



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, February 27, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, February 27, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFVRdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

- [1.](#) Proclamation - Pioneer Diamondback Cheerleaders - Carrillo
- [2.](#) Proclamation - Hidalgo County Prosperity Task Force - Carrillo
3. Presentation - Travis Bush, UTRGV Head Football Coach - A. Lerma
4. Presentation - Mission Police Department Personnel - Torres
5. Presentation of Award received by City Secretary's Vital Statistics Department - Carrillo
6. Presentation of Certificate of Achievement to Finance Department - Vela
7. January 2023 Employee of the Month - Munguia
8. Report from the Greater Mission Chamber of Commerce – Enriquez
- [9.](#) Departmental Reports – Perez
10. Citizen's Participation – Garza

PUBLIC HEARING**PLANNING & ZONING RECOMMENDATIONS**

- [11.](#) Rezoning: All of Lot 10, and the South ½ of Lot 11, Block 186, Mission Original Townsite, (C-4) Heavy Commercial to (R-1) Single Family Residential, George J. Perez, and Adoption of Ordinance#_____ - De Luna
- [12.](#) Rezoning: 0.402 of one acre out of Lot 182, John H. Shary Subdivision, (C-2) Neighborhood Commercial to (R-3) Multi-Family Residential, Onesimo Abrego, and Adoption of Ordinance#_____ - De Luna
- [13.](#) Conditional Use Permit: To Construct a Wireless 140' Tower & associated ground equipment, 1201 W. Griffin Parkway, Being a tract of land containing 0.28 gross acres out of Lots 24-3, and 24-4, West Addition to Sharyland Subdivision, P, Insight Public Sector, and Adoption of Ordinance#_____ - De Luna
- [14.](#) Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – LA Crawfish at 2423 E. Expressway 83, Ste. 100, Lot 2, Block A, Shary-Taylor Expressway Commercial, C-4, Henry De Luna, and Adoption of Ordinance#_____ - De Luna
- [15.](#) Conditional Use Permit Renewal: Drive-Thru Service Window – LIT Coffee at 2515 Colorado Street, Ste. 1, Lot 2, Block 2, Santa Lucia Development, C-3, Daniel King, and Adoption of Ordinance#_____ - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

- [16.](#) Approval of Minutes – Carrillo
Regular Meeting – February 13, 2023
- [17.](#) Acknowledge Receipt of Minutes – Perez
Parks and Recreation Board – January 10, 2023
Citizen's Advisory Committee – December 13, 2022, January 17, 2023
- [18.](#) Approval of Interlocal Agreement between Hidalgo County Library System and the City of Mission, Texas - Rocha
- [19.](#) Authorization to submit payment for professional services to Tyler Technologies a sole source vendor - Ramirez
- [20.](#) Approval of Resolution No. _____ authorizing the submittal of a grant application for the FY24 Local Border Security Program (LBSP) to the Office of the Governor (OOG), Criminal Justice Division. - Elizalde

- [21.](#) Approval of Resolution No. _____ authorizing the submittal of a grant application for the FY24 General Victim Assistance Grant Program to the Office of the Governor (OOG), Criminal Justice Division. - Elizalde
- [22.](#) Authorization to Solicit Bids for Housing Assistance Program - HAP Phase 22-I - Longoria
- [23.](#) Approve Housing Assistance Program Guidelines Revisions – Longoria
- [24.](#) Authorization to solicit bids for Liquid Aluminum Sulfate Chemical for the Public Works Department North and South Water Treatment Plants - Bocanegra
- [25.](#) Authorization to extend first one year renewal for Sodium Chlorite Chemical with International Dioxide for the Public Works Department North and South Water Treatment Plants - Bocanegra
- [26.](#) Authorization to solicit bids for Liquid Ammonium Sulfate Chemical for the Public Works Department North and South Water Treatment Plants - Bocanegra
- [27.](#) Authorization to purchase emergency equipment for three (3) Police vehicles from Dana Safety Supply via BuyBoard 603-20 - Torres
- [28.](#) Approval of Resolution # _____ of the City of Mission adopting guidelines for a Municipal Court Amnesty Program during the month of March, 2023 and other matters in connection therewith; and providing an effective date - Wehrmeister
- [29.](#) Approval of Interlocal Agreement between Sharyland Independent School District and the City of Mission for the use of Mission Boys & Girls Club Gym at Bannworth Park for May 6, 2023 School Board Election activities - Carrillo

APPROVALS AND AUTHORIZATIONS

- [30.](#) Homestead Exemption Variance: A 1.00 acre tract of land, more or less, out of Lot 23-3, West Addition to Sharyland, R-1, Alejandro Benavidez - De Luna
- [31.](#) Preliminary Plat Approval: Western Meadows Subdivision, A 16.00 acre tract of land, more or less, being all of Lot 18, Block 7, Texan Gardens Subdivision, Rural ETJ, Developer: Nordhausen Utility Construction, LLC, Engineer: Nain Engineering, LLC, – De Luna
- [32.](#) Final Plat Approval: Ebanos Estates Subdivision, A tract of land containing 17.26 acres of land, being part or portion of Lot 28-2, West Addition to Sharyland, R-1 & AO-I (R-1 proposed), Developer: Earth Works Development, Inc., Engineer: Javier Hinojosa Engineering - De Luna
- [33.](#) Consulting Services Agreement with Vazaldua and Associates and Mission Police Department - Torres
- [34.](#) Authorization to submit payment for annual software maintenance for Incode ERP Software via sole source vendor - Ramirez
- [35.](#) Approval of November 2022 Financial Statements – Vela
- [36.](#) December 2022 Tax Collection Report - Vela
- [37.](#) Acceptance of Quarterly Report of Investments for the Quarter ending December 31, 2022 and Interest Earned for Three Months Ending December 31, 2022 -Vela

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) regarding the evaluation, duties, compensation and/or contract of the City Manager.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, regarding the evaluation, duties, compensation and/or contract of the City Manager.

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 24th day of February, 2023 at 4:25 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **27th day of February, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

| | |
|-----------------|--|
| 551.071 (1) (2) | Consultation with Attorney. |
| 551.072 | Deliberation regarding real property. |
| 551.073 | Deliberation regarding prospective gifts. |
| 551.074 | Personnel matters. |
| 551.076 | Deliberation regarding security devices or security audits. |
| 551.0785 | Deliberations involving medical or psychiatric records of individuals. |
| 551.084 | Investigation; exclusion of witness from hearing. |
| 551.087 | Deliberation regarding economic development negotiations |
| 551.088 | Deliberation regarding test item |

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **24th day of February, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 4:25 p.m. on said date.



Anna Carrillo, City Secretary

Proclamation

City of Mission

Item 1.



WHEREAS, The Sharyland Pioneer Diamondbacks made its 8th State Finalist appearance at the UIL 5AD2 Spirit State Competition; and

WHEREAS, On January 13, 2023, the Sharyland Pioneer Diamondback Cheer team added their fourth State Medal to the Sharyland Pioneer Cheer Program, making it their sixth consecutive top teams in the State, earning one overall State Champion in 2018, one State Runner Up in 2019, and State Bronze Medalist in 2020 and 2023, aside from earning category State Champions in the past 8 of their ten years of existence; and

WHEREAS, led by Coach Marissa Briseno and Coach Erika Torres, the Sharyland Pioneer High School Cheerleaders are the first cheer team in Mission history to earn such distinct honors; and

WHEREAS, the team is comprised of five seniors, five juniors, nine sophomores, eleven freshmen; and

WHEREAS, through their hard work, determination, commitment, and countless hours of serving their school, community and each other, the Diamondbacks set a goal to place in the top 3 spots of the UIL State competition, bringing back their fourth State medal, making RGV history, as the ONLY school in the RGV to earn such honor.

NOW THEREFORE, we the City Council of the City of Mission recognize and congratulate the Sharyland Pioneer High School Cheerleaders for winning their fourth State Medal, as the UIL 5A D2 Spirit Bronze Medalists, 3rd in State.

PROCLAIMED on this the 27th day of February, 2023

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Abiel Flores, Councilman

Alberto Vela, Councilman

Proclamation

City of Mission



Proclamation in support of Hidalgo County's Prosperity Task Force

WHEREAS, Hidalgo County has a disproportionate number of people living at or below the federal poverty level, with some estimates showing that as many as 40 percent living in poverty locally, meaning that as many as 400,000 residents may be financially struggling; and

WHEREAS, the contributors to poverty are multifaceted, including to issues of health, food insecurity, educational attainment and even crime; and

WHEREAS, there is a disproportionate number of residents who are underemployed in Hidalgo County, including one in four people who either have attended some college or have college degrees earning wages at or below poverty level; and

WHEREAS, Hidalgo County and its municipalities, including the City of Mission, are committed to providing essential services to its residents but recognize that the most effective way to combat this challenge is to help people escape poverty with proper job training and effective financial literacy; and

WHEREAS, the Hidalgo County Prosperity Task Force, composed of more than 160 community leaders and policymakers, has been formed with the mission of providing help to those who need it while identifying candidates for job training with the aim of developing human capital, enhancing existing business and attracting new business.

NOW, THEREFORE, we the City Council of the City of Mission do hereby, by approval of this proclamation, support the ongoing efforts of the Hidalgo County Prosperity Task Force.

Proclaimed on this 27th day of February, 2023

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Abiel Flores, Councilman

Alberto Vela, Councilman



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:

- Public Works – January 2023
- Sanitation Department – January 2023
- Mission Historical Museum – January 2023
- Police Department – January 2023
- Shary Golf Course – January 2023
- Boys & Girls Club – January 2023
- Planning Department – January 2023
- Purchasing Department – January 2023
- Mission Fire Department – January 2023
- Media Relations – January 2023
- Speer Memorial Library – January 2023

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Public Works

January 2023 Monthly Report

South Water Plant

North Water Plant



Reservoir Sludge Removal

Waste Water Plant



UV Channel 1 & 2 Rehab

Train C Plant Rehab

Street Projects



Patching



Corinthians Alley



**PUBLIC WORKS
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January 2023**

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Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON

‡ UTILITY BILLING ‡

| BILLING TYPE | Jan - 2023 | Jan - 2022 | Y-T-D 22-23 | Y-T-D 21-22 |
|---------------------------|-------------|-------------|----------------|----------------|
| Water Consumption (Gals.) | 307,796,000 | 312,274,000 | 1,381,059,000 | 1,509,631,000 |
| Number of Customers | 30,360 | 29,926 | | |

WATER & WASTEWATER

| | | | | |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|
| Water Sales | \$ 959,373 | \$ 963,451 | \$ 4,157,296 | \$ 4,378,639 |
| Water Sales - <i>Granjeno</i> | 2,257 | 1,806 | 8,782 | 8,749 |
| Connections | 22,850 | 10,605 | 64,675 | 47,820 |
| Reconnect Fees | 5,820 | 549 | 18,000 | 16,049 |
| Sewage Service | 521,084 | 544,673 | 2,099,109 | 2,189,094 |
| Sewage Service - <i>Granjeno</i> | 1,271 | 1,406 | 5,098 | 5,683 |
| Industrial Sewer Surcharge | 0 | 1,963 | 201 | 2,677 |
| Wastewater Assessment | 6,770 | 5,190 | 30,705 | 23,395 |
| Service Charge | 10,610 | 5,380 | 38,240 | 19,059 |
| Garage Sales & Other | 3,626 | 1,020 | 20,746 | 8,755 |
| Total | \$ 1,533,661 | \$ 1,536,043 | \$ 6,442,852 | \$ 6,699,920 |

SANITATION

| | | | | |
|--------------|-------------------|-------------------|---------------------|---------------------|
| Garbage Fees | \$ 611,789 | \$ 592,311 | \$ 2,432,057 | \$ 2,342,298 |
| Brush Fees | 69,679 | 68,273 | 275,873 | 269,413 |
| Total | \$ 681,468 | \$ 660,584 | \$ 2,707,930 | \$ 2,611,711 |

DRAINAGE ASSESSMENT FEE

| | | | | |
|-------------------------|------------------|------------------|-------------------|-------------------|
| Drainage Assessment Fee | \$ 85,744 | \$ 86,122 | \$ 342,445 | \$ 338,502 |
| Total | \$ 85,744 | \$ 86,122 | \$ 342,445 | \$ 338,502 |

| | | | | |
|----------------------|---------------------|---------------------|---------------------|---------------------|
| Total Billing | \$ 2,300,873 | \$ 2,282,749 | \$ 9,493,227 | \$ 9,650,133 |
|----------------------|---------------------|---------------------|---------------------|---------------------|

‡ UTILITY COLLECTIONS ‡

| COLLECTIONS | Jan - 2023 | Jan - 2022 | Y-T-D 22-23 | Y-T-D 21-22 |
|--------------------------|---------------------|---------------------|---------------------|---------------------|
| Total Collections | \$ 1,681,442 | \$ 1,715,709 | \$ 6,433,483 | \$ 6,504,915 |

Water Distribution

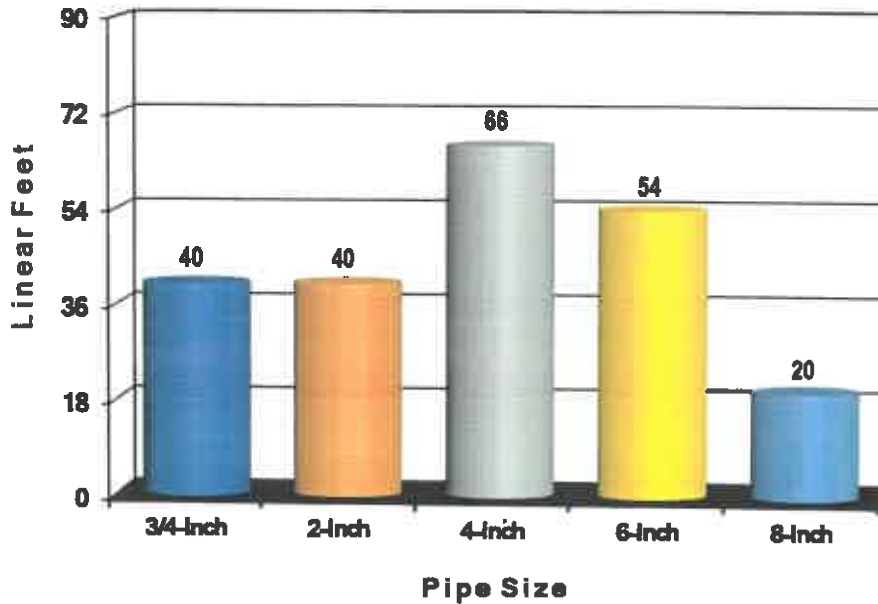
Utility Line Installation

Water Distribution Crews installed a total of 220 Linear Feet of Utility Line.

Water Distribution Utility Line Installation

| 3/4 -Inch | | 2-Inch | | 4-Inch | | 6-Inch | | 8-Inch | |
|------------|----|----------------|----|------------------------|----|------------------|----|--------------------|--|
| 805 Perez | 20 | 1203 St Claire | 20 | 903 Perkins | 14 | 304 W 14th | 14 | Glasscock/FM495 20 | |
| 923 Pueblo | 20 | 200 Bertha | 20 | 304 W 14 th | 20 | 1618 W Gastel Cr | 20 | | |
| | | | | 3835 Beatty | 18 | 1819 Perkins | 20 | | |
| | | | | 3526 Beatty | 14 | | | | |
| 40 LF | | 40 LF | | 66 LF | | 54 LF | | 20 LF | |

January 2023
Utility Pipe Line Installation

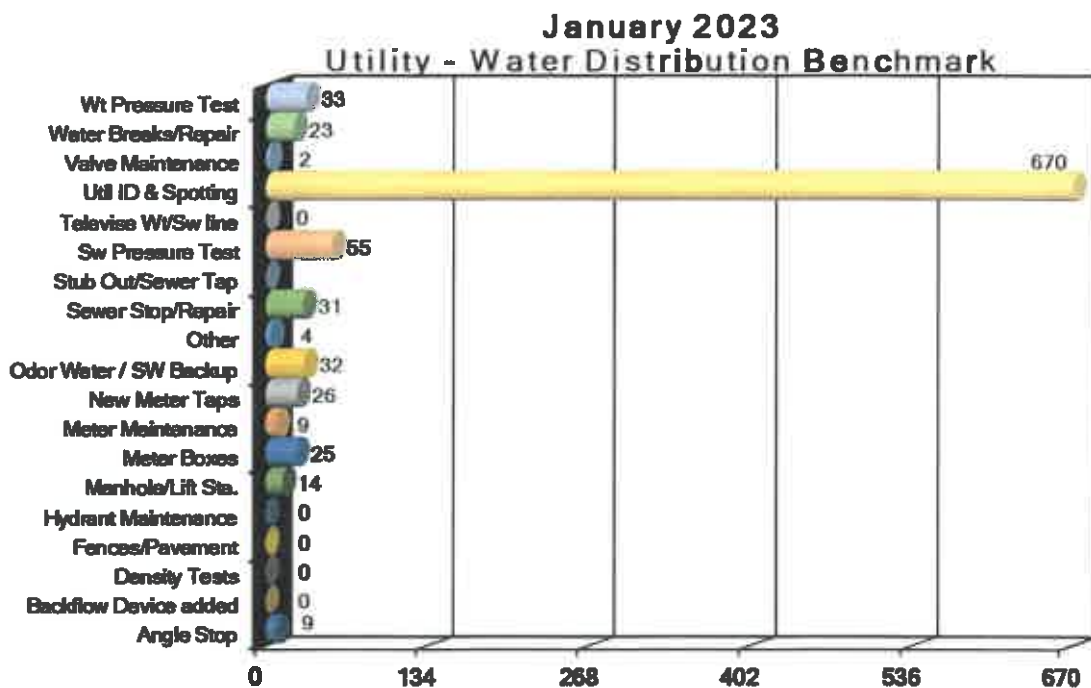


Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for January 2023.

| Service Type | Oct | Nov | Dec | Jan | Y-T-D 22-23 | F-Y 21-22 |
|-----------------------|------------|------------|------------|------------|----------------|--------------|
| Angle Stop | 18 | 9 | 12 | 9 | 48 | 154 |
| Backflow Device Added | 0 | 0 | 0 | 0 | 0 | 1 |
| Density Tests | 64 | 106 | 47 | 0 | 217 | 235 |
| Fences/Pavement | 0 | 1 | 5 | 0 | 6 | 16 |
| Hydrant Maintenance | 110 | 61 | 0 | 0 | 171 | 307 |
| Manhole/Lift Station | 1 | 0 | 6 | 14 | 21 | 60 |
| Meter Boxes | 34 | 32 | 33 | 25 | 124 | 498 |
| Meter Maintenance | 4 | 4 | 4 | 9 | 21 | 57 |
| New Meter Taps | 36 | 32 | 35 | 26 | 129 | 503 |
| Odor Water | 26 | 19 | 35 | 32 | 112 | 294 |
| Other | 8 | 6 | 4 | 4 | 22 | 96 |
| Sewer Stop/Repair/Tap | 2 | 6 | 40 | 31 | 79 | 88 |
| Stub Out | 0 | 0 | 0 | 0 | 0 | 0 |
| Sewer Pressure Test | 0 | 16 | 17 | 55 | 88 | 23 |
| Televise Sewer line | 0 | 0 | 0 | 0 | 0 | 5 |
| Utility ID & Spotting | 636 | 424 | 538 | 670 | 2,268 | 5,298 |
| Valve Maintenance | 2 | 3 | 1 | 2 | 8 | 24 |
| Water Break/Repair | 36 | 44 | 34 | 23 | 137 | 324 |
| Water Pressure Test | 3 | 21 | 5 | 33 | 62 | 53 |
| Totals | 980 | 784 | 816 | 933 | 3,513 | 8,036 |



Water Distribution - Utility Inspections Our Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on the twenty-five (25) Subdivisions. There were 670 inspections, 2 Hydrostatic Tests, 27 Mandrel, 28 Air Tests for Sewer and for Water Tests, 24 Air and 9 Mandrel.

2022-23 Sites Under Construction

| | Site/Subdivision | Start Date | Completion Date | Location | Inspection Description |
|----|--------------------------------------|------------|-----------------|----------------------------|------------------------|
| 1 | Bentsen Grove | 9/2022 | | Inspiration / 1 Mile South | Under Construction |
| 2 | Bentsen Palm PH III | 1/2023 | | Inspiration / 1 Mile South | Under Construction |
| 3 | City of Mission W-A15, S Conway L.S. | 7/2020 | | Trinity / Conway South | Under Construction |
| 4 | Capricorn Estates | 5/2022 | | FM495 / Moorefield | Under Construction |
| 5 | Coastal Plaza | 11/2021 | | Expressway / Bryan Road | Under Construction |
| 6 | Conway Avenue Sewer Project | 2/2022 | | 2 Mile / Conway | Under Construction |
| 7 | El Millagro PH I | 12/2022 | | Los Indios / Bryan | Under Construction |
| 8 | Fire Protection Improv. Basham 6,7 | 2/2022 | | 2 Mile / N Inspiration | Under Construction |
| 9 | Garden Path | 9/2022 | | Taylor / FM 495 | Under Construction |
| 10 | Hidden Hills | 2/2022 | | Walsh / Bus 83 | Under Construction |
| 11 | Laguna Oaks | 2/2022 | | 1 Mile South / Inspiration | Under Construction |
| 12 | Lantana Landing | 2/2022 | | 2 ¼ Mile / Trospen | Under Construction |
| 13 | Las Esperanzas | 1/2023 | | Glasscock / Frontage 83 | Under Construction |
| 14 | Los Ebanos Estates | 9/2021 | | Los Ebanos / 2 Mile | Under Construction |
| 15 | Lucksinger Apartments | 9/2021 | | Lucksinger / Bus 83 | Under Construction |
| 16 | Mayberry Ranch | 1/2023 | | 3 Mile North Mayberry | Under Construction |
| 17 | Plantation Grove Town Homes | 9/2022 | | Plantation Boulevard | Under Construction |
| 18 | Ragland Village | 1/2023 | | Business 83 / Ragland | Under Construction |
| 19 | Sendero Phase I | 1/2023 | | 1 Mile South | Under Construction |
| 20 | Sendero Phase II | 2/2022 | | 1 Mile South | Under Construction |
| 21 | Sharyland Bus Park PH I | 3/2022 | | Anzalduas / Military | Under Construction |
| 22 | The Shops At 495 | 9/2022 | | FM495 / Conway | Under Construction |
| 23 | Speedy Trails | 2/2022 | | West Mile 2 / Holland | Under Construction |
| 24 | Stablewood | 2/2022 | | Taylor / FM 495 | Under Construction |
| 25 | Tanglewood PH4 | 10/2021 | | Military / Schuerbach | Under Construction |

2022-23 Water & Wastewater Major Ongoing Construction Projects

| Project Name | Linear Feet | Construction % Completion | Current Status | Construction Cost Estimate | Contractor |
|--|--|---------------------------|----------------|----------------------------|-------------------------|
| North Conway Sewer Improvements | 5,280 LF (Mile 2 to Mile 3) | 90% | 90% | \$ 667,110 | RDH Site & Concrete LLC |
| Basham Fire Protection Drainage Improvements | Cheryl, Basham & Thompson | 100% | 100% | \$ 1,444,444 | The 5125 Co. |
| Bentsen Palm Ph III Sewer Improvements | 5,280 LF S. Mile 1 (Schuerbach to Inspiration) | 85% | 85% | \$ 1,853,205 | RDH Site & Concrete LLC |
| SH 365 HCRMA Utility Relocations | 5,280 LF South Anzalduas | 90% | 90% | \$ 1,207,420 | Mor-Wil Co. |

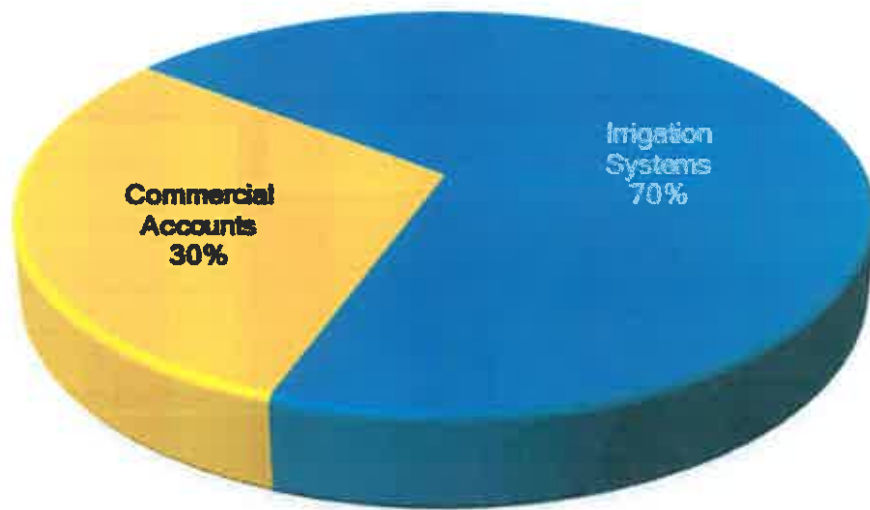
Water Distribution - Backflow Prevention Inspections

Listed below are the twenty (20) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination.

2022-23 Backflow Inspections

| Tests / Surveys | Oct | Nov | Dec | Jan | Y-T-D 22-23 | F-Y 21-22 |
|--|-----|-----|-----|-----|----------------|--------------|
| Inspection of <i>Commercial</i> Accounts | 6 | 5 | 9 | 6 | 26 | 77 |
| Inspection of <i>Sprinkler</i> Accounts | 15 | 13 | 18 | 14 | 60 | 121 |

January 2023 Backflow Prevention Inspections



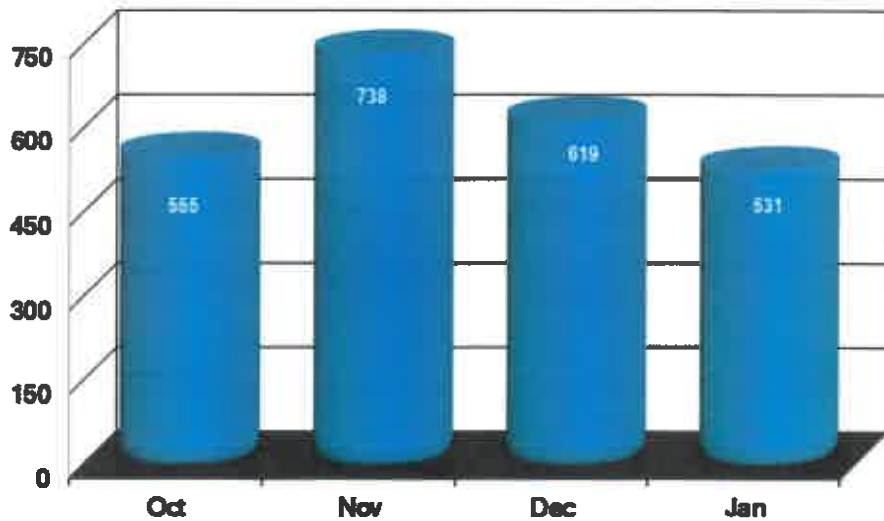
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 369 miles of sewer lines by responding to 32 sewer backups and 531 work orders this month.

2022-23 Sewer Collection Lift Station Inspections

| Service Type | Oct | Nov | Dec | Jan | Y-T-D 22-23 | F-Y 21-22 |
|---------------------------|-----|-----|-----|-----|-------------|-----------|
| Lift Stations Inspections | 555 | 738 | 619 | 531 | 2,443 | 4,631 |
| Televised Sites | 0 | 0 | 0 | 0 | 0 | 5 |
| Televised Feet | 0 | 0 | 0 | 0 | 0 | 600 |

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 357.341 million gallons of water.

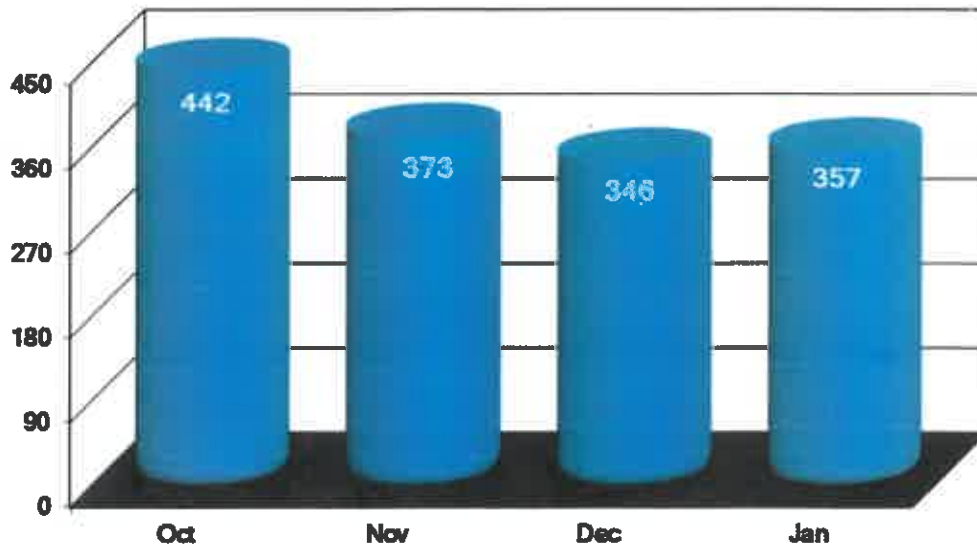
2022-23 Water Million Gallons (MG)

| Avg | Max | Min | Oct | Nov | Dec | Jan | Y-T-D 22-23 | F-Y 21-22 |
|-----|-----|-----|-----|-----|-----|-----|-------------|-----------|
| 12 | 13 | 10 | 442 | 373 | 346 | 357 | 1,518 | 4,882 |

Parameters Exceeded: N/A

Rainfall: 0.0"

2022-23 Water Production Million Gallons (MG)



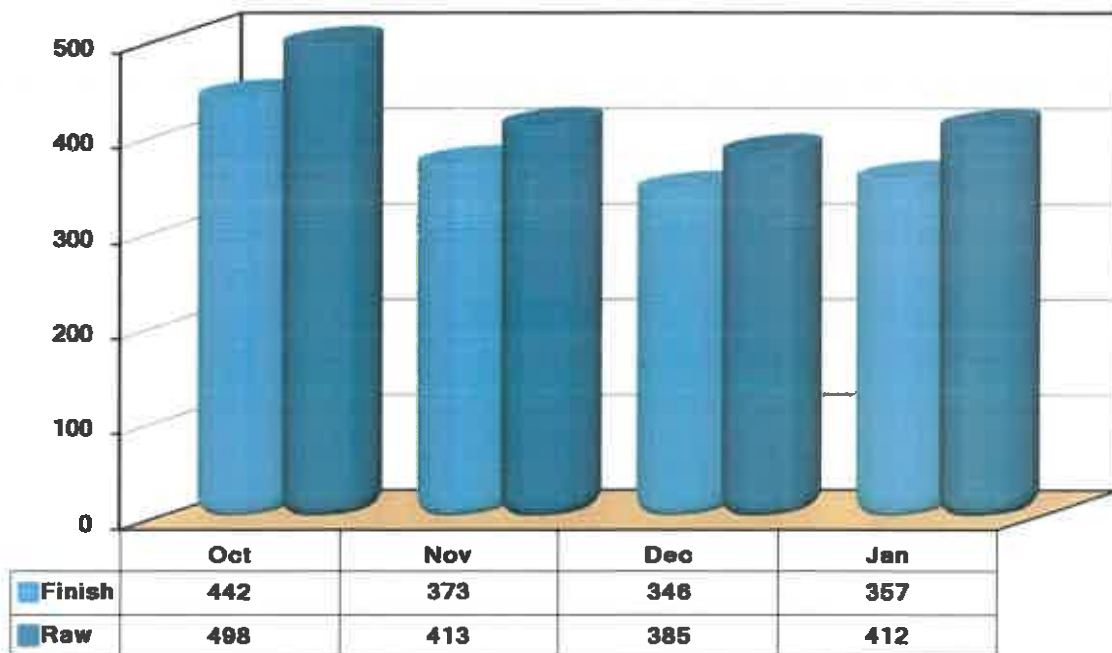
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company performed the chlorine dioxide generator monthly service and the collected monthly chlorite samples.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters. Staff and contractor removed Raw Water Pump 1 to get it repaired.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- JMJ Contractor Crew disassembled and removed underdrains, sand and media.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters. Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.
- Denali Contractor worked on Reservoir Sludge removal; Streets Department assisted with long-reach excavator and dump trucks.

**Water Treatment Plants
2022-23 Raw & Finish Water
Million Gals. (MG)**



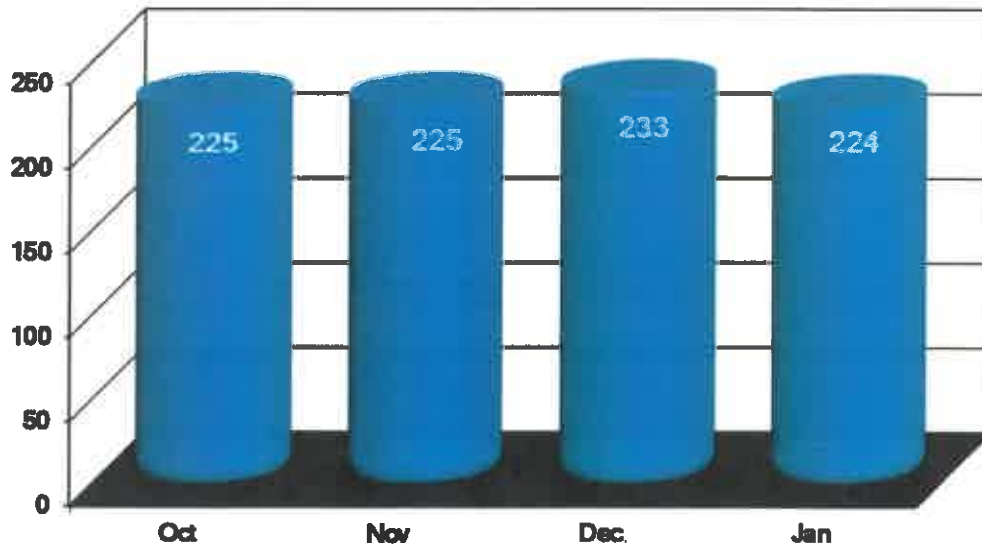
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 224.110 million gallons of Wastewater.

2022-23 Wastewater Million Gallons (MG)

| Avg | Max | Min | Oct | Nov | Dec | Jan | Y-T-D 22-23 | F-Y 21-22 |
|-----|-----|-----|-----|-----|-----|-----|----------------|--------------|
| 7.2 | 7.6 | 6.5 | 225 | 225 | 233 | 224 | 907 | 2,722 |

2022-23 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status

No violations this month. Plant operated at 54.64% capacity and is rated at 13.5 mgd; Yearly averaged 7.377 mgd; There was no rainfall recorded this month.

Wastewater - Risk Management Program

Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed.

Wastewater - Staff Developments

Saith Rodriguez was approved for the Wastewater Operator "D" Level license exam and will soon test as schedule permits. Travis Ray Dunn and Juan Cortez will be taking a Collections Class to complete their hours needed to apply for a Wastewater "C" license testing.

Wastewater - Facility Activities

The Supervisory Staff continues to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant is starting plans on how to upgrade the Plant's UV Disinfection System. Quotes will soon be delivered from Xylem to the City's Wastewater Plant. Plans to rehabilitate the disinfection system will allow the disinfection process to continue for an extended period of time without the added cost of new construction.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary and (automatically) exercised two emergency generators once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continue routine cleaning of clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works daily.
5. Maintenance Crew worked on Aerator 3 for the Pretreatment Pond and checked for oil leakage.
6. Maintenance Crew set up sampler at Rio Grande Juice Company.
7. Maintenance Crew worked on Clarifier 3 for proper function.

8. Plant equipment hours were logged down for the month.
9. Worked on Rotors to maintain sludge levels.
10. Worked on Odor Control Systems to reduce foul odors to the community.

Wastewater - Contract Work The City's contracted electricians worked and/or are working on the following:

1. J&E worked on (a.) Influent Flow Meter for the 4.5 mgd Plant Expansion; (b.) the emergency belt "stop" switch for dewatering system.
2. Hill Tex work done at the Plant was as follows.
 - Worked on electrical maintenance and upkeep for the MCC rooms and control panels.
 - Worked on LS Pump 4 electrical system; breaker was tripping and will need further testing.
 - Worked on repair/installation of surveillance cameras for Administration Entrances and Exits.

Wastewater - Other Contract Work

1. Denali continues to provide the Plant with sludge and grit removal services.
2. Cintas continues to provide uniform services, employee boot purchase option and door mat replacements.
3. Polydine continues to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department continued to contract out the work needed to replace air condition filters on all air conditioning units.

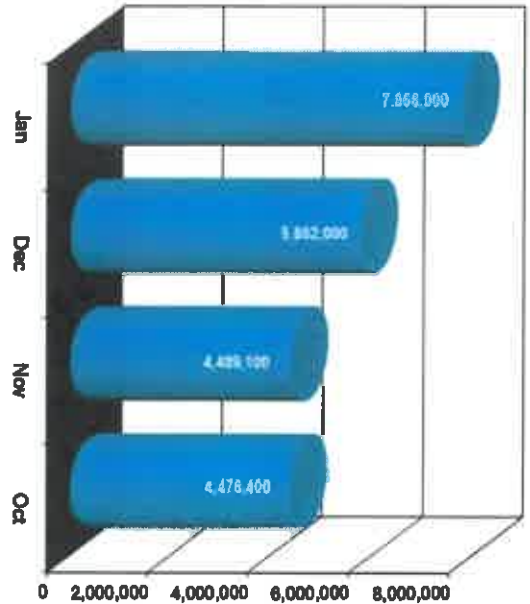
Wastewater - Lab Status All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. Staff received the 2022 calendar for biomonitoring sampling schedule from Bio-Aquatic Testing. Plant Supervisors continue using the EPA Discharge Monitoring Report Federal Reporting System to comply with the TCEQ permit. Plant is planning to purchase a backup pipette solution delivery tool; it will replace an outdated pipette.

Wastewater - Special Projects Capital improvements are being discussed for future improvements on Plant's efficiency and promote the permit renewal process. Projects include an upgrade on the UV System, reuse water distribution line, cover for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our dewatering sludge system Belt Press.

Pre-Treatment

Four surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continue to be accounted for by Meter Totalizers and truck tickets. The Lone Star Citrus Company transported 44 truckloads of 220,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 7,868,000 million gallons. Total sludge hauled was 1,080 cubic yards equivalent to fifty-four (54) roll off containers.

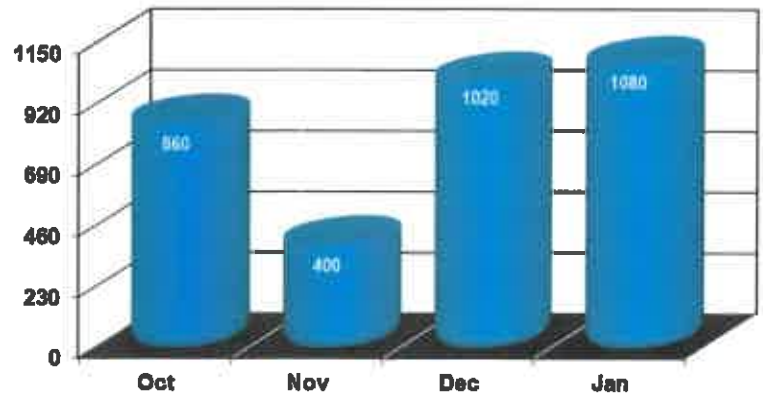
Pretreatment Flow (MG)



2022-23 Sludge Removal

| Month | Roll Offs | Cubic Yards |
|-----------|-----------|-------------|
| Oct | 43 | 860 |
| Nov | 20 | 400 |
| Dec | 51 | 1,020 |
| Jan | 54 | 1,080 |
| YTD 22-23 | 168 | 3,360 |
| F-Y 21-22 | 446 | 8,920 |

2022-23 Sludge Removal - Cubic Yards



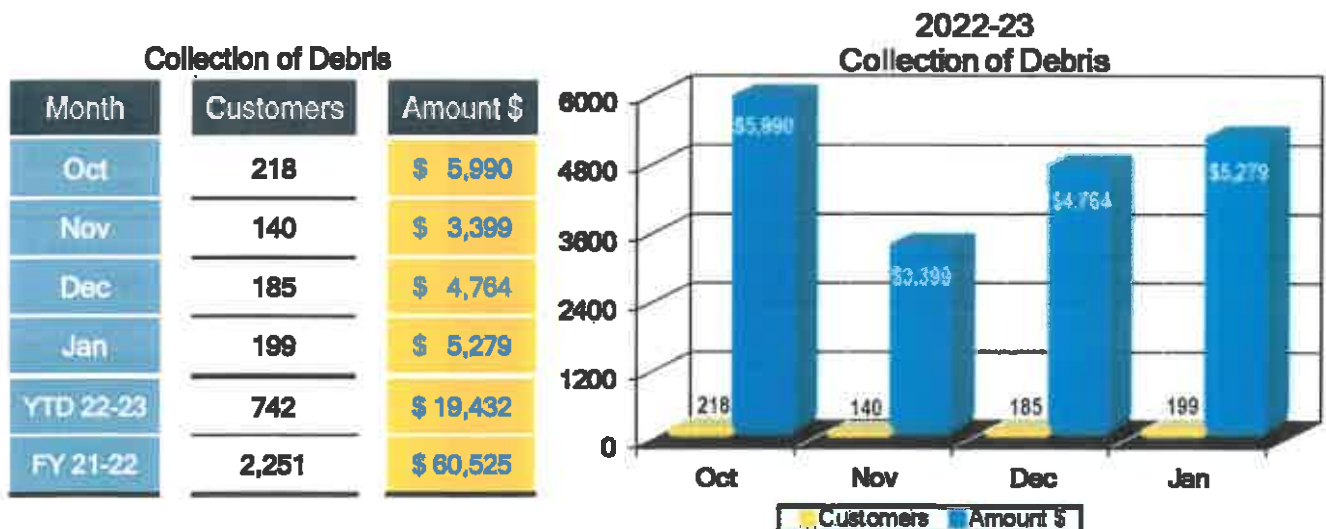
Street Division - Benchmark Summary

Our Street Crews paved 1,129 linear feet, 370 linear feet of alley, patched approximately 985 potholes; placed 68 signs, 58 poles (cemented), 50 clamps, 20 tees/cross pieces; inspected and repaired 203 traffic lights and street lights and street lamps; swept 964 street miles; removed 350 tires, and street crews cleared right-of-way tree limb obstructions throughout the City. There were 199 customers and a monetary Collection of Debris totaling \$5,279.

Street Improvement and Construction Projects

| Project Name | Linear Feet | Construction % Completion | Current Status | Project Cost | Contractor |
|---|---------------------------|---------------------------|----------------|--------------|-------------------|
| Durango / Shary / Mile 2 Street Overlay | 1,129 x 27 322.56 tons | 100% | 100% | \$ 5,783 | Street Department |
| Corinthians Catering Alley Overlay | 250 x 5 39.03 tons | 100% | 100% | | Street Department |
| Rick Brown Funeral Home Alley Overlay | 120 x 11.5 33.26 tons | 100% | 100% | | Street Department |
| Maintenance/Potholes Citywide HMA | 107.47 tons | 100% | 100% | \$ 8,597 | Street Department |

Collection of Debris There were 199 customers with a collection of debris totaling \$ 5,279.

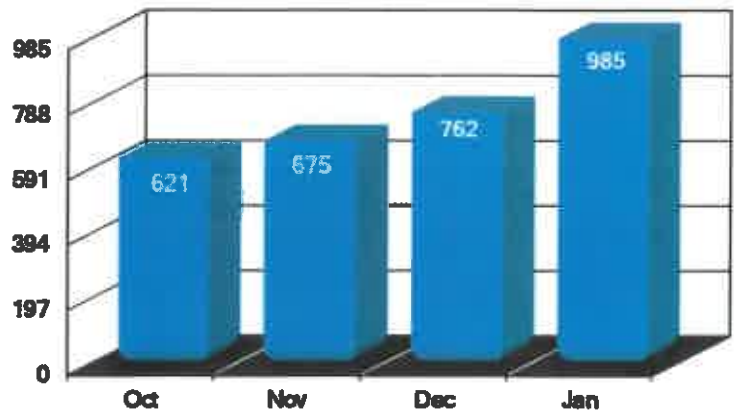


City Pothole Maintenance Street Crews filled a total of 985 potholes.

Pothole Benchmark

| Month | Y-T-D 21-22 | Y-T-D 22-23 |
|--------------|--------------|--------------|
| Oct | 780 | 621 |
| Nov | 710 | 675 |
| Dec | 820 | 762 |
| Jan | 780 | 985 |
| Total | 3,090 | 3,043 |

2022-23 Pothole Count

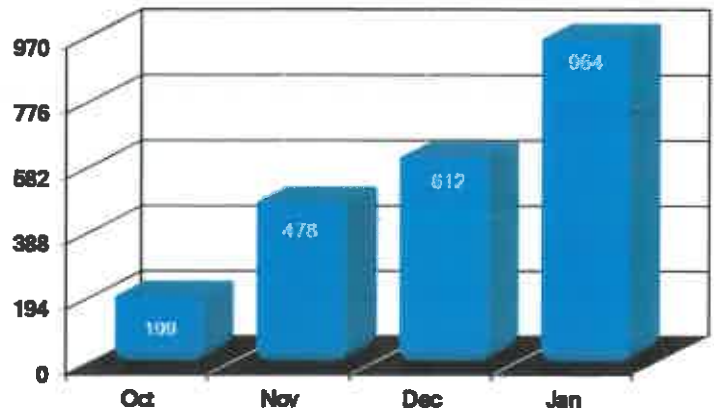


City Street Miles Swept Mr. Felipe Torres and Mr. Ruben Gutierrez, Sweeper Operators, cleaned 964 miles of curbside.

Street Sweeper Miles

| Month | Y-T-D 21-22 | Y-T-D 22-23 |
|---------------|--------------|--------------|
| Oct | 425 | 199 |
| Nov | 463 | 478 |
| Dec | 494 | 612 |
| Jan | 438 | 964 |
| Totals | 1,820 | 2,253 |

2022-23 Street Miles Swept

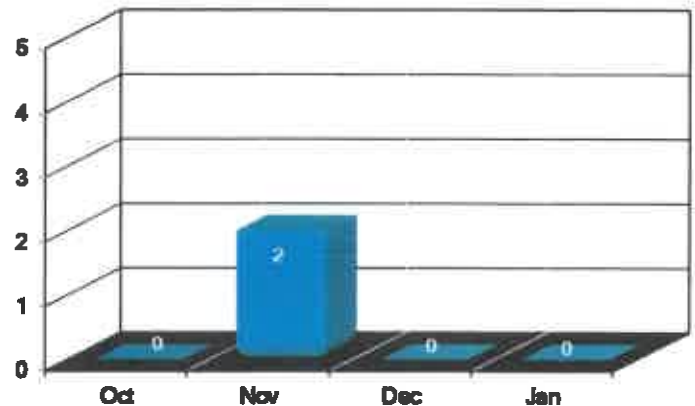


Lot Maintenance / Demolished Home There were no properties demolished.

Lot Maintenance/ Demolished Home

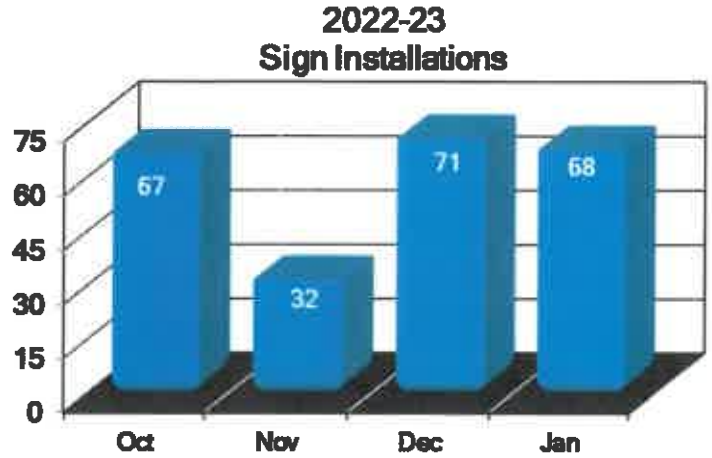
| Month | Y-T-D 21-22 | Y-T-D 22-23 |
|---------------|-------------|-------------|
| Oct | 0 | 0 |
| Nov | 0 | 2 |
| Dec | 0 | 0 |
| Jan | 0 | 0 |
| Totals | 0 | 2 |

2022-23 Lot Maintenance / Demolished Home



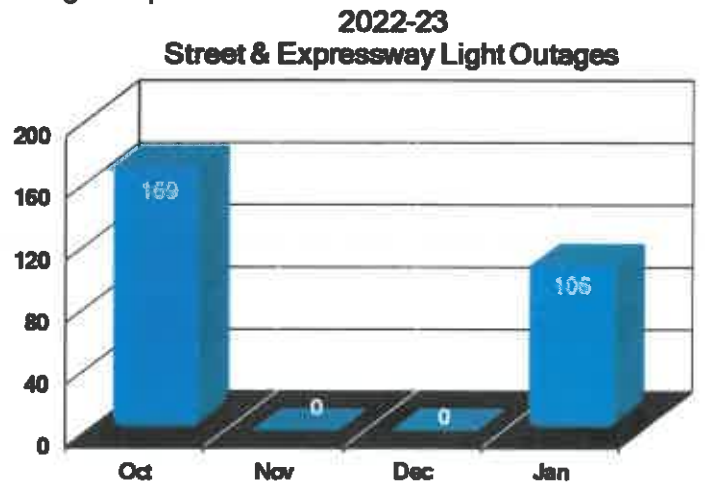
Sign Shop Output Measures Crews installed 68 signs and 58 poles (cemented), 50 clamps, 20 tees and cross pieces.

| Month | Sign Installations | | 22-23 Posts |
|--------|--------------------|-------------|-------------|
| | Y-T-D 21-22 | Y-T-D 22-23 | |
| Oct | 55 | 67 | 37 |
| Nov | 40 | 32 | 34 |
| Dec | 50 | 71 | 31 |
| Jan | 45 | 68 | 58 |
| Totals | 190 | 238 | 160 |



Street Light Maintenance There were 106 Street Light inspections this month.

| Month | Street Lights | |
|--------|---------------|-------------|
| | Y-T-D 21-22 | Y-T-D 22-23 |
| Oct | 285 | 169 |
| Nov | 20 | 0 |
| Dec | 30 | 0 |
| Jan | 295 | 106 |
| Totals | 630 | 275 |



Traffic Signal Light Maintenance Staff assisted with preparations during and after the Citrus Parade. Also, replaced 2 amber lamps on 83 and Highland.

| Month | School Zone | | | Traffic Signals Light Changes | | | | | | | |
|-----------|------------------------|-------------------|--------------|-------------------------------|-----|-------|-------------------|--------------------------|-----------|------|-------|
| | Light Bulb Replacement | Re-set Controller | School Maint | Green | Red | Amber | Walk / Don't Walk | Trouble shoot Controller | Reg Maint | Misc | Total |
| Oct | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 24 | 15 | 43 |
| Nov | 0 | 0 | 4 | 0 | 1 | 0 | 4 | 0 | 17 | 19 | 45 |
| Dec | 1 | 15 | 17 | 3 | 3 | 4 | 6 | 3 | 0 | 20 | 72 |
| Jan | 0 | 3 | 4 | 3 | 1 | 4 | 8 | 5 | 23 | 46 | 97 |
| YTD 22-23 | 2 | 19 | 26 | 7 | 5 | 8 | 18 | 8 | 64 | 100 | 257 |
| FY 21-22 | 17 | 10 | 64 | 14 | 17 | 13 | 30 | 46 | 285 | 386 | 882 |

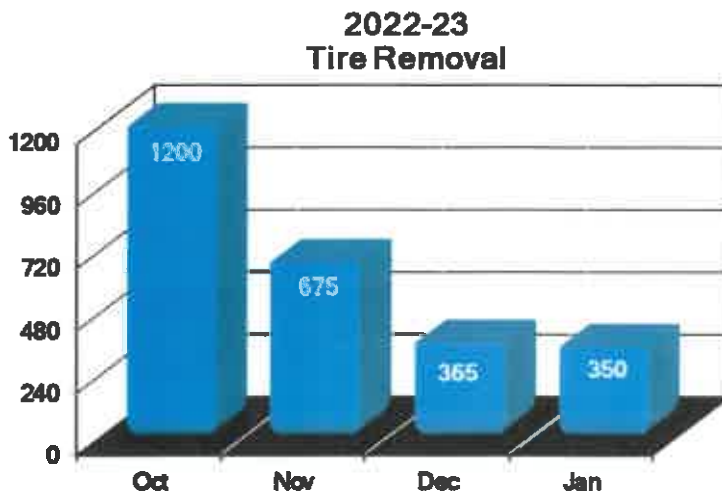
Storm Drainage

Street Crews cleared debris from storm drains and ditches throughout the City.

City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal There were 350 tires removed from the City this month.

| Month | Y-T-D 21-22 | Y-T-D 22-23 |
|--------|-------------|-------------|
| Oct | 1,000 | 1,200 |
| Nov | 1,150 | 675 |
| Dec | 425 | 365 |
| Jan | 375 | 350 |
| Totals | 2,950 | 2,590 |



Fleet Department

2022-23 Maintenance & Cost Summary

| Charge Code | Work Orders | Preventive Maintenance | Cost \$ |
|------------------|-------------|------------------------|------------|
| Oil Changes / PM | 55 | 55 | \$ 33,000 |
| Repairs | 21 | 0 | \$ 26,800 |
| Totals | 76 | 55 | \$ 59,800 |
| Y-T-D 22-23 | 273 | 215 | \$ 158,400 |
| F-Y 21-22 | 805 | 574 | \$ 475,380 |

2022-23 Fleet Work Order Benchmark

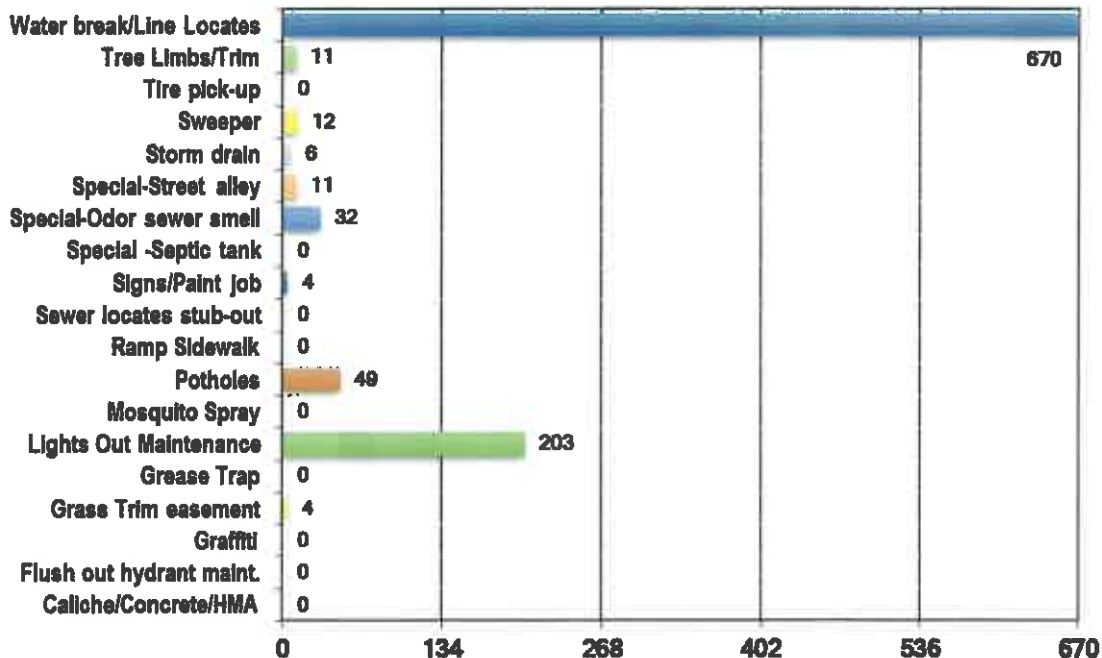


Administration

Request for Service Calls

| Service Type | Oct | Nov | Dec | Jan | Y-T-D 22-23 | F-Y 21-22 |
|---------------------------|--------------|------------|------------|--------------|----------------|---------------|
| Caliche/Concrete/HMA | 2 | 1 | 1 | 0 | 4 | 14 |
| Flush Hydrant Maintenance | 110 | 61 | 0 | 0 | 171 | 305 |
| Graffiti | 0 | 0 | 0 | 0 | 0 | 2 |
| Grass Trim easement | 15 | 6 | 6 | 4 | 31 | 171 |
| Grease Trap | 0 | 0 | 0 | 0 | 0 | 8 |
| Lights Out Maintenance | 212 | 45 | 72 | 203 | 532 | 2,087 |
| Mosquito spray | 0 | 0 | 0 | 0 | 0 | 5 |
| Potholes | 114 | 121 | 105 | 49 | 389 | 1,427 |
| Ramp Sidewalk | 0 | 0 | 0 | 0 | 0 | 1 |
| Sewer locates stub-out | 0 | 0 | 0 | 0 | 0 | 0 |
| Signs/Paint job | 3 | 4 | 5 | 4 | 16 | 71 |
| Special -Septic tank | 0 | 0 | 0 | 0 | 0 | 0 |
| Special-Odor smell | 26 | 19 | 35 | 32 | 112 | 289 |
| Special-Street alley | 15 | 15 | 2 | 11 | 43 | 155 |
| Storm drain | 5 | 11 | 9 | 6 | 31 | 76 |
| Sweeper | 13 | 10 | 20 | 12 | 55 | 128 |
| Tire pick-up | 41 | 1 | 1 | 0 | 43 | 66 |
| Tree Limbs/Trim | 15 | 7 | 4 | 11 | 37 | 179 |
| Water break/Line locates | 672 | 468 | 538 | 670 | 2,348 | 5,339 |
| Total | 1,243 | 769 | 798 | 1,002 | 3,812 | 10,323 |

January 2023 Request for Service Calls



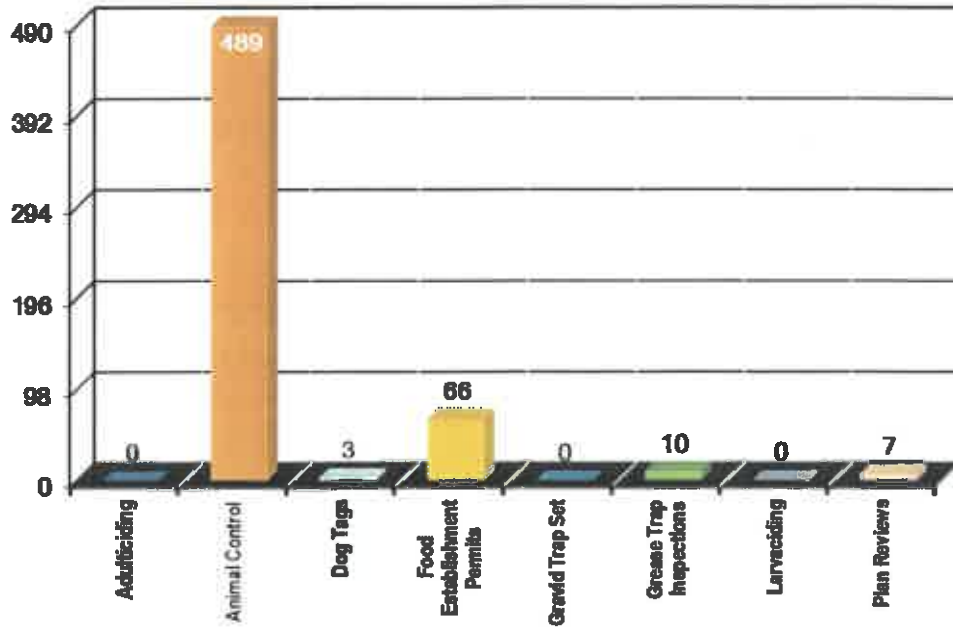
Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for January 2023.

| Service Type | Oct | Nov | Dec | Jan | Y-T-D 22-23 | F-Y 21-22 |
|-------------------------|------------|------------|------------|------------|--------------|--------------|
| Adulticiding | 0 | 0 | 0 | 0 | 0 | 4 |
| Animal Control | 585 | 394 | 419 | 489 | 1,887 | 5,888 |
| Dog Tags | 8 | 16 | 3 | 3 | 30 | 89 |
| Food Est. Permits | 64 | 42 | 54 | 66 | 226 | 722 |
| Gravid Trap Set | 0 | 0 | 0 | 0 | 0 | 3 |
| Grease Trap Inspections | 2 | 2 | 2 | 10 | 16 | 16 |
| Larvaciding | 0 | 0 | 0 | 0 | 0 | 8 |
| Plan Reviews | 8 | 8 | 6 | 7 | 29 | 102 |
| Total | 667 | 462 | 484 | 575 | 2,188 | 6,832 |

**January 2023
Health Department Service Requests**

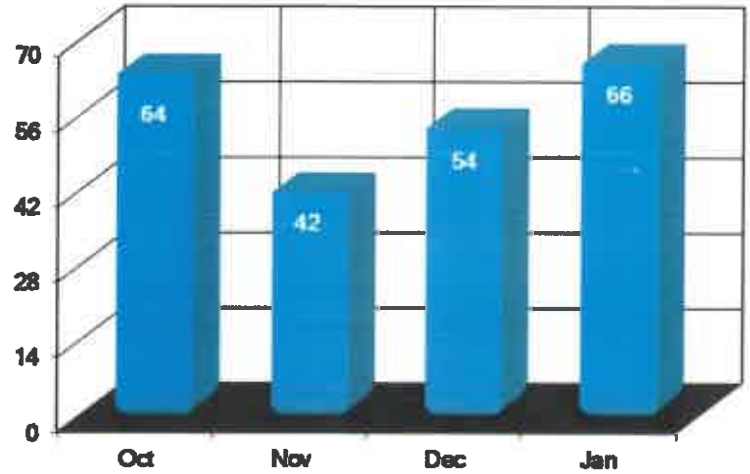


Health Permits

A total of 66 Food Establishment permits were issued this month.

| Food Establishment Permits | | |
|----------------------------|-------------|-------------|
| Month | Y-T-D 21-22 | Y-T-D 22-23 |
| Oct | 53 | 64 |
| Nov | 33 | 42 |
| Dec | 20 | 54 |
| Jan | 73 | 66 |
| Totals | 179 | 226 |

2022-23 Health Permits



Animal Control Service Calls

Citizens called (489 calls) regarding Animal Control concerns.

| Animal Control Service | | |
|------------------------|-------------|-------------|
| Month | Y-T-D 21-22 | Y-T-D 22-23 |
| Oct | 479 | 585 |
| Nov | 501 | 394 |
| Dec | 511 | 419 |
| Jan | 546 | 489 |
| Totals | 2,037 | 1,887 |

2022-23 Animal Control Service Calls



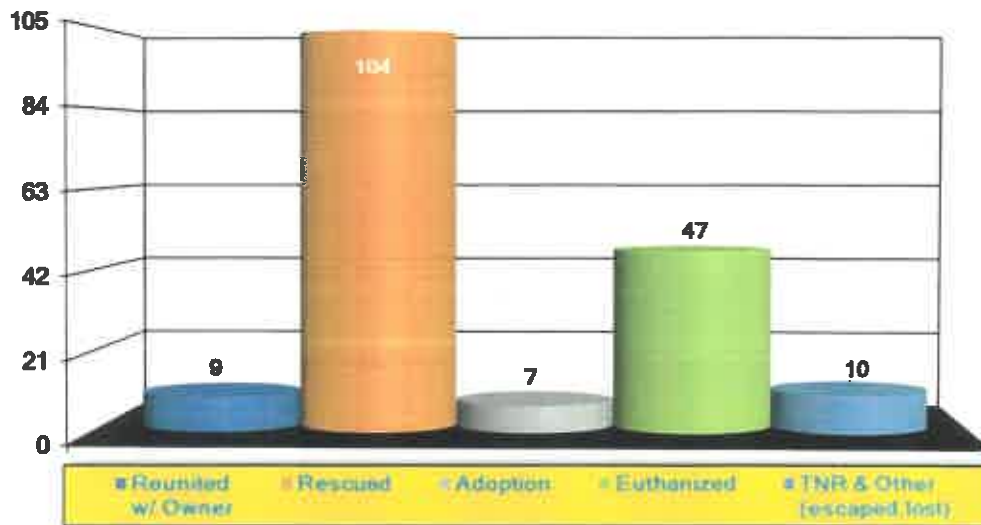
Health Department - Animal Shelter

Below please find the January 2023 Animal Shelter information.

2022-23 Animal Shelter

| Month | Reunited w/ Owner | Rescued | Adoption | Euthanized | TNR & Other (escaped, lost) |
|-----------|-------------------|---------|----------|------------|-----------------------------|
| Oct | 13 | 82 | 12 | 28 | 11 |
| Nov | 9 | 18 | 38 | 43 | 22 |
| Dec | 12 | 51 | 14 | 28 | 24 |
| Jan | 9 | 104 | 7 | 47 | 10 |
| YTD 22-23 | 43 | 255 | 71 | 146 | 67 |
| FY 21-22 | 212 | 1,378 | 90 | 501 | 276 |

January 2023 - Animal Shelter

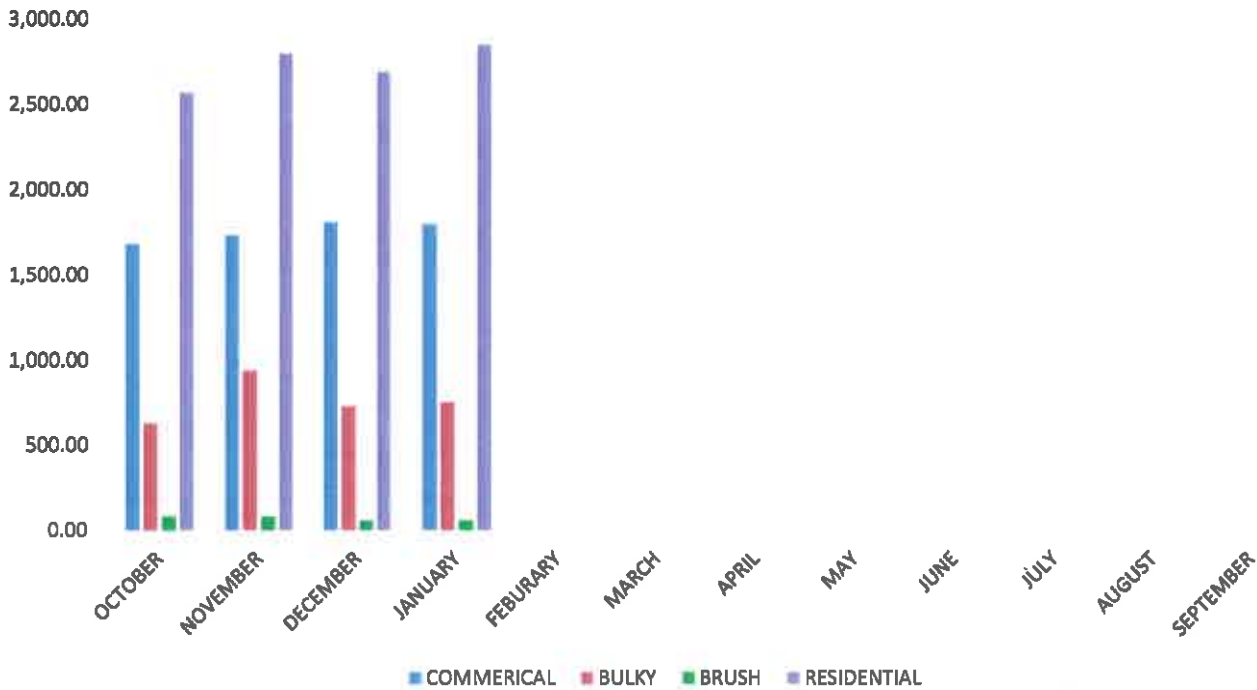


SANITATION DEPARTMENT

For the month of January 2023, the City of Mission Sanitation Department disposed & combined **5473.86** tons of trash/bulky items. In addition, 4928.00 cubic yards of brush was collected at our sanitation landfill.

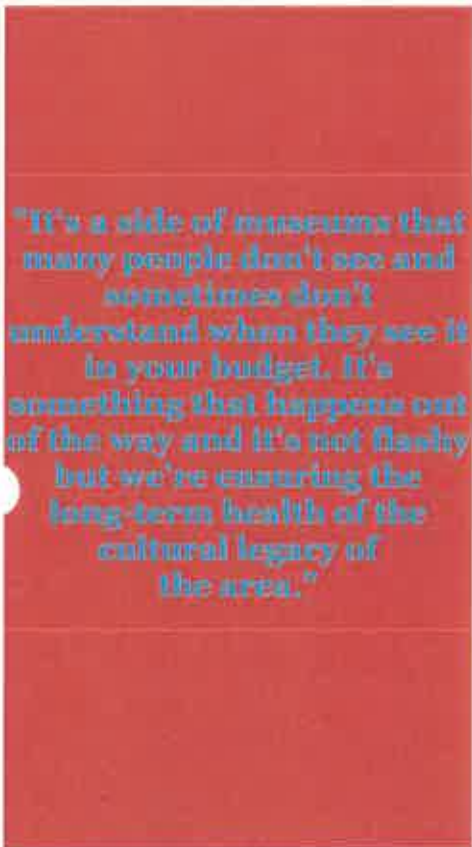
| Month | TONS | CUBIC YARDS | TONS | TONS | TONS |
|-----------|-------------|-------------|--------|------------|--------|
| | RESIDENTIAL | BRUSH | BULKY | COMMERICAL | BRUSH |
| OCTOBER | 2,574.99 | 6,552.00 | 636.00 | 1,688.36 | 88.452 |
| NOVEMBER | 2,804.30 | 6440.00 | 944.89 | 1740.00 | 86.94 |
| DECEMBER | 2,694.88 | 4648.00 | 735.00 | 1815.41 | 62.748 |
| JANUARY | 2,853.87 | 4928.00 | 758.30 | 1802.34 | 66.528 |
| FEBURARY | | | | | 0 |
| MARCH | | | | | 0 |
| APRIL | | | | | 0 |
| MAY | | | | | 0 |
| JUNE | | | | | 0 |
| JULY | | | | | 0 |
| AUGUST | | | | | 0 |
| SEPTEMBER | | | | | 0 |
| Total | | | | | |

2022 - 2023 SANITATION PICK UP (TONS)



MISSION HISTORICAL MUSEUM

Departmental Report January 2023



PERFORMANCE INDICATORS:

| FY 2022-2023 | | | | |
|------------------------|--------------|--------------|--------------|--------------|
| Performance Indicators | October | November | December | January |
| General Attendance | 62 | 20 | 65 | 72 |
| Programs | 1,000 | 0 | 123 | 40 |
| Tours | 0 | 5 | 0 | 0 |
| Social Media | 3,789 | 3289 | 9,179 | 3,783 |
| Outreach | 0 | 60 | 20 | 0 |
| Meetings Hosted | 0 | 0 | 0 | 0 |
| Total: | 4,851 | 3,374 | 9,387 | 3,895 |

of people served (January 1– January 30)

Public and Educational Programs/Events

Past Programs/Events:

- Dec 8th Museum 20th Anniversary
- Dec 10th MHM Lecture Series
- Jan 13th MHM Lecture Series

Upcoming Programs/Events:

- Feb 2nd Turning of the Quilt
- Feb 11th MHM Lecture Series
- Feb 24th Grapefruit Classic Golf Tournament

Other Items:

- Ongoing History of Mission Loteria Game
- Ongoing Mission: Timeline (completed)
- Dec Humanities Texas Relief Grant (in production)
- Jan Quilt Show Exhibit
- Feb 17th Career Day



Mission Police Department



Monthly Report January 2023



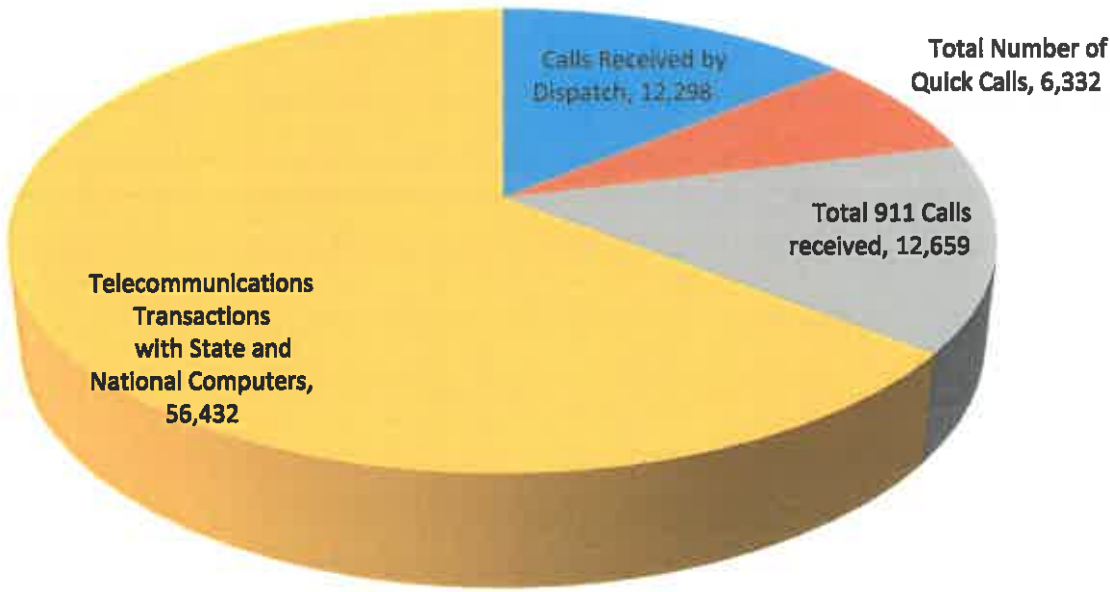
Mission Police Department

Monthly Report for January 2023



Communications Division

| | Jan 23 | FY 22-23 YTD |
|--|---------------|---------------------|
| Calls Received by Dispatch | 2,983 | 12,298 |
| Total Number of Quick Calls | 1,753 | 6,332 |
| Total 911 Calls received | 3,451 | 12,659 |
| Telecommunications Transactions with State and National Computers | 15,559 | 56,432 |





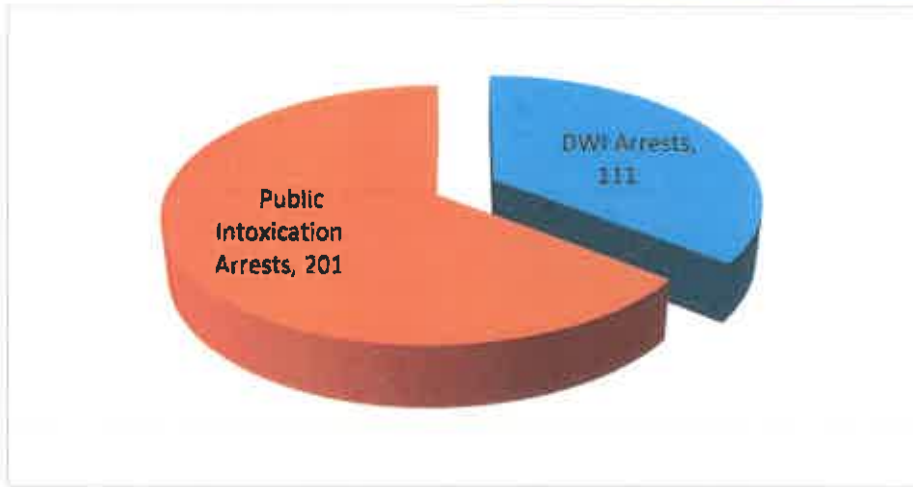
Mission Police Department Monthly Report for January 2023



Patrol Division

DWI Arrests
Public Intoxication Arrests

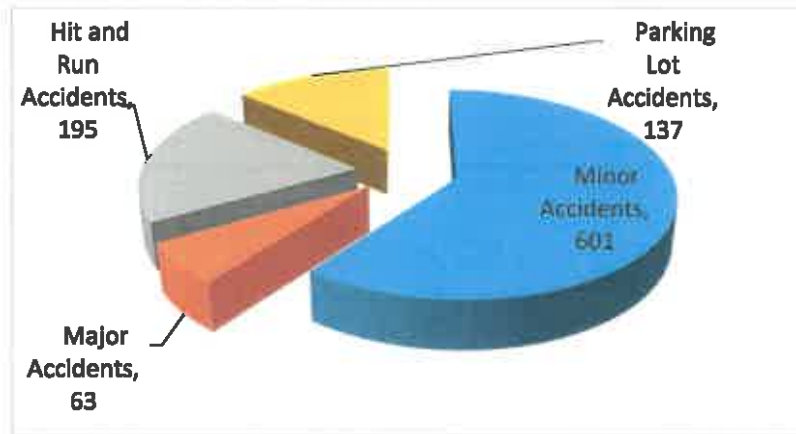
| | Jan 23 | FY 22-23 YTD |
|-----------------------------|---------------|---------------------|
| DWI Arrests | 33 | 111 |
| Public Intoxication Arrests | 59 | 201 |



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

| | Jan 23 | FY 22-23 YTD |
|-----------------------|---------------|---------------------|
| Minor Accidents | 123 | 601 |
| Major Accidents | 15 | 63 |
| Hit and Run Accidents | 50 | 195 |
| Parking Lot Accidents | 29 | 137 |





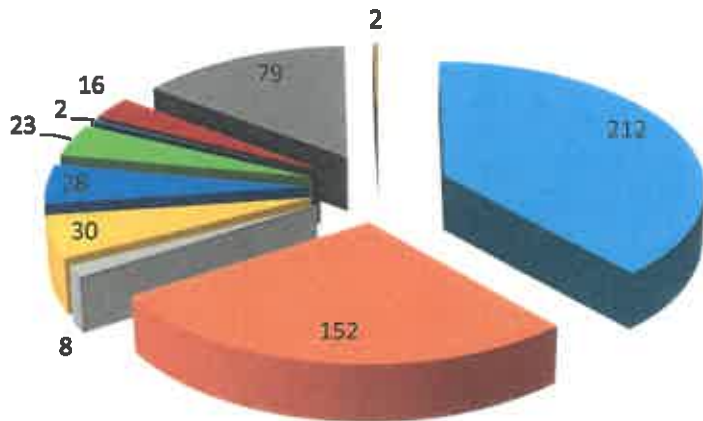
Criminal Investigations Criminal Case Submissions



- Adult Misdemeanor Cases Submitted to DA's Office**
- Adult Felony Cases Submitted to DA's Office**
- Adult Cases Submitted to Mission Municipal Court**
- Adult Misdemeanor Arrests**
- Adult Felony Arrest**
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department**
- Juvenile Felony Cases Submitted to Juvenile Probation Department**
- Juvenile Cases Submitted to Mission Municipal Court**
- Juvenile Misdemeanor Arrests**
- Juvenile Felony Arrests**

| | Jan 23 | FY 22-23 YTD |
|---|---------------|---------------------|
| Adult Misdemeanor Cases Submitted to DA's Office | 75 | 212 |
| Adult Felony Cases Submitted to DA's Office | 49 | 152 |
| Adult Cases Submitted to Mission Municipal Court | 3 | 8 |
| Adult Misdemeanor Arrests | 4 | 30 |
| Adult Felony Arrest | 9 | 28 |
| Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department | 3 | 23 |
| Juvenile Felony Cases Submitted to Juvenile Probation Department | 1 | 2 |
| Juvenile Cases Submitted to Mission Municipal Court | 4 | 16 |
| Juvenile Misdemeanor Arrests | 3 | 79 |
| Juvenile Felony Arrests | 1 | 2 |

Jan 23



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department



Mission Police Department

Monthly Report for January 2023

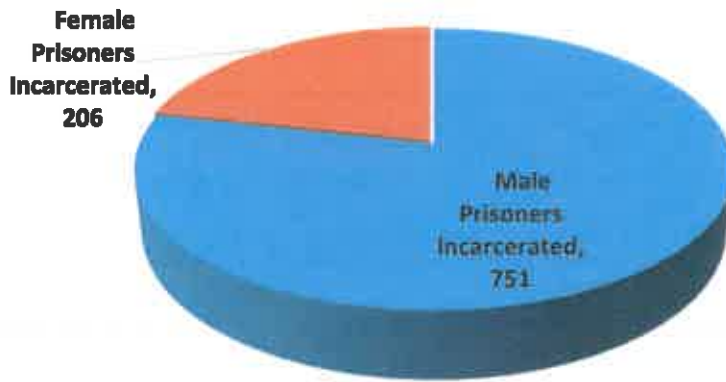


Jail Division

Adults

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

| | <u>Jan 23</u> | <u>FY 22-23 YTD</u> |
|-------------------------------|---------------|---------------------|
| Male Prisoners Incarcerated | 200 | 751 |
| Female Prisoners Incarcerated | 56 | 206 |
| Total | 256 | 957 |



Juveniles

Male Prisoners Incarcerated
Female Prisoners Incarcerated
Total

| | <u>Jan 23</u> | <u>FY 22-23 YTD</u> |
|-------------------------------|---------------|---------------------|
| Male Prisoners Incarcerated | 4 | 19 |
| Female Prisoners Incarcerated | 3 | 12 |
| Total | 7 | 31 |





Narcotics Division -DEA

| | Jan 23 | FY 22-23 YTD |
|--------------------------------------|----------------|---------------------|
| Seizures | | |
| Marihuana (lbs) | 25.57 | 370.03 |
| (Street Value -\$506.00 per pound) | \$12,939.43 | \$187,236.19 |
| Cocaine (kilos) | 178.55 | 261.96 |
| (Street Value -\$21,000.00 per Kilo) | \$3,749,550.00 | \$5,501,160.00 |
| Vicodin | 0 | 0.00 |
| (Street Value -\$3.00 per pill) | \$0.00 | \$0.00 |
| Heroin (kilos) | 0 | 0.00 |
| (Street Value -\$17,680.00 per Kilo) | \$0.00 | \$0.00 |
| Methamphetamine (kilos) | 0.181 | 0.18 |
| (Street Value -\$11,925.00 per Kilo) | \$2,158.43 | \$2,158.43 |
| Currency Seizures: | \$430,690.00 | \$460,810.00 |
| Vehicle Seizures: | 4 | 6 |
| Arrest: | 1 | 8 |

Narcotics Division -Immigration & Customs Enforcement

| | Jan 23 | FY 22-23 YTD |
|--------------------------------------|----------------|---------------------|
| Seizures | | |
| Marihuana (lbs) | 0 | 0.00 |
| (Street Value -\$506.00 per pound) | \$0.00 | \$0.00 |
| Cocaine (kilos) | 79.51 | 226.01 |
| (Street Value -\$21,000.00 per Kilo) | \$1,669,710.00 | \$4,746,210.00 |
| Heroin (kilos) | 0 | 0.00 |
| (Street Value -\$17,680.00 per Kilo) | \$0.00 | \$0.00 |
| Methamphetamine (kilos) | 0 | 1374.00 |
| (Street Value -\$11,925.00 per Kilo) | \$0.00 | \$16,384,950.00 |
| Currency Seizures: | \$554,425.00 | \$1,199,545.00 |
| Vehicle Seizures: | 4 | 4 |
| Arrest: | 8 | 17 |



Mission Police and Criminal Investigations

Narcotics

| | Jan 23 | FY 22-23 YTD |
|--------------------------------------|---------------|---------------------|
| Marihuana (pounds) | 0.32 | 1.03 |
| (Street Value -\$506.00 per pound) | \$163.44 | \$521.69 |
| Cocaine (kilos) | 0.0154 | 0.05 |
| (Street Value -\$21,000.00 per Kilo) | \$323.40 | \$1,108.80 |
| Currency | \$6,370.00 | \$6,402.13 |

U.S. Marshal Task Force

| | Jan 23 | FY 22-23 YTD |
|-----------------------|---------------|---------------------|
| Fugitive Apprehension | 120 | 360 |
| Mission CIB Warrants | 2 | 13 |

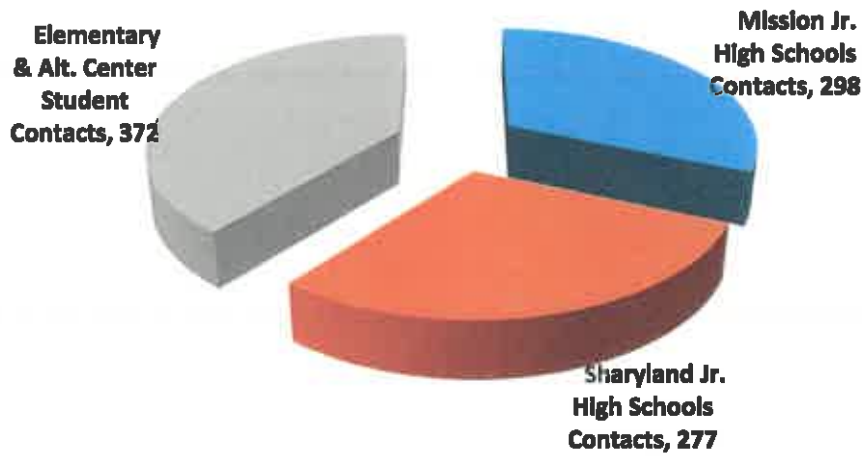


Mission Police Department Monthly Report for January 2023



Educational Resource Officer Program

| | <u>Jan 23</u> | <u>FY 22-23 YTD</u> |
|---|---------------|---------------------|
| Mission Jr. High Schools Contacts | 82 | 298 |
| Sharyland Jr. High Schools Contacts | 76 | 277 |
| Elementary & Alt. Center Student Contacts | 61 | 372 |



| | <u>Jan 23</u> | <u>FY 22-23 YTD</u> |
|------------------------|---------------|---------------------|
| Mission High Schools | 141 | 629 |
| Sharyland High Schools | 127 | 536 |

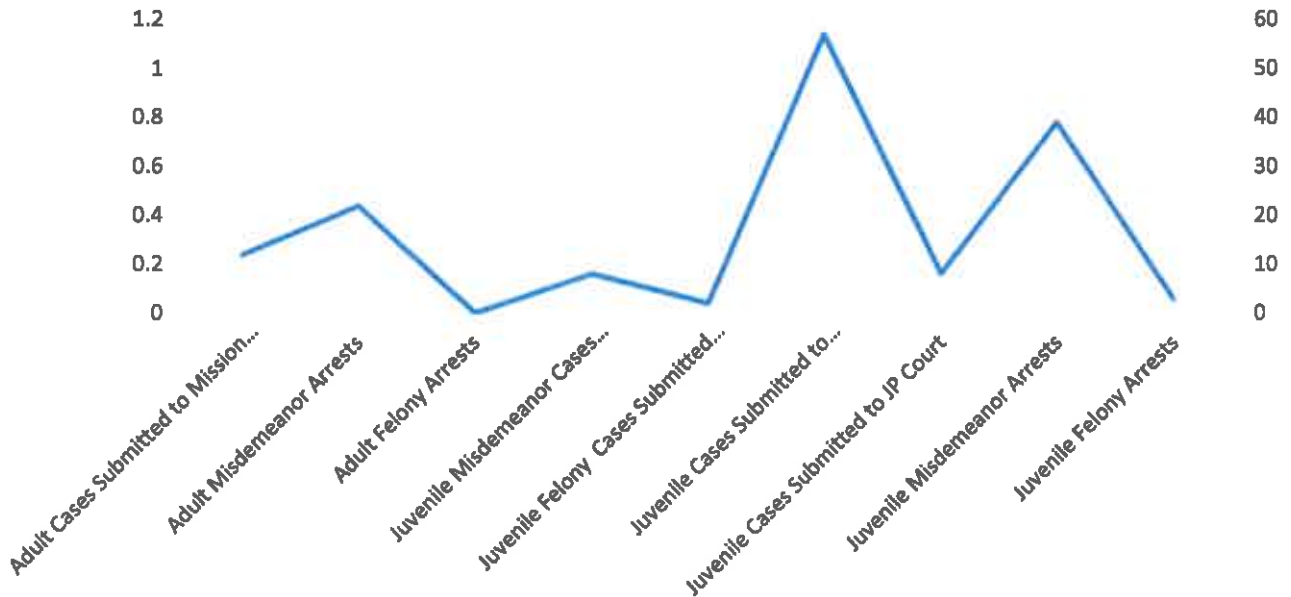


Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



| | Jan 23 | FY 22-23 YTD |
|---|---------------|---------------------|
| Adult Cases Submitted to Mission Municipal Court | 1 | 12 |
| Adult Misdemeanor Arrests | 6 | 22 |
| Adult Felony Arrests | 0 | 0 |
| Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department | 0 | 8 |
| Juvenile Felony Cases Submitted to Juvenile Probation Department | 1 | 2 |
| Juvenile Cases Submitted to Mission Municipal Court | 7 | 57 |
| Juvenile Cases Submitted to JP Court | 1 | 8 |
| Juvenile Misdemeanor Arrests | 5 | 39 |
| Juvenile Felony Arrests | 0 | 3 |

Adult & Juvenile Cases Submitted by Police Officers





Mission Police Department

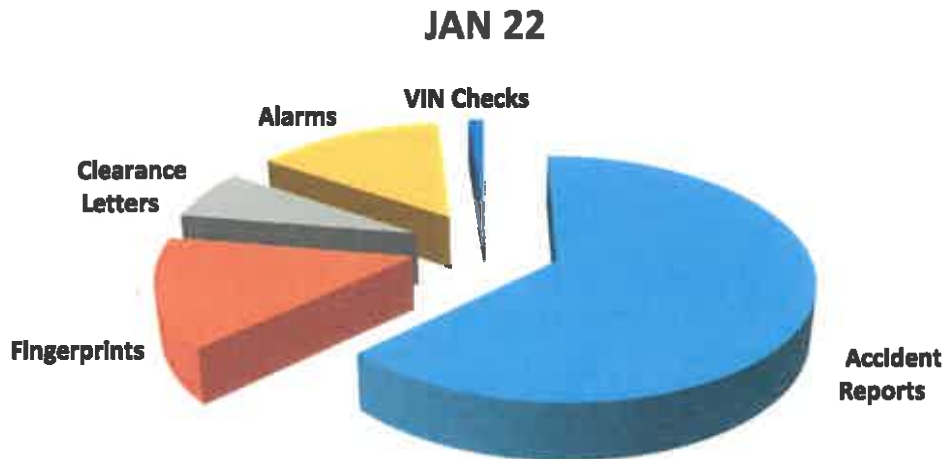
Monthly Report for January 2023



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

| | <u>Jan 22</u> | <u>FY 22-23 YTD</u> |
|-------------------|---------------|---------------------|
| Accident Reports | 140 | 364 |
| Fingerprints | 34 | 85 |
| Clearance Letters | 13 | 40 |
| Alarms | 78 | 82 |
| VIN Checks | 3 | 7 |
| TOTAL | 268 | 578 |





**BOYS & GIRLS CLUB
OF MISSION**

Departmental Report January 2023

- **Programs**
 - BGCM has implemented Girls In Power program which promotes independence and educational growth among our female members age 8 to 16
 - BGCM has instituted TXSYN program which follows members progress through various programs such as Smart Moves and Healthy Habits
- **Athletics**
 - BGCM began basketball season which will be serving a record 620 participants and 62 teams
 - BGCM begins baseball registration in February.
 - BGCM will begin Sharyland ISD flag football and volleyball leagues in February. Each league will consist of 8 teams representing all Sharyland elementaries.
- **General**
 - BGCM partnered with four other local Boys & Girls Clubs and have been earmarked for an allocation of up to \$2 million from the federal government for program improvements to be distributed evenly among participating clubs. Award letter from federal government is expected to be issued in the first quarter of 2023.
 - BGCM Media Department will incorporate podcasting, news telecasts, video production, and other media related activities to members 9 to 17
 1. Members will develop club related programming as well as cover different club and community events.
 2. As the department grows, members will be doing featurettes on club alumni and how the club has affected them. Series will be named, "My Club, My Future"
 - BGCM went live with MyClubHub and website (BGCMISSION.NET).
 1. Parents will have access to online registration for all programs
 - a. Bgcm is producing a tutorial video that will allow parents to create user profiles that will give them access to real time updates on their childrens participation
 - BGCM was name and Advocate For Youth by BGCA. This puts our club at the top 10% of all Boys & Girls Clubs of America
 - BGCM continues program development and building upgrades that will only benefit our youth

MEMORANDUM

TO: RANDY PEREZ, CITY MANAGER
FROM: SUSANA DE LUNA, PLANNING DIRECTOR
DATE: FEBRUARY 3, 2023
SUBJ: MONTHLY REPORT JANUARY 2023

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

JANUARY 2023

| | |
|--------------------------------|----------|
| REZONINGS: | 0 |
| CONDITIONAL USE PERMIT: | 5 |
| HOMESTEAD APPROVALS: | 0 |
| SUBDIVISIONS: | 2 |
| SINGLE LOT VARIANCES: | 0 |
| VARIANCES (ZBA): | 8 |
| SITE PLAN APPROVALS: | 0 |
| OTHER P&Z REQUESTS: | 4 |

CODE ENFORCEMENT
MONTHLY REPORT
JANUARY 2023

Item 9.

| | Notices Sent |
|--|-------------------------|
| COMPLAINTS RECEIVED | 77 |
| WEEDY LOT LETTERS | 14 |
| PROPERTIES SENT TO MOWER'S LIST | 13 |
| PROPERTIES MOWED | 13 |
| SIGNS | 262 |
| JUNKED VEHICLES / BOATS | 23 |
| CONSTRUCTION W/OUT A PERMIT/SETBACKS | 12 |
| HEALTH & SANITATION/STAGNANT WATER/OVERGROWN VEG./GARBAGE/ DEAD TREES | 36 |
| HOME OCCUPATION/SIGNAGE | 6 |
| SIGHT OBSTRUCTION (SIDEWALKS / RIGHT-A-WAY) | 0 |
| UNSAFE/UNSECURED BLDG | 2 |
| DOUBLE OCCUPANCY/HOOKED UP RV | 5 |
| ILLEGAL DUMPING | 0 |
| NON RESIDENTIAL PARKING/SEMI TRUCKS | 2 |
| NO BUSINESS LICENSE/CUP REQ'D / NO GARAGE SALE PERMITS | 15 |
| STORAGE OF VEHICLES/BOATS/TRAILERS | 5 |
| DEMOLITION FOR UNSAFE BUILDINGS | 0 |
| POTHoles /PARKING LOT MAINTENANCE/LIGHTING | 0 |
| IPMC VIOLATIONS | 3 |
| ZONING VIOLATIONS | 3 |
| CASES FILED IN COURT | 33 |
| CASES SEEN IN COURT | 47 |
| CASES CLOSED | 118 |

**Building Permit and Inspections
Activity Report for
The Month of January 2023**

| Total # of Building Permits | Building Permit Value | Building Permit Fee | Types of Building Permits |
|--|----------------------------------|--------------------------------|--------------------------------------|
| 27 | \$5,527,745.00 | \$11,757.00 | New Dwelling |
| 2 | \$1,800,000.00 | \$29,783.80 | Commercial |
| | | | Assembly |
| | | | Apartments |
| | | | Warehouse |
| | | | Move Out Houses/Move Within |
| | | | Move In Houses |
| 1 | \$5,600.00 | \$105.00 | Move in Mobile Homes |
| | | | Schools |
| 5 | \$155,900.00 | \$1,575.00 | Swimming Pools |
| 7 | \$11,700.00 | \$239.40 | Sheds |
| 10 | \$184,850.00 | \$1,095.75 | Signs |
| 9 | \$75,920.00 | \$473.40 | Fence |
| | | | Tower |
| | | | Gas Tanks Pumps |
| 1 | | \$55.00 | Demolition |
| | | | Water Well/Recreation Const. |
| 62 | \$7,761,715.00 | \$45,084.35 | Totals |
| | | | Additions / Remodeling |
| 41 | \$2,156,741.79 | \$6,398.60 | Residential Buildings |
| 10 | \$3,707,368.00 | \$28,212.66 | Commercial Buildings |
| | | | Apartment Buildings |
| | | | Assembly Buildings |
| | | | School Buildings |
| | | | Awnings/Decks |
| 15 | \$58,800.00 | \$1,942.16 | Carports/Concrete |
| 14 | \$49,300.00 | \$1,591.45 | Porches/Driveways/Sidewalks |
| | | | Garages/Canopies |
| | | | Hobby Shops |
| 80 | \$5,972,209.79 | \$38,144.87 | Totals |
| Total Building Permits | | | 142 |
| Total Building Valuation | | | \$13,733,924.79 |
| Total Building Permit Fees | | | \$83,229.22 |

Prepared By: RACHEL ALVAREZ
Date: 2/1/2023

Page 2
 Monthly Report for January 2023

I. Permits Issued

A. Building

| | |
|-------------|------------------------|
| Number | <u>142</u> |
| Value | <u>\$13,733,924.79</u> |
| Permit Fees | <u>\$83,229.22</u> |

B. Electrical, T-Pole, & T-Clear

| | |
|-------------|--------------------|
| Number | <u>141</u> |
| Permit Fees | <u>\$16,452.00</u> |

C. Mechanical

| | |
|-------------|---------------------|
| Number | <u>47</u> |
| Value | <u>\$245,195.20</u> |
| Permit Fees | <u>\$4,231.50</u> |

D. Plumbing, Gas & Sprinkler System

| | |
|-------------|-------------------|
| Number | <u>93</u> |
| Permit Fees | <u>\$8,139.50</u> |

TOTALS

| | |
|-----------------------------|------------------------|
| Total Permits Issued | <u>423</u> |
| Total Valuation | <u>\$13,979,119.99</u> |
| Total Permit Fees | <u>\$112,052.22</u> |

II. Number of Inspections Conducted

590

III. Other Fees

| | |
|--|-------------------|
| A. Business License Application | |
| Number | <u>36</u> |
| Permit Fees | <u>\$1,800.00</u> |
| | |
| B. Garage Sale Permits | |
| Number | <u>292</u> |
| Permit Fees | <u>\$3,225.00</u> |
| | |
| C. Health Cards | |
| Number | <u>0</u> |
| Permit Fees | <u>\$0.00</u> |
| | |
| D. Builder Registration | |
| Number | <u>5</u> |
| Permit Fees | <u>\$450.00</u> |
| | |
| E. Electrician Registration | |
| Number | <u>0</u> |
| Permit Fees | <u>\$0.00</u> |
| | |
| F. Plumbing Registration | |
| Number | <u>0</u> |
| Permit Fees | <u>\$0.00</u> |
| | |
| G. Mechanical Registration | |
| Number | <u>0</u> |
| Permit Fees | <u>\$0.00</u> |
| | |
| H. House Inspections | |
| Number | <u>0</u> |
| Permit Fees | <u>\$0.00</u> |
| | |
| I. Planning & Zoning Applications | |
| Number | <u>28</u> |
| Permit Fees | <u>\$7,100.00</u> |

City of Mission – Departmental Report



Item 9.

| Department Name | Director Name | Date assumed position |
|-----------------|---------------|-----------------------|
| Procurement | Peter Geddes | 8/30/2021 |
| REPORTING DATE: | January 2022 | |

Personnel/Staffing:

| Type | Budgeted | Expensed | Balance Remaining | Percent Expensed |
|-----------|-----------|----------|-------------------|------------------|
| Part Time | 0 | 0 | 0 | 0 |
| Full Time | \$215,099 | \$66,487 | \$148,611 | 30.9% |

Welcome New Employees: N/A

Financial: This section will provide the Council with an overview of total budgeted, encumbered amounts with balance remaining and a percentage at the end. These are overall departmental numbers.

Salary & Benefits:

| Budgeted | Expensed | Balance Remaining | % used |
|-----------|----------|-------------------|--------|
| \$287,239 | \$86,528 | \$200,710 | 30.1% |

Operations & Maintenance:

| Budgeted | Expensed | Balance Remaining | % used |
|----------|----------|-------------------|--------|
| \$49,165 | \$18,723 | \$30,441 | 38.1% |

Capital Outlay:

| Budgeted | Expensed | Balance Remaining | % used |
|----------|----------|-------------------|--------|
| \$0 | \$0 | \$0 | 0.0% |

Highlights:

Overall budget 31.3% used for the FY. On track to meet budget for FY22-23.

Major Projects:

| Project Name/Description | Percent Complete | Total Estimated Budgeted Cost |
|--|------------------|-------------------------------|
| Vehicle Leases: Receive Round 2 vehicles (received 38 of 39) | 97% | \$327k |
| Vehicle Leases: Receive Round 3 Vehicles; est. for May 2023 | 0% | \$270k (General Fund) |
| Paperless: PO's | 15% | \$0 |

Upcoming Events/Projects: 30 Days:

- Scheduled three (3) solicitation openings In February (Lions Park, Portable Restrooms, Fitness Equipment for Fire Dept.)
- Notice to Proceed in January for 6 solicitations:
 - Includes 1 of 7 drainage projects (4 already issued)
- Solicitation for Taylor Road Construction (TxDot) - Notice to Proceed in February 15
- Training for Director and two staff members to be Certified Texas Contract Manager
 - Schedule Training for Crissy, Edgar (February 9-10)
- Utilities Billing Project
 - Update all rates based on new ordinance for all 3 zones
 - Audit Team verified and corrected all accounts (Saturdays in January and February)
 - Billing with new rates to begin in February

60 Days:

- Paperless PO's with InCode
 - Form has been created and pending approval (along with Utilities Billing and Planning)
 - Pending implementation of scanning feature for approvals (18 months)

90 Days:

- Solicitations (ongoing)
- Review and update Purchasing Policy Manual. Initial review scheduled 2/14.

Potential Issues: None to report

Statistics:

- Purchase Orders Processed for JAN 1 – JAN 31.
 - a. JAN 1 – JAN 31, 2023: 353 PO's
 - b. JAN 1 – JAN 31, 2022: 287 PO's

Solicitations

| # | Type | Number | Description | Council Approval Solicit. | Post Solicitation | Bid Opening | Council Approval to Award | Award and Contract | Notice to Proceed |
|----|------|--------|----------------------------|---------------------------|-------------------|-------------|---------------------------|--------------------|-------------------|
| 48 | RFB | 22-501 | Drainage-Glasscock | 4/21/2022 | 3/29/2022 | 4/28/2022 | 4/22/2022 | 04/17/2022 | 06/02/2022 |
| 39 | RFB | 22-422 | Taylor Road - Construction | 4/21/2022 | 4/26/2022 | 4/27/2022 | 05/04/2022 | 11/24/2022 | 2/14/2023 |
| 38 | RFB | 22-001 | Filter Media | 4/22/2022 | 4/23/2022 | 10/14/2022 | 11/24/2022 | 12/19/2022 | 2/15/2023 |
| 40 | RFB | 22-911 | Manhole Rehabilitation | 2/28/2022 | 3/28/2022 | 4/11/2022 | 4/25/2022 | 4/29/2022 | 2/19/2023 |
| 46 | RFB | 22-008 | Sludge Management | 4/26/2022 | 10/10/2022 | 10/24/2022 | 5/23/2023 | 2/17/2023 | 3/3/2023 |
| 50 | RFP | 22-193 | City Hall Roof Replacement | 10/10/2022 | 12/27/2022 | 12/27/2022 | 1/19/2023 | 2/17/2023 | 3/2/2023 |
| 59 | RFB | 22-171 | Waterline Supplies | 12/17/2022 | 12/28/2022 | 1/18/2023 | 2/23/2023 | 2/16/2023 | 3/2/2023 |
| 91 | RFP | 22-218 | Lions Park Construction | 09/24/2022 | 1/25/2023 | 2/28/2023 | 3/11/2023 | 4/17/2023 | 3/29/2023 |
| 52 | RFB | 22-245 | Fitness Insulment (Fire) | 12/13/2022 | 2/10/2023 | 2/24/2023 | 3/13/2023 | 3/26/2023 | 3/30/2023 |
| 54 | RFB | 22-255 | Portable Restrooms (Parks) | 1/26/2023 | 2/16/2023 | 2/24/2023 | 3/13/2023 | 3/16/2023 | 3/30/2023 |
| 55 | RFB | 22- | ROW Mowing | 2/13/2023 | 2/27/2023 | 3/13/2023 | 3/27/2023 | 3/30/2023 | 4/19/2023 |
| 59 | RFP | 22-256 | Delinquent Tax Collector | 1/22/2023 | 2/13/2023 | 3/6/2023 | 3/27/2023 | 3/30/2023 | 4/7/2023 |
| 38 | RFB | 22- | Bryn Road | 4/4/2022 | 12/1/2022 | 3/14/2023 | 3/27/2023 | 3/30/2023 | 4/13/2023 |
| 98 | RFB | 22- | Drainage Elm | 4/1/2022 | 3/2/2023 | 3/23/2023 | 4/10/2023 | 4/13/2023 | 4/27/2023 |
| 45 | RFB | 22- | Parks Restrooms | 4/21/2022 | 2/26/2023 | 3/21/2023 | 4/10/2023 | 4/14/2023 | 4/26/2023 |
| 51 | RFP | 22- | Parks Roof Replacement | 3/13/2023 | 3/19/2023 | 4/9/2023 | 4/24/2023 | 4/27/2023 | 5/11/2023 |
| 98 | RFB | 22- | Drainage Leandro | 1/8/2022 | | | | | |
| 98 | RFB | 22- | Holland Road | 1/8/2022 | | | | | |

- 65 Bid Numbers Assigned for January 1 - January 31, 2022

| Department | Count of Bids |
|-----------------------|---------------|
| Police | 13 |
| Fleet | 13 |
| Sanitation | 10 |
| IT | 5 |
| MEC | 4 |
| Facilities | 4 |
| Executive | 4 |
| Parks and Recreation | 4 |
| Water Treatment Plant | 2 |
| Wastewater Treatment | 1 |
| Utility | 1 |
| Public Works | 1 |
| Water Distribution | 1 |
| Meter Readers | 1 |
| Planning | 1 |
| Grand Total | 65 |

- Conducted one (1) pre-bid meeting, two (2) bid openings
- Held seven (7) vendor meetings and processed sixty-two (62) new vendor applications. Total vendors on ProcureWare 3,900.

MISSION FIRE DEPARTMENT

MONTHLY REPORTS

January 2023



“Dedicated to the Community we Protect... and Serve”

Mission Fire Department

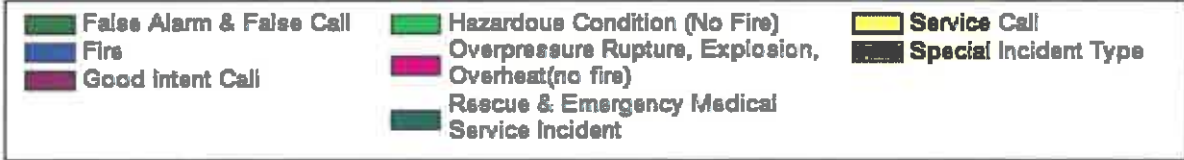


Mission, TX

Report was generated on 2/16/2023 11:19:06 AM

Major Incident Types by Month for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



| INCIDENT TYPE | JAN | TOTAL |
|--|------------|------------|
| False Alarm & False Call | 22 | 22 |
| Fires | 16 | 16 |
| Good Intent Call | 30 | 30 |
| Hazardous Condition (No Fire) | 12 | 12 |
| Overpressure Rupture, Explosion, Overheat(no fire) | 2 | 2 |
| Rescue & Emergency Medical Service Incident | 219 | 219 |
| Service Call | 47 | 47 |
| Special Incident Type | 2 | 2 |
| Total | 350 | 350 |

Mission Fire Department

Mission, TX

This report was generated on 2/16/2023 11:24:33 AM



Item 9.

Incident Type Count per Station for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023

| INCIDENT TYPE | # INCIDENTS |
|--|-------------|
| Station: 1 - CENTRAL | |
| 113 - Cooking fire, confined to container | 1 |
| 118 - Trash or rubbish fire, contained | 1 |
| 142 - Brush or brush-and-grass mixture fire | 1 |
| 173 - Cultivated trees or nursery stock fire | 1 |
| 311 - Medical assist, assist EMS crew | 1 |
| 320 - Emergency medical service, other | 1 |
| 321 - EMS call, excluding vehicle accident with injury | 41 |
| 322 - Motor vehicle accident with injuries | 5 |
| 324 - Motor vehicle accident with no injuries. | 3 |
| 440 - Electrical wiring/equipment problem, other | 1 |
| 444 - Power line down | 1 |
| 500 - Service Call, other | 2 |
| 511 - Lock-out | 2 |
| 551 - Assist police or other governmental agency | 2 |
| 552 - Police matter | 1 |
| 554 - Assist invalid | 7 |
| 561 - Unauthorized burning | 1 |
| 611 - Dispatched & cancelled en route | 2 |
| 641 - Vicinity alarm (incident in other location) | 1 |
| 733 - Smoke detector activation due to malfunction | 1 |
| 743 - Smoke detector activation, no fire - unintentional | 3 |
| 746 - Carbon monoxide detector activation, no CO | 1 |

Incidents for 1 - Central: 80

| | |
|--|----|
| Station: 2 - STATION 2 | |
| 111 - Building fire | 1 |
| 131 - Passenger vehicle fire | 1 |
| 151 - Outside rubbish, trash or waste fire | 1 |
| 251 - Excessive heat, scorch burns with no ignition | 1 |
| 311 - Medical assist, assist EMS crew | 4 |
| 320 - Emergency medical service, other | 3 |
| 321 - EMS call, excluding vehicle accident with injury | 48 |
| 322 - Motor vehicle accident with injuries | 3 |
| 324 - Motor vehicle accident with no injuries. | 1 |
| 412 - Gas leak (natural gas or LPG) | 2 |
| 423 - Refrigeration leak | 1 |

ity REVIEWED incidents included.

| INCIDENT TYPE | # INCIDENTS |
|--|-------------|
| 440 - Electrical wiring/equipment problem, other | 1 |
| 444 - Power line down | 1 |
| 500 - Service Call, other | 1 |
| 542 - Animal rescue | 1 |
| 554 - Asslet invalld | 17 |
| 600 - Good intent call, other | 2 |
| 611 - Dispatched & cancelled en route | 2 |
| 621 - Wrong location | 1 |
| 622 - No incident found on arrival at dispatch address | 2 |
| 650 - Steam, other gas mistaken for smoke, other | 1 |
| 651 - Smoke scare, odor of smoke | 2 |
| 700 - False alarm or false call, other | 1 |
| 743 - Smoke detector activation, no fire - unintentional | 1 |
| 745 - Alarm system activation, no fire - unintentional | 2 |
| 900 - Special type of incident, other | 1 |
| # Incidents for 2 - Station 2: | 102 |

| Station: 3 - STATION 3 | |
|--|-----------|
| 113 - Cooking fire, confined to container | 1 |
| 151 - Outside rubbish, trash or waste fire | 1 |
| 311 - Medical assist, assist EMS crew | 2 |
| 320 - Emergency medical service, other | 7 |
| 321 - EMS call, excluding vehicle accident with injury | 34 |
| 322 - Motor vehicle accident with injuries | 5 |
| 324 - Motor vehicle accident with no injuries. | 1 |
| 412 - Gas leak (natural gas or LPG) | 1 |
| 445 - Arcing, shorted electrical equipment | 1 |
| 510 - Person in distress, other | 1 |
| 520 - Water problem, other | 1 |
| 554 - Asslet invalld | 1 |
| 611 - Dispatched & cancelled en route | 3 |
| 622 - No incident found on arrival at dispatch address | 1 |
| 744 - Detector activation, no fire - unintentional | 1 |
| 745 - Alarm system activation, no fire - unintentional | 2 |
| 911 - Citizen complaint | 1 |
| # Incidents for 3 - Station 3: | 64 |

| Station: 4 - STATION 4 | |
|---|---|
| 111 - Building fire | 2 |
| 118 - Trash or rubbish fire, contained | 1 |
| 142 - Brush or brush-and-grass mixture fire | 1 |
| 151 - Outside rubbish, trash or waste fire | 1 |
| 200 - Overpressure rupture, explosion, overheat other | 1 |
| 311 - Medical assist, assist EMS crew | 5 |

only REVIEWED incidents included.

| INCIDENT TYPE | # INCIDENTS |
|--|-------------|
| 320 - Emergency medical service, other | 3 |
| 321 - EMS call, excluding vehicle accident with injury | 23 |
| 322 - Motor vehicle accident with injuries | 4 |
| 324 - Motor vehicle accident with no injuries. | 4 |
| 331 - Lock-In (If lock out , use 511) | 1 |
| 444 - Power line down | 1 |
| 510 - Person in distress, other | 1 |
| 511 - Lock-out | 1 |
| 542 - Animal rescue | 1 |
| 554 - Assist Invalid | 2 |
| 611 - Dispatched & cancelled en route | 4 |
| 622 - No incident found on arrival at dispatch address | 5 |
| 743 - Smoke detector activation, no fire - unintentional | 1 |
| 746 - Carbon monoxide detector activation, no CO | 1 |
| # Incidents for 4 - Station 4: | 63 |

| Station: 5 - STATION 5 | |
|--|-----------|
| 140 - Natural vegetation fire, other | 1 |
| 151 - Outside rubbish, trash or waste fire | 1 |
| 321 - EMS call, excluding vehicle accident with injury | 17 |
| 322 - Motor vehicle accident with injuries | 3 |
| 445 - Arcing, shorted electrical equipment | 2 |
| 500 - Service Call, other | 1 |
| 551 - Assist police or other governmental agency | 2 |
| 553 - Public service | 1 |
| 554 - Assist Invalid | 1 |
| 611 - Dispatched & cancelled en route. | 2 |
| 622 - No incident found on arrival at dispatch address | 2 |
| 715 - Local alarm system, malicious false alarm | 2 |
| 730 - System malfunction, other | 1 |
| 735 - Alarm system sounded due to malfunction | 1 |
| 740 - Unintentional transmission of alarm, other | 1 |
| 743 - Smoke detector activation, no fire - unintentional | 2 |
| 745 - Alarm system activation, no fire - unintentional | 1 |
| # Incidents for 5 - Station 5: | 41 |

ily REVIEWED Incidents included.

Mission Fire Department

Mission, TX

This report was generated on 2/16/2023 11:25:01 AM



Item 9.

Incident Count per Primary Action Taken for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023

| ACTION TAKEN | # INCIDENTS | PERCENTAGE |
|--|-------------|------------|
| 00 - Action taken, other | 5 | 1.43% |
| 10 - Fire control or extinguishment, other | 8 | 2.29% |
| 11 - Extinguishment by fire service personnel | 4 | 1.14% |
| 21 - Search | 1 | 0.29% |
| 22 - Rescue, remove from harm | 2 | 0.57% |
| 23 - Extricate, disentangle | 2 | 0.57% |
| 24 - Recover body | 1 | 0.29% |
| 30 - Emergency medical services, other | 25 | 7.14% |
| 31 - Provide first aid & check for injuries | 126 | 36.00% |
| 32 - Provide basic life support (BLS) | 16 | 4.57% |
| 33 - Provide advanced life support (ALS) | 1 | 0.29% |
| 52 - Forcible entry | 1 | 0.29% |
| 55 - Establish safe area | 4 | 1.14% |
| 60 - Systems and services, other | 1 | 0.29% |
| 63 - Restore fire alarm system | 2 | 0.57% |
| 64 - Shut down system | 2 | 0.57% |
| 65 - Secure property | 1 | 0.29% |
| 70 - Assistance, other | 14 | 4.00% |
| 71 - Assist physically disabled | 23 | 6.57% |
| 72 - Assist animal | 1 | 0.29% |
| 73 - Provide manpower | 10 | 2.86% |
| 75 - Provide equipment | 1 | 0.29% |
| 80 - Information, investigation & enforcement, other | 17 | 4.86% |
| 81 - Incident command | 16 | 4.57% |
| 84 - Refer to proper authority | 1 | 0.29% |
| 86 - Investigate | 47 | 13.43% |
| 87 - Investigate fire out on arrival | 3 | 0.86% |
| 92 - Standby | 2 | 0.57% |
| 93 - Cancelled en route | 13 | 3.71% |
| TOTAL: | 350 | |

Calculates the number of incidents for the PRIMARY ACTION TAKEN valued provided on Basic Info 5 of an incident. For summation of ALL ACTIONS TAKEN, click SEARCH from the main Reports module page, and enter DocID 868. Only REVIEWED incidents included.



emergencyreporting.com
Doc ID: 306
Page # 1 of 1

Mission Fire Department

Mission, TX

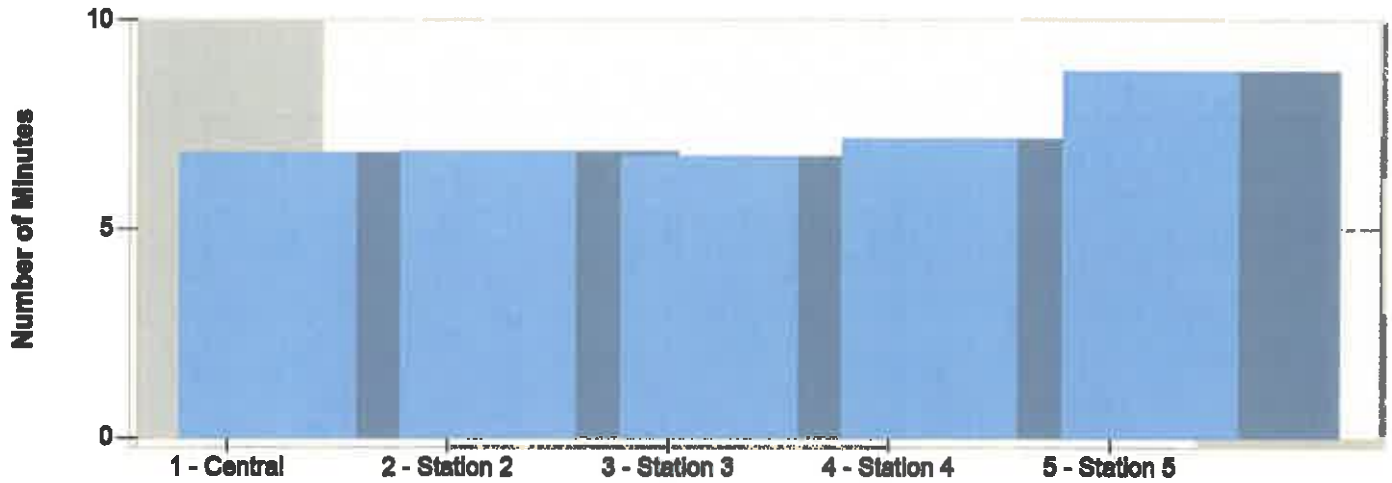
This report was generated on 2/16/2023 11:25:24 AM



Item 9.

Average Response Time per Station for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



| STATION | AVERAGE RESPONSE MM:SS (Dispatch to Arrived) |
|---------------|--|
| 1 - Central | 6:50 |
| 2 - Station 2 | 6:52 |
| 3 - Station 3 | 6:45 |
| 4 - Station 4 | 7:10 |
| 5 - Station 5 | 8:47 |

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 58
Page # 1 of 1



Mission Fire Department

Training Division

Monthly Report for January 2023

To: Interim Chief Douglas Williams

From: Captain, Richard A. Cruz

Re: Training Division Report for January 2023

The training topics for the month were Burn Emergencies II: Burn Case Studies for the EMS portion, and Ropes, Knots, and Hitches for the Fire portion. Each topic counts for 2 hours of continuing education hours for the yearly total. The trainings were posted on our new online Training software and each personnel completed the trainings on their assigned shift days.

EMS training has been our top priority this month. We have been training around the clock to keep our skills sharp. We have been utilizing our newly purchased training equipment to be able to perform hands-on skills and train. The Training Division has also been ordering new medical supplies and training equipment for our new EMS program. As the supplies and equipment have been coming in, we are organizing them for future usage.

This month, five of our staff members who are already Emergency Medical Technicians at the Basic level, completed a six-month Paramedic course that is being held in Mercedes, TX. These students were attending class for 8 to 12 hours each day, Monday through Friday each week for the duration of the program. The course includes classroom instruction, hands-on skills, hospital rotations, and ambulance ride-outs. Students have completed the course and are now eligible to test out with the National Registry of EMTs. In turn, they will be able to fill in the role of "lead" medic on our ambulance unit. This is to maintain the level of Mobile Intensive Care Unit status and provide the best care possible to the citizens of Mission.

We did have several EMS in-service classes as well. A crew from Air Methods came in and gave our Paramedics, EMT's and all shift personnel a course on Multi-Systems Trauma. The Course included classroom instruction with several hands-on scenarios. The Training Division also administered a required TDSHS course for 7 of our new hires and a "Pit Crew" CPR course.

This month the Training Division hosted a Stop the Bleed course for the entire Sharyland School District Nursing staff. There were about 30 nurses in attendance. The goal of this course was to refresh their skills and have them go back and teach at their respective schools. The training division also assisted Nursing Staff from South Texas Health Systems teach a Stop the Bleed course to Sharyland ISD Hosa students at the end of the month. There were about 40 students in attendance.

We hosted the Regional Fire Academy and administered their quarter exam. Cadets also were administered their quarter physical fitness assessment as well.

"Train Like Your Life Depends on it...Because It Does!"

Crews at their respective stations also have been doing in-service training as single-engine companies. Training has included: firefighting tactics, rescue equipment familiarization, search and rescue, ropes and knots, pumping fire apparatus, hose practices, ladders, and other topics.

Item 9.

Training Hours Total for January 2023:

Fire: 410 hours
Classroom/Online: 38 hours
Hands-On/Skills: 372 hours *Drone: 0 hours*
EMS: 340 hours
Special Ops: 0 hours
Haz-Mat: 0 hours

Respectfully,

Richard A. Cruz
Captain - Training Division

“Train Like Your Life Depends on it...Because It Does!”

MISSION FIRE DEPARTMENT

Emergency Ambulance Report

January 2023



“Dedicated to the Community we Protect... and Serve”



Previous Month v

Jan 1, 2023 - Jan 31, 2023 v

Item 9.

| | Courses | | | % Rows | | | % Columns | | | % All | | | | |
|--------------------------------------|---------|--------|---------|---------|---------|--------|-----------|---------|---------|--------|---------|---------|---------|-------|
| Week Ending | 1/1/23 | 1/8/23 | 1/15/23 | 1/22/23 | 1/29/23 | 2/5/23 | 2/12/23 | 2/19/23 | 2/26/23 | 3/5/23 | 3/12/23 | 3/19/23 | 3/26/23 | Total |
| Abdominal Pain | | | 3 | 2 | | 1 | | | | | | | | 6 |
| Acute abdomen | | | 1 | | | | | | | | | | | 1 |
| Acute Respiratory Distress (Dyspnea) | | 2 | 1 | 2 | 1 | | | | | | | | | 6 |
| Alcohol use | | | 1 | | | | | | | | | | | 1 |
| Allergic Reaction | | 1 | | | | | 1 | | | | | | | 2 |
| Altered Mental Status | | 1 | | | | | 2 | | | | | | | 3 |
| Anxiety reaction/Emot... upset | | 1 | | 1 | | | | | | | | | | 2 |
| Back Pain | | 2 | 1 | 2 | 1 | | | | | | | | | 6 |
| Cardiac arrest | | | | 1 | 1 | | | | | | | | | 2 |
| Cardiac arrhythmia/dy.. | | | | 1 | 2 | | | | | | | | | 3 |
| Chest Pain / Discomfort | | 3 | | 2 | 1 | 2 | | | | | | | | 8 |
| Chest Pain, Other (Non-Cardiac) | | | | 2 | | | | | | | | | | 2 |
| Common Cold | | | 1 | | | | | | | | | | | 1 |
| Convulsions | | | 1 | 1 | 1 | | | | | | | | | 3 |
| Diabetic Hyperglycemia | | 2 | 1 | | | | | | | | | | | 3 |
| Diabetic Hypoglycemia | | | | 1 | | | | | | | | | | 1 |
| Dizziness | | | 1 | | | | | | | | | | | 1 |
| Extremity Pain | | | 1 | | | | | | | | | | | 1 |
| Febrile Seizures | | | | | | 1 | | | | | | | | 1 |
| Fever | | | | 2 | 2 | | | | | | | | | 4 |
| GastroIntestn.. hemorrhage | | | | | 1 | | | | | | | | | 1 |
| Generalized Weakness | 1 | 2 | 3 | 4 | 4 | 2 | | | | | | | | 16 |
| Headache | | 1 | 1 | 1 | | | | | | | | | | 3 |
| Hemorrhage | | | | 1 | 1 | | | | | | | | | 2 |
| Hypertension | | 1 | 1 | | | | | | | | | | | 2 |

| Week Ending | 1/1/23 | 1/8/23 | 1/15/23 | 1/22/23 | 1/29/23 | 2/5/23 | 2/12/23 | 2/19/23 | 2/26/23 | 3/5/23 | 3/12/23 | 3/19/23 | 3/26/23 | Total |
|--|----------|-----------|-----------|-----------|-----------|-----------|---------|---------|---------|--------|---------|---------|---------|------------|
| Hypotension | | | | 1 | | | | | | | | | | 1 |
| Injury | 1 | 2 | 7 | 9 | 7 | 1 | | | | | | | | 27 |
| Metabolic disorder | | | | | 1 | | | | | | | | | 1 |
| Nausea | | | 1 | | | | | | | | | | | 1 |
| No Complaints of Injury/Illness Noted | | 1 | 1 | 2 | 2 | 1 | | | | | | | | 7 |
| Obvious Death | | | | 1 | | | | | | | | | | 1 |
| Palpitations | | | | | 1 | | | | | | | | | 1 |
| Pelvic and Perineal Pain | 1 | | | | | | | | | | | | | 1 |
| Respiratory disorder | | 1 | | | | | | | | | | | | 1 |
| Seizures with status epilepticus | | | | | | 1 | | | | | | | | 1 |
| Sepsis/Septice... | 1 | | | | 1 | | | | | | | | | 2 |
| Stroke | | 1 | 1 | | | | | 1 | | | | | | 3 |
| Suffocation or Asphyxia | | 1 | | | | | | | | | | | | 1 |
| Suicide attempt | | | | | 2 | | | | | | | | | 2 |
| Syncope / Fainting | | | 2 | 2 | 1 | 1 | | | | | | | | 6 |
| Transient Cerebral Ischemic Attack (TIA) | | | 1 | | | | | | | | | | | 1 |
| Total | 4 | 22 | 30 | 38 | 31 | 13 | | | | | | | | 138 |

Item 9.

Previous Month ▾ Jan 1, 2023 - Jan 31, 2023 ▾

07:42

MMSS
Average Response Time

11:00

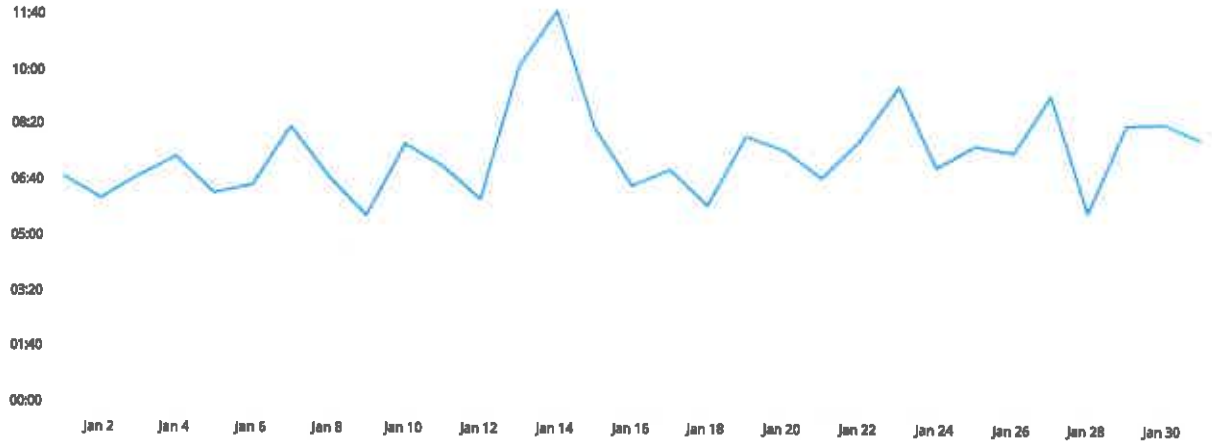
MMSS
50th Percentile Response Time

31

DAYS
In Selected Time Slice

134

UNIT RESPONSES
In Selected Time Slice



| Counts | % Rows | | % Columns | | % All | | | | | | | | Total | |
|-------------------|--------|--------|-----------|---------|---------|--------|---------|---------|---------|--------|---------|---------|---------|-------|
| Week Ending | 1/1/23 | 1/8/23 | 1/15/23 | 1/22/23 | 1/29/23 | 2/5/23 | 2/12/23 | 2/19/23 | 2/26/23 | 3/5/23 | 3/12/23 | 3/19/23 | 3/26/23 | Total |
| 00:00 - 04:59 | | 4 | 2 | 2 | 2 | 1 | | | | | | | | 11 |
| 05:00 - 07:59 | 3 | 7 | 14 | 21 | 11 | 4 | | | | | | | | 60 |
| 08:00 - 08:59 | 1 | 3 | 5 | 3 | 2 | 1 | | | | | | | | 15 |
| 09:00 - 09:59 | | 1 | 2 | 4 | 5 | 3 | | | | | | | | 15 |
| 10:00 - 11:59 | | 5 | 4 | 3 | 7 | 5 | | | | | | | | 24 |
| 12:00 - 14:59 | | 1 | 3 | 3 | | | | | | | | | | 7 |
| 15:00 - 16:59 | | | | | 1 | | | | | | | | | 1 |
| 17:00 - 17:59 | | | | | 1 | | | | | | | | | 1 |
| 18:00 - 19:59 | | | | | | | | | | | | | | |
| 20:00 - 29:59 | | | | | | | | | | | | | | |
| 30:00 - 59:59 | | | | | | | | | | | | | | |
| Total | 4 | 21 | 30 | 36 | 29 | 14 | | | | | | | | 134 |
| Exceptions | | | | | | | | | | | | | | 8 |



Previous Month v

Jan 1, 2023 - Jan 31, 2023 v

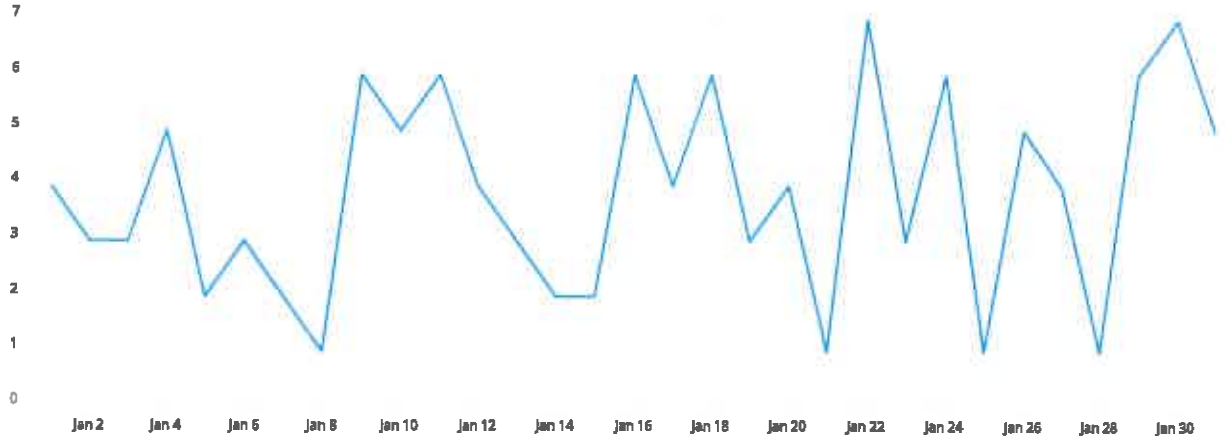
Item 9.

120

RECORDS
In Selected Time Slice

31

DAYS
Including Event Days



| | Counts | % Rows | % Columns | % All | | | | | | | | | | |
|--|----------|-----------|-----------|-----------|-----------|-----------|---------|---------|---------|--------|---------|---------|---------|------------|
| Week Ending: | 1/1/23 | 1/8/23 | 1/15/23 | 1/22/23 | 1/29/23 | 2/5/23 | 2/12/23 | 2/19/23 | 2/26/23 | 3/5/23 | 3/12/23 | 3/19/23 | 3/26/23 | Total |
| DHR Health | 2 | 4 | 4 | 3 | 2 | 1 | | | | | | | | 16 |
| Mission Regional Medical Center | 2 | 8 | 16 | 16 | 14 | 5 | | | | | | | | 61 |
| Rio Grande Regional ER 24/7 McAllen | | | | | 1 | | | | | | | | | 1 |
| Rio Grande Regional Hospital | | | 4 | 4 | 3 | | | | | | | | | 11 |
| South Texas Health System Children's | | | | 1 | | 1 | | | | | | | | 2 |
| South Texas Health System ER - Mission | | | | 2 | 1 | 1 | | | | | | | | 4 |
| South Texas Health System Heart | | | 1 | | 1 | 1 | | | | | | | | 3 |
| South Texas Health System McAllen Hospital | | 6 | 3 | 5 | 3 | 3 | | | | | | | | 20 |
| South Texas Health Systems ER - Mission | | 1 | | | | | | | | | | | | 1 |
| The Women's Hospital at Renaissance | | | | | 1 | | | | | | | | | 1 |
| Total | 4 | 19 | 28 | 31 | 26 | 12 | | | | | | | | 120 |



218 City of Mission
Executive Summa 00/1/22 to 01/31/23

| | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Totals |
|-----------------------------------|---------------|--------------|---------------|---------------|---------------|
| Gross Charges | \$51,690.01 | \$91,700.00 | \$142,000.00 | \$170,920.00 | \$446,300.01 |
| Cash Collections | (\$17,977.22) | (\$7,893.66) | (\$17,522.13) | (\$11,501.66) | (\$54,794.66) |
| Gross Charge/Typ | \$1,435.56 | \$1,361.67 | \$1,406.94 | \$1,400.98 | \$1,396.06 |
| Cash/Typ (CPT) | \$488.69 | \$131.56 | \$173.49 | \$84.28 | \$171.77 |
| Payer Mix | | | | | |
| Medicare | 44.4% | 56.7% | 44.6% | 18.0% | 38.7% |
| Medicaid | 22.2% | 10.0% | 18.6% | 13.1% | 15.7% |
| Insurance | 13.9% | 13.3% | 13.9% | 2.5% | 9.4% |
| Private Pay | 18.7% | 16.3% | 20.6% | 6.6% | 14.4% |
| Level of Service | | | | | |
| ALS - Advanced Life Support A0427 | 91.67% | 63.33% | 78.22% | 79.51% | 77.43% |
| ALS-2 Emergency A0433 | 0.00% | 5.00% | 1.86% | 4.10% | 3.13% |
| BLS - Basic Life Support A0429 | 8.33% | 31.67% | 19.80% | 16.39% | 19.44% |
| Level of Service Volume | | | | | |
| Total | 36 | 60 | 101 | 122 | 319 |
| ALS - Advanced Life Support A0427 | 33 | 38 | 79 | 97 | 247 |
| ALS-2 Emergency A0433 | 0 | 3 | 2 | 5 | 10 |
| BLS - Basic Life Support A0429 | 3 | 19 | 20 | 20 | 62 |
| Ground Mileage A0425 | 259 | 328 | 664 | 711 | 1,962 |



Closing Balance Summary for Period

Item 9.

02/08/23

Page 1 of 1

| | | |
|------------------|----------------------|---------------------|
| Transaction Date | GreaterThanOrEqualTo | 1/1/2023 |
| Transaction Date | LessThanOrEqualTo | 1/31/2023 |
| Company Code | Equal | 216 City of Mission |

| | | |
|---------------------|-----------------------------|---------------------|
| 216 City of Mission | AR Previous Balance: | \$274,333.85 |
|---------------------|-----------------------------|---------------------|

| | |
|----------------------------|---------------------|
| Charges In Period | \$169,580.00 |
| Credits | (\$30,447.54) |
| Charge Adjustments | \$1,340.00 |
| Total AR Change for | \$140,472.46 |

| | |
|-----------------------------------|---------------------|
| Charges In Period | \$169,580.00 |
| Credits | (\$30,447.54) |
| Charge Adjustments | \$1,340.00 |
| Accounts Receivable Change | \$140,472.46 |

| | |
|-------------------------------|---------------------|
| Total Balance Forward: | \$414,806.31 |
|-------------------------------|---------------------|

Media Relations- Departmental Report/January 2023

Kenia:

- Wrote It's Time Texas Community Challenge PSA
- MC for Chief Gilbert Sanchez's retirement
- Produced video on Chief Gilbert Sanchez's retirement
- Created a video on Texas Citrus Fiesta
- Coordinated all media advisories, footage, photos, and press events for Mission city events and police department events
- Wrote news releases on Texas Citrus Fiesta and Mission City Attorney Appointed to Texas Municipal League (TML)
- Created daily content on the City of Mission's social media platforms- Facebook, Instagram, and Twitter
- Wrote talking points and welcome remarks for the mayor and city manager for city events

Charlie

- Covered City Council Meetings, special meetings, and all city-sponsored events.
- Edited multiple videos for YouTube platform
- Added more pets to the website
- Carried city meetings live on social media
- Maintained and updated the city's website and added events to the city's website calendar.
- Maintains job announcements on the city website
- Produced and edited videos for multiple public service announcements, including a story on Glasscock Rd. Closure and a Civil Service Exam PSA

- Produced dozens of graphics for all social media platforms
- Covered Mission Fire Departments Wreath Ceremony
- Recorded History Lecture at the Museum
- Covered Chief Gilbert Sanchez's Retirement

Alex

- Covered City Council Meetings, Special Meetings, and all city-sponsored events with video and still photos
- Edited videos for YouTube and all social media platforms
- Added more pets to the website and carried city meetings live on social media
- Maintained and updated the city's website.
- Ordered updated gear and organized outdated equipment for surplus, responsible for purchasing procedures
- Produced dozens of graphics for all social media platforms
- Organized the production of Chief Sanchez's retirement ceremony
- Responsible for audio and video production for council meetings and continuing improvements to Master Control and PEG channel

Humberto

- Submitted Pet of the Week every Monday to the Monitor and Progress Times
- Translated graphics and multiple posts for the City of Mission social media platforms
- Translated city messages
- Takes photos for video creation, city proclamations, social media posts, and the City of Mission website
- Handled all Spanish language media interviews

Speer Memorial Library Monthly Report

January 2023

Performance and Circulation Statistics cumulative totals for FY 2022-2023:

Up over last fiscal year...

- Adult Program Audience at 2988 or + 1639
- Library Visits at 23092 or + 5619
- Volunteer Hours Worked at 1974 or + 642
- Applications/Reapplications for Library Cards at 398 or + 86
- Technical Acquisitions at 1232 or + 557
- Children Program Audience at 2413 or + 56

Down from last fiscal year...

Status Update

At the end of January, we had two of our employees retire from the library. Belinda Garza retired after 44 years of service and Edna Morales retired after 32 years of service. Their retirement is well deserved. We thank them for their years of service and we wish them the best on their next chapter.



VITA will be offering Tax Preparation services for the public Tuesdays & Thursdays from 5pm-7pm and Wednesdays & Saturdays from 9am-2pm. Services are by appointment only. Interested persons must call 956-607-9030 to make an appointment. These services will run through April 8, 2023.

Our Teen Department hosted a Mario Kart Tournament on January 19th. Congratulations to Diego for winning and thank you to all of the participants.



On January 28th, we hosted our first book talk of the year for *The Personal Librarian* by Marie Benedict at 6:30pm. We had 14 participants join us that evening. They enjoyed a lively discussion on the incredible story of the main character and the hardships she went through to hide her race and who she was to be accepted.

Our Teen Department hosts Animanga Club every Wednesday at 6:00 pm. Participating teens enjoy movies, crafts, snacks, and socializing!





On January 25th, we hosted local author Dr. Isaias Rodriguez as he read his book to children titled *Mom, Are You Ready?* Those in attendance enjoyed this book and it's special message of parents slowing down and making sure you have special quality time with your children.



January 25th is National Shelfie Day. It is a day to share your love of books by taking a selfie with your favorite books and/or book shelves in a fun way. We held a competition during the month for people to post their 'shelfies' on FaceBook and use the hashtag #SMLShelfieDay to be entered to win a Barnes & Noble gift card. Congratulations to Maverick our winner



Upcoming

Our Reference Department will be hosting a Color Me Calm class in February every Tuesday at 10 am, Computer Classes on Wednesdays alternate between 2pm and 6pm, and we will be showing the movie *Sleepless in Seattle* on Saturday, February 11th at 2 pm. Also, Coffee & Games is on Fridays at 10 am. On February 28th, we will be hosting a book talk for *The Rosie Project* by Graeme Simsion at 5:30 pm for Spanish speakers and at 6:30pm for English speakers.

Join us every Wednesday at 6 pm for Teen Animanga Club. Teens between the ages of 12-19 can register at the Children's Department. There they can learn to draw, watch anime, read manga, learn about Japan, eat snacks, and participate in other activities. Two contests will be held throughout the month: Worst V-Day Card Contest and a Love Story Contest.

Our Children's Department continues to host Mondays Movie Night at 5:30 pm, Color Me Calm Tuesdays at 6 pm, Toddler Time every Wednesday at 10 am, Play-Doh every Thursday at 6 pm, Scavenger Hunt on Saturdays at 2 pm, and Family Games every Sunday at 2 pm. We've also initiated a Kids Animanga Club that will start meeting Wednesdays at 6pm.

The library will be hosting a Valentine's Book Sale on February 11 from 10am-3pm. Large tote bags are \$5 and regular bags are \$1. All genres of books, DVDs, puzzles and more will be available for sale. Donations received will go towards our Friends of the Library and will be used on library programming.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: All of Lot 10, and the South 1/2 of Lot 11, Block 186, Mission Original Townsite, (C-4) Heavy Commercial to (R-1) Single Family Residential, George J. Perez, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located approximately 75' south of W. 12th Street along the west side of Dunlap Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING ALL OF LOT 10, AND THE SOUTH ½ OF LOT 11, BLOCK
186, MISSION ORIGINAL TOWNSITE, FROM (C-4) HEAVY COMMERCIAL TO
(R-1) SINGLE FAMILY RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of February 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, February 27, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

| Legal Description | From | To |
|--|-------------|-----------|
| All of Lot 10, and the South ½ of Lot 11, Block 186, Mission Original Townsite | C-4 | R-1 |

READ, CONSIDERED AND PASSED, this the 27th day of February, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.1

REZONING: All of Lot 10, and the South ½ of Lot 11,
Block 186, Mission Original Townsite
C-4 to R-1
George J. Perez

REVIEW DATA

The subject site is located approximately 75' south of W. 12th Street along the west side of Dunlap Avenue – see vicinity map.

SURROUNDING ZONES:

| | | |
|----|-----|--------------------|
| N: | C-4 | - Heavy Commercial |
| E: | C-3 | - General Business |
| W: | C-4 | - Heavy Commercial |
| S: | C-4 | - Heavy Commercial |

EXISTING LAND USES:

| | |
|-------|---------------------------|
| N: | Single Family Home |
| E: | EZ Pawn & Bank of America |
| W: | Single Family Home |
| S: | Single Family Home |
| Site: | Vacant |

FLUM: General Commercial (GC)

REVIEW COMMENTS: The proposed zone does not comply with the City's Future Land Use Map. However, it complies with the existing land uses. In 2006, the City did a mass rezoning of this area and zoned the entire block C-4 (Heavy Commercial). The recommendation of staff was to keep lots 1-4 & 9-12 as R-1 (Single Family Residential) since they were used as such and lots 5-8 as commercial to match what was currently existing. Staff notes that the area has not changed the existing land uses nor any new business have been built since the mass rezoning. A viable alternative would be to award the R-1 and have them built an attractive single-family residence that will assimilate well into the predominant single-family residential neighborhood.

RECOMMENDATION: Staff recommends Approval.



High School

Stadium

KIKKA D

High School

High School

High School

High School

E. 14th ST.

E. 13th ST.

E. 12th ST.

E. 11th ST.

E. 10th ST.

E. 9th ST.

E. 8th ST.

E. 7th ST.

E. 6th ST.

| | | | | | |
|-----|----|----|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
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CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 11.

M5200-00-186-0001-00 (239945)
 VILLEGAS RAMIRO TRUSTEE
 1122 PERKINS AVENUE LAND TRUST
 1317 N SAINT MARIE ST
 MISSION TX 78572

M5200-00-186-0004-00 (239948)
 BARRERA JOSE GUADALUPE & EMMA
 1112 PERKINS AVE
 MISSION TX 78572

M5200-00-186-0009-00 (239951)
 TOVIAS EDUARDO
 3900 SAN GERARDO
 MISSION TX 78572

M5200-00-187-0001-00 (239954)
 MARQUEE HOLDINGS LLC
 2401 WILD FLOWER DR STE B
 BROWNSVILLE TX 78526

M5200-00-203-0005-00 (240087)
 HERNANDEZ CELESTINA
 1210 MIRACLE LN
 MISSION TX 78572

M5200-00-203-0008-00 (240090)
 CONFIDENTIAL
 1613 SERENDIPITY DR
 MISSION TX 78573

M5200-00-186-0002-00 (239946)
 MARTINEZ DOLORES
 1118 PERKINS AVE
 MISSION TX 78572

M5200-00-186-0005-00 (239949)
 DUNN ROBERT L
 216 W 11TH ST
 MISSION TX 78572

M5200-00-186-0010-00 (239952)
 LOZANO GUILLERMO P & MIRIAM A
 2512 HIGHLAND AVE
 MCALLEN TX 78501

M5200-00-202-0005-00 (240075)
 PEREZ RUPERTO ALVAREZ TIJERINA &
 1202 DUNLAP ST
 MISSION TX 78572

M5200-00-203-0006-00 (240088)
 SALINAS BENITO
 PO BOX 414
 MISSION TX 78573

M5200-00-203-0008-01 (450934)
 SALINAS ELIZABETH
 1613 SERENDIPITY DR
 MISSION TX 78573

M5200-00-186-0003-00 (239947)
 LOPEZ MAURICIO GAONA & MARIA DE
 1114 N PERKINS AVE
 MISSION TX 78572

M5200-00-186-0006-00 (239950)
 MISSION IND SCHOOL DISTRICT
 1201 BRYCE DR
 MISSION TX 78572

M5200-00-186-0011-00 (239953)
 GUTIERREZ ANA JUDITH & MIRIAM DE
 1817 MICHIGAN AVE
 PORT ISABEL TX 78578

M5200-00-202-0006-00 (240076)
 LEAL RICARDO & MARIA DE LOS ANGE
 3206 LOS INDIOS PKWY
 MISSION TX 78572

M5200-00-203-0007-00 (240089)
 SALINAS ANA MARIA
 1625 ROSEWOOD DR
 MISSION TX 78573

Started: 5:31 p.m.
Ended: 5:38 p.m.
Item #1.1
Rezoning:

**All of Lot 10, and the South ½ of Lot 11,
 Block 186, Mission Original Townsite
 C-4 to R-1
 George J. Perez**

Ms. De Luna went over the write-up stating the subject site is located approximately 75' south of W. 12th Street along the west side of Dunlap Avenue.

SURROUNDING ZONES:

| | | |
|----|-----|--------------------|
| N: | C-4 | – Heavy Commercial |
| E: | C-3 | – General Business |
| W: | C-4 | – Heavy Commercial |
| S: | C-4 | – Heavy Commercial |

EXISTING LAND USES:

| | |
|-------|---------------------------|
| N: | Single Family Home |
| E: | EZ Pawn & Bank of America |
| W: | Single-Family Home |
| S: | Single-Family Home |
| Site: | Vacant |

FLUM: General Commercial (GC)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map. However, it complies with the existing land uses. In 2006, the City did a mass rezoning of this area and zoned the entire block C-4 (Heavy Commercial). The recommendation of staff was to keep lots 1-4 & 9-12 as R-1 (Single Family Residential) since they were used as such and lots 5-8 as commercial to match what was currently existing. Staff notes that the area has not changed the existing land uses nor any new business have been built since the mass rezoning. A viable alternative would be to award the R-1 and have them built an attractive single-family residence that will assimilate well into the predominant single-family residential neighborhood.

RECOMMENDATION: Staff recommends Approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Maria Leal who resides at 3206 Los Indios stated she owned a commercial plaza at 1200 N. Dunlap. Her main concern was that Conway should all stay commercial and not be a mixture of zones.

Mrs. Ana Perez the applicant stated she is in the process of purchasing this property. She stated this would be her primary home.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Arcaute motioned to close the hearing. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

Mrs. Garza asked what was on the other half of Lot 11?

Ms. De Luna stated it was a home. She added this property is adjacent to 2 homes.

Chairwoman Izaguirre asked if there were houses there right now.

Ms. De Luna confirmed "yes". She added this particular block has more homes than businesses.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcaute moved to the approve rezoning. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: 0.402 of one acre out of Lot 182, John H. Shary Subdivision, (C-2) Neighborhood Commercial to (R-3) Multi-Family Residential, Onesimo Abrego, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located near the Southwest corner of E. 2 1/2 Street and Glasscock Road. There was no public opposition during the P&Z Meeting. The applicant submitted a petition in favor of the request reflecting 6%. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Denial

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING 0.402 OF ONE ACRE OUT OF LOT 182, JOHN H. SHARY
SUBDIVISION, FROM (C-2) NEIGHBORHOOD COMMERCIAL TO
(R-3) MULTI-FAMILY RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of February 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, February 27, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

| Legal Description | From | To |
|--|-------------|-----------|
| 0.402 of one acre out of Lot 182, John H. Shary Subdivision | C-2 | R-3 |

READ, CONSIDERED AND PASSED, this the 27th day of February, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.2

REZONING: 0.402 of one acre out of Lot 182,
John H. Shary Subdivision
C-2 to R-3
Onesimo Abrego

REVIEW DATA

The subject site is located near the Southwest corner of E. 2 ½ Street and Glasscock Road – see vicinity map.

SURROUNDING ZONES: N: R-1 - Single Family Residential
E: R-2 - Duplex-Fourplex Residential
W: R-1 - Single Family Residential
S: R-1 - Single Family Residential

EXISTING LAND USES: N: Vacant
E: Vacant
W: Single Family Home
S: Vacant
Site: Commercial

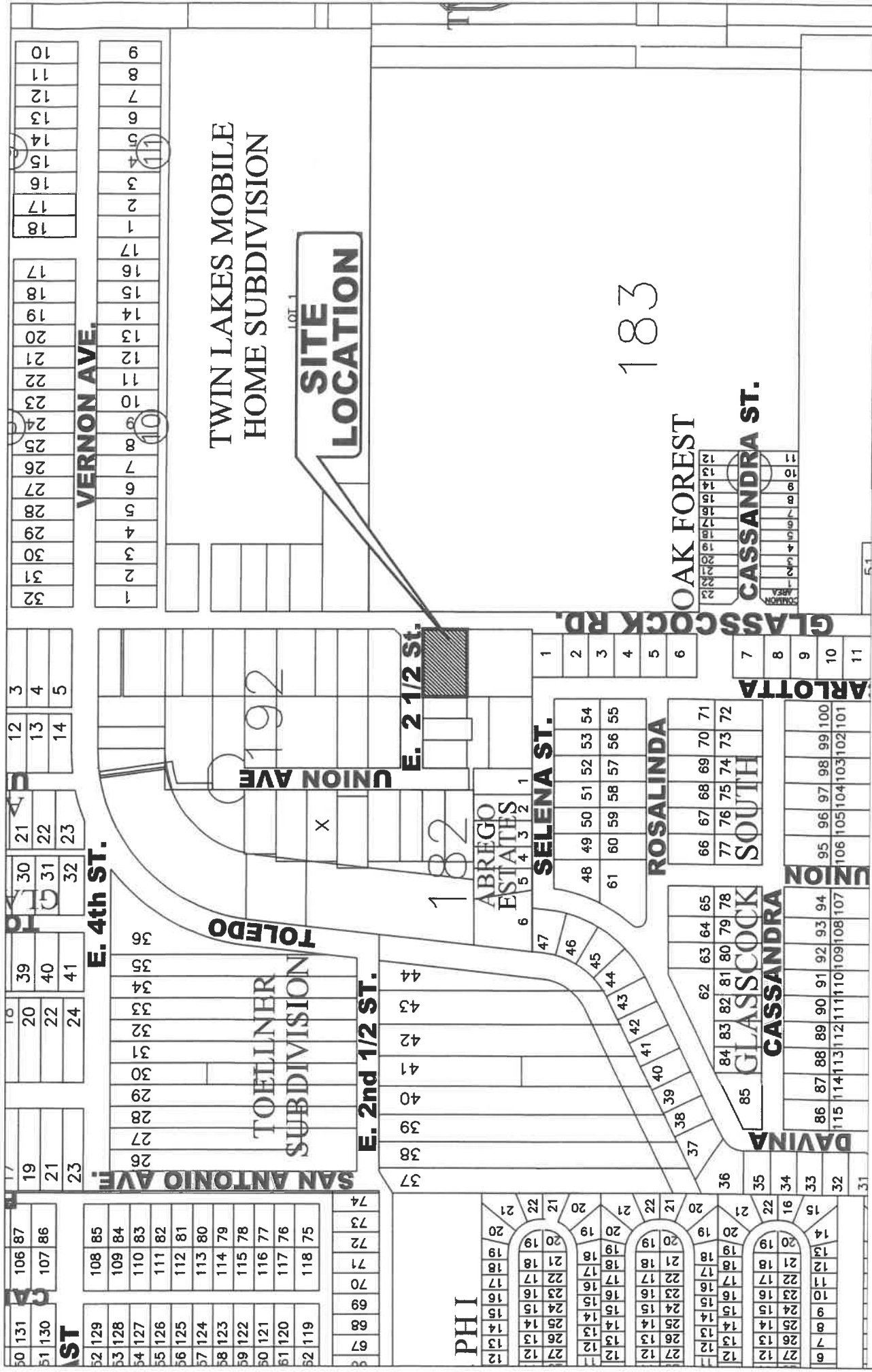
FLUM: Low Density Residential (LD)

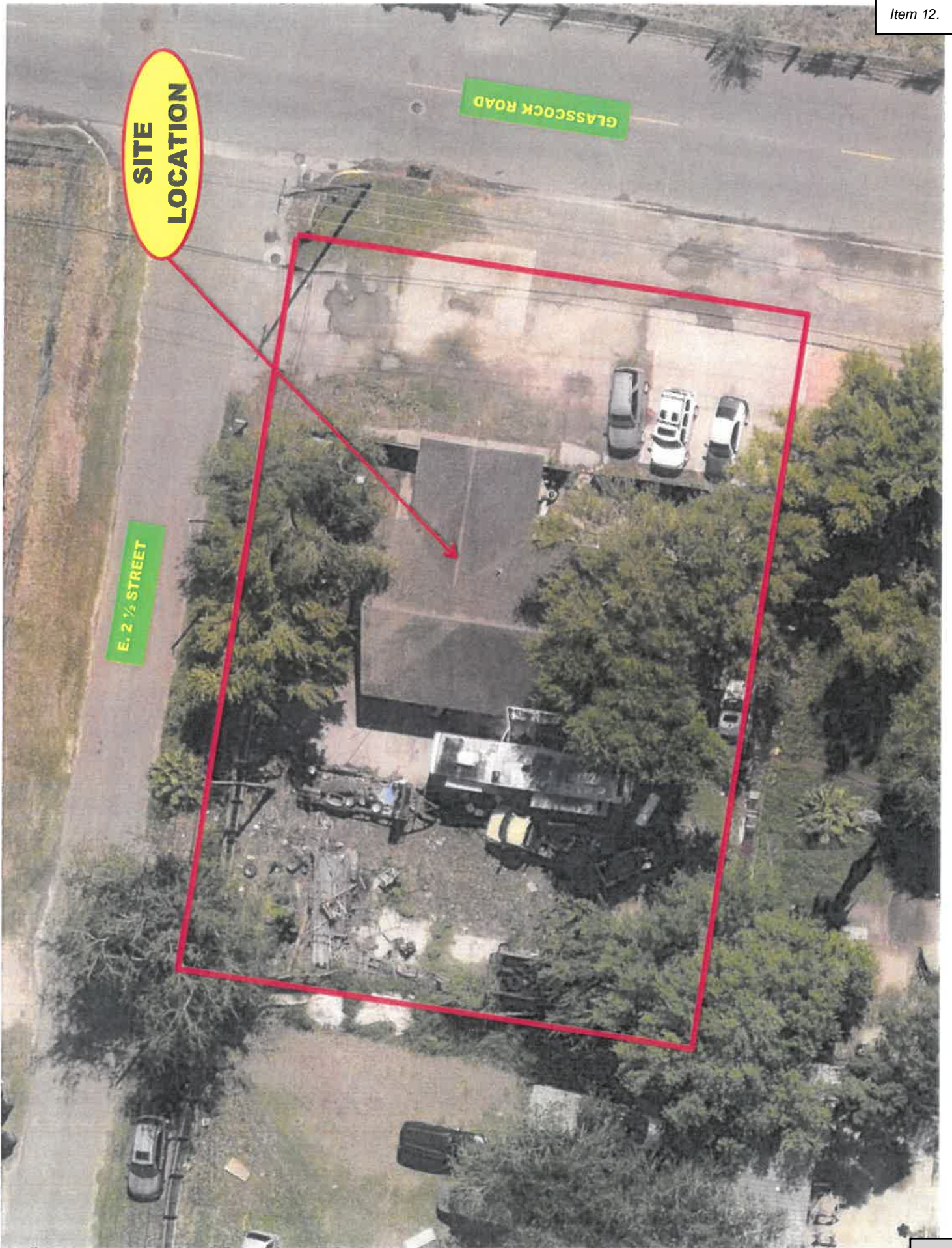
REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses. Staff notes that a similar request was recently considered by P&Z on January 27, 2021 for the adjacent property to the south and it was denied. There was public opposition during that hearing and the concern voiced was that they didn’t want any apartments.

RECOMMENDATION: Staff recommends Denial.



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 800-8672
FAX: (956) 500-8680





**SITE
LOCATION**

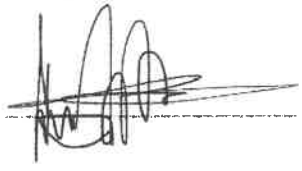
GLASSCOCK ROAD

E. 2 1/2 STREET

• Carla K... ... property owner and/or resident ...
1807 So. Kings St. Mission ... support of ...
 ... Story Square ...

Circle

- R 3 Multi-Family Residential
(one, two, three, four)
- R 4 Two-Family Residential
- R 2 Duplex-Fourplex Residential
(one story units only)

signed


02/08/2023

240992

Item 12.

NOT IN ZONE

I, Jesus Sergio & Gloria E., property owner and/or residing at 1510 Tomace Dr. Mesquite TX 78572, support the rezoning

application of .402 of one acre out of Lot 182 John H. Shary Subdivision C-2, Neighborhood Commercial, to:

Circle:

R-3 Multi-Family Residential
(one story units only)

R-1T Townhouse Residential

R-2 Duplex-Fourplex Residential
(one story units only)

Signed,

Date

Yo, Gilberto Sanchez, propietario y/o residente de
1815 Selens St, soporto la aplicación
de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Circulo:

- R-3 Multifamiliar Residencial
(Solamente 1 piso)

- R-1T Adosada Residencial

- R-2 Duplex-Cuadruple Residencial
(Solamente 1 piso)

Firmado,

Gilberto SANCHEZ

Fecha

Yo, Joel MORALES, propietario y/o residente de
1813 LASSANDRA, soporto la aplicación
de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Círculo:
R-3

Multifamiliar Residencial
(Solamente 1 piso)

R-1T

Adosada Residencial

R-2

Duplex-Cuadruple Residencial
(Solamente 1 piso)

Firmado,

Joel MORALES

2/6/23

Fecha

Yo, María O. Hinojosa, propietario y/o residente de
1809 Cassandra St., soporto la aplicación
de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Circulo:

- R-3 Multifamiliar Residencial
(Solamente 1 piso)
- R-1T Adosada Residencial
- R-2 Duplex-Cuadruple Residencial
(Solamente 1 piso)

Firmado,

María O. Hinojosa

2-06-23
Fecha

Yo, Heberto Hinojosa, propietario y/o residente de
1815 Cassandra St., soporto la aplicación
de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Circulo:

- R-2 Multifamiliar Residencial
(Solamente 1 piso)
- R-1T Adosada Residencial
- R-2 Duplex-Cuadruple Residencial
(Solamente 1 piso)

Firmado,

Heberto Hinojosa

2-07-23

Fecha

Yo, Guadalupe López, propietario y/o residente de 1903 Victoria Mission # 78572 soporto la aplicación de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Circulo:

R-3

Multifamiliar Residencial
(Solamente 1 piso)

R-1T

Adosada Residencial

R-2

Duplex-Cuadruple Residencial
(Solamente 1 piso)

Firmado,

Guadalupe Lopez

2-6-23

Fecha

Yo, Paula Gonzalez, propietario y/o residente de
1806 Victoria St. Mission, TX 78572, soporto la aplicación
de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Circulo:

- R-3 Multifamiliar Residencial
(Solamente 1 piso)
- R-1T Adosada Residencial
- R-2 Duplex-Cuadruple Residencial
(Solamente 1 piso)

Firmado,

Paula Gonzalez

2/6/23
Fecha

Yo, Carlos Cuellar y Francisca Cuellar, propietario y/o residente de 213 N. Glaseck Rd. Mission TX,, soporto la aplicación de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Circulo:

- R-3 Multifamiliar Residencial (Solamente 1 piso)
- R-1T Adosada Residencial
- R-2 Duplex-Cuadruple Residencial (Solamente 1 piso)

Firmado,

Carlos Cuellar
Francisca R. Cuellar
2-7-23

Fecha

Yo, Maria Melecio, propietario y/o residente de
126 Carlotta St., soporto la aplicación
de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Circulo:

- R-3 Multifamiliar Residencial
(Solamente 1 piso)
- R-1T Adosada Residencial
- R-2 Duplex-Cuadruple Residencial
(Solamente 1 piso)

Firmado,

Maria Melecio

2-06-23
Fecha

I, Manny Perez, property owner and/or residing at
122 Carlotta St, support the rezoning
application of .402 of one acre out of Lot 182 John H. Shary Subdivision C-2, Neighborhood Commercial,
to:

Circle:

R-3 Multi-Family Residential
(one story units only)

R-1T Townhouse Residential

R-2 Duplex-Fourplex Residential
(one story units only)

Signed,

Manny Perez

Date

Yo, Arminda Hinojosa, propietario y/o residente de
106 Carlotta St., soporto la aplicación
de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Circulo:

- R-3 Multifamiliar Residencial
(Solamente 1 piso)
- R-1T Adosada Residencial
- R-2 Duplex-Cuadruple Residencial
(Solamente 1 piso)

Firmado,

Arminda Hinojosa

2-06-23
Fecha

I, Soni midigal, property owner and/or residing at 107 Davina mission tx, support the rezoning application of .402 of one acre out of Lot 182 John H. Shary Subdivision C-2, Neighborhood Commercial, to:

Circle:

- R-3 Multi-Family Residential (one story units only)
- R-1T Townhouse Residential
- R-2 Duplex-Fourplex Residential (one story units only)

Signed

Soni midigal

2-6-23

Date

Yo, Jorge A. Posada, propietario y/o residente de
135 Daulna St. Mission, TX 78572, soporto la aplicación
de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Circulo:

- R-3 Multifamiliar Residencial
(Solamente 1 piso)
- R-17 Adosada Residencial
- R-2 Duplex-Cuadruple Residencial
(Solamente 1 piso)

Firmado,



2/6/23
Fecha

I, Julio Abrego, property owner and/or residing at
1813 Sekan Mission, TX 78572, support the rezoning
application of .402 of one acre out of Lot 182 John H. Shary Subdivision C-2, Neighborhood Commercial,
to:

Circle:

- R-3 Multi-Family Residential
(one story units only)

- R-1T Townhouse Residential

- R-2 Duplex-Fourplex Residential
(one story units only)

Signed,



2/7/23

Date

I, Arnoldo A. Portillo, property owner and/or residing at

1901 Rosalinda St. Mission #2857, support the rezoning

application of .402 of one acre out of Lot 182 John H. Shary Subdivision C-2, Neighborhood Commercial,

to:

Circle:

R-3 Multi-Family Residential
(one story units only)

R-1T Townhouse Residential

R-2 Duplex-Fourplex Residential
(one story units only)

Signed,



2-16-23

Date

I, Rosario Acedo, property owner and/or residing at 1901 Rosalinda St Mission Tx 78572 support the rezoning application of .402 of one acre out of Lot 182 John H. Shary Subdivision C-2, Neighborhood Commercial, to:

Circle:

R-3 Multi-Family Residential (one story units only)

R-1T Townhouse Residential

R-2 Duplex-Fourplex Residential (one story units only)

Signed,

Rosario Acedo

2-6-23

Date

I, Juan Casanova Jr., property owner and/or residing at
1814 Rosalinda St. Mission TX 78572, support the rezoning
application of .402 of one acre out of Lot 182 John H. Shary Subdivision C-2, Neighborhood Commercial,
to:

Circle:

R-3

Multi-Family Residential
(one story units only)

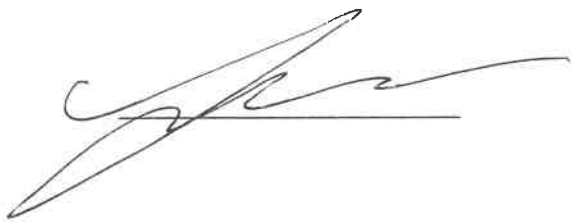
R-1T

Townhouse Residential

R-2

Duplex-Fourplex Residential
(one story units only)

Signed,



2/6/23
Date

Yo, Nora Cantu, propietario y/o residente de 1904 Rosalinda st, soporto la aplicación de rezonificación de .402 de un acre de lote 182 John H. Shary Subdivision C-2, Vecindario Comercial a:

Círculo:

- R-3 Multifamiliar Residencial (Solamente 1 piso)
- R-1T Adosada Residencial
- R-2 Duplex-Cuadruple Residencial (Solamente 1 piso)

Firmado,

Nora Cantu

2-5-23

Fecha

G4055-00-000-0001-00 (179317)
ARCAUTE ARMANDO JR & MICAELA R
134 CARLOTTA ST
MISSION TX 78572

G4055-00-000-0054-00 (179370)
ALEMAN OLGA L
1912 SELINA ST
MISSION TX 78572

M5350-00-000-0001-00 (240992)
SERNA JESUS S & GLORIA E
1510 TERRACE DR
MISSION TX 78572

S2950-00-000-0182-25 (280933)
ABREGO ONESIMO VALADEZ
PO BOX 276361
SAN ANTONIO TX 78227

S2950-00-000-0182-35 (280935)
GARCIA MIGUEL ANGEL SANTOS ET AL
1903 E 2 1/2 ST APT 4
MISSION TX 78572

S2950-00-000-0182-45 (280937)
GARCIA JOSE SANTOS
RR 4 BOX 347
MISSION TX 78574

S2950-00-000-0182-50 (280938)
SUAREZ RAMON M
1900 E 2ND 1/2 ST
MISSION TX 78572

S2950-00-000-0182-62 (280944)
MARTINEZ JUAN
PO BOX 2267
MISSION TX 78573

S2950-00-000-0182-70 (280946)
GONZALEZ JOSE REYES & VERONICA I
1211 GLASSCOCK ROAD
MISSION TX 78572

S2950-00-000-0182-85 (280949)
YLLADES FRANCISCO J & ADELA S
1910 E 4TH ST
MISSION TX 78572

S2950-00-000-0183-30 (280950)
DRAGONFLY 6265 LLC
305 A N SHARY RD
MISSION TX 78572

S2950-00-000-0192-02 (281018)
CUELLAR CARLOS & FRANCISCA R
213 N GLASSCOCK RD
MISSION TX 78572

S2950-00-000-0192-07 (281020)
CARRANZA AUGUSTIN & AGRIPINA
215 N GLASSCOCK RD
MISSION TX 78572

S2950-00-000-0192-46 (281038)
PEREZ HECTOR JR & VALERIE LOPEZ
212 UNION ST
MISSION TX 78572

S2950-00-000-0193-20 (281049)
DRAGONFLY 6265 LLC
305 A N SHARY RD
MISSION TX 78572

S2950-00-000-0192-59 (655455)
LOPEZ ROSA
305 N GLASSCOCK RD
MISSION TX 78572

A0240-00-000-0001-00 (1179332)
ROMERO CARLOS ALBERTO
1907 SELINA ST
MISSION TX 78572

S2950-00-000-0182-72 (280947)
REYES NOHEMI
1902 E 2 1/2 ST
MISSION TX 78572

Started: 5:38 p.m.

Ended: 5:45 p.m.

Item #1.2

**Rezoning: 0.402 of one acre out of Lot 182,
John H. Shary Subdivision
C-2 to R-3
Onesimo Abrego**

Ms. De Luna went over the write-up stating the subject site is located near the Southwest corner of E. 2 1/2 Street and Glasscock

| | | |
|---------------------------|--------|-------------------------------|
| SURROUNDING ZONES: | N: R-1 | – Single-Family Residential |
| | E: R-2 | – Duplex-Fourplex Residential |
| | W: R-1 | – Single-Family Residential |
| | S: R-1 | – Single-Family Residential |

| | |
|----------------------------|-----------------------|
| EXISTING LAND USES: | N: Vacant |
| | E: Vacant |
| | W: Single-Family Home |
| | S: Vacant |
| | Site: Commercial |

FLUM: Low Density Residential (LD)

REVIEW COMMENTS: The proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses. Staff notes that a similar request was recently considered by P&Z on January 27, 2021 for the adjacent property to the south and it was denied. There was public opposition during that hearing and the concern voiced was that they didn’t want any apartments.

RECOMMENDATION: Staff recommends Denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mr. Julio Abrego who resides at 1813 Selina stated he was the brother of the applicant. He stated there were two duplex-fourplex to the south, 8 units to the west corner. He added he had 18 signatures from the area supporting his request. He added the change would decrease traffic and increase city revenue.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Alaniz motioned to close the hearing. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

Mrs. Garza asked Mr. Abrego that how many apartments he wanted to develop.

Mr. Abrego stated he wanted to build 6 apartments. He mentioned that area had a lot of potential.

Chairwoman Izaguirre asked Mr. Abrego if he was going to demolish everything.

Mr. Abrego stated the plan is to demolish everything and start brand new.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to the approve rezoning. Mr. Arcaute seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit: To Construct a Wireless 140' Tower & associated ground equipment, 1201 W. Griffin Parkway, Being a tract of land containing 0.28 gross acres out of Lots 24-3, and 24-4, West Addition to Sharyland Subdivision, P, Insight Public Sector, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site is located near the southeast corner of Los Ebanos Road and W. Griffin Parkway (FM 495) along the south side of W. Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) transferability to others; 2) comply with insurance requirements on telecommunications towers; and 3) acquisition of a Building Permit.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO CONSTRUCT A WIRELESS 140' TOWER & ASSOCIATED GROUND EQUIPMENT, 1201 W. GRIFFIN PARKWAY, BEING A TRACT OF LAND CONTAINING 0.28 GROSS ACRES OUT OF LOTS 24-3 AND 24-4, WEST ADDITION TO SHARYLAND SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the Conditional Use Permit request on February 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the Conditional Use Permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, February 27, 2023, in the Council Chambers of the City Hall to consider the following Conditional Use Permit:

WHEREAS, The Mission City Council finds that it is in the best interest of the City to delegate the authority to revoke conditional use permits that are not in compliance, to the City Manager, or designee:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

| Legal Description | Type | Conditions of Approval |
|---|--|---|
| 1201 W. Griffin Parkway Being a tract of land containing 0.28 gross acres out of Lots 24-3 and 24-4, West Addition to Sharyland Subdivision | To Construct a Wireless 140' Tower & associated ground equipment | <ol style="list-style-type: none"> 1. Transferability to others; 2. Comply with insurance requirements on telecommunications towers; 3. Acquisition of a Building Permit |

READ, CONSIDERED AND PASSED, this the 27th day of February, 2023

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.4

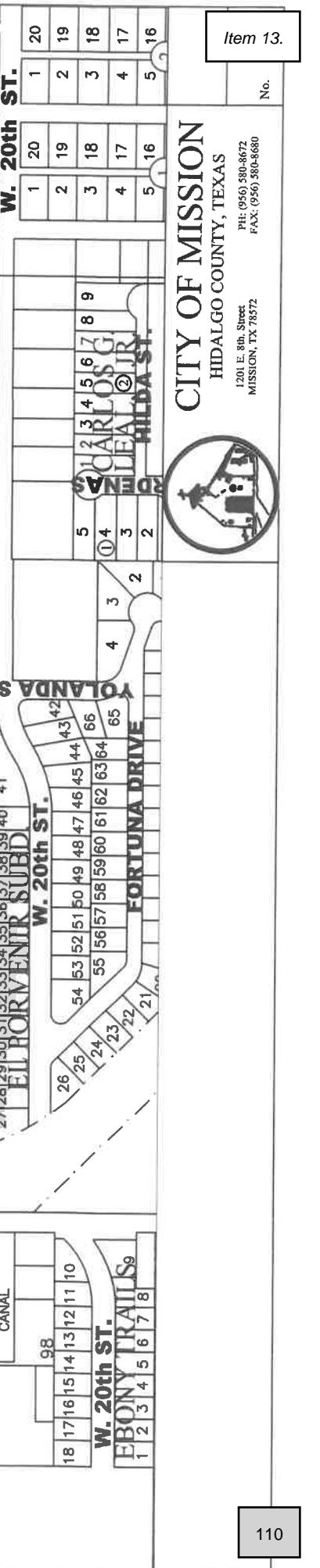
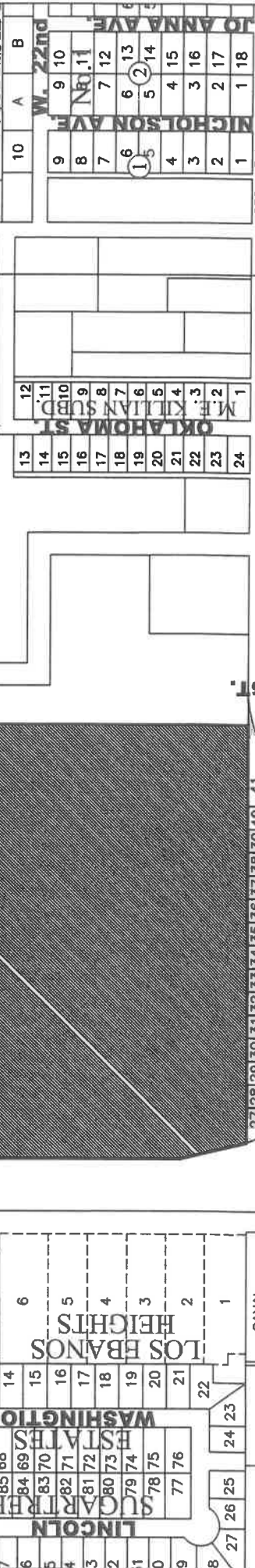
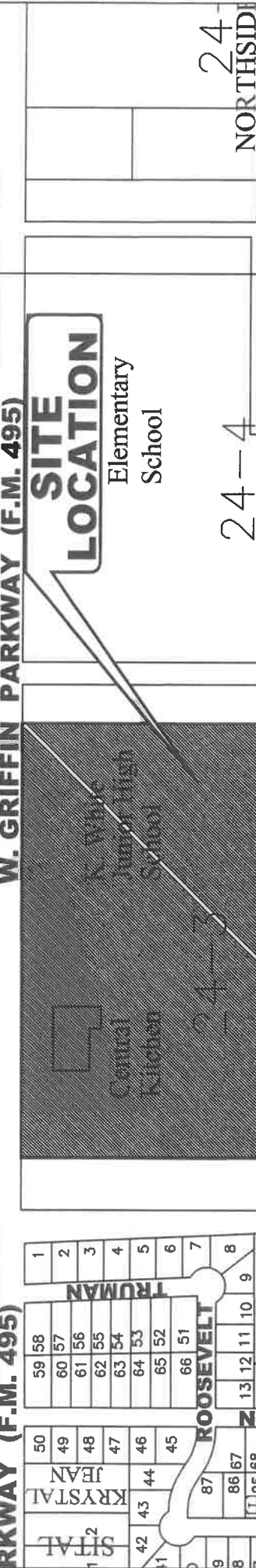
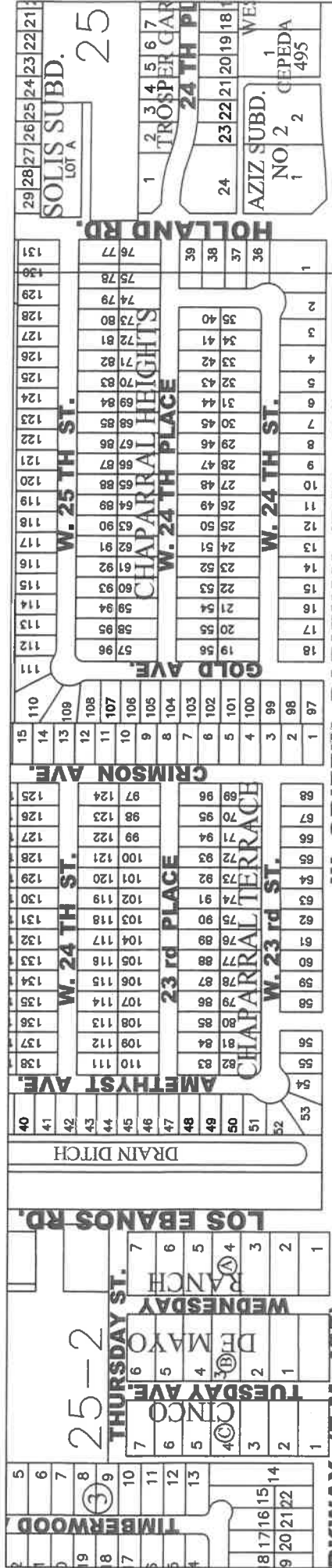
CONDITIONAL USE PERMIT: To Construct a Wireless 140' Tower
& associated ground equipment
1201 W. Griffin Parkway
Being a tract of land containing 0.28
gross acres out of Lots 24-3 and 24-4,
West Addition to Sharyland Subdivision
P
Insight Public Sector

REVIEW DATA

The site is located near the southeast corner of Los Ebanos Road and W. Griffin Parkway (FM 495) along the south side of W. Griffin Parkway. **-see vicinity map.** Hidalgo Co. is in the process of providing community wireless for the surrounding areas via the proposed telecommunications tower. Currently, there are no other towers near this location. The proposed tower is outside any easements and complies with the required setbacks.

REVIEW COMMENTS: Staff notes that there used to be a telecommunications tower at the location but was removed. Any new tower requires a conditional use permit. A total of 61 notices were sent out to property owners within 200' of the proposed telecommunications tower and as of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval subject to: 1) transferability to others, 2) comply with insurance requirements on telecommunications towers, and 3) acquisition of a Building Permit.



SITE LOCATION

Elementary School

24-4

24-NORTHSIDE



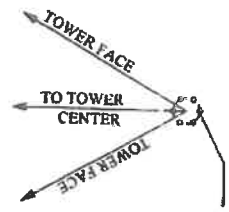
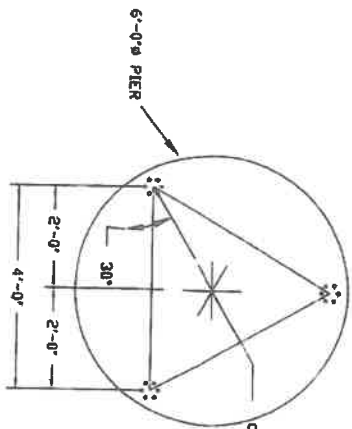
CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78772
 PH: (956) 380-8672
 FAX: (956) 380-8680

Item 13.

No.



****USE FOR CONSTRUCTION****



(9) 7/8"Ø X 56" LONG ANCHOR BOLTS PER LEG, SPACED AT 60" ON A 6'Ø CIRCLE WITH TEMP PLATES TOP AND BOTTOM AS SUPPLIED BY WESTERN TOWERS.

- NOTES:
1. CONCRETE SHALL OBTAIN 3000PSI COMPRESSIVE STRENGTH AT 28 DAYS.
 2. ANCHOR BOLT'S SHALL BE 7/8"Ø ASTM F1554-GRADE 105 SUPPLIED WITH FIVE EACH GALVANIZED HH NUTS AND WASHERS. WASHERS SHALL CONFORM TO ASTM F 436. NUTS SHALL CONFORM TO ASTM A563 GRADE "A" OR BETTER. ANCHOR BOLT SHALL BE HOT DIPPED GALVANIZED. GALVANIZING SHALL CONFORM TO ASTM A153.
 3. ALL REBAR SHALL HAVE A MINIMUM OF 3" CONCRETE COVER AND SHALL CONFORM TO THE ASTM A618 GRADE SPECIFIED.
 4. FOUNDATION DESIGNED PER PRESUMPTIVE SOILS FOUND IN TIA/EIA 222, REV. H STANDARD. ACTUAL SOIL PARAMETERS MUST BE VERIFIED BY A GEOTECHNICAL ANALYSIS. WITHOUT THIS VERIFICATION, IN CASE OF ANY FOUNDATION FAILURE, WESTERN TOWERS WILL NOT BE RESPONSIBLE.
 5. 189 C.F. OF CONCRETE REQUIRED THIS SITE AND WASTE ACCOUNTED FOR.



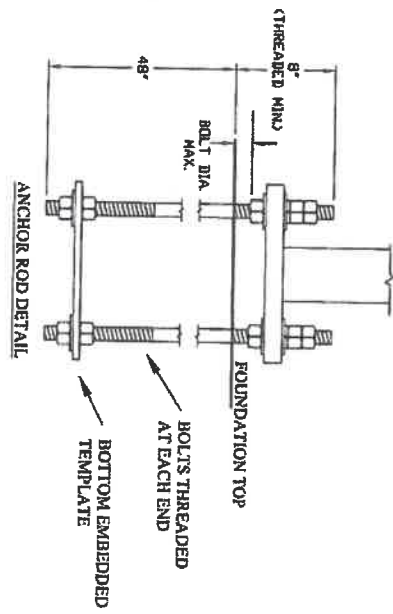
TEXAS FIRM# P19610

WESTERN TOWERS
 320 W 28th • San Angelo, Texas 76903
 1.800.622.6539
 www.western-towers.com

FOUNDATION
 Mission
 SmartWave Technologies

| | | | | |
|----------|----------|------|----|----|
| DWG. NO. | DATE | PAID | CR | BY |
| 1175-PND | 12/20/22 | | | PS |

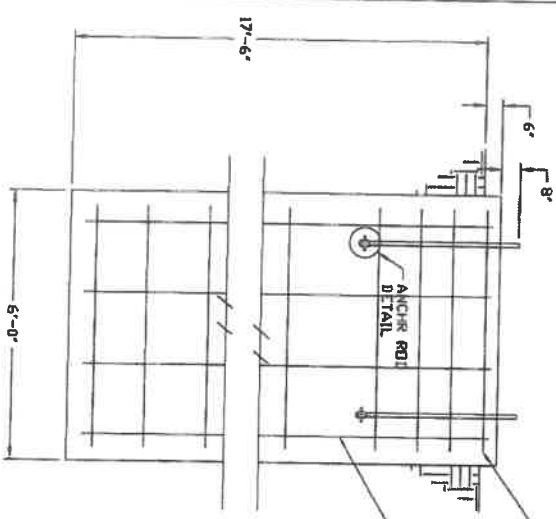
PROPRIETARY DRAWINGS
 CONFIDENTIAL INFORMATION WHICH CANNOT BE
 ISSUED, COPIED, OR USED BY OTHERS WITHOUT
 WRITTEN AUTHORIZATION BY WESTERN TOWERS.
 FOR USE BY WESTERN TOWERS ONLY.

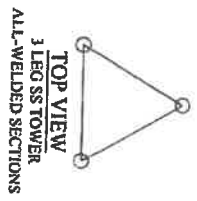
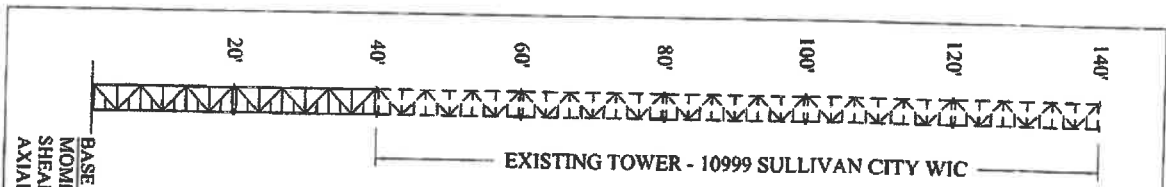


(23) #4 GR40 X 66" ØD MAX. CIRCULAR TIES SPACED (ØD) TIES AT 6" O.C. AT TOP OF PIER. REMAINDER AT 12" O.C.

(14) #8 GR. 60 VERTICAL REBAR 17'-6" LONG INSIDE OF CIRCLE REBAR TIES.

BASE REACTIONS:
 MOMENT = 694 KIP-FT.
 AXIAL = 15 KIPS
 MAX SHEAR = 8 KIPS





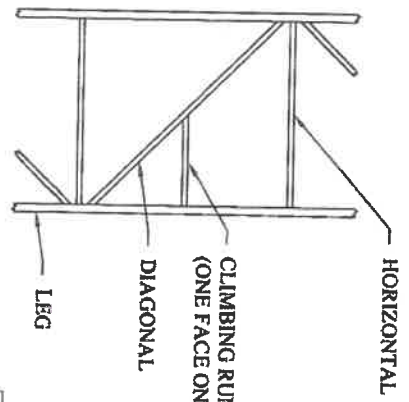
*****USE FOR CONSTRUCTION*****

| ELEV. | ITEM |
|-------|-------------------------|
| 140' | LIGHTNING ROD |
| 140' | (2) VHL P3-11 W |
| 140' | (2) KP-5PDCSC-2 |
| 137' | (8) MIMOSA ASC W/ MOUNT |
| 134' | (8) N5-45X4 W/ MOUNT |
| 131' | (2) CSC |

| ELEV. | TOP WIDTH | BASE WIDTH | LEG | DIAGONAL | HORIZONTAL | CLIMB RUNG |
|---------|-----------|------------|---------------|---------------|-------------|--------------|
| 20'-40' | 4'-0" | 4'-0" | 2 1/2" Ø S.R. | 1 1/4" Ø S.R. | 3/4" Ø S.R. | 9/16" Ø S.R. |
| 0-20' | 4'-0" | 4'-0" | 2 3/4" Ø S.R. | 1 1/4" Ø S.R. | 1" Ø S.R. | 9/16" Ø S.R. |

STATE OF TEXAS
 PROFESSIONAL ENGINEER
 PEDRAM SAJID
 90280
 LICENSED
 12.22.22

TEXAS FIRM# F19610



BASE REACTIONS
 MOMENT: 694 K-FT
 SHEAR: 8 K
 AXIAL: 15 K

LEG REACTIONS
 COMP: 206 K
 UPLIFT: 194 K
 SHEAR: 4 K

PROPRIETARY DRAWINGS
 CONFIDENTIAL INFORMATION WHICH CANNOT BE
 ISSUED, COPIED, OR USED BY OTHERS WITHOUT
 WRITTEN AUTHORIZATION BY WESTERN TOWERS
 FOR USE BY WESTERN TOWERS ONLY.

| |
|------------------------|
| SITE: MISSION |
| HEIGHT: 140' (40' EXT) |
| TIA STD: 222-H |
| WIND: 119 MPH |
| ICE: 1/2" (30 MPH) |
| EXP. CAT.: C |
| TOPO. CAT.: 1 |
| RISK CAT.: 2 |

- NOTES
- DESIGN MEETS THE REQUIREMENTS OF TIA DESIGN STANDARD LISTED ABOVE.
 - LEG AND FLANGE PLATE STEEL SHALL BE MINIMUM 50 KSI YIELD. ALL OTHER STEEL SHALL BE MINIMUM 36 KSI YIELD.
 - ALL STEEL SHALL BE HOT DIPPED.
 - ALL VARIANCES PER ASTM A 123.
 - ALL CONNECTIONS ARE DESIGNED TO HOLD THE DESIGN LOAD OF THE CONNECTING MEMBERS.
 - ALL CONNECTIONS (WELDED AND BOLTED) CONFORM TO AISC MANUAL OF STEEL CONSTRUCTION - LATEST EDITION.
 - IF ANY ITEM OF THE COMPLETED STRUCTURE VARIES FROM WHAT IS SHOWN ON THIS DRAWING THE CERTIFICATION BY WESTERN TOWERS SHALL BE CONSIDERED INVALID.
 - TOWER RATING: 98.3%

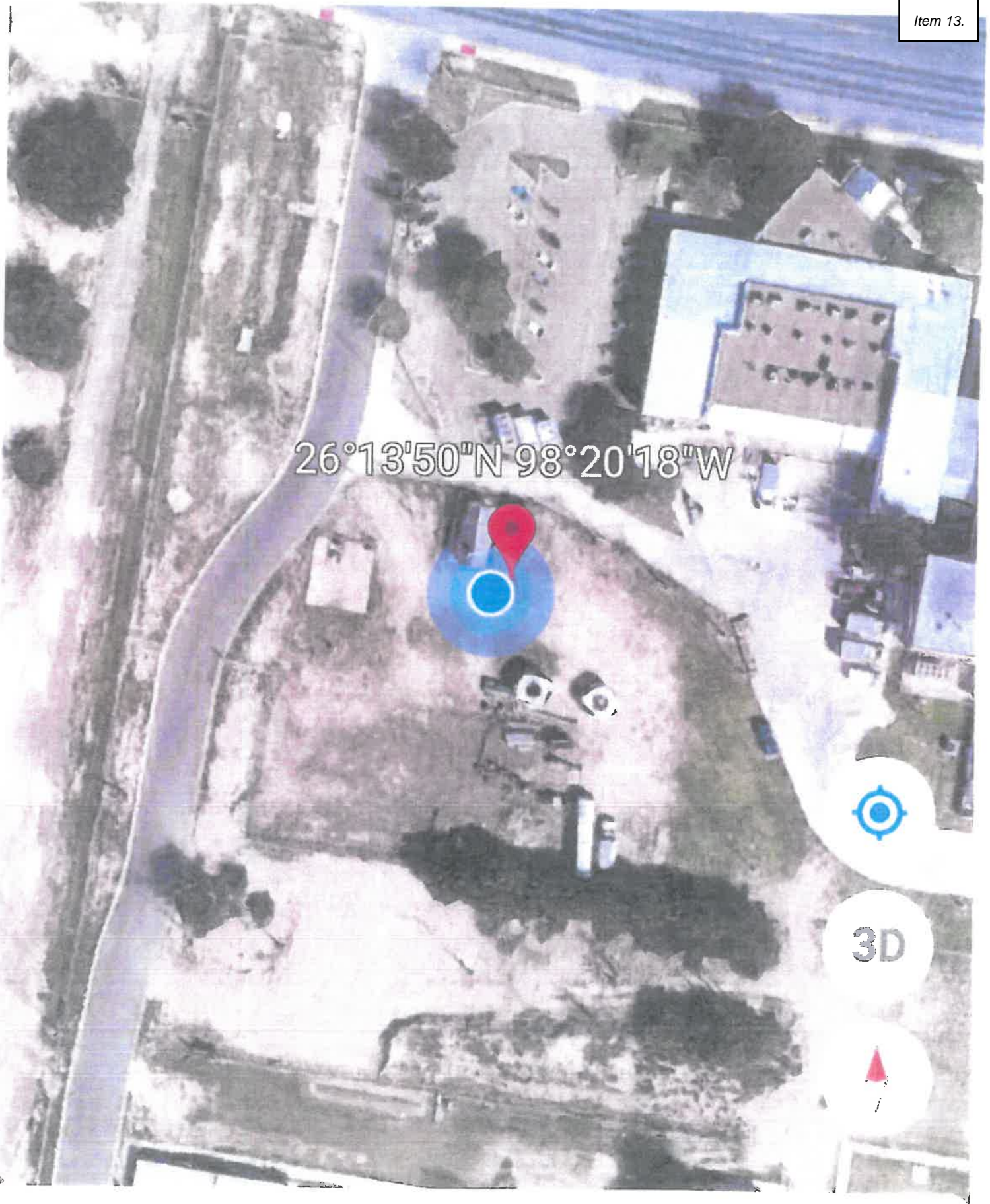
WESTERN TOWERS
 320 W 26th - San Angelo, Texas 76903
 1.800.622.6539
 WWW.WESTERTOWERS.COM

DATA SHEET
 HIDALGO COUNTY, TX
 SMARTWAVE

JOB NO. 22-52.01

| | | | |
|------------------|---------|-------|---------|
| DATE: 12/22/2022 | PAGE: 1 | OF: 1 | BY: JIB |
|------------------|---------|-------|---------|





Dropped Pin



E4642-00-000-0033-00 (552469)
C & C TEXAS CONSTRUCTION LLC
2213 TORRIE LN
MISSION TX 78572

E4642-00-000-0034-00 (552470)
RIVAS ROBERTO SR & ALICIA S
1206 W 20TH ST
MISSION TX 78572

E4642-00-000-0035-00 (552471)
CORTES JUAN E ESTRADA & ANA LUIS
1204 W 20TH ST
MISSION TX 78572

E4642-00-000-0036-00 (552472)
GARCIA NICOLAS
1202 W 20TH ST
MISSION TX 78572

E4642-00-000-0037-00 (552473)
GARZA ROEL
1200 W 20TH ST
MISSION TX 78572

E4642-00-000-0038-00 (552474)
TREVINO AMANDA LANNETTE
1112 W 20TH ST
MISSION TX 78572

E4642-00-000-0039-00 (552475)
URIVE ARMANDO
1110 W 20TH ST
MISSION TX 78572

E4642-00-000-0040-00 (552476)
LEAL MARIA GUADELUPE
1108 W 20TH ST
MISSION TX 78572

E4642-00-000-0041-00 (552477)
SANDOVAL MIRNA
1106 W 20TH ST
MISSION TX 78572

E4642-00-000-0042-00 (552478)
VILLARREAL LUIS ALBERTO & CYNTHIA
1101 W 20TH ST
MISSION TX 78572

E4642-00-000-0043-00 (552479)
MACIAS JUAN C & ERICA
1103 W 20TH ST
MISSION TX 78572

E4642-00-000-0044-00 (552480)
SOLIS VERONICA
1105 W 20TH ST
MISSION TX 78572

E4642-00-000-0045-00 (552481)
MORENO ROBERTO & VIVIANNA
1107 W 20TH ST
MISSION TX 78572

E4642-00-000-0046-00 (552482)
TOVAR VICTOR HUGO & CATALINA
1109 W 20TH ST
MISSION TX 78572

E4642-00-000-0047-00 (552483)
SANDOVAL EDGAR JOSE
100 N SANTA ROSA APT 1123
SAN ANTONIO TX 78207

E4642-00-000-0048-00 (552484)
VILLALOBOS DANIEL J
VIRGINIA GARCIA
1113 W 20TH ST
MISSION TX 78572

E4642-00-000-0049-00 (552485)
GARCIA JUAN DAVID
1017 E 2ND ST
MISSION TX 78572

E4642-00-000-0050-00 (552486)
MACIAS JORGE & JORGE L & JUAN C &
1101 W 20TH ST
MISSION TX 78572

E4642-00-000-0051-00 (552487)
VALLEJO ROMAN & SOCORRO CAMACHO
1205 W 20TH ST
MISSION TX 78572

E4642-00-000-0052-00 (552488)
PETER ANA MARICELA
1207 W 20TH ST
MISSION TX 78572

E4642-00-000-0053-00 (552489)
ESQUIVEL REGINA
1209 W 20TH ST
MISSION TX 78572

E4642-00-000-0054-00 (552490)
GARCIA ZACARIAS G & LETICIA P
1211 W 20TH ST
MISSION TX 78572

O3100-09-000-0007-00 (450458)
MENEZ ISRAEL & ROSA L MENEZ
2202 TRUMAN AVE
MISSION TX 78572

O3100-09-000-0008-00 (450457)
OLIVAREZ ENRIQUE
C/O MARIA G MARTINEZ
1013 N 23RD ST
MCALLEN TX 78501

W0100-00-023-0004-01 (316842)
FLORES RAMON ARTURO
1013 W 20TH ST
MISSION TX 78572

W0100-00-024-0002-03 (316881)
GGC GROUP LLC
309 N MOCKINBIRD AVE
MISSION TX 78572

W0100-00-024-0003-00 (316882)
MISSION CONSOLIDATED ISD
1116 N CONWAY AVE
MISSION TX 78572

W0100-00-024-0003-05 (316883)
MISSION CONSOLIDATED ISD
1116 N CONWAY AVE
MISSION TX 78572

W0100-00-024-0004-00 (316884)
MISSION CONSOLIDATED ISD
1116 N CONWAY AVE
MISSION TX 78572

W0100-00-024-0004-11 (316894)
MISSION CONSOLIDATED ISD
1116 N CONWAY AVE
MISSION TX 78572

C4020-00-000-0017-00 (134455)
SUTTON WILLIAM B JR
1405 YUCCA AVE
MCALLEN TX 78504

C4020-00-000-0097-00 (134535)
DOLIFKA LAND COMPANY
PO BOX 444
BRIGHTON CO 80601

C4020-00-000-0098-00 (134536)
GARCIA JOSE RAUL & MARIA
2303 GOLD AVE
MISSION TX 78574

C4020-00-000-0099-00 (134537)
GIRON JOSE LUIS & MARIA F
2305 GOLD AVE
MISSION TX 78574

C4040-00-000-0001-00 (134572)
CONTRERAS ARMANDO & LOURDES
PO BOX 3887
MISSION TX 78573

C4040-00-000-0002-00 (134573)
CONTRERAS ARMANDO & LOURDES
PO BOX 3887
MISSION TX 78573

C4040-00-000-0003-00 (134574)
CONTRERAS ARMANDO & LOURDES
PO BOX 3887
MISSION TX 78573

C4040-00-000-0052-00 (134623)
GONZALEZ JOSE A GARZA &
ELIZABETH RODRIGUEZ SANCHEZ
2305 AMETHYST AVE
MISSION TX 78574

C4040-00-000-0053-00 (134624)
GONZALEZ JOSE A GARZA
2305 AMETHYST AVE
MISSION TX 78574

C4040-00-000-0054-00 (134625)
VELASQUEZ CARLOS A & MARTHA E LOPEZ
1213 W 23RD ST
MISSION TX 78574

C4040-00-000-0056-00 (134626)
CARRASCO YESENIA
1211 WEST 23RD ST
MISSION TX 78574

C4040-00-000-0058-00 (134627)
VALLEJO IRMA LINDA
2600 MIMOSA ST APT C
MISSION TX 78574

C4040-00-000-0059-00 (134628)
GARCIA ROSA E
1205 W 23RD ST
MISSION TX 78574

C4040-00-000-0060-00 (134629)
SANTOS CARLOS & MARTHA J HERNANDEZ
1203 W 23RD ST
MISSION TX 78574

C4040-00-000-0061-00 (134630)
VILLARREAL JUAN FRANCISCO
1201 W 23RD ST
MISSION TX 78574

C4040-00-000-0062-00 (134631)
SILVA MARIBEL
1113 W 23RD ST
MISSION TX 78574

C4040-00-000-0063-00 (134632)
OYERVIDES REYNALDO & ANNA I
1111 W 23RD ST
MISSION TX 78574

C4040-00-000-0064-00 (134633)
RODRIGUEZ A B
1109 WEST 23RD ST
MISSION TX 78574

C4040-00-000-0065-00 (134634)
DURAN ERIKA J
1107 W 23RD ST
MISSION TX 78574

C4040-00-000-0066-00 (134635)
GARCIA BERTHA LETICIA
1105 W 23RD ST
MISSION TX 78574

C4040-00-000-0067-00 (134636)
GARCIA BERTHA LETICIA
1105 W 23RD ST
MISSION TX 78574

C4040-00-000-0068-00 (134637)
AP PROPERTIES LP
11916 N BRYAN ROAD
MISSION TX 78573

E4642-00-000-0025-00 (552461)
RELKO MICHAEL J & ANA M
1221 FORTUNA
MISSION TX 78572

E4642-00-000-0026-00 (552462)
RODRIGUEZ GEORGE G. JR & ELIZABE
1223 FORTUNA
MISSION TX 78572

E4642-00-000-0027-00 (552463)
SANCHEZ CLAUDIA & DAMIAN BENAVIDES
1220 W 20TH ST
MISSION TX 78572

E4642-00-000-0028-00 (552464)
LOPEZ RAUL
1218 W 20TH ST
MISSION TX 78572

E4642-00-000-0029-00 (552465)
YERENA ESTANISLADO
MARTHA GONZALEZ
1216 W 20TH ST
MISSION TX 78572

E4642-00-000-0030-00 (552466)
SANCHEZ CLAUDIA & DAMIAN DENAVIDES
1220 W 20TH ST
MISSION TX 78572

E4642-00-000-0031-00 (552467)
PACHECO OLGA A & AMALIA
1212 W 20TH ST
MISSION TX 78572

E4642-00-000-0032-00 (552468)
BENAVIDES DAMIAN & CLAUDIA SANCH
1210 W 20TH ST
MISSION TX 78572

W0100-00-024-0004-12 (316895)
TREVINO JOSE F
1020 W 20TH ST
MISSION TX 78572

Started: 5:48 p.m.

Ended: 5:50 p.m.

Item #1.4

Conditional Use Permit:

**To Construct a Wireless 140' Tower
& associated ground equipment
1201 W. Griffin Parkway
Being a tract of land containing 0.28
gross acres out of Lots 24-3 and 24-4,
West Addition to Sharyland Subdivision
P
Insight Public Sector**

Ms. De Luna went over write-up stating the subject site is located near the southeast corner of Los Ebanos Road and W. Griffin Parkway (FM 495) along the south side of W. Griffin Parkway. Hidalgo Co. is in the process of providing community wireless for the surrounding areas via the proposed telecommunications tower. Currently, there are no other towers near this location. The proposed tower is outside any easements and complies with the required setbacks.

REVIEW COMMENTS: Staff notes that there used to be a telecommunications tower at the location but was removed. Any new tower requires a conditional use permit. A total of 61 notices were sent out to property owners within 200' of the proposed telecommunications tower and as of this writing staff has not received any comments in favor or against the request.

RECOMMENDATION: Staff recommends approval subject to: 1) transferability to others, 2) comply with insurance requirements on telecommunications towers, and 3) acquisition of a Building Permit.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mrs. Austin motioned to close the hearing. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcaute moved to approve the conditional use permit. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – LA Crawfish at 2423 E. Expressway 83, Ste. 100, Lot 2, Block A, Shary-Taylor Expressway Commercial, C-4, Henry De Luna, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal. The subject site is located approximately ¼ mile east of Shary Road along the northside of the Frontage Road, east of Chili's. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) 4 years at which time the CUP and TABC permit will need to be renewed; and 2) Continue to comply with all City Codes (Fire, Health, and Building Code requirements).

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – LA CRAWFISH AT 2423 E. EXPRESSWAY 83, STE. 100, LOT 2, BLOCK A, SHARY-TAYLOR EXPRESSWAY COMMERCIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the Conditional Use Permit request on February 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the Conditional Use Permit Renewal shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, February 27, 2023, in the Council Chambers of the City Hall to consider the following Conditional Use Permit:

WHEREAS, The Mission City Council finds that it is in the best interest of the City to delegate the authority to revoke conditional use permits that are not in compliance, to the City Manager, or designee:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

| Legal Description | Type | Conditions of Approval |
|--|---|---|
| 2423 E. Expressway 83, Ste. 100 Lot 2, Block A, Shary-Taylor Expressway Commercial | Sale & On-Site Consumption of Alcoholic Beverages – LA Crawfish | <ol style="list-style-type: none"> 1. 4 years at which time the CUP and TABC permit will need to be renewed; 2. Continue to comply with all City Codes (Fire, Health, and Building Code requirements) |

READ, CONSIDERED AND PASSED, this the 27th day of February, 2023

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.6

CONDITIONAL USE PERMIT RENEWAL: Sale & On-Site Consumption of Alcoholic Beverages – LA Crawfish
 2423 E. Expressway 83, Ste. 100
 Lot 2, Block A, Shary-Taylor Expressway Commercial C-4
 Henry De Luna

REVIEW DATA

The 3,500 sq. ft. restaurant site is located approximately ¼ mile east of Shary Road along the northside of the Frontage Road, east of Chili's. Access to the site is provided through existing, interlocking parking lots from Chili's and businesses to the north. The last CUP for this location was approved by P&Z on January 13, 2021 for a period of 2 years. The applicant would like to renew his CUP, staff notes that this would be his first renewal.

Hours of operation: Every day from 11:00 a.m. to 10:00 p.m.

Staff: 10 employees

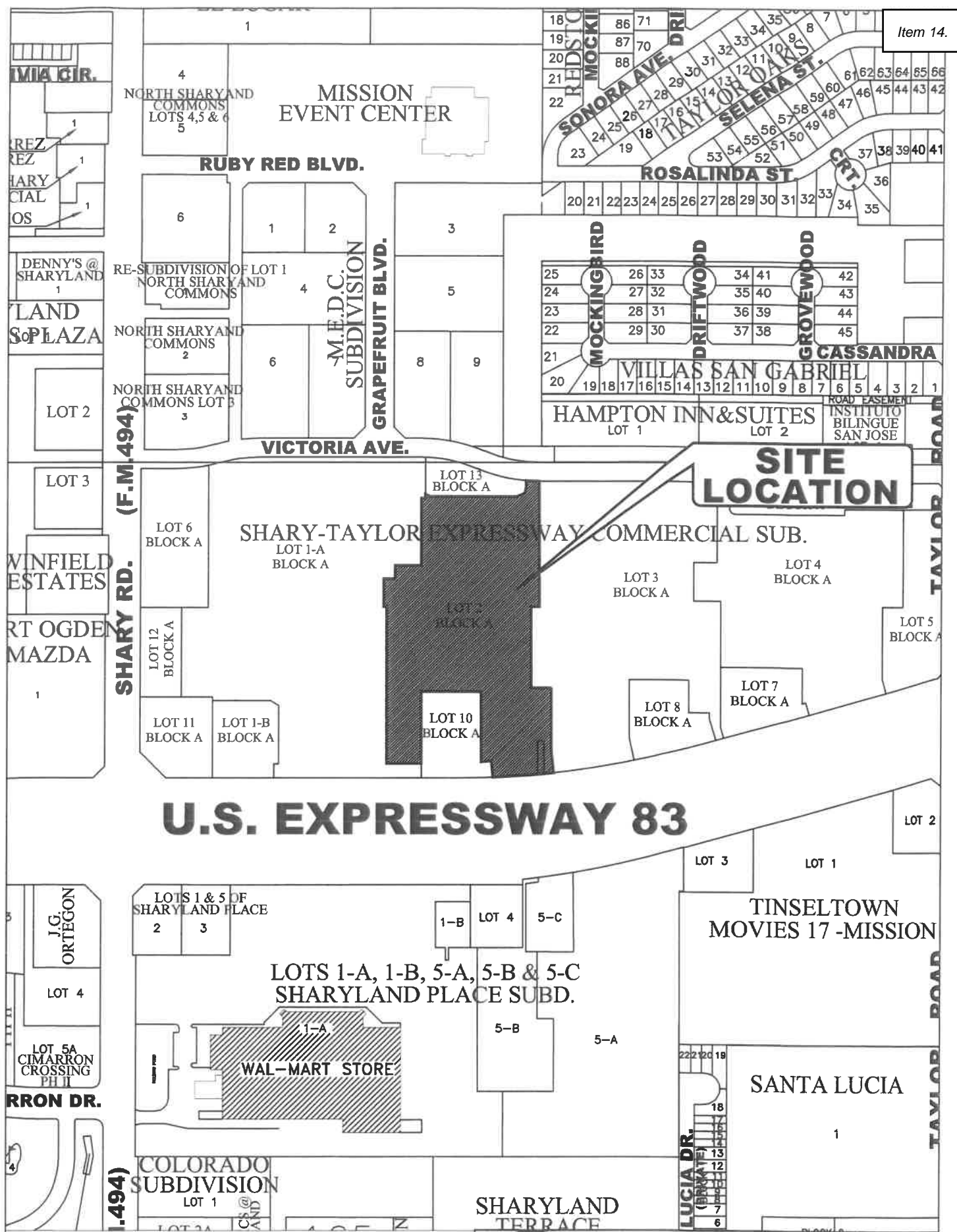
Parking: There are 67 total seating spaces, which require 22 parking spaces (67 total seating spaces/3 = 22.3 parking spaces). It is noted that the parking area is held in common (98 existing parking spaces) and is shared with other suites. The landscaping is meeting code.

REVIEW COMMENTS: There are no churches, schools, or residential homes within 300' of this restaurant. Notices were sent to property owners within 200' radius of this business where staff has not received any comments in favor or against this request. Staff has asked Mission PD to provide a report in relation to the sale of alcohol and there has been no incidents reported.

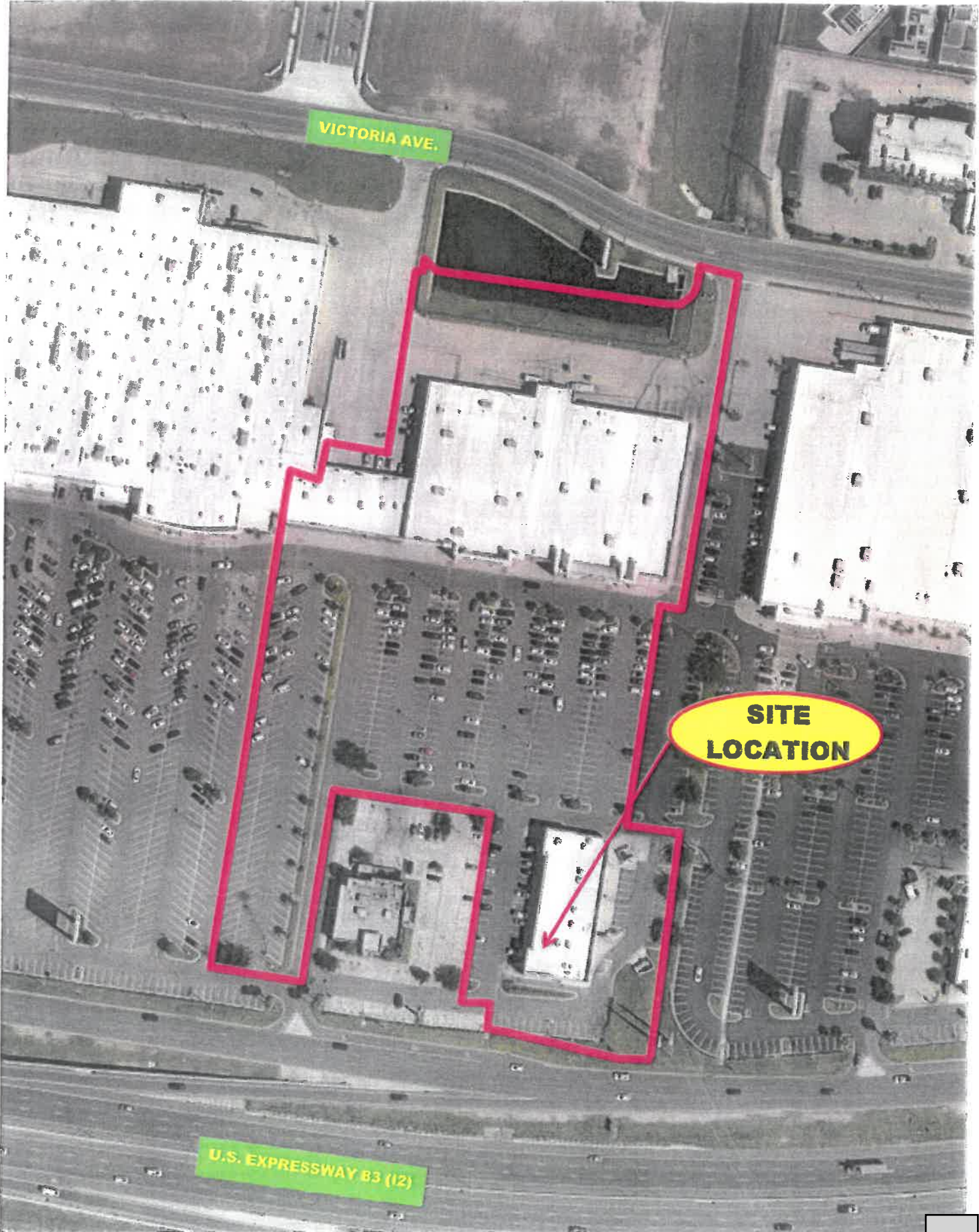
RECOMMENDATION:

Staff recommends approval subject to:

1. 4 years at which time the CUP and TABC permit will need to be renewed; and
2. Continue to comply with all City Codes (Fire, Health, and Building Code requirements)

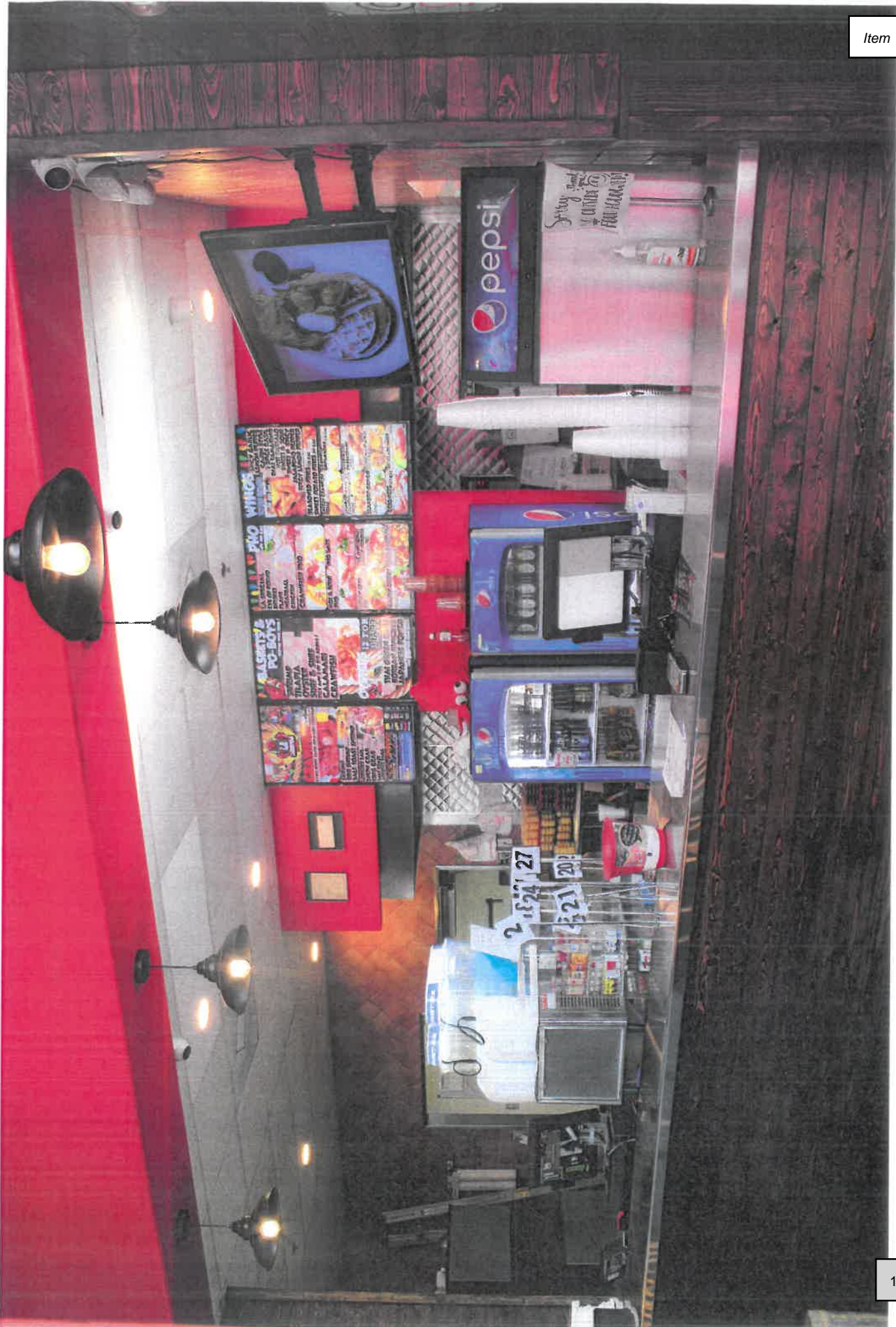


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680











Back

Export to Excel

Print Results

Item 14.

License #: MB1112274

AIMS License Type: MB

AIMS License #: 107050050

Trade Name: LA CRAWFISH

Owner: LDL SHARY LLC

Location Address: 2423 E INTERSTATE
HIGHWAY 2 STE 100

MISSION , TX
785729339
UNITED STATES

Mailing Address:

1809 W TRENTON RD

EDINBURG , TX
785391505
UNITED STATES

County: Hidalgo

Status: Active

Orig. Issue Date: 3/15/2021

Exp. Date: 3/14/2023

Wine Percent:

Location Phone No.:

Subordinates: FB

Related To:

Gun Sign: BLUE

S2979-00-00A-0001-00 (707591)
SHARY RETAIL LTD
PO BOX 924133
HOUSTON TX 77292

S2979-00-00A-0002-00 (707592)
SHARY RETAIL LTD
PO BOX 924133
HOUSTON TX 77292

S2979-00-00A-0003-00 (707590)
TARGET CORPORATION
PROPERTY TAX DEPARTMENT
PO BOX 9456
MINNEAPOLIS MN 55440

S2979-00-00A-0010-00 (707599)
SHARY RETAIL LTD
PO BOX 924133
HOUSTON TX 77292

S2979-00-00A-0013-00 (707602)
SHARY RETAIL LTD
PO BOX 924133
HOUSTON TX 77292

H0952-00-000-0001-00 (20827746)
CRICKET INV LTD
312 W NOLANA LOOP
PHARR TX 78577

M0054-00-000-0000-00 (1241924)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

M0054-00-000-008A-00 (1463020)
MISSION ECONOMIC DEVELOPMENT
801 N BRYAN RD
MISSION, TX 78572-6506

M0054-00-000-009A-00 (1463021)
MISSION ECONOMIC DEVELOPMENT
801 N BRYAN RD
MISSION, TX 78572-6506

Started: 5:51 p.m.

Ended: 5:52 p.m.

Item #1.6

Conditional Use Permit

Renewal:

Sale & On-Site Consumption of Alcoholic

Beverages – LA Crawfish

2423 E. Expressway 83, Ste. 100

**Lot 2, Block A, Shary-Taylor Expressway Commercial
C-4**

Henry De Luna

Ms. De Luna went over write-up stating the 3,500 sq. ft. restaurant site is located approximately ¼ mile east of Shary Road along the northside of the Frontage Road, east of Chili's. Access to the site is provided through existing, interlocking parking lots from Chili's and businesses to the north. The last CUP for this location was approved by P&Z on January 13, 2021 for a period of 2 years. The applicant would like to renew his CUP, staff notes that this would be his first renewal.

Hours of operation: Every day from 11:00 a.m. to 10:00 p.m.

Staff: 10 employees

Parking: There are 67 total seating spaces, which require 22 parking spaces (67 total seating spaces/3 = 22.3 parking spaces). It is noted that the parking area is held in common (98 existing parking spaces) and is shared with other suites. The landscaping is meeting code.

REVIEW COMMENTS: There are no churches, schools, or residential homes within 300' of this restaurant. Notices were sent to property owners within 200' radius of this business where staff has not received any comments in favor or against this request. Staff has asked Mission PD to provide a report in relation to the sale of alcohol and there has been no incidents reported.

RECOMMENDATION:

Staff recommends approval subject to:

1. 4 years at which time the CUP and TABC permit will need to be renewed; and
2. Continue to comply with all City Codes (Fire, Health, and Building Code requirements)

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Sanchez motioned to close the hearing. Mr. Arcaute seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to approve the conditional use permit. Mr. Arcaute seconded the motion. Upon a vote, the motion passed unanimously.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE DRIVE-THRU SERVICE
WINDOW – LIT COFFEE, 2515 COLORADO STREET, STE. 1, LOT 2, BLOCK 2, SANTA LUCIA
DEVELOPMENT**

WHEREAS, the City Council of the City of Mission finds that during consideration of the Conditional Use Permit request on February 8, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the Conditional Use Permit Renewal shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, February 27, 2023, in the Council Chambers of the City Hall to consider the following Conditional Use Permit:

WHEREAS, The Mission City Council finds that it is in the best interest of the City to delegate the authority to revoke conditional use permits that are not in compliance, to the City Manager, or designee:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

| Legal Description | Type | Conditions of Approval |
|--|---|--|
| 2515 Colorado Street, Ste. 1 Lot 2, Block 2, Santa Lucia Development | Drive-Thru Service Window – LIT Coffee | <ol style="list-style-type: none"> 1. 2 years r-evaluation to continue to assess the business 2. CUP is not transferable to others; and 3. Continue to comply with Building, Fire, Health, and Sign Codes |

READ, CONSIDERED AND PASSED, this the 27th day of February, 2023

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.7

CONDITIONAL USE PERMIT RENEWAL: Drive-Thru Service Window – LIT Coffee
 2515 Colorado Street, Ste. 1
 Lot 2, Block 2, Santa Lucia Development
 C-3
 Daniel King

REVIEW DATA

The commercial development is located at the NW corner of Colorado and Taylor Road –see vicinity map. The applicant is operating his coffee shop with a drive-thru service window. Access to the site will be provided off of Colorado or Taylor through existing 24’ driveways. Customers can park within the shared parking area to walk in and purchase items or they can use the drive-thru service window. The last CUP for this location was approved by P&Z on January 12, 2022 for a period of 1 year. The applicant would like to renew his CUP, staff notes that this would be his 1st renewal.

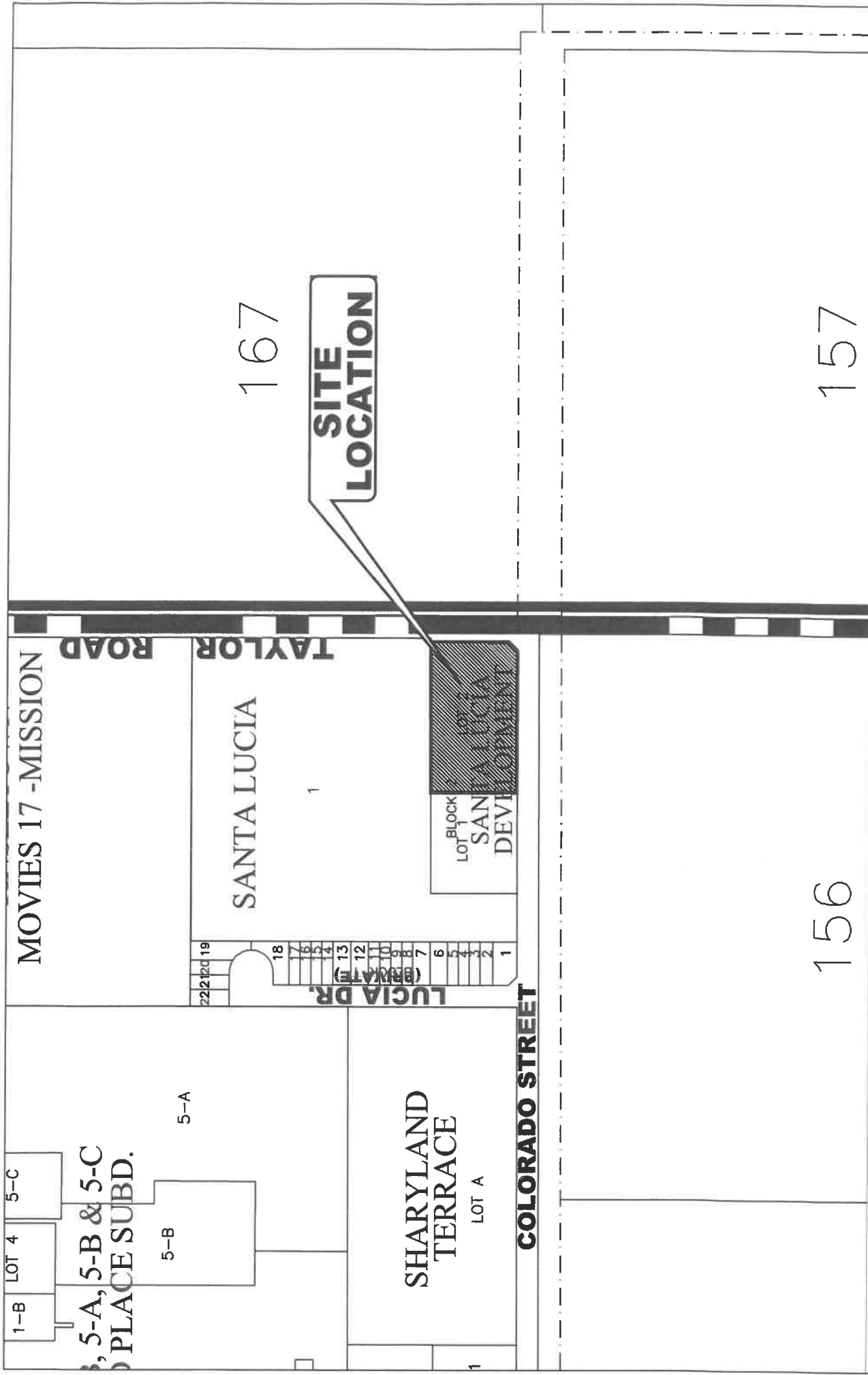
- **Days/Hours of operation:** Every day from 6:00 am to 9:00 p.m.
- **Staff:** 5 employees operate this business in different shifts.
- **Parking:** The applicant has 5 tables with 4 chairs each, which equals to 20 seating spaces. This requires a total of 7 parking spaces. There is a total of 74 parking spaces held in common for the plaza.
- **Landscaping:** The landscaping, paving, and drainage for the entire plaza meets code.
- **Menu:** Applicant’s menu consists of a variety of coffees, teas, and pastries.

REVIEW COMMENTS: Notices were sent out to property owners within a 200’ radius of this business where staff has not received any comments in favor or against this request.

RECOMMENDATION:

Staff recommends approval subject to:

1. 2 years re-evaluation to continue to assess the business,
2. CUP is not transferable to others, and
3. Continue to Comply with Building, Fire, Health, and Sign Codes



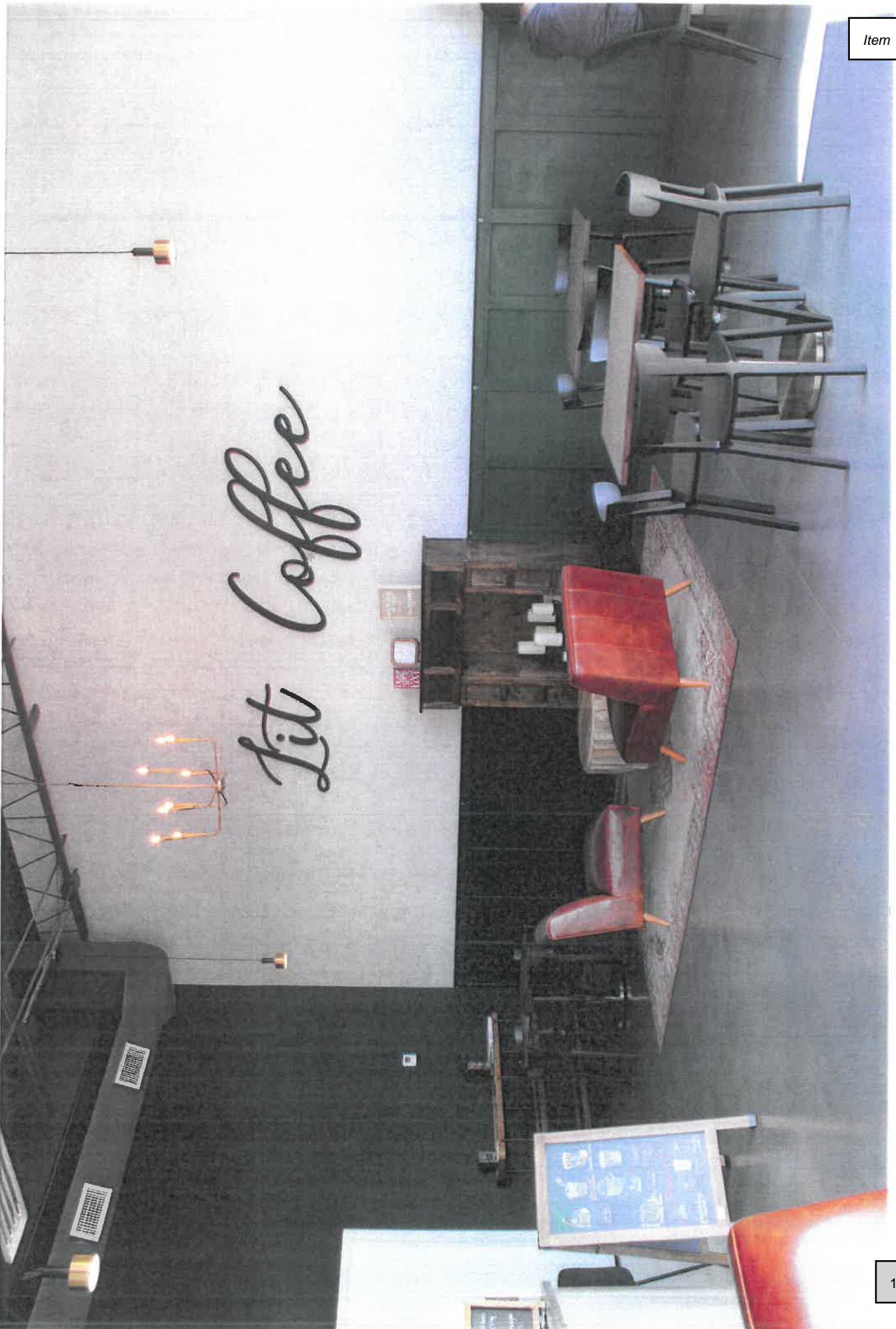
CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (361) 580-8672
 FAX: (361) 580-8680

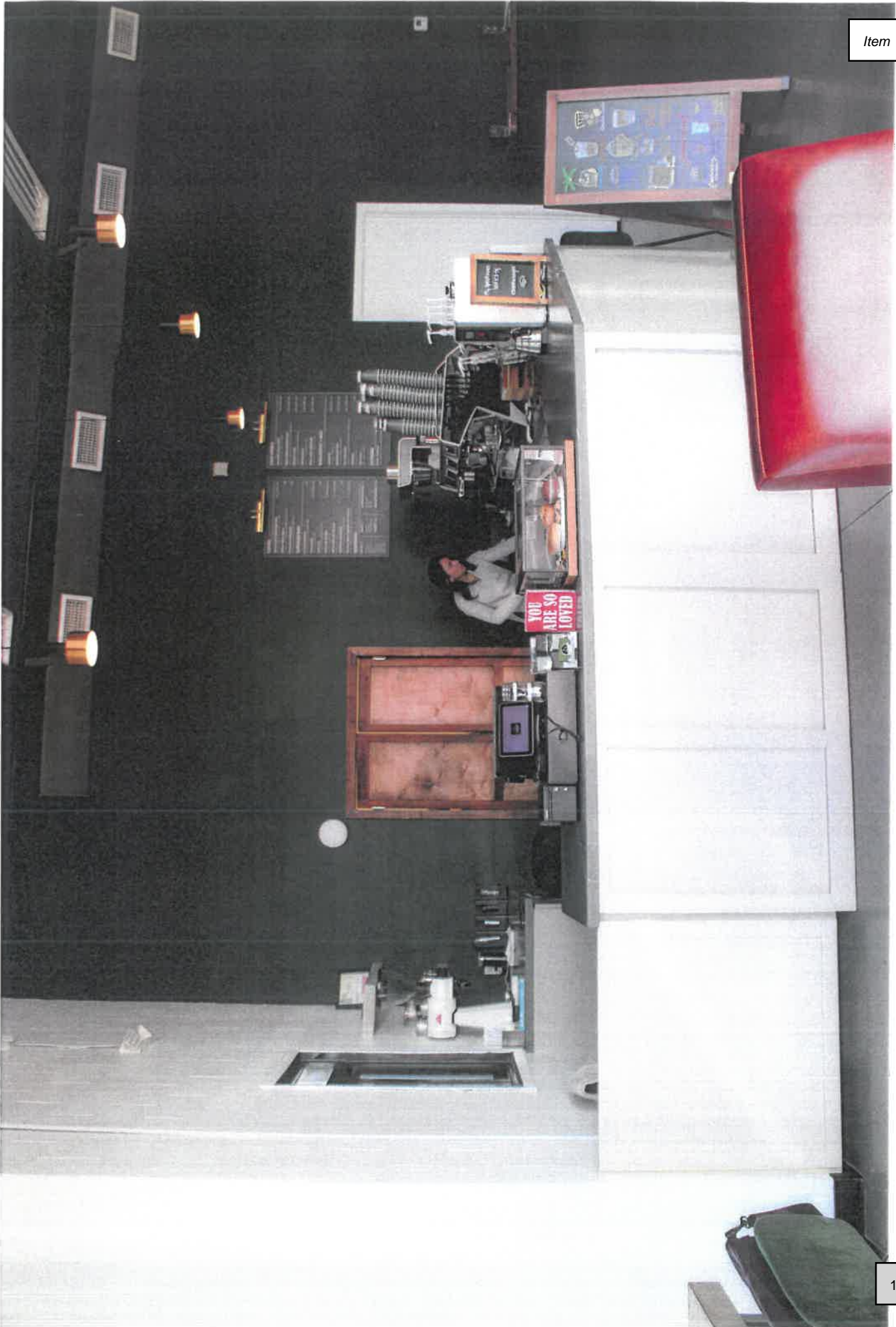
Item 15.

No.











S2950-00-000-0156-00 (280830)
SHIN FOUNDATION I LTD
1401 W ESPERANZA AVE
MCALLEN TX 78501

S1818-00-000-0001-00 (961125)
SANTA LUCIA AT BENTSEN LAKES LLC
2603 E 3 MILE RD
PALMHURST TX 78573

S1819-00-002-0001-00 (1071582)
MDM REAL ESTATE DEV LLC
329 MCCOLL ROAD
MCALLEN TX 78501

S1819-00-002-0002-00 (1071583)
MDM REAL ESTATE DEV LLC
329 MCCOLL ROAD
MCALLEN TX 78501

Started: 5:52 p.m.

Ended: 5:54 p.m.

Item #1.7

Conditional Use Permit

Renewal:

**Drive-Thru Service Window – LIT Coffee
2515 Colorado Street, Suite 1,
Lot 2, Block 2, Santa Lucia Development
C-3
Daniel King**

Ms. De Luna went over write-up stating the commercial development is located at the NW corner of Colorado and Taylor Road. The applicant is operating his coffee shop with a drive-thru service window. Access to the site will be provided off of Colorado or Taylor through existing 24' driveways. Customers can park within the shared parking area to walk in and purchase items or they can use the drive-thru service window. The last CUP for this location was approved by P&Z on January 12, 2022 for a period of 1 year. The applicant would like to renew his CUP, staff notes that this would be his 1st renewal.

- **Days/Hours of operation:** Every day from 6:00 am to 9:00 p.m.
- **Staff:** 5 employees operate this business in different shifts.
- **Parking:** The applicant has 5 tables with 4 chairs each, which equals to 20 seating spaces. This requires a total of 7 parking spaces. There is a total of 74 parking spaces held in common for the plaza.
- **Landscaping:** The landscaping, paving, and drainage for the entire plaza meets code.
- **Menu:** Applicant's menu consists of a variety of coffees, teas, and pastries.

REVIEW COMMENTS: Notices were sent out to property owners within a 200' radius of this business where staff has not received any comments in favor or against this request.

RECOMMENDATION:

Staff recommends approval subject to:

1. 2 years re-evaluation to continue to assess the business,
2. CUP is not transferable to others, and
3. Continue to Comply with Building, Fire, Health, and Sign Codes

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Arcaute motioned to close the hearing. Mrs. Austin seconded the motion. Upon a vote, the motion passed unanimously.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Alaniz moved to approve the conditional use permit. Mr. Arcaute seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
 Regular Meeting – February 13, 2023

NATURE OF REQUEST:
 See Attached Minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Ruben D. Plata, Mayor Pro-Tem
Abiel Flores, Councilman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Jacob Himmelman
Adrian Garcia
Brad Frisby
Lisa Rivera
Manuel De La Garza
Lisa Maceda
Britney Schindler
Paola Lopez, MRMC
Dr. Hector Munoz
Noel Salinas
Will Collins
Nate Dunnington
Galie Perez
Mike Silva
Leopoldo Garza
Diana Izaguirre
Lisa Maceda
Esther Salinas
Jesus A. Meave
Jessica Iglesias
Robert Lopez
Jim & Beth Barnes
Julio Villarreal Jr.
Ana Garcia
Laura Venecia
Alma Venecia

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
David Flores, Asst. City Manager
Aida Lerma, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Amy Tijerina, Events Manager
Alex Fajardo, Media Relations
Kenia Gomez, Media Relations Director
Abram Ramirez, IT Director
Jesse Lerma, Civil Service Director
Brad Bentsen, Parks & Recreation Director
Cesar Torres, Chief of Police
Douglas Williams, Interim Fire Chief
Frank Cavazos, Deputy Fire Chief
Joanne Longoria, CDBG Director
Mayra Rocha, Speer Memorial Library Director
Christopher Navarrette, Deputy Fire Chief
Mario Flores, Golf Director
Rick Venecia, Boys & Girls Club Director
Humberto Garcia, Media Relations
Roel Mendiola, Sanitation Dept. Director
J. C. Avila, Fleet Director

STAFF PRESENT:

Joel Chapa, Police Officer
Arnoldo Villarreal, Police Officer

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:30 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Proclamation - American Heart Month

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – American Heart Month. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

2. Presentation - RGVMPPO "State of the System"

Luis Diaz, RGVMPPO Assistant Executive Director presented the State of the System Report which gave an overview of our region to include land use, population, employment, housing, commuting, housing and transportation affordability and education. Mr. Diaz stated that this was the first time they have created such a report; however, they will continue to create them on a regular basis.

3. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO, reported on upcoming chamber events such as: the Winter Texas Festival which will be held on March 3rd where they will also unveil this year's Discover Mission t-shirt, two educational workshops "Art of Marketing" on February 16th and "HR Process" on February 21st, Membership Mixer on February 23rd, and a 50th anniversary ribbon cutting at Taco Ole on March 2nd.

4. City Manager's Updates

Randy Perez, City Manager, provided updates on various projects throughout the city. These projects included Drainage Projects/Improvement such as: Esperanza Detention Pond & Drainage Project, Gabriel Drainage Project, Stewart Detention Pond and Drainage Project, Leal Detention Pond, Glasscock Drainage Project and the Tulip Drainage Project. On going capital improvement projects include: Utility relocations on Military, Shary Business Park, North Conway Sewer Project, Public Safety Station #6, City Hall re-roof, Shary Golf Course Maintenance Building, Lion's All Inclusive Park, North and South Water Treatment Plant improvements and Lift Stations #13 and #14.

5. Departmental Reports

Councilwoman Ortega moved to approve the Departmental Reports. Motion was seconded by Mayor Pro-Tem Plata and approved unanimously 5-0.

6. Citizen's Participation

Jesus Mendoza thanked the Mission Police Department for advocating Mental Health Awareness and also spoke about the harm of radiation sensitivity. He urged that we encourage young school age children who suffer from anxiety to be properly evaluated by health care providers.

Jesus A. Meave expressed his concern with the recently executed contract between the City of Mission and the Rio Grande Valley Humane Society for the overall operation of the City's Animal Shelter.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

7. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Winter Texan Fiesta at 807 N. Conway (aka Leo Peña Placita & Rotary Park), March 3, 2023, C-3, The Greater Mission Chamber of Commerce, and Adoption of Ordinance #5275

On January 25, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located at the southwest corner of Conway Blvd. and Business Highway 83 at Leo Peña Placita. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Abiel Flores and approved unanimously, the public hearing was closed.

Mayor Pro-Tem Plata moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Winter Texan Fiesta at 807 N. Conway (aka Leo Peña Placita & Rotary Park), March 3, 2023, C-3, The Greater Mission Chamber of Commerce, and Adoption of Ordinance #5275. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5275

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – WINTER TEXAN FIESTA AT 807 N. CONWAY AVENUE (AKA LA
LOMITA PLAZA & ROTARY PARK, MARCH 3, 2023,

8. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Carnes Asadas Nuevo Leon at 2211 E. Griffin Parkway, Suite 180, Lot 1, Elizondo 495 Plaza, C-3, Los Primos de Villa, LLC (c/o Nataly D. Barrera), and Adoption of Ordinance #5276 and Wet Zone Ordinance #5277

On January 25, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located approximately 400' west of Citrus along the north side of Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Carnes Asadas Nuevo Leon at 2211 E. Griffin Parkway, Suite 180, Lot 1, Elizondo 495 Plaza, C-3, Los Primos de Villa, LLC (c/o Nataly D.

Barrera), and Adoption of Ordinance #5276 and Wet Zone Ordinance # 5277. Motion was seconded by Councilman Flores and approved unanimously 5-0.

ORDINANCE NO. 5276

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – CARNES ASADAS NUEVO LEON AT
2211 E. GRIFFIN PARKWAY, SUITE 180, LOT 1, ELIZONDO 495 PLAZA

ORDINANCE NO. 5277

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING
ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER AND OTHER ALCOHOLIC
BEVERAGES MAY BE SOLD WITHIN THE CORPORATE LIMITS OF THE CITY OF
MISSION TO INCLUDE THE PREMISES LOCATED AT 2211 E. GRIFFIN PARKWAY, SUITE
180, LOT 1, ELIZONDO 495 PLAZA

9. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – 1942 Bar & Grill at 4001 S. Shary Road, Suite 350, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, The Best Flavored Beer, LLC, and Adoption of Ordinance #5278

On January 25, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located on the SE corner of San Mateo and Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Santiago Gonzalez, owner of 1942 Bar & Grill, expressed that he would like to invest in the City of Mission with this new business endeavor. He has had a business in the City of Mission before and would like the opportunity to invest in Mission for a second time.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – 1942 Bar & Grill at 4001 S. Shary Road, Suite 350, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, The Best Flavored Beer, LLC, and Adoption of Ordinance #5278. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

ORDINANCE NO. 5278

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – 1942 BAR & GRILL AT 4001 S. SHARY ROAD, SUITE 350,
LOT 1, SHARYLAND PLANTATION GROVE TECH-CENTER #2

10. Conditional Use Permit: Drive-Thru Service Window – Starbucks Coffee at 2315 N. Conway Avenue, Ste. 10, Lot 1, Shops at 495 Subdivision, C-3, Starbucks Coffee #71386, and Adoption of Ordinance #5279

On January 25, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located approximately 460' north of W. Griffin Parkway along the west side of Conway Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Upon motion by Councilwoman Ortega seconded by Mayor Pro Tem Plata and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: Drive-Thru Service Window – Starbucks Coffee at 2315 N. Conway Avenue, Ste. 10, Lot 1, Shops at 495 Subdivision, C-3, Starbucks Coffee #71386, and Adoption of Ordinance #5279. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5279

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE DRIVE-THRU SERVICE WINDOW –
STARBUCKS COFFEE #71386 AT 2315 N. CONWAY AVENUE, STE. 10,
LOT 1, SHOPS AT 495 SUBDIVISION

11. Conditional Use Permit: Drive-Thru Service Window – Rocha's Restaurant #2 at 1724 W. Griffin Parkway, Lots D & E, Girasol Estates Subdivision, C-3, Francisco Lastra, and Adoption of Ordinance #5281

On January 25, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located 600' east of Inspiration Road on the north side of Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Drive-Thru Service Window – Rocha's Restaurant #2 at 1724 W. Griffin Parkway, Lots D & E, Girasol Estates Subdivision, C-3, Francisco Lastra, and Adoption of Ordinance #5280. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5280

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE DRIVE-THRU SERVICE WINDOW –

ROCHA'S RESTAURANT #2 AT 1724 W. GRIFFIN PARKWAY,
LOTS D & E, GIRASOL ESTATES SUBDIVISION

12. Conditional Use Permit: Heart of America Carnival at 1200 E. Business 83, Being a tract of land containing 6.56 acres, more or less, being a part or portion of a 6.79-acre tract out of Lot 20-11, West Addition to Sharyland, February 20-26, 2023, C-3, Texas Citrus Fiesta, and Adoption of Ordinance #5281

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located near the SE corner of Bryan Road and E. Business Hwy. 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Esther Salinas expressed concern on the availability of handicap accessible restrooms at the venue to accommodate individuals with special needs such as those in wheelchairs.

Lisa Rivera, Texas Citrus Fiesta Director, stated that she would address Ms. Salinas's request with the carnival managers to ensure that proper accommodations are made.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: Heart of America Carnival at 1200 E. Business 83, Being a tract of land containing 6.56 acres, more or less, being a part or portion of a 6.79-acre tract out of Lot 20-11, West Addition to Sharyland, February 20-26, 2023, C-3, Texas Citrus Fiesta, and Adoption of Ordinance #5281. Motion was seconded by Councilman Flores and approved unanimously 5-0.

ORDINANCE NO. 5281

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT HEART OF AMERICA CARNIVAL AT 1200 E.
BUSINESS 83, BEING A TRACT OF LAND CONTAINING 6.56 ACRE, MORE OR LESS, BEING
A PART OR PORTION OF A 6.79 ACRE TRACT OUT OF LOT 20-11, WEST ADDITION TO
SHARYLAND, FEBRUARY 20-26, 2023

13. Discussion and Action to Amend Chapter 110 - Traffic and Vehicles, Article VIII – Stopping, Standing, Parking, Division 4 – Off Street Parking, Section 110-463 Minimum Parking Requirements for Commercial Developments inside and outside the Central Business District, and Adoption of Ordinance#_____

On January 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Discussion and Action to Amend the Parking Requirements for Commercial Developments inside and outside the Central Business District.

Most of the existing commercial buildings have outgrown their parking. When most of these commercial establishments were originally presented to staff they were considered shell buildings for the majority of the time. The parking for a commercial building was based on square footage. It's not until the owner sells or rents the unit that staff has an idea of the proposed use. Off-street parking was calculated based on the use and if the use was unknown then it was calculated based on square footage. The off-street parking requirements

for commercial developments inside and outside the Central Business District has not been amended since September 14, 1981. Staff proposed to upgrade the parking requirements for commercial developments inside and outside the Central Business District to be amended as follows: have 1 parking space for every 200 sq.ft. (after the 1st 200 s. ft. equates to 4).

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Discussion was held among Mayor and councilmembers regarding these new requirements and the possibility that it may hinder future businesses from investing in City of Mission due to these requirements. Councilmembers Ortega and Plata suggested that a workshop be held in order to properly assess this.

No action was taken on this item pending the scheduling of a workshop.

14. Discussion and Action to Amend AO-P (Permanent Open Space District), and Adoption of Ordinance #5282

On January 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Discussion and Action to Amend AO-P (Permanent Open Space District). The topic of concern was the requirements imposed on smaller lot or lots under 10,000 sq ft that are usually for one single family home.

There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Amendment of AO-P (Permanent Open Space District), and Adoption of Ordinance #5283. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5282

AN ORDINANCE AMENDING APPENDIX A – ZONING, ARTICLE VIII – USE DISTRICTS AND CONDITIONAL USES, SECTION 1.361 – AO-P PERMANENT OPEN SPACE DISTRICT (1A) TO ADD WHEN DEVELOPING MORE THAN 10,000 SQ. FT. OF LAND; AND PROVIDING A PUBLICATION DATE

15. Discussion and Action to Adopt the Special Use Permit, and Adoption of Ordinance#_____

On January 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Discussion and Action to Adopt the Special Use Permit. A directive was given to staff to work on an ordinance that would give the City Manager the authority to approve special use permits

to help expediate the process on special events. The events that would be considered under this type of permit would be:

- City Sponsored Events; Pop-up Markets/Tent Sales in an Organized Manner; 1 Day Events; Carnivals; Parades; Fun Fairs; Concerts and Car Shows

The applicant would still need to submit the proposed dates of operation, a site plan showing parking and would need to be in compliance with all City Codes.

There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Alexis Rios and Minnie Saenz had questions regarding the amount of times they could request the special use permit (once a month or every three months), if it pertained to both indoor and outdoor events, and if there was a fee that needed to be paid for this permit.

Susie De Luna, Planning Director, responded to Ms. Rios and Ms. Saenz's questions.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Discussion was held among Mayor and Councilmembers regarding the criteria set for these types of special events. Mayor Pro Tem Plata suggested that a committee be formed to assess the incoming requests prior to having the City Manager approve them. It was also suggested that this be included in a workshop for further evaluation.

No action was taken on this item pending the scheduling of a workshop.

16. Discussion and Action to Amend Garage Sale Ordinance Amending Chapter 82 – Sales, Article II – Garage, Porch, Yard, Clubhouse/Recreational Hall, Rummage, Tent, and Estate Sales, Section 82-36 Term of Garage Sale Permit, Section 82-37 Maximum Number of Garage Sales, and Adoption of Ordinance# _____

On January 25, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Discussion and Action to Amend Garage Sale Ordinance Amending Chapter 82 – Sales, Article II. – Garage, Porch, Yard, Clubhouse/Recreation Hall, Rummage, Tent, and Estate Sales, Section 82-36 Term of Garage Sale Permit, Section 82-37. Maximum Number of Garage Sales.

The topics of concern were the following:

of Tent Sale permits are allowed

of days Estates Sales are allowed

of days allowed for Clubhouse/Recreational Hall Park Sale

There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked there were any comments for or against the request.

Esther Salinas stated that for garage sales, two days were not enough and suggested that four days be provided instead. She was also concerned with the "rained out" days and what could be done to alleviate the loss of a day of sales.

Susie De Luna, Planning Director, stated that the amendment to the Garage Sale Ordinance would only be affecting tent sales and estate sales, garage sale permits would not be affected.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Discussion ensued amongst the council regarding the difference between a “pop-up” sale and a tent sale. Proceeding the discussion, it was suggested that this also be a part of the workshop for further evaluation.

No action was taken on this item pending the scheduling of a workshop.

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

17. Approval of Minutes

Regular Meeting – January 23, 2023

18. Acknowledge Receipt of Minutes

Mission Economic Development Corporation – November 29, 2022

Mission Redevelopment Authority Board – October 25, 2022 and January 4, 2023

Mission Education Development Council – November 29, 2022

Mission Tax Increment Reinvestment Zone – October 25, 2022 and January 4, 2023

Mission Economic Development Authority, Inc – November 29, 2022

19. Approval of Resolution # 1813 supporting the proposed Anacua Village application to the Texas Department of Housing and Community Affairs

Anacua Village, Ltd, intended to submit an application to the Texas Department of Housing and Community Affairs for 2023 Competitive 9% Housing Tax Credits for Anacua Village. This resolution confirmed the city’s support of the proposed Anacua Village application.

RESOLUTION NO. 1813

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION
SUPPORTING THE PROPOSED ANACUA VILLAGE, APPLICATION #23072

20. Authorization to award bid for the purchase of Waterline Maintenance Supplies for the Public Works Department

The City of Mission accepted and opened two (2) Bid responses for waterline maintenance supplies. Staff recommended awarding to Core and Main LP, who was the lowest responsible bidder meeting all specifications. Recommendation was based solely on estimated quantities and orders will be placed on an as needed basis throughout the one-year base term. The contract terms would be for one year with two (2) one-year renewal options.

21. Authorization to purchase tires from Southern Tire Mart via Buy Board Contract #636-21 for the Sanitation Department for the 2022-2023 fiscal year

Staff was requesting authorization to purchase tires from Southern Tire Mart via Buy Board Contract 636-21 for the Sanitation Department's fleet and special equipment for the 2022-2023 fiscal year.

22. Authorization to purchase 560 Residential Refuse Carts from Otto Environmental Systems via HGAC Contract #RC01-21

Authorization to purchase 560 residential refuse carts for our Residential Division. Due to the city's rapid growth, the Sanitation Department was requesting these refuse carts to keep up with the demand and the city's current services. Carts will be purchased from Otto Environmental Systems via HGAC contract #RC01-21. Residential carts will now feature a QR code with routing information for both residential and brush as well as tips for proper disposal.

23. Authorization to purchase a 20 Cubic Yard Standard Duty Roll Off Container from Wastequip via BuyBoard Contract 599-19

Authorization to purchase a 20 cubic yard standard duty roll off container to be placed at the Recycling Drop-Off Center that we will be opening to our residents. The roll-off was being purchased through LRGVDC's 2022/2023 Regional Solid Waste Grant that was awarded to the City of Mission for the completion of this project. The Roll-Off container would be purchased from Wastequip via BuyBoard Contract #599-19.

24. Authorize Mission Fire Department to accept donation of firefighting and rescue equipment from Rio Grande Juice Company

The Mission Fire Department was seeking authorization to accept a donation of approximately \$82,500 worth of Firefighting and rescue equipment from Rio Grande Juice Company.

25. Approval of Resolution No. 1814 authorizing the submittal of a grant application for the FY2024 Crime Stoppers Assistance Fund to the Office of the Governor (OOG) and authorizing Mayor as the Authorized Representative

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the 2024 Crime Stoppers Assistance Fund and designates the Mayor as the Authorized Representative. The department sought to purchase various equipment needed for community presentations conducted by the Mission Crime Stoppers. The project total cost is up to \$5,000 and the grant does not have a match requirement.

Resolution No. 1814

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION
SUPPORTING THE SUBMISSION AND ACCEPTANCE OF THE GRANT APPLICATION AND
AWARD FOR THE FY 2024 CRIME STOPPERS ASSISTANCE FUND TO THE OFFICE OF
THE GOVERNOR.

26. Agreement for Interim Administrative Services with Mission Tax Increment Reinvestment Zone Number One (TIRZ)

Due to the recent resignation of the TIRZ Executive Director a vacancy occurred in a critical leadership position. The City has the appropriate personnel to provide the required specialized

administrative services for the TIRZ. The TIRZ Board of Directors determined that these interim administrative services can be provided most efficiently and economically by the City Manager Office. The TIRZ Board of Directors desired to appoint Randy Perez, City manager and any other City employees to provide all required interim administrative services for the TIRZ until a more permanent selection can be made. The TIRZ would compensate the City of Mission six thousand dollars \$6,000 per month during the term of the agreement for the cost of providing said services and support.

27. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer Gabriel Zuniga, a Mission Police Officer in accordance with Texas Government Code, Section 614.051

Honorably Retired Peace Officer Gabriel Zuniga requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-530 from the Mission Police Department.

28. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer Gracie Guerrero, a Mission Police Officer in accordance with Texas Government Code, Section 614.051

Honorably Retired Peace Officer Gracie Guerrero requested to purchase her Glock 17/Generation 4, 9mm service weapon, serial # BACG-530 from the Mission Police Department.

29. Authorization to enter in a Memorandum of Understanding between Office of Criminal District Attorney of Hidalgo and the City of Mission Police Department regarding seized contraband pursuant to Chapter 59 of the Texas Code of Criminal Procedures

The purpose of this MOU was to set forth an Understanding between Office of Criminal District Attorney of Hidalgo and the City of Mission Police Department regarding seized contraband pursuant to Chapter 59 of the Texas Code of Criminal Procedures. Article 59.06 of the Texas Code of Criminal Procedure mandates that a local agreement be reached between the State's Attorney, acting as an agent of the state, and the Law Enforcement Agency to effect the disposition of contraband forfeited to the state.

30. Authorization to purchase twenty three (23) bullet-resistant shields from Galls via BuyBoard Contract 670-22

Mission Police was requesting authorization to purchase twenty-three bullet resistant shields from Galls via BuyBoard Contract 670-22. Funds from Bullet-Resistant Shield Grant Program would be used for this purchase. A total of 23 shields would be purchased for \$71,492.02.

31. Authorization to Solicit for bids for Right of Way Mowing and Maintenance Services

Staff was seeking authorization to solicit bids for mowing, bed maintenance, tree trimming and litter/debris removal on City Right of Ways. Services would include all supervision, labor, materials, supplies, tools and equipment necessary for cleaning, clearing, trimming, loading and disposal of all trash, debris, municipal solid waste, special waste and tires. The contractor would mow all grasses, weeds and underbrush, provide bed maintenance and litter removal when needed and trim tree branches and sucker growth below 8 ft. and palm fronds on palms and seed branches on palm trees with a minimum of 8 ft. trunk height.

32. Authorization to extend first one year renewal option for Liquid Polymer Chemical with Polydyne, Inc. for the Public Works Department North and South Water Treatment Plants

Councilwoman Ortega requested to remove item 19 from the list to be discussed individually.

Mayor Pro Tem Plata requested to remove items 26, 29 and 31 from the list to be discussed individually.

Mayor Pro Tem Plata moved to approve all consent agenda items 17 thru 32, with the exception of items 19, 26, 29 and 31 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Councilwoman Ortega moved to approve consent agenda item 19. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve consent agenda item 26. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Councilwoman Ortega moved to approve consent agenda item 29. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Councilwoman Ortega moved to approve consent agenda item 31. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Councilman Flores stepped out of the meeting at 6:41 p.m.

Councilwoman Ortega stepped out of the meeting at 6:45 p.m.

APPROVALS AND AUTHORIZATIONS**33. Preliminary Plat Approval: Las Misiones de San Jorge Subdivision, Being a 48.744 acre tract of land, more or less, out of Lots 9-5, 9-6, 10-6, and 10-5, West Addition to Sharyland, R-2, Developer: Cabe Investments, LP, Engineer: Izaguirre Engineering Group, LLC,**

On January 25, 2023, the Mission Planning and Zoning held a Public Hearing to consider the Preliminary & Final Plat Approval for Las Misiones de San Jorge Subdivision. The subject site was located along the south side of Military Parkway, approximately 400 feet west of F.M. 1016 (Conway Avenue). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Councilman Flores re-joined the meeting at 6:44 p.m.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval: Las Misiones de San Jorge Subdivision, Being a 48.744 acre tract of land, more or less, out of Lots 9-5, 9-6, 10-6, and 10-5, West Addition to Sharyland, R-2, Developer: Cabe Investments, LP, Engineer: Izaguirre Engineering Group, LLC. Motion was seconded by Councilman Vela and approved unanimously 4-0.

34. Preliminary Plat Approval: Amber Grove Subdivision, Being a subdivision of a tract of land containing 5.000 acres, being a part or portion out of Lot 42, Bell-Woods Co's Subdivision "C", R-2, Developer: Real Estate Investments, LLC, Engineer: Melden & Hunt, Inc.,

On January 25, 2023, the Mission Planning and Zoning held a Public Hearing to consider the Preliminary & Final Plat Approval for Amber Grove Subdivision. The subject site was located 1,857' north of the intersection of Mile 2 Road & Trosper Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza stated for the record that the developer was not her company.

Mayor Pro Tem Plata moved to approve Preliminary Plat Approval: Amber Grove Subdivision, Being a subdivision of a tract of land containing 5.000 acres, being a part or portion out of Lot 42, Bell-Woods Co's Subdivision "C", R-2, Developer: Real Estate Investments, LLC, Engineer: Melden & Hunt, Inc. Motion was seconded by Councilman Flores and approved unanimously 4-0.

35. Final Plat Approval: Sendero Phase II Subdivision, Being a resubdivision of 17.942 acres of land out of the south end of Porcion 52, PUD, Developer: Rhodes Development, Inc., Engineer: Melden & Hunt, Inc.

On January 10, 2022 the City Council held a Public Hearing to consider the Preliminary Plat Approval for Sendero Phase II Subdivision. The subject site was located approximately 1,800' east of Schuerbach Road on the south side of Mile 1 South Road. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Final Plat Approval: Sendero Phase II Subdivision, Being a resubdivision of 17.942 acres of land out of the south end of Porcion 52, PUD, Developer: Rhodes Development, Inc., Engineer: Melden & Hunt, Inc. Motion was seconded by Councilman Vela and approved unanimously 4-0.

Councilwoman Ortega re-joined the meeting at 6:50 p.m.

36. Final Plat Approval: Hidden Hills Estates Subdivision, Being a subdivision of 39.188 acres out of Lots 19-3, 20-3, and 20-4, West Addition to Sharyland, R-2, Developer: Luis Valencia, Engineer: Melden & Hunt, Inc.

On November 22, 2021 the City Council held a Public Hearing to consider the Preliminary Plat Approval for Hidden Hills Estates Subdivision. The subject site was located approx. 480 feet South of the intersection of N. Holland Avenue & Business 83. There was no public opposition during the City Council. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Final Plat Approval: Hidden Hills Estates Subdivision, Being a subdivision of 39.188 acres out of Lots 19-3, 20-3, and 20-4, West Addition to Sharyland, R-2, Developer: Luis Valencia, Engineer: Melden & Hunt, Inc. Motion was seconded by Councilman Vela approved unanimously 5-0.

37. Authorization to purchase uniforms and police equipment from Galls through Buy Board contract number 603-20 not to exceed \$125,000.00 during FY 2022-2023

The Mission Police Department was requesting authorization to purchase police equipment and uniforms from Galls to equip our police officers, swat officers, telecommunications officers, and detention officers. The purchase of uniforms and equipment would not exceed \$125,000.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the purchase of uniforms and police equipment from Galls through Buy Board contract number 603-20 not to exceed \$125,000.00 during FY 2022-2023. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

38. Authorization to Purchase Playground and Splash Pad Equipment via State Approved Buy Board Vendor

Seeking authorization to purchase playground equipment from EXERPLAY, Inc, via state approved Buy Board Contract # 679-22. This purchase was funded in part from \$1.5 million Grant from Texas Parks and Wildlife at 50% / 50% match for Phase I of Lions Park Rehabilitation. Total delivered cost of equipment is \$1,162,171.63.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Purchase Playground and Splash Pad Equipment via State Approved Buy Board Vendor. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

39. Approval of Resolution No: 1815 determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as 0.0072 of an acre tract of land situated in the City of McAllen, Texas, out of Lot 1, Taylor Heights Subdivision, as recorded in Vol. 46, Page 118, of the Map Records, Hidalgo County, Texas, for the public purpose of completing the Taylor Road Phase II Construction Project, Parcel 37

Approval of Resolution determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as 0.0072 of an acre tract of land situated in the City of McAllen, Texas, out of Lot 1, Taylor Heights Subdivision, as recorded in Vol. 46, Page 118, of the Map Records, Hidalgo County, Texas, for the public purpose of completing the Taylor Road Phase II Construction Project, Parcel 37.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved that the City of Mission authorize the use of power of eminent domain to acquire 0.0072 of an acre tract of land situated in the City of McAllen, Texas, out of Lot 1, Taylor Heights Subdivision, as recorded in Vol. 46, Page 118, of the Map Records, Hidalgo County, Texas for the public purpose of completing the Taylor Rad Phase II Construction Project. Motion was seconded by Councilwoman Ortega and approved as follows: Councilwoman Ortega – Aye, Mayor Pro Tem Plate – Aye, Mayor Norie Garza – Aye, Councilman Flores – Aye, and Councilman Vela – Aye. Motion was approved unanimously 5-0.

RESOLUTION NO. 1815

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING USE OF THE POWER OF EMINENT DOMAIN TO ACQUIRE PROPERTY DESCRIBED AS A 313 SQUARE FOOT OR 0.0072 OF AN ACRE TRACT OF LAND SITUATED IN THE CITY OF MCALLEN, HIDALGO COUNTY, TEXAS, OUT OF LOT 1, TAYLOR HEIGHTS SUBDIVISION, AS RECORDED IN VOLUME 46, PAGE 118, OF THE MAP RECORDS, HIDALGO COUNTY, TEXAS, CONVEYED BY SPECIAL WARRANTY DEED WITH VENDOR'S LIEN, DATED NOVEMBER 17, 2005, FROM TERRA HOMES CORPORATION TO MARTIN RAMIREZ AND ROSE I. RAMIREZ, AS

DESCRIBED IN DOCUMENT NUMBER 1546358, OF THE OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS FOR THE TAYLOR ROAD PHASE II PROJECT FROM BRENTWOOD DRIVE TO MILE 2 NORTH PROJECT.

40. Approval of Resolution No: 1816 determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as 0.0072 of an acre tract of land situated in the City of Mission, Texas, out of Lot 36, Woodcrest Estates Subdivision, as recorded in Vol. 40, Page 76, of the Map Records, Hidalgo County, Texas, for the public purpose of completing the Taylor Road Phase II Construction Project, Parcel 54

Approval of Resolution determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as 0.0072 of an acre tract of land situated in the City of Mission, Texas, out of Lot 36, Woodcrest Estates Subdivision, as recorded in Vol. 40, Page 76, of the Map Records, Hidalgo County, Texas, for the public purpose of completing the Taylor Road Phase II Construction Project, Parcel 54.

Staff and City Manager recommended approval.

Councilwoman Ortega moved that the City of Mission authorize the use of power of eminent domain to acquire 0.0072 of an acre tract of land situated in the City of Mission, Texas, out of Lot 36, Woodcrest Estates Subdivision, as recorded in Vol. 40, Page 76, of the Map Records, Hidalgo County, Texas for the public purpose of completing the Taylor Rad Phase II Construction Project. Motion was seconded by Mayor Pro Tem Plata and approved as follows: Councilwoman Ortega – Aye, Mayor Pro Tem Plata – Aye, Mayor Norie Garza – Aye, Councilman Flores – Aye, and Councilman Vela – Aye. Motion was approved unanimously 5-0.

RESOLUTION NO. 1816

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING USE OF THE POWER OF EMINENT DOMAIN TO ACQUIRE PROPERTY DESCRIBED AS A 313 SQUARE FOOT OR 0.0072 OF AN ACRE TRACT OF LAND SITUATED IN THE CITY OF MISSION, HIDALGO COUNTY, TEXAS, OUT OF LOT 36, WOODCREST ESTATES SUBDIVISION, AS RECORDED IN VOLUME 40, PAGE 76, OF THE MAP RECORDS, HIDALGO COUNTY, TEXAS, CONVEYED BY WARRANTY DEED WITH VENDOR'S LIEN, DATED FEBRUARY 4, 2015, FROM SVJ INVESTMENTS, LLC TO JOSE ALFREDO VILLARREAL CANTU AND WIFE, NORA CAMACHO, AS DESCRIBED IN DOCUMENT NUMBER 2583526, OF THE OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS FOR THE TAYLOR ROAD PHASE II PROJECT FROM BRENTWOOD DRIVE TO MILE 2 NORTH PROJECT.

41. Authorization to accept grant award from the Valley Baptist Legacy Foundation for the Collaborative Grant Program

The City of Mission Parks and Recreation Department was awarded a grant from the Valley Baptist Legacy Foundation for the Collaborative Grant Program. The city was awarded \$500,000 for the purpose of constructing a 4.5-mile outdoor recreational trail that will support connectivity efforts among multi-jurisdictional trails. The grant has no match requirement.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to accept grant award from the Valley Baptist Legacy Foundation for the Collaborative Grant Program. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

42. Authorization to purchase via a state approved contract a total of three (3) police vehicles via Buy Board Contract # 601-19

The three (3) police vehicles consisted of one (1) 2023 Ford Explorer, and two (2) 2023 Ford F-150 Responder Trucks and would be purchased with the grant awarded by the Governors' Homeland Security Grant Division, Grant # 3172907. These three (3) vehicles would be utilized for operations dealing with the Border Security Stonegarden Grant. The total amount of the expenditure will be \$149,160.85.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to purchase via a state approved contract a total of three (3) police vehicles via Buy Board Contract # 601-19. Motion was seconded by Councilman Flores and approved unanimously 5-0.

43. Authorization to purchase Type 1 Ambulance from Siddons-Martin Emergency Group, LLC

The Mission Fire Department was seeking authorization to purchase ambulance with maintenance package from Siddons-Martin Emergency Group, LLC utilizing ARPA Funds for a 2022 Demers Ford-450, Type 1 Ambulance. The total purchase cost was \$360,630.00, via HGAC AM10-20 (EMS).

Staff and City Manager recommended approval.

Councilman Vela moved to purchase Type 1 Ambulance from Siddons-Martin Emergency Group, LLC. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

44. Discussion and Action on Ordinance #5283 to repeal Section II of Ordinance No. 4487, authorizing the appointment of a person classified immediately below the department head (Mission Fire Department) as allowed by Chapter 143.014 of the Texas Local Government Code

Ordinance would repeal Section II of Ordinance No. 4487, previously authorized by the City Council on April 10, 2017, authorizing the appointment of a person classified immediately below the department head (Mission Fire Department) as allowed by Chapter 143.014 of the Texas Local Government Code

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to repeal Section II of Ordinance No. 4487, authorizing the appointment of a person classified immediately below the department head (Mission Fire Department) as allowed by Chapter 143.014 of the Texas Local Government Code. Motion was seconded by Councilman Flores and approved unanimously 5-0.

ORDINANCE NO. 5283

AN ORDINANCE TO REPEAL SECTION II OF ORDINANCE NO. 4487, PREVIOUSLY APPROVED BY THE CITY COUNCIL ON APRIL 10, 2017, AUTHORIZING THE APPOINTMENT OF A PERSON CLASSIFIED IMMEDIATELY BELOW THE DEPARTMENT HEAD (MISSION FIRE DEPARTMENT) AS ALLOWED UNDER CHAPTER 143.014 OF THE TEXAS LOCAL GOVERNMENT CODE.

45. Discussion and Action on Ordinance # 5284 to repeal and replace Ordinance No. 5223 to revise the Civil Service Classifications (Mission Fire Department) list for the remainder of the 2022-2023 fiscal year

Ordinance was to revise the Civil Service Classifications list for the remainder of the 2022-2023 fiscal year; specifically, removing the Assistant Chief position and adding another position under the Deputy Chief classification (increasing the number of Deputy Chiefs to 5 positions)

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance No. 5284 and repeal and replace Ordinance No. 5223 to revise the Civil Service Classifications (Mission Fire Department) list for the remainder of the 2022-2023 fiscal year. Motion was seconded by Councilman Flores and approved unanimously 5-0.

ORDINANCE NO. 5284

AN ORDINANCE TO REPEAL IN ITS ENTIRETY ORDINANCE NO. 5223 AND REPLACE IT WITH THIS ORDINANCE REVISING THE PREVIOUSLY APPROVED CIVIL SERVICE CLASSIFICATIONS (MISSION FIRE DEPARTMENT) FOR THE REMAINDER OF THE 2022-2023 FISCAL YEAR; SPECIFICALLY, REMOVE THE ASST CHIEF POSITION (1 POSITION) AND ADD ANOTHER POSITION UNDER DEPUTY CHIEF CLASSIFICATION (INCREASING THE NUMBER OF DEPUTY CHIEFS TO 5 POSITIONS).

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments – The city is still in the It's Time Texas Challenge and has scheduled a community event, Zumba at the Mission Event Center on Saturday, February 18th. There will be a One Stop Shop on February 22nd and the CEED Building from 2 – 7 pm. The Mission Historical Museum will be hosting a golf tournament at the Shary Municipal Golf Course on February 24th. City Hall will be closed on Monday, February 20th in observance of President's Day.

Mayor's Comments – Mayor Garza thanked everyone that was involved in the Texas Citrus Fiesta Activities and wished everyone a Happy Valentine's Day.

City Council Comments – Councilwoman Ortega thanked Mayor for allowing the councilmembers to have their own float for the parade and gave kudos to the Parks & Rec Department for the success of the playground at Bannworth Park. Mayor Pro Tem Plata, and Councilmen Flores and Vela thanked the staff for all their hard work.

At 7:38 p.m., Councilwoman Ortega moved to convene into Executive Session. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to legal issues pertaining to city advisory board service requirements and other related legal matters

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to legal issues pertaining to Mission Business Park Lot 9, Mission, Texas

3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to legal update pertaining to Fire Chief selection process and other related legal matters

Upon conclusion of Executive Session at 8:26 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilman Vela and approved unanimously 5-0.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, related to the removal and/or appointment of advisory board members.

Councilwoman Ortega moved to remove board member as discussed in executive session. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

2. Consideration and action, if any, to address or settle any legal matters related to Mission Business Park Lot 9, Mission, Texas.

Mayor Pro Tem Plata moved to authorize city to accept payment related to Mission Business Park Lot 9 and credit remainder for legal reasons as discussed in executive session. Motion was seconded by Councilman Flores and approved unanimously 5-0.

3. Consideration and action, if any, related to the confirmation of appointment by City Manager under Tex. Local Gov't Code Section 143.013(a)(1) of the City of Mission's Fire Chief.

Mayor Pro Tem Plata moved to confirm appointment by City Manager for City of Mission's Fire Chief and authorize the extension of the job offer as discussed in executive session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ADJOURNMENT

At 8:30 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez

Parks and Recreation Board – January 10, 2023

Citizen’s Advisory Committee – December 13, 2022, January 17, 2023

NATURE OF REQUEST:

See Attached Minutes

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

PARKS AND RECREATION BOARD MEETING
January 10, 2023

| <u>BOARD MEMBERS PRESENT</u> | <u>STAFF</u> |
|-------------------------------------|---------------------|
| Tony Guerrero | Brad Bentsen |
| Chris Voss | Pete Lopez |
| Jesus Mendiola | Jorge R. Chapa |
| Maggie Guajardo Pena | Rick Contreras |
| Melissa Reyna | Juanita Alvarez |
| Mark Minton | JC Calderon |
| Karina Garza | |

Call to Order

Tony Guerrero called the meeting to order.

Roll Call

Roll call was taken and quorum was met. Karina Garza was introduced as our newest Board Member. Mrs. Garza went on to say, other than the time she was attending Pharmacy school at UT in Austin, she is a life long Mission resident married to Javier and a mother of 2 children. Reason Karina wanted to be on the Board is she wants to give back to the community and is excited to serve.

Prayer

Carina Garza led us in prayer.

Approval of Minutes

The Board Members approved the minutes for the December 13, 2022 Board meeting. Motion to approve was made by Mark Minton and seconded by Melissa Reyna. The motion to approve minutes passed unanimously.

CITIZEN PARTICIPATION

Bianca Reeves was introduced during the Citizen Participation segment of the Board meeting. Miss Reeves will try and promote the sport of tennis here in the Upper Valley. She comes from the Harlingen Courts and pro shop. During her time there she learned all aspects of running a pro shop and also find time to become a tennis instructor and be named USTA Certified Instructor. Right now she is the Director of the Community Tennis Association Lower Valley Chapter. She is hoping to be instrumental in hosting fundraising events to promote interest in bringing a pro shop to Birdwell Tennis Center. Planned are 5 Tennis tournaments to be hosted at Birdwell Tennis Center.

Teaching adults play the game and teaching players 4-14 years of age while seeing them get healthy and out from in front of the television. Their first tournament will be hosted 17-18, 2023.

UPDATE OF PARKS

Set up for the RGV Collectors card show hosted at the Recreation center. Tables and chairs were set up and 2 men were on location for most of the show.

The Pictures with Santa was cancelled so the Police Department had 2 events together. A sound system, tables, chairs, etc. were set up by the Parks Department.

Parks Department is gutting out the old Parks and Recreation/Food Pantry by the Golf Course moving along with getting Lions Parks project getting it ready for when we get the go ahead. Bannworth Park is also getting ready for the new playground set that will go up there. The existing playground is being taken down and the ground is being prepared for the new structure. The existing peat gravel was distributed to other Parks around the City. Sidewalk was also removed at Lions Park moving project along. We are going back out to bid. TP&W gave us the go ahead but wanted to see a copy of the plans.

The Mission Food Pantry is closing down and the Rio Grande Valley Food Bank is moving in. Parks Department is helping remove whatever needs to be moved out. We are benefitting by receiving tables, chairs and any other items that we might be able to use.

UPDATE OF RECREATION

Finished Men's Wednesday Men's Basketball league last week with Old Heads beating Cyclones 53-52. Teams are interested in starting again so we are hoping to start again soon.

We are hoping to start our Men's Slowpitch Softball league in mid February. We have a couple of teams that have committed but should get our 6.

Will be meeting with Coach Aparicio for the upcoming Mission Fastpitch Festival to be hosted February 16, 17 & 18, 2023 at Bentsen Palm Park. JC Calderon, Ever and myself will meet with the coach about field dimensions, start times and the general overseeing of the tournament.

Will be hosting our 42nd Annual Texas Citrus Fiesta 5K at Hike and Bike Trail on January 28, 2023. Early online registration is a bit higher than it normally is at this time and with us going out and talking to people and leaving forms at the different gyms around the City and Mcallen we are hoping for a big turnout.

We will be hosting our first Music at the Park on February 10, 2023. We basically have our lineup set and vendors are starting to come back slowly.

We are moving our March 10, 2023 Golf tournament back a week so that we aren't doing 2 events on the same day. We are having Music at the Park on the 10th so the golf tournament will be on the 17th of March.

Aquatics Update

Lap Swimming continues both mornings and afternoons. Attendance has picked up because the heater at Pharr is not working.

USA Swimming continues strong with about 55 swimmers registered and does both in water and dry land training.

Sharyland is the only district using Bannworth Pool at the moment. Mission Swim teams are using their facility.

Border Patrol continues to use Bannworth pool to train for situations needed to jump into the water with chases or rescues.

Other Business

Mr. Bentsen presented the Board with the Texas Community Challenge. This is a program to get people healthier and we are doing our part with our upcoming Golf Tournament, Diabetes program we are trying to get underway at 3 Parks in the community and the Gravel Run. Brad explained what was needed to get the 3 parks up and running. Each Park will need 2 - \$1,000.00, 2 - \$750.00 and 4 - \$500.00 sponsors. We are also excited to bring the gravel run to fruition and get a bunch of people peddling and getting healthier.

Music at the Park was a big success last year and this year we have funds to pay some acts to come out and perform. We have put on some really good shows and all we want to do is make Music at the Park bigger.

A resolution by the City Council is permitting Little Club Foundation to go to Norberto Salinas Park and feed needy people between 4 and 5 pm Monday through Friday. It is a great thing to do for the community.

Just in: Grant Agreement LP2021MISSION0085 was just signed. That is to proceed with the Lions Park project.

Adjournment

Mark Minton made a motion to adjourn the meeting and was seconded by Chris Voss. The Board voted unanimously to approve.

CITIZEN'S ADVISORY COMMITTEE
December 13, 2022
Teleconference/Hybrid
Public Hearing/Regular Meeting

Members Present

Lorenzo Garza
 Alma Garcia
 Roxanne Mendez
 Zoreida Lopez
 Victor Anzaldua

Members Absent

Alex Guerra
 Elizabeth Segovia

Staff Present

Jo Anne Longoria
 Esther G. Rivera
 Helen Torres

Call Public Hearing/Regular Meeting to Order

Chairman Lorenzo Garza called the Public Hearing/Regular Meeting to order at 5:31 p.m. Ms. Jo Anne Longoria conducted roll call. She stated five members were present, therefore there was a quorum.

Citizens Participation

Chairman Garza asked if there were any citizens present to discuss any items on the agenda or to express their concerns on this Public Hearing/Regular Meeting. With no one present, online nor in person and no comments, he continued with the next item.

Discussion and Recommendation on Consolidated Annual Performance and Evaluation Report FY 2021-22 (DRAFT)

Ms. Longoria provided a summary of the expenditures reported in the Consolidated Annual Performance and Evaluation Report (CAPER) for FY 2021-22 DRAFT and breakdown by activity. She stated that \$934,527.71 was spent for CDBG and \$461,752.87 for CDBG-CV program for the year. She elaborated on the required narratives and tables by activity and mentioned they were included for their review. There being no questions or comments, Chairman Garza asked for a motion to approve the Consolidated Annual Performance and Evaluation Report for FY 2021-22 DRAFT. Mr. Victor Anzaldua motioned to approve the report as presented. Vice-chairman Zoreida Lopez seconded the motion. Motion carried. (5-0)

Close Public Hearing and Open Regular Meeting

Chairman Garza closed the Public Hearing at 5:53pm and Open the Regular Meeting.

Discussion and Recommendation to Approve Minutes for Regular Meeting held on November 8, 2022

Ms. Helen Torres asked the members present if they had reviewed the minutes for the Regular Meeting held on November 8, 2022 and if there were any questions or comments. After a brief discussion, Chairman Garza asked for a motion to approve the minutes. Vice-chairman Zoreida Lopez motioned to approve the minutes as presented. Ms. Alma Garcia seconded the motion. Motion carried. (5-0)

Discussion and Recommendation on the Status of the Housing Assistance Program Applicants

Ms. Esther Rivera presented the Status of Housing Assistance Program Applicant's and recommended to remove applicant #11 located at 202 E. El Ranchito from waiting list. She explained this applicant had exceeded the income limits. Chairman Garza and other members raised concerns on the amount of time the applicant had been on the list and now they are next and no longer qualify while other members felt there was no reason for concern. Ms. Longoria explained that in this case there may be a chance that their situation would change and lower the income but would need to reach out again. She also stated that this is unlike other situations. Members agreed to allow staff to revisit with them to reconsider this applicant. After a brief discussion, Chairman Garza motioned to approve Status on HAP Applicant Waiting List reconsider applicant located at 202 E. El Ranchito. Ms. Roxanne Mendez motioned to approve the HAP Waiting List and to reconsider applicant #11 as discussed. Vice-chairman Lopez seconded the motion. Motion carried. (5-0)

Discussion and Recommendation on Proposed Substantial Amendment for AAP 2019-20 CDBG-CV

Ms. Longoria presented the Proposed Substantial Amendment for AAP 2019-20 CDBG-CV. She explained the proposed substantial amendment is regarding the closing of Mission Food Pantry. The city opted to terminate the building lease contract and no longer provide administrative support effective December 2022. She stated that they have a balance of \$27,891.57 available for food distribution and open the discussion to reprogram funds to Amigos del Valle or RGV Food Bank which is the same type of activity. After a brief discussion, Chairman Garza asked to motion to table the Proposed Substantial Amendment for AAP 2019-20 CDBG-CV. Ms. Mendez motioned to table the item. Ms. Garcia seconded the motion. Motion carried. (5-0)

Other Business

A. Progress Report- October & November 2022 Unofficial

Ms. Torres presented the Unofficial Progress Report for October & November 2022. After a brief discussion, Chairman Garza asked for a motion to table the progress

report. Vice-chairman Lopez motioned to table the progress reports. Mr. Victor Anzaldua seconded the motion. Motion carried. (5-0).

- B. Chairman's Comments-** Chairman Garza thanked all members for their time and effort. He wished everyone Happy Holidays, Merry Christmas and a Happy New Year.
- C. Committee Member's Comments-** Ms. Mendez thanked everyone for their time and wished everyone a Merry Christmas. Vice-chairman Lopez mentioned it was a pleasure to work with all these members. Mr. Anzaldua mentioned it's a fun committee and wished everyone a Merry Christmas and a Happy New Year. Ms. Garcia thanked everyone and wished everyone a wonderful Merry Christmas. Ms. Longoria thanked the two new members, Mr. Anzaldua and Ms. Garcia for attending the Welcome Home Events.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Mr. Anzaldua motioned to adjourn meeting. Ms. Garcia seconded. Motion carried (5-0). The meeting was adjourned at 6:25 P.M.

Lorenzo Garza, Chair-person

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2021-09/30/2022**

Item 17.

| PROGRESS REPORT CDBG | OCTOBER, 2022 UNOFFICIAL FY 2021-2022 | | | | |
|---|--|---|-----------------------------|--|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS \$24,500.00 Funds will be utilized to provide meals to homebound seniors. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants YTD: 47 | \$24,500.00 | 100% | \$0.00 |
| AREA AGENCY ON AGING \$6,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies. | \$624.00 | Agency submitted September monthly request/report; exhausted 100% of funds received YTD: 24 | \$6,000.00 | 100% | \$0.00 |
| CASA OF HIDALGO COUNTY, INC. \$3,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children. | \$0.00 | Agency has not submitted monthly request/report; YTD: 6 | \$918.96 | 31% | \$2,081.04 |
| CHILDREN'S ADVOCACY CENTER \$10,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families. | \$271.40 | Agency submitted September monthly request/report; serving 5 participants YTD: 84 | \$10,000.00 | 100% | \$0.00 |
| EASTER SEALS SOCIETY \$4,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy. | \$0.00 | Agency submitted September monthly request/report; YTD: 3 | \$3,120.00 | 78% | \$880.00 |
| SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, ble medical equipment. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants YTD: 20 | \$3,000.00 | 100% | \$0.00 |
| C.A.M.P. UNIVERSITY \$4,300.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 4 | \$4,300.00 | 100% | \$0.00 |
| HOPE MEDICAL SERVICES \$4,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 37 | \$4,000.00 | 100% | \$0.00 |
| COMFORT HOUSE \$4,500.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live. | \$0.00 | Agency has not submitted monthly request/report; YTD:3 | \$3,855.31 | 86% | \$644.69 |
| HOUSING ASSISTANCE PROGRAM | | | | | |
| REHABILITATION \$75,000.00 | \$0.00 | Staff obtained approval to award contract for HRH Phase 21-II. | \$0.00 | 0% | \$0.00 |
| RECONSTRUCTION \$974,169.00 | \$0.00 | Construction underway for 5 projects expected to be completed by November 2022 | \$620,096.45 | 64% | \$354,072.55 |
| HOUSING ADMINISTRATION FY 21-22 \$100,487.00 | \$3,458.75 | Oversight expense of the Housing Assistance Program | \$96,948.70 | 96% | \$3,538.30 |
| PROGRAM ADMINISTRATION FY 21-22 \$165,784.00 | \$5,640.91 | Oversight expense of the CDBG Program | \$149,269.07 | 90% | \$16,514.93 |
| \$1,378,740.00 | \$9,995.06 | | \$926,008.49 | 68% | \$377,731.51 |
| | Community Development Department CDBG / HOUSING | | | | |
| | New Applicants (HAP) | Agencies/Contractor: | Departments: | # of referrals to other agencies/departments: | Walk-ins |
| | 0 | 2 | 0 | 10 | 13 |
| | New Applicants (EAP) | Re-certifications: | Previously Assisted: | Incoming Calls: | Appo |
| | 5 | 2 | 0 | 21 | |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2021-2022 (FUNDING THRU 06/2026)
(80% SPENT BY JUNE, 2023)**

| PROGRESS REPORT CV | | OCTOBER, 2022 UNOFFICIAL FY 2021-2022 | | | |
|--|----------------------------|---|---------------------|---------------|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS | | | | | |
| \$34,955.00 | | | | | |
| Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 69 | \$34,955.00 | 100.00% | \$0.00 |
| MISSION FOOD PANTRY | | | | | |
| \$49,939.68 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | No monthly request/report submitted for this month. YTD: 48 | \$3,143.05 | 6.29% | \$46,796.63 |
| BOYS AND GIRLS CLUB | | | | | |
| \$30,000.00 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Project cancelled and funds will be reprogram | \$0.00 | 0.00% | \$0.00 |
| EMERGENCY ASSISTANCE PROGRAM | | | | | |
| \$288,057.00 | | | | | |
| Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance. | \$509.73 | Staff continues to process applications. YTD: 14 | \$57,957.44 | 20.12% | \$230,099.56 |
| PROGRAM ADMINISTRATION | | | | | |
| \$20,280.00 | | | | | |
| | \$778.15 | Oversight expense of the EAP Program; Intake clerk coordinating events for the program | \$6,633.96 | 0.00% | \$13,646.04 |
| AFFORDABLE HOMES OF SOUTH TEXAS CV3 | | | | | |
| \$199,139.00 | | | | | |
| Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19. | \$0.00 | Agency has not submitted request and monthly report; no new participants. YTD: 37 | \$92,669.76 | 46.54% | \$106,469.24 |
| MISSION FOOD PANTRY CV3 | | | | | |
| \$12,483.32 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency has not submitted request and monthly report. YTD: 111 | \$10,660.03 | 85.39% | \$1,823.29 |
| FOOD BANK OF RGV CV3 | | | | | |
| \$50,000.00 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$2,755.51 | Agency submitted August & September request and monthly report; no new participants YTD:258 | \$16,610.33 | 33.22% | \$33,389.67 |
| MISSION FIRE DEPARTMENT CV3 | | | | | |
| \$244,625.00 | | | | | |
| Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19 | \$50,994.00 | Paid Invoices for Ramco Equipment CO (Generator) | \$224,147.26 | 91.63% | \$20,477.74 |
| \$929,479.00 | \$55,037.39 | | \$446,776.83 | 62.65% | \$432,224.43 |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2021-09/30/2022**

Item 17.

| PROGRESS REPORT CDBG | | NOVEMBER, 2022 UNOFFICIAL FY 2021-2022 | | | | |
|---|-----------------------------|--|--|-----------------|---------------------|--|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE | |
| AMIGOS DEL VALLE - MEALS \$24,500.00 Funds will be utilized to provide meals to homebound seniors. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants YTD: 47 | \$24,500.00 | 100% | \$0.00 | |
| AREA AGENCY ON AGING \$6,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants YTD: 24 | \$6,000.00 | 100% | \$0.00 | |
| CASA OF HIDALGO COUNTY, INC. \$3,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children. | \$0.00 | Agency has not submitted monthly request/report; YTD: 6 | \$918.96 | 31% | \$2,081.04 | |
| CHILDREN'S ADVOCACY CENTER \$10,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants YTD: 84 | \$10,000.00 | 100% | \$0.00 | |
| EASTER SEALS SOCIETY \$4,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy. | \$0.00 | Agency did not exhausted funds 1 applicant passed away, YTD: 3 | \$3,120.00 | 78% | \$880.00 | |
| SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants, YTD: 20 | \$3,000.00 | 100% | \$0.00 | |
| C.A.M.P. UNIVERSITY \$4,300.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 4 | \$4,300.00 | 100% | \$0.00 | |
| HOPE MEDICAL SERVICES \$4,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 37 | \$4,000.00 | 100% | \$0.00 | |
| COMFORT HOUSE \$4,500.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live. | \$644.69 | Agency submitted September monthly request/report exhausted 100% of funds received, agency continues to serve participants; YTD: 3 | \$4,500.00 | 100% | \$0.00 | |
| HOUSING ASSISTANCE PROGRAM | | | | | | |
| REHABILITATION \$75,000.00 | \$350.00 | Staff working with 1 applicant for rehab, processed invoice for Valley Land Title. | \$350.00 | 0% | \$74,650.00 | |
| RECONSTRUCTION \$974,169.00 | \$282,996.45 | Staff processed 45% payment at 100% completion for 5 projects. | \$903,092.90 | 93% | \$71,076.10 | |
| HOUSING ADMINISTRATION FY 21-22 \$100,487.00 | \$0.00 | Oversight expense of the Housing Assistance Program | \$96,948.70 | 96% | \$3,538.30 | |
| PROGRAM ADMINISTRATION FY 21-22 \$165,784.00 | \$0.00 | Oversight expense of the CDBG Program | \$149,269.07 | 90% | \$16,514.93 | |
| \$1,378,740.00 | \$283,991.14 | | \$1,209,999.63 | 90% | \$168,740.37 | |
| Community Development Department CDBG / HOUSING | | | | | | |
| New Applicants (HAP) | Agencies/Contractor: | Departments: | # of referrals to other agencies/departments: | Walk-ins | | |
| 0 | 2 | 0 | 8 | 6 | | |
| New Applicants (EAP) | Re-certifications: | Previously Assisted. | Incoming Calls: | Appoi | | |
| 9 | 0 | 0 | 15 | | | |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2021-2022 (FUNDING THRU 06/2026)
(80% SPENT BY JUNE, 2023)**

| PROGRESS REPORT CV | NOVEMBER, 2022 UNOFFICIAL FY 2021-2022 | | | | |
|--|---|---|---------------------|---------------|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS | | | | | |
| \$34,955.00 | | | | | |
| Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 69 | \$34,955.00 | 100.00% | \$0.00 |
| MISSION FOOD PANTRY | | | | | |
| \$49,939.68 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | No monthly request/report submitted for this month. YTD: 48 | \$3,143.05 | 6.29% | \$46,796.63 |
| BOYS AND GIRLS CLUB | | | | | |
| \$30,000.00 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Project cancelled and funds will be reprogram | \$0.00 | 0.00% | \$0.00 |
| EMERGENCY ASSISTANCE PROGRAM | | | | | |
| \$288,057.00 | | | | | |
| Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance. | \$0.00 | Staff continues to process applications. YTD: 14 | \$57,957.44 | 20.12% | \$230,099.56 |
| PROGRAM ADMINISTRATION | | | | | |
| \$20,280.00 | | | | | |
| | \$3.70 | No activity, Position vacant; advertise the vacant position | \$6,637.66 | 0.00% | \$13,642.34 |
| AFFORDABLE HOMES OF SOUTH TEXAS CV3 | | | | | |
| \$199,139.00 | | | | | |
| Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19. | \$9,136.14 | Agency submitted August & September request and monthly report; no new participants. YTD: 37 | \$101,805.90 | 51.12% | \$97,333.10 |
| MISSION FOOD PANTRY CV3 | | | | | |
| \$12,483.32 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$928.35 | Agency continues to distribute food to participants; submitted September request and monthly report, serving 5 participants. YTD: 116 | \$11,588.38 | 92.83% | \$894.94 |
| FOOD BANK OF RGV CV3 | | | | | |
| \$50,000.00 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continue to distribute food to participants; YTD:258 | \$16,610.33 | 33.22% | \$33,389.67 |
| MISSION FIRE DEPARTMENT CV3 | | | | | |
| \$244,625.00 | | | | | |
| Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19 | \$0.00 | No monthly request/report submitted for this month. | \$224,147.26 | 91.63% | \$20,477.74 |
| \$929,479.00 | \$10,068.19 | | \$456,845.02 | 68.21% | \$422,156.24 |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2022-09/30/2023**

Item 17.

| PROGRESS REPORT CDBG | | OCTOBER, 2022 UNOFFICIAL | | | | |
|---|-----------------------------|---|---|---------------------|-----------------------|--|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE | |
| AMIGOS DEL VALLE - MEALS \$20,000.00 Funds will be utilized to provide meals to homebound seniors. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0% | \$20,000.00 | |
| AREA AGENCY ON AGING \$3,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0% | \$3,000.00 | |
| CASA OF HIDALGO COUNTY, INC. \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0% | \$1,000.00 | |
| CHILDREN'S ADVOCACY CENTER \$5,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0% | \$5,000.00 | |
| EASTER SEALS SOCIETY \$3,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0% | \$3,000.00 | |
| SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0% | \$3,000.00 | |
| C.A.M.P. UNIVERSITY \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0% | \$3,000.00 | |
| HOPE MEDICAL SERVICES \$3,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0.00% | \$3,000.00 | |
| COMFORT HOUSE \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0.00% | \$3,000.00 | |
| HOUSING ASSISTANCE PROGRAM | | | | | | |
| REHABILITATION \$25,000.00 | \$0.00 | One (1) Rehab Project Underway; Contractor has not invoiced | \$0.00 | 0.00% | \$25,000.00 | |
| RECONSTRUCTION \$653,485.00 | \$0.00 | Seven (7) Projects Underway | \$0.00 | 0.00% | \$653,485.00 | |
| HOUSING ADMINISTRATION FY 22-23 \$105,000.00 | \$0.00 | Oversight of the HAP | \$0.00 | 0.00% | \$105,000.00 | |
| PROGRAM ADMINISTRATION FY 22-23 \$175,000.00 | \$0.00 | Oversight of the CDBG program | \$0.00 | 0.00% | \$175,000.00 | |
| \$1,002,485.00 | \$0.00 | | \$0.00 | 0.00% | \$1,002,485.00 | |
| Community Development Department CDBG / HOUSING | | | | | | |
| New Applicants (HAP) | Agencies/Contractor: | Departments: | # of referrals to other agencies/ departments: | Walk-ins | | |
| 0 | 2 | 0 | 10 | 13 | | |
| New Applicants (EAP) | Re-certifications: | Previously Assisted: | Incoming Calls: | Appointments | | |
| 5 | 2 | 0 | 21 | | | |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2022-2023 (FUNDING THRU 06/2026)
(80% SPENT BY JUNE, 2023)**

| PROGRESS REPORT CV | OCTOBER, 2022 UNOFFICIAL | | | | |
|--|---------------------------------|--|---------------------|--------------|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS | | | | | |
| \$50,000.50 | | | | | |
| Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing. | \$0.00 | Agency prepared subrecipient agreement and setting up program | \$0.00 | 0.00% | \$50,000.50 |
| MISSION FOOD PANTRY | | | | | |
| \$11,796.95 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continues to distribute food to participants; pending invoices | \$0.00 | 0.00% | \$11,796.95 |
| EMERGENCY ASSISTANCE PROGRAM | | | | | |
| \$100,099.56 | | | | | |
| Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance. | \$7,464.65 | Reassuring payments for 5 applicants and 1 new applicant with rent, mortgage and utilities | \$7,464.65 | 7.46% | \$92,634.91 |
| PROGRAM ADMINISTRATION | | | | | |
| \$13,448.37 | | | | | |
| | \$0.00 | No activity; position vacant | \$0.00 | 0.00% | \$13,448.37 |
| AFFORDABLE HOMES OF SOUTH TEXAS CV3 | | | | | |
| \$142,548.26 | | | | | |
| Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19. | \$0.00 | Agency screening program participants | \$0.00 | 0.00% | \$142,548.26 |
| MISSION FOOD PANTRY CV3 | | | | | |
| \$15,894.62 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continues to distribute food to participants; pending invoices | \$0.00 | 0.00% | \$15,894.62 |
| FOOD BANK OF RGV CV3 | | | | | |
| \$33,389.67 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continues to serve participants; pending invoices | \$0.00 | 0.00% | \$33,389.67 |
| MISSION FIRE DEPARTMENT CV3 | | | | | |
| \$100,477.74 | | | | | |
| Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID-19 | \$0.00 | City Department prepared subrecipient agreement and setting up program | \$0.00 | 0.00% | \$100,477.74 |
| \$467,655.67 | \$7,464.65 | | \$7,464.65 | 1.60% | \$460,191.02 |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2022-09/30/2023**

Item 17.

| PROGRESS REPORT CDBG | | NOVEMBER, 2022 UNOFFICIAL | | | | |
|---|-----------------------------|---|--|---------------------|-----------------------|--|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE | |
| AMIGOS DEL VALLE - MEALS \$20,000.00 Funds will be utilized to provide meals to homebound seniors. | \$0.00 | Agency staff attended Subrecipient Orientation; agency serving participants | \$0.00 | 0% | \$20,000.00 | |
| AREA AGENCY ON AGING \$3,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies. | \$0.00 | Agency staff attended Subrecipient Orientation; agency serving participants | \$0.00 | 0% | \$3,000.00 | |
| CASA OF HIDALGO COUNTY, INC. \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children. | \$0.00 | Agency staff attended Subrecipient Orientation; agency serving participants | \$0.00 | 0% | \$1,000.00 | |
| CHILDREN'S ADVOCACY CENTER \$5,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families. | \$0.00 | Agency staff attended Subrecipient Orientation; agency serving participants | \$0.00 | 0% | \$5,000.00 | |
| EASTER SEALS SOCIETY \$3,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy. | \$0.00 | Agency staff attended Subrecipient Orientation; agency serving participants | \$0.00 | 0% | \$3,000.00 | |
| SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment. | \$0.00 | Agency staff attended Subrecipient Orientation; agency serving participants | \$0.00 | 0% | \$3,000.00 | |
| C.A.M.P. UNIVERSITY \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs. | \$0.00 | Agency staff attended Subrecipient Orientation; agency serving participants | \$0.00 | 0% | \$3,000.00 | |
| HOPE MEDICAL SERVICES \$3,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents. | \$0.00 | Agency staff attended Subrecipient Orientation; agency serving participants | \$0.00 | 0% | \$3,000.00 | |
| COMFORT HOUSE \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live. | \$0.00 | Agency staff attended Subrecipient Orientation; agency serving participants | \$0.00 | 0% | \$3,000.00 | |
| HOUSING ASSISTANCE PROGRAM | | | | | | |
| REHABILITATION \$25,000.00 | \$0.00 | One (1) Rehab Project Underway; Contractor has not invoiced | \$0.00 | 0% | \$25,000.00 | |
| RECONSTRUCTION \$653,485.00 | \$0.00 | Seven (7) Projects Underway | \$0.00 | 0% | \$653,485.00 | |
| HOUSING ADMINISTRATION FY 22-23 \$105,000.00 | \$0.00 | Oversight of the HAP | \$0.00 | 0% | \$105,000.00 | |
| PROGRAM ADMINISTRATION FY 22-23 \$175,000.00 | \$0.00 | Oversight of the CDBG program | \$0.00 | 0% | \$175,000.00 | |
| \$1,002,485.00 | \$0.00 | | \$0.00 | 0% | \$1,002,485.00 | |
| Community Development Department CDBG / HOUSING | | | | | | |
| New Applicants (HAP) | Agencies/Contractor: | Departments. | # of referrals to other agencies/ departments | Walk-ins | | |
| 0 | 2 | 0 | 8 | 6 | | |
| New Applicants (EAP) | Re-certifications: | Previously Assisted: | Incoming Calls: | Appointments | | |
| 9 | 0 | 0 | 15 | | | |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2022-2023 (FUNDING THRU 06/2026)
(80% SPENT BY JUNE, 2023)**

| PROGRESS REPORT CV | NOVEMBER, 2022 UNOFFICIAL | | | | |
|--|----------------------------------|--|---------------------|--------------|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS | | | | | |
| \$50,000.50 | | | | | |
| Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing. | \$0.00 | Agency continues with program; submitted October invoice staff will review and process | \$0.00 | 0.00% | \$50,000.50 |
| MISSION FOOD PANTRY | | | | | |
| \$11,796.95 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continues to distribute food to participants; pending invoices | \$0.00 | 0.00% | \$11,796.95 |
| EMERGENCY ASSISTANCE PROGRAM | | | | | |
| \$100,099.56 | | | | | |
| Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance. | \$5,543.91 | Recurring payments for 4 applicants with rent, mortgage and utilities | \$13,008.56 | 13.00% | \$87,091.00 |
| PROGRAM ADMINISTRATION | | | | | |
| \$13,448.37 | | | | | |
| | \$670.91 | Overnight expense of the EAP Program; Intake clerk coordinating events for the program | \$670.91 | 4.99% | \$12,777.46 |
| AFFORDABLE HOMES OF SOUTH TEXAS CV3 | | | | | |
| \$142,548.26 | | | | | |
| Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19. | \$0.00 | Agency screening program participants | \$0.00 | 0.00% | \$142,548.26 |
| MISSION FOOD PANTRY CV3 | | | | | |
| \$15,894.62 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continues to distribute food to participants; pending invoices | \$0.00 | 0.00% | \$15,894.62 |
| FOOD BANK OF RGV CV3 | | | | | |
| \$33,389.67 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency setting up program for food distribution; scheduling food distributions | \$0.00 | 0.00% | \$33,389.67 |
| MISSION FIRE DEPARTMENT CV3 | | | | | |
| \$100,477.74 | | | | | |
| Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID-19 | \$0.00 | City Department setting up program | \$0.00 | 0.00% | \$100,477.74 |
| \$467,655.67 | \$6,214.82 | | \$13,679.47 | 2.93% | \$453,976.20 |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2021-09/30/2022**

Item 17.

DECEMBER, 2022 UNOFFICIAL FY 2021-2022

| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
|---|-----------------------------|--|--|-----------------|---------------------|
| AMIGOS DEL VALLE - MEALS \$24,500.00 Funds will be utilized to provide meals to homebound seniors. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants YTD: 47 | \$24,500.00 | 100% | \$0.00 |
| AREA AGENCY ON AGING \$6,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants YTD: 24 | \$6,000.00 | 100% | \$0.00 |
| CASA OF HIDALGO COUNTY, INC. \$3,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children. | \$0.92 | Agency has not submitted monthly request/report; YTD: 6 | \$919.88 | 31% | \$2,081.04 |
| CHILDREN'S ADVOCACY CENTER \$10,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants YTD: 64 | \$10,000.00 | 100% | \$0.00 |
| EASTER SEALS SOCIETY \$4,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy. | \$0.00 | Agency did not exhausted funds 1 applicant passed away, YTD: 3 | \$3,120.00 | 78% | \$880.00 |
| SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants, YTD: 20 | \$3,000.00 | 100% | \$0.00 |
| C.A.M.P. UNIVERSITY \$4,300.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 4 | \$4,300.00 | 100% | \$0.00 |
| HOPE MEDICAL SERVICES \$4,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 37 | \$4,000.00 | 100% | \$0.00 |
| COMFORT HOUSE \$4,500.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 3 | \$4,500.00 | 100% | \$0.00 |
| HOUSING ASSISTANCE PROGRAM | | | | | |
| REHABILITATION \$75,000.00 | \$0.00 | Staff continues with 1 applicant for rehab. | \$350.00 | 0% | \$74,650.00 |
| RECONSTRUCTION \$974,169.00 | \$9,488.10 | Staff processed 10% payment after 31 days | \$912,581.00 | 107% | \$61,588.00 |
| HOUSING ADMINISTRATION FY 21-22 \$100,487.00 | \$1,038.50 | Overnight expense of the Housing Assistance Program | \$97,987.20 | 103% | \$2,499.80 |
| PROGRAM ADMINISTRATION FY 21-22 \$165,784.00 | \$2,997.24 | Overnight expense of the CDBG Program | \$152,266.31 | 109% | \$13,517.69 |
| \$1,378,740.00 | \$13,524.76 | | \$1,223,524.39 | 93% | \$155,216.53 |
| Community Development Department CDBG / HOUSING | | | | | |
| New Applicants (HAP) | Agencies/Contractor: | Departments: | # of referrals to other agencies/departments: | Walk-ins | |
| 0 | 4 | 0 | 4 | 10 | |
| New Applicants (EAP) | Re-certifications: | Previously Assisted: | Incoming Calls: | Appo | |
| 6 | 0 | 0 | 17 | | |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2021-2022 (FUNDING THRU 06/2026)
(80% SPENT BY JUNE, 2023)**

| PROGRESS REPORT CV | | DECEMBER, 2022 UNOFFICIAL FY 2021-2022 | | | |
|--|----------------------------|---|---------------------|---------------|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR-TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS | | | | | |
| \$34,955.00 | | | | | |
| Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing. | \$0.00 | Agency exhausted 100% of funds received, agency continues to serve participants; YTD: 69 | \$34,955.00 | 100.00% | \$0.00 |
| MISSION FOOD PANTRY | | | | | |
| \$49,939.68 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | No monthly request/report submitted for this month, YTD: 48 | \$3,143.05 | 6.29% | \$46,796.63 |
| BOYS AND GIRLS CLUB | | | | | |
| \$30,000.00 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Project cancelled and funds will be reprogram | \$0.00 | 0.00% | \$0.00 |
| EMERGENCY ASSISTANCE PROGRAM | | | | | |
| \$288,057.00 | | | | | |
| Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance. | \$0.00 | Staff continues to process applications, YTD: 14 | \$57,957.44 | 20.12% | \$230,099.56 |
| PROGRAM ADMINISTRATION | | | | | |
| \$20,280.00 | | | | | |
| | \$0.00 | No activity, Position vacant; advertise the vacant position | \$6,637.66 | 0.00% | \$13,642.34 |
| AFFORDABLE HOMES OF SOUTH TEXAS CV3 | | | | | |
| \$199,139.00 | | | | | |
| Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19. | \$0.00 | Agency submitted August & September request and monthly report; no new participants, YTD: 37 | \$101,805.90 | 51.12% | \$97,333.10 |
| MISSION FOOD PANTRY CV3 | | | | | |
| \$12,483.32 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continues to distribute food to participants; submitted September request and monthly report, serving 5 participants, YTD: 116 | \$11,588.38 | 92.83% | \$894.94 |
| FOOD BANK OF RGV CV3 | | | | | |
| \$50,000.00 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continues to distribute food to participants; YTD: 258 | \$16,610.33 | 33.22% | -\$16,610.33 |
| MISSION FIRE DEPARTMENT CV3 | | | | | |
| \$244,625.00 | | | | | |
| Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID-19. | \$0.00 | No monthly request/report submitted for this month. | \$224,147.26 | 91.63% | \$20,477.74 |
| \$929,479.00 | \$0.00 | | \$456,845.02 | 69.60% | \$372,156.24 |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2022-09/30/2023**

Item 17.

| PROGRESS REPORT CDBG | | DECEMBER, 2022 - UNOFFICIAL | | | | |
|---|-----------------------------|---|--|---------------------|---------------------|--|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE | |
| AMIGOS DEL VALLE - MEALS \$20,000.00 Funds will be utilized to provide meals to homebound seniors. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$20,379.44 | |
| AREA AGENCY ON AGING \$3,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$6,000.00 | |
| CASA OF HIDALGO COUNTY, INC. \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$1,000.00 | |
| CHILDREN'S ADVOCACY CENTER \$5,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families. | \$2,144.84 | Agency submitted Oct and Nov requests and monthly reports; served 23 participants | \$2,144.84 | 43% | \$2,855.16 | |
| EASTER SEALS SOCIETY \$3,000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$3,000.00 | |
| SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$3,000.00 | |
| C.A.M.P. UNIVERSITY \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs. | \$689.98 | Agency submitted Oct requests and monthly reports; served 4 participants | \$689.98 | 23% | \$2,310.02 | |
| HOPE MEDICAL SERVICES \$3,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$3,000.00 | |
| COMFORT HOUSE \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$3,000.00 | |
| HOUSING ASSISTANCE PROGRAM | | | | | | |
| REHABILITATION \$25,000.00 | \$0.00 | Staff preparing recertification letters | \$0.00 | 0% | \$25,000.00 | |
| RECONSTRUCTION \$653,485.00 | \$0.00 | Seven projects underway | \$0.00 | 0% | \$653,485.00 | |
| HOUSING ADMINISTRATION FY 22-23 \$105,000.00 | \$16,382.24 | Oversight of the HAP | \$16,382.24 | 16% | \$88,617.76 | |
| PROGRAM ADMINISTRATION FY 22-23 \$175,000.00 | \$25,899.00 | Oversight of the CDBG program | \$25,899.00 | 15% | \$149,101.00 | |
| \$1,002,485.00 | \$45,116.06 | | \$45,116.06 | 5% | \$960,748.38 | |
| Community Development Department CDBG / HOUSING | | | | | | |
| New Applicants (HAP) | Agencies/Contractor: | Departments: | # of referrals to other agencies/departments: | Walk-ins | | |
| 0 | 4 | 0 | 4 | 10 | | |
| New Applicants (EAP) | Re-certifications: | Previously Assisted: | Incoming Calls: | Appointments | | |
| 6 | 0 | 0 | 17 | | | |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2022-2023 (FUNDING THRU 06/2026)
(80% SPENT BY JUNE, 2023)**

| PROGRESS REPORT CV | DECEMBER, 2022 - UNOFFICIAL | | | | |
|--|------------------------------------|---|---------------------|--------------|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS | | | | | |
| \$50,000.50 | | | | | |
| Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing. | \$0.00 | Agency continues with program; Submitted Nov invoice staff will review and process | \$0.00 | 0.00% | \$50,000.50 |
| MISSION FOOD PANTRY | | | | | |
| \$11,796.95 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continues to distributes food to participants; delay in processing requests | \$0.00 | 0.00% | \$11,796.95 |
| EMERGENCY ASSISTANCE PROGRAM | | | | | |
| \$100,099.56 | | | | | |
| Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance. | \$0.00 | Agency continues to assist with rent, mortgage, and utilities. | \$13,008.56 | 13.00% | \$87,091.00 |
| PROGRAM ADMINISTRATION | | | | | |
| \$13,448.37 | | | | | |
| | \$0.00 | No activity; position vacant | \$670.91 | 4.99% | \$12,777.46 |
| AFFORDABLE HOMES OF SOUTH TEXAS CV3 | | | | | |
| \$142,548.26 | | | | | |
| Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19. | \$0.00 | Agency screening program participants; no requests nor monthly reports received | \$0.00 | 0.00% | \$142,548.26 |
| MISSION FOOD PANTRY CV3 | | | | | |
| \$15,894.62 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency continues to distributes food to participants; delay in processing requests | \$0.00 | 0.00% | \$15,894.62 |
| FOOD BANK OF RGV CV3 | | | | | |
| \$33,389.67 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency setting up program for food distribution at food pantries; scheduling food distributions | \$0.00 | 0.00% | \$33,389.67 |
| MISSION FIRE DEPARTMENT CV3 | | | | | |
| \$100,477.74 | | | | | |
| Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19 | \$0.00 | City Department setting up program | \$0.00 | 0.00% | \$100,477.74 |
| \$467,655.67 | \$0.00 | | \$13,679.47 | 2.93% | \$453,976.20 |

CITIZEN'S ADVISORY COMMITTEE
January 17, 2023
Teleconference/Hybrid
Special Meeting

Members Present

Lorenzo Garza
 Alma Garcia
 Roxanne Mendez
 Zoreida Lopez
 Victor Anzaldua
 Alex Guerra- Virtual
 Elizabeth Segovia
 Kathy Casillas
 Cynthia Pacheco

Members Absent**Staff Present**

Jo Anne Longoria
 Esther G. Rivera

Call Special Meeting to Order

Chairman Lorenzo Garza called the Public Hearing/Regular Meeting to order at 5:37 p.m. Ms. Jo Anne Longoria conducted roll call. She stated nine members were present, therefore there was a quorum.

Elections of officers

Ms. Longoria stated that being the first meeting of the year it is required to have Election of Officers for the committee for the position of Vice-chairman and Chairman. Ms. Longoria explained that she had asked previous officers if they would like to continue to serve and both Mr. Garza and Ms. Lopez agreed to continue to serve if they wished. She also mentioned the floor was open for any other nominations. After a brief discussion, Ms. Alma Garcia motioned to elect Zoreida Lopez as Vice-Chairman and Lorenzo Garza as Chairman. Ms. Cynthia Pacheco seconded the motion. Upon called a vote, motion carried. (9-0)

Ms. Longoria congratulated the elected officers and passed on the meeting to Chairman Garza. Chairman Garza took over the meeting and introduced two new committee members that had recently been appointed: Kathy Casillas and Cynthia Pacheco. They each presented themselves to the members; all members presented themselves as well as staff.

Citizens Participation

Chairman Garza asked if there were any citizens present to discuss any items on the agenda or to express their concerns on this Special Meeting. With no one present, online nor in person and no comments, he continued with the next item.

Discussion and Recommendation to Approve Minutes for Public Hearing/Regular Meeting held on December 13, 2022

Ms. Rivera asked the members present if they had reviewed the minutes for the Public Hearing/Regular Meeting held on December 13, 2022 and if there were any questions or comments. After a brief discussion, Chairman Garza asked for a motion to approve the minutes. Ms. Garcia motioned to approve the minutes as presented. Mr. Victor Anzaldua seconded the motion. Motion carried. (9-0)

Discussion and Recommendation on the Tentative Schedule Five Year Consolidated Plan and Strategy 2023-28/ Annual Action Plan 2023-24

Ms. Longoria presented the tentative schedule for the funding process for next fiscal year. She explained the schedule was included and highlighted the proposed meetings. She also mentioned that this current year 2022 is the fifth year of the Consolidated Plan and we are preparing the next five-year plan. She also mentioned that the CDBG week celebration is from April 10-15th and the Fair Housing Proclamation would be presented on April 10, 2023. Ms. Longoria mentioned that for the meeting on February 28, 2023, the agencies would provide a brief description of their programs. She also mentioned the committee could visit the agencies to see how the agency works and assists the community. Ms. Cynthia Pacheco recommended for the agencies to present to the committee. Mr. Alex Guerra commented that it is good to take the time to visit the agencies. After a brief discussion, Chairman Garza asked if there was a motion to approve the tentative schedule for the CPS/AAP as presented. Mr. Alex Guerra motioned to approve the tentative schedule. Ms. Roxanne Mendez seconded the motion. Upon a called vote, motion carried. (9-0)

Presentation on Status of Housing Assistance program

Ms. Rivera presented a PowerPoint on Status of Housing Assistance Program Phase 21-I and Phase 21-II. She presented the Welcome Home Event for seven projects: Phase 21-I: 507 Sauz Ave; 1220 Perkins Ave; 829 Hidalgo Ave; 922 Hidalgo Ave; 901 Lee St; 1503 Anita St; Phase 21-II: 1812 Joanna Ave. After a brief discussion, Chairman Garza continued with the next item. No action was taken.

Presentation on Status of Emergency Assistance Program

Ms. Rivera presented a PowerPoint on the Emergency Assistance Program (EAP). She mentioned we partnered with Affordable Homes of South Texas (AHSTI). Fourteen households attended the sixth "One Stop Shop" event held on November 30, 2022. Ms. Rivera provided a flyer with the next "One Stop Shop" event scheduled on January 18, 2023 at Center for Education and Economic Development (CEED) from 3pm-7pm. After a brief discussion, Chairman Garza continued with the next item. No Action was taken.

Discussion and Recommendation on the Status of the Housing Assistance Program Applicants

Ms. Esther Rivera presented the Status of Housing Assistance Program Applicant's and recommended to remove applicant #21 located at 1206 W. 24th Place from waiting list. She explained this applicant had withdrawn because they expect to exceed the income limits due to an increase in benefits. She emphasized that the next applicants 10 through 17 on the waiting list are waiting on title clearance. After a brief discussion, Chairman Garza motioned to approve Status on HAP Applicant Waiting List. Ms. Cynthia Pacheco motioned to approve the HAP Waiting List. Vice-chairman Lopez seconded the motion. Motion carried. (9-0)

Table Item: Discussion and Recommendation on Proposed Substantial Amendment #4 for Annual Action Plan 2019-20 CDBG-CV

Chairman Garza asked for a motion to un-table the item for Proposed Substantial Amendment for AAP 2019-20 CDBG-CV. Ms. Mendez motioned to un-table the item. Ms. Garcia seconded the motion. Motion carried. (8-0) (1-No Vote Mr. Alex Guerra) Ms. Longoria stated that no action will be taken for the item presented as it will be discussed in the following item. After a brief discussion, Chairman Garza continue with the next item. No action was taken.

Discussion and Recommendation on Annual Action Plan 2019-20 Minor Amendment

Ms. Longoria presented the Annual Action Plan 2019-20 Minor Amendment. She explained there was available \$27,691.57 due to the termination of official lease and financial support for the Mission Food Pantry. She mentioned that two agencies are also administering funds for food distribution. However only one agency Amigos del Valle submit their request for additional funding. The other agency Food Bank of RGV did not submitted due to not being able to expend the funds in the time allowed. After a brief discussion, Chairman Garza asked for a motion to approve Annual Action Plan 2019-20 minor amendment to reallocate \$27,691.57 to Amigos del Valle. Ms. Garcia motioned to approve Annual Action Plan 2019-20 minor amendment. Ms. Pacheco seconded the motion. (8-0) (1-No Vote Mr. Guerra)

Discussion and Recommendation on Annual Action Plan 2022-23 Minor Amendment

Ms. Longoria presented the Annual Action Plan 2022-23 Minor Amendment. She explained the carryover of funds from FY21-22 in the amount of \$444,212; Housing Rehab \$25,000; Housing Recon \$400,878; Housing Administration \$10,167; Program Administration \$8,167. She explained that the amount of \$10,167 for housing would cover funds needed for the consultants for the preparation of the CPS, shortage in salaries and other as well as the \$8,167 for program administration for program services and other. After a brief discussion, Chairman Garza asked for motion to approve Annual Action Plan 2022-23 minor amendment. Ms. Pacheco motioned to approve the Annual Action Plan 2022-23 minor amendment. Vice-chairman Lopez seconded the motion. Motion Carried. (9-0)

Other Business

A. Table Item: Progress Report- October & November 2022 Unofficial

Chairman Garza asked for motion a to un-table Progress Report October & November 2022. Mr. Anzaldua motioned to un-table item. Vice-chairman Lopez seconded the motion. Motion carried. (9-0)

Ms. Rivera presented the Unofficial Progress Report for October & November 2022. After a brief discussion, Chairman Garza asked for a motion to approve the progress report. Ms. Garcia motioned to approve the progress reports. Ms. Mendez seconded the motion. Motion carried. (9-0).

B. Progress Report- December 2022

Ms. Rivera presented the Unofficial Progress Report for December 2022. After a brief discussion, Chairman Garza asked for a motion to approve the progress report. Mr. Anzaldua motioned to approve the progress reports. Vice-chairman Lopez seconded the motion. Motion carried. (9-0).

C. Ethics Training- Discussion

Ms. Longoria mentioned the ethics training can be held during a Special Meeting. Chairman Garza recommended February 7, 2023 for the ethics training and the members agreed.

D. Chairman's Comments-

Chairman Garza welcomed the new members for joining the committee and thanked everyone for their patience.

E. Committee Member's Comments-

All members welcomed the two new members and thanked them for being part of the committee. Ms. Casillas mentioned she was a bit overwhelmed and Ms. Pacheco said she was glad to be a part of the committee.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Mr. Anzaldua motioned to adjourn meeting. Ms. Garcia seconded. Motion carried (9-0). The meeting was adjourned at 7:22 P.M.

Lorenzo Garza, Chair-person

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2022-09/30/2023**

Item 17.

| PROGRESS REPORT CDBG | JANUARY, 2022 - UNOFFICIAL | | | | |
|---|-----------------------------------|---|--|-----------------|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS \$20 000.00 Funds will be utilized to provide meals to homebound seniors. | \$2,341.71 | Agency submitted Dec request and monthly report; provided services to 22 homebound seniors | \$6,839.28 | 34% | \$13,160.72 |
| AREA AGENCY ON AGING \$3,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$3,000.00 |
| CASA OF HIDALGO COUNTY, INC. \$1 000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$1,000.00 |
| CHILDREN'S ADVOCACY CENTER \$5 000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families. | \$1,249.62 | Agency submitted Dec requests and monthly reports; serving 34 participants | \$3,394.46 | 68% | \$1,605.54 |
| EASTER SEALS SOCIETY \$3 000.00 Funds will be utilized to provide rehab therapy, occupation, physical and speech therapy. | \$0.00 | Agency serving participants; reports have not been submitted | \$0.00 | 0% | \$3,000.00 |
| SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment. | \$0.00 | Agency submitted Oct-Dec requests and monthly reports staff will review and process; serving participants | \$0.00 | 0% | \$3,000.00 |
| C.A.M.P. UNIVERSITY \$3 000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs. | \$414.79 | Agency submitted Dec request and monthly report; serving 4 participants | \$1,661.66 | 55% | \$1,338.34 |
| HOPE MEDICAL SERVICES \$3 000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents. | \$369.00 | Agency submitted Jan request and monthly report; serving 11 participants | \$369.00 | 12% | \$2,631.00 |
| COMFORT HOUSE \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live. | \$0.00 | Agency submitted Oct-Dec requests and monthly reports staff will review and process; serving 3 participants | \$0.00 | 0% | \$3,000.00 |
| HOUSING ASSISTANCE PROGRAM | | | | | |
| REHABILITATION \$25 000.00 | \$2,300.00 | Processed invoices for one project - 10% retainage payment at 100% complete | \$2,300.00 | 9% | \$22,700.00 |
| RECONSTRUCTION \$653,485.00 | \$17,800.00 | Processed invoices for two projects - 10% retainage payment at 100% complete | \$17,800.00 | 3% | \$635,685.00 |
| HOUSING ADMINISTRATION FY 22-23 \$105 000.00 | \$7,102.24 | Overight of the HAP | \$30,320.04 | 29% | \$74,679.96 |
| PROGRAM ADMINISTRATION FY 22-23 \$175 000.00 | \$12,320.31 | Overight of the CDBG program | \$50,226.72 | 29% | \$124,773.28 |
| \$1,002,485.00 | \$43,897.67 | | \$112,911.16 | 11% | \$889,573.84 |
| Community Development Department CDBG / HOUSING | | | | | |
| New Applicants (HAP) | Agencies/Contractor: | Departments: | # of referrals to other agencies/departments: | Walk-ins | |
| 1 | 4 | 0 | 5 | 6 | |
| New Applicants (EAP) | Re-certifications: | Previously Assisted: | Incoming Calls: | Appo | |
| 3 | 0 | 0 | 11 | | |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT CV AND CV-3
FISCAL YEAR 2022-2023 (FUNDING THRU 06/2026)
(80% SPENT BY JULY, 2023)**

| PROGRESS REPORT CV | JANUARY, 2022 - UNOFFICIAL | | | | |
|--|-----------------------------------|---|---------------------|--------------|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS | | | | | |
| \$50,000.50 | | | | | |
| Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing. | \$11,424.60 | Agency submitted Oct-Dec request and monthly report; serving 29 participants | \$11,424.60 | 22.85% | \$38,575.90 |
| MISSION FOOD PANTRY | | | | | |
| \$11,796.95 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Project complete funds will be reprogrammed. | \$0.00 | 0.00% | \$11,796.95 |
| EMERGENCY ASSISTANCE PROGRAM | | | | | |
| \$100,099.56 | | | | | |
| Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance. | \$3,619.64 | Agency continues to assist with rent, mortgage, and utilities; assisted 3 applicants | \$27,287.91 | 27.26% | \$72,811.65 |
| PROGRAM ADMINISTRATION | | | | | |
| \$13,448.37 | | | | | |
| | \$1.35 | Position filled ongoing training; preparing for "One Stop Shop Event" | \$672.26 | 5.00% | \$12,776.11 |
| AFFORDABLE HOMES OF SOUTH TEXAS CV3 | | | | | |
| \$142,548.26 | | | | | |
| Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19. | \$0.00 | Agency submitted Oct-Dec monthly requests and reports; staff will review and process, serving participants. | \$0.00 | 0.00% | \$142,548.26 |
| MISSION FOOD PANTRY CV3 | | | | | |
| \$15,894.62 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Project complete; funds will be reprogrammed. | \$0.00 | 0.00% | \$15,894.62 |
| FOOD BANK OF RGV CV3 | | | | | |
| \$33,389.67 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$3,145.88 | Agency submitted Oct & Nov monthly request and report; serving 389 participants | \$3,145.88 | 9.42% | \$30,243.79 |
| MISSION FIRE DEPARTMENT CV3 | | | | | |
| \$100,477.74 | | | | | |
| Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID-19 | \$0.00 | No activity; Staff working on obtaining quotes for concrete pad and supplies to store drapes. | \$0.00 | 0.00% | \$100,477.74 |
| \$467,655.67 | \$18,191.47 | | \$42,530.65 | 9.24% | \$425,125.02 |



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Mayra Rocha, Library Director
AGENDA ITEM: Approval of Interlocal Agreement between Hidalgo County Library System and the City of Mission, Texas - Rocha

NATURE OF REQUEST:

Hidalgo County is requesting approval of the annual interlocal agreement with them. This agreement allows the County to continue to pay funds on behalf of and disburse funds to Speer Memorial Library for contractual services and library materials.

BUDGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

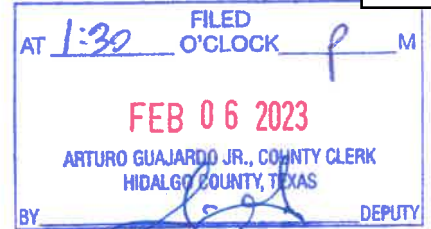
City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



THE STATE OF TEXAS §

COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN COUNTY OF HIDALGO, TEXAS AND CITY OF MISSION, TEXAS**

This Agreement is made effective as of this 2nd day of February, 2023, by and between HIDALGO COUNTY, TEXAS hereinafter referred to as "County," and the CITY OF MISSION, TEXAS hereinafter referred to as "City" pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WHEREAS, the County has established the Hidalgo County Library System (hereinafter "HCLS");

WHEREAS, the County wishes to Contract with the City for library privileges from the City's established library;

WHEREAS, pursuant to Tex. Loc. Gov't Code Section 323.011 the City understands that the City's library will assume the functions of a County library within the County;

WHEREAS, pursuant to standard HCLS operating procedures, HCLS acquires library materials, supplies and services, electronic database services, audiovisual equipment, and computer hardware, software and other resources for library services for the free use of City's library by residents of rural areas of the County;

WHEREAS, the County and City desire to clarify the terms and conditions of the operation of HCLS, and to provide direct funding to City in certain circumstances;

WHEREAS, the County finds that the City is suitably organized to provide efficient and effective free library services to County residents under Chapter 323; and

WHEREAS, the County therefore desires to expend funds to assist City with the expenses of establishing, operating and maintaining its free library in the County.

NOW THEREFORE, for and in good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the County and the City hereby agree as follows:

1. The County shall budget an estimated amount each year for the following fiscal year and allocate such amount from the County's General Fund as payment for various libraries of County of which City library is one. Such estimated amount will be allocated to County libraries in accordance with a formula established, reviewed and

approved by HCLS. This allocation formula shall be reviewed and approved annually at the beginning of the County fiscal year by HCLS meeting in regular-session. Funds disbursed to the City shall be in consideration for the City agreeing that the City's library will assume the functions of a county library within Hidalgo County. Funds disbursed to the City pursuant to this paragraph and HCLS provisions shall be used by City only for the City library to purchase contractual services and library materials, including but not limited to, books, supplies and services, Internet connectivity, electronic database services and connections, equipment and furnishings, and computer hardware and software.

2. The City agrees to maintain and operate its city library in accordance with the standards of the State of Texas, the State Library System Act and Local Government Code Chapter 323. The City specifically covenants to assure that the librarian of the City's library meets the minimum standards established by Texas State Library and Archives Commission ("State Library"), including any and all certification mandated by the State Library. The City further agrees to cooperate with the County in any programs, promotions or interlocal initiatives in furtherance of the purposes of HCLS.

3. The City agrees to supervise the activities and operation of its library and agrees to assume full responsibility and liability for any and all activities conducted under the terms of this Agreement.

4. The City library personnel shall not be entitled to any of the benefits of an employee of the County, including, but not limited to, County fringe benefits or the County Civil Service program.

5. This Agreement shall continue until December 31, 2023; or until amended, replaced or terminated in accordance with Chapter 323. Either party may terminate this Agreement by providing six (6) months' advance written notice to the other party. The parties agree that any property acquired under this Agreement is subject to division upon termination of this contract in accordance with Texas Local Government Code Section 323.011(c). Upon termination of this Agreement, any property acquired under this Agreement shall remain in the possession of the City in the City library and the City agrees to take any and all necessary measures to ensure that such property is safeguarded from theft and/or damage.

6. The City agrees to give County and its authorized representatives access to, and the right, to examine, excerpt and transcribe all books, accounts, records, reports, files and other papers, documents, things, or property belonging to or in use by the City in relation to its library operations for so long as such are maintained by City.

7. Conflict of Applicable Law: Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in

such event the affected provision(s) of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

8. No Waiver: No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

9. Entire Agreement: This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by City and County, and not otherwise.

TEXAS LAW TO APPLY. THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATION OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.

10. Notice. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County: County of Hidalgo
 Attention: Richard F. Cortez, County Judge
 100 E. Cano, 2nd Floor
 Edinburg, Texas 78539

If to City: City of Mission, Texas
 Attn: City Manager
 1201 E 8th Street
 Mission, Texas 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

11. Additional Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

12. Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

13. Assignment. This Agreement shall not be assignable.

14. Headings. The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.

15. Gender and Number. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.

16. Authority to Execute. The execution and performance of this Agreement by City and County have been duly authorized by all necessary laws, resolutions corporate action, and this Agreement constitutes the valid and enforceable obligations of City and County in accordance with its terms

17. Governmental Purpose. Each party hereto is entering into this agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

18. Commitment of Current Revenues Only. In the event that, during any term, hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party.

19. Non-Discrimination. The Agreement and all related activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law or County and City policy, including without limitation to race, color, national origin, religion, sex, age, veteran status, or disability.

[SIGNATURE PAGE TO FOLLOW]

WITNESS THE HANDS OF THE PARTIES this 7th day of February, 2023.

HIDALGO COUNTY, TEXAS

Richard F. Cortez

Richard F. Cortez, County Judge

ATTEST:

Arturo Guajardo, Jr.
Arturo Guajardo, Jr., County Clerk



CITY OF MISSION, TEXAS

Norie G. Garza
Norie G. Garza, Mayor

ATTEST:

By: _____
Anna Carrillo, City Secretary

APPROVED BY
COMMISSIONERS COURT
ON: 2/2/23

APPROVED AS TO FORM:

HIDALGO COUNTY DISTRICT ATTORNEY'S OFFICE

By: Josephine R. Solis
Josephine R. Solis

CITY:

By: _____
_____, City Attorney



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Abram Ramirez, Information Technology Director
AGENDA ITEM: Authorization to submit payment for professional services to Tyler Technologies a sole source vendor - Ramirez

NATURE OF REQUEST:

Authorization to pay final professional services payment to Tyler Technologies at a cost of \$64,131.10 as a sole source vendor. New World Public Safety software Installation agreement.

BUDGETED: Yes **FUND:** General **ACCT. #:** 01-426-44640

BUDGET: \$852,750 **EST. COST:** \$64,131.10 **CURRENT BUDGET BALANCE:** \$404,239.00

BID AMOUNT: \$64,131.10

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

| | | |
|-------------------|-------------|-------------|
| Invoice No | Date | Item 19. |
| 130-131649 | 10/01/2022 | Page 1 of 2 |

Questions:
 Tyler Technologies - Public Safety
 Phone: 1-800-772-2260 Press 2, then 5
 Email: ar@tylertech.com



Bill To: MISSION POLICE DEPARTMENT
 ATTN: ABRAM RAMIREZ
 1200 EAST 8TH STREET
 MISSION, TX 78572

Ship To: MISSION POLICE DEPARTMENT
 ATTN: ABRAM RAMIREZ
 1200 EAST 8TH STREET
 MISSION, TX 78572

| | | | | | |
|-------------------------------|---------------|------------------|-----------------|--------------|-----------------|
| Cust No.-BillTo-ShipTo | Ord No | PO Number | Currency | Terms | Due Date |
| 43895 - 12866 - 12866 | 8088 | | USD | NET30 | 10/31/2022 |

| | |
|--|-----------------------|
| Description | Extended Price |
| Professional Services plus Add-on signed 9/30/21 invoiced October 1,2022 | 64,131.10 |

Milestone Details

| Description: | Contract Amount: | Percent Invoiced: | Amount Invoiced: |
|---|------------------|-------------------|------------------|
| Replace Existing Message Switch | 4,350.00 | 20% | 883.08 |
| New World Project Management | 68,640.00 | 20% | 13,934.40 |
| High Availability System Assurance and Software Installation (2 environments) | 20,880.00 | 20% | 4,238.78 |
| Mobile Systems Assurance | 11,600.00 | 20% | 2,354.88 |
| New World GIS Implementation | 22,620.00 | 20% | 4,592.02 |
| State/NCIC Installation | 6,380.00 | 20% | 1,295.18 |
| New World Decision Support Software Installation of Standard Library Components | 8,700.00 | 20% | 1,766.16 |
| Web CAD Monitor Installation | 1,160.00 | 20% | 235.49 |
| New World CAD to New World CAD Interface Installation | 5,800.00 | 20% | 1,177.44 |
| 911 Interface Installation | 1,160.00 | 20% | 235.49 |
| NG911 Interface Installation | 580.00 | 20% | 117.75 |
| Pictometry Interface Installation | 580.00 | 20% | 117.74 |
| ASAP Interface Installation | 5,800.00 | 20% | 1,177.44 |
| LE CAD Configuration | 8,700.00 | 20% | 1,766.16 |
| CAD Training (10 users ea) | 4,350.00 | 20% | 883.08 |
| CAD Go-Live | 13,050.00 | 20% | 2,649.24 |
| Web Briefing Notes (includes BOLOs) Installation | 1,160.00 | 20% | 235.49 |
| Livescan Interface Installation | 4,640.00 | 20% | 941.95 |
| Ticket Writer Interface Installation | 2,320.00 | 20% | 470.98 |
| SECTOR Ticket/Accident Interface Installation | 8,700.00 | 20% | 1,766.16 |
| Citizen Reporting Interface Installation | 2,320.00 | 20% | 470.98 |
| On-Line Global Subjects Interface to State/NCIC Installation | 1,160.00 | 20% | 235.49 |
| On-Line Pawn Shop Check Interface to State/NCIC Installation | 2,320.00 | 20% | 470.98 |
| LERMS Configuration (up to 2 counties) | 4,350.00 | 20% | 883.08 |
| LERMS Training (10 trainers ea) | 4,350.00 | 20% | 883.08 |
| LERMS Go-Live (standard) | 4,350.00 | 20% | 883.08 |
| LE Mobile Messaging & Field Based Reporting Configuration | 14,500.00 | 20% | 2,943.60 |
| LE Mobile Messaging & Field Based Reporting Training (includes 10 trainers ea) | 4,350.00 | 20% | 883.08 |
| LE Mobile Messaging & Field Based Reporting Go-Live | 8,700.00 | 20% | 1,766.16 |
| LE Field Based Accident Reporting Configuration | 5,800.00 | 20% | 1,177.44 |
| Conversions | 30,000.00 | 20% | 6,090.22 |
| Stop Data Reporting License Fees | 4,500.00 | 100% | 4,500.00 |
| Stop Data Reporting Standard Maintenance | 945.00 | 100% | 945.00 |
| Mobile Additional Modules | 1,160.00 | 100% | 1,160.00 |



Remittance:

Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

| | | |
|-------------------|-------------|-------------|
| Invoice No | Date | Page |
| 130-131649 | 10/01/2022 | 2 of 2 |

Item 19.

Questions:

Tyler Technologies - Public Safety
Phone: 1-800-772-2260 Press 2, then 5
Email: ar@tylertech.com

Bill To: MISSION POLICE DEPARTMENT
ATTN: ABRAM RAMIREZ
1200 EAST 8TH STREET
MISSION, TX 78572

Ship To: MISSION POLICE DEPARTMENT
ATTN: ABRAM RAMIREZ
1200 EAST 8TH STREET
MISSION, TX 78572

| | | | | | |
|-------------------------------|---------------|------------------|-----------------|--------------|-----------------|
| Cust No.-BillTo-ShipTo | Ord No | PO Number | Currency | Terms | Due Date |
| 43895 - 12866 - 12866 | | | USD | NET30 | 10/31/2022 |

Description **Extended Price**

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

| | |
|----------------------|-----------|
| Subtotal | 64,131.10 |
| Sales Tax | 0.00 |
| Invoice Total | 64,131.10 |



AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date") by and between Tyler Technologies, Inc., a Delaware corporation with offices at 840 West Long Lake Road, Troy, MI 48098 ("Tyler") and the City of Mission, with offices at 1200 E. 8th St., Mission, TX 78572-5811 ("Client").

WHEREAS, Tyler and the Client are parties to a License Agreement with an effective date of December 31, 1991 (the "Agreement"); and

WHEREAS, Tyler and the Client amended the Agreement by way on an amendment with an effective date of October 16, 2019 (the "October 2019 Amendment"); and

WHEREAS, Tyler and Client now desire to amend the Agreement.

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. The items set forth in the Investment Summary attached as Exhibit 1 to this Amendment are hereby added to the Agreement as of the Amendment Effective Date. License Fees, year one Maintenance and Support fees and applicable Services fees for a total of \$6,605 have been added to the revised payment schedule below, and shall be due on October 1, 2022. Thereafter, maintenance and support fees for the software added herein shall be invoiced on the anniversary date of the Amendment Effective Date, at our then-current rates.
2. Paragraph 3(c) is stricken from the October 2019 Amendment in its entirety and replaced with the following:

"c. Professional Services. Implementation and other Professional Services (Including training), Conversions, and other Fixed Price services will be invoiced in accordance with the following schedule:

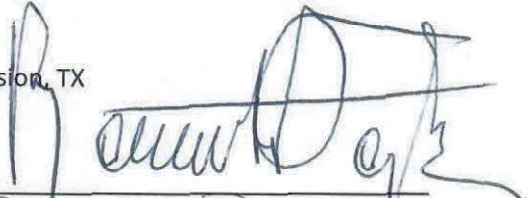
 - Payment of \$12,630 is due October 1, 2021 for work performed to enhance the Mission Police 911 system.
 - Payment of \$118,757.24 is due October 1, 2021 for completion of the Public Safety upgrade project.
 - Final payment of \$57,526.10 plus \$6,605 for a total of \$64,131.10 is due October 1, 2022.
3. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
4. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below.

Tyler Technologies, Inc.

City of Mission, TX

By: 
Bryan Proctor (Sep 30, 2021 17:00 EDT)

By: 

Name: Bryan Proctor

Name: Robert Dominguez

Title: President, Public Safety Division

Title: Chief of Police

Date: September 30, 2021

Date: 09/30/2021



Exhibit 1
Amendment Investment Summary

The following Amendment Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Amendment Investment Summary is effective as of the Amendment Effective Date.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK



Exhibit 1

INVESTMENT SUMMARY

| | |
|----------------------------|-----------------|
| Tyler Software | \$ 4,500 |
| Services | \$ 1,160 |
| Third-Party Products | \$ 0 |
| Travel | \$ 0 |
| Total One-Time Cost | \$ 5,660 |
| Annual Recurring Fees/SaaS | \$ 0 |
| Tyler Software Maintenance | \$ 945 |

2021-263417-W8G2L5



Quoted By:
Quote Expiration:
Quote Name:

Exhibit 1
Terri Minter
1/4/22
Mobile Software

Sales Quotation For:
Mission Police Department
1200 E 8th St
Mission TX 78572-5811
Phone: +1 (956) 584-5090

Tyler Software

| Description | License | Discount | License Total | Year One Maintenance |
|--------------------------------|-----------------|-------------|-----------------|----------------------|
| New World Public Safety Mobile | | | | |
| Stop Data Reporting [60] | \$ 4,500 | \$ 0 | \$ 4,500 | \$ 945 |
| Total | \$ 4,500 | \$ 0 | \$ 4,500 | \$ 945 |
| TOTAL | \$ 4,500 | | \$ 4,500 | \$ 945 |

Services

| Description | Quantity | Unit Price | Discount | Total | Maintenance |
|---|----------|------------|----------|-----------------|-------------|
| New World Public Safety Mobile Additional Modules | | | | \$ 1,160 | \$ 0 |
| TOTAL | | | | \$ 1,160 | \$ 0 |

Exhibit 1

| Summary | One Time Fees | Recurring Fees |
|--|-----------------|----------------|
| Total Tyler Software | \$ 4,500 | \$ 945 |
| Total Annual | \$ 0 | \$ 0 |
| Total Tyler Services | \$ 1,160 | \$ 0 |
| Total Third-Party Hardware, Software, Services | \$ 0 | \$ 0 |
| Summary Total | \$ 5,660 | \$ 945 |
| Contract Total | \$ 6,605 | |

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval:

[Handwritten Signature]
Robert Dominguez

Date:

09/20/2021

Print Name:

P.O.#:

The Software, Maintenance, Services and Third-Party Products, as applicable, that are itemized above, are hereby added to your existing agreement with Tyler. Fees for Software, if applicable, will be invoiced to you in full upon receipt of your signed quote. Unless otherwise stated in the Assumptions, associated maintenance and support fees, and thereafter in a lump sum amount together with your then-current maintenance and support fees for previously licensed software. Fees for Services, Third-Party Products and/or travel, as applicable, will be invoiced as rendered or delivered. The terms and conditions of your agreement will otherwise control.

Assumptions

A Comprehensive Public Safety Software Solution

Computer Aided Dispatch

| | | | | | |
|---|---|--|--|--|--|
| CAD Mapping Call Entry Call Control Panel Unit Recommendations Unit Status/Control Panel Call Stacking CAD Messaging Call Scheduling | Dispatch Questionnaire Fire Equipment Search GIS/Geo-File Verification Hazard and Location Alerts Hazmat Search Hydrant Inventory Note Pads Proximity Dispatch | Rip-N-Run Printing Run Cards/Response Plans Rapid SOS <i>Additional Modules</i> BOLOS CAD Auto Routing CAD AVL | Service Vehicle Rotation Unit Management Web CAD Monitor <i>Available Interfaces</i> Alarm CAD to CAD CAD Paging | E-911 NG911 CAD NCIC Pictometry ASAP Pre-Arrival Questionnaire Encoder CAD CFS Export | ePCR Fire Records Out-of-Band AVL Telestaff PulsePoint Twitter PEMA Knowledge Center |
|---|---|--|--|--|--|

Law Enforcement Records Management

| | | | | | |
|--|---|--|--|---|--|
| Arrests Buildings Businesses Case Management Case Processing Citations Dynamic Reporting Field Interviews IBR/Clergy Reporting | Impounded Vehicles Incidents Investigations Order of Protection Personnel Property and Evidence Records Request Registered Offenders Standard Reporting | Training Wants and Warrant <i>Additional Modules</i> Alarms Animal Licensing Bicycle Registration Bookings Briefing Notes | Crash Stop Data Equipment and Inventory Gangs Hazardous Materials Multi-Server Search Narcotics Pawn Shops Permits | Scheduling Tyler Content Manager Use of Force Vehicle Tracking <i>Available Interfaces</i> Livescan Ticket Writer NCIC | Citizen Reporting COPLINK Accurant Crime Analysis LINX Evidence SECTOR MIDEx LACRIS |
|--|---|--|--|---|--|

Fire Records Management

| | | | | |
|--|--|--|---|---|
| Activity Reporting/ Scheduling Investigations Business Registry | Hazardous Materials Hydrant Inventory Incident Tracking Personnel/Education | Pre-Plans Station Activity Log BLS/ALS | <i>Additional Modules</i> NFIRS Reporting Data Analysis/Mapping Equipment Tracking | Fire Permits Inventory LOSAP Tracking Vehicle Tracking |
|--|--|--|---|---|

Corrections Management

| | | | | | |
|---|--|---|---|--|--|
| Bookings D/L Swipe for Visitors Incident Tracking Inmate Property Tracking Inmate Classification Inmate Housing Mass Move | Inmate Scheduling/ Tracking Inmate Contact Inmate Programs Inmate Activity Log Trustee Case Management | Corrections Officer Log Financial Management Jacket Processing Business Registry Personnel/Education State Reporting | <i>Additional Modules</i> Inmate Tracking Bar Coding Property Room Commissary Accounting Data Analysis/Mapping | Officer Activity Reporting Officer Equipment Tracking Grievance Tracking Mugshots Web Inmate Inquiry | <i>Available Interfaces</i> Livescan Booking Export Northpointe VINE CorEMR |
|---|--|---|---|--|--|

Mobile Computing

| | | | | |
|--|--|---|---|---------------|
| Dispatch/Messaging/ State/NCIC Fire Dispatch/Messaging | DL Swipe Mugshot Download In-Car Mapping/AVL | In-Car Routing Stop Data Use of Force | LE Field Reporting LE Accident Field Reporting Field Investigations | Ticket Writer |
|--|--|---|---|---------------|

Mobility Software

| | | |
|-------------------------|-------------------------|--------------|
| ShieldForce LE Dispatch | CrewForce Fire Dispatch | SceneCollect |
|-------------------------|-------------------------|--------------|

Analytics

| | | |
|------------|-----------|---------------------------|
| Data Marts | Dashboard | Law Enforcement Analytics |
|------------|-----------|---------------------------|






Tyler Tech. Amendment

Final Audit Report

2021-09-30

| | |
|-----------------|--|
| Created: | 2021-09-30 |
| By: | Ruth Ann Hines (ruthann.hines@tylertech.com) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAdyORdtS5AMrsLijXXzglDQYDjUo0eVx8 |

"Tyler Tech. Amendment" History

-  Document created by Ruth Ann Hines (ruthann.hines@tylertech.com)
2021-09-30 - 8:23:41 PM GMT- IP address: 163.116.133.121
-  Document emailed to Bryan Proctor (bryan.proctor@tylertech.com) for signature
2021-09-30 - 8:24:15 PM GMT
-  Email viewed by Bryan Proctor (bryan.proctor@tylertech.com)
2021-09-30 - 9:00:01 PM GMT- IP address: 107.77.194.142
-  Document e-signed by Bryan Proctor (bryan.proctor@tylertech.com)
Signature Date: 2021-09-30 - 9:00:26 PM GMT - Time Source: server- IP address: 107.77.194.142
-  Agreement completed.
2021-09-30 - 9:00:26 PM GMT



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023

PRESENTED BY: Michael Elizalde, Grants Administrator

AGENDA ITEM: Approval of Resolution No. _____ authorizing the submittal of a grant application for the FY24 Local Border Security Program (LBSP) to the Office of the Governor (OOG), Criminal Justice Division. - Elizalde

NATURE OF REQUEST:

The Mission Police Department is seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY24 LBSP Grant and designates the Mayor as the Authorized Representative. The grant will allow the Mission Police Department to increase patrol presence throughout the city, especially in and around the U.S./Mexico border through the support of overtime costs. The total project request is \$190,000.00, which there is no cash match requirement.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Police

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION # _____

WHEREAS, The City of Mission finds it in the best interest of the citizens of Mission Texas, that the Mission Police Department’s Local Border Security Program grant# 2992609 be operated for the 2023-2024 fiscal year; and

WHEREAS, The City of Mission agrees to provide applicable matching funds for the said project if required by the Local Border Security Program (LBSP) Office of the Governor (OOG) grant application; and

WHEREAS, The City of Mission agrees that in the event of loss of or misuse of the Office of the Governor’s funds, the City of Mission assures that the funds will be returned to the Office of the Governor (OOG) in full.

WHEREAS, The City of Mission designates the Mayor as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Mission approves the submission of the grant application for the Mission Police Department’s Local Border Security Program grant to the Office of the Governor (OOG).

READ, CONSIDERED, AND APPROVED on this the 27th of February 2023.

Norie Gonzalez Garza, Mayor

Attest:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27,2023
PRESENTED BY: Michael Elizalde, Grants Administrator
AGENDA ITEM: Approval of Resolution No. _____ authorizing the submittal of a grant application for the FY24 General Victim Assistance Grant Program to the Office of the Governor (OOG), Criminal Justice Division. - Elizalde

NATURE OF REQUEST:

The Mission Police Department Crime Victims Services Division is seeking approval of resolution authorizing the submittal of a grant application to the OOG for the to FY24 General Victim Assistance Grant Program. The grant will support crisis services to victims who are seeking aide crisis services to victims who are seeking aid with emergency food, clothing, and transportation. The total grant request is in the amount of \$50,000 and does not have a match requirement.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Police

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION # _____

WHEREAS, The City of Mission finds it in the best interest of the citizens of Mission Texas, that the Mission Police Department’s General Victim Assistance Grant Program grant# 4831101 be operated for the 2023-2024 fiscal year; and

WHEREAS, The City of Mission agrees to provide applicable matching funds for the said project if required by the General Victim Assistance Grant Program Office of the Governor (OOG) grant application; and

WHEREAS, The City of Mission agrees that in the event of loss of or misuse of the Office of the Governor’s funds, the City of Mission assures that the funds will be returned to the Office of the Governor (OOG) in full.

WHEREAS, The City of Mission designates the Mayor as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Mission approves the submission of the grant application for the Mission Police Department’s FY24 General Victim Assistance Grant Program to the Office of the Governor.

READ, CONSIDERED, AND APPROVED on this the 27th of February 2023.

Norie Gonzalez Garza, Mayor

Attest:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Jo Anne Longoria, Community Development Director
AGENDA ITEM: Authorization to Solicit Bids for Housing Assistance Program - HAP Phase 22-I - Longoria

NATURE OF REQUEST:

The Citizen's Advisory Committee met on February 14, 2023 and approved staff's recommendation to provide reconstruction of five (5) homes through the CDBG Program for the following addresses:

Reconstruction:

- **209 E. Melba Carter 3/2, 1100 sq ft
- 128 S. Slabaugh Ave, 2/2, 970 sq ft
- 213 Del Mar Ave, 2/2, 970 sq ft
- 969 N. Los Ebanos, 2/2, 970 sq ft
- 415 N. Slabaugh Ave, 2/2, 970 sq ft

**Hardship Case-Unsafe Building/Substandard Structure Ordinance 1334

BUGETED: Yes / No / N/A **FUND:** Community Development **ACCT. #:** 04-462-79202

BUDGET: \$1,054,363 **EST. COST:** \$486,730.29 **CURRENT BUDGET BALANCE:** \$705,678.45

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: Citizens Advisory Committee

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

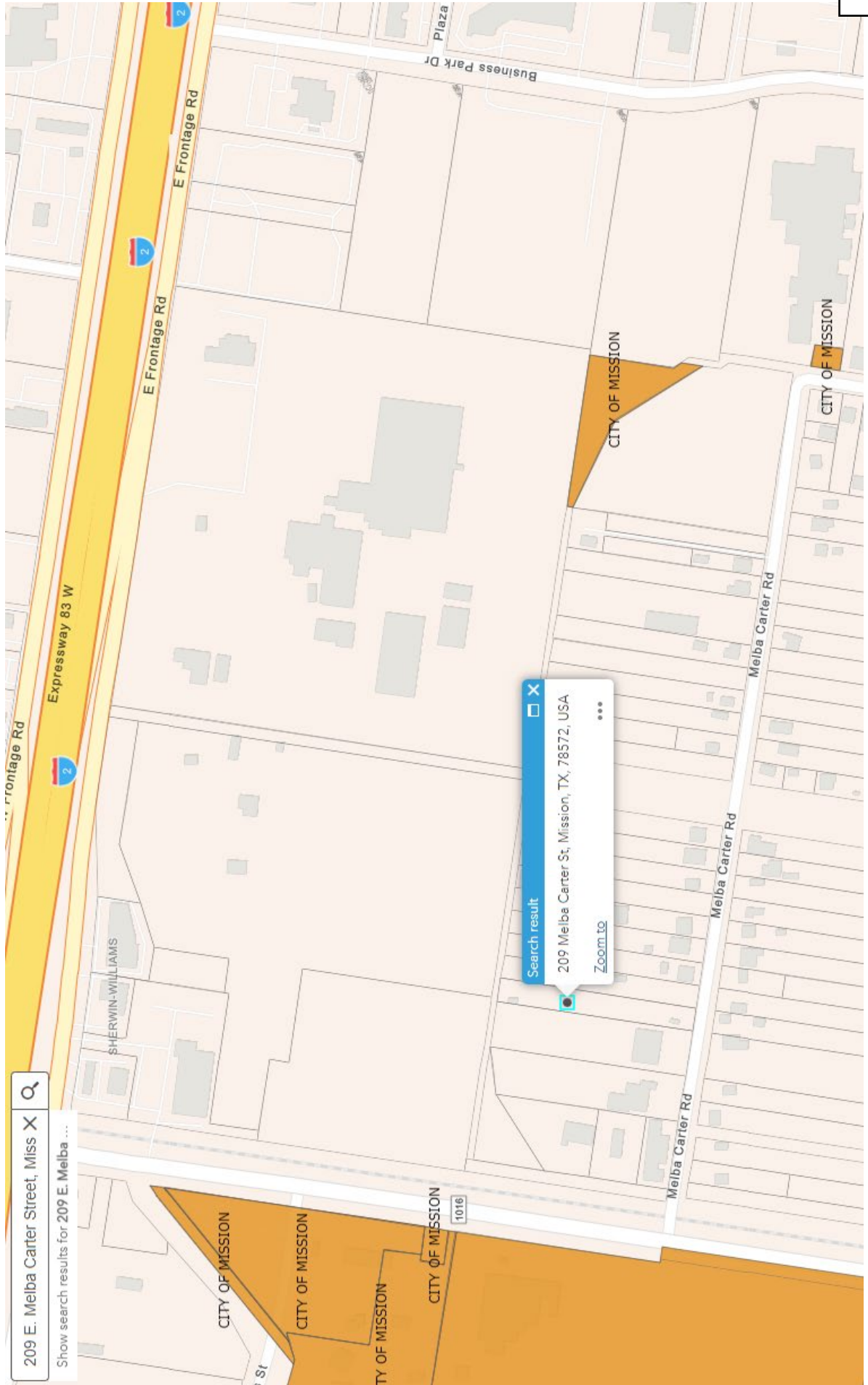
TABLED: _____

_____ AYES

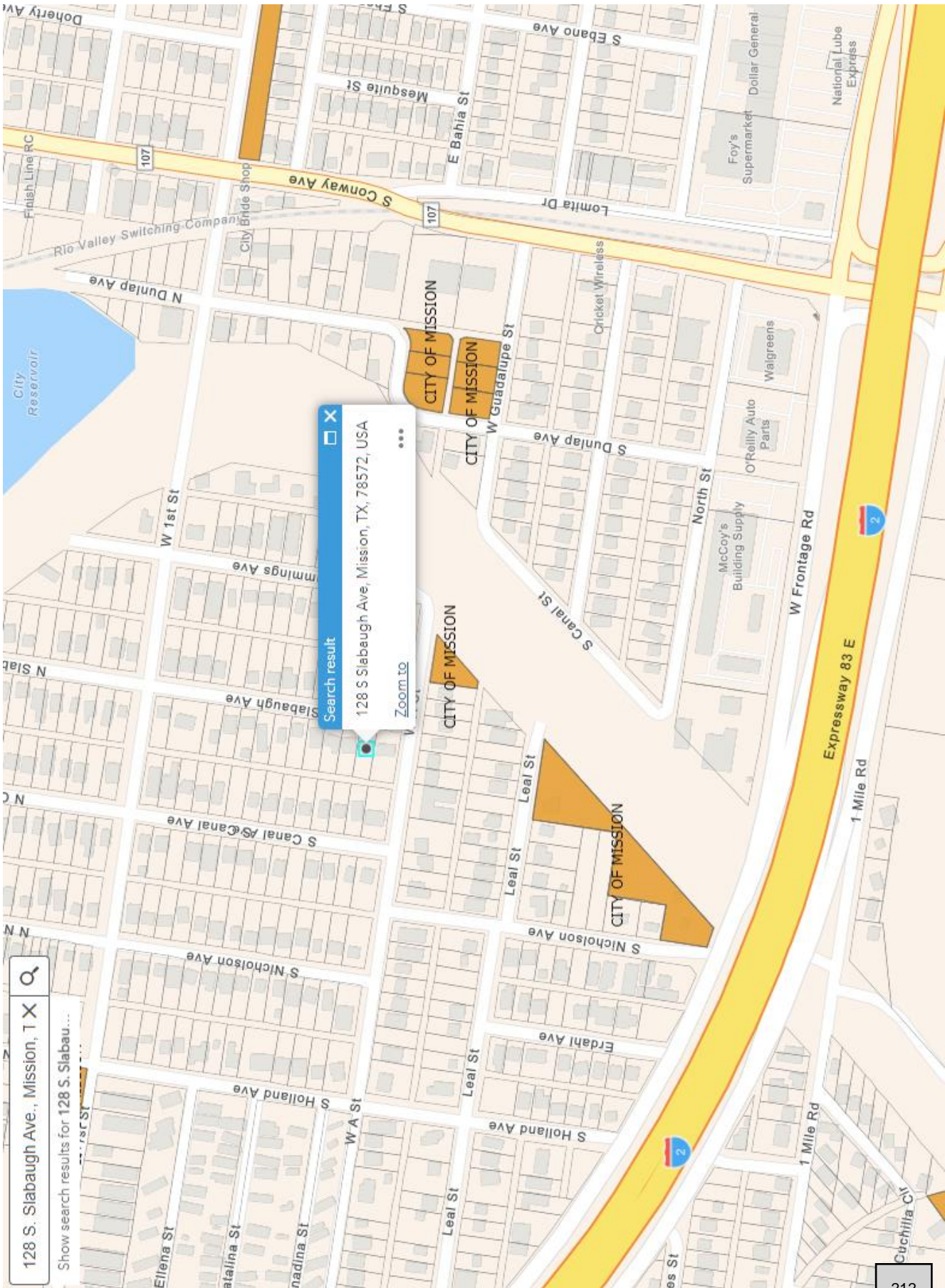
_____ NAYS

_____ DISSENTING _____

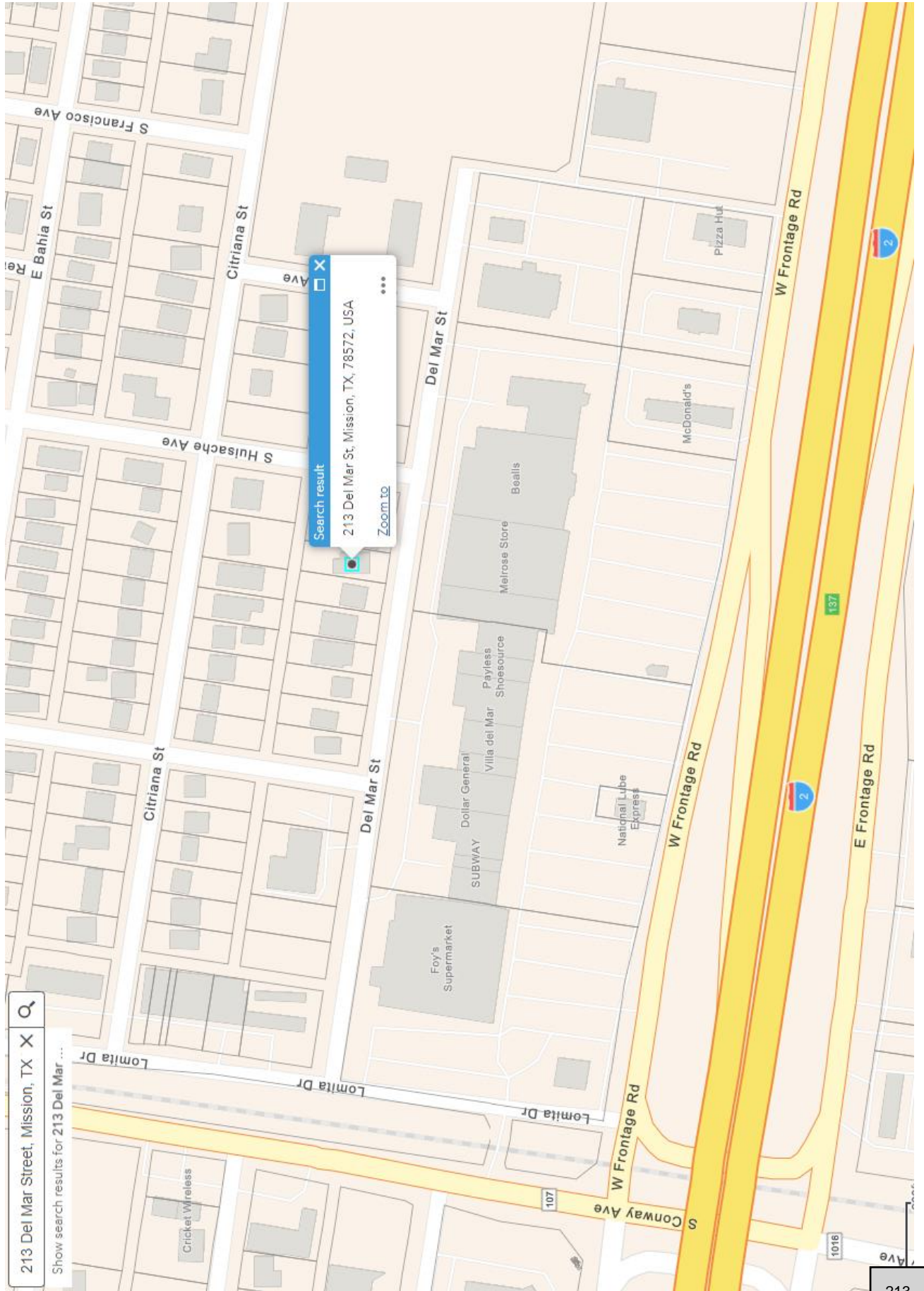
209 E. Melba Carter Street
Site Map



128 S. Slabaugh Avenue
Site Map



213 Del Mar Street
Site Map

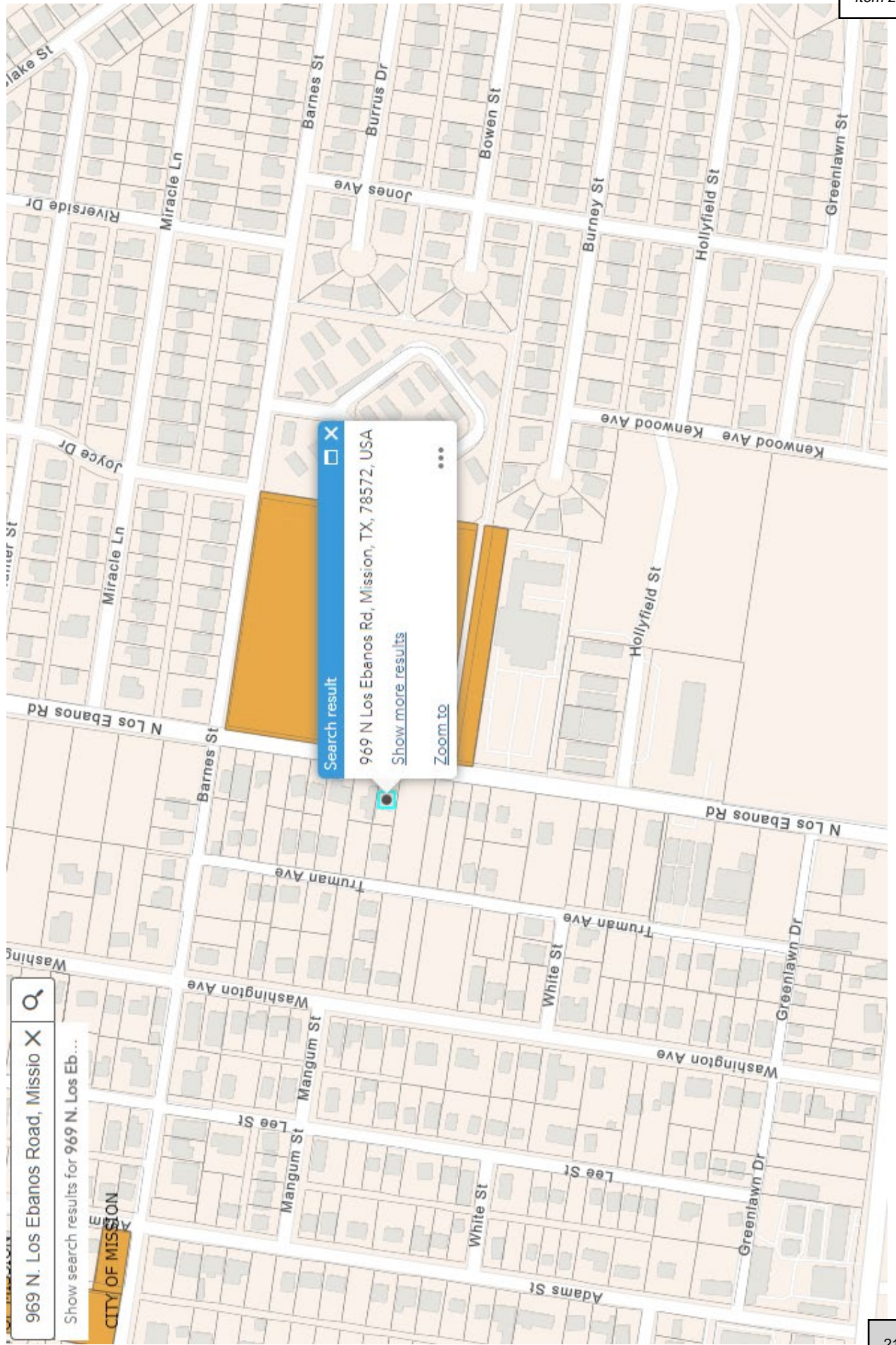


213 Del Mar Street, Mission, TX X Q

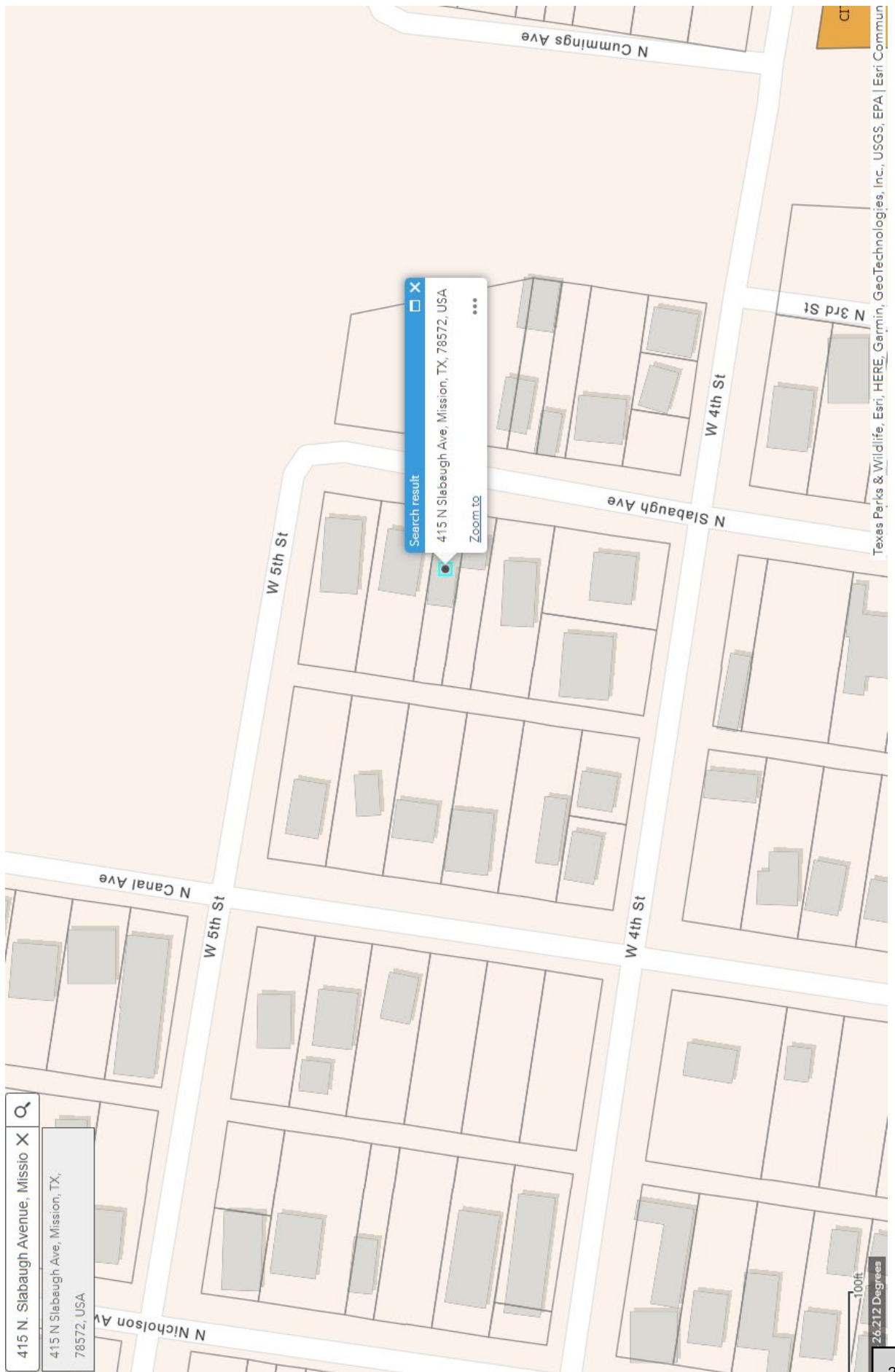
Show search results for 213 Del Mar ...

Search result
213 Del Mar St, Mission, TX, 78572, USA
Zoom to

969 N. Los Ebanos Road
Site Map



415 N. Slabaugh Avenue Site Map



| |
|--|
| 415 N. Slabaugh Avenue, Missio X |
| 415 N Slabaugh Ave, Mission, TX, 78572, USA |



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Jo Anne Longoria, Community Development Director
AGENDA ITEM: Approve Housing Assistance Program Guidelines Revisions – Longoria

NATURE OF REQUEST:

The Citizens Advisory Committee met on February 14, 2023 and approved staff’s recommendation to amend the guidelines as follows:

Update definitions to include the number of CAC members and their role; clarify applicants may reapply for the program one year after they withdraw; establish applicants are responsible for cost of title search if unable to secure clear title; include link to portal to allow applicants to apply for the program online; increase number of days for staff to determine eligibility; identify department’s responsible for verifying completion of project and final inspection; update verbiage throughout and several required forms.

A summary of the proposed changes and the applicable sections of the Housing Assistance Program guidelines is attached.

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____
BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Community Development Department

Advisory Board Recommendation: Approval

City Manager’s Recommendation: Enter Recommendation

RECORD OF VOTE:

| | |
|---------------------|-------|
| APPROVED: | _____ |
| DISAPPROVED: | _____ |
| TABLED: | _____ |

_____ AYES

_____ NAYS

_____ DISSENTING _____

Community Development

HOUSING ASSISTANCE PROGRAM GUIDELINES

Summary

This will summarize and identify the proposed changes to the current Housing Assistance Program Guidelines. The revisions will: Update definitions to include the number of CAC members and their role; clarify applicants may reapply for the program one year after they withdraw; establish applicants are responsible for cost of title search if unable to secure clear title; include link to portal to allow applicants to apply for the program online; increase number of days for staff to determine eligibility; identify department's responsible for verifying completion of project and final inspection; update verbiage throughout and several required forms.

CHAPTER 1: GENERAL AUTHORITY AND DEFINITIONS

2. DEFINITIONS:

- f. THE TERM "C.A.C.": shall be used to refer to the Citizens Advisory Committee. The C.A.C. is composed of 9 members, member body that contributes to public participation by helping to: identify housing and community development need; establish priorities related to those needs; propose activities and projects to address high priority need; and suggest the amount of federal, state and local monies to be allocated to those activities. ~~three from each of the four quadrants of the city.~~ The committee will conduct its business in accordance to the C.A.C. committee Bylaws adopted by the City council.
- k. VOLUNTARY WITHDRAWAL: Applicants who choose to withdraw from the waiting list will fill out exhibit "Q", and thereafter will be withdrawn immediately from the waiting list. Applicants may ~~who~~ reapply for assistance after one year and will be considered new applicants.

CHAPTER 2: PROGRAM FINANCING AND OPERATION

2. Voluntary withdrawal

- 2) If in the future, applicant may ~~wishes to~~ re-apply for the assistance after one year; ~~a new application will need to be submitted~~ and will be considered as new applicant.

CHAPTER 3: HOUSING PROGRAM GUIDELINES

8. C.A.C. will review staff's recommendation, which must appear as an official action item on a regular or special meeting agenda of C.A.C. After review and discussion of staff's recommendation, C.A.C. will ~~take action~~ consider and forward their recommendation to City Council for final action.

CHAPTER 4: COST INCLUDIBLE IN HOUSING DEFERRED LOAN PROGRAM

2. INCLUDIBLE COSTS

- d. SOFT PROJECT COST: Costs for Lead-based paint inspection/clearance. Costs for Title Search (applicant will be responsible for cost incurred when additional documentation is required to secure clear title). If unable to secure clear title, applicant will be responsible to reimburse the cost of title search.

CHAPTER 5: LIMITATIONS ON AMOUNT OF THE DEFERRED LOAN

- c. The maximum amounts to be used for items enumerated in Chapter 4 ~~and may~~ will not ~~involve~~ include refinancing of existing mortgages.

CHAPTER 6: OWNER/CITY REQUIREMENTS FOR THE DEFERRED LOAN PROGRAM

OWNER/APPLICANT MUST:

1. Submit a complete deferred loan application through <https://portal.neighborlysoftware.com/missiontx/participant>.
2. In all cases, the applicant must provide all information requested in the Housing Assistance Program application/checklist that applies to the household and complete all required forms. Applicants will be notified of their eligibility status within ~~ten (10) working~~ thirty calendar days upon receipt of all required documents. Applicants who do not provide the required documents will not be processed and will be notified in writing. And to include the following:

CHAPTER 10: CONTRACTING FOR THE DEFERRED LOAN PROGRAM

The Contractor's obligations are as follows:

8. Guarantee the work performed for a period of one year from the date of final inspection by Inspection Division/Planning Department and acceptance of all the work required by the contract Housing Division/Community Development. Furthermore, furnish the owner, in care of the CD staff with all manufactures and supplier's written guarantees and warranties covering materials and equipment furnished under the contract.

CHAPTER 11: INSPECTION OF REHABILITATION/RECONSTRUCTION WORK

2. INSPECTIONS FOR THE PROGRESS PAYMENTS AND FINAL PAYMENT

- a. The construction funds shall be disbursed to the contractor as follows if the contractor provides performance and payment bonds:
 - 1) 45% of the contract price on completion of 50% of the project determined by Housing Division Community Development
 - 2) 45% of the contract price on completion of 100% of the project determined by Inspection Division/Planning Department
 - 3) 10% of the contract price on the 31st day after completion of the project or;
- b. FINAL INSPECTION: Upon completion of the rehabilitation/reconstruction work verified by Inspection Division/Planning Department and receipt of the contractor's invoice containing his certification of his satisfactory completion of all the work in accordance with the contract and his warranty, CD staff shall arrange for inspection of the completed work.
- c. MAKING FINAL PAYMENT: ~~At this time that~~ The final inspection is conducted by CD staff to determine if the work is satisfactorily completed in accordance with the contract. CD staff shall obtain from the contractor a "Proof of Payment and Warranties Form". After receipt of form CD staff shall make final payment after 31 days of completion.

Community Development Housing Assistance Program Exhibits have been updated as follows:

Exhibit "A" Revised HUD Median Family Income limits effective June 15, 2022 (Income limits will be updated automatically on an annual bases).

Exhibit "D" Checklist was revised August 10, 2022.

Exhibit "E" Revised checklist to list documentation in the project folder effective October 3, 2022. [Changed from one (1) page to six (6) pages-number of tabs in file]

Exhibit "F" Updated Purchasing staff member who will be receiving bid form.

Exhibit "G" Updated council members and added new employee name and title on January 31, 2023.

Exhibit "L" Added inspection required - T "Working" Clearance.

Exhibit "N" Consolidated information left only one section for signatures.

Exhibit "P" Updated the City logo



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to solicit bids for Liquid Aluminum Sulfate Chemical for the Public Works Department North and South Water Treatment Plants - Bocanegra

NATURE OF REQUEST:

Authorization to solicit bids for Liquid Aluminum Sulfate Chemical for the Public Works Department North and South Water Treatment Plants.

BUGETED: Yes **FUND:** Utility -North Plant **ACCT. #:** 02-430-64220

BUDGET: \$ 700,000 **EST. COST:** \$ 212,000 **CURRENT BUDGET BALANCE:** \$ 417,586

BUGETED: Yes **FUND:** Utility -South Plant **ACCT. #:** 02-413-64220

BUDGET: \$ 600,000 **EST. COST:** \$ 84,800 **CURRENT BUDGET BALANCE:** \$ 364,679

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023

PRESENTED BY: Abel Bocanegra, P.E., City Engineer

AGENDA ITEM: Authorization to extend first one year renewal for Sodium Chlorite Chemical with International Dioxide for the Public Works Department North and South Water Treatment Plants - Bocanegra

NATURE OF REQUEST:

The City of Mission entered into an agreement with International Dioxide for the purchase of Sodium Chlorite Chemical. The contract term was for one year with two one-year renewal options at an up to 3% increase in price. Orders will be placed on an as needed basis for a one-year base term at (\$ 0.702/lb.). This will extend Bid No. 22-003-10-08.

BUGETED: Yes **FUND:** Utility -North Plant **ACCT. #:** 02-430-64220

BUDGET: \$ 700,000 **EST. COST:** \$ 103,000 **CURRENT BUDGET BALANCE:** \$ 417,586

BUGETED: Yes **FUND:** Utility -South Plant **ACCT. #:** 02-413-64220

BUDGET: \$ 600,000 **EST. COST:** \$ 103,000 **CURRENT BUDGET BALANCE:** \$ 364,679

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



40 Whitecap Drive
 North Kingstown, RI
 02852, U.S.A.
 Tel: (401) 295-8800
 Fax: (401) 295-7108

RE: Extension of Bid # 22-003-10-08
City of Mission, TX
 Quote valid from 1/1/2023 through 12/31/2023.

January 20, 2023

TO: City of Mission
 Mission, TX
 Attn: Mr. Rafael De La Rosa

FROM: International Dioxide, Inc., A division of ERCO Worldwide ("IDI")
 40 Whitecap Drive
 North Kingstown, RI 02852, U.S.A.

SUBJECT: ERCOPure™ BCD-25 Bulk

PURPOSE: Municipal Water Treatment

QUOTE DETAILS:

Product: ERCOPure™ BCD-25 (25% Sodium Chlorite solution)

Quantity: Bulk – approx. 40,000 lb.

Density: 1.21/10.09 lbs per gallon

Price: \$0.702 /lb Delivered

Customer Service Information: Schedule "A"

Standard Terms and Conditions: Schedule "B"

| | | |
|---------------------------|-------------|-------------------------------------|
| Delivery to approved site | | Bob Sabo |
| Ship Point: | Monroe, LA | Sales Territory Manager - Southwest |
| Ship to: | Mission, TX | Cell: (513)680-1494 |
| Terms: | Net30 | bob.sabo@ercoworldwide.com |



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to solicit bids for Liquid Ammonium Sulfate Chemical for the Public Works Department North and South Water Treatment Plants - Bocanegra

NATURE OF REQUEST:

Authorization to solicit bids for Liquid Ammonium Sulfate Chemical for the Public Works Department North and South Water Treatment Plants

BUGETED: Yes **FUND:** Utility -North Plant **ACCT. #:** 02-430-64220

BUDGET: \$ 700,000 **EST. COST:** \$ 50,000 **CURRENT BUDGET BALANCE:** \$ 417,586

BUGETED: Yes **FUND:** Utility -South Plant **ACCT. #:** 02-413-64220

BUDGET: \$ 600,000 **EST. COST:** \$ 31,250 **CURRENT BUDGET BALANCE:** \$ 364,679

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to purchase emergency equipment for three (3) Police vehicles from Dana Safety Supply via BuyBoard 603-20 - Torres

NATURE OF REQUEST:

Authorization to purchase emergency equipment for three (3) Police vehicles from Dana Safety Supply via BuyBoard 603-20. This is to include the installation of equipment. Grant funds from FY 2021 Stonegarden grant will be utilized for this purchase.

BUGETED: Yes **FUND:** Designated Purpose **ACCT. #:** 15-491-74950

BUDGET: \$209,000 **EST. COST:** \$61,052.65 **CURRENT BUDGET BALANCE:** \$59,839

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

FY 2021
Operation Stonegarden

Requesting to purchase the following equipment with
Operation Stonegarden Funds
Grant # 3172907
Equipment Budget \$209,000.35

Emergency equipment (red/blue lights, prisoner cage,
etc. for **1 Ford Explorer Police Unit** = \$22,127.67

Emergency equipment (red/blue lights, prisoner cage,
etc. for **2 Ford F150 Police Responder Trucks @**
\$19,462.49 each = \$38,924.98

Total Amount to equip 3 police vehicles with
emergency equipment
\$61,052.65

\$59,839.50 will be from Stonegarden monies
\$1,213.15 will be from PD budget

Equipment will be purchased through
Dana Safety Supply, Inc.
Buy Board 603-20

Sales Quote

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

| | |
|-----------------|------------|
| Sales Quote No. | 474264-C |
| Customer No. | MISSION PD |

Bill To
 MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Ship To
 MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Contact: REYNALDO PEREZ
 Telephone: 956-584-5177
 E-mail: rperez@missionpolice.org

Contact: REYNALDO PEREZ
 Telephone: 956-584-5177
 E-mail: rperez@missionpolice.org

| Quote Date | Ship Via | F.O.B. | Customer PO Number | Payment Method | |
|-------------------|------------------|-------------------------|---|----------------------|----------------|
| 02/09/23 | GROUND SHIPMENT | QUOTED FREIGHT | | NET 30 | |
| Entered By | | Salesperson | Ordered By | Resale Number | |
| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 0 | 0 | N | INFO 2023 FORD RESPONDER STONE GARDEN BUY BOARD 603- Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 2 | 2 | Y | EVP EMERGENCY VEHICLE PACKAGE Warehouse: LAFE Vin #: | 3,150.0000 | 6,300.00 |
| 2 | 2 | Y | FS-VALR51J-P1L FEDERAL SIGNAL 5 IIN VALOR DUAL COLOR V-SHAPE LOW HOOK Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 2 | 2 | Y | LOW HOOK MOUNT V-SHAPE HKB-FRD15 FED HOOK KIT 2015+ F-150,51" BARS Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 2 | 2 | Y | NOTE: NO CHARGE IF ORDERED WITH A LIGHT BAR ***** PF200S17 FED Pathfinder 17 Button Remote Control Head Manual I Warehouse: LAFE Vin #: | 0.0000 | 0.00 |

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
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Telephone: 800-845-0405

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| Sales Quote No. | 474264-C |
| Customer No. | MISSION PD |

Bill To
MISSION POLICE DEPARTMENT
O.I.C. ANZALDUAS POE
1200 E 8TH STREET
MISSION, TX 78572
US

Ship To
MISSION POLICE DEPARTMENT
O.I.C. ANZALDUAS POE
1200 E 8TH STREET
MISSION, TX 78572
US

Contact: REYNALDO PEREZ
Telephone: 956-584-5177
E-mail: rperez@missionpolice.org

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E-mail: rperez@missionpolice.org

| Quote Date | Ship Via | F.O.B. | Customer PO Number | Payment Method | |
|----------------|------------------|-------------------------|--|----------------|----------------|
| 02/09/23 | GROUND SHIPMENT | QUOTED FREIGHT | | NET 30 | |
| Entered By | | Salesperson | Ordered By | Resale Number | |
| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 2 | 2 | Y | ES100C FED ES100/DYNAMAX 100W CLASS A SPEAKER Warehouse: LAFE Vin #: VEHICLE SPECIFIC MOUNTING BRACKETS ARE SOLD SEPERATELY ***** | 0.0000 | 0.00 |
| 2 | 2 | Y | ESB-U FED DYNAMAX/ES100C UNIVERSAL SPEAKER BRACKET Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 2 | 2 | Y | MISC FED OBDCABLE25-3 Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 2 | 2 | Y | SIFMJR-FD15-P3 FED F-150 LIGHTBAR R/B/A Warehouse: LAFE Vin #: | 846.2600 | 1,692.52 |
| 2 | 2 | Y | SLB-001 FED Long L-bracket, CNSM or Latitude Warehouse: LAFE Vin #: | 30.0000 | 60.00 |
| 4 | 4 | Y | EXPMOD24 FEDERAL SIGNAL PATHFINDER EXPANSION MODULE Warehouse: LAFE Vin #: | 194.0000 | 776.00 |
| 2 | 2 | Y | 36-54085 WES Push Bumper EliteXD (FORD F150 21-22) Warehouse: LAFE Vin #: | 428.8500 | 857.70 |

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Sales Quote

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| Bill To |
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| MISSION POLICE DEPARTMENT O.I.C. ANZALDUAS POE 1200 E 8TH STREET MISSION, TX 78572 US |

| Ship To |
|---|
| MISSION POLICE DEPARTMENT O.I.C. ANZALDUAS POE 1200 E 8TH STREET MISSION, TX 78572 US |

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| 02/09/23 | GROUND SHIPMENT | QUOTED FREIGHT | | NET 30 | |
| Entered By | | Salesperson | Ordered By | Resale Number | |
| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 2 | 2 | Y | 36-6015F4MP WESTIN, CHANNEL Warehouse: LAFE Vin #: | 32.6700 | 65.34 |
| 8 | 8 | Y | MPS63U-RBW FEDSIG MICRO PULSE ULTRA R/B/W Warehouse: LAFE Vin #: | 121.0000 | 968.00 |
| 2 | 2 | Y | 4- bumper MPSW9-BW FED MICRO PULSE WIDE ANGLE LIGHT - BLUE/WHITE Warehouse: LAFE Vin #: | 130.0000 | 260.00 |
| 2 | 2 | Y | MPSW9-RW FED MICRO PULSE WIDE ANGLE LIGHT RED/WHITE Warehouse: LAFE Vin #: | 130.0000 | 260.00 |
| 2 | 2 | Y | MPSMW9-FRD21MIR FED KIT,BRACKET,MPSW9, MIRROR 22F150 Warehouse: LAFE Vin #: | 40.0000 | 80.00 |
| 2 | 2 | Y | 416900Z-RW FEDSIG CORNER LED, DUAL, INLINE FLASHER HORIZ OPT Warehouse: LAFE Vin #: REVERSE | 73.0000 | 146.00 |

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Sales Quote

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4809 KOGER BLVD
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| Bill To |
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| MISSION POLICE DEPARTMENT O.I.C. ANZALDUAS POE 1200 E 8TH STREET MISSION, TX 78572 US |

| Ship To |
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Telephone: 956-584-5177
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| Entered By | | Salesperson | Ordered By | Resale Number | |
| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 2 | 2 | Y | FS-416900Z-BW FEDSIG 416900 SERIES LIGHT W/ INLINE FLASHER BLU/W/ Warehouse: LAFE Vin #: REVERSE | 73.0000 | 146.00 |
| 2 | 2 | Y | FHL-TAIL FED UNIVERSAL TAIL LIGHT FLASHER - 18" LEADS Warehouse: LAFE Vin #: | 68.5700 | 137.14 |
| 2 | 2 | Y | FHL-CHG FED Flasher, Headlight, 2006-newer, Dodge Charger and Warehouse: LAFE Vin #: | 71.4300 | 142.86 |
| 24 | 24 | Y | MPS63U-RBW FEDSIG MICRO PULSE ULTRA R/B/W Warehouse: LAFE Vin #: 6-runmig buord area 4--tail gate | 121.0000 | 2,904.00 |
| 2 | 2 | Y | 2- side of push bumper MISC FED MP6U-FD15UPRB Warehouse: LAFE Vin #: | 60.0000 | 120.00 |
| 2 | 2 | Y | 416900Z-RW FEDSIG CORNER LED, DUAL, INLINE FLASHER HORIZ OPT Warehouse: LAFE Vin #: reverse | 74.2900 | 148.58 |

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
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| Bill To |
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| MISSION POLICE DEPARTMENT O.I.C. ANZALDUAS POE 1200 E 8TH STREET MISSION, TX 78572 US |

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| Entered By | | Salesperson | Ordered By | Resale Number | |
| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 2 | 2 | Y | FS-416900Z-BW FEDSIG 416900 SERIES LIGHT W/ INLINE FLASHER BLUW/ Warehouse: LAFE Vin #: reverse | 74.2900 | 148.58 |
| 2 | 2 | Y | PK0369FDT15F150 SMC #8VS Recessed Panel 1/2 Coated Polycarbonate 1/2 Warehouse: LAFE Vin #: Vinyl Coated Expanded Metal | 590.8500 | 1,181.70 |
| 2 | 2 | Y | GK10342UHK SMC DUAL VERTICAL LOCK W/ 2 UNIVERSAL LOCKS Warehouse: LAFE Vin #: | 382.8500 | 765.70 |
| 2 | 2 | Y | DK0100FDT15F150 SMC Door Panel VS TPO Plastic Black Warehouse: LAFE Vin #: Door Panel VS TPO Plastic Black Installs Over OEM Door Panels | 200.8500 | 401.70 |
| 2 | 2 | Y | WK0514FDT15F150H SMC Window Barrier Steel Horizontal 2015+ Ford F150 Warehouse: LAFE Vin #: VEHICLE YEAR - NOTE: VERTICAL BAR WINDOW BARRIERS WERE FOUND TO BLOCK THE DRIVERS VISION ON THIS VEHICLE & ARE NOT AVAILABE ***** WK0514FDT15F150H | 207.3500 | 414.70 |

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
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Telephone: 800-845-0405

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| Sales Quote No. | 474264-C |
| Customer No. | MISSION PD |

Bill To
MISSION POLICE DEPARTMENT
O.I.C. ANZALDUAS POE
1200 E 8TH STREET
MISSION, TX 78572
US

Ship To
MISSION POLICE DEPARTMENT
O.I.C. ANZALDUAS POE
1200 E 8TH STREET
MISSION, TX 78572
US

Contact: REYNALDO PEREZ
Telephone: 956-584-5177
E-mail: rperez@missionpolice.org

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Telephone: 956-584-5177
E-mail: rperez@missionpolice.org

| Quote Date | Ship Via | F.O.B. | Customer PO Number | Payment Method | |
|-------------------|------------------|-------------------------|--|-------------------|----------------|
| 02/09/23 | GROUND SHIPMENT | QUOTED FREIGHT | | NET 30 | |
| Entered By | | Salesperson | | Ordered By | |
| Maria Rivera | | Maria Rivera - La Feria | | Resale Number | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 2 | 2 | Y | C-VSW-3000-F150-2 HAV 12.5" Wide Flat 30" Vehicle-Specific Console for 2 Warehouse: LAFE Vin #: 30" long 12.5" wide vehicle-specific console for 2021 Ford F-150 police responder, Special Service vehicle (SSV) Also fits retail versions with column shifter (with 40-20-40 split front seat, without OEM console) 30" of total equipment mounting space in 9"W section 24.5" of total equipment mounting space in 3.3"W section Angled console cleanly fits between the bucket seats and the dash contour for a custom look in your vehicle Heavy gauge steel, welded construction for Heavy-duty use and durability Black powder coat finish faceplates in 30" 9" wide section | 678.5200 | 1,357.04 |
| 2 | 2 | Y | equipment in 24.5" 3.3" wide section C-EB40-SSP-1P HAV EQUIPMENT MTG BRKT IPC 4MS Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 2 | 2 | N | C-EB25-MWG-1P 1-Piece Equipment Mounting Bracket, 2.5" Mounting Spa0 Warehouse: LAFE Vin #: | 0.0000 | 0.00 |

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Sales Quote

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

| | |
|-----------------|------------|
| Sales Quote No. | 474264-C |
| Customer No. | MISSION PD |

Bill To
 MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
 1200 E 8TH STREET
 MISSION, TX 78572
 US

Ship To
 MISSION POLICE DEPARTMENT
 O.I.C. ANZALDUAS POE
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| Entered By | | Salesperson | Ordered By | Resale Number | |
| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 2 | 2 | Y | CUP2-1001 HAV Self-Adjusting Double Cup Holder Warehouse: LAFE Vin #: | 42.3100 | 84.62 |
| 2 | 2 | Y | C-LP2-USB-BL2 HAV CONSOLE ACCESSORY BRACKET W/ 2 LIGHTER PLUG Warehouse: LAFE Vin #: | 128.7000 | 257.40 |
| 2 | 2 | Y | C-ARM-102 HAV ARM REST - MOUNTS TO SIDE OF CONSOLE BOX Warehouse: LAFE Vin #: | 61.1000 | 122.20 |
| 2 | 2 | Y | C-APW-1390 HAV ACCESSORY POCKET Warehouse: LAFE Vin #: | 54.6000 | 109.20 |
| 6 | 6 | Y | MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: LAFE Vin #: | 80.0000 | 480.00 |
| 2 | 2 | Y | GRAPHIC APPEARAL GRAPHIC Warehouse: LAFE Vin #: | 600.0000 | 1,200.00 |
| 2 | 2 | Y | BEE3-2KA MPH BEE III STANDARD RADAR W/ 2 KA-BAND ANTENNA: Warehouse: LAFE Vin #: | 2,419.0000 | 4,838.00 |

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
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Telephone: 800-845-0405

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| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 2 | | Y | INSTALL GRAPH LAFERA INSTALL GRAPHICS FOR LAFERIA Warehouse: LAFE Vin #: | 300.0000 | 600.00 |
| 2 | | Y | 5026B BlueSea 12 Circuit Fuse Block w/ Ground Bus and Cover Warehouse: LAFE Vin #: | 80.0000 | 160.00 |
| 2 | | Y | 5025B BlueSea 6 Circuit ST Fuse Block w/ Cover & Ground Bus Warehouse: LAFE Vin #: | 45.0000 | 90.00 |
| 2 | | Y | INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: LAFE Vin #: LOOM, WIRE, HARDWARE, CONNECTORS, ETC | 325.0000 | 650.00 |
| 2 | | N | INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: LAFE Vin #: | 4,000.0000 | 8,000.00 |

Approved By: _____
 Approve All Items & Quantities
Quote Good for 30 Days

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| Print Date | 02/15/23 |
| Print Time | 05:10:40 PM |
| Page No. | 8 |

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| Subtotal | 35,924.98 |
| Freight | 3,000.00 |
| Order Total | 38,924.98 |

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

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| Sales Quote No. | 474259-B |
| Customer No. | MISSION PD |

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MISSION POLICE DEPARTMENT
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1200 E 8TH STREET
MISSION, TX 78572
US

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| 1 | | N | INFO BUY BOARD 603-20 Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 1 | | N | INFO 2023 FORD UTILITY- STONE GARDEN UNIT Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 1 | | Y | EVP EMERGENCY VEHICLE PACKAGE Warehouse: LAFE Vin #: | 3,150.0000 | 3,150.00 |
| 1 | | Y | FS-VALR51J-P1L FEDERAL SIGNAL 5IIN VALOR DUAL COLOR V-SHAPE LOW HOOK Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 1 | | Y | LOW HOOK MOUNT V-SHAPE HKB-FPIU20 FED , HOOK KIT FOR 2020 INT SUV Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 1 | | Y | PF200S17 FED Pathfinder 17 Button Remote Control Head Manual I Warehouse: LAFE Vin #: | 0.0000 | 0.00 |

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

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| Sales Quote No. | 474259-B |
| Customer No. | MISSION PD |

Bill To
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1200 E 8TH STREET
MISSION, TX 78572
US

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| Entered By | | Salesperson | Ordered By | Resale Number | |
| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 1 | 1 | Y | ES100C FED ES100/DYNAMAX 100W CLASS A SPEAKER Warehouse: LAFE Vin #: VEHICLE SPECIFIC MOUNTING BRACKETS ARE SOLD SEPERATELY ***** | 0.0000 | 0.00 |
| 1 | 1 | Y | ESB-U FED DYNAMAX/ES100C UNIVERSAL SPEAKER BRACKET Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 1 | 1 | Y | OBDCABLE25-2 FED SIG 25-FT OBDII, interface cable, for use on 20 FD Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 1 | 1 | Y | MISC FED ELSD-FPIU20RBA Warehouse: LAFE Vin #: Lighting system, D-Pillar, 2020-2023 Ford Police Interceptor Utility. Red/Blue/Amber | 1,325.2000 | 1,325.20 |
| 2 | 2 | Y | PILLAR AREA EXPMOD24 FEDERAL SIGNAL PATHFINDER EXPANSION MODULE Warehouse: LAFE Vin #: | 194.0000 | 388.00 |

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

| | |
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| Sales Quote No. | 474259-B |
| Customer No. | MISSION PD |

Bill To
MISSION POLICE DEPARTMENT
O.I.C. ANZALDUAS POE
1200 E 8TH STREET
MISSION, TX 78572
US

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| Entered By Maria Rivera | | Salesperson Maria Rivera - La Feria | Ordered By | Resale Number | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 1 | 1 | Y | MISC FED DFC-UG-FPIU20* Warehouse: LAFE Vin #: push bumper | 472.5000 | 472.50 |
| 6 | 6 | Y | MPS63U-RBW FEDSIG MICRO PULSE ULTRA R/B/W Warehouse: LAFE Vin #: PUSH BUMPER 4 LIGHT HEAD PER UNIT | 121.0000 | 726.00 |
| 1 | 1 | Y | 2- FOG LIGHT MPSW9-BW FED MICRO PULSE WIDE ANGLE LIGHT - BLUE/WHITE Warehouse: LAFE Vin #: | 130.0000 | 130.00 |
| 1 | 1 | Y | MPSW9-BW FED MICRO PULSE WIDE ANGLE LIGHT - BLUE/WHITE Warehouse: LAFE Vin #: | 130.0000 | 130.00 |
| 1 | 1 | Y | MPSMW9-FPIU20MIR MPSW9 UNDER MIRROR MNT FOR 2020 INT SUV Warehouse: LAFE Vin #: | 31.0000 | 31.00 |
| 4 | 4 | Y | FS-416900Z-RB FEDSIG 416900 SERIES LIGHT W/ INLINE FLASHER BLU/W/ Warehouse: LAFE Vin #: HATCH AREA2- PER UNIT SIDE OF PILLAR 2- PER UNIT | 73.0000 | 292.00 |

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

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| Sales Quote No. | 474259-B |
| Customer No. | MISSION PD |

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O.I.C. ANZALDUAS POE
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MISSION, TX 78572
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| Maria Rivera | | Maria Rivera - La Feria | | | |
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| 1 | 1 | Y | FED-416302 FED LIFTGATE GROMMET KIT, PAIR, CHEVY TAHOE-21 Warehouse: LAFE Vin #: | 13.0000 | 13.00 |
| 2 | 2 | Y | GROMMET KIT FOR HAT AREA MPS63U-RBW FEDSIG MICRO PULSE ULTRA R/B/W Warehouse: LAFE Vin #: | 121.0000 | 242.00 |
| 6 | 6 | Y | LICESNE PLATE AREA MPS63U-RBW FEDSIG MICRO PULSE ULTRA R/B/W Warehouse: LAFE Vin #: | 121.0000 | 726.00 |
| 2 | 2 | Y | ROCKKET PANELS MPSM6U-SPACRKT FED: MicroPulse wedge SPACER KITS Warehouse: LAFE Vin #: | 34.0000 | 68.00 |
| 2 | 2 | Y | FHL-CHG FED Flasher, Headlight, 2006-newer, Dodge Charger and Warehouse: LAFE Vin #: | 71.4300 | 142.86 |
| 2 | 2 | Y | FHL-TAIL FED UNIVERSAL TAIL LIGHT FLASHER - 18" LEADS Warehouse: LAFE Vin #: | 68.5700 | 137.14 |

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| Print Date | 02/15/23 |
| Print Time | 05:57:49 PM |
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Printed By: Maria Rivera

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
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| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 1 | 1 | Y | C-VS-0618-INUT HAV 24" CONSOLE - 2020 PIUT Warehouse: LAFE Vin #: | 408.2000 | 408.20 |
| 1 | 1 | Y | MISC HAV C-EB25-MWG-1P Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 1 | 1 | Y | 1-Piece Equipment Mounting Bracket, 2.5" Mounting Space, Fits Motorola WatchGuard M500 C-EB40-SSP-1P HAV EQUIPMENT MTG BRKT 1PC 4MS Warehouse: LAFE Vin #: | 0.0000 | 0.00 |
| 1 | 1 | Y | C-ARM-108 HAV SIDE MOUNTED FLIP UP ARM REST Warehouse: LAFE Vin #: | 135.0000 | 135.00 |
| 1 | 1 | Y | CUP2-1001 HAV Self-Adjusting Double Cup Holder Warehouse: LAFE Vin #: | 42.3000 | 42.30 |
| 1 | 1 | Y | C-LP2-USB-BL2 HAV CONSOLE ACCESSORY BRACKET W/ 2 LIGHTER PLUG Warehouse: LAFE Vin #: | 128.7000 | 128.70 |

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| Page No. | 5 |

Printed By: Maria Rivera

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
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| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 1 | 1 | Y | CG-X HAV CHARGE GARD, UNIVERSAL, CONTROL MODULE Warehouse: LAFE Vin #: INFINITE TIMER, SURGE PROTECTOR 12VDC, 30a ***** | 66.2800 | 66.28 |
| 3 | 3 | Y | MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: LAFE Vin #: | 90.0000 | 270.00 |
| 1 | 1 | Y | C-SBX-101 HAV UTILITY LOCK BOX Warehouse: LAFE Vin #: | 431.6100 | 431.61 |
| 1 | 1 | Y | C-SBX-101-KIT-5 HAV 2020 Ford Interceptor Utility Mount for Havis Univ Warehouse: LAFE Vin #: 2020 Ford Interceptor Utility Mount for Havis Universal Storage Box | 153.0000 | 153.00 |
| 1 | 1 | Y | PROKIT-2 HAV Adapter Kit for Pro-Gard Partition to Havis TTP or Warehouse: LAFE Vin #: Adapter Kit for Pro-Gard Partition to Havis TTP or Storage Drawer Mount in 2020-2021 Ford Interceptor Utility | 20.1300 | 20.13 |

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| Print Date | 02/15/23 |
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| Page No. | 6 |

Printed By: Maria Rivera

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Sales Quote

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4809 KOGER BLVD
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Telephone: 800-845-0405

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| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 1 | 1 | Y | TREMCO FORD PIU 2021 TREMCO INTEGRATED ANTI-THEFT SYSTEM -SEE BELOW Warehouse: LAFE Vin #: TREMCO FORD PIU 2021 PLEASE NOTE THE FOLLOWING VEHICLE INFORMATION: YEAR - 2021 MAKE - FORD MODEL - PIUT ***** | 129.0000 | 129.00 |
| 1 | 1 | Y | PK1134ITU20TM SMC FORD PI SUV 2020 1/2 & 1/2 Warehouse: LAFE Vin #: | 590.8500 | 590.85 |
| 1 | 1 | Y | DK0100ITU20 SMC TPO POLYMER OVER MOLDED DOOR SKIN Warehouse: LAFE Vin #: DK0100ITU20 | 200.8500 | 200.85 |
| 1 | 1 | Y | WK0514ITU20 SMC VERTICALSTEEL WINDOW BARS FOR 2020+ PIUT Warehouse: LAFE Vin #: | 207.3500 | 207.35 |
| 1 | 1 | Y | QK0635ITU20 SMC Full Replacement Transport Seat TPO Plastic Warehouse: LAFE Vin #: with Center Pull Seat Belts & #12 Expanded Metal Cargo Partition | 986.7000 | 986.70 |

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| Maria Rivera | | Maria Rivera - La Feria | | | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 1 | | Y | GK10342UHK SMC DUAL VERTICAL LOCK W/ 2 UNIVERSAL LOCKS Warehouse: LAFE Vin #: | 440.0000 | 440.00 |
| 1 | | Y | GRAPHIC APPEARAL GRAPHIC Warehouse: LAFE Vin #: | 600.0000 | 600.00 |
| 1 | | Y | BEE3-2KA MPH BEE III STANDARD RADAR W/ 2 KA-BAND ANTENNA Warehouse: LAFE Vin #: | 2,419.0000 | 2,419.00 |
| 1 | | Y | INSTALL GRAPH LAFERA INSTALL GRAPHICS FOR LAFERIA Warehouse: LAFE Vin #: | 300.0000 | 300.00 |
| 1 | | Y | 5026B BlueSea 12 Circuit Fuse Block w/ Ground Bus and Cover Warehouse: LAFE Vin #: | 80.0000 | 80.00 |
| 1 | | Y | 5025B BlueSea 6 Circuit ST Fuse Block w/ Cover & Ground Bus Warehouse: LAFE Vin #: | 45.0000 | 45.00 |
| 1 | | Y | INSTALL KIT MISC INSTALLATION SUPPLIES I.E. LOOM, WIRE, HARDWARE, CONNECTORS, ETC Warehouse: LAFE Vin #: ***** | 500.0000 | 500.00 |

| | |
|------------|-------------|
| Print Date | 02/15/23 |
| Print Time | 05:57:49 PM |
| Page No. | 8 |

Printed By: Maria Rivera

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

| | |
|-----------------|------------|
| Sales Quote No. | 474259-B |
| Customer No. | MISSION PD |

Bill To
MISSION POLICE DEPARTMENT
O.I.C. ANZALDUAS POE
1200 E 8TH STREET
MISSION, TX 78572
US

Ship To
MISSION POLICE DEPARTMENT
O.I.C. ANZALDUAS POE
1200 E 8TH STREET
MISSION, TX 78572
US

Contact: REYNALDO PEREZ
Telephone: 956-584-5177
E-mail: rperez@missionpolice.org

Contact: REYNALDO PEREZ
Telephone: 956-584-5177
E-mail: rperez@missionpolice.org

| Quote Date | Ship Via | F.O.B. | Customer PO Number | Payment Method | |
|-----------------------------------|------------------|---|---|----------------------|----------------|
| 02/09/23 | GROUND SHIPMENT | QUOTED FREIGHT | | NET 30 | |
| Entered By Maria Rivera | | Salesperson Maria Rivera - La Feria | Ordered By | Resale Number | |
| Order Quantity | Approve Quantity | Tax | Item Number / Description | Unit Price | Extended Price |
| 1 | 1 | N | INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: LAFE Vin #: Approved By: _____ <input type="checkbox"/> Approve All Items & Quantities Quote Good for 30 Days | 4,000.0000 | 4,000.00 |

| | |
|------------|-------------|
| Print Date | 02/15/23 |
| Print Time | 05:57:49 PM |
| Page No. | 9 |

Printed By: Maria Rivera

| | |
|--------------------|------------------|
| Subtotal | 20,127.67 |
| Freight | 2,000.00 |
| Order Total | 22,127.67 |



Vendor Contract Information Summary

| | |
|--------------------------------|---|
| Vendor | Dana Safety Supply |
| Contact | Darrin Hope |
| Phone | 8133484866 |
| Email | dhope@danasafetysupply.com |
| Vendor Website | www.danasafetysupply.com |
| TIN | 27-1557226 |
| Address Line 1 | 6525 Goforth St. |
| Vendor City | Houston |
| Vendor Zip | 77021 |
| Vendor State | TX |
| Vendor Country | USA |
| Delivery Days | 30 |
| Freight Terms | FOB Destination |
| Payment Terms | Net 30 days |
| Shipping Terms | Common Carrier |
| Ship Via | Common Carrier |
| Designated Dealer | No |
| EDGAR Received | Yes |
| Service-disabled Veteran Owned | No |
| Minority Owned | No |
| Women Owned | No |
| National | Yes |
| No Foreign Terrorist Orgs | Yes |
| No Israel Boycott | Yes |
| MWBE | No |
| ESCs | All Texas Regions |
| States | All States |
| Contract Name | Public Safety and Firehouse Supplies and Equipment |
| Contract No. | 603-20 |
| Effective | 04/01/2020 |
| Expiration | 03/31/2023 |
| Accepts RFQs | Yes |
| Quote Reference Number | BBTX2019 |
| Return Policy | We honor all the manufacturers warranties. Any Dana Safety Supply/Fleet Safety office can handle any warranty issues. |
| Additional Dealers | Dana Safety Supply, Saginaw TX; Fleet Safety, La Feria, TX |





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Jonathan Wehrmeister, Municipal Court Judge
AGENDA ITEM: Approval of Resolution # _____ of the City of Mission adopting guidelines for a Municipal Court Amnesty Program during the month of March, 2023 and other matters in connection therewith; and providing an effective date - Wehrmeister

NATURE OF REQUEST:

City of Mission Municipal Court will be establishing a temporary Amnesty program during the entire month of March 2023. The purpose of the program is to provide people with active City of Mission warrants the opportunity to resolve their charges and do so without fear of arrest. Office hours will be from Monday thru Friday 8 a.m. to 4:45 p.m.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION NO. _____

A RESOLUTION OF CITY OF MISSION ADOPTING GUIDELINES FOR A MUNICIPAL COURT AMNESTY PROGRAM DURING THE MONTH MARCH 2023 AND OTHER MATTERS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Mission wishes to establish a temporary amnesty program to allow violators with outstanding warrants to voluntarily appear in court to resolve their charges and do so without fear of arrest; and

WHEREAS, failure to appear charges and warrant fees will be waived upon payment in full of the underlying violation and the City of Mission municipal warrant(s) will be recalled; and

WHEREAS, the Mission Municipal Court office is located at 1200 E 8th Street, Mission, TX and payments can be made in person Monday – Friday, 8 a.m. to 4:45 p.m.

WHEREAS, this Resolution shall be in force and effect immediately upon having been read, considered and approved by Council and until the close of business on March 31, 2023; and

WHEREAS, upon conclusion of the temporary amnesty program, the City of Mission shall return to regular enforcement of arrest warrants and fines.

NOW THEREFORE, BE IT RESOLVED that the City of Mission approves the Mission Municipal Court Amnesty Month for March 1 through March 31, 2023 as stated herein.

READ, CONSIDERED AND APPROVED, this 27th day of February 2023.

Norie Gonzalez Garza, Mayor

Attest:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023

PRESENTED BY: Anna Carrillo, City Secretary

AGENDA ITEM: Approval of Interlocal Agreement between Sharyland Independent School District and the City of Mission for the use of Mission Boys & Girls Club Gym at Bannworth Park for May 6, 2023 School Board Election activities - Carrillo

NATURE OF REQUEST:

Sharyland ISD requests the use of the Mission Boys & Girls Club at Bannworth Gym for conducting the School Board Election from April 24th to May 6th, 2023.
Monday, April 24, 2023 between 7:00 a.m. to 7:00 p.m.
Tuesday, April 25, 2023 through Friday, April 28, 2023 between 8:00 a.m. to 6:00 p.m.
Saturday, April 29, 2023 between 7:00 a.m. to 7:00 p.m.
Closed on Sunday, April 30, 2023
Monday, May 1, 2023 between 8:00 a.m. to 6:00 p.m.
Tuesday, May 2, 2023 between 7:00 a.m. to 7:00 p.m.
Saturday, May 6, 2023 between 7:00 a.m. and 7:00 p.m.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Boys & Girls Club

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN THE SHARYLAND INDEPENDENT SCHOOL DISTRICT
AND THE CITY OF MISSION**

THIS Agreement is made on this the _____ day of _____ 2023, by and between the **CITY OF MISSION, TEXAS**, hereinafter referred to as “City” and **SHARYLAND INDEPENDENT SCHOOL DISTRICT** hereinafter referred to as “District,” pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSETH:

WHEREAS, City is a home rule municipality located in Hidalgo County, Texas;

WHEREAS, District is an Independent School District established by the laws of Texas;

WHEREAS, the District will hold a general election on May 6, 2023, for positions to the Sharyland Independent School District’s Board of Trustees;

WHEREAS, as part of the general election the District is required by law to hold an early election period;

WHEREAS, the District has sought, and the City wishes to grant, permission for the District to host its early voting and general election day voting at the Mission Boys & Girls Club gymnasium at Bannworth Park (1822 North Shary Road, Mission, Texas 78572);

WHEREAS, District and City are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Texas Gov’t Code 791.001 et seq., (the “Act”) which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act.

NOW, THEREFORE, the District and City, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. The City permits the District to utilize the Mission Boys & Girls Club gymnasium at Bannworth Park and the parking lot at the during the following dates and times for purposes of allowing the District to conduct early voting and general election day voting for positions to the Sharyland Independent School District’s Board of Trustees:
 - a. April 24, 2023 through May 2, 2023, and May 6, 2023 from 6:00 a.m. to 8:00 p.m.

2. The District shall be responsible for conducting the election in all respects.
3. The City shall provide the District access to a phone, internet connectivity, four tables and five chairs for the election workers during the times referenced in paragraph 1(a). The City also agrees to fly the American flag on the premises on May 6, 2023.
4. **Conflict of Applicable Law:** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between and provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provision of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.
5. **No Waiver:** No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
6. **Entire Agreement:** This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) and representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by District and City, and not otherwise.
7. **TEXAS LAW TO APPLY.** THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATION OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.
8. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to District: Sharyland Independent School District
 Dr. Maria M. Vidaurri, Superintendent
 Sharyland Independent School District
 1200 N. Shary Rd.
 Mission, TX 78572

If to City: City of Mission
 Attention: Norie Gonzalez Garza, Mayor
 1201 E. 8th Street
 Mission, TX 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

9. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
10. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
11. **Assignment.** This Agreement shall not be assignable.
12. **Headings.** The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
13. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.
14. **Authority to Execute.** The execution and performance of this Agreement by City and District have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of City and District in accordance with its terms.
15. **Governmental Purpose.** Each party hereto is entering into this agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
16. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903.

APPROVED by all parties. **WITNESS THE HANDS OF THE PARTIES** effective as of the day and year first written above.

CITY OF MISSION, TEXAS

By: _____
NORIE GONZALEZ GARZA, MAYOR

SHARYLAND INDEPENDENT SCHOOL DISTRICT

By: _____
HECTOR RIVERA, PRESIDENT



SHARYLAND
INDEPENDENT SCHOOL DISTRICT
Excellence is our Tradition

SISD SUPERINTENDENT

Dr. Mar [redacted] Item 29.

BOARD OF

Hector Rivera – President

Jose “Pepe” Garcia – Vice President

Ricky Longoria – Secretary

Alejandro Rodriguez - Asst. Secretary

Maritza Esqueda – Member

David Keith– Member

Dr. Noe Oliveira – Member

1200 N. SHARY ROAD, MISSION, TX 78572 PHONE: 956-580-5200 FAX: 956-580-5229 WWW.SHARYLANDISD.ORG

City of Mission
Attn: Anna Carrillo
1201 E. 8th Street
Mission, Texas 78572

Re: School Board Election May 6, 2023

Please note that the Sharyland ISD School Board of Trustees will hold a general election on Saturday, May 6, 2023. The district kindly requests the use of the Mission Boys & Girls Club at Bannworth Gym for conducting the School Board Election from April 24th to May 6th, 2023. See below proposed dates and times.

Monday, April 24, 2023 between 7:00 a.m. to 7:00 p.m.

Tuesday, April 25, 2023 through Friday, April 28, 2023 between 8:00 a.m. to 6:00 p.m.

Saturday, April 29, 2023 between 7:00 a.m. to 7:00 p.m.

Closed on Sunday, April 30, 2023

Monday, May 1, 2023 between 8:00 a.m. to 6:00 p.m.

Tuesday, May 2, 2023 between 7:00 a.m. to 7:00 p.m.

Saturday, May 6, 2023 between 7:00 a.m. and 7:00 p.m.

Please note building would need to be opened at 6:00 a.m. and remain open until after the polls close at 7:00 p.m. A phone, internet connection, 4 tables and five chairs for the judge and clerks would be needed for voting site. We kindly ask that the American Flag to be flown on Election Day at the polling place, if possible.

Your consideration of this request is appreciated. Please call me at 580-5200 ext. 1030 if you should have any questions.

Sincerely,

Selinda Anzaldua

Selinda Anzaldua
Board Secretary/Executive Assistant for Business-Finance

SISD does not discriminate on basis of race, color, national origin, gender, religion, age or disability in employment or provision of services, programs or activities.

Trust • Communication • Collective Responsibility • Care • Pride

ITEM# 2.2

HOMESTEAD EXEMPTION VARIANCE: A 1.00 acre of land, more or less, out of Lot 23-3,
West Addition to Sharyland
R1
Alejandro Benavidez

REVIEW DATA

SITE – This tract is located on the east side of Los Ebanos Rd. and W. 18th St. – **see vicinity map.** The lot measures 70’x 622.3’ or 43,560.00 sq. ft. The lot exceeds the minimum square footage size requirements for an R1 lot. The applicant proposes to construct a single-family residence.

WATER – The applicant is to connect to an existing 8” water line located along the east side Los Ebanos Rd. to supply water to the lot.

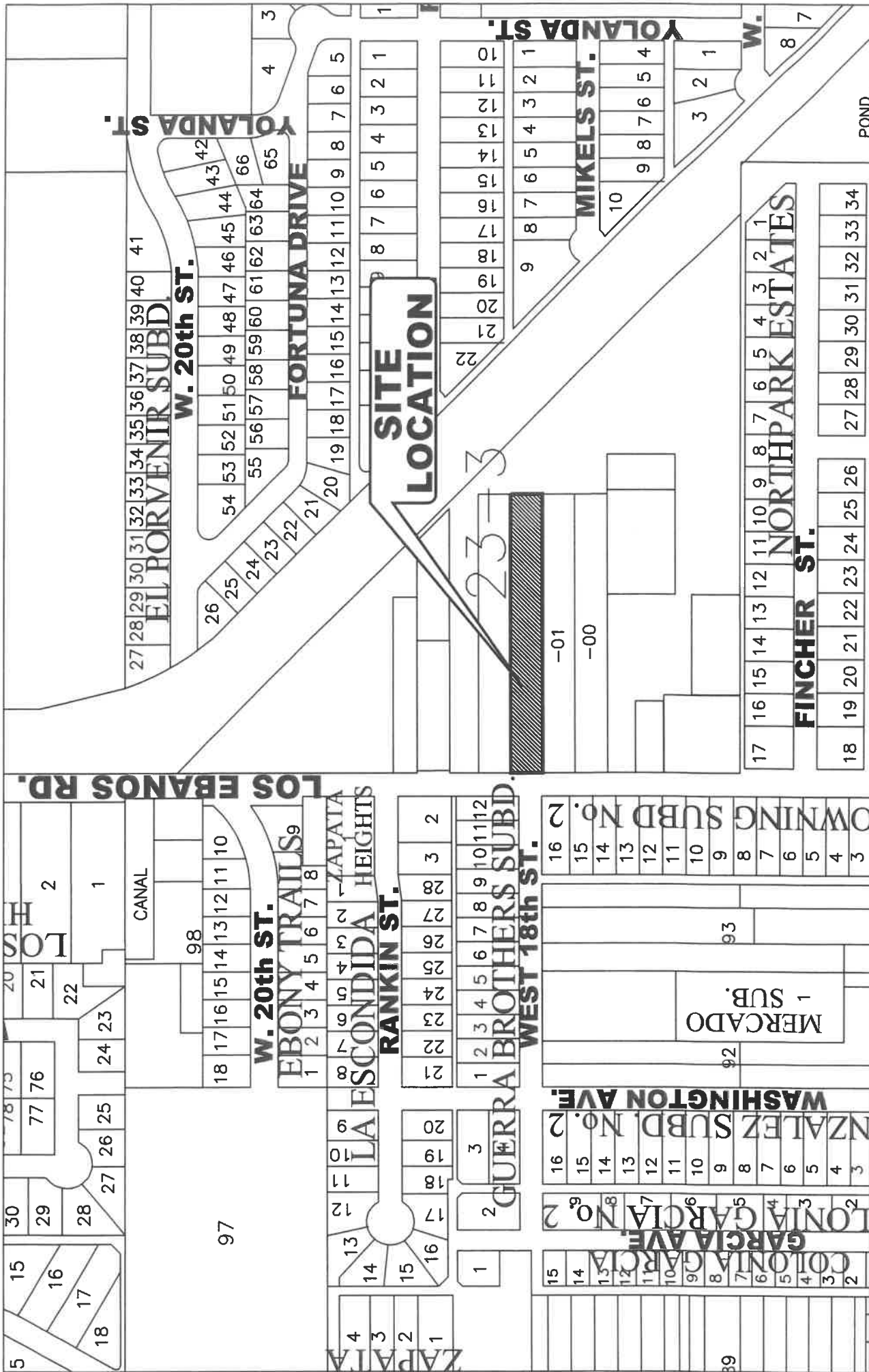
SEWER – The applicant is to connect to existing 10” sanitary sewer line located along the east side of Los Ebanos Rd. to provide sewer service to the lot. The Capital Sewer Recovery Fee is waived as per the Homestead Exemption Variance.

STREET & STORM DRAINAGE – The subject site has frontage to Los Ebanos Rd., which is a paved street equipped with curb & gutter for drainage. No additional ROW will be required per Homestead Exemption Variance.

OTHER COMMENTS

- Waiver of park and sewer capital recovery fees.
- A fire hydrant is within the required 500’ minimum distance of the property. No additional fire hydrants are needed.
- A streetlight is located to the south of the Lot.
- Submittal of affidavit of intention to build a single-family residence within one year for personal use only.

RECOMMENDATION: Staff recommends denial due to lack of evidence satisfactory to the city that said applicant is recognized as the owner of said property by the Hidalgo County Appraisal District per Code of Ordinances - Ch. 98 - Article I. Sec. 98-16 (b). Applicant has not purchased the property outright therefore pending conveyance.

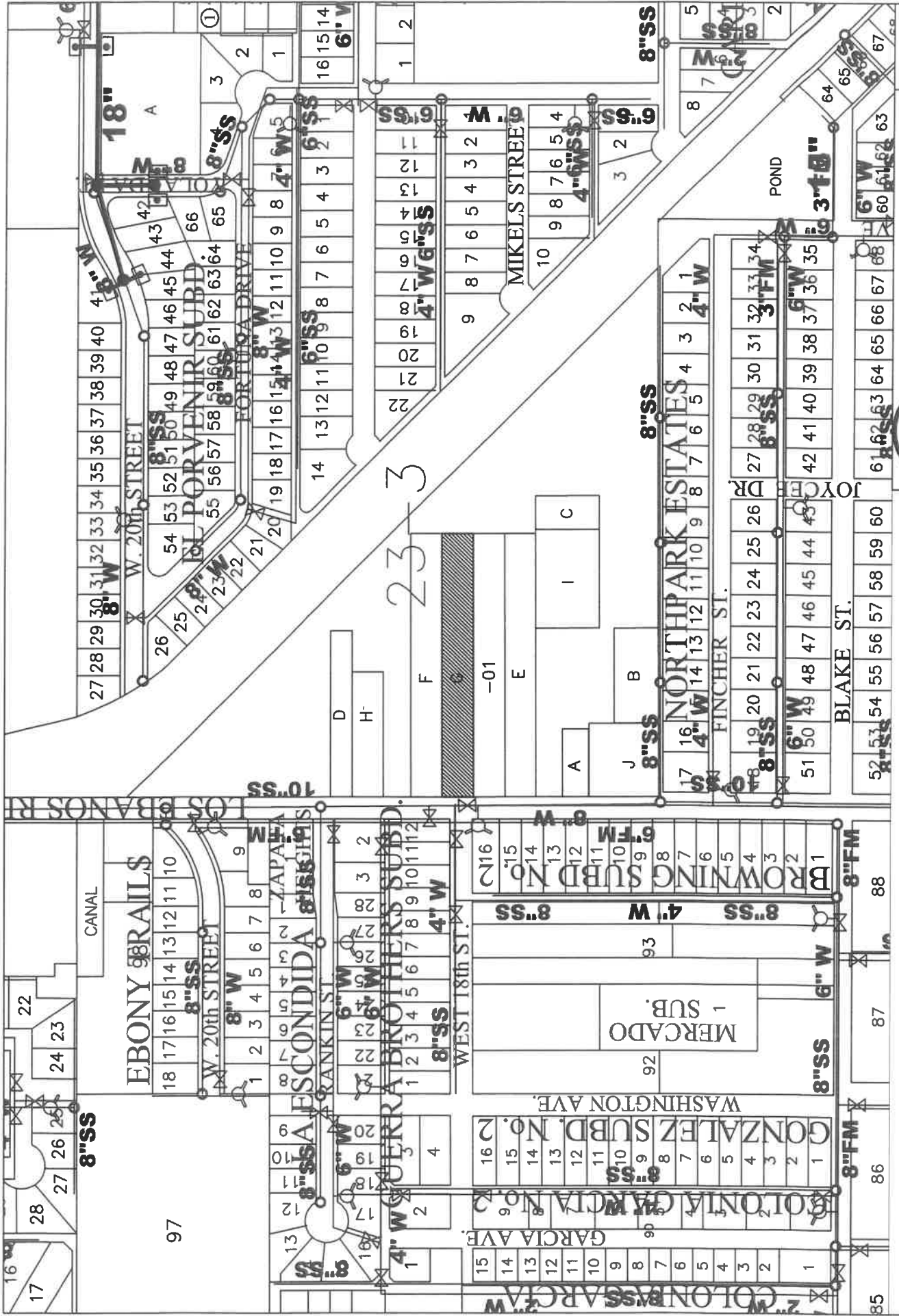


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 30.

No.





Item 30.

DATE: 10-18-11

CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

PR: (956) 380-8672
 FAX: (956) 380-8680



ORDINANCE NO. 4166

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING CHAPTER 98—SUBDIVISIONS OF ITS CODE OF ORDINANCES TO ADD SECTION 98-16 TO ARTICLE I THEREOF TO ADOPT A HOMESTEAD EXEMPTION VARIANCE PROVISION WITHIN THE SUBDIVISION CODE; TO PROVIDE FOR A SEVERABILITY PROVISION; AND PROVIDING FOR A PUBLICATION PROVISION

WHEREAS, The City of Mission, Texas is a municipal entity that has authority to approve subdivision plats that are deemed to be compliant to the prevailing subdivision codes, and which further conform to the subdivision standards established for the orderly development and growth of the city, and its extraterritorial jurisdiction: and

WHEREAS, The City of Mission, Texas desires to adopt a Homestead Exemption Variance provision within the Subdivision Code to establish an organized method of allowing certain waivers for property owners who wish to build their personal single family residence on a single lot or parcel of land.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

- A. Article I of Chapter 98 'Subdivision', is hereby amended to add Section 98-16 thereto which shall read as follows:

Sec. 98-16. Homestead Exemption Variance; approval and procedures.

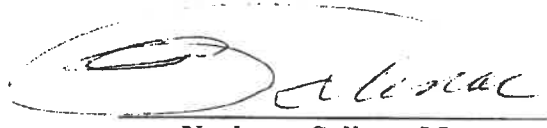
- a) *Homestead Exemption Variances.* Homestead exemption variances may be utilized for lots or acreage proposed for a single family dwelling for the owner of such property.
- b) *Approval process.* The Planning and Zoning Commission and City Council shall review and approve all homestead exemption variances. No homestead exemption variance shall be considered except upon submittal of an application with the applicable fee paid, a copy of the applicant's deed to the property the subject of the requested variance, evidence satisfactory to the City that said applicant is recognized as the owner of said property by the Hidalgo County Appraisal District, and an affidavit sworn to by said applicant that the applicant has the present intention of constructing and completing construction of a single family residence on the property within one year after the date of said affidavit, that said residence shall be the applicant's personal residence and that the applicant has no present intention of using the property in the future for any purpose other than the applicant's personal residence.
- c) *Homestead exemption variance waivers.* Where such homestead exemption variances are proposed, the City may allow the following:
1. Waiver of Street Widening Costs
 2. Waiver of Sidewalk Costs
 3. Waiver of 3% Lab Testing Fees
 4. Waiver of 2% Inspection Fees
 5. Waiver of street lighting requirements
 6. Waiver of Park and Sewer Capital Recovery Fees.
 7. Waiver of water/sewer utility upgrades; Fire Hydrants are not included in these waivers and shall be required as per the direction of the Fire Marshal.
 8. Waiver of any other requirements as approved by the City Council.
- All other subdivision requirements are still in full effect.
- d) *Planning and zoning commission on discretionary terms of approval.* By granting any homestead exemption variance, the planning and zoning commission has the discretion of requiring other terms of conditions which may mitigate the effects of an awarded homestead exemption variance which will then be presented to the City Council for their consideration.
- e) *Filing fee.* Each application for homestead exemption variances shall be accompanied by a filing fee of \$100.00.

f) *Time limitation.* Once a homestead exemption variance is granted, the construction of the single family residence must be completed and all requirements of the granting of the variance must be satisfied within one year after the date of the approval of the variance, failing which the approval is revoked. An extension of six months can be considered by the Planning and Zoning Commission but can only be granted the City Council.

B. If any part or parts of this Ordinance are found to be invalid by a court of competent jurisdiction, then such invalidity shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to the extent this ordinance is considered severable.


C. This ordinance shall be effective upon publication of the caption of this ordinance which shall be published by the City Secretary in a newspaper of general circulation of the City of Mission according to law.

READ, PASSED, CONSIDERED, AND APPROVED ON NOVEMBER 10, 2014.



Norberto Salinas, Mayor

ATTEST:



Anna Carrillo, City Secretary
Mission, Texas





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Preliminary Plat Approval: Western Meadows Subdivision, A 16.00 acre tract of land, more or less, being all of Lot 18, Block 7, Texan Gardens Subdivision, Rural ETJ, Developer: Nordhausen Utility Construction, LLC, Engineer: Nain Engineering, LLC, – De Luna

NATURE OF REQUEST:

On February 8, 2023, the Mission Planning and Zoning held a Public Hearing to consider the Preliminary & Final Plat Approval for Western Meadows Subdivision. The subject site is located at the southwest corner of the intersection of Mile 5 North and Western Road (Mission Rural ETJ). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval subject to meeting the Model Subdivision Rules and meeting and comments from the Country Planning Department

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 2.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Western Meadows Subdivision
 A 16.00 acre tract of land, more or less, being all of
 Lot 18, Block 7, Texan Gardens Subdivision
 Rural E.T.J.
 Developer: Nordhausen Utility Construction, LLC
 Engineer: Nain Engineering, LLC

REVIEW DATA**PLAT DATA**

The proposed subdivision is located at the southwest corner of the intersection of Mile 5 North and Western Road (Mission Rural ETJ) – see vicinity map. The developer is proposing (21) Twenty-One Single Family Residential lots – see plat for actual dimension, square footages, and land uses.

WATER

The water CCN belongs to Agua Special Utility District. The developer is proposing to connect to an existing 12” water line located along the north side of Mile 5 North with a 1” dual/single connection within a 2” casing to provide water service to Lots 1 & 2, and 7-21. For Lots 3-6, services will tie into an existing 8” water line along the west side of Western Rd. There are 3 fire hydrants provided to be used as filling stations via direction of the Fire Marshal’s office – see utility plan.

SEWER

Sanitary Sewer service for this subdivision will be addressed by individual on-site sewage facilities (OSSF) of a standard design septic tank and drain field on each lot. Each lot meets or exceeds the county’s typical ½ acre standard where septic tanks are permitted. This is not within the City of Mission’s Sewer CCN.

STREETS & STORM DRAINAGE

Access for Lots 1, 2, and 7-21 will be from Mile 5 North and for Lots 3-6 will be from Western Rd. The storm runoff after development will increase 7.27 cfs for a total of 16 cfs (50-year design) to be detained within the property by proposed detention areas at the front of the lots and ultimately discharging into the regraded road-side ditch. The City Engineer has reviewed and approved the drainage report.

RECOMMENDATION

Staff recommends approval subject to meeting the Model Subdivision Rules and meeting any comments from the County Planning Department.

| | | |
|-------------------------|----|----|
| 4 | 31 | 4 |
| 3 | 32 | 3 |
| 2 | 33 | 2 |
| 1 | 34 | 1 |
| NORTH 5 MILE RD. | | |
| 17 | 18 | 17 |
| 16 | 19 | 16 |
| 15 | 20 | 15 |
| 14 | 21 | 14 |

SITE LOCATION 1

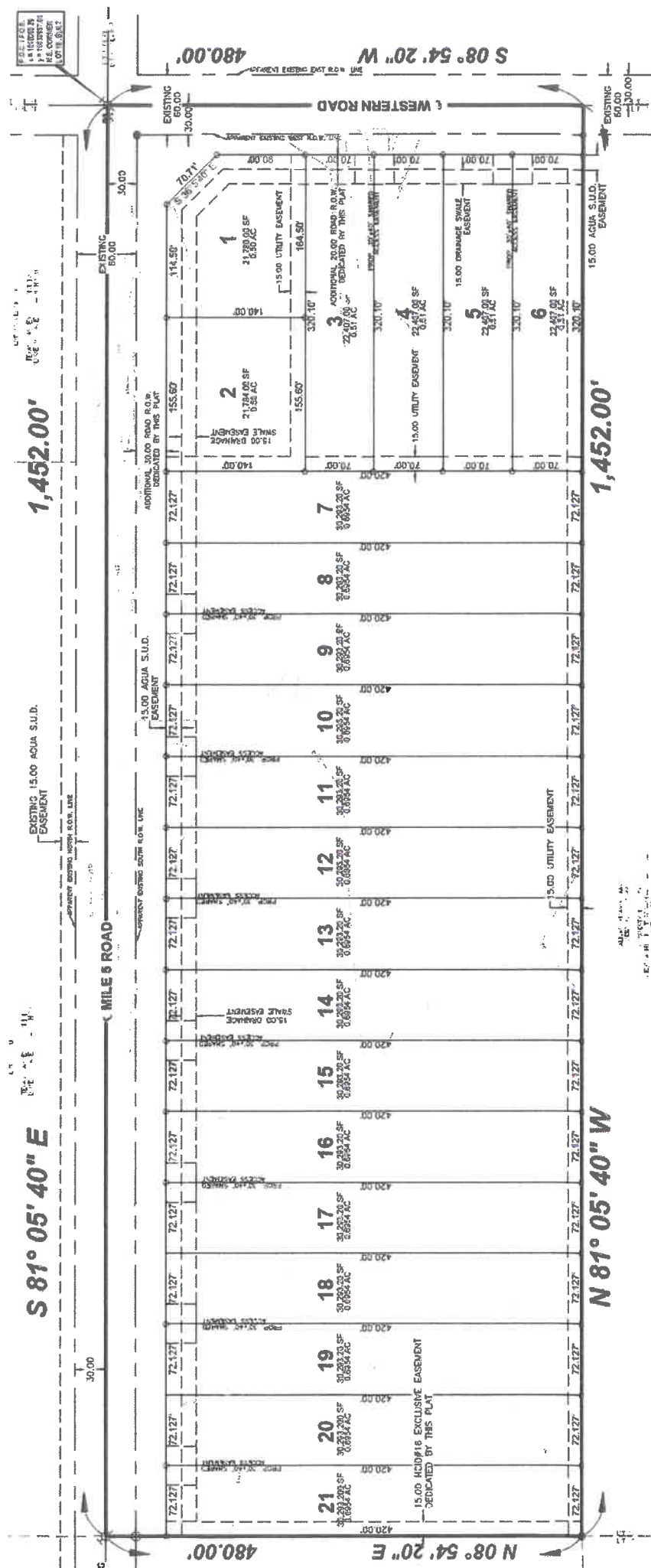
WESTERN AVE.

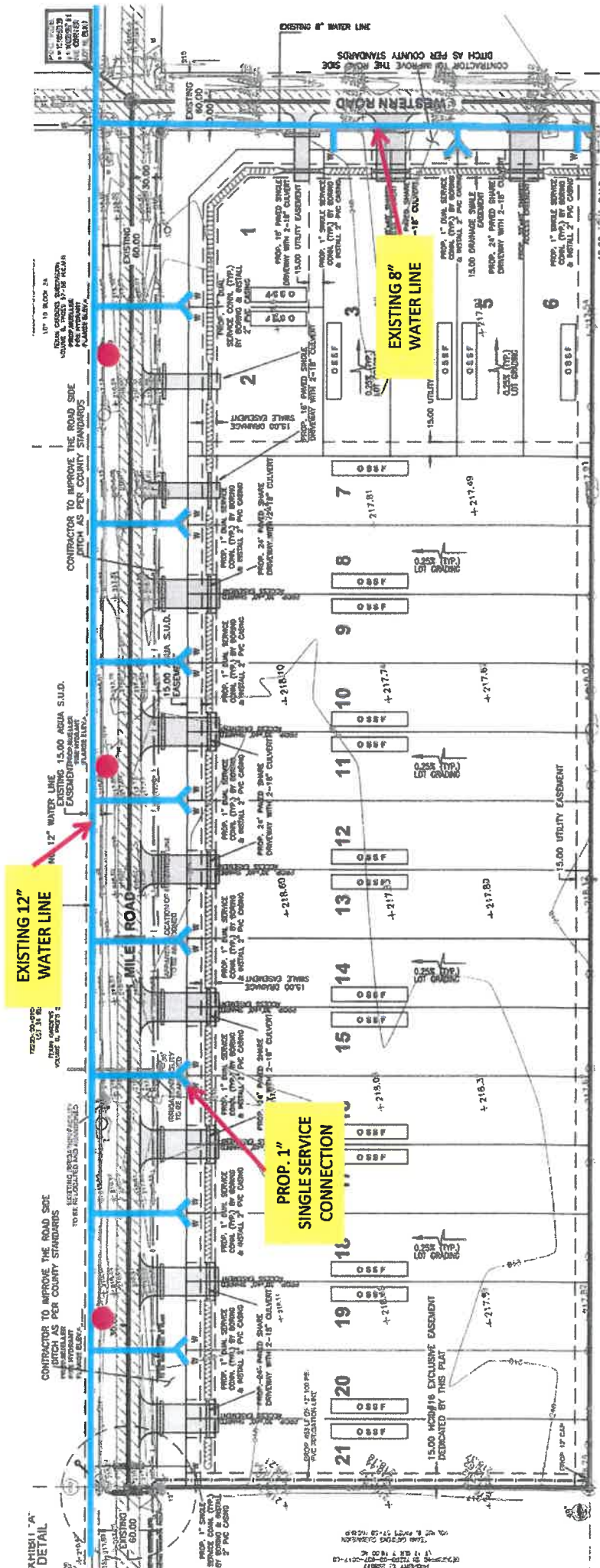


CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 31.







EXISTING 12" WATER LINE

EXISTING 8" WATER LINE

PROP. 1" SINGLE SERVICE CONNECTION

NAIN ENGINEERING, L.L.C.
CONSULTING ENGINEER
526 N. 5TH STREET, DONNA, TEXAS. 78537 PH. (956) 784-0218
FIRM NO. F-9050

DRAINAGE REPORT
For
WESTERN MEADOWS SUBDIVISION

I. PROJECT LOCATION

A 16.00 acre tract of land, being all of Lot 18, Block 7, Texas Gardens Subdivision, according to the map recorded in volume 8, pages 57-58, Map Records, Hidalgo County, Texas, and is located at the southwest corner of the intersection of Mile 5 North and Western Road. This property is located within the 2 mile ETJ of the city limits of Mission. (Refer to Exhibit B).

II. FLOOD PLAIN

The subject tract lies in Zone "X", Areas Determined to be outside 500 year flood plain. F.E.M.A.-F.I.R.M. Map No. 480334 0290 D, Map Revised: June 6, 2000. (Refer to Exhibit C).

III. SOIL CONDITIONS

A review of the Soil Survey of Hidalgo County indicates the subject tract lies in an area of predominantly Brennan (3) sandy clay loam soil that has a pour low shrink-swell potential and is listed in Hydrological Group B. (Refer to exhibit D)

IV. EXISTING CONDITIONS

The subject tract is currently undeveloped. The existing terrain has a grade of approximately (0.01%). Existing runoff (8.73 cfs) from the site is by form of sheet flow runs towards the southeast side of this tract.

V. PROPOSED CONDITIONS

The proposed conditions for this subject tract is for 21 lots for residential use. The storm runoff after development will be increase 7.27 cfs for a total 16.00 cfs, I have calculated that 28,314 cf of storm runoff for a 50 year design frequency and will be detained within the property by a proposed detention areas at the front of the lots and ultimately discharging into the regraded road side ditch. An 18 inch pipe with safety end treatment will be required at driveways.



Guillermo A. Arratia, P.E.
12/20/22

Started: 5:54 p.m.

Ended: 5:55 p.m.

Item #2.0

Preliminary & Final

Plat Approval:

Western Meadows Subdivision

A 16.00 acre tract of land, more or less, being all of

Lot 18, Block 7, Texan Gardens Subdivision

Rural E.T.J.

Developer: Nordhausen Utility Construction, LLC

Engineer: Nain Engineering, LLC

Mr. Ramirez went over write-up stating the proposed subdivision is located at the southwest corner of the intersection of Mile 5 North and Western Road (Mission Rural ETJ) – see vicinity map. The developer is proposing (21) Twenty-One Single Family Residentials lots – see plat for actual dimension, square footages, and land uses.

WATER

The water CCN belongs to Agua Special Utility District. The developer is proposing to connect to an existing 12" water line located along the north side of Mile 5 North with a 1" dual/single connection within a 2" casing to provide water service to Lots 1 & 2, and 7-21. For Lots 3-6, services will tie into an existing 8" water line along the west side of Western Rd. There are 3 fire hydrants provided to be used as filling stations via direction of the Fire Marshal's office – see utility plan.

SEWER

Sanitary Sewer service for this subdivision will be addressed by individual on-site sewage facilities (OSSF) of a standard design septic tank and drain field on each lot. Each lot meets or exceeds the county's typical ½ acre standard where septic tanks are permitted. This is not within the City of Mission's Sewer CCN.

STREETS & STORM DRAINAGE

Access for Lots 1, 2, and 7-21 will be from Mile 5 North and for Lots 3-6 will be from Western Rd. The storm runoff after development will increase 7.27 cfs for a total of 16 cfs (50-year design) to be detained within the property by proposed detention areas at the front of the lots and ultimately discharging into the regraded road-side ditch. The City Engineer has reviewed and approved the drainage report.

RECOMMENDATION

Staff recommends approval subject to meeting the Model Subdivision Rules and meeting any comments from the County Planning Department.

Chairwoman Izaguirre asked if the board had any questions.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Arcaute moved to approve the subdivision. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Final Plat Approval: Ebanos Estates Subdivision, A tract of land containing 17.26 acres of land, being part or portion of Lot 28-2, West Addition to Sharyland, R-1 & AO-I (R-1 proposed), Developer: Earth Works Development, Inc., Engineer: Javier Hinojosa Engineering - De Luna

NATURE OF REQUEST:

On January 10, 2022 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Ebanos Estates Subdivision. The subject site is located 500' South from the Intersection of W. Mile 2 Road and Los Ebanos Road. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fee's and Park Fee's; 2) Provide Water District Exclusion; and 3) Comply with all other format findings.

Departmental Approval: Fire Marshal, Public Works Director, City Engineer _____

Advisory Board Recommendation: P&Z Approval _____

City Manager's Recommendation: Approval *RP* _____

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM# 7.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Ebanos Estates Subdivision
 A tract of land containing 17.26 acres
 of land, being part or portion of Lot 28-2,
 West Addition to Sharyland
 R-1 & AO-I (R-1 proposed)
 Developer: Earth Works Development, Inc.
 Engineer: Javier Hinojosa Engineering

REVIEW DATA**PLAT DATA**

The proposed subdivision is 500' South from the Intersection of W. Mile 2 Road and Los Ebanos Road. — see **vicinity map**. The developer is proposing (66) Sixty-Six Single Family Residential lots — see plat for actual dimensions, square footages, and land uses.

WATER

The developer is proposing to connect from an existing 16" water line located along west side of Los Ebanos Road and looped with a proposed 8" water line to service each lot. They are proposing 5 fire hydrants as via direction of the Fire Marshal's office. — see **utility plan**

SEWER

An internal 8" sewer line system will provide sewer service to all the lots as it ties into an existing 12" sanitary sewer line along the east side of Los Ebanos Road. The Capital Sewer Recovery Fee is required at \$200/Lot which equates to \$13,200 (\$200 x 66 lots).

STREETS & STORM DRAINAGE

The proposed internal street is a 32' Back to Back within a 50' Right of Way. Access will be from Los Ebanos Road. The proposed drainage system shall consist of 8 Inlets within the streets to collect surface runoff from the lots and streets. Storm Pipes ranges from 24" to 30" and will discharge into a proposed detention pond along the east side of this subdivision. The detention pond shall discharge via a 24" storm drain and installing a 10" bleeder line to an existing City of Mission 36" storm drain located along the east side of Los Ebanos Road. Then to discharges into the Hidalgo County Drainage District #1. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

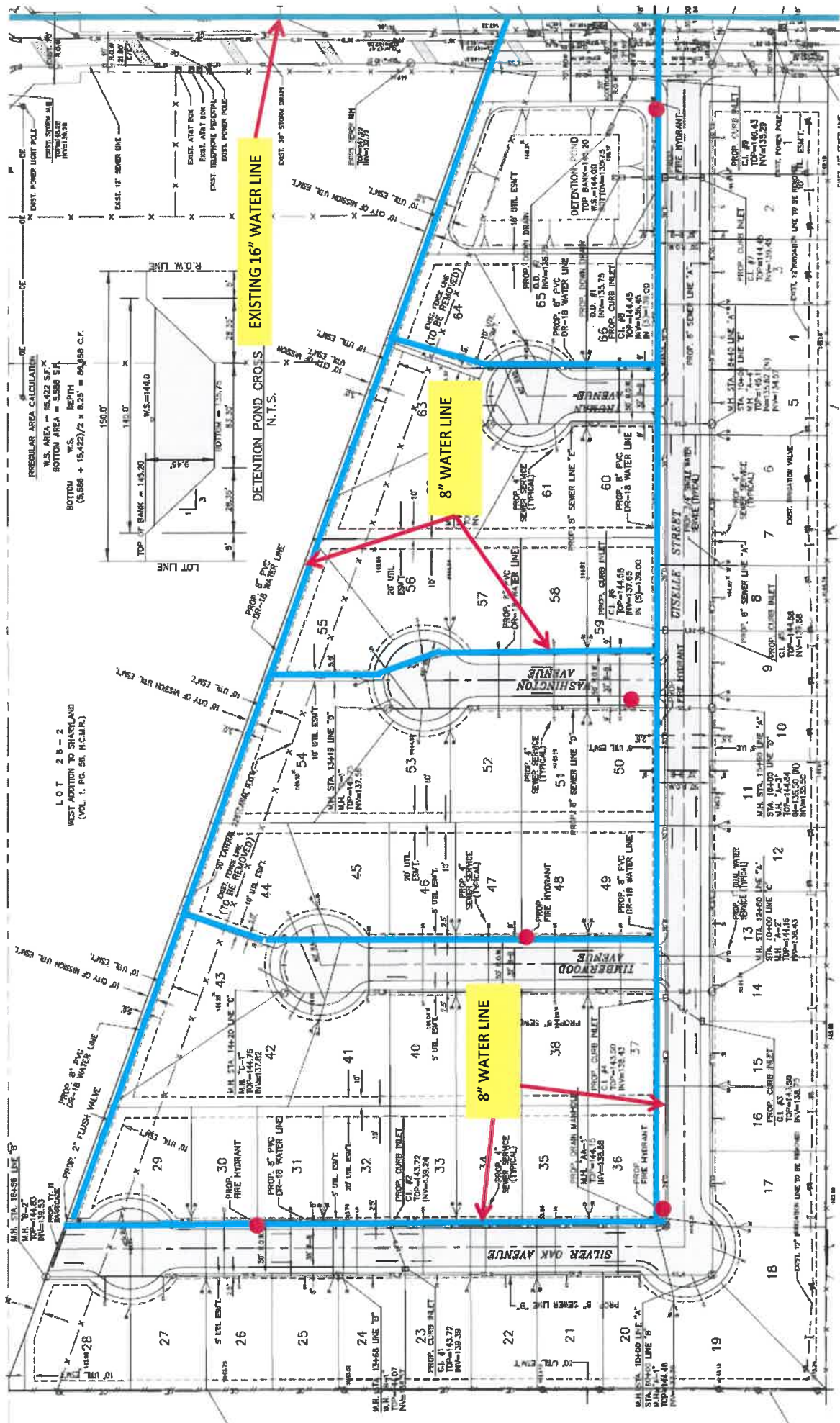
Water District Exclusion
 Escrow Park fees (66 Lots x \$500 = \$33,000)
 Installation of Street Lighting as per City Standards
 Must Comply with all other format findings

RECOMMENDATION

Staff recommends approval subject to:

1. Payment of Capital Sewer Recovery Fee's and Park Fee's
2. Provide Water District Exclusion
3. Comply with all other format findings.





Drainage Statement
EBANOS ESTATES SUBDIVISION
Mission, Texas

Introduction

Ebanos Estates Subdivision is a 15.65 acre tract of land being a part or portion of Lot 28-2, West Addition to Sharyland Subdivision as recorded in Volume 1, Pages 56, Hidalgo County Map Records. This subdivision is located along the east side of Los Ebanos Road, approximately 549 feet south of Mile 2 North Road and is located within the city limits of Mission, Texas.

Flood Plain

The subject tract of land is located within Zone "C" on a Flood Insurance Rate Map, Community Panel No. 480334 0400C, revised November 16, 1982. Zone "C" is defined as "areas of minimal flooding (no shading)". The minimum finish floor elevation shall be 18" above the top of curb as measured at the center of the lot.

Soil Conditions

According to the soil survey report prepared for Hidalgo County by the USDA Soil Conservation Service; the soils in this subdivision are found to be Hidalgo Fine Sandy Loam (25). Soils group 25 is in hydrologic group "B" and is found to be moderately pervious with a relatively low plasticity index.


Pre-developed Conditions

The current land use for this property is for agricultural purposes and has an existing runoff generally in a southerly direction. Based on an existing 10-year storm, a total storm runoff of 9.13 cubic feet per second is being generated by this site.

Proposed Conditions

Ebanos Estates Subdivision is a proposed 61-lot single family subdivision. Drainage shall be accomplished in this development with the placement of curb inlets to intercept drainage runoff generated by this subdivision. Pipe sizes shall range from a 24" to 30" and shall discharge into a proposed detention pond along the east side of this subdivision. The detention pond shall discharge via an 24" storm drain into an existing City of Mission 36" storm drain located along Los Ebanos Road. The proposed development will increase runoff to a maximum of 33.63 cubic feet per second for an increase Q of 24.50 cubic feet per second based on a 50-year storm. Required detention for this subdivision is 67,561 cubic feet (1.551 Ac.Ft.). The proposed detention pond shall have a capacity of 75,931.8 cubic feet (1.743 Ac.Ft.) and shall be constructed during the platting process.

12/17/21
Javier Hinojosa, P.E.

| | |
|---|---|
| <input type="checkbox"/> REJECTED |  |
| <input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL | |
| <input type="checkbox"/> TO H.G. PLANNING DEPT. | |
| <input checked="" type="checkbox"/> TO CITY | |
| <input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED | |
| <input type="checkbox"/> DISTRICT FACILITY | |
| <input checked="" type="checkbox"/> CITY FACILITY | |
| <input type="checkbox"/> OTHER | |
| <i>Hector Garcia</i> | |
| H.C.D. NO. 1 | DATE <i>1/8/21</i> |



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: February 27, 2023
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Consulting Services Agreement with Vazaldia and Associates and Mission Police Department - Torres

NATURE OF REQUEST:

The following activities will be provided by the Contractor who will serve as a consultant to Client regarding the Project:

TASK I – Full Day Training on the Following Topics:

- De-escalation Tacktics – Limiting Use of Force In Public Interaction TCOLE Course #1849
- Implicit & Evolutionary Bias TCOLE Course #2066

TASK II – Half Day Training on the Following Topic:

- Courtroom Demeanor (Investigators/Supervisors)

Full Day Training: \$199.00 per student - Half Day Training: \$75.00 per student

BUGETED: Yes **FUND:** General **ACCT. #:** 01-430-54500

BUDGET: \$90,000 **EST COST:** _____ **CURRENT BUDGET BALANCE:** \$71,392

BID AMOUNT: \$25,000 not to exceed

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Seeking Council Direction *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



LEADING COMMUNITES PERFECT SOLUTIONS QUALITY RESULTS

GENERAL SERVICES AGREEMENT

THIS AGREEMENT is made, by and between Paul M. Vazaldua Jr d/b/a **Vazaldua and Associates**, hereinafter called the "**Contractor**", and **City of Mission** hereinafter called the "**Client**" for Professional Consulting Services hereinafter called the "**Project**".

SCOPE OF WORK

The following activities will be provided by the Contractor who will serve as a consultant to Client regarding the Project:

TASK I – Full Day Training on the Following Topics:

- **De-escalation Tacktics – Limiting Use of Force In Public Interaction TCOLE Course #1849**
- **Implicit & Evolutionary Bias TCOLE Course #2066**

TASK II – Half Day Training on the Following Topic:

Courtroom Demeanor (Investigators/Supervisors)

Training Dates:

Fiscal Year 22-23

Fees payable to Contractor:

Full Day Training: \$199.00 per student not to exceed 90 officers
Half Day Training: \$75.00 per student not to exceed 80 investigators/officers

At a total cost not to exceed \$25,000

ACCEPTANCE / ACKNOWLEDGEMENT

The scope of work and cost proposal identified within this Agreement are hereby accepted and acknowledged by both parties as indicated by signatures and dates below.

City of Mission:

Contractor:

Randy Perez, City Manager
City of Mission

Paul M. Vazaldua Jr.
Sole Proprietor

Date: _____

Date: _____

GENERAL AGREEMENT
Paul M. Vazaldua, Jr.
Professional Services Agreement
Page 1 of 1



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Abram Ramirez, Information Technology Director
AGENDA ITEM: Authorization to submit payment for annual software maintenance for Incode ERP Software via sole source vendor - Ramirez

NATURE OF REQUEST:

Authorization to pay Incode ERP software yearly maintenance for 2022-2023 to Tyler Technologies at a cost of \$136,939 as a sole source vendor.

BUDGETED: Yes **FUND:** General **ACCT. #:** 01-426-44640

BUDGET: \$852,750 **EST. COST:** \$136,939.00 **CURRENT BUDGET BALANCE:** \$ 541,178.00

BID AMOUNT: \$136,939.00

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____

**Remittance:**

Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

| Invoice No | Date | Page |
|------------|------------|--------|
| 025-393187 | 09/10/2022 | 1 of 1 |

Questions:

Tyler Technologies - Local Government
 Phone: 1-800-772-2260 Press 2, then 2
 Email: ar@tylertech.com

Bill To: City of Mission
 1201 East 8th Street
 Mission, TX 78572

Ship To: City of Mission
 1201 East 8th Street
 Mission, TX 78572

| Customer No. | Ord No | PO Number | Currency | Terms | Due Date |
|--------------|--------|------------|----------|-------|------------|
| 43895 | 131440 | 2020-11260 | USD | NET45 | 10/25/2022 |

Description**Extended Price**

Incode SaaS Fees - Year 3 (09/01/2022 to 08/31/2023)

136,939.00

Milestone Details

| Description: | Contract Amount: | Percent Invoiced: | Amount Invoiced: |
|---|------------------|-------------------|------------------|
| System Software Non SQI - Annual SaaS | 4,735.00 | 20 % | 947.00 |
| Purchase Orders Subscription Fees - Annual SaaS | 28,735.00 | 20 % | 5,747.00 |
| Misc Accounts Receivable Subscription Fees - Annual SaaS | 22,100.00 | 20 % | 4,420.00 |
| Human Resources Subscription Fees - Annual SaaS | 97,950.00 | 20 % | 19,590.00 |
| Core Financials Subscription Fees - Annual SaaS | 76,060.00 | 20 % | 15,212.00 |
| Payroll-Personnel Subscription Fees - Annual SaaS | 40,560.00 | 20 % | 8,112.00 |
| Secure Signatures (includes 2 signatures) Subscription Fees - Annual SaaS | 2,610.00 | 20 % | 522.00 |
| Building Projects Subscription Fees - Annual SaaS | 22,100.00 | 20 % | 4,420.00 |
| Central Cash Collection Subscription Fees - Annual SaaS | 25,245.00 | 20 % | 5,049.00 |
| Cemetery Records Subscription Fees - Annual SaaS | 9,085.00 | 20 % | 1,817.00 |
| Utility CIS System Subscription Fees - Annual SaaS | 97,815.00 | 20 % | 19,563.00 |
| Business License Subscription Fees - Annual SaaS | 15,775.00 | 20 % | 3,155.00 |
| Collection Agency Export Interface Subscription Fees - Annual SaaS | 6,855.00 | 20 % | 1,371.00 |
| Criminal Court Case Mgt Subscription Fees - Annual SaaS | 118,290.00 | 20 % | 23,658.00 |
| INCODE : Tyler Content Manager Standard Edition (TCM SE) - Annual SaaS Fees | 48,225.00 | 33 % | 16,075.00 |
| Host Reporting Services | 9,000.00 | 33 % | 3,000.00 |
| Utility Payment Import Subscription Fees | 3,189.00 | 33 % | 1,063.00 |
| Tyler Output Processor Server - Annual SaaS Fee | 7,425.00 | 33 % | 2,475.00 |
| Forms Overlay - Annual SaaS Fee | 2,229.00 | 33 % | 743.00 |

****ATTENTION****

Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

| | |
|---------------|------------|
| Subtotal | 136,939.00 |
| Sales Tax | 0.00 |
| Invoice Total | 136,939.00 |



CITY OF MISSION, TEXAS
FINANCIAL SUMMARY REPORT as of November 30, 2022

| Departments Funds | REVENUES | | | EXPENSES | | | | |
|-----------------------------------|--------------------|------------------|----------------------|--------------------|------------------|-------------------|-------------------|---------------------|
| | Amended Budget | Actual Amount | YTD % Received | Amended Budget | Actual Amount | Encumb. | Actual w/Encumb. | YTD % Used |
| 10-Legislative | - | - | 0.00% | 35,588 | 3,973 | 729 | 4,703 | 16.38% |
| 11-Executive | - | - | 0.00% | 998,873 | 98,661 | 96 | 98,757 | 13.81% |
| 12-Finance | 446,000 | 3,633 | 1.35% | 946,573 | 74,105 | 51,234 | 125,339 | 17.15% |
| 13-Municipal Court | 810,500 | 64,377 | 16.53% | 741,491 | 67,245 | 1,227 | 68,472 | 13.12% |
| 14-Planning | 1,480,000 | 164,522 | 17.67% | 1,319,691 | 110,015 | 43,646 | 153,661 | 14.84% |
| 15-Facilities Maint. | - | - | 0.00% | 1,210,369 | 89,953 | 80,618 | 170,571 | 17.04% |
| 16-Fleet Maint. | - | - | 0.00% | 1,166,176 | 143,601 | 141,086 | 284,687 | 26.02% ¹ |
| 17-Organizational | 46,388,000 | 1,820,197 | 4.41% | 2,570,736 | 116,510 | 147,039 | 263,548 | 16.98% |
| 18-Purchasing | - | - | 0.00% | 336,404 | 30,077 | 12,643 | 42,720 | 16.39% |
| 19-City Secretary | 213,200 | 8,633 | 9.48% | 431,782 | 58,540 | 11,714 | 70,254 | 20.51% |
| 22-Risk | 25,000 | - | 26.04% ¹ | 696,559 | 28,180 | 3,993 | 32,173 | 5.57% |
| 24-Civil Service | - | - | 0.00% | 198,300 | 13,878 | 1,434 | 15,312 | 10.36% |
| 25-Human Resources | - | - | 0.00% | 360,220 | 37,392 | 274 | 37,666 | 14.50% |
| 26-Information Tech. | - | - | 0.00% | 1,138,944 | 36,108 | 74,028 | 110,137 | 23.91% |
| 27-Media Relations | - | - | 0.00% | 324,098 | 34,020 | 214 | 34,235 | 14.49% |
| 28-Legal | - | - | 0.00% | 561,239 | 52,212 | 54 | 52,266 | 10.83% |
| 30-Police | 1,417,518 | 4,291 | 0.56% | 20,487,381 | 1,941,291 | 68,775 | 2,010,066 | 13.61% |
| 31-Fire | 45,000 | 62,314 | 148.58% ² | 9,618,720 | 925,681 | 2,150,838 | 3,076,518 | 35.37% ² |
| 32-Fire Prevention | - | - | 0.00% | 818,123 | 86,673 | 459 | 87,132 | 14.76% |
| 40-Streets | - | - | 0.00% | 4,736,925 | 455,724 | 383,035 | 838,760 | 20.33% |
| 43-Health Regulation & Inspection | 89,500 | 1,090 | 7.30% | 362,945 | 59,879 | 1,069 | 60,948 | 19.15% |
| 44-Animal Welfare | - | - | 0.00% | 520,540 | 7,502 | 8,636 | 16,137 | 6.38% |
| 51-Mission Historical Museum | - | - | 0.00% | 366,119 | 35,898 | 500 | 36,398 | 13.89% |
| 60-Parks & Rec Administration | - | - | 0.00% | 271,590 | 26,706 | 600 | 27,306 | 13.82% |
| 61-Parks | 25,000 | 2,652 | 18.24% | 2,934,585 | 230,255 | 47,202 | 277,457 | 12.36% |
| 63-Recreation | 46,500 | 1,915 | 12.34% | 408,164 | 18,875 | 3,039 | 21,914 | 7.18% |
| 64-Library | 65,500 | 2,611 | 8.17% | 1,489,140 | 124,395 | 51,470 | 175,864 | 15.90% |
| 65-Bannworth Pool | 45,000 | - | 0.00% | 283,646 | 16,888 | 6,692 | 23,580 | 10.39% |
| 67-Mayberry Pool | 30,000 | 630 | 3.86% | 339,212 | 18,058 | 5,513 | 23,571 | 8.55% |
| 98-Transfers Out | 2,783,707 | - | 0.00% | 3,305,658 | - | - | - | 0.00% |
| GENERAL FUND | 53,910,425 | 2,136,865 | 4.77% | 58,979,791 | 4,942,294 | 3,297,857 | 8,240,152 | 17.52% |
| SPECIAL REVENUE FUNDS | 35,723,355 | 415,989 | 1.37% | 38,091,174 | 1,161,762 | 5,036,792 | 6,198,553 | 16.68% |
| CAPITAL PROJECTS FUNDS | 8,069,332 | 3,873 | 3.63% | 8,069,332 | 441,778 | 15,589,095 | 16,030,874 | 198.67% |
| DEBT SERVICE FUNDS | 7,036,000 | 268,237 | 4.29% | 6,162,067 | 400 | - | 400 | 0.01% |
| UTILITY FUND | 25,970,339 | 1,641,700 | 7.66% | 25,860,006 | 1,060,923 | 1,052,702 | 2,113,626 | 10.17% |
| GOLF COURSE FUND | 975,000 | 92,004 | 18.08% | 1,598,144 | 96,523 | 45,529 | 142,101 | 11.00% |
| SOLID WASTE FUND | 12,118,871 | 681,340 | 6.76% | 12,549,631 | 487,974 | 4,505,428 | 4,993,403 | 40.63% |
| EVENT CENTER FUND | 860,100 | 1,721 | 2.41% | 877,333 | 60,555 | 60,645 | 121,200 | 16.27% |
| INTERNAL SERVICE FUND | 7,180,583 | 511,524 | 13.49% | 6,831,277 | 398,257 | 7,420 | 405,677 | 6.02% |
| Grand Total | 151,844,005 | 5,753,252 | | 159,018,755 | 8,650,516 | 29,595,470 | 38,245,986 | |

Ist Quarter
All Exp < 25%

| Unadjusted | |
|--------------|-------------|
| FUND BALANCE | |
| 11/30/2022 | |
| | (411,318) |
| | 1,508,338 |
| | 22,250,072 |
| | 825,376 |
| | 2,898,303 |
| | (5,189,619) |
| | 5,013,400 |
| | (235,726) |
| | 497,333 |
| | 27,156,159 |

¹ Received insurance claims in October for PD Unit repair.

² Received reimbursements for special state deployments.

¹ Encumbrances for fleet maintenance supplies opened for 1st and 2nd quarters.

² Fire Encumbrance for Enforcer Pumper results in increase of budget percentage.

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 11/30/22**

| | General Fund |
|--|-------------------------------|
| Beginning Unadjusted Fund Balance | \$ 2,453,452.21 |
| Adjustment to Prior Year Fund Balance | <u>(59,340.80)</u> |
| Unadjusted Fund Balance | \$ 2,394,111.41 |
| Revenues: | |
| Property Taxes | 1,630,295.02 |
| Sales Taxes | 3,110.24 |
| Other Taxes | 158,345.94 |
| Licenses and permits | 105,886.37 |
| Intergovernmental Revenues | 61,079.45 |
| Charges for Services | 84,521.37 |
| Fines and Forfeits | 67,295.42 |
| Interest Earned | 332.92 |
| Miscellaneous | 25,998.19 |
| Total Revenues: | <u>2,136,864.92</u> |
| Transfers In: | <u>-</u> |
| Total Resources Available: | <u><u>4,530,976.33</u></u> |
| Expenditures: | |
| Legislative | 3,973.33 |
| Executive | 98,660.55 |
| Finance | 74,104.72 |
| Municipal Court | 67,245.08 |
| Planning | 110,014.93 |
| Facilities Maintenance | 89,953.44 |
| Fleet Maintenance | 143,601.03 |
| Organizational | 116,509.75 |
| Purchasing | 30,077.47 |
| City Secretary | 58,539.53 |
| Risk Management | 28,180.03 |
| Civil Service | 13,877.52 |
| Human Resources | 37,391.62 |
| Information Technology | 36,108.08 |
| Media Relations | 34,020.36 |
| Legal | 52,212.45 |
| Police | 1,941,290.95 |
| Fire | 925,680.61 |
| Fire Prevention | 86,673.44 |
| Streets | 455,724.06 |
| Health | 59,878.98 |
| Animal Welfare | 7,501.91 |
| Museum | 35,897.68 |
| Parks and Recreation | 26,706.41 |
| Parks | 230,255.16 |
| Recreation | 18,874.50 |
| Library | 124,394.55 |
| Bannworth Pool | 16,887.90 |
| Mayberry Pool | 18,058.05 |
| Total Expenditures: | <u>4,942,294.09</u> |
| Transfers - Out: | <u>-</u> |
| Ending Fund Balance: (unadjusted) | <u><u>\$ (411,317.76)</u></u> |

**CITY OF MISSION, TEXAS
GENERAL FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 11/30/22**

| | General Fund |
|--|-------------------------|
| Assets: | |
| Cash: | (2,771,878.55) |
| Investments: | 495,615.39 |
| Prepaid items | 128,539.81 |
| Receivables: | |
| Taxes | 362,504.23 |
| Accounts | 1,224,112.47 |
| Less: allowance for uncollectibles | (1,920,860.00) |
| Accrued interest receivable | (2.73) |
| Due from other governments | 402,247.30 |
| Due from other funds | 5,969,227.50 |
| Long-term receivable | 7,600.00 |
| Inventory | 24,335.24 |
| Restricted assets | - |
| Total Assets: | 3,921,440.66 |
| Liabilities and Fund Balance: | |
| Accounts Payable | (10,547.27) |
| Other liabilities | 1,236,568.52 |
| Accrued payroll | 837,875.22 |
| Due to other funds | 2,621,880.59 |
| Deferred Revenue | (353,018.64) |
| Total Liabilities | 4,332,758.42 |
| Net Assets: | |
| Nonspendable | 160,475.05 |
| Committed | 606,694.93 |
| Unassigned | (1,178,487.74) |
| Total Fund Balance | \$ (411,317.76) |

FINANCIAL STATEMENT
AS OF: NOVEMBER 30, 2022

01 -GENERAL FUND

| | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | Y-T-D ENCUM. | BUDGET BALANCE |
|-----------------------------------|----------------------|---------------------|---------------------|----------------|---------------------|----------------------|
| REVENUE SUMMARY | | | | | | |
| | 53,910,424.50 | 2,136,864.92 | 2,573,503.87 | 4.77 | 0.00 | 51,336,920.63 |
| *** TOTAL REVENUES *** | 53,910,424.50 | 2,136,864.92 | 2,573,503.87 | 4.77 | 0.00 | 51,336,920.63 |
| EXPENDITURE SUMMARY | | | | | | |
| 10-LEGISLATIVE | 35,588.00 | 3,973.33 | 5,100.54 | 16.38 | 729.22 | 29,758.24 |
| 11-EXECUTIVE | 998,873.00 | 98,660.55 | 137,854.26 | 13.81 | 95.98 | 860,922.76 |
| 12-FINANCE | 946,573.00 | 74,104.72 | 111,064.66 | 17.15 | 51,233.89 | 784,274.45 |
| 13-MUNICIPAL COURT | 741,491.00 | 67,245.08 | 96,041.20 | 13.12 | 1,226.97 | 644,222.83 |
| 14-PLANNING | 1,319,691.00 | 110,014.93 | 152,172.16 | 14.84 | 43,646.43 | 1,123,872.41 |
| 15-FACILITIES MAINTENANCE | 1,210,369.00 | 89,953.44 | 125,662.19 | 17.04 | 80,617.85 | 1,004,088.96 |
| 16-FLEET MAINTENANCE | 1,166,176.00 | 143,601.03 | 162,298.72 | 26.02 | 141,085.97 | 862,791.31 |
| 17-ORGANIZATIONAL EXPENSE | 2,570,735.72 | 116,509.75 | 289,407.51 | 16.98 | 147,038.52 | 2,134,289.69 |
| 18-PURCHASING | 336,404.00 | 30,077.47 | 42,501.69 | 16.39 | 12,643.00 | 281,259.31 |
| 19-CITY SECRETARY | 431,782.00 | 58,539.53 | 76,826.35 | 20.51 | 11,714.25 | 343,241.40 |
| 22-RISK MANAGEMENT | 696,559.00 | 28,180.03 | 34,780.80 | 5.57 | 3,992.76 | 657,785.44 |
| 23-ELECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 24-CIVIL SERVICE | 198,300.00 | 13,877.52 | 19,112.75 | 10.36 | 1,434.00 | 177,753.25 |
| 25-HUMAN RESOURCES | 360,220.00 | 37,391.62 | 51,953.23 | 14.50 | 274.00 | 307,992.77 |
| 26-INFORMTION TECHNOLOGY | 1,138,944.00 | 36,108.08 | 198,307.21 | 23.91 | 74,028.49 | 866,608.30 |
| 27-MEDIA RELATIONS | 324,098.00 | 34,020.36 | 46,759.73 | 14.49 | 214.34 | 277,123.93 |
| 28-LEGAL | 561,239.00 | 52,212.45 | 60,730.94 | 10.83 | 53.60 | 500,454.46 |
| 30-POLICE | 20,487,381.00 | 1,941,290.95 | 2,720,004.63 | 13.61 | 68,774.79 | 17,698,601.58 |
| 31-FIRE | 9,618,720.00 | 925,680.61 | 1,251,553.41 | 35.37 | 2,150,837.81 | 6,216,328.78 |
| 32-FIRE PREVENTION | 818,123.00 | 86,673.44 | 120,289.11 | 14.76 | 458.93 | 697,374.96 |
| 40-STREETS | 4,736,925.00 | 455,724.06 | 580,087.93 | 20.33 | 383,035.44 | 3,773,801.63 |
| 43-HEALTH REGULATION & IN | 362,945.00 | 59,878.98 | 68,423.93 | 19.15 | 1,069.07 | 293,452.00 |
| 44-ANIMAL CONTROL | 520,540.00 | 7,501.91 | 24,583.52 | 0.00 | 8,635.58 | 487,320.90 |
| 51-MISSION HISTORICAL MUS | 366,119.00 | 35,897.68 | 50,345.05 | 13.89 | 500.00 | 315,273.95 |
| 60-PARKS & RECREATION ADM | 271,590.00 | 26,706.41 | 36,925.91 | 13.82 | 600.00 | 234,064.09 |
| 61-PARKS | 2,934,585.00 | 230,255.16 | 315,501.83 | 12.36 | 47,201.52 | 2,571,881.65 |
| 63-RECREATION | 408,164.00 | 18,874.50 | 26,265.56 | 7.18 | 3,039.41 | 378,859.03 |
| 64-LIBRARY | 1,489,140.00 | 124,394.55 | 185,342.03 | 15.90 | 51,469.90 | 1,252,328.07 |
| 65-BANNWORTH POOL | 283,646.00 | 16,887.90 | 22,778.69 | 10.39 | 6,692.47 | 254,174.84 |
| 67-MAYBERRY POOL | 339,212.00 | 18,058.05 | 23,499.62 | 8.55 | 5,513.30 | 310,199.08 |
| 99-TRANSFERS OUT | 3,305,658.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,305,658.00 |
| *** TOTAL EXPENDITURES *** | 58,979,790.72 | 4,942,294.09 | 7,036,175.16 | 17.52 | 3,297,857.49 | 48,645,758.07 |

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR THE
MONTH ENDING 11/30/22

SPECIAL REVENUE PAGE 1

| | Total | CDBG Fund 04 | Police State Sharing Fund 10 | Police Federal Sharing Fund 11 | Municipal Court Tech Fund 14 | Designated Purpose Fund 15 |
|--|-----------------|-------------------------|---|---|---|---|
| Beginning Unadjusted Fund Balance | \$ 2,286,418.71 | \$ (20,216.03) | \$ 117,649.88 | \$ 241,571.04 | \$ 209,180.91 | \$ 10,662.33 |
| Adjustment to Prior Year Fund Balance | (32,308.37) | - | (375.79) | (677.21) | - | - |
| Unadjusted Fund Balance | \$ 2,254,110.34 | \$ (20,216.03) | \$ 117,274.09 | \$ 240,893.83 | \$ 209,180.91 | \$ 10,662.33 |
| Revenues: | | | | | | |
| Intergovernmental Revenues | 293,377.94 | 289,211.27 | - | - | - | - |
| Other Taxes | 13,817.13 | - | - | - | - | - |
| Charges for Services | 15,938.19 | - | - | - | 4,283.35 | - |
| Interest Earned | 5,496.56 | - | - | 66.85 | - | 4,303.42 |
| Sale of City Equip. & Assets | 1,959.85 | - | 1,959.85 | - | - | - |
| Special Assessments | 85,399.65 | - | - | - | - | - |
| Total Revenues: | 415,989.32 | 289,211.27 | 1,959.85 | 66.85 | 4,283.35 | 4,303.42 |
| Transfers In: | - | - | - | - | - | - |
| Total Resources Available: | 2,670,099.66 | 268,995.24 | 119,233.94 | 240,960.68 | 213,464.26 | 14,965.75 |
| Expenditures: | | | | | | |
| Police | 127,949.13 | - | 41,648.03 | - | - | 86,301.10 |
| Organizational | 391,631.19 | - | - | - | - | 329,316.37 |
| Media | 72,726.75 | - | - | - | - | - |
| City Secretary | 799.87 | - | - | - | - | - |
| Municipal Court | 4,210.39 | - | - | - | 200.58 | - |
| Fire | 67,573.17 | - | - | - | - | 67,573.17 |
| Health | 2,673.50 | - | - | - | - | 2,673.50 |
| Drainage | 20,614.99 | - | - | - | - | - |
| Boys & Girls Club | 81,059.04 | - | - | - | - | - |
| Veteran's Cemetery | 78,657.58 | - | - | - | - | - |
| CDBG | 313,865.92 | 313,865.92 | - | - | - | - |
| Total Expenditures: | 1,161,761.53 | 313,865.92 | 41,648.03 | - | 200.58 | 485,864.14 |
| Transfers - Out: | - | - | - | - | - | - |
| Ending Unadjusted Fund Balance: | \$ 1,508,338.13 | \$ (44,870.68) | \$ 77,585.91 | \$ 240,960.68 | \$ 213,263.68 | \$ (470,898.39) |
| Assets: | | | | | | |
| Cash: | 6,845,153.58 | 55,865.02 | 53,278.37 | 201,608.69 | 213,263.68 | 3,630,483.91 |
| Investments: | 854,980.22 | - | 30,980.96 | 39,428.40 | - | - |
| Receivables: | | | | | | |
| Accounts | 315,144.42 | 168.81 | - | - | - | 306.99 |
| Less: allowance for uncollectibles | (17,673.15) | - | - | - | - | - |
| Accrued interest receivable | 64.29 | - | - | - | - | - |
| Due from other governments | 178,300.81 | 103.16 | - | - | - | 178,197.65 |
| Due from other funds | 748,403.63 | - | - | - | - | 575,505.93 |
| Total Assets | 8,924,373.80 | 56,136.99 | 84,259.33 | 241,037.09 | 213,263.68 | 4,384,494.48 |
| Liabilities and Fund Balance: | | | | | | |
| Accounts Payable | 1,110,115.37 | 2,244.00 | 741.84 | - | - | 112.96 |
| Retainage Payable | 52,319.55 | - | - | - | - | 52,319.55 |
| Other liabilities | 219,505.09 | 7,598.52 | 5,931.58 | - | - | 53,827.37 |
| Due to other funds | 766,788.30 | 91,165.15 | - | 76.41 | - | 9,611.08 |
| Deferred Revenue | 5,267,307.36 | - | - | - | - | 4,739,521.91 |
| Total Liabilities | 7,416,035.67 | 101,007.67 | 6,673.42 | 76.41 | - | 4,855,392.87 |
| Net Assets | | | | | | |
| Unreserved net assets (fund balance) | \$ 1,508,338.13 | \$ (44,870.68) | \$ 77,585.91 | \$ 240,960.68 | \$ 213,263.68 | \$ (470,898.39) |

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR THE
MONTH ENDING 11/30/22

SPECIAL REVENUE PAGE 2

| | Drainage Assessment Fund 16 | Cemetery Trust Fund 17 | Records Preservation Fund 20 | Speer Memorial Macdonald Fund 22 | Hotel/Motel Tax Fund 24 | Munic Court Bldg Security Fund 25 |
|--|-----------------------------------|------------------------------|------------------------------------|--|-------------------------------|---|
| Beginning Unadjusted Fund Balance | \$ 1,500,082.75 | \$ 20,252.91 | \$ 10,725.89 | \$ 27,476.62 | \$ 569,790.98 | \$ 155,262.94 |
| Adjustment to Prior Year Fund Balance | (30,071.29) | - | - | - | (4,102.00) | (677.24) |
| Unadjusted Fund Balance | \$ 1,470,011.46 | \$ 20,252.91 | \$ 10,725.89 | \$ 27,476.62 | \$ 565,688.98 | \$ 154,585.70 |
| Revenues: | | | | | | |
| Intergovernmental Revenues | - | - | - | - | - | - |
| Other Taxes | - | - | - | - | 13,817.13 | - |
| Charges for Services | - | - | 454.00 | - | - | 2,653.52 |
| Interest Earned | 1,017.82 | - | - | - | 20.81 | 66.85 |
| Sale of City Equip. & Assets | - | - | - | - | - | - |
| Special Assessments | 85,399.65 | - | - | - | - | - |
| Total Revenues: | 86,417.47 | - | 454.00 | - | 13,837.94 | 2,720.37 |
| Transfers In: | - | - | - | - | - | - |
| Total Resources Available: | <u>1,556,428.93</u> | <u>20,252.91</u> | <u>11,179.89</u> | <u>27,476.62</u> | <u>579,526.92</u> | <u>157,306.07</u> |
| Expenditures: | | | | | | |
| Police | - | - | - | - | - | - |
| Organizational | - | - | - | - | - | - |
| Media | - | - | - | - | - | - |
| City Secretary | - | - | 799.87 | - | - | - |
| Municipal Court | - | - | - | - | - | - |
| Fire | - | - | - | - | - | - |
| Health | - | - | - | - | - | - |
| Drainage | 20,614.99 | - | - | - | - | - |
| Boys & Girls Club | - | - | - | - | - | - |
| Veteran's Cemetery | - | - | - | - | - | - |
| CDBG | - | - | - | - | - | - |
| Total Expenditures: | 20,614.99 | - | 799.87 | - | - | - |
| Transfers - Out: | - | - | - | - | - | - |
| Ending Unadjusted Fund Balance: | <u>\$ 1,535,813.94</u> | <u>\$ 20,252.91</u> | <u>\$ 10,380.02</u> | <u>\$ 27,476.62</u> | <u>\$ 579,526.92</u> | <u>\$ 157,306.07</u> |
| Assets: | | | | | | |
| Cash: | 995,464.89 | 20,252.91 | 10,380.02 | 27,476.62 | 296,942.58 | 117,954.11 |
| Investments: | 472,738.95 | - | - | - | 65,487.10 | 39,428.40 |
| Receivables: | | | | | | |
| Accounts | 97,106.26 | - | - | - | 217,097.24 | - |
| Less: allowance for uncollectibles | (17,673.15) | - | - | - | - | - |
| Accrued interest receivable | - | - | - | - | - | - |
| Due from other governments | - | - | - | - | - | - |
| Due from other funds | 57.92 | - | - | - | - | - |
| Total Assets | <u>1,547,694.87</u> | <u>20,252.91</u> | <u>10,380.02</u> | <u>27,476.62</u> | <u>579,526.92</u> | <u>157,382.51</u> |
| Liabilities and Fund Balance: | | | | | | |
| Accounts Payable | 4,432.32 | - | - | - | - | - |
| Retainage Payable | - | - | - | - | - | - |
| Other liabilities | 3,966.95 | - | - | - | - | - |
| Due to other funds | 3,481.66 | - | - | - | - | 76.44 |
| Deferred Revenue | - | - | - | - | - | - |
| Total Liabilities | <u>11,880.93</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>76.44</u> |
| Net Assets | | | | | | |
| Unreserved net assets (fund balance) | <u>\$ 1,535,813.94</u> | <u>\$ 20,252.91</u> | <u>\$ 10,380.02</u> | <u>\$ 27,476.62</u> | <u>\$ 579,526.92</u> | <u>\$ 157,306.07</u> |

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR THE
MONTH ENDING 11/30/22

SPECIAL REVENUE PAGE 3

| | Speer Memorial Breyfogle Fund 26 | Park Dedication Fund 27 | Juevenile Case Manager Fund 28 | Capital Asset Replacement Fund 29 | PEG Capital Fund Fund 30 |
|--|--|-------------------------------|--------------------------------------|---|--------------------------------|
| Beginning Unadjusted Fund Balance | \$ 6,811.75 | \$ (14,545.20) | \$ 178,983.87 | \$ (645,354.51) | \$ 773,315.97 |
| Adjustment to Prior Year Fund Balance | - | 14,545.20 | - | - | (10,950.04) |
| Unadjusted Fund Balance | \$ 6,811.75 | \$ - | \$ 178,983.87 | \$ (645,354.51) | \$ 762,365.93 |
| Revenues: | | | | | |
| Intergovernmental Revenues | - | - | - | - | - |
| Other Taxes | - | - | - | - | - |
| Charges for Services | - | - | 2,713.91 | - | 383.41 |
| Interest Earned | - | - | - | - | 20.81 |
| Sale of City Equip. & Assets | - | - | - | - | - |
| Special Assessments | - | - | - | - | - |
| Total Revenues: | - | - | 2,713.91 | - | 404.22 |
| Transfers In: | - | - | - | - | - |
| Total Resources Available: | <u>6,811.75</u> | <u>-</u> | <u>181,697.78</u> | <u>(645,354.51)</u> | <u>762,770.15</u> |
| Expenditures: | | | | | |
| Police | - | - | - | - | - |
| Organizational | - | - | - | 62,314.82 | - |
| Media | - | - | - | - | 72,726.75 |
| City Secretary | - | - | - | - | - |
| Municipal Court | - | - | 4,009.81 | - | - |
| Fire | - | - | - | - | - |
| Health | - | - | - | - | - |
| Drainage | - | - | - | - | - |
| Boys & Girls Club | - | - | - | - | - |
| Veteran's Cemetery | - | - | - | - | - |
| CDBG | - | - | - | - | - |
| Total Expenditures: | - | - | 4,009.81 | 62,314.82 | 72,726.75 |
| Transfers - Out: | - | - | - | - | - |
| Ending Unadjusted Fund Balance: | <u>\$ 6,811.75</u> | <u>\$ -</u> | <u>\$ 177,687.97</u> | <u>\$ (707,669.33)</u> | <u>\$ 690,043.40</u> |
| Assets: | | | | | |
| Cash: | 6,811.75 | 527,785.45 | 186,377.56 | - | 484,736.80 |
| Investments: | - | - | - | - | 206,916.41 |
| Receivables: | | | | | |
| Accounts | - | - | - | - | - |
| Less: allowance for uncollectibles | - | - | - | - | - |
| Accrued interest receivable | - | - | - | - | 64.29 |
| Due from other governments | - | - | - | - | - |
| Due from other funds | - | - | - | - | - |
| Total Assets | <u>6,811.75</u> | <u>527,785.45</u> | <u>186,377.56</u> | <u>-</u> | <u>691,717.50</u> |
| Liabilities and Fund Balance: | | | | | |
| Accounts Payable | - | - | - | 284,199.15 | 1,674.10 |
| Retainage Payable | - | - | - | - | - |
| Other liabilities | - | - | 1,164.75 | - | - |
| Due to other funds | - | - | 7,524.84 | 423,470.18 | - |
| Deferred Revenue | - | 527,785.45 | - | - | - |
| Total Liabilities | <u>-</u> | <u>527,785.45</u> | <u>8,689.59</u> | <u>707,669.33</u> | <u>1,674.10</u> |
| Net Assets | | | | | |
| Unreserved net assets (fund balance) | <u>\$ 6,811.75</u> | <u>\$ -</u> | <u>\$ 177,687.97</u> | <u>\$ (707,669.33)</u> | <u>\$ 690,043.40</u> |

CITY OF MISSION, TEXAS
SPECIAL REVENUE FUNDS
FINANCIAL STATEMENTS FOR THE
MONTH ENDING 11/30/22

SPECIAL REVENUE PAGE 4

| | Boys & Girls Club Fund 32 | Veteran's Cemetery Fund 35 | Tax Increment Fund 81 |
|--|---------------------------------|----------------------------------|-----------------------------|
| Beginning Unadjusted Fund Balance | \$ (951,213.88) | \$ 92,425.77 | \$ 3,554.72 |
| Adjustment to Prior Year Fund Balance | - | - | - |
| Unadjusted Fund Balance | \$ (951,213.88) | \$ 92,425.77 | \$ 3,554.72 |
| Revenues: | | | |
| Intergovernmental Revenues | 4,166.67 | - | - |
| Other Taxes | - | - | - |
| Charges for Services | 5,450.00 | - | - |
| Interest Earned | - | - | - |
| Sale of City Equip. & Assets | - | - | - |
| Special Assessments | - | - | - |
| Total Revenues: | 9,616.67 | - | - |
| Transfers In: | - | - | - |
| Total Resources Available: | <u>(941,597.21)</u> | <u>92,425.77</u> | <u>3,554.72</u> |
| Expenditures: | | | |
| Police | - | - | - |
| Organizational | - | - | - |
| Media | - | - | - |
| City Secretary | - | - | - |
| Municipal Court | - | - | - |
| Fire | - | - | - |
| Health | - | - | - |
| Drainage | - | - | - |
| Boys & Girls Club | 81,059.04 | - | - |
| Veteran's Cemetery | - | 78,657.58 | - |
| CDBG | - | - | - |
| Total Expenditures: | 81,059.04 | 78,657.58 | - |
| Transfers - Out: | - | - | - |
| Ending Unadjusted Fund Balance: | <u>\$ (1,022,656.25)</u> | <u>\$ 13,768.19</u> | <u>\$ 3,554.72</u> |
| Assets: | | | |
| Cash: | - | 16,471.22 | - |
| Investments: | - | - | - |
| Receivables: | | | |
| Accounts | 465.12 | - | - |
| Less: allowance for uncollectibles | - | - | - |
| Accrued interest receivable | - | - | - |
| Due from other governments | - | - | - |
| Due from other funds | - | 62,500.00 | 110,339.78 |
| Total Assets | <u>465.12</u> | <u>78,971.22</u> | <u>110,339.78</u> |
| Liabilities and Fund Balance: | | | |
| Accounts Payable | 816,413.21 | 297.79 | - |
| Retainage Payable | - | - | - |
| Other liabilities | 21,966.47 | 18,264.39 | 106,785.06 |
| Due to other funds | 184,741.69 | 46,640.85 | - |
| Deferred Revenue | - | - | - |
| Total Liabilities | <u>1,023,121.37</u> | <u>65,203.03</u> | <u>106,785.06</u> |
| Net Assets | | | |
| Unreserved net assets (fund balance) | <u>\$ (1,022,656.25)</u> | <u>\$ 13,768.19</u> | <u>\$ 3,554.72</u> |

**CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 11/30/22**

| | Total | Capital Projects Fund 09 | 2018 CO Fund 75 | 2021 CO Fund 76 |
|--|------------------|---|--------------------------------|--------------------------------|
| Beginning Unadjusted Fund Balance | \$ 23,127,829.49 | \$ (3,156,827.77) | \$ 5,552,665.88 | \$ 20,731,991.38 |
| Unadjustment to Prior Year Fund Balance | (439,851.50) | - | (1,171.50) | (438,680.00) |
| Unadjusted Fund Balance | \$ 22,687,977.99 | \$ (3,156,827.77) | \$ 5,551,494.38 | \$ 20,293,311.38 |
| Revenues: | | | | |
| Interest Earned | 3,872.73 | - | 374.91 | 3,497.82 |
| Total Revenues: | 3,872.73 | - | 374.91 | 3,497.82 |
| Transfers In: | - | - | - | - |
| Total Resources Available: | 22,691,850.72 | (3,156,827.77) | 5,551,869.29 | 20,296,809.20 |
| Expenditures: | | | | |
| Streets-S Inspiration/Military Rd Project | 163,086.20 | 163,086.20 | - | - |
| Streets-Taylor Rd Project | 18,194.41 | 18,194.41 | - | - |
| Drainage - Stewart Project | 5,832.96 | - | - | 5,832.96 |
| Drainage - Esperanza Project | 254,664.90 | - | - | 254,664.90 |
| Total Expenditures: | 441,778.47 | 181,280.61 | - | 260,497.86 |
| Transfers - Out: | - | - | - | - |
| Ending Unadjusted Fund Balance: | \$ 22,250,072.25 | \$ (3,338,108.38) | \$ 5,551,869.29 | \$ 20,036,311.34 |
| Assets: | | | | |
| Cash: | 11,110,796.81 | - | 1,520,772.13 | 9,590,024.68 |
| Investments: | 14,489,368.69 | - | 4,031,097.16 | 10,458,271.53 |
| Receivables: | | | | |
| Accrued interest receivable | 779.08 | - | - | 779.08 |
| Due from other governments | 470,485.05 | 470,485.05 | - | - |
| Total Assets | 26,071,429.63 | 470,485.05 | 5,551,869.29 | 20,049,075.29 |
| Liabilities and Fund Balance: | | | | |
| Retainage Payable | 120,584.11 | 107,850.86 | - | 12,733.25 |
| Due to other funds | 2,369,466.25 | 2,369,435.55 | - | 30.70 |
| Deferred revenue | 1,331,307.02 | 1,331,307.02 | - | - |
| Total Liabilities | 3,821,357.38 | 3,808,593.43 | - | 12,763.95 |
| Net Assets | | | | |
| Restricted Fund Balance | \$ 22,250,072.25 | \$ (3,338,108.38) | \$ 5,551,869.29 | \$ 20,036,311.34 |

**CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 11/30/22**

| | Debt Service Fund 08 |
|--|---------------------------------|
| Beginning Unadjusted Fund Balance | \$ 587,921.98 |
| Adjustment to Prior Year Fund Balance | (30,382.65) |
| Unadjusted Fund Balance | \$ 557,539.33 |
| Revenues: | |
| Property Taxes | 268,236.68 |
| Total Revenues: | 268,236.68 |
| Transfers In: | - |
| Total Resources Available: | 825,776.01 |
| Expenditures: | |
| Fiscal fees | 400.00 |
| Total Expenditures: | 400.00 |
| Transfers - Out: | - |
| Unadjusted Fund Balance: | \$ 825,376.01 |
| Assets: | |
| Cash: | 634,117.75 |
| Investments: | 235,424.52 |
| Receivables: | |
| Taxes | 167,464.30 |
| Accrued interest receivable | 41.95 |
| Less: allowance for uncollectibles | (192,141.30) |
| Total Assets | 844,907.22 |
| Liabilities and Fund Balance: | |
| Due to other funds | 44,208.21 |
| Deferred Revenue | (24,677.00) |
| Total Liabilities | 19,531.21 |
| Net Assets: | |
| Restricted Fund Balance | \$ 825,376.01 |

**CITY OF MISSION, TEXAS
UTILITY ENTERPRISE FUND
FINANCIAL STATEMENTS FOR THE MONTH ENDING 11/30/22
UNADJUSTED**

| | Total Utility Funds 02 | Utility Fund | Utility Reserve & Ext Funds | Utility I&S Funds | Utility Capital Project Fund |
|---|------------------------------|------------------------------|-----------------------------------|----------------------------|------------------------------------|
| Beginning Unadjusted Retain Earnings | \$ 2,632,712.94 | \$ 326,878.79 | \$ 515,391.34 | \$ 1,619,659.83 | \$ 170,782.98 |
| Adjustment to Prior Year Retain Earnings | (315,187.28) | (279,341.02) | (14,225.37) | (21,620.89) | - |
| Unadjusted Retain Earnings | \$ 2,317,525.66 | \$ 47,537.77 | \$ 501,165.97 | \$ 1,598,038.94 | \$ 170,782.98 |
| Revenues: | | | | | |
| Charges for Services | 1,622,588.97 | 1,622,588.97 | - | - | - |
| Interest Earned | 2,281.26 | 1,201.10 | 19.15 | 1,018.91 | 42.10 |
| Miscellaneous | 6,937.39 | 6,937.39 | - | - | - |
| Sale of Assets | 5,787.73 | 5,787.73 | - | - | - |
| Special Assessments | 4,105.00 | 4,105.00 | - | - | - |
| Total Revenues: | 1,641,700.35 | 1,640,620.19 | 19.15 | 1,018.91 | 42.10 |
| Transfers In: | - | - | - | - | - |
| Total Resources Available: | <u>3,959,226.01</u> | <u>1,688,157.96</u> | <u>501,185.12</u> | <u>1,599,057.85</u> | <u>170,825.08</u> |
| Expenditures: | | | | | |
| Administration | 99,225.83 | 99,225.83 | - | - | - |
| Water Distribution | 195,411.13 | 195,411.13 | - | - | - |
| Water Treatment | 93,928.69 | 93,928.69 | - | - | - |
| Wastewater Treatment | 358,623.33 | 358,623.33 | - | - | - |
| Industrial Pre-Treatment | 7,866.12 | 7,866.12 | - | - | - |
| Utility Billing and Collecting | 54,182.45 | 54,182.45 | - | - | - |
| Organizational Expense | 45,918.05 | 45,918.05 | - | - | - |
| Meter Readers | 57,580.03 | 57,580.03 | - | - | - |
| North Water Plant | 146,637.86 | 146,637.86 | - | - | - |
| Golf Course: | | | | | |
| Club House | - | - | - | - | - |
| Grounds | - | - | - | - | - |
| Restaurant | - | - | - | - | - |
| Organizational | - | - | - | - | - |
| Solid Waste | - | - | - | - | - |
| Event Center | - | - | - | - | - |
| Principal, Interest & Fees | 1,550.00 | - | - | 1,550.00 | - |
| Total Expenditures: | 1,060,923.49 | 1,059,373.49 | - | 1,550.00 | - |
| Transfers - Out: | - | - | - | - | - |
| Ending Retain Earnings: (unadjusted) | <u>\$ 2,898,302.52</u> | <u>\$ 628,784.47</u> | <u>\$ 501,185.12</u> | <u>\$ 1,597,507.85</u> | <u>\$ 170,825.08</u> |
| Assets: | | | | | |
| Cash: | 8,717,576.56 | 8,717,576.56 | - | - | - |
| Investments: | 1,406,307.06 | 1,406,307.06 | - | - | - |
| Prepaid items | 6,100.00 | 6,100.00 | - | - | - |
| Receivables: | | | | | |
| Accounts | 1,716,256.29 | 1,716,256.29 | - | - | - |
| Less: allowance for uncollectibles | (329,962.86) | (329,962.86) | - | - | - |
| Accrued interest receivable | 1,152.11 | 1,152.11 | - | - | - |
| Due from other funds | 594,751.57 | 497,865.02 | 95,833.00 | 1,000.00 | 53.55 |
| Inventory | 186,866.82 | 186,866.82 | - | - | - |
| Total Current Assets | <u>12,299,047.55</u> | <u>12,202,161.00</u> | <u>95,833.00</u> | <u>1,000.00</u> | <u>53.55</u> |
| Non-Current Assets | | | | | |
| Restricted Assets: | | | | | |
| Cash and cash equivalents | 14,585,843.06 | 13,129,825.86 | 77,957.51 | 1,207,288.16 | 170,771.53 |
| Investments | 2,147,474.52 | 1,430,996.66 | 327,258.17 | 389,219.69 | - |
| Accrued interest | 204.39 | 67.95 | 136.44 | - | - |
| Deferred charges | 744,161.77 | 744,161.77 | - | - | - |
| Capital Assets: | | | | | |
| Land, water rights, and construction in progress | 34,010,574.65 | 34,010,574.65 | - | - | - |
| Other capital assets, net of accumulated depreciation | 60,934,248.69 | 60,934,248.69 | - | - | - |
| Total Non-current assets | <u>112,422,507.08</u> | <u>110,249,875.58</u> | <u>405,352.12</u> | <u>1,596,507.85</u> | <u>170,771.53</u> |
| Total Assets: | <u><u>124,721,554.63</u></u> | <u><u>122,452,036.58</u></u> | <u><u>501,185.12</u></u> | <u><u>1,597,507.85</u></u> | <u><u>170,825.08</u></u> |
| Liabilities: | | | | | |
| Accounts Payable | (142,662.81) | (142,662.81) | - | - | - |
| Retainage payable | 161,748.91 | 161,748.91 | - | - | - |
| Accrued interest payable | 252,199.90 | 252,199.90 | - | - | - |
| Other liabilities | 171,965.87 | 171,965.87 | - | - | - |
| Compensated absences | 174,111.23 | 174,111.23 | - | - | - |
| Accrued payroll | 15,310.83 | 15,310.83 | - | - | - |
| Due to other funds | 8,732,838.59 | 8,732,838.59 | - | - | - |
| Customer deposits | 2,794,159.74 | 2,794,159.74 | - | - | - |
| Deferred Revenue | 419,898.45 | 419,898.45 | - | - | - |
| Current portion of long-term | 408,873.89 | 408,873.89 | - | - | - |
| Subdividers deposits | 2,671,332.65 | 2,671,332.65 | - | - | - |
| Capital Leases | 822,656.68 | 822,656.68 | - | - | - |
| Long-term obligations: | 43,536,746.58 | 43,536,746.58 | - | - | - |
| Total Liabilities | <u>60,019,180.51</u> | <u>60,019,180.51</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Net Assets: | | | | | |
| Nonspendable | 61,804,071.60 | 61,804,071.60 | - | - | - |
| Restricted | 2,269,518.05 | - | 501,185.12 | 1,597,507.85 | 170,825.08 |
| Committed | 300,992.86 | 300,992.86 | - | - | - |
| Unassigned | 327,791.61 | 327,791.61 | - | - | - |
| | <u>\$ 64,702,374.12</u> | <u>\$ 62,432,856.07</u> | <u>\$ 501,185.12</u> | <u>\$ 1,597,507.85</u> | <u>\$ 170,825.08</u> |

FINANCIAL STATEMENT
AS OF: NOVEMBER 30, 2022

02 -UTILITY FUND

| | ANNUAL BUDGET | CURRENT PERIOD | Y-T-D ACTUAL | % OF BUDGET | Y-T-D ENCUM. | BUDGET BALANCE |
|-----------------------------------|----------------------|---------------------|---------------------|----------------|---------------------|----------------------|
| REVENUE SUMMARY | | | | | | |
| | 25,970,339.00 | 1,641,700.35 | 1,989,776.00 | 7.66 | 0.00 | 23,980,563.00 |
| *** TOTAL REVENUES *** | 25,970,339.00 | 1,641,700.35 | 1,989,776.00 | 7.66 | 0.00 | 23,980,563.00 |
| EXPENDITURE SUMMARY | | | | | | |
| 10-ADMINISTRATION | 1,159,438.00 | 99,225.83 | 138,097.71 | 11.91 | 0.00 | 1,021,340.29 |
| 12-WATER DISTRIBUTION/SEW | 4,801,072.00 | 195,411.13 | 216,701.93 | 11.11 | 316,559.94 | 4,267,810.13 |
| 13-SOUTH WATER PLANT | 2,225,649.00 | 93,928.69 | 123,483.61 | 22.60 | 379,450.98 | 1,722,714.41 |
| 14-WASTEWATER TREATMENT | 4,747,199.00 | 358,623.33 | 659,038.24 | 12.06 | (86,297.18) | 4,174,457.94 |
| 15-INDUSTRIAL PRE-TREATME | 321,395.00 | 7,866.12 | 10,865.58 | 3.68 | 964.40 | 309,565.02 |
| 16-UTILITY BILLING AND CO | 775,792.00 | 54,182.45 | 80,183.06 | 12.80 | 19,130.88 | 676,478.06 |
| 17-ORGANIZATIONAL EXPENSE | 5,603,160.00 | 47,468.05 | 98,037.47 | 1.75 | 0.00 | 5,505,122.53 |
| 18-METER READERS | 665,233.00 | 57,580.03 | 79,063.98 | 12.78 | 5,952.35 | 580,216.67 |
| 30-NORTH WATER PLANT | 2,777,361.00 | 146,637.86 | 172,978.56 | 21.24 | 416,940.99 | 2,187,441.45 |
| 61-2015 TWDB BONDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 63-2021 PSI BOND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 99-TRANSFERS OUT | 2,783,707.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,783,707.00 |
| 98-CONTRA ACCOUNTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| *** TOTAL EXPENDITURES *** | 25,860,006.00 | 1,060,923.49 | 1,578,450.14 | 10.17 | 1,052,702.36 | 23,228,853.50 |

**CITY OF MISSION, TEXAS
ALL OTHER ENTERPRISE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 11/30/22
UNADJUSTED**

| | Golf Course Fund | Solid Waste Fund | Event Center Fund 23 |
|---|----------------------------|----------------------------|--------------------------|
| Beginning Unadjusted Retain Earnings | \$ (5,185,050.55) | \$ 4,897,948.87 | \$ (196,766.71) |
| Adjustment to Prior Year Retain Earnings | - | (77,914.48) | 19,875.00 |
| Unadjusted Retain Earnings | \$ (5,185,050.55) | \$ 4,820,034.39 | \$ (176,891.71) |
| Revenues: | | | |
| Charges for Services | 91,551.61 | 681,340.39 | 1,720.66 |
| Interest Earned | - | - | - |
| Miscellaneous | 451.99 | - | - |
| Sale of Assets | - | - | - |
| Special Assessments | - | - | - |
| Total Revenues: | 92,003.60 | 681,340.39 | 1,720.66 |
| Transfers In: | - | - | - |
| Total Resources Available: | <u>(5,093,046.95)</u> | <u>5,501,374.78</u> | <u>(175,171.05)</u> |
| Expenditures: | | | |
| Administration | - | - | - |
| Water Distribution | - | - | - |
| Water Treatment | - | - | - |
| Wastewater Treatment | - | - | - |
| Industrial Pre-Treatment | - | - | - |
| Utility Billing and Collecting | - | - | - |
| Organizational Expense | - | - | - |
| Meter Readers | - | - | - |
| North Water Plant | - | - | - |
| Golf Course: | | | |
| Club House | 40,848.98 | - | - |
| Grounds | 45,978.07 | - | - |
| Restaurant | 7,673.48 | - | - |
| Organizational | 2,071.80 | - | - |
| Solid Waste | - | 487,974.48 | - |
| Event Center | - | - | 60,554.95 |
| Principal, Interest & Fees | - | - | - |
| Total Expenditures: | 96,572.33 | 487,974.48 | 60,554.95 |
| Transfers - Out: | - | - | - |
| Ending Retain Earnings: (unadjusted) | <u>\$ (5,189,619.28)</u> | <u>\$ 5,013,400.30</u> | <u>\$ (235,726.00)</u> |
| Assets: | | | |
| Cash: | 650.00 | 932,193.77 | 2,500.00 |
| Investments: | - | 477,150.50 | - |
| Prepaid items | 2,000.00 | - | 4,115.00 |
| Receivables: | - | - | - |
| Accounts | 4,611.98 | 802,906.06 | 14,105.64 |
| Less: allowance for uncollectibles | - | (137,427.50) | - |
| Accrued interest receivable | - | 356.72 | - |
| Due from other funds | - | - | - |
| Inventory | 44,737.92 | - | 17,713.00 |
| Total Current Assets | <u>51,999.90</u> | <u>2,075,179.55</u> | <u>38,433.64</u> |
| Non-Current Assets | | | |
| Restricted Assets: | | | |
| Cash and cash equivalents | 68,989.94 | - | - |
| Investments | - | - | - |
| Accrued interest | - | - | - |
| Deferred charges | 56,242.77 | 138,360.50 | 18,647.73 |
| Capital Assets: | | | |
| Land, water rights, and construction in progress | 1,642,918.52 | - | - |
| Other capital assets, net of accumulated depreciation | 1,677,682.69 | 3,899,295.41 | 97,526.74 |
| Total Non-current assets | <u>3,445,833.92</u> | <u>4,037,655.91</u> | <u>116,174.47</u> |
| Total Assets: | <u><u>3,497,833.82</u></u> | <u><u>6,112,835.46</u></u> | <u><u>154,608.11</u></u> |
| Liabilities: | | | |
| Accounts Payable | (3,226.59) | 70,701.32 | 1,538.72 |
| Retainage payable | - | - | - |
| Accrued interest payable | 159.07 | 1,135.26 | - |
| Other liabilities | 80,512.93 | 196,080.18 | 10,841.47 |
| Compensated absences | 12,345.44 | 14,610.92 | - |
| Accrued payroll | 1,066.11 | 2,070.49 | - |
| Due to other funds | 3,103,296.05 | 82,287.24 | 289,707.22 |
| Customer deposits | - | - | - |
| Deferred Revenue | 95,447.73 | 155,062.12 | 20,898.71 |
| Current portion of long-term | 26,737.35 | 8,238.96 | - |
| Subdividers deposits | - | - | - |
| Capital Leases | 112,087.99 | 39,136.88 | - |
| Long-term obligations: | 227,208.11 | 530,111.79 | 67,347.99 |
| Total Liabilities | <u>3,655,634.19</u> | <u>1,099,435.16</u> | <u>390,334.11</u> |
| Net Assets: | | | |
| Nonspendable | 5,035,419.86 | 3,344,243.04 | - |
| Restricted | 68,830.87 | - | - |
| Committed | - | - | - |
| Unassigned | (5,189,619.28) | 1,669,157.26 | (235,726.00) |
| | <u>\$ (85,368.55)</u> | <u>\$ 5,013,400.30</u> | <u>\$ (235,726.00)</u> |

**CITY OF MISSION, TEXAS
INTERNAL SERVICE FUNDS
FINANCIAL STATEMENTS FOR THE MONTH ENDING 11/30/22**

| | Total |
|--|-----------------|
| Beginning Unadjusted Fund Balance | \$ (131,455.45) |
| Adjustment to Prior Year Fund Balance | 515,521.33 |
| Unadjusted Fund Balance | \$ 384,065.88 |
| Revenues: | |
| Charges for Services | 468,158.85 |
| Stop Loss & Other Rebates | 43,364.71 |
| Total Revenues: | 511,523.56 |
| Transfers In: | - |
| Total Resources Available: | 895,589.44 |
| Expenditures: | |
| Insurance claim drafts | 283,992.95 |
| Premium payments | 94,556.16 |
| Organizational Cost | 19,707.61 |
| Total Expenditures: | 398,256.72 |
| Transfers - Out: | - |
| Ending Unadjusted Fund Balance: | \$ 497,332.72 |
| Assets: | |
| Investments: | 4,429.28 |
| Receivables: | |
| Accounts | 2,001.49 |
| Due from other funds | 1,239,911.42 |
| Total Assets: | 1,246,342.19 |
| Liabilities: | |
| Accounts Payable | 66,703.87 |
| Due to other funds | 682,305.60 |
| Total Liabilities | \$ 749,009.47 |
| Net Assets: | |
| Restricted Fund Balance | \$ 497,332.72 |



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023
PRESENTED BY: Angie Vela, Finance Director
AGENDA ITEM: December 2022 Tax Collection Report - Vela

NATURE OF REQUEST:

Acceptance of monthly property tax report for the month of December 2022.
 The 2022 total adjusted tax levy for taxes was \$29,191,275.80 and the amount of the collections as of December 31, 2022 is \$14,470,957.81 which represents 49.57% of the total 2022 tax levy.
 The total adjusted tax levy for delinquent taxes was \$2,388,523.44 and the amount of collections as of December 31, 2022 is \$142,436.96 which represents 5.96% of the total tax levies from previous years.

BUDGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval RP

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
DECEMBER 2022**

COMPARATIVE RATE OF COLLECTIONS

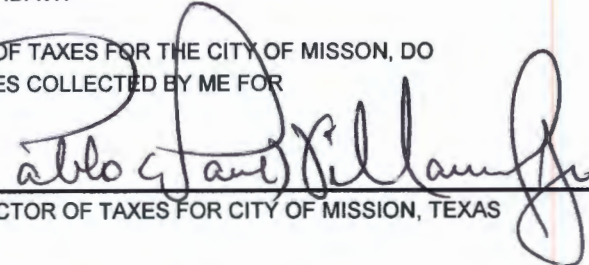
| CITY OF MISSION CMS (32) | ORIGINAL TAX LEVY | COLLECTED TO DATE | DROPPED YRS AFTER PURGE | MODIF. TO DATE | TAXES OUTSTANDING | PERCENT 2022/2023 | COLLECTED 2021/2022 |
|------------------------------|--------------------------|----------------------|----------------------------|-------------------|--------------------------|----------------------|------------------------|
| 2022 TAX ROLL | 28,910,952.02 | 14,470,957.81 | | 280,323.78 | 14,720,317.99 | 49.57% | 52.42% |
| 2021 & PRIOR YRS ROLLBACK | 2,417,440.91 2,677.08 | 142,436.96 438.67 | | (28,917.47) - | 2,246,086.48 2,238.41 | 5.96% 16.39% | 5.99% 36.73% |
| TOTALS | 31,331,070.01 | 14,613,833.44 | - | 251,406.31 | 16,968,642.88 | | |

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF DECEMBER 2022

| | CITY OF MISSION | MONTHLY MODIFICATIONS |
|----------------------------|----------------------|--------------------------|
| CURRENT YEAR-BASE TAX | 12,423,565.68 | 234.11 CURRENT |
| CURRENT YEAR-P&I | - | |
| PRIOR YEARS-BASE TAX | 48,702.27 | 194.88 PRIOR |
| PRIOR YEARS-P&I | 16,951.80 | |
| ROLLBACK | 438.67 | - ROLLBACK |
| ROLLBACK P&I | | |
| ATTORNEY FEES | 8,601.20 | - PURGED |
| TOTAL COLLECTIONS | 12,498,259.62 | 428.99 |
| LESS TRANSFERRED | 10,112,909.42 | |
| LESS IN TRANSIT | 2,377,905.48 | |
| LESS DUE TO HCAD COMM. FEE | 106.72 | |
| LESS DUE TO CO TREASURER | 7,338.00 | |
| BALANCE | - | |

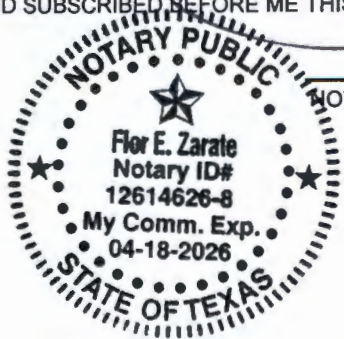
*****AFFIDAVIT*****

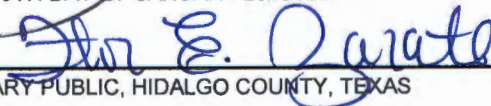
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF DECEMBER 2022 IS CORRECT.



 ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 9TH DAY OF JANUARY 2023 A.D.





 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF MISSION TAXES COLLECTED FOR:
DECEMBER 2021**

COMPARATIVE RATE OF COLLECTIONS

| CITY OF MISSION CMS (32) | ORIGINAL TAX LEVY | COLLECTED TO DATE | DROPPED YRS AFTER PURGE | MODIF. TO DATE | TAXES OUTSTANDING | PERCENT 2020/2021 | COLLECTED 2019/2020 |
|------------------------------|--------------------------|------------------------|----------------------------|-------------------|--------------------------|----------------------|------------------------|
| 2021 TAX ROLL | 25,552,721.06 | 13,671,430.61 | | 527,201.42 | 12,408,491.87 | 52.42% | 47.66% |
| 2020 & PRIOR YRS ROLLBACK | 2,436,594.87 6,430.91 | 144,862.81 2,362.18 | | (16,617.48) | 2,275,114.58 4,068.73 | 5.99% 36.73% | 6.95% 2.34% |
| TOTALS | 27,995,746.84 | 13,818,655.60 | - | 510,583.94 | 14,687,675.18 | | |

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF DECEMBER 2021

| | CITY OF MISSION | MONTHLY MODIFICATIONS |
|----------------------------|----------------------|--------------------------|
| CURRENT YEAR-BASE TAX | 11,361,966.17 | (41,316.48) CURRENT |
| CURRENT YEAR-P&I | - | |
| PRIOR YEARS-BASE TAX | 50,184.30 | (2,924.39) PRIOR |
| PRIOR YEARS-P&I | 17,154.89 | |
| ROLLBACK | - | - ROLLBACK |
| ROLLBACK P&I | - | |
| ATTORNEY FEES | 9,450.36 | PURGED |
| TOTAL COLLECTIONS | 11,438,755.72 | (44,240.87) |
| LESS TRANSFERRED | 3,666,770.88 | |
| LESS IN TRANSIT | 7,765,465.03 | |
| LESS DUE TO HCAD COMM. FEE | 138.81 | |
| LESS DUE TO CO TREASURER | 6,381.00 | |
| BALANCE | - | |

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF MISSION, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF DECEMBER 2021 IS CORRECT.

Pablo (Paul) Villarreal Jr.

ASSESSOR-COLLECTOR OF TAXES FOR CITY OF MISSION, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 20TH DAY OF JANUARY 2022 A.D.

Jose E. Jaramillo

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



City of Mission, Texas
Summary of Current Levy Tax Collections
As of December 31, 2022

2022 Tax Levy

| | M&O | I&S | Total |
|--|-------------------------|------------------------|-------------------------|
| Original | \$ 24,862,654.91 | \$ 4,048,297.11 | \$ 28,910,952.02 |
| Adjustments | 241,071.05 | 39,252.73 | 280,323.78 |
| Adjusted Levy | <u>\$ 25,103,725.96</u> | <u>\$ 4,087,549.84</u> | <u>\$ 29,191,275.80</u> |
| | | | |
| Collections as of December 2022 | <u>\$ 12,444,641.74</u> | <u>\$ 2,026,316.07</u> | <u>\$ 14,470,957.81</u> |
| | | | |
| Outstanding as of December 2022 | <u>\$ 12,659,084.22</u> | <u>\$ 2,061,233.77</u> | <u>\$ 14,720,317.99</u> |
| | | | |
| Percentage of 2022 Levy Collected as of December 2022 | 49.57% | 49.57% | 49.57% |

City of Mission, Texas
Summary of Delinquent Levy Tax Collections
As of December 31, 2022

Tax Levy

| | <u>M&O</u> | <u>I&S</u> | <u>Total</u> |
|---------------|------------------------|----------------------|------------------------|
| Original | \$ 1,981,213.09 | \$ 436,227.83 | \$ 2,417,440.91 |
| Adjustments | <u>(23,877.57)</u> | <u>(5,039.90)</u> | <u>(28,917.47)</u> |
| Adjusted Levy | <u>\$ 1,957,335.52</u> | <u>\$ 431,187.93</u> | <u>\$ 2,388,523.44</u> |

| | | | |
|---------------------------------|----------------------|---------------------|----------------------|
| Collections as of December 2022 | <u>\$ 117,388.57</u> | <u>\$ 25,048.39</u> | <u>\$ 142,436.96</u> |
|---------------------------------|----------------------|---------------------|----------------------|

| | | | |
|---------------------------------|------------------------|----------------------|------------------------|
| Outstanding as of December 2022 | <u>\$ 1,839,946.95</u> | <u>\$ 406,139.54</u> | <u>\$ 2,246,086.48</u> |
|---------------------------------|------------------------|----------------------|------------------------|

Percentage of 2022 Levy Collected
as of December 2022

6.00%

5.81%

5.96%

| <u>Year</u> | <u>Beg O/S</u> | <u>Adjustments</u> | <u>Paid</u> | <u>Ending O/S</u> |
|-------------|---------------------|--------------------|---------------------|---------------------|
| 2021 | 708,464.82 | (20,076.42) | (75,985.94) | 612,402.46 |
| 2020 | 357,078.13 | (4,066.09) | (21,402.99) | 331,609.05 |
| 2019 | 268,008.17 | (1,869.29) | (16,177.30) | 249,961.58 |
| 2018 | 167,024.96 | (2,905.67) | (8,085.77) | 156,033.52 |
| 2017 | 113,951.83 | - | (5,331.11) | 108,620.72 |
| 2016 | 95,926.05 | - | (2,039.20) | 93,886.85 |
| 2015 | 86,555.77 | - | (2,118.02) | 84,437.75 |
| 2014 | 73,527.03 | - | (1,550.29) | 71,976.74 |
| 2013 | 61,599.97 | - | (946.75) | 60,653.22 |
| 2012 | 55,263.76 | - | (1,222.60) | 54,041.16 |
| 2011 | 53,728.89 | - | (1,983.11) | 51,745.78 |
| 2010 | 54,963.69 | - | (551.43) | 54,412.26 |
| 2009 | 50,115.31 | - | (973.17) | 49,142.14 |
| 2008 | 47,738.36 | - | (752.77) | 46,985.59 |
| 2007 | 36,895.24 | - | (772.04) | 36,123.20 |
| 2006 | 30,170.29 | - | (1,020.40) | 29,149.89 |
| 2005 | 25,323.05 | - | (630.43) | 24,692.62 |
| 2004 | 23,774.09 | - | (501.01) | 23,273.08 |
| 2003 | 16,970.19 | - | (155.24) | 16,814.95 |
| 2002 | 16,306.82 | - | (21.33) | 16,285.49 |
| 2001 | 74,054.49 | - | (216.06) | 73,838.43 |
| | 2,417,440.91 | (28,917.47) | (142,436.96) | 2,246,086.48 |

**City of Mission, Texas
Combined Property Tax Reconciliation - Receivable Accounts
FY 2022-23**

Item 36.

As of September 30, 2023

| | 01/08-10900 Current Property Tax Receivable | 01/08-11000 Delinquent Property Tax Receivable | combined Rollback Tax Receivable | Outstanding Taxes Prior to Allowance | 01/08-11100 Allowance for Uncollectable Property tax | 01/08-21900 Outstanding Taxes After Allowance | Deferred Property Tax Revenue | Difference |
|-----------------------------------|---|--|---|--|--|--|-------------------------------------|--------------------|
| Beginning Balance | - | 2,417,440.91 | 2,677.08 | 2,420,117.99 | 1,051,274.01 | 1,368,843.98 | 1,374,740.20 | (5,896.21) |
| Auditors Adjustments | - | - | - | - | - | - | - | - |
| Adjusted Beginning Balance | - | 2,417,440.91 | 2,677.08 | 2,420,117.99 | 1,051,274.01 | 1,368,843.98 | 1,374,740.20 | (5,896.21) |
| Plus Levy | 28,910,952.02 | - | - | 28,910,952.02 | - | 28,910,952.02 | 28,910,952.02 | - |
| Plus Rollback taxes | - | - | - | - | - | - | - | - |
| Less Collections | (14,470,957.81) | (142,436.96) | (438.67) | (14,613,833.44) | - | (14,613,833.44) | (14,613,833.44) | - |
| Less Special Inventory | - | - | - | - | - | - | - | - |
| Adjustments to tax roll | 280,323.78 | (28,917.47) | - | 251,406.31 | - | 251,406.31 | 251,406.31 | - |
| Ending Balance | <u>14,720,317.99</u> | <u>2,246,086.48</u> | <u>2,238.41</u> | <u>16,968,642.88</u> | <u>1,051,274.01</u> | <u>15,917,368.87</u> | <u>15,923,265.09</u> | <u>(5,896.21)</u> |
| Adjustments to allowance | - | - | - | - | - | - | 0.00 | - |
| Adjusted Ending Balance | <u>14,720,317.99</u> | <u>2,246,086.48</u> | <u>2,238.41</u> | <u>16,968,642.88</u> | <u>1,051,274.01</u> | <u>15,917,368.87</u> | <u>15,923,265.09</u> | <u>(5,896.21)</u> |
| Accrual for September (prior yr) | - | - | - | - | - | - | 55,269.34 | (55,269.34) |
| Posted to G/L at 9/30 (Oct 2021) | - | - | - | - | - | - | - | - |
| Propose audit adj. | - | - | - | - | - | - | - | - |
| Reconciled to Tax Office Report | <u>14,720,317.99</u> | <u>2,246,086.48</u> | <u>2,238.41</u> | <u>16,968,642.88</u> | <u>1,051,274.01</u> | <u>15,917,368.87</u> | <u>15,978,534.43</u> | <u>(61,165.55)</u> |

| | 01/08-10900 | 01/08-11000 | |
|---------------------------------------|------------------------|---------------------|------------------------|
| COLLECTIONS AGAINST RECEIVABLE | | | |
| collections up to 9/30/22 | 14,470,957.81 | 142,436.96 | 14,613,394.77 |
| reverse prior year accrual | - | - | - |
| rollback taxes | - | 438.67 | 438.67 |
| motor vehicle taxes | - | - | - |
| accrual for Sept-coll in Oct | - | - | - |
| Total Collections | <u>14,470,957.81</u> | <u>142,875.63</u> | <u>14,613,833.44</u> |
| RECONCILIATION of RECEIVABLES | | | |
| Adjusted balance 9/30/22 | - | 2,420,117.99 | 2,420,117.99 |
| Levy | 28,910,952.02 | - | 28,910,952.02 |
| adjustments to tax roll | 280,323.78 | (28,917.47) | 251,406.31 |
| Roll back taxes | - | - | - |
| Total tax collections | <u>(14,470,957.81)</u> | <u>(142,875.63)</u> | <u>(14,613,833.44)</u> |
| Total outstanding taxes 9/30/23 | <u>14,720,317.99</u> | <u>2,248,324.89</u> | <u>16,968,642.88</u> |

0.4957
% collection

0.5011

| | 01/08-300-31000 | 01/08-300-31200 | |
|--------------------------------------|----------------------|------------------|----------------------|
| COLLECTIONS -REVENUE ACCOUNTS | | | |
| collections up to 9/30/22 | 14,470,957.81 | 142,436.96 | 14,613,394.77 |
| reverse prior year accrual | - | (55,269.34) | (55,269.34) |
| rollback taxes | - | 438.67 | 438.67 |
| motor vehicle taxes | - | - | - |
| accrual for Sept-coll in Oct | - | - | - |
| Total Collections | <u>14,470,957.81</u> | <u>87,606.29</u> | <u>14,558,564.10</u> |
| county of hidalgo | - | - | - |
| october collections | - | - | - |
| G/L at 9/30/23 | 14,470,957.81 | 87,606.29 | 14,558,564.10 |
| audit adj. | - | - | - |
| adjusted total | <u>14,470,957.81</u> | <u>87,606.29</u> | <u>14,558,564.10</u> |

| RECONCILIATION: | | | |
|---------------------------------|----------------------|---------------------|----------------------|
| rollback tax receivables | 1,888.26 | - | 1,888.26 |
| O/S taxes w/out rollback | <u>14,718,429.73</u> | <u>2,248,324.89</u> | <u>16,966,754.62</u> |
| Total outstanding taxes 9/30/23 | <u>14,720,317.99</u> | <u>2,248,324.89</u> | <u>16,968,642.88</u> |

**CITY OF MISSION, TEXAS
COMBINED PROPERTY TAX COLLECTIONS, FY 22-23**

Item 36.

| MONTH | CURRENT YEAR TAXES | | | PRIOR YEAR TAXES | | | | TOTAL TAX COLLECTIONS | P & I | | COSTS COLLECTED 01-21880 | LESS COMMISS. 01-417-34499 | Rendition Penalties 01-300-36150 | TOTAL COLLECTIONS |
|-------------------------------------|-------------------------|---------------------|----------------|-------------------------|------------------|----------------|------------------|-----------------------|-------------------------|------------------|--------------------------|----------------------------|----------------------------------|----------------------|
| | General 01/08-300-31000 | I & S | Rollback taxes | General 01/08-300-31200 | I & S | Rollback taxes | prior yr accrual | | General 01/08-300-31300 | I & S | | | | |
| October | 181,775.15 | 29,597.79 | - | - | - | - | 52,681.16 | 264,054.10 | 19,362.59 | 4,250.40 | 11,294.07 | 6,381.00 | 11.78 | 292,568.38 |
| November | 1,578,928.08 | 257,091.11 | - | 33,837.10 | 7,216.43 | - | - | 1,877,072.72 | 17,529.84 | 3,929.14 | 9,943.38 | 6,381.00 | 59.95 | 1,902,034.13 |
| December | 10,683,938.51 | 1,739,627.17 | - | 40,224.15 | 8,478.12 | 438.67 | - | 12,472,706.62 | 13,981.33 | 2,970.47 | 8,601.20 | 7,338.00 | 106.72 | 12,490,814.90 |
| January | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| February | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| March | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| April | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| May | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| June | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| July | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| August | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| September | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Collections | 12,444,641.74 | 2,026,316.07 | - | 74,061.25 | 15,694.55 | 438.67 | 52,681.16 | 14,613,833.44 | 50,873.76 | 11,150.01 | 29,838.65 | 20,100.00 | 178.45 | 14,685,417.41 |
| VEHICLES | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| total coll tax office | 12,444,641.74 | 2,026,316.07 | - | 74,061.25 | 15,694.55 | 438.67 | 52,681.16 | 14,613,833.44 | 50,873.76 | 11,150.01 | 29,838.65 | 20,100.00 | 178.45 | 14,685,417.41 |
| Less revenue recognized in prior FY | | | | | | | | - | | | | | | |
| Total curr yr rev | 12,444,641.74 | 2,026,316.07 | - | 74,061.25 | 15,694.55 | 438.67 | 52,681.16 | 14,613,833.44 | | | | | | |

**TAX COLLECTIONS
FOR THE MONTH OF DECEMBER, 2022**

01-10900 01-11000 01-10900 01-21900 08-10900 08-11000 08-10900 08-21900

| DATE | M&O | | | | I&S | | | | Total Tax Collections | P & I | | Attorney Fees | Less Commission | Rendition Penalty | Total Collections |
|--------------|-------------------------|----------------------------|-------------------|----------------------|-------------------------|----------------------------|-------------------|---------------------|-----------------------|-------------------------|-----------------------|-----------------|-----------------|-------------------|----------------------|
| | Current 01-300-31000 | Delinquent 01-300-31200 | Rollback taxes | Total M&O | Current 08-300-31000 | Delinquent 08-300-31200 | Rollback taxes | Total I&S | | General 01-300-31300 | I & S 08-300-31300 | | | | |
| 12/01/22 | 61,999.31 | 1,139.40 | | 63,138.71 | 10,095.23 | 239.11 | | 10,334.34 | 73,473.05 | 345.71 | 71.69 | 269.41 | 6,381.00 | | 67,778.86 |
| 12/02/22 | 68,426.66 | 4,783.82 | | 73,210.48 | 11,141.60 | 1,015.41 | | 12,157.01 | 85,367.49 | 1,570.56 | 338.67 | 1,031.74 | | | 88,308.46 |
| 12/05/22 | 100,325.63 | 1,146.03 | | 101,471.66 | 16,335.68 | 244.36 | | 16,580.04 | 118,051.70 | 364.33 | 79.89 | 213.86 | | | 118,709.78 |
| 12/06/22 | 85,418.37 | 148.58 | | 85,566.95 | 13,908.46 | 32.01 | | 13,940.47 | 99,507.42 | 26.07 | 5.62 | 23.58 | | | 99,562.69 |
| 12/07/22 | 72,751.94 | 1,338.41 | | 74,090.35 | 11,846.04 | 275.28 | | 12,121.32 | 86,211.67 | 661.24 | 135.26 | 361.53 | | | 87,369.70 |
| 12/08/22 | 257,510.38 | (258.27) | | 257,252.11 | 41,929.39 | (39.34) | | 41,890.05 | 299,142.16 | (342.98) | (63.47) | (226.35) | | | 298,509.36 |
| 12/09/22 | 60,007.32 | 72.50 | | 60,079.82 | 9,770.81 | 15.33 | | 9,786.14 | 69,865.96 | 40.70 | 9.16 | 11.07 | | | 69,926.89 |
| 12/12/22 | 118,939.94 | 69.83 | | 119,009.77 | 19,366.60 | 14.30 | | 19,380.90 | 138,390.67 | 33.79 | 7.15 | 14.97 | | | 138,446.58 |
| 12/13/22 | 90,839.81 | 1,447.51 | | 92,287.32 | 14,791.06 | 319.07 | | 15,110.13 | 107,397.45 | 850.87 | 197.15 | 386.81 | | | 108,832.28 |
| 12/14/22 | 797,415.35 | 3,009.22 | | 800,424.57 | 129,840.30 | 620.16 | | 130,460.46 | 930,885.03 | 1,116.42 | 230.45 | 593.11 | | | 932,825.01 |
| 12/15/22 | 199,937.63 | 971.74 | | 200,909.37 | 32,555.06 | 198.21 | | 32,753.27 | 233,662.64 | 335.74 | 68.38 | 236.11 | | | 234,302.87 |
| 12/16/22 | 124,820.66 | 2,296.80 | | 127,117.46 | 20,324.07 | 489.27 | | 20,813.34 | 147,930.80 | 594.80 | 125.80 | 526.00 | | | 149,177.40 |
| 12/19/22 | 84,536.33 | 3,837.53 | | 88,373.86 | 13,764.79 | 824.37 | | 14,589.16 | 102,963.02 | 1,121.49 | 250.53 | 760.06 | 957.00 | | 104,138.10 |
| 12/20/22 | 6,393,775.21 | 1,795.61 | | 6,395,570.82 | 1,041,075.44 | 365.51 | | 1,041,440.95 | 7,437,011.77 | 511.42 | 103.22 | 344.46 | | | 7,437,970.87 |
| 12/21/22 | 151,655.90 | 416.27 | | 152,072.17 | 24,693.41 | 87.88 | | 24,781.29 | 176,853.46 | 99.33 | 20.94 | 76.84 | | | 177,050.57 |
| 12/22/22 | 107,913.34 | 401.12 | | 108,314.46 | 17,571.14 | 90.98 | | 17,662.12 | 125,976.58 | 153.90 | 39.07 | 102.74 | | | 126,272.29 |
| 12/27/22 | 973,390.75 | 8,744.74 | | 982,135.49 | 158,493.66 | 1,810.16 | | 160,303.82 | 1,142,439.31 | 3,853.96 | 785.82 | 2,181.71 | | | 1,149,260.80 |
| 12/28/22 | 240,967.20 | 1,069.35 | | 242,036.55 | 39,235.78 | 222.33 | | 39,458.11 | 281,494.66 | 622.71 | 131.96 | 277.92 | | | 282,527.25 |
| 12/29/22 | 693,306.78 | 7,793.96 | 362.91 | 701,463.65 | 112,888.65 | 1,653.72 | 75.76 | 114,618.13 | 816,081.78 | 2,021.27 | 433.18 | 1,415.63 | | 106.72 | 819,845.14 |
| Total | 10,683,938.51 | 40,224.15 | 362.91 | 10,724,525.57 | 1,739,627.17 | 8,478.12 | 75.76 | 1,748,181.05 | 12,472,706.62 | 13,981.33 | 2,970.47 | 8,601.20 | 7,338.00 | 106.72 | 12,490,814.90 |
| JE# | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| To rec'd | 10,683,938.51 | 40,224.15 | 362.91 | 10,724,525.57 | 1,739,627.17 | 8,478.12 | 75.76 | 1,748,181.05 | 12,472,706.62 | 13,981.33 | 2,970.47 | 8,601.20 | 7,338.00 | 106.72 | 12,490,814.90 |


O/S **2,377,905.48**

Interest Earned for the Quarter Ending on December 2022-YTD

| Fund Number | Fund Description | Interest On Investments | Interest On Demand Accounts | Total Interest |
|------------------------|------------------------------|-------------------------|-----------------------------|----------------------|
| 01 | General Fund | \$ 1,188.86 | \$ - | \$ 1,188.86 |
| 02 | Utility Fund | 6,353.62 | 1,794.22 | \$ 8,147.84 |
| 10 | Police Dept. Special Fund | 273.98 | - | \$ 273.98 |
| 11 | Police Federal Sharing US | 66.86 | - | \$ 66.86 |
| 15 | ARPA Designated Purpose Fund | - | 13,159.37 | \$ 13,159.37 |
| 16 | Drainage Assessment Fund | 1,017.82 | - | \$ 1,017.82 |
| 19 | Group Health -Employee | 39.22 | - | \$ 39.22 |
| 24 | Hotel/Motel Tax Fund | 31.54 | - | \$ 31.54 |
| 25 | Muni.Crt Bldg.Security Fund | 66.85 | - | \$ 66.85 |
| 30 | PEG Capital Fund | 31.55 | - | \$ 31.55 |
| 41 | MEDC Debt Service Fund | - | 99.98 | \$ 99.98 |
| 75 | 2018 CO | 35,648.79 | 1,149.64 | \$ 36,798.43 |
| 76 | 2021 CO | 46,589.43 | 5,893.08 | \$ 52,482.51 |
| Total All Funds | | \$ 91,308.52 | \$ 22,096.29 | \$ 113,404.81 |

Approved By: 
Randy Perez, City Manager

Approved By: 
Ezeiza Garcia, Assistant Finance Director

Approved By: 
Angie Vela, Finance Director

City of Mission, Texas
Quarterly Investment Report-Summary
For the Quarter Ending December 31, 2022

| | TEXPOOL (Detail Attached) | Agencies (Detail Attached) | Total |
|---|--|---|-------------------------|
| Market Value | | | |
| Beginning of Period | \$ 9,670,185.27 | \$ 11,956,000.00 | \$ 21,626,185.27 |
| Change during Period | \$ 85,730.84 | \$ (743,000.00) | \$ (657,269.16) |
| End of Period | <u>\$ 9,755,916.11</u> | <u>\$ 11,213,000.00</u> | <u>\$ 20,968,916.11</u> |
| Book Value | | | |
| Beginning of Period | \$ 9,670,185.27 | \$ 11,980,032.01 | \$ 21,650,217.28 |
| Change during Period | \$ 85,730.84 | \$ (749,827.74) | \$ (664,096.90) |
| End of Period | <u>\$ 9,755,916.11</u> | <u>\$ 11,230,204.27</u> | <u>\$ 20,986,120.38</u> |
| Net Change during Period | | | |
| Purchases | \$ 85,730.84 | \$ - | \$ 85,730.84 |
| Maturities | \$ - | \$ 743,000.00 | \$ 743,000.00 |
| Increase (Decrease) in Accrued Interest | \$ - | \$ (6,827.74) | \$ (6,827.74) |
| Net Change during Period | <u>\$ 85,730.84</u> | <u>\$ (749,827.74)</u> | <u>\$ (664,096.90)</u> |

Prepared By: 
 Angie Vela, Finance Director

Approved By: 
 Ezeiza Garcia, Assistant Finance Director

Approved By: 
 Randy Perez, City Manager

CITY OF MISSION, TEXAS
MATURED INVESTMENTS BY FUND
 For the Quarter Ending December 31, 2022

Item 37.

| <u>SECURITY NUMBER</u> | <u>TYPE</u> | <u>DATE PURCHASED</u> | <u>MATURITY DATE</u> | <u>DAYS INVESTED</u> | <u>INTEREST RATE</u> | <u>AMOUNT INVESTED</u> | <u>INTEREST @ MATURITY</u> | <u>INVESTMENT ACCOUNT NO.</u> |
|----------------------------------|-------------|-----------------------|----------------------|----------------------|----------------------|------------------------|----------------------------|-------------------------------|
| Total Texpool | | | | | | 0.00 | | |
| 38149MJD6 | Agency | 10/30/19 | 10/31/22 | 1097 | 1.850 | 247,000.00 | 13,733.54 | 02-10210 |
| 61690UMW7 | Agency | 10/31/19 | 10/31/22 | 1096 | 1.900 | 247,000.00 | 14,091.86 | 02-10210 |
| 20070PMC8 | Agency | 05/21/21 | 09/30/22 | 497 | 0.200 | 249,000.00 | 678.10 | 76-10200 |
| Total Agency | | | | | | 743,000.00 | | |
| Total Matured Investments | | | | | | 743,000.00 | | |

CITY OF MISSION, TEXAS
 INVESTMENTS PURCHASED BY FUND
 For the Quarter Ending December 31, 2022

| <u>SECURITY NUMBER</u> | <u>TYPE</u> | <u>DATE PURCHASED</u> | <u>MATURITY DATE</u> | <u>DAYS INVESTED</u> | <u>INTEREST RATE</u> | <u>AMOUNT INVESTED</u> | <u>INTEREST @ MATURITY</u> | <u>INVESTMENT ACCOUNT NO.</u> |
|------------------------------------|-------------|-----------------------|----------------------|----------------------|----------------------|------------------------|----------------------------|-------------------------------|
| | Texpool | | Interest | | | 219.93 | | 01-10200 |
| | Texpool | | Interest | | | 1,365.91 | | 02-10210 |
| | Texpool | | Interest | | | 1,016.74 | | 02-10215 |
| | Texpool | | Interest | | | 233.30 | | 02-10230 |
| | Texpool | | Interest | | | 1,450.08 | | 02-10250 |
| | Texpool | | Interest | | | 840.09 | | 02-10370 |
| | Texpool | | Interest | | | 273.98 | | 10-10200 |
| | Texpool | | Interest | | | 39.22 | | 19-10200 |
| | Texpool | | Interest | | | 35,648.79 | | 75-10200 |
| | Texpool | | Interest | | | 44,642.80 | | 76-10200 |
| Total Texpool | | | | | | 85,730.84 | | |
| Total Purchased Investments | | | | | | 85,730.84 | | |

CITY OF MISSION, TEXAS
 OUTSTANDING INVESTMENTS BY FUND
 AS of December 31, 2022

| SECURITY NUMBER | TYPE | DATE PURCHASED | MATURITY DATE | DAYS INVESTED | INTEREST RATE | AMOUNT INVESTED | INTEREST @ MATURITY | INVESTMENT ACCOUNT NO. | DAYS OF ACCRUAL | ACCRUED INT. THROUGH December 31, 2022 | |
|---|-----------|----------------|---------------|------------------|---------------|----------------------|---------------------|------------------------|-----------------|--|------------------|
| 1 | 740367MU8 | Agencies | 11/29/22 | 1/29/24 | 426.00 | 0.2000 | 249,000.00 | 581.23 | 01-10200 | 32 | 43.66 |
| 2 | 07371AH89 | Agencies | 10/6/22 | 4/2/25 | 909.00 | 2.2000 | 247,000.00 | 13,532.89 | 01-10200 | 86 | 1,280.34 |
| 3 | 14042TXX3 | Agencies | 9/25/22 | 3/27/23 | 183.00 | 1.0000 | 248,000.00 | 1,243.40 | 02-10200 | 97 | 659.07 |
| 4 | 05580AYG3 | Agencies | 7/29/22 | 1/29/24 | 549.00 | 0.2500 | 100,000.00 | 376.03 | 02-10200 | 155 | 106.16 |
| 5 | 32026UWH5 | Agencies | 8/5/22 | 2/3/23 | 182.00 | 0.1000 | 249,000.00 | 124.16 | 02-10200 | 148 | 100.96 |
| 6 | 39573LGG1 | Agencies | 11/14/22 | 2/12/24 | 455.00 | 0.2500 | 249,000.00 | 775.99 | 02-10200 | 47 | 80.16 |
| 7 | 633368FA8 | Agencies | 11/30/22 | 9/29/23 | 303.00 | 0.2500 | 249,000.00 | 516.76 | 02-10200 | 31 | 52.87 |
| 8 | 066519QU6 | Agencies | 11/30/22 | 4/1/24 | 488.00 | 0.4500 | 249,000.00 | 1,498.09 | 02-10200 | 31 | 95.17 |
| 9 | 889538AV6 | Agencies | 11/26/22 | 2/26/24 | 457.00 | 0.1500 | 249,000.00 | 467.64 | 02-10210 | 35 | 35.82 |
| 10 | 90348JM64 | Agencies | 11/16/22 | 6/17/24 | 579.00 | 0.3500 | 109,000.00 | 605.17 | 02-10230 | 45 | 47.03 |
| 11 | 064824AE5 | Agencies | 11/30/22 | 3/30/23 | 120.00 | 1.0000 | 169,000.00 | 555.62 | 02-10230 | 31 | 143.53 |
| 12 | 14042RNX5 | Agencies | 9/25/22 | 3/27/23 | 183.00 | 1.0000 | 248,000.00 | 1,243.40 | 02-10230 | 97 | 659.07 |
| 13 | 410493FE5 | Agencies | 11/16/22 | 4/16/24 | 517.00 | 0.2500 | 249,000.00 | 881.73 | 02-10230 | 45 | 76.75 |
| 14 | 654062KJ6 | Agencies | 11/17/22 | 4/17/23 | 151.00 | 1.2000 | 249,000.00 | 1,236.13 | 02-10250 | 44 | 360.20 |
| 15 | 58517JAL6 | Agencies | 6/22/22 | 6/24/24 | 733.00 | 2.0000 | 249,000.00 | 10,000.93 | 02-10370 | 192 | 2,619.62 |
| 16 | 3130AQT37 | Agencies | 8/28/22 | 2/28/25 | 915.00 | 1.5000 | 250,000.00 | 9,400.68 | 05-10200 | 125 | 1,284.25 |
| 17 | 89214PCL1 | Agencies | 9/27/22 | 3/27/23 | 181.00 | 1.0000 | 248,000.00 | 1,229.81 | 05-10200 | 95 | 645.48 |
| 18 | 549104WA1 | Agencies | 8/20/22 | 2/20/24 | 549.00 | 0.1500 | 249,000.00 | 561.78 | 08-10200 | 133 | 136.10 |
| 19 | 064824AE5 | Agencies | 11/30/22 | 3/30/23 | 120.00 | 1.0000 | 40,000.00 | 131.51 | 11-10200 | 31 | 33.97 |
| 20 | 50625LAY9 | Agencies | 11/30/22 | 3/21/25 | 842.00 | 2.2000 | 249,000.00 | 12,636.92 | 16-10200 | 31 | 465.25 |
| 21 | 20415QHL6 | Agencies | 11/29/22 | 1/29/24 | 426.00 | 0.2500 | 249,000.00 | 726.53 | 16-10200 | 32 | 54.58 |
| 22 | 90348JM64 | Agencies | 11/16/22 | 6/17/24 | 579.00 | 0.3500 | 70,000.00 | 388.64 | 24-10200 | 45 | 30.21 |
| 23 | 064824AE5 | Agencies | 11/30/22 | 3/30/23 | 120.00 | 1.0000 | 40,000.00 | 131.51 | 25-10200 | 31 | 33.97 |
| 24 | 90348JM64 | Agencies | 11/16/22 | 6/17/24 | 579.00 | 0.3500 | 70,000.00 | 388.64 | 30-10200 | 45 | 30.21 |
| 25 | 05580AYG3 | Agencies | 7/29/22 | 1/29/24 | 549.00 | 0.2500 | 149,000.00 | 560.28 | 30-10200 | 155 | 158.18 |
| 26 | 3130AQT37 | Agencies | 8/28/22 | 2/28/25 | 915.00 | 1.5000 | 250,000.00 | 9,400.68 | 41-10250 | 125 | 1,284.25 |
| 27 | 649447UT4 | Agencies | 6/30/22 | 7/1/24 | 732.00 | 0.3500 | 249,000.00 | 1,747.78 | 41-10250 | 184 | 439.33 |
| 28 | 3130ALD92 | Agencies | 9/15/22 | 3/15/24 | 547.00 | 0.2500 | 570,000.00 | 2,135.55 | 76-10200 | 107 | 417.74 |
| 29 | 3133EMDV1 | Agencies | 10/5/22 | 4/5/24 | 548.00 | 0.3300 | 930,000.00 | 4,607.70 | 76-10200 | 87 | 731.52 |
| 30 | 3133EMXB3 | Agencies | 10/22/22 | 4/22/24 | 548.00 | 0.3400 | 1,000,000.00 | 5,104.66 | 76-10200 | 70 | 652.05 |
| 31 | 32110YTF4 | Agencies | 11/27/22 | 4/29/24 | 519.00 | 0.2000 | 249,000.00 | 708.12 | 76-10200 | 34 | 46.39 |
| 32 | 33651JAB7 | Agencies | 11/28/22 | 10/27/23 | 333.00 | 0.1500 | 249,000.00 | 340.75 | 76-10200 | 33 | 33.77 |
| 33 | 538036PQ1 | Agencies | 11/1/22 | 4/22/24 | 538.00 | 0.3500 | 249,000.00 | 1,284.57 | 76-10200 | 60 | 143.26 |
| 34 | 3130ALLM4 | Agencies | 9/28/22 | 3/28/24 | 547.00 | 0.3500 | 500,000.00 | 2,622.60 | 76-10200 | 94 | 450.68 |
| 35 | 06417NYP2 | Agencies | 11/7/22 | 11/7/23 | 365.00 | 0.1500 | 249,000.00 | 373.50 | 76-10200 | 54 | 55.26 |
| 36 | 319267JB7 | Agencies | 11/7/22 | 5/7/24 | 547.00 | 0.2000 | 249,000.00 | 746.32 | 76-10200 | 54 | 73.68 |
| 37 | 02772JCN8 | Agencies | 11/30/22 | 4/30/24 | 517.00 | 0.2500 | 249,000.00 | 881.73 | 76-10200 | 31 | 52.87 |
| 38 | 254673E69 | Agencies | 11/24/22 | 5/27/25 | 915.00 | 3.1000 | 246,000.00 | 19,117.23 | 76-10200 | 37 | 773.05 |
| 39 | 52168UHS4 | Agencies | 10/30/22 | 4/30/24 | 548.00 | 0.3000 | 249,000.00 | 1,121.52 | 76-10200 | 62 | 126.89 |
| 40 | 3130AQTTO | Agencies | 8/28/22 | 2/28/25 | 915.00 | 1.5500 | 500,000.00 | 19,428.08 | 76-10200 | 125 | 2,654.11 |
| 41 | 320337EF1 | Agencies | 11/7/22 | 5/8/23 | 182.00 | 0.1000 | 249,000.00 | 124.16 | 76-10200 | 54 | 36.84 |
| Subtotal | | | | | | 11,213,000.00 | | | | | 17,204.27 |
| Texpool Year to Date | | | | | | 25,031.56 | | 01-10200 | | | - |
| Texpool Year to Date | | | | | | 155,433.38 | | 02-10210 | | | - |
| Texpool Year to Date | | | | | | 115,703.15 | | 02-10215 | | | - |
| Texpool Year to Date | | | | | | 26,546.24 | | 02-10230 | | | - |
| Texpool Year to Date | | | | | | 165,013.38 | | 02-10250 | | | - |
| Texpool Year to Date | | | | | | 95,605.66 | | 02-10370 | | | - |
| Texpool Year to Date | | | | | | 31,177.94 | | 10-10200 | | | - |
| Texpool Year to Date | | | | | | 4,457.53 | | 19-10200 | | | - |
| Texpool Year to Date | | | | | | 4,056,727.35 | | 75-10200 | | | - |
| Texpool Year to Date | | | | | | 5,080,219.92 | | 76-10200 | | | - |
| Subtotal | | | | | | 9,755,916.11 | | | | | 0.00 |
| Total | | 41.00 | | 20,311.00 | | 20,968,916.11 | | | | 17,204.27 | |
| AVERAGE INVESTMENT PERIOD | | | | 495.39 DAYS | | | | | | | |
| AVERAGE YIELD | | | | 0.69 PERCENT | | | | | | | |
| AVERAGE INVESTMENT AMOUNT | | | | 511,436.98 | | | | | | | |
| TOTAL AMOUNT INVESTED (PRINCIPLE PLUS ACCURED INTEREST) | | | | | | 20,986,120.38 | | | | | |

*TEXPOOL investments are paid out interest on a monthly basis.