recorded under Document Number 842052, Hidalgo County Official Records.
8. Closed session pursuant to Tex. Gov't Code Section 551.072 (Deliberation regarding real property) determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as 0.009 of one acre tract of land situated in the City of Mission, Texas, out of Lot 31-6, West Addition to Sharyland, according to the plat thereof recorded in Volume 1, Page 56, of the Map Records, Hidalgo County, Texas, for the public purpose of the city's street and water system improvement project

RECONVENE

The City Council will reconvene in open session to take any actions if necessary, on any item(s) discussed in closed session

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 21st day of June, 2024 at 3:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **24th day of June, 2024** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **21st day of June, 2024** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:00 p.m. on said date.



Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Mike R. Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:

- Public Works – May 2024
- Mission Police Department – May 2024
- Speer Memorial Library – May 2024
- Risk Management – May 2024
- Mission Fire Department Emergency Ambulance Response – May 2024
- Mission Fire Department – May 2024
- Mission Event Center – May 2024
- Mission Historical Museum – May 2024
- Sanitation – May 2024
- Planning & Zoning – May 2024
- Code Enforcement – May 2024
- Permits & Inspections – May 2024
- Human Resources – May 2024

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Public Works



May 2024 Monthly Report

Water Treatment Plants Projects



**Tree Trim
SWTP
Facility**



**Train C
Transfer
Pumps
Coating
NWTP**



Water Distribution Project



**Replaced
2 Valves for
Sludge Drain
SWTP**



Streets Paving Project



**Live Oak Street
cul-de-sac**



Public Works Projects



**PUBLIC WORKS
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May 2024**

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Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON				
‡ UTILITY BILLING ‡				
BILLING TYPE	MAY - 2024	MAY - 2023	FY-T-D 23-24	FY-T-D 22-23
Water Consumption (Gals.)	351,162,000	287,722,000	2,831,085,000	2,679,752,000
Number of Customers	30,629	30,238		
WATER & WASTEWATER				
Water Sales	\$ 1,206,365	\$ 1,047,379	\$ 9,701,388	\$ 8,636,919
Water Sales - <i>Granjeno</i>	2,473	2,120	19,434	18,117
Connections	41,895	22,260	230,180	128,595
Reconnect Fees	10,475	3,475	80,200	40,375
Sewage Service	682,322	605,231	5,392,964	4,647,849
Sewage Service - <i>Granjeno</i>	1,208	1,204	11,288	10,072
Industrial Sewer Surcharge	3,716	963	8,450	4,275
Wastewater Assessment	15,700	6,520	81,160	58,395
Service Charge	8,300	7,055	79,000	66,873
Garage Sales & Other	4,150	2,890	37,465	32,796
Total	\$ 1,976,604	\$ 1,899,097	\$ 15,641,529	\$ 13,644,266
SANITATION				
Garbage Fees	\$ 681,598	\$ 616,870	\$ 5,378,492	\$ 4,941,482
Brush Fees	103,514	103,775	938,168	646,918
Total	\$ 785,112	\$ 720,645	\$ 6,316,660	\$ 5,588,400
DRAINAGE ASSESSMENT FEE				
Drainage Assessment Fee	\$ 106,168	\$ 103,905	\$ 845,895	\$ 753,873
Total	\$ 106,168	\$ 103,905	\$ 845,895	\$ 753,873
Total Billing	\$ 2,867,884	\$ 2,523,647	\$ 22,804,084	\$ 19,986,539
‡ UTILITY COLLECTIONS ‡				
COLLECTIONS	MAY - 2024	MAY - 2023	FY-T-D 23-24	FY-T-D 22-23
Total Collections	\$ 1,964,209	\$ 1,865,972	\$ 15,850,748	\$ 13,577,082

Water Distribution

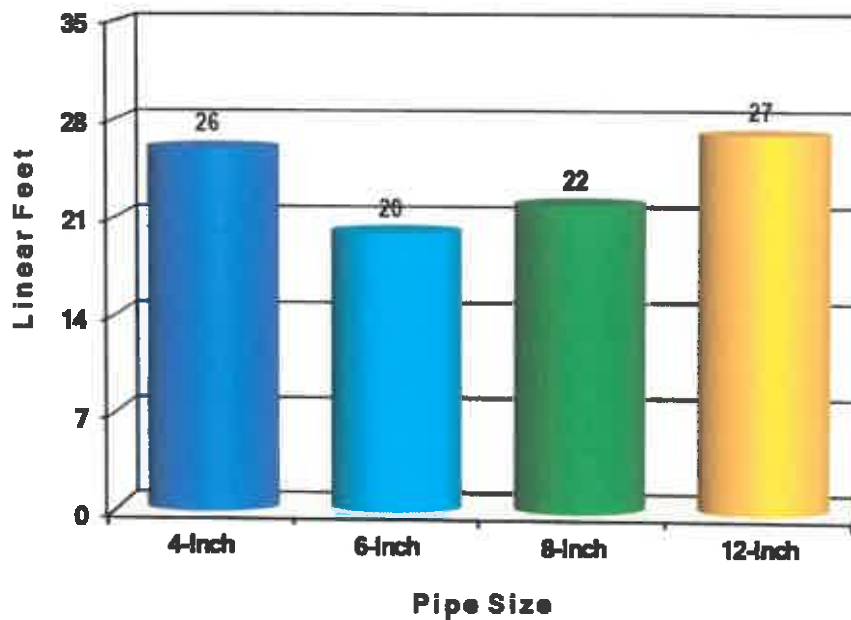
Utility Line Installation

Water Distribution Crews installed 95 Linear Feet of Utility Line. Below are the locations where the broken line repairs took place. There were nine (9) major water line breaks repaired.

Water Distribution - Utility Line Installation

4-Inch		6-Inch		8-Inch		12-Inch	
107 Keralum	14'	107 Keralum	2'	Lift Sta #10	2'	Conway / Military 27'	
308 N Holland	12'	308 N Holland	18'	2505 N Stewart	20'		
26 LF		20 LF		22 LF		27 LF	

May 2024
Utility Pipe Line Installation



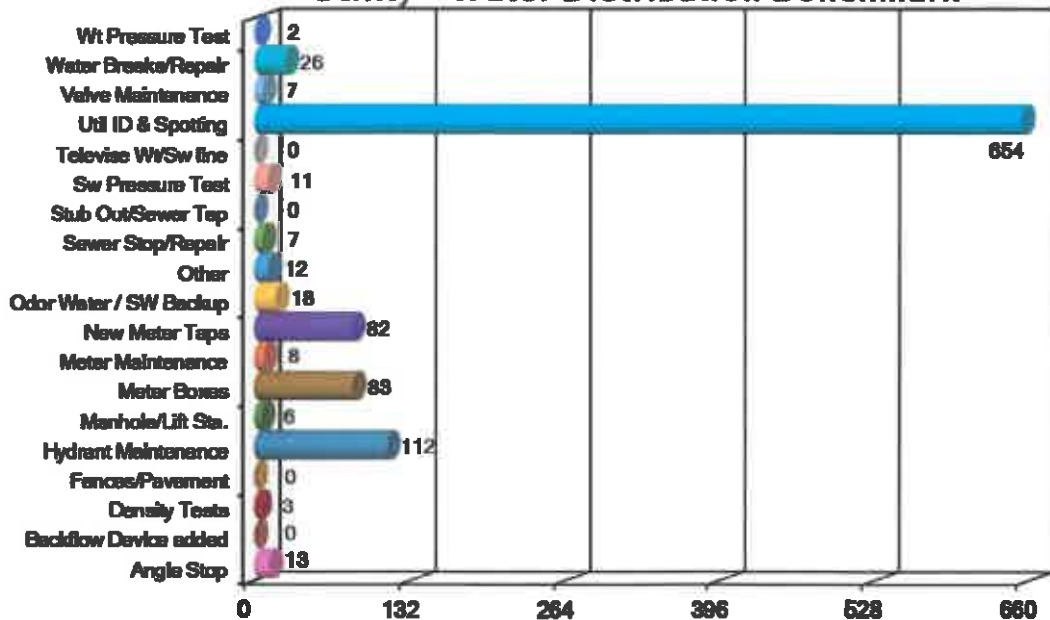
Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for May 2024.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD 23-24	FY 22-23
Angle Stop	11	22	13	12	12	12	34	13	129	132
Backflow Device	1	0	0	0	0	0	0	0	1	0
Density Tests	0	2	41	14	26	8	30	3	124	529
Fences/Pavement	0	0	0	0	0	0	0	0	0	10
Hydrant Maintenance	81	64	31	17	46	65	48	112	464	357
Manhole/Lift Station	17	5	1	14	17	2	6	6	68	92
Meter Boxes	61	76	64	86	37	40	43	83	490	499
Meter Maintenance	4	5	18	44	4	32	4	8	119	67
New Meter Taps	63	77	64	86	44	45	43	82	504	507
Odor Water	27	13	17	23	20	19	10	18	147	271
Other	10	0	1	7	2	4	47	12	83	104
Sewer Stop/Repair/Tap	12	17	6	16	18	24	17	7	117	216
Stub Out	0	1	0	0	0	0	0	0	1	0
Sewer Pressure Test	0	13	0	0	41	1	0	11	66	154
Televise Sewer line	0	0	0	0	0	0	0	0	0	0
Utility ID & Spotting	363	504	404	535	540	609	515	654	4,124	7,630
Valve Maintenance	2	2	2	0	1	2	8	7	24	22
Water Break/Repair	19	40	52	44	31	18	35	26	265	340
Water Pressure Test	0	1	1	10	5	8	6	2	33	99
Totals	671	842	715	908	844	889	846	1044	6,759	11,029

May 2024
Utility - Water Distribution Benchmark



Water Distribution - Utility Inspections Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on thirty-eight sites below, performed 11 Mandrel and 3 Density Street Tests. There was 654 line locates.

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	All Heart Church	3/2023		3 Mile / Shary	Under Construction
2	Amber Grove	2/2023		2 ¼ Trospen	Under Construction
3	Anzalduas Industrial Park PH 1	4/2024		Military / Bryan	Under Construction
4	Anzalduas Industrial Park PH 7	3/2024		Military / Bryan	Under Construction
5	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
6	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
7	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
8	Brilliant Academy PH I	3/2023		Los Ebanos / Charles St.	Under Construction
9	Bryan Pointe PH II	2/2023		Bryan / 1 st Street	Under Construction
10	Camellas Plaza	9/2023		FM 495 / Bryan	Under Construction
11	Cap Storage Victoria Drive, LLC	6/2023		Shary / Victoria	Under Construction
12	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
13	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
14	Conway Avenue Sewer Project	2/2022		2 Mile / Conway	Under Construction
15	Cross Church	7/2023		Expressway / Glasscock	Under Construction
16	Crystal Estates	9/2023		Inspiration Rd / Esperanza	Under Construction
17	El Coyote	9/2023		4 Mile La Homa Rd	Under Construction
18	El Milagro PH I	12/2022		Los Indios / Bryan	Under Construction
19	Excel Carriers	7/2023		3 Mile / La Homa	Under Construction
20	Garden Path	9/2022	5/2024	Taylor / FM 495	Utilities Complete
21	IHop	2/2023		North Conway	Under Construction
22	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
23	Las Misiones De San Jorge	9/2023		S Conway / Military	Under Construction
24	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
25	Mayberry Ranch	1/2023		3 Mile North Mayberry	Under Construction
26	Mayfair at Trinity Subd	5/2024		Bryan / Trinity	Under Construction
27	Monarza Estates	9/2023		3 ½ N Mayberry	Under Construction
28	Palmetto Estates	9/2023		Baines St	Under Construction
29	Quest Gateway	5/2023	5/2024	Frontage / Bryan	Utilities Complete
30	Sendero Phase I	1/2023		1 Mile South	Under Construction
31	Sendero Phase II	2/2022		1 Mile South	Under Construction
32	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
33	Shary Town Plaza	7/2023		Shary / 4 th Street	Under Construction
34	Speedy Trails	2/2022		West Mile 2 / Holland	Under Construction
35	Springwood Manor Estates	6/2024		Stewart / School Lane	Under Construction
36	The Reserve at Taylor Subdivision	4/2024		Taylor / FM 495	Under Construction
37	The Shops At 495	9/2022		FM 495 / Conway	Under Construction
38	Turtle Cove	9/2023		Mile 3 / White Oak	Under Construction

2023-24 Water & Wastewater Major Ongoing Construction Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
N. Conway Sewer Improvements	5,280 LF (Mile 2 to Mile 3)	90%	90%	\$ 687,110	RDH Site & Concrete LLC

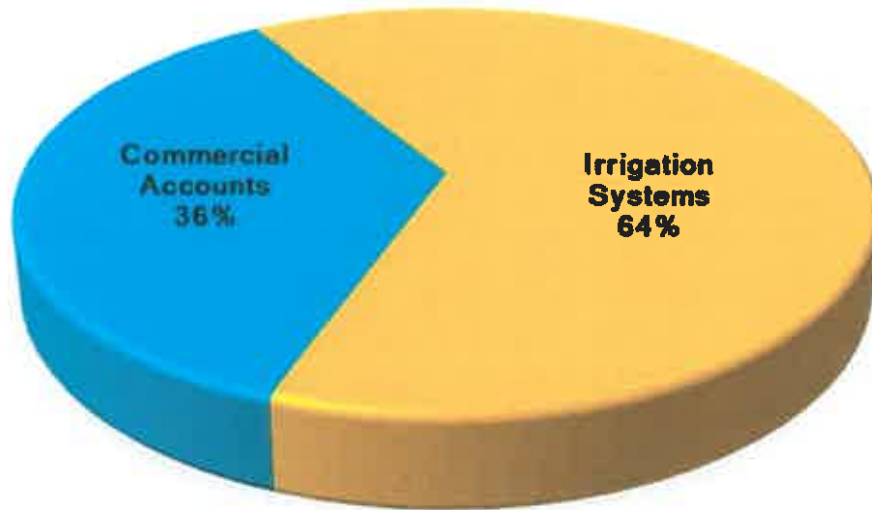
Water Distribution - Backflow Prevention Inspections

There were fourteen (14) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination for May.

2023-24 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD 23-24	FY 22-23
Inspection of <i>Commercial Accts</i>	9	7	5	7	8	4	3	5	48	80
Inspection of <i>Sprinkler Accts</i>	14	16	11	13	10	12	9	9	94	165

**May 2024
Backflow Prevention Inspections**



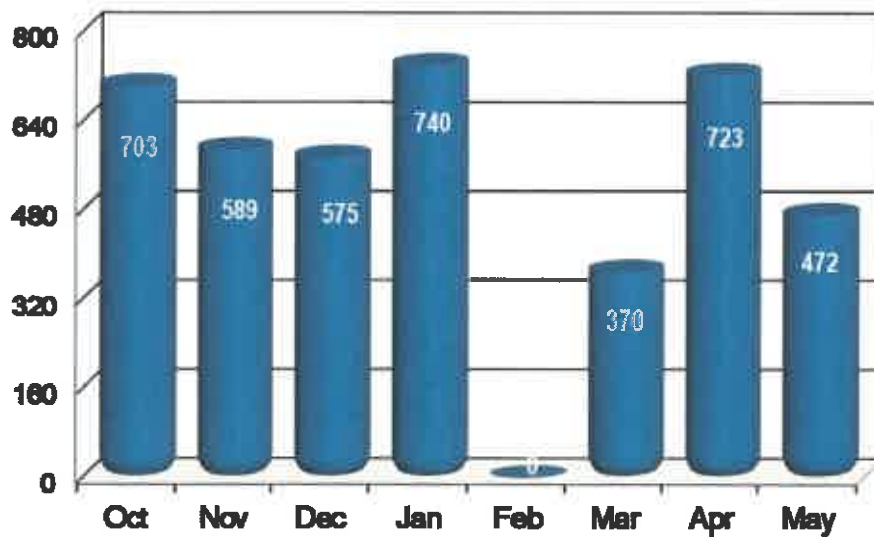
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 374.58 miles of sewer lines by responding to 18 sewer backups and 472 work orders this month.

2023-24 Sewer Collection Lift Station Inspections

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD 23-24	FY 22-23
Lift Stations Inspections	703	589	575	740	0	370	723	472	4,172	6,280
Televised Sites	0	0	0	0	0	0	0	0	0	0
Televised Feet	0	0	0	0	0	0	0	0	0	0

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 455.699 million gallons of water.

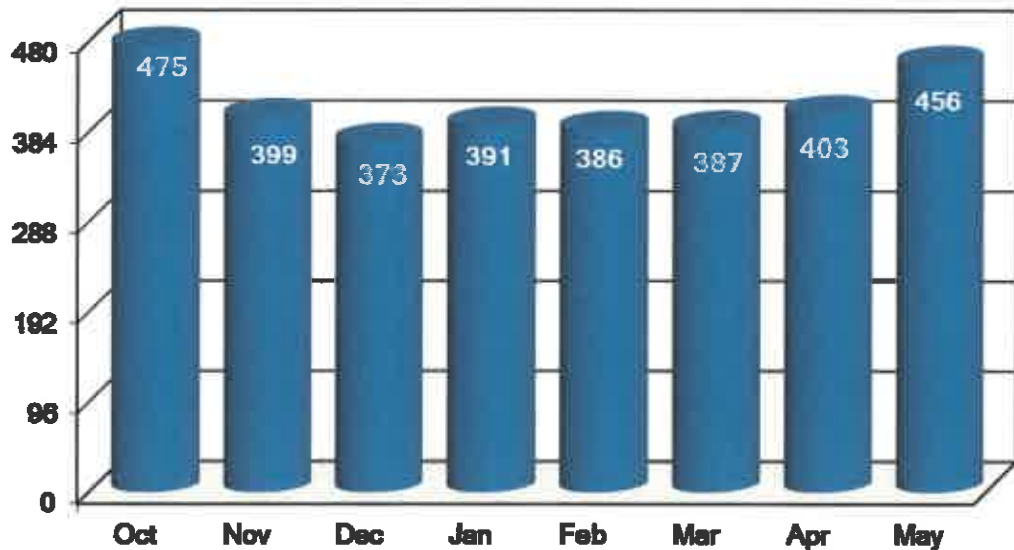
2023-24 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD 23-24	FY 22-23
15	17	13	475	399	373	391	386	387	403	456	3,270	4,915

Parameters Exceeded: N/A

Rainfall: 1.9"

2023-24 Water Production Million Gallons (MG)



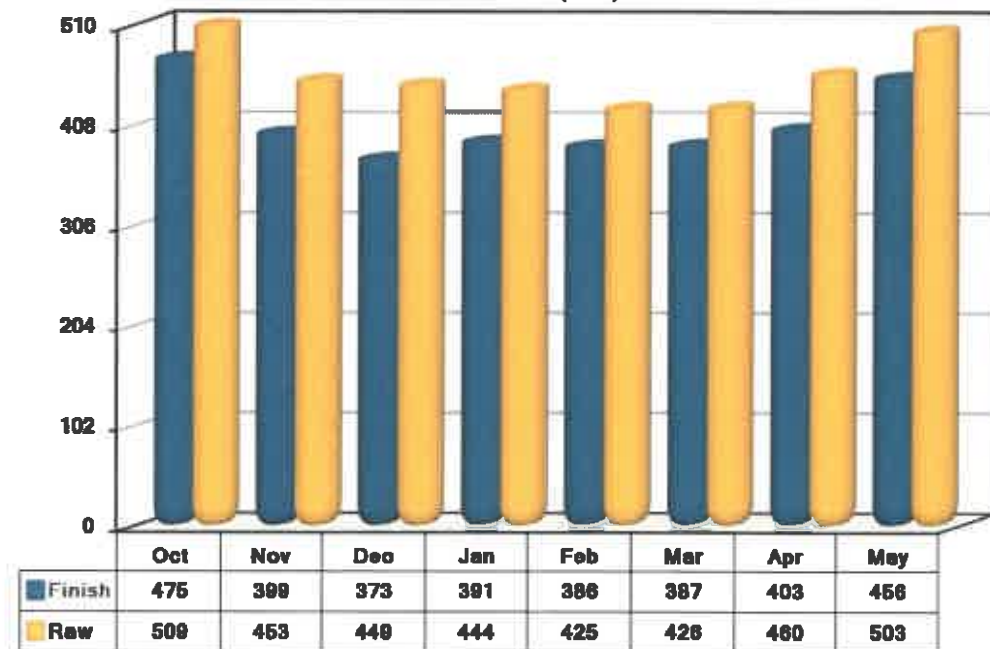
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Continued with regular maintenance of pump and motors, as well as, kept up with mowing grass in the facilities and towers.
- Operators continued painting the Plant's Transfer Pumps of Train C.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators continued with regular maintenance of pump and motors, as well as, kept up with mowing grass in the facilities and towers.
- Plant Operators trimmed low hanging tree branches near facilities.
- Water Distribution Crew replaced two (2) Sludge Drain valves on Train C.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters. Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.

**Water Treatment Plants
2023-24 Raw & Finish Water
Million Gals. (MG)**



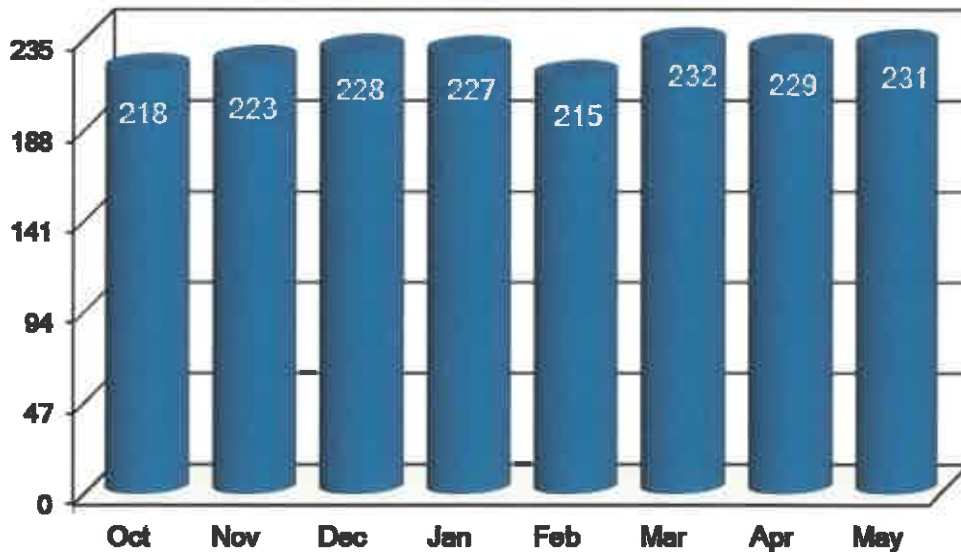
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 230.890 million gallons of Wastewater.

2023-24 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD 23-24	FY 22-23
7.4	8.0	7.1	218	223	228	227	215	232	229	231	1,803	2,719

2023-24 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status No violations this month and Plant operated at 54.62% capacity; Plant is rated at 13.5 mgd; Yearly averaged 7.374 mgd. There was 3.2 inches of rainfall this month.

Wastewater - Risk Management Program Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed. Disinfectant spray was used to clean common areas. Facilities Department checked all filters for buildings with climate control systems and also checked safety equipment for fire hazard preparation. All sexual harassment training was taken by personnel this year.

Wastewater - Staff Developments Travis R. Dunn and Juan Cortez passed exam for a Wastewater "C" license. Operators are now ready for the next step in their careers. The Plant has Ramiro Ortiz as Chief Operator and is responsible to aid in the process control and all processing of Water Samples and TCEQ compliances. This role is critical for all Wastewater Plant operations.

Wastewater - Facility Activities The Supervisory Staff continues to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant continues to finalize the UV Disinfection Systems Project. Plans to rehabilitate the Disinfection System will allow the disinfection process to continue for an extended period of time without the added cost of new construction to main structures. The Main Lift Station No. 2 Rehabilitation Project has commenced; Mor-Wil began working on this project since April 2024.

Wastewater - General Maintenance Staff maintained grass trimmed, Initiated preventive maintenance on equipment as deemed necessary; (automatically) exercised two emergency generators once a week. In-house repairs were completed as follows.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continued routine cleaning of Clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.

4. Operators cleaned "Tea Cup" Grit System at head works on a weekly basis.
5. Maintenance Crew worked on Lift Station; pumps were exercised at Main Well System.
6. Maintenance Operators worked clarifiers that needed the rubber skimmer parts replaced.
7. Operators worked on maintaining a proper level at the Pretreatment Pond.
8. Maintenance greased bearings on schedule.
9. Clarifiers were cleaned weekly, ground keeping by all Operators.

Wastewater - Contract Work

City's Contracted out electricians worked on the following.

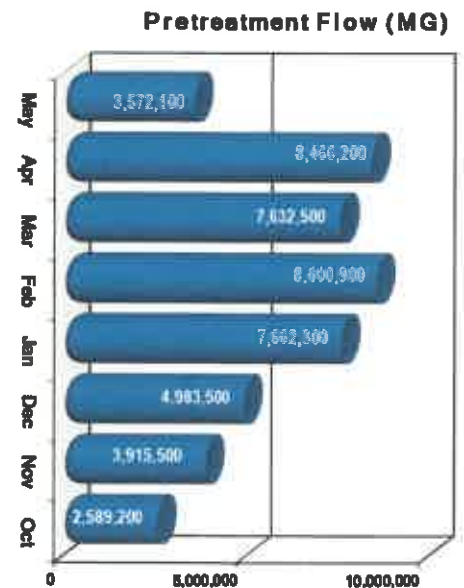
1. J&E had no work done this month.
2. Hill-Tex work done at the Plant was as follows.
 - Worked on UV Rehab Project: UV Channel #1 auto gate proper disinfection & MGD Flow Meter.
 - Worked on Rotor 1 East at the digester.
 - Worked on the Air Conditioner unit at the Wedeco UV control room.
 - Worked on security system.
 - Worked on Lift Station 5, mechanical seal repairs.

Wastewater - Other Contract Work

1. CB3 continued to provide the Plant with sludge and grit removal services.
2. Cintas continued to provide uniform services and entrance door mat replacements on a weekly basis.
3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on the Plant's air filter exchanges.

Wastewater - Lab Status All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. ERA annual testing will start in June. All supplies have been received. Plant Supervisor continued using the EPA Discharge Monitoring Report federal reporting system to comply with TCEQ regulations; Plant is following all TCEQ rules and regulations, its cleaning water reintroduction back to the environment.

Wastewater - Special Projects Capital Improvement Projects include an upgrade on the UV Systems, covers for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our Dewatering Sludge System (Belt Press). Mor-Wil Engineering will be working on the rehabilitation of the Plant's Main Lift Station. Lawson Products worked on Main Lift Station foundation bottom wall.

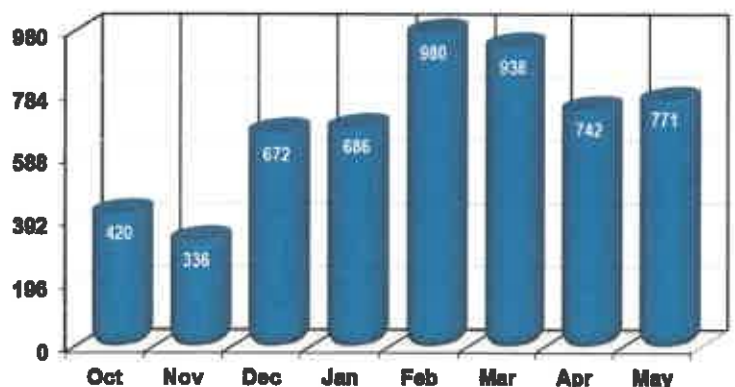


Pre-Treatment Four surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All Industrial flows to the Plant continued to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 26 truckloads of 130,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 3,572,100 million gallons. Total sludge hauled was 56 cubic yards equivalent to 771 roll off containers.

2023-24 Sludge Removal

Month	Roll Offs	Cu/Yds
Oct	30	420
Nov	24	336
Dec	48	672
Jan	49	686
Feb	70	980
Mar	67	938
Apr	53	742
May	56	771
YTD 23-24	397	5,545
FY 22-23	511	10,220

2023-24 Sludge Removal - Cubic Yards



Street Division - Benchmark Summary

Our Street Crews paved 185 linear feet and maintained streets utilizing 158.81 tons of hot mix asphalt (HMA), patched approximately 721 potholes; placed a total of 32 signs, 31 poles (cemented); inspected and repaired 78 traffic lights and street lamps; 1,252 street miles was swept; removed 267 tires; street crews cleared right-of-way tree limb obstructions throughout the City. There were 202 customers and a monetary Collection of Debris totaling \$ 5,915.

Street Improvement & Construction Projects

Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Live Oak Street cul-de-sac	185 LF (71.55 tons)	100%	100%	\$ 5,259	Street Department
Citywide Maintenance	87.26 tons	100%	100%	\$ 6,413	Street Department

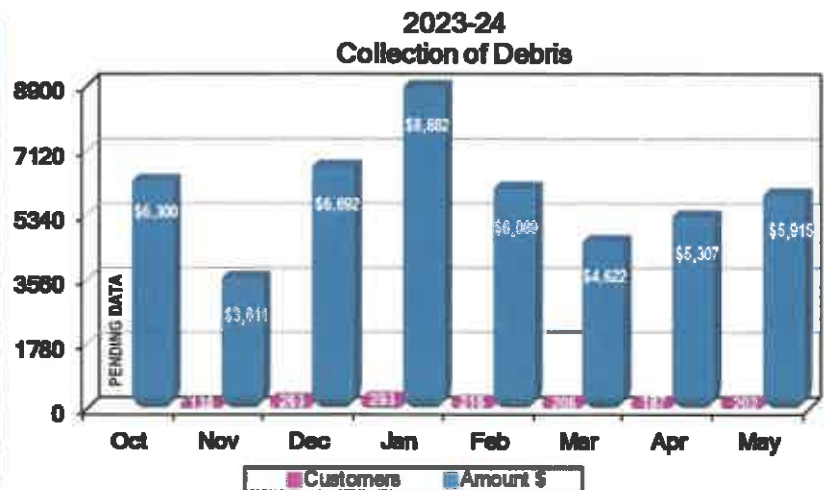
Storm Drainage Improvement Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
Glasscock Storm Drainage Improvements	11,865	96%	96%	\$ 3,712,513	Mor-Will Const. LLC

Collection of Debris There were 202 customers with a collection of debris totaling \$ 5,915.

Collection of Debris

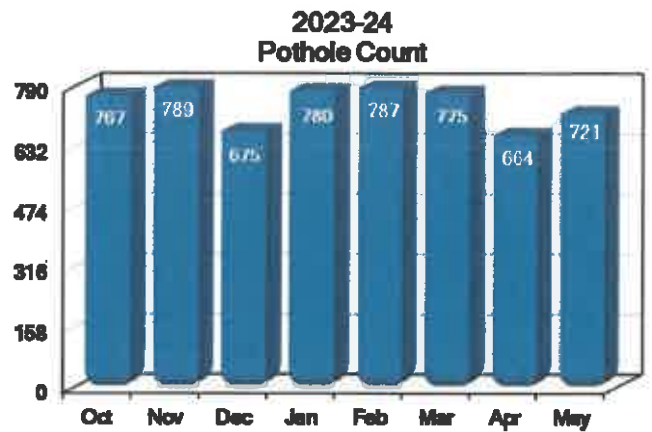
Month	Customers	Amount \$
Oct	pending	\$ 6,300
Nov	138	\$ 3,611
Dec	263	\$ 6,692
Jan	293	\$ 8,882
Feb	216	\$ 6,089
Mar	206	\$ 4,622
Apr	187	\$ 5,307
May	202	\$ 5,915
23-24	1505	\$ 47,418
22-23	2,592	\$ 69,562



City Pothole Maintenance Street Crews filled a total of 721 potholes.

Pothole Benchmark

Month	22-23	23-24
Oct	621	767
Nov	675	789
Dec	762	675
Jan	985	780
Feb	715	787
Mar	650	775
Apr	675	664
May	740	721
Totals	5,823	5,958



City Street Miles Swept Mr. Torres and Mr. Gutierrez, Sweeper Operators, cleaned 1,252 miles.

Street Sweeper Miles

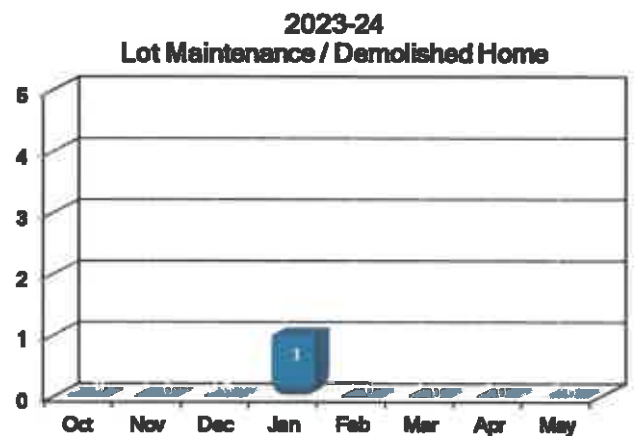
Month	22-23	23-24
Oct	199	1,048
Nov	478	837
Dec	612	1,239
Jan	964	1,043
Feb	2,042	985
Mar	1,555	735
Apr	405	888
May	1,515	1,252
Totals	7,770	8,027



Lot Maintenance / Demolished Home There were no lot maintenance or properties demolished.

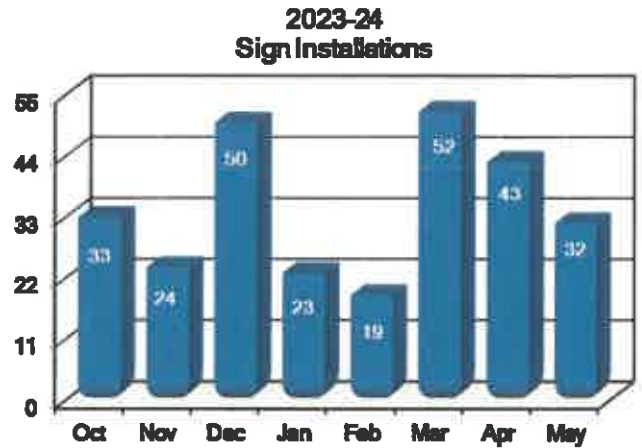
Lot Maintenance/Demolished Home

Month	22-23	23-24
Oct	0	0
Nov	2	0
Dec	0	0
Jan	0	1
Feb	0	0
Mar	0	0
Apr	0	0
May	0	0
Totals	2	1



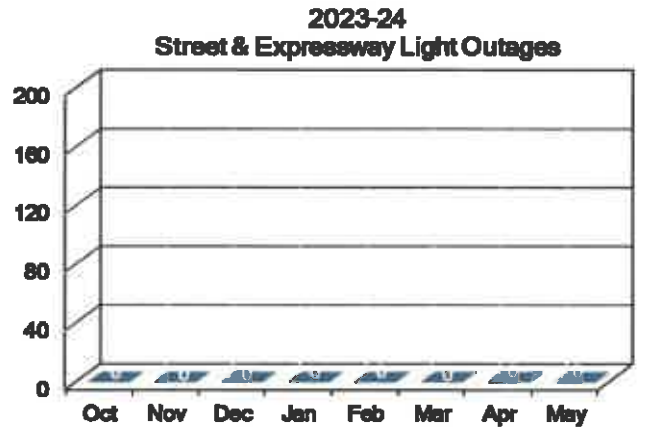
Sign Shop Output Measures Crews installed 32 signs (9 stop signs) and 31 cemented poles.

Month	22-23	23-24	Posts
Oct	67	33	33
Nov	32	24	24
Dec	71	50	50
Jan	68	23	18
Feb	64	19	24
Mar	61	52	39
Apr	30	43	45
May	57	32	28
Totals	450	276	261



Street Light Maintenance There were no Street Light inspections this month.

Month	22-23	23-24
Oct	169	0
Nov	0	0
Dec	0	0
Jan	106	0
Feb	0	0
Mar	0	0
Apr	0	0
May	0	0
Totals	275	0



Traffic Signal Maintenance Closed road for Water Distribution line maintenance. Assisted Streets Crew in cutting down tree. Placed signs for detour roads for Water Crew line maintenance.

Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	2	0	8	1	1	0	0	4	30	38	84
Nov	0	0	26	1	1	0	0	2	26	34	90
Dec	4	1	4	2	2	4	8	6	38	44	113
Jan	2	4	10	0	2	2	4	5	26	28	83
Feb	0	2	15	2	1	1	2	6	35	45	109
Mar	3	3	6	1	2	1	6	7	46	71	146
Apr	0	0	10	1	0	1	1	0	42	41	96
May	0	0	7	1	0	1	1	9	25	34	78
23-24	11	10	86	9	9	10	22	39	268	335	799
22-23	9	34	119	23	38	27	40	71	242	376	979

Storm Drainage Street Crews cleared debris from storm drains and ditches throughout the City.

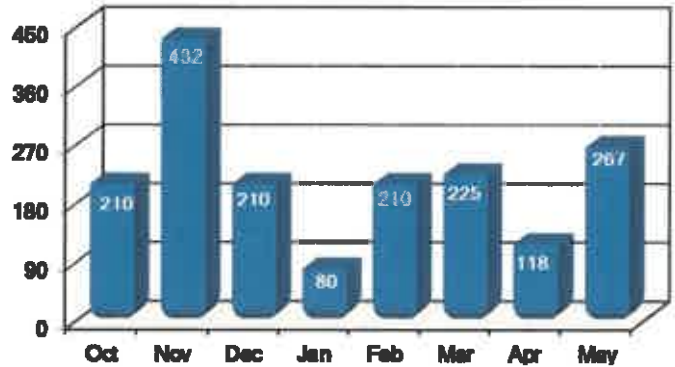
City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal Our Streets Crew removed 267 tires from the City this month.

Tire Collection

Month	22-23	23-24
Oct	1,200	210
Nov	675	432
Dec	365	210
Jan	350	80
Feb	310	210
Mar	280	225
Apr	120	118
May	200	267
Totals	3,500	1,752

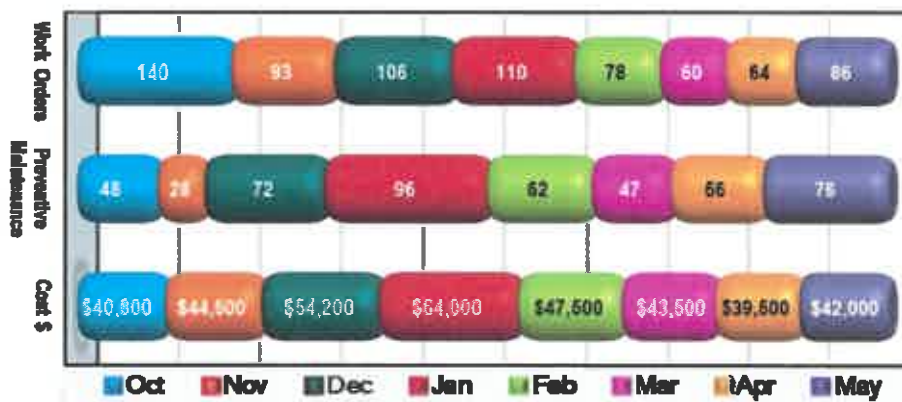
**2023-24
Tire Removal**



2023-24 Fleet Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	76	76	\$ 30,000
Repairs	10	0	\$ 12,000
Totals	86	76	\$ 42,000
YTD 23-24	737	485	\$ 376,000
FY 22-23	895	715	\$ 514,600

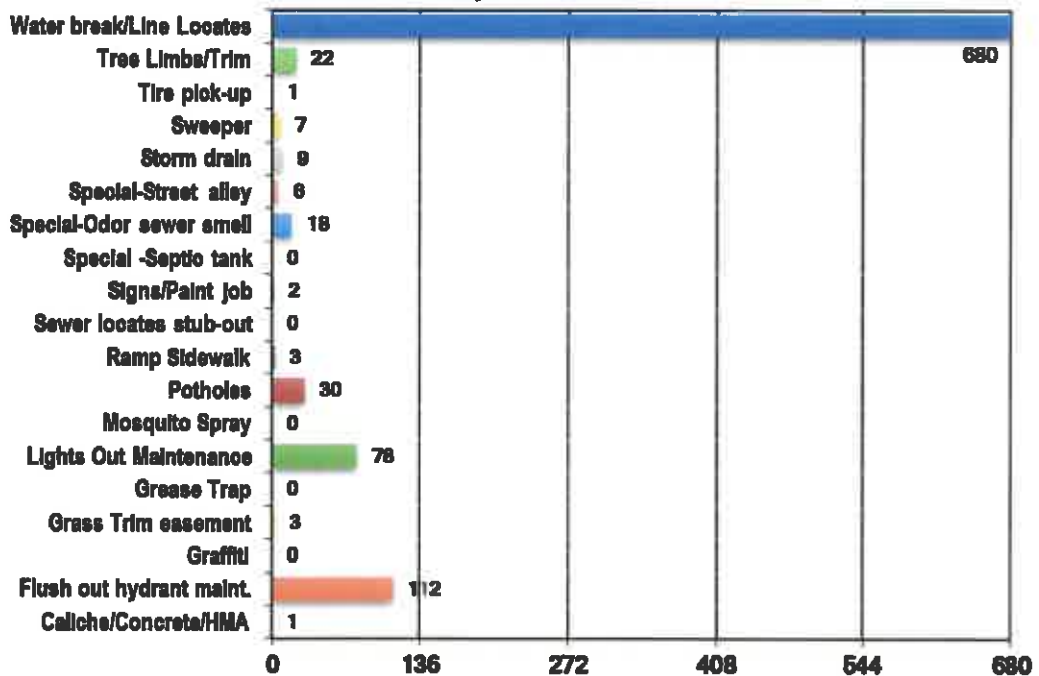
2023-24 Fleet Work Order Benchmark



Administration Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD 23-24	FY 22-23
Callche/Concrete/HMA	2	0	0	0	0	4	0	1	7	10
Flush Hydrant Maint.	81	64	31	17	46	65	48	112	484	357
Graffiti	0	0	0	0	0	0	0	0	0	0
Grass Trim easement	1	1	0	0	2	5	4	3	16	161
Grease Trap	0	0	0	0	0	0	0	0	0	0
Lights Out Maintenance	84	90	113	83	109	146	96	78	799	1,254
Mosquito spray	0	0	0	0	0	0	0	0	0	0
Potholes	45	82	61	36	33	54	55	30	396	810
Ramp Sidewalk	1	0	2	0	2	0	0	3	8	6
Sewer locates stub-out	0	0	0	0	0	0	0	0	0	0
Signs/Paint Job	6	4	6	1	1	6	1	2	27	79
Special -Septic tank	0	0	0	0	0	0	0	0	0	0
Special-Odor smell	27	12	17	23	20	19	10	18	146	285
Special-Street alley	6	5	5	8	5	9	5	6	49	132
Storm drain	6	4	0	2	4	8	10	9	43	102
Sweeper	21	15	10	10	13	11	3	7	90	135
Tire pick-up	0	5	3	6	0	6	24	1	45	69
Tree Limbs/Trim	21	10	16	20	7	8	14	22	118	212
Water break/Line locates	382	544	456	579	571	627	550	680	4,389	7,840
Total	683	836	720	785	813	968	820	972	6,597	11,452

May 2024 Request for Service Calls

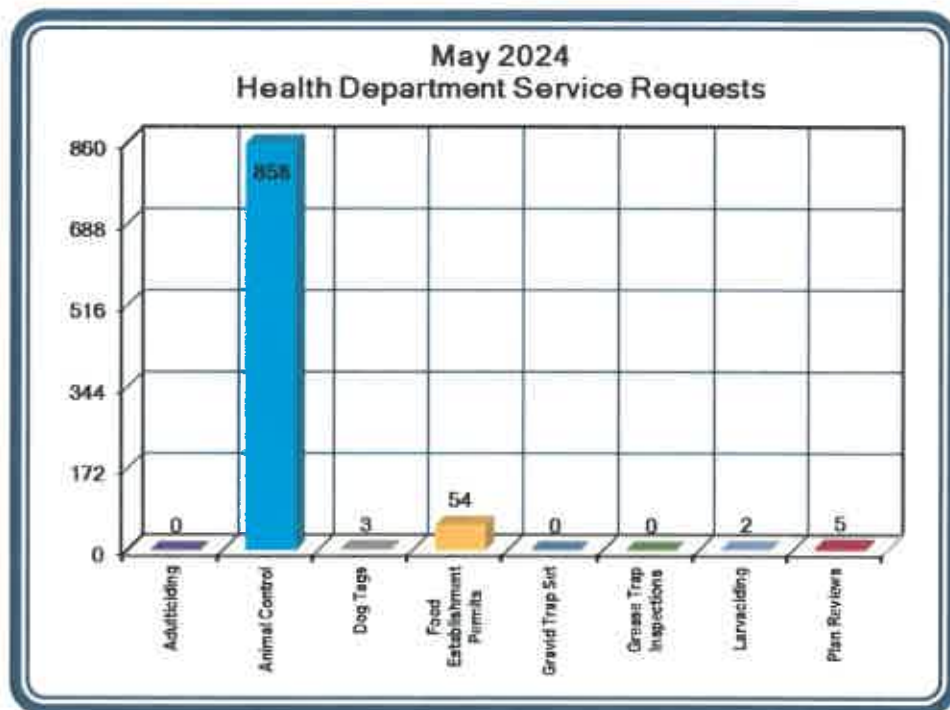


Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for May 2024.

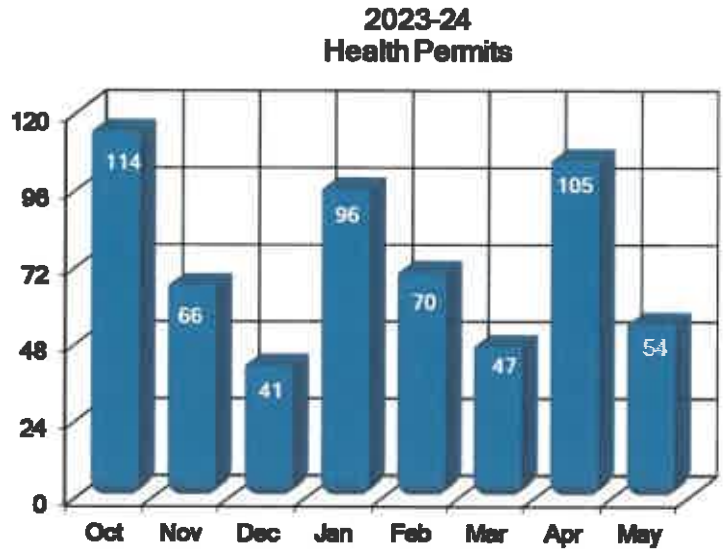
Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD 23-24	FY 22-23
Adulticiding	0	0	0	0	0	37	11	0	48	5
Animal Control	756	560	600	644	675	894	974	858	5,961	6,813
Dog Tags	3	3	3	8	3	0	8	3	31	44
Food Est. Permits	114	66	41	96	70	47	105	54	593	720
Gravid Trap Set	0	0	0	0	0	0	0	0	0	0
Grease Trap Inspections	0	0	0	0	0	0	0	0	0	36
Larvaciding	0	0	2	1	0	0	0	2	5	7
Plan Reviews	8	7	4	7	7	7	11	5	56	74
Total	881	636	650	756	755	985	1109	922	6,694	7,699



Health Permits

A total of 54 Food Establishment permits were issued this month.

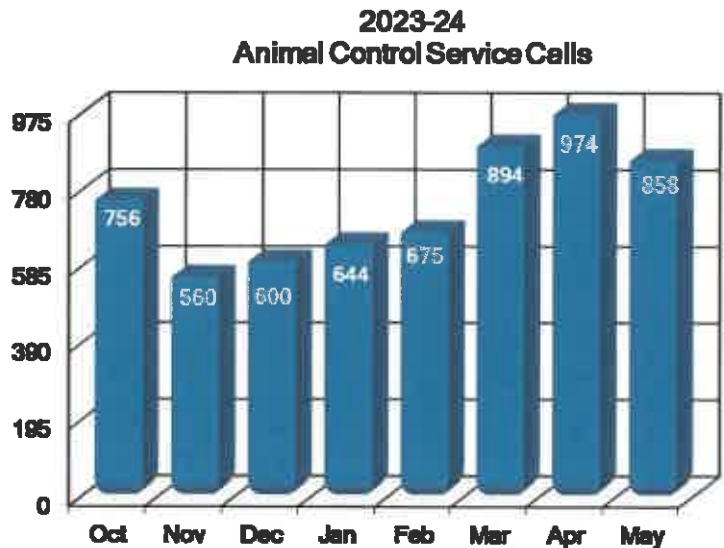
Food Establishment Permits		
Month	YTD 22-23	YTD 23-24
Oct	64	114
Nov	42	66
Dec	54	41
Jan	66	96
Feb	66	70
Mar	51	47
Apr	38	105
May	52	54
Totals	433	593



Animal Control Service Calls

Citizens called (858 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	YTD 22-23	YTD 23-24
Oct	585	756
Nov	394	560
Dec	419	600
Jan	489	644
Feb	422	675
Mar	618	894
Apr	609	974
May	677	858
Totals	4,213	5,961



Health Department Animal Control

Our City's Animal Wellness Officers, Aaron and Ivan reported the following Animal Control for May. The staff from Alton and Palmview did not report again this month. There were 303 service orders completed by City staff this month.

Dogs

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	May	YTD 23-24
Mission	84	3	2	19	9	0	117	898
Alton	0	0	0	0	0	0	0	8
Palmview	0	0	0	0	0	0	0	15
May	84	3	2	19	9	0	117	
YTD 23-24	712	61	7	90	51	0		921
FY 22-23	675	48	3	195	122	5		1,048

Cats

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	May	YTD 23-24
Mission	114	2	0	33	0	0	149	693
Alton	0	0	0	0	0	0	0	3
Palmview	0	0	0	0	0	0	0	3
May	114	2	0	33	0	0	149	
YTD 23-24	574	4	3	110	8	0		699
FY 22-23	525	4	0	181	20	0		730

Wildlife

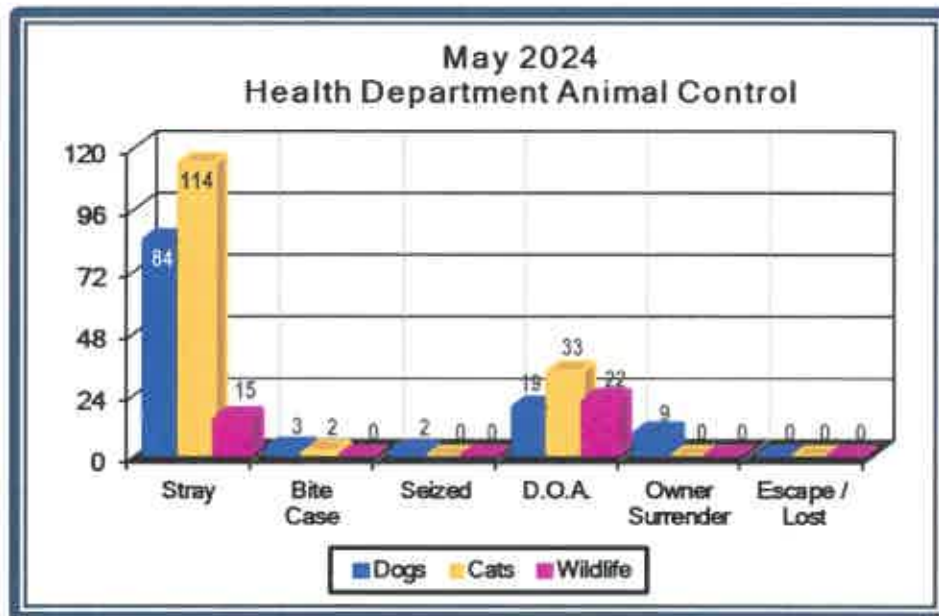
CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	May	YTD 23-24
Mission	15	0	0	22	0	0	37	94
Alton	0	0	0	0	0	0	0	1
Palmview	0	0	0	0	0	0	0	3
May	15	0	0	22	0	0	37	
YTD 23-24	23	0	0	75	0	0		98
FY 22-23	51	0	0	128	3	0		182

Health Department Animal Control Summary

Below is our Health Department Animal Control Shelter summary of dogs, cats, and wildlife.

May 2024 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape / Lost	May	YTD 23-24
Dogs	84	3	2	19	9	0	117	921
Cats	114	2	0	33	0	0	149	699
Wildlife	15	0	0	22	0	0	37	98
May	213	5	2	74	9	0	303	
YTD 23-24	1,309	65	10	275	59	0		1,718
FY 22-23	1,251	52	3	504	145	5		1,960



Mission Police Department



Monthly Report May 2024



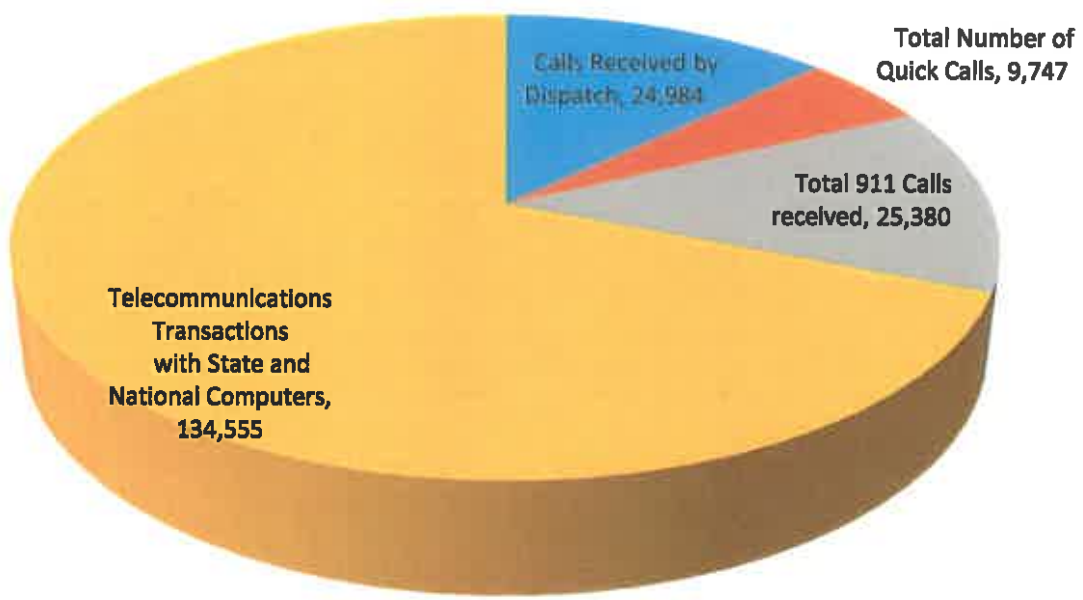
Mission Police Department

Monthly Report for May 2024



Communications Division

	May 24	FY 23-24 YTD
Calls Received by Dispatch	3,171	24,984
Total Number of Quick Calls	1,328	9,747
Total 911 Calls received	3,273	25,380
Telecommunications Transactions with State and National Computers	17,505	134,555





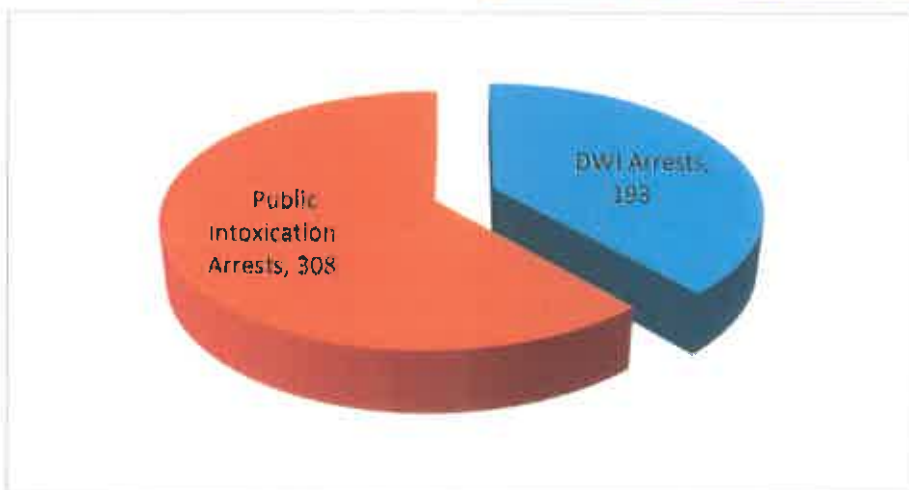
Mission Police Department Monthly Report for May 2024



Patrol Division

DWI Arrests
Public Intoxication Arrests

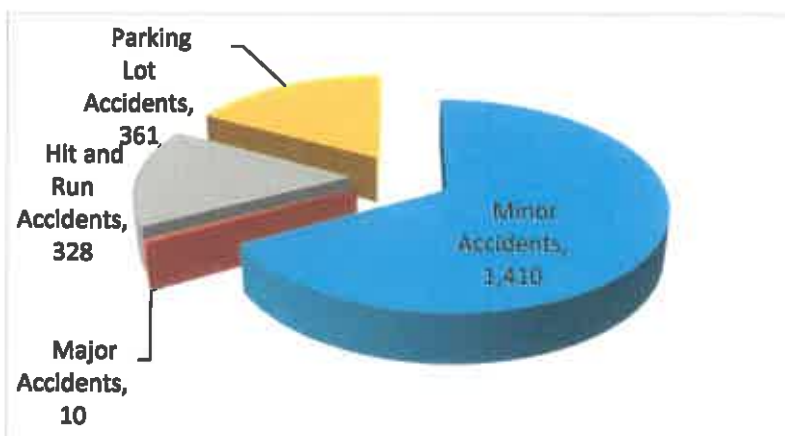
	May 24	FY 23-24 YTD
DWI Arrests	18	193
Public Intoxication Arrests	35	308



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

	May 24	FY 23-24 YTD
Minor Accidents	158	1,410
Major Accidents	0	10
Hit and Run Accidents	37	328
Parking Lot Accidents	57	361



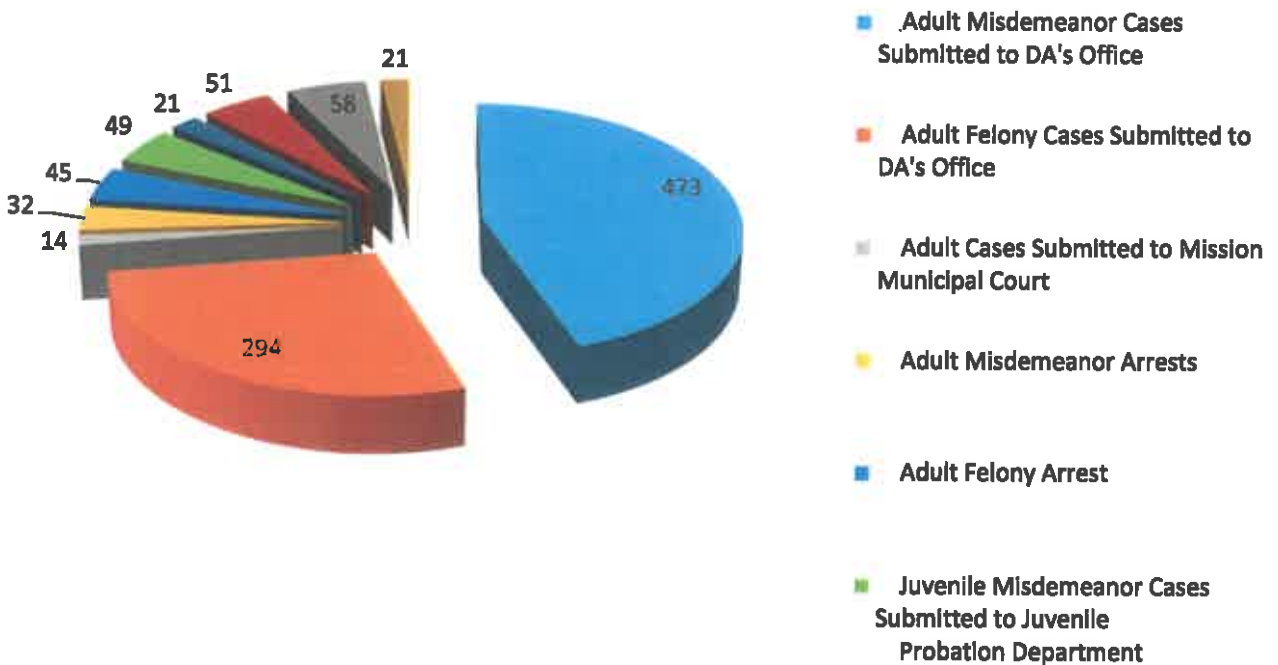


Criminal Investigations Criminal Case Submissions



	May 24	FY 23-24 YTD
Adult Misdemeanor Cases Submitted to DA's Office	48	473
Adult Felony Cases Submitted to DA's Office	40	294
Adult Cases Submitted to Mission Municipal Court	2	14
Adult Misdemeanor Arrests	17	32
Adult Felony Arrest	14	45
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	9	49
Juvenile Felony Cases Submitted to Juvenile Probation Department	5	21
Juvenile Cases Submitted to Mission Municipal Court	13	51
Juvenile Misdemeanor Arrests	9	58
Juvenile Felony Arrests	5	21
Total Open Cases	277	277

May 24





Mission Police Department

Monthly Report for May 2024

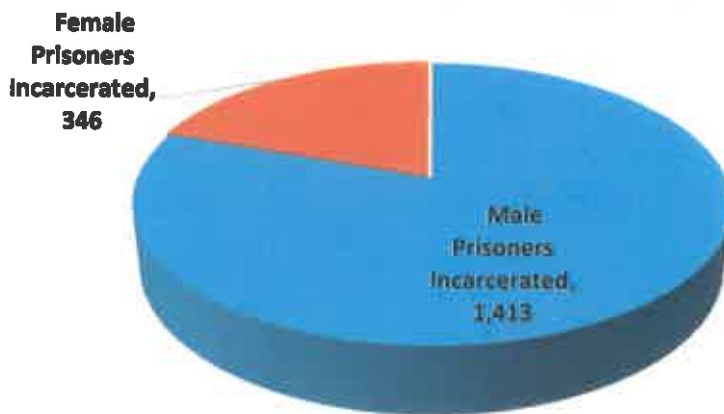


Jail Division

Adults

Male Prisoners Incarcerated
 Female Prisoners Incarcerated
Total

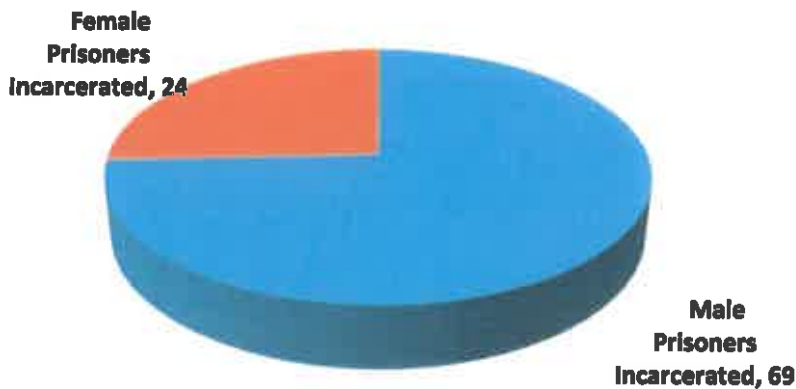
	<u>May 24</u>	<u>FY 23-24 YTD</u>
Male Prisoners Incarcerated	177	1,413
Female Prisoners Incarcerated	47	346
Total	224	1,759



Juveniles

Male Prisoners Incarcerated
 Female Prisoners Incarcerated
Total

	<u>May 24</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	11	69
Female Prisoners Incarcerated	2	24
Total	13	93





Narcotics Division -DEA

	May 24	FY 23-24 YTD
Seizures		
Marihuana (lbs)	0.00	0.13
(Street Value -\$506.00 per pound)	\$0.00	\$65.78
Cocaine (kilos)	272.35	588.01
(Street Value -\$21,000.00 per Kilo)	\$5,719,350.00	\$12,348,210.00
Fentanyl	0	0.00
(Street Value -\$30,000.00 per Kilo)	\$0.00	\$0.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	771.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$15,342,900.00
Currency Seizures:	\$0.00	\$838,945.00
Vehicle Seizures:	0	6
Arrest:	7	33

Narcotics Division -Immigration & Customs Enforcement

	May 24	FY 23-24 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	57	266.87
(Street Value -\$21,000.00 per Kilo)	\$1,197,000.00	\$5,604,270.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	45.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$895,500.00
Currency Seizures:	\$11,712.00	\$2,560,081.00
Vehicle Seizures:	0	0
Arrest:	4	45



Mission Police and Criminal Investigations

Narcotics

	May 24	FY 23-24 YTD
Marihuana (pounds)	0.35	1.25
(Street Value -\$506.00 per pound)	\$179.12	\$629.97
Cocaine (kilos)	3.5580	3.72
(Street Value -\$21,000.00 per Kilo)	\$74,718.00	\$78,162.00
Currency	\$1,405.00	\$2,724.00



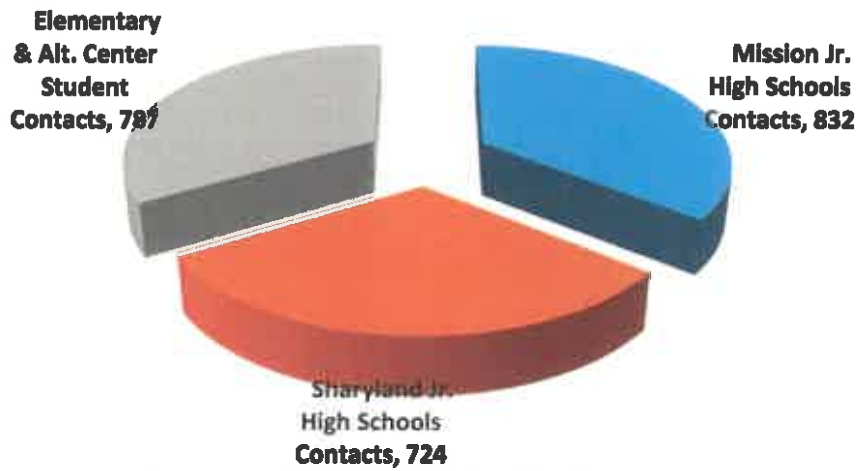
Mission Police Department

Monthly Report for May 2024



Educational Resource Officer Program

	May 24	FY 23-24 YTD
Mission Jr. High Schools Contacts	126	832
Sharyland Jr. High Schools Contacts	88	724
Elementary & Alt. Center Student Contacts	67	787



	May 24	FY 23-24 YTD
Mission High Schools Contacts	121	1,229
Sharyland High Schools Contacts	120	870



Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrests

Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

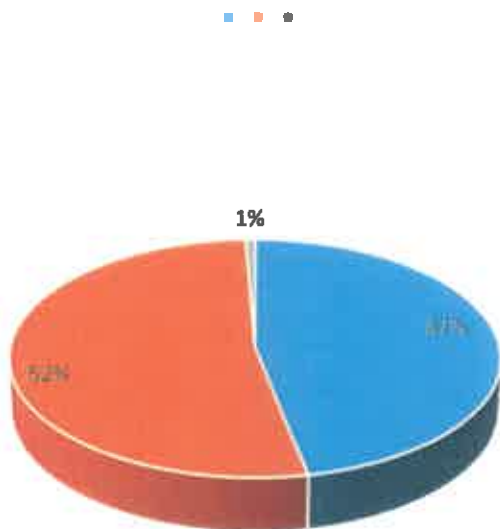
Juvenile Cases Submitted to JP Court

Juvenile Misdemeanor Arrests

Juvenile Felony Arrests

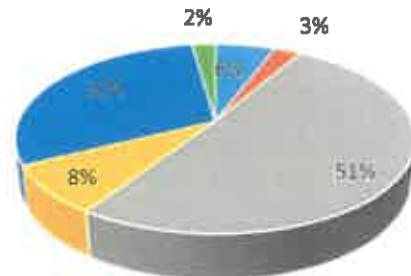
	May 24	FY 23-24 YTD
Adult Cases Submitted to Mission Municipal Court	9	66
Adult Misdemeanor Arrests	3	74
Adult Felony Arrests	0	1
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	0	20
Juvenile Felony Cases Submitted to Juvenile Probation Department	2	9
Juvenile Cases Submitted to Mission Municipal Court	18	178
Juvenile Cases Submitted to JP Court	2	29
Juvenile Misdemeanor Arrests	10	105
Juvenile Felony Arrests	0	8

FY 23-24 YTD



FY 23-24 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





Mission Police Department

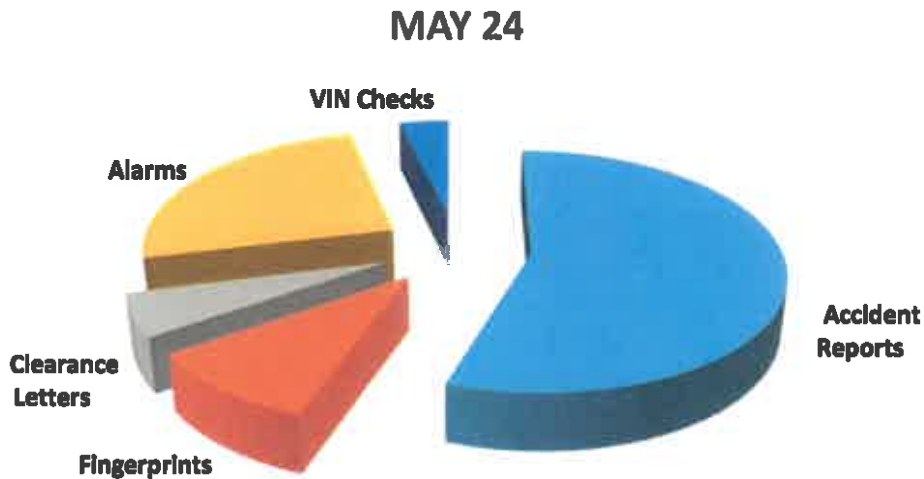
Monthly Report for May 2024



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	May 24	FY 23-24 YTD
Accident Reports	131	795
Fingerprints	40	143
Clearance Letters	12	82
Alarms	48	361
VIN Checks	20	54
TOTAL	251	1,435



SPEER MEMORIAL LIBRARY

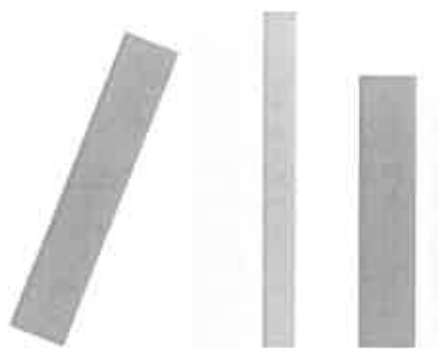
DOOR COUNT



49,302

MAY

2024



6,643

BOOKS CHECKED OUT



64

ADULT PROGRAM AUDIENCE



VOLUNTEER HOURS WORKED

415



TEENS PROGRAM AUDIENCE

26



1,477

GENERAL AUDIENCE

USE OUR ONLINE RESOURCES

WWW.MISSION.LIB.TX.US





Risk Management Departmental Monthly Report – May 2024

General Liability Claims

There were 0 liability claims filed against the City during the month of May.

Law Enforcement Liability Claims

There were 0 law enforcement liability claims filed against the City during the month of May.

Auto Liability Claims

There were 3 auto liability claims filed against the City during the month of May.

- 2 Police and 1 Sanitation

City Property Claims

There were 0 property claims for the city during the month of May.

Worker's Comp

There have been 3 Workers' Compensation claims filed during the month of May.

- 0 were a Civil Service Employee.
- 3 were Non-Civil Service Employees.

As of May 31st, we have 2 employees out on Injury leave and 3 employees on Light/Modified Duty.

MISSION FIRE DEPARTMENT

Emergency Ambulance Response Report

May 2024



Dedicated to the Community we Protect... and Serve”

eso Average Response Time

Previous Month v May 1, 2024 - May 31, 2024 v

07:38

AVERAGE
Average Response Time

58%

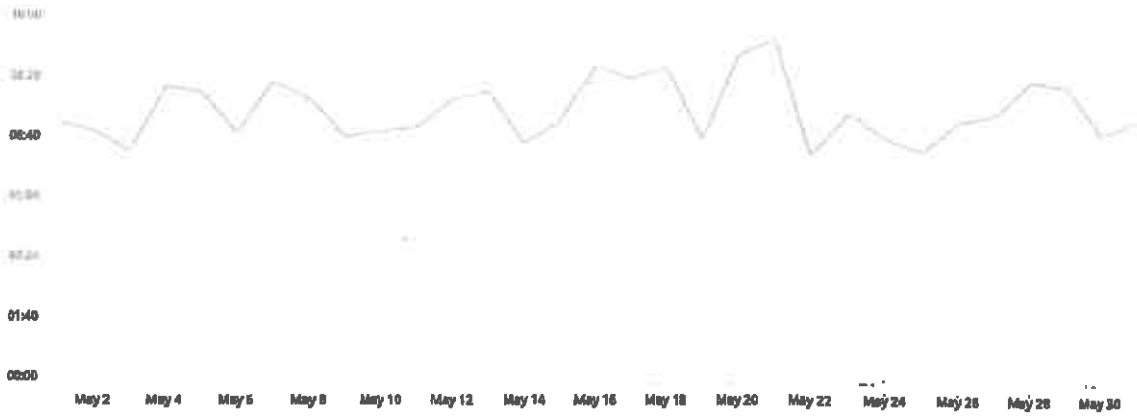
OF RESPONSES
Response Time < 06:00

31

DAYS
In Selected Time Slice

460

UNIT RESPONSES
In Selected Time Slice



Counts	% Rows	% Columns	[Filter]											
Week Ending:	5/1/24	5/12/24	5/19/24	5/26/24	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	Total
00:00 - 04:59	1.52%	3.48%	2.83%	2.83%	0.43%									11.09%
05:00 - 09:59	3.81%	14.68%	8.04%	11.34%	8.04%									46.96%
10:00 - 14:59	1.24%	1.74%	2.17%	2.61%	0.87%									9.33%
15:00 - 19:59	0.43%	3.04%	1.74%	2.39%	0.65%									8.26%
20:00 - 24:59	2.17%	3.91%	3.91%	2.17%	1.96%									14.12%
00:00 - 04:59	1.09%	1.74%	2.17%	1.09%	1.74%									7.83%
05:00 - 09:59		0.43%	0.65%											1.09%
10:00 - 14:59	0.22%			0.22%										0.43%
15:00 - 19:59		0.22%	0.22%											0.43%
20:00 - 24:59				0.65%										0.65%
00:00 - 04:59														
05:00 - 09:59														
10:00 - 14:59														
15:00 - 19:59														
20:00 - 24:59														
Total	14.78%	26.32%	21.74%	23.18%	13.7%									100%
00:00 - 04:59														0%

eso Transports By Destination Name (Bar)

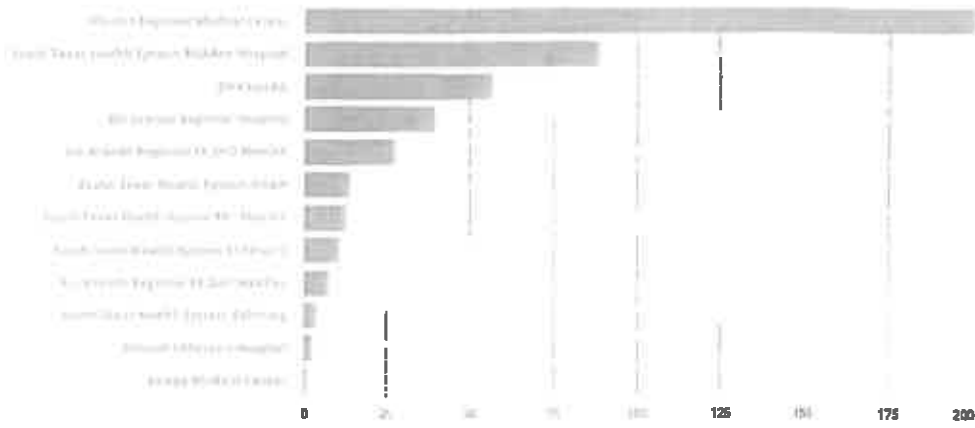
Previous Month: May 1, 2024 - May 31, 2024

468

In Selected Time Bin

31

In Selected Time Bin



Counts	W ROWS	% Columns	W ZR											
Work Ending	5/27/24	5/28/24	5/29/24	5/30/24	6/2/24	6/3/24	6/4/24	6/5/24	6/6/24	6/7/24	6/8/24	6/9/24	6/10/24	Total
DHR Health	2.56%	4.06%	2.95%	2.14%	1.07%									12.18%
Driscoll Children's Hospital				0.43%	0.21%									0.64%
Knapp Medical Center		0.21%												0.21%
Mission Regional Medical Center	6.41%	11.32%	8.33%	10.9%	5.77%									42.74%
Rio Grande Regional ER 24/7 McAllen	0.85%	0.21%	0.43%	0.21%										1.71%
Rio Grande Regional ER 24/7 Mission	0.44%	2.14%	1.71%	1.28%	0.21%									5.98%
Rio Grande Regional Hospital	1.5%	1.71%	1.92%	1.92%	1.5%									8.55%
South Texas Health System Children's	0.21%	0.85%	0.21%	0.85%	0.21%									2.93%
South Texas Health System ER - Mission	0.64%	1.07%	0.64%	0.21%	0.21%									2.78%
South Texas Health System Edinburg		0.43%	0.21%	0.21%										0.85%
South Texas Health System Heart		1.07%	0.85%	0.64%	0.43%									2.99%
South Texas Health System McAllen Hospital	2.14%	3.85%	4.3%	4.49%	9.85%									19.02%
Total	14.86%	26.92%	21.37%	22.29%	12.46%									100%

eso Total Volume By Month of Year

Previous Month May 1, 2024 - May 31, 2024

81%

TRANSPORTS
Percentage of Patient Encounters

15%

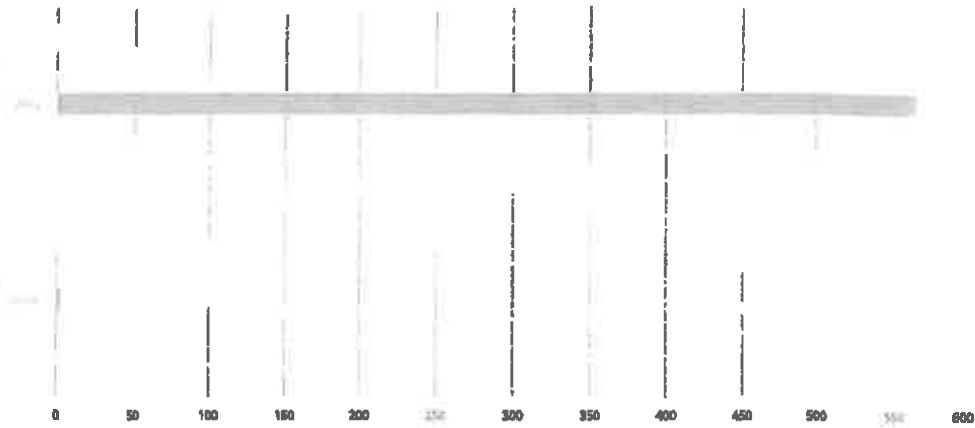
NON TRANSPORTS
Percentage of Patient Encounters

2%

OTHER DISPOSITIONS
Percentage of Patient Encounters

567

RECORDS
In Selected Time Slice



31

DAYS
In Selected Time Slice

LOAD

% Rows

% Columns

% All

Week Ending	5/5/24	5/12/24	5/19/24	5/26/24	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	Total
May	81	141	127	134	80									567
June					4									4
Total	81	141	127	134	84									567

eso Primary Impression Breakdown

Previous Month: May 1, 2024 - May 31, 2024

Counts	% Rows		% Columns		NAI	Total								
Week-Ending	5/1/24	5/12/24	5/19/24	5/26/24	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	Total
Abdominal Pain	1.05%	1.75%	1.05%	2.28%	1.75%									7.88%
Acute Pain-yes elsewhere classified	0.18%		0.18%											0.35%
Acute Respiratory Distress (Dyspnea)	0.35%	0.7%	1.05%	0.88%	0.35%									3.33%
Alcohol use	0.35%				0.18%									0.35%
Allergic Reaction	0.18%			0.35%	0.35%									1.05%
Altered Mental Status	0.88%	1.23%	0.18%	1.59%	0.35%									3.68%
Anxiety reaction/Emot... upset	0.57%	1.4%	1.93%	1.05%	0.35%									5.25%
Back Pain	0.57%	1.23%		1.05%	0.88%									3.68%
Cardiac arrest	0.18%	0.18%		0.35%										0.7%
Cardiac arrhythmia/dy..		0.53%	0.35%		0.18%									1.05%
Chest Pain/ Discomfort	0.35%	0.7%	0.35%	1.05%	0.88%									3.5%
Chest Pain, Other (Non- Cardiac)	0.18%		0.18%	0.18%	0.18%									0.7%
Common Cold	0.18%													0.18%
Confusion/De...	0.18%	0.35%												0.53%
Convulsions		0.18%	0.35%		0.18%									0.7%
Dehydration	0.18%	0.35%		0.18%										0.7%
Diabetic Hyperglycemia	0.18%	0.18%												0.35%
Diabetic Hypoglycemia		0.18%	0.18%	0.18%										0.53%
Diarrhea					0.18%									0.18%
Dizziness	0.18%	0.18%	0.35%	0.35%										1.23%
EM problem		0.18%												0.18%
Extremity Pain	1.4%	0.88%	3.05%	1.4%	0.7%									6.43%
Eye Injury		0.35%	0.35%											0.53%
Febrile Seizure			0.35%	0.35%	0.18%									1.23%
Fever		0.7%		0.88%										1.23%

Week Ending:	5/31/24	6/30/24	7/31/24	8/26/24	9/2/24	9/30/24	10/30/24	11/27/24	12/23/24	1/20/25	2/14/25	2/21/25	2/28/25	Total
Gastrointestinal hemorrhage			0.35%											0.35%
Generalized Weakness	0.88%	1.58%	1.38%	1.0%	2.28%									7.71%
Headache	0.18%	0.53%	0.35%	0.35%										1.4%
Heat Exhaustion		0.18%	0.18%	0.18%	0.18%									0.7%
Heartbeats and Sunstroke			0.18%	0.18%										0.35%
Hematothorax (Spontaneous)				0.35%										0.35%
Hypertension	0.18%	0.18%	0.35%	0.18%										1.05%
Hypertension		0.18%	0.18%	0.18%										0.53%
Injury	2.1%	3.68%	2.98%	1.75%	0.53%									11.03%
Laceration/2d (minor surface trauma)	0.18%	0.18%	0.88%	0.53%	0.35%									2.1%
Malaria		0.18%												0.18%
Medical device failure		0.18%	0.18%	0.18%										0.53%
Mental disorder	0.18%													0.18%
Multiple injuries		0.18%	0.18%	0.35%										0.7%
Nausea	0.53%	0.88%	0.35%	0.18%	0.35%									2.45%
No Complaints or injury/illness noted	3.23%	0.88%	3.33%	3.5%	1.75%									10.68%
Obvious Death			0.18%	0.18%										0.35%
Overdose - Other opioids		0.18%												0.18%
Overdose - Unspecified	0.18%	0.53%	0.35%		0.18%									1.23%
Pain (Non-Traumatic)	0.18%	0.7%	0.35%	0.35%	0.18%									1.93%
Pulsations		0.35%	0.18%											0.53%
Patient astble only						0.18%								0.18%
PerMC and Perineal Pain		0.18%	0.18%											0.35%
Poisoning / Drug Ingestion		0.53%	0.18%											0.7%
Pregnancy related conditions	0.35%													0.35%
Respiratory disorder	0.18%													0.18%
Respiratory Failure				0.18%										0.18%
Seizures with status epilepticus	0.35%	0.7%	0.18%	0.35%	0.35%									1.93%

Work Code	6/30/24	6/15/24	5/19/24	5/26/24	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	10/31
Stroke Inhalation				0.18%										0.18%
Stroke	0.35%	0.53%	0.53%	0.18%	0.18%									1.75%
Suicidal Reaction		0.18%												0.18%
Syncope / Fainting	0.35%	0.35%	0.18%	0.35%	0.35%									1.93%
Toothache		0.35%												0.35%
Unconscious		0.18%	0.18%	0.7%	0.18%									1.23%
Urinary system disorder		0.18%	0.18%	0.18%										0.53%
Vaginal Hemorrhage		0.18%												0.18%
Visual Disturbance	0.18%													0.18%
Vomiting	0.18%		0.35%	0.53%										1.05%
Total	14.54%	25.04%	22.42%	23.82%	14.19%									100%

Balance Report for 216 - Mission - May 2024



Undefined		
Charge Adjustments		\$32,340.00
Charges in Period		\$798,628.00
Credits		(\$657,085.54)
Total AR Change for Undefined		\$173,882.46
Mission		
AR Previous Balance for Mission		\$1,468,196.90
Charge Adjustments		\$32,340.00
Charges in Period		\$798,628.00
Credits		(\$657,085.54)
Accounts Receivable Change for Mission - 202405		\$173,882.46
Total Balance Forward for Mission		\$1,642,079.36



Executive Summary for 2024-10-31

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Grand Total
Gross Charges	\$142,800	\$85,985	\$124,960	\$105,322	\$207,260	\$381,113	\$780,712	\$830,968	\$2,659,020
Cash Collections	(\$40,404)	(\$15,034)	(\$37,981)	(\$31,480)	(\$27,963)	(\$8,704)	(\$62,028)	(\$209,331)	(\$432,924)
Gross Charge per Trip	\$1,373	\$1,363	\$1,358	\$1,549	\$1,818	\$1,798	\$1,791	\$1,776	\$1,708
Cash/Trip (CPT)	\$388	\$239	\$413	\$463	\$245	\$41	\$142	\$447	\$278
Payer Mix:									
Insurance	11.5%	19.0%	19.6%	17.6%	11.4%	18.9%	16.1%	3.4%	12.4%
Medicaid	18.3%	14.3%	14.1%	19.1%	18.4%	6.6%	9.9%	2.6%	9.2%
Medicare	40.4%	52.4%	41.3%	57.4%	39.5%	49.1%	50.0%	33.8%	43.5%
Private Pay	20.2%	14.3%	21.7%	20.6%	29.8%	24.1%	14.4%	5.6%	15.3%
Govt Misc	1.0%	1.6%	0.0%	2.9%	2.6%	1.4%	0.5%	0.2%	0.8%
Payer Research	9.6%	0.0%	3.3%	0.0%	0.9%	1.4%	9.6%	54.7%	19.6%
Level of Service									
ALS Non-Emergency	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.4%	0.1%
ALS Emergency	76.9%	71.4%	65.2%	77.9%	72.8%	75.5%	74.3%	72.6%	73.5%
ALS-2	0.0%	4.8%	4.3%	4.4%	4.4%	1.9%	1.1%	0.6%	1.7%
BLS Non-Emergency	0.0%	0.0%	0.0%	0.0%	0.0%	0.5%	0.9%	1.1%	0.6%
BLS Emergency	23.1%	23.8%	30.4%	17.6%	22.8%	22.2%	23.6%	25.2%	24.0%
SCT A0429	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Facility Base	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Level of Service Volume									
Total Service Volume	104	63	92	68	114	212	436	468	1,557
ALS Non-Emergency TXP	0	0	0	0	0	0	0	2	2
ALS Emergency TXP	80	45	60	53	83	150	324	340	1,145
ALS-2 Emergency TXP	0	3	4	3	5	4	5	3	27
BLS Non-Emergency TXP	0	0	0	0	0	1	4	5	10
BLS Emergency TXP	24	15	28	12	26	47	103	118	373
Sct A0429 TXP	0	0	0	0	0	0	0	0	0
Service Others Crit	0	0	0	0	0	0	0	0	0
Facility Base TXP	0	0	0	0	0	0	0	0	0
Ground Mileage	506	354	408	410	668	1,165	2,697	2,809	9,017

MISSION FIRE DEPARTMENT MONTHLY REPORT

May 2024



“Dedicated to the Community we Protect... and Serve”

2024 Fire Index - Incident Types

Filter statement

Filters Alarm Date Range 5/1/24 to 5/31/24 Is Locked true Is Active true

Fire Index - Incident Type Breakdown

This measure comes from the ESO Fire Index. See national performance at <https://www.eso.com/resources/fire-index>

Count of Total Incidents & Exposures

Count of Incidents
428

Count of Exposures 428

Aid Given/Received

Aid Given
1

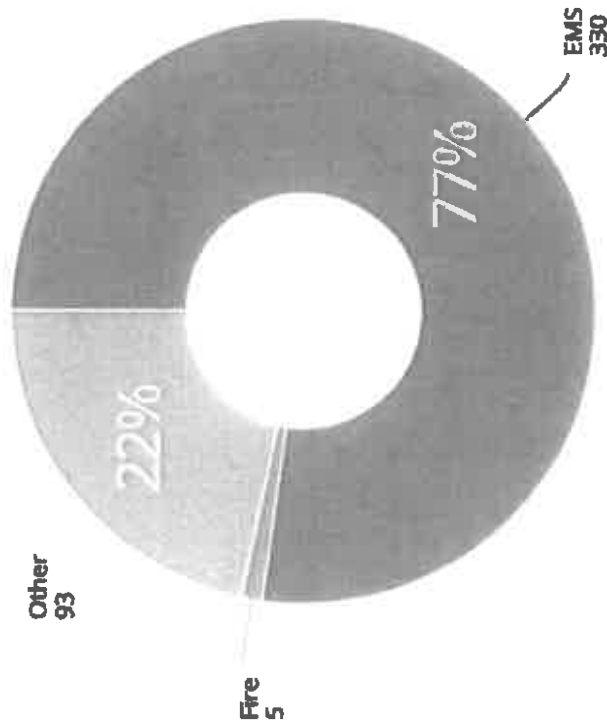
Aid Received 427

2024 Fire Index - Incident Types

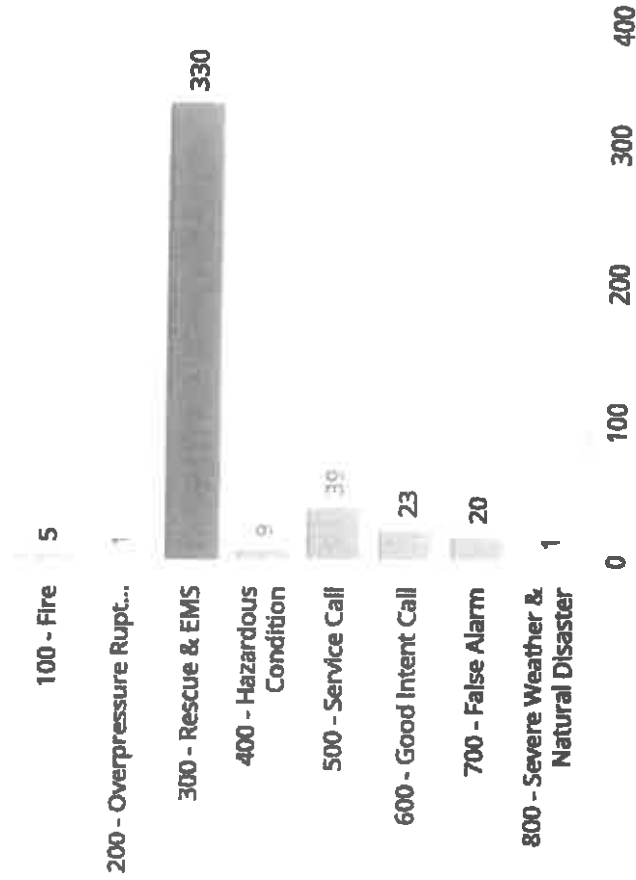
Filter statement

Filters Alarm Date Range 5/1/24 to 5/31/24 Is Locked true Is Active true

EMS/Fire Incident Breakdown



Count of Incidents by Incident Type

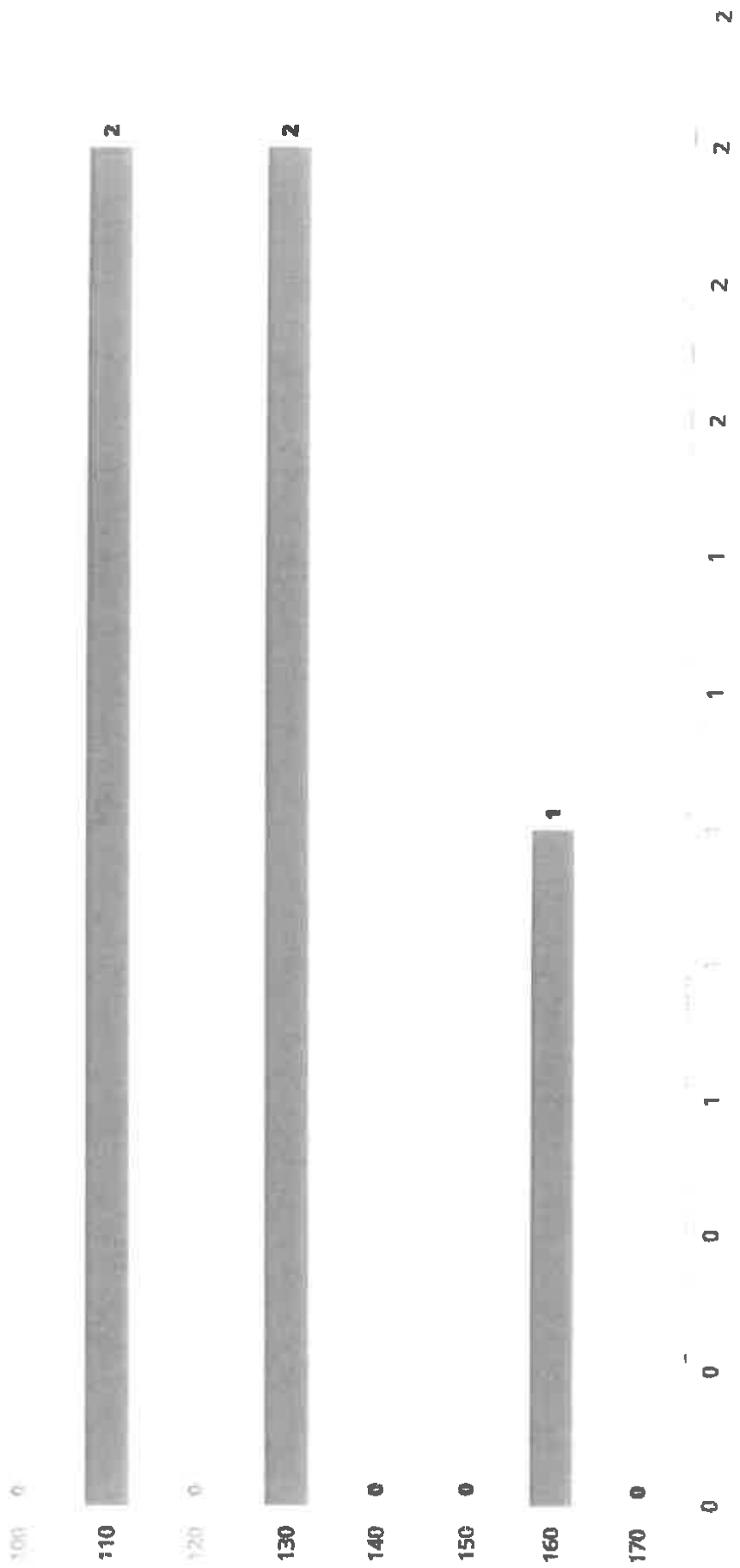


2024 Fire Index - Incident Types (01/01/2024 04:12:17 PM) [Filter]

Filter statement

Filters Alarm Date Range 5/1/24 to 5/31/24 Is Locked true Is Active true

Count of Fire Incidents by Type



3/4

Incident Number	Time in Alarm Date/Time	Incident Type Group	Incident Type .Code	Incident Type
240303-051113-0503-045	2024-05-05 03:11:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-050540-0450-045	2024-05-05 02:35:00.0	300 - Rescue & EMS	320	Emergency medical service accident, other
240303-050403-0450-045	2024-05-05 02:30:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-050623-0450-045	2024-05-05 02:42:00.0	300 - Rescue & EMS	324	Motor vehicle accident with no injuries
240303-043003-0450-045	2024-05-05 10:32:00.0	300 - Service Call	563	Public service
240303-050505-0450-045	2024-05-05 12:25:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240303-050707-0450-045	2024-05-05 13:47:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-050448-0450-045	2024-05-05 14:53:00.0	300 - Rescue & EMS	321	Motor vehicle accident with injuries
240303-110703-0450-045	2024-05-05 17:00:00.0	300 - Rescue & EMS	322	Emergency medical service accident, other
240303-111046-0450-045	2024-05-05 17:10:00.0	300 - Rescue & EMS	320	Emergency medical service accident, other
240303-120505-0450-045	2024-05-05 17:47:00.0	300 - Rescue & EMS	320	Emergency medical service accident, other
240303-130726-0450-045	2024-05-05 17:54:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240303-121156-0450-045	2024-05-05 17:59:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240303-140303-0450-045	2024-05-05 20:01:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240303-150104-0450-045	2024-05-05 22:24:00.0	300 - Rescue & EMS	325	Emergency medical service accident, other
240303-160416-0450-045	2024-05-05 22:42:00.0	300 - Service Call	563	Public service
240303-160229-0450-045	2024-05-05 00:51:00.0	300 - Overpowered Patient, Emission, Overheat	291	Excessive heat, searchlight with no injury
240303-160347-0450-045	2024-05-05 00:55:00.0	300 - Rescue & EMS	320	Emergency medical service accident, other
240303-212104-0450-045	2024-05-05 03:19:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-230303-0450-045	2024-05-05 04:59:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-030707-0450-045	2024-05-05 05:07:00.0	300 - Service Call	563	Public service assistance, other
240303-030503-0450-045	2024-05-05 09:57:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-061116-0450-045	2024-05-06 11:28:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-030403-0450-045	2024-05-05 13:22:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-030505-0450-045	2024-05-05 13:50:00.0	300 - Service Call	564	Alarm trouble
240303-030606-0450-045	2024-05-05 13:59:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240303-030707-0450-045	2024-05-05 14:04:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-030808-0450-045	2024-05-05 15:04:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-030909-0450-045	2024-05-05 15:09:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-031010-0450-045	2024-05-05 15:15:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-031111-0450-045	2024-05-05 15:27:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury
240303-031212-0450-045	2024-05-05 16:19:00.0	300 - Rescue & EMS	321	EMS call, including vehicle accident with injury

240003-107000-AR09EM0	2024-09-03 16:00:00.0	300 - Rescue & EMS	302	Multi-vehicle accident with injury.
240003-110600-AR09EM0	2024-09-03 17:04:00.0	300 - Rescue & EMS	324	EMS call, responding vehicle accident with injury
240003-110600-AR09EM0	2024-09-03 17:25:00.0	300 - Rescue & EMS	321	EMS call, responding vehicle accident with injury
240003-110600-AR09EM0	2024-09-03 17:46:00.0	300 - Service Call	564	Animal intake
240003-131647-AR09EM0	2024-09-03 19:05:00.0	300 - Rescue & EMS	307	EMS call, responding vehicle accident with injury.
240003-131630-AR09EM0	2024-09-03 19:14:00.0	300 - Rescue & EMS	331	EMS call, responding vehicle accident with injury
240003-133004-AR09EM0	2024-09-03 19:29:00.0	300 - Service Call	564	Animal intake
240003-133004-AR09EM0	2024-09-03 22:14:00.0	300 - Rescue & EMS	324	EMS call, responding vehicle accident with injury
240003-134520-AR09EM0	2024-09-03 23:08:00.0	300 - False Alarm	745	Alarm system activation, no fire, administrative
240003-141000-AR09EM0	2024-09-04 01:11:00.0	300 - Rescue & EMS	307	EMS call, responding vehicle accident with injury
240003-214000-AR09EM0	2024-09-04 03:36:00.0	300 - False Alarm	720	Private vehicle accident due to negligence
240003-207000-AR09EM0	2024-09-04 04:02:00.0	300 - Rescue & EMS	321	EMS call, responding vehicle accident with injury
240003-034000-AR09EM0	2024-09-04 08:58:00.0	300 - Rescue & EMS	325	EMS call, responding vehicle accident with injury
240004-020400-AR09EM0	2024-09-04 09:05:00.0	300 - Rescue & EMS	321	EMS call, responding vehicle accident with injury
240004-030000-AR09EM0	2024-09-04 11:01:00.0	300 - Good Intent Call	890	Good
240004-030000-AR09EM0	2024-09-04 11:04:00.0	300 - False Alarm	745	Alarm system activation, no fire, administrative
240004-030000-AR09EM0	2024-09-04 13:03:00.0	300 - Rescue & EMS	307	EMS call, responding vehicle accident with injury
240004-030000-AR09EM0	2024-09-04 13:36:00.0	300 - Rescue & EMS	321	EMS call, responding vehicle accident with injury
240004-060700-AR09EM0	2024-09-04 15:45:00.0	300 - Rescue & EMS	302	Private vehicle accident with injury
240004-080000-AR09EM0	2024-09-04 14:12:00.0	300 - Rescue & EMS	321	Locks will lock out, auto lock
240004-094400-AR09EM0	2024-09-04 14:57:00.0	300 - Rescue & EMS	307	EMS call, responding vehicle accident with injury
240004-094400-AR09EM0	2024-09-04 15:11:00.0	300 - Good Intent Call	811	Plumbing & cameras on roof
240004-100000-AR09EM0	2024-09-04 16:10:00.0	300 - Service Call	564	Animal intake
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Rescue & EMS	307	Emergency medical services projects after
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Rescue & EMS	302	Emergency medical services projects after
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Fire	162	On-site equipment fire
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Good Intent Call	800	Good intent call after
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Rescue & EMS	307	EMS call, responding vehicle accident with injury
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Rescue & EMS	321	EMS call, responding vehicle accident with injury
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Rescue & EMS	324	Make vehicle accident with no injury
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Rescue & EMS	321	EMS call, responding vehicle accident with injury
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Good Intent Call	822	No accident found on vehicle at department
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Rescue & EMS	321	EMS call, responding vehicle accident with injury
240004-104000-AR09EM0	2024-09-04 16:30:00.0	300 - Rescue & EMS	321	EMS call, responding vehicle accident with injury

240204-110403-AR04EM3	2024-05-04 22:33:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	201
240204-110403-AR04EM3	2024-05-04 22:43:00.0	400 - Hazardous Condition	Arming, shooting electrical equipment	444
240204-110204-AR04EM3	2024-05-04 00:26:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-110204-AR04EM3	2024-05-05 01:07:00.0	500 - Service Call	Auto Inland	554
240204-110204-AR04EM3	2024-05-05 02:50:00.0	300 - Rescue & EMS	Motor vehicle involved with injuries	322
240204-210710-AR04EM3	2024-05-01 03:50:00.0	300 - Rescue & EMS	Emergency medical services provided, other	326
240204-225203-AR04EM3	2024-05-04 04:59:00.0	300 - Rescue & EMS	Motor vehicle accident with no injuries	324
240204-000204-AR04EM3	2024-05-05 01:00:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-000207-AR04EM3	2024-05-05 10:46:00.0	500 - Service Call	Rescue Call, other	600
240204-000211-AR04EM3	2024-05-04 10:30:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-014700-AR04EM3	2024-05-03 11:43:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-017070-AR04EM3	2024-05-05 12:27:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-000203-AR04EM3	2024-05-01 12:21:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-081044-AR04EM3	2024-05-05 12:35:00.0	500 - Service Call	Service Call, other	300
240204-060207-AR04EM3	2024-05-05 13:01:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-083303-AR04EM3	2024-05-05 14:27:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-080415-AR04EM3	2024-05-04 14:05:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-081913-AR04EM3	2024-05-04 15:12:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-110204-AR04EM3	2024-05-05 16:31:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-111130-AR04EM3	2024-05-05 17:04:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-112723-AR04EM3	2024-05-05 18:24:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-120201-AR04EM3	2024-05-05 19:14:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-151945-AR04EM3	2024-05-05 19:02:00.0	700 - Fire Alarm	Alarm responded/associated fire by firefighters	700
240204-150655-AR04EM3	2024-05-05 21:19:00.0	500 - Service Call	Service Call, other	300
240204-152547-AR04EM3	2024-05-05 21:49:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-012523-AR04EM3	2024-05-05 07:23:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-020713-AR04EM3	2024-05-07 08:17:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-020410-AR04EM3	2024-05-07 08:40:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-020405-AR04EM3	2024-05-07 09:23:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-020403-AR04EM3	2024-05-07 09:26:00.0	300 - Fire	Cooking fire, confined to domicile	113
240204-020401-AR04EM3	2024-05-07 09:21:00.0	500 - Service Call	Person with illness, other	010
240204-031705-AR04EM3	2024-05-07 10:28:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-040310-AR04EM3	2024-05-07 10:32:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321
240204-051403-AR04EM3	2024-05-07 11:43:00.0	300 - Rescue & EMS	EMS call, responding vehicle accident with injury	321

240207-071051-AR06EMAS	2024-05-07 13:16:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240507-000004-AR06EMAS	2024-05-07 14:37:00.0	300 - Rescue & EMS	Minor vehicle accident with injuries
240507-070503-AR06EMAS	2024-05-07 15:25:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240507-120000-AR06EMAS	2024-05-07 17:28:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240507-170000-AR06EMAS	2024-05-07 18:06:00.0	EMS - Service Call	Assist arrival
240507-124120-AR06EMAS	2024-05-07 18:27:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240507-174000-AR06EMAS	2024-05-07 18:22:00.0	300 - Rescue & EMS	Minor vehicle accident with no injuries.
240507-132000-AR06EMAS	2024-05-07 19:23:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240507-142041-AR06EMAS	2024-05-07 19:21:00.0	300 - Rescue & EMS	Minor vehicle accident with injury.
240507-180000-AR06EMAS	2024-05-07 22:00:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240507-174000-AR06EMAS	2024-05-07 23:33:00.0	300 - Rescue & EMS	Minor vehicle accident with injury.
240507-180010-AR06EMAS	2024-05-07 23:53:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240507-200000-AR06EMAS	2024-05-08 00:03:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240508-070000-AR06EMAS	2024-05-08 08:44:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240508-030030-AR06EMAS	2024-05-08 09:01:00.0	300 - Rescue & EMS	Emergency medical service accident with injury.
240509-030115-AR06EMAS	2024-05-09 09:14:00.0	300 - Service Call	Public service
240509-041800-AR06EMAS	2024-05-09 10:13:00.0	300 - Service Call	Delictive activities, no occupants.
240509-041800-AR06EMAS	2024-05-09 10:17:00.0	300 - False Alarm	Unintentional activation of alarm - vehicle.
240509-041800-AR06EMAS	2024-05-09 11:09:00.0	300 - Rescue & EMS	Emergency medical service injuries, other.
240509-051700-AR06EMAS	2024-05-09 11:41:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240509-050011-AR06EMAS	2024-05-09 12:09:00.0	300 - Rescue & EMS	Emergency medical service injuries, other.
240509-070120-AR06EMAS	2024-05-09 14:25:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240509-102017-AR06EMAS	2024-05-09 15:15:00.0	300 - Good Intent Call	Autofire - collapsed burning.
240509-102017-AR06EMAS	2024-05-09 15:58:00.0	300 - False Alarm	Alarm system activation, no fire, no occupants.
240509-102017-AR06EMAS	2024-05-09 16:18:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240509-102000-AR06EMAS	2024-05-09 16:25:00.0	300 - Rescue & EMS	Emergency medical service injuries, other.
240509-111900-AR06EMAS	2024-05-09 17:08:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240509-114022-AR06EMAS	2024-05-09 17:12:00.0	300 - Rescue & EMS	Minor vehicle accident with injuries.
240509-121700-AR06EMAS	2024-05-09 17:45:00.0	300 - Good Intent Call	Energy source, error of reports.
240509-121800-AR06EMAS	2024-05-09 17:53:00.0	300 - Rescue & EMS	Emergency medical service injuries, other.
240509-130000-AR06EMAS	2024-05-09 18:09:00.0	300 - Rescue & EMS	Emergency medical service injuries, other.
240509-130300-AR06EMAS	2024-05-09 18:18:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury.
240509-140000-AR06EMAS	2024-05-09 20:11:00.0	300 - Rescue & EMS	Emergency medical service injuries, other.
240509-140000-AR06EMAS	2024-05-09 22:37:00.0	300 - Rescue & EMS	Emergency medical service injuries, other.

240009-18705-AROSEMS	3/24/05-10/05-24/00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240009-19171-AROSEMS	2074-05-10 01-07:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240009-19223-AROSEMS	2074-05-10 01-24:00.0	300 - Rescue & EMS	300	Emergency medical service incident with -
240009-19275-AROSEMS	2074-05-10 02-20:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240009-21757-AROSEMS	2074-05-10 02-19:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240009-05-08 04-08:00.0			321	
240009-22704-AROSEMS	2074-05-10 04-19:00.0	300 - Rescue & EMS	504	Assist in yard
240010-03217-AROSEMS	2024-05-10 06:00:00.0	300 - Rescue & EMS	320	Emergency medical service incident with -
240010-03313-AROSEMS	2024-05-10 16:28:00.0	300 - Rescue & EMS	300	Emergency medical service incident with -
240010-03307-AROSEMS	2024-05-10 18:23:00.0	300 - Rescue & EMS	300	Emergency medical service incident with -
240010-04012-AROSEMS	2024-05-10 20:48:00.0	300 - Rescue & EMS	300	Emergency medical service incident with -
240010-19039-AROSEMS	2024-05-11 01:54:00.0	300 - Rescue & EMS	300	Emergency medical service incident with -
240011-02900-AROSEMS	2024-05-12 08:12:00.0	300 - Rescue & EMS	320	Motor vehicle accident (accident) (MVA) (MVA)
240011-02983-AROSEMS	2024-05-12 09:31:00.0	300 - Rescue & EMS	320	Motor vehicle accident (accident) (MVA) (MVA)
240011-04671-AROSEMS	2024-05-11 10:21:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240011-06012-AROSEMS	2074-05-11 11:45:00.0	300 - Rescue & EMS	320	Motor vehicle accident with injuries
240011-06258-AROSEMS	2024-05-11 13:54:00.0	300 - Service Call	504	Assist in yard
240011-06413-AROSEMS	2024-05-11 14:33:00.0	300 - Service Call	504	Assist in yard
240011-06433-AROSEMS	2024-05-11 15:09:00.0	300 - Service Call	504	Assist in yard
240011-06434-AROSEMS	2024-05-11 15:09:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240011-06710-AROSEMS	2024-05-11 17:15:00.0	300 - Rescue & EMS	300	EMS call, assisting vehicle accident with injury
240011-07291-AROSEMS	2024-05-11 20:24:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240011-07703-AROSEMS	2024-05-11 21:21:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240011-07791-AROSEMS	2024-05-11 22:23:00.0			
240011-07915-AROSEMS	2024-05-11 23:28:00.0	300 - Rescue & EMS	300	Assist in yard
240011-07916-AROSEMS	2024-05-12 02:13:00.0	300 - Service Call	504	Assist in yard
240011-08312-AROSEMS	2024-05-12 02:10:00.0	300 - Rescue & EMS	321	EMS call, assisting with car accident with injury
240011-08316-AROSEMS	2024-05-12 02:48:00.0	300 - Rescue & EMS	321	EMS call, assisting with car accident with injury
240011-08408-AROSEMS	2024-05-12 06:10:00.0	300 - Police Report	700	Police incident with no injury (not to complete report)
240011-08408-AROSEMS	2024-05-12 06:30:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240012-04028-AROSEMS	2024-05-12 16:32:00.0	100 - Fire	100	Fire/structure fire
240012-05162-AROSEMS	2024-05-12 10:33:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240012-05214-AROSEMS	2024-05-12 11:24:00.0	300 - Rescue & EMS	300	EMS call, assisting vehicle accident with injury
240012-05766-AROSEMS	2024-05-12 13:04:00.0	300 - Good Inland Call	600	Good Inland call, none
240012-07713-AROSEMS	2024-05-12 13:43:00.0	300 - Rescue & EMS	321	EMS call, assisting vehicle accident with injury
240012-08193-AROSEMS	2024-05-12 13:47:00.0	300 - Rescue & EMS	320	EMS call, assisting vehicle accident with injury

240512-281326-MCHPMS	2024-05-12 14:07:00.0	300 - Service Call	Ring of jewelry removed	512
240512-282046-MCHPMS	2024-05-12 13:04:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury	321
240512-281763-MCHPMS	2024-05-12 15:16:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury	321
240512-281826-MCHPMS	2024-05-12 15:07:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281414-MCHPMS	2024-05-12 17:10:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury	321
240512-281434-MCHPMS	2024-05-12 14:02:00.0	300 - Service Call	Animal Injury	594
240512-282553-MCHPMS	2024-05-12 18:12:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury	321
240512-282196-MCHPMS	2024-05-12 16:26:00.0	500 - Service Call	Animal Injury	594
240512-281411-MCHPMS	2024-05-12 19:32:00.0	300 - Rescue & EMS	Unrestrained occupant, one (1) V.I.	321
240512-282018-MCHPMS	2024-05-12 19:05:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281261-MCHPMS	2024-05-12 19:02:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281953-MCHPMS	2024-05-12 20:24:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-282017-MCHPMS	2024-05-12 20:44:00.0	500 - Good Intent Call	Harbor Police investigation with logging	617
240512-282044-MCHPMS	2024-05-12 20:57:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-282044-MCHPMS	2024-05-12 20:57:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-282044-MCHPMS	2024-05-12 21:38:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-282010-MCHPMS	2024-05-12 22:38:00.0	500 - Service Call	Animal Incident	594
240512-282017-MCHPMS	2024-05-12 22:45:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281818-MCHPMS	2024-05-12 04:49:00.0	300 - Rescue & EMS	EMS call, assisting vehicle accident with injury	321
240512-281651-MCHPMS	2024-05-12 07:54:00.0	300 - Rescue & EMS	Motor vehicle accident with injury	321
240512-281622-MCHPMS	2024-05-12 07:28:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281645-MCHPMS	2024-05-12 08:00:00.0	300 - Good Intent Call	No incident found on aerial (Suspect) address.	622
240512-281623-MCHPMS	2024-05-12 08:48:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281617-MCHPMS	2024-05-12 08:04:00.0	700 - Police Alarm	Swamp detector activation due to no fuel flow	703
240512-281617-MCHPMS	2024-05-12 08:04:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281622-MCHPMS	2024-05-12 08:00:00.0	300 - Rescue & EMS	Emergency medical service (unbound) other	320
240512-281622-MCHPMS	2024-05-12 08:00:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281622-MCHPMS	2024-05-12 08:00:00.0	300 - Rescue & EMS	Emergency medical service (unbound) other	320
240512-281622-MCHPMS	2024-05-12 08:00:00.0	300 - Service Call	Public works assistance, other	560
240512-281622-MCHPMS	2024-05-12 08:00:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281622-MCHPMS	2024-05-12 08:00:00.0	300 - Rescue & EMS	Motor vehicle accident with no injuries	324
240512-281622-MCHPMS	2024-05-12 08:00:00.0	300 - Rescue & EMS	EMS call, evaluating vehicle accident with injury	321
240512-281622-MCHPMS	2024-05-12 08:00:00.0	600 - Good Intent Call	Dispatched & cancelled on scene	611

240513-11207-MSBEMS	2024-05-13 12:22:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240513-11240-MSBEMS	2024-05-13 17:26:00.0	300 - Rescue & EMS	322	Motor vehicle accident with injuries
240513-13225-MSBEMS	2024-05-13 19:22:00.0	500 - Good Heart Call	622	No incident found on arrival at dispatch address
240513-13207-MSBEMS	2024-05-13 19:29:00.0	300 - Rescue & EMS	311	Medical assist, assist EMS crew
240513-13296-MSBEMS	2024-05-13 19:36:00.0	400 - Neighborhood Condition	645	Assess elevated electrical voltage
240513-14208-MSBEMS	2024-05-13 20:18:00.0	300 - Rescue & EMS	320	Emergency medical vehicle accident with injury
240513-15105-MSBEMS	2024-05-13 21:06:00.0	700 - False Alarm	290	False alarm of utility gas, other
240513-15200-MSBEMS	2024-05-13 21:34:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240513-152615-MSBEMS	2024-05-13 21:37:00.0	300 - Rescue & EMS	311	EMS call, excluding vehicle accident with injury
240513-16340-MSBEMS	2024-05-13 22:12:00.0	300 - Rescue & EMS	320	Emergency medical vehicle accident with injury
240513-211507-MSBEMS	2024-05-14 03:07:00.0	700 - False Alarm	700	False alarm of gas call, other
240514-001854-MSBEMS	2024-05-14 06:27:00.0	300 - Rescue & EMS	300	Emergency medical vehicle accident with injury
240514-252520-MSBEMS	2024-05-14 12:51:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240514-273317-MSBEMS	2024-05-14 13:43:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240514-280008-MSBEMS	2024-05-14 14:08:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240514-292021-MSBEMS	2024-05-14 14:28:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240514-000028-MSBEMS	2024-05-14 16:40:00.0	300 - Rescue & EMS	322	Motor vehicle accident with injuries
240514-101813-MSBEMS	2024-05-14 16:18:00.0	700 - False Alarm	740	Unintentional transmission of a gas, other
240514-182615-MSBEMS	2024-05-14 16:49:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240514-134623-MSBEMS	2024-05-14 19:44:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240514-143421-MSBEMS	2024-05-14 20:29:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240514-152548-MSBEMS	2024-05-14 21:28:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240514-213725-MSBEMS	2024-05-15 03:37:00.0	300 - Rescue & EMS	321	EMS call, returning vehicle accident with injury
240515-000021-MSBEMS	2024-05-15 05:51:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240515-000128-MSBEMS	2024-05-15 06:20:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240515-001434-MSBEMS	2024-05-15 08:06:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240515-010628-MSBEMS	2024-05-15 09:00:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240515-033028-MSBEMS	2024-05-15 09:29:00.0	400 - Good Heart Call	301	Authorized controlled lighting
240515-033428-MSBEMS	2024-05-15 09:47:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240515-040331-MSBEMS	2024-05-15 09:53:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240515-043416-MSBEMS	2024-05-15 10:31:00.0	500 - Good Heart Call	631	Authorized controlled lighting
240515-050747-MSBEMS	2024-05-15 11:07:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240515-052518-MSBEMS	2024-05-15 11:50:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240515-052728-MSBEMS	2024-05-15 12:20:00.0	300 - Service Call	554	Assist mobile

240016-094333-AR02EM5	2024-05-16 12:41:00.0	300 - Service Call	Accident (single)	304	
240016-094333-AR02EM5	2024-05-16 14:28:00.0	300 - Rescue & EMS	Motor vehicle accident with injury	322	
240016-119230-AR02EM5	2024-05-15 15:01:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	324	
240016-119230-AR02EM5	2024-05-16 15:03:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	321	
240016-119230-AR02EM5	2024-05-16 15:08:00.0	300 - Coast Guard Call	Discharged & cancelled on scene	611	
240016-172203-AR02EM5	2024-05-16 15:10:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-423631-AR02EM5	2024-05-16 16:00:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-124100-AR02EM5	2024-05-16 16:00:00.0	300 - Firecrew & EMS	Medical assist, single EMS only	311	
240016-124100-AR02EM5	2024-05-16 16:03:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-124100-AR02EM5	2024-05-16 16:45:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	321	
240016-175603-AR02EM5	2024-05-16 17:28:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-120112-AR02EM5	2024-05-16 21:48:00.0	300 - Firecrew & EMS	Emergency medical service accident, other	300	
240016-183106-AR02EM5	2024-05-17 00:26:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	321	
240016-194402-AR02EM5	2024-05-17 01:40:00.0	400 - Hazardous Condition	Along, (Hazard) electric assistance	845	
240016-120600-AR02EM5	2024-05-17 01:52:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-230140-AR02EM5	2024-05-17 05:00:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	321	
240016-206155-AR02EM5	2024-05-17 05:43:00.0	300 - Firecrew & EMS	Motor vehicle accident with injury	322	
240016-240254-AR02EM5	2024-05-17 06:25:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury		
240016-052535-AR02EM5	2024-05-18 06:31:00.0	300 - Firecrew & EMS	Emergency medical service incident, other		
240016-054211-AR02EM5	2024-05-18 08:18:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-050647-AR02EM5	2024-05-18 10:57:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-052340-AR02EM5	2024-05-18 11:24:00.0	300 - Firecrew & EMS	Motor vehicle accident with injury	324	
240016-071505-AR02EM5	2024-05-18 11:50:00.0	300 - Firecrew & EMS	Motor vehicle accident with injury	322	
240016-072043-AR02EM5	2024-05-18 12:07:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-087014-AR02EM5	2024-05-18 12:42:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-081020-AR02EM5	2024-05-18 13:03:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-113117-AR02EM5	2024-05-18 18:43:00.0	300 - Firecrew & EMS	Motor vehicle accident with no injuries	304	
240016-114808-AR02EM5	2024-05-18 17:19:00.0	300 - Service Call	Public notice	303	
240016-210141-AR02EM5	2024-05-18 17:22:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-122044-AR02EM5	2024-05-18 17:19:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-122227-AR02EM5	2024-05-18 17:55:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-122437-AR02EM5	2024-05-18 17:19:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-124401-AR02EM5	2024-05-18 19:40:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	
240016-141803-AR02EM5	2024-05-18 20:07:00.0	300 - Firecrew & EMS	EMS call, excluding vehicle accident with injury	321	

240017-142460-462946MS	3024-05-19 20:12:00.0	600 - Service Call	Public Service	553
240018-142460-462946MS	2024-05-19 19:55:00.0	300 - Rescue & EMS	Emergency medical service incident, other	555
240019-102514-462946MS	2024-05-19 22:32:00.0	300 - Rescue & EMS	Emergency medical service incident, other	555
240020-142460-462946MS	2024-05-19 23:48:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240021-102500-462946MS	2024-05-19 00:40:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240022-221027-462946MS	2024-05-19 04:43:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240023-225919-462946MS	2024-05-19 04:54:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240024-032503-462946MS	2024-05-19 05:16:00.0	300 - Rescue & EMS	Medical advice, except EMS/other	511
240025-012500-462946MS	2024-05-19 07:27:00.0	300 - Rescue & EMS	Emergency medical service incident, other	610
240026-072714-462946MS	2024-05-20 00:21:00.0	300 - Rescue & EMS	Motor vehicle accident with injuries	522
240027-024601-462946MS	2024-05-20 00:05:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240028-025114-462946MS	2024-05-20 00:03:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240029-025601-462946MS	2024-05-20 00:26:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240030-034902-462946MS	2024-05-20 00:26:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240031-042200-462946MS	2024-05-20 00:29:00.0	600 - Good Intent Call	Dispatched & cancelled on scene	611
240032-040411-462946MS	2024-05-20 10:01:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240033-025114-462946MS	2024-05-20 11:43:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240034-090200-462946MS	2024-05-20 11:28:00.0	600 - Good Intent Call	Dispatched & cancelled on scene	611
240035-051109-462946MS	2024-05-20 14:07:00.0	300 - Rescue & EMS	Emergency medical service incident, other	520
240036-090200-462946MS	2024-05-20 14:46:00.0	500 - Service Call	Public service assistance, other	600
240037-020000-462946MS	2024-05-20 14:44:00.0	300 - Rescue & EMS	Emergency medical service incident, other	520
240038-025000-462946MS	2024-05-20 15:00:00.0	300 - Rescue & EMS	Emergency medical service incident, other	520
240039-032500-462946MS	2024-05-20 15:20:00.0	300 - Rescue & EMS	Emergency medical service incident, other	520
240040-032410-462946MS	2024-05-20 18:56:00.0	600 - Good Intent Call	Dispatched & cancelled on scene	610
240041-034111-462946MS	2024-05-20 19:24:00.0	300 - Rescue & EMS	Motor vehicle accident with injury, other	522
240042-032500-462946MS	2024-05-20 19:44:00.0	500 - Service Call	Public service	553
240043-102700-462946MS	2024-05-20 21:04:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240044-032500-462946MS	2024-05-20 21:19:00.0	300 - Rescue & EMS	Emergency medical service incident, other	520
240045-032500-462946MS	2024-05-20 22:06:00.0	300 - Rescue & EMS	Medical advice, except EMS/other	511
240046-032500-462946MS	2024-05-20 22:25:00.0	600 - Good Intent Call	Dispatched & cancelled on scene	611
240047-032500-462946MS	2024-05-21 00:17:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240048-032500-462946MS	2024-05-21 00:28:00.0	300 - Rescue & EMS	EMS call, including vehicle accident with injury	521
240049-032500-462946MS	2024-05-21 06:26:00.0	300 - Rescue & EMS	Emergency medical service incident, other	520
240050-032500-462946MS	2024-05-21 06:45:00.0	700 - Other Alarm	Alarm system activation, not fire, other/other/other	700

240027-033743-MS09EMIS	2024-05-21 09:01:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury.
240027-033953-MS09EMIS	2024-05-21 09:21:00.0	300 - Rescue & EMS	322	EMS call, excluding vehicle accident with injury.
240027-041655-MS09EMIS	2024-05-21 09:41:00.0	300 - Service Call	059	Alarm waste
240027-050512-MS09EMIS	2024-05-21 10:22:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-074055-MS09EMIS	2024-05-21 10:28:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-076233-MS09EMIS	2024-05-21 10:33:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-080543-MS09EMIS	2024-05-21 10:36:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-081114-MS09EMIS	2024-05-21 10:39:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-082742-MS09EMIS	2024-05-21 11:21:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-083036-MS09EMIS	2024-05-21 11:36:00.0	300 - Rescue & EMS	311	EMS call, excluding vehicle accident with injury
240027-084429-MS09EMIS	2024-05-21 12:27:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-085941-MS09EMIS	2024-05-21 12:29:00.0	300 - Service Call	054	Alarm Waste
240027-090234-MS09EMIS	2024-05-21 12:35:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-090445-MS09EMIS	2024-05-21 12:43:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-091819-MS09EMIS	2024-05-21 13:51:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-092652-MS09EMIS	2024-05-21 13:33:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-093817-MS09EMIS	2024-05-21 14:02:00.0	100 - Fire	031	Passenger vehicle fire
240027-093909-MS09EMIS	2024-05-21 14:01:00.0	100 - Fire	173	Fire in structure other than in a building
240027-093940-MS09EMIS	2024-05-21 14:12:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240027-110219-MS09EMIS	2024-05-21 15:53:00.0	600 - Good Intent Call	011	Dispatch & cancelled en route
240027-112432-MS09EMIS	2024-05-21 17:04:00.0	300 - Rescue & EMS	021	EMS call, excluding vehicle accident with injury
240027-134110-MS09EMIS	2024-05-21 18:08:00.0	100 - Rescue & EMS	031	EMS call, excluding vehicle accident with injury
240027-134643-MS09EMIS	2024-05-21 18:15:00.0	300 - Rescue & EMS	321	EMS call, excluding vehicle accident with injury
240027-140276-MS09EMIS	2024-05-21 19:23:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-140638-MS09EMIS	2024-05-21 19:27:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-144332-MS09EMIS	2024-05-21 20:03:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-142005-MS09EMIS	2024-05-21 21:24:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-163333-MS09EMIS	2024-05-21 22:08:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-173333-MS09EMIS	2024-05-21 22:10:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-180741-MS09EMIS	2024-05-22 09:26:00.0	700 - Public Alarm	760	Smoke detector activation - no fire - Unsubstantiated
240027-082229-MS09EMIS	2024-05-22 08:18:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-085638-MS09EMIS	2024-05-22 08:23:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-010001-MS09EMIS	2024-05-22 08:31:00.0	300 - Rescue & EMS	301	EMS call, excluding vehicle accident with injury
240027-031705-MS09EMIS	2024-05-22 08:08:00.0	700 - Public Alarm	760	Smoke detector activation - no fire - Unsubstantiated

240523-042028-M09HEMS	2024-05-22 09:56:00.0	300 - Rescue & EMS	Motor vehicle accident with injury.
240522-041664-M09HEMS	2024-05-22 10:10:00.0	900 - Sheriff's Call	Public service assignment, extra.
240522-001127-M09HEMS	2024-05-22 11:00:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240522-003304-M09HEMS	2024-05-22 11:06:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240522-072415-M09HEMS	2024-05-22 12:09:00.0	400 - Hazardous Conditions	Get tank (willard gas at UPS).
240522-104813-M09HEMS	2024-05-22 16:27:00.0	300 - Rescue & EMS	Motor vehicle accident with no injury.
240522-144026-M09HEMS	2024-05-22 16:07:00.0	700 - Other Alarm	Delinquent activities, no fire - un-intentional.
240522-101645-M09HEMS	2024-05-22 22:04:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-213023-M09HEMS	2024-05-23 05:31:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-230155-M09HEMS	2024-05-23 05:45:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-025919-M09HEMS	2024-05-23 08:15:00.0	300 - Rescue & EMS	Medical assist, assist EMS only.
240520-030032-M09HEMS	2024-05-23 09:01:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-031752-M09HEMS	2024-05-23 09:00:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-035056-M09HEMS	2024-05-23 11:02:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-075054-M09HEMS	2024-05-23 11:48:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-075837-M09HEMS	2024-05-23 12:33:00.0	600 - Good Intent Call	EMS call, excluding vehicle accident with injury.
240520-080148-M09HEMS	2024-05-23 13:27:00.0	700 - Other Alarm	Smoke alarm, alert of smokes.
240520-081742-M09HEMS	2024-05-23 13:46:00.0	300 - Rescue & EMS	Alarm system activation, fire fire - un-intentional.
240520-090278-M09HEMS	2024-05-23 15:15:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-100526-M09HEMS	2024-05-23 15:19:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-100559-M09HEMS	2024-05-23 15:31:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-110044-M09HEMS	2024-05-23 16:50:00.0	700 - False Alarm	EMS call, excluding vehicle accident with injury.
240520-110044-M09HEMS	2024-05-23 16:50:00.0	300 - Hazmat & EMS	EMS call, excluding vehicle accident with injury.
240520-110044-M09HEMS	2024-05-23 16:50:00.0	400 - Hazardous Conditions	Alarm, fire/other emergency equipment.
240520-110714-M09HEMS	2024-05-23 16:34:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-110714-M09HEMS	2024-05-23 17:47:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-114445-M09HEMS	2024-05-23 18:48:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-140020-M09HEMS	2024-05-23 20:00:00.0	300 - Rescue & EMS	Motor vehicle accident with injuries.
240520-140020-M09HEMS	2024-05-23 20:02:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-164026-M09HEMS	2024-05-23 22:43:00.0	700 - Good Intent Call	EMS call, excluding vehicle accident with injury.
240520-164026-M09HEMS	2024-05-24 02:24:00.0	300 - Rescue & EMS	Medical call, no injury (at arrival of Hazmat address).
240520-200576-M09HEMS	2024-05-24 02:02:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-202510-M09HEMS	2024-05-24 02:48:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accident with injury.
240520-040021-M09HEMS	2024-05-24 11:58:00.0	300 - Rescue & EMS	Emergency medical service (trauma) - extra.

240524-081744-MS09EMS	300 - Rescue & EMS	2024-05-24 14:10:00.0	Emergency medical services incident, other	320
240524-102626-MS09EMS	300 - Rescue & EMS	2024-05-24 16:25:00.0	Emergency medical services incident, other	320
240524-102415-MS09EMS	300 - Rescue & EMS	2024-05-24 15:40:00.0	Emergency medical services incident, other	320
240524-122833-MS09EMS	300 - Rescue & EMS	2024-05-24 10:20:00.0	Emergency medical services incident, other	320
240527-005164-MS09EMS	300 - Service Call	2024-05-27 06:50:00.0	Assist (injury)	344
240527-020200-MS09EMS	300 - Rescue & EMS	2024-05-27 08:10:00.0	EMS call, excluding vehicle accident with injury	321
240527-051170-MS09EMS	300 - Rescue & EMS	2024-05-27 10:58:00.0	EMS call, excluding vehicle accident with injury	321
240527-041714-MS09EMS	300 - Rescue & EMS	2024-05-27 10:00:00.0	Medical incident (injury) (EMS) other	311
240527-040100-MS09EMS	300 - Rescue & EMS	2024-05-27 10:29:00.0	Medical incident (EMS) other	311
240527-045434-MS09EMS	300 - Rescue & EMS	2024-05-27 10:05:00.0	EMS call, excluding vehicle accident with injury	321
240527-004304-MS09EMS	300 - Rescue & EMS	2024-05-27 11:00:00.0	EMS call, excluding vehicle accident with injury	321
240527-080415-MS09EMS	300 - Rescue & EMS	2024-05-27 11:43:00.0	EMS call, excluding vehicle accident with injury	321
240527-002715-MS09EMS	300 - Fire Alarm	2024-05-27 11:03:00.0	System malfunction, other	730
240527-017006-MS09EMS	300 - Service Call	2024-05-27 13:16:00.0	Public works	350
240527-000007-MS09EMS	300 - Rescue & EMS	2024-05-27 15:25:00.0	EMS call, excluding vehicle accident with injury	321
240527-100005-MS09EMS	300 - Rescue & EMS	2024-05-27 16:48:00.0	EMS call, excluding vehicle accident with injury	321
240527-112334-MS09EMS	300 - Rescue & EMS	2024-05-27 17:25:00.0	Emergency medical services incident, other	320
240527-113018-MS09EMS	300 - Rescue & EMS	2024-05-27 17:35:00.0	EMS call, excluding vehicle accident with injury	321
240527-110014-MS09EMS	300 - Rescue & EMS	2024-05-27 17:37:00.0	EMS call, excluding vehicle accident with injury	321
240527-115207-MS09EMS	300 - Hazardous Condition	2024-05-27 20:55:00.0	Alarm, unattended (equipment)	445
240527-133103-MS09EMS	300 - Rescue & EMS	2024-05-27 21:12:00.0	EMS call, excluding vehicle accident with injury	321
240527-164430-MS09EMS	300 - Fire Alarm	2024-05-27 21:05:00.0	Alarm system (equipment) by radio/cellular	735
240527-161650-MS09EMS	300 - Service Call	2024-05-27 22:13:00.0	Assist (injury)	334
240527-183008-MS09EMS	600 - Good Intent Call	2024-05-27 22:35:00.0	No incident found or wrong at business address	622
240527-181116-MS09EMS	300 - Severe Weather & Natural Disaster	2024-05-27 22:48:00.0	Event (injury)	617
240527-183022-MS09EMS	300 - Service Call	2024-05-27 23:00:00.0	Search or assist (injury)	331
240527-171761-MS09EMS	300 - Rescue & EMS	2024-05-28 01:30:00.0	Emergency medical services incident, other	320
240527-210057-MS09EMS	300 - Rescue & EMS	2024-05-28 02:51:00.0	EMS call, excluding vehicle accident with injury	321
240528-000527-MS09EMS	300 - Rescue & EMS	2024-05-28 03:47:00.0	Emergency medical services incident, other	320
240528-020310-MS09EMS	300 - Rescue & EMS	2024-05-28 05:03:00.0	EMS call, excluding vehicle accident with injury	321
240528-020205-MS09EMS	300 - Rescue & EMS	2024-05-28 05:00:00.0	Emergency medical services incident, other	320
240528-072117-MS09EMS	300 - Rescue & EMS	2024-05-28 12:36:00.0	Emergency medical services incident, other	320
240529-081803-MS09EMS	300 - Rescue & EMS	2024-05-29 02:38:00.0	Emergency medical services incident, other	320

240529-004-00-48026MS	2024-05-27 06:13:00.0	300 - Rescue & EMS	Emergency medical service facilities, other	370
240529-00503-48026MS	2024-05-29 08:50:00.0	300 - Rescue Call	Rescue calls	324
240529-001106-48026MS	2024-05-29 08:57:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accidents with injury	321
240529-004026-48026MS	2024-05-29 17:32:00.0	300 - Rescue & EMS	Emergency medical service facilities, other	320
240529-000407-48026MS	2024-05-29 17:59:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accidents with injury	321
240529-001417-48026MS	2024-05-28 14:02:00.0	300 - Rescue & EMS	Emergency medical service facilities, other	320
240529-001630-48026MS	2024-05-28 14:02:00.0	700 - False Alarms	System malfunctions, other	330
240529-100054-48026MS	2024-05-28 18:58:00.0	300 - Rescue & EMS	Emergency medical service facilities, other	320
240529-122272-48026MS	2024-05-29 18:23:00.0	300 - Rescue & EMS	Emergency medical service facilities, other	320
240529-172245-48026MS	2024-05-29 21:21:00.0	300 - Rescue & EMS	Emergency medical service facilities, other	320
240529-221133-48026MS	2024-05-29 09:52:00.0	300 - Rescue & EMS	EMS call, including vehicle accidents with injury	321
240531-031011-48026MS	2024-05-31 09:16:00.0	300 - Rescue & EMS	EMS call, including vehicle accidents with injury	321
240531-064749-48026MS	2024-05-31 12:40:00.0	300 - Rescue & EMS	Motor vehicle accidents excluding injuries	324
240531-082740-48026MS	2024-05-31 14:22:00.0	400 - Hazardous Conditions	Gas leak (refrigerant gas or LPG)	410
240531-091610-48026MS	2024-05-31 14:40:00.0	400 - Hazardous Conditions	Hazardous conditions, other	400
240531-064212-48026MS	2024-05-31 15:38:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accidents with injury	321
240531-102542-48026MS	2024-05-31 16:23:00.0	300 - Rescue & EMS	Emergency medical service facilities, other	320
240531-122501-48026MS	2024-05-31 18:18:00.0	400 - Hazardous Conditions	Gas leak (refrigerant gas or LPG)	410
240531-131419-48026MS	2024-05-31 18:09:00.0	300 - Rescue & EMS	EMS call, excluding vehicle accidents with injury	321
240531-131236-48026MS	2024-06-01 19:10:00.0	300 - Rescue & EMS	EMS call, including vehicle accidents with injury	321
240531-160009-48026MS	2024-05-31 22:09:00.0	300 - Rescue & EMS	Emergency medical service facilities, other	320
240531-102516-48026MS	2024-05-31 18:19:00.0	300 - Road Incident Call	Good wheel call, other	320

Fire Incident Count Panel: (2024 EQUUMAP) | 11/01/2024

Filter statement

Filters **Alarm Date Range** 5/1/24 to 5/31/24 **Is Locked** true **Is Active** true



Count of Total Incidents Incident Count by Month



05/2024

1/3

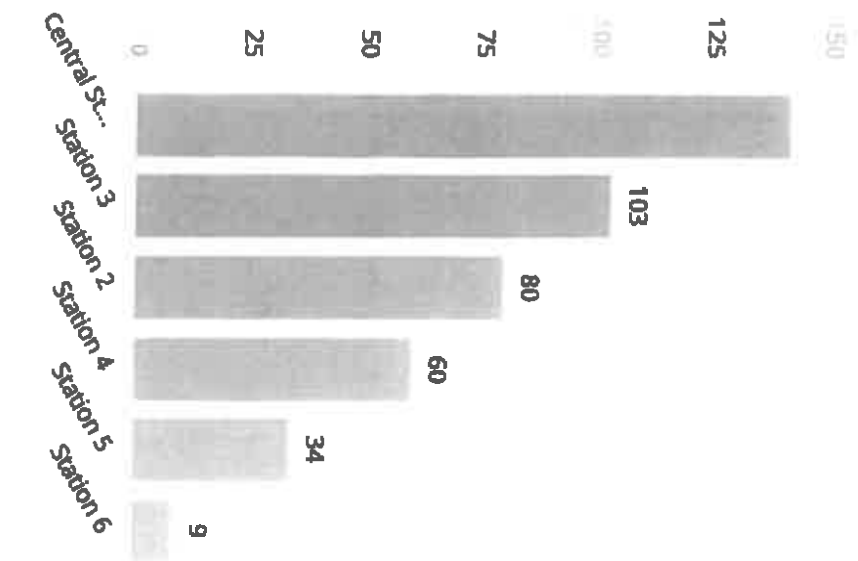
Fire Incident Count

July 1, 2024 8:30 AM HW

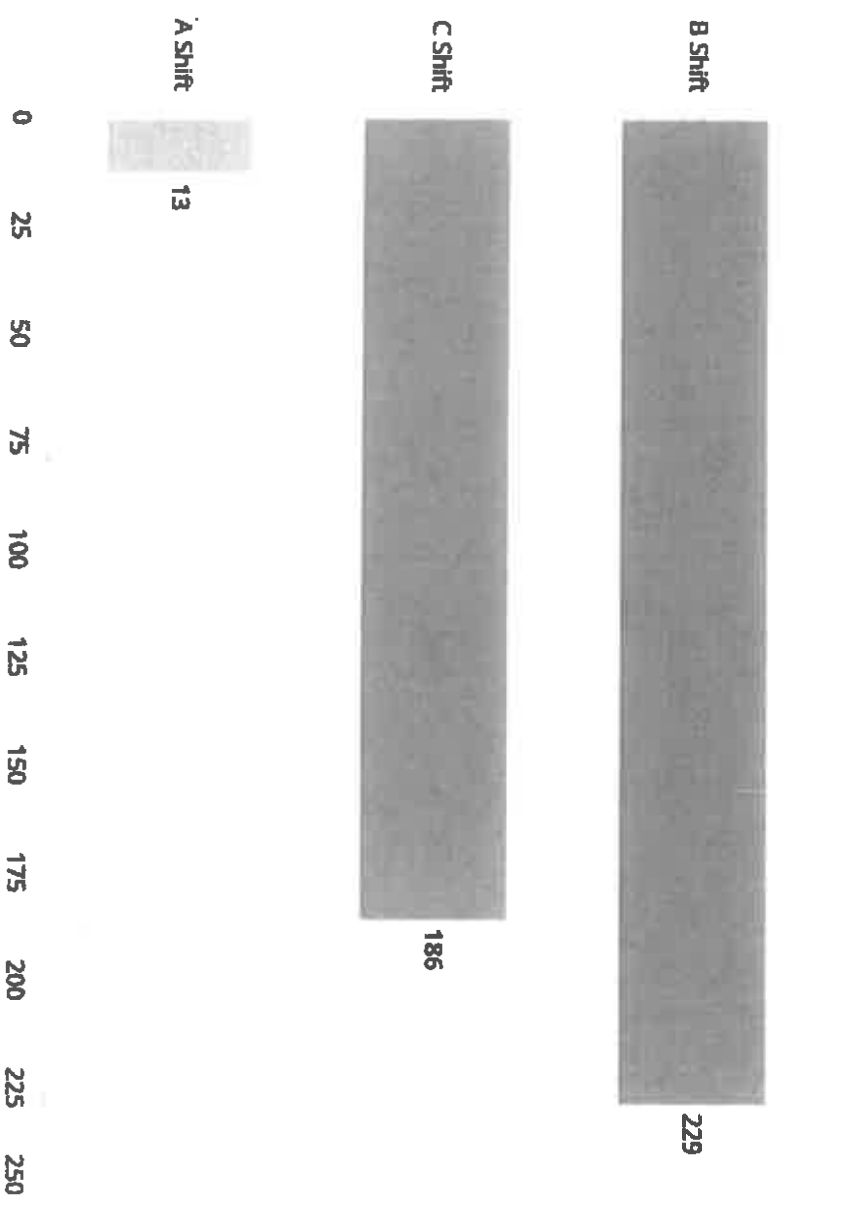
Filter statement

Filters Alarm Date Range 5/1/24 to 5/31/24 Is Locked true Is Active true

Incident Count by Station



Incident Count by Shift



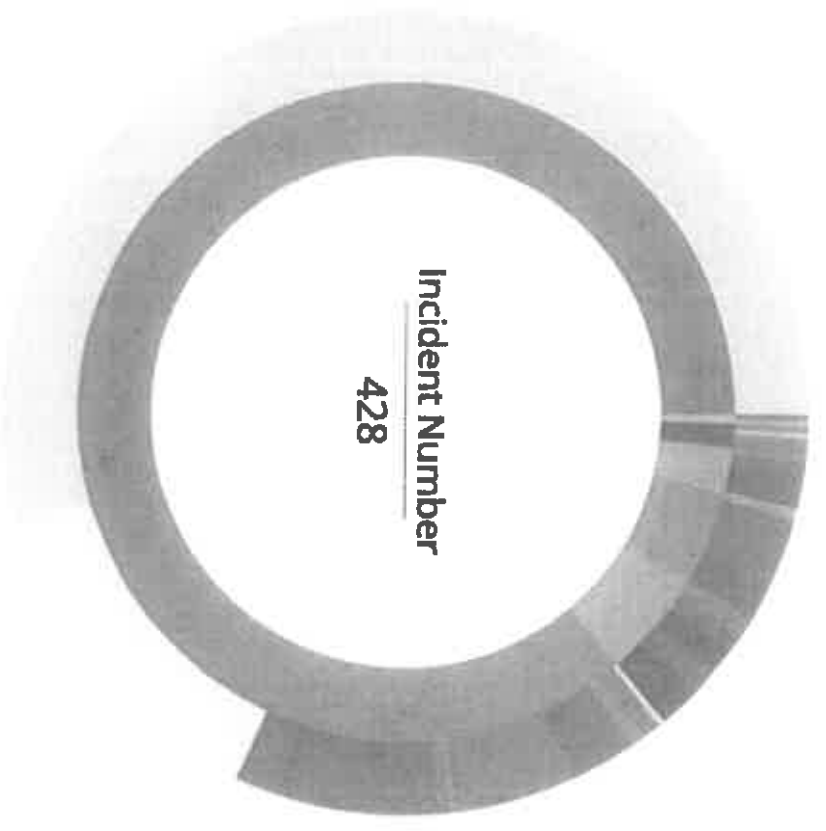
Fire Incident Court

Filter Statement

Filters: Alarm Date Range 5/1/24 to 5/31/24 Is Locked true Is Active true

Count of Incident Responses Percent of Incident Responses by Incident Type

Station	Shift	Unit Name	Count of Inciden
Central Station	A Shift	Medic 2	2024
	B Shift	Medic 1	4
		Engine 1	4
		Quint 1	4
		Medic 2	2
		Engine 12	2
		Medic 3	1
		Sector 1	1
		Medic 4	1
		Engine 6	1
		Engine 10	1
		Engine 4	1
		Engine 5	1
	C Shift	Engine 1	1
		Medic 1	1
		Quint 1	1
		Medic 2	1



Station	Shift	Unit Name	2024 Count of Incidents
Central Station	A Shift	Medic 2	2
		Engine 1	23
		Engine 10	2
		Engine 12	9
		Engine 4	1
		Engine 5	1
	B Shift	Engine 6	3
		Medic 1	27
		Medic 2	19
		Medic 3	7
		Medic-4	3
		Quint 1	22
		Sector 1	4
		Chief 1	1
		Chief 3	1
		Chief 4	2
		Chief 5	1
		Engine 1	22
		Engine 10	3
		Engine 12	2
		Engine 3	2
		Engine 4	4
		Engine 6	3
	C Shift	Marshal 1	1
		Marshal 2	2
		Marshal 3	2
		Marshal 4	1
		Marshal 5	1
		Medic 1	18
		Medic 2	11
		Medic 3	5
		Medic-4	8
		Quint 1	15
Sector 1	4		
Central Station Total			142
Station 2	A Shift	Medic 2	11
		Engine 12	2
		Engine 3	2
		Engine 6	1
	B Shift	Medic 1	4
		Medic 2	36
		Medic 3	1
		Medic-4	2
		Quint 1	2
		Sector 1	1

		Engine 3	1
		Engine 4	1
	C Shift	Medic 2	25
		Medic 3	1
		Quint 1	2
Station 2 Total			80
		Engine 1	1
		Engine 3	23
		Engine 6	2
	B Shift	Medic 2	4
		Medic 3	36
		Medic-4	3
		Quint 1	4
		Sector 1	2
Station 3		Engine 12	1
		Engine 3	23
		Engine 6	1
	C Shift	Medic 1	1
		Medic 2	2
		Medic 3	41
		Medic-4	1
		Quint 1	4
		Sector 1	1
Station 3 Total			103
		Engine 1	1
		Engine 4	13
		Medic 1	2
	B Shift	Medic 2	1
		Medic 3	1
		Medic-4	26
		Quint 1	1
		Sector 1	4
Station 4		Tender 4	1
		Engine 10	1
		Engine 4	11
	C Shift	Medic 1	1
		Medic 2	2
		Medic-4	20
		Quint 1	3
		Sector 1	3
Station 4 Total			60
		Engine 3	1
		Engine 4	1
		Engine 5	13
	B Shift	Engine 6	5
		Medic 2	2
		Medic 3	4

		Quint 1	3
Station 5		Sector 1	3
		Engine 1	1
		Engine 3	2
		Engine 5	19
	C Shift	Marshal 3	1
		Medic 2	3
		Medic 3	5
		Quint 1	2
		Sector 1	3
Station 5 Total			34
		Engine 1	1
		Engine 6	6
	B Shift	Marshal 3	1
		Medic 1	1
		Medic 2	1
Station 6		Medic-4	1
		Quint 1	2
		Sector 1	2
	C Shift	Engine 6	3
		Medic-4	2
Station 6 Total			9
Grand Total			428

Filter statement

Filters

Days In Alarm DateTime 5/1/24 to 5/31/24 | Is Locked true | Is Active true | Unit Arrival Order 1 | [1 more...](#)

Fire Index - First Apparatus Times

This measure comes from the ESO Fire Index. See national performance at: <https://www.eso.com/resources/fire-index/>

Count of Fire (100 Series) Incidents

Fire Incidents
5

Count of EMS (300 Series) Incidents

EMS Incidents
329

Fire - Alarm Handling Time

90th Percentile Alarm Handling Time
#N/A
Median Alarm Handling Time #N/A

EMS - Alarm Handling Time

90th Percentile Alarm Handling Time
#N/A
Median Alarm Handling Time #N/A

Fire - Turnout Time

90th Percentile Turnout Time
01m:00s
Median Turnout Time 01m:00s

EMS - Turnout Time

90th Percentile Turnout Time
03m:00s
Median Turnout Time 01m:00s

Fire - Travel Time

90th Percentile Travel Time
07m:00s
Median Travel Time 04m:00s

EMS - Travel Time

90th Percentile Travel Time
09m:00s
Median Travel Time 05m:00s

2024 Fire Index - First Apparatus Times

JUN 2, 2024 11:55:29 PM

Filter statement

Filters

Days In Alarm DateTime 5/1/24 to 5/31/24 | Is Locked true | Is Active true | Unit Arrival Order 1 | [1 more...](#)

Fire - Response Time

90th Percentile Response Time

08m:00s

Median Response Time 05m:00s

EMS - Response Time

90th Percentile Response Time

11m:00s

Median Response Time 07m:00s

Incident Details

Alarm Date	Alarm Time	Incide... Numb...	Alarm Handl... Time	Unit Turnout Time	Unit Travel Time	Respo... Time Alarm To Arrival	Incide... Type	Appar... Type	Officer In Charge Last Name
5/1/24	00:15	24043...		00h:03...	00h:05...	00h:08...	EMS c...	ALS unit	ALVIZO
5/1/24	02:35	24043...		00h:07...	00h:06...	00h:13...	Emerg...	BLS unit	LAVOIE
5/2/24	17:00	24050...		00h:01...	00h:03...	00h:04...	Motor ...	BLS unit	SILVA
5/2/24	12:25	24050...		00h:02...	00h:03...	00h:05...	EMS c...	ALS unit	ALVIZO
5/2/24	13:47	24050...		00h:01...	00h:05...	00h:06...	EMS c...	BLS unit	GLORIA
5/2/24	17:15	24050...		00h:01...	00h:06...	00h:07...	Emerg...	BLS unit	LAVOIE
5/2/24	17:59	24050...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	TREVI...
5/2/24	20:01	24050...		00h:00...	00h:06...	00h:06...	EMS c...	BLS unit	GARCIA
5/2/24	17:54	24050...		00h:03...	00h:08...	00h:11...	EMS c...	ALS unit	ALVIZO
5/2/24	22:24	24050...		00h:01...	00h:08...	00h:09...	Emerg...	Engine	GARCIA
5/2/24	14:53	24050...		00h:01...	00h:05...	00h:06...	EMS c...	BLS unit	TREVI...
5/2/24	17:47	24050...		00h:02...	00h:08...	00h:10...	Emerg...	BLS unit	GARCIA
5/2/24	08:39	24050...		00h:01...	00h:08...	00h:09...	EMS c...	BLS unit	GARCIA
5/2/24	09:42	24050...		00h:01...	00h:04...	00h:05...	Motor ...	Engine	LEAL
5/3/24	23:14	24050...		00h:01...	00h:06...	00h:07...	EMS c...	BLS unit	VILLAR...
5/3/24	19:05	24050...		00h:00...	00h:07...	00h:07...	EMS c...	ALS unit	CARRE...
5/3/24	16:50	24050...		00h:01...	00h:04...	00h:05...	Motor ...	Engine	CARRE...
5/3/24	19:14	24050...		00h:01...	00h:05...	00h:06...	EMS c...	BLS unit	LOPEZ
5/3/24	11:28	24050...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	LOPEZ
5/3/24	09:57	24050...		00h:00...	00h:01...	00h:01...	EMS c...	BLS unit	ZAMA...
5/3/24	15:04	24050...		00h:01...	00h:03...	00h:04...	EMS c...	BLS unit	VILLAR...
5/3/24	17:04	24050...		00h:02...	00h:07...	00h:09...	EMS c...	Engine	ESQUI...
5/3/24	04:59	24050...		00h:03...	00h:02...	00h:05...	EMS c...	Engine	GLORIA
5/3/24	16:19	24050...		00h:02...	00h:06...	00h:08...	EMS c...	BLS unit	VILLAR...
5/3/24	15:50	24050...		00h:01...	00h:03...	00h:04...	Motor ...	Engine	SANC...
5/3/24	15:30	24050...		00h:00...	00h:12...	00h:12...	EMS c...	ALS unit	CARRE...
5/3/24	17:25	24050...		00h:00...	00h:08...	00h:08...	EMS c...	BLS unit	VILLAR...
5/3/24	14:54	24050...		00h:01...	00h:03...	00h:04...	EMS c...	BLS unit	ZAMA...
5/3/24	13:59	24050...		00h:00...	00h:06...	00h:06...	EMS c...	BLS unit	LOPEZ
5/3/24	03:19	24050...		00h:03...	00h:11...	00h:14...	EMS c...	BLS unit	GARCIA
5/3/24	13:22	24050...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	ZAMA...
5/3/24	00:26	24050...		00h:03...	00h:04...	00h:07...	Emerg...	BLS unit	GARCIA
5/3/24	15:57	24050...		00h:01...	00h:06...	00h:07...	EMS c...	BLS unit	ZAMA...
5/4/24	19:10	24050...		00h:02...	00h:12...	00h:14...	EMS c...	ALS unit	ALVIZO
5/4/24	09:05	24050...		00h:02...	00h:05...	00h:07...	EMS c...	ALS unit	ALVIZO

Incident Details

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Alarm Date	Alarm Time	Incide... Numb...	Alarm Handl... Time	Unit Turnout Time	Unit Travel Time	Respo... Time Alarm To Arrival	Incide... Type	Appar... Type	Officer In Charge Last Name
5/4/24	14:12	24050...		00h:03...	00h:05...	00h:08...	Lock-j...	Engine	GLORIA
5/4/24	16:01	24050...		00h:01...	00h:02...	00h:03...	Emerg...	BLS unit	LAVOIE
5/4/24	04:02	24050...		00h:01...	00h:07...	00h:08...	EMS c...	BLS unit	ZAMA...
5/4/24	16:29	24050...		00h:02...	00h:02...	00h:04...	Emerg...	BLS unit	GARCIA
5/4/24	21:35	24050...		00h:03...	00h:08...	00h:11...	EMS c...	ALS unit	ALVIZO
5/4/24	22:53	24050...		00h:01...	00h:06...	00h:07...	EMS c...	BLS unit	GARCIA
5/4/24	12:15	24050...		00h:01...	00h:07...	00h:08...	Outsid...	Engine	GONZ...
5/4/24	20:34	24050...		00h:01...	00h:05...	00h:06...	EMS c...	Engine	OLIVA
5/4/24	13:45	24050...		00h:01...	00h:06...	00h:07...	Motor ...	Engine	LEAL
5/4/24	08:58	24050...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	LAVOIE
5/4/24	12:36	24050...		00h:01...	00h:05...	00h:06...	EMS c...	BLS unit	TREVI...
5/4/24	19:14	24050...		00h:02...	00h:08...	00h:10...	EMS c...	BLS unit	OLIVA
5/4/24	19:51	24050...		00h:00...	00h:10...	00h:10...	EMS c...	BLS unit	TREVI...
5/4/24	13:03	24050...		00h:01...	00h:06...	00h:07...	EMS c...	BLS unit	LONG...
5/4/24	19:41	24050...		00h:01...	00h:05...	00h:06...	Motor ...	BLS unit	MONT...
5/4/24	14:57	24050...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	TREVI...
5/4/24	01:13	24050...		00h:00...	00h:10...	00h:10...	EMS c...	ALS unit	CARRE...
5/5/24	16:31	24050...		00h:00...	00h:03...	00h:03...	EMS c...	BLS unit	LOPEZ
5/5/24	10:52	24050...		00h:03...	00h:15...	00h:18...	EMS c...	Engine	GUERRA
5/5/24	17:04	24050...		00h:01...	00h:07...	00h:08...	EMS c...	BLS unit	VILLAR...
5/5/24	00:36	24050...		00h:02...	00h:05...	00h:07...	EMS c...	BLS unit	GARCIA
5/5/24	14:27	24050...		00h:00...	00h:08...	00h:08...	EMS c...	ALS unit	GUERRA
5/5/24	12:22	24050...		00h:01...	00h:06...	00h:07...	EMS c...	ALS unit	CARRE...
5/5/24	15:12	24050...		00h:00...	00h:04...	00h:04...	EMS c...	BLS unit	LOPEZ
5/5/24	11:43	24050...		00h:01...	00h:03...	00h:04...	EMS c...	Engine	LOPEZ
5/5/24	04:50	24050...		00h:04...	00h:04...	00h:08...	Motor ...	Mobile...	OLIVA
5/5/24	02:50	24050...		00h:03...	00h:05...	00h:08...	Motor ...	Engine	LEAL
5/5/24	06:01	24050...		00h:04...	00h:06...	00h:10...	EMS c...	Engine	GLORIA
5/5/24	03:55	24050...		00h:03...	00h:10...	00h:13...	Emerg...	BLS unit	LAVOIE
5/5/24	13:01	24050...		00h:02...	00h:08...	00h:10...	EMS c...	Engine	LOPEZ
5/5/24	18:14	24050...		00h:01...	00h:07...	00h:08...	EMS c...	BLS unit	ZAMA...
5/5/24	17:24	24050...		00h:00...	00h:08...	00h:08...	EMS c...	ALS unit	CARRE...
5/5/24	14:05	24050...		00h:00...	00h:10...	00h:10...	EMS c...	BLS unit	ZAMA...
5/5/24	12:31	24050...		00h:00...	00h:11...	00h:11...	EMS c...	BLS unit	VILLAR...
5/5/24	21:49	24050...		00h:00...	00h:06...	00h:06...	EMS c...	BLS unit	ESQUI...

Incident Details

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Alarm Date	Alarm Time	Incide... Numb...	Alarm Handl... Time	Unit Turnout Time	Unit Travel Time	Respo... Time Alarm To Arrival	Incide... Type	Appar... Type	Officer In Charge Last Name
5/6/24	07:23	24050...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	VILLAR...
5/7/24	18:23	24050...		00h:01...	00h:03...	00h:04...	Motor ...	Mobile...	GUERRA
5/7/24	13:18	24050...		00h:00...	00h:07...	00h:07...	EMS c...	BLS unit	VILLAR...
5/7/24	19:23	24050...		00h:01...	00h:07...	00h:08...	EMS c...	Engine	BERNAL
5/7/24	18:27	24050...		00h:01...	00h:11...	00h:12...	EMS c...	BLS unit	LOPEZ
5/7/24	15:25	24050...		00h:00...	00h:09...	00h:09...	EMS c...	BLS unit	VILLAR...
5/7/24	20:21	24050...		00h:01...	00h:05...	00h:06...	Motor ...	Engine	VILLAR...
5/7/24	10:28	24050...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	LOPEZ
5/7/24	09:23	24050...		00h:01...	00h:04...	00h:05...	EMS c...	BLS unit	LOPEZ
5/7/24	09:26	24050...		00h:01...	00h:04...	00h:05...	Cookln...	Mobile...	OLIVA
5/7/24	23:33	24050...		00h:01...	00h:06...	00h:07...	EMS c...	BLS unit	VILLAR...
5/7/24	08:49	24050...		00h:01...	00h:03...	00h:04...	EMS c...	BLS unit	ZAMA...
5/7/24	23:53	24050...		00h:02...	00h:07...	00h:09...	EMS c...	Engine	ESQUI...
5/7/24	10:32	24050...		00h:00...	00h:00...	00h:00...	EMS c...	Quint	GLORIA
5/7/24	11:13	24050...		00h:00...	00h:04...	00h:04...	EMS c...	BLS unit	VILLAR...
5/7/24	08:17	24050...		00h:04...	00h:06...	00h:10...	EMS c...	ALS unit	CARRE...
5/7/24	14:57	24050...		00h:00...	00h:05...	00h:05...	Motor ...	BLS unit	OLIVA
5/7/24	17:59	24050...		00h:00...	00h:09...	00h:09...	EMS c...	BLS unit	ZAMA...
5/8/24	05:03	24050...		00h:01...	00h:06...	00h:07...	EMS c...	BLS unit	VILLAR...
5/9/24	09:01	24050...		00h:02...	00h:03...	00h:05...	Emerg...	BLS unit	VILLAL...
5/9/24	16:25	24050...		00h:00...	00h:09...	00h:09...	Emerg...	BLS unit	SILVA
5/9/24	12:28	24050...		00h:02...	00h:02...	00h:04...	Emerg...	BLS unit	SILVA
5/9/24	17:53	24050...		00h:00...	00h:07...	00h:07...	Emerg...	BLS unit	SILVA
5/9/24	11:41	24050...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	TORRES
5/9/24	08:44	24050...		00h:02...	00h:02...	00h:04...	EMS c...	ALS unit	TREVI...
5/9/24	17:08	24050...		00h:02...	00h:08...	00h:10...	EMS c...	BLS unit	TORRES
5/9/24	11:09	24050...		00h:00...	00h:04...	00h:04...	Emerg...	BLS unit	SILVA
5/9/24	14:55	24050...		00h:02...	00h:04...	00h:06...	EMS c...	BLS unit	TORRES
5/9/24	16:18	24050...		00h:01...	00h:02...	00h:03...	EMS c...	BLS unit	ALVIZO
5/9/24	20:51	24050...		00h:05...	00h:10...	00h:15...	Emerg...	BLS unit	SILVA
5/9/24	22:51	24050...		00h:03...	00h:05...	00h:08...	Emerg...	BLS unit	SILVA
5/9/24	19:18	24050...		00h:00...	00h:08...	00h:08...	EMS c...	BLS unit	ALVIZO
5/9/24	17:12	24050...		00h:00...	00h:04...	00h:04...	Motor ...	Engine	LEAL
5/9/24	19:09	24050...		00h:01...	00h:05...	00h:06...	Emerg...	ALS unit	TREVI...
5/10/24	01:21	24050...		00h:02...	00h:03...	00h:05...	Emerg...	BLS unit	SILVA

Incident Details

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Alarm Date	Alarm Time	incide... Numb...	Alarm Handl... Time	Unit Turnout Time	Unit Travel Time	Respo... Time Alarm To Arrival	incide... Type	Appar... Type	Officer In Charge Last Name
5/10/24	18:23	24051...		00h:01...	00h:09...	00h:10...	Emerg...	BLS unit	JUAREZ
5/10/24	00:24	24050...		00h:02...	00h:08...	00h:10...	EMS c...	BLS unit	ALVIZO
5/10/24	09:00	24051...		00h:03...	00h:02...	00h:05...	Emerg...	BLS unit	JUAREZ
5/10/24	02:30	24050...		00h:02...	00h:12...	00h:14...	EMS c...	BLS unit	ALVIZO
5/10/24	20:48	24051...		00h:02...	00h:07...	00h:09...	Emerg...	BLS unit	JUAREZ
5/10/24	01:07	24050...		00h:02...	00h:08...	00h:10...	EMS c...	Quint	LONG...
5/10/24	03:19	24050...		00h:03...	00h:04...	00h:07...	EMS c...	BLS unit	TORRES
5/10/24	04:00	24050...		00h:02...	00h:06...	00h:08...	EMS c...	ALS unit	TREVI...
5/10/24	16:26	24051...		00h:00...	00h:10...	00h:10...	Emerg...	BLS unit	JUAREZ
5/11/24	22:53	24051...		00h:02...	00h:04...	00h:06...	EMS c...	BLS unit	TORRES
5/11/24	20:24	24051...		00h:04...	00h:07...	00h:11...	EMS c...	BLS unit	TORRES
5/11/24	23:28	24051...		00h:01...	00h:04...	00h:05...	EMS c...	BLS unit	TORRES
5/11/24	21:57	24051...		00h:01...	00h:08...	00h:09...	EMS c...	BLS unit	GLORIA
5/11/24	09:31	24051...		00h:01...	00h:05...	00h:06...	EMS c...	Engine	BERNAL
5/11/24	08:12	24051...		00h:01...	00h:03...	00h:04...	Motor ...	BLS unit	BERNAL
5/11/24	01:54	24051...		00h:01...	00h:07...	00h:08...	Emerg...	BLS unit	JUAREZ
5/11/24	17:15	24051...		00h:00...	00h:09...	00h:09...	EMS c...	BLS unit	TORRES
5/11/24	10:21	24051...		00h:01...	00h:02...	00h:03...	Motor ...	Engine	GLORIA
5/12/24	18:32	24051...		00h:01...	00h:04...	00h:05...	Lock-i...	BLS unit	VILLAR...
5/12/24	19:05	24051...		00h:00...	00h:02...	00h:02...	EMS c...	BLS unit	LOPEZ
5/12/24	10:32	24051...		00h:00...	00h:05...	00h:05...	Passen...	Engine	ESQUI...
5/12/24	19:02	24051...		00h:00...	00h:07...	00h:07...	EMS c...	BLS unit	MARIN
5/12/24	15:04	24051...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	ZAMA...
5/12/24	20:57	24051...		00h:00...	00h:11...	00h:11...	EMS c...	ALS unit	CARRE...
5/12/24	21:38	24051...		00h:00...	00h:06...	00h:06...	EMS c...	BLS unit	MARIN
5/12/24	13:47	24051...		00h:01...	00h:05...	00h:06...	EMS c...	BLS unit	LOPEZ
5/12/24	11:24	24051...		00h:00...	00h:05...	00h:05...	EMS c...	Engine	LOPEZ
5/12/24	20:24	24051...		00h:01...	00h:08...	00h:09...	EMS c...	BLS unit	LOPEZ
5/12/24	17:10	24051...		00h:00...	00h:06...	00h:06...	EMS c...	BLS unit	MARIN
5/12/24	02:19	24051...		00h:03...	00h:03...	00h:06...	EMS c...	BLS unit	GLORIA
5/12/24	02:48	24051...		00h:02...	00h:13...	00h:15...	EMS c...	ALS unit	TREVI...
5/12/24	13:44	24051...		00h:04...	00h:08...	00h:12...	EMS c...	Engine	ESQUI...
5/12/24	22:45	24051...		00h:00...	00h:08...	00h:08...	EMS c...	BLS unit	ZAMA...
5/12/24	10:33	24051...		00h:01...	00h:08...	00h:09...	EMS c...	BLS unit	LOPEZ
5/12/24	09:39	24051...		00h:00...	00h:06...	00h:06...	EMS c...	BLS unit	ZAMA...

Incident Details

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Alarm Date	Alarm Time	Incide... Numb...	Alarm Handl... Time	Unit Turnout Time	Unit Travel Time	Respo... Time Alarm To Arrival	Incide... Type	Appar... Type	Officer In Charge Last Name
5/12/24	18:12	24051...		00h:01...	00h:08	00h:09...	EMS c...	BLS unit	ZAMA...
5/12/24	15:18	24051...		00h:00...	00h:03...	00h:03...	EMS c...	BLS unit	MARIN
5/12/24	20:55	24051...		00h:00...	00h:07...	00h:07...	EMS c...	BLS unit	ZAMA...
5/12/24	15:37	24051...		00h:00...	00h:07...	00h:07...	EMS c...	Engine	LOPEZ
5/13/24	04:49	24051...		00h:01...	00h:05...	00h:06...	EMS c...	BLS unit	ZAMA...
5/13/24	07:54	24051...		00h:02...	00h:04...	00h:06...	Motor ...	Mobile...	LOPEZ
5/13/24	21:37	24051...		00h:06...	00h:05...	00h:11...	EMS c...	BLS unit	TORRES
5/13/24	07:58	24051...		00h:01...	00h:09...	00h:10...	EMS c...	BLS unit	ZAMA...
5/13/24	13:26	24051...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	MARIN
5/13/24	16:50	24051...		00h:01...	00h:03...	00h:04...	EMS c...	Engine	GLORIA
5/13/24	09:48	24051...		00h:00...	00h:12...	00h:12...	EMS c...	BLS unit	MARIN
5/13/24	17:23	24051...		00h:02...	00h:06...	00h:08...	EMS c...	BLS unit	TORRES
5/13/24	16:23	24051...		00h:01...	00h:03...	00h:04...	Motor ...	Engine	GLORIA
5/13/24	19:29	24051...		00h:01...	00h:02...	00h:03...	Medic...	BLS unit	SILVA
5/13/24	11:32	24051...		00h:00...	00h:07...	00h:07...	EMS c...	BLS unit	CARRE...
5/13/24	20:18	24051...		00h:01...	00h:09...	00h:10...	Emerg...	BLS unit	SILVA
5/13/24	22:12	24051...		00h:04...	00h:04...	00h:08...	Emerg...	Engine	GARCIA
5/13/24	16:30	24051...		00h:00...	00h:01...	00h:01...	EMS c...	BLS unit	TORRES
5/13/24	14:00	24051...		00h:01...	00h:05...	00h:06...	Emerg...	BLS unit	LEAL
5/13/24	17:56	24051...		00h:00...	00h:07...	00h:07...	Motor ...	Mobile...	LOPEZ
5/13/24	11:59	24051...		00h:01...	00h:04...	00h:05...	Emerg...	Engine	SILVA
5/13/24	21:34	24051...		00h:01...	00h:03...	00h:04...	EMS c...	BLS unit	ALVIZO
5/13/24	16:27	24051...		00h:01...	00h:03...	00h:04...	EMS c...	ALS unit	TREVI...
5/14/24	14:58	24051...		00h:00...	00h:06...	00h:06...	EMS c...	BLS unit	MARIN
5/14/24	20:29	24051...		00h:00...	00h:06...	00h:06...	EMS c...	BLS unit	LOPEZ
5/14/24	15:40	24051...		00h:00...	00h:11...	00h:11...	Motor ...	BLS unit	MARIN
5/14/24	14:59	24051...		00h:00...	00h:05...	00h:05...	EMS c...	Engine	GONZ...
5/14/24	16:49	24051...		00h:01...	00h:04...	00h:05...	EMS c...	BLS unit	LOPEZ
5/14/24	12:51	24051...		00h:01...	00h:03...	00h:04...	EMS c...	Engine	GONZ...
5/14/24	13:40	24051...		00h:01...	00h:09...	00h:10...	EMS c...	BLS unit	MARIN
5/14/24	19:44	24051...		00h:01...	00h:05...	00h:06...	EMS c...	BLS unit	VILLAR...
5/14/24	21:28	24051...		00h:01...	00h:04...	00h:05...	EMS c...	BLS unit	LOPEZ
5/14/24	06:37	24051...		00h:10...	00h:05...	00h:15...	Emerg...	BLS unit	SILVA
5/15/24	03:37	24051...		00h:01...	00h:05...	00h:06...	EMS c...	BLS unit	VILLAR...
5/15/24	05:51	24051...		00h:02...	00h:10...	00h:12...	EMS c...	BLS unit	VILLAR...

Incident Details

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Alarm Date	Alarm Time	Incide... Numb...	Alarm Handl... Time	Unit Turnout Time	Unit Travel Time	Respo... Time Alarm To Arrival	Incide... Type	Appar... Type	Officer In Charge Last Name
5/15/24	06:20	24051...		00h:02...	00h:05...	00h:07...	EMS c...	ALS unit	CARRE...
5/16/24	09:47	24051...		00h:00...	00h:08...	00h:08...	EMS c...	BLS unit	ZAMA...
5/16/24	15:03	24051...		00h:01...	00h:07...	00h:08...	EMS c...	Quint	LOPEZ
5/16/24	15:01	24051...		00h:01...	00h:11...	00h:12...	EMS c...	ALS unit	CARRE...
5/16/24	17:56	24051...		00h:00...	00h:05...	00h:05...	EMS c...	ALS unit	CARRE...
5/16/24	15:10	24051...		00h:01...	00h:07...	00h:08...	EMS c...	Engine	GONZ...
5/16/24	11:55	24051...		00h:00...	00h:03...	00h:03...	EMS c...	BLS unit	ZAMA...
5/16/24	14:38	24051...		00h:01...	00h:06...	00h:07...	Motor ...	BLS unit	LOPEZ
5/16/24	09:06	24051...		00h:01...	00h:11...	00h:12...	EMS c...	BLS unit	VILLAR...
5/16/24	16:45	24051...		00h:00...	00h:08...	00h:08...	EMS c...	Engine	GUERRA
5/16/24	16:06	24051...		00h:00...	00h:05...	00h:05...	EMS c...	Engine	LEAL
5/16/24	16:08	24051...		00h:02...	00h:08...	00h:10...	Medic...	Engine	ESQUI...
5/16/24	11:02	24051...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	VILLAR...
5/16/24	21:48	24051...		00h:01...	00h:03...	00h:04...	Emerg...	BLS unit	GONZ...
5/16/24	08:06	24051...		00h:01...	00h:04...	00h:05...	EMS c...	ALS unit	CARRE...
5/16/24	09:53	24051...		00h:04...	00h:06...	00h:10...	EMS c...	ALS unit	CARRE...
5/16/24	15:03	24051...		00h:00...	00h:08...	00h:08...	EMS c...	BLS unit	ZAMA...
5/17/24	01:52	24051...		00h:02...	00h:07...	00h:09...	EMS c...	BLS unit	ZAMA...
5/17/24	05:00	24051...		00h:02...	00h:11...	00h:13...	EMS c...	BLS unit	ZAMA...
5/17/24	06:43	24051...		00h:03...	00h:03...	00h:06...	Motor ...	Engine	GONZ...
5/17/24	00:26	24051...		00h:02...	00h:03...	00h:05...	EMS c...	Engine	LEAL
5/18/24	22:32	24051...		00h:02...	00h:10...	00h:12...	Emerg...	BLS unit	LAVOIE
5/18/24	09:31	24051...		00h:01...	00h:07...	00h:08...	Emerg...	BLS unit	LAVOIE
5/18/24	10:58	24051...		00h:01...	00h:04...	00h:05...	Motor ...	Mobile...	LEAL
5/18/24	17:19	24051...		00h:04...	00h:08...	00h:12...	EMS c...	ALS unit	GONZ...
5/18/24	08:35	24051...		00h:01...	00h:10...	00h:11...	EMS c...	Engine	ALVIZO
5/18/24	17:55	24051...		00h:01...	00h:04...	00h:05...	EMS c...	Engine	GLORIA
5/18/24	10:19	24051...		00h:02...	00h:06...	00h:08...	EMS c...	ALS unit	GONZ...
5/18/24	19:55	24051...		00h:02...	00h:05...	00h:07...	Emerg...	BLS unit	LONG...
5/18/24	17:16	24051...		00h:01...	00h:01...	00h:02...	EMS c...	BLS unit	ALVIZO
5/18/24	10:57	24051...		00h:02...	00h:07...	00h:09...	EMS c...	Engine	GLORIA
5/18/24	19:40	24051...		00h:02...	00h:04...	00h:06...	EMS c...	BLS unit	ALVIZO
5/18/24	12:42	24051...		00h:01...	00h:05...	00h:06...	EMS c...	BLS unit	ALVIZO
5/18/24	17:22	24051...		00h:02...	00h:05...	00h:07...	EMS c...	BLS unit	LAVOIE
5/18/24	23:48	24051...		00h:03...	00h:08...	00h:11...	EMS c...	BLS unit	ALVIZO

Incident Details

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Alarm Date	Alarm Time	Incide... Numb...	Alarm Handl... Time	Unit Turnout Time	Unit Travel Time	Respo... Time Alarm To Arrival	Incide... Type	Appar... Type	Officer In Charge Last Name
5/18/24	20:07	24051...		00h:03...	00h:07...	00h:10...	EMS c...	ALS unit	GLORIA
5/18/24	13:03	24051...		00h:01...	00h:09...	00h:10...	EMS c...	BLS unit	LAVOIE
5/18/24	12:07	24051...		00h:00...	00h:05...	00h:05...	EMS c...	BLS unit	ALVIZO
5/18/24	16:41	24051...		00h:00...	00h:06...	00h:06...	Motor ...	Engine	GLORIA
5/18/24	11:55	24051...		00h:00...	00h:03...	00h:03...	Motor ...	ALS unit	GONZ...
5/19/24	07:27	24051...		00h:01...	00h:03...	00h:04...	Medic...	BLS unit	SILVA
5/19/24	00:48	24051...		00h:02...	00h:05...	00h:07...	EMS c...	BLS unit	ALVIZO
5/19/24	04:43	24051...		00h:05...	00h:04...	00h:09...	EMS c...	BLS unit	ALVIZO
5/19/24	06:34	24051...		00h:01...	00h:06...	00h:07...	EMS c...	BLS unit	ALVIZO
5/19/24	04:57	24051...		00h:03...	00h:13...	00h:16...	EMS c...	Engine	LEAL

Record List

Incident Number	Time in Alarm DateTime	Time in Last Unit Cleared DateTime
240430-182118-MISNEMS	05/01/2024 00:15:00	05/01/2024 00:33:00
240430-204940-MISNEMS	05/01/2024 02:35:00	05/01/2024 02:58:00
240502-024053-MISNEMS	05/02/2024 08:39:00	05/02/2024 09:05:00
240502-034623-MISNEMS	05/02/2024 09:42:00	05/02/2024 10:10:00
240502-043603-MISNEMS	05/02/2024 10:32:00	05/02/2024 11:02:00
240502-062830-MISNEMS	05/02/2024 12:25:00	05/02/2024 12:48:00
240502-075121-MISNEMS	05/02/2024 13:47:00	05/02/2024 14:05:00
240502-085440-MISNEMS	05/02/2024 14:53:00	05/02/2024 15:20:00
240502-110708-MISNEMS	05/02/2024 17:00:00	05/02/2024 17:16:00
240502-111846-MISNEMS	05/02/2024 17:15:00	05/02/2024 17:47:00
240502-120556-MISNEMS	05/02/2024 17:47:00	05/02/2024 18:08:00
240502-120729-MISNEMS	05/02/2024 17:54:00	05/02/2024 18:24:00
240502-121105-MISNEMS	05/02/2024 17:59:00	05/02/2024 18:18:00
240502-140208-MISNEMS	05/02/2024 20:01:00	05/02/2024 20:21:00
240502-163014-MISNEMS	05/02/2024 22:24:00	05/02/2024 22:43:00
240502-164916-MISNEMS	05/02/2024 22:40:00	05/02/2024 22:51:00
240502-182323-MISNEMS	05/03/2024 00:21:00	05/03/2024 00:35:00
240502-183047-MISNEMS	05/03/2024 00:26:00	05/03/2024 00:55:00
240502-212104-MISNEMS	05/03/2024 03:19:00	05/03/2024 03:44:00
240502-230332-MISNEMS	05/03/2024 04:59:00	05/03/2024 05:20:00
240503-030921-MISNEMS	05/03/2024 09:07:00	05/03/2024 09:45:00
240503-035834-MISNEMS	05/03/2024 09:57:00	05/03/2024 10:18:00
240503-061916-MISNEMS	05/03/2024 11:28:00	05/03/2024 12:02:00
240503-063943-MISNEMS	05/03/2024 13:22:00	05/03/2024 13:47:00
240503-080032-MISNEMS	05/03/2024 13:40:00	05/03/2024 13:53:00
240503-080056-MISNEMS	05/03/2024 13:59:00	05/03/2024 14:25:00
240503-090724-MISNEMS	05/03/2024 14:54:00	05/03/2024 15:15:00
240503-090834-MISNEMS	05/03/2024 15:04:00	05/03/2024 15:26:00
240503-093937-MISNEMS	05/03/2024 15:30:00	05/03/2024 15:57:00
240503-100022-MISNEMS	05/03/2024 15:50:00	05/03/2024 16:20:00
240503-100127-MISNEMS	05/03/2024 15:57:00	05/03/2024 16:18:00
240503-102327-MISNEMS	05/03/2024 16:19:00	05/03/2024 16:44:00
240503-105950-MISNEMS	05/03/2024 16:50:00	05/03/2024 17:10:00
240503-113642-MISNEMS	05/03/2024 17:04:00	05/03/2024 17:29:00
240503-113907-MISNEMS	05/03/2024 17:25:00	05/03/2024 17:48:00

Record List

Incident Number	Time in Alarm DateTime	Time in Last Unit Cleared DateTime
240503-115841-MISNEMS	05/03/2024 17:46:00	05/03/2024 18:01:00
240503-131447-MISNEMS	05/03/2024 19:05:00	05/03/2024 19:30:00
240503-131839-MISNEMS	05/03/2024 19:14:00	05/03/2024 19:27:00
240503-133324-MISNEMS	05/03/2024 19:29:00	05/03/2024 19:44:00
240503-171804-MISNEMS	05/03/2024 23:14:00	05/04/2024 00:22:00
240503-174050-MISNEMS	05/03/2024 23:38:00	05/03/2024 23:47:00
240503-191507-MISNEMS	05/04/2024 01:13:00	05/04/2024 01:44:00
240503-214432-MISNEMS	05/04/2024 03:36:00	05/04/2024 03:52:00
240503-220521-MISNEMS	05/04/2024 04:02:00	05/04/2024 04:36:00
240504-034331-MISNEMS	05/04/2024 08:58:00	05/04/2024 09:14:00
240504-035436-MISNEMS	05/04/2024 09:05:00	05/04/2024 09:28:00
240504-053228-MISNEMS	05/04/2024 11:01:00	05/04/2024 11:15:00
240504-053444-MISNEMS	05/04/2024 11:04:00	05/04/2024 11:58:00
240504-121946-MISNEMS	05/04/2024 12:15:00	05/04/2024 13:15:00
240504-075442-MISNEMS	05/04/2024 12:36:00	05/04/2024 12:54:00
240504-074855-MISNEMS	05/04/2024 13:03:00	05/04/2024 13:37:00
240504-080734-MISNEMS	05/04/2024 13:45:00	05/04/2024 14:27:00
240504-082340-MISNEMS	05/04/2024 14:12:00	05/04/2024 14:31:00
240504-094416-MISNEMS	05/04/2024 14:57:00	05/04/2024 15:14:00
240504-094955-MISNEMS	05/04/2024 15:11:00	05/04/2024 15:13:00
240504-105449-MISNEMS	05/04/2024 16:01:00	05/04/2024 16:26:00
240504-103546-MISNEMS	05/04/2024 16:18:00	05/04/2024 17:10:00
240504-104918-MISNEMS	05/04/2024 16:29:00	05/04/2024 16:40:00
240504-131321-MISNEMS	05/04/2024 18:29:00	05/04/2024 18:54:00
240504-133305-MISNEMS	05/04/2024 19:10:00	05/04/2024 19:28:00
240504-134636-MISNEMS	05/04/2024 19:14:00	05/04/2024 19:28:00
240504-134659-MISNEMS	05/04/2024 19:41:00	05/04/2024 19:53:00
240504-140453-MISNEMS	05/04/2024 19:51:00	05/04/2024 21:00:00
240504-142239-MISNEMS	05/04/2024 20:17:00	05/04/2024 20:36:00
240504-150130-MISNEMS	05/04/2024 20:34:00	05/04/2024 20:54:00
240504-153917-MISNEMS	05/04/2024 21:35:00	05/04/2024 21:59:00
240504-171347-MISNEMS	05/04/2024 22:45:00	05/04/2024 23:03:00
240504-170453-MISNEMS	05/04/2024 22:53:00	05/04/2024 23:08:00
240504-183808-MISNEMS	05/05/2024 00:36:00	05/05/2024 00:56:00
240504-195956-MISNEMS	05/05/2024 01:57:00	05/05/2024 02:14:00

Record List

Incident Number	Time In Alarm DateTime	Time In Last Unit Cleared DateTime
240504-205243-MISNEMS	05/05/2024 02:50:00	05/05/2024 03:34:00
240504-215710-MISNEMS	05/05/2024 03:55:00	05/05/2024 04:19:00
240504-225329-MISNEMS	05/05/2024 04:50:00	05/05/2024 05:31:00
240505-000249-MISNEMS	05/05/2024 06:01:00	05/05/2024 06:18:00
240505-062437-MISNEMS	05/05/2024 10:46:00	05/05/2024 10:57:00
240505-065213-MISNEMS	05/05/2024 10:52:00	05/05/2024 11:20:00
240505-074726-MISNEMS	05/05/2024 11:43:00	05/05/2024 12:02:00
240505-075705-MISNEMS	05/05/2024 12:22:00	05/05/2024 12:47:00
240505-080232-MISNEMS	05/05/2024 12:31:00	05/05/2024 12:55:00
240505-081041-MISNEMS	05/05/2024 12:35:00	05/05/2024 12:53:00
240505-082207-MISNEMS	05/05/2024 13:01:00	05/05/2024 13:31:00
240505-084415-MISNEMS	05/05/2024 14:05:00	05/05/2024 14:31:00
240505-083755-MISNEMS	05/05/2024 14:27:00	05/05/2024 14:53:00
240505-091913-MISNEMS	05/05/2024 15:12:00	05/05/2024 15:35:00
240505-103344-MISNEMS	05/05/2024 16:31:00	05/05/2024 17:09:00
240505-111130-MISNEMS	05/05/2024 17:04:00	05/05/2024 17:27:00
240505-112723-MISNEMS	05/05/2024 17:24:00	05/05/2024 17:47:00
240505-122831-MISNEMS	05/05/2024 18:14:00	05/05/2024 18:44:00
240505-131545-MISNEMS	05/05/2024 19:02:00	05/05/2024 19:28:00
240505-152055-MISNEMS	05/05/2024 21:19:00	05/05/2024 21:34:00
240505-155542-MISNEMS	05/05/2024 21:49:00	05/05/2024 22:03:00
240506-012523-MISNEMS	05/06/2024 07:23:00	05/06/2024 07:45:00
240507-022813-MISNEMS	05/07/2024 08:17:00	05/07/2024 08:41:00
240507-025102-MISNEMS	05/07/2024 08:49:00	05/07/2024 09:13:00
240507-032945-MISNEMS	05/07/2024 09:23:00	05/07/2024 09:43:00
240507-033853-MISNEMS	05/07/2024 09:26:00	05/07/2024 09:41:00
240507-042549-MISNEMS	05/07/2024 10:23:00	05/07/2024 10:38:00
240507-043128-MISNEMS	05/07/2024 10:28:00	05/07/2024 10:47:00
240507-043916-MISNEMS	05/07/2024 10:32:00	05/07/2024 10:37:00
240507-051828-MISNEMS	05/07/2024 11:13:00	05/07/2024 11:26:00
240507-071951-MISNEMS	05/07/2024 13:18:00	05/07/2024 13:37:00
240507-090004-MISNEMS	05/07/2024 14:57:00	05/07/2024 15:57:00
240507-093853-MISNEMS	05/07/2024 15:25:00	05/07/2024 15:54:00
240507-120200-MISNEMS	05/07/2024 17:59:00	05/07/2024 18:21:00
240507-120920-MISNEMS	05/07/2024 18:06:00	05/07/2024 18:19:00

Record List

Incident Number	Time in Alarm DateTime	Time in Last Unit Cleared DateTime
240507-124709-MISNEMS	05/07/2024 18:23:00	05/07/2024 19:20:00
240507-124129-MISNEMS	05/07/2024 18:27:00	05/07/2024 19:00:00
240507-132500-MISNEMS	05/07/2024 19:23:00	05/07/2024 19:52:00
240507-142947-MISNEMS	05/07/2024 20:21:00	05/07/2024 20:35:00
240507-160600-MISNEMS	05/07/2024 22:00:00	05/07/2024 22:19:00
240507-174535-MISNEMS	05/07/2024 23:33:00	05/07/2024 23:53:00
240507-180010-MISNEMS	05/07/2024 23:53:00	05/08/2024 00:24:00
240507-232028-MISNEMS	05/08/2024 05:03:00	05/08/2024 05:25:00
240509-024500-MISNEMS	05/09/2024 08:44:00	05/09/2024 09:01:00
240509-030332-MISNEMS	05/09/2024 09:01:00	05/09/2024 09:21:00
240509-035116-MISNEMS	05/09/2024 09:44:00	05/09/2024 10:19:00
240509-041655-MISNEMS	05/09/2024 10:13:00	05/09/2024 11:27:00
240509-041939-MISNEMS	05/09/2024 10:17:00	05/09/2024 10:31:00
240509-051750-MISNEMS	05/09/2024 11:09:00	05/09/2024 11:28:00
240509-054617-MISNEMS	05/09/2024 11:41:00	05/09/2024 12:02:00
240509-063017-MISNEMS	05/09/2024 12:28:00	05/09/2024 12:46:00
240509-091726-MISNEMS	05/09/2024 14:55:00	05/09/2024 15:12:00
240509-092149-MISNEMS	05/09/2024 15:12:00	05/09/2024 15:29:00
240509-102042-MISNEMS	05/09/2024 16:05:00	05/09/2024 16:28:00
240509-102817-MISNEMS	05/09/2024 16:18:00	05/09/2024 16:35:00
240509-103659-MISNEMS	05/09/2024 16:25:00	05/09/2024 17:00:00
240509-111950-MISNEMS	05/09/2024 17:08:00	05/09/2024 17:36:00
240509-114927-MISNEMS	05/09/2024 17:12:00	05/09/2024 17:37:00
240509-121233-MISNEMS	05/09/2024 17:45:00	05/09/2024 17:56:00
240509-121839-MISNEMS	05/09/2024 17:53:00	05/09/2024 18:17:00
240509-132306-MISNEMS	05/09/2024 19:09:00	05/09/2024 19:29:00
240509-133137-MISNEMS	05/09/2024 19:18:00	05/09/2024 19:48:00
240509-150404-MISNEMS	05/09/2024 20:51:00	05/09/2024 21:28:00
240509-165235-MISNEMS	05/09/2024 22:51:00	05/09/2024 23:08:00
240509-182708-MISNEMS	05/10/2024 00:24:00	05/10/2024 00:42:00
240509-191301-MISNEMS	05/10/2024 01:07:00	05/10/2024 01:37:00
240509-192239-MISNEMS	05/10/2024 01:21:00	05/10/2024 01:41:00
240509-203216-MISNEMS	05/10/2024 02:30:00	05/10/2024 03:06:00
240509-212137-MISNEMS	05/10/2024 03:19:00	05/10/2024 03:50:00
240509-220321-MISNEMS	05/10/2024 04:00:00	05/10/2024 04:24:00

Record List

Incident Number	Time In Alarm DateTime	Time In Last Unit Cleared DateTime
240509-222054-MISNEMS	05/10/2024 04:18:00	05/10/2024 04:38:00
240510-030212-MISNEMS	05/10/2024 09:00:00	05/10/2024 09:19:00
240510-103213-MISNEMS	05/10/2024 16:26:00	05/10/2024 16:48:00
240510-122925-MISNEMS	05/10/2024 18:23:00	05/10/2024 18:50:00
240510-145132-MISNEMS	05/10/2024 20:48:00	05/10/2024 21:16:00
240510-195639-MISNEMS	05/11/2024 01:54:00	05/11/2024 02:18:00
240511-023907-MISNEMS	05/11/2024 08:12:00	05/11/2024 08:33:00
240511-034943-MISNEMS	05/11/2024 09:31:00	05/11/2024 09:52:00
240511-045710-MISNEMS	05/11/2024 10:21:00	05/11/2024 10:43:00
240511-060312-MISNEMS	05/11/2024 11:45:00	05/11/2024 12:02:00
240511-082656-MISNEMS	05/11/2024 13:54:00	05/11/2024 14:11:00
240511-084133-MISNEMS	05/11/2024 14:33:00	05/11/2024 14:45:00
240511-123149-MISNEMS	05/11/2024 17:15:00	05/11/2024 17:56:00
240511-142746-MISNEMS	05/11/2024 20:24:00	05/11/2024 21:05:00
240511-160055-MISNEMS	05/11/2024 21:57:00	05/11/2024 22:33:00
240511-165620-MISNEMS	05/11/2024 22:53:00	05/11/2024 23:14:00
240511-172915-MISNEMS	05/11/2024 23:28:00	05/11/2024 23:39:00
240511-201450-MISNEMS	05/12/2024 02:13:00	05/12/2024 02:31:00
240511-202335-MISNEMS	05/12/2024 02:19:00	05/12/2024 02:41:00
240511-205146-MISNEMS	05/12/2024 02:48:00	05/12/2024 03:15:00
240512-001825-MISNEMS	05/12/2024 06:15:00	05/12/2024 06:32:00
240512-034058-MISNEMS	05/12/2024 09:39:00	05/12/2024 10:03:00
240512-043558-MISNEMS	05/12/2024 10:32:00	05/12/2024 11:06:00
240512-051658-MISNEMS	05/12/2024 10:33:00	05/12/2024 11:14:00
240512-052714-MISNEMS	05/12/2024 11:24:00	05/12/2024 11:53:00
240512-070646-MISNEMS	05/12/2024 13:04:00	05/12/2024 13:16:00
240512-075113-MISNEMS	05/12/2024 13:44:00	05/12/2024 14:11:00
240512-080303-MISNEMS	05/12/2024 13:47:00	05/12/2024 14:01:00
240512-081336-MISNEMS	05/12/2024 14:07:00	05/12/2024 14:09:00
240512-090648-MISNEMS	05/12/2024 15:04:00	05/12/2024 15:28:00
240512-091953-MISNEMS	05/12/2024 15:18:00	05/12/2024 15:32:00
240512-093858-MISNEMS	05/12/2024 15:37:00	05/12/2024 16:07:00
240512-111417-MISNEMS	05/12/2024 17:10:00	05/12/2024 17:40:00
240512-120424-MISNEMS	05/12/2024 18:02:00	05/12/2024 18:13:00
240512-122653-MISNEMS	05/12/2024 18:12:00	05/12/2024 18:34:00

Record List

Incident Number	Time In Alarm DateTime	Time in Last Unit Cleared DateTime
240512-123106-MISNEMS	05/12/2024 18:29:00	05/12/2024 18:43:00
240512-124143-MISNEMS	05/12/2024 18:32:00	05/12/2024 18:49:00
240512-131251-MISNEMS	05/12/2024 19:02:00	05/12/2024 19:31:00
240512-130818-MISNEMS	05/12/2024 19:05:00	05/12/2024 19:20:00
240512-161553-MISNEMS	05/12/2024 20:24:00	05/12/2024 20:53:00
240512-162017-MISNEMS	05/12/2024 20:44:00	05/12/2024 21:04:00
240512-163557-MISNEMS	05/12/2024 20:55:00	05/12/2024 21:13:00
240512-162044-MISNEMS	05/12/2024 20:57:00	05/12/2024 21:30:00
240512-163711-MISNEMS	05/12/2024 21:38:00	05/12/2024 21:56:00
240512-165810-MISNEMS	05/12/2024 22:28:00	05/12/2024 22:46:00
240512-172032-MISNEMS	05/12/2024 22:45:00	05/12/2024 23:07:00
240512-235618-MISNEMS	05/13/2024 04:49:00	05/13/2024 05:14:00
240513-015551-MISNEMS	05/13/2024 07:54:00	05/13/2024 08:24:00
240513-021422-MISNEMS	05/13/2024 07:58:00	05/13/2024 08:25:00
240513-021848-MISNEMS	05/13/2024 08:00:00	05/13/2024 08:25:00
240513-034903-MISNEMS	05/13/2024 09:48:00	05/13/2024 10:17:00
240513-040517-MISNEMS	05/13/2024 10:04:00	05/13/2024 10:23:00
240513-053147-MISNEMS	05/13/2024 11:32:00	05/13/2024 11:55:00
240513-055946-MISNEMS	05/13/2024 11:59:00	05/13/2024 12:17:00
240513-072730-MISNEMS	05/13/2024 13:26:00	05/13/2024 13:52:00
240513-080052-MISNEMS	05/13/2024 14:00:00	05/13/2024 14:27:00
240513-090814-MISNEMS	05/13/2024 15:07:00	05/13/2024 15:26:00
240513-103641-MISNEMS	05/13/2024 16:23:00	05/13/2024 16:50:00
240513-102847-MISNEMS	05/13/2024 16:27:00	05/13/2024 16:48:00
240513-104414-MISNEMS	05/13/2024 16:30:00	05/13/2024 16:39:00
240513-105656-MISNEMS	05/13/2024 16:50:00	05/13/2024 17:02:00
240513-110615-MISNEMS	05/13/2024 17:05:00	05/13/2024 17:14:00
240513-112427-MISNEMS	05/13/2024 17:23:00	05/13/2024 17:55:00
240513-115440-MISNEMS	05/13/2024 17:56:00	05/13/2024 18:25:00
240513-132525-MISNEMS	05/13/2024 19:22:00	05/13/2024 19:41:00
240513-133207-MISNEMS	05/13/2024 19:29:00	05/13/2024 19:52:00
240513-133946-MISNEMS	05/13/2024 19:36:00	05/13/2024 20:00:00
240513-143658-MISNEMS	05/13/2024 20:18:00	05/13/2024 20:37:00
240513-151036-MISNEMS	05/13/2024 21:08:00	05/13/2024 21:23:00
240513-155002-MISNEMS	05/13/2024 21:34:00	05/13/2024 21:45:00

Record List

Incident Number	Time in Alarm DateTime	Time in Last Unit Cleared DateTime
240513-155619-MISNEMS	05/13/2024 21:37:00	05/13/2024 22:05:00
240513-163940-MISNEMS	05/13/2024 22:12:00	05/13/2024 22:35:00
240513-211502-MISNEMS	05/14/2024 03:07:00	05/14/2024 03:30:00
240514-003954-MISNEMS	05/14/2024 06:37:00	05/14/2024 07:08:00
240514-065320-MISNEMS	05/14/2024 12:51:00	05/14/2024 13:07:00
240514-074311-MISNEMS	05/14/2024 13:40:00	05/14/2024 14:06:00
240514-090008-MISNEMS	05/14/2024 14:58:00	05/14/2024 15:10:00
240514-090021-MISNEMS	05/14/2024 14:59:00	05/14/2024 15:15:00
240514-093958-MISNEMS	05/14/2024 15:40:00	05/14/2024 16:03:00
240514-101813-MISNEMS	05/14/2024 16:18:00	05/14/2024 16:37:00



Mission Fire Department

Career Development Section

Monthly Report for May 2024

To: Adrian Garcia, Fire Chief
From: Richard A. Cruz, Deputy Chief
Re: Career Development Section Report for May 2024

The training topics for the month were Airway Management for the EMS portion, and Building Construction for the Fire portion. Each topic counts for 2 hours of continuing education hours for the yearly total. The trainings were posted on our online Training software and each personnel completed the trainings on their assigned shift days.

EMS training has been our top priority this month. We have been training around the clock to keep our skills sharp. We have been utilizing our newly purchased training equipment to be able to perform hands-on skills and train.

A few of our Paramedic staff attended an EMS Conference in Port Aransas, TX. There, they were able to take several classes on trending issues in the emergency medical services realm. They were also part of discussions held on upcoming trainings and trends through our state regarding emergency medical response.

The CDS held a Texas Commission on Fire Protection – Fire Service Instructor course at our Central Station. The course is a state approved, 48-hour course. Six of MFD personnel were in attendance, but also 12 more students from surrounding agencies. This course allows students to obtain the Credentials to teach state approved courses internally and externally.

The US Fish & Wildlife service held a Wildland Refresher course for our crews. This course enabled our firefighter crews, who are certified in Wildland firefighting, to obtain the necessary continuous education hours set forth by the state. Topics included: weather predictions for the summer, fire conditions, emergency escape routes, hose deployment and water conservation.

The CDS held a few classes for the Regional Fire Academy Cadets. First class was Academy orientation, then CPR/AED and the last was Fire Service History. MFD is a crucial partner in the Regional Academy teaching cadre. Our training staff are able to teach and influence the future firefighters of our community and assist them in their new endeavors.

All shift personnel did a walkthrough of Mission Regional Medical Center. The purpose was to help identify any hazards that are present at location. The security director gave the tour and explained the different hazards and their severity if there were to be any accidents on location. This helps crews better plan and prepare for emergency incidents at location.

Crews at their respective stations also have been doing in-service training as single-engine companies. Training has included: SCBA's, search and rescue, rescue equipment familiarization, ropes and knots, pumping fire apparatus, hose practices, ladders, and other topics.

"Train Like Your Life Depends on it...Because It Does!"

Training Hours for May 2024 - TOTAL: 379

Fire: 256 hours
Classroom/Online: 142 hours
Hands-On/Skills: 114 hours Drone: 0 hours
EMS: 123 hours
Special Ops: 0 hours
Haz-Mat: 0 hours

Training Hours for Year-to-Date 2023 - TOTAL: 5,628

Fire: 3,143 hours
Classroom/Online: 450 hours
Hands-On/Skills: 2,665 hours Drone: 20 hours
EMS: 1,077 hours
Special Ops: 0 hours
Haz-Mat: 905 hours

Respectfully,



Richard A. Cruz
Deputy Chief
Career Development Section

"Train Like Your Life Depends on it...Because It Does!"

Mission Event Center Revenue Ledger
05/01/2024 - 05/31/2024

Event - Name	Date	Room Rental Charges	Alcoholic Beverage Charges	Equipment Charges	Security Fees (included at old rate 125)	Use of Kitchen Charges	Restroom/Damage Deposit	EVENT GRAND TOTAL	Adjustments and Discounts	Total Payments Received	Balance Due
National Day Of Prayer Service	05/02/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,575.00)	\$0.00	\$0.00
Match Class of 2024/2025 Prom	05/04/2024	\$2,500.00	\$0.00	\$0.00	\$250.00	\$375.00	\$500.00	\$3,625.00	\$0.00	\$3,625.00	\$0.00
City of Mission Health & Wellness Luncheon	05/07/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,475.00)	\$0.00	\$0.00
Texas Dept. of Transportation End the Streak Tx	05/08/2024	\$4,000.00	\$0.00	\$350.00	\$0.00	\$375.00	\$500.00	\$5,225.00	\$0.00	\$0.00	\$5,225.00
STC Luncheon	05/10/2024	\$1,500.00	\$0.00	\$350.00	\$0.00	\$375.00	\$500.00	\$2,725.00	\$0.00	\$0.00	\$2,725.00
STS Training Seminar	05/11/2024	\$2,400.00	\$0.00	\$0.00	\$0.00	\$375.00	\$500.00	\$3,275.00	\$0.00	\$3,275.00	\$0.00
Musical Performance	05/14/2024	\$2,200.00	\$0.00	\$350.00	\$0.00	\$0.00	\$500.00	\$3,050.00	\$0.00	\$3,050.00	\$0.00
Sharyland ISD Super Achiever Banquet	05/15/2024	\$1,500.00	\$0.00	\$0.00	\$200.00	\$375.00	\$500.00	\$2,575.00	\$0.00	\$0.00	\$2,575.00
DEA North Mission Kindergarten Graduation	05/16/2024	\$2,500.00	\$0.00	\$300.00	\$0.00	\$250.00	\$500.00	\$3,550.00	\$0.00	\$0.00	\$3,550.00
McAllen Memorial Kicker Dance	05/17/2024	\$4,000.00	\$1,668.00	\$700.00	\$0.00	\$375.00	\$500.00	\$17,244.00	\$0.00	\$17,244.00	\$0.00
East Meets West Fashion Show	05/19/2024	\$1,500.00	\$868.00	\$700.00	\$0.00	\$375.00	\$500.00	\$3,943.00	\$0.00	\$3,943.00	\$0.00
Workforce Solutions Youth Conference	05/21/2024	\$3,800.00	\$0.00	\$350.00	\$400.00	\$375.00	\$500.00	\$5,425.00	\$0.00	\$5,425.00	\$0.00
City of Mission "Just Breathe" Mental Health Rally	05/22/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,450.00)	\$0.00	\$0.00
City of Mission Entry Level Police Exam	05/22/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,350.00)	\$0.00	\$0.00
Madonald & Pena Wedding	05/24/2024	\$5,500.00	\$7,688.00	\$0.00	\$300.00	\$375.00	\$500.00	\$14,364.00	\$0.00	\$14,364.00	\$0.00
Kindergarten Graduation	05/29/2024	\$550.00	\$0.00	\$300.00	\$0.00	\$0.00	\$500.00	\$1,350.00	\$0.00	\$1,350.00	\$0.00
City of Mission Annanda Longoria Scholarship Ceremony	05/29/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,600.00)	\$0.00	\$0.00
City of Mission TMRS Retirement Event	05/30/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Veterans Memorial High School Senior Kicker Dance	05/31/2024	\$2,500.00	\$6,366.00	\$0.00	\$800.00	\$250.00	\$500.00	\$10,416.00	\$0.00	\$10,416.00	\$0.00
Grand Totals:		\$34,450.00	\$26,592.00	\$3,400.00	\$1,950.00	\$3,875.00	\$6,500.00	\$76,767.00	(\$20,450.00)	\$62,692.00	\$14,075.00

MISSION HISTORICAL MUSEUM

Departmental Report May 2024

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

FY 2023-2024								
Performance Indicators	October	November	December	January	February	March	April	May
General Attendance	62	70	55	189	123	73	59	91
Programs	1,150	0	65	65	63	0	42	0
Tours	0	6	0	0	0	0	0	80
Social Media	19,420	1166	8,378	13,600	5,700	1,500	6,700	5,800
Outreach	0	90	0	0	255	870	0	0
Meetings Hosted	0	0	0	0	0	0	0	0
Total:	20,832	1,332	8,498	13,854	6,141	2,443	6,801	5,911

(# of people served May 1– May 31)

Public and Educational Programs/Events

Past Programs/Events:

May 23rd School Tour

Upcoming Programs/Events:

May 23rd School Tour
 June-Aug Summer Scavenger Hunt event
 July Wednesday Craft Days

Other Items:

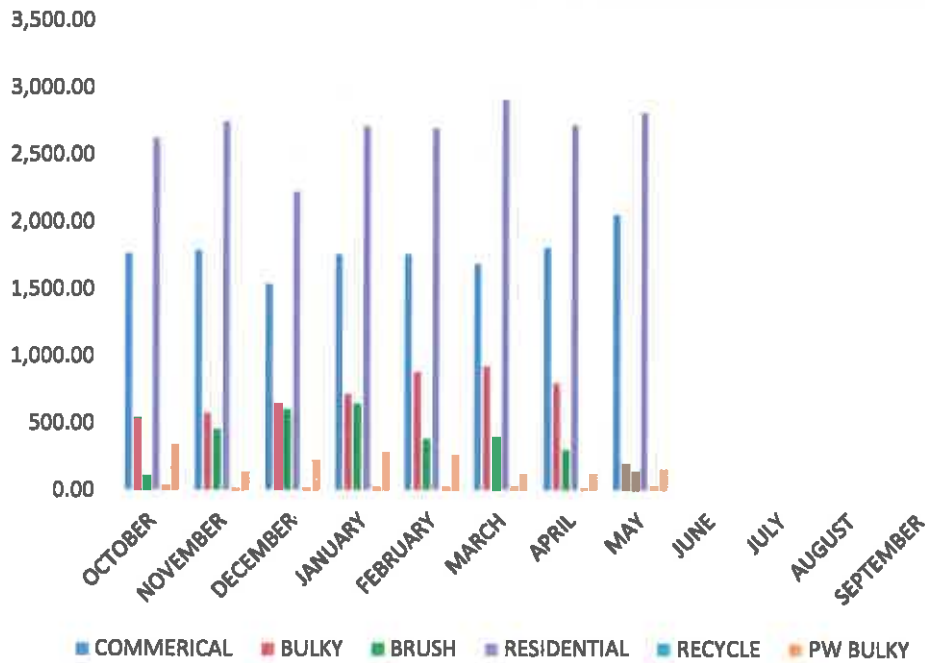
Ongoing	History of Mission Loteria /possible work with chamber
Completed	Permanent Annex Post Office Exhibit development
Ongoing	Development of Book Review Program
Completed	TML submission
Completed	BINGO report/Operator renewal
Ongoing	Epidemic Exhibit
Ongoing	Research of new Database CatalogIt
Ongoing	Boys & Girls Club project
Ongoing	Moorefield Exhibit
Ongoing	Ramirez Collection-Archiving

SANITATION DEPARTMENT

For the month of May, the City of Mission Sanitation Department disposed of a combined **5216.91** tons of trash/bulky items. In addition, a total of **2296.00** cubic yards of brush was collected at our sanitation landfill.

Month	TONS RESIDENTIAL	CUBIC YARDS BRUSH	TONS BULKY	TONS COMMERCIAL	TONS BRUSH	TONS RECYCLE	TONS PW BULKY
OCTOBER	2,630.89	7,952.00	541.01	1,770.93	107.35	39.12	336.86
NOVEMBER	2,756.31	7224.00	580.63	1797.15	462.59	16.47	137.01
DECEMBER	2,229.85	5964.00	642.14	1543.28	610.16	23.65	221.90
JANUARY	2,719.18	4172.00	726.11	1763.99	652.2	25.26	280.81
FEBRUARY	2,707.38	4928.00	887.67	1765.87	388.02	26.58	258.68
MARCH	2918.29	4676.00	929.59	1695.02	393.37	29.15	117.59
APRIL	2732.01	6136	806.3	1817.05	310.18	18.2	120.38
MAY	2821.84	2,296.00	193.99	2060.69	140.39	33.49	151.42
JUNE							
JULY							
AUGUST							
SEPTEMBER							
Total	21515.75	43348	5307.44	14213.98	3064.26	211.92	1,624.65

2023 - 2024 SANITATION PICK UP (TONS)



MEMORANDUM

TO: MIKE PEREZ, CITY MANAGER
FROM: SUSANA DE LUNA, PLANNING DIRECTOR
DATE: JUNE 3, 2024
SUBJ: MONTHLY REPORT MAY 2024

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

MAY 2024

REZONINGS:	2
CONDITIONAL USE PERMIT:	5
HOMESTEAD APPROVALS:	0
SUBDIVISIONS:	4
SINGLE LOT VARIANCES:	2
VARIANCES (ZBA):	10
SITE PLAN APPROVALS:	1
OTHER P&Z REQUESTS:	0



CODE ENFORCEMENT
MONTHLY REPORT
MAY 2024

COMPLAINTS RECEIVED	116
WEEDY LOT LETTERS	39
PROPERTIES SENT TO MOWER'S LIST	31
PROPERTIES MOWED	14
SIGNS	128
JUNKED VEHICLES/ BOATS	9
CONSTRUCTION W/OUT PERMIT/SETBACKS	68
HEALTH & SANITATION/STAGNANT WATER	18
HOME OCCUPATION	2
SIGHT OBSTRUCTION/SIDEWALKS/RIGHT OF WAY/DRIVEWAYS	1
UNSAFE/UNSECURED BUILDING	1
DOUBLE OCCUPANCY/HOOKED RV	0
ILLEGAL DUMPING	0
NON RESIDENTIAL PARKING/SEMI-TRUCKS	1
NO BUSINESS LICENSE/CUP REQ'D/NO GARAGE SALE PERMITS	14
STORAGE OF VEHICLES/BOATS/TRAILERS	1
DEMOLITION FOR UNSAFE BUILDINGS	0
PARKING LOT MAINTENANCE/POTHoles/LIGHTING/LANDSCAPING	0
IPMC VIOLATIONS	6
P&Z ZONING VIOLATIONS/SUBDIVISION	2
PARKING ON LAWN	22
CASES FILED IN COURT/PENDING APPROVAL WITH ATTORNEY	50
CASES SEEN IN COURT	98
CASES CLOSED	72
CALL-IN'S	62
WALK-IN'S	10
311-COMPLAINTS	22
INTERNAL COMPLAINTS/E-MAILS	22

**Building Permit and Inspections
Activity Report for
The Month of May 2024**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
32	\$6,684,520.00	\$14,077.20	New Dwelling
2	\$2,310,000.00	\$5,078.87	Commercial
5	\$1,218,000.00	\$5,276.06	Assembly
2	\$11,000.00	\$210.00	Apartments
1	\$27,000.00	\$105.00	Warehouse
5	\$16,000.00	\$525.00	Move Out Houses/Move Within
12	\$421,970.00	\$3,385.00	Move In Houses
8	\$55,737.85	\$205.20	Move in Mobile Homes
2	\$13,200.00	\$115.00	Schools
8	\$52,050.00	\$169.70	Swimming Pools
1	\$15,000.00	\$117.50	Sheds
6	\$19,500.00	\$330.00	Signs
84	\$10,843,977.85	\$29,594.53	Fence
			Tower
			Gas Tanks Pumps
			Demolition
			Water Well/Recreation Const.
			Totals
Additions / Remodeling			
43	\$1,775,545.52	\$5,484.05	Residential Buildings
11	\$461,479.00	\$2,825.00	Commercial Buildings
			Apartment Buildings
			Assembly Buildings
			School Buildings
			Awnings/Decks
13	\$93,126.00	\$1,264.55	Carports/Concrete
18	\$243,757.00	\$899.40	Porches/Driveways/Sidewalks
1	\$5,500.00	\$113.90	Garages/Canopies
			Hobby Shops
86	\$2,579,407.52	\$10,586.90	Totals
Total Building Permits			170
Total Building Valuation			\$13,423,385.37
Total Building Permit Fees			\$40,181.43

Prepared By: RACHEL ALVAREZ
Date: 6/3/2024

Page 2
 Monthly Report for May 2024

I. Permits Issued

A. Building

Number	170
Value	<u>\$13,423,385.37</u>
Permit Fees	<u>\$40,181.43</u>

B. Electrical, T-Pole, & T-Clear

Number	98
Permit Fees	<u>\$12,596.00</u>

C. Mechanical

Number	57
Value	<u>\$721,219.00</u>
Permit Fees	<u>\$7,122.50</u>

D. Plumbing, Gas & Sprinkler System

Number	109
Permit Fees	<u>\$12,926.50</u>

TOTALS

Total Permits Issued	434
Total Valuation	<u>\$14,144,604.37</u>
Total Permit Fees	<u>\$72,826.43</u>

II. Number of Inspections Conducted

687

Monthly Report for May 2024

III. Other Fees

A. Business License Application

Number	227
Permit Fees	<u>\$1,350.00</u>

B. Garage Sale Permits

Number	360*
Permit Fees	<u>\$3,640.00</u>

C. Health Cards

Number	
Permit Fees	

D. Builder Registration

Number	29
Permit Fees	<u>\$2,725.00</u>

E. Electrician Registration

Number	
Permit Fees	

F. Plumbing Registration

Number	
Permit Fees	

G. Mechanical Registration

Number	
Permit Fees	

H. House Inspections

Number	3
Permit Fees	<u>\$300.00</u>

I. Planning & Zoning Applications

Number	21
Permit Fees	<u>\$5,550.00</u>

**HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
MAY 2024**

PERSONNEL							Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others								
Regular Full-Time (77% budgeted slots for fiscal year)	6		13		1		747	799
Regular Part-Time (60 budgeted slots for fiscal year)	3			1			54	62
Temporary Full-Time	11						10	10
Temporary Part-Time	63						66	68
Fiscal YTD Totals	171		76	7	10		847	939
Reserve Police Officers							3	11
Volunteer Firefighters							15	26
Texas Workforce Solutions/Work Experience							0	0
AARP Participants							11	1
Volunteers							17	323
Fiscal YTD Totals							82	377
Staffing								
Request for Positions Processed							17	148
Positions Advertised							30	233
Application for Employment Processed							410	2581
Volunteer Applications Processed							17	82
Interviews Processed							26	251
Job Offers Processed							83	171
New Hire Enrollments Processed							83	171
Pre-Employment Screenings								
Driver License Checks (MVR)							8	80
Mission Police/Mission Municipal Court Record Check							8	80
Hidalgo County Courthouse							8	80
Criminal History/Background/Sex Offender Check (DPS)							56	194
Drug Testing, Physical and Pre-placement Screening							81	171
PERSONNEL, con't								
Human Resources Department Visitors:								
Employees, Citizens Vendors/Representatives Assisted							148	1839
Exit Interviews Conducted:								
Employee Exit Interviews							3	31
Supervisor Exit Interview							13	55
Family and Medical Leave Act (FMLA) Forms Processed:								
FMLA Requests							9	70
-- Employee's Serious Health Condition							5	39
-- Family Member's Serious Health Condition							3	28
-- Birth of a Child							1	3
-- Military Family Leave							0	0
-- Injury or Illness of Covered Servicemember							0	0
FMLA Approvals							8	51
FMLA Denials/Withdrawals							0	9
FMLA Return-to-Work							6	41
Employees out on FMLA							15	65
Forms Processed								
Employee Change of Status Forms Processed							144	1253
Employee Requests for Personnel Information Processed							0	35
Employee Disciplinary Forms Processed							10	63
Employment Verifications Processed							18	78
Unemployment Claims Processed							3	9
Public Information Requests Processed							3	44

**HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
MAY 2024**

PERSONNEL TRAINING SEMINARS										Training Seminars	Employees Attended
10/02/2023	- National Custodian Appreciation Day									1	32
10/05/2023	- Reasonable Suspicion									1	113
10/20/2023	- Liverland									1	32
11/20/2023	- Annual Supervisor's Seminar									1	20
03/06/2024	- Ethics Training (Spanish)									1	46
03/19/2024	- De-Escalation Training									2	106
03/28/2024	- Ethics Training - Online									1	445
04/01/2024	- Director's Retreat									1	35
04/12/2024	- Director's Retreat									1	35
01/01/2024	- Preventing Sexual Harassment									1	750
Fiscal YTD Totals:										12	1634
HEALTH & WELLNESS SEMINARS/EVENTS										Training Seminars	Employees Attended
10/04/2023	- Breast Cancer Awareness Luncheon									1	128
10/12/2023	- Airrosti - Is Sitting a Pain									1	3
10/24/2023	- Airrosti - Is Sitting a Pain									1	2
10/25/2023	- Health Fair Lab Work Consultations									1	75
10/26/2023	- Airrosti - Is Sitting a Pain									1	4
11/30/2023	- Health Fair Lab Work Consultations									1	45
01/08/2024	- It's Time Texas Community Challenge									1	
01/09/2024	- Walking Program									1	5
01/31/2024	- On-Site Annual Physicals									1	31
02/14/2024	- Heartsaver CP Screening									1	13
02/15/2024	- Heartsaver CP Screening									1	13
02/15/2024	- Airrosti - No More Knee Pain									1	6
02/21/2024	- Healthy Heart Awareness Luncheon									1	60
02/27/2024	- Airrosti - No More Knee Pain									1	4
02/27/2024	- Airrosti - No More Knee Pain									1	6
03/12/2024	- Airrosti - Stop Back Pain									1	3
03/14/2024	- Airrosti - Stop Back Pain									1	4
03/26/2024	- Airrosti - Stop Back Pain									1	4
03/28/2024	- Airrosti - Stop Back Pain									1	3
04/10/2024	- Social Security and Medicare Seminar									1	22
04/25/2024	- Financial Literacy (TMRS, MissionSquare, Nationwide) - Service Day									2	48
04/29/2024	- Will Preparation									1	18
05/02/2024	- Mental Health Awareness Happy Hour Activity: Puzzles									1	30
05/07/2024	- Mental Health Awareness Luncheon									1	94
05/17/2024	- Mental Health Awareness Happy Hour Activity: Activity Sheet									1	
05/30/2024	- Mental Health Awareness Activity: Bingo									1	
05/30/2024	- TMRS									1	10
05/31/2024	- Mental Health Awareness Happy Hour Activity: Outdoor Hula Hoop									1	10
Fiscal YTD Totals:										29	615
EMPLOYEE RECOGNITION/EVENTS											Employees Attended
10/02/2023	- National Custodian Appreciation Day									1	32



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Jo Anne Longoria, Community Development Director
AGENDA ITEM: Proposed Annual Action Plan FY 2024-25 - Longoria

NATURE OF REQUEST:

The U.S. Department of Housing and Urban Development (HUD) requires local jurisdictions to prepare and submit an Annual Action Plan in order to receive federal funds through the Community Development Block Grant Program (CDBG). The Annual Action Plan describes the activities that will be undertaken with CDBG funds in furtherance of the objectives set forth in the CPS 2023-27 and in consideration of a change to the CPS to address its strategic direction, priorities and goals, to impact more residents by re-allocating funds toward infrastructure improvements opposed to housing rehabilitation and homeownership assistance. The DRAFT of this document is available at the Community Development Office and the City’s official website.

In accordance with the Citizen Participation Plan, the Citizens Advisory Committee made their recommendations for the Annual Action Plan during a meeting held on May 28, 2024. A notice of public hearing was published in the Progress Times on June 7, 2024 to announce two public hearings and thirty-day comment period to solicit input on the proposed projects for the Annual Action Plan 2024-25. The 2024 CDBG Allocation is \$980,555. The purpose of this public hearing is to solicit public comment on the recommended funding allocations. The department will accept comments through the end of the comment period July 8, 2024.

BUGETED: Yes / No / N/A **FUND:** CDBG **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Public hearing item only

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**NOTICE TO PUBLIC AND NOTICE OF PUBLIC HEARING
CITY OF MISSION
PROPOSED ANNUAL ACTION PLAN FY2024-25**

Published on: June 7, 2024

In compliance with the U.S. Department of Housing and Urban Development (HUD) rules and regulations, the City of Mission hereby announces that the DRAFT of the Proposed Annual Action Plan 2024-2025 (41st) and are available for public review and comment. Further, there will be two public hearings held regarding the budget and proposed projects for the Community Development Block Grant Program (CDBG) as recommended by the Citizens Advisory Committee. All interested agencies and citizens/residents are encouraged to attend and participate in the public hearing. The thirty-day comment period for this document is from June 7, 2024 through July 8, 2024. Oral and/or written comments will be accepted until 5:00 p.m. on Monday, July 8, 2024.

The Public Hearings will be held on:

Monday, June 24, 2024	Tuesday, June 25, 2024
City Hall Council Chambers	Mission Resource Center
1201 E 8 th Street	115 S Mayberry St
4:30 P.M.	5:30 P.M.

On May 28, 2024 the Citizens Advisory Committee made the following funding recommendations utilizing the City’s 2024 CDBG Allocation of \$980,555 and in consideration of a change to the City of Mission’s Five-Year Consolidated Plan and Strategy to address its strategic direction, priorities and goals, to impact more residents by re-allocating funds towards infrastructure improvements opposed to housing rehabilitation and homeownership assistance.

1) (03F) Parks, Recreational Facilities	
Recreational Connectivity Trail Project	\$250,000
Astroland Park – Phase II Playground Equipment	\$229,125
2) (03J) Water/Sewer Improvements	
Astroland Park - Storm Sewer Improvements	\$150,000
3) (05) Public Services-	\$105,319
Amigos Del Valle-	\$43,864
LRGVDC/Area Agency on Aging -	\$10,000
CAMP University-	\$5,000
To Give International dba Creative Arts Studio-	\$3,000
Comfort House-	\$1,000
HOPE Medical Services-	\$8,000
Children’s Advocacy Center -	\$18,000
CASA of Hidalgo County-	\$1,000
Silver Ribbon-	\$3,000
Speer Memorial Library-	\$12,455
4) (13B) Homeownership Assistance	
Affordable Homes of South Texas-	\$50,000
5) (21A) CD Program Administration-	\$196,111

Accommodations for persons with disabilities/handicapped, non-English speaking, or limited English proficiency (LEP) who may require interpreters shall be provided upon request by calling (956) 580-8670 at least three days in advance of meeting. Persons who are deaf, hard-of- hearing, deaf-blind or speech-disabled may use Relay Texas at 1-800-735-2989, a text telephone (TTY) user or 711 (VOICE).

A copy of the Proposed Annual Action Plan FY2024-25 will be available at the Public Hearing and at the following locations: Community Development Office, 1301 E. 8th Street, Suite 103, Mission; Mission

Resource Center 115 S Mayberry St, Mission; and on the city's website www.missiontexas.us. For further information on this document, contact the Community Development Office at (956) 580-8670. Written comments may be forwarded no later than 5:00 pm on July 8, 2024 by email to cdbgdept@missiontexas.us and/or to Jo Anne Longoria, Community Development Director, City of Mission, 1301 E 8th Street Ste. 103, Mission, Texas 78572.

A copy of this document will be available in English and Spanish on the city's website, as shown above.

Una copia de este documento estará disponible en inglés y español en el sitio web de la ciudad, como se muestra arriba.



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: June 24, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: Tract 1: The West 20' of Lot 2, and all of Lot 1, Enchanted Valley Subdivision; Tract 2: The West 20' of the East 80' of Lot 2, Enchanted Valley Subdivision, (R-1) Single Family Residential to (C-1) Enchanted Valley Subdivision, Pedro Cruz, Jr., and Adoption of Ordinance # ____ - De Luna

NATURE OF REQUEST:

On June 5, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 160' East of Tangelo Street along the south side of E. Griffin Parkway F.M. 495. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING TRACT 1: THE WEST 20’ OF LOT 2, AND ALL OF LOT 1,
ENCHANTED VALLEY SUBDIVISION; TRACT 2: THE WEST 20’ OF THE EAST 80’
OF LOT 2, ENCHANTED VALLEY SUBDIVISION, (R-1) SINGLE FAMILY
RESIDENTIAL TO (C-1) OFFICE BUILDING**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of June 5, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 10, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Tract 1: The West 20’ of Lot 2, and all of Lot 1, Enchanted Valley Subdivision	R-1	C-1

READ, CONSIDERED AND PASSED, this the 10th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.1

REZONING:

Tract 1: The West 20' of Lot 2, and all of Lot 1,
Enchanted Valley Subdivision
&
Tract 2: The West 20' of the East 80' of Lot 2,
Enchanted Valley Subdivision
R-1 to C-1
Pedro Cruz, Jr.

REVIEW DATA

The subject site is located approximately 160' East of Tangelo Street along the South side of E. Griffin Parkway F.M. 495.

SURROUNDING ZONES:

N: C-1 – Office Building
E: R-1 – Single Family Residential
W: R-1 – Single Family Residential
S: R-1T – Townhouse Residential

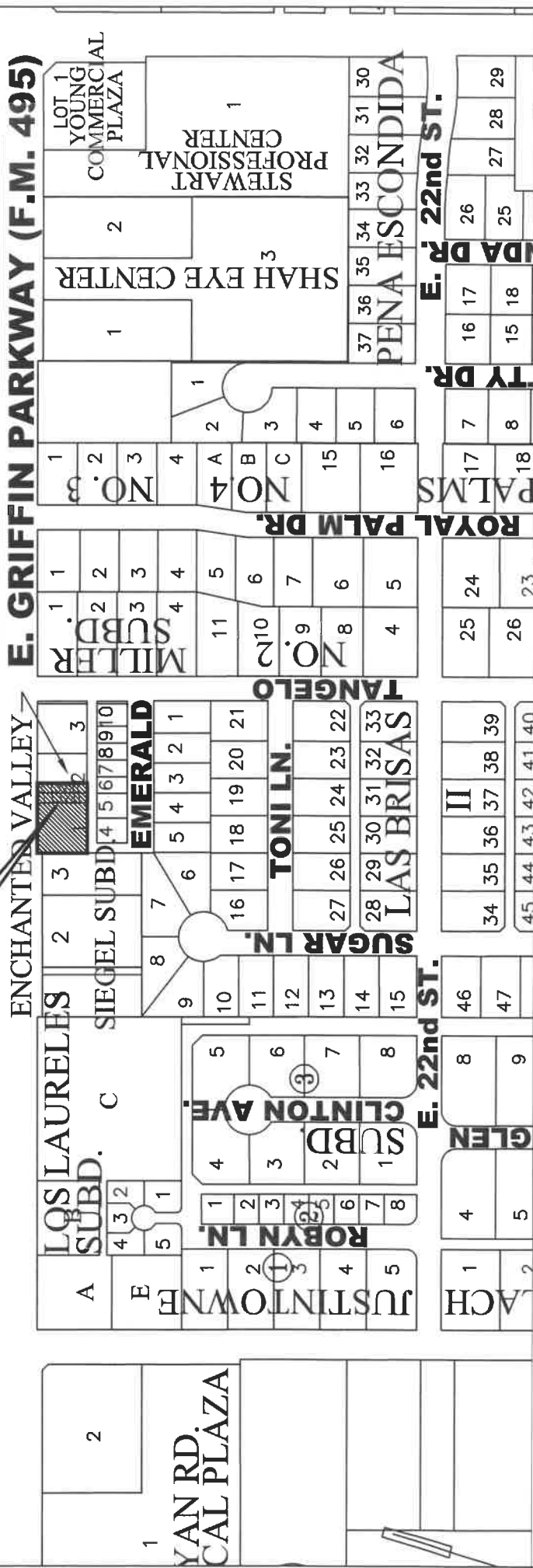
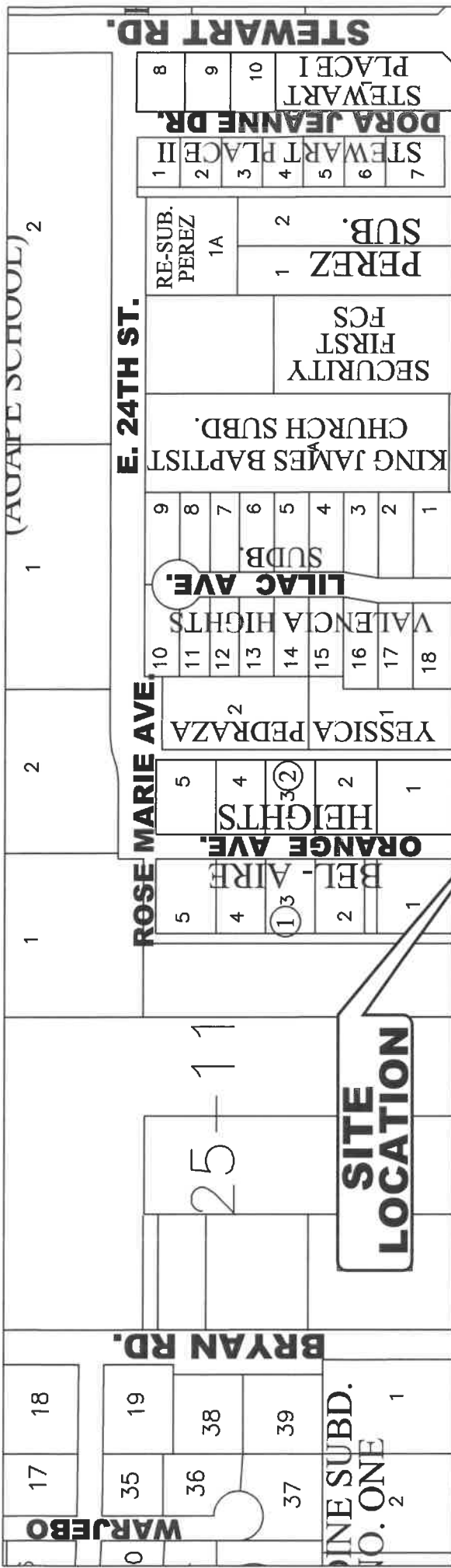
EXISTING LAND USES:

N: The Loretto at Mission
E: Residential
W: Residential
S: Residential
Site: Residential

FLUM: General Commercial (GC)

REVIEW COMMENTS: The proposed zone complies with the City’s Future Land Use Map, and some of the surrounding land uses. Staff notes that the Future Land Use Map can be amended to reflect a commercial use. Office Building (C-1) is the least congested commercial zoning we have and appears to be the better land use for this property. The commercial zoning proposal is an expected transition with frontage to a 5-lane major street. Staff mailed 22 notices to property owners within a 200’ radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th. Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 9.

No.

109



B2150-00-001-0001-00 (123300)
 LORETTO RESTAURANT GROUP FAMILY
 1233 E GRIFFIN PKWY
 MISSION TX 78572

B2150-00-002-0001-00 (123304)
 GARCIA CARLOS A
 1305 E GRIFFIN PKWY
 MISSION TX 78572

E5800-01-000-0001-00 (170032)
 CRUZ PEDRO JR
 1302 E GRIFFIN PKWY
 MISSION TX 78572

E5800-01-000-0002-00 (170034)
 PINON MIGUEL C JR & IRMA
 1306 E GRIFFIN PKWY
 MISSION TX 78572

E5800-01-000-0004-00 (170036)
 CAVAZOS DAVID ET AL
 2113 TILLIE LN
 MISSION TX 78572

E5800-01-000-0005-00 (170037)
 GARZA CARLOS XAVIER & MICHELLE
 1327 W GARFIELD AVE
 ALTON TX 78573

E5800-01-000-0006-00 (170038)
 GARCIA EDGAR JAVIER & SALMA ELIZABET
 1305 EMERALD LN
 MISSION TX 78572

E5800-01-000-0007-00 (170039)
 GARZA HOMERO
 1307 EMERALD LN
 MISSION TX 78572

E5800-01-000-0008-00 (170040)
 RAMON DELPHA
 1309 EMERALD LN
 MISSION TX 78572

E5800-01-000-0010-00 (170042)
 HONEA JOSEPH C & GABRIELA G
 808 S SHARY RD STE 5-271
 MISSION TX 78572

L3100-02-000-0001-00 (551794)
 LERMA JANETTE C & DAVID JR
 1316 EMERALD LN
 MISSION TX 78572

L3100-02-000-0002-00 (551796)
 BALDERAS RICARDO & YOLANDA G
 1313 TONI LN
 MISSION TX 78572

L3100-02-000-0003-00 (551797)
 MORIN GERONIMO & DOROTHY
 1312 EMERALD LN
 MISSION TX 78572

L3100-02-000-0004-00 (551798)
 PEREZ SIGIFREDO & ERICA DAVILA
 1310 EMERALD LN
 MISSION TX 78572

L3100-02-000-0005-00 (551799)
 GONZALEZ ROSA ENNA
 1308 EMERALD LN
 MISSION TX 78572

L3100-02-000-0006-00 (551800)
 TREVINO DAVID
 2212 SUGAR LN
 MISSION TX 78572

L3100-02-000-0007-00 (551801)
 RIOJAS ABEL VICENTE
 2214 SUGAR LN
 MISSION TX 78572

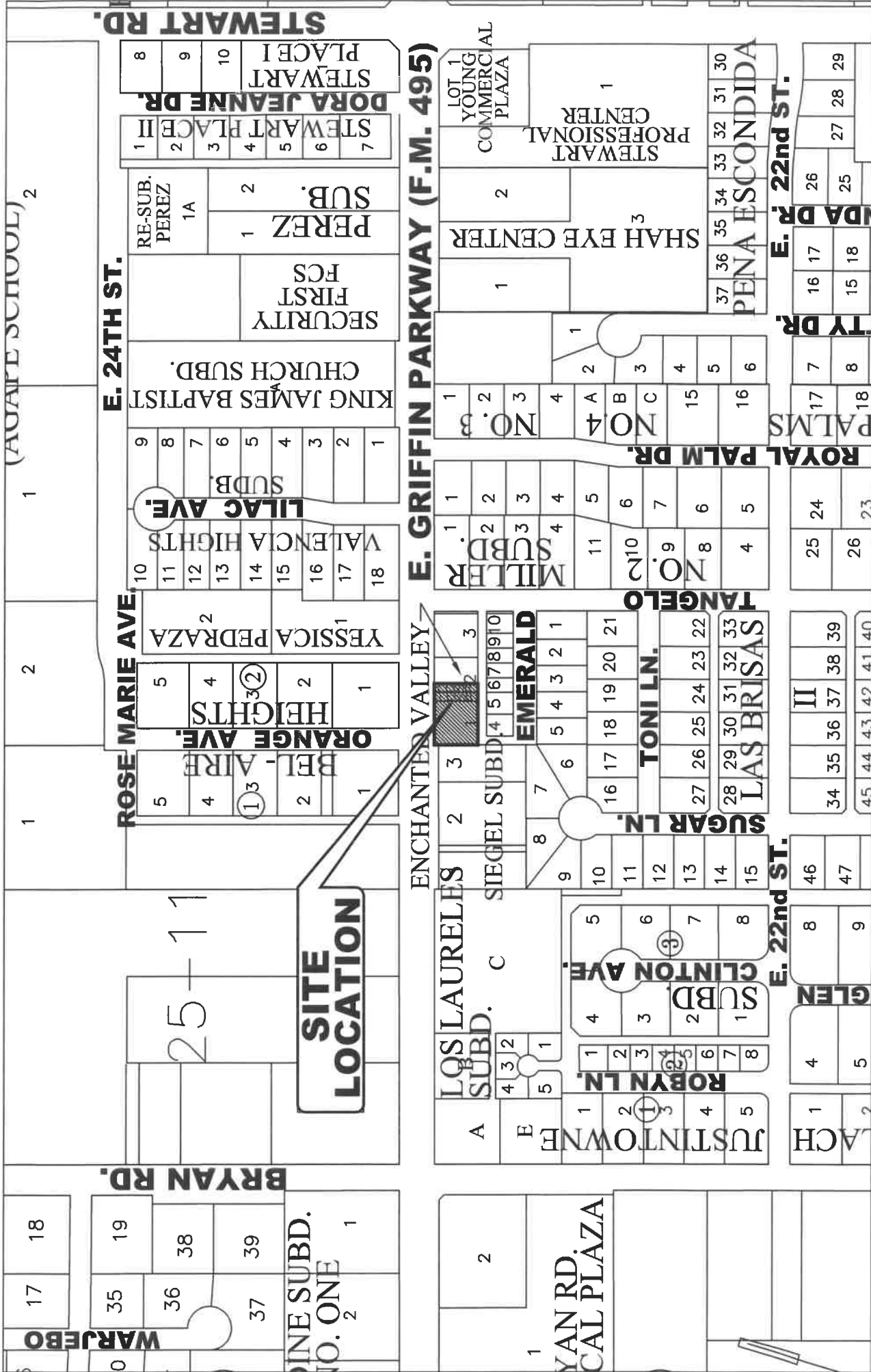
L3100-02-000-0008-00 (551802)
 GONZALEZ ELOY S
 2215 SUGAR LN
 MISSION TX 78572

S3420-00-000-0002-00 (513172)
 LONGORIA RAYMOND R & EDNA
 2025 N CONWAY AVE
 MISSION TX 78572

S3420-00-000-0003-00 (513173)
 QUINTANILLA JOSE L & GRACIELA
 1232 E GRIFFIN PKWY
 MISSION TX 78572

W0100-00-025-0011-01 (317022)
 LORETTO RESTAURANT GROUP FAMIL
 1233 E GRIFFIN PKWY
 MISSION TX 78572

Y1100-00-000-0001-00 (721208)
 PENA ARMANDO III
 416 ZENaida AVE
 MCALLEN TX 78504



Item 9.

No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 580-8672
 FAX: (956) 580-8680



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: A 2.850 acre tract being the South 2.85 acres out of Lot 39, Bell Wood Company's Subdivision, (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Aaron H. Balli, Jr., and Adoption of Ordinance # _____ - De Luna

NATURE OF REQUEST:

On June 5, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 1,288' North of W. Mile 2 Road on the west side of Compton Drive. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A FUND: _____ ACCT. #: _____

BUDGET: \$ _____ EST. COST: \$ _____ CURRENT BUDGET BALANCE: \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval MRP

RECORD OF VOTE: APPROVED: _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING A 2.850 ACRE TRACT BEING THE SOUTH 2.85 ACRES
OUT OF LOT 39, BELL WOOD COMPANY’S SUBDIVISION, (AO-I)
AGRICULTURAL OPEN INTERIM TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of June 5, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 10, 2024, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
A 2.850 acre tract being the South 2.85 acres out of Lot 39, Bell Wood Company’s Subdivision	AO-I	R-2

READ, CONSIDERED AND PASSED, this the 10th day of June, 2024.

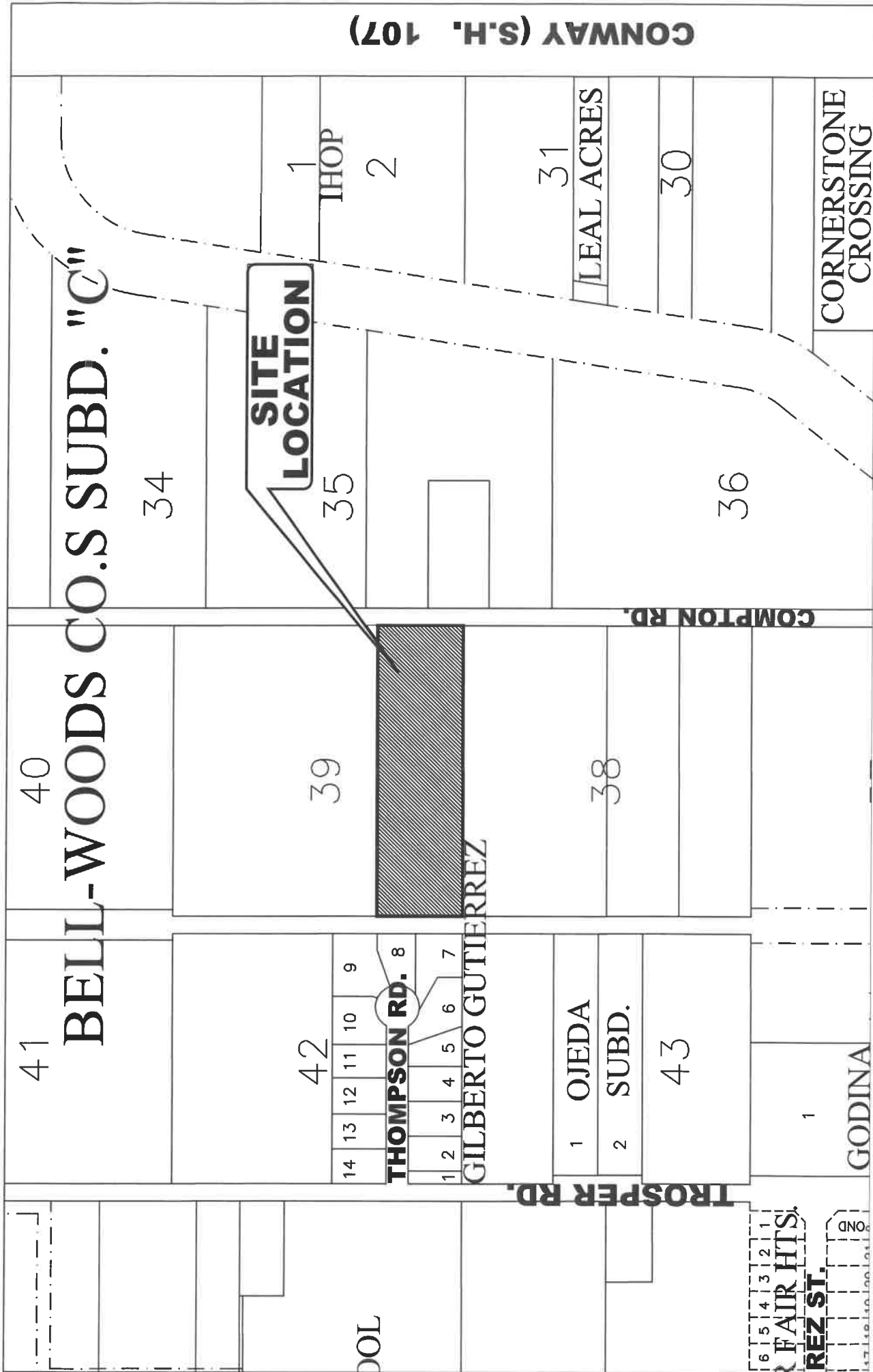
Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 380-8672
FAX: (956) 380-8680



CONWAY (S.H. 107)

BELL-WOODS CO.S SUBD. "C"

SITE LOCATION

COMPTON RD.

THOMPSON RD. 8

GILBERTO GUTIERREZ

1 OJEDA
2 SUBD.

TROSPER RD.

FAIR HTS.
REZ ST.

GODINA

CORNERSTONE
CROSSING

40

41

34

39

42

38

43

1 IHOP
2

31

30

36

1

14 13 12 11 10 9

1 2 3 4 5 6 7

ITEM# 1.2

REZONING:

A 2.850 acre tract being the
South 2.85 acres out of Lot 39,
Bell Wood Company’s Subdivision
AO-I to R-2
Aaron H. Balli, Jr.

REVIEW DATA

The subject site is located approximately 1,288’ North of W. Mile 2 Road on the West side of Compton Drive. – see vicinity map.

SURROUNDING ZONES:

N:	R-2	- Duplex-Fourplex Residential
E:	AO-I	- Agricultural Open Interim
W:	R-2	- Duplex-Fourplex Residential
S:	AO-I	- Agricultural Open Interim

EXISTING LAND USES:

N:	Vacant
E:	Vacant & La Muñequita Ranch
W:	Apartments
S:	Vacant
Site:	Vacant

FLUM:

Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map. However, it complies with the fairly new existing land uses. Staff notes that the Future Land Use Map can be amended to reflect the proposed zone. The City Council has approved other rezoning’s for Duplex-Fourplex in this area and off of Trosper Road. Staff mailed 17 notices to property owners within a 200’ radius of the site to solicit comments in favor or against this request. As of the date of this write-up, staff has not received any comments.

RECOMMENDATION: Staff recommends approval.



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

CONWAY (S.H. 107)

BELL-WOODS CO.S SUBD. "C"

40

41

34

39

42

14 13 12 11 10 9

THOMPSON RD. 8

1 2 3 4 5 6 7

GILBERTO GUTIERREZ

1 OJEDA

2 SUBD.

43

6 5 4 3 2 1
FAIR HTS.

REZ ST.

1
GODINA

SITE
LOCATION

35

2

1 IHOP

31

LEAL ACRES

30

36

CORNERSTONE
CROSSING

COMPTON RD.

TROSPER RD.



B2225-00-00C-0034-10 (123511)
VALDEZ DANIELLE A
1901 S VOSS RD NO. 6
HOUSTON TX 77057

B2225-00-00C-0035-20 (123512)
SALINAS MA ESTER
715 MILLER ST
MISSION TX 78572

B2225-00-00C-0035-30 (123513)
PENA BERNARDO JR
C/O BERNARDO PENA SR
306 DOHERTY AVE
MISSION TX 78572

B2225-00-00C-0035-31 (123514)
SALINAS MARIA ESTER
715 MILLER AVENUE
MISSION TX 78572

B2225-00-00C-0035-40 (123515)
JACOBSON STANLEY & MARINA
1505 DOHERTY AVE
MISSION TX 78572

B2225-00-00C-0038-10 (123520)
JACOBSON STANLEY
1505 DOHERTY AVE
MISSION TX 78572

B2225-00-00C-0039-00 (123521)
BALLI AARON
1620 E GRIFFIN PKWY
MISSION TX 78572

B2225-00-00C-0039-10 (123522)
DS 3 DEVELOPMENT LLC
3608 COMPTON DR
MISSION TX 78573

B2225-00-00C-0043-05 (123529)
GONZALEZ JOSE LUIS
717 TIERRA LINDA CIR E
MISSION TX 78572

G3905-00-000-0006-00 (1371172)
HALCON HOLDINGS INC
PO BOX 2172
MISSION TX 78573

G3905-00-000-0007-00 (1371173)
HALCON HOLDINGS INC
PO BOX 2172
MISSION TX 78573

G3905-00-000-0008-00 (1371174)
HALCON HOLDINGS INC
PO BOX 2172
MISSION TX 78573

G3905-00-000-0009-00 (1371175)
HALCON HOLDINGS INC
PO BOX 2172
MISSION TX 78573

G3905-00-000-0010-00 (1371176)
MAHONEY DAVID
4615 S BRIDGE AVE
WESLACO TX 78596-1393

A4149-00-000-0008-00 (1559724)
AMBER DEVELOPMENT LLC
801 W NOLANA AVE NO 340
MCALLEN, TX 78504-3035

A4149-00-000-0009-00 (1559725)
AMBER DEVELOPMENT LLC
801 W NOLANA AVE NO 340
MCALLEN, TX 78504-3305

A4149-00-000-0010-00 (1559726)
AMBER DEVELOPMENT LLC
801 W NOLANA AVE NO 340
MCALLEN TX 78504-3035

I, Maria Ester Salinas, am against the proposed rezoning of our precious agriculture zoning area to R-3 zoning. Our vibrant community has thrived on the foundations of agriculture for generations, and I firmly believe that preserving this heritage is essential for the well-being of our town.

By rezoning this area, we risk losing the very essence that makes our community unique. Our agricultural lands provide us with sustainable food sources, pristine landscapes, and a thriving ecosystem that benefits both humans and wildlife. Replacing this cherished landscape with R-3 zoning, which typically involves increased urban development and higher population density, would irreversibly alter the character of our town.

Furthermore, rezoning to R-3 could lead to numerous detrimental consequences. Increased traffic congestion, strain on local resources, and added pressure on our already overburdened infrastructure are just a few of the potential drawbacks. Let's not sacrifice our quality of life and the tranquility of our surroundings for short-term gains.

I urge our mayor and council to listen to my concerns which I share with many in our community and reject the proposed rezoning. Let's work together to explore alternative solutions that prioritize the preservation of our agricultural heritage while fostering responsible and sustainable growth.



Contact: Salomon Torres
 (956) 341-5202
 19833 Morris Road
 Harlingen, TX 78552
salomon@hopeforsfs.org

PRESS RELEASE

Texas Food Initiative to be Launched in Harlingen, Texas: New Farming Sites Funded by USDA

Harlingen, TX, May 16, 2024. – Rio Grande Valley residents who want to learn to farm but have no land will be able to do so at one of four sites in Harlingen, Santa Rosa, Donna, and Mission. High land prices even in the most rural areas of the Valley are discouraging people from buying land to start a new farm or ranch. The Harlingen-based nonprofit, HOPE¹ for Small Farm Sustainability, will be announcing a \$7.4 million grant award from the U.S. Department of Agriculture to address this lack of access to land and agriculture training in the Valley as well as future farming sites in Central and North Texas.

“We can encourage people to farm and grow their own food, but we kept hearing the same complaint that land was too expensive,” stated Diana Garcia Padilla, HOPE Founder and Executive Director, “We also see how land with great farming potential is being eaten up by urban growth and housing developments. We explained this to USDA and USDA responded with an incredible investment to take on this challenge in a big way.”

HOPE is a nonprofit 501c3 community-based organization and organic agricultural training center located in Harlingen, Texas. Since 2017, HOPE has received numerous USDA grant awards to deliver technical assistance to smaller-scale farmers including farming training, accessing market opportunities, and guidance on applying for USDA programs and services. HOPE operates adjacent to a private farm that Diana and Saul Padilla founded 18 years ago.

¹ Holistic Organic Practical Education (HOPE) for Small Farm Sustainability. <https://www.hopeforsfs.org/>

HOPE will partner with four community-based partners for the first phase of the project:

- Yahweh’s All Natural Farm & Garden, an urban farm in Harlingen;
- Plaza Amistad, a colonia community development initiative of the St. Joseph Catholic Church in Donna;
- St. Mary’s Catholic Church, a community garden in Santa Rosa; and,
- Sunshine’s Bounty Farms, a Hispanic-owned farm in Mission.

Each site will dedicate parcels to individuals to plant, manage, and harvest their products after completing a training program. During the 5-year apprenticeship program, participants will be expected to scale up their production at larger parcels. The goal is to have the ability and the means to lease or purchase their own land after completing the Texas Victory Farms program.

“HOPE has trained farmers – new and existing farmers – under different programs that USDA has funded since 2017. So, we will apply that experience under this new grant. This time, though, thanks to USDA we will remove the stress that they do not have land to practice what they learn,” explained Saul Padilla, Lead Trainer, “People are really motivated to learn. They want local people to have the choice to eat good healthy food that is grown here, not just food that was shipped from another state or another country.”

USDA representatives, community organizations, grant partners, food access stakeholders, farmers, and elected officials will be present.

EVENT SUMMARY

Background

USDA awarded approximately \$300 million for 50 selected projects in the United States. The projects were awarded under the Increasing Land, Capital, and Market Access Program. HOPE for Small Farm Sustainability was one of the 50 chosen projects; HOPE’s Victory Farms Project was the ONLY project funded in Texas.

Purpose

This grant symbolizes HOPE’s commitment to bridge the gap between local food producers and their communities, fostering a resilient food system that benefits all. This new and substantial USDA investment marks a new chapter for HOPE, a community-based hub for smaller-scale farmers and ranchers and socially and economically disadvantaged individuals who are motivated to contribute to the Texas and US food supply. Under this agriculture and food initiative, every seed sown will be a step towards sustainability and every harvest reaped will bring us closer to a community united by the bounty of the land.

Grant Award Announcement

- **Date:** Wednesday, May 22, 2024
- **Time:** 10:00 AM
- **Venue:** 19833 Morris Road; Harlingen, TX 78552

#####



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 10, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Drive-Thru Service Window – Dunkin Donuts, 301 N. Shary Road, Ste. 100, Lot 1, Shary Town Plaza Subdivision, C-3, Lindsey Dumas, and Adoption of Ordinance# - De Luna

NATURE OF REQUEST:

On June 5, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 400' north of E. 1st Street along the west side of N. Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval for life of use subject to:

- 1.) Must comply with all City Codes (Building, Fire, Health, etc.)
- 2.) Installation of a speed bump at the end of the ordering window
- 3.) Acquisition of a business license prior to occupancy, and
- 4.) CUP not be transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE
WINDOW– DUNKIN DONUTS, 301 N. SHARY ROAD, STE. 100, LOT 1, SHARY
TOWN PLAZA SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 5, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 10, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
301 N. Shary Road, Ste. 100, Lot 1, Shary Town Plaza Subdivision	A Drive-Thru Service Window – Dunkin Donuts	<ul style="list-style-type: none"> - Life of Use - Must comply with all City Codes (Building, Fire, Health, etc.) - Installation of a speed bump at the end of the ordering window - Acquisition of a business license - CUP not be transferable to others

READ, CONSIDERED AND PASSED, this the 10th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.3

CONDITIONAL USE PERMIT: Drive- Thru Service Window – Dunkin Donuts
 209 N. Shary Road, Ste. 100
 Lot 1, Shary Town Plaza Subdivision
 C-3
 Lindsey Dumas

REVIEW DATA

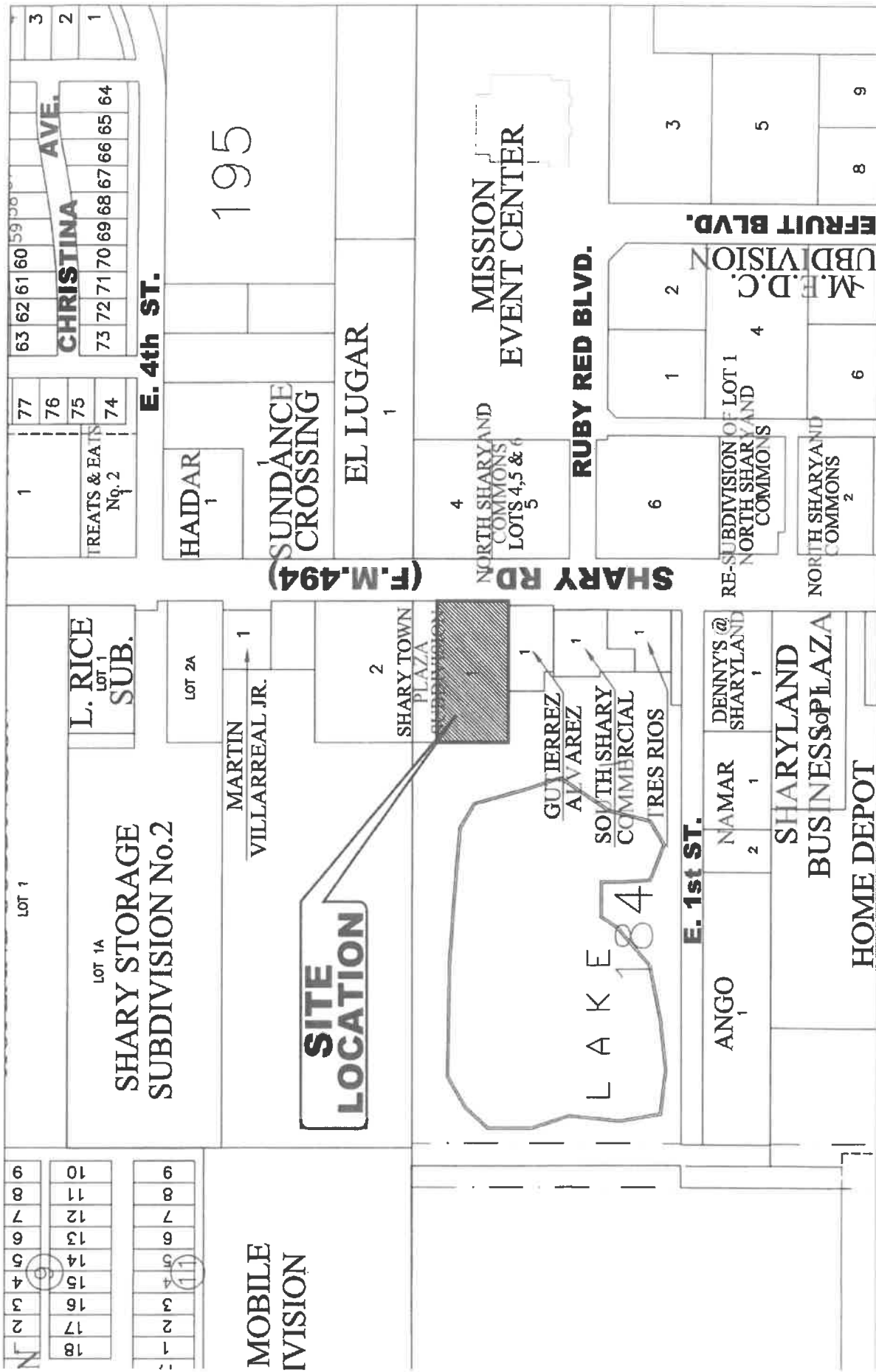
The subject site is located approximately 400' north of E. 1st street along the west side of N. Shary Road. The applicant is leasing an 1,875 sq.ft. suite for a Dunkin Donuts which will include a drive-thru window on the south side of the building. Access to the drive-thru service windows would be off of N. Shary Road via a 24' driveway. They would place the order on the west side of the building and pick up the order on the south side. The drive-thru window location allows stacking for approximately 9 vehicles.

- **Days/Hours of Operation:** Monday – Sunday from 4:30am to 11pm.
- **Staff:** 30 employee's different shifts.
- **Parking & Landscaping:** In reviewing the floor plan, there is a total of 5 tables with a total of 16 seating spaces proposed, which would require 5 parking spaces. (1 parking space for every 3 seats = 5.3). It is noted that the parking spaces are held in common for this commercial. There is a total of 57 parking spaces that will be shared with the other businesses. The applicant will have to comply with the landscaping requirements.

Review Comments: Staff recommends that proper signage be placed for the Drive-Thru Service Windows in order to avoid any confusion and that they install a speed bump to be located just before existing vehicles reach the access lane. Staff mailed out 11 notices to property owners within 200' radius and staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1) Must comply with all City Codes (Building, Fire, Health, etc.),
- 2) Installation of a speed bump at the end of the ordering window,
- 3) Acquisition of a business license prior to occupancy, and
- 4) CUP not be transferable to others

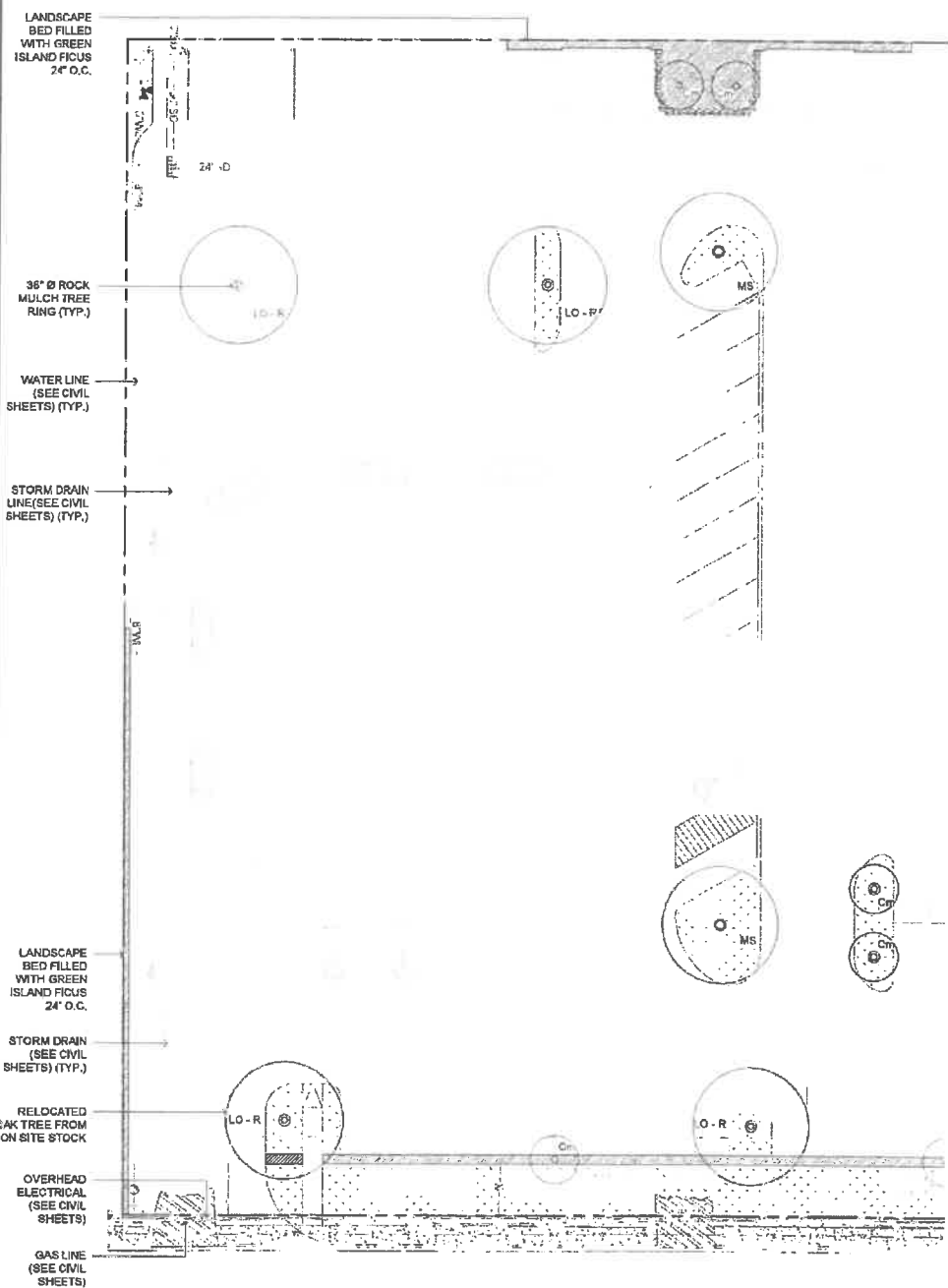


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78372
 PH: (956) 580-8672
 FAX: (956) 580-8680



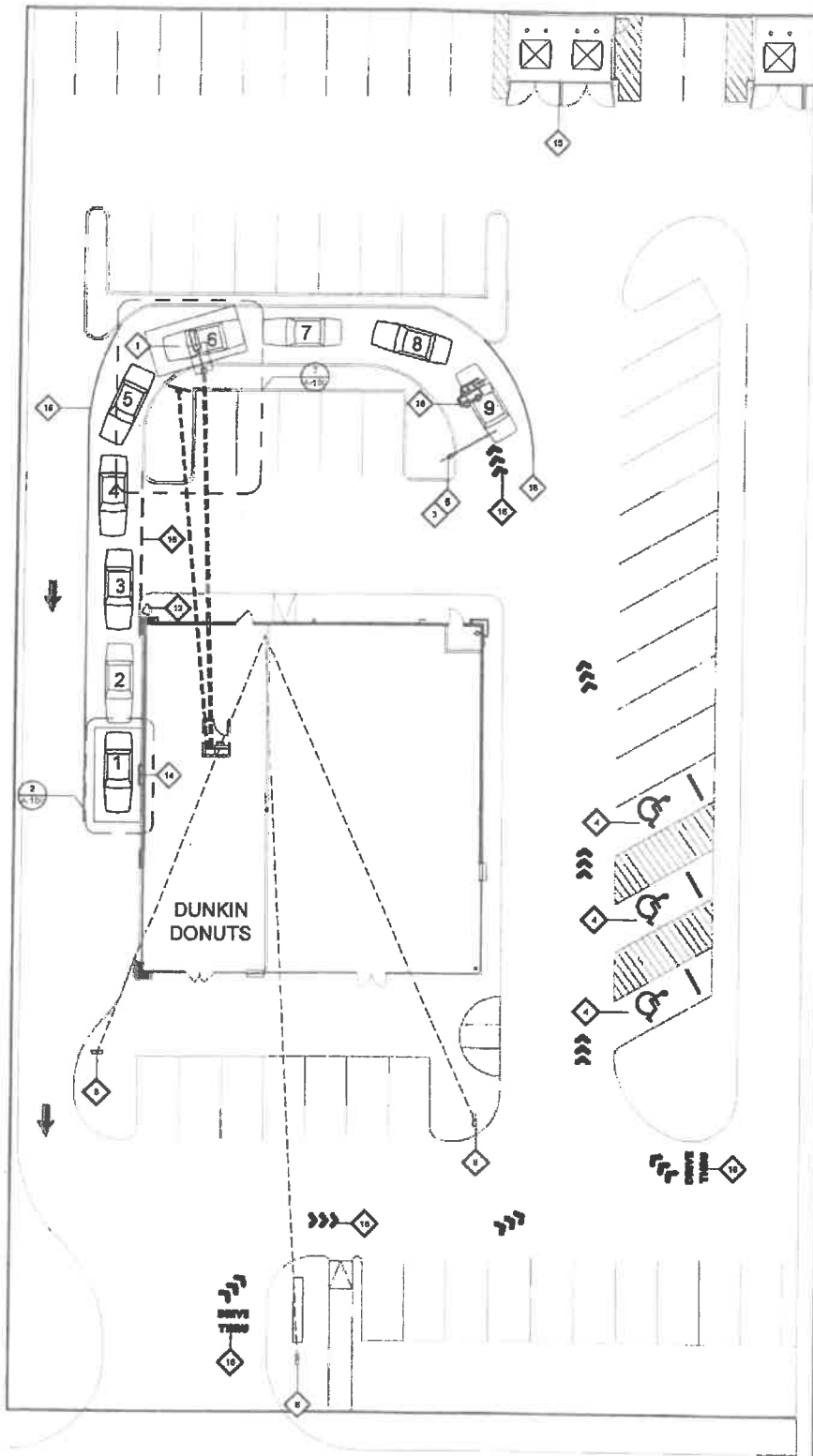
CITY OF MISSION LANDSCAPE ORDINANCE COMPLIANCE WORKSHEET

SECTION	DESCRIPTION	FRONT YARD			VALUE	
	NUMBER OF REQUIRED TREES IN FRONT YARD = LOT WIDTH	496	/	30	15	REQUIRED TREES
	NUMBER OF PROPOSED TREES IN FRONT OF YARD =				16	PROPOSED TREES
		WEST SIDE/REAR YARD				
	LENGTH OF THE PARKING LOT AND VEHICLE AREA IN WEST SIDE YARD =	498	X	25%	110	REQUIRED LF OF HEDG
	LF OF HEDGE =	110	/	50	2	REQUIRED TREES
		PROPOSED LF OF HEDGE =			110	LF OF HEDGE
		PROPOSED TREE IN HEDGE =			2	TREE
		PARKING LOT				
	NUMBER OF PARKING SPACES =	186	/	20	10	
		10	X	162 SF	1,620	REQUIRED ISLAND SF
		PROPOSED ISLAND SF =			3,376	SF



LEGEND

- CONDUIT DEDICATED FOR RIMUM. CONDUIT SIZE SHALL BE A
- CONDUIT DEDICATED FOR LOW VOLTAGE WIRING. CONDUIT SIZE SHALL
- CONDUIT DEDICATED FOR LOW VOLTAGE WIRING. CONDUIT SIZE
- CONDUIT DEDICATED FOR DATA COMMUNICATION WIRING. CONDUIT SIZE SHALL BE A MINIMUM OF 1"



1 SITE PLAN


CONSULTANT:



WILKUS ARCHITECTS

12 North Avenue North, Hopkins, MN 55343
Phone: 612.811.8800 / www.wilkusarch.com

CLIENT:



PROJECT INFORMATION:

DUNKIN' PC# 364786
301 N. SHARY RD.
MISSION, TX 78572

SEAL:

NOT FOR CONSTRUCTION

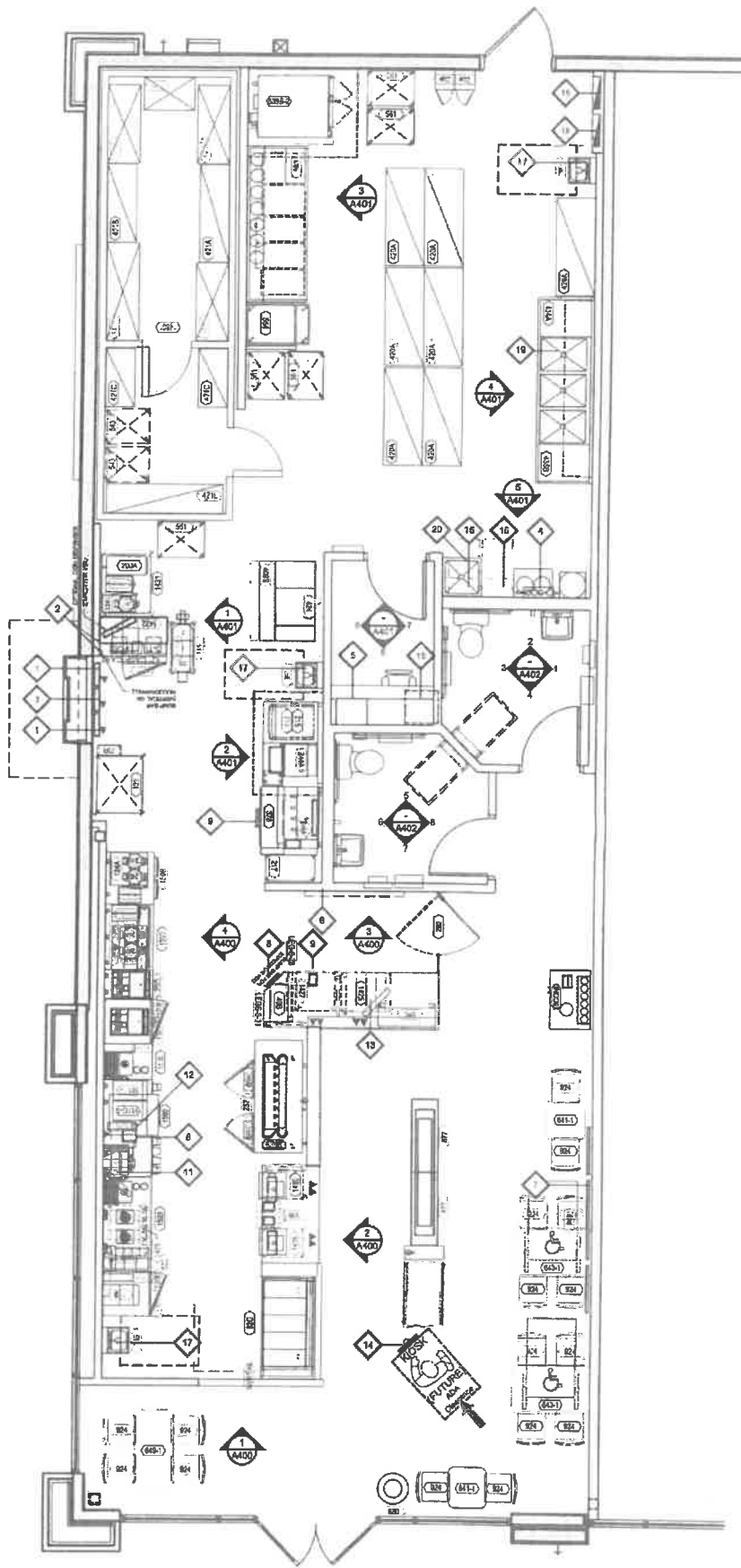
PROJECT NO.: 2023-03/01
 DRAWN BY: CHALEF
 CHECKED BY: GEL

ISSUE: _____ DATE: _____
 PERMIT SET: 0461-24

REVISION:	DATE:

TITLE:
ARCHITECTURAL SITE PLAN

SHEET NUMBER:
A 100



Pricing valid at 4323 S. McColl Rd., Edinburg, TX 78539

COFFEE, ESPRESSO & MORE

	M	L
Iced Coffee	\$3.59	\$3.89
Hot	\$3.09	\$3.39
Cold Brew Cold Foam	\$4.19	\$4.39
Iced Latte	\$4.49	\$4.99
Hot	\$4.19	\$4.69
Signature Iced Latte	\$5.19	\$5.59
Caramel Craze, Cocoa Mocha		
Frozen Coffee	\$4.79	\$5.39
Original		
Dunkin' Refreshers	\$3.49	\$3.89
Iced Matcha Latte	\$4.99	\$5.39
Hot	\$4.79	\$5.09
Iced Tea	\$2.89	\$3.29
Coolatta®	\$4.49	\$5.19



CUSTOMIZE

Non-Dairy Substitutes

Oatmilk \$0.99 Almondmilk \$0.99 Coconut Milk \$0.99

Sweetened Flavors

110-270 CAL
French Vanilla, Hazelnut,
Caramel, Mocha

Unsweetened Flavors

5-20 CAL
Vanilla, Hazelnut, Raspberry,
Toasted Almond, Blueberry, Coconut

EATS & SNACKS



Avocado Toast
\$3.39 | 240 CAL
Topped w/ Bacon
\$4.59 | 290 CAL



Egg & Cheese English Muffin
\$3.69 | 340 CAL



Classic Donuts
\$1.45 | 210-530 CAL



Wake-Up Wrap®
Pick Your Protein
\$1.79 | 180-290 CAL



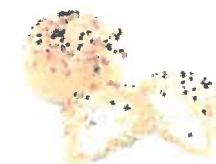
Bacon, Egg & Cheese Bagel
\$4.29 | 520 CAL



Sweet Black Pepper Bacon Croissant
\$4.59 | 650 CAL



Munchkins®
\$0.99 | 60-70 CAL
Per Donut Hole



Bagel Minis
Plain • Chive & Onion
\$2.89 | 240/260 CAL



Sausage, Egg & Cheese Croissant
\$4.29 | 720 CAL



Bagel
With Cream Cheese Spread
\$2.79 | 400-540 CAL



Muffins
\$2.19 | 460-590 CAL



Snackin' Bacon
\$2.99 | 190 CAL

2,000 calories a day is used for general nutrition advice, but calorie needs vary. Additional nutrition information available upon request. Price and participation may vary.

S2950-00-000-0184-15 (280961)
DRAGONFLY 6265 LLC
305 A N SHARY RD
MISSION TX 78572

S2950-00-000-0194-15 (281055)
DRAGONFLY 6265 LLC
305 A N SHARY RD
MISSION TX 78572

T9100-02-000-0001-00 (514708)
DRAGONFLY 6265 LLC
305 A N SHARY RD
MISSION TX 78572

G9955-00-000-0001-00 (716978)
MPJ GROUP LLC
400 W NOLANA AVE STE N2
MCALLEN TX 78504

S4660-00-000-0001-00 (730399)
MPJ GROUP LLC
400 W NOLANA AVE STE N2
MCALLEN TX 78504

E4397-01-000-0001-00 (20829990)
SARAM DEVELOPMENT LLC
300 N SHARY RD
MISSION TX 78572

S2950-00-000-0184-43 (1179904)
MPJ GROUP LLC
400 W NOLANA AVE STE H2
MCALLEN TX 78504

N6761-00-001-0004-00 (1236067)
WEINGARTEN SHARY NORTH JV
PO BOX 924133
HOUSTON TX 77292

N6761-00-001-0005-00 (1236070)
MDC COASTAL 5 LLC
7400 E ORCHARD ROAD 2605
GREENWOOD VILLAGE CO 80111

S2965-00-000-0002-00 (1569218)
AURIEL INVESTMENTS LLC
1200 AUBURN AVE STE 250
MCALLEN TX 78504

S2965-00-000-0001-00 (1569217)
AURIEL INVESTMENTS LLC
1200 AUBURN AVE STE 250
MCALLEN TX 78504



CITY OF
MISSION

**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: June 24, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Xulcan Event Center, 2813 E. Griffin Parkway, Ste. C, Lot 1, Adams Crossing Subdivision, C-3, Atala Izaguirre, and Adoption of Ordinance # _____ - De Luna

NATURE OF REQUEST:

On June 5, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located near the NW corner of E. Griffin Parkway and Taylor Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to:

- 1) 2 years re-evaluation at which time the applicant will have to renew his CUP & TABC License;
- 2) Waiver of the 300' separation requirement from residential homes,
- 3) Compliance with all City Codes (Building, Health, and Sign Codes, etc.); and
- 4) CUP not be transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – XULCAN EVENT CENTER, 2813 E. GRIFFIN PARKWAY, STE. C, LOT 1, ADAMS CROSSING SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 5, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 10, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2813 E. Griffin Parkway, Ste. C Lot 1, Adams Crossing Subdivision	Sale & On-Site Consumption of Alcoholic Beverages – Xulcan Event Center	- 2-year re-evaluation at which time the applicant will have to renew his CUP & TABC License -Waiver of the 300’ separation requirement from residential homes - Compliance with all City Codes (Building, Fire, Health, and Sign Codes, etc.) - CUP not be transferable to others

READ, CONSIDERED AND PASSED, this the 10th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.4

CONDITIONAL USE PERMIT: Sale & On-Site Consumption of Alcoholic Beverages – Xulcan Event Center
 2813 E. Griffin Parkway, Ste. C
 Lot 1, Adams Crossing Subdivision
 C-3
 Xulcan Event Center, LLC
 c/o Atala Izaguirre

REVIEW DATA

The subject site is located near the NW corner of Griffin Parkway & Taylor Road. The applicant has a 1,200' Event Center within a multi-unit commercial plaza that has been in business since March 2024. She hosts small scale events such as birthday parties, gender reveals, reunions, seminars, etc. Access to the site will be provided via a driveway off of Griffin Parkway and Taylor Road. She would like to incorporate the sale & on-site consumption of alcoholic beverages to her business.

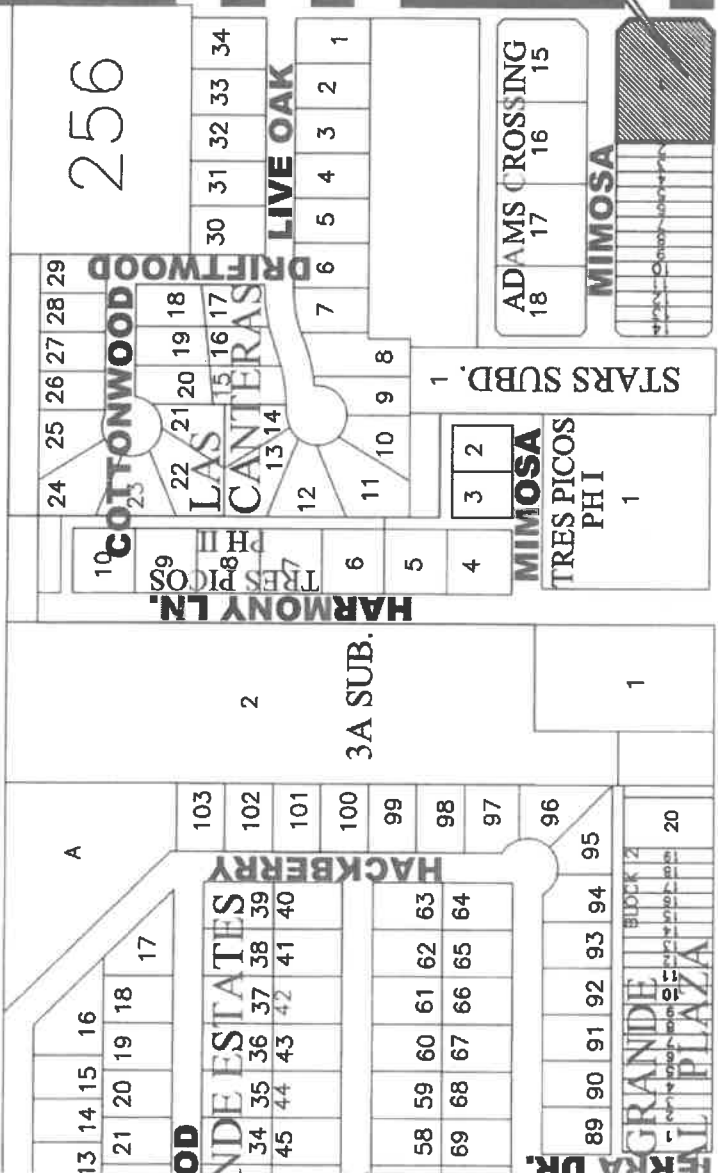
- **Hours of Operation:** The hours of operation vary depending on the type of event; however, most of the events are during the evenings and on weekends and typically take place during the hours of 1:00 pm till 2:00 am
- **Staff:** 3-5 employees
- **Parking & Landscaping:** In reviewing the floor plan, the 1,200 sq. ft. building will have 8 tables with 8 chairs for a total of 64 seats. A total of 21 parking spaces will be required for this site. Staff notes that there is a total of 63 parking spaces that area held in common within the commercial plaza. Landscaping is meeting code.
- **Sale of Alcohol (Section 6-4):** of the Zoning code requires such uses to be 300' from the nearest residence, church, school or publicly owned property. There are residential homes directly behind the alley that fall within the 300'; however, P&Z and City Council have waived this separation requirement in other similar CUP's approval.

REVIEW COMMENTS: Staff mailed out 18 notices to property owners within 200' radius and staff has not received any comments in favor or against the request.

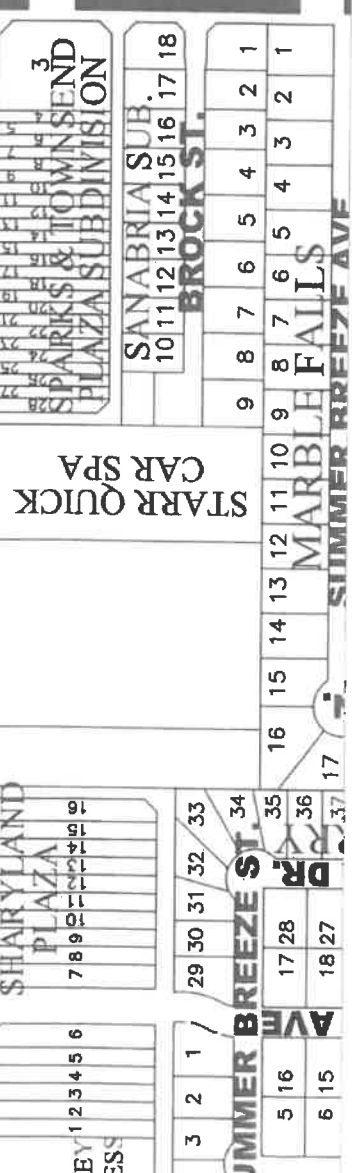
RECOMMENDATION: Staff recommends approval subject to:

- 1) 2-year re-evaluation at which time the applicant will have to renew his CUP and TABC license,
- 2) Waiver of the 300' separation requirement from residential homes,
- 3) Compliance with all City Codes (Building, Fire, Health, and Sign Codes), and
- 4) CUP not be transferable to others

NO. 1 EDINBURG MAIN CANAL K.O.W.



E. GRIFFIN PARKWAY (F.M. 495)



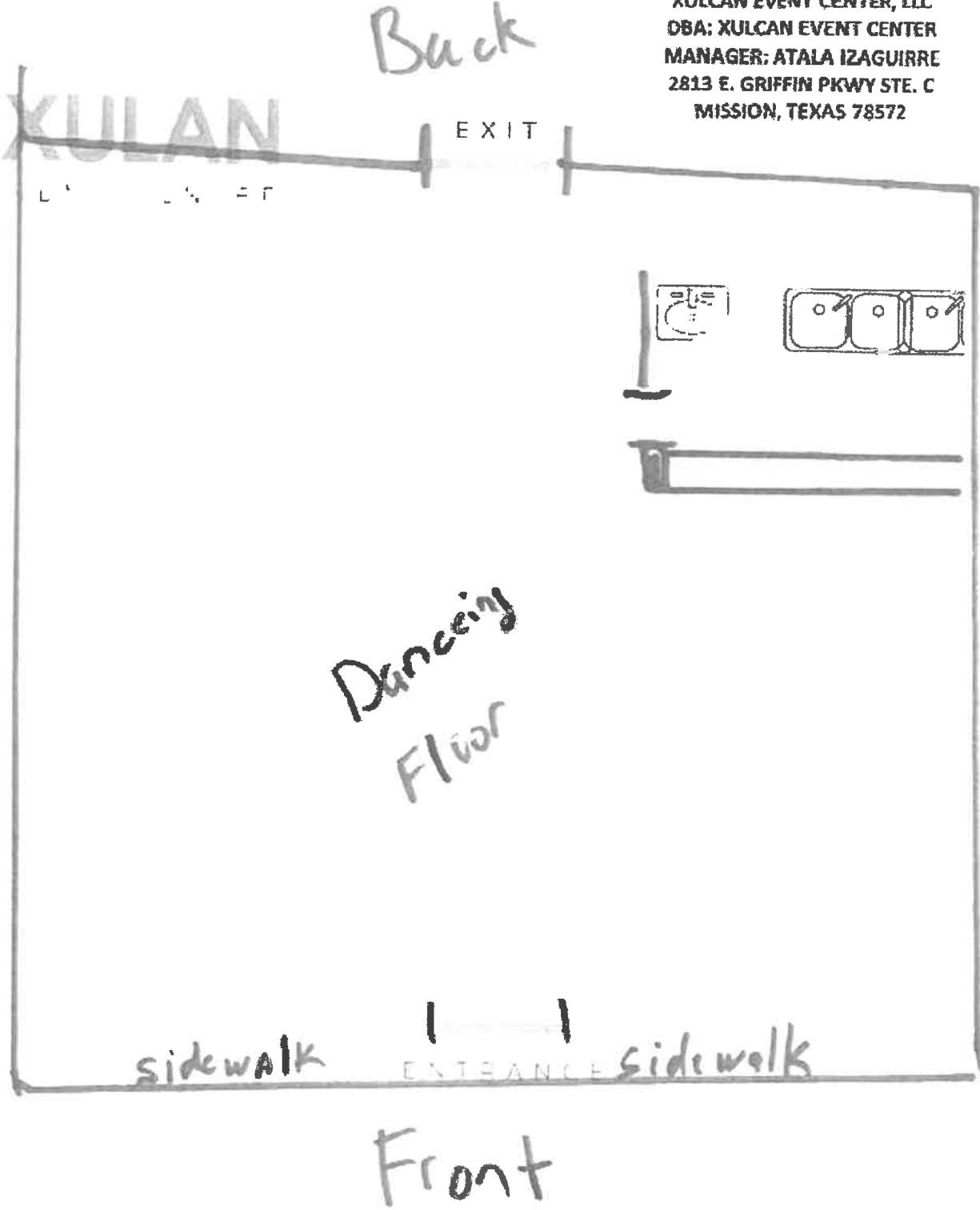
CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1701 E. 8th Street
 MISSION, TX 78572
 PH: (956) 980-4672
 FAX: (956) 361-6660

No.





SITE PLAN
XULCAN EVENT CENTER, LLC
DBA: XULCAN EVENT CENTER
MANAGER: ATALA IZAGUIRRE
2813 E. GRIFFIN PKWY STE. C
MISSION, TEXAS 78572



Menu

Opción 1

Pollo en Chipotle
Puré de papa
Espagueti Poblano

Opción 2

Pollo en salsa
Champiñones
Espagueti Poblano
Vegetales al vapor

Opción 3

Pollo en salsa de Cilantro
Pasta Alfredo
Ensalada de Papa

Opción 4

Croissant
Ensalada de Pasta
Ensalada de
Vegetales

Bebidas

Bebida en lata de su preferencia



**TEXAS ALCOHOLIC
BEVERAGE COMMISSION**
Texas Helping Businesses & Protecting Communities

Document reference ID : 351910

Licensing Application Summary

You must review your application and confirm that the information displayed here is correct. Select **Review and Confirm** to make the payment. If the information is not correct, select **Next** to return to the application, edit the data as needed and resubmit. If you need to store the application packet for your records, select **Download**.

Application ID: 351910
Applicant Name: Xulcan Event Center LLC
License Type applied for: Wine and Malt Beverage Retailer's On-Premise Permit (BG)

Entity Information

Business Structure: Limited liability company
FEIN/SSN Number: 992140999
Member Managed or Manager Managed: Member Managed
Historically Underutilized Business: No
Veteran-owned business: No
Fraternal Owned: No
Secretary of State Filing Number: 805313522
Date Filed: 11/21/2023
Filing State: TX

Primary Business Entity Contact Information

Legal First Name: ATALA
Legal Middle Name: IZAGUIRRE
Email Address: xulcanevents2024@gmail.com
Phone Number: 956-391-4102

Initial Application Information

Authority Type:

I am an authorized user without binding authority

Principal Parties

Principal Parent Entity	Principal Party	Role	%
Xulcan Event Center LLC	Atala Izaguirre	Manager and/or Officer	

Basic Business information

Business/Trade Name: XULCAN EVENT CENTER
Business Type Other

Location's Phone Numbers

Business Phone Number 956-391-4102

Location Address

Address: 2813 E Griffin Pkwy, STE C , Mission, TX, United States, Hidalgo 78572
Is your location within city limits? Yes

Mailing Address Information

Address: P O BOX 1303 , HIDALGO, TX, United States, Hidalgo 78557

Measurement Information

Measuring from the public entrance of your location along street lines and directly across intersections, will your location be within 1,000 feet of the nearest property line of a public or private school?

Is a residential address or established neighborhood association located within 300 feet of any property line of your premises?

Location Additional Information

Is the proposed location in a hotel or motel?

Alcohol percentage

Sixty Day Sign Requirements

Posted the 60 day sign: Yes
Date Posted: 2/15/2024

Projected Sales Information

Sales Year: 2024
Alcohol Sale: \$24,000.00
Food Sales: \$3,500.00
Other Sales: \$500.00
Total Sales: \$28,000.00

Property Ownership

Do you, the applicant, own the land, building, and/or warehouse at this proposed licensed location? Yes
Are you operating under? None

Franchise Agreement

Do you or anyone else at the location operate under a franchise agreement?
Are there any agreements, exclusive of a franchise agreement, which involve alcohol in any way?

Shared premise information

Do you share the premises with another business entity?

Location Diagram

Will the license or permit embrace the entire location address? Yes

Bond Information

Fulfillment Type	Bond Category	Bond Amount
Surety Provider	Conduct Surety Bond	\$5,000.00



TEXAS ALCOHOLIC BEVERAGE COMMISSION
Texas: Helping Businesses & Protecting Communities

CERTIFICATE OF CITY SECRETARY FOR: (MB, BG & BE)

Section 11.37 & 61.37

Not later than the 30th day after the date a prospective applicant for a license or permit requests certification, the city secretary or clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the license or permit is requested is prohibited by ordinance.

I hereby certify on this _____ day of _____, _____, that the location for which the license/permit is requested is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

- MB** Mixed Beverage Permit
- MB/FB** Mixed Beverage Restaurant Permit with Food and Beverage Certificate
(MB must also hold a Food and Beverage Certificate)
- BG/FB** Wine and Beer Retailer's Permit with Food and Beverage Certificate
(BG must also hold a Food and Beverage Certificate)
- BG** Wine and Beer Retailer's Permit - **Election for given location was held for:**
 legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
 legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999
- BE** Beer Retail Dealer's On-Premise License
- BE/FB** Retail Dealer's On-Premise License with **required** Food and Beverage Certificate

OR

I hereby refuse on this _____ day of _____, 20_____ to certify this location.

SIGN HERE

City Secretary/Clerk

_____, TEXAS
City

SEAL

S5320-00-000-0003-00 (534297)
 3-0 RANCH MISSION PROPERTIES LLC
 122 CIBOLO RIDGE TRAIL
 FAIR OAKS TX 78015

S5320-00-000-0004-00 (534298)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0005-00 (534299)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0006-00 (534300)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0007-00 (534301)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0008-00 (534302)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0009-00 (534303)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0010-00 (534304)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0011-00 (534305)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0012-00 (534306)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0013-00 (534307)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0014-00 (534308)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

S5320-00-000-0015-00 (534309)
 SPARKS FAMILY MANAGEMENT TRUST
 2405 E GRIFFIN PKWY STE A
 MISSION TX 78572

A0710-00-000-0001-00 (704380)
 495 INVESTMENTS LLC
 400 NOLANA STE H2
 MCALLEN TX 78504

A0710-00-000-0002-00 (704384)
 MPJ GROUP LLC
 400 W NOLANA AVE STE H2
 MCALLEN TX 78504

T3350-00-00B-0005-00 (20407194)
 PENA GERARDO RODRIGUEZ & IVAN
 2805 MIMOSA ST UNIT 5
 MISSION TX 78574

T3350-00-00C-0009-00 (846536)
 REYES DEBORAH & BARBARA & JOSE A
 2715 MIMOSA ST UT 9
 MISSION TX 78574

T3350-00-00A-0002-00 (729278)
 CHAPA DANIEL A
 1605 VINTAGE LN
 MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit Renewal: Drive-Thru Service Window – Xquinkles Snackland Inspiration, 3009 N. Inspiration Road, Ste. A, Lot C1-A, Taurus Estates #3 Subdivision, C-3, Rosa Maria Uribe, Adoption of Ordinance # ____ and Wet Zone Ordinance # ____ - De Luna

NATURE OF REQUEST:

On June 5, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located at the NW corner of Inspiration Road and Giselle Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

- STAFF RECOMMENDATION:** Approval of life of use subject to:
- 1.) Continued compliance with all City Codes (Building, Fire, Health, etc.),
 - 2.) Compliance with TABC requirements
 - 3.) Waiver of the 300' separation requirement from residential homes
 - 4.) CUP not be transferable to others, and
 - 5.) Wet zone property

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR A DRIVE-THRU SERVICE WINDOW– XQUINKLES SNACKLAND INSPIRATION, 3009 N. INSPIRATION ROAD, STE. A, LOT C1-A, TAURUS ESTATES #3 SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 5, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit renewal shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 10, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit renewal:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
3009 N. Inspiration Road, Ste. A Lot C1-A, Taurus Estates #3 Subdivision	A Drive-Thru Service Window – Xquinkles Snackland Inspiration	<ul style="list-style-type: none"> - Life of use - Continued compliance with all City Codes (Building, Fire, Health, etc.) - Compliance with TABC requirements - Waiver of the 300’ separation requirement from residential homes - CUP not be transferable to Others - Wet Zone Property

READ, CONSIDERED AND PASSED, this the 10th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER
AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE
CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE
PREMISES LOCATED AT
3009 N. INSPIRATION ROAD, SUITE A – XQUINKLES SNACKLAND INSPIRATION**

WHEREAS, City Ordinance No.780, passed and approved by the City Council of the City of Mission on October 7, 1974 designates certain places where beer and other alcoholic beverages may be sold within the corporate limits of the city; and

WHEREAS, a request has been submitted for the designation of a "wet area", for the property located at:

3009 N. INSPIRATION ROAD, SUITE A
XQUINKLES SNACKLAND INSPIRATION

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

1. The property located at 3009 N. Inspiration Rd., Suite A – Xquinkles Snackland Inspiration, is designated as "wet area".
2. Said property located at 3009 N. Inspiration Rd., Suite A – Xquinkles Snackland Inspiration, shall be included in the designated areas where alcoholic beverages may be sold within the city.

READ, CONSIDERED AND APPROVED this 10th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.5

CONDITIONAL USE PERMIT: Drive-Thru Service Window
 – Xquinkles Snackland Inspiration
 3009 N. Inspiration Road, Ste. A
 Lot C1-A, Taurus Estates #3 Subdivision
 C-3
 Rosa Maria Uribe

REVIEW DATA

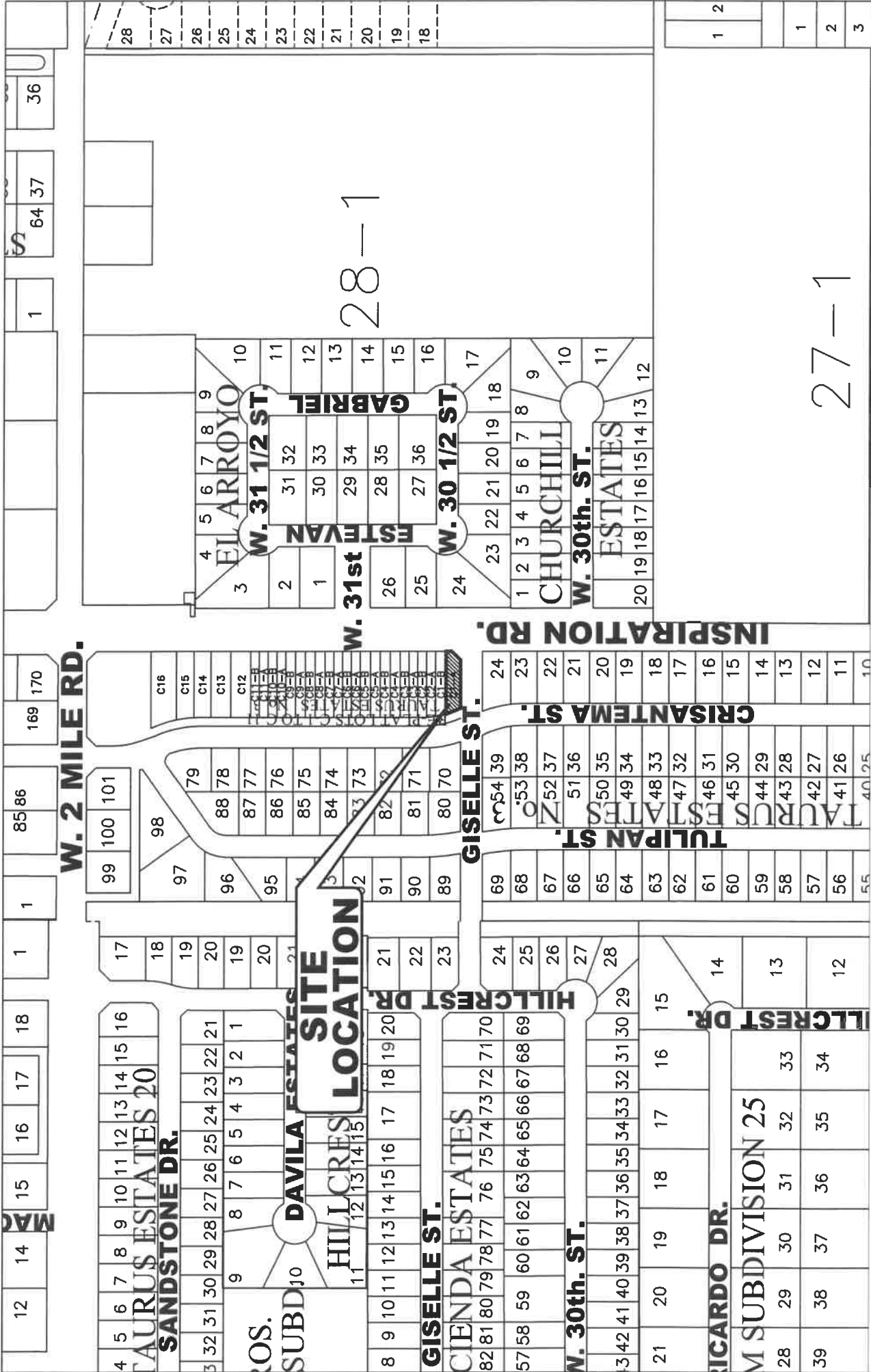
The subject site is located at the NW corner of Inspiration Road and Giselle Street. The applicant has been operating a sno-cones and snack business at this location since 2018. She would like to incorporate selling mix drinks to the menu. This would be allowed under a C-3 zone, she would just need to wet zone the property. A 24' drive in the rear of building provides access to a 13' drive-thru lane and would allow stacking for approximately 2 vehicles. She would like to continue using the drive-thru service window for her business. The last CUP for a drive-thru service window at this location was approved on April 12, 2021 for a period of 3 years. Staff notes this would be the applications 4th request.

- **Days / Hours of operation:** Every day from 11:00 a.m. to 10:00 p.m.
- **Staff:** 2 employees
- **Parking & Landscaping:** It is noted that a total of 138 parking spaces are held in common for this commercial plaza and it exceeds code. Landscaping is existing and in compliance to code.
- **Other Requirements:** Must continue to comply with all Building, Fire and Health Codes.
- **Sale of Alcohol (Section 6-4):** of the Zoning code requires such uses to be 300' from the nearest residence, church, school or publicly owned property. There are residential homes directly behind the alley that fall within the 300'; however, P&Z and City Council have waived this separation requirement in other similar CUP's approval.

REVIEW COMMENTS: Staff mailed out 31 notices to property owners within 200' radius and staff has not received any comments in favor or against the request. It is also noted that there have not been any reported PD issues during the CUP's existing tenure, staff does not object to an extended approval term.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1) Continued compliance with all City Codes (Building, Fire, Health, etc.),
- 2) Compliance with TABC requirements,
- 3) Waiver of the 300' separation requirement from residential homes,
- 4) CUP not be transferable to others, and
- 5) Wet zone property



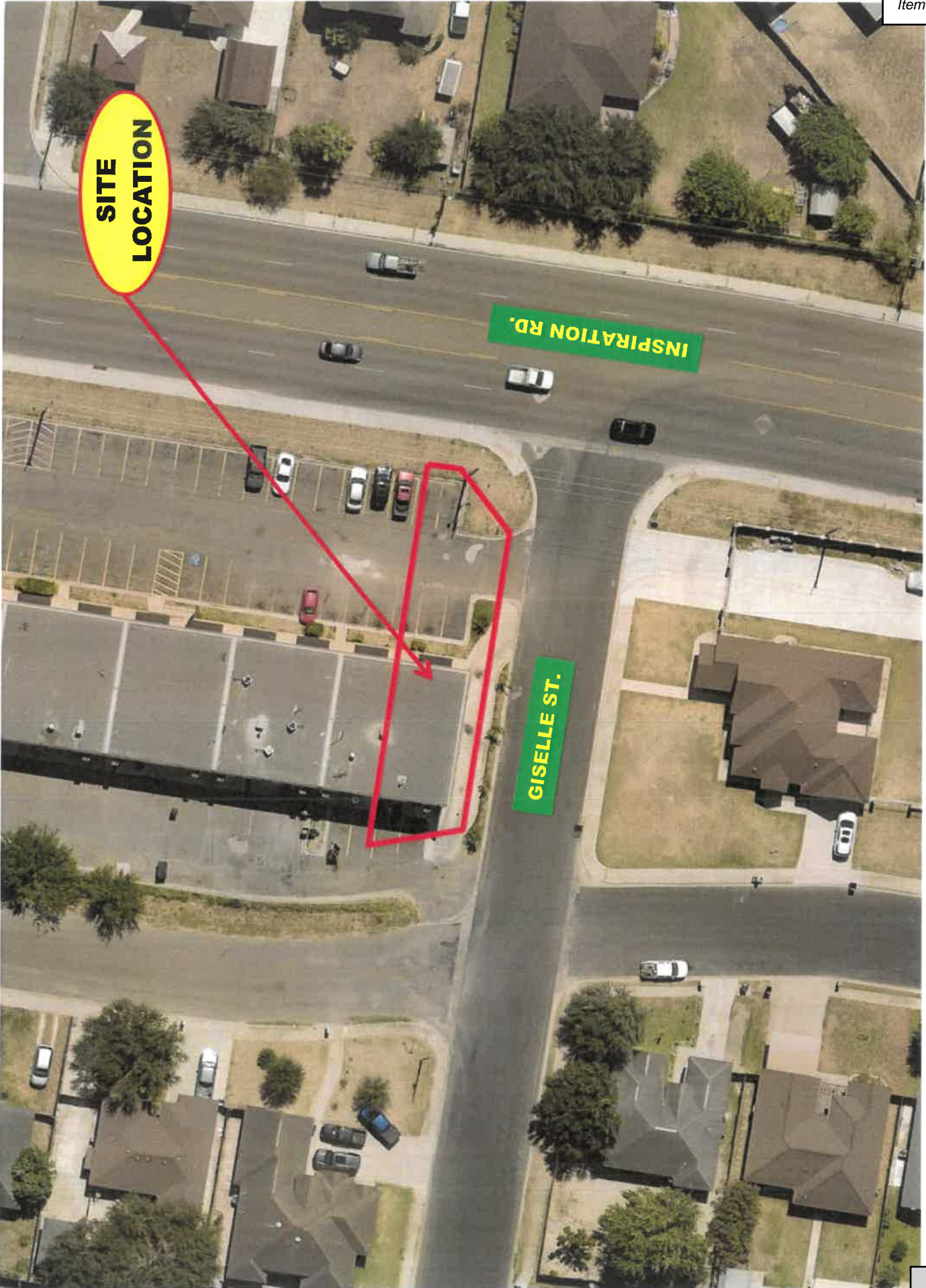
Item 13.

No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680



153



Xquinkies
SHACK-LAND

Suite A
Xquinkies
SHACK-LAND
Candy & Snacks



Flavor Snow Cones

- Banana
- Blue Bubble Gum
- Blue Coco
- Blue Raspberry
- Chamoy
- Cherry
- Cotton Candy
- Green Apple
- Limon Blanco
- Limon Verde
- Mango
- Melon
- Piña Colada
- Sandia
- Strawberry
- Strawberry-Mango
- Tigers Blood
- Vanilla
- Wild Cherry

Milk Flavors

- Pink Milk
- Banana Milk
- Melon Milk
- Mango Milk

Specialty Snow Cones

- Chamoyada
- Chamo-Raspa
- Lion King
- Vampira de SANDIA
- Vampira de MANGO
- Picosito
- Trolebuse
- Picklic Dilly
- Pacman
- Mangonada Deluxe
- Supreme Raspa de Fresa
- Supreme Raspa de Mango
- Diablitro
- Fresas y Crema
- Pink Deluxe
- Arcoiris
- Vanilla Wafflers
- Pavavita
- Cookie Monster
- Minibon
- Root Beer Float
- Banana Split
- Gustavo Polar
- Pina Colada
- Sundae
- Choco Banana
- Vaso Nieve

Snacks

- Maruchan Prep
- Tostitos
- Manzana Loca
- Gymnic Chamoy
- Revoifilo
- Fruit Cup
- Nachos
- Cucumber Shots
- Cocktail de Camaron
- Frito Pie
- Pickle
- Crepas
- Fruit Plate
- Fruit Granola
- Fruit Boleta
- Hot Dog Chilli Mexicano
- Elote en Vaso
- Elote Chorrillano
- Elote Entero
- Elote Callejero
- Cucumber Slammers
- Tacos Quimikies
- Chicharron Prep

Drinks

- Clamato Prep
- Clamato Norteno
- Agua Fresca (Tusnead)
- Agua Mineral Prep
- Agua Gatorade
- Agua Mineral
- Ritza
- Agua Fresca
- Agua Mineral
- Agua Gatorade
- Agua Mineral
- Agua Gatorade

COMBOS

1. Cucharon Preparado con Mini Fresas con Crema, Salsa de Salsa y Agua de Limonada
2. 2 Hot Dogs (Hot o Chilli Cheese), Pizzas Lety y 1 Refresco de Salsa
3. Mini Churros Polar, Mini Brunch Split, Crunchy Elote, Crunchy Salsa
4. Mini Churros Polar, Crunchy Elote, Crunchy Salsa
5. Mini Elote Churrizado, Mini Fresas con Crema, 1 Refresco de Salsa
6. 2 Hot Dogs, 2 Mini Fresas con Crema, 1 Refresco de Salsa
7. 2 Hot Dogs, 2 Mini Fresas con Crema, 1 Refresco de Salsa

Item 13.



SMIRNOFF
ICE
PREPARADA

PURA VIDA
Snacks & Drinks
Agua Mineral
Preparada

Strauberry
Daiquiri

Piña Colada

Mango Daiquiri

Blue Hawaiian

Michelada Mar y Tierra
con ó sin cerveza

La Cocktelera

Chelamango

Perro Salado

El Vampiro

C4420-00-000-0001-00 (599339)
RIVERA EDGAR
1818 W 30TH ST
MISSION TX 78574

T0940-03-000-0000-00 (592412)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

T0940-03-000-0022-00 (592327)
CUELLAR MARGOT GONZALEZ
5430 CENICA ST
RIO GRANDE CITY TX 78582

T0940-03-000-0023-00 (592328)
MARTINEZ ZACARIAS O JR & IMELDA E
ZACARIAS E & ISAAC E MARTINEZ
3006 CRISANTEMA ST
MISSION TX 78574

T0940-03-000-0037-00 (592342)
GONZALEZ GRACIELA JANET
3003 CRISANTEMA ST
MISSION TX 78574

T0940-03-000-0038-00 (592343)
GARCIA STEVAN & MELISSA
3005 CRISANTEMA ST
MISSION TX 78574

T0940-03-000-0039-00 (592344)
PAZ MANUEL CERDA
MARIA GUADALUPE LOPEZ TORRES
7900 N INSPIRATION
MISSION TX 78573

T0940-03-000-0053-00 (592358)
GUERRERO ADRIAN
3004 TULIPAN ST
MISSION TX 78574

T0940-03-000-0054-00 (592359)
VILLANUEVA LEANDRA M & JUAN P
3006 TULIPAN ST
MISSION TX 78574

T0940-03-000-0070-00 (592375)
SEPULVEDA HUGO R
GISELA PEREZ
3009 CRISANTEMA ST
MISSION TX 78574

T0940-03-000-0071-00 (592376)
ZAMORA JOSE & MARIBEL
3103 CRISANTEMA ST
MISSION TX 78574

T0940-03-000-0072-00 (592377)
HIBARGUEN GUADALUPE JR
310 DONNA AVE
MISSION TX 78572

T0940-03-000-0073-00 (592378)
DOMINGUEZ MARIA DEL CARMEN MUNOZ
3101 CRISANTEMA ST
MISSION TX 78574

T0940-03-000-0080-00 (592385)
TAMEZ RIGOBERTO & MIRNA A
3008 TULIPAN ST
MISSION TX 78574

T0940-03-000-0081-00 (592386)
AGUILAR JOSE TOSTADO
COL JOSE DE ESCANDON C POTRERO
REYNOSA TAMPAS
MEXICO

T0940-03-000-0082-00 (592387)
LUNA ARTURO JR & ELIDA
3012 TULIPAN ST
MISSION TX 78574

E3475-00-000-0023-00 (614003)
PEREZ ROBERT
1811 W 30TH 1/2 ST
MISSION TX 78574

E3475-00-000-0024-00 (614004)
SALINAS JUAN F
3001 ESTEBAN ST
MISSION TX 78574

E3475-00-000-0025-00 (614005)
AGUIRRE OSCAR ANGEL
3003 ESTEVAN ST
MISSION TX 78574

E3475-00-000-0026-00 (614006)
GONZALEZ IRMA SANCHEZ
3005 ESTEBAN ST
MISSION TX 78574

T0940-03-000-0C1A-00 (1123411)
CISNEROS HIRAM & ROSA MARIA U
2207 E 19TH ST
MISSION TX 78572

T0940-03-000-0C1B-00 (1123421)
CISNEROS HIRAM & ROSA MARIA U
2207 E 19TH ST
MISSION TX 78572

T0940-03-000-0C2A-00 (1123422)
SALAZAR JUAN ENRIQUE JR & MYRIAM M
3315 AMETHYST AVE
MISSION TX 78573

T0940-03-000-0C2B-00 (1123423)
SALAZAR JUAN ENRIQUE JR & MYRIAM
3315 AMETHYST AVE
MISSION TX 78573

T0940-03-000-0C3A-00 (1123424)
V-JAC LLC
2011 NORTH CONWAY
MISSION TX 78572

T0940-03-000-0C3B-00 (1123425)
V-JAC LLC
2011 NORTH CONWAY
MISSION TX 78572

T0940-03-000-0C4A-00 (1123432)
JANETH E MUNOZ
1705 TONI LN
MISSION TX 78572

T0940-03-000-0C4B-00 (1123433)
JANETH E MUNOZ
1705 TONI LN
MISSION TX 78572

T0940-03-000-0C5A-00 (1123426)
V-JAC LLC
2011 NORTH CONWAY
MISSION TX 78572

T0940-03-000-0C5B-00 (1123427)
V-JAC LLC
2011 NORTH CONWAY
MISSION TX 78572

T0940-03-000-0C6A-00 (1123434)
V-JAC LLC
2011 NORTH CONWAY
MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – The Bungalows on Shary, 3700 Plantation Grove Blvd., Lots 1 & 2, Sharyland Plantation Grove/Hotel Bungalow, PUD, Cantu Bungalows, LLC, and Adoption of Ordinance # ____ - De Luna

NATURE OF REQUEST:

On June 5, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located on the SW corner of Plantation Grove Blvd. and Santa Lorena. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1.) Continued compliance with TABC requirements
- 2.) No objection to a waiver of the 300' separation requirement from Las Misiones Apartments
- 3.) Continued compliance with all City Codes (Building, Fire, Health, etc.)
- 4.) CUP not be transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – THE BUNGALOWS ON SHARY, 3700 PLANTATION GROVE BLVD, LOTS 1 & 2, SHARYLAND PLANTATION GROVE HOTEL/BUNGALOW

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 5, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit renewal shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 10, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit renewal:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
3700 Plantation Grove Blvd. Lots 1 & 2, Sharyland Plantation Grove Hotel/Bungalow	Sale & On-Site Consumption of Alcoholic Beverages – The Bungalows on Shary	- Life of Use - Continued compliance with TABC requirements - No objection to a waiver of 300’ separation requirement from Las Misiones Apartments - Continued compliance with all City Codes (Building, Fire, Health, etc.) - CUP not be transferable to others

READ, CONSIDERED AND PASSED, this the 10th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.6

CONDITIONAL USE PERMIT RENEWAL: Sale & On-Site Consumption of Alcoholic Beverages – The Bungalows on Shary
3700 Plantation Grove Blvd.
Lots 1 & 2, Sharyland Plantation Grove Hotel/Bungalow PUD
Cantu Bungalows, LLC

REVIEW DATA

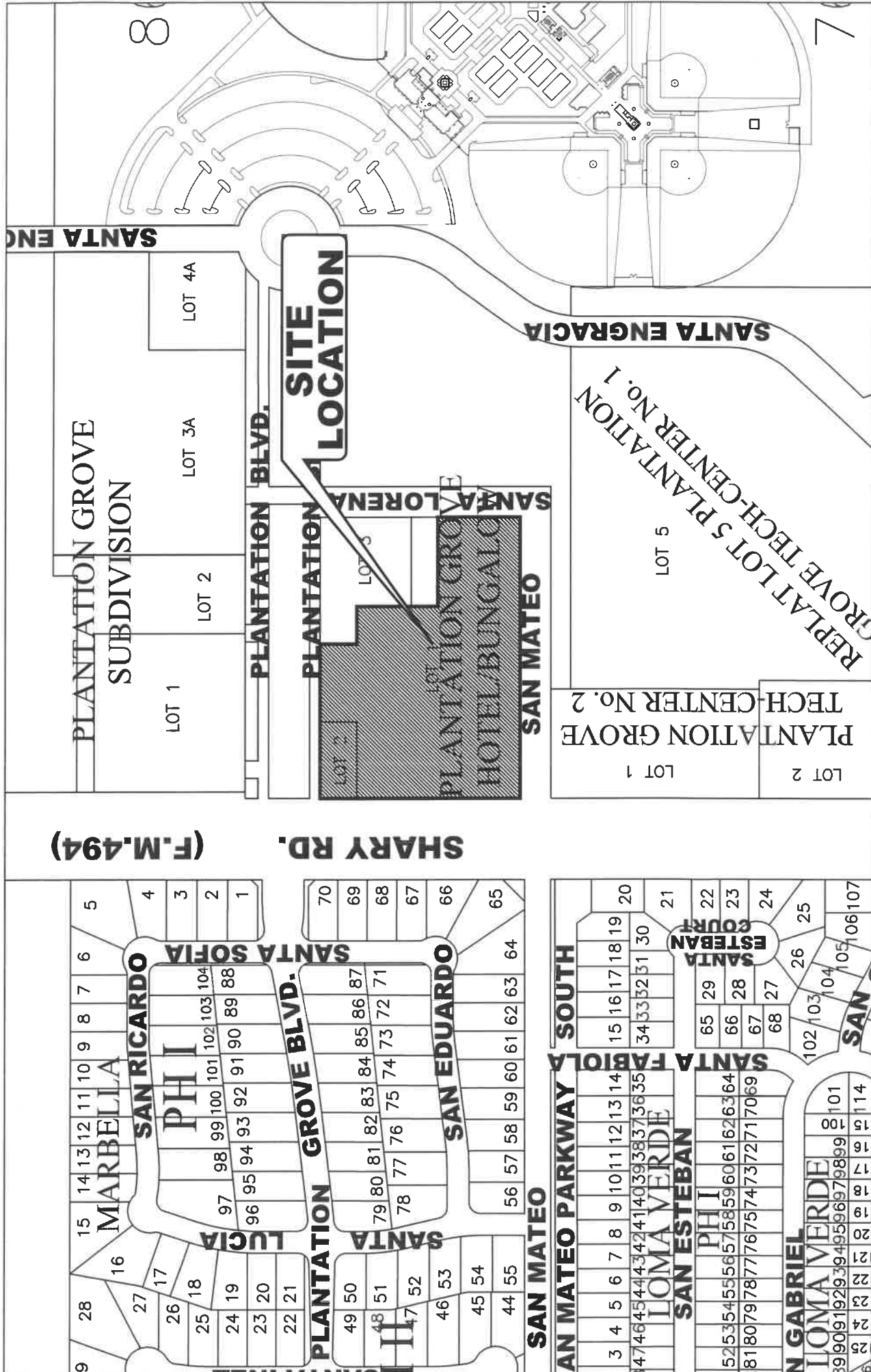
The subject site is located on the SW corner of Plantation Grove Blvd. and Santa Lorena. The last conditional use permit for the sale & on-site consumption of alcoholic beverages for this location was approved by City Council on May 23, 2022 for a period of 2 years. The applicant would like to renew his CUP for the sale and on-site consumption of alcoholic beverages. Staff notes that this would be there 3rd re-evaluation.

- **Staff:** 4 employees for the restaurant
- **Parking:** There are currently several existing parking spaces shared with the various businesses along Plantation Grove Blvd. The applicant is proposing to utilize the majority of their on-site parking spaces but has the flexibility of using additional parking available along Plantation Grove Blvd. There is a total of 331 total parking spaces held in common.
- **Hours of Operation:** Hotel hours of operation are 24 hours a day seven days a week, and Restaurant hours of operation will be from 12:00 p.m. to 10:00 p.m. Monday thru Saturday.
- **Sale of Alcohol:** Such uses need to be 300' from residential uses. There are some apartments within this radius (Las Misiones Apartments); thus, a waiver of the separation requirement needs consideration.

Review Comments: Staff mailed out 17 notices to property owners within a 200' radius, and staff has not received any comments in favor or against this request. It is also noted that there have not been any reported PD issues during the CUP's existing tenure. Since the sale of alcohol is not the primary item of purchase, staff does not object to an extended approval term.

RECOMMENDATION: Staff recommends approval for life of use subject to:

1. Continued compliance with TABC requirements,
2. No objection to a waiver of 300' separation requirement from Las Misiones Apartments,
3. Continued compliance with all City Codes (Building, Fire, Health Codes, etc.), and
4. CUP not be transferable to others

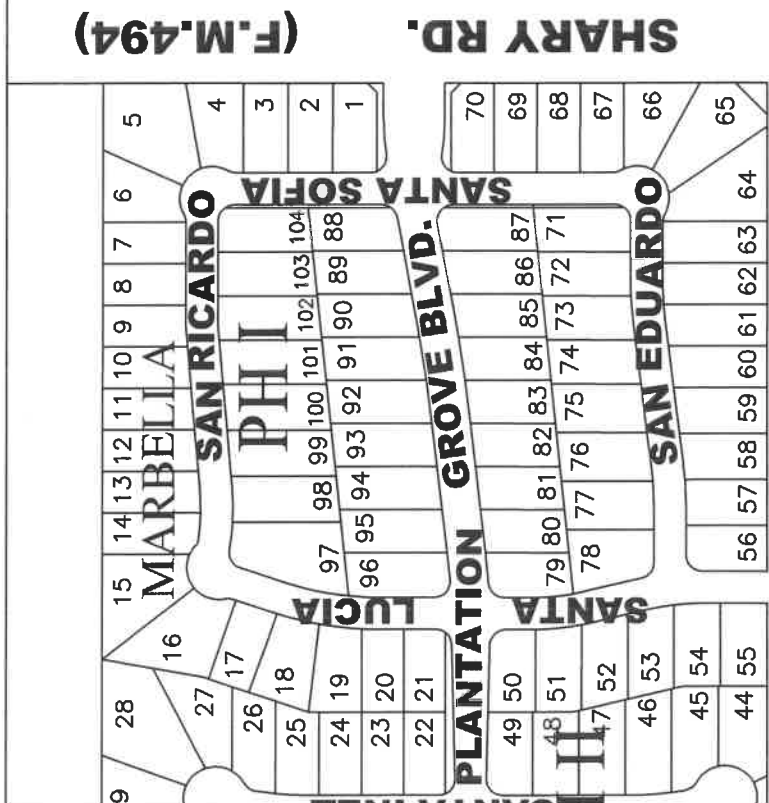


Item 14.

No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th. Street
 MISSION, TX 78572

PH: (956) 580-8672
 FAX: (956) 580-8680









Item 14.

P7050-00-000-000A-00 (623945)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

S2950-00-000-0075-15 (627427)
CASCADE REAL ESTATE OPERATING No 2 LLC
ATTN: KILLAM OIL CO LTD
4320 UNIVERSITY BLVD PO BOX 499
LAREDO TX 78041

P7055-00-000-000A-00 (631936)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

P7055-00-000-001A-00 (631935)
PLANTATION VILLAGE COMMERCIAL
PROPERTY OWNERS ASSOCIATION INC
3500 LOS MILAGROS
MISSION TX 78572

S3001-00-000-0001-00 (631926)
CANTU BUNGALOWS LLC
5221 N MCCOLL ROAD
MCALLEN TX 78504

S3001-00-000-0003-00 (631928)
CANTU BUNGALOWS LLC
5221 N MCCOLL ROAD
MCALLEN TX 78504

S3001-00-000-000A-00 (631929)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

P7050-00-000-001A-00 (672698)
RIDGE SHARYLAND PARNTERS VI LP
900 E LAKEVIEW DR
MCALLEN TX 78501

P7050-00-000-002C-00 (672701)
VILLARREAL -NELSON DEVELOPMENT I
3302 SANTA MONICA
MISSION TX 78572

S2997-01-000-005A-00 (672733)
LAS VEGAS LUCKY INVESTMENT LLC
2930 ALDERWOOD CT
FULLERTON CA 92835

S2997-02-000-0001-00 (689411)
SOSA PROPERTIES LLC
1301 E ROBINSON AVE
SPRINGDALE AR 72764

M0955-01-000-0069-00 (20827778)
ORGANISTA ROMMEL HERNANDEZ
3711 SANTA SOFIA
MISSION TX 78572

M0955-01-000-0070-00 (20827779)
RICO DANIELLA RODRIGUEZ
3709 SANTA SOFIA
MISSION TX 78572

M0955-02-000-0065-00 (819708)
CERVANTES EDUARDO CASTANEDA
3803 SANTA SOFIA CT
MISSION TX 78572

M0955-02-000-0066-00 (819709)
MORENO JUAN PABLO & MARTHA L
3801 SANTA SOFIA CT
MISSION TX 78572

M0955-02-000-0067-00 (819710)
SANCHEZ RODRIGO BALCAZAR & PAMELA
3715 SANTA SOFIA ST
MISSION TX 78572

M0955-02-000-0068-00 (819711)
SALEEM ALI & MUHAMMAD SALEEM
2101 W MILITARY HWY I-6
MCALLEN TX 78503



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit Renewal: To Keep a Portable Building for Office Use– Medicare-EMS, Services, 511 W. 11th Street, The East tract of Lots 1 & 2, Block 178, Mission Original Townsite, C-4, Medicare-EMS, Inc., and Adoption of Ordinance # ____ - De Luna

NATURE OF REQUEST:

On June 5, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located 200' west of Kika De La Garza Loop along the south side of W. 11th Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

- STAFF RECOMMENDATION:** Approval subject to:
- 1.) 2-year re-evaluation in order to assess this operation
 - 2.) Continued compliance with all City Codes (Landscaping, maintenance of parking area, etc.)
 - 3.) CUP not be transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____
_____ AYES		
_____ NAYS		
_____ DISSENTING		

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO KEEP A PORTABLE BUILDING FOR OFFICE USE – MEDCARE-EMS, SERVICES, 511 W. 11TH STREET, THE EAST TRACT OF LOTS 1 & 2, BLOCK 178, MISSION ORIGINAL TOWNSITE

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 5, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit renewal shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 10, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit renewal:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
511 W. 11 TH Street The East tract of Lots 1 & 2, Block 178, Mission Original Townsite	To Keep a Portable Building For Office Use – Medicare-EMS, Services	- 2-year re-evaluation in order to assess this operation - Continued compliance with all City Codes (Landscaping, Maintenance of parking area, etc.) - CUP not be transferable to others

READ, CONSIDERED AND PASSED, this the 10th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.7

CONDITIONAL USE PERMIT RENEWAL: To Keep a Portable Building for Office Use – Medicare-EMs
511 W. 11th Street
The East tract of Lots 1 & 2,
Block 178, Mission Original Townsite
C-4
Medicare- EMS, Inc.

REVIEW DATA

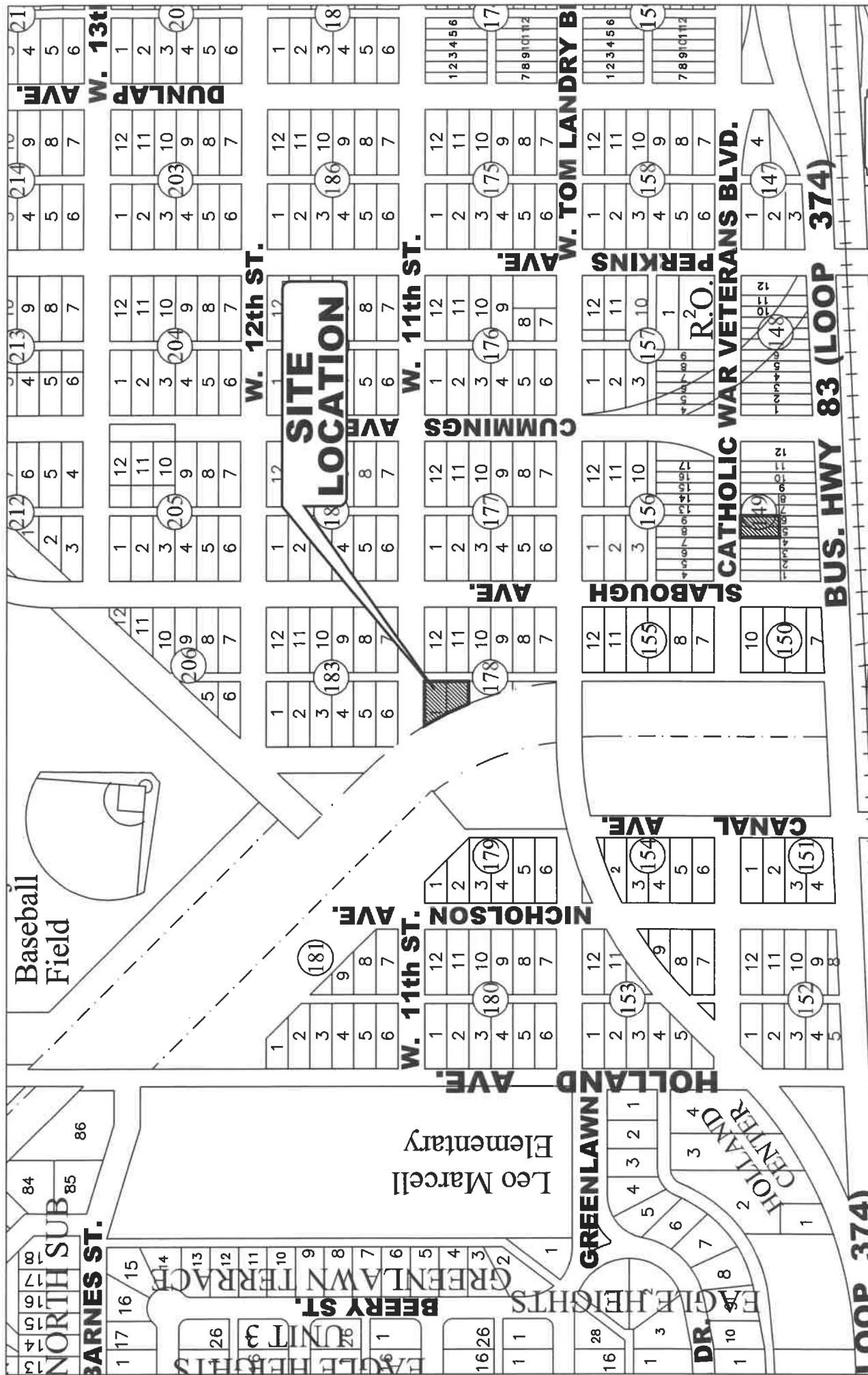
The site is located 200' west of Kika De La Garza Loop along the south side of W. 11th Street. The applicant would like to keep a 76' x 20' portable building that has been used for Medicare EMS services. The applicant mentioned that this office is only used as a hub station the main office is in McAllen. Access to the site is strictly off of W. 11th Street. The last CUP for this location was approved on October 25, 2023 for a period of 6 months. This would be the applicant's 2nd renewal.

- **Hours of Operation:** Monday – Sunday 24/7
- **Staff:** 7 employees will operate the business (usually in the ambulance all day)
- **Parking & Landscaping:** A business office of this size requires a minimum of 7 parking spaces. Staff notes that the applicant would need to comply with the parking requirements, whether the office is being used or not. They will need to add additional landscaping.

REVIEW COMMENTS: It is not uncommon to have portable buildings to be used as an office. Staff knows that having a portable building may not be a long-term desire of the City when considering aesthetics. Thus, perpetual (CUP) monitoring will be the norm where, one day the portable will need to be upgraded with an on-site built structure. Staff mailed out 11 notices to property owners within 200' radius and has not received any comments in favor or against this request.


RECOMMENDATION: Staff recommends approval subject to:

- 1.) 2-year re-evaluation in order to assess this operation.
- 2.) Continued compliance with all City Codes (Landscaping, maintenance of parking area, etc.), and
- 3.) CUP not be transferable to others



Item 15.

No.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 580-8672
 FAX: (956) 580-8680

173





M5200-00-178-0001-00 (239877)
ONTIVEROS VERONICA L
303 NIGHTINGALE AVE
MCALLEN TX 78504

M5200-00-178-0003-00 (239878)
VALDEZ RAFAEL E & MARIA EMILIA
511 1/2 WEST 11TH STREET
MISSION TX 78572

M5200-00-178-0007-00 (239879)
MARTINEZ JUVENTINO V & AMALIA
604 E 28TH ST
MISSION TX 78574

M5200-00-178-0008-00 (239880)
J VALDEZ PROPERTY HOLDING LLC
1015 W KIKA DE LA GARZA ST
MISSION TX 78572

M5200-00-178-0010-00 (239882)
J VALDEZ PROPERTY HOLDINGS LLC
1015 W KIKA DE LA GARZA ST
MISSION TX 78572

M5200-00-178-0011-00 (239883)
J VALDEZ PROPERTY HOLDINGS LLC
1015 W KIKA DE LA GARZA ST
MISSION TX 78572

M5200-00-182-0003-00 (239908)
VASQUEZ ROSA N
514 W 12TH STREET
MISSION TX 78572

M5200-00-183-0007-00 (239917)
J VALDEZ PROPERTY HOLDINGS LLC
1015 W KIKA DE LA GARZA
MISSION TX 78572

M5200-00-183-0008-00 (239918)
TREVINO PORFIRIA OLIVA
PO BOX 5785
MCALLEN TX 78502

M5200-00-183-0009-00 (239919)
VALDEZ DANIEL R
1924 N 34TH ST
MCALLEN TX 78501

M5200-00-183-0004-05 (895902)
PEREZ SANTOS & LYDIA
513 PIGEON FORGE RD
PFLUGERVILLE TX 78660

M5200-00-183-0005-05 (895901)
AVILEZ BERNARDO
506 W 11TH ST
MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Beauty Salon in a C-1 (Office Building) Zone, 2407 N. Shary Road, Suite B., Lot 2, Joel Ochoa Subdivision (aka Unit "C", Mezzaluna Condominium), C-1, Clarissa Ordonez, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On June 19, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located on the NW corner of Fox Run Drive & Shary Road along the north side of Fox Run. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1.) Continued compliance with all City Codes (Building, Fire, etc.)
- 2.) Acquisition of a business license; and
- 3.) CUP not be transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A BEAUTY SALON IN A C-1 (OFFICE BUILDING) ZONE, 2407 N. SHARY ROAD, SUITE B, LOT 2, JOEL OCHOA SUBDIVISION (AKA UNIT “C”, MEZZALUNA CONDOMINIUM)

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 19, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 24, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2407 N. Shary Road, Suite B. Lot 2, Joel Ochoa Subdivision (aka Unit “C”, Mezzaluna Condominium)	Beauty Salon in a C-1 (Office Building Zone	<ol style="list-style-type: none"> 1. Life of Use 2. Continued compliance with all City Codes (Building, Fire, etc.) 3. Acquisition of a business license; and 4. CUP not transferable to others

READ, CONSIDERED AND PASSED, this the 24th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.7

CONDITIONAL USE PERMIT: Beauty Salon in a C-1 (Office Building) Zone
 2407 N. Shary Road, Suite B
 Lot 2, Joel Ochoa Subdivision
 (aka Unit "C", Mezzaluna Condominium)
 C-1
 Clarissa Ordonez

REVIEW DATA

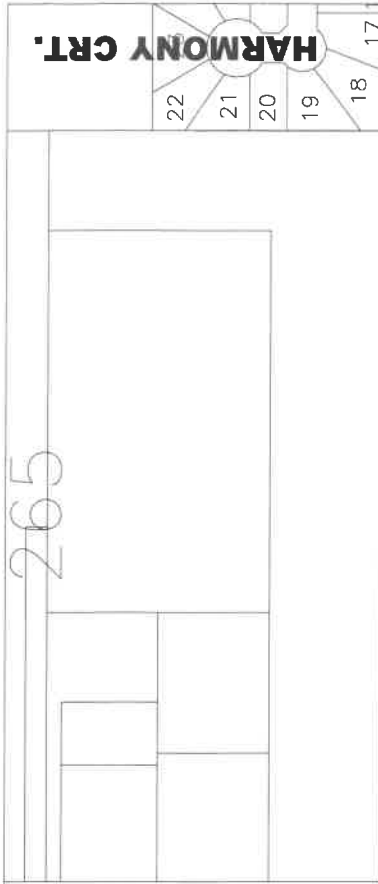
The 5,190 sq.ft. commercial plaza is located on the NW corner of Fox Run Drive & Shary Road along the north side of Fox Run. The applicant is proposing to open a beauty salon at this C-1 zoned property. A hair/beauty salon service is a permitted use with a Conditional Use Permit in a C-1 zone. The applicant will offer eyelash extensions, microblading, ombre brow, lip blush, permanent makeup and tattoo. Access to the property is provided off of Shary Road.

- **Hours of Operation:** Monday – Saturday from 12pm – 5pm
- **Staff:** 2 employees will operate the business
- **Parking & Landscaping:** Based on the square footage of the building, a total of 16 parking spaces are required for this plaza. There is a total of 24 parking spaces including the handicap that are shared with the other businesses within the commercial plaza.

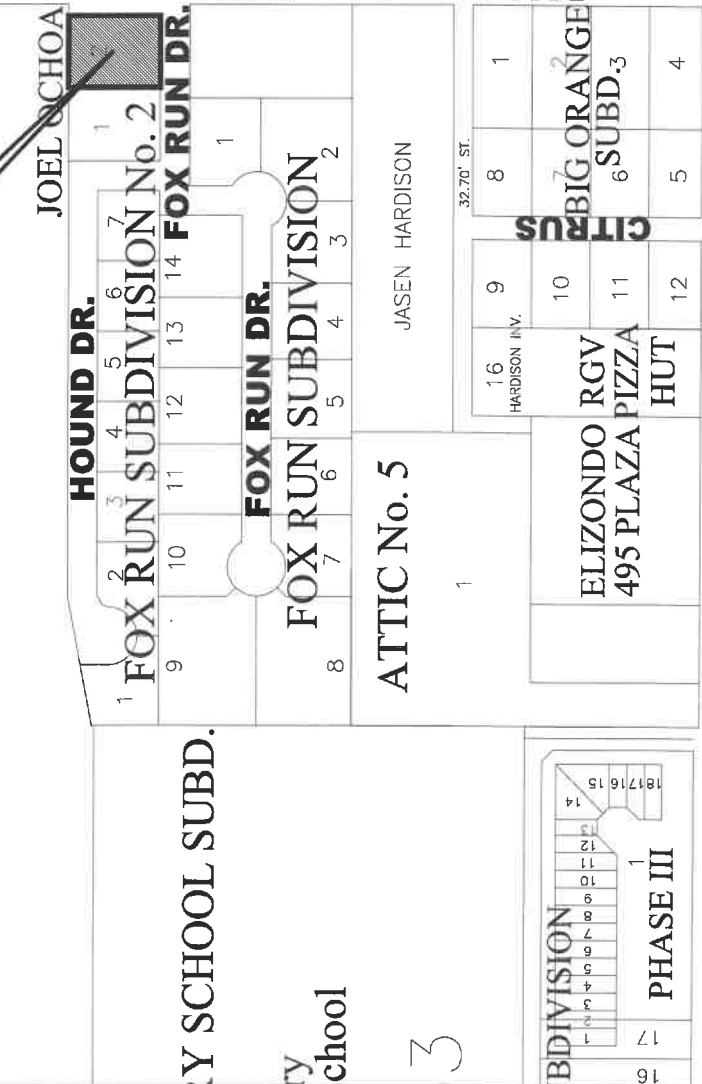
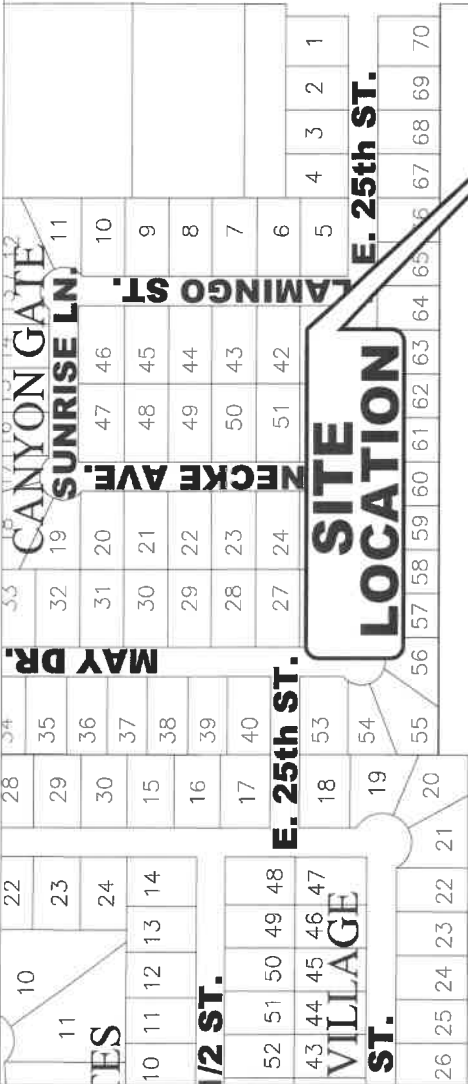
REVIEW COMMENTS: Staff mailed out 15 notices to property owners within 200' radius and has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1.) Continued compliance with all City Codes (Building, Fire, etc.),
- 2.) Acquisition of a business license, and
- 3.) CUP not be transferable to others



200' H.C.I.D. No. 1 EDINBURG



E. GRIFFIN PARKWAY (F.M. 495)

GLENWOOD TR B MISSION

NORTHEAST JUNCTION SHARYLAND

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78752
 PH: (956) 380-8672
 FAX: (956) 380-8680

Item 16.

No.

E. GRIFFIN PARKWAY (F.M. 495)

GLENWOOD TR B MISSION

NORTHEAST JUNCTION SHARYLAND

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78752
 PH: (956) 380-8672
 FAX: (956) 380-8680

Item 16.

No.



N. SHARY RD

FOX RUN DR.

LOCATION SITE



F6300-00-000-0001-00 (175888)
REED KANDY X
2314 FOX RUN AVE
MISSION TX 78574

F6300-00-000-0002-00 (175889)
BARBOSA MARCUAS A & LIZVIA
909 ASH DR
WESLACO TX 78596

F6300-02-000-0007-00 (175908)
SALINAS GILBERTO & PETRA
2312 HOUND DR
MISSION TX 78574

S2950-00-000-0254-00 (281282)
MJ 4 FAMILY LIMITED PARTNERSHIP
2001 SOUTH D ST
MCALLEN TX 78503

S2950-00-000-0255-00 (281290)
HIDALGO CO WATER DIST #1
PO BOX 870
EDINBURG TX 78540

T5300-00-000-0001-00 (304330)
ROMERO JORDAN JAMES
2401 SYCAMORE AVE
MISSION TX 78574

T5300-00-000-0002-00 (304331)
GONZALEZ DAVID ALEJANDRO
2403 SYCAMORE AVE
MISSION TX 78574

T5300-00-000-0003-00 (304332)
LOPEZ JESUS A ESPINOSA & CLAUDIA
2405 SYCAMORE AVE
MISSION TX 78574

T5300-00-000-0004-00 (304333)
ARCE CARLOS MANUEL GONZALEZ & J.
2407 SYCAMORE AVE
MISSION TX 78574

T5300-00-000-0005-00 (304334)
TAN CRISPINA SIU
3812 W ULEX AVE
MCALLEN TX 78504

T5300-00-000-0006-00 (304335)
LOPEZ JUAN ANTONIO & LAURA D
2411 SYCAMORE AVE
MISSION TX 78574

C1310-00-000-0069-00 (683719)
PHAN JUSTINDAT M
2328 E 25TH ST
MISSION TX 78574

C1310-00-000-0070-00 (683720)
STRUCTURE TEAM LLC
1720 MAPLE AVE
MCALLEN, TX 78501-8585

M3846-00-000-000C-00 (790038)
CORAM LLC
PO BOX 789
MCALLEN TX 78505

J5405-00-000-0001-00 (654670)
AVELLANEDA GUILLERMO R & JENNY I
2315 FOX RUN ST
MISSION, TX 78574

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A BEAUTY SALON IN A C-1 (OFFICE BUILDING) ZONE, 2407 N. SHARY ROAD, SUITE B, LOT 2, JOEL OCHOA SUBDIVISION (AKA UNIT “C”, MEZZALUNA CONDOMINIUM)

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 19, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 24, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2407 N. Shary Road, Suite B. Lot 2, Joel Ochoa Subdivision (aka Unit “C”, Mezzaluna Condominium)	Beauty Salon in a C-1 (Office Building Zone	<ol style="list-style-type: none"> 1. Life of Use 2. Continued compliance with all City Codes (Building, Fire, etc.) 3. Acquisition of a business license; and 4. CUP not transferable to others

READ, CONSIDERED AND PASSED, this the 24th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Home Occupation – 2 Chair Beauty Salon, 804 W. 24th Place, Lot 74, Chaparral Heights Subdivision, R-1, Hermelinda G. Salazar, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On June 19, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located 150’ west of Holland Road along the north side of 24th Place. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

 Staff recommends approval for life of use subject to:

- 1.) Continue to comply with the “Home Occupation” regulations
- 2.) Continue to comply with all City Codes (Building, Fire, etc.); and
- 3.) CUP not transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A HOME OCCUPATION – 2
CHAIR BEAUTY SALON, 804 W. 24TH PLACE, LOT 74, CHAPRRAL HEIGHTS
SUBDIVISION**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 19, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 24, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
804 W. 24 th Place Lot 74, Chaparral Heights Subdivision	Home Occupation – 2 Chair Beauty Salon	<ul style="list-style-type: none"> - Life of Use - Continue to comply with the “Home Occupations” regulations - Continue to comply with all City Codes (Building, Fire, etc.); and - CUP not transferable to others.

READ, CONSIDERED AND PASSED, this the 24th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.6

CONDITIONAL USE PERMIT: Home Occupation – 2 Chair Beauty Salon
 804 W. 24th Place
 Lot 74, Chaparral Heights Subdivision
 R-1
 Hermelinda G. Salazar

REVIEW DATA

The subject site is located 150' west of Holland Road along the north side of 24th Place. The applicant has been running a 2-chair salon since November 2010. All her customers are by appointment only. The last conditional use permit approved for this location was on April 26, 2021 for a period of 3 years. The applicant now wishes to renew her conditional use permit. If approved, the applicant would need to continue compliance with the "home occupations" regulations provided in Sec. 1.56-1 of the Zoning Code.

- **Days / Hours of operation:** Monday through Friday from 10:00 a.m. to 7:00 p.m., and Saturday from 10:00 a.m. to 5:00 p.m. (by appointment only)
- **Staff:** Mrs. Salazar is the only person running the salon.
- **Parking:** There are a total of 3 off-street parking spaces which considering Mrs. Salazar works alone and by appointment only, meets code.

REVIEW COMMENTS: Staff mailed out 32 notices to property owners within 200' radius and as of 6/12/24 staff has not received any comments in favor or against this request. Since the home occupation has been in operation for 14 years without any complaints, staff does not object to an extended approval term.

RECOMMENDATION: Staff recommends approval for life of use subject to:

1. Continue to comply with the "home occupations" regulations,
2. Continue to comply with all City Codes (Building, Fire, etc.), and
3. CUP not transferable to others

FAIRVIEW SUBDIVISION
 FAIRVIEW DRIVE

200' H.C.I.D. No. 1 EDINBURG

NEWPORT SQUARE
 THE OAKS @ HOLLAND SUB
 W. STACIE LN.
 SOLIS SUBD.
 LOT A

25-5
 THORNTON AVE.
 TROSPER GARDENS
 24 TH PLACE
 AZIZ SUBD.
 NO. 2 CEPEDA
 WEST VIEW
 Ph V
 1 495

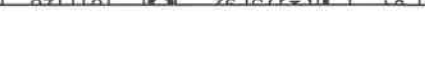
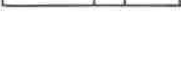
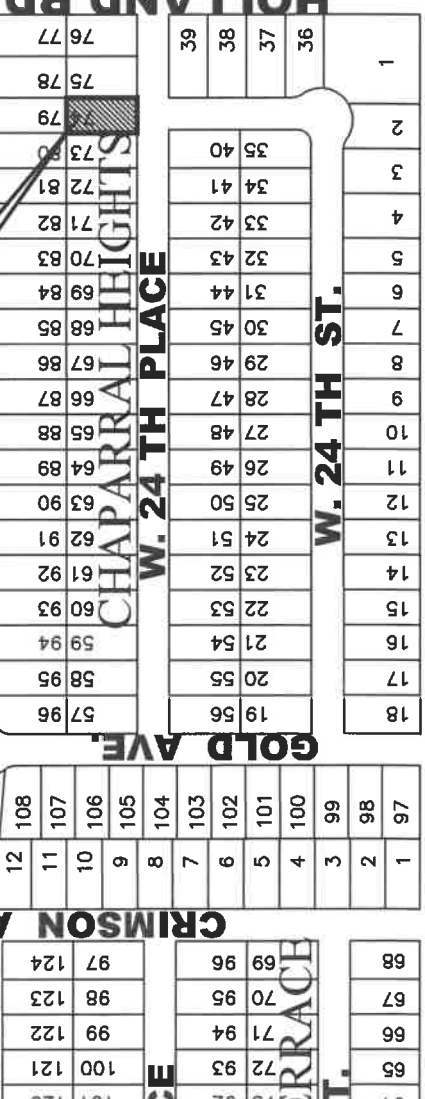
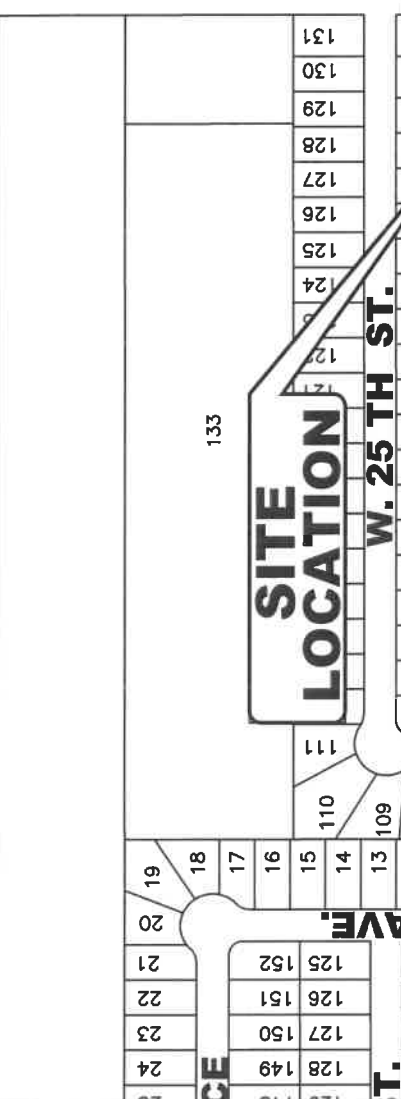
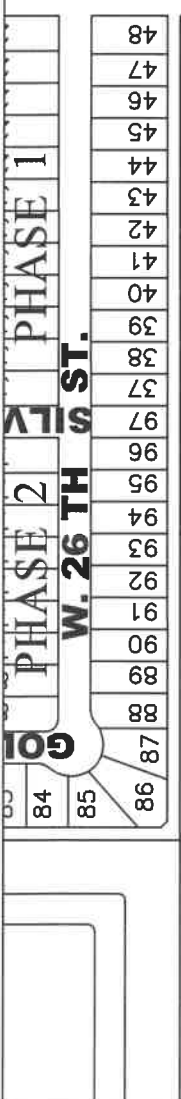
W. GRIFFIN PARKWAY (F.M. 495)

PHASE 2
 W. 26 TH ST.
 PHASE 1

SITE LOCATION
 W. 25 TH ST.
 CHAPARRAL HEIGHTS
 W. 24 TH PLACE
 W. 24 TH ST.

HOLLAND RD.
 GOLD AVE.
 W. GRIFFIN PARKWAY (F.M. 495)

O'Grady Elementary
 K. White Junior High



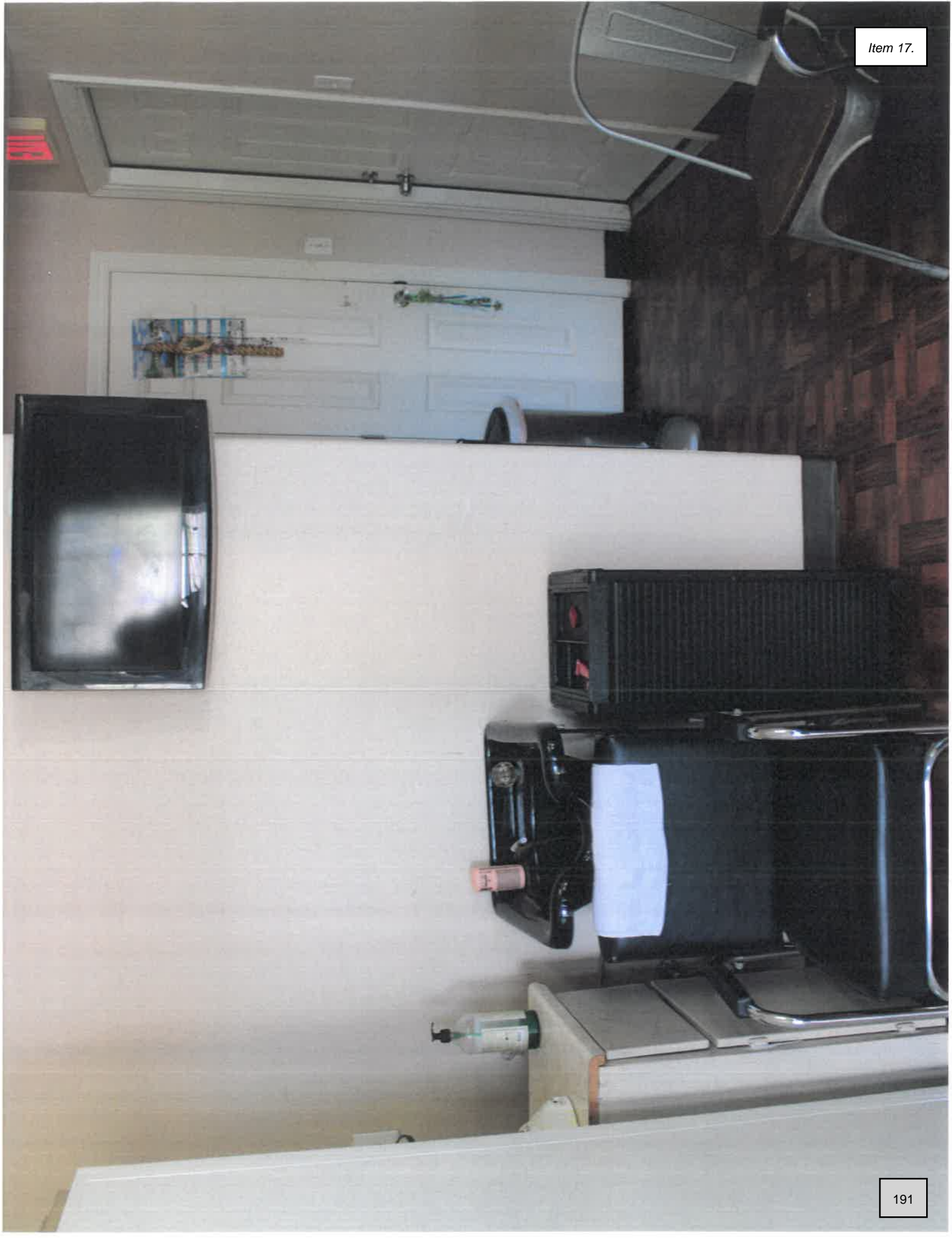
Item 17.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

No.











C4020-00-000-0033-00 (134471)
REYES LETICIA & MARIA A GONZALEZ
810 W 24TH ST
MISSION TX 78574

C4020-00-000-0034-00 (134472)
JACOME OTTO JR & ANGELICA M
2217 LAWNDALE RD
MISSION TX 78572

C4020-00-000-0035-00 (134473)
JACOME OTTO & ANGELICA
2217 LAWNDALE RD
MISSION TX 78572

C4020-00-000-0037-00 (134475)
BURGUENO GONZALO
817 TORONTO AVE APT 2
MCALLEN TX 78503

C4020-00-000-0038-00 (134476)
LARA PABLO
805 W 24TH ST
APT 1
MISSION TX 78574

C4020-00-000-0039-00 (134477)
BVOP PROPERTIES LLC
919 W 29TH ST
AUSTIN TX 78705

C4020-00-000-0040-00 (134478)
MUNOZ LEONZO JR
PO BOX 1595
LA JOYA TX 78560

C4020-00-000-0041-00 (134479)
GUERRA MARY LOU
807 W 24TH PL
MISSION TX 78574

C4020-00-000-0042-00 (134480)
SAUCEDO JESUS
8909 W DRALLE RD
FRANKFORT IL 60423

C4020-00-000-0043-00 (134481)
VAZQUEZ MARITZA
12127 CEDAR BEND DR
DALLAS TX 75244

C4020-00-000-0070-00 (134508)
SANCHEZ JUANITA
PO BOX 4073
MISSION TX 78573

C4020-00-000-0071-00 (134509)
SWINDLE NORMA
810 W 24TH PL
MISSION TX 78574

C4020-00-000-0072-00 (134510)
CARDENAS ALEJANDRO JR & ANA ISABEL
4524 TYLER AVE
MCALLEN TX 78503

C4020-00-000-0073-00 (134511)
M G VALDEZ LTD
2308 SILVERADO SOUTH
MISSION TX 78573

C4020-00-000-0074-00 (134512)
SALAZAR JOSE L & HERMELINDA G
804 W 24TH PL
MISSION TX 78574

C4020-00-000-0075-00 (134513)
MG VALDEZ LTD
2308 SILVERADO SOUTH
MISSION TX 78573

C4020-00-000-0076-00 (134514)
URQUIZO FRANCISCO L CARBAJAL
VERONICA ESPINOZA
800 W 24TH PL
MISSION TX 78574

C4020-00-000-0077-00 (134515)
CRUZ HECTOR
801 W 25TH ST
MISSION TX 78574

C4020-00-000-0078-00 (134516)
TREVINO TOREVINO & BLANCA E
403 S RESPLANDOR ST
MISSION TX 78572

C4020-00-000-0079-00 (134517)
ZMUDA DOMINIQUE Y
805 W 25TH ST
MISSION TX 78574

C4020-00-000-0080-00 (134518)
GAUNA VERONICA & CESAREO
4608 N DOFFING RD
MISSION TX 78574

C4020-00-000-0081-00 (134519)
MG VALDEZ LTD
2308 SILVERADO SOUTH
MISSION TX 78573

C4020-00-000-0082-00 (134520)
SALAZAR ADRIANA E
811 W 25TH ST
MISSION TX 78574

C4020-00-000-0083-00 (134521)
RODRIGUEZ ADAN A & OLGA P
813 W 25TH ST
MISSION TX 78574

C4020-00-000-0126-00 (134564)
GARCIA JESSICA
810 W 25TH ST
MISSION TX 78574

C4020-00-000-0127-00 (134565)
SCOTT TERESA M
808 W 25TH ST
MISSION TX 78574

C4020-00-000-0128-00 (134566)
GARZA ROLANDO T & MARIA A
806 W 25TH ST
MISSION TX 78574

C4020-00-000-0129-00 (134567)
SANCHEZ TERESA DIEGO
804 WEST 25TH STREET
MISSION TX 78574

C4020-00-000-0130-00 (134568)
WINICKI BRYAN & DORA ISELA GARCIA
802 W 25TH ST
MISSION TX 78574

C4020-00-000-0131-00 (134569)
SANCHEZ CAROLINA
800 W 25TH ST
MISSION TX 78574

W0100-00-025-0005-04 (316980)
JJAB FAMILY LIMITED PARTNERSHIP
PO BOX 279
MISSION TX 78573

T8030-00-000-0001-00 (693035)
PINA JAIME & IDALIA
716 W 24TH PL
MISSION TX 78574



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: To install 2 level 3 D.C. charger & 2 level 2 chargers (Charging Station's), 805 E. Expressway 83., Lot 1, Spikes Phase 1 & Lots 2 & 3, Spikes Phase 2, C-3, Spikes, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On June 19, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately at the northwest corner of E. Expressway 83 and Highland Park along the north side of the Expressway 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1.) Must comply with all City Codes (Building, Fire, Health, etc.)
- 2.) CUP not be transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO INSTALL 2 LEVEL 3 D.C.
CHARGER & 2 LEVEL 2 CHARGERS (CHARGING STATION’S), 805 E.
EXPRESSWAY 83, LOT 1, SPIKES PHASE 1 & LOTS 2 & 3, SPIKES PHASE 2**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 19, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 24, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

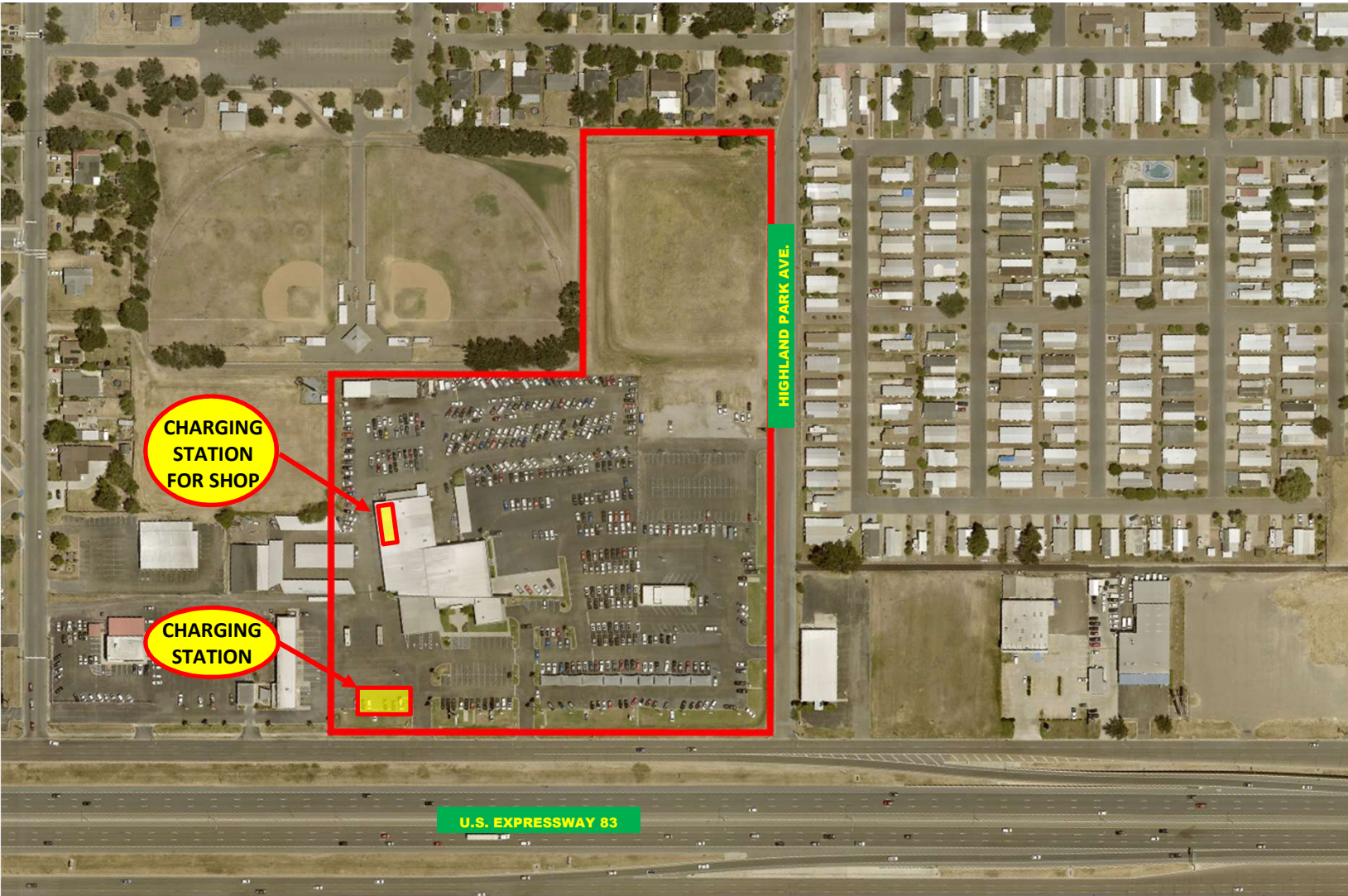
Legal Description	Type	Conditions of Approval
805 E. Expressway 83 Lot 1, Spikes Phase 1 & Lots 2 & 3, Spikes Phase 2	To install 2 level 3 D.C. charger & 2 level 2 chargers (Charging Station’s)	<ol style="list-style-type: none"> 1. Life of Use 2. Must comply with all City Codes (Building, Fire, Health, etc.) 3. CUP not be transferable to others

READ, CONSIDERED AND PASSED, this the 24th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



ITEM# 1.8

CONDITIONAL USE PERMIT: To install 2 level 3 D.C. charger &
 2 level 2 chargers (Charging Station's)
 805 E. Expressway 83
 Lot 1, Spikes Phase 1 & Lots 2 & 3, Spikes Phase 2
 C-3
 Spikes Motor Company, Inc.

REVIEW DATA

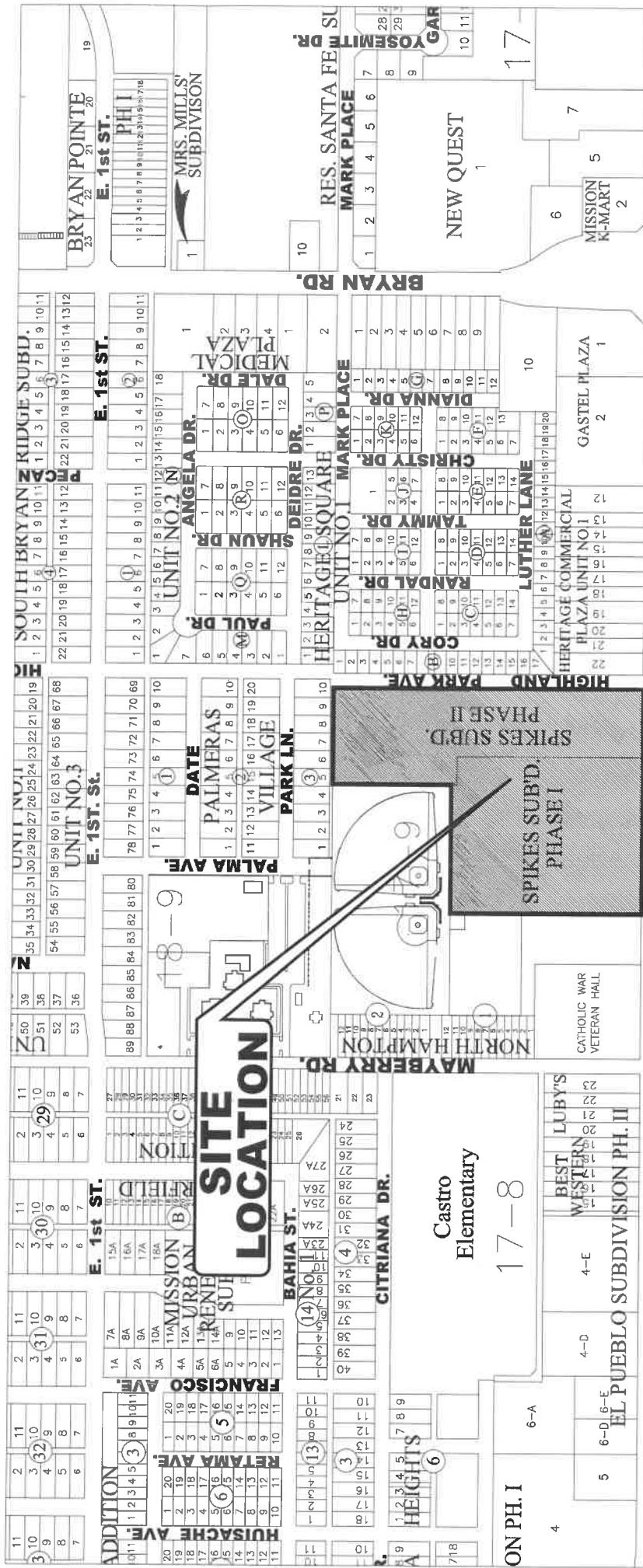
The subject site is located approximately at the northwest corner of E. Expressway 83 and Highland Park along the north side of the Expressway 83. The applicant is proposing to install 2 level 3 D.C. chargers and 2 level 2 chargers (Charging Stations). 2 level 3 D.C. chargers charging station will be place within Spikes Ford parking lot along the Expressway 83 for public use. Access to the chargers would be off of E. Expressway 83 thru a 34' driveway.

- **Days/Hours of Operation:** Monday – Sunday from 9:00am to 8:00pm.
- **Staff:** None, self-operated
- **Parking & Landscaping:** It is noted that the parking spaces are held in common for this commercial. There is a total of 88 parking spaces available for this establishment.

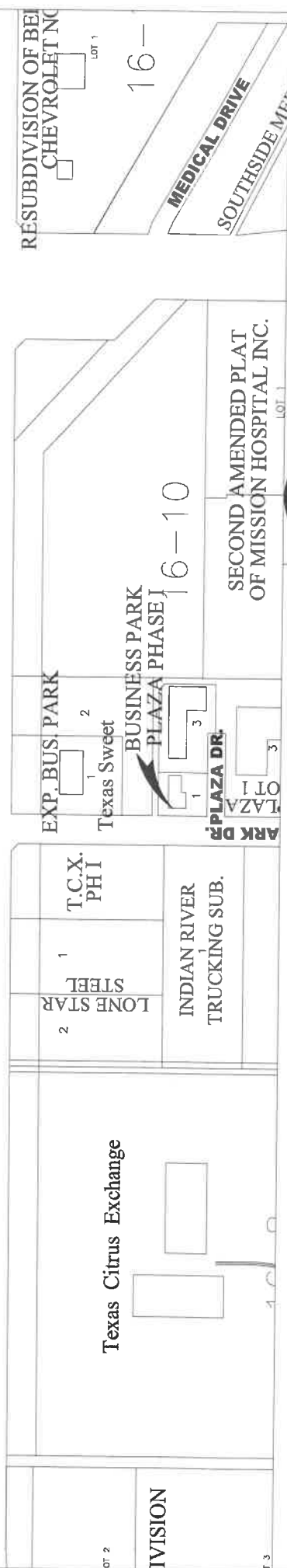
Review Comments: Staff recommends that proper signage be placed for the Charging Station in order to avoid any confusion. Staff mailed out 63 notices to property owners within 200' radius and staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval for life of use subject to:

- 1) Must comply with all City Codes (Building, Fire, Health, etc.),
- 2) CUP not be transferable to others



U.S. EXPRESSWAY 83



Item 18.

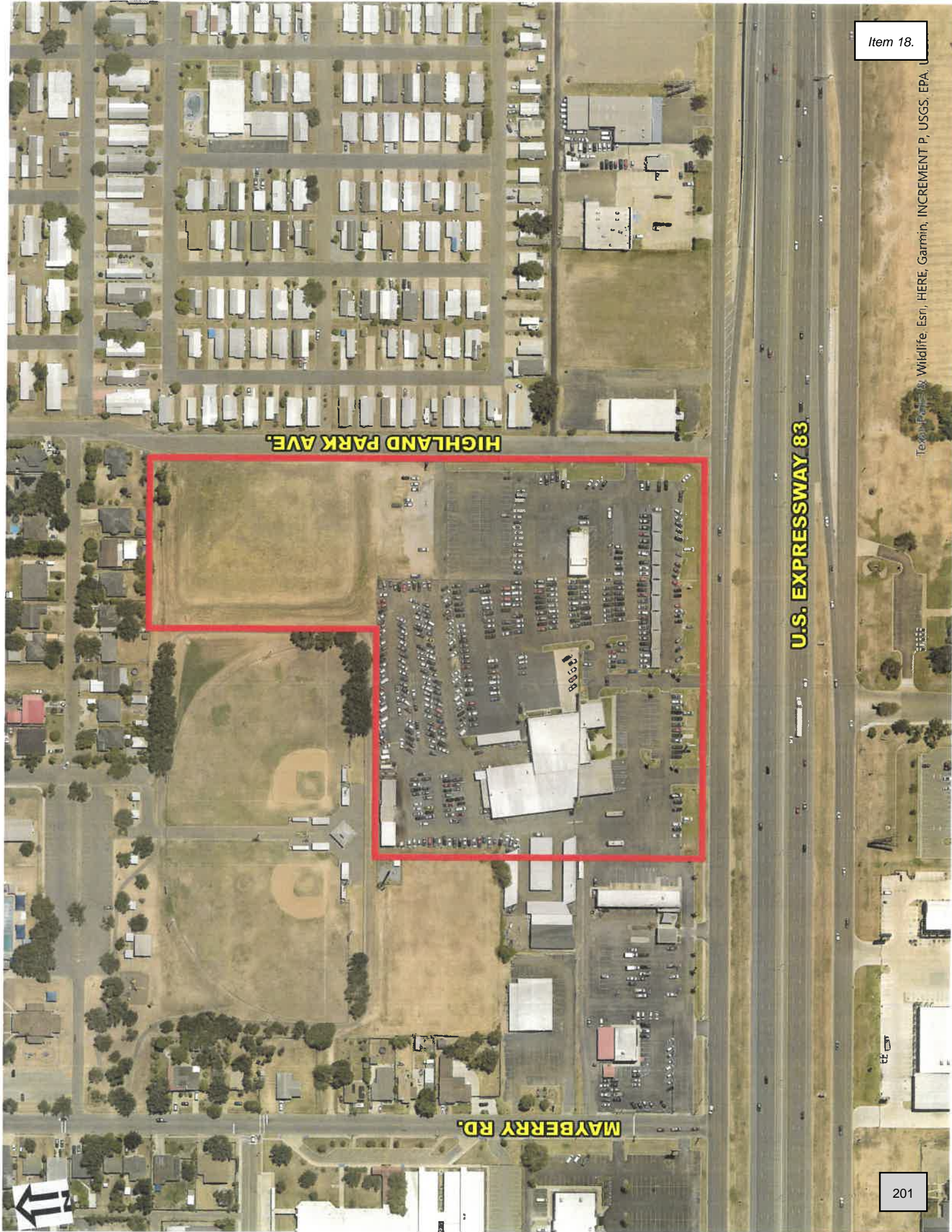
No.

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th. Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-6680

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th. Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-6680

Item 18.

No.



HIGHLAND PARK AVE.

MAYBERRY RD.

U.S. EXPRESSWAY 83

Item 18.

Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, EPA,



APPLICANT SITE NAME:
SPIKES FORD, TX



PROJECT:
**CHARGING STATION
ADDITION**

DRAWING DESCRIPTION:
FINAL CD100

AERIAL MAP



PROJECT DESCRIPTION

- INSTALL (2) DC240KW DISPENSERS
- INSTALL (2) SINGLE L2 DISPENSERS
- INSTALL (4) NEMA 14-50R RECEPTACLES
- INSTALL (1) UTILITY TRANSFORMER (BY UTILITY COMPANY)
- INSTALL (1) UTILITY POLE (BY UTILITY COMPANY)
- INSTALL (1) 100A FUSIBLE SAFETY SWITCH
- INSTALL (1) 200A 208Y/120V PANELBOARD "A"
- INSTALL (1) 1200A 480Y/277V SWITCHBOARD
- INSTALL (1) 75 KVA TRANSFORMER "T-A"
- INSTALL (1) 75 KVA TRANSFORMER "T-B"
- INSTALL (8) CONCRETE BOLLARDS

JURISDICTION COMPLIANCE

ALL WORK SHALL BE PERFORMED AND MATERIALS INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES.

1. INTERNATIONAL BUILDING CODE
2. INTERNATIONAL MECHANICAL CODE
3. ANSI/TLA-222 STRUCTURAL STEEL STANDARD
4. NFPA 760 - LIGHTNING PROTECTION CODE
5. NATIONAL ELECTRICAL CODE

811
Know what's below.
Call before you dig.

THE UTILITIES AS SHOWN ON THIS SET OF DRAWINGS WERE DEVELOPED FROM THE INFORMATION PROVIDED. THE INFORMATION PROVIDED IS NOT INTENDED TO BE THE COMPLETE LIST OF UTILITIES IN THIS AREA. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCATION OF ALL UTILITIES (WHETHER SHOWN OR NOT) AND PROTECT SAID UTILITIES FROM ANY DAMAGE CAUSED BY CONTRACTOR'S ACTIVITIES.

CONSULTING TEAM

ENGINEERING:
DAN LASS HELLAND
A&E PROJECT MANAGER:
ANTHONY WHYTE
LEAD ENGINEER:
ROBERT JENSEN
LEAD ELECTRICAL:
SHELTON KEISLING

SITE INFORMATION

SITE ADDRESS:
805 E EXPRESSWAY 83
MISSION, TX 78572

COUNTY:
HIDALGO

PROPERTY OWNER:
SPIKES MOTOR COMPANY INC
805 E EXPRESSWAY 83

SITE INFORMATION:
LATITUDE:
26° 12' 03.11" N (NAD 83)
LONGITUDE:
98° 19' 04.80" W (NAD 83)
GROUND ELRV:
124' AMSL

APPLICANT:
AGI
5514 RIO VISTA DRIVE
CLEARWATER, FL 33760
(800) 877-7668 ext. 4520

UTILITY COMPANY:
TBD

APN:
565991

DRAWING INDEX

SHEET NO.	TITLE SHEET	SHEET TITLE	DISC.
T-1.0	TITLE SHEET		C/E
C-1.0	OVERALL SITE PLAN		C
C-1.1	EXISTING SITE PLAN		C
C-1.2	ENLARGED SITE PLANS & ELEVATION (1 OF 2)		C
C-1.3	ENLARGED SITE PLANS & ELEVATION (2 OF 2)		C
C-2.0	FOUNDATION PLANS (1 OF 2)		C
C-2.1	FOUNDATION PLANS (2 OF 2)		C
C-2.2	EQUIPMENT DETAILS (1 OF 3)		C
C-2.3	EQUIPMENT DETAILS (2 OF 3)		C
C-2.4	EQUIPMENT DETAILS (3 OF 3)		C
E-1.0	OVERALL UTILITY PLAN		E
E-1.1	ENLARGED UTILITY PLAN - A		E
E-1.2	ENLARGED UTILITY PLAN - B		E
E-2.0	ELECTRICAL ONE-LINE DIAGRAM - A		E
E-2.1	PANEL SCHEDULE - A		E
E-2.2	ELECTRICAL ONE-LINE DIAGRAM - B		E
E-2.3	PANEL SCHEDULE - B		E
E-3.0	CONDUIT TRENCHING DETAIL		E
G-1.0	GROUNDING DETAILS		E
SP-1.0	SPECIFICATIONS (1 OF 5)		C
SP-1.1	SPECIFICATIONS (2 OF 5)		C
SP-1.2	SPECIFICATIONS (3 OF 5)		C
SP-2.0	SPECIFICATIONS (4 OF 5)		E
SP-2.1	SPECIFICATIONS (5 OF 5)		E

DRAWING NOTICE:
THIS DRAWING HAS NOT BEEN PUBLISHED AND IS THE SOLE PROPERTY OF AGI. IT IS NOT TO BE REPRODUCED OR USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF AGI. THE USER OF THIS DRAWING, THE BORROWER, PROMISOR AND CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL GOVERNING AUTHORITIES. THE USER SHALL NOT BE REPRODUCED, COPIED, REPRODUCED OR OTHERWISE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF AGI. AGI SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE CAUSED BY CONTRACTOR'S ACTIVITIES.

REVISION	DATE	BY	REV
ISSUED FOR CONSTRUCTION	10/20/23	HEE	0
REVISED PER UPDATED SOW	10/31/23	HEE	1
REVISED PER CLIENT COMMENTS	01/11/24	DW	2
REVISED PER CLIENT COMMENTS	02/15/24	IBA	3

APPLICANT SITE NAME:
SPIKES FORD, TX

APPLICANT SITE NUMBER:
AGI-TX-0009

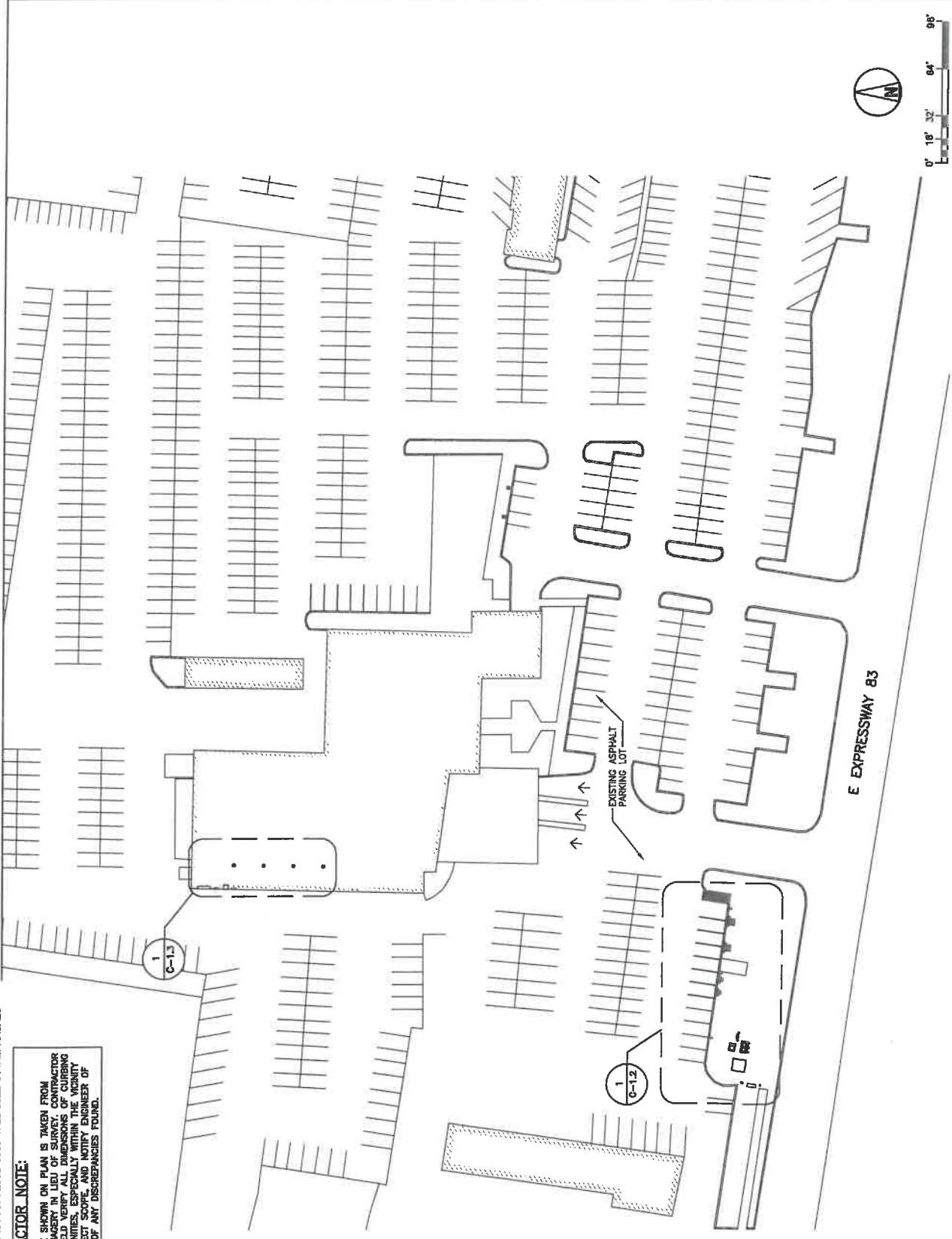
SITE ADDRESS:
**805 E EXPRESSWAY 83
MISSION, TX 78572**

SHEET DESCRIPTION:
TITLE SHEET

Item 18.

CONTRACTOR NOTE:

LINENWORK SHOWN ON PLAN IS TAKEN FROM AERIAL IMAGERY IN LIEU OF SURVEY. CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS OF CURBING AND AMENITIES, ESPECIALLY WITHIN THE VICINITY OF PROJECT SCOPE AND NOTIFY ENGINEER OF RECORD OF ANY DISCREPANCIES FOUND.



OVERALL SITE PLAN

2/15/2024

STATE OF TEXAS
 KEVIN MICHAEL VANMAELE
 110641
 LICENSED PROFESSIONAL ENGINEER
 Description: Mechanical
 01006229 REPAIR...

ENGINEERING LICENSE:
 NAME OF LICENSEE: KEVIN MICHAEL VANMAELE
 STATE OF AUTHORIZATION: TEXAS
 ENGINEER: KEVIN MICHAEL VANMAELE 110641 CIVIL
 EXPIRES: 08/31/2025
 THIS ENGINEER IS QUALIFIED TO DESIGN FOR:
 MECHANICAL ELECTRICAL

PLANS PREPARED FOR:

PLANS PREPARED BY:



ISSUED FOR CONSTRUCTION: 10/20/23 HEE 0
 REVISED PER UPDATED SOW: 10/31/23 HEE 1
 REVISED PER UPDATED SOW: 01/11/24 DWL 2
 REVISED PER CLIENT COMMENTS: 02/16/24 IBA 3

ISSUED FOR CONSTRUCTION: 10/20/23 HEE 0
 REVISED PER UPDATED SOW: 10/31/23 HEE 1
 REVISED PER UPDATED SOW: 01/11/24 DWL 2
 REVISED PER CLIENT COMMENTS: 02/16/24 IBA 3

ISSUED FOR CONSTRUCTION	DATE	BY	REV
10/20/23	10/20/23	HEE	0
10/31/23	10/31/23	HEE	1
01/11/24	01/11/24	DWL	2
02/16/24	02/16/24	IBA	3

APPLICANT SITE NAME: SPIKES FORD, TX

APPLICANT SITE NUMBER: AGI-TX-00009

SITE ADDRESS: 805 E EXPRESSWAY 83
 MISSION, TX 78572

SHEET DESCRIPTION: OVERALL SITE PLAN

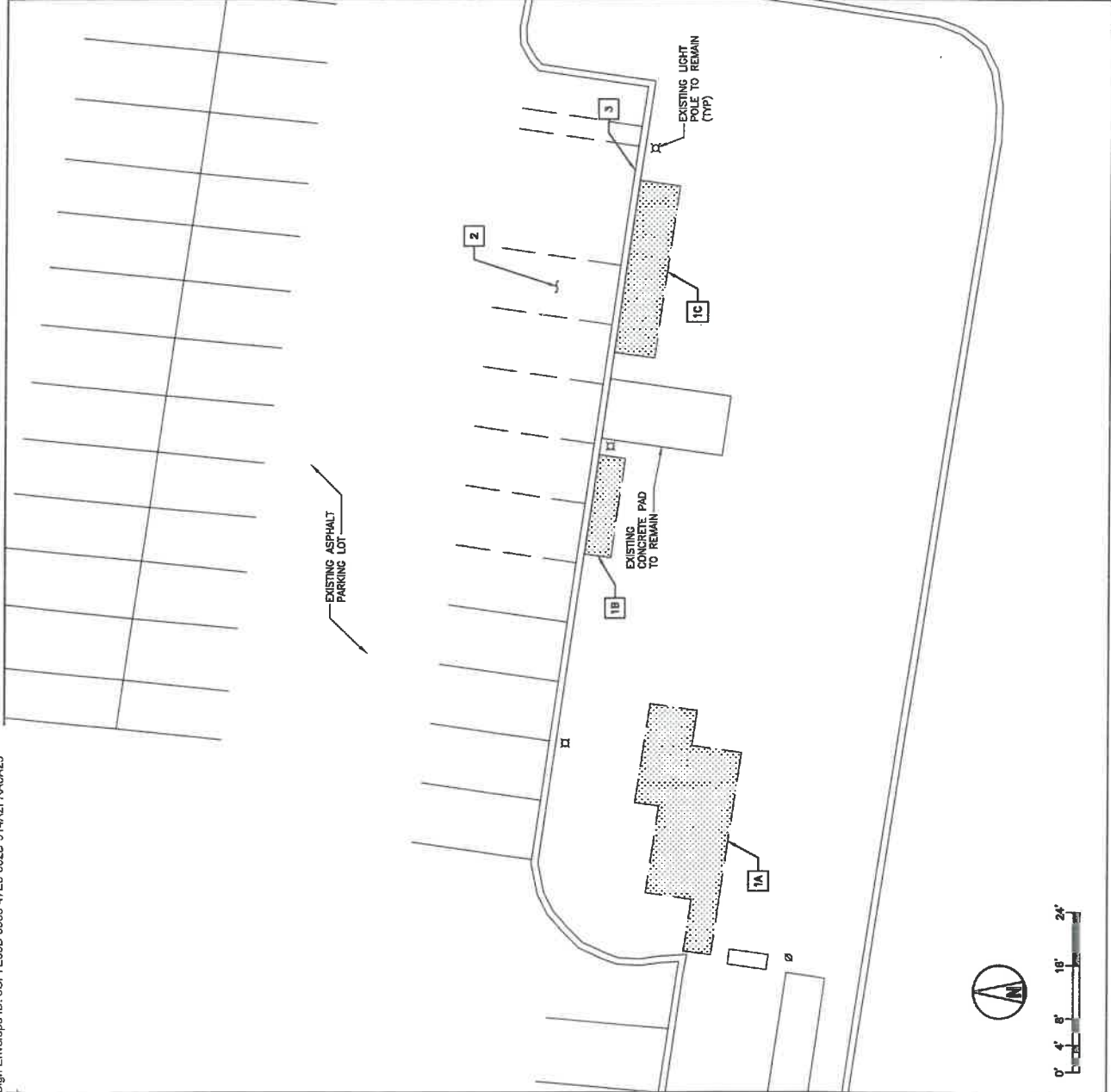
Item 18.

TOTAL AREA LEGEND:

1. DISTURBED PERVIOUS AREA
2. 8704 SQ. FT.

KEYED NOTES:

- 1A APPROX. 350 SQ. FT. DISTURBED PERVIOUS AREA FOR PROPOSED AGI EQUIPMENT & CONDUIT ROUTING
- 1B APPROX. 80 SQ. FT. DISTURBED PERVIOUS AREA FOR PROPOSED AGI EQUIPMENT & CONDUIT ROUTING
- 1C APPROX. 160 SQ. FT. DISTURBED PERVIOUS AREA FOR PROPOSED AGI EQUIPMENT & CONDUIT ROUTING
- 2 EXISTING PARKING STALL TO BE RESTRIPTED (TYP OF 6)
- 3 APPROX. 10 LN. FT. DISTURBED CURB LENGTH FOR PROPOSED AGI EQUIPMENT & CONDUIT ROUTING



EXISTING SITE PLAN

1

STAMP: 2/15/2024

ENGINEER: KEVIN MICHAEL VANMAELE
 STATE OF TEXAS
 LICENSE NO. 110641
 DISCIPLINE: ELECTRICAL

PLANS PREPARED FOR: AGI

PLANS PREPARED BY: SSC

DRAWING NOTICE: THIS DRAWING HAS NOT BEEN PUBLISHED AND IS THE SOLE PROPERTY OF AGI. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. THE ENGINEER PROMISES AND WARRANTS THAT THE DRAWING IS ACCURATE AND COMPLETE AS TO THE INFORMATION PROVIDED. THE ENGINEER WILL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS THAT MAY BE MADE BY ANY OTHER PARTY FOR WHICH IT IS SUBMITTED.

ISSUED FOR CONSTRUCTION	DATE	BY	REV
10/20/23	HEE	0	
REVISED PER UPDATED ROW	10/31/23	HEE	1
REVISED PER CLIENT COMMENTS	01/11/24	HEE	2
REVISED PER CLIENT COMMENTS	02/15/24	IBA	3

APPLICANT SITE NAME: SPIKES FORD, TX

APPLICANT SITE NUMBER: AGI-TX-0009

SITE ADDRESS: 805 E EXPRESSWAY 83
MISSION, TX 78572

SHEET DESCRIPTION: EXISTING SITE PLAN

SHEET #:

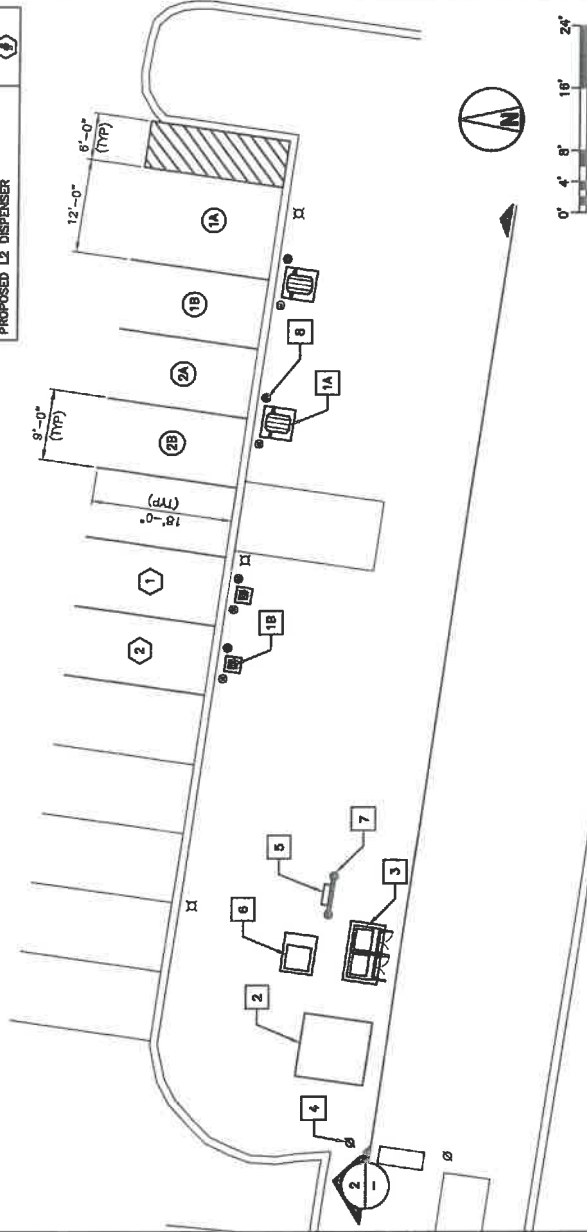
Item 18.

KEYED NOTES:

- 1A PROPOSED DUAL L3 DISPENSER (TYP OF 2)
- 1B PROPOSED SINGLE L2 DISPENSER (TYP OF 2)
- 2 PROPOSED UTILITY TRANSFORMER (BY UTILITY COMPANY)
- 3 PROPOSED SWITCHBOARD
- 4 PROPOSED UTILITY POLE (BY UTILITY COMPANY)
- 5 PROPOSED PANELBOARD "A"
- 6 PROPOSED 75 KVA TRANSFORMER "A"
- 7 PROPOSED UTILITY RACK
- 8 BOLLARD (FURNISH & INSTALL) (TYP OF 4) (SEE SHEET C-2.4, DETAIL 1)

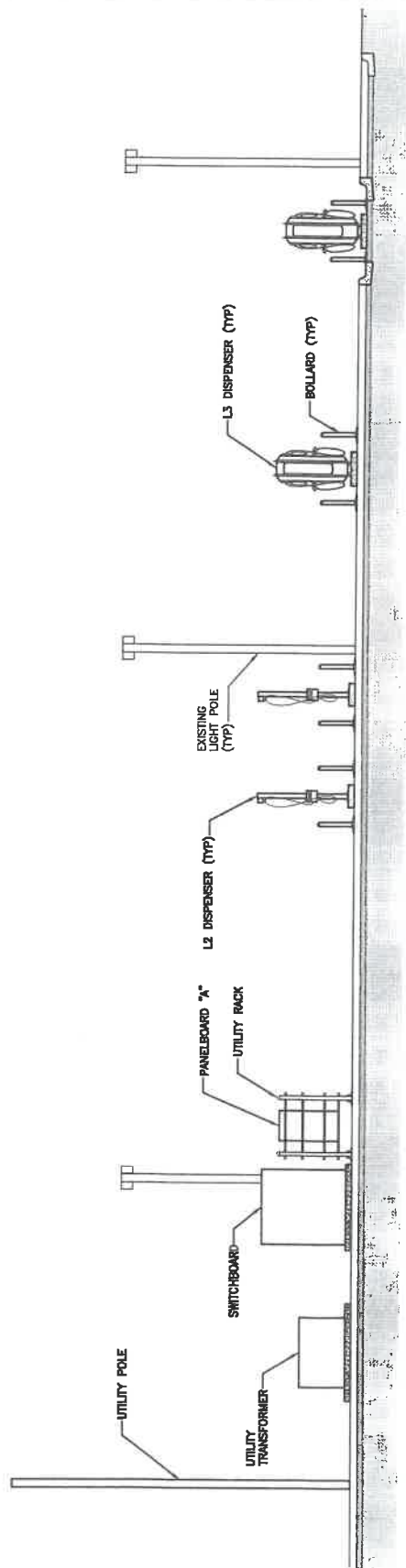
PARKING STALL LEGEND

DESCRIPTION	SYMBOL
PROPOSED L3 DISPENSER	①
PROPOSED L2 DISPENSER	②



ENLARGED SITE PLAN - A

1



EQUIPMENT ELEVATION - A

2

STAMP:

2/15/2024

ENGINEERING LICENSE: 110641 KEV.M.VANMALE
 STATE OF TEXAS
 ENGINEER: KEVIN MICHAEL VANMALE
 DISCIPLINE: CIVIL
 EXPIRES: 08/31/2025
 REGISTRATION NUMBER: 00865
 REGISTRATION TYPE: ELECTRICAL

PLANS PREPARED FOR:

PLANS PREPARED BY:

DRAWING NOTICE:
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ISSUED FOR CONSTRUCTION 10/20/23 HEE 0

REVISED PER UPDATED SOW 10/31/23 HEE 1

REVISED PER UPDATED SOW 01/11/24 DWG 2

REVISED PER CLIENT COMMENTS 02/15/24 IBA 3

APPLICANT SITE NAME:
 SPIKES FORD, TX

APPLICANT SITE NUMBER:
 AGI-7X-0009

SITE ADDRESS:
 805 E EXPRESSWAY 83
 MISSION, TX 78572

SHEET DESCRIPTION:
 ENLARGED SITE PLANS & ELEVATION (1 OF 2)

Item 18.

H2100-01-00H-0001-00 (188604)
 ROTHERHAM DANIEL T & KATHLEEN
 2620 S 20TH ST
 LINCOLN NE 68502

H2100-01-00H-0002-00 (188605)
 BOWAR DAVID & DAWN
 907 YUMA ST
 BELLE FOURCHE SD 57717

H2100-01-00H-0003-00 (188606)
 GUNDERSON KENNETH A & BONNIE
 23900 COUNTY RD 4 UNIT NO4
 NISSWA MN 56468

H2100-01-00H-0004-00 (188607)
 GONZALEZ MARCO ANTONIO MUNIZ
 3612 PAULA AVE
 MCALLEN TX 78503

H2100-01-00H-0005-00 (188608)
 GOODING EDWARD O & SANDRA L
 9915 PAWPAW LAKE DR
 MATTAWAN MI 49071

H2100-01-00H-0006-00 (188609)
 DELEON NICOLAS & MARIA ELENA DELI
 PO BOX 725
 MISSION TX 78573

H2100-02-00L-0001-00 (188647)
 MORALES JOSE E & IRIS
 300 S BRYAN RD UNIT L1
 MISSION TX 78572

H2100-02-00L-0002-00 (188648)
 GENTILI MICHAEL A & MICHELLE C
 7866 N CRESTVIEW RD
 STILLMAN VALLEY IL 61084

H2100-02-00L-0003-00 (188649)
 VERRAN FREDERICK D TRUST
 300 S BRYAN RD LOT L3
 MISSION TX 78572

H2100-02-00M-0001-00 (188660)
 YURKUNAS CHARLES E & BRENDA K
 12481 SHADY OAK DR
 SOUTH LYON MI 48178

P2200-00-002-0012-00 (254936)
 GONZALEZ PEDRO A & DELIA B
 1003 PARK LANE
 MISSION TX 78572

P2200-00-002-0013-00 (254937)
 GARZA ATANACIO JR & MARIA L
 10339 DUNCUM ST
 HOUSTON TX 77013

P2200-00-002-0014-00 (254938)
 MORIN HECTOR & SAHARA B
 1007 PARK LN
 MISSION TX 78572

P2200-00-002-0015-00 (254939)
 AVILA KASSANDRA
 1009 PARK LN
 MISSION TX 78572

P2200-00-002-0016-00 (254940)
 AGUIRRE PRICILLA A & EDDIE
 1011 PARK LN
 MISSION TX 78572

P2200-00-002-0017-01 (254942)
 CHAPA ESMERALDA
 1015 PARK LN
 MISSION TX 78572

P2200-00-002-0019-00 (254944)
 LUNA RICARDO & JOSEFINA
 1017 PARK LN
 MISSION TX 78572

P2200-00-002-0020-00 (254945)
 ALANIS FERNANDO
 ANGELITA DE LA ROSA
 3010 W MILE 9 1/2 RD
 MISSION TX 78574

P2200-00-003-0001-00 (254946)
 SAUCEDA GLADYS J
 1000 PARK LN
 MISSION TX 78572

P2200-00-003-0002-00 (254947)
 RODRIGUEZ MARIA ANA & LINO B
 1002 PARK LN
 MISSION TX 78572

P2200-00-003-0003-00 (254948)
 ALVARADO ADAM M & MARICELA A DUF
 1004 PARK LN
 MISSION TX 78572

P2200-00-003-0004-00 (254949)
 GONZALEZ CAMILO J JR
 1006 PARK LN
 MISSION TX 78572

P2200-00-003-0005-00 (254950)
 CAZARES RUPERTO & MIRTHALA
 1008 PARK LN
 MISSION TX 78572

P2200-00-003-0006-00 (254951)
 AVALOS HORTENCIO R JR
 350 WILLOW CREEK RANCH RD
 VICTORIA TX 77904

P2200-00-003-0007-00 (254952)
 GAYTAN JUANITA VELA
 1012 PARK LN
 MISSION TX 78572

P2200-00-003-0008-00 (254953)
 GONZALES DEBORAH G & SERGIO GARCIA
 1014 PARK LN
 MISSION TX 78572

P2200-00-003-0009-00 (254954)
 MEDINA JOSE
 1018 PARK LN
 MISSION TX 78572

S5380-01-000-0001-00 (565991)
 SPIKES MOTOR COMPANY INC
 PO BOX 393
 MISSION TX 78573

W0100-00-017-0009-03 (316660)
 TLR INVESTMENTS LTD
 805 E EXPRESSWAY 83
 MISSION TX 78572

W0100-00-017-0009-04 (316661)
 CITY OF MISSION
 1201 E 8TH ST
 MISSION TX 78572

H2045-01-000-0020-00 (188218)
MONTANO CHLDNR IRREVCBLE TRST
1209 S 10TH ST STE A725
MCALLEN TX 78501

H2045-01-000-0021-00 (188219)
O & S DEVELOPMENT LLC
738 HIGHWAY 6 S STE 430
HOUSTON TX 77079

H2045-01-000-0022-00 (188220)
O & S DEVELOPMENT LLC
738 HIGHWAY 6 S STE 430
HOUSTON TX 77079

H2100-01-00A-0001-00 (188500)
FISHER DAVID P & GEORGIANNE
4114 S WHEATFIELD RD
MAPLETON IL 61547

H2100-01-00A-0002-00 (188501)
PENA DANIEL & LYDIA
300 S BRYAN A-2
MISSION TX 78572

H2100-01-00A-0003-00 (188502)
HOLLAWAY DARLENE A
623 S BLUFF ST
GUTTENBERG IA 52052

H2100-01-00B-0001-00 (188520)
COBOS ARMANDO
300 S BRYAN RD B-1
MISSION TX 78572

H2100-01-00B-0002-00 (188521)
NELSON WILLIAM R
15777 GRIFFON PATH
APPLE VALLEY MN 55124

H2100-01-00B-0003-00 (188522)
SABATKA LEROY E & THERESA J
300 S BRYAN RD UNIT B 3
MISSION TX 78572

H2100-01-00B-0004-00 (188523)
ZELLER JANET M
300 S BRYAN RD NO Q5
MISSION TX 78572

H2100-01-00B-0005-00 (188524)
DARLINGTON DANIEL A & LAUREL A
300 S BRYAN RD UNIT B5
MISSION TX 78572

H2100-01-00B-0006-00 (188525)
ROTHERHAM DANIEL & KATHLEEN
2620 S 20TH ST
LINCOLN NE 68502

H2100-01-00B-0007-00 (188526)
BROZAK MARK & LUANN
KRISTEN BROZAK
23900 COUNTY ROAD 4 UNIT 21
NISSWA MN 56468

H2100-01-00B-0008-00 (188527)
KOTTEN JOHN L & ERNA
14465 293RD AVE NE
BELGRADE MN 56312

H2100-01-00B-0009-00 (188528)
PONS MARY LOU
300 S BRYAN RD UNIT B9
MISSION TX 78572

H2100-01-00B-0010-00 (188529)
BUSSE JAMES M
300 S BRYAN RD LOT B-10
MISSION TX 78572

H2100-01-00B-0011-00 (188530)
LITZINGER DAVID A & LYNN
201 PLAIN HILLS DR
GRAND FORKS ND 58201

H2100-01-00B-0012-00 (188531)
PRUNEDA CONRADO
300 RD B12
MISSION TX 78572

H2100-01-00B-0013-00 (188532)
GORENA EDUARDO JR & IRMA
2900 OCEAN VIEW DR
EDINBURG TX 78539

H2100-01-00B-0014-00 (188533)
RIDENOUR JAMES K
300 S BRYAN RD BOX B14
MISSION TX 78572

H2100-01-00B-0015-00 (188534)
GORHAM MICHAEL D & RAE LYNN ROSE
858 EICHER STREET
KEOKUK IA 52632

H2100-01-00B-0016-00 (188535)
SALINAS EDWARD JOHN
300 S BRYAN RD UNIT B-16
MISSION TX 78572

H2100-01-00B-0017-00 (188536)
FISHER DAVID P & GEORGIANNE
4114 S WHEATFIELD RD
MAPLETON IL 61547

H2100-01-00C-0001-00 (188537)
MCGRATH JAMES T & PATRICE A
2228 BURNHAM ST
LINCOLN NE 68502

H2100-01-00C-0002-00 (188538)
BERKLAND ROBERT A & LENA S
3425 SUNDOWN BLVD
DENTON TX 76210

H2100-01-00C-0003-00 (188539)
RAUCH MICHAEL & LINDA
2104 ELECTRIC
WYANDOTTE MI 48192

H2100-01-00C-0004-00 (188540)
MCDONOUGH THOMAS M & DEANNA
4426 8TH AVE
ROCK ISLAND IL 61201

H2100-01-00C-0005-00 (188541)
VOSS RICHARD C & BARBARA J
21933 GREAT RIVER RD
LECLAIRE IA 52753

H2100-01-00C-0006-00 (188542)
GORENA IRMA V & EDUARDO JR
2900 OCEAN VIEW DR
EDINBURG TX 78539

H2100-01-00C-0007-00 (188543)
BESSE EUGENE L & BARBARA J
7995 PINNACLE AVE NE
OTSEGO MN 55330

W0100-00-017-0009-05 (553914)
CITY OF MISSION TEXAS
1201 E 8TH ST
MISSION TX 78572

S5380-02-000-0002-00 (613783)
SPIKES MOTOR COMPANY INC
PO BOX 393
MISSION TX 78573

S5380-02-000-0003-00 (613784)
SPIKES MOTOR COMPANY INC
PO BOX 393
MISSION TX 78573



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Bar-B-Cutie Smokehouse, 2211 E. Griffin Parkway, Suite 100, Elizondo 495 Plaza Subdivision, C-3, Orlando Ochoa, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On June 19, 2024 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. This subject site is located 300’ west of Citrus along the north side of Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval for life of use subject to: 1) Waiver of the 300’ separation requirements from residential neighborhoods; 2) Must continue to comply with all City Codes (Building, Fire, Health, etc.); and 3) CUP not to be transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – BAR-B-CUTIE SMOKEHOUSE AT 2211 E. GRIFFIN PARKWAY, SUITE 100, ELIZONDO 495 PLAZA SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the Conditional Use Permit request of June 19, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the Conditional Use Permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 24, 2024, in the Council Chambers of the City Hall to consider the following Conditional Use Permit:

WHEREAS, The Mission City Council finds that it is in the best interest of the City to delegate the authority to revoke conditional use permits that are not in compliance, to the City Manager, or designee:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT RENEWAL BE GRANTED:

Legal Description	Type	Conditions of Approval
2211 E. Griffin Parkway, Suite 100 Elizondo 495 Plaza Subdivision	Sale & On-Site Consumption of Alcoholic Beverages – Bar-B-Cutie Smokehouse	<ol style="list-style-type: none"> 1. Life of Use 2. A waiver of the 300’s separation requirement from the residential neighborhood 3. Must continue to comply with all City Codes (Building, Fire, Health, etc); and CUP not to be transferable to others.

READ, CONSIDERED AND PASSED, this the 24th day of June, 2024

Dr. Armando O’caña, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 2.0

CONDITIONAL USE PERMIT: Sale & On-Site Consumption of Alcoholic Beverages – Bar-B-Cutie Smokehouse
 2211 E. Griffin Parkway, Suite 100
 Elizondo 495 Plaza Subdivision
 C-3
 Orlando Ochoa

REVIEW DATA

The subject site is located 300' west of Citrus along the north side of Griffin Parkway (F.M. 495). The applicant has been operating this BBQ business since 2020. The restaurant is located at the west end of the existing commercial plaza. This business previously had a Conditional Use Permit for the sale of alcoholic beverages but their TABC license recently expired, therefore the need to reapply. The last CUP approved for the Sale & On-Site Consumption of Alcoholic Beverages for this location was on April 11, 2022 for a period of 2 years. Access to the site is from a 35' driveway from Griffin Parkway. The drive-thru service window allows for 3 vehicles to be easily stacked.

- **Hours of Operation:** Monday - Sunday from 11am to 9pm
- **Staff:** 16 Employees in total (2 shifts)
- **Parking & Landscaping:** Based on the 21,705 sq.ft. of the building, there is a total of 58 parking spaces required. There are 139 parking spaces held in common at this location and exceeds the City's requirements for a commercial development of this size.
- **Landscaping:** has been provided as a part of the overall commercial plaza and is meeting code.
- **Sale of Alcohol:** Such uses need to be 300' from residential uses. There are some residences within this radius; thus, a waiver of the separation requirement would need to be considered.

REVIEW COMMENTS: Staff mailed out 12 notices to property owners within 200' radius and has not received any comments in favor or against this request. Staff has asked PD for any reports regarding alcohol for this establishment as of this date there has been none. Since the sale of alcohol is not the primary item of purchase, staff does not object to an extended approval term.

RECOMMENDATION: Staff recommends approval for life of use subject to:

1. Waiver of the 300's separation requirement from residential neighborhoods,
2. Must continue to comply with all City Codes (Building, Fire, Health, etc.), and
3. CUP not to be transferable to others

INBURG MAIN CANAL R.O.W.

JOEL OCHOA



SCOCK PRIMARY SCHOOL SUBD.

LOT 1

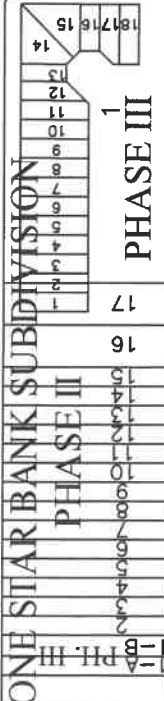
John Shary
Elementary School

25
SITE LOCATION

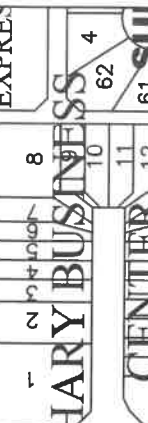
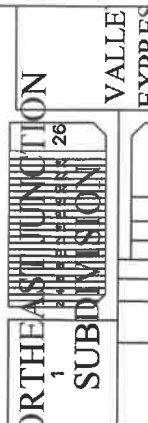
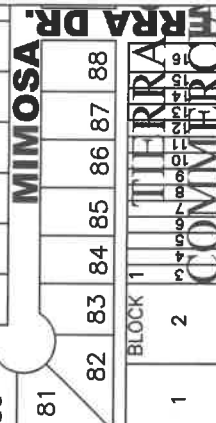
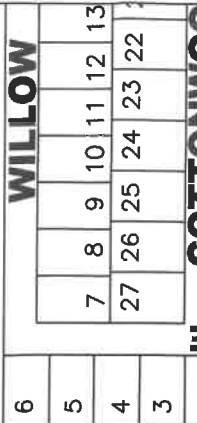
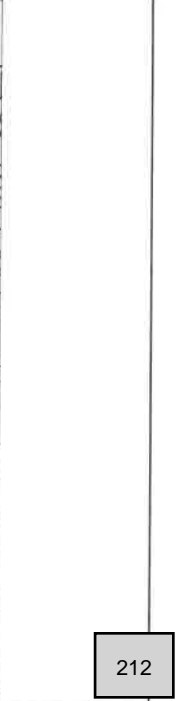
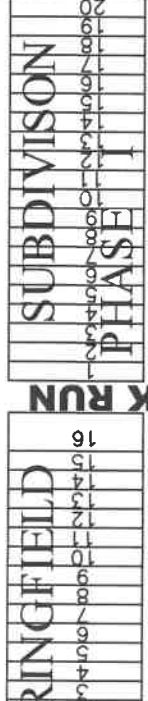
ATTIC No. 5

JASEN HARDISON

32.70' ST.



E. GRIFFIN PARKWAY (F.M. 495)



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

Item 19.



**SITE
LOCATION**

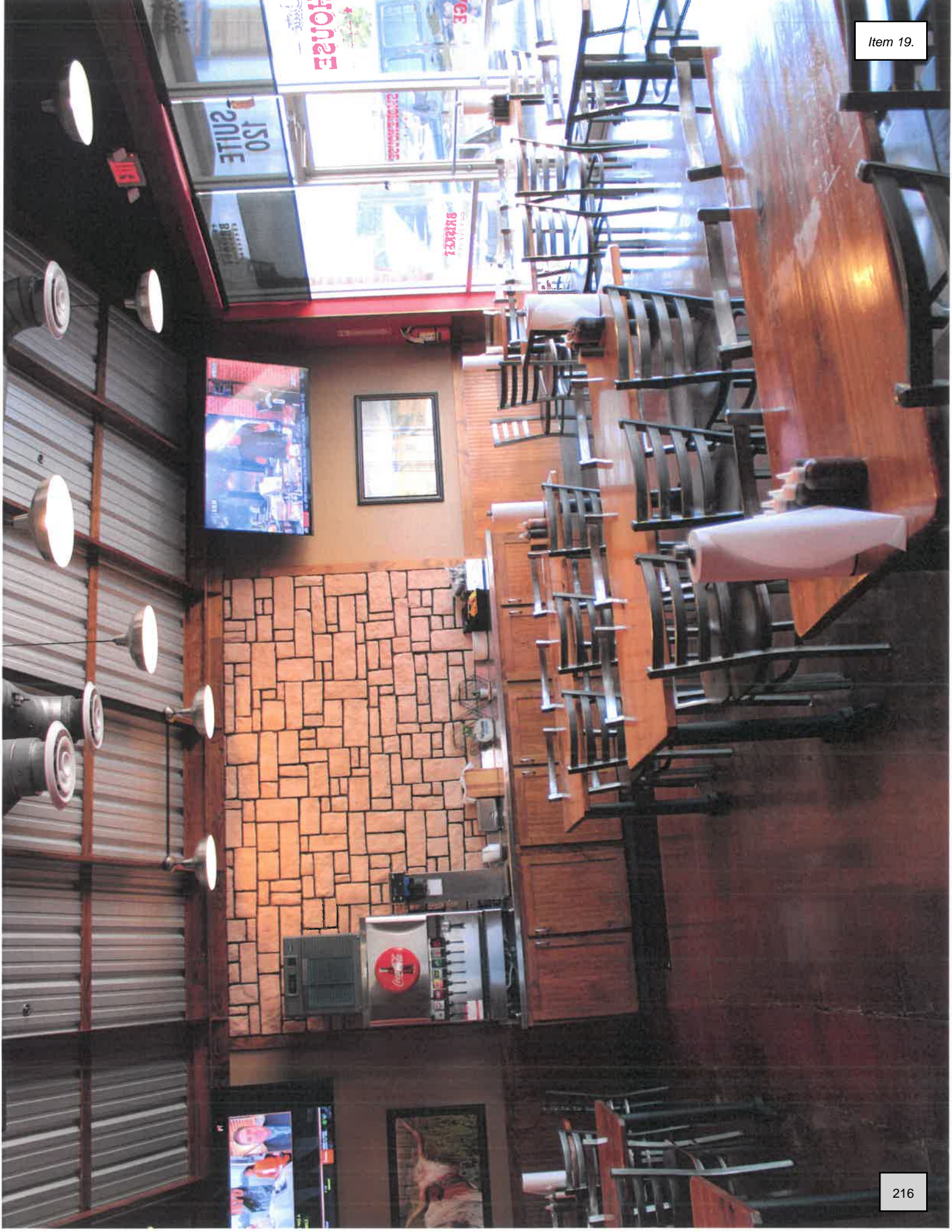
E. GRIFFIN PKWY (F.M. 495)

HELEN AVE.



Item 19.







Item 19.

VALUE PACKS

Value Packs include any combination of Brisket, Turkey, Pork, Sausage plus Sliced Pickles, Onions, Jalapeños, Bread & a Choice of Sides (listed inside)*

*Chicken \$1 extra per person. Ribs not included in value packs.

SMALL 2-4 SERVINGS | 44.95

2 Lbs. Meat, 2 Pints of Sides

MEDIUM 6-8 SERVINGS | 79.95

4 Lbs. Meat, 4 Pints of Sides

LARGE 8-12 SERVINGS | 114.95

6 Lbs. Meat, 6 Pints of Sides

KID'S MENU

CORN DOG	3.99
CHICKEN NUGGETS	3.99
GRILLED CHEESE	3.99

DESSERTS

add Vanilla Ice Cream - .99

PEACH COBBLER	3.29
PECAN PIE	3.29
BANANA PUDDING	3.29
BROWNIE	2.75

WE PROUDLY SERVE ICED TEA & COCA-COLA PRODUCTS

TEXAS LOCATIONS

MCALLEN | 956.682.2066 | 7517 N 10th St.
PHARR | 956.782.1335 | 1933 W Interstate 2
SAN ANTONIO | 210.201.1201 | 5603 Presidio Pkwy.

BARBUCUTIE.COM

For Franchise Opportunities, please visit us at: BBCUTIEFRANCHISE.COM

Bar-B-Cutie

SMOKEHOUSE

TAKE-OUT MENU

BOLD FLAVORS

SERIOUSLY SMOKED MEATS

BARBUCUTIESMOKEHOUSE.COM



PHARR, TX

1933 W. INTERSTATE 2
956.782.1335

MCALLEN, TX
7517 N.10TH STREET
956.682.2066

BARBUCUTIEGV BARBUCUTIE BARBUCUTIEPHARRTX

Item 19.

FRESH SIDE ITEMS

Small 2.49 Pint 4.95

- Bar-B-Q Beans Cream Corn
- Potato Salad Mashed Potatoes
- Cole Slaw Charro Beans
- Mac & Cheese Homemade Rice

- Corn on the Cobb - 1.79
- Potato Chips - 1.05

FROM THE FRYER

- FRIED PICKLES 6.59
- FRESH CUT FRIES 4.09
- CHEESE FRIES 4.89
- ONION RINGS 3.99
- FRIED OKRA 3.99
- CORN NUGGETS 3.99

SMOKED POTATOES

- REGULAR POTATO 5.69
 - POTATO STUFFED W/ MEAT 8.49
- Loaded w/ Sour Cream, Butter, Cheese & Meat*

SALADS

Topped w/ Grape Tomatoes, Cheese, Shredded Carrots & Purple Cabbage

- TOSSED SALAD 6.89
- TOSSED SALAD W/ MEAT 8.99

PANCHOS

- Beef, Pork, Chicken, Sausage or Turkey
- Topped w/ Beans & Shredded Cheese*

9.89

SMOKED MEATS

- BEEF BRISKET (moist) 1/3 LB. 7.10 1/2 LB. 8.10
 - BEEF BRISKET (lean) 7.10 8.10
 - BEEF BRISKET (chopped) 6.99 7.99
 - PULLED PORK 5.75 6.75
 - SMOKED TURKEY 6.99 7.99
-
- SMOKED CHICKEN 1/2 BIRD 6.95

SMOKED WINGS

- 1/2 DOZ. 6.99
- DOZEN 12.99

- REG. SMOKED SAUSAGE 2.49 4.99
- JALAPEÑO & CHEESE SMOKED SAUSAGE 2.49 4.99

- BABY BACK RIBS 1/2 RACK FULL RACK 9.95 19.90
- ST. LOUIS SPARE RIBS 9.75 19.50

SANDWICHES

- MOIST BEEF BRISKET 5.99
- CHOPPED BEEF BRISKET 5.99
- PULLED PORK 5.19
- REGULAR SMOKED SAUSAGE 5.49
- JALAPEÑO & CHEESE SMOKED SAUSAGE 5.49
- SMOKED TURKEY 5.89
- SMOKED CHICKEN BREAST 5.95

Item 19.

Revised 11/17



TEXAS ALCOHOLIC BEVERAGE COMMISSION

Texans Helping Businesses & Protecting Communities

ON-PREMISE PREQUALIFICATION PACKET

L-ON (9/2019)

Submit this packet to the proper governmental entities to obtain certification for the type of license/permit for which you are applying as required by Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13
Contact your local TABC office to verify requirements of Sections 11.391 and 61.381 as you may be required to post a sign at your proposed location 60-days prior to the issuance of your license/permit.
All statutory and rule references mentioned in this application refer to and can be found in the Texas Alcoholic Beverage Code or Rules located on our website. www.tabc.texas.gov/laws/code_and_rules.asp

LOCATION INFORMATION

1. Application for: Original Add Late Hours Only License/Permit Number _____
 Reinstatement Reinstatement and Change of Trade Name License/Permit Number _____
 Change of Location Change of Location and Trade Name License/Permit Number _____

2. Type of On-Premise License/Permit

<input checked="" type="checkbox"/> BG Wine and Beer Retailer's Permit	<input type="checkbox"/> LB Mixed Beverage Late Hours Permit
<input type="checkbox"/> BE Beer Retail Dealer's On-Premise License	<input type="checkbox"/> MI Minibar Permit
<input type="checkbox"/> BL Retail Dealer's On-Premise Late Hours License	<input type="checkbox"/> CB Caterer's Permit
<input type="checkbox"/> BP Brewpub License	<input type="checkbox"/> FB Food and Beverage Certificate
<input type="checkbox"/> V Wine & Beer Retailer's Permit for Excursion Boats	<input type="checkbox"/> PE Beverage Cartage Permit
<input type="checkbox"/> MB Mixed Beverage Permit	<input type="checkbox"/> RM Mixed Beverage Restaurant Permit with FB
<input type="checkbox"/> O Private Carrier's Permit -Brewpubs (BP) with a BG only	<input type="checkbox"/> E Local Cartage Permit - Wine/Beer retailers (BG) Only

3. Indicate Primary Business at this Location

<input checked="" type="checkbox"/> Restaurant	<input type="checkbox"/> Sporting Arena, Civic Center, Hotel	<input type="checkbox"/> Bar
<input type="checkbox"/> Grocery/Market	<input type="checkbox"/> Sexually Oriented	<input type="checkbox"/> Miscellaneous _____

4. Trade Name of Location (Name of restaurant, bar, store, etc.)
Bar-B-Cutie-Smokehouse

5. Location Address
2211 E Griffin Parkway.Suite 100

City Mission	County Hidalgo	State TX	Zip Code 78573
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6. Mailing Address 7517 N 10th Street	City McAllen	State TX	Zip Code 78504
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7. Business Phone No. 956-682-2066	Alternate Phone No. 956-467-2921	E-mail Address orlie@bar-b-cutie.com
--	--	--

OWNER INFORMATION

8. Type of Owner

<input type="checkbox"/> Individual	<input type="checkbox"/> Corporation	<input type="checkbox"/> City/County/University
<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Other _____
<input type="checkbox"/> Limited Partnership	<input type="checkbox"/> Joint Venture	
<input type="checkbox"/> Limited Liability Partnership	<input type="checkbox"/> Trust	

9. Owner of Business/Applicant (Name of Corporation, LLC, etc.)
O & C Bar B Cue, LLC

PRIMARY CONTACT PERSON

The primary contact person should be a person who can answer questions TABC may have about the application. The contact **phone and email are mandatory and must be active and updated regularly**. If additional information is needed, it will be requested from this contact person. **Delays in responding to requests may delay the processing and approval of your license/permit.**

10. Contact Person: Orlando Ochoa	Relation to Business: Manager
Phone (mandatory): 956-467-2921	Email (mandatory): orlie@bar-b-cutie.com

TABC DATESTAMP

11. Are you, the applicant a veteran-owned business? Yes No
12. Are you, the applicant a Historically Underutilized Business (HUB)? Yes No

13. As indicated on the chart, enter the individuals that pertain to your business type:
(For additional space, use Form L-OIC)

Individual/Individual Owner	Limited Liability Company/All Officers or Managers		
Partnership/All Partners	Joint Venture/Venturers		
Limited Partnership/All General Partners	Trust/Trustee(s)		
Corporation/All Officers	City, County, University/Official		
Last Name Ochoa	First Name Orlando	MI	Title Manager
Last Name McFarland	First Name James	MI B	Title Member
Last Name McFarland	First Name James	MI R	Title Member

MEASUREMENT INFORMATION
Section 109.31 et seq.

14. Will your business be located within 300 feet of a church or public hospital? Yes No
- NOTE:** For churches or public hospitals measure from front door to front door, along the property lines of the street fronts and in a direct line across intersections.
15. Will your business be located within 300 feet of any private/public school, day care or child care facility? Yes No
- 15.a If "YES," are the facilities located on different floors or stories of the building? Yes No

NOTE: For private/public schools, day care centers and child care facilities measure in a direct line from the nearest property line of the school, day care center or child care facility to the nearest property line of the place of business, and in a direct line across intersections.

NOTE: For multistory building: businesses may be within 300 feet of a day care center or child care facility as long as the facilities are located on different floors of the building.

NOTE: If located on or above the fifth story of a multistory building: measure in a direct line from the property line of the private/public school to property line of your place of business in a direct line across intersections vertically up the building at the property line to the base of the floor on which your business is located.

16. Will your business be located within 1,000 feet of a private school? Yes No
17. Will your business be located within 1,000 feet of a public school? Yes No

60-DAY SIGN

18. If required under Section 11.391 and 61.381, enter the exact date the 60-Day sign was posted at your location. Exact Date (MM/DD/YYYY)
N/A

ALL APPLICANTS

19. IF YOUR LOCATION IS NOT WITHIN THE CITY LIMITS, CHECK HERE
I, the applicant, have confirmed I am not located in the city limits of any city, therefore, city certifications are not required.

COMPLETE THE FOLLOWING CHECKLIST BEFORE SUBMITTING YOUR APPLICATION

Per Sec. 102.01, a tied house is defined as any overlapping ownership between those engaged in the alcoholic beverage industry at different levels of the three-tier system. No person having an interest in a permit issued by TABC may secure or hold, directly or indirectly, an ownership interest in a business on a different level.

All required forms have been completed.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have reviewed all forms to ensure they are complete.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have obtained all required local and state certifications (pages 3-5).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
All application packets have been notarized.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Phone numbers and email address for Contact Person are up to date.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
All additional documentation as required by the application packets is attached	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If required, out of state criminal history checks are attached (PHS #7).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
Certification of publication in local newspaper has been completed (page 5).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A copy of the newspaper publication is attached (page 5).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

WARNING AND SIGNATURE

IF APPLICANT IS SHOWN AS:

- Proprietorship
- Partnership
- Corporation
- Limited Partnership
- Limited Liability Partnership
- Limited Liability Company

WHO MUST SIGN:

- Individual Owner
- Partner
- Officer
- General Partner
- General Partner
- Officer/Manager

WARNING: Section 101.69 of the Texas Alcoholic Beverage Code states: "...a person who makes a false statement or false representation in an application for a permit or license or in a statement, report, or other instrument to be filed with the Commission and required to be sworn commits an offense punishable by imprisonment in the Texas Department of Criminal Justice for not less than 2 nor more than 10 years."

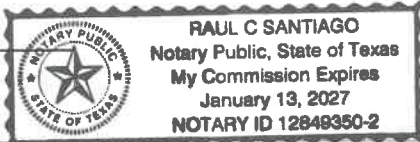
I, UNDER PENALTY OF LAW, HEREBY SWEAR THAT I HAVE READ ALL THE INFORMATION PROVIDED IN THE APPLICATION AND ANY ATTACHMENTS AND THE INFORMATION IS TRUE AND CORRECT. I ALSO UNDERSTAND ANY FALSE STATEMENT OR REPRESENTATION IN THIS APPLICATION CAN RESULT IN MY APPLICATION BEING DENIED AND/OR CRIMINAL CHARGES FILED AGAINST ME. I ALSO AUTHORIZE THE TEXAS ALCOHOLIC BEVERAGE COMMISSION TO USE ALL LEGAL MEANS TO VERIFY THE INFORMATION PROVIDED.

PRINT NAME Orlando Ochoa SIGN HERE [Signature]

TITLE Manager

Before me, the undersigned authority, on this 23rd day of May, 2024, the person whose name is signed to the foregoing application personally appeared and, duly sworn by me, states under oath that he or she has read the said application and that all the facts therein set forth are true and correct.

SIGN HERE [Signature]
NOTARY PUBLIC



SEAL

CERTIFICATE OF CITY SECRETARY (FOR MB, RM & V)

Section 11.37

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

SIGN HERE _____, TEXAS
City Secretary/Clerk City

SEAL

CERTIFICATE OF CITY SECRETARY (FOR BG & BE)

Section 11.37 & 61.37

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

Election for given location was held for:

- legal sale of all alcoholic beverages
- legal sale of all alcoholic beverages except mixed beverages
- legal sale of all alcoholic beverages including mixed beverages
- legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
- legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999

OR IF ABOVE DOES NOT APPLY:

Be advised the location must have had two election passages per Section 25.14 or Section 69.17 of the TABC Code. One for beer and wine off-premise and one for mixed beverage.

- legal sale of beer and wine for off-premise consumption only
- AND EITHER:**
- legal sale of mixed beverages
- OR**
- legal sale of mixed beverages in restaurants by food and beverage certificate holders (applicant must apply for FB with BG or BE)

SIGN HERE _____, TEXAS
City Secretary/Clerk City

SEAL



TEXAS ALCOHOLIC BEVERAGE COMMISSION
Texas Helping Businesses & Protecting Communities

CERTIFICATE OF CITY SECRETARY FOR: (MB, BG & BE)

Section 11.37 & 61.37

Not later than the 30th day after the date a prospective applicant for a license or permit requests certification, the city secretary or clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the license or permit is sought is prohibited by ordinance.

I hereby certify on this _____ day of _____, _____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

MB Mixed Beverage Permit

MB/FB Mixed Beverage Restaurant Permit with Food and Beverage Certificate
(MB must also hold a Food and Beverage Certificate)

BG/FB Wine and Beer Retailer's Permit with Food and Beverage Certificate
(BG must also hold a Food and Beverage Certificate)

BG Wine and Beer Retailer's Permit - **Election for given location was held for:**
legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999

BE Beer Retail Dealer's On-Premise License

BE/FB Retail Dealer's On-Premise License with **required** Food and Beverage Certificate

OR

I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN HERE

City Secretary/Clerk

_____, TEXAS
City

SEAL

B2950-00-000-0009-00 (125591)
 LERMA MIGUEL ANGEL
 2426 E 21ST ST
 MISSION TX 78572

B2950-00-000-0010-00 (125592)
 JHR INVESTMENTS LP
 PO BOX 1078
 EDINBURG TX 78540

G4300-00-000-0005-00 (179616)
 DANI G LLC
 1608 N 8TH ST
 MCALLEN TX 78501

G4300-00-000-0007-00 (179618)
 GARCIA DOLORES NANY LEE
 PO BOX 1116
 MISSION TX 78573

G4300-00-000-0009-00 (179620)
 LUGO JOSE E & ARCELIA T CO-TRUSTEES
 LUGO LIVING TRUST
 7301 N 5TH ST
 MCALLEN TX 78504

S2950-00-000-0254-35 (281288)
 HARDISON JASEN
 322 W NOLANA AVE
 MCALLEN TX 78504

A6321-05-000-0001-00 (654762)
 GREATER MISSION STAR STORAGE LIMITED
 322 W NOLANA AVE
 MCALLEN TX 78504

R2434-00-000-0001-00 (654576)
 WORLD GREGORY F TRUSTEE
 LISA L WORLD TRUSTEE
 PO BOX 77469
 SAN FRANCISCO CA 94107

S2950-00-000-0254-40 (960877)
 ORNELAS INVESTMENTS LLC
 3308 SAN ANGELO
 MISSION TX 78572

T6801-00-000-0001-00 (959043)
 TEXAS REGIONAL BANK
 PO BOX 5555
 MCALLEN TX 78502

E5175-00-000-0000-00 (1238510)
 CAGE I PLAZA LLC
 2208 LAWNSDALE RD
 MISSION TX 78572

B2950-00-000-0016-00 (1464900)
 HARDISON INVESTMENTS LLC
 322 W NOLANA AVE
 MCALLEN TX 78504



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: Drive-Thru Service Window – Twisted Sisters, 1500 W. Business 83, Suites 9 & 10, Lot A, Mission Acres, C-3, Ana Rita Garza, Adoption of Ordinance #_____ - De Luna

NATURE OF REQUEST:

On June 19, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located at the NW corner of Los Ebanos and Business Hwy 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to:

- 1.) 3 year re-evaluation to continue to assess this business
- 2.) Compliance with all City Codes (Building, Landscaping, Fire, etc.);
- 3.) Acquisition of a new business license
- 4.) CUP not to be transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE
WINDOW – TWISTED SISTERS, 1500 W. BUSINESS 83, SUITES 9 & 10, LOT A,
MISSION ACRES**

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of June 19, 2024, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, June 24, 2024, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
1500 W. Business 83, Suites 9 & 10 Lot A, Mission Acres	Drive-Thru Service Window – Twisted Sisters	<ol style="list-style-type: none"> 1. 3 year re-evaluation to continue to assess this business 2. Compliance with all City Codes (Building, Landscaping, Fire, etc.); 3. Acquisition of a new business license; and 4. CUP not to be transferable to others.

READ, CONSIDERED AND PASSED, this the 24th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.5

CONDITIONAL USE PERMIT: Drive-Thru Service Window
 - Twisted Sisters
 1500 W. Business 83, Suites 9 & 10
 Lot A, Mission Acres
 C-3
 Ana Rita Garza

REVIEW DATA

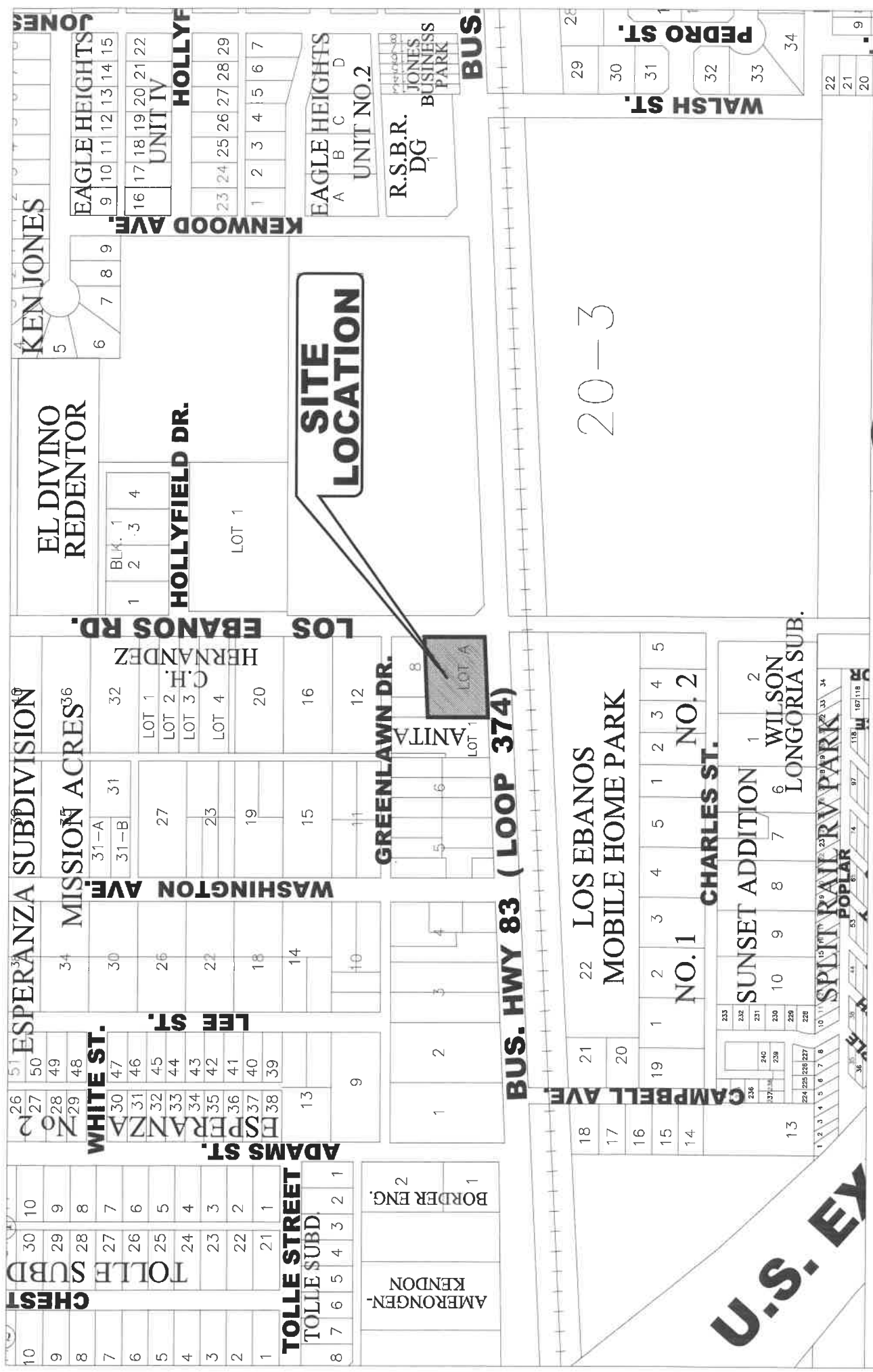
The subject site is located on the NW corner of Los Ebanos and Business Highway 83. The applicant has been running her coffee shop at this location since 2021. Recently, the new property was granted a CUP to re-build the drive-thru service window and added 3 more suites to the east side of the building. Since, CUP's are not transferable, the tenant would like to continue using the drive-thru service window and expand her business to now occupy suites 9 and 10. The last CUP approved for the Drive-Thru Service Window at this location was on May 10, 2021 for a period of one year. Access to the site is from a driveway cut off of Business Highway 83 and exiting to Los Ebanos Road. The drive-thru service window allows stacking for approximately 2 vehicles.

- **Days/Hours of Operation:** Monday – Friday from 6:30 am to 8:00 pm, and Saturday & Sunday from 8:00am to 8pm
- **Staff:** 5 employees
- **Parking & Landscaping:** The applicant is proposing to have 2 tables with 4 chairs and 6 tables with 2 chairs for a total of 20 seating spaces, which require 7 parking spaces. (20 seats/1 space for every 3 seats = 6.6 parking spaces). It is noted that the parking area is held in common (35 existing parking spaces) and is shared with other businesses.

REVIEW COMMENTS: Staff mailed out 14 notices to property owners within 200' radius and has not received any comments in favor or against this request. Staff has asked PD for any reports for this establishment as of this date there has been none. Staff does not object to an extended approval term.

RECOMMENDATION: Staff recommends approval subject to:

1. 3 year re-evaluation to continue to assess this business
2. Compliance with all City Codes (Building, Landscaping, Fire, etc.),
3. Acquisition of a new business license, and
4. CUP not to be transferable to others



Item 20.

No.





CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

228



Item 20.

Texas Parks & Wildlife, East Field, Station, Increment 1, USGS, EPA, U

LOS EBANOS RD.

BUS. HWY 83

**LOCATION
SITE**







COFFEE BAR

ADD \$1.00
*Available on our menu
*Also Special

- Cheesecake
- Chai
- *French Vanilla
- *Hazelnut
- Irish Cream
- Lavender
- Macadamia Nut
- Matcha
- Peanut
- Peppermint
- Polashio
- *Pumpkin Spice
- *S'mores
- Almond Rosa
- *Brown Sugar Cinnamon
- Butterscotch
- AMERICANO**
- Toasted Marshmallow
- *Vanilla



BIG TRAIN FRAPPES

ADD \$1.00
*Available on our menu

- Cookies & Cream
- Mocha
- Ferrero
- Rocher
- White Chocolate
- Caramel
- Strawberry Cheesecake
- Snickers
- Almond Joy
- Twix
- Cotton Candy
- Bubble Gum

Additional \$0.50



TWISTED BULLS

ADD \$0.50
*Available on our menu

- Spicy Cucumber
- Watermelon N' Lime
- Mango Sunrise
- Twisted Tropical
- Evilite Bull
- Lava Blast
- In Rosa
- Slow Fruit
- Maibee
- Ocean Breeze
- Avail Berry
- *Pink Panther
- Love Bug
- *Jingle Bells
- Blue Hawaiian
- Sultra
- Berry Berry
- Happy Rancher
- Georgia Peach
- Melon Berry
- White Peach
- Shelby Delight

ADD BOBA TO ANY TWISTED BULL



BREAKFAST MENU

SERVED 10:15 AM

- Breakfast Croissant** \$5.99
Served with egg, cheese, and choice of ham, sausage or bacon
- The "BIGGIE" Breakfast** \$6.99
Served with egg, cheese, ham, sausage, and bacon
- Breakfast English Muffin/Biscuit** \$3.49
Served with cheese and choice of ham, sausage or bacon
add eggs - \$1.00
- Ranchita & Gravy** \$4.25
Served with a bread (topped) with a sausage gravy
- Whole Grain Oatmeal** \$4.00
Includes: blueberries, raisins, granola, and fruit
- Avocado Toast** \$3.45
Served on a whole grain crustier bread with avocado and tomato
- Bagel w/ Cream Cheese** \$3.25
Served on an Everything Bagel
- Waffles** \$5.05
Served w/ syrup
add fruit - \$1.00
- Twisted Croissant** \$4.25
Served with vanilla spread and choice of strawberries, and bananas



LEMONADE

- Black Berry
- Blue Raspberry
- Cherry
- Clementine
- Cucumber
- Dragon Fruit
- Green Apple
- Guava
- Kiwi
- Lemon
- Mango
- Passion Fruit
- Peach
- Pineapple
- Pomegranate
- Raspberry
- Ruby Red Grapefruit
- Strawberry
- Stonefruit
- White Peach
- Watermelon

*Hot Tea's
Also Available
Mango Tea



ROLLED ICE-CREAM

- Ferrero Rocher
- Cookies N' Cream
- Strawberry Short Cake
- Turtle
- Fruity Pebbles
- Brownie Twist
- BAKERY**
- Banana Nut Muffin \$3.75
- Chocolate Muffin \$3.75
- Twisted Croissant \$4.25
- Cake Pop \$3.75
- Cookie \$1.95
- 1/2 Dozen Bakes \$4.00
- Dozen Bakes \$7.00

ASK US ABOUT OUR BAKERY!



LUNCH MENU

SERVED 11:15 AM

- Chicken Salad Croissant** \$6.99
Chicken salad made with grapes, pecans, mayo spread on Croissant
- Gourmet Sandwich** \$6.50
Served on a toasted European bread with our special spread, cheese, pepperoni, and homemade sauce
- Traditional Sandwich** \$6.00
Choice of turkey, ham, or steak, with lettuce, tomato, cheese, mayo, and mustard
- Chicken Wrap** \$7.95
Spicy wrap, chicken, lettuce, tomato, cheese, and carrots
- Chicken Salad** \$9.95
Chicken, lettuce, tomato, hard eggs, carrots, and avocado
- SALED (WISSING) Sandwich**
- Make It A Combo!** \$5.00
Includes a love croissant, bag of chips
- ADD CHIPS**
- ADD SAUCE**
- ADD BACON**

ASK US ABOUT OUR SOUP OF THE DAY!

A5350-00-000-0001-00 (457804)
 GARCIA FAUSTINO & ORFELINDA
 1801 W PALMA VISTA DR
 PALMVIEW TX 78572

M4900-00-000-0005-04 (237837)
 GARCIA ISAURO
 1404 INSPIRATION RD
 MISSION TX 78572

M4900-00-000-0006-00 (237839)
 OBREGON GILBERTO & EDELMIRA
 1520 W BUSINESS HIGHWAY 83
 MISSION TX 78572

M4900-00-000-0006-01 (237840)
 GARCIA ISAURO & MARIA CRIS RODRIGUEZ
 1404 N INSPIRATION RD
 MISSION TX 78572

M4900-00-000-0006-02 (237841)
 BELLISSIMO ENTERPRISES LLC
 615 W 27TH ST
 MISSION TX 78574

M4900-00-000-0006-03 (237842)
 DE LEON JESS ALLON & TERESA
 1527 GREENLAWN DR
 MISSION TX 78572

M4900-00-000-0006-04 (237843)
 PEREZ JESUS IVAN DAVILA & SAN JUANA
 703 LOS EBANOS RD TRLR 28
 MISSION TX 78572

M4900-00-000-0007-01 (237845)
 GARCIA FAUSTINO & ORFELINDA
 1801 W PALMA VISTA DR
 PALMVIEW TX 78572

M4900-00-000-0008-04 (237850)
 GARCIA FAUSTINO & ORFELINDA
 1801 W PALMA VISTA DR
 PALMVIEW TX 78572

M4900-00-000-0011-02 (237858)
 MORALES WILLIE & LIZZETTE RUBY
 1009 S ABRAM RD
 PALMVIEW TX 78572

M4900-00-000-0012-00 (237860)
 GAVARAS MARY LOUISE
 9361 SW 27TH ST
 MIAMI FL 33165

M4905-00-000-000A-00 (238062)
 AZTECA RGV REAL STATE LLC
 1500 W BUS HWY 83 STE 100
 MISSION TX 78572

S7500-00-000-0022-00 (292855)
 LAS VIAS TRAILER PARKS LLC
 9601 N 10TH UNIT 1
 MCALLEN TX 78504

W0100-00-020-0003-15 (719393)
 KEN JONES CONST INC
 1105 ELM ST
 MISSION TX 78572



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Discussion and Action to Recommend to the City Council the closure required by Union Pacific Railroad for Leonor Street being approximately 0.09 of a mile East of the intersection of Schuerbach and W. Business Hwy 83 - De Luna

NATURE OF REQUEST:

On June 5, 2024 the Planning and Zoning Commission held a Public Hearing to consider this request.

On February 29, 2024 staff received a request by Melden & Hunt on behalf of the Killam Development for a proposed railroad crossing and (3) road closures for El Milagro Subdivision. Union Pacific Railroad Company requires that for every new railroad crossing there is at least 2 road closures. The request before the Board is to consider the closure of the 2800 Block of Leonor Street. This would be the 3rd road crossing closure. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

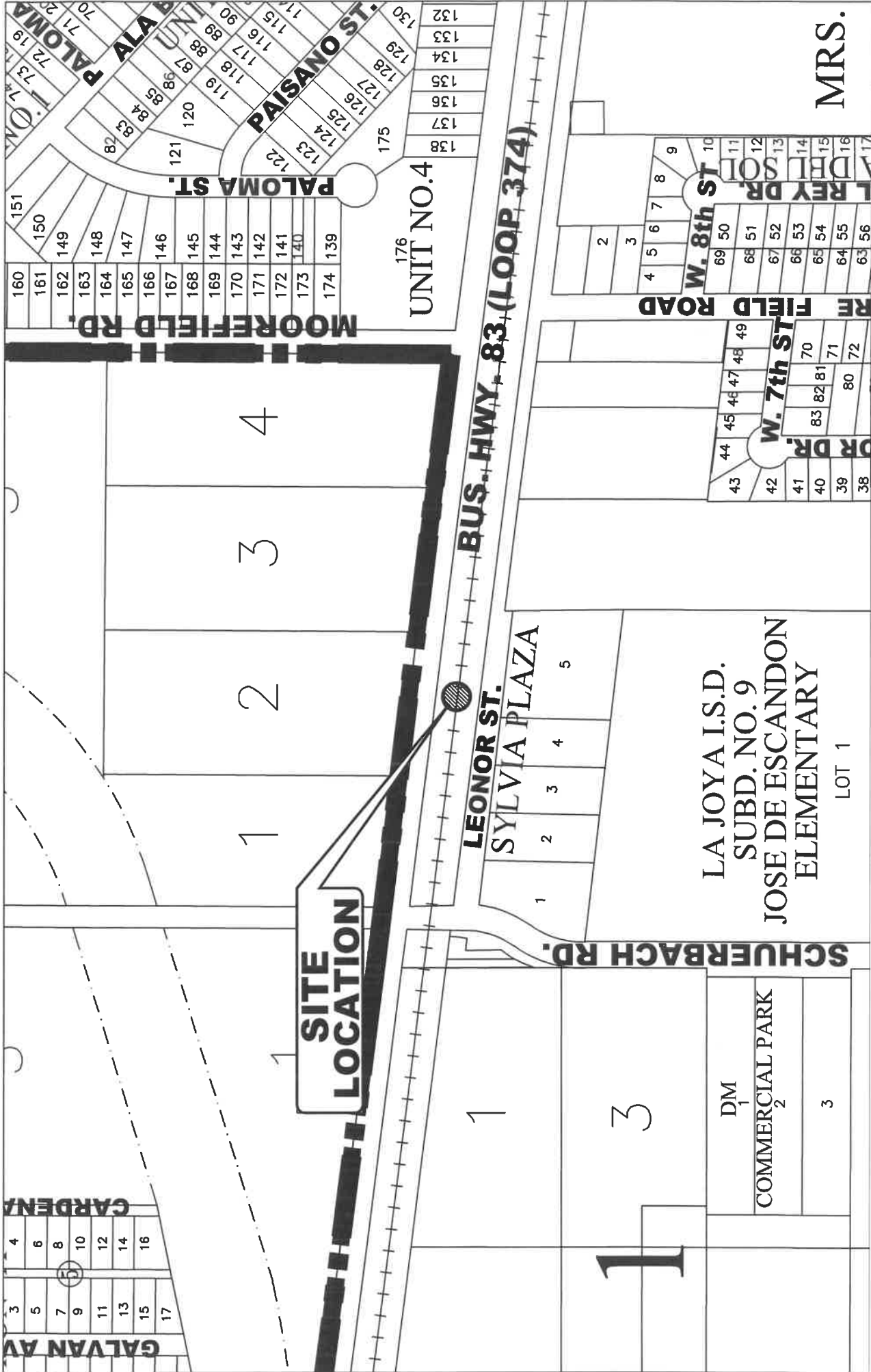
_____ NAYS

_____ DISSENTING _____

ITEM# 1.8**Discussion and Action to Recommend to the City Council the closure required by Union Pacific Railroad for Leonor Street being approximately 0.09 of a mile East of the intersection of Schuerbach and W. Business Hwy 83**

On February 29, 2024 staff received a request by Melden & Hunt on behalf of the Killam Development for a proposed railroad crossing and (3) road closures for El Milagro Subdivision. Union Pacific Railroad Company requires that for every new railroad crossing there is at least 2 road closures. However, since the proposed new railroad crossing was wider than normal, Union Pacific Railroad is requesting there be 3 road crossing closures. The request before the Board is to consider the closure of the 2800 Block of Leonor Street. This would be the 3rd road crossing closures.

As part of the request the Union Pacific Railroad also requires that the City of Mission enter into an agreement with the Union Pacific Railroad Company for reimbursement of Preliminary Engineering Services. The Killam Development has agreed to cover the \$25,000 fee estimated for this project since the proposal is for their own development.



SITE LOCATION



CITY OF MISSION
 HIDALGO COUNTY, TEXAS

1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 21.

No.



F4350-00-000-0002-02 (175406)
BARRERA REYNALDO
2801 LEONOR ST
MISSION TX 78572

S7910-00-000-0001-00 (705851)
RODRIGUEZ RODRIGO & SYLVIA
2805 LEONOR ST
MISSION TX 78572

S7910-00-000-0002-00 (705852)
RODRIGUEZ RODRIGO & SYLVIA
2805 LEONOR ST
MISSION TX 78572

S7910-00-000-0003-00 (705853)
RODRIGUEZ RODRIGO & SYLVIA
2805 LEONOR ST
MISSION TX 78572

S7910-00-000-0004-00 (705854)
RODRIGUEZ RODRIGO & SYLVIA
2805 LEONOR ST
MISSION TX 78572

S7910-00-000-0005-00 (705855)
RODRIGUEZ RODRIGO & SYLVIA
2805 LEONOR ST
MISSION TX 78572

S7910-00-000-0005-05 (816285)
RODRIGUEZ RODRIGO JR
2805 LEONOR ST
MISSION TX 78572

Z2050-00-000-0000-05 (332115)
STATE OF TEXAS
PO BOX EE
PHARR, TX 78577

Good afternoon council members,

My name is Juan Rodriguez, and I came to this meeting today to represent my family and myself. We are currently residing at 2807 Leonor St in Mission, Tx, where we are also the business owners of Beep Beep Meat Market located close by at 810 N. Schuerbach Rd. We recently were notified of the proposed cancellation of the existing Right of Way (ROW) access road crossing over the existing train railroad tracks currently connecting to old business 83 and Leonor St. We strongly condemn the proposal as closing the access point will have many ramifications that will affect many including but not limited to; The start during and after school, school staff employees, school events, drop off and pick up students' times, and the school starting classes and closing hours. This closure will also lead to high traffic congestion during the rush hour.

That is why I am representing all the following undersigned and attached list of property owners and residents of the city of Mission who are hereby in opposition of the city of Mission proposed order for the cancellation of the existing access road crossing. We seriously and respectfully request the existing access point to remain in place. We are also respectfully requesting the following information relevant to the proposed order including,

1. Copies of any or all previous information regarding the development and use of the cancellation area in question.
2. A copy of the city attorney's legal opinion regarding the Union Pacific railroad request for the cancellation area and the legal rights of the property owners and taxpayers who continue to use the proposed cancellation access roadway crossing area
3. The reason/s and purpose of Union Pacific Railroad cancellation request.

To Whom it May Concern;

My name is Juan Rodriguez,
and we came to this meeting to represent my family and myself currently residing at 2807
Leonor St. and business owners of the Beep Beep convenience store located at 810 N
Schuerbach Rd. We are also representing all of the following undersigned and attached list of
property owners and residents of the City of Mission...

Please be advised that; We, the undersigned and the attached lists of the City of Mission property
owners and residents Are hereby in opposition of the City of Mission proposed order for the
cancellation of the existing Right of Way (ROW) access road crossing over the existing train
railroad tracks. currently connecting to Old Bussinness Highway 83 and Leonor St.

And as a point of location reference,

This same access road crossing as mentioned above is approximately located immediately on the
north side of Leonor St and of the existing residence located at 2505 Leonor St.

Marcicio Aceola	956-328-8902
Daniel RDR	956 398 2756
Mireya Cantu	956-414-4020
Orlando Castre	956-999-3080
Beung Adame	956-391-8228
Criseida Perdomo	(956) 274 7374
Elsa Cisneros	(956) 222-4552
Jose & Malcombo	956 209 6543
Tanya Lopez	954 258-8534
Seris Moran Jr	(956) 960-8350
Stephanie March	(956) 440-9123
Maria Anayose	(956) 222-83-89
Stephanico Ruz	956-358-7366
Edelmyr Goytan	(956) 996-5509
Ugde Sanchez Sura	(956) 680-5622
Ugde	N/A
Edelmyr	N/A
Marco Contreras	956 573 8917
Daisy Ledezma	956 391-4852

Rosbel Muniz	956 400-5827
Maria Vela	956 424-2589
Gabriel Vazquez	956 946-0591
Juan Barrera	956 NIN 576A
Filano Vargas	956-331-7443.
Juan C. Orzua	956 502-33-21
Erige Espinoza	956 600 0541
Mylena Nordhagen	956 428-74-13
Gerardo Ramirez	956 257 9788
Sergio C. De	956 239-2218
Dancy Gomez S.	0 n/a
Kenneth Moults	956 529-7086
Cynthia Mays	956 458-5845
Rutilo Myñor	956-800 7914
Norma Hernandez	956-240-2195
Daniela Hernandez	956-429-8225
Manu Padilla	(956) 222-2887
Serge R Coronado	956-975-4082
Israel Godinez	956-685-6009
NELSON VELEZ	956-510-9036
Salvador Herrada	956 779 5709
Elida Mayday	956-400-56-46
Miguel San	956 933 2908
Jesus Garcia	956-890-7298
Jose Jorge Sepulveda	n/a
Jorge Sepulveda	956 432 8152
Jorge Morales	n/a
Osmin del	956 599 0268
David Moer	956 360 1300
ALEXANDER AVILA	956 560-9432

Amub Juan	956-739-68-21
Juan Lerma	956 593 0838
Orelia Esquivel	956 271-2097
Abraham Rodriguez	(956) 312-9660
Tony Perez	(956) 681-6527
Javier Flores	(956) 352-59-65
Lamberto Garcia	(956) 573-1179
Eduardo Soliz	(956) - 777-4292
Higinio Lopez Jr	(956) - 391-8923
Juan Carlos	956 8845591
José López	956-432 5644
Jennifer Torres	956-799-2787
RUBEN AYALA	W/O
Koel Ramirez	956 4585553
Victor Ramirez	956-227-2591
Jules Mendez	956-821-5911
Fred Solis	432 766 4038
Ladema Murillo	379-0588
Jazmin Torres	(956) 382-8494
Arnulfo Rodriguez	956 257 38 77
Roberto Rde	956 789 12 18
Sachi Alvarez	956-373 86 11
Guvany Valle	956-222-2598

<u>10</u>	756 891 3805
Elizabeth Abnis G	(956) 379-47-24
Daniel Herrera M	(956) 321-8400
Juan Cardw	956-862-64-97
Guillermo Ayala	956-239-4948
Maricela Salazar	n/o
Rosy Barrientos	956 331-3160
Cecili M. Perez	956 400-87-94
Lucia Bocanegra	956 222 2635
Monica Cerna Mendoza	(956) 588-1048
Carlos Gonzalez	(956) 351-8041

To Whom it May Concern.

Please be advised that; We, the undersigned and attached list of City of Mission property owners and residents are hereby in opposition of the City of Mission proposed closing order of the existing access road crossing over the existing train railroad tracks. Currently connecting the Old Business Highway 83 and Leonor St. And as a point of reference this same access road as mentioned above is located immediately south of the existing residential house and lot at 2805 Leonor St.

City Residents and Property Owners

Alonzo DeLeon	956-251-7059
Juan A Morin	956-600-07-44
Jose Lozano Gomez	956-321-3622
Luisa Martinez	956 400 1175
Oliver Cortez	956 539 2182
Rosobal Vera	956 600 9835
Martha Medriyel	956 529 3841
Rosa Ma Garcia	956 379-70-60
Juan Gallegos	956-400-95-49
Kevin Salinas	956-890-6624
Angel Diaz	956-321-3657
Andrés Treviño	956-422-0252
ISMAEL GARCIA	956-638-1097
Jaime Orlando Amaya	(956) 258-7045
Sarahi A Vanez	(956) 713-03-63
Rolanda Garcia	956-391-8452
Mauricio Mendoza	956-692-5641
Melanie Moreno	956 692 8963
Andres Evara	956-905-9839
Debbie Martinez	956-803-5015
Fernando Celovad.	956-457-2309
Sofia Heredia	956 438-38-93
Oneida Rodriguez	956-450 4568
Marlen Hernandez	(956) 222-6263

Alfonso Tello	(956) 862-0874
Oltega Mayra	379 1767
Brenda Walte	956 715 2609
Alberto Vasquez	956. 379. 2429
ANA VILLARREAL	(956) 258 1272
Wahum H. Pdz. GmZ	N/A
Roberto Mauricio K	956 424 8176
Ruben Rodriguez	(956) 605-0853
Elisa Zepeda	415-715-9605
Jonio Rody	956. 432. 2565
JROS	456-279-5125
Lyfma	956-929-4278
Miguel A. Paezquez	(956) 279-5125
Jose Garrido	899 119 69 07
MARCO Jimenez	956-533-8094
Emilio Mayra	956-317-9166
Nancy Marroquin	956 329 84 05
Lucy Lora	N/A
OSCAR GARCIA	956 862 30 41
Cyrr Acevedo	956-339-2949
José Guadalupe	955-670-9282
MARCO LAZO	956 684 1887
Yeremias Gamboa	956) 271-2002
Alexis Tamayo	N/A
Alfonso	956 249 0460
Eduardo PONA	956 432 7561
Franko Deletr	(956) 617-2870
Julio Pineda	438-67215
Edgar Gomez	956-313 2619
Ornel Medina	(956) 240 02 42
Dora Elizondo	956. 655 1701
Jaime Cruz	803-77-38
Mario Alberto E.L.	N/A
Edmundo	317-698-4616
Almendra Tamara K	956) 250 11 34
	Guillermo Barrera

Ramiro Garcia of <i>Pedro</i>	(956) 400-2858
Fernando Cruz <i>Ponchar</i>	(956) 942-8748
Irma Perales <i>Uma</i>	(956)-293-5496
San Juanita Burbosa	(956) 360-6719
Jose Perez Sr	(956) 714 2443
Clarissa Perez	NA
Edith Espinoza	(956) 243 7172
Rolando Perez	NA
Esmeralda Villanueva	(956) 580 0530
Cris Requenez	956-999-2631
Virginia Perez	NA

To Whom it May Concern;

My name is Juan Rodriguez,
and we came to this meeting to represent my family and myself currently residing at 2807
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And as a point of location reference,

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north side of Leonor St and of the existing residence located at 2505 Leonor St.

Fred Brans	(956) 821-2993
Dr Jiro Reynoso	
Israel Lopez	
	363-7992
LEONARDO GONZALEZ	363-7992
Nora Saucedo	956 (890-81-60
Jose Ramos	832-240-6768
Jesus Cabrera (515 999-20-419
Pedro Uchra	
Joel R. Lopez	
Guillermo Martinez	(956) 240-5692
Carlos Bocanegra	956) 342-9301
Gaby Colon	956) 960-5396
Jose Gpe Bocanegra	956) 222-5140
Linda Saucedo	956) 432-6395
Jose Gpe Bocanegra Jr	956) 432-6191
David Bocanegra S	956 900.5033
Stephanie Rib	956) 605-1518
Jane Rib	956 680 9662

Jimley D.	8995494951
Santiana Hernandez	956) 599-6128
Rocha Hugo	956-342-7173
Ally Lopez	956 867-6726
Juan A. Perez	N/A
Gustavo Ramos	956-404-1729
Margarita Barrera	(956) 280-1575
Eddie Mendez	(956) 302 04 96
Marianita Gil	(456) 400 30 69
Jasmine Rios	N/A
Juan Gomez Jr.	(956) 529-3886
Juan Gomez Sr.	(956) 878-5433
Alejandro Alvarez	(956) 780-0250
Hedga Soreu	956-274 3787
Miriel Buendia	501-8496
Lina MTZ	956 598 22 51
Katherine Velazquez	956-510-0340
Selena Montes	956 - 996 - 3535
Ronald Martinez	956-221-0722
Mariana BRAVO	956-352-4362
Jose montes	956-996-1595
Gladys montes	956-996-3535
Reynol Cantu	956-607-3262
Javier Rodriguez	N/A
Alexandro M. Perea	956 379 4142
Manuel Lopez	956 888 2133
Anianna Lopez Ochoa	(956) 359-9089
Maria Cuarter	(956) 424-2024
April Reynado	(956) 258-2135
Nancy Lopez	956) 803.5014

Roberto Martinez	956)601-4296
Juan M. Rivera	956-529-9902
Fosé Rodriguez	956-776-3114
Sara Veig	956 222 5752
Alfonso Ramirez	956-588-9521

To Whom it May Concern.

Please be advised that; We, the undersigned and attached list of City of Mission property owners and residents are hereby in opposition of the City of Mission proposed closing order of the existing access road crossing over the existing train railroad tracks. Currently connecting the Old Business Highway 83 and Leonor St. And as a point of reference this same access road as mentioned above is located immediately south of the existing residential house and lot at 2805 Leonor St.

City Residents and Property Owners

Phone numbers

Ray Cantu	414
Reis Cantu	956 342 8895
Medi Oubull	956 258 8630
Monica Salazar	956 352 3636
Ronalds Nepo Sr	956 215 1278
Ana Trigo	956-432 0293
Juan Martinez	956-360-5786
Oscar Garcia	956 862 3042
Victor Villarreal	956 4632 7412
Abe RAZ Vargas	956-642-6064
Manca Cantu	956-342-5928
Sarahi Cantu	956 377-2138
Samantha Cantu	956-991-9232
Bianca Cantu	956-259-2293
Veronica Pardo	956 789 0557
Victor N. Castro	956-348-3093
Sergio Santiago	956-291-9181
Rolando Perez	956) 569 2240
Luis Ruiz	956) 279 3549
Barbara R	956 432 7059
Karen Graff	361-650-8341
Sergio Garcia	956-578-7018
Ramiro Ramirez	956 538 0190
Rutilo Avila J	956 400 1136

Carlos Oray	Cherif 956-222-7973
Maira Coronel	956-877-4752
Es. Lirio Lopez #1	778-534-1144
Evel	956-996-7588
Est	956-860-1764
Omar Lerma	956 766 8608
Jorge de la Cruz	956-258-3990
Susana Vargas	952-414-8394
Maria N. Nolasco	313-653-3683
Adolfo Vasquez	956-400-9956
Madi Jarama	952 616 67 39
Hiram Ramirez	956 777 - 8810
Maria S.	956 - 605-46-32
Est	(956) 960-1276
Est	-956-342 2199
Graciela Alvarez	956-897-7232
Est	956 560 9334
Elyzabeth Aranda	956-258 0900
Est	956. 202. 7799
Est	(956) 957-1384
Est	956 477 6571
Est	956 342-8985
Luis Soto L.	956 270-1732
Est	954 495-3097
Sonia Lopez	956-890-2099
Erika Castilla	956 616 1625
Severo Cantin	956 780-41-10
Joseph Solis	956 - 933 - 2645
Jose J. Duantes	956 - 570 - 1007
Soselene Flores	956 - 598 2013
Key Berron	956-685 4753
Guadalupe Alvarado	956 7407661
Regina Gomez	956-569-8343
ESTERAN	956 899 8723
Araceli Pires	956-583-28-58.
ROGGIO REYES	956 867 87-18

Raul Garcia

956-802 2315



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Discussion and Action to Propose Amendment to Appendix A – Zoning, Article X, Section 1.56 – Conditional Use Permits, and Adoption of Ordinance#____ - De Luna

NATURE OF REQUEST:

On June 19, 2024 the Planning and Zoning Commission held a Public Hearing to consider the request. Several concerns have been voiced to the Planning Department staff in regards to the following:

- Signage for Home Occupations, applicants feel they should be allowed a bigger sign like a 4'x4'
- Percentage and notice requirements on waiver of provisions, applicants feel that percentage and notice requirement is too much. Staff should consider maybe 50% and a 200' radius.

There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval,

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____

AN ORDINANCE AMENDING ARTICLE X. SECTION 1.56-CONDITIONAL USE PERMITS; PROVIDING A CODIFICATION CLAUSE; AND PROVIDING A PUBLICATION DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, COUNTY OF HIDALGO, TEXAS THAT:

Section 1.56.1-Home Occupations:

- b. ~~There shall be no sign. A nameplate not more than one square foot in area identifying the name of the owner and his title or occupation may be permitted when attached to the main building.~~ A sign may be posted within a maximum size of two feet by two feet and must be non-illuminated.
- g. The planning and zoning commission may, under extenuating or special circumstances unique to the home occupation, recommend waiver of this provision on a temporary or permanent basis to the city council who shall have the ultimate authority on the matter. With regard to proposed variances to subsections 1.56.1(a), (d) and/or (f), a minimum of 90 percent of the property owners within ~~500~~ 200 feet mailout radius shall provide written support for the proposed home occupation to request variance. Should the 90 percent threshold not be provided, no variance shall be considered.

READ, CONSIDERED AND PASSED, this the 24th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 2.4

Discussion and Action to Propose Amendment to Appendix A – Zoning, Article X, Section 1.56 – Conditional Use Permits

Several concerns have been voiced to the Planning Department staff in regards to the following:

- Signage for Home Occupations, applicants feel they should be allowed a bigger sign like a 4’x4’
- Percentage and notice requirement on waiver of provisions, applicants feel that percentage and notice requirement is too much. Staff should consider maybe 50% and a 200’ radius.

Our current ordinance reads as follows:

Section 1.56. Conditions of conditional use.

1. Home occupations:
 - a. The area used in conducting the home occupation will be clearly secondary to the residential use. Such permitted occupation shall not create offensive noise, vibration, smoke, dust, odor, heat or glare or require more than four parking spaces.
 - b. **There shall be no sign. A nameplate not more than one square foot in area identifying the name of the owner and his title or occupation may be permitted when attached to the main building.**
 - c. There shall be no exterior display or alterations indicating that the building is being used for any purpose other than that of a dwelling.
 - d. There shall be no more than one additional unrelated employee other than immediate members of the family residing on the premises.
 - e. There shall be no outside storage of materials or products.
 - f. The permitted use shall not create frequent or heavy traffic greater than ten percent of the average load per hour, per street.
 - g. The planning and zoning commission may, under extenuating or special circumstances unique to the home occupation, recommend waiver of this provision on a temporary or permanent basis to the city council who shall have the ultimate authority on the matter. With regard to proposed variances to subsections 1.56.1(a), (d) and/or (f), a minimum of 90 percent of the property owners within 500 feet mailout radius shall provide written support for the proposed home occupation to request variance. Should the 90 percent threshold not be provided, no variance shall be considered.

In an effort to address the concerns voiced to staff, staff did a comparison with the surrounding cities to see what they allow:

<u>City</u>	<u>Sign</u>	<u>Waiver to Provisions</u>
Mission	Nameplate not to exceed one square foot in area containing name and occupation	Yes, 90% property owners within a 500 feet mailout radius
McAllen	Nameplate not larger than two square foot except in R-1 zones	No waivers
Edinburg	Shall not exceed one foot in size	No waivers
Pharr	Sign not more than 18” x 24” name and occupation	No waivers
San Juan	Nameplate not to exceed one square foot in area containing name and occupation	No waivers
Weslaco	1.5 feet x 1.5 feet	No waivers

Staff would like the Board’s input on the following suggestions:

- Amend the code to allow a sign affixed to the building
- Sign not greater than 2’ x 2’
- Reduce the radius on the waiver to provisions to 200’ instead of required 500’

ORDINANCE NO. 5505

AN ORDINANCE AMENDING ARTICLE X. SECTION 1.56-CONDITIONAL USE PERMITS; PROVIDING A CODIFICATION CLAUSE

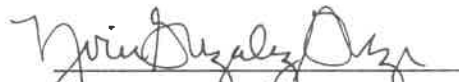
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, COUNTY OF HIDALGO, TEXAS THAT:

Section 1.56.1-Home Occupations:

- b. A sign may be posted within a maximum size of 24”x 18” and must be non-illuminated.

- g. The planning and zoning commission may, under extenuating or special circumstances unique to the home occupation, recommend waiver of this provision on a temporary or permanent basis to the city council who shall have the ultimate authority on the matter. With regard to proposed variances to subsections 1.56.1(a), (d) and/or (f), a minimum of 90 percent of the property owners within 200 feet mailout radius shall provide written support for the proposed home occupation to request variance. Should the 90 percent threshold not be provided, no variance shall be considered.

READ, CONSIDERED AND PASSED, this the 24th day of June, 2024.


 Norie Gonzalez Garza, Mayor

ATTEST:


 Anna Carrillo, City Secretary





CITY OF
MISSION

**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: June 24, 2024
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
Regular Meeting – June 10, 2024

NATURE OF REQUEST:
See Attached Minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:
Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY COUNCIL REGULAR MEETING
MISSION CITY HALL
JUNE 10, 2024 at 4:30 PM

MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor via Zoom
 Ruben D. Plata, Mayor Pro-Tem
 Jessica Ortega, Councilwoman
 Marissa Ortega-Gerlach, Councilwoman
 Alberto Vela, Councilman
 Patricia A. Rigney, City Attorney
 Mike R. Perez, City Manager
 Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Travis Valadez
 Connie Garza
 Cesar Gutierrez
 Candace Rodriguez
 Karen Prewitt
 Ronnie Ontiveros
 Dr. Sudershan Pasupuleti

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
 David Flores, Asst. City Manager
 Juan Pablo Terrazas, Asst. City Manager
 Andy Garcia, Asst. City Manager
 Adrian Garcia, Fire Chief
 Vidal Roman, Finance Director
 Alex Hernandez, Assistant Planning Director
 Noemi Munguia, HR Director
 Robert Hinojosa, Director of Organizational Dev.
 Abram Ramirez, IT Director
 Abel Bocanegra, P.E., City Engineer
 Cesar Torres, Chief of Police
 Yenni Espinoza, Library Director
 Kenia Gomez, Media Relations Director
 Brad Bentsen, Parks & Recreation Director
 Ezeiza Garcia, Asst. Finance Director
 Kenneth Martinez, Police Officer
 Veronica Longoria, Police Officer
 Joel Chapa, Police Officer
 Patricio Martinez, Planning Department
 Ignacio Salazar, Water Plant
 Ralph De La Rosa, Water Plant Supervisor

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Pro Tem Ruben Plata called the meeting to order at 4:31 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Councilman Alberto Vela led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

Mayor Pro Tem Ruben Plata filed a conflict of interest regarding executive session item #2.

PRESENTATIONS**1. Proclamation - Age Friendly Rio Grande Valley Initiative – Carrillo**

Councilwoman Jessica Ortega moved to approve the Proclamation – Age Friendly Rio Grande Valley Initiative. Motion was seconded by Councilman Vela and approved unanimously 5-0.

2. Proclamation - National Homeownership Month – Longoria

Councilwoman Ortega moved to approve the Proclamation – National Homeownership Month. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3. April 2024 Employee of the Month – Munguia

Noemi Munguia, Human Resources Director, presented Mr. Ignacio Salazar, Chief Water Plant Operator as the Employee of the Month for the month of April. Mr. Salazar was nominated by Mr. Ralph De La Rosa for his outstanding customer service and his hard work and dedication. Mr. Salazar was always assisting employees and provided them with additional training. He was also very patient and provides external customers with excellent service as well.

4. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez

Candace Rodriguez, Greater Mission Chamber of Commerce Communications Director, spoke about upcoming events such as: UTRGV SBDC: Language of Business webinar on June 13th, Joint Mixer at Elivated Drip Spa on June 20th, Coffee, Croissants and Commerce on June 25th, Ribbon Cutting for Lendmark Financial Services on June 26th, UTRGV SBDC: Using Social Media to Boost Sales webinar on June 26th, Buenas Tardes Luncheon on August 14th, and the annual Member Awards Banquet on October 3rd. Ms. Rodriguez also stated that board nominations were open with four seats available on the board, three of which board members were running for re-election. She also mentioned that they would be having a summer intern from UT Austin that would be helping them.

5. Departmental Reports – Perez

Councilwoman Ortega moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 5-0.

6. Citizen's Participation – Garza

None

PUBLIC HEARING**PLANNING & ZONING RECOMMENDATIONS**

None

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

7. Approval of Minutes – Carrillo

Regular Meeting – May 28, 2024

8. Acknowledge Receipt of Minutes – Perez

Citizens Advisory Committee – April 23, 2024, April 30, 2024 and May 14, 2024

9. Authorization to Solicit for bids for Chlorine Gas chemical for the Public Works Department North and South Water Treatment Plants – Bocanegra

Staff was seeking authorization to solicit bids for the purchase of Chlorine Gas for Public Works. Chlorine Gas was needed by the Public Works Department as part of the Water Treatment Process

10. Approval of Resolution # 1907 of the City of Mission, Texas finding that AEP Texas Inc.'s requested increase to its electric transmission and distribution rates and charges within the city should be denied – Flores

On February 29, 2024, AEP Texas Inc. filed an application with cities retaining original jurisdiction seeking to increase system-wide distribution rates by \$100.4 million per year (an increase of 13.1%), and increase to system-wide transmission rates by \$63.1 million (a decrease of 9.29%). According to AEP Texas, the impact of this approval on an average residential customer would be an increase of about \$4.59 per month.

In a prior City action, AEP Texas' rate request was suspended from taking effect for 90 days, the fullest extent permissible under the law. This time period has permitted the City, through its participation with Cities Served by AEP Texas, to determine that the proposed rate increase was unreasonable. Consistent with the recommendations of experts engaged by Cities, AEP Texas' request for a rate increase should be denied.

RESOLUTION NO. 1907

A RESOLUTION OF THE CITY OF MISSION TEXAS FINDING THAT AEP TEXAS INC.'S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL

11. Approval of Resolution # 1908 of the City of Mission, Texas suspending the July 12, 2024 effective date of the proposal by Texas Gas Service Company – Rio Grande Valley Service Area, to implement interim GRIP rate adjustments for utility investment in 2023 – Flores

On May 13, Texas Gas Service Company made Interim Rate Adjustment or "GRIP" filings with the cities in its Rio Grande Valley Service Area. The Company was seeking recovery of \$3,654,076 in invested capital. The current filing would increase rates to residential customers by \$3.03 per month. This would increase the current residential customer charge from \$18.00 to \$21.03 per month.

The increase was currently scheduled to go into effect on July 12, 2024.

Under the GRIP statute, cities may not challenge the Company's request. Approval of the Resolution will suspend the effective date of the rate increase by 45 days.

RESOLUTION NO. 1908

A RESOLUTION BY THE CITY OF MISSION, TEXAS SUSPENDING THE JULY 12, 2024 EFFECTIVE DATE OF THE PROPOSAL BY TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC. – RIO GRANDE VALLEY SERVICE AREA, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2023 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

12. Authorization to accept the 2024 STEP Operation Slow Down Grant from the Texas Department of Transportation – Torres

The Mission Police Department was requesting authorization to accept the 2024 STEP Operation Slow Down Grant from the Texas Department of Transportation. The grant award amount was \$5,019.14 and would be utilized for traffic (speeding and hazardous driving) enforcement purposes. There was a 21.10% match of \$1,059.14 required by the City of Mission.

13. Approval of Resolution # 1909 to Amend Resolution # 1902 authorizing the Finance Director as an Authorized Representative for Texas Local Government Investment Pool (TexPool) – Roman

Approval is requested to amend Resolution # 1902 authorizing the new Finance Director to serve as an Authorized Representative on the Texas Local Government Investment Pool (TexPool). Approval is sought to add the following authorized representatives:

- Finance Director – Vidal Roman

14. Approval of Resolution # 1910 of the City Council of the City of Mission declaring certain city property surplus and authorizing the disposition of said property to further a public purpose – Roman

The Surplus Resolution listed items staff had determined were no longer of use to the city. This request was to authorize the surplus of (16) leased units that would be released back to D&M Leasing for action. All other surplus items would be sold at online auction and those items with no resale value would be disposed.

RESOLUTION NO. 1910

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY TO FURTHER A PUBLIC PURPOSE; AND ESTABLISHING AN EFFECTIVE DATE

15. Amend contract for construction of disaster shelter concrete pad and carport – A.L. Garcia

The City of Mission awarded bid to JAX Construction for construction of disaster shelter concrete pad and carport on April 22, 2024 and issued Notice of Award on April 28, 2024. This amendment would include requirements for Davis Bacon Act as an addition to the Terms and Conditions set forth on BID NO: 24-317-03-25. Item 67 Payrolls and Basic Records and Item 68 Wage Rates (WD#TX20240255 for Construction of Building published on January 5, 2024).

Councilwoman Ortega moved to approve all consent agenda items 7 thru 15 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Councilwoman Ortega stepped out of the meeting at 4:54 p.m.

APPROVALS AND AUTHORIZATIONS**16. Final Plat Approval: El Cordero Subdivision, being a 20 acre tract of land out of Lots 25 & 26, Block 15, Texan Gardens Subdivision, Suburban E.T.J., Developer: Pena Chapa Development, Inc., Engineer: South Texas Infrastructure Group - De Luna**

On May 8, 2023 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for El Cordero Subdivision. The subject site was located on Western Road approximately 2,700' north of 6 Mile Line Road. There was no public opposition during the City Council. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Councilman Vela moved to approve Final Plat Approval: El Cordero Subdivision, being a 20 acre tract of land out of Lots 25 & 26, Block 15, Texan Gardens Subdivision, Suburban E.T.J., Developer: Pena Chapa Development, Inc., Engineer: South Texas Infrastructure Group. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

Councilwoman Ortega rejoined the meeting at 4:56 p.m.

17. Final Plat Approval: El Crucero III Subdivision, being a resubdivision of a 21.50 acre tract of land out of Lot 18 and 19, Block 11, Texan Gardens Subdivision, Suburban E.T.J., Developer: Pena Chapa Development, Inc., Engineer: South Texas Infrastructure Group - De Luna

On June 26, 2023 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for El Crucero III Subdivision. The subject site was located on the SW corner of 5 Mile Rd. and Texan Road (Mission Suburban E.T.J.). There was no public opposition during the City Council. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Councilman Vela moved to approve Final Plat Approval: El Crucero III Subdivision, being a resubdivision of a 21.50 acre tract of land out of Lot 18 and 19, Block 11, Texan Gardens Subdivision, Suburban E.T.J., Developer: Pena Chapa Development, Inc., Engineer: South Texas Infrastructure Group. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

18. Authorization to Lease (2) 2024 Dodge Durango 4WD 4dr Wgn SXT to be used as patrol units and (1) 2024 Dodge Durango 4WD 4dr Wgn SXT to be used as a K9 Unit from D&M Leasing Company (Buyboard #652-21) in the amount of \$243,031.25, and approval of respective budget amendment – C. Torres

The Mission Police Department was seeking authorization to lease two (2) 2024 Dodge Durango to be used as patrol units and (1) 2024 Dodge Durango to be used as a K9 unit for the Mission Police Department fleet from D&M Leasing Company (Buyboard contract #652-21). The (3) 2024 Dodge Durangos would be leased for a 36-month term. Monthly debt service (including principal and interest) is estimated to be \$7,169.56 pending adjustments in the salvage value of vehicles at end of lease term. The purchase cost amount was \$243,031.25.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to authorize the Lease of (2) 2024 Dodge Durango 4WD 4dr Wgn SXT to be used as patrol units and (1) 2024 Dodge Durango 4WD 4dr Wgn SXT to be used as a K9 Unit from D&M Leasing Company (Buyboard #652-21) in the amount of

\$243,031.25, and approval of respective budget amendment. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

19. Authorization to approve Change Order #8 for Taylor Rd Phase 1 for the City of Mission in the amount of \$19,382.94 – Bocanegra

The City of Mission was seeking authorization to approve Change Order #8 of the Taylor Rd Phase 1.

Plans called for the installation of a drainage line underneath Rail Road ROW (UPRR) at Bus. 83 and Taylor Rd intersection using jack & bore method. Several other requirements were needed to continue operations. A Geo-Tech report and a risk/settlement analysis determined that existing ground is going to settle for more than 1/8". To avoid settlement of existing ground, contractor would need to inject flowable fill as a precautionary measure. This Change Order would introduce this new line item to properly compensate contractor for the installation of flowable fill and any cost inquired for the installation of it. Contract price would increase by \$19,382.94 and no additional days. City Staff was recommending Change Order for the total contract amount of \$6,078,832.65 and 301 working days with all approved Change Orders.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Change Order #8 for Taylor Rd Phase 1 for the City of Mission in the amount of \$19,382.94. Motion was seconded by Councilman Vela and approved unanimously 5-0.

20. Approval to enter into Affiliation Agreement Between Texas State Technical College (TSTC) and Mission Fire Department – Garcia

Approval to enter into an affiliation agreement between Texas State Technical College (TSTC) and the Mission Fire Department. This partnership aimed to enhance the educational and training opportunities for TSTC students and provide mutual benefits to both institutions.

Texas State Technical College (TSTC) was committed to providing hands-on, practical education to prepare students for technical careers. The Mission Fire Department was dedicated to ensuring the safety and well-being of the community through emergency services and public safety education. An affiliation agreement between these two entities would facilitate student internships, practical training, and collaborative initiatives that enhanced educational outcomes and community service.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to enter into Affiliation Agreement Between Texas State Technical College (TSTC) and Mission Fire Department. Motion was seconded by Councilman Vela and approved unanimously 5-0.

UNFINISHED BUSINESS

21. TABLED: 05/28/2024 - Adoption of Fee Waiver and Discounted Rate Policy for the Mission Event Center - A. Lerma

Item 21 remained tabled.

ROUTINE MATTERS

City Manager Comments – Music at Park will be on June 15th at Bannworth Park, Donuts with Chief will be on June 21st.

City Council Comments – Councilwoman Ortega extended her condolences to Judge Mauro Reyna’s family and also reminded everyone to live life to its fullest and be kind to one another. Mayor Pro Tem Plata introduced the new city attorney Patricia Rigney.

Mayor's Comments – Mayor Garza extended her condolences to the Reyna family and expressed her gratitude for Mr. Reyna’s years of service and dedication. Mayor also mentioned that she was in San Luis Potosi with MEDC staff.

At 5:04 p.m., Councilman Vela moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Mayor Garza left the meeting at 5:53 p.m.

EXECUTIVE SESSION

Upon conclusion of Executive Session at 5:53 p.m., Councilwoman Ortega moved to reconvene the regular meeting. Motion was seconded by Councilman Vela and approved unanimously 4-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Evaluation of City Manager relating to goals and objective

No Action

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.

Councilwoman Ortega moved to proceed as discussed in executive session related to Black Diamond Developers, LP and CCC Operations, LLC v City of Mission. Motion was seconded by Councilwoman Gerlach and approved 3-0 with Mayor Pro Tem Plata abstaining.

3. Closed session pursuant to Tex. Gov't Code Section 551.087 (Deliberation regarding Economic Development Negotiations) related to 380 Grant Agreement by and between the City of Mission and Points2Miles, LLC.

Councilwoman Ortega moved to approve 380 Grant Agreement by and between the City of Mission and Points2Miles, LLC. Motion was seconded by Councilman Vela and approved unanimously 4-0.

4. Closed session pursuant to Tex. Gov't Code Section 551.087 (Deliberation regarding Economic Development Negotiations) related to 380 Grant Agreement by and between the City of Mission and Brownsville Investments, LLC.

Councilman Vela moved to approve 380 Grant Agreement by and between the City of Mission and Brownsville Investments, LLC. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

5. Closed session pursuant to Tex. Gov't Code Section 551.072 (Deliberation regarding real property) related to Texan Gardens Lot 3, Block 9, 10 AC and Lot 4, Block 9, 10 AC.

Councilman Vela moved to authorize City Manager and Assistant City Manager to visit with Hidalgo County Drainage District and to proceed as discussed in executive session related to Texan Gardens Lot 3, Block 9, 10 AC and Lot 4, Block 9, 10 AC. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

6. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) related to various pending litigation matters to be submitted to external auditors.

No Action

7. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Assistant Municipal Court Judge and possible appointment(s).

Councilman Vela moved to appoint Abiel Flores and Anthony Ortega as Assistant Municipal Court Judges. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

ADJOURNMENT

At 5:57 p.m., Councilwoman Ortega moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 4-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Mike R. Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
 Youth Advocacy Advisory Board – May 21, 2024
 Boys & Girls Club Board of Directors – May 21, 2024
 Mission Economic Development Corporation – April 24, 2024
 Mission Redevelopment Authority – April 23, 2024
 Mission Tax Increment Reinvestment Zone – April 23, 2024
 Zoning Board of Adjustments – February 21, April 10, 2024

NATURE OF REQUEST:

See attached minutes.

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



BOYS AND GIRLS CLUB OF MISSION

Minutes of the Boys and Girls Club Mission
Youth Advocacy Advisory Board Meeting, May 21st, 2024

The Youth Advocacy Advisory Board of the Boys and Girls Club of Mission held a regularly scheduled meeting on Tuesday, May 21st, 2024 at 12:30 p.m. at the Main Unit of the Boys and Girls Club Mission

Board Members Present:

Henry Rodriguez	Rolando Reyna
Sergio Cruz	Peter Geddes
Jesus Garcia	Scott Meyer
Aimee Ortega	Jennifer Lee Venecia

Rebecca Lopez

Board Members Absent:

Christine Barrera
Nanette Ortiz

BGCM Staff:

Rick Venecia	Sujei Rodriguez
Xavier Sanchez	Nanette Galvan
Edgar Villarreal	

Guests:

Christian Garza
Katia Alaniz

I. Call to Order

H. Rodriguez called the meeting to order at 12:36 p.m.

II. Approval of Minutes for the April 9th, 2024 Meeting

After a brief review, a motion was made by S. Cruz to approve the minutes for the April 9th, 2024 Board Meeting; the motion was seconded by R. Reyna; the motion carried unanimously.

III. Citizen Participation

No citizens participated . . .

IV. Director's Report

R. Venecia stated that the After-School Programs are doing very well. He stated this was the last week for the After-School programs. He did also mention that the Club is gearing-up for the Summer Program and that the number of Summer Staff has been reduced because of financial constraints. Mr. Venecia informed the Board that we would be getting volunteers during the summer, as well.

V. Programs Report

N. Galvan reported the dates that the Club will be open for its after-school programs. She also informed the Board of the activities that the students participated in for the Mother's day event that recently passed. N. Galvan also reviewed the registration procedures for the upcoming Summer Registration program.

(Program Coordinator's Report attached)

Continue . . .

VI. Athletics Report

E. Villarreal reported for the Athletic Department. He stated that the Baseball/Softball leagues started play on May 7. He also reported that there are approximately 700 members enrolled for the baseball/softball leagues so far. Mr. Villarreal further announced that the Club will be utilizing three fields for all of the activities . . .

(Athletic Coordinator's Report attached)

VII. Grants Report

R. Venecia reported to the Board the current number of grants that the Club has been able to secure. He also added the monetary amounts associated with the grants and which grants have expired.

VIII. Chairperson Comments

S. Cruz stated that he had no announcements at this time . . .

IX. Adjournment

After a brief discussion, S. Cruz entertained a motion to adjourn this portion of the Advisory Board meeting. A motion was made by J. Garcia; the motion was seconded by J. Venecia; the motion passed unanimously. Adjournment time was 12:51 p.m.

Minutes of the Boys and Girls Club Mission Board of Directors' Regularly Scheduled Meeting, May 21st 2024

The Board of Directors of the Boys and Girls Club of Mission held a regularly scheduled meeting on Tuesday, May 21st, 2024, 12:30 p.m. at the Main Unit of the Boys and Girls Club Mission

- I. **Call to Order**
S. Cruz called the meeting to order at 12:52 p.m.

- II. **Approval of 501c3 Minutes for April 9th, 2024 Meeting**
After a brief review, a motion was made by P. Geddes to approve the minutes for the April 9th, 2024 501c3 meeting; the motion was seconded by A. Ortega; the motion carried forward unanimously.

- III. **501C3 Financial Report**
Christian Garza represented the Finance Department for the City of Mission to review with the Board the 501C3 financial standings. Mr. Garza reviewed with the Board the expenditures, expenses and reconciliations for the month of April. The April Financial Statements were discussed and several questions were entertained. After a brief discussion, a motion was made by R. Reyna to approve the financial packet for the month of April; the motion was seconded by P. Geddes; the motion carried forward unanimously.
(Financial Packet for the months of April is attached)

- IV. **National Conference Report**
R. Venecia announced to the Board that he and several Board Members attended the National Boys and Girls Club Conference in Atlanta, GA. He stated that the topics being presented very pertinent and we could all learn a great deal of how other Clubs in other parts of the country are addressing their particular needs.

- V. **BGCM/Museum Baseball Exhibit**
R. Venecia announced to the Board that the Club and the City of Mission Museum would be hosting a display of baseball sports memorabilia. The display would be housed in one of the smaller classrooms located in the Main Unit of the Club. The exhibition would be open to the public. Mr. Venecia also asked the Board for funds to purchase a TV Monitor and a stand for the monitor to place in the display room. The cost would be approximately \$2,100.00. After a brief discussion, a motion was made by R. Lopez to approve \$2,100.00 for the monitoring system; the motion was seconded by A. Ortiz; the motion carried forward unanimously.

- VI. **Accountant/Taxes**
R. Venecia announced to the Board the need to consider another accountant to prepare the Board's 501C3 yearly audits. The Club has had some issues with our current accountant and we should consider looking for another firm. Some discussion was generated and the Board agreed to pursue this further. More information to be forthcoming . . .

Continued . . .

VII. Paint our Future Project

R. Venecia announced to the Board his intentions to paint the Club both inside and out. He intends to make the Club more presentable to the public by incorporating new paint schemes and landscaping to the exterior of the Club for better curb appeal. He also stated that he would try to utilize private donations and volunteers to accomplish most of the work. More information to be forthcoming . . .

VIII. Golf and Gala Fundraisers

R. Venecia informed the Board of the current situation for Golf Tournaments. He stated that it is better to wait for registration fees to decrease before attempting this type of fundraiser. Furthermore, he stated that the Board must also be cognizant of the Black-Out dates imposed by United Way for fundraising activities. More discussion to follow . . .

IX. Board Retreat


R. Venecia announced to the Board that he would like to hold a Board Retreat this summer. He would like to discuss the objectives for the upcoming academic year and potential fundraisers that the Club could produce. He would inform the Board as circumstances allow.

X. Announcements

No announcements at this time . . .

XI. Adjournment

After a brief discussion, S. Cruz entertained a motion to adjourn the meeting. A motion was made by J. Garcia to adjourn the 501C3 meeting; the motion was seconded by R. Lopez; the motion passed unanimously. Adjournment time was 1:34 p.m.



Xavier Sanchez
Operations Administrator

Sergio Cruz
BGCN Board Secretary

**NOTICE OF REGULAR MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
APRIL 24, 2024 4:00 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

Richard Hernandez, President
Jose G. Vargas, Vice President
Deborah Cordova, Secretary
Estella Saenz, Treasurer
Julian Alvarez
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:**ALSO PRESENT:**

Eugene Vaughan, JGKL LLP
Adrian A. Arriaga, Sperry Commercial Global
Affiliate, The Arriaga Group
Chad Young, CRI, CPAs & Advisors
Esmeralda Yñiguez, CRI, CPAs & Advisors
Lee McCormick, Community Dev. Associates

STAFF PRESENT:

Tecló J. Garcia, CEO
Belen Guerrero, COO
Judy Vega, Executive Assistant
Joe Salazar, Financial Officer
Mike Perez, City Manager
Andy Garcia, Asst. City Manager
Naxiely Lopez-Puente, Director of
Communications & External Affairs
Brianna Casares, Manager of Marketing &
Programs

1. Call to Order and Establish Quorum

After establishing a quorum of the Board of Directors, President Richard Hernandez called the meeting to order at 4:03 PM

2. Invocation: Julian Alvarez.**3. Pledge of Allegiance:** Mayor Norie Gonzalez Garza.**4. Citizen's Participation:** None.**5. Approval of Minutes: March 27, 2024**

There being no corrections or additions, Carl Davis moved for approval of the meeting minutes of March 27, 2024. Motion was seconded by Julian Alvarez and approved 6-0.

6. Acceptance of Unadjusted Financial Statements for March 2024

Financial Officer Joe Salazar presented and recommended acceptance of Unadjusted Financial Statements for March 2024.

Secretary Deborah L. Cordova moved for acceptance of the Unadjusted Financial Statement for March 2024. Motion was seconded by Carl Davis and approved 6-0.

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7. Deliberation and possible action for approval of Resolution No. 2024-02 of Mission Economic Development Corporation authorizing the issuance of one or more series of revenue bonds and the loan of the proceeds thereof to Republic Services Inc., approving documents relating thereto, and approving other matters in connection therewith.

Lee McCormick presented this item and said that this was a final resolution for Republic Services Inc. Mr. McCormick said that Republic Services, Inc. is a trusted leader in the environmental services industry with millions of customers in the United States. They provide recycling, waste, and environmental solutions from a single-source provider. The company is seeking tax-exempt bond financing and refinancing for certain infrastructure and capital improvements to its solid waste collection and disposal operations. Bonds, in the amount of \$50 million, will be issued in one or more series. Based on the proposed transactions, at closing the MEDC is expected to receive approximately \$92,500 for serving as issuer of the bonds and \$12,500 annually until maturity. Approval of this resolution does not impose any payment or obligation on MEDC or City of Mission. More importantly, the bonds will not require any general fund support or tax-payer dollars. There is no commitment of the credit ratings and the bonds do not, in any manner, limit the borrowing/bonding capacity of the MEDC or City of Mission. Mr. McCormick mentioned that a public hearing in Mission will take place related to this project and that it will also be presented to Mission City Council for approval at their next Council meeting. He recommends approval.

Vice President Jose G. Vargas moved for approval of Resolution No. 2024-02 as presented. Motion was seconded by Julian Alvarez and approved 6-0.

Treasurer Estella Saenz joined the meeting at 4:18 PM.

8. Deliberation and possible action for acceptance of MEDC Financial Statements & Independent Auditor's Report for fiscal year ended September 30, 2023.

CEO Teclo J. Garcia introduced Chad Young and Esmeralda Yñiguez, CPAs with Carr Riggs & Ingram CPAs & Advisors (CRI) to present MEDC's Financial Statements & Independent Auditor's Report for fiscal year ended September 30, 2023.

Mr. Young began his presentation related to the audit by explaining MEDC's net position, capital assets, liabilities, long term liabilities, program revenues, general revenues, and rental and expenses for the year. There was a question related to a "Miscellaneous" entry in the report that was not categorized. Ms. Yñiguez said that it was not categorized but that it was related to land sales and CEED rental fees. Based on the clarification provided, it was suggested that that the "Miscellaneous" entry is reported as a foot note to financial statements. The financial statements were presented fairly and in accordance with the financial reporting framework. They did not identify any material misstatements or irregularities that would impact the overall reliability of the financial statements.

Secretary Deborah L. Cordova moved to accept MEDC Financial Statements & Independent Auditor's Report for fiscal year ended September 30, 2023. Motion was seconded by Carl Davis and approved 7-0.

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9. Deliberation and possible action for acceptance of the Quarterly Report of Investments for the Quarter ending March 31, 2024 and Interest Earned for Six Months Ending March 31, 2024.

Financial Officer Joe Salazar presented and recommended acceptance of the Quarterly Report of Investments for the Quarter ending March 31, 2024 and Interest Earned for Six Months Ending March 31, 2024.

There being no changes or corrections, Treasurer Estella Saenz moved for acceptance of the Quarterly Report of Investments for the Quarter ending March 31, 2024 and Interest Earned for Six Months Ending March 31, 2024. Motion was seconded by Vice President Jose G. Vargas and approved 7-0.

10. MEDC Committee Briefings:

A. Finance: Committee Chair Estella Saenz presented the Finance Committee briefing. Ms. Saenz said that on April 10, 2024, Committee members including Richard Hernandez, Jose G. Vargas, Teclo Garcia, and Financial Officer Joe Salazar met to discuss MEDC's account with Texas National Bank. The committee discussed the possibility of transferring funds from MEDC's general fund balance to MEDC's TexPool account, a government investment pool account that generates interest for government entities. Ms. Saenz mentioned that interest rates have been steady for the past four months. TexPool's interest rate at this time is 5.3%. The committee also discussed the creation of an MEDC Investment Policy, and investing in money market accounts. Options will be reviewed and brought back to the Board with a recommendation once they meet again. This Committee meets quarterly.

B. Downtown Assistance Program: Committee Chair Deborah L. Cordova reported that the Committee met on April 9, 2024 where they discussed downtown map boundaries. Committee members include Carl Davis, Estella Saenz, Teclo Garcia, Belen Guerrero, and Brianna Casares. Ms. Cordova said that the Committee agreed to include 1st Street through 18th Street and one block west and east of Conway Avenue on the boundaries. Business owners on these boundaries will be able to apply for assistance. The budget for this program is \$150,000 and the Committee recommends awarding seven applicants up to \$25,000 on the first phase. Applications will be open online from June 3rd through July 1, 2024. Ms. Casares mentioned that this program replaces MEDC's prior Downtown Façade Improvements Program. The new concept will focus on businesses' needs such as plumbing and electrical, and not façade. Ms. Casares said that the prior program involved a matching grant, which was discouraging to some businesses as they had to meet a cap amount in order to qualify for a match. Another discouraging factor was that some business owners are tenants, and it was difficult to get property owners to participate. The idea with this program is to make it more accessible. The program has rules and to mention a few religious entities and non-profits do not qualify, and some non-qualifying projects are masonry repairs or installation, ADA accessibility, signage, murals, landscaping, and permit fees, among others. The program will be promoted by visiting businesses, flyers, newspaper ads, radio announcements, on social media, and on MEDC's website.

Julian Alvarez left the meeting at 5:21 PM.

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At **5:22** PM, President Richard Hernandez announced that the Mission Economic Development Corporation Board would be convening in closed session.

11. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001

Deliberation and possible action regarding economic development negotiations or prospects (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to the following: Report from CEO as to potential prospect(s).

Deliberation and possible action regarding real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following: M.E.D.C. Land

Consultation with Attorney and possible action (as permitted under Texas Government Code Section 551.071).

The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any actions necessary.

Mayor Norie Gonzalez Garza left the meeting at 5:28 PM

At **5:42** PM., President Richard Hernandez announced that the Mission Economic Development Board of Directors would be convene in open session.

No action was taken.

CEO Report on Economic Activity:

CEO Tecló J. Garcia reported on the following: MEDC participated in a groundbreaking ceremony of the 145-acre Anzalduas Industrial Park, a \$50 million warehousing and light manufacturing development, to be located on the north west of the Anzalduas Bridge. Ernesto Gonzalez, President of Tekna Impact is now manufacturing tiny studio size 200 sq. ft. apartment units or "containers" which come from Houston but are being shipped to north Texas. This is a solution to the affordable housing crisis across the country. Mr. Garcia attended the Alliance for I-69 meeting in Washington DC where officials from the RGV as well as Texarkana and other states participated in order to get more funding for the I-69 transportation initiative. He mentioned he and COO Belen Guerrero also attended the Viva Fresh Expo, which is sponsored by the Texas International Produce Association, here in Mission. Texas Women's University (TWU) held a ribbon cutting ceremony recently at CEED, a well-attended event, as we also welcomed them into the building. TWU will be starting a small business program for women in the summer here at CEED. Uniquity, an outsourcing customer service center has leased a building in Mission on Shary Road. MEDC staff participated in the company's grand opening and ribbon cutting recently and published an ad with the Board welcoming Uniquity into Mission. The company invested \$3.6 million in equipment and operations in Mission and plans on hiring over 300 employees by 2027. Apple recently contacted MEDC and asked if we could assist them with hosting their group for an Apple Distinguished Schools Program training. Mostly inviting higher level educators such as principals and superintendents for Apple products integration into their educational programs.

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Brianna Casares, Manager of Programs and Marketing provided an update on the Ruby Red Ventures Competition, a program implemented in collaboration with UTRGV's Entrepreneurship & Commercialization Center. Ten (10) entrepreneurs signed up for the program and they will be graduating on May 7, 2024 on their Kauffman FastTrac Program, a seven-session certification program that will provide training, skills, and network courses. The graduates will then be competing for funding on May 10, 2024. Of the 10 participants, three winners in the amounts of \$25,000, \$15,000, and \$10,000 will be awarded. Mr. Garcia mentioned that South Texas College has begun offering classes at CEED. A ribbon cutting and grand opening is being planned for them in the near future. Mr. Garcia shared dates for upcoming events including Serenity Fields Cemetery Groundbreaking on April 30th, AT&T Ribbon Cutting on May 1st, Small Business Week: Business Over Breakfast – Open House on May 2nd, Ruby Red Ventures – The Competition on May 10th, and Mission EDC's next Board meeting on May 29th.

12. President Comments

President Richard Hernandez thanked Mr. Garcia and staff for the preparation of this meeting. He also thanked the Board for their time and participation at this meeting.

13. Adjournment

Carl Davis moved to adjourn the meeting. Motion was seconded by Vice President Jose G. Vargas and approved 6-0. The meeting was adjourned at 6:06 PM.

Richard Hernandez, President

ATTEST

Deborah L. Cordova, Secretary

**Mission Redevelopment Authority
Board of Directors Meeting
April 23, 2024**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission Redevelopment Authority (MRA) held a regular meeting open to the public, by teleconference and in person, on April 23, 2024, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

Martin Garza, Chairman
Albert X. Chapa, Vice Chairman
Aissa I. Garza, Secretary
Efrain Reyna Jr.
Hector Moreno
Ricardo A. Perez
Dennis Burleson

All the above were present except Chairman Martin Garza, Secretary Aissa I. Garza, and Director Burleson. Participating in the Zoom teleconference were Sanjay Bapat, Frances Blake, Ezeiza Garcia, David Flores, and Matt Collins. Participating in person were J.P. Terrazas, Rene Alcala, Julio Cerda, Councilwoman Marissa Gerlach, Crystal Chávez, Teclo J. Garcia, Joe Salazar, Damien D. Tijerina, Romeo Barrera, Mike Perez, Mike Hernandez, Dolly Elizondo, Homer Castillo, Andy Garcia, Victor Treviño, and Judy Vega.

Call Meeting to Order at 4:12 PM.

In the absence of Chairman Martin Garza and with a quorum present, Vice Chairman Albert X. Chapa opened the meeting with a welcome to all.

Citizen's Participation: None.

Approve minutes of March 26, 2024 regular meeting and special meeting of April 1, 2024 of the Mission Redevelopment Authority.

Upon a motion duly made by Director Reyna and seconded by Director Perez, the Board unanimously approved the March 26, 2024 meeting minutes and special meeting minutes of April 1, 2024, of the Mission Redevelopment Authority.

Discussion and possible action related to Third Amendment to the Agreement for Interim Administrative Services between the City of Mission and Mission Redevelopment Authority/TIRZ #1.

Refer to Executive Session Item A.

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The Board unanimously agreed to prioritize the next item on the agenda related to Executive Session before addressing any other items.

At **4:15 PM**, Vice Chairman Albert X. Chapa, announced that the Mission Redevelopment Authority Board would convene in closed session. Upon a motion duly made by Director Reyna and seconded by Director Perez, the Board unanimously voted to convene in closed session.

Executive Session Pursuant to V.T.C.A. Gov't Code Sections 551.071 and 551.072

Consultation with Attorney regarding:

- A. Third Amendment to the Agreement for Interim Administrative Services between the City of Mission and Mission Redevelopment Authority/TIRZ #1.**
- B. Deliberation and possible action regarding real property**

The Mission Redevelopment Authority Board of Directors will reconvene in open session to take any actions necessary.

At **4:55 PM**, Vice Chairman Albert X. Chapa announced that the Mission Redevelopment Authority Board would convene in open session. Upon a motion duly made by Director Reyna and seconded by Director Perez, the Board unanimously voted to convene in open session.

Item A: Upon a motion duly made by Director Reyna and seconded by Director Perez, the Board approved a Third Amendment to the Agreement for Interim Administrative Services between the City of Mission and Mission Redevelopment Authority/TIRZ #1, in an amount not to exceed \$9,300 per month to expire September 30, 2024, overriding any related existing agreements in place or any other actions previously taken.

Item B: No action.

Acceptance of Project Reports:

Vice Chairman Albert X. Chapa recognized Mike Hernandez with Melden & Hunt Inc. to report on the **Tierra Dorada Sanitary Sewer Improvements Project**. In the absence of Mr. Ruben James de Jesus, Mr. Hernandez said this project involves the design to eliminate existing Lift Stations No. 13 and 14 within Tierra Dorada Subdivision and construct a new proposed lift station to reroute sewer discharge into existing sanitary sewer trunkline along Los Ebanos Road. Mr. Hernandez said that contracts for this project have been executed and the contractor is in the process of scheduling a pre-construction conference next week. The contractor has also provided a list of all material and equipment that will be used for this project. The contract was awarded to the lowest bidder, RDH Site and Concrete with a bid of \$2,334,367.50.

Vice Chairman Albert X. Chapa recognized Mike Hernandez with Melden & Hunt Inc. to report on the **Inspiration Road Trunklines (Sanitary Sewer Master Plan)**. This project ties in with the Tierra Dorada Sanitary Sewer Improvements Project. It involves Lift Station #10, located on Mile 2 & FM 495

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(El Valle Subdivision) and the rerouting of Lift Station No. 10 to AGUA SUD lift station located on FM 364 by force main. Approximately 2MG (two million gallons) per day of sewer flows will be alleviated from the Inspiration Road trunkline. Mr. Hernandez mentioned that Mr. de Jesus will meet with AGUA SUD's general manager to discuss the electrical rates (energy consumption) portion of the contract and to see if that rate will be the most advantageous for the City of Mission. Assistant City Manager JP Terrazas mentioned that the TIRZ is responsible only for the construction portion of the project. Maintenance and operations are the responsibility of the City of Mission. Mr. de Jesus will be contacting the city to report on the outcome of the meeting. A bid date has not been determined.

Vice Chairman Albert X. Chapa recognized Mike Hernandez with Melden & Hunt Inc. to report on the **Walsh Road Expansion Project**. Mr. Hernandez said that this project involves the design and survey to expand the road from Perez St. to Frontage Rd., approximately $\frac{3}{4}$ of a mile. The improvements consist of a paved 32-foot back-to-back curb street section with proposed drainage improvements. Melden & Hunt is working on a lay out survey and design plan, which is about 30% complete. Mr. Hernandez said he expects the plans and survey to be completed within the next two weeks. Bid date is to be determined. This project's cost estimate is \$1,764,369.25 and a reimbursement agreement between the City of Mission and the Authority is in place.

Vice Chairman Albert X. Chapa recognized Damien D. Tijerina with L&G Engineering to report on the **Inspiration Rd./Military Parkway Loop Ph. II and III**. On Phase II, the design phase of the project, Mr. Tijerina said that the project is 95.3% complete and continues to work on a 95% submittal. Regarding a proposed outfall ditch, the firm has updated the drainage model and has submitted it to the Drainage District for review and concurrence. Outfall quantities continue to be updated. On Phase III, Mr. Tijerina said ROW acquisition and Environmental Assessment (EA) for this project continues to be in progress. This phase also has hydrologic model coordination, which Hidalgo County Irrigation District #1 is in the process of reviewing. ROW acquisition involves 47 parcels and research is underway on property owners. Appraisals and title commitments have also been ordered on the parcels. There are 24 easements for this project and appraisals as well as title commitments have also been ordered. Mr. Tijerina mentioned that L&G Engineering is also handling the compensable utility management aspect of the project of which they have already identified all compensable utility lines. Coordination letters have been prepared and have been submitted to corresponding utility companies.

Vice Chairman Albert X. Chapa recognized Rene Alcala with Killam Development to report on **Killam Development's El Milagro Phase I Project**. In the absence of Dr. Rolando Ortiz, Mr. Alcala said that the majority of the underground improvements have been completed. Overall, the project is 70% complete and completion is expected by mid-July due to bad weather. Mr. Alcala said that paving the streets will be left towards the end and should be completed within two weeks once they begin. He shared some images on the project's progress.

Vice Chairman Albert X. Chapa recognized Crystal Chavez with The Warren Group (TWG) to report on the **Fire & Police Sub-Station #6**. Ms. Chavez reported on a cost breakdown for this project by saying that total project cost was \$7,817,173.60, which included change orders in the amount of \$452,623.00. The project cost increase was the result of engineering and material testing fees, the widening of Schuerbach Road and some equipment. This project is 99.97% complete. General

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Contractor Gerlach Builders has rescheduled the generator start up due to a regulator installation. Asphalt work has been completed and new cores have been ordered. Temporary emergency power has been installed at the truck bay area while waiting for new light fixtures from the manufacturer. Landscaping punch list has been completed and pending are a few items on millwork to complete all punch list items. Ms. Chavez said that the building has passed all safety and compliance inspections and that a Certificate of Occupancy has been received. Assistant City Mgr. Terrazas said that a final walk through it is scheduled for next week and Fire and PD should start moving in the second week of May.

Vice Chairman Albert X. Chapa recognized Mr. Terrazas to report on the **1st Street Extension (Dragonfly 6265 LLC)**. This project is in the vicinity of Glasscock & Shary Road and involves connectivity through 1st Street, which is perpendicular to Hoerner Street. The contractor, Riverside Contractors, has completed construction of the street, but hasn't been able to pave due to bad weather. He plans on paving the street this month. Dragonfly 6265 LLC Developer Dolly Elizondo said that pending is a property appraisal from United Irrigation District #1. The appraisal should be completed and received within the next two weeks. Once she receives it, she will then purchase the property so she can then punch in through 1st Street.

Vice Chairman Albert X. Chapa recognized Romeo Barrera with Halff Associates to report on the **Hoerner Street Project**. Mr. Barrera said that he has been working with the City of Mission and United Irrigation District #1 on the property acquisition for Hoerner Street. Total engineering costs for this project are \$98,000.00. The project involves a road extension to connect water and sewer. The firm started designing the plan in March 2024, and is expected to be completed by the end of May 2024. The construction schedule has not been announced. The engineer's estimated construction cost for this project is \$1.4 million once completed.

Vice Chairman Albert X. Chapa recognized P.E. Julio Cerda with South Texas Infrastructure Group, to present the **Anzalduas Industrial Park Phase I Subdivision Project**. The industrial park will be located at the corner of W. Military Highway and S. Bryan Road. In his report, Mr. Cerda mentions that they have been laying the groundwork for the utility work that includes water, sanitary sewer, and storm sewer systems. The entire development contains 157 acres which will be subdivided into seven lots. He shared images of the project's street and utility plans.

Upon a motion duly made by Director Reyna and seconded by Director Perez, the Board unanimously accepted all project reports as presented.

Deliberation and possible action regarding the approval of a Lease Agreement between Mission Redevelopment Authority and the City of Mission related to the building located at 1301 E. 8th Street, Mission.

Assistant City Manager Andy Garcia presented and recommended approval of the lease agreement. Mr. Garcia mentioned that he had worked with the Authority's legal counsel Sanjay Bapat on the preparation of this agreement. Via Zoom teleconference, Mr. Bapat briefly described key terms of the agreement as follows: The building is located at 1301 E. 8th Street, Mission, Texas 78572; it will be

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leased in its entirety to the City of Mission for \$1.00 per year until the expiration of the life of the TIRZ, December 31, 2030. The City of Mission is responsible for all building maintenance and operations. The Authority will be responsible for capital improvements and property insurance, which is required as the structure's owner. This lease acts as a triple net to the City of Mission. He is recommending approval.

Upon a motion duly made by Director Perez and seconded by Director Reyna, the Board unanimously approved a Lease Agreement between Mission Redevelopment Authority and the City of Mission related to the building located at 1301 E. 8th Street, Mission in the amount of \$1.00 per year until December 31, 2030.

Deliberation and possible action regarding the approval of a Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission for the design and construction management of American Disabilities Act compliance, and other improvements, related to the building located at 1301 E. 8th Street, Mission.

Assistant City Manager J.P. Terrazas introduced this item by saying that it was related to the building discussed in the prior agenda item, and said that the building, a two-story building, is not in compliance with the American Disabilities Act (ADA). He is requesting approval of a Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission for the design and construction management of ADA compliance, and other improvements, related to the building located at 1301 E. 8th Street, Mission. The engineering firm for this improvement (an elevator and other improvements) is CG5 Architects LLC, and the amount of the design costs is \$16,000.

Upon a motion duly made by Director Perez and seconded by Director Reyna, the Board unanimously approved a Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission for the design and construction management of American Disabilities Act compliance, and other improvements, related to the building located at 1301 E. 8th Street, Mission, in an amount not to exceed \$16,000.

Discussion and possible action for authorization to engage Arbitrage Compliance Specialists, Inc. for the Bond Series 2017, and Series 2023.

Interim Executive Director Teclo J. Garcia requested authorization to engage Arbitrage Compliance Specialists Inc. to conduct a debt structure analysis report for the Authority's bond Series of 2017 and 2023. It is a requirement of the Internal Revenue Service's Code of 1986. The Authority's legal counsel Sanjay Bapat mentioned that the purpose of this report is to make sure the Authority does not make more money on interest on an account they use to pay bond holders. If the Authority does make more money, then those funds will need to be paid back to the IRS as a penalty. This report is required every five years.

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Approval of invoices for April 2024.

Accountant Joe Salazar presented and recommended approval of all invoices for the month of April 2024.

Upon a motion duly made by Director Reyna and seconded by Director Moreno, the Board unanimously approved all invoices for the month of April 2024.

As there was no further business for the board to consider, upon a motion made by Director Perez and being seconded by Director Moreno, the Board unanimously voted to adjourn the meeting at 5:39 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

Mission Tax Increment Reinvestment Zone
Board of Directors Meeting
April 23, 2024

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission TIRZ #1, held a special meeting open to the public, by teleconference and in person, on April 23, 2024 at 801 N. Bryan Road, Mission, Texas and at 5:39 PM, the roll was called of the duly appointed members of the Board, to-wit:

- Martin Garza, Chairman
- Albert X. Chapa, Vice Chairman
- Aissa I. Garza, Secretary
- Efrain Reyna Jr.
- Hector Moreno
- Dennis Burleson
- Ricardo A. Perez

All the above were present except Chairman Martin Garza, Secretary Aissa I. Garza, and Director Burleson. Participating in the Zoom teleconference were Sanjay Bapat, Frances Blake, Ezeiza Garcia, David Flores, and Matt Collins. Participating in person were J.P. Terrazas, Rene Alcala, Julio Cerda, Councilwoman Marissa Gerlach, Crystal Chávez, Teclo J. Garcia, Joe Salazar, Damien D. Tijerina, Romeo Barrera, Mike Perez, Mike Hernandez, Dolly Elizondo, Homer Castillo, Andy Garcia, Victor Treviño, and Judy Vega.

I. Consider Consent Agenda

- A. Call meeting to order and establish quorum.
- B. Approve minutes for the March 26, 2024 and special meeting of April 1, 2024 of the TIRZ #1.
- C. Ratify all actions taken by the Mission Redevelopment Authority Board of Directors at the April 23, 2024 meeting.

Upon a motion duly made by Director Perez and seconded by Director Reyna, the Board unanimously approved the March 26, 2024 and special meeting minutes of April 1, 2024 as presented.

Upon a motion duly made by Director Reyna and seconded by Director Moreno, the Board unanimously approved the consent agenda and ratified all actions taken by the Mission Redevelopment Authority Board of Directors at the April 23, 2024 meeting.

II. Adjournment

As there was no further business for the board to consider, upon a motion duly made by Director Perez and seconded by Director Reyna, the Board unanimously voted to adjourn the meeting at 5:40 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**ZONING BOARD OF ADJUSTMENTS
FEBRUARY 21, 2024
CITY HALL'S COUNCIL CHAMBERS**

ZBA PRESENT

Alberto Salazar
Heraclio Flores, Jr.
Dolly Elizondo
Andrew Riddle
Humberto Garza
Marty Gonzalez

ZBA ABSENT

Eliud Reyna
Michael De Leon

STAFF PRESENT

Susle De Luna
Irasema Dimas
Victor Flores
Jessica Munoz
Alex Hernandez

GUESTS PRESENT

See Exhibits Attached

CALL TO ORDER

Chairman Mr. Alberto Salazar called the meeting to order at 4:34p.m.

CITIZENS PARTICIPATION

Chairman Mr. Alberto Salazar asked if there was anyone in the audience that had anything to present or express that was not on the agenda.

There was none.

DISCLOSURE OF CONFLICT OF INTEREST

Ms. Dimas states that there are 2 conflicts of interest. Mr. Riddle and Ms. Elizondo for Item# 1.1 and Item# 1.5

APPROVAL OF MINUTES FOR January 17, 2024 & January 22, 2024

Chairman Mr. Alberto Salazar asked if there were any corrections to the minutes. Ms. Elizondo moved to approve the minutes as presented. Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

Chairman Mr. Alberto Salazar entertained a motion to go into executive session. Mr. Garza moved to go into executive session at 4:37p.m. Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

Ms. Dimas stated that the meeting was back in order at 5:00pm.

Item #1.1

APPEAL TO ADMINISTRATIVE DECISION BY PLANNING DIRECTOR/CITY PLANNER TO ABATE THE PUBLIC NUISANCE (CITY'S WEEDY LOT ORDINANCE) AT CIMARRON COUNTRY CLUB, APPROXIMATELY LOCATED AT 1200 SOUTH SHARY ROAD, MISSION, TEXAS, AS REQUESTED BY BLACK DIAMOND DEVELOPERS, LP.

Ms. Dimas stated that the subject site is located at Cimarron Country Club, approximately located at 1200 South Shary Road, Mission, Texas.

On January 15, 2024 staff received an email from Mr. Joseph Kamel with Black Diamond Developers protesting to the nuisance abatement request that was mailed for his property identified by the Hidalgo County Appraisal District as 1200 N. Shary Road. He stated that his property is zoned Agricultural Open Interim and his zoning allows weeds on his property to grow up to 36 inches in height, as per City Code.

1. According to Ordinances No. 1092, 1096 for the PUD & Ordinance No. 1651 for the Master Plan his property remains zoned PUD (Planned Unit Development).

2. PUD's (Planned Unit Developments) are overlay districts approved by the Planning and Zoning Commission and the City Council.
3. Section 42-31. – Definitions
Weeds means all rank and uncultivated vegetation, grass or plant matter which has grown to more than 12 inches in height or which, regardless of height, is liable to produce an unhealthy, unsightly, unwholesome, or unsanitary condition or become a harboring place for mosquitos, vermin, or vectors.
4. Sec.42-36. – Declaration of nuisance.
 - (a) Whenever and wherever weeds, rubbish, or any other objectionable, unsightly and unsanitary matter of whatever nature, covering or partly covering the surface of any lot or parcel of real estate within the city shall exist, or from any other cause shall be in such condition as to be liable to cause disease or produce, harbor, or spread disease germs of any nature, or tend to render the surrounding atmosphere unhealthy or unwholesome or obnoxious, such condition is hereby declared to constitute a public nuisance, the prompt abatement of which shall be deemed a public necessity.
5. Sec. 42-37 – Heights of weeds; designation of lots as preservation parks
 - (a) It shall be unlawful and it is hereby declared to be a public nuisance for any person, including owner, tenant, or representative of any nonresident owner or tenant of any lot, parcel of real estate, or any other premises or parts thereof, including adjacent sidewalks, whether vacant or occupied within the city, to allow grass, weeds, or brush of any description to grow or flourish thereon without having the same cut and kept short at all times for a height not to exceed 12 inches from the surface of the ground. Any agriculturally zoned lot shall not contain weeds exceeding 36 inches in height from the surface of the ground.

Chairman Mr. Alberto Salazar asked if the board had any questions for staff.

There were none.

Chairman Alberto Salazar asked that if there was anyone in favor or against the appeal

Mr. Chris Nichols was present representing Black Diamond Developers. He mentioned that he was an attorney from Houston and worked with the law firm Wilson Cribbs and Gordon. He stated that he was there to specifically address the zoning board of adjustments on the appeal regarding the nuisance abatement order. He mentioned that he wanted to point out that, in advance that he provided a statement of position, which is in a packet, and it contains about a seven-page summary of what his position was regarding the underlying zoning of the property. He added that in that package, there are 17 exhibits, it's my understanding that these are exhibits, which were procured from the city and response to public information requests. It contains records going back to meetings as early as 1981. And tracking through planning and zoning and council meetings and other documents that talk about the PUD, the PUD process, whether it was finalized, whether it went through the proper statutory validation process at the local government code chapter 211. He mentioned that he wanted to make sure he referred to this as part of our record. So, for clarity, I want to make sure that everyone understands that I'm not here advocating for the right to grow weeds to 36 inches. He stated that he understood that the city had a nuisance ordinance, and that it classifies the appropriate level of vegetation based on zoning classification. Agriculture, open interim receives a 36-inch standard. He mentioned that the order was issued on January the 10th, directing the property owner to abate a nuisance that exceeded 12 inches. He stated that the underlying issue there is that it was based on our opinion, the incorrect zoning classification that being Cimarron, PUD. He stated that he understood there are several lawsuits and litigation ongoing about this issue about which zoning classification actually does apply. He added that it's our position that the zoning of the property is agricultural open interim. And because of that, the 36-inch standard applies. We don't dispute the city's right to change those standards. We don't dispute the right of the city to enforce its nuisance ordinance and exercise its police power and keep things safe ensure health, safety and welfare in the

city. But we do dispute the fact that the property is Cimarron PUD, so zoning is a process. Chapter 211. Local Government Code talks about the process to rezone property to respect to use and that process requires planning and zoning participation, public hearings, recommendations and ultimately the City Council exercising its legislative authority, which only it can do to rezone property and to impose zoning regulations on any property. He mentioned that this is a matter of dispute may have not gone through that process appropriately, then that zoning classification would be void. He added that when actions are void there's no way to validate a void action. He mentioned that in 1981 that there was a presentation for the inclusion of a very large tract of property 800 acres more or less. He stated that there was a proposal for that property to be a PUD Cimarron, PUD. and there was a lot of discussion about the city to entertain a special district with special regulations for a proposed development. He added that part of that approval or that initial approval was that the city was amenable to that sort of development subject to certain conditions. He stated that over the years, it was discovered that the developer at that time who owns the property had not met the conditions that the city placed on the idea of granting a PUD. He added that because of that, the PUD never reached finality, and never came to fruition, and whatever zoning was in place for the property remained that zoning. He mentioned that he understood that there were also some subsequent discussions at various Planning and Zoning meetings, and September of 91, November 26, of 91, December 11 of 91, December 20, of 91, where the city's records reflect that the zoning of the property was never finalized as a PUD that it was actually agricultural open in Interim. He added that various documents in the city one being a letter in 2017, with the city's planning person confirmed that the property that my clients was properly owned. was properly zoned as agricultural open Interim. He stated that which were also confirmed in a zoning report by CDs. He added ultimately, the issue was that the property has been zoned, or has always been zoned as agriculture open interim, that it was never properly rezone for a PUD., and so it remains as it was originally zoned, and City's nuisance ordinance should be applied based on that correct zoning. He mentioned that an appeal, was presented, and the relief we're asking for is for the board of adjustment to overturn the decision of Ms. Dimas Issuing the public nuisance abatement for 12 inches based on Cimarron PUD zoning classification. He added that it didn't mean that if vegetation grows higher than 36, that it should not be cited for a public nuisance and certainly should. But the underlying zoning classification should be corrected. And we would ask that the Board of adjustment enter an order overturning the January 10 public nuisance decision based on the incorrect zoning classification of the Cimarron.

City Attorney Mr. Victor Flores stated that in his review of Mr. Chris Nichols brief that he presented to the to the city and to, to the Zoning Board of adjustments. He mentioned that he wanted to touch on a couple of things that are important. Not getting into the merits, but just on the legal matters. He stated that the relief being requested was to overturn decision of Ms. Dimas based on the zoning classification, and to correct the underlying zoning classification. He mentioned that in his legal review of chapter 211 of Texas Local Government Code, along with section 1.17 of our zoning ordinances that states that this board is limited into the cases that it reviews. He added that typically the cases that this board reviews relate to variances, dealing with setbacks. At the same time, state law and ordinances reflect that this board had the authority to review appeals of orders requirements or decisions or determinations made by the administrative official, and this ordinance being the zoning ordinance. He mentioned that when we talk about whether there were high weeds, the enforcement of the weed or ordinances is not before you, for your consideration was being asked by this board. Is a reclassification of the of the appropriate zoning, and in that case, there's a process that the state has delegated to the city in assigning districts and zoning designations? He added that process that's regulated to the city is very specific in that recommendations are bedded to the Planning and Zoning Commission. He stated that based on their recommendation, that recommendation is then submitted to the City Council for approval. He stated that the applicant appeal he believed it was misplaced in this case with the wrong board of the wrong venue. The wrong jurisdiction in this case is that this board does not have the authority to make zoning designations or to correct zoning designations. He added that's a process and a procedure and a claim for another day. But before this board, it's my legal review that that's not within the code course and scope of chapter 211. Or, or City's zoning ordinances. He added that in addition to the fact that, as opposing counsel has also acknowledged that we do have two other cases won in state court and won a federal court litigating these very same issues and others. But again, that would be for that court or those courts to decide and not this board. So, for that reason, it's my legal review my opinion that that this application is misplaced before this board, after reviewing the basis of appeal that was submitted by opposing counsel, and their legal arguments and the arguments placed here in person as well.

Mr. Antun Domit who resides at 1004 Rio Grande Drive stated that it was a health and fire hazard. He mentioned that the subdivision had a lot of dry branches all over the club and could cause a fire. He stated that there were animals and it was dangerous for the kids that lived in that subdivision.

Mr. Lary Fair who resides at 122 Rio Grande Drive stated that he was the president of the HOA for Cimarron Country Club. He added that his concerns were on their proposed abatement of the weedy lot ordinance. He mentioned that one of his biggest concerns was a fire. He mentioned that the city had an ordinance in place to prevent fires. He added that his second concern was drainage. He stated that by allowing the tall grass to grow over the curbs would cause minor flooding to the streets. He mentioned that engineers have said that allowing the grass to grow will impede the drainage to flow. He stated that the residents have seen all kinds of large animals and are dangerous for kids. He added that the HOA would like the board to consider all the concerns they had.

Ms. Lila Garcia who resides at 415 Rio Grande Drive stated that her biggest concern was all the residents that lived in Cimarron. She mentioned that they don't feel safe because of the large animals she had in her back yard.

Mr. Ricardo Salinas stated that he was an attorney. He mentioned that he disagreed with Mr. Nichols stated. He added that someone chose the form and there were 3 forms in 3 different courts. He also mentioned that he agreed with the city attorney Mr. Flores. He stated that this fight needed to be settled somewhere else and not here. He added that he would like for the board to listen to all the concerns the residents had.

Mr. Michael Scott who resides at 107 Rio Grande Drive stated that he moved into this community to be a part of the golf course community. He added that it was a golf course community and not a 36" wild community. He mentioned that his property value was being affected all of this.

Mrs. Matilde Gutierrez who resides at 2002 Brazos Court stated that Cimarron was deteriorating and not safe. She added that it was a golf course community and not agriculture.

Mr. Ernesto Gonzalez who resides at 410 Sabine Street stated that it was a waste of time for the residents of Cimarron to listen to the same arguments the owner of the golf course had. He added that he requested that they would like for everyone to consider the time vested from the residents and to respect the golf course restrictions.

Mrs. Veronica Flores Vela who resides at 704 Lago Court stated that if the golf course was agriculture was she going to pay agricultural taxes.

Mrs. Della Moreno who resides at 2107 Colorado Street stated that she has lived at Cimarron for 19 years. She mentioned that the person that bought the golf course didn't buy it with the intention of keeping it as a golf course.

Chairman Alberto Salazar entertained a motion to close the public hearing. Mr. Flores moved to close the public hearing. Mr. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Mr. De Leon stated that he agreed with the City Attorney Mr. Victor Flores in regards to this case being abated. He mentioned that the board doesn't have jurisdiction in that matter.

There being no further discussion Chairman Alberto Salazar entertained a motion Mr. De Leon moved to deny the order as presented by Mr. Nichols. Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.2

TO KEEP 1) A 0' SIDE SETBACK TO THE NORTH; 2) A 3' SIDE SETBACK TO THE SOUTH INSTEAD OF THE REQUIRED 6'; AND 3) TO KEEP A TOTAL OF 1,446.40 SQ.FT. WHERE THE MAXIMUM IS 800

SQ.FT. ALLOWED AT 104 S. NICHOLSON AVENUE, BEING LOT 26, BLOCK 114, SOUTHWEST ADDITION, REQUESTED BY MARCO BETANCOURTH

Ms. Dimas stated that the subject site is located at 100' south of W. 1st Street along the west side of Nicholson Avenue. The lot measures 50' x 150' a total 7,500 sq. ft.

The applicant would like the Board to consider the above-mentioned variances to keep: 1) a 13'x72' carport on the north side of the property, 2) an 8'x12' storage shed, and 3) and to keep 848.40 sq.ft. over the 800 sq.ft. maximum allowed.

Accessory structures are allowed on R-1 (Single Family Residential) lots, however, they need to meet the following requirements.

d) An accessory use customarily related to a principal use authorized in this district. Furthermore, any non-living accessory structure, such as a carport or a garage, whether as an addition or as a detached building, shall not exceed a maximum size equal to 40% of the primary structure's living area; and shall not exceed the primary structure's total height, as measured to the top of its roof. However, if the primary structure's living area totals less than 2,000 square feet, the accessory structure may be constructed to a maximum size of 800 square feet. It is noted that the total living area for the home is 1,424 sq.ft.

Staff notes that ZBA has approve the following:

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Approval</u>
Lot 9, Block 13	3' side to the north & 5' side to the south	5/20/20

Staff mailed out 33 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Alberto Salazar asked if the board had any questions for staff.

Chairman Alberto Salazar asked that if the overhang was all the way to the property line.

Ms. Dimas stated "yes" the overhang is up to the property line.

Mr. Marco Betancourth who resides at 104 S. Nicholson Avenue stated that if he needed to move the storage shed he would. He added that if he would move his poles 6' a car wouldn't fit in his carport.

Ms. Elizondo asked if the shed was on blocks?

Mr. Marco Betancourth stated "yes" that it was on blocks.

Chairman Alberto Salazar entertained a motion to close the public hearing. Ms. Elizondo moved to close the public hearing. Mr. Riddle seconded the motion. Upon a vote, the motion passed unanimously.

First item being discussed 8x12 storage shed.

There being no further discussion Chairman Alberto Salazar entertained a motion Ms. Elizondo moved to deny the variance request for the storage shed. Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

Second item being discussed 13'x72' carport.

Ms. Elizondo asked that if the overhang was hanging over the property line onto the other property.

Ms. Dimas stated "yes".

There being no further discussion Chairman Alberto Salazar entertained a motion Mr. De Leon moved to deny the variance request for the Carport. Ms. Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.3

TO KEEP A 0' GARAGE SETBACK INSTEAD OF THE REQUIRED 30' AND TO ALLOW A 3' SIDE SETBACK INSTEAD OF THE REQUIRED 6', AT 2202 TRUMAN STREET, BEING LOT 7, OLIVAREZ SUBDIVISION NO. 9 FORMERLY SUGARTREE ESTATES, AS REQUESTED BY ISRAEL MENEZ

Ms. Dimas stated that the subject site is located at the end of the cul-de-sac of Truman Avenue and Roosevelt Street. The irregular lot measure a total of 7,182.97 sq. ft.

The applicant would like the Board to consider the above-mentioned variances to keep: 1) a 20'x27' carport. It is noted that there is a storage shed on the back of the property not meeting the side setback. The owner is willing to move the shed to comply with the setback.

Staff notes that ZBA has approve the following:

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Approval</u>
Lot 9, Block 13	3' side to the north & 5' side to the south	5/20/20

Staff mailed out 15 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Alberto Salazar asked if the applicant was present.

Mr. Israel Menez who resides at 2202 Truman Street stated that he built the carport for the cars he owns. He mentioned that when he purchased the home the home was in bad condition.

Chairman Alberto Salazar asked if the board had any questions for the applicant.

Chairman Alberto Salazar asked if the board was considering the structures in the rear of the property.

Ms. Dimas stated that the applicant mentioned that he was willing to move the storage shed to comply with setbacks.

Ms. Elizondo stated that the applicant had an irregular lot.

Mr. Flores stated that his main concern was the side setback.

Mr. Garza asked that if the applicant was using the carport for two cars?

Ms. Dimas stated "yes".

Chairman Alberto Salazar entertained a motion to close the public hearing. Ms. Elizondo moved to close the public hearing. Mr. De Leon seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion Chairman Alberto Salazar entertained a motion Mr. De Leon moved to approve the variance request for the Carport. Mr. Riddle seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.4

TO ALLOW A 10' SIDE SETBACK INSTEAD OF THE 20' SIDE SETBACK AND A 35' REAR SETBACK INSTEAD OF THE REQUIRED 50', AT 2505 SAN LORENZO STREET, BEING LOT 17, SHARYLAND PLANTATION VILLAGE SAN MIGUEL PHASE 8, AS REQUESTED BY RICARDO ACHIRICA

Ms. Dimas stated that the subject site is located at the end of the cul-de-sac of San Lorenzo Street. The irregular lot measures a total 35,134.98 sq.ft.

The applicant would like the Board to consider the above-mentioned variances to allow him to build a pool/guest house. The applicant has already obtained a building permit but noticed that his pool/guest house will be too close to his residence that is why he is requesting a variance to have a bit more separation between the structures

Staff notes that ZBA has considered the following variances in this subdivision.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Meeting</u>	<u>Recommendation</u>
Lots 23-32, Phase I	30' rear	11/16/05	Approved
Lot 40, Phase II	33.9' rear	11/8/06	Approved
Lot 8, Phase II	45' front	2/6/07	Denied

Staff mailed out 10 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this write up we haven't received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval. The applicant's proposal will not have a detrimental effect to the surrounding properties.

Chairman Alberto Salazar asked that if the applicant was present.

Mr. Ricardo Achirica was present. He stated that he applied for a variance like everyone in his neighborhood did. He mentioned that he didn't think he needed to leave 50' since his neighbors didn't.

Chairman Alberto Salazar asked if there was anyone in favor or against the variance request.

Mrs. Rosanna Ramirez stated that she was against the request. She added that she was the owner of the vacant lot. She mentioned that every lot had setbacks that needed to be respected.

Chairman Alberto Salazar entertained a motion to close the public hearing. Ms. Elizondo moved to close the public hearing. Mr. Riddle seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion Chairman Alberto Salazar entertained a motion Ms. Elizondo moved to approve the variance request. Mr. Gonzalez seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.5

TO KEEP A 0' SIDE SETBACK INSTEAD OF THE REQUIRED 6' AND A 0' REAR SETBACK INSTEAD OF THE REQUIRED 10', AT 117 RIO GRANDE DRIVE, BEING ALL OF LOT 18, BLOCK 9, CIMARRON COUNTRY CLUB PHASE I SECTION II, AS REQUESTED BY JESUS ORDORICA

Ms. Dimas stated that the applicant would like his item to be tabled.

Chairman Alberto Salazar entertained a motion to table the item. Mr. De Leon moved to table the item. Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.6

TO KEEP 1) A 3' EAST SIDE SETBACK AND A 2.4' REAR SETBACK FOR A CANOPY/CHIMNEY; 2) A 2.4' WEST SIDE SETBACK AND A 2.4' REAR SETBACK FOR A METAL STORAGE ROOM, AND 3) A 0' REAR SETBACK FOR A TOOL SHED INSTEAD OF THE REQUIRED 6' SIDE SETBACK AND 10' REAR

SETBACK, AT 1905 W. 19TH STREET, BEING LOT 100, SOUTHERN OAK PHASE 2, BEING LOT 100, SOUTHERN OAK PHASE 2, AS REQUESTED BY MARTHA MORENO

Ms. Dimas stated that the subject site is located at the end of the cul-de-sac of W. 19th Street and Tulipan Avenue. The irregular lot measures 43' x 110' or 6,812.72 sq. ft.

The applicant would like to keep the following: 1) a 16' x 16' canopy/chimney, 2) a 16' x 20' metal storage room, and 3) 8' x 10' tool shed. Staff notes that no permits were obtained for any of the structures. The inspectors did place a stop work order during the construction of the canopy/chimney, however the applicant disregarded the stop work order and finished the structure.

The last two encroachments were discovered while visiting the site to take pictures and measurements for the meeting.

Below is a list of the variances approved by ZBA.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Approval</u>
Lot 244, Phase I	17' front setback for a metal carport	8/19/09
Lot 190, Phase III	0' side setback for a carport	2/18/15
Lot 191, Phase III	0' side setback for a carport	2/18/15
Lot 161, Phase II	2' side setback for a carport	11/6/19
Lot 189, Phase III	0' side setback a carport	2/19/20
Lot 25, Phase I	2' side setback for carport	3/15/23

Section 1.371(2) Permitted Uses: (c) of the Mission Code of Ordinances states that: One portable building not more than three percent of the lot's net square footage used for either storage, hobby or other similar uses. Therefore, one storage room will need to be removed from the property.

Staff mailed out 25 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing, staff has not received any calls in favor or against the request

Recommendation: Staff recommends denial. The structures must be modified to comply with the required setbacks and or need to be removed within 45 days.

Chairman Alberto Salazar if the board had questions for staff.

Chairman Alberto Salazar asked that when was the request originally denied.

Ms. Dimas stated that it was denied back in March 2021 and April 2023.

City Attorney Mr. Victor Flores stated that items don't typically get seen as many times as this one. He mentioned that changes had to of been made on the application in order to be seen again. He stated that opposing council was going to present financial hardship and that the lot was irregular.

Mr. Rene Flores who resides at 403 N. Conway Avenue stated that he was representing Mr. Juan Garcia. He mentioned that the application was initially submitted by Martha Moreno who is the owner's wife. He added that this item had been before the board several times. He mentioned that his intent was to introduce evidence regarding the hardship to comply with city codes. He stated that Mr. Garcia and his common law wife had lived there for several years. He stated that Mr. Garcia was the sole provider for the household. He stated that Mr. Garcia had showed interest to comply by moving the palapa but still didn't meet required setbacks. He added that there had been a change in the law to allow the board to look at the evidence and the cost to comply with city requirements. He stated that if it exceeded 50% of the total value of the home then it would fall into total hardship. He added that he would like the board to consider that it was an irregular lot and that Mr. Garcia had moved shed that was against the wall. He also added that the board consider the hardship it would place on Mr. Garcia to comply with city requirements.

Chairman Albert Salazar asked that if the shed was moved.

Mr. Rene Flores stated that the smaller shed was moved.

Ms. Elizondo stated that he had an assessed value of \$179,000. She added that if Mr. Garcia had quotes that totaled 50% of that value.

Mr. Rene Flores stated that he spoke to Mr. Garcia that the board might ask for him to provide quotes.

Ms. Elizondo asked that if the applicant obtained building permits.

Ms. Dimas stated that no building permits were obtained.

Chairman Alberto Salazar asked that what was the reason that the stop work order was ignored.

Mr. Rene Flores stated that he was not involved at the time.

Chairman Alberto Salazar asked that if there was anyone in favor or against the request.

There was none.

Chairman Alberto Salazar entertained a motion to close the public hearing. Ms. Elizondo moved to close the public hearing. Mr. Riddle seconded the motion. Upon a vote, the motion passed unanimously.

City Attorney Mr. Victor Flores stated that financial hardship is based on 50% of the value of structure.

Ms. Dimas stated that the value for the storage was \$1,536, patio \$5,450, and Canopy \$31,010.

Discussion amongst the board on financial hardship.

There being no further discussion Chairman Alberto Salazar entertained a motion Mr. Riddle moved to approve the variances requested based on financial hardship. Mr. De Leon seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.7

TO KEEP 1) A 0' FRONT SETBACK INSTEAD OF THE REQUIRED 20', 2) A 0' SIDE SETBACK INSTEAD OF THE REQUIRED 6', 3) A 2' CORNER SIDE SETBACK INSTEAD OF THE REQUIRED 10', 4) A 4' REAR SETBACK INSTEAD OF THE REQUIRED 10', 5) AND TO ALLOW A TOTAL OF 976 SQ.FT. OVER THE MAXIMUM 800 SQ.FT. ALLOWED, AT 2309 SOLEADO STREET, BEING LOT 1, BLOCK 28, TIERRA DORADA, AS REQUESTED BY RAUL RIOS

Ms. Dimas stated that the subject site is located at the southeast corner of Paseo De La Tranquilidad and Soleado Street. The lot measures 85'x100' for a total 8,500 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep 1) 2 18'x20' carports, 2) a 12'x12' shed, 3) 16.5'x15.5' patio, and 4) and to allow 176 sq.ft. over the total maximum 800 sq.ft. allowed that were built without obtaining the proper permits.

Accessory structures are allowed on R-1 (Single Family Residential) lots, however, they need to meet the following requirements.

d) An accessory use customarily related to a principal use authorized in this district. Furthermore, any non-living accessory structure, such as a carport or a garage, whether as an addition or as a detached building, shall not exceed a maximum size equal to 40% of the primary structure's living area; and shall not exceed the primary structure's total height, as measured to the top of its roof. However, if the primary structure's living area totals less than 2,000 square feet, the accessory structure may be constructed to a maximum size of 800 square feet. It is noted that the total living area for the home is 1,893 sq.ft.

Staff notes that ZBA has seen several variances within the subdivision.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Meeting</u>	<u>Recommendation</u>
Lot 11, Block 11	3' side setback	1/9/01	Denied
Lot 13, Block 16	3' side setback & 4' rear setback	12/12/00	Denied
Lot 10, Block 11	1' side setback & 3.6" rear setback	9/15/21	Denied
Lot 9, Block 19	0' front setback & 0' side setback	12/15/21	Denied
Lot 10, Block 28	2' side setback & 1' rear setback	7/19/23	Approved

Staff mailed out 37 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks.

Chairman Alberto Salazar asked that the board had questions for staff.

Mr. Riddle asked that if the board had approved an item that does not meet code.

Ms. Dimas stated that no building permits were obtained for the structures. She mentioned that the lot behind the one that is being discussed, was the only one ZBA had granted a variance.

Mr. Raul Rios was present he stated that the concrete was built in 1995. He added that his neighbor in the back had the same thing as him.

Mr. Riddle asked that when was the foundation under the red awning built?

Mr. Raul Rios stated that all the foundation was built when the house was built. He added that he was at the meeting for the carport in the front and not the back structures. He mentioned that he got a permit for the front carport but was going to ask the board if the columns could be at least 5' from the house.

Mr. Riddle asked that when was the carport on Paseo De La Tranquilidad built.

Mr. Raul Rios stated that the carport was built in the early 2000.

Chairman Alberto Salazar asked that if Mr. Rios was willing to move the 12x12 shed.

Mr. Raul Rios stated that the shed was on concrete. He added that it was built when the house was built.

Chairman Alberto Salazar that if there was anyone in favor or against the request.

Chairman Alberto Salazar entertained a motion to close the public hearing. Mr. De Leon moved to close the public hearing. Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion Chairman Alberto Salazar entertained a motion Mr. Riddle moved to deny the variances requested. Mr. Gonzalez seconded the motion. Upon a vote, the motion passed unanimously.

Chairman Alberto Salazar entertained a motion to un table Item 1.8. Ms. Elizondo moved to un table Mr. Riddle seconded the motion. Upon a vote, the motion passed unanimously.

**TABLED
ITEM #1.8**

TO KEEP A 0' FRONT SETBACK INSTEAD OF THE REQUIRED 15' & A 2' REAR SETBACK INSTEAD OF THE REQUIRED 6' AT 1729 DALOBO BLVD., BEING LOT 146, MISSION PALMS ESTATES EAST, AS REQUEST BY DAVID MUNGUIA

Ms. Dimas stated that the subject site is located approximately 645' east of Laredo Blvd. along the north side of Dalobo Blvd. The lots measures 40' x 80' for a total 3,200 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep a 14'x20' carport, and an 8'x10' storage shed which were built without obtaining the proper permits. Staff was unable to take pictures and measurements on the storage shed.

Staff notes that ZBA has not considered any variances within this subdivision.

Staff mailed out 38 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends denial. The structures must be modified to comply with the required setbacks or need to be removed within 45 days.

Chairman Albeto Salazar asked that if the board had questions for staff.

Mr. Riddle asked that if the poles met setbacks and what was being considered was the overhang.

Ms. Dimas stated that it was the entire structure.

Mr. David Munguia was present he stated that the inspector mentioned that his poles were right on his property line so he moved them 6 ft. He mentioned that what he wanted to know was that if his structure was ok with the modification that he did.

Chairman Alberto Salazar asked that there was anyone in favor or against the request.

Chairman Alberto Salazar entertained a motion to close the public hearing. Mr. Riddle moved to close the public hearing. Mr. Gonzalez seconded the motion. Upon a vote, the motion passed unanimously.

Mr. De Leon asked that how many carports were in the area.

Ms. Dimas stated that staff had a case on the next-door neighbor.

Ms. Dimas asked the applicant that if he had any medical issues.

Mr. David Munguia stated that he had a heart attack 8 years ago, high blood pressure and cholesterol. He added that the doctor mentioned that excessive heat can provoke another heart attack.

There being no further discussion Chairman Alberto Salazar entertained a motion Mr. Riddle moved to deny the variance for the shed. Mr. Gonzalez seconded the motion. Upon a vote, the motion passed unanimously.

No Action was taken on the 14'x20' carport due to medical reasons.

Chairman Alberto Salazar entertained a motion to un table Item 1.9. Mr. Riddle moved to un table Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

**TABLED
ITEM #1.9**

TO KEEP A 4' REAR SETBACK INSTEAD OF THE REQUIRED 15' AT 3900 EL JARDIN STREET, BEING LOT 36, SHARYLAND PLANTATION VILLAGE LAGO ESCONDIDO PHASE 2, AS REQUESTED BY VICENTE GARZA

Ms. Dimas stated that the subject site is located approximately 470' east of Santa Lorena Street along the north side of El Jardin Street. The irregular lot measures a total 11,603 sq. ft.

The applicant would like the Board to consider the above-mentioned variances to keep an 11'x9' pergola with an outdoor grill, which were built without obtaining the proper permits. Staff discovered that the swimming pool was remodeled to change the specs and to add a jacuzzi in 2020, no permits were obtained for those changes and now the jacuzzi is encroaching into the rear setback as well. Code Enforcement has tagged several properties for construction without a permit in the Sharyland Plantation area.

Staff notes that ZBA has not considered any variances within this subdivision. Approving this variance will set precedence.

Staff mailed out 26 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structure need to be modified or removed to comply with the required setbacks.

Chairman Alberto Salazar asked that if the board had any questions for staff.

Mr. Riddle asked that if there was an exemption on the survey.

Ms. Dimas stated no. She added that the pool and the pergola were encroaching.

Mr. Flores asked that if a utility survey was done.

Ms. Dimas stated that it was provided on their packet.

Mr. Flores asked that if 811 had marked his property?

Ms. Dimas stated that the applicant mentioned that all the utilities are in the front of the property.

Ms. Dimas asked that if the applicant received a report from 811.

Mr. Vicente Garza stated that 811 mentioned that reports were no longer being sent.

Mr. De Leon asked staff that if there were confident that all utility easements were in the front.

Ms. Dimas stated no.

Mr. Vicente Garza was present he stated that if the board could consider his request.

Chairman Alberto Salazar asked that if there was anyone in favor or against the request.

There was none.

Chairman Alberto Salazar entertained a motion to close the public hearing. Mr. Riddle moved to close the public hearing. Mr. De Leon seconded the motion. Upon a vote, the motion passed unanimously.

City Attorney Mr. Victor Flores stated that he reviewed the pictures and it showed that all utility easements are in the front.

There being no further discussion Chairman Alberto Salazar entertained a motion Mr. De Leon moved to approve the variance due to financial hardship and provide 3 quotes. Mr. Gonzalez seconded the motion. Upon a vote, the motion passed unanimously.

Chairman Alberto Salazar entertained a motion to un table Item 2.0 Mr. Riddle moved to un table Mr. De Leon seconded the motion. Upon a vote, the motion passed unanimously.

**TABLED
ITEM #2.0**

TO KEEP A 10' GARAGE SETBACK INSTEAD OF THE REQUIRED 18' & A 2.6' REAR SETBACK INSTEAD OF THE REQUIRED 15', AT 4003 AZUCENA STREET, BEING LOT 60, COLINAS DEL RIO PH. 2, AS REQUESTED BY ROSALVA SALINAS

Ms. Dimas stated that the subject site is located approximately 70' north of Azalea Street along the west side of Azucena Street. The lots measures 60' x 100' for a total 6,000 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep the following: 1) a 20'x25' carport, 2) a 10'x13' shed, and 3) a 15'x17' gazebo; which were built without obtaining the proper permits.

Staff notes that ZBA has considered the following variances within this subdivision.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Meeting</u>	<u>Recommendation</u>
Lot 19, Phase III	0'Front/5.7' Side	4/21/21	Denied
Lot 59, Phase II	0'Front/3'Side/1'Rear	9/20/23	Approval
Lot 60, Phase II	10' Garage	12/6/23	Tabled

Staff mailed out 35 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structure need to be modified or removed to comply with the required setbacks.

Chairman Alberto Salazar asked that if the board had questions for staff.

There was none.

Mrs. Rosalva Salinas was present she stated that the board had asked her to move the storage shed to comply. She added that had been done already. She mentioned that 811 had marked her property for any utilities.

Ms. Dimas stated that the report was in the packet.

Chairman Alberto Salazar asked that who resided at the house.

Mrs. Rosalva Salinas stated that her husband, daughter and her.

Chairman asked that if there was anyone in favor or against the request.

Chairman Alberto Salazar entertained a motion to close the public hearing. Mr. Riddle moved to close the public hearing. Mr. De Leon seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion Chairman Alberto Salazar entertained a motion Mr. Riddle moved to deny the variance request. Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

**SIGN IN ROSTER
PLEASE PRINT**

DATE: FEBRUARY 21, 2024

ZBA MEETING

PRINT NAME	ADDRESS
Patricia Domit ANTUN DOMIT	1004 Rio Grande
Ricardo Altricia D. MATEINEZ	2505 San Lorenco 1005 CIMARRON DR.
LARRY FAIR Holis Rutledge	122 Rio Grande Dr. 214 Ribbenda Dr.
Carole Tucker Sergio Cantu	811 BIRZOS ST. 1008 Rio Grande DR
Maria Guerra Roberto Davila	2320 Red River Dr. 1205 Cimarron Dr.
Richard Roth Beverly Abbles	518 Rio Grande Dr. 524 Rio Grande Drive
JO BARBER VICENTE GARZA	316 Rio Grand Dr 3900 EL JARDIN MISSION
Victor Manuel Siant M Felix Mario Garza	1208 CIMARRON DRIVE 1900 Pecos st
Victorita Johnson Karen McNamee	112 Rio Belasco 2300 Colorado
Israel Menez Anabella Ramos	2202 Truman St Mission 2203 Sabinal St - Mission TX

Handwritten 'A' marks in the right margin of the table, corresponding to rows 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100.

**SIGN IN ROSTER
PLEASE PRINT**

DATE: FEBRUARY 21, 2024

ZBA MEETING

PRINT NAME	ADDRESS
Monica E. Vazquez	2203 Sabinal St.
Ruth B. Carter	414 Sabine St.
ONESIMO ROMERO	2117 SABINAL ST.
Delicia Moreno	2107 Colorado St
Jorge Garcia	2107 Colorado
Juan Cruz	1007 Rio Grande Dr.
Rosalinda Cruz	1002 Rio Grande Dr
JOSE ESCOBERO	2114 SABINAL ST
Jaime Gutierrez	4135 San Jacinto
Marco Betancourt	104 S Michson Ave
Paul Rios	2309 Solcado St.
SHARI McTIVER	3807 HERON WAY
LES JOSLIN	3807 HERONS WY
Silvia y Eduardo Barron	2013 Sabinal St.
Adrian Martinez	832 Rio Grande
DAVID MUNGUA	1729 DALOBO MISSION
GREG LOOMER	2016 SABIAL ST MISSION TX
JUANITA LOOMER	" " " "
MELBA KOLFF DEUZ	420 RIO GRANDE DR.

SIGN IN ROSTER PLEASE PRINT

DATE: FEBRUARY 21, 2024

ZBA MEETING

PRINT NAME	ADDRESS	
Anthony Prats	2110 Sabinal St.	A
JESSICA PRATS	2110 Sabinal St	A
Francisco Bracamonte, MD	2005 Cimarron Court	A
Olga Bracamonte	2005 Cimarron Court	A
TERESA MARTINEZ	1005 Cimarron Dr.	A
Rupita Tijerina	100 SABINE CT MISSION	A
Diana Flores	401 SABINE CT MISSION	A
Alexs Oredorica	117 Rio Grande Dr "	
Alexandra Oredorica	117 Rio Grande Dr. "	
Maxirela G Marin	419 Rio Grande Dr. "	
Rita Marin	419 Rio Grande Dr. "	
Martha Gomez Donaul	901 Colorado Court	A
DORA ELIA MEZA	Dr Docto -	A
TATO TORRE MEZA	Dr Docto -	A
ARVIND KALLURI	902 CIMARRON DR MISSION	A
Ilenia E McDonald Ch	2202 Pecos st MISSION, T	A
Felipe Galles Rivas	2202 Pecos st MISSION,	A
Juan Cu	1103 Cimarron Dr	
Anita Tijerina	2113 Pecos St	A
Paul Tijerina	2115 Pecos St	A

**SIGN IN ROSTER
PLEASE PRINT**

DATE: FEBRUARY 21 2024

ZBA MEETING

PRINT NAME	ADDRESS
Tsela Freeman	2100 Sabine St
Bob Freeman	2100 Sabine St
Lila Garcia	415 Rio Grande dr
Pilo Garcia	415 Rio Grande dr
Teresa Brundo	4 2324 Red River dr
Richard Ackland	2318 Red River dr
Sheila Menendez	903 Colorado Ct
Christian Menendez	901 Cimarron dr
Ernesto Gonzalez	410 Sabine St, Mission TX
Jose Daniel Gonzalez	410 Sabine St Mission TX
10 Maria de Lourdes Martinez	1018 Rio Grande Dr. Mission
JESUS CALDERON PEREZ	110 Rio Grande Dr. Mission
Arturo Flores Calderon	931 Rio Grande Dr. Mission TX
JESUS E VAZQUEZ	2308 RED RIVER DR MISSION TX
Marina E. de Toral	307 Sabine ST. Mission TX.
Pablo Tagle Jr	815 Rio Grande Dr Mission TX
Prof. Bustamante	909 Rio Grande Dr Mission TX
Karla Elva Villalobos	2004 Brazos Ct, Mission TX
Blanca Gonzalez P.	126 San Jacinto St, Mission TX
Anderson	233 Rio Grande Dr. Mission TX

Anderson
Rota

818 Cimarron Dr. Mission TX

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**SIGN IN ROSTER
PLEASE PRINT**

DATE: FEBRUARY 21, 2024

ZBA MEETING

PRINT NAME	ADDRESS
Rafaelo Guerra	1816 Trinity St. Mission.
Viridiana Hernandez	807 Brazos St Mission TX
Nidia Puente de Garza	801 Brazos St Mission TX
Ryoberto Gutierrez	1202 Cimarron dr. Mission TX
Paulina Gutierrez	2128 SABINAL d. Mission tx
Claudio Galindo	2206 COLORADO Hwy 1
Juan Garcia	1000 Fno dr Mission
Martin Salinas	804 Rio Grande Dr Mission TX
Normand Gatreau	806 Rio Grande Dr. Mission TX
Mayra I. Gutierrez	804 Rio Grande Dr. Mission TX
J.P. Salinas	804 Rio Grande Dr. Mission TX
R. fn Maldonado	2202 Colorado St Mission TX
Alejandra Baraja	2202 Colorado St Mission TX
Alde Baraja	2202 Colorado St Mission TX
Alen Baraja	2202 Colorado St Mission TX
Ariana Baraja	2202 Colorado St Mission TX
Esperanza Escobar	238 SAN JUAN MISSION
ROBERTO ESCOBAR	2133 SABINAL ST MISSION TX
Daniel Gutierrez	2900 Pecos Blvd. ✓
Beatriz & Tyrina	2001 Brazos Court

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SIGN IN ROSTER
PLEASE PRINT

DATE: FEBRUARY 21, 2024

ZBA MEETING

PRINT NAME	ADDRESS
Jorge Rios	2004 Cimarron Ct.
José Peña	112 Rio Grande
Rosalva Alina	4013 Azucena St Mission
Dalia Robinson	1805 Adick Dr Mission
Mazin Chapa	601 Rio Grande Dr.
Hugo Reza	601 Rio Grande Dr.
Teresita Benavides	2204 Red River Dr Mission
Rene A. Benavides	2204 Red River Dr.
Vanessa Ramirez	1024 Rio Grande Dr
Luis Ramirez	1024 Rio Grande Dr
Cris	1026 Rio Grande Dr
Mayra P. Sepulveda	2008 Sabinal
Francisco Norio	2008 Sabinal
Hortensia Mascorro	137 San Jacinto St
Abraham Mascorro	137 San Jacinto St
Juan Gonzalez	301 Sabine St
Paulina Gonzalez	301 Sabine St.
BAR. GARCIA	609 Rio Grande Dr.
Jana A. Franco	609 Rio Grande Dr.
Agustin Cuesta	807 Rio Grande Ct

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**SIGN IN ROSTER
PLEASE PRINT**

DATE: FEBRUARY 21, 2024

ZBA MEETING

PRINT NAME	ADDRESS
Mariano Salinas	2203 Red River Dr. Mission TX
Monica M. Salinas	2203 Red River Dr. Mission TX
Anna Paula M. Salinas	2203 Red River Dr. Mission TX
Juan Francisco Ochoa	2210 Red River Dr, Mission TX
Gloria P. Ochoa	2210 Red River Dr Mission TX
MARIADSE OCHOA	2210 RED RIVER DR MISSION TX
Sabrina Lucia Ochoa	2210 Red River Dr Mission TX
Regina Ochoa	2210 Red River Dr Mission TX
Matilde Gutierrez	2002 Bruzos Ct. Mission TX
Victor Ochoa	2002 Bruzos Ct Mission TX
Maria Palomares	2000 Bruzos Ct. Mission TX
Paloma Magaña	2000 Bruzos Ct Mission TX
Viktor Akin Gtz.	2002 Bruzos Ct Mission TX
Michael S. Trigg & Susan T. Trigg	107 Rio Grande Dr Mission TX 78572
Rene & Keri Gonzalez	2118 Subinal Mission 78572
Herbert & Miriam Smith	2105 Pecos St. Mission 78572 TX
A Heidi Gonzalez	310 Rio Grande Drive, Mission, TX
Genaro & Maria Elizondo	804 Colorado Ct. Mission, TX
Richard & Peggy Ackland	2310 Red River Dr Mission TX
A LUIS MANUEL GONZALEZ	705 RIO GRANDE CT. MISSION TX

SIGN IN ROSTER
PLEASE PRINT

DATE: FEBRUARY 21, 2024

ZBA MEETING

PRINT NAME	ADDRESS
CLARA LOPEZ	119 San Jacinto
Donato Lopez	117 San Jacinto
Jose Bernal / Gloria Bernal	104 Sabine Court
Maria Refugio Amaldua	141 San Jacinto
JORGE JABER	220 Rio Grande Dr. Mission
Jorge Jaber	1105 CINARDO Dr. Mission
Nicolas L. Moreno	205 San Sabra
Patrick L. Moreno	205 San Sabra
Patti Gross	205 San Sabra
Nidia Elizondo	723 Brazos Cr
FERNANDO LUNA	411 SABINE MISS
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Redatta Suarez RGV Parter LLC ~~711~~ 1005 Nichols Ave Dallas TX

IVonne Garcia ~~711~~ 902 Rio Grande Dr Mission TX

Roger Gonzalez 915 Rio Grande Dr Mission TX

Cristina Zavala 1800 Victoria St Mission TX

SERGIO GARCIA 2123 W SACRAMENTO BLVD

José Luis Zobleta 707 Lago Ct Mission TX

Alma del casuelo & Ruiz 2300 Red River Dr Mission TX

Martina Alvarado 2208 Red River Pr Mission TX

Gloria Ordaz 1001 Balsas (A)

Hubert & Dorothy Smith 2103 Pecos St.

Miriam Smith

NORA FERRER YRUEJAS 1408 PECOS ST.

MARCELO DE ARCEL 412 FRID ST.

Rene + Yeri Gonzalez 2115 SARKIS BLVD Mission

Antonio Ruiz Arizabalaga Red River Dr (A)

Patricia Damit 1004 Rio Grande

Antun Damit 1004 Rio Grande

Hazel Morett 2002 Cimarron Ct (A)
Mission, TX 78572

Ana PAEZ Fernandez 2201. Pecos St.

LYRA G FABEGA 803 Colorado Ct (A)

Norma Nidia Garcia 2122 Sabinal st A
Bentley Rodriguez Lopez 2204 Colorado St A

Senen Loche 323 Rio Grande Dr A

Yaili Sandoval 310 Rio grande Dr. A

Juan Carlos 72016 Sabinal Mission A

Guillermo 72016 Sabinal Mission A

Silvia Barroa 2013 Sabinal A

Jesús Martínez 201 San Jacinto St. A

Maria de los Angeles 1117 Rio Grande A

Selina Vela 323 Sabine Against

Chris Lenke 1026 Rio Grande Dr. Against

Charlene Quintan 204 Trinity against A

JULIAN ZANDIGA 711 Rio Grande off. A

Juan C. Peperlo 402 Rio Grande A

Daniel H. Acosta 2216 Red River A

MAYELA PARRA 205 Calumet A

VICTOR PARRA 205 Calumet A

JUAN IPARRA 611 Rio Grande A

JAMUEL LOPEZ 1117 Rio Grande A

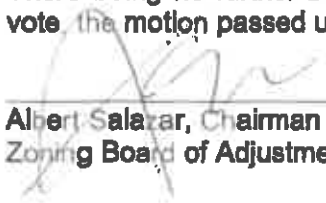
Enrique Lopez 2302 Red River Dr (A)
 Charles + Mary Angeles Garrett 1908 Trinity (A)
 Raquene G. Austin 1804 Trinit (A)
 Blanca Tejuelo de Vargas ~~of Sabana~~
 for Josefine Garza 2308 Red River (A)
 MERCEDES WESTENDAMP 810 BRAZOS (A)
 ENRIQUE CASTRO 810 BRAZOS (A)
 Manuel Soboron 1801 Trinity (A)

3.0 OTHER BUSINESS

There was none.

4.0 ADJOURNMENT

There being no further business, Mr. Riddle moved to adjourn. Mr. De Leon seconded the motion. Upon a vote, the motion passed unanimously at 7:04 p.m.



Albert Salazar, Chairman
Zoning Board of Adjustments

**SPECIAL ZONING BOARD OF ADJUSTMENTS
APRIL 10, 2024
CITY HALL'S COUNCIL CHAMBERS**

ZBA PRESENT

Alberto Salazar
Dolly Elizondo
Andrew Riddle
Michael De Leon
Humberto Garza

ZBA ABSENT

Eliud Reyna
Marty Gonzalez
Heraclio Flores Jr.

STAFF PRESENT

Susie De Luna
Jessica Munoz
Alex Hernandez

GUESTS PRESENT

Jesus Cardenas
Victoria Cochran
Matthew Cochran
Marco Betancourth
Elizabeth Trevino
Fair Larry
Annette Salinas
Armando Alaniz
Juan Reyes
Jimmy Martinez
Jose Montanez
Jesus Ordorica

CALL TO ORDER

Chairman Mr. Alberto Salazar called the meeting to order at 4:40 p.m.

CITIZENS PARTICIPATION

Chairman Mr. Alberto Salazar asked if there was anyone in the audience that had anything to present or express that was not on the agenda.

There was none.

APPROVAL OF MINUTES FOR FEBRUARY 21, 2024

Chairman Mr. Alberto Salazar asked if there were any corrections to the minutes. Mr. Andrew Riddle moved to approve the minutes as presented. Ms. Dolly Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.1**DISCUSSION AND ACTION TO AMEND ZONING BOARD OF ADJUSTMENTS BYLAWS**

Ms. Susie De Luna stated a directive was given to staff to review the bylaws for all the Boards in an effort to make any necessary changes. In the Zoning Board of Adjustment bylaws staff proposes the changes below:

ARTICLE V**Voting**

- D. A Zoning Board of Adjustment member shall only abstain from voting if he/she has a vested interest in a particular proposal before the Zoning Board of Adjustment and shall sign an affidavit to the conflict (see attached Exhibit A). Should there not be sufficient cause for abstention, the Zoning Board of Adjustment shall vote.

Purpose of this amendment is to update city forms for all boards.

ARTICLE VI**Meeting**

A. ~~Regular meetings shall be on the third (3rd) Wednesday of each month at 4:30 p.m. at the City Hall's Council Chambers, 900 Deherly.~~

~~Regular meetings shall be held once a month at 4:30 p.m. at the City Hall's Council Chambers, 1201 E. 8th Street, Mission, Texas 78572~~

Purpose of this amendment is to not overlap meetings on the same day & times

ARTICLE VIII

Staff Support

B. ~~Administrative and clerical support for the Zoning Board of Adjustment shall be provided by the City's Community Development and Planning Department which shall keep any and all records pertaining to business undertaken by the Zoning Board of Adjustment.~~

Purpose of this amendment – the Planning Department is the only department that handles and keeps all records pertaining to business undertaken by the ZBA Board.

Chairman Mr. Alberto Salazar asked that if there was anyone in favor or against.

There was none.

There being no discussion further discussion Chairman Mr. Alberto Salazar entertained a motion Ms. Dolly Ellzondo moved to approve the Zoning Board of Adjustment bylaws. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

ITEM #1.2

TO ALLOW AN 18' GARAGE SETBACK INSTEAD OF THE PLAT REQUIRED 25' FRONT SETBACK AT 1002 LAGUNA ROAD, BEING LOT 77, LAGUNA OAKS PH. II, AS REQUESTED BY HUMBERTO A. GARCIA

Ms. Susie De Luna stated that the subject site is located approximately 670' south of Hole 9 Street along the west side of La Laguna Road. The irregular lot measures a total 6,322 sq. ft.

The applicant desires to build a residence with an 18' garage setback in order to accommodate more space on the rear of the property. This is a new subdivision that was recorded on June 20, 2023, which includes a plat note indicating the front setback should be 25'.

Staff notes that ZBA has not approve any variances within the subdivision.

Staff mailed out 31 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request. Staff notes that if a variance is approved it would set precedence.

RECOMMENDATION: Staff recommends denial. Building plans can be modified to comply with the required setbacks.

Chairman Mr. Alberto Salazar asked if the applicant is present

There was no answer.

Chairman Mr. Alberto Salazar asked that if there was anyone in favor or against this variance.

There was none.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Ms. Dolly Elizondo moved to deny the variance request. Chairman Mr. Alberto Salazar seconded the motion. Upon a vote, motion falls. There is 3 in favor for the denial 1 against Mr. Andrew Riddle was against the denial.

ITEM #1.3

TO ALLOW A 10' FRONT SETBACK & A 18' GARAGE SETBACK INSTEAD OF THE PLAT REQUIRED 25' FRONT SETBACK, AT 1004 LAGUNA ROAD, BEING LOT 76, LAGUNA OAKS PH. II SUBDIVISION, AS REQUESTED HUMBERTO A. GARCIA

Ms. Susie De Luna stated that the subject site is located approximately 670' south of Hole 9 Street along the west La Laguna Road. The irregular lot measures a total 6,194 sq. ft.

The applicant desires to build a residence with a 10' front setback to the house and an 18' garage setback in order to accommodate more space on the rear of the property. This is a new subdivision that was recorded on June 20, 2023, which includes a plat note indicating the front setback should be 25'.

Staff notes that ZBA has not approve any variances within the subdivision.

Staff mailed out 29 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request. Staff notes that if a variance is approved it would set precedence.

RECOMMENDATION: Staff recommends denial. Building plans can be modified to comply with the required setbacks.

Chairman Mr. Alberto Salazar asked if there was any questions for staff?

There was none.

Chairman Mr. Alberto Salazar asked if the applicant was present?

There was no answer.

Chairman Mr. Alberto Salazar entertained a motion to close the public hearing. Ms. Dolly Elizondo moved to close the public hearing. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Ms. Dolly Elizondo moved to deny the variance request. Mr. Humberto Garza seconded the motion. Upon a vote, the motion falls. 3 in favor and 1 against Mr. Andrew Riddle was against the denial.

ITEM#1.4

TO ALLOW A 25' FRONT SETBACK INSTEAD OF THE REQUIRED 35' FRONT SETBACK AT 521 E. MILE 2 ROAD, BEING THE E100'-W880'-S143' OUT OF LOT 29-8, WEST ADDITION TO SHARYLAND, AS REQUESTED BY JUAN R. REYES

Ms. Susie De Luna stated that the subject site located approximately 410' west of Mayberry Road along the north side of E. Mile 2 Road. The lot measures a total 12,196.80 sq. ft.

The applicant desires to build a residence with a 25' front setback to the house. Staff notes that this was a piece of acreage that was left out of the Patriot Estates Subdivision.

Section 1.59 (2) (d) (1) states: Front yard setbacks for all uses shall be increased as follows when lots front on streets other than minor residential streets: (2) Minor arterial streets: 35-foot front yard setback.

Staff notes that the normal requirement for R-1 is 20' and the applicant is proposing to leave 25'.

Staff mailed out 14 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this write up we haven't received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval.

Chairman Mr. Alberto Salazar asked if there was any questions for staff?

Ms. Dolly Elizondo asked if this was metes and bounds outside of a recorded subdivision?

Ms. Susie De Luna stated yes, they had applied for a homestead exemption variance which was granted. The only problem now is the different setback. The minimum requirements should be 35' also, this is the only property left outside of the subdivision.

Ms. Dolly Elizondo stated it was unique.

Ms. Susie De Luna stated that the property didn't belong to the same owner that was why it was left out.

Chairman Mr. Alberto Salazar stated that there was a mobile house for a while on the property.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Mr. Juan R. Reyes was present. Mr. Reyes stated his name and address 521 E. 2 Mile Road. He is wanting an opportunity to build been trying to build since October 2023 Mr. Reyes is wanting the 25' instead of the required 35' stating that he would give the 20' additional R.O.W so the total is 45' so the house is going to be too pushed back with the 35' then 25' would just fit enough for 10' in the front & rear setbacks.

Chairman Mr. Alberto Salazar asked if anybody was in favor or against?

There was none.

Chairman Mr. Alberto Salazar entertained a motion to close the public hearing. Ms. Dolly Elizondo moved to close the public hearing. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Ms. Dolly Elizondo moved to approve the variance request as per staff recommendation. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

ITEM# 1.5

TO ALLOW A 3' SIDE SETBACK INSTEAD OF REQUIRED 6' AT 104 S. NICHOLSON AVENUE, BEING LOT 26, BLOCK 14, SOUTHWEST ADDITION, AS REQUESTED BY MARCO BETANCOURTH

Ms. Susie De Luna stated that the item was previously seen on February 21, 2024 in order to keep a 1) 0' side setback to the north; 2) a 3' side setback to the south instead of the required 6'; and a 3) to keep a total of 1,446.40 sq. ft. where the maximum is 800 sq. ft and it was denied. The applicant is now proposing to remove the storage room in order to comply with the south side setback and also relocate the poles on the carport on the north side to 3'. He also is wanting to modify the structures in order to comply with the maximum square footage allowed.

The subject site is located 100' south of W. 1st Street along the west side of Nicholson Avenue. The lot measures 50' x 150' a total 7,500 sq. ft.

The applicant would like the Board to consider the above-mentioned variances to keep: 1) a 13'x72' carport on the north side of the property, 2) an 8'x12' storage shed, and 3) and to keep 646.40 sq. ft. over the 800 sq. ft. maximum allowed.

Accessory structures are allowed on R-1 (Single Family Residential) lots, however, they need to meet the following requirements.

d) An accessory use customarily related to a principal use authorized in this district. Furthermore, any non-living accessory structure, such as a carport or a garage, whether as an addition or as a detached building, shall not exceed a maximum size equal to 40% of the primary structure's living area; and shall not exceed the primary structure's total height, as measured to the top of its roof. However, if the primary structure's living area totals less than 2,000 square feet, the accessory structure may be constructed to a maximum size of 800 square feet. It is noted that the total living area for the home is 1,424 sq. ft.

Staff notes that ZBA has approve the following:

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Approval</u>
Lot 9, Block 13	3' side to the north & 5' side to the south	5/20/20

Staff mailed out 33 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked if there was any questions for staff?

There was none.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Mr. Marco Betancourth stated he lives at 104 S. Nicholson Avenue. He is asking for 3' so he can be able to put a car inside so it wouldn't be so tight. He stated that it's all metal there aren't electricity no fire hazards that its just a metal building wanting to see if it'll be approve. Mr. Betancourth stated he had been at the last ZBA meeting back in February stating he had asked for a setback of 0' but he was denied so he is wanting to see if he'll be approved for 3' setback.

Chairman Mr. Alberto Salazar asked is anybody was in favor or against?

There was none.

Chairman Mr. Alberto Salazar entertained a motion to close the public hearing. Ms. Dolly Elizondo moved to close the public hearing. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

Mr. Andrew Riddle asked if this is the only carport on the property. that the applicant is willing to modify the structure.

Ms. Dolly Elizondo states the issue with the carport is in the future a different owner could add walls and electricity and he is already over the home square feet by 580' square feet.

Chairman Mr. Alberto Salazar stated that they denied the 0' side setback in the ZBA meeting in February.

Mr. Macro Betancourth states why the board can't approve it if he is only going to move the pole 3' side setback.

Chairman Mr. Alberto Salazar states the board can't govern what the applicant builds on the property. The board members can vote on what the applicant can construct on the property, but after that the board can't go and say

Mr. Michael De Leon states there is a possibility that the applicant may want to build it in the future.

Mr. Marco Betancourth asked if there is a different permit and that would allow him to move it 3' so he can fit his car because if he was to move it 6' the pole would be in the middle of his driveway. He states that if he can keep the pole and cut the roof so the pole isn't blocking the entrance of his vehicle.

Chairman Mr. Alberto Salazar mentioned to Mr. Marco Betancourth that the board is going to start voting the variance.

Mr. Andrew Riddle states nobody had discussed guidelines and regulations etc.

Ms. Dolly Elizondo states there was a variance request in June 2020 for a 3' side.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Mr. Humberto Garza moved to approve the variance request. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

ITEM# 1.6

TO KEEP A 2' SIDE SETBACK INSTEAD OF THE REQUIRED 6' SIDE SETBACK AT 1231 E. 1ST STREET, BEING LOT 14, BLOCK 4, SOUTH BRYAN RIDGE AS REQUESTED BY JIMMY MARTINEZ

Ms. Susie De Luna stated that the subject site located approximately 124' west of Pecan Avenue along the north side of E. 1st Street. The lot measures 55'x130' for a total 7,150 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep a 15'x24' carport that was built without a permit. The applicant did express that the reason why he built the carport was to protect his vehicle from weather adversity.

Staff notes that ZBA has considered the following variances within this subdivision.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Meeting</u>	<u>Recommendation</u>
Lot 6, Block 6, Phase I	0' side / 14' front	3/15/15	Approval
Lots 13 & 14, Block Phase II	7,3' front / 3.3' side	10/19/22	Denial
Lot 16, Block 7, Phase II	0' front / 0' corner 3' rear/ max 1,472 sq. ft.	8/13/23	Denial

Staff mailed out 33 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked if there was any questions for staff?

There was none.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Mr. Jimmy Martinez lives at 1231 E. 1st Street. He states he didn't know of the setback. He stated the driveway was existing and there he just wanted to cover his vehicle from the weather.

Chairman Mr. Alberto Salazar asked is anybody was In favor or against?

There was none.

Chairman Mr. Alberto Salazar entertained a motion to close the public hearing. Ms. Dolly Elizondo moved to close the public hearing. Mr. Andrew Riddle seconded the motion. Upon a vote, the motion passed unanimously.

Ms. Dolly Elizondo asked if the lot is a little bit slanted so the rain runs into the next lot and stated the same board denied request in august 2023 and in 2022.

Mr. Andrew Riddle asked a question to staff if the pervious attorney mentioned to board if they approved the foot print it would allow them to build or in close the structure however they would have still had to apply for a building permit and be approved for the new improvements of the property.

Ms. Susie De Luna states yes that's correct. we would have to approve it if the board was to approve the variance request. Staff would have to approve the building permit because the board would approve the variance request. Ms. Susie De Luna states the board is not approving the carport the board is approving the 2' instead of the required 6'.

Chairman Mr. Alberto Salazar states the applicant is 4' away to be complying that he sees room on the lot to move the carport.

Ms. Dolly Elizondo states that the carport is sloped to put water in the next lot.

Mr. Jimmy Martinez states he had the board on the inside.

Mr. Humberto Garza asked applicant of its possible relocation closer to the house.

Mr. Jimmy Martinez responded that the 3' or 4' the door will probably hit the carport also it would be in the middle of the driveway so he'll have to add cement. If were to move it the other way there is a tree on the other side. Since the driveway was already there he just built a carport.

Mr. Andrew Riddle stated the applicant doesn't meet setbacks or requirements.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Mr. Humberto Garza moved to deny the varlance request as per staff recommendation. Mr. Andrew Riddle seconded the motion. Upon a vote, the motion passed unanimously.

ITEM# 1.7

TO KEEP A 2' REAR SETBACK INSTEAD OF THE REQUIRED 10' REAR SETBACK AT 2102 TURTLE LANE, BEING LOT 2, SPRINGFIELD PH. 3, AS REQUESTED BY MATTHEW COCHRAN

Ms. Susle De Luna stated that the subject site located approximately 80' east of Lawndale Road along the south side of Turtle Lane. The lot measures 68'x102.50' for a total 6,970 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep an 8'x14' shed that was constructed without a permit. This violation was discovered by Code Enforcement Division while following up on a complaint in the area.

Staff notes that ZBA has considered the following varlances within this subdivision.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Meeting</u>	<u>Recommendation</u>
Lot 20, Block 2, Com.	0' corner	9/12/00	Approval
Lot 74, Phase III	15' rear	4/19/06	Approval
Lot 16, Block 1, Com.	5' corner	9/20/06	Approval

Staff mailed out 28 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked any questions for staff?

Ms. Dolly Elizondo stated that it appears on cinderblocks.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Mr. Matthew Cochran lives at 2102 Turtle Lane. He states when they first original did the shed didn't know they need a building permit. Since it is a removable structure wouldn't need a permit as to why we had it built. Previously he had a shed in the exact same location just a smaller shed. Most of all of the neighbors are either the same setback or are on the fence same style of structures. He states he provided a letter and signatures for the board stating they are fine with structure.

Ms. Dolly Elizondo asks if he had turned the paper work to the staff.

Mr. Matthew Cochran states he has not given the papers to staff but he can give it to them.

Ms. Dolly Elizondo states we would have to verify signatures.

Mr. Humberto Garza asked staff if we have questioned the neighbors that have building structures on the utility easement.

Ms. Susie De Luna states that there is a lot of cases on the neighborhood.

Mr. Matthew Cochran states he knows the utility easement runs through there and if whatever reason it needs to be move it would be on his own expense so that way they can access those utilities.

Mr. Andrew Riddle asked if we are still draw up harmless agreements.

Chairman Mr. Alberto Salazar stated no.

Chairman Mr. Alberto Salazar asked if it was built on site?

Mr. Matthew Cochran states yes it was built on site.

Chairman Mr. Alberto Salazar asked if that is utility easement?

Staff responded yes, it is utility easement.

Chairman Mr. Alberto Salazar stated that he can't see there is room since the applicant has a 15' easement to the back of the house. He states that the shed is much too wide.

Mr. Humberto Garza stated he is wondering how many sheds on the utility easement were in the subdivision.

Ms. Susie De Luna states they can table the item till next ZBA meeting so they can gather more information for the board.

Mr. Humberto Garza responded he wouldn't want to deny the item just because he is on a utility easement, while others been approved because the structure been there longer. He states that they deserve to be given the opportunity to present the variance request.

Ms. Dolly Elizondo states she was going to suggest to table the item because the signatures he presented need to be verified.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Ms. Dolly Elizondo moved to table the variance request. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

ITEM# 1.8

TO KEEP A 3.5' SIDE SETBACK INSTEAD OF THE REQUIRED 6' SIDE SETBACK AND A 3' REAR SETBACK INSTEAD OF REQUIRED 15' REAR SETBACK AT 4102 SAN CLEMENTE, BEING LOT 46, SHARYLAND PLANTATION VILLAGE LAGO ESCONDIDO, PH. 1, AS REQUESTED BY ELIZABETH BATTEN

Ms. Susie De Luna stated that the subject site located on the southwest corner of San Clemente Street and San Efrain Street. —see vicinity map. The irregular lot measures a total of 11,576 sq. ft.

The applicant would like to keep a 15'x16' pergola that was built without a permit. This violation was discovered by the Code Enforcement Division while doing a sweep on the Sharyland Plantation area.

Staff notes that ZBA has considered the following variances within this subdivision.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Meeting</u>	<u>Recommendation</u>
Lot 8, Phase II	22.8' front	9/15/04	Approval
Lot 7, Phase II	5.10' rear corner clip/ 10.6' rear	9/15/21	Approval
Lot 36, Phase II	4' rear	2/21/24	Approval

Staff mailed out 21 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing, staff has not received any calls in favor or against the request

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked if their sending it to HOA first?

Ms. Susie De Luna states that they submitted to HOA. She stated they tried to verify but nothing was submitted to them.

Chairman Mr. Alberto Salazar states that they talked about sending it to HOA before sending it to the Board members. Chairman Alberto Salazar asks if it already acted?

Ms. Susie De Luna states they had sent it to HOA for the variance but they didn't send anything back.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Ms. Elizabeth Batten lives at 4102 San Clemente. Ms. Elizabeth Batten stated she has letters from her neighbors stating they are having no issue with her pergola. She also states that she has an 811-letter request done already. Ms. Batten then proceeds with giving a personal letter to board members due to privacy. She states that she built the pergola 3 months into covid she wasn't aware about needing a building permit.

Chairman Mr. Alberto Salazar asked staff if they are having a medical board?

Ms. Susie De Luna states she just received the form from the attorney about the guidelines that are required and it's going to start in the beginning of May for the medical assistant.

Chairman Mr. Alberto Salazar states since it is close should they table the variance request so it can go through to medical board.

Ms. Dolly Ellzondo asked if there is a medical issue?

Ms. Susie De Luna states she suggests to take no action so that they don't have to put it again and do it all over again and they can just send it towards the medical board.

Ms. Susie De Luna explains to Ms. Elizabeth Batten that the board members will be taking no action and that it will be special accommodation but they'll be needing copies of the letters she has present to the board.

There being no further discussion, Chairman Mr. Alberto Salazar states they'll take no action.

ITEM# 1.9

TO KEEP A 2' CORNER SIDE SETBACK INSTEAD OF 10' CORNER SIDE SETBACK; A 1' SIDE SETBACK INSTEAD OF 6' SIDE SETBACK; AND A 1' REAR SETBACK INSTEAD OF 10' REAR SETBACK AT 124 MINA DE ORO, BEING LOT 1, BLOCK 7, TIERRA DORADA, SECTION II, AS REQUESTED BY ARMANDO ALANIZ

Ms. Susie De Luna stated that the subject site located at the southeast corner of Tierra Dorada Boulevard and Mina De Oro Street. The lot measures 70'x100' for a total 7,000 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep 1) a 7'x41' carport, 2) a 13'x21' carport, and 3) a 7'x7' shed that were built without obtaining the proper permits. These violations were discovered by Code Enforcement Division while doing a sweep in the area.

Staff notes that ZBA has seen several variances within the subdivision.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Meeting</u>	<u>Recommendation</u>
Lot 19, Block 6, Phase II	0' front /1.5' side	12/6/23	Approval on side Tabled on front
Lot 10, Block 21, Phase II	3' front/7' rear	7/19/23	Approval
Lot 10, Block 7, Phase II	1' side/9' rear & 1,075 max.1/17/24 sq. ft.		Approval on rear Denial on side & sq. ft.

Staff mailed out 40 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked any questions for staff?

Mr. Andrew Riddle asked if the lot right behind it. was an independent lot?

Ms. Susie De Luna states yes, it's one lot by itself.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Mr. Armando Alaniz lives at 124 Mina De Oro. Mr. Armando Alaniz stated he did a carport more for shade for his grandkids to play around at. He stated added the bar at first but later decided to add lights. He stated that he did around a 3' setback instead of the 10' setback. He stated he thought as long as the roof is on his side of the property and the water falls on his side of the lot he thought it was okay since his neighbor didn't have an

issue with it. He states the constructor said he could since he wasn't going to do any lighting or electricity. Mr. Alaniz stated the constructor he can do it since it just the structure. It was built around 8 years ago.

Chairman Mr. Alberto Salazar asked how much did it cost?

Mr. Armando Alaniz states the carport and the hallway cost about \$8,000 - \$9,000. He states he got a 12,000 loan to build them.

Ms. Dolly Elizondo asked if there is a utility easement?

Chairman Mr. Alberto Salazar answered yes.

Chairman Mr. Alberto Salazar states there are 3 violations on the property which is the shed, side and rear setbacks.

Mr. Andrew Riddle believes the shed could be move.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Mr. Andrew Riddle moved to deny the variance request for the 7 X 7 shed in the rear setback. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

The board members believe that it's a financial hardship on the side and rear setback on the carport.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Mr. Andrew Riddle moved to approve the variance request for the side and rear setback. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

ITEM# 2.0

TO KEEP A 0' SIDE SETBACK INSTEAD OF THE REQUIRED 6' SIDE SETBACK; A 0' REAR SETBACK INSTEAD OF 10' REAR SETBACK AND TO ALLOW A TOTAL OF 1,053 SQ. FT. INSTEAD OF THE MAXIMUM 800 SQ. FT. ALLOWED AT 1514 MAGDALENA AVE., BEING LOT 78, ALA BLANCA NORTE UT NO. 1, AS REQUESTED BY GREGORIO GONZALEZ

Ms. Susie De Luna stated that the subject site located approximately 70' south of Tencha Street along the east side of Magdalena Avenue. The lot measures 60'x120' for a total 7,200 sq. ft.

The applicant would like the Board to consider the above-mentioned variances to keep the following: 1) a 20'x25' carport/shed, 2) a 13'x10' carport, 3) a 15'x18' carport, 4) a 9'x17' carport, 5) a 11'x13' shed, and 6) to keep 253 sq. ft over the 800 sq. ft. maximum allowed. These violations were discovered by Code Enforcement while doing a sweep in the area.

Accessory structures are allowed on R-1 (Single Family Residential) lots, however, they need to meet the following requirements.

d) An accessory use customarily related to a principal use authorized in this district. Furthermore, any non-living accessory structure, such as a carport or a garage, whether as an addition or as a detached building, shall not exceed a maximum size equal to 40% of the primary structure's living area; and shall not exceed the primary structure's total height, as measured to the top of its roof. However, if the primary structure's living area totals less than 2,000 square feet, the accessory structure may be constructed to a maximum size of 800 square feet. It is noted that the total living area for the home is 1,727 sq. ft.

Staff notes that ZBA has seen several variances within the subdivision.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Meeting</u>	<u>Recommendation</u>
Lot 36, Phase 1	5' side	5/21/03	Denied
Lot 9, Phase 1	40' front	5/15/13	Approval

Lot 73, Phase 1	6.3' rear	3/17/21	Approval
Lots 3 & 4, Phase 1	4.9' rear	6/21/23	Approval

Staff mailed out 35 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked any questions for staff?

There was none.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Mr. Gregorio Gonzalez stated he lives at 1514 Magdalena Avenue. Mr. Gregorio Gonzalez asked if he can speak Spanish.

Chairman Mr. Alberto Salazar responded yes, he can.

Mr. Gregorio Gonzalez stated he is the owner.

Chairman Mr. Alberto Salazar asked when was the house, carports and shed constructed?

Mr. Gregorio Gonzalez stated the house was constructed in 1996. Mr. Gonzalez stated as the years went by he had built his fence first then he did the small carport to park his vehicles. He stated built the big carport in 2003 for his work vans.

Chairman Mr. Alberto Salazar asked Mr. Gregorio Gonzalez which is the most recent one?

Mr. Gregorio Gonzalez stated the most recent one is the one that looks new which was back in December when he had built it. He stated when it would rain they would get wet from the rain. Mr. Gonzalez stated he had put 6 metal sheets of the carport to protect them from the rain.

Chairman Mr. Alberto Salazar states there is a lot going on the property.

Ms. Dolly Elizondo states there is 3 carports and a shed.

Mr. Andrew Riddle asked staff if the structure were to fall, where does the liability fall? He states there is a questionable span.

Ms. Susie De Luna states if they do approve it. One it was not inspected there is no permits; so they don't know right now if the carports are structurally sound or not because there are no permit. Unless you want a 3rd party inspector and get inspected as a requirement if you are considering that route.

Mr. Andrew Riddle stated he was curious where the liability would fall. If they were to approve it as is and if something were to happen.

Ms. Susie De Luna states he does not have the answer for that it would be the legal department to answer that question. Unless they were to approve it and they would have some sort of document signing off that the structure since there was no inspections.

Mr. Andrew Riddle stated it would need to meet local codes and etc.

Ms. Dolly Elizondo asked since the home is 1,727 sq. ft. 40% of that 690 sq. ft. that is what is allowed for him to build 690 sq. ft. only and what is the total he has now?

Ms. Susie De Luna stated that he has 1,053 sq. ft.

Chairman Mr. Alberto Salazar entertained a motion to close the public hearing. Ms. Dolly Elizondo moved to close the public hearing. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Ms. Dolly Elizondo moved to deny the variance request. Mr. Humberto Garza seconded the motion. Upon a vote, the motion passed unanimously.

ITEM# 2.1

TO KEEP A 4.5' FRONT SETBACK INSTEAD OF THE REQUIRED 20' FRONT SETBACK AND A 0' SIDE SETBACK INSTEAD OF THE REQUIRED 6' SIDE SETBACK AT 3538 GARZA STREET, BEING LOTS 27-28, BLOCK 5, MADERO TEX TOWNSITE, AS REQUESTED BY VICTOR RAYGOSA

Ms. Susie De Luna stated that the subject site located approximately 107' south of Los Indios Road along the west side of Garza Street. The lots measures 50' x 100' for a total 5,000 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep a 20'x18' carport which was built without obtaining the proper permits. This violation was discovered by Code Enforcement Division while doing a sweep in the area. Staff notes that the house is also encroaching into the side setback. Madero was annexed into the City of Mission on November 22, 1998.

Staff notes that ZBA has not considered any variances within this subdivision.

Staff mailed out 35 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked any questions for staff?

There was none.

Chairman Mr. Alberto Salazar asked if the applicant was present?

The applicant was not present.

Chairman Mr. Alberto Salazar asked if anybody was in favor or against?

Chairman Mr. Alberto Salazar entertained a motion to close the public hearing. Ms. Dolly Elizondo moved to close the public hearing. Mr. Andrew Riddle seconded the motion. Upon a vote, the motion passed unanimously.

Ms. Dolly Elizondo asked staff if they had notified the applicant for the meeting?

Staff responded that they had notify and left a voicemail to applicant but the applicant never responded back.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Mr. Humberto Garza moved to deny the variance request. Ms. Dolly Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

ITEM# 2.2**TO KEEP A 3' REAR SETBACK INSTEAD OF THE REQUIRED 10' REAR SETBACK AT 1915 W. 27TH STREET, BEING LOT 8, INSPIRATION HEIGHTS, AS REQUESTED BY ANNETTE SALINAS**

Ms. Susie De Luna stated that the subject site is located at the end of the cul-de-sac of Tulipan Avenue and W. 27th Street. The Irregular lot measures a total 6,416.06 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep an 8'x19' patio which was built without obtaining the proper permit. This violation was discovered by Code Enforcement Division while doing a sweep in the area.

Staff notes that ZBA has not considered any variances within this subdivision.

Staff mailed out 30 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request. Staff notes that if a variance is approved it would set precedence.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked if there were any questions for staff?

Mr. Andrew Riddle asked where was the utility easement located on the property?

Ms. Susie De Luna responded that the utility easement runs through the front of the property.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Ms. Annette Salinas from 1915 W. 27th Street was present,

Chairman Mr. Alberto Salazar asked Ms. Salinas if she hired a contractor?

Ms. Annette Salinas states it was sub contacted it was built 3 years ago when she built her house. She stated that she didn't know about setbacks; she didn't think it was bothering anybody because it was on her property behind her fence. She stated that there is a 5' easement to the next subdivision so believes its not going to bother anybody that is going to build behind her. She states she built it for her window because of the heat during the summer. She states its stable its not rotting and that its not bothering anybody.

Mr. Humberto Garza asked the applicant if she owned lot 177?

Ms. Annette Salinas responded that she own lot 8.

Ms. Susie De Luna states that there are several lots that the board members are considering.

Chairman Mr. Alberto Salazar asked if anybody was in favor or against?

Ms. Annette Salinas states that her neighbor is in the meeting which she is sitting next to. She is the neighbor on the right of her property she states she doesn't have a neighbor on her left side.

Chairman Mr. Alberto Salazar asked if there were any questions for the applicant?

There was none.

Chairman Mr. Alberto Salazar states he is looking at the criteria for granting variances one of them is unique property.

Mr. Andrew Riddle states he was going to say that he likes the shape of the lot.

Mr. Michael De Leon agrees with Mr. Andrew Riddle and Chairman Mr. Alberto Salazar

Chairman Mr. Alberto Salazar entertained a motion to close the public hearing. Ms. Dolly Elizondo moved to close the public hearing. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Mr. Andrew Riddle moved to approve the variance the lot being irregular. Ms. Dolly Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

Chairman Mr. Alberto Salazar amend the sole of the foot print of the patio the amendment passed unanimously.

ITEM# 2.3

TO KEEP A 5' REAR SETBACK INSTEAD OF THE REQUIRED 10' REAR SETBACK AT 1913 W. 27TH STREET, BEING LOT 7, INSPIRATION HEIGHTS, AS REQUESTED JOSE SAUL MONTAÑEZ

Ms. Susie De Luna stated that the subject site is located approximately 50' east of Tulipan Avenue along the south side of W. 27th Street. The irregular lot measures a total 6,793.60 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep a 9'x13' patio which was built without obtaining the proper permit. This violation was discovered by Code Enforcement Division while doing a sweep in the area.

Staff notes that ZBA has not considered any variances within this subdivision.

Staff mailed out 33 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request. Staff notes that if a variance is approved it would set precedence.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked if there were any questions for staff?

There was none.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Mr. Jose Saul Montanez 1913 W. 27th Street stated that when he built the canopy they had called city hall to see if they needed a permit. Mr. Montanez states he was not aware of setbacks. He states he only has 16' in his backyard the only reason there is drain that runs through his lot which is why that made him reduce his lot which made him setback his house when it was first getting built.

Ms. Dolly Elizondo asked there is a drain?

Mr. Jose Saul Montanez states there are street drains.

Ms. Dolly Elizondo responds yes, she saw what he meant.

Mr. Jose Saul Montanez states there is cement piping and they didn't want him to build anything on top of it just in case they had to fix it.

Ms. Dolly Elizondo asked if his lot slope down and so he built the house up?

Mr. Jose Saul Montanez responded yes.

Mr. Michael De Leon asked Mr. Jose Saul Montanez how much did the structure cost him to build?

Mr. Jose Saul Montanez states the canopy cost him around \$2,000. He states it was already pre-cut that they just had to build it on their own.

Chairman Mr. Alberto Salazar asked if there were any more questions for applicant?

There was none.

Chairman Mr. Alberto Salazar states to Ms. Susie De Luna that the applicant mentioned before about an easement. he asked if it would be a drainage easement?

Ms. Susie De Luna stated utility easement was on the front but that is the only utility easement that is shown on the plat. Unless something was recorded they don't have anything recorded of a drainage easement that Mr. Jose Saul Montanez is talking about. Ms. Susie De Luna states it does show a utility easement but they all run in the front.

Ms. Dolly Elizondo states the developer did that to ease the water drainage.

Mr. Andrew Riddle states its located on the rear or the side.

Mr. Jose Saul Montanez states the drainage is located on the side and it runs to the front drains.

Mr. Humberto Garza asked what is the Subdivision?

Ms. Susie De Luna states the subdivision name is Inspiration Heights.

Chairman Mr. Alberto Salazar asked Ms. Susie De Luna if there is no easement would it be 5' what would be the reason?

Ms. Susie De Luna states if there is no easement they allow an accessory structure at 4' from the property line. They need to make a 12' requirement from the home. So, it would 4' from property line 12' from the home. They would have to comply with both only when there is no easement.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Mr. Andrew Riddle moved to approve variance request. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

ITEM# 2.4

TO KEEP A 3' REAR SETBACK INSTEAD OF THE REQUIRED 10' REAR SETBACK AND TO ALLOW 323 SQ.FT. STORAGE ROOM OVER THE 3% MAXIMUM ALLOWED AT 2709 TULIPAN AVENUE, BEING LOT 14, INSPIRATION HEIGHTS, AS REQUESTED BY JESUS CARDENAS

Ms. Susie De Luna stated that the subject site located at the end of the cul-de-sac of Montecruz Street and Tulpan Avenue. The irregular lot measures a total 6,425.52 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep a 17'x19' storage room. The applicant obtained a building permit for a 12.6'x24' shed adjacent to the house on 8/4/22; which staff

mistakenly approved the square footage but meeting the setbacks. However, the applicant decided to build a bigger shed and leaving a small distance between the house and the shed.

Section 1.59-4(a) states: An accessory building not exceeding 20 feet in height may occupy not more than 30 percent of the rear yard and unenclosed parking spaces may occupy not more than 90 percent of the area of a required rear yard. An accessory building, however, shall be no closer than 12 feet to the main building and no closer than four feet to any rear lot line.

It is noted that this violation was discovered by Code Enforcement Division while doing a sweep in the area.

Staff notes that ZBA has not considered any variances within this subdivision.

Staff mailed out 20 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request. Staff notes that if a variance is approved it would set precedence.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Chairman Mr. Alberto Salazar asked if there were any questions for staff?

There were none.

Chairman Mr. Alberto Salazar asked if the applicant was present?

Mr. Jesus Cardenas stated he lives at 2709 Tulipan Avenue. Mr. Cardenas asked the board if he can speak Spanish?

The board responded yes.

Chairman Mr. Alberto Salazar asked Mr. Jesus Cardenas what is the structure used for?

Mr. Jesus Cardenas stated it is used for storage. He explains that he is 13 years retired. He stated that he had sold a commercial property by Bentsen Palm and there was equipment left on the property because he was using it as storage. He stated he had built a shed as storage to store his equipment in the shed.

Chairman Mr. Alberto Salazar asked if the shed was a 2-story storage? When you open the door what do you see inside?

Mr. Jesus Cardenas stated yes it is a two-story. He stated that once you open the door you see equipment on the bottom and part of the antiques he collected on the top.

Chairman Mr. Alberto Salazar asked if he had stairs that lead up on the top?

Mr. Jesus Cardenas stated yes, he had put stairs to go up there. He stated that he has two tables that are antiques. He stated that he also has a bar and a sofa they gave to him on the top floor. He also stated that he has a new hospital bed mattress on the top floor.

Chairman Mr. Alberto Salazar asked if it's a living area or if it has a bathroom?

Mr. Jesus Cardenas stated no it's not a living area. He does have only a toilet on the bottom floor. He states what he is trying to do is get a second permit because the first permit had expired. He stated he is trying to see if he can get a second permit because the plumber and the electrician need to get permits.

Ms. Dolly Elizondo asked if he was applying for a second permit?

Ms. Susie De Luna states he originally applied for a permit. He is complying for the 4.5' rear setback the problem is that the structure is not 12' from the home also he did not have any plumbing and electrical at the time. He had done it after it built. He is trying to renew the permit and the utilities.

Ms. Dolly Elizondo states it's like a second house on the property.

Ms. Susie De Luna states yes its being converted.

Mr. Humberto Garza asked if they had gotten pictures on the inside?

Ms. Susie De Luna states no we don't have picture on the inside and advises the board if they want to table the item so they can see pictures next ZBA meeting.

Ms. Dolly Elizondo agrees and she would like to see photos.

Chairman Mr. Alberto Salazar states to the applicant that they are want more photos so that they will see him next ZBA meeting.

Chairman Mr. Alberto Salazar entertained a motion to close the public hearing. Ms. Dolly Elizondo moved to close the public hearing. Mr. Andrew Riddle seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairman Mr. Alberto Salazar entertained a motion. Mr. Andrew Riddle moved to table variance request. Mr. Michael De Leon seconded the motion. Upon a vote, the motion passed unanimously.

ITEM# 2.5

TABLED: TO KEEP A 0' SIDE SETBACK INSTEAD OF THE REQUIRED 6' SIDE SETBACK AND A 0' REAR SETBACK INSTEAD OF THE REQUIRED 10' REAR SETBACK AT 117 RIO GRANDE DRIVE, BEING ALL OF LOT 18, BLOCK 9, RE-SUBDIVISION PLAT OF BLOCK 9, CIMARRON COUNTRY CLUB PHASE I SECTION II, AS REQUESTED BY JESUS ORDORICA

Ms. Susie De Luna stated This item was previously tabled on February 21, 2024 in order to allow the applicant an opportunity to get with the HOA.

that the subject site located approximately 460' east of Cimarron Drive along the north side of Rio Grande Drive. The irregular lot measures a total 9,096 sq. ft.

The applicant would like the Board to consider the above-mentioned variance to keep a 5'x20' storage shed and a 21'x20' carport, that were built without a permit.

Staff notes that ZBA has considered the following variances in this subdivision.

<u>Legal Description</u>	<u>Variance Request</u>	<u>Date of Meeting</u>	<u>Recommendation</u>
Lot 5, Block 9	10' front	7/9/02	Approved
Lot 8, Block 9	15.3' garage	4/17/19	Approved

Staff mailed out 15 notices to the surrounding property owners within 200' radius to get their input in regards to this request. As of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Since it's a self-inflicted violation, staff recommends denial. Structures need to be modified or removed to comply with the required setbacks within 45 days.

Item 2.5 was Tabled.

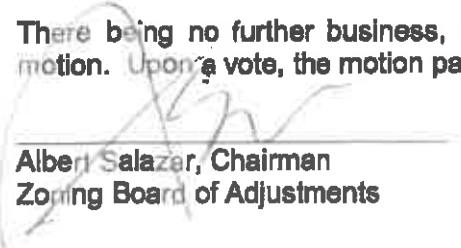
3.0 OTHER BUSINESS

Chairman Mr. Alberto Salazar entertained an amendment. Mr. Humberto Garza amended the motion for item 1.5 to approve the footprint. Ms. Dolly Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

Chairman Mr. Alberto Salazar entertained an amendment. Mr. Andrew Riddle amended the motion for item 1.9 to approve the footprint. Ms. Dolly Elizondo seconded the motion. Upon a vote, the motion passed unanimously.

4.0 ADJOURNMENT

There being no further business, Ms. Dolly Elizondo moved to adjourn. Mr. Andrew Riddle seconded the motion. Upon a vote, the motion passed unanimously at 6:03 p.m.



Albert Salazar, Chairman
Zoning Board of Adjustments



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Yenni Espinosa, Library Director

AGENDA ITEM: Approval of Interlocal Cooperation Agreement between the County of Hidalgo, Texas, and the City of Mission, Texas, on behalf of the Speer Memorial Library in order to provide library services to county residents. - Espinoza

NATURE OF REQUEST:

Hidalgo County and the Hidalgo County Library System (HCLS) annually sign an interlocal agreement in which the 13 municipal libraries agree to provide services to county residents. In turn, the county budgets annually to provide for the library system. This year, the county budgeted \$237,138. The funds are first used to pay for the Integrated Library System (ILS) which the 13 libraries use to manage borrowers, the collection, and fines. This year, the ILS invoice totaled \$49,932.00. The remaining \$187,206.00 is then divided equally between the 13 HCLS libraries. Each library will be receiving \$14,400.46 in order to help with library operating expenditures, excluding staff, after the signed interlocal is received. In addition, the Speer Memorial Library will receive \$75,000.00 for the payment of Bibliotheca (E-Library project) for library materials, supplies and services, electronic database services, audiovisual equipment, and computer hardware and software for library services for the free use of the City's library by residents of rural areas of the County. This agreement allows the County to continue to pay and disburse on behalf of Speer Memorial Library for contractual services and library materials.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-300-35340

BUDGET: \$15,000 **EST. COST:** \$14,400 **CURRENT BUDGET BALANCE:** \$15,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MP*

RECORD OF VOTE:

APPROVED: _____

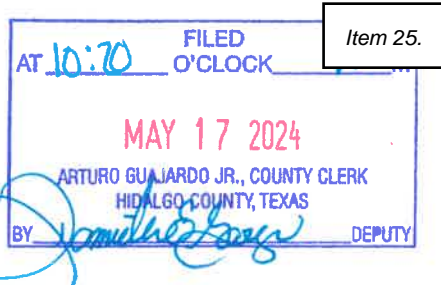
DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Item 25.

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN COUNTY OF HIDALGO, TEXAS AND CITY OF MISSION, TEXAS**

This Agreement is made effective as of this 14th day of May, 2024, by and between HIDALGO COUNTY, TEXAS hereinafter referred to as "County," and the CITY OF MISSION, TEXAS hereinafter referred to as "City" pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WHEREAS, the County has established the Hidalgo County Library System (hereinafter "HCLS");

WHEREAS, the County wishes to Contract with the City for library privileges from the City's established library;

WHEREAS, pursuant to Tex. Loc. Gov't Code Section 323.011 the City understands that the City's library will assume the functions of a County library within the County;

WHEREAS, pursuant to standard HCLS operating procedures, HCLS acquires library materials, supplies and services, electronic database services, audiovisual equipment, and computer hardware, software and other resources for library services for the free use of City's library by residents of rural areas of the County;

WHEREAS, the County and City desire to clarify the terms and conditions of the operation of HCLS, and to provide direct funding to City in certain circumstances;

WHEREAS, the County finds that the City is suitably organized to provide efficient and effective free library services to County residents under Chapter 323; and

WHEREAS, the County therefore desires to expend funds to assist City with the expenses of establishing, operating and maintaining its free library in the County.

NOW THEREFORE, for and in good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the County and the City hereby agree as follows:

- 1. The County shall budget an estimated amount each year for the following fiscal year and allocate such amount from the County's General Fund as payment for various libraries of County of which City library is one. Such estimated amount will be allocated to County libraries in accordance with a formula established, reviewed and

approved by HCLS. This allocation formula shall be reviewed and approved annually at the beginning of the County fiscal year by HCLS meeting in regular-session. Funds disbursed to the City shall be in consideration for the City agreeing that the City's library will assume the functions of a county library within Hidalgo County. Funds disbursed to the City pursuant to this paragraph and HCLS provisions shall be used by City only for the City library to purchase contractual services and library materials, including but not limited to, books, supplies and services, Internet connectivity, electronic database services and connections, equipment and furnishings, and computer hardware and software.

2. The City agrees to maintain and operate its city library in accordance with the standards of the State of Texas, the State Library System Act and Local Government Code Chapter 323. The City specifically covenants to assure that the librarian of the City's library meets the minimum standards established by Texas State Library and Archives Commission ("State Library"), including any and all certification mandated by the State Library. The City further agrees to cooperate with the County in any programs, promotions or interlocal initiatives in furtherance of the purposes of HCLS.

3. The City agrees to supervise the activities and operation of its library and agrees to assume full responsibility and liability for any and all activities conducted under the terms of this Agreement.

4. The City library personnel shall not be entitled to any of the benefits of an employee of the County, including, but not limited to, County fringe benefits or the County Civil Service program.

5. This Agreement shall continue until December 31, 2024; or until amended, replaced or terminated in accordance with Chapter 323. Either party may terminate this Agreement by providing six (6) months' advance written notice to the other party. The parties agree that any property acquired under this Agreement is subject to division upon termination of this contract in accordance with Texas Local Government Code Section 323.011(c). Upon termination of this Agreement, any property acquired under this Agreement shall remain in the possession of the City in the City library and the City agrees to take any and all necessary measures to ensure that such property is safeguarded from theft and/or damage.

6. The City agrees to give County and its authorized representatives access to, and the right, to examine, excerpt and transcribe all books, accounts, records, reports, files and other papers, documents, things, or property belonging to or in use by the City in relation to its library operations for so long as such are maintained by City.

7. Conflict of Applicable Law: Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in

such event the affected provision(s) of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

8. No Waiver: No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

9. Entire Agreement: This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by City and County, and not otherwise.

TEXAS LAW TO APPLY. THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATION OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.

10. Notice. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County: County of Hidalgo
 Attention: Richard F. Cortez, County Judge
 100 E. Cano, 2nd Floor
 Edinburg, Texas 78539

If to City: City of Mission, Texas
 Attn: City Manager
 1201 E 8th Street
 Mission, Texas 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

11. Additional Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

12. Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

13. Assignment. This Agreement shall not be assignable.

14. Headings. The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.

15. Gender and Number. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.

16. Authority to Execute. The execution and performance of this Agreement by City and County have been duly authorized by all necessary laws, resolutions corporate action, and this Agreement constitutes the valid and enforceable obligations of City and County in accordance with its terms

17. Governmental Purpose. Each party hereto is entering into this agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

18. Commitment of Current Revenues Only. In the event that, during any term, hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party.

19. Non-Discrimination. The Agreement and all related activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law or County and City policy, including without limitation to race, color, national origin, religion, sex, age, veteran status, or disability.

[SIGNATURE PAGE TO FOLLOW]

WITNESS THE HANDS OF THE PARTIES this 14th day of May, 2024.

HIDALGO COUNTY, TEXAS

Richard F. Cortez
Richard F. Cortez, County Judge

ATTEST:
Arturo Guajardo, Jr.
Arturo Guajardo, Jr. County Clerk



CITY OF MISSION, TEXAS

Norie G. Garza
Norie G. Garza, Mayor

ATTEST:

By: _____
Anna Carrillo, City Secretary

APPROVED AS TO FORM:

HIDALGO COUNTY DISTRICT ATTORNEY'S OFFICE

By: Victor M. Garza
Victor M. Garza, Assistant District Attorney

CITY:
By: _____
_____, City Attorney

APPROVED BY
COMMISSIONERS COURT
ON: 5/14/24



Invoice

Item 25.

Invoice No:
Speer ML FY2024-1

Make Check Payable to:
City of Mission

Date:
6/24/2024

From:
City of Mission/Speer Memorial Library
801 East 12th.
Mission, TX 78572

Order Reference No:
Interlocal Agreement

To:
Hidalgo County/Hidalgo County Library System
50 S. McColl Road, 2nd Floor
Edinburg, TX 78539

Quantity	Unit	Description	Unit Price	Extension
1	Each	In accordance with the current Interlocal Agreement between Hidalgo County and the City of Peñitas, this invoice is for "library materials, supplies and services, electronic database services, audiovisual equipment, and computer hardware and software for library services for the free use of the City's library by residents of rural areas of the County."	\$14,400.46	\$14,400.46

Total Due \$14,400.46

This Invoice is presented for pre-payment or reimbursement for expenditures only for items covered under the current Interlocal agreement between **Hidalgo County and the City of Mission.**

Attested by: *Jenna Espinoza* Date: 6/24/2024
Signature of Library Director or Representative

For questions concerning this invoice, call the SML Office at (956) 580-8752

Invoice

Invoice No:
Mission PL FY2024-1a

Make Check Payable to:
City of Mission

Date:
6/24/24

From:

City of Mission / Speer Memorial Library
801 E 12th St
Mission, TX 78572

Order Reference No:
Interlocal Agreement

To:

Hidalgo County/Hidalgo County Library System
100 N. Closner
Edinburg, TX 78539

Quantity	Unit	Description	Unit Price	Extension
1	Each	In accordance with the current Interlocal Agreement between Hidalgo County and the City of Mission, this invoice is for "library materials, supplies and services, electronic database services, audiovisual equipment, and computer hardware and software for library services for the free use of the City's library by residents of rural areas of the County".	\$75,000	\$75,000

Total Due \$75,000

This Invoice is presented for pre-payment or reimbursement for expenditures only for items covered under the current Interlocal agreement between
Hidalgo County and the City of Mission

Attested by:  Date: 6/24/24
Signature of Library Director or Representative

For questions concerning this invoice call Speer Memorial Library at (956) 580-8750



CITY OF
MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Yenni Espinoza, Library Director
AGENDA ITEM: Approval of Region One Education Service Center (ESC) Memorandum of Understanding (MOU) - Espinoza

NATURE OF REQUEST:

The MOU allows Region One ESC to use our facilities and Internet services to provide adult education courses free to the public through qualified instructional personnel. Region One personnel will provide instructional materials, supplies, and assessments.

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval of Region One ESC MOU

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Memorandum of Understanding

Region One Education Service Center Office of Adult Education and Speer Memorial Library

This Agreement is entered into between the Region One Education Service Center’s Adult Education Program, hereinafter as “Region One ESC” and the **Speer Memorial Library** a nonprofit organization hereinafter referred to as “**Speer Memorial Library**” to establish an adult education and literacy program for eligible participants under provisions of the Adult Education and Family Literacy Act, Title II of the Workforce Innovation and Opportunity Act for a period beginning July 1, 2024, and ending June 30, 2025.

I. SCOPE OF SERVICES

Region One ESC agrees to provide:

- Qualified instructional and administrative personnel to provide a well-designed adult education and literacy instructional program.
- Professional development for adult education personnel.
- Instructional materials for adult education courses.
- Instructional supplies as appropriate based on course offerings.
- Assessment instruments to establish academic functional levels and/or progress of participants.
- Will ensure fiscal accountability and provide end-of-year programmatic performance reports.

Speer Memorial Library agrees to provide:

- Safe and secure facilities for the implementation of instructional services to adult learners.
- Fire escape routes posted on the wall, visible to students.
- Contact local police department or school district police department to request patrol for evening classes.
- “Incase of emergency DIAL 911” signs visible in the classroom.
- Assistance to Region One staff with recruitment of adult learners, within and outside of their service area. If program is housed at a school system facility, adult learners are not required to reside and/or be zoned to the system to attend adult classes provided by Region One.
- Access to Internet services and facilities as deemed necessary for the program.

Facility to be used: Speer Memorial Library
801 E. 12th St., Mission, TX, 78572

Dates available: August 2024 – May 2025

II. CIVIL RIGHTS STATEMENT

The parties to this agreement shall: Comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), The American Disabilities Act of 1990 (P.L. 101-336), and all amendments to each, and all requirements imposed by the regulations issued pursuant to these acts. In addition, the parties agree to comply with Title 40, Chapter 73, of the Texas Administrative Code. These provide in part that no person shall, on the grounds of race, color, national origin, sex, age, disability, political, or religious beliefs be excluded from participation in, or denied, any

aid, care, service or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination and the Texas Revised Civil Statutes Article 4419b-4, Section 5.03 and 5.04 (relating to workplace and confidentiality guidelines regarding AIDS and HIV).

III. TERMINATION OF MEMORANDUM OF UNDERSTANDING

During the term of this Agreement, if either party becomes unable or fails to satisfactorily provide the services under this Agreement or decides to terminate for no cause, the Agreement may be terminated by either party with a thirty (30) day written notice.

The validity of this agreement and of any of its terms and provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Texas.

Executed this June 10th day of June 2024

Grantor: Speer Memorial Library
Address: 801 E. 12th St.
City/St/Zip: Mission, TX 78572

Region One Education Service Center
1900 W. Schunior
Edinburg, TX 78541

 _____
Daniel King 2024.05.03 CDT

Mrs. Yenni, Espinoza, Library Director
Speer Memorial Library

Dr. Daniel P. King, Executive Director
Region One Education Service Center






MOU_Speer Memorial Library_2024-2025

Final Audit Report

2024-06-11

Created:	2024-06-10
By:	Maria Herbert (mherbert@esc1.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAA4dYk_2cxbGmikT6lqmG8KueHqor3YnYw

"MOU_Speer Memorial Library_2024-2025" History

-  Document created by Maria Herbert (mherbert@esc1.net)
2024-06-10 - 8:59:01 PM GMT
-  Document emailed to Daniel King (dking@esc1.net) for signature
2024-06-10 - 8:59:20 PM GMT
-  Email viewed by Daniel King (dking@esc1.net)
2024-06-11 - 10:03:34 AM GMT
-  Document e-signed by Daniel King (dking@esc1.net)
Signature Date: 2024-06-11 - 10:03:42 AM GMT - Time Source: server
-  Agreement completed.
2024-06-11 - 10:03:42 AM GMT



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to extend second and final one year renewal option for the purchase of Flexible Base-Commercial Caliche for the Public Works Department - Bocanegra

NATURE OF REQUEST:

Seeking authorization to exercise the Second & Final One-Year Renewal with Terra Firma; this is the second of two renewal options. The contract terms were for two (2) years with the option to renew for 2 additional one-year renewals. Recommendation is based solely on estimated quantities and orders will be placed on an as needed basis. This agreement will extend Bid No. 21-335-06-17 from July 9, 2024 thru July 8, 2025.

Flexible Base Commercial Caliche \$11.62/TON, with 5% increase \$12.20/TON

BUDGETED: Yes **FUND:** Streets **ACCT. #:** 01-440-64370

BUDGET: \$600,000 **EST. COST:** \$25,000 **CURRENT BUDGET BALANCE:** \$165,421

BUDGETED: Yes **FUND:** Utility (Water Distribution) **ACCT. #:** 02-412-64370

BUDGET: \$50,000 **EST. COST:** \$10,000 **CURRENT BUDGET BALANCE:** \$38,154

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



MATERIALS, L.L.C.

May 21, 2024

City of Mission
1201 E. 8th Street
Mission, TX 78592

RE: Renewal of Contract No: 21-335-06-17 Flexible Base Commercial Caliche
Renewal Term: July 9,2024 – July 8, 2025

Dear Valued Customer:

We would like to renew our agreement regarding the material shown below. As per original Bid No: 21-335-06-17, an increase of 5% will become effective with orders shipped on and after July 9th, 2024, the price of our product(s) will be increased to the following amount:

MATERIAL	DELIVERED PRICE PER TON
FLEXIBLE BASE COMMERCIAL CALICHE	\$12.20

If you have any questions regarding the pricing for any specific material, please contact us.

Thank you for your business and continued support!

Sincerely,

Terra Firma Materials, LLC.
9312 E. Curve Rd.
Edinburg TX 78542

accounting@terrafirmamaterials.com

BID NAME/NUMBER: 21-335-06-17 / Flexible Base Commercial Caliche

OPEN DATE: June 17, 2021 2:00 PM CST



Vendor Name: Terra Firma Materials, LLC.		Martin Marietta		Frontera Materials, Inc.	
Street address: 9312 E. Curve Rd.		5710 W. Harrison Rd. Ste. 121		P.O. Box 1449	
City, State: Edinburg, TX 78542		San Antonio, TX 78249		Elsa, TX 78543	
Phone: (956) 380-2897		(210) 208-4085		(956) 617-5965	
Fax: (956) 380-4085		(210) 208-4066			
Contact: Nancy C. Davenport		Mike Halleck		Barry Ehlinger	
Email: ncdavenport@tfcmaterials.com		mike.halleck@martinmarietta.com		barry@fmilex.com	
UOM in Cubic Yards	Estimated Qty.	Unit Price	Total Extended Price	Unit Price	Total Extended Price
Ton	6,000	\$11.28	\$67,680.00	\$12.67	\$76,020.00
DESCRIPTION:		None		None	
1 Flexible Base Commercial Caliche		None		None	
ADDENDUMS		None		None	
1st. Yr. Renewal		3.00%		8.00%	
2nd. Yr. Renewal		5.00%		12.00%	
Number of Hours/Days to Deliver Product		1 day		7 days	

Note:

BID NAME/NUMBER: 21-335-06-17 / Flexible Base Commercial Caliche

OPEN DATE: June 17, 2021 2:00 PM CST



Vendor Name:	Terra Firma Materials, LLC.	Martin Marietta	Frontera Materials, Inc.
Street address:	9312 E. Curve Rd.	5710 W. Harrison Rd. Ste. 121	P.O. Box 1449
City, State:	Edinburg, TX 78542	San Antonio, TX 78249	Elsa, TX 78543
Phone:	(956) 380-2897	(210) 208-4085	(956) 617-5965
Fax:	(956) 380-4085	(210) 208-4066	
Contact:	Nancy C. Davenport	Mike Halleck	Barry Ehlinger
Email:	ncdellar@tocompany.com	mike.halleck@martinmarietta.com	barry@fmlex.com
DESCRIPTION of FORMS:			
Solicitation Signed	Yes	Yes	Yes
Terms & Conditions Included	Yes	Yes	Yes
Non-Collusive	Yes	Yes	Yes
Pricing Schedule	Yes	Yes	Yes
Addenda(s)	None	None	None
Gen. Business Questionnaire	Yes	Yes	Yes
References	Yes	Yes	Yes
CIQ			



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Abel Bocanegra, P.E., City Engineer

AGENDA ITEM: Authorization to Solicit for Bids for Roadside Mowing and Litter Removal Services for the Public Works Department – Bocanegra

NATURE OF REQUEST:

The City of Mission was in contract with RBM Contractors, Inc (Bid No. 22-431-06-23) from July 19, 2023 through July 18, 2024. RBM Contractors will not be renewing contract for Roadside Mowing and Litter Removal Services.

BUDGETED: Yes **FUND:** General Fund - Streets **ACCT. #:** 01-440-94810

BUDGET: \$115,000 **EST. COST:** \$100,000 **CURRENT BUDGET BALANCE:** \$60,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Brad Bentsen, Director Parks and Recreation
AGENDA ITEM: Authorization to execute second and final one-year renewal option with Belmares Lawn Care Service for Palm Tree Trimming - Bentsen

NATURE OF REQUEST:

On August 11, 2023, the City of Mission entered into a contract agreement for the trimming and "skinning" of palm trees on and within city owned properties (Parks/City Facilities) and Right of Ways (ROW) with Belmares Lawn Care Service. Services are to include all supervision, labor, materials, supplies, tools and equipment necessary for the trimming, skinning and disposal of all leaves and shavings. The contract terms were for one, one-year primary with two, one-year renewal options based on a 0% increase for the first and second renewals. Staff is seeking authorization to renew Bid No: 22-466-07-22 for the second and final renewal option with a 0% price increase at an estimated cost of \$12,576.00.

BUGETED: Yes FUND: General ACCT. #: 01-461-94810

BUDGET: \$153,500.00 EST. COST: \$12,576.00 CURRENT BUDGET BALANCE: \$32,270.00

BID AMOUNT: \$12,576.00

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval MRP

RECORD OF VOTE: APPROVED: DISAPPROVED: TABLED:

AYES

NAYS

DISSENTING



Belmares Lawncare Service
Residential & Commercial
General Maintenance
887 W. Earling Road
Donna, Texas 78537
(956) 472-2187
belmareslawncare@yahoo.com

June 13, 2024

I, Jose R. Belmares (Belmares Lawncare Service) would like to exercise the 2nd and final of two (2), one (1) year renewal options for our contract with the City of Mission, Bid No: 22-466-07-22 Palm Tree Trimming Services at 0% price increase as stated in original bid documents dated July 22, 2022.

Contract Base Term: August 11, 2022 through August 10, 2023.

1st One-Year Renewal Term: August 11, 2023 through August 10, 2024

For any questions or concerns, please feel free to call me at 956-685-0673 or email at belmareslawncare@yahoo.com

Best Regards,

Jose R. Belmares

BID NAME/NUMBER: 22-466-07-22 / Palm Tree Trimming Services

OPEN DATE: July 22, 2022 2:00 PM CST



No.	Est. Qty.	UOM	Vendor Name:	Street address:	City, State:	Phone:	Fax:	Contact:	Email:	Unit Price	Ext. Price	Unit Price	Ext. Price	Unit Price	Ext. Price	Unit Price	Ext. Price	Unit Price	Ext. Price
			South Texas BuildCon, LLC.	1532 W. Dove	McAllen, TX 78504	(956) 212-6832		Esther Rodriguez	construction@stbuildcon.com	44.00	19,888.00	45.00	20,340.00	45.00	20,340.00	23.00	10,396.00		
			Conde's Landscaping, LLC.	3103 E. Jefferson Ave.	Alton, TX 78573	(956) 400-2094		Raul Conde	condes_landscaping1@gmail.com	35.00	15,820.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00
			Juan Tree Palm Service	5920 S. 28th St.	McAllen, TX 78503	(956) 522-4135		Juan M. Guajardo	JuanPalmas911@gmail.com	30.00	13,560.00	10.00	10.00	10.00	10.00	15.00	15.00	15.00	15.00
			Guadalupe Rodriguez dba RODZ Lawn Care	401 N. 8th. St.	McAllen, TX 78501	(956) 867-3555		Guadalupe Rodriguez	lurerozd2669@yahoo.com			10.00	10.00	10.00	10.00	9.00	9.00	9.00	9.00
			Belmares Lawncare Service	887 W. Earling Road	Donna, TX 78537	(956) 536-6960		Jose R. Belmares	belmareslawncare@yahoo.com							23.00	2,162.00	23.00	2,162.00
Total Base Amount for Line Items 1-4										\$23,579.00	\$19,620.00	\$16,875.00	\$24,125.00	\$12,576.00					
1st. Year renewal										5.0%	0.0%	0.0%	5.0%	0.0%					
2nd. Year renewal										5.0%	0.0%	10.0%	5.0%	0.0%					
ADDENDUMS										None	None	None	None	None					

Lowest Responsible Bidder: Belmares Lawncare Service

Please Note: **Numbers in Bold and Italics have been corrected mathematically**



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Authorization to enter into an Interlocal Agreement between the City of Mission and the City of Palmview to provide temporary housing for prisoners at a cost of \$54.00 per prisoner, per day – Torres

NATURE OF REQUEST:

The City of Palmview is in need of services for temporary housing and detention of prisoners awaiting arraignment. The Mission Police Department agrees to make use of the agency’s holding facility for prisoners of the Palmview Police Department, subject to the availability of space based on the facility’s capacity. The temporary housing of prisoners will be at a cost of \$54.00 per prisoner per day. The cost includes detention and meal costs. The term of the agreement commences on June 24, 2024 and ending on June 24, 2025.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-300-34765

BUDGET: \$6,500 **EST. COST:** varies **CURRENT BUDGET BALANCE:** \$3,584

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
CITY OF MISSION
AND
CITY OF PALMVIEW**

This Interlocal Agreement ("Agreement") is entered into by and between the CITY OF MISSION, TEXAS (hereinafter referred to as "Mission"), a home-rule municipal corporation under the laws of the State of Texas and the CITY OF PALMVIEW, a home-rule municipal corporation under the laws of the State of Texas (hereinafter referred to as "Palmview") (collectively, the "Parties"), pursuant to the provisions of the Texas Interlocal Cooperation Act (the "Act"), Chapter 791 et seq., Texas Government Code, as follows:

WHEREAS, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and

WHEREAS, Mission and Palmview are home-ruled municipal corporations as set forth in Texas Government Code §791.003, have the authority to enter into this Agreement and have each entered into this Agreement by the action of its governing body in the appropriate manner prescribed by law; and

WHEREAS, the Parties desire to enter into an Interlocal Agreement for the housing and care of incarcerated inmates; and

WHEREAS, this Agreement is each Party's best interest and that of the public and this Agreement will increase the effective and efficient functioning of each party; and

WHEREAS, the Parties specify that each Party paying for the performance of said functions of government shall make those payments from current revenues available to the paying party; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

I. PURPOSE

As an emergency service, Mission and Palmview mutually agree that for term(s) established by this Agreement, the City of Mission will house and handle those persons arrested and incarcerated by the Palmview Police Department. This Agreement can be amended, as needed, by agreement of all parties and signing a new document.

II. TERM OF PERFORMANCE

This Agreement shall be effective as of June 24, 2024 and terminate on June 24, 2025, unless otherwise extended by both Parties in writing or an additional one-year period. Any agreement to extend must be in writing, preferably thirty (30) days prior to the expiration of the term. Either party may terminate this Agreement upon (30) days written notice to the non-terminating party for any reason or no reason at all.

III. RIGHTS AND RESPONSIBILITIES

1. The City of Mission agrees to house and handle those persons arrested and incarcerated by the Palmview Police Department for the term expressed in this Agreement.
2. Unless otherwise ordered by a Judge having jurisdiction, persons will be incarcerated for all charges. Mission Police Department agrees to process and temporarily confine persons arrested ("prisoners") by a Palmview peace officer at a cost of **Fifty-Four Dollars (\$54)** per prisoner per day. The day the prisoner is "booked in" will be counted and charged. This cost will include detention, transportation and meal costs. Mission agrees to provide meals to the temporarily confined prisoners as required by law and pursuant to customary procedures.
3. There shall be no jail service charges for persons arrested and housed in the Mission Police Jail when the person is being held for a federal or state agencies.
4. Palmview Police Department agrees to transport prisoners to the Mission Police Department Jail and to assist Mission Police Department personnel in processing said prisoners.
5. The length of confinement shall not exceed a twenty-four (24) hour period per prisoner. Within the 24-hour confinement period, Palmview shall make all necessary arrangements to transport said prisoners out of the Mission Police Department Jail Facility.
6. Mission agrees to provide the same level of care and security for Palmview prisoners as they do for their own prisoners.
7. Mission agrees to notify Palmview as soon as possible of any issues involving Palmview's prisoners including but not limited to health, safety and general condition of the prisoners, while housed in the Mission jail facility.
8. City of Palmview agrees that the Palmview personnel involved in delivering and retrieving prisoners from the Mission facility shall at all times adhere to Mission rules and procedures in place pertaining to the detention of prisoners.
9. City of Palmview agrees to reimburse Mission for any reasonable costs incurred in the care and housing of the prisoners. All reimbursements shall be as provided in this agreement.
10. If requested by Mission, Palmview will relocate any Palmview prisoners that the Mission Police department determines is being unruly or disruptive or might cause harm to, or be harmed by, any other prisoner. Palmview further agrees to relocate any Palmview prisoners that the Mission Police department is unable to accommodate for health, safety, crowded conditions, or any other reason as determined by the Mission Police Chief.
11. Mission reserves the right to refuse to accept for processing or temporary confinement any prisoner, pursuant to this Agreement, when it its judgment it is unable to perform hereunder by reason of temporary understaffing, temporary overcrowding, the condition of the prisoner, or any other reason as determined by Mission.
12. This Agreement in no way affects jail time credit which may be awarded by the Judge having jurisdiction to any person charged with a Class C misdemeanor.

13. Nothing in this Agreement shall be interpreted as limiting, superseding, or otherwise affecting either agency's normal operations in carrying out its statutory or regulatory duties.

14. PALMVIEW SHALL INDEMNIFY AND HOLD HARMLESS MISSION, ITS AFFILIATES, BRANCHES, DIRECTORS, OFFICERS, EMPLOYEES, VOLUNTEERS, AND AGENTS (HEREINAFTER COLLECTIVELY, THE "CITY") FROM ANY AND ALL LIABILITY, CLAIMS, AND DEMANDS OF WHATEVER KIND OR NATURE, EITHER IN LAW OR IN EQUITY, WHICH ARISE OR MAY HEREINAFTER ARISE FROM PARTICIPATION IN THIS AGREEMENT. PALMVIEW UNDERSTANDS AND AGREES THAT THIS RELEASE OF LIABILITY DISCHARGES THE CITY FROM ANY LIABILITY OR CLAIM THAT MAY BE FILED AGAINST MISSION WITH RESPECT TO ANY ECONOMIC OR NON-ECONOMIC LOSSES, LIABILITIES, DAMAGES, SUITS, ACTIONS, CLAIMS, ATTORNEY'S FEES, COSTS, EXPENSES, OR DEMANDS, RELATING IN ANY WAY TO BODILY INJURY, DEATH, OR PROPERTY DAMAGE THAT MAY RESULT FROM ITS PARTICIPATION WITH ANY SERVICES PROVIDED AS PART OF THIS AGREEMENT, WHETHER CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE, GROSS NEGLIGENCE OR STRICT LIABILITY OF THE CITY, OR OTHERWISE, TO THE FULLEST EXTENT ALLOWED BY LAW.

IV. MISCELLANEOUS

1. **Amendments:** This Agreement may be amended only by a written instrument signed by both parties.
2. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in Hidalgo County, Texas. The Parties hereby consent to personal jurisdiction in Hidalgo County, Texas.
3. **Severability:** If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.
4. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.
5. **Immunities:** The parties to this Agreement agree that each party, each through its officials, employees, and agents, shall be responsible for its own negligent acts or omissions or other tortious conduct in the course of the event permitted under this Agreement, without waiving any sovereign or governmental immunity available to any party under Texas law and without waiving any available defenses under Texas law. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities.
6. **Nature of Relationship.** Nothing contained in this Agreement shall be deemed or constructed to create the relationship of principal and agent or that of partnership or joint venture or any association between the Parties, and any intention to create a joint venture or partnership relationship between the Parties hereto is hereby expressly disclaimed. No provision contained in this agreement, nor any acts of the Parties hereto shall be deemed to create any relationship between City and SISD other than what is specifically described within the agreement.
7. **Conflict of Applicable Law:** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any

provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of the Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

- 8. **Notice:** Except as maybe otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to City: City of Mission
Mike Perez, City Manager
1201 E. 8th St
Mission, Texas 78572

With Copy to: City Attorney’s Office
Patricia A. Rigney, City Attorney
1201 E. 8th St
Mission, Texas 78572

If to Palmview: City of Palmview
Michael Leo, City Manager
400 West Veterans Blvd.
Palmview, Texas 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee, or, if mailed, at such time as it is deposited in the United States mail.

- 9. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
- 10. **Additional Documents:** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
- 11. **Assignment:** This Agreement shall not be assignable.
- 12. **Headings.** The headings and captions contained in this Agreement are solely for the convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
- 13. **Authority to Execute.** The execution and performance of this Agreement by the City and MEDC have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the City and MEDC in accordance with its terms.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

APPROVED BY CITY OF MISSION CITY COUNCIL ON _____,
2024. Agenda Item No. _____

CITY OF MISSION

By: _____
NORIE GONZALEZ-GARZA, MAYOR

APPROVED AS TO FORM:

By: _____
Patricia A. Rigney, City Attorney

APPROVED BY CITY OF PALMVIEW CITY COUNCIL _____,
2024. Agenda Item No. _____

CITY OF PALMVIEW

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Name: _____
Attorney for City of Palmview



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Authorization to re-enter into an Interlocal Agreement for the Educational Resource Officer Program between the City of Mission and the Sharyland Independent School District in the amount of \$431,523.39 for the 2024-2025 school year - Torres

NATURE OF REQUEST:

A total of six (6) police officers would be assigned to the Sharyland I.S.D. during the 2024-2025 school year. The total amount of the Interlocal agreement is \$431,523.39 for the purpose of continuing the Educational Resource Officer Program at Sharyland Independent School District.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-300-33090

BUDGET: \$1,526,610 **EST. COST:** \$431,523.39 **CURRENT BUDGET BALANCE:** \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF MISSION, TEXAS AND SHARYLAND INDEPENDENT
SCHOOL DISTRICT FOR POLICE SERVICES**

This INTERLOCAL AGREEMENT FOR POLICE SERVICES (Agreement) is made by and between the City of Mission, Texas (Contractor) and the Sharyland Independent School District (Agency) this ____ day of June 2024.

PREMISES

Whereas, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services, and

Whereas, the Texas Education Code §37.081 gives the Board of Trustees the power to employ security personnel and commissioned peace officers to carry out the effects of that Chapter, and

Whereas, the City of Mission, Texas is a Texas Municipality and Home Rule City as set forth in VTCA Government Code § 791.003 (4), and

Whereas, the Sharyland Independent School District is a Texas School District and local governmental entity as set forth in VTCA Government Code §791.003, and

Whereas, the Sharyland ISD School Resource Officers and the City of Mission all have the authority to perform law enforcement functions within their respective jurisdictional areas, and

Whereas, the Parties are of the opinion that achieving the objectives of law enforcement, the protection of students, and maintenance of a safe learning environment within the Sharyland ISD can be facilitated by establishing a cooperative approach to law enforcement, and that the performance of this Agreement is in the common interest of both parties and that the division of cost fairly compensates the performing party for the services under this contract,

Whereas, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance, or those payments from current revenues legally available to each party:

Now therefore, in consideration of the promises and mutual covenants herein contained, it is agreed, under the authority of Section 791.001 – 791.029 of the Texas Government Code and Section 37.081 of the Texas Education Code, as follows:

AGREEMENT

ARTICLE 1. STATEMENT OF WORK:

CONTRACTOR agrees to perform, in a good professional manner to be approved by the AGENCY, the following:

- I. The CONTRACTOR shall assign and provide to AGENCY'S campuses six (6) Texas Certified Police Officers during the 2024-2025 school year. Specific campus and time assignments will be mutually agreed to by the Operations Commander and AGENCY. Time assignments are not limited to any particular time of day. CONTRACTOR agrees that officers may be assigned to sporting events or other extra-curricular activities as coordinated by the AGENCY's Director of Safety & Security. Any officer assigned under this Agreement will be subject to the approval of the Superintendent, Director of Safety & Security and the campus Principal. The assigned officer(s) will provide services during regular school hours on each and every day classes are in session. The parties acknowledge the importance of having the same officer(s) present at the district on a day-to-day basis in order to promote continuity and familiarity with the district and students. The parties agree that any substitutions of personnel by the CONTRACTOR will be discussed and mutually agreed upon before the substitution is made.

- II. CONTRACTOR shall provide police presence on and around school campuses and all AGENCY property, including, without limitation, traffic enforcement and pedestrian crosswalk policing, etc. The Chief of Police and Superintendent may vary the duties of each officer taking into account the safety of each student, school district employee, and non-school person. The assigned officer(s) will coordinate and cooperate with the Director of Safety & Security and the campus Principal, but will be directly supervised by the Chief of Police. The duties, schedule and responsibilities of the assigned officer(s) on days when classes are not in session will be mutually agreed upon and determined by the Chief of Police, the Director of Safety & Security and the campus Principal.

At all times during the term of this Agreement, the law enforcement personnel provided by the CONTRACTOR will remain, and shall be considered, employees of the CONTRACTOR and not employees of the AGENCY. The CONTRACTOR will be responsible for maintaining accurate records of the dates and hours of service, and any other information regarding the personnel assigned to the AGENCY that may be necessary in connection with the performance of this Agreement.

Unless agreed to in advance in particular situations, any officer assigned to serve at any AGENCY campus will dress in a uniform identifying him/her as a member of the Police Department of the CONTRACTOR and will carry the usual equipment, such as sidearm, belt and holster, badge, and the like. At all times covered by this Agreement, any officer assigned to serve at any AGENCY campus will be a commissioned, full-time, regular-duty peace officer employed and properly trained by the CONTRACTOR.

The AGENCY's Director of Safety & Security and the Principal of each campus that uses the services of a campus peace officer will coordinate and work with that peace officer(s) with respect to the law enforcement services provided and any special issues that warrant increased attention. The Director of Safety & Security and the campus Principal will have the discretion to establish the daily tasks of the officer assigned to that campus, including designating specific campus issues to be addressed.

- III. CONTRACTOR shall ensure that assigned officers comply with all departmental policies and procedures, including, but not limited to, city policies and state and federal statutes, procedures, and directives.
- IV. Officers may execute arrest authority.
- V. Officers shall function as Certified Peace Officers of the State of Texas and shall comply with all duties and obligations which they have under state and federal law as licensed peace officers.

ARTICLE 2. OBJECTIVES:

CONTRACTOR'S objectives under this Agreement include, but are not limited to, the following:

- 1. Provide a safe learning environment by fulfilling their obligations as licensed peace officers.
- 2. Serve as a visible deterrent, through their presence and actions as peace officers to reduce drug abuse, alcohol abuse and other crime amongst students.
- 3. Educate faculty in the following:
 - Identification of gangs and their effects
 - Identification of drugs and their effects
- 4. Participate in other school activities and events when appropriate.

5. Report incidents (in writing) of a delinquent criminal nature to the Director of Safety & Security, the campus Principal and Operations Commander.
6. Take positive enforcement action as a law enforcement officer when confronted by a violation of Federal Law, State Law and any City Ordinance.
7. Promote and support organizational strategies of the District to address the causes and reduce the fear of crime and social disorder through problem solving tactics and their work as peace officers within the District.

ARTICLE 3. DUTIES AND RESPONSIBILITIES OF THE AGENCY:

The AGENCY will provide the following to the CONTRACTOR:

1. Office space on campus
2. Access to telephones
3. Administrative and clerical support whenever possible from the campus and central office
4. Supplies and materials within an approved budget, and
5. Other support as requested

ARTICLE 4. JURISDICTION AND SCOPE OF DUTIES OF EMPLOYED OFFICERS:

The agency hereby determines that the jurisdiction of any officer exercising the terms under this agreement shall include all territory, within the boundaries of the School District and also all property outside the boundaries of the District that is owned, leased, or rented by or otherwise under the control of the Sharyland Independent School District. The agency further determines that the Police Officers assigned under this agreement shall have the following powers:

- I.) All the powers privileges and immunities as police officers.
- II.) The powers to enforce all laws, including municipal ordinances, county ordinances and state laws, and may, in accordance with Chapter 52, Texas Family Code take a juvenile into custody.
- III.) Enforcing any and all laws of Hidalgo County and the State of Texas and the rules of the school district which have a direct bearing on the safety and welfare of students within the District.
- IV.) The Mission Police Officers provided under the terms of this agreement shall have jurisdiction and lawful authority to provide police services under the terms of this agreement even if they are off duty. However, nothing in this agreement shall require any Mission Police Officer to provide police services pursuant to this agreement if off duty.

ARTICLE 5. TERMS:

The period of performance of the agreement shall commence on the 19th day of August 2024 and shall end on the 29th day of May 2025. The total number of days for payment will be 179 days. This is based on 174 instructional and 5 staff development days. No cost will be incurred or charged on the agreement prior to the starting date or subsequent to the ending date. All days are payable based on eight (8) hour day terms.

ARTICLE 6. SUPPLEMENTAL DUTY PAY:

The CONTRACTOR will provide the services of uniformed, sworn law enforcement personnel for the purpose of providing security and crowd control for athletic and special events sponsored by the AGENCY. The CONTRACTOR will provide the number of officers reasonably necessary as requested by the AGENCY for any such event. The CONTRACTOR will designate an officer in charge at each such event, and such officer in charge will coordinate the services provided with a representative of the AGENCY.

ARTICLE 7. CONSIDERATION:

It is estimated that the total cost of the basic agreement (excluding supplemental duty pay) will not exceed \$431,523.39 and the CONTRACTOR agrees to use its best effort to perform all work described for this estimated cost. If at any time the total cost for performance of said work will be greater than above estimated cost, then CONTRACTOR shall notify AGENCY to the effect, giving its revised estimate of the total cost. AGENCY is not obligated to pay any amount exceeding the estimated cost indicated in this section unless such amount is approved by AGENCY in writing before the cost is incurred.

ARTICLE 8. TRAINING:

The AGENCY will reimburse the CONTRACTOR for state-mandated training for School Resource Officers attending training in the amount that will not exceed \$1,500.00 per school year, per officer assigned to a Sharyland ISD campus providing duties under this agreement. The CONTRACTOR will provide the AGENCY with copies of documents indicating satisfactory completion of the state-mandated course. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 9. PAYMENT:

Payment for services will be processed only when proper documentation has been provided for the AGENCY business office for payment. Proper business accounting will be utilized. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 10. MEDIATION:

It is the policy of the State of Texas to encourage resolution of any disputes through alternative dispute resolution procedures such as non-binding mediation. Any dispute between the parties to this agreement which is not resolved through informal discussion may be submitted to a mutually acceptable mediation service or provider for non-binding mediation. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking legal or equitable relief from a court of competent jurisdiction.

ARTICLE 11. VENUE AND JURISDICTION:

The parties acknowledge that exclusive venue for any such action for breach of this agreement shall be the County and District courts of Hidalgo County, Texas.

ARTICLE 12. MODIFICATION OF AGREEMENT:

This document constitutes the entire agreement between the AGENCY and CONTRACTOR and may be modified only by a written agreement executed by both the AGENCY and CONTRACTOR.

ARTICLE 13. DUTIES:

Officers shall only be assigned duties by the District which are consistent with their existing obligations as licensed peace officers. The AGENCY shall not assign officers duties involving:

- (1) routine student discipline or school administrative tasks; or
- (2) contact with students unrelated to the law enforcement duties of the peace officer, resource officer, or security personnel.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY:

Neither the Sharyland Independent School District nor the City of Mission, Texas do, by way of this contract, waive governmental immunity from suit, or from liability, except as expressly set forth by the Texas Legislature in the Texas Local Government Code. The fact that the Sharyland CISD and the City of Mission have entered into this agreement shall not in any way, constitute a deliberate waiver of immunity by either entity, which immunities are expressly reserved by both parties.

ARTICLE 15. RESPONSIBILITY:

This Agreement is a contract for the performance of governmental functions by governmental entities, and the parties will be engaged in the conduct of a governmental function while providing and/or performing any service under this Agreement. With respect to the services provided under

this Agreement, the CONTRACTOR will be an independent contractor to the AGENCY. Any peace officer assigned to duty at any AGENCY campus pursuant to this Agreement will not be considered an employee of the AGENCY, but will at all times remain an employee of the CONTRACTOR.

It is understood and agreed between the parties that each party will be responsible for its own acts or omissions, including the acts or omissions of its employees, officers, trustees, and agents. Where injury or property damage result from the joint or concurring negligence of both parties, liability, if any, will be shared by each party on the basis of comparative responsibility in accordance with the applicable laws of the State of Texas, subject to all defenses, including governmental immunity. Under no circumstances shall AGENCY be subject to any tort liability for which it is currently immune.

The parties specifically agree that each party will be individually and respectively responsible for responding to, dealing with, insuring against, defending, and otherwise handling and managing any complaint, claim, or cause of action brought against itself, its respective employees, officers, trustees or agents, resulting from the provision of services pursuant to this Agreement.

Nothing in this Agreement will be construed to waive, modify or amend any legal defense available to the parties, or any past or present Trustee, officer, agent or employee, including, but not limited to governmental immunity from suit as provided by law.

ARTICLE 16. MISCELLANEOUS:

There are no third-party beneficiaries to this Agreement.

AGENCY may terminate this Agreement at any time and for any or no reason by providing seven days' prior written notice to CONTRACTOR.

CONTRACTOR:

City of Mission

Mike R. Perez
City Manager

Cesar Torres
Chief of Police

AGENCY:

Sharyland Independent School District

Maritza Venecia, President
Sharyland ISD Board of Trustees

Dr. Elaine Howard
Superintendent of Schools

**City of Mission- Sharyland I.S.D./E.R.O. Program
2024-2025 School Year/179 Days**

Mario Gonzalez

Hourly Rate (old)	0		
Hourly Rate (new)	31.65		
Regular Hours (old)	0	-	
Regular Hours (new)	1432	45322.8	
Total Salaries		\$ 45,322.80	
FICA	7.65%	3467.19	
TMRS	8.77%	3974.81	
Health Insurance	618.33	6183.30	
Training Active Shooter		1500.00	
Worker's Comp.	5.33%	2415.71	
Unemployment	Budget	261.00	
TOTAL SALARIES & BENEFITS		\$ 63,124.81	

Robert Puga

Hourly Rate (old)	0.00		
Hourly Rate (new)	39.68		
Regular Hours (old)	0	-	
Regular Hours (new)	1432	56821.76	
Total Salaries		\$ 56,821.76	
FICA	7.65%	4346.86	
TMRS	8.77%	4983.27	
Health Insurance	618.33	6183.30	
Training Active Shooter		1500.00	
Worker's Comp.	5.33%	3028.60	
Unemployment	Budget	261.00	
TOTAL SALARIES & BENEFITS		\$ 77,124.79	

Pedro Wheeler

Hourly Rate (old)	0.00		
Hourly Rate (new)	34.40		
Regular Hours (old)	0	-	
Regular Hours (new)	1432	49260.8	
Total Salaries		\$ 49,260.80	
FICA	7.65%	3768.45	
TMRS	8.77%	4320.17	
Health Insurance	618.33	6183.30	
Training Active Shooter		1500.00	
Worker's Comp.	5.33%	2625.60	
Unemployment	Budget	261.00	
TOTAL SALARIES & BENEFITS		\$ 67,919.32	

Unknown (A)

Hourly Rate	0.00		
Unknown (B)			
Hourly Rate	0.00		
Regular Hours (A)	0	-	
Regular Hours (B)	0	0.00	
Total Salaries		\$ -	
FICA		0.00	
TMRS		0.00	
Health Insurance		0.00	
N/A		0.00	
Worker's Comp.		0.00	
Unemployment		0.00	
TOTAL SALARIES & BENEFITS		\$ -	

Jose E. Garcia

Hourly Rate (old)	0.00		
Hourly Rate (new)	40.30		
Regular Hours (old)		-	
Regular Hours (new)	1432	57709.6	
Total Salaries		\$ 57,709.60	
FICA	7.65%	4414.78	
TMRS	8.77%	5061.13	
Health Insurance	618.33	6183.30	
Training Active Shooter		1500.00	
Worker's Comp.	5.33%	3075.92	
Unemployment	Budget	261.00	
TOTAL SALARIES & BENEFITS		\$ 78,205.74	

Isaac Vasquez

Hourly Rate (old)	0.00		
Hourly Rate (new)	37.21		
Regular Hours (old)	0	-	
Regular Hours (new)	1432	53284.72	
Total Salaries		\$ 53,284.72	
FICA	7.65%	4076.28	
TMRS	8.77%	4673.07	
Health Insurance	618.33	6183.30	
Training Active Shooter		1500.00	
Worker's Comp.	5.33%	2840.08	
Unemployment	Budget	261.00	
TOTAL SALARIES & BENEFITS		\$ 72,818.45	

Eric Perez

Hourly Rate	0.00		
Hourly Rate (new)	36.93		
Regular Hours	0	-	
Regular Hours (new)	1432	52883.76	
Total Salaries		\$ 52,883.76	
FICA	7.65%	4045.61	
TMRS	8.77%	4637.91	
Health Insurance	618.33	6183.30	
Training Active Shooter		1500.00	
Worker's Comp.	5.33%	2818.70	
Unemployment	Budget	261.00	
TOTAL SALARIES & BENEFITS		\$ 72,330.28	

Unknown (A)

Hourly Rate	0.00		
Unknown (B)			
Hourly Rate	0.00		
Regular Hours (A)	0	-	
Regular Hours (B)	0	0	
Total Salaries		\$ -	
FICA		0.00	
TMRS		0.00	
Health Insurance		0.00	
N/A		0.00	
Worker's Comp.		0.00	
Unemployment		0.00	
TOTAL SALARIES & BENEFITS		\$ -	

Unknown (A)

Hourly Rate	0.00		
Unknown (B)			
Hourly Rate	0.00		
Regular Hours (A)	0	-	
Regular Hours (B)	0	0	
Total Salaries		\$ -	
FICA		0.00	
TMRS		0.00	
Health Insurance		0.00	
N/A		0.00	
Worker's Comp.		0.00	
Unemployment		0.00	
TOTAL SALARIES & BENEFITS		\$ -	

TOTAL REIMBURSEMENT..... \$ 431,523.39

TMRS	0.0877	2025 rate
Health	618.33	10 months
W/C	0.0533	Oct 23-Sept24
Unemploy	261	

Create a new spreadsheet each year.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Authorization to re-enter into an Interlocal Agreement for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District in the amount of \$1,095,087.77 for the 2024 –2025 school year - Torres

NATURE OF REQUEST:

A total of fifteen (15) police officers will be assigned to the Mission C. I.S.D. during the 2024-2025 school year. The total amount of the Interlocal agreement is \$1,095,087.77 for the purpose of continuing the Educational Resource Officer Program at Mission Consolidated Independent School District.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-300-33090

BUDGET: \$1,526,610 **EST. COST:** \$1,095,087 **CURRENT BUDGET BALANCE:** \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

COPS in School/Mission C.I.S.D.

186 School Days- August 2024 thru May 2025

Name	Hourly	Hours	Overtime	OT	Base Pay	Additional Pays - Bwly						Total	7.65%	8.77%	618.33	Active Shooter	5.33%	Un-	Total
	Rate	Worked	Rate	Hrs.		Longevity	Education	Certificate	Seniority	Assign.	Instruct.								
Bi-weekly Pays	0	0.00				35.00	0.00	115.38	403.85	0.00	36.93								
Jaime C Vasquez	29.502	1488.00	0.00	0.0	43,898.98	735.00	0.00	2422.98	8480.85	0.00	775.53	56,313.34	4307.97	4938.68	6183.30	1500.00	3001.50	261.00	76,505.79
Bi-weekly Pays	0.000	0.00				13.46	0.00	0	173.08	0.00	0								
Brandon Monforte	29.502	1488.00	0.00	0.00	43,898.98	282.66	0.00	0.00	3634.68	0.00	0.00	47,816.32	3657.95	4193.49	6183.30	1500.00	2548.61	261.00	66,160.66
Bi-weekly Pays	0.000	0.00				26.92	0.00	115.38	269.24	0.00	36.92								
Javier C Flores	29.502	1488.00	0.00	0.0	43,898.98	565.32	0.00	2422.98	5654.04	0.00	775.32	53,316.64	4078.72	4675.87	6183.30	1500.00	2841.78	261.00	72,857.30
Bi-weekly Pays	0.000	0.00				18.85	92.31	153.85	173.08	0.00	36.93								
Raymundo Garza	29.502	1488.00	0.00	0.00	43,898.98	395.85	1938.51	3230.85	3634.68	0.00	775.53	53,874.40	4121.39	4724.78	6183.30	1500.00	2871.51	261.00	73,536.38
Bi-weekly Pays	0.000	0.00				32.31	92.31	153.85	326.93	0.00	36.93								
Armando Nunez	29.502	1488.00	0.00	0.0	43,898.98	678.51	1938.51	3230.85	6865.53	0.00	775.53	57,387.91	4390.17	5032.92	6183.30	1500.00	3058.78	261.00	77,814.08
Bi-weekly Pays	0.000	0.00				13.46	30.77	115.38	173.08	0.00	36.93								
Dustin Duncan	29.502	1488.00	0.00	0.00	43,898.98	282.66	646.17	2422.98	3634.68	0.00	775.53	51,661.00	3952.07	4530.67	6183.30	1500.00	2753.53	261.00	70,841.56
Bi-weekly Pays	0.000	0.00				10.77	50.00	0.00	96.16	0.00	36.93								
Pedro Ybarra	29.502	1488.00	0.00	0.00	43,898.98	226.17	1050.00	0.00	2019.36	0.00	775.53	47,970.04	3669.71	4206.97	6183.30	1500.00	2556.80	261.00	66,347.82
Bi-weekly Pays	0.000	0.00				0	0	0	0	0	0								
	0.000	0.00	0.00	0.0	-	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays	0.000	0.00				0	0	0	0	0	0								
	0.000	0.00	0.00	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays	0.000	0.00				0	0	0	0	0	0								
	0.000	0.00	0.00	0	-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
	0.000	0.00	0.00	0	-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
	0.000	0.00	0.00	0	-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
	0.000	0.00	0.00	0	-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
	0.000	0.00	0.00	0	-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
	0.000	0.00	0.00	0	-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
												368,339.62	28,177.98	32,303.38	43,283.10	10,500.00	19,632.50	1,827.00	504,063.59
						Longevity	Education	Certificate	Seniority	Assign.	Instructor	Total Salaries	FICA	TMRS	Health	N/A Workers Comp			504,063.59
																	Page 1 Total	504,063.59	
																	Page 2 Total	591,024.18	
																	Total Reimbursement	\$ 1,095,087.77	

Interlocal Agreement	Total	Used	Balance
		-	\$ -

Chief of Police

COPS in School/Mission C.I.S.D.

August 2024-May 2025 - page 2

Name	Hourly Rate	Hours Worked	Overtime Rate	OT Hours	Base Pay	Additional Pays - Bwly						Total Salaries	7.65% FICA	8.77% TMRS	Health	Active Shooter Training	5.33% WC	Un-employment	Total Salaries & Benefits	
						Longevity	Education	Certificate	Seniority	Assign.	Instruct.									
Bi-weekly Pays						8.08	0	0	96.16	92.32	0.00									
Kenneth Martinez	29.502	1488			43,898.98	169.68	0.00	0.00	2019.36	1938.72	0.00	48,026.74	3674.05	4211.94	6183.30	1500.00	2559.83	261.00	66,416.85	
Bi-weekly Pays		0				18.85	0	115.38	173.08	0	36.93									
Francisco Garza	29.502	1488			43,898.98	395.85	0.00	2422.98	3634.68	0.00	775.53	51,128.02	3911.29	4483.93	6183.30	1500.00	2725.12	261.00	70,192.66	
Bi-weekly Pays						8.08	0.00	76.93	96.16	0	36.93									
Samantha Valdez	29.502	1488			43,898.98	169.68	0.00	1615.53	2019.36	0	775.53	48,479.08	3708.65	4251.61	6183.30	1500.00	2583.93	261.00	66,967.58	
Bi-weekly Pays				0	0	32.31	69.24	153.84	326.93	0	36.93									
Casey Venegas	29.502	1488		0	43,898.98	678.51	1454.04	3230.64	6865.53	0	775.53	56,903.23	4353.10	4990.41	6183.30	1500.00	3032.94	261.00	77,223.98	
Bi-weekly Pays						40.38	0.00	153.85	461.54	0	36.93									
Rey Medrano	29.502	1488			43,898.98	847.98	0	3230.85	9692.34	0	775.53	58,445.68	4471.09	5125.69	6183.30	1500.00	3115.15	261.00	79,101.91	
Bi-weekly Pays						40.38	92.31	153.85	461.54	0	36.93									
Miguel Monforte	29.502	1488			43,898.98	847.98	1938.51	3230.85	9692.34	0	775.53	60,384.19	4619.39	5295.69	6183.30	1500.00	3218.48	261.00	81,462.05	
Bi-weekly Pays						29.62	30.77	115.39	326.93	0	36.93									
Jaime Perez	29.502	1488			43,898.98	622.02	646.17	2423.19	6865.53	0	775.53	55,231.42	4225.20	4843.80	6183.30	1500.00	2943.83	261.00	75,188.55	
Bi-weekly Pays						32.31	0	115.39	326.93	0	36.93									
Juan A Vela	29.502	1488			43,898.98	678.51	0	2423.19	6865.53	0	775.53	54,641.74	4180.09	4792.08	6183.30	1500.00	2912.40	261.00	74,470.61	
Bi-weekly Pays	0.000	0			-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-	
Bi-weekly Pays	0.000	0			-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-	
Bi-weekly Pays	0.000	0			-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-	
Bi-weekly Pays	28.643	0			-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-	
Bi-weekly Pays	0.000	0			-	0	0	0	0	0	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	-	
												433,240.07	33,142.87	37,995.15	49,466.40	12,000.00	23,091.70	2,088.00	591,024.18	
						Longevity	Education	Certificate	Seniority	Assign.	Instructor	Total Salaries	FICA	TMRS	Health	N/A Workers Comp		591,024.18		
																Page 2 Total Amount				591,024.18

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF MISSION, TEXAS AND MISSION CONSOLIDATED
INDEPENDENT SCHOOL DISTRICT FOR POLICE SERVICES**

This INTERLOCAL AGREEMENT FOR POLICE SERVICES (Agreement) is made by and between the City of Mission, Texas (Contractor) and the Mission Consolidated Independent School District (Agency) this ___ day of June 2024.

PREMISES

Whereas, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services, and

Whereas, the Texas Education Code §37.081 gives the Board of Trustees the power to employ security personnel and commissioned peace officers to carry out the effects of that Chapter, and

Whereas, the City of Mission, Texas is a Texas Municipality and Home Rule City as set forth in VTCA Government Code § 791.003 (4), and

Whereas, the Mission Consolidated Independent School District is a Texas School District and local governmental entity as set forth in VTCA Government Code §791.003, and

Whereas, the Mission CISD School Resource Officers and the City of Mission all have the authority to perform law enforcement functions within their respective jurisdictional areas, and

Whereas, the Parties are of the opinion that achieving the objectives of law enforcement, the protection of students, and maintenance of a safe learning environment within the Mission CISD can be facilitated by establishing a cooperative approach to law enforcement, and that the performance of this Agreement is in the common interest of both parties and that the division of cost fairly compensates the performing party for the services under this contract,

Whereas, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance, or those payments from current revenues legally available to each party:

Now therefore, in consideration of the promises and mutual covenants herein contained, it is agreed, under the authority of Section 791.001 – 791.029 of the Texas Government Code and Section 37.081 of the Texas Education Code, as follows:

AGREEMENT

ARTICLE 1. STATEMENT OF WORK:

CONTRACTOR agrees to perform, in a good professional manner to be approved by the AGENCY, the following:

- I. The CONTRACTOR shall assign and provide to AGENCY'S campuses fifteen (15) Texas Certified Police Officers during the 2024-2025 school year. Specific campus and time assignments will be mutually agreed to by the Operations Commander and AGENCY. Time assignments are not limited to any particular time of day. CONTRACTOR agrees that officers may be assigned to sporting events or other extra-curricular activities as coordinated by the AGENCY's Director of Safety & Security. Any officer assigned under this Agreement will be subject to the approval of the Superintendent, Director of Safety & Security and the campus Principal. The assigned officer(s) will provide services during regular school hours on each and every day classes are in session. The parties acknowledge the importance of having the same officer(s) present at the district on a day-to-day basis in order to promote continuity and familiarity with the district and students. The parties agree that any substitutions of personnel by the CONTRACTOR will be discussed and mutually agreed upon before the substitution is made.

- II. CONTRACTOR shall provide police presence on and around school campuses and all AGENCY property, including, without limitation, traffic enforcement and pedestrian crosswalk policing, etc. The Chief of Police and Superintendent may vary the duties of each officer taking into account the safety of each student, school district employee, and non-school person. The assigned officer(s) will coordinate and cooperate with the Director of Safety & Security and the campus Principal, but will be directly supervised by the Chief of Police. The duties, schedule and responsibilities of the assigned officer(s) on days when classes are not in session will be mutually agreed upon and determined by the Chief of Police, the Director of Safety & Security and the campus Principal.

At all times during the term of this Agreement, the law enforcement personnel provided by the CONTRACTOR will remain, and shall be considered, employees of the CONTRACTOR and not employees of the AGENCY. The CONTRACTOR will be responsible for maintaining accurate records of the dates and hours of service, and any other information regarding the personnel assigned to the AGENCY that may be necessary in connection with the performance of this Agreement.

Unless agreed to in advance in particular situations, any officer assigned to serve at any AGENCY campus will dress in a uniform identifying him/her as a member of the Police Department of the CONTRACTOR and will carry the usual equipment, such as sidearm, belt and holster, badge, and the like. At all times covered by this Agreement, any officer assigned to serve at any AGENCY campus will be a commissioned, full-time, regular-duty peace officer employed and properly trained by the CONTRACTOR.

The AGENCY's Director of Safety & Security and the Principal of each campus that uses the services of a campus peace officer will coordinate and work with that peace officer(s) with respect to the law enforcement services provided and any special issues that warrant increased attention. The Director of Safety & Security and the campus Principal will have the discretion to establish the daily tasks of the officer assigned to that campus, including designating specific campus issues to be addressed.

- III. CONTRACTOR shall ensure that assigned officers comply with all departmental policies and procedures, including, but not limited to, city policies and state and federal statutes, procedures, and directives.
- IV. Officers may execute arrest authority.
- IV. Officers shall function as Certified Peace Officers of the State of Texas and shall comply with all duties and obligations which they have under state and federal law as licensed peace officers.

ARTICLE 2. OBJECTIVES:

CONTRACTOR'S objectives under this Agreement include, but are not limited to, the following:

- 1. Provide a safe learning environment by fulfilling their obligations as licensed peace officers.
- 2. Serve as a visible deterrent, through their presence and actions as peace officers to reduce drug abuse, alcohol abuse and other crime amongst students.
- 3. Educate faculty in the following:
 - Identification of gangs and their effects
 - Identification of drugs and their effects
- 4. Participate in other school activities and events when appropriate.
- 5. Report incidents (in writing) of a delinquent criminal nature to the Director of Safety & Security, the campus Principal and Operations Commander.
- 6. Take positive enforcement action as a law enforcement officer when confronted

by a violation of Federal Law, State Law, and any City Ordinance.

7. Promote and support organizational strategies of the District to address the causes and reduce the fear of crime and social disorder through problem-solving tactics and their work as peace officers within the District.

ARTICLE 3. DUTIES AND RESPONSIBILITIES OF THE AGENCY:

The AGENCY will provide the following to the CONTRACTOR:

1. Work space on campus
2. Access to telephones
3. Administrative and clerical support whenever possible from the campus and central office
4. Supplies and materials within an approved budget, and
5. Other support as requested

ARTICLE 4. JURISDICTION AND SCOPE OF DUTIES OF EMPLOYED OFFICERS:

The agency hereby determines that the jurisdiction of any officer exercising the terms under this agreement shall include all territory, within the boundaries of the School District and also all property outside the boundaries of the District that is owned, leased, or rented by or otherwise under the control of the Mission CISD. The agency further determines that the Police Officers assigned under this agreement shall have the following powers:

- I.) All the powers privileges and immunities as police officers.
- II.) The powers to enforce all laws, including municipal ordinances, county ordinances and state laws, and may, in accordance with Chapter 52, Texas Family Code take a juvenile into custody.
- III.) Enforcing any and all laws of Hidalgo County and the State of Texas and the rules of the school district which have a direct bearing on the safety and welfare of students within the District.
- IV.) The Mission Police Officers provided under the terms of this agreement shall have jurisdiction and lawful authority to provide police services under the terms of this agreement even if they are off duty. However, nothing in this Agreement shall require any Mission Police Officer to provide police services pursuant to this agreement if off duty.

ARTICLE 5. TERMS:

The period of performance of the agreement shall commence on the 5th day of August 2024 and shall end on the 23rd day of May 2025. The total number of days for payment will be 179 days.

This is based on 172 instructional and 7 staff development days. No cost will be incurred or charged on the agreement prior to the starting date or subsequent to the ending date. All days are payable based on eight (8) hour day terms.

ARTICLE 6. SUPPLEMENTAL DUTY PAY:

The CONTRACTOR will provide the services of uniformed, sworn law enforcement personnel for the purpose of providing security and crowd control for athletic and special events sponsored by the AGENCY. The CONTRACTOR will provide the number of officers reasonably necessary as requested by the AGENCY for any such event. The CONTRACTOR will designate an officer in charge at each such event, and such officer in charge will coordinate the services provided with a representative of the AGENCY.

ARTICLE 7. CONSIDERATION:

It is estimated that the total cost of the basic agreement (excluding supplemental duty pay) will not exceed \$1,095,087.77 and the CONTRACTOR agrees to use its best effort to perform all work described for this estimated cost. If at any time the total cost for performance of said work will be greater than above estimated cost, then CONTRACTOR shall notify AGENCY to the effect, giving its revised estimate of the total cost. AGENCY is not obligated to pay any amount exceeding the estimated cost indicated in this section unless such amount is approved by AGENCY in writing before the cost is incurred.

ARTICLE 8. TRAINING:

The AGENCY will reimburse the CONTRACTOR for state-mandated training for School Resource Officers attending training in the amount that will not exceed \$1,500.00 per school year, per officer assigned to a Mission CISD campus providing duties under this agreement. It is estimated that the total cost of the basic agreement for training will not exceed \$22,500.00. The CONTRACTOR will provide the AGENCY with copies of documents indicating satisfactory completion of the state-mandated course. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 9. PAYMENT:

Payment for services will be processed only when proper documentation has been provided for the AGENCY business office for payment. Proper business accounting will be utilized. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 10. MEDIATION:

It is the policy of the State of Texas to encourage the resolution of any disputes through alternative dispute resolution procedures such as non-binding mediation. Any dispute between the parties to

this agreement that is not resolved through informal discussion may be submitted to a mutually acceptable mediation service or provider for non-binding mediation. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking legal or equitable relief from a court of competent jurisdiction.

ARTICLE 11. VENUE AND JURISDICTION:

The parties acknowledge that the exclusive venue for any such action for breach of this agreement shall be the County and District courts of Hidalgo County, Texas.

ARTICLE 12. MODIFICATION OF AGREEMENT:

This document constitutes the entire agreement between the AGENCY and CONTRACTOR and may be modified only by a written agreement executed by both the AGENCY and CONTRACTOR.

ARTICLE 13. DUTIES:

Officers shall only be assigned duties by the District that are consistent with their existing obligations as licensed peace officers. The AGENCY shall not assign officers duties involving:

- (1) routine student discipline or school administrative tasks; or
- (2) contact with students unrelated to the law enforcement duties of the peace officer resource officer, or security personnel.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY:

Neither the Mission Consolidated Independent School District nor the City of Mission, Texas do, by way of this contract, waive governmental immunity from suit, or from liability, except as expressly set forth by the Texas Legislature in the Texas Local Government Code. The fact that the Mission CISD and the City of Mission have entered into this agreement shall not in any way, constitute a deliberate waiver of immunity by either entity, which immunities are expressly reserved by both parties.

ARTICLE 15. RESPONSIBILITY:

This Agreement is a contract for the performance of governmental functions by governmental entities, and the parties will be engaged in the conduct of a governmental function while providing and/or performing any service under this Agreement. With respect to the services provided under this Agreement, the CONTRACTOR will be an independent contractor to the AGENCY. Any peace officer assigned to duty at any AGENCY campus pursuant to this Agreement will not be considered an employee of the AGENCY, but will at all times remain an employee of the CONTRACTOR.

It is understood and agreed between the parties that each party will be responsible for its own acts or omissions, including the acts or omissions of its employees, officers, trustees, and agents. Where injury or property damage results from the joint or concurring negligence of both parties, liability, if any, will be shared by each party on the basis of comparative responsibility in accordance with the applicable laws of the State of Texas, subject to all defenses, including governmental immunity. Under no circumstances shall AGENCY be subject to any tort liability for which it is currently immune.

The parties specifically agree that each party will be individually and respectively responsible for responding to, dealing with, insuring against, defending, and otherwise handling and managing any complaint, claim, or cause of action brought against itself, its respective employees, officers, trustees or agents, resulting from the provision of services pursuant to this Agreement.

Nothing in this Agreement will be construed to waive, modify, or amend any legal defense available to the parties, or any past or present Trustee, officer, agent, or employee, including, but not limited to governmental immunity from suit as provided by law.

ARTICLE 16. MISCELLANEOUS:

There are no third-party beneficiaries to this Agreement.

AGENCY may terminate this Agreement at any time and for any or no reason by providing seven days prior written notice to CONTRACTOR.

CONTRACTOR:

City of Mission

Mike R. Perez
City Manager

Cesar Torres
Chief of Police

AGENCY:

Mission Consolidated Independent School District

Iris Iglesias, President
Mission CISD Board of Trustees

Dr. Cris Valdez
Interim-Superintendent of Schools



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Preliminary Plat Approval: Sonoma Ranch Subdivision, A tract of containing 38.99 acres of land, being a part or portion of Lot 30-9, West Addition to Sharyland, R-1, Developer: Jason E. Garza, Engineer: Javier Hinojosa Engineering - De Luna

NATURE OF REQUEST:

On June 5, 2024 the Mission Planning & Zoning held a Public Hearing to consider the Preliminary & Final Plat Approval for Sonoma Ranch. The subject site is located along the east side of Mayberry Road approximately 1,320' north of Mile 2. There was no public opposition during the Planning & Zoning Meeting. The Board unanimously recommended approval

BUGETED: Yes / No / N/A FUND: ACCT. #:

BUDGET: \$ EST. COST: \$ CURRENT BUDGET BALANCE: \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fees; 2) Payment of Park Fees; 3) Provide Water District Exclusion, Assignment of Water Rights or payment of imposed fee; and 4) Submittal of required Traffic Impact Analysis

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval MRP

RECORD OF VOTE: APPROVED:
DISAPPROVED:
TABLED:

AYES
NAYS
DISSENTING

ITEM # 2.1**PRELIMINARY & FINAL
PLAT APPROVAL:**

Sonoma Ranch Subdivision
 A tract of containing 38.99 acres of land, being a part or
 portion of Lot 30-9, West Addition to Sharyland
 R-1
 Developer: Jason E. Garza
 Engineer: Javier Hinojosa Engineering

REVIEW DATA**PLAT DATA**

The subdivision is located along the east side of Mayberry Road approximately 1,320' north of Mile 2. — **see vicinity map**. The developer is proposing 183 Single Family Residential lots. Phase I is 22.845 acres and has 108 lots, with Phase II being 16.143 acres and 75 lots. — see plat for actual dimensions, square footages, and land uses.

WATER

The developer is proposing to connect to an existing 8" water line located along the west R.O.W. of Mayberry Rd. and extend an 8" water line thru the subdivision providing a 3/4" water service to each lot. This line will be looped into the adjacent property SE of this site. There is a total of 17 proposed fire hydrants via direction of the Fire Marshal's office. — **see utility plan**

SEWER

The developer is proposing to connect to an existing 8" line along and within the R.O.W of Mayberry Road. A proposed 8" Sanitary Sewer line will run through the subdivision and collect from each lot through a 4" front and center stub out service. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$36,600.00 (\$200 x 183 Lots).

STREETS & STORM DRAINAGE

The subdivision will have 2 accesses both from Mayberry Road, with all internal streets being 32' Back-to-Back within 50' Right of Ways.

Drainage shall be accomplished within this development with the placement of curb inlets to intercept drainage runoff. Pipe sizes shall range from 18" to 36" each discharging into proposed detention ponds along the western part of the subdivision. Each pond will be excavated as part of the construction of its phase. The detention pond in phase II will tie to an inlet in phase I with a choked 18" pipe. The phase I detention pond outfall will be along the east side of Mayberry Road extending south to and tie to an existing inlet approximately 170' north of Mile 2 North. The City Engineer has reviewed and approved the drainage report.

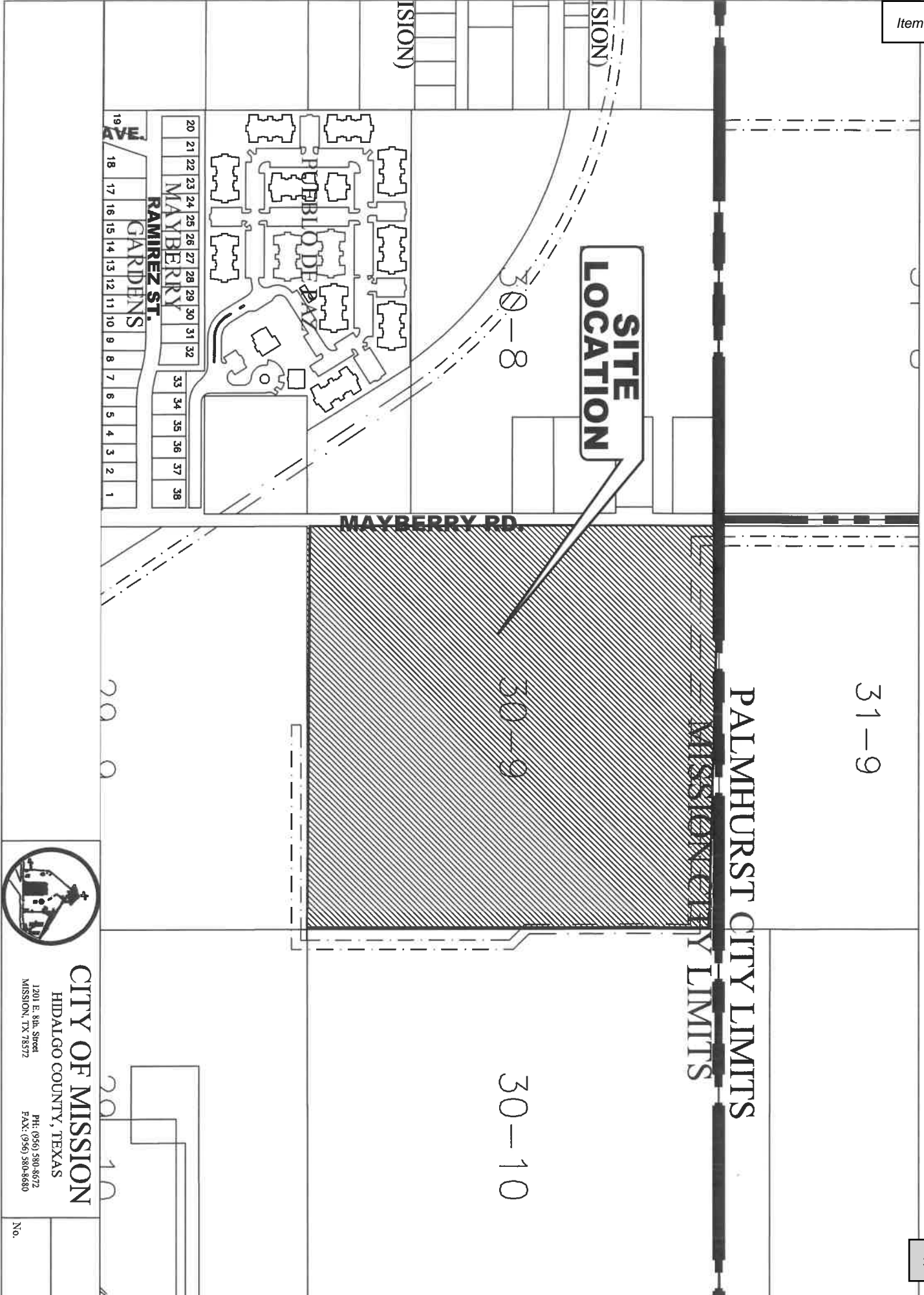
OTHER COMMENTS

Water District Exclusion and Assignment of Water Rights or payment of \$3000 per ac. ft.
 Escrow Park fees (183 Lots x \$500 = \$91,500.00)
 Traffic Impact Analysis
 Must Comply with all other format findings

RECOMMENDATION

Staff recommends approval subject to:

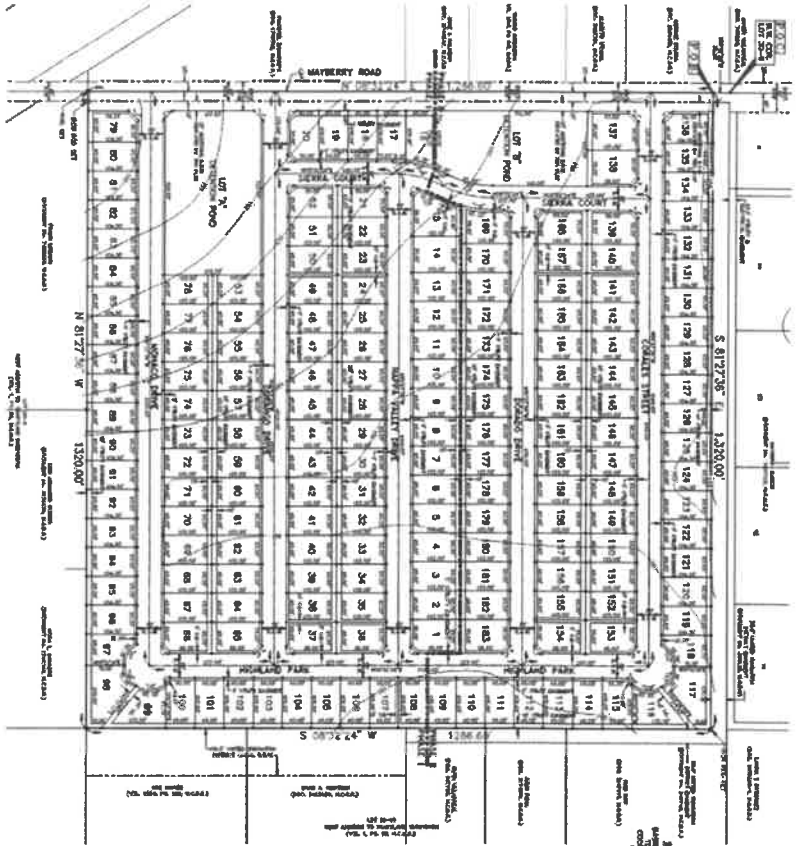
1. Payment of Capital Sewer Recovery Fees
2. Payment of Park Fees
3. Provide Water District Exclusion, Assignment of Water Rights or payment of imposed fee,
and
4. Submittal of required Traffic Impact Analysis



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

No. _____





CLIQUE DATA

CLIQUE NO.	CLIQUE AREA (SQ. FT.)	CLIQUE PERCENTAGE (%)	CLIQUE TYPE
1	101	1.22	RESIDENTIAL
2	102	1.22	RESIDENTIAL
3	103	1.22	RESIDENTIAL
4	104	1.22	RESIDENTIAL
5	105	1.22	RESIDENTIAL
6	106	1.22	RESIDENTIAL
7	107	1.22	RESIDENTIAL
8	108	1.22	RESIDENTIAL
9	109	1.22	RESIDENTIAL
10	110	1.22	RESIDENTIAL
11	111	1.22	RESIDENTIAL
12	112	1.22	RESIDENTIAL
13	113	1.22	RESIDENTIAL
14	114	1.22	RESIDENTIAL
15	115	1.22	RESIDENTIAL
16	116	1.22	RESIDENTIAL
17	117	1.22	RESIDENTIAL
18	118	1.22	RESIDENTIAL
19	119	1.22	RESIDENTIAL
20	120	1.22	RESIDENTIAL
21	121	1.22	RESIDENTIAL
22	122	1.22	RESIDENTIAL
23	123	1.22	RESIDENTIAL
24	124	1.22	RESIDENTIAL
25	125	1.22	RESIDENTIAL
26	126	1.22	RESIDENTIAL
27	127	1.22	RESIDENTIAL
28	128	1.22	RESIDENTIAL
29	129	1.22	RESIDENTIAL
30	130	1.22	RESIDENTIAL
31	131	1.22	RESIDENTIAL
32	132	1.22	RESIDENTIAL
33	133	1.22	RESIDENTIAL
34	134	1.22	RESIDENTIAL
35	135	1.22	RESIDENTIAL
36	136	1.22	RESIDENTIAL
37	137	1.22	RESIDENTIAL
38	138	1.22	RESIDENTIAL
39	139	1.22	RESIDENTIAL
40	140	1.22	RESIDENTIAL
41	141	1.22	RESIDENTIAL
42	142	1.22	RESIDENTIAL
43	143	1.22	RESIDENTIAL
44	144	1.22	RESIDENTIAL
45	145	1.22	RESIDENTIAL
46	146	1.22	RESIDENTIAL
47	147	1.22	RESIDENTIAL
48	148	1.22	RESIDENTIAL
49	149	1.22	RESIDENTIAL
50	150	1.22	RESIDENTIAL
51	151	1.22	RESIDENTIAL
52	152	1.22	RESIDENTIAL
53	153	1.22	RESIDENTIAL
54	154	1.22	RESIDENTIAL
55	155	1.22	RESIDENTIAL
56	156	1.22	RESIDENTIAL
57	157	1.22	RESIDENTIAL
58	158	1.22	RESIDENTIAL
59	159	1.22	RESIDENTIAL
60	160	1.22	RESIDENTIAL
61	161	1.22	RESIDENTIAL
62	162	1.22	RESIDENTIAL
63	163	1.22	RESIDENTIAL
64	164	1.22	RESIDENTIAL
65	165	1.22	RESIDENTIAL
66	166	1.22	RESIDENTIAL
67	167	1.22	RESIDENTIAL
68	168	1.22	RESIDENTIAL

JH
JAVIER HINOJOSA ENGINEERING
 CONSULTING ENGINEERS
 418 E. BROADWAY
 SUITE 200
 PHOENIX, ARIZONA 85004
 PHONE: 602.498.1111
 FAX: 602.498.1112
 WWW.JHE-ARIZONA.COM



CRITICAL NOTES

1. No other subdivision map has been recorded in the City of Phoenix, Arizona for the Sonoma Ranch Subdivision. The City of Phoenix, Arizona is the only jurisdiction that has jurisdiction over the Sonoma Ranch Subdivision.
2. The Sonoma Ranch Subdivision is a subdivision of land in the City of Phoenix, Arizona. The City of Phoenix, Arizona is the only jurisdiction that has jurisdiction over the Sonoma Ranch Subdivision.
3. The Sonoma Ranch Subdivision is a subdivision of land in the City of Phoenix, Arizona. The City of Phoenix, Arizona is the only jurisdiction that has jurisdiction over the Sonoma Ranch Subdivision.
4. The Sonoma Ranch Subdivision is a subdivision of land in the City of Phoenix, Arizona. The City of Phoenix, Arizona is the only jurisdiction that has jurisdiction over the Sonoma Ranch Subdivision.
5. The Sonoma Ranch Subdivision is a subdivision of land in the City of Phoenix, Arizona. The City of Phoenix, Arizona is the only jurisdiction that has jurisdiction over the Sonoma Ranch Subdivision.
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7. The Sonoma Ranch Subdivision is a subdivision of land in the City of Phoenix, Arizona. The City of Phoenix, Arizona is the only jurisdiction that has jurisdiction over the Sonoma Ranch Subdivision.
8. The Sonoma Ranch Subdivision is a subdivision of land in the City of Phoenix, Arizona. The City of Phoenix, Arizona is the only jurisdiction that has jurisdiction over the Sonoma Ranch Subdivision.
9. The Sonoma Ranch Subdivision is a subdivision of land in the City of Phoenix, Arizona. The City of Phoenix, Arizona is the only jurisdiction that has jurisdiction over the Sonoma Ranch Subdivision.
10. The Sonoma Ranch Subdivision is a subdivision of land in the City of Phoenix, Arizona. The City of Phoenix, Arizona is the only jurisdiction that has jurisdiction over the Sonoma Ranch Subdivision.

LEGEND

- 1. BOUNDARY LINE
- 2. EASEMENT
- 3. UTILITY LINE
- 4. EASEMENT
- 5. UTILITY LINE
- 6. EASEMENT
- 7. UTILITY LINE
- 8. EASEMENT
- 9. UTILITY LINE
- 10. EASEMENT
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- 41. UTILITY LINE
- 42. EASEMENT
- 43. UTILITY LINE
- 44. EASEMENT
- 45. UTILITY LINE
- 46. EASEMENT
- 47. UTILITY LINE
- 48. EASEMENT
- 49. UTILITY LINE
- 50. EASEMENT

TITLE FOR RECORD IN
 MARICOPA COUNTY, ARIZONA
 RECORDING OFFICE
 PHOENIX, ARIZONA

PREPARED BY: JAVIER HINOJOSA ENGINEERING
DATE: 01/15/2011

REVISIONS:

NO.	DATE	DESCRIPTION
1	01/15/2011	PREPARED FOR RECORD
2	01/15/2011	REVISIONS
3	01/15/2011	REVISIONS
4	01/15/2011	REVISIONS
5	01/15/2011	REVISIONS
6	01/15/2011	REVISIONS
7	01/15/2011	REVISIONS
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50	01/15/2011	REVISIONS

SUBDIVISION PLAN OF
SONOMA RANCH SUBDIVISION

A TRACT OF LAND CONTAINING 2488 ACRES OF LAND, MORE OR LESS, PART OF PORTION OF LOT 30-2, WEST ADDITION NORTHWEST QUARTER 1, T14N, 36E, R10E, MARICOPA COUNTY, ARIZONA

STATE OF ARIZONA
 COUNTY OF MARICOPA

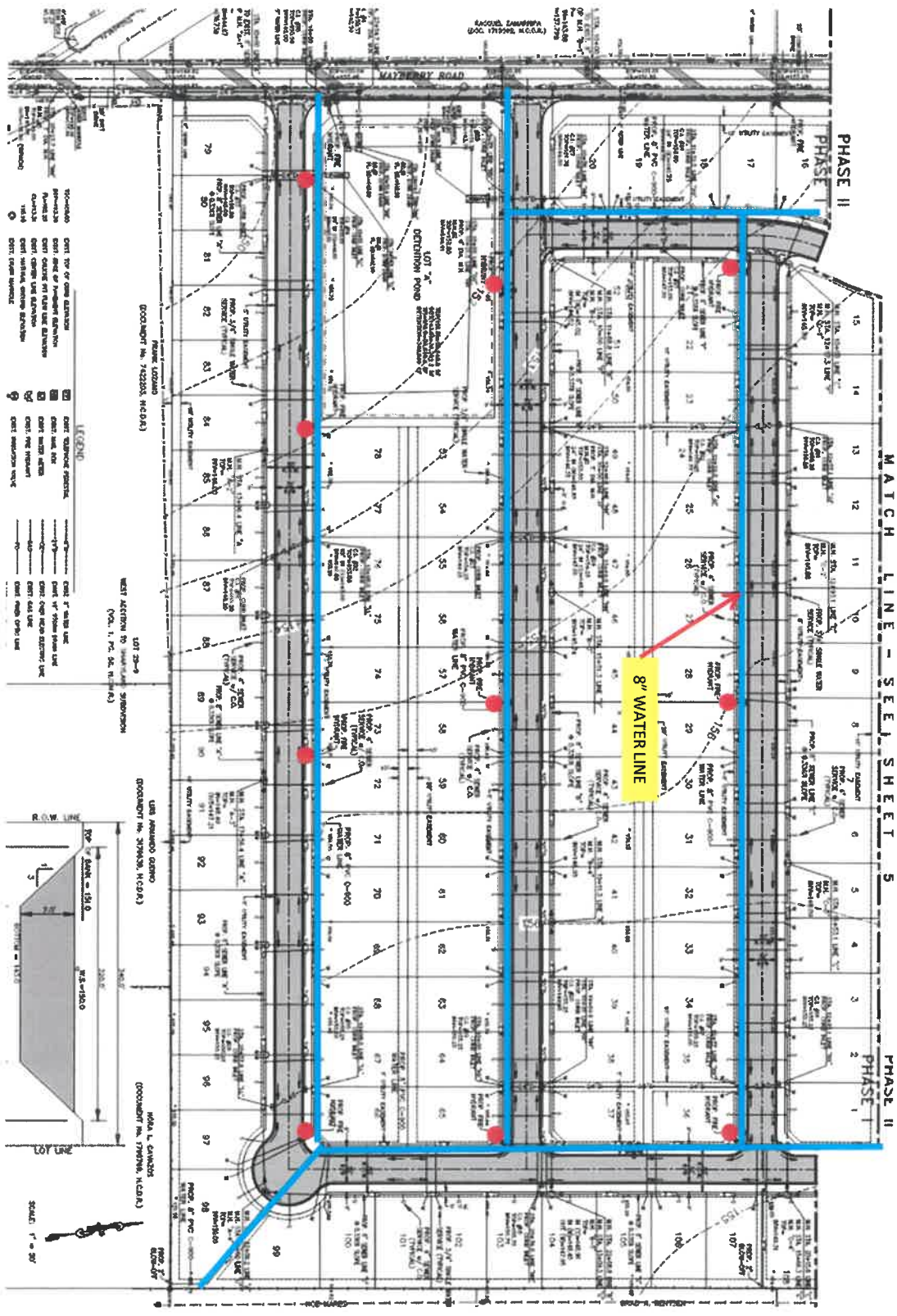
RECORDING OFFICE
 PHOENIX, ARIZONA

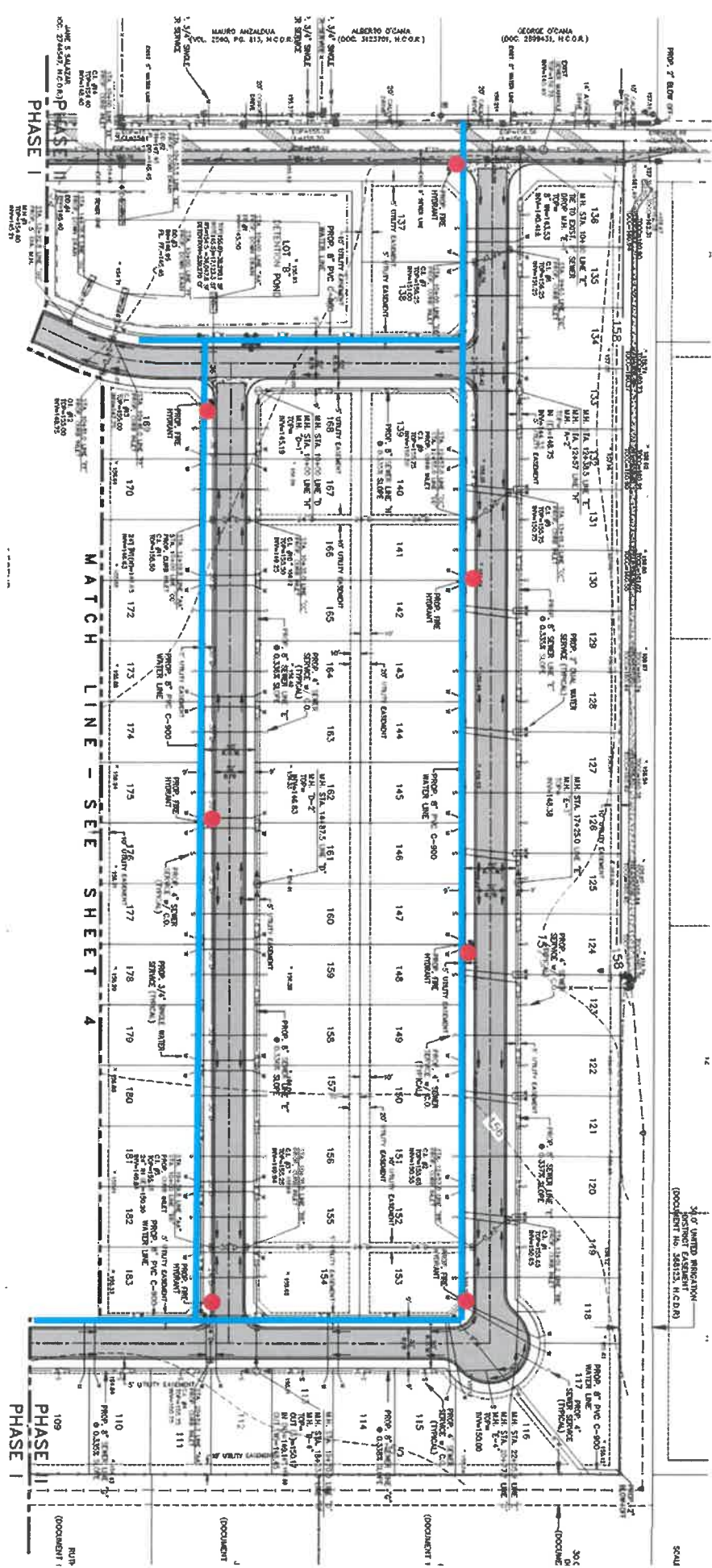
DATE: 01/15/2011

PREPARED BY: JAVIER HINOJOSA ENGINEERING

REVISIONS:

NO.	DATE	DESCRIPTION
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50	01/15/2011	REVISIONS





PHASE I

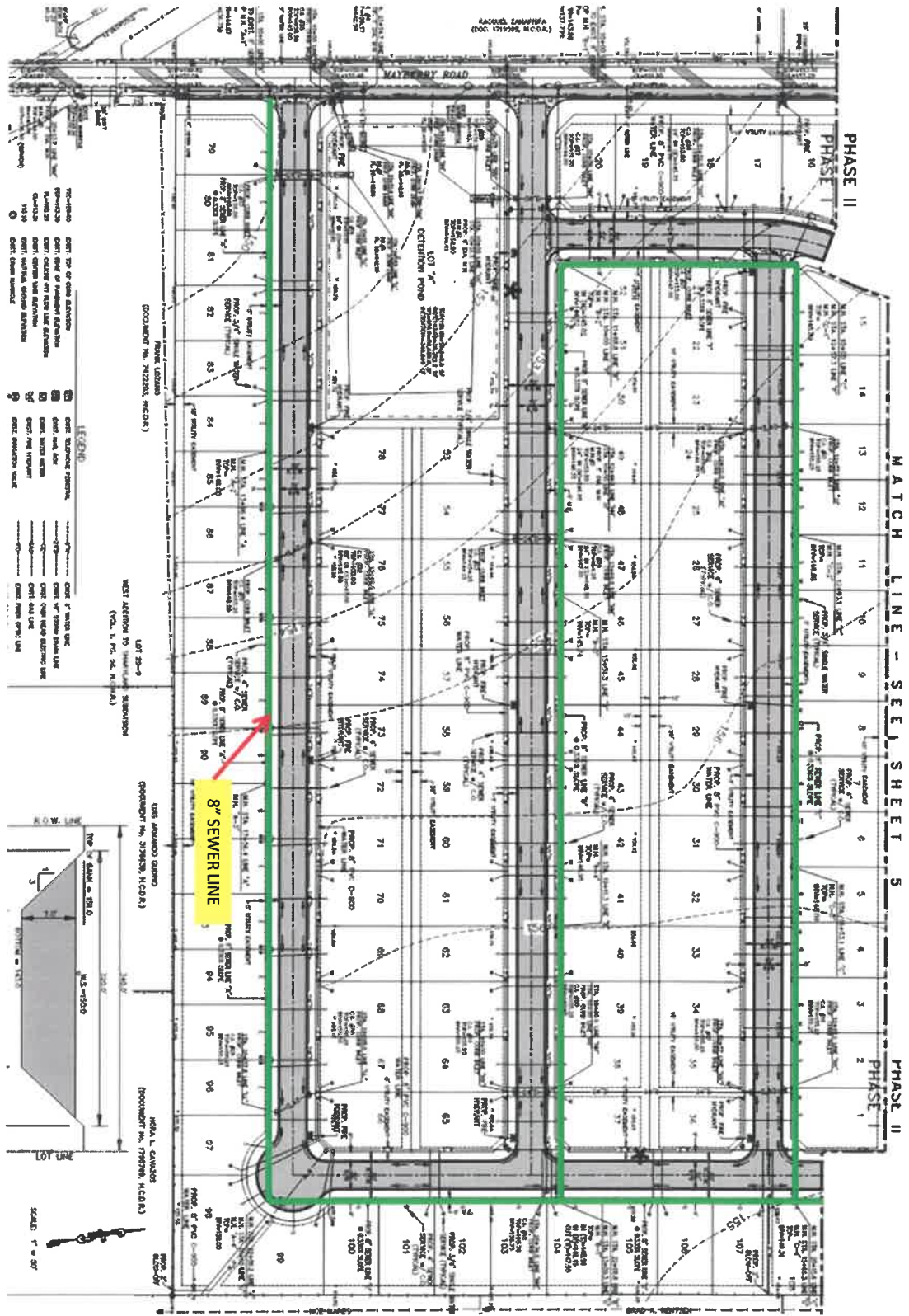
MATCH LINE - SEE SHEET 4

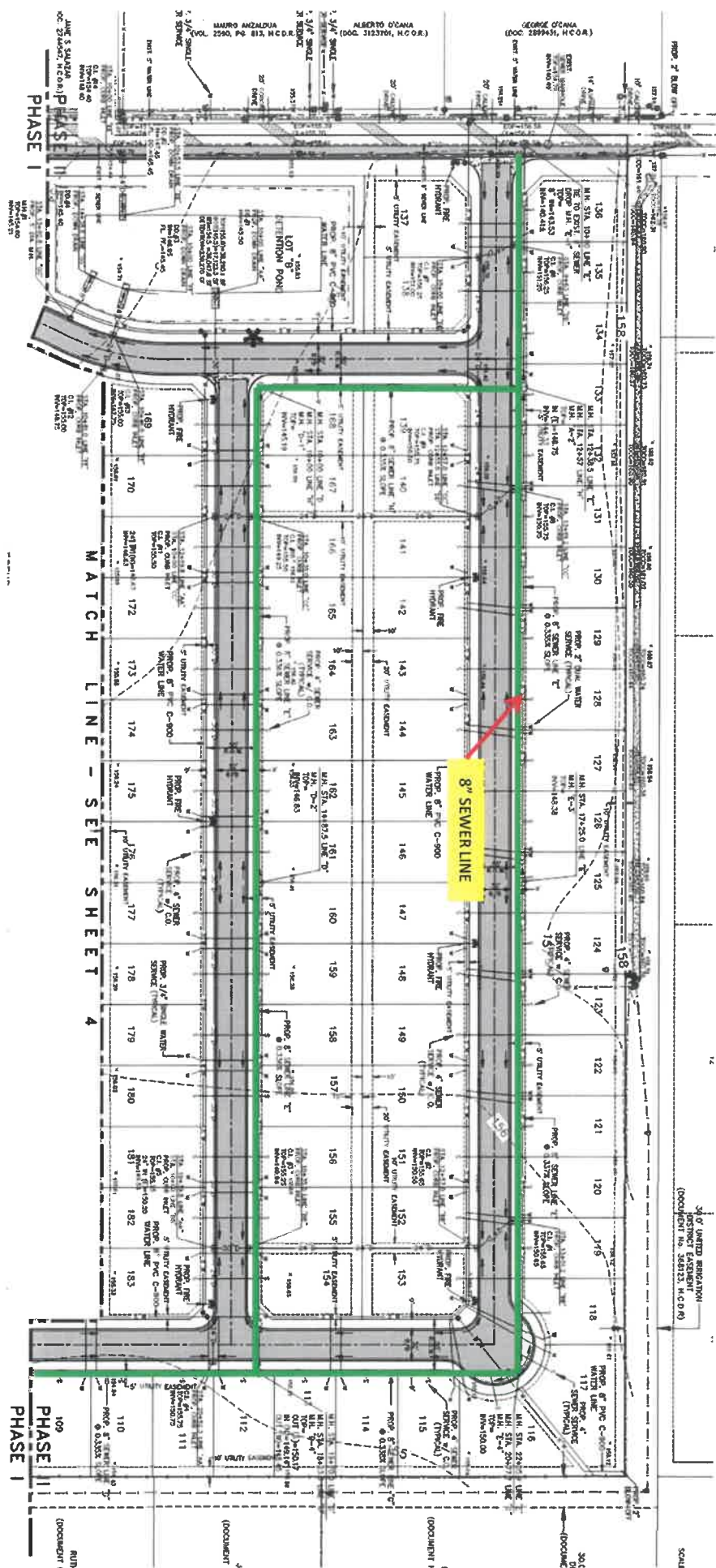
PHASE II

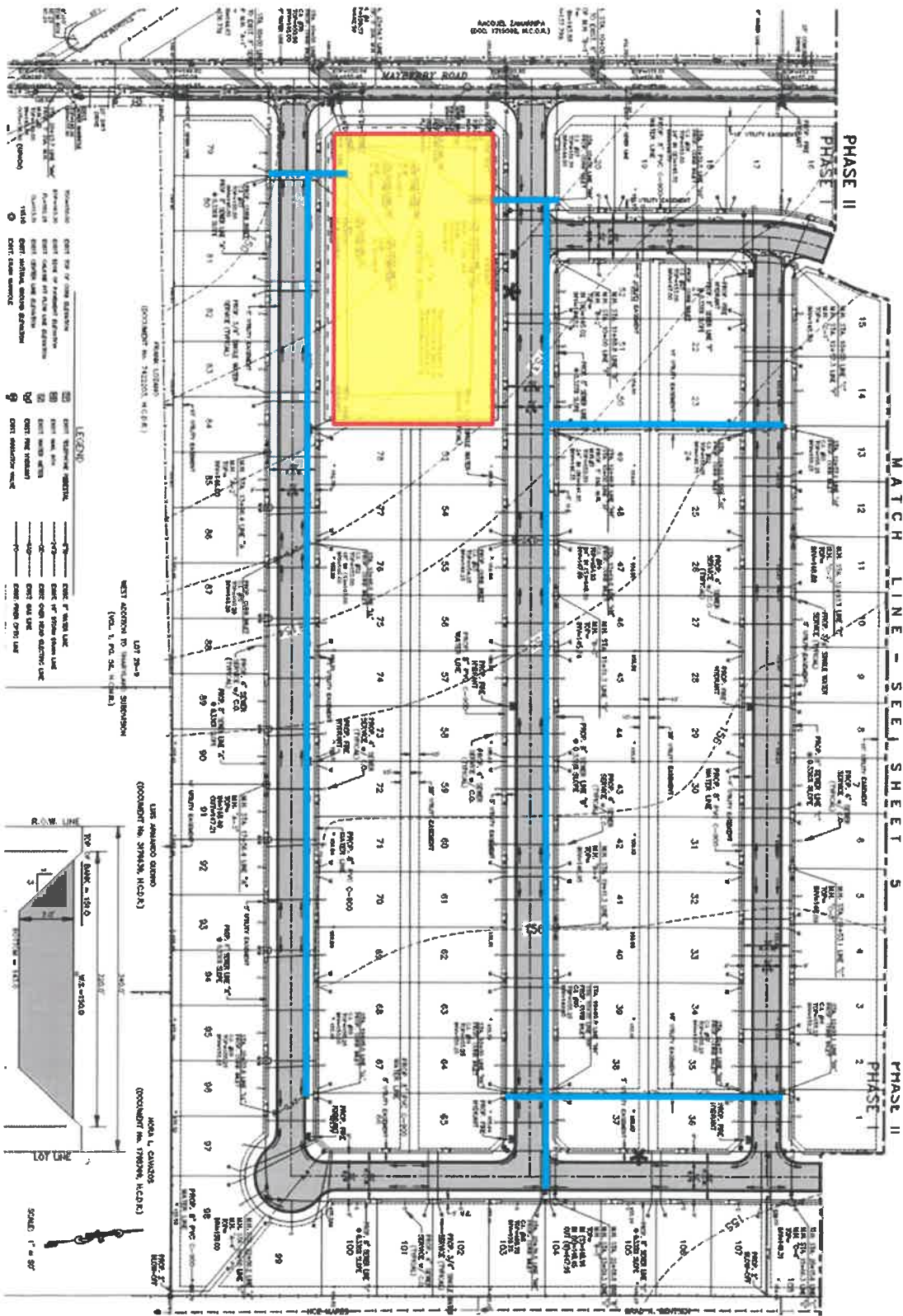
PHASE I

30' OF UNIMPROVED EASEMENT (DOCUMENT NO. 38123, H.C.D.R.)

30' OF UNIMPROVED EASEMENT (DOCUMENT NO. 38123, H.C.D.R.)







**Drainage Statement
Sonoma Ranch Subdivision
Mission, Texas**

Introduction

Sonoma Ranch Subdivision is a 38.99 acre tract of land out of Lot 30-9, West Addition to Sharyland Subdivision as recorded in Volume 1, Page 56, Hidalgo County Map Records. Sonoma Ranch Subdivision will be developed in two phases. This drainage statement addresses both phases of this subdivision. The subdivision is located along the east side of Mayberry Road approximately 1,320 feet north of Mile 2 and is within the city limits of Mission, Texas.

Flood Plain

Sonoma Ranch Subdivision is located in Zone "C" on a Flood Insurance Rate Map, Community Panel No. 480334 0400C, map revised November 16, 1982. Zone "C" is defined as "areas of minimal flooding (no shading)." The minimum finish floor elevation shall be 18" above the top of curb as measured at the center of each lot.

Soil Conditions

According to the soil survey report prepared for Hidalgo County by the USDA Natural Resources Conservation Service; the soils in this subdivision are found to be Hidalgo Fine Sandy Loam (25), Hidalgo Sandy Clay Loam (28) and Hidalgo Sandy Clay Loam, Saline (30). Soils group 25, 28 and 30 are in hydrologic group "B" and are moderately pervious with a relatively low plasticity index.

Pre-developed Conditions

The current land use for this property has been used for agricultural purposes and has an existing runoff in a southwesterly direction. Based on an existing 10-year storm, a total storm runoff of 29.41 cubic feet per second is being generated by this subdivision. Note: because the outfall is being choked down to a 24" at a slope of 0.516%, this calculates to 16.25 cfs on the outfall pipe thus detention will be based upon the 100-year detention requirements.

Proposed Conditions

Sonoma Ranch Subdivision is a proposed 38.99 Acre - 183 single-family lot subdivision. Phase I is 22.845 Acres and has 108 lots, with Phase II being 16.143 Acres and 75 lots. Drainage shall be accomplished within this development with the placement of curb inlets to intercept drainage runoff generated by this subdivision. Pipe sizes shall range from an 18" to 36" throughout the subdivision with each phase discharging into proposed detention ponds located near the southwest portion of the phase. This development will increase runoff to a maximum of 184.51 cubic feet per second based on the 100-year storm frequency for an increase Q of 168.26 cubic feet per second. Required detention for the overall subdivision is 391,113 cubic feet (8.979 Ac.Ft.). Phase I will be required to detain 229,186 cubic feet (5.261 Ac.Ft.) with the proposed detention pond having a capacity of 349,599 cubic feet (8.026 Ac.Ft.) at a depth of 7.5 feet. Phase II will be required to detain 161,927 cubic feet (3.717 Ac.Ft.) with the proposed detention pond having a capacity of 239,270 cubic feet (5.493 Ac.Ft.) at a depth of 9.0 feet. Each individualized detention pond will be excavated as part of the construction of its

phase. Maintenance of the detention ponds shall be provided for by the Sonoma Ranch Home Owners Association. The detention pond in Phase II will tie to an inlet in Phase I with a choked 18" pipe @ 0.413%. The Phase I detention pond outfall will be along the east side of Mayberry Road extending south to and tie to an existing inlet approximately 170 feet north of Mile 2 North. The outfall pipe will be a 24" at the earlier referenced slope of 0.516%. See the provided outfall storm plan and profile for your reference that also shows a siphon under the existing United Irrigation District "Bryan Canal".

Javier Hinojosa
5/10/24
Javier Hinojosa, P.E.



<input type="checkbox"/> REJECTED	
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL	
<input type="checkbox"/> TO H.C. PLANNING DEPT.	
<input checked="" type="checkbox"/> TO CITY	
<input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input checked="" type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
H.C.D.D. NO. 1	<i>[Signature]</i> 5-10-24 DATE



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Jose Luis Silva, Internal Auditor

AGENDA ITEM: Approval of Ordinance # _____ of the City Council of the City of Mission, Texas creating an Audit Committee pursuant to the Charter Amendment approved by voters on May 4, 2024 - Silva

NATURE OF REQUEST:

The purpose of the Audit Committee is to provide independent oversight of the financial reporting processes, internal controls, and audit functions of the municipality, thereby enhancing the accountability and transparency of the municipality's financial operations.

The Audit Committee shall consist of five members to include two City Council members and three members from the community. Members shall be appointed by the Mayor with the approval and consent of the City Council and shall serve for a term of three years. Community members shall have expertise in accounting, finance, or auditing.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION
CREATING AN AUDIT COMMITTEE PURSUANT TO THE CHARTER AMENDMENT
APPROVED BY VOTERS ON MAY 4, 2024 ESTABLISHING
AN AUDIT COMMITTEE**

WHEREAS, the voters of the City of Mission approved a Charter Amendment on May 4, 2024 to establish an Internal Auditor Office to report to the City Council by means of an Audit Committee to provide independent oversight of the financial reporting processes, internal controls, and audit functions of the municipality; and

WHEREAS, it is necessary to implement the provisions of said Charter Amendment;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mission, as follows:

Section 1. Establishment of Audit Committee

Pursuant to the Charter Amendment approved by the voters on May 4, 2024 the City Council hereby establishes the Audit Committee of the City of Mission.

Section 2. Purpose

The purpose of the Audit Committee is to provide independent oversight of the financial reporting processes, internal controls, and audit functions of the municipality, thereby enhancing the accountability and transparency of the municipality's financial operations.

Section 3. Composition

The Audit Committee shall consist of five voting members to include two City Council members and three members from the community. Members shall be appointed by the Mayor with the approval and consent of the City Council and shall serve for a term of three (3) years, or until their successors are appointed. The Community committee members shall have expertise in accounting, finance, or auditing. Vacancies shall be filled in the same manner as initial appoints for the unexpired terms of any member whose term becomes vacant.

Three voting members shall constitute a quorum for transaction of business. Any recommendation or decision which does not receive a majority of positive votes shall be deemed a negative report. The Audit committee shall keep minutes of its proceedings, showing the vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be public record.

Section 4. Meetings

The Audit Committee shall meet at least once quarterly or as needed to perform its duties. All meetings of the Audit Committee shall be open to the public, except as otherwise provided by law. A majority of the members of the Audit Committee shall constitute a quorum for the transaction of business. Any recommendation or decision which does not receive a majority of positive votes shall be deemed a negative report. The Audit committee shall keep minutes of its proceedings, showing the vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be public record.

Section 5. Duties and Responsibilities

The duties and responsibilities of the Audit Committee shall include those as listed below. The Audit Committee shall also carry out other duties and responsibilities as may be assigned by the City Council.

1. Review the City Internal Auditor's audit plan annually.
2. Perform regular evaluations of the City's annual internal audit plan and provide suggestions and comments for the annual audit plan.
3. Review and approve the annual audit plan.
4. Perform evaluations of City audit function, ensure audits are performed in accordance with applicable standards, and make recommendations to the City Council.
5. Review financial statements, audit reports, and management letters.
6. Monitor and follow-up on reported findings to assure corrective action is taken by management.
7. Ensure compliance with applicable laws, regulations, and policies.
8. Report its findings and recommendations to the City of Mission on a regular basis.
9. Make recommendations to the City Council for the selection, compensation, and oversight of the external auditing firm conducting the annual financial statement audits.
10. Perform Audit functions as outlined in the City's Internal Audit Plan
11. Approving decisions regarding the appointment and removal of the City Auditor

Section 6. Audit Function, Scope, and Oversight

The City Council directs the Audit Committee to oversee the City Internal Auditor's financial and performance audits of all departments, offices, boards, activities, outside agencies and programs of the City. Such audits shall be conducted in accordance with recognized government auditing standards. The goals of such audits are to independently and objectively determine whether:

1. Activities and programs being implemented have been authorized by government Charter or Code, state law, or applicable federal law or regulations, and are being conducted and funds expended in compliance with applicable laws;
2. The department, office, or outside agency is acquiring, managing, protecting, and using its resources, including public funds, personnel, property, equipment, and space, economically, efficiently, equitably, and effectively and in a manner consistent with the objectives intended by the authorizing entity or enabling legislation;
3. The entity, programs, activities, functions, or policies are effective, including the identification of any causes or inefficiencies or uneconomical practices;
4. The desired result or benefits are being achieved;
5. Financial and other reports are being provided that disclose fairly, accurately, and fully all information required by law, to ascertain the nature and scope of programs and activities, and to establish a proper basis for evaluating the programs and activities including the collection of, accounting for, and depositing of, revenues and other resources;
6. Management has established adequate operating and administrative procedures and practices, systems or accounting internal control systems and internal management controls;
7. Indications of fraud, abuse or illegal acts are valid and need further investigation; and
8. Any additional audit-related goals as assigned by the City Council or City Manager.

Section 7. Audit Schedule

Audit Committee shall review and comment on the annual City Internal Auditor's one-year audit schedule. The schedule shall include the proposed plan, and the rationale for the selections, for auditing

departments, offices, boards, activities, subcontractors and outside agencies for the period. This schedule may be amended after review with the Audit Committee.

Section 8. Contract Auditors, Consultants, and Experts

The Audit Committee may direct the City Internal Auditor to obtain the services of Certified Public Accountants, qualified management consultants, or other professional experts necessary to perform audit work, other than the City’s annual audit. An Audit that is performed by contract must be conducted by persons who have no financial interests in the affairs of the City of Mission or its officers. As directed by the Audit Committee, the City Internal Auditor will coordinate and monitor auditing performed by certified public accounting firms or other organizations employed under contract by the City of Mission to assist with the audit related activities. Contracting for the external audit will follow City of Mission’s normal contracting processes except for the participation and oversight by the Audit Committee and City Internal Auditor.

Section 9. Reporting

The Audit Committee shall require the City Internal Auditor to prepare and submit an annual report to the City Council indicating audits completed, major findings, corrective actions taken by administrative managers, and significant issues which have not been fully addressed by management. Any preliminary audit findings or other draft documents and work papers of the auditors or Audit Committee shall be confidential and shall not be released.

Section 10. Should any section or provision of this ordinance be declared by a court of competent jurisdiction to be invalid, that decision will not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 11. This ordinance will be and remain in full force and effect following its passage, approval and adoption by the City Council.

Section 12. The City Council finds and determines that the meetings at which this ordinance was passed, approved and adopted were open to the public and that public notice of the time, place, and purpose of said meetings were duly given as required by the Texas Open Meetings Act.

CONSIDERED, PASSED, AND APPROVED this 24th day of June, 2024, at a regular meeting of the City Council of the City of Mission, Texas, at which a quorum was present and which was held in accordance with Chapter 551, Texas Government Code.

CITY OF MISSION

By: _____
Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Appointment of two City Council members and three members from the community to the Audit Committee - Carrillo

NATURE OF REQUEST:

The Audit Committee shall consist of five voting members to include two City Council members and three members from the community. Members shall be appointed by the Mayor with the approval and consent of the City Council and shall serve for a term of three (3) years, or until their successors are appointed. Community members shall have expertise in accounting, finance, or auditing.

Mayor’s recommendation for community members are Efrain Reyna, Joe Vargas and Dr. Charles Austin. City council members Mayor Pro Tem Ruben Plata and Councilwoman Marissa Gerlach.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____
BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:

	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____
_____	AYES	
_____	NAYS	
_____	DISSENTING	_____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Vidal Roman, Finance Director
AGENDA ITEM: Approval of Interlocal Agreement between Mission Economic Development Corporation and City of Mission - Roman

NATURE OF REQUEST:

Approval of funds affect the following accounts:

- General Fund – (\$2,000,000 Fund Balance)
- General Fund – (\$2,000,000 Due to MEDC)

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
MISSION ECONOMIC DEVELOPMENT CORPORATION
AND
CITY OF MISSION**

This Interlocal Agreement ("Agreement") is entered into by and between the CITY OF MISSION, TEXAS (hereinafter referred to as the "City"), a municipal corporation under the laws of the State of Texas and the MISSION ECONOMIC DEVELOPMENT CORPORATION ("MEDC"), a public corporation created under the laws of the State of Texas, (collectively, the "Parties"), pursuant to the provisions of the Texas Interlocal Cooperation Act (the "Act"), Chapter 791 et seq., Texas Government Code, as follows:

WHEREAS, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and

WHEREAS, the City is a Texas Municipality and Home Rule Municipality as set forth in Texas Government Code §791.003; and

WHEREAS, the MEDC is a component of the City as set forth in Texas Government Code §791.003; and

WHEREAS, MEDC is authorized to promote economic development within the City of Mission and surrounding areas; and

WHEREAS, City seeks to undertake certain governmental functions and projects that will benefit the public and promote economic development within its jurisdiction; and

WHEREAS, MEDC has agreed to make available funds to the City for the purpose of supporting these projects in which both Parties are mutually interested.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

Article I - Purpose

The purpose of this Agreement is to set forth the terms and conditions under which MEDC will make funds available to the City for the undertaking of government functions and implementation of certain projects.

Article II - Advancing of Funds

1. **Amount of Funds:** MEDC agrees to make available to City a maximum of \$2,000,000.00.
2. **Payment Schedule:** The funds will be made available and advanced as requested in writing by City. The City may request partial advances up to the maximum of \$2,000,000, and will only be responsible for repaying the portion of funds advanced and any interest accrued on those amounts, as highlighted in Article IV.
3. **Use of Funds:** The City agrees to use the funds exclusively for governmental functions/projects.

Article III - Responsibilities of the Parties

1. **MEDC Responsibilities:**
 - Transfer the funds as specified in Article II.
 - Monitor the use of funds to ensure compliance with the terms of this Agreement.
2. **City Responsibilities:**
 - Use the funds for the specified governmental functions/projects.
 - Provide regular progress reports to MEDC detailing the use of funds and project status.
 - Maintain accurate records of all expenditures related to the use of these funds.
 - Comply with all applicable laws and regulations in the execution of the projects.
 - Repay all funds advanced to City and interest accrued no later than February 28, 2025.
 - Request in writing, if needed, a one-time thirty (30) day extension for repayment of all funds advanced and interest accrued.

Article IV – Repayment of Funds and Interest

1. **Interest Rates on Funds:** An interest rate shall be paid by the City to the MEDC for funds advanced at the annual interest rate offered by TexPool at the time of the effective date of this agreement.
2. **Interest Rate Calculation and Payment:** Interest owed to the MEDC will be prorated based on the amount and date of advances to the City. Interest will be calculated on a monthly compounding basis. Calculations will be maintained by the City and provided to the MEDC along with the interest payment by February 28, 2025, unless the City requests a 30-day extension in writing as highlighted in Article III.

Article V - Term and Termination

1. **Term:** This Agreement shall commence on June 24, 2024, and shall remain in effect until March 31, 2025, unless terminated earlier in accordance with this Article.
2. **Termination:**
 - Either party may terminate this Agreement with 30 days' written notice to the other party.
 - In the event of termination, the repayment date and terms will remain as stated in Article III.

Article VI - Miscellaneous

1. **Amendments:** This Agreement may be amended only by a written instrument signed by both parties.
2. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in Hidalgo County, Texas. The Parties hereby consent to personal jurisdiction in Hidalgo County, Texas.
3. **Severability:** If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.
4. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.

5. **Immunities:** The parties to this Agreement agree that each party, each through its officials, employees, and agents, shall be responsible for its own negligent acts or omissions or other tortious conduct in the course of the event permitted under this Agreement, without waiving any sovereign or governmental immunity available to any party under Texas law and without waiving any available defenses under Texas law. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities.
6. **Conflict of Applicable Law:** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of the Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.
7. **Notice:** Except as maybe otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to City: City of Mission
 Mike Perez, City Manager
 1201 E. 8th St
 Mission, Texas 78572

With Copy to: City Attorney's Office
 Patricia A. Rigney, City Attorney
 1201 E. 8th St
 Mission, Texas 78572

If to MEDC: Mission Economic Development Corporation
 Tecló J. Garcia, Chief Executive Officer
 801 Bryan Rd.
 Mission, Texas 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee, or, if mailed, at such time as it is deposited in the United States mail.

8. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

- 9. **Additional Documents:** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
- 10. **Assignment:** This Agreement shall not be assignable.
- 11. **Headings.** The headings and captions contained in this Agreement are solely for the convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
- 12. **Authority to Execute.** The execution and performance of this Agreement by the City and MEDC have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the City and MEDC in accordance with its terms.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

APPROVED BY CITY OF MISSION CITY COUNCIL ON _____, 2024. Agenda Item No. _____

CITY OF MISSION

By: _____
NORIE GONZALEZ-GARZA, MAYOR

APPROVED AS TO FORM:

By: _____
Patricia A. Rigney, City Attorney

APPROVED BY MISSION ECONOMIC DEVELOPMENT CORPORATION ON _____, 2024. Agenda Item No. _____

MISSION ECONOMIC DEVELOPMENT CORPORATION

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____

Name: _____

Attorney for Mission Economic Development Corporation



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Vidal Roman, Finance Director

AGENDA ITEM: Approval of Ordinance #___ allowing for the transfer of funds and respective Budget Amendment(s): General Fund and Capital Projects Fund - Roman

NATURE OF REQUEST:

Approval of the attached budget amendments:

- General Fund – (-\$514,145 Transfer Out & Fund Balance)
- Capital Projects Fund (\$514,145 Transfer In & Retained Earnings)
- Capital Projects Account 09-410-74940 – (\$55,128 Other Structures)

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION ADOPTING
A BUDGET AMENDMENT TO THE ORIGINAL OPERATING BUDGET OF THE
CITY OF MISSION, TEXAS, FOR THE FISCAL YEAR 2023/2024 AND PROVIDING
FOR THE TRANSFER OF FUNDS BETWEEN GENERAL FUND AND CAPITAL
PROJECTS FUND**

WHEREAS, the City of Mission, Texas is a home rule municipality possessing the full power of local self-government pursuant to Article 11, Section 5 of the Texas Constitution, Section 51.072 of the Texas Local Government Code, and the Home Rule Charter for the City of Mission, Texas; and

WHEREAS, by Ordinance # 5375, the City Council of the City of Mission, Texas, adopted its budget for FY 2023/2024; and

WHEREAS, the City Council has determined that the budgeted revenues and expenditures for General Fund and Capital Projects Fund requires an amendment to continue carrying out its respective projects; and

WHEREAS, Texas Local Government Code, Section 102.010, and the Home Rule Charter of the City of Mission, Section 9.15, allow the City Council to make changes to the budget for municipal purposes; and

WHEREAS, the City Council desires to amend Ordinance # 5375 to reflect a supplemental appropriation and/or transfer in the fiscal year 2023/2024; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION THAT:

Section 1. FINDINGS INCORPORATED. All of the above premises are found to be true and correct factual and legislative determinations of the City of Mission and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

Section 2. BUDGET AMENDMENT The City Council hereby authorizes the following budget amendment:

- a. Increase General Fund – Transfer Out by \$514,145
- b. Increase Capital Projects Fund – Transfer In by \$514,145
- c. Increase Capital Projects Fund – Other Structures by \$55,128

The amendments herein shall be used to allow the Capital Projects Fund to carry out its respective projects for the 2023/2024 Fiscal Year.

Section 3. Effective Date. This ordinance shall take effect immediately upon its adoption and approval by the City Council.

Section 4. Severability Clause. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

Section 5. Repealer Clause. Any provision of any prior ordinance of the City of Mission, whether codified or uncoded, which is in conflict with any provision of this ordinance, is hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City, whether codified or uncoded, which are not in conflict with the provisions of this ordinance, shall remain in full force and effect.

READ, CONSIDERED AND APPROVED on this the 24th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

TxDOT:				Federal Highway Administration:	
CCSJ#	0921-02-501	AFA ID	Z00006745	CFDA No.	20.205
AFA CSJs	0921-02-502, 0921-02-503, 0921-02-517, 0921-02-518, 0921-02-519			CFDA Title	Highway Planning and Construction
District #	Pharr-21	Code Chart 64#	28500		
Project Name	Mile 2 Rd. at Holland/Trosper Rd., Stewart Rd., Glasscock Rd., Bryan Rd.; Los Ebanos Rd. at Griffin Parkway; First St. at Conway Ave.			<i>AFA Not Used For Research & Development</i>	

**ATTACHMENT B
PROJECT BUDGET**

Costs will be allocated based on 100% Federal funding until the federal funding reaches the maximum obligated amount. The Local Government will then be responsible for 100% of the costs.

Description	Total Estimated Cost	Federal Participation		State Participation		Local Participation	
		%	Cost	%	Cost	%	Cost
Preliminary Engineering (CSJ: 0921-02-501, 0921-02-502, 0921-02-503, 0921-02-517, 0921-02-518, 0921-02-519)	\$175,000	0%	\$0	0%	\$0	100%	\$175,000
Utilities (CSJ: 0921-02-501, 0921-02-502, 0921-02-503, 0921-02-517, 0921-02-518, 0921-02-519)	\$1	0%	\$0	0%	\$0	100%	\$1
Right of Way (CSJ: 0921-02-501, 0921-02-502, 0921-02-503, 0921-02-517, 0921-02-518, 0921-02-519)	\$1	0%	\$0	0%	\$0	100%	\$1
Construction (by State) CAT 8 (CSJ: 0921-02-501)	\$266,800	100%	\$266,800	0%	\$0	0%	\$0
Construction (by State) CAT 8 (CSJ: 0921-02-502)	\$248,037	100%	\$248,037	0%	\$0	0%	\$0
Construction (by State) CAT 8 (CSJ: 0921-02-503)	\$248,037	100%	\$248,037	0%	\$0	0%	\$0
Construction (by State) CAT 8 (CSJ: 0921-02-517)	\$77,538	100%	\$77,538	0%	\$0	0%	\$0
Construction (by State) CAT 8 (CSJ: 0921-02-518)	\$82,061	100%	\$82,061	0%	\$0	0%	\$0
Construction (by State) CAT 8 (CSJ: 0921-02-519)	\$40,130	100%	\$40,130	0%	\$0	0%	\$0
Subtotal	\$1,137,605		\$962,603		\$0		\$175,002
Engineering Direct State Costs	\$10,500	0%	\$0	0%	\$0	100%	\$10,500
Environmental Direct State Costs	\$13,124	0%	\$0	0%	\$0	100%	\$13,124
Right of Way Direct State Costs	\$1,313	0%	\$0	0%	\$0	100%	\$1,313
Utility Direct State Costs	\$1,313	0%	\$0	0%	\$0	100%	\$1,313

TxDOT:				Federal Highway Administration:			
CCSJ #	0921-02-501	AFA ID	Z00006745	CFDA No.	20.205		
AFA CSJs	0921-02-502, 0921-02-503, 0921-02-517, 0921-02-518, 0921-02-519			CFDA Title	Highway Planning and Construction		
District #	Pharr-21	Code Chart 64#	28500				
Project Name	Mile 2 Rd. at Holland/Trosper Rd., Stewart Rd., Glasscock Rd., Bryan Rd.; Los Ebanos Rd. at Griffin Parkway; First St. at Conway Ave.			<i>AFA Not Used For Research & Development</i>			

Construction Direct State Costs (State review and oversight of Construction Engineering) 100% LG	\$28,878	0%	\$0	0%	\$0	100%	\$28,878
Indirect State Costs	\$45,531	0%	\$0	100%	\$45,531	0%	\$0
Subtotal	\$100,659		\$0		\$45,531		\$55,128
TOTAL	\$1,238,264		\$962,603		\$45,531		\$230,130

Initial payment by the Local Government to the State: \$ 26,250
Payment by the Local Government to the State within 60 days prior to construction: \$28,878
Estimated total payment by the Local Government to the State: \$55,128

This is an estimate. The final amount of Local Government participation will be based on actual costs.

CITY OF MISSION BUDGET AMENDMENT REQUEST

BA-24-11

FISCAL YEAR: 2023-2024
DATE: June 24, 2024
DEPARTMENT: Capital Projects
FUND: Capital Projects / General Fund

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
09-410-74940	Other Structures	-	55,128.00	55,128.00
09-28000	Fund Balance (DO NOT POST)	-	(55,128.00)	(55,128.00)
				-
09-399-39901	Transfer In - General Fund	(685,855.00)	(514,145.00)	(1,200,000.00)
09-28000	Fund Balance (DO NOT POST)		(514,145.00)	
01-499-56909	Transfer Out - Capital Projects	685,855.00	514,145.00	1,200,000.00
01-22800	Fund Balance (DO NOT POST)		514,145.00	
				-
				-
				-
				-
				-
				-
TOTAL		-	-	-

JUSTIFICATION

To record the necessary funds required for the Advance Funding Agreement and with Texas Department of Transportation CCSJ 0921-02-501 project for safety improvements at Mile 2 Road at Holland/Taylor Road and other intersections; furthermore the transfer of funds from the General Fund to Capital Projects fund to cover the necessary increase in project funding.

Finance Director: Vidal Roman

Date: 6/24/2024

City Council Approved on: _____

Date Posted: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Vidal Roman, Finance Director

AGENDA ITEM: Approval of Ordinance # ____ allowing the of transfer of funds from the Solid Waste and Utility Fund to the City's General Fund - Roman

NATURE OF REQUEST:

Approval of funds affect the following accounts:

- General Fund – (\$2,000,000 Fund Balance)
- Utility Fund (\$-1,000,000 Retained Earnings)
- Solid Waste Fund – (\$-1,000,000 Fund Balance)

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION
PROVIDING FOR THE TEMPORARY TRANSFER OF FUNDS FROM THE SOLID
WASTE AND UTILITY FUND TO THE CITY'S GENERAL FUND AND PROVIDING
FOR THE REPAYMENT OF SUCH FUNDS BY FEBRUARY 2025**

WHEREAS, the City of Mission, Texas is a home rule municipality possessing the full power of local self-government pursuant to Article 11, Section 5 of the Texas Constitution, Section 51.072 of the Texas Local Government Code, and the Home Rule Charter for the City of Mission, Texas; and

WHEREAS, the City is authorized to adopt and implement necessary and reasonable ordinances in the best interest of the citizens; and

WHEREAS, the City of Mission requires the transfer of funds to strengthen its General Fund to cover essential operational expenses and maintain financial stability; and

WHEREAS, the City of Mission has determined that sufficient funds are available in the Solid Waste Fund and the Utility Fund that can be temporarily transferred to the General Fund without adversely affecting its operations; and

WHEREAS, the City of Mission is committed to repaying the transferred funds by February 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION THAT:

Section 1. FINDINGS INCORPORATED. All of the above premises are found to be true and correct factual and legislative determinations of the City of Mission and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

Section 2. AUTHORIZING TRANSFER OF FUNDS The City Council hereby authorizes the City Manager or his designee to transfer funds as follows:

- a. by transferring \$1,000,000 from the Solid Waste Fund to the General Fund.
- b. by transferring \$1,000,000 from the Utility Fund to the General Fund.

Section 3. The transferred funds shall be used exclusively to support the following:

1. Essential operational expenses, including but not limited to public safety, public health
2. Unforeseen financial obligations that may arise during the fiscal year.
3. Any other necessary expenditures as determined by the City Council to ensure the continued operation and services provided by the City.

Section 4. Repayment. The City of Mission shall repay the transferred funds to each Fund no later than last day of February 2025.

Section 5. Effective Date. This ordinance shall take effect immediately upon its adoption and approval by the City Council.

Section 6. Severability Clause. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this

ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

Section 7. Repealer Clause. Any provision of any prior ordinance of the City of Mission, whether codified or uncoded, which is in conflict with any provision of this ordinance, is hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City, whether codified or uncoded, which are not in conflict with the provisions of this ordinance, shall remain in full force and effect.

READ, CONSIDERED AND APPROVED on this the 24th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Vidal Roman, Finance Director

AGENDA ITEM: Acceptance of Quarterly Report of Investments for the Quarter ending December 31, 2023 and Interest Earned for Three Months Ending December 31, 2023 - Roman

NATURE OF REQUEST:

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending December 31, 2023. The total increases to investment balances for the period were \$3,088,211.14 and total decreases were \$4,249,000.00, leaving a total of \$15,177,650.42 in outstanding investments for the quarter ending December 31, 2023. The total interest earned on all funds year to date was \$105,192.76.

This report of the City's investment portfolio is in compliance with State Law and the investment strategy and policy approved by the City Council.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**City of Mission, Texas
 Quarterly Investment Report-Summary
 For the Quarter Ending December 31, 2023**

	<u>TEXPOOL</u> <u>(Detail Attached)</u>	<u>Agencies</u> <u>(Detail Attached)</u>	<u>Total</u>
Market Value			
Beginning of Period	\$ 6,870,439.28	\$ 9,468,000.00	\$ 16,338,439.28
Change during Period	\$ (911,788.86)	\$ (249,000.00)	\$ (1,160,788.86)
End of Period	<u>\$ 5,958,650.42</u>	<u>\$ 9,219,000.00</u>	<u>\$ 15,177,650.42</u>
Book Value			
Beginning of Period	\$ 6,870,439.28	\$ 9,484,650.47	\$ 16,355,089.75
Change during Period	\$ (911,788.86)	\$ (252,328.34)	\$ (1,164,117.20)
End of Period	<u>\$ 5,958,650.42</u>	<u>\$ 9,232,322.13</u>	<u>\$ 15,190,972.55</u>
Net Change during Period			
Purchases	\$ 3,088,211.14	\$ -	\$ 3,088,211.14
Maturities	\$ 4,000,000.00	\$ 249,000.00	\$ 4,249,000.00
Increase (Decrease) in Accrued Interest	\$ -	\$ (3,328.34)	\$ (3,328.34)
Net Change during Period	<u>\$ (911,788.86)</u>	<u>\$ (252,328.34)</u>	<u>\$ (1,164,117.20)</u>

Prepared By: 
 Vidal Roman, Finance Director

Approved By: 
 Ezeiza Garcia, Assistant Finance Director

Approved By: 
 Mike Perez, City Manager

CITY OF MISSION, TEXAS
 INVESTMENTS PURCHASED BY FUND
 For the Quarter Ending December 31, 2023

<u>SECURITY NUMBER</u>	<u>TYPE</u>	<u>DATE PURCHASED</u>	<u>MATURITY DATE</u>	<u>DAYS INVESTED</u>	<u>INTEREST RATE</u>	<u>AMOUNT INVESTED</u>	<u>INTEREST @ MATURITY</u>	<u>INVESTMENT ACCOUNT NO.</u>
449/00011	Texpool	Interest				3,001,680.22		01-10200
449/00005	Texpool	Interest				2,190.55		02-10210
449/00001	Texpool	Interest				1,630.57		02-10215
449/00002	Texpool	Interest				374.09		02-10230
449/00004	Texpool	Interest				2,325.57		02-10250
449/00003	Texpool	Interest				1,347.36		02-10370
449/00010	Texpool	Interest				439.37		10-10200
449/00006	Texpool	Interest				62.88		19-10200
449/00022	Texpool	Interest				42,396.31		75-10200
449/00023	Texpool	Interest				35,764.22		76-10200
Total Texpool						3,088,211.14		
Total Purchased Investments						3,088,211.14		

CITY OF MISSION, TEXAS
MATURED INVESTMENTS BY FUND
 For the Quarter Ending December 31, 2023


<u>SECURITY NUMBER</u>	<u>TYPE</u>	<u>DATE PURCHASED</u>	<u>MATURITY DATE</u>	<u>DAYS INVESTED</u>	<u>INTEREST RATE</u>	<u>AMOUNT INVESTED</u>	<u>INTEREST @ MATURITY</u>	<u>INVESTMENT ACCOUNT NO.</u>
449/00022	Texpool		12/28/23			2,000,000.00		75-10200
449/00023	Texpool		12/14/23			2,000,000.00		76-10200
Total Texpool						4,000,000.00		
06417NYP2	Agency	05/07/21	11/07/23	914	0.250	249,000.00	1,558.81	76-10200
Total Agency						249,000.00		
Total Matured Investments						4,249,000.00		

Interest Earned for the Quarter Ending on December 2023-YTD

Fund Number	Fund Description	Interest On Investments	Interest On Demand Accounts	Total Interest
01	General Fund	\$ 4,178.34	\$ 167.29	\$ 4,345.63
02	Utility Fund	8,546.59	2,850.64	\$ 11,397.23
05	Solid Waste Fund	1,230.03	-	\$ 1,230.03
10	Police Dept. Special Fund	439.37	-	\$ 439.37
15	ARPA Designated Purpose Fund	-	4,378.74	\$ 4,378.74
16	Drainage Assessment Fund	1,017.82	-	\$ 1,017.82
19	Group Health -Employee	62.88	-	\$ 62.88
24	Hotel/Motel Tax Fund	51.67	-	\$ 51.67
30	PEG Capital Fund	51.69	-	\$ 51.69
41	MEDC Debt Service Fund	-	43.71	\$ 43.71
75	2018 CO	42,396.31	680.47	\$ 43,076.78
76	2021 CO	37,676.05	1,421.16	\$ 39,097.21
Total All Funds		\$ 95,650.75	\$ 9,542.01	\$ 105,192.76

Approved By: 
 Mike Perez, City Manager

Approved By: 
 Ezeiza Garcia, Assistant Finance Director

Approved By: 
 Vidal Roman, Finance Director

CITY OF MISSION, TEXAS
 OUTSTANDING INVESTMENTS BY FUND
 AS of December 31, 2023

SECURITY NUMBER	TYPE	DATE PURCHASED	MATURITY DATE	DAYS INVESTED	INTEREST RATE	AMOUNT INVESTED	INTEREST @ MATURITY	INVESTMENT ACCOUNT NO.	DAYS OF ACCRUAL	ACCRUED INT. THROUGH December 31, 2023	
1	740367MU8	Agencies	11/30/23	1/29/24	60.00	0.2000	249,000.00	81.86	01-10200	31	42.30
2	07371AH89	Agencies	10/6/23	4/2/25	544.00	2.2000	247,000.00	8,098.89	01-10200	86	1,280.34
3	05580AYG3	Agencies	7/29/23	1/29/24	184.00	0.2500	100,000.00	126.03	02-10200	155	106.16
4	336460DN7	Agencies	11/3/23	2/3/26	823.00	0.1000	249,000.00	561.44	02-10200	58	39.57
5	39573LCG1	Agencies	12/1/23	2/12/24	73.00	0.2500	249,000.00	124.50	02-10200	30	51.16
6	066519QU6	Agencies	11/30/23	4/1/24	123.00	0.4500	249,000.00	377.59	02-10200	31	95.17
7	889538AV6	Agencies	12/26/23	2/26/24	62.00	0.1500	249,000.00	63.44	02-10210	5	5.12
8	90348JM64	Agencies	12/16/23	6/17/24	184.00	0.3500	109,000.00	192.32	02-10230	15	15.68
9	410493FES	Agencies	12/16/23	4/16/24	122.00	0.2500	249,000.00	208.07	02-10230	15	25.58
10	58517JAL6	Agencies	12/22/23	6/24/24	185.00	2.0000	249,000.00	2,524.11	02-10370	9	122.79
11	3130AQT37	Agencies	8/28/23	2/28/25	550.00	1.5000	250,000.00	5,650.68	05-10200	125	1,284.25
12	05600XQB9	Agencies	11/6/23	5/8/26	914.00	4.6000	244,000.00	28,106.13	05-10200	55	1,691.29
13	549104WA1	Agencies	8/20/23	2/20/24	184.00	0.1500	249,000.00	188.28	08-10200	133	136.10
14	50625LAY9	Agencies	11/30/23	3/21/25	477.00	2.2000	249,000.00	7,158.92	16-10200	31	465.25
15	20415QHL6	Agencies	11/29/23	1/29/24	61.00	0.2500	249,000.00	104.03	16-10200	32	54.58
16	90348JM64	Agencies	12/16/23	6/17/24	184.00	0.3500	70,000.00	123.51	24-10200	15	10.07
17	90348JM64	Agencies	12/16/23	6/17/24	184.00	0.3500	70,000.00	123.51	30-10200	15	10.07
18	05580AYG3	Agencies	7/29/23	1/29/24	184.00	0.2500	149,000.00	187.78	30-10200	155	158.18
19	3130AQT37	Agencies	8/28/23	2/28/25	550.00	1.5000	250,000.00	5,650.68	41-10250	125	1,284.25
20	649447UT4	Agencies	6/30/23	7/1/24	367.00	0.3500	249,000.00	876.28	41-10250	184	439.33
21	3130ALD92	Agencies	9/15/23	3/15/24	182.00	0.2500	570,000.00	710.55	76-10200	107	417.74
22	3130ALLM4	Agencies	9/28/23	3/28/24	182.00	0.3500	500,000.00	872.60	76-10200	94	450.68
23	3133EMDV1	Agencies	10/5/23	4/5/24	183.00	0.3300	930,000.00	1,538.70	76-10200	87	731.52
24	3133EMXB3	Agencies	10/22/23	4/22/24	183.00	0.3400	1,000,000.00	1,704.66	76-10200	70	652.05
25	32110YTJ4	Agencies	12/29/23	4/29/24	122.00	0.2000	249,000.00	166.45	76-10200	2	2.73
26	538036PQ1	Agencies	12/1/23	4/22/24	143.00	0.3500	249,000.00	341.44	76-10200	30	71.63
27	319267JB7	Agencies	11/7/23	5/7/24	182.00	0.2000	249,000.00	248.32	76-10200	54	73.68
28	02772JCN8	Agencies	11/30/23	4/30/24	152.00	0.2500	249,000.00	259.23	76-10200	31	52.87
29	254673E69	Agencies	11/24/23	5/27/25	550.00	3.1000	246,000.00	11,491.23	76-10200	37	773.05
30	52168UHS4	Agencies	10/31/23	4/30/24	182.00	0.3000	249,000.00	372.48	76-10200	61	124.84
31	3130AQTTO	Agencies	8/28/23	2/28/25	550.00	1.5500	500,000.00	11,678.08	76-10200	125	2,654.11
Subtotal						9,219,000.00					13,322.13
Texpool Year to Date						3,027,641.67		01-10200			-
Texpool Year to Date						163,398.19		02-10210			-
Texpool Year to Date						121,632.04		02-10215			-
Texpool Year to Date						27,906.63		02-10230			-
Texpool Year to Date						173,469.18		02-10250			-
Texpool Year to Date						100,504.64		02-10370			-
Texpool Year to Date						32,775.44		10-10200			-
Texpool Year to Date						4,686.08		19-10200			-
Texpool Year to Date						1,249,243.64		75-10200			-
Texpool Year to Date						1,057,392.91		76-10200			-
Subtotal						5,958,650.42					0.00
Total		31.00			8,626.00	15,177,650.42					13,322.13
AVERAGE INVESTMENT PERIOD				278.26 DAYS							
AVERAGE YIELD				0.80 PERCENT							
AVERAGE INVESTMENT AMOUNT				489,601.63							
TOTAL AMOUNT INVESTED (PRINCIPLE PLUS ACCURED INTEREST)						15,190,972.55					

*TEXPOOL investments are paid out interest on a monthly basis.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Vidal Roman, Finance Director
AGENDA ITEM: Discussion and Consideration on approval of renewal of the Time Clock Plus (TCP) in the amount of \$58,201.09 for the first year - Roman

NATURE OF REQUEST:

The terms of the original purchase of the TCP program will be lapsing and staff is asking for its renewal for a period of three years with the option of renewing for the subsequent two years in 1 year increments. (Quote is attached). Item is budgeted.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-412-44640

BUDGET: \$128,721 **EST. COST:** \$9,700 **CURRENT BUDGET BALANCE:** \$16,642

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CLIENT INFORMATION

Purchased for: City of Mission
Bill To: City of Mission

Contract Contact Name: Andy Garcia

Contract Contact Email: jagarcia@missiontexas.us

Billing Address:

Support Contact Name:

Billing Contact Name:

Support Contact Email:

Billing Contact Email:

Support Contact Phone:

Billing Contact Phone:

Start day of week:

Shipping Method:

BILLING TERMS

INITIAL TERM	RENEWAL TERM	PAYMENT TERM	PAYMENT METHOD
36 MONTHS	36 MONTHS	NET 30	CHECK

ITEM DESCRIPTION	PRICE PER UNIT	QUANTITY	CHARGE TYPE	ORDER TOTAL
TIMECLOCK PLUS PROFESSIONAL ANNUAL CLOCKABLE EMPLOYEE LICENSE	\$44.09	850	RECURRING	\$37,476.50
HARDWARE SUPPORT & MAINTENANCE	\$20,724.59	1	RECURRING	\$20,724.59

SUBTOTAL	\$58,201.09
TAXES	\$0.00
GRAND TOTAL	\$58,201.09
CURRENCY	USD

QUOTE EXPIRATION DATE : 06/28/2024

SPECIAL TERMS: OMNIA: 11 - 27.

YEAR 2: SAAS = 850 * 44.09 | HSM = \$20,724.59
YEAR 3: SAAS = 850 * 44.09 | HSM = \$20,724.59

SERVICE TERMS & CONDITIONS

TimeClock Plus, LLC ("TCP"), a Delaware limited liability company, will provide Client and its authorized Employees and Users access to the Services during the Initial Service Term in accordance with the complete terms and conditions (collectively the "Licensing Agreement") found at: <https://www.tcpsoftware.com/legal>

TCP reserves the right to modify the Licensing Agreement at TCP's sole discretion provided that changes shall not materially decrease the Services features and functionalities that Client has subscribed to during the then-current term. Should TCP make any modifications to the Licensing Agreement, TCP will post the amended terms on the applicable URL link and will update the "Last Updated Date" within such documents to notify Client of said changes.

This Order Form is entered into as of the Contract Start Date contained herein (the "Effective Date") by and between TimeClock Plus, LLC and the entity named in the Bill To section herein (the "Client"), and is subject to the Licensing Agreement. In the event of any conflict between the Order Form and the Terms and Conditions (as applicable), the terms of the Order Form shall control.

Client shall pay all fees or charges in accordance with those outlined on the Order Form. Except for cases of TCP breach, all fees are committed and non-cancelable during the term of the agreement.

The individuals executing this Agreement on behalf of each Party represent and warrant to the other Party that they are fully authorized and legally capable of executing this Agreement on behalf of such Party and that such execution is binding upon such Party.

Accepted by:

Client TimeClock Plus, LLC

By: _____ By: _____

Name: _____ Name: _____

Title: _____ Title: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024

PRESENTED BY: Abel Bocanegra, P.E., City Engineer

AGENDA ITEM: Authorization to approve Change Order #3 for Gabriel Drainage Improvements Project for the City of Mission in the amount of \$2,501.04 - Bocanegra

NATURE OF REQUEST:

The City of Mission is seeking authorization to approve Change Order #3 for Gabriel Drainage Improvements Project for the City of Mission. Contractor will be adding a Tack Coat & 2-inch Overlay on Girasol St. The amount of this Change Order is \$2,501.04. Therefore, City Staff is recommending Change Order # for the total amount \$2,141,521.41 with approved Change Order.

BUGETED: Yes **FUND:** Designated Purpose **ACCT. #:** 15-411-74930

BUDGET: \$1,201,154 **EST. COST:** \$ 2,141,521.41 **CURRENT BUDGET BALANCE:** \$ 960,509

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

CONSTRUCTION CONTRACT CHANGE ORDER NUMBER: 3
 Gabriel ML05b Drainage Improvement Project
 Contract No.: 22-423-06-28

TABLE A: Contract Items

ITEM	DESCRIPTION	UNIT	UNIT PRICE	ORIGINAL + PROPOSED		Installed		OVERRUN / UNDERRUN
				QUANTITY	ITEM COST	QUANTITY	ITEM COST	
	Sewer Improvements							
72496007	Cut Existing Sanitary Sewer Service Connections & Re-Install as Necessary to Avoid	EA	\$ 2,300.00	19.82	\$ 45,586.00	16.00	\$ 36,800.00	\$ (8,786.00)
	Sewer Improvements							
71966026	Cut Existing and Install Single Water Service Connection (Short) to Property	EA	\$ 1,750.00	26.00	\$ 45,500.00	22.00	\$ 38,500.00	\$ (7,000.00)
	Alternative #1							
4646005	Furnish and Install 24" RCP	LF	\$ 72.00	450.00	\$ 32,400.00	275.00	\$ 19,800.00	\$ (12,600.00)
4026001	Install and Maintain Trench Protection per the approved trench safety plan	LF	\$ 11.00	332.00	\$ 3,652.00	275.00	\$ 3,025.00	\$ (627.00)
	Alternative #2							
2606073	8-Inch Lime Stabilized Subgrade Compacted to 95% of Standard Proctor	SY	\$ 6.00	2,268.00	\$ 13,608.00	1,796.33	\$ 10,777.98	\$ (2,830.02)
	Girasol St.							
Alt.2 5.1	2-Inch Overlay	SY	\$ 19.50	21,594.00	\$ 421,083.00	23,345.00	\$ 455,227.50	\$ 34,144.50
	Tack Coat	GAL	\$ 7.00	454.00	\$ 3,178.00	490.81	\$ 3,435.67	\$ 257.67
CO #2	Total Contract Amount summed in Error by City						\$ 58.11	\$ (58.11)
TOTALS					\$ 565,007.00		\$ 567,624.26	\$ 2,501.04



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Abel Bocanegra Jr., P.E. City Engineer
AGENDA ITEM: Authorization to award bid for Meter Connect Supplies for the Public Works Department - Bocanegra

NATURE OF REQUEST:

The City of Mission accepted and opened two (2) bid responses for Meter Connect Supplies. Staff recommends awarding to Core & Main who is the lowest responsible bidder meeting all specifications. Recommendation is based solely on estimated quantities and orders will be placed on an as needed basis throughout the one-year base term.

BUGETED: FY23-24 **FUND:** Utility/Meter Readers **ACCT. #:** 02-412-64350 & 02-418-64350
BUDGET: \$150,000 **EST. COST:** \$90,000 **CURRENT BUDGET BALANCE:** \$34,919
BID AMOUNT: N/A

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____
DISAPPROVED: _____
TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____

BID NAME/NUMBER: 24-452-06-05 / Meter Connect Supplies



OPEN DATE: June 05, 2024 2:00 PM CST

Vendor Name:	Ferguson Waterworks	Core & Main LP
Street address:	200 Park Central Blvd	100 N. 1st St.
City, State:	Georgetown, TX 78626	McAllen, TX 78501
Phone:	512-930-2662	956-631-3341
Fax:		956-687-5918
Contact:	Corey Ivie	Roel Garza, Operations Manager
Email:	corey.ivie@ferguson.com	jennifer.pinales@coreandmain.com

DESCRIPTION:	UOM	Est. Quantity	Unit Price	Ext.			
1 1" LINEAR FEET OF POLYETHYLENE	Feet	1,000	\$0.61	\$610.00	\$0.43	\$430.00	
2 2" LINEAR FEET OF POLYETHYLENE	Feet	1,000	\$2.00	\$2,000.00	\$0.72	\$720.00	
3 1" 3-PART UNION	Each	10	\$23.64	\$236.40	\$23.09	\$230.90	
4 3/4" METER COUPLING	Each	400	\$9.91	\$3,964.00	\$10.29	\$4,116.00	
5 1" METER COUPLING	Each	75	\$15.87	\$1,190.25	\$13.43	\$1,007.25	
6 3/4" COMPRESSION ANGLE STOP	Each	50	\$45.05	\$2,252.50	\$45.99	\$2,299.50	
7 1" COMPRESSION ANGLE STOP	Each	100	\$61.66	\$6,166.00	\$62.96	\$6,296.00	
8 2" COMPRESSION ANGLE STOP FOR PVC	Each	5	\$437.88	\$2,189.40	\$251.26	\$1,256.30	
9 1" x 3/4" COMPRESSION ANGLE STOP	Each	75	\$49.82	\$3,736.50	\$46.16	\$3,462.00	
10 3/4" ANGLE STOP U-BRANCH	Each	50	\$35.22	\$1,761.00	\$34.05	\$1,702.50	
11 2" COMPRESSION ANGLE STOP FOR TUBING	Each	20	\$275.65	\$5,513.00	\$256.49	\$5,129.80	
12 1" COMPRESSION x 3/4" U-BRANCH	Each	20	\$102.35	\$2,047.00	\$77.48	\$1,549.60	
13 3/4" COMPRESSION TEE	Each	10	\$50.04	\$500.40	\$47.30	\$473.00	
14 1" COMPRESSION TEE	Each	30	\$53.51	\$1,605.30	\$50.62	\$1,518.60	
15 2" BRASS 90	Each	10	\$21.11	\$211.10	\$28.40	\$284.00	
16 2" BRASS CAP	Each	5	\$15.44	\$77.20	\$20.08	\$100.40	
17 2" BRASS COUPLING	Each	5	\$18.18	\$90.90	\$20.62	\$103.10	
18 2" x 3" BRASS NIPPLE	Each	30	\$11.30	\$339.00	\$12.15	\$364.50	
19 2" x 6" BRASS NIPPLE	Each	30	\$22.01	\$660.30	\$23.22	\$696.60	
20 2" x 12" BRASS NIPPLE	Each	20	\$43.00	\$860.00	\$45.76	\$915.20	
21 1 1/2" BRASS FLANGE KIT	Each	10	\$35.37	\$353.70	\$84.43	\$844.30	
22 2" BRASS FLANGE KIT	Each	20	\$39.95	\$799.00	\$88.00	\$1,760.00	
23 1" BRASS GATE VALVE	Each	5	\$13.60	\$68.00	\$16.52	\$82.60	
24 3/4" COMPRESSION MALE ADAPTER	Each	40	\$16.98	\$679.20	\$16.39	\$655.60	
25 1" COMPRESSION MALE ADAPTER	Each	40	\$20.11	\$804.40	\$19.62	\$784.80	
26 2" COMPRESSION MALE ADAPTER	Each	20	\$80.23	\$1,604.60	\$76.68	\$1,533.60	
27 3/4" COMPRESSION FEMALE ADAPTER	Each	5	\$17.86	\$89.30	\$16.54	\$82.70	
28 1" COMPRESSION FEMALE ADAPTER	Each	5	\$24.76	\$123.80	\$22.44	\$112.20	
29 2" x 1" COMPRESSION WYE	Each	10	\$119.60	\$1,196.00	\$113.09	\$1,130.90	
30 2" 3-PART UNION	Each	10	\$113.11	\$1,131.10	\$106.60	\$1,066.00	
31 2" BRASS GATE VALVE	Each	20	\$37.76	\$755.20	\$39.37	\$787.40	
32 2" GATE VALVE (WITH OPERATING NUT) THREAD X THREAD	Each	20	\$368.75	\$7,375.00	\$415.29	\$8,305.80	
33 2" x 1" WYE 4 MULTI SERVICE	Each	10	\$83.41	\$834.10	\$78.89	\$788.90	
34 3/4" GATE VALVE BRASS	Each	10	\$7.91	\$79.10	\$11.13	\$111.30	
35 3/4" x 1" BRASS HEX NUT REDUCER	Each	5	\$3.47	\$17.35	\$3.80	\$19.00	
36 1" x 2" BRASS HEX NUT REDUCER	Each	5	\$13.50	\$67.50	\$14.78	\$73.90	
37 4" x 1" D/S SADDLE	Each	20	\$104.38	\$2,087.60	\$96.30	\$1,926.00	
38 4" x 2" D/S SADDLE	Each	10	\$132.52	\$1,325.20	\$122.27	\$1,222.70	
39 6" x 1" D/S SADDLE	Each	20	\$127.29	\$2,545.80	\$113.45	\$2,269.00	
40 6" x 2" D/S SADDLE	Each	10	\$159.90	\$1,599.00	\$139.56	\$1,395.60	
41 8" x 1" D/S SADDLE	Each	20	\$157.54	\$3,150.80	\$140.39	\$2,807.80	
42 8" x 2" D/S SADDLE	Each	10	\$180.57	\$1,805.70	\$160.90	\$1,609.00	
43 10" x 1" D/S SADDLE	Each	10	\$195.19	\$1,951.90	\$173.93	\$1,739.30	
44 10" x 2" D/S SADDLE	Each	10	\$222.36	\$2,223.60	\$205.15	\$2,051.50	
45 12" x 1" D/S SADDLE	Each	10	\$220.64	\$2,206.40	\$197.32	\$1,973.20	
46 12" x 2" D/S SADDLE	Each	10	\$253.34	\$2,533.40	\$226.57	\$2,265.70	
47 16" x 1" D/S SADDLE	Each	10	\$378.42	\$3,784.20	\$338.23	\$3,382.30	
48 16" x 2" D/S SADDLE	Each	10	\$378.42	\$3,784.20	\$338.23	\$3,382.30	
49 2" x 1" PVC QUICK TAP C160	Each	20	\$99.20	\$1,984.00	\$132.98	\$2,659.60	
50 3" x 1" PVC QUICK TAP C160	Each	5	\$128.87	\$644.35	\$164.59	\$822.95	
51 4" x 1" PVC QUICK TAP C160	Each	10	\$130.78	\$1,307.80	\$188.98	\$1,889.80	
52 COMPOSITE METER BOX	Each	500	\$11.76	\$5,880.00	\$18.88	\$9,440.00	
53 COMPOSITE METER BOX LID	Each	750	\$8.24	\$6,180.00	\$7.77	\$5,827.50	
54 3/4" RUBBER GASKET	Each	1,000	\$0.12	\$120.00	\$0.10	\$100.00	
55 1" RUBBER GASKET	Each	1,000	\$0.29	\$290.00	\$0.15	\$150.00	
56 2" CLOSE BRASS NIPPLE	Each	50	\$10.88	\$544.00	\$12.81	\$640.50	
57 3" BRASS FLANGE KITS WITH ACCESSORIE	Each	6		No Bid	\$186.54	\$1,119.24	
58 4" BRASS FLANGE KITS WITH ACCESSORIE	Each	6		No Bid	\$286.45	\$1,718.70	
59 JUMBO METER BOX	Each	50	\$23.62	\$1,181.00	\$35.65	\$1,782.50	
60 JUMBO METER BOX LID	Feet	50	\$13.25	\$662.50	\$12.82	\$641.00	
61 1" MIPT x COMPRESSION CORPORATION STOP (S100-4 OR EQUAL)	Each	50	\$57.28	\$2,864.00	\$66.71	\$3,335.50	

BID NAME/NUMBER: 24-452-06-05 / Meter Connect Supplies

OPEN DATE: June 05, 2024 2:00 PM CST



Vendor Name:	Ferguson Waterworks	Core & Main LP
Street address:	200 Park Central Blvd	100 N. 1st St.
City, State:	Georgetown, TX 78626	McAllen, TX 78501
Phone:	512-930-2662	956-631-3341
Fax:		956-687-5918
Contact:	Corey Ivie	Roel Garza, Operations Manager
Email:	corey.ivie@ferguson.com	jennifer.pinales@coreandmain.com

62	COMPOSITE METER BOX WITH RECESSED HOLE	Each	500	\$11.76	\$5,880.00	\$19.45	\$9,725.00		
63	COMPOSITE METER BOX LID WITH RECESSED HOLE	Each	750	\$8.82	\$6,615.00	\$7.90	\$5,925.00		
	Meter Connect Supplies		Total Base Amount		\$115,138.05		\$122,595.94		
Addendums				None		None			
Delivery days after receipt of purchase order				10 Days		5 - 90 Days			
1st Year Renewal				0.00%		5%-15%			

** Shaded areas have been corrected on extensions

Please Note: Lowest Responsive, Responsible Bidder: Core & Main, LP. Ferguson Waterworks did not bid all the items, or completed all the required forms.

BID NAME/NUMBER: 24-452-06-05 / Meter Connect Supplies

OPEN DATE: June 05, 2024 2:00 PM CST



Vendor Name:	Ferguson Waterworks	Core & Main LP		
Street address:	1900 W. Expressway 83	100 N. 1st St.		
City, State:	Mission, TX 78572	McAllen, TX 78501		
Phone:	(956) 584-8199	956-631-3341		
Fax:	(956) 584-7487	956-687-5918		
Contact:	Corey Ivie	Roel Garza, Operations M		
Email:	justin.Dickerson@ferguson.com	jennifer.pinales@coreandmain.com		

DESCRIPTION of FORMS:					
	Solicitation Signed	Yes but not completed	Yes		
	Terms & Conditions Included	Yes	Yes		
	Pricing Schedule	Yes	Yes		
	Non-Collusive	Yes	Yes		
	Addenda(s)	None	None		
	Gen. Business Questionare	Yes	Yes		
	References	No	Yes		
	CIQ				



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: June 24, 2024
PRESENTED BY: Juan Pablo "J.P." Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Approval of Ordinance # _____ of the City Council of the City of Mission Amending Chapter 110, Traffic and Vehicles, Article IX, Miscellaneous Driving Rules, by adding new Section 110.502, Traverse Flooded Street with Vehicle – Terrazas

NATURE OF REQUEST:

Operating vehicles through flooded streets at unreasonable speeds and creating a wake on flooded streets increases the risks of personal injury and damage to properties adjoining such flooded streets. Prohibiting such activity will help to reduce damage to homes and personal property from flooding.

It shall be unlawful for any person to traverse a flooded street in an automobile, truck, boat, or other vehicle or vessel at such speed as to create a wake therein that may or is likely to cause personal injury or damage or increased flooding to the property or premises adjoining such flooded street or streets.

Each violation of this Ordinance shall be punishable by a fine not to exceed \$500.00.

BUDGETED: _____ **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Police

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION
AMENDING CHAPTER 110, TRAFFIC AND VEHICLES, ARTICLE IX,
MISCELLANEOUS DRIVING RULES, BY ADDING NEW SECTION 110.502,
TRAVERSING FLOODED STREET WITH VEHICLE**

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has authority to adopt ordinances that are for the good government, peace, or order of the municipality or for the trade and commerce of the municipality and that are necessary to carry out powers granted to the City; and

WHEREAS, pursuant to the Texas Constitution, article XI, Section 5, and Texas Local Government Code Section 51.072, the City, as a home-rule municipality, has full power of local self-government; and

WHEREAS, flooding is a significant concern for many Mission residents, and despite the City's continuous flood mitigation efforts over the past several years, heavy rainfall periodically results in flooded street conditions throughout the City; and

WHEREAS, operating vehicles through flooded streets at unreasonable speeds and creating a wake on flooded streets increases the risks of personal injury and damage to properties adjoining such flooded streets; and

WHEREAS, prohibiting such activity is in furtherance of the City's ongoing flood hazard mitigation efforts to reduce damage to homes and personal property from flooding, and will enhance the City's continued participation in the Community Rating System and National Flood Insurance Program.

NOW, THEREFORE, LET IT BE ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MISSION, TEXAS, THAT:

SECTION 1. AUTHORITY; AREA

The City of Mission hereby adopts and enacts this Ordinance that shall be enforceable within the municipality's municipal boundaries and extra territorial jurisdiction. This Ordinance and provisions herewith shall be included in the Mission Code of Ordinances Chapter 110, Article IX, Section 110.502 Traversing Flooded Street With Vehicle.

As matters related to the public's health, safety, and welfare is of the utmost concern, the City of Mission shall be authorized to enforce, through its City Attorney, this Ordinance as may be allowed by law herein.

SECTION 2. ADMINISTRATIVE AUTHORITY

It shall be the duty of the City Police Department to enforce the provisions of this Ordinance. It shall also be the duty of the Public Works Director or his designee to place and maintain any and all traffic signs, signals, and devices within the City Right of Way (ROW) when and as required by this Ordinance. (V.T.C.A. Transportation Code Section 542.202(a)(1)).

SECTION 3. SECTION 110.502 TRAVERSIIONG FLOODED STREET WITH VEHICLE

- (a) It shall be unlawful for any person to traverse a flooded street in an automobile, truck, boat, or other vehicle or vessel at such speed as to create a wake therein that may or is likely to cause personal injury or damage or increased flooding to the property or premises adjoining such flooded street or streets.
- (b) It shall be an affirmative defense to prosecution under this section that the person was performing a rescue operation or was protecting the public order and safety.

SECTION 4. PENALTIES FOR VIOLATIONS

Each violation of this Ordinance shall be punishable by a fine not to exceed \$500.00. Every violation of this Ordinance shall be considered a unique and separate offense.

SECTION 5. NOTICE TO BE PLACED IN CONSPICUOS PLACE

All or part of the provisions of this Ordinance may be placed in an area to be viewed by the public at or near the meeting site.

SECTION 6. CUMULATIVE CLAUSE; REPEALING CLAUSE

This Ordinance shall be cumulative of all ordinances dealing with the same subject and any provision in conflict with this Ordinance is hereby repealed and the provisions of this Ordinance supersedes. The invalidity of any section, clause, sentence or provision of this Ordinance shall not affect the validity of any other part thereof.

SECTION 7. PROPER NOTICE AND MEETINGS

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 8. EFFECTIVE DATE

This Ordinance shall take effect immediately upon its passing.

READ, CONSIDERED AND APPROVED on this the 24th day of June, 2024.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION
AMENDING CHAPTER 110, TRAFFIC AND VEHICLES, ARTICLE IX,
MISCELLANEOUS DRIVING RULES, BY ADDING NEW SECTION 110.502,
TRAVERSING FLOODED STREET WITH VEHICLE

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WHEREAS, pursuant to the Texas Constitution, article XI, Section 5, and Texas Local Government Code Section 51.072, the City, as a home-rule municipality, has full power of local self-government; and

WHEREAS, flooding is a significant concern for many Mission residents, and despite the City's continuous flood mitigation efforts over the past several years, heavy rainfall periodically results in flooded street conditions throughout the City; and

WHEREAS, operating vehicles through flooded streets at unreasonable speeds and creating a wake on flooded streets increases the risks of personal injury and damage to properties adjoining such flooded streets; and

WHEREAS, prohibiting such activity is in furtherance of the City's ongoing flood hazard mitigation efforts to reduce damage to homes and personal property from flooding, and will enhance the City's continued participation in the Community Rating System and National Flood Insurance Program.

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(b) It shall be an affirmative defense to prosecution under this section that the person was performing a rescue operation or was protecting the public order and safety.

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SECTION 8. EFFECTIVE DATE

This Ordinance shall take effect immediately upon its passing.

READ, CONSIDERED AND APPROVED on this the 24th day of June, 2024.


Norie Gonzalez Garza, Mayor

ATTEST:


Anna Carrillo, City Secretary





**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: June 24, 2024
PRESENTED BY: Juan Pablo “JP” Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Ratification of Los Indios Lift Station emergency repairs in the amount of \$110,000 to the 5125 Company and approval of respective budget amendment - Terrazas

NATURE OF REQUEST:

In accordance with Local Government Code, General Exceptions, Paragraph 252.022 (a)(1)(2) “a procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality’s residents or to preserve the property of the municipality” and “a procurement necessary to preserve or protect the public health or safety of the municipality’s residents”, hence staff is seeking authorization as an “Emergency Purchase”.

Sewer backup was being experienced in the Sharyland Plantation area. After evaluating the situation, it was discovered that the discharge pipes were perforated and two pumps were not functioning properly. Thus, resulting in possible sanitary sewer backup to residents’ homes.

Request to ratify payment for repairs to The 5125 Company for \$110,000.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** 02-414-74937

BUDGET: \$ _____ **EST. COST:** \$110.000 **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



INVOICE

DATE	INVOICE #
6/13/2024	64

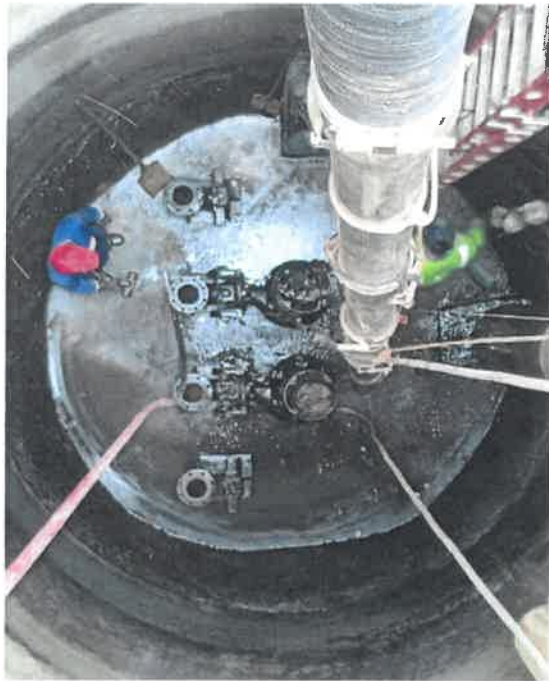
3914 Rio Grande Care Rd, Edinburg, TX 78541
 Phone: (956) 583-5125

BILL TO:
LOS INDIOS LIFT STATION
ATTN: JP TERRAZAS

P.O. #	TERMS	PROJECT
	DUE UPON RECEIPT	LOS INDIOS LIFT STATION

QTY	UNIT	DESCRIPTION	RATE	AMOUNT
120	LF	10" PVC YELLOWMINE	\$ 125.00	\$ 15,000.00
4	EA	10"X8" REDUCER	\$ 3,500.00	\$ 14,000.00
4	EA	2" GUIDERAIL	\$ 2,500.00	\$ 10,000.00
8	EA	PIPE SUPPORTS	\$ 2,500.00	\$ 20,000.00
8	EA	10" 22.5 BEND	\$ 2,500.00	\$ 20,000.00
4	EA	10" 90 ELBOW	\$ 3,500.00	\$ 14,000.00
1	LS	8" EMERGENCY BYPASS LABOR & FITTINGS	\$ 5,000.00	\$ 5,000.00
4	EA	MODIFICATION TO GUIDE RAILS TO ACCOMIDATE PER EXISITNG CONDITIONS	\$ 1,000.00	\$ 4,000.00
4	EA	MODIFICATION TO INTERMIDATE & TOP RAIL BRACKET (S/S)	\$ 1,500.00	\$ 6,000.00
2	EA	BASE PUMP (S/S) BOLT REPAIRS	\$ 1,000.00	\$ 2,000.00
			SUBTOTAL	\$ 110,000.00
			TOTAL DUE	\$ 110,000.00

Serving you is our Business!!!





CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2023-2024
 DATE: June 24, 2024
 DEPARTMENT: Waste Water Treatment
 FUND: Utility Fund (02)

BA-24-12

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE / DECREASE	PROPOSED BUDGET
02-414-74937	Lift Stations	-	110,000.00	110,000.00
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
TOTAL		-	110,000.00	110,000.00

JUSTIFICATION

Amendment for Los Indios Lift Station emergency repairs

Finance Director: _____ Date: _____

City Council Approved on: _____ Date Posted: _____



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: June 24, 2024
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Assistant City Manager
AGENDA ITEM: Ratification of Wastewater Treatment Plant Wet Well Rehab emergency repairs in the amount of \$159,636.32 to Mor-Wil, LLC and approval of respective budget amendment - Terrazas

NATURE OF REQUEST:

In accordance with Local Government Code, General Exceptions, Paragraph 252.022 (a)(1)(2) "a procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of the municipality" and "a procurement necessary to preserve or protect the public health or safety of the municipality's residents", hence staff is seeking authorization as an "Emergency Purchase".

After evaluating the situation, it was discovered that the concrete wet well was eroding and discharge pipes were corroding. Thus, resulting in possible wastewater backup. Delaying the maintenance could have led to more severe damage, requiring extensive and expensive repairs.

Request to ratify payment for repairs to Mor-Wil, LLC for \$159,636.32.

BUGETED: Yes / No / N/A FUND: ACCT. #: 02-414-74935.

BUDGET: \$ EST. COST: \$159.636.32 CURRENT BUDGET BALANCE: \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval MRP

RECORD OF VOTE: APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Estimate Quantity Update Worksheet

Project Name: City of Mission wastewater treatment plant Wet Well Rehab

Date: 6/14/2024

COUNTY: Hidalgo
 PAY APPLICATION: 1
 Work Type: Wet Well Rehab

Contractor: Mor-Wil, LLC



Contract Price: \$159,636.32
 Work Done this Mo: \$159,636.32
 % Complete: 100%

ITEM NO.	DESCRIPTION	UNIT	PROJECT QTY	Unit Price	Project Amount	THIS PERIOD Pay App # 1		PREVIOUS PAY APP #	
						Monthly Quantity	Item Cost Monthly	Monthly Quantity	Item Cost Monthly
1	Mobilization and Demobilization	LS	1	\$ 11,284.00	\$ 11,284.00	1	\$11,284.00		
2	Labor * 4 Weeks on Site * Safety Equipment	LS	1	\$ 80,580.50	\$ 80,580.50	1	\$80,580.50		
3	Sikacrete 211 SCC Plus * Purchased by pallet	LS	1	\$ 22,568.00	\$ 22,568.00	1	\$22,568.00		
4	Sikagard 62 (Wall Liner)	LS	1	\$ 32,396.22	\$ 32,396.22	1	\$32,396.22		
5	12-Inch Cast Iron Line Extension * 30 LF of 12-Inch Cast Iron * 1- 12-Inch 90 * 4 SS Brackets	LS	1	\$ 3,803.80	\$ 3,803.80	1	\$3,803.80		
Additional Work									
6	4-inch Downdrain	LS	1	\$ 1,200.00	\$ 1,200.00	1	\$1,200.00		
7	12-Inch Cast Iron Line Extension * 30 LF of 12-Inch Cast Iron * 1- 12-Inch 90 * 4 SS Brackets	LS	1	\$ 3,803.80	\$ 3,803.80	1	\$3,803.80		
8	Sikacrete coating of 2- 12 inch Cast Iron pipe	LS	1	\$ 4,000.00	\$ 4,000.00	1	\$4,000.00		
Sub-totals					\$ 150,632.52		\$0.00		
Total:									
					\$ 1,200.00		\$1,200.00		
					\$ 3,803.80		\$3,803.80		
					\$ 4,000.00		\$4,000.00		
					\$ 9,003.80		\$159,636.32		
					\$159,636.32				

ADMINISTRATIVE
 PRELIMINARY ENGINEERING
 CONSTRUCTION ENGINEERING
 Total to Date

Total to Date \$159,636.32

Prepared and Checked By:

Signature: _____
 Printed Name: Albert Garza III

6/14/2024





CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2023-2024
DATE: June 24, 2024
DEPARTMENT: Waste Water Treatment
FUND: Utility Fund (02)

BA-24-11

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE / DECREASE	PROPOSED BUDGET
02-414-74935	Wastewater Plant	-	159,637.00	159,637.00
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
TOTAL		-	159,637.00	159,637.00

JUSTIFICATION

Amendment to repair the Wastewater Treatment Plant Wet Well Rehab

Finance Director: _____ **Date:** _____

City Council Approved on: _____ **Date Posted:** _____



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: June 24, 2024

PRESENTED BY: Aida Lerma, Director, Mission Event Center

AGENDA ITEM: TABLED: 06/10/2024 - Adoption of Fee Waiver and Discounted Rate Policy for the Mission Event Center - A. Lerma

NATURE OF REQUEST:

The Mission Event Center seeks to implement a policy outlining procedures for organizations requesting fee waivers or discounted rates for facility use to specifically limit the use of the MEC as a general public forum to ensure that the facility remains easily accessible to clients and residents doing business with the MEC. The MEC may offer fee waivers or discounted rates to non-profit organizations, government agencies, or educational institutions meeting the specific requirements outlined in policy.

The different fee waivers or discounted rates include:

Eligibility for 50% Discounted Rate- includes discount on room rental fees, equipment fees, service fees, and refundable damage deposit fee. Under this discounted rate, events must be open and available to the general public, free of charge, provide a public benefit, be non-partisan, be non-commercial and not for profit, be non-controversial and shall avoid advocacy of a particular position in areas of public policy dispute or controversy.

Eligibility for 20% Discounted Rate – includes discount only on the room rental fees. Organizations will be responsible for all other applicable fees (equipment fees, service fees, and refundable damage deposit fee). Under this discounted rate, non-profits, government agencies, or educational institutions may host revenue-generating events or provide trainings, seminars and meetings for their members.

Eligibility for 100% Fee Waiver – includes discount on room rental fees and all other applicable fees (equipment fees, service fees, and refundable damage deposit fee). Under this waiver, organizations must be in an official partnership with the City of Mission for a joint event.

No discounts or fee waivers are provided for security services. If security is required for an event, organizations will be responsible for all security fees and hiring such security personnel from the Mission Police Department at its own expense.

Organization may submit one (1) request annually for consideration of either a fee waiver or a discounted rate

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**Mission Event Center
Fee Waiver and Discounted Rate Policy
Passed and Approved on _____**

PURPOSE

The purpose of this policy is to govern the provision of fee waivers or discounted rates for the use of the Mission Event Center (“MEC”). Further, this policy intends to specifically limit the use of the MEC as a general public forum to ensure that the facility remains easily accessible to clients and residents doing business with the MEC.

POLICY

The MEC may provide Fee Waivers or Discounted Rates for the use of the MEC facility by not-for-profit (“NFP”) organizations, other government agencies, or educational institutions (upon request of such organization) when such use can be accommodated without interfering with residents/clients wishing to transact business at the MEC. Costs subject to fee waivers or discounted rates are to include (1) “Room Rental Fees”, the base fee charged for the use of a specific space within the MEC facility (to include tables and chairs, and set-up), (2) “Equipment Fees”, the fee charged for the use of MEC-owned equipment (including but not limited to dance floor stage, cocktail tables, LED ambient lighting, etc.), (3) “Service Fees”, the fee charged for the use of the MEC kitchen space, and (4) “Refundable Damage Deposits”, a deposit collected upon renting an MEC facility space held for any unforeseen damages to the MEC upon use by customers. All security services required by organizations seeking fee waivers or discounted rates will be the responsibility of the requesting organization. Priority may be given to organizations that demonstrate a lack of financial resources and/or promote diversity and inclusivity.

Eligibility for 50% Discounted Rates:

Organizations may qualify for a 50% Discounted Rate on Room Rental Fees and other applicable MEC fees including Equipment Fees, Services Fees, and Refundable Damage Deposits if the criteria below are met. Should the event require security services, the organization will be responsible for hiring such security personnel through the Mission Police Department at its own expense. For a 50% Discounted Rate, such organizations must meet the following general guidelines:

1. The organization must be an NFP, government agency, or educational institution.
2. Any meetings held or information displayed by such organizations must be open and available to the general public, be intended through the various media to provide information to the general public, and/or provide a public benefit to the residents of the City of Mission.
3. Any meetings held or information displayed should be free of charge to the public.
4. Any meetings and information shall be non-partisan in nature.
5. Any meetings and information shall be educational in nature and shall avoid advocacy of a particular position in areas of public policy dispute or controversy.
6. Any meetings and information shall be non-commercial and not-for-profit in nature.
7. Any meetings and information should be reasonably related to public interests of the City of Mission and its residents.

Eligibility for 20% Discounted Rates:

Under certain circumstances, an NFP, government agency, or educational institution may conduct revenue-generating not-for-profit activities such as fundraisers and/or provide training, seminars, meetings, or information not open to the general public but solely to its organization. Although these organizations will be ineligible for a 50% Discounted Rate or Fee Waiver, they may receive a 20% Discounted Rate on Room Rental Fees. In addition to the discounted Room Rental Fees, organizations will be responsible for 100% of all other applicable MEC fees to include: Equipment Fees, Service Fees, and Refundable Damage Deposits. Should the event require security services, the organization will also be responsible for hiring such security personnel through the Mission Police Department at its own expense.

Fee Waivers:

NFPs, government agencies, and/or educational institutions in an official partnership with the City of Mission for a joint event may receive a 100% Fee Waiver for Room Rental Fees and all other applicable MEC fees including Equipment Fees, Service Fees, and Refundable Damage Deposits.

Application Process:

For organizations seeking a Fee Waiver or Discounted Rate, a letter must be submitted to include the following information:

1. Letter of request must be submitted in writing for consideration to:
 - City Mayor
 - City of Mission
 - 1201 E. 8th St.
 - Mission, Texas 78572
2. Letter must include:
 - a. Responsible Representative,
 - b. Name of Organization,
 - c. Contact Information,
 - d. Nature of the Request, and
 - e. Potential Impact on Community and/or Long-Term Positive Outcomes or Public/Community Benefit (if seeking Fee Waiver)
3. Letter must be received a minimum of 3 months in advance.
4. Applicant may be required to submit a profit and loss statement for the organization/event.
5. Applicant may be required to submit sponsorship packet information along with a list of confirmed sponsors.
6. NFP organizations must submit proof of their non-for-profit status by providing a copy of their Internal Revenue Service Determination Letter or Certificate of Formation also known as Articles of Incorporation.

Information above needs to be emailed to: eventcenterdirector@missiontexas.us or mailed via U.S. Postal service to:

City of Mission
Attn: Mission Event Center Director
1201 E. 8th St.
Mission, Texas 78572

Organizations may submit one (1) request annually for consideration of either a fee waiver or a discounted rate.

MEC Director will complete a Facility Request Form and an Event Order (proposal) after discussing dates and logistical needs from the client.

MEC Director will submit the following documents for consideration to the City Mayor and City Manager:

1. Letter of Request from Client
2. Facility Request Form
3. Event Order Form (proposal)

Responsibilities of the Applicant:

1. Adhere to the facility's policies, safety regulations and any other relevant rules.
2. Provide insurance coverage as required.
3. Assist with clean-up after the event.
4. Schedule a pre-event meeting with MEC staff to review final details of event as many times as needed and at least three (3) weeks prior to event.
5. Agree to and shall indemnify, defend and hold harmless the City of Mission and its appointed officials, and employees (collectively, the "City") against all suits, actions, demands, damages, and expenses of any nature which may be brought or made against the City or which the City may pay, sustain, or incur by reason of the use of the MEC.
6. Assume full responsibility for any damages based on actual repair or replacement costs for the facilities or equipment.

Review and Approval:

Each request submitted will be reviewed within ten (10) business days by the City of Mission City Mayor, City Manager, and MEC Director. The review process will consider the eligibility criteria and the impact on the community. Once reviewed, the MEC Director will notify the applicant of the decision.

Decisions are final and may not be appealed.

The City has the right to refuse and may change/modify the use of any facility or meeting room to any person or group if the proposed event conflicts with the intended use of the building, is in conflict with established policies, or is in conflict with any confirmed reservation or unplanned reservation of public necessity.